



## South St. Paul School Board - Work Session

Monday, September 23, 2024 5:00 PM

CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

---

### I. FINANCE

I.A. Preliminary Levy Certification (B. Hoffman)

### II. EDUCATIONAL SERVICES

II.A. Community Representative on the Teacher Relicensure Committee (B Zambreno)

### III. SCHOOL BOARD

III.A. Student School Board Representative Engagement (J. Raasch)

III.B. Public Relations and Community Engagement (Board)

III.C. Committee Updates (Board)

- District 917
- AMSD
- Community Education
- Educational Foundation
- Finance, Facilities and Long-Range Planning
- Local Issues
- Policy
- SSP Open Foundation
- Superintendent Executive

III.D. Other Items Deemed Necessary by the School Board



# SOUTH ST. PAUL PUBLIC SCHOOLS

## School Board Agenda Item

**Meeting Date:** Monday, September 23, 2024  
**Place on Agenda:** Work Session and Regular Meeting  
**Action Requested:** Approval  
**Attachment:** 2024 Payable 2025 Proposed Levy Summary

<b>Topic:</b> 2024 Payable 2025 Proposed Levy
<b>Presenter(s):</b> Brady Hoffman, Director of Finance
<b>Background:</b> <p>At the Work Session, we will review information regarding our 2024 Payable 2025 Proposed Levy Certification. This proposed certification is for taxes payable in calendar year 2025 and is revenue for the 2025-2026 school year. We are recommending we approve the proposed levy at “Maximum”. Proposed levies for school districts carry the option of levying the “Maximum” versus a specific amount due to continuing updates by the Department of Education. This “Maximum” option protects school districts whose levies may increase. Levying a specific dollar amount prevents further increases.</p> <p>We are required to certify our Proposed Levy to the County Auditor by September 30, 2024. The information submitted to the County Auditor is the information used for the proposed property taxes mailed to each taxpayer in November.</p> <p>Truth in Taxation statutes require a hearing be conducted during regular school board meetings. The statute also requires that the date and time of the regular school board meeting when hearings are scheduled be announced at the time the proposed levy is certified.</p> <p>The Truth in Taxation hearing will be held during the regular board meeting on December 9, 2024, at 6:00 pm.</p>
<b>Recommendation:</b> <p>Approval of 2024 Payable 2025 Proposed Levy</p>
<b>Alternatives:</b> <p>N/A</p>

**South St Paul Public Schools  
Proposed Payable 2025 Levy**

9/17/2024

<b>Fund Levy Category</b>	<b>FINAL Payable 2024</b>	<b>PROPOSED Payable 2025</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b><u>General Fund:</u></b>				
Referendum	\$ 6,004,307	\$ 5,792,549	\$ (211,758)	
Local Optional	1,993,189	2,002,314	9,125	
Equity	220,698	220,729	31	
Transition	87,948	82,963	(4,985)	
Capital Projects Referendum	940,514	988,603	48,089	
Operating Capital	313,212	317,304	4,092	
Alternative Teacher Compensation	272,061	254,901	(17,160)	
Achievement and Integration	176,069	171,807	(4,262)	
Reemployment Insurance	25,000	30,000	5,000	
Safe Schools	108,466	102,318	(6,148)	
Safe Schools Intermediate	45,194	42,632	(2,562)	
Career and Technical	63,521	93,431	29,910	
Long Term Facilities Maintenance	714,782	625,631	(89,151)	
Building/Land Lease	626,847	640,885	14,038	
Capital Facilities Bonds	(176,715)	-	176,715	
Adjustments/Abatements	(20,317)	(146,564)	(126,247)	
<b>Total General Fund</b>	<b>\$ 11,394,776</b>	<b>\$ 11,219,504</b>	<b>\$ (175,272)</b>	<b>-1.54%</b>
<b><u>Community Service Fund:</u></b>				
Basic Community Education	\$ 115,757	\$ 102,610	\$ (13,147)	
Early Childhood Family Education	61,821	62,197	376	
Home Visiting	2,931	2,776	(155)	
School Age Care - Disabled	200,000	225,000	25,000	
Adjustments/Abatements	(133,716)	29,013	162,729	
<b>Total Community Service Fund</b>	<b>\$ 246,793</b>	<b>\$ 421,595</b>	<b>\$ 174,802</b>	<b>70.83%</b>
<b><u>Debt Service Fund:</u></b>				
Initial Debt Service	\$ 3,203,340	\$ 3,587,640	\$ 384,300	
Capital Facilities Bonds	176,715	-	(176,715)	
Reduction for Debt Excess	(168,952)	(201,964)	(33,012)	
Adjustments/Abatements	28,821	611	(28,210)	
<b>Total Debt Service Fund</b>	<b>\$ 3,239,924</b>	<b>\$ 3,386,287</b>	<b>\$ 146,363</b>	<b>4.52%</b>
<b>Total All Levies</b>	<b>\$ 14,881,493</b>	<b>\$ 15,027,386</b>	<b>\$ 145,893</b>	<b>0.98%</b>



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Meeting Date:** September 23, 2024  
**Place on Agenda:** Work Session, Business Meeting  
**Action Requested:** Approval  
**Attachment:** None

<b>Topic: Approval of community representative for the relicensure committee</b>
<b>Presenter(s): Brian Zambreno</b>
<b>Background:</b> <p>This request asks the board to approve, retired teacher Beth Johnson, to serve as the community representative for the teacher relicensure committee. This appointment fulfills one of the key requirements outlined in the Minnesota Department of Education (MDE) bylaw template. As mandated, the committee must include one individual who is a resident of the district but is not employed by the school district. Beth Johnson, will assume this important role and contribute to the committee’s efforts in ensuring teacher re-licensure compliance and supporting professional development.</p> <p>This appointment reflects the board's commitment to maintaining a well-rounded committee that meets state guidelines and supports the educational needs of the district.</p>
<b>Recommendation:</b> <p>Administration recommends the approval of Beth Johnson as the community representative on the Teacher Licensure Committee.</p>
<b>Alternatives:</b> <p>Do not approve and direct administration with next steps.</p>

*Passionate Learners Positively Changing Our World*



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
 School Board Agenda Item

**Meeting Date:** September 23, 2024  
**Place on Agenda:** Work Session  
**Action Requested:** None. Review and Discussion Only

<b>Topic:</b> Public Relations and Community Engagement
<b>Presenter(s):</b> Lisa Brandecker, Manager of Administrative Services and Communications
<p>School Board members will engage in conversation regarding opportunities to partner with the students, staff, and families of South St. Paul Public Schools, as well as the greater South St. Paul community, to continue moving the District’s mission and vision forward.</p> <ul style="list-style-type: none"> <li>● <b>Tuesday, September 24 (7:30 AM)</b>            Gold Awards Program (10-12)            SSP Secondary Auditorium</li> <li>● <b>Wednesday, September 25 (2:00 – 6:00 PM)</b>            SSP Farmer’s Market            Behind Wakota Federal Credit Union (1151 Southview Blvd.)</li> <li>● <b>Wednesday, September 25 (4:00 PM)</b>            SSP Educational Foundation Walk-a-thon            Kaposia Education Center</li> <li>● <b>Saturday, October 5, 2024 (TBD)</b>            On the Road Again            Southview Blvd</li> <li>● <b>Monday, October 7 (7:30 PM)</b>            Homecoming Ambassador Coronation            SSP Secondary Auditorium</li> <li>● <b>Friday, October 11 (5:00 PM)</b>            Hall of Fame Ceremony            SSP Secondary</li> <li>● <b>Thursday, October 24 (11:00 AM)</b>            Senior Center Luncheon (School Board funded)            Central Square Community Center</li> <li>● <b>Thursday, October 31, 2024 (TBD)</b>            Great Halloween Get Together            Marie Avenue</li> </ul> <p>The purpose of this list is to provide the School Board with opportunities for engagement. While it’s not necessary for all School Board members to attend every event, it would be beneficial to prioritize the list and identify who is interested and available to participate. Some events, such as <i>On the Road Again</i> and <i>The Great Halloween Get Together</i>, require firm confirmations so we can register and secure tables at these events.</p>
<b>Recommendation:</b> N/A
<b>Alternatives:</b> N/A



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Place on Agenda:** Work Session

**Action Requested:** None. Discussion Only.

**Attachment:** None

<b>Topic:</b> Committee Updates
<b>Presenter(s):</b> School Board Members
<b>Background:</b>  School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none"><li>● District 917</li><li>● AMSD</li><li>● Community Education</li><li>● Educational Foundation</li><li>● Finance, Facilities, and Long-Range Planning</li><li>● Local Issues</li><li>● Policy</li><li>● SSP Open Foundation</li><li>● Superintendent Executive</li></ul>
<b>Recommendation:</b>  N/A
<b>Alternatives:</b>  N/A

*Passionate Learners Positively Changing Our World*