



South St. Paul School Board - Committee-of-the-Whole

Monday, May 9, 2022 5:00 PM

Location: Fleming Field Airport

1725 Henry Avenue

South St. Paul, MN 55075

Agenda

- | | | |
|------|---|---|
| I. | 5:00 - 5:05 PM HUMAN RESOURCES (J. Milteer) | |
| A. | Non-Renewal of Limited Contract/Long-Term Substitute Teachers | 2 |
| II. | 5:05 - 5:10 PM FINANCE (B. Hoffman) | |
| A. | Enrollment Update | 4 |
| III. | 5:10 - 5:25 PM LEARNING DEPT. (C. Schmidt) | |
| A. | Learning Department Update | 5 |
| IV. | 5:25 - 5:45 PM SCHOOL BOARD | |
| A. | Strategic Planning Process and Timeline (B. Zambreno) | 6 |
| B. | Community Engagement Committee (L. Diaz, W. Felton, N. Laliberte) | 7 |
| C. | Committee Updates (Board) | 8 |
| | <ul style="list-style-type: none">• District 917• AMSD• Community Education• Educational Foundation• Equity Alliance• Finance, Facilities and Long-Range Planning• Local Issues• Policy• Public Relations/Community Engagement• SSP Open Foundation• Superintendent Executive | |
| D. | | |



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, May 9, 2022

Place on Agenda: COW and Regular Agenda

Action Requested: Approval

Attachment: **Non-Renewal of Long-Term/Limited Contract Substitute Teachers**

Topic: Non-Renewal of Long-Term/Limited Contract Substitute Teachers
Presenter(s): Joel Milteer, Human Resource Director
Background: In compliance with Minnesota statutes, we are required to terminate the teaching contracts of the District's long-term/limited contract substitute teachers. A long-term substitute by definition is one who worked all or part of the school year replacing a specific teacher who has return rights to his or her position. The contracts of the long-term substitutes must be terminated. Failure to terminate these contracts could result in the district allocating two teachers in each affected position as the regular teachers exercise their right to return from leave. Attached is a resolution to non-renew the teaching contracts of the District's long-term/limited contract substitute teachers.
Recommendation: Administration recommends approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Inspector _____ moved the adoption of the following resolution:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF LIMITED CONTRACT / LONG-TERM SUBSTITUTE TEACHERS**

WHEREAS, the following teachers are limited contract/long-term substitute teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these limited contract/long-term substitute teachers in Special School District No. 6, are hereby terminated effective at the end of the 2021 – 2022 school year.

Sarah Beeler	Long-Term Substitute	Elementary
Andre Benedict	Long-Term Substitute	Secondary
Alyssa Pederson	Long-Term Substitute	Elementary

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____.

On a roll call vote, the following voted in favor:

Inspectors:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: May 9, 2022
Place on Agenda: Committee-of-the-Whole
Action Requested: None. Information only.
Attachment: Enrollment Report

Topic: Enrollment Update	
Presenter(s): Superintendent Brian Zambreno and Finance Director Brady Hoffman	
Background:	
<p>On Monday evening, we will review the most recent South St. Paul student enrollment data for May. We will also share our plan for conducting a demographic study of South St Paul.</p> <p>The following data points are helpful as a reference, when reading through the attached enrollment report:</p>	
2021-22 Projected Enrollment	2,876
October 1, 2021 Enrollment	2,926
May 1, 2022 Enrollment	2,905
Recommendation:	
None. Information Only.	
Alternatives:	
N/A	



SOUTH ST. PAUL PUBLIC SCHOOLS

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Place on Agenda: Committee-of-the-Whole

Action Requested: None

Attachment: None

Topic: Learning Update
Presenter(s): Learning Director Chad Schmidt
Background: Learning Director Chad Schmidt will provide an overview and update on academic standards and related programming as we approach the end of the school year.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

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Action Requested: None

Attachment: None.

Topic: Strategic Planning Process and Timeline
Presenter(s): Superintendent Dr. Brian Zambreno
Background: On Monday evening, Superintendent Zambreno will share an update on plans to engage the community in a strategic planning process that will guide the work of the district in the coming months and years.
Recommendation: N/A
Alternatives: N/A

Meeting Date: May 9, 2022

Place on Agenda: Committee-of-the-Whole

Action Requested: None.

Attachment:

Topic: Community Engagement Planning
Presenter(s): Board Community Engagement Committee: Linda Diaz, Wendy Felton and Nikki Laliberte
Background: On Monday evening, the community engagement committee will share the upcoming engagement opportunities to continue increasing School Board member visibility with our stakeholders.
Upcoming Events/Activities for Community Engagement
May 11 (6:00 PM) Scholarship Banquet SSP Secondary
May 18 (6:00 PM) - tentative Superintendent Meet and Greet Central Square
May 21 (9:00 AM) Stride for Packer Pride Central Square
June 9 (7:30 AM) Employee Recognition Breakfast SSP Secondary
June 9 (11:30 - 1:00 PM) Senior Center Social - hot fudge Sundaes @ Central Square
June 24 (6:30 PM) Kaposia Days Parade
Recommendation: None.
Alternatives: N/A



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Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">• District 917• Association for Metropolitan School Districts (AMSD)• Community Education• SSP Educational Foundation• Equity Alliance MN• Finance, Facilities and Long-Range Planning• Local Issues• SSP Open Foundation• District Policy• District Community Engagement and Public Relations• District Superintendent/Executive
Recommendation: N/A
Alternatives: N/A