



**COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Room 103-104
100 South Brainard Avenue
La Grange, Illinois 60525
Monday, February 5, 2024 - 6:30 PM**

AGENDA

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. CURRICULUM AND INSTRUCTION

- A. 2024-25 Student Fee Discussion (First Reading) 2
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V. OTHER

- A. Discussion Re: Willow Springs Property 57

VI. PUBLIC PARTICIPATION

VII. ADJOURNMENT

BY ORDER OF
DAWN AUBERT
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., LaGrange, IL 60525-2101
Tel: (708) 579-6470 E-mail: seggerding@lths.net Website: www.lths.net



SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: LTHS Board of Education
Dr. Brian Waterman, Superintendent

FROM: Scott Eggerding, Director of Curriculum and Instruction
Brian Stachacz, Director of Business Services

DATE: February 5, 2024

RE: Student Fees

Per Board Policy 4:140, the following required student fees are brought forward as recommendations for the 2024-25 school year.

- District Textbook Rental is \$75.00 and covers all core course textbooks designated as District Texts and Class Sets.
- Student Support Fee is \$25.00 and covers general administrative expenses, printing, postage, and technology expenses not related to Chromebooks.
- Technology Fee includes Chromebook, case, charger, insurance, loaner program, technical support, and access to essential software for an annual fee of \$150.

Consumable textbooks are paid for by each student based on the courses selected (See Appendix 1 for historical fees per course). Costs for consumables may require adjustment, pending final costs received from suppliers.

Course material fees are paid for by each student based on the courses selected (See Appendix 1 for course material fees).

All incoming freshmen are charged a \$30.00 fee for a physical education uniform, heart rate monitor strap, and lock during back-to-school week or initial days of school.

Optional fees:

- Behind the Wheel (Driver Ed) fee is \$150.00 per student with an additional Secretary of State permit fee (\$20.00), which is paid directly to the State of Illinois.
- AP Exams cost \$98.00 each with an AP Exam Late Fee of \$40.00.
- The Seal of Biliteracy Exam Fee is \$25.00 per language test.
- Publication Fee is \$44.00 and includes a yearbook (TAB), newspaper (Lion), and literary magazine (Menagerie).
- Transcript Fee is \$10.00.
- A Technology Repair and Replacement Fee is levied based on the specific repair or replacement needed.

Summer School (See Appendix 2 for summer school courses and fees):

- Tuition for most classes is \$240.00 per semester.

- For classes that include a supply fee, tuition is \$265.00 per semester.
- Summer Driver Education requires Tuition (\$240.00) + Driver Ed fee (\$150.00) with an additional Secretary of State permit fee (\$20.00) paid to the State.

Fee waivers are determined using the stipulations delineated in Policy 4.140.

Comparison Information

In 2020-21, LTHS conducted a comprehensive review of high school fees in the surrounding area. While this data is 3 years old, we found that most public high schools charge far more fees than LTHS. For instance, the majority of high schools surveyed charge a student for each sport they play and each club they join in addition to band, choir and dance fees. LTHS does not charge a software fee in addition to a technology fee, as is regular practice at many comparable schools. LT charges less for Driver education than every other school that reported this information. LTHS continues to be one of the very few schools that charge a textbook rental fee of \$75 rather than adopting a textbook model similar to the collegiate level where students purchase all books, consumables, and software access without any subsidy or coordination from the high school. All told, LT charges approximately \$250 per year in optional fees while schools in the surrounding area charge between \$300 and \$600.

RECOMMENDATION:

We recommend the Board approve the 2024-25 student fees, as outlined above.

CourseName	Name	Consumable	Course Material Fee	Amount	Total for Course
Accounting 1 LIII	Accounting Workbook ONLINE	x		\$100.00	\$100.00
Adv Soc Aware & Persp Tkg LIII	Good Intentions	x		\$27.00	\$27.00
Advanced Culinary Arts LIV	ServSafe Food Handlers	x		\$15.00	\$15.00
Advanced Fashion & Design LIV	Sewing Project Fee		x	\$30.00	\$30.00
Advanced Photography LIV	Photo Portfolio		x	\$5.50	\$8.50
	Safety Eyewear		x	\$3.00	
All Language Classes	Headset/World Language		x	\$12.00	\$79.00
American Lit & Comp Accel LIV	Citizen: An American Lyric	x		\$14.00	
	Great Gatsby	x		\$11.00	
	Play Choice	x		\$12.00	
	The Things They Carried	x		\$13.00	
	Unchartered Territory ONLINE	x		\$9.00	
	World of Wonders	x		\$20.00	
American Sign Language I LIII	Master ASL! Workbook	x		\$28.00	\$64.00
	True+Way ASL Website Subscript	x		\$36.00	
AP Computer Sci Principles LV	Computer Science Illuminated E	x		\$60.00	\$60.00
AP Latin LV	SAT Subj Latin	x		\$23.00	\$72.00
	Vergils Aeneid	x		\$15.00	
	Vergils Wbk	x		\$34.00	
Auto Service & Diag LIV	Auto Tech Principles Wbk	x		\$29.00	\$29.00
BASE I LIII	Exec Functions Stu Guide,HS	x		\$5.00	\$5.00
Begn Folk Guitar LIII	Guitar I Stang 2nd Ed	x		\$11.00	\$11.00
Biology	Biology Kit 1		x	\$3.00	\$3.00
Biology Accel LIV	Goggles/Science		x	\$11.00	\$16.00
	Science Binder		x	\$5.00	
Chefs LIV	ServSafe Food Handlers and Man	x		\$53.00	\$53.00
Comp Gov AP LV	Comp Politics AP 9E Wbk	x		\$25.00	\$25.00
Comptr Apps (MOS) LIII	Building a Foundation w/Micros	x		\$75.00	\$75.00
Concert Orchestra LIII	Habits of a Successful String	x		\$10.00	\$10.00
Draw/Paint Beginning LIII	Sketchbook		x	\$5.00	\$12.00
	Sketchbook Kit		x	\$7.00	
Driver Education	Drive Right Wbk	x		\$17.00	\$17.00
Drones: UAS LIV	2022 Remote Pilot Test Prep	x		\$12.00	\$76.00
	2023 Remote Pilot Test Prep	x		\$12.00	
	2024 Remote Pilot Test Prep	x		\$12.00	
	Found. of Unmanned Aircraft	x		\$40.00	
Eng III Accel Am Lit LIV	Beloved	x		\$13.00	\$13.00
Eng III Accel Am Studies LIV	Between the World and Me	x		\$19.00	\$66.00
	Catcher in the Rye	x		\$7.50	
	Lit Circle Consumable choice	x		\$15.00	
	Slaughterhouse Five	x		\$7.00	
	The Crucible	x		\$12.00	
	The Piano Lesson	x		\$12.00	
	Their Eyes Were Watching God	x		\$12.50	
There Are No Children Here	x		\$12.00		
Eng III Prep Am Studies LIII	Narrative of Fred Douglass	x		\$4.00	\$4.00
Eng IV Lit Exp Cr&Ref LIII	Canvas Art Board		x	\$7.00	\$18.00
	Tuesdays with Morrie	x		\$11.00	
Eng IV Prep Lit of Comedy LIII	Importance of Being Earnest	x		\$4.00	\$11.00
	The Hitchhikers Guide	x		\$7.00	
Eng IV Prp Visual LIII	Different Seasons	x		\$13.00	\$13.00
Eng IV Rhet(AP Lang & Comp)LV	Behind the Beautiful Forevers	x		\$14.00	
	Hamlet	x		\$5.00	
	Novel: 1984	x		\$8.00	

	Siddhartha	x		\$6.00	\$33.00
Eng IV World Perspectives LIII	Antigone	x		\$6.00	
	The Distance Between Us	x		\$13.00	\$19.00
English I	Of Mice & Men	x		\$10.00	
	Shattering Glass	x		\$8.00	
	We Beat the Streets	x		\$7.00	\$25.00
English I Accel LIV	Frankenstein	x		\$8.00	
	Odyssey/Wilson	x		\$15.00	
	Othello	x		\$5.00	
	Romeo & Juliet	x		\$5.00	
	Seagull Reader Stories	x		\$40.00	
	The Nickel Boys	x		\$12.00	\$85.00
English I Honor LV	Adv of Huckleberry Finn	x		\$5.00	
	How to Read Literature	x		\$13.00	
	Independent Reading Choice	x		\$15.00	
	The Odyssey	x		\$14.00	\$47.00
English I LIII	House on Mango Street	x		\$13.00	\$13.00
English I Prep LIII	2 Student Choice Novels	x		\$30.00	
	Freedom Writers Diary	x		\$12.00	
	Lesson Before Dying	x		\$11.00	
	Of Beetles and Angels	x		\$9.00	
	The Curious Incident of the Do	x		\$12.00	
	The Glass Castle	x		\$13.00	
	The Secret Life of Bees	x		\$12.00	
Vocab for the H S Student Wkbk	x		\$21.00	\$51.00	
English I PSD	The Crossing	x		\$6.00	\$6.00
English II Accel LIV	A Tale of Two Cities	x		\$6.00	
	Lord of the Flies	x		\$8.00	\$14.00
English II Honor LV	Cat's Eye	x		\$13.00	
	Ceremony	x		\$14.00	
	How Much of these Hills Gold	x		\$13.00	\$40.00
English II LIII	Dry	x		\$10.00	\$10.00
English II Prep LIII	Brave New World	x		\$21.00	
	The Czar of Love & Techno	x		\$13.00	\$34.00
English III	A Long Walk to Water	x		\$10.00	
	Purple Heart	x		\$9.00	\$19.00
English III AP Lang&Comp LV	Civil Disobedience	x		\$3.50	
	Into the Wild	x		\$13.00	
	Scarlet Letter	x		\$5.50	
	Self Reliance	x		\$4.50	
	The Awakening	x		\$5.00	
	Walden Life in the Woods	x		\$5.50	\$37.00
English III Prep LIII	A Thousand Splendid Suns	x		\$13.00	
	Like Water for Chocolate	x		\$12.00	
	The Devil in the White City	x		\$13.00	
	The Kite Runner	x		\$13.00	\$51.00
English IV AP Lit&Comp LV	Ethan Frome	x		\$6.00	
	Heart of Darkness	x		\$12.50	
	Jane Eyre	x		\$7.00	
	The Dubliners	x		\$6.00	
	The Namesake	x		\$10.00	
	To The Lighthouse	x		\$11.00	
	White Noise	x		\$13.00	\$65.50
English IV PSD LIII	Night	x		\$9.00	\$9.00
Fash/Inter Design LIV	Fashion Kit		x	\$10.00	
	Presentation Tri Fold Board		x	\$4.00	\$14.00
French I Accel LIV	D'Accord 2019 L1 CE Fr I Wkbk	x		\$35.00	

	D'Accord 2024 L1 CE Fr I Wbk	x		\$30.00	
	French D'Accord 1 d'activites	x		\$31.00	
	French D'Accord 1 d'exercices	x		\$31.00	\$127.00
French II Accel LIV	D'Accord 2019 L2 CE Fr II Wbk	x		\$35.00	
	French D'Accord 2 d'activites	x		\$31.00	
	French D'Accord 2 d'exercices	x		\$31.00	\$97.00
French III Accel LIV	D'Accord 2024 L2 CE Fr II Wbk	x		\$30.00	\$30.00
French IV LIV	D'Accord 2019 L3 CE French III	x		\$30.00	
	D'Accord 2024 L3 CE French III	x		\$35.00	\$65.00
French Lang AP LV	AP French Wbk	x		\$48.00	
	Quant a Moi Wbk	x		\$88.00	\$136.00
French Language Accel LIV	French D'Accord 3 d'activites	x		\$31.00	\$31.00
French V LIV	Petit Pays Reader	x		\$18.00	\$18.00
Freshman PE A LIII	PE uniform,lock and strap		x	\$30.00	\$30.00
Furniture and Cabinetmaking I LIII	Wood Fee		x	\$155.00	\$155.00
Furniture and Cabinetmaking II LIII	Wood Fee		x	\$190.00	\$190.00
Geometry Accel 141/142 LIV	Exp in Core Math Geo Wbk	x		\$14.00	\$14.00
German Communication Accel LIV	German Portfolio 3/4	x		\$16.00	\$16.00
German I Accel LIV	German Kommit I Wbk 2013	x		\$16.00	
	German Portfolio Workbook1	x		\$16.00	
	German Portfolio1 Online	x		\$14.00	\$46.00
German II Accel LIV	German Kommit II Wbk 2013	x		\$16.00	
	German Portfolio 2	x		\$14.00	
	German Portfolio Workbook2	x		\$16.00	\$46.00
German Lang & Culture AP LV	Denk Mal Wbk	x		\$50.00	\$50.00
German Language Accel LIV	German Mosaik 3 Wbk	x		\$37.00	\$37.00
Health	Health Wbk	x		\$9.00	\$9.00
Intermediate Guitar LIII	Guitar II Stang	x		\$11.00	\$11.00
Intro to Healthcare Crs LIII	Navigate 2 Advantage Access		x	\$55.00	
	Stethoscope		x	\$15.00	\$70.00
Introduction to Furniture Making 2 LIII	Wood Fee		x	\$55.00	\$55.00
Introduction to Furniture Making 3 LIII	Wood Fee		x	\$75.00	\$75.00
IPC Eng II Acc LIV	Oral Communication	x		\$35.00	\$35.00
Italian AP LV	Ace the Italian AP Exam 5E	x		\$50.00	
	Crescendo Workbook	x		\$60.00	\$110.00
Journalistic Writing LIV	Reporters Notebook		x	\$3.00	\$3.00
L.I.F.E. Math	Connect Math Wbk LevB-1	x		\$13.50	
	Connect Math Wrkb Choice	x		\$13.00	\$26.50
L.I.F.E. Reading	Reading Mastery Choice	?		\$20.00	\$20.00
Latin I Accel LIV	Ecce Romani 1A wbk	x		\$16.00	
	Ecce Romani 1B wbk	x		\$16.00	
	Ecce Romani -LA purple wbk	x		\$22.00	\$54.00
Latin II Accel LIV	Ecce Romani 2A wbk	x		\$16.00	
	Ecce Romani -LA green wbk	x		\$22.00	\$38.00
Latin Poetry Accel LIV	Legamus Catullus	x		\$34.00	
	Legamus Ovid	x		\$34.00	
	Legamus Vergil	x		\$34.00	\$102.00
Latin Prose Accel LIV	Legamus Caesar	x		\$34.00	
	Legamus Cicero	x		\$34.00	
	Petronis:Selections Satyric	x		\$30.00	
	Pliny Younger Selected Letters	x		\$30.00	
	Res Gestae Divi Augusti	x		\$30.00	\$158.00
Macro Econ AP LV	Macro Econ Wbk	x		\$30.00	\$30.00
Medical Terminology LIII	Exploring Medical Language	x		\$75.00	\$75.00
Micro Econ AP LV	Micro Econ Wbk	x		\$30.00	\$30.00

Music Theory AP LV	Auralia 6 Cloud Software		x	\$35.00	
	Music Theory Text	x		\$130.00	
	Music Theory Wkbk	x		\$76.00	\$241.00
PC Repair & Maint (A+) LIII	A+ Guide to IT Tech 3P ebook	x		\$30.00	
	CompTia A+ Guide to Tech Sup		x	\$120.00	
	StarTech.com 11 Pc Tool Kit		x	\$26.00	
	Tool Kit Belkin 10 Pc		x	\$15.50	\$191.50
Photography LIII	Photo Kit		x	\$73.00	\$73.00
Practical Math	AGS Math Concepts Wkbk	x		\$25.00	\$25.00
Private Pilot Operations LV	2023 Private Pilot Test Prep	x		\$14.00	
	Private Pilot Test Prep	x		\$14.00	\$28.00
Reading	Read 180 Flex Next Generation		x	\$33.00	
	Read 180 Universal		x	\$33.00	\$66.00
Scuba Diving II LIII	PADI Adventure in Diving 70139	x		\$32.00	\$32.00
Scuba Diving LIII	PADI Crew Pac Imperial 60300	x		\$48.00	\$48.00
Social Aware & Persp Tkg LIII	Socially Curious	x		\$30.00	\$30.00
Spanish for Speakers	Sendas Literarias I Wkbk	x		\$26.00	
	Sendas Literarias II Wkbk	x		\$26.00	\$52.00
Spanish I Accel LIV	Span I Wkbk	x		\$18.00	
	Span I Wkbk Resources Lev1	x		\$21.00	
	Span I Wkbk Vocab & Gram Lev1	x		\$27.00	
	Spanish Wkbk Lit Skills Vol1	x		\$21.00	\$87.00
Spanish II Accel LIV	La Llorona de Mazatlan	x		\$13.00	
	Span II Wkbk	x		\$18.00	
	Span II Wkbk Resources Level 2	x		\$21.00	
	Span II Wkbk Vocab&Gram Lev 2	x		\$27.00	\$79.00
Spanish II Prep LIII	Spanish Wkbk Lit Skills Vol 1	x		\$21.00	\$21.00
Spanish III Accel LIV	Don Quijote	x		\$21.00	
	Edunovela:El timepo TV SERIES		x	\$19.00	
	Span III Wkbk-Vocab &GramLev3	x		\$27.00	
	LaCasa Embrujada	x		\$18.00	\$85.00
Spanish IV LIV	Edunovela:Gran Hotel TV SERIES		x	\$19.00	\$19.00
Spanish Lang AP LV	Triangulo	x		\$62.00	\$62.00
Spanish Language Accel LIV	Imagina Wkbk	x		\$53.00	\$53.00
Sports Officiating LIII	NFHS Rules Bundle	x		\$30.00	
	NFHS Rules Basketball	x		\$10.00	
	NFHS Rules Soccer	x		\$10.00	
	NFHS Rules Softball	x		\$10.00	
	NFHS Rules Volleyball	x		\$10.00	\$30.00
STEM Research LIV	STEM Research Handbook	x		\$28.00	\$28.00
U.S. Gov AP LV	AMSCO AP US Gov't & Politics	x		\$28.00	\$28.00
U.S. History AP LV	US History Prep for Exams	x		\$28.00	\$28.00

2024 SUMMER ACADEMIC PROGRAM FEES

Class	Semester	In-District Tuition	Non-District Tuition
DRIVER EDUCATION			
Driver Education	Semester I	\$ 240.00 \$ 150.00 *\$ 20.00 \$ 410.00	N/A *Paid to State
FAMILY AND CONSUMER SCIENCE			
Culinary Arts*	Semester I	\$ 265.00	\$ 370.00
FINE ARTS			
Ceramics- Beginning*	Semester I	\$ 265.00	\$ 370.00
Digital Photo Art*	Semester I	\$ 265.00	\$ 370.00
Drawing & Painting - Beginning*	Semester I	\$ 265.00	\$ 370.00
GLOBAL STUDIES			
Consumer Economics	Semester I	\$240.00	\$345.00
	Semester II	\$ 240.00	\$ 345.00
Consumer Economics (ONLINE)	Semester I	\$300.00	N/A
Keyboarding*	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00
U.S. History (Prep)	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
Web Page Development*	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
World History*	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
LANGUAGE ARTS			
English I (Prep)	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
English II (Prep)	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
English II (Prep): Interpersonal Comm.	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
English III (Prep)	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
English IV (Prep) World Literature	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
Radio: WLTL Summer Programming*	Semester I	\$ 240.00	\$ 345.00
Theater: Summer Stock*	Semester I	\$ 240.00	\$ 345.00
TV Production Summer Session*	Semester I	\$ 240.00	\$ 345.00
MATHEMATICS/SCIENCE			
Algebra II (Prep)	Semester I	\$ 240.00	\$ 345.00
	Semester II	\$ 240.00	\$ 345.00
Geometry (Accel)	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00
Trig/Pre-Calc (Accel)	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00
Biology (Accel)*	Semester I	\$ 265.00	\$395.00
	Semester II	\$ 265.00	\$395.00
Chemistry (Accel)	Semester I	\$ 265.00	\$395.00
	Semester II	\$ 265.00	\$395.00
Intro to Health Care Careers*	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00
Physics (Prep)	Semester I	\$ 265.00	\$395.00
	Semester II	\$ 265.00	\$395.00
PHYSICAL WELFARE			
Health	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00
Physical Education	Semester I	\$240.00	\$345.00
	Semester II	\$240.00	\$345.00

*Courses available to incoming freshmen (Class of 2028)

LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., LaGrange, IL 60525-2101
Tel: (708) 579-6470 E-mail: seggerding@lths.net Website: www.lths.net



SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: Brian Waterman
Board of Education

FROM: Scott Eggerding

DATE: February 5, 2024

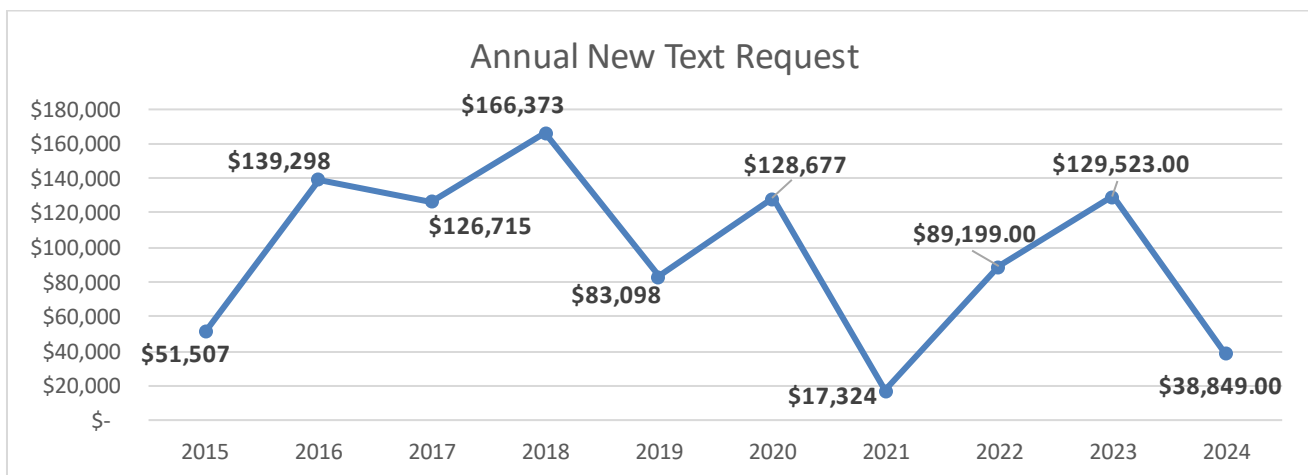
RE: 2024-2025 Instructional Material Change Requests – First Reading

BACKGROUND

Below and attached, please find the 2024-2025 proposed textbook/instructional material change requests. Some details still need to be finalized, but the amounts for District funded texts will not change significantly. District expenditures are estimated at \$38,849.

Observations:

- All texts that are being replaced are 5 or more years old, indicating that we have maximized the use of previously purchased texts.
- As has been the trend since we purchased Chromebooks, we are including a few new textbooks that include electronic access for students as well as class sets of hardbound books to be used in the classroom.
- For many of the LIFE program “texts,” pricing is based on a subscription that includes online resources, diagnostic assessments, and some print books. The annual fees allow for individualization for the specific needs of each student. This pricing model is different from a traditional textbook purchase.
- A more detailed textbook financial history and forecast will be included in the second reading.



Text Designation Adoption/Change: The information provided in the attached spreadsheets is sorted by the text designation and includes division, course title, book title, ISBN, unit cost, projected enrollment, and an estimated total item cost to the District. Total costs do not include teacher resource materials unless they are included as part of the package price offered by publishers. All costs are estimated based on enrollment histories, where available. As a reminder, we designate our textbooks based on the following codes:

DT = District Text. These books are purchased by the District and loaned to students. The student textbook fee is used primarily to purchase this kind of textbook.

CS = Class Set. These books are purchased in bundles to be used by an entire class at one time. Some courses choose to have a class set of the hardback textbook while students have a digital version for use at home. Class sets are kept in the classroom and not distributed during book pick-up.

CN = Consumables. Consumables are books purchased by students in addition to their textbook fee. These materials include workbooks and novels that are not returned at the end of the semester. Courses with one-time digital access are also considered consumable.

DRP = Dropped Text. We will no longer purchase or distribute dropped books. The bookstore looks to sell back any remaining books to textbook wholesalers to offset other textbook costs.

Divisional Cost Summary: This page shows the total amount of textbooks requested for 2024-2025 and include those that will be purchased by students and those purchased using District funds.

Additional Items for Consideration during the First Reading:

1. Revenues/Expenditures Summary will be coming in the second reading to more accurately reflect enrollment projections and 2024-2025 costs.
2. Each textbook/material change request has been reviewed with the appropriate division chair. Textbook adoptions are, at a minimum, on a five-year cycle, with a goal to replace texts with the most recent edition possible; however, new texts may be recommended if a new book is available that better fits the course objectives. In some instances, publishers have changed editions of textbooks, requiring a change since older editions are no longer available and/or instructionally inadequate. Other changes are a result of a partnership with a college that requires a new text to qualify for dual credit.
3. In some cases, items were dropped and not replaced.
4. Individual textbook/material change request forms along with new titles will be on public display at the Board meeting and will remain on display in Rm. 103, North Campus until second reading/adoption.
5. Additional texts may be brought forward in April based on new editions or changes to dual credit partnership materials.

RECOMMENDATION

I recommend that the Board review the attached 2024-2025 Instructional Material Change Requests for first reading and place texts up for adoption on public display.

Text Adoption/Change by Designation

District Purchased Texts (Purchased by the District and supplemented through the textbook fee)

Division	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
FA: World Lang.	Spanish IVH ACP	Exploraciones Curso Intermedio	9781337612487	6	DT	\$171.75	110	\$18,892.50
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Unique Learning Systems		N/A	DT	\$754.99 Annually		\$754.99
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Transition Assessment and Goal Generator Assessment Suite (TAGG)		N/A	DT	\$2.00/std. Annually	39	\$78.00
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	SymbolStix Prime		N/A	DT	\$174.99 Annually		\$174.99
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Learning Centered Transition Curriculum		N/A	DT	\$950.00 Annually		\$950.00
Special Education	LIFE English, Math, Rdg, Social & Work Skills	The Interoception Curriculum Master Bundle		N/A	DT	\$454.00		\$454.00
Special Education	LIFE Social Skills, Work Skills	Everyday Speech		N/A	DT	\$399.00 Annually		\$399.00
Physical Welfare	Lifeguarding	American Red Cross Lifeguarding Manual	9780998374505	N/A	DT	\$0.00	50	\$0.00
Physical Welfare	Exercise Physiology	Physiology of Sport and Exercise	9781718201729	13	DT	\$104.00	100	\$10,400.00
								\$32,103.48

Class Sets (Purchased by the District and kept in classrooms)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
GS: Business	Fashion Merchandising	In Fashion	9781501362040	N/A	CS	\$110.00	25	\$2,750.00
Special Education	World History Cross Cat & PSD	World History	9780785464051	N/A	CS	N/A	52	\$0.00
Physical Welfare	Intro. to Sports Medicine	Fundamentals of Athletic Training	9781492561491	13	CS	\$79.91	50	\$3,995.50
								\$6,745.50

Text Adoption/Change by Designation

Consumables (purchased by students and not returned/sold back to the bookstore)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
LAD/English	English Lang. and Comp. AP	In the Time of Butterflies	9781565129764	21	CN	\$11.54	325	\$3,750.50
LAD/English	English IV World Perspectives	Crying in H-Mart	9781984898951	N/A	CN	\$16.00	75	\$1,200.00
LAD/English	English IV World Perspectives	The German Room	9781999859336	N/A	CN			
LAD/English	English IV World Perspectives	They Call Us Enemy	9781603094504	N/A	CN			
LAD/English	English IV World Perspectives	The Things She's Seen	9781984849533	N/A	CN	\$8.52	75	\$639.00

\$5,589.50

Dropped Books

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Notes
LAD/English	English Lang. and Comp.	The Awakening	9780486277860	21	DRP	
FA: World Lang.	Spanish IVH ACP	iAnda! Curso Intermedio	9780134293363	5	DRP	
Physical Welfare	Intro to Sports Med	Fundamentals of Athletic Training 3rd. Ed.	9780736083737	13	DRP	
Physical Welfare	Exercise Physiology	Essentials of Exercise Physiology	9781608312672	13	DRP	
Special Education	Social Awareness and Persp.	Socially Curious or Curiously Social	9781936943210	13	DRP	
Special Education	Adv. Soc. Awareness & P-T	Good intentions are NOT Good Enough	9781936943418	13	DRP	
Special Education	English II Cross Categorical	Sunrise Over Fallujah	9780439916257	15	DRP	

Divisional Cost Summary

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
LAD/English	English Lang. and Comp. AP	In the Time of Butterflies	9781565129764		CN	\$11.54	325	\$3,750.50
LAD/English	English IV World Perspectives	Crying in H-Mart	9781984898951	N/A	CN	\$16.00	75	\$1,200.00
LAD/English	English IV World Perspectives	The German Room	9781999859336	N/A	CN			
LAD/English	English IV World Perspectives	They Call Us Enemy	9781603094504	N/A	CN			
LAD/English	English IV World Perspectives	The Things She's Seen	9781984849533	N/A	CN	\$8.52	75	\$639.00

Total \$5,589.50

Cost to District \$0.00

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
FA: World Lang.	Spanish IVH ACP	Exploraciones Curso Intermedio	9781337612487	6	DT	\$171.75	110	\$18,892.50

Total \$18,892.50

Cost to District \$18,892.50

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
GS: Business	Fashion Merchandising	In Fashion	9781501362040	N/A	CS	\$110.00	25	\$2,750.00

Total \$2,750.00

Cost to District \$2,750.00

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Physical Welfare	Intro. to Sports Medicine	Fundamentals of Athletic Training	9781492561491	13	CS	\$79.91	50	\$3,995.50
Physical Welfare	Lifeguarding	American Red Cross Lifeguarding Manual	9780998374505	N/A	DT	\$0.00	50	\$0.00
Physical Welfare	Exercise Physiology	Physiology of Sport and Exercise	9781718201729	13	DT	\$104.00	100	\$10,400.00

Total \$14,395.50

Cost to District \$14,395.50

Divisional Cost Summary

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Special Education	World History Cross Cat & PSD	World History	9780785464051	N/A	CS	N/A	52	\$0.00
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Unique Learning Systems			DT	\$754.99 Annually		\$754.99
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Transition Assessment and Goal Generator Assessment Suite (TAGG)			DT	\$2.00/std. Annually	39	\$78.00
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	SymbolStix Prime			DT	\$174.99 Annually		\$174.99
Special Education	LIFE English, Math, Rdg, Social & Work Skills, Home Living	Learning Centered Transition Curriculum			DT	\$950.00 Annually		\$950.00
Special Education	LIFE English, Math, Rdg, Social & Work Skills	The Interoception Curriculum Master Bundle			DT	\$454.00		\$454.00
Special Education	LIFE Social Skills, Work Skills	Everyday Speech			DT	\$399.00 Annually		\$399.00
							Total	\$2,810.98
							Cost to District	\$2,810.98

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Language
Course Title	Spanish IVH-ACP
Course Number(s)	WL8241/WL8242
Course Level	V
Projected Enrollment for 2024-25	110

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25	X	X
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Exploraciones Curso Intermedio	¡Anda! Curso intermedio
Author(s)	Blitt, Casas, Copple	Heining-Boynton, LeLoup & Cowell
Publisher	Cengage	Prentice Hall
Copyright Date/Edition	2 nd Edition 2020	3RD Edition - ©2017
ISBN 13#	9781337612487	
CD Rom Included? ISBN#		
Software ISBN#	EPACK: K12AE EXPLORACIONES CURSO INTERMEDIO + MT 6YR 9780357492048 Net: \$171.75 OR EPACK: K12AE EXPLORACIONES CURSO INTERMEDIO + MT 1YR 9780357492079 Net: \$148.00	MyLaB Spanish—access card package https://www.pearson.com/store/p/-anda-curso-intermedio/P100001429381
Reading Level	Level 4H	
Catalog/Web/Purchase Source	Senior Learning Consultant 480-628-3864	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	x
Hardback w/digital		CD Rom	
Paperback		Website subscription	x
Paperback w/digital	X	Workbook/Lab Manual	x

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			3
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Annotated Instructor's Edition for Blitt/Casas/Copple's Exploraciones curso intermedio 9781337612517 . Net: \$147.75	3	E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)



VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	171.75
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	12.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	12.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Indiana University has adopted this textbook series for our Spanish 3H and Spanish 4H courses. It was phased into 3H for the 2023-2024 school year and needs to phase into 4H for the 2024-2025 school year.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) <i>JoEllen Gregie</i>				Date 12/21/2023
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>M. Dahl</i>	Date 12/21/2023
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>Gerry James</i> 	Date 12/21/2023
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date <i>1/16/24</i>

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Family & Consumer Sciences
Course Title	Fashion Merchandising
Course Number(s)	FC5301 / FC5302
Course Level	IV
Projected Enrollment for 2024-25	24

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	In Fashion	
Author(s)	Elaine Stone and Sheryl A. Farnan	
Publisher	Bloomsbury Publishing	
Copyright Date/Edition	Jan 14 2021 / 4th edition	
ISBN 13#	9781501362040	
CD Rom Included? ISBN#	No	
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://www.bloomsbury.com/us/in-fashion-9781501362002/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital	X	CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	X
Wraparound Editions		E-book	X
Study Guides	X	Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$110
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This class (Fashion Merchandising) and textbook is being added to the APG for the 2024-2025 school year. The course and textbook are aligning with the course at College of DuPage, per dual-credit approval.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) Kate Mitchell				Assistant Division Chair	Date 12-13-23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Division Chair	Date 12/21/23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date 12/21/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Physical Welfare
Department	Health
Course Title	Introduction to Sports Medicine
Course Number(s)	PE7911/2
Course Level	IV
Projected Enrollment for 2024-25	50

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Fundamentals of Athletic Training, Fourth Edition	Fundamentals of Athletic Training, Third Edition
Author(s)	Lorin Cartwright, Kimberly Peer	Lorin Cartwright, William Pitney
Publisher		
Copyright Date/Edition	October 19, 2018, 4th Edition	January 11, 2011, 3rd Edition
ISBN 13#	978-1492561491	978-0736083737
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	18 years and up	
Catalog/Web/Purchase Source	Human Kinetics	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	x	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

VI. Comments (Box will expand as needed)
 \$99.00 per book. Need 60 for 2 complete class sets. \$5940 total.
 All ancillaries are free to course adopters and available at www.HumanKinetics.com/FundamentalsOfAthleticTraining.

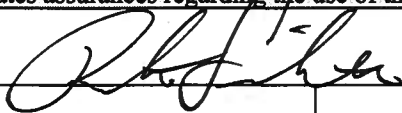
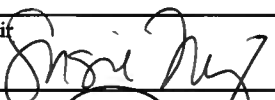


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$79.91
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This textbook is an updated edition. The updated fourth edition presents the latest developments in sports medicine with regards to the prevention, evaluation, treatment, and care of injuries sustained in sports.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<input checked="" type="checkbox"/>		Assistant Division Chair	Date	12/7/23	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Division Chair	Date	12/6/23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date	12/6/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date	1/6/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- **Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.**
- **Chairs submit signed forms and copies of books for Board Room display by Friday, December 16**
- **Submit form electronically and hard copy (single sided and signed)**
- **Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.**
- **Do not add any surcharges, shipping charges, tax, etc., to costs.**

I. COURSE INFORMATION	
Division	Physical Welfare
Department	Physical Education
Course Title	Lifeguarding
Course Number(s)	PE7606/7
Course Level	III
Projected Enrollment for 2024-25	25 per semester

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	American Red Cross Lifeguarding Manual	
Author(s)	American Red Cross Aquatic Content Team: Barry, Epstein, Harvey, Haynes & Steffens	
Publisher	Stay Well	
Copyright Date/Edition	2017 (new book in 2024...not released yet)	
ISBN 13#	9780998374505	
CD Rom Included? ISBN#	n/a	
Software ISBN#	n/a	
Reading Level	8th grade	
Catalog/Web/Purchase Source	American Red Cross - Item ID 755735	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

Recommending we use the free link the Red Cross provides. Here is a [link to the pdf](#) another instructor sent me to see it. The American Red Cross provides the Instructor with the link to share with students enrolled in the course. This is free and comes without limitation for use. We polled suburban districts that teach this course, only one district (Downers Grove) has students purchase the text (\$34.99). We are recommending following the lead of more than a dozen area schools and giving students the pdf digital version that is free.

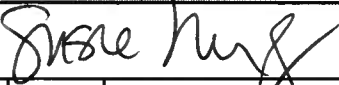
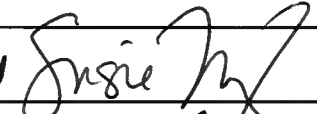
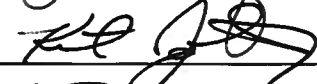
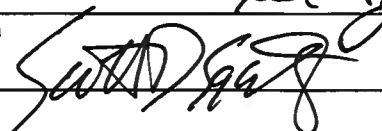
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$0
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$0
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This is a new course (rebirth...class was offered in the '70-90's) at LTHS. See Comments section above for additional details/rationale.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Susie Murphy</i> 		Date	12/15/23	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>Susie Murphy</i> 	Date	12/15/23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>Kurt Johns</i> 	Date	12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Physical Welfare
Department	Physical Education
Course Title	Exercise Physiology
Course Number(s)	Fall PE7811; Spring PE7812
Course Level	Level: IV
Projected Enrollment for 2024-25	100

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Physiology of Sport and Exercise	Essentials of Exercise Physiology
Author(s)	Kenney, Wilmore and Costill	Katch, McArdle, Katch
Publisher	Human Kinetics	Wolters Kluwer; Lippincott, Williams & Wilkins
Copyright Date/Edition	2022, Eighth Edition	2011
ISBN 13#	978-1-7182-0172-9	978-1-60831-267-2 (paper)
CD Rom Included? ISBN#		
Software ISBN# (Ancillaries)	ISBN 978-1-7182-0268-9	
Reading Level	College Undergraduate	College Undergraduate
Catalog/Web/Purchase Source	Human Kinetics	Wolters Kluwer

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital	X	Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	
Workbooks/Lab Manuals	1	Videos	1
Wraparound Editions		E-book	
Study Guides	1	Test Banks	1
Presentation Package	1		

VI. Comments (Box will expand as needed)

We could go Paperback (\$104); the Hardcopy version is \$159. The current text we have used as a classroom set is paperback.

In the past 10+ years, we have used the text as a classroom set. We often have multiple sections per semester of Exercise Physiology. We are hoping to make this a text where all students have their own copy.

All ancillaries are free to adopting instructors through [HKPropel](#). According to their website!

Instructor guide. Includes a sample syllabus, selected Internet links, and a set of eight laboratory exercises. Each chapter guide begins with an overview of the book learning cycle and includes a detailed lecture outline, student assignments, an overview of the online chapter activities, and an overview of the available multimedia content.

Test package. Features a bank of more than 1,600 questions, including true-false, fill-in-the-blank, essay and short-answer, and multiple-choice questions. The files may be downloaded for integration with a learning management system or printed as paper-based tests. Instructors may also create their own customized quizzes or tests from the test

bank questions to assign to students directly through *HKPropel*. Multiple-choice and true-false questions are automatically graded, and student scores can be reviewed by instructors in the platform.

Chapter quizzes. Contains ready-made quizzes to help instructors assess students' comprehension of the most important concepts in each chapter. Each quiz contains 10- 11 questions per chapter that may be downloaded or assigned to students directly through *HKPropel*. The chapter assessments are automatically graded, and student scores can be reviewed by instructors in the platform.

Presentation package. Includes more than 1,200 PowerPoint slides of text, photos, and artwork from the book that instructors can use for class discussion and illustration. The slides in the presentation package can be used directly in PowerPoint or printed to make handouts for students. Instructors can easily add, modify, and rearrange the order of the slides as well as search for slides based on key words.

Image bank. Includes most of the illustrations, content photos, and tables from the text, sorted by chapter. These can be used in developing a customized presentation based on specific course requirements.

The presentation package plus image bank is also available for purchase • ISBN 978-1-7182-0268-9

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$104
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

LINK to publisher information page.

For a variety of reasons, including the COVID pause, this request is well beyond the 5 year cycle with the current text having a Copyright of 2011. The book we would like to change to Physiology of Sport and Exercise by Keney, Wilmore and Costill, is one we used in an earlier edition form two cycles ago (maybe 2004-2012 or so). This book is preferred based on its readability and ease of understanding. This is difficult material and not found at a high school text level. Using this undergraduate resource has better learning aids including the graphs and photographic pictures, displays and tables. The review boxes in the chapters also help students focus on important concepts. Each chapter ends with s series of study questions and terminology to offer opportunities for self-assessment.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Susie Murphy Susie Murphy Katie Meyers</i>			Date 12/1/23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>Susie Murphy Susie Murphy</i>	Date 12/1/23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>[Signature]</i>	Date 12/6/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>[Signature]</i>	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English Language and Composition
Course Number(s)	LA8311
Course Level	AP
Projected Enrollment for 2024-25	325

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	x
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	In the Time of the Butterflies	Awakening
Author(s)	Julia Alvarez	Kate Chopin
Publisher	Algonquin Books	
Copyright Date/Edition	Reprint edition (January 12, 2010)	
ISBN 13#	978-1565129764	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	Lexile 910	Lexile 960
Catalog/Web/Purchase Source	Amazon	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE		
Hardback	E-book	
Hardback w/digital	CD Rom	
Paperback	X Website subscription	
Paperback w/digital	Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$11.54
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$64.04

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The English III AP teaching team would like to replace *The Awakening* by Kate Chopin with *In the Time of the Butterflies* by Julia Alvarez. This change not only will provide students with a novel written by a Latina author but will expose students to a text that better addresses the themes and technical components of the course.

Our major theme in the first semester is the relationship between the individual and the state. The following are the thematic connections we see in the novel:

- The idea of standing your ground even if it goes against the state (Civil Disobedience)
- The effect gender has within a patriarchal, repressive state
- The commitment to independence from prevailing norms
- The deeper investigation into the cultural hegemony of "individualism" brought forth by the transcendentalists: When is the collective worth losing your life for?
- The struggle to answer the question of "To whom or to what do you owe your life?"

The following are main connections we see to the discipline of rhetoric in our course:

- *Butterflies* allows us to teach point of view more directly due to the multiple perspectives in the book.
- It is grounded in a real story, so it lends itself to pairing with nonfiction texts/maps/charts, which is one of the goals of the course.
- It allows us to explore how an author shapes fiction from history.

Additionally, we see the novel's relevance to the current rise in authoritarianism throughout the world; this novel will allow us to engage the students in the climate they face and how to make sense of it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) <i>Ryan Darrah</i> <i>Bill Wesley</i> <i>Nicole Lombardi</i>				Assistant Division Chair <i>Toby Casella</i>	Date 11-30-23
2.	Recommend		Do Not Recommend		Division Chair <i>Karen Raino</i>	Date 11-30-2023
3.	Approved		Not Approved		Director of Curriculum and Instruction <i>Scott Segert</i>	Date 11.29.23
4.	Approved		Not Approved			Date <i>4/16/24</i>

IX. FOR BOOKSTORE USE ONLY

27

A. Projected lifespan of textbook/core reading/instructional material

D. Purchase Source

B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
 - Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms **and copies of books for Board Room display** by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: World Perspectives
Course Number(s)	LA5231, LA5232
Course Level	Prep
Projected Enrollment for 2024-25	75

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>Crying in H-Mart</i>	
Author(s)	Michelle Zauner	
Publisher	Alfred A. Knopf	
Copyright Date/Edition	2021	
ISBN 13#	978-1984898951	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$16.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$42.77

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to increase student engagement in the curriculum, the team would like to expand the first semester options. Currently all students read *The Distance Between Us* by Reyna Grande. That will remain an option, but we would like to offer more student choice through other titles like this one. All the texts are thematically linked by themes of migration, adaptation, and identity.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Cynthia Adamson; Kari Karubas		Date	12.01.23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair Toby Casella	Date 12.8.23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair Karen Raino	Date 12.8.23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 4/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

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- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: World Perspectives
Course Number(s)	LA5231, LA5232
Course Level	Prep
Projected Enrollment for 2024-25	75

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>The German Room</i>	
Author(s)	Carla Maliandi	
Publisher	Charco Press	
Copyright Date/Edition	2024	
ISBN 13#	978-1999859336	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

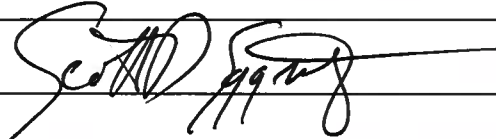
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$16.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$42.77

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to increase student engagement in the curriculum, the team would like to expand the first semester options. Currently all students read *The Distance Between Us* by Reyna Grande. That will remain an option, but we would like to offer more student choice through other titles like this one. All the texts are thematically linked by themes of migration, adaptation, and identity. Themes of cultural sensitivity, immigration, multicultural perspectives, and a relevance of contemporary issues exist in this novel.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Cynthia Adamson; Kari Karubas		Date	12.01.23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair Toby Casella	Date 12.8.23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair Karen Raino	Date 12.8.23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
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- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: World Perspectives
Course Number(s)	LA5231, LA5232
Course Level	Prep
Projected Enrollment for 2024-25	75

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>They Called Us Enemy</i>	
Author(s)	George Takei, Justin Eisinger, Steven Scott	
Publisher	Top Shelf Publishers	
Copyright Date/Edition	2019	
ISBN 13#	978-1-60309-450-4	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	GN680L	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

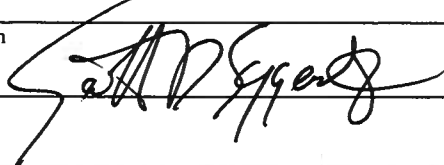
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	16.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$42.77

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to increase student engagement in the curriculum, the team would like to expand the first semester options. Currently all students read *The Distance Between Us* by Reyna Grande. That will remain an option, but we would like to offer more student choice through other titles like this one. All the texts are thematically linked by themes of migration, adaptation, and identity. This novel embraces an insight into the Japanese-American experience, allows for diverse perspectives, addresses human rights and social justices, and is applicable to several contemporary issues.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Cynthia Adamson; Kari Karubas		Date	12.01.23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair Toby Casella	Date 12.8.23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair Karen Raino	Date 12.8.23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 4/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

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- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: World Perspectives
Course Number(s)	LA5231, LA5232
Course Level	Prep
Projected Enrollment for 2024-25	75

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	x	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>The Things She's Seen</i>	
Author(s)	Ambelin Kwaymullina	
Publisher	Ember	
Copyright Date/Edition	2021	
ISBN 13#	978-1984849533	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	HL590L	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$8.52
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$42.77

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to increase student engagement in the curriculum, the team would like to expand the genres studied in the course. This novel weaves together a murder mystery, a ghost story, and a statement about how crimes against indigenous people, especially women, are not adequately investigated. It is a high interest and accessible read that allows for multiple non-fiction, supplemental experiences as well. The novel is culturally diverse, has global relevance, promotes critical thinking and empathy, and has a literary merit for this grade level.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Cynthia Adamson; Kari Karubas		Date	12.01.23
2.	Recommend	Do Not Recommend	Assistant Division Chair	TOBY CASELLA	Date 12.8.23
3.	Approved	Not Approved	Division Chair	Karen Raino	Date 12.8.23
4.	Approved	Not Approved	Director of Curriculum and Instruction		Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	World History CC, PSD
Course Number(s)	IP2816/7, IP2826/7
Course Level	III
Projected Enrollment for 2024-25	52

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25		
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	World History	
Author(s)	Wayne E. King & Marcel Lewinski	
Publisher	Pearson AGS Globe	
Copyright Date/Edition	2008	
ISBN 13#	978-0-7854-6405-1	
CD Rom Included? ISBN#	No	
Software ISBN#	N/A	
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

VI. Comments (Box will expand as needed)

The request is to **change from individual student copies to class sets**. No additional textbooks will need to be purchased.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This textbook has previously been approved and is currently utilized in the World History Cross-Categorical classes. The request is to shift to a class set, as this more appropriately aligns with how the text is integrated into the courses.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date
2.	Recommend		Do Not Recommend			Date
3.	Approved	X	Not Approved		Division Chair <i>Melissa Moore</i>	Date 1/16/24
4.	Approved	X	Not Approved		Director of Curriculum and Instruction <i>Scott Steg</i>	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: Director of Curriculum & Instruction
 Division Chair/Assistant Division Chair
 Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Social Awareness and Perspective-Taking
Course Number(s)	IP2396/IP2397
Course Level	
Projected Enrollment for 2024-25	23

II. ADD/DROP YEAR		
	ADD	DROP
2024-25		X
2025-26		X
2026-27		X

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Socially Curious or Curiously Social
Author(s)		Michelle Garcia Winner and Pamela Crooke
Publisher		Think Social Publishing, Inc.
Copyright Date/Edition		2011
ISBN 13#		ISBN: 9781936943210
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		www.socialthinking.com

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)





VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This book no longer meets the needs of my students, so I am requesting that it be removed as a required instructional material for the course.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6:210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Allyson Voss				Date	8/24/23	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair		Date	8-29-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair		Date	8/29/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction		Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
 • Division Chair/Assistant Division Chair
 • Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Advanced Social Awareness and Perspective-Taking
Course Number(s)	IP2391/IP2392
Course Level	
Projected Enrollment for 2024-25	5

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25		X
2025-26		X
2026-27		X

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Good Intentions are NOT Good Enough
Author(s)		Michelle Garcia Winner and Pamela Crooke
Publisher		Think Social Publishing, Inc.
Copyright Date/Edition		2011
ISBN 13#		ISBN: 9781936943418
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		www.socialthinking.com

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)



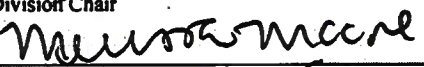
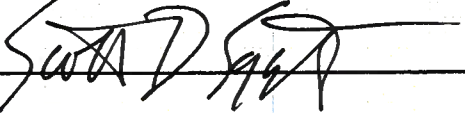
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This book no longer meets the needs of my students, so I am requesting that it be removed as a required instructional material for the course.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6:210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Allyson Voss				Date	8/24/23	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair		Date	8-29-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair		Date	8/29/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction		Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
 • Division Chair/Assistant Division Chair
 • Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	English II Cross-Categorical
Course Number(s)	IP2226/7
Course Level	Level III
Projected Enrollment for 2024-25	39

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25		X
2025-26		X
2026-27		X

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Sunrise Over Fallujah
Author(s)		Walter Dean Myers
Publisher		Scholastic Press
Copyright Date/Edition		4/15/09
ISBN 13#		978-0439916257
CD Rom Included? ISBN#		No
Software ISBN#		No
Reading Level		780 Lexile
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The request to remove *Sunrise Over Fallujah* is due to the needs of the special education students within the English II classrooms. The removal of this novel will allow more usage of short stories and would better support the growth towards the students' IEP goals. Additionally, with the SAT moving to shorter passages, this will allow students to be better prepared for analytical reading of shorter passages instead of focusing so much on storyline and plot development. Lastly, with the removal of this novel, students will have access to more intentional higher level thinking with the shorter passages.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Stephanie Smith</i>		<i>Angela P...</i>	Date 12/06/23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>ALD</i>	Date 12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>Mauro Moore</i>	Date 12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>Scott D...</i>	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English; LIFE Math; LIFE Reading; LIFE Social Skills; LIFE & Work Skills LIFE Home Living
Course Number(s)	IP1516/6B/7/7B; IP1216/6B/7/7B; IP1616/7; IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B; IP1316/6B/7/7B
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25	X	
2025-26	X	
2026-27	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Unique Learning Systems	
Author(s)		
Publisher	N2Y Unique Learning	
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://www.n2y.com/unique-learning-system/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	4
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
 This is an **annual** subscription fee that can be used for all LIFE courses.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$754.99
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	45
Total cost to student for course (CN above + other CN and fees for the course)	None

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The LIFE PLC identified this curriculum via the curriculum review process. Unique Learning Systems is a research-based curriculum used for individuals with significant disabilities who are on track to take the DLM. Unique Learning Systems will be used to help students achieve their post-secondary outcomes through their alignment with our course EUs, EOs, and curriculum maps. Unique Learning Systems will provide instructional opportunities for LIFE students across academic and functional areas with symbol supported text and differentiated activities to meet all ability levels.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Melanita</i> <i>Kathleen</i> <i>Al Huhle</i> <i>Greg</i> <i>Wigman</i> <i>Conn</i>		Date	12-15-23	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	<i>Al Dir</i>	Date	12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	<i>Melissa Moore</i>	Date	12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	<i>Scott Spang</i>	Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English; LIFE Math; LIFE Reading; LIFE Social Skills; LIFE & Work Skills; LIFE Home Living
Course Number(s)	IP1516/6B/7/7B; IP1216/6B/7/7B; IP1616/7; IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B; IP1316/6B/7/7B
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26	X	
2026-27	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Transition Assessment and Goal Generator Assessment Suite (TAGG)	
Author(s)	Zarrow Institute on Transition & Self-Determination	
Publisher	University of Oklahoma	
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://tagg.ou.edu/tagg/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$2/student annually
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	47
Total cost to student for course (CN above + other CN and fees for the course)	None

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The LIFE PLC identified this assessment tool via the curriculum review process. TAGG assessment will allow the staff within the transition program to more accurately assess students' adaptive skills and transition skills over their 4 years within our program. This assessment will support IEP goals and transition planning in collaboration with the family.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>[Handwritten signatures]</i>		Assistant Division Chair	Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	<i>[Handwritten signature]</i>	Date 12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>[Handwritten signature]</i>	Date 12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>[Handwritten signature]</i>	Date 1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
 · Division Chair/Assistant Division Chair
 · Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English; LIFE Math; LIFE Reading; LIFE Social Skills; LIFE & Work Skills LIFE Home Living
Course Number(s)	IP1516/6B/7/7B; IP1216/6B/7/7B; IP1616/7; IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B; IP1316/6B/7/7B
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26	X	
2026-27	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	SymbolStix Prime	
Author(s)		
Publisher	N2Y Unique Learning Systems	
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://www.n2y.com/symbolstix-prime/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
 This is an annual subscription that can be used for all students enrolled in LIFE classes.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$174.99
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	49
Total cost to student for course (CN above + other CN and fees for the course)	None

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The LIFE PLC identified this curricular tool via the curriculum review process. SymbolStix PRIME, the most complete and current symbol set available, provides teachers with the tools to simultaneously create and deliver quick print and interactive communication and learning materials in the format that best meets their particular classroom needs. SymbolStix uses the same symbols as the Unique Learning System curriculum and would provide consistency for students. SymbolStix provides unlimited use of over 60,000 symbols; symbols for English, Spanish and 10 other languages; the ability to develop, save, search and reuse activities and communication tools; and access to regular updates and additions.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Melissa Kattig, Heidi DeHurewey, [Signature]</i>		Assistant Division Chair	Date	12-15-23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	<i>[Signature]</i>	Assistant Division Chair	12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	<i>Melissa Moore</i>	Division Chair	12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	<i>[Signature]</i>	Director of Curriculum and Instruction	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
 · Division Chair/Assistant Division Chair
 · Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English; LIFE Math; LIFE Reading; LIFE Social Skills LIFE & Work Skills
Course Number(s)	IP1516/6B/7/7B; IP1216/6B/7/7B; IP1616/7; IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B,
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26	X	
2026-27	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Learning Centered Education Transition Curriculum	
Author(s)		
Publisher	Council for Exceptional Children	
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://exceptionalchildren.org/improving-your-practice/life-centered-education-transition-curriculum	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	1
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
 This is an **annual** subscription fee that can be used for all students enrolled in LIFE classes.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$950
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	N/A

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English LIFE Math LIFE Reading LIFE Social Skills LIFE & Work Skills
Course Number(s)	IP1516/6B/7/7B; IP1216/6B/7/7B; IP1616/7; IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B,
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DROP
2024-25	X	
2025-26		
2026-27		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	The Interoception Curriculum Master Bundle	
Author(s)	Kelly Mahler	
Publisher	Kelly Mahler	
Copyright Date/Edition	2021	
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://www.kelly-mahler.com/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			1
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
 Materials are a 1-time purchase for the 2024-25 school year.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$454
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	N/A

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The LIFE PLC identified this curriculum via the curriculum review process. Interoception Curriculum supports students improving their self-regulation through better understanding the cues from their body, senses, and how those related to feelings and coping strategies. This research-based curriculum targets individuals on the autism spectrum as well as those who have significant disabilities and sensory processing needs. Interoception supports the Zones of Regulation curriculum already in place and can be used across all LIFE classes.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Melissa Ann, Katy Highwin, Nichelle Authe...</i>			Date	12-15-23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair	Date	12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair	Date	12/15/23
4.	Approved	<input type="checkbox"/>	Not Approved	Director of Curriculum and Instruction	Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2024-25 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 1, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE Social Skills; LIFE & Work Skills
Course Number(s)	IP1416/6B/7/7B; IP1916/6B/7/7B, IP1926/6B/7/7B, IP1936/6B/7/7B, IP1946/6B/7/7B,
Course Level	III
Projected Enrollment for 2023-24	39

II. ADD/DROP YEAR		
	ADD	DRO P
2024-25	X	
2025-26	X	
2026-27	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Everyday Speech	
Author(s)	Everyday Speech	
Publisher	Everyday Speech	
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://everydayspeech.com/	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website Subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	1
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
 This is an online software that individual students would sign into. The subscription price is **annual**.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$399.99
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	N/A

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The LIFE PLC identified this curriculum via the curriculum review process. It includes a deep dive into social skills with thousands of video-modeling lessons, digital and printable activities, and web based games. This curriculum aligns directly with the learning objectives of LIFE courses, particularly LIFE Social Skills and LIFE and Work Skills. It also supports skill instruction directly aligned with student IEP goals and supports the work of related service providers toward speech and social work goals.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	Date	12-15-23
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	<input type="checkbox"/>	Assistant Division Chair	Date	12-15-23
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	<input type="checkbox"/>	Division Chair	Date	12/15/23
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	<input type="checkbox"/>	Director of Curriculum and Instruction	Date	1/16/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore



LYONS TOWNSHIP HIGH SCHOOL District 204

Dr. Brian Waterman, Superintendent

Ph: 708-579-6451 E: BWaterman@LTHS.net

North Campus 100 S. Brainard Ave., LaGrange, IL 60525

South Campus 4900 S. Willow Springs Ave., Western Springs, IL 60558

TO: District #204 Board of Education

FROM: Dr. Brian Waterman, Superintendent

DATE: Monday, February 5, 2024

RE: Draft RFP for Community Engagement Process

In preparation for Monday evening's Committee of the Whole Meeting, I have worked with James Levi (Hodges Loizzi) and Kevin Gordon (Kriha Boucek) to prepare a draft Request for Proposal regarding the Board's pursuit of a firm to assist with the community engagement process.

The purpose of the discussion on Monday will be for the Board to discuss and provide any input regarding the attached draft RFP. Following Monday evening's meeting, I will update the draft based on feedback from the Board.

I have also included below a rough timeline for the Board to consider for potential engagement with a firm.

Monday, February 5 - BOE provides input regarding draft RFP

Tuesday, February 6 - RFP is finalized based on BOE input.

Wednesday, February 7-Friday, February 9 - RFP is distributed to potential interested firms

Friday, February 23 - Deadline for firms to submit proposals

Monday, February 26 - All proposals received are shared with the BOE

Monday, March 5 - BOE discussion and selection of final candidate at COW Meeting.

March 6 - March 14 - Preparation of contract with final selected firm

Monday, March 18 - BOE approves contract at Reg Action Meeting

Please don't hesitate to reach out to me individually if you have any questions.



PROPOSAL SPECIFICATIONS

Background

Lyons Township High School District 204 operates a four-year comprehensive high school, with approximately 4,000 students, spread across two campuses located in LaGrange and Western Springs. District 204 serves a school community composed of the villages of Brookfield, Burr Ridge, Countryside, Hodgkins, Indian Head Park, LaGrange, LaGrange Highlands, LaGrange Park, Western Springs, and Willow Springs. The District 204 community, located 15 miles southwest of Chicago, has a total population of approximately 80,000. To learn more about the District 204 school community, please visit www.lths.net.

For more than 60 years, District 204 has owned an approximately 70-acre parcel of undeveloped land located in Willow Springs. This land was purchased by the District in anticipation of potentially needing a third campus. Due to shifting demographic and population trends, and with information received during the most recent enrollment study completed in August 2022, the District does not anticipate the need to build an additional campus. The land is currently zoned as the North Willow Springs Road Corridor - Planned Development District with permitted uses including retail and all other uses allowed in the B-1 Community Shopping District, unless otherwise restricted, such as certain single family residential housing and senior residential housing.

In order to provide the District 204 Board of Education with the insight necessary to make future decisions regarding the Willow Springs Property, the District is looking for a community engagement and research firm to analyze, develop, and execute a comprehensive plan that will collect perceptions, opinions, and ideas regarding the Willow Springs Property from all District 204 stakeholders.

District 204 remains committed to balancing our obligations of being both a good neighbor and a responsible steward of public taxpayer resources, as it relates to the Willow Springs Property. The Board wishes to hear from the entire school community in order to consider the potential for this vacant and unutilized asset to support the District's ability to maintain and enhance our schools and deliver the excellent education our community and students deserve and expect from District 204.

Problem Statement

In order to provide the District 204 Board of Education with the insight necessary to make future decisions regarding the Willow Springs Property, the District is looking for a community engagement and research firm to analyze, develop, and execute a comprehensive plan that will collect perceptions, opinions, and ideas regarding the Willow Springs Property from all District 204 stakeholders.

Community Engagement and Research

The ultimate goal of this work is to gather extensive and reliable community perception data to help the Board make future decisions regarding the Willow Springs Property. These services may include meetings with multiple stakeholder groups, such as the Board, District and building administrators, faculty and staff, parents, students and community members. The District seeks to incorporate a number of elements that may include, but are not limited to, phone surveys, online surveys, focus groups, small and large group information sessions and multiple types of related communications materials—print, digital, video—that would enable the opinions of all stakeholders to be received. At the end of the planning and research stage, the Board of Education should have a detailed action plan to follow with the accompanying services from the firm to execute the plan.

QUESTIONS

Philosophy

- Describe your organization's philosophy as it relates to community engagement and research for this type of project.

Experience

- Describe your organization's experience with planning prior to the start of engagement and research projects. How do you facilitate the planning process? What are your expectations? How do you formulate goals and objectives? How do you manage conflicting ideas from different stakeholder groups in planning? How much of this work do you engage in remotely vs. on-site?
- Describe your organization's experience and success rate related to community research for this type of project.
 - What methods of surveying do you use? How do you formulate survey questions? How do you ensure valid data? How do you reach out to varied community members to ensure a balanced cross section of representative respondents from each community within the District? If you conduct phone surveying, how do you choose the sample group? How do you analyze survey data? How do you select when you will conduct surveys? What is the District's role in this work?
 - How do you lead focus groups? How do you formulate focus group guiding questions? How do you ensure all voices are heard, not just those who might dominate conversations? How do you reach out to varied community members to ensure a balanced cross section of representatives attend focus group sessions? How do you analyze focus group data?
 - Besides phone/online surveys and focus groups, what other means do you use to gather community feedback?
 - In your experience, what is the most effective and reliable tool for community research?
- Detail your firm's capabilities in delivering the requests in this document and detail if any of the components will be subcontracted with complete stated details on each subcontractor and costs. Identify pricing and any markup on subcontracted services.

References and Materials

- Provide a list of references of all school districts that are currently or have in the last four years used your services (Illinois preferred). (Provide organization name, contact name, phone number, and email address for each reference.)
- Provide samples of the communications materials developed for the above references.

Costs

- Describe the costs associated with each element of the engagement and research services you may propose to District 204, noting any applicable fees, recurring costs, and your hourly rate. If noting a range in cost, please advise to the greatest extent possible the likely cost given the scope of work outlined herein. Include any available discounts for services (e.g., prepayment).

Timeline

- The District anticipates needing to complete this process by July 1, 2024 in order to

make informed decisions for the 2024-25 school year. Please detail the timeline with milestones for completing this project. Also describe any questions or concerns related to each timeline.

Location

- Describe your organization’s location and your ability to be on site in District 204, as needed for meetings, presentations, etc.

Organization Staff

- Provide the credentials and/or résumé of any and all key staff from your organization who would be assisting the District in its engagement and research.

Contract Sample

- Include a standard contract for similar service, for sample purposes only.

SUBMITTAL REQUIREMENTS

Submittal:

Vendors must provide a complete response to all the items in this section. The Request for Proposal must be organized and provided in a clear and concise format with table of contents and divider tabs etc.

- Firm General Information
 - Your company’s name, business address, including headquarters and all local offices, business type (e.g., Partnership or Corporation), and telephone numbers. The name, mailing address, and telephone number of the person the District should contact regarding the RFP.
 - A description of your organization, number of employees, longevity, client base, areas of specialization, and expertise. Include an organization chart in this section or as an appendix of your firm’s overall organization and functional groups or division showing the lines of authority and communication.
- Experience of Company/Firm
 - Evidence exhibiting at least five (5) years’ experience in performing similar studies with comparable school Districts of similar size as outlined in the Scope of Services or justification on how corporate experience is similar in nature and should be considered.
- Team Qualifications and Experience
 - A complete list of names, resumes and references for all key personnel associated with the proposal. The list must include all key personnel who will provide project management, implementation, technical support, and support services.
 - For each person identified, include the following information:
 - Relationship with your company, including job title and year of employment with the company
 - ii) Role to be played in connection with this project.
 - Educational background
 - Relevant experience pertaining to comparable projects and to assigned tasks

- References
 - List ALL similar projects completed by your firm within the past four (4) years.
 - List the members of each of these project teams and the role played by each team member.
- Availability
 - Indicate availability for the project including available start date and any other conditions that restrict availability to work on this project.
 - Indicate the estimated time needed to complete the project. Give examples of schedules met on similar projects.
- Project Approach/ Understanding
 - Identify your firm's familiarity with the District and the aspects of this proposed project and the procedural requirements pertinent to the project, which enhance your qualifications to successfully execute implementation
 - Indicate systems and processes for managing, scheduling of project tasks, quality and cost
 - Indicate interim deliverables and final completion date.
- List any expectations that your company may have from the District.

Acceptance of Proposals

The District reserves the right to reject any or all Proposals or any part thereof, to waive informalities, to request additional information, and to accept the Proposal deemed most favorable to District 204. This evaluation process may result in a shortlist of proposals. The District, at its option, may request that all of the shortlisted proposers make a presentation, other customer testimonials, submit clarifications, schedule a site visit of their premises (as appropriate), provide a best and final offer, provide additional references, or respond to questions.

District 204 Contact Information

For questions related to this RFP, please contact Dr. Brian Waterman, Superintendent at bwaterman@d204.lths.net or (708) 579-6451.