



South St. Paul School Board Meeting
Monday, October 26, 2020 7:15 PM
Location: CITY HALL
125 THIRD AVENUE NORTH
South St Paul, Minnesota 55075

Agenda

I. ROLL CALL and PLEDGE OF ALLEGIANCE

II. APPROVAL OF MEETING AGENDA/MINUTES (Strategic Direction 4)

- A. School Board Meeting Agenda, October 26, 2020
- B. Committee-of-the-Whole Meeting Minutes, October 12, 2020
- C. School Board Meeting Minutes, October 12, 2020

III. QUALITY-IN-ACTION AND REPORTS (Strategic Direction 4)

- A. **Quality-in-Action:** Middle School Principal Leah Bourg and one of her students will highlight their hybrid experience.
- B. **Report:** Public Listening Session (J. McClellan)

IV. CONSENT ITEMS (Strategic Direction 3)

- A. Financial Claims: Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

V. POLICY REVIEW (Strategic Direction 1)

VI. BUSINESS ITEMS (Strategic Direction 3)

- A. Approval, for the South St. Paul School Board to approve scheduling a special meeting on Friday, November 13, 2020 to canvass the election results. (D. Webb)

VII. INFORMATIONAL ITEMS (Strategic Direction 4)

- A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. CLOSED SESSION

- A. Closed Session per the Open Meeting Law (Minn. Stat. § 13D) (C. Miller)
- B. Adjourn the Closed Session

IX. SUPPLEMENTAL AGENDA

X. ADJOURNMENT

**South St. Paul School Board
Committee-of-the-Whole Meeting Minutes**

October 12, 2020

Chair Jeff McClellan called the October 12, 2020, meeting of the Committee-of-the-Whole to order at 6:05 PM in the Council Chambers of City Hall with seven Board members present: Inspector Arend, Bjorklund, Diaz, Felton, Laliberte, Walker, and McClellan. Others present included Superintendent of Schools Dave Webb and several district staff members.

Staffing

Human Resource Director Cathy Miller reviewed the staffing that is on the agenda for approval this evening.

MOA Educational Support Professionals

Due to staffing, enrollment and funding uncertainties associated with the pandemic, Kids Choice Assistants were laid off in April 2020 and Early Learning Assistants were laid off in June 2020. Because of increased staffing needs, employees in both areas were recalled the end of September/early October. The 2019-21 Educational Support Professionals Collective Bargaining Agreement states employees must be employed at least 1,044 hours per year to be eligible for medical insurance and 1,044 hours or 30 hours per week and at least 9 months per year for dental, life, and long-term disability insurances. Based on the recall dates and 2020-21 assignment calendar, it is not possible to work 1,044 hours per year and meet insurance eligibility requirements as stated in the collective bargaining agreement.

A Memorandum of Agreement between the District and Educational Support Professionals is proposed stating medical, dental, life, and long-term disability insurance eligibility for the 2020-21 school year applies to employees regularly employed for at least thirty (30) hours per week. The proposed Memorandum of Agreement, that goes before the School Board for approval this evening, expires June 30, 2021.

Student Teaching Agreement

Human Resource Director Cathy Miller reviewed a contract between South St. Paul Public Schools and St. Mary's University for a student teacher placement beginning in October 2020. The agreement and placement, which aligns with the District's Student Teaching Policy #437, will go before the School Board for approval this evening.

Enrollment Update

October 1 is an important date for enrollment reporting that often is used for payment estimates from the State of Minnesota and funding calculations for future years. While district administration is in the process of analyzing our current enrollment data, Finance Director Aaron Bushberger and Superintendent Dave Webb walked the Board through a high level view of our October 1 enrollment numbers. Overall, the district is continuing to see an enrollment decline district-wide. The elementary enrollment numbers are significantly lower than the secondary. As these younger cohorts move through our system and replace the larger graduating classes, the district could continue to see a decline in enrollment. Administration will continue to analyze the enrollment data and bring back a more in-depth look in the coming weeks.

Central Square Community Center (CSCC) Update

The core operation of the CSCC is dependent upon membership and program revenue. Membership hit a peak in 2013 and has been on a steady decline since. Due to the current pandemic and an increase in local fitness centers, memberships continue to decrease. Given the financial constraints of CSCC, the South St. Paul School District and the City of South St. Paul, district and city leaders have been meeting to discuss the future of the CSCC. Since SSP Schools is the current owner of the Central Square facility, the school

district is in the process of developing a plan for facility usage in the event the community center partnership with the city ends. SSP school district leaders have begun initial discussions with Wold Architects to engage with the SSP community to gather their input and feedback on future programming and additional possible uses of the Central Square facility. There will be two virtual community feedback sessions held at 7:00 PM on October 22 and November 12.

School Board Meeting Structure

School Board members and district administration engaged in a conversation on the current School Board meeting structure. Board members were in agreement to continue in phase III for their meeting structure.

The October 12, 2020, committee-of-the-whole meeting was adjourned at 6:55 PM.

Respectfully submitted by:

Lisa Brandecker, Acting Secretary-Clerk
South St. Paul Board of Education



SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

OCTOBER 12, 2020

The regular meeting of the School Board for South St. Paul Public Schools, Special School District 6, was held in the council chambers of city hall on Monday, October 12, 2020. Chair Jeff McClellan called the meeting to order at 7:15 PM with seven Board members present: Inspectors Diaz, Bjorklund, Walker, Laliberte, Arend, Felton and McClellan. Others present included Superintendent of Schools Dr. Dave Webb and several district leaders.

By Inspector Bjorklund

Seconded by Inspector Arend

That the South St. Paul School Board approves the October 12, 2020 School Board meeting agenda, supplemental agenda, and the minutes of the following meetings:

- A. Committee-of-the-Whole Meeting Minutes, September 28, 2020
- B. Regular Meeting Minutes, September 28, 2020

Motion carried (7-0)

REPORTS AND DISCUSSION

Public Listening Session: There were no public listening session submissions to report this evening.

Standards Prioritization/Mastery: Learning Director Chad Schmidt highlighted the outstanding priority standards work our educators completed this past summer. Over 90 teachers worked to develop and systematize priority standards across all grade levels and content areas. Priority standards represent a carefully selected subset of grade-specific and course-specific standards that students must be able to know and do by the end of each school year. This critical work supports our work as educators to prepare each and every student for their next step.

By Inspector Walker

Seconded by Inspector Bjorklund

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.

Motion carried (7-0)

By Inspector Bjorklund

Seconded by Inspector Diaz

For the South St. Paul School Board to approve the 2020-2023 SSPPS Comprehensive Arts Planning Program (CAPP) Strategic Plan.

Motion carried (7-0)

By Inspector Felton

Seconded by Inspector Diaz

For the South St. Paul School Board to approve the Mutual Agreement for Student Teaching between St. Mary's University Education Department and South St. Paul Public Schools for the 2020-21 school year.

Motion carried (7-0)

By Inspector Bjorklund
For the South St. Paul School Board to approve the Memorandum of Agreement between South St. Paul Public Schools and Educational Support Professionals.

Seconded by Inspector Walker

Motion carried (7-0)

By Inspector Bjorklund
For the South St. Paul School Board to approve the Acceptance of Gifts Resolution.

Seconded by Inspector Arend

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend, and McClellan
0 nays

The School Board members reported on various informational items and committees in which they serve.

By Inspector Arend
That the School Board moves to adjourn the October 12, 2020 meeting at 7:56 PM.

Seconded by Inspector Laliberte

Motion carried (7-0)

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 26, 2020

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Chair Jeff McClellan

Background:

Pursuant to Minnesota Statutes section 13D.021, and the current state of emergency declared by the Governor of Minnesota due to the COVID-19 pandemic, the Board Chair and Superintendent of Schools have determined that it is not prudent to conduct an in-person meeting of the School Board nor is it feasible to allow any member of the public to be present at the regular meeting location or any remote sites of any Board Members. All members of the School Board will participate by electronic means.

To allow members of the staff and public the opportunity to provide comments regarding items on the Board Meeting’s agenda, the board has established the [Listening Session Sign-up Form](#) on the South St. Paul Public Schools website that must be completed and submitted by 9:00 a.m. the day of the Board meeting. The Board will designate an individual to read a representative sample of the comments at the Board meeting. The public will not be given the opportunity to be heard in person at the Board meetings. This temporarily supersedes Policy 206.

The Board Chair or Superintendent of Schools or their designee, may follow-up, via phone or electronic communication, with the individual submitting the Listening Session Sign-up Form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 26, 2020

Place on Agenda: Regular Agenda – Consent

Action Requested: Approval

Attachment: Financials – Bills Payable

Topic: Financials – Bills Payable
Presenter(s): Finance Director Aaron Bushberger
Background: It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation: Approve financial statement
Alternatives: N/A

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
194403	-300.00	10/21/2020	MILTON HIGH SCHOOL
194948	-239.83	10/07/2020	MACKIN EDUCATIONAL R
195029	77.40	10/09/2020	ACE HARDWARE & PAINT
195030	1,148.51	10/09/2020	ALLSTREAM
195031	4,459.25	10/09/2020	AMAZON CAPITAL SERVI
195032	103.35	10/09/2020	BACHMAN'S
195033	750.00	10/09/2020	BACKUPIFY
195034	125.00	10/09/2020	BARTCZAK, ANDREW
195035	267.57	10/09/2020	BERRY COFFEE COMPANY
195036	3,354.18	10/09/2020	BEVSO
195037	125.00	10/09/2020	BIASCO, TYE
195038	3,589.95	10/09/2020	BIX PRODUCE COMPANY
195039	1,036.86	10/09/2020	BUILDING CONTROLS GR
195040	333.81	10/09/2020	CANON FINANCIAL SERV
195041	1,362.79	10/09/2020	CAPITAL ONE COMMERCI
195042	75.00	10/09/2020	CARRERA, DAVID
195043	4,000.00	10/09/2020	CESO COMMUNICATIONS
195044	65.00	10/09/2020	CITICARGO & STORAGE
195045	1,260.00	10/09/2020	CITY OF SOUTH ST PAU
195046	75.00	10/09/2020	CLEMENS, RYAN
195047	150.00	10/09/2020	CPI
195048	50.95	10/09/2020	CULLIGAN-MILBERT COM
195049	16,093.00	10/09/2020	DAKOTA GLASS & GLAZI
195050	72.79	10/09/2020	DEMARIAS, RHEANNA
195051	497.36	10/09/2020	DISCOUNT SCHOOL SUPP
195052	5,770.00	10/09/2020	DISCOVERY EDUCATION
195053	339.14	10/09/2020	BIMBO BAKERIES USA
195054	346.21	10/09/2020	EDUCATORS BENEFIT CO
195055	1,551.28	10/09/2020	EGAN
195056	125.00	10/09/2020	EICHACKER, ERIC
195057	810.00	10/09/2020	EXCEL AV GROUP LLC
195058	180.91	10/09/2020	FIRST SUPPLY LLC
195059	108.00	10/09/2020	FISCHBACH, DAN
195060	511.79	10/09/2020	GOLDCOM, INC
195061	3,088.43	10/09/2020	GOODIN COMPANY
195062	163.28	10/09/2020	GRAINGER, INC
195063	121.16	10/09/2020	GRAYBAR
195064	5,400.00	10/09/2020	IMAGINE LEARNING, IN
195065	85,909.31	10/09/2020	IND SCHOOL DISTRICT
195066	1,767.10	10/09/2020	INTERMEDIATE DISTRIC
195067	292.78	10/09/2020	KWIK TRIP EXTENDED N
195068	1,048.90	10/09/2020	LAKESHORE LEARNING M
195069	5,542.50	10/09/2020	LEARNING A-Z
195070	75.00	10/09/2020	LEE, WILLIAM
195071	156.00	10/09/2020	LINK INTERPRET
195072	225.40	10/09/2020	LOVING GUIDANCE, INC
195073	75.00	10/09/2020	MAHONEY, KATIE LEE
195074	2,314.34	10/09/2020	MARK'S PLUMBING PART
195075	49,413.10	10/09/2020	MATHIAS DIE COMPANY
195076	11.04	10/09/2020	MAWSECO #938
195077	120.00	10/09/2020	MCDERMOTT, MARTY
195078	1,546.03	10/09/2020	MCDONOUGH'S SEWER SE
195079	140.35	10/09/2020	MCMASTER-CARR SUPPLY
195080	2,952.27	10/09/2020	MEI TOTAL ELEVATOR S
195081	181.15	10/09/2020	MID CITY INDUSTRIAL
195082	465.00	10/09/2020	MN ADMINISTRATORS FO

<u>CHECK</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
195083	165.07	10/09/2020	MODERN DAY MUSIC
195084	29.94	10/09/2020	NAPA AUTO PARTS
195085	23.72	10/09/2020	NASCO
195086	14,402.00	10/09/2020	NASSEFF MECHANICAL C
195087	1,593.37	10/09/2020	NEO ELECTRIC SOLUTIO
195088	4,758.35	10/09/2020	NETWORK SERVICES COM
195089	177.40	10/09/2020	OFFICE DEPOT
195090	6,061.75	10/09/2020	ORIGINAL WORKS YOURS
195091	2,937.00	10/09/2020	PROFESSIONAL WIRELES
195092	86.45	10/09/2020	QUILL CORPORATION
195093	2,862.53	10/09/2020	R.M. COTTON COMPANY
195094	3,410.00	10/09/2020	RIOPEL, CY
195095	54,549.92	10/09/2020	SAFEWAY WISCONSIN, I
195096	1,385.55	10/09/2020	SCHMITT MUSIC
195097	256.32	10/09/2020	SCHOOL SPECIALTY
195098	120,380.00	10/09/2020	SHI INTERNATIONAL CO
195099	105.96	10/09/2020	SM ENTERPRISE INC
195100	8,333.04	10/09/2020	SOUTH ST PAUL EDUCAT
195101	3,333.86	10/09/2020	SYNCB/AMAZON
195102	1,307.65	10/09/2020	T-MOBILE
195103	1,963.23	10/09/2020	TWIN CITY JANITOR SU
195104	612.21	10/09/2020	ULINE
195105	15,364.91	10/09/2020	UPPER LAKES FOODS
195106	278.18	10/09/2020	US FOODS CULINARY EQ
195107	42.57	10/09/2020	VIKING ELECTRIC SUPP
195108	2,834.33	10/09/2020	WALMART BUSINESS
195109	29,289.25	10/09/2020	XCEL ENERGY
195110	65.00	10/15/2020	EDUCATION MINNESOTA
195111	365.98	10/15/2020	LOCAL #70
195112	730.50	10/15/2020	MINNESOTA CHILD SUPP
195113	371.00	10/15/2020	OFFICE AND PROF EMPL
195114	12,342.63	10/15/2020	SOUTH ST PAUL TEACHE
195115	10.00	10/15/2020	SOUTH ST PAUL OPEN F
195116	151.00	10/15/2020	SOUTH ST PAUL EDUCAT
195117	858.07	10/15/2020	SSP EASRP
195118	597.00	10/16/2020	ADWEAR SPECIALTIES,
195119	63.00	10/16/2020	ALBIN ACQUISITION CO
195120	3,978.56	10/16/2020	AMAZON CAPITAL SERVI
195121	75.00	10/16/2020	ANDERSON, LISA
195122	79.00	10/16/2020	BAUSCHELT, PAT
195123	79.00	10/16/2020	BERARD, LEAH
195124	4,102.93	10/16/2020	BEVSO
195125	2,020.33	10/16/2020	BLICK ART MATERIALS
195126	32.05	10/16/2020	BOUDREAU, NICOLE
195127	89.00	10/16/2020	BURNS, BRIAN
195128	9,820.28	10/16/2020	CITY OF SOUTH ST PAU
195129	115.65	10/16/2020	CULLIGAN-MILBERT COM
195130	89.00	10/16/2020	DINGMANN, KURT
195131	1,568.97	10/16/2020	DIRECTOR'S ASSISTANT
195132	30.00	10/16/2020	FELTON, JASON
195133	60.00	10/16/2020	FISCHBACH, DAN
195134	20.99	10/16/2020	GRAPHIC EDGE
195135	15,208.35	10/16/2020	INDEPENDENT SCHOOL D
195136	22,231.31	10/16/2020	INDEPENDENT SCHOOL D
195137	79.00	10/16/2020	KARNAS, MIKE
195138	75.00	10/16/2020	LEE, WILLIAM

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR
195139	1,986.19	10/16/2020	LINDENMEYR MUNROE
195140	75.00	10/16/2020	MAHONEY, KATIE LEE
195141	5,850.00	10/16/2020	MALLOY, MONTAGUE, KA
195142	1,428.00	10/16/2020	METRO VOLLEYBALL OFF
195143	229.00	10/16/2020	MINNCOMM COMPANIES
195144	89.00	10/16/2020	MONITA, MIKE
195145	89.00	10/16/2020	PERKINS, JASON
195146	3,352.32	10/16/2020	PHOENIX SCHOOL COUNS
195147	1,310.00	10/16/2020	PURCHASE POWER
195148	945.00	10/16/2020	REGION 4A
195149	1,118.00	10/16/2020	ROCHESTER 100 INC
195150	3,831.32	10/16/2020	RUPP, ANDERSON, SQUI
195151	1,188.00	10/16/2020	SOLIANT HEALTH
195152	46.87	10/16/2020	ST PAUL PIONEER PRES
195153	979.00	10/16/2020	STRATEGIC STAFFING S
195154	9,794.56	10/16/2020	TEACHERS ON CALL
195155	570.23	10/16/2020	TEAM SPORTING GOODS,
195156	3,778.23	10/16/2020	TRIO SUPPLY CO
195157	294.71	10/16/2020	ULINE
195158	89.00	10/16/2020	WAYNE, TODD
195159	21,334.11	10/16/2020	WIDE AREA TRANSPORTA
195160	52.60	10/16/2020	ZIRUL, JASON
202000114	43,273.26	10/15/2020	MINNESOTA PAYROLL TA
202000115	258,849.37	10/15/2020	FEDERAL PAYROLL TAXE
202000116	39,898.73	10/15/2020	PERA
202000117	55,654.93	10/15/2020	TSA/ACH DEDUCTION
202000118	129,453.79	10/15/2020	TEACHER RETIREMENT A
202000119	0.00	10/15/2020	MINNESOTA PAYROLL TA
202000120	0.00	10/15/2020	FEDERAL PAYROLL TAXE
202000121	-4.94	10/15/2020	MINNESOTA PAYROLL TA
202000122	-158.92	10/15/2020	FEDERAL PAYROLL TAXE
202000123	-145.42	10/15/2020	PERA
202000124	3.17	10/15/2020	MINNESOTA PAYROLL TA
202000125	79.46	10/15/2020	FEDERAL PAYROLL TAXE
202000126	72.71	10/15/2020	PERA
202100030	56.73	10/15/2020	BEATON-LANZ, WENDY
202100031	65.72	10/15/2020	EVANOFF, CANDICE
202100032	40.57	10/15/2020	GARLING-SQUIRE, CONN
202100033	39.99	10/15/2020	HOWLETT, SHERIN
202100034	250.00	10/15/2020	HUNDT, TODD
202100035	49.00	10/15/2020	MALDONADO, SARA
202100036	49.00	10/15/2020	MOGOLLON, HEIDI
202100037	47.81	10/15/2020	NICHOLSON, SUSAN
202100038	28.12	10/15/2020	PAWLETZKI, ERICA
202100039	79.69	10/15/2020	ST. MARTIN, TARA

1,147,249.48 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	604,354.70	0.00	386,053.92	990,408.62
02	FOOD SERVICE	8,503.28	0.00	32,731.58	41,234.86
04	COMMUNITY EDUCATION	59,524.01	0.00	11,857.70	71,381.71
05	CAPITAL	0.00	0.00	39,133.10	39,133.10
06	BLDGING CONSTRUCTION	0.00	0.00	3,139.40	3,139.40
50	ACTIVITY ACCOUNT	1,951.79	0.00	0.00	1,951.79
***	Fund Summary Totals ***	674,333.78	0.00	472,915.70	1,147,249.48

***** End of report *****

CHECKRUNS

<u>FUND</u>	<u>DESCRIPTION</u>	<u>October 3, 2020 - October 22, 2020</u>
1	GENERAL	\$990,408.62
2	FOOD SERVICE	\$41,234.86
4	COMMUNITY EDUCATION	\$71,381.71
5	CAPITAL	\$39,133.10
6	CONSTRUCTION	\$3,139.40
7	DEBT SERVICE	\$0.00
47	OPEB	\$0.00
50	ACTIVITY ACCOUNTS	\$1,951.79
	TOTAL	<u>\$1,147,249.48</u>

Check 195029 - 195160

Employee ACH 202100030- 202100039

Wire Payments 202000114 - 2020000126

PAYROLL

10/15/20

Payroll Direct Deposit
Checks

900058487 - 900058955
236587-236588

\$730,257.44



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 26, 2020

Place on Agenda: Regular Agenda/Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Human Resource Director Cathy Miller
Background: Human Resource Director Cathy Miller will review the staffing that is recommended for approval at the October 26, 2020, school board meeting.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

10-26-20

Certified

A. Appointments/Reassignments

2020-21 Site Solutions Team (\$631 Stipend)
Deb Borrell – Lincoln

2020-21 ECA

BASKETBALL - BOYS

Head Coach	McCollister, Matthew**	\$6,628
Varsity Asst/JV Coach	Edwards, Darren**	\$4,532
Freshman Coach	Priestley, Steven**	\$3,775

BASKETBALL - GIRLS

Head Coach	Junker, Austin	\$6,628
Varsity Asst/JV Coach	Peterson, Lindsey	\$4,532
Varsity & Sophomore Coach	Green, Tess	\$4,532
Freshman Coach	Doran, Andrew	\$3,775

DANCE TEAM

Head Coach	St. Martin, Tara	\$5,010
Asst Coach	Patrick, Natalie**	\$2,737 (<i>\$2,237.00 plus \$500 Booster Club</i>)
Asst Coach (50%)	Wilson, Roz**	\$1,118.50
Asst Coach (50%)	DeSmet, Gabby**	\$1,118.50
Additional Coach	Fitzgerald, Jana**	\$1,200 (Booster Club)

HOCKEY - BOYS

Head Coach	Schultz, Peter	\$6,628
Varsity Asst Coach	Lagoo, Jeff	\$4,532
Varsity Asst/JV	Vesper, Elliott **	\$4,532
Additional Coach	Simons, Dave**	\$3,000 (Booster Club)
Additional Coach	Moen, Paul**	\$3,000 (Booster Club)
Additional Coach	Buhl, Brent**	\$2,500 (Booster Club)
Additional Coach	Simons, Mike**	\$1,500 (Booster Club)

HOCKEY - GIRLS

Head Coach	Palmquist, David	\$6,628
Varsity Asst Coach	Palmquist, Josh	\$4,532
Varsity Asst/JV	Shepard, Jamie	\$4,532
Additional Coach (Varsity)	McGinn, Corey**	\$3,500 (Booster Club)
Additional Coach (Goalie)	Moline, Mike**	\$3,500 (Booster Club)
Additional Coach (JV Asst)	Palmquist, Abby**	\$750 (Booster Club)
Additional Coach (JV Asst)	Miller, Bridgette**	\$750 (Booster Club)

WRESTLING

Head Coach	Nihart, Don	\$6,628
Varsity Asst/JV Coach	Trevino, Jose**	\$4,532

GAME EVENTS

Coordinator - Winter	Brandecker, Lisa	\$2,739
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STUDENT COUNCIL

Advisor – Lincoln (50%)	Kvalheim, Jenna	\$354.50
Advisor – Lincoln (50%)	Gysbers, Heather	\$354.50

ACTIVITIES

Math League – HS	Olson, Luke	\$2,301
Math League – MS	Olson, Luke	\$2,237
Knowledge Bowl (9-12)	Anderson, Conrad	\$2,315
Robotics	Fields, Tom**	\$5,177
Speech Head Coach	McDonald, Ceil**	\$4,251
Pep Band Director	Devine, John	\$1,670
Jazz Ensemble Director	Devine, John	\$1,974
Combo Band - Show Choir	Devine, John	\$1,152

* indicates a non-district employee

** indicates a returning non-district employee

B. Resignations/Retirements/Leaves/Reductions/Other

1. Jillian Cole – Leave of absence from her position as 1.0 FTE Special Education Teacher-Middle School, Secondary Building, effective approximately February 1, 2021, through April 9, 2021.
2. Susan Stabnow – Leave of absence from her position as 1.0 FTE Math Teacher-High School, Secondary Building, effective approximately November 16, 2020, through March 5, 2021. (revised effective dates)
3. Emily Virant – Leave of absence from her position as 1.0 FTE School Psychologist, Lincoln Center and Kaposia Education Center, effective approximately February 16, 2020, through May 14, 2020.

Classified

A. Appointments/Reassignments

1. Christopher Ewald – Part-Time Custodial Cleaner, Secondary Building, \$16.99 per hour, 20 hours per week, effective October 12, 2020.
2. Charles Harder – Part-Time Custodial Cleaner, SSP Education Center, \$16.99 per hour, 20 hours per week, effective October 20, 2020.
3. Abby Hedquist – Early Learning Assistant (Temporary), Lincoln Center, \$17.81 per hour, 17.5 hours per week, effective October 14, 2020, through June 10, 2021.
4. Samuel Sevlie – Part-Time Custodial Cleaner, Lincoln Center, \$16.99 per hour, 20 hours per week, effective October 20, 2020.
5. Elizabeth Toeben – Emergency Care Supervisor (Temporary), Lincoln Center, \$21.50 per hour, 40 hours per week, effective October 20, 2020, through June 10, 2021.
6. Jhovanny Torres Pantaleon – Student Supervisor (Temporary), Kaposia Education Center, \$15.81 per hour, effective September 24, 2020, through June 10, 2021.
7. Nancy Trost – Early Learning Assistant (Temporary), Lincoln Center, \$17.81 per hour, 17.5 hours per week, effective October 14, 2020, through June 10, 2021.
8. Mallory Wakefield – Preschool Teacher, Kaposia Education Center, \$29.34 per hour, 18.75 hours per week, effective October 26, 2020.
9. Kelly Zellmer - Early Learning Assistant (Temporary), Lincoln Center, \$17.81 per hour, 17.5 hours per week, effective October 22, 2020, through June 10, 2021.

Change of Assignment – effective for the remainder of the 2020-21 school year

Hunter Seaberg – Kids’ Choice Assistant, change from Lincoln Center to Kaposia Education Center

Julie Troye – Kids’ Choice Assistant, change from Kaposia Education Center to Lincoln Center

Marissa Wiggert – Preschool Teacher, Kaposia Education Center, increase from 18.75 hours to 37.5 hours per week, effective October 26, 2020.

B. Resignations/Retirements/Leaves/Reductions/Other

1. Emily Rihn – Resignation from her position as Preschool Teacher, Kaposia Education Center, effective October 23, 2020.
2. Nancy Trost – Resignation from her position as Early Learning Assistant, Lincoln Center, effective October 20, 2020.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: October 26, 2020

Place on Agenda: Committee-of-the-whole and Regular Business Item

Action Requested: Approval

Attachment: None

Topic: Special Meeting to Canvass Election Results

Presenter(s): Superintendent Dave Webb

Background:

With the court decision to count any ballot postmarked on Election Day for up to seven days after the election, canvassing for school boards could be shortened drastically this year. Though the court extended the time to count ballots, it did not extend the time to canvass votes. The usual time is the third to tenth day after elections. Most counties have been informing school election officials that final numbers for canvassing won't be ready until the eighth, ninth, or final day for canvassing.

Since our School Board was planning to canvass the election results at their meeting on Monday, November 9, the Minnesota School Boards Association (MSBA) recommends scheduling a special meeting on the last day to canvass, Friday, November 13 in the event the elections results are not ready at the county. The key is to make sure the time of that canvassing meeting and the date have a quorum of board members to approve the canvass and sign off.

Recommendation:

Schedule a special meeting for Friday, November 13, 2020 to canvass the election results.

Alternatives:

Do not schedule a meeting on November 13 and direct administration with next steps.