



South St. Paul School Board - Committee-of-the-Whole
Monday, September 11, 2023 5:00 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

I. EDUCATIONAL SERVICES

- | | |
|--|---|
| A. Minnesota Reading to Ensure Academic Development (READ) Act (A. Winter) | 2 |
|--|---|

II. SCHOOL BOARD

- | | |
|---|---|
| A. Core Values (B. Zambreno) | 3 |
| B. Organizational Chart (B. Zambreno) | 5 |
| C. Committee Updates (Board) | 7 |
| • District 917 | |
| • AMSD | |
| • Community Education | |
| • Educational Foundation | |
| • Finance, Facilities and Long-Range Planning | |
| • Local Issues | |
| • Policy | |
| • Public Relations/Community Engagement | |
| • SSP Open Foundation | |
| • Superintendent Executive | |
| D. | |
| E. Other Items Deemed Necessary by the School Board | |



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, September 11, 2023

Place on Agenda: Committee-of-the-Whole Update

Action Requested: None

Attachment: N/A

Topic: Minnesota Reading to Ensure Academic Development Act (READ Act)

Presenter(s): Amy Winter, Executive Director of Educational Services

Background:

There has been an abundance of conversations in the news and in educational circles around the topic of “Science of Reading”. In response to this topic, The Minnesota Reading to Ensure Academic Development Act (Read Act) was adopted into law on May 24, 2023 to replace the Read Well by Third Grade (RWBTG).

This presentation will provide brief overview of clarity around the science of reading, the READ Act and what work is already being done in South St. Paul Public School.

Executive Director of Educational Services, Amy Winter will present this report to the Board at their Committee-of-the-Whole (COW) meeting and be on hand to answer any questions.

Recommendation:

N/A

Alternatives:

N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 11, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: SSPPS Core Values

Topic: Core Values
Presenter(s): Superintendent Brian Zambreno
Background: The South St. Paul Public School Board will be holding a joint meeting with the South St. Paul City Council to discuss as common set of core values for the entire community. In preparation for this work, administration and members of the Board will review current core values and discuss priorities for this shared process.
Recommendation: N/A
Alternatives: N/A

OUR CORE VALUES

(what drives our words and actions)



COMPASSION

Be kind, fair, and just toward all people because of who we are.



INTEGRITY

Do the right thing even when no one is watching, and keep our promises.



EQUITY

Provide equal access to opportunities in academics, student services, and activities.



RESILIENCE

Be able to bounce back from challenges and disappointments with confidence and hopes.



EXCELLENCE

Strive for the/our best in all we do with high expectations for all.



RESPECT

Honor our similarities and differences in our assumptions, inquiries, words, and actions.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 11, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: 2023-24 Organizational Chart

Topic: Organizational Chart
Presenter(s): Superintendent Brian Zambreno
<p>Background:</p> <p>As requested by the School Board, district administration will provide an overview of the district’s new organizational chart. The organizational chart shows the reporting structure for district leaders as well as key areas of responsibility for each district leader. An organizational chart is a tool to bring clarity around structure, but it also serves as a tool for staff and other stakeholders to know where to go when they have questions or related to various aspects of district work.</p> <p>In the coming weeks, the communications team will be running a series in our Inside SSPPS Staff Newsletters that will highlight the people and work of each department.</p>
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>



2023-24 Organizational Chart

SCHOOL BOARD

SUPERINTENDENT

Manager of Administrative Services and Communications

- Superintendent
- School Board
- Communications
- Data Requests
- Policy

Director of Finance

- Fiscal Operations
- Payroll
- Building and Grounds
- Nutrition Services
- Enrollment
- Negotiations
- Transportation

Director of Human Resources

- Staffing
- Benefits
- Performance Mgmt.
- Training and Develop.
- Leave of Absence
- Employee Wellness
- Negotiation
- Data Requests
- Title IX

Executive Director of Educational Services

- Curriculum
- Instruction
- Professional Dev.
- Equity
- Technology
- Community Ed
- Early Learning

Director of Student Services

- Special Education
- School-Based Mental Health (Counselors, Psychologists, Social Workers)
- Health Services
- Homeless (McKinney Vento)
- Foster Care
- Care & Treatment
- Section 504 Services
- Attendance

Principals

Secondary (2)
Elementary (2)

- School Operations
- School Improvement
- Supervision of licensed staff
- Supervision of non-licensed staff



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 11, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">• District 917• Association for Metropolitan School Districts (AMSD)• Community Education• SSP Educational Foundation• Finance, Facilities and Long-Range Planning• Local Issues• SSP Open Foundation• District Policy• District Community Engagement and Public Relations• District Superintendent/Executive
Recommendation: N/A
Alternatives: N/A