



South St. Paul School Board Meeting
 Monday, March 22, 2021 6:00 PM
 Location: CITY HALL
 125 THIRD AVENUE NORTH
 South St Paul, Minnesota 55075

Agenda

I.	ROLL CALL and PLEDGE OF ALLEGIANCE	
II.	APPROVAL OF MEETING AGENDA/MINUTES	
	A. School Board Meeting Agenda, March 22, 2021	
	B. Committee-of-the-Whole Meeting Minutes, March 8, 2021	3
	C. School Board Meeting Minutes, March 8, 2021	4
III.	QUALITY-IN-ACTION and REPORTS	
	A. Quality-in-Action: Special Education Director Kelly Tetrick and her staff will highlight the Intermediate District #917 (ISD) Deaf and Hard of Hearing program located at Lincoln Center. Programming supports the unique communication, academic and social/emotional needs of learners who are deaf, hard of hearing and DeafBlind from South St. Paul as well as other ISD 917 member districts. (K. Tetrick)	
	B. Report: Board Chair Chris Walker will highlight Public Listening Session submissions. (C. Walker)	6
	C. Report: Superintendent Webb will provide highlights from around the district. (Superintendent Webb)	7
IV.	CONSENT ITEMS	
	A. Financial Claims: Bills Payable (D. Webb)	8
	B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves (D. Webb)	16
V.	POLICY REVIEW	
VI.	BUSINESS ITEMS	
	A. Approval, for the South St. Paul School Board to approve the revised substitute rates for the 2020-21 school year. (D. Webb)	21

- B. Approval, for the South St. Paul School Board to approve the extension of the timeline for partnership notification. (D. Webb)

22

VII. INFORMATIONAL ITEMS

- A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. CLOSED SESSION

- A. Closed Session per the Open Meeting Law (Minn. Stat. § 13D.03)
- B. Adjourn Closed Session
- C. Closed Session to Consider and Develop Offers for the purchase of real property pursuant to Minn. Stat. § 13D.05, Subd. 3(c) with the properties in question identified by Tax Parcel 367030019010 known as the Central Square Community Center.
- D. Adjourn Closed Session

IX. ADJOURNMENT

**South St. Paul School Board
Committee-of-the-Whole Meeting Minutes**

March 8, 2021

Chair Chris Walker called the March 8, 2021, meeting of the Committee-of-the-Whole to order at 5:05 PM with seven Board members present: Inspector Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Others present included Superintendent of Schools Dave Webb and several other staff members.

Budget Update

Finance Director Aaron Bushberger provided a presentation that highlighted the various revenue and expenditure components and timelines for district's 2021-22 budget planning process. With significant funding challenges, there will be two rounds of adjustments coming before the School Board to address the anticipated \$2 million budget shortfall. The first round of proposed adjustments will come before the School Board for review on Monday, March 22 with approval on April 12. Once additional state and federal funding components are finalized, a second round of adjustments will go before the School Board for review on May 10 and approval on May 24.

2-Year Board Agenda

As a result of the District's previous Strategic Plan process, a 2-year board agenda was developed that guides the board's work over a 2-year period. School Board members engaged in a conversation on their key work they would like to recognize on their 2021-2023 board agenda for.

The March 8, 2021, committee-of-the-whole meeting was adjourned at 5:48 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk
South St. Paul Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

MARCH 8, 2021

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the city hall council chambers on Monday, March 8, 2021. Chair Chris Walker called the meeting to order at 6:00 PM with seven Board members present: Inspectors Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber. Others present included Superintendent of Schools Dr. Dave Webb and several staff and community members.

By Inspector Diaz

Seconded by Inspector Laliberte

That the South St. Paul School Board approves the March 8, 2021, School Board meeting agenda and minutes for the following meetings:

- A. School Board Meeting Agenda, March 8, 2021
- B. Committee-of-the-Whole Meeting Minutes, February 22, 2021
- C. Regular Meeting Minutes, February 22, 2021

Motion carried (7-0)

QUALITY-IN-ACTION AND REPORTS

Quality-in-Action: SSP Middle School Principal, Leah Bourg, and teachers Mr. Spreigl and Ms. Haack shared their experiences with the BARR program at the board meeting Monday. They gave the School Board an inside look at the training teachers have and how this program will benefit the students. SSPPS is the first in the nation to implement the BARR model district wide.

Superintendent's Update – Superintendent Webb provided highlights from around the district.

Public Listening Session Report – There were no public listening session submissions to report.

By Inspector Diaz

Seconded by Inspector Raasch

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.
- C. Supplemental Staffing Report

Motion carried (7-0)

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

By Inspector Felton

Seconded by Inspector Arend

For the School Board to move to a closed session at 6:48 PM per the open meeting law (Minn. Stat. § 13D.05, Subd. 3(c) with the properties in question identified by Tax Parcel ID's 365360003301, 365360003150, and 365360002301 known as the Jefferson Site, Tax Parcel ID's 368010007010 and 368357500010 city property making up a portion of the high school practice fields off of Kaposia Boulevard and 3rd Street and Tax Parcel 367030019010 known as the Central Square Community Center.

Motion carried (7-0)

Closed Session officially started at 7:02 PM with the following members present: Inspectors Arend, Diaz, Felton, Laliberte, Raasch, Walker and Weber as well as Superintendent of Schools Dr. Dave Webb and Finance Director Aaron Bushberger.

By Inspector Weber

Seconded by Inspector Diaz

For the School Board to adjourn the closed session at 8:17 PM.

Motion carried (7-0)

By Inspector Arend

Seconded by Inspector Weber

For the School Board to adjourn the March 8, 2021, meeting at 8:17 PM

Motion carried (7-0)

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 22, 2021

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Board Chair Chris Walker

Background:

Pursuant to Minnesota Statutes section 13D.021, and the current state of emergency declared by the Governor of Minnesota due to the COVID-19 pandemic, the Board Chair and Superintendent of Schools have determined that it is not prudent to conduct an in-person meeting of the School Board nor is it feasible to allow any member of the public to be present at the regular meeting location or any remote sites of any Board Members. All members of the School Board will participate by electronic means.

To allow members of the staff and public the opportunity to provide comments regarding items on the Board Meeting’s agenda, the board has established the [Listening Session Sign-up Form](#) on the South St. Paul Public Schools website that must be completed and submitted by 9:00 a.m. the day of the Board meeting. The Board will designate an individual to read a representative sample of the comments at the Board meeting. The public will not be given the opportunity to be heard in person at the Board meetings. This temporarily supersedes Policy 206.

The Board Chair or Superintendent of Schools or their designee, may follow-up, via phone or electronic communication, with the individual submitting the Listening Session Sign-up Form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 22, 2021

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Superintendent Dave Webb
Background: Superintendent Dave Webb will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 22, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
196272	192.79	03/11/2021	ACME TOOLS - PLYMOUT
196273	1,142.12	03/11/2021	ALLSTREAM
196274	250.20	03/11/2021	AMAZON CAPITAL SERVI
196275	98.00	03/11/2021	ANDERSON, CHRIS
196276	2,240.00	03/11/2021	APPAREL LAB
196277	4,887.98	03/11/2021	BEVSO
196278	169.00	03/11/2021	BRADSHAW, NICKOLAS
196279	445.59	03/11/2021	CAPITAL ONE COMMERCI
196280	98.00	03/11/2021	CARLSON, KEATON
196281	98.00	03/11/2021	CHAPMAN, RONALD
196282	2,275.62	03/11/2021	CITY OF SOUTH ST PAU
196283	21,177.53	03/11/2021	CITY OF SOUTH ST PAU
196284	373.68	03/11/2021	CULLIGAN-MILBERT COM
196285	400.00	03/11/2021	DEWALD, RINA
196286	169.00	03/11/2021	ERCHUL, CORY
196287	1,475.00	03/11/2021	FIELD ENVIROMENTAL C
196288	8.28	03/11/2021	FIRST SUPPLY LLC
196289	176.00	03/11/2021	GAGNON, DANIEL
196290	500.70	03/11/2021	GAME TIME
196291	101.02	03/11/2021	GOODIN COMPANY
196292	375.17	03/11/2021	GRAINGER, INC
196293	32.60	03/11/2021	GRAYBAR
196294	464.00	03/11/2021	GROTH MUSIC CO
196295	577.72	03/11/2021	HORIZON COMMERCIAL P
196296	79.00	03/11/2021	HOULE, TOM
196297	75.00	03/11/2021	HOVEN, MARTIN
196298	79.00	03/11/2021	HUOT, JOHN
196299	8,378.71	03/11/2021	INTERMEDIATE DISTRIC
196300	79.00	03/11/2021	KIEMEL, TIM
196301	93.00	03/11/2021	KOVARIK, DANIEL
196302	79.00	03/11/2021	KULZER, ERIC
196303	41.95	03/11/2021	KURITA AMERICA INC
196304	250.00	03/11/2021	LOFFLER COMPANIES
196305	40.89	03/11/2021	LOWE'S
196306	1,350.95	03/11/2021	MARK'S PLUMBING PART
196307	75.00	03/11/2021	MARTINI, JENNIFER
196308	642.88	03/11/2021	MCMASTER-CARR SUPPLY
196309	79.00	03/11/2021	MENTH, MICHAEL
196310	22.40	03/11/2021	MINNESOTA LOCKS
196311	130.00	03/11/2021	MN DEPT OF LABOR & I
196312	70.66	03/11/2021	NAPA AUTO PARTS
196313	3,829.39	03/11/2021	NETWORK SERVICES COM
196314	4,464.72	03/11/2021	NEW DOMINION SCHOOL/
196315	1,900.61	03/11/2021	NITTI SANITATION
196316	93.00	03/11/2021	OLSON, DANIEL
196317	306.12	03/11/2021	RED BALLOON BOOKSHOP
196318	152.00	03/11/2021	RENELT, MARK
196319	177.00	03/11/2021	ROBINSON, JOSEPH
196320	79.00	03/11/2021	RODRIGUEZ, ANTHONY
196321	172.00	03/11/2021	ROFF, DANIEL
196322	79.00	03/11/2021	SCHNEIDER, STEVE
196323	27,060.00	03/11/2021	SHI INTERNATIONAL CO
196324	225.44	03/11/2021	SM ENTERPRISE INC
196325	2,081.08	03/11/2021	SOUTH ST PAUL EDUCAT
196326	2,411.34	03/11/2021	T-MOBILE
196327	98.00	03/11/2021	TAYLOR, ANTONIO

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196328	2,901.76	03/11/2021	TEACHERS ON CALL
196329	93.00	03/11/2021	THORSHEIM, TAI
196330	98.00	03/11/2021	WALTER, BRIAN
196331	152.00	03/11/2021	WEBER, ANDREW
196332	79.00	03/11/2021	WILLIAMS, ANTHONY
196333	76.00	03/11/2021	WOLTERS, JOSEPH
196334	93.00	03/11/2021	WOLTERS, MICHAEL
196335	35,209.17	03/11/2021	XCEL ENERGY
196336	62.00	03/15/2021	EDUCATION MINNESOTA
196337	457.74	03/15/2021	LOCAL #70
196338	1,271.00	03/15/2021	MINNESOTA CHILD SUPP
196339	318.00	03/15/2021	OFFICE AND PROF EMPL
196340	12,444.35	03/15/2021	SOUTH ST PAUL TEACHE
196341	10.00	03/15/2021	SOUTH ST PAUL OPEN F
196342	151.00	03/15/2021	SOUTH ST PAUL EDUCAT
196343	928.20	03/15/2021	SSP EASRP
196344	9.00	03/18/2021	ALBIN ACQUISITION CO
196345	269.16	03/18/2021	AMAZON CAPITAL SERVI
196346	94.00	03/18/2021	ANDERSON, CARLY
196346	-94.00	03/18/2021	ANDERSON, CARLY
196347	4,549.70	03/18/2021	ARVIG
196347	-4,549.70	03/18/2021	ARVIG
196348	93.00	03/18/2021	BENNEK, JOSEPH
196348	-93.00	03/18/2021	BENNEK, JOSEPH
196349	79.00	03/18/2021	BOWMAN, DON
196349	-79.00	03/18/2021	BOWMAN, DON
196350	430.00	03/18/2021	BRIH DESIGN
196350	-430.00	03/18/2021	BRIH DESIGN
196351	169.00	03/18/2021	BUCKNER, SARAH
196351	-169.00	03/18/2021	BUCKNER, SARAH
196352	76.00	03/18/2021	BUHL, COLE
196352	-76.00	03/18/2021	BUHL, COLE
196353	76.00	03/18/2021	BURKE, JAKE
196353	-76.00	03/18/2021	BURKE, JAKE
196354	2,689.20	03/18/2021	CANON FINANCIAL SERV
196354	-2,689.20	03/18/2021	CANON FINANCIAL SERV
196355	839.90	03/18/2021	CHROMEBOOKPARTS.COM
196355	-839.90	03/18/2021	CHROMEBOOKPARTS.COM
196356	65.00	03/18/2021	CITICARGO & STORAGE
196356	-65.00	03/18/2021	CITICARGO & STORAGE
196357	93.00	03/18/2021	DELEON, PAUL
196357	-93.00	03/18/2021	DELEON, PAUL
196358	98.00	03/18/2021	FIELDS, QUANTRELL
196358	-98.00	03/18/2021	FIELDS, QUANTRELL
196359	76.00	03/18/2021	GARCIA, JOSEPH
196359	-76.00	03/18/2021	GARCIA, JOSEPH
196360	79.00	03/18/2021	GILSON, RYAN
196360	-79.00	03/18/2021	GILSON, RYAN
196361	79.00	03/18/2021	GROCH, MIKE
196361	-79.00	03/18/2021	GROCH, MIKE
196362	60.00	03/18/2021	GROTH MUSIC CO
196362	-60.00	03/18/2021	GROTH MUSIC CO
196363	79.00	03/18/2021	GUERIN, KERRY
196363	-79.00	03/18/2021	GUERIN, KERRY
196364	540.00	03/18/2021	GUTZMAN, DEB
196364	-540.00	03/18/2021	GUTZMAN, DEB

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<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
196365	2,068.19	03/18/2021	HASTINGS BUS COMPANY
196365	-2,068.19	03/18/2021	HASTINGS BUS COMPANY
196366	79.00	03/18/2021	HUOT, JOHN
196366	-79.00	03/18/2021	HUOT, JOHN
196367	2,156.51	03/18/2021	INTERMEDIATE DISTRIC
196367	-2,156.51	03/18/2021	INTERMEDIATE DISTRIC
196368	98.00	03/18/2021	JONES, TREMAYNE
196368	-98.00	03/18/2021	JONES, TREMAYNE
196369	397.01	03/18/2021	LAKESHORE LEARNING M
196369	-397.01	03/18/2021	LAKESHORE LEARNING M
196370	94.00	03/18/2021	MARSHALL, KRISTINA
196370	-94.00	03/18/2021	MARSHALL, KRISTINA
196371	93.00	03/18/2021	MCKINLAY, SHANE
196371	-93.00	03/18/2021	MCKINLAY, SHANE
196372	2,560.00	03/18/2021	MERIDIAN CONSULTING
196372	-2,560.00	03/18/2021	MERIDIAN CONSULTING
196373	29.00	03/18/2021	MN STATE HIGH SCHOOL
196373	-29.00	03/18/2021	MN STATE HIGH SCHOOL
196374	79.23	03/18/2021	OFFICE OF MN IT SERV
196374	-79.23	03/18/2021	OFFICE OF MN IT SERV
196375	348.00	03/18/2021	PITNEY BOWES, INC
196375	-348.00	03/18/2021	PITNEY BOWES, INC
196376	1,512.00	03/18/2021	PURCHASE POWER
196376	-1,512.00	03/18/2021	PURCHASE POWER
196377	51.92	03/18/2021	S & S WORLDWIDE
196377	-51.92	03/18/2021	S & S WORLDWIDE
196378	5,627.83	03/18/2021	SAFEWAY WISCONSIN, I
196378	-5,627.83	03/18/2021	SAFEWAY WISCONSIN, I
196379	94.00	03/18/2021	SIKICH, MARK
196379	-94.00	03/18/2021	SIKICH, MARK
196380	90.00	03/18/2021	SKWIRA, PETER
196380	-90.00	03/18/2021	SKWIRA, PETER
196381	838.25	03/18/2021	SOURCEWELL TECHNOLOG
196381	-838.25	03/18/2021	SOURCEWELL TECHNOLOG
196382	8,333.34	03/18/2021	SOUTH ST PAUL EDUCAT
196382	-8,333.34	03/18/2021	SOUTH ST PAUL EDUCAT
196383	360.00	03/18/2021	SSP/IGH ROTARY CLUB
196383	-360.00	03/18/2021	SSP/IGH ROTARY CLUB
196384	98.00	03/18/2021	SWAN, JOHN
196384	-98.00	03/18/2021	SWAN, JOHN
196385	1,009.50	03/18/2021	SYNCB/AMAZON
196385	-1,009.50	03/18/2021	SYNCB/AMAZON
196386	2,680.96	03/18/2021	TEACHERS ON CALL
196386	-2,680.96	03/18/2021	TEACHERS ON CALL
196387	61,325.00	03/18/2021	TRAFERA, LLC
196387	-61,325.00	03/18/2021	TRAFERA, LLC
196388	79.00	03/18/2021	VOIT, JORDAN
196388	-79.00	03/18/2021	VOIT, JORDAN
196389	72,955.59	03/18/2021	WIDE AREA TRANSPORTA
196389	-72,955.59	03/18/2021	WIDE AREA TRANSPORTA
196390	3,840.02	03/18/2021	WOLD ARCHITECTS
196390	-3,840.02	03/18/2021	WOLD ARCHITECTS
196391	94.00	03/18/2021	ANDERSON, CARLY
196392	4,549.70	03/18/2021	ARVIG
196393	93.00	03/18/2021	BENNEK, JOSEPH
196394	79.00	03/18/2021	BOWMAN, DON

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196395	430.00	03/18/2021	BRIH DESIGN
196396	169.00	03/18/2021	BUCKNER, SARAH
196397	76.00	03/18/2021	BUHL, COLE
196398	76.00	03/18/2021	BURKE, JAKE
196399	2,689.20	03/18/2021	CANON FINANCIAL SERV
196400	839.90	03/18/2021	CHROMEBOOKPARTS.COM
196401	65.00	03/18/2021	CITICARGO & STORAGE
196402	93.00	03/18/2021	DELEON, PAUL
196403	98.00	03/18/2021	FIELDS, QUANTRELL
196404	76.00	03/18/2021	GARCIA, JOSEPH
196405	79.00	03/18/2021	GILSON, RYAN
196406	79.00	03/18/2021	GROCH, MIKE
196407	60.00	03/18/2021	GROTH MUSIC CO
196408	79.00	03/18/2021	GUERIN, KERRY
196409	540.00	03/18/2021	GUTZMAN, DEB
196410	2,068.19	03/18/2021	HASTINGS BUS COMPANY
196411	79.00	03/18/2021	HUOT, JOHN
196412	2,156.51	03/18/2021	INTERMEDIATE DISTRIC
196413	98.00	03/18/2021	JONES, TREMAYNE
196414	397.01	03/18/2021	LAKESHORE LEARNING M
196415	94.00	03/18/2021	MARSHALL, KRISTINA
196416	93.00	03/18/2021	MCKINLAY, SHANE
196417	2,560.00	03/18/2021	MERIDIAN CONSULTING
196418	29.00	03/18/2021	MN STATE HIGH SCHOOL
196419	79.23	03/18/2021	OFFICE OF MN IT SERV
196420	348.00	03/18/2021	PITNEY BOWES, INC
196421	1,512.00	03/18/2021	PURCHASE POWER
196422	51.92	03/18/2021	S & S WORLDWIDE
196423	5,627.83	03/18/2021	SAFEWAY WISCONSIN, I
196424	94.00	03/18/2021	SIKICH, MARK
196425	90.00	03/18/2021	SKWIRA, PETER
196426	838.25	03/18/2021	SOURCEWELL TECHNOLOG
196427	8,333.34	03/18/2021	SOUTH ST PAUL EDUCAT
196428	360.00	03/18/2021	SSP/IGH ROTARY CLUB
196429	98.00	03/18/2021	SWAN, JOHN
196430	1,009.50	03/18/2021	SYNCB/AMAZON
196431	2,680.96	03/18/2021	TEACHERS ON CALL
196432	61,325.00	03/18/2021	TRAFERA, LLC
196433	79.00	03/18/2021	VOIT, JORDAN
196434	72,955.59	03/18/2021	WIDE AREA TRANSPORTA
196435	3,840.02	03/18/2021	WOLD ARCHITECTS
202000219	42,017.58	03/15/2021	MINNESOTA PAYROLL TA
202000220	253,680.64	03/15/2021	FEDERAL PAYROLL TAXE
202000221	40,407.10	03/15/2021	PERA
202000222	55,683.65	03/15/2021	TSA/ACH DEDUCTION
202000223	125,813.24	03/15/2021	TEACHER RETIREMENT A
202000224	0.00	03/15/2021	MINNESOTA PAYROLL TA
202000225	0.00	03/15/2021	FEDERAL PAYROLL TAXE
202000226	19.18	03/17/2021	MINNESOTA PAYROLL TA
202000227	168.34	03/17/2021	FEDERAL PAYROLL TAXE
202000228	171.97	03/17/2021	TEACHER RETIREMENT A
202100101	20.00	03/11/2021	ARVIDSON, JESSE
202100102	32.00	03/11/2021	BRANDECKER, LISA
202100103	6.49	03/11/2021	GELDERNICK, DENISE
202100104	623.43	03/11/2021	HOLSEN, ERIC
202100105	80.00	03/11/2021	MEYER, MARK

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202100106	221.43	03/11/2021	VACURA, HEATHER
202100107	74.83	03/11/2021	WHITE, ANNE-MARIE

843,227.55 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	505,189.10	0.00	263,840.24	769,029.34
02	FOOD SERVICE	7,667.25	0.00	4,887.98	12,555.23
04	COMMUNITY EDUCATION	20,747.64	0.00	655.61	21,403.25
05	CAPITAL	0.00	0.00	34,504.11	34,504.11
50	ACTIVITY ACCOUNT	5,735.62	0.00	0.00	5,735.62
***	Fund Summary Totals ***	539,339.61	0.00	303,887.94	843,227.55

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>March 5, 2021 - March 18, 2021</u>
1	GENERAL	\$769,029.34
2	FOOD SERVICE	\$12,555.23
4	COMMUNITY EDUCATION	\$21,403.25
5	CAPITAL	\$34,504.11
6	CONSTRUCTION	\$0.00
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$5,735.62
	TOTAL	<u>\$843,227.55</u>

Check 196272 - 196435

Employee ACH 202100101 - 202100107

Wire Payments 202000219 - 2020000228

PAYROLL

3/15/21

Payroll Direct Deposit Checks	900063275 - 900063749	\$731,658.31
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SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 22, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

3-22-21

Certified

A. Appointments/Reassignments

B. Resignations/Retirements/Leaves/Reductions/Other

1. Michael Gehlsen – Leave of absence from his position as 1.0 FTE Science Teacher-High School, Secondary Building, effective August 30, 2021, through March 15, 2022.
2. Brenda Johnson – Leave of absence from her position as 1.0 FTE Physical Education Teacher, effective for the 2021-22 school year.
3. Elizabeth Rozendaal – Leave of absence from her position as 1.0 FTE Elementary Teacher, effective for the 2021-22 school year.
4. Reed Siegling – Retirement from his position as 1.0 FTE Physical Education Teacher, Kaposia Education Center, effective June 14, 2021.

Classified

A. Appointments/Reassignments

1. Susana Arriaga Lopez – Part-Time Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective March 16, 2021.
2. Scott Clifford – Bus Aide, District-Wide, \$15.81 per hour, up to 20 hours per week, effective March 18, 2021. (rehire)
3. Kevin Kirk – Part-Time Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective March 16, 2021.
4. Jesse Linn – Part-Time Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective March 16, 2021.
5. Guadalupe Mendez-Pliego – Part-Time Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective March 15, 2021. (rehire)
6. Kenneth Verbout – Part-Time Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective March 16, 2021.

Additional Hours – Cultural Liaison (March 15, 2021; up to 2 hours)
Shannon Lippke – High School

Additional Hours – Bus Duty; Special Education Assistant
(Effective February 23 – June 10, 2021; up to 5 hours per week)
Rachael Brutger
Yancy Yang

B. Resignations/Retirements/Leaves/Reductions/Other

1. Lori Reinert – Retirement from her position as Early Learning Screener, Family Education Center, effective June 11, 2021.
2. Robin Ross – Leave of absence from her position as Third Party Billing Specialist, Lincoln Center, effective April 5, 2021, through approximately May 17, 2021.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Certified

A. Appointments/Reassignments

B. Resignations/Retirements/Leaves/Reductions/Other

1. Kristin Sampson – Leave of absence from her position as 1.0 FTE Kindergarten Teacher, Kaposia Education Center, effective approximately May 17, 2021, through June 14, 2021.

**VII.A.2 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Classified

A. Appointments/Reassignments

1. Julie Ries – Office Assistant-Elementary (Temporary), Kaposia Education Center, \$21.65 per hour, up to 30 hours per week, effective March 22, 2021, through April 13, 2021.

Change of Assignment – Effective March 8, 2021

Erika Cossio Coria – Part-Time Cleaner, change from Lincoln Center to SSP Education Center

B. Resignations/Retirements/Leaves/Reductions/Other

1. Tammy Christopherson – Resignation from her position as Office Assistant-Elementary, Kaposia Education Center, effective March 22, 2021.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: Monday, March 22, 2021

Place on Agenda: Committee-of-the-Whole and Regular Agenda

Action Requested: Approval

Attachment:

Topic: 2020-21 Revised Substitute Teacher Rates of Pay
Presenter(s): Cathy Miller, Human Resource Director and Aaron Bushberger, Finance Director
Background: <p>In August 2020, the School Board approved the substitute pay rates and other miscellaneous wages included in the 2020-21 Miscellaneous Wage Report. Due to the increased demand and competition for substitute teachers, administration recommends the following increases in our substitute teacher rates effective March 23, 2021 through the end of the school year.</p> <ul style="list-style-type: none">• Daily Teacher Substitute (including retirees, preschool instructors): \$180/day (full day), \$105 (half day, up to 4 hours)• District/Building Teacher Substitute: \$195/day
Recommendation: <p>Approval of the increases to the substitute teacher rates as noted above.</p>
Alternatives: <p>Do not approve increases to the substitute teacher rates and direct administration with next steps.</p>



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: March 22, 2021

Place on Agenda: Committee-of-the-Whole and Regular Business Meeting

Action Requested: Approval

Attachment: Notice Extension

Topic: Central Square Notification Extension
Presenter(s): Superintendent Dave Webb
Background: At our meeting Monday, March 22 nd we recommend the SSP School Board approve a month long extension to the current timelines outlined in the Central Square partnership agreement. The current Central Square Management Agreement requires a ninety (90) calendar days notification, and this request would reduce that to sixty (60) calendar days to allow for more time to study and consider the future of the Central Square Community Center.
Recommendation: Approval
Alternatives: Do not approve and direct administration with next steps.

NOTICE EXTENSION

The School Board of Special School District #6 and the City Council of South St. Paul do hereby mutually agree to reduce the notice provision delineated in Section 3.3 of the Central Square Management Agreement originally dated July 1st, 2004 from ninety (90) calendar days to sixty (60) calendar days to allow for more time to study and consider the future of the Central Square Community Center.

Approved by the School Board of Special School District #6 on this ____ day of March, 2021.

Special School District #6

By: _____

Chair

By: _____

Clerk

Approved by the City Council of South St. Paul on this ____ day of April, 2021.

City of South St. Paul

By: _____

Mayor

By: _____

City Clerk