



South St. Paul School Board Meeting  
Monday, October 10, 2022 6:00 PM  
Location: Fleming Field Airport  
1725 Henry Avenue  
South St. Paul, MN 55075

## Agenda

I.	<b>ROLL CALL and PLEDGE OF ALLEGIANCE</b>	
II.	<b>APPROVAL OF MEETING AGENDA/MINUTES</b>	
	A. School Board Meeting Agenda, October 10, 2022	
	B. Committee-of-the-Whole and Regular Meeting Minutes, September 26, 2022	3
III.	<b>QUALITY-IN-ACTION and REPORTS</b>	
	A. <b>Quality-in-Action:</b> City of South St. Paul's Resolution Supporting the South St. Paul Special School District #6 Ballot Referendum (Mayor Francis)	
	B. <b>Quality-in-Action:</b> High School Principal Chuck Ochocki along with Math Teacher Kris Weinfurtner and Science Teachers Jane Cornell and Scott Youdas will highlight the new curriculum for each of their content areas as well as the new science standards. (C. Ochocki)	
	C. <b>Report:</b> Chair Linda Diaz will highlight the Public Listening Session submissions. (L. Diaz)	8
	D. <b>Report:</b> School Board members will highlight items from the committee-of-the-whole meeting. (Board)	9
	E. <b>Report:</b> Superintendent Zambreno will provide highlights from around the District. (B. Zambreno)	10
IV.	<b>CONSENT ITEMS</b>	
	A. Financial Claims: Bills Payable	11
	B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves	20
V.	<b>POLICY REVIEW</b>	
VI.	<b>BUSINESS ITEMS</b>	

A. Approval, for the South St. Paul School Board to approve the Acceptance of Gifts Resolution. (B. Hoffman) 24

B. Approval, for the South St. Paul School Board to approve the Resolution for Governing Boards Supporting Form A Application to the Minnesota State High School League Foundation. (B. Zambreno) 26

**VII. INFORMATIONAL ITEMS**

A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

**VIII. ADJOURN**

**South St. Paul School Board  
Committee-of-the-Whole Meeting Minutes**

**September 26, 2022**

Chair Linda Diaz called the September 26, 2022, committee-of-the-whole meeting to order at 5:00 PM with seven Board members present: Inspector Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Others present included Superintendent Dr. Brian Zambreno, Jodie Zesbaugh from Ehlers, and several staff and community members.

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**Bond Refunding**

Jodie Zesbaugh from Ehlers provided an overview of the process SSPPS will engage in to refund their Series 2022A bonds. Similar to refinancing a home mortgage, the district will take advantage of lower interest rates to reduce the amount of interest paid on the district's debt. This refunding is not a savings to the district, but rather reduces the amount of taxes paid by SSP property owners.

**Educational Foundation Lease**

South St. Paul Public Schools currently leases space to the South St. Paul Education Foundation located at 521 Marie Ave. The initial lease for this space started on January 1, 1999 and continued through December 31, 2008. Lease amendments were subsequently done for 2008-2018 and 2018-2021. This new amendment will extend the lease through December 31, 2023.

**2022 Payable 2023 Proposed Property Tax Levy**

Finance Director Brady Hoffman provided an overview of the 2022 Payable 2023 Proposed Property Tax Levy that will go before the School Board for approval this evening. As in years past, the board is being asked to approve the levy to the maximum to allow for any downward adjustments to be made as necessary. There is an anticipated 1.23% reduction for 2023. The Truth-in-Taxation hearing will be held during the regular board meeting on Monday, December 12.

**Miscellaneous Wages**

Human Resource Director Joel Milteer reviewed the miscellaneous wages for assignments (game workers, officials, substitute rates, etc.) that are going before the School Board for approval this evening.

**Board Member Employment as a Substitute**

The district currently has one board member interested in continuing their substitute work for the 2022-23 school year. Director Milteer shared that according to MN Statute 123B.195, School Board members may be employed by the school district as an employee as long as the amount earned does not exceed \$8,000 in a fiscal year. Additionally, employment must receive majority approval at a meeting in which all board members are present. Majority approval by the School Board is necessary. This resolution will go before the School Board for approval this evening.

**Dakota County Library Update**

City Administrator Ryan Garcia shared a draft timeline and information for the Dakota County Library project located on Marie Avenue just south of South St. Paul Secondary. In addition to the county's library work, the city is planning to do some significant change to traffic flow and parking around the project that will impact Central Square and South St. Paul Secondary.

**Committee Updates**

The Board provided updates on their various committees that they serve on.

The committee-of-the-whole meeting adjourned at 5:54 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk  
South St. Paul Board of Education



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## SOUTH ST. PAUL PUBLIC SCHOOLS Special School District No. 6

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SEPTEMBER 26, 2022

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the conference room at Fleming Field Airport on Monday, September 26, 2022. Chair Linda Diaz called the meeting to order at 6:00 PM with seven Board members present: Members Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Superintendent Dr. Brian Zambreno was also present along with several staff members.

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### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

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### **MINUTES**

By Member Raasch

Seconded by Member Laliberte

That the South St. Paul School Board approves the September 26, 2022, School Board meeting agenda as well as the minutes for the September 12, 2022, committee-of-the-whole and regular board meetings.

Motion carried (7-0)

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### **QUALITY-IN-ACTION**

Middle School Principal Leah Bourg and Counselor Jim Bierma highlighted the three domains of their work which includes academic, social/emotional/equity and college and career support. They provide a variety of delivery methods for their support such as school-wide programs, classroom lessons, small group work, individual, family partnerships and transition support.

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### **REPORTS**

*Public Listening Session Report* – Chair Diaz noted there were no public listening session submissions received.

*Committee-of-the-Whole Report* – Vice Chair Raasch provided a highlight the School Board’s discussion at their committee-of-the-whole meeting this evening.

*Superintendent Report* – Superintendent Zambreno provided a summary of various summer programming as well as upcoming school year details.

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### **CONSENT ITEMS**

By Member Weber

Seconded by Member Felton

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.

Motion carried (7-0)



Board Members present were Arend, Felton, Diaz, Raasch, Weber, Laliberte, and Walker as well as Superintendent of Schools Dr. Brian Zambreno, Finance Director Brady Hoffman and Human Resource Director Joel Milteer.

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By Member Weber

Seconded by Member Arend

For the School Board to end the closed session and move to open the meeting at 7:25 PM.

Motion carried (7-0)

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**ADJOURN**

By Member Arend

Seconded by Member Walker

Approval, for the School Board to adjourn the September 26, 2022, meeting at 7:26 PM.

Motion carried (7-0)

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Official Board Minutes are available in the  
District Office at 104 – 5<sup>th</sup> Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk  
Board of Education



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** October 10, 2022

**Place on Agenda:** Regular Meeting Reports

**Action Requested:** None

**Attachment:** None

**Topic:** School Board Listening Session Report

**Presenter(s):** Board Chair

**Background:**

At the committee-of-the-whole and regular business meetings, the Board Chair will provide an overview of the listening session submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at Fleming Field Airport (1725 Henry Avenue) beginning at 4:15 PM.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
  - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** October 10, 2022

**Place on Agenda:** Reports

**Action Requested:** None

**Attachment:** None

<b>Topic:</b> Committee-of-the-Whole Meeting Update
<b>Presenter(s):</b> Board
<b>Background:</b>  School Board members will highlight items from the committee-of-the-whole meeting.
<b>Recommendation:</b>  N/A
<b>Alternatives:</b>  N/A



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** April 12, 2021

**Place on Agenda:** Reports

**Action Requested:** None

**Attachment:** None

<b>Topic:</b> Superintendent's Update
<b>Presenter(s):</b> Superintendent Dave Webb
<b>Background:</b>  Superintendent Dave Webb will provide highlights from around the District.
<b>Recommendation:</b>  N/A
<b>Alternatives:</b>  N/A



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** October 10, 2022

**Place on Agenda:** Consent Items

**Action Requested:** Approval

**Attachment:** Financials – Bills Payable

<b>Topic:</b> Financials – Bills Payable
<b>Presenter(s):</b> Chair
<b>Background:</b>  It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
<b>Recommendation:</b>  Approve financial statement
<b>Alternatives:</b>  N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
200831	454.00	09/29/2022	ADVANCED SPORTSWEAR, LLC
200832	1,105.15	09/29/2022	AMAZON CAPITAL SERVICES
200833	77.00	09/29/2022	ANDERSON, JULIE
200834	17.00	09/29/2022	APPAREL LAB
200835	160.00	09/29/2022	BAUSCHELT, PAT
200836	73.00	09/29/2022	BERRY COFFEE COMPANY
200837	77.00	09/29/2022	BLAZICK-PETERSON, PATRICIA
200838	20.00	09/29/2022	BRAITHWAITE, CHARLES
200839	92.00	09/29/2022	CAREY, PATRICK
200840	2,050.00	09/29/2022	CARLSON, NANCY
200841	6,900.89	09/29/2022	CITY OF SOUTH ST PAUL
200842	3,810.98	09/29/2022	COLLINS SPORTS MEDICINE
200843	8,008.20	09/29/2022	DAKOTA COUNTY PT&R
200844	77.00	09/29/2022	ELLERD, JEFFREY
200845	6,000.00	09/29/2022	FIRST
200846	1,125.00	09/29/2022	FLORIDA LEAGUE OF IB SCHOOLS
200847	20.00	09/29/2022	GEORGE, JACE
200848	92.00	09/29/2022	GRENGS, TROY
200849	282.82	09/29/2022	GROTH MUSIC CO
200850	61,868.43	09/29/2022	HEALTH PARTNERS
200851	2,140.00	09/29/2022	HILDI INCORPORATED
200852	20.00	09/29/2022	HUNTINGTON, JAMES
200853	552.32	09/29/2022	INNOVATIVE OFFICE SOLUTIONS, LLC
200854	92.00	09/29/2022	JAROCKI, JUSTIN
200855	3,887.49	09/29/2022	JOHNSON, CHRISTINE
200856	135.00	09/29/2022	JOHNSON, THOMAS
200857	80.00	09/29/2022	JONES, TREMAYNE
200858	2,730.00	09/29/2022	JUNIOR ACHIEVEMENT OF THE UPPER MIDWEST
200859	160.00	09/29/2022	KARNAS, MIKE
200860	92.00	09/29/2022	LEMKE, JAY
200861	746.91	09/29/2022	LINDENMEYR MUNROE
200862	240.00	09/29/2022	LINK INTERPRET
200863	20.00	09/29/2022	LUNDBLAD-DAHL, DANIELLE
200864	45.00	09/29/2022	MCDERMOTT, MARTY
200865	20.00	09/29/2022	MCDOWELL, CYNTHIA
200866	40.00	09/29/2022	MN ASSOC OF SECRETARIES TO THE PRINCIPAL
200867	5,280.00	09/29/2022	MN HISTORICAL SOCIETY
200868	1,842.50	09/29/2022	MOBILE ED PRODUCTIONS, INC
200869	1,061.13	09/29/2022	NCS PEARSON EDUCATION
200870	80.00	09/29/2022	NOVAK, DANIEL
200871	442.80	09/29/2022	PITNEY BOWES, INC
200872	80.00	09/29/2022	RAMIERZ, EDWARD
200873	71.81	09/29/2022	REALLY GOOD STUFF
200874	75,000.00	09/29/2022	REGENTS OF THE UNIVERSITY OF MINNESOTA
200875	420.00	09/29/2022	RENT N SAVE
200876	92.00	09/29/2022	ROOTES, DAN
200877	401.99	09/29/2022	SAFEWAY BUS COMPANY
200878	2,427.12	09/29/2022	SAFEWAY WISCONSIN, INC
200879	132.44	09/29/2022	SCHMITT MUSIC
200880	8.92	09/29/2022	SCHOOL SPECIALTY, LLC
200881	9,022.04	09/29/2022	STANDARD INSURANCE COMPANY
200882	63.15	09/29/2022	SUPER DUPER PUBLICATIONS
200883	20,338.99	09/29/2022	TEACHERS ON CALL
200884	36.99	09/29/2022	TRACTOR SUPPLY CREDIT PLAN
200885	375.00	09/29/2022	TRIFECTA SPED REVENUE SOLUTIONS
200886	542.85	09/29/2022	UNIVERSAL ATHLETIC, LLC

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
200887	475.42	09/30/2022	LOCAL #70
200888	404.97	09/30/2022	MESSERLI & KRAMER
200889	1,306.40	09/30/2022	MINNESOTA CHILD SUPPORT PAYMENT CENTER
200890	112.00	09/30/2022	NCPERS GROUP LIFE INS
200891	185.50	09/30/2022	OFFICE AND PROF EMPLOYEES UNION
200892	11,366.75	09/30/2022	SOUTH ST PAUL TEACHER'S ASSOCIATION
200893	5.00	09/30/2022	SOUTH ST PAUL OPEN FOUNDATION
200894	60.00	09/30/2022	SOUTH ST PAUL EDUCATION FOUNDATION
200895	87.00	10/06/2022	ALBRECHT, GARY
200896	80.00	10/06/2022	ANDERSON, ERIC
200897	4,389.90	10/06/2022	ARVIG
200898	750.00	10/06/2022	BACKUPIFY
200899	208.05	10/06/2022	BDK ENTERPRISES, LLC
200900	2,550.40	10/06/2022	BIMBO BAKERIES USA
200901	5,950.68	10/06/2022	BIX PRODUCE COMPANY
200902	77.00	10/06/2022	BOYLE, RACHEL
200903	20.00	10/06/2022	BRAITHWAITE, CHARLES
200904	20.00	10/06/2022	BROTZLER, LINDSEY
200905	2,689.20	10/06/2022	CANON FINANCIAL SERVICES
200906	80.00	10/06/2022	CARTER, MATT
200907	92.00	10/06/2022	CHRISTENSEN, ERIK
200908	92.00	10/06/2022	CHURCHILL, ADAM
200909	29.75	10/06/2022	CLASSEN, GLORIA
200910	92.00	10/06/2022	FEST, AUSTIN
200911	282.00	10/06/2022	FISCHBACH, DAN
200912	33.81	10/06/2022	FLINN SCIENTIFIC, INC
200913	20.00	10/06/2022	GEORGE, JACE
200914	176.94	10/06/2022	GOLDCOM, INC
200915	1,231.02	10/06/2022	GRAPHIC EDGE
200916	50.00	10/06/2022	GRIFFIN, COLM
200917	50.00	10/06/2022	HAGERT, ANASTASIA
200918	21.41	10/06/2022	HUESER, DARLENE
200919	20.00	10/06/2022	HUNTINGTON, JAMES
200920	2,516.00	10/06/2022	INTERNATIONAL BACCALAUREATE ORGANIZATION
200921	135.00	10/06/2022	JOHNSON, THOMAS
200922	88.86	10/06/2022	KUEHN, KIMBERLY
200923	1,022.80	10/06/2022	KWIK TRIP EXTENDED NETWORK
200924	77.00	10/06/2022	LEE, WILLIAM
200925	180.00	10/06/2022	LINK INTERPRET
200926	172.00	10/06/2022	MCDERMOTT, MARTY
200927	20.00	10/06/2022	MCDOWELL, CYNTHIA
200928	80.00	10/06/2022	MESA, ALFREDO
200929	149.00	10/06/2022	NATIONAL SPEECH & DEBATE ASSOCIATION
200930	484.00	10/06/2022	NEW WAY HYPNOSIS CLINIC INC
200931	58.80	10/06/2022	OFFICE OF MN IT SERVICES
200932	325.57	10/06/2022	PLUNKETT'S PEST CONTROL
200933	625.00	10/06/2022	RAPTOR TECHNOLOGIES
200934	314.97	10/06/2022	S & S WORLDWIDE
200935	201.79	10/06/2022	SAM'S CLUB
200936	92.00	10/06/2022	SCHOAF, JOSHUA
200937	730.74	10/06/2022	SCHOLASTIC INC
200938	1,626.00	10/06/2022	SHI INTERNATIONAL CORP
200939	11,175.00	10/06/2022	SOURCEWELL TECHNOLOGY
200940	80.00	10/06/2022	SPICER, RICHARD
200941	161.38	10/06/2022	SPRINT
200942	90.40	10/06/2022	STOVEN, AMY

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	VENDOR
200943	1,960.00	10/06/2022	T-MOBILE
200944	16,163.72	10/06/2022	TEACHERS ON CALL
200945	1,800.00	10/06/2022	TEXTHELP
200946	80.00	10/06/2022	THARALDSON, RYAN
200947	325.00	10/06/2022	TRIFECTA SPED REVENUE SOLUTIONS
200948	3,247.64	10/06/2022	TRIMARK MARLINN LLC
200949	3,054.45	10/06/2022	TRIO SUPPLY CO
200950	20.00	10/06/2022	WENDA, MADELYNN
200951	1,141.97	10/06/2022	WILLIAM V MACGILL & COMPANY
200952	45,584.30	10/06/2022	XCEL ENERGY
200953	92.00	10/06/2022	ZEYEN, DON
202200106	97,266.07	09/26/2022	HEALTH PARTNERS
202200107	43,704.27	09/30/2022	MINNESOTA PAYROLL TAXES
202200108	263,483.78	09/30/2022	FEDERAL PAYROLL TAXES
202200109	46,653.84	09/30/2022	PERA
202200110	51,462.62	09/30/2022	TSA/ACH DEDUCTION
202200111	129,603.39	09/30/2022	TEACHER RETIREMENT ASSOCIATION
202200112	0.00	09/30/2022	MINNESOTA PAYROLL TAXES
202200113	0.00	09/30/2022	FEDERAL PAYROLL TAXES
202200114	69,096.13	09/29/2022	US BANK
222300044	130.49	09/28/2022	BRETOI, TERRENCE
222300045	12.96	09/28/2022	BRIAN, TIFFANY
222300046	140.00	09/28/2022	FLANDRICH, AMANDA
222300047	155.00	09/28/2022	FLORES, MARTA
222300048	98.63	09/28/2022	HABER, CHARLOTTE
222300049	29.97	09/28/2022	HANA, DINA
222300050	250.00	09/28/2022	HUNDT, TODD
222300051	39.99	09/28/2022	NICHOLSON, SUSAN
222300052	120.00	09/28/2022	OLSON, LUKE
222300053	69.99	09/28/2022	ORTIZ, TERESA
222300054	75.88	09/28/2022	WOHLERS, DARI

1,050,308.52 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	682,489.48	0.00	210,162.08	892,651.56
02	FOOD SERVICE	12,406.39	0.00	15,886.48	28,292.87
04	COMMUNITY EDUCATION	24,526.73	0.00	3,036.64	27,563.37
05	CAPITAL	4,713.27	0.00	96,947.43	101,660.70
50	ACTIVITY ACCOUNT	140.02	0.00	0.00	140.02
***	Fund Summary Totals ***	724,275.89	0.00	326,032.63	1,050,308.52

\*\*\*\*\* End of report \*\*\*\*\*

**CHECKRUNS**

<b><u>FUND</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>Sept 23, 2022 - Oct 6, 2022</u></b>
1	GENERAL	\$892,651.56
2	FOOD SERVICE	\$28,292.87
4	COMMUNITY EDUCATION	\$27,563.37
5	CAPITAL	\$101,660.70
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$140.02
	<b>TOTAL</b>	<b><u>\$1,050,308.52</u></b>

Checks 200831 - 200953

Employee ACH 222300044-222300054

Wire Payments 202200103 -2022000114

**PAYROLL**

**9/30/22**

Payroll Direct Deposit	900082249 - 900082755	\$769,307.35
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SOUTH ST. PAUL PUBLIC SCHOOLS  
 SPECIAL DISTRICT NO. 6  
 Month of Sept 2022

	BREMER CHECKING	BREMER PAYROLL	BREMER CREDIT CARD	FOOD SERVICE CREDIT CARD	BREMER SCHOOL FEES	STOCKYARD SCHOOL STORE	BREMER Money market	MN LIQ ASSET MONEY MKT	TOTAL CASH	TOTAL CASH AND INVESTMENTS
Bank Balance	893,429.06	0.00	60,003.53	19,675.43	32,966.00	3,827.69	3,300,360.12	18,721,225.11		0.00
O/S Checks	(285,821.68)									0.00
Deposits in Transit (direct deposit/recall)										
Other Reconciling Items										0.00
PR TSA	(51,462.62)									
PR State Taxes	(43,704.27)									
PR PERA										
PR TRA										
PR Federal Taxes										
Retirees Med payments Dec										
PR PERA										
PR State Taxes										
Retirees Med payments Jan										
										0.00
Book Balance	512,440.49	0.00	60,003.53	19,675.43	32,966.00	3,827.69	3,300,360.12	18,721,225.11	22,650,498.37	0.00
<b>Flex Account:</b>										
Beginning O/S Checks Balance per Books										Total Cash per General Ledger
Transfers from Bremer Checking										22,650,498.37
(to cover clearing checks)				7,778.18 (+)						Difference
Sept Claims (checks written)				(7,778.18) (-)						0.00
Ending O/S Checks Balance Per Books				0.00						
O/S Checks				0.00						
Difference				0.00						

# Special School District #6

## South St. Paul, Minnesota

### Student Activity Treasurer's Report July 1, 2022 thru September 30, 2022

ACTIVITY ACCOUNT	BEGINNING BALANCE	DISBURSEMENTS	RECEIPTS	ENDING BALANCE
7-8 Student Council	\$ 3,421.01			\$ 3,221.01
Device Protection	\$ 85,360.84	\$ 140.00	\$ 5,288.20	\$ 90,509.04
Robotics	\$ 2,837.86			\$ 2,837.86
Business	\$ 62.99			\$ 62.99
HS Random Acts	\$ 138.25			\$ 138.25
Choir	\$ 287.73			\$ 287.73
SAGA	\$ -			\$ -
Drama	\$ 7,918.47	\$ 2,487.44	\$ 3,915.00	\$ 9,346.03
Jr High Math	\$ 26.72			\$ 26.72
Skills for Tomorrow	\$ 2,426.53			\$ 2,426.53
Memory Book	\$ 2,149.03			\$ 2,149.03
4 A day 7th Grade	\$ 1,924.97			\$ 1,924.97
Early Childhood	\$ 2,613.38			\$ 2,613.38
Black Pride	\$ 364.08			\$ 364.08
Lincoln Library	\$ 1,649.29			\$ 1,649.29
Women's Society	\$ -			\$ -
Prom	\$ 997.31			\$ 997.31
Senior Council	\$ 4,992.31			\$ 4,992.31
4 A Day 8th Grade	\$ 4,102.04			\$ 4,102.04
Soccer - Girls	\$ 3,303.75	\$ 3,247.25	\$ 653.28	\$ 709.78
Swimming - Girls	\$ -			\$ -
Tech Car	\$ 128.21			\$ 128.21
Track - Girls	\$ 59.77			\$ 59.77
Band Equip Rental	\$ 2,347.85			\$ 2,347.85
Impact Lives	\$ 1,811.34			\$ 1,811.34
Debate	\$ 3,944.21			\$ 3,944.21
Band	\$ 198.48			\$ 198.48
Speech	\$ 5,178.43		\$ 53.50	\$ 5,231.93
Golf - Boys	\$ 191.44			\$ 191.44
Golf - Girls	\$ 631.24			\$ 631.24
4 A Day 6th Grade	\$ 2,766.80			\$ 2,766.80
Yearbook	\$ 2,303.03			\$ 2,303.03
Key Club	\$ 701.16			\$ 701.16
Student Council	\$ 4,368.53	\$ 2,053.23	\$ 4,016.86	\$ 6,332.16

Knowledge Bowl	\$	245.41			\$	245.41		
CLC/PPG	\$	332.09			\$	332.09		
ABE	\$	874.14			\$	874.14		
JH Knowledge Bowl	\$	532.99			\$	532.99		
SADD	\$	30.81			\$	30.81		
Basketball - Boys	\$	1,547.67	\$	1,486.79	\$	237.73	\$	298.61
Baseball	\$	596.60				\$	596.60	
Basketball - Girls	\$	3,555.08	\$	502.82		\$	3,052.26	
CLC Activity Acct	\$	291.25	\$	211.14	\$	211.14	\$	291.25
Football	\$	640.65				\$	640.65	
Sr High Math	\$	717.66				\$	717.66	
Gymnastics	\$	1,264.58				\$	1,264.58	
Hockey - Boys	\$	248.13				\$	248.13	
Hockey - Girls	\$	657.36				\$	657.36	
Danceline	\$	-				\$	-	
Soccer - Boys	\$	465.15				\$	465.15	
Softball	\$	4,282.16				\$	4,282.16	
Tennis - Girls	\$	187.19				\$	187.19	
Track Boys	\$	31.32				\$	31.32	
Volleyball	\$	-				\$	-	
Wrestling	\$	1,354.20				\$	1,354.20	
Tennis - Boys	\$	74.20				\$	74.20	
Lang Arts 8th Gr	\$	157.08				\$	157.08	
CDLU	\$	469.17				\$	469.17	
LC Student Ambassa	\$	212.54				\$	212.54	
French	\$	798.03				\$	798.03	
Lincoln Center	\$	15,320.03				\$	15,320.03	
Senior/Gift Shop	\$	4,604.05	\$	163.63	\$	385.20	\$	4,825.62
Spanish	\$	529.64				\$	529.64	
Autism	\$	172.76				\$	172.76	
KEC PBIS	\$	3,882.33				\$	3,882.33	
All Night Sr Party	\$	10,569.03	\$	150.00		\$	10,419.03	
Kec Student	\$	22,680.59	\$	171.67		\$	22,508.92	
IB History Trip	\$	3,326.67				\$	3,326.67	
LC PBIS	\$	279.97	\$	213.41		\$	66.56	
HS PBIS	\$	2,960.00				\$	2,960.00	
Mistletoe	\$	2,565.95				\$	2,565.95	
Senior Progam	\$	2,790.32	\$	74.86	\$	57.88	\$	2,773.34
MS History Trip	\$	-	\$	-	\$	4,550.00	\$	4,550.00
Yondr Pouch	\$	-	\$	14,225.00	\$	6,365.13	\$	(7,859.87)
<b>TOTALS:</b>	<b>\$</b>	<b>238,453.85</b>	<b>\$</b>	<b>25,127.24</b>	<b>\$</b>	<b>25,733.92</b>	<b>\$</b>	<b>238,860.53</b>



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** October 10, 2022

**Place on Agenda:** Consent Items

**Action Requested:** Approval

**Attachment:** Staffing

<b>Topic:</b> Staffing
<b>Presenter(s):</b> Chair
<b>Background:</b>  The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
<b>Recommendation:</b>  Administration recommends approval of the proposed staffing and supplemental staffing as presented.
<b>Alternatives:</b>  Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations and Leaves (Joel Milteer)**

**10-10-22**

**Certified**

**A. Appointments/Reassignments**

1. Beth Murphy – 1.0 FTE Long-Term Substitute Special Education Teacher, Kaposia Education Center, BA00, Step 1, effective October 6, 2022, through November 18, 2022.

Change of Assignment – Effective for the 2022-23 school year

Hannah O’Brien – Language Arts, High School, increase from .6 FTE to .8 FTE

**2022-23 ECA**

**BASKETBALL – GIRLS**

Varsity Asst/JV Coach	Peterson, Lindsey	\$4,532
Varsity & Sophomore Coach	Doran, Andy	\$4,532

**DANCE TEAM**

Asst Coach	Fitzgerald, Janna**	\$2,237 + \$500 Boosters = \$2,737
Asst Coach (50%)	Rouleau, Madison**	\$1,118.50 + \$500 Boosters = \$1,618.50

**HOCKEY – GIRLS**

Varsity Asst Coach	Palmquist, Josh	\$4,532
Varsity Asst/JV	McGinn, Corey**	\$4,532
Additional Coach (Varsity)	Moline, Mike**	\$3,500 (Booster Club)
Additional Coach (Varsity)	Shepard, Jamie	\$2,750 (Booster Club)
Additional Coach (JV Asst)	Palmquist, Abby**	\$1,125 (Booster Club)
Additional Coach (JV Asst)	Miller, Brigette**	\$1,125 (Booster Club)

**WRESTLING**

Varsity Asst/JV Coach	Trevino, Jose**	\$4,532
Middle School Coach	Kvalheim, Mike	\$3,053
Middle School Coach	Sundly, Scott	\$3,053
Girls Coach (50%)	Gehlsen, Mike	\$4,532 @ 50% = \$2,266 (flex)

\*indicates a non-district employee

\*\* indicates a returning non-district employee

**B. Resignations/Retirements/Leaves/Reductions/Other**

1. Kristin Lefferts – Leave of absence, Licensed School Nurse, Secondary Building, effective September 19, 2022, through November 4, 2022.
2. Melissa Wing – Leave of absence, Special Education Teacher, Kaposia Education Center, effective October 7, 2022, through approximately November 18, 2022. (revised effective dates)

**VII.A.2 Staff Appointments, Resignations, Retirements, Terminations  
and Leaves (Joel Milteer)**

**10-10-22**

**Classified**

A. Appointments/Reassignments

1. **Shauna Bock – Director of Student Services, District Office, effective October 10, 2022.**
2. Kristen Bultinck – Special Education Assistant, Lincoln Center, \$20.16 per hour, 32.5 hours per week, effective October 17, 2022.
3. Gerald Dalzell – Part-Time Cleaner, Secondary Building, \$17.33 per hour, 20 hours per week, effective October 4, 2022.
4. Cristina Flores Perez – Nutrition Services Assistant, Secondary Building, \$16.88 per hour, 20 hours per week, effective October 5, 2022.
5. Tracy Ritter – Preschool Teacher, Kaposia Education Center, \$30.38 per hour, 22.5 hours per week, effective October 3, 2022.

B. Resignations/Retirements/Leaves/Reductions/Other

1. Cherie Bauer – Resignation, Early Learning Assistant, Lincoln Center, effective October 20, 2022.
2. **Shauna Bock – Resignation, Assistant Director of Student Services, effective October 7, 2022.**
3. Dianna Duchsherer – Extend leave of absence, Part-Time Cleaner, Secondary Building, effective August 3, 2022, through approximately October 31, 2022. (extension from September 28, 2022)
4. Zachary Kezer – Resignation, Office Assistant (Class III), Secondary Building, effective October 14, 2022.
5. Meggan Klein – Rescind, Student Supervisor, Kaposia Education Center, effective September 12, 2022.
6. Nicole Moen – Resignation, Nutrition Services Assistant, Secondary Building, effective June 8, 2022. (verbal)
7. Melissa Pugh – Resignation, Student Supervisor, Kaposia Education Center, effective September 30, 2022.
8. Tracy Ritter – Resignation, Early Childhood Special Education Assistant, Kaposia Education Center, effective September 30, 2022.
9. Ternura Rodriguez – Resignation, Part-Time Cleaner, Lincoln Center, effective September 23, 2022.

10. Richard Smith – Resignation, Night Supervisor/Engineer, Lincoln Center, effective October 21, 2022.
11. Jaqualla Wilson – Resignation, Health Assistant, Secondary Building, effective September 13, 2022.



## SOUTH ST. PAUL PUBLIC SCHOOLS

### School Board Agenda Item

**Meeting Date:** October 10, 2022

**Place on Agenda:** Regular Agenda/Business Items

**Action Requested:** Approval

**Attachment:** Acceptance of Gifts Resolution

<b>Topic:</b> Acceptance of Gifts
<b>Presenter(s):</b> Brady Hoffman, Finance Director
<b>Background:</b>  Per school board policy, the School Board may receive and accept, for the benefit of the school district, bequests, donations or gifts for any proper purpose. All gifts received by the District must comply with applicable fire codes, health guidelines, and safety regulations (i.e. furniture, technology, and appliances). Gifts may only be accepted by the adoption of a resolution approved by two-thirds of its members.
<b>Recommendation:</b>  Administration recommends the approval of the Acceptance of Gifts Resolution.
<b>Alternatives:</b>  Do not approve the Acceptance of Gifts Resolution and direct administration with next steps.



Special School District No. 6  
 (South St. Paul Public Schools)  
 State of Minnesota

**ACCEPTANCE OF GIFTS  
 RESOLUTION**

Board Meeting Date: **October 10, 2022**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

Be it Resolved, that the School Board of South St. Paul Public Schools, Special School District No 6, accept the following donations as indicated in the detailed background listed below:

**MONETARY**

<b>Donation Amount</b>	<b>Designated To</b>	<b>Donation From</b>	<b>Purpose</b>
\$900	Kaposia Education Center	SSP Lion's Club	Student Planners
\$2,000	Lincoln Center Elementary	SSP Lion's Club	Student Planners and Science Materials
\$2,000	SSP Secondary	Kopp Family Foundation	Random Acts of Kindness Program

**VALUE IN KIND**

<b>Donation Item</b>	<b>Designated To</b>	<b>Donation From</b>	<b>Purpose</b>

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted



**SOUTH ST. PAUL PUBLIC SCHOOLS**  
School Board Agenda Item

**Meeting Date:** October 10, 2022  
**Place on Agenda:** Committee-of-the-Whole and Business Item  
**Action Requested:** Approval  
**Attachment:** Resolution of Governing Board Supporting Form A Application

<b>Topic:</b> Minnesota State High School League Foundation Form A Grant Application
<b>Presenter(s):</b> Brady Krueger, Assistant Principal and Activities Director
<p><b>Background:</b></p> <p>The Minnesota State High School League (MSHSL) Foundation is a nonprofit association, serving both public and private schools, created to complement the MSHSL by providing support for Minnesota’s high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation’s goals are to promote the growth of high school students through participation in valuable extra-curricular activities.</p> <p>The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size, and geographic location to the extent possible.</p> <p>The Minnesota State High School League Foundation Board of Directors has determined that the number of free and reduced lunch students in grades 9-12 will be used for classification purposes. The MSHSL Foundation wants to encourage each school to seek students whose family income may be limited and encourage them to participate in athletic and fine arts programs in each school community and to recognize the role you play in this endeavor and to assist you in your continued efforts to engage more students.</p> <p>South St. Paul Public Schools administration is finalizing the Form A grant application. School Board approval is needed prior to the grant submission deadline on October 28, 2022.</p>
<p><b>Recommendation:</b></p> <p>Administration recommends the approval of the Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation.</p>
<p><b>Alternatives:</b></p> <p>Do not approve the Form A Resolution and direct administration with next steps.</p>

# FORM A

## RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of \_\_\_\_\_ recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of \_\_\_\_\_ supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair/Head of School

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk – Treasurer/ Finance Director