



South St. Paul School Board Meeting
Monday, July 26, 2021 6:00 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

I. ROLL CALL and PLEDGE OF ALLEGIANCE	
II. APPROVAL OF MEETING AGENDA/MINUTES	
A. School Board Meeting Agenda, July 26, 2021	
B. Committee-of-the-Whole Meeting Minutes, June 28, 2021	3
C. School Board Meeting Minutes, June 28, 2021	5
III. REPORTS	
A. Report: District leadership will provide an update and highlights on the 2021 Summer Learning programs.	7
B. Report: Chair Chris Walker will highlight the Public Listening Session submissions. (C. Walker)	8
C. Report: Superintendent Webb will provide highlights from around the District. (D. Webb)	9
IV. CONSENT ITEMS	
A. Financial Claims: Bills Payable (D. Webb)	10
B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves (D. Webb)	19
V. POLICY REVIEW	
VI. BUSINESS ITEMS	
A. Approval, for the South St. Paul School Board to approve the Acceptance of Gifts Resolution. (D. Webb)	25
VII. INFORMATIONAL ITEMS	

- A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. CLOSED SESSION

- A. Closed Session per the Open Meeting Law (Minn. Stat. § 13D) for negotiations. (D. Webb)
- B. Adjourn the Closed Session

IX. SUPPLEMENTAL AGENDA

X. ADJOURNMENT

**South St. Paul School Board
Committee-of-the-Whole Meeting Minutes**

June 28, 2021

Chair Chris Walker called the June 28, 2021, meeting of the Committee-of-the-Whole to order at 5:00 PM with seven Board members present: Inspector Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Others present included Superintendent of Schools Dave Webb and several other staff members.

Wellness Report

The WellSAT is a quantitative assessment tool to help districts score and improve their local Wellness Policy and wellness initiatives throughout the district. Nutrition Services Director Glen Ritter walked the School Board through the District's WellSAT results and wellness initiatives. A revised Wellness policy that incorporates many of the recommended changes from the WellSAT, will come before the School Board sometime late summer or early fall.

2021-22 Property/Liability, Cyber Liability and Workers Compensation Insurance

District administration reviewed their annual evaluation of our Property/Liability, Cyber Liability and Workers Compensation insurance programs in preparation for the 2021-22 fiscal year. Two potential property/liability options were analyzed. Based on pricing and coverage, administration is recommending a move to the Minnesota Insurance Scholastic Trust (MIST). The MIST program will provide the district with lower premiums as well as additional and/or higher coverage limits in some areas, along with lower deductibles. Administration is also proposing to switch cyber liability carriers to BCS (the district is currently with CFC), which will provide financial savings. Administration is proposing to stay with SFM for workers compensation insurance due to their strong working relationship with SSPPS and competitive pricing quote.

2021-22 Budgets

Finance Director Aaron Bushberger provided a final review of the 2021-22 budgets that were presented to the School Board on June 14. These budgets will go before the board for approval this evening. Updates were also provided on state funding proposals and the Central Square programming budgets.

Out of Country Field Trips

Superintendent Webb shared that the high school Spanish program submitted a field trip request to travel to Panama City during spring break of 2022. With the uncertainty of COVID-19, this is update is for informational purposes only with no formal request for approval coming before the School Board at this time. Administration will continue to monitor and evaluate COVID-19 with the possibility of bringing back a formal travel request in the fall.

Handbook Review

Superintendent Webb reviewed proposed updates to the Student Rights and Responsibilities (SRR) Handbook and the SSPPS Family Handbook. The SRR Handbook, which will go before the School Board for approval this evening, outlines unified, developmentally appropriate behavioral expectations for students across the district and gives common vocabulary to restorative practices and disciplinary responses. The Family Handbook includes information that is common across the district such as data privacy, food/nutrition, school closings, etc.

District leaders also reviewed their program handbooks for the Secondary School Activities Department, Community Preschool, Early Childhood and Family Education, and Kids' Choice. These handbooks

include specific information that is unique to the specific programs. Building principals are scheduled to bring their school guidebooks, that includes information specific to their building, before the School Board in early August.

Approval of Policies

School district policy #208 requires policies under review to be placed on two consecutive School Board meeting agendas for review and comment by board members, staff and community members. Policy also states that in the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. Superintendent Webb reviewed two policies, #902 – Use of District Facilities and Equipment and #903 – Visitors to School District Building Sites, that will go before the School Board for approval this evening under the emergency option.

Committee Updates

Board members shared highlights from their work on their various committee assignments.

The June 28, 2021, committee-of-the-whole meeting was adjourned at 5:52 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk
South St. Paul Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS Special School District No. 6

JUNE 28, 2021

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the city hall council chambers on Monday, June 28, 2021. Chair Chris Walker called the meeting to order at 6:00 PM with seven Board members present: Inspectors Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Superintendent of Schools Dr. Dave Webb and several staff members were also present.

By Inspector Diaz

Seconded by Inspector Weber

That the South St. Paul School Board approves the June 28, 2021, School Board meeting agenda and minutes for the following meetings:

- A. School Board Meeting Agenda, June 28, 2021
- B. Committee-of-the-Whole Meeting Minutes, June 14, 2021
- C. Regular Meeting Minutes, June 14, 2021

Motion carried (7-0)

QUALITY-IN-ACTION AND REPORTS

Central Square Community Center (CSCC) Report: Community Education Director Jeanne Zehnder gave a preview of the CSCC program offerings.

Public Listening Session Report – There were no public listening session submissions to report.

Superintendent's Update – Superintendent provided highlights from around the district.

By Inspector Weber

Seconded by Inspector Felton

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.
- C. Supplemental Staffing Report

Motion carried (7-0)

By Inspector Laliberte

Seconded by Inspector Diaz

Approval, for the South St. Paul School Board to approve the following policies: #902 – Use of District Facilities and Equipment Policy and #903 – Visitors to School District Building and Sites.
Motion carried (7-0)

By Inspector Weber

Seconded by Inspector Raasch

Approval, for the South St. Paul School Board to approve the 2021-22 budgets.

Finance Director Aaron Bushberger provided a review of the 2021-22 budget which includes the anticipated revenue and expenditures for the General Fund, Food Service Fund, Community Service Fund and Debt Service Fund.

Motion carried (7-0)

By Inspector Diaz
Approval, for the South St. Paul School Board to approve the Resolution for Membership in the Minnesota Insurance Scholastic Trust (MIST).
Motion carried 7 yeas – Arend, Felton, Diaz, Raasch, Weber, Laliberte and Walker
0 nays

By Inspector Weber
Approval, for the South St. Paul School Board to approve the 2021-22 Cyber and Workers Comp Insurance proposals
Motion carried (7-0)

By Inspector Diaz
Approval, for the South St. Paul School Board to approve the 2021-22 Student Rights and Responsibilities Handbook.
Motion carried (7-0)

By Inspector Raasch
Approval, for the South St. Paul School Board to approve the 2021-22 Resolution for Membership in the Minnesota State High School League (MSHSL).
Motion carried 7 yeas – Felton, Diaz, Raasch, Weber, Laliberte, Arend and Walker
0 nays

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

By Inspector Weber
That the School Board moves to adjourn the June 28, 2021, meeting at 6:48 PM
Motion carried (7-0)

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: None

Attachment: None

Topic: Summer Learning Update
Presenter(s): Learning Director Chad Schmidt
Background: Learning Director Chad Schmidt will provide an update and highlights from the 2021 Summer Learning programs.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair Chris Walker

Background:

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Public listening sessions are held at City Hall (125 - 3rd Avenue North) beginning at 4:15 PM in the second floor conference room.
- **Electronic form submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Public Listening Session comment.
 - Form submissions will be acknowledged by Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Public Listening Session form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Superintendent Dave Webb
Background: Superintendent Dave Webb will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
197085	401.94	06/30/2021	LOCAL #70
197086	1,283.70	06/30/2021	MINNESOTA CHILD SUPP
197087	120.00	06/30/2021	NCPERS GROUP LIFE IN
197088	318.00	06/30/2021	OFFICE AND PROF EMPL
197089	10.00	06/30/2021	SOUTH ST PAUL OPEN F
197090	151.00	06/30/2021	SOUTH ST PAUL EDUCAT
197091	10,742.81	06/30/2021	ACE TRAILER SALES
197092	39.80	06/30/2021	ACME TOOLS - PLYMOUT
197093	1,867.12	06/30/2021	AMAZON CAPITAL SERVI
197094	157.27	06/30/2021	ARAMARK
197095	79.60	06/30/2021	AVANT ASSESSMENT, LL
197096	1,310.00	06/30/2021	BADLANDS QUILTING
197097	333.81	06/30/2021	CANON FINANCIAL SERV
197098	775.00	06/30/2021	DAKOTA GLASS & GLAZI
197099	6,000.00	06/30/2021	DESHAW, NICHOLAS
197100	8.00	06/30/2021	DIVELY, CINDY
197101	634.52	06/30/2021	EGAN
197102	207.97	06/30/2021	EQUITY ALLIANCE MN
197103	223.57	06/30/2021	GENERAL PARTS INC
197104	542.70	06/30/2021	GOODIN COMPANY
197105	8.44	06/30/2021	GRAINGER, INC
197106	1,020.00	06/30/2021	GUTZMAN, DEB
197107	36.82	06/30/2021	HOME DEPOT CREDIT SE
197108	7,386.00	06/30/2021	JB OFFICEWORKS, LLC
197109	5,130.00	06/30/2021	JOHNSON, CHRISTINE
197110	60.00	06/30/2021	KRECH IRON WORKS
197111	975.00	06/30/2021	LEE SCHMITT CONSULTN
197112	356.40	06/30/2021	LIGHTNING DISPOSAL,
197113	194.50	06/30/2021	LORENZ RECOGNITION
197114	1,940.00	06/30/2021	MARTINEK, MIKE
197115	37.50	06/30/2021	MINNESOTA LOCKS
197116	15.98	06/30/2021	NAPA AUTO PARTS
197117	2,582.57	06/30/2021	NITTI SANITATION
197118	152.90	06/30/2021	OFFICE OF MN IT SERV
197119	138.28	06/30/2021	PLUNKETT'S PEST CONT
197120	2,565.45	06/30/2021	POSTMASTER, SOUTH ST
197121	270.78	06/30/2021	PURCHASE POWER
197122	156.14	06/30/2021	QUILL CORPORATION
197123	196.35	06/30/2021	SCHOLASTIC INC
197124	2,304.00	06/30/2021	SHI INTERNATIONAL CO
197125	179.50	06/30/2021	SNYDERMN-BATTERIES P
197126	4,200.00	06/30/2021	SOURCEWELL TECHNOLOG
197127	4,012.38	06/30/2021	SPRIGGS PLUMBING & H
197128	202.85	06/30/2021	SPRINT
197129	1,040.70	06/30/2021	STUDIES WEEKLY
197130	1,433.94	06/30/2021	SYNCB/AMAZON
197131	6,388.48	06/30/2021	TEACHERS ON CALL
197132	148.50	06/30/2021	TIME USA, LLC
197133	24.99	06/30/2021	TRACTOR SUPPLY CREDI
197134	2,602.77	06/30/2021	TWIN CITY JANITOR SU
197135	1,391.40	06/30/2021	WERNER IMPLEMENT CO,
197136	679.22	06/30/2021	XCEL ENERGY
197137	600.00	07/01/2021	COMPUTER INFORMATION
197138	1,650.00	07/01/2021	EDPUZZLE
197139	11,770.42	07/01/2021	FRONTLINE TECHNOLOGI
197140	340.00	07/01/2021	GREAT RIVER PRINTING

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
197141	9,678.75	07/01/2021	ILLUMINATE EDUCATION
197142	800.00	07/01/2021	IND SCHOOL DISTRICT
197143	45,675.75	07/01/2021	INFINITE CAMPUS
197144	110.00	07/01/2021	MASBO
197145	964.00	07/01/2021	MASSP
197146	934.00	07/01/2021	MESPA
197147	11,479.00	07/01/2021	MN SCHOOL BOARDS ASS
197148	155.68	07/01/2021	MN STATE HIGH SCHOOL
197149	2,795.00	07/01/2021	RESPONDUS
197150	6,925.00	07/01/2021	RUBICON WEST LLC
197151	6,532.32	07/01/2021	SEESAW LEARNING, INC
197152	8,333.34	07/01/2021	SOUTH ST PAUL EDUCAT
197153	9,171.76	07/01/2021	SPED FORMS
197154	1,123.74	07/01/2021	TEAM SPORTING GOODS,
197155	110.00	07/08/2021	ALBIN ACQUISITION CO
197156	1,727.21	07/08/2021	AMAZON CAPITAL SERVI
197157	4,043.32	07/08/2021	BEVSO
197158	982.50	07/08/2021	BIMBO BAKERIES USA
197159	939.07	07/08/2021	BIX PRODUCE COMPANY
197160	1,246.76	07/08/2021	CAPITAL ONE TRADE CR
197161	715.20	07/08/2021	DELL MARKETING L.P.
197162	9.75	07/08/2021	HIGGINS, KIMBERLY
197163	93,205.50	07/08/2021	INDEPENDENT SCHOOL D
197164	23,436.23	07/08/2021	INDEPENDENT SCHOOL D
197165	1,500.00	07/08/2021	JOHNSON, CHRISTINE
197166	998.54	07/08/2021	KWIK TRIP EXTENDED N
197167	267.75	07/08/2021	MID CITY INDUSTRIAL
197168	59,880.48	07/08/2021	MTI DISTRIBUTING COM
197169	813.50	07/08/2021	REBYL SPORTS, INC
197170	30,387.76	07/08/2021	SAFEWAY WISCONSIN, I
197171	1,307.64	07/08/2021	SAM'S CLUB
197172	1,843.35	07/08/2021	SCHOOL SPECIALTY, LL
197173	2,686.82	07/08/2021	T-MOBILE
197174	166.86	07/08/2021	TRIO SUPPLY CO
197175	1,815.60	07/08/2021	TWIN CITY TRANSPORTA
197176	3,472.61	07/08/2021	ULINE
197177	2,023.99	07/08/2021	UNITED STATES TREASU
197178	12,378.48	07/08/2021	UPPER LAKES FOODS
197179	59,213.33	07/08/2021	XCEL ENERGY
197180	33.05	07/08/2021	ZIESEMER, LISA
197181	1,132.29	07/08/2021	ALLSTREAM
197182	4,489.90	07/08/2021	ARVIG
197183	750.00	07/08/2021	BACKUPIFY
197184	4,799.00	07/08/2021	CHROMEBOOKPARTS.COM
197185	351.06	07/08/2021	EDUCATORS BENEFIT CO
197186	475.00	07/08/2021	EHLERS & ASSOCIATES
197187	4,667.96	07/08/2021	SITEIMPROVE, INC
197188	34,497.00	07/08/2021	SKYWARD ACCOUNTING D
197189	401.94	07/15/2021	LOCAL #70
197190	1,283.70	07/15/2021	MINNESOTA CHILD SUPP
197191	318.00	07/15/2021	OFFICE AND PROF EMPL
197192	10.00	07/15/2021	SOUTH ST PAUL OPEN F
197193	151.00	07/15/2021	SOUTH ST PAUL EDUCAT
197194	1,912.00	07/15/2021	AAA STATE OF PLAY
197195	66.96	07/15/2021	ACE HARDWARE & PAINT
197196	511.19	07/15/2021	AMAZON CAPITAL SERVI

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197197	419.94	07/15/2021	BOOMBAH
197198	149.99	07/15/2021	CATALYST SOURCING SO
197199	1,700.00	07/15/2021	CENTER FOR ENERGY &
197200	9,253.61	07/15/2021	CITY OF SOUTH ST PAU
197201	1,365.57	07/15/2021	DAKOTA COUNTY PT&R
197202	350.00	07/15/2021	DEWALD, RINA
197203	4,509.00	07/15/2021	EGAN
197204	180.00	07/15/2021	FITNESS BOOMERS
197205	45.00	07/15/2021	GOETSCH, FRANCINE
197206	71.92	07/15/2021	GOODIN COMPANY
197207	47.00	07/15/2021	GRAINGER, INC
197208	534.41	07/15/2021	GRAPHIC EDGE
197209	1,330.71	07/15/2021	HORIZON COMMERCIAL P
197210	14,568.00	07/15/2021	JB OFFICEWORKS, LLC
197211	99.00	07/15/2021	LANGUAGE LINE SERVIC
197212	61.63	07/15/2021	LINDENMEYR MUNROE
197213	73.50	07/15/2021	LORENZ RECOGNITION
197214	2,880.00	07/15/2021	MERIDIAN CONSULTING
197215	780.00	07/15/2021	METRO EAST CONFERENC
197216	4,679.21	07/15/2021	MINNEHAHA ACADEMY
197217	105.46	07/15/2021	MINNESOTA AIR
197218	200.00	07/15/2021	MN DEPT OF LABOR & I
197219	4,648.51	07/15/2021	MUSKEGON HEIGHTS SOL
197220	187.50	07/15/2021	NATURE CALLS
197221	2,122.73	07/15/2021	NETWORK SERVICES COM
197222	67.44	07/15/2021	OXYGEN SERVICE CO IN
197223	179.29	07/15/2021	PLUNKETT'S PEST CONT
197224	264.14	07/15/2021	PROFESSIONAL WIRELES
197225	503.50	07/15/2021	PURCHASE POWER
197226	2,282.20	07/15/2021	SAFEWAY WISCONSIN, I
197227	601.22	07/15/2021	SCAN AIR FILTER
197228	50.00	07/15/2021	SHERMCO INDUSTRIES
197229	118.64	07/15/2021	SHERWIN WILLIAMS CO
197230	106.20	07/15/2021	ST PAUL PIONEER PRES
197231	175.66	07/15/2021	TEAM SPORTING GOODS,
197232	66.95	07/15/2021	UNITED REFRIGERATION
197233	111.15	07/15/2021	VOSS LIGHTING
197234	310.00	07/15/2021	WERNER IMPLEMENT CO,
197235	167,374.82	07/15/2021	WIDE AREA TRANSPORTA
197236	29.16	07/15/2021	ACE HARDWARE & PAINT
197237	8,237.00	07/15/2021	ASSOCIATION OF METRO
197238	220.00	07/15/2021	BREAKDOWN SPORTS USA
197239	36.88	07/15/2021	CENTRAL TURF & IRRIG
197240	7,936.00	07/15/2021	CESO COMMUNICATIONS
197241	101.68	07/15/2021	CULLIGAN-MILBERT COM
197242	70.85	07/15/2021	FISCHBACH, DAN
197243	845.00	07/15/2021	GUTZMAN, DEB
197244	1,060.00	07/15/2021	H&B SPECIALIZED PROD
197245	36,870.76	07/15/2021	INTERMEDIATE DISTRIC
197246	3,449.50	07/15/2021	LITERACY MINNESOTA
197247	4,411.02	07/15/2021	MARK'S PLUMBING PART
197248	234,976.17	07/15/2021	MINNESOTA INSURANCE
197249	151.50	07/15/2021	NETWORK SERVICES COM
197250	2,582.57	07/15/2021	NITTI SANITATION
197251	54.50	07/15/2021	POMP'S TIRE SERVICE
197252	601.72	07/15/2021	PPG ARCHITECTURAL FI

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
197253	503.50	07/15/2021	PURCHASE POWER
197254	285,396.00	07/15/2021	SFM
197255	650.00	07/15/2021	STUDENT ASSURANCE SE
197256	500.00	07/22/2021	1000 PETALS LLC
197257	15,193.33	07/22/2021	CITY OF SOUTH ST PAU
197258	850.00	07/22/2021	CONVERGINT TECHNOLOG
197259	1,034.00	07/22/2021	EGAN
197260	770.00	07/22/2021	FIELD ENVIROMENTAL C
197261	1,875.00	07/22/2021	HANSON, MIRJA
197262	132,044.30	07/22/2021	IND SCHOOL DISTRICT
197263	30,540.11	07/22/2021	INDEPENDENT SCHOOL D
197264	1,762.44	07/22/2021	INTERMEDIATE DISTRIC
197265	1,284.00	07/22/2021	JOSTENS
197266	31.72	07/22/2021	KNOWLAN'S
197267	2,275.00	07/22/2021	LASSWELL, TESSA
197268	20,605.95	07/22/2021	MUSEUM OF SCIENCE
197269	312.50	07/22/2021	NATURE CALLS
197270	4,158.00	07/22/2021	NDC4 CABLE COMMISSIO
197271	10,905.78	07/22/2021	NORTHEAST METRO #916
197272	385.66	07/22/2021	PLUNKETT'S PEST CONT
197273	503.50	07/22/2021	PURCHASE POWER
197274	1,486.00	07/22/2021	SYNCB/AMAZON
197275	5.14	07/22/2021	THE GOOD ACRE
197276	455.05	07/22/2021	WILLIAM H SADLER, IN
197277	229.36	07/22/2021	ZANER-BLOSER
197278	65.00	07/22/2021	CITICARGO & STORAGE
197279	2,176.00	07/22/2021	DAKOTA UNLIMITED
197280	61,470.32	07/22/2021	HEALTH PARTNERS
197281	1,365.00	07/22/2021	MEI TOTAL ELEVATOR S
197282	11,600.00	07/22/2021	PETERSON BROS. ROOFI
197283	1,500.00	07/22/2021	REGENTS OF THE UNIVE
197284	8,659.92	07/22/2021	STANDARD INSURANCE C
197285	1,159.20	07/22/2021	TRIO SUPPLY CO
197286	3,929.04	07/22/2021	UPPER LAKES FOODS
197287	192.00	07/22/2021	THE WORKS
202000289	59,647.96	06/30/2021	MINNESOTA PAYROLL TA
202000290	357,567.99	06/30/2021	FEDERAL PAYROLL TAXE
202000291	33,570.19	06/30/2021	PERA
202000292	52,989.62	06/30/2021	TSA/ACH DEDUCTION
202000293	193,658.17	06/30/2021	TEACHER RETIREMENT A
202000294	-409.94	06/30/2021	MINNESOTA PAYROLL TA
202000295	-2,391.23	06/30/2021	FEDERAL PAYROLL TAXE
202000296	-668.23	06/30/2021	PERA
202000297	-190.92	06/30/2021	TSA/ACH DEDUCTION
202000298	-998.76	06/30/2021	TEACHER RETIREMENT A
202000299	413.87	06/30/2021	MINNESOTA PAYROLL TA
202000300	2,398.57	06/30/2021	FEDERAL PAYROLL TAXE
202000301	752.23	06/30/2021	PERA
202000302	160.76	06/30/2021	TSA/ACH DEDUCTION
202000303	787.13	06/30/2021	TEACHER RETIREMENT A
202000304	-73.96	06/30/2021	MINNESOTA PAYROLL TA
202000305	-500.00	06/30/2021	FEDERAL PAYROLL TAXE
202000306	-256.11	06/30/2021	PERA
202000307	63.57	06/30/2021	MINNESOTA PAYROLL TA
202000308	439.59	06/30/2021	FEDERAL PAYROLL TAXE
202000309	231.55	06/30/2021	PERA

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
202000310	-52.03	06/30/2021	MINNESOTA PAYROLL TA
202000311	-368.31	06/30/2021	FEDERAL PAYROLL TAXE
202000312	-275.61	06/30/2021	PERA
202000313	45.13	06/30/2021	MINNESOTA PAYROLL TA
202000314	322.02	06/30/2021	FEDERAL PAYROLL TAXE
202000315	275.61	06/30/2021	PERA
202000316	0.00	06/30/2021	MINNESOTA PAYROLL TA
202000317	213.56	06/30/2021	FEDERAL PAYROLL TAXE
202000318	195.42	06/30/2021	PERA
202000319	170.63	06/30/2021	TSA/ACH DEDUCTION
202000320	0.00	06/30/2021	MINNESOTA PAYROLL TA
202000321	0.00	06/30/2021	FEDERAL PAYROLL TAXE
202100002	25,300.79	07/15/2021	MINNESOTA PAYROLL TA
202100003	152,307.42	07/15/2021	FEDERAL PAYROLL TAXE
202100004	6,341.51	07/15/2021	PERA
202100005	38,647.24	07/15/2021	TSA/ACH DEDUCTION
202100006	97,971.41	07/15/2021	TEACHER RETIREMENT A
202100007	2,603.30	07/15/2021	MINNESOTA PAYROLL TA
202100008	20,056.20	07/15/2021	FEDERAL PAYROLL TAXE
202100009	5,925.92	07/15/2021	PERA
202100010	13.26	07/15/2021	TSA/ACH DEDUCTION
202100011	8,548.68	07/15/2021	TEACHER RETIREMENT A
202100012	12,325.72	07/15/2021	MINNESOTA PAYROLL TA
202100013	70,506.82	07/15/2021	FEDERAL PAYROLL TAXE
202100014	20,399.65	07/15/2021	PERA
202100015	12,466.58	07/15/2021	TSA/ACH DEDUCTION
202100016	15,794.74	07/15/2021	TEACHER RETIREMENT A
202100017	0.00	07/15/2021	MINNESOTA PAYROLL TA
202100018	0.00	07/15/2021	FEDERAL PAYROLL TAXE
202100019	0.00	07/15/2021	MINNESOTA PAYROLL TA
202100020	0.00	07/15/2021	FEDERAL PAYROLL TAXE
202100021	0.00	07/15/2021	PERA
202100169	71.35	06/28/2021	BAUER, CHERIE
202100170	41.67	06/28/2021	BODETTE, BARBARA
202100171	303.63	06/28/2021	EDLEFSEN, DEANNE
202100172	652.53	06/28/2021	HOLSEN, ERIC
202100173	179.82	06/28/2021	MOEN, PAUL
202100174	161.29	06/28/2021	PURVEY, FAITH
202100175	40.80	06/28/2021	REINERT, LORI
202100176	23.91	06/28/2021	REMACKEL, AMBER
202100177	278.81	06/28/2021	SATTLER, MATTHEW
202100178	51.81	06/28/2021	SHANNON, JODY
202100179	300.00	06/28/2021	SPANJERS, KRISTEN
202100180	22.60	06/28/2021	TIFFANY, DIANE
202100181	9.67	06/28/2021	VACURA, HEATHER
202100182	95.15	06/29/2021	HABER, CHARLOTTE
202100183	35.28	06/29/2021	WELSH, LYNNE
202100184	33.60	06/29/2021	WOHLERS, DARI
212200002	16.11	07/13/2021	CHILDS, DANETTE
212200003	57.42	07/13/2021	EDLEFSEN, DEANNE
212200004	30.41	07/13/2021	PAWLETZKI, ERICA
212200005	70.50	07/13/2021	SEXAUER, JENNIFER

2,872,584.81 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	1,213,965.47	0.00	1,058,143.63	2,272,109.10
02	FOOD SERVICE	11,850.50	0.00	160,847.95	172,698.45
04	COMMUNITY EDUCATION	152,766.15	0.00	42,652.70	195,418.85
05	CAPITAL	0.00	0.00	227,999.95	227,999.95
06	BLDGING CONSTRUCTION	0.00	0.00	1,700.00	1,700.00
07	DEBT RETIREMENT	0.00	0.00	475.00	475.00
50	ACTIVITY ACCOUNT	2,183.46	0.00	0.00	2,183.46
***	Fund Summary Totals ***	1,380,765.58	0.00	1,491,819.23	2,872,584.81

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>June 24, 2021 - July 22, 2021</u>
1	GENERAL	\$2,272,109.10
2	FOOD SERVICE	\$172,698.45
4	COMMUNITY EDUCATION	\$195,418.85
5	CAPITAL	\$227,999.95
6	CONSTRUCTION	\$1,700.00
7	DEBT SERVICE	\$475.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$2,183.46
	TOTAL	<u>\$2,872,584.81</u>

Check 197085 - 197287

Employee ACH 202100169 - 202100184, 212200002-212200005

Wire Payments 202000289-321 - 202100002 - 202100021

<u>PAYROLL</u>		<u>6/30/21</u>
Payroll Direct Deposit	900066625 - 900067095	\$1,027,154.25
Checks		7/15/2021
	900067096 - 900067562	\$689,221.79

All Funds Financial Update For 2020-21 July 1, 2020 - June 30, 2021
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EXPENDITURES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Spent Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
01-General funds	41,158,177	39,935,931	97%	1,222,246
01-Transportation funds	1,160,000	1,121,990	97%	38,010
05-Capital funds/Health & Safety	<u>2,027,956</u>	<u>1,721,452</u>	85%	<u>306,504</u>
Total General Fund	<u>44,346,133</u>	<u>42,779,373</u>	96%	<u>1,566,760</u>
<u>Food Service Fund</u>	1,515,104	1,423,833	94%	91,271
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./ABE	1,710,046	1,599,753	94%	110,293
<u>Construction Fund</u>	0	2,615,963	#DIV/0!	(2,615,963)
<u>Debt Service Fund</u>	3,107,838	3,106,838	100%	1,001
TOTAL ALL FUNDS	<u>\$50,679,121</u>	<u>\$51,525,759</u>	102%	(846,638)

REVENUES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Received Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
General funds/Trans/Capital/H & S	40,581,741	40,202,216	99%	379,525
Rent/Capital	2,492,172	610,100	24%	1,882,072
<u>Food Service Fund</u>	2,211,757	1,087,098	49%	1,124,659
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./A.B.E	1,667,270	1,608,875	96%	58,395
<u>Construction Fund</u>	0	29,807	#DIV/0!	(29,807)
<u>Debt Service Fund</u>	3,064,592	3,362,958	110%	(298,366)
TOTAL ALL FUNDS	<u>\$50,017,532</u>	<u>\$46,901,054</u>	94%	3,116,478



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

Certified

A. Appointments/Reassignments

1. Linden Kirscht – .4 FTE Vocal Music Teacher, Middle School, and .4 FTE Vocal Music Teacher, High School, BA00, Step 1, effective August 23, 2021.
2. Todd Sherrett – 1.0 FTE Science Teacher (Temporary), High School, BA60, Step 9, effective August 23, 2021, through March 15, 2022.
3. Anne-Marie White – 1.0 FTE Media & Technology Teacher (Temporary), Kaposia Education Center, BA45, Step 7, effective August 23, 2021, through June 10, 2022. (rehire; pending MDE license)

Change of Assignment – Effective for the 2021-22 School Year

Ian Burk – Change from 1.0 FTE Science Teacher, Middle School, to .6 FTE Science Teacher, Middle School, and .4 FTE Science Teacher, High School

Tania Lauby – Change from 1.0 FTE Science Teacher, High School, to .6 FTE Medical Careers (CCR) Teacher (temporary), High School, and .4 FTE Science Teacher, Middle School

Additional Hours – Health Services Duties

(\$29.00 per hour; up to 60 hours; includes open house on August 19, 23)

Kris Lefferts – Middle and High School LSN

Additional Hours – CPI Training (\$29.00 per hour; up to 6 hours)

Leah Bourg	Sydney Latterell
Maggie Ferris	Sue Meyer
Lauren Foley	Carole Pankow
Liv Garcia	Amy Peabody
Linda Gilbert	Ellie Ritzer
Rachel Hosszu	Leah Swenson
Jody Jaakola	Cassie Webb
Karen Johnson	Alyson Worthington
Jennifer Larson	

2021 Summer Curriculum Writing (\$29.00 per hour)

Middle School

<u>Up to 36 hours</u> (increase from 30)	<u>Up to 21 hours</u> (increase from 15)
Michael Kvalheim	Gabriel Thompson
Molly Timmerman	
	<u>Up to 12 hours</u>
<u>Up to 27 hours</u> (increase from 15)	Teresa Tonda
Jody Sielski	

2021 Summer School (\$31.50 per hour)Teacher - 9th Grade Transition Program (August 2 – 12; up to 28.8 hours)

Kari Aanenson
 Jesse Arvidson
 Jane Cornell
 Ellyn Thompson
 Elizabeth Zender

Counselor – 9th Grade Transition Program (August 16 – 19; up to 19.2 hours)

Janessa Brackett
 Anne Price

High School Summer Credit Recovery

(Session 1: June 15–July 1; Session 2: July 12–29; Session 3: August 2-19; up to 3 sessions plus planning and prep)

Tom Hart – Work Experience

Extended School Year (ESY) Programs (July 6-29; up to 18 hours per week)

Jennifer Larson – Substitute

Kindergarten Camp (August 9-12; up to 13 hours)Lincoln

Tina Beeler
 Nicola Derryberry Maurer
 Kristen Spanjers
 Jessica Splittstoesser

2021-22 ECAFOOTBALL

Varsity Asst Coach	Sattler, Matt	\$4,231
Varsity Asst Coach	Schultz, Pete	\$4,231
Varsity Asst Coach	Miller, Paul**	\$4,231
Varsity & Sophomore Coach	Olson, Dylan	\$4,231
Varsity & Sophomore Coach	Kennealy, Tim	\$4,231
Varsity & Freshman Coach	Sundly, Scott	\$4,231
Varsity & Freshman Coach	Lagoo, Jeff	\$4,231
Jr. High Coach	Gustafson, Jon	\$2,237
Jr. High Coach	Nihart, Don	\$2,237

SOCCER – BOYS

Jr. High Coach	Radunz, Desmond	\$2,237
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SOCCER – GIRLS

Jr. High Coach	Schultz, Meghan	\$2,237
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TENNIS – GIRLS

Head Coach	Spreigl, Rebecca	\$4,150
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MUSIC

Elementary Vocal – Lincoln	Brough, Joe	\$863
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STUDENT COUNCIL

Student Council Advisor – Jr. High	Timmerman, Molly	\$2,674
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AFFINITY GROUP

Women in Society 9-12 (50%)	Ritzer, Ellie	\$2,013.50
Women in Society 9-12 (50%)	Demmings, Desiree	\$2,013.50

ACTIVITIES – KAPOSIA

Art Club	Daniels, Maren	\$1,192
Geography Club	Croonquist, Jill	\$1,192
Lego League	Truhler, Travis	\$1,224
Lego League Junior (50%)	Gorman, Lisa	\$612
Lego League Junior (50%)	Chirhart, Noel	\$612
Math Masters (5)	Anderson, Ben	\$577

2021 SUMMER STRENGTH CAMP (up to \$12,000 total for all staff)

Staff Members (\$18.00 per hour)

Bjorklund, Randy

LaRose, Tyler

*indicates a non-district employee

** indicates a returning non-district employee

B. Resignations/Retirements/Leaves/Reductions/Other

1. Stephen Cochran – Resignation from his ECA position as Show Choir Director, Secondary Building, effective July 27, 2021.
2. Sarah Fischer – Resignation from her 1.0 FTE Humanities Teacher, Middle School, effective July 23, 2021.
3. Michael Fugazzi – Resignation from his position as Elementary Principal, Lincoln Center, effective July 30, 2021.
4. Brenda Miller – Retirement from her position as 1.0 FTE Special Education Teacher, Kaposia Education Center, effective June 30, 2021.
5. Steven Rohrich – Resignation from his position as .6 FTE Language Arts Teacher, High School, and ECA positions as Yearbook Advisor and Junior High Memory Book Advisor, effective July 14, 2021.
6. Emily Russell – Leave of absence from her position as 1.0 FTE Early Childhood Special Education Teacher, Lincoln Center, effective approximately November 17, 2021, through February 18, 2022.
7. Tara St. Martin – .2 FTE resignation from her position as 1.0 FTE Art Teacher, Middle School, effective July 19, 2021.

Classified

A. Appointments/Reassignments

1. Lyle Lindeman – Building Supervisor, Central Square Community Center, \$14.00 per hour, up to 20 hours per week, effective July 22, 2021.
2. Stephanie Rathmanner – Building Supervisor, Central Square Community Center, \$14.00 per hour, up to 20 hours per week, effective July 1, 2021.

Change of Assignment – Kids’ Choice Assistant

(Effective June 11-30, 2021, and July 1, 2021, through June 30, 2022; \$18.13 per hour; 5.25 hours per day on school days; 5.5 hours per day on non-school days and summer program)
Candice Evanoff (effective June 11 through August 27; revised effective dates)

Additional Hours – Health Services Duties (up to 6 hours during open house on August 19 and 23)
Jennifer Schloesser – Middle and High School Health Assistant

Additional Hours – CPI Training (hourly rate; up to 6 hours)

Chrys Andrae	Patrick Griffith	Kelsey Robbins
Sarah Beeler	Chris Gustafson	Maria Schmit
Samantha Blackbird	Tammy Hingst	Joanne Schneider
Patrick Bookler	Bria Iliff	Jamie Shepard
Erin Callinan	Jodi Johnson	Stephanie Simones
Scott Clifford	Krista Kandt	Linda Stein
Shelly Crotty	Ty Kier	Joanne Stickler
Liza Cuchna	Marietta Kvilhaug	Gina Trcka
Ben Elliott	Mary Larson	Colleen Wojnar
Lori Eng	Amanda Orchard	Joanne Woods
Liz Esser	Tracy Ritter	Yancy Yang

2021 Summer School

Bus Duty – Special Education Assistant; Preschool Summer Blast Programs

(June 21 – August 5; \$19.37 per hour; one additional hour per day)
Andy Goelzer

2021 Summer Maintenance (June 14 – September 3; \$16.99 per hour; up to 32 hours per week)

Secondary

Brittany Ruby
Gabriella Walker

2021 Summer Meal Program – Substitute (June 21 – August 19; hourly rate)

Marta Flores
Sonia Mercado
Jeanne Teeters

B. Resignations/Retirements/Leaves/Reductions/Other

1. Rachael Brutger – Resignation from her position as Special Education Assistant, Lincoln Center, effective July 6, 2021.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: July 26, 2021

Place on Agenda: Regular Agenda/Business Items

Action Requested: Approval

Attachment: Acceptance of Gifts Resolution

Topic: Acceptance of Gifts
Presenter(s): Superintendent Dave Webb
Background: Per school board policy, the School Board may receive and accept, for the benefit of the school district, bequests, donations or gifts for any proper purpose. All gifts received by the District must comply with applicable fire codes, health guidelines, and safety regulations (i.e. furniture, technology, and appliances). Gifts may only be accepted by the adoption of a resolution approved by two-thirds of its members.
Recommendation: Administration recommends the approval of the Acceptance of Gifts Resolution.
Alternatives: Do not approve the Acceptance of Gifts Resolution and direct administration with next steps.



Special School District No. 6
 (South St. Paul Public Schools)
 State of Minnesota

**ACCEPTANCE OF GIFTS
 RESOLUTION**

Board Meeting Date: **July 26, 2021**

Member _____ introduced the following resolution and moved its adoption:

Be it Resolved, that the School Board of South St. Paul Public Schools, Special School District No 6, accept the following donations as indicated in the detailed background listed below:

MONETARY

Donation Amount	Designated To	Donation From	Purpose
\$400	Varsity Softball	Hrvatski Dom (Croatian Hall)	Banquet
\$600	Secondary Theater Program	SSP Lions Club	Tools
\$10,000	SSP Secondary Activities/Athletics	SSP Lions Club	Streamline Equipment

VALUE IN KIND

Donation Item	Designated To	Donation From	Purpose

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted