



South St. Paul School Board Meeting
Monday, September 26, 2022 6:00 PM
Location: Fleming Field Airport
1725 Henry Avenue
South St. Paul, MN 55075

Agenda

I.	ROLL CALL and PLEDGE OF ALLEGIANCE	
II.	APPROVAL OF MEETING AGENDA/MINUTES	
	A. School Board Meeting Agenda, September 26, 2022	
	B. Committee-of-the-Whole and Regular Meeting Minutes, September 12, 2022	3
III.	QUALITY-IN-ACTION and REPORTS	
	A. Quality-in-Action: Middle School Principal Leah Bourg and Counselor Jim Bierma will highlight the school counseling program.	
	B. Report: Chair Linda Diaz will highlight the Public Listening Session submissions. (L. Diaz)	6
	C. Report: School Board members will highlight items from the committee-of-the-whole meeting. (Board)	7
	D. Report: Superintendent Zambreno will provide highlights from around the District. (B. Zambreno)	8
IV.	CONSENT ITEMS	
	A. Financial Claims: Bills Payable	9
	B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves	16
V.	POLICY REVIEW	
VI.	BUSINESS ITEMS	
	A. Approval, for the South St. Paul School Board to approve the Resolution stating the intention of the School Board to issue general obligation school building refunding bonds, series 2022A, in the approximate principal amount of \$10,085,000; and	21

taking other actions with respect thereto. (B. Hoffman)

B. Approval, for the South St. Paul School Board to approve certifying the 2022 Payable 2023 Proposed Property Tax Levy to the maximum and declare Monday, December 12, 2022, at 6:00 PM as the official public hearing to certify the 2022 Payable 2023 Final Property Tax Levy. (B. Hoffman) 41

C. Approval, for the South St. Paul School Board to approve the Lease Amendment #3 between South St. Paul Public Schools, Special School District 6 and South St. Paul Educational Foundation. (B. Hoffman) 43

D. Approval, for the South St. Paul School Board to approve the Acceptance of Gifts Resolution. (B. Hoffman) 45

E. Approval, for the South St. Paul School Board to approve the 2022-23 Miscellaneous Wages. (J. Milteer) 47

F. Approval, of the Resolution Approving Employment of the Board Member as a Substitute in a Classified Position in the School District. (J. Milteer) 52

VII. INFORMATIONAL ITEMS

A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. CLOSED SESSION

A. Closed Session per the Open Meeting Law Minn. Stat. § 13D.03 for Labor Negotiation Strategy and review of a tentative agreement with the Custodial Bargaining Unit. (J. Milteer)

B. Adjourn the Closed Session

IX. ADJOURNMENT

**South St. Paul School Board
Committee-of-the-Whole Meeting Minutes**

September 12, 2022

Chair Linda Diaz called the September 12, 2022, committee-of-the-whole meeting to order at 5:00 PM with six Board members present: Inspector Arend, Diaz, Felton, Raasch, Walker and Weber. Inspector Laliberte was absent. Others present included Superintendent Dr. Brian Zambreno and several staff members.

Facility Use Fees

Community Education Director Jeanne Zehnder and Finance Director Brady Hoffman reviewed a proposal to modify the 2022-23 facility fee schedule that moves our community-based organizations to the lowest paying tier. The fee schedule that was approved last spring, brought some unintended cost impacts to our community organizations. Language has also been reviewed to help clarify definitions for each of the categories/tiers.

Levy Communication Update

Superintendent Zambreno walked the School Board through the levy engagement calendar that provides opportunities for our stakeholders to learn more about the two levy questions that will be on the ballot this November.

SSP Annual Academic Report

Equity and Learning Director Dr. Chad Schmidt presented the 2021-22 Annual Academic Report that provides a district and statewide view of student achievement which continues to show that student academic performance has not rebounded to pre-pandemic levels. Teachers, teacher leaders, coordinators, and administrators have spent time this summer and fall studying and analyzing a variety of data with the aim of setting a path forward to meet our students where they are and to support them in meeting or exceeding grade level academic and social-emotional standards.

Committee Updates

The Board provided updates on their various committees that they serve on.

The committee-of-the-whole meeting adjourned at 5:49 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk
South St. Paul Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS Special School District No. 6

SEPTEMBER 12, 2022

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the conference room at Fleming Field Airport on Monday, September 12, 2022. Chair Linda Diaz called the meeting to order at 6:00 PM with six Board members present: Inspectors Arend, Diaz, Felton, Raasch, Walker and Weber. Inspector Laliberte was absent. Superintendent Dr. Brian Zambreno was also present along with several staff members.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

MINUTES

By Inspector Felton

Seconded by Inspector Raasch

That the South St. Paul School Board approves the September 12, 2022, School Board meeting agenda as well as the minutes for the August 22, 2022, committee-of-the-whole and regular board meetings.

Motion carried (6-0)

QUALITY-IN-ACTION

Lincoln Center Principal Theresa Starkman along with several teachers and students shared highlights from their first week of school as well as their hopes for the new school year.

REPORTS

Public Listening Session Report – Chair Diaz noted there were no public listening session submissions received.

Committee-of-the-Whole Report – Vice Chair Raasch provided a highlight the School Board’s discussion at their committee-of-the-whole meeting this evening. Topics included facility use fees, levy presentations and academic reports.

Superintendent Report – Superintendent Zambreno provided a summary of various summer programming as well as upcoming school year details.

CONSENT ITEMS

By Inspector Raasch

Seconded by Inspector Weber

A. Financial Claims—Bills Payable

B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.

Motion carried (6-0)

BUSINESS ITEMS

By Inspector Walker
That the South St. Paul School Board approves the revised 2022-23 facility use fees.
Motion carried (6-0)

INFORMATIONAL ITEMS

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

ADJOURN

By Inspector Weber
Approval, for the School Board to adjourn the September 12, 2022, meeting at 6:35 PM.
Motion carried (6-0)

Official Board Minutes are available in the
District Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair

Background:

At the committee-of-the-whole and regular business meetings, the Board Chair will provide an overview of the listening session submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at Fleming Field Airport (1725 Henry Avenue) beginning at 4:15 PM.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
 - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Committee-of-the-Whole Meeting Update
Presenter(s): Board
Background: School Board members will highlight items from the committee-of-the-whole meeting.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Dr. Brian Zambreno, Superintendent
Background: Superintendent Zambreno will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
200487	-1,272.54	09/22/2022	INNOVATIVE OFFICE SOLUTIONS, LLC
200679	1,121.74	09/15/2022	ALLSTREAM
200680	254.75	09/15/2022	AMAZON CAPITAL SERVICES
200681	4,389.90	09/15/2022	ARVIG
200682	750.00	09/15/2022	BACKUPIFY
200683	561.44	09/15/2022	BATTERIES PLUS BULBS
200684	536.87	09/15/2022	BIX PRODUCE COMPANY
200685	20.00	09/15/2022	BOUDOURIS, KASEY
200686	20.00	09/15/2022	BRAITHWAITE, CHARLES
200687	1,920.33	09/15/2022	CITY OF SOUTH ST PAUL - UTILITIES
200688	123.28	09/15/2022	CULLIGAN-MILBERT COMPANY
200689	80.00	09/15/2022	DEMCO, TIMOTHY
200690	450.00	09/15/2022	DEWALD, RINA
200691	300.20	09/15/2022	FLINN SCIENTIFIC, INC
200692	265.95	09/15/2022	GENERAL PARTS INC
200693	20.00	09/15/2022	GOOSSENS, DAN
200694	50.00	09/15/2022	GRIFFIN, COLM
200695	348.00	09/15/2022	GROTH MUSIC CO
200696	92.00	09/15/2022	HILDEBRAND, BRAD
200697	3,849.11	09/15/2022	HOUSE OF PRINT
200698	20.00	09/15/2022	HUNTINGTON, JAMES
200699	6,615.06	09/15/2022	IND SCHOOL DISTRICT #197
200700	2,960.00	09/15/2022	INTERNATIONAL BACCALAUREATE ORGANIZATION
200701	80.00	09/15/2022	JOHNSON, GERALD
200702	45.00	09/15/2022	JOHNSON, THOMAS
200703	92.00	09/15/2022	KAUFMAN, MICHAEL
200704	1,495.00	09/15/2022	KESLER SCIENCE
200705	2,885.21	09/15/2022	LINDENMEYR MUNROE
200706	3,673.00	09/15/2022	LOFFLER COMPANIES
200707	58.40	09/15/2022	LOWE'S
200708	92.00	09/15/2022	MANCINI, DOMINICK
200709	550.00	09/15/2022	MASPA/STATE NEGOTIATORS
200710	110.00	09/15/2022	MCDERMOTT, MARTY
200711	1,805.00	09/15/2022	MEDICINE LAKE TOURS
200712	696.00	09/15/2022	MESPA
200713	94.75	09/15/2022	MID CITY INDUSTRIAL LAUNDRY
200714	1,992.50	09/15/2022	MOBILE ED PRODUCTIONS, INC
200715	172.00	09/15/2022	MRI SOFTWARE LLC
200716	3,770.56	09/15/2022	MUSKEGON HEIGHTS SOLAR, LLC
200717	15.00	09/15/2022	MYRA
200718	385.00	09/15/2022	NASSP
200719	702.64	09/15/2022	NEW DOMINION SCHOOL/AUSTIN
200720	80.00	09/15/2022	NOVAK, DANIEL
200721	348.00	09/15/2022	PITNEY BOWES, INC
200722	2,017.00	09/15/2022	PITNEY BOWES, INC
200723	325.57	09/15/2022	PLUNKETT'S PEST CONTROL
200724	92.00	09/15/2022	POGATCHNIK, DEAN
200725	44.61	09/15/2022	REALLY GOOD STUFF
200726	127.00	09/15/2022	RYAN, JAMES
200727	2,266.11	09/15/2022	S & S WORLDWIDE
200728	1,397.57	09/15/2022	SAFEWAY WISCONSIN, INC
200729	92.00	09/15/2022	SCHULER, LISA
200730	8,333.34	09/15/2022	SOUTH ST PAUL EDUCATION FOUNDATION
200731	1,960.00	09/15/2022	T-MOBILE
200732	129.85	09/15/2022	TEACHERS ON CALL
200733	127.00	09/15/2022	TINUCCI, SAMANTHA

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
200734	913.32	09/15/2022	TRIMARK MARLINN LLC
200735	289.95	09/15/2022	UNITED REFRIGERATION INC
200736	11,899.46	09/15/2022	UPPER LAKES FOODS
200737	127.00	09/15/2022	VANG, TOUA
200738	140.00	09/15/2022	VUKAS, SHARON
200739	20.00	09/15/2022	WEBB, JACQUELINE
200740	20.00	09/15/2022	WENDA, MADELYNN
200741	7,271.66	09/15/2022	XCEL ENERGY
200742	475.42	09/15/2022	LOCAL #70
200743	1,306.40	09/15/2022	MINNESOTA CHILD SUPPORT PAYMENT CENTER
200744	185.50	09/15/2022	OFFICE AND PROF EMPLOYEES UNION
200745	5.00	09/15/2022	SOUTH ST PAUL OPEN FOUNDATION
200746	60.00	09/15/2022	SOUTH ST PAUL EDUCATION FOUNDATION
200747	63,856.60	09/22/2022	360 COMMUNITIES
200748	6.99	09/22/2022	ACE HARDWARE & PAINT
200749	8,700.00	09/22/2022	AGILE SPORTS TECHNOLOGIES
200750	1,015.41	09/22/2022	AMAZON CAPITAL SERVICES
200751	5,391.00	09/22/2022	APPAREL LAB
200752	127.00	09/22/2022	BARKLEY, NICHOLAS
200753	80.00	09/22/2022	BERARD, LEAH
200754	83.64	09/22/2022	BLICK ART MATERIALS
200755	13,400.00	09/22/2022	BRIDGEPOINT GLASS
200756	333.81	09/22/2022	CANON FINANCIAL SERVICES
200757	1,250.00	09/22/2022	CENTER FOR ENERGY & ENVIROMENT
200758	65.00	09/22/2022	CITICARGO & STORAGE
200759	300.00	09/22/2022	COLBY CHOIR PARENTS CLUB
200760	80.00	09/22/2022	DEMCO, TIMOTHY
200761	3,000.00	09/22/2022	DIFFERENTIATED COACHING ASSOCIATES
200762	127.00	09/22/2022	EDELSTEIN, JOSHUA
200763	12,255.00	09/22/2022	FIELD ENVIROMENTAL CONSULTING
200764	108.38	09/22/2022	FIRST SUPPLY LLC - TWIN CITIES
200765	220.00	09/22/2022	FISCHBACH, DAN
200766	584.34	09/22/2022	GOODIN COMPANY
200767	47.89	09/22/2022	GRAINGER, INC
200768	14,364.04	09/22/2022	HILLER COMMERCIAL FLOORS
200769	1,672.33	09/22/2022	HORIZON COMMERCIAL POOL SUPPLY
200770	200.00	09/22/2022	HUDSON HIGH SCHOOL
200771	267.97	09/22/2022	INNOVATIVE OFFICE SOLUTIONS, LLC
200772	1,272.54	09/22/2022	INNOVATIVE OFFICE SOLUTIONS, LLC
200773	6,920.00	09/22/2022	IXL LEARNING
200774	127.00	09/22/2022	JESSEN, CHRIS
200775	45.00	09/22/2022	JOHNSON, THOMAS
200776	689.61	09/22/2022	JOHNSTONE SUPPLY
200777	2,515.62	09/22/2022	LINK INTERPRET
200778	106.87	09/22/2022	MAC ENTERPRISES, LLC
200779	21,230.00	09/22/2022	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO
200780	1,526.15	09/22/2022	MARK'S PLUMBING PARTS
200781	865.00	09/22/2022	MASSP
200782	7,435.60	09/22/2022	MAVO SYSTEMS, INC
200783	110.00	09/22/2022	MCDERMOTT, MARTY
200784	52.40	09/22/2022	MCMASTER-CARR SUPPLY COMPANY
200785	300.00	09/22/2022	MHS CHOIR BOOSTERS
200786	491.00	09/22/2022	MINNEAPOLIS WINDOW SHADE CO
200787	23.64	09/22/2022	MINNESOTA LOCKS
200788	73.38	09/22/2022	MINNESOTA AIR
200789	160.00	09/22/2022	MN DEPT OF LABOR & INDUSTRY

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
200790	48.00	09/22/2022	MN DEPT OF LABOR & INDUSTRY
200791	4,580.00	09/22/2022	NASSEFF MECHANICAL CONTRACTORS
200792	168.14	09/22/2022	NEO ELECTRIC SOLUTIONS
200793	21,082.53	09/22/2022	NETWORK SERVICES COMPANY
200794	4,744.03	09/22/2022	NITTI SANITATION
200795	80.00	09/22/2022	NOVAK, DANIEL
200796	39.70	09/22/2022	OXYGEN SERVICE CO INC
200797	1,252.38	09/22/2022	POMP'S TIRE SERVICE
200798	4,240.59	09/22/2022	POSTMASTER, SOUTH ST PAUL
200799	1,760.44	09/22/2022	PPG ARCHITECTURAL FINISHES
200800	1,156.00	09/22/2022	PROFESSIONAL WIRELESS COMMUNICATIONS
200801	61.16	09/22/2022	QUILL CORPORATION
200802	1,264.00	09/22/2022	REBYL SPORTS, INC
200803	225.00	09/22/2022	RENT N SAVE
200804	20.15	09/22/2022	RICE, ALLISON
200805	33.40	09/22/2022	RODRIGUEZ, WALTER
200806	910.00	09/22/2022	ROMERO, JEANETTE
200807	127.00	09/22/2022	RYAN, JAMES
200808	167.98	09/22/2022	S & S WORLDWIDE
200809	1,949.04	09/22/2022	SCHOOL SPECIALTY, LLC
200810	14,702.00	09/22/2022	SHI INTERNATIONAL CORP
200811	127.00	09/22/2022	SNODGRASS, MARILU
200812	80.00	09/22/2022	SPICER, RICHARD
200813	57.25	09/22/2022	STAATS, KERRI
200814	652.23	09/22/2022	STUDIES WEEKLY
200815	58.50	09/22/2022	THE DAVEY TREE EXPERT COMPANY
200816	20.00	09/22/2022	THOMPSON, WHITNEY
200817	150.00	09/22/2022	THUMB THINGS/BUTTON WORKS
200818	127.00	09/22/2022	TINUCCI, SAMANTHA
200819	6,593.16	09/22/2022	TRIO SUPPLY CO
200820	1,547.24	09/22/2022	TWIN CITY JANITOR SUPPLY, INC
200821	1,012.10	09/22/2022	TWIN CITY HARDWARE CO
200822	216.25	09/22/2022	ULINE
200823	85.86	09/22/2022	UNITED REFRIGERATION INC
200824	35,216.72	09/22/2022	UPPER LAKES FOODS
200825	29.40	09/22/2022	WARD, JANNITA
200826	1,334.65	09/22/2022	WERNER IMPLEMENT CO, INC
200827	2,580.75	09/22/2022	WILLIAM H SADLER, INC
200828	1,260.13	09/22/2022	WOLD ARCHITECTS
200829	14,225.00	09/22/2022	YONDR INC
200830	2,951.72	09/22/2022	ZANER-BLOSER
20220093	1,119.00	09/12/2022	MEDSURETY
20220094	137,309.12	09/12/2022	HEALTH PARTNERS
20220095	43,505.90	09/15/2022	MINNESOTA PAYROLL TAXES
20220096	259,646.89	09/15/2022	FEDERAL PAYROLL TAXES
20220097	42,617.51	09/15/2022	PERA
20220098	50,428.41	09/15/2022	TSA/ACH DEDUCTION
20220099	129,624.78	09/15/2022	TEACHER RETIREMENT ASSOCIATION
20220100	0.00	09/15/2022	MINNESOTA PAYROLL TAXES
20220101	0.00	09/15/2022	FEDERAL PAYROLL TAXES
20220103	55,290.90	09/19/2022	HEALTH PARTNERS
20220104	286.00	09/19/2022	HEALTH PARTNERS
20220105	600.00	09/21/2022	MSRS
236604	35.00	09/13/2022	EDLEFSEN, DEANNE
236604	-35.00	09/13/2022	EDLEFSEN, DEANNE
222300031	20.34	09/13/2022	ADAMSON, CASSIDY

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
222300032	267.57	09/13/2022	BRETOI, TERRENCE
222300033	75.00	09/13/2022	COLATO MIRA, CLAUDIA
222300034	301.00	09/13/2022	GREFE, TYNE
222300035	34.99	09/13/2022	HANA, DINA
222300036	114.10	09/13/2022	KRONE, JODY
222300037	89.13	09/13/2022	MCKIBBEN, KORI
222300038	96.23	09/13/2022	MCNEESE, LORI
222300039	46.13	09/13/2022	NIHART, KRISTINE
222300040	100.00	09/13/2022	THOMPSON, KRISTINE
222300041	54.60	09/13/2022	TUCCITTO, SANDRA
222300042	35.00	09/13/2022	EDLEFSEN, DEANNE
222300043	47.85	09/14/2022	SHANNON, JODY

1,102,371.07 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	698,336.67	0.00	206,930.14	905,266.81
02	FOOD SERVICE	1,305.67	0.00	56,682.85	57,988.52
04	COMMUNITY EDUCATION	25,211.78	0.00	15,282.68	40,494.46
05	CAPITAL	4,766.98	1,949.04	76,111.26	82,827.28
50	ACTIVITY ACCOUNT	15,794.00	0.00	0.00	15,794.00
***	Fund Summary Totals ***	745,415.10	1,949.04	355,006.93	1,102,371.07

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>Sept 9, 2022 - Sept 22, 2022</u>
1	GENERAL	\$905,266.81
2	FOOD SERVICE	\$57,988.52
4	COMMUNITY EDUCATION	\$40,494.46
5	CAPITAL	\$82,827.28
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$15,794.00
	TOTAL	<u>\$1,102,371.07</u>

Checks 200679 - 200830

Employee ACH 222300031-222300043

Wire Payments 202200093 -2022000105

PAYROLL

9/15/22

Payroll Direct Deposit	900081781-900082248	\$757,773.60
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SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing and supplemental staffing as presented.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

Certified

A. Appointments/Reassignments

1. Christopher Gustilo – Instructional overload (Business), High School, effective September 6, 2022, through December 1, 2022.

2022-23 Virtual Teacher – SSP Education Center (\$31.50 per hour; up to 3 hours per week)

Jessica Kohanek
Christopher Marquis
Melissa Miller
Jessica Oftedahl
Luke Olson

2022-23 Building & Instructional Leadership Team (BILT) (\$1,200 Stipend)

Conrad Anderson – High School
Jon Gustafson – Middle School

2022-23 Site Solutions Team (\$631 Stipend)

Melissa Hinkle – Middle School

2022-23 ECA

BAND

Marching Band Director	Devine, John	\$2,429
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SWIMMING – GIRLS

Assistant/Diving Coach	Carlson, Arron*	\$1,834
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VOLLEYBALL

Middle School Coach	Renteria, LeAnne**	\$2,237
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ACADEMICS/OTHER – HIGH SCHOOL

Math League	Monjeau, Sarajane	\$2,301
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ACADEMICS/OTHER – KAPOSIA

Art Club	Daniels, Maren	\$1,192
Geography Club	Croonquist, Jill	\$1,192
Lego League	Hosszu, Rachel	\$1,224
Lego League	White, Anne-Marie	\$1,224
Lego League Junior	Gorman, Lisa	\$1,224
Lego League Junior	Chirhart, Noel	\$1,224
Math Masters (5)	Anderson, Ben	\$1,192
Safety Patrol	Wallace, Michelle	\$1,582
Student Council Advisor	White, Anne-Marie	\$1,224

TEACHER LEADERSHIP

Teacher Licensure Coordinator	Adiani, Beth	\$754
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*indicates a non-district employee

** indicates a returning non-district employee

B. Resignations/Retirements/Leaves/Reductions/Other

1. John Ott – Resignation, Special Education Teacher, High School, effective September 13, 2022.
2. John Ott – Resignation, Instructional Overload (DAPE), High School, effective September 13, 2022.

Classified

A. Appointments/Reassignments

1. Timothy Borgan – Part-Time Cleaner, Lincoln Center, \$17.33 per hour, 20 hours per week, effective September 26, 2022.
2. Megan Bowen – Gymnastics Instructor, Central Square Community Center, \$15.00 per hour, up to 20 hours per week, effective September 27, 2022.
3. Marisa Bryan – Nutrition Services Assistant, Kaposia Education Center, \$16.88 per hour, 17.5 hours per week, effective September 26, 2022.
4. Erin Budzyn – Student Worker, Kids’ Choice SAC/Youth Programs, \$13.00 per hour, 3.25 hours per day on school days, up to 5.5 hours on non-school days, effective September 27, 2022, through June 7, 2023.
5. Julieta Carreno – Early Learning Assistant, Kaposia Education Center, \$18.53 per hour, 21 hours per week, effective September 28, 2022.
6. Danette Childs – Gymnastics Instructor, Central Square Community Center, \$15.00 per hour, up to 20 hours per week, effective October 1, 2022.
7. Jessica Feustel – Special Education Assistant, Kaposia Education Center, \$20.16 per hour, effective September 6, 2022.
8. Tonya Heller – Nutrition Services Assistant, Secondary Building, \$16.88 per hour, 20 hours per week, effective September 19, 2022.
9. Rosemarie Hoffman – Special Education Assistant, High School, \$20.16 per hour, 32.5 hours per week, effective October 10, 2022.
10. Maya Rocha – Lead Gymnastics Instructor, Central Square Community Center, \$20.00 per hour, up to 20 hours per week, effective September 20, 2022.
11. Ternura Rodriguez – Part-Time Cleaner, Lincoln Center, \$17.33 per hour, 20 hours per week, effective September 20, 2022.
12. Meredith Tossey – Technology-Media Assistant (10-month), Secondary Building, \$23.81 per hour, 40 hours per week, effective September 19, 2022.
13. Aimee Wallen – Special Education Assistant, Lincoln Center, \$20.16 per hour, 32.5 hours per week, effective October 3, 2022.

Change of Assignment – Effective for the 2022-23 school year

Lisa Dahle – Nutrition Services Assistant, Kaposia Education Center, increase from 17.5 hours to 25 hours per week.

B. Resignations/Retirements/Leaves/Reductions/Other

1. Bridget Contreras – Resignation, Student/Security Monitor, Secondary Building, effective October 19, 2022.
2. Nuesa de Souza Oliviera – Resignation, Part-Time Cleaner, Central Square, effective September 30, 2022.
3. Lori Engh – Leave of absence, Special Education Assistant, High School, effective August 29, 2022, through December 21, 2022.
4. John Fries – Retirement, Part-Time Cleaner, Kaposia Education Center, effective September 30, 2022.
5. Karen George – Resignation, Part-Time Cleaner, Lincoln Center, effective September 14, 2022.
6. Damara Kawlewski – Termination, Nutrition Services Assistant, Secondary Building, effective September 6, 2022.
7. Susan Keenan – Leave of absence, Part-Time Cleaner, Secondary Building, effective September 21, 2022, through approximately October 21, 2022.
8. Lisa Kraft – Resignation, Director of Student Services, District Office, effective September 30, 2022.
9. Shannon Nord – Resignation, Special Education Assistant, Kaposia Education Center, effective September 12, 2022.
10. Peggy Olson – Termination, Part-Time Cleaner, Lincoln Center, effective June 8, 2022.
11. Kimberly Sutherland – Retirement, Special Education Assistant, Lincoln Center, effective September 30, 2022.
12. Meredith Tossey – Resignation, Nutrition Services Assistant, Secondary Building, effective September 12, 2022.
13. Jordan Wallin – Rescind resignation, Kids’ Choice Program Assistant, Lincoln Center, effective September 12, 2022.
14. Jordan Wallin – Resignation, Preschool Teacher, Kaposia Education Center, September 13, 2022.
15. Jaqualla Wilson – Resignation, Health Assistant, Secondary Building, effective September 12, 2022.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Committee-of-the-Whole and Regular Board Meeting

Action Requested: Approval

Attachment: Pre-Sale Report
Resolution Providing for Sale of GO School Building Refunding Bonds, Series 2022A

Topic: General Obligation School Building Refunding Bonds, Series 2022A
Presenter(s): Jodie Zesbaugh, Ehlers, Inc.
<p>Background:</p> <p>Over the past several months, the district has monitored the bond market with the help of our financial advisors to determine the optimal time to issue refunding bonds. Refunding bonds are similar to refinancing a home mortgage; the district can take advantage of lower interest rates to reduce the amount of interest paid on the district's debt.</p> <p>Preliminary estimates show that the refunding is estimated to reduce the district's debt services levies in future years by approximately \$573,000. Please note that this is not a savings to the district but is a reduction of our annual tax levies and will reduce the amount of taxes paid by property owners in our communities.</p> <p>Approval of the included resolution allows the district to move forward with the sale of general obligation school building refunding bonds. The final sale of the bonds will be presented to the school board at their October 24, 2022 meeting.</p>
<p>Recommendation:</p> <p>Approve the Resolution Stating the Intention of the School Board to Issue General Obligation School Building Refunding Bonds, Series 2022A, and Taking Other Actions with Respect Thereto.</p>
<p>Alternatives:</p> <p>Do not approve the resolution and direct administration with next steps.</p>

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
SPECIAL SCHOOL DISTRICT NO. 6
(SOUTH ST. PAUL PUBLIC SCHOOLS)
DAKOTA COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), Dakota County, Minnesota, was held in the School District on September 26, 2022 at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2022A, IN THE APPROXIMATE PRINCIPAL AMOUNT OF \$10,085,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the “Board”) of Special School District No. 6 (South St. Paul Public Schools), Dakota County, Minnesota (the “District”), as follows:

1. Background. It is hereby determined that:

(a) On January 29, 2014, the District issued its General Obligation School Building Bonds, Series 2014A (the “Series 2014A Bonds”), in the original aggregate principal amount of \$10,000,000 pursuant to Minnesota Statutes, Chapter 475, as amended (the “Act”) and a special election held May 21, 2013, to finance the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the Kaposia Education Center and the Lincoln Center Elementary School sites and facilities; the remodeling and repurposing of portions of the secondary building to provide additional capacity and program improvements; the construction and equipping of security improvements to all district facilities; the completion of deferred maintenance and facility improvements and repairs; and the acquisition and installation of technology and communications upgrades to various district facilities; and the purchase of the facility currently housing the district offices (collectively, the “Projects”). The Series 2014A Bonds are currently outstanding in the principal amount of \$9,920,000 of which \$9,920,000 is currently subject to redemption on February 1, 2023.

(b) The District is authorized by Section 475.67 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the Board to be necessary and desirable for the reduction of debt service costs of the District.

(c) The Board hereby finds and determines that it is necessary and desirable for the reduction of debt service costs to the District that the District issue its General Obligation School Building Refunding Bonds, Series 2022A in the aggregate maximum principal amount of approximately \$10,085,000 (the “Bonds”), pursuant to the Act, specifically Section 475.67, subdivision 3, of the Act, to redeem and prepay the Series 2014A Bonds.

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education (the “Commissioner”) of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Director of Finance of the District are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”), to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

4. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Superintendent or Director of Finance and any School Board member (the “Authorized Officials”), with the advice of the Municipal Advisor, to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed 4.3 percent (4.300%).

5. Acceptance of Proposal. The Board will meet at a regular or special meeting on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate actions with respect to the Bonds.

6. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”), and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon the following director voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.
)
SPECIAL SCHOOL)
DISTRICT NO. 6)

I, the undersigned, being the duly qualified and acting Clerk of Special School District No. 6 (South St. Paul Public Schools), Dakota County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to authorizing the issuance of the District’s General Obligation School Building Refunding Bonds, Series 2022A, in the approximate principal amount of \$10,085,000.

WITNESS My hand as such Clerk this ____ day of September, 2022.

Clerk of the School Board
Special School District No. 6 (South St. Paul Public
Schools), Dakota County, Minnesota

September 26, 2022

PRE-SALE REPORT FOR

Special School District No. 6 (South St. Paul Public Schools), Minnesota

**\$9,680,000 General Obligation Refunding Bonds,
Series 2022A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Aaron Bushberger, Municipal Advisor
Matthew Hammer, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$9,680,000 General Obligation Refunding Bonds, Series 2022A

Purposes:

The proposed issue will finance a current refunding of the 2030 through 2033 maturities of the \$10,000,000 General Obligation School Building Bonds, Series 2014A. The purpose of the issue is to restructure the district's outstanding bond payments to reduce future debt service payments and property tax levies.

The existing bonds have interest rates of 3.75% (see page 7). Based on current market conditions, we estimate that the new refunding bonds would have a True Interest Cost of 3.86% (see page 8). We estimate that the underwriter of the bonds will pay a premium (a price in excess of the par amount of the bonds) to purchase the bonds (see page 6). The lower True Interest Cost would reduce future debt service payments by an estimated \$377,100 (see page 9). Actual results will be determined based on market conditions on the day of sale.

The refunding is considered to be a Current Refunding as the obligation being refunded will be callable within 90 days of the date of issue of the new Bonds. Debt service will be paid from the District's annual debt service property tax levy.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 475 and 475.67. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 10 years and 3 months, matching the term on the existing bonds. Principal on the Bonds will be due on February 1 in the years 2024 through 2027 and 2030 through 2033. Interest will be due every six months beginning August 1, 2023.

The Bonds maturing on or after February 1, 2031 will be subject to prepayment at the discretion of the District on February 1, 2030 or any date thereafter.

Bank Qualification:

Because the District expects may issue more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation. To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AAA" rating. The District's most recent bond issue was rated by S&P Global Ratings. rated "AAA" (credit enhanced rating) and "AA-" (underlying rating) by S&P Global Ratings. The District will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the District's bond rating in the event that the bond rating of the insurer is higher than that of the District.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Parameters:

The School Board will consider adoption of a Parameters Resolution on September 26, 2022, which delegates authority to the Superintendent or Director of Finance and a School Board Member to accept and approve a bid for the Bonds so long as the bid meets certain parameters specified in the resolution, thereby awarding sale of the Certificates.

We intend to accept bids on October 19 and present the results to the designated officials for their authorization on behalf of the Board. We will then ask the Board to adopt a resolution ratifying the award of sale at the October 24 Board Meeting.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the District review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Proceeds from the new Bonds will be available for investment by the District from the closing date (November 17, 2022) until shortly before the February 1, 2023 call date. Ehlers can assist the District in developing an investment strategy for your Bond proceeds until the funds are needed to redeem the refunded obligations. It is assumed that investment earnings, estimated at \$60,561, be used as a source of funds for this refunding.

Ehlers recommends the establishment of an escrow account, with State and Local Government Securities (SLGS) purchased, in order to eliminate interest rate risk and remove uncertainty in the amount of investment earnings. The bond proceeds, including investment earnings, will be used to redeem the existing bonds on the call date.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: S&P Global Ratings

Escrow Agent (if needed for refunding portion): Zion's Bank

This presale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board, School Board Approves Resolution Authorizing Sale of the Bonds and Establishing Parameters for Awarding Sale of the Bonds:	September 26, 2022
Due Diligence Call to Review Official Statement:	October 3, 2022
Conference with Rating Agency:	October 5, 2022
Distribute Official Statement:	October 6, 2022
Ehlers Receives and Evaluates Proposals for Purchase of Bonds; Designated Officials Award Sale of the Bonds:	October 19, 2022
School Board Approves Resolution Ratifying Award of Sale:	October 24, 2022
Estimated Closing Date:	November 17, 2022
Redemption Date for the 2014A Bonds:	February 1, 2023

Attachments

- Estimated Sources and Uses of Funds
- Estimated Debt Service Schedule for Callable Portion of 2014A Bonds
- Estimated Debt Service Schedule for Proposed Bonds
- Estimated Debt Service Comparison/ Refunding Savings Analysis
- Estimated Current Refunding Escrow
- Debt Plan with Existing Debt Service Structure
- Estimated Debt Plan with Restructured Debt Service
- Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement Resolution (provided separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Aaron Bushberger, Municipal Advisor	(651) 697-8532
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Nate Gilger, Public Finance Analyst	(651) 697-8538

South St. Paul, MN Special School District No. 6

\$9,680,000 General Obligation Refunding Bonds, Series 2022A

Dated: November 17, 2022 - Proposed Current Refunding of

\$10,000,000 G.O. School Building Bonds, Series 2014A

Sources & Uses

Dated 11/17/2022 | Delivered 11/17/2022

Sources Of Funds

Par Amount of Bonds	\$9,680,000.00
Reoffering Premium	339,744.00
Total Sources	\$10,019,744.00

Uses Of Funds

Total Underwriter's Discount (0.800%)	77,440.00
Costs of Issuance	80,600.00
Deposit to Current Refunding Fund	9,859,438.74
Rounding Amount	2,265.26
Total Uses	\$10,019,744.00

South St. Paul, MN Special School District No. 6

\$10,000,000 G.O. School Building Bonds, Series 2014A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2023	-	-	-	-	-
08/01/2023	-	-	186,000.00	186,000.00	-
02/01/2024	-	-	186,000.00	186,000.00	372,000.00
08/01/2024	-	-	186,000.00	186,000.00	-
02/01/2025	-	-	186,000.00	186,000.00	372,000.00
08/01/2025	-	-	186,000.00	186,000.00	-
02/01/2026	-	-	186,000.00	186,000.00	372,000.00
08/01/2026	-	-	186,000.00	186,000.00	-
02/01/2027	-	-	186,000.00	186,000.00	372,000.00
08/01/2027	-	-	186,000.00	186,000.00	-
02/01/2028	-	-	186,000.00	186,000.00	372,000.00
08/01/2028	-	-	186,000.00	186,000.00	-
02/01/2029	-	-	186,000.00	186,000.00	372,000.00
08/01/2029	-	-	186,000.00	186,000.00	-
02/01/2030	2,325,000.00	3.750%	186,000.00	2,511,000.00	2,697,000.00
08/01/2030	-	-	142,406.25	142,406.25	-
02/01/2031	2,425,000.00	3.750%	142,406.25	2,567,406.25	2,709,812.50
08/01/2031	-	-	96,937.50	96,937.50	-
02/01/2032	2,530,000.00	3.750%	96,937.50	2,626,937.50	2,723,875.00
08/01/2032	-	-	49,500.00	49,500.00	-
02/01/2033	2,640,000.00	3.750%	49,500.00	2,689,500.00	2,739,000.00
Total	\$9,920,000.00	-	\$3,181,687.50	\$13,101,687.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/17/2022
Average Life	8.758 Years
Average Coupon	3.7500000%
Weighted Average Maturity (Par Basis)	8.758 Years
Weighted Average Maturity (Original Price Basis)	8.758 Years

Refunding Bond Information

Refunding Dated Date	11/17/2022
Refunding Delivery Date	11/17/2022

South St. Paul, MN Special School District No. 6

\$9,680,000 General Obligation Refunding Bonds, Series 2022A

Dated: November 17, 2022 - Proposed Current Refunding of

\$10,000,000 G.O. School Building Bonds, Series 2014A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/17/2022	-	-	-	-	-
08/01/2023	-	-	302,577.50	302,577.50	-
02/01/2024	260,000.00	5.000%	214,425.00	474,425.00	777,002.50
08/01/2024	-	-	207,925.00	207,925.00	-
02/01/2025	290,000.00	5.000%	207,925.00	497,925.00	705,850.00
08/01/2025	-	-	200,675.00	200,675.00	-
02/01/2026	960,000.00	5.000%	200,675.00	1,160,675.00	1,361,350.00
08/01/2026	-	-	176,675.00	176,675.00	-
02/01/2027	985,000.00	5.000%	176,675.00	1,161,675.00	1,338,350.00
08/01/2027	-	-	152,050.00	152,050.00	-
02/01/2028	-	-	152,050.00	152,050.00	304,100.00
08/01/2028	-	-	152,050.00	152,050.00	-
02/01/2029	-	-	152,050.00	152,050.00	304,100.00
08/01/2029	-	-	152,050.00	152,050.00	-
02/01/2030	1,670,000.00	5.000%	152,050.00	1,822,050.00	1,974,100.00
08/01/2030	-	-	110,300.00	110,300.00	-
02/01/2031	1,765,000.00	4.000%	110,300.00	1,875,300.00	1,985,600.00
08/01/2031	-	-	75,000.00	75,000.00	-
02/01/2032	1,840,000.00	4.000%	75,000.00	1,915,000.00	1,990,000.00
08/01/2032	-	-	38,200.00	38,200.00	-
02/01/2033	1,910,000.00	4.000%	38,200.00	1,948,200.00	1,986,400.00
Total	\$9,680,000.00	-	\$3,046,852.50	\$12,726,852.50	-

Yield Statistics

Bond Year Dollars	\$71,119.78
Average Life	7.347 Years
Average Coupon	4.2841142%
Net Interest Cost (NIC)	3.9152942%
True Interest Cost (TIC)	3.8616435%
Bond Yield for Arbitrage Purposes	3.7302596%
All Inclusive Cost (AIC)	3.9937933%

IRS Form 8038

Net Interest Cost	3.6987745%
Weighted Average Maturity	7.305 Years

South St. Paul, MN Special School District No. 6

\$9,680,000 General Obligation Refunding Bonds, Series 2022A

Dated: November 17, 2022 - Proposed Current Refunding of

\$10,000,000 G.O. School Building Bonds, Series 2014A

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2023	-	(2,265.26)	-	2,265.26
02/01/2024	777,002.50	777,002.50	372,000.00	(405,002.50)
02/01/2025	705,850.00	705,850.00	372,000.00	(333,850.00)
02/01/2026	1,361,350.00	1,361,350.00	372,000.00	(989,350.00)
02/01/2027	1,338,350.00	1,338,350.00	372,000.00	(966,350.00)
02/01/2028	304,100.00	304,100.00	372,000.00	67,900.00
02/01/2029	304,100.00	304,100.00	372,000.00	67,900.00
02/01/2030	1,974,100.00	1,974,100.00	2,697,000.00	722,900.00
02/01/2031	1,985,600.00	1,985,600.00	2,709,812.50	724,212.50
02/01/2032	1,990,000.00	1,990,000.00	2,723,875.00	733,875.00
02/01/2033	1,986,400.00	1,986,400.00	2,739,000.00	752,600.00
Total	\$12,726,852.50	\$12,724,587.24	\$13,101,687.50	\$377,100.26

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	(164,282.77)
Net PV Cashflow Savings @ 3.730%(Bond Yield)....	(164,282.77)
Contingency or Rounding Amount.....	2,265.26
Net Present Value Loss	\$(162,017.51)
Net PV Loss / \$9,859,009.48 PV Refunded Debt Service	(1.643%)
Net PV Loss / \$9,920,000 Refunded Principal...	(1.633%)
Net PV Loss / \$9,680,000 Refunding Principal..	(1.674%)

Refunding Bond Information

Refunding Dated Date	11/17/2022
Refunding Delivery Date	11/17/2022

South St. Paul, MN Special School District No. 6

\$9,680,000 General Obligation Refunding Bonds, Series 2022A

Dated: November 17, 2022 - Proposed Current Refunding of

\$10,000,000 G.O. School Building Bonds, Series 2014A

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/17/2022	-	-	-	0.74	-	0.74
02/01/2023	9,859,438.00	2.950%	60,561.26	9,919,999.26	9,920,000.00	-
Total	\$9,859,438.00	-	\$60,561.26	\$9,920,000.00	\$9,920,000.00	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted

Cash Deposit	0.74
Cost of Investments Purchased with Bond Proceeds	9,859,438.00
Total Cost of Investments	\$9,859,438.74

Target Cost of Investments at bond yield	\$9,844,922.06
Actual positive or (negative) arbitrage	(14,516.68)

Yield to Receipt	3.0013844%
Yield for Arbitrage Purposes	3.7302596%

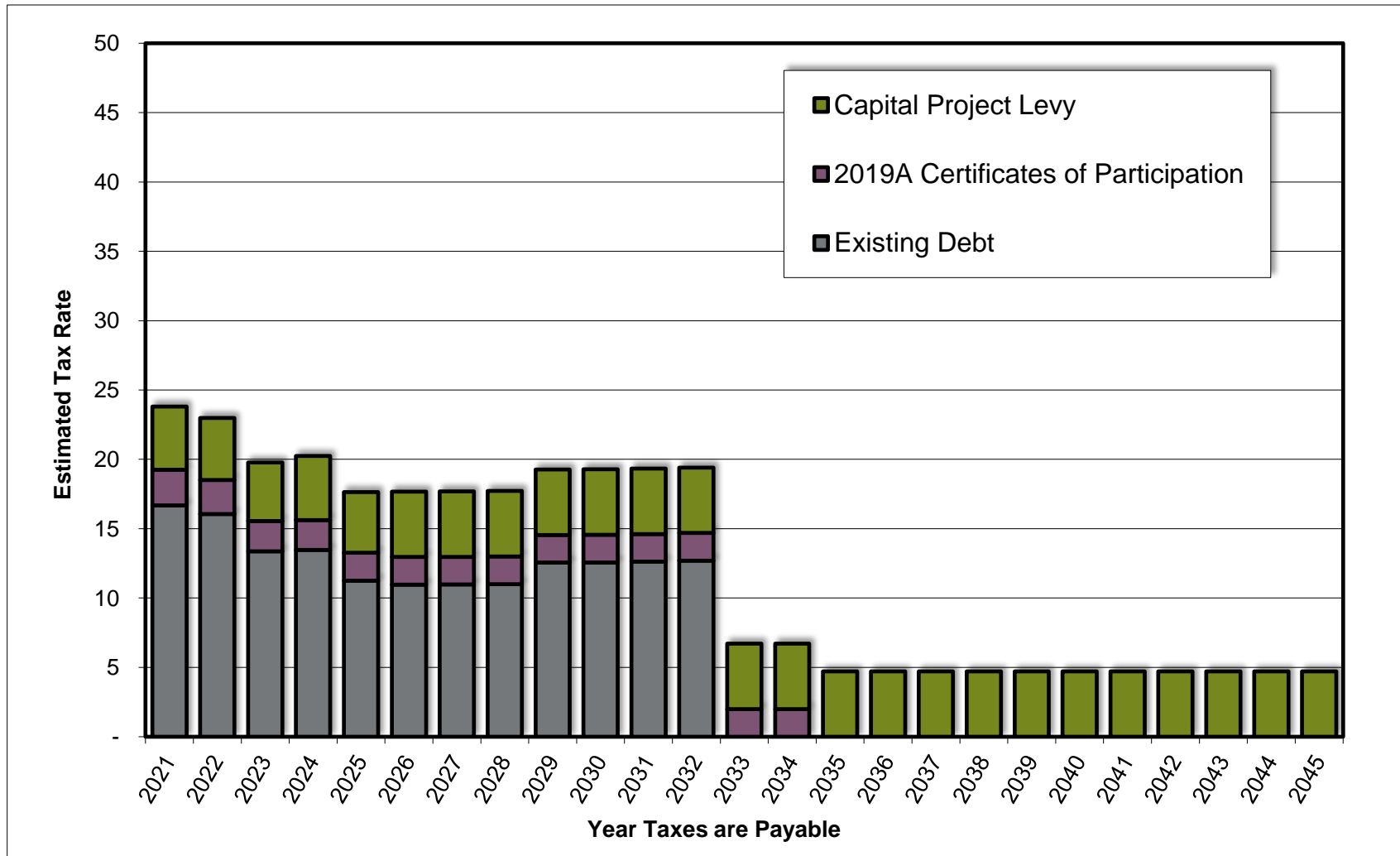
State and Local Government Series (SLGS) rates for	9/15/2022
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ESTIMATES PRIOR TO BOND SALE

South St. Paul Special School District No. 6
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Debt

Existing Debt Structure

Date Prepared: September 21, 2022

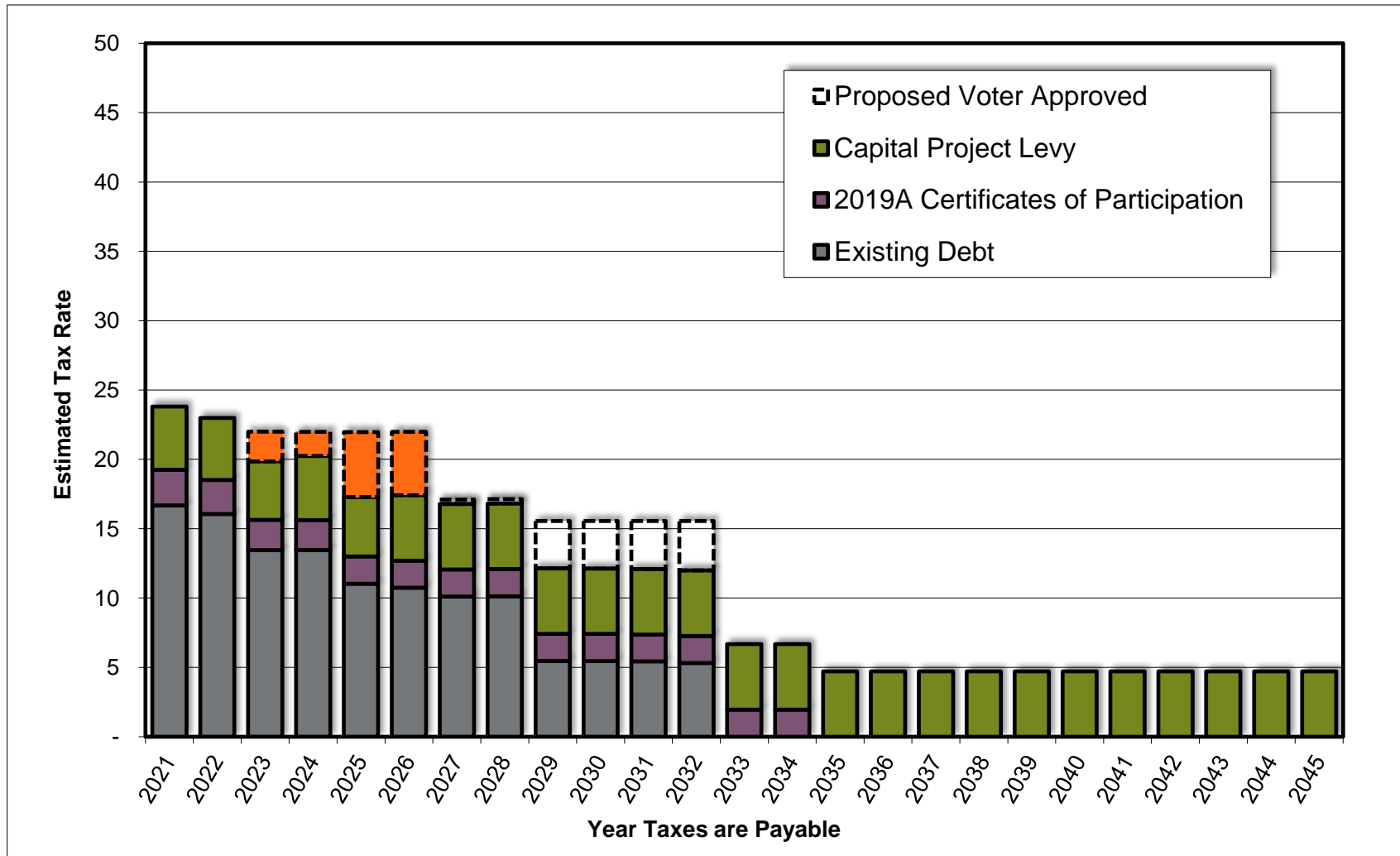


ESTIMATES PRIOR TO BOND SALE

South St. Paul Special School District No. 6
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Debt

Existing Debt with Restructure

Date Prepared: **September 26, 2022**





SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, September 26, 2022

Place on Agenda: Committee of the Whole and Regular Meeting

Action Requested: Approval

Attachment: 2022 Payable 2023 Proposed Levy Summary

Topic: 2022 Payable 2023 Proposed Levy
Presenter(s): Brady Hoffman, Director of Finance
<p>Background:</p> <p>At the Committee of the Whole meeting, we will review information regarding our 2022 Payable 2023 Proposed Levy Certification. This proposed certification is for taxes payable in calendar year 2023, and is revenue for the 2023-2024 school year. We are recommending we approve the proposed levy at “maximum”. Proposed levies for school districts carry the option of levying the “Maximum” versus a specific amount due to continuing updates by the Department of Education. This “Maximum” option protects school districts whose levies may increase. Levying a specific dollar amount prevents further increases.</p> <p>We are required to certify our Proposed Levy to the County Auditor by September 30, 2022. The information submitted to the County Auditor is the information used for the proposed property taxes mailed to each taxpayer in November.</p> <p>Truth in Taxation statutes require a hearing be conducted during regular school board meetings. The statute also requires that the date and time of the regular school board meeting when hearings are scheduled be announced at the time the proposed levy is certified.</p> <p>The Truth in Taxation hearing will be held during the regular board meeting on December 12, 2022 at 6:00 pm.</p>
<p>Recommendation: Approval of 2022 Payable 2023 Proposed Levy</p>
<p>Alternatives: N/A</p>

**South St Paul Public Schools
Proposed Payable 2023 Levy**

Proposed PAY 2023 LEVY	FINAL Payable 2022	PROPOSED Payable 2023	Dollar Change	Percent Change
<u>General Fund:</u>				
Referendum	\$ 2,256,172	\$ 2,471,235	\$ 215,063	
Local Optional	2,034,218	1,999,573	(34,645)	
Equity	426,184	403,610	(22,574)	
Transition	95,584	90,985	(4,599)	
Capital Projects Referendum	789,039	834,135	45,096	
Operating Capital	246,027	267,385	21,358	
Alternative Teacher Compensation	290,981	282,917	(8,064)	
Achievement and Integration	180,658	175,431	(5,227)	
Reemployment Insurance	30,000	30,000	-	
Safe Schools	117,884	112,211	(5,673)	
Safe Schools Intermediate	49,118	46,755	(2,363)	
Career and Technical	58,383	62,188	3,805	
Long Term Facilities Maintenance	715,503	725,384	9,881	
Building/Land Lease	627,223	632,616	5,393	
Capital Facilities Bonds	(178,185)	(174,825)	3,360	
Adjustments/Abatements	(46,959)	115,499	162,458	
Total General Fund	\$ 7,691,830	\$ 8,075,099	\$ 383,269	
<u>Community Service Fund:</u>				
Basic Community Education	\$ 154,720	\$ 154,720	\$ -	
Early Childhood Family Education	59,870	65,076	5,206	
Home Visiting	2,238	2,389	151	
School Age Care - Disabled	200,000	200,000	-	
Adjustments/Abatements	96,322	(224,458)	(320,780)	
Total Community Service Fund	\$ 513,150	\$ 197,727	\$ (315,423)	
<u>Debt Service Fund:</u>				
Initial Debt Service	\$ 2,940,708	\$ 2,942,888	\$ 2,180	
Capital Facilities Bonds	178,185	174,825	(3,360)	
Reduction for Debt Excess	(107,533)	(311,917)	(204,384)	
Adjustments/Abatements	1,190	1,172	(18)	
Total Debt Service Fund	\$ 3,012,550	\$ 2,806,968	\$ (205,582)	
Total All Levies	\$ 11,217,530	\$ 11,079,794	\$ (137,736)	-1.23%



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, September 26, 2022

Place on Agenda: COW and Regular Meeting

Action Requested: Approval

Attachment: Lease Amendment #3

Topic: Lease Extension for Education Foundation

Presenter(s): Brady Hoffman, Finance Director

Background:

South St. Paul Public Schools currently leases space to the South St. Paul Education Foundation located at 521 Marie Ave. The initial lease for this space started on January 1, 1999 and continued through December 31, 2008. A first amendment for the lease then extended the lease through December 31, 2018. A second amendment for the lease then extended the lease through December 31, 2021. The original lease and first amendment were established with the previous owner of the building, and the district agreed to this agreement once SSPPS acquired the building.

This proposed third amendment would now extend the lease through December 31, 2023.

Recommendation: N/A

Alternatives: Do not agree to the lease extension, direct administration to identify other options.

Lease Amendment #3

Special School District #6 (the Landlord) and South St Paul Education Foundation (the Tenants) hereby do agree to extend the lease on the property located at 521 Marie Avenue, South St Paul, Minnesota.

It is agreed that the lease will be extended for a period of two (2) years beginning January 1, 2022 and continuing through December 31, 2023.

The Tenants agree to pay the sum of Eleven Thousand Nine Hundred Eighty-Eight and 00/100 dollars (\$11,988.00) annually to be paid at the rate of Nine Hundred Ninety-Nine and 00/100 dollars (\$999.00) per month on the first day of each month beginning January 1, 2022.

All covenants detailed in the original lease dated January 1, 1999 are understood to be extended and are included as a part of this amendment.

We agree to this amendment on this the 26th day of September.

School Board Chair
Special School District #6

Foundation Board President

School Board Clerk
Special School District #6

Foundation Board Vice President



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: September 26, 2022

Place on Agenda: Regular Agenda/Business Items

Action Requested: Approval

Attachment: Acceptance of Gifts Resolution

Topic: Acceptance of Gifts
Presenter(s): Brady Hoffman, Finance Director
<p>Background:</p> <p>Per school board policy, the School Board may receive and accept, for the benefit of the school district, bequests, donations or gifts for any proper purpose. All gifts received by the District must comply with applicable fire codes, health guidelines, and safety regulations (i.e. furniture, technology, and appliances). Gifts may only be accepted by the adoption of a resolution approved by two-thirds of its members.</p> <p>The \$10,000 gift going before the Board for acceptance this evening is a part of the Walser Subaru Adopt-a-Classroom program. Each of the 24 homeroom teachers at Kaposia will each receive \$250 to spend on purchases for their classroom. The remaining \$4,000 will be used to purchase engaging science kits for students.</p>
<p>Recommendation:</p> <p>Administration recommends the approval of the Acceptance of Gifts Resolution.</p>
<p>Alternatives:</p> <p>Do not approve the Acceptance of Gifts Resolution and direct administration with next steps.</p>



**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

**ACCEPTANCE OF GIFTS
RESOLUTION**

Board Meeting Date: **September 26, 2022**

Member _____ introduced the following resolution and moved its adoption:

Be it Resolved, that the School Board of South St. Paul Public Schools, Special School District No 6, accept the following donations as indicated in the detailed background listed below:

MONETARY

Donation Amount	Designated To	Donation From	Purpose
\$10,000	Kaposia Education Center	Walser Subaru	Adopt-a-Classroom

VALUE IN KIND

Donation Item	Designated To	Donation From	Purpose

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, September 26, 2022

Place on Agenda: Committee-of-the-Whole and Regular Agenda

Action Requested: Approval

Attachment: 2022-23 Proposed Miscellaneous Wages

Topic: 2022-23 Miscellaneous Wages
Presenter(s): Joel Milteer, Human Resource Director and Brady Hoffman Finance Director
Background: Annually, miscellaneous wages for various tasks or assignments are recommended to the School Board approval. The assignments included are game workers, officials, community education, substitute rates and other miscellaneous rates. Tonight we are requesting approval for the 2022-23 substitute and other miscellaneous rates.
Recommendation: Approval of 2022-23 Miscellaneous Wages for substitutes and other rates.
Alternatives: Do not approve 2022-23 Miscellaneous Wages and direct administration with next steps.

2022-23 Miscellaneous Wages

Effective July 1, 2022

Rates are hourly unless otherwise indicated

Category	Assignment	Wage
Substitutes	Retired Teacher (including SSP retirees), Preschool Instructor	\$180/day, \$100 half day (up to 4 hours), \$26/hour
	Preschool Instructor – long term substitute (30 consecutive days in the same assignment)	\$29.34
	District/Building Teacher (full day, school year)	\$220/day
	Building Administrator-internal (full day, school year)	\$150/day
	School Nurse (LSN/RN credential)	\$28.00
	School Nurse (LPN credential)	\$23.00
	Clerical/Health Assistant	\$19.00
	Student Supervision (lunchroom, crossing guard, bus, parking lot)	\$15.00
	Kids Choice, Classroom, Early Learning Assistant	\$16.00
	Special Ed Assistant, One-On-One Assistant	\$17.00
	Special Ed Assistant - long term substitute (30 consecutive days in the same assignment)	\$18.00
	District/Building Classroom Assistant (full day, school year)	\$18.00
	Cleaner	\$16.00
	Nutrition Services Assistant	\$15.00
	Community Education/Other	Aquatics Lead Instructor
Building Supervisor		\$15.00
Child Care (events, classes, meetings)		\$15.00
Facilitator (group, class, event)		\$25.00
Fitness Instructor		\$23.50
Food Service Catering Cook Manager		\$23.00
Food Service Catering Assistant		\$16.00
Gymnastics Instructor		\$17.00
Gymnastics Lead Instructor		\$23.00
Life Guard		\$16.00
Packer Pad Assistant		\$13.00
Packer Pad Supervisor		\$13.50
Summer Camp Coach		\$18.00
Summer Strength Advisor		\$18.00
WSI Assistant		\$15.00
WSI Instructor	\$17.00	
Students (District 6)	Gymnastics Assistant	\$15.00
	Kids Choice Aide	\$15.00
	Summer Camp Assistant	\$15.00
	Summer Strength Assistant	\$15.00

2022-23 Miscellaneous Wages

Effective July 1, 2022

Rates are hourly unless otherwise indicated

Category	Assignment	Wage
Game Workers	Tickets/Admissions, Announcer/Press Box, Scorer/Timer, Line Judge, Libero Tracker, Supervision/Security <u>Event:</u> Swimming & Diving Girls & Boys, Soccer (Single Game), Gymnastics, Basketball-Varsity, JV, B-Squad (Scorer/Timer/Announcer), Volleyball (Announcer/Line Judge/Libero Tracker), Football (Press box)	\$30 per event
	Tickets/Admissions, Announcer/Press Box, Scorer/Timer, Line Judge, Supervision/Security, Timer/Judge <u>Event:</u> Hockey, Soccer (Double Header), Wrestling (Dual or Tri), Football (Ticket/ Admissions & Supervision/Security), Volleyball (Ticket/Admissions & Scorer), Basketball-2 games (Ticket/Admissions), Track	\$50 per event
	Tickets/Admissions, Announcer/Press Box, Scorer/Timer, Line Judge, Supervision/Security <u>Event:</u> Basketball-3 games (Tickets/Admissions), Wrestling (Quad)	\$100 per event
	Site Manager Event: Swimming & Diving Girls (Meet), Dance Team (Regular Meet), Gymnastics, Swimming & Diving Boys (Meet), Wrestling (Dual), Baseball, Softball, Track & Field (Dual)	\$50 per event
	Site Manager Soccer (Single game), Swimming & Diving Girls (Invitational), Volleyball, Basketball, Hockey Wrestling (Tri), Swimming & Diving Boys (Invitational), Track & Field (Triangular)	\$75 per event
	Site Manager Football (Home/Away), Soccer (Double Header), Dance Team (Sat Meet), Dance Team (Saturday Meet), Wrestling (Quad)	\$100 per event
Officials <i>(as determined by the Metro Official's Fee Structure)</i>	FOOTBALL	Per Event
	Varsity Game (5 Officials)	\$92
	JV/B/9 Game (3 Officials)	\$80
	Middle School - per official	\$70
	SOCCER	Per Event
	Varsity (3 Officials)	\$77
	Varsity (2 Officials)	\$87
	Doubleheader (3 Officials)	\$139
	Doubleheader (2 Officials)	\$158
JV/B/9 - Game (2 Officials)	\$54	

2022-23 Miscellaneous Wages

Effective July 1, 2022

Rates are hourly unless otherwise indicated

Category	Assignment	Wage
	JV/B/9 - Double Header (2 Officials)	\$95
	JV/B/9 Game (1 Official)	\$62
	JV/B/9 Double Header (1 Official)	\$110
	Middle School (per official)	\$45
	Single Game Cancelled	1/2 Fee
	Single Game Suspended	2/3 Fee
	Doubleheader-second Game Cancelled	game fee
	Doubleheader-second Game Suspended	game fee
	SWIMMING	Per Event
	Double Dual (Varsity & JV)	\$135
	Double Dual (Varsity Only)	\$120
	Offsite Diving	\$58
	Varsity & JV Meet (2 Officials with up to 5 more exhibition heats or extra dives 36/team)	\$77
	Varsity & JV Meet (1 Official with up to 5 more exhibition heats or extra dives 36/team)	\$87
	Invitational Meet (per hour)	\$42
	VOLLEYBALL	Per Event
	Varsity (2 Officials)	\$76
	Varsity/JV & B (2 Officials)	\$94
	Any combination of two JV/B/9	\$79
	Lower Level Match (1 Official)	\$53
	Additional Prelim (9th grade) match added to (JV or B) + Varsity (add to total amount)	\$32
	Varsity Tournament (2 Officials)	\$38
	JV/B/9 Tournament (1 or 2 Officials)	\$35
	Middle School (per official)	\$45
	BASKETBALL	Per Event
	Varsity Game (2 or 3 Officials)	\$82
	Varsity plus Lower Level	\$118
	Varsity Double Header (2 or 3 Officials)	\$134
	Two Lower Level Games (JV or B)	\$101
	Single Game (Non 9th Grade Lower Level)	\$64
	Two 9th Grade Games	\$93
	Single 9th Grade Game	\$64
	Middle School (2 officials - 2 games)	\$52
	Middle School (1 official -2 games)	\$64
	GYMNASTICS	Per Event
	Varsity & JV (2 Officials)	\$120
	Varsity & JV (3 Officials)	\$96
	8 Team Invitational (per official)	\$124
	HOCKEY	Per Event
	Varsity Game (Referee)	\$94
	Varsity Game (Linesman)	\$77
	JV (Official)	\$77

2022-23 Miscellaneous Wages

Effective July 1, 2022

Rates are hourly unless otherwise indicated

Category	Assignment	Wage
	WRESTLING	Per Event
	Varsity & JV (1 Official)	\$107
	Varsity Only (1 Official)	\$77
	Two Varsity Duals	\$126
	Three Varsity Duals	\$162
	One JV Dual	\$59
	Two JV Duals	\$96
	Three JV Duals	\$122
	One Varsity Dual	\$143
	Two Varsity Duals	\$123
	Middle School/Junior High	\$64
	One 9th Dual	\$64
	Two 9th Duals	\$91
	Three 9th Duals	\$108
	Weigh-ins - Meet	\$20
	Weigh-ins - Tournament	\$40
	<u>Tournaments</u>	
	Varsity (less than 8 hrs.)	\$219
	Varsity (more than 8 hrs.)	\$244
	JV/9 (less than 8 hrs.)	\$174
	JV/9 (more than 8 hrs.)	\$194
	BASEBALL	Per Event
	Varsity Game (2 Umpires)	\$83
	B/JV/9 (1 Umpire)	\$83
	Two 5 inning games (Less than Varsity) 5/7th Pay/game	\$59.75
	Middle School (per official)	\$57
	SOFTBALL	Per Event
	Varsity (2 Umpires)	\$75
	B/JV/9 (1 Umpire)	\$75
	Two 5 inning games (Less than Varsity) 5/7th Pay/Game	\$52.50
	Middle School (per official)	\$50
	DANCE TEAM	Judge
	Number of Routines	
	2	\$43
	3 to 4	\$48
	5 to 10	\$58
	11 to 15	\$64
	16 to 20	\$74
	21 to 25	\$77
	26 to 30	\$84
	31 to 40	\$94
	41 to 50	\$110
	51 to 60	\$120
	61 to 70	\$130
	71 to 80	\$156
	81 to 90	\$171
	91 to 100	\$192



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, September 12, 2022

Place on Agenda: Regular Agenda

Action Requested: Approval

Attachment: **Employment of School Board Member as a Substitute**

Topic: Employment of School Board member as a Substitute
Presenter: Joel Milteer Human Resource Director
Background: According to MN Statute 123B.195, School Board members may be employed by the school district as an employee as long as the amount earned does not exceed \$8,000 in a fiscal year. Additionally, employment must receive majority approval at a meeting in which all board members are present. The Board Member has been a substitute in the past and would like to continue as a substitute for the 2022-23 school year. Majority approval by the School Board is necessary.
Recommendation: Approve Board Member as a classified substitute for the district.
Alternatives: Not approve Board Member as a classified substitute for the district.

Member _____ introduced the following Resolution and moved its adoption:

**RESOLUTION APPROVING EMPLOYMENT OF THE BOARD MEMBER AS A
SUBSTITUTE IN A CLASSIFIED POSITION IN THE SCHOOL DISTRICT**

WHEREAS, Minnesota Statutes sections 123B.195 and 471.88, subdivision 5, grant the School District the authority to hire board members for employment;

WHEREAS, Wendy Felton, board member of the South St. Paul Board of Education, is duly qualified for employment as a substitute in a classified position; and

WHEREAS, the School District wishes to employ Ms. Felton as a substitute in a classified position.

NOW THEREFORE BE IT RESOLVED by the South St. Paul Board of Education as follows:

1. The Board hereby approves Ms. Felton for employment as a substitute in a classified position in the School District. In accordance with Minnesota Statutes section 123B.195, Ms. Felton's compensation as a result of this employment relationship with the School District must not exceed \$8,000 per fiscal year.
2. Ms. Felton will be paid no more than the 2022-23 rate of pay listed below for the designated classified substitute assignment:
 - Nutrition Services substitute - \$15.00/hour
 - Student Supervision substitute - \$15.00/hour
 - Clerical substitute - \$19.00/hour

These are the same rates paid to all substitute in classified positions in the School District and is as low as the price of obtaining substitute services from someone other than Ms. Felton.

The motion for the adoption of this Resolution was made at the South St. Paul School Board Meeting on September 26, 2022, by _____, duly seconded by _____, and upon a vote being taken thereon, the following voted in favor of the Resolution:

And the following voted against the Resolution:

Whereupon this Resolution was declared duly passed and adopted