

Regular Business Meeting

Tuesday, October 11, 2022 5:30 PM

Board Assembly Room, 1250 West Broadway Avenue, Minneapolis, Minnesota 55411

1) **Call to Order and Roll Call**

2) **Adoption of the Agenda**

3) **Acceptance of Minutes**

3)a. September 13, 2022

4) **Recognitions**

5) **Public Comments**

6) **Recess**

7) **Reports and Recommendations from the Superintendent of Schools**

7)a. Superintendent's Report

8) **Policy Committee Report**

8)a. Revision of Policy 1692: School Site Council
(2022-0057)

9) **Action Items by the Board of Education**

9)a. Approval of the Consent Agenda

9)a.1. Personnel Items

9)a.1.a. Approval of List A personnel matters
(2022-10-ER-A)

9)a.1.b. Approval of List B personnel matters
(2022-10-ER-B)

9)a.2. Contracts

9)a.2.a. Contract with AVID (2022-4400001557)

9)a.2.b. Contract with Double Line Inc. (2023-
4400001556)

9)a.2.c. Amendment to Contract 2023-4400001513
with Genesis Consulting Partners, LLC

9)a.2.d. Contract with Karin's Services (2022-
4400001546)

9)a.2.e. Amendment to contract 2022-13846 with
Lorenz Bus Service Inc

9)a.2.f. Authorization to contract with Nearpod

9)a.2.g. Amendment to contract 2022-4400000551
with Volunteers of America (VOA) High School

9)a.2.h. Amendment to contract 2022-13860 with
Whelan Security (dba GardaWorld Security Services

9)a.3. Agreements

9)a.3.a. Cell Tower Lease at Lake Harriet Lower
Campus--Third Amendment (2022-0059)

9)b. Revision of Policy 4016: Family Medical Leave
Act (2022-0054)

10) **New Business**

11) **Reports from Board of Education Directors**

12) **Adjournment**

Minneapolis Public Schools – Board of Education
Special School District No. 1
Business Meeting
September 13, 2022

I. CALL TO ORDER

Call to Order of the Board of Education. Pursuant to due notice mailed to each member of the Board of Education not less than three days prior to the time of such meeting, the Board members met in a regular meeting at the John B. Davis Educational Services Center September 13, 2022, commencing at 5:30 pm. Chair Ellison called the meeting to order. Vice-Chair Arneson served as clerk pro-tempore for the meeting.

I. ROLL CALL

Present: Directors: Jenny Arneson, Sharon El-Amin, Siad Ali, Cindy Booker, Ira Jourdain, Kimberly Caprini, Kim Ellison, Student Representative Wesson, Student Representative Austin, Interim Superintendent Rochelle Cox – 10

II. APPROVAL OF THE AGENDA

MOTION: Director Arneson moved, seconded by Director Caprini that the Board of Education, Special School District No. 1, approve the Agenda for September 13, 2022. Motion to approve the agenda was put to a vote and carried out unanimously.

III. ACCEPTANCE OF MINUTES

MOTION: Director Arneson moved, seconded by Director Booker that the Board of Education, Special School District No. 1, approve the Minutes for August 12, 2022, and August 16, 2022. Motion to approve the Minutes was put to a vote and carried out unanimously.

IV. RECOGNITIONS:

- The Board and Interim Superintendent Cox recognized school secretaries, transportation coordinators, family liaisons, office specialists, health office assistants, and other school front office staff.

V. PUBLIC COMMENTS

Comments given in-person

VI. RECESS – 6:12 PM – 6:31 PM

VII. REPORTS AND RECOMMENDATIONS FROM THE SUPERINTENDENT OF SCHOOLS

- a. Superintendent's Report
- b. Data Updates
- c. Equity and Diversity Impact Assessment (EDIA): School Fundraising

VIII. POLICY COMMITTEE REPORT

- a. Revision of Policy 4016: Family Medical Leave Act (2022-0054)

IX. ACTION ITEMS BY THE BOARD OF EDUCATION

A. Approval of Consent Agenda

These action items represent those that do not involve major policy decisions, budget decisions, taxing decisions, bond awards or items related to the Superintendent’s contract of evaluation. Business items on this agenda are previously authorized or budgeted expenditures.

- 1. Personnel Items**
 - a. Personnel List A
 - b. Personnel List B
- 2. Contracts Requiring Board of Education Approval**
 - a. Contract with Active Internet Technologies (dba Finalsite) (2022-4400001392)
 - b. Amendment to Contract 2022-4400001507 with Groves Academy
 - c. Contract with the Minneapolis Youth Coordinating Board (2022-4400001520)
 - d. Amendment to contract 2022-13827 with Sheehy Construction
 - e. Amendment to contract 2022-13828 with Sheehy Construction
 - f. Contract with Whelan Security (dba GardaWorld Security Services) (2022-13795))
- 3. Agreements**
 - a. Authorizing a lease for temporary space for KBEM radio station
 - b. Property Tax Levy Pre-Certification (2022-0055)
 - c. Approving the 2022-2027 Project Labor Agreement with the Minneapolis Building and Construction Trades Council (2022-0056)
 - d. Approval of the 2022-2027 Collective Bargaining Agreement Between Special School District No. 1, and Minneapolis Building Trades and Construction Council (2022-9-ER-CBA-MBCTC)
 - e. Approval of the 2021-2024 Collective Bargaining Agreement Between Special School District No. 1, and Service Employees International Union (SEIU), Local 284, Custodial Unit (2022-9-ER-CBA-SEIU-Custodial)

MOTION: Director Caprini moved, seconded by Director Arneson, that the Board of Education, Special School District No. 1, approve the consent agenda and adopt the recommendations as presented by the Superintendent. The motion to approve the consent agenda was put to a vote and carried out unanimously.

B. PROPERTY TAX LEVY PRE-CERTIFICATION (2022-0055)

WHEREAS, Minnesota Statutes, section 275.065, subdivision 1(b), requires each district to certify its proposed levy to the county auditor on or before September 30th of each year; and

WHEREAS, final levy certification will be determined at the December 13th board meeting that will include public comments on the levy starting at 6:00 p.m.; and

WHEREAS, the Senior Finance & Operations Officer recommends that the maximum preliminary levy certification be approved by the board and communicated to the county and to the Minnesota Department of Education.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of Special School District No. 1 (Minneapolis Public Schools) hereby approves the preliminary 2022 payable 2023 property tax levy at the maximum amount defined on the Levy Limitation and Certification Report.

ADOPTED this 13th day of September 2022.

MOTION: Director Caprini moved, seconded by Director Ali that the Board of Education, Special School District No. 1, approve the Property Tax Levy Pre-Certification. The motion to approve the pre-certification was put to a vote carried out unanimously.

C. APPROVING THE 2022-2027 PROJECT LABOR AGREEMENT WITH THE MINNEAPOLIS BUILDING AND CONSTRUCTION TRADES COUNCIL (2022-0056)

WHEREAS, the Project Labor Agreement (“PLA”), attached to this resolution as Exhibit A, has been negotiated with the Minneapolis Building and Construction Trades Council to replace that certain project labor agreement dated May 11, 2004, that will be terminated as of the effective date of the PLA; and

WHEREAS, the purpose of the PLA is to continue the District’s practice of using local union labor to complete the District’s construction work to provide reliable, skilled, and sufficient labor for the benefits to the District and the local labor force; and

WHEREAS, the PLA is further intended to promote the use of minority and women-owned contractors and laborers for District projects, and to further the implementation of the District’s Affirmative Action Plan as set forth in Regulation 3312A; and

WHEREAS, as set forth in the attached PLA, the Agreement establishes broad applicability for projects, either by PLA terms or at the Board’s discretion and includes agreements from the Minneapolis Building and Construction Trades Council and participating contractors that assure and incentivize performance and standards consistent with District needs and policies; and

WHEREAS, a public hearing was duly noticed and conducted on August 16, 2022 to receive public comment on the proposed PLA; and

WHEREAS, the PLA is recommended by Senior Officer of Finance and Operations and the Interim Superintendent.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of Special School District No. 1 (Minneapolis Public Schools) hereby approves the Project Labor Agreement (2022-0056A), effective September 14, 2022.

FURTHER BE IT RESOLVED that the Board of Directors authorizes and directs District staff to do all things necessary to effectuate the Agreement, including, if necessary,

making minor, non-material changes that may be required to finalize the Agreement.

ADOPTED this 13th day of September 2022.

MOTION: Director Jourdain moved, seconded by Director Arneson, that the Board of Education, Special School District No. 1, approve the Project Labor Agreement with the Minneapolis Building and Construction Trades Council. The motion to approve the Project Labor Agreement was put to a vote and carried out by majority.

Director	Yay	Nay
Arneson	X	
El-Amin	X	
Ali	X	
Booker	Abstain	
Cerrillo	X	
Inz	Absent	
Jourdain	X	
Caprini	X	
Ellison	X	

D. APPROVAL OF THE 2022-2027 COLLECTIVE BARGAINING AGREEMENT BETWEEN SPECIAL SCHOOL DISTRICT NO. 1, AND MINNEAPOLIS BUILDING TRADES AND CONSTRUCTION COUNCIL (2022-9-ER-CBA-MBCTC)

***WHEREAS**, Special School District No. 1 (District) and Minneapolis Building and Construction Trades Council (Union) were parties to a collective bargaining agreement for the period of July 1, 2017, through June 30, 2022, and*

***WHEREAS**, the collective bargaining agreement between the District and Union expired on June 30, 2022; and*

***WHEREAS**, the District and Union engaged in collective bargaining negotiations, and reached a tentative agreement on a successor agreement through June 30, 2027; and*

***WHEREAS**, the Union membership has voted affirmatively to ratify the successor agreement; and*

***WHEREAS**, the Senior Human Resources Officer has recommended approval of this resolution.*

***NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of Special School District No. 1 hereby approves the collective bargaining agreement between Special School District No. 1, and Minneapolis Building and Construction Trades Council, effective July 1, 2022, through June 30, 2027.*

ADOPTED this 13th day of September 2022.

MOTION: Director Jourdain moved, seconded by Director Arneson, that the Board of Education, Special School District No. 1, approve the Collective Bargaining Agreement with MBCTC. The motion to approve the Collective Bargaining Agreement was put to a vote and carried out by majority.

Director	Yay	Nay
Arneson	X	
El-Amin	X	
Ali	X	
Booker	Abstain	
Cerrillo	X	
Inz	Absent	
Jourdain	X	
Caprini	X	
Ellison	X	

E. APPROVAL OF THE 2021-2024 COLLECTIVE BARGAINING AGREEMENT BETWEEN SPECIAL SCHOOL DISTRICT NO. 1, AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU), LOCAL 284, CUSTODIAL UNIT (2022-9-ER-CBA-SEIU-CUSTODIAL)

***WHEREAS**, Special School District No. 1 (District) and Service Employees International Union (SEIU), Local 284, Custodial Unit (Union) were parties to a collective bargaining agreement for the period of July 1, 2020, through June 30, 2022, and*

***WHEREAS**, the collective bargaining agreement between the District and Union expired on June 30, 2022; and*

***WHEREAS**, the District and Union engaged in collective bargaining negotiations, and reached a tentative agreement on a successor agreement through June 30, 2025; and*

***WHEREAS**, the Union membership has voted affirmatively to ratify the successor agreement; and*

***WHEREAS**, the Senior Human Resources Officer has recommended approval of this resolution.*

***NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of Special School District No. 1 hereby approves the collective bargaining agreement between Special School District No. 1, and Service Employees International Union (SEIU), Local 284, Custodial Unit, effective July 1, 2022, through June 30, 2025.*

ADOPTED this 13th day of September 2022.

MOTION: Director Cerrillo moved, seconded by Director Jourdain, that the Board of Education, Special School District No. 1, approve the Collective Bargaining Agreement with SEIU. The motion to approve the Collective Bargaining Agreement was put to a vote and carried out unanimously.

X. NEW BUSINESS

- a. Superintendent Search Process Discussion

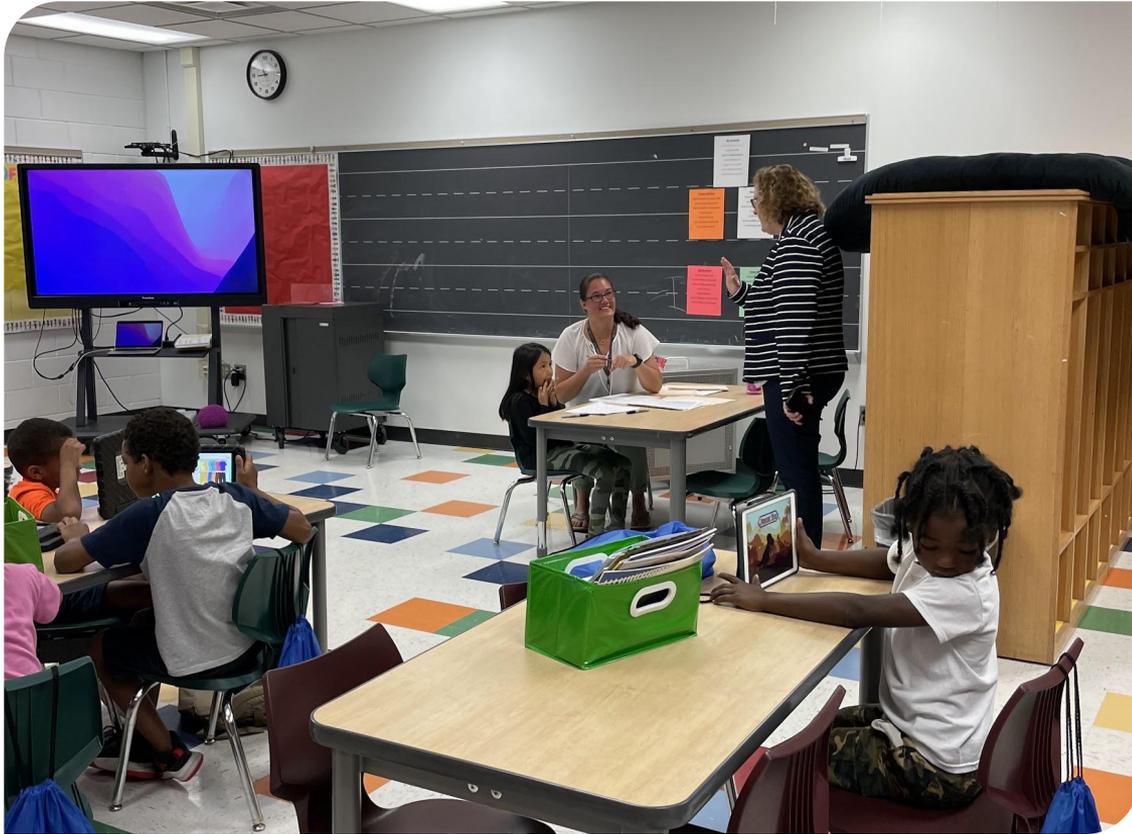
XI. REPORTS FROM BOARD OF EDUCATION DIRECTORS

- Remarks given by Caprini, Austin, Arneson, Jourdain

XII. ADJOURNMENT

Chair Ellison adjourned the meeting at 8:55 pm.

DRAFT



Superintendent's Report

Regular Business Meeting

October 11, 2022



Superintendent Update

Interim Superintendent Rochelle Cox

Enrollment Update

Executive Director Tyrize Cox

Enrollment

	K-5	Middle	High	TOTALS
Current Enrollment <i>(10/1/2022)</i>	13,332	5,466	8,958	27,756
Official 2021 Enrollment <i>(10/1/2021)</i>	13,774	5,958	9,388	29,120

Staffing Adjustment Process

- **Weekly meeting of a cross-functional team** (Enrollment, Finance, Human Resources, Associate Superintendents, Academics, Special Education)
- **Examine and compare** enrollment numbers vs. registration numbers
- **Monitor shifting enrollment** counts in comparison to “E-Tag” numbers
- **Make staffing adjustment recommendations** based on the 15-day drop number (students who were enrolled but don’t attend for 15 days in a row)
- **Share recommendations** with the Minneapolis Federation of Teachers
- **Official enrollment numbers reported** to MDE (late October/early November)

Focus School Update

MPS has identified and is focusing on three schools (Hall, Bethune, Franklin), providing prospective students with:

- Growth opportunities
- Exciting magnet themes
 - STEM
 - STEAM
- Significant capital investments

Focus Schools Approach

- **Projected seats are filled**
- **Prioritize retention**
 - Increase/improve student and family experience
 - Ensure that magnet theme implementation is evident
 - Identify, Increase, diversify, community partners
 - Intentionality in out-of-school time programming

Focus School Supports

Cross-functional team monitors weekly:

- academic performance
- student/family experience
- culture and climate
- communications needs
- relationships between Pre-K to K
- external supports (community partners, charitable contributions)

Academic Update

Senior Officer Dr. Aimee Fearing

What we know

- At some MPS sites:
 - A gap in academic outcomes of over **40 percentage points** exists between white students and students of color.
 - **Less than 10% of students of color**, specifically American Indian and African American students, are proficient in literacy and/or math.
- Academic outcomes, specifically of students of color, were declining before the pandemic and **interrupted learning exacerbated the decline.**
- While MPS trends mirror national trends, the outcomes for MPS students of color, specifically American Indian, African American and Latin American must be addressed. This means change, and **change is not easy.**

MPS Strategic Plan (Goal #1) SY 22–23

LETRS for Admin

- 80 out of 80 licenses were filled by administrators.
- 48% have completed the intro.
- 35% have begun working on the 8 units.

LETRS K–2 Teachers

- 69 out of 120 licenses were filled by K–2 teachers at the 8 designated schools (**Jenny Lind, HIA, Bethune, Hall, Whittier, Nellie Stone Johnson, Anishinabe & Folwell**)
- Opened the remaining 51 licenses to the next identified sites: **Pillsbury, Pratt, and Lucy Laney.**
- 87 out of 120 licenses filled, currently.

LETRS K–2 TOSAS (Teachers on Special Assignment)

- 5 TOSAs have already completed LETRS through MDE.
- 18 TOSAs are joining the cohorts this fall.

MPS Strategic Plan (Goal #1) SY 22–23

Groves

- Coaching has begun at all Groves sites (**Jenny Lind, Bethune, Lucy Laney, Cityview, Burroughs, Barton, Windom, Northrop, Loring, Kenwood & Nellie Stone Johnson**).
- Provided report card guidance documents for families.
- Learning walks in Groves schools with K-5 Content Leads and Groves staff

Functional Phonics

- Provided training for teachers at **Folwell, Hall, HIA, and Whittier**.
- Coaching sessions began September 26th.

PRESS

- Led professional development for new schools during August sessions.
- Provided training for K-2 TOSAs at first meeting of the year.
- Have collaborated with MPS literacy staff to create an educator-friendly [decision tree](#).
- Co-facilitated Principal PD on September, 29th.

MPS Strategic Plan (Goal #1) SY 22–23

Literacy: Grades 6–12

Middle School

- Increasing system-wide understanding of how MPS can support literacy across all disciplines using GELN (General Education Leadership Network) as a foundational resource
- Reading teachers and training in the use of **Strategic Adolescent Reading Intervention**
- Literacy content leads are collaborating with other content area leads and specialists to boost literacy practices beyond the English classroom.
- Co-teaching teams working with our Multilingual Learners

High School

- Assessing Literacy practices through classroom visits, collaboration with administrators and teacher leaders
- Literacy walks with teacher teams
- Best Practices in action, reflection and classroom instruction application

MPS Strategic Plan (Goal #1) SY 22–23

Elementary Math K–5 Curriculum: Bridges/Number Corner Professional Development & Implementation

K–5 Teachers

- 90% of teachers attended “Getting Started with Bridges/Number Corner” PD
- Math Mobile visited each elementary school to provide additional math tools and storage supplies.
- 70% of teachers attended Unit 2 Planning PD

K–2 Math & Literacy Specialists

- 100% of K–2 Math and Literacy Specialists attended “Building Effective Unit Planning Processes” PD
- working closely with classroom teachers in creating the conditions for the implementation of Bridges/Number Corner.

K–5 Administrators

- Preparing to lead Bridge Implementation PD
- Academic Principal PD Sessions in October and November on how to lead through building effective unit planners and examining Number Corner

MPS Strategic Plan (Goal #1) SY 22–23

Reading Corps works with 20+ elementary schools and **Reading Partners** works with 2 elementary schools to provide literacy tutoring to students in grades prek–3. These programs support students who are 2 or more grade levels behind.

Beacons staff provide tutoring/homework help to students at the sites they serve: **Sullivan/Anishinabe, HIA, NSJ, Laney, Anwatin, Northeast, Franklin, Olson, Edison, Henry, North** and **Roosevelt**.

Community Ed programs partner with organizations that provide afterschool homework help balanced with recreation/sports (ex. Fred Wells Tennis and Education Center, MN STEM partnership).

MPS Strategic Plan (Goal #1) SY 22–23

Middle and high schools

- **MIGIZI**– academic supports for All Nations students at South
- **826MSP**– creative writing and literacy support at South
- **Northside STEM/Summit Academy**– STEM-related supports for northside schools
- **Reader/Writer**– partnership with multiple elementary schools for literacy support

Free Community Based Programs (Open to all families)

- Hennepin County Library–Homework Help
- Prepare2Inspire/U of M
- 826MSP Afterschool Writing

MPS Strategic Plan and Learning Loss

- The **MPS Strategic Plan** is the roadmap to address Learning Loss and will continue to be the focus.

Academics, Student Well-Being, Effective Staff, School and District Climate

- **Academics:** Strengthening core instruction through **content knowledge, cognitive science** and **culturally responsive instructional practices** will address short and long term academic disparities existing in MPS.
- **For SY 22–23, MPS will create and offer “boosts” aligned to the Strategic Plan that allow more intensive support through:**
 - **additional time for student learning**
 - **explicit intervention strategy**
 - **staff training**

Optional Academic Boosts

Additional time available for student learning

- Winter Break, Spring Break, Extended Summer Programming

Explicit intervention strategy available to schools

- High-dosage tutoring: One on One or Small Group Tutoring at least 3X per week
 - Tutoring Management System
 - Online Tutor Training
 - Virtual Tutors in literacy and/or math that are steeped in evidence-based practices for improving literacy and/or math
 - Data security features
 - Compatible integration with Clever or similar
 - Tech Support
 - Evidence-based Reading and Math Tutoring Curriculum

Optional Academic Boosts

Providing additional assessments in elementary literacy

- Elementary unit and interim assessments to track core instruction K-5 literacy
 - Benchmark Advance assessments will provide teachers with data on **core instruction**.

Optional Strategic Plan Boosts

Staff training

- Professional Learning Communities (PLC) packages for elementary literacy and math
- Additional seats for LETRS for teachers who choose to join
- Additional opportunities for sites who choose to implement Functional Phonics
- Professional Development Learning Suite

Strategic Plan Update

Executive Director Sarah Hunter

MPS Strategic Plan Goals



Goal 1

Academic Achievement



Every student achieves their full potential through equal access to programming that is academically rigorous and connects learning with student experiences.



Goal 2

Student Well-being



Every student's physical and mental well-being is addressed as an integral part of their education.



Goal 3

Effective Staff



School and central office staff approach all work centered on students and equity.



Goal 4

School and Building Climate



MPS is known by our community as welcoming, responsive, and connected.

Goal 1: Academic Achievement Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>All schools follow an academic schedule and calendar that supports academic priorities as identified in CDD and strategic plan</p>	<ul style="list-style-type: none"> • Site Based Calendars follow the required scheduling parameters to ensure all sites provide equitable access to academic programming • Creation of clearly articulated core content sequence (such as English, Math, History, Geography, Science, Art and Music) K-8 that aligns to high school preparedness for college credit courses and programming 	<ul style="list-style-type: none"> • Scheduling parameters have been shared with schools • Master schedules collected this fall to check for alignment • Evaluating all core content sequences (K-8) and identifying gaps in curriculum, resources and instruction.
<p>Schools are staffed appropriately (manageable vacancy rates) in all course and thematic areas; funding and resources are sustainable and predictable</p>	<ul style="list-style-type: none"> • Increase retention rates to at least 90% in each school-based staff group 	<ul style="list-style-type: none"> • Currently at 8% vacancy rate for licensed staff (10% is national average)

Goal 1: Academic Achievement Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
Additional time needed for required professional development	<ul style="list-style-type: none"> Confirm that Professional Learning Communities (PLCs) are occurring weekly across the district 	<ul style="list-style-type: none"> Time built into current 3-year calendar PLCs are to occur once per week
All teachers use district-approved curriculum and appropriate interventions	<ul style="list-style-type: none"> All K-5 teachers are using MPS-approved literacy and math curriculum in their classrooms All K-8 teachers are following updated decision trees for literacy and math All staff are following MPS policies and procedures on text selection and usage All teachers have access to and engage in professional development that supports the ongoing use of MPS-approved curriculum 	<ul style="list-style-type: none"> Currently auditing K-5 Literacy Curriculum New K-5 Math curriculum implemented districtwide beginning Fall 2022 Decision trees created and building leaders and teachers received professional development on implementation MPS policies and procedures on textbook selection incorporated into ongoing professional development

Goal 1: Academic Achievement Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
Stronger systems of accountability for low-performing staff and the HR staff needed to implement	<ul style="list-style-type: none">• The Standards of Effective Instruction and School Leadership (SOEI and SOESL) are increasingly accepted tools for measuring accountability, with clear measures and rubrics aligned to outcomes for students• Supervisors are trained around the use of evaluation tools such as Standards of Effective Instruction and School Leadership, as well as the accountability systems associated with them	<ul style="list-style-type: none">• Teacher and principal evaluation systems exist, but are primarily used as coaching tools• For all other staff areas, no standardized performance evaluation system exists; handled individually by each supervisor• No merit increases

Goal 2: Student Well-Being Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>Mental health supports appropriately resourced and staffed</p>	<ul style="list-style-type: none"> Licensed MPS Alcohol and Drug counselors are specifically assigned to middle and high schools Each MPS site has an assigned MPS Mental Health Support Specialist 	<ul style="list-style-type: none"> MPS has 1.0 FTE Licensed Alcohol and Drug Counselor supporting all sites across the district. Currently MPS has 6.0 FTE MPS Mental Health Support Specialist positions supporting all sites across the district. All MPS sites have access to Tier 1-3 School-Based Mental Health Services
<p>Diverse pool of mental health professionals available and hired</p>	<ul style="list-style-type: none"> MPS has a staffing and agency recruitment plan that prioritizes candidates and agencies that represent the students, families and communities in MPS. 	<ul style="list-style-type: none"> Creating an MPS staffing and agency recruitment plan that prioritizes candidates and agencies that represent the students, families and communities in MPS.

Goal 2: Student Well-Being Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>MPS-adopted social and emotional learning (SEL) curriculum</p>	<ul style="list-style-type: none"> • PreK-8th grade students benefit from morning meetings or advisory classes that provide approved supplemental SEL resources fit to their needs and identities. • All high school students have the opportunity to participate in regularly scheduled SEL-focused curriculum and discussions 	<ul style="list-style-type: none"> • Multiple SEL curriculums in use in MPS • MPS Equity and School Climate partnering with Teaching & Learning and CASEL consultants around curriculum review process, and with MPS Mental Health Team around use of materials that support student well-being.
<p>Adequate fill rate of operation positions including Culinary and Wellness Services, building engineers and bus drivers</p>	<ul style="list-style-type: none"> • Vacant positions are filled, and the department no longer utilizes extended time to meet daily custodian service schedules. 	<ul style="list-style-type: none"> • Plant Operations currently has an 18.5% vacancy rate • Culinary and Wellness Services has a 32% vacancy rate • Transportation has a 30% vacancy rate

Goal 2: Student Well-Being Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>Districtwide restorative practices plan appropriately resourced and staffed</p>	<ul style="list-style-type: none"> All staff trained and coached to implement restorative practices to build relationships and repair harm/restore relationships. Hate and bias protocol implemented at each school site. 	<ul style="list-style-type: none"> 6 schools currently in restorative practices cohort through Legal Rights Center (LRC) Equity and School Climate department participating in restorative cohort training with LRC Equity and School Climate Team available to provide healing and affinity circles for Black, Indigenous students and staff of color. Hate and Bias Committee meeting to create MPS response
<p>Youth enrichment programming appropriately resourced and staffed across MPS</p>	<ul style="list-style-type: none"> MPS has adequate and sustainable funding and staffing for academic and enriching after-school activities 	<ul style="list-style-type: none"> ALC or Extended Day: Programming at 41 out of 51 Elementary and Middle Schools Youth Enrichment: At 41 schools with an additional 10 schools receiving enrichment from community partners.

Goal 3: Effective Staff Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
Sustainable funding for and commitment to pathway programing	<ul style="list-style-type: none"> • MPS fully funds pathway programs out of general fund dollars • Successfully prepare and develop a significant number of educators through pathways so licensed staffing is stabilized and projectable • Pathways are hard-written into MPS' long-range planning 	<ul style="list-style-type: none"> • Most pathway programs have been funded by external funders, state agencies and grants • In 2022-23, MPS to develop 16 licensed educators through the Grow Your Own Teacher Pathways • Pathways are funded, staffed, and relied on as a regular and essential district team
Competitive wage and benefits packages	<ul style="list-style-type: none"> • MPS able to compete with market changes with contractual language flexibilities • MPS iable to keep pace with the ever-changing market conditions, as wages and benefits have to be negotiated 	<ul style="list-style-type: none"> • Collective Bargaining Agreements (CBAs) tightly limit and prescribe salary placement • Some CBAs limit salaries upon promotion and do not incentivize promotional movement, impacting promotion and retention

Goal 3: Effective Staff Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>Sufficient vacancies for recruiting staff of color, which may be impacted by enrollment</p>	<ul style="list-style-type: none"> • Pathway programs support the hiring of experienced MPS staff of color • We are able to predict staffing, which includes staff of color, based on pathway enrollment • When MPS is committed to staffing classrooms with people of color through committed funding and additional programs and supports for staff of color. • Committed resources to build programs and structures that support non work-related retention efforts for out-of-state recruited talent 	<ul style="list-style-type: none"> • Limited number of people of color who are licensed talent and licensed teachers available for hire both in the industry and market • Recruiting people of color is difficult with limited job protections, lack of familial, communal and religious ties and supports in Minneapolis and Minneapolis • Specific vacancies are unknown until late in the year/hiring season, which hinders MPS' ability to hire from a broader, more diverse pool of candidates.

Goal 3: Effective Staff Conditions Update

Condition:	We will know the condition has been met when...	This is where we are currently...
Positive organizational climate	<ul style="list-style-type: none">• Student and staff retention improves as compared to baseline data• Staff and students share feedback of feeling welcomed, included and valued in MPS• Positions filled at schools	<ul style="list-style-type: none">• MPS staff returning to new school year with new leadership• Continuing to get building vacancies filled• Implementation of the strategic plan with a focus on building stronger relationships

Goal 4: School & District Climate Conditions Current State

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>Policy 1692 (site council policy) implemented with fidelity</p>	<ul style="list-style-type: none"> Schools have submitted site council protocols, meeting dates, names, ethnicity and roles of their site council members to the Division of Schools Site council meeting notes are published on schools' websites School site councils will host at least one all-school stakeholders meeting during each school year Associate Superintendents will review site council membership and practices with principals to ensure Policy 1692 is implemented with fidelity 	<ul style="list-style-type: none"> A recommended revised Policy 1692 will be presented at the Policy Committee on October 4, 2022 No system to track whether or not schools' site councils are representative of their student racial and ethnic demographics Schools inconsistently publish site council meeting times and notes on their school's websites

Goal 4: School & District Climate Conditions Current State

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>Equity Competencies embedded into performance management and professional development systems</p>	<ul style="list-style-type: none"> • Equity Competencies are finalized and shared districtwide • All MPS staff have engaged in professional development on the new Equity Competencies • New Equity Competencies are used as a tool in the revision process for Standards of Effective Instruction (SOEI) and Standards of Effective School Leadership (SOESL) 	<ul style="list-style-type: none"> • Final revision of new Equity Competencies in school year 22-23 • Create and implement plan to deliver professional development to staff focused on Equity Competencies

Goal 4: School & District Climate Conditions Upcoming Work

Condition:	We will know the condition has been met when...	This is where we are currently...
Full implementation of Student Placement EDIA	<ul style="list-style-type: none"> All short-term action items are completed by Year 3 (June 2023) All long-term action items are in full implementation by Year 3 (June 2023) 	<ul style="list-style-type: none"> 24 short-term action items: 96% are completed 29 long-term action items: 66% are in full implementation, 21% are in initial implementation, 3% are in installation, 10% are in exploration
Continued support and sustainable funding for stakeholder voice structures to support planning and decision making	<ul style="list-style-type: none"> Funding for stakeholder voice structures no longer funded by short-term grants Data collected by caregivers and students used in school and district decision-making 	<ul style="list-style-type: none"> Youth Participatory Evaluation programming continues through Youth Voice Advisors in each school Site-based Parent Participatory Evaluation programming offered in the 15 sites with highest percent of students who qualify for educational benefits EDIA committee continues to support both the completion of full EDIAs and three years of progress monitoring following each EDIA.

Goal 4: School & District Climate Conditions Upcoming Work

Condition:	We will know the condition has been met when...	This is where we are currently...
<p>K-12 magnet pathways are clearly articulated; funding for thematic instruction and integrated learning opportunities is sustainable and predictable.</p>	<ul style="list-style-type: none"> • All K-8 magnet sites have a vision, mission, professional development and marketing plan accessible to the community • All K-8 magnet sites have thematic-based curriculum units aligned to state standards • All K-8 magnet sites have a high school pathway built upon and promoting continuity of the magnet theme • All K-8 magnet sites, K-12, meet integration enrollment targets 	<ul style="list-style-type: none"> • Vision, mission, PD and marketing materials are in development in SY22/23 with magnet site coordinators and academic support team • Dual language schools have thematic curriculum. Thematic curriculum is in development for all other magnet areas. • Arts, STEM and dual language pathways are developed. Global Studies and Humanities pathway is being developed.

Questions

SECTION 1: AMENDMENT “Policy 1692: School Site Councils” of the Minneapolis Public Schools Policies & Regulations is hereby *amended* as follows:

AMENDMENT

Policy 1692: School Site Councils

1. PURPOSE

The Board of Directors of Minneapolis Public Schools is committed to providing support for innovation and excellence in each of its schools ~~and programs~~. The collective efforts of students, teachers, parents/caregivers, administrators, the local community and supporting central offices staff toward student success are necessary to meet the academic, cultural, and social needs of Minneapolis students. Combined efforts of all school stakeholders are necessary to meet the district’s mission, vision and strategic plan goals. Gathering the local input of school stakeholders to improve the academic achievement and culture and climate ~~emotional and social growth~~ of students attending that school is valuable and necessary to maximize all efforts toward improving and maintaining student success and growth. A representative council of school stakeholders is the means that the Board of Directors believes will provide the input to the school’s administration to affect appropriate school-based decision making, ~~and~~ support the academic achievement and growth ~~social and emotional growth~~ of all students, and improve the culture and climate for all students. The purpose of this policy is to establish the parameters in which such school site councils shall be formed and shall influence school-based decision making.

2. GENERAL STATEMENT OF POLICY

- a. Each district governed school shall establish a representative ~~s~~School ~~s~~Site ~~e~~Council for the purposes of implementing this policy.
- b. The School Site Council shall operate on the basis of a set of protocols in the regulation ~~adopted By-Laws. Bylaws~~ The set of protocols in the regulation must conform to this and other appropriate district policies.
- c. The Superintendent is authorized to provide a ~~model~~ set of ~~By-Laws~~ protocols in the regulation to guide the implementation of site councils, ~~in the development of their local by-laws. By-Laws adopted must be submitted for review to the appropriate Associate Superintendent.~~
- d. Unless a governance matter is specifically delegated to a school site council by law, the Board of Directors or the Superintendent, governance of the school shall reside with the Superintendent or the Superintendent’s designee.
- e. Schools granted additional autonomies by the Superintendent shall be governed according to the written agreement made between the Superintendent and the School Site Council.

3. SCHOOL SITE COUNCIL MEMBERSHIP AND SELECTION PROCESSES

- a. The Principal or Site Administrator shall be a member of the School Site Council.

- b. In Pre-K- Grade 8 schools site council membership ~~should~~shall include:
 - i. Parents/caregivers that reflect the racial, ethnic, and cultural, language and ability diversity of the student body.
 - ii. Licensed employees that represent the various bands of grades within a school, (e.g. primary, intermediate and middle grades), special education and English Language instruction as well as the racial, ethnic and cultural diversity of the staff.
 - iii. Unlicensed employees that represent the racial, ethnic and cultural diversity of the staff.
 - iv. At least one local community member who resides near the school or whose business is in the school neighborhood.
- c. In Pre-K – Grade 8 schools students may be included on the school site council.
- d. In High Schools the site council membership ~~should~~shall include:
 - i. Parents/caregivers that reflect the racial, ethnic, language, ability and cultural diversity of the student body.
 - ii. Licensed employees that represent the various content areas, special education, English Language instruction within the school, as well as the racial, ethnic and cultural diversity of the licensed staff.
 - iii. Unlicensed employees that represent the racial, ethnic and cultural diversity of the unlicensed staff.
 - iv. At least one local community member who resides near the school or whose business is in the school neighborhood.
 - v. Students that reflect the racial, ethnic, language, ability, and cultural diversity of the student body.
- e. In Pre-kindergarten – Grade 8 school site councils school staff shall constitute no more than ~~sixtyfifty~~ percent (~~65~~0%) ~~nor less than forty percent (40%) of the membership.~~ In High School sites school staff shall constitute no more than ~~sixtyfifty~~ percent (~~65~~0%) ~~nor less than thirty-three percent (33%)~~ and shall endeavor to create a balanced representation between parents, students and staff.
- f. The process for selection of members for each representative group shall be consistent ~~with the council's by-laws~~, and may be different for each category of council membership. Processes chosen by the school site shall be those most likely to result in the representative characteristic of the council.

4. DUTIES OF SCHOOL SITE COUNCIL

- a. Unless otherwise delegated authority by board policy, superintendent regulation or written autonomy agreement, the duty of the site council is to include parents/caregivers and students when advising the school site administrator or principal on school-based decisions in the areas listed below:
 - i. ~~Advise the school site administrator or principal on school-based decisions.~~
 - ii. ~~Review the level of s~~Student academic growth and and culture and climate achievement at the site based on disaggregated data for established subgroups in the school for the purposes of advising

school staff on the contents of the School Improvement Plan (SIP).

- iii. ~~Recommend~~ Use of compensatory education revenue, as that term is defined in applicable Minnesota Law, allocated to the school in the preparation of the annual budget.
 - iv. ~~Advise the school site administrator or principal on the~~ Use of the school budget allocation to support the goals established in the SIP.
 - v. ~~Monitor the~~ Use of the school budget so that resources are targeted to those uses and activities which will result in improved student achievement as provided for in the SIP.
 - vi. ~~Advise the school site administrator or principal on~~ Issues surrounding school operations and local school rules.
 - vii. ~~Communicate regularly with the school community about school based decisions, and decisions affecting the school.~~
- b. At least once per academic year, the School Site Council shall host a meeting for all school stakeholders for the purpose of receiving advice and comment regarding the level of student achievement and culture and climate at the site and inform how to improve it, the site operations for students and parents/caregivers and other issues regarding the school important to them.
 - c. The School Site Council does not have the authority to make decisions that are not specifically delegated to it, nor may it make decisions that are contrary to the goals and the policies of the Board of Directors or the Superintendent's regulations or priorities.
 - d. Consistent with Minnesota law, the Board of Directors, not the School Site Council, remains responsible for legally entering into contracts and for the expenditure of all revenue received by the District or any of its schools ~~or programs~~ consistent with District procedures.

5. DUTIES OF SCHOOL SITE COUNCIL MEMBERS

- a. Each member of the school site council is representative of a category of school stakeholders, and is accountable to that category of school stakeholder to represent the concerns of that category as a whole.
- b. Each member of the school site council shall regularly communicate with the category of the school stakeholders that the member represents to gain advice, input and to gather concerns that need to be considered by the council.
- c. Each member of the school site council shall regularly communicate with the category of the school stakeholders that the member represents about school site council decisions and school-based decision making.
- d. Each member of the school site council ~~should~~shall commit to acting in the best interests of all students enrolled in the school.

6. RESPONSIBILITIES

- a. The Superintendent is authorized to promulgate regulations to implement this policy.
- b. The principal or, where no principal is assigned, the site administrator of each school site is responsible for assuring that all school-based decisions are consistent with Board of Directors policies and the priorities of the Superintendent.

- c. The Superintendent shall initiate a method of accountability for the implementation of this policy.
- d. The Superintendent shall provide the Board with written reports regarding the implementation of this policy which shall include the demographics of district site council membership.

Original Adoption:

02/25/1992

Revision Dates:

06/04/2002, 3/10/2015

Legal References:

- Minn. Stat. §123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
- Minn. Stat. §126C.15 (Basic Skills Revenue; Compensatory Education Revenue)

MPS Policy Cross References:

- Policy 4200 (Personnel Data)
- Policy 5690 (Student Data)
- Policy 1150 (Media Relations)
- Policy 1310 (Parent-Teacher Association...and Other School-Community Organizations)
- Policy 1450 (Volunteers)
- Policies 3000-3004 (Code of Ethics)
- Policy 2100 (Superintendent: Roles and Responsibilities)
- Policy 3005 (Budget)
- Policy 5460 (Dress)
- Policy 6000 (Mission of the Educational Program)
- Policy 6110 (Academic Goals)
- Policy 7960 (Naming Schools and District Property)

Equity and Diversity Impact Assessment: *Site Council Equity Considerations for Policies*

**Accountability,
Research and
Equity**

May 24, 2022

Overview of Site Council EDIA Project 2021–2022

The Board of Education and Superintendent directed the Accountability, Research, and Equity (ARE) Division to complete an Equity Considerations for Policies on School Site Council to examine the extent to which schools are implementing site councils according to the [MPS School Site Council Policy 1692](#).

Evaluation Questions

1. To what extent are schools implementing Site Councils according to MPS' Site Council Policy 1692?
2. To what extent do site councils have decision making power?
 - a. To what extent do site councils understand and engage in the activities laid out in MPS' Site Council Policy?
 - b. To what extent are school site councils representative of their school?
3. To what extent do site council members understand and engage in the activities laid out in MPS' Site Council Policy?

Site Council EDIA Key Findings

- Not all school leaders felt confident they will have a site council this 2021-22 school year.
- Not all site council members were aware of the intended role of site councils
- Not all school site councils engage in all the activities laid out by the Site Council Policy 1692.
- Not all site council members feel they have influence/are making an impact.
- Not all the required components of a bylaw are reflected in each school site council bylaw.
- Challenges:
 - Having representative site councils across different schools in the district.
 - Engagement and site council member participation, specifically recruiting and retaining members

Recommended Policy Changes

Site Council Policy 1692 with proposed revisions:

- Replace “bylaws” with “a set of protocols” for site councils to follow
- Remove language from “school and programs” to “schools”
- Add in language from “parents” to “parents/caregivers”
- Add in language from “student achievement” to “academic achievement and growth and culture and climate”
- Add in stronger language from “reflect” to “must reflect”
- Add in language to include parent/caregiver and student input in the process of advising school decisions

Site Council Regulation 1692A with proposed revisions:

- Remove the requirement of schools creating a set of “by-laws” and added “governance standards and protocols”
- Revisions include information pulled from the [site council bylaw model/template](#)

Proposed Next Steps

- Creation of practices used at both the school and district level to support schools in the implementation of policy
 - Formal training for site council members
 - Annual training for school leaders by the Communications and Engagement and Associate Superintendents related to leader's role in implementing site council policy at their sites to include:
 - Recruitment strategies
 - Role clarity for leaders and members
 - Best practices related to supporting virtual participation, as well as interpretation and childcare support
- Develop and implement Accountability structure for evaluating to what degree schools are implementing Policy 1692 as written

Appendix

Data Sources

Data Source	Description	People Reached
Archival/Existing Data	Collected school site council bylaws from schools between October 2021 and January 2022	Collected 22 school site council bylaws from schools across the district.
Associate Superintendent Focus Group	A focus group was conducted in September 2021 with the Associate Superintendents to understand their perceptions around how school site councils are implemented.	Four Associate Superintendents participated in the focus group.
School Leader Survey	A survey was administered to MPS school leaders (principals) in September 2021 to understand their perceptions around how school site councils are implemented.	55 school leaders from across the district completed the survey.
Site Council Member Survey	A survey was administered to current school site council members in November 2021 to understand their experiences serving on their school's site council.	127 site council members from 24 schools across the district completed the survey.

Status of Site Councils

Status of School Site Councils (as of November 2021)

Majority of school leaders reported they either have a site council or were in the process of recruiting for site council members and confident they'll have a site council this school year. About a handful of schools in the north high school attendance area and specialized sites reported that they either were recruiting for site council members and were not confident they'll have a site council or were not planning to recruit and have a site council.

School Leaders: Site Council Status by High School Attendance Area	Total Number of Schools in Each High School Attendance Area	Has a Site Council	Recruiting - Confident Will Have a Site Council	Recruiting - Not Confident Will Have a Site Council	Not Recruiting - Will Not Have a Site Council
Edison (N=4)	6	25%	75%	0%	0%
Henry (N=7)	7	42.9%	57.1%	0%	0%
North (N=4)	5	50%	25%	25%	0%
Roosevelt (N=6)	7	33.3%	66.7%	0%	0%
South (N=6)	6	16.7%	83.3%	0%	0%
Southwest (N=6)	7	50%	50%	0%	0%
Washburn (N=5)	7	60%	40%	0%	0%
Magnet/Citywide Programming (N=12)	16	41.7%	58.3%	0%	0%
Specialized Site (N=5)	6	20%	20%	20%	40%

Site Council Representative of School Population

Schools in the Edison and Roosevelt High School attendance area and Specialized Sites had stronger feelings about their site council not being representative of their school population than being representative of their school population. Schools in the Henry, South, Southwest, and Washburn attendance area as well as magnet/citywide programming schools felt their site council were generally representative of their school population.

School Leaders: Site Council generally representative of school population by High School Attendance Area	Strongly Disagree		Disagree		Agree		Strongly Agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=4)	1	25%	2	50%	1	25%	0	0%	0	0%
Henry (N=6)	0	0%	2	33.3%	2	33.3%	2	33.3%	0	0%
North (N=2)	0	0%	0	0%	2	100%	0	0%	0	0%
Roosevelt (N=4)	0	0%	3	75%	0	0%	1	25%	0	0%
South (N=3)	0	0%	1	33.3%	1	33.3%	1	33.3%	0	0%
Southwest (N=4)	0	0%	1	25%	2	50%	1	25%	0	0%
Washburn (N=3)	0	0%	1	33.3%	2	66.7%	0	0%	0	0%
Magnet/Citywide Programming (N=10)	2	20%	2	20%	1	10%	4	40%	1	10%
Specialized Site (N=2)	0	0%	1	50%	0	0%	1	50%	0	0%

Site Council Representative of School Community

Schools in all high school attendance areas reported that parents/caregivers and licensed MPS staff were represented on their site council. Compared to other high school attendance areas, those in the South and Southwest high school attendance area reported fewer community members represented on their site council. Schools in the Edison, Henry, Washburn, and magnet/citywide programming high school attendance area reported that students were not as represented on their site council compared to other schools in other high school attendance areas.

School Leaders: Group Represented on Site Council by High School Attendance Area	Edison (N=4)	Henry (N=6)	North (N=2)	Roosevelt (N=4)	South (N=3)	Southwest (N=4)	Washburn (N=3)	Magnet/Citywide Programming (N=10)	Specialized Site (N=2)
Community Members	75%	83.3%	100%	50%	33.3%	25%	66.7%	80%	50%
Licensed MPS Staff	100%	100%	100%	100%	100%	100%	100%	100%	100%
Parents/Caregivers	100%	100%	100%	100%	100%	100%	100%	100%	100%
Students	25%	33.3%	50%	0%	0%	0%	33.3%	30%	50%
Unlicensed MPS Staff	25%	66.7%	50%	75%	66.7%	50%	66.7%	70%	50%

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

Implementation of Site Councils according to Policy 1692

Associates Focus Group

Themes	Quotes
Challenges getting representative site councils across different schools in the district.	<i>"One of the biggest, from [my] perspective, in terms of site councils and bylaws is getting the diversity that's needed on site councils. A [school in South/Southwest Minneapolis may have a site council] with predominantly white families to a [school in North Minneapolis may have a site council] with predominantly black families...I haven't been able to assist in that. Principals pretty much work with who comes to the table."</i>
Engagement challenges - recruiting and retaining site council members.	<i>"Being able to get families to agree to commit to site council is challenging. That's not policy, it's just where some of our parents are."</i>
Changes in the bylaw collection and approval process	<i>"When this [site councils] rolled out we requested all schools provide bylaws to us. [The previous Board Policy Director] approved or disapproved them. That was many years ago. Associates are in the policy. We ensure schools are following policy."</i>

Implementation of Site Councils according to Policy 1692

Per the site council regulation, site council bylaws should include the following components:

- **membership** (i.e., selection process, terms, absenteeism or resignation, vacancies, creation of officer positions, proxies)
- **meetings** (i.e., number of meetings, meeting notices and agenda setting, meeting minutes, calling emergency meetings, how meeting will be conducted)
- **quorum**, including decision making process
- **filing complaints** (e.g., due process and appeals process)
- **other responsibilities** of members or officers

Implementation of Site Councils according to Policy 1692

High School Attendance Area	Total Number of Schools in Each High School Attendance Area	Schools who Submitted a Copy of their Site Council Bylaw	
		N	%
Edison HS Attend Area	6	4	67%
Henry HS Attend Area	7	3	43%
North HS Attend Area	5	3	60%
Roosevelt HS Attend Area	7	5	71%
South HS Attend Area	6	4	67%
Southwest HS Attend Area	7	2	29%
Washburn HS Attend Area	7	2	29%
Magnet/Citywide Programming	16	2	13%
TOTAL	61	26	43%

Bylaws Checklist:

Shows what percentage of schools' site council bylaws included the required components in their site council bylaw.

Understand activities laid out by Site Council Policy 1692

Majority of school leaders were aware of the intended role of site councils. One school in the southwest high school attendance area reported being somewhat aware.

School Leaders: Aware of Intended Role of Site Council				
Respondents' High School Attendance Area	Total # of schools in the HS Attendance area	Yes	Somewhat	No
Edison (N=4)	6	100%	0%	0%
Henry (N=6)	7	100%	0%	0%
North (N=3)	5	100%	0%	0%
Roosevelt (N=4)	7	100%	0%	0%
South (N=3)	6	100%	0%	0%
Southwest (N=4)	7	75%	25%	0%
Washburn (N=3)	7	100%	0%	0%
Magnet/Citywide Programming (N=10)	16	100%	0%	0%
Specialized Site (N=5)	6	100%	0%	0%

Understand activities laid out by Site Council Policy 1692

Although the majority of site council members reported they were aware of the intended role of site council, a third of site council members from the Edison and Southwest high school attendance area were only somewhat aware. About a handful of site council members from Henry, North, and Washburn high school attendance area were unaware of the intended role of site council.

Site Council Members: Aware of Intended Role of Site Council				
Respondents' High School Attendance Area	Total # of schools in the HS Attendance area	Yes	Somewhat	No
Edison (N=12)	6	66.7%	33.3%	0%
Henry (N=5)	7	80%	0%	20%
North (N=29)	5	86.2%	10.3%	3.4%
Roosevelt (N=20)	7	70%	30%	0%
South (N=5)	6	80%	20%	0%
Southwest (N=6)	7	66.7%	33.3%	0%
Washburn (N=16)	7	87.5%	6.2%	6.2%
Magnet/Citywide Programming (N=23)	16	82.6%	13%	4.3%
Specialized Site (N=10)	6	90%	10%	0%

Engage in activities laid out by Site Council Policy 1692

The majority of school leaders across all high school attendance areas reported that their site council engages in 3 out of the 5 activities laid out in site council policy 1692. With the exception of Henry and South high school attendance area schools, most school leaders reported that they communicate school-based decisions with the broader school community. Fewer schools and in some cases no schools in specific high school attendance areas monitored their school budget

School Leaders: Activities Site Council is Engaged in	Edison (N=4)	Henry (N=6)	North (N=2)	Roosevelt (N=4)	South (N=3)	Southwest (N=4)	Washburn (N=3)	Magnet/ Citywide Programming (N=10)	Specialized Site (N=2)
Advise the school site administrator or principal on school-based decisions, including school operations and/or school rules	75%	83.3%	100%	75%	66.7%	100%	100%	80%	0%
Advise on school budget decisions	75%	83.3%	100%	75%	66.7%	100%	66.7%	100%	50%
Communicate school-based decisions with the broader school community	100%	33.3%	50%	75%	33.3%	75%	66.7%	60%	50%
Monitor the school budget	0%	16.7%	50%	25%	33.3%	0%	0%	10%	0%
Review data to inform school-based decision making	50%	50%	100%	100%	100%	100%	100%	70%	100%
"Other" including equity/inclusion work, provide school updates, site council not currently set up, family engagement, and general make an impact on school)	0%	33.3%	0%	0%	33.3%	0%	33.3%	10%	0%

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

Engage in activities laid out by Site Council Policy 1692

The majority of site council members from schools in the Washburn and Henry high school attendance area reported that they engage with all activities laid out in the site council policy 1692. Site council members in the south high school attendance area reported engaging in only 2 out of the 5 activities laid out in the site council policy 1692; Even then, only 40% reported they engage in these two activities.

Site Council Members: Activities Site Council is Engaged in	Edison (N=12)	Henry (N=5)	North (N=29)	Roosevelt (N=20)	South (N=5)	Southwest (N=6)	Washburn (N=16)	Magnet/ Citywide Programming (N=22)	Specialized Site (N=10)
Advise the school site administrator or principal on school-based decisions, including school operations and/or school rules	91.7%	100%	86.2%	80%	40%	50%	75%	68.2%	90%
Advise on school budget decisions	100%	100%	55.2%	65%	40%	50%	68.8%	68.2%	90%
Communicate school-based decisions with the broader school community	25%	80%	75.9%	30%	0%	66.7%	50%	72.7%	60%
Monitor the school budget	58.3%	80%	17.2%	35%	0%	16.7%	56.2%	40.9%	50%
Review data to inform school-based decision making	75%	100%	62.1%	90%	0%	33.3%	93.8%	86.4%	70%
"Other" including school updates, equity/inclusion/unity work, family engagement, and site council not setup yet/not doing these activities	8.3%	0%	20.7%	15%	20%	33.3%	0%	13.6%	0%

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

Site Council Member Experience: Feeling Included

Majority of site council members in the Roosevelt and South high school attendance area do not feel their site council is inclusive to all members in the school community.

Site Council Members: Site Council is inclusive to all members of the school community by High school Attendance Area	Strongly Disagree		Disagree		Agree		Strongly Agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	2	16.7%	8	66.7%	1	8.3%	1	8.3%
Henry (N=5)	0	0%	0	0%	3	60%	2	40%	0	0%
North (N=29)	1	3.4%	2	6.9%	14	48.3%	12	41.4%	0	0%
Roosevelt (N=20)	1	5%	10	50%	3	15%	4	20%	2	10%
South (N=5)	1	20%	2	40%	0	0%	0	0%	2	40%
Southwest (N=6)	0	0%	2	33.3%	2	33.3%	1	16.7%	1	16.7%
Washburn (N=16)	1	6.2%	0	0%	8	50%	7	43.8%	0	0%
Magnet/Citywide Programming (N=24)	3	12.5%	3	12.5%	10	41.7%	5	20.8%	3	12.5%
Specialized Site (N=10)	1	10%	0	0%	6	60%	3	30%	0	0%

Site Council Member Experience: Feeling Welcomed

Majority of site council members across schools in all high school attendance area feel welcomed on their school site council. Two site council members in the South and Magnet/city programming high school attendance area, however, responded they don't know. Two site council members in the magnet/citywide programming high school attendance area strongly disagree that they feel welcomed on their site council.

Site Council Members: Feel welcomed on site council by High school Attendance Area	Strongly Disagree		Disagree		Agree		Strongly Agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	0	0%	4	33.3%	8	66.7%	0	0%
Henry (N=5)	0	0%	0	0%	3	60%	2	40%	0	0%
North (N=29)	0	0%	0	0%	7	24.1%	22	75.9%	0	0%
Roosevelt (N=20)	0	0%	0	0%	12	60%	8	40%	0	0%
South (N=5)	0	0%	0	0%	2	40%	2	40%	1	20%
Southwest (N=6)	0	0%	0	0%	2	33.3%	4	66.7%	0	0%
Washburn (N=16)	0	0%	0	0%	4	25%	12	75%	0	0%
Magnet/Citywide Programming (N=24)	2	8.3%	0	0%	8	33.3%	13	54.2%	1	4.2%
Specialized Site (N=10)	0	0%	0	0%	3	30%	7	70%	0	0%

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.



Site Council Member Experience: Feeling Valued

Majority of site council members from all high school attendance areas feel like a valuable member on their school site council. A handful of site council members from the magnet/citywide programming, South, and Southwest high school attendance area strongly disagree, disagree, or don't know.

Site Council Members: Feel like a valuable member on site council by High School Attendance Area	Strongly disagree		Disagree		Agree		Strongly agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	0	0%	5	41.7%	7	58.3%	0	0%
Henry (N=5)	0	0%	0	0%	3	60%	2	40%	0	0%
North (N=29)	0	0%	0	0%	11	37.9%	17	58.6%	1	3.4%
Roosevelt (N=20)	0	0%	0	0%	15	75%	5	25%	0	0%
South (N=5)	0	0%	1	20%	1	20%	2	40%	1	20%
Southwest (N=6)	0	0%	1	16.7%	3	50%	2	33.3%	0	0%
Washburn (N=16)	0	0%	0	0%	6	37.5%	10	62.5%	0	0%
Magnet/Citywide Programming (N=23)	2	8.7%	1	4.3%	4	17.4%	12	52.2%	4	17.4%
Specialized Site (N=10)	0	0%	0	0%	3	30%	7	70%	0	0%

Site Council Member Experience: Voice is Heard

Majority of site council members from all high school attendance areas feel their voice is heard on their school site council. A handful of site council members from the North, South, and Magnet/citywide programming high school attendance area strongly disagree or disagree. Three site council members in the South and Magnet/citywide programming high school attendance area reported they don't know.

Site Council Members: Feel voice is heard on site council by High School Attendance Area	Strongly disagree		Disagree		Agree		Strongly agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	0	0%	5	41.7%	7	58.3%	0	0%
Henry (N=5)	0	0%	0	0%	3	60%	2	40%	0	0%
North (N=29)	1	3.4%	0	0%	9	31%	19	65.5%	0	0%
Roosevelt (N=20)	0	0%	0	0%	13	65%	7	35%	0	0%
South (N=5)	0	0%	1	20%	0	0%	3	60%	1	20%
Southwest (N=6)	0	0%	0	0%	4	66.7%	2	33.3%	0	0%
Washburn (N=15)	0	0%	0	0%	6	40%	9	60%	0	0%
Magnet/Citywide Programming (N=23)	2	8.7%	0	0%	7	30.4%	12	52.2%	2	8.7%
Specialized Site (N=10)	0	0%	0	0%	3	30%	7	70%	0	0%

Site Council Decision Making Power

Majority of school leaders from all high school attendance area feel their site council has influence on school-based decisions. Although two site council members from the south and magnet/citywide programming high school attendance area disagree or strongly disagree.

School Leaders: Feel site Council has influence on School-Based Decisions by High School Attendance Area	Strongly disagree		Disagree		Agree		Strongly agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=4)	0	0%	0	0%	3	75%	1	25%	0	0%
Henry (N=6)	0	0%	0	0%	6	100%	0	0%	0	0%
North (N=2)	0	0%	0	0%	1	50%	1	50%	0	0%
Roosevelt (N=4)	0	0%	0	0%	3	75%	1	25%	0	0%
South (N=3)	0	0%	1	33.3%	1	33.3%	1	33.3%	0	0%
Southwest (N=4)	0	0%	0	0%	3	75%	1	25%	0	0%
Washburn (N=3)	0	0%	0	0%	2	66.7%	1	33.3%	0	0%
Magnet/Citywide Programming (N=10)	1	10%	0	0%	6	60%	2	20%	1	10%
Specialized Site (N=2)	0	0%	0	0%	2	100%	0	0%	0	0%

Site Council Decision Making Power

Site Council Members: Feel site council has influence on school-based decisions by High School Attendance Area	Strongly disagree		Disagree		Agree		Strongly agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	1	8.3%	5	41.7%	4	33.3%	2	16.7%
Henry (N=5)	0	0%	0	0%	3	60%	2	40%	0	0%
North (N=29)	1	3.4%	1	3.4%	9	31%	13	44.8%	5	17.2%
Roosevelt (N=20)	0	0%	2	10%	14	70%	1	5%	3	15%
South (N=5)	0	0%	3	60%	1	20%	0	0%	1	20%
Southwest (N=6)	1	16.7%	1	16.7%	2	33.3%	0	0%	2	33.3%
Washburn (N=16)	0	0%	3	18.8%	5	31.2%	7	43.8%	1	6.2%
Magnet/Citywide Programming (N=23)	2	8.7%	0	0%	9	39.1%	8	34.8%	4	17.4%
Specialized Site (N=10)	0	0%	0	0%	4	40%	6	60%	0	0%

School Leader Experience: Making an Impact

School leaders continuing their principalship at the same site were asked to share successes of their site council from recent years and any impacts it has had on the school.

Theme	Count	Quotes
Successful community engagement (incl. data collection, community events/ outreach)	9	<ul style="list-style-type: none"> “We’ve reviewed data, created budgets aligned to our academic, equity, and SEL goals, and have openly discussed race equity and inclusion at [our school]. With REAA’s help, we created a family survey to gage inclusivity at our site.” “Working with our age students we often have families who do not want to commit and students who have jobs after school” “We’ve blended our parent equity team with our PTA site council. We had great momentum until the pandemic hit.” “Support the principal and school when we were going through two years of intense budget cuts. Standing together as we went through the change the name process that was very contentious. Bonding as one unit.” “Our Site Council brings multiple perspectives to the budget process, and to monitoring the progress of the school as a whole.” “We’ve been more successful with having participating with our Site Council when it is held immediately after our PTO meeting.”
Success recruiting parents/ getting participation/ representation	9	
Impact/ focus on budget/ resources	9	
Support with site-specific issue/ challenge	7	
Success creating a cohesive/ well-run group (includes bylaws)	7	
Impact/ focus on equity/ inclusion	5	
Challenges (e.g. Covid interruptions, CDD, trouble recruiting, etc.)	5	
Impact/focus on SIP	3	
Impact/ focus on school policies/ practices	3	
Impact/ focus on academics	2	

Site Council Member Experience: Making an Impact

Majority of site council members from all high school attendance areas feel they're making an impact serving on their school site council. Compared to the responses about feeling like a valuable member and that their voice is heard on their site council, less felt they were making an impact serving on their school site council.

Site Council Member: Feel they're making an impact serving on site council by High School Attendance Area	Strongly disagree		Disagree		Agree		Strongly agree		Don't Know	
	N	%	N	%	N	%	N	%	N	%
Edison (N=12)	0	0%	1	8.3%	5	41.7%	5	41.7%	1	8.3%
Henry (N=5)	0	0%	0	0%	4	80%	1	20%	0	0%
North (N=29)	0	0%	2	6.9%	11	37.9%	13	44.8%	3	10.3%
Roosevelt (N=20)	0	0%	2	10%	14	70%	1	5%	3	15%
South (N=5)	0	0%	1	20%	2	40%	2	40%	0	0%
Southwest (N=6)	1	16.7%	1	16.7%	3	50%	0	0%	1	16.7%
Washburn (N=16)	0	0%	0	0%	6	37.5%	9	56.2%	1	6.2%
Magnet/Citywide Programming (N=23)	2	8.7%	1	4.3%	6	26.1%	8	34.8%	6	26.1%
Specialized Site (N=10)	0	0%	0	0%	5	50%	4	40%	1	10%

Site Council Member Experience: Impact on the School

Site council members who have previous site council experience in MPS were asked to share a time when you felt site council made an impact on your school

Theme	Count	Representative Quote
General decisions/ advocating for the school	15	<ul style="list-style-type: none"> “When school first opened, we had to do a lot of advocating for school. Not even grass outside for the first day. We encouraged the superinten[den]t to take care of that and he did. Since then, we have supported [school] when support was needed” “This year I felt like we are asked our opinions on school issues and the principal listens to us. I have not felt that way in the past.” “working issues that focus our students and our community.”
Budget decisions	9	“We review the budget and any budget requests that are submitted twice a month. We have input around budget tie out and staffing questions from the administrator.”
Academic/ programming	8	“School dismissal and arrival planning discussions and implementation.”
Family engagement	5	<ul style="list-style-type: none"> “We planned and carried out the 100th anniversary celebration of school - which many families and community members attended” “Last Spring when the CDD increased our school attendance area, the site council brought staff, parents, and community members together to be able to plan welcoming activities for new students and their families”
Unsure/ new member/ having met much this year	4	“We have met 2 times this year and so our SC [site council] is still figuring out how we can best serve our community.”
Staffing decisions, including principal selection	4	“We have had an impact regarding staffing and programming as a response to the proposed budget.”

Suggestions for Improving Site Council Experience

School leaders were asked to share how the site council experience or function could be improved.

Theme	Count	Representative Quotes
Better recruitment/ better representation of school community (includes adding students)	19	<i>"While it represents our student population, we could do a better job of getting more representation of our students and families of color."</i>
Change /expand the focus/ purpose of the group's work	5	<i>"Balanced representation of staff, parents and community. More representation of school staff and overall representation of who we are as a school community. We need to revisit the bi-laws and create a purpose for the year, while figuring out how to create opportunities of parent/student/community voice while rebuilding trust between MPS and families who were impacted by the CDD."</i>
Better/ more consistent attendance/ participation	3	<i>"We do a good job of recruiting members who are representative of our student body, but we struggle with getting regular attendance from all members, even virtually. Folks are interested, but busy."</i>
Make the group more cohesive/ established/ well-run	3	<i>"We will rebuild our Site Council due to the CDD, to represent the community and we intend to have a more established group that can function as an advisor to the Admin. team."</i>
Changes in district support/ resources for site councils	3	<ul style="list-style-type: none"> <i>"More direction on what types of school based decisions site council should be looking at. How to incorporate the magnet status into Site Council."</i> <i>"In previous years we have struggled to find an appropriate role for Site Council. We have transitioned to a magnet school this year and are re-establishing a Site Council. I would appreciate hearing best practices from other schools in building Site Councils."</i>
None needed/ site council already strong	1	<i>"We have had a very inclusive budget process, with Site Council looking at programs and data to determine what is working, and what school/student needs are"</i>
Other	4	<i>"Timing. It is difficult to have our site council's input on decisions that need to be made within a specific time frame. The time frame's either too short or it's too much time to ask for from members."</i>

Suggestions for Improving Site Council Experience

Site council members were asked to share suggestions for improving their site council experience.

Theme	Sub-Theme	Count	Representative Quotes
Engage more families/ Have Equitable representation		14	<i>"1. Electing/appointing a full roster of racially and culturally diverse members from all stakeholder groups. 2. Conducting an orientation process for current and new site council members. 3. Clarifying respective roles and responsibilities. 4. Working together to establish mutually agreed upon goals for the school year. 5. Designing and implementing clear communication practices to help ensure transparency and to keep everyone fully informed."</i>
Meeting specific	Meeting norms/ group logistics	5	<i>"Specific tasks that need to be accomplished need to be at the forefront of the agenda."</i>
	More opportunities for feedback/ decisions making	2	<ul style="list-style-type: none"> <i>"Principal should bring data, budget proposals, SIP [school improvement plan], etc. for us to discuss and provide feedback on."</i>
	In-person meeting	2	<i>"Let us meet in person. Access is the barrier."</i>
More intentional/ consistent		3	<ul style="list-style-type: none"> <i>"To be more clear about the intention of the work."</i> <i>"More formal guidance as to expectations of the council. Each site is different and with the administrative changes over the last 5 years at [my school], the leadership council has not been very consistent."</i>
Currently going well		3	<i>"Right now, it's fine. Everyone feels their voice gets heard and have gotten better at speaking up for students and themselves."</i>
Other		5	<ul style="list-style-type: none"> <i>"I'm new to this council, so I don't have enough info yet"</i> <i>"Continue the communication"</i> <i>"We are always working on improving"</i>

Suggestions for Improving Site Councils

Associates were asked to share suggestions/recommendations that could support site councils.

Theme	Quote
Representative site council	<i>"I'm torn, because we want to tighten up and make sure they're fully representative of families, but it's a structure that's not fully responsive to how our families want to engage in schools...Not saying it's a structure that can't be fixed...It's not a structure that's necessarily working for our diverse families."</i>
Equity and diversity training for site councils	<i>"[When I was principal] my site council and PTA were predominantly white. My Latino and Somali families wanted their own meetings. They didn't feel their voices were valued and heard in those other meetings. It was so steeped in White Supremacy... it's hard for families of color to navigate it, especially those where English is a second language. For African American families, if they speak really direct and clear, it's like "Oh they're yelling." It's not a welcoming space for families of color. You can recruit them but can't keep them."</i>
Revise the term "site council"	<i>"Even the word site council is not welcoming. Hearing from families in multiple ways is essential...Trying to recruit a representative group is the first attempt, but it's not necessarily a space that values all collective voices. [One school] took out the word site council and have tried to make it a more welcoming group. 10:00 might work better with the schedules of Somali families."</i>
Participatory	<i>"Site councils should be participatory, consultative in nature."</i>

Additional Thoughts from Site Council Members

Site council members were asked to share other thoughts about their site council experience.

Theme	Count	Representative Quotes
Equitable family representation/ more equitable structure	8	<i>"I appreciate that the district wants site councils to be equitable. We were talking at our recent meeting about how by-laws and group norms might not feel familiar or comfortable to some folks. It's a very white supremacist culture format and we should look at new ways of structuring it, new language to invite folks, welcome folks, engage folks. I would like to hear what parents of color on various site councils have to say, and are there some site councils who have successfully engaged folks across culture/race/socioeconomic status?"</i>
Generally positive experiences	7	<i>"Overall it has been a very positive experience. Our administrators demonstrate both their ability to lead on difficult decisions and the importance of engaging with the community."</i>
Unsure/ new member	4	<i>"I'm excited about the opportunity but still very new"</i>
Like the information sharing	4	<i>"site council meetings are very informative and impactful for staff and for families"</i>
Like getting to know school staff	3	<i>"I find it very important as it sets a specific time for parents, staff, and community members to meet and bond, which motivates involvement and pride in our school"</i>
Other	8	<ul style="list-style-type: none"> <i>"At this point, it seems like the site council at [the school] is just a remnant of what it used to be. WE met irregularly and sporadically last year, and decision-making seemed very centralised and driven by the Principal. I think we really need to re-set, recruit, and reinvigorate this governing body at [the school]."</i> <i>"I like that it is online because I think that will reach more families."</i> <i>"I think much more could be done to have site council members communicate with the school community, for example at parent meetings. Since we don't have a PTA, I'm not sure if that makes a difference to how site councils operated but I think that is worth exploring."</i>

School Leader Survey – Demographics

School Leaders representing 55 MPS sites completed the site council and school fundraising survey. Majority of the respondents are school leaders continuing at the same MPS site. School leaders in the Henry, South, Southwest, and Washburn attendance area reported being new to MPS this school year.

Respondents' High School Attendance Area	# of Survey Respondents	Total # of schools in the HS Attendance area	Continuing at the Same Site	New to Site	First Year in MPS
Edison	4	6	100%	0%	0%
Henry	7	7	85.7%	0%	14.3%
North	4	5	75%	25%	0%
Roosevelt	6	7	66.7%	33.3%	0%
South	6	6	66.7%	0%	33.3%
Southwest	6	7	83.3%	0%	16.7%
Washburn	5	7	80%	0%	20%
Specialized Site	5	6	100%	0%	0%

Respondents' High School Attendance Area by Magnet/Citywide Programming	# of Survey Respondents	Total # of magnet/citywide programming schools in the HS Attendance area	Continuing at the Same Site	New to Site	First Year in MPS
Magnet/Citywide Programming	12	16	91.7%	8.3%	0%
Edison	4	4	100%	0%	0%
Henry	0	1	0%	0%	0%
North	2	4	100%	0%	0%
Roosevelt	0	0	0%	0%	0%
South	5	6	80%	20%	0%
Southwest	0	0	0%	0%	0%
Washburn	1	1	100%	0%	0%

School Leader Survey – Demographics

Name of Site Council or Equivalent Group: Respondents' High School Attendance Area	Total # of schools in the HS Attendance area	Site Council	Other Name
Edison (N=4)	6	100%	0%
Henry (N=5)	7	80%	20%
North (N=2)	5	100%	0%
Roosevelt (N=4)	7	75%	25%
South (N=3)	6	100%	0%
Southwest (N=4)	7	100%	0%
Washburn (N=3)	7	66.7%	33.3%
Specialized Site (N=2)	6	100%	0%

Name of Site Council or Equivalent Group: Respondents' High School Attendance Area by Magnet/ Citywide Programming	Total # of magnet/ citywide programming schools in the HS Attendance area	Site Council	Other Name
Magnet/ Citywide Programming (N=10)	16	60%	40%
Edison (N=4)	4		
Henry (N=0)	1		
North (N=2)	4		
Roosevelt (N=0)	0		
South (N=5)	6		
Southwest (N=0)	0		
Washburn (N=1)	1		

Site Council Member Survey – Demographics

Role	n	%
Community Member	15	12.1%
MPS Staff (not the school principal or assistant principal)	56	45.2%
Parent/Caregiver	49	39.5%
Student	4	3.2%
Total	124	-

Site Council Experience	n	%
Returning site council member at the school.	70	56.9%
Served as a site council member at a different MPS school but new to current school site council.	9	7.3%
First year as a site council member at both this school and MPS.	44	35.8%
Total	123	-

Site Council Member Survey – Demographics

Gender	n	%
Female	81	69.2%
Male	31	26.5%
Non-binary	2	1.7%
An option not listed here, please describe:	1	0.9%
I prefer not to answer	4	3.4%
Total	117	-

Race/Ethnicity	n	%
African American or Black	25	25.5%
American Indian or Alaskan Native	3	3.1%
Asian		
Hispanic or Latino/a/x	7	7.1%
White	60	61.2%
I prefer not to answer	6	6.1%
Total	98	-

Overview of Site Council Policy 1692

Site Council Policy 1692

Purpose: The purpose of the policy is to establish the parameters in which such school site councils shall be formed and shall influence school-based decision making.

A representative council of school stakeholders provide input to the school's administration to affect appropriate school-based decision making and support the academic achievement and social and emotional growth of all students.

Site Council Policy 1692

General Statement of Policy

- Each school shall have a representative school site council
- Site council shall operate on a set of adopted bylaws that conforms to site council district policy
- Superintendent provides a bylaw template. Adopted bylaws are submitted to Associate Superintendents for review.
- Governance of the school resides with the Superintendent or their designee
- Schools granted additional autonomy by Superintendent are governed according to a written agreement between the Supt and school site council

Site Council Policy 1692

SCHOOL SITE COUNCIL MEMBERSHIP INCLUDES:	PRE-K THRU GRADE 8	HIGH SCHOOL
Principal/ School Admin: <i>Shall be a member of the site council</i>		
Parents: <i>Reflect the racial, ethnic, and cultural, and language and ability diversity of the student body</i>		
Licensed Staff: <i>Represent the various bands of grade within the school, SPED, and EL instruction as well as racial, ethnic, and cultural diversity of the staff</i>	Grade 8 school site councils school staff shall constitute no more than sixty percent (60%) nor less than forty percent (40%) of the membership	School staff shall constitute no more than sixty percent (60%) nor less than thirty-three percent (33%) and shall endeavor to create a balanced representation between parents, students and staff.
Unlicensed Staff: <i>Represent the racial, ethnic, and cultural diversity of the staff</i>		
Community Member: <i>At least one local community member who resides near the school or whose business is in the school neighborhood</i>		
Students	Students may be included on the school site council	Students should be included on the school site council

Selection Process

The process should be reflective in the school site council bylaws, and the process may be different for each category of membership. Processes shall result in the representative characteristics of the council.

Site Council Policy 1692

SCHOOL SITE COUNCIL DUTIES

Unless otherwise delegated authority by board policy, superintendent regulation, or written autonomy agreement, the duties of the site council is to:

Advise school site admin/ principal on:

- school-based decisions
- the use of the school budget allocation to support the goals established in the SIP
- issues surrounding school operations and local school rules

Advise school staff on the content of the School Improvement Plan (SIP). Review student achievement levels at the site based on disaggregated data for established subgroups in the school.

Recommend use of the Compensatory Education Revenue allocated to the school in the preparation of the annual budget, as defined/applicable to the Minnesota law.

Monitor the use of the school budget so resources are target to those uses and activities which will result in improved student achievement as provided for in the SIP

Communicate regularly with the school community about school based decisions, and decisions affecting the school

Site Council Policy 1692

SCHOOL SITE COUNCIL DUTIES (*Continued*)

Host a meeting at least once per academic year for all school stakeholders for the purpose of receiving advice and comment regarding

- student achievement at the site and how to improve it,
- the site operations for students and parents, and
- other issues important to the school

The School Site Council does not have authority to make decisions not specifically delegated to it or may not make decisions on the contrary to the goals and policies of the Board of Directors or the Superintendent's regulation or priorities

Consistent with Minnesota law, the Board of Directors, not the School Site Council, remains responsible for legally entering into contracts and for the expenditure of all revenue received by the District or any of its schools or programs consistent with District procedures

Site Council Policy 1692

SCHOOL SITE COUNCIL MEMBER DUTIES

Each member of the school site council:

Is representative of a category of school stakeholders, and is accountable to that category of the school stakeholder to represent the concerns of that category as a whole

Shall regularly communicate with the category of the school stakeholders that the member represents:

- to gain advice, input and to gather concerns that need to be considered by the council
- about school site council decisions and school-based decision making

Should commit to acting in the best interests of all students enrolled in the school

Site Council Policy 1692

RESPONSIBILITIES

Superintendent

- is authorized to promulgate regulations to implement the policy
- shall initiate a method of accountability for the implementation of this policy
- shall provide the Board with written reports regarding the implementation of this policy which shall include the demographics of district site council membership

Principal or where no principal is assigned, the site admin of each school site:

- is responsible for assuring that all school-based decisions are consistent with Board of Directors policies and the priorities of the Superintendent

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Licensed

Nora Beyers	Kenny Elementary	Teacher, Social Worker	9/27/2022
Gabrielle Bliss	Hiawatha Elementary	Teacher, Art	8/14/2022
Gabrielle Bliss	Howe Elementary	Teacher, Art	8/14/2022
Kellie Bohanon	Hall Academy Elementary	Teacher, Special Education	9/12/2022
Julio Bustamante	Roosevelt High	Teacher, World Languages (Spanish)	9/6/2022
Emily Christensen	Barton Elementary	Teacher, Elementary	8/25/2022
Beverly Dahl	MPS Metro HA	Teacher, Special Education	10/10/2022
Megan Doll	Psychology Services	Teacher, Psychology Services	9/12/2022
Andrea Estenson	Northeast Middle	Teacher, Library Media Specialist	9/13/2022
Chez Evans	Anwatin Middle	Teacher, Social Worker	10/3/2022
Heidi Fuhr	Lucy Laney Elementary	Teacher, Building Reserve	9/12/2022
Julia Furness Rubio	Las Estrellas Elementary	Teacher, B/B (Spanish) Elementary	8/29/2022
Rodrigo Gonzalez Rueda	Green Central Elementary	Teacher, B/B (Spanish) Elementary	10/10/2022
Emily Goodhue	Hmong International Academy Elementary	Teacher, Social Worker	9/21/2022
Russell Hall	Olson Middle	Teacher, English	10/3/2022
Angela Hanson-Huff	Adult Basic Education	Teacher, TOSA Adult Basic Ed	9/6/2022
Ka Zoua Her	Hmong International Academy Elementary	Teacher, World Languages (Hmong)	9/19/2022
Lydia Hinojosa	Roosevelt High	Teacher, World Languages (Spanish)	9/12/2022
Matthew Hoven	FAIR High	Teacher, English	9/7/2022
Kenneth Howson	Nellie Stone Johnson Elementary	Teacher, Building Reserve	9/6/2022
Janet Jimenez	Las Estrellas Elementary	Teacher, Building Reserve	9/1/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Licensed

Kathryn Johnson	Design & Training	Teacher, TOSA Tech Integration Spec.	10/3/2022
Maija Johnson	Southwest High	Teacher, Social Studies	8/14/2022
Diane Jorde	Folwell Elementary	Teacher, Elementary	9/14/2022
Kathryn Knutson	Barton Elementary	Teacher, TOSA Instructional Specialist	8/25/2022
Abou Konte	South High	Teacher, World Languages (French)	9/27/2022
Gregory Lucas	Nellie Stone Johnson Elementary	Teacher, TOSA Math Specialist	9/27/2022
Sabrina Marconie	FAIR High	Teacher, Math	9/14/2022
Courtney McAfee	Nellie Stone Johnson Elementary	Teacher, Art	9/19/2022
Brandon Nelson	FAIR High	Teacher, Special Education	9/7/2022
Nora O'Hara	Minneapolis Academy & Career Center	Teacher, Social Worker	9/19/2022
Nora O'Hara	Wellstone High	Teacher, Social Worker	9/19/2022
Kathryn O'Neill	Lake Nokomis Keewaydin Elementary	Teacher, Elementary	9/16/2022
Rachel Ortiz	Special Ed Program 3	Teacher, Special Education	10/10/2022
Rosa Rodriguez	Las Estrellas Elementary	Teacher, B/B (Spanish) Elementary	8/29/2022
Cheryl Sanderson	Pillsbury Elementary	Teacher, English Second Language	10/3/2022
Holly Seehafer	Bancroft Elementary	Teacher, World Languages (Spanish)	9/1/2022
Tanya Sletten	MPS Online 6-12	Teacher, Physical Education	9/27/2022
Rebecca Thompson Linder	South High	Teacher, Math	9/15/2022
Shawn Tromiczak	Hall Academy Elementary	Teacher, Technology	10/3/2022
Megan Troyer	Psychology Services	Teacher, Psychology Services	8/14/2022
Catherine Veigel	Field Elementary	Teacher, Art	9/26/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Licensed

Jared Waln	Southwest High	Teacher, Music	8/25/2022
William Watson	Whittier Elementary	Teacher, Building Reserve	8/31/2022
Faye Wooten	Cityview Elementary	Teacher, Elementary	8/30/2022

Hiring - Non Licensed

Hanad Abdullahi	Dowling Elementary	Special Education Assistant	8/30/2022
Shukria Ali	CWS, Site Group 2 - Northeast	Food Service Assistant	9/6/2022
Katia Allbee	MPS Metro HA	School Success Program Assistant	9/27/2022
Daniel Allen	Washburn High	Special Education Assistant	9/12/2022
Carmen Alvarado	CWS, Site Group 6 - Southeast	Food Service Assistant	9/13/2022
Jeffrey Bacich	Anthony Middle	Special Education Assistant	9/13/2022
Jared Bagley	MPS Online 6-12	Special Education Assistant	7/1/2022
Mariah Banas	Speech Language Clinicians	Special Education Assistant	9/7/2022
Rhonda Beane	Ella Baker PK-8	Licensed Practical Nurse	9/26/2022
Sarah Beil	Minneapolis Kids	Child Care Assistant	9/19/2022
Christine Besch	Adult Basic Education	Program Specialist, Community Education	9/19/2022
Charrise Best	Transportation	School Bus Driver In Training	9/13/2022
Tikonwaun Blackamore	Teaching & Learning	Family & Community Liaison (ESP)	9/6/2022
Matthew Bockley	Kenwood Elementary	Special Education Assistant	9/2/2022
John Brooks	Engineers, Zone 2	Custodian	6/27/2022
Alexander Bungert	Transportation	Fleet Maintenance Mechanic	10/4/2022
Kayloni Caldwell	Marcy Elementary	Health Services Assistant	9/19/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Non Licensed

Dorris Carter-Murry	FAIR High	Security Monitor	8/25/2022
Andrea Childers	Transition Plus	Special Education Assistant	10/18/2022
Kekeli Christianson	Lucy Laney Elementary	Associate Educator	8/29/2022
Uriah Clair	Engineers, Zone 2	Custodian	9/27/2022
Melvin Cobbin	Lucy Laney Elementary	Associate Educator	8/29/2022
Kelly Coborn	Anwatin Middle	Associate Educator	9/22/2022
Roderick Coleman	Engineers, Zone 1	Custodian	9/13/2022
Hannah Conner	Minneapolis Kids	Child Care Assistant	8/16/2022
Beth Davies	AVID Tutors	AVID Assistant	9/13/2022
Mary Davis	North High	Special Education Assistant	9/27/2022
Brenda Dickel	Andersen Middle	Special Education Assistant	8/24/2022
Ethan Engberg	Check and Connect	Associate Educator	9/15/2022
Bethany Fischer	Bancroft Elementary	Special Education Assistant	9/27/2022
Sarah Frerichs	Anthony Middle	Special Education Assistant	9/21/2022
Sara Fritzel	Field Elementary	Health Services Assistant	8/30/2022
Norali Garcia	Burroughs Elementary	Special Education Assistant	8/24/2022
A'Jah Gaston	Jenny Lind Elementary	Associate Educator	9/27/2022
Asma Gelle	Southwest High	Office Assistant	9/27/2022
Madai Gil-Hernandez	Folwell Elementary	Office Assistant	10/3/2022
Elana Goldman	Ella Baker PK-8	Special Education Assistant	9/20/2022
Isabela Gonzalez	Webster Elementary	Special Education Assistant	9/1/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Non Licensed

Tatiana Goulakova	Anwatin Middle	Special Education Assistant	9/27/2022
Mary Grace	Early Childhood Special Education	Special Education Assistant	9/19/2022
Lora Grafenstein-Kinzel	Southwest High	Office Specialist	9/27/2022
Rayshawn Gravidal	Henry High	Special Education Assistant	10/4/2022
Harriet Griffin	FAIR High	School Secretary	8/22/2022
Shian Harrison	Dowling Elementary	Special Education Assistant	9/13/2022
Cara Hartzell	Burroughs Elementary	Special Education Assistant	7/1/2022
Sayid Ahmed Hassan	Adult Basic Education	Associate Educator	9/23/2022
Chad Heacock	Engineers, Zone 1	Custodian	10/4/2022
Jodie Henderson	Teaching & Learning	K-12 Content Lead	9/19/2022
Meghan Hickey	Student Support Services	Executive Director, Student Support Svc.	10/3/2022
Heather Hodgkins	Roosevelt High	Office Specialist	9/13/2022
Anne Hoffman	Minneapolis Kids	Family Learning Child Care Worker	9/13/2022
Kevin Hogan	Engineers, Zone 1	Custodian	10/4/2022
Deja Holcomb	FAIR High	Special Education Assistant	8/30/2022
Brian Holm	Olson Middle	Special Education Assistant	9/19/2022
Kevin Jackson	Anwatin Middle	Security Monitor	9/27/2022
Marcus Jackson	Engineers, Zone 2	Custodian	10/4/2022
Justice Jensvold	Indian Education	School Success Program Assistant	9/13/2022
Larissa Johnson	Community Education Admin	Marketing & Communications Spec, Senior	9/6/2022
Courtney Jones	Bryn Mawr Elementary	Office Assistant	9/27/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Non Licensed

Bettie Joseph-Smith	Lucy Laney Elementary	Health Services Assistant	9/12/2022
Allison Joslin	Henry High	Special Education Assistant	9/27/2022
Trina Kardell	Nellie Stone Johnson Elementary	Special Education Assistant	9/6/2022
Jordan King	Justice Page Middle	Associate Educator	9/19/2022
Kelly Knodel	Lucy Laney Elementary	School Secretary	9/20/2022
Sonama Lajeunesse-Wood	CWS, Production	CWS Production Assistant	9/22/2022
Abbey Lammers	Green Central Elementary	Associate Educator	10/4/2022
Gaocha Lee	Hmong International Academy Elementary	Special Education Assistant	9/19/2022
Julia Leske	Special Ed Due Process Clerical	Office Specialist, Due Process	9/27/2022
Maurice Leverston	Engineers, Zone 1	Custodian	10/10/2022
Jia Lewis	Harrison Education Center	Special Education Assistant	9/1/2022
Katherine Loff	Minneapolis Kids	Child Care Assistant	9/19/2022
Alexander Lourey	Minneapolis Kids	Child Care Assistant	9/19/2022
Liam Ludke	Loring Elementary	Special Education Assistant	9/6/2022
Jovonne Martin	River Bend Education Center	Special Education Assistant	9/5/2022
Kevin Martinez Garrido	Green Central Elementary	Special Education Assistant	9/27/2022
Andrew Masters	CWS, Site Group 4 - Central East	Food Service Assistant	10/4/2022
Noret Matute Leon	Las Estrellas Elementary	Health Services Assistant	8/23/2022
Peter Mazalewski	KBEM Radio	Associate Educator	9/27/2022
Sarah Mickelson	Bancroft Elementary	Associate Educator	7/1/2022
Michael Miller	Henry High	Associate Educator	9/27/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Non Licensed

Faaris Mohamed	Transportation	School Bus Driver In Training	9/20/2022
Murwo Mohamed	District Communications Center	District Communication Ctr Specialist	9/27/2022
Abdulahad Momand	STEM/CTE	Associate Educator	9/19/2022
Delashae Moore	Bethune Elementary	Associate Educator	9/13/2022
Sarah Nazarino	FAIR High	Associate Educator	9/23/2022
Nakeela Nicks	Minneapolis Kids	Child Care Assistant	9/9/2022
Emelda O'Albert	Loring Elementary	Associate Educator	9/13/2022
Leah O'Neil	Minneapolis Kids	Family Learning Child Care Worker	8/29/2022
Crayford Paylay	Transition Plus	Special Education Assistant	9/6/2022
Lilly Puhalla	Green Central Elementary	Special Education Assistant	9/6/2022
Felicia Quintana	Engineers, Zone 2	Custodian	9/27/2022
Annika Russell	River Bend Education Center	Special Education Assistant	10/4/2022
Elija Schaden	Engineers, Zone 2	Custodian	9/27/2022
Malia Schroeder	Ella Baker PK-8	Associate Educator	9/12/2022
Glenn Scott	Engineers, Zone 2	Custodian	9/13/2022
Clinton Simmons	District Communications Center	District Communication Ctr Specialist	10/4/2022
Rashaad Singleton	Henry High	Associate Educator	9/19/2022
Kristi Skordahl	Barton Elementary	Associate Educator	9/27/2022
Damon Smith	Engineers, Zone 2	Custodian	9/27/2022
Larnette Spencer	Harrison Education Center	Special Education Assistant	9/19/2022
Savannah Swanson	Enterprise Systems	Manager, Enterprise Systems	9/26/2022

Minneapolis Public Schools

List A: All Employees: Tuesday, October 11, 2022

Hiring - Non Licensed

Veranique Swoope	Transportation	School Bus Driver	9/13/2022
Gabriella Tacuri-Plaza	Emerson Elementary	Associate Educator	9/6/2022
William Taleen	Sanford Middle	Special Education Assistant	8/25/2022
Kevin Taylor-Ross	Cityview Elementary	Special Education Assistant	9/27/2022
Christopher Thomas	CWS, Production	CWS Production Assistant	9/27/2022
Matthew Thornton	Edison High	Special Education Assistant	10/10/2022
Jesse Tiffen	Check and Connect	Associate Educator	9/19/2022
Nadia Vizcarra Pacheco	CWS, Production	CWS Production Assistant	9/13/2022
Marrez Walker	Engineers, Zone 2	Custodian	10/4/2022
Kevin Weeden	CWS, Site Group 6 - Southeast	Food Service Assistant	10/4/2022
Katrina Wheatley	Engineers, Zone 2	Custodian	9/27/2022
Katina Wilson	Hall Academy Elementary	Special Education Assistant	9/22/2022
Kendra Wooten	Jenny Lind Elementary	Associate Educator	9/27/2022

Discharges

Licensed

Non-Licensed

Probationary Separations

Licensed

Licensed, Staff Reduction

Non-Licensed

Custodian	10-10-2022	2022-10-ER-5293
School Bus Driver	10-03-2022	2022-10-ER-5274
School Secretary	09-14-2022	2022-10-ER-5251
Custodian	10-10-2022	2022-10-ER-5291

Non-Licensed, Staff Reduction

Layoffs

Licensed

Non-Licensed

Administrative Contract Non-Renewals

AVID Center



Products and Services Quote/Order

Client: Minneapolis Public Schools AVID Center Representative : Barbara Ballard
 Address: 1250 W Broadway Ave Phone : (858) 654-5112
 Minneapolis, MN, 55411 Email : bballard@avid.org
 Effective Date: July 1, 2022 Expiration Date: June 30, 2025

2022-23 Minneapolis PSD
 Quote/Order #: Q-83043

District Products				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
9	AVID Summer Institute	\$950.00	\$675.00	\$7875.00
			SUBTOTAL	\$ 7,875.00

Andersen United School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Anthony Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Edison High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Floyd B Olson Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Franklin Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
1	AVID STEM Connections	\$625.00	\$0.00	\$625.00
			SUBTOTAL	\$ 4,534.00

Henry High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Jenny Lind Elementary School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3225.00	\$26.00	\$3199.00
1	AVID Weekly Elementary	\$625.00	\$0.00	\$0.00
			SUBTOTAL	\$ 3,199.00

Justice Page Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
			SUBTOTAL	\$ 3,909.00

Northeast Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00

1	AVID Weekly Secondary	\$625.00	\$0.00	\$625.00
SUBTOTAL				\$ 4,534.00

Roosevelt High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

Sanford Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

South High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

Southwest High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

Washburn High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

Wellstone Int'l High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4199.00	\$290.00	\$3909.00
SUBTOTAL				\$ 3,909.00

2023-24 Minneapolis PSD
Quote/Order #: Q-84338

Andersen United School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Anthony Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Edison High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Floyd B Olson Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Franklin Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
1	AVID STEM Connections	\$650.00	\$0.00	\$650.00
SUBTOTAL				\$ 4,659.00

Henry High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE

1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL			\$ 4,009.00	

Jenny Lind Elementary School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3325.00	\$26.00	\$3299.00
1	AVID Weekly Elementary	\$650.00	\$0.00	\$0.00
SUBTOTAL			\$ 3,299.00	

Justice Page Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL			\$ 4,009.00	

Northeast Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
1	AVID Weekly Secondary	\$650.00	\$0.00	\$650.00
SUBTOTAL			\$ 4,659.00	

Roosevelt High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL			\$ 4,009.00	

Sanford Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL			\$ 4,009.00	

South High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Southwest High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Washburn High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

Wellstone Int'l High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4299.00	\$290.00	\$4009.00
SUBTOTAL				\$ 4,009.00

2024-25 Minneapolis PSD
Quote/Order #: Q-84339

Andersen United School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Anthony Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Edison High School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Floyd B Olson Middle School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Franklin Middle School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
1	AVID STEM Connections	\$675.00	\$0.00	\$675.00
SUBTOTAL				\$ 4,784.00

Henry High School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Jenny Lind Elementary School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3425.00	\$26.00	\$3399.00
1	AVID Weekly Elementary	\$675.00	\$0.00	\$0.00
SUBTOTAL				\$ 3,399.00

Justice Page Middle School

QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Multi-year Quote/Order

2022 - 2025 Minneapolis Public Schools Drafted : 2022-07-20

Northeast Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
1	AVID Weekly Secondary	\$675.00	\$0.00	\$675.00
			SUBTOTAL	\$ 4,784.00

Roosevelt High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
			SUBTOTAL	\$ 4,109.00

Sanford Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
			SUBTOTAL	\$ 4,109.00

South High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
			SUBTOTAL	\$ 4,109.00

Southwest High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
			SUBTOTAL	\$ 4,109.00

Washburn High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
			SUBTOTAL	\$ 4,109.00

Wellstone Int'l High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4399.00	\$290.00	\$4109.00
SUBTOTAL				\$ 4,109.00

Quote Summary :

Quote #	Quote Start Date	Quote End Date	Subtotal
Q-83043	July 1, 2022	June 30, 2023	\$ 67,050.00
Q-84338	July 1, 2023	June 30, 2024	\$ 60,725.00
Q-84339	July 1, 2024	June 30, 2025	\$ 62,275.00
Grand Total			\$ 190,050.00
*plus all applicable taxes			

Additional Comments :

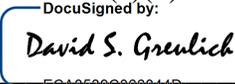
This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the “Client” identified above. This Quote/Order and any exhibits or attachments hereto, together with the General Terms and Conditions, supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Descriptions and requirements for AVID Products and Services can be found at <https://www.avid.org/Page/3290>. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center’s Rest Assured Policy at <https://www.avid.org/rest-assured-policy>.

AVID Center is committed to assisting Client with a successful implementation. Newly implementing AVID sites are best supported by a core site team of educators – at least 8 for AVID Secondary or 4 for AVID Elementary. In the initial year of implementation, Client agrees to enroll participants into AVID Summer Institute (“SI”) equal to the minimum core site team described herein, unless AVID Center agrees to a lesser number on this Quote/Order. If AVID DigitalXP (“DigitalXP”) is taken instead of SI, prices will be adjusted accordingly upon completion of the training event. Client will be invoiced for the greater of the number of participants from a site registered for the event or committed to on this Quote/Order.

No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. At the time of invoicing, AVID Center will verify registration fees for each site listed on this Quote/Order and any SI/DigitalXP registrations which have been previously paid will be removed from the invoice. Payment will be due within thirty (30) days following receipt of AVID Center’s invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center, a California Non-Profit Corporation 501(c)(3)

Minneapolis Public Schools

Signature: 
 DocuSigned by: ECA8539C066844D...
 Print Name: David S. Greulich
 Title: Controller
 Date: 8/1/2022 | 7:15 AM PDT
 Email: contracts@avid.org

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____
 Email: _____

AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594

Exhibit to AVID Center General Terms and Conditions

COVID-19 Specific Provisions

1. **Client's Representations and Warranties.** Client makes the following representations and warranties with respect to SARS-CoV-2:
 - a. It has in effect policies and protocols designed to prevent the spread of COVID-19 and protect Client and its affiliates, and their respective employees, contractors and vendors, from contracting or spreading COVID-19 ("COVID-19 Policies");
 - b. It has made an independent review of all federal, state, and local statutes and regulations (the "COVID-19 Rules") applicable to the participation of Client and its affiliates in any training program, meeting or other event contemplated under the Agreement and the COVID-19 Policies fully comply with the COVID-19 Rules;
 - c. It remains up-to-date on the COVID-19 Rules and Client updates and implements the COVID-19 Policies to reflect changes to the COVID-19 Rules, as necessary; and
 - d. It has made its affiliates and their employees aware of the COVID-19 Policies and it is solely responsible for implementation of the COVID-19 Policies.
2. **Limitation of Liability.** CLIENT IS AWARE OF THE CURRENT, ONGOING GLOBAL COVID-19 PANDEMIC AND UNDERSTANDS THAT THERE EXIST INHERENT RISKS ASSOCIATED WITH HOSTING AND/OR ATTENDING IN-PERSON EVENTS, INCLUDING CONTRACTING OR PROMOTING THE SPREAD OF COVID-19. CLIENT AGREES THAT ITS AFFILIATES, AND ITS AND THEIR RESPECTIVE EMPLOYEES, PARTICIPATE IN ANY EVENT CONTEMPLATED IN THE AGREEMENT (THE "EVENT(S)") AT THEIR OWN RISK. TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, CLIENT AGREES THAT AVID CENTER IS NOT LIABLE FOR THOSE WHO MIGHT CONTRACT OR SPREAD THE COVID-19 VIRUS (OR ANY VARIANT THEREOF) AS A RESULT OF OR FOR ANY REASON RELATED TO ATTENDING OR PARTICIPATING IN ANY OF THE EVENT(S). CLIENT RELEASES AVID CENTER FROM ALL LIABILITY ARISING FROM OR RELATED TO EXPOSURE TO COVID-19 BY EMPLOYEES OF CLIENT OR ANY OF ITS AFFILIATES ATTENDING OR PARTICIPATING IN ANY OF THE EVENT(S).
3. **Indemnification.** Client covenants and agrees to defend, indemnify and hold harmless AVID Center from any and all claims and suits and resulting liabilities, damages, costs and expenses, including reasonable attorneys' fees and court costs, AVID Center may incur arising out of or related to exposure to COVID-19 by employees of Client or its affiliates attending or participating in any of the Event(s).
4. **Survival.** The provisions of this Exhibit shall survive expiration or any termination of the Agreement.
5. **General.** Notwithstanding anything in this Agreement to the contrary, the terms of this Exhibit will supersede, replace and control over all conflicting terms in (a) elsewhere in this Agreement or any Subsequent Quote/Order, or any amendments thereto, (b) any and all terms pre-printed or otherwise on any invoices, business forms, purchase or other orders, proposals, quotations and other related documents, and (c) any electronic agreements contained in or required to access or use the Services, or otherwise provided by AVID Center. This order of precedence replaces and controls over any other or conflicting order of precedence elsewhere in this Agreement.



MINNEAPOLIS
PUBLIC SCHOOLS

Urban Education. Global Citizens.

CONTRACT FOR SERVICES – \$25,000 above

This Contract is entered into between Special School District No. 1, “District”, a special school district created and existing under the laws of Minnesota, and Double Line Inc. “Contractor” (collectively “parties”) to provide support for MDE state reporting and perform updates to the MPS Operational Data Store for reporting to IT Services.

TERM OF CONTRACT

- 1.1 This Contract is effective on 10/22/2022 or the date of the last signature of the parties, whichever is later, and shall remain in effect until 6/30/2023, or until all obligations set forth in this Contract have been satisfactorily fulfilled, or the Contract has been terminated, whichever occurs first. Contractor shall have a continuing obligation, after said Contract period, to comply with any provision of this Contract intended for District’s protection or benefit, or that that by its sense and context, is intended to survive the completion, expiration or termination of this Contract.
- 1.2 Contractor understands that **NO WORK SHOULD BEGIN UNDER THIS CONTRACT** until all required signatures on this Contract have been obtained and the Contract has been authorized and/or approved by the District’s Board. Any work performed by Contractor prior to such time shall be considered as having been performed at Contractor’s OWN RISK and as a volunteer.

2 SCOPE OF WORK

- 2.1 Contractor shall perform all of the services set forth herein and any exhibits attached hereto as **Exhibit A** (“Scope of Work”). Contractor understands that time is of the essence in this Contract and agrees to meet all milestones indicated in this section, in the Contract herein and any exhibits attached hereto.

3 CONSIDERATION AND TERMS OF PAYMENT

The consideration for all services (and goods if any) performed or supplied by Contractor under this Contract shall be paid by District as described below.

3.1 *Total Obligation*

District’s total obligation to Contractor under this Contract, including compensation for goods, services, and reimbursable expenses shall not exceed \$408,400.00. Contractor shall



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not receive any additional reimbursement for materials or subsistence expenses incurred in the performance of this Contract.

3.2 *Frequency of Invoicing and Terms of Payment*

Subject to the conditions herein, payment shall be made by District within thirty (30) days upon receipt of Contractor's invoice for goods delivered or services rendered pursuant to this Contract. The Contractor's standard invoice shall be submitted after satisfactory completion of services on a monthly basis. District has no obligation to pay for services that are not satisfactorily performed or performed in violation of federal, state or local law, ordinance, rule or regulation. In the case of a dispute about satisfactory performance of services, the parties agree to work in good faith to resolve any disputes. If either party does not dispute an invoice in writing within 180 days of receipt of the invoice, no action challenging the invoice may be taken.

As applicable, for all agreed upon work performed by Contractor or Contractor's personnel in the provision of goods and/or services stipulated herein, District shall pay Contractor at the hourly or per diem rates as set forth in the applicable **Exhibit B**. Payment shall be made to Contractor based on the hours recorded provided such hours are in accordance with the terms of this Contract. Notwithstanding anything to the contrary, and without limitation, District has not promised or guaranteed any minimum amount of work, and Contractor understands and acknowledges same. District has no obligation to pay for overtime or holiday work, nor will it pay premiums for overtime and holidays.

3.3 *Taxes.*

District is exempt from paying Minnesota sales and use taxes on certain purchases, as provided in Minnesota Statute, Section 297A.70. Contractor shall not charge District for such sales and use taxes. Alternatively, Contractor shall be responsible for the payment of any and all sales taxes to the Minnesota Department of Revenue relating to the following taxable items sold pursuant to this Contract; construction materials, leasing of motor vehicles, food and lodging, [See Minnesota Statute 297A.70]. Contractor shall promptly reimburse District for any and all such sales and use taxes paid by District to any governmental authority on behalf of Contractor including penalties and interest with respect thereto, and including any and all expenses (including attorneys' fees) or damages that result from a failure by Contractor to properly remit or reimburse District for any and all such sales and use taxes provided above.

District may be obligated by state and federal law to withhold state and federal taxes from the consideration stated herein. These taxes may consist of, but are not limited to, the Minnesota state entertainer tax, Minnesota state nonresident withholding tax, federal withholding on payments to foreign nonresident aliens, and federal backup withholding.

3.4 *Fund Availability; Federal Funds Contingency.*

Financial obligations of District payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available. If this Contract is funded in whole or in part with federal funds, District's payment obligations

are subject to and contingent upon the continuing availability of federal funds for the purposes hereof.

4 GENERAL TERMS AND CONDITIONS

4.1 The terms and conditions contained in this Contract shall govern and shall take precedence over any different or additional terms and conditions which Contractor may have included in any documents attached to or accompanying this Contract. Any handwritten changes on the face of this document shall be ignored and have no legal effect unless initialed by all parties. If this Agreement was made pursuant to a Request for Proposal (RFP) or Request for Information (RFI), the following order of precedence shall apply: (1) this Contract and its Exhibits, (2) District's RFP or RFI, and (3) Contractor's Response to District's RFP or RFI.

5 AFFIRMATIVE ACTION, EQUAL EMPLOYMENT OPPORTUNITY

5.1 The District is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, sex, national origin, age, marital status, disability, public assistance status, veteran status, or sexual orientation and is committed to transacting business only with firms who follow these practices. Contractor must apply every good faith effort to ensure implementation of this policy in their practices of employment, upgrade, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. As applicable, Contractor shall also develop and have on file for each of its establishments, written Affirmative Action Plans, as may be required by the rules and regulations of the Secretary of Labor. If applicable, Contractor certifies that it has received a certificate of compliance from the Minnesota Commissioner of Human Rights for its affirmative action plan. By accepting this Contract, Contractor certifies that it complies with all applicable federal and state laws as well as District policies related to non-discrimination, equal employment opportunity, and affirmative action.

6 BACKGROUND CHECKS

6.1 Contractor shall screen Contractor and all paid and volunteer employees and agents, including interviews, reference checks, credit history (if handling district funds), driving history and insurance coverage (if transporting district staff, students or families). And, Contractor shall conduct criminal background checks in accordance with state and federal law and District policy for Contractor and all paid and volunteer employees and agents who will have direct contact with children under this Contract. Background checks will be done prior to any contact with children, and shall be done in accordance with applicable state and federal laws, including but not limited to Minn. Stat. Sections 299C.61-.64; Minn. Stat. Section 123B.03; 42 U.S.C. Section 5119a and 42 U.S.C. Section 14501-05.

6.2 Contractor is responsible for ensuring that all paid and volunteer employees and agents who will be in contact with District staff and students are appropriate persons to conduct such work.

7 DATA PRIVACY

7.1 Contractor agrees that any information it creates, collects, receives, stores, uses, or disseminates during the course of its performance, which concerns the personal, financial, or other affairs of the District, its Board, officers, employees or students shall be kept confidential and in conformance with all state and federal laws relating to data privacy, including, without limitation, the Minnesota Government Data Practices Act, Minnesota Statute, Chapter 13. Contractor must comply with any applicable requirements as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. The Contractor will report immediately to the District any requests from third parties for information related to this Contract. The District will respond to such data requests. All subcontracts, if allowed, shall contain the same or similar data practices compliance requirements.

8 OWNERSHIP OF MATERIAL

8.1 The Contractor expressly waives to the District any claim to copyright pertaining to all new materials, publications, and documents produced as a result of this Contract and agrees that the District shall have exclusive right to and responsibility for their distribution, publication, copyrighting (when applicable) and all other matters relating to dissemination of the materials. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without prior written consent of the District.

9 USE OF DISTRICT NAME OR LOGO

9.1 Contractor agrees not to use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with the District or the name of any representative of the District in any sales promotion work or advertising, or any form of publicity, without the written permission of the District.

10 INDEPENDENT CONTRACTOR

10.1 Contractor shall perform its duties hereunder as an independent contractor and not as an employee of the District. Neither Contractor nor any agent or employee of Contractor shall be or shall be deemed to be an agent or employee of the District. Contractor shall pay when due all required employment taxes and income tax withholding, including all federal and state income tax on any monies paid pursuant to this Contract. Contractor acknowledges that Contractor and its employees are not entitled to tax withholding, worker's compensation, unemployment compensation, or any employee benefits, statutory or otherwise. Contractor shall have no authorization, express or implied, to bind District to any agreements, liability, or understanding except as expressly set forth herein. Contractor shall be solely responsible for the acts of Contractor, its employees and agents.

10.2 Contractor shall hold District completely harmless from and against any such contributions, premiums and taxes described above and from all claims and liability pertaining to those or any other item for which Contractor is responsible under this

Contract, and from all attorney's fees and other costs incurred by District in contesting or defending against any responsibility therefore which is asserted against District.

11 WORKER HEALTH, SAFETY AND TRAINING

11.1 Contractor shall be solely responsible for the health and safety of its employees and/or self in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subagents and other persons who may perform work in connection to this Contract. Contractor shall ensure all personnel, subagents and/or self are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks performed under this Contract. Contractor shall comply with federal, state and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act that are applicable to the work performed by Contractor. Contractor shall develop and implement an emergency plan and procedures to follow in emergencies.

12 BUREAU OF CITIZENSHIP & IMMIGRATION SERVICES REQUIREMENTS

12.1 Contractor shall comply with all applicable requirements of the BCIS relating to employment including but not limited to confirming nationality for all employees and complying with requirements for employing aliens if appropriate.

13 INSURANCE

13.1 At all times during its performance under this Contract, Contractor shall obtain and keep in force comprehensive general liability insurance, including coverage for death, bodily or personal injury, property damage, liability and automobile coverages, with limits of not less than \$1,500,000 each claim and \$1,500,000 each occurrence covering claims that arise out of its acts and operations in providing services to the District or at limits established for a municipal corporation by Minnesota Statute Section 466.04. All such certificates evidencing such insurance shall name District as additional insured. Contractor may meet the limits above \$1,000,000 per occurrence through umbrella or excess coverage.

13.2 Contractor represents that it has worker's compensation insurance to the extent required by law and agrees to furnish proof of such insurance for worker's compensation and the liability insurance, upon request. Contractor also represents that it has professional liability insurance with limits of not less than \$1,500,000 each claim and \$1,500,000 each occurrence covering claims that arise out of its acts and operations in providing services to the District, but shall not name the District as an additional insured to the coverage.

13.3 Contractor or its members shall also maintain property insurance coverage for the facility in which the program is located if it is not in a district building. Contractor and its members shall obtain and maintain insurance covering claims for the loss of or damage to its personal property that may be caused by students attending its programs.

13.4 Contractor shall provide all such certificates to District. Contractor shall not cancel or revise any insurance coverage required by this section during the term of this Contract

and shall require its insurer to mail the District a notice if the coverage is cancelled or revised.

14 INDEMNIFICATION

14.1 Contractor agrees to release, defend, indemnify, and hold harmless District, its board, officers, students, employees, and agents from all liability, injuries, claims, damages (including claims of bodily injury, property damage, or negligence), or loss, including costs, expenses, and attorneys' fees, which arise in connection with, in relation to, or as a result of Contractor's negligent acts or omissions or in connection with Contractor's breach of warranties. The foregoing agreement to release, defend, indemnify and hold harmless shall not apply to the extent such liability, injuries, claims, damages, or loss was caused by the intentional, willful, or wanton acts of District. Contractor shall not settle or compromise any claim in which the District has been named a party and for which Contractor must indemnify the District without a signed agreement approved by the District.

15 LIMITATION ON LIABILITY

15.1 In no event shall the District be liable for any indirect, consequential, incidental, lost profits or like expectancy damages arising out of the Contract. District's maximum obligation under this Contract shall not exceed the amount set forth herein.

16 CONFLICT OF INTEREST/CODE OF ETHICS

16.1 Contractor agrees that it will not represent any other party or client which may create a conflict of interest in its representation with the District. Contractor agrees to be bound by the District's Code of Ethics. In particular, Contractor: (i) certifies that it has not paid kickbacks directly or indirectly to any District employee for the purpose of obtaining this or any other District Contract; (ii) agrees to cooperate fully with any investigation involving a possible violation; and (iii) agrees to report any suspected violations to the District. Contractor certifies that it has provided no fees, gifts, gratuities, compensation, or anything of value in violation any applicable laws or District policies.

17 COMPLIANCE WITH LAWS AND DEBARMENT

17.1 Contractor certifies that all goods or services furnished under this Contract shall comply with all applicable federal, state, and local laws and regulations, as well as District policies and procedures, regardless of whether such laws and regulations are specifically set forth in this Contract. Contractor represents that it is not currently debarred or suspended by any federal agency from doing business with the federal or state government. Contractor shall notify District if it becomes debarred or suspended during the term of this Contract. District may immediately terminate this Contract in the event of such termination or suspension and Contractor shall be responsible for any costs incurred by District in connection therewith.

18 TERMINATION

18.1 The District and/or Contractor may terminate this Contract at any time without cause, upon thirty (30) days written notice to the other Party. In the event of such termination, Contractor shall be entitled to payment, calculated on a pro rata or other equitable basis, determined by District in its sole discretion, for work or services satisfactorily performed. In no event shall Contractor be paid for work performed or costs incurred after termination, or for costs incurred by suppliers or subcontractors which reasonably could have been avoided.

18.2 District may terminate this Contract in whole or in part for cause upon seven (7) days written notice if Contractor fails to comply with any material term or condition of this Contract, becomes insolvent or files for bankruptcy protection, or fails to comply in a material way with the requirements of this Contract. Late delivery of goods or services, or delivery of goods or services that are defective or do not conform to the Contract shall, without limitation, be causes allowing District to terminate for cause. If a determination is made that District improperly terminated this Contract for Cause, then such termination shall be deemed to have been for without cause.

18.3 Notwithstanding the above, Contractor shall not be relieved of liability to the District for damages sustained by the District as a result of any breach of this Contract by the contractor. The District, may, in such event, withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to the District is determined. The rights or remedies provided here shall not limit the District, in case of any default, error or omissions, by the Contractor, from asserting any other right or remedy allowed by law. Nothing in this Contract shall be construed as a waiver of any right, remedy, liability limit or immunity of the District under law.

19 RETURN OF DATA

19.1 Within fifteen (15) days of the completion or earlier termination of this Contract, or upon earlier request of the District, Contractor shall return all documents, data and other information provided by the District to Contractor, or Contractor's employees or agents in connection with this Contract. Additionally, Contractor, upon the request of the District, shall destroy all copies of such District provided data, documents, or information in Contractor's possession or control, and provide District with proof of such destruction.

20 RECORDS MANAGEMENT AND MAINTENANCE

20.1 District shall have the right to inspect and copy such books, records, and documents (in whatever medium they exist) as well as all accounting procedures and practices of Contractor, its agents, and subcontractors to verify Contractor's performance and all expenses submitted pursuant to the terms of this Contract. Contractor shall make such items available for inspection during normal business hours at Contractor's place of business. Such records may be subject to copy, review and/or audit by District, State Auditor and/or the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. All such items shall be retained by Contractor during the term of this Contract and for a period of six (6) years after the delivery of the goods and/or services. Any items relating to a claim arising out of the

performance of this Contract shall be retained by Contractor, its agents and subcontractors, if any, until the claim has been resolved.

21 NOTICES/ADMINISTRATION

Except as otherwise provided in this Contract, all notices, requests and other communications that a party is required or elects to deliver shall be in writing and shall be delivered personally, or by facsimile or electronic mail (provided such delivery is confirmed), or by a recognized overnight courier service or by United States mail, first-class, certified or registered, postage prepaid, return receipt requested, to the other parties at the address set forth below or to such other address as such party may designate by notice given pursuant to this section.

Special School District No. 1

Division: IT Services

Attn: Justin Hennes

1250 W Broadway

Minneapolis, MN 55411

Email: justin.hennes@mpls.k12.mn.us

CONTRACTOR

Double Line, Inc

Phone: 512.646.4929

Address: 1817 W Braker Lane, Suite 100, Austin, TX 78758

Email: m.warden@wearedoubleline.com.

ACKNOWLEDGMENT

- 21.1 In signing, Contractor certifies under penalties of perjury (see Section 6109 of the IRS Code for further penalties) that: (1) the taxpayer ID number (TIN) provided to District is correct; (2) it is not subject to back up withholding because (a) it is exempt from such withholding, (b) it has not been notified by the IRS that it is subject to backup withholding as a failure to report all interest or dividends, or (c) the IRS has notified it that it is no longer subject to backup withholding; (3) it is a U.S. person (including a U.S. resident alien); and (4) it has full authority to execute this Contract and perform its obligation under this Contract. Contractor must cross out and initial item (2) and notify District in writing, if Contractor has been notified by the IRS that it is currently subject to backup withholding because of under reporting interest or dividends on its tax return. Contractor must cross out item (3) above if it is not a U.S person for tax purposes or U.S. resident alien.



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21.2 Notwithstanding this certification, Contractor hereby acknowledges that District has the right to withhold amounts for federal backup withholding if such withholding is required by written notice from the Internal Revenue Service issued subsequent to the date this Contract is executed.

22 NON-WAIVER

22.1 No waiver by any party of any default or nonperformance shall be deemed a waiver of any subsequent default or nonperformance.

23 ASSIGNMENT

23.1 Contractor may not assign any obligations of this Contract without the prior written consent of District. In the event of any assignment, Contractor shall remain responsible for its performance and that of any assignee under this Contract. This Contract shall be binding upon Contractor, and its successors and assigns, if any. Any assignment attempted to be made in violation of this Contract shall be void. Notwithstanding any notice of assignment, District's tender of payment to Contractor named herein, or to any person reasonably believed by District to be entitled to payment, shall satisfy District's obligation to pay, and in no event shall District be obligated to pay twice or be liable for any damages due to failure to pay the correct party.

24 CHOICE OF LAW, FORUM SELECTION, ENTIRE CONTRACT AND AMENDMENT

24.1 This Contract shall be construed under Minnesota law (without regard for choice of law considerations). Any action arising out of this Contract shall be heard by a state court in Minnesota. For this purpose, Contractor specifically consents to jurisdiction in Minnesota. This Contract constitutes the entire Contract and understanding of the parties and replaces any prior or contemporaneous agreement, whether written or oral. Any amendments to this Contract shall be in writing and executed by same parties who executed the original Contract, or their successors in office.

25 WARRANTY

25.1 Contractor expressly warrants and guarantees that the services performed under this Contract will be of the highest professional standards and quality. Contractor further represents that all services and goods (if any and as applicable) provided under this Contract: (i) are free from defects in material and workmanship; (ii) are of the quality, size and dimensions ordered; (iii) are fit for the particular needs and purposes of District as may be communicated to Contractor; (iv) comply with the highest warranties and representations expressed by Contractor orally or in any written document provided to or in the possession of District; (v) comply with all applicable laws, codes and regulations (including any published by any national or statewide association or groups); and (vi) are not restricted in any way by patents, copyrights, trade secrets, or any other rights of third parties. If any of the foregoing warranties are breached, Contractor agrees to correct all

defects and nonconformities at Contractor's sole expense, to be liable for all direct damages suffered District and any other persons, and to defend, indemnify, and hold harmless District and its Board, officers, students, employees, and agents from any claim asserted by any person resulting in whole or in part from such breach. The foregoing warranties and guarantees shall not be deemed waived by reason of the acceptance of the goods or services or payment by District.

26 SEVERABILITY

26.1 If any provision of this Contract shall be invalid or unenforceable with respect to any party, the remainder of the Contract, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of the remainder of the Contract shall be valid and be enforceable to the fullest extent permitted by law.

27 SURVIVABILITY

27.1 The terms, provisions, representations, and warranties contained in this Contract that by their sense and context are intended to survive the performance thereof by any of the parties hereunder shall so survive the completion of performance and termination of this Contract, including the making of any and all payments hereunder.

[The remainder of this page intentionally left blank.]

SPECIAL SCHOOL DISTRICT NO. 1

Signature: _____

Name: Justin Hennes

(Printed)

Title: Senior Information Officer

Date: _____

CONTRACTOR NAME

Signature: 

Name: Matthew Warden

(Printed)

Title: Chief Executive Officer

Date: 10 / 04 / 2022



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Exhibit A:

Deliverables:

Deliverable	Cost
3.1. General Ed-Fi Technical Support (not to exceed 600 Hours)	\$109,800
3.2 MARSS & Digital Equity Reporting SY2022-23	\$30,000
3.3 Update MPS API Loader to support MDE Reporting Ed-Fi 5.2	\$219,600
3.4 MPS EdFi ODS End-of-Year Rollover	\$12,000
3.5 GradPath Application	\$22,000
3.6 Ed-Fi version 5.2 Sandbox	\$15,000
Total	\$408,400

Service Outcome:

As outlined in SOW #004.

Method of Evaluation:

Leadership Evaluation.

[The remainder of this page intentionally left blank.]

EXHIBIT B: PAYMENT TERMS

If there are exhibits to describe the payment terms:

N/A

[The remainder of this page intentionally left blank.]

EXHIBIT C: STUDENT DATA PRIVACY

As used in this exhibit, the term “educational data” shall have the meaning ascribed to it under the Minnesota Government Data Practices Act (“MGDPA”), Minn. Stat. § 13.32 as amended.

1. Contractor acknowledges that all of the data created, collected, received, stored, used, maintained, or disseminated by Contractor in performing the services described in this Contract is subject to the requirements of the MGDPA, Minn. Stat. ch. 13, and Contractor must comply with those requirements as if it were a government entity. Contractor shall be subject to all civil remedies available under the MGDPA, Minn. Stat. § 13.08 as amended, for any violation of these obligations.
2. No educational data created, received, maintained, or disseminated by Contractor pursuant or incidental to this Contract shall become or be considered property of the Contractor. Any such educational data shall remain the property of the District.
3. If educational data maintained by Contractor pursuant or incidental to performance of this Contract are subject to a breach of security of the data, as that term is defined by the MGDPA, Minn. Stat. § 13.055 as amended, Contractor shall, upon discovering such breach, provide the District with all information necessary for the District to fulfill its obligations under the MGDPA.
4. Contractor shall not sell, share, or disseminate educational data, except as permitted under the MGDPA, Minn. Stat. § 13.32 as amended, or as part of a valid delegation or assignment of this Contract, if the terms of the Contract permit delegation or assignment. Any assignee or delegee must separately execute this Exhibit and is bound by the same terms.
5. Contractor shall not use educational data for any commercial purpose, including but not limited to marketing or advertising to a student or parent.
 - a. The term “commercial purpose,” does not include providing the specific services agreed upon in this Contract.
 - b. Contractor may use deidentified aggregate information for the purpose of improving, maintaining, developing, supporting, or diagnosing the Contractor’s site, service, or operation, as long as all direct and indirect identifiers have been removed from the data prior to use.

6. Contractor’s employees, officers, agents, and sub-contractors, if applicable, shall only have access to educational data if authorized.
7. Contractor’s employees, officers, agents, and sub-contractors, if applicable, shall only be authorized to access educational data if such access is necessary to fulfill their official duties in the performance of this Contract.
8. Unless renewal of the Contract is reasonably anticipated, Contractor shall destroy or return all educational data created, received, or maintained pursuant or incidental to the Contract within 90 days of the expiration of this Contract.
9. Contractor shall abide with all the requirements and restrictions of Minn. Stat. § 13.32, as amended, that pertain to or address technology providers. Contractor shall be considered a “technology provider” for purposes of Section 13.32.

BY SIGNING BELOW, CONTRACTOR ACKNOWLEDGES AND AGREES THAT IT UNDERSTANDS THE TERMS OF THIS EXHIBIT, THAT THESE TERMS ARE PART OF ITS CONTRACT WITH THE DISTRICT, AND THAT IT AGREES TO BE BOUND BY AND ABIDE BY THESE TERMS.

[CONTRACTOR NAME]



 Signature

Matt Warden

 Name

CEO

 Title

10 / 04 / 2022

 Date



TITLE	MPS new contract
FILE NAME	MPS_Oct 2022 Contract.pdf
DOCUMENT ID	4bcdbc1985221fcf6a129e4ceb12da47be5e18e1
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



SENT

10 / 04 / 2022

11:09:43 UTC-5

Sent for signature to Matt Warden
(m.warden@wearedoubleline.com) from info@wearedoubleline.com
IP: 107.220.56.166



VIEWED

10 / 04 / 2022

15:47:06 UTC-5

Viewed by Matt Warden (m.warden@wearedoubleline.com)
IP: 71.40.60.18



SIGNED

10 / 04 / 2022

18:17:17 UTC-5

Signed by Matt Warden (m.warden@wearedoubleline.com)
IP: 71.40.60.18



COMPLETED

10 / 04 / 2022

18:17:17 UTC-5

The document has been completed.

**AMENDMENT #1 TO CONTRACT BETWEEN: SPECIAL SCHOOLS DISTRICT NO.1 AND
Genesis Consulting Partners, LLC**

This Amendment (“Amendment”) to the Contract between Special School District No. 1 and **Genesis Consulting Partners, LLC** dated 10/11/2022 (“Contract”) is made and entered into by and between Special School District No.1 (“District”) and **Genesis Consulting Partners, LLC** (“Contractor”) (collectively “parties”).

WHEREAS, Special School District No.1, a special school district created and existing under Minnesota law (“District”) and **Genesis Consulting Partners, LLC** (“Contractor”) entered into a contract titled CONTRACT FOR SERVICES for a period between 8/15/2022 through 11/14/2022 (“Contract”), and

WHEREAS, the Parties now desire to amend the Contract number: **SRM: 4400001513**

1. *Original contract amount:* \$178,347.00
2. *Accumulative contract amount:* \$356,694.00

NOW THEREFORE IT IS HEREBY AGREED by the Parties to amend the Contract as follows:

Section: 1.1 Term of Contract AND 3.1 Total Obligation

Description:

1.1: To cover 3 additional months of services on the SAP Payroll Best Practice Managed Services which will allow Genesis to continue to process MPS Payroll. Rates and terms are the same, and the amended contract expiration date is now 2/14/2023.

3.1: District’s total obligation to Contractor/Vendor under this Contract, including compensation for goods, and/or services, and reimbursable expenses (if applicable), shall not exceed \$356,694.00. Contractor/Vendor shall not receive any additional reimbursement for materials or subsistence expenses incurred in the performance of this Contract.

Except as herein amended, the terms, conditions and provisions of the contract shall apply to and govern the provisions of this Amendment.

SPECIAL SCHOOL DISTRICT NO. 1

Signature: _____

Name: Justin Hennes

Title: Senior Information Officer

Date: _____

Genesis Consulting Partners, LLC:

Signature: 

Name: Nicholas G. Coticchia

Title: Chief Operating Officer

Date: 10/03/2022



MINNEAPOLIS
PUBLIC SCHOOLS

Urban Education. Global Citizens.

CONTRACT FOR SERVICES – \$25,000 above

This Contract is entered into between Special School District No. 1, “District”, a special school district created and existing under the laws of Minnesota, and Karin’s Services, LLC. “Contractor” (collectively “parties”) to provide Snow Removal to district wide

TERM OF CONTRACT

- 1.1 This Contract is effective on 10/11/2022 or the date of the last signature of the parties, whichever is later, and shall remain in effect until 06/30/2023, or until all obligations set forth in this Contract have been satisfactorily fulfilled, or the Contract has been terminated, whichever occurs first. Contractor shall have a continuing obligation, after said Contract period, to comply with any provision of this Contract intended for District’s protection or benefit, or that that by its sense and context, is intended to survive the completion, expiration or termination of this Contract.
- 1.2 Contractor understands that NO WORK SHOULD BEGIN UNDER THIS CONTRACT until all required signatures on this Contract have been obtained and the Contract has been authorized and/or approved by the District’s Board. Any work performed by Contractor prior to such time shall be considered as having been performed at Contractor’s OWN RISK and as a volunteer.

2 SCOPE OF WORK

- 2.1 Contractor shall perform all of the services set forth herein and any exhibits attached hereto as **Exhibit A** (“Scope of Work”). Contractor understands that time is of the essence in this Contract and agrees to meet all milestones indicated in this section, in the Contract herein and any exhibits attached hereto.

3 CONSIDERATION AND TERMS OF PAYMENT

The consideration for all services (and goods if any) performed or supplied by Contractor under this Contract shall be paid by District as described below.

3.1 Total Obligation

District’s total obligation to Contractor under this Contract, including compensation for goods, services, and reimbursable expenses shall not exceed \$421,413.00. Contractor shall



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not receive any additional reimbursement for materials or subsistence expenses incurred in the performance of this Contract.

3.2 *Frequency of Invoicing and Terms of Payment*

Subject to the conditions herein, payment shall be made by District within thirty (30) days upon receipt of Contractor's invoice for goods delivered or services rendered pursuant to this Contract. The Contractor's standard invoice shall be submitted after satisfactory completion of services on a monthly basis. District has no obligation to pay for services that are not satisfactorily performed or performed in violation of federal, state or local law, ordinance, rule or regulation. In the case of a dispute about satisfactory performance of services, the parties agree to work in good faith to resolve any disputes. If either party does not dispute an invoice in writing within 180 days of receipt of the invoice, no action challenging the invoice may be taken.

As applicable, for all agreed upon work performed by Contractor or Contractor's personnel in the provision of goods and/or services stipulated herein, District shall pay Contractor at the hourly or per diem rates as set forth in the applicable **Exhibit B**. Payment shall be made to Contractor based on the hours recorded provided such hours are in accordance with the terms of this Contract. Notwithstanding anything to the contrary, and without limitation, District has not promised or guaranteed any minimum amount of work, and Contractor understands and acknowledges same. District has no obligation to pay for overtime or holiday work, nor will it pay premiums for overtime and holidays.

3.3 *Taxes.*

District is exempt from paying Minnesota sales and use taxes on certain purchases, as provided in Minnesota Statute, Section 297A.70. Contractor shall not charge District for such sales and use taxes. Alternatively, Contractor shall be responsible for the payment of any and all sales taxes to the Minnesota Department of Revenue relating to the following taxable items sold pursuant to this Contract; construction materials, leasing of motor vehicles, food and lodging, [See Minnesota Statute 297A.70]. Contractor shall promptly reimburse District for any and all such sales and use taxes paid by District to any governmental authority on behalf of Contractor including penalties and interest with respect thereto, and including any and all expenses (including attorneys' fees) or damages that result from a failure by Contractor to properly remit or reimburse District for any and all such sales and use taxes provided above.

District may be obligated by state and federal law to withhold state and federal taxes from the consideration stated herein. These taxes may consist of, but are not limited to, the Minnesota state entertainer tax, Minnesota state nonresident withholding tax, federal withholding on payments to foreign nonresident aliens, and federal backup withholding.

3.4 *Fund Availability; Federal Funds Contingency.*

Financial obligations of District payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available. If this Contract is funded in whole or in part with federal funds, District's payment obligations

are subject to and contingent upon the continuing availability of federal funds for the purposes hereof.

4 GENERAL TERMS AND CONDITIONS

4.1 The terms and conditions contained in this Contract shall govern and shall take precedence over any different or additional terms and conditions which Contractor may have included in any documents attached to or accompanying this Contract. Any handwritten changes on the face of this document shall be ignored and have no legal effect unless initialed by all parties. If this Agreement was made pursuant to a Request for Proposal (RFP) or Request for Information (RFI), the following order of precedence shall apply: (1) this Contract and its Exhibits, (2) District's RFP or RFI, and (3) Contractor's Response to District's RFP or RFI.

5 AFFIRMATIVE ACTION, EQUAL EMPLOYMENT OPPORTUNITY

5.1 The District is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, sex, national origin, age, marital status, disability, public assistance status, veteran status, or sexual orientation and is committed to transacting business only with firms who follow these practices. Contractor must apply every good faith effort to ensure implementation of this policy in their practices of employment, upgrade, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. As applicable, Contractor shall also develop and have on file for each of its establishments, written Affirmative Action Plans, as may be required by the rules and regulations of the Secretary of Labor. If applicable, Contractor certifies that it has received a certificate of compliance from the Minnesota Commissioner of Human Rights for its affirmative action plan. By accepting this Contract, Contractor certifies that it complies with all applicable federal and state laws as well as District policies related to non-discrimination, equal employment opportunity, and affirmative action.

6 BACKGROUND CHECKS

6.1 Contractor shall screen Contractor and all paid and volunteer employees and agents, including interviews, reference checks, credit history (if handling district funds), driving history and insurance coverage (if transporting district staff, students or families). And, Contractor shall conduct criminal background checks in accordance with state and federal law and District policy for Contractor and all paid and volunteer employees and agents who will have direct contact with children under this Contract. Background checks will be done prior to any contact with children, and shall be done in accordance with applicable state and federal laws, including but not limited to Minn. Stat. Sections 299C.61-.64; Minn. Stat. Section 123B.03; 42 U.S.C. Section 5119a and 42 U.S.C. Section 14501-05.

6.2 Contractor is responsible for ensuring that all paid and volunteer employees and agents who will be in contact with District staff and students are appropriate persons to conduct such work.

7 DATA PRIVACY

- 7.1 Contractor agrees that any information it creates, collects, receives, stores, uses, or disseminates during the course of its performance, which concerns the personal, financial, or other affairs of the District, its Board, officers, employees or students shall be kept confidential and in conformance with all state and federal laws relating to data privacy, including, without limitation, the Minnesota Government Data Practices Act, Minnesota Statute, Chapter 13. Contractor must comply with any applicable requirements as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. The Contractor will report immediately to the District any requests from third parties for information related to this Contract. The District will respond to such data requests. All subcontracts, if allowed, shall contain the same or similar data practices compliance requirements.
- 7.2 Contractors that provide school-issued devices for student use and directly or indirectly create, receive, or maintain educational data incidental to performing their duties under this Contract shall also sign **Exhibit C** (“Student Data Privacy”). “School-issued devices,” as used herein, refers to hardware or software that is provided to an individual student for that student's dedicated personal use, and includes devices issued through a one-to-one program.

8 OWNERSHIP OF MATERIAL

- 8.1 The Contractor expressly waives to the District any claim to copyright pertaining to all new materials, publications, and documents produced as a result of this Contract and agrees that the District shall have exclusive right to and responsibility for their distribution, publication, copyrighting (when applicable) and all other matters relating to dissemination of the materials. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without prior written consent of the District.

9 USE OF DISTRICT NAME OR LOGO

- 9.1 Contractor agrees not to use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with the District or the name of any representative of the District in any sales promotion work or advertising, or any form of publicity, without the written permission of the District.

10 INDEPENDENT CONTRACTOR

- 10.1 Contractor shall perform its duties hereunder as an independent contractor and not as an employee of the District. Neither Contractor nor any agent or employee of Contractor shall be or shall be deemed to be an agent or employee of the District. Contractor shall pay when due all required employment taxes and income tax withholding, including all federal and state income tax on any monies paid pursuant to this Contract. Contractor acknowledges that Contractor and its employees are not entitled to tax withholding,

worker's compensation, unemployment compensation, or any employee benefits, statutory or otherwise. Contractor shall have no authorization, express or implied, to bind District to any agreements, liability, or understanding except as expressly set forth herein. Contractor shall be solely responsible for the acts of Contractor, its employees and agents.

- 10.2 Contractor shall hold District completely harmless from and against any such contributions, premiums and taxes described above and from all claims and liability pertaining to those or any other item for which Contractor is responsible under this Contract, and from all attorney's fees and other costs incurred by District in contesting or defending against any responsibility therefore which is asserted against District.

11 WORKER HEALTH, SAFETY AND TRAINING

- 11.1 Contractor shall be solely responsible for the health and safety of its employees and/or self in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subagents and other persons who may perform work in connection to this Contract. Contractor shall ensure all personnel, subagents and/or self are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks performed under this Contract. Contractor shall comply with federal, state and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act that are applicable to the work performed by Contractor. Contractor shall develop and implement an emergency plan and procedures to follow in emergencies.

12 BUREAU OF CITIZENSHIP & IMMIGRATION SERVICES REQUIREMENTS

- 12.1 Contractor shall comply with all applicable requirements of the BCIS relating to employment including but not limited to confirming nationality for all employees and complying with requirements for employing aliens if appropriate.

13 INSURANCE

- 13.1 At all times during its performance under this Contract, Contractor shall obtain and keep in force comprehensive general liability insurance, including coverage for death, bodily or personal injury, property damage, liability and automobile coverages, with limits of not less than \$1,500,000 each claim and \$1,500,000 each occurrence covering claims that arise out of its acts and operations in providing services to the District or at limits established for a municipal corporation by Minnesota Statute Section 466.04. All such certificates evidencing such insurance shall name District as additional insured. Contractor may meet the limits above \$1,000,000 per occurrence through umbrella or excess coverage.
- 13.2 Contractor represents that it has worker's compensation insurance to the extent required by law and agrees to furnish proof of such insurance for worker's compensation and the liability insurance, upon request. Contractor also represents that it has professional liability insurance with limits of not less than \$1,500,000 each claim and \$1,500,000 each occurrence covering claims that arise out of its acts and operations in providing services to the District, but shall not name the District as an additional insured to the coverage.

13.3 Contractor or its members shall also maintain property insurance coverage for the facility in which the program is located if it is not in a district building. Contractor and its members shall obtain and maintain insurance covering claims for the loss of or damage to its personal property that may be caused by students attending its programs.

13.4 Contractor shall provide all such certificates to District. Contractor shall not cancel or revise any insurance coverage required by this section during the term of this Contract and shall require its insurer to mail the District a notice if the coverage is cancelled or revised.

14 INDEMNIFICATION

14.1 Contractor agrees to release, defend, indemnify, and hold harmless District, its board, officers, students, employees, and agents from all liability, injuries, claims, damages (including claims of bodily injury, property damage, or negligence), or loss, including costs, expenses, and attorneys' fees, which arise in connection with, in relation to, or as a result of Contractor's negligent acts or omissions or in connection with Contractor's breach of warranties. The foregoing agreement to release, defend, indemnify and hold harmless shall not apply to the extent such liability, injuries, claims, damages, or loss was caused by the intentional, willful, or wanton acts of District. Contractor shall not settle or compromise any claim in which the District has been named a party and for which Contractor must indemnify the District without a signed agreement approved by the District.

15 LIMITATION ON LIABILITY

15.1 In no event shall the District be liable for any indirect, consequential, incidental, lost profits or like expectancy damages arising out of the Contract. District's maximum obligation under this Contract shall not exceed the amount set forth herein.

16 CONFLICT OF INTEREST/CODE OF ETHICS

16.1 Contractor agrees that it will not represent any other party or client which may create a conflict of interest in its representation with the District. Contractor agrees to be bound by the District's Code of Ethics. In particular, Contractor: (i) certifies that it has not paid kickbacks directly or indirectly to any District employee for the purpose of obtaining this or any other District Contract; (ii) agrees to cooperate fully with any investigation involving a possible violation; and (iii) agrees to report any suspected violations to the District. Contractor certifies that it has provided no fees, gifts, gratuities, compensation, or anything of value in violation any applicable laws or District policies.

17 COMPLIANCE WITH LAWS AND DEBARMENT

17.1 Contractor certifies that all goods or services furnished under this Contract shall comply with all applicable federal, state, and local laws and regulations, as well as District policies and procedures, regardless of whether such laws and regulations are specifically set forth in this Contract. Contractor represents that it is not currently debarred or suspended by any federal agency from doing business with the federal or state government.

Contractor shall notify District if it becomes debarred or suspended during the term of this Contract. District may immediately terminate this Contract in the event of such termination or suspension and Contractor shall be responsible for any costs incurred by District in connection therewith.

18 TERMINATION

18.1 The District and/or Contractor may terminate this Contract at any time without cause, upon thirty (30) days written notice to the other Party. In the event of such termination, Contractor shall be entitled to payment, calculated on a pro rata or other equitable basis, determined by District in its sole discretion, for work or services satisfactorily performed. In no event shall Contractor be paid for work performed or costs incurred after termination, or for costs incurred by suppliers or subcontractors which reasonably could have been avoided.

18.2 District may terminate this Contract in whole or in part for cause upon seven (7) days written notice if Contractor fails to comply with any material term or condition of this Contract, becomes insolvent or files for bankruptcy protection, or fails to comply in a material way with the requirements of this Contract. Late delivery of goods or services, or delivery of goods or services that are defective or do not conform to the Contract shall, without limitation, be causes allowing District to terminate for cause. If a determination is made that District improperly terminated this Contract for Cause, then such termination shall be deemed to have been for without cause.

18.3 Notwithstanding the above, Contractor shall not be relieved of liability to the District for damages sustained by the District as a result of any breach of this Contract by the contractor. The District, may, in such event, withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to the District is determined. The rights or remedies provided here shall not limit the District, in case of any default, error or omissions, by the Contractor, from asserting any other right or remedy allowed by law. Nothing in this Contract shall be construed as a waiver of any right, remedy, liability limit or immunity of the District under law.

19 RETURN OF DATA

19.1 Within fifteen (15) days of the completion or earlier termination of this Contract, or upon earlier request of the District, Contractor shall return all documents, data and other information provided by the District to Contractor, or Contractor's employees or agents in connection with this Contract. Additionally, Contractor, upon the request of the District, shall destroy all copies of such District provided data, documents, or information in Contractor's possession or control, and provide District with proof of such destruction.

20 RECORDS MANAGEMENT AND MAINTENANCE

20.1 District shall have the right to inspect and copy such books, records, and documents (in whatever medium they exist) as well as all accounting procedures and practices of Contractor, its agents, and subcontractors to verify Contractor's performance and all expenses submitted pursuant to the terms of this Contract. Contractor shall make such items

available for inspection during normal business hours at Contractor's place of business. Such records may be subject to copy, review and/or audit by District, State Auditor and/or the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. All such items shall be retained by Contractor during the term of this Contract and for a period of six (6) years after the delivery of the goods and/or services. Any items relating to a claim arising out of the performance of this Contract shall be retained by Contractor, its agents and subcontractors, if any, until the claim has been resolved.

21 NOTICES/ADMINISTRATION

Except as otherwise provided in this Contract, all notices, requests and other communications that a party is required or elects to deliver shall be in writing and shall be delivered personally, or by facsimile or electronic mail (provided such delivery is confirmed), or by a recognized overnight courier service or by United States mail, first-class, certified or registered, postage prepaid, return receipt requested, to the other parties at the address set forth below or to such other address as such party may designate by notice given pursuant to this section.

Special School District No. 1

Division: Plant Operations
Attn: Douglas Hill
1250 W Broadway
Minneapolis, MN 55411
Email: Douglas.Hill@mpls.k12mn.us

CONTRACTOR

Karin's Services, LLC - Chris
Phone: 763-227-7037
Address: 2525 Nevada Ae. N. #202, Minneapolis, MN 55427
Email: Chris@KarinsServices.com

ACKNOWLEDGMENT

21.1 In signing, Contractor certifies under penalties of perjury (see Section 6109 of the IRS Code for further penalties) that: (1) the taxpayer ID number (TIN) provided to District is correct; (2) it is not subject to backup withholding because (a) it is exempt from such withholding, (b) it has not been notified by the IRS that it is subject to backup withholding as a failure to report all interest or dividends, or (c) the IRS has notified it that it is no longer subject to backup withholding; (3) it is a U.S. person (including a U.S. resident alien); and (4) it has full authority to execute this Contract and perform its obligation under this



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Contract. Contractor must cross out and initial item (2) and notify District in writing, if Contractor has been notified by the IRS that it is currently subject to backup withholding because of under reporting interest or dividends on its tax return. Contractor must cross out item (3) above if it is not a U.S person for tax purposes or U.S. resident alien.

21.2 Notwithstanding this certification, Contractor hereby acknowledges that District has the right to withhold amounts for federal backup withholding if such withholding is required by written notice from the Internal Revenue Service issued subsequent to the date this Contract is executed.

22 NON-WAIVER

22.1 No waiver by any party of any default or nonperformance shall be deemed a waiver of any subsequent default or nonperformance.

23 ASSIGNMENT

23.1 Contractor may not assign any obligations of this Contract without the prior written consent of District. In the event of any assignment, Contractor shall remain responsible for its performance and that of any assignee under this Contract. This Contract shall be binding upon Contractor, and its successors and assigns, if any. Any assignment attempted to be made in violation of this Contract shall be void. Notwithstanding any notice of assignment, District's tender of payment to Contractor named herein, or to any person reasonably believed by District to be entitled to payment, shall satisfy District's obligation to pay, and in no event shall District be obligated to pay twice or be liable for any damages due to failure to pay the correct party.

24 CHOICE OF LAW, FORUM SELECTION, ENTIRE CONTRACT AND AMENDMENT

24.1 This Contract shall be construed under Minnesota law (without regard for choice of law considerations). Any action arising out of this Contract shall be heard by a state court in Minnesota. For this purpose, Contractor specifically consents to jurisdiction in Minnesota. This Contract constitutes the entire Contract and understanding of the parties and replaces any prior or contemporaneous agreement, whether written or oral. Any amendments to this Contract shall be in writing and executed by same parties who executed the original Contract, or their successors in office.

25 WARRANTY

25.1 Contractor expressly warrants and guarantees that the services performed under this Contract will be of the highest professional standards and quality. Contractor further represents that all services and goods (if any and as applicable) provided under this Contract: (i) are free from defects in material and workmanship; (ii) are of the quality, size and dimensions ordered; (iii) are fit for the particular needs and purposes of District as may be communicated to Contractor; (iv) comply with the highest warranties and



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representations expressed by Contractor orally or in any written document provided to or in the possession of District; (v) comply with all applicable laws, codes and regulations (including any published by any national or statewide association or groups); and (vi) are not restricted in any way by patents, copyrights, trade secrets, or any other rights of third parties. If any of the foregoing warranties are breached, Contractor agrees to correct all defects and nonconformities at Contractor's sole expense, to be liable for all direct damages suffered District and any other persons, and to defend, indemnify, and hold harmless District and its Board, officers, students, employees, and agents from any claim asserted by any person resulting in whole or in part from such breach. The foregoing warranties and guarantees shall not be deemed waived by reason of the acceptance of the goods or services or payment by District.

26 SEVERABILITY

26.1 If any provision of this Contract shall be invalid or unenforceable with respect to any party, the remainder of the Contract, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of the remainder of the Contract shall be valid and be enforceable to the fullest extent permitted by law.

27 SURVIVABILITY

27.1 The terms, provisions, representations, and warranties contained in this Contract that by their sense and context are intended to survive the performance thereof by any of the parties hereunder shall so survive the completion of performance and termination of this Contract, including the making of any and all payments hereunder.

[The remainder of this page intentionally left blank.]

SPECIAL SCHOOL DISTRICT NO. 1

Signature: _____

Name: Ibrahima Diop

(Printed)

Title: Senior Finance & Operations Officer

Date: _____

CONTRACTOR NAME

Signature: 

Name: Chris Pitkin

(Printed)

Title: Owner

Date: 9/22/22

Exhibit A:

Deliverables:

Snow plowing district wide.

Service Outcome:

Snow removal at the request of the district.

Method of Evaluation:

Parameters in bid documents must be met for timing of the snow plowing.

[The remainder of this page intentionally left blank.]

EXHIBIT B: PAYMENT TERMS

If there are exhibits to describe the payment terms:

N/A

[The remainder of this page intentionally left blank.]

EXHIBIT C: STUDENT DATA PRIVACY

As used in this exhibit, the term “educational data” shall have the meaning ascribed to it under the Minnesota Government Data Practices Act (“MGDPA”), Minn. Stat. § 13.32 as amended.

1. Contractor acknowledges that all of the data created, collected, received, stored, used, maintained, or disseminated by Contractor in performing the services described in this Contract is subject to the requirements of the MGDPA, Minn. Stat. ch. 13, and Contractor must comply with those requirements as if it were a government entity. Contractor shall be subject to all civil remedies available under the MGDPA, Minn. Stat. § 13.08 as amended, for any violation of these obligations.
2. No educational data created, received, maintained, or disseminated by Contractor pursuant or incidental to this Contract shall become or be considered property of the Contractor. Any such educational data shall remain the property of the District.
3. If educational data maintained by Contractor pursuant or incidental to performance of this Contract are subject to a breach of security of the data, as that term is defined by the MGDPA, Minn. Stat. § 13.055 as amended, Contractor shall, upon discovering such breach, provide the District with all information necessary for the District to fulfill its obligations under the MGDPA.
4. Contractor shall not sell, share, or disseminate educational data, except as permitted under the MGDPA, Minn. Stat. § 13.32 as amended, or as part of a valid delegation or assignment of this Contract, if the terms of the Contract permit delegation or assignment. Any assignee or delegee must separately execute this Exhibit and is bound by the same terms.
5. Contractor shall not use educational data for any commercial purpose, including but not limited to marketing or advertising to a student or parent.
 - a. The term “commercial purpose,” does not include providing the specific services agreed upon in this Contract.
 - b. Contractor may use deidentified aggregate information for the purpose of improving, maintaining, developing, supporting, or diagnosing the Contractor’s site, service, or operation, as long as all direct and indirect identifiers have been removed from the data prior to use.
6. Contractor’s employees, officers, agents, and sub-contractors, if applicable, shall only have access to educational data if authorized.

7. Contractor's employees, officers, agents, and sub-contractors, if applicable, shall only be authorized to access educational data if such access is necessary to fulfill their official duties in the performance of this Contract.
8. Unless renewal of the Contract is reasonably anticipated, Contractor shall destroy or return all educational data created, received, or maintained pursuant or incidental to the Contract within 90 days of the expiration of this Contract.
9. Contractor shall abide with all the requirements and restrictions of Minn. Stat. § 13.32, as amended, that pertain to or address technology providers. Contractor shall be considered a "technology provider" for purposes of Section 13.32.

BY SIGNING BELOW, CONTRACTOR ACKNOWLEDGES AND AGREES THAT IT UNDERSTANDS THE TERMS OF THIS EXHIBIT, THAT THESE TERMS ARE PART OF ITS CONTRACT WITH THE DISTRICT, AND THAT IT AGREES TO BE BOUND BY AND ABIDE BY THESE TERMS.

[CONTRACTOR NAME]


Signature

Name


Title

Date

**FIRST AMENDMENT AMD-13846 TO CONTRACT MAS-13616 BETWEEN:
SPECIAL SCHOOL DISTRICT NO. 1 AND LORENZ BUS SERVICE INC**

This Amendment ("Amendment") to the Contract between Special School District No. 1 and Lorenz Bus Service Inc, dated September 1, 2022 ("Contract") is made and entered into by and between Special School District No. 1 ("District") and Lorenz Bus Service Inc ("Contractor") (collectively "parties").

WHEREAS, Special School District No. 1, a special a school district created and existing under Minnesota law ("District") and Lorenz Bus Service Inc ("Contractor") entered into a contract titled TITLE OF ORIGINAL CONTRACT for a period between EFFECTIVE DATE OF AMENDED CONTRACT through EXPIRATION DATE OF AMENDED CONTRACT ("Contract"), and

WHEREAS, the Parties now desire to amend the contract;

NOW THEREFORE IT IS HEREBY AGREED by the Parties to amend the Contract as follows:

Section 3.1 of the Contract shall be amended to add \$200,000

Except as herein amended, the terms, conditions and provisions of the Contract shall apply to and govern the provisions of this Amendment.

[The remainder of this page intentionally left blank.]

SPECIAL SCHOOL DISTRICT NO. 1

By: _____

Name: _____

Title: _____

Date: _____

Lorenz Bus Service Inc

By:  _____

Name: ISAIAH NEWELL

Title: Director of operations

Date: 9-28-22

**AMENDMENT TO CONTRACT BETWEEN: SPECIAL SCHOOLS DISTRICT NO.1 AND
VOLUNTEERS OF AMERICA HIGH SCHOOL**

This Amendment (“Amendment”) to the Contract between Special School District No. 1 and VOLUNTEERS OF AMERICA HIGH SCHOOL dated 10/11/2022 (“Contract”) is made and entered into by and between Special School District No.1 (“District”) and VOLUNTEERS OF AMERICA HIGH SCHOOL (“Contractor”) (collectively “parties”).

WHEREAS, Special School District No.1, a special school district created and existing under Minnesota law (“District”) and VOLUNTEERS OF AMERICA HIGH SCHOOL (“Contractor”) entered into a contract titled CONTRACT FOR SERVICES for a period between 7/1/2022 through 6/30/2022 (“Contract”), and

WHEREAS, the Parties now desire to amend the Contract number: SRM: 4400000551

1. *Original contract amount:* \$915,039
2. *Accumulative contract amount:* \$930.039

NOW THEREFORE IT IS HEREBY AGREED by the Parties to amend the Contract as follows:

Section: \$15,000 FIN 163 funds for summer programming

Description: Exhibit A- Memorandum of Agreement between Minneapolis Public Schools and VOA High School to specify the amount of support in accordance with formula specified in MINN. STAT. 124.D.69
Additional funds are added from MDE as grant funds to support summer programming.

Except as herein amended, the terms, conditions and provisions of the contract shall apply to and govern the provisions of this Amendment.

(The remainder of this page intentionally left blank.)

SPECIAL SCHOOL DISTRICT NO. 1

Signature: _____

Name:

Title:

Date: _____

VOLUNTEERS OF AMERICA HIGH SCHOOL:

Signature: Julie Manworren _____

Name: Julie Manworren

Title: President & CEO

Date: 09/30/2022 _____

**AMENDMENT TO CONTRACT BETWEEN: SPECIAL SCHOOLS DISTRICT NO.1 AND
Whelan Security (dba GardaWorld Security Services)**

This Amendment (“Amendment”) to the Contract between Special School District No. 1 and Whelan Security (dba GardaWorld Security Services) dated 10/11/2022 (“Contract”) is made and entered into by and between Special School District No.1 (“District”) and Whelan Security (dba GardaWorld Security Services) (“Contractor”) (collectively “parties”).

WHEREAS, Special School District No.1, a special school district created and existing under Minnesota law (“District”) and Whelan Security (dba GardaWorld Security Services) (“Contractor”) entered into a contract titled CONTRACT FOR SERVICES for a period between 10/1/2022 through 6/30/2023 (“Contract”), and

WHEREAS, the Parties now desire to amend the Contract number: SRM: MAS-13795

1. *Original contract amount:* 185,000.00
2. *Accumulative contract amount:* 220,000.00

NOW THEREFORE IT IS HEREBY AGREED by the Parties to amend the Contract as follows:

Section: 1.1 and 3.1

Description: To provide security personnel for Community Education Adult Basic Education located at 2015 East Lake Street. The personnel will provide and support a safe and welcoming environment.

Section 3:1 - District total obligation to contractor under this contract, including compensation for goods, services, and reimbursement expenses shall not exceed \$ 220,000. Contracts shall not receive any additional reimbursement for materials or subsistence expenses incurred in the performance of this contract.

Except as herein amended, the terms, conditions and provisions of the contract shall apply to and govern the provisions of this Amendment.

SPECIAL SCHOOL DISTRICT NO. 1

Signature: _____

Name:

Title:

Date: _____

Contractor:

Signature: _____

Name:

Title:

Date: _____

Site Name: France & 40th St – Autobahn Stack

Tenant Site ID#: A1P0104A MS21XC954

THIRD AMENDMENT TO COMMUNICATIONS SITE LEASE

This Third Amendment to Communications Site Lease (this “Third Amendment”), effective as of the date last signed below (“Effective Date”) amends a certain Communications Site Lease between Special School District No.1, a body politic and corporate under the laws of the State of Minnesota (“Lessor”) and Sprint Spectrum Realty Company LLC, a Delaware limited liability company, (formerly a partnership) successor-in-interest to Sprint Spectrum, L.P., a Delaware limited partnership (“Lessee”) dated December 22, 2000 (the “Lease”), as amended by the First Amendment to Communications Site Lease dated January 15, 2001 (the “First Amendment”), as amended by the Second Amendment to Communications Site Lease dated June 5, 2013 (the “Second Amendment”) with respect to the real property located at 4030 Chowen Ave. South, Minneapolis, MN 55410 (Site).

WHEREAS, Lessor and Lessee wish to modify Lessee’s equipment configuration described herein; and

WHEREAS, Lessor and Lessee, in their mutual interest, wish to amend the Communications Site Lease as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

1. **Replacement of Exhibit A-1 to the Second Amendment.** Exhibit A-1 to the Second Amendment is hereby amended to include the modifications identified on Exhibit A-2 to the Third Amendment, a copy of which is attached and made a part hereof.
2. **Additional Renewal Terms.** Subject to the terms of the Communications Site Lease and upon expiration of the current Renewal Term, this Communications Site Lease will automatically renew for three (3) additional five (5) years terms unless Lessee provides Lessor written notice of intention not to renew not less than 90 days prior to the expiration of any Renewal Term.
3. **Other Terms and Conditions Remain.** Except as expressly set forth in this Third Amendment, the Communications Site Lease otherwise is unmodified and remains in full force and effect. Each reference in the Communications Site Lease to itself shall be deemed also to refer to this Third Amendment. In the event of any inconsistencies between the Communications Site Lease and this Third Amendment, the terms of this Third Amendment shall control.
4. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Lease.

Site Name: France & 40th St – Autobahn Stack

Tenant Site ID#: A1P0104A MS21XC954

5. **Counterparts.** This Third Amendment may be executed in any number of counterparts, any one of which shall constitute an original of this Third Amendment and all of which together shall constitute one and the same instrument. When counterparts have been executed by all parties, they shall have the same effect as if the signatures to each counterpart or copy were upon the same documents and copies of such documents shall be deemed valid as originals.

6. **Assignment and Subletting.** Tenant may not assign, sublet, or otherwise transfer all or any part of its interest in this Agreement or in the Premises without the prior written consent of Landlord, provided, however, that Tenant may assign its interest to its parent company, any subsidiary or affiliate of it or its parent company or to any successor-in-interest or entity acquiring fifty percent (50%) or more of its stock or assets, subject to any financing entity's interest, if any, in this Lease as set forth in Paragraph 20 below. Upon written approval by Landlord of such assignment, transfer, sale, the Tenant shall remit payment to Landlord of the sum of six thousand dollars (\$6,000) for Landlord's administrative costs for the transfer. Landlord may assign this Agreement upon written notice to Tenant, subject to the assignee assuming all of Landlord's obligations herein, including but not limited to, those set forth in Paragraph 20 below. Notwithstanding anything to the contrary contained in this Lease, Tenant may assign, mortgage, pledge, hypothecate or otherwise transfer without consent its interest in this Lease to any financing entity, or agent on behalf of any financing entity to whom Tenant: (i) has obligations for borrowed money or in respect of guaranties thereof; (ii) has obligations evidenced by bonds, debentures, notes or similar instruments; or (iii) has obligations under or with respect to letters of credit, bankers acceptances and similar facilities or in respect of guaranties thereof.

Per Board regulation 7010B, Tenant required to conduct radio frequency testing every two years, which Minneapolis Public Schools Facilities Department must provide written Notice to the Notice Address. All equipment shall comply with all current Federal Communications Commission (FCC) regulations and any other applicable exposure regulations. Testing shall include areas inside and outside (including roof tops) of the building in proximity to the equipment. All areas inside the building and on rooftops must be maintained as safe levels. Areas identified above established exposure limits must be clearly demarcated to prevent access. Restricted access areas should be limited to areas immediately adjacent to the equipment. Access to all areas of the facility (including rooftops) must be maintained safe and accessible MPS staff and contractors. If RF exposure limits are exceeded at any time, actions necessary to bring area and equipment into compliance shall be performed.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute this Third Amendment on the _____ day of _____, 2022.

Site Name: France & 40th St – Autobahn Stack
Tenant Site ID#: A1P0104A MS21XC954

“LESSOR”

**SPECIAL SCHOOL DISTRICT NO. 1, a
body politic and corporate under the laws
of the State of Minnesota**

By: _____
Name: _____
Title: _____
Date: _____

“LESSEE”

**SPRINT SPECTRUM REALTY
COMPANY, LLC, a Delaware limited
liability company**

DocuSigned by:
By: Hossein Sepehr
Name: Hossein Sepehr
Title: Sr. Director, Engineering and Operations
Date: 9/21/2022

AJ Digitally signed by AJ
Date: 2022.09.16 10:15:44 -04'00'



TMO Signatory Level: L06

Site Name: France & 40th St – Autobahn Stack
Tenant Site ID#: A1P0104A MS21XC954

EXHIBIT A-2

SEE ATTACHED CONSTRUCTION DRAWINGS DATED APRIL 4, 2022



**A1P0104A
MS21XC954
SPRINT RETAIN PROJECT**

4030 CHOWEN AVENUE S
MINNEAPOLIS, MN 55410

**SITE TYPE:
EXISTING 78'-2" SMOKE STACK**

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Challenging today.
Reinventing tomorrow.

Jacobs Telecommunications, Inc.
5449 BELLS FERRY ROAD
ACWORTH, GA 30102
470-785-4050



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KARL R. KRATINA
LICENSE # 59380

4/4/2022

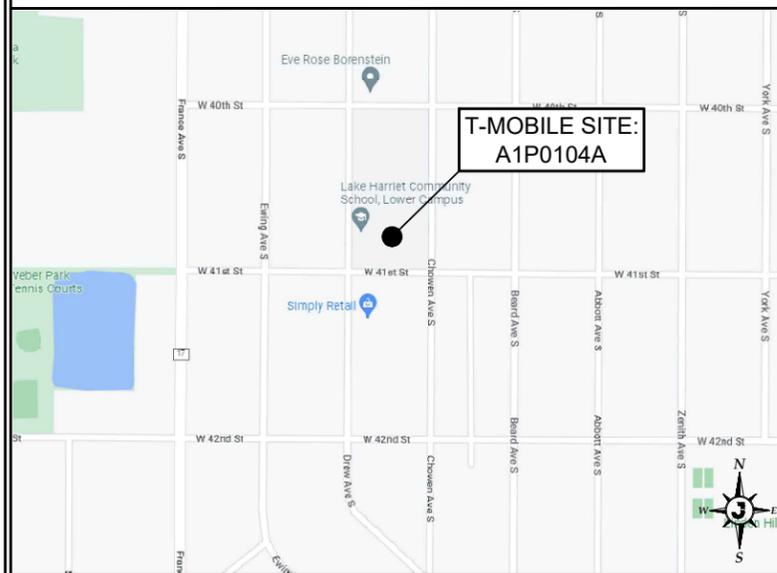
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SITE SUMMARY

PROJECT TYPE: SPRINT RETAIN
 STRUCTURE TYPE: SMOKE STACK
 RAD CENTER: 74'
 TOWER LATITUDE: 44.929300° (NAD 83)
 TOWER LONGITUDE: -93.325800° (NAD 83)
 COUNTY: HENNEPIN COUNTY
 PARCEL ID: 0802824230084
 JURISDICTION: CITY OF MINNEAPOLIS
 ZONING CLASSIFICATION: R1A

- FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION
- ADA ACCESS REQUIREMENTS ARE NOT REQUIRED
- THIS FACILITY DOES NOT REQUIRE POTABLE WATER AND WILL NOT PRODUCE ANY SEWAGE

VICINITY MAP



SHEET INDEX

SITE SPECIFIC SHEETS		REV.	DATE
T-1	TITLE SHEET	0	04/04/2022
T-2	GENERAL NOTES & SPECIFICATIONS	0	04/04/2022
C-1	OVERALL SITE PLAN AND NOTES	0	04/04/2022
C-2	ENLARGED EXISTING EQUIPMENT PLAN	0	04/04/2022
C-3	ENLARGED PROPOSED EQUIPMENT PLAN	0	04/04/2022
S-1	TOWER ELEVATION & ANTENNA ORIENTATION	0	04/04/2022
S-2	ANTENNA & CABLE SCHEDULE	0	04/04/2022
S-3	EQUIPMENT DETAILS	0	04/04/2022
S-4	EQUIPMENT DETAILS	0	04/04/2022
E-1	GENERAL ELECTRICAL NOTES & SYMBOLS	0	04/04/2022
E-2	GROUNDING RISER DIAGRAM	0	04/04/2022
E-3	ONE LINE DIAGRAM, SCHEDULE & PLANS	0	04/04/2022
E-4	ELECTRICAL DETAILS	0	04/04/2022

CONTRACTOR NOTE:
 CONTRACTOR TO VERIFY CONDITIONS OF THE EXISTING WIRELESS INSTALLATION PRIOR TO MODIFICATION. IF THE CONDITIONS ARE NOT AS PER THE ORIGINAL INSTALLATION OR THE SUPPORTING STRUCTURE HAS BEEN MODIFIED OR DETERIORATED, THE ENGINEER MUST BE NOTIFIED IMMEDIATELY.

PROJECT DIRECTORY

APPLICANT: T-MOBILE
 8000 WEST 78TH SUITE 400
 EDINA, MN 55439
 PHONE: (612) 701-2069

OWNER: BOARD OF EDUCATION
 AUDUBON SCHOOL
 1250 WEST BROADWAY AVE
 MINNEAPOLIS, MN 55411

SITE DESIGN: JACOBS TELECOMMUNICATIONS, INC.
 5449 BELLS FERRY ROAD
 ACWORTH, GEORGIA 30102



GOPHER STATE ONE CALL
 UTILITY NOTIFICATION CENTER OF MINNESOTA
 (800) 252-1166
 WWW.GOPHERSTATEONECALL.ORG



CALL 2 WORKING DAYS UTILITY NOTIFICATION PRIOR TO CONSTRUCTION

STATE CODE COMPLIANCE:
 ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

DESIGN CRITERIA:
 MINNESOTA BUILDING CODE 2020 (MSBC 2020) - BUILDING/DWELLING CODE
 INTERNATIONAL BUILDING CODE 2018 (IBC 2018) - BUILDING/DWELLING CODE
 NATIONAL ELECTRICAL CODE (NEC 2017) - ELECTRICAL CODE
 INTERNATIONAL BUILDING CODE 2018 (IBC 2018) - STRUCTURAL CODE
 MINIMUM DESIGN LOADS FOR BUILDINGS AND OTHER STRUCTURES (ASCE 7-16)

NO.	DATE	REVISIONS	BY
0	04/04/2022	ISSUED FOR CONSTRUCTION	JB

NOT VALID WITHOUT SIGNATURE AND DATE

APPROVED BY: K. KRATINA
 DESIGNED BY: VLH
 PROJECT NO: EUTM0600
 DATE: 03/07/2022

**A1P0104A
MS21XC954**

4030 CHOWEN AVENUE S
MINNEAPOLIS, MN 55410
HENNEPIN COUNTY

TITLE SHEET

T-1

GENERAL NOTES:

1. THE GENERAL CONTRACTOR MUST VERIFY ALL DIMENSIONS, CONDITIONS, AND ELEVATIONS BEFORE STARTING WORK. ALL DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ENGINEER AND SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK. ALL WORK SHALL BE PERFORMED IN A WORKMANLIKE MANNER IN ACCORDANCE WITH ACCEPTED CONSTRUCTION PRACTICES.
2. IT IS THE INTENTION OF THESE DRAWINGS TO SHOW THE COMPLETED INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TEMPORARY BRACING, SHORING, TIES, FORM WORK, ETC., IN ACCORDANCE WITH ALL NATIONAL, STATE, AND LOCAL ORDINANCES, TO SAFELY EXECUTE ALL WORK AND SHALL BE RESPONSIBLE FOR SAME. ALL WORK SHALL BE IN ACCORDANCE WITH LOCAL CODES.
3. THE CONTRACTOR SHALL USE ADEQUATE NUMBER OF SKILLED WORKMEN WHO ARE THOROUGHLY TRAINED AND EXPERIENCED IN THE NECESSARY CRAFTS AND WHO ARE COMPLETELY FAMILIAR WITH THE SPECIFIED REQUIREMENTS AND METHODS NEEDED FOR PROPER PERFORMANCE OF THE WORK.
4. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD DESIGN ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH PERFORMANCE OF WORK ON THIS PROJECT.
5. SITE GROUNDING SHALL COMPLY WITH SPRINT GROUNDING STANDARDS, LATEST EDITION, AND COMPLY WITH SPRINT GROUNDING CHECKLIST, LATEST VERSION. WHEN NATIONAL AND LOCAL GROUNDING CODES ARE MORE STRINGENT, THEY SHALL GOVERN. GROUNDING SHALL BE COMPLETED BEFORE ERECTION OF A NEW TOWER.
6. ALL WORK SHALL COMPLY WITH OSHA AND STATE SAFETY REQUIREMENTS. PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, PROPOSED CONSTRUCTION, AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION. IF TEMPORARY LIGHTING AND MARKING IS REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION (FAA), IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN THE NECESSARY LIGHTS AND NOTIFY THE PROPER AUTHORITIES IN THE EVENT OF A PROBLEM.
7. ALL WORK SHALL BE ACCOMPLISHED IN ACCORDANCE WITH ALL LOCAL, STATE, AND FEDERAL CODES OR ORDINANCES. THE MOST STRINGENT CODE WILL APPLY IN THE CASE OF DISCREPANCIES OR DIFFERENCES IN THE CODE REQUIREMENTS.
8. ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.
9. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AMPLE NOTICE TO THE BUILDING INSPECTION DEPARTMENT TO SCHEDULE THE REQUIRED INSPECTIONS. A MINIMUM OF 24 HOURS OF NOTICE SHOULD BE GIVEN AND THE BUILDING INSPECTION DEPARTMENTS HAVE REQUESTED THAT GROUPS OF TWO OR THREE SITES BE SCHEDULED AT ONE TIME IF POSSIBLE.
10. FOR NEW TOWERS, SPRINT WILL CONFIRM FAA APPROVAL OF TOWER LOCATION BY ISSUING TOWER RELEASE FORM. NO TOWER SHALL BE CONSTRUCTED UNTIL TOWER RELEASE FORM IS ISSUED TO THE CONTRACTOR.
11. THE COMPLETE BID PACKAGE INCLUDES THESE CONSTRUCTION DRAWINGS ALONG WITH THE SPECIFICATIONS AND TOWER DRAWINGS/ANALYSIS. CONTRACTOR IS RESPONSIBLE FOR REVIEW OF THE TOTAL BID PACKAGE PRIOR TO BID SUBMITTAL.
12. THE CONTRACTOR SHALL VERIFY LOCATIONS OF ALL PROPOSED UTILITIES WITHIN THE CONSTRUCTION LIMITS PRIOR TO CONSTRUCTION.
13. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE ON THE SITE AT ALL TIMES. SILT AND EROSION CONTROL SHALL BE MAINTAINED ON THE DOWNSTREAM SIDE OF THE SITE AT ALL TIMES. ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.
14. CLEARING OF TREES AND VEGETATION ON THE SITE SHOULD BE KEPT TO A MINIMUM. ONLY THE TREES NECESSARY FOR CONSTRUCTION OF THE FACILITIES SHALL BE REMOVED. ANY DAMAGE TO PROPERTY OUTSIDE THE LEASED PROPERTY SHALL BE REPAIRED BY THE CONTRACTOR.
15. ALL SUITABLE BORROW MATERIAL FOR BACKFILL OF THE SITE SHALL BE INCLUDED IN THE BID. EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT LOCATIONS APPROVED BY GOVERNING AGENCIES PRIOR TO DISPOSAL.
16. SEEDING AND MULCHING OF THE SITE WILL BE ACCOMPLISHED AS SOON AS POSSIBLE AFTER COMPLETION OF THE SITE DEVELOPMENT. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND MAINTAINING AN ADEQUATE COVER OF VEGETATION OVER THE SITE FOR A ONE YEAR PERIOD.
17. RECORD DRAWINGS: MAINTAIN A RECORD OF ALL CHANGES, SUBSTITUTIONS, ETC., BETWEEN THE WORK AS SPECIFIED AND INSTALLED. RECORD CHANGES ON A CLEAN SET OF CONTRACT DRAWINGS WHICH SHALL BE TURNED OVER TO THE CONSTRUCTION MANAGER UPON COMPLETION OF THE PROJECT.
18. PERMITS: THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL REQUIRED PERMITS, LICENSES, FEES AND INSPECTIONS, ETC.

FOUNDATION EXCAVATION AND GRADING NOTES:

1. ALL CUT AND FILL SLOPES SHALL BE 2 : 1 MAXIMUM.
2. ALL EXCAVATIONS ON WHICH CONCRETE IS TO BE PLACED SHALL BE SUBSTANTIALLY HORIZONTAL ON UNDISTURBED AND UNFROZEN SOIL AND BE FREE FROM LOOSE MATERIAL AND EXCESS GROUND WATER. DEWATERING FOR EXCESS GROUND WATER SHALL BE PROVIDED IF REQUIRED.
3. CONCRETE FOUNDATIONS SHALL NOT BE PLACED ON ORGANIC MATERIAL. IF SOUND SOIL IS NOT REACHED AT THE DESIGNATED EXCAVATION DEPTH, THE UNSATISFACTORY SOIL SHALL BE EXCAVATED TO ITS FULL DEPTH AND EITHER BE REPLACED WITH MECHANICALLY COMPACTED GRANULAR MATERIAL OR THE EXCAVATION SHALL BE FILLED WITH CONCRETE OF THE SAME QUALITY SPECIFIED FOR THE FOUNDATION.
4. ANY EXCAVATION OVER THE REQUIRED DEPTH SHALL BE FILLED WITH EITHER MECHANICALLY COMPACTED GRANULAR MATERIAL OR CONCRETE OF THE SAME QUALITY SPECIFIED FOR THE FOUNDATION. CRUSHED STONE MAY BE USED TO STABILIZE THE BOTTOM OF THE EXCAVATION. STONE, IF USED, SHALL NOT BE USED AS COMPILING CONCRETE THICKNESS.
5. AFTER COMPLETION OF THE FOUNDATION AND OTHER CONSTRUCTION BELOW GRADE, AND BEFORE BACK FILLING, ALL EXCAVATIONS SHALL BE CLEAN OF UNSUITABLE MATERIAL SUCH AS VEGETATION, TRASH, DEBRIS, AND SO FORTH.
6. ALL BACKFILLING SHALL (1) USE APPROVED MATERIALS CONSISTING OF EARTH, LOAM, SANDY CLAYS, SAND AND GRAVEL, OR SOFT SHALE, (2) BE FREE FROM CLODS OR STONES OVER 2 1/2" MAXIMUM DIMENSIONS, AND (3) BE PLACED IN LAYERS AND COMPACTED.
7. SITE FILL MATERIAL AND FOUNDATION BACK FILL SHALL BE PLACED IN LAYERS, MAXIMUM 6" DEEP BEFORE COMPACTION. EACH LAYER SHALL BE SPRINKLED IF REQUIRED AND COMPACTED BY HAND OR MACHINE TAMPERS TO 95% OF MAXIMUM DENSITY, AT THE OPTIMUM MOISTURE CONTENT OF +2% AS DETERMINED BY ASTM DESIGNATION D-698, UNLESS OTHERWISE APPROVED. SUCH BACK FILL SHALL NOT BE PLACED BEFORE 3 DAYS AFTER PLACEMENT OF CONCRETE.
8. THE FOUNDATION AREA SHALL BE GRADED TO PROVIDE WATER RUNOFF AND PREVENT WATER FROM STANDING. THE FINAL GRADE SHALL SLOPE AWAY IN ALL DIRECTIONS FROM THE FOUNDATION AREA (UP TO 1 FOOT OUTSIDE THE FENCE OR GROUND SYSTEM PERIMETER) AND SHALL BE COVERED WITH A GEOTEXTILE FABRIC MIRAFI 500X OR APPROVED EQUAL TO PREVENT REOCCURRENCE OF VEGETATIVE GROWTH, AN THEN SHALL BE COVERED WITH 4" DEEP COMPACTED STONE OR GRAVEL.
9. THE CONTRACTOR SHALL PROVIDE ALL EROSION AND SEDIMENTATION CONTROL MEASURES AS REQUIRED BY LOCAL, CITY, COUNTY, AND STATE CODES AND ORDINANCES TO PROTECT EMBANKMENTS FROM SOIL LOSS AND TO PREVENT ACCUMULATION OF SOIL AND SILT IN STREAMS AND DRAINAGE PATHS FROM LEAVING THE CONSTRUCTION AREA. THIS MAY INCLUDE SUCH MEASURES AS SILT FENCES, STRAW BALE SEDIMENT BARRIERS, AND CHECK DAMS.
10. FILL PREPARATION: REMOVE ALL VEGETATION, TOPSOIL, DEBRIS, WET AND UNSATISFACTORY SOIL MATERIALS, OBSTRUCTIONS, AND DELETERIOUS MATERIAL FROM GROUND SURFACE PRIOR TO PLACING FILLS. PLOW STRIP OR BREAK UP SLOPED SURFACES STEEPER THAN 1 VERTICAL TO 4 HORIZONTAL SO FILL MATERIAL WILL BOND WITH PROPOSED SURFACE. WHEN SUBGRADE OR PROPOSED GROUND SURFACE TO RECEIVE FILL HAS A DENSITY LESS THAN THAT REQUIRED FOR FILL, BREAK UP GROUND SURFACE TO REQUIRED DEPTH, PULVERIZE, MOISTURE CONDITION OR AERATE SOIL, AND RECOMPACT TO REQUIRED DENSITY.
11. REPLACE PROPOSED GRAVEL SURFACING ON AREAS FROM WHICH GRAVEL SURFACING IS REMOVED DURING CONSTRUCTION OPERATIONS. GRAVEL SURFACING SHALL BE REPLACED TO MATCH PROPOSED ADJACENT GRAVEL SURFACING AND SHALL BE OF THE SAME THICKNESS. SURFACES AND GRAVEL SURFACING SHALL BE FREE FROM CORRUGATIONS AND WAVES. PROPOSED GRAVEL SURFACING MAY BE EXCAVATED SEPARATELY AND REUSED IF INJURIOUS AMOUNTS OF EARTH, ORGANIC MATTER, OR OTHER DELETERIOUS MATERIALS ARE REMOVED PRIOR TO REUSE. FURNISH ALL ADDITIONAL GRAVEL RESURFACING MATERIAL AS REQUIRED BEFORE GRAVEL SURFACING IS REPLACED. SUBGRADE SHALL BE GRADED TO CONFORM TO REQUIRED SUBGRADE ELEVATIONS, AND LOOSE OR DISTURBED MATERIALS SHALL BE THOROUGHLY COMPACTED. DEPRESSIONS IN THE SUBGRADE SHALL BE FILLED AND COMPACTED WITH APPROVED SELECTED MATERIAL. GRAVEL SURFACING MATERIAL SHALL NO BE USED FOR FILLING DEPRESSIONS IN THE SUBGRADE.
12. PROTECT PROPOSED GRAVEL SURFACING AND SUBGRADE IN AREAS WHERE EQUIPMENT LOADS WILL OPERATE. USE PLANKING OR OTHER SUITABLE MATERIALS DESIGNED TO SPREAD EQUIPMENT LOADS. REPAIR ANY DAMAGE TO PROPOSED GRAVEL SURFACING OR SUBGRADE WHERE SUCH DAMAGE IS DUE TO THE CONTRACTOR'S OPERATIONS.
13. DAMAGE TO PROPOSED STRUCTURES AND UTILITIES RESULTING FROM CONTRACTOR'S NEGLIGENCE SHALL BE REPAIRED/REPLACED TO OWNER'S SATISFACTION AT CONTRACTOR'S EXPENSE.
14. CONTRACTOR SHALL COORDINATE THE CONSTRUCTION SCHEDULE WITH THE PROPERTY OWNER SO AS TO AVOID INTERRUPTIONS TO PROPERTY OWNER'S OPERATIONS.
15. ENSURE POSITIVE DRAINAGE DURING AND AFTER COMPLETION OF CONSTRUCTION.
16. RIPRAP SHALL BE CLEAN, HARD, SOUND, DURABLE, UNIFORM IN QUALITY, AND FREE OF ANY DETRIMENTAL QUANTITY OF SOFT, FRIABLE, THIN, ELONGATED OR LAMINATED PIECES, DISINTEGRATED MATERIAL, ORGANIC MATTER, OIL, ALKALI, OR OTHER DELETERIOUS SUBSTANCE.

UTILITY POLES:

1. ALL UTILITY POLES SHALL BE 35 FEET, CLASS AS DIRECTED BY THE UTILITY PROVIDER. THE CONTRACTOR SHALL COORDINATE WITH THE UTILITY COMPANY PRIOR TO EXCAVATING OR INSTALLING ANY UTILITY POLES.

ABBREVIATION KEY

Ø	DIAMETER
&	AND
BTM.	BOTTOM
ε	CENTER LINE
CONC.	CONCRETE
CONT.	CONTINUOUS
C.J.	CONTROL JOINT
DIA.	DIAMETER
EL.	ELEVATION
E.S.	EACH SIDE
E.W.	EACH WAY
FFI	FLANGE FACING INSIDE
FFO	FLANGE FACING OUTSIDE
FT.	FEET
F.V.	FIELD VERIFY
GALV.	GALVANIZED
HORIZ.	HORIZONTAL
IN.	INCH
LFO	LEG FACING OUTSIDE
LLVD	LONG LEG VERTICAL DOWN
LLVU	LONG LEG VERTICAL UP
MAX.	MAXIMUM
MFR.	MANUFACTURER
MIN.	MINIMUM
MI.	MILES
MPH	MILES PER HOUR
O.C.	ON CENTER
REINF.	REINFORCED
REQ'D	REQUIRED
SIM.	SIMILAR
STD.	STANDARD
STL.	STEEL
TYP.	TYPICAL
U.N.O.	UNLESS NOTED OTHERWISE
VERT.	VERTICAL
VLD	VERTICAL LEG DOWN
VLU	VERTICAL LEG UP
W/	WITH

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Jacobs Telecommunications, Inc.
5449 BELLS FERRY ROAD
ACWORTH, GA 30102
470-785-4050



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KARL R. KRATINA
LICENSE # 59380

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0	04/04/2022	ISSUED FOR CONSTRUCTION	JB
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NO.	DATE	REVISIONS	BY
NOT VALID WITHOUT SIGNATURE AND DATE			

APPROVED BY:	K. KRATINA
DESIGNED BY:	VLH
PROJECT NO:	EUTM0600
DATE:	03/07/2022

**A1P0104A
MS21XC954**

4030 CHOWEN AVENUE S
MINNEAPOLIS, MN 55410
HENNEPIN COUNTY

GENERAL NOTES &
SPECIFICATIONS

T-2

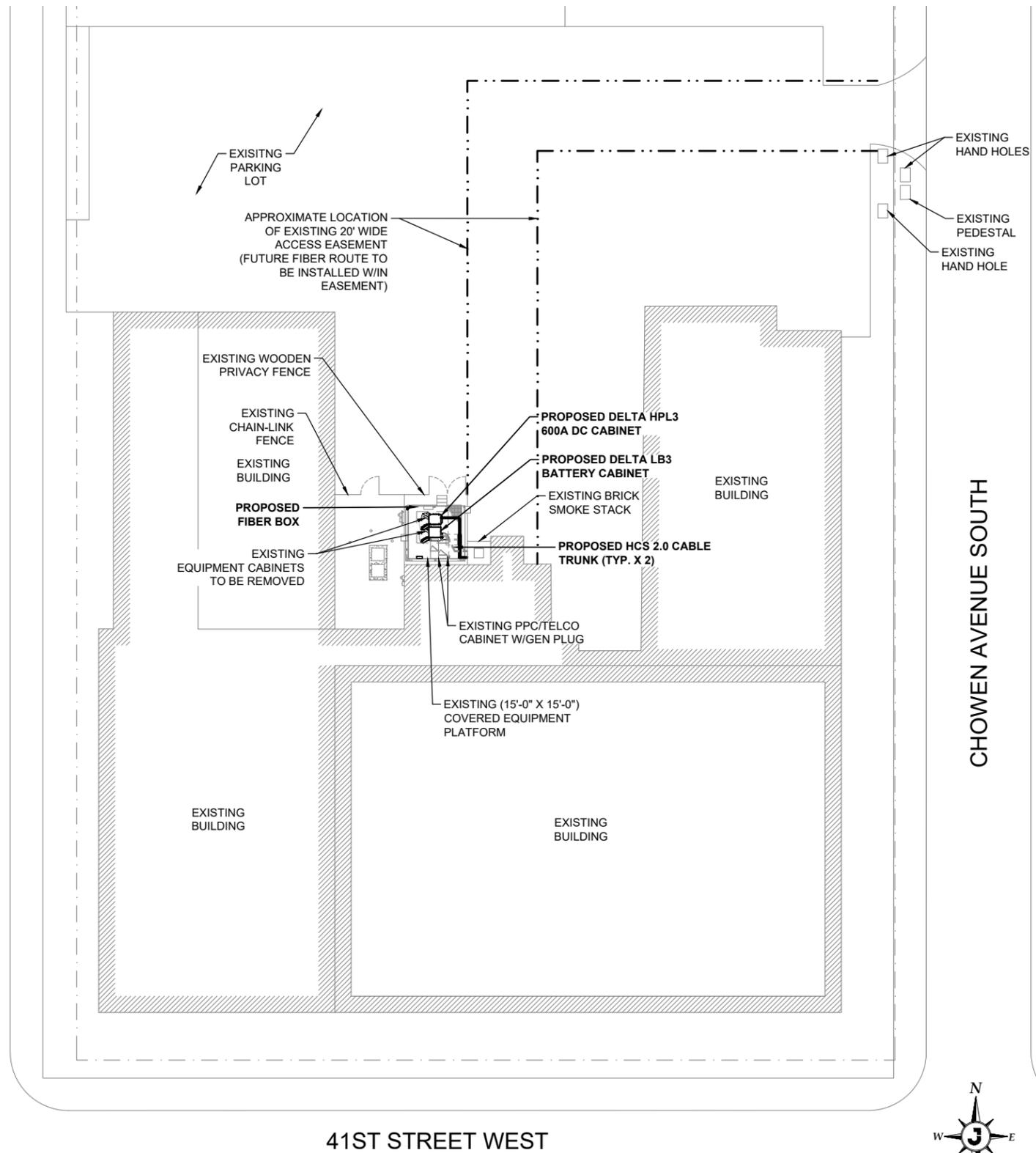
GENERAL NOTES:

1. SUBJECT PROPERTY IS KNOWN AS 0802824230084, AS SHOWN ON THE CITY OF MINNEAPOLIS WEBSITE, AND IS SITUATED AT 4030 CHOWEN AVENUE S MINNEAPOLIS, MN 55410.
2. THIS SITE DESIGN HAS BEEN PREPARED WITHOUT THE BENEFIT OF AN AS-BUILT SURVEY. SLIGHT VARIATIONS MAY EXIST BETWEEN THIS SITE PLAN AND TRUE DIMENSIONS IN THE FIELD. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS.
3. THE GENERAL CONTRACTOR MUST VERIFY ALL DIMENSIONS, CONDITIONS, AND ELEVATIONS BEFORE STARTING WORK. ALL DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ENGINEER AND SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK. ALL WORK SHALL BE PERFORMED IN A WORKMANLIKE MANNER IN ACCORDANCE WITH ACCEPTED CONSTRUCTION PRACTICES.

NOTE:
THIS SITE DESIGN HAS BEEN PREPARED WITHOUT THE BENEFIT OF AN AS-BUILT SURVEY. THE INFORMATION SHOWN IS NOT BASED ON AN ACTUAL FIELD SURVEY. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS.

CONTRACTOR TO VERIFY ALL PROPOSED AND EXISTING ANTENNAS, MOUNTS AND CABLES WERE CONSIDERED AND PASSED A STRUCTURAL ANALYSIS PERFORMED BY A LICENSED ENGINEER PRIOR TO INSTALLATION.

DREW AVENUE SOUTH



41ST STREET WEST

CHOWEN AVENUE SOUTH



Jacobs.

Challenging today.
Reinventing tomorrow.

Jacobs Telecommunications, Inc.
5449 BELLS FERRY ROAD
ACWORTH, GA 30102
470-785-4050



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KARL R. KRATINA
LICENSE # 59380

[Signature]
4/4/2022

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0	04/04/2022	ISSUED FOR CONSTRUCTION	JB
NO.	DATE	REVISIONS	BY
NOT VALID WITHOUT SIGNATURE AND DATE			

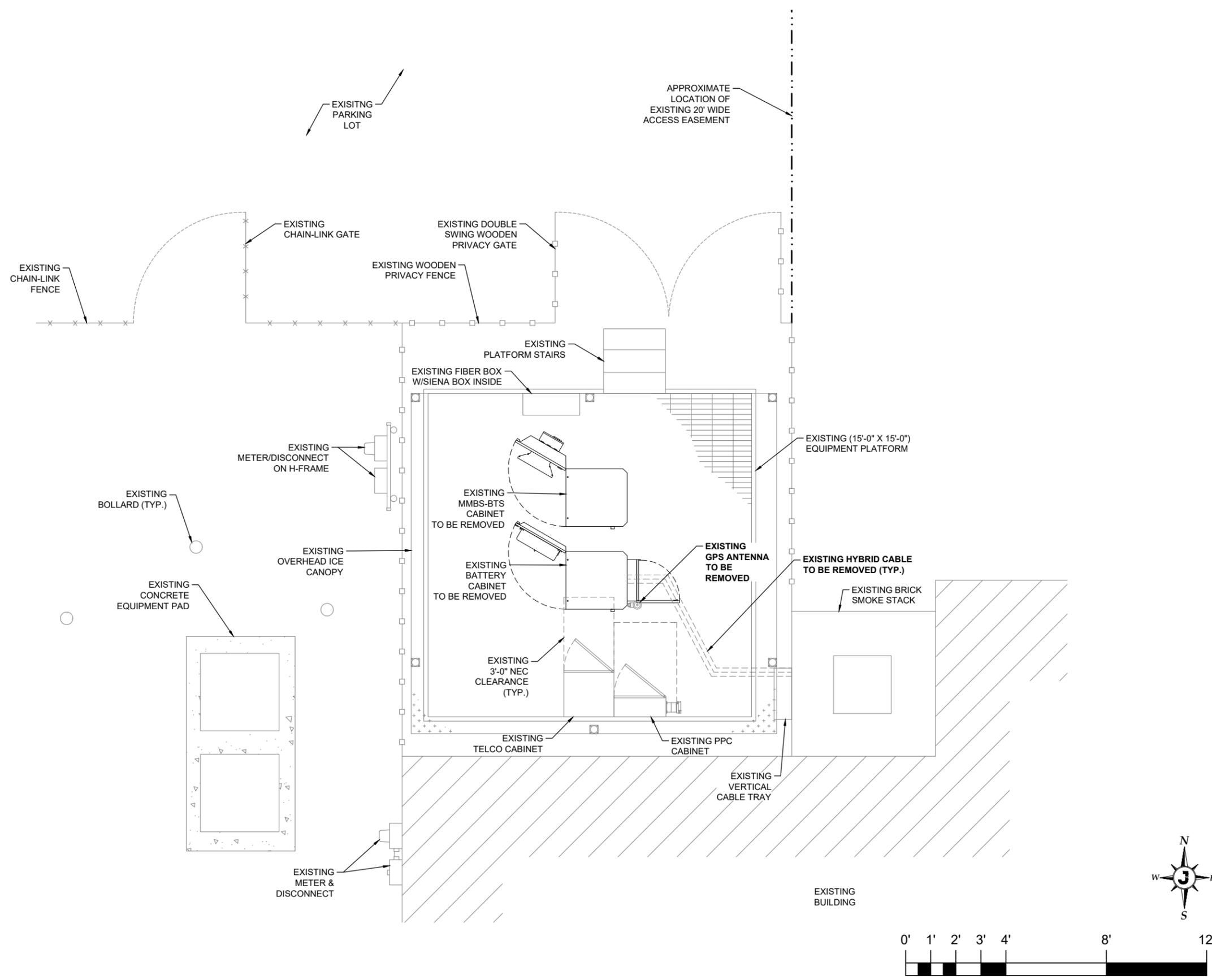
APPROVED BY: K. KRATINA
DESIGNED BY: VLH
PROJECT NO: EUTM0600
DATE: 03/07/2022

A1P0104A
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4030 CHOWEN AVENUE S
MINNEAPOLIS, MN 55410
HENNEPIN COUNTY

OVERALL SITE PLAN
AND NOTES

C-1



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KARL R. KRATINA
 LICENSE # 59380
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 4/4/2022

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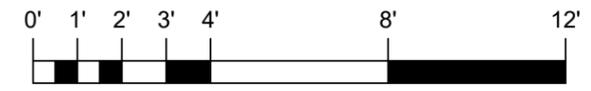
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ENLARGED EXISTING EQUIPMENT PLAN

C-2



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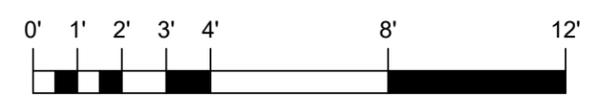
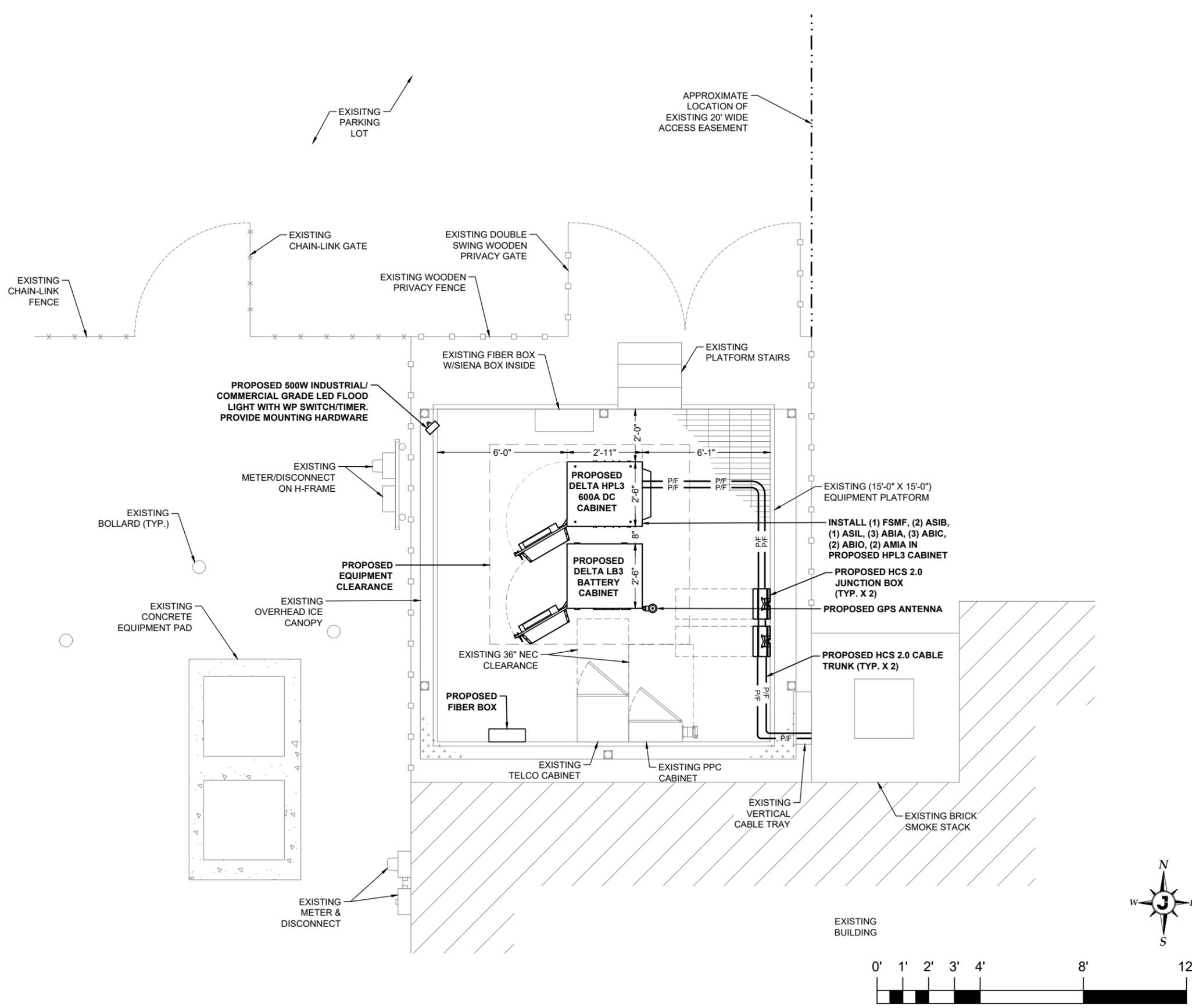
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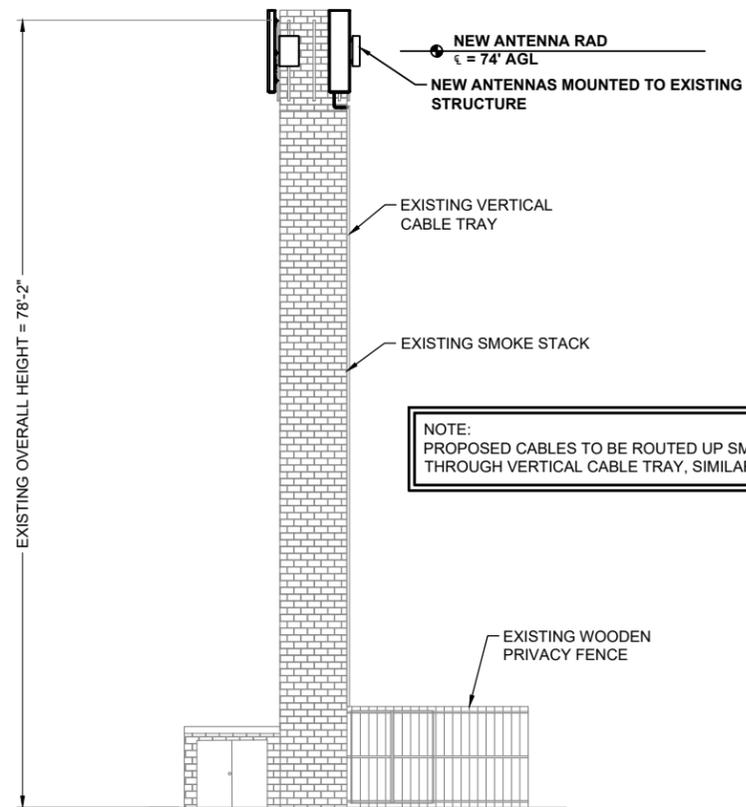
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HENNEPIN COUNTY

ENLARGED PROPOSED
EQUIPMENT PLAN

C-3



NOTE:
EXISTING TOWER INFORMATION IS PROVIDED FOR REFERENCE ONLY. CONTRACTOR TO REFER TO THE LATEST STRUCTURAL ANALYSIS BY JACOBS TELECOMMUNICATIONS DATED 03/16/2022. ANY MODIFICATIONS TO THE TOWER SHALL BE PERFORMED PRIOR TO THE INSTALLATION OF THE EQUIPMENT SHOWN ON THE DRAWING.



NOTE:
PROPOSED CABLES TO BE ROUTED UP SMOKE STACK THROUGH VERTICAL CABLE TRAY, SIMILAR TO EXISTING.

NOTE:
THIS SITE DESIGN HAS BEEN PREPARED WITHOUT THE BENEFIT OF AN AS-BUILT SURVEY. THE INFORMATION SHOWN IS NOT BASED ON AN ACTUAL FIELD SURVEY. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS.

- NOTES:
1. CONTRACTOR TO FIELD COORDINATE EXACT LOCATION OF PROPOSED EQUIPMENT WITH EXISTING CONDITIONS ON SITE. PROPOSED EQUIPMENT SHALL BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS. ALL HARDWARE FASTENERS SHALL BE HIGH STRENGTH (A325, A36).
 2. DRILLING OF EXISTING STEEL MEMBERS IS NOT PERMITTED.
 3. BOND PROPOSED EQUIPMENT TO EXISTING SECTOR GROUND BAR PER MANUFACTURER'S SPECIFICATIONS. PROVIDE ADDITIONAL SECTOR GROUND BARS AS REQUIRED.
 4. ALL ANTENNAS, CABLES, AND MOUNTS SHALL BE INSTALLED IN ACCORDANCE WITH THE ENGINEER'S RECOMMENDATIONS IN A MANNER CONSISTENT WITH THE STRUCTURAL ANALYSIS REPORT.
 5. THIS ANTENNA ORIENTATION PLAN IS SCHEMATIC. THE CONTRACTOR SHALL VERIFY TOWER ORIENTATION AND FIELD COORDINATE REQUIRED ADJUSTMENTS TO ACHIEVE THE DESIRED ANTENNA AZIMUTHS.
 6. CONTRACTOR TO CONTACT SPRINT FOR UP-TO-DATE RF DESIGN DATA. NOTIFY ENGINEER IF CONFLICT EXISTS.

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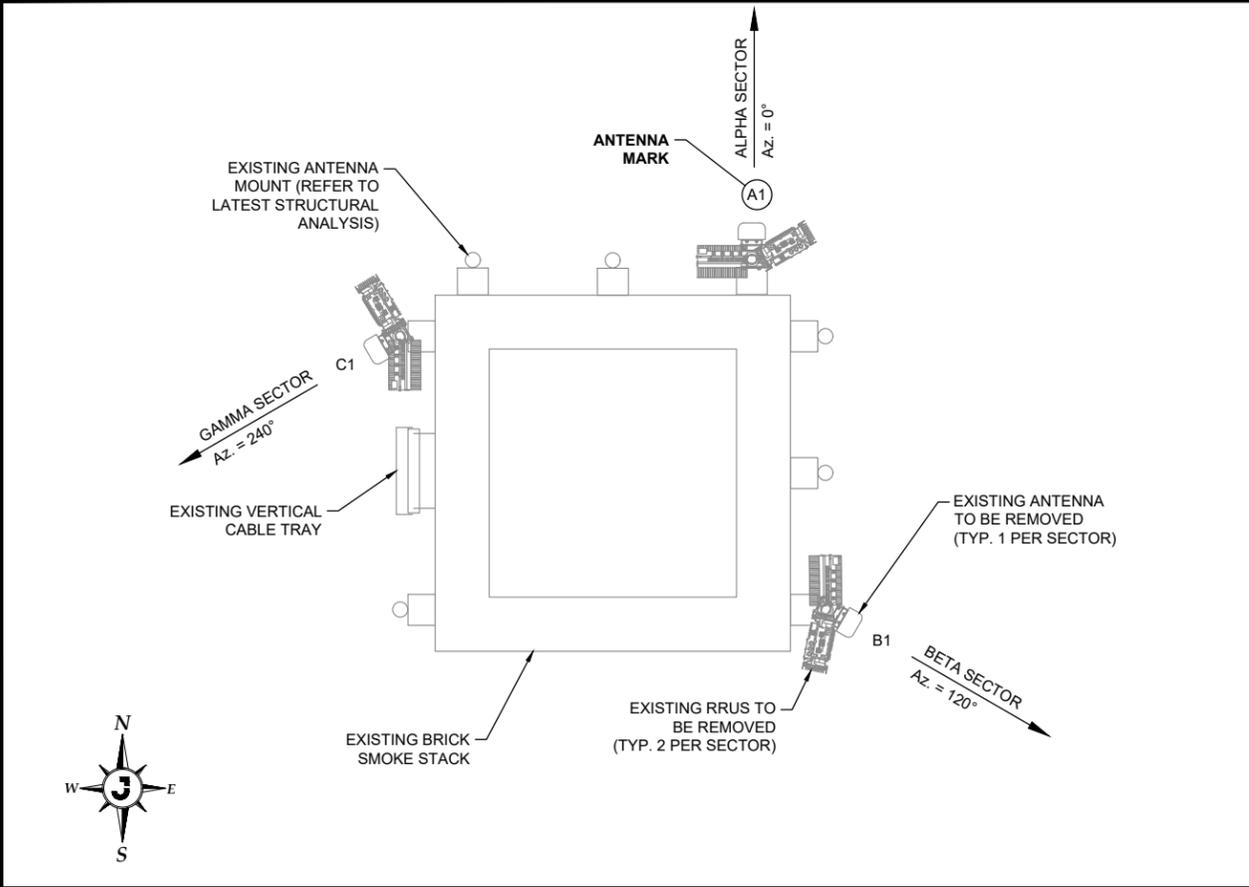
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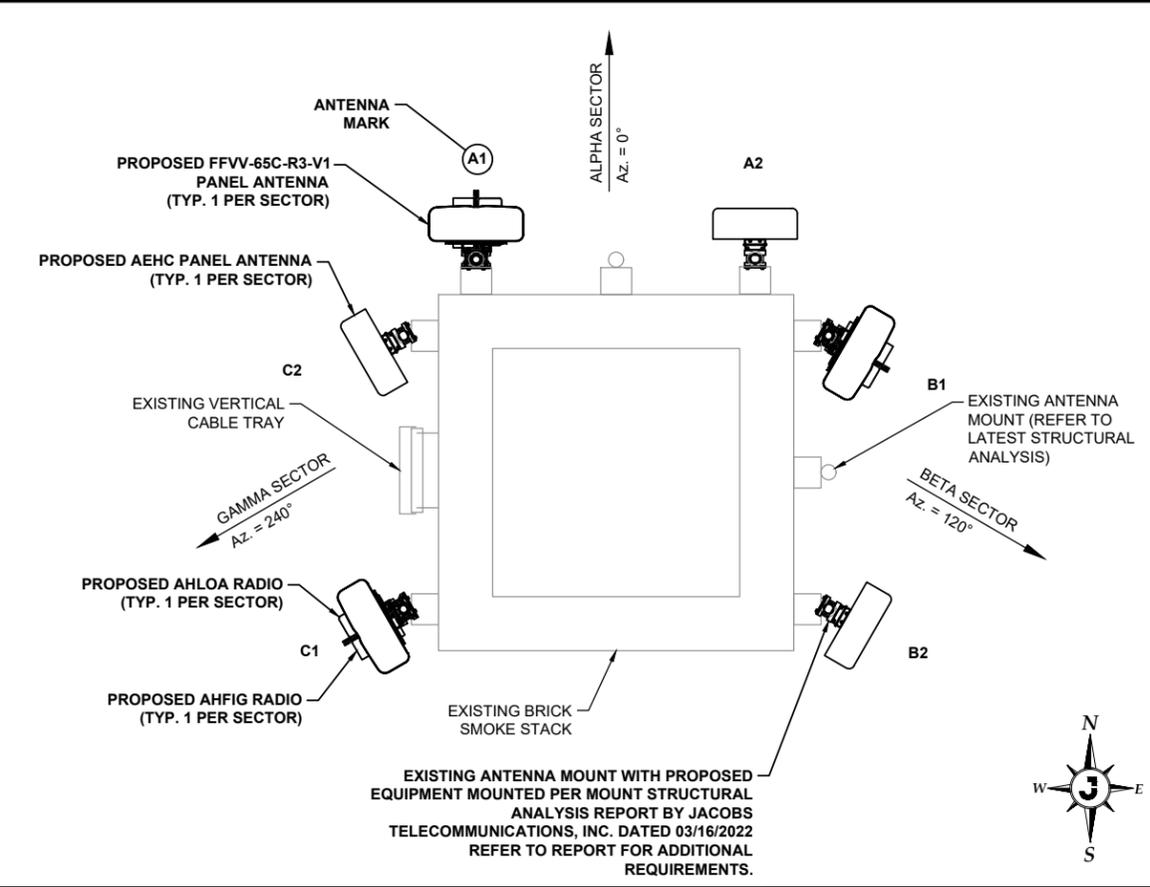
BUILDING ELEVATION

SCALE: N.T.S. 1



EXISTING ANTENNA ORIENTATION

SCALE: N.T.S. 2



PROPOSED ANTENNA ORIENTATION

SCALE: N.T.S. 3

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MINNEAPOLIS, MN 55410
HENNEPIN COUNTY

TOWER ELEVATION &
ANTENNA ORIENTATION

S-1

EQUIPMENT NOTES:

1. CABLE LENGTHS SHOW ARE ONLY AN ESTIMATE AND SHOULD NOT BE USED FOR ORDERING MATERIALS. CONFIRM THE REQUIRED CABLE LENGTHS WITH SPRINT PRIOR TO ORDERING OR INSTALLATION.
2. THE CONTRACTOR SHALL TEST THE OPTICAL FIBER AFTER INSTALLATION IN ACCORDANCE WITH SPRINT STANDARDS AND SUPPLY THE RESULTS TO SPRINT WHEN INSTALLED.
3. THE CONTRACTOR SHALL CONFIRM THE TOWER TOP EQUIPMENT LIST ABOVE WITH THE FINAL SPRINT RFDS PRIOR TO INSTALLATION.
4. ALL PROPOSED ANTENNA CABLES SHALL BE COLOR CODED PER SPRINT STANDARDS.
5. REFER TO EQUIPMENT INSTALLATION STANDARDS FOR ADDITIONAL INFORMATION.
6. REFER TO EQUIPMENT MANUFACTURER'S SPECIFICATION SHEETS FOR ADDITIONAL INFORMATION NOT LISTED ABOVE.

56790EZ_SR_T - TOWER TOP EQUIPMENT SCHEDULE (RE: A1P0104A_SPRINT RETAIN_1_DRAFT)

ANTENNA NUMBER (FROM L TO R)	ANTENNA MODEL	ANTENNA SIZE	ANTENNA QTY.	ANTENNA AZIMUTH	MECH. TILT	ELEC. TILT	ANTENNA CENTERLINE FROM GROUND	TMA/RRUS MODEL	TMA/RRUS QUANTITY	COAX/HYBRID CABLE		
										TYPE	QTY.	LENGTH
A1	FFVV-65C-R3-V1	95.945" X 25.197" X 9.252"	1	0°	0°	2°	74'	AHLOA, AHFIG	0/2	HCS 2.0 TRUNK	1	90'
A2	AEHC	35.43" X 22.83" X 8.267"	1	0°	0°	2°	74'	-	-	-	-	-
B1	FFVV-65C-R3-V1	95.945" X 25.197" X 9.252"	1	120°	0°	2°	74'	AHLOA, AHFIG	0/2	HCS 2.0 TRUNK	1	90'
B2	AEHC	35.43" X 22.83" X 8.267"	1	120°	0°	2°	74'	-	-	-	-	-
C1	FFVV-65C-R3-V1	95.945" X 25.197" X 9.252"	1	240°	0°	2°	74'	AHLOA, AHFIG	0/2	-	-	-
C2	AEHC	35.43" X 22.83" X 8.267"	1	240°	0°	2°	74'	-	-	-	-	-

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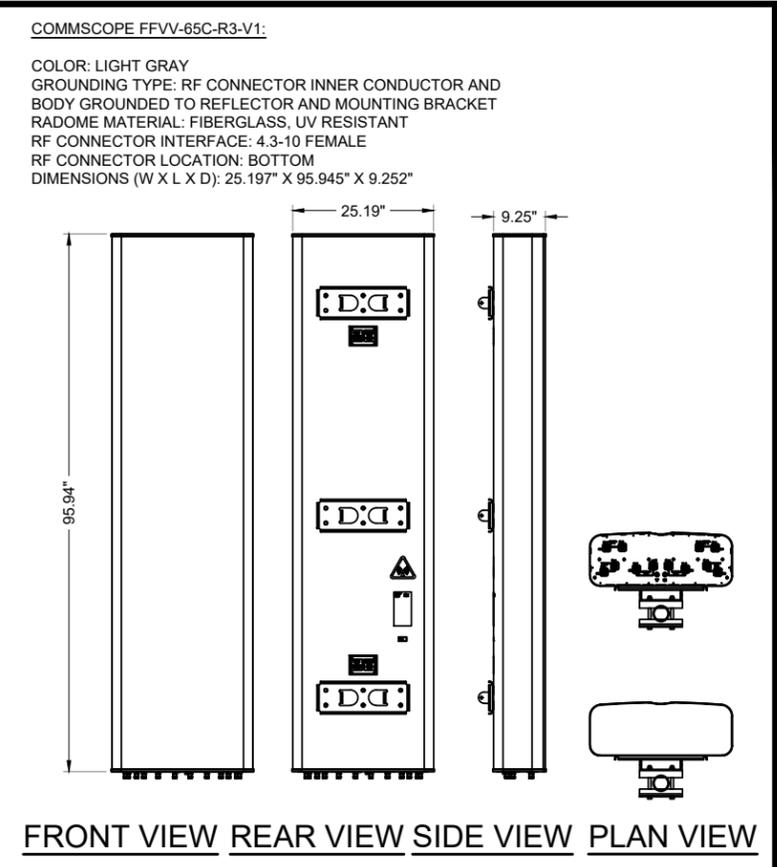
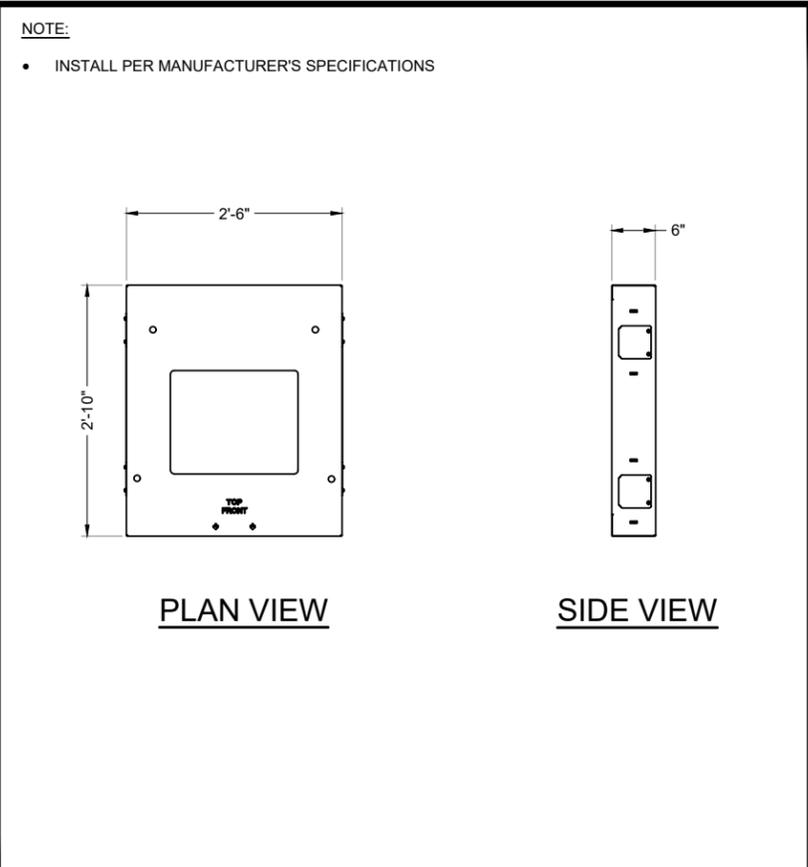
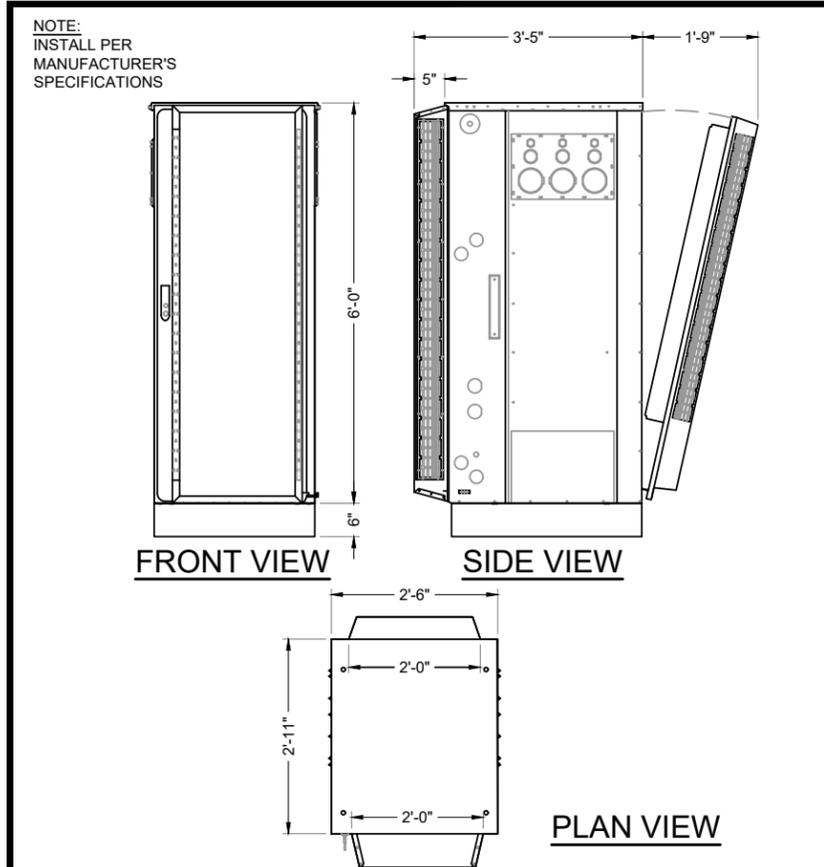
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ANTENNA & CABLE SCHEDULE

S-2



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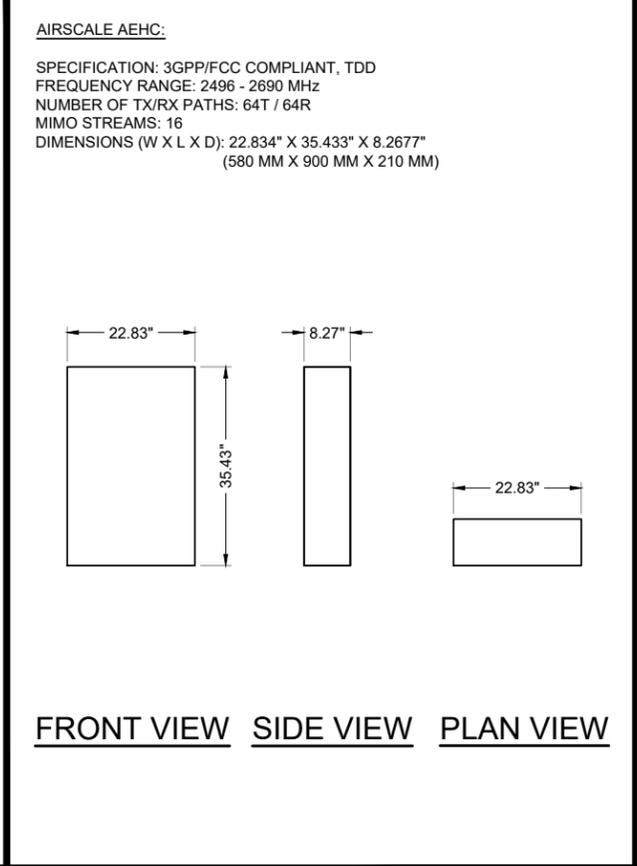
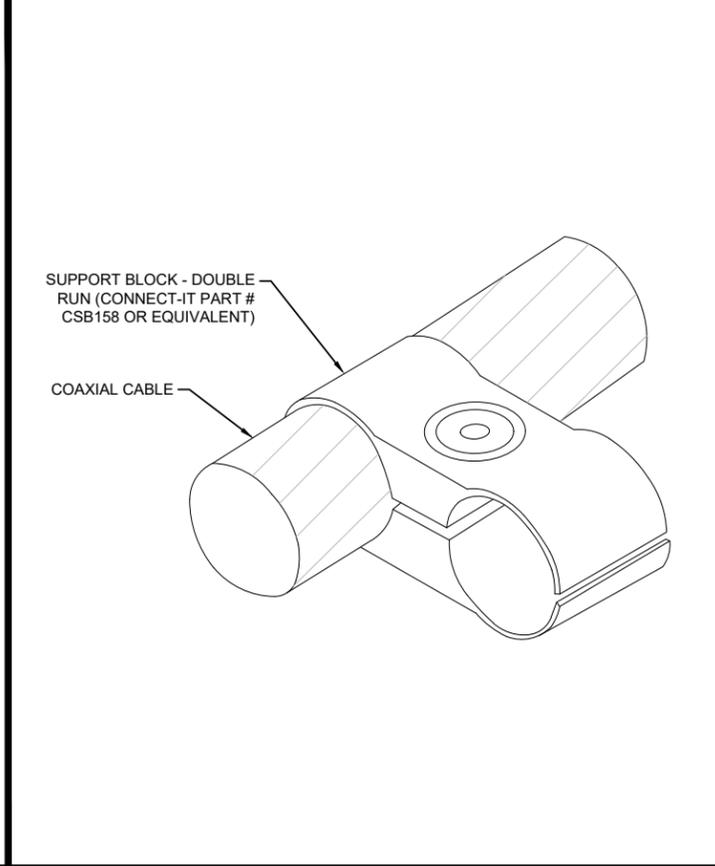
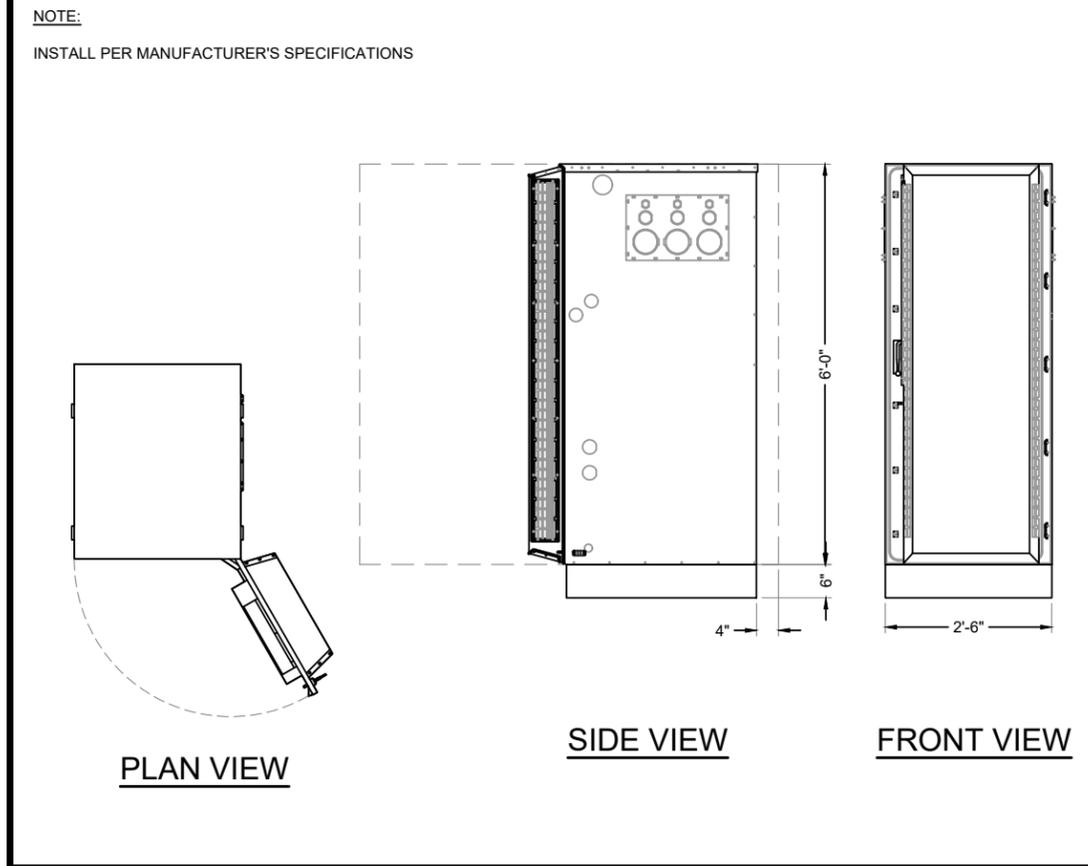
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DELTA HPL3 CABINET	SCALE: N.T.S.	1	PLINTH SKU#33554 DETAIL	SCALE: N.T.S.	2	ANTENNA DETAIL	SCALE: N.T.S.	3
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EQUIPMENT DETAILS

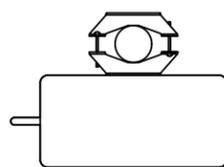
S-4

LB3 BATTERY CABINET	SCALE: N.T.S.	4	SUPPORT BLOCK DETAIL	SCALE: N.T.S.	5	ANTENNA DETAIL	SCALE: N.T.S.	6
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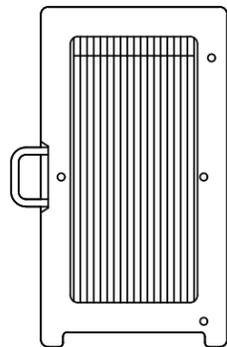
NOTE:
INSTALL PER MANUFACTURER'S SPECIFICATIONS

NOKIA - AHLOA

WEIGHT (FULLY EQUIPPED): 83.8 LBS.
SIZE (HxWxD): 22.1x12.1x7.4 IN.
CONNECTOR TYPE: 4.3-1 FEMALE



PLAN VIEW



FRONT VIEW

RRUS DETAIL

SCALE: N.T.S.

1

AHFIG:

WEIGHT: 79.4 LBS
(H X W X D) 27.6" X 13.4" X 5.6"



PLAN VIEW



FRONT VIEW



SIDE VIEW

RRUS DETAIL

SCALE: N.T.S.

2

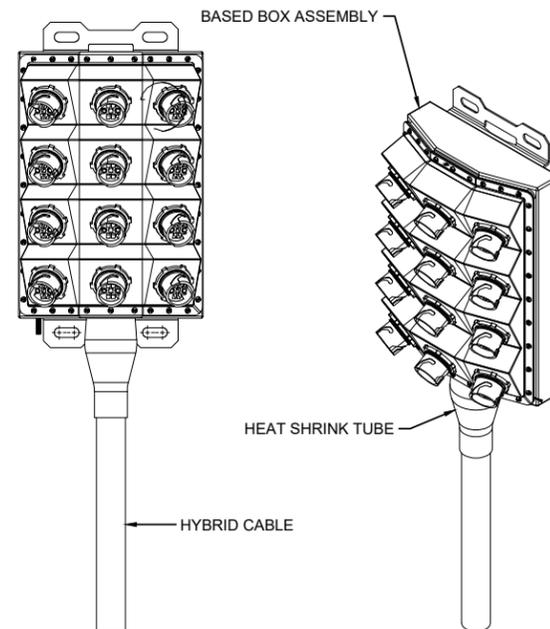
HCS 2.0 PENDANT DETAIL

SCALE: N.T.S.

3

COMMSCOPE - HCS 2.0 PART 1

WEIGHT (WITHOUT MOUNTING HARDWARE): 23.5 LBS.
SIZE (HxWxD): 14.0x16.0x8.0 IN.



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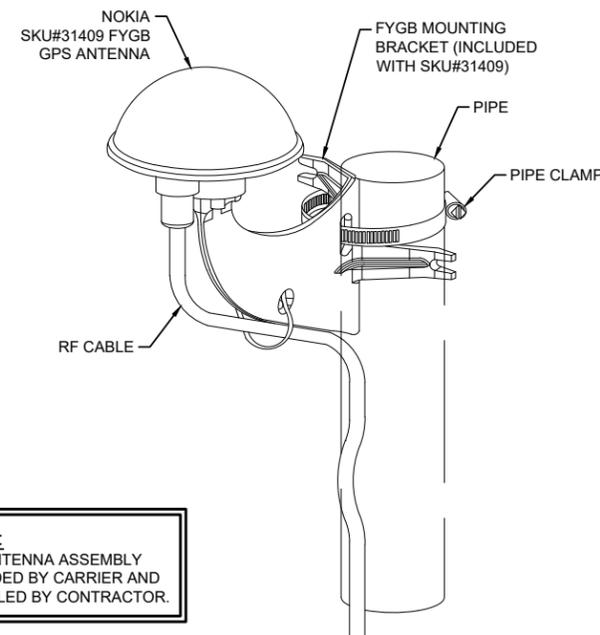
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NOTE:
GPS ANTENNA ASSEMBLY PROVIDED BY CARRIER AND INSTALLED BY CONTRACTOR.

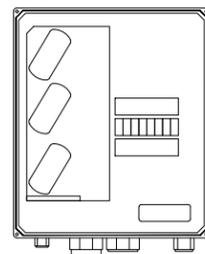
GPS DETAIL

SCALE: N.T.S.

4

HCS 2.0 PART 2

WEIGHT: 21.9 LBS
SIZE (HxWxD): 14.0x16.0x8.0 IN.
OPERATING TEMPERATURE: -40° C TO +80° C



HCS 2.0 PART 2 DETAIL

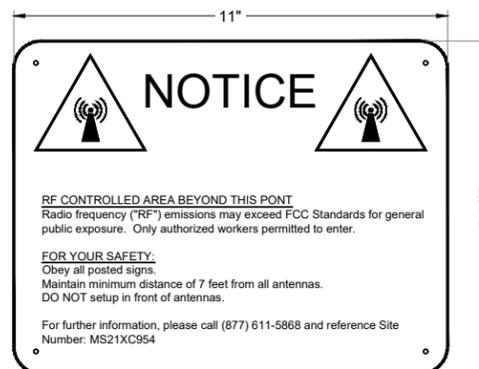
SCALE: N.T.S.

5

NOTE:
SIGNS TO BE MOUNTED ON THE OUTSIDE OF ACCESS GATE TO THE EXISTING COMPOUND.



EMERGENCY SIGN
(RED METAL SIGN W/ WHITE LETTERING)



RF NOTICE SIGN

SCALE: N.T.S.

6

DETAIL NOT USED

SCALE: N.T.S.

7

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EQUIPMENT DETAILS

S-5

GENERAL ELECTRICAL NOTES:

1. SCOPE: PROVIDE LABOR, MATERIALS, AND EQUIPMENT, ETC., REQUIRED TO COMPLETE THE INSTALLATION SHOWN ON THE DRAWINGS.
2. CODES AND STANDARDS: INSTALLATION SHALL COMPLY WITH APPLICABLE LAWS AND ORDINANCES, UTILITY COMPANY REGULATIONS, AND APPLICABLE REQUIREMENTS OF LATEST EDITIONS OF:
 - A. NFC - NATIONAL FIRE CODES
 - B. UL - UNDERWRITERS LABORATORIES
 - C. NEC - NATIONAL ELECTRICAL CODE
 - D. NEMA - NATIONAL ELECTRIC MANUFACTURERS ASSOCIATION
 - E. OSHA - OCCUPATIONAL SAFETY AND HEALTH ACT
 - F. SBC - STANDARD BUILDING CODE
3. PERMITS: OBTAIN AND PAY FOR REQUIRED PERMITS, LICENSES, FEES, INSPECTIONS, ETC.
4. COORDINATION: COORDINATE WORK WITH OTHER TRADES.
5. SUBMITTALS: SUBMIT BROCHURES FOR APPROVAL ON SERVICE DISCONNECTING MEANS AND OTHER MAJOR SYSTEM COMPONENTS.
6. EXISTING SERVICES: DO NOT INTERRUPT EXISTING SERVICES WITHOUT WRITTEN PERMISSION OF THE OWNER.
7. EQUIPMENT: CONNECT ELECTRICALLY OPERATED EQUIPMENT.
8. RECORD DRAWINGS: MAINTAIN A RECORD OF ALL CHANGES & SUBSTITUTIONS BETWEEN WORK AS SPECIFIED AND INSTALLED. RECORD CHANGES ON A CLEAN SET OF CONTRACT DOCUMENTS WHICH SHALL BE TURNED OVER TO THE CONSTRUCTION MANAGER UPON COMPLETION OF THE PROJECT.
9. IDENTIFICATION: IDENTIFY SERVICE DISCONNECTING MEANS WITH PERMANENT NAMEPLATE.
10. GUARANTEE/WARRANTY: GUARANTEE INSTALLATION TO BE FREE OF DEFECTS, SHORTS, GROUNDS, ETC., FOR A PERIOD OF ONE YEAR. FURNISH WARRANTY SO THE DEFECTIVE MATERIAL AND/OR WORKMANSHIP WILL BE REPAIRED IMMEDIATELY UPON NOTIFICATION AT NO COST TO THE OWNER FOR PERIOD OF WARRANTY.
11. CUTTING AND PATCHING: PROVIDE CUTTING REQUIRED TO DO THE WORK. DO NOT CUT MAJOR STRUCTURAL ELEMENTS WITHOUT APPROVAL. PATCHING SHALL BE OF QUALITY EQUAL TO AND OF MATCHING APPEARANCE WITH EXISTING CONSTRUCTION.
12. DITCHING AND BACKFILL: PROVIDE FOR ALL UNDERGROUND INSTALLED CONDUIT AND/OR CABLES.
13. RACEWAYS: UNDERGROUND CONDUIT SHALL BE SCHEDULE 40 PVC CONDUIT (MEET NEMA TC2 - 1990). EXPOSED CONDUIT SHALL BE RIGID GALVANIZED STEEL CONDUIT BEFORE RISING ABOVE GRADE. PLUG AND CAP EACH END OF SPARE AND EMPTY CONDUITS AND PROVIDE TWO SEPARATE PULL STRINGS - 200 LB. TEST POLYETHYLENE CORD. ALL CONDUIT BENDS SHALL BE A MINIMUM OF 24" RADIUS. RGS CONDUITS, WHEN SPECIFIED, SHALL MEET UL-6 FOR GALVANIZED STEEL. ALL FITTINGS SHALL BE SUITABLE FOR USE WITH THREADED RIGID CONDUIT.
14. SUPPORTS: AS REQUIRED BY THE NEC.
15. CONDUCTORS: USE 98% CONDUCTIVITY COPPER WITH TYPE XHHW-2 INSULATION, 600 VOLT, COLOR CODED. USE SOLID CONDUCTORS FOR WIRE UP TO AND INCLUDING NO. 8 AWG. USE STRANDED CONDUCTORS FOR WIRE ABOVE NO. 8 AWG.
16. CONNECTORS FOR POWER CONDUCTORS: USE PRESSURE TYPE INSULATED TWIST-ON CONNECTORS FOR #10 AWG AND SMALLER. USE SOLDERLESS MECHANICAL TERMINAL LUGS FOR #8 AWG AND LARGER.
17. SERVICE: 240/120V, SINGLE PHASE, 3 WIRE CONNECTION AVAILABLE FROM UTILITY COMPANY. COORDINATE AND PAY ALL FEES.
18. TELEPHONE SERVICE: PROVIDE EMPTY CONDUITS WITH PULL WIRES AS INDICATED ON DRAWINGS.
19. UTILITY FRAME METER CENTER: (AS REQUIRED) PROVIDED BY OWNER, INSTALLED BY CONTRACTOR. THE ELECTRICAL DESIGN ON THESE DRAWINGS IS BASED ON A METER CENTER CONFIGURED AS FOLLOWS:
 - A. A NEMA 3R ENCLOSURE, MOUNTED ON THE FRONT SIDE OF AN EQUIPMENT FRAME INCORPORATING 120/240V, 200A METER SOCKETS AND CIRCUIT BREAKER HOUSINGS. EACH METER/CIRCUIT BREAKER COMBINATION SHALL PROVIDE SERVICE TO ONE (1) CARRIER (OR TOWER LIGHTING AS REQUIRED). METERS ARE TO BE PROVIDED BY LOCAL POWER COMPANY.
 - B. TOWERS REQUIRING FAA LIGHTING SHALL BE ALLOCATED ONE METER SOCKET AND CIRCUIT BREAKER HOUSING IN THE METER BANK. CIRCUIT BREAKER TO BE SIZED AS REQUIRED FOR TOWER LIGHTING EQUIPMENT. METER IS TO BE PROVIDED BY LOCAL POWER COMPANY.
20. UTILITY FRAME TELCO CABINET (AS REQUIRED): PROVIDED BY OWNER, INSTALLED BY CONTRACTOR. THE ELECTRICAL DESIGN ON THESE DRAWINGS IS BASED ON A TELCO CABINET CONFIGURED AS FOLLOWS:
 - A. A NEMA 3R ENCLOSURE SHALL INCLUDE A 3/4" THICK PLYWOOD BACKBOARD SIZED TO FIT CABINET. A PREWIRED 20A, 120V, GFCI DUPLEX RECEPTACLE, SURGE PROTECTORS, AND A GROUND BAR. TELCO CABINET SHALL BE MOUNTED TO THE UTILITY SERVICE FRAME.
 - B. THE TELEPHONE CABINET SHALL ACCOMMODATE ALL TELEPHONE LINES (PROPOSED AND FUTURE) AND CONNECTIONS FOR THEM.
21. PPC CABINET: PPC CABINET SHALL BE MOUNTED TO THE EQUIPMENT SLED SERVICE FRAME. THE ENCLOSURE DESIGN ON THESE DRAWINGS IS BASED ON A PPC CABINET CONFIGURED AS FOLLOWS:
 - A. PPC CABINET SHALL BE NEMA 3R RATED AND HAVE A DOOR TO ALLOW ACCESS TO INTERNAL COMPONENTS.
 - B. THE PPC ENCLOSURE SHALL INCLUDE A 120/240V, 1 PHASE, 200A MAIN BREAKER ELECTRICAL PANEL WITH SURGE PROTECTION AND WITH CIRCUIT BREAKERS AS REQUIRED FOR SLED ELECTRICAL LOADS. SURGE PROTECTION, AN INTERIOR 20A/120V DUPLEX RECEPTACLE, AND EXTERIOR WEATHERPROOF 20A/120V DUPLEX RECEPTACLE SHALL ALSO BE INCLUDED.
 - C. PROVIDE A GROUND WIRE SIZED PER NEC IN ALL CIRCUITS OVER 20 AMPS AND IN ALL CIRCUIT RUNS IN PVC.
 - D. PPC ENCLOSURE SHALL INCLUDE A 3/4" THICK PLYWOOD BACKBOARD SIZED TO FIT CABINET AND SHALL ACCOMMODATE ALL TELEPHONE LINES (PROPOSED AND FUTURE) AND CONNECTIONS FOR THEM. IT SHALL ALSO INCLUDE 2 TELCO GROUND BARS AND PROVIDE MOUNTING SPACE FOR ALARM EQUIPMENT.

ABBREVIATIONS

- AFG - ABOVE FINISHED GRADE
- A - AMP(S)
- AIC - AMPERE INTERRUPTING CAPACITY
- ATS - AUTOMATIC TRANSFER SWITCH
- AWG - AMERICAN WIRE GAUGE
- BWC - BARE COPPER WIRE
- C - CONDUIT
- DWG - DRAWING
- GND - GROUND
- GEN - GENERATOR
- GPS - GLOBAL POSITIONING SYSTEM
- HZ - HERTZ
- KWH - KILOWATT HOUR
- MIN - MINIMUM
- NTS - NOT TO SCALE
- PH - PHASE
- PCS - PERSONAL COMMUNICATION SYSTEM
- PPC - POWER/PROTECTION CABINET
- PVC - POLYVINYL CHLORIDE
- REP - REPRESENTATIVE
- RGS - RIGID GALVANIZED STEEL
- RWY - RACEWAY
- SCH - SCHEDULE
- SPE - SERVICE PROTECTION ENCLOSURE
- TBD - TO BE DETERMINED
- TYP - TYPICAL
- UG - UNDERGROUND
- V - VOLT(S)

SYMBOLS LEGEND

-  METER
-  DISCONNECT SWITCH
- EXPOSED RACEWAY
- - - UNDERGROUND RACEWAY
- CONDUIT TURNED TOWARD VIEWER
- 5/8"Ø x 10'-0" GROUND ROD
-  GROUND ROD TEST WELL
- · — GROUNDING CONDUCTOR
- CADWELD GROUND CONNECTION
- MECHANICAL GROUND CONNECTION
-  GROUND BAR

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KARL R. KRATINA
LICENSE # 59380

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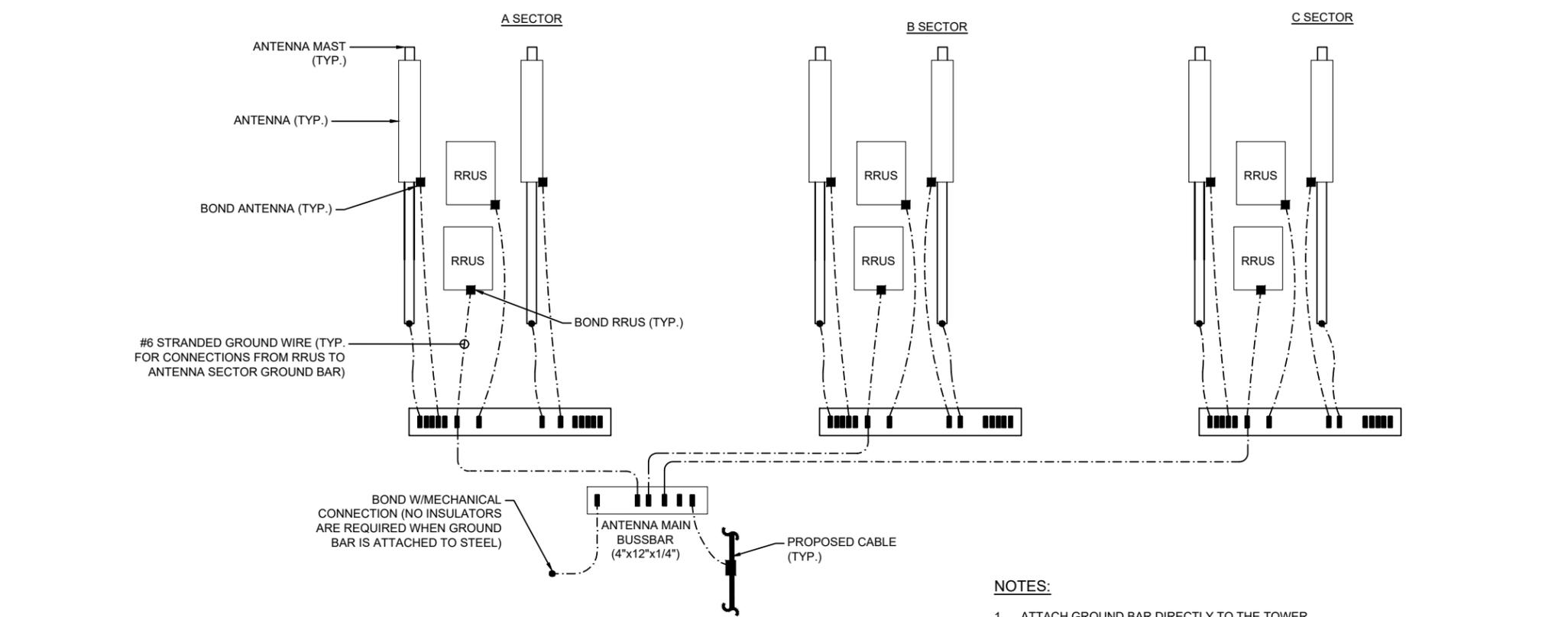
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DESIGNED BY:	VLH
PROJECT NO:	EUTM0600
DATE:	03/07/2022

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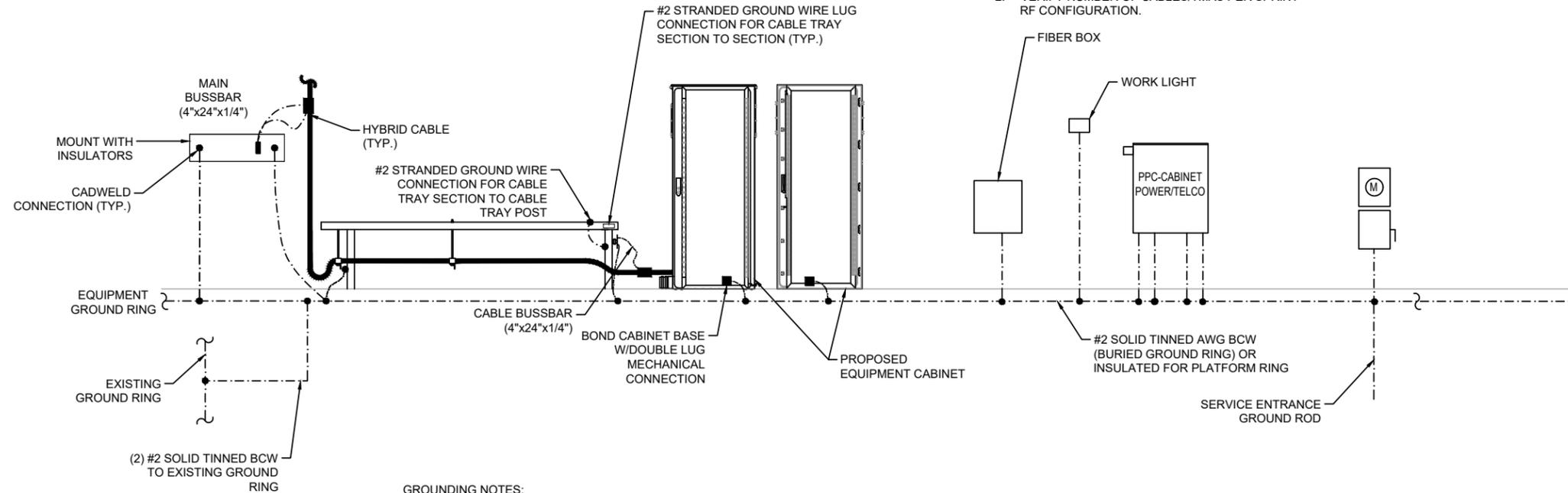
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GENERAL ELECTRICAL
NOTES & SYMBOLS

E-1



- NOTES:**
1. ATTACH GROUND BAR DIRECTLY TO THE TOWER USING STANDARD ADAPTER.
 2. VERIFY NUMBER OF CABLES/TMAS PER SPRINT RF CONFIGURATION.



- GROUNDING NOTES:**
1. BELOW GROUND ALL GROUNDING CONDUCTORS TO BE #2 AWG SOLID TINNED BARE COPPER WIRE (BCW) U.O.N.
 2. ABOVE GROUND ALL GROUNDING CONDUCTORS TO BE #2 AWG STRANDED INSULATED COPPER WIRE U.O.N.
 3. PROVIDE BONDING AND GROUNDING CONDUCTORS WITH GREEN TYPE THWN INSULATION, U.O.N.
 4. LEAVE 4' EXCESS GROUND WIRE COILED UP ABOVE GRADE. SEAL/WEATHERPROOF CONDUIT.
 5. SITE GROUNDING SHALL COMPLY WITH SPRINT GROUNDING STANDARDS, LATEST EDITION, AND COMPLY WITH SPRINT GROUNDING CHECKLIST, LATEST VERSION. WHEN NATIONAL AND LOCAL GROUNDING CODES ARE MORE STRINGENT, THEY SHALL GOVERN. GROUNDING SHALL BE COMPLETED BEFORE ERECTION OF A NEW TOWER.

THE CONTRACTOR SHALL VISIT THE SITE BEFORE BIDDING ON THE WORK CONTAINED WITHIN THIS DESIGN PACKAGE. DISCREPANCIES AND OMISSIONS SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION PRIOR TO BIDDING.

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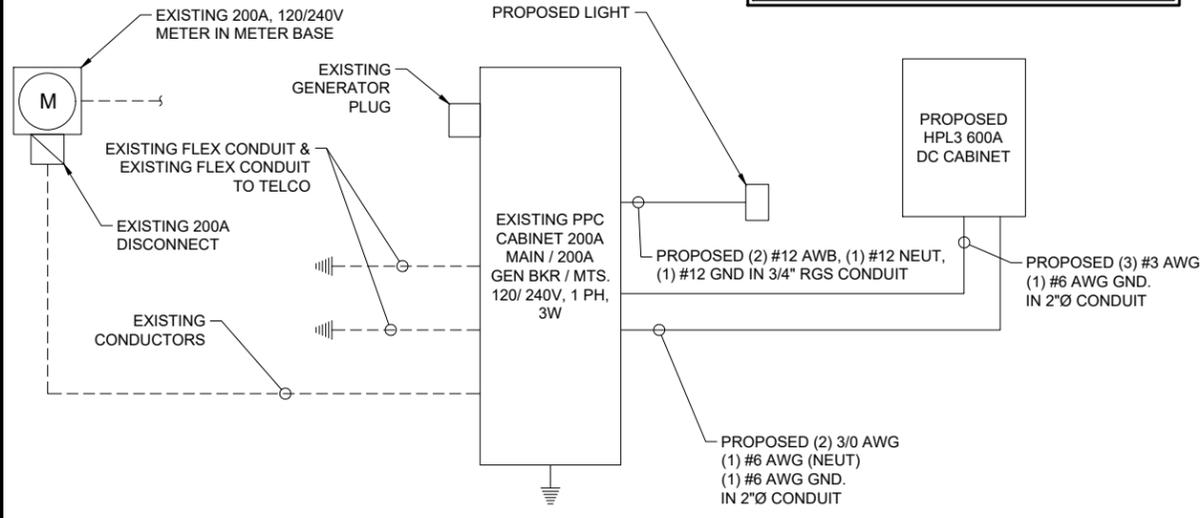
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**GROUNDING RISER
DIAGRAM**

E-2

THE CONTRACTOR SHALL VISIT THE SITE BEFORE BIDDING ON THE WORK CONTAINED WITHIN THIS DESIGN PACKAGE. DISCREPANCIES AND OMISSIONS SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION PRIOR TO BIDDING.



ONE LINE DIAGRAM NOTES:

1. THE CONTRACTOR SHALL VERIFY THAT THE ELECTRICAL SERVICE IS 200A, 240/120V, 1Ø, 3W
2. FOR COMPLETE INTERNAL WIRING AND ARRANGEMENT, REFER TO VENDOR PRINTS PROVIDED BY EQUIPMENT MANUFACTURER.
3. CONTRACTOR SHALL VERIFY AVAILABLE FAULT CURRENT WITH POWER COMPANY AND ENSURE ALL ELECTRICAL EQUIPMENT IS SUITABLE FOR AVAILABLE FAULT CURRENT. LABEL MAX AVAILABLE FAULT CURRENT PER NEC 110.24.
4. CONTRACTOR SHALL COORDINATE UTILITY SERVICES WITH LOCAL UTILITY COMPANIES. VERIFY ALL REQUIREMENTS WITH UTILITY COMPANY STANDARDS.
5. ONE-LINE DIAGRAM IS SCHEMATIC ONLY AND NOT INDICATIVE OF ACTUAL EQUIPMENT LAYOUT.

ONE-LINE DIAGRAM

SCALE: N.T.S. 1

PPC SCHEDULE											
PANEL DESIGNATION: T-MOBILE											
200 AMP MAIN BREAKER 120/240V, 1 PHASE, 3 WIRE											
NO.	LOAD SERVED	VA (PHA)	VA (PH B)	CONT / NC	AMP / POLE	AMP / POLE	CONT / NC	VA (PH B)	VA (PHA)	LOAD SERVED	NO.
1	*DELTA CABINET	1,000		C	100/2	60/2	C	0		SURGE / SPD	2
3			1,000	C			C	0			4
5		3,000		C	20/1	NC	200			*LIGHT	6
7	*DELTA CABINET		3,000	C				0		BLANK	8
9		3,000		C	15/1	NC	180			GFI	10
11			3,000	C	10/1	NC		200		FAN	12
		7,000	7,000					380	200		
TOTAL CONNECTED LOAD (KVA):		14.6									
TOTAL DEMAND LOAD (KVA):		18.1									
										MAX DEMAND AMPERAGE DRAW (AMPS): 76	
* DENOTES NEW OR MODIFIED BREAKERS											

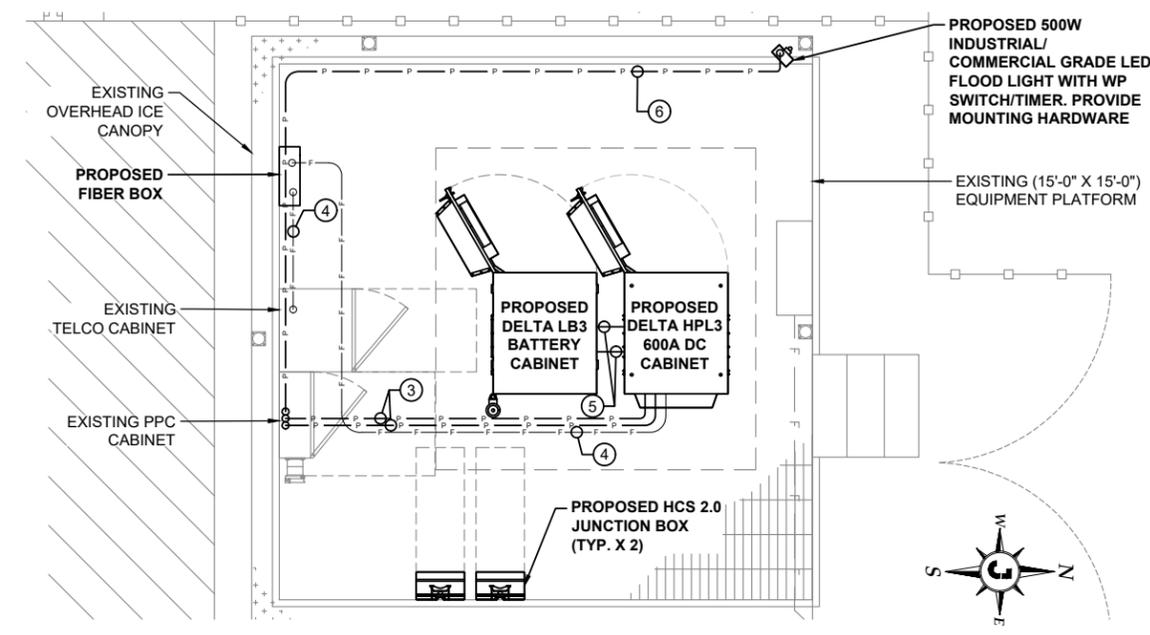
- NOTES:
1. PANEL IS INTEGRAL TO PPC.
 2. CONTRACTOR TO CONFIRM POWER REQUIREMENTS OF RADIO CABINET WITH MANUFACTURER'S SPECIFICATIONS.

PANEL SCHEDULE

SCALE: N.T.S. 3

ELECTRICAL KEYED NOTES:

- 1 PROVIDE 2" SCH 80 RGS CONDUIT BELOW GRADE FOR POWER.
- 2 PROVIDE 2" SCH 80 RGS CONDUIT BELOW GRADE FOR TELCO W/ (3) CAT 6, (1) DC PAIR - 48V.
- 3 PROVIDE 2" SCH 80 RGS CONDUIT BELOW PLATFORM FOR POWER.
- 4 PROVIDE 2" SCH 80 RGS CONDUIT BELOW PLATFORM FOR TELCO W/ (3) CAT 6, (1) DC PAIR - 48V.
- 5 PROVIDE 2" SCH 80 RGS CONDUIT ABOVE GRADE.
- 6 PROVIDE 3/4" SCH 80 RGS CONDUIT FOR WORK LIGHT.



EQUIPMENT CONDUIT LAYOUT

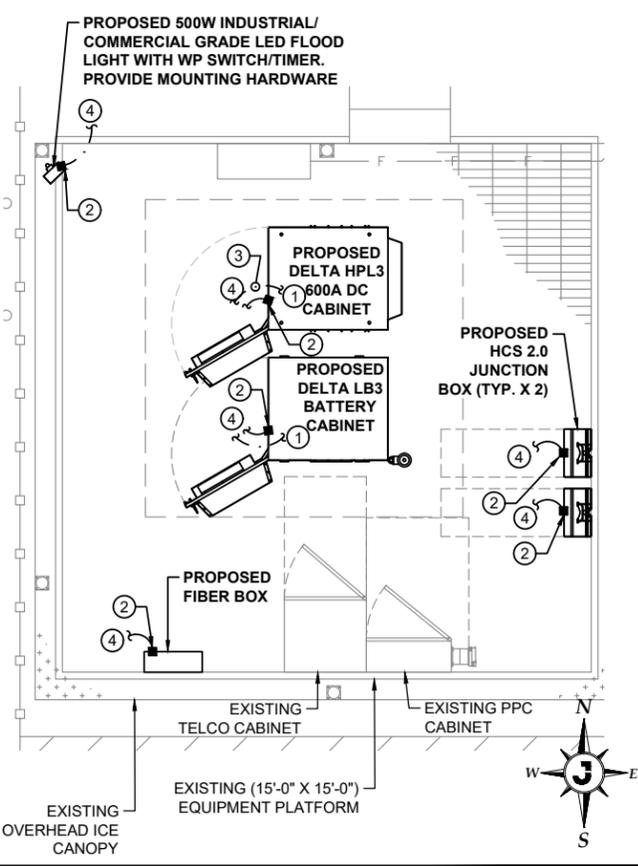
SCALE: N.T.S. 2

GROUNDING KEYED LEGEND:

- 1 BOND CABINET GROUNDING STUD TO GROUND RING WITH SINGLE LUG MECHANICAL CONNECTION
- 2 BOND CABINET BASE WITH DOUBLE LUG MECHANICAL CONNECTION
- 3 PROPOSED #2 BARE TINNED COPPER GROUND LEAD. (TYP.)
- 4 BOND TO EXISTING GROUND SYSTEM, FIELD VERIFY LOCATION.

GROUNDING NOTES:

1. ALL GROUNDING CONNECTIONS SHALL BE MADE WITH THOMAS AND BETTS KOPR-SHIELD (TM OF JET LUBE, INC.). THERE IS NO EQUIVALENT FOR THIS ANTI-OXIDATION COMPOUND. NO OTHER COMPOUND WILL BE ACCEPTED. COAT ALL WIRES BEFORE LUGGING. COAT ALL SURFACES BEFORE CONNECTING. ALL DISSIMILAR METAL CONNECTIONS SHALL INCORPORATE A "DRAGON TOOTH WASHER" BETWEEN THE LUG AND THE METAL.
2. CONTRACTOR SHALL VERIFY THE ADEQUACY OF THE INSTALLED SYSTEM. CONTRACTOR SHALL CONDUCT A "SITE RESISTANCE TO EARTH GROUNDING TESTING". INSTALLED SYSTEM SHALL ACHIEVE A MAXIMUM GROUND RESISTANCE OF 5 OHMS OR LESS.
3. TEST SHALL BE WITNESSED BY A SPRINT REPRESENTATIVE, IF REQUIRED.
4. BARE COPPER CONDUCTORS SHALL NOT BE INSTALLED WHERE THEY MAY BE IN CONTACT WITH GALVANIZED METALS. THE CONDUCTORS SHALL BE INSULATED OR ENCLOSED IN PVC CONDUIT OR PLACED ON STAND OFF SUCH THAT NO CONTACT BETWEEN DIFFERENT MATERIALS MAY OCCUR.
5. CONNECTION OF COPPER CONDUCTORS TO GALVANIZED MATERIALS SHALL BE AVOIDED. BRASS OR STAINLESS STEEL LUGS SHALL BE USED FOR CONNECTION OF COPPER CONDUCTORS TO GALVANIZED MATERIALS.
6. WHEN COPPER CONDUCTORS ARE CONNECTED TO ALUMINUM SURFACES OR CONDUCTORS, LUGS OR SPLIT BOLTS MARKED WITH THE DESIGNATION AL/CU SHALL BE USED.



EQUIPMENT GROUNDING PLAN

SCALE: N.T.S. 4

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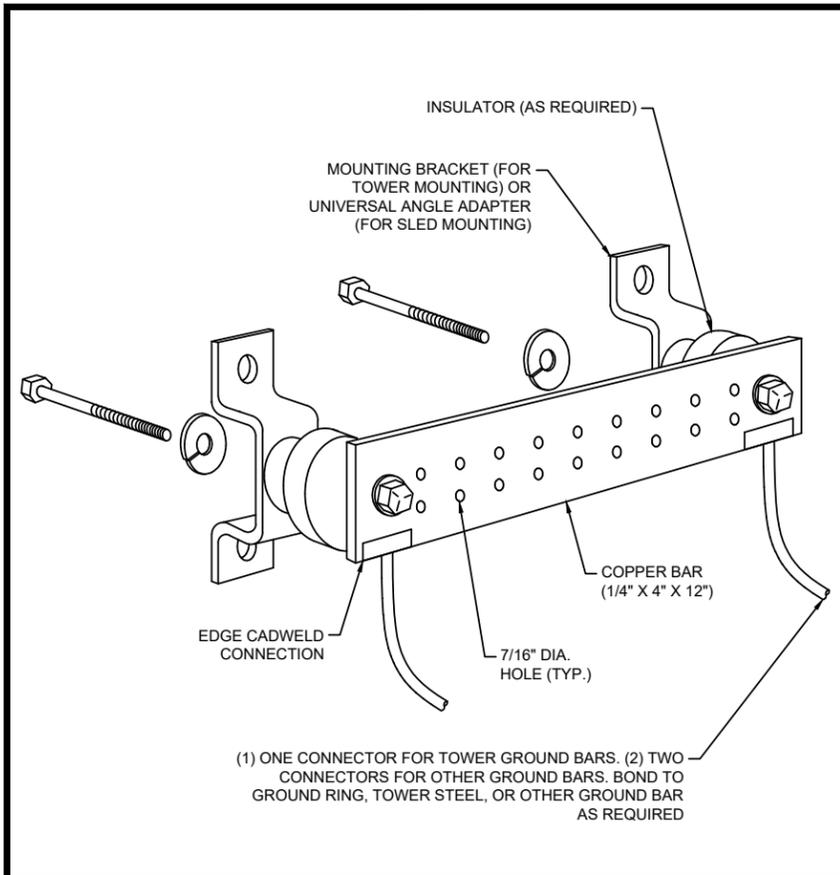
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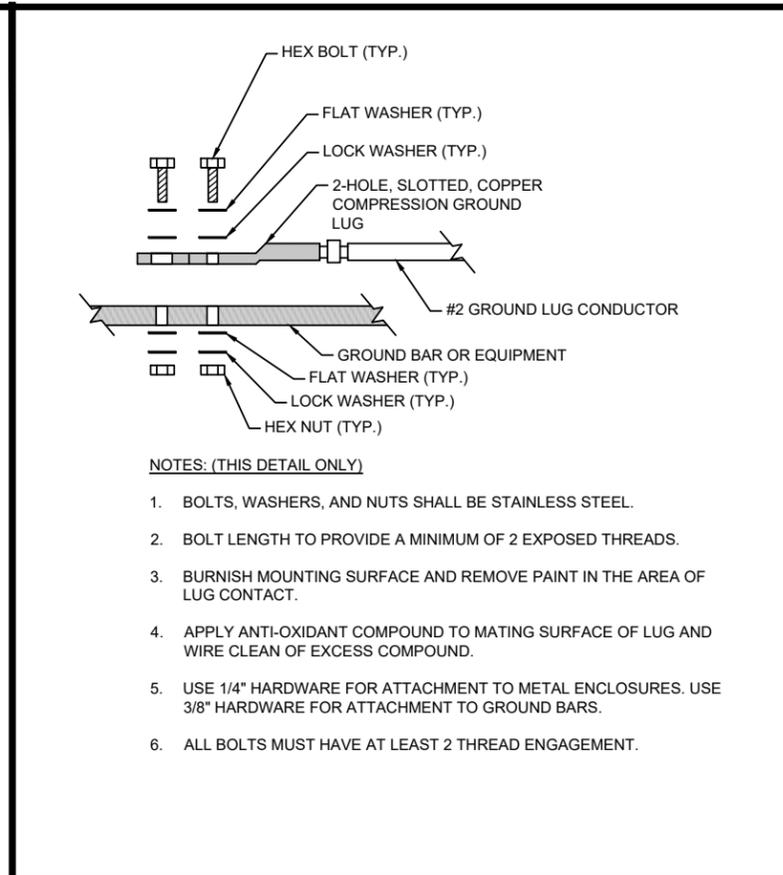
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ONE LINE DIAGRAM, SCHEDULE & PLANS

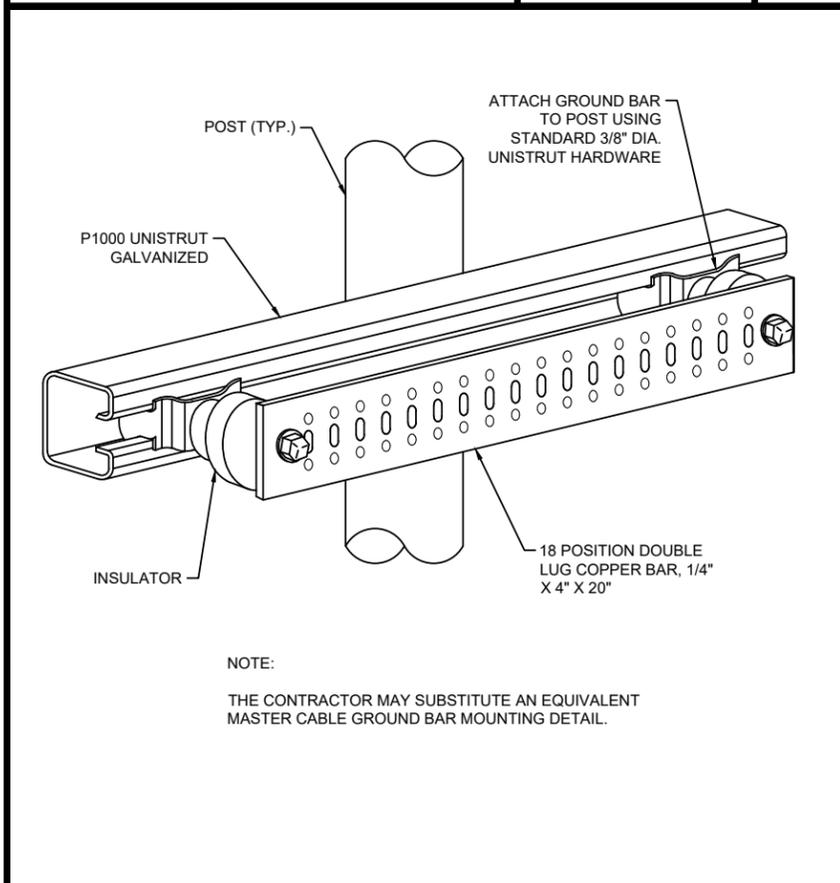
E-3



TYPICAL GROUND BAR SCALE: N.T.S. 1



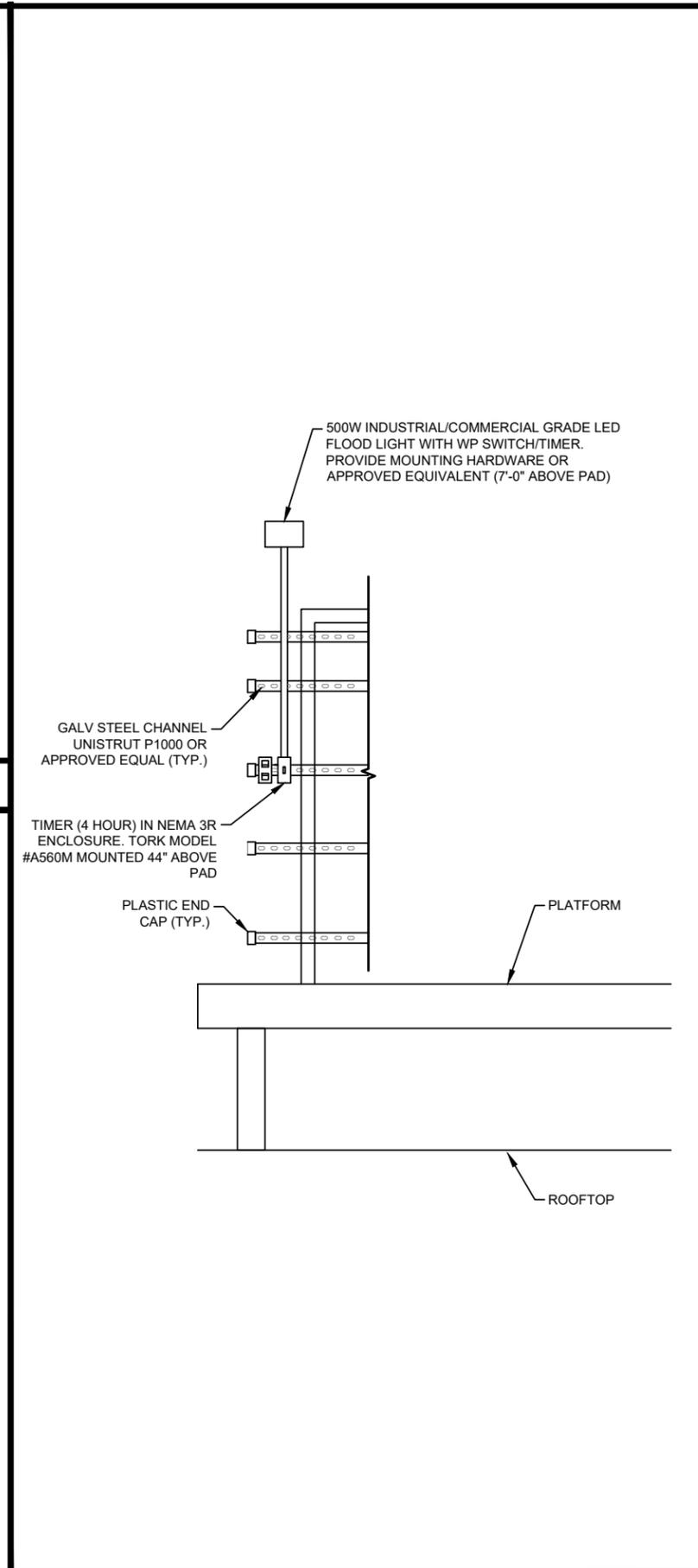
DOUBLE LUG CONNECTION SCALE: N.T.S. 2



MASTER GROUND BAR SCALE: N.T.S. 3



DETAIL NOT USED SCALE: N.T.S. 4



FLOOD LIGHT DETAIL SCALE: N.T.S. 5

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HENNEPIN COUNTY

ELECTRICAL DETAILS

E-4

**MINNEAPOLIS PUBLIC SCHOOLS
RESOLUTION 2022-0054**

RESOLUTION AMENDING POLICY 4016

WHEREAS, The Board’s Policy Committee has recommended the proposed changes.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors, Special School District No. 1 (Minneapolis Public Schools) adopts the changes as follows:

SECTION 1: **AMENDMENT** “Policy 4016: Family Medical Leave Act” of the Minneapolis Public Schools Policies & Regulations is hereby *amended* as follows:

A M E N D M E N T

Policy 4016: Family Medical Leave Act

1. PURPOSE

~~The purpose of this policy is to inform the school community and the general public of the position of the School Board on providing family and medical leave in compliance with the Family and Medical Leave Act.~~ The purpose of this policy is to provide for family and medical leave to school district employees in accordance with the Family and Medical Leave Act of 1993 (FMLA) and also with parenting leave under state law.

2. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding family and medical leave are adopted by the school district, pursuant to the requirements of the FMLA and consistent with the requirements of the Minnesota parenting leave laws.

3. DEFINITIONS

a. “Covered active duty” means:

- i. in the case of a member of a regular component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country; and
- ii. in the case of a member of a reserve component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country under a call or order to active duty under a provision of law referred to in 10 United States Code section 101(a)(13)(B).

b. “Covered servicemember” means:

- i. a member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or

- ii. a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, and was discharged or released under conditions other than dishonorable, at any time during the period of five years preceding the first date the eligible employee takes FMLA leave to care for the covered veteran.
- c. “Eligible employee” means an employee who has been employed by the school district for a total of at least 12 months and who has been employed for at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave. An employee returning from fulfilling his or her Uniformed Services Employment and Reemployment Rights Act (USERRA)-covered service obligation shall be credited with the hours of service that would have been performed but for the period of absence from work due to or necessitated by USERRA-covered service. In determining whether the employee met the hours of service requirement, and to determine the hours that would have been worked during the period of absence from work due to or necessitated by USERRA-covered service, the employee’s pre-service work schedule can generally be used for calculations. While the 12 months of employment need not be consecutive, employment periods prior to a break in service of seven years or more may not be counted unless: (1) the break is occasioned by the employee’s fulfillment of his or her USERRA-covered service obligation; or (2) a written agreement, including a collective bargaining agreement, exists concerning the school district’s intention to rehire the employee after the break in service.
- d. “Military caregiver leave” means leave taken to care for a covered servicemember with a serious injury or illness.
- e. “Next of kin of a covered servicemember” means the nearest blood relative other than the covered servicemember’s spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember’s next of kin, and the employee may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember’s only next of kin.
- f. “Outpatient status” means, with respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to:

- i. a military medical treatment facility as an outpatient; or
- ii. a unit established for the purpose of providing command and control of members of the Armed Forces receiving care as outpatients.
- g. “Qualifying exigency” means a situation where the eligible employee seeks leave for one or more of the following reasons:
 - i. to address any issues that arise from a short-notice deployment (seven calendar days or less) of a covered military member;
 - ii. to attend military events and related activities of a covered military member;
 - iii. to address issues related to childcare and school activities of a covered military member’s child;
 - iv. to address financial and legal arrangements for a covered military member;
 - v. to attend counseling provided by someone other than a health care provider for oneself, a covered military member, or his/her child;
 - vi. to spend up to 15 calendar days with a covered military member who is on short-term, temporary rest and recuperation leave during a period of deployment;
 - vii. to attend post-deployment activities related to a covered military member;
 - viii. to address care needs of a covered military member’s parent who is incapable of self-care; and
 - ix. to address other events related to a covered military member that both the employee and school district agree is a qualifying exigency.
- h. “Serious health condition” means an illness, injury, impairment, or physical or mental condition that involves:
 - i. inpatient care in a hospital, hospice, or residential medical care facility; or
 - ii. continuing treatment by a health care provider.
- i. “Spouse” means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage in the state in which the marriage was entered into or, in the case of a marriage entered into outside of any state, if the marriage is valid in the place where entered into and could have been entered into in at least one state. This definition includes an individual in a same-sex or common law marriage that either: (1) was entered into in a state that recognizes such marriages; or (2) if entered into outside of any state, is valid in the place where entered into and could have been entered into in at least one state.
- j. “Veteran” has the meaning given in 38 United States Code section 101.

4. LEAVE ENTITLEMENT

- a. Twelve-week Leave under Federal Law
 - i. Eligible employees are entitled to a total of 12 work weeks of unpaid family or medical leave during the applicable 12-month period as

defined below, plus any additional leave as required by law. Leave may be taken for one or more of the following reasons in accordance with applicable law:

- (1) birth of the employee's child and to care for such child;
 - (2) placement of an adopted or foster child with the employee;
 - (3) to care for the employee's spouse, son, daughter, or parent with a serious health condition;
 - (4) the employee's serious health condition makes the employee unable to perform the functions of the employee's job; and/or
 - (5) any qualifying exigency arising from the employee's spouse, son, daughter, or parent being on covered active duty, or notified of an impending call or order to covered active duty in the Armed Forces.
- ii. For the purposes of this policy, "year" is defined as a rolling 12-month period measured backward from the date an employee's leave is to commence.
- iii. An employee's entitlement to FMLA leave for the birth, adoption, or foster care of a child expires at the end of the 12-month period beginning on the date of the birth or placement.
- iv. A "serious health condition" typically requires either inpatient care or continuing treatment by or under the supervision of a health care provider, as defined by applicable law. Family and medical leave generally is not intended to cover short-term conditions for which treatment and recovery are very brief.
- v. A "serious injury or illness," in the case of a member of the Armed Forces, including a member of the National Guard or Reserves, means:
- (1) a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember's office, grade, rank, or rating; or
 - (2) a physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability (VASRD) rating of 50 percent or greater and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 - (3) a physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or
 - (4) an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive

Assistance for Family Caregivers.

- vi. Eligible spouses employed by the school district are limited to an aggregate of 12 weeks of leave during any 12-month period for the birth and care of a newborn child or adoption of a child, the placement of a child for foster care, or to care for a parent. This limitation for spouses employed by the school district does not apply to leave taken: by one spouse to care for the other spouse who is seriously ill; to care for a child with a serious health condition; because of the employee's own serious health condition; or pursuant to Paragraph 4.A.i.5. above.
- vii. Depending on the type of leave, intermittent or reduced schedule leave may be granted in the discretion of the school district or when medically necessary. However, part-time employees are only eligible for a pro-rata portion of leave to be used on an intermittent or reduced schedule basis, based on their average hours worked per week. Where an intermittent or reduced schedule leave is foreseeable based on planned medical treatment, the school district may transfer the employee temporarily to an available alternative position for which the employee is qualified and which better accommodates recurring periods of leave than does the employee's regular position, and which has equivalent pay and benefits.
- viii. If an employee requests a leave for the serious health condition of the employee or the employee's spouse, child, or parent, the employee will be required to submit sufficient medical certification. In such a case, the employee must submit the medical certification within 15 days from the date of the request or as soon as practicable under the circumstances.
- ix. If the school district has reason to doubt the validity of a health care provider's certification, it may require a second opinion at the school district's expense. If the opinions of the first and second health care providers differ, the school district may require certification from a third health care provider at the school district's expense. An employee may also be required to present a certification from a health care provider indicating that the employee is able to return to work.
- x. Requests for leave shall be made to the school district. When leave relates to an employee's spouse, son, daughter, parent, or covered servicemember being on covered active duty, or notified of an impending call or order to covered active duty pursuant to Paragraph 4.A.i.e. above, and such leave is foreseeable, the employee shall provide reasonable and practical notice to the school district of the need for leave. For all other leaves, employees must give 30 days' written notice of a leave of absence where practicable. The failure to provide the required notice may result in a delay of the requested leave. Employees are expected to make a reasonable effort to

schedule leaves resulting from planned medical treatment so as not to disrupt unduly the operations of the school district, subject to and in coordination with the health care provider.

- xi. The school district may require that a request for leave under Paragraph 4.A.i.e. above be supported by a copy of the covered military member's active duty orders or other documentation issued by the military indicating active duty or a call to active duty status and the dates of active duty service. In addition, the school district may require the employee to provide sufficient certification supporting the qualifying exigency for which leave is requested.
- xii. During the period of a leave permitted under this policy, the school district will provide health insurance under its group health plan under the same conditions coverage would have been provided had the employee not taken the leave. The employee will be responsible for payment of the employee contribution to continue group health insurance coverage during the leave. An employee's failure to make necessary and timely contributions may result in termination of coverage. An employee who does not return to work after the leave may be required, in some situations, to reimburse the school district for the cost of the health plan premiums paid by it.
- xiii. The school district may request or require the employee to substitute accrued paid leave for any part of the 12-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in the administrative directives and guidelines established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave. The superintendent shall be responsible to develop directives and guidelines as necessary to implement this policy. Such directives and guidelines shall be submitted to the school board for annual review.

The school district shall comply with written notice requirements as set forth in federal regulations.

- xiv. Employees returning from a leave permitted under this policy are eligible for reinstatement in the same or an equivalent position as provided by law. However, the employee has no greater right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during the leave.
- b. Twelve-week Leave under State Law

An employee who does not qualify for parenting leave under Paragraphs 4.A.i.1. or 4.A.i.2. above may qualify for a 12-week unpaid leave which is available to a biological or adoptive parent in conjunction with the birth or adoption of a child, or to a female employee for prenatal care or incapacity

due to pregnancy, childbirth, or related health conditions. The length of the leave shall be determined by the employee but must not exceed 12 weeks unless agreed to by the school district. The employee may qualify if he or she has worked for the school district for at least 12 months and has worked an average number of hours per week equal to one-half of the full time equivalent during the 12-month period immediately preceding the leave. This leave is separate and exclusive of the family and medical leave described in the preceding paragraphs but may be reduced by any period of paid parental, disability, personal, or medical, or sick leave, or accrued vacation provided by the school district so that the total leave does not exceed 12 weeks, unless agreed to by the school district, or leave taken for the same purpose under the FMLA. The leave taken under this section shall begin at a time requested by the employee. An employee who plans to take leave under this section must give the school district reasonable notice of the date the leave shall commence and the estimated duration of the leave. For leave taken by a biological or adoptive parent in conjunction with the birth or adoption of a child, the leave must begin within 12 months of the birth or adoption; except that, in the case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital.

c. Twenty-six-week Servicemember Family Military Leave

- i. An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember shall be entitled to a total of 26 work weeks of leave during a 12-month period to care for the servicemember. The leave described in this paragraph shall be available only during a single 12-month period. For purposes of this leave, the need to care for a servicemember includes both physical and psychological care.
- ii. During a single 12-month period, an employee shall be entitled to a combined total of 26 work weeks of leave under Paragraphs 4.A. and 4.C. above.
- iii. The 12-month period referred to in this section begins on the first day the eligible employee takes leave to care for a covered servicemember and ends 12 months after that date.
- iv. Eligible spouses employed by the school district are limited to an aggregate of 26 weeks of leave during any 12-month period if leave is taken for birth of the employee's child or to care for the child after birth; for placement of a child with the employee for adoption or foster care or to care for the child after placement; to care for the employee's parent with a serious health condition; or to care for a covered servicemember with a serious injury or illness.
- v. The school district may request or require the employee to substitute accrued paid leave for any part of the 26-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in the administrative directives and guidelines

established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave.

vi. An employee will be required to submit sufficient medical certification issued by the health care provider of the covered servicemember and other information in support of requested leave and eligibility for such leave under this section within 15 days from the date of the request or as soon as practicable under the circumstances.

vii. The provisions of Paragraphs 4.A.vii., 4.A.ix., 4.A.xii., 4.A.xiii., and 4.A.xiv. above shall apply to leaves under this section.

5. SPECIAL RULES FOR INSTRUCTIONAL EMPLOYEES

a. An instructional employee is one whose principal function is to teach and instruct students in a class, a small group, or an individual setting. This includes, but is not limited to, teachers, coaches, driver's education instructors, and special education assistants.

b. Instructional employees who request foreseeable medically necessary intermittent or reduced work schedule leave greater than 20 percent of the workdays in the leave period may be required to:

i. take leave for the entire period or periods of the planned medical treatment; or

ii. move to an available alternative position for which the employee is qualified, and which provides equivalent pay and benefits, but not necessarily equivalent duties.

c. Instructional employees who request continuous leave near the end of a semester may be required to extend the leave through the end of the semester. The number of weeks remaining before the end of a semester does not include scheduled school breaks, such as summer, winter, or spring break. If an instructional employee begins leave for any purpose more than five weeks before the end of a semester and it is likely the leave will last at least three weeks, the school district may require that the leave be continued until the end of the semester.

i. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last five weeks of a semester, the school district may require that the leave be continued until the end of the semester if the leave will last more than two weeks or if the employee's return from leave would occur during the last two weeks of the semester.

ii. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last three weeks of the semester and the leave will last more than five working days, the school district may require the employee to continue taking leave until the end of the semester.

iii. If the school district requires an instructional employee to extend leave

through the end of a semester as set forth in this paragraph, only the period of leave until the employee is ready and able to return to work shall be charged against the employee's FMLA leave entitlement. Any additional leave required by the school district to the end of the school term is not counted as FMLA leave but as an unpaid or paid leave, to the extent the instructional employee has accrued paid leave available and the school district shall maintain the employee's group health insurance and restore the employee to the same or equivalent job, including other benefits, at the conclusion of the leave.

6. OTHER

- a. The provisions of this policy are intended to comply with applicable law, including the FMLA and applicable regulations. Any terms used from the FMLA will have the same meaning as defined by the FMLA and/or applicable regulations. To the extent that this policy is ambiguous or contradicts applicable law, the language of the applicable law will prevail.
- b. The requirements stated in the collective bargaining agreement between employees in a certified collective bargaining unit and the school district regarding family and medical leaves (if any) shall be followed.

7. DISSEMINATION OF POLICY

- a. A poster prepared by the U.S. Department of Labor summarizing the major provisions of the Family and Medical Leave Act and informing employees how to file a complaint shall be conspicuously posted in each school district building in areas accessible to employees and applicants for employment.
- b. This policy will be reviewed at least annually for compliance with state and federal law.
- c. ~~It is the policy of the Minneapolis Public Schools to provide up to twelve weeks of family and medical leave per calendar year to eligible employees in compliance with the Family and Medical Leave Act. Employees may use paid sick leave for this purpose, at the option of the employee, when usage of the sick leave is in accordance with the provisions of any applicable collective bargaining agreement. The employee may use accrued vacation or personal leave at the employee's option, when usage of the vacation or personal leave is in accordance with the provisions of any applicable collective bargaining agreement. Otherwise, such leave is unpaid leave. All leave requested under this policy will conform to guidelines established by the Human Resources Department.~~

Original Adoption:

03/28/2000

Legal References:

- ~~Family and Medical Leave Act (29 U.S.C. 2611 et seq)~~
- To be updated upon passage

PASSED AND ADOPTED BY THE MINNEAPOLIS PUBLIC SCHOOLS BOARD OF DIRECTORS _____.

	AYE	NAY	ABSENT	ABSTAIN
Ali	_____	_____	_____	_____
Arneson	_____	_____	_____	_____
Booker	_____	_____	_____	_____
Caprini	_____	_____	_____	_____
Cerrillo	_____	_____	_____	_____
El-Amin	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Inz	_____	_____	_____	_____
Jourdain	_____	_____	_____	_____

Presiding Officer

Attest

 Kim Ellison, Chair, Minneapolis
 Public Schools

 Nelson Inz, Clerk, Minneapolis Public
 Schools