



South St. Paul School Board - Committee-of-the-Whole

Monday, April 11, 2022 5:00 PM

Location: CITY HALL

125 THIRD AVENUE NORTH

South St Paul, Minnesota 55075

Agenda

I.	5:00 - 5:15 PM HUMAN RESOURCES (B. Hoffman)	
A.	Superintendent Employment Agreement Addendum	2
B.	Resolution Relating to the Non-Renewal of Probationary Teachers	5
C.	Resolution Reducing Educational Positions	8
II.	5:15 - 5:30 PM EQUITY	
A.	Equity Alliance Update (L. Diaz)	10
III.	5:30 - 5:45 PM SCHOOL BOARD	
A.	Committee Updates (Board)	11
	<ul style="list-style-type: none">• District 917• AMSD• Community Education• Educational Foundation• Equity Alliance• Finance, Facilities and Long-Range Planning• Local Issues• Policy• Public Relations/Community Engagement• SSP Open Foundation• Superintendent Executive	
B.		
C.	Other Items Deemed Necessary by the School Board	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 11, 2022

Place on Agenda: Committee-of-the-Whole and Business Item

Action Requested: Approval

Attachment: Superintendent Contract Addendums 2022 and 2022-2025

Topic: Superintendent Contract Addendums
Presenter(s): Brady Hoffman, Finance Director
Background: The District has discovered that the Superintendent life insurance contract language for both the 2022 term and 2022-25 term does not agree with the policy standards set forth for other administrators. With the School Board's approval, approving the following addendums for both terms will correct this oversight.
Recommendation: Administration is recommending the approval of the proposed Superintendent contract addendums.
Alternatives: Do not approve the proposed Superintendent contract addendums



South St. Paul Public Schools Special School District 6

Addendum to 2022 Employment Agreement SUPERINTENDENT OF SCHOOLS

Revise Section V. C. to state:

C. Life Insurance. The District will select and pay the total premium for a term life insurance policy with a death benefit in the amount of two times the Superintendent's salary, rounded to the nearest dollar and not to exceed ~~\$25~~ \$400,000. This paragraph will not apply unless the Superintendent qualifies for and enrolls in the plan that is offered by the District. During the term of this Agreement, the District will pay the full amount of the monthly premium for the policy offered by the District. The life insurance policy will be payable to the Superintendent's named beneficiary.

I have subscribed my signature this 11th day
of April, 2022

Dr. Brian Zambreno, Superintendent

I have subscribed my signature this 11th day
of April, 2022

Linda Diaz, School Board Chair

Nikki Laliberte, School Board Clerk

South St. Paul
Public Schools



South St. Paul Public Schools Special School District 6

Addendum to 2022 - 2025 Employment Agreement SUPERINTENDENT OF SCHOOLS

Revise Section V. C. to state:

C. Life Insurance. The District will select and pay the total premium for a term life insurance policy with a death benefit in the amount of two times the Superintendent's salary, rounded to the nearest dollar and not to exceed ~~\$25~~ \$400,000. This paragraph will not apply unless the Superintendent qualifies for and enrolls in the plan that is offered by the District. During the term of this Agreement, the District will pay the full amount of the monthly premium for the policy offered by the District. The life insurance policy will be payable to the Superintendent's named beneficiary.

I have subscribed my signature this 11th day
of April, 2022

Dr. Brian Zambreno, Superintendent

I have subscribed my signature this 11th day
of April, 2022

Linda Diaz, School Board Chair

Nikki Laliberte, School Board Clerk



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 11, 2022

Place on Agenda: Committee-of-the-Whole and Business Item

Action Requested: Approval

Attachment: Non-Renewal of Probationary Teachers Resolution

Topic: Non-Renewal of Probationary Teachers Resolution
Presenter(s): Brady Hoffman, Finance Director
Background: Each year, we must release a number of probationary teachers for various reasons including student driven scheduling, changes in enrollment, budget reductions, curriculum changes, licensure issues, mid-year placements and performance issues. Attached is a resolution to terminate contracts of a number of probationary teachers. This resolution terminates contracts for those listed, at the end of the current 2021-22 school year.
Recommendation: Administration recommends the approval of the resolution
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Inspector _____ introduced the following resolution and moved its adoption at the Monday, April 11, 2022 School Board meeting:

**RESOLUTION RELATING TO THE NON-RENEWAL
OF PROBATIONARY TEACHERS**

WHEREAS, the following teachers are probationary teachers in Special School District No. 6.

BE IT RESOLVED by the School Board of Special School District No. 6, pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of these probationary teachers in Special School District No. 6, are hereby terminated effective at the end of the 2021 - 2022 school year.

Joshua Craig	Special Education	Secondary	1.00
Stephanie Drow	Counselor	Secondary	1.00
Steven Forsythe	Special Education	Elementary	1.00
Madison Idhe	Music	Elementary	1.00
Michael Iverson	Special Education	Elementary	1.00
Graham Judd	Art	Secondary	1.00
Linden Kirscht	Vocal Music	Secondary	0.80
Jessica Kohanek	Art, Physical Education and Work Readiness	Secondary	1.00
Michael Kretschmar	French and Spanish	Secondary	1.00
Jenna Kvalheim	Counselor	Elementary	1.00
Tyler LaRose	Spanish	Secondary	0.90
Rachael Larson	Spanish	Secondary	0.40
Jeffrey Montes Cardona	Science	Secondary	1.00
Faith Purvey	Art	Secondary	1.00
Ricardo Rivera	Technology Education and Spanish	Secondary	1.00
Edwin Rosas	English Language Learning	Secondary	0.50
Peggy Severs	Special Education	Secondary	1.00
Michelle St. Martin	Grade Two	Elementary	1.00
Ellyn Thompson	Humanities	Secondary	1.00
Cassidy Watson	Grade One	Elementary	1.00
Anne-Marie White	Media and Technology	Elementary	1.00
Baily Zanish	Grade Five	Elementary	1.00

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding non-renewal of their contracts in accordance with Minnesota law.

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____.

On a roll call vote, the following voted in favor:

Inspectors:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, April 11, 2022

Place on Agenda: Committee-of-the-Whole and Business Item

Action Requested: Approval

Attachment: Resolution Reducing Educational Positions

Topic: Resolution Reducing Educational Positions
Presenter(s): Brady Hoffman, Finance Director
Background: Each year, during the budget planning process there are staffing changes for various reasons, including student driven scheduling, changes in enrollment, budget reductions, and curriculum changes. Attached is a resolution identifying a department that may have positions reduced resulting in unrequested leaves of absence.
Recommendation: Administration is recommending the approval of the resolution.
Alternatives: Do not approve the resolution and direct administration with next steps.

**Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota**

Inspector _____ introduced the following resolution and moved its adoption at the Monday, April 11, 2022 School Board meeting:

RESOLUTION REDUCING EDUCATIONAL POSITIONS

WHEREAS, the School Board of Special School District 6, South St. Paul, approved the 2022-23 budget guiding change document on February 14, 2022 that set the parameters for the general fund budget.

WHEREAS, on March 28, 2022, the School Board approved the recommended 2022-23 budget adjustments based on the parameters set in February.

BE IT RESOLVED by the School Board of Special School District 6, South St. Paul, that positions in the following department, or portions thereof, may be reduced :

- Physical Education

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____.

On a roll call vote, the following voted in favor:

Inspectors:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 11, 2022

Place on Agenda: Committee-of-the-Whole

Action Requested: None.

Attachment: None.

Topic: Equity Alliance Update
Presenter(s): Chair Linda Diaz
Background: Chair Linda Diaz will provide an update on the district's Equity Alliance membership.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: April 11, 2022

Place on Agenda: Committee-of-the-Whole

Action Requested: None. Discussion Only.

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
<p>Background:</p> <p>School Board members will provide an update for the following committees that they serve on:</p> <ul style="list-style-type: none"> • District 917 • Association for Metropolitan School Districts (AMSD) • Community Education • SSP Educational Foundation • Equity Alliance MN • Finance, Facilities and Long-Range Planning • Local Issues • SSP Open Foundation • District Policy • District Community Engagement and Public Relations • District Superintendent/Executive
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>