



South St. Paul School Board - Committee-of-the-Whole

Monday, April 24, 2023 5:00 PM

Location: CITY HALL

125 THIRD AVENUE NORTH

South St Paul, Minnesota 55075

Agenda

I.	EQUITY (C. Schmidt)	
A.	American Indian Parent Advisory Committee Nonconcurrency Update	2
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A.	OPEB Investment Policy Review	3
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	<ul style="list-style-type: none">• District 917• AMSD• Community Education• Educational Foundation• Finance, Facilities and Long-Range Planning• Local Issues• Policy• Public Relations/Community Engagement• SSP Open Foundation• Superintendent Executive	
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E.	Other Items Deemed Necessary by the School Board	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 24, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: Review and Discussion

Attachment: N/A

Topic: Response to Nonconcurrency (American Indian Parent Advisory Committee)

Presenter(s): Dr. Chad Schmidt and Lesly G3mez, Office of Equity & Learning

Background:

At the February 27, 2023, School Board meeting, the American Indian Parent Advisory Committee (AIPAC) issued a vote of nonconcurrency. Per the Minnesota Department of Education (MDE), "In the case of nonconcurrency, the school board is given 60 days in which to respond, in writing, to the AIPAC recommendations."

At the April 10 School Board meeting, Dr. Schmidt and Ms. G3mez reviewed and discussed the district's response to the American Indian Parent Advisory Committee's issuance of nonconcurrency and asked for questions and feedback. Since that meeting, Dr. Schmidt and Ms. G3mez have been working closely with the MDE on a plan to toward improved and effective collaboration and partnership with the AIPAC and Liaison Johnson.

On Monday evening, Dr. Schmidt and Ms. G3mez will be available to answer any final questions prior to each Board member signing the Nonconcurrency response as required by MDE.

Recommendation:

N/A

Alternatives:

N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 24, 2023

Place on Agenda: COW and Regular Meeting

Action Requested: Approval

Attachment: Investment Policy Statement (IPS)

Topic: Approval of Investment Policy Statement for OPEB Trust Fund																	
Presenter(s): Brady Hoffman, Finance Director																	
<p>Background: On April 17, Wells Fargo presented on our Other Post-Employment Benefits (OPEB) Trust to the Finance, Facility, and Long-range Planning Committee. Wells Fargo reviewed our current allocation targets and how the different funds have performed over the last few years. Our current investment targets were set back in 2019. Of all the district OPEB Trusts that Wells Fargo supports, we have the most conservative targets.</p> <p>OPEB Trusts are treated more like long-term pension plans as these funds are not used for the day-to-day operations of the school district. It is the recommendation of our advisors at Wells Fargo and our finance committee to adjust our current targets to be more aligned with other districts they serve. Of the 12 districts they work with, 7 have targets of 46% fixed income, 48% equities, and 6% real assets. We would be the 8th with this target allocation. The other 4 districts have higher equity targets and lower fixed income targets. The recommended targets provide for a good balance return and risk.</p> <p>After reviewing these targets, the Committee supports the investment allocation recommendation below (under ‘Proposed Allocation’). In order to make that change, the Board needs to approve a revised Investment Policy Statement with Wells Fargo. After approval, Wells Fargo will begin that transition towards the new investment allocation.</p>																	
<table border="1"> <thead> <tr> <th>Investment Type</th> <th>Current Allocation</th> <th>Proposed Allocation</th> </tr> </thead> <tbody> <tr> <td>Equities</td> <td>20%</td> <td>48%</td> </tr> <tr> <td>Fixed Income</td> <td>70%</td> <td>46%</td> </tr> <tr> <td>Alternative Investments</td> <td>5%</td> <td>0%</td> </tr> <tr> <td>Real Assets</td> <td>5%</td> <td>6%</td> </tr> </tbody> </table>	Investment Type	Current Allocation	Proposed Allocation	Equities	20%	48%	Fixed Income	70%	46%	Alternative Investments	5%	0%	Real Assets	5%	6%		
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Equities	20%	48%															
Fixed Income	70%	46%															
Alternative Investments	5%	0%															
Real Assets	5%	6%															
Recommendation: N/A																	
Alternatives: Do not approve, current investment allocation remains																	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 24, 2023

Place on Agenda: COW and Regular Agenda

Action Requested: Approval

Attachment: **Non-Renewal of Probationary Teachers**

Topic: Non-Renewal of Probationary Teachers
Presenter(s): Joel Milteer, Human Resource Director
Background: Each year, we must release a number of probationary teachers for various reasons, including student driven scheduling, changes in enrollment, budget reductions, curriculum changes, licensure issues, mid-year placements, and performance issues. Attached is a resolution to terminate the contracts of a number of probationary teachers. This resolution terminates teaching contracts for those listed, at the end of the current 2022-2023 school year, with non-renewal for the 2023-2024 school year.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Inspector _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF PROBATIONARY TEACHERS**

WHEREAS, the following teachers are probationary teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these probationary teachers in Special School District No. 6, are hereby terminated effective at the end of the 2022 - 2023 school year.

Emilee Fremstad	Math	Secondary	1.0 FTE
Noel Giesbrecht	Special Education	Secondary	1.0 FTE
Michael Kretzschmar	Language Acquisition	Secondary	1.0 FTE

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____.

On a roll call vote, the following voted in favor:

Inspectors:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 24, 2023

Place on Agenda: COW and Regular Agenda

Action Requested: Approval

Attachment: **Discontinuing and Reducing Educational Programs and Positions**

Topic: Discontinuing and Reducing Educational Programs and Positions
Presenter(s): Joel Milteer, Human Resource Director
<p>Background:</p> <p>Two weeks ago, we shared our initial Pathway to Packer Promise plan that incorporates work and resources to address the district’s achievement concerns. As we continue to build out our plan and look at the critical work before us, we are recommending the elimination of the Director of Equity and Learning position at the end of the 2022-23 school year. We are also recommending a restructure of our Department of Equity and Learning which is primarily responsible for district-wide learning and student outcomes. The restructure involves the creation of an Executive Director of Educational Services position which will work closely with our Asst. Director of Equity and Learning as well as the Academic and Student Support Teams in our buildings, to lead all academic and instructional work with an equity lens, and drive SSPPS toward improved academic outcomes.</p> <p>We are now asking the School Board to approve the resolution for the above noted position elimination and restructure of the Department of Equity and Learning for the 2023-24 school year.</p>
<p>Recommendation:</p> <p>Administration recommends approval of the resolution.</p>
<p>Alternatives:</p> <p>Do not approve the resolution and direct administration with next steps.</p>



**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING
POSITIONS**

WHEREAS, the School Board of Special School District No. 6, South St. Paul, received and approved a recommendation from administration for a discontinuance/reduction of the Director of Equity and Learning position at district office, due to a restructure of the Department of Equity and Learning at that location, and

WHEREAS, said recommendations have been received and considered by the School Board.

BE IT RESOLVED by the School Board of Special School District No. 6, South St. Paul, as follows:

That the following position, or portions thereof, be discontinued or reduced effective with the start of the 2023-24 school year:

1. Director of Equity and Learning

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon,

the following voted in favor thereof:

and the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 24, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None

Attachment: None

Topic: End of School Year Events
Presenter(s): Board
<p>Background:</p> <p>The ending of a school year brings a number of events and celebrations. During the committee-of-the-whole meeting on Monday evening, the Board will discuss the Board's role and responsibility for various events.</p> <p>May 8-12: Staff Appreciation Week May 3: Athletic/Activities Banquet May 10: Foundation Scholarship Banquet June 6: Community Learning Center Commencement June 8: High School Commencement June 9: Employee Recognition Breakfast June 23: Kaposia Days Parade</p>
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 24, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None

Attachment: Student School Board Representative Application Packet

Topic: Student School Board Representative
Presenter(s): Chair John Raasch
Background: With the application process for the Student School Board Representative position officially launched, the School Board will discuss various options on how this new position will operate for the 2023-24 school year.
Recommendation: N/A
Alternatives: N/A

APPLY NOW!



STUDENT SCHOOL BOARD REPRESENTATIVE

Application deadline 11:59 pm May 5



One of the most important voices is that of our SSP students. Through this exciting leadership learning opportunity, a student school board representative will be selected to serve as the critical voice between our student body and the SSPPS School Board.

RESPONSIBILITIES



Provide input and share student perspectives



Attend all regular board and committee-of-the-whole meetings during the school year.

www.sspps.org/about-us/school-board/meetings



Report on student activities, topics, and insights.



SCAN HERE FOR MORE INFORMATION

or visit: www.sspps.org/about/school-board/members/student-representative



STUDENT SCHOOL BOARD REPRESENTATIVE

Application Process and Roles/Responsibilities

Purpose

As a part of its strategic vision, the South St. Paul School Board has made it a priority to increase opportunities to include stakeholder voices in their work. One of the most important voices is that of our South St. Paul Public Schools students. Through this opportunity, Student Board Representatives will serve as the liaison between the School Board and our students. They will work closely with the South St. Paul School Board to provide input and share their student perspectives.

Qualifications

- Must be a junior or senior at South St. Paul Secondary or the SSP Community Learning Center that is enrolled for the upcoming school year.
- The student representative will have an interest in the work of the School Board and South St. Paul School District.

Expectations

- The student representatives will serve as the liaison between the South St. Paul School Board and the students of South St. Paul Public Schools, Special School District 6.
- Will adhere to the same rules and procedures as other School Board members, including but not limited to confidentiality agreements.
- Dress for business casual.
- Participate in discussions at committee and board meetings.
- Maintain personal standards of behavior appropriate to participation in student activities.
- Be in good academic standing equivalent for participation in athletics or other school activities and maintain good academic standing throughout their term.
- Provide a report to the board at each meeting that provides student activities, topics and insights to share with the board.
- May be asked to do unique research and prepare a presentation to the Board.
- Participate in quarterly check-in meetings throughout the school year with the Superintendent and/or School Board designee.

Attendance

- Attend all regular board and committee-of-the-whole meetings, which occur while school is in session. Committee-of-the-whole and regular business meetings are typically held on the second and fourth Monday of each month beginning at 5:00 PM and generally concluding by 8:00 PM. Meetings held during the summer or school breaks are not required but encouraged.
- Attend special meetings or study sessions as requested.
- Students will not attend closed sessions.

Voting Rights

- The student representative will serve as an ex-officio member of the South St. Paul School Board, thus not have official voting rights. However, the student board representative may participate in all discussion before the official vote by the Board.

Application Submission – No later than 11:59 PM on Friday, May 5, 2023

An open application process will be held for a one-year term on the School Board beginning the following school year. Student Board representatives serving in their junior year of high school may apply to serve a second term for their senior year.

1. Submit an electronic copy of the [Student School Board Representative Application](#)
2. Submit the following to Joleen Macioch at SSP Secondary, Nancey Quinn at the CLC or email to lbrandecker@sspps.org:
 - a. A signed Parent/Guardian Authorization form
 - b. A letter of reference from a SSPPS teacher, activity advisor or athletic coach

Application Deadline

Application and application components listed above must be completed and submitted **no later than 11:59 PM on Friday, May 5, 2023.**

Selection Process

Applicants will be contacted by Friday, May 12 to select an interview time for the week of May 15. Applicants will be interviewed by the SSP High School Principal, Superintendent of Schools, and one School Board member. Selection of one student representative and one alternate will be completed by mid-May so the students may meet with the School Board prior to the end of the school year.

Questions

Please contact Lisa Brandecker, at lbrandecker@sspps.org or (651) 457-9465 with any questions.



Minnesota's First K-12 IB World Schools District

Phone: (651) 457 - 9465

Fax: (651) 457 - 9485

www.sspps.org

STUDENT SCHOOL BOARD REPRESENTATIVE PARENT/GUARDIAN CONSENT

The undersigned parent/guardian of _____, states as follows:
(*student name*)

My student has my consent to file the foregoing application and to serve, if appointed, as the nonvoting student member of the South St. Paul School Board for the 2023-24 school year. I make this consent based on my assessment of my child's interest in serving on the board and their ability to participate in board activities without harmful effect to their academic achievement. I understand that I may withdraw my consent, in writing, at any time that I determine that membership on the School Board is contrary to my child's best interests.

Parent/Guardian Signature

Date

Printed Name of Parent/Guardian

Phone Number AND Email of Parent/Guardian





SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 24, 2023

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
<p>Background:</p> <p>School Board members will provide an update for the following committees that they serve on:</p> <ul style="list-style-type: none"> • District 917 • Association for Metropolitan School Districts (AMSD) • Community Education • SSP Educational Foundation • Finance, Facilities and Long-Range Planning • Local Issues • SSP Open Foundation • District Policy • District Community Engagement and Public Relations • District Superintendent/Executive
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>