



South St. Paul School Board Meeting
 Monday, January 11, 2021 6:00 PM
 Location: Virtual

Agenda

I.	ROLL CALL	
	A. Oath of Office for re-elected member Nikki Laliberte and newly elected members John Raasch and Monica Weber. (L. Diaz)	4
II.	APPROVAL OF MEETING AGENDA/MINUTES (Strategic Direction 4)	
	A. School Board Meeting Agenda, January 11, 2021	
	B. Regular Meeting Minutes, December 14, 2020	8
	C. Special Meeting Minutes, December 7, 2020 (revised)	11
	D. Special Meeting Minutes, December 22, 2020	13
	E. Special Meeting Minutes, December 29, 2020	14
III.	ORGANIZATION OF 2021 SCHOOL BOARD	
	A. Approval, to elect _____ as Board Chair for one-term commencing the first business meeting in January, 2021, to the first business meeting in January, 2022. (L. Diaz)	
	B. Approval, to elect _____ as Board Vice Chair for one-term commencing the first business meeting in January, 2021, to the first business meeting in January, 2022. (Chair)	
	C. Approval, to elect _____ as Treasurer for one-term commencing the first business meeting in January, 2021, to the first business meeting in January, 2022. (Chair)	
	D. Approval, to elect _____ as Board Clerk for one-term commencing the first business meeting in January, 2021, to the first business meeting in January, 2022. (Chair)	
	E. Approval, for the South St. Paul School Board to approve the 2021 School Board Meeting Schedule. (Chair)	15
	F. Approval, for the South St. Paul School Board to approve the 2021 School Board Committee and Liaison assignments. (Chair)	17
	G. Approval, for the South St. Paul School Board to approve the delegation of Clerk and Treasurer duties for day-to-day business.	19
	H. Approval, for the South St. Paul School Board to authorize the Finance Director and Assistant Business Manager to make	20

	electronic fund transfers. (Chair)	
I.	Approval, for the South St. Paul School Board to designate Bremer Bank, US Bank, Wells Fargo, and Minnesota School District Liquid Asset Fund Plus as the depositories for school funds.	21
J.	Approval, for the South St. Paul School Board to authorize the Finance Director to invest excess funds in accordance with Minn. Stat. § 118 A. (Chair)	22
K.	Approval, for the South St. Paul School Board to designate Rupp, Anderson, Squires & Waldspurger, P.A., Knutson, Flynn, and Deans, and District 917 Legal Services as legal counsel for the District and individuals authorized to contact following approval from the superintendent's office. (Chair)	23
L.	Approval, for the South St. Paul School Board to designate the Pioneer Press as the official newspaper of the school district for the 2021 calendar year.	24
M.	Approval, for the South St. Paul School Board to authorize continued use of facsimile signatures of the board officers on all check warrants issued by the school district. (Chair)	25
N.	Approval, for the South St. Paul School Board to adopt Robert's Rules of Order. (Chair)	26
IV.	REPORTS (Strategic Direction 4)	
A.	School Learning Model Update (D. Webb)	27
B.	School Board Meeting Transition Plan (D. Webb)	29
C.	Public Listening Session (Chair)	33
V.	CONSENT ITEMS (Strategic Direction 3)	
A.	Financial Claims: Bills Payable (D. Webb)	34
B.	Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves (D. Webb)	44
VI.	POLICY REVIEW (Strategic Direction 1)	
A.	Approval, for the South St. Paul School Board to approve the revised COVID-19 Face Covering Policy #808. (C. Miller)	47
VII.	BUSINESS ITEMS (Strategic Direction 3)	
A.	Approval, for the South St. Paul School Board to approve the 2022-23 Calendar Guiding Change Document. (C. Schmidt)	53
B.	Approval, for the South St. Paul School Board to schedule a special meeting	

on Wednesday, January 20, 2021 at 5:00 PM. The meeting will be to conduct a closed session per the Open Meeting Law (Minn. Stat. § 13D.03) for a labor negotiations update. (D. Webb)

VIII. INFORMATIONAL ITEMS (Strategic Direction 4)

- A. **Superintendent's Update:** Superintendent Dave Webb will provide highlights from around the district. (D. Webb)
- B. **Board Members' Reports/Committee Updates:** Board members will report on recent educational activities/events in which they have participated as well as other informational items

IX. SUPPLEMENTAL AGENDA

X. ADJOURNMENT



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Oath of Office

Action Requested: Recite the Oath of Office

Attachment: Oath of Office 2021

Topic: Oath of Office – Swearing in Ceremony
Presenter(s): Linda Diaz
Background: On Monday evening, we are excited to celebrate with the official swearing in of Nikki Laliberte to her second term and John Raasch and Monica Weber for their first terms on the SSPPS School Board. All three members were elected during the November 3, 2020 general election and will serve four year terms that expire January of 2025.

OATH OF OFFICE TO SCHOOL BOARD MEMBERS

Linda Diaz

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

NIKKI LALIBERTE, having signed the acceptance of office and oath of office, will you please publicly affirm your commitment by raising your right hand and repeating the oath of office after me:

**I swear that I will support the Constitution of the United States and of his state,
and that I will discharge faithfully the duties
of the office of School Board member
of South St. Paul Public Schools, Special School District No. 6
to the best of my judgment and ability.**

JOHN RAASCH, having signed the acceptance of office and oath of office, will you please publicly affirm your commitment by raising your right hand and repeating the oath of office after me:

**I swear that I will support the Constitution of the United States and of his state,
and that I will discharge faithfully the duties
of the office of School Board member
of South St. Paul Public Schools, Special School District No. 6
to the best of my judgment and ability.**

MONICA WEBER, having signed the acceptance of office and oath of office, will you please publicly affirm your commitment by raising your right hand and repeating the oath of office after me:

**I swear that I will support the Constitution of the United States
and of his state,
and that I will discharge faithfully the duties
of the office of School Board member
of South St. Paul Public Schools, Special School District No. 6
to the best of my judgment and ability.**



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

DECEMBER 14, 2020

The regular meeting of the Board of Education, Special School District No. 6, South St. Paul, was held virtually on Monday, December 14, 2020. Chair Jeff McClellan called the meeting to order at 6:02 PM with seven Board members present: Inspectors Arend, Bjorklund, Diaz, Felton, Laliberte, McClellan, and Walker. Others present included Superintendent of Schools Dr. Dave Webb and several staff.

By Inspector Arend

Seconded by Inspector Bjorklund

That the South St. Paul School Board approves the December 14, 2020 School Board meeting agenda, supplemental agenda, and the minutes of the following meetings:

- A. School Board Meeting Minutes, November 23, 2020
- B. Special School Board Meeting Meetings, December 7, 2020

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend and McClellan
0 nays

REPORTS AND DISCUSSION

Quality-in-Action: Activities Director Chad Sexauer provided a recap of the fall activity season, including recognition of several All-Conference student athletes and the recently awarded Spotlight Honors for student thespians.

Members of the School Board and District Administration recognized the outstanding commitment, dedication and work of outgoing school board members Patty Bjorklund and Jeff McClellan. Bjorklund and McClellan will conclude their tenure at the end of December.

Reports: Learning Director Chad Schmidt and Early Learning and Equity Director Connie Garling-Squire provided a brief update and summary of progress regarding the district's World's Best Work Force and Achievement and Integration plans.

Dr. Schmidt also presented the 2020-23 Calendar Guiding Change Document for review and discussion. Formal approval of the guiding change will be requested on January 11, 2021.

Public Listening Session: The School Board received and reported on one listening session submission regarding school district taxes.

By Inspector Felton

Seconded by Inspector Bjorklund

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.

Motion carried 7 yeas – Arend, Felton, Diaz, Bjorklund, Walker, Laliberte and McClellan
0 nays

By Inspector Bjorklund
For the South St. Paul School Board to approve the June 30, 2020 Financial Statements and Management Report.

Seconded by Inspector Laliberte

Finance Director Aaron Bushberger and the district's independent auditor Aaron Nielsen from MMKR reviewed the financial statements and management report.

Motion carried 7 yeas – Laliberte, Arend, Felton, Diaz Bjorklund, Walker and McClellan
0 nays

By Inspector Bjorklund
For the South St. Paul School Board to approve the 2021 Central Square Operating Budget.

Seconded by Inspector Laliberte

As a joint Central Square Community Center (CSCC) partner with the City of South St. Paul, the School District annually approves the CSCC budget. Finance Director Aaron Bushberger highlighted the proposed budget that was approved by the city on December 7.

Motion carried 7 yeas – Walker, Laliberte, Arend, Felton, Diaz, Bjorklund and McClellan
0 nays

By Inspector Laliberte
For the South St. Paul School Board to approve the Payable 2021 Levy at \$11,070,929.82

Seconded by Inspector Bjorklund

Finance Director presented the Payable 2021 Levy. Changes in total value of all property in the District as well as state funding formulas have all contributed to the 5.4 percent property tax increase that our property owners are seeing for 2021. No members of the public attended or submitted comments.

Motion carried 7 yeas – Bjorklund, Walker, Laliberte, Arend, Felton, Diaz, and McClellan
0 nays

By Inspector Bjorklund
For the South St. Paul School Board to approve the Resolution Designating Polling Places for the 2021 Elections.

Seconded by Inspector Walker

Administration presented that Minnesota statutes states by December 31 of each year, the governing body of each school district must designate by ordinance or resolution, a polling place for each election precinct. The polling places designated in the resolution are the polling places for the following calendar year.

Motion carried 7 yeas – Diaz, Bjorklund, Walker, Laliberte, Arend, Felton and McClellan
0 nays

By Inspector Felton
For the South St. Paul School Board to approve the Acceptance of Gifts Resolution.

Seconded by Inspector Laliberte

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend and McClellan
0 nays

Superintendent's Update: Superintendent Dave Webb provided highlights from around the district.

School Board Update: School Board members reported on various informational items and committees in which they serve.

By Inspector Laliberte

Seconded by Inspector Diaz

That the School Board moves to adjourn the December 14, 2021 meeting at 7:54 PM

Motion carried 7 yeas – Arend, Felton, Diaz, Bjorklund, Walker, Laliberte and McClellan
0 nays

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

DECEMBER 7, 2020

A special meeting of the School Board for Special School District No. 6, South St. Paul, was held virtually on Monday, December 7, 2020. Chair Jeff McClellan called the meeting to order at 4:40 PM with seven Board members present: Inspectors Diaz, Bjorklund, Walker, Laliberte, Arend, Felton and McClellan. Superintendent Dave Webb and Human Resource Director Cathy Miller were also present.

By Inspector Arend
That the South St. Paul School Board approve the December 7, 2020 special meeting agenda.

Seconded by Inspector Bjorklund

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend and McClellan
0 nays

By Inspector Walker
For the School Board to move to a closed session at 4:43 PM per Minn. Stat. Sect. 13D.05, subd. 2(b) for the purpose of a preliminary discussion of allegations against an employee.

Seconded by Inspector Felton

Motion carried 7 yeas – Arend, Felton, Diaz, Bjorklund, Walker, Laliberte, and McClellan
0 nays

Closed session officially began at 4:49 PM.

*Members present: Inspectors Bjorklund, Diaz, Felton, Laliberte, McClellan and Walker.
Superintendent Dave Webb and Human Resource Director Cathy Miller were also present.
Inspector Arend lost connection and not participate in the closed session.

By Inspector Bjorklund
For the School Board to adjourn the closed session at 5:11 PM.

Seconded by Inspector Diaz

Motion carried 6 yeas – Laliberte, Felton, Diaz, Bjorklund, Walker, and McClellan
0 nays

**Inspector Arend lost connection and did not participate in the closed session*

By Inspector Laliberte
For the South St. Paul School Board to approve the resignation agreement with Mark Wilson, as presented in closed session, effective December 7, 2020.

Seconded by Inspector Diaz

Motion carried 6 yeas – Walker, Laliberte, Felton, Diaz, Bjorklund and McClellan
0 nays

1 abstain – Arend

**Inspector Arend rejoined the meeting following the closed session*

By Inspector Bjorklund

Seconded by Inspector Felton

That the School Board move to adjourn the December 7, 2020 special meeting at 5:13 PM.

Motion carried 7 yeas – Bjorklund, Walker, Laliberte, Arend, Felton, Diaz and McClellan
0 nays

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Nikki Laliberte, Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

DECEMBER 22 2020

A special meeting of the School Board for Special School District No. 6, South St. Paul, was held virtually on Tuesday, December 22, 2020. Chair Jeff McClellan called the meeting to order at 4:30 PM with six Board members present: Inspectors Diaz, Walker, Laliberte, Arend, Felton and McClellan. Inspector Bjorklund was absent. Superintendent Dave Webb and Human Resource Director Cathy Miller were also present.

By Inspector Arend

Seconded by Inspector Felton

That the South St. Paul School Board approve the December 22, 2020 special meeting agenda.

Motion carried 6 yeas – Walker, Laliberte, Arend, Felton, Diaz and McClellan
0 nays

By Inspector Laliberte

Seconded by Inspector Diaz

For the South St. Paul School Board to approve revised 2020-21 school calendar.

Motion carried 6 yeas – Walker, Laliberte, Arend, Felton, Diaz and McClellan
0 nays

By Inspector Walker

Seconded by Inspector Diaz

For the South St. Paul School Board to approve the staffing as presented.

Motion carried 6 yeas – Diaz, Walker, Laliberte, Arend, Felton and McClellan
0 nays

By Inspector Laliberte

Seconded by Inspector Felton

That the School Board move to adjourn the December 22, 2020 special meeting at 4:41 PM.

Motion carried 6 yeas – Felton, Diaz, Walker, Laliberte, Arend and McClellan
0 nays

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Nikki Laliberte, Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

DECEMBER 29, 2020

A special meeting of the School Board for Special School District No. 6, South St. Paul, was held virtually on Tuesday, December 29, 2020. Chair Jeff McClellan called the meeting to order at 4:32 PM with seven Board members present: Inspectors Diaz, Bjorklund, Walker, Laliberte, Arend, Felton and McClellan. Superintendent Dave Webb and Human Resource Director Cathy Miller were also present.

By Inspector Walker

Seconded by Inspector Felton

That the South St. Paul School Board approve the December 29, 2020 special meeting agenda.

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend and McClellan
0 nays

By Inspector Arend

Seconded by Inspector Bjorklund

For the School Board to move to a closed session at 4:35 PM per Minn. Stat. Sect. 13D.05, subd. 2(b) for the purpose of a preliminary discussion of allegations against an employee.

Motion carried 7 yeas – Arend, Felton, Diaz, Bjorklund, Walker, Laliberte, and McClellan
0 nays

Members present: Inspectors Arend, Bjorklund, Diaz, Felton, Laliberte, McClellan and Walker. Superintendent Dave Webb and Human Resource Director Cathy Miller were also present.

By Inspector Laliberte

Seconded by Inspector Bjorklund

For the School Board to adjourn the closed session at 4:54 PM.

Motion carried 7 yeas – Laliberte, Arend, Diaz, Bjorklund, Felton, Walker, and McClellan
0 nays

By Inspector Diaz

Seconded by Inspector Laliberte

For the South St. Paul School Board to approve the resignation agreement with Stacy Jeffrey, as presented in closed session, effective December 29, 2020.

Motion carried 6 yeas – Walker, Laliberte, Arend, Diaz, Bjorklund and McClellan
0 nays
1 abstain – Felton

By Inspector Diaz

Seconded by Inspector Bjorklund

That the School Board move to adjourn the December 29, 2020 special meeting at 4:56 PM.

Motion carried 7 yeas – Bjorklund, Walker, Laliberte, Arend, Felton, Diaz and McClellan
0 nays

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Nikki Laliberte, Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: 2021 School Board Meeting Schedule

Topic: 2021 Board Meeting Schedule
Presenter(s): Chair
Background: The School Board, at their first meeting in January, is required to set their meeting schedule for the current calendar year. The South St. Paul School Board meets on the second and fourth Monday of each month with these exceptions: <ul style="list-style-type: none">• July – only meet the fourth Monday• December – only meet the second Monday
Recommendation: District administration is recommending the approval of the attached 2021 meeting schedule.
Alternatives: Make adjustments to the proposed meeting schedule and/or direct administration with next steps.



Minnesota's First K-12 IB World Schools District

Phone: (651) 457 - 9465

Fax: (651) 457 - 9485

www.sspps.org

South St. Paul School Board 2021 Meeting Schedule

January 11 Board Reorganization
January 25 TriDistrict CAPS & Tech.

February 8 Lincoln Center
February 22 Kaposia Education Center

March 8 Middle School
March 22 Special Education

April 12..... Activities Department
April 26..... Early Learning/Diversity

May 10..... High School and CLC
May 24 Lincoln Center

June 14 Activities Department
June 28 District-wide

July 26 Kids' Choice/ABE

August 9 Special Education
August 23 Kaposia Education Center

September 13 Middle School
September 27 High School and CLC

October 11..... Early Learning/Diversity
October 25..... Lincoln Center

November 8..... Kaposia Education Center
November 22..... Learning Department

December 13 Activities Department



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: 2021 School Board Officer and Committee/Liaison Assignments

Topic: 2021 School Board Officer and Committee/Liaison Assignments
Presenter(s): Board Chair
Background: Committee and liaison assignments are used to facilitate the mission and work of the School Board. On Monday evening, board members will review and establish the committee and liaison assignments for the 2021 calendar year. Board committees are subject to the Open Meeting Law (even when the committee membership is less than a quorum of the board). The notification and public meeting requirements for committees and subcommittees are the same as for board meetings.
Recommendation: Approve the 2021 School Board Committee and Liaison assignments.
Alternatives: Make modifications to the committee assignments or request the approval of committee assignments at a future date.



SOUTH ST. PAUL BOARD OF EDUCATION 2021 Committees

Chair –
Vice Chair –
Treasurer –
Clerk –

Committees	Description	2020	2021
Finance, Facilities, and Long Range Planning	Meets with the superintendent and Finance Director to discuss key finance items and budget planning. Meets to discuss various building and grounds items and/or planning projects for the District. No recurring schedule. Meet as needed	Patty B. Jeff M. Chris W.	
Policy	Review district policies and recommend necessary policy changes to the Board. Typically meets once per month.	Bill A. Jeff M. Linda D.	
Public Relations/Community Engagement	Works with administration to engage community in various planning/projects for the District. No recurring schedule. Meet as needed	Linda D. Wendy F. Nikki L.	
Superintendent/Executive	This committee has traditionally been represented by the Chair, Vice Chair and Treasurer. Organizes and prepares Superintendent evaluation and other executive business. No recurring schedule. Meet as needed	Patty B. Jeff M. Linda D.	

2021 Liaisons

Organizations	Description	2020	2021
AMSD (Association of Metropolitan School Districts)	Meets monthly with area board representatives, superintendents, and local legislators to discuss and advocate for student and district needs. Typically meets the first Friday of each month @ 7:30 AM	Chris W. Patty B.	
Central Square Community Center Advisory Board	Works in part with the City/School District appointees to oversee the management of the CSCC, to assess community needs, and evaluate program effectiveness. Typically meets the third Thursday, every other month, (January, March, May, August, and November) @ 6:00 PM	Nikki L.	
Community Education Advisory Committee	Works in part with the Community Education Director to assess community needs, programming, and evaluate program effectiveness. Typically meets the 3rd Tuesday of each month @ 4:30 PM	Linda D.	
Equity Alliance MN	A consortium of six school districts whose vision is to eliminate gaps in E-21 educational opportunity and achievement through collaborative learning and advocacy. *There is a small stipend for this position. Typically meets the third Wednesday of each month @ 5:30 PM	Jeff M.	
Intermediate School Dist. 917	District 917 is an intermediate district, comprised of nine member districts throughout Dakota County, that serves special education, secondary technical, and DCALS (Dakota County Alternative Learning School) students. *There is a small stipend for this position. Typically meets on the first Tuesday of each month at 5:00 PM.	Wendy F.	
MN State High School League	The School Board Chair attends official MSHSL meetings as needed.	Jeff	
SSP Educational Foundation	Raises funds to provide an innovative source of public school funding to support enrichment initiatives, scholarships, research opportunities, training, intervention, and prevention strategies that extend beyond the normal classroom experience. Typically meets the 2nd Wednesday of every month @ 6:00 PM	Wendy F.	
SSP Open Foundation	Raises funds to support extra-curricular activities at SSP Secondary. Typically meets the 3rd Wednesday of every month @ 8:00 PM	Kristie H.	



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Clerk and Treasurer Duties
Presenter(s): Chair
Background: State law requires boards to select from its members a chair, clerk, and treasurer. The law also provides boards the opportunity to delegate the duties of the clerk and treasurer, to a person(s) employed by the district to perform the day-to-day operations of the clerk and treasurer.
Recommendation: Approve delegating the Clerk duties for day-to-day business to the Administrative Assistant to the Superintendent and School Board and approve delegating Treasurer duties for day-to-day business to the Finance Director.
Alternatives: Do not approve delegating the Clerk and Treasurer duties and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Authorizing the Finance Director and Assistant Business Manager to make electronic fund transfers

Presenter(s): Finance Director Aaron Bushberger

Background:

State statute allows school districts to make payments via electronic funds transfers for certain transactions. The statute requires the board to annually delegate the authority to make electronic funds transfers to designated school district employees (M.S. 471.38, Subds. 3 and 3a).

Recommendation:

Approve designating Finance Director and Assistant Business Manager to make electronic funds transfers.

Alternatives:

N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Designating Depositories
Presenter(s): Chair
Background: State statute requires the board to designate one or more official depositories for district funds (M.S. 118A.02, Subd. 1).
Recommendation: Administration recommends the approval to designate Bremer Bank, US Bank, Wells Fargo, and Minnesota School District Liquid Asset Fund Plus as the depositories for school funds.
Alternatives: Do not approve these depositories and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Investing Excess Funds
Presenter(s): Chair
Background: Schools boards are able to authorize school district personnel to invest excess funds on behalf of the district in accordance with Minn. Stat. 118A.
Recommendation: Administration recommends the Board approve authorizing the Finance Director to invest excess funds in accordance with Minn. Stat. 118 A.
Alternatives: Do not approve this authorization and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Legal Counsel
Presenter(s): Chair
Background: South St. Paul Public Schools has a history of working with the three law firms listed below. All correspondence to legal firms goes through the Superintendent's Office. The Superintendent's Office may authorize district administrators and building principals to communicate directly with legal counsel.
Recommendation: Administration recommends the board approve the designation of the following legal counsel for South St. Paul Public Schools, Special School District 6: <ol style="list-style-type: none">1. Rupp, Anderson, Squires, and Waldspurger, P.A.2. Knutson Flynn, and Deans; and3. District 917 Legal Services
Alternatives: The School Board can recommend pulling a specific legal counsel from recommended approval list and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Official Newspaper
Presenter(s): Chair
<p>Background:</p> <p>At their reorganization meeting each January, the School Board is required to designate an official newspaper to publish school board meeting minutes and all required legal notices. Administration is recommending the School Board designate the Pioneer Press as the district’s official newspaper for the 2021 calendar year. This designation would continue to align with our TriDistrict partners and the City of South St. Paul.</p>
<p>Recommendation:</p> <p>Administration recommends designating the Pioneer Press as the official newspaper for the South St. Paul Public Schools, Special School District 6 for the 2021 calendar year.</p>
<p>Alternatives:</p> <p>Do not designate the Pioneer Press as the official newspaper for South St. Paul Public Schools and direct administration with next steps.</p>



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Facsimile Signatures of the School Board Officers
Presenter(s): Chair
Background: Minnesota Statute 47.41 authorizes any public officer or other person who is authorized to sign checks, drafts, warrants, warrant-checks, vouchers, or other orders on public funds on deposit in a depository bank may authorize the bank to honor any such instrument bearing a facsimile of that person's signature and to charge the same to the account upon which drawn, as fully as though it bore a manually written signature.
Recommendation: Approve authorizing facsimile signatures of School Board officers.
Alternatives: Do not approve the authorization of facsimile signatures and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Organization of 2021 School Board

Action Requested: Approval

Attachment: None

Topic: Robert's Rules of Order
Presenter(s): Chair
Background: Boards need to adopt some basic rules for conducting the organizational meeting. The rules chosen by the board may be past practices or one of several options presented in Robert's Rules of Order Newly Revised or another parliamentary procedure if one has been adopted by the board. The adopted rules will allow the board members to discuss and make decisions in a timely and orderly manner.
Recommendation: Approve to Adopt Robert's Rules of Order.
Alternatives: Do not adopt Robert's Rules of Order and direct administration with next steps.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: School Learning Model Update

Presenter(s): Superintendent Dave Webb

Background:

The Minnesota Department of Education (MDE) and the Minnesota Department of Health (MDH) worked in partnership with school districts across the state this fall to set a base learning model to start the school year with. It was determined that school districts would use the MDE’s county case rate chart below as a starting point to decide which learning model to start the school year in.

School Learning Models/County Case Rate Ranges	
In-person learning for all students	0 to less than 10
Elementary in-person, Middle/High School hybrid	10 to less than 20
Both Elementary and Middle/High School hybrid	20 to less than 20
Elementary hybrid, Middle/High School distance learning	30 to less than 50
Elementary and Middle/High School distance learning	50 or more

SSPPS chose to begin the school year in the hybrid learning model with a four-week soft opening. In November, county cases started trending upward. SSPPS leaders met with their Regional Support Team and Dakota County Public Health and made the difficult decision to transition from hybrid district-wide to distance learning district-wide.

With the evolving knowledge and understanding of the COVID-19, Governor Walz announced on December 16 that early learning programs and elementary schools do not need to adhere only to county data to determine learning models. Because young children are less susceptible to serious complications from COVID-19, preschool and elementary schools could begin transitioning to a full in-person learning model as long as they meet presented guidelines.

SSPPS leaders began working through the new guidance from the state and determined they could safely transition preschool and elementary students back to full in-person learning. State guidelines allow the return of no more than three K-5 grade levels at one time in a two week period.

Beginning February 1, SSPPS will suspend the hybrid learning model option at the preschool and elementary levels and begin implementing full in-person learning according to the following schedule:

- **Monday, February 1**
 - PreK through Grade 2 students will begin full in-person learning
 - Grades 3-5 students will remain in full distance learning until Feb. 16.
 - Grades 6-12 will remain in full distance learning
 - [Per November 10 communication to families](#), district leaders will continue to monitor data and communicate a learning model plan with middle school and high school families by Friday, February 5
 - Full distance learning option in place for all interested families

- **Friday, February 5**
 - Learning model communication to middle and high school families

- **Tuesday, February 16**
 - PreK through Grade 2 students will continue full in-person learning
 - Grades 3-5 students will begin full in-person learning
 - Grades 6-12 learning model TBD and communicated on February 5
 - Full distance learning option in place for all interested families

There will also be *no school Jan 25-29 for all early learning and elementary students*. Staff will use this time to prepare for the safe return of students as well as participate in previously scheduled professional development opportunities. This change does not alter the last day of school, which remains June 10, 2021.

Recommendation:

Alternatives:



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Reports

Action Requested: No formal action. Agreement of transition plan.

Attachment: School Board Meeting Transition Plan

Topic: School Board Meeting Transition Plan
Presenter(s): Superintendent Dave Webb
<p>Background:</p> <p>As we are planning to transition preschool and elementary to full in-person learning beginning February 1, it is a good time to review and discuss the School Board meeting structure. As a reminder,</p> <ul style="list-style-type: none"> • There are five phases to our School Board meeting structure <ul style="list-style-type: none"> ○ Phase I – Full Virtual ○ Phase II – Mostly Virtual ○ Phase III – Hybrid (current phase) ○ Phase IV – Mostly In-Person ○ Phase V – Full In-Person <p>When we shift from a virtual to an in-person meeting, I believe it is important to have our regular televised meeting time consistent for our staff and community. Switching televised meeting times each time we transition to a new meeting phase can be difficult for our constituents to track. It is also difficult for Town Square to accommodate the back and forth air times. You will see in the attached School Board Meeting Transition Plan, I am recommending two changes for that reason:</p> <ul style="list-style-type: none"> • Keep our regular televised meetings at 6:00 PM across all phases of the plan. • A 5:00 PM start time for our committee-of-the-whole meetings in phases II-V.
<p>Recommendation:</p> <p>With our elementary students and staff transitioning to full in-person beginning February 1, I believe it is important to have the discussion and decide if we have a possible transition at the Board level as well.</p>
<p>Alternatives:</p> <p>N/A</p>

BACKGROUND

A School Board Meeting Transition Plan was developed to allow our School Board and district leaders to adapt and adjust the School Board meeting structure to ensure the safety and well-being of all meeting participants and attendees. As the pandemic continues to change and evolve, we will continue to review and modify meeting logistics as needed.

There are five phases to the transition process:

- Phase I – Full Virtual
- Phase II – Mostly Virtual
- Phase III – Hybrid
- Phase IV – Mostly In-Person
- Phase V – Full In-Person

Difference between phases:

- Phase I to II
 - Allow School Board, superintendent and admin asst. to attend in-person
- Phase II to III
 - Allow for public attendance at committee-of-the-whole and regular business meeting. Max of 12 audience members.
- Phase III to IV
 - Allow for in-person attendance for the Public Listening Session
- Phase IV to V
 - Full open with no accommodations or limitations

TRANSITION PLAN

Phase I – Full Virtual

- School Board members and leadership team attend virtually
- **Committee-of-the-Whole and Regular Business meetings** are combined for a 6:00 PM start
 - Meeting is televised live through Town Square TV on the Educational Access Channel 20 with playbacks of meetings broadcast every Wednesday at 1:00 PM and 7:00 PM.
 - A recorded version of the meeting will be placed on the District's [website](#)
 - Meeting [livestreamed](#)
- **Public Listening Session**
 - No in-person attendance; form submission only
 - School Board members notified of submissions prior to each School Board meeting
 - Submission acknowledged by Board Chair and/or Superintendent on-air during meeting
 - Board Chair and/or Superintendent follow-up with individual(s) who submitted a Public Listening Session form

Phase II – Mostly Virtual

- **Logistics**
 - School Board members, Superintendent and admin assistant attend in-person
 - Leadership team members attend virtually if they have an item on the agenda
 - Presentations flipped when possible
 - School Board members and staff in attendance must complete [Daily Health Assessment](#) prior to attending in-person
 - Any School Board member feeling ill or uncomfortable with attending in-person can attend virtually.
 - Face coverings required for everyone on site. May lower or remove mask when speaking.
 - The council chambers has plexiglass partitions between each School Board member
 - School Board member/staff [seating chart](#)

- **Committee-of-the-Whole meeting** begins at ~~6:00~~ 5:00 PM at City Hall
 - No staff/public attendance allowed

- **Regular Business meeting** begins at ~~7:15~~ 6:00 PM at City Hall
 - No staff/public attendance allowed
 - Meeting televised live through Town Square TV on the Educational Access Channel 20 with playbacks of meetings broadcast every Wednesday at 1:00 PM and 7:00 PM.
 - Meeting [livestreamed](#)
 - A recorded version of the meeting will be placed on the District's [website](#)

- **Public Listening Session**
 - Same as Phase I

Phase III – Hybrid

- **Logistics**
 - Same as Phase II

- **Committee-of-the-Whole meeting** begins at ~~6:00~~ 5:00 PM at City Hall
 - Staff/Public attendance allowed – Limited to 12 audience members
 - Sign-up process for attendance - [Guidelines and sign-up](#)
 - Audience seats spaced per health guidelines

- **Regular Business meeting** begins at ~~7:15~~ 6:00 PM at City Hall
 - Staff/Public attendance allowed – Limited to 12 audience members
 - Sign-up process for attendance – [Guidelines and sign-up](#)
 - Meeting is televised live through Town Square TV on the Educational Access Channel 20 with playbacks of meetings broadcast every Wednesday at 1:00 PM and 7:00 PM.
 - Meeting [livestreamed](#)
 - A recorded version of the meeting will be placed on the District's [website](#)

- **Public Listening Session**
 - Same as Phase I and II

Phase IV – Mostly In-Person

- **Logistics**
 - Same as Phase II and III
- **Committee-of-the-Whole meeting** begins at ~~6:00 PM~~ 5:00 PM at City Hall
 - Same as Phase III
- **Regular Business meeting** begins at ~~7:15~~ 6:00 PM at City Hall
 - Same as Phase III
- **Public Listening Session**
 - Allow for in-person public listening sessions.
 - Form submission also available and will follow same process as Phase I-III

Phase V – Full In-Person

- Full in-person with no accommodations or limitations
- **Committee-of-the-Whole meeting** begins at ~~6:00~~ 5:00 PM at City Hall
 - Staff/Public attendance allowed
- **Regular Business meeting** begins at ~~7:15~~ 6:00 PM at City Hall
 - Meeting televised live through Town Square TV on the Educational Access Channel 20 with playbacks of meetings broadcast every Wednesday at 1:00 PM and 7:00 PM.
 - Meeting [livestreamed](#)
 - A recorded version of the meeting will be placed on the District's [website](#)
- **Public Listening Session**
 - Allow for in-person public listening sessions.
 - Form submission also available and will follow same process as Phase I-IV



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Superintendent Dave Webb

Background:

Pursuant to Minnesota Statutes section 13D.021, and the current state of emergency declared by the Governor of Minnesota due to the COVID-19 pandemic, the Board Chair and Superintendent of Schools have determined that it is not prudent to conduct an in-person meeting of the School Board nor is it feasible to allow any member of the public to be present at the regular meeting location or any remote sites of any Board Members. All members of the School Board will participate by electronic means.

To allow members of the staff and public the opportunity to provide comments regarding items on the Board Meeting’s agenda, the board has established the [Listening Session Sign-up Form](#) on the South St. Paul Public Schools website that must be completed and submitted by 9:00 a.m. the day of the Board meeting. The Board will designate an individual to read a representative sample of the comments at the Board meeting. The public will not be given the opportunity to be heard in person at the Board meetings. This temporarily supersedes Policy 206.

The Board Chair or Superintendent of Schools or their designee, may follow-up, via phone or electronic communication, with the individual submitting the Listening Session Sign-up Form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Chair
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
195582	60.53	12/11/2020	ACE HARDWARE & PAINT
195583	1,320.00	12/11/2020	ADVANTAGE EDUCATIONA
195584	74.00	12/11/2020	ALBIN ACQUISITION CO
195585	463.40	12/11/2020	BIMBO BAKERIES USA
195586	5,010.10	12/11/2020	BIX PRODUCE COMPANY
195587	57.77	12/11/2020	BLICK ART MATERIALS
195588	507.83	12/11/2020	BUILDING CONTROLS GR
195589	514.46	12/11/2020	CAPITAL ONE COMMERC
195590	1,746.80	12/11/2020	CASAS
195591	1,273.08	12/11/2020	CONVERGINT TECHNOLOG
195592	118.13	12/11/2020	CULLIGAN-MILBERT COM
195593	10,127.50	12/11/2020	EQUITY ALLIANCE MN
195594	283.01	12/11/2020	FOLLETT SCHOOL SOLUT
195595	18.00	12/11/2020	GOETSCH, FRANCINE
195596	86.89	12/11/2020	GRAYBAR
195597	38,006.05	12/11/2020	IND SCHOOL DISTRICT
195598	409.93	12/11/2020	KWIK TRIP EXTENDED N
195599	1,284.00	12/11/2020	LINDENMEYR MUNROE
195600	312.00	12/11/2020	LINK INTERPRET
195601	35.62	12/11/2020	LOWE'S
195602	920.00	12/11/2020	MCEA EXECUTIVE OFFIC
195603	91.87	12/11/2020	MCMASTER-CARR SUPPLY
195604	316.85	12/11/2020	MID CITY INDUSTRIAL
195605	7.36	12/11/2020	MINNESOTA LOCKS
195605	-7.36	12/22/2020	MINNESOTA LOCKS
195606	2,100.00	12/11/2020	MINNESOTA DEPARTMENT
195607	10.00	12/11/2020	MN DEPT OF LABOR & I
195608	21.75	12/11/2020	MONSON, JULIE
195609	15,835.00	12/11/2020	NAC
195610	316.48	12/11/2020	NAPA AUTO PARTS
195611	625.00	12/11/2020	NATURE CALLS
195612	85.66	12/11/2020	NETWORK SERVICES COM
195613	329.55	12/11/2020	PLUNKETT'S PEST CONT
195614	5,813.31	12/11/2020	QUALITY LOCKSMITH SE
195615	1,600.00	12/11/2020	R.M. COTTON COMPANY
195616	43,000.00	12/11/2020	REGENTS OF THE UNIVE
195617	68,318.58	12/11/2020	SAFEWAY WISCONSIN, I
195618	126.66	12/11/2020	SHERWIN WILLIAMS CO
195619	1,152.00	12/11/2020	SOLIANT HEALTH
195620	596.36	12/11/2020	SPRIGGS PLUMBING & H
195621	298.85	12/11/2020	ST PAUL PIONEER PRES
195622	680.00	12/11/2020	STERLING SYSTEMS
195623	445.00	12/11/2020	STRATEGIC STAFFING S
195624	817.07	12/11/2020	SUNBELT RENTALS
195625	3,786.00	12/11/2020	TCI
195626	413.50	12/11/2020	TESSMAN SEED COMPANY
195627	2,422.15	12/11/2020	TRIO SUPPLY CO
195628	325.97	12/11/2020	TSCHIDA, MARY
195629	3,455.40	12/11/2020	ULINE
195630	4,804.83	12/11/2020	UPPER LAKES FOODS
195631	30.70	12/11/2020	WALMART BUSINESS
195632	349.00	12/11/2020	WILLIAM V MACGILL &
195633	31,224.61	12/11/2020	XCEL ENERGY
195634	65.00	12/11/2020	EDUCATION MINNESOTA
195635	365.98	12/11/2020	LOCAL #70
195636	1,449.50	12/11/2020	MINNESOTA CHILD SUPP

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
195637	344.50	12/11/2020	OFFICE AND PROF EMPL
195638	12,508.62	12/11/2020	SOUTH ST PAUL TEACHE
195639	10.00	12/11/2020	SOUTH ST PAUL OPEN F
195640	151.00	12/11/2020	SOUTH ST PAUL EDUCAT
195641	987.70	12/11/2020	SSP EASRP
195642	1,128.01	12/18/2020	ALLSTREAM
195643	71.49	12/18/2020	AMAZON CAPITAL SERVI
195644	75.00	12/18/2020	ANDERSON, FALLON
195645	4,489.90	12/18/2020	ARVIG
195646	750.00	12/18/2020	BACKUPIFY
195647	2,592.25	12/18/2020	BEVSO
195648	60.84	12/18/2020	BLICK ART MATERIALS
195649	161.25	12/18/2020	BRIH DESIGN
195650	150.00	12/18/2020	CARRERA, DAVID
195651	4,000.00	12/18/2020	CESO COMMUNICATIONS
195652	346.89	12/18/2020	CHROMEBOOKPARTS.COM
195653	7,676.64	12/18/2020	CITY OF SOUTH ST PAU
195654	417.54	12/18/2020	CONVERGINT TECHNOLOG
195655	14.35	12/18/2020	CULLIGAN-MILBERT COM
195656	90.72	12/18/2020	DISCOUNT SCHOOL SUPP
195657	250.00	12/18/2020	EASTVIEW HS DEBATE
195658	52.00	12/18/2020	ED'S TROPHIES
195659	7,069.45	12/18/2020	FIREFLY COMPUTERS
195660	466.42	12/18/2020	GOPHER SPORT
195661	499.00	12/18/2020	INFINITE CAMPUS
195662	8,378.71	12/18/2020	INTERMEDIATE DISTRIC
195663	100.00	12/18/2020	KEY CLUB INTERNATION
195664	43.60	12/18/2020	LAKESHORE LEARNING M
195665	845.00	12/18/2020	LASSWELL, TESSA
195666	250.00	12/18/2020	LOFFLER COMPANIES
195667	150.00	12/18/2020	METRO ECSU
195668	3,300.00	12/18/2020	METROPOLITAN STATE U
195669	9,000.00	12/18/2020	MN STATE HIGH SCHOOL
195670	5,346.14	12/18/2020	MOHAWK USA
195671	9,412.22	12/18/2020	NEW DOMINION SCHOOL/
195672	307.08	12/18/2020	PITNEY BOWES, INC
195673	240.00	12/18/2020	POSTMASTER, SOUTH ST
195674	1,614.50	12/18/2020	PURCHASE POWER
195675	48.98	12/18/2020	QUILL CORPORATION
195676	23.23	12/18/2020	RITTER, GLEN
195677	7,534.53	12/18/2020	RUPP, ANDERSON, SQUI
195678	97.52	12/18/2020	SAM'S CLUB
195678	-97.52	12/18/2020	SAM'S CLUB
195679	106.48	12/18/2020	SM ENTERPRISE INC
195680	207.78	12/18/2020	SPRINT
195681	140.00	12/18/2020	SSP/IGH ROTARY CLUB
195682	2,109.84	12/18/2020	T-MOBILE
195683	932.03	12/18/2020	TEAM SPORTING GOODS,
195684	5,055.38	12/18/2020	TRIMARK
195685	486.93	12/18/2020	TRIO SUPPLY CO
195686	871.38	12/18/2020	ULINE
195687	350.00	12/18/2020	UNIVERSITY OF OREGON
195688	14,183.54	12/18/2020	UPPER LAKES FOODS
195689	75.00	12/18/2020	VERDIN, KARINA
195690	302.84	12/22/2020	ARAMARK
195691	16,329.50	12/22/2020	BENCHMARK EDUCATION,

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
195692	9,976.50	12/22/2020	BRAINPOP LLC
195693	1,128.50	12/22/2020	FIELD ENVIROMENTAL C
195694	56.74	12/22/2020	FIRST SUPPLY LLC
195695	425.20	12/22/2020	GOODIN COMPANY
195696	195.29	12/22/2020	GRAINGER, INC
195697	50.19	12/22/2020	INTEREUM, INC
195698	312.00	12/22/2020	LINK INTERPRET
195699	20.94	12/22/2020	MARK'S PLUMBING PART
195700	226.54	12/22/2020	MCMASTER-CARR SUPPLY
195701	285.42	12/22/2020	THE MINNESOTA CHEMIC
195702	20.20	12/22/2020	MINNESOTA LOCKS
195703	10.00	12/22/2020	MN DEPT OF AGRICULTU
195704	250.00	12/22/2020	MN SCHOOL BOARDS ASS
195705	47.64	12/22/2020	NAPA AUTO PARTS
195706	123,400.00	12/22/2020	NASSEFF MECHANICAL C
195707	43.00	12/22/2020	NESCO, LLC
195708	103.58	12/22/2020	NETWORK SERVICES COM
195709	870.00	12/22/2020	NICHE VISUAL
195710	714.76	12/22/2020	NITTI SANITATION
195711	904.21	12/22/2020	PLUNKETT'S PEST CONT
195712	1,794.00	12/22/2020	REGENTS OF THE UNIVE
195713	4,145.18	12/22/2020	S & S WORLDWIDE
195714	105.42	12/22/2020	SHERWIN WILLIAMS CO
195715	14,280.00	12/22/2020	SHI INTERNATIONAL CO
195716	5,328.00	12/22/2020	SOLIANT HEALTH
195717	1,763.50	12/22/2020	ST CROIX FIRE & SAFE
195718	9,419.98	12/22/2020	STANDARD INSURANCE C
195719	728.18	12/22/2020	SUNBELT RENTALS
195720	11,923.03	12/22/2020	SYNCB/AMAZON
195721	6,200.00	12/22/2020	TRI-STATE BOBCAT
195722	320.40	12/22/2020	VOSS LIGHTING
195723	65.00	12/30/2020	EDUCATION MINNESOTA
195724	365.98	12/30/2020	LOCAL #70
195725	1,399.50	12/30/2020	MINNESOTA CHILD SUPP
195726	80.00	12/30/2020	NCPERS GROUP LIFE IN
195727	344.50	12/30/2020	OFFICE AND PROF EMPL
195728	12,453.64	12/30/2020	SOUTH ST PAUL TEACHE
195729	10.00	12/30/2020	SOUTH ST PAUL OPEN F
195730	151.00	12/30/2020	SOUTH ST PAUL EDUCAT
195731	987.70	12/30/2020	SSP EASRP
195732	553.00	12/29/2020	ADVANCED SPORTSWEAR,
195733	2,689.20	12/29/2020	CANON FINANCIAL SERV
195734	9,185.25	12/29/2020	CITY OF SOUTH ST PAU
195735	43.00	12/29/2020	ED'S TROPHIES
195736	950.00	12/29/2020	EHLERS & ASSOCIATES
195737	62,812.34	12/29/2020	HEALTH PARTNERS
195738	765.00	12/29/2020	IND SCHOOL DISTRICT
195739	3,380.00	12/29/2020	JOHNSON, CHRISTINE
195740	15,065.00	12/29/2020	MALLOY, MONTAGUE, KA
195741	3,720.00	12/29/2020	MERIDIAN CONSULTING
195742	128,638.00	12/29/2020	NAC
195743	44,210.85	12/29/2020	NETWORK SERVICES COM
195744	133.44	12/29/2020	OFFICE OF MN IT SERV
195745	6,950.00	12/29/2020	PINE BEND PAVING INC
195746	376.86	12/29/2020	PITNEY BOWES, INC
195747	99.48	12/29/2020	SHERWIN WILLIAMS CO

CHECK NUMBER	AMOUNT	DATE	CHECK VENDOR
195748	2,880.00	12/29/2020	SOLIANT HEALTH
195749	1,728.00	12/29/2020	TEACHERS ON CALL
195750	2,798.90	12/29/2020	TRIO SUPPLY CO
195751	1,626.58	12/29/2020	ULINE
195752	60.86	12/29/2020	XCEL ENERGY
202000165	42,905.61	12/15/2020	MINNESOTA PAYROLL TA
202000166	257,920.51	12/15/2020	FEDERAL PAYROLL TAXE
202000167	39,613.80	12/15/2020	PERA
202000168	56,619.12	12/15/2020	TSA/ACH DEDUCTION
202000169	128,579.38	12/15/2020	TEACHER RETIREMENT A
202000170	0.00	12/15/2020	MINNESOTA PAYROLL TA
202000171	0.00	12/15/2020	FEDERAL PAYROLL TAXE
202000172	42,643.02	12/30/2020	MINNESOTA PAYROLL TA
202000173	254,726.11	12/30/2020	FEDERAL PAYROLL TAXE
202000174	38,726.15	12/30/2020	PERA
202000175	56,385.51	12/30/2020	TSA/ACH DEDUCTION
202000176	126,938.35	12/30/2020	TEACHER RETIREMENT A
202000177	0.00	12/30/2020	MINNESOTA PAYROLL TA
202000178	0.00	12/30/2020	FEDERAL PAYROLL TAXE
202000179	0.00	12/30/2020	MINNESOTA PAYROLL TA
202000180	0.00	12/30/2020	FEDERAL PAYROLL TAXE
202000181	0.00	12/30/2020	TEACHER RETIREMENT A
202000182	0.00	12/30/2020	MINNESOTA PAYROLL TA
202000183	0.00	12/30/2020	FEDERAL PAYROLL TAXE
202000184	0.00	12/30/2020	TEACHER RETIREMENT A
202000185	0.00	12/30/2020	MINNESOTA PAYROLL TA
202000186	106.98	12/30/2020	FEDERAL PAYROLL TAXE
202000187	0.00	12/30/2020	PERA
202000188	0.00	12/30/2020	TEACHER RETIREMENT A
202100067	79.51	12/11/2020	ANDERSON, CONRAD
202100068	251.72	12/11/2020	NIHART, DONALD
202100069	72.00	12/11/2020	ROSS, ROBIN
202100070	72.36	12/11/2020	THOMPSON, GABRIEL
202100071	204.60	12/11/2020	TUCCITTO, SANDRA
202100072	343.65	12/29/2020	EDLEFSEN, DEANNE
202100073	299.99	12/29/2020	WEBB, DAVID
202100074	29.33	12/29/2020	WELSH, LYNNE

1,932,099.17 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	1,090,340.37	0.00	633,283.00	1,723,623.37
02	FOOD SERVICE	15,983.01	0.00	48,311.43	64,294.44
04	COMMUNITY EDUCATION	45,870.85	0.00	26,389.64	72,260.49
05	CAPITAL	0.00	0.00	63,167.37	63,167.37
06	BLDGING CONSTRUCTION	0.00	0.00	5,813.31	5,813.31
07	DEBT RETIREMENT	0.00	0.00	950.00	950.00
50	ACTIVITY ACCOUNT	1,990.19	0.00	0.00	1,990.19
***	Fund Summary Totals ***	1,154,184.42	0.00	777,914.75	1,932,099.17

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>December 11, 2020 - January 7, 2021</u>
1	GENERAL	\$1,723,623.37
2	FOOD SERVICE	\$64,294.44
4	COMMUNITY EDUCATION	\$72,260.49
5	CAPITAL	\$63,167.37
6	CONSTRUCTION	\$5,813.31
7	DEBT SERVICE	\$950.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$1,990.19
	TOTAL	<u>\$1,932,099.17</u>

Check 195582 - 195752

Employee ACH 202100067- 202100074

Wire Payments 202000165 - 2020000188

PAYROLL

12/30/20

Payroll Direct Deposit	900060916 - 900061372	\$714,360.21
Checks		

All Funds Financial Update For 2019-20 July 1, 2020 - December 31, 2020
--

EXPENDITURES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Spent Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
01-General funds	40,631,232	15,616,798	38%	25,014,434
01-Transportation funds	1,660,000	246,912	15%	1,413,088
05-Capital funds/Health & Safety	1,877,956	1,085,751	58%	792,205
Total General Fund	<u>44,169,188</u>	<u>16,949,461</u>	38%	<u>27,219,727</u>
<u>Food Service Fund</u>	2,405,169	598,223	25%	1,806,946
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./ABE	1,710,046	695,571	41%	1,014,475
<u>Construction Fund</u>	0	2,376,978	#DIV/0!	(2,376,978)
<u>Debt Service Fund</u>	3,107,838	530,019	17%	2,577,819
TOTAL ALL FUNDS	<u>\$51,392,241</u>	<u>\$21,150,252</u>	41%	30,241,989

REVENUES YEAR-TO-DATE

	<u>Adopted/Revised Budget</u>	<u>Received Year-to-Date</u>	%	<u>Difference</u>
<u>General Fund</u>				
General funds/Trans/Capital/H & S	40,581,741	15,784,874	39%	24,796,867
Rent/Capital	2,492,172	49,005	2%	2,443,167
<u>Food Service Fund</u>	2,211,757	379,875	17%	1,831,882
<u>Community Service Fund</u>				
04-Community Ed/E.C.F.E./A.B.E	1,667,270	821,325	49%	845,945
<u>Construction Fund</u>	0	52	#DIV/0!	(52)
<u>Debt Service Fund</u>	3,064,592	1,495,056	49%	1,569,536
TOTAL ALL FUNDS	<u>\$50,017,532</u>	<u>\$18,530,187</u>	37%	31,487,345

SOUTH ST. PAUL PUBLIC SCHOOLS
 SPECIAL SERVICES DIV. 4
 Month of Dec 2020

	DEBIT AMT								TOTAL CREDIT AMT		
	BREWER CHECKBOOK	BREWER PAYROLL	BREWER CREDIT CARD	FOOD SERVICE CREDIT CARD	BREWER SCHOOL FEES	STOCKYARD SCHOOL SUPPL	BREWER Hourly wages	MR LQ ASSET HOBBY KIT	TOTAL CASH	ON BANK BYPASS DEPOSITS	INVESTMENTS
Bank Balance	1,046,747.80	0.00	37,257.73	9,532.21	6,703.46	6,922.92	1,297,063.57	12,662,841.18		877,276.52	877,276.52
O/S Checks	(331,408.94)									(789,336.35)	(789,336.35)
Deposits in Transit (don't deposit month)											0.00
Over/short on deposits											0.00
PR T/A											
PR State Taxes											
PR PEA											
PR T/A											
PR Federal Taxes											
State Mtd paym mtd											
PR T/A											
PR State Taxes											
Bank Bank											
										0.00	0.00
Bank Balance	658,346.87	0.00	37,257.73	9,532.21	6,703.46	6,922.92	1,297,063.57	12,662,841.18	16,479,267.34	877,276.52	16,766,207.81
Line Reconcile											
Beginning O/S Checks Balance per books										16,766,207.51	
Transfers from Brewer Checking (to cover clearing checks)				14,140.40 (*)						0.00	0.00
Doc Claims (checks written)				(14,140.40) (**)							
Ending O/S Checks Balance Per Books				0.00							
O/S Checks				0.00							
Difference				0.00							



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

1-11-21

Certified

A. Appointments/Reassignments

2020-21 Teacher Mentor (\$754 Stipend)
Carole Pankow

2020-21 ECA

GYMNASTICS

Head Coach	Dornseif, Julie**	\$5,476
Asst Coach	O'Toole, Meghan**	\$3,967

* indicates a non-district employee

** indicates a returning non-district employee

B. Resignations/Retirements/Leaves/Reductions/Other

Classified

A. Appointments/Reassignments

1. Delia Cervantes Garcia – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
2. Erika Cossio Coria – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
3. Charles Harder – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
4. David Kurth – Part-Time Custodial Cleaner, Kaposia Education Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
5. Mathew Lindeman – Part-Time Custodial Cleaner, Central Square, \$16.99 per hour, 20 hours per week, effective January 4, 2021. (rehire)
6. Lucas Mellen – Part-Time Custodial Cleaner, Kaposia Education Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
7. Mary Mooney – Part-Time Custodial Cleaner, Kaposia Education Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
8. Teresa Ortiz – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
9. Jennifer Peine – Part-Time Custodial Cleaner, Kaposia Education Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
10. Melissa Pugh – Part-Time Custodial Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective January 4, 2021. (rehire)
11. Karen Sevlie – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
12. Samuel Sevlie – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective January 19, 2021. (rehire)
13. Richard Wiita – Part-Time Custodial Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective January 4, 2021. (rehire)

B. Resignations/Retirements/Leaves/Reductions/Other



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Policy

Action Requested: Approval

Attachment: COVID-19 Face Covering Policy #808

Topic: Policy Approval
Presenter(s): Cathy Miller
Background: <p>School district policy #208 requires policies under review to be placed on two consecutive School Board meeting agendas for review and comment by board members, staff and community members. On the third and subsequent meeting, the policies will go before the School Board for approval.</p> <p>Policy also states that in the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. Through guidance from the state, administration is bringing two policies before the School Board on Monday evening for review and approval under the emergency option.</p> <ul style="list-style-type: none">• COVID-19 Face Covering Policy #808
Recommendation: <p>Administration recommends approval of the COVID-19 Face Covering Policy #808</p>
Alternatives: <p>Do not approve the revised policy and direct administration with next steps.</p>



Adopted: August 24, 2020
Revised: January 11, 2021

MSBA/MASA Model Policy 808

Orig. 2020

808 COVID-19 FACE COVERING POLICY

I. PURPOSE

The purpose of this policy is to establish requirements for employees, students, and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in classrooms, preschool, child care settings and other indoor areas, as well as outdoor areas where a physical distance of 6 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.

II. GENERAL OF STATEMENT OF POLICY

- A. The policy of the school district is to comply with Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.
- B. Face coverings are meant to protect other people in case the wearer does not know they are infected.
- C. Unless an exception described in Part IV below applies, all students, staff, and other people present indoors in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering.
- D. A violation of this policy occurs when any student, staff, or other person present in a school building, in the school district office, or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

- A. A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:
 - 1. ~~Paper or~~ Disposable mask;
 - 2. Cloth face mask;
 - 3. Scarf;
 - 4. Neck gaiter;
 - 5. Bandana; and
 - 6. Religious face covering; and
 - 7. ~~Medical grade masks and respirators~~

- B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.
- C. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

- A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- B. A face shield may be used as an alternative to a face covering in the following situations:
 - 1. A student in grades kindergarten through eighth grade may wear a face shield when wearing a face covering is problematic.
 - 2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.
 - 3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.
 - 4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.
- C. Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:
 - 1. When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain six feet of distance to the extent possible;

2. ~~When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should maintain six feet of distance to the extent possible;~~
3. During activities, such as swimming or showering, where the face covering will get wet;
4. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
5. Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;
6. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so; **the face covering should be replaced as soon as the wearer is done eating or drinking.**
7. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain **at least** six feet of distance to the extent possible **and 12 feet from the audience;**
8. When required by school staff for the purposes of identification;
9. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
10. Staff working **alone** in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level; or
11. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.
- B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face

covering as long as it covers the nose and mouth. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.

- C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.
- E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct. To the extent the face covering requirements of this policy conflict with MSBA Model Policy 504 – Student Dress and Appearance, this Policy shall control.
- F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.

VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.

- C. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.
- D. The school district may, in its discretion, report violators of this policy to law enforcement. Any individual who willfully violates Emergency Executive Order 20-81 or 20-82 is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: This does not apply to: (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for educational purposes).

Legal References: Emergency Executive Order 20-81
Emergency Executive Order 20-82
Minn. Stat. § 12.45 (Governor's Orders and Rules, Effect)
Minn. Stat. § 12.45 (Violations; Penalties)

Cross References: MSBA/MASA Model Policy 807 (Health and Safety Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: January 11, 2021

Place on Agenda: Business

Action Requested: Approval

Attachment: 2022-23 Calendar Guiding Change Document

Topic: 2022-23 Calendar Guiding Change

Presenter(s): Learning Director Chad Schmidt

Background:

On December 14, the attached 2022-23 Calendar Guiding Change Document was presented to the School Board. A Guiding Change Document is a tool used by boards to identify parameters for administration to use while they are preparing a recommendation to go before the School Board.

The Guiding Change Framework defines three critical components, including:

- **Results** (*What is our goal?*) - define the desired outcomes in terms of vision for the future and benefit to the district
- **Current Reality** (*What are our current conditions?*) - define the current conditions of the district and its environment in terms of the strategic plan, external/internal influences and trends, and data, facts and perceptions
- **Unacceptable Means** (*What will we not do?*) - define the few, high-level approaches, behaviors or intentions that the district will not engage in to achieve the desired results

This framework takes an “end-in-view” approach in which a single result is not predetermined therefore promoting the development of a variety of options.

Recommendation:

Administration recommends the approval of the 2022-23 Calendar Guiding Change Document. The approval of this document will define the parameters to enable district leaders to develop a 2022-23 school calendar.

Alternatives:

Do not approve the 2022-23 Calendar Guiding Change Document and direct administration with next steps.

<p>RESULTS: <i>What is our goal?</i></p>	<p>CURRENT REALITY: <i>What are our current conditions?</i></p>	<p>UNACCEPTABLE MEANS: <i>What will we not do?</i></p>
<p>Develop recommendations for a 2022-23 school calendar that:</p> <ol style="list-style-type: none"> 1. has consistent start/end days for all schools 2. includes a minimum of 170 student contact days and 185 days for continuing contract teachers 3. prioritizes Student-Family Connections opportunities to improve proactive communication and partnership (see addendum) 4. creates collaborative learning opportunities throughout the school year as part of the professional learning schedule 5. attempts to maximize instructional days earlier in the school year when scheduling parent-teacher conferences and identifying winter and spring breaks 6. includes near-equal number of days in each term 7. includes minimum of two extra days in case of emergency closings 8. aligns targeted learning services for students in summer months 9. includes articulation of district holidays and SSP Secondary Commencement 	<p>Mission, Vision & Strategic Directions outlined in Strategic Plan, including focus on:</p> <ul style="list-style-type: none"> ● Passionate Learners * Positively Changing Our World ... every day ● Prepare each and every learner ● Provide high-quality programs and personalized learning ● Build capacity in IB Learner Profile ● Partner with families and community ● Ensure access to technology for learning ● Career and College Readiness initiative <p>Recent School Calendars have included:</p> <ul style="list-style-type: none"> ● a minimum of 170 student contact days <ul style="list-style-type: none"> ○ Kindergarten: 168 student days ● 185 days per continuing contract teachers' calendar ● Terms: Elementary - 2 semesters; Secondary - 3 trimesters with: <ul style="list-style-type: none"> ○ end-of-term professional time; ○ 2-day Final Exam schedule for each trimester at High School ● 32 hours for Student-family Connections (i.e., parent-teacher conferences) <ul style="list-style-type: none"> ○ Kindergarten: Addl 8 hours at start of school year ● Winter and Spring Breaks, 7-10 days and 5 days, respectively ● seniors released 2-4 days early 	<ol style="list-style-type: none"> 1. Develop a calendar that violates district policy, work agreements or state statute <ol style="list-style-type: none"> a. 935 hrs (Gr 1-6) b. 1020 hrs (Gr 7-12) 2. Exceed available budget parameters/limits 3. Develop recommendations that negatively impact learning 4. Develop recommendations that do not demonstrate best practices at regional or national levels, including those for parent-teacher conferences 5. Develop recommendations that are insensitive to the representative cultures of our community

Addendum: Student-Family Connection Planning

<p>RESULTS: <i>What is our goal?</i></p>	<p>CURRENT REALITY: <i>What are our current conditions?</i></p>	<p>UNACCEPTABLE MEANS: <i>What will we not do?</i></p>
<p>Develop recommendations for student-family connections plan (i.e., alternative parent- teacher conferencing) that:</p> <ol style="list-style-type: none"> 1. improves proactive communication to and partnership with families and students 2. includes multiple evening opportunities for families to meet face-to-face with teachers 3. includes at least 50% common conference time for all teachers in the school 4. identifies how teachers will document conferences conducted outside the common, school-defined conference times 5. publishes and communicates the conference schedule to families on/before August 15 6. identifies how support staff will be involved in parent-teacher conferences (i.e., counselors, Special Educators, paraprofessionals, interpreters, etc.) 7. guarantees the completion of conferencing prior to the Student-Family Connections Comp time days placed on the District Calendar 	<p>Mission, Vision & Strategic Directions outlined in Strategic Plan, including focus on:</p> <ul style="list-style-type: none"> ● Passionate Learners * Positively Changing Our World ... every day ● Prepare each and every learner ● Provide high-quality programs and personalized learning ● Build capacity in IB Learner Profile ● Partner with families and community ● Ensure access to technology for learning ● Career and College Readiness initiative <p>2019-20 thru 2021-22 District Calendars include:</p> <ul style="list-style-type: none"> ● 8 hours of Student-Family Connections during Opening Days Week ● 24 hours of Parent-Teacher Conferences throughout school year <p>Rationale:</p> <ol style="list-style-type: none"> 1. Schools are best positioned to plan for and meet the partnership and communication needs of their students and families 2. Flexibility within parameters supports creativity and problem-solving at the school level 3. Model aligns with innovative practices developed in area school districts to support improved communication and partnership 	<ol style="list-style-type: none"> 1. Develop an alternative parent-teacher conferencing plan that restricts or limits the ability of families to partner with teachers in supporting student learning 2. Develop a plan without the participation and input of building teacher leaders 3. Exceed available budget parameters/limits 4. Develop recommendations that negatively impact learning 5. Develop recommendations that do not demonstrate best practices at regional or national levels 6. Develop recommendations that are insensitive to the representative cultures of our community