



South St. Paul School Board - Work Session
Monday, March 25, 2024 5:00 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

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A.	Public Relations and Community Engagement	
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	<ul style="list-style-type: none">• District 917• AMSD• Community Education• Educational Foundation• Finance, Facilities and Long-Range Planning• Local Issues• Policy• SSP Open Foundation• Superintendent Executive	
C.		
D.	Other Items Deemed Necessary by the School Board	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 25, 2024

Place on Agenda: Regular Agenda

Action Requested: Approval

Attachment: **Discontinuing and Reducing Educational Programs and Positions**

Topic: Discontinuing and Reducing Educational Programs and Positions
Presenter(s): Joel Milteer, Human Resource Director
Background: The district is proposing a resolution for the discontinuance of educational programs and positions to align staffing with projected enrollment for the 2024-25 school year. The district will need to make reductions in the following areas: <ul style="list-style-type: none">• Dean of Students – Middle School• Classroom Teachers As we continue to work through our staffing planning for the 2024-25 school year, there may be additional need to bring further reductions to the board later this Spring to ensure we are being fiscally responsible while working to maintain low class sizes for our students. We are now asking the School Board to approve the resolution for the above noted position eliminations and reductions for the 2024-25 school year.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.



Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING POSITIONS

WHEREAS, the School Board of Special School District No. 6, South St. Paul, received and approved a recommendation from administration for a discontinuance/reduction of the Dean of Students position at the middle school, to align administrative staffing with current enrollment, and

WHEREAS, administration is also recommending reductions of classroom teaching positions in various schools due to the need to align staffing with current enrollment, and

WHEREAS, said recommendations have been received and considered by the School Board.

BE IT RESOLVED by the School Board of Special School District No. 6, South St. Paul, as follows:

That the following teaching programs and positions, or portions thereof, be discontinued or reduced effective with the start of the 2024-25 school year:

1. Dean of Students – Middle School
2. Classroom Teachers – Various schools

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

Whereupon said resolution was declared duly passed and adopted.



South St. Paul
Public Schools

SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, March 25, 2024

Place on Agenda: Regular Agenda

Action Requested: Approval

Attachment: **Non-Renewal of Probationary Teachers**

Topic: Non-Renewal of Probationary Teachers
Presenter(s): Joel Milteer, Human Resource Director
Background: Each year, we must release a number of probationary teachers for various reasons, including student driven scheduling, changes in enrollment, budget reductions, curriculum changes, licensure issues, mid-year placements, and performance issues. Attached is a resolution to terminate the contracts of a number of probationary teachers. This resolution terminates teaching contracts for those listed, at the end of the current 2023-2024 school year, with non-renewal for the 2024-2025 school year.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Board Member _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF PROBATIONARY TEACHERS**

WHEREAS, the following teachers are probationary teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these probationary teachers in Special School District No. 6, are hereby terminated effective at the end of the 2023-2024 school year.

Patrick Kelley	1.0	Biology Teacher	High School
Fekadu Ayichew	1.0	Special Education Teacher	High School
Steven Lansing	1.0	Credit Recovery Teacher	High School
Mary Dobey	1.0	Social Studies Teacher	High School
Tyler LaRose	1.0	Spanish Teacher	High School
Kimberly DeMarre	1.0	Grade 1 Teacher	Kaposia
Alexander Westad	1.0	Grade 5 Teacher	Kaposia
Aaron Roddis	1.0	Grade 3 Teacher	Lincoln Center
Jessica Costello	1.0	Long Term Sub Grade 1 Teacher	Lincoln Center
Allison Olson	1.0	Early Childhood Special Education Teacher	Lincoln Center
Mara Seurer	1.0	Special Education Teacher	Lincoln Center
Lauren Steffel	1.0	Special Education Teacher	Lincoln Center
Joseph Dokken	1.0	Art Teacher	Middle School
Paul Putt	1.0	EL Teacher	Middle School
Jacob Truby	1.0	Dean of Students	Middle School
Kylihah Villa	1.0	Spanish Teacher	Middle School
Karen Hammel	1.0	Special Education Teacher	Middle School
Patrick Neer	1.0	Social Studies Teacher	Middle School
Erik Anderson	1.0	ELA/Media Specialist Teacher	Middle School

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____.

On a roll call vote, the following voted in favor:

Board Members:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">• District 917• Association for Metropolitan School Districts (AMSD)• Community Education• SSP Educational Foundation• Finance, Facilities and Long-Range Planning• Local Issues• SSP Open Foundation• District Policy• District Community Engagement and Public Relations• District Superintendent/Executive
Recommendation: N/A
Alternatives: N/A