

Board of Education Regular Meeting
Monday, June 15, 2020 7:30 PM
Fillmore Central High School
1410 L Street
Geneva, NE 68361-1599

1. **Call to Order**
2. **Recognize Open Meetings Laws and location of the poster**
3. **Roll Call**
4. **Declaration of Legal Meeting/Excuse Absences**
 1. Declaration of Legal Meeting
 2. Excuse Absence
5. **Public Comment**
6. **Reports from Administration**
7. **Action Items**
 1. Approval of the Minutes of the following board meetings: May 11, 2020
 2. Receive, review and accept Finance reports
 3. Review and approve the General Fund Claims
 4. Review and approve the Building Fund Claims
 5. Review, Consider, and Approve Miscellaneous Charges Schedule
 6. Consider and Approve Elementary Teaching Contract for Tiffany Scheele
8. **Discussion Items**
 1. Review changes for Elementary, Middle School, High School, and Activity Handbooks
 2. Review Parent Involvement Policy

3. Review Bullying Policy
 4. Update on Girls Wrestling and Bowling
 5. Discuss cooperation, sharing, with area school districts
 6. Next Meeting is July 13, 2020 at 7:30 pm.
9. **Adjourn meeting**



Fillmore Central Public School's mission is to provide all students the opportunity and support to achieve excellence, develop responsibility, and become life-long learners.

To: Fillmore Central Board of Education
From: Mark Norvell, Superintendent

Date: June 11, 2020

6. Superintendent's Report

Construction Update – everything seems to be going well, next meeting is June 16. No problems and window replacement should be happening this week.

Budget Information – I am getting the spreadsheets updated that I used in the past, and will have a file of information for Josh. He will have my phone number and certainly Lynne will be a good resource if he has any questions.

Hand Sanitizer and Masks –we are ordering through our ESU 6. We have received hand sanitizer, we are waiting to see on Masks at this time.

Graduation – July 24th at 7:00 pm. It can be in the gym or out at the football field. How many can come could change but.....In the gym right now I would say 250that we could spread out and meet criteria. 34 graduates they could each invite 6....that would leave approximately 50 for graduates, board, and staff. (If less graduates planning on attending, could open up more than 6 each)

Start of School in August – still lots of meetings and discussion about how school and activities will look. Many changes could still occur between now and August, so best that we just keep ourselves a part of the conversation. I have a feeling that we will be given local control to make decisions for our district.....

Cares Act Money – at this time, FC share will be approximately \$92,000.

I have included the “Ten Things I Have Learned as a Superintendent”. The list could be longer, but I prioritized. I would like to thank the Board of Education for supporting my leadership term here at Fillmore Central. I am very proud that my children graduated from here; and I want you to know that while I didn't do everything right, I always had the intention to do everything right. All we can ever do in life is the best we can.

7. Action Items



1. **Minutes** – the minutes of the May Board meeting is on the Sparq meetings site for your review and approval.
2. **Financial Reports** – the reports from September 1 through May 31 for your review are on the Sparq meetings website.
3. **General Fund Claims** – If you need more information on any claims, contact Lynne or I prior to the board meeting and we will get that for you.
4. **Building Fund Claims** – a total of \$290,331.03. (\$4,491.03 to Engineering Technologies, and \$285,840.00 to Genesis)
5. **Miscellaneous Charges Schedule** – we reviewed last month, changes are in Red.
6. **Elementary Teaching Contract** – Mr. Veleba offered a Teaching Contract to Tiffany Scheele, and she has accepted. She is a recent graduate of Midland College, and from Utica Nebraska. Her resume is enclosed.

8. Discussion Items

1. **Review Student Handbook Changes** – I don't know if any of the Principals will be here as they are off contract in June and July. The changes should be detailed in their reports.
2. **Review Parent Involvement Policy** – we review each year as directed. Should we want to change anything, we would need to hold a public hearing on those changes.
3. **Review Bullying Policy** – Another policy that requires yearly review.
4. **Girls Wrestling and Bowling** – some activities to think about in the future. I will give you more details in the meeting.
5. **Discuss Cooperation and Sharing with Neighboring Districts** – discussion on the EM talks and possibly on Boys wrestling with Bruning-Davenport. If we are truly Fillmore Central as the title indicates, then we need to consider anything that our neighbors are willing to talk about. We need to keep our vision 5 to 10 years down the road, and not on the immediate impact. Fairmont and Geneva may never have gone together if we had Board members worried about what Class that would make us, or who gets to play, etc. We always need to see the big picture; many times people only see what affects their kids.
6. **Next Board Meeting** – is scheduled for Monday, July 13th at 7:30 p.m.



Upcoming Dates/Times

- July 13th.....FC Board Meeting, 7:30
- August 10thFC Board Meeting, 7:30

My Schedule

- June 16.....Construction meeting at elementary, 1:00
- June 18.....SUCCESS Supt's Zoom Meeting, 1:00
- June 29.....NSAA Board Meeting in Lincoln, 8:30

Ten Things I Learned as a Superintendent:

The students come first - no matter what the decision or consequences.

Make sure the students and staff have everything necessary to be successful.

You are responsible for everything that happens.

Always take more of the blame and less of the credit.

You are never as good as you could be. Get better.

Always check your zipper before you speak in public.

At sometime during your career, you will make a decision that will cause you to lose a longtime friend or colleague - You will make the right decision, but you will feel terrible.

Doing the right thing is not always easy.

A student, several years from now, will not remember the grade they achieved; but they will never forget their teacher.

All the education hours in the world will not prepare you for every thing that could happen; use common sense and do the best you can.

Board of Education Regular Meeting

Monday, May 11, 2020 7:30 PM Central

Fillmore Central High School
1410 L Street
Geneva, NE 68361-1599

Shaun Farmer: Present
Doug Gergen: Present
Christin Lovegrove: Present
Mike Motis: Present
P.J. O'Connor: Present
Jana Schelkopf: Present

Present: 6.

1. Call to Order

President P.J. O'Connor called the regular meeting to order at 7.30 PM.

2. Recognize Open Meetings Laws and location of the poster

3. Roll Call

4. Declaration of Legal Meeting/Excuse Absences

4.1. Declaration of Legal Meeting

Recommendation that this regular meeting of May 11, 2020 be declared a legal meeting passed with a motion by Jana Schelkopf and a second by Doug Gergen.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

4.2. Excuse Absences

There were no absences.

5. Public Comment

6. Reports from Administration

Fillmore Central Elementary – Mr. Veleba - Kindergarten enrollment is at 35, which is steady from last month. Grade promotion/retention will be based more on the first three quarters, and will not use very much of the fourth quarter work/participation. Proud Panther Night will be a live facebook event which will recognize some of the students that had certain achievements (like presidential awards) but some of the awards will not be able to happen (like MAP awards). This Friday is the last day of instruction and next Monday/Tuesday are the days for drop off from 7AM-7PM. HVAC work is continuing. Wall units and ceiling tiles are being removed. The 4th graders had a virtual tour of the middle school. Anticipate doing something for kindergarten similar to round up prior to the open house for the elementary.

Fillmore Central Middle School – Mr. Adkisson - Handbooks will be presented next month with final approval in July. The hope is that the open house in August will have more time for the 5th graders and their parents to explore the building. 8th Grade graduation will not occur as normal but plans have been made. On June 2nd the 8th graders will be able to place their hands on the wall and pick up their awards.

Fillmore Central High School/Athletic Director – Mr. Theobald - NSAA is waiving physicals for current 9-11 students next year, incoming freshman/new students still must have a new physical. Waiting for continued guidance on use of school facilities after June 1. Student's grade cannot go lower than what is was at the end of 3rd quarter, but any student who has done their work in the 4th quarter will get credit for the work completed. Staff is being given some leeway as to grading to increase grade. The drop off procedure for grades 9, 10 and 11 is still being refined.

Superintendent – Mr. Norvell - last day for seniors was last Friday and other students is this Friday, serving lunch through May 20. Construction meeting is at 1 pm tomorrow. Next month we will review all changes for the handbooks and adopt in July. Longevity awards will be done on video tomorrow. High School is working on an honor night type presentation. Mark has been meeting with new superintendent, Josh Cumpston, to help with transition.

7. Action Items

7.1. Approval of the Minutes of the following board meetings:

Recommendation that the Board approve the minutes of the April 13, 2020 regular meeting as presented passed with a motion by Doug Gergen and a second by Jana Schelkopf.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

7.2. Receive, review and accept Finance reports

Recommendation that the Board approve the financial reports as presented passed with a motion by Shaun Farmer and a second by Christin Lovegrove.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

7.3. Review and approve the General Fund Claims

Recommendation that the Board approve General Fund claims in the amount of \$105,895.46 as presented passed with a motion by Christin Lovegrove and a second by Doug Gergen.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

7.4. Review and approve the Building Fund Claims

Recommendation that the Board approve the Building Fund claims in the amount of \$92,520.00 as presented passed with a motion by Jana Schelkopf and a second by Doug Gergen.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

Reminder that with the early start of the project, the last bill may come prior to receiving the September influx into the building fund.

7.5. Consider and Accept the resignation from Heidi Farmer, Elementary Title I Teacher

Recommend the Board accept the resignation of Heidi Farmer as Title I teacher passed with a motion by Doug Gergen and a second by Jana Schelkopf.

Shaun Farmer: Abstain (With Conflict), Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

8. Discussion Items

8.1. Review Mini-Grants for Upcoming Budget

These are like additional funds from the budget that are additional roles that people have in addition to their contract. These are not really "grants" from extra funding sources in the district just a way to have some flexibility for the hours that will happen during the summer time. So for

a mini-grant, staff member writes a proposal that goes to the steering committee and then that committee can make a recommendation to the board.

8.2. Review Graduation set for July 24th, 2020

8.3. Review Miscellaneous Charges Schedule for 20-21

8.4. Next Meeting June 15, 2020 at 7:30 at the Fillmore Central High School

9. Adjourn meeting

Recommendation that this regular meeting of May 11, 2020 be adjourned at 8:36 pm passed with a motion by Doug Gergen and a second by Shaun Farmer.

Shaun Farmer: Yea, Doug Gergen: Yea, Christin Lovegrove: Yea, Mike Motis: Yea, P.J. O'Connor: Yea, Jana Schelkopf: Yea

Yea: 6, Nay: 0

CLERK'S REPORT

Reporting Period: 5/31/2020

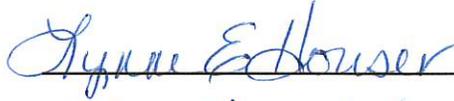
Beginning Checking Account Balance		\$943,945.37
Parents	Yearbook Sales	\$120.00
Southeast Community College	SENCAP Spring Term Reimbursement	\$1,008.00
Fillmore County Treasurer	General Taxes	\$1,993,685.82
State of Nebraska	Title I Part A	\$55,621.00
State of Nebraska	Title II Part A	\$13,595.00
State of Nebraska	Title IV	\$10,000.00
Parents	Yearbook Sales	\$390.00
Parents	Yearbook Sales	\$105.00
Payroll Accounts	Payroll Tax Deposits	\$91,307.00
Educational Service Unit #6	May Rent	\$8,144.47
Educational Service Unit #6	AET Subscription Reimbursement	\$325.00
Educational Service Unit #6	Kindergarten Milk Balances	\$227.50
State of Nebraska	Sped School Age 2018-2019	\$104,354.00
City of Geneva	Senior Center Rent	\$130.00
Village of Fairmont	Liquor License Fees	\$300.00
Parents	Yearbook Sales	\$235.00
State of Nebraska	State Aid	\$7,670.00
Heartland Bank	Checking Interest	\$194.50

Total Receipts	\$2,287,412.29
Plus Transfer from Hot Lunch Fund to Checking (Payroll Direct Deposits)	\$8,712.07
Less Disbursements	\$723,740.52

Checking Account Balance \$2,516,329.21

Bank Statement Balance	\$2,528,186.33
Less Outstanding Checks	(\$11,857.12)
Outstanding Hot Lunch Fund Direct Deposits	\$0.00
Checking Account Balance	\$2,516,329.21

General Fund Checking Account Balance	\$2,516,329.21
FCPS Checking Account Balance	\$26,079.50
General Fund CD's (including accrued interest)	\$0.00
Total General Fund Balance	\$2,542,408.71

Prepared By: 

Approved By: 

Date Prepared: 6/2/2020

FCPS FUND - May 2020

Verizon Wireless	Cell Phones	\$256.78
Quadient Finance USA Inc	Middle School Postage	\$200.00
National Business Education	Membership Dues	\$100.00
York News Times	Advertising	\$41.00
Windstream	Telephone	\$910.58
TOTAL		\$1,508.36

MASTERCARD - May 2020

WalMart	Equipment	\$107.49
NAESP-PEAP	Certificates	\$140.00
TOTAL		\$247.49

FUND REPORTS - May 2020							
BUILDING FUND							
9/1/2019	Month	YTD	Month	YTD	YTD	Current	Current
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance	Checking	CD
\$ 381,947.32	\$ 156,999.34	\$ 522,674.71	\$ 92,520.00	\$ 203,581.67	\$ 701,040.36	\$ 701,040.36	\$ -
GENERAL FUND PROPERTY TAX RECAP							
Budgeted	Current Mo.	YTD	YTD %				
Amount	Collected	Collected	Collected				
\$ 7,224,154.00	\$ 564,776.14	\$ 7,392,507.27	102.33%				
DEPRECIATION FUND							
9/1/2019	Month	YTD	Month	YTD	YTD	Current	Current
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance	Checking	CD
\$ 209,172.65	\$ 24.99	\$ 563.70	\$ -	\$ -	\$ 209,736.35	\$ 209,736.35	\$ -
EMPLOYEE BENEFIT FUND							
9/1/2019	Month	YTD	Month	YTD	YTD		
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance		
\$ 41,444.21	\$ 4,042.19	\$ 36,396.59	\$ 4,661.20	\$ 31,748.92	\$ 46,091.88		
PAYROLL RETIREMENT FUND							
9/1/2019	Month	YTD	Month	YTD	YTD		
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance		
\$ -	\$ 72,263.63	\$ 653,197.59	\$ 72,263.63	\$ 653,197.59	\$ -		
QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND							
9/1/2019	Month	YTD	Month	YTD	YTD		
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance		
\$ 2,086.24	\$ 0.42	\$ 47.85	\$ -	\$ -	\$ 2,134.09		
UNEMPLOYMENT SAVINGS ACCOUNT							
9/1/2019	Month	YTD	Month	YTD	Current		Current
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance	Savings	CD
\$ 63,958.94	\$ 1.36	\$ 112.53	\$ -	\$ -	\$ 64,071.47	\$ 34,180.94	\$ 29,890.53
HOT LUNCH PROGRAM - For April 2020							
9/1/2019	Month	YTD	Month	YTD	YTD		
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance		
\$ 3,424.06	\$ 17,630.25	\$ 301,471.30	\$ 35,666.37	\$ 304,172.30	\$ 723.06		
ACTIVITIES REPORT							
9/1/2019	Month	YTD	Month	YTD	YTD	Current	Current
Beg. Bal.	Receipts	Receipts	Disburse.	Disburse.	Balance	Checking	CD/Checking
\$ 278,955.65	\$ 121.11	\$ 277,085.77	\$ 5,684.78	\$ 245,457.42	\$ 310,584.00	\$ 199,042.49	\$ 111,541.51

**FILLMORE CO. SCHOOL DIST. #30-0025
COUNTY TREASURER'S RECEIPTS**

Reporting Period: May 1-31 2020

TAX SOURCE	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Y-T-D
Levied Tax 2009	(\$2,113.72)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,113.72)
Interest 2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2010	\$1,078.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.61
Interest 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2011	\$2,454.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,454.06
Interest 2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2012	\$269.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269.95
Interest 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2013	\$186.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186.57
Interest 2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2014	\$185.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185.08
Interest 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2015	\$120.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9.11	\$0.00	\$215.91	\$0.00	\$0.00	\$0.00	\$0.00	\$345.39
Interest 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.52	\$0.00	\$112.18	\$0.00	\$0.00	\$0.00	\$0.00	\$116.70
Levied Tax 2016	\$4.52	\$0.00	\$0.00	\$0.00	\$0.00	\$8.48	\$0.00	\$213.50	\$0.00	\$0.00	\$0.00	\$0.00	\$325.09
Interest 2016	\$139.07	\$0.00	\$0.00	\$0.00	\$0.00	\$3.02	\$0.00	\$81.03	\$0.00	\$0.00	\$0.00	\$0.00	\$88.57
Levied Tax 2017	\$9.64	\$0.00	\$0.00	\$0.00	\$0.00	\$8.84	\$0.00	\$220.96	\$58.56	\$0.00	\$0.00	\$0.00	\$427.43
Interest 2017	\$1,773,875.34	\$370,388.28	\$31,716.13	\$5,760.50	\$23,494.25	\$10,885.89	\$2,811.91	\$2,969.26	\$139.56	\$94.04	\$0.00	\$0.00	\$2,222,135.16
Levied Tax 2018	\$338.37	\$1,128.52	\$770.77	\$238.01	\$1,204.93	\$754.16	\$251.82	\$252.97	\$13.57	\$11.27	\$0.00	\$0.00	\$4,964.39
Interest 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$1,062,467.79	\$534,217.82	\$41,623.49	\$740,588.93	\$1,960,902.33	\$538,499.61	\$0.00	\$0.00	\$4,878,299.97
Levied Tax 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,819.37	\$0.00	\$0.00	\$1,819.37
Interest 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2018	\$22,199.43	\$15,783.48	\$17,154.66	\$17,486.73	\$29,787.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,412.07
Vehicle Tax 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,833.95	\$24,087.50	\$20,876.92	\$21,389.60	\$16,341.07	\$0.00	\$0.00	\$184,529.04
Homestead Exemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,010.78	\$8,010.78	\$8,010.78	\$8,010.78	\$0.00	\$0.00	\$32,043.12
Property Tax Credit	(\$17,745.29)	(\$3,716.76)	(\$325.48)	(\$59.99)	(\$10,871.67)	(\$2,028.98)	(\$393.01)	(\$1,982.87)	\$0.00	\$0.00	\$0.00	\$0.00	(\$37,124.05)
Property Tax Total	\$1,781,105.11	\$383,583.52	\$49,316.08	\$23,425.25	\$1,106,083.07	\$645,698.72	\$76,392.49	\$771,612.49	\$1,990,514.40	\$564,776.14	\$0.00	\$0.00	\$7,392,507.27

Prepared by: 

Approved by: 

Date Prepared: 6/4/2020

FILLMORE CO. SCHOOL DIST. #30-0025
COUNTY TREASURER'S RECEIPTS

Reporting Period: May 1-31 2020

TAX SOURCE	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Y-T-D
Levied Tax 2009	(\$2,113.72)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,113.72)
Interest 2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2010	\$1,078.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.61
Interest 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2011	\$2,454.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,454.06
Interest 2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2012	\$269.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269.95
Interest 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2013	\$186.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186.57
Interest 2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levied Tax 2014	\$185.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185.08
Interest 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levie Tax 2015	\$120.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9.11	\$0.00	\$215.91	\$0.00	\$0.00	\$0.00	\$0.00	\$345.39
Interest 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.52	\$0.00	\$213.50	\$0.00	\$0.00	\$0.00	\$0.00	\$116.70
Levied Tax 2016	\$103.11	\$0.00	\$0.00	\$0.00	\$0.00	\$8.48	\$0.00	\$81.03	\$0.00	\$0.00	\$0.00	\$0.00	\$325.09
Interest 2016	\$4.52	\$0.00	\$0.00	\$0.00	\$0.00	\$3.02	\$0.00	\$220.96	\$0.00	\$0.00	\$0.00	\$0.00	\$88.57
Levied Tax 2017	\$139.07	\$0.00	\$0.00	\$0.00	\$0.00	\$8.84	\$0.00	\$58.56	\$0.00	\$0.00	\$0.00	\$0.00	\$427.43
Interest 2017	\$9.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1.91	\$0.00	\$52.92	\$0.00	\$0.00	\$0.00	\$0.00	\$64.47
Levied Tax 2018	\$1,773,875.34	\$370,388.28	\$31,716.13	\$5,760.50	\$23,494.25	\$10,885.89	\$2,811.91	\$2,969.26	\$139.56	\$94.04	\$0.00	\$0.00	\$2,222,135.16
Interest 2018	\$338.37	\$1,128.52	\$770.77	\$238.01	\$1,204.93	\$754.16	\$251.82	\$252.97	\$13.57	\$11.27	\$0.00	\$0.00	\$4,964.39
Levied Tax 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$1,062,467.79	\$534,217.82	\$41,623.49	\$740,588.93	\$1,960,902.33	\$538,499.61	\$0.00	\$0.00	\$4,878,299.97
Interest 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,819.37	\$0.00	\$0.00	\$1,819.37
Vehicle Tax 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Tax 2018	\$22,199.43	\$15,783.48	\$17,154.66	\$17,486.73	\$29,787.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,412.07
Vehicle Tax 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,833.95	\$24,087.50	\$20,876.92	\$21,389.60	\$16,341.07	\$0.00	\$0.00	\$184,529.04
Homestead Exemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,010.78	\$8,010.78	\$8,010.78	\$8,010.78	\$0.00	\$0.00	\$32,043.12
Property Tax Credit	(\$17,745.29)	(\$3,716.76)	(\$325.48)	(\$59.99)	(\$10,871.67)	(\$2,028.98)	(\$393.01)	(\$1,982.87)	\$0.00	\$0.00	\$0.00	\$0.00	(\$37,124.05)
Property Tax Total	\$1,781,105.11	\$383,583.52	\$49,316.08	\$23,425.25	\$1,106,083.07	\$645,698.72	\$76,392.49	\$771,612.49	\$1,990,514.40	\$564,776.14	\$0.00	\$0.00	\$7,392,507.27
Pro-Rata Vehicle	\$0.00	\$326.00	\$0.00	\$0.00	\$224.44	\$0.00	\$0.00	\$6,410.56	\$0.00	\$0.00	\$0.00	\$0.00	\$6,961.00
Carline Tax	\$280.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,348.57	\$0.00	\$0.00	\$0.00	\$0.00	\$1,629.39
Co Court Fines & Lic	\$1,671.43	\$1,045.64	\$1,927.20	\$2,611.45	\$2,947.59	\$2,270.63	\$3,205.83	\$3,670.49	\$1,822.85	\$4,052.53	\$0.00	\$0.00	\$25,225.64
Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Railroad Money	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
In Lieu of Tax/Pub Power	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
In Lieu of Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Police Court Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Taxes Total	\$1,952.25	\$1,371.64	\$1,927.20	\$2,611.45	\$3,172.03	\$2,270.63	\$3,205.83	\$10,081.05	\$3,171.42	\$4,052.53	\$0.00	\$0.00	\$33,816.03
TOTAL COLLECTED	\$1,783,057.36	\$384,955.16	\$51,243.28	\$26,036.70	\$1,109,255.10	\$647,969.35	\$79,598.32	\$781,693.54	\$1,993,685.82	\$568,828.67	\$0.00	\$0.00	\$7,426,323.30

Prepared by:

Approved by:

Date Prepared:

Lynne E. Dwyer
Blank Nowell

6/4/2020

Recap of Property Taxes
 (Includes Real Estate, Personal, Special, Motor Vehicle, & Homestead Exemption Collections)

Month	YTD% Collected									
	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
SEPTEMBER	\$1,380,139.42	22.23%	\$1,502,837.29	23.76%	\$1,567,553.65	23.71%	\$1,536,236.05	22.70%	\$1,781,105.11	24.65%
OCTOBER	\$445,125.28	29.39%	\$286,045.73	28.28%	\$224,393.30	27.11%	\$218,749.09	25.93%	\$383,583.52	29.96%
NOVEMBER	\$57,189.55	30.31%	\$29,192.25	28.74%	\$37,318.35	27.67%	\$117,622.74	27.67%	\$49,316.08	30.65%
DECEMBER	\$35,012.61	30.88%	\$21,143.77	29.08%	\$36,048.59	28.22%	\$26,527.18	28.06%	\$23,425.25	30.97%
JANUARY	\$1,196,690.33	50.15%	\$1,253,627.00	48.90%	\$1,427,240.70	49.81%	\$1,233,519.48	46.29%	\$1,106,083.07	46.28%
FEBRUARY	\$329,161.79	55.45%	\$289,925.54	53.48%	\$691,897.33	60.28%	\$580,559.34	54.87%	\$645,698.72	55.22%
MARCH	\$353,386.13	61.14%	\$390,035.56	59.65%	\$76,719.07	61.44%	\$76,025.96	55.99%	\$76,392.49	56.28%
APRIL	\$337,955.72	66.58%	\$595,912.71	69.07%	\$370,143.32	67.04%	\$416,804.53	62.15%	\$771,612.49	66.96%
MAY	\$1,789,926.71	95.41%	\$1,522,646.78	93.15%	\$2,044,465.75	97.97%	\$2,228,410.13	95.08%	\$1,990,514.40	94.51%
JUNE	\$674,808.29	106.27%	\$770,257.76	105.32%	\$440,765.26	104.63%	\$711,926.55	105.60%	\$564,776.14	102.33%
JULY	\$46,842.79	107.03%	\$42,409.08	105.99%	\$75,548.79	105.78%	\$41,512.10	106.22%		
AUGUST	\$56,548.53	107.94%	\$88,002.20	107.39%	\$71,425.52	106.86%	\$86,415.20	107.49%		
YTD TOTAL	\$ 6,702,787.15	107.94%	\$ 6,792,035.67	107.39%	\$ 7,063,519.63	106.86%	\$ 7,274,308.35	107.49%	\$ 7,392,507.27	102.33%
BUDGET	\$ 6,209,844.00		\$ 6,324,860.00		\$ 6,610,272.00		\$ 6,767,152.00		\$ 7,224,154.00	
%/BUDGET	107.94%		107.39%		106.86%		107.49%		102.33%	

Prepared by: *Dyanne E. Lawson*
 Approved by: *Clank Norman*

Date Prepared: 6/4/2020
 Reporting Period: 05/01/20-05/31/20

GENERAL FUND EXPENDITURES MONTH GROUP REPORT - MAY 2020

Account Number	Account Description	Budgeted Amount	Expended During Month	Expenditures Year to Date	% of Budget Spent	Adjusted Balance
01	GENERAL FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS					
100	OVERTIME SALARIES NON-	2,379,750.00	197,112.79	1,810,880.06	76.10	568,869.94
200	RETIREMENT NON-INSTRUCTIONAL	1,215,250.00	93,292.88	808,522.14	66.53	406,727.86
300	PROFESSIONAL SERVICES	33,000.00	436.26	31,342.23	95.90	1,657.77
400	BUS REPAIRS AND MTNCE	102,000.00	2,701.10	84,464.92	93.74	17,535.08
500	TRAVEL EXPENSE AND MILEAGE	15,900.00	1,047.92	12,598.22	81.12	3,301.78
600	BOOKS, TEXTBOOKS & PERIODICALS	108,000.00	503.28	76,231.90	72.45	31,768.10
700	730	63,000.00	302.95	56,738.58	97.89	6,261.42
800	MISC OBJECTS	4,100.00	100.00	10,890.87	302.68	(6,790.87)
1100	ALL INSTRUCTION	3,921,000.00	295,497.18	2,891,668.92	74.26	1,029,331.08
1200	SPECIAL EDUCATION PROGRAMS					
100	OVERTIME SALARIES NON-	457,750.00	39,978.09	361,167.01	78.90	96,582.99
200	HEALTH BENEFITS NON-	218,700.00	18,339.13	166,305.25	76.04	52,394.75
300	PROFESSIONAL SERVICES	85,000.00	0.00	18,410.72	21.66	66,589.28
500	TUITION(TYKE)	1,042,057.00	40,809.44	603,665.41	57.93	438,391.59
600	BOOKS, TEXTBOOKS & PERIODICALS	5,550.00	0.00	2,530.28	45.59	3,019.72
700	730	8,950.00	26.99	3,651.60	41.47	5,298.40
1200	ALL INSTRUCTION	1,818,007.00	99,153.65	1,155,730.27	63.57	662,276.73
1300	DRIVERS EDUCATION					
100	SALARIES NON-INSTRUCTIONAL	6,000.00	484.00	4,356.00	72.60	1,644.00
200	RETIREMENT NON-INSTRUCTIONAL	1,000.00	84.84	763.56	76.36	236.44
1300	ALL INSTRUCTION	7,000.00	568.84	5,119.56	73.14	1,880.44
2100	SUPPORT SERVICES/PUPIL SERVICE					
100	ADDITIONAL COMPENSATION NON-	369,600.00	28,309.97	272,381.97	73.70	97,218.03
200	RETIREMENT NON-INSTRUCTIONAL	80,350.00	6,283.60	58,961.48	73.38	21,388.52
300	PROFESSIONAL SERVICES	307,250.00	28,552.46	229,582.24	74.83	77,667.76
400	BUS REPAIRS AND MTNCE	9,000.00	0.00	0.00	0.00	9,000.00
500	TRAVEL EXPENSE AND MILEAGE	264,100.00	0.00	147,602.01	55.89	116,497.99
600	ENERGY-FUEL	35,300.00	0.00	20,470.32	59.02	14,829.68
800	MISC OBJECTS	37,400.00	310.77	21,869.58	64.00	15,530.42
2100	SUPPORT SERVICES	1,103,000.00	63,456.80	750,867.60	68.33	352,132.40
2200	SUPPORT SERVICES/LIBRARY-MEDIA					
100	OVERTIME SALARIES NON-	82,100.00	6,403.00	58,633.88	71.42	23,466.12
200	RETIREMENT NON-INSTRUCTIONAL	34,500.00	2,652.65	23,998.11	69.56	10,501.89
300	PROFESSIONAL SERVICES	13,200.00	95.00	16,234.16	122.99	(3,034.16)
500	TELEPHONE	10,600.00	0.00	122.85	1.16	10,477.15
600	BOOKS, TEXTBOOKS & PERIODICALS	16,450.00	0.00	6,255.88	45.43	10,194.12
700	730	3,000.00	0.00	0.00	0.00	3,000.00
800	MISC OBJECTS	1,150.00	0.00	7,000.00	608.70	(5,850.00)

GENERAL FUND EXPENDITURES MONTH GROUP REPORT - MAY 2020

Account Number	Account Description	Budgeted Amount	Expended During Month	Expenditures Year to Date	% of Budget Spent	Adjusted Balance
2200	SUPPORT SERVICES	161,000.00	9,150.65	112,244.68	70.47	48,755.12
2300	SUPPORT SERVICES-GEN ADMIN					
100	SALARY	154,000.00	12,833.33	115,499.97	75.00	38,500.03
200	290	27,600.00	2,279.18	19,509.57	70.69	8,090.43
300	310	24,800.00	0.00	11,527.70	46.48	13,272.30
400	BUS REPAIRS AND MTNCE	2,000.00	41.82	1,334.99	66.75	665.01
500	TRAVEL EXPENSE AND MILEAGE	10,400.00	155.90	4,773.78	45.90	5,626.22
600	SUPPLIES	2,500.00	0.00	607.27	24.29	1,892.73
800	MISC OBJECTS	13,800.00	30.32	9,414.79	68.69	4,385.21
2300	SUPPORT SERVICES	235,100.00	15,340.55	162,668.07	69.22	72,431.93
2400	OFFICE OF PRINCIPAL					
100	ADDITIONAL COMPENSATION NON-	371,700.00	31,752.16	285,998.55	76.94	85,701.45
200	HEALTH BENEFITS NON-	129,250.00	20,784.93	101,297.29	78.37	27,952.71
500	TRAVEL EXPENSE AND MILEAGE	5,050.00	118.58	3,371.43	79.53	1,678.57
600	SUPPLIES	3,000.00	0.00	46.59	1.55	2,953.41
800	MISC OBJECTS	6,000.00	0.00	2,152.74	41.05	3,847.26
2400	SUPPORT SERVICES	515,000.00	52,655.67	392,866.60	76.47	122,133.40
2500	SUPPORT SERVICES-GEN BUSINESS					
100	OVERTIME SALARIES NON-	48,000.00	3,511.87	36,357.01	75.74	11,642.99
200	WORKER'S COMP NON-INSTRUCTIONAL	49,950.00	3,910.82	39,217.99	78.51	10,732.01
300	PROFESSIONAL SERVICES	5,000.00	100.00	1,500.00	30.00	3,500.00
400	BUS REPAIRS AND MTNCE	3,000.00	41.82	1,334.98	44.50	1,665.02
500	TRAVEL EXPENSE AND MILEAGE	84,500.00	7,540.49	60,814.41	71.97	23,685.59
600	SUPPLIES	3,000.00	0.00	798.41	27.58	2,201.59
700	730	4,000.00	0.00	1,336.50	33.41	2,663.50
800	DUES AND FEES	450.00	0.00	319.00	70.89	131.00
2500	SUPPORT SERVICES	197,900.00	15,105.00	141,678.30	71.61	56,221.70
2600	SUPPORT SERVICES-BLDGS & SITES					
100	OVERTIME SALARIES NON-	244,500.00	19,999.12	188,575.06	77.13	55,924.94
200	RETIREMENT NON-INSTRUCTIONAL	127,850.00	11,026.20	100,740.98	78.80	27,109.02
300	PROFESSIONAL SERVICES	32,000.00	1,247.23	32,210.15	100.66	(210.15)
400	BUS REPAIRS AND MTNCE	138,000.00	4,675.58	61,094.76	44.73	76,905.24
500	TRAVEL EXPENSE AND MILEAGE	8,500.00	0.00	4,768.82	56.10	3,731.18
600	SUPPLIES	278,200.00	9,714.91	148,720.26	53.87	129,479.74
700	730	110,000.00	1,654.02	37,372.06	47.92	72,627.94
800	MISC OBJECTS	2,950.00	0.00	189.00	6.41	2,761.00
2600	SUPPORT SERVICES	942,000.00	48,317.06	573,671.09	62.72	368,328.91
2700	SUPPORT SERVICES-PUPIL TRANS					
100	SALARIES NON-INSTRUCTIONAL	133,000.00	8,182.49	92,461.19	69.52	40,538.81

EXPENDITURES MONTH GROUP REPORT/BOARD OF
05/2020

GENERAL FUND EXPENDITURES MONTH GROUP REPORT - MAY 2020

Account Number	Account Description	Budgeted Amount	Expended During Month	Expenditures Year to Date	% of Budget Spent	Adjusted Balance
200	RETIREMENT NON-INSTRUCTIONAL	43,950.00	2,626.99	29,469.45	67.05	14,480.55
300	330	20,500.00	0.00	0.00	0.00	20,500.00
400	BUS REPAIRS AND MTNCE	71,000.00	28.50	17,055.32	24.02	53,944.68
500	STUDENT TRANSPORTATION SVS.	54,500.00	319.44	11,535.13	21.17	42,964.87
600	ENERGY-FUEL	53,500.00	56.86	24,063.62	44.98	29,436.38
700	730	35,000.00	354.47	354.47	1.01	34,645.53
800	MISC OBJECTS	4,550.00	0.00	2,171.86	47.73	2,378.14
2700	SUPPORT SERVICES	416,000.00	11,568.75	177,111.04	42.57	238,888.96
3300	COMMUNITY SERVICES OPERATIONS					
800	MISC OBJECTS	12,000.00	3,196.00	13,476.00	112.30	(1,476.00)
3300	COMMUNITY SERVICES	12,000.00	3,196.00	13,476.00	112.30	(1,476.00)
3500	HIGH ABILITY LEARNING					
100	SALARIES NON-INSTRUCTIONAL	2,600.00	0.00	0.00	0.00	2,600.00
200	RETIREMENT NON-INSTRUCTIONAL	500.00	0.00	0.00	0.00	500.00
600	SUPPLIES	100.00	0.00	0.00	0.00	100.00
700	730	1,800.00	0.00	1,033.83	158.94	766.17
800	DUES AND FEES	4,000.00	0.00	640.00	24.25	3,360.00
3500	COMMUNITY SERVICES	9,000.00	0.00	1,673.83	42.56	7,326.17
6200	TITLE I					
100	SALARIES TEMP NON-INSTRUCTIONAL	78,200.00	6,823.60	60,653.53	77.56	17,546.47
200	HEALTH BENEFITS NON-	41,800.00	3,499.53	31,195.59	74.63	10,604.41
300	PUPIL SERVICES	9,579.00	0.00	0.00	0.00	9,579.00
600	SUPPLIES	10,587.00	0.00	8,432.39	79.65	2,154.61
800	MISC OBJECTS	0.00	0.00	0.00	0.00	0.00
6200	FEDERAL SERVICES	140,166.00	10,323.13	100,281.51	71.54	39,884.49
6400	IDEA PART B					
300	PUPIL SERVICES	0.00	0.00	0.00	0.00	0.00
500	TUITION(TYKE)	166,827.00	0.00	115,717.46	69.36	51,109.54
6400	FEDERAL SERVICES	166,827.00	0.00	115,717.46	69.36	51,109.54
6900	OTHER FEDERAL SERVICES					
400	LEASE VEHICLE	41,000.00	0.00	35,411.00	86.37	5,589.00
6900	FEDERAL SERVICES	41,000.00	0.00	35,411.00	86.37	5,589.00
8000	TRANSFERS					
900	910	90,000.00	0.00	90,000.00	100.00	0.00
8000	TRANSFERS	90,000.00	0.00	90,000.00	100.00	0.00
9000	NON-PROGRAMMED CHARGES					
100	SALARIES NON-INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00
200	RETIREMENT NON-INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00
800	MISC OBJECTS	0.00	0.00	547.47	0.00	(547.47)
9000	NON-PROGRAMMED CHARGES	0.00	0.00	547.47	0.00	(547.47)

EXPENDITURES MONTH GROUP REPORT/BOARD OF
05/2020

GENERAL FUND EXPENDITURES MONTH GROUP REPORT - MAY 2020

Account Number	Account Description	Budgeted Amount	Expended During Month	Expenditures Year to Date	% of Budget Spent	Adjusted Balance
01	GENERAL FUND	9,775,000.00	624,333.28	6,720,733.60	69.21	3,054,266.40

ACTIVITY FUND BALANCE REPORT - MAY 2020

Fund: 05 ACTIVITIES FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0001	STUDENT FEES	18,585.82	50.00	0.00	0.00	18,535.82
05 704 0002	ATHLETICS	20,730.05	103.50	0.00	0.00	20,626.55
05 704 0003	CHEERLEADERS	1,401.16	136.72	0.00	0.00	1,264.44
05 704 0004	CONCESSIONS	1,401.72	0.00	0.00	0.00	1,401.72
05 704 0005	FC CLUB	12,795.43	606.00	0.00	0.00	12,189.43
05 704 0006	FFA	30,897.22	99.52	0.00	0.00	30,797.70
05 704 0007	FCCLA	25,258.65	95.00	0.00	0.00	25,163.65
05 704 0008	FBLA	5,645.11	807.39	0.00	0.00	4,837.72
05 704 0009	BAND	903.05	0.00	0.00	0.00	903.05
05 704 0011	NHS/STUJO	1,037.78	178.00	0.00	0.00	859.78
05 704 0014	FAMILY & CONSUMER SCIENCE	54.90	0.00	0.00	0.00	54.90
05 704 0015	AG SHOP	483.47	0.00	0.00	0.00	483.47
05 704 0017	ART	2,418.40	0.00	0.00	0.00	2,418.40
05 704 0018	CLOSE-UP	523.27	0.00	0.00	0.00	523.27
05 704 0019	FOREIGN LANGUAGE	1,998.27	0.00	0.00	0.00	1,998.27
05 704 0021	HIGH SCHOOL LIBRARY	1,406.77	0.00	0.00	0.00	1,406.77
05 704 0022	INDUSTRIAL TECH	579.17	3.38	0.00	0.00	575.79
05 704 0024	ONE-ACT	7,486.12	10.52	0.00	0.00	7,475.60
05 704 0025	PRINCIPAL'S ACCOUNT	3,596.54	0.00	0.00	0.00	3,596.54
05 704 0026	SUCCESS 4	4,527.20	0.00	0.00	0.00	4,527.20
05 704 0027	MILK MACHINE	2,574.23	0.00	0.00	0.00	2,574.23
05 704 0029	COF GRANT	1.21	0.00	0.00	0.00	1.21
05 704 0030	ELEMENTARY LIBRARY	1,378.71	0.00	0.00	0.00	1,378.71
05 704 0035	ELEMENTARY SCHOOL	7,323.91	0.00	0.00	0.00	7,323.91
05 704 0040	SPEECH	1,508.61	0.00	0.00	0.00	1,508.61
05 704 0042	MOCK TRIAL	0.00	0.00	0.00	0.00	0.00
05 704 0045	BIOLOGY ACCOUNT	293.94	0.00	0.00	0.00	293.94
05 704 0047	TESTS	1,788.54	0.00	0.00	0.00	1,788.54
05 704 0048	OUTDOOR CLASSROOM PROJECT	14,377.29	148.95	0.00	0.00	14,228.34
05 704 0049	FLINT HILLS SCHOLARSHIP	1,000.00	0.00	0.00	0.00	1,000.00
05 704 0075	CLASS OF 2019	0.00	0.00	0.00	0.00	0.00
05 704 0076	CLASS OF 2020	906.10	0.00	0.00	0.00	906.10
05 704 0077	CLASS OF 2021	2,811.24	0.00	0.00	0.00	2,811.24
05 704 0078	CLASS OF 2022	2,127.03	0.00	0.00	0.00	2,127.03
05 704 0079	CLASS OF 2023	73.80	0.00	0.00	0.00	73.80
05 704 0080	MS STUDENT COUNCIL	2,592.82	0.00	0.00	0.00	2,592.82
05 704 0081	MS PRINCIPAL'S FUND	6,976.55	3,445.80	0.00	0.00	3,530.75

ACTIVITY FUND BALANCE REPORT - MAY 2020

Fund: 05 ACTIVITIES FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0082	MS LIBRARY	2,114.31	0.00	0.00	0.00	2,114.31
05 704 0084	MS MUSIC	2,446.71	0.00	0.00	0.00	2,446.71
05 704 0085	MS ART	55.07	0.00	0.00	0.00	55.07
05 704 0086	MS PACK	1,802.88	0.00	0.00	0.00	1,802.88
05 704 0087	MS BAND	(337.87)	0.00	0.00	0.00	(337.87)
05 704 0097	MABEL NEDZA SCHOLARSHIP FUND	111,428.17	0.00	113.34	0.00	111,541.51
05 704 0098	CLEARING	4,926.41	0.00	0.00	0.00	4,926.41
05 704 0099	INTEREST	6,247.91	0.00	7.77	0.00	6,255.68
Fund Total: 05		316,147.67	5,684.76	121.11	0.00	310,584.00

ACTIVITY FUND BALANCE REPORT - SEPTEMBER 1 2019 TO MAY 31 2020

Fund: 05 ACTIVITIES FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0001	STUDENT FEES	19,558.73	7,759.00	6,736.09	0.00	18,535.82
05 704 0002	ATHLETICS	(1,725.94)	55,934.49	78,286.98	0.00	20,626.55
05 704 0003	CHEERLEADERS	512.16	1,799.60	2,551.88	0.00	1,264.44
05 704 0004	CONCESSIONS	1,942.10	37,324.27	36,783.89	0.00	1,401.72
05 704 0005	FC CLUB	13,259.69	23,793.03	22,722.77	0.00	12,189.43
05 704 0006	FFA	18,905.73	32,111.70	44,003.67	0.00	30,797.70
05 704 0007	FCCLA	22,849.00	6,598.68	8,913.33	0.00	25,163.65
05 704 0008	FBLA	2,852.20	4,333.79	6,519.31	0.00	4,837.72
05 704 0009	BAND	(1,612.03)	16,663.82	19,178.90	0.00	903.05
05 704 0011	NHS/STUCO	456.58	1,580.33	1,983.53	0.00	859.78
05 704 0014	FAMILY & CONSUMER SCIENCE	252.94	448.04	250.00	0.00	54.90
05 704 0015	AG SHOP	675.26	191.79	0.00	0.00	483.47
05 704 0017	ART	2,418.40	0.00	0.00	0.00	2,418.40
05 704 0018	CLOSE-UP	523.27	0.00	0.00	0.00	523.27
05 704 0019	FOREIGN LANGUAGE	355.11	178.00	1,821.16	0.00	1,998.27
05 704 0021	HIGH SCHOOL LIBRARY	1,406.77	0.00	0.00	0.00	1,406.77
05 704 0022	INDUSTRIAL TECH	768.81	778.02	585.00	0.00	575.79
05 704 0024	ONE-ACT	8,088.02	6,475.32	5,862.90	0.00	7,475.60
05 704 0025	PRINCIPAL'S ACCOUNT	4,038.96	2,263.73	1,821.31	0.00	3,596.54
05 704 0026	SUCCESS 4	5,374.01	878.22	31.41	0.00	4,527.20
05 704 0027	MILK MACHINE	2,094.49	1,405.26	1,885.00	0.00	2,574.23
05 704 0029	COF GRANT	1.21	0.00	0.00	0.00	1.21
05 704 0030	ELEMENTARY LIBRARY	1,378.71	0.00	0.00	0.00	1,378.71
05 704 0035	ELEMENTARY SCHOOL	7,587.84	6,568.59	6,304.66	0.00	7,323.91
05 704 0040	SPEECH	1,297.25	1,891.30	2,102.66	0.00	1,508.61
05 704 0042	MOCK TRIAL	(527.49)	0.00	527.49	0.00	0.00
05 704 0045	BIOLOGY ACCOUNT	293.94	0.00	0.00	0.00	293.94
05 704 0047	TESTS	2,904.54	1,266.00	150.00	0.00	1,788.54
05 704 0048	OUTDOOR CLASSROOM PROJECT	25,539.32	11,810.98	500.00	0.00	14,228.34
05 704 0049	FLINT HILLS SCHOLARSHIP	0.00	0.00	1,000.00	0.00	1,000.00
05 704 0075	CLASS OF 2019	205.73	205.73	0.00	0.00	0.00
05 704 0076	CLASS OF 2020	597.24	803.94	1,112.80	0.00	906.10
05 704 0077	CLASS OF 2021	3,125.59	1,864.84	1,550.49	0.00	2,811.24
05 704 0078	CLASS OF 2022	333.74	0.00	1,793.29	0.00	2,127.03
05 704 0079	CLASS OF 2023	0.00	0.00	73.80	0.00	73.80
05 704 0080	MS STUDENT COUNCIL	4,065.46	2,379.56	906.92	0.00	2,592.82
05 704 0081	MS PRINCIPAL'S FUND	2,644.57	13,094.00	13,980.18	0.00	3,530.75

ACTIVITY FUND BALANCE REPORT - SEPTEMBER 1 2019 TO MAY 31 2020

Fund: 05 ACTIVITIES FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0082	MS LIBRARY	2,113.71	3,143.16	3,143.76	0.00	2,114.31
05 704 0084	MS MUSIC	2,446.71	0.00	0.00	0.00	2,446.71
05 704 0085	MS ART	55.07	0.00	0.00	0.00	55.07
05 704 0086	MS PACK	1,087.26	1,912.23	2,627.85	0.00	1,802.88
05 704 0087	MS BAND	(337.87)	0.00	0.00	0.00	(337.87)
05 704 0097	MABEL NEDZA SCHOLARSHIP FUND	110,300.82	0.00	1,240.69	0.00	111,541.51
05 704 0098	CLEARING	4,926.41	0.00	0.00	0.00	4,926.41
05 704 0099	INTEREST	6,121.63	0.00	134.05	0.00	6,255.68
Fund Total: 05		278,955.65	245,457.42	277,065.77	0.00	310,584.00

BUILDING FUND RECAP

BEGINNING FISCAL BALANCE: (9-1-2019)

\$381,947.32

Reporting Period: May 1-31 2020

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	TOTAL
RECEIPTS													
Sink Fund Co. Treas.	\$138,868.02	\$29,075.15	\$2,543.91	\$468.85	\$65,723.30	\$43,309.61	\$4,163.75	\$60,267.83	\$155,941.92	\$0.00	\$0.00	\$0.00	\$521,362.34
Interest	\$181.09	\$184.35	\$167.19	\$177.35	\$189.91	\$185.04	\$116.61	\$53.41	\$57.42	\$0.00	\$0.00	\$0.00	\$1,312.37
Interest on CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$139,049.11	\$29,259.50	\$2,711.10	\$646.20	\$65,913.21	\$43,494.65	\$4,280.36	\$60,321.24	\$156,999.34	\$0.00	\$0.00	\$0.00	\$522,674.71
DISBURSEMENTS													
Fillmore County Treasurer	\$0.00	\$0.00	\$5,167.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,167.79
CG-ID LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cheever Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Crete Glass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Heine's Painting Decorative Concrete	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone Systems of Nebraska	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Taylor Lawn Sprinklers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City of Geneva	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hart Floors	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Technologies Inc	\$3,773.88	\$8,525.86	\$20,822.79	\$15,622.75	\$8,860.00	\$4,408.90	\$4,854.61	\$4,645.09	\$0.00	\$0.00	\$0.00	\$0.00	\$71,513.88
Genesis Contracting Group	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,380.00	\$92,520.00	\$0.00	\$0.00	\$0.00	\$126,900.00
CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$3,773.88	\$8,525.86	\$25,990.58	\$15,622.75	\$8,860.00	\$4,408.90	\$4,854.61	\$39,025.09	\$92,520.00	\$0.00	\$0.00	\$0.00	\$203,581.67

CURRENT YEAR-TO-DATE BALANCE:

\$701,040.36

Current Checking Balance

\$701,040.36

Current CD Balance

\$0.00

PREPARED BY:

Jessie E. Schauer

APPROVED BY:

Wanda Nanner

DATE PREPARED:

6/2/2020

Hot Lunch Report

BEGINNING BALANCE \$17,417.78

RECEIPTS

	Current Month 5/1/20	Received to Date
Students	\$261.84	\$106,214.44
Adults	\$0.00	\$3,184.20
Federal Reimbursement	\$12,212.00	\$127,643.63
State Reimbursement	\$0.00	\$0.00
District Transfer	\$5,000.00	\$60,000.00
Milk/Other	\$153.00	\$4,398.73
Interest	\$3.41	\$30.30
	\$17,630.25	\$301,471.30
Total	\$17,630.25	\$301,471.30

EXPENSES

	Current Month 5/1/20	Spent to Date
Labor	\$18,288.94	\$141,661.28
Food	\$15,500.01	\$155,680.90
Equipment	\$1,196.24	\$1,614.51
Supplies	\$877.72	\$7,009.47
Check Write Off's	\$0.00	\$0.00
Ticket Refund	\$176.70	\$176.70
Misc. Expenses	\$0.00	\$0.00
Returned Checks	\$0.00	\$40.00
	\$36,039.61	\$306,182.86
Total	\$36,039.61	\$306,182.86

ENDING BALANCE (\$991.58)

***Information received on 5/27/2020**

Vehicle Transportation Report

LARGE BUSES

		Odometer 5/1/20	Odometer 6/1/20		Miles Driven
Bus #1	Thomas (2012)	173,321	173,323		2
Bus #2	Thomas (2012)	152,947	152,949		2
Bus #6	International (2001)	132,960	132,962		2
Bus #7	Thomas (2015)	151,943	151,945		2
Bus #8	Thomas (2016)	96,737	96,739		2
Bus #9	Thomas (2020)	25,550	25,552		2
Bus #10	Thomas (2020)	11,998	12,000		2
		Total			14

SPECIAL EDUCATION VEHICLES

		Odometer 5/1/20	Odometer 6/1/20		Miles Driven
Mini-Bus #1	Thomas (2012)	109,841	109,841		0
Mini-Bus #2	Chevrolet (2016)	11,304	11,304		0
Suburban #2	Chevrolet (2004)	163,144	163,172		28
Grey Van	Chevrolet (2011)	91,389	91,401		12
		Total			40

ACTIVITY VEHICLES

		Odometer 5/1/20	Odometer 6/1/20		Miles Driven
Suburban #3	Chevrolet (2016)	72,253	72,803		550
Suburban #4	Chevrolet (2016)	60,950	61,709		759
White Van	Chevrolet (2010)	108,271	108,402		131
		Total			1,440

MAINTENANCE VEHICLES

		Odometer 5/1/20	Odometer 6/1/20		Miles Driven
Van 100	Ford (1999) Elementary	166,849	166,947		98
Van 101	Ford (1998) High School	133,604	133,604		0
Van 102	Dodge (1998) Middle School	86,550	86,550		0
Pickup	Chevrolet (2013) Grounds	92,386	92,629		243
		Total			341

GENERAL FUND CLAIMS FOR JUNE 15 2020

ADKISSON, BECKY	CONFERENCE REGISTRATION	50.00
ADKISSON, STEVE	MILEAGE	34.30
APPLE INC	HARDWARE	1,278.00
ASCEND EDUCATION	SERVICES	60.00
ASSOCIATION FOR MIDDLE LEVEL EDUCATION	MEMBERSHIP	99.97
AWARDS UNLIMITED INC	SUPPLIES	59.14
B & J AUTOMOTIVE LLC	SERVICES	68.87
C & M SUPPLY INC	FUEL	68.83
CAVAPA CONSTRUCTION LLC	SERVICES	3,272.97
CDW GOVERNMENT LLC	SUPPLIES	1,117.46
CENTERPOINT ENERGY SERVICES INC	FUEL	6,161.53
CHANAY CHEMICAL INC	SUPPLIES	389.35
CITY OF GENEVA	WATER/SEWER	1,090.90
DAS STATE ACCOUNTING - CENTRAL FINANCE	SERVICES	229.32
EAKES OFFICE SOLUTIONS	SUPPLIES	2,364.11
EDUCATIONAL SERVICE UNIT #6	SERVICES	345.00
EKELER, KENNETH	SERVICES	120.00
EMC INSURANCE	LIABILITY/PROPERTY	7,546.42
FCPS FUND	GENERAL FUND REIMBURSEMENT	1,508.36
FILLMORE COUNTY HOSPITAL	SERVICES	2,916.67
GENEVA HOME CENTER	SUPPLIES	369.17
GENEVA LUMBER CENTER	SUPPLIES	32.13
GENEVA WELDING & SUPPLY INC	SUPPLIES	29.80
GRAND ISLAND PHYSICAL THERAPY	SERVICES	19,656.60
GRAPHIC EDGE INC, THE	SUPPLIES	553.01
HOMEDEPOT PRO, THE	SUPPLIES	2,015.04
HOMETOWN LEASING	COPIER LEASE	1,394.00
JJ BERNIKLAU ED SOLUTIONS TEAM	SERVICES	39,524.92
KELCH PLUMBING, HEATING & REFR	SERVICES	3,066.50
KSB SCHOOL LAW	SERVICES	1,000.00
LAMPE'S AIR FILTER SALES/SERV	SUPPLIES	548.20
LICHTI OIL	FUEL	259.10
LICHTI TV AND APPLIANCE CENTER	EQUIPMENT	400.00
MASTERCARD CENTER	SUPPLIES	247.49
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	304.74
MIDWEST CONNECT LLC	SUPPLIES	210.00
NANTKES, JENN	SERVICES	576.27
NEBRASKA AGRICULTURAL ED ASSOC	MEMBERSHIP	235.00
NEBRASKA COACHES ASSOCIATION	MEMBERSHIP	1,405.00
NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY	4,836.33
NEBRASKA SIGNAL	ADVERTISING	45.47
NICKS FARM STORE	SUPPLIES	66.50
NSAA	ACTIVITIES REGISTRATION	1,110.00
ONE BEAT CPR + AED	SUPPLIES	224.00
PAYFLEX SYSTEMS USA INC	ADMINISTRATIVE FEES	100.00
RUHL'S WELL SERVICE	SERVICES	169.50
SCHOOL SPECIALTY SUPPLY INC	SUPPLIES	124.32
SFM	WORKMANS COMP	1,934.00
TAYLOR LAWN SPRINKLERS LLC	SERVICES	151.00
TROXELL COMMUNICATIONS	SUPPLIES	362.88
UNITE PRIVATE NETWORKS LLC	SERVICES	1,258.80
VILLAGE OF FAIRMONT	UTILITIES	1,984.70
WASTE CONNECTIONS OF NEBRASKA INC	SERVICES	1,376.52
WOODWARD'S DISPOSAL SERVICE INC	SERVICES	75.00
YORK PUBLIC SCHOOLS	SERVICES	12,328.47
ZIEMBA ROOFING COMPANY	SERVICES	273.00

Fund Total:

127,028.66

BUILDING FUND CLAIMS FOR JUNE 15 2020

ENGINEERING TECHNOLOGIES INC	ELEMENTARY HVAC	\$	4,491.03
GENESIS CONTRACTING GROUP	ELEMENTARY HVAC	\$	285,840.00
	FUND TOTAL:	\$	290,331.03



Fillmore Central Public Schools
 Mark Norvell
 1410 L Street
 Geneva, NE 68361

Invoice number 15625
 Date 06/02/2020

Project **2019066 Fillmore Central Elementary School HVAC**

Construction Cost \$1,100,000.00
 Construction Cost % 8.00 %
 Contract Amount \$88,000.00

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Construction Documents	70,400.00	100.00	70,400.00	70,400.00	0.00
Construction Administration	17,600.00	50.00	8,800.00	6,600.00	2,200.00
Total	88,000.00	90.00	79,200.00	77,000.00	2,200.00

Reimbursables

	Units	Rate	Billed Amount
Color Copies	2.00	0.649	1.30
Copies	1.00	0.132	0.13
Mileage - 2020	140.00	0.64	89.60
Reimbursables subtotal			91.03

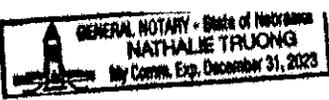
Invoice total **2,291.03**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
15561	05/06/2020	2,200.00	2,200.00				
15625	06/02/2020	2,291.03	2,291.03				
Total		4,491.03	4,491.03	0.00	0.00	0.00	0.00

Approved by:

Martin D. Kasl
 Principal



APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702/Cons (Instructions on reverse side)

TO OWNER:
 Fillmore Central Public Schools
 1410 L Street
 Geneva, NE 68361

PROJECT:
 Fillmore Central Elem - HVAC Renovation

FROM CONTRACTOR:
 Genesis Contracting Group
 404 Hill Street
 Lincoln NE 68502

VIA ARCHITECT:
 Engineering Technologies, Inc.

APPLICATION NO: 3

PERIOD TO: 05/31/20

PROJECT NOS: 20-083

CONTRACT DATE: 02/03/20

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	CONSTRUCTION MANAGER
<input checked="" type="checkbox"/>	ENGINEER
<input type="checkbox"/>	CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- ORIGINAL CONTRACT SUM \$ 1,199,000
- Net change by Change Orders \$ 0
- CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,199,000
- TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 458,600
- RETAINAGE:
 - 10 % of Completed Work \$ 345,860 (Column D + E on G703)
 - 10 % of Stored Material \$ 0 (Column F on G703)
- TOTAL EARNED LESS RETAINAGE \$ 45,860 (Line 4 Less Line 5 Total)
- LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 412,740
- CURRENT PAYMENT DUE \$ 126,900
- BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 285,840

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

CONTRACTOR: Genesis Contracting Group LLC.

By: Coley J. D. Date: 6-9-2020
 State of: Nebraska County of: Lincoln
 Subscribed and sworn to before me this 9 day of June, 2020
 Notary Public: Nathalie Truong
 My Commission expires: Dec 31, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 285,840.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0	
Total approved this Month	\$0	
TOTALS	\$0	\$0.00
NET CHANGES by Change Order		\$0

ARCHITECT: Marion P. Kasal Date: 6/9/20
 By: [Signature]

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Charges, Tuition, Miscellaneous Salary, Admission Prices
2020-2021**

	2019-2020	2020-2021
<u>ADMISSION PRICES</u>	<u>Current</u>	<u>Adopted</u>
Varsity Adult Gate	\$6	\$6
Varsity Student Gate	\$4	\$4
JV & Jr High Adult Gate	\$4	\$4
JV & Jr High Student Gate	\$2	\$2
Passes for Adults	\$50	\$75
Senior Citizens (Ages 65 and up)	Free	Free
<u>MILEAGE</u>		
Fillmore Central Rate	48.5 cents	48.5 cents
<u>DRIVER'S EDUCATION</u>	\$250	\$250
<u>MISCELLANEOUS SALARY</u>		
Substitute Teacher	\$130	\$130
<u>HOT LUNCH</u>		
Grades K-4	\$2.65	\$2.70
Grades 5-12	\$3.00	\$3.05
Adult	\$3.50	\$3.55
Extra Milk	\$.50	\$.50
<u>BREAKFAST</u>		
Grades K-12	\$1.65	\$1.70

Tiffany Scheele

1165 D Street
Utica, NE 68456

Cell: 402.646.0485
scheeletl01@midlandu.edu

EDUCATION

Midland University | Fremont, Nebraska | August, 2016 – Present

- Bachelor of Arts in Education | Anticipated graduation, May, 2020

CERTIFICATION

Initial Nebraska Teaching Certificate | Anticipated issue, May, 2020

- Endorsements
 - Elementary K-6
 - PREK-3 Early Childhood

PROFESSIONAL EXPERIENCE

Clinical (Student) Teaching Experience

1st Grade, Grant Elementary School, Fremont, NE | January 2020- May 2020

- Creating lesson plans and activities for students to complete and learn valuable information.
- Initiating conversations with students about how they can learn and putting them into action by teaching the students.
- Collaborating with my cooperating teacher and exploring the different tactics that are used, and put in action when teaching.

Field Based Teaching Experience

Logan View Elementary School, 1st Grade, 4th Grade, Fall 2019

Schuyler Elementary, 1st Grade, Spring 2019

Washington Elementary, Fremont Public Schools, Reading Specialist, Spring 2019

Mead Elementary, Kindergarten, Fall 2018

Grant Elementary, Fremont Public Schools, Preschool, Fall 2018

Clamar Elementary, Fremont Public Schools, 4th Grade, Spring 2018

Milliken Park Elementary, Preschool, Spring 2018

Grant Elementary, Fremont Public Schools, Preschool- Special Skills, Fall 2017

Multiple Early Childhood Centers in Fremont, Fall 2017

Pinewood Elementary, Omaha Public Schools, Preschool, Spring 2017

**For many days at each one of these schools, I was able to observe and work with students. I also taught many lessons in each of these schools, like math and language arts.

RELEVANT WORK EXPERIENCE:

Volleyball Referee | 2nd-6th Grade YMCA Volleyball Referee

Fremont Family YMCA, Fremont, NE | September 2019- October 2019

- Helping with general volleyball skills and teaching how to cooperate with teammates.
- Serving as a referee for grades 2nd-6th volleyball league.

Tiffany Scheele

Cradick Family Nanny | Utica, NE | June 2015 - present |

- Helped with identifying numbers and colors.
- Working on coloring skills and reading skills and strategies.

Clausen Family Nanny | Fremont, NE | August 2016 - present |

- Assisted with afterschool homework and reading afterschool with their child.
- Transported to dance lessons when needed.

CAMPUS ACTIVITIES/HONORS

Intercollegiate Women's Golf | August, 2016 – May, 2020

- NAIA Golf Scholar Athlete – 2019
- GPAC Golf Player of the Week – September 2018, September 2019

Midland University Dean's and President's List

Midland University SAAC (Student Athletic Advisory Committee) member

VOLUNTEER / COMMUNITY SERVICE

Reading Under the Stars | Grant Elementary School, Fremont, NE | Spring 2018

Low Income Ministries of Dodge County | Fremont, NE | April 2018

Whitetail Golf Course | Fremont, NE | April 2017

PROFESSIONAL ACTIVITIES

Student Education Association (SEA/N) | Midland University, Fremont, NE

Fillmore Central Elementary

Additions and/or changes

2020 – 2021 Parent - Student Handbook

Page 4 – STAFF DIRECTORY

-Update staff directory names and emails

Page 7 – ARRIVAL AND DISMISSAL

-Update to current practice

Students arriving between 7:55 – 8:05:

“K”	Report to the music room
1 st Grade	Report to the gym
2 nd – 4 th grades	Report to the lunchroom

Page 8 – ARRIVAL AND DISMISSAL

-Update to current practice

It is the parent/guardian’s duty to instruct the office or classroom teacher, in writing, by phone call, or by e-mail, if your child’s usual after school plan will differ when there is a planned early dismissal.

Page 10 – ATTENDANCE POLICY AND PROVISIONS

-Update to align to current practice and board policy

NE Statute 79-209 and FCPS Board Policy #5100 states that a student who accumulates more than five (5) unexcused absences per semester or more than twenty (20) absences, including at least one (1) unexcused absence, in a school year the student is deemed to be “excessively absent”.

FCPS Board Policy #5100 requires that in a case where a student has accumulated five(5) days of unexcused absences in a semester, or the hourly equivalent, the parent/guardian will be contacted concerning absences from the principal or his designee.

In any case where a student has accumulated twenty(20) days of absenteeism in a school year, and any of those absences are by choice (unexcused), then the building principal or his designee shall initiate a series of events to determine if a case of truancy or excessive absenteeism exists. Such a process must include a meeting held between school officials and a parent/guardian of the student. If the determination is made that a case of truancy or excessive absenteeism exists then the building principal or his designee will attempt to work with the student and their family to bring about an acceptable resolution to the problem. In cases where a student’s attendance continues to be an issue beyond the attempted resolution of the problem, the building principal or his designee shall notify the county attorney’s office and request that the issue be investigated. Absences due to Verified Placement may be excluded from this calculation.

**FILLMORE CENTRAL ELEMENTARY
2020 - 2021
PARENT – STUDENT HANDBOOK**



Our Mission: To provide all students the opportunity and support to achieve excellence, develop responsibility, and become life-long learners.

School Song

Fillmore Central High School; to the Panthers we'll be true!
Fillmore Central High School; our loyalty's with you.
Silver, Black and Purple; reign supreme and true.
We are making history, marching on to victory!
V-I-C-T-O-R-Y, Victory is our battle cry.
P-A-N-T-H-E-R, Panther spirit will never die!

School Colors

Black, Silver, and Purple

School Mascot

Panthers

225 North 17th
Geneva, NE 68361
Phone: (402)759-3184
Fax: (402)759-3110

This handbook is intended to provide general information about the operation, practices, and procedures of the school district. It also sets forth the rules and regulations of the school and the behavioral standards for students. The student handbook does not form a contract, and the Board of Education may change the rules, regulations, or handbook provisions at any time.

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STAFF DIRECTORY

Phone: 759-3184

Fax: 759-3110

Staff	Job Title	E-mail address
Josh Cumpston	Superintendent of Schools	josh.cumpston@fillmorecentral.org
Aaron Veleba	Elementary Principal	aaron.veleba@fillmorecentral.org
Becky Adkisson	Guidance Counselor	becky.adkisson@fillmorecentral.org
Peg Ward	Elementary Secretary	peg.ward@fillmorecentral.org
Melissa Myers	Kindergarten A	melissa.myers@fillmorecentral.org
Kristin Nun	Kindergarten B	kris.nun@fillmorecentral.org
Deb Rohr	Grade 1A	deb.rohr@fillmorecentral.org
Brooke Betka	Grade 1B	brooke.betka@fillmorecentral.org
Tiffany Scheele	Grade 1C	tiffany.scheele@fillmorecentral.org
Sadie Jones	Grade 2A	sadie.jones@fillmorecentral.org
Doreen Schelkopf	Grade 2B	doreen.schelkopf@fillmorecentral.org
Julie Johnson	Grade 3A	julie.johnson@fillmorecentral.org
Michael Reinsch	Grade 3B	michael.reinsch@fillmorecentral.org
Jenny Eichelberger	Grade 4A	jenny.eichelberger@fillmorecentral.org
Stacy Filipi	Grade 4B	stacy.filipi@fillmorecentral.org
Elizabeth Zoucha	Title I	elizabeth.zoucha@fillmorecentral.org
Joni Karcher	Resource	joni.karcher@fillmorecentral.org
Haley Hoarty	Resource	haley.hoarty@fillmorecentral.org
Anita Blum	Speech-Language	anita.blum@esu6.org
Gabriel Eberhardt	PE	gabriel.eberhardt@fillmorecentral.org
Jeff Schwarz	Music	jeff.schwarz@fillmorecentral.org
Jill Shipley	Art	jill.shipley@fillmorecentral.org
Jacey Wit	Media/Technology	jacey.wit@fillmorecentral.org
Megan Kennedy	Language Resource	megan.kennedy@esu6.org
Barb Koca	Para-Educator	barb.koca@fillmorecentral.org
Deb Jenkins	Para-Educator	deb.jenkins@fillmorecentral.org
Jill McCoy	Para-Educator	jill.mccoy@fillmorecentral.org
Kelly Nun	Para-Educator	kelly.nun@fillmorecentral.org
Amy Rust	Para-Educator/Health Para	amy.rust@fillmorecentral.org
June Graham	Para-Educator	june.graham@fillmorecentral.org
Victoria Stassines	Para-Educator	victoria.stassines@fillmorecentral.org
Ron Doremus	Head Custodian	ron.doremus@fillmorecentral.org
Judy Jones	Custodian	judy.jones@fillmorecentral.org

Fillmore Central Board of Education

PJ O'Conner	Christin Lovegrove	Shaun Farmer
Jana Schelkopf	Doug Gergen	Mike Motis

T.Y.K.E. Teaching Staff

Shauna O'Brien	TYKE Teacher	shaunna.obrien@esu6.org
Jodi Fintel	TYKE Teacher	jodi.fintel@esu6.org
Michele Rayburn	SUCCESS/TYKE Administrator	michele.rayburn@esu6.org
Beth Lightwine	Secretary	beth.lightwine@esu6.org

SUCCESS Teaching Staff

Kaela Lockhart	SUCCESS 1 & 2 Teacher	kaela.lockhart@esu6.org
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WELCOME.....

Dear Parents / Guardians and Students:

Welcome to the beginning of a new and exciting school year! We look forward to working with you and your child to provide an educational experience that meets the needs of each child. This handbook has been prepared in order to provide you with an easy reference to pertinent information and to share the expectations of the school with parents and students. Please review this handbook with your child (ren) throughout the year in order to help alleviate potential misunderstandings.

This handbook cannot cover every situation that may arise during the year; therefore, the school may have to rely on individual discretion for certain instances.

A successful educational experience for children may best be accomplished through the cooperative efforts of the home and school. Please feel free to contact us whenever questions may arise.

MISSION STATEMENT OF FILLMORE CENTRAL PUBLIC SCHOOL

The mission of Fillmore Central Public School is to provide all students the opportunity and support to achieve excellence, develop responsibility, and become life-long learners.

ELEMENTARY SCHOOL DAY SCHEDULE

7:30	Staff is on duty and breakfast is served
8:05	The first bell rings, children enter classrooms
8:10	Tardy bell rings, classes begin
3:05	School dismisses
3:45	Staff is off duty and office closes

SCHOOL CLOSING

The decision to close schools due to extreme weather is normally made prior to 6 a.m. The school will make an automated phone call, or you may also listen to one of these area TV or Radio stations on mornings the weather is inclement:

- **KOLN TV CHANNEL 10 LINCOLN**
- **KHAS TV CHANNEL 5 HASTINGS**
- **KAWL YORK RADIO 1370**
- **KZ100 CENTRAL CITY**

BUS TRANSPORTATION

Please contact Bob Taylor, the Fillmore Central Public Schools transportation coordinator, if you have questions about bus transportation at 759 – 3632. Shuttle routes between Fairmont and Geneva will transport students between towns. A morning shuttle departs from Fairmont to Geneva at 7:35 a.m. An after school shuttle departs from Geneva to Fairmont at 3:05 p.m.

ENTRANCE TO FILLMORE CENTRAL PUBLIC SCHOOLS

The State of Nebraska and the Fillmore Central Board of Education each have specific required information that each student must submit prior to the initial entrance of a Fillmore Central Public School:

- Birth Certificate
- Written evidence of a health examination by a qualified physician and administered within six months prior to entrance. This includes all incoming kindergarteners and all students transferring from out of state
- A record of immunization as determined by state law and the Nebraska Department of Health regulations
- Prior school records and grades, when applicable

- A copy of Court Order of Guardianship if child is not with legal parent
- Upon entering the Fillmore Central Schools, parents and students will be given forms and a Student Handbook. The forms should be returned to the school upon the requested date.
- This handbook outlines the policies and procedures of the district.
- In addition, these student services are offered: Title 1, Free and Reduced lunch, Transportation, Speech and Language, Resource, Vision, Occupational Therapy, and Physical Therapy.

ACADEMICS

MULTICULTURAL EDUCATION PHILOSOPHY

It is the philosophy of the district as well as the mission of the district to provide learning experiences for students to obtain knowledge about and respect for the diversity and commonalities of the cultures, histories, and contributions of Americans, European Americans, African Americans, Hispanic Americans, Native Americans, and Asian Americans and to adequately stress the contributions of all ethnic groups.

GUIDANCE

It is the belief of the Fillmore Central Public School that the function of the guidance program is to assist the student in obtaining the maximum benefit from his/her school experience. Counseling is the primary guidance service. It is a student - counselor relationship in which the student has the freedom to express his/her ideas and feelings. Students are encouraged to use the guidance counselor as a resource.

Counseling seeks to help students assume responsibility for making plans and decisions. The counselor gathers and organizes information about students from conferences with parents, teachers, students, grades, standardized test scores, and information forms.

SPECIAL EDUCATION IDENTIFICATION

All children with disabilities, including children with disabilities attending nonpublic schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are eligible for these services.

PROMOTION and RETENTION

Judgments about promotion from grade level to grade level, or retention of a student for a grade level will be based upon a joint collaboration between the professional educators of our school system and student families. When a student is having difficulties and is being considered for the possibility of retention, parents will be notified. The decision regarding retention of a student will be determined after a conference with the principal, parents, teacher(s), and/or counselor. If a mutual decision cannot be reached, the principal shall render a decision on or before the end of the school year. (An appeal of the principal's decision may be made by the parents to the Superintendent of schools with-in five school days of the principal's decision date and a hearing on the matter will be set.)

REPORT CARDS

Report cards are sent home at the end of each quarter.

MID-QUARTER REPORTS

Mid-quarter reports will be sent home with your child about 1/2 way through each quarter of the school year. However, in the 3rd and 4th quarter, for grades "K" - 2, only those students achieving below expectations will receive a report.

PARENT – TEACHER CONFERENCES

Parent - teacher conferences are an important component of an effective partnership between home and school. Conferences are scheduled at the conclusion of the first quarter of the school year, and again at the conclusion of the third quarter of the school year. Parents are encouraged to attend both conferences. Participation in your child's education sends a positive message to your child(ren).

MISSED WORK ASSIGNMENT POLICY

Students who are absent will have three school days (including the day they return) to complete any summative or formative tasks missed during their absence.

PLANNED VACATION OR TRIP

Vacations or trips planned when school is in session are discouraged. When unavoidable, please inform your child's classroom teacher at least a week in advance and arrange for make up work to be done prior to leaving.

INCOMPLETE WORK

Failure to complete work within three days of an absence will result in an 'incomplete' being recorded into the student-data information system for each unfinished summative task; additionally, students will forfeit the right to any retake for each 'incomplete' summative item. The building principal may make exceptions where deemed appropriate (such as lengthy absences due to illness). Students who know they will be absent are encouraged to make up work before they leave. Late work cannot be accepted after the end of a quarter.

GRADING SCALE

The 3rd and 4th grade classes will use the following grading scale. These classes will also follow the parameters set forth in the Grading For Learning policy.

A+ = 97% - 100%	A = 93% - 96%
B+ = 89% - 92%	B = 85% - 88%
C+ = 81% - 84%	C = 77% - 80%
D+ = 73% - 76%	D = 69% - 72%
F = 0% - 68%	

The following grading scale is used in K – 2nd grade.

“E” Excellent “S” Satisfactory “I” Improving “N” Needs Improvement

ARRIVAL AND DISMISSAL

ELEMENTARY STUDENTS AT THE MIDDLE SCHOOL

Supervision for elementary students who ride the shuttle bus from Fairmont to Geneva is provided at the middle school beginning at 7:15 a.m. The west doors of the Middle School are open at that time.

Supervision is again provided at the end of the school day for elementary students who ride the shuttle bus from Geneva to Fairmont. This supervision is also provided at the west doors of the middle school until 3:30 p.m.

ARRIVING AT SCHOOL

The school day begins at 8:05 a.m. The tardy bell rings at 8:10 a.m. Breakfast is served from 7:30 – 8:00. Students should arrive no earlier than 7:30 a.m. Supervision is provided beginning at 7:30 a.m.

1. Parents/Guardians can accompany their child to morning waiting areas by checking in at the office.
2. Students arriving between 7:55 – 8:05:
 “K” Report to the music room
 1st Grade Report to the gym
 2nd – 4th grades Report to the lunchroom
3. Students arriving at school between 7:30 – 7:55 will wait in the cafeteria and transition to grade level waiting areas at 7:55. Students can bring toys for this time (no electronics or trading cards).
4. Students are not allowed to wait for the 8:05 “bell” anywhere outside the building unless they are supervised by their parent/guardian.

5. Students should cross streets using the marked crosswalks.
6. Parents should instruct their children to cross the streets at corners and not to cross or ride bikes/scooters in the middle of a block or street.
7. Bikes/scooters should be parked in the bike racks and locked. Bikes/scooters are not to be ridden on the sidewalk while school is being dismissed.
8. Parents are to park in a marked parking area when waiting to pick up your child. Parents are not to park in a handicapped zone, even for a short time.

DISMISSAL PROCEDURES

1. Students will exit the building, at dismissal time, from the door nearest their classroom.
2. Staff provide supervision of students for 5-10 minutes after dismissal each day. Occasionally there is street crossing supervision at the Northwest corner of the school, and supervision at the intersection of 17th and “H” streets. Supervision is also provided at the front doors for “K” students, and 1st grade students are supervised while being escorted from the East side of the building to the South side of the building. Staff receive no training regarding safely crossing a street. Volunteers, also with no training, occasionally provide supervision as a crossing guard at the intersection of 17th and “H.”
3. Students remaining on school property after 10 minutes are escorted into the elementary building to make a phone call or wait for their ride. Students are asked to remain in the building, near the front door until their ride arrives. They are expected to say “good-bye” to an adult in the office, usually the secretary, when their ride arrives.
4. Students who ride the bus each day will be supervised until the bus arrives (usually around 3:40).

“PLANNED” EARLY DISMISSAL PROCEDURES

1. Students who usually walk or bike home, ride the bus, or have a parent/sibling/friend pick them up after school each day, as indicated on the registration form, will do the same when there is a planned early dismissal.
2. It is the parent/guardian’s duty to instruct the office or classroom teacher, in writing, by phone call, or by e-mail, if your child’s usual after school plan will differ when there is a planned early dismissal.

“UNPLANNED” EARLY DISMISSAL

In the event of an unplanned early dismissal, contact with a parent/guardian/caregiver will be made before a student is allowed to leave. Staff are required to know the plan for each child, when an unplanned early dismissal takes place.

PARENT INVOLVEMENT

When parents take an active role in their child’s education, children have a greater probability to reach their potential as a student. Being an active participant in your child’s education can mean, taking an interest in what they are learning about in school, talking to them about school in a positive way, keeping in contact with your child’s teacher, and helping your child develop good study habits.

HOME/SCHOOL COMMUNICATION:

When you have information to share, a question that needs answered, or a problem that needs to be resolved, please feel free to contact your child’s teacher or other school personnel. Please communicate with the person most directly involved. If a problem has not been resolved by direct communication with a

staff member, please contact the immediate supervisor of the staff member you spoke to first. We believe questions can be answered completely and problems resolved sooner if we communicate in this manner.

ELEMENTARY PARENT ADVISORY COMMITTEE (E.P.A.C.)

All parents of students enrolled at the Fillmore Central Elementary School are encouraged to be an active member of the Elementary Parent Advisory Committee. This committee meets on the last Monday night in August, November and March. Meetings last less than 1 hour. EPAC provides support for the school and its students in a positive way by fundraising and sharing information.

POWERSCHOOL ACCESS

We are pleased to offer you the option of accessing information regarding your student's grades, lunch account, and attendance via the internet. To access your student's data, you will need the following information:

1. Website Address: ps.fillmorecentral.org/public
2. Your child's confidential USER ID (Please call the school if you have forgotten your child's ID)
3. Your child's confidential PASSWORD (Please call the school if you have forgotten your child's ID)

Please note that the log-in ID and password are a combination of letters and numbers. Sometimes it is difficult to tell the difference between a zero and the letter "O". Generally, the zero, "0", is more narrow than the "O."

You may view your child's information at any time from any computer with internet access. Please keep your password confidential so only you can access the information. The office will update information within a reasonable period of time.

Please note: Kindergarten, first and second grade grades will not be viewable on the internet until the end of a quarter.

If you forgot your child's USER ID and/or PASSWORD, you will need to stop by the office (elementary, middle school, or high school) in person, or have the information mailed to you. You may call Peg Ward at 759-3184 for more information about ID's and PASSWORD's.

SCHOOL LUNCH AND BREAKFAST PROGRAM

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. School breakfast will be served in the cafeteria from 7:30 a.m. – 8:00 a.m.

USDA NONDISCRIMINATION POLICY

For all other FNS nutrition assistance programs, State or local agencies, and their Sub recipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_clist.html, and at any USDA

office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call [\(866\) 632-9992](tel:8666329992). Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: [\(202\) 690-7442](tel:2026907442); or (3) email: program.intake@Ceusda.gov.

This institution is an equal opportunity provider.

Additional Milk: \$0.50 (Milk breaks are offered to students in grades K-1)

PLEASE PAY FOR MEALS AND MILK IN ADVANCE. CHARGING IS PROHIBITED.

SCHOOL FEES / GENERAL SCHOOL SUPPLIES

Fillmore Central Public Schools has a student fees policy that allows for the collection of fees for various classes and extra-curricular activities. A list of fees is available from the building principal. Students who qualify for free or reduced lunch according to the federal hot lunch program guidelines may apply for a waiver of certain fees. These include fees for 1.) participation in extra-curricular activities, 2.) materials for course projects, 3.) spectator admission fees, 4.) and use of musical instruments. Fee waiver applications may be obtained from the principal's office and must be submitted prior to the start of the activity/ class for which the fee is being applied.

Fillmore Central is providing all required supplies needed in the classroom for all students. This commitment ensures every student is equally equipped to be successful.

STUDENT ATTENDANCE

Fillmore Central Elementary has taken steps to ensure the accounting and safety of all students. In order to accomplish this we must have the support of the home. Therefore...

1. **The day of the absence, parents are to contact the school at 759 - 3184. Inform the office of the nature of the absence, and how long they anticipate their child to be out of school.**
2. These calls should be made between 7:30a.m. and 8:45 a.m. so we can check on the safety and whereabouts of our students.
3. The school will contact parents at numbers listed on the registration form, i.e. home phone number, work numbers, and emergency numbers when prior notification has not been received.
4. If homes do not have phones, it still becomes the parent's responsibility to notify the school of the absence.
5. When parental/guardian or emergency contact for the phone numbers listed on the registration form cannot be made, the school will contact the Fillmore County Sheriff's Office to do a Wellness Check at the child's residence.
6. Students who want to leave at any time during the day must have permission from their parents. This permission may be obtained by parent phone call or by parent note. Any other requests will be denied.
7. **Compulsory Attendance Law:** Any child who will reach six (6) years of age on or after January 1st of the then current school year is required to attend school.

ATTENDANCE POLICY and PROVISIONS

School is a full time job; therefore, students are expected to be in attendance for all classes throughout the year. **Students who are absent from school lose out on valuable explanations of material, interaction with their teachers and peers, and often perform at a level below their potential.**

NE Statute 79-209 and FCPS Board Policy #5100 states that a student who accumulates more than five (5) unexcused absences per semester or more than twenty (20) absences, including at least one (1) unexcused absence, in a school year the student is deemed to be "excessively absent".

FCPS Board Policy #5100 requires that in a case where a student has accumulated five(5) days of unexcused absences in a semester, or the hourly equivalent, the parent/guardian will be contacted concerning absences from the principal or his designee.

In any case where a student has accumulated twenty(20) days of absenteeism in a school year, and any of those absences are by choice (unexcused), then the building principal or his designee shall initiate a series of events to determine if a case of truancy or excessive absenteeism exists. Such a process must include a meeting held between school officials and a parent/guardian of the student. If the determination is made that a case of truancy or excessive absenteeism exists then the building principal or his designee will attempt to work with the student and their family to bring about an acceptable resolution to the problem. In cases where a student's attendance continues to be an issue beyond the attempted resolution of the problem, the building principal or his designee shall notify the county attorney's office and request that the issue be investigated. Absences due to Verified Placement may be excluded from this calculation.

EXCUSED: Absences with prior approval of the principal are considered excused. All absences, except for illness and/or death in the family, require advance approval.

UNEXCUSED: Absences by choice are when a decision is made to miss school when it is not necessary, even if those absences are approved by a parent/guardian. Such absences will be recorded as Unexcused by the principal's office.

TARDY / EARLY DISMISSAL: The tardy bell rings at 8:10. Students are considered tardy until 9:10. Students are considered tardy if they are not in their assigned classrooms when class begins at 8:10 a.m. Students leaving between 2:05 and 3:05 are considered "early dismissed." Beyond tardy and early dismissal, any other absence (5 minutes, 15 minutes, an hour, etc.) will count as a 1/2 day or full day absent.

INTERNET AND COMPUTER USE

FILLMORE CENTRAL ACCEPTABLE USE OF COMPUTERS AND NETWORKS POLICY

It is the policy of Fillmore Central Public Schools to comply with the Children's Internet Protection Act (CIPA). With respect to the District's computer network, the District shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection

measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyber bullying awareness and response.
6. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.

A. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designee in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.
4. Unacceptable Uses.
The following are unacceptable uses of the technology resources:

- a. Personal Gain: Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. Personal Matters: Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional use that the Superintendent or designee determines to ultimately facilitate the mission of the District is not prohibited by this provision. Examples of occasional use that may be determined to ultimately facilitate the mission of the District: sending an e-mail to a minor child or spouse; sending an e-mail related to a community group in which an employee is a member where the membership in the community group facilitates the District's mission.

This occasional use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time; nor may students do so during instructional time.

The occasional use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the internet for non-school use; or sending an e-mail related to one's own private consulting business.

- c. Campaigning: Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. Technology-Related Limitations: Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,
 - 1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
 - 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 - 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 - 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 - 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 - 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 - 7. Users shall not engage in any form of vandalism of the technology resources.
 - 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:

1. To access any material contrary to the Internet Safety Policy; or to create or generate any such material.
 2. To engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. To engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. To engage in or promote violations of student conduct rules.
 5. To engage in illegal activity, such as gambling.
 6. In a manner contrary to copyright laws.
 7. In a manner contrary to software licenses.
5. Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District’s computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent’s designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

STUDENT RIGHTS, CONDUCT, RULES, and REGULATIONS

DISCIPLINE POLICIES

The basis for an education is to prepare the student for the demands of the adult world. The rules and standards of student conduct contained herein are intended to provide notice to students as to the conduct prescribed or required of them and of the responsibilities of the students in the Fillmore Central Public School System. Students are required to conduct themselves in a respectable manner, be considerate of other pupils' rights and make the best use of the opportunities available. Permission to remain in class is based on appropriate behavior. Attendance ends as soon as the pupil exhibits an unwillingness to observe the regulations of the particular class.

The rules and standards in this section apply to all school buildings or any school ground during, immediately before, or immediately after school hours. They also apply to any school-sponsored function or event whether on or off school grounds. This section does not define all aspects of student conduct; however, the Board of Education has the responsibility to set forth policies, rules, and regulations to help students conduct themselves in a proper manner as reasonably good citizens of the school community.

DISCIPLINE PHILOSOPHY

It is the intent of the district's discipline philosophy to provide clearly stated expectations, be consistent, use logical consequences when possible, and communicate with parents. Teachers are encouraged to contact parents when problems arise. Likewise, parents are encouraged to maintain this two-way communication.

STUDENT CONDUCT

Students have an opportunity to learn by sharing some of the responsibility for creating a good learning environment. To help maintain a quality instructional environment for all students attending Fillmore Central Public School, all students are expected to refrain from the following conduct.

BULLYING

Fillmore Central Elementary School prohibits bullying by staff and students of any person in the school, not merely students. Fillmore Central Elementary School Definition: Bullying involves: a desire to hurt or humiliate + actions or words that hurt or humiliate + a power imbalance + repetition (typically) + an unjust use of power + a sense of being oppressed on the part of the target + gratification by the aggressor.

Examples include but are not limited to: Persistent, unwanted joking and teasing; Name calling; Unwanted comments; Disrespect for another person's property; Leaving people out of activities (isolating, excluding, rejecting); Threatening people; Gossip and/or rumors; Making people do things they don't want to do; Rating or Ranking of personal characteristics. Punishment may include in or out of school suspension or expulsion.

SEXUAL HARASSMENT

It is the policy of the Fillmore Central Elementary School to prohibit sexual harassment by students of any person in the school, not merely other students. It is a violation of this policy for any student to harass any person in the school by making any unwelcome verbal or physical sexual advances, requests for sexual favors, or other inappropriate verbal or physical conduct.

Activities prescribed by the adoption of this policy include, but are not limited to, verbal harassment or abuse, pressure of any type of sexual activity, remarks of a sexually demeaning implication, and unwelcome touching. Additional examples could include such behavior as leering, joking, offensive remarks, which are not directed specifically at the person who feels harassed.

Sexual harassment is a punishable offense. Punishment may include in or out of school suspension or expulsion. Federal and Nebraska School Law make sexual harassment illegal.

WHAT SHOULD YOU DO IF YOU ARE SEXUALLY HARASSED?

1. Tell the harasser to stop! Misunderstandings happen, so the first step in stopping sexual harassment is to tell the person to stop! Say it clearly and firmly, "I didn't like what you did/said. I want you to stop!"
2. If he/she stops, it's probably not sexual harassment.
3. If he/she keeps doing it/saying it, it's probably sexual harassment.

If the harassment continues:

1. Talk to your friends. It will help you feel better and prevents misunderstandings.
2. Write down everything that happened! Include where it happened, when and who was there.
3. Avoid being alone with the harasser.
4. Report the incident to an adult. A parent, a trusted teacher, principal or school counselor can help you plan what to do next.
5. Have parents contact the principal. Parents may want to file a formal complaint if the harassment continues.

FORMS OF SCHOOL DISCIPLINE

EXCLUSION, SUSPENSION & EXPULSION

Student behavior in (School District #25) *Fillmore Central Public School* is based on respect and consideration for the rights of others. Students have a responsibility to know and abide by the rules and regulations of the school. Students are expected to respect the rights of others and no student shall be permitted to interfere with the work of the school or the learning opportunities of other students.

EMERGENCY EXCLUSION

A student may be excluded from school in the following circumstances by the principal or superintendent or person authorized by the superintendent of schools:

1. If the student has a dangerous communicable disease transmittable through normal school contacts that poses an imminent threat to the health or the safety of the school community; or
2. If the student's conduct presents a clear threat to the physical safety of others or is so extremely disruptive as to make the student's temporary removal necessary to preserve the rights of other students to pursue an education.

Such exclusion shall be initiated as a short term suspension (up to five days) and may be extended for a period of time of up to twenty (20) should the threat to others remain as per the discretionary decision of the principal.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than necessary to avoid the dangers described above.

SHORT TERM SUSPENSION

The principal, superintendent or other individual from time to time designated to have such authority by the superintendent of schools may deny a student the right to attend school or take part in any school functions for a period of up to five school days on the following grounds:

1. Conduct constituting grounds for suspension or expulsion as hereinafter set forth; or
2. Other violations of rules and standards of behavior delineated in the school handbooks and adopted by the Board of Education.

SHORT TERM SUSPENSION PROCEDURES

1. The principal considering the short-term suspension shall make a judgement based on the facts of the circumstance. In addition, such short-term suspension shall be made only after a

determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

2. Prior to commencement of the short-term suspension, the student shall be given oral or written notice of the charge against the student. The student shall be advised of what the student is accused of having done, and the basis of the accusation, and an explanation of the evidence the authorities have.
3. The student shall be afforded an opportunity to explain the student's version of the facts to the principal.
4. Within 24 hours or such additional time as is reasonably necessary following the suspension, the principal shall send a written statement to the student, student's parents, or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
5. An opportunity shall be afforded to the student, parents or guardian of the student to confer with the principal to work out a solution to the problem prior to returning to school. The principal shall determine who shall attend the conference in addition to the student and parents/guardians.

LONG TERM SUSPENSION

Long Term Suspension shall mean the exclusion of a student from attending school for a period exceeding five school days but less than 20 school days.

EXPULSION

Expulsion shall mean exclusion from attending school for a period not to exceed the remainder of the semester.

GROUND FOR SHORT TERM OR LONG TERM SUSPENSION, EXPULSION, EXCLUSION

The following types of student conduct shall constitute grounds for suspension and a long-term suspension, and expulsion, when such activity occurs on school grounds or during an educational activity off school grounds.

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
2. Sexual assaulting or attempting to sexually assault any student or any school employee.
3. Willfully causing or attempting to cause substantial damage to private or school property of small value.
4. Cause or attempting to cause physical injury to a school employee or to any student.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from such student.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon.
7. Engaging in the unlawful selling, using, possessing or dispensing of alcoholic beverages, tobacco, narcotics, drugs, controlled substance, inhalant or being under the influence of any of the above; or possession of drug paraphernalia.
8. Engaging in the selling, using, possessing, or dispensing of material represented to be alcoholic beverages, tobacco, narcotics, drugs, controlled substances or inhalant.
9. The use of language which is profane or abusive to students or staff members.
10. Public indecency as defined in Nebraska statutes, except that this subdivision shall apply only to students at least twelve years of age but less than nineteen years of age.
11. Repeated violation of any of the rules adopted by the school district or the school.
12. Engaging in any unlawful activity as determined by the United States or the State of Nebraska.
13. Dressing in a manner wherein such dress is dangerous to the student's health and safety or to the health and safety of others or is distracting or indecent to the extent that it interferes with the learning and teaching process.
14. Willfully violating the behavioral expectations for those students riding (District #25) *Fillmore Central Public School* buses.

DUE PROCESS PROCEDURES FOR LONG-TERM SUSPENSION OR EXPULSION

The following procedures shall be followed with regard to any long term suspension or expulsion.

1. The principal shall prepare a written summary of the alleged violation and the evidence supporting the alleged violation with the superintendent.
2. If the superintendent deems further action appropriate, said party shall either send by registered or certified mail or by personal service the student and the student's parents or guardian a written notice within two school days of the date of the decision. Said notice shall include the following:
 - 2.1 The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long term suspension or expulsion including a summary of the evidence to be presented against the student as submitted by the principal.
 - 2.2 The penalties to which the student may be subjected and the penalty which the principal has recommended in the charge.
 - 2.3 A statement explaining the student's right to a hearing upon request on the specified charges.
 - 2.4 A description of the hearing procedures provided by these policies along with procedures for appealing any decision rendered at the hearing.
 - 2.5 A statement that the administrative representative, legal counsel for school, the student, the student's parents, or the student's representative or guardian shall have the right to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct, and the right to know the identity of the witnesses to appear at the hearing and the substance of their testimony.
 - 2.6 A form or a request for hearing to be signed by such parties and delivered to the superintendent in person or by registered or certified mail.
3. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussion and settling the matter with appropriate school personnel prior to the hearing stage.
4. In the event that the superintendent has not received a request for hearing within five school days following receipt of the written notice, the punishment will be that recommended in the charge by the principal.
5. If a hearing is requested after the end of five school days following the actual receipt of the written notice, but prior to thirty calendar days after actual receipt, the student shall be entitled to a hearing but the punishment imposed may continue in effect pending final determination.
6. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.
7. In the event that a hearing is requested within five schools days from receipt of the written notice, the superintendent of schools shall appoint a hearing officer.

Hearing Procedure:

1. Hearing Officer. The hearing officer shall be any person designated by the superintendent of schools. The hearing officer shall be an individual who has had not involvement in the charge, will not be a witness at the hearing and who has not brought the charges against the student. It shall be the duty of the hearing officer to remain impartial throughout all deliberations. The hearing officer shall be available prior to any hearing held pursuant to this policy to answer any questions any questions the administrative representative, the student, the student's parents, or guardian, may have regarding the nature and conduct of the hearing.
2. Administrative Representative. The superintendent shall appoint an administrative representative with the responsibility to present the facts and evidence. Such administrative representative may

be an attorney or may be represented by an attorney, but any such attorney shall not advise the hearing officer or parties who may review the proceedings as their counsel.

3. Notice of Hearing. If a hearing is requested within five school days of receipt of the notice, the hearing officer shall, within two school days after being appointed, give written notice to the administrative representative, and the student, the student's parents or guardian of the time and place for the hearing. The hearing shall be scheduled within a period of five school days after it is requested. No hearing shall be held upon less than two school days' actual notice to the administrative representative, and the student, the student's parents, or guardian, except with the consent of all of the parties.
4. Continuance: Upon written request of the student or the student's parents or guardian, the hearing officer shall have the discretionary authority to continue from time to time the hearing. In addition, the hearing officer may continue the hearing upon any good cause.
5. Access to Records: The administrative representative, the student, the student's parent or guardian of the legal counsel for the student shall have the right to examine the records and affidavits and the statements of any witnesses in the possession of the Board of Education at any reasonable time prior to the hearing.
6. Hearing Procedure: The hearing shall be attended by the hearing officer, the student, the student's parents, or guardian, the student's representative if any, and the administrative representative. Witnesses shall be present only when they are giving information at the hearing or with the consent of both parties. The student may be excluded at the discretion of the hearing officer at times when the student's psychological evaluation or emotional problems are being discussed. The student or the student's parents or guardian or both may be represented by legal counsel. The hearing examiner may exclude anyone from the hearing when his/her actions substantially disrupt an orderly hearing. The formal rules of evidence shall not apply at the hearing. The administrative representative shall present to the hearing officer statements, in affidavit form, of any person having information about the student's conduct and the student's records, but not unless such statements and records have been made available to the student, the student's parents, guardian or representative prior to the hearing. The information contained in such records shall be explained and interpreted prior to or at the hearing to the student, parents or guardian, or student, the student's parents, guardian, or representative at their request, by appropriate school personnel. The student, the student's parents, guardian, or representative, the administrative representative or the hearing officer may ask witnesses to testify at the hearing.

Such testimony shall be under oath and the hearing officer shall be authorized to administer the oath. The student, parent, guardian, or representative, administrative representative, or the hearing officer shall have the right to question any witness giving information at the hearing, the student may testify in his/her own defense in which case he/she shall be subject to cross-examination. The student however shall not be required to testify in his/her own defense in which case he/she will not be subject to cross-examination nor will any conclusion be drawn there from. Any person giving evidence by written statement or in person at a hearing shall be given the same immunity from liability as a person testifying in a court case. A single hearing may be conducted for more than one student if in the discretion of the hearing examiner a single hearing is not likely to result in confusion or prejudice to the interest of any of the students involved.

If during the conduct of such hearing, the hearing examiner concludes that any of such student's interests will be substantially prejudiced by a group hearing, or that confusion is resulting, the hearing examiner may order a separate hearing for each of any of said students.

7. Availability of Witnesses: The hearing officer will have the authority to subpoena any witnesses to the hearing and shall make reasonable efforts to assist in obtaining the attendance of any witnesses requested by the student, student's parents or guardian or their legal representative.
8. Record: The proceedings of the hearing shall be recorded at the expense of the school district.
9. Findings: Within a reasonable time after the conclusion of the hearing, the hearing officer shall prepare and submit to the superintendent of schools, his/her written findings and recommendation as to disposition. This report shall explain, in terms of the needs of both the student and the school board, the reasons for the particular action recommended. Such recommendation may range from no action, through the entire field of counseling, to long-term suspension, expulsion, or mandatory reassignment.
10. Review by Superintendent: The superintendent of schools shall review the findings and recommendations of the hearing officer and in his/her discretion may also review any of the facts and evidence presented at the hearing and based upon such report and the facts shall determine the sanctions to be imposed. However, the superintendent may not impose a more severe sanction than that imposed by the hearing officer.
11. Notice of Determination: Written notice of the findings and recommendations of the hearing officer and the determination of the superintendent of schools shall be made by certified registered mail or by personal delivery to the student, the student's parents or guardian. Upon receipt of such written notice by the student and/or parents and guardian, the determination of the superintendent shall take immediate effect.
12. Appeal to Board: The student, student's parents or guardian may, within seven school days following the receipt of the superintendent's decision, submit to the superintendent of schools a written request for a review of the determination by the (District #25) *Fillmore Central Public School* Board of Education.
13. Review by District #25 Board of Education: Upon receipt of the request for review of the superintendent's determination, the (District #25) *Fillmore Central Public School* Board of Education or a committee of not less than three members shall, within ten school days, hold a hearing on the matter. Such hearing shall be made on the record, except that the Board may admit new or additional evidence to avoid a substantial threat of unfairness. Such new evidence shall be recorded. The Board of Education may withdraw to deliberate privately upon the record and new evidence.

Any such deliberation shall be held in the presence only of board members in attendance at the appeal proceeding, but may be held in the presence of legal counsel who has not previously acted as the administrative representative in presenting the school's case before the hearing officer. If any questions arise to receive such evidence, subject to the right of all parties to be present, a record of any such new or additional evidence shall be made and shall be considered as a part of the record and based upon the evidence presented at the hearing before the hearing officer, such new or additional evidence, the (District #25) *Fillmore Central Public School* Board of Education or the committee shall make a final disposition of the matter. The board may alter the superintendent's disposition of the case if it finds his/her decision to be too severe, but it may not impose a more severe sanction.

The final decision of the Board shall be delivered to the student and parents or legal guardian of the student by personally delivering the same or by mailing the same by certified or registered mail.

OTHER FORMS OF STUDENT DISCIPLINE

Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions, detentions, or time-outs during the day. When in-school suspensions, detentions, time-outs, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures and a failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

A principal (or designee) may determine that it is necessary to exclude a student from classes. In-school suspension or time-out may be used as an alternative to out-of-school suspension. The decision to remove a student from the classroom setting is made after a staff member has investigated the facts. Every attempt to notify the parent/guardian in a timely manner will be made, but it is important to understand that parents are not always readily available when a decision to exclude a student needs to be made. Disruptive behavior during the school day may result in an immediate time-out period spent in an isolated area, if available. The time-out will not exceed one (1) full day. In-school suspension will not exceed more than three (3) consecutive school days. Students are expected to complete class assignments and /or other assigned material during this time, and they will receive classroom credit for work appropriately completed.

REPORTING STUDENT LAW VIOLATIONS

- (1) Cases of law violations or suspected law violations by students will be reported to the police and to the student's parents or guardian as soon as possible.
- (2) When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.
- (3) In an effort to demonstrate that student behavior is always subject to possible legal sanctions regardless of where the behavior occurs it shall be the policy of the Fillmore Central Public School to notify the proper legal authorities when a student engages in any of the following behaviors on school grounds or at a school sponsored event:
 - (a) Knowingly possessing illegal drugs or alcohol.
 - (b) Assault.
 - (c) Vandalism resulting in significant property damage.
 - (d) Theft of school or personal property of a significant nature.
 - (e) Automobile accident.
 - (f) Leaving the school grounds without permission.
 - (g) Any other behavior which significantly threatens the health or safety of students, staff or other persons or which is required by law to be reported.

ADDITIONAL STUDENT CONDUCT RULES

The following additional student conduct rules are established. Failure to comply with such rules, including repeated violations, is grounds for disciplinary action, up to and including expulsion, as further specified in these rules. These rules govern student conduct on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event.

THE 4 B's

We expect all people in the elementary building to know and follow these expectations. We believe that when these expectations are being met, our schools can provide an excellent environment for learning to take place.

BE SAFE

BE RESPECTFUL

BE RESPONSIBLE

BE KIND

When rules are not followed there will be consequences that deal directly with the behavior displayed. School personnel will give consequences that are fair and appropriate for each individual student.

USE OF "TIME-OUT" OR "BORING" ROOMS

Time-out or Boring rooms are unlocked and have lights. Students may be given a Time-Out when their behavior is affecting the safety or learning opportunities of others. The Time-Out Rooms will be used at the discretion of the building principal or other authorized school personnel. Our goal, through intervention techniques, will be to help the child rejoin their classmates as soon as we feel they can continue to be a positive participant in their, and others', education.

BEFORE/AFTER SCHOOL TIME

Administrators, teachers, and paraprofessionals have the authority to detain students after school or require students to arrive at school early, or keep students in from recess for extra help, to make up late work, or for disciplinary action. Work schedules, extracurricular activities, baby-sitting, appointments, etc. are not acceptable reasons for being unable to stay after school. However, parents can choose to have their child fulfill their before/after school time the following day if schedules conflict.

CLASS CONDUCT

This shall be based on mutual respect for each person's individual rights. The basic right of class membership is contingent upon non-infringement of the rights of others. The classroom teacher shall maintain a proper atmosphere conducive to good instruction. Pupils will conduct themselves in a respectful manner, be considerate of other people's rights, and participate in opportunities available. Faculty, staff, and substitute teachers will be addressed as Mr., Mrs., Miss, or Ms. Depending upon their preference. The privilege to remain in class is based upon appropriate behavior. No cursing or abusive language will be tolerated. Offenders may be suspended from the class or from school. Students are not permitted to sit on tables or counter tops and are prohibited from placing their feet on top of tables, chairs, or counter tops.

Any school sanctioned or sponsored event is considered a legal extension of the classroom and all school rules apply. This includes activities at other locations as well as local events.

STUDENT CONDUCT AT ACTIVITIES

We encourage and expect parental support in the fostering of proper conduct at all school activities, elementary and high school. Students are subject to school rules while attending school-sponsored events.

PLAYGROUND RULES

1. Always follow directions of playground supervisors.
2. Be Safe, Be Responsible, Be Respectful, Be Kind
3. Use safety at all times when playing on the playground equipment.
 - Keep hands and feet inside the slide
 - Slides are for going down; no climbing up
 - No jumping out of swings
 - No standing in swings
 - Students are not allowed to play tag on or around the equipment
4. When playing a game: be fair, take turns, and show good sportsmanship.

5. Ask for permission BEFORE you...
 - Go back into the school
 - Get a ball out of the street
6. No cutting in line or saving spots in a line for a classmate.
7. Enter and exit the school quietly – use your “indoor voice.”

HALLWAY RULES

Always walk, do not run. Talk softly so other classes are not interrupted.

LUNCHROOM RULES

1. No yelling
2. Use proper table manners
3. Clean up the area where you ate lunch
4. No cutting in line or saving spots in a line for a classmate
5. Walk, do not run when entering or leaving the lunchroom

BUS CONDUCT

Riding the bus is a privilege. To ensure the safe transport of all students on school buses, all of the school rules, as well as those designated specifically for transportation, will be in effect. Violation of the rules will be reported by the driver to the school principal or designee who has the authority to suspend that student from bus transportation. The district has added video cameras to route buses and may use this technology to assist in determining if a rules violation occurred.

FIELD TRIP CONDUCT

Field trips are planned for educational purposes to meet classroom objectives. These objectives might include specific curricular activities, and/or celebrations of accomplishments. Field trips are a privilege. Decisions to exclude a student from a field trip are based on attendance, grades, late/missed work, behavior, conduct, or any combination of reasons, or any other reason deemed appropriate by the principal. Students will be held to the same rules they follow when regular class is in session.

REPORTING THREATS OR VIOLENCE

Every student has the responsibility to report immediately any threat of violence, suicide or abduction to the building principal or a teacher. Any student having knowledge of such information without reporting it shall be subject to disciplinary consequences. Any student, upon receiving information that a person is threatening to commit an act of violence, shall: 1. assume the threat is serious; 2. immediately report the threat to a teacher or principal; 3. be available and cooperative in providing information; 4. the source (student) will remain anonymous to the greatest extent possible.

SPECIFIC RULE ITEMS

ADULT VISITORS TO SCHOOL

Visitors are asked to use the front doors to enter the elementary building. During the school day all other entrances will be locked. Visitors must sign in at the office and will be asked to wear a visitor badge. We encourage family members to stop in and visit our school at any time throughout the school year. We do ask that we be notified in advance of your visit.

Please keep in mind that short visits are best because they do not distract students who need the structured routine of a normal school day. Visitors coming for the sole purpose of observing will keep their visits to a length of 1 hour or less (this does not include staying for lunch). Visitors are not allowed to bring their children under school age with them to school for the visit or on field trips.

CHILDREN VISITING SCHOOL

Visitations by school age children, who are not enrolled in Fillmore Central elementary, are restricted to the lunch time and lunch recess of the student they are visiting. Permission will always be granted or denied

on a case-by-case request.

PARENT HELPERS/VOLUNTEERS

Parents who come as “helpers” can stay as long as the teacher they are working with decides is an appropriate length of time. This will always be 1 hour or less. Parents who are helping or supervising our students are not allowed to bring their children under school age with them to the classroom or on field trips.

PLAYGROUND

The playground is unsupervised during non-school hours.

LOST and FOUND

Lost items should be reported to the elementary principal's office. The office will seek to return each article found to its rightful owner. Any articles unclaimed will be disposed of in a manner determined by the principal throughout the school year. It is not permissible to leave bags, books, or articles of clothing in the gym or hallways for extended periods of time.

INSURANCE

Student insurance will be available to all students. A school day plan and a 24 hour plan will be available if you are interested.

TEXTBOOK USAGE

Textbooks are the property of the school and are given to students to use throughout the school year. Normal wear and tear is expected. A textbook returned with excessive wear and tear, and/or abuse, as determined by the principal, may result in compensation from the student. Examples of excessive wear and tear may include, but are not limited too: ripped pages, pencil or pen markings, and damaged covers or bindings.

ACCIDENTS

Students are required to report any accident occurring in school that results in an injury. Students should report to a school staff member. When a child is injured or is ill at school and it is deemed necessary that treatment is beyond that which can be administered, the parent is contacted and asked to come for the child. In case of emergency, the procedures designated by the parents on the Student Registration Form will be followed. Unless parents or guardians expressly forbid, in case of dire emergency the school will call a physician or the Geneva Rescue Squad for assistance. Please inform the school of any changes in procedure that arise.

APPROPRIATENESS OF ITEMS AT SCHOOL

It is difficult to make a blanket policy on small items that children bring to school to show to their teacher and classmates. We will permit children to bring items if they serve a school purpose. It must be understood that it is the responsibility of the child to bring and return these items safely. The school or teacher cannot accept the responsibility for such items becoming broken or stolen. Generally speaking pets are not allowed at school. Should an occasion arise when a child wishes to show a pet to the class, arrangements should be made with the teacher ahead of time. The school is not responsible for lost, stolen, or damaged personal items.

SCHOOL PARTIES / CELEBRATIONS / REWARDS / BIRTHDAY PARTIES

The classroom teacher will organize room parties. Usually we honor 3 room parties a year – Fall, Winter, and Valentine’s Day. Birthday treats are permissible on the celebrated days. If treats are passed out, all will have a choice of taking one or not. All girl or all boy birthday invitations are allowed to be distributed at school, as long as every girl/boy in the class receives the invitation. Invitations inviting every student in the class are also allowed. In accordance with the district’s Wellness Policy, all foods offered on the school

campus will meet or exceed the USDA Smart Snacks in School nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards, including through:

1. The District will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
2. Classroom snacks brought by parents. The District will provide or make available to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children or other comparable resources. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

GUM AND CANDY

Neither gum nor candy is accepted during school hours unless provided by the classroom teacher due to a special occasion.

SEARCHES OF STUDENT'S PROPERTY

An administrator or the administrator's designee may search a student's property (including, but not limited to, the contents of the student desk, locker, automobile, pockets, purses, or backpacks) when there is reasonable cause to believe that search will disclose evidence of violation of a law, statute, board policy, or school rule.

POLICE QUESTIONING OF STUDENTS

The school will cooperate with law enforcement agencies so that the rights of the school, the home, civil authorities, and individuals are understood and protected. Law enforcement agencies/social services may question students prior to parental notification if deemed appropriate due to suspected child abuse or neglect. Typically, parents/guardians are asked to be present prior to questioning by law enforcement agencies if their child is the suspect.

BICYCLES

Bicycles should be parked in a bicycle rack.

LOCKDOWN, LOCKOUT, EVACUATION, SHELTER, and HOLD DRILLS

Lockdown, Lockout, evacuation, shelter, and hold drills will be held periodically throughout the year to ensure proper procedures in case of emergencies. Each classroom will have procedures and exit routes posted.

CLASSROOM/TEACHER ASSIGNMENTS

Any pupil may be assigned, at the discretion of school officials, to the grade level, class, or teacher most appropriate for the academic, social, and emotional development of the pupil. Judgments about the appropriateness of pupil assignment are the prerogative of the professional employees of the district.

USE OF ELECTRONIC DEVICES

Students are prohibited from using electronic devices while at school, except as provided in this policy. For purposes of this policy, electronic devices shall include, but are not limited to: mp3 players, Ipods, hand held games, tablets, smart watches, and cell phones.

Students may use electronic devices on school sidewalks, in school parking lots, and after school from 3:05 – 3:40 in the bus waiting area, as long as they do not create a distraction or a disruption. Students may not have electronic devices while they are anywhere else in the building. During school hours students must keep their electronic devices turned off.

Students may not use electronic devices while riding school vehicles unless they have received permission from the driver or sponsor of the vehicle.

Students shall be personally and solely responsible for the security of their electronic devices. The district is not responsible for theft, loss or damage of an electronic device or for any communication made using an electronic device.

CELL PHONES

Cell phones are prohibited from being used while students are in the school building at any time, and while at any elementary school related function ~ specifically field trips, or while in a school vehicle. They may be used while on school grounds, but the student must be outside of the building, and it must be before the school day begins (8:05 a.m.) or after the school day ends (3:05 p.m.).

Students may keep their cell phone on their person. If a cell phone is confiscated parents/guardians will be required to pick up the phone from the school. It will not be sent home with the child at the end of the day.

By bringing a cell phone to school, students and parents consent to the phone being searched. Furthermore, repeated violations of the cell phone policy will result in the student not being allowed to carry a cell phone.

DVD PLAYERS AND LASERS

DVD players, or other devices that play movies, and lasers, are not allowed at school, on school grounds, or in school vehicles at any time.

MORNING MILK

Students in Kindergarten and 1st grade have a snack time each day. Milk is served with the snack, but must be paid in advance. However, credit for morning milk will be given until the 2nd Friday, after the quarter begins. At that time, if payment has not been received, the child will be offered water, instead of milk, during morning snack time.

TELEPHONE USE

Office personnel will gladly cooperate with parents or guardians to get messages to students during school hours during times, which do not disturb class instruction time, unless it is an emergency. We seek your understanding and support to limit class disruption. We understand you may need to contact your student, and calls related to school needs and extensions of school functions are legitimate uses.

CONCERNS

Fillmore Central Elementary School has a chain of command to follow when dealing with problems/concerns. Should there be a concern about something that may have happened or is happening, curriculum or any non-curriculum matters, please follow these steps:

1. Contact the child's teacher first. Discuss the problem and search for possible solutions together. If it cannot be resolved at this level, then...
2. Contact the principal, 759-3184, for a conference. If you do not feel the situation has been given proper consideration or resolved after this step, then you may seek further recourse by contacting the superintendent of schools.

POSTERS and SIGNS

All posters and signs designated to be posted must have the approval by the principal before being posted. Failure to do so will result in the removal of the posting and may include disciplinary consequences.

STUDENT REGISTRATION FORMS

Student enrollment cards provide us with important information. Please contact the school in regard to any changes throughout the year.

DRESS CODE

Students will not be allowed to wear clothing that is derogatory in nature, unsafe, or that interrupts the learning environment. This includes, but is not limited to: clothing that is disruptive due to the amount of skin or body revealed, rude and/or vulgar messages on shirts and pants or shoes with wheels.

STUDENT HEALTH

IMMUNIZATIONS

The state of Nebraska requires that students be immunized against the following diseases **prior to enrollment**, and any student not in compliance **shall not be permitted to continue in school**.

- measles, mumps, and rubella (MMR) 2 times
 - poliomyelitis 3 times
 - diphtheria, pertussis, tetanus (dpt) 3 times
 - Hepatitis B 3 times
 - Chicken Pox 2 times
- Instead of a chicken pox vaccination, the state of Nebraska and Fillmore Central Public Schools will also accept written verification that your child has had chicken pox. The school nurse has a form available for this written verification.

Students may be provisionally enrolled in a Nebraska school if they have begun the required immunizations and continue to receive the necessary immunizations as rapidly as is medically feasible.

A nurse is available on a limited basis at the school. Professional review of immunization, health recording, as well as health screening will be handled through the nurse.

In cases that warrant more than first aid treatment, the parent will be contacted for further action. Under state law, our nurse is required to update immunization reports, and all new students entering our school either as a kindergarten student or a transfer student will need to furnish the nurse an immunization form (furnished by her office).

School health services are intended to support, not substitute for, the health care that should be provided by parents.

A physical inventory (height, weight, vision, hearing) will be done on each student during the school year and the finding recorded in their permanent file. Parents will be notified by phone or mail of the results or recommendations, only if concerns arise.

ASTHMA & ALLERGIC REACTION PROCEDURES

A state regulation became effective on October 1, 2003. This regulation requires that our school be prepared to implement an emergency treatment plan, called a protocol, anytime a student or staff member experiences a **life threatening** asthma attack or systemic allergic reaction (anaphylaxis).

The protocol requires that 911 is called first. After that call is made, an EpiPen injection will be given and then albuterol is provided through a nebulizer. An EpiPen is a small pre-filled, automatic injection device that resembles a highlighter. It is used to deliver epinephrine. Epinephrine is a medication that is used to bring quick relief by improving breathing and lung function. Albuterol is another medication that is used to bring breathing relief (commonly found in metered-dose inhalers). The nebulizer is a machine that mixes the albuterol with air to provide a fine mist (aerosol) for breathing in through a mask or mouthpiece.

The protocol steps are designed to provide quick, effective care in order to prevent death from occurring due to a severe asthma attack or anaphylaxis. Staff members have been trained to recognize signs and symptoms of a life-threatening "breathing" emergency and to properly administer the medications. The protocol is a standing medical order that has been signed by Dr. Jason Bepalec of Family Medical Clinic in Geneva, Nebraska.

If you know that your student has asthma or a known allergy, it is **critically important** that you communicate this information to our school staff. You may contact Amy Rust, health para, or any building principal. For each student with a known allergic condition or asthma, you must provide the school with (1) written medical documentation, (2) instructions, and (3) medications as directed by a physician (using the schools medication form). In the event that your student experiences a life threatening asthma attack or systemic allergic reaction, we will defer to the specific documents and medication that you have provided. If you do not have medical documentation and instructions on file with the school for your student, we will defer to the regulatory protocol described above. If, for whatever reason, you do not want your student to receive the life-saving emergency treatment under the protocol, you must file your written objection with the school.

If you have questions or concerns about the protocol or your student's health issues, please contact Amy Rust, school health para, or any building principal.

MEDICAL EXCLUSION FROM SCHOOL

It is for the well being of your child's health and his/her classmates that we have certain school policies on when a child should not be in school exposing other students, but at the same time we do not want a child absent from school so often or for such an extended period of time that they get behind on their class work. Our school policies are:

1. Parents of sick children will be contacted and the school expects the child to be picked up within 1 hour of notification.
2. Exclusion of children with a temperature of 100 degrees or above, symptoms of vomiting, diarrhea, or a suspicious contagion.
3. Any pupil with a rash must be excluded until the disappearance of the rash. If the physician recommends that the child be readmitted, with a written notice to that effect, the admittance is acceptable.
4. Some contagious infections require treatment and the student may return to school 24-48 hours after verified treatment has been initiated and/or when the physician permits return in writing. These diseases include but may not be limited to: Pinkeye, Impetigo, Intestinal Worms, Ringworm, Scabies, Scarlet Fever, and/or Strep infections.
5. Contagious infections such as Chicken Pox, CMV, (CytomegaloVirus), Infectious Mononucleosis, Influenza (Flu), Fifth's Disease, Hepatitis, and Tuberculosis require that the student's symptoms be altered or absent before they are readmitted to school unless we have a physician's statement, in writing, stating otherwise.
6. Life threatening contagious infections without known treatment may require exclusion from regular school attendance. These diseases include but may not be limited to: AIDS, Chronic Hepatitis, etc.
7. Students may be excluded from school under "Emergency Exclusion" for a dangerous communicable disease that is transmissible by normal contact and/or poses an imminent threat to health. Students can be excluded from school and school functions for up to five (5) school days.

COMMUNICABLE AND INFECTIOUS DISEASES

It shall be the responsibility of the Fillmore Central Public School principal(s) to assist in meeting the provisions of the State Health Department covering communicable and contagious diseases by promptly reporting to the superintendent the presence of such diseases. Parents are requested to inform the principal and superintendent if their child has contracted a contagious or communicable disease. The principal shall not reenter any such student except under circumstances described below.

Students will be excluded from school for the following communicable diseases and prescribed periods of time:

1. Measles (Rubeola): A student may return to school the fifth day after the onset of the rash. The State Health Department must be notified immediately and will advise the school regarding

exclusion of other students and personnel who are at risk of contracting the disease. Most communicable prior to rash.

2. Three day measles (Rubella): Students may return to school four days after the onset of a rash. The State Health Department must be notified immediately and will advise the school regarding exclusion of other students and personnel who are at risk of contracting the disease. Most communicable prior to rash.
3. Fifth Disease: A student may attend school while rash is still present if there is no fever, excessive itching, sore throat and other discomfort.
4. Mumps: A student may return nine days after the onset of parotid swelling. The State Health Department must be notified immediately and will advise the school regarding exclusion of other students and personnel who are at risk of contracting the disease.
5. Chicken Pox (Varicella): A student may return to school after one week if symptom free and pox are dried.
6. Shingles (Herpes zoster): A student may return to school after all lesions are dried. Rare in students – may return with lesions covered or as the doctor advises.
7. Streptococcal infection: A student may return to school 24 hours after the start of antibiotic therapy and afebrile (no fever).
8. Ringworm, impetigo, scabies, and pinkeye (conjunctivitis): A student must remain out of school at least one day and until treatment has begun. Children with mild scabies, lice, impetigo, tinea corporis and conjunctivitis can be sent home with instructions not to return until the condition improves or a physician states admission is acceptable.
9. Head lice: Students can be excluded from school until they are determined to be louse free.
10. Hepatitis: A student will be readmitted upon approval of a family physician.
11. Scarlet Fever: A student may return to school 24 hours after starting antibiotics.
12. Elevated Body Temperature: Students with temperatures over 100 degrees will be sent home. They may return after being fever free for 24 hours.

MEDICATION

Fillmore Central Public Schools recognizes that at the present time, many children are only able to attend school because of the effective use of medications in the treatment of chronic disabilities or chronic and acute illnesses. Any student who is required to take medication during the regular school day must comply with the following school regulations. **Medication must be brought into the school by an adult and picked up by an adult.**

1. All medications, including cough drops, over-the-counter, prescription, and Epi-Pens, must be turned in to the office.
2. Written authorization signed by the parent will be required for prescription medicine and will include:
 - a) child's name
 - b) name of medication
 - c) time to be administered
 - d) dosage
 - e) duration
3. Prescription medications **must** be in the prescription bottle from a pharmacy otherwise they will **not** be administered at school.

4. Parents should check with the physician on the timing of medications. It may be possible to eliminate the need to give medications during school hours.
5. Over-the-counter medications brought from home will only be dispensed if in original container and a written authorization has been signed by the parent containing the same information as under #2 of this policy.
6. The parents of the child must assume responsibility for informing the school of any changes in the child's health or change in medication.
7. The school district retains the discretion to reject requests of administration of medicine.
8. Medication will only be dispensed by the school nurse or those appointed to do so by the school principal.
9. Do not send prescription medication on the bus to school with your child. This can create a safety hazard for your child and others.

ALCOHOL AND ILLICIT DRUG USE PROHIBITED

The Fillmore Central Board of Education expressly prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by school employees, volunteers, and students on school property or at any school sponsored event or activity: further, any employee, volunteer, or student found to be under the influence of alcohol or illegal drugs while on school property or at a school sponsored event or activity will be subject to disciplinary measures. Moreover, the Board authorizes and directs school administrators, or their representatives to discipline employees, volunteers, or students, consistent with pertinent state and federal law, for any violations of this policy.

Discipline for employees may extend to a recommendation for dismissal. While the Board does not directly sponsor rehabilitative services, it reserves the right to require that any disciplined employee undergo rehabilitation as a condition of continued employment. Discipline for any adult volunteers may include suspension, expulsion and/or a referral to a rehabilitative agency. Information on area agency rehabilitative services may be obtained from the school counselor.

The Board will implement and support curricular materials and activities that teach about the harmful effects of alcohol and illegal drugs and serve as prevention and intervention programs.

TOBACCO USE PROHIBITED

It shall be the policy of Fillmore Central Public School that in order to promulgate a healthy environment for students and staff and to encourage healthy behavior in students, it is the Board's policy that there will be no smoking in any school building or any school owned vehicle at any time.

School employees, volunteers, and students possessing, using, selling, or dispensing tobacco, or a tobacco imitation substance or packaging, regardless of form, including cigarettes, chewing tobacco, and any other form of tobacco or imitation, such as electronic cigarettes, vapor pens, etc. will be disciplined according to school and/or pertinent state law.

STATE AND FEDERAL PROGRAMS

NOTICE OF NONDISCRIMINATION

The Fillmore Central School District does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Josh Cumpston, Superintendent of Schools
 1410 L Street
 Geneva, Nebraska 68361
 (402)759-4955, josh.cumpston@fillmorecentral.org

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the Superintendent of Schools. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact the OCR at 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice), or (877) 521-2172 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.

NOTIFICATION OF RIGHTS UNDER FERPA:

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the district receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
 2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
 3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
1. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office; U.S. Department of Education;
400 Maryland Avenue, S.W.; Washington, D.C. 20202-4605

Title I Parental Involvement Policy

Fillmore Central commits to meeting all requirements of the No Child Left Behind Act of 2001 as they apply to all Title I programs conducted within the District. This Policy and all procedural steps included in the implementation of this Policy have been developed jointly with parents and will be reviewed, evaluated regarding its effectiveness, and updated annually at a scheduled meeting for this purpose, held at a convenient time for staff and parents. Parents are encouraged to provide input into such review, evaluation and possible revisions. This Policy will be distributed to all parents annually, in a language that parents can understand.

The District recognizes the unique needs of students who are being served through the Title I Program and stresses the importance of parental involvement in the academic success of their children. Opportunities will be provided for parent involvement in their child's education in the following manner:

1. Parents will be involved in the planning, review, and improvement of the Parent Involvement Policy and School/Parent Compact through at least one annual meeting held at a convenient time.
 - The annual meeting will be held each fall during the back to school open house. The meeting will inform parents about their child's participation in Title I, explain what Title I is, and the requirements for Title I.
2. The District will strive to increase opportunities that will help build the capacity for strong parental involvement in all aspects of the District's programs.
 - Fillmore Central will strive to increase Parental Involvement through meetings, materials provided to parents to provide assistance, and encourage volunteer opportunities within the school.
3. Parents will be provided timely information regarding the District's curriculum, academic assessments used, and proficiency levels expected of all students through a variety of communication methods utilized by the District to inform and involve parents as a partner in their child's academic success.
 - Parents will receive information through the student handbook, access to curriculum on the school website, Title I teacher website, parent teacher conferences, report cards and progress reports.
4. Parents will be provided opportunities to participate, as appropriate, in decisions relating to the education of their children regarding such matters as curriculum, assessments and student performance standards as well as the planning of effective parental involvement activities.
 - Parents will be given opportunities to participate in the development of Fillmore Central's School Improvement Plan, EPAC (Elementary Parent Advisory Committee), and the Title I Targeted Assistance Self-Review document. Other activities to involve parents may include: Proud Panther Night, math night, reading night, etc.
5. The District will coordinate and integrate parental involvement programs and activities with other community programs.
 - These programs may include: Head Start, Title III and Migrant programs, public library, public preschool (TYKE), Blue Valley, and Summer Reading.
6. Parents will be provided assistance, opportunities, and/or materials to help them understand the topics relating to their child's academic achievement in a format, and when feasible, in a language they can understand. This includes participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
 - These opportunities will be provided by the school staff through a variety of means of communication such as parent-teacher conferences, handbooks, teacher websites, progress reports, and other school publications.
7. The District will conduct an annual evaluation of the content and effectiveness of the parental involvement policy.
 - A survey of parents is conducted to determine if their needs have been met and barriers prohibiting their participation in their child's education have been identified and reduced.

NOTICE CONCERNING STAFF QUALIFICATIONS

The No Child Left Behind Act of 2001 gives parents the right to get information about the professional qualifications of their child's classroom teachers. Upon request, Fillmore Central Public Schools will give parents the following information about their child's classroom teacher: (1) whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. (2) Whether the teacher is teaching under an emergency or provisional teaching

certificate. (3) The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree. We also, upon request, tell parents whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. The request for information should be made to the building principal. Finally, Fillmore Central will give timely notice if your child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who does not meet the requirements of the Act.

STATE-WIDE WEB BASED SPECIAL EDUCATION STUDENT RECORD SYSTEM (SRS)

In order to help make student records for Special Education students more accessible to parents and school personnel, we are using the statewide Student Record System (SRS). SRS is an online system that utilizes a secure site on a UNL server. The site is secure and will only be accessible to the child's parents, case manager, and building supervisors. At your child's initial IEP meeting you will be given the site address, your assigned user name and single-use password. If you do not have access to the internet, you will still receive paper copies of your child's IEP and other forms as in the past. Please contact the Elementary School Office if you have questions or concerns.

Calendar

Grading For Learning

Grading For Learning

**THE FOLLOWING PAGES CONTAIN
FORMS TO BE COMPLETED BY
PARENTS AND STUDENTS**

- **Complete the forms**
- **Remove forms from handbook**
- **Give forms to your child's teacher or school office**
- **Keep the handbook for your reference**

**PLEASE READ, SIGN, AND RETURN FORMS
BEFORE MONDAY, AUGUST 24, 2020**

THANK YOU FOR YOUR COOPERATION

FILLMORE CENTRAL ELEMENTARY STUDENT REGISTRATION FORM

Student's Name _____ Grade _____ Date of Birth _____

Street/RR/Box # _____ City/State/Zip _____

Ethnic Background

Part A: (Choose only one). ___ No, not Hispanic/Latino ___ Yes, Hispanic/Latino

Part B: (Choose one or more). ___ American Indian/Alaska Native ___ Asian
 ___ White ___ Black or African American
 ___ Native American or Other Pacific Islander

FAMILY INFORMATION

Lives with :(circle one) Both Parents Father Mother Father/Step-mother Mother/Step-father Other: _____

Mother's Name: _____

Father's Name: _____

Home Phone _____

Home Phone _____

Cellular Phone #1 _____

Cellular Phone #2 _____

Daytime Phone _____

Daytime Phone _____

Employer _____

Employer _____

Active Military/National Guard ___ Yes ___ No

Active Military/National Guard ___ Yes ___ No

E-mail address where you would like to receive school information: _____

Other children in family: _____

DISMISSAL INFORMATION

My child will usually get home after school by (circle one): bus walk/bike parent/friend/sibling pickup other, _____

Please list individuals who have your permission to pick up your child:

"PLANNED" EARLY DISMISSAL PROCEDURES

Students who usually walk or bike home, ride the bus, or have a parent/sibling/friend pickup after school each day, as indicated on the registration form, will do the same when there is a **planned, early dismissal. We have 8 planned early dismissals: The last day of school, Thanksgiving, Christmas, Easter, and four teacher in-service afternoons.** It is the parent/guardian's duty to instruct the office, in writing, by phone call, or by e-mail, if your child's usual after school plan will differ when there is a **planned, early dismissal.**

EMERGENCY INFORMATION

Contacts in case of sickness or emergency and parents cannot be reached:

Name _____

Daytime or Cellular Phone _____

Name _____

Daytime or Cellular Phone _____

Doctor's Name _____

Doctor's Phone _____

I, the undersigned, do hereby authorize officials of Fillmore Central Public School, District No. 25, to contact directly the persons named on this form, and do authorize the named physicians to render such treatment as may be deemed necessary in an emergency for the health of said child. In the event that other persons named on this form or parents cannot be contacted, the school officials are hereby authorized to take whatever action is deemed necessary in their judgment for the health of the aforesaid child. I will not hold the school district financially responsible for the emergency care and/or transportation for said child.

Parent/Guardian Signature _____ **Date** _____

Health History

Fillmore Central Public School

Student's Name _____ Birth Date _____ Sex _____ Date _____

Parent or Guardian Name _____

Parent or Guardian Signature _____

TYLENOL _____ YES _____ NO

Fillmore Central Public Schools has my permission to give my child Tylenol for minor aches and pains. Tylenol will be administered according to the recommended dosage.

COUGH DROPS _____ YES _____ NO

Fillmore Central Public Schools has my permission to give my child cough drops for a cough and / or sore throat. Cough drops will be administered according to the recommended dosage.

The following information is requested to assist the school in responding appropriately to your child's health needs.

A. Previous History Please explain any "yes" answers

1. Were there any significant health concerns during pregnancy? ___ No ___ Yes _____
2. Was this pregnancy less than nine months? ___ No ___ Yes _____
3. Were there any medical problems at birth? ___ No ___ Yes _____

B. Check conditions that pertain to your child or that a doctor has observed and THE DATE DIAGNOSED.

- | | | |
|--|--|--|
| <input type="checkbox"/> Sleeping problem _____ | <input type="checkbox"/> Hives _____ | <input type="checkbox"/> Kidney problems _____ |
| <input type="checkbox"/> Eating problem _____ | <input type="checkbox"/> Chicken Pox _____ | <input type="checkbox"/> Heart problems _____ |
| <input type="checkbox"/> Coordination problem _____ | <input type="checkbox"/> Frequent colds _____ | <input type="checkbox"/> Diabetes _____ |
| <input type="checkbox"/> Tires easily _____ | <input type="checkbox"/> Hay fever _____ | <input type="checkbox"/> Rheumatic fever _____ |
| <input type="checkbox"/> Recurrent headaches _____ | <input type="checkbox"/> Asthma _____ | <input type="checkbox"/> Pneumonia _____ |
| <input type="checkbox"/> Weight problem _____ | <input type="checkbox"/> Nosebleeds _____ | <input type="checkbox"/> Eczema _____ |
| <input type="checkbox"/> Allergies _____ | <input type="checkbox"/> Blow to head _____ | |
| <input type="checkbox"/> Loss of consciousness _____ | <input type="checkbox"/> Convulsions or seizures _____ | |
| <input type="checkbox"/> Other _____ | | |

C. Illness and Accidents Please explain any "yes" answer.

1. Has there been more than one ear infection each year? ___ No ___ Yes _____
2. Have there been any hearing problems? ___ No ___ Yes _____
3. Has there been a vision problem? ___ No ___ Yes _____
4. Has your child been hospitalized or had surgery? ___ No ___ Yes If yes, please specify: _____

D. Current Health Status

1. Does your child take medicine regularly? ___ No ___ Yes
Please list: _____
2. Does your child have a health condition now under treatment? ___ No ___ Yes
Please list: _____ Physician: _____
3. Date of last medical exam _____ Dr. _____
4. Date of last dental exam _____ Dr. _____

E. Family History

1. List any family health problems or additional information (if any) _____

FILLMORE CENTRAL ELEMENTARY SCHOOL

Student _____ **Grade** _____

STUDENT/PARENT HANDBOOK FORM: **YES** **NO**

I have read the Student/Parent Handbook and understand the regulations outlined therein will be followed. I understand that should there ever be a question about compliance with these regulations, I may request a conference with the principal to discuss the matter.

MEDIA RELEASE: **YES** **NO**

I give my permission to release information to the news media about the above named student(s) as it relates to academic and activity accomplishments.

PUBLISHING STUDENT WORK : **YES** **NO**

I give my permission to publish student work or projects on the world wide web (internet).

INSURANCE: **YES** (I am taking coverage insurance; form enclosed)

NO (Not taking coverage)

DRUG FREE POLICY: **YES** **NO**

I have received notice and understand the Drug Free Student Policy of the Fillmore Central Public School District.

IN-TOWN FIELD TRIPS: **YES** **NO**

I give my permission for my child to accompany his/her teacher on school field trips within the city limits of Geneva during the current school year.

OUT-OF-TOWN FIELD TRIPS: **YES** **NO**

I give my permission for my child to accompany his/her teacher on school field trips outside the city limits of Geneva during the current school year.

ENGLISH IS OUR HOME LANGUAGE: **YES** **NO**

If you checked "NO," please list the primary language(s) spoken in your home? _____

MY CHILD TAKES A DAILY PRESCRIPTION MEDICATION: **YES** **NO**

If you checked yes, please stop at the office and complete a prescription medication form.

AUTOMATED CALLING SYSTEM

Fillmore Central Public Schools uses an automated phone calling system to notify parents of emergencies, school closings, etc. Only three phone numbers per household will be called. Please carefully consider the phone numbers you would like our automated system to call. For those parents/guardians with more than one child in school, the automated calling system will automatically detect duplicate numbers, and will not call you more than once at that number.

Phone Numbers you choose: _____ Is this number: home work cell
(Please circle one)

_____ Is this number: home work cell
(Please circle one)

_____ Is this number: home work cell
(Please circle one)

Signature of Parent/Guardian _____ **Date** _____

FILLMORE CENTRAL ACCEPTABLE USE OF COMPUTERS AND NETWORKS POLICY

STUDENT'S AGREEMENT

In order to make sure that all members of Fillmore Central Public School community understand and agree to these rules of conduct, Fillmore Central Public Schools asks that you as a student user sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Fillmore Central Public School, and I understand and will abide by those district guidelines and conditions for the use of the facilities of Fillmore Central Public School and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the Fillmore Central Public School, any of its employees, or any institution providing network access to Fillmore Central Public School responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature (when able) _____ **Date:** _____

PARENT'S AGREEMENT

In order to make sure that all members of Fillmore Central Public School community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by Fillmore Central Public School. As the parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of those Terms and Conditions. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold Fillmore Central Public School responsible for materials acquired or sent via the network.

I agree not to hold the Fillmore Central Public School, any of its employees, or any institution providing network access to Fillmore Central Public School responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ **Date:** _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

2020-2021 Fillmore Central Public Schools Student-Parent Activity Handbook

Section 1 Extracurricular Activity Philosophy

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provides experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, the student body, and the community. Participants are not only representing themselves, but also their school and community in all of

their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement, or in which a grade is earned, and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, Cheerleading, Pep Band, Jazz Band, L Street Singers, Speech, One-Act, FBLA, FCCLA, FFA, Close-Up, Mock Trial, Student Council, National Honor Society, Quiz Bowl and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the calendar year, whether or not the student is a participant in an activity at the time of such conduct.

For example, the rules apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. If an FBLA or FCCLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, bullying, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing alcohol, tobacco, narcotics, drugs, a controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance, inhalant or any look alikes or imitations, including K2, electronic cigarettes, vapor pens, etc. (Note: Refer to “Drug and Alcohol Violations” for further information).
8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
11. Repeated violation of any of the school rules.
12. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
13. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
14. Dressing or grooming in a manner which is dangerous to the student’s health and safety or a danger to the health and safety of others or repeated violations of dress

- and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
15. Willfully violating the behavioral expectations for those students riding Fillmore Central Public School buses or vehicles used for activity purposes.
 16. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
 17. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event. (see High School Handbook)
 18. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
 19. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
 20. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

Drug and Alcohol Violations. (Including Tobacco)

Meaning of Terms.

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and

- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences.

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug and alcohol violations on the student participants, other students and the school, the following consequences are established for such violations:

Drugs and Alcohol. (including Tobacco)

An activity participant who violates the drug, tobacco, alcohol, or any look alike or imitations, including K2, electronic cigarettes, vapor pens, etc rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 30 calendar days and at least 3 activities. If a student self-reports within 48 hours to their coach, AD, or principal, the suspension shall be reduced to 21 calendar days and at least 2 activities.
2. Second Violation: 60 calendar days and at least 6 activities. If a student self-reports within 48 hours to their coach, AD, or principal, the suspension shall be reduced to 42 calendar days and at least 4 activities. The student will also be required to attend a Drug/Alcohol program that is approved by the school. Should a student choose not to complete the Drug/Alcohol program, 18 calendar days at 2 activities will be added to their suspension. Proof of successful completion of program must be submitted in writing to the Activities Director. All costs associated with the program are to be borne by the student/parent or guardian.
3. Third and subsequent violations: A third or subsequent violation will result in a suspension from all activities for a period of one year. The student will be required to attend a Drug/Alcohol program that is approved by the school. The

student's suspension will continue past one year if the Drug/Alcohol program is not completed.

4. More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in the use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not restricted by the foregoing, and may be established in the good discretion of the administration.

Note: Violations occurring during 7th-8th grade years are kept separate from those that occur during the 9th-12th grade years.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 30 consecutive days.
2. Second or Any Subsequent Offense: One calendar year.

When Suspensions Begin. All suspensions begin at the date the student is informed by the administration. Under suspension, students participating in an activity season must complete the season for the suspension to be acceptable.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Self-Reporting. A student who violates the Code of Conduct must self-report. A failure to self-report will lead to a longer suspension or other discipline. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process, but the student will be later required to give a written statement of the self-report. The self-report must be made the earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must identify the events that took place, what conduct the student engaged in, and any witnesses to the student's conduct, and will be required to put this information in a written statement. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, the student will be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information

pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
 - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
 - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Principal or the Principal's designee will send a written statement to the student and the student's parents or guardian. The statement will describe

- the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and make a decision.
 - a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
 - b. The request for a hearing must be received by the Superintendent's office within five days of receipt of the notice letter.
 - c. If a hearing is requested:
 - i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
 - ii. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
 - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parent or guardian.
 - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
 5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures
 6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3 Attendance

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have "excessive absences" as determined under the school's attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.

3. On the day of a contest, performance or other activity, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, activity or practice.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments or family emergencies. The exception must be approved by the Principal or Athletic Director.

Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

Section 4 Academic Standards

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities students must:

1. No student shall participate in any activity if he or she is failing three or more classes. Determination of whether a student is on the ineligible list is based upon semester-to-date grade point average. A student cannot gain eligibility for one week after being placed on the ineligible list. A week is from 12:01 A.M. Monday through 11:59 P.M. Sunday.
2. Academic requirements do not apply to:
 - (A) Instructional field trips which are a part of the scheduled course learning experience and for which a grade is given; or
 - (B) Prom, Homecoming Activities, and school dances.
3. The high school eligibility policy will determine a students academic standing.

High School Principal Responsible To:

In order to be eligible for extra-curricular activities, students in grades 9-12 cannot be failing three (3) or more classes. Students failing three (3) or more classes will be declared ineligible and will not be allowed to participate in any interscholastic activity sponsored by Fillmore Central High School. Beginning the third week in each semester, students that are failing a class, based upon their semester to-date grade, will be reported to the high school's lead secretary on Friday morning at 8 a.m.; for the purpose of determining student eligibility.

Students will be ineligible starting the following Monday at 12:01 AM through the following Sunday at 11:59 PM. Students will be notified by their classroom instructor for doing failing work, as well as parents will be receiving a letter indicating whether their child

is on the down list. Students are expected to practice with their team during this time frame and attend activities as a spectator. For a student to be eligible at the beginning of a school year, he/she must have passed a minimum of 20 credit hours, as per the NSAA, from the preceding semester.

Section 5 “Team Selection” and “Playing Time”

“Team selection” and “playing time” decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purpose of the activities program, the coaches and sponsors shall follow the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

1. School Representative. Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of high ideals and appropriate values, which shall include good citizenship in the school and in the community.
2. Success. Student participants must demonstrate that they can make the activity program more successful, both from a standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria include the student’s: (1) talent or skill, (2) desire to improve the student’s own skills or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

Section 6 School Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of Fillmore Central Public Schools and their guests may attend.
 - a. Students currently attending Fillmore Central High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Fillmore Central High School or their own school are generally considered appropriate dates or invited guests.
 - b. Persons who are younger than 16 or older than 19 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
 - c. Some school dances may be restricted to students attending specified grades levels at Fillmore Central Public Schools. For any dances at the middle school level, only students attending Fillmore Central Public Schools in the grade(s) for which the dance is being held may attend.

- d. Students who are currently suspended from school or from extracurricular activities may not attend.
 - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
 - f. Rules for dances may restrict students and their guests from leaving dance until the dance ends without written parental permission on a form provided.
 - g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.
2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco are prohibited. Anyone using these or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

Eligibility for Selection as Royalty. Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the "royalty" for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:]

1. Achievement, Citizenship and Conduct Qualifications:
- a. The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
 - b. The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.

- c. The student must have a cumulative grade average of a 2.0 by the end of their Junior Year.
 - d. The student must not have had excessive violations of school policies and procedures during their high school career.
 - e. The student may not, within twelve months of the dance, have engaged in criminal violations involving: (i) a Class I, II, III, or IIIA or Class W misdemeanor; or (ii) a felony. Criminal violations will be deemed to have occurred where: (a) a student was cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
2. Royalty Candidate Eligibility and Selection: The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by the Senior Sponsor and the Principal for each dance at which royalty is to be selected.

3. Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student's eligibility for the honor of being nominated for or awarded dance royalty.
4. Specific Dance Eligibility and Selection Requirements:
 - a. Homecoming Queen & King:
 - Only a senior girl shall be eligible to be Queen and only a Senior boy shall be eligible to be King.
 - The Senior Class will nominate five queen and five king candidates from the list of eligible students provided by the Senior Sponsor and Principal.
 - The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week.

Section 7 Relationships Between Parents and Coaches/Sponsors

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

Parents' Role in Interscholastic Athletics and Other Extracurricular Activities

Communicating with your children

- Make sure that your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.

- Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.
- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.
- Always remember that there are two sides to every story. Temper your reaction and investigate before overreacting.

Communicating with the coach

- Communication you should expect from your child's coach includes:
 - Philosophy of the coach
 - Expectations the coach has for your child
 - Locations and times of all practices and contests
 - Team requirements
 - Procedure should your child be injured
 - Discipline that results in the denial of your child's participation
- Communication coaches expect from parents
 - Concerns expressed directly to the coach
 - Notification of any schedule conflicts well in advance
 - Specific concerns in regard to a coach's philosophy and/or expectations
- Appropriate concerns to discuss with coaches:
 - The treatment of your child, mentally, and physically
 - Ways to help your child improve
 - Concerns about your child's behavior
 - Injuries or health concerns. Report injuries to the coach immediately!! Tell the coach about any health concerns that may make it necessary to limit your child's participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.
- Issues not appropriate to discuss with coaches:
 - Playing time
 - Team strategy
 - Play calling
 - Other student-athletes (except for reporting activity code violations)
- Appropriate procedures for discussing concerns with the coaches:
 - Call to set up an appointment with the coach

- Do not confront a coach before or after a contest or practice ((these can be emotional times for all parties involved and do not promote resolution)

- What should a parent do if the meeting with the coach did not provide satisfactory resolution?
 - Call the athletic director to set up a meeting with the athletic director, coach, and parent present.
 - At this meeting, an appropriate next step can be determined, if necessary.

Section 8 Good Sportsmanship—Behavior Expectations of Spectators

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

Responsibilities of Spectators Attending Interscholastic Athletics and Other Extracurricular Activities

1. Show interest in the contest by enthusiastically cheering and applauding the performance of both teams.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.
3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control.
4. Do not “boo,” stamp feet or make disrespectful remarks toward players or officials.
5. Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
6. Know that noise makers of any kind are not allowed.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Stay off the playing area at all times.
9. Do not disturb others by throwing material onto the playing area.
10. Show respect for officials, coaches, cheerleaders, personnel at the scorers’ table, and student-athletes.
11. Respect public property by not damaging the equipment or the facility.
12. Know that the school officials reserve the right to refuse attendance of individuals whose conduct is not proper.

13. Refrain from the use of alcohol and drugs on the site of the contest.

Section 9 Practice and Rehearsal Schedules

Activities, practices, meetings, or rehearsals must be terminated by 6:30 p.m. There shall be no activities, practices, meetings, or rehearsals scheduled on Sunday. The only exceptions to this are:

- NSAA scheduled activities such as district or state contests as scheduled by the NSAA.
- Those state and national conventions and/or trips which extend over a number of days.
- When an NSAA sanctioned activity, or the equivalent, is scheduled on a Monday. (a Sunday practice would then be allowed, must be between 2:00 – 5:00 p.m.)
- When, in the judgment of the Superintendent of Schools, special circumstances warrant an exception.

Appendix A

RECEIPT OF FILLMORE CENTRAL HIGH SCHOOL
2020-2021 STUDENT-PARENT ACTIVITY HANDBOOK

We acknowledge receipt of the 2020-2021 Student-Parent Activity Handbook.

We agree to abide by the extracurricular activity code of conduct set forth in the handbook and the other rules and regulations set forth in the handbook.

We agree to read the handbook. In the event we have a question on the meaning of any of the material in the handbook, we understand that we can request a conference with the Principal or the Athletic Director to get an explanation.

Date: _____

Date: _____

Student's Printed Name

Parent or Legal Guardian's Printed

Student's Signature

Parent or Legal Guardian's Signature

Fillmore Central High School

Additions and/or changes

2020 – 2021 Parent - Student Handbook

Pg. 3 - Directory.

Update with current staff.

Pg. 7 - Activity Absence.

CURRENT: Currently we allow students to be excused from school to watch FCCHS students participate in activities, provided the student (1) has parental permission and (2) this is a state qualifying or state sanctioned event by the NSAA.

CHANGE: I would like to add (3) students that are not in good standing, both academically and with their attendance, will not be allowed to attend with an excused absence.

Pg. 8 - Attendance.

Update to align with current practice and board policy, as well as provide consistency across the district.

NE Statute 79-209 and FCPS Board Policy #5100 states that a student who accumulates more than five (5) unexcused absences per semester or more than twenty (20) absences, including at least one (1) unexcused absence, in a school year the student is deemed to be “excessively absent”.

FCPS Board Policy #5100 requires that in a case where a student has accumulated five(5) days of unexcused absences in a semester, or the hourly equivalent, the parent/guardian will be contacted concerning absences from the principal or his designee.

In any case where a student has accumulated twenty(20) days of absenteeism in a school year, and any of those absences are by choice (unexcused), then the building principal or his designee shall initiate a series of events to determine if a case of truancy or excessive absenteeism exists. Such a process must include a meeting held between school officials and a parent/guardian of the student. If the determination is made that a case of truancy or excessive absenteeism exists then the building principal or his designee will attempt to work with the student and their family to bring about an acceptable resolution to the problem. In cases where a student’s attendance continues to be an issue beyond the attempted resolution of the problem, the building principal or his designee shall notify the county attorney’s office and request that the issue be investigated. Absences due to Verified Placement may be excluded from this calculation.

I would like to delete the following from the attendance section, as we are trying to encourage more participation rather than less participation:

PARTICIPATION: *Absences caused by a student’s participation in school or sponsored sanctioned activities does not count in determining credit or attendance. Parents are encouraged to limit involvement in activities when such a combination of activities would limit school attendance.*

I would also like to add the following statement regarding our ICU program, and include under our missing assignments section.

The high school will continue to use the ICU database to communicate with parents on missing assignments. ICU is an academic support system for students and a communication tool for teachers and parents. Students are entered into the ICU system when an assignment is not turned in on time. This tool can also be used to communicate assigned work when a student is absent from the class. An email and text message will be pushed out to the parent contact information that is listed in powerschool or has been shared with the school. The ICU system compliments our current GFL policy.

Fillmore Central Middle School

Additions and/or changes for the

2020-2021 Parents and Student Handbook

1. Update staff information and dates.
2. Cleaned up wording to show current practices.

Update

Excessive Absences & Truancy – Page 6

NE Statute 79-209 and FCPS Board Policy #5100 states that a student who accumulates more than five (5) unexcused absences per semester or more than twenty (20) absences, including at least one (1) unexcused absence, in a school year is “excessively absent”.

FCPS Board Policy #5100 requires that in a case where a student has accumulated five (5) days of unexcused absences in a semester, or the hourly equivalent, the parent/guardian will be contacted concerning absences from the principal or his designee.

In any case where a student has accumulated twenty (20) days of absenteeism in a school year, and any of those absences are by choice (unexcused), then the building principal or his designee shall initiate a series of events to determine if a case of truancy or excessive absenteeism exists. Such a process must include a meeting held between school officials and a parent/guardian of the student. If the determination is made that a case of truancy or excessive absenteeism exists then the building principal or his designee will attempt to work with the student and their family to bring about an acceptable resolution to the problem. In cases where a student’s attendance continues to be an issue beyond the attempted resolution of the problem, the building principal or his designee shall notify the county attorney’s office and request that the issue be investigated. Absences due to Verified Placement may be excluded from this calculation.

Rational:

To bring wording inline with all three buildings.

Noon Detention- Page 11

5. Students that are repeatedly assigned a noon detention may be assigned an after school detention when warranted.

Rational:

Giving parents/students notification that an after school detention may be assigned where needed.

Missing assignments – Page 19

The middle school will continue to use the ICU database to communicate with parent on missing assignments. ICU is an academic support system for students and communication tool for teachers and parents. Students are entered into the ICU system when an assignment becomes missing. Assignments become missing when a student has missed the assigned due date for the assignment. The tool can also be used to communicate assigned work when a student is absent from the class. An email or text message will be pushed out to the parent(s) contact information that is listed in powerschool or has been shared with the school office staff. This ICU system compliments our current GFL (grading for learning) policy.

Fillmore Central Middle School

2020-2021 Parents and Student Handbook



Our Mission: Excellence, Responsibility, and Life-long Learning

School Fight Song

Fillmore Central Middle School; to the Panthers we'll be true!
Fillmore Central Middle School; our loyalty is with you,
Silver, Black and Purple; reign supreme and true,
We are making History, marching on to Victory!!!

School Colors

Black, Silver, and Purple

School Mascot

Panthers

School Address & Telephone

Fillmore Central Middle School
950 F Street, Box 157
Fairmont, NE 68354
Phone: (402) 268-3411
Fax: (402) 268-3491

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Welcome

Welcome to Fillmore Central Middle School for the 2020-2021 school year. The administration, faculty, and support staff are looking forward to the coming school year and hope it is very rewarding for you. Many of you have already attended FCMS; we welcome you back. To those of you attending for the first time, we welcome you to Fillmore Central Middle School.

Introduction

This handbook has been prepared to acquaint you with the curriculum, student services, and activities available to you at FCMS. Also included are the policies, which we all must observe in order to maintain the best possible learning environment. Please read this booklet carefully and refer back to it as needed.

It is our belief that young people must assume the responsibility for their actions and attitudes. This is the primary step in growing up. The school exists for the purpose of assisting you in the learning and maturing process. Acceptable behavior is expected of all students. This behavior must reflect good taste, decency, and sensitivity to the rights and property of others. In order to function properly, public school education must provide an equal learning opportunity for all students. In addition to the regular curriculum, principles and practices of good citizenship must be taught and demonstrated.

The rules and standards in this handbook apply to all school buildings or any school grounds during, immediately before, or immediately after school hours. They also apply to any school-sponsored function or event whether on or off school grounds. This handbook does not define all types and aspects of student conduct. However, the Board of Education has the responsibility to set forth policies, rules and regulations to help students conduct themselves in a proper manner as good citizens of a school community.

Policy explanations in this handbook are superseded by any and all school board policies passed regarding any of the items. Notification of any changes will be made available to students and parents. In addition, items may need to be revised to meet new laws, regulations, or situations. Any questions related to them should be referred to the school administration. This handbook is in effect until the issuance of a new edition. The student handbook is not intended to be all-inclusive; therefore, a student committing an act not listed will nevertheless be subject to the discretionary authority of the Fillmore Central Middle School.

To the Parent/Guardian

It is the purpose of this handbook to help familiarize you with the school. Cooperation between the home and school is more easily achieved as we become better acquainted. Without your cooperation, it is difficult for the school to help your child reach his/her educational goals. **It is necessary that all parents/guardians review this handbook with their children** so that complete understanding is reached on procedures, policies and regulations at Fillmore Central Middle School.

District Mission Statement

Fillmore Central Public School's mission is to provide all students the opportunity and support to achieve excellence, develop responsibility, and become life-long learners.

Beliefs

The following belief statements reflect the fundamental values and priorities of the Fillmore Central Public Schools.

We believe:

1. In the worth of the individual.
2. All students can learn.
3. Learning is a lifelong process.
4. In a positive, safe, and secured learning environment.
5. That education is a shared responsibility of teachers, students, home, and the community.
6. In a quality education.
7. In a broad-spectrum curriculum to meet all student needs.
8. That effective schools have effective leaders.
9. That public education benefits the entire community.

Telephone Directory

In an effort to help our parents and students, we have included a listing of phone numbers most often used in our school district. Email addresses of middle school personnel may be found on the school's website – www.fillmorecentral.org.

Josh Cumpston, Superintendent of Schools	759-4955
Ryun Theobald, Senior High Principal	759-3141
Steve Adkisson, Middle School Principal	268-3411
Aaron Veleba, Elementary Principal	759-3184
Steve Adkisson, Middle School Activities Director	268-3411
Ryun Theobald, High School Activities Director	759-3141
Gabe Eberhardt, Assistant Activities Director	759-3141
Becky Adkisson, Elementary Guidance Counselor	759-3184
Becky Adkisson, Middle School 5/6 Guidance Counselor	268-3411
Denise Betts, Senior High Guidance Counselor	759-3141
Denise Betts, Middle School 7/8 Guidance Counselor	268-3411
Bob Taylor, Transportation Director, Bus Barn	759-3632
Bob Taylor, Transportation Director, Cell Phone	759-1034

Middle School Staff

Administration

Josh Cumpston, Superintendent
Steve Adkisson, FCMS Principal

Core Teachers

Sally Bailey, 5th & 6th grade Social Studies and 6th Reading
C.C. Fitzgerald, 5 – 8 Math
Cathy Kimbrough, 5th & 6th grade Math
Aaron Lauby, 7th & 8th grade History
Alex Moses, 5th & 6th grade Science and 5th Reading
Rhonda Schiermeyer, 7th & 8th grade Math
Hailey Steider, 5th and 6th grade Language Arts and 5th Reading
Jennifer Stengel 7th & 8th grade Language Arts and Reading Intervention
Wheeler, John, 7th & 8th grade Science

Non-Core, Exploratory, and Elective Classes

Susan Biba, Family & Consumer Science, Health
Shad Eberhardt, Physical Education
C.C., Fitzgerald Business and Technology
Ben Kaye-Skinner, Instrumental Music
Jill Shipley, Art
Jeff Schwarz, Vocal Music
John Wheeler, 7th & 8th grade Science, History of Natural Disasters
Jeff Wusk, Industrial Technology
Aaron Lauby, Research and Analysis
Rhonda Schiermeyer, Math Art

Resource/SPED Staff

Bergen, Angela, Special Education
Friesen, Vickie, Success III
Robinson, Dana, Language Intervention
Straight, Jenise, SLP
Tobis, Matt, Special Education

Support Staff

Adams, Misty, Para Educator
Coleman, David, Para Educator
Coon, Sandy, Para Educator
Kamler, Susan, Library Paraprofessional
Lukes, Crystal, Health Paraprofessional
Scott, Lori, Secretary
Uldrich, Traci, Para Educator

Student Testing & Surveys

School policy (#7205) dictates that the school must provide advanced, written notice of any standardized testing required of a child. Parents are thus notified that students in grades, to be determined as dictated by Nebraska State Standards, will be administered a standardized achievement test in the months of March and April. All 5th - 8th grade students will be involved with Nebraska State Standards and Assessments, covering language arts, math, science, and social studies. Students will be tested in both the fall and spring using the NWEA Measure of Academic Progress standardized test. Test will be given in the areas of science, math, reading, and language usage.

The policy further states that the school must give advanced, written notice of any survey that may tend to inquire into the values, beliefs, or privacy of any student or family. Parents are permitted to observe this survey before administration. If a parent finds it objectionable, he/she must, in written form, notify the school of his objection. That student may then be excused from completing the survey.

Student Fees Policy

Fillmore Central Public Schools has a student fees policy in accordance with Nebraska Student Fees Authorization Act. This policy allows for the collection of fees for various classes and extra-curricular activities. A list of fees is available from the building principal. Students who qualify for free or reduced lunch according to the federal hot lunch program guidelines may apply for a waiver of certain fees. These include fees for A) participation in extra curricular activities, B) materials for course projects, C) spectator admission fees and D) use of musical instruments. Fee waiver applications may be obtained from the principal's office and must be submitted prior to the start of the activity/class for which the fee is being applied.

Activities

Extracurricular activities will be available for students depending on grade level. More detailed information is available in the Activities Handbook.

Breakfast and Hot Lunch Program

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. School breakfast will be served in the cafeteria from 7:40 a.m. – 8:00 a.m.

USDA Nondiscrimination Statement

For all other FNS nutrition assistance programs, State or local agencies, and their Sub recipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800)877-83.39. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_clist.html, and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;(2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

Attendance

School begins at 8:07 a.m. and dismisses at 3:20 p.m. for all students. By being in attendance regularly, students learn more, meet the standards for "regular" attendance as specified by **state law statute 79-209**, and establish a record many employers consider in hiring. Both absences and tardies are recorded on a per period basis and become a part of each student's disciplinary record. Such records are held three years after graduation.

Notifying The School Regarding Absences

If your child is unable to attend school, a telephone call to the school office, on or before the day of absence, prior to 8:30 a.m., is requested. If you do not call to inform the school why your child is absent, we will make an attempt to contact you. If our attempt to contact you fails, we will notify local law enforcement officials that your child is unaccounted for.

Excessive Absences & Truancy

NE Statute 79-209 and FCPS Board Policy #5100 states that a student who accumulates more than five (5) unexcused absences per semester or more than twenty (20) absences, including at least one (1) unexcused absence, in a school year is "excessively absent".

FCPS Board Policy #5100 requires that in a case where a student has accumulated five (5) days of unexcused absences in a semester, or the hourly equivalent, the parent/guardian will be contacted concerning absences from the principal or his designee.

In any case where a student has accumulated twenty (20) days of absenteeism in a school year, and any of those absences are by choice (unexcused), then the building principal or his designee shall initiate a series of events to determine if a case of truancy or excessive absenteeism exists. Such a process must include a meeting held between school officials and a parent/guardian of the student. If the determination is made that a case of truancy or excessive absenteeism exists then the building principal or his designee will attempt to work with the student and their family to bring about an acceptable resolution to the problem. In cases where a student's attendance continues to be an issue beyond the attempted resolution of the problem, the building principal or his designee shall notify the county attorney's office and request that the issue be investigated. Absences due to Verified Placement may be excluded from this calculation.

Types Of Absences

The principal reserves the responsibility to judge the validity of all excuses and to categorize according to the five categories outlined below:

VERIFIED PLACEMENT EXCLUSION: Verified Placement absences are absences in which it is determined that a student must miss school due to extraordinary circumstances. These absences would include serious illness, serious injury, or hospitalization that can be verified by a health professional such as a doctor, a dentist, or a counselor. Other examples would include out-of-school suspensions; and/or placement in an institution to modify behavior and/or to change a student's residence as long as the student participates in an educational program with the approval of Fillmore Central Middle School. All such absences must have written or verbal verification from the person responsible for treatment, specifying the amount of time the student will be or has been absent from school due to the condition of the student's health and/or behavior. Verification must be received no more than 2 school days after the day of the absence. For extended absences, the verification must be received no more than 2 school days after the first day of absence. **Cases of mild or moderate illness or injury do not qualify for Verified Placement status even in cases where notification is provided by a health professional.**

EXCUSED: Excused Absences are absences not classified as Verified Placement for which it is deemed necessary for a student to miss school. Such absences might include absences caused by illness, injury, appointments, family bereavement, family gatherings which require total family involvement, weddings (by prior parental permission only); family emergencies; family vacations (while permitted, vacations during the year are discouraged); court appearances; meetings with a probation officer; drivers license (maximum time allowed is 1/2 day); working at home or for employer (by prior parental permission only); justified 4-H or State Fair activities; special religious observances recognized as crucial to the religion. A reason for the absence must be provided by a parent/guardian no more than 2 school days after the day of the absence in the form of a signed note or direct phone call.

ACTIVITY ABSENCE: All activities or events sponsored by the Nebraska School Activities Association and/or events sanctioned by Fillmore Central Middle School carry the following attendance stipulations:

1. In cases of Fillmore Central Middle School involvement at the activity, all Fillmore Central Middle School participants, team members, or student managers in the activity will be dismissed to attend (subject to the discretion of the coach, director, supervisor, activities director, or principal).
2. In activities where Fillmore Central Middle School students are participating, students other than those involved may be dismissed to attend provided that:
 - a. the student presents a note from his/her parent/guardian and obtains a pre-destined form at least two (2) days prior to the event
 - b. the event is either a state qualifying or state event sanctioned by the NSAA
 - c. the student choosing to attend must not have exceeded attendance threshold and be in good academic standing.
3. In extreme emergencies other arrangements may be made by contacting the principal's office. The absence will be unexcused if the afore-mentioned criterion is not met.

PARTICIPATION: Absences caused by a student's participation in school sponsored or school sanctioned activities do not count in determining total number of absences. Parents are encouraged to limit involvement in activities when such a combination of activities would limit school attendance.

UNEXCUSED: Absences are classified as such due to truancy: leaving school without checking out of the principal's office, forged excuses, oversleeping without a legitimate reason (maximum of one per semester even if reasons are legitimate), or failure to bring a note from a parent/guardian or to have a parent/guardian telephone the principal's office giving the reason for the absence within three days after the student returns to school.

VERY UNUSUAL: Absences, not covered above, caused by circumstances beyond the student's control and deemed appropriate by the principal.

Many absences can be reasonably foreseen. A parent/guardian must notify the principal's office prior to an anticipated absence.

Withdrawals and Transfers

Students who withdraw from school or whose families are moving outside the school district should contact the principal or counselor to receive the proper forms and information necessary to complete an accurate withdrawal process.

Tardiness

7th and 8th grade students are considered Tardy for any class, including Pride, if they are not in their scheduled classroom or designated area before the bell has rung for class to start and they do not have a pass from a teacher or staff member excusing their late arrival. Students who arrive late to class without a pass and have missed at least half of the class period will be considered Absent-Unexcused.

5th and 6th grade students are considered tardy for Pride if they are not in their Pride rooms before the bell has rung to start class. 5th and 6th grade students are considered Tardy for their other classes if they report to their scheduled class or designated activity after such time, in the best, professional judgment of the instructor or supervisor, is deemed necessary or appropriate.

Students will be assigned the punishment as deemed necessary by the building principal.

Any student who arrives to school after the 8:07 bell, regardless of the reason, must report to the office. Students arriving late will be counted as tardy. Exceptions will be made when deemed necessary by the building principal.

Make-up Work

Students who are absent will have three school days (including the day they return) to complete any summative or formative tasks missed during their absence. Failure to complete the tasks will result in a 'Missing' being recorded into the student-data information system for each unfinished summative task; additionally, students will forfeit the right to any retake for each 'missing' summative item. The building principal may make exceptions where deemed appropriate (such as lengthy absences due to illness). Students who know they will be absent are encouraged to make up work before they leave.

Extended School Room II (ESRII)

E.S.R. II provides an opportunity for students in grades 5-8 to receive additional support for completion of their school work. The main focus will be on the completion of missing assignments that have not been completed and turned into their classroom teacher by the due date. In addition, a student may also complete a missing summative assessment (test) if needed. Students and parents will find E.S.R. II to be an environment in which schoolwork may be completed free from distractions and with the support and help of school staff. Teachers may assign a student to ESR II due to missing assignments or students may request to attend by notifying their teacher. If your child is assigned to E.S.R.II because of missing assignments, you will be notified the day before they are to attend E.S.R.II. Parents/gaurdians are asked to return the attached ESR II Permission Form prior to students being given the opportunity to attend.

When is E.S.R II?

For those students riding the shuttle bus, E.S.R II will be held in Geneva at the High School building from 3:35 p.m. – 4:30 p.m. on Monday, Tuesday, Wednesday and Thursday. Students are expected to wait in the main lobby of the High School building after getting off the bus and will be taken to the E.S.R.II room by a Middle School staff member.

For those students living in Fairmont or riding the route bus E.S.R.II will be held in the Middle School cafeteria from 3:20 p.m. – 4:00 p.m. on Monday, Tuesday, Wednesday and Thursday.

It is our hope that this program will be viewed as an opportunity for our students to be successful. Do not hesitate to contact me if you would have any questions

Accidents

It is the responsibility of each student to report any injury or accident to a teacher or to the office, as soon as possible, following an accident. **If medical treatment may be required, the accident report form must be completed within 24 hours of the accident.**

School Closings

In the event that weather prohibits the holding of school, **students/parents should not call the principal's or superintendent's home telephone to inquire about school cancellation.** Telephone lines need to be kept open to place calls to radio stations, television stations, and faculty members. School closing information can be obtained from a variety of sources. These include:

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- School's social media platforms – Fillmore Central's website, Facebook page, and Twitter account
- KAWL, radio 1370 AM and 104.9 FM
- KUTT, radio 99.5 AM
- KZ100, radio 100.3 FM
- KHAS, Channel 5 T.V. in Hastings
- KOLN/KGIN, Channel 10/11 T.V. in Lincoln/Grand Island
- KLKN, Channel 8 (13) in Lincoln
- www.cancellations.com

Arrival and Departures from School

Students should plan to arrive at school no earlier than 7:30 a.m. unless involved in a special activity. School breakfast will be served in the Middle School cafeteria from 7:30 a.m. – 8:00 a.m. Students riding the shuttle bus from Geneva will be served breakfast in High School cafeteria from 7:30 a.m. – 7:50 a.m. **During passing time, no student is permitted to leave the school building.**

Fillmore Central Middle School is a closed campus. Therefore, students will not be allowed to go home to eat lunch.

Conduct

Behavior Philosophy

The attainment of school goals and the assurances of the rights of all students to learn require the cooperation of all students, parents, teachers, administrators, and support staff. Primarily students are responsible for their own behavior. When behavior is determined to be inappropriate according to the guidelines of the school, the responsibility for changing that behavior is assumed by the student and parent. FCMS guidelines for appropriate behavior include the following:

- Be Safe
- Be Respectful
- Be Responsible

Student Behavior

It is impossible to list every situation in the student handbook, so administrators and teachers reserve the right to make decisions about behavior not listed here. In an attempt to clearly define the goals listed above, we have listed expected behaviors in specific situations. These guidelines apply in the classroom, in the school building, on school grounds, in attendance at all school functions, and on school buses. If questions arise, please feel free to ask our staff.

Students at Fillmore Central Middle School will be expected to:

1. **Establish positive, friendly student-to-student relationships. Unacceptable actions include the following:**
 - a. Aggressive, bullying behavior

- b. Overt acts of attention getting, thus disturbing others
 - c. Acts of character defamation of fellow students
 - d. Cheating or stealing
 - e. Excessive acts of student affection in or on school grounds
 - f. Acts of extortion, coercion, harassment or group ostracism in or on school property according to Board Policy 4000.8
 - g. Acts of fighting in or on school property
 - h. Use of foul language, obscene actions towards fellow students
 - i. Acts of gambling in or on school grounds
 - j. Displaying obscene literature
 - k. Misuse of student passes
 - l. Excessive, loud, disorderly conduct or behavior
 - m. Displaying poor eating manners
2. **Establish positive, friendly student-to-teacher/administrator relationships. Unacceptable actions include the following:**
- a. Acts of defiance of teacher/administrator directives or authority
 - b. Acts of disruption of the instructional process
 - c. Acts of disrespect
 - d. Stealing from staff members or the school district
 - e. Acts of physical aggression toward teacher/administrator
 - f. Acts of rudeness and poor manners
 - g. Acts of retaliation
 - h. Acts of lying or forgery
3. **Students should develop appropriate behavior in the classroom. Unacceptable actions include the following:**
- a. Talking while instruction is taking place
 - b. Writing or passing notes during instruction
 - c. Sleeping in the classroom
 - d. Moving about the room without permission
 - e. Acts of noise-making that disrupts instruction
 - f. Misuse of computer and Internet equipment according to Board policy #6327
4. **Students should develop appropriate behavior within the school building by:**
- a. Serving detentions within the prescribed time periods
 - b. Being in the proper locations during school time
 - c. Walking in the halls and having a pass in the halls
 - d. Occupying designated areas only
 - e. Following attendance procedures
 - f. Handing in required office forms
 - g. Sitting on benches, desks, chairs in the building appropriately
 - h. Keeping hands to themselves
5. **Students must not bring to school or have in their possession items, which could reasonably be construed as constituting a weapon in any form (knives, guns, clubs, fireworks). Unlawful possession of a firearm on school ground. (LB 988)**
- 1. Offense. Any person who possesses a firearm in a school, on school grounds, in a school-owned vehicle, or at a school-sponsored activity or athletic event shall be guilty of the offense of unlawful possession of a firearm on school grounds.
 - 2. Penalty. Under Sec. 8001. of the Title VIII-Gun Free Schools Act "any student who is determined to have brought a weapon to a school under the jurisdiction of the agency shall be expelled from school for a period of not less than one year..."
 - 3. Exceptions. The offense of unlawful possession of a firearm on school grounds shall not apply to:
 - a. Armed Forces and Law Enforcement Officers
 - b. Adult Supervision for receiving instruction

- c. Gun Rack Rule. Firearms contained within a private vehicle operated by a non-student adult which are not loaded and (i) are encased (ii) or in a locked firearm rack that is on a motor vehicle
6. **Students must refrain from all activities which may result in the destruction of school property. This includes breakage, marring, or destruction caused by fire or smoke for which the student is responsible.**
7. **Students are not to engage in any bullying, threatening, or harmful/potentially harmful behaviors towards themselves or another person (this includes acts of “initiation”) while at or in reasonably close proximity to any of the Fillmore Central Schools campuses.**

VIOLATIONS OF THE ABOVE RULES ARE GROUNDS FOR DISCIPLINARY CONSEQUENCES THAT COULD INCLUDE SUSPENSION OR EXPULSION FROM THE FILLMORE CENTRAL MIDDLE SCHOOL.

STUDENT RESPONSIBILITY FOR REPORTING THREATS OF VIOLENCE

Every student has the responsibility to report immediately any threat of violence, suicide, or abduction to the building principal or a teacher. Any student having knowledge of such information without reporting shall be subject to disciplinary consequences as deemed appropriate by school administrators.

Any student, upon receiving information that a person is threatening to commit an act of violence, shall:

- Assume the threat is serious
- Immediately report the threat to a teacher or the building principal (or other school administrator if the principal is unavailable)
- Be available and cooperative in providing a statement of information
- The information source (student) will remain anonymous to the greatest extent possible.

Disciplinary Procedures

Depending upon the behavior exhibited by the student, different disciplinary procedures are used. A description of common consequences and procedure follows:

Timeout Room

Students who continue to be disruptive despite attempts of the teacher to redirect them may be sent to the timeout room located in the office. The teacher notifies the office that a student is coming to timeout. The principal or the counselor may need to escort the student to the office. The goal is to help a student become calm enough to return to class.

Detention

Inappropriate behavior or other infractions teacher, paraprofessionals or the principal believe interfere with attaining the goals of the Fillmore Central Middle School are cause for being assigned a detention. This includes disruption and/or violations of rules for classrooms, the hallways, the lunchroom area, and other areas.

Noon detention

1. Noon detention will be held in the office area under the supervision of a staff member.
2. Students will go to the lunchroom to get their trays and report to the office area for the duration of the lunch period.
3. Students are not to bring any books or work unless serving a detention with an individual teacher and the student is directed to bring specific work to do.
4. The student must meet behavior expectations during noon detention or they will be asked to return the following day.
5. Students that are repeatedly assigned a noon detention may be assigned an after school detention.

Suspensions

Suspension may be either in school or out-of-school. In-school suspension may be used for first offense violations and for situations, at the discretion of the principal. Out-of-school suspension will be used in all instances calling for suspension, as well as flagrant first-time violations.

Restriction From Activities

Students shall not be allowed to participate, practice, observe, or otherwise engage in any school-sponsored activities during the term of their suspension. Students shall not be allowed to attend school-sponsored activities or events that are held on school grounds or are otherwise sponsored or hosted by Fillmore Central. The term of suspension will include the period of time that begins with the student being notified of their suspension and that lasts through the entirety of that student's last day of suspension.

In-school Suspension

In-school suspension shall mean the student reports to the principal's office at **8:05 a.m.** and will remain in his office or his designated place of suspension until **3:20 p.m.**, or until the principal approves the student's dismissal. The student will, if possible, receive credit for any daily work that other students may be graded on. Students may take tests for credit under the supervision of the principal or his designee. All students serving in-school suspension will adhere to the following rules:

1. The student must have work to do relating to courses of study.
2. The student must remain in a designated place of suspension until dismissed by the principal.
3. The student will not talk to anyone without approval by the principal.
4. The student may eat lunch and use the restroom facilities as designated by the principal.

Violation of in-school suspension rules may result in detentions, longer in-school suspensions, or out-of-school suspension.

Short-term Suspensions & Emergency Exclusion:

Any student may be excluded from the Fillmore Central Middle School for a period of time not to exceed five school days in the following circumstances provided that the suspension is assigned under the guideline provided by Nebraska Student Discipline Act:

1. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health and safety of the school community. (Clearance must be obtained from Medical Personnel before student may return.)
2. If the student conduct presents a clear threat to the physical safety of him, her, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education. Some of the activities or behaviors that could result in a short-term suspension are as follows:
 - A. Possession or use of tobacco on school property or at school sponsored activities (first offense, suspension from school for 1-3 days),
 - B. Refusal to comply with reasonable standards of behavior established by teacher or building administrators;
 - C. Use of abusive language;
 - D. Vandalism of property belonging to the school district, staff, or students;
 - E. Fighting
 - F. Theft or pilferage of property belonging to the school district, the staff, or students;
 - G. Committing any other act or becoming involved in any other activity which disrupts the normal educational opportunities for other students, i.e. cell phones, palm pilots, tape recorders, etc.
3. Conduct constituting grounds for expulsion or long-term suspension as set out in Nebraska Law.
4. Such short-term suspension shall be made only after the administrator has made an investigation of the alleged conduct or violation and has determined that such suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes. Before such short-term suspension shall take effect the student shall be given oral or written notice of the charges against him/her and an explanation of the evidence the authorities have. He/She shall have the

opportunity to present his/her version of the incident. The administrator shall, as soon as is reasonably possible following the suspension, send a written statement to the student, the student's parents/guardian, describing the student's conduct, misconduct or violation and the reasons for the action taken. The administrator shall make a reasonable effort to hold a conference with the parents/guardian before or at the time the student returns to school.

Long-term Suspensions and Expulsion:

Long-term suspensions shall mean the exclusion of a student from attendance in all schools within the Fillmore Central Public School System for a period exceeding five school days but less than twenty school days. Expulsion shall mean exclusion from attendance in all schools within the system for a period of time not to exceed the remainder of the semester in which it took effect. The following student conduct shall constitute grounds for a long-term suspension or expulsion subject to the procedural provisions of Nebraska State Law when such activity occurs on school grounds or during educational function or event off-school grounds:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to private or school property, stealing or attempting to steal private or school property of substantial value or repeated damage or theft involving private or school property of small value;
3. Causing or attempting to cause physical injury to a school employee or to any student. Physical injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon;
6. Engaging in the unlawful possession, selling, dispensing, or use of controlled substance or alcoholic liquor (See Alcohol and Drug Rule);
7. Public indecency as defined in section 28-806, except that this subdivision shall apply only to students at least twelve years of age but less than nineteen years of age.
8. Sexually assaulting or attempting to sexually assault any school employee or any student if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault the school employee or student. For conduct described in this subdivision, including sexual assaults or attempted sexual assaults which occur off school grounds not at an educational function or event, if the student attends the same school as the victim attends or is employed by, the student may be subject to mandatory reassignment to another school within the system and the mandatory reassignment may be in addition to long-term suspension or expulsion for purposes of this subdivision, sexual assault shall mean sexual assault in the first degree and sexual assault in the second degree as defined in sections 28-319 and 28-320, as such sections now provide or may hereafter from time to time be amended;
9. Engaging in any other activity forbidden by the laws of the State of Nebraska and constitutes a danger to other students or interferes with school purposes, or
10. A repeated violation of any rules and standards validly established pursuant to section 79-292 if such violations constitute a substantial interference with school purposes.

Hearing Procedures:

When, in the opinion of the school administration, a student has been involved in an incident, which would result in long-term suspension (more than 5 days), or expulsion from school, the procedure for a hearing, if requested by the student, shall follow the requirements, of public laws 79-262 through 79-292. Briefly stated the provisions of those laws are:

1. The student's right to request a hearing within five to thirty school days before a hearing examiner. The hearing examiner will be any non-involved person as designated by the school's superintendent or Board of Education.

2. The hearing will be scheduled within two school days after it is requested.
3. The student has the right to counsel during the hearing.
4. The hearing examiner will report his findings.
5. A review shall be made of the hearing examiner, the determination by the superintendent, who may change, revoke, or impose the sanction recommended by the hearing examiner but shall not impose a sanction more severe than that recommended by the hearing examiner.
6. The student's right to appeal the hearing examiner's decision within seven school days to the school board.

Tobacco Regulations

Fillmore Central Public Schools is committed to providing a positive learning environment for students. The Board of Education is aware of the health problems linked with tobacco use and is devoted to promoting healthy lifestyles among students and staff. Because of this commitment, all district-owned or operated facilities and grounds are declared smoke-free and use of all tobacco products is prohibited for adult fans and visitors.

The use and possession of tobacco by students on school property or during school-sponsored activities is forbidden. **Any student caught possessing, using, selling, or dispensing tobacco, or a tobacco imitation substance or packaging, regardless of form, including cigarettes, chewing tobacco, and any other form of tobacco or imitation, such as electronic cigarettes, vapor device, etc. in the school building or during a school-sponsored activity may be suspended one to three days from school.** Students will also be restricted from participation in activities. Repeated violations will result in longer suspension, loss of privileges, further restrictions on participation in activities and expulsion.

Alcohol and Drug Regulations

All students will be required to sign a Drug-Free Form upon entering Fillmore Central Middle School. The possession of or use of alcohol or drugs on school property or during school-sponsored activities is strictly forbidden. Any student in possession of drugs or alcohol on school property or under the influence of drugs or alcohol during the school day or during a school-sponsored activity may be suspended out-of-school, referred to the Board of Education for long-term suspension, or referred to the Board of Education for expulsion.

Students failing to comply with these regulations and who are in violation of the law may be turned over to the proper legal authorities for investigation and appropriate legal action. Repeated infractions of regulations may result in the student being suspended out-of-school, referred to the Board of Education for long-term suspension, or referred to the Board of Education for expulsion.

Bullying Policy

Fillmore Central Middle School has adopted the following definition of bullying:

Bullying involves: a desire to hurt or humiliate + actions or words that hurt or humiliate + a power imbalance + repetition (typically) + an unjust use of power + a sense of being oppressed on the part of the target + gratification by the aggressor.

Examples include but are not limited to: Persistent, unwanted joking and teasing; Name calling; Unwanted comments; Disrespect for another person's property; Leaving people out of activities (isolating, excluding, rejecting); Threatening people; Gossip and/or rumors; Making people do things they don't want to do; Rating or Ranking of personal characteristics.

What to Do About Bullying

Ha Ha So Strategies

H (Help) Get help from an adult, friend, peer.

A (Assert Yourself) Make assertive statements addressing your feelings.

H (Humor) Use humor to de-escalate a situation.

A (Avoid) Walk away or avoid certain places to avoid bullying situations.

- S (Self-Talk)** Use positive self-talk to maintain positive self-esteem.
- O (Own It)** “Own” the put down in order to diffuse it.

Sexual Harassment Policy

It is the policy of the Fillmore Central Middle School to prohibit sexual harassment by students of any person in the school, not merely other students. It is a violation of this policy for any student to harass any person in the school by making any unwelcome verbal or physical sexual advances, requests for sexual favors, or other inappropriate verbal or physical conduct.

Activities proscribed by the adoption of this policy include, but are not limited to, verbal harassment or abuse, pressure of any type of sexual activity, remarks of a sexually demeaning implication, and unwelcome touching. Additional examples could include such behavior as leering, joking, offensive remarks, which are not directed specifically at the person who feels harassed.

Sexual harassment is a punishable offense. Punishment may include in or out of school suspension or expulsion. Federal and Nebraska School Law make sexual harassment illegal.

What Should You Do if you are sexually harassed?

1. Tell the harasser to stop! Misunderstandings happen, so the first step in stopping sexual harassment is to tell the person to stop! Say it clearly and firmly, “I didn’t like what you did/said, and I want you to stop!”
 - If he/she stops, it’s probably not sexual harassment.
 - If he/she keeps doing/saying it, it’s probably sexual harassment.

If the harassment continues:

2. Talk to your friends. It will help you feel better and prevents misunderstandings.
3. Write down everything that happened! Include where it happened, when and who else was there.
4. Avoid being alone with the harasser.
5. Report the incident to an adult. A parent, a trusted teacher, principal or school counselor can help you plan what to do next.
6. Have parents contact the principal. Parents may want to file a formal complaint if the harassment continues.

Bus Behavior

Riding the bus is a privilege. To ensure the safe transport of all students on school buses, all of the school rules, as well as those designated specifically for transportation, will be in effect. Violation of these rules will be reported by the bus driver to the school principal or designee who has the authority to suspend that student from bus transportation. The district has added video cameras to our route buses and may use this technology to assist in determining if a rules violation occurred.

Bus Consequences

Consequences will be given at the discretion of the bus driver, transportation director and school administrator. Consequences may be as severe as suspension from bus transportation for the remainder of the school year. Suspensions may be recommended by the bus drivers or transportation director, but the final decision will be made by the administration.

Computer Use

1. Fillmore Central Public Schools is sole owner of all computers and peripherals of the network.
2. Computer usage is a privilege not a right. The computers are for education use only. They are not for student entertainment, which includes playing games and listening to music unless it is part of an assignment or given permission by school personnel.
3. Students wishing to connect their personal devices – phones/tablets - to the school’s WIFI for school use, must first register the device with the office. Failure to register the device may lead to device being blocked.
4. Copying of school software is not allowed.
5. Students will use their proper network ID at all times. Use of another student’s ID is prohibited.
6. Altering menus, operating systems, desktops or files is prohibited.

7. Vandalism of computers or peripherals includes, but is not limited to, removal of keys, key tops, removal of mouse rollers is strictly prohibited.
8. Installation of a program that puts a virus into any of the computers or the network could result in suspension and legal action to recover damages.

Consequences for the behaviors above may result in loss of computer privileges as well being disciplined.

The following is prohibited:

1. Transmission and/or storage of material that is subversive or has the potential of causing physical harm to the user or others,
2. Transmission and/or storage of material that is obscene, vulgar, abusive or otherwise offensive,
3. Fraudulent messages (messages sent under an assumed name or with an intent to obscure the origin).
4. Harassment (the persistent annoyance of another user),
5. Attempts to access or destroy the data of another user, including but not limited to computer viruses, altering system software, and altering or deleting user files.

Consequences for the behaviors above will follow the school discipline plan and may include loss of computer privileges.

Network Security

Students accessing the school district network services must assist in maintaining a secure system. Users of the school district network services must adhere to the following:

- Confidentiality of data files and email messages cannot be guaranteed. While every effort will be made to keep information secure, users must remember that electronic information may be accessed by others.
- Data files stored on district servers and computers and email messages are like school lockers and desks. In the event of suspicious activities, files and messages can be opened and reviewed by teachers and administrators.
- Addresses, phone numbers, passwords or personal information that would violate user privacy or the privacy of others should never be revealed.

The School District for Fillmore Central Middle School will not be responsible for financial obligations incurred by users of the district's network or Internet system. The district will not accept responsibility for how students use knowledge of Internet or the quality of the information obtained. Any damages a user may suffer including loss of data will not be the responsibility of the district. All users shall assume full liability, legal, financial, or otherwise, for their actions.

Power School and Accessing Student information

Fillmore Central Middle School has given parents/guardians access to seeing their student(s) grades, lunch balance, attendance, daily bulletin, teacher comments and you can even e-mail your students teachers via the Internet. Each student has a unique access code for the parents to use to access the confidential information. A letter will be generated to you at the beginning of the fall semester and directions and the confidential information for you to use in accessing the information. You may view your student's information at any time from any computer with internet access.

Dress Expectations

This is your school. It is up to you as an individual and student body to practice personal cleanliness, modesty in appearance, and appropriate behavior. Respect yourself for the way you look, act, and learn; then others will respect you. Keep in mind; you do not have the right to disrupt the learning of others. If how you are dressed is a distraction, you will be asked to change what you are wearing. If your personal hygiene causes discomfort for others, you will be asked to shower and dress in clean clothing.

Realizing that dress and appearance affect some attitudes, it is your responsibility to come to school wearing appropriate attire. Clothing that is not acceptable includes: **wearing apparel that is sexually suggestive; features crude, vulgar or profane language; advertises tobacco, alcohol or other drugs; displays racial or ethnic slurs; portrays any type of gang, satanic or occult group affiliation, or items that promote violence (No Fear t-shirts).**

Some clothing does not display these kinds of things, but are still distracting to the learning environment and are not allowed. Examples of this attire are **cut-up/torn or obvious holes above the knee in jeans/slacks/pants, no shoes, mesh shirts with no undergarments, “half-shirts”, tank tops, muscle shirts, hats on in the building, running shorts, short shorts and skirts (above finger-tip length), biking tights/shorts, belts hanging down from the loops, and overly big waistlines on pants which hang down below the waist and show under garments.**

Sometimes, the concern over student appearance isn't about clothing. It's about other things that affect the efficiency of the school. Some of these kinds of things include: **body graffiti; exotic body piercing (this pertains to piercing any body part other than the ear); ear piercing (may be restricted if it becomes disruptive).**

The final decision relating to the appropriateness of student dress is the responsibility of the building administrators or his/her designee.

Consequences for Dress Code Violations

Students not meeting the standards for dress will be asked to correct the inappropriate attire. A complete change of clothing that is appropriate for school may be provided by the administration if necessary. Ongoing violations of the dress code are subject to disciplinary action, with the inappropriate clothing being kept until a conference can be held with the parents.

Telephone Usage Policy

Students will be allowed to use the office telephone on a limited basis. They must have permission from a teacher, coach, secretary or principal. Only calls deemed necessary will be allowed, and all calls will be supervised. Students and parents should make prior arrangements for pickup times from after-school activities.

Student Messages

The school encourages parents to keep student messages to only those necessary and that messages go through the office. Office personnel will call the student to the office at the end of the day. Many times there is only one person working in the office, which makes it impossible for that person to leave to deliver the message to the student in person.

Cell Phones

All cell phone brought into the building by students must be used in a responsible manner. Students must have their teacher's permission to use in the classroom. Cell phones used in a non-responsible manner during school hours may be confiscated. Cell phones should not be turned on in the locker room or rest room areas under any circumstances. Students may use headphones with their devices, but should not have them around their necks or in their ears during passing time. All music being listened to during school time, must not contain language that is offensive to others. **Students are not to be using cell phone or devices during noon recess time.** This time is set aside for activity and person-to-person conversations.

Backpacks, Gym Bags, and Coats

Backpacks and gym bags are convenient devices for transporting school supplies to and from school. Backpacks, gym bags, and are not allowed in the lunchroom, etc. and should be kept in lockers during these times of the day. Backpacks, gym bags, and coats are not to be left lying unattended in hallways, the lunchroom, classrooms, etc., unattended items will be picked up and placed in the lost and found. Backpacks and heavy bags may be detrimental to health. Backpacks, gym bags, and coats can cause an unsightly safety hazard when left lying in the hallway, classrooms etc.

Agenda Books

Agenda books will be provided by school personnel. All students are required to have them in each class and to complete them daily. These books are important as an organizational tool and as a communication device with parents. Good communication between home and school improves a student's opportunity to be successful. If a student loses his/her agenda book, they will need to buy a replacement from the office.

Textbook usage

Textbooks are the property of Fillmore Central Public Schools. Students will not be charged for the use of textbooks; however, they may be assessed charges for the abuse of textbooks. Damages that occur that are beyond the normal wear and tear of a textbook are the responsibility of the students. Examples include but are not limited to: ripped pages, pencil or pen markings, damaged covers or bindings. The Principal must approve all assessed charges.

Celebrations and Rewards

In accordance with the district's Wellness Policy, all foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards, including through:

1. Celebrations and parties. The District will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
2. Classroom snacks brought by parents. The District will provide or make available to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children or other comparable resources. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

Emergency Routines

The Fillmore Central Public Schools all plan to provide for the safety of each student in the event of an emergency situation. Lockdown, lockout, shelter, and hold drills are held periodically during the year in accordance with the law. Each classroom will have posted the route for people in that room to use when exiting the building during a fire alarm/tornado drill.

Fund-Raising

The Principal and the Activities Director must approve all fund-raising drives prior to the occurrence. Off site fund-raisers may be advertised on school grounds after receiving approval by the building Principal.

Grades and Grade Reports

Grades will be figured, assigned and reported to students and parents at the end of the 1st and 3rd quarter of the school year, through a progress report. Report cards will be mailed home at the end of the first semester and the end of the school year. Students and parents will be given the procedures, requirements and expectations from individual teachers to insure understanding about how grades are figured. The Grading For Learning document was approved by the BOE and therefore, is the official grading policy for Fillmore Central School District grades 3-12. Please contact the office if you need additional copies of the GFL document.

Academic Recognition

The Fillmore Central Middle School believes it is important to recognize its students for their academic achievements. Starting with the 2000-2001 school year Fillmore Central Middle School will recognize its students with two specific types of academic recognition.

1. Principal's Honor Roll: In order to qualify for the Principal's Honor Roll recognition, a student must achieve an average for the grade-reporting period of at least 93%.
2. Honor Roll: In order to qualify for the Honor Roll recognition, a student must maintain an average of 89-92% for the grade-reporting period.

Classes marked with a ^ in the following class listings indicate courses used for determining Honor Roll status.

Communication for missing assignments

ICU is an academic support system for students and communication tool for teachers and parents. Students are entered into the ICU database when an assignment becomes missing. Assignments become missing when a student has missed the assigned due date for the assignment or it can be used to communicate an assignment when a student is absent from the class. An email or text message will be pushed out to the parents contact information that is listed in powerschool or has been shared with the school office staff. This ICU system compliments our current GFL (grading for learning) policy.

Failing List

In addition to quarterly progress reporting, teachers will also complete a Failing List after the third week of each semester. Letters will be mailed to parents each Friday and will include classes that a student is failing.

Academic Progress Reports

Individual teachers may choose to send home academic progress reports as deemed necessary. Academic progress report may be mailed home and contain information about student progress and performance. Parents wishing to follow up on academic progress reports with conferences should contact the Principal's office to arrange appointments.

Late Work Policy

Fillmore Central Middle School wants to stress the importance of returning completed homework to the teacher in a timely manner. Refer to the Grading For Learning document for the Late Work Policy.

Parent-Teacher Conferences

Fillmore Central Middle School will host parent-teacher conferences twice during the school year. The date, time, location and other information will appear in school calendars and newsletters. In addition, parent-teacher conferences may be arranged anytime during the year at the request of either the parent or the teacher. To arrange a parent conference, call the principal's office (402-268-3411).

Academic Requirements

The following specific requirements must be successfully completed during the middle school years:

Fifth Grade Classes:

Core	Non-Core & Exploratory	Electives
Language Arts^	Art	Band^
Reading^	Industrial Tech	
Social Studies ^	Keyboarding	
Science^	Choir	
Math^	PE	

Sixth Grade Classes:

Core	Non-Core & Exploratory	Electives
Language Arts^	Art	Band^
Social Studies^	Industrial Technology	
Math^	Keyboarding	
Science^	Choir	
Reading^	PE	

Seventh Grade Classes:

Core	Non-Core & Exploratory	Electives
Language Arts^	Applied Science	Band^
Social Studies^	Art	Choir ^
Math^	Family and Consumer Science	Math Art^
Science^	Health	History of Natural Disaster^

Industrial Technology
Digital Citizenship
PE

Research and Analysis^
RWSL Workshop^

Eighth Grade Classes:

Core

Language Arts^
Social Studies^
Math^
Science^

Non-Core & Exploratory

Art
Video Production
Fitness
Health
Industrial Technology
PE
Healthy Lifestyles

Electives

Math Art^
Band^
History of Natural Disaster^
Choir^
RWSL Workshop^
Research and Analysis^

NOTE: Exceptions may be made for students with special needs and/or who are enrolled in special programs. Classes available are subject to change.

Class Changes: Students in grades 5-8 may choose whether or not they will participate in band. A student in 7-8 may also choose whether or not to participate in choir. Students will have 10 school days from the last day of a semester (beginning with the 1st day of the new semester) to drop/add these classes. After this time period no class changes will take place except in extreme circumstances. Students may only change their schedule by picking up a drop/add form from the office, completing it and turning it back in to the office within the appropriate timeframe. A parent, the teacher, and the building principal must approve all class changes.

Middle School Credit

8TH GRADE ALGEBRA

Students taking Algebra I during their 8th grade year will have the successfully completed course added to their high school transcript. The grade that is earned by that student will **not** be used towards their high school GPA.

8th Grade Credit

8th grade students are required to pass 3 out of 4 of their core classes (math, language arts, science and American history) and 75% of their exploratory and elective classes each semester. Failure to do so automatically causes the student to be referred to the Student Assistance Team (SAT) for consideration for retention following the policy procedures for retention listed below.

5-7th Grade Promotion

When a child's educational progress indicates that he/she may be a candidate for retention, the parent/guardian will be notified. Decisions about promotion or retention shall be based on consideration of academic achievement of the student and be directed toward the welfare and development of the student. The decision regarding retention of a student in grades five through seven will be determined according to the Retention Policy printed below.

SAT (Student Assistance Team)

It shall be the purpose of the Fillmore Central Middle School Student Assistance Team to identify young people who are exhibiting behaviors that inhibit learning and growth and to make proper intervention.

Retention Policy

1. Decisions about promotion or retention of students shall be based on consideration of the academic achievement of the student and be directed toward the welfare and development of the student.
2. Parents/guardians must be notified by the end of the third quarter that retention is being considered.
3. In the event a student is failing academic course work, the Student Assistance Team (SAT) team members will meet and after consideration of the individual circumstances, make a recommendation concerning retention or promotion of the student.

4. Students will be required to repeat the same grade level or course of study when it has been determined that the student's educational needs are best served by retention.
5. The parent/guardian will be notified in writing of the recommendation by May 1 of the current school year.
6. The parent/guardian has the right to appeal the recommendation by requesting to meet with the SAT team.
7. If a decision cannot be mutually agreed upon, the parents/guardians may appeal the decision to the Superintendent of Schools within five (5) school days of the decision date. A hearing shall be set within five (5) school days of the receipt of the hearing request. A recommendation based upon the evidence presented in the hearing shall be made to the Superintendent of Schools by the hearing officer. The superintendent shall within five (5) days of receipt of the hearing officer's recommendation, make a final decision and notify the parents and the principal.

Students Rights

Release of Student Information

It is the practice of Fillmore Central Middle School not to release the names and/or addresses of its students to outside individuals or organizations. The school is required by law to provide the above information to various U.S. military organizations. However, to insure student privacy, Fillmore Central Middle School will not release the names and/or addresses of its students to any organizations, outside of the United States military.

Searches of Student's Property

An administrator or the administrator's designee may search a student's property (including, but not limited to, the contents of the student desk, locker, automobile, pockets, or backpacks) when there is reasonable cause to believe that a search will disclose evidence of violation of a statute, board policy, or school rule.

Police Questioning of Students

A student may be questioned in private and with confidentiality by a law enforcement officer at school, but in the presence of the principal or someone designated by the principal.

Parent/guardians will be notified if their student will be questioned by law enforcement officials and given the chance to be present during questioning. If it is not possible for the parent/guardian to be present, they should be informed of the substance of the interview as soon as possible by the questioning officer and/or school.

A law enforcement officer may remove a student from school with parental consent, authorization by a judge, legal arrest, request by the school, emergency conditions jeopardizing the health or safety of students.

Student Services

Counselor

The counselor for the 7 & 8 grade is located south of the main office and the counselor for grades 5 & 6 is located in the West Wing. His/Her primary purpose for being in the school is for the benefit of each individual student. He/She is available throughout the school day and welcomes the opportunity to discuss your concerns with you. Above all, he/she is someone who cares about you as a student, about you as an individual, and about the future for which you are preparing.

Some of the things a counselor may do for you are:

1. Respect you as an individual by keeping confidential the things you discuss with him/her.
2. Assist you in dealing with your personal problems and in gaining a better understanding of yourself.
3. Assist you in finding answers to the various questions you have about Middle School.
4. Provide information about occupations, careers and vocations.
5. Assist you in improving your study skills.
6. Assist you in exploring your interests, abilities, and aptitudes.

Remember, when something is affecting your ability to concentrate and think clearly, and you are not sure what to do about it, you might consider visiting with the counselor.

Health Paraprofessional

The Health Paraprofessional is located in the main office. If a student becomes ill or injured during school hours, he/she must check with the Health Paraprofessional or the office secretary before leaving the building. **Failure to check out before leaving the building may result in the absence being designated as UNEXCUSED.** Parents will be contacted to make arrangements for proper and safe conveyance transportation, if it is necessary for the student to go home. If the student is out with a contagious disease, the student must present a signed permit by a Doctor of Medicine allowing entry into school. If, for medical reasons, a student cannot participate in physical education or other school activities, a note from his/her doctor stating the reason and the length of time involved must be presented.

Medication

Because of safety issues involved in students carrying prescription medications or non-prescription medication on the bus, **parents** must transport the medication to school and fill out the appropriate forms to allow the school to administer the medication to their student.

Asthma and Allergic Reaction Procedures

A new state regulation became effective on October 1, 2003. This regulation requires that our school be prepared to implement an emergency treatment plan, called a protocol, anytime a student or staff member experiences a **life threatening** asthma attack or systemic allergic reaction (anaphylaxis).

The protocol requires that 911 be called first. After that call is made, an EpiPen injection will be given and then albuterol is provided through a nebulizer. An EpiPen is a small pre-filled automatic injection device that resembles a highlighter. It is used to deliver breathing and lung function. Albuterol is another medication that is used to bring breathing relief (commonly found in metered-dose inhalers). The nebulizer is a machine that mixes the albuterol with air to provide a fine mist (aerosol) for breathing in through a mask or mouthpiece.

The protocol steps are designed to provide quick, effective care in order to prevent death from occurring due to a severe asthma attack or anaphylaxis. Staff members have been trained to recognize signs and symptoms of a life-threatening “breathing” emergency and to properly administer the medications. The protocol is a standing medical order that has been signed by Dr. Jason Bspalec of Family Medical Clinic in Geneva, Nebraska.

If you know that your student has asthma or a known allergy, it is **critically important** that you communicate this information to our school staff. You may contact the building’s Health Paraprofessional, or any building principal. For each student with a known allergic condition or asthma, you must provide the school with (1) written medical documentation, (2) instructions, and (3) medications as directed by a physician (using the school’s medication form). In the event that your student experiences a life threatening asthma attack or systemic allergic reaction, we will defer to the specific documents and medication that you have provided. If you do not have medical documentation and instructions on file with the school for your student, we will defer to the regulatory protocol described above. If, for whatever reason, you do not want your student to receive the life-saving emergency treatment under the protocol, you must file your written objection with the school.

If you have questions or concerns about the protocol or your student’s health issues, please contact the middle school nurse-para, Crystal Lukes, or any building principal.

School Immunization Rules and Regulations

All Students

All students, regardless of grade, must have 2 doses of the chicken pox vaccine or have previously contracted the chicken pox virus.

Students Entering The 7th grade

Any student entering the 7th grade **MUST** have a physical before entering school and have the following vaccinations:

3 doses of DtaP, DTP, DT or Td vaccine, one given on or after the 4th birthday, 3 doses of Polio vaccine, 2 doses of MMR vaccine, given on or after 12 months of age and separated by at least one month, 3 doses of Hepatitis B vaccine, 2 doses of chicken pox (Varicella) vaccine and 1 dose Tdap vaccine.

Nebraska Statute 79-248 - 79-252 requires that school health screenings be conducted every year for 7th and weight/height (BMI). A child is not required to submit to school health screening if the parent or guardian provides the school with a statement signed by a physician, physician assistant, an advanced practice registered nurse-nurse practitioner or any other qualified provider stating that your child has undergone such required screening within 6 months of school starting. If no statement is received, the child will be screened at school.

Transfer Students From Out Of State

All Transfer students from outside the state of Nebraska, regardless of grade are required to have the following:

3 doses of DtaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday, 3 doses of Polio vaccine, 2 doses of MMR vaccine, given on or after 12 months of age and separated by at least one month, 3 doses of Hepatitis B vaccine, 2 doses of the chicken pox vaccine (or have previously had the chicken pox), 1 dose Tdap vaccine, and a physical before entering classes.

Insurance

A school time accident insurance policy is made available to all students who desire to enroll. A brochure explaining the policy, benefits, etc. is given to all students the first day of school. All students who compete in inter-school sports will carry insurance to cover injury sustained in practice or competition. The school will also make available an athletic insurance policy to any student who so desires (contact the Activities Office for information).

Student Records

Each student's permanent record is available to be reviewed by his/her parents at any time upon request and after arrangements have been made. The records are available to the students for review after they have reached the age of majority. Fillmore Central school district forwards education records requested by other schools in which the student seeks or intends to enroll.

State-Wide WEB-Based Special Education Student Record System (SRS)

In order to help make student records for Special Education Students more accessible to parents and school personnel, we have begun using the statewide Student Record System (SRS). SRS is an online system that utilizes a secure site on a UNL server. The site is secure and will only be accessible to the child's parents, case manager and building supervisors. At your child's next IEP meeting, you will be given the site address, your assigned user name and single-use password. If you do not have access to the internet, you will still receive paper copies of your child's IEP and other forms as in the past.

Hallway Lockers

Lockers will be assigned for student use. The lockers may be used by the student but remain the property of the school and therefore, may be searched or examined if there is a reason to suspect school rules or regulations are being violated. Pornographic material or material promoting the use of drugs and/or alcohol is forbidden. Posters recognizing a student's involvement in activities are allowed to be displayed inside the school lockers. Such displays must be kept neat in appearance and should be kept free from graffiti and inappropriate messages. Displays that become unsightly or contain inappropriate graffiti/messages will be taken down. Students are not allowed to use lockers that are not assigned to them by school personnel.

Students are encouraged to put locks on their lockers to protect their belongings. If you bring a lock from home, the key or combination must be turned in to the office in case you should lose or forget

yours; otherwise, the lock will be forcibly removed from your locker. PLEASE LOCK YOUR LOCKERS. The school cannot be responsible for lost items.

Gym Lockers / Locker Room

Gym lockers may be assigned to 7th & 8th grade students for use for PE and after-school activities. Students may keep coats and bags in their gym lockers when there isn't enough room for these items in their hallway lockers. Students will not be allowed to access their gym locker or the locker room during the day except for the following circumstances: dressing/changing for PE class, dressing/changing for after school practice, storing items (coat, bag, etc.) in their locker before school, getting a coat or putting a coat away for outside for outside recess, gathering items (coats, bag, etc.) to take home after the school day has ended. Students will not be allowed to loiter in the locker rooms before school, during school, during lunch, or after school.

Money

Students who, for whatever reason, bring large amounts of money to school are encouraged to check it in at the principal's office upon arrival and check it out again just prior to leaving the building.

Money brought to school for fundraising should be turned into the appropriate sponsor/advisor immediately upon arrival. **Students are discouraged from bringing large amounts of money or valuable items to school. The school is not responsible for money or valuables stolen from lockers, purses, etc.**

Visitors

All visitors are asked to use only the south doors leading to the office area of the building. During the school day, all entrances will be locked and visitors must be buzzed into the building by office personnel.

STUDENTS ARE NOT TO LET ANY VISITORS INTO THE SCHOOL BUILDING, EVEN IF THEY KNOW THE INDIVIDUAL THEY ARE LETTING IN. Visitors must sign in at the office and will be asked to wear a visitor's badge. We encourage family members to stop in and visit our school at any time throughout the school year. We do ask that we be notified in advance of your visit. Please keep in mind that short visits are best because they do not distract students who need the structured routine of a normal school day. Visitors should keep their visits to a length of one hour or less. This does not include staying for lunch. Parents who wish to eat lunch with your student should notify the office in advance and pay for the meal in the office.

Students may not bring visitors to school without prior approval of the Principal. Visitors will be expected to abide by the same rules as the student body observes, or they will be asked to leave. The Principal reserves the right to refuse visitor passes. Having school-age visitors during the school day can be disruptive to the learning environment.

Lost and Found

All lost and/or found items should be reported and/or turned into the Principal's office. Items not claimed at the end of each semester will be turned over to a charitable organization.

Students Driving To School

Students who wish to drive to the middle school must first meet with the building principal to show legal authorization (school permit, driver's license, etc.) and to receive guidance on issues pertaining to parking, safety, and security.

Student Grievances

Students have both the right and responsibility to express school-related concerns and grievances to the administration. For the purpose of this policy, a grievance is defined as any claim by a student or a group of students that there has been a violation, misinterpretation, or misapplication of a school district policy, rule, or regulation.

For the discussion and consideration of a grievance, a student or group of students should request a meeting time and place with the school principal. At the meeting, the student(s) and principal will:

1. Come to an understanding of the problem,
2. Consider possible solutions to the problem,

3. *Select best solution for implementation,

***Note:** This decision is the prerogative of the principal and may not be a mutually agreeable decision. The decision of the principal may be appealed to the superintendent for final disposition.

Student(s) may request a faculty or staff member to be present at this meeting. Student(s) are assured that they will not endure any reprisals subsequent to initiating a grievance.

Notice Concerning Staff Qualifications

The No Child Left Behind Act of 2001 gives parents the right to get information about the professional qualifications of their child's classroom teachers. Upon request, Fillmore Central Public Schools will give parents the following information about their child's classroom teacher:

- (1) Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- (2) Whether the teacher is teaching under an emergency or provisional teaching certificate.
- (3) The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree.

We will also, upon request, tell parents whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

The request for information should be made to an administrator in your child's school building. The information will be provided to you in a timely manner. Finally, Fillmore Central Public Schools will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet the requirements of the Act.

FAMILY EDUCATION RIGHTS and PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age, ("eligible students") certain rights with respect to the student's education records. They are:

1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask *Alpha School District* to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District such as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(Optional) Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.)

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue,
SW, Washington, DC 20202-4605**

Notice of Nondiscrimination

The Fillmore Central School District does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Mr. Josh Cumpston, Superintendent
Fillmore Central Public Schools
1410 L Street
Geneva, NE 68361
(402) 759-4955
josh.cumpston@fillmorecentral.org

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the Superintendent of Schools. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact the OCR at 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice), or (877) 521-2172 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.

COMMUNITY RELATIONS - Policy # 7205

Public – Participation, Parental Involvement

A public hearing was conducted on 6-26-95 concerning parental involvement and participation in the school district. It was declared that it shall be the policy of the District to provide access to parents to all textbooks, tests, curriculum materials, and any other instructional materials used in the school.

It shall further be the policy of the District in the event any parent has a complaint or objection to any such materials to make such provision for personal conferences with the parent and appropriate school personnel to discuss such concerns as the superintendent or his/her designee may deem appropriate. The superintendent or his/her designee will have available a complaint form which the parent should use to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.

It shall further be the policy of the District to receive written communication when a parent believes it is appropriate for his/her student to be excused from testing, classroom instruction, and other school experiences that the parent may find objectionable. The superintendent or his/her designee shall have available a complaint form, herein above referred to, for receiving information from a parent concerning what specific testing, classroom instruction or other school experiences the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection.

It shall further be the policy of the District to provide full access to the records of the students to a parent or legal guardian as set forth in state statutes, the Federal Education Right to Privacy Act, and other applicable law during regular business hours of the school where the student's records are maintained.

Some student testing is required by the teacher, the district and the State. This may include classroom testing, standardized achievement tests, criterion referenced tests, etc. Students are expected to take part in such testing. Parents have the right to inspect samples of such tests and to register complaints if they so wish.

It shall be the policy of the District to conduct student surveys judicially with consideration to the fact that some parents may find certain items of the survey objectionable. It shall, however, be the policy of the District to not generally excuse students from any school authorized survey since to do so might impair the validity and accuracy of such a survey. Parents will be notified in writing in advance of any student survey being conducted. If after receiving written notification of a proposed student survey, a parent objects in writing to their child's participation in that survey, their child will not complete the survey.

This policy shall be reviewed annually and either altered and adopted as altered or reaffirmed by the board following a public hearing.

Student Drug-Free Policy

It shall be the policy of the Fillmore Central Public Schools, in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation, to absolutely prohibit the unlawful possession, use or distribution of illicit drugs or alcohol on school premises or as a part of any of the school's activities. This shall include such unlawful possession, use or distribution of illicit drugs and alcohol by any student of the District during regular school hours or after school hours at school sponsored activities on school premises, at school sponsored activities off school premises.

Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession of any controlled substance, possession of which is prohibited by law.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession of alcohol on school premises or as part of any of the school activities.
4. Use of any illicit drug.
5. Distribution of any illicit drug.
6. Use of any drug in an unlawful fashion.
7. Distribution of any drug or controlled substance when such distribution is unlawful.
8. Possession, use, or distribution of alcohol.

It shall further be the policy of the District that the violation of any of the above prohibited acts will result in disciplinary sanctions being taken within the bounds of applicable law, up to and including short term suspension, long term suspension, expulsion, or referral to appropriate authorities for criminal prosecution.

This receipt shall serve to demonstrate that you as parent or guardian of the student attending the Fillmore Central Schools have received notice of the standards of conduct of this District exacted of students concerning the absolute prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as part of any of the school's activities as described in Board policy or administrative regulation. This notice is being provided to you pursuant to P.L. 101-226 and 34 C.F.R. part of 86, both federal legal requirements for the District to obtain any federal financial assistance.

Your signature on this receipt acknowledges that you and your child or children who are students attending the District fully understand the District's position absolutely prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as part of the school's activities as hereinabove described and that noncompliance with these standards can and will result in punitive measures being taken against any student failing to comply with these standards.

According to board policy and federal law, all students and their parent/guardians of Fillmore Central Public Schools are required to **complete the signature page, computer user agreement, and medical release form and return by August 25.**

DATING VIOLENCE

Fillmore Central Public Schools provides physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Inappropriate behaviors, including but not limited to, dating violence, will not be tolerated and must be avoided by all students and staff.

Pursuant to Section 79-2,140, the Legislature has defined (a) "dating violence" to mean a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner; and (b) "dating partner" to mean any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term. provides physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Inappropriate behaviors, including but not limited to, dating violence, will not be tolerated and must be avoided by all students and staff.

Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors. Dating violence training, as defined by Section 79-2,141(4,) shall be provided to staff deemed appropriate by the administration. The administration will be responsible for reviewing the school district's Student Code of Conduct to insure that this policy is reflected therein.

Parental Involvement (continued)

accuracy of such a survey. Parents will be notified in writing in advance of any student survey being conducted. If after receiving written notification of a proposed student survey, a parent objects in writing to their child's participation in that survey, their child will not complete the survey.

This policy shall be reviewed annually and either altered and adopted as altered or reaffirmed by the board following a public hearing.

Policy Adopted: 4-10-00
Policy Reviewed: 4-8-02
8-14-06

(Fillmore Co. School District #30-0025)

Fillmore Central Public School

School-Community Associations

#7210

The Board views school-community associations as integral parts of the school community that can aid substantially in promoting other educational programs. The Board encourages active support of and cooperation with school-community associations. For example: Booster Clubs, Parental Advisory Committees.

Policy Adopted: 4-10-00
Policy Reviewed: 4-8-02
8-14-06

(Fillmore Co. School District #30-0025)

Fillmore Central Public School

Advisory Committees

#7215

The Board and/or Superintendent may appoint advisory committees when there is a special need for specific assistance.

Policy Adopted: 4-10-00
Policy Reviewed: 4-8-02
8-14-06

(Fillmore Co. School District #30-0025)

Fillmore Central Public School

STUDENT PERSONNEL

Welfare/Rights/Responsibilities

#5400

Harassment and Bullying Policy

#5445

“Bullying” type behavior is not to be permitted. Bullying is defined as the intimidation or attempted intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or through attacks on the property of another. It may include, but not be limited to, actions such as verbal taunts, name-calling and put downs, including ethnically-based or gender-based verbal put downs, and extortion of money or possessions. Any student who engages in bullying or harassing behavior on district property, in a vehicle owned, leased, or contracted by the district being used for a school purpose or who engages in such behavior at a school-sponsored activity or athletic event shall be subject to disciplinary measures including long-term suspension and/or expulsion. Furthermore, regardless of setting, any student who engages in bullying or harassing behavior that materially and substantially interferes with or disrupts the educational environment, the district’s daily operations, or the educational process may be subject to disciplinary action to the extent permitted by law.

Students and parents are advised that response measures are in place and set forth in Board Policy #5415 for behavior which is discriminatory or harassing on unlawful grounds (e.g., sexual harassment, harassment of students with disabilities, race harassment, etc.). The student may be disciplined under the student code by short term suspension, long term suspension, or by expulsion.

Policy Adopted 6-09-08

(Fillmore Co. School District #30-0025)

Policy Reviewed: 7-14-14

Fillmore Central Public School