

Policy Committee Meeting

Tuesday, June 2, 2026 3:00 PM

Board Assembly Room, 1250 West Broadway Avenue, Minneapolis, Minnesota 55411

1) **Call to Order and Roll Call**

2) **Approval of the Agenda**

3) **Acceptance of Minutes**

3)a. April 28, 2026

4) **Reports and Discussion**

4)a. Regular Policy Reviews

4)a.1. Review Policy 3500 (Records Retention)

4)a.2. Review Policy 3700 (Fund Balances)

4)a.3. Review Policy 4016 (Family Medical Leave Act)

5) **Action**

5)a. Resolution Amending Policy 6690 (Wellness Policy)

5)b. Updated Public Comment Guidelines

6) **Adjournment**

**OFFICIAL MINUTES
MINNEAPOLIS BOARD OF EDUCATION**

**POLICY COMMITTEE MEETING
April 28, 2026**

CALL TO ORDER

Committee Chair Lori Norvell called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Greta Callahan, Sharon El-Amin, Collin Beachy, Lori Norvell (4)

Absent: Lucie Skjefte (1)

APPROVAL OF AGENDA

Beachy moved to approve the agenda. El-Amin seconded the motion. On a voice call vote, the motion was adopted unanimously.

APPROVAL OF MINUTES

Beachy moved to approve the minutes from the March 24, 2026 meeting. El-Amin seconded the motion. On a voice vote, the motion was adopted unanimously.

REPORTS AND DISCUSSION

Equity and Diversity Impact Assessment (EDIA) Update

A presentation regarding the Equity and Diversity Impact Assessment (EDIA) Update was given.

Policy Priorities Discussion

Committee members discussed possible priorities to plan for the committee's work for the new school year.

ACTION ITEMS

Resolution Amending Policy 5635 (Mandated Reporting Of Child Neglect Or Physical Or Sexual Abuse)

Callahan moved to refer the Resolution Amending Policy 5635 (Mandated Reporting Of Child Neglect Or Physical Or Sexual Abuse) to the full board. El-Amin Seconded the motion.

On a voice vote, the motion was adopted unanimously.

Discussion of a Policy Regarding Public Participation (public comments) in Board Meetings

The committee reviewed different drafts of updated guidelines for public comments during board meetings. The committee unanimously agreed to bring draft #1 to the full board for discussion and feedback.

ADJOURNMENT

Without objection, Chair Norvell adjourned the meeting at 5:14 p.m.

Minutes submitted by Nandi O'Brien, School Board Administrator and Assistant Clerk.

Meeting materials: <https://meetings.boardbook.org/Public/Agenda/1807?meeting=741889>

General Fund Balance Update

April 28, 2026 Finance Committee Meeting

Agenda

- Definitions and Purpose
- Applicable Laws and Policy
- Best Practices and Approach
- Trends and Comparables
- Current Status
- Liabilities and Opportunities
- Next Steps and Recommendations

What is a fund balance?

- The difference between the assets and liabilities reported in a school district (or other governmental entity) fund
- Measurement of financial health
- Provides stability in finances when cash flow fluctuates or there are unexpected costs
- Used for both financial reporting and budgeting purposes
- Fund balances have five classifications: nonspendable, restricted, committed, assigned, and unassigned
- Often referred to as “a rainy day fund” or “reserve fund” and while fund balances in part function as such, they have additional purposes as well

Fund Balance Components

Restricted/ Reserved	Nonspendable	Unassigned	Assigned	Committed
<p>How these funds can be used is determined externally (by law, MDE, etc.)</p> <p><u>Examples:</u></p> <ul style="list-style-type: none">• Comp ed• Library aid• Operating capital	<p>Not in spendable form or legally or contractually required to be maintained intact</p> <p><u>Examples:</u></p> <ul style="list-style-type: none">• Inventory• Prepaid items	<p>Represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned</p>	<p>Intended for specific uses as determined by MPS</p> <p><u>Examples:</u></p> <ul style="list-style-type: none">• Referendum• School activity accounts	<p>Funds committed by specific school board action</p>
<p>The sum these three types is considered to be the total unreserved fund balance</p>				

How do fund balances increase and decrease?

- Revenues exceed expenditures
- Intentional decision/plan to allocate funds to the fund balance



- Spending exceeds revenues (in a certain area or overall)
- Intentional decision/plan to use fund balance in the budget
- Need to spend for emergency/unplanned expenses

Applicable Laws and Policy

- Minnesota Statutes Sections [123B.81](#) and [123B.83](#)
 - A district is in statutory operating debt if the negative unreserved general fund balance calculated as of June 30 is more than 2.5 percent of the most recent fiscal year's expenditure amount
 - A school district must limit its expenditures so that its net unreserved general fund balance does not constitute statutory operating debt under section 123B.81
- [Policy 3700: Fund Balances](#) and [Regulation 3700A: Fund Balance Procedures](#)
 - Ensures alignment with statutes, rules, and guidance
 - Follows MN School Boards Association (MSBA) model policy template

Resources and Guidance

Source	Purpose
Government Finance Officers Association (GFAO)	Recommends fund balance guidelines for the general fund and is the primary guidance for government entities
Governmental Accounting Standards Board (GASB)	Statement No. 54 defines fund balance reporting and fund type standards
Generally Accepted Accounting Principles (GAAP)	Standard accounting practices that MPS and other school districts are required to follow
Uniform Financial Accounting and Reporting Standards (UFARS)	Minnesota's financial reporting standards and data submission system for school districts
Minnesota Association of School Business Officials (MASBO)	Statewide membership organization that provides professional development and guidance for school district finance staff

Key Best Practices

Per the Government Finance Officers Association (GFAO)

- Governments should have formal policy on the level of unrestricted fund balance that should be maintained in the general fund
- A variety of local factors should be considered in determining the appropriate level
- Maintain unrestricted budgetary fund balance in the general fund of no less than two months (~16.67%) of regular general fund operating revenues or regular general fund operating expenditures
- Seek to replenish their fund balances within one to three years of use

Why is it important to have a sufficient fund balance?

Financial Stability

- Well-planned, sufficient fund balances allow for strategic use to prevent programmatic reductions, make one-time investments, or cover emergencies/unplanned expenses

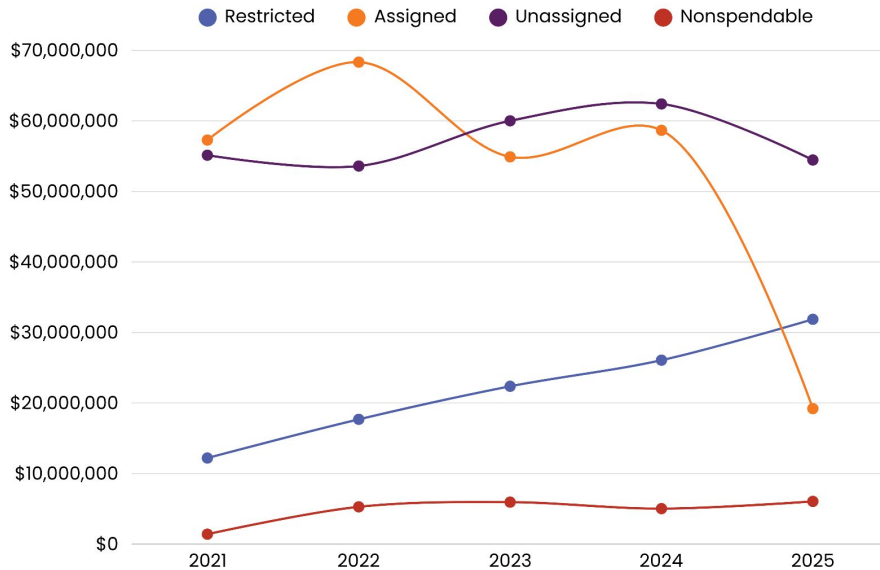
Cash Flow

- Though not the case currently, there could become a time (i.e., state delay of aid payments) when fund balance is needed to ensure sufficient cash flow

Bond Ratings

- Ratings agencies, among other factors, closely monitor and review fund balances, adherence with related policies and plans

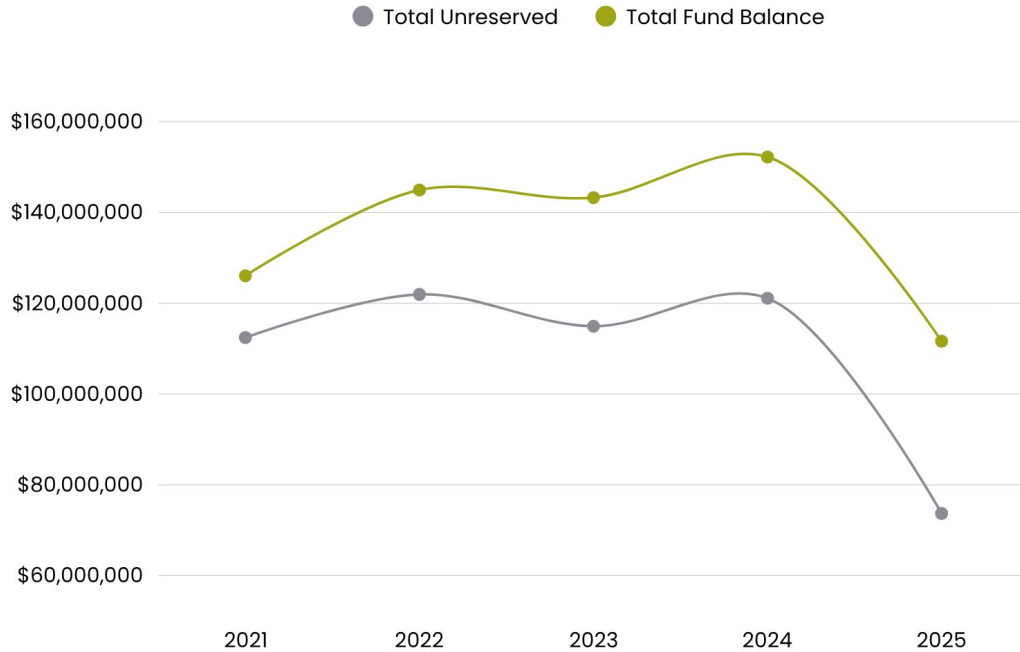
MPS General Fund Balance Trend by Type



	Restricted	Assigned	Unassigned	Nonspendable
FY21	\$12,214,531	\$57,295,506	\$55,149,041	\$1,414,679
FY22	\$17,698,879	\$68,347,003	\$53,613,747	\$5,294,596
FY23	\$22,386,757	\$54,915,232	\$60,025,541	\$5,957,921
FY24	\$26,087,666	\$58,679,417	\$62,418,130	\$5,040,225
FY25	\$31,883,618	\$19,222,835	\$54,470,945	\$6,064,661

Source: MPS FY25 audit

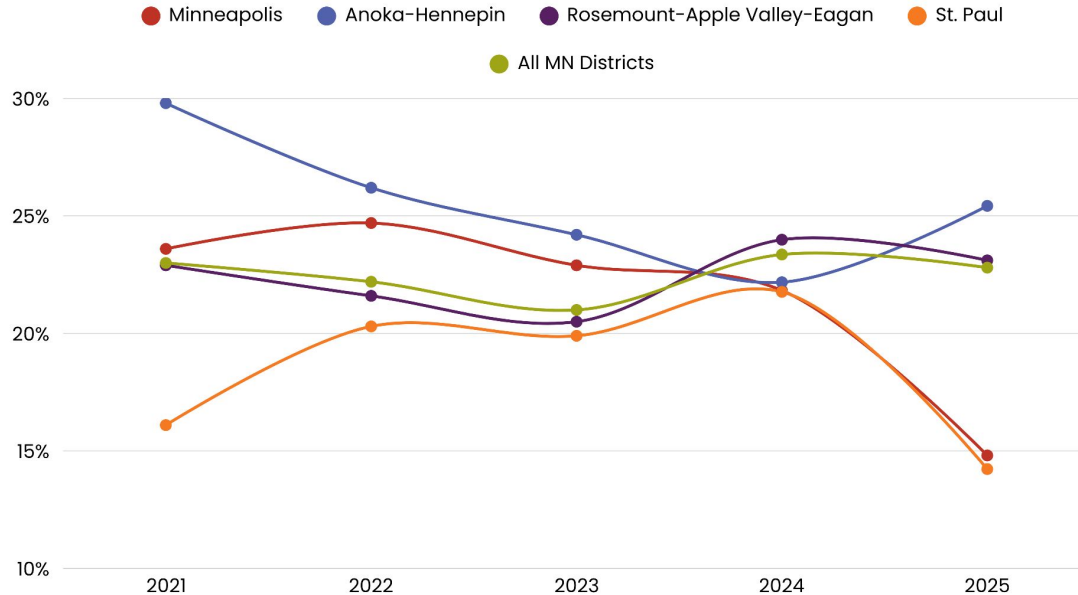
MPS General Fund Balance Trend



	Total Unreserved	Total Fund Balance
FY21	\$112,444,547	\$126,073,757
FY22	\$121,960,750	\$144,954,225
FY23	\$114,940,773	\$143,285,451
FY24	\$121,097,547	\$152,225,438
FY25	\$73,693,780	\$111,642,059

Source: MPS FY25 audit

Total Unreserved Fund Balance Comparables



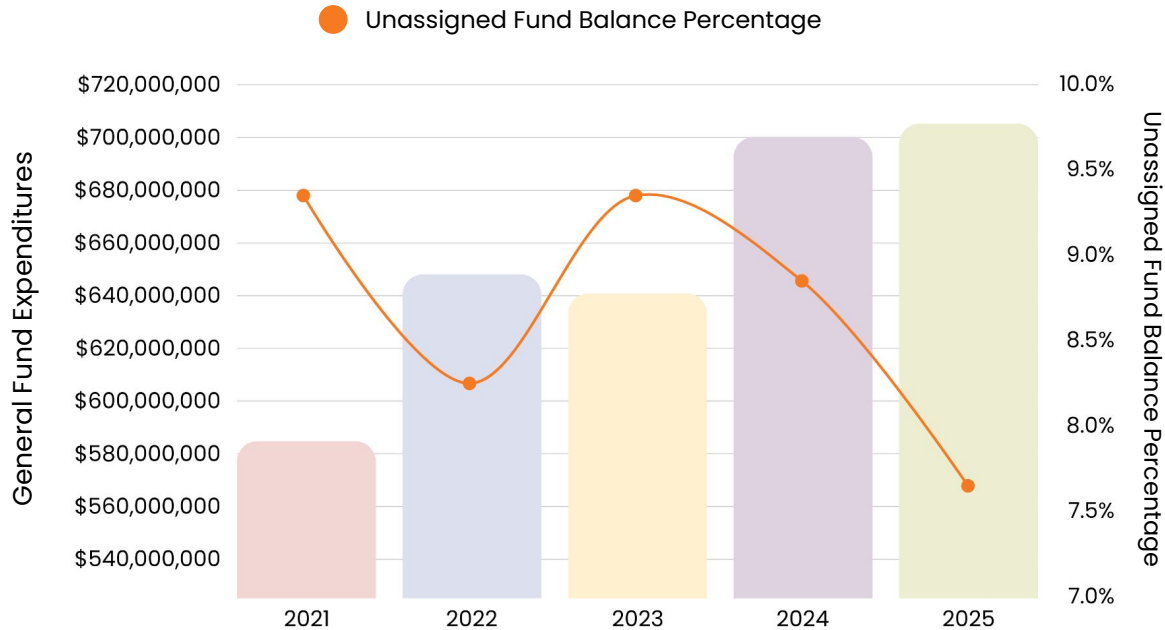
	2021	2022	2023	2024	2025
Minneapolis	23.60%	24.70%	22.90%	21.83%	14.81%
Anoka-Hennepin	29.80%	26.20%	24.20%	22.18%	25.43%
Rosemount-Apple Valley-Eagan	22.90%	21.60%	20.50%	23.99%	23.11%
St. Paul Public	16.10%	20.30%	19.90%	21.77%	14.23%
All MN Districts	23.00%	22.20%	21.00%	23.36%	22.80%

Source: [MDE Data Center](#) > Data Reports and Analytics > Financial Trends > Fund Balance Trends > “General Fund Unrsvd Bal FY13–Present”

Percentage reflects total unreserved (assigned + unassigned + committed) general fund balance divided by the general fund expenditures

Unassigned Fund Balance Percentage Calculation

The District's fund balance minimum is calculated by taking the unassigned fund balance and dividing it by the total general fund expenditures.



	General Fund Expenditures	Unassigned Fund Balance %
FY21	\$584,833,448	9.40%
FY22	\$648,092,854	8.30%
FY23	\$640,898,974	9.40%
FY24	\$700,266,959	8.90%
FY25	\$705,256,604	7.70%

Current Status

Restricted/ Reserved	Assigned	Unassigned	Nonspendable	Committed
<ul style="list-style-type: none">• The District will work to spend restricted funds first• Restricted revenues are highly sensitive to the District's enrollment	<ul style="list-style-type: none">• About \$12 million of \$19 million was used in FY26 budget• Assigned fund balance will likely be functionally drawn down after FY26	<ul style="list-style-type: none">• Following the FY25 audit, the unassigned general fund balance is at 7.5% of budgeted FY26 expenses• About \$3.6 million is needed to return the unassigned fund balance to 8% of FY26 budgeted expenditures, per board policy	<ul style="list-style-type: none">• Nonspendable fund balance is normally determined after year-end when inventory levels are known and prepaid expenditures are reconciled	<ul style="list-style-type: none">• MPS does not currently have any committed general fund balances

Liabilities and Opportunities

Potential unplanned liabilities that could impact the fund balance

- Potential for lower than projected revenue based on enrollment and ADM impacts from Operation Metro Surge
- Food service fund will need at least \$1.9 million in general fund support at year-end to address a negative fund balance (result of online learning option necessary during Operation Metro Surge)
- Possible payment of IRS penalties

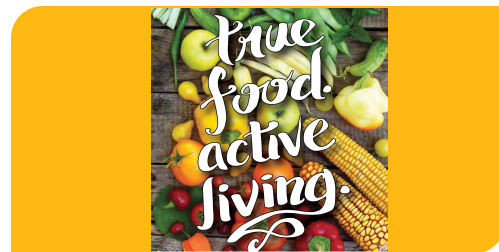
Opportunities to improve fund balance position

- Putting new practices in place to ensure expenses are coded to maximize the use of restricted fund balances
- Working on a bill at the capitol which would expand the allowable uses of operating capital revenue

Next Steps and Recommendations

Administrative Next Steps	Recommendations for the School Board
<ul style="list-style-type: none">• Ensure all allowable restricted expenditures are coded to restricted funds• Develop a recommended plan to replenish the unassigned fund balance to meet board policy level (8%)	<ul style="list-style-type: none">• Approve a balanced budget which plans for no fund balance to be used in FY27• Review current policy regarding the unassigned fund balance to determine if changes are needed

Questions



Wellness Policy (6690) Updates

CWS Team

Wellness Policy Updates

History of the Wellness Policy

- Mandated by USDA in 2010 Healthy Hunger-Free Kids Act
- Must be evaluated and updated triennially
 - Utilized a variation of the WellSAT 3.0 for analysis
 - 2024-2025 **Wellness Policy Assessment Survey Results**
- Current Wellness team includes administrators, teachers, caregivers, Culinary & Wellness Services staff, and a student
- Prior administrative review mandated that the policy be strengthened in certain areas



Wellness Achievements

- Food Education
- Safe Routes to School



Major Changes

- Addition of language surrounding mental and behavioral health as goals and the resources offered
- Addition of new health education requirements
- Revision and strengthening of the nutrition promotion and education plan
- Addition of language surrounding food as part of personal celebrations
- Removing language that could be perceived as food shaming
- Addition of Senior Operations Officer as responsible for policy adherence

Minor Changes

- Editing throughout and reorganization to help with the document's flow
- Conversion of "parent" to caregiver throughout
- Reframing the purpose to encompass whole child rather than solely focusing on nutrition and physical activity

Next Steps

- Wellness committee will meet quarterly next year – Oct, Dec, Feb, April
- Committee is looking for new members particularly in the areas of student leaders, caregivers, teachers, school administrators, mental health professionals, physical education and health teachers, anyone interested in the wellness of our students and staff!
- Regulations will be updated as needed
- Invitation to participate will be sent in the Family Weekly Update in September
- Next assessment: 2028

Questions?



**SECTION 1: AMENDMENT “Policy 6690: Wellness Policy” of the
Minneapolis Public Schools Policies & Regulations is hereby *amended* as follows:**

BEFORE AMENDMENT

Policy 6690: Wellness Policy

1. PURPOSE

Minneapolis Public Schools recognizes that the responsibility for the total health and wellness of the student is the joint responsibility of the parents, staff, schools, the community, and students themselves. An important part of the mission of the district is to equip students to make healthy choices to prepare them to be skilled and confident citizens capable of succeeding in their work, personal and family lives. Through education in nutrition, physical activity, and other life choices we strive to empower students to build healthy bodies and minds Overall wellness contributes to academic readiness, attendance, and academic success. Ancillary services provided or available to students must be aligned with the content standards and support the total health and wellness of the student. The purpose of this policy is to develop health learners through a school environment that promotes and protects students’ and staff’s health, well-being, and ability to learn.

2. GENERAL STATEMENT OF POLICY

- a. Health and Physical Education shall be based on content standards and shall include educational experiences to promote good mental and physical health for all students at all age levels served by Minneapolis Public schools.
- b. The district shall provide or partner with external organizations to provide an employee wellness program that supports the overall well-being of all employees.
- c. The school meal program is not only a service provided or available to students, but shall serve as an integral part of the District's nutrition promotion and education goals by:
 - i. encouraging good nutrition through ongoing and seasonal promotion opportunities such as Farm to School Month, National Nutrition Month, Harvest of the Month, National School Lunch Week and other opportunities;
 - ii. serving fresh and local food in school meals year-round;
 - iii. Offering experiential learning opportunities such as taste tests, education farm field trips, and school gardens for students to explore, taste, and grow food; and
 - iv. incorporating nutrition promotion into the classroom through stand-alone lessons or combined with other core subjects to meet Health Education Standards.
- d. School environments shall promote and protect students’ health, well-being and ability to learn by:

- i. providing opportunities, support and encouragement for all students to be physically active on a regular basis through standards-based physical education classes, extracurricular activities, and classroom and other opportunities for physical activity;
- ii. providing all elementary school children a minimum of thirty (30) minutes of daily recess in all elementary schools.
- iii. prohibiting the imposition of physical activity or exclusion from physical activity as a response to behavior in violation of the district's behavior standards;
- iv. prohibiting the unreasonable delay or denial of meals, or the unreasonable limitation of daily menu options as a response to behavior in violation of the district's behavior standards;
- v. supporting Safe Routes to Schools or other, similar programs and curricula that promote walking, biking, and rolling to, from, and while at school and work by students and staff.
- vi. providing access to a variety of affordable, nutritious and appealing foods that meet student health and nutrition needs by full participation in the federal school meal programs to the maximum extent practicable, and by thoughtful sourcing, preparation and presentation of the school meal programs;
- vii. respecting religious, ethnic and cultural diversity in healthy food choices offered through the nutrition services program as well as through the curriculum;
- viii. respecting religious, ethnic and cultural diversity in offering appropriate opportunities and accommodations for physical education and physical activity;
- ix. being aware of food allergies and sensitivities in the food choices offered to students through the school meal programs and the curriculum;
- x. providing clean, safe and adequate settings and schedules to eat meals at school;
- xi. applying USDA standards for healthy choice in foods offered or made available to students through non-school meal program opportunities such as, but not limited to:
 - (1) school celebrations,
 - (2) snacks offered in the classroom, and
 - (3) food included in the curriculum;
- xii. applying USDA standards for healthy choice in foods offered for sale to students during the defined school day through non-school meal program opportunities such as, but not limited to:
 - (1) Concessions
 - (2) School stores
 - (3) Vending machines available to students
 - (4) fundraising efforts by the school or school activities
- xiii. planning for students and staff who bike and walk to, from or while at

school or work.

- e. Schools shall encourage parents to promote and support healthy eating and physical activity by:
 - i. encouraging the provision and packing of healthy meals and snacks for individual students who do not participate in the school meal programs, and encouraging parents to refrain from providing beverages and foods without nutritional value in meals or snacks provided by the home;
 - ii. informing parents of extracurricular activities that promote healthy lifestyles and physical activity;
 - iii. encouraging parents to choose safe and appropriate walking or biking to, from or while at school;
 - iv. encouraging parents to apply for the reduced price or free school meal program;
 - v. assuring parents the confidentiality of student status as qualifying for free or reduced price school meal participation.
- f. District student support services shall promote awareness of mental health with students and parents, and coordinate services provided to students by third parties with district services. Provision of direct mental health services to students is the responsibility of student families, the medical community, and governmental agencies.
- g. Marketing of food and beverages, except as otherwise provided herein, is limited to promotion of the school meal programs. Marketing of brands that offer food and beverages that comply with the criteria for competitive food under Federal law and district standards for such advertising, is permitted in school gymnasiums, ice rinks and sports areas on large equipment, fences, and score boards.

3. RESPONSIBILITY

- a. The Superintendent is authorized to promulgate regulations for the implementation of this policy.
- b. The District shall complete the federally required assessment and make a public report at least every three years on the compliance of each school with this policy.
- c. The Superintendent shall designate an appropriate district staff position which has the responsibility and authority to ensure the implementation of this policy and to lead the required assessment of compliance. The appropriate staff shall prepare and execute a plan for assessing the implementation of and compliance with the policy, and measuring progress toward district goals.
- d. The Superintendent shall establish a committee including parents, students, teachers of physical education, school health professionals, representatives of the nutrition services program, school administrators and representation from the school board to review and update this policy, which review shall occur no less than every three years, or as required by law.
- e. The District shall inform parents, student and staff of the terms of this policy on an annual basis.

- f. Principals shall communicate with parents and the school community regarding school wellness activities, goals, and plans. Input from parents shall be sought in the creation of individual school wellness plans. Principals and site administrators are responsible for the implementation of this policy at their school.

Original Adoption:

09/25/1973

Revision Dates:

09/30/1975, 12/16/1975, 08/13/1985, 08/29/2006, 06/13/2017

Legal References:

- 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
- 42 U.S.C. § 1751 et seq. (National School Lunch Act)
- 42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)
- 42 U.S.C. §1758b (Local Wellness Policy)
- 7 C.F.R. § 210.10 (School Lunch Program Regulations)
- 7 C.F.R. § 220.8 (School Breakfast Program Regulations)
- Minn. Stat. §120A.22, Subd 9. (Compulsory Education, required curriculum)
- Minn. Stat. §121A.215 (Local School District Wellness Policy on Website)

MPS Policy Cross References:

- Policy 4200 (Personnel Data)
- Policy 5690 (Student Data)
- Policy 1100 (Advertising in the Schools)
- Policy 1600 (Use of School Facilities)
- Policy 2305 (Superintendent Advisories)
- Policy 3261 (Vending Machines)
- Policy 3550 (Nutrition Services)
- Policy 5000 (Equal Education Opportunity)
- Policy 5220 (Tobacco Use, Student)
- Policy 5350 (Student Records)
- Policy 5540 (Fundraising)
- Policy 5630 (Health Examinations, Health Screening, Immunizations and Services)
- Policy 5631 (Drug Free Schools)
- Policy 5750 (Disability Non-Discrimination – Section 504)
- Policy 5800 (Family Engagement)
- Policy 6200 (Curriculum)
- Policy 6411 (Learning Materials and Resources)
- Policy 6680 (Safety, Security and Emergency Preparedness)
- Policy 6681 (Accident Prevention and Reporting)
- Policy 6682 (Emergency Health Care)
- Policy 6692 (Student Medication)

- Policy 7010 (Environmental Health and Safety)
- Regulation 6690 A (School Meal Programs)
- Regulation 6690 B (Health Education and Staff Well-being)
- Regulation 6690 C (Non-Meal Program Food)
- Regulation 6690 D (School Health Services)
- Regulation 6690 E (Planning for Active Commuting)

AFTER AMENDMENT

Policy 6690: Wellness Policy

1. PURPOSE

Minneapolis Public Schools recognizes that the responsibility for the total health and wellness of the student is the joint responsibility of the ~~parents~~caregivers, staff, schools, the community, and students themselves. An important part of the mission of the district is to equip students to make healthy choices to prepare them to be skilled and confident citizens capable of succeeding in their work, personal, and family lives. Through education in nutrition, physical activity, safe and supportive environments, resources supporting whole child health, and other life choices we strive to empower students to build healthy bodies and minds. The district recognizes mental and behavioral health as a continuum ranging from wellness to illness and will provide an environment that promotes the social, emotional, and psychological well-being of students and staff. Overall wellness contributes to academic readiness, attendance, and academic success. Ancillary services provided or available to students must be aligned with the content standards and support the total health and wellness of the student. The purpose of this policy is to develop healthy learners through a positive social-emotional school environment that promotes and protects students' and staff's health, well-being, and ability to learn.

2. GENERAL STATEMENT OF POLICY

a. Health and Physical Education shall be based on Minnesota K-12 content standards and shall include educational experiences to ~~support~~promote good mental, emotional, social, and physical health for all students at all age levels served by Minneapolis Public schools.

i. School districts must provide health education in grades K-8, with at least one offering in high school.

(1) Instruction must include required content areas:

- (A) Mental Health: Suicide/self-harm prevention for grades 4–12.
- (B) STI/HIV Prevention: Comprehensive prevention education.
- (C) CPR/AED: One-time training in grades 7–12.
- (D) Vaping awareness and prevention in grades 6-12
- (E) Cannabis use and substance use, including but not limited to fentanyl or mixtures containing fentanyl for students in middle school and high school

- physical activity as a response to behavior in violation of the district's behavior standards;
- iv. prohibiting the unreasonable delay or denial of meals, or the unreasonable limitation of daily menu options as a response to behavior in violation of the district's behavior standards;
 - v. supporting Safe Routes to Schools or other, similar programs and curricula that promote walking, biking, and rolling to, from, and while at school and work by students and staff.
 - vi. providing access to a variety of affordable, nutritious and appealing foods that meet student health and nutrition needs by full participation in the federal school meal programs to the maximum extent practicable, and by thoughtful sourcing, preparation and presentation of the school meal programs;
 - vii. respecting religious, ethnic and cultural diversity in healthy food choices offered through the nutrition services program as well as through the curriculum;
 - viii. respecting religious, ethnic and cultural diversity in offering appropriate opportunities and accommodations for physical education and physical activity;
 - ix. being aware of food allergies and sensitivities in the food choices offered to students through the school meal programs and the curriculum;
 - x. providing clean, safe and adequate settings and schedules to eat meals at school and tend to personal hygiene;
 - xi. Food shall not be served as a reward, incentive, or as part of a personal celebration whether prepared by the teacher or by a student or student's family, unless the food served is part of a student's IEP (Individual Education Plan) or IAP (Individual Accommodation Plan);
 - xii. applying USDA standards for healthy choice in all foods offered or made available to students during the defined school day through non-school meal program opportunities such as, but not limited to:
 - (1) school celebrations,
 - (2) snacks offered in the classroom, and
 - (3) food included in the curriculum;
 - xiii. applying USDA standards for healthy choice in all foods offered for sale to students during the defined school day through non-school meal program opportunities such as, but not limited to:
 - (1) Concessions
 - (2) School stores
 - (3) Vending machines available to students
 - (4) fundraising efforts by the school or school activities
 - xiv. planning for students and staff who bike and walk to, from or while at school or work.
 - xv. offering counseling, psychological, and social services to support the

social, emotional, and/or behavioral (SEB) needs of students and promote success in the learning process

- f. Schools shall encourage ~~parents~~caregivers to promote and support healthy eating and physical activity by:
 - i. ~~encouraging the provision and packing of healthy meals and snacks for individual students who do not participate in the school meal programs, and encouraging parents to refrain from providing beverages and foods without nutritional value in meals or snacks provided by the home;~~supporting access to nutritious, balanced meals by encouraging families to participate in school meal programs, which are designed to meet established nutrition standards and support student learning and well-being.
 - ii. informing ~~parents~~caregivers of extracurricular activities that promote healthy lifestyles and physical activity;
 - iii. encouraging ~~parents~~caregivers to choose safe and appropriate walking or biking to, from or while at school;
 - iv. encouraging ~~parents~~caregivers to apply for the reduced price or free school meal program;
 - v. assuring ~~parents~~caregivers the confidentiality of student status as qualifying for free or reduced price school meal participation.
- g. District student support services shall promote awareness of mental health with students and ~~parents~~caregivers, and coordinate services provided to students by third parties with district services. Provision of direct mental health services to students is the responsibility of student families, the medical community, and governmental agencies.
- h. Marketing of food and beverages, except as otherwise provided herein, is limited to promotion of the school meal programs. Marketing of brands that offer food and beverages that comply with the criteria for competitive food under Federal law and district standards for such advertising, is permitted in school gymnasiums, ice rinks and sports areas on large equipment, fences, and score boards.

3. RESPONSIBILITY

- a. The Superintendent is authorized to promulgate regulations for the implementation of this policy.
- b. The District shall complete the federally required assessment and make a public report at least every three years on the compliance of each school with this policy.
- c. ~~The Superintendent shall designate an appropriate district staff position which has the responsibility and authority to ensure the implementation of this policy and to lead the required assessment of compliance.~~The Senior Operations Officer is responsible for district-wide oversight and compliance. Principals and site administrators, with support from the Deputy Superintendent, are responsible for the implementation of this policy at their school. The appropriate staff shall prepare and execute a plan for assessing the implementation of and compliance with the policy, and measuring progress

- toward district goals.
- d. The Superintendent shall establish a committee including parentscaregivers, students, teachers of physical education, school health professionals, representatives of the nutrition services program, school administrators and representation from the school board to review and update this policy, which review shall occur no less than every three years, or as required by law.
 - e. The District shall inform parentscaregivers, student and staff of the terms of this policy on an annual basis.
 - f. Principals shall communicate with parentscaregivers and the school community regarding school wellness activities, goals, and plans. Input from parents shall be sought in the creation of individual school wellness plans. Principals and site administrators are responsible for the implementation of this policy at their school.

Original Adoption:

09/25/1973

Revision Dates:

09/30/1975, 12/16/1975, 08/13/1985, 08/29/2006, 06/13/2017

Legal References:

- 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
- 42 U.S.C. § 1751 et seq. (National School Lunch Act)
- 42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)
- 42 U.S.C. §1758b (Local Wellness Policy)
- 7 C.F.R. § 210.10 (School Lunch Program Regulations)
- 7 C.F.R. § 220.8 (School Breakfast Program Regulations)
- Minn. Stat. §120A.22, Subd 9. (Compulsory Education, required curriculum)
- Minn. Stat. §121A.215 (Local School District Wellness Policy on Website)

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- Policy 5540 (Fundraising)
- Policy 5630 (Health Examinations, Health Screening, Immunizations and Services)
- Policy 5631 (Drug Free Schools)

- Policy 5750 (Disability Non-Discrimination – Section 504)
- Policy 5800 (Family Engagement)
- Policy 6200 (Curriculum)
- Policy 6411 (Learning Materials and Resources)
- Policy 6680 (Safety, Security and Emergency Preparedness)
- Policy 6681 (Accident Prevention and Reporting)
- Policy 6682 (Emergency Health Care)
- Policy 6692 (Student Medication)
- Policy 7010 (Environmental Health and Safety)
- Regulation 6690 A (School Meal Programs)
- Regulation 6690 B (Health Education and Staff Well-being)
- Regulation 6690 C (Non-Meal Program Food)
- Regulation 6690 D (School Health Services)
- Regulation 6690 E (Planning for Active Commuting)

Guidelines and Expectations for Public Participation (DRAFT)

Attendees

Members of the public attending School Board meetings should not disrupt the business of the Board.

Placards, banners and signs

Placards, banners, and signs should not obstruct the view of anyone. They must not impede the free flow of movement in the meeting room.

Public Speakers

The School Board will hear up to twenty-five (25) public comments at monthly regular business meetings. Individuals should pre-register to be considered to provide public comment prior to the meeting by filling out the public speaker form (20 slots). There will also be an opportunity to sign up in-person from 5-5:15 p.m. on the day of the meeting (5 slots).

Sign-up Guidelines:

Priority of speakers will be given in the order below. Priority will be given to those who have not spoken in the past three months.

- Current MPS students
- Current caregiver of an MPS student or current MPS staff speaking to a meeting agenda item.
- Current caregiver of an MPS student, current MPS staff or a current Minneapolis resident in the order the request is received.
- Community members in the order the request is received.

Individuals attest that the information provided at the time of signing up is accurate. Board staff may verify information.

Guidelines and Expectations for Public Participation (DRAFT)

- Fill out the pre-registration form (20 slots) or the in-person sign-up form (5 slots) to be considered to provide public comment. You will be asked to provide your name, address, email, the subject you are addressing in your comment, noting if it is related to the meeting agenda and noting if you have provided a comment in the past 3 months. If you need assistance, contact Nandi O'Brien at nandi.obrien@mpls.k12.mn.us or 612-668-2090.
 - Pre-registration will close at 9 a.m. the day before the meeting. Requests received after this time will be considered for the following regular business meeting. Individuals will be notified of their status on the speaking list no later than 6 p.m. that evening via email.
 - Individuals participating in the in-person sign up will learn their status when in-person sign up closes (5:20 p.m.)

Guidelines for Speakers:

- Comments must not reference identifiable information about employees or students and must not use profanity, insults, or threats. Issues related to district employees may be submitted in writing to Human Resources or The School Board and may identify employees by name, title and location.
- Speakers may not transfer or yield their time to a different individual.
- If you have been given a slot to provide public comment in-person, your name will be projected and called to approach the podium.
- Each commenter will have up to two (2) minutes to provide their comment.
- Public commenters should state their name, relationship to MPS, and the topic on which they are commenting.
- By signing up to be considered to provide public comment, you agree to all public comment guidelines and you understand that your

Guidelines and Expectations for Public Participation (DRAFT)

comment and information you provide in the registration form may be considered public data under the Minnesota Government Data Practices Act.

- Public comments are an opportunity for the Board to hear feedback and input. Board members will not respond to comments or questions.
- The Board Chair has full discretion over the public comment period and guidelines.
- Persistence in not following the guidelines by an individual may terminate that person's privilege to address the school board.