



South St. Paul School Board Meeting
Monday, May 9, 2022 6:00 PM
Location: Fleming Field Airport
1725 Henry Avenue
South St. Paul, MN 55075

Agenda

I. ROLL CALL and PLEDGE OF ALLEGIANCE

II. APPROVAL OF MEETING AGENDA/MINUTES

- | | |
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| A. School Board Meeting Agenda, May 9, 2022 | |
| B. Committee-of-the-Whole and Regular Meeting Minutes, April 25, 2022 | 3 |
| C. Public Relations/Community Engagement Committee Minutes, April 14, 2022 | 8 |
| D. School Board Finance Committee Minutes, April 20, 2022 | 9 |
| E. Superintendent/Executive Committee Meeting Minutes, April 21 2022 | 10 |

III. QUALITY-IN-ACTION and REPORTS

- | | |
|--|----|
| A. Quality-in-Action: High School Principal Ochocki will provide an update on Packer Plus "What I need Wednesday" that will include a look at data from trimester two. Teachers will also be on hand to share how they structure the time on those Wednesdays and students will share information on how the extra support they receive helps them achieve their academic goals. (C. Ochocki) | |
| B. Report: Beth Baumann will highlight the 50th Anniversary of Neighbors, Inc. (B. Baumann) | |
| C. Report: Chair Linda Diaz will highlight the Public Listening Session submissions. (L. Diaz) | 11 |
| D. Report: School Board members will highlight items from the committee-of-the-whole meeting. (Board) | 12 |
| E. Report: Superintendent Zambreno will provide highlights from around the District. (B. Zambreno) | 13 |

IV. CONSENT ITEMS

A. Financial Claims: Bills Payable	14
B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves	25

V. POLICY REVIEW

VI. BUSINESS ITEMS

A. Approval, for the South St. Paul School Board to approve the Resolution Relating to the Non-Renewal of Limited Contract/Long-Term Substitute Teachers. (J. Milteer)	28
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VII. INFORMATIONAL ITEMS

- A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. ADJOURN

**South St. Paul School Board
Committee-of-the-Whole Meeting Minutes**

April 25, 2022

Chair Linda Diaz called the April 25, 2022, committee-of-the-whole meeting to order at 5:00 PM with six Board members present: Inspector Arend, Diaz, Felton, Laliberte, Raasch, and Weber. Inspector Walker was absent. Others present included Superintendent Dr. Brian Zambreno and several staff and community members.

Kids' Choice Fees

Finance Director Brady Hoffman brought forth the 2022-23 Kids' Choice programming fees for review and approval. There have been no changes to these programming fees since the 2019-20 fiscal year. The proposed rates will increase by 2-3% for 2022-23 and are at the lower end of our TriDistrict partners.

Facility Use Fees

Finance Director Brady Hoffman reviewed the proposed facility use fees that are listed as Appendix III of Policy 902. These fees, which haven't been updated since 2006, are comparable with other metro area schools and streamline with the classification changes that were made to policy 902 back in 2021. Youth associations affected by the change in classifications, were notified in August of 2021.

SSP Education Center Boiler Replacement Bid

A bid proposal going before the board this evening consists of removing the old boiler at the SSP Education Center and replacing it with two high efficiency boilers for reliability and redundancy. The district is bringing forth the lowest bid for approval.

Unrequested Leave of Absence

A resolution proposing to place one physical education teacher on an unrequested leave of absence (ULA) is going before the School Board for approval this evening. The ULA is the result of aligning staffing to current enrollment based off the 2022-23 budget adjustments that were approved by the School Board on March 28, 2022.

Equity Alliance Minnesota

The Equity Alliance Minnesota (EAMN) is a collaboration governed via a Joint Powers Agreement (JPA) among the five-member school districts, including Roseville Area Schools, Forest Lake Area Schools, Inver Grove Heights Schools, South St. Paul Schools and White Bear Lake Schools. The EAMN board is made up of one representative from each district.

Over the last several years, the financial model at EAMN has not been self-sustaining. As a result, the organization is projected to exhaust its remaining fund balance no later than June 2023. Due to the uncertainty surrounding the future of Equity Alliance MN, district administration recommends terminating the JPA effective June 30, 2023 and revising the current JPA to align with the 2023 termination.

Community Engagement Committee

The Board Community Engagement Committee shared their focus of educating the community on the work of the School Board and building relationships with our stakeholders in order to improve the South St. Paul Public School experience. The Board engaged in conversation about the various ways they are planning to live out their work through their engagement calendar.

Board Retreat and Strategic Planning Process and Timeline

Superintendent Dr. Zambreno engaged in conversation with the Board on the idea of engaging in a strategic plan process with consultant Dennis Cheesebrow from Teamworks International. The Board supported the idea of beginning that process during their retreat in July.

The committee-of-the-whole meeting adjourned at 5:52 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk
South St. Paul Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS Special School District No. 6

APRIL 25, 2022

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the conference room at Fleming Field Airport on Monday, April 25, 2022. Chair Linda Diaz called the meeting to order at 6:00 PM with six Board members present: Inspectors Arend, Diaz, Felton, Laliberte, Raasch, and Weber. Inspector Walker was absent. Superintendent Dr. Brian Zambreno was also present along with many students, staff, and community members.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

MINUTES

By Inspector Laliberte

Seconded by Inspector Arend

That the South St. Paul School Board approves the April 25, 2022, School Board meeting agenda and minutes for the following meetings:

- Committee-of-the-Whole Meeting Minutes, April 11, 2022
- Regular Meeting Minutes, April 11, 2022

Motion carried (6-0)

QUALITY-IN-ACTION

Middle School staff and students highlighted their experiences of interdisciplinary collaboration that takes lesson topics and expands them across several subject areas.

REPORTS

Public Listening Session Report – Chair Diaz noted there were no listening session submissions to report.

Committee-of-the-Whole Meeting Report – Vice Chair John Raasch shared the School Board will use this time to highlight their work and conversations that took place earlier this evening during their committee-of-the-whole meeting. Chair Diaz summarized the Board community engagement committee's focus and work of being visible and engaged in the community while building relationships. Superintendent Dr. Zambreno shared the district is in initial conversations about engaging in a strategic plan process with consultant Dennis Cheesebrow from Teamworks International.

Superintendent Report – Superintendent Zambreno provided highlights from around the district.

INFORMATIONAL ITEMS

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

ADJOURN

By Inspector Laliberte

Seconded by Inspector Raasch

Approval, for the School Board to adjourn the April 25, 2022, meeting at 7:20 PM.

Motion carried (6-0)

Official Board Minutes are available in the
District Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

APRIL 14, 2022

A School Board Public Relations /Community Engagement Committee meeting was held in the District Office on Thursday, April 14 2022 beginning at 4:30 PM. Board members Diaz, Laliberte and Felton were present as well as Superintendent Brian Zambreno and Admin. Asst. Lisa Brandecker.

The Public Relations/Community Engagement Committee reviewed their goal of educating the community on the work of the School Board and building relationships with stakeholders in order to improve the South St. Paul Public School experience. The committee discussed the various engagement opportunities and created a calendar of events for the full board to participate in.

The committee meeting adjourned at 5:35 PM.

Respectfully submitted,

Lisa Brandecker

South St. Paul School Board
Finance Committee Meeting Minutes
April 20, 2022

The School Board Finance Committee meeting was called to order at 4:00 PM on Wednesday, April 20, 2022 in the District Office conference room. Inspectors Chris Walker, Wendy Felton and Nikki Laliberte were present. Superintendent Brian Zambreno and Finance Director Brady Hoffman were also in attendance.

2021-22 Year-to-Date Review

Brady Hoffman presented a year-to-date analysis of the general fund expenditures. Expenditures are on track and comparable with prior years. As of March 31, 2022, the district had spent 64.61% of its General Fund Budget compared to 61.76% for FY21 and 64.13% for FY20. The committee also discussed current year enrollment as that is the main driver in determining revenues for the General Fund. Current enrollment is holding steady and on track with the projected enrollment of 3,032 ADMs (Average Daily Membership).

2022-23 Budget Planning Update

The finance committee walked through the proposed unrequested leave of absence in the physical education department for fiscal year 2023. The main contributing factors for the unrequested leave of absence are due to aligning staffing levels to declining enrollment and physical education teachers returning to the classroom who were previously in other positions that did not provide direct student instruction.

Additional FY23 budget updates for all funds will be provided to the school board at the committee of the whole meetings in May.

Long-range Financial Planning

The finance committee had conversation around the current reality of the district, enrollment projections, unknown increases in funding (determined by legislature, voter approval, etc.), long term facility needs planning, and school board expectations.

The district is having a long-range demographic and enrollment analysis prepared that will provide a 10-year projection of enrollment. Once the initial historical data is gathered, it will take about 60 days to obtain the final report.

The committee began conversation on establishing a timeline with benchmarks/targets/key dates as the district considers the potential needs for voter support in the November 2023 election. The committee will start meeting monthly to continue this work.

Other

The committee discussed a few items that would be coming to the board for approval on April 25th.

- Policy 902 – Appendix III Facility Use Fee Schedule
- School Age Care Fee Schedule for 2022-23
- CLC boiler replacement bid award

Respectfully submitted,

Brady Hoffman
Finance Director



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

APRIL 21, 2022

A School Board Superintendent/Executive Committee meeting was held in the District Office on Thursday, April 21 2022 beginning at 4:30 PM. Board members Diaz, Raasch and Walker were present.

The Board's Superintendent Executive Committee met to discuss the process and timeline for the superintendent goals and evaluation. The committee agreed that the timeline would be for the full contract year. Goals will align with Superintendent Zambreno's entry plan with future state goals being defined this summer.

The evaluation process will include check-ins three times a year in August, January and June. The Board will select three superintendent priority standards. The committee will continue to finalize the goals and evaluation process.

The committee meeting adjourned at 5:35 PM.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: May 9, 2022

Place on Agenda: Committee-of-the-Whole and Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair

Background:

At the committee-of-the-whole and regular business meetings, the Board Chair will provide an overview of the listening session submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at Fleming Field Airport (1725 Henry Avenue) beginning at 4:15 PM.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
 - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: May 9, 2022

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Committee-of-the-Whole Meeting Update
Presenter(s): Board
Background: School Board members will highlight items from the committee-of-the-whole meeting.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: May 9, 2022

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Superintendent Dr. Brian Zambreno
Background: Superintendent Zambreno will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: May 9, 2022

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
199601	600.00	04/28/2022	CAMPBELL, KELLY
199602	75.00	04/28/2022	CHRISTENSEN, HERBERT
199603	7,120.89	04/28/2022	CITY OF SOUTH ST PAU
199604	600.00	04/28/2022	CONCORD LANES
199605	8,008.20	04/28/2022	DAKOTA COUNTY PT&R
199606	175.00	04/28/2022	DEWALD, RINA
199607	7,580.00	04/28/2022	DUCTS AND CLEATS
199608	120.00	04/28/2022	ED'S TROPHIES
199609	1,250.00	04/28/2022	EGAN
199610	10.30	04/28/2022	FOSTER, KRISTIN
199611	257.12	04/28/2022	GENERAL PARTS INC
199612	748.06	04/28/2022	GRAINGER, INC
199613	699.41	04/28/2022	GRAPHIC EDGE
199614	207.35	04/28/2022	GRAYBAR
199615	60,948.76	04/28/2022	HEALTH PARTNERS
199616	27.00	04/28/2022	INTERMEDIATE DISTRIC
199617	75.00	04/28/2022	JOHNSON, GERALD
199618	9.43	04/28/2022	JOHNSTONE SUPPLY
199619	236.64	04/28/2022	KNOWLAN'S
199620	400.00	04/28/2022	LEGIONVILLE
199621	578.24	04/28/2022	LIGHTNING DISPOSAL,
199622	188.00	04/28/2022	LINK INTERPRET
199623	1,080.00	04/28/2022	MATHIAS DIE COMPANY
199624	255.37	04/28/2022	MCMASTER-CARR SUPPLY
199625	75.00	04/28/2022	MILLER, PAUL
199626	8.40	04/28/2022	MINNESOTA LOCKS
199627	3,480.00	04/28/2022	NASSEFF MECHANICAL C
199628	365.22	04/28/2022	NCS PEARSON EDUCATIO
199629	6,317.95	04/28/2022	NETWORK SERVICES COM
199630	22,833.00	04/28/2022	NEUVEST
199631	926.30	04/28/2022	RUPP, ANDERSON, SQUI
199632	88.26	04/28/2022	SHERWIN WILLIAMS CO
199633	8,656.12	04/28/2022	STANDARD INSURANCE C
199634	200.00	04/28/2022	STENGEL, ANGEL
199635	855.66	04/28/2022	SYNCB/AMAZON
199636	21,448.39	04/28/2022	TEACHERS ON CALL
199637	14.99	04/28/2022	TRACTOR SUPPLY CREDI
199638	187.92	04/28/2022	TRIMARK MARLINN LLC
199639	33,287.04	04/28/2022	UPPER LAKES FOODS
199640	2,086.35	04/28/2022	VIRCO INC
199641	2,567.00	04/28/2022	WALLACE ELECTRICAL C
199642	99,575.21	04/28/2022	WIDE AREA TRANSPORTA
199643	57.00	04/29/2022	EDUCATION MINNESOTA
199644	478.57	04/29/2022	LOCAL #70
199645	398.50	04/29/2022	MESSERLI & KRAMER
199646	1,552.40	04/29/2022	MINNESOTA CHILD SUPP
199647	112.00	04/29/2022	NCPERS GROUP LIFE IN
199648	291.50	04/29/2022	OFFICE AND PROF EMPL
199649	12,075.60	04/29/2022	SOUTH ST PAUL TEACHE
199650	5.00	04/29/2022	SOUTH ST PAUL OPEN F
199651	60.00	04/29/2022	SOUTH ST PAUL EDUCAT
199652	1,023.66	04/29/2022	SSP EASRP
199653	53.35	05/05/2022	ACE HARDWARE & PAINT
199654	1,107.47	05/05/2022	ALLSTREAM
199655	701.40	05/05/2022	AMERICAN FLAGPOLE &
199656	99.50	05/05/2022	AVANT ASSESSMENT, LL

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
199657	1,742.72	05/05/2022	BIMBO BAKERIES USA
199658	10,861.41	05/05/2022	BIX PRODUCE COMPANY
199659	83.00	05/05/2022	CALLISTER, CURT
199660	2,232.50	05/05/2022	CANVAS CRAFT, INC
199661	567.48	05/05/2022	CAPITAL ONE TRADE CR
199662	1,225.00	05/05/2022	CARLSON, NANCY
199663	149.99	05/05/2022	CATALYST SOURCING SO
199664	65.00	05/05/2022	CITICARGO & STORAGE
199665	1,275.00	05/05/2022	CONVERGINT TECHNOLOG
199666	75.00	05/05/2022	CROWE, ROBERT
199667	40.00	05/05/2022	ED'S TROPHIES
199668	370.02	05/05/2022	EDUCATORS BENEFIT CO
199669	76.50	05/05/2022	GROTH MUSIC CO
199670	423.90	05/05/2022	INNOVATIVE OFFICE SO
199671	251.55	05/05/2022	JOSTENS
199672	9.00	05/05/2022	JW PEPPER & SONS, IN
199673	186.00	05/05/2022	KIDCREATE STUDIO
199674	1,215.66	05/05/2022	KWIK TRIP EXTENDED N
199675	188.39	05/05/2022	LINDENMEYR MUNROE
199676	83.00	05/05/2022	MADISON, MICHAEL
199677	375.00	05/05/2022	MARK'S AUTO UPHOLSTE
199678	125.00	05/05/2022	MCLAUGHLIN, APRIL
199679	2,720.00	05/05/2022	MERIDIAN CONSULTING
199680	282.80	05/05/2022	MI TECHNOLOGIES, INC
199681	982.80	05/05/2022	MID CITY INDUSTRIAL
199682	390.00	05/05/2022	MNSTA TREASURER
199683	3,065.00	05/05/2022	MUSIC THEATRE INTERN
199684	18.50	05/05/2022	NAPA AUTO PARTS
199685	83.00	05/05/2022	NIEMEYER, MATTHEW
199686	1,825.00	05/05/2022	NORTHERN LIGHTS
199687	699.30	05/05/2022	OFFICE OF MN IT SERV
199688	1,538.50	05/05/2022	PETERSON BROS. ROOFI
199689	75.00	05/05/2022	PETERSON, WILLIAM
199690	119.88	05/05/2022	PLAY IT AGAIN SPORTS
199691	265.00	05/05/2022	POSTMASTER, SOUTH ST
199692	1,640.00	05/05/2022	PROTOUCH PAINTING
199693	261.17	05/05/2022	RECYCLE TECHNOLOGIES
199694	166.00	05/05/2022	ROSS, LARRY
199695	83.00	05/05/2022	ROWE, SETH
199696	756.54	05/05/2022	SAM'S CLUB
199697	26.99	05/05/2022	SCHMITT MUSIC
199698	8,333.27	05/05/2022	SOUTH ST PAUL EDUCAT
199699	150.96	05/05/2022	SPRINT
199700	1,430.00	05/05/2022	STOCKTON, STEPHANIE
199701	2,080.00	05/05/2022	T-MOBILE
199702	20,878.31	05/05/2022	TEACHERS ON CALL
199703	225.00	05/05/2022	TETRICK, KELLY
199704	83.00	05/05/2022	THUROW, JOSH
199705	3,609.33	05/05/2022	TRIO SUPPLY CO
199706	424.80	05/05/2022	ULINE
199707	29,127.34	05/05/2022	UPPER LAKES FOODS
199708	157.50	05/05/2022	US FOODS CULINARY EQ
199709	45,808.43	05/05/2022	XCEL ENERGY
202100241	43,355.71	04/29/2022	MINNESOTA PAYROLL TA
202100242	262,756.39	04/29/2022	FEDERAL PAYROLL TAXE
202100243	43,320.08	04/29/2022	PERA

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	CHECK VENDOR
202100244	53,972.80	04/29/2022	TSA/ACH DEDUCTION
202100245	129,951.57	04/29/2022	TEACHER RETIREMENT A
202100246	0.00	04/29/2022	MINNESOTA PAYROLL TA
202100247	0.00	04/29/2022	FEDERAL PAYROLL TAXE
212200231	117.48	04/27/2022	ANDERSON, CONRAD
212200232	200.00	04/27/2022	BAUER, CHERIE
212200233	6.73	04/27/2022	BEELE, SARAH
212200234	26.87	04/27/2022	BRANDECKER, LISA
212200235	26.34	04/27/2022	CLEMENT, THERESA
212200236	6,238.71	04/27/2022	FIELDS, TOM
212200237	12.83	04/27/2022	HARRISON, ANDREW
212200238	144.96	04/27/2022	HOLSEN, ERIC
212200239	2,556.99	04/27/2022	KENNEALY, TIMOTHY
212200240	285.41	04/27/2022	KOHANEK, JESSICA
212200241	200.00	04/27/2022	KRONE, JODY
212200242	19.98	04/27/2022	LEVINE, SANDRA
212200243	703.76	04/27/2022	MCDONALD, CEIL
212200244	44.95	04/27/2022	MOLUMBY, MARY
212200245	16.79	04/27/2022	NIHART, KRISTINE
212200246	355.80	04/27/2022	PURVEY, FAITH
212200247	200.00	04/27/2022	RIESELNAN, NINA
212200248	53.65	04/27/2022	THOMPSON, KRISTINE
212200249	34.93	04/27/2022	TROUP, KRISTIN
212200250	200.00	04/27/2022	WINCENTSEN, ROBBYN

1,005,968.80 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	584,453.16	0.00	268,882.76	853,335.92
02	FOOD SERVICE	11,732.38	0.00	80,662.31	92,394.69
04	COMMUNITY EDUCATION	22,883.77	0.00	1,824.34	24,708.11
05	CAPITAL	0.00	0.00	24,646.27	24,646.27
50	ACTIVITY ACCOUNT	10,883.81	0.00	0.00	10,883.81
***	Fund Summary Totals ***	629,953.12	0.00	376,015.68	1,005,968.80

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>April 22, 2022 - May5 2022</u>
1	GENERAL	\$853,335.92
2	FOOD SERVICE	\$92,394.69
4	COMMUNITY EDUCATION	\$24,708.11
5	CAPITAL	\$24,646.27
6	CONSTRUCTION	\$0.00
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$10,883.81
	TOTAL	<u>\$1,005,968.80</u>

Check 199601 - 199709

Employee ACH 212200231 - 212200250

Wire Payments 202100241 - 202100247

PAYROLL

4/29/22

Payroll Direct Deposit	900077330-900077844	\$749,222.66
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All Funds Financial Update For 2021-22 July 1, 2021 - April 30, 2022

EXPENDITURES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Spent Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
01-General funds	41,284,255	29,861,636	72%	11,422,619
01-Transportation funds	1,586,500	1,106,078	70%	480,422
05-Capital funds/Health & Safety	2,449,169	1,894,999	77%	554,170
Total General Fund	<u>45,319,924</u>	<u>32,862,713</u>	73%	<u>12,457,211</u>
<u>Food Service Fund</u>	1,988,646	1,281,378	64%	707,268
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./ABE	1,967,805	1,635,481	83%	332,324
<u>Construction Fund</u>	0	0	#DIV/0!	0
<u>Debt Service Fund</u>	17,778,224	17,778,199	100%	25
TOTAL ALL FUNDS	<u><u>\$67,054,599</u></u>	<u><u>\$53,557,771</u></u>	80%	<u><u>13,496,828</u></u>

REVENUES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Received Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
General funds/Trans/Capital/H & S	42,613,001	31,900,069	75%	10,712,932
Rent/Capital	2,525,286	1,045,258	41%	1,480,028
Total General Fund	<u>45,138,287</u>	<u>32,945,327</u>		<u>12,192,960</u>
<u>Food Service Fund</u>	2,094,100	1,653,086	79%	441,014
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./A.B.E	2,006,364	1,825,960	91%	180,404
<u>Debt Service Fund</u>	17,772,535	16,569,493	93%	1,203,042
TOTAL ALL FUNDS	<u><u>\$67,011,286</u></u>	<u><u>\$52,993,866</u></u>	79%	<u><u>14,017,420</u></u>

Special School District #6

South St. Paul, Minnesota

Student Activity Treasurer's Report July 1, 2021 thru April 30, 2022

ACTIVITY ACCOUNT	BEGINNING BALANCE	DISBURSEMENTS	RECEIPTS	ENDING BALANCE
7-8 Student Council	\$ 3,221.45	\$ 419.77	\$ 1,249.82	\$ 4,051.50
Device Protection	\$ 79,989.21		\$ 1,300.54	\$ 81,289.75
Robotics	\$ 4,343.24	\$ 5,368.45	\$ 4,000.00	\$ 2,974.79
Business	\$ 62.99			\$ 62.99
HS Random Acts	\$ 138.25	\$ 215.76	\$ 215.76	\$ 138.25
Choir	\$ 287.73			\$ 287.73
SAGA	\$ -			\$ -
Drama	\$ 3,875.48	\$ 8,677.83	\$ 12,357.00	\$ 7,554.65
Jr High Math	\$ 26.72			\$ 26.72
Skills for Tomorrow	\$ 2,426.53			\$ 2,426.53
Memory Book	\$ (747.49)	\$ 819.24	\$ 3,138.76	\$ 1,572.03
4 A day 7th Grade	\$ 2,007.05			\$ 2,007.05
Early Childhood	\$ 3,230.88	\$ 3,319.96	\$ 5,467.73	\$ 5,378.65
Black Pride	\$ 364.08			\$ 364.08
Lincoln Library	\$ 1,669.76	\$ 3,057.47	\$ 3,037.00	\$ 1,649.29
Women's Society	\$ -			\$ -
Prom	\$ 441.32	\$ 4,742.55	\$ 13,955.56	\$ 9,654.33
Senior Council	\$ 5,855.20			\$ 5,855.20
4 A Day 8th Grade	\$ 5,119.34	\$ 6,415.40	\$ 6,188.15	\$ 4,892.09
Soccer - Girls	\$ 62.36			\$ 62.36
Swimming - Girls	\$ 402.79	\$ 402.79		\$ -
Tech Car	\$ 128.21			\$ 128.21
Track - Girls	\$ 59.77		\$ 2,953.35	\$ 3,013.12
Band Equip Rental	\$ 2,585.27	\$ 495.42	\$ 375.00	\$ 2,464.85
Impact Lives	\$ 1,811.34			\$ 1,811.34
Debate	\$ 5,012.43	\$ 1,078.22		\$ 3,934.21
Band	\$ 198.48			\$ 198.48
Speech	\$ 6,405.89	\$ 2,830.16	\$ 1,815.50	\$ 5,391.23
Golf - Boys	\$ 216.45			\$ 216.45
Golf - Girls	\$ 1,871.77	\$ 2,676.95	\$ 1,554.00	\$ 748.82
4 A Day 6th Grade	\$ 3,288.91	\$ 3,788.40	\$ 4,056.34	\$ 3,556.85
Yearbook	\$ 2,067.27		\$ 1,953.00	\$ 4,020.27
Key Club	\$ 678.66	\$ 187.50	\$ 210.00	\$ 701.16
Student Council	\$ 1,295.66	\$ 2,299.54	\$ 6,590.50	\$ 5,586.62
Knowledge Bowl	\$ 245.41			\$ 245.41
CLC/PPG	\$ 332.09			\$ 332.09

ABE	\$ 943.48	\$ 69.34		\$ 874.14
JH Knowledge Bowl	\$ 532.99			\$ 532.99
SADD	\$ 98.81	\$ 575.00	\$ 507.00	\$ 30.81
Basketball - Boys	\$ 930.38	\$ 970.00	\$ 120.45	\$ 80.83
Baseball	\$ 596.60			\$ 596.60
Basketball - Girls	\$ 696.30	\$ 1,479.59	\$ 1,734.02	\$ 950.73
CLC Activity Acct	\$ 2.39			\$ 2.39
Football	\$ 673.71	\$ 33.06		\$ 640.65
Sr High Math	\$ 717.66			\$ 717.66
Gymnastics	\$ 1,264.58			\$ 1,264.58
Hockey - Boys	\$ 248.13	\$ 9,153.32	\$ 9,153.32	\$ 248.13
Hockey - Girls	\$ 657.36	\$ 7,922.51	\$ 7,922.51	\$ 657.36
Danceline	\$ -			\$ -
Soccer - Boys	\$ 364.86	\$ -	\$ 100.29	\$ 465.15
Softball	\$ 2,253.78	\$ 1,479.41	\$ 550.00	\$ 1,324.37
Tennis - Girls	\$ 2,207.19	\$ 2,020.00		\$ 187.19
Track Boys	\$ 31.32			\$ 31.32
Volleyball	\$ 836.95	\$ 304.11	\$ 100.25	\$ 633.09
Wrestling	\$ 240.26	\$ 990.26	\$ 2,144.20	\$ 1,394.20
Tennis - Boys	\$ 74.20			\$ 74.20
Lang Arts 8th Gr	\$ 157.08			\$ 157.08
CDLU	\$ 195.50		\$ 43.67	\$ 239.17
LC Student Ambassa	\$ 212.54			\$ 212.54
French	\$ 798.03			\$ 798.03
Lincoln Center	\$ 15,508.18			\$ 15,508.18
Senior Program	\$ 943.65	\$ 773.66	\$ 4,403.04	\$ 4,573.03
Spanish	\$ 601.68	\$ 72.04		\$ 529.64
Autism	\$ 172.76			\$ 172.76
KEC PBIS	\$ 5,687.86	\$ 1,805.53		\$ 3,882.33
All Night Sr Party	\$ 7,298.33	\$ 4,314.41	\$ 8,538.67	\$ 11,522.59
Kec Student	\$ 25,731.83	\$ 11,613.24	\$ 9,394.84	\$ 23,513.43
IB History Trip	\$ 1,326.67		\$ 2,000.00	\$ 3,326.67
LC PBIS	\$ 2,871.81	\$ 4,141.84	\$ 1,550.00	\$ 279.97
HS PBIS	\$ 3,310.00	\$ 350.00		\$ 2,960.00
Mistletoe	\$ 4,184.38	\$ 1,618.43		\$ 2,565.95
Senior Program	\$ -	\$ 373.23	\$ 3,335.40	\$ 2,962.17
TOTALS:	\$ 221,345.75	\$ 96,481.16	\$ 122,015.67	\$ 246,507.03



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: May 9, 2022
Place on Agenda: Consent Items
Action Requested: Approval
Attachment: Staffing

Topic: Staffing
Presenter(s): Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing and supplemental staffing as presented.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Joel Milteer)**

5-11-22

Certified

A. Appointments/Reassignments

B. Resignations/Retirements/Leaves/Reductions/Other

1. Kimberly Bauer – Resignation, Student Council Advisor, High School, effective June 10, 2022.
2. Tania Lauby – Resignation, .6 FTE College & Career Readiness Teacher, High School, and .4 FTE Science Teacher, Middle School, effective June 10, 2022.
3. Steven Priestley – Resignation, Freshman Coach, Basketball-Boys, effective April 21, 2022.
4. Erin Roeske – Extend leave of absence, 1.0 FTE Kindergarten Teacher, Kaposia Education Center, effective February 11, 2022, through June 10, 2022. (extension from May 2, 2022)
5. Chad Sexauer – Resignation, Assistant Principal and Athletics/Activities Director, High School, effective June 30, 2022.
6. Cassandra Webb – Leave of absence, 1.0 FTE Special Education Teacher, Lincoln Center, effective May 2, 2022, through June 10, 2022. (revised from May 6, 2022)

Classified

A. Appointments/Reassignments

1. Abby Brundieck – Lifeguard, Central Square Community Center, \$16.00 per hour, up to 20 hours per week, effective May 9, 2022.
2. Rita Ortiz Flores – Lifeguard, Central Square Community Center, \$16.00 per hour, up to 20 hours per week, effective May 9, 2022.
3. Colin Rathmanner – Lifeguard, Central Square Community Center, \$16.00 per hour, up to 20 hours per week, effective May 9, 2022.
4. Ashley Young – Early Learning Assistant, Lincoln Center/Kaposia Education Center, \$19.90 per hour, 28.75 hours per week, effective May 16, 2022.

Return from Leave of Absence (Effective April 20, 2022)

Michelle Lange – Early Learning Assistant, Kaposia Education Center

B. Resignations/Retirements/Leaves/Reductions/Other

1. Cheryl Dietrich – Retirement, Part-Time Cleaner, Secondary Building, effective May 26, 2022.
2. Deborah Schultz – Leave of absence, Cashier, Secondary Building, effective April 8, 2022, through May 23, 2022.
3. Megan Tulia – Resignation, Part-Time Cleaner, Central Square Community Center, effective June 3, 2022.
4. Heather Vacura – Resignation, Preschool Teacher, Kaposia Education Center, effective June 9, 2022.
5. Ashley Young – Resignation, Student Supervisor, Lincoln Center, effective May 13, 2022.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, May 9, 2022

Place on Agenda: COW and Regular Agenda

Action Requested: Approval

Attachment: **Non-Renewal of Long-Term/Limited Contract Substitute Teachers**

Topic: Non-Renewal of Long-Term/Limited Contract Substitute Teachers
Presenter(s): Joel Milteer, Human Resource Director
Background: In compliance with Minnesota statutes, we are required to terminate the teaching contracts of the District's long-term/limited contract substitute teachers. A long-term substitute by definition is one who worked all or part of the school year replacing a specific teacher who has return rights to his or her position. The contracts of the long-term substitutes must be terminated. Failure to terminate these contracts could result in the district allocating two teachers in each affected position as the regular teachers exercise their right to return from leave. Attached is a resolution to non-renew the teaching contracts of the District's long-term/limited contract substitute teachers.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Inspector _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF LIMITED CONTRACT / LONG-TERM SUBSTITUTE TEACHERS**

WHEREAS, the following teachers are limited contract/long-term substitute teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these limited contract/long-term substitute teachers in Special School District No. 6, are hereby terminated effective at the end of the 2021 – 2022 school year.

Sarah Beeler	Long-Term Substitute	Elementary
Andre Benedict	Long-Term Substitute	Secondary
Alyssa Pederson	Long-Term Substitute	Elementary

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____.

On a roll call vote, the following voted in favor:

Inspectors:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.