



**PARENT-TEACHER ADVISORY/BEHAVIORAL INTERVENTIONS BOARD COMMITTEE
MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
Room 103-104
100 South Brainard Avenue
La Grange, Illinois 60525
Tuesday, March 5, 2024 - 7:00 AM**

AGENDA

I. WELCOME

II. PUBLIC PARTICIPATION

III. ITEMS FOR DISCUSSION

- A. Code of Conduct Revisions
- B. Discussion Re: Future Topics

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IV. PUBLIC PARTICIPATION

V. ADJOURNMENT

BY ORDER OF
DAWN AUBERT
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

There will be parking available on the 100 and 200 blocks of Blackstone and Sunset Avenues for this meeting.

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
STUDENT ACTIVITIES CODE OF CONDUCT

Purpose

The extracurricular activities offered by Lyons Township High School District 204 is an extension of, but separate from, the regular high school program. While the regular curricular program is a right afforded to each student, participation in the extracurricular program is a privilege and, as such, carries certain expectations beyond those found in the normal classroom setting. The goal of District 204's extracurricular activities program is to give students direction in developing healthful living habits, discipline, leadership, teamwork, and respect for rules and regulations. For these reasons, this Code of Conduct is applied to students participating in District 204's extracurricular activities program.

Defining Extracurricular Activities (Board Policy 6:190)

Extracurricular activities are activities that are not part of the curriculum, are not graded, do not offer credit, and do not take place during instructional time. Extracurricular activities include competitive interscholastic activities and clubs.

Selection and Participation Requirements (Board Policies 6:190, 7:300)

Selection of members or participants is at the discretion of teachers, sponsors, or coaches, based on selection criteria that conforms with District 204's policies.

To be eligible for participation in any school-sponsored or school-supported athletic or extracurricular activity, a student must satisfy the Illinois High School Association's (IHSA) scholastic standing requirement. A student must be doing passing work in at least twenty-five (25) credit hours of high school per week. A student must, unless entering high school for the first time, have credit on their school records for twenty-five (25) credit hours of high school work (i.e., five graded classes) for the previous semester. Such work must have been completed in the semester for which credit is granted or in a recognized summer school program which has been approved by the Board of Education and for which graduation credit is received. Passing work must be defined as schoolwork for which a grade would have been given and certified on a student's transcript if a student were to transfer to another school.

Commented [A1]: PTABIC to discuss limiting this eligibility criteria to IHSA activities only, or extend to all school-sponsored activities? Will require a possible amendment to Board Policy 6:190. See the next comment for options in applying *no pass-no play* to non-IHSA eligible activities.

A student failing to meet this minimum standard during weekly eligibility checks during the semester (i.e., five graded classes) shall be suspended from activities for a period of seven (7) consecutive calendar days. Students failing to meet the minimum standard at the conclusion of the semester shall be suspended from their activities for the entire next semester.

Commented [A2]: Each board in a district that maintains any of grades 9-12 must have a *no pass-no play* policy. [105 ILCS 5/10-20.30](#). The policy must specify a minimum grade point average (left blank in the sample policy) AND/OR a minimum grade in each course, such as *passing* (see alternatives below). The policy must provide a suspension period – stated in sample policy as “___ calendar days or until the specified academic criteria are met, whichever is longer.” The procedure for implementing this policy is an administrative, management function. Alternatives follow:

Alternative 1: ...a student must maintain an overall ___ grade point average and a passing grade [or minimum grade of ___] in each course the student is enrolled.

Alternative 2: ...a student must maintain a passing grade [or minimum grade of ___] in each course the student is enrolled.

Alternative 3: ...a student must satisfy the Illinois High School Association's scholastic standing requirements [doing passing work in at least 25 credit hours of high school work per week].

Students also must abide by all by-laws and rules of any association in which District 204 is a member. This includes all IHSA eligibility rules, including those related to age and attendance. Students and parents/guardians are encouraged to consider these academic eligibility requirements prior to requesting schedule changes or dropping classes.

Expectations

The following expectations apply to all District 204 students participating in extracurricular activities. Each activity may set additional expectations for students.

1. The student must agree to follow the Code of Conduct and the sponsor's or coach's rules and instructions.
2. Regularly attend school, practice, and events. Participants are expected to attend school for half of the student's class schedule on the day of the activity. "Activity" includes practices, competitions, and events related to the extracurricular activity.
3. Attend a meeting at the beginning of every school year during which a student intends to participate in extracurricular activities to review this Code of Conduct, student behavior expectations, and any applicable student handbook and Board Policy provisions. The coach or sponsor also may require students to attend an activity-specific meeting at the beginning of the season or start of the activity to review expectation.
4. Travel on school-arranged transportation for all events off Lyons Township High School campus.
5. Be responsible for the maintenance and return of all equipment and/or clothing issued for an activity.
6. Attend all Awards Nights/End-of-Year Banquets for the extracurricular activities in which the student participates.
7. Carry their school-issued ID card with them at all times.

Commented [A3]: For PTABIC discussion: Is this an in-person meeting or a video created by the Athletic Department and administration for viewing by all participants?

HLERK recommends the District hold a meeting/require parent and student participants watch a video at the beginning of every school year, and potentially at the beginning of every athletic season, to review the Code of Conduct.

Students who participate in extracurricular athletic activities also must comply with the following requirements prior to participating:

- The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. Please use the Participation Physical Examination Form available from the Illinois High School Association [\[insert link\]](#).
- The student's parent/guardian must provide written permission for the student's participation, giving District 204 full waiver of responsibility of the risks involved.
- The student or the student's parent/guardian must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan.
- The student and their parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (e.g., Illinois High School Association); and (b) complete all forms required by District 204 including, without limitation, signing an acknowledgment of receiving information about the District's concussion policy, Board Policy 7:305, *Student Athlete Concussions and Head Injuries*.
- Students must attend instruction on steroid abuse prevention.
- The student and the student's parent/guardian must complete and return the Parent/Guardian Text Communication Permission form to the sponsor once every school year.

Students who participate in non-athletic extracurricular activities also must comply with the following requirements prior to participating:

- For applicable non-athletic extracurricular activities, the student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. Please use the Participation Physical Examination Form available from the Illinois High School Association [insert link]. [Insert list of applicable activities.]
- The student and the student's parent/guardian must complete and return the Parent/Guardian Text Communication Permission form to the sponsor once every school year.

Application of Code of Conduct

LT students who participate in District 204 extracurricular activities are subject to the Code of Conduct and will receive disciplinary consequences for violations of the Code of Conduct as outlined below. Students may be subject to additional consequences for the activity, in addition to consequences under the Code of Conduct. For example, leadership positions in an activity are solely at the discretion of the coach or sponsor and a violation of the Code of Conduct may also result in loss of a leadership position.

Students who violate student behavior rules set forth in the Student Handbook or Board Policy also may result in disciplinary consequences under the Code of Conduct. Students who engage in conduct that results in criminal charges are subject to disciplinary consequences under the Code of Conduct. Additionally, students who violate the Code of Conduct may be subject to discipline pursuant to Board Policy 7:190, *Student Behavior*, and other applicable District 204 policies and rules regarding student behavior.

Violations of the Code of Conduct will be treated [on a case-by-case basis? cumulatively? over one school year or all four years of high school? with penalties increasing with each subsequent violation?]. Depending on the nature of Code of Conduct violation, as determined at the [administrator]'s sole discretion, disciplinary consequences may not be applied in a progressive manner; instead, a more significant consequence may be imposed in response to student misconduct. Discipline may include up to removal from a particular extracurricular activity or all extracurricular activities for a set period of time or the remainder of the student's high school career.

Prohibited Conduct

Students participating in District 204 extracurricular activities shall not engage in the prohibited conduct listed below at all times, including after school, on days when school is not in session, and whether on or off school property. Students found to have engaged in prohibited conduct are subject to disciplinary consequences of this Code of Conduct, notwithstanding any additional disciplinary consequences that may be issued pursuant to Board Policy 7:190, the Student Handbook, or other Board Policy or District rules.

Commented [A4]: HLERK suggests including a list as a possible appendix to define the "non-athletic" groups discussed at our first administrative meeting.

Commented [A5]: Confirm this form is preferred for these activities.

Commented [A6]: For PTABIC discussion: how administration will treat violations and apply consequences.

Alcohol, Tobacco, and Illegal/Controlled Substances

Students shall not use, possess, buy, sell, trade/barter, or distribute any beverage containing alcohol (except for religious purposes), tobacco or nicotine materials in any form (including electronic cigarettes and vapes), cannabis in any form unless except under *Ashley's Law*, or any illegal/controlled substance (including mood-altering and performance enhancing drugs or chemicals) or paraphernalia.

Students shall not attend a party or other gathering and/or ride in a vehicle where alcohol, tobacco, cannabis, and/or illegal/controlled substance is present with or being consumed by minors.

Additionally, for student-athletes, IHSA prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student-athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned substance list. In addition to being penalized by IHSA, a student may be disciplined according to this Code of Conduct and Board Policy 7:190, *Student Behavior*.

Bullying and Hazing

Bullying and hazing activities are strictly prohibited at any time and in any location. *Hazing* is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of their willingness to participate (adapted from the definition of *hazing* adopted by the National Federation of State High School Associations). *Bullying* includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to place a student in reasonable fear of harm; cause a substantially detrimental effect on a student's physical or mental health; substantially interfere with a student's academic performance; or substantially interfere with a student's ability to participate in or benefit from school services, activities, or privileges, and is strictly prohibited in accordance with Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

Conduct Unbecoming of a District 204 Representative

Students must abide by all school rules and display conduct becoming of a District 204 representative including, but not limited to, those identified in Board Policy 7:240, *Conduct Code for Participants in Extracurricular Activities*, and Board Policy 7:190, *Student Behavior*. This includes after school, on days when school is not in session, whether on or off school property, and in public communications posted on social media sites. Failure to abide by relevant board policies and student conduct expectations may subject a student to discipline.

Examples include but are not limited to: violating the District's policies or procedures on student behavior; unsportsmanlike conduct; violating the rules for the extracurricular activity; behaving in a manner that disrupts or adversely affects the group or school; being insubordinate or disrespectful toward the sponsor(s) or coach(s); falsifying any information contained on any form required for the activity or sport; engaging in conduct that violates local ordinances and/or State or federal law.

Also, hate speech or harassment behavior aimed at a person's sex, gender identification, race, religion, creed, age, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability that substantially interferes with a student's school performance or creates and intimidating, hostile, or offensive school environment is strictly prohibited and may subject a student to discipline. Hate speech or harassment may be verbal, non-verbal, or physical acts. See IHSA Hate Speech and Harassment Policy & Procedure.

Disciplinary Consequences

Students found to have engaged in prohibited conduct as described in this Code of Conduct are subject to the following disciplinary consequences, notwithstanding any additional disciplinary consequences that may be issued pursuant to Board Policy 7:190, the Student Handbook, or other Board Policy or District rules.

Commented [A7]: For PTABIC discussion: how should these consequences apply for non-athletic extracurricular activities?

First Offense – Suspension from all activities for 10% of the competitive season or two events, whichever is less, with the student expected to participate in all practices and attend all contests during that time unless the student also is suspended or expelled from school.¹ In addition, for alcohol, tobacco, and illegal/controlled substance offenses, the student must attend a school-approved chemical education program. The chemical education program is paid for by the District; however, the student's parents/guardians are responsible for any required follow-up components of the program or recommendations for further treatment or counseling.

Commented [A8]: For PTABIC review based on administration's current practice.

Second Offense – Loss of extracurricular opportunities for one year. If the student agrees to a chemical assessment at a school-approved program for an alcohol, tobacco, and illegal/controlled substances violation, at the parent's expense, and follows the program recommendations, the student will be suspended for a total of six (6) weeks of the competitive season. The student must participate in all practices and attend all contests during the time they are serving their consequence. This could result in the consequence being served over two seasons.

Third Offense – Loss of all extracurricular opportunities for one calendar year from the date of the infraction, including attendance at all practices and contests.

Fourth Offense – Loss of all extracurricular opportunities for the remainder of the student's high school career.

Reporting Offenses

Reports of offenses committed outside of school will be accepted from the following individuals:

- Lyons Township High School District 204 staff;
- Law enforcement officials;

Commented [A9]: For PTABIC discussion: should we include the Speak Up line for anonymous tips?

¹ An "event" for non-athletic extracurricular activities is similar to a game/contest for an athletic activity; a practice or the equivalent is not an event. The Administration, in its sole discretion, will determine how First Offense consequence is applied to non-athletic extracurricular activities. For example, the student may be suspended from one of three events for the activity.

- Individual students committing infraction;
- Parent of student committing offense;
- Current students; and
- Identified private citizens.

Voluntary Admission

A voluntary admission occurs when a student or student's parent/guardian contacts the coach, sponsor, or District 204 administrator and the student admits their misconduct *before* the school is independently aware of the misconduct or the student is arrested, detained, confronted, or apprehended by law enforcement.

A student who voluntarily admits to a violation of this Code of Conduct *may* receive a reduced consequence or no consequence, depending on the severity of the offense and the imposition of concurrent consequences based on Board Policy 7:190, *Student Behavior*, and other applicable District policies and rules regarding student behavior. The voluntary admission, for purposes of receiving a reduced or no consequence, may only be used for a first or second offense of which the school does not have prior knowledge.

Investigation

Upon receipt of a possible Code of Conduct violation from an identified reporter, the assigned Assistant Principal or designee will conduct an investigation into the report. The Assistant Principal will speak with all relevant parties and evaluate all evidence presented as part of the alleged Code violation. During a pending investigation into a Code of Conduct violation, the Assistant Principal may suspend the student or students from participation in extracurricular activities. After completing the initial investigation, the Assistant Principal, in conjunction with the Associate Principal, will determine if a Code of Conduct violation occurred, and, if so, the severity of the offense and the disciplinary consequence. The Associate Principal or Athletic Director shall notify the student, the student's parent/guardian, and student's coach/sponsor in writing of the outcome of investigation and of any disciplinary consequence. Coaches/sponsors are responsible for enforcing the consequence administered by the Associate Principal and/or Athletic Director.

Appeal Process

Within two school days upon receiving the decision by an Associate Principal or Athletic Director regarding a violation of the Code of Conduct, a student and/or parent/guardian of a student participating in extracurricular activities may appeal the decision to the Principal or their designee. The Principal or designee shall review all relevant materials and evidence related to the Code of Conduct violation, and within two school days of receiving a notice of appeal, shall uphold, reject, or amend the Associate Principal or Athletic Director's determination regarding the Code of Conduct violation and disciplinary consequence. The Principal or designee shall notify the student, the student's parent/guardian, and the student's coach/sponsor in writing of the outcome of the appeal. During a pending appeal of a Code of Conduct violation, a student may choose to serve their consequence before the final decision of the Principal or designee, or wait until after the Principal or designee issues a final decision. The Principal's or designee's decision is final.

Last Revised: 2/8/2024

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Commented [A10]: For PTABIC discussion: the District needs to decide the parameters -- for example, allowed once in student's career, once per year, once per type of offense?

How should the District address situations where students know about a pending (police) report of conduct in violation of the code, but try to "beat" the third-party report to get the benefit of a voluntary admission?

Thoughts on limiting this provision to only drug/alcohol/tobacco offenses?