



South St. Paul School Board Meeting
Monday, August 10, 2020 5:00 PM
Location: Virtual

Agenda

{{Name: Agenda Item}} {{Speaker: Agenda Item Speakers}} {{AgendaItemEnd}}

I. ROLL CALL

II. MEETING AGENDA/MINUTES (Strategic Direction 4)

- A. Approval, for the South St. Paul School Board to approve the August 10, 2020 School Board Meeting Agenda and School Board Meeting Minutes from July 27, 2020. (J. McClellan)

III. REPORTS AND DISCUSSION (Strategic Direction 4)

- A. 2020-21 School Year Update (D. Webb)
- B. Public Listening Session Report (D. Webb)
- C. Staffing (C. Miller)
- D. School Board Meeting Structure (J. McClellan)

IV. CONSENT ITEMS (Strategic Direction 3)

- A. Financial Claims: Bills Payable (D. Webb)
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves (D. Webb)

V. POLICY REVIEW (Strategic Direction 1)

VI. BUSINESS ITEMS (Strategic Direction 3)

A. Approval, for the South St. Paul School Board to approve the resolution for the Adoption of the Base Learning Model for the 2020-21 School year and Other COVID-19 Related Matters. (D. Webb)

B. Approval, for the South St. Paul School Board to approve the naming recommendation for the River Heights building. (D. Webb)

VII. INFORMATIONAL ITEMS (Strategic Direction 4)

A. **Board Members' Reports/Committee Updates/Where have you seen a passion:**
Board members will report on recent educational activities/events in which they have participated as well as other informational items (Board Members)

VIII. SUPPLEMENTAL AGENDA

IX. ADJOURNMENT



SOUTH ST. PAUL PUBLIC SCHOOLS Special School District No. 6

JULY 27, 2020

The regular meeting of the Board of Education, Special School District No. 6, South St. Paul, was held virtually on Monday, July 27, 2020. Chair Jeff McClellan called the meeting to order at 5:02 PM with seven Board members present: Inspectors Arend, Bjorklund, Diaz, Felton, Laliberte, McClellan, and Walker. Others present included Superintendent of Schools Dr. Dave Webb and several district and city leaders.

By Inspector Diaz

Seconded by Inspector Arend

That the South St. Paul School Board approves the July 27, 2020 School Board meeting agenda, supplemental agenda, and the minutes of the following meetings:

- A. Regular Board Meeting Minutes, June 22, 2020
- B. Special Board Meeting Minutes, June 29, 2020

Motion carried 7 yeas – Laliberte, Arend, Felton, Diaz, Bjorklund, Walker and McClellan
0 nays

REPORTS AND DISCUSSION

Return to School Update: In anticipation of the state’s announcement later this week on the [learning scenario](#) (distance, hybrid or in-person) that all school districts will start the school year with, Superintendent Webb provided an update on the planning that is taking place for each of the three scenarios.

Public Listening Session: The School Board received three Listening Session submissions this evening. The submission topics included: insight into how racial inequality is taught through our history curriculum, how we are supporting students through an equity lens, school planning for fall and reorganization of the clerical bargaining unit.

Central Square Community Center: The Central Square Community Center is operated in a joint partnership between the City of South St. Paul and South St. Paul Public Schools. This evening, Parks and Recreation Director Chris Esser highlighted the history and operation of the Central Square Community Center and also provide a summary of the current and future considerations of the facility and programming.

It is noted that in 2013, the CSCC hit a membership peak at 1,002 members and has been in a steady decline to 692 memberships in 2019. With the core operation of CSCC dependent upon membership and program revenue, this 31% decrease in membership has put significant strain on the operating budget. School Board members asked for management leaders from both entities to continue discussing the future of the CSCC.

School Resource Officer Update: Leaders from the South St. Paul Police Department and South St. Paul Public Schools highlighted their collaborative work in reviewing the School Resource Officer (SRO) programming and plan for the coming school year. Both entities shared their excitement to continue this partnership and how they have been intentional about plans that promote skills, relationship building and allow for an even more positive approach for SRO interaction with our students and community.

River Heights Naming Committee Update: Superintendent Webb provided an updated on the district’s purchase, planning and renovation of the River Heights building. He also shared that in preparation for the anticipated opening of this site, a committee was formed to study and bring forth a recommendation to rename the building. A formal recommendation to rename the River Heights building to *The South St. Paul Education Center* will go before the School Board on August 10.

American Indian: The SSPPS American Indian Education Program continues to grow. Superintendent Webb shared that for the 2019-20 school year, our American Indian Community Liaison responsibilities were contracted through Equity Alliance. Through this agreement, we were able to provide meaningful direct student support, outstanding events for the community and an active Parent Advisory Group. Tonight the School Board will be asked to approve the annual state compliance documents. The approval of these documents show “Concurrence” that our parent committee indicates agreement with the programming and that we fulfilled the expectations for the American Indian Education Programming for the 2019-20 school year.

Identified Official with Authority (IOwA): A recommendation is going before the School Board this evening to authorize Dave Webb as the Identified Official with Authority (IOwA) and Lisa Brandecker to act as the IOwA to add and remove names only for South St. Paul Public School Dist. 0006-03.

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA).

Staffing: Human Resource Director Cathy Miller highlighted the staffing that is going before the School Board for approval this evening.

2021 Health Insurance Premium Rates: Administration brought forth for a recommendation of a 0% increase in health insurance premium rates for 2021. Finance Director Aaron Bushberger reminded School Board members that the district moved to self-insurance model through Health Partners back in 2018 and set a goal of building a 6-9-month expense reserve. Currently the district has approximately an 8-month expense reserve to support their recommendation this evening. It is noted, administration and the district’s health insurance committee acknowledges that a 0% increase is likely not sustainable in future years and will need to reevaluate and make adjustments in order to fund the normal inflationary increases in medical costs.

By Inspector Arend

Seconded by Inspector Laliberte

- A. Financial Claims—Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves.

Motion carried 7 yeas – Walker, Laliberte, Arend, Felton, Diaz, Bjorklund and McClellan
0 nays

By Inspector Walker
For the South St. Paul School Board to approve the following policies that have been under review since June 8, 2020: #307, #513, #611 and #613.

Seconded by Inspector Arend

Motion carried 7 yeas – Bjorklund, Walker, Laliberte, Arend, Felton, Diaz and McClellan
0 nays

By Inspector Felton
For the South St. Paul School Board to approve the 2020-21 Independent Employee Agreement.

Seconded by Inspector Laliberte

Motion carried 7 yeas – Diaz, Bjorklund, Walker, Laliberte, Arend, Felton and McClellan
0 nays

By Inspector Felton
For the South St. Paul School Board to approve the 2021 Health Insurance Premium Rates.

Seconded by Inspector Bjorklund

Motion carried 7 yeas – Felton, Diaz, Bjorklund, Walker, Laliberte, Arend and McClellan
0 nays

By Inspector Arend
For the South St. Paul School Board to authorize Dave Webb to act as the Identified Official with Authority (IOwA) and Lisa Brandecker to act as the IOwA to add and remove names only for the South St. Paul Public School District 0006-003.

Seconded by Inspector Walker

Motion carried 7 yeas – Arend, Felton, Diaz, Bjorklund, Walker, Laliberte and McClellan
0 nays

By Inspector Laliberte
For the South St. Paul School Board to approve the Acceptance of Gifts Resolution.

Seconded by Inspector Walker

Motion carried 7 yeas – Laliberte, Arend, Felton, Diaz, Bjorklund, Walker and McClellan
0 nays

The School Board members reported on various informational items and committees in which they serve.

By Inspector Felton
That the School Board moves to adjourn the July 27, 2020 meeting at 7:05 PM.

Seconded by Inspector Bjorklund

Motion carried 7 yeas – Laliberte, Arend, Felton, Diaz, Bjorklund, Walker, and McClellan
0 nays

Official Board Minutes are available in the District
Office at 104 – 5th Ave. So. – So. St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Business Items

Action Requested: Approval

Attachment: Adoption of Base Learning Model for the 2020-21 School Year and Other COVID-19 Related Matters Resolution

Topic: Base Learning Model
Presenter(s): Superintendent Dave Webb
Background: <p>During the special school board meeting on Wednesday, August 5, district leaders reviewed the various learning models and other important 2020-21 school planning information. Prior to August 24, the School Board will need to determine and approve the base learning model to start the 2020-21 school year with.</p> <p>Guidance from the state says that while there are many factors to take into consideration when determining the appropriate learning model for school opening, the 14-day county case rate data is only a starting point. District leadership teams should also be consulted for various other components of the learning models such as the ability to implement required and recommended health practices.</p> <p>On Monday morning, Superintendent Dave Webb will be meeting with our assigned Dakota County Public Health Nurse to review our data and planning details prior to bringing forth a base learning model recommendation before the School Board on Monday evening.</p>
Recommendation: <p>Approve the Adoption of Base Learning Model for the 2020-21 School Year and COVID-19 Related Matters resolution.</p>
Alternatives: <p>Do not approve the resolution and direct administration with next steps.</p>



Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was duly held on the 10th day of August, 2020, at 5:00 o'clock p.m.

Member _____ introduced the following Resolution and moved its adoption:

**Adoption of Base Learning Model for the 2020-2021 School Year
and Other COVID-19 Related Matters**

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of school districts in the school board; and

WHEREAS, the Superintendent of Special School District 6 [hereinafter the "Superintendent"] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the "Safe Learning Plan"), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students, hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe Learning Plan; and

WHEREAS, the Minnesota Department of Education ("MDE") has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health ("MDH") has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that (*recommendation will be brought forth on Monday evening following the consultation with our assigned Dakota County Public Health Nurse that is taking place on Monday morning*) will be the base Learning Model to be implemented at the commencement of the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Special School District No. 6 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: _____.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the resolution:

Whereupon this Resolution was declared duly passed and adopted this 10th day of August, 2020.

Chair, School Board

Secretary-Clerk, School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Reports and Discussion

Action Requested: None

Attachment: None

Topic: School Board Listening Session Report

Presenter(s): Superintendent Dave Webb

Background:

Pursuant to Minnesota Statutes section 13D.021, and the current state of emergency declared by the Governor of Minnesota due to the COVID-19 pandemic, the Board Chair and Superintendent of Schools have determined that it is not prudent to conduct an in-person meeting of the School Board nor is it feasible to allow any member of the public to be present at the regular meeting location or any remote sites of any Board Members. All members of the School Board will participate by electronic means.

To allow members of the staff and public the opportunity to provide comments regarding items on the Board Meeting's agenda, the board has established the [Listening Session Sign-up Form](#) on the South St. Paul Public Schools website that must be completed and submitted by 9:00 a.m. the day of the Board meeting. The Board will designate an individual to read a representative sample of the comments at the Board meeting. The public will not be given the opportunity to be heard in person at the Board meetings. This temporarily supersedes Policy 206.

The Board Chair or Superintendent of Schools or their designee, may follow-up, via phone or electronic communication, with the individual submitting the Listening Session Sign-up Form.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020
Place on Agenda: Regular Agenda/Consent Items
Action Requested: Approval
Attachment: Staffing

Topic: Staffing
Presenter(s): Human Resource Director Cathy Miller
Background: Human Resource Director Cathy Miller will review the staffing that is recommended for approval at the August 10, 2020, school board meeting.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

08-10-20

Certified

1. Appointments/Reassignments

1. Cassidy Adamson – 1.0 FTE Long-Term Substitute Grade 5 Elementary Teacher, Kaposia Education Center, BA00, Step 1, effective approximately August 31, 2020, through November 20, 2020.
2. Jesse Arvidson – 1.0 FTE Special Education Teacher-High School, Secondary Building, MA30, Step 3, effective August 24, 2020. (Revised; previously approved as temporary)
3. Michael Kretzschmar - .6 FTE Spanish Teacher-High School (Temporary) and .3 FTE French Teacher-Middle School (Temporary), Secondary Building, BA00, Step 2, effective August 24, 2020, through June 14, 2020. (pending MDE license)
4. Mark Westpfahl – 1.0 Humanities Teacher-Middle School, Secondary Building, BA45, Step 9, effective August 24, 2020.
5. Anne-Marie White – 1.0 FTE Media and Technology Teacher (Temporary), Kaposia Education Center, BA45, Step 7, effective August 24, 2020, through June 14, 2020. (rehire; pending MDE license)

Change of Assignment – Effective for the 2020-21 School Year

Timothy Kennealy – Change from 1.0 FTE Humanities Teacher-High School to .8 FTE Humanities Teacher-High School and .2 FTE College & Career Readiness Teacher-High School, Secondary Building

Tania Lauby – Change from 1.0 Science Teacher-High School to .4 FTE Science Teacher-High School and .6 FTE College & Career Readiness Teacher-High School (Temporary), Secondary Building

Christian Rund – Humanities Teacher-High School, Secondary Building, change from .8 FTE to 1.0 FTE (Temporary)

Mary Weinfurter – Change from 1.0 FTE Math Teacher-High School to .8 FTE Math Teacher-High School and .2 FTE Business Teacher-High School (Temporary), Secondary Building

Julian Stanke – 1.0 FTE Spanish Teacher, change from Lincoln Center to Middle School

Additional Hours – LSN (\$29.00 per hour)

Shawnee Krueger – Kaposia Education Center, up to 8 hours

Kris Lefferts – Secondary Building, up to 20 hours

Kayla Rogers – Lincoln Center, up to 8 hours

Additional Hours (August 11 – 28, 2020; up to 83 hours; \$29.00 per hour)

Connor Murphy – Digital Learning Specialist

2020-21 Building & Instructional Leadership Team (BILT) – \$1,200 Stipend

High School

Kari Aanenson
 Conrad Anderson
 Andrew Doran
 Beth Johnson
 Kristin Johnson
 Kris Weinfurter

Middle School

Melvin Baker
 Allison Binder
 Dana Dvorak
 Shelly Moland
 David Palmquist
 Robert Peterfeso
 Jody Sielski
 Sara Voss

Peer Coaches

Frank Arend
 Dana Dvorak
 Tammy Lenarz
 Jen Sexauer

Lincoln

Ashley Becker
 Jeanine Brown
 Nicola Derryberry
 LaVonne Francis
 Arlene McAlpine
 Deanne Roering
 Lauren Ryan
 Kris Thompson

Kaposia

Ben Anderson
 Jeane Anderson
 Kim Dahlen
 Kim Laska
 Amy Peabody
 Kristin Sampson
 Dianne Spannbaauer
 Michelle Wallace

2020 Summer Curriculum Writing (\$29.00 per hour)

Kaposia

Up to 15 hours (increase from 9)

Katie Linscheid
 Kristin Troup

Up to 6 hours

Diane Boonstra
 Lisa Gorman
 Erin Gross
 Kim Laska
 Mary Molumby
 Janelle Rau
 Erin Roeske
 Kristin Sampson
 Paulette Spafford
 Dianne Spannbaauer
 Allyson Winter

Up to 1 hour

Jeanne Anderson
 Cara Fermenick
 Kelly Kopp
 Sarah LaShomb

Lincoln

Up to 6 hours

Jeanine Brown
 Nicola Derryberry
 Marie Hydukovich
 Drew Johnson
 Liz Roszak
 Lori Shubat
 Kristin Spanjers
 Julian Stanke
 Tom Swanson
 Kris Thompson

Up to 1 hour

Kathleen Larsn
 Arlene McAlpine
 Jessica Splittstoesser
 Tracy Weir

CLC

Up to 6 hours

Julia Brunner

Secondary Building

<u>Up to 57 hours</u> Scott Sundly (increase from 48)	<u>Up to 18 hours</u> Tara St. Martin	<u>Up to 6 hours</u> Kari Aanenson Sarah Fischer
<u>Up to 36 hours</u> Jeff Lagoo (increase from 30) Tim Kennealy (increase from 6)	<u>Up to 15 hours</u> Chris Bakken (increase from 6) Tiffany Brian (increase from 9) Desirae Demmings (increase from 9)	Charles Korenchen Dylan Olson Luke Olson Christian Rund Dave Sutherland
<u>Up to 30 hours</u> Nina Riesselman	<u>Up to 12 hours</u> Chris Marquis (increase from 6)	<u>Up to 1 hour</u> Carole Pankow
<u>Up to 27 hours</u> Sara Voss (increase from 18)		

B. Resignations/Retirements/Leaves/Reductions/Other

1. Andrew Doran – Resignation from his ECA position as WEB Advisor, Secondary Building, effective August 3, 2020.
2. Timothy Giesbrecht – Retirement from his position as 1.0 FTE School Psychologist, Kaposia Education Center and Lincoln Center, effective August 31, 2020.
3. Sue McDaniel – Leave of absence from her position as 1.0 FTE French Teacher-High School, Secondary Building, effective August 31, 2020, through October 2, 2020.
4. Rachel Mettille – Leave of absence from her position as 1.0 Math Teacher-Middle School, Secondary Building, effective approximately November 16, 2020, through March 11, 2021.
5. Dylan Olson – Resignation from his ECA position as WEB Advisor, Secondary Building, effective August 5, 2020.

Classified

A. Appointments/Reassignments

Additional Hours – Cultural Liaison (August 10 – September 4; up to 35 hours; hourly rate of pay)

Maria Castellanos Amador – Family Education Center

Shannon Lippke – High School

Daisy Medina Cuenca – Kaposia

Nellyda Ross – Middle School/Lincoln Center

Temporary Assignments (Effective July 31 – September 4)

Byron Anderson – Cleaner, Lincoln Center, \$16.99 per hour, 8 hours per day

Henry Bailey – Custodian (Step 1), District-wide, \$21.36 per hour, 8 hours per day

John Fries – Cleaner, Kaposia Education Center, \$16.99 per hour, up to 4 hours per day as needed

B. Resignations/Retirements/Leaves/Reductions/Other

1. Thomas Banaszewski – Extend leave of absence from his position as Maintenance Specialist, Service Building, effective August 19, 2019, through approximately September 30, 2020. (extension from July 31, 2020)
2. Tammy Christopherson – Leave of absence from her position as Office Assistant, Kaposia Education Center, effective August 5, 2020, through August 14, 2020.
3. Lawrence Lough – Leave of absence from his position as Head Engineer, Lincoln Center, effective August 3, 2020, through September 1, 2020.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Certified

A. Appointments/Reassignments

B. Resignations/Retirements/Leaves/Reductions/Other

1. Brooke DeWaard – Resignation from her position as .8 FTE Art Teacher-High School, Secondary Building, effective August 7, 2020.
2. Judy Marty – Leave of absence from her position as ECFE Teacher, Family Education Center, effective August 31, 2020, through June 10, 2021.
3. Mitchell Paulson – Resignation from his position as 1.0 FTE School Counselor-High School, Secondary Building, effective August 7, 2020.

**VII.A.2 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Classified

A. Appointments/Reassignments

1. Christopher Bretz – IB/Curriculum Coordinator, Kaposia Education Center, effective August 12, 2020. (pending criminal background check)

B. Resignations/Retirements/Leaves/Reductions/Other

1. Rose Atkinson – Retirement from her position as Special Education Assistant, Lincoln Center, effective August 10, 2020.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Reports and Discussion

Action Requested: None

Attachment: None

Topic: June Board Meeting Structure
Presenter(s): Dave Webb, superintendent
Background: The School Board will discuss and determine the structure for their upcoming meetings.
Recommendation: N/A
Alternatives: N/A



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Regular Agenda/Consent Items

Action Requested: Approval

Attachment: Staffing

Topic: Staffing
Presenter(s): Human Resource Director Cathy Miller
Background: Human Resource Director Cathy Miller will review the staffing that is recommended for approval at the August 10, 2020, school board meeting.
Recommendation: Administration recommends approval of the proposed staffing.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for next steps.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

08-10-20

Certified

1. Appointments/Reassignments

1. Cassidy Adamson – 1.0 FTE Long-Term Substitute Grade 5 Elementary Teacher, Kaposia Education Center, BA00, Step 1, effective approximately August 31, 2020, through November 20, 2020.
2. Jesse Arvidson – 1.0 FTE Special Education Teacher-High School, Secondary Building, MA30, Step 3, effective August 24, 2020. (Revised; previously approved as temporary)
3. Michael Kretzschmar - .6 FTE Spanish Teacher-High School (Temporary) and .3 FTE French Teacher-Middle School (Temporary), Secondary Building, BA00, Step 2, effective August 24, 2020, through June 14, 2020. (pending MDE license)
4. Mark Westpfahl – 1.0 Humanities Teacher-Middle School, Secondary Building, BA45, Step 9, effective August 24, 2020.
5. Anne-Marie White – 1.0 FTE Media and Technology Teacher (Temporary), Kaposia Education Center, BA45, Step 7, effective August 24, 2020, through June 14, 2020. (rehire; pending MDE license)

Change of Assignment – Effective for the 2020-21 School Year

Timothy Kennealy – Change from 1.0 FTE Humanities Teacher-High School to .8 FTE Humanities Teacher-High School and .2 FTE College & Career Readiness Teacher-High School, Secondary Building

Tania Lauby – Change from 1.0 Science Teacher-High School to .4 FTE Science Teacher-High School and .6 FTE College & Career Readiness Teacher-High School (Temporary), Secondary Building

Christian Rund – Humanities Teacher-High School, Secondary Building, change from .8 FTE to 1.0 FTE (Temporary)

Mary Weinfurter – Change from 1.0 FTE Math Teacher-High School to .8 FTE Math Teacher-High School and .2 FTE Business Teacher-High School (Temporary), Secondary Building

Julian Stanke – 1.0 FTE Spanish Teacher, change from Lincoln Center to Middle School

Additional Hours – LSN (\$29.00 per hour)

Shawnee Krueger – Kaposia Education Center, up to 8 hours

Kris Lefferts – Secondary Building, up to 20 hours

Kayla Rogers – Lincoln Center, up to 8 hours

Additional Hours (August 11 – 28, 2020; up to 83 hours; \$29.00 per hour)

Connor Murphy – Digital Learning Specialist

2020-21 Building & Instructional Leadership Team (BILT) – \$1,200 Stipend

High School

Kari Aanenson
 Conrad Anderson
 Andrew Doran
 Beth Johnson
 Kristin Johnson
 Kris Weinfurter

Middle School

Melvin Baker
 Allison Binder
 Dana Dvorak
 Shelly Moland
 David Palmquist
 Robert Peterfeso
 Jody Sielski
 Sara Voss

Peer Coaches

Frank Arend
 Dana Dvorak
 Tammy Lenarz
 Jen Sexauer

Lincoln

Ashley Becker
 Jeanine Brown
 Nicola Derryberry
 LaVonne Francis
 Arlene McAlpine
 Deanne Roering
 Lauren Ryan
 Kris Thompson

Kaposia

Ben Anderson
 Jeane Anderson
 Kim Dahlen
 Kim Laska
 Amy Peabody
 Kristin Sampson
 Dianne Spannbaauer
 Michelle Wallace

2020 Summer Curriculum Writing (\$29.00 per hour)

Kaposia

Up to 15 hours (increase from 9)

Katie Linscheid
 Kristin Troup

Up to 6 hours

Diane Boonstra
 Lisa Gorman
 Erin Gross
 Kim Laska
 Mary Molumby
 Janelle Rau
 Erin Roeske
 Kristin Sampson
 Paulette Spafford
 Dianne Spannbaauer
 Allyson Winter

Up to 1 hour

Jeanne Anderson
 Cara Fermenick
 Kelly Kopp
 Sarah LaShomb

Lincoln

Up to 6 hours

Jeanine Brown
 Nicola Derryberry
 Marie Hydukovich
 Drew Johnson
 Liz Roszak
 Lori Shubat
 Kristin Spanjers
 Julian Stanke
 Tom Swanson
 Kris Thompson

Up to 1 hour

Kathleen Larsn
 Arlene McAlpine
 Jessica Splittstoesser
 Tracy Weir

CLC

Up to 6 hours

Julia Brunner

Secondary Building

<u>Up to 57 hours</u> Scott Sundly (increase from 48)	<u>Up to 18 hours</u> Tara St. Martin	<u>Up to 6 hours</u> Kari Aanenson Sarah Fischer
<u>Up to 36 hours</u> Jeff Lagoo (increase from 30) Tim Kennealy (increase from 6)	<u>Up to 15 hours</u> Chris Bakken (increase from 6) Tiffany Brian (increase from 9) Desirae Demmings (increase from 9)	Charles Korenchen Dylan Olson Luke Olson Christian Rund Dave Sutherland
<u>Up to 30 hours</u> Nina Riesselman	<u>Up to 12 hours</u> Chris Marquis (increase from 6)	<u>Up to 1 hour</u> Carole Pankow
<u>Up to 27 hours</u> Sara Voss (increase from 18)		

B. Resignations/Retirements/Leaves/Reductions/Other

1. Andrew Doran – Resignation from his ECA position as WEB Advisor, Secondary Building, effective August 3, 2020.
2. Timothy Giesbrecht – Retirement from his position as 1.0 FTE School Psychologist, Kaposia Education Center and Lincoln Center, effective August 31, 2020.
3. Sue McDaniel – Leave of absence from her position as 1.0 FTE French Teacher-High School, Secondary Building, effective August 31, 2020, through October 2, 2020.
4. Rachel Mettille – Leave of absence from her position as 1.0 Math Teacher-Middle School, Secondary Building, effective approximately November 16, 2020, through March 11, 2021.
5. Dylan Olson – Resignation from his ECA position as WEB Advisor, Secondary Building, effective August 5, 2020.

Classified

A. Appointments/Reassignments

Additional Hours – Cultural Liaison (August 10 – September 4; up to 35 hours; hourly rate of pay)

Maria Castellanos Amador – Family Education Center

Shannon Lippke – High School

Daisy Medina Cuenca – Kaposia

Nellyda Ross – Middle School/Lincoln Center

Temporary Assignments (Effective July 31 – September 4)

Byron Anderson – Cleaner, Lincoln Center, \$16.99 per hour, 8 hours per day

Henry Bailey – Custodian (Step 1), District-wide, \$21.36 per hour, 8 hours per day

John Fries – Cleaner, Kaposia Education Center, \$16.99 per hour, up to 4 hours per day as needed

B. Resignations/Retirements/Leaves/Reductions/Other

1. Thomas Banaszewski – Extend leave of absence from his position as Maintenance Specialist, Service Building, effective August 19, 2019, through approximately September 30, 2020. (extension from July 31, 2020)
2. Tammy Christopherson – Leave of absence from her position as Office Assistant, Kaposia Education Center, effective August 5, 2020, through August 14, 2020.
3. Lawrence Lough – Leave of absence from his position as Head Engineer, Lincoln Center, effective August 3, 2020, through September 1, 2020.

**VII.A.1 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Certified

A. Appointments/Reassignments

B. Resignations/Retirements/Leaves/Reductions/Other

1. Brooke DeWaard – Resignation from her position as .8 FTE Art Teacher-High School, Secondary Building, effective August 7, 2020.
2. Judy Marty – Leave of absence from her position as ECFE Teacher, Family Education Center, effective August 31, 2020, through June 10, 2021.
3. Mitchell Paulson – Resignation from his position as 1.0 FTE School Counselor-High School, Secondary Building, effective August 7, 2020.

**VII.A.2 Staff Appointments, Resignations, Retirements, Terminations
and Leaves (Cathy Miller)**

Classified

A. Appointments/Reassignments

1. Christopher Bretz – IB/Curriculum Coordinator, Kaposia Education Center, effective August 12, 2020. (pending criminal background check)

B. Resignations/Retirements/Leaves/Reductions/Other

1. Rose Atkinson – Retirement from her position as Special Education Assistant, Lincoln Center, effective August 10, 2020.



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Business Items

Action Requested: Approval

Attachment: Adoption of Base Learning Model for the 2020-21 School Year and Other COVID-19 Related Matters Resolution

Topic: Base Learning Model
Presenter(s): Superintendent Dave Webb
Background: <p>During the special school board meeting on Wednesday, August 5, district leaders reviewed the various learning models and other important 2020-21 school planning information. Prior to August 24, the School Board will need to determine and approve the base learning model to start the 2020-21 school year with.</p> <p>Guidance from the state says that while there are many factors to take into consideration when determining the appropriate learning model for school opening, the 14-day county case rate data is only a starting point. District leadership teams should also be consulted for various other components of the learning models such as the ability to implement required and recommended health practices.</p> <p>On Monday morning, Superintendent Dave Webb will be meeting with our assigned Dakota County Public Health Nurse to review our data and planning details prior to bringing forth a base learning model recommendation before the School Board on Monday evening.</p>
Recommendation: <p>Approve the Adoption of Base Learning Model for the 2020-21 School Year and COVID-19 Related Matters resolution.</p>
Alternatives: <p>Do not approve the resolution and direct administration with next steps.</p>



Special School District No. 6
(South St. Paul Public Schools)
State of Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was duly held on the 10th day of August, 2020, at 5:00 o'clock p.m.

Member _____ introduced the following Resolution and moved its adoption:

**Adoption of Base Learning Model for the 2020-2021 School Year
and Other COVID-19 Related Matters**

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of school districts in the school board; and

WHEREAS, the Superintendent of Special School District 6 [hereinafter the "Superintendent"] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the "Safe Learning Plan"), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students, hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe Learning Plan; and

WHEREAS, the Minnesota Department of Education ("MDE") has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health ("MDH") has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that (*recommendation will be brought forth on Monday evening following the consultation with our assigned Dakota County Public Health Nurse that is taking place on Monday morning*) will be the base Learning Model to be implemented at the commencement of the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Special School District No. 6 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: _____.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the resolution:

Whereupon this Resolution was declared duly passed and adopted this 10th day of August, 2020.

Chair, School Board

Secretary-Clerk, School Board



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Meeting Date: August 10, 2020

Place on Agenda: Business Items

Action Requested: Approval

Attachment: Recommendation

Topic: River Heights Building Naming Committee Update and Recommendation
Presenter(s): River Heights Building Naming Committee
Background: One year ago, SSP Schools purchased the River Heights building, located on Thompson Avenue, in South St. Paul. For the past six months, we have been working hard to coordinate and complete a total renovation of this property. When it opens in the fall, it will host our Community Learning Center programs and our Community Education programs. In the redesign and repurposing of this building, and in preparation for the new school year, we knew that this building also needed a new name. To complete this task, per our district naming policy (Naming of District Facilities Policy, Policy 801.1), a committee was formed to begin the process of bringing forth a recommendation before the School Board.
Recommendation: The naming committee recommends the River Heights building be named The South St. Paul Education Center.
Alternatives: Do not approve the recommendation and direct administration with next steps.

River Heights Building Naming Recommendation and Rationale

On July 27th, 2020, the District facility naming committee made their recommendation to the SSPPS School Board to rename the former River Heights Building to the:

South St. Paul Education Center

BACKGROUND:

The background for this recommendation is as follows:

- In alignment with Policy 801.1 a committee was established to assess the criteria for the renaming of the facility and make a recommendation on its merit.

COMMITTEE COMPOSITION:

- Board Chair Jeff McClellan
- Board Vice Chair Linda Diaz
- Superintendent Dave Webb
- Connie Garling-Squire, Early Learning and Equity Director
- Mark Fenton, Building and Grounds Director
- Robin O'Reilly, Community Learning Center Assistant Principal
- Chuck Ochocki, High School Principal
- Jeanne Zehnder, Community Education Director

HISTORICAL CONTEXT / COMMUNITY-BASED INFORMATION:

- The committee members listed above organized a process to allow South St. Paul community members to submit possible names for consideration
- Over 60 names were received from our community. Name represented the history, the traditions and excellence of South St. Paul.
- Each of the submissions were reviewed and as well as the names of other district facilities, including athletic facilities and performing arts spaces.
- Rationale:

KEY CRITERIA:

- Before the committee began reviewing the names to begin their narrowing process, they identified that they wanted the name to be:
- In alignment with other district facilities
- Reflect our history and tradition
- Reflect South St. Paul

IMPLEMENTATION:

- As we finalize our construction work at this new site, we are planning to include the signage as a part of the current construction budget. Our Director of Buildings and Grounds noted that the renaming of the building would incur additional cost which we plan to bring into our current construction budget for this new building.

TIMELINE:

- If approved, the new name would take effect for the start of the 2020-21 school year