



South St. Paul School Board Meeting
Monday, October 11, 2021 6:00 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

I.	ROLL CALL and PLEDGE OF ALLEGIANCE	
II.	APPROVAL OF MEETING AGENDA/MINUTES	
	A. School Board Meeting Agenda, October 11, 2021	
	B. Book Study, Committee-of-the-Whole and Regular Board Meeting Minutes, September 27, 2021	3
	C. Board Executive Committee Meeting Minutes, September 17, 2021	4
	D. Board Policy Committee Meeting Minutes, September 20, 2021	5
	E. Board Community Engagement Committee Meeting Minutes, September 29, 2021	6
III.	QUALITY-IN-ACTION and REPORTS	
	A. Quality-in-Action: Early Learning and Equity	7
	B. Report: Learning Director Chad Schmidt will provide the 2021-2022 Annual Report.	8
	C. Report: Chair Linda Diaz will highlight the Public Listening Session submissions. (L. Diaz)	27
	D. Report: Superintendent Webb will provide highlights from around the District. (D. Webb)	28
IV.	CONSENT ITEMS	
	A. Financial Claims: Bills Payable (D. Webb)	29
	B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves (D. Webb)	37
V.	POLICY REVIEW	
	A. Approval, Post-Issuance Debt Policy #730 and procedures (D. Webb)	40

VI. BUSINESS ITEMS

A. Approval, for the South St. Paul School Board to approve scheduling a special work session on Thursday, October 14 at 4:30 PM in the District Office Conference Room. (D. Webb)

B. Approval, Resolution stating the intention of the School Board to issue general obligation school building refunding bonds, series 2021A, and taking other actions with respect thereto. (J. Zesbaugh, Elhers) 53

C. Approval, for the South St. Paul School Board to approve the 2022-23 District Calendar. (C. Schmidt) 69

VII. INFORMATIONAL ITEMS

A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. ADJOURN



**South St. Paul School Board
Book Study**

September 27, 2021

Board members present: Inspector Arend, Felton, Laliberte, Raasch, and Weber. Inspector Walker and Chair Diaz were absent.

Book Study

School Board members engaged in a discussion on chapters 9 and 10 from the book *White Fragility* by Robin Diangelo.



Minnesota's First K-12 IB World Schools District

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SOUTH ST. PAUL SCHOOL BOARD

*Superintendent/Executive Committee Meeting Minutes
September 17, 2021*

The School Board Superintendent/Executive Committee met at 4:00 PM in the South St. Paul Public School District Office. In attendance were School Board members Chris Walker, Wendy Felton, and Chair Linda Diaz.

Superintendent Evaluation and Goals Template Document

The Board's Superintendent/Executive Committee is responsible for determining the tool that will be used for the superintendent's goals and evaluation. The committee reviewed several different goal and evaluation tool options and will bring a recommendation before the full Board.



SOUTH ST. PAUL SCHOOL BOARD

Policy Committee Meeting Minutes

September 20, 2021

The School Board Policy Committees met at 4:30 PM in the South St. Paul Public School District Office. In attendance were School Board members Bill Arend, John Raasch, and Monica Weber as well as Superintendent of Schools Dr. Dave Webb and Human Resource Director Cathy Miller.

Policy Review

The committee reviewed district administration's recommended changes to the Emergency Closing of Schools Policy #307. Given the time sensitive nature of having this policy up-to-date, the committee is recommending this policy go before the full board on Monday, September 27 for approval under the emergency clause of policy 208.



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SOUTH ST. PAUL SCHOOL BOARD

*Public Relations/Community Engagement Committee Meeting Minutes
September 29, 2021*

The School Board Public Relations/Community Engagement Committee met at 4:00 PM in the South St. Paul Public School District Office. In attendance were School Board members Wendy Felton, Nikki Laliberte and Linda Diaz as well as Superintendent Dave Webb and Lisa Brandecker.

Communications Update

Lisa Brandecker provided a communications team update.

Vision and Planning

The Public Relations/Community Engagement Committee did not meet during the 2020-21 school year due to the COVID-19 pandemic. The committee took time today to get grounded on their work and focus prior to the pandemic. They began discussing the goal of their committee, methods of community engagement as well as upcoming events and opportunities to engage with our school community.

Next Steps

The committee will continue to process the conversations from today for discussion at their next meeting. The next meeting will be scheduled after the Board sets their vision in their upcoming 2-Year Board Agenda work session.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Regular Meeting: Quality-in-Action and Reports

Action Requested: None

Attachment: None

Topic: Quality-in-Action: Early Learning Program Update

Presenter(s): Connie Garling-Squire, Director of Early Learning/Equity

Background:

As we continue to regrow our program this year, after having been deeply impacted by COVID, I'll offer a program update for Preschool, Early Childhood Family Education (ECFE) and Early Childhood Screening. A third of our staff are new, and bring amazing Early Learning experience, international backgrounds, and familiar faces back to our School Family.

Highlights(PPNT):

- New & Familiar Staff Member Introductions
- ECFE's Baby Shower (held Oct 8)
- Partnership with SSP's new Children's Librarian
- Early Childhood Screening
- Social/Emotional Learning: Conscious Discipline and the School Family

Various Staff members (new and familiar) will be in attendance.

Recommendation:

None at this time.

Alternatives:

N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, October 11, 2021

Place on Agenda: Committee-of-the-Whole Update and Regular Meeting Report

Action Requested: None

Attachment: SSPPS Annual Academic Report (Oct 11, 2021) PPT
 Flipped Video Link: [SSPPS Annual Academic Report](#)

Topic: SSPPS Annual Academic Report
Presenter(s): Dr. Chad Schmidt, Learning Director
<p>Background:</p> <p>The last “full” school year for students and educators was 2018-19. This annual report on academics includes a review of South St. Paul students’ pre-pandemic performance on the 2019 Minnesota Accountability Assessments through the lens of Minnesota’s North Star Accountability System and provides important context for considering and understanding the current academic levels of our students.</p> <p>Administrators, coordinators, and teacher leaders have been studying and analyzing numerous datasets, including attendance, course grades and credit attainment, math and reading screening assessments, etc. as they work together to develop plans that meet students’ academic and social-emotional needs while guiding schools and systems through continuous improvement.</p> <p>In the flipped video link here, Learning Director Chad Schmidt summarizes student results and provides contextual information about the various ways data is analyzed and used in South St. Paul Public Schools. On Monday evening Dr. Schmidt will be on hand to present this report to the Board and community, offer additional insights, and answer any questions you have.</p>
<p>Recommendation:</p> <p>None</p>
<p>Alternatives:</p> <p>N/A</p>

South St. Paul
Public Schools



SSPPS ANNUAL ACADEMIC REPORT

-AND-

WORLD'S BEST WORKFORCE (WBWF)

DR. CHAD SCHMIDT

DIRECTOR OF LEARNING

OCTOBER 11, 2021

Context

- 2018-19: last full year of school
- Federal/State Accountability Assessments
 - Spring 2020: canceled
 - Spring 2021: ~50% participation/completion
- 2021-22: SSPPS position statement:
 - Historical trends and pre-pandemic student achievement indicators can and should be used in place of analyzing 2020 or 2021 standardized assessment results. The results and patterns/gaps that existed in 2019 are unlikely to be improved after 15+ months of significantly disrupted schooling and in all likelihood may even be more discrepant now.

MN's North Star Accountability System

- Aligns with Every Student Succeeds Act (ESSA)
- Eight indicators organized in three stages
 - **Stage 1:**
 - Math achievement, reading achievement and progress toward English language proficiency
 - **Stage 2:**
 - Math progress and reading progress (Elem & Middle)
 - Four-year and seven-year graduation rates (High)
 - **Stage 3:**
 - Consistent attendance

North Star System

South St. Paul
Public Schools



STAGE 1

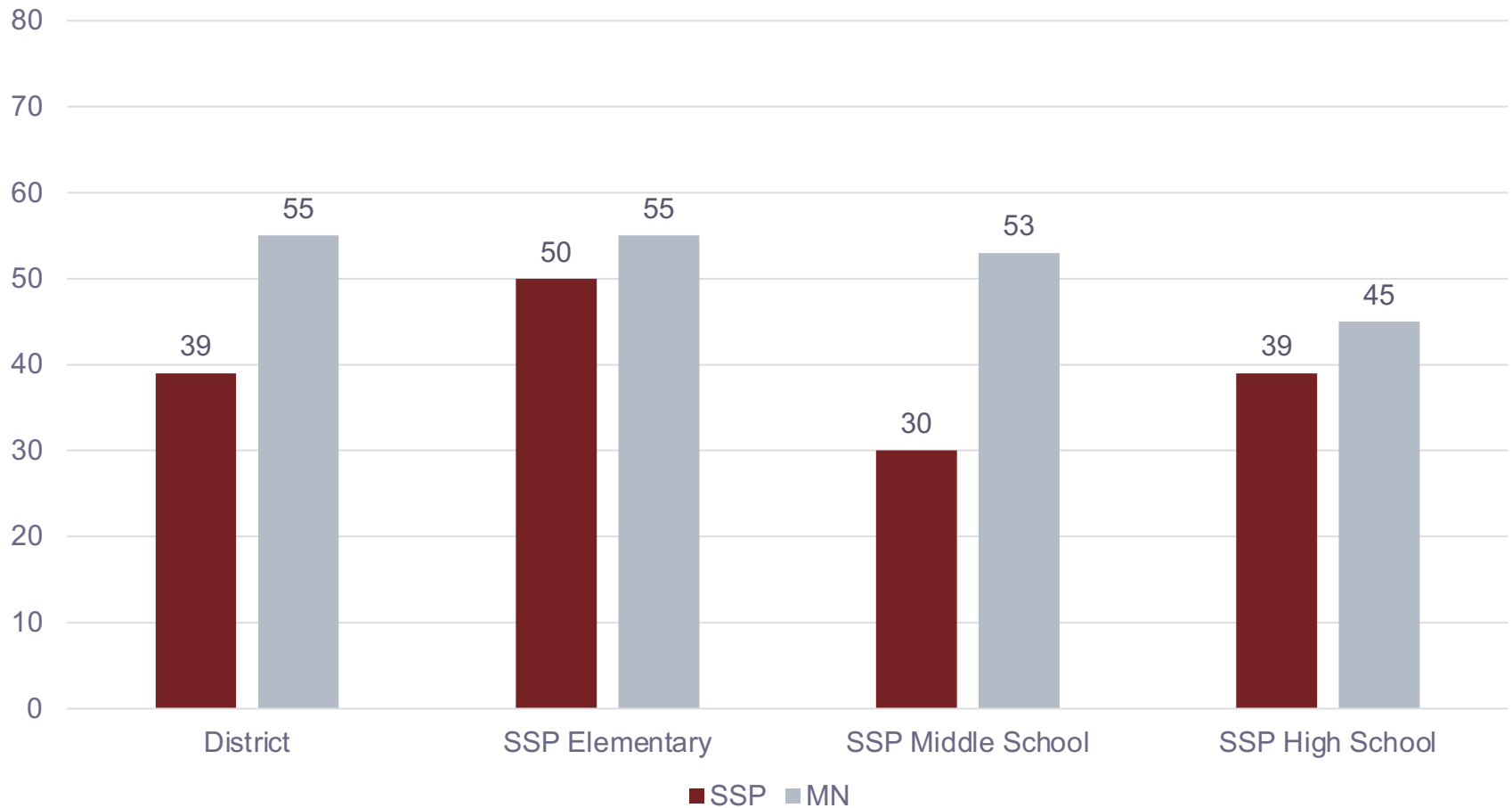
Math Achievement

Reading Achievement

Progress Toward English Language Proficiency

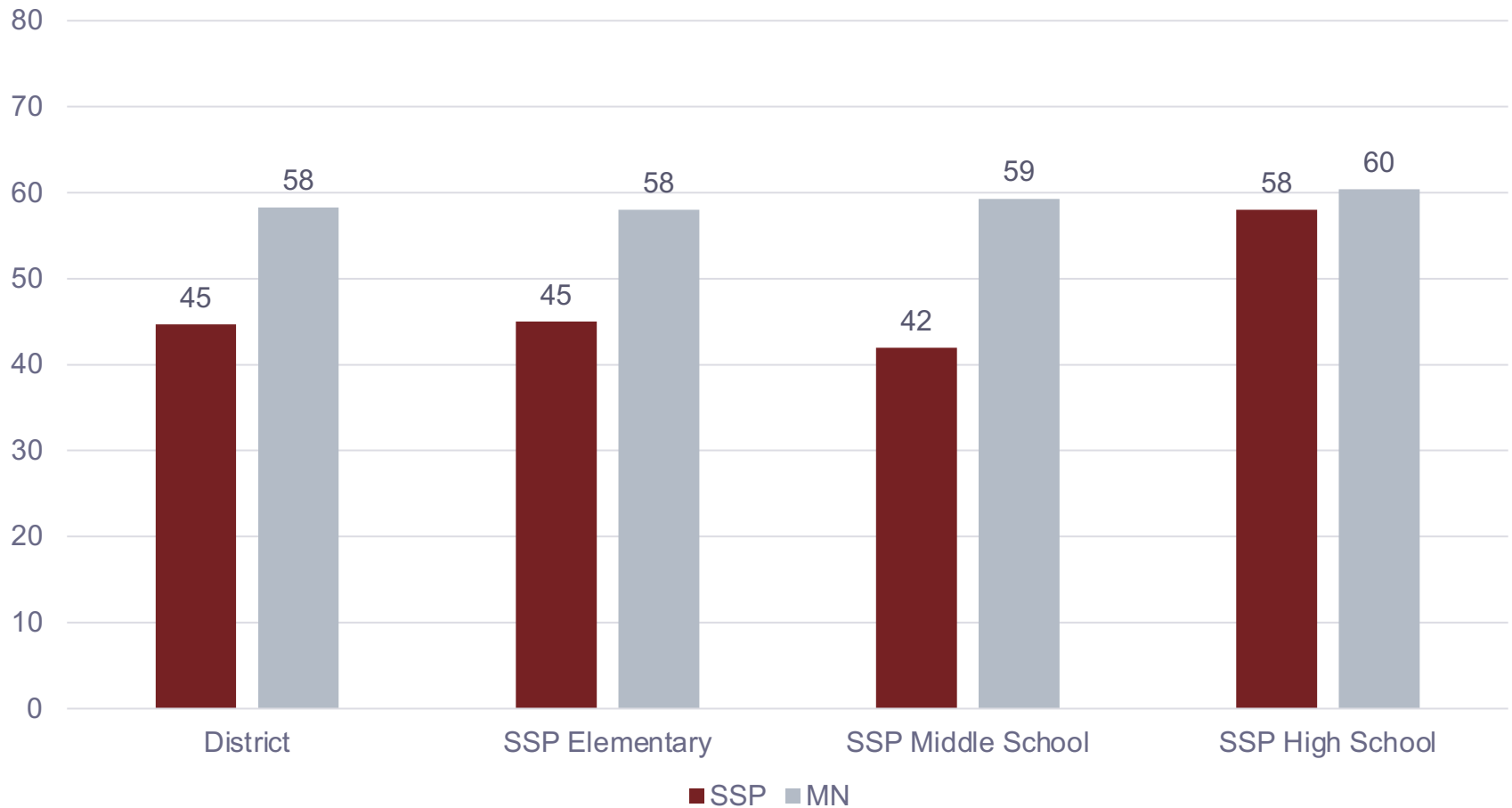
Math Achievement

2019 MATH Proficiency Rates



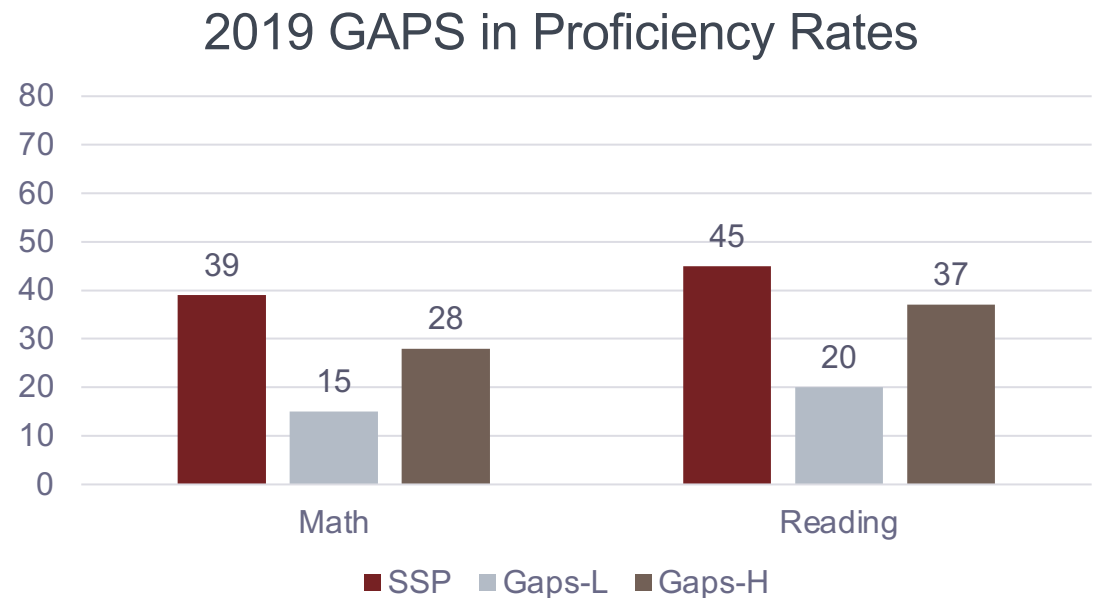
Reading Achievement

2019 READING Proficiency Rates



Gaps in Outcomes

- Traditionally underserved communities and groups of students disproportionately impacted by COVID-19
- Gaps existed previously
 - Low-income
 - BIPOC
 - Students w/IEPs
 - English Learners



North Star System

South St. Paul
Public Schools



STAGE 2

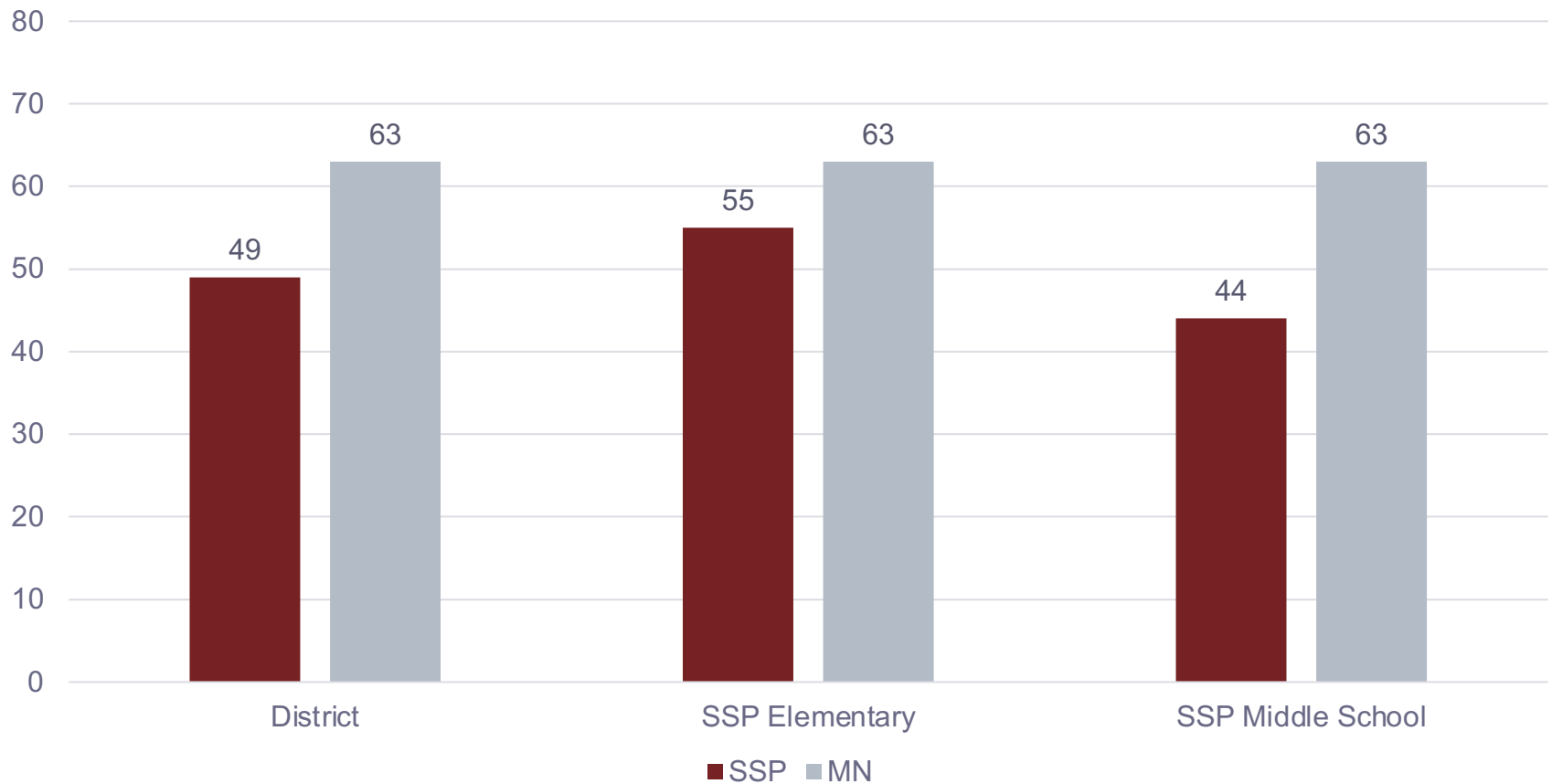
Math Progress

Reading Progress

Four- and Seven-year Graduation Rates

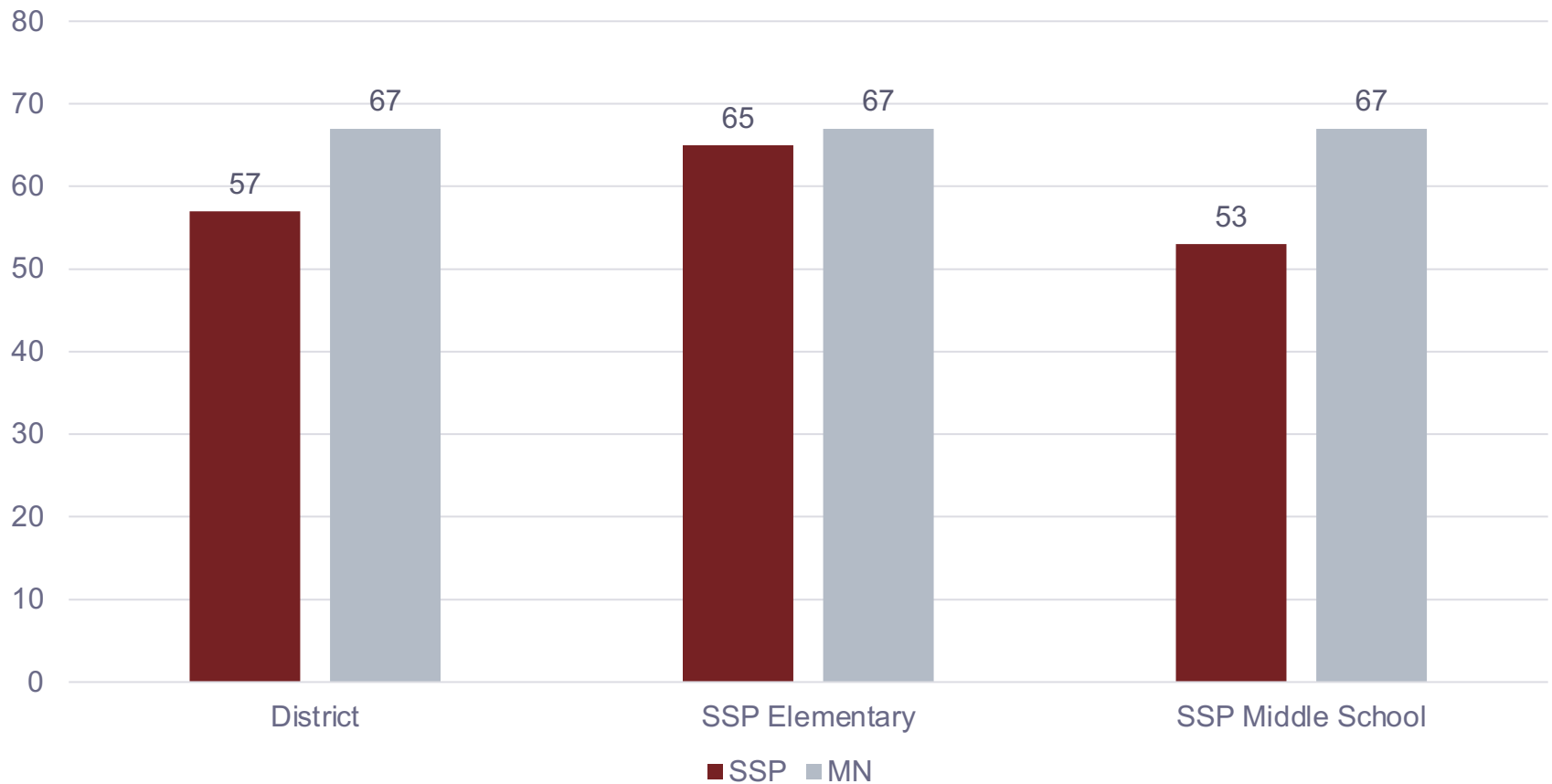
Math Progress

2019 MATH Progress Rates
Percent Maintaining or Improving Achievement Level



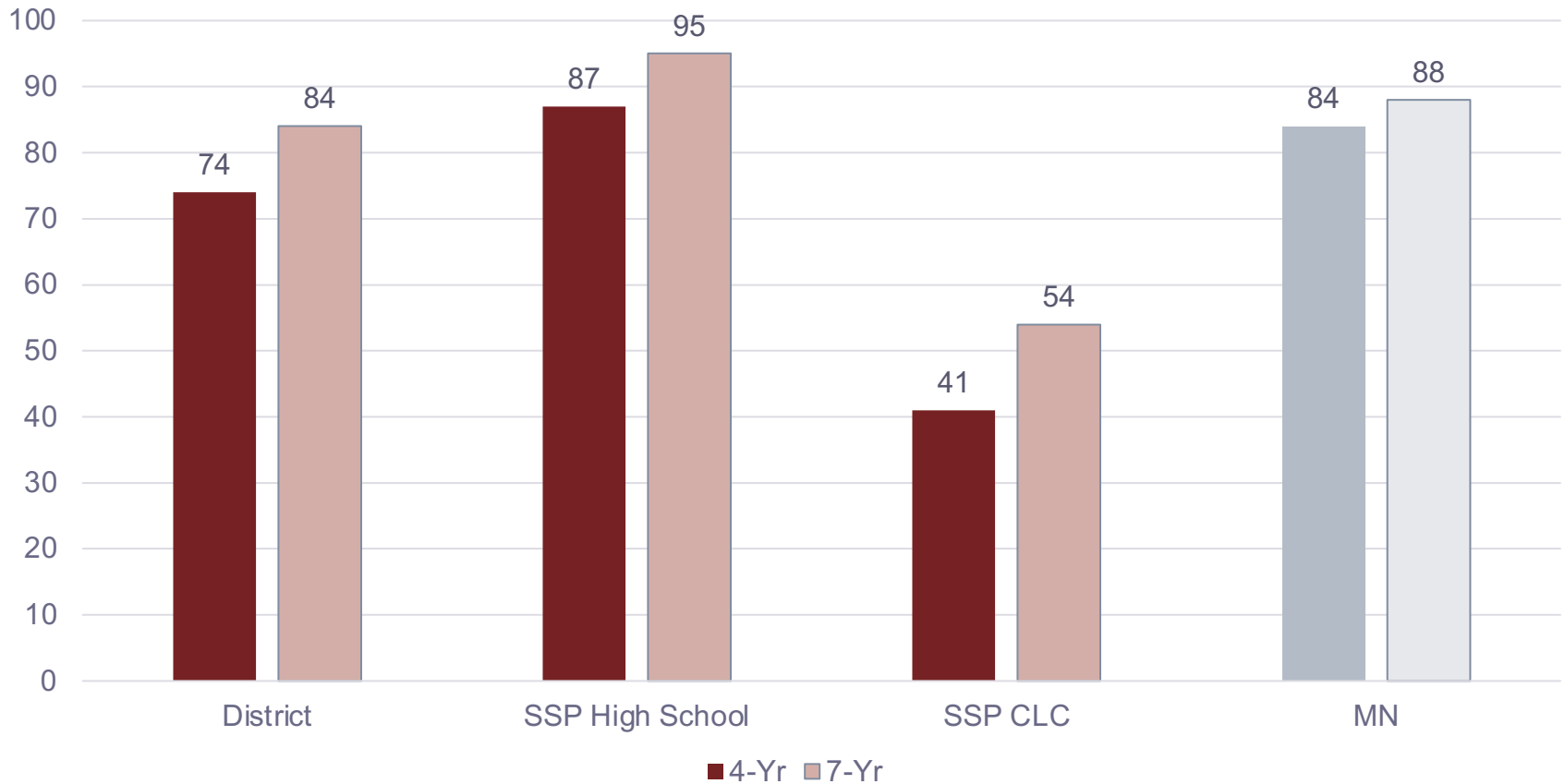
Reading Progress

2019 READING Progress Rates
Percent Maintaining or Improving Achievement Level



Graduation Rate

Class of 2019 Four- and **Class of 2016** Seven-Year
Graduation Rates



IB Diploma Programme: SSPHS



Students can opt out of Group 6 if they would rather choose another subject in Groups 1-4...At SSPHS, if students opt out of Group 6 they will have to double-up in Group 3, taking both History and Psychology or Group 4, taking one physical and one life science.

IB Diploma Program

Student Participation

#	2020-21	Change*
300	Enrolled in at least one IB DP course	25% ↑
791	Total IB DP course enrollments	22% ↑
97	Completed at least one IB DP exam	25% ↓
205	Total IB DP examinations completed	21% ↓
2.1	DP exams/student	~1% ↑
		*from Prior Year

What ARE we doing?

South St. Paul
Public Schools



Prioritizing Social-Emotional Learning

- **Focus:** Improving the Student Experience



Relationships



Student-Family
Connections



Continuous Improvement
Planning

What ARE we doing?

South St. Paul
Public Schools



Personnel

- Counselors
- Student Support Specialists & Assistants
- MTSS/School Psychologists
- Academic Interventionists
- Middle School Principal



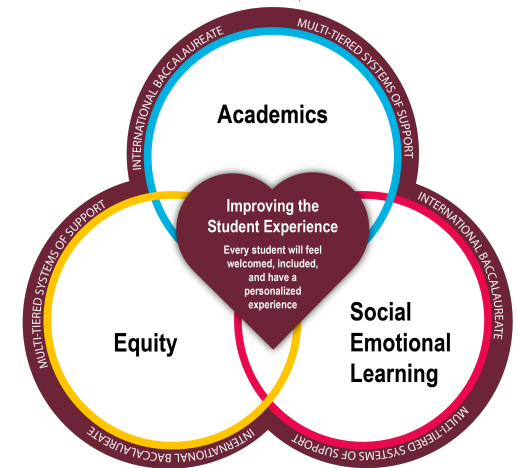
What ARE we doing?

South St. Paul
Public Schools



Programs

- IB Approaches to Learning
- BARR I-Time/U-Time
- Elementary Literacy Re-set
- What I Need (WIN): Elem & Sec
- New High-Quality Curriculum Materials
- Priority Standards

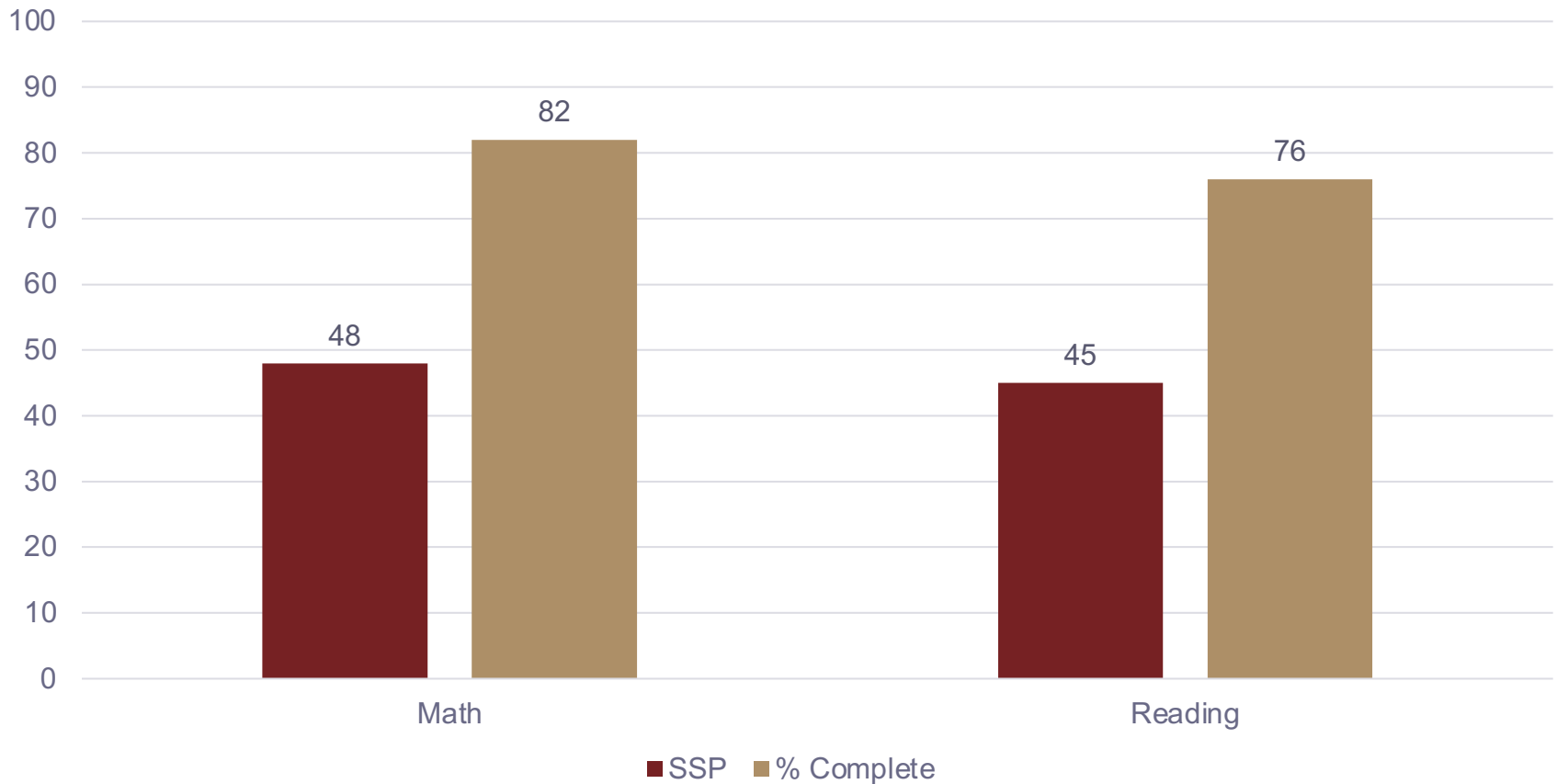


**all supported through professional development*



Fall 2021 Universal Screening (K-8)

Math/Reading EST. "at/above grade level"
AND % Complete (FAST)



SSPPS ANNUAL ACADEMIC REPORT

DR. CHAD SCHMIDT
DEPARTMENT OF LEARNING
CHAD.SCHMIDT@SSPPS.ORG

Passionate Learners



Positively Changing Our World



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair Linda Diaz

Background:

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at City Hall (125 - 3rd Avenue North) beginning at 4:15 PM in the second floor conference room.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
 - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Superintendent Dave Webb
Background: Superintendent Dave Webb will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
196732	-55,000.00	09/30/2021	INNOCENT TECHNOLOGIE
197763	57.00	09/30/2021	EDUCATION MINNESOTA
197764	478.57	09/30/2021	LOCAL #70
197765	1,054.00	09/30/2021	MINNESOTA CHILD SUPP
197766	72.00	09/30/2021	NCPERS GROUP LIFE IN
197767	318.00	09/30/2021	OFFICE AND PROF EMPL
197768	179.25	09/30/2021	RIVERVIEW LAW OFFICE
197769	12,003.41	09/30/2021	SOUTH ST PAUL TEACHE
197770	5.00	09/30/2021	SOUTH ST PAUL OPEN F
197771	151.00	09/30/2021	SOUTH ST PAUL EDUCAT
197772	61.14	09/30/2021	ABC RENTALS
197773	20.08	09/30/2021	ACE HARDWARE & PAINT
197774	3,255.40	09/30/2021	AMAZON CAPITAL SERVI
197775	9,672.00	09/30/2021	AMPLIFIED IT
197776	70.00	09/30/2021	ANDERSON, ANTHONY
197777	5,137.50	09/30/2021	BESTER BROTHERS
197778	225.00	09/30/2021	BIFFS, INC
197779	609.61	09/30/2021	BLICK ART MATERIALS
197780	127.00	09/30/2021	BRANDT, KYLE
197781	8,900.00	09/30/2021	BRIDGEPOINT GLASS
197782	3,023.01	09/30/2021	CANON FINANCIAL SERV
197783	70.00	09/30/2021	CARLSON, JEREMY
197784	127.00	09/30/2021	CHARCHENKO, BRADLEY
197785	65.00	09/30/2021	CITICARGO & STORAGE
197786	6,900.89	09/30/2021	CITY OF SOUTH ST PAU
197787	9,137.38	09/30/2021	CONVERGINT TECHNOLOG
197788	8,283.43	09/30/2021	DAKOTA COUNTY PT&R
197789	4,710.00	09/30/2021	DAKOTA GLASS & GLAZI
197790	2,755.00	09/30/2021	DAKOTA TREE
197791	98.31	09/30/2021	DECKER EQUIPMENT
197792	376.07	09/30/2021	DISCOUNT SCHOOL SUPP
197793	60.00	09/30/2021	DOODY, STEPHEN
197794	198.00	09/30/2021	EKEREKE, OTORO
197795	40.00	09/30/2021	FEHRMAN, SANDRA
197796	250.62	09/30/2021	FILTRATION SYSTEMS I
197797	255.77	09/30/2021	FIRST SUPPLY LLC
197798	110.00	09/30/2021	FISCHBACH, DAN
197799	45.00	09/30/2021	FRATTALONE'S DAWNWAY
197800	898.25	09/30/2021	GENERAL PARTS INC
197801	177.00	09/30/2021	GLOBE PRINTING & OFF
197802	65.81	09/30/2021	GOLDCOM, INC
197803	93.97	09/30/2021	GRAINGER, INC
197804	119.99	09/30/2021	GREAT AMERICAN BUSIN
197805	80.80	09/30/2021	GROTH MUSIC CO
197806	61,110.22	09/30/2021	HEALTH PARTNERS
197807	3,152.96	09/30/2021	HIRSHFIELD'S
197808	115.60	09/30/2021	HOME DEPOT CREDIT SE
197809	55,000.00	09/30/2021	INNOCENT TECHNOLOGIE
197810	1.74	09/30/2021	INTERNAL REVENUE SER
197811	4,963.00	09/30/2021	IXL LEARNING
197812	98.00	09/30/2021	JOHNSON, THOMAS
197813	95.00	09/30/2021	JUGOVICH, JULIA
197814	3,530.58	09/30/2021	KURITA AMERICA INC
197815	197.09	09/30/2021	LAKESHORE LEARNING M
197816	155.18	09/30/2021	LINDENMEYR MUNROE
197817	3,372.10	09/30/2021	LINK INTERPRET

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<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
197818	681.55	09/30/2021	MARK'S PLUMBING PART
197819	41.00	09/30/2021	MCCULLOCH, DANIELL
197820	330.00	09/30/2021	MCDERMOTT, MARTY
197821	1,900.00	09/30/2021	MEDICINE LAKE TOURS
197822	300.00	09/30/2021	MHS CHOIR BOOSTERS
197823	22.15	09/30/2021	MINNESOTA LOCKS
197824	964.00	09/30/2021	MN ASSOCIATION OF SE
197825	60.00	09/30/2021	MN SCHOOL BOARDS ASS
197826	435.00	09/30/2021	MN SCHOOL COUNSELOR'
197827	155,276.00	09/30/2021	NAC
197828	588.24	09/30/2021	NAPA AUTO PARTS
197829	996.32	09/30/2021	NASSEFF MECHANICAL C
197830	149.00	09/30/2021	NATIONAL SPEECH & DE
197831	3,134.29	09/30/2021	NETWORK SERVICES COM
197832	422.48	09/30/2021	PURCHASE POWER
197833	117.93	09/30/2021	QUILL CORPORATION
197834	205.07	09/30/2021	SAM'S CLUB
197835	98.05	09/30/2021	SCHMITT MUSIC
197836	1,726.75	09/30/2021	SCHOOL DATEBOOKS, IN
197837	120.37	09/30/2021	SCHOOL SPECIALTY, LL
197838	324.28	09/30/2021	SCOTT, ALYSSA
197839	1,275.00	09/30/2021	SHERMCO INDUSTRIES
197840	7,635.00	09/30/2021	SHI INTERNATIONAL CO
197841	850.00	09/30/2021	SITRON, SCOTT
197842	100.00	09/30/2021	SNDM
197843	127.00	09/30/2021	SPENCER, SHAUNA
197844	1,226.58	09/30/2021	SPRIGGS PLUMBING & H
197845	202.04	09/30/2021	SPRINT
197846	8,543.58	09/30/2021	STANDARD INSURANCE C
197847	51.40	09/30/2021	STATE SUPPLY COMPANY
197848	412.96	09/30/2021	SYNCB/AMAZON
197849	5,274.42	09/30/2021	TEACHERS ON CALL
197850	19.70	09/30/2021	TEXTBOOK WAREHOUSE
197851	127.00	09/30/2021	TINUCCI, SAMANTHA
197852	30.38	09/30/2021	TRACTOR SUPPLY CREDI
197853	2,451.60	09/30/2021	TWIN CITY JANITOR SU
197854	1,795.20	09/30/2021	TWIN CITY HARDWARE C
197855	523.80	09/30/2021	VOSS LIGHTING
197856	127.00	09/30/2021	WINTER, CLARENCE
197857	559.76	09/30/2021	XCEL ENERGY
197858	31.54	09/30/2021	ZAHL-PETROLEUM MAINT
197859	390.26	10/07/2021	AABERG, LEA
197860	72.79	10/07/2021	AKO-EBOT, KERENGE
197861	1,168.78	10/07/2021	ALLSTREAM
197862	10,388.00	10/07/2021	ALLSTREAM
197863	738.67	10/07/2021	AMAZON CAPITAL SERVI
197864	80.00	10/07/2021	ANDERSON, FALLON
197865	4,489.90	10/07/2021	ARVIG
197866	72.79	10/07/2021	BAAS MOLLIVER, DANIE
197867	750.00	10/07/2021	BACKUPIFY
197868	145.58	10/07/2021	BALSIMO, RINA
197869	80.00	10/07/2021	BAUSCHELT, PAT
197870	1,079.94	10/07/2021	BEST BUY BUSINESS AD
197871	2,188.30	10/07/2021	BIMBO BAKERIES USA
197872	2,855.37	10/07/2021	BIX PRODUCE COMPANY
197873	14.39	10/07/2021	BLICK ART MATERIALS

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
197874	679.79	10/07/2021	CAPITAL ONE TRADE CR
197875	155,013.00	10/07/2021	CARNEGIE LEARNING
197876	80.00	10/07/2021	CARRERA, DAVID
197877	71.00	10/07/2021	CEDILLO GARCIA, ISTR
197878	71.00	10/07/2021	CHARCHENKO, BRADLEY
197879	1,275.00	10/07/2021	CONVERGINT TECHNOLOG
197880	36.40	10/07/2021	CUDO, JOANN
197881	351.06	10/07/2021	EDUCATORS BENEFIT CO
197882	1,962.50	10/07/2021	EXCEL AV GROUP LLC
197883	62.00	10/07/2021	FISCHBACH, DAN
197884	71.00	10/07/2021	FREDRICKSON, AARON
197885	1,515.53	10/07/2021	GENERAL PARTS INC
197886	30.00	10/07/2021	GRIFFIN, COLM
197887	127.00	10/07/2021	HARTWELL, JOSHUA
197888	50.00	10/07/2021	HILDI INCORPORATED
197889	150.00	10/07/2021	HOLY TRINITY SCHOOL
197890	123,854.65	10/07/2021	INDEPENDENT SCHOOL D
197891	57,991.00	10/07/2021	INDEPENDENT SCHOOL D
197892	150.00	10/07/2021	INFINITE HEALTH COLL
197893	45.00	10/07/2021	JOHNSON, THOMAS
197894	1,495.00	10/07/2021	KESLER SCIENCE
197895	71.00	10/07/2021	KILEN, KIP
197896	47.59	10/07/2021	KNOWLAN'S
197897	142.00	10/07/2021	KOHLMEYER, ROBERT
197898	726.30	10/07/2021	KWIK TRIP EXTENDED N
197899	77.00	10/07/2021	LEE, WILLIAM
197900	266.66	10/07/2021	MAC ENTERPRISES, LLC
197901	77.00	10/07/2021	MAHONEY, KATIE LEE
197902	248.00	10/07/2021	MCDERMOTT, MARTY
197903	36.10	10/07/2021	MEIER, PAMELA
197904	3,160.00	10/07/2021	MERIDIAN CONSULTING
197905	7,000.00	10/07/2021	METRO EAST CONFERENC
197906	499.60	10/07/2021	MID CITY INDUSTRIAL
197907	3,331.20	10/07/2021	MUSKEGON HEIGHTS SOL
197908	2,401.49	10/07/2021	NETWORK SERVICES COM
197909	127.00	10/07/2021	NITTI, LAWRENCE
197910	80.00	10/07/2021	NOVAK, DANIEL
197911	746.36	10/07/2021	OFFICE DEPOT
197912	467.51	10/07/2021	PLUNKETT'S PEST CONT
197913	73,009.75	10/07/2021	SAFEWAY BUS COMPANY
197914	71.00	10/07/2021	SCHLEY, CALEB
197915	55.30	10/07/2021	SCHOOL HEALTH CORPOR
197916	71.00	10/07/2021	SCHULENDER, JOE
197917	22,553.00	10/07/2021	SECURLY
197918	2,310.00	10/07/2021	SHI INTERNATIONAL CO
197919	71.00	10/07/2021	SPENCER, SHAUNA
197920	1,930.66	10/07/2021	T-MOBILE
197921	7,046.25	10/07/2021	TEACHERS ON CALL
197922	80.00	10/07/2021	TEKLU, MESFIN
197923	36.40	10/07/2021	THAO, YENG
197924	3,009.96	10/07/2021	TRIO SUPPLY CO
197925	1,815.70	10/07/2021	TWIN CITY TRANSPORTA
197926	35,362.62	10/07/2021	UPPER LAKES FOODS
197927	45,598.80	10/07/2021	XCEL ENERGY
202100097	43,355.49	09/30/2021	MINNESOTA PAYROLL TA
202100098	260,234.85	09/30/2021	FEDERAL PAYROLL TAXE

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	VENDOR
202100099	43,060.67	09/30/2021	PERA
202100100	57,232.72	09/30/2021	TSA/ACH DEDUCTION
202100101	128,952.60	09/30/2021	TEACHER RETIREMENT A
202100102	0.00	09/30/2021	MINNESOTA PAYROLL TA
202100103	0.00	09/30/2021	FEDERAL PAYROLL TAXE
212200049	115.14	09/28/2021	ANDERSON, CONRAD
212200050	108.50	09/28/2021	BAGWILL, JULIE
212200051	99.99	09/28/2021	CASALENDA, PAULA
212200052	125.00	09/28/2021	GUSTILO, CHRISTOPHER
212200053	376.52	09/28/2021	HOLSEN, ERIC
212200054	126.21	09/28/2021	KOHANEK, JESSICA
212200055	88.68	09/28/2021	METTILLE, RACHEL
212200056	56.00	09/28/2021	MEYER, PEPPER
212200057	74.91	09/28/2021	MOORE, CHRISTOPHER
212200058	72.04	09/28/2021	NYGAARD, COURTNEY
212200059	78.50	09/28/2021	ORTIZ, TERESA
212200060	79.00	09/28/2021	PETERSON, LINDSEY
212200061	142.15	09/28/2021	PETERSON, LORI
212200062	10.71	09/28/2021	ROESKE, ERIN
212200063	214.44	09/28/2021	SCHULTZ, MEGHAN
212200064	75.00	09/28/2021	SPREIGL, REBECCA

1,473,186.24 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	581,201.30	1.10	274,039.62	855,242.02
02	FOOD SERVICE	12,044.04	0.00	50,108.11	62,152.15
04	COMMUNITY EDUCATION	205,926.91	119.00	5,612.24	211,658.15
05	CAPITAL	0.00	0.00	342,772.46	342,772.46
50	ACTIVITY ACCOUNT	1,361.46	0.00	0.00	1,361.46
***	Fund Summary Totals ***	800,533.71	120.10	672,532.43	1,473,186.24

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>September 24, 2021 - October 7, 2021</u>
1	GENERAL	\$855,242.02
2	FOOD SERVICE	\$62,152.15
4	COMMUNITY EDUCATION	\$211,658.15
5	CAPITAL	\$342,772.46
6	CONSTRUCTION	\$0.00
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$1,361.46
	TOTAL	<u>\$1,473,186.24</u>

Check 197763 - 197927

Employee ACH 212200049 -2122000064

Wire Payments 202100097 - 202100101

PAYROLL

9/30/21

Payroll Direct Deposit	900069513 - 900070018	\$748,872.46
Checks		

VII.A.1 Staff Appointments, Resignations, Retirements, Terminations and Leaves (Cathy Miller)

10-11-21

Certified

A. Appointments/Reassignments

1. Sarah Beeler – 1.0 FTE Long-Term Substitute Early Childhood Special Education Teacher, Lincoln Center, effective October 4, 2021, through January 14, 2022. (pending MDE license)

2021-22 Building & Instructional Leadership Team (BILT) – Effective October 1, 2021

(\$1,200 stipend prorated)

Katherine Linscheid – Kaposia

2021-22 ECA

VOLLEYBALL

Jr. High Coach	Schultz, Meghan	\$2,237 (flex position)
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YEARBOOK

Advisor	Tonda, Teresa	\$4,251
Volunteer Advisor	Weinfurtner, Kris	True volunteer

SAFETY PATROL

Safety Patrol – Lincoln (80%)	Flandrich, Amanda	\$1,582 @ 80% = \$1,265.60
Safety Patrol (20%)	Griffith, Patrick	\$1,582 @ 20% = \$316.14
<i>Reassignment – previously approved as 50% each</i>		

ACADEMICS/OTHER

Lego League Junior - Kaposia	Gorman, Lisa	\$1,224
Lego League Junior - Kaposia	Chirhart, Noel	\$1,224
<i>Reassignment – previously approved as 50% each</i>		

* indicates a non-district employee

** indicates a returning non-district employee

B. Resignations/Retirements/Leaves/Reductions/Other

1. Patrick Bookler – Resignation, Assistant/JV Boys’ Swimming Coach, effective October 5, 2021.
2. Dianne Spannbaauer – Resignation, Building & Instruction Leadership Team (BILT), Kaposia Education Center, effective September 30, 2021.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

10-11-21

Classified

A. Appointments/Reassignments

1. Madison Bailey – Part-Time Cleaner, Lincoln Center, \$17.33 per hour, 20 hours per week, effective October 11, 2021.
2. Rebecca Brezniak – Part-Time Cleaner, Secondary Building, \$17.33 per hour, 20 hours per week, effective October 11, 2021.
3. Rebecca Brezniak – Nutrition Services Assistant, Secondary Building, \$16.55 per hour, 20 hours per week, effective October 12, 2021.
4. Victoria Caraway – Part-Time Cleaner, Secondary Building, \$17.33 per hour, 20 hours per week, effective October 4, 2021. (rehire)
5. Jena Joseph – Special Education Assistant, Kaposia Education Center, \$19.37 per hour, 32.5 hours per week, effective October 11, 2021.
6. Hunter Seaberg – Kids’ Choice Assistant, Lincoln Center, \$18.13 per hour, 5.25 hours per day on school days, 5.5 hours per day on non-school days, effective October 8, 2021, through June 8, 2022. (recall; revised effective date)

Change of Assignment – Effective October 4, 2021

Cherie Bauer – Early Learning Assistant, Lincoln, increase from 1,139 hours to 1,217 hours

Susann Bougie – Early Learning Assistant, Kaposia, increase from 1,139 hours to 1,217 hours

Candice Evanoff – Early Learning Assistant, Kaposia, increase from 1,165 hours to 1,244.5 hours

Nadine Kuntz – Early Learning Assistant, Kaposia, increase from 1,139 hours to 1,217 hours

Michelle Lange – Early Learning Assistant, Kaposia, increase from 1,139 hours to 1,217 hours

Kelly Zellmer – Early Learning Assistant, Kaposia, increase from 851 hours to 896 hours

Conscious Discipline Training – Preschool Teachers (\$29.34 per hour; up to 10 hours)

Ryan Bour

Beth Johnson

Ger Thao

Nikole Williams

Jackie Zeilinger

ELAC Meetings Childcare – Early Learning Assistants (\$15.00 per hour; up to 10 hours)

Susann Bougie

Diane Czeck

Nadine Kuntz

Joanne O’Brien

B. Resignations/Retirements/Leaves/Reductions/Other

1. Keyla Balmaceda – Resignation, Part-Time Cleaner, Lincoln Center, effective October 7, 2021.
2. Sarah Beeler – Leave of absence, Special Education Assistant, Lincoln Center, effective October 4, 2021, through January 14, 2022.
3. Lori Engh – Leave of absence, Special Education Assistant, High School, effective September 14, 2021, through approximately December 14, 2021.
4. William Furlong – Resignation, Part-Time Cleaner, Lincoln Center, effective October 14, 2021.
5. Carrilina Lofton-Reason – Resignation, Nutrition Services Assistant, Secondary Building, effective September 24, 2021.
6. Cathy Miller – Retirement, Director of Human Resources, District Office, effective December 3, 2021.
7. Joanne O'Brien – Leave of absence, Early Learning Assistant, Family Education Center, effective January 4, 2022, through April 1, 2022.
8. Sophie Olson – Resignation, Safe Routes to School Coordinator, District Office, effective October 22, 2021.
9. Daniel Oren – Resignation, Technology-Media Assistant, Secondary Building, effective October 22, 2021.
10. Erica Pawletzki – Leave of absence, Nutrition Services/Buildings & Grounds Administrative Assistant, District Office, effective approximately January 7, 2022, through March 23, 2022.
11. Samuel Sevlie – Resignation, Part-Time Cleaner, Lincoln Center, effective October 8, 2021.
12. Nicole Trevino – Resignation, Part-Time Cleaner, Kaposia Education Center, effective October 5, 2021.
13. **David Webb – Retirement, Superintendent of Schools, District Office, effective June 30, 2022.**



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Policy

Action Requested: Approval

Attachment: Post-Issuance Debt Compliance Policy #730 and Procedures

Topic: Post-Issuance Debt Compliance Policy #730 and Procedures
Presenter(s): Jodie Zesbaugh, Ehlers, Inc.
Background: As a step in the process of issuing the refunding bonds, Ehlers noted that the Post-Issuance Debt Compliance Policy #730 does not have the most up-to-date information. Ehlers recommends updating the policy to make it current, as part of the bond issuance process.
Recommendation: Administration recommends the Post-Issuance Debt Compliance Policy #730 and Procedures be approved under the emergency option.
Alternatives: Do not approve the revised policy and direct administration with next steps.



Adopted: June 26, 2017

Revised: October 11, 2021

730 POST-ISSUANCE DEBT COMPLIANCE

I. PURPOSE

~~The purpose of this policy is to establish procedures to help ensure that all obligations will be in compliance with all applicable state and federal regulations.~~

The School Board (the “Board”) of Special School District No. 6 (South St. Paul Public Schools), Minnesota (the “District”) has chosen, by policy, to take steps to help ensure that all obligations will be in compliance with all applicable federal regulations. This policy may be amended, as necessary, in the future.

II. GENERAL STATEMENT OF POLICY

The Internal Revenue Service (IRS) is responsible for enforcing compliance with the Internal Revenue Code (the “Code”) and most other regulations promulgated thereunder (“Treasury Regulations”) governing certain obligations (As example: tax-exempt obligations, Build America Bonds, Recovery Zone Development Bonds and various “Tax Credit” Bonds). The IRS expects issuers and beneficiaries of these obligations to adopt and implement a post-issuance debt compliance policy and procedures to safeguard against post-issuance violations.

III. SECURITIES AND EXCHANGE COMMISSION (SEC)

The Securities and Exchange Commission (SEC) is responsible for enforcing compliance with the SEC Rule 15c2-12 (the “Rule”). Governments or governmental entities issuing obligations generally have a requirement to meet specific continuing disclosure standards set forth in continuing disclosure agreements (“CDA”). Unless the issuer, obligated person, or a specific obligation is exempt from compliance with CDAs, these agreements are entered into at the time of obligation issuance to enable underwriter(s) to comply with the Rule. The Rule sets forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offerings of municipal securities, (ii) underwriters to obtain CDAs from issuers and other obligated persons to provide material event disclosure and annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities transactions in the secondary market. The SEC encourages issuers and beneficiaries adopt and implement a post-issuance debt compliance policy and procedures to safeguard against Rule violations.

When obligations are issued, the CDA commits the issuer or obligated person to provide certain annual financial information and material event notices to the public. Issuers and other obligated persons may also choose to provide periodic, voluntary financial information and filings to investors in addition to fulfilling the specific responsibilities delineated in their CDA. It is important to note that issuers and other obligated persons should not give any one investor certain information that is not readily available to all

market participants by disseminating information to the marketplace, at large. Issuers and other obligated persons should be aware that any disclosure activities determined to be “communicating to the market” can be subject to regulatory scrutiny.

IV. POST-ISSUANCE DEBT COMPLIANCE POLICY OBJECTIVE

The District desires to monitor these obligations to ensure compliance with the IRS Code, Treasury Regulations and the SEC Rule. ~~and all other regulations governing such obligations.~~ To help ensure compliance, the District has developed the following policy (the “Post-Issuance Debt Compliance Policy”). The Post-Issuance Debt Compliance Policy ~~this~~ shall apply to these obligations mentioned above, including bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt that is subject to compliance.

V. REQUIREMENT POST-ISSUANCE DEBT COMPLIANCE POLICY

- A. The Director of Finance is designated as the District’s agent who is responsible for post-issuance compliance of these obligations.
- B. The Director of Finance shall assemble all relevant documentation, records and activities required to ensure post-issuance debt compliance as further detailed in ~~corresponding procedures~~ the “Post-Issuance Debt Compliance Procedures”. At a minimum, the Post-Issuance Debt Compliance Procedures for each qualifying obligation will address the following:
1. General Post-Issuance Compliance;
 2. General Recordkeeping
 - ~~3. Proper and timely use of obligation proceeds and obligation financed property;~~
 4. Arbitrage yield restriction and rebate;
 5. Expenditure and asset documentation to be assembled and retained;
 6. Miscellaneous documentation to be assembled and retained
 - ~~7. Timely filings and other general requirements;~~
 8. Additional undertakings or activities that support points 1 through 5 ~~4~~ above;
 9. Continuing Disclosure Obligations
 10. Compliance with Future Requirements
 - ~~11. Maintenance of proper records related to the obligations and the investment of process of obligations;~~
 - ~~12. Other requirements that become necessary in the future.~~
- C. The Director of Finance shall apply the Post-Issuance Debt Compliance Procedures to each qualifying obligation and maintain a record of the results. Further, the Director of Finance will ensure that the Post-Issuance Debt Compliance Policy and Procedures are updated on a regular and as needed basis.
- D. The Director of Finance, or any other individuals responsible for assisting the Director of Finance in maintaining records needed to ensure post-issuance compliance, are authorized to expend funds as needed to attend training or secure

use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance.

- E. Most of the provisions of this Post-Issuance Debt Compliance Policy are not applicable to taxable governmental obligations unless there is a reasonable possibility that the District may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the Finance Director shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this Post-Issuance Debt Compliance Policy.

VI. PRIVATE ACTIVITY BONDS

- A. The District may issue tax-exempt obligations that are “private activity” bonds because either (1) the bonds finance a facility that is owned by the District but used by one or more qualified 501(c)(3) organizations, or (2) the bonds are so-called “conduit bonds”, where the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law (such as certain manufacturing projects and certain affordable housing projects). Prior to the issuance of either of these types of bonds, the Finance Director shall take steps necessary to ensure that such obligations will remain in compliance with the requirements of this Post-Issuance Debt Compliance Policy.
- B. In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Finance Director may determine that all or some portion of compliance responsibilities described in this Post-Issuance Debt Compliance Policy shall be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the District under federal law. In a case where the Finance Director is concerned about the compliance ability of a private party, the Finance Director may require that a trustee **or other independent third party** be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.
- C. The Finance Director is additionally authorized to seek the advice, as necessary, of bond counsel and/or its financial advisor to ensure the District is in compliance with this Post-Issuance Debt Compliance Policy.



730 POST-ISSUANCE DEBT COMPLIANCE - PROCEDURES

I. Overview

- A. The School Board of Special School District No. 6 – South St Paul Public Schools (the ‘District’) has adopted the attached Post-Issuance Debt Compliance Policy dated June 26, 2017. The Post-Issuance Debt Compliance Policy applies to qualifying debt obligations issued by the district. As directed by the adoption of the Policy, the Director of Finance will perform the following Post-Issuance Debt Compliance Procedures:

II. General Post-Issuance Compliance

- A. Ensure written procedures and/or guidelines have been put in place for individuals to follow when more than one person is responsible for ensuring compliance with Post-Issuance Procedures.
- B. Ensure training and/or educational resources for post-issuance compliance have been approved and obtained.
- C. The Director of Finance of the district understands that that there are options for voluntarily correcting failures to comply with post-issuance compliance requirements (i.e. as remedial actions under Section 1.141-12 of the Treasury Regulations and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31(the “VCAP Program”)) (i.e. Treasury Regulations 1.141-12 remedial actions, Tax-Exempt Bonds Voluntary Closing Agreement Program and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2001-60).

III. General Recordkeeping

- A. Retain records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven ~~three~~ years following the final payment of the obligation. If an obligation is refunded, then the final payment of the refunding obligation becomes the beginning of the period or the date in which the obligation is redeemed unless otherwise directed by Bond Counsel.
- B. Retain both paper and electronic (preferred) versions of records and documents for the obligation.
- C. General Records and Documentation to be Assembled and Retained
1. Description of the purpose of the obligation (referred to as the project) and the state statute authorizing the project.
 2. Record of tax-exempt status or revocation of tax-exempt status, if applicable.

3. Any correspondence between the district and the IRS.
4. Audited financial statements.
5. All accounting audits of property financed by the obligation.
6. Bond transcripts, official statements and other offering documents of the obligation.
7. Minutes and resolutions authorizing the issuance of the obligation.
8. Certifications of the issue price of the obligation.
9. Any formal elections for the obligation (i.e. election to employ an accounting methodology other than the specific tracing method).
10. Appraisals, demand surveys, or feasibility studies for property financed by the obligation.
11. All information reports filed for the obligations.
12. All management contracts and the other service agreements, research contracts and naming rights contacts.
13. Documents related to governmental grants, associated with construction, renovation or purchase of property financed with the obligation.
14. Reports of any prior IRS examinations of district or district's obligation.
15. All correspondence related to the above (faxes, emails, or letters)

IV. Arbitrage Yield Restriction and Rebate Recordkeeping

- A. Investment and Arbitrage Documentation to be Assembled and Retained
 1. An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation. This includes an accounting of all monies deposited to the Debt Service Account to make debt service payments on the obligation, regardless of the source derived. Accounting for expenditures and assets is described in further detail in Section V.
 2. Statements prepared by Trustee or Investment Provider.
 3. Documentation of at least quarterly allocations of investments and investment earnings to each obligation (i.e. uncommingling analysis).
 4. Documentation for investments made with obligation proceeds such as:
 - a. Investment contracts (i.e. guaranteed investment contracts).
 - b. Credit enhancement transactions (i.e. bond insurance contracts).
 - c. Financial derivatives (swaps, caps, and collars etc.).
 - d. Bidding of financial products.
 - 1) Investments acquired with obligation proceeds are purchased at fair market value (i.e. three bid safe harbor rule for open market securities needed in advance refunding escrows).

- B. Computations of the arbitrage yield
 - C. Computations of yield restriction and rebate amounts including but not limited to:
 - 1. Compliance in meeting the “Temporary Period from Yield Restriction Exception” and limiting the investment of funds after the temporary period expires.
 - 2. Compliance in meeting the “Rebate Exception”.
 - a) Qualifying for the “Small Issuer Exception”.
 - b) Qualifying for a “Spending Exception”.
 - 6 Month Spending Exception
 - 18 Month Spending Exception
 - 24 Month Spending Exception
 - a) Qualifying for the “Bona Fide Debt Service Fund Exception”.
 - b) Quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions (including reserve funds and debt service funds).
 - D. Computations of yield restriction and rebate payments.
 - E. Timely Tax Form 8038-T filing, if applicable.
 - 1. Remit any arbitrage liability associated with the obligation to the IRS at each five year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date.
 - F. Timely Tax Form 8038-R filing, if applicable.
 - 1. Remit the form after the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within two years of said date.
 - G. Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (i.e. reinvestment in zero coupon SLGS).
- V. Expenditure and Asset Documentation to be Assembled and Retained**
- A. Documentation of allocations of obligation proceeds to expenditures (i.e. allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes).
 - 1. Such allocation will be done not later than the earlier of:

- a. Eighteen (18) after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the obligation is placed in service; or
 - b. The date sixty (60) days after the earlier of the fifth anniversary of the issue date of the obligation, or the date sixty (60) days after the retirement of the obligation.
- B. Documentation of allocations of obligation proceeds to issuance costs.
- C. Copies of requisitions, draw schedules, draw requests, invoices, bills and cancelled checks related to obligation proceed expenditures during the construction period.
- D. Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds.
- E. Records of expenditure reimbursements incurred prior to issuing bonds for facilities financed with obligation proceeds (Declaration of Official Intent/Reimbursement Resolutions including all modifications).
- F. List of all facilities and equipment financed with obligation proceeds.
- G. Depreciation schedules for depreciable property financed with obligation proceeds.
- H. Documentation that tracks the purchase and sale of assets financed with obligation proceeds.
- I. Documentation of timely payment of principal and interest payments on the obligation.
- J. Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate.
- K. Documentation that excess earnings from a Reserve Fund are transferred to the Debt Service Fund on an annual basis. Excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement.

VI. Miscellaneous Documentation to be Assembled and Retained

- A. Procedures to ensure that the project, while the obligation is outstanding, will avoid IRS private business concerns.
- B. The Director of Finance shall monitor the use of all obligation-financed facilities in order to:

1. Determine whether private business uses of obligation-financed facilities have exceeded the *de minimus* limits set forth in Section 141(b) of the Code as a result of:
 - a. sale of the facilities;
 - b. sale of District capacity rights;
 - c. leases and subleases of facilities including easements or use arrangements for areas outside the four walls (e.g. hosting of cell phone towers);
 - d. leasehold improvement contracts, licenses, management contracts in which the District authorizes a third party to operate a facility (e.g. cafeteria);
 - e. research contracts;
 - f. preference arrangements in which the District permits a third-party preference (e.g. parking in a public parking lot, joint ventures, limited liability companies or partnership arrangements);
 - g. output contracts or other contracts for use of utility facilities including contracts with large utility users;
 - h. development agreements which provide for guaranteed payments or property values from a developer;
 - i. grants or loans made to private entities including special assessment agreements;
 - j. naming rights agreements; and
 - k. any other arrangements that provide special legal entitlements to nongovernmental persons.

2. Determine whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such obligation-financed facilities.

C. The Finance Director shall provide training and educational resources to any District staff that have the primary responsibility for the operation, maintenance, or inspection of obligation-financed facilities with regard to the limitations on the private business use of obligation-financed facilities and as to the limitations on the private security or payments with respect to obligation-financed facilities.

D. The District shall undertake the following with respect to the obligations:

1. with respect to such obligations.
2. An annual physical inspection of the facilities financed with the proceeds of such obligations, conducted by the Business Manager with the assistance of any District staff who have the primary responsibility for the operation, maintenance, or inspection of such obligation-financed facilities.

- E. Changes in the project that impact the terms or commitments of the obligation are properly documented and necessary certificates or opinions are on file.

VII. Additional Undertakings and Activities that Support Sections I through VI above

- A. The Director of Finance will notify the district’s Bond Counsel, Financial Advisor and Arbitrage Provider of any survey or inquiry by the IRS immediately upon receipt (Usually responses to IRS inquiries are due within 21 days of receipt. Such IRS responses require the review of the above mentioned data and must be in writing. As much time as possible is helpful in preparing the response).

- B. The Director of Finance will consult with district’s Bond Counsel, Financial Advisor and Arbitrage Provider before engaging in post-issuance credit enhancement transactions (i.e. bond insurance, letter of credit, or hedging transactions). (i.e. interest rate swap, cap).

- C. The Director of Finance will monitor all “qualified tax-exempt debt obligations” (often referred to as the “bank qualified” obligations) within the first calendar year to determine if the limit is exceeded, and if exceeded, will address accordingly. For tax-exempt debt obligations issued during years 2009 and 2010, the limit is \$30,000,000 (The limit was \$10,000,000 prior to 2009. In 2011 and thereafter it will remain at \$10,000,000 unless changed by Congress). During this period, the limit also applies to pooled financings of the governing body and provides a separate \$30,000,000 for each 501 (c)(3) conduit borrower.

~~D. Comply with Continuing Disclosure Requirements~~

- ~~i. If applicable, the timely filing of annual information agreed to in the Continuing Disclosure Certificate.~~
- ~~ii. Give notice of any Material Event.~~

- E. Identify any post-issuance change to terms of bonds, which could be treated as a current refunding of “old” bonds by “new” bonds, often referred to as a “reissuance”.

~~F. Confirm whether any “remedial action” in connection with a “change of use” must be treated as a “reissuance”~~

~~G. The Director of Finance will put written procedures in place, which designate and direct certain individuals to submit the appropriate tax form and application for federal subsidy payments in a timely fashion for applicable obligations (i.e. Build America Bonds).~~

- H. The Finance Director will consult with the District’s bond counsel prior to any sale, transfer, change in use or change in users of obligation-financed property which may require “remedial action” under applicable Treasury Regulations or resolution pursuant to the VCAP program.

1. A remedial action has the effect of curing a deliberate action taken by the loan test. Remedial actions under Section 1.141-12(d) and (f) include the redemption of non-qualified obligations and/or the alternative uses of proceeds or the facility (i.e. to be sued for another qualified purpose).

I. The Finance Director will ensure that the appropriate tax form for federal subsidy payments is prepared and filed in a timely fashion for applicable obligations (i.e. Build America Bonds).

VIII. CONTINUING DISCLOSURE OBLIGATIONS

- A. Identify a position at the District to be responsible for compliance with continuing disclosure obligations as defined by the Rule and any policies of the District.
- B. The position responsible for compliance may have the ability to assign responsibilities, delegate where appropriate or engage a dissemination agent or third-party service providers to perform all or some of the duties described in this section. The District cannot delegate its compliance responsibilities.
- C. The District should specify how providers or delegated authorities will be monitored and supervised.
- D. The District should identify the documents that set forth the respective requirements being monitored at the time of closing for each obligation.
- E. The District should catalog all outstanding Continuing Disclosure Agreements and establish consolidated filing requirements based on the outstanding CDAs.
- F. The District should identify the frequency of the actions to be undertaken to ensure compliance, establish a system or filing alerts or reminders to administer the filing requirements.
- G. The Finance Director, for compliance, must be made aware of any new outstanding debt, changes to obligation or loan covenants, events of acceleration or default that would materially affect investors.
- H. The District should review a compliance checklist to verify compliance with CDA requirements, at least annually, although it may be advisable to provide more frequent reviews in connection to specific material events.
- I. The District should monitor mandatory material events specifically identified in accordance with the Rule and file required notices within 10 days of occurrence.
 1. Principal and interest payment delinquencies.

2. Non-payment related defaults, if material.
 3. Unscheduled draws on debt service reserves reflecting financial difficulties.
 4. Unscheduled draws on credit enhancements reflecting financial difficulties.
 5. Substitution of credit or liquidity providers or their failure to perform.
 6. Adverse tax opinion, IRS notices or material events affecting the tax status of the obligation.
 7. Modifications to rights of security holders, if material.
 8. Obligation calls, if material.
 9. Defeasances.
 10. Release, substitution or sale of property securing repayment of the obligations, if material.
 11. Rating Changes.
 12. Bankruptcy, insolvency, receivership, or similar event of the obligated person(s).
 13. Merger, consolidation, or acquisition of the obligated person, if material.
 14. Appointment of a successor or additional trustee, or change of name of a trustee, if material.
 15. Incurrence of financial obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
 16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.
- J. In addition to the mandatory material events, the District should review and file any additional or voluntary event notices.
- K. The District should maintain a catalog of all outstanding obligations whether publicly offered or privately placed, and the terms and conditions that govern default or acceleration provisions.
- L. Any missed filing requirement should be remedied with a failure to file notice as soon as possible once the late filing is identified and the required information is available to file.
- M. Sensitive information such as bank accounts and wire information should be redacted from documents prior to posting on EMMA.

N. The District needs to monitor for changes in law and regulations that effect continuing disclosure obligations and review disclosure policies and procedures periodically to ensure compliance and consistency with regulation and market expectations.

IX. Compliance with Future Requirements

A. Take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures, which are essential to ensuring compliance with the applicable state and federal regulations.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 11, 2021

Place on Agenda: Committee-of-the-Whole and Regular Board Meeting

Action Requested: Approval

Attachment: Pre-Sale Report
Resolution Providing for Sale of GO School Building Refunding Bonds, Series 2021A

Topic: General Obligation School Building Refunding Bonds, Series 2021A
Presenter(s): Jodie Zesbaugh, Ehlers, Inc.
<p>Background:</p> <p>Over the past several months, the district has monitored the bond market with the help of our financial advisors to determine the optimal time to issue refunding bonds. Refunding bonds are similar to refinancing a home mortgage; the district can take advantage of lower interest rates to reduce the amount of interest paid on the district's debt.</p> <p>Preliminary estimates show that the refunding is estimated to reduce the district's debt services levies in future years by approximately \$1.5 million. Please note that this is not a savings to the district but is a reduction of our annual tax levies and will reduce the amount of taxes paid by property owners in our communities.</p> <p>Approval of the included resolution allows the district to move forward with the sale of general obligation school building refunding bonds. The final sale of the bonds will be presented to the school board at their November 8, 2021 meeting.</p>
<p>Recommendation:</p> <p>Approve the Resolution Stating the Intention of the School Board to Issue General Obligation School Building Refunding Bonds, Series 2021A, and Taking Other Actions with Respect Thereto.</p>
<p>Alternatives:</p> <p>Do not approve the resolution and direct administration with next steps.</p>

October 11, 2021

Pre-Sale Report for

Special School District No. 6 (South St. Paul Public Schools), MN

\$13,760,000 General Obligation
Refunding Bonds, Series 2021A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Matthew Hammer, Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$13,760,000 General Obligation Refunding Bonds, Series 2021A

Purposes:

The proposed issue will finance a current refunding of the 2023 through 2029 maturities of the District's \$16,675,000 General Obligation School Building Bonds, Series 2013B.

The existing bonds have interest rates of 3.00% to 4.00% (see page 7). Based on current market conditions, we estimate that the new refunding bonds would have interest rates of 3.00%, with an expected True Interest Cost of 1.16% (see page 8). We estimate that the underwriter of the bonds will pay a premium (a price in excess of the par amount of the bonds) to purchase the bonds (see page 6). The combination of the premium and the lower interest rates would reduce future debt service payments by an estimated \$1,568,000 (see page 9). The Net Present Value Benefit of the refunding is estimated to be \$1,484,900 equal to 9.09% of the refunded debt service. Actual results will be determined based on market conditions on the day of sale.

The refunding is considered to be a Current Refunding as the obligation being refunded will be callable within 90 days of the date of issue of the new Bonds. Debt service will be paid from the District's annual debt service property tax levy.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475 and Section 475.67. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 7 years and 2 months, matching the maturity schedule of the refunded bonds. Principal on the Bonds will be due on February 1 in the years 2023 through 2029. Interest will be due every six months beginning August 1, 2022.

The Bonds are being offered without option of prior redemption.

Bank Qualification:

Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Standard & Poor's (S&P) "AAA" rating.

The District's most recent bond issues were rated by S&P Global Ratings. The current ratings on those bonds are "AAA" (credit-enhanced rating) and "AA-" (underlying rating). The District will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the District's bond rating in the event that the bond rating of the insurer is higher than that of the District.

Basis for Recommendation:

Based on our knowledge of your situation and characteristics of various municipal financing options, we are recommending the issuance of General Obligation School Building Refunding Bonds as a suitable option to meet the District's objective of reducing future debt service payments. General Obligation Bonds will result in lower interest rates than some other financing options.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and have been monitoring one additional existing bond issue (Series 2014A) and discussing options related to the opportunity to refund the issue in the near future. The Series 2014A bonds have a call date of February 1, 2023, so we will likely recommend proceeding with a refunding of the bond issue no later than the fall of 2022.

We will continue to monitor the market and the call dates for the District's outstanding debt and will alert you to any future refunding opportunities.

Risk Factors:

The Bonds are being issued to finance a current refunding of prior District debt obligations. Those prior debt obligations are "callable" on February 1, 2022, so refunding bonds can be issued 90 days or less prior to that date. Because the new Bonds will not be callable, there will not be an opportunity to refund them again in the future. This refunding is being undertaken based in part on an assumption that market conditions warrant the refinancing at this time.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the District review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Proceeds from the new Bonds will be available for investment by the District from the closing date (December 2nd, 2021) until shortly before the February 1, 2022 call date. Ehlers can assist the District in developing an investment strategy for your Bond proceeds until the funds are needed to redeem the refunded obligations.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: S&P Global Ratings (S&P)

This presale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report and School Board Approves Resolution Authorizing Sale of the Bonds:	October 11, 2021
Due Diligence Call to Review Official Statement:	Week of October 25, 2021
Conference with Rating Agency:	Week of October 25, 2021
Distribute Official Statement:	October 28, 2021
Ehlers Receives and Evaluates Proposals for Purchase of Bonds; School Board Meeting to Award Sale of Bonds:	November 8, 2021
Estimated Closing Date:	December 2, 2021
Redemption Date for the 2013B Bonds:	February 1, 2022

Attachments

- Estimated Sources and Uses of Funds
- Existing Debt Service Schedule for Callable Portion of 2013B Bonds
- Estimated Debt Service Schedule for Proposed Bonds
- Estimated Debt Service Comparison/Refunding Savings Analysis
- Resolution Authorizing Ehlers to Proceed with Sale of Bonds/Credit Enhancement Resolution (Provided Separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Matthew Hammer, Municipal Advisor	(651) 697-8592
Silvia Johnson, Public Finance Analyst	(651) 697-8580
Brian Shannon, Manager, Senior Financial Analyst	(651) 697-8515

The Preliminary Official Statement for this financing will be sent to the School Board at their home or email address for review prior to the sale date.

South St. Paul, MN Special School District No. 6

\$13,760,000 General Obligation Refunding Bonds, Series 2021A

Dated: December 2, 2021 - Proposed Current Refunding of

\$16,675,000 G.O. School Building Bonds, Series 2013B

Sources & Uses

Dated 12/02/2021 | Delivered 12/02/2021

Sources Of Funds

Par Amount of Bonds	\$13,760,000.00
Reoffering Premium	1,100,884.70
Total Sources	\$14,860,884.70

Uses Of Funds

Total Underwriter's Discount (0.600%)	82,560.00
Costs of Issuance	88,000.00
Deposit to Current Refunding Fund	14,685,000.00
Rounding Amount	5,324.70
Total Uses	\$14,860,884.70

South St. Paul, MN Special School District No. 6

\$16,675,000 G.O. School Building Bonds, Series 2013B

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2022	-	-	-	-	-
08/01/2022	-	-	276,368.75	276,368.75	-
02/01/2023	1,880,000.00	4.000%	276,368.75	2,156,368.75	2,432,737.50
08/01/2023	-	-	238,768.75	238,768.75	-
02/01/2024	1,955,000.00	3.000%	238,768.75	2,193,768.75	2,432,537.50
08/01/2024	-	-	209,443.75	209,443.75	-
02/01/2025	2,015,000.00	3.250%	209,443.75	2,224,443.75	2,433,887.50
08/01/2025	-	-	176,700.00	176,700.00	-
02/01/2026	2,080,000.00	4.000%	176,700.00	2,256,700.00	2,433,400.00
08/01/2026	-	-	135,100.00	135,100.00	-
02/01/2027	2,165,000.00	4.000%	135,100.00	2,300,100.00	2,435,200.00
08/01/2027	-	-	91,800.00	91,800.00	-
02/01/2028	2,250,000.00	4.000%	91,800.00	2,341,800.00	2,433,600.00
08/01/2028	-	-	46,800.00	46,800.00	-
02/01/2029	2,340,000.00	4.000%	46,800.00	2,386,800.00	2,433,600.00
Total	\$14,685,000.00	-	\$2,349,962.50	\$17,034,962.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/02/2021
Average Life	4.308 Years
Average Coupon	3.8575581%
Weighted Average Maturity (Par Basis)	4.308 Years
Weighted Average Maturity (Original Price Basis)	4.308 Years

Refunding Bond Information

Refunding Dated Date	12/02/2021
Refunding Delivery Date	12/02/2021

South St. Paul, MN Special School District No. 6

\$13,760,000 General Obligation Refunding Bonds, Series 2021A

Dated: December 2, 2021 - Proposed Current Refunding of

\$16,675,000 G.O. School Building Bonds, Series 2013B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/02/2021	-	-	-	-	-
08/01/2022	-	-	274,053.33	274,053.33	-
02/01/2023	1,950,000.00	3.000%	206,400.00	2,156,400.00	2,430,453.33
08/01/2023	-	-	177,150.00	177,150.00	-
02/01/2024	2,075,000.00	3.000%	177,150.00	2,252,150.00	2,429,300.00
08/01/2024	-	-	146,025.00	146,025.00	-
02/01/2025	2,040,000.00	3.000%	146,025.00	2,186,025.00	2,332,050.00
08/01/2025	-	-	115,425.00	115,425.00	-
02/01/2026	1,840,000.00	3.000%	115,425.00	1,955,425.00	2,070,850.00
08/01/2026	-	-	87,825.00	87,825.00	-
02/01/2027	1,895,000.00	3.000%	87,825.00	1,982,825.00	2,070,650.00
08/01/2027	-	-	59,400.00	59,400.00	-
02/01/2028	1,950,000.00	3.000%	59,400.00	2,009,400.00	2,068,800.00
08/01/2028	-	-	30,150.00	30,150.00	-
02/01/2029	2,010,000.00	3.000%	30,150.00	2,040,150.00	2,070,300.00
Total	\$13,760,000.00	-	\$1,712,403.33	\$15,472,403.33	-

Yield Statistics

Bond Year Dollars	\$57,080.11
Average Life	4.148 Years
Average Coupon	3.0000000%
Net Interest Cost (NIC)	1.2159728%
True Interest Cost (TIC)	1.1570754%
Bond Yield for Arbitrage Purposes	1.0155297%
All Inclusive Cost (AIC)	1.3091624%

IRS Form 8038

Net Interest Cost	0.9798478%
Weighted Average Maturity	4.200 Years

South St. Paul, MN Special School District No. 6

\$13,760,000 General Obligation Refunding Bonds, Series 2021A

Dated: December 2, 2021 - Proposed Current Refunding of

\$16,675,000 G.O. School Building Bonds, Series 2013B

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	-	(5,324.70)	-	5,324.70
02/01/2023	2,430,453.33	2,430,453.33	2,432,737.50	2,284.17
02/01/2024	2,429,300.00	2,429,300.00	2,432,537.50	3,237.50
02/01/2025	2,332,050.00	2,332,050.00	2,433,887.50	101,837.50
02/01/2026	2,070,850.00	2,070,850.00	2,433,400.00	362,550.00
02/01/2027	2,070,650.00	2,070,650.00	2,435,200.00	364,550.00
02/01/2028	2,068,800.00	2,068,800.00	2,433,600.00	364,800.00
02/01/2029	2,070,300.00	2,070,300.00	2,433,600.00	363,300.00
Total	\$15,472,403.33	\$15,467,078.63	\$17,034,962.50	\$1,567,883.87

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	1,479,575.77
Net PV Cashflow Savings @ 1.016%(Bond Yield).....	1,479,575.77
Contingency or Rounding Amount.....	5,324.70
Net Present Value Benefit	\$1,484,900.47
Net PV Benefit / \$16,340,460.47 PV Refunded Debt Service	9.087%
Net PV Benefit / \$14,685,000 Refunded Principal...	10.112%
Net PV Benefit / \$13,760,000 Refunding Principal..	10.791%

Refunding Bond Information

Refunding Dated Date	12/02/2021
Refunding Delivery Date	12/02/2021

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF SPECIAL SCHOOL DISTRICT NO. 6
(SOUTH ST. PAUL PUBLIC SCHOOLS)
DAKOTA COUNTY, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools) Dakota County, Minnesota, was duly held in the district on October 11, 2021, commencing at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

* * *

* * *

* * *

Member _____ introduced the following resolution, and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2021A, AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED By the School Board (the “Board”) of Special School District No. 6 (South St. Paul Public Schools) Dakota County, Minnesota (the “District”) as follows:

1. Background. It is hereby determined and declared as follows:

(a) On August 13, 2013, the District issued its General Obligation School Building Bonds, Series 2013B (the “Series 2013B Bonds”), in the original aggregate principal amount of \$16,675,000, pursuant to Minnesota Statutes, Chapter 475, as amended (the “Municipal Debt Act”). The issuance of the Series 2013B Bonds was authorized by the voters of the District at a special election duly held on May 21, 2013, to provide funds for the acquisition and betterment of District sites and facilities. The Series 2013B Bonds are currently outstanding in the principal amount of \$16,505,000 of which \$14,685,000 is currently subject to redemption on February 1, 2022.

(b) The District is authorized by Section 475.67 of the Municipal Debt Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the Board to be necessary and desirable for the reduction of debt service costs of the District.

(c) The Board hereby finds and determines that it is necessary and desirable for the reduction of debt service costs to the District that the District issue its General Obligation School Building Refunding Bonds, Series 2021A in the aggregate maximum principal amount of approximately \$14,865,000 (the “Bonds”), pursuant to the Municipal Debt Act, specifically Section 475.67, subdivision 3, of the Municipal Debt Act, to redeem and prepay the Series 2013B Bonds.

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Minnesota Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Finance Director of the District are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”), to act as the independent municipal advisor for the District with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Municipal Debt Act to sell the Bonds other than pursuant to a competitive sale.

4. Acceptance of Proposal. The Board shall meet at the time and place designated by the Board to receive and consider proposals for the purchase of the Bonds and take any other appropriate action with respect to the Bonds.

5. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds and to open, read, and tabulate the proposals for the purchase of the Bonds for presentation to the Board. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, (“Bond Counsel”), is authorized to act as bond counsel for the District and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Covenants. In the resolution awarding the sale of the Bonds, the Board will set forth the covenants and undertakings of the District required by the Municipal Debt Act.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
)
COUNTY OF DAKOTA)
) ss.
)
SPECIAL SCHOOL DISTRICT)
NO. 6)
)

I, the undersigned, being the duly qualified and acting Clerk of Special School District No. 6 (South St. Paul Public Schools) Dakota County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes insofar as they relate to stating the intention of the School Board to issue the District's General Obligation School Building Refunding Bonds, Series 2021A.

WITNESS My hand officially as such Clerk this 11th day of October, 2021.

Clerk
Special School District No. 6
(South St. Paul Public Schools)
Dakota County, Minnesota



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, October 11, 2021

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: Approval

Attachment: 2022-23 Calendar Guiding Change
2022-23 Calendar Draft & 2022-23 Calendar Draft w/NOTES

Topic: 2022-23 District Calendar Draft

Presenter(s): Dr. Chad Schmidt, Learning Director

Background:

The proposed 2022-23 calendar was developed using the parameters outlined in the attached 2022-23 District Calendar Guiding Change document approved previously by the Board. This draft calendar was developed in partnership and consultation with district administrators and South St. Paul Teachers' Association members.

As in previous calendars, this one includes 32 hours set aside for communicating and partnering with students and families (i.e., Student-Family Connections). Up to 8 hours will take place before the start of the school year and 24 hours are embedded throughout the remainder of the year.

There are two changes from recent district calendars. One is based on the positive experience of students and feedback received from staff and families after piloting a modified first day of middle and high school for our youngest and newest learners. All 6th graders and new-to-SSP 7th-8th graders, in addition to all 9th graders and new-to-SSP 10th-12th graders, will attend on the first day of the school year, Tuesday, September 6, 2022. A second change is to host a districtwide professional development day on Election Day, Tuesday, November 8, 2022, to accommodate Kaposia Education Center serving as a South St. Paul polling location.

The professional development days in the school year are placed strategically to support ongoing implementation of district and site continuous improvement plans.

Recommendation:

Approval of the 2022-23 proposed calendar.

Alternatives:













Do not approve the 2022-23 proposed calendar and direct administration with next steps.

<p>RESULTS: <i>What is our goal?</i></p>	<p>CURRENT REALITY: <i>What are our current conditions?</i></p>	<p>UNACCEPTABLE MEANS: <i>What will we not do?</i></p>
<p>Develop recommendations for a 2022-23 school calendar that:</p> <ol style="list-style-type: none"> 1. has consistent start/end days for all schools 2. includes a minimum of 170 student contact days and 185 days for continuing contract teachers 3. prioritizes Student-Family Connections opportunities to improve proactive communication and partnership (see addendum) 4. creates collaborative learning opportunities throughout the school year as part of the professional learning schedule 5. attempts to maximize instructional days earlier in the school year when scheduling parent-teacher conferences and identifying winter and spring breaks 6. includes near-equal number of days in each term 7. includes minimum of two extra days in case of emergency closings 8. aligns targeted learning services for students in summer months 9. includes articulation of district holidays and SSP Secondary Commencement 	<p>Mission, Vision & Strategic Directions outlined in Strategic Plan, including focus on:</p> <ul style="list-style-type: none"> ● Passionate Learners * Positively Changing Our World ... every day ● Prepare each and every learner ● Provide high-quality programs and personalized learning ● Build capacity in IB Learner Profile ● Partner with families and community ● Ensure access to technology for learning ● Career and College Readiness initiative <p>Recent School Calendars have included:</p> <ul style="list-style-type: none"> ● a minimum of 170 student contact days <ul style="list-style-type: none"> ○ Kindergarten: 168 student days ● 185 days per continuing contract teachers' calendar ● Terms: Elementary & MS - 2 semesters; High School/CLC - 3 trimesters with: <ul style="list-style-type: none"> ○ end-of-term professional time; ○ 2-day Final Exam schedule for each trimester at High School ● 32 hours for Student-family Connections (i.e., parent-teacher conferences) <ul style="list-style-type: none"> ○ Kindergarten: Addl 8 hours at start of school year ● Winter and Spring Breaks, 7-10 days and 5 days, respectively ● seniors released 2-4 days early 	<ol style="list-style-type: none"> 1. Develop a calendar that violates district policy, work agreements or state statute <ol style="list-style-type: none"> a. 935 hrs (Gr 1-6) b. 1020 hrs (Gr 7-12) 2. Exceed available budget parameters/limits 3. Develop recommendations that negatively impact learning 4. Develop recommendations that do not demonstrate best practices at regional or national levels, including those for parent-teacher conferences 5. Develop recommendations that are insensitive to the representative cultures of our community

South St Paul Schools

2022-2023

Academic Calendar

-  Non-student Day
-  Holiday
-  Prof Development
-  Professional Time
-  Mixed Use
-  Finals (HS Only)
-  Begin/End Term
-  New Tchr Orientation
-  HS St-Fam Connect
-  E/M EL/MS St-Fam Connect
-  Comp Time
-  Summer School

July 22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

185
170

August 22						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 23						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 23						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 23						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 23						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 23						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Notes

Summer School 2022
SEC 1: June 13 - July 30
SEC 2: July 11-28
ELEM: July 11 - Aug 4
K CAMP: Aug 8-11

New Tchr Orientation: Aug 22-26
Opening Days: Aug 29 - Sep 2

First Day: Sep 6
Last Day: June 7
Commencement: June 8

District Holidays:	
July 4	Sept 5
Nov 24-25	Dec 23-26
Dec 30	Jan 16
Feb 20	May 29

Terms (Student Days):
ELEM/MS Semesters
Sem 1: 9/6 - 1/27 (88)
Sem 2: 1/30 - 6/7 (82)
HS Trimesters
Tri 1: 9/6 - 12/1 (56)
Tri 2: 12/5 - 3/9 (58)
Tri 3: 3/14 - 6/7 (56)

Summer School 2023
SEC 1: June 12-29
SEC 2: July 10-27
ELEM: Jun 19 - Aug 3
K CAMP: Aug 7-10

2022-23 South St Paul Schools Academic Calendar

ELEM		SEC		2022-23 ACADEMIC CALENDAR - DRAFT	
	July 4		District Holiday	*Non-student day schedule: 7:30-3:30, unless otherwise noted	
	July 12-Aug 12		-----	Summer School / Targeted Services Sessions	
	Aug 23-27		New Teacher Orientation		
	Aug 30 - Sep 3		Opening Days	Prof Dev (3), Prof (1), St-Fam Connections (1)	
				ELEM & MIDDLE SCHOOL	HIGH SCHOOL/CLC
M	Sept 5		NO SCHOOL	District Holiday	
T	Sept 6		School begins for:	All G1-5; All G6 & New-to-SSP G7-8	All G9 & New-to-SSP G10-12
	Sept 7			All G1-G5 & G6-8	All G9-12
Th	Sept 8		K Begin		
M	Sept 12		PreK Begin		
M	Oct 14		NO SCHOOL	Prof Dev	Prof Dev
T	Oct 18		-----	-----	Student-Family Connect (4-8 pm)
	Oct 20-21		NO SCHOOL		
Th	Nov 3		-----	Student-Family Connect (4-8 pm)	-----
M	Nov 7		-----	Student-Family Connect (4-8 pm)	-----
T	Nov 8		NO SCHOOL	Prof Dev	Prof Dev
W	Nov 23		NO SCHOOL	St-Fam Connect COMP	St-Fam Connect COMP
	Nov 24-25		NO SCHOOL		
	Nov 30-Dec 1		-----	District Holiday	
Th	Dec 1		-----		Tri 1 FINALS
F	Dec 2		NO SCHOOL	AM Prof Dev; PM St-Fam COMP	AM Prof Dev; PM Prof (RCs)
M	Dec 5		-----	-----	Begin Tri 2
	Dec 22-30		NO SCHOOL	Winter Break	
	Dec 23, 26, 30		District Holiday		
M	Jan 16		NO SCHOOL	District Holiday	
Th	Jan 26		-----	-----	St-Family Connect (3:30-6:30 pm)
F	Jan 27		-----	End Sem 1	-----
M	Jan 30		-----	Begin Sem 2	-----
F	Feb 3		NO SCHOOL	Prof (RCs)	AM Prof Dev; PM St-Fam COMP
M	Feb 6		NO SCHOOL	Prof Dev	Prof Dev
M	Feb 20		NO SCHOOL	District Holiday	
	Mar 8-9		-----	-----	Tri 2 FINALS
Th	Mar 9		-----	-----	End Tri 2
F	Mar 10		NO SCHOOL	AM Prof Dev; PM St-Fam COMP	AM Prof (RCs); PM St-Fam COMP
M	Mar 13		NO SCHOOL	Prof Dev	Prof Dev
T	Mar 14		-----	-----	Begin Tri 3
Th	Mar 16		-----	Student-Family Connect (4-8 pm)	-----
Th	Mar 23		-----	Student-Family Connect (4-8 pm)	-----
	Mar 27-31		NO SCHOOL	Spring Break	
Th	Apr 27		-----	-----	St-Family Connect (3:30-6:30 pm)
M	May 29		NO SCHOOL	District Holiday	
	June 6-7		-----	-----	Tri 3 FINALS
Th	June 7		PK-G12 End	End Sem 2	End Tri 3
Th	June 8		-----	Commencement	
F	June 8		NO SCHOOL	Prof (RCs)	Prof (RCs)
M	June 9		NO SCHOOL	St-Fam Connect COMP	St-Fam Connect COMP
	June 12-Aug 10		-----	Summer School / Targeted Services Sessions	