



**COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Room 103-104
100 South Brainard Avenue
La Grange, Illinois 60525
Monday, February 6, 2023 - 6:30 PM**

A G E N D A

**PLEASE NOTE CLOSED SESSION WILL BEGIN AT 6:00 PM and
OPEN SESSION WILL BEGIN AT 6:30PM**

I. CALL TO ORDER

II. CLOSED SESSION

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

III. COMMUNICATIONS - PUBLIC COMMENT

IV. POLICY

A. PRESS 110 (Second Reading) 3

V. CURRICULUM AND INSTRUCTION

A. Adoption of Textbook and Instructional Materials (Second Reading) 144

VI. STRATEGIC PLAN GOAL 5 UPDATE 199

A. Technology
B. Summer 2024 Facilities Project Discussion 213

VII. FACILITIES

A. Summer 2023 Asbestos Removal Bid Results 695

VIII. FINANCE

A. FY23 Budget Amendment 698

IX. PUBLIC COMMENT

X. ADJOURNMENT

BY ORDER OF
KARI DILLON
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

TO: Board of Education

FROM: Brian Waterman, Superintendent

DATE: February 1, 2023

RE: PRESS 110 Update

The District maintains its policies through the PRESS service provided by the Illinois Association of School Boards (IASB). We recently received PRESS issue 110 updates along with updates for some of our Collective Bargaining Agreements. Recommendations are outline below. If the policy was reviewed by our legal counsel, Franczek, that information is also attached.

As a follow up to the January 23, 2023 Regular Action Meeting, additional clarification and questions were still required for one policy

Section 1: Review and Monitoring:
Policy 2:150 Committees

The leadership team is still gathering additional information and clarification regarding this policy and should have additional information to report at the February 6, 2023 Committee of the Whole meeting.

In addition, please note, unless there are additional questions or discussion, the following 49 policies will be moved forward to a 2nd reading approval at the February 21, 2023 Regular Action Meeting.

Section 1: Review and Monitoring. Similar to a 5-year update, these policies have not been included in a recent 5-year update and PRESS is recommending a review now.

Policy 2:250 Access to District Public Records
Policy 3:10 Goals and Objectives
Policy 4:55 Use of Credit Cards
Policy 5:170 Copyright (Franczek Reviewed)
Policy 5:190 Teacher Qualifications
Policy 5:260 Student Teachers
Policy 6:270 Guidance and Counseling Program

Section 2: Draft Updates The following policy revisions are draft updates and can include changes of an administrative nature, such as updates to legal references, footnotes, terminology, or responses to recent legislation, or other language suggestions.

Policy 2:100 Board Member Conflict of Interest (Franczek Reviewed)
Policy 2:105 Ethics and Gift Ban (Franczek Reviewed)
Policy 2:210 Organizational Board of Education Meeting
Policy 2:265 Title IX Sexual Harassment Grievance Procedure (Franczek Reviewed)
Policy 4:10 Fiscal and Business Management (Franczek Reviewed)
Policy 4:140 Waiver of Student Fees (Franczek Reviewed)
Policy 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors (Franczek Reviewed)

Policy 5:20	Workplace Harassment Prohibited
Policy 5:220	Substitute Teachers
Policy 5:280	Duties and Qualifications
Policy 6:15	School Accountability
Policy 6:20	School Year Calendar and Day
Policy 6:250	Community Resource Persons and Volunteers
Policy 6:255	Assemblies and Ceremonies
Policy 6:260	Complaints about Curriculum Instructional Materials and Programs
Policy 6:310	Credit for Alternative Courses and Programs and Course Substitutions
Policy 6:340	Student Testing and Assessment Program
Policy 6:50	School Wellness
Policy 6:60	Curriculum Content
Policy 6:65	Student Social and Emotional Development
Policy 7:100	Health, Eye, and Dental Examinations and Immunizations and Exclusion of Students
Policy 7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
Policy 7:250	Student Support Services
Policy 7:285	Anaphylaxis Preventions, Response and Management Program
Policy 7:290	Suicide and Depression Awareness and Preventions
Policy 7:340	Student Records
Policy 7:50	School Admissions and Student Transfers to and from Non-District Schools
Policy 7:70	Attendance and Truancy

Section 3: Rewritten

Policy 5:120	Employee and Ethic's Code of Professional Conduct; and Conflict of Interest (Franczek Reviewed)
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Section 4: Updates to Collective Bargaining Agreement Policies The following policies may be part of PRESS 110 and/ or may just be recommended language changes within our CBA related policies.

Policy 5:100	Staff Development Program (Franczek Reviewed) (CBA)
Policy 5:140	Solicitations By or From Staff (Franczek Reviewed) (CBA)
Policy 5:150	Personnel Records (Franczek Reviewed) (CBA)
Policy 5:185	Family and Medical Leave (Franczek Reviewed) (CBA)
Policy 5:250	Leaves of Absences (Franczek Reviewed) (110/CBA)
Policy 5:270	Employment At-Will Compensation and Assignment (Franczek Reviewed) (CBA)
Policy 5:290	Employment Termination and Suspensions (Franczek Reviewed) (CBA)
Policy 5:30	Hiring Process and Criteria (Franczek Reviewed) (CBA)
Policy 5:300	Schedules and Employment Year (Franczek Reviewed) (CBA)
Policy 5:320	Evaluation (Franczek Reviewed) (110/CBA)
Policy 5:330	Sick Days, Vacation, Holidays and Leaves (Franczek Reviewed) (110/CBA)
Policy 5:70	Religions Holidays (Franczek Reviewed) (CBA)
Policy 8:30	Visitors and Conduct on School Property (Franczek Reviewed) (CBA)

PRESS 110

REVIEW AND MONITORING

Document Status: Review and Monitoring

2:150 Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board. [PRESSPlus1](#)

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. At the Board President's or designee's discretion, the District's Parent-Teacher Advisory Committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*. Committee reports and recommendations are made to the Board upon its request.
3. Finance Committee.
4. Human Resources Committee.
5. Technology Committee.
6. Facilities Committee.
7. Curriculum Committee.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 110, October 2022

Document Status: Review and Monitoring

2:250 Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. [PRESSPlus1](#)

Freedom of Information Officer

The Superintendent shall appoint an employee, who may be himself or herself, to serve as the District's Freedom of Information Officer. That appointee assumes all the duties and powers of that office as provided in FOIA and in this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of the responsibility for the action that was delegated.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within five business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to five business days from the original due date. If an extension is needed, the

Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other

individual authorized by the Board or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.:

[5 ILCS 140/](#), Illinois Freedom of Information Act.

[105 ILCS 5/10-16](#) and [5/24A-7.1](#).

[820 ILCS 40/11](#).

[820 ILCS 130/5](#).

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: November 21, 2016

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 110, October 2022

Document Status: Review and Monitoring

3:10 Goals and Objectives

The Superintendent directs the administration in order to manage the School District and to facilitate the implementation of a quality educational program in alignment with Board policy 1:30, *School District Philosophy*. Specific goals and objectives are to: [PRESSPlus1](#)

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-21.4](#), and [5/10-21.4a](#).

CROSS REF.: 1:30 (School District Mission), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board Superintendent Relationship), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 6:10 (Educational Philosophy and Objectives)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 110, October 2022

Document Status: Review and Monitoring

4:55 Use of Credit Cards

The Superintendent and employees designated by the Superintendent are authorized to simplify the payment of purchases by the use of a general-purpose credit card. At the end of any month that use of the credit card has occurred, the Board shall be provided with a separate list of bills paid by the credit card. The use of the credit card will be minimized by restricting the purchases to travel arrangements and exceptional circumstances when the vendor requires a credit card for the particular purchase. The use of the credit card will be further minimized by limiting the authorized employees to the following: (1) Superintendent, (2) Board Clerk, (3) Director of Business Services, and (4) Purchasing and Accounting Manager. [PRESSPlus1](#)

The Superintendent or designee shall manage the use of District credit cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether credit card use by the employees is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit cards are governed by the following restrictions:

1. Credit cards may only be used to pay certain job-related expenses or to make purchases on behalf of the Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.
3. The Superintendent or designee must approve the use of a District credit card whenever such use is by telephone, fax, or the Internet. Permission shall be withheld when the use violates any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
4. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
5. All cardholders must sign a statement affirming that they are familiar with this policy.
6. The Superintendent shall implement a process whereby all purchases using a District credit card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
7. Cardholders must submit the original, itemized receipt to document all purchases.
8. No individual may use a District credit card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in [105 ILCS 5/10-20.21](#), or any Board policy.
9. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit card and shall ensure that it is used for the District's benefit.

LEGAL REF.:

[105 ILCS 5/10-20.21](#).

23 III.Admin.Code §100.70(d).

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits), 4:90 (Student Activity and Fiduciary Funds), 5:60 (Expenses)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 110, October 2022

Document Status: Review and Monitoring

5:170 Copyright

Works Made for Hire [PRESSPlus1](#)

The Superintendent shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and Board of Education policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

LEGAL REF.:

Federal Copyright Law of 1976, [17 U.S.C. §101 et seq.](#)

[105 ILCS 5/10-23.10.](#)

CROSS REF.: 6:235 (Access to Electronic Networks)

ADOPTED: January 21, 2014

PRESSPlus Comments

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re-adopted

Issue 110, October 2022

Document Status: Review and Monitoring

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply: [PRESSPlus1](#)

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete official transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with an official transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\).](#)

[105 ILCS 5/10-20.15, 5/21-11.4, 5/21B-15, 5/21B-20, 5/21B-25, and 5/24-23.](#)

[23 Ill.Admin.Code §1.610 et seq., §1.705 et seq., and Part 25.](#)

CROSS REF.: 6:170 (Title I Programs)

ADOPTED: January 16, 2018

PRESSPlus Comments

18

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240,

Board Policy Development, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 110, October 2022

Document Status: Review and Monitoring

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to [Section 5/21B-80](#) of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach. [PRESSPlus1](#)

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\) Check](#) as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\) Check](#) shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act ([P.L. 109-248](#));
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#)); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law ([730 ILCS 154/75-105](#)).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\)](#) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the Department of State Police, to the Department of State Police. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

Adam Walsh Child Protection and Safety Act, [P.L. 109-248](#).

Uniform Conviction Information Act, [20 ILCS 2635/1](#).

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 5:190 (Teacher Qualifications), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

~~ADOPTED: February 20, 2018~~

PRESSPlus Comments

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Issue 110, October 2022

Document Status: Review and Monitoring

6:270 Guidance and Counseling Program

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by a qualified guidance specialist or any certificated staff member. [PRESSPlus1](#)

The guidance program will assist students to identify career options consistent with their abilities, interests, and personal values. Students shall be encouraged to seek the help of counselors to develop specific curriculum goals that conform to the student's career objectives. All students will have the opportunity to receive career-oriented information. Representatives from colleges and universities, occupational training institutions and career-oriented recruiters, including the military, may be given access to the school campus in order to provide students and parents/guardians with information.

LEGAL REF.:

[105 ILCS 5/10-22.24a](#) and [5/10-22.24b](#).

[23 Ill.Admin.Code §1.420\(q\)](#).

CROSS REF.: 6:50 (School Wellness), 6:65 (Student Social and Emotional Development), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

DRAFT UPDATES

Document Status: Draft Update

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) be interested, directly or indirectly, in his own name or another, in any contract, work or business of the District or in the sale of any article by the District, except as permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the county clerk of the county in which the District's main office is located by May 1.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in or a tangible personal benefit from ~~or a tangible benefit from~~ [PRESSPlus1](#) the entity selected for the contract:

- ~~1. Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a~~ **A** member of the Board member's immediate family or household;
2. The Board member's ~~business~~ partner; [PRESSPlus2](#) or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

~~105 ILCS 5/10-9.~~

~~5 ILCS 420/4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107.~~ **Ill. Governmental Ethics Act.**

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3, **Public Officer Prohibited Activities Act.**

~~105 ILCS 5/10-9.~~

[2 C.F.R. §200.318\(c\)\(1\).](#)

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; **Code of Professional** Conduct; and Conflict of Interest)

PRESSPlus 1. Updated in response to PRESS Advisory Board (PAB) member feedback regarding alignment of the conflict of interest language to 2 C.F.R. §200.318. **Issue 110, October 2022**

PRESSPlus 2. The law does not define *partner*, consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: Draft Update

2: 105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece,

husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day, provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*.²⁷ A Board member who is related, either by blood

or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;

2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"*Gift*" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop. No aggrieved person is required to confront a person engaging in harassing behavior, however, and no negative inference shall be drawn by the failure to do so.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations or shall designate the Superintendent to make such appointment. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board. With regard to any review, deliberations, or determination by the Board of the outside investigator's report and the related complaint, the Board shall consider requiring the recusal of any board members who are parties or witnesses to the complaint.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

LEGAL REF.:

105 ILCS 5/22-930 (final citation pending). [PRESSPlus1](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated with the final citation for 105 ILCS 5/22-93, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors. **Issue 110, October 2022**

Document Status: Draft Update

2:210 Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within ~~40~~²⁸ **PRESSPlus1** days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting, the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. The Board shall elect its officers, who assume office immediately upon their election.
4. The Board shall fix a time and date for its regular meetings.

LEGAL REF.:

~~10 ILCS 5/2A-1 et seq.~~ 105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.

10 ILCS 5/2A-1 et seq., Election Code.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election. **Issue 110, October 2022**

Document Status: Draft Update

2:265 Title IX Sexual Harassment Grievance Procedure

As required by Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)), the District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in the Title IX implementing regulations ("*Title IX Sexual Harassment*") is prohibited. Any person, including a District employee or agent, or student, engages in *Title IX Sexual Harassment* whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11¹⁰), *domestic violence* as defined in 34 U.S.C. §12291(a)(12⁸), or *stalking* as defined in 34 U.S.C. §12291(a)(36⁹). [PRESSPlus1](#)

Examples of *Title IX Sexual Harassment* can include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from [34 C.F.R. §106.30](#)

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged *Title IX Sexual Harassment* occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute *Title IX Sexual Harassment*.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as

appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

Title IX Sexual Harassment Prevention and Response

The District's Title IX Coordinator, identified in Board policy, or designee will oversee the District's efforts to prevent and respond to allegations of *Title IX Sexual Harassment*, which shall include the following, at minimum:

1. The District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, will incorporate (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades 9 through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 9-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. The District will incorporate education and training for school staff as required by law or, at the Superintendent and Title IX Coordinator's discretion, as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Associate Principals, Assistant Principals, or a Complaint Manager.
3. The District will notify applicants for employment, students, parents/guardians, employees, and collective bargaining units of its nondiscrimination policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report of *Title IX Sexual Harassment* is encouraged to do so to the Title IX Coordinator, Building Principal, Associate Principals, Assistant Principals, a Complaint Manager, or teacher. A person who wishes to make a report may choose to report to a person of the same gender and to any employee of the District.

School employees must promptly forward any report of *Title IX Sexual Harassment* to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

Inquiries about Title IX, its implementing regulations, or any policy or procedure prohibiting *Title IX Sexual Harassment* may be directed to the Title IX Coordinator or to the U.S. Department of Education's Office for Civil Rights (OCR) at (312) 730-1560 or OCR.Chicago@ed.gov.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

Title IX Coordinator:

Ed Piotrowski, Director of Human Resources

100 S. Brainard Ave.

LaGrange, IL 60525

epiotrowski@lths.net

(708) 579-6456

Any person may report sex discrimination under Title IX, including *Title IX Sexual Harassment* (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination under Title IX or *Title IX Sexual Harassment*), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action under those policies.

Reports of alleged *Title IX Sexual Harassment* will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator, with oversight by the Superintendent, shall implement this Title IX Grievance Process for all *Formal Title IX Sexual Harassment Complaints*, which process fully complies with the Title IX implementing regulations at [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Require the Title IX Coordinator to investigate all *Formal Title IX Sexual Harassment Complaints* or appoint a qualified person to undertake the investigation.
2. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with the Title IX implementing regulations, [34 C.F.R. §106.45](#), before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
3. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
4. Require that any individual designated by the³~~th~~ District as a Title IX Coordinator, investigator,

decision-maker, or any person designated by the District to facilitate an informal resolution process:

- a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
5. Require that any individual designated by the District as an investigator receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
 6. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
 7. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
 8. Include reasonably prompt timeframes for conclusion of the grievance process.
 9. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
 10. Base all decisions upon the *preponderance of evidence* standard.
 11. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
 12. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
 13. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be subject to disciplinary action up to and including discharge consistent with any applicable laws, policies, or agreements addressing procedures for implementing employee discipline. Any third party who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with any applicable laws, policies, or procedures addressing procedures for implementing student discipline. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[*Davis v. Monroe County Bd. of Educ.*](#), 526 U.S. 629 (1999).

[*Gebser v. Lago Vista Independent Sch. Dist.*](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; [Code of Professional Conduct](#); and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. Updated in response to changed citations to the definitions of *dating violence*, *domestic violence*, and *stalking* from the 2022 reauthorization of the Violence Against Women Act (VAWA). The policy uses the updated VAWA citations, although the Title IX regulations at 34 C.F.R. §106.30, which contain pinpoint citations to VAWA, have not been updated. **Issue 110, October 2022**

Document Status: Draft Update

4:10 Fiscal and Business Management

The Superintendent or designee is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

The Superintendent or designee shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The budget planning process shall include opportunities for the Board Finance Committee to review budget development supporting information and materials. The Director of Business Services shall present to the Board during a regular Board meeting in August, a tentative budget with appropriate explanations. The Superintendent or designee shall present to the Board, during a regular Board meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent or designee shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent or designee's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds. [PRESSPlus1](#) and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance

the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy. [PRESSPlus2](#)
4. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
5. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 et seq., Truth in Taxation Law.

[23 Ill.Admin.Code Part 100.](#)

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/17-1.3, added by P.A. 102-895, requiring districts to disclose this cash reserve balance information “at the public hearing at which the district certifies its budget and levy for the taxable year.” The statute does not specify the manner in which the disclosure must be made; for ease of administration, the added text manages disclosure at the budget hearing by including it in the budget review. To provide evidence of compliance, consider as a best practice recording this disclosure in the board meeting minutes and/or presenting it in writing. The term *operational levy* is not defined in the statute, but it may refer to a district’s *operating funds*, which Ill. State Board of Education rules define as the Educational, Operations and Maintenance, Transportation, and Working Cash funds. 23 Ill. Admin.Code §100.20. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/17-1.3, added by P.A. 102-895. Consult the board attorney about the meaning of the *public hearing* for the levy and if the disclosure must always be made at the board meeting at which the board certifies the district’s levy, or only in those instances where notice and a *public hearing* are required by the Truth in Taxation Law. 35 ILCS 200/18-70. Similar to the disclosure of cash reserves made at the budget hearing, a district may want to manage compliance for the levy hearing by incorporating the information into the presentation of the levy at the board meeting. **Issue 110, October 2022**

Document Status: Draft Update

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of school student fees ("student fees"), as defined by Ill. State Board of Education (ISBE) regulations. Examples of student fees are fees for textbooks, consumable materials, materials for extracurricular activities, and fees for certain courses, among others. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

The District will waive all student fees and fines [PRESSPlus1](#) for students who meet fee waiver eligibility requirements described in this policy. ~~No student, including a student eligible for a fee waiver, is exempt from charges or fines that are not considered student fees, such as charges for lost and damages books, locks, or supplies, and fines and other charges for damage to property.~~

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines. [PRESSPlus2](#) and that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line. [PRESSPlus3](#) or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a). [PRESSPlus4](#)

Students must meet the income requirements of the program but need not participate in order to receive a waiver of school fees.

The Superintendent or designee may also waive school fees when fe one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment; and/or
- Other emergency situations.

Any student who is homeless as defined by applicable law and Board policy will have all student fees waived even if he or she cannot document eligibility as defined in this policy.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements, pursuant to the eligibility requirements described in this policy. Under that process, family income verification may be required at the time an individual applies for a fee waiver and anytime thereafter, although income shall not be verified for any family more than once every 60 calendar days. The Superintendent or designee shall not use any information from the verification process to determine free or reduced-price meal eligibility.

If the verification process indicates that a student receiving a student receiving a fee waiver is found to be no longer eligible during the school year for a fee waiver, the Superintendent or designee shall notify the student's parent/guardian and the student will begin to be charge student fees at a prorated amount based upon the number of school days remaining in the school year at the time of notification.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, requiring districts to waive fees and fines, including fines for the loss of school property, for all eligible students. While districts are only required to waive fines for the *loss* of school property and not the *damage* of school property, this policy extends fine waivers to both for ease of implementation and to encourage students to return school property even if damaged (instead of claiming property is lost to avoid a fine). **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/10-20.13(b), as amended by P.A. 102-805, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-1032. 105 ILCS 5/10-20.13(b), as amended by P.A. 102-1032, does not specify whether the *income* at or below 200% of the federal poverty line is the household income or solely the income of the veteran/active-

duty military parent/guardian. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-20.13(b), amended by P.A. 102-805, eff. 1-1-23, adding homeless children and youth as students eligible for fee and fine waivers.

See also non-regulatory guidance at www.isbe.net/Documents/guidance_reg.pdf, which states that students who are homeless, migrant, in foster care, runaway, or participating in Head Start are categorically eligible for school fee waivers. **Issue 110, October 2022**

Document Status: Draft Update

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board endeavors to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse and grooming behaviors, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's intention to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed curriculum that includes methods for how to report child sexual abuse and grooming behaviors to law enforcement authorities, and the Department of Children and Family Services (DCFS), through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, including information about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District, and information on how to prevent child abuse from happening that includes, but is not limited to, personal health and safety education pursuant to State law.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year in accordance with State law, with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to policy 5:120, *Employee Ethics, Code of Professional Conduct*; and *Conflict of Interest*;¹
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse and grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct*; and *Conflict of Interest*; and
 - c. How to report child sexual abuse and grooming behaviors, and/or employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting* and/or law enforcement authorities or DCFS.
3. Provide evidence-informed information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and employee-student boundary

violations with evidence-informed educational information that also includes inappropriate relationships including: **PRESSPlus2**

- a. Assistance, referral, or resource information, including **how to recognize** information on grooming behaviors, appropriate relationships between school personnel and students based on State law, and how to prevent child abuse;
- b. Methods for how to report child sexual abuse, **and** grooming behaviors, **and/or employee-student boundary violations** to law enforcement authorities; and/or DCFS; and
- c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school.

LEGAL REF.:

[105 ILCS 5/10-23.13](#), [5/22-85.5](#), [5/27-9.1a](#), and [5/27-13.2](#).

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

PRESSPlus Comments

PRESSPlus 1. Updated throughout to align with changes made to 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, in response to *Faith's Law*, 105 ILCS 5/22-85.5, added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 2. This policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether further changes are necessary. **Issue 110, October 2022**

Document Status: Draft Update

5:20 Workplace Harassment Prohibited

A working environment that is free from discrimination, including harassment will be maintained. It will be a violation of policy for any member of the District staff to harass any individual, through conduct or communications, on the basis of that individual's race, [PRESSPlus1](#) color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other status identified by District policy or procedure or State or federal law.

Harassment on the basis of a person's race, religion, national origin, sexual orientation, age, citizenship status, disability, or other protected status under state or federal law includes any intimidating, demeaning, or threatening remarks or conduct made to a person as a result of that person's race, religion, national origin, sexual orientation, age, citizenship status, disability, or other protected status under state or federal law. Religious harassment includes pressure to join or not to join a particular religion.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

Sexual harassment consists of, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other unwelcome conduct or communication of a sexual nature, when:

1. Submission to such remarks or conduct is made either explicitly or implicitly a term or condition of an individual's employment;
2. Submission to or rejection of such remarks or conduct by an individual is used as the basis for employment decisions; *or*
3. Such remarks or conduct have the purpose or effect of substantially interfering with an individual's professional performance or if such remarks or conduct have the purpose or effect on a person of reasonable sensibilities of creating an intimidating, hostile or offensive employment environment.

Sexual harassment prohibited by this policy includes, but is not limited to, verbal and written communication and physical conduct. The terms intimidating, hostile, and offensive include, but are not limited to, remarks or conduct which have the effect of humiliation, embarrassment, or discomfort. Conduct will be evaluated in light of all circumstances.

Sexual harassment, as defined above, may include, but is not limited to:

1. Sexual abuse;
2. Pressure for sexual activity;
3. Repeated remarks to a person with sexual implications;
4. Unwelcome touching such as patting, pinching, or constant brushing against another's body; *and*

5. Suggestions or demands for sexual involvement accompanied by implied or explicit threats concerning employment status or similar personal concerns.

The District provides annual sexual harassment prevention training in accordance with State law.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to report information regarding violations of this policy. While a report can be made at any time, the Board encourages reports to be made promptly while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

No aggrieved person is required to confront a person engaging in harassing behavior, however, and no negative inference shall be drawn by the failure to do so.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Any employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. Individuals may choose to report to a person of the individual's same gender.

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Ed Piotrowski, Director of Human Resources

100 S. Brainard, LaGrange, IL 60525

epiotrowski@lths.net

708/579-6456

Complaint Managers:

Greg Gardner, Associate Principal -
South

4900 S. Willow Springs Rd., Western
Springs, IL 60558

ggardner@lths.net

708/579-6500

Kevin Brown, Associate Principal - North

100 S. Brainard, LaGrange, IL 60525

kbrown@lths.net

708/579-6300

Investigation Process

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall determine whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, will be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform*

Grievance Procedure), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998); [Vance v. Ball State Univ.](#), 570 U.S. 421 (2013). [PRESSPlus2](#)

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

Porter v. Erie Foods Int. Inc., 576 F.3d 629 (7th Cir. 2009).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Crawford v. Metro. Gov't of Nashville & Davidson Cty., 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).

Porter v. Erie Foods Int. Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State Univ., 133 S. Ct. 2434 (2013).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004). Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. The Ill. Human Rights Act defines race to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23. The law allows employers to implement dress codes or adopt grooming policies that include restrictions on attire, clothing, or facial hair to maintain workplace safety or food sanitation. 775 ILCS 5/2-102(E-5). Title VII does not have a definition of race, but U.S. Equal Employment Opportunity Commission (EEOC) guidance provides that "[r]ace discrimination includes discrimination on the basis of ancestry or physical or cultural characteristics associated with a certain race, such as skin color, hair texture or styles, or certain facial features." See the EEOC's *Questions and Answers about Race and Color Discrimination in Employment*, at: www.eeoc.gov/laws/guidance/questions-and-answers-about-race-and-color-discrimination-employment. **Issue 110, October 2022**

PRESSPlus 2. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board of Education. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year.^{PRESSPlus1} otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers^{PRESSPlus2}

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program.^{PRESSPlus3} Unless otherwise permitted by law,^{PRESSPlus4} short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

40 ILCS 5/16-118, III. Pension Code.

23 III.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 102-717. **Issue 110, October 2022**

PRESSPlus 2. 105 ILCS 5/21B-20(4), amended by P.A. 102-712 and inoperative on and after 7-1-23, governs Short-Term Substitute Teaching Licenses, which may be issued from 7-1-18 until 6-30-23. Short-Term Substitute Teaching Licenses are not eligible for endorsements. Applicants for a Short-Term Substitute Teaching License must hold an associate's degree or have completed at least 60 credit hours from a regionally accredited institution of higher education. Individuals who have had their Professional Educator License or Educator License with Stipulations suspended or revoked are not eligible to be short-term substitutes. **Issue 110, October 2022**

PRESSPlus 3. 105 ILCS 5/10-20.67, scheduled to be repealed on 7-1-23, requires boards to conduct this training. This requirement provides an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Each board may then want to have a conversation with the superintendent and direct him or her to develop a curriculum for a short-term substitute teacher training program that provides individuals who hold a Short-Term Substitute Teaching License with information on curriculum, classroom management techniques, school safety, and district and building operations. See also 5:220-AP, *Substitute Teachers*, and f/n 3 in 5:220-AP. These expectations will be most effective when they reflect local conditions and circumstances. Training and curriculum for a short-term substitute teacher training program may be subjects of mandatory collective bargaining, therefore consulting with the board attorney should be a part of this process. A district would commit an unfair labor practice by implementing new programs for staff without first offering to negotiate them with the applicable exclusive bargaining representative.

School boards may choose to also offer this training program to individuals who hold a Substitute Teaching License and/or substitute teachers holding a Professional Educator License. This provision repeals on 7-1-23. **Issue 110, October 2022**

PRESSPlus 4. Updated in response to 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23. **Issue 110, October 2022**

Document Status: Draft Update

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Nonlicensed ~~certificated and Unlicensed~~ [PRESSPlus1](#) Personnel Working with Students and Performing Non-Instructional Duties

~~Nonlicensed~~ ~~certificated and unlicensed~~ personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule, [PRESSPlus2](#)
or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a ~~nonlicensed~~ ~~certificated~~ person from serving as a guest lecturer or resource person under a ~~certificated~~ teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58.](#)

[105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.](#)

[625 ILCS 5/6-104 and 5/6-106.1, III. Vehicle Code.](#)

[23 Ill.Admin.Code §§1.280, 1.630, and 25.510.](#)

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446 by P.A 102-894. **Issue 110, October 2022**

Document Status: Draft Update

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning* with accompanying Illinois ~~and~~ [PRESSPlus1 Learning Standards](#).

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. If applicable, implement an Every Student Succeeds Act (ESSA) plan, including the completion of the ESSA Consolidated Application, and seek Board approval where necessary or advisable.
3. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
4. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
5. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
6. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 9 through 12 and teachers.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

[23 Ill.Admin.Code Part 1](#), Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180. **Issue 110, October 2022**

Document Status: Draft Update

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.4.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2, ~~and 20/1.~~ [PRESSPlus1](#)

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metz v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

6:250 Community Resource Persons and Volunteers

The Board of Education encourages the use of resource persons and volunteers to: (1) increase students' educational attainment, (2) provide enrichment experiences for students, (3) increase the effective utilization of staff time and skills, (4) give more individual attention to students, and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a ~~certificated~~ licensed [PRESSPlus1](#) teacher's immediate supervision;
4. As a guest lecturer or resource person under a ~~certificated~~ licensed teacher's direction and with the administration's approval; or
5. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall establish procedures for securing and screening resource persons and volunteers. A person who is a "sex offender," as defined by the Sex Offender Registration Act, or a "violent offender against youth," as defined in the Child Murderer and Violent Offender Against Youth Registration Act, or has otherwise been convicted of a felony, is prohibited from being a resource person or volunteer.

All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

720 ILCS 5/12C-50.1.

730 ILCS 152/101 et seq. and 154/75-105.

CROSS REF.: 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:280 (Duties and Qualifications), 8:30 (Visitors to and Conduct on School Property), 8:95 (Parental Involvement)

~~ADOPTED: August 17, 2015~~

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b, amended by P.A. 102-894. **Issue 110, October 2022**

Document Status: Draft Update

6:255 Assemblies and Ceremonies

Assemblies must be approved by the Superintendent or designee and be consistent with the District's educational objectives.

LEGAL REF.:

[Lee v. Weisman](#), 505 U.S. 577 (1992).

[Santa Fe Independent Sch. Dist. v. Doe](#), 530 U.S. 290 (2000).

[Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022). [PRESSPlus1](#)

Jones v. Clear Creek Independent Sch. Dist., 930 F.2d 416 (5th Cir. 1991), *cert. granted, judgement vacated*, 505 U.S. 1215 (1992), *remand*, 977 F.2d 963, *reh'g denied*, 983 F.2d 234 (5th Cir. 1992), and *cert. denied*, 508 U.S. 967 (1993).

CROSS REF.: 6:70 (Teaching About Religion)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to School Board policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members ^{PRESSPlus1} who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision. ^{PRESSPlus2}

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members in alignment with sample **PRESS** policy 2:260, *Uniform Grievance Procedure*. **Issue 110, October 2022**

PRESSPlus 2. Optional sentence; updated in response to **PRESS** Advisory Board (PAB) member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections. It strengthens the policy's connection to IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance. For criteria that can be used in reviewing curriculum objections, see sample administrative procedure, 6:260-AP, *Responding to Complaints About Curriculum, Instructional Materials, and Programs*, available at **PRESS** Online by logging in at www.iasb.com.

Document Status: Draft Update

6:310 Credit for Alternative Courses and Programs, and Course Substitutions

Correspondence Courses

A student enrolled in a correspondence course may receive high school credit for work completed, provided:

1. The course is given by an institution accredited by AdvancED;
2. The student is a fourth or fifth year senior;
3. The student assumes responsibility for all fees; and
4. The Building Principal approves the course in advance.

A maximum of 3 units of credit may be counted toward the requirements for a student's high school graduation.

Distance Learning Courses, Including Virtual or Online Courses

A student enrolled in a distance learning course, including a virtual or online course, may receive high school credit for work completed, provided:

1. The course is offered by an institution approved by the Superintendent or designee;
2. The course is not offered at the student's high school;
3. The student assumes responsibility for all fees (including tuition and textbooks); and
4. The Building Principal approves the course in advance.

Students may be limited as to the number of distance learning courses that apply toward high school credit. Grades earned in approved distance learning courses count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. The District may pay the fee for expelled students who are permitted to take virtual or online courses in alternative settings.

Exchange Programs

An exchange student will be granted a diploma if he or she completes the criteria for graduation established by the State of Illinois and the Board of Education. The Board may grant a certificate of attendance to exchange students.

District students will receive high school credit for world exchange courses that meet the criteria established in the curriculum and that are approved by the Building Principal. International study course work not meeting District requirements may be placed in the student's permanent record and recorded as an international study experience.

Summer School and Independent Study

A student will receive high school credit for successfully completing: (1) any course given by an institution accredited by AdvancED, and (2) independent study in a curriculum area not offered by the District, provided the student obtains the consent of a supervising teacher as well as the Building

Principal.

College Courses

A student who successfully completes community college courses may receive high school credit, provided:

1. The student is a senior in good academic standing;
2. The course is not offered in the high school curriculum;
3. The course is approved in advance by the student's guidance counselor and the High School Principal or designee; and
4. The student assumes responsibility for all fees.

A maximum of 6 units of credit may be counted toward the requirements for a student's high school graduation.

Dual Credit Courses

A student who successfully completes a dual credit course may receive credit at both the college and high school level. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. [PRESSPlus1](#)

World Language Courses

A student will receive high school credit by studying world language in an approved ethnic school program, provided such program meets the minimum standards established by the State Board of Education.

The amount of credit will be based on world language proficiency achieved. The Building Principal may require a student seeking world language credit to successfully complete a world language proficiency examination.

Tech Prep Programs and Vocational Academies

A student will receive high school credit for work-related training at manufacturing facilities or agencies in a Tech Prep Program, or for credit earned in a Vocational Academy. The student assumes responsibility for any fee, tuition, supply, or other expenses for participation in Tech Prep Programs or Vocational Academies.

Substitutions for Physical Education and Other Required Courses

A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with [Section 27-22 of the School Code](#). The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances.

1. Ongoing participation in an interscholastic or extracurricular athletic program for students in grades 11 and 12 (student must be in the 11th or 12th grade);
2. Ongoing participation in a marching band program for credit for students in grades 11 and 12;
3. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
4. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student in grades 9-12 who is eligible for special education may be excused from physical education courses if:

1. The student's parent/guardian agrees that the student must utilize the time set aside for physical education to receive special education support and services, or
2. The student's individualized education program team determines that the student must utilize the time set aside for physical education to receive special education support and services, or
3. The student is participating in an adaptive athletic program outside of the school setting, and the parent/guardian documents the student's participation in writing to the District.

The agreement or determination must be made a part of the individualized education program. A student requiring adapted physical education must receive that service in accordance with the student's individualized education program.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or

an equivalency certificate, subject to the limitations in Board Policy 7:50, School Admissions and Student Transfers To and From Non-District Schools. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20 of the School Code](#), in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, and other nonformal educational endeavors

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, [5/10-20.62](#), 5/27-6, 5/27-22.3, and 5/27-22.05.

[110 ILCS 27/](#), Dual Credit Quality Act.

[23 Ill.Admin.Code §§1.425\(e\), 1.440\(f\), 1.470\(c\), and Part 255.](#)

CROSS REF.: 6:300 (Graduation Requirements), 6:320 (High School Credit for Proficiency), 7:260 (Exemption from Physical Activity)

PRESSPlus Comments

PRESSPlus 1. Required by the Dual Credit Quality Act, 110 ILCS 27/16.5(c), added by P.A. 102-1077, eff. 1-1-23. Written notification is not required by the law, but it is a best practice to show compliance with this requirement.

Partnership agreements for dual credit programs that are entered into, amended, renewed, or extended after 1-1-23, must allow high school students who do not otherwise meet the community college's academic eligibility requirements to enroll in a dual credit course taught at the high school, but only for high school credit. 110 ILCS 27/16.5(a), added by P.A. 102-1077, eff. 1-1-23. **Issue 110, October 2022**

Document Status: Draft Update

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, [5/2-3.64a-15](#), 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1, [PRESSPlus1](#)

23 Ill. Admin. Code §§1.30(b) and §375.10.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy, the policy is available to the community on an annual basis, and that the community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board of Education policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education.

Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods and comply with all ISBE rules.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community.

Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) ⁶⁷ *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

50 ILCS 205/4 Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189. [PRESSPlus1](#)

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

2. Steroid abuse prevention must be taught.
3. Provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
4. The curriculum contains a unit on Internet safety, the scope of which shall be determined by the Superintendent or designee.
5. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
7. In addition, in all grades, bullying prevention and gang resistance education and training must be taught.
8. Citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
9. Physical education must be taught including a developmentally planned and sequential

curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences*; *Course Substitutions*; *Re-Entering Students* and 7:260, *Exemption from Physical Education*.

10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed sexual abuse and grooming behaviors awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. Career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
13. In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.
14. Beginning in the fall of 2022, in grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
15. Beginning in the fall of 2022, in grades 9 through 12, a unit of instruction on media literacy.
16. Beginning in the fall of 2023, in grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards.
17. Conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
18. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, and (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans,

Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
22. Offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).
23. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
24. Beginning in the fall of 2022, in all schools, instruction on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80\(e\)](#) and [\(f\)](#), [5/10-20.73-79](#) (final citation pending), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#). [PRESSPlus1](#)

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior); 7:260 (Exemption from Physical Education)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

Children's Mental Health Act of 2003, 405 ILCS 49/. [PRESSPlus1](#)

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade; and
2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless the student is homeless or transferring from out-of-state, failure to comply with the above requirements by the first day of school of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students transferring from out of state shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act, [PRESSPlus1](#)

~~410 ILCS~~ and 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any non school-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other protected category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, ~~school counselors~~, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Ed Piotrowski, Director of Human Resources

LaGrange, IL 60525

epiotrowski@lths.net

708/579-6456

Complaint Managers:

Greg Gardner, Associate
Principal - South

Kevin Brown, Associate Principal - North

4900 S. Willow Springs Rd.

100 S. Brainard

Western Springs, IL 60558

LaGrange, IL 60525

ggardner@lths.net

kbrown@lths.net

708/579-6500

708/579- 6300

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation may be treated as either: (1) bullying, (2) acts subject to disciplinary action, up to and including suspension, and /or expulsion, and/or (3) both options (1) and (2) for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as either: (1) *bullying*, (2) acts subject to disciplinary action up to and including suspension and/or expulsion, and/or (3) both (1) and (2) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee will post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information will be provided to school administrators, Board Members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
 - c. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - d. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - e. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a

legitimate business use.

- f. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- g. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- h. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- i. 7:315, *Restrictions on Publications; High Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, ~~and §1.280~~, and 1.295. [PRESSPlus1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (~~Food Allergy~~ [Anaphylaxis Prevention, Response, and Management Program](#)), 7:315 (Restrictions on Publications; High Schools)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools. [PRESSPlus1](#)

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent(s)/guardian(s) must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. The Superintendent may appoint an employee to act as a liaison to facilitate the enrollment and transfer of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools where volume of such transfers exceeds the capacity of the District's designated employees who undertake all other student enrollment and transfers.

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, [PRESSPlus2](#) along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

105 ILCS 5/10-23.13(b), [5/10-20.59](#), and 5/21B-25(G).

405 ILCS 49/, Children's Mental Health Act ~~of 2003~~.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/10-20.59, amended by P.A. 102-199. **Issue 110, October 2022**

PRESSPlus 2. Updated to align with *Erin's Law*, 105 ILCS 10-23.13, amended by P.A. 102-610. **Issue 110, October 2022**

Document Status: Draft Update

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board ~~monitors~~ **reviews and makes any necessary updates to** this policy at least once every three years ~~by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions.~~ **The Superintendent or designee shall assist the Board with its** ~~reevaluation and assessment of this policy's outcomes and~~

effectiveness. Any updates will reflect any necessary and appropriate revisions. review and any necessary updates. [PRESSPlus1](#)

LEGAL REF.:

105 ILCS 5/2-3.190~~82~~, 5/10-22.39(e), and 5/22-30.

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 110, October 2022**

Document Status: Draft Update

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are identified as lesbian, gay, bisexual, transgender, and/or identify as (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. 6:65, *Student Social and Emotional Development*, implementing the goals and

benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
- 4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 - 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 - 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act of 2003, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 et seq. Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.76³ (final citation pending), 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/10-20.75 (final citation pending), 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b, 5/27-7. PRESSPlus1

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/, Children's Mental Health Act of 2003.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

School student records are confidential and information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.

State and federal law grants students, ~~and parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services,~~ [PRESSPlus1](#) certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

20 U.S.C. §1232g, Family Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 10/5(a), amended by P.A. 102-199. The Ill. School Student Records Act does not give Ill. Dept. of Children and Family Services representatives the right to challenge student records. 105 ILCS 10/7. **Issue 110, October 2022**

Document Status: Draft Update

7:50 School Admissions and Student Transfers To and From Non-District Schools

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate or other reliable proof of the child's identity and age and an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the child's identity and age shall include a passport, visa or other governmental documentation of the child's identity. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students [PRESSPlus1](#)

and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

Foster Care Students

The Superintendent may appoint an employee to act as a liaison to facilitate the enrollment and transfer of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools where volume of such transfers exceeds the capacity of the District's designated employees who undertake all other student enrollment and transfers.

LEGAL REF.:

[8 U.S.C. §1101](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400](#) *et seq.*, Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/27-8.1](#).

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation); 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.59, amended by P.A. 102-199, requiring districts to appoint a liaison to the Ill. Dept. of Children and Family Services (DCFS).

These liaisons must be licensed under Article 21B of the School Code. 105 ILCS 5/10-20.59, amended by P.A. 102-199, directs how employees are prioritized for liaison appointment. Liaisons are “encouraged to build capacity and infrastructure within their school district to support students in the legal custody of the Department of Children and Family Services.” Schools are required to give DCFS liaisons certain notices, records, and meeting invitations. See 105 ILCS 5/10-20.77, added by P.A. 102-199 (notice and invitation to attend parent-teacher conferences and other meetings); 105 ILCS 5/10-21.8, amended by P.A. 102-199 (copies of correspondence and reports upon request of DCFS); 105 ILCS 5/13B-60.10 (notice and invitation to attend alternative learning opportunities program conference); 105 ILCS 5/14-8.02, amended by P.A. 102-199 (notices related to special education); 105 ILCS 10/, amended by P.A. 102-199 (student records). The law does not specifically require that a district’s DCFS liaison perform these duties; this policy assigns them to the liaison

because they logically fit within the responsibilities outlined in 105 ILCS 5/10-20.59.

See sample administrative procedure 7:340-AP1, *School Student Records*, available at **PRESS** Online by logging in at www.iasb.com, for more information regarding DCFS access to the student records of children in its legal custody. **Issue 110, October 2022**

Document Status: Draft Update

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program, (7) any child absent for the purpose of sounding "Taps" at a military honors funeral held in this State for a deceased veteran, and (8) any child absent because a parent or legal guardian has been called to active military duty, is on leave from military duty, or has immediately returned from deployment to a combat zone or combat-support posting.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including up to five days without a medical note during an academic year for mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, [PRESSPlus1](#) family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* ([10 ILCS 5/7-42](#) and [5/17-15](#)), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause, including for reasons related to a student's pregnancy may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 9 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. ⁹⁶ Such a student shall be granted five days of excused absences in any school year and, at the discretion of the school board, additional excused

absences to visit the student's parent or legal guardian relative to such leave or deployment of the parent or legal guardian.

4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Intermediate Service Center, if truancy continues after supportive services have been offered.
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Intermediate Service Center, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
13. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring [PRESSPlus2](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

105 ILCS 5/22-92 and 5/26-1 through 18.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Discipline), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, requiring that, subject to Ill. State Board of Education (ISBE) guidelines, middle and high school students be permitted one school day-long excused absence per school year to engage in a *civic event*, defined as “an event sponsored by a non-profit organization or governmental entity that is open to the public. *Civic event* includes, but is not limited to, an artistic or cultural performance or educational gathering that supports the mission of the sponsoring non-profit organization. Schools may require students to provide an appropriate administrator with reasonable advance notice of the intended absence and documentation of participation. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-92(b), added by P.A. 102-157 and renumbered by P.A. 102-813; 23 Ill.Admin.Code §207.30(a), requiring that every two years a board update its absenteeism and truancy policy and file it with the Ill. State Board of Education and the regional superintendent of schools [or Intermediate Service Center Executive Director, whichever is appropriate].

The policy must contain all requirements of 105 ILCS 5/22-92, indicate the date of adoption (by month, day, and year) and any revision dates, and be filed electronically by September 30 each review year through ISBE’s Web Application Security (WAS) system. 23 Ill.Admin.Code §§207.20(a), 207.30(a). If, after review and re-evaluation of the policy, the district determines that no updates are necessary, either a copy of board minutes clearly indicating the policy was re-evaluated and no changes were deemed necessary or a signed statement from the board president indicating the policy was re-evaluated and no changes were deemed necessary must be submitted to WAS. 23 Ill.Admin.Code §207.30(a)(3). ISBE has stated that for districts that update the adoption date listed on a policy whenever the policy is updated, the date of adoption is sufficient to also indicate the revision date. See ISBE's *Absenteeism and Truancy Policy FAQ*, at: www.isbe.net/Documents/Absenteeism-Truancy-Policy-FAQ.pdf.

ISBE rules implementing this requirement were published in the Ill. Register in October 2022 but provide that “[n]o later than September 30, 2022, or no later than September 30 of the first full school year a school becomes subject to this Part, each school or district must file the policy through the State Board of Education’s Web Application Security (WAS), and must submit an updated policy every two years thereafter by no later than September 30 of the year due.” 23 Ill.Admin.Code §207.30(a). ISBE informed the **PRESS** Editors that due to the late publication date, the submission deadline for the 2022-2023 school year is extended to 1-13-23, and the September 30 submission deadline is not operative until the 2023-2024 school year. **Issue 110, October 2022**

REWRITTEN

Document Status: Draft Update - Rewritten

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

Title has been updated. Original Title: Employee Ethics; Conduct; and Conflict of Interest

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others. [PRESSPlus1](#)

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website, if any. [PRESSPlus2](#)

Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct. [PRESSPlus3](#)

The Superintendent or designee shall identify employee conduct standards [PRESSPlus4](#) that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy. [PRESSPlus5](#)
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*. [PRESSPlus6](#)
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:

- a. Transporting a student;

- b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
- 4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.[PRESSPlus7](#)
- 5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following:[PRESSPlus8](#)
 - a. Violates expectations and guidelines for employee-student boundaries.[PRESSPlus9](#)
 - b. Sexually harasses a student.
 - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), or the Elementary and Secondary Education Act (20 U.S.C. § 7926).[PRESSPlus10](#)
 - d. Engages in *grooming* as defined in 720 ILCS 5/11-25.[PRESSPlus11](#)
 - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct*[PRESSPlus12](#) is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

- 1. Superintendent;
- 2. Building Principal;
- 3. Head of any department;
- 4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
- 5. Hearing officer;
- 6. Any employee having supervisory authority for 20 or more employees; and
- 7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

Board policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with 105 ILCS 5/22-5, "no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. A member of the employee's immediate family;
2. An employee's partner; [PRESSPlus13](#) or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Guidance Counselor Gift Ban

Guidance counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For guidance counselors, a *prohibited source* is any person who is (1) employed by an institution of higher education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as for the general public.
2. Anything for which the guidance counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the guidance counselor believes that it was provided due to the official position or employment of the guidance counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the guidance counselor must consider the circumstances in which the gift was offered, including any of the following:
 - a. The history of the relationship between the individual giving the gift and the guidance counselor, including any previous exchange of gifts between those individuals.
 - b. Whether, to the actual knowledge of the guidance counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
 - c. Whether, to the actual knowledge of the guidance counselor, the individual who gave the gift also, at the same time, gave the same or a similar gift to other school district employees.

5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.

A guidance counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

U.S. Constitution, First Amendment.

2 C.F.R. §200.318(c)(1).

5 ILCS 420/4A-101, Ill. Governmental Ethics Act.

5 ILCS 430/, State Officials and Employee Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 135/, Local Governmental Employees Political Rights Act.

105 ILCS 5/10-22.39, 5/10-23.13, 5/22-5, 5/22-85.5, and 5/22-93.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/11-25, Criminal Code of 2012.

775 ILCS 5/5A-102, Ill. Human Rights Act.

23 Ill.Admin.Code Part 22, Code of Ethics for Ill. Educators.

Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).

Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 7:20 (Harassment of Students Prohibited)

PRESSPlus Comments

P.A. 102-676, so its title explicitly references an employee code of professional conduct. It is rewritten to set forth expectations more clearly for employee behavior, including maintaining appropriate boundaries with students.

This policy largely cites 105 ILCS 5/22-85.5, a small portion of the *Faith's Law* package. *Faith's Law* is the entirety of Public Act 102-676, which closed significant legal loopholes related to combating grooming by: (1) broadening the definition of grooming prohibited by the Criminal Code of 2012 (720 ILCS 5/11-25); (2) authorizing the Ill. Dept. of Children and Family Services to investigate grooming allegations under the Abused and Neglected Child Reporting Act (325 ILCS 5/3); and (3) requiring the Ill. State Board of Education (ISBE) to, by 7-1-23, develop and maintain a resource guide for students, parents/guardians, and teachers about sexual abuse response and prevention resources available in their community (105 ILCS 5/2-3.188). A *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, further combats grooming by amending School Code provisions related to district and third-party contractor hiring practices, suspension and revocation of employee licenses, and criminal history records checks for prospective and current employees. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/22-85.5(e), added by P.A. 102-676. See sample exhibits 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 7:190-E2, *Student Handbook Checklist*. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

PRESSPlus 3. See 105 ILCS 5/22-85.5(b), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 4. Sample conduct standards are contained in administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 5. 105 ILCS 5/22-85.5(d)(1), added by P.A. 102-676; 23 Ill.Admin.Code Part 22. 105 ILCS 5/22-85.5(d)(1) requires boards to incorporate ISBE's *Code of Ethics for Illinois Educators* in their policies. Prior to this law requiring boards to incorporate the *Code* by reference, this policy incorporated it to demonstrate a board's commitment to the *Code*'s principles, potentially allowing a board to enforce the *Code* independently from any action taken by the State Superintendent. **Issue 110, October 2022**

PRESSPlus 6. 105 ILCS 5/22-85.5(d)(5), added by P.A. 102-676, requires districts to reference required employee training related to child abuse and educator ethics in its employee professional conduct policy. **Issue 110, October 2022**

PRESSPlus 7. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. See also 105 ILCS 5/10-23.13(b), amended by P.A. 102-610. **Issue 110, October 2022**

PRESSPlus 8. Required by 105 ILCS 5/22-85.5(f), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 9. Sample expectations and guidelines are contained in administrative procedure 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 10. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 11. 720 ILCS 5/11-25(a), amended by P.A. 102-676, defines *grooming* as follows: "A person commits grooming when he or she knowingly uses a computer on-line service, Internet service, local bulletin board service, or any other device capable of electronic data storage or transmission, performs an act in person or by conduct through a third party, or uses written communication to seduce, solicit, lure, or entice, or attempt to seduce, solicit, lure, or entice, a child, a child's guardian, or another person believed by the person to be a child or a child's guardian, to commit any sex offense as defined in Section 2 of the Sex Offender Registration Act, to distribute photographs depicting the sex organs of the child, or to otherwise engage in any unlawful sexual conduct with a child or with another person believed by the person to be a child. As used in this Section, 'child' means a person under 17 years of age." **Issue 110, October 2022**

PRESSPlus 12. Required by 105 ILCS 5/22-85.5(d)(2), added by P.A. 102-676. This definition of *sexual misconduct* is adapted from 105 ILCS 5/22-85.5(c), added by P.A. 102-676. It results from collaboration to implement some recommendations of the *Make Sexual and Severe Physical Abuse Fully Extinct (Make S.A.F.E.) Taskforce* and was endorsed by Stop Educator Sexual Abuse Misconduct & Exploitation (S.E.S.A.M.E.), a national organization working to prevent sexual exploitation, abuse, and harassment of students by teachers and other school staff. See www.sesamenet.org/ for further information. **Issue 110, October 2022**

PRESSPlus 13. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

General Personnel

5:120 Employee Ethics; **Code of Professional** Conduct; and Conflict of Interest

Professional and Appropriate Conduct

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in *grooming* as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, or otherwise violates an employee conduct standard or this policy will be subject to discipline up to and including dismissal.

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Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries.

Commented [DAK1]: This language from PRESS is optional, but may be included to provide further context to the policy. We do not, however, recommend that the additional proposed language from PRESS for this paragraph be included.

The Superintendent or designee shall identify appropriate employee conduct standards and ~~provide communicate them to all District employees.~~ Standards related to school- The employee conduct standards will require that, at a minimum:

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1. Employees complete required training on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, Title IX Sexual Harassment Grievance Procedure; 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 5:90, Abused and Neglected Child Reporting; and 5:100, Staff Development Program.
2. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' age and developmental levels and following District-established guidelines for specific situations, including but not limited to:
 - a. Transporting a student;
 - b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
3. Employees comply with reporting requirements of Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*) and report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
4. Employees be subject to discipline up to and including dismissal for any employee who violates an employee conduct standard or engages in any of the following:
 - a. Violates boundaries for appropriate school employee-student conduct or expectations and guidelines for employee-student boundaries.
 - b. Sexually harasses a student.

- c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/) or Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.).
- d. Engages in grooming as defined in 720 ILCS 5/11-25.
- e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct* is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

employee student conduct shall, at a minimum:

- 1. Incorporate the prohibitions and Code of Ethics for Illinois Educators noted in paragraph 1 of this policy;
- 2. Define prohibited grooming behaviors to include, at a minimum, *sexual misconduct*. *Sexual misconduct* is (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee or agent of the school district with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - a. A sexual or romantic invitation
 - b. Dating, or soliciting a date
 - c. Engaging in sexualized or romantic dialog
 - d. Making sexually suggestive comments that are directed toward or with a student
 - e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
 - f. A sexual, indecent, romantic, or erotic contact with the student
- 3. Identify expectations for employees to maintain professional relationships with students, including expectations for employee student boundaries and recognizing the age, and developmental level of the students served. Such expectations shall also establish guidelines for specific areas, including but not limited to:
 - a. Transporting a student
 - b. Taking or possessing a photo or video of a student
 - c. Meeting with a student or contacting a student outside the employee's or agent's professional role
- 4. Reference employee reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), and Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.)

5. ~~Outline how employees can report prohibited grooming behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*; and~~
6. ~~Reference required employee training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.~~

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the III. Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

Board of Education policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with 105 ILCS 5/22-5, no "school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

No District employee shall be directly or indirectly interested in any contract, work, or business of the District, or in the sale of any article by or to the District, except when the employee is the author or developer of instructional materials listed with the State Board of Education and adopted for use by the Board of Education. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. Any person that has a close personal relationship with an employee that may compromise or

impair the employee's fairness and impartiality, including a member of the employee's immediate family or household;

2. An employee's business partner; or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Guidance Counselor Gift Ban

Guidance counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* ~~in accordance with 105 ILCS 5/22-93~~ or any gift that would be in violation of any federal or State statute or rule.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

[U.S. Constitution, First Amendment](#).

[2 C.F.R. §200.318\(c\)\(1\)](#).

[5 ILCS 420/4A-101](#), Ill. Governmental Ethics Act.

[5 ILCS 430/](#), State Officials and Employee Ethics Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[50 ILCS 135/](#), Local Governmental Employees Political Rights Act.

[105 ILCS 5/10-22.39](#), [5/10-23.13](#), [5/22-5.5/22-85.5](#), and [5/22-903](#).

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), [Criminal Code of 2012](#).

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[23 Ill.Admin.Code Part 22](#), Code of Ethics for Ill. Educators. [Pickering](#)

[v. Board of Township H.S. Dist. 205](#), 391 U.S. 563 (1968). [Garceiti v. Ceballos](#),

547 U.S. 410 (2006).

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CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 7:20 (Harassment of Students Prohibited)

Adopted: February 22, 2022

Lyons Township High School District 204

**UPDATES TO COLLECTIVE
BARGAINING**

Document Status: Draft Update

5:100 Staff Development Program

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement: [PRESSPlus1](#)

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA), School Code, and awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) training as follows (see policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31, 2023, and every year after, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors, and boundary violations.

The staff development program shall provide, at a minimum, at least once every two years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), and [5/24-5](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20](#), [226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Sexual Harassment Grievance Procedure), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Ethics and Conduct), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Food Allergy Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been added.

Document Status: Draft Update

5:140 Solicitations By or From Staff

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent. District employees also shall not directly solicit participation by students, staff, or other members of the school community in any activities offered by District employees or other third parties and not offered or authorized by the District. Solicitations for such activities must receive prior approval under District Policy 8:25.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: January 21, 2014

Document Status: Draft Update

5:150 Personnel Records

Maintenance and Access to Records

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement: [PRESSPlus1](#)

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related Decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.

All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent. No one else may have access to an employee's personnel files and personal information except for: (1) a supervisor or management employee who has an employment or business-related reason to inspect the record, or (2) anyone who has the employee's written consent.

Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from assisting an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct regarding a student or minor in violation of the law, with obtaining a new job. The Superintendent

or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee without violating this policy.

LEGAL REF.:

[20 U.S.C. §7926.](#)

[325 ILCS 5/4,](#) Abused and Neglected Child Reporting Act.

[745 ILCS 46/10,](#) Employment Record Disclosure Act.

[820 ILCS 40/,](#) Personal Record Review Act.

[23 Ill.Admin.Code §1.660.](#)

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated.

Document Status: Draft Update

5:185 Family and Medical Leave

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus1](#)

For employees not covered by a current applicable bargaining agreement:

Leave Description

An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act, The U.S. Department of Labor's rules (federal rules) implementing FMLA, as they may be amended from time to time, control FMLA leave.

An eligible employee may take FMLA leave for up to a combined total of 12 weeks each 12-month period.

During a single 12-month period, an eligible employee's FMLA leave entitlement may be extended to a total of 26 weeks of unpaid leave to care for a covered servicemember (defined in the federal rules) with a serious injury or illness. The "single 12-month period" is measured forward from the date the employee's first FMLA leave to care for the covered servicemember begins.

While FMLA leave is normally unpaid, the District may substitute an employee's paid leave for unpaid FMLA leave, provided such leave is available for use in accordance with Board policies and rules. In addition, all policies and rules regarding the use of paid leave apply when paid leave is substituted for unpaid FMLA leave. Any substitution of paid leave for unpaid FMLA leave will count against the employee's FMLA leave entitlement. Use of FMLA leave shall not preclude the use of other applicable unpaid leave that will extend the employee's leave beyond 12 weeks, provided that the use of FMLA leave shall not serve to extend such other unpaid leave. Any full workweek period during which the employee would not have been required to work, including summer break, winter break and spring break, is not counted against the employee's FMLA leave entitlement.

FMLA leave is available in one or more of the following instances:

1. The birth and first-year care of a son or daughter.
2. The adoption or foster placement of a son or daughter, including absences from work that are necessary for the adoption or foster care to proceed and expiring at the end of the 12-month period beginning on the placement date.
3. The serious health condition of an employee's spouse, child, or parent.
4. The employee's own serious health condition that makes the employee unable to perform the functions of his or her job.
5. The existence of a qualifying exigency arising out of the fact that the employee's spouse, child, or parent is a military member on covered active duty or has been notified of an impending call or order to active duty, as provided in federal rules.
6. To care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness, as provided by federal rules.

the reason for the leave is 1 or 2, above, or to care for a parent with a serious health condition, or a combined total of 26 weeks for item 6 above.

An employee may be permitted to work on an intermittent or reduced-leave schedule in accordance with federal rules.

Eligibility

To be eligible for FMLA leave, an employee must be employed at a worksite where at least 50 employees are employed within 75 miles. Additionally, the employee must have been employed by the District for at least 12 months. The 12 months an employee must have been employed by the District need not be consecutive. However, the District will not consider any period of previous employment that occurred more than seven years before the date of the most recent hiring, except when the service break is due to fulfillment of a covered service obligation under the employee's Uniformed Services Employment and Reemployment Rights Act (USERRA), [38 U.S.C. 4301](#), *et seq.*, or when a written agreement exists concerning the District's intention to rehire the employee. In addition, one of the following provisions must describe the employee:

1. The employee has been employed for at least 1,000 hours of service during the 12-month period immediately before the beginning of the leave.
2. The employee is a full-time classroom teacher.

Requesting Leave

If the need for the FMLA leave is foreseeable, an employee must provide the Superintendent or designee with at least 30 days' advance notice before the leave is to begin. If 30 days' advance notice is not practicable, the notice must be given as soon as practicable. The employee shall make a reasonable effort to schedule a planned medical treatment so as not to disrupt the District's operations, subject to the approval of the health care provider administering the treatment. The employee shall provide at least verbal notice sufficient to make the Superintendent or designee aware that he or she needs FMLA leave, and the anticipated timing and duration of the leave. Failure to give the required notice for a foreseeable leave may result in a delay in granting the requested leave until at least 30 days after the date the employee provides notice.

Certification

Within 15 calendar days after the Superintendent or designee makes a request for certification for a FMLA leave, an employee must provide one of the following:

1. When the leave is to care for the employee's covered family member with a serious health condition, the employee must provide a complete and sufficient certificate signed by the family member's health care provider.
2. When the leave is due to the employee's own serious health condition, the employee must provide a complete and sufficient certificate signed by the employee's health care provider.
3. When the leave is to care for a covered servicemember with a serious illness or injury, the employee must provide a complete and sufficient certificate signed by an authorized health care provider for the covered servicemember.
4. When the leave is because of a qualified exigency, the employee must provide: (a) a copy of the covered military member's active duty orders or other documentation issued by the military indicating that the military member is on active duty or call to active duty status, and the dates of the covered military member's active duty service, and (b) a statement or description, signed by the employee, of appropriate facts regarding the qualifying exigency for which FMLA leave is requested.

The District may require an employee to obtain a second and third opinion at its expense when it has reason to doubt the validity of a medical certification.

The District may require recertification at reasonable intervals, but not more often than once every 30 days. Regardless of the length of time since the last request, the District may request recertification when the, (1) employee requests a leave extension, (2) circumstances described by the original certification change significantly, or (3) District receives information that casts doubt upon the continuing validity of the original certification. Recertification is at the employee's expense and must be provided to the District within 15 calendar days after the request. The District may request recertification every six months in connection with any absence by an employee needing an intermittent or reduced schedule leave for conditions with a duration in excess of six months.

Failure to furnish a complete and sufficient certification on forms provided by the District may result in a denial of the leave request.

Continuation of Health Benefits

During FMLA leave, employees are entitled to continuation of health benefits that would have been provided if they were working. Any share of health plan premiums being paid by the employee before taking the leave, must continue to be paid by the employee during the FMLA leave. A District's obligation to maintain health insurance coverage ceases if an employee's premium payment is more than 30 days late and the District notifies the employee at least 15 days before coverage will cease.

Changed Circumstances and Intent to Return

An employee must provide the Superintendent or designee reasonable notice of changed circumstances (i.e., within two business days if the changed circumstances are foreseeable) that will alter the duration of the FMLA leave. The Superintendent or designee, taking into consideration all of the relevant facts and circumstances related to an individual's leave situation, may ask an employee who has been on FMLA leave for eight consecutive weeks whether he or she intends to return to work.

Return to Work

If returning from FMLA leave occasioned by the employee's own serious health condition, the employee is required to obtain and present certification from the employee's health care provider that he or she is able to resume work.

An employee returning from FMLA leave will be given an equivalent position to his or her position before the leave, subject to: (1) permissible limitations the District may impose as provided in the FMLA or implementing regulations, and (2) the District's reassignment policies and practices.

Classroom teachers may be required to wait to return to work until the next semester in certain situations as provided by the FMLA regulations.

Implementation

The Superintendent or designee shall ensure that: (1) all required notices and responses to leave requests are provided to employees in accordance with the FMLA; and (2) this policy is implemented in accordance with the FMLA. In the event of a conflict between the policy and the FMLA or its regulations, the latter shall control. The terms used in this policy shall be defined as in the FMLA regulations.

[29 U.S.C. §2601](#) *et seq.*, Family and Medical Leave Act; [29 C.F.R. Part 825](#).

[105 ILCS 5/24-6.4](#).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

PRESSPlus Comments

PRESSPlus 1. **Per a review of your collective bargaining agreement(s), this language has been added.**

Document Status: Draft Update

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, ^{PRESSPlus1} ~~Sabbatical Leave~~, Personal Leave, Child Care Leave, Professional Meetings ^{PRESSPlus2}

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Please refer to the following current agreement:

"Negotiated Agreement Between Board of Education of Lyons Township High School, District 204, Cook County, Illinois and Lyons Township High School Faculty Association."

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and upon taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family~~Child~~ Bereavement Leave ^{PRESSPlus3}

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family~~child~~ bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family~~Child~~ Bereavement Leave Act. Eligible employees may use family~~Child~~ bereavement leave, without any adverse employment action, ^{allows} for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, a covered family member, which includes an employee's child, stepchild, domestic partner, ^{PRESSPlus4} sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the ^{staff member's}

~~child covered family member, or (3) grieving the death of the staff member's child covered family member, without any adverse employment action, or (4) absence from work due to a Significant Event, PRESSPlus5~~ which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of ~~his or her child~~ the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one ~~child~~ covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family ~~Child~~ Bereavement Leave Act. This policy does not create any right for an employee to take ~~family~~ child bereavement leave that is inconsistent with the Family ~~Child~~ Bereavement Leave Act.

Sabbatical Leave PRESSPlus6

Sabbatical leave may be granted in accordance with the School Code.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender ~~violence~~, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and

other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601 et seq.](#)).

Leaves to Serve as an Officer or Trustee of a Specific Organization

Upon written request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with [105 ILCS 5/24-6.3](#), and (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in [105 ILCS 5/24-6.2](#).

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

COVID-19 Paid Administrative Leave [PRESSPlus7](#)

During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, paid administrative leave is available to eligible employees if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.

For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 [PRESSPlus8](#) as defined in 105 ILCS 5/10-20.83 (final citation pending). [Q1](#)

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. [PRESSPlus9](#) An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

LEGAL REF.:

105 ILCS 5/10-20.83 (final citation pending), 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

~~105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.~~

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147/, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Questions and Answers:

***Required Question 1. Does the board require fully vaccinated employees to participate in a district COVID-19 testing program?

☐ No. (Default)

☐ Yes. (IASB will add "and participate in the District's COVID-19 testing program" to the end of this sentence.)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the Ill. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Per a review of your collective bargaining agreement(s), this language has been updated.

PRESSPlus 3. Updated in response to the FamilyChild Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23, expanding the entitlement to unpaid bereavement leave to *covered family members*, and to include absences related to unsuccessful pregnancies and adoptions. The employer may require reasonable documentation as specified in 105 ILCS 154/10(d), amended by P.A. 102-1050, eff. 1-1-23, but may not require that an employee identify which specific category under item (4) in the first paragraph of this subhead pertains to the leave. **Issue 110, October 2022**

PRESSPlus 4. *Domestic partner*, when used to refer to an unmarried employee, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state, or (2) an unmarried adult who is in a committed,

personal relationship with the employee, who is not a domestic partner as described in item (1) and who the employee designates as that employee's domestic partner. 820 ILCS 154/5, amended by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 5. Note the term *Significant Event* does not appear in the statute; it is included in this policy text as a shorthand term to refer to those events listed in 820 ILCS 154/10(a)(4). **Issue 110, October 2022**

PRESSPlus 6. State law provides guidelines for sabbatical leaves but does not require boards to offer them. [105 ILCS 5/24-6.1](#).

PRESSPlus 7. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. Whether some or all of the COVID-19 related reasons listed in 105 ILCS 5/10-20.83(b) and (c) (final citation pending) apply will depend upon current health guidance and/or rules. The law requires that this leave also be provided retroactively to an employee for a qualifying reason *prior* to 4-5-22 if the employee was fully vaccinated by 5-10-22. The law prohibits districts from rescinding the paid leave if the definition of "fully vaccinated against COVID-19" is later updated by the CDC or IDPH to include recommended booster doses.

Consult the board attorney for guidance about whether the board must accommodate an employee's religion or disability by exempting the employee from the COVID-19 vaccination prerequisite in 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, and/or if the board and union may agree that this leave will extend to all unvaccinated employees. Title VII of the Civil Rights Act of 1964 requires employers to accommodate an employee's sincere religious objection to an employer vaccination requirement unless doing so would be an "undue hardship" on the employer. 42 U.S.C. §2000e(j). Similarly, the Americans with Disabilities Act requires an employer to exempt an employee with a disability (including pregnancy-related disability) from a safety-related standard, such as a vaccination requirement, unless the employee poses a *direct threat* to the health or safety of the employee or others while on the job. 29 C.F.R. §1630.2(r). See also the U.S. Equal Employment Opportunity Commission guidance document, *What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws*, at: www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws. **Issue 110, October 2022**

PRESSPlus 8. "Fully vaccinated against COVID-19" means: (1) two weeks after receiving the second dose in a two-dose series of a COVID-19 authorized for emergency use, licensed, or otherwise approved by the U.S. Food and Drug Administration (FDA), or (2) two weeks after receiving a single dose of a COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA. If the Centers for Disease Control and Prevention (CDC) later revises the definition of "fully vaccinated against COVID-19" to include booster doses, and the Ill. Dept. of Public Health (IDPH) adopts the CDC's revised definition, then employees will have five weeks after IDPH's action to receive a booster (if eligible) to remain eligible for COVID-19 paid administrative leave. 105 ILCS 5/10-20.83(g) (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

PRESSPlus 9. This sentence is optional. 105 ILCS 5/10-20.83(d) (final citation pending), added by P.A. 102-697. It is a best practice for boards to require appropriate documentation to verify employee eligibility for the leave benefit. **Issue 110, October 2022**

Document Status: Draft Update

5:270 Employment At-Will, Compensation, and Assignment

Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus1](#)

For employees not covered by a current applicable bargaining agreement:

Please refer to the following current agreement:

"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)," and

"Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, AFL-CIO Local No. 73 Change to Win (CTW)."

For employees not covered by these agreements:

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

Assignment

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus2](#)

For employees not covered by a current applicable bargaining agreement:

The Superintendent is authorized to make assignments and transfers of educational support personnel.

[105 ILCS 5/10-22.34](#) and [5/10-23.5](#).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Employment Termination and Suspensions)

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated.

PRESSPlus 2. Per a review of your collective bargaining agreement(s), this language has been added.

Document Status: Draft Update

5:290 Employment Termination and Suspensions

Resignation and Retirement

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

Non-RIF Dismissal

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus1](#)

For employees not covered by a current applicable bargaining agreement:

The District may terminate an at-will employee at any time for any or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the Board of Education consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#).

Layoff and Recall

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus2](#)

For employees not covered by a current applicable bargaining agreement:

Please refer to the following current agreement:

"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)."

For employees not covered by this agreement:

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow [Sections 10-22.34c](#) (outsourcing non-instructional services) and [10-23.5](#)¹²⁸ (procedures) of the School Code, to the extent

they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus3](#)

For employees not covered by a current applicable bargaining agreement:

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

Also, please refer to the following current agreements: [PRESSPlus4](#)

"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)," and

"Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, AFL-CIO Local No. 73 Change to Win (CTW)." and

LEGAL REF.:

[5 ILCS 430 et seq.](#)

[105 ILCS 5/10-22.34c](#) and [5/10-23.5](#).

[325 ILCS 5/7.4\(c-10\)](#).

[820 ILCS 105/4a](#).

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated.

PRESSPlus 2. Per a review of your collective bargaining agreement(s), this language has been updated.

PRESSPlus 3. Per a review of your collective bargaining agreement(s), this language has been added.

PRESSPlus 4. Per a review of your collective bargaining agreement(s), this language has been removed.

Document Status: Draft Update

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent or designee is responsible for recruiting personnel and making hiring recommendations to the Board. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. Pursuant to the School Code, the Board President or designee shall keep a conviction record confidential and share it only with the Superintendent, appropriate Intermediate Service Center, State Superintendent, State Teacher Certification Board, any other person necessary to the hiring decision, the Ill. Dept. of State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation in violation of the Equal Pay Act of 2003.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for user names and passwords to any such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Orientation Program

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[15 U.S.C. § 1681](#) *et seq.*, Fair Credit Reporting Act.

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:280 (Duties and Qualifications)

Document Status: Draft Update

5:300 Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules consistent with the needs of the District, and
3. Consider the well-being of the employee.

Breaks

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Please refer to the following current agreement: [PRESSPlus1](#)

~~"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)," and~~

~~"Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, AFL-CIO Local No. 73 Change to Win (CTW)."~~

~~For employees not covered by these agreements:~~

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday.

Nursing Mothers

The District accommodates employees who are nursing mothers according to State and federal law.

LEGAL REF.:

Fair Labor Standards Act, [29 U.S.C. §207](#) *et seq.*

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act)

ADOPTED: January 16, 2018

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated.

Document Status: Draft Update

5:320 Evaluation

~~Please refer to the following current agreement:~~ [PRESSPlus1](#)

~~"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)."~~

~~For employees not covered by this agreement:~~

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in Board of Education policies as well as in compliance with State law and any applicable ~~collective bargaining agreement~~ [employee handbook](#). [PRESSPlus2](#)

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and federal law and any applicable ~~collective bargaining agreement~~ [employee handbook](#).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated and moved below.

PRESSPlus 2. Updated in response to a Policy Reference Manual (PRM) five-year review. **Issue 110, October 2022**

Document Status: Draft Update

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, [PRESSPlus1](#) Holidays, Personal Leave, Leave of Absence, Association Leave [PRESSPlus2](#)

Please refer to the following current agreements: [PRESSPlus3](#)

"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)," and

"Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, AFL-CIO Local No. 73 Change to Win (CTW)."

Please refer to the applicable collective bargaining agreement(s).

Association Leave

Please refer to the following current agreement:

"Negotiated Agreement Between Board of Education Lyons Township High School District 204 Cook County, Illinois and Lyons Township High School Instructional Aides and Paraprofessional Association (IAPA)."

Vacation

Please refer to the applicable collective bargaining agreement(s) or following current agreement or handbook:

"Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, AFL-CIO Local No. 73 Change to Win (CTW)."

"Classified/Non-Contractual Handbook."

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with ~~105 ILCS 5/24-6.3~~ [State law](#).

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. FamilyChild Bereavement Leave. [PRESSPlus4](#)
6. Leave to serve as an election judge.
7. COVID-19 Paid Administrative Leave. [PRESSPlus5](#)

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, and 5/24-6, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the Ill. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Per a review of your collective bargaining agreement(s), this language has been moved up from below.

PRESSPlus 3. Per a review of your collective bargaining agreement(s), this language has been updated.

PRESSPlus 4. Updated in response to the FamilyChild Bereavement Act, 820 ILCS 154/, amended

by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 5. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

Document Status: Draft Update

5:70 Religious Holidays

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement: [PRESSPlus1](#)

The Director of Human Resources shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.

~~Also please refer to the following current agreement:~~

~~"Negotiated Agreement Between Board of Education of Lyons Township High School, District 204, Cook County, Illinois and Lyons Township High School Faculty Association."~~

LEGAL REF.:

Religious Freedom Restoration Act, [775 ILCS 35/15](#).

Illinois Human Rights Act, [775 ILCS 5/2-101](#) and [5/2-102](#).

~~ADOPTED: January 21, 2014~~

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been updated.

Document Status: Draft Update

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

- School buildings and grounds, all District buildings and grounds, vehicles used for school purposes, and any location used for a Board of Education meeting, school athletic event, or other school-sponsored event.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the main entrance of each campus and receive permission to remain on school property. All visitors must provide required identification, sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.

8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
9. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
10. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
11. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
12. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
13. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
14. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

The following rules shall apply:

1. In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is on campus.
2. Each child sex offender must complete a School Visit Request for each visit to school property.
3. Prior approval by the Superintendent is required.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s). [PRESSPlus1](#)

For employees not covered by a current applicable bargaining agreement:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the

normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

[20 U.S.C. §7181](#) et seq., Pro-Children Act of 1994.

[105 ILCS 5/10-20.5b](#), [5/22-33](#), [5/24-25](#), and [5/27-23.7\(a\)](#).

[115 ILCS 5/3\(c\)](#), Ill. Educational Labor Relations Act.

[10 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[720 ILCS 5/11-9.3](#).

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

PRESSPlus Comments

PRESSPlus 1. Per a review of your collective bargaining agreement(s), this language has been added.

LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., LaGrange, IL 60525-2101
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SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: Brian Waterman
Board of Education

FROM: Scott Eggerding

DATE: February 6, 2023

RE: 2023-2024 Instructional Material Change Requests – Second Reading

BACKGROUND

Below and attached, please find the summary of the 2023-2024 proposed textbook/instructional material change requests. Some additional texts may come in the spring, but the bulk of the changes are contained in this request. Estimated District expenditures are \$129,523.

Observations:

- Most texts that are being replaced are 5 or more years old, indicating that we have maximized the use of previously purchased texts. In two instances we are making an exception to the 5-year rule:
 - The College Board changed the German AP test. The book we adopted 3 years ago does not cover everything on the new test. The new book will cover the entire test.
 - With the addition of French ACP through Indiana University, the French teachers want to slow down the pace of French I and II and use the same book for both to ensure students master the material more completely. The year 2 book would then go to French IV and we would drop the year 3 book. NOTE: The French teachers did wish to clarify that they will not be dropping the year 3 book for 2023-24, as students in the year 2 class currently would not be on the new pacing schedule. We will approve the change now and delay the drop of the year 3 book until the 2024-2025 school year.
- Texts have been on public display since the January Committee of the Whole meeting. No community input has been received about the proposed changes.
- Additional requests will come later in the spring for editions that are no longer available and for new courses or courses going through curriculum review.

Text Designation Adoption/Change: The information provided is sorted by the text designation and includes division, course title, book title, ISBN, unit cost, projected enrollment, and total item cost to the District. Total costs do not include teacher resource materials unless they are included as part of the package price offered by publishers. All costs are estimated based on enrollment histories, where available. As a reminder, we designate our textbooks based on the following codes:

DT = District Text. These books are purchased by the District and loaned to students. The student textbook fee is used primarily to purchase this kind of textbook.

CS = Class Set. These books are purchased in bundles to be used by an entire class at one time. They are kept in the classroom and are usually needed for a unit or short period of time.

CN = Consumables. Consumables are books purchased by students in addition to their textbook fee. These materials include workbooks and novels that are not returned at the end of the semester.

DRP = Dropped Text. We will no longer purchase or distribute dropped books. The bookstore looks to sell back any remaining books to textbook companies to offset other textbook costs.

Divisional Cost Summary: This page shows the total amount of textbooks requested for 2023-2024 and include those that will be purchased by students and those purchased using District funds.

RECOMMENDATION

I recommend that the Board approve the attached 2023-2024 Textbook/Instructional Material Change Requests as presented.

Text Adoption/Change by Designation

District Purchased Texts (Purchased by the District and supplemented through the textbook fee)

Division	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
LAD/English	English II Honors	Progressions for Writers	9780393971972	N/A	DT	\$53.75	210	\$11,287.50
FA: World Lang.	French II Prep and Accel	D'accord! 1	9781543301908	3*	DT	\$146.19	125	\$18,273.75
FA: World Lang.	French IV Accel	D'accord! 2	9781680058062	3*	DT	\$146.19	55	\$8,040.45
FA: World Lang.	French V Accel	Perspectives 1st Edition	9781543383584	10	DT	\$228.00	28	\$6,384.00
FA: World Lang.	Spanish IIIH ACP	Exploraciones Curso Intermedio	9781337612487	5	DT	\$171.75	100	\$17,175.00
FA: World Lang.	AP German IV	Neue Blickwinkel Digital Access yrs. 2-5	9781944876623	3*	DT	\$51.00	100	\$5,100.00
GS: Social Studies	AP Human Geography	Human Geography A Spatial Perspective AP Edition	9780357119082	5	DT	\$184.50	300	\$55,350.00

\$124,958.20

Class Sets (Purchased by the District and stored in the classroom)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
FA: World Lang.	French I Prep and Accel	Les Chaussettes de Tito Level I	N/A	N/A	CS	\$8.50	32	\$272.00
FA: World Lang.	French II Prep and Accel	21 mini-contes Levels 1 and 2	N/A	N/A	CS	\$13.99	63	\$881.37
GS: Business	Accounting 1 & 2	College Accounting	TBD	5	CS	\$70.00	25	\$1,750.00
LAD/English	English IV: Visual Word	In the Heights	9781476874647	20	CS	\$10.69	130	\$1,389.70

\$4,565.07

Text Adoption/Change by Designation

Consumables (purchased by students and not returned/sold back to the bookstore)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
GS: Business Ed	Accounting 1 & 2	College Accounting	TBD	5	CN	\$100.00	175	\$17,500.00
FA: World Lang.	French II Prep and Accel	D'accord! 1 Workbook	9781680057867	3*	CN	\$40.44	125	\$5,055.00
FA: World Lang.	French IV Accel	D'accord! 2 Workbook	9781680058086	3*	CN	\$40.44	55	\$2,224.20
LAD/English	English IV: Literature of Comedy	A Pho Love Story	9781534441934	N/A	CN	\$15.00	120	\$1,800.00
LAD/English	English IV: Literature of Comedy	A Field Guide to the North American Teenager	9780062824127	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	This Will Be Funny Someday	9780062955715	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Dial A for Aunties	9780593333037	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Anxious People	9781501160844	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Me, Earl and the Dying Girl	9781419719608	N/A	CN	\$13.00		
Student Services/ALT	English Prep III/IV	The Distance Between Us	9781451661781	9	CN	\$10.69	15	\$160.35
								\$26,739.55

Dropped Books

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Notes
FA: World Lang.	German IV	Denkmal	9781543303650	3*	DRP	
FA: World Lang.	French	D'accord! 2	9781680058062	3*	DRP	Drop IIP and IIA and add to IV Accel
FA: World Lang.	French IV Accel	D'accord! 3	9781543303971	3*	DRP	
FA: World Lang.	French V	Interacion	9780495906056	10	DRP	
FA: World Lang.	Spanish IIIH & IV H ACP	iAnda! Curso Intermedio	9780134293363	5	DRP	
LAD/English	English IV: The Visual Word	One Flew Over the Cuckoo's Nest	573613435	20	DRP	
LAD/English	English II Accel	Tale of Two Cities	9780553211764	30+	DRP	
LAD/English	English II Honors	Progressions: Reading for Writers	9780393971972	25	DRP	Drop IH and add to IIH
GS: Social Studies	AP Human Geography	The Cultural Landscape: An Intro to Human Geo	9780134206233	6	DRP	
GS: Business	Accounting 1 and 2	College Accounting 22e Chapters 1-27	9781305666160	5	DRP	

Divisional Cost Summary

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
LAD/English	English II Honors	Progressions for Writers	9780393971972	N/A	DT	\$53.75	210	\$11,287.50
LAD/English	English IV: Visual Word	In the Heights	9781476874647	20	CS	\$10.69	130	\$1,389.70
LAD/English	English IV: Literature of Comedy	A Pho Love Story	9781534441934	N/A	CN	\$15.00	120	\$1,800.00
LAD/English	English IV: Literature of Comedy	A Field Guide to the North American Teenager	9780062824127	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	This Will Be Funny Someday	9780062955715	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Dial A for Aunties	9780593333037	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Anxious People	9781501160844	N/A	CN	\$15.00		
LAD/English	English IV: Literature of Comedy	Me, Earl and the Dying Girl	9781419719608	N/A	CN	\$13.00		

Total **\$14,477.20**

Cost to District \$12,677.20

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
FA: World Lang.	French I Prep and Accel	Les Chaussettes de Tito Level I	N/A	N/A	CS	\$8.50	32	\$272.00
FA: World Lang.	French II Prep and Accel	21 mini-contes Levels 1 and 2	N/A	N/A	CS	\$13.99	63	\$881.37
FA: World Lang.	French II Prep and Accel	D'accord! 1	9781543301908	3*	DT	\$146.19	125	\$18,273.75
FA: World Lang.	French II Prep and Accel	D'accord! 1 Workbook	9781680057867	3*	CN	\$40.44	125	\$5,055.00
FA: World Lang.	French IV Accel	D'accord! 2	9781680058062	3*	DT	\$146.19	55	\$8,040.45
FA: World Lang.	French IV Accel	D'accord! 2 Workbook	9781680058086	3*	CN	\$40.44	55	\$2,224.20
FA: World Lang.	French V Accel	Perspectives 1st Edition	9781543383584	10	DT	\$228.00	28	\$6,384.00
FA: World Lang.	Spanish IIIH ACP	Exploraciones Curso Intermedio	9781337612487	5	DT	\$171.75	100	\$17,175.00
FA: World Lang.	AP German IV	Neue Blickwinkel Digital Access yrs. 2-5	9781944876623	3*	DT	\$51.00	100	\$5,100.00
FA: World Lang.	AP German IV	Neue Blickwinkel-Hardback + 1 yr Digital Access	9781942400417	3*	DT	\$133.90	25	\$3,347.50

Total **\$66,753.27**

Cost to District \$59,474.07

Divisional Cost Summary

Division/Dept	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
GS: Social Studies	AP Human Geography	Human Geography A Spatial Perspective AP Editio	9780357119082	5	DT	\$184.50	300	\$55,350.00
GS: Business	Accounting 1 & 2	College Accounting	TBD	5	CS	\$70.00	25	\$1,750.00
GS: Business Ed	Accounting 1 & 2	College Accounting	TBD	5	CN	\$100.00	175	\$17,500.00

Total **\$74,600.00**

Cost to District \$57,100.00

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Special Ed	Math I & II, Practical Math & Geometry CCat	Delta Math	software	N/A	Div	\$0.00	15	\$0.00
Special Ed	Math I & II, Practical Math & Geometry CCat	IXL	software	N/A	Div	\$11.00	15	\$165.00
Special Ed	Math I & II, Practical Math & Geometry CCat	ALEKS	software	N/A	Div	\$15.00	15	\$225.00

Total **\$390.00**

Cost to District \$0.00

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Student Services/ALT	English Prep III/IV	The Distance Between Us	9781451661781	9	CN	\$10.69	15	\$160.35

Total **\$160.35**

Cost to District \$0.00

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English I (Honors)
Course Number(s)	LA8116/LA8117
Course Level	V
Projected Enrollment for 2023-24	330

II. ADD/DROP YEAR		
	ADD	DROP
2023-24		X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Progressions: Reading for Writers
Author(s)		Hilbert, Betsy
Publisher		Norton
Copyright Date/Edition		1997
ISBN 13#		978-0-39397-197-2
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

VI. Comments (Box will expand as needed)
This text has been part of the English I (Honors) curriculum and will switch to the English II (Honors) curriculum

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	53.75
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	84.50

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Progressions: Readings for Writers is an anthology of nonfiction essays that has been underutilized in the English I Honors curriculum. We would like to move this text back to English II Honors (a course for which the text was originally adopted). With the addition of a new novel this year in English II Honors, there is space in the curriculum to have sophomore students engage in the critical reading of nonfiction essays and the emulation of those essays via a writing workshop. This text and the writing unit is better aligned with the writing expectations of English III AP junior year so it is better positioned in the sophomore honors curriculum.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)N. Masciola	<i>Nicole Masciola</i>				Date 12/16/22
2.	Recommend		Do Not Recommend		<i>Toby Casella</i> Assistant Division Chair	Date 12/16/22
3.	Approved		Not Approved		<i>Karen Rains</i> Division Chair	Date 12/16/22
4.	Approved	✓	Not Approved		<i>John D. Sykes</i> Director of Curriculum and Instruction	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: · Director of Curriculum & Instruction
· Division Chair/Assistant Division Chair
· Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English II (Accel)
Course Number(s)	LA7126/7
Course Level	IV
Projected Enrollment for 2023-24	240 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24		X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		A Tale of Two Cities
Author(s)		Charles Dickens
Publisher		Bantam
Copyright Date/Edition		2003
ISBN 13#		978-0-55321-176-4
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	8.50

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

A Tale of Two Cities has been in the curriculum for over 40 years and we feel that it is time for change. Currently, the text takes 10-12 weeks to teach and the skills that are addressed in the unit are repetitive and not that different from the work that is done with the other novel in the course, *Lord of the Flies*. For this semester course, we would like to drop *A Tale of Two Cities* and create more engaging units related to poetry, research, and nonfiction instead. Students will be able to address more varied texts and skills in our proposed approach.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)V. Reid				Date 12/16/22	
2.	Recommend	☐	Do Not Recommend	☐	Assistant Division Chair 	Date 12/16/22
3.	Approved	☐	Not Approved	☐	Division Chair 	Date 12/16/22
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction 	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: · Director of Curriculum & Instruction
· Division Chair/Assistant Division Chair
· Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English II (Honors)
Course Number(s)	LA8126/7
Course Level	V
Projected Enrollment for 2023-24	210 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Progressions: Reading for Writers	
Author(s)	Hilbert, Betsy	
Publisher	Norton	
Copyright Date/Edition	1997	
ISBN 13#	978-0-39397-197-2	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
This text has been part of the English I (Honors) curriculum and will switch to the English II (Honors) curriculum

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	53.75
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	27.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Progressions: Readings for Writers is an anthology of nonfiction essays that has been underutilized in the English I Honors curriculum. We would like to move this text back to English II Honors (a course for which the text was originally adopted). With the addition of a new novel this year in English II Honors, there is space in the curriculum to have sophomore students engage in the critical reading of nonfiction essays and the emulation of those essays via a writing workshop. This text and the writing unit is better aligned with the writing expectations of English III AP junior year so it is better positioned in the sophomore honors curriculum.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) V. Reid		Date 12/16/22
2.	Recommend	Do Not Recommend	Date 12/16/22
		 Assistant Division Chair	
3.	Approved	Not Approved	Date 12/16/22
		 Division Chair	
4.	Approved	Not Approved	Date
		 Director of Curriculum and Instruction	12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: · Director of Curriculum & Instruction
· Division Chair/Assistant Division Chair
· Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: The Visual Word
Course Number(s)	LA4391(2)
Course Level	Prep
Projected Enrollment for 2023-24	250 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	x	x
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>In the Heights</i>	<i>One Flew Over the Cuckoo's Nest</i>
Author(s)	Lin-Manuel Miranda and Quiara Alegria Hudes	Dale Wasserman adaptation of the novel by Ken Kesey
Publisher	Applause Theatre and Cinema Books	Samuel French
Copyright Date/Edition	2013	2002
ISBN 13#	978-1-4768-7464-7	0573613435
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	https://www.amazon.com/s?k=9781476874647	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			4
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
See rationale section below.

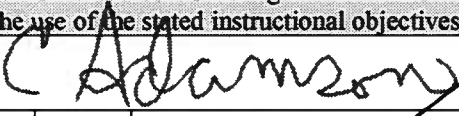
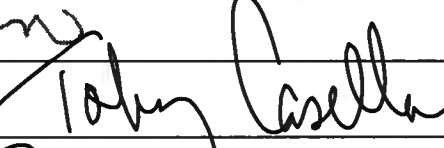
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$10.69
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$13

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

One Flew Over the Cuckoo's Nest is an incredible book, play, and film that will continue to have a lasting influence on American film history and culture. However, as times, audiences, and instructional goals have changed, the play no longer best meets the needs of our students. The team feels *In the Heights*, by Lin-Manuel Miranda and Quiara Alegria Hudes, would be an exciting, more inclusive choice. The Broadway musical was nominated for 13 Tony awards and won 4- including Best Musical along with a Grammy for Best Musical Show Album. *In the Heights* "is about home, family and finding where you belong...It is the story of Latino immigrants who are all working in their own, unique way to succeed in America while, at the same time, hanging on to their cultura, values y familia. The story of the immigrant is universal and will resonate with the audience of any background." (<https://quemeanswhat.com/in-the-heights-musical-home-family-finding-where-you-belong/>) While providing rich possibilities for both literary and cinematic analyses, the piece is energetic and uplifting thus offering some thematic and tonal variety in what students study. The script that students will use in class also includes Miranda's rich lyrics to all the songs which allows students to study them as poetry thus adding further dimension and variety to the students' experience. The film is directed by John M. Chu (*Crazy Rich Asians*) which offers yet another layer of diversity. The film is available via Swank, the streaming service LT already uses, which gives students access to the film outside of class. We feel this change not only affords students valuable learning opportunities but also delivers those opportunities through a dynamic and engaging text.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Cynthia Adamson		Assistant Division Chair	Date 12/16/22
2.	Recommend	Do Not Recommend			Date 12/16/22
3.	Approved	Not Approved			Date 12/16/22
4.	Approved	☒ Not Approved			Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source
B. Pending new editions (if known)	DT (District Rental)
C. Out of print	CS (District Purchase)
	CN (Student Purchase)

cc: · Director of Curriculum & Instruction
· Division Chair/Assistant Division Chair
· Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
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- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	A Field Guide to the North American Teenager	
Author(s)	Ben Philippe	
Publisher	Balzer + Bray	
Copyright Date/Edition	January 7, 2020	
ISBN 13#	978-0062824127	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	13-17	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

VI. Comments (Box will expand as needed)

Book to be included as an option for a student choice book during Unit 1 of the course.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

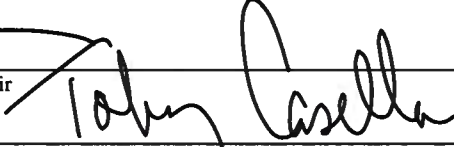
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas 		Date	12/13/22	
2.	Recommend	☐	Do Not Recommend	Assistant Division Chair 	Date	12/13/22
3.	Approved	☐	Not Approved	Division Chair 	Date	12/13/22
4.	Approved	☒	Not Approved	Director of Curriculum and Instruction 	Date	12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
 • Division Chair/Assistant Division Chair
 • Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	A Pho Love Story	
Author(s)	Loan Le	
Publisher	Simon & Shuster	
Copyright Date/Edition	February 9, 2021	
ISBN 13#	978-1534441934	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	12+ (Lexile: HL710L)	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Book to be included as an option for a student choice book during Unit 1 of the course.

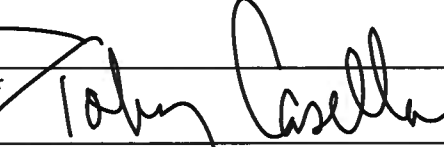
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas			Date 12/13/22
2.	Recommend		Do Not Recommend	Assistant Division Chair	 Date 12/13/22
3.	Approved		Not Approved	Division Chair	 Date 12/13/22
4.	Approved	☒	Not Approved	Director of Curriculum and Instruction	 Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	This Will Be Funny Someday	
Author(s)	Katie Henry	
Publisher	Katherine Tegan Books	
Copyright Date/Edition	May 10, 2022	
ISBN 13#	978-0062955715	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	Ages 13-17	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

VI. Comments (Box will expand as needed)

Book to be included as an option for a student choice book during Unit 1 of the course.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

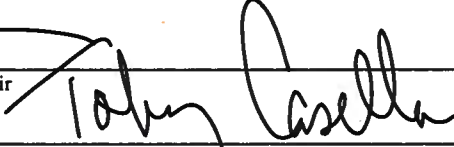
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas		Assistant Division Chair	Date 12/13/22
2.	Recommend		Do Not Recommend		Date 12/13/22
3.	Approved		Not Approved		Date 12/13/22
4.	Approved	☒	Not Approved		Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Dial A for Aunties	
Author(s)	Jesse Q Sutanto	
Publisher	Berkley	
Copyright Date/Edition	April 27, 2021	
ISBN 13#	978-0593333037	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	Ages 13-17	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Book to be included as an option for a student choice book during Unit 1 of the course.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas				Date 12/13/22
2.	Recommend		Do Not Recommend		Assistant Division Chair	Date 12/13/22
3.	Approved		Not Approved		Division Chair	Date 12/13/22
4.	Approved	✓	Not Approved		Director of Curriculum and Instruction	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	Me, Earl and the Dying Girl	
Author(s)	Jesse Andrews	
Publisher	Amulet Books	
Copyright Date/Edition	April 21, 2021	
ISBN 13#	978-1419719608	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	14+ (Lexile: 820L)	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies	
Blackline Masters	Software
Workbooks/Lab Manuals	Videos
Wraparound Editions	E-book
Study Guides	Test Banks

VI. Comments (Box will expand as needed)

Book to be included as an option for a student choice book during Unit 1 of the course.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

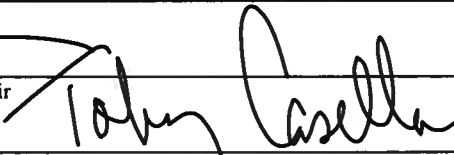
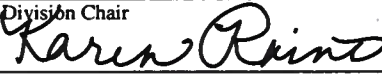
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas			Date 12/13/22
2.	Recommend		Do Not Recommend	Assistant Division Chair	 Date 12/13/22
3.	Approved		Not Approved	Division Chair	 Date 12/13/22
4.	Approved	☒	Not Approved	Director of Curriculum and Instruction	 Date 12/27/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	Language Arts
Course Title	English IV – Literature of Comedy
Course Number(s)	LA4371/2
Course Level	III
Projected Enrollment for 2023-24	120 each semester

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Anxious People	
Author(s)	Fredrik Backman	
Publisher	Washington Square Press	
Copyright Date/Edition	July 6, 2021	
ISBN 13#	978-1501160844	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	14-17 (Lexile 870)	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Book to be included as an option for a student choice book during Unit 1 of the course.

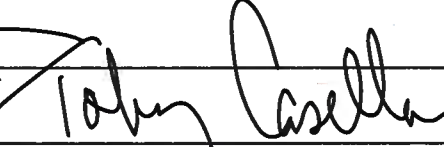
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$15.00
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$19.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

English IV Prep: The Literature of Comedy has a unit in which students choose a novel to study. The current four titles will remain as options (there are class sets), but we would like to expand the choices to include six new titles. We are requesting that students pay a flat fee of \$15 for their selection so they can own the book and annotate in it.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Chris Thomas		Assistant Division Chair	Date 12/13/22
2.	Recommend		Do Not Recommend		Date 12/13/22
3.	Approved		Not Approved		Date 12/13/22
4.	Approved	☒	Not Approved	 Director of Curriculum and Instruction	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Language
Course Title	French I
Course Number(s)	WL 5416/7 7426/7
Course Level	Prep/Accel
Projected Enrollment for 2023-24	60

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	x	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Les Chaussettes de Tito Levels 1	
Author(s)	Theresa Marrama	
Publisher	Teacher's Discovery	
Copyright Date/Edition		
ISBN 13#	N/A	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	Level 1	
Catalog/Web/Purchase Source	https://www.teachersdiscovery.com/product/les-chaussettes-de-tito-french-level-1-reader/french	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$8.50
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$47.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

French 1 is adding this reader based on data from the upper-level French reading proficiency.

We are asking for a total of 30 student copies for next year to use in class as well as 2 teacher copies.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Michelle Silkatis</i>			Assistant Division Chair	Date
2.	Recommend	☐	Do Not Recommend	☐	Division Chair	Date
3.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date 12/14/2022
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Language
Course Title	French II
Course Number(s)	WL 5426/7 7426/7
Course Level	Prep/Accel
Projected Enrollment for 2023-24	130

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	x	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	21 mini-contes Levels 1 and 2	
Author(s)	Tom Alsop	
Publisher	Teacher's Discovery	
Copyright Date/Edition		
ISBN 13#	N/A	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	Levels 1 and 2	
Catalog/Web/Purchase Source	https://www.teachersdiscovery.com/product/3699/readers-1	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			3
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$13.99
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$35.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

French 2 is adding this reader based on data from the upper-level French reading proficiency.
We are asking for a total of 60 student copies for next year to use in class as well as 3 teacher copies.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)			Assistant Division Chair	Date	12/7/22
2.	Recommend	☐	Do Not Recommend	☐	Division Chair	Date
3.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date
4.	Approved	☒	Not Approved	☐		Date
						12/23/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Language
Course Title	French II Prep and Accel
Course Number(s)	WL5426-7, WL7426-7
Course Level	Prep and Accel
Projected Enrollment for 2023-24	~125

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	D'accord! 1	D'accord! 2
Author(s)	José A. Blanco	José A. Blanco
Publisher	Vista Higher Learning	Vista Higher Learning
Copyright Date/Edition	2019	2019
ISBN 13#	978-1-54330-395-7	978-1-68005-812-3
CD Rom Included? ISBN#	No	No
Workbook ISBN#	978-1-68005-786-7	978-1-68005-808-6
Reading Level	n/a	n/a
Catalog/Web/Purchase Source	https://vistahigherlearning.com/store/d-accord-c2019-level-1.html	https://vistahigherlearning.com/store/d-accord-c2019-level-2.html

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Digital	x	CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	x

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	
Workbooks/Lab Manuals	2	Videos	
Wraparound Editions		E-book	2
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$146.19
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$40.44
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$40.44

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

As a department, we re-evaluated the course progression. With the addition of Dual-Credit courses, we found that our Accel classes were learning more complex grammar structures before our Honors classes. We found that the grammar progression was too fast, and the cultural and vocabulary content too vast to properly learn in the time allotted for each course. For example, for the last five years French II has been de-facto completing the French I (D'accord 1) textbook. The first semester is somewhat pieced together because the French II textbook (D'accord 2) assumes students have already learned certain topics – thus it treats them as review – even though this is not the case. For these reasons we elected to use the D'accord 1 textbook for French I and French II (Units 1-4 in French I and 5-8 in French II).

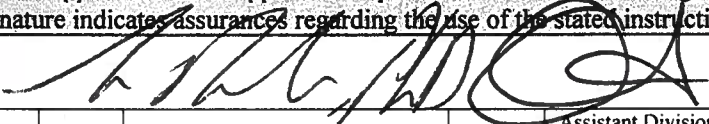
This change also offers us the opportunity to add more supplemental readings to French III and French IV Accel. This would ensure that students have the same reading practice by the time they choose AP or French 5 (when compared to the Honor classes). We will also submit a textbook change form for French III and IV as a result.

French III – Review, Units PA, PB, 1, 2, 3

French IV – Units 4, 5, 6, 7

French V – D'accord 3 textbook (selected chapters) ISBN: 978-1-54330-397-1

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)			Assistant Division Chair	Date	11/16/22
2.	Recommend	☐	Do Not Recommend	☐	Division Chair	Date
3.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	French
Department	Fine Arts
Course Title	French IV Accel
Course Number(s)	WL7441-2
Course Level	Accel
Projected Enrollment for 2023-24	55

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	D'accord! 2	D'accord! 3
Author(s)		
Publisher	Vista Higher Learning	Vista Higher Learning
Copyright Date/Edition	2019	2019
ISBN 13#	978-1-68005-812-3	978-1-54330-397-1
CD Rom Included? ISBN#	No	No
Software ISBN#	978-1-68005-808-6	978-1-68005-830-7
Reading Level	n/a	n/a
Catalog/Web/Purchase Source	https://vistahigherlearning.com/store/d-accord-c2019-level-2.html	https://vistahigherlearning.com/store/d-accord-c2019-level-3.html

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback		E-book	
Digital	x	CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	x

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies	2
Blackline Masters	
Software	
Workbooks/Lab Manuals	
Videos	
Wraparound Editions	
E-book	2
Study Guides	
Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

DT: District Text adopted for a minimum 5-year cycle	\$146.19
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$40.44
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$40.44

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Partner request form to French II Prep & Accel Change

As a department, we re-evaluated the course progression. With the addition of Dual-Credit courses, we found that our Accel classes were learning more complex grammar structures before our Honors classes. We found that the grammar progression was too fast, and the cultural and vocabulary content too vast to properly learn in the time allotted for each course. For example, for the last five years French II has been de-facto completing the French I (D'accord 1) textbook. The first semester is somewhat pieced together because the French II textbook (D'accord 2) assumes students have already learned certain topics – thus it treats them as review – even though this is not the case. For these reasons we elected to use the D'accord 1 textbook for French I and French II (Units 1-4 in French I and 5-8 in French II).

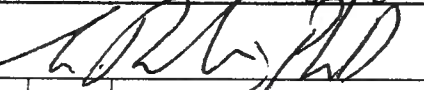
This change also offers us the opportunity to add more supplemental readings to French III and French IV Accel. This would ensure that students have the same reading practice by the time they choose AP or French 5 (when compared to the Honor classes). We will also submit a textbook change form for French III and IV as a result.

French III – Review, Units PA, PB, 1, 2, 3

French IV – Units 4, 5, 6, 7

French V – D'accord 3 textbook (selected chapters) ISBN: 978-1-54330-397-1

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)			Assistant Division Chair	Date	11/16/22
2.	Recommend	☐	Do Not Recommend	☐	Division Chair	Date
3.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date
4.	Approved	☒	Not Approved	☐		Date
						12/23/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Language
Course Title	French V
Course Number(s)	WL7451/2
Course Level	IV
Projected Enrollment for 2023-24	28

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Perspectives – 1 st Edition	Interaction
Author(s)	Severine Champeny, Cherie Mitschke	St. Onge
Publisher	Vista Higher Learning	Cengage
Copyright Date/Edition	2023	2012
ISBN 13#	ISBN: 978-1-54338-358-4	978-0-495-90605-6
CD Rom Included? ISBN#		
Software ISBN#	Included in above ISBN (web platform)	
Reading Level		
Catalog/Web/Purchase Source	https://vistahigherlearning.com/store/perspectives-1st-edition.html	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	x
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		1
Blackline Masters		
Software		
Workbooks/Lab Manuals		
Videos		
Wraparound Editions		
E-book		
Study Guides		
Test Banks		

VI. Comments (Box will expand as needed)
I am not sure if this book is available in hardcover. If it is that would be preferable, or if it can be bound hardcover later so that it will last.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$228.00
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$18.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Interaction has been in use for over a decade and while I think it is a good textbook for this class, at this point the information is out of date, and the textbook is out of print. *Perspectives* provides much of the same content (albeit in a different order) which would provide up to date materials to our students and also has a strong website component which will update our tech in this course also.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Liz Martinez		Assistant Division Chair	Date	12/18/22
2.	Recommend		Do Not Recommend			
3.	Approved	☒	Not Approved	Division Chair		12/14/22
4.	Approved	☒	Not Approved	Director of Curriculum and Instruction		12/23/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Fine Arts
Department	World Language
Course Title	Spanish 3H - ACP
Course Number(s)	2023-2024 WL8236/7 WL8231/2 2024-2025 WL8241 / WL8242
Course Level	V
Projected Enrollment for 2023-24	100

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	X
2024-25	X	
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	Exploraciones Curso Intermedio	¡Anda! Curso intermedio
Author(s)	Blitt, Casas, Copple	Heining-Boynton, LeLoup & Cowell
Publisher	Cengage	Prentice Hall
Copyright Date/Edition	2 nd Edition 2020	3RD Edition - ©2017
ISBN 13#	9781337612487	9780134293363
CD Rom Included? ISBN#		
Software ISBN#	EPACK: K12AE EXPLORACIONES CUR SO INTERMEDIO + MT 6YR 9780357492048 Net: \$171.75	MyLaB Spanish—access card package https://www.pearson.com/store/p/-anda-curso-intermedio/P100001429381
Reading Level	Level 3H	
Catalog/Web/Purchase Source	Anna Poulos Senior Learning Consultant 480-628-3864 anna.poulos@cengage.com	

IV. PRIMARY TEXTBOOK/CORE

READING/INSTRUCTIONAL MATERIAL TYPE

Hardback	E-book	X
Hardback w/digital	CD Rom	
Paperback	Website subscription: Mind Tap (see 'MT' above)	X
Paperback w/digital	Workbook/Lab Manual Mind Tap (see 'MT' above)	X

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies	3
Blackline Masters	Software
Workbooks/Lab Manuals	Videos
Annotated Instructor's Edition for Blitt/Casas/Copple's Exploraciones curso intermedio 9781337612517 . Net: \$147.75	3 E-book: see attached for Mind Tap information
Study Guides	Test Banks

VI. Comments (Box will expand as needed)

Indiana University has adopted this textbook series for our Spanish 3H and Spanish 4H courses. It will be phased into 3H for the 2023-2024 school year and then in to 4H for the 2024-2025 school year.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$171.75
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$12.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Indiana University has adopted this textbook series for our Spanish 3H and Spanish 4H courses. It will be phased into 3H for the 2023-2024 school year and then in to 4H for the 2024-2025 school year.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>JoEllen Gregie</i>			Assistant Division Chair	Date 11.15.2022
2.	Recommend	☐	Do Not Recommend	☐	Division Chair	Date
3.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date 12/14/2022
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date 12/23/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Fine Arts
Department	World Languages, German
Course Title	AP German IV
Course Number(s)	WL-8611/2
Course Level	Level 4
Projected Enrollment for 2023-24	25

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	Neue Blickwinkel 2 nd Ed.	Denkmal 3 rd Ed.
Author(s)	Cynthia Chalupa, Heiko ter Haseborg	Tobias Barske, Megan McKinstry, Karin Schestokat, Jane Sokolosky
Publisher	Wayside Publishing	Vista Higher Learning
Copyright Date/Edition	2017/2 nd Ed.	2020/3 rd Ed.
ISBN 13#	ISBN: 978-1-942400-41-7 Hardcover Student Edition textbook with a one-year subscription to Neue Blickwinkel Student Edition FlexText® and Neue Blickwinkel Explorer. (25)	STUDENT: 978-1-54330-365-0 TEACHER: 978-1-54330-368-1
CD Rom Included? ISBN#		N/A
Software ISBN#	ISBN: 978-1-944876-62-3 One-year subscription to Neue Blickwinkel Student Edition FlexText® and Neue Blickwinkel Explorer. (100)	N/A
Reading Level	AP, Level IV	AP Level IV
Catalog/Web/Purchase Source	https://www.waysidepublishing.com/languages/german/neue-blickwinkel	vhcentral.com

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback	25	E-book	100
Hardback w/digital	0	CD Rom	N/A
Paperback	0	Website subscription	100
Paperback w/digital	0	Workbook/Lab Manual	0

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies			
Blackline Masters	1	Software	1
Workbooks/Lab Manuals	1	Videos	1
Wraparound Editions	1	E-book	1
Study Guides	1	Test Banks	1

VI. Comments (Box will expand as needed)

We will use the 25 Hardback copies for our physical classroom set of textbooks year to year. However, we will plan to primarily use the electronic copy of this textbook and its student resources. We would like to ask that there is 1 copy of each electronic and physical teacher's manual or materials. I have incorporated the numbers for materials to include the 5-year renewal time frame.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$133.90
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$51.50 (years 2-5)
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

For the AP German program, I would like to update/enhance the learning experience the students are given with newer and more up to date materials that reflect the changes in German language and culture. It's important that students have the most up to date and best resources to learn from in order to be successful on the AP exam, as well as develop their language skills to an advanced level. I am requesting to drop the Denkmal 3rd edition series and materials, and move to the Neue Blickwinkel 2nd edition series and materials.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Shannon Murray			Date	30. November 2022
2.	Recommend	☐	Do Not Recommend	☐	Assistant Division Chair	Date
3.	Approved	☒	Not Approved	☐	Division Chair	Date
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction	Date

[Handwritten signatures and dates: 12/2/22, 12/23/22]

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
 • Division Chair/Assistant Division Chair
 • Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
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- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Social Studies
Course Title	AP Human Geography
Course Number(s)	SS5896, SS5897
Course Level	V
Projected Enrollment for 2023-24	12 Sections of 25 = 300

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Human Geography A Spatial Perspective AP Edition	The Cultural Landscape: An Introduction to Human Geography
Author(s)	Sarah Witham Bednarz, Mark Bockenbauer, Fred Hiebert	James Rubenstein
Publisher	Cengage	Pearson
Copyright Date/Edition	2020	2016/12 th Edition
ISBN 13#	978-0357119082	978-0134206233
CD Rom Included? ISBN#		Yes, not in book
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital	x	CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Students will need individual textbooks – Staff did a survey of their classes: 60% of students said they rely ONLY on the hardcopy of the textbook. 17% of students said they use both versions and 22% said only the electronic copy.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$184.50
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0.00

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

AP Human Geography is at the end of the 5-year textbook cycle. This course has a strong focus on current events and the College Board rewrote and organized the curriculum in 2020. Therefore, the new textbook would provide updated current event examples and align more accurately to the College Board Curriculum.

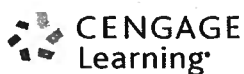
B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Shamara Sanchez</i>		Assistant Division Chair	Date	11/30/22
2.	Recommend	☒	Do Not Recommend	<i>[Signature]</i>	Date	11/30/22
3.	Approved	☒	Not Approved	Division Chair	Date	11/30/22
4.	Approved	☒	Not Approved	Director of Curriculum and Instruction	Date	12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore



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11/15/2022

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Presented To: Mary O'Neill, moneill@lths.net

Prepared By: Anna Poulos, (480) 628-3864, anna.poulos@cengage.com

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Quoted Products: CTE/9-12 - 2023 Materials

Qty	Update Qty	Product	Price	Quoted Price	Total
330		ePack: Human Geography A Spatial Perspective AP Edition + K12 MindTap (6-year access) * Bednarz/Bockenbauer/Hiebert 1st Edition [K12, 2021] 9780357561508 / 0357561503	\$184.50	\$184.50	\$60,885.00
9		Human Geography A Spatial Perspective AP Edition Teacher's Edition Bednarz/Bockenbauer/Hiebert 1st Edition [K12, 2021] 9780357460597 / 0357460596	\$137.25	\$0.00	FREE
9		Human Geography A Spatial Perspective AP Edition Teacher's Edition Assessment Companion Bednarz/Bockenbauer/Hiebert 1st Edition [K12, 2021] 9780357460665 / 0357460669	\$37.00	\$0.00	FREE

Sub-Total: \$60,885.00
 + Estimated Shipping and/or Process Fee: \$6,088.50

TOTAL: \$66,973.50
 Total Savings: \$1,568.25

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LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION

Division	Global Studies Division
Department	Business Ed
Course Title	Accounting 1 & 2
Course Number(s)	BU5511, BU5512, BU5522
Course Level	Accounting 1 (level III); Accounting 2 (level IV)
Projected Enrollment for 2023-24	175

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	X
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	College Accounting	College Accounting 22e Chapters 1-27
Author(s)	John Price, M. David Haddock & Michael Farina	James Heintz & Robert Parry
Publisher	McGraw-Hill Publishing	Cengage Learning
Copyright Date/Edition	Copyright 2024 / 17 th Edition	2017
ISBN 13#	TBD Per McGraw custom pricing ISBN to be created	978-1305666160
CD Rom Included? ISBN#		
Software ISBN#	Connect ISBN: 978-1260-780-253	
Reading Level		
Catalog/Web/Purchase Source	McGraw Hill Higher Education	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback	E-book	X
Hardback w/digital	CD Rom	
Paperback	Website subscription	X
Paperback w/digital	Workbook/Lab Manual	X

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	X
Wraparound Editions		E-book	X
Study Guides	X	Test Banks	X

VI. Comments (Box will expand as needed)

Per McGraw Hill, the price per student has been discounted from the national price of \$146.48. Approx. 60 hardcopies (class set) have been requested at no charge. As of the date of this submission, the publisher is reviewing our request.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

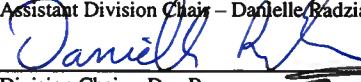
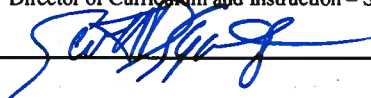
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$70
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$100
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$100

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Accounting is a dual credit course with College of DuPage (COD). This change request is needed to stay in line with COD's curriculum to maintain dual credit status.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Michael Archbold		Date	12-1-22
2.	Recommend	X	Do Not Recommend	Assistant Division Chair – Danielle Radzialowski 	Date 12-1-22
3.	Approved	X	Not Approved	Division Chair – Dan Buys 	Date 12/1/22
4.	Approved		Not Approved	Director of Curriculum and Instruction – Scott Eggerding 	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc:
- Director of Curriculum & Instruction
 - Division Chair/Assistant Division Chair
 - Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Math I
Course Number(s)	IP 2316/7
Course Level	III
Projected Enrollment for 2023-24	30-45

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Delta Math, IXL and ALEKS	
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Special education division will purchase student licenses.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to improve our instruction to properly differentiate and include technology to reach each individual student at their own level.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>B. Brink</i>			Assistant Division Chair	Date	12/11/22
2.	Recommend	☒	Do Not Recommend		<i>A. D. Dyer</i>	Date	12-2-22
3.	Approved	☒	Not Approved		<i>Melissa Mance</i>	Date	12/2/22
4.	Approved	☒	Not Approved		<i>Scott Dyer</i>	Date	12/23/24

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
 • Division Chair/Assistant Division Chair
 • Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

- Teacher(s) submits to Division chairs by Friday, December 2, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 16
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Math II
Course Number(s)	IP2356/7
Course Level	III
Projected Enrollment for 2023-24	25-35 students

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Delta Math, IXL and ALEKS	
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Special education division will purchase student licenses.

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to improve our instruction to properly differentiate and include technology to reach each individual student at their own level.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date
2.	Recommend	☒	Do Not Recommend			Date 12-2-22
3.	Approved	☒	Not Approved			Date 10/0/00
4.	Approved	☒	Not Approved			Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Practical Math
Course Number(s)	IP1241/2
Course Level	III
Projected Enrollment for 2023-24	25-35 students

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Delta Math, IXL and ALEKS	
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Special education division will purchase student licenses.

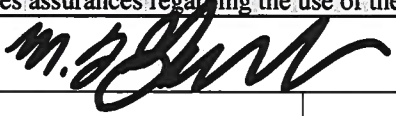
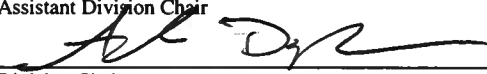
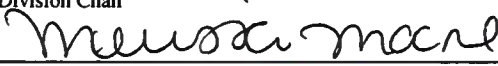
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
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CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to improve our instruction to properly differentiate and include technology to reach each individual student at their own level.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date	12/1/22
2.	Recommend	☒	Do Not Recommend			Date	12-2-22
3.	Approved	☒	Not Approved			Date	12/2/22
4.	Approved	☒	Not Approved			Date	12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Geometry Cross Cat
Course Number(s)	IP2331/2
Course Level	III
Projected Enrollment for 2023-24	30-45

II. ADD/DROP YEAR		
	ADD	DROP
2023-24	X	
2024-25		
2025-26		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Delta Math, IXL, ALEKS	
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	X
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)
Special education division will purchase student licenses.

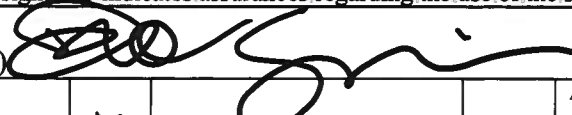
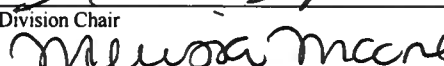
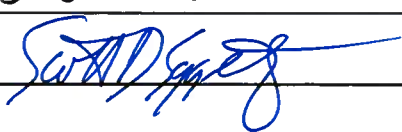
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
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CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$0

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

In order to improve our instruction to properly differentiate and include technology to reach each individual student at their own level.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Date 12/2/22
2.	Recommend	☒	Do Not Recommend	☐	Assistant Division Chair  Date 12-2-22
3.	Approved	☒	Not Approved	☐	Division Chair  Date 12/2/22
4.	Approved	☒	Not Approved	☐	Director of Curriculum and Instruction  Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
2023-24 Textbook/Instructional Material Adoption/Change Form

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I. COURSE INFORMATION

Division	Student Services
Department	Alternative Program
Course Title	English Prep III/IV
Course Number(s)	AL0016/7
Course Level	LIII
Projected Enrollment for 2023-24	15

II. ADD/DROP YEAR

	ADD	DROP
2023-24	X	
2024-25		
2025-26	X	

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION

	ADD	DROP
Text/Material Title	The Distance Between Us	Secret Life of Bees
Author(s)	Reyna Grande	Sue Monk Kidd
Publisher	Washington Square Press; Illustrated Edition	Penguin Books; 1st edition
Copyright Date/Edition	2013	
ISBN 13#	978-1451661781	978-0142001745
CD Rom Included? ISBN#	N/A	N/A
Software ISBN#	N/A	N/A
Reading Level	Lexile: 890L	Lexile: 840L
Catalog/Web/Purchase Source	Amazon	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE

Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)

Teacher Desk Copies	
Blackline Masters	Software
Workbooks/Lab Manuals	Videos
Wraparound Editions	E-book
Study Guides	Test Banks

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)

DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$10.69
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	\$10.69

VIII. RATIONALE AND SIGNATURES

A. Rationale Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The Secret Life of Bees has been in the course for over 15 years and we would like to explore more current and relatable texts for the essential outcomes of the course. Choosing a more current text can breathe new life into Alternative Program English classes and create a curriculum that aligns better with the course standard of English I/II Prep courses at LT.

Immigration has been and continues to be, a subject that invites not only controversy, but a myriad of stories, experiences, and exceptions. Reyna Grande's memoir *The Distance Between Us* provides students with an astonishingly honest depiction of the struggles with immigration—before, during, and after. Her story appeals to a variety of readers, as it is not only a tale of transition in geography, but in age, family dynamics and identity. After reading and analyzing the memoir, students will be asked to write argumentatively about the turning point in Grande's life. During the module, they will practice and refine numerous skills as they evaluate Grande as a writer and the techniques she uses to keep readers interested while telling her life story.

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Anitaash Sydar</i>			Assistant Division Chair	Date
2.	Recommend		Do Not Recommend			Date
3.	Approved		Not Approved		Division Chair <i>Dan Eil</i>	Date 12/19/22
4.	Approved	✓	Not Approved		Director of Curriculum and Instruction <i>SAT Sydar</i>	Date 12/23/22

IX. FOR BOOKSTORE USE ONLY

A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

cc: • Director of Curriculum & Instruction
• Division Chair/Assistant Division Chair
• Bookstore

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
• Tel: (708) 579-6462 • Fax: (708) 579-6454 • Email: bstachacz@lths.net • Website: www.lths.net



Brian Stachacz
Director of Business Services

Memorandum

To: Board of Education

From: Brian Stachacz, Director of Business Services
Ed Tennant, Director of Technology

Date: 2/1/2023

Re: Strategic Plan Progress Update – Goal Five (Resource Effectiveness and Efficiencies)

During the February 6th Committee of the Whole Meeting, the leadership team will share an update regarding Goal Five (Resource Effectiveness and Efficiencies) of the strategic plan. The update will include a brief overview of the Scorecard and Action Plans for each of these goals. In addition to the overview, we will highlight specific areas within each of the goal's two strategies. These highlight areas will include:

Strategy 12 – Improve Tech Infrastructure and Access for Students, Staff and Families

- Ongoing Commitment to 1:1 Chromebook Program
 - Device acquisitions and inventory management
- Migration from Microsoft Exchange/Outlook to Google Workspace
- Update wired and wireless network infrastructure

Strategy 13 – Upgrade Facilities to Better Meet 21st Cent. Interests and Needs of Students and Staff

- Financial Condition of District 204
 - Five-year financial forecast
- Survey of Stakeholders for input on facilities renovations
- Update of current facilities plan identifying short and long-term renovation projects
- Identify projects to be completed as part of 2023-2024 bond sale

Within this packet of materials, you will find the Goal Five Scorecard, as well as Goal Dashboards that contain the strategies, rationale, and general timelines for each of the goals. All of this information for each of the five strategic plan goals is also posted on the [LTHS Strategic Plan Website](#).

Recommendation: For Information

LYONS TOWNSHIP HIGH SCHOOL



Strategic Plan Goal Five Update February 6, 2023



#WeAreLT

Strategic Plan Goal 5 Update

Lyons Township High School District 204 has a long history of maintaining excellent financial health consistently designated with the highest rating possible from ISBE. The challenge is to address the areas of our facilities and technology infrastructure that need renovations, yet maintain the strong financial health of the district.

We are very proud of our existing facilities and technology infrastructure and have made many improvements in prior years, however, we are keenly aware that more improvements are needed. To achieve our goal, will continue use of our long-range Facilities and Technology Plans and will also look to update those tools with input from all stakeholders.

It is our mission to provide the students of LTHS with excellent educational opportunities that are supported through the facilities and technology.

201



#WeAreLT

Goal 5: Resource Effectiveness & Efficiencies

ALLOCATE NECESSARY RESOURCES TO MAXIMIZE EDUCATIONAL
SUCCESS FOR ALL STUDENTS.

*Improve technology
infrastructure and access for
students, staff and families..*

*Upgrade facilities to better meet
21st century interests and need
of students and staff.*

202



#WeAreLT

Summary of Goal 5 Action Planning Team

The Goal 5 Action Planning Team met three times earlier this school year. Each meeting focused on a different aspect of the action planning process.

- Meeting 1: 9/12/22 (Review of Strategies and Objectives)
- Meeting 2: 10/3/22 (Identification of Current/Future Actions)
- Meeting 3: 10/24/22 (Prioritization of Actions)



GOAL 5: History/Rationale for Critical Improvement

Lyons Township High School District 204 has had a long history of maintaining excellent financial health. On a consistent basis, the Financial Profile Score from the State Board of Education is designated as "Recognition" which is the highest rating possible. The challenge before us in achieving this goal is to address the areas of our facilities and technology infrastructure that need renovations yet maintain the strong financial health of the district. We are very proud of our existing facilities and technology infrastructure and have made many improvements to both categories over the prior years. However, we are also aware that there are still more improvements that are needed. In order to achieve our goal, we will continue to utilize our long-range Facilities Plans and Technology Plans as integral tools in this process and will also look to update those tools using input from all stakeholders. Through this process, it is our mission to provide the students of LTHS with excellent educational opportunities that are supported with both current facilities and technology.

Strategy	Why this Issue Became a Critical Strategy
Improve technology infrastructure and access for students, staff and families.	While the district currently offers many opportunities for students and staff to utilize and integrate technology for learning on a daily basis, it became apparent to us during the COVID-19 Pandemic that there were areas for improvement. Our technology infrastructure was adequate but not necessarily ready to handle the demands during online learning. We also recognized that future, ongoing improvements will be needed so that we are able to maintain current and future technology demands and practices. By focusing on this strategy, we will ensure that LTHS students, staff and families have the technology tools needed for 21st century learning.
Upgrade facilities to better meet 21st century interests and needs of students and staff.	The condition of the district facilities is important for many reasons and to many diverse groups. Students, staff, district clubs/athletics and outside community organizations are a strong representation of the groups that utilize the facilities on a daily basis. The goal of this strategy is to focus on all areas of our facilities and responsibly recommend facilities projects that support 21st century needs of all stakeholders. Through the use of a Facilities Study, we will annually review needed projects and look for funding sources to support the projects. Facilities renovations are costly and we want to proceed in a manner that does not jeopardize the long-term financial health of the district. The ultimate outcome, however, is to have updated/modern and relevant facilities throughout the district.

GOAL 5: RESOURCE EFFECTIVENESS & EFFICIENCIES

ALLOCATE NECESSARY RESOURCES TO MAXIMIZE EDUCATIONAL SUCCESS FOR ALL STUDENTS.

STRATEGY 12	STRATEGY 13
<i>Improve technology infrastructure and access for students, staff and families.</i>	<i>Upgrade facilities to better meet 21st century interests and needs of students and staff.</i>
• Consider ISTE standards for students. • Consider ISTE standards for educators. • Consider a technology survey. • Research BrightBytes. • Modernize data infrastructure for integrations, data storage and data access. • Secure funding for annual/long-term priority technology upgrades. • Fund projects responsibly to maintain district financial status. • Consider Data Analysis for descriptive, diagnostic and predictive analytics. • Address robustness and dependability of infrastructure and network ○ Assess downtime of network. ○ Assess cycle time for repairs. ○ Assess cycle time for replacements. • Consider tech training for staff, students and parents/guardians.	• Consider use of space to enhance teaching / learning. • Establish, monitor, and report accomplishments for Annual facility plans. • Address facility utilization. • Use facility plans and data to prioritize annual/long-term projects. • Secure funding for annual/long-term prioritized projects. • Fund projects responsibly to maintain district financial status. • Periodic surveys of stakeholders for updated facilities data and input. • Address facility cleanliness and maintenance. • Consider new educational equipment/furniture in classrooms to enhance teaching and learning. • Consider conditions that impact the learning and teaching environments. • Determine essential equipment for each classroom. • Ensure that facilities meet the needs of all students.

205
Goal Metrics

Financial Profile, Expenditures Per Pupil, Facility Plan on Track/Capital Improvements on Track, % of Budget dedicated to facilities improvement, % of Ed Fund dedicated to technology, Tech Plan on Track, % of students and staff trained on current technology use



DATA DASHBOARD

GOAL 5: RESOURCE EFFECTIVENESS & EFFICIENCIES

ALLOCATE NECESSARY RESOURCES TO MAXIMIZE EDUCATIONAL SUCCESS FOR ALL STUDENTS.

Goal Champion: Brian Stachacz, Director of Business Services

Action Team Members:

Bryan Bergman, David Brown, Kevin Brown, Jon Beutjer, Chris Cabaj, Brad Drake, Greg Gardner, Dan Godfrey, John Grundke, Meghan Hutchens, Brian Keller, Laura Moore, Susie Murphy, Andy Newcomb, Rebecca Rivan, Brittany Sidoti, Dan Singer, Ed Tennant

Goal Statement:

Allocate necessary resources to maximize educational success for all students.

Strategies

- Improve technology infrastructure and access for students, staff and families.
- Upgrade facilities to better meet 21st century interests and need of students and staff

District Scorecard Goal Metrics

- Financial Profile Score, Overall Financial Health of the District
- Facility and Technology Plans on Track
- % of Budget Dedicated to Capital Improvements
- % of Ed. Fund Dedicated to Technology Improvements and Maintenance
- % of Staff and Students Trained on Current Technology Systems

GOAL 5: RESOURCE EFFECTIVENESS & EFFICIENCIES

ALLOCATE NECESSARY RESOURCES TO MAXIMIZE EDUCATIONAL SUCCESS FOR ALL STUDENTS.

GOAL METRICS		DATA
FUND BALANCE TO REVENUE RATIO	The sum of district fund balance divided by the sum of district revenues for a given fiscal year.	Baseline: 57.90% Target: 55.00%
EXPENDITURE TO REVENUE RATIO	The sum of district expenditures divided by the sum of district revenues for a given fiscal year.	Baseline: 94.5% Target: 98%
OPERATING CAPACITY	Current estimate of the number of days a district could meet operating expenditures provided no additional revenues were received.	Baseline: 229.5 Target: 210
LONG-RANGE FACILITY PLAN ON TRACK	Completion percentage of long-range facility plan targets.	Updated Facilities Plan 0% Fiscal Year 2024 - 10%
BUILDING EXPENDITURE PERCENTAGE (OPERATING FUNDS)	Percentage of annual operating expenditures dedicated to building renovations.	Baseline: 6.78% Target: 2.0%-3.5%
TECHNOLOGY EXPENDITURE PERCENTAGE (OF ED. FUND)	Percentage of annual education fund expenditures dedicated to technology.	Baseline: 0.50% Target: 1.5%-2.5%
LONG-RANGE TECHNOLOGY PLAN ON TARGET	Completion percentage of targets on long-range technology plan annually.	Baseline: 30% Fiscal Year 2024 - 60%

GOAL 5: Strategy and Related Success Measures

By June 2023	By June 2024
• Consider ISTE standards for students. • Consider ISTE standards for educators. • Research BrightBytes. • Identify and begin implementation of telephone solution to replace existing digital PBXs. • Evaluate progress of 5-year Tech Plan / Adjust as necessary to adapt to evolving conditions. • Review financial condition of District based on audited financial statements. • Update 5-Year Financial Forecast and identify possible sources of funding for building projects. • Update current facilities plan. • Complete survey of all stakeholders related to facilities. • Review accessibility of facilities for all students. • Based on Survey, identify short-range and long-range projects. • Complete sale of bonds to fund projects. • Identify bond projects for summer of 2024-2026.	• Complete update of wired and wireless network infrastructure. • Implement network monitoring and diagnostics to analyze performance and assist troubleshooting/resolution efforts. • Develop and implement a structure of Tech-related training for students, staff and parents/guardians. • Evaluate progress of 5-year Tech Plan / Adjust as necessary to adapt to evolving conditions. • Review financial condition of District based on audited financial statements. • Update 5-Year Financial Forecast and identify possible sources of funding for building projects. • Update current facilities plan. • Review project recommendations. • Review available sources of funding for upcoming projects. • Updated 10 Year Life Safety Survey.
By June 2025	By June 2025
• Evaluate progress of expiring 5-year Tech Plan/ Author plan to guide school years' 2026-2030 efforts, integrating modernized infrastructure, applications, data storage and access. • Review financial condition of District based on audited financial statements. • Update 5-Year Financial Forecast and identify possible sources of funding for building projects. • Update current facilities plan. • Review project recommendations • Review available sources of funding for upcoming projects	• Evaluate progress of 5-year Tech Plan/Adjust as necessary to adapt to evolving conditions • Review financial condition of District based on audited financial statements • Update 5-Year Financial Forecast and identify possible sources of funding for building projects • Update current facilities plan • Review project recommendations • Review available sources of funding for upcoming projects

GOAL 5: Strategy Actions for 2022-2023

Strategy 11

Investigating	Developing	Implementing
Assemble appropriate team to review ISTE standards for student - make recommendation regarding adoption.	Identifying telephone solution to replace existing digital PBXs - coordinating presentations from vendors regarding features and functionalities.	Accepting deliveries of networking hardware - staging wired and wireless infrastructure upgrade project.
Assemble appropriate team to review ISTE standards for educators - make recommendation regarding adoption.		Following existing 5-year Tech plan - ensuring spending is on target/within budget, as possible.
Assemble appropriate team to review BrightBytes - make recommendation regarding adoption.		

GOAL 5: Strategy Actions for 2022-2023 Strategy 12

Investigating	Developing	Implementing
Review changes to financial resources during the current budget cycle.	Update the annual 5-Year Forecast to identify possible financial resources for building projects.	
Survey the students, staff, parents and community members regarding LT facilities.	Use survey results to update current Facilities Plan to use as a guide for future building projects.	
Investigate bond sale options for the 2023/2024 timeline.	Develop plan for use of bond sale proceeds in the years beginning with the summer of 2024.	Summer 2023 projects including replacing part of the clay-tile roof at South Campus, air-handlers in NC Library/LTTV and add A/C to SC J-Wing.
Discuss Facilities Survey results with DLT and identify themes in the survey and items to focus on.		

Strategy Highlights for Goal 5 Strategy 12

- Ongoing commitment to 1:1 Chromebook Program
 - device acquisitions and inventory management
 - refinement of processes and procedures to create/support high quality experiences for students
- Consolidation of staff email / productivity platforms (migrate from Microsoft Exchange/Outlook to Google Workspace)
- Migrate Follett Library and Bookstore Solutions to Vendor-hosted
- Identify and begin implementation of telephone solutions(s) to replace existing digital PBXs
- Update wired and wireless network infrastructure



Strategy Highlights for Goal 5 Strategy 13

- Review Financial Condition of District Based on FY22 Financial Statements
- Update Five-Year Financial Forecast
- Survey All Stakeholders for Input on Facilities Improvements
- Update Current Facilities Plan Identifying Short and Long-Term Renovation Projects
- Identify Projects to be Completed as Part of 2023-2024 Bond Sale
- Prepare for Bond Sale at the End of Calendar Year 2023
- Review Available Sources of Funding for Future Projects



LYONS TOWNSHIP HIGH SCHOOL

BRIAN P. WATERMAN, SUPERINTENDENT

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100 S. Brainard Ave.
LaGrange, IL 60525



708-579-6451

South Campus
4900 S. Willow Springs Rd.
Western Springs, IL 60558

TO: Lyons Township High School District #204 Board of Education

FROM: Brian Waterman, Superintendent

DATE: January 13, 2023

RE: LTHS Facility Assessment and Long Term Plan

During Fall 2022, our leadership team (with guidance from DLA Architects) conducted a community-engaged process in order to get stakeholder input regarding future facilities priorities at LTHS. This process included the administration of a survey, as well as staff, student, parent, and community focus groups. The combined community input process and the existing LTHS Facility Assessment (compiled in January, 2021) make up the attached 'Groundwork for a Brighter Future: Facility Assessment and Long Range Plan' for District 204.

At the February 6, 2023 Committee of the Whole Meeting, Brian Stachacz, Ed Wright (DLA Architects), Paul Gajda (DLA Architects) and I will present an overview of the document and provide recommendations regarding facilities priorities for the Summer 2024 Bond Sale proceeds, as well as longer term facilities improvements.

Please note that the attached plan includes a Paving Assessment Report, Roof Assessment Report, Mechanical and Electrical Report, Life Safety Report, Physical Security Report, Capital Projects Report, Long-range Plan, Community Survey Results, and information regarding Sustainability/Wellness.

As you review the Facility Assessment and Long Range Plan, please pay special attention to the following:

- ✓ Page 335-36 includes an overview of the recommendations we are asking the Board to discuss and consider on Monday, February 6. The purpose of this initial discussion is to achieve consensus feedback on the broad objectives and approximate budget allocations for each of the recommended Summer 2024 priorities. The approximate total project cost for Phase I is \$25 million, which is consistent with the expected proceeds from the bond sale. In addition, these recommended projects are considered "Phase I", and are being recommended because they are consistent with the primary objectives outlined by the community engagement process in the fall. Those broad priorities include:

213

- Modernization of existing classrooms to meet 21st century learning needs

- Development of additional collaborative spaces for students and staff
 - Accessibility and life safety upgrades
 - Improvements and additions to student and community athletic and wellness facilities
 - Upgrades to HVAC systems and further installation of air conditioning for improved temperature control
- ✓ Attached to this memo, you will find an “LTHS Tentative 2023/24 Phase I Project Schedule” that outlines an 18-month timeline regarding initial discussions, conceptual design phase, feedback process, bid specifications prep/approval, awarding of contracts, and board consideration/approval dates that all lead toward the identified Summer, 2024 projects.
 - ✓ Page 336-38 includes an overview of the remaining facilities projects that should be considered following the Summer 2024 project. Essentially, if all Phase I projects are completed, what projects would still need to be completed.

Our goal in getting this information to you now is to provide enough time for you to review the report while paying special attention to the items outlined above. Because it is likely you will have questions and a need for clarification, please reach out to me individually by Thursday, February 2 with any questions you have. This will allow me, Brian, Ed, and Paul to research any requested information prior to the meeting, and will help to ensure that our discussion on the 6th is as efficient and productive as possible. And, of course, don’t hesitate to reach out to me individually at any time as you review the report and information.

Most importantly, thank you in advance, for your time and effort in reviewing the report and preparing for the discussion on February 6.



form follows
learning

Groundwork for a brighter future



Facility Assessment And Long Range Plan



Lyons Township High School District 204

October 11, 2019
January 20, 2021
January 13, 2023



TABLE OF CONTENTS

Executive Summary

- Survey Methodology
- Conclusions and recommendations

Section 1 Overall Summary

- Summary of Overall Costs by Category
- Summary of Overall Costs by Building

Section 2 Paving Assessment Report

- Priority Plans North Campus
- Paving Assessment North Campus
- Photo Log North Campus
- Priority Plans South Campus
- Paving Assessment South Campus
- Photo Log South Campus

Section 3 Roof Assessment Report

- Priority Plans North Building
- Roof Assessment North Building
- Photo Log North Building
- Roof Warranties North Building
- Priority Plans Vaughan Building
- Roof Assessment Vaughan Building
- Photo Log Vaughan Building
- Roof Warranties Vaughan Building
- Priority Plans South Building
- Roof Assessment South Building
- Photo Log South Building
- Roof Warranties South Building
- Priority Plans Corral Building
- Roof Assessment Corral Building
- Roof Warranties Corral Building

Section 4 Mechanical, Electrical and Plumbing Existing Condition Report

- Glossary of Terms
- Air Conditioning Plans North Building
- Mechanical Equipment Location/Condition Plan North Building
- M/E/P/FP Assessment Summary North Building
- M/E/P/FP Facility Assessment Report by Berg Engineering Consultants North Building
- Air Conditioning Plans Vaughan Building
- Mechanical Equipment Location/Condition Plan Vaughan Building
- M/E/P/FP Assessment Summary Vaughan Building
- M/E/P/FP Facility Assessment Report by Berg Engineering Consultants North Building
- Air Conditioning Plans South Building
- Mechanical Equipment Location/Condition Plan South Building
- M/E/P/FP Assessment Summary South Building
- M/E/P/FP Facility Assessment Report by Berg Engineering Consultants South Building
- Air Conditioning Plan Corral Building
- Mechanical Equipment Location/Condition Plan Corral Building
- M/E/P/FP Assessment Summary Corral Building
- M/E/P/FP Facility Assessment Report by Berg Engineering Consultants Corral Building

Section 5 Life Safety Report

- North Campus - Main Building
- North Campus - Vaughan Building
- South Campus - Main Building
- South Campus – Corral Building

Section 6 Physical Security Report

- North Campus
- South Campus

Section 7 Capital Projects

- North Campus - Main Building
- North Campus - Vaughan Building
- South Campus - Main Building
- South Campus – Corral Building

Section 8 Potential Long-Range Plan

- Cost Estimate
- Phase 1 Diagrams

Section 9 Community Survey

- Survey Results (Graphs)
- Survey Results (Open End Responses)
- Focus Group Responses

Section 10 Sustainability and Wellness

- Greening Existing Schools
- Wellness of Existing Schools



Lyon Township High School District 204

Executive Summary

This Facility Assessment is the result of building and site walk-throughs by representatives of DLA Architects, Ltd. and Berg Engineering Consultants. Interviews were conducted with Lyon Township High School District 204 Administration and with Operations & Maintenance Staff. This assessment is intended to identify building systems and assemblies, which, over time, will require replacement. It is not an environmental survey, ADA survey, life safety survey or asbestos survey.

This document will serve as a planning tool, aiding in the fiscal forecasting and identification of potential expenditures over the next 10 years. This will enable the Administration and the Board of Education to establish construction/maintenance budgets and foresee conflicts between construction and the curriculum delivery process.

The Facility Assessment is a living document and should be reviewed on an annual basis with periodic updates to summarize work accomplished over the previous year and to plan for upcoming projects. This is critical for maintaining high quality, safe, educational environments. Extended deferred maintenance can only diminish the quality of the space and increase the ultimate cost of the repair work. Aggressive preventative maintenance and continued diligence can provide extended life for many years beyond the indicated replacement year and minimize the long-term budgetary impact.

Introduction – Statement of Purpose

The process of completing a District-wide study is a stepping stone for developing a comprehensive plan for future needs and budget expenditures. The Assessment Study is a major component of the District's Long Range Plan. Coupled with life safety, curriculum, demographic issues and future program needs, the study becomes a long range planning document for helping to manage and maintain the District's facilities in good working order, balanced with the required long-term expenditures.

Our study has found that the facilities are well cared for, clean and regularly maintained – a tribute to the District's teachers, students and maintenance staff. And while the facilities are well cared for, the fact remains that there are infrastructure and building components that are aging and will be in need of renovation and/or replacement in coming years.

The quality of educational space can be a direct reflection of how well students can focus and learn within their classroom. Environments with poor thermal comfort, bad acoustics or simply classrooms that are too cluttered, inhibit the learning and teaching process.

The goal of the assessment centers around these facility needs, anticipating renovations and the replacement of equipment before there are failures. There is no question equipment can be repaired to “get a bit more life” out of the system, however, the point of diminishing returns makes these repairs more and more costly and ultimately not capable of renovation.

The process and priority of those renovations are something that the Facilities Committee, District Administration and DLA Architects should work together in developing as our next step. DLA will remain an active participant in helping to establish a renovation program that best meets the District's goals and philosophical approach. In this manner all of the students, faculty and staff of Lyons Township High School District 204 will benefit.

Study Protocol

The study entailed surveying the facility by a team of architects and engineers. In addition, the team examined existing drawings of the building, when available, and walked the site. The goal was to examine major components of the facility to determine the age and condition of these components develop a process of review and ultimately implement the recommendations.

The study did not include any destructive testing of the building. However, systems including roofs, mechanical, electrical and plumbing were reviewed and examined. In addition, on-site interviews were made to discuss the building with District's Buildings and Grounds personnel and administration. The goal was to combine the expertise of the Design Team with that of the people who know the buildings best. This synergy is integral to a comprehensive report.

In reviewing the report, particularly with the mechanical, electrical and plumbing portions, options are discussed along with longevity issues and life cycle costs. These options allow the District to determine what the best solution for the school is; including what the best program, in terms of long-term comfort, is for the students and staff, and which solution provides the best energy savings versus initial cost.

The completion of the Long Range Plan is an opportunity to make the Administration and Board of Education more aware of life safety code requirements, maintenance factors, curriculum needs and other concerns within the facilities, along with the anticipated costs for these work items. In this manner, the Board of Education will be better able to plan for these key expenditures that will be necessary to maintain quality educational facilities in the District.

Priority

DLA Architects has not updated the Facility Assessment to reflect priorities, instead we recommend the District review the following prioritization categories and conceptually rank each type of work. Prioritization of line items could possibly be in order as follows:

1. Priority 1: Items needing immediate attention to maintain the health and life safety of occupants and/or the operation of the facility based upon its current condition. Recommended project completion date 1-3 years. We recommend the life safety items and priority 1 roof items fall in this category.
2. Priority 2: Items needing attention in the near future to maintain the operation of the facility based upon its current condition. The item or system has exceeded its life cycle length. Recommended project completion date 3-5 years. We recommend including certain equipment past its useful life for this category. These items are included so their replacement can be planned for, rather than wait for a failure.
3. Priority 3: Remaining items or system that may be currently in acceptable condition, but it is projected, based upon life cycle length, that the item will require replacement. Other items included may warrant attention to insure the efficient use of energy or require upgrade due to technological obsolescence. Recommended project completion date 5-10 years.

Estimate Costs

The projected cost estimates for the items in Section 7, Capitol Projects are based on 2022 estimated costs. The projected cost estimates for each item in the individual school in all other sections are based on 2018 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, but does not include Architectural and Engineering Design fees, Contingencies or Owner Project related soft

costs, such as furniture. An action year should be added for each item that reflects the calendar year the project is recommended to be completed.

This document does not include an environmental survey, and as such, any costs associated with environmental issues, such as asbestos abatement, are not included in this planning tool.

Conclusion and Recommendations

The completion of the Facility Assessment study becomes the beginning of the process of implementation. The knowledge of what it takes to make your schools more current and to provide improved environments for your students is a complex yet great opportunity. The ability of students to learn and for teachers to effectively teach is often influenced by the environment within which they are working.

This report is an outline of issues that not only impact learning but ultimately the condition of the District's facility. Timely correction of these items will minimize long-term costs and potential damage to the facility. The breadth of renovation is extensive, but so are the assets of the District.

The Summary of Costs for the School is a guide to develop a strategy for improvement and a discussion of priorities throughout the District. Impact on the students, transportation concerns, benefits of the neighborhood school and the quality of the overall educational program become major factors for consideration.

Many of the proposed recommendations are deeply intertwined and should be considered as a system renovation not necessarily an individual item. DLA Architects and its Engineers will help guide the District through these issues to ultimately provide the most effective solution.

It is the recommendation of DLA Architects, Ltd. that the District develop a phased approach to managing the renovation and repair of the District's facilities. Based on District priorities, it is our opinion that significant portions of this report should be incorporated into an on-going implementation program. Roofs, Paving, MEP and general Life Safety issues should become the main focus. The District may also wish to explore larger renovation or building projects, where the greater "economy of scale" may help reduce some of the anticipated construction costs.



Section 1 Overall Summary

Lyons Township High School District 204



Overall Summary

Area	Estimated Cost
Asphalt (10 items)	\$1,481,301
Capital Projects (21 items)	\$78,933,800
Life Safety (4 items)	\$2,540,585
M/E/P/FP (87 items)	\$24,863,000
Roof (168 items)	\$6,239,703
Overall Costs Grand Total	\$114,058,389
Contingency (15%)	\$17,108,758
Project Total Cost	\$131,167,147

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

Lyons Township High School District 204

Overall Summary by Priority



Asphalt (10 items)			\$1,481,301
North Campus - Main Building (4 items)			\$662,616
Asphalt	16,688 SY	\$662,616.00	
South Campus - Main Building (6 items)			\$818,685
Asphalt	31,031 SY	\$818,685.00	
Capital Projects (21 items)			\$78,933,800
North Campus - Main Building (7 items)			\$20,688,800
Accessibility Improvements	4,552 SF	\$4,501,300.00	
Collaborative Spaces	1	\$3,000,000.00	
Improve Physical Welfare	1		
Modernization of Classrooms	105,500 SF	\$13,187,500.00	
North Campus - Vaughan Building (3 items)			\$4,045,000
Improve Physical Welfare	2	\$1,770,000.00	
Modernization of Classrooms	18,200 SF	\$2,275,000.00	
South Campus - Main Building (10 items)			\$52,000,000
Accessibility Improvements	3,301	\$2,150,000.00	
Common Spaces	17,500 SF	\$7,000,000.00	
Improve Physical Welfare	40,005	\$26,700,000.00	
Modernization of Classrooms	129,200 SF	\$16,150,000.00	
South Campus -Corral Building (1 item)			\$2,200,000
Modernization of Classrooms	17,600 SF	\$2,200,000.00	
Life Safety (4 items)			\$2,540,585
North Campus - Main Building (1 item)			\$1,370,440
Life Safety	1	\$1,370,440.00	
North Campus - Vaughan Building (1 item)			\$619,840
Life Safety	1	\$619,840.00	
South Campus - Main Building (1 item)			\$540,805
Life Safety	1	\$540,805.00	
South Campus -Corral Building (1 item)			\$9,500
Life Safety	1	\$9,500.00	

M/E/P/FP (87 items)			\$24,863,000
North Campus - Main Building (18 items)			\$7,145,000
Electrical	3	\$10,000.00	
Fire Protection	1	\$1,100,000.00	
Low Voltage	3	\$1,500,000.00	
Mechanical	7	\$740,000.00	
Mechanical - Air Conditionin	4	\$3,795,000.00	
North Campus - Vaughan Building (24 items)			\$5,313,000
Electrical	3	\$778,000.00	
Fire Protection	1	\$800,000.00	
Mechanical	12	\$1,630,000.00	
Mechanical - Air Conditionin	8	\$2,105,000.00	
South Campus - Main Building (39 items)			\$11,554,000
Electrical	3	\$59,000.00	
Fire Protection	1	\$1,442,000.00	
Low Voltage	3	\$1,500,000.00	
Mechanical	22	\$4,053,000.00	
Mechanical - Air Conditionin	9	\$4,150,000.00	
Plumbing	1	\$350,000.00	
South Campus -Corral Building (6 items)			\$851,000
Electrical	3	\$331,000.00	
Fire Protection	1	\$50,000.00	
Mechanical	2	\$470,000.00	

Roof (168 items)		\$6,239,703
North Campus - Main Building (55 items)		\$2,038,928
Asphalt Shingles	679 SF	\$1,676.50
Clay Tile Roof	41,608 SF	\$1,344,051.00
Coal Tar Pitch	7,758 SF	\$193,950.00
SEBS Modified	41,130 SF	\$499,250.00
Standing Seam Metal Roof	3,137 SF	
North Campus - Vaughan Building (35 items)		\$316,125
Clay Tile Roof	20,942 SF	
Coal Tar Pitch	12,645 SF	\$316,125.00
SEBS Modified	94,386 SF	
South Campus - Main Building (75 items)		\$3,884,650
Coal Tar Pitch	10,832 SF	\$270,800.00
SBS	18,952 SF	
SEBS Modified	304,926 SF	\$3,613,850.00
Standing Seam Metal Roof	18,029 SF	
South Campus -Corral Building (3 items)		
SEBS Modified	17,618 SF	
Overall Costs Grand Total		\$114,058,389
Contingency (15%)		\$17,108,758
Project Total Cost		\$131,167,147

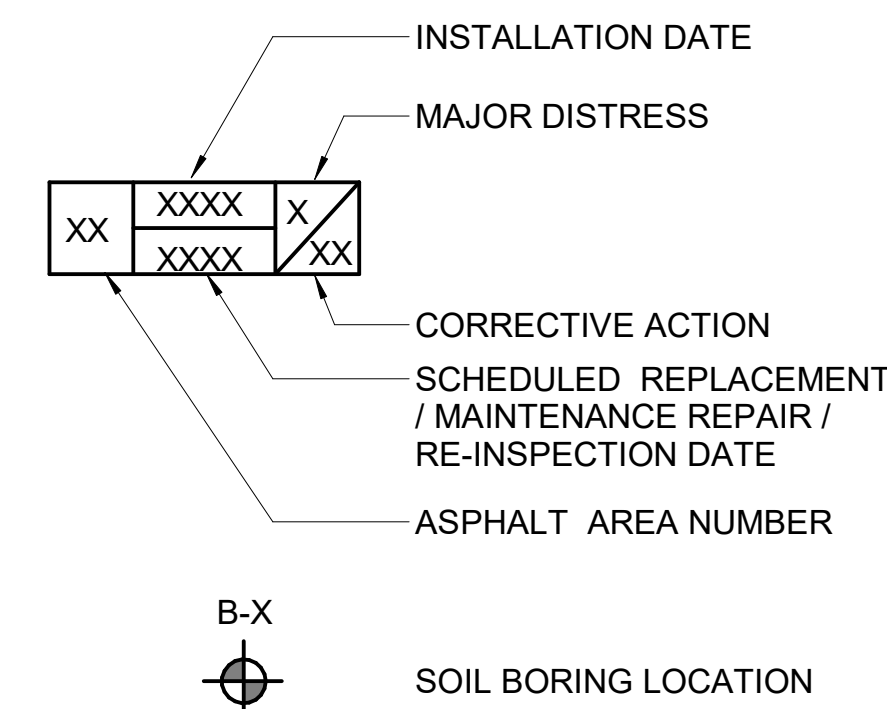
Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).



Section 2 Paving Assessment Report



LEGEND



PRIORITY (PASER RATING)

- 1 - 2 YEARS (1 - 2)
- 2 - 3 YEARS (3 - 4)
- 3 - 5 YEARS (5 - 6)
- 5 - 10 YEARS (7 - 8)
- 10+ YEARS (9 - 10)

DISTRESS TYPE

- A_ ASPHALT SURFACE DEFECTS
- B_ ASPHALT SURFACE DEFORMATION
- C_ CRACKING
- D_ POTHOLES AND PATCHES

CORRECTIVE ACTION

- CF_ CRACK FILL AND SEAL COAT EVERY 2-3 YEARS
- PA_ PATCH AREAS
- MD_ MILL DOWN AND RESURFACE
- FD_ FULL DEPTH REPLACEMENT
- CN_ REMOVE AND REPLACE WITH CONCRETE
- SR_ STRUCTURAL RECOAT

NOTE: REFER TO FULL REPORT FOR IN DEPTH ANALYSIS

North Campus - Main Building

Asphalt Pavement Survey by Priority
Lyons Township High School District 204



Item	Condition	Amount	Action Year
02-03 yrs (PASER rating)			\$378,180
Parking Lot 1b (1 item)			\$378,180
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	8,404 SY	0
Recommendation: (Full Depth Replacement) Crackfill and seal coat every 2-3 years to extend life.			
03-05 yrs (PASER rating)			\$254,790
Parking Lot 1a (1 item)			\$254,790
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,662 SY	0
Recommendation: (Full Depth Replacement) Crackfill and seal coat every 2-3 years to extend life.			
05-10 yrs (PASER rating)			\$29,646
Parking Lot 2 (1 item)			\$29,646
Asphalt	8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in).	1,464 SY	0
Recommendation: (Mill and Replace) Crackfill and seal coat every 2-3 years to extend life.			
10+ yrs (PASER rating)			
Parking Lot 3 (1 item)			
Asphalt	8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in).	1,158 SY	0
Recommendation: (Mill and Replace) Crackfill and seal coat every 2-3 years to extend life. \$23,449.5			

Item	Condition	Amount	Action Year
Summary for North Campus - Main Building (4 detail records)			\$662,616
	Contingency (15%)		\$99,392
Project Total Cost			\$762,008

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Main Building

Lyons Township High School District 204

Asphalt



Parking Lot 1a

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - Crackfill and seal coat every 2-3 years to extend life.



Parking Lot 1b

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - Crackfill and seal coat every 2-3 years to extend life.



North Campus - Main Building

Lyons Township High School District 204

Asphalt



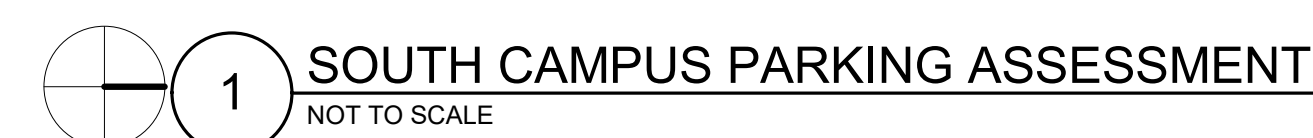
Parking Lot 2

Asphalt: 8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in). - Crackfill and seal coat every 2-3 years to extend life.



Parking Lot 3

Asphalt: 8 (Very Good) - No longitudinal cracks except reflection of paving joints. Transverse cracks, widely spaced (40ft or greater). All cracks sealed or tight (open less than 1/4 in). - Crackfill and seal coat every 2-3 years to extend life. \$23,449.5



KEY TITLE:	SOUTH CAMPUS- PRIORITY REPLACEMENT PARKING PLAN
SHEET	
	AP-S1

South Campus - Main Building

Asphalt Pavement Survey by Priority
Lyons Township High School District 204



Item	Condition	Amount	Action Year
02-03 yrs (PASER rating)			\$565,380
Parking Lot 2 (1 item)			\$116,010
Asphalt	3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep)	2,578 SY	0
Recommendation: (Full Depth Replacement) crackfill and seal coat every 2-3 years to extend life.			
Parking Lot 3 (1 item)			\$224,010
Asphalt	3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep)	4,978 SY	0
Recommendation: (Full Depth Replacement) crackfill and seal coat every 2-3 years to extend life.			
Parking Lot 4 (1 item)			\$225,360
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,008 SY	0
Recommendation: (Mill and Replace.) crackfill and seal coat every 2-3 years to extend life.			
03-05 yrs (PASER rating)			\$253,305
Parking Lot 1b (1 item)			\$253,305
Asphalt	5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev	5,629 SY	0
Recommendation: (Mill and Replace) crackfill and seal coat every 2-3 years to extend life.			

Item	Condition	Amount	Action Year
10+ yrs (PASER rating)			
Parking Lot 1 a (1 item)			
Asphalt	10 (Excellent) - None	10,055 SY	0
Recommendation: Completed Summer 2019			
Parking Lot 5 (1 item)			
Asphalt	10 (Excellent) - None	2,783 SY	0
Recommendation: Completed Summer 2022			
Summary for South Campus - Main Building (6 detail records)			\$818,685
Contingency (15%)			\$122,803
Project Total Cost			\$941,488

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

South Campus - Main Building

Lyons Township High School District 204

Asphalt



Parking Lot 1b

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - crackfill and seal coat every 2-3 years to extend life.



Parking Lot 2

Asphalt: 3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep - crackfill and seal coat every 2-3 years to extend life.



239

South Campus - Main Building

Lyons Township High School District 204

Asphalt



Parking Lot 3

Asphalt: 3 (Poor) - Closely spaced longitudinal and transverse cracks often showing raveling and crack erosion. Severe block cracking. Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Moderate rutting or distortion (1-2in deep - crackfill and seal coat every 2-3 years to extend life.



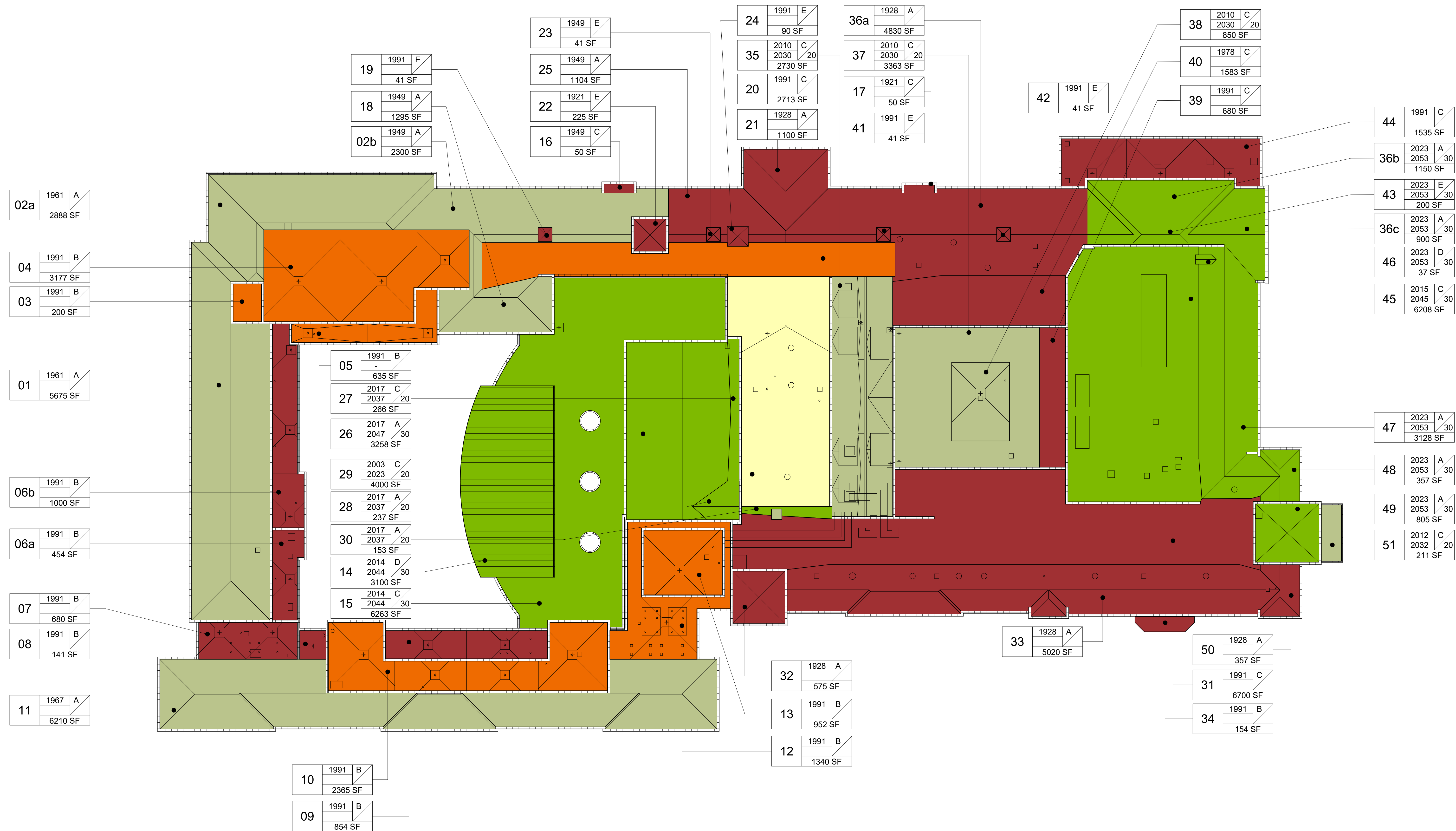
Parking Lot 4

Asphalt: 5 (Fair) - Moderate to severe raveling. Longitudinal and transverse cracks (open 1/2 in) show first signs of slight raveling and secondary cracks. First signs of longitudinal cracks near pavement edge. Block cracking up to 50% of surface. Extensive to sev - crackfill and seal coat every 2-3 years to extend life.





Section 3 Roof Assessment Report



1 NORTH CAMPUS - MAIN BUILDING ROOF
NOT TO SCALE

North Campus - Main Building

Roof Survey

Lyons Township High School District 204



Item	Condition	Amount	Action Year
01-03 yrs			\$1,654,378
Roof 06a (1 item)			\$11,350
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	454 SF	0
Roof 06b (1 item)			\$25,000
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	1,000 SF	0
Roof 07 (1 item)			\$17,000
SEBS Modified	Good Condition - Exposed and cracking roof membrane.	680 SF	0
Roof 08 (1 item)			\$3,525
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	141 SF	0
Roof 09 (1 item)			\$21,350
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	854 SF	0
Roof 16 (1 item)			\$1,250
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	50 SF	0
Roof 17 (1 item)			\$1,250
SEBS Modified	Poor Condition - Cracking roof membrane and in aluminizer.	50 SF	0
Roof 19 (1 item)			\$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 21 (1 item)			\$113,850
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	1,100 SF	0

Item	Condition	Amount	Action Year
Roof 22 (1 item)			\$788
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	225 SF	0
Roof 23 (1 item)			\$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 24 (1 item)			\$315
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	90 SF	0
Roof 25 (1 item)			\$114,264
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	1,104 SF	0
Roof 31 (1 item)			\$167,500
SEBS Modified	Poor Condition - Cracks in alumimizer splitting of seams. Membrane bubbling. Duct insulation failing,	6,700 SF	0
Roof 32 (1 item)			\$59,513
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	575 SF	0
Roof 33 (1 item)			\$519,570
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	5,020 SF	0
Roof 34 (1 item)			\$3,850
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	154 SF	0
Roof 36a (1 item)			\$499,905
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	4,830 SF	0
Roof 39 (1 item)			\$17,000
SEBS Modified	Poor Condition - splitting of seams. Membrane bubbling. Duct insulation failing,	680 SF	0

Item	Condition	Amount	Action Year
Roof 40 (1 item)			\$39,575
SEBS Modified	Poor Condition - Membrane bubbling and cracking.	1,583 SF	0
Roof 41 (1 item)			\$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 42 (1 item)			\$144
Asphalt Shingles	Deteriorating and or missing shingles - Replace missing shingles.	41 SF	0
Roof 50 (1 item)			\$36,950
Clay Tile Roof	Damaged and missing clay tiles. Mortar failing at caps - Tiles are cracked, falling off and some are missing.	357 SF	0
03-05 yrs			\$284,550
Roof 03 (1 item)			\$5,000
Coal Tar Pitch	Deteriorated membrane - Exposed and bubbling membrane.	200 SF	0
Roof 04 (1 item)			\$79,425
Coal Tar Pitch	Deteriorated membrane - Exposed bubbling roof membrane.	3,177 SF	0
Roof 05 (1 item)			\$15,875
Coal Tar Pitch	Deteriorated membrane - Exposed Bubbling Membrane.	635 SF	0
Roof 10 (1 item)			\$59,125
SEBS Modified	Good Condition - Exposed bubbling roof membrane.	2,365 SF	0
Roof 12 (1 item)			\$33,500
Coal Tar Pitch	Deteriorated membrane - Exposed membrane , consider roof replacement at time when 13 is done.	1,340 SF	0
Roof 13 (1 item)			\$23,800
Coal Tar Pitch	Deteriorated membrane - Exposed felt membrane areas bubbling.	952 SF	0
Roof 20 (1 item)			\$67,825
SEBS Modified	Poor Condition - Cracking roof membrane and in aluminizer.	2,713 SF	0

Item	Condition	Amount	Action Year
05-10 yrs			\$100,000
Roof 29 (1 item)			\$100,000
SEBS Modified	Poor Condition - Fair Condition	4,000 SF	0
10-15 yrs			
Roof 01 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	5,675 SF	0
Roof 02a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	2,888 SF	0
Roof 02b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	2,300 SF	0
Roof 11 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	6,210 SF	0
Roof 18 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,295 SF	0
Roof 35 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years.	2,730 SF	0
Roof 37 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years.	3,363 SF	0
Roof 38 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years.	850 SF	0

Item	Condition	Amount	Action Year
Roof 51 (1 item)			
SEBS Modified	Good Condition - Remaining Life 10-15 years.	211 SF	0
15-20 yrs			
Roof 14 (1 item)			
Standing Seam Metal Roof	Good Condition - Good Condition	3,100 SF	0
Roof 15 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,263 SF	0
Roof 26 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	3,258 SF	0
Roof 27 (1 item)			
Clay Tile Roof	Good Condition - Remaining Life 15-20 years.	266 SF	0
Roof 28 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	237 SF	0
Roof 30 (1 item)			
Clay Tile Roof	Good Condition - Inspect as required for broken tiles and areas of failing mortar.	153 SF	0
Roof 36b (1 item)			
Clay Tile Roof	Good Condition - Replaced in 2023	1,150 SF	0
Roof 36c (1 item)			
Clay Tile Roof	Good Condition - Replaced in 2023	900 SF	0
Roof 43 (1 item)			
Asphalt Shingles	Good Condition - Replaced in 2023	200 SF	0
Roof 44 (1 item)			
SEBS Modified	Good Condition - Replaced in 2023	1,535 SF	0

Item	Condition	Amount	Action Year
Roof 45 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Replace rotted blocking at base of stairs.	6,208 SF	0
Roof 46 (1 item)			
Standing Seam Metal Roof	Good Condition - Replaced in 2023	37 SF	0
Roof 47 (1 item)			
Clay Tile Roof	Good Condition - Replaced in 2023	3,128 SF	0
Roof 48 (1 item)			
Clay Tile Roof	Good Condition - Replaced in 2023	357 SF	0
Roof 49 (1 item)			
Clay Tile Roof	Good Condition - Replaced in 2023	805 SF	0
Summary for North Campus - Main Building (55 detail records)			\$2,038,928
Contingency (15%)			\$305,839
Project Total Cost			\$2,344,767

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 01

Clay Tile Roof

Good Condition. Some ridge tiles failing. Replace broken tiles as required

Inspect as required for broken tiles and areas of failing mortar.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 03

Coal Tar Pitch

Deteriorated membrane

Exposed and bubbling membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

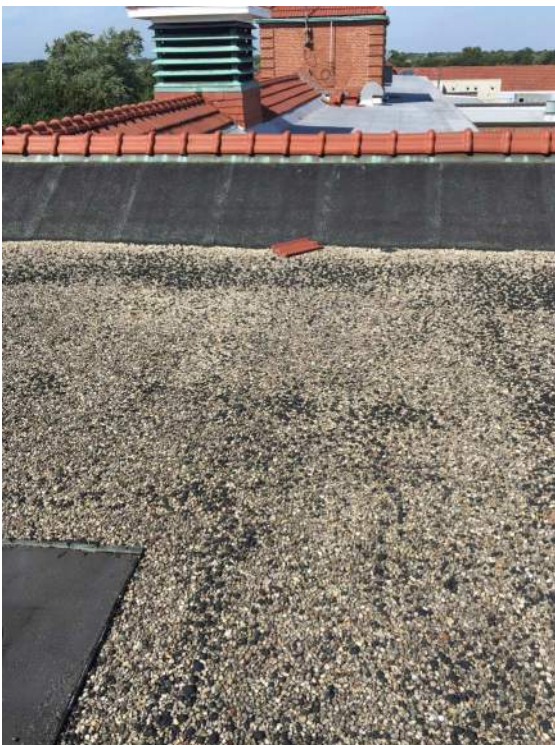


Roof 04

Coal Tar Pitch

Deteriorated membrane

Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 05

Coal Tar Pitch
Deteriorated membrane
Exposed Bubbling Membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 06a

Coal Tar Pitch

Deteriorated membrane

Exposed and bubbling membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 06b

Coal Tar Pitch

Deteriorated membrane

Exposed and bubbling membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 07

SEBS Modified

Good Condition

Exposed and cracking roof membrane.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 08

SEBS Modified

Good Condition

Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 09

SEBS Modified
Good Condition
Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204
Roof Survey



Roof 10

SEBS Modified
Good Condition
Exposed bubbling roof membrane.



North Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 11

Clay Tile Roof

Good Condition. Some ridge tiles failing. Replace broken tiles as required

Inspect as required for broken tiles and areas of failing mortar.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

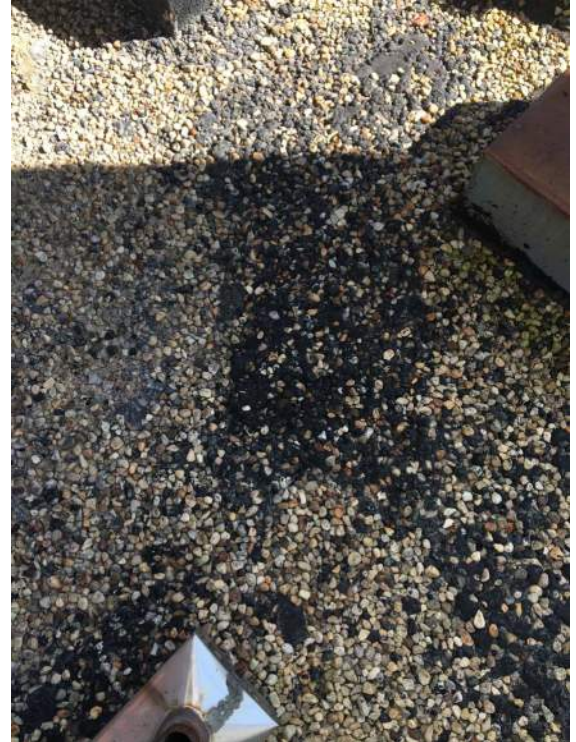


Roof 12

Coal Tar Pitch

Deteriorated membrane

Exposed membrane , consider roof replacement at time when 13 is done.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

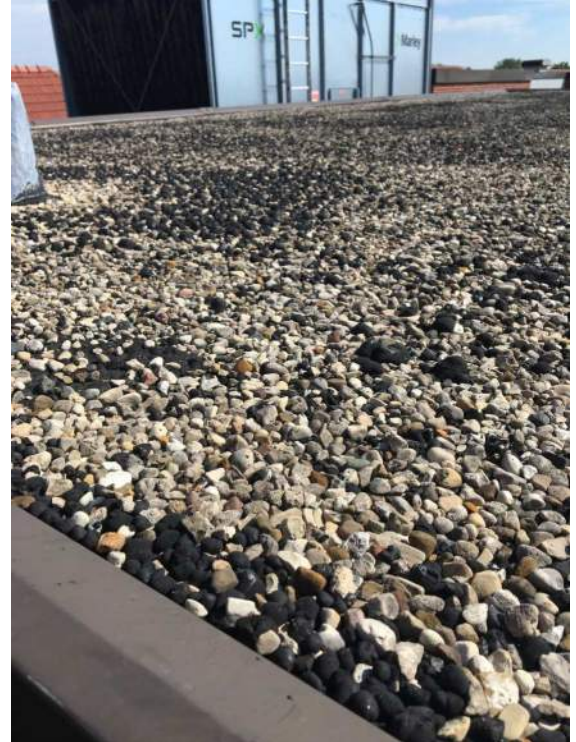


Roof 13

Coal Tar Pitch

Deteriorated membrane

Exposed felt membrane areas bubbling.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

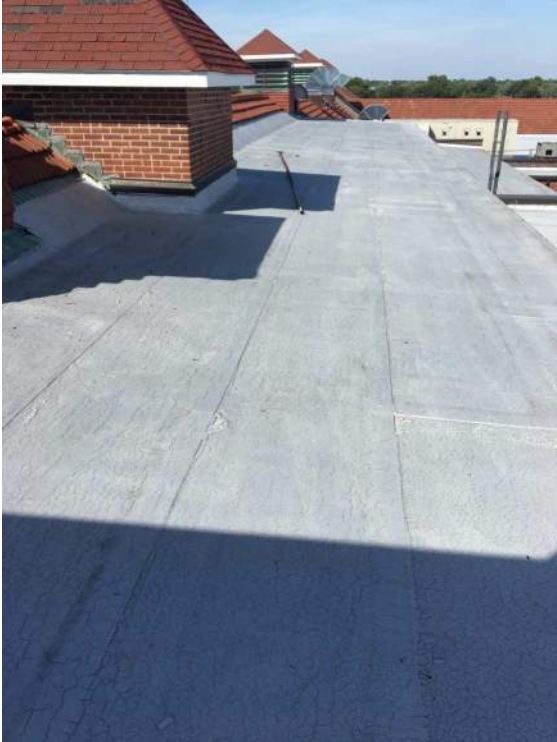


Roof 20

SEBS Modified

Poor Condition

Cracking roof membrane and in aluminizer.



North Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 22

Asphalt Shingles
Deteriorating and or missing shingles
Replace missing shingles.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

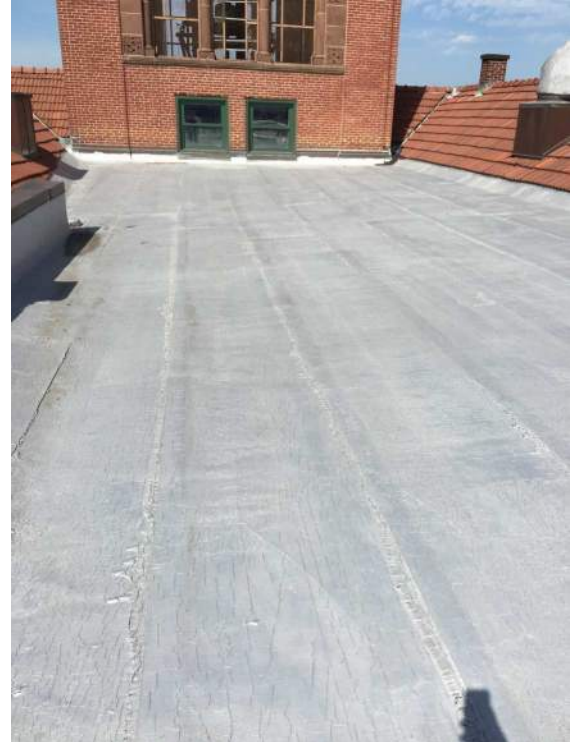


Roof 31

SEBS Modified

Poor Condition

Cracks in alumimizer splitting of seams. Membrane bubbling. Duct insulation failing,



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

Roof 33

Clay Tile Roof

Damaged and missing clay tiles. Mortar failing at caps

Tiles are cracked, falling off and some are missing.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 35

SEBS Modified

Good Condition

Remaining Life 10-15 years.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 36a

Clay Tile Roof

Damaged and missing clay tiles. Mortar failing at caps

Tiles are cracked, falling off and some are missing.



North Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 37

SEBS Modified
Good Condition
Remaining Life 10-15 years.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 38

SEBS Modified

Good Condition

Remaining Life 10-15 years.



North Campus - Main Building

Lyons Township High School District 204

Roof Survey

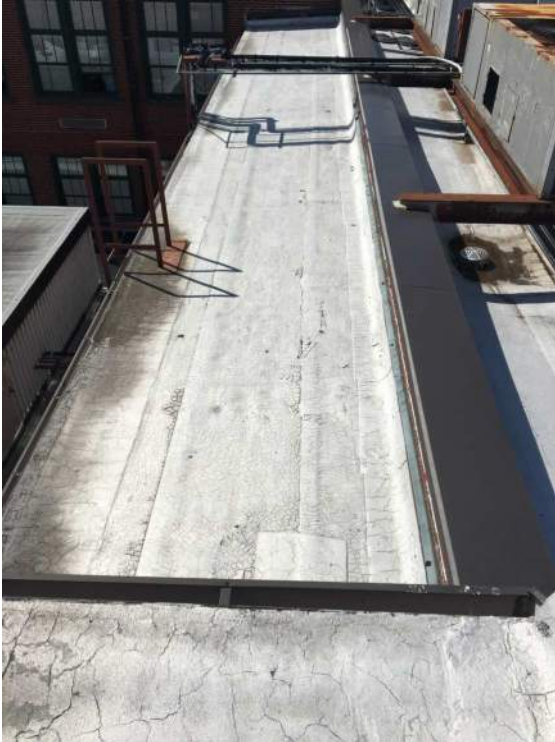


Roof 39

SEBS Modified

Poor Condition

splitting of seams. Membrane bubbling. Duct insulation failing,



North Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 40

SEBS Modified

Poor Condition

Membrane bubbling and cracking.



North Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 45

SEBS Modified

Good Condition

Remaining Life 15-20 years. Replace rotted blocking at base of stairs.





North Roofs 35,36 and 37
The Garland Company, Inc.

Warranty Number 1000751

Effective Date 08/17/2010

**Twenty Year (20) Years High Performance Built-Up
Roofing System Warranty
No Dollar Limit**

Owner's Name & Address
Lyons Township School District
100 South Brainard Ave
Lagrange, IL 60525

Contractor's Name & Address
National Roofing Corp
1237 Circle Ave.
Forest Park, IL 60130

Building Name Vaughn Building
Roof Identification Southeast roof area
Completion Date 08/17/2010

Roofing System StressPly Plus EB
Flashing System StressPly Plus EB Mineral
Square Footage 8,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of twenty (20) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

- A. Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
- B. Workmanship on the part of the approved roofing contractor in the application of the roofing system.
- C. Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- D. Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
- E. Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
- E. Damage to the roofing system resulting from:
 - 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 - 2. Lack of positive drainage.
 - 3. Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
 - 4. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 - 5. Building design or construction.
 - 6. Traffic or storage of materials on roof.
 - 7. Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
 - 8. Acts of parties other than manufacturer or authorized roofing contractor.
- F. Failure of owner to properly notify Garland in writing and receive written approval of:
 - 1. Changes in the usage of the building.
 - 2. Modifications or additions to the roofing system.
- G. Failure of owner to properly maintain the roof.
- H. Failure of owner to comply with each and every term or condition stated herein.





Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

**The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105**

By G. R. Olivier
Title Secretary
Date November, 03, 2010

Warranty Acceptance:

Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____



Roofing Guarantee

Whereas **National Roofing Corporation** of the State of Illinois herein called "Contractor has completed application of the following roof:

Owner:	Lyons Township high School District 204
Name of Building:	Vaughn Building
Location:	100 S Brainard Ave LaGrange, Illinois
Area of Roof:	8,000 square footage
Date of Completion:	17-Aug-10
Date Guarantee Expires:	17-Aug-11

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

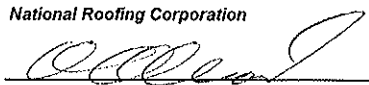
Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of 1 (one) Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.
2. Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner or occupants of the building.
3. In no event shall National Roofing be liable for any consequential or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.
4. This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship an provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.
5. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null an void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.
6. This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9 , below.
7. This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.
8. This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.
9. This guarantee is In Lieu of all other guarantees or warranties, express or implied. **ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.**
10. Additional conditions exclusion:

IN WITNESS WHEREOF, this instrument has been duly executed on the 17th of May 2011

National Roofing Corporation


Kevin M. Alcock, Vice President

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) WarrantyOwner Name: Lyons Township High School District 204Contractor Name: Ridgeworth Roofing CompanyAddress: 100 S. Brainard AveAddress: 121 Ontario StreetCity: Lagrange State/Zip: IL 60525City: Frankfort State/Zip: IL 60423Building Name: Lyons Township North High SchoolProducts: StressPly PlusRoof ID: Bell Tower RoofSquare Footage: 200**MANUFACTURER RESPONSIBILITIES**

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: G.R. Olivier

Signed By: _____

Date: October, 24, 2012

Date: _____



The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township HS District 204

Contractor Name: A-1 Roofing Co.

Address: 100 South Brinard Avenue

Address: 1425 Chase Ave

City: LaGrange State/Zip: IL 60525

City: Elk Grove Village State/Zip: IL 60007

Building Name: Lyons Township North Campus

Products: StressPly Plus EB

Roof ID: 2014 new addition

Square Footage: 6,600

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe Orlando

Signed By: _____

Date: 4/21/2015

Date: _____





Building lasting client relationships for nearly a century

ASBESTOS FREE CONSTRUCTION CERTIFICATION
"Lyons Township North & South Campus 2014 Addition & General Remodeling"

The undersigned hereby certifies that:

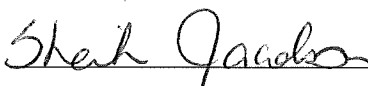
To the best of our knowledge, no asbestos or asbestos containing materials have been used by our company or are contained in products used by our company for the construction of this project through the date of this certification.

Respectfully submitted this 15th day of August in the year 2014.

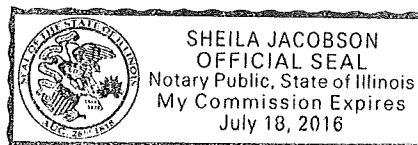
Name of Firm: A-1 Roofing Company
Address: 1425 Chase Ave
City, State & Zip: Elk Grove Village, IL 60007
Signature: 
Printed Name: Mitchell Rabin
Title: President

Subscribed and sworn before me this 15th day of August, 2014.

Notary Public:



If the firm is a corporation, attach a sworn statement signed by an executive officer of the corporation stating that the individual signing this certification is authorized to bind this corporation thereby, and affix the corporate seal.



HENRY BROS. CO.
9821 South 78th Avenue
Hickory Hills, Illinois 60457
Phone (708) 430-5400
Fax (708) 430-5454



Building lasting client relationships for nearly a century

**Lyons Township North & South Campus
2014 Addition & General Remodeling
GUARANTEE AND WARRANTY FORM**

CONTRACTOR:

A-1 Roofing Co.
1425 Chase Ave.
Elk Grove Village, IL 60007

OWNER:

Lyons Township High School District 204
100 S. Brainard Ave.
LaGrange, IL 60525

PROJECT:

North & South Campus 2014 Addition & General Remodeling -
North Cafeteria & Reber Center - Phases 1,2,3,9 Warranty

We hereby guarantee all Roofing Work performed by us on the above captioned project to be free from defective materials and workmanship for a period of two (2) years or such longer period of time as may be called for in the contract documents for such portions of the work from the date of substantial completion, March 27, 2015, as indicated on the Certificate of Substantial Completion as issued by the Architect. Within the guarantee period, if repairs or changes are requested in connection with guaranteed work which, in the opinion of the Owner and Architect, is rendered necessary as a result of the use of materials, equipment, or workmanship which are inferior, defective, or not in accordance with the terms of the contract, the Contractor shall promptly, upon receipt of notice from and without expense to the Owner, place in satisfactory condition in every particular, all such guaranteed work and correct all defects therein. If, after notice, the contractor fails to proceed promptly to comply with the terms of the guarantee, the Owner may have the defects corrected and the Contractor and his sureties shall be liable for all expense incurred.

BY: _____

[Signature]

TITLE: _____

President

DATE: _____

3/2/2015

HENRY BROS. CO.
9821 South 78th Avenue
Hickory Hills, Illinois 60457
Phone (708) 430-5400
Fax (708) 430-5897

PAC-CLAD® 20 Year Limited Warranty

Owner: Lyons Township High School District 204
 Address: 100 S. Brainard Avenue, LaGrange, IL 60525
 Contractor: A-1 Roofing Company of Elk Grove Village, IL 60007
 Customer: A-1 Roofing Company
 Invoice Num. & Date: 1068717 dtd 10/6/2014 - Aged Copper
 Date Warranty Begins: March 27, 2015 Date Warranty Ends: March 27, 2035
 Job Name: Lyons Township North Campus, 100 S. Brainard Avenue, LaGrange, IL 60525

PART I

PETERSEN ALUMINUM CORPORATION (hereinafter referred to as "PAC") hereby issues the following limited warranty to the above referenced owner (hereinafter referred to as OWNER) exclusively. Subject to the terms and conditions listed below, PAC warrants that upon delivery its standard color Fluoropon® coating (hereinafter referred to as the "COATING") applied to aluminum, G-90 hot-dipped galvanized steel or AZ50 zinc-aluminum alloy steel sheet and coil that has been fabricated, roll-formed or otherwise manufactured, within one year from the date of shipment thereof by PAC, and sold for use as painted roofing panels, fascia, mansard, soffit or other building components, will for a period of twenty (20) years [ten (10) years in the case of Award Blue and Cardinal Red.] from the project completion date listed above (hereinafter referred to as the "WARRANTY PERIOD"), meet the following quality standards:

- A. WILL NOT chalk in excess of ASTM D-4214 number eight (8) rating.
- B. WILL NOT change color more than five (5.0) Hunter ΔE units [(7.0) Hunter ΔE units in the case of Award Blue and Cardinal Red.] as determined by ASTM method D-2244-02 after removal of external deposits and chalk. It is understood by all the parties herein named, that fading or color change may not be uniform in appearance between surfaces not equally exposed to the sun and other weathering elements. This paragraph is not applicable in its entirety for all PAC-CLAD® metallic colors or custom Fluoropon® Classic or Fluoropon® Classic II colors.
- C. WILL NOT crack, check, peel or otherwise lose adhesion. The terms, crack, check and peel, used herein shall not include minute fracturing of the COATING incurred during proper fabrication. In addition loss of adhesion of the COATING as a result of substrate corrosion, however caused, and either from the front side or the backside of the substrate is specifically excluded from this warranty.

The following additional terms, conditions and other limitations are also included as part of this warranty:

PART II

- 1.) This warranty and all terms, conditions and exclusions contained herein apply to PAC's COATING only. In regards to either the aluminum, G-90 hot-dipped galvanized steel or AZ50 zinc-aluminum alloy steel substrates to which the COATING has been applied or any solar panels/solar film applied to the COATING, PAC makes no representations or other warranties whatsoever, ALL BASE METAL SUBSTRATES AND SOLAR PANEL/FILMS ARE SOLD AS IS. In addition, PAC makes no representations or otherwise warrants the weather tightness of the roofing panels, fascia, mansard, soffit or other building components referred to in Part I. Further, PAC is expressly to be held harmless for failures, leaks or consequential damages caused by the roofing panels, fascia, mansard, soffit or other building components.
- 2.) This warranty applies to the COATING installed on structures within the continental United States that have been exposed to normal weather and atmospheric conditions only. Failure of the COATING caused by exposure to harmful fumes, cement dust, falling sand, animal waste or its decomposition by-products, dust particles and other foreign substances in the air, chemical fumes, chemical sprays and installations with a proximity of less than a one-half mile radius from a seacoast, saltwater or other brackish water environment are all excluded from this warranty. In addition, this warranty does not apply to failure of the COATING caused by or as a result of fire, other accident or casualty, vandalism, radiation, falling objects, explosions, riots or acts of God. Also, the warranty is void for areas where materials / items such as snow guards, solar panels or solar films are attached to the COATING. In addition, the warranty is void if the COATING is perforated. Finally, this warranty does not apply to failure of the COATING caused by the following: damage incurred during shipment, improper storage, improper fabrication or improper installation, improper seaming techniques, surface scratches or other abrasions however caused, damage caused by contact with areas subject to water run-off from lead, copper or other incompatible flashings or areas in metallic contact with lead, copper or other dissimilar metals, damage caused by failure to provide free drainage of water, including internal condensation from overlaps, and all other surfaces of the roofing panels, fascia, mansard, soffit or other building components, damage caused by failure to remove debris or other accumulations of foreign substances from the surface of the roofing panels, fascia, mansard, soffit or other building components, damage caused by contact with green or wet lumber, damage caused by contact with or close proximity to damp underlayment, insulation, soil, vegetation or other corrosive materials and/or damage caused by use of unsuitable fasteners or flashings. Selection of suitable long-lasting fasteners as well as appropriate flashings rests solely with the OWNER.
- 3.) This warranty does not apply to failure of the COATING in the following additional circumstances: forming where the bend is tighter than 2T, forming which involves severe reverse bending, or which subjects the COATING to alternate compression and tension, roofing applications where the slope of the roof, or sections of the roof, are flatter than 1/2": 12", applications where the COATING is sheltered from periodic washing by natural rainfall such as underside eaves and soffits, or discoloration or damage to the COATING caused by failure to remove factory applied protective strippable film (where applicable).

PART III

- 1.) All claims filed under the provisions of this warranty must be presented by the OWNER to PAC, in writing, during the WARRANTY PERIOD and not more than thirty (30) days after discovery of any apparent defects, delivered by Registered or Certified mail to the following address:

Petersen Aluminum Corp.
1005 Tonne Rd.
Elk Grove Village, IL 60007
ATTN: Warranty Claims

In submitting a claim under the provisions of this warranty, it is the responsibility of the OWNER to provide adequate documentation of the COATING involved in the claim, including date of installation, name of installer and contractor (if different), PAC order number, PAC invoice number and proof of payment to PAC for all such materials included as part of the claim. In no event will any claims be honored under the provisions of this warranty if invoices from PAC have not been previously satisfied in full within PAC's standard credit terms. OWNER further agrees to allow PAC to inspect all such documentation.

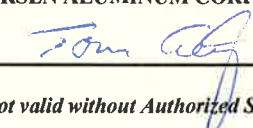
- 2.) After receipt of claim from owner, PAC will be given a reasonable opportunity to examine or cause to be examined, the COATING claimed to be non-conforming. OWNER shall further use reasonable care to protect any disputed material until PAC has had time to conduct its own inspection and make disposition.
- 3.) If after inspection it is determined by PAC that the claim is valid under the terms of this warranty, then PAC agrees, at its option, to refinish, repair or replace the defective COATING on the following basis:
 - a. If the COATING is to be refinished then PAC shall bear the cost of materials and labor reasonably necessary to repaint those areas showing failure. Further, PAC shall use normal painting practices to apply a Kynar 5000® or Hylar 5000® coating system or other suitable alternative. The choice of appropriate coating system to use rests exclusively with PAC.
 - b. In the case of repair or replacement of the defective COATING, PAC shall at its option, and F.O.B. PAC plant, furnish either replacement components or sufficient sheet to fabricate replacement components, for those areas of the building where the COATING is determined to be defective. However, in no event shall PAC be liable for the cost of labor expended by others on any nonconforming material or for any special, indirect or consequential damages to anyone by reason of the fact that such material may have been nonconforming.

This warranty shall apply to the part or parts of the COATING refinished, repaired or replaced by PAC, but only for the unexpired portion of the WARRANTY PERIOD applicable to the original COATING only. It will be at the discretion of PAC what appropriate measure shall be taken; that is whether the COATING should be refinished, repaired or replaced. However, in lieu of any of the foregoing alternatives PAC also reserves the right to refund to the OWNER a cash amount equal to PAC's original invoiced price of the nonconforming material as satisfaction in full for all claims under this warranty. In addition, should repair or replacement of the nonconforming materials necessitate the removal of solar panels/solar films PAC assumes no responsibility for either the original, replacement or reinstallation costs of these solar panels/solar films. At no time does this warranty confer upon the OWNER the right to refinish, repair or replace those areas of COATING under dispute without written notice and agreement by a duly authorized officer of PAC. Any unauthorized refinish, repair or replacement of the COATING shall result in this warranty becoming null and void.

PART IV

- 1.) Except as provided herein, PAC makes no warranty or guarantee, express or implied, including without limitation, WARRANTIES OF FITNESS AND MERCHANTABILITY. Further, OWNER acknowledges that PAC shall have no other liability to any other person, firm, or corporation with respect thereto, including, without limitations, any liability for indirect, consequential or resultant damages, whether based upon breach of warranty or negligence.
- 2.) PAC extends this warranty solely to the OWNER listed herein. This warranty is non-transferable and non-assignable.
- 3.) This warranty shall be subject to and shall be enforced and construed according to the laws of the State of Illinois. Any legal action to enforce or construe any portion of this warranty shall be brought in a Court of competent jurisdiction in Cook County, Illinois.
- 4.) If any provision of this warranty shall be held by any Court of competent jurisdiction to be invalid or unenforceable in whole or in part, the remaining provisions of this warranty shall be effective to the same extent as if such invalid or unenforceable provision had never been contained herein.
- 5.) PAC reserves the right to terminate this warranty at any time upon thirty (30) day written notice. However termination shall not affect the rights accruing to the OWNER prior to such termination.
- 6.) Both the supplier of the PAC COATING and the applicator thereof have made certain warranties to PAC which are similar to the warranties made by PAC to the OWNER under this limited warranty. In the event that the supplier and or applicator (or its successors or assigns) of the coating can no longer perform, or is not willing to perform, its obligations to PAC, then the limited warranty contained herein shall be of no further force or effect.
- 7.) The terms hereof shall constitute the entire agreement and understanding of the parties hereto respecting the subject matter hereof and no provision or statement contained at any time in any other writing, including without limitation, OWNERS, customers and/or contractors purchase orders, architects specifications or PAC's acceptance forms shall be effective to change the provisions hereof, unless contained in a subsequent agreement, in writing, signed by both the OWNER and PAC expressly stating that it is intended thereby to modify or supplement this instrument.

PETERSEN ALUMINUM CORPORATION

By: 

*** Not valid without Authorized Signature***

Date: February 5, 2015

Fluropon® is a registered trademark of The Valspar Corporation
Hylar 5000® is a registered trademark of Ausimont USA, Inc

Kynar 500® is a registered trademark of Atochem N.A.
PAC-CLAD® is a registered trademark of Petersen Aluminum Corporation

Roofing Guarantee

Whereas **National Roofing Corporation** of the State of Illinois herein called "Contractor has completed application of the following roof:

Owner:	Lyons Township High School District 204
Name of Building:	Reber Center - North Campus
Location:	100 S Brainard Avenue LaGrange, Illinois 60525
Area of Roof:	North Campus - 70 squares
Date of Completion:	August 19, 2015
Date Guarantee Expires:	August 19, 2017

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of TWO (2) Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.
2. Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner or occupants of the building.
3. In no event shall National Roofing be liable for any consequential or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.
4. This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship and provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.
5. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null and void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.
6. This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9, below.
7. This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.
8. This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.
9. This guarantee is in lieu of all other guarantees or warranties, express or implied. **ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.**
10. Additional conditions exclusion:

IN WITNESS WHEREOF, this instrument has been duly executed on the

National Roofing Corporation


Kevin M. Alcock, Vice President

The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District

Contractor Name: National Roofing Corporation

Address: 100 S. Brainard Avenue

Address: 1237 Circle Ave.

City: Lagrange State/Zip: IL 60525

City: Forest Park State/Zip: IL 60130

Building Name: Reber Center

Products: Stress Ply FR Mineral

Roof ID: Reber Center

Square Footage: 7,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe Orlando

Signed By: _____

Date: 10/2/2015

Date: _____



ROOFING CONTRACTOR WORKMANSHIP WARRANTY

- 1) **Contractor:** National Roofing Corporation
- 2) **Roof Owner:** Lyons Township High School District 204
- 3) **Type and Name of Building:** North Campuses
Building location: 100 S Brainard Ave LaGrange, IL
Area of Roof: 3000 square feet
- 4) **Roofing Materials Manufacturer:**
 (Name and Address) N/A
- 5) **Warranty begins:** 8/7/2017 **and expires:** 8/7/2019
 (Date) (Date)
- 6) **Warranty:** Contractor warrants to Owner that it applied the roofing materials to the above-described roof in accordance with (a) the written specifications of Roofing Materials Manufacturer and (b) good roofing industry practices, in effect on 8/7/2017, the date application commenced. Subject to the following terms, conditions and limitations, Contractor will, during the term of this Warranty, at its expense, repair or cause to be repaired leaks in said roof which are the result of defects in Contractor's workmanship. Upon expiration of the term of this Warranty, without notice from Owner of some defect, Contractor shall have no further obligation to make repairs at Contractor's expense under any provision of this Warranty and Owner shall not make any further demand or claim against Contractor concerning Contractor's workmanship, or the roofing materials installed, provided that Contractor promptly commences and diligently proceeds with the correction and repair of all such defects covered by this Warranty which are called to Contractor's attention in the manner set forth in paragraph 8 below during the term of this Warranty by Owner.
- 7) **Terms, Conditions and Limitations.** This warranty does not cover any leaks in the roof caused by: the acts or omissions of other trades or contractors; lightning, winds of peak gust speeds of 55 m.p.h. or higher measured at 10 meters above ground, hail storm, flood, earthquake or other unusual phenomenon of the elements; structural settlement; failure, movement, cracking or excess deflection of the roof deck; defects or failure of materials used as a roof substrate over which the roof system is applied; faulty condition of parapet walls, copings, chimneys, skylights, vents, supports or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; erosion, cracking and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roof from beneath by rising fasteners of any type; inadequate drainage, slope or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals; fire; or harmful chemicals, oils, acids and the like that come in contact with the roofing system and cause a leak or otherwise damage the roof system. If the roof fails to maintain a water-tight condition because of damage by reason of any of the foregoing, this warranty shall immediately become null and void for the balance of its term unless such damage is repaired by Contractor at the expense of Owner.
- 8) **Notification by Owner.** During the term of this warranty, if the roof leaks, Owner must immediately notify Contractor by telephone of such leaks, and promptly confirm such telephone notice by written notice to Contractor.
- 9) **Events Which May Void Warranty.** This warranty shall become null and void:
- Unless Contractor receives notice from Owner during the term of this Warranty in accordance with paragraph 8 above of any leaks and is provided an opportunity to inspect, and if required by the terms of this warranty to repair the roof;
 - If work is done on such roof, including, but without limitation, work in connection with flues, vents, drains, sign braces, railings, platforms or other equipment fastened to or set on the roof or if repairs or alterations are made to said roof, without first notifying Contractor in writing and giving Contractor the opportunity to make the necessary roofing application recommendations with respect thereto, which recommendations are complied with. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on the subject roof;
 - If any area of the roof is used as a promenade, walkway or work area or is sprayed or flooded, unless such use was originally specified with a defined area and the specification is noted in paragraph 14 below.
- 10) **Transferability.** This warranty shall accrue only to the benefit of the original owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.
- 11) **No Other Warranties.** **NO OTHER EXPRESS WARRANTY IS GIVEN BY CONTRACTOR TO OWNER. THE REPAIR OF THE SUBJECT ROOF IS THE EXCLUSIVE REMEDY. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. ALL IMPLIED WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED.** This warranty is separate and apart from any warranty that may be issued to Owner by the Roofing Materials Manufacturer. **CONTRACTOR EXPRESSLY EXCLUDES AND DISCLAIMS ANY RESPONSIBILITY TO OWNER IN CONNECTION WITH OR ATTRIBUTABLE TO THE ROOFING MATERIALS AND ANY SUCH ROOFING MATERIALS MANUFACTURER'S WARRANTY.**
- 12) **Incidental or Consequential Damages.** **UNDER NO CIRCUMSTANCES SHALL CONTRACTOR BE LIABLE TO OWNER OR ANY OTHER PERSON FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR DAMAGE TO OR LOSS OF USE OF THE BUILDING OR ITS CONTENTS, WHETHER ARISING OUT OF BREACH OF WARRANTY, BREACH OF CONTRACT OR UNDER ANY OTHER THEORY OF LAW.**
- 13) **Payment to Contractor.** This warranty shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which said roof was applied.
- 14) **Additional conditions or exclusions** N/A

This warranty has been duly executed this 24th day of May, 2018.

By: 
 Kevin Alcock - National Roofing Corporation



North Campus - Vaughan Building

Roof Survey

Lyons Township High School District 204



Item	Condition	Amount	Action Year
01-03 yrs			\$1,750
Roof 21 (1 item)			\$1,750
Coal Tar Pitch	Deteriorated membrane - Bubbling and exposed membrane.	70 SF	0
03-05 yrs			\$314,375
Roof 22 (1 item)			\$314,375
Coal Tar Pitch	Deteriorated membrane - Provide access ladder, trim trees, extensive bubbling exposed membrane.	12,575 SF	0
10-15 yrs			
Roof 01a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	3,992 SF	0
Roof 01b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	485 SF	0
Roof 01c (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	640 SF	0
Roof 01d (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,662 SF	0

Item	Condition	Amount	Action Year
Roof 01e (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	468 SF	0
Roof 02 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	640 SF	0
Roof 04 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	105 SF	0
Roof 05 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,580 SF	0
Roof 07 (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,580 SF	0
Roof 10a (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	3,450 SF	0
Roof 10b (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,302 SF	0
Roof 10c (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	475 SF	0
Roof 10d (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	2,875 SF	0

Item	Condition	Amount	Action Year
Roof 10e (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	475 SF	0
Roof 10f (1 item)			
Clay Tile Roof	Good Condition. Some ridge tiles failing. Replace broken tiles as required - Inspect as required for broken tiles and areas of failing mortar.	1,213 SF	0
15-20 yrs			
Roof 03 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	3,892 SF	0
Roof 06 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	11,281 SF	0
Roof 08 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	28,990 SF	0
Roof 11 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	18,856 SF	0
Roof 12 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	107 SF	0
Roof 13a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	400 SF	0
Roof 13b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	468 SF	0
Roof 14 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	952 SF	0
Roof 15 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	11,952 SF	0

Item	Condition	Amount	Action Year
Roof 16 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	567 SF	0
Roof 17 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	727 SF	0
Roof 18 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	2,419 SF	0
Roof 19 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years Done in 2007.	738 SF	0
Roof 20a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	1,067 SF	0
Roof 20b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	408 SF	0
Roof 20c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	1,495 SF	0
Roof 9a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	9,951 SF	0
Roof 9b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years. Done in 2007.	116 SF	0

Item	Condition	Amount	Action Year
Summary for North Campus - Vaughan Building (35 detail records)			\$316,125
Contingency (15%)			\$47,419
Project Total Cost			\$363,544

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Vaughan Building

Lyons Township High School District 204

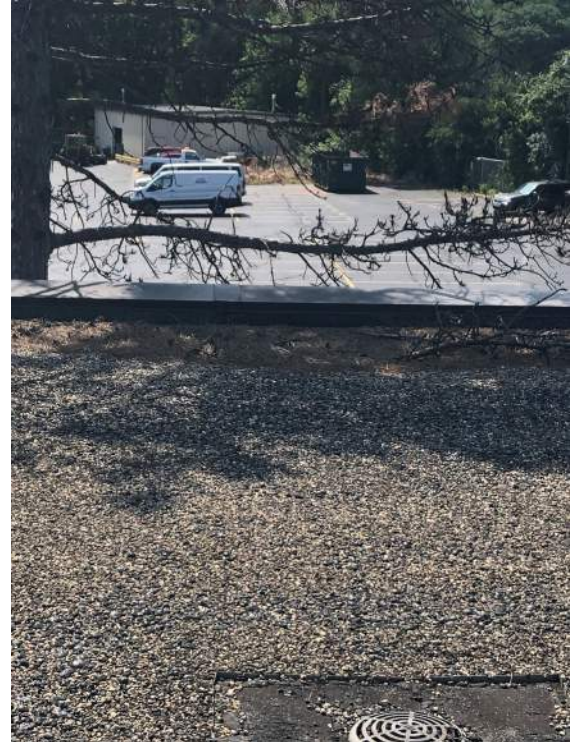
Roof Survey



Coal Tar Pitch

Deteriorated membrane

Provide access ladder, trim trees, extensive bubbling exposed membrane.



North Campus - Vaughan Building

Lyons Township High School District 204

Roof Survey



Roof 9a

SEBS Modified

Good Condition

Remaining Life 15-20 years. Done in 2007.



Vaughan Roofs, 1d, 3, 6, 8, 9a, 16, 17

Coleman Roofing, Inc.

ROOFING AND SHEET METAL CONTRACTORS

2000 EAST END AVENUE
CHICAGO HEIGHTS, ILLINOIS 60411
PHONE: (708) 755-6800

Guarantee

September 21, 2004

To Lyons Township High School District #204

We do hereby guarantee, subject to all of the conditions set out below and on the reverse side hereof, in connection with the roofing installation applied by us to your building located at _____

100 South Brainard Ave., LaGrange, Illinois 60525

that we will within a period of 2 Years make or cause to be made repairs to said roofing installation resulting solely from faults or defects in materials or workmanship applied by us as may be necessary to restore said roof to a watertight condition.

This guarantee shall be null and void if the customer fails fully to comply with the terms of his contract with us, including payment in full within the time set out in such contract.

COLEMAN ROOFING, INC.

Date Applied: September 3, 2004

Guarantee Expires: September 3, 2006

Richard C Coleman

Richard C. Coleman, President



W.P. HICKMAN
SYSTEMS, INC.TM

30700 Solon Industrial Parkway
Solon, OH 44139 • 440-248-7760
Fax: 440-248-6524

PERFORMANCE ROOF ASSEMBLY WARRANTY

Building Name	LYONS TOWNSHIP HIGH SCHOOL		
Building Address	100 SOUTH BRAINARD AVENUE LAGRANGE, IL 60525		
Building Owner	LYONS TWP HIGH SCHOOL DISTRICT #204		
Roof Identification	LYONS TOWNSHIP NORTH CAMPUS		
Contractor	COLEMAN ROOFING INC.		
System Type	MODIFIED BITUMEN		
Total Sq./Ft. Coverage	38800 SQ. FT.		
Flashing Type	HOT COMPOSITION	Lin. Ft. Flashing	2600 FT.
Completion Date	09/13/2004		

W.P. Hickman Systems, Inc. ("Hickman"), an Ohio Corporation, guarantees to the Building Owner, subject to the terms, conditions and limitations stated herein, it will repair or cause to be repaired any leaks in the above described Hickman Roof Assembly System as supplied by W.P. Hickman and installed by the above named Contractor, for a period of TWENTY (20) years from the date of completion stated above.

Full Coverage

During the term of this Warranty, Hickman will, upon prompt written notice by the Building Owner as hereinafter provided, take appropriate action to repair leaks which may occur. Hickman will inspect the roof and, if a leak is within the coverage of this Warranty, will at its own expense make or cause to be made all necessary repairs to the Hickman Roof Assembly to put it into watertight condition. Should investigation reveal that a leak is caused by something other than causes covered by this warranty, investigation and repair cost, as well as, the removal or replacement of any traffic surfaces or other appurtenances built over the roof are required in order to put the Hickman Roof Assembly in watertight condition, shall be assumed and paid by the Building Owner, who shall effect prompt and adequate repairs in a manner compatible with the Hickman System.

Limitations

This Warranty is not a maintenance agreement or an insurance policy, and does not obligate Hickman to repair leaks if determined to be a result of the following:

- A. Building design or construction.
- B. Damage to the roofing system by any natural disasters, including but not limited to floods, lightning, hail, earthquakes, hurricane rated winds, etc.
- C. Structural movement below the roof membrane and flashings.
- D. Misuse of roof surface, abuse, vandalism, civil disobedience, acts of war, exposure to damaging chemicals, including but not limited to solvents, oils and acids.
- E. Condensation within the assembly or moisture vapor/liquid infiltration throughout but not limited to walls, windows, etc.
- F. Failure of the Building Owner to promptly notify Hickman in writing and receive written approval for:
 1. Changes in building usage.
 2. Modifications or additions of items to the existing roof.
- G. Lack of positive drainage.
- H. Metal components other than Hickman Metal Flash.
- I. Loss or erosion of surfacing materials including, but not limited to, reflective coatings, granules, or aggregate are not covered by this warranty.

Hickman hereby assumes no responsibility for incidental or consequential damage to the structure, its contents, loss of time, profits, energy or any inconvenience from any type of roof leak or damage. Hickman's sole responsibility hereunder is the cost of repairs to put the membrane assembly into a watertight condition.

Hickman's exclusive responsibility and liability under this Warranty is to make repairs that may be required to return the roof to a watertight condition in accord with the obligations which are Hickman's responsibility under this Warranty. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, HICKMAN HEREBY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY AND ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, OR, LIMITS SUCH WARRANTY TO THE DURATION AND TO THE EXTENT OF THE EXPRESS WARRANTY REPRESENTED BY THIS WARRANTY. There are no warranties which extend beyond the description of the face hereof. This warranty will be governed by and construed under the laws of the state of Ohio without regard to conflict-of-laws principles that would require the application of any other law.

Owners Responsibility

In the event of a leak in the roofing system or flashing assembly, the Building Owner must notify Hickman in writing within ten (10) days after discovery of the leak. Regular maintenance is required to keep this warranty in full force and effective. Refer to the W.P. Hickman Roof Membrane System Care & Maintenance Information Packet for maintenance guidelines.

As Hickman does not practice engineering or architecture, neither the issuance of this Warranty or any review of the building's construction by our representatives shall constitute any additional warranty.

W.P. Hickman shall have no obligation under this Warranty unless W.P. Hickman and the installing applicator have been paid in full for all materials, supplies, services, warranty costs and other costs which are included in, or incidental to, the Roofing System.

Transfer of Warranty

This Warranty may be transferred by the Building Owner to a subsequent purchaser of the property by giving not less than ten days written notice to Hickman of such proposed transfer, during which time Hickman will inspect the roofing system to make a written report to the Building Owner and the proposed purchaser of its findings and any adjustments required.

W.P. Hickman Systems, Inc.

Authorized Signature *Don L. Tyler*
Title WARRANTY MANAGER
Date 11/05/2004



The Garland Company, Inc.

Warranty Number 0800959

Effective Date 12/15/2008

Fifteen (15) Years High Performance Built-Up Roofing System Warranty No Dollar Limit

Owner's Name & Address

Lyons Township High School District 204
100 S Brainard
Lagrange, IL 60525

Contractor's Name & Address

Anthony Roofing
2555 White Oak Circle
Aurora, IL 60502

Building Name Lyons Township High School
Roof Identification 12, 13A, 13B, 14, 15
Completion Date 09/10/2008

Roofing System StressPly EB
Flashing System StressPly EB FR Mineral
Square Footage 12,861

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of fifteen (15) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

- Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
- Workmanship on the part of the approved roofing contractor in the application of the roofing system.
- Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
- Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
- The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
- Damage to the roofing system resulting from:
 - Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 - Lack of positive drainage.
 - Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
 - Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 - Building design or construction.
 - Traffic or storage of materials on roof.
 - Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
 - Acts of parties other than manufacturer or authorized roofing contractor.
- Failure of owner to properly notify Garland in writing and receive written approval of:
 - Changes in the usage of the building.
 - Modifications or additions to the roofing system.
- Failure of owner to properly maintain the roof.
- Failure of owner to comply with each and every term or condition stated herein.





The Garland Company, Inc.

Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105

By G. R. Olivier
Title Secretary
Date 12/15/2008

Warranty Acceptance:

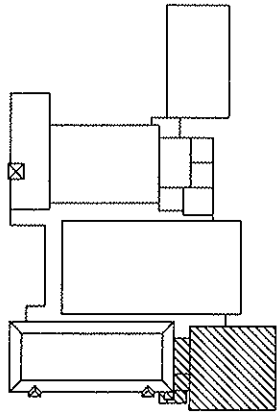
Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____





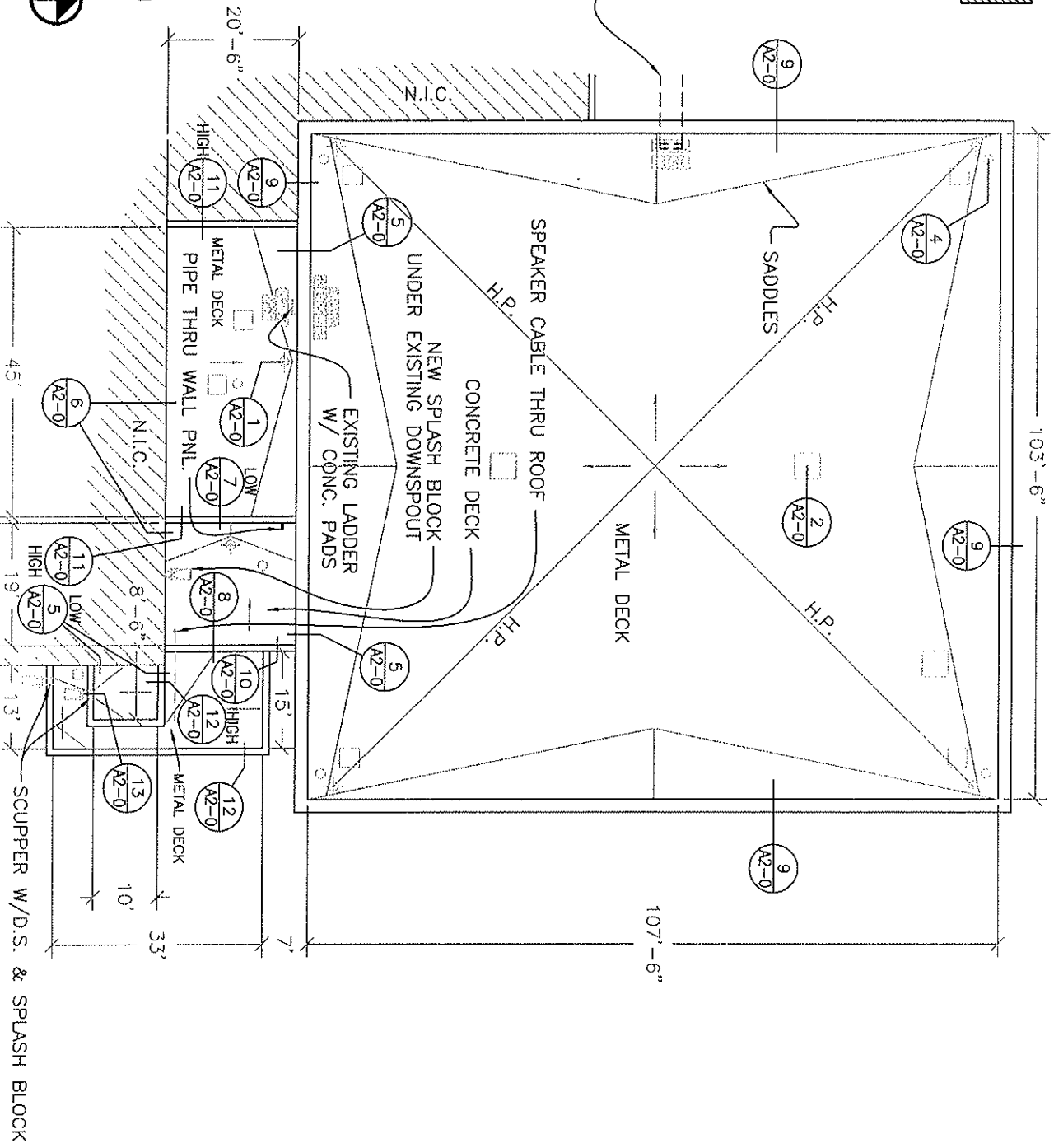
VAUGHAN BLDG. SITE PLAN
SCALE = N.T.S.

EXISTING METAL
PLATFORM TO REMAIN

LEGEND

- ⊕ = DRAIN
- = SCUPPER
- = VENT PIPE
- = SLOPE DOWN
- = EXH. FAN CURB
- = SPLASH BLOCK
- = CONC. PADS TO REMAIN

ROOF PLAN
SCALE 1/16"=1'-0"



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Anthony Roofing Protected under copyright infringement.
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ANTHONY ROOFING A TECTA AMERICA COMPANY 2555 WHITE OAK CIRCLE AURORA, IL 60502	PROJECT: 297 VAUGHAN BLDG. LYONS TWP. H.S. 100 SOUTH BRAINARD LaGRANGE, IL 60525	SHEET NO.: DATE: BY: CHECKED: APPROVED:
	SHEET TITLE: ROOF PLAN DATE: 5-5-09 SCALE: 1/16"=1'-0" DRAWN BY: G. BAKER APPROVED BY: S. SANCHEZ SHEET NUMBER: R-1	REVISIONS:

Building Owner: Lyons Township H.S. District 204**Building Location: 100 S. Brainard, LaGrange, IL****Roofing Manufacturer: Garland****Square Feet: 12,861****Date of Completion: 09/10/2008****Warranty Expires: 09/10/2010**

Anthony Roofing, a Tecta America Company ("Company") warrants to the Building Owner ("Owner") subject to the terms, conditions, and limitations stated herein, that Company will, at its cost or expense, repair or cause to be repaired any leaks in the roof membrane and membrane flashing installed by Company (the "Roofing System") resulting from defects in the Roofing System workmanship applied by or through Company for a period of 2 years commencing from the Date of Completion (the "Warranty Period"). Upon expiration of the Warranty Period, Company shall have no further obligation.

Terms, Conditions, Limitations

1. Owner shall provide Company with written notice within thirty (30) days of the discovery of any leaks in the Roofing System. Oral notice may be acted upon by Company at its discretion but may not be relied upon in pursuit of a claim against Company for not honoring this Warranty.
2. Owner's remedy and Company's sole and exclusive liability shall be limited to Company's repair of the Roofing System during normal working hours at its cost. Company will provide over the life of the Warranty labor and materials to repair leaks having an aggregate value up to the Owner's original installation cost. The original installation cost is \$250,970.00, which Company shall have no liability.
3. This Warranty shall not be applicable and Company shall not be responsible for the repair of leaks in the Roofing System if in Company's judgment they are caused by any of the following:
 - a. Acts of God, including but not limited to, earthquakes, gales, hail, hurricanes, lightning, tornadoes and/or windstorm;
 - b. Any acts or omissions of other trades or contractors or service to or maintenance of any roof top equipment or traffic of any nature on the Roofing System;
 - c. Any acts of negligence, accidents, abuse or misuse, including but not limited to, vandalism, civil disobedience, or acts of war;
 - d. Faulty vents, equipment supports and other edge conditions and penetrations of Roofing System, unless work was performed by Company;
 - e. Structural elements of the building, including cracking, building movement, settlement, deflection, deterioration and decomposition of walls, foundation or roof deck; or
 - f. Metal work or other material not furnished by Company used in the Roofing System.
4. This Warranty shall be null and void if in the judgment of Company any of the following shall occur:
 - a. After installation of the Roofing System by Company, any alterations or repairs are made on or through the Roofing System, or objects including, but not limited to structures, fixtures, or utilities are placed upon or attached to the Roofing System, without prior notification and opportunity being given to Company to install the roofing application thereto at the Owner's expense or, in the alternative, obtaining prior written authorization from Company for another to install the roofing application;
 - b. Failure by the Owner or lessee to use reasonable care in maintaining the Roofing System including, but not limited to twice annual inspections by Company or another manufacturer authorized contractor;
 - c. The roof and or Roofing System is used as a promenade or work deck, or is sprayed or flooded; or
 - d. Owner fails to comply with every term or condition stated in this Warranty.
5. Areas that pond water (as defined by the NRCA) are not covered by this Warranty.
6. During the Warranty Period, Company, its agents or employees, shall have free access to the Roofing System during regular business hours.
7. Company shall have no obligation under this Warranty until all bills for installation, supplies, materials, and service have been paid in full.
8. Company's failure at any time to enforce any of the terms or conditions stated herein shall not be construed as a waiver of such provision.
9. Nothing herein shall render Company liable, in any way, for any damage to Owner's building, or any components, contents or occupants thereof, or interruption of any business conducted in the building, including but not limited to any and all damage in any way related to or resulting from any type of biological growth or mold contamination of Owner's building. Owner is responsible for regular inspections for and prompt reporting of leaks.
10. Company does not either itself or through its representatives, practice architecture or engineering. Company offers no opinion on and expressly disclaims any responsibility for the structural soundness of any roof deck on which the Roofing System may be applied. Opinions of competent structural engineers should be obtained by the Owner as to the structural soundness of the roof deck, or its ability to properly support the Roof System. Company accepts no liability for any failure of the roof deck or resulting damages.
11. Company reserves the privilege to charge a fee of \$78.00 per person per hour for investigating any leaks or roof problems that fail to come under the Warranty obligations of Company as described herein.
12. This Warranty supersedes and is in lieu of any and all other expressed warranties that are in conflict with the terms and conditions stated herein. This Warranty is superceded by any applicable manufacture's warranty covering the Roofing System and/or workmanship of Company.
13. This Warranty is intended solely for the Owner's benefit and is nontransferable or assignable without the prior written consent of Company.

THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF, AND ALL IMPLIED WARRANTIES AND SPECIFICALLY THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.

NO REPRESENTATIVE OF COMPANY HAS AUTHORITY TO MAKE ANY REPRESENTATIONS OR PROMISES EXCEPT AS STATED HEREIN.

Job Number: 28005R**ANTHONY ROOFING, A Tecta America Company**By Title President298 Date 3/5/2009

ROOF CARE AND MAINTENANCE GUIDE

CONGRATULATIONS!

Your building is now protected by a Garland Company Roofing System.

In order to ensure a long service life and avoid costly repairs, we recommend the following for the care and maintenance of your roofing system.

1. Ensure that all drain areas and drains are cleaned on a regular basis. This will allow for proper water run-off and avoid overloading the roof with ponding water.
2. Ensure that the roof membrane is not exposed to liquids such as solvents, greases, oil, petroleum products or any other substances as these may adversely affect the membrane, unless roof membrane is designed to withstand such chemicals.
 - a. If the membrane is subject to contact with any type of chemical, you should contact us immediately.
 - b. Should petroleum products, solvents, greases, oils, etc. come in contact with membrane, contact us immediately.
3. If there is to be foot traffic on the roof for equipment maintenance or other reasons, protective walkways should be provided.
4. All counterflashing, metal work, drains, equipment curb and supports, and any other rooftop accessories functioning in conjunction with the membrane roofing system must be kept properly maintained at all times.

We encourage an annual roof inspection program be arranged, that utilizes qualified employees of the roofing applicator to perform this function.

5. If any additional equipment is to be installed on your roof (e.g. HVAC units, TV antennas, etc.) contact us in writing, for approval before proceeding.
6. Should there be an addition to the building, requiring tie-in to the existing roof, contact us to ensure the tie-in is in accordance with approved specifications.
7. Caution all tradesmen servicing roof equipment that you have a warranted roof and that they should proceed accordingly.
8. Should you have a leak:
 - a. Determine cause of leak (it may be the result of a clogged drain, loose counterflashing, etc.)
 - b. If necessary, make temporary repairs with non-petroleum base caulking.
 - c. On a single-ply system, never use roof cement for installation or repair of membrane or flashing, as it contains petroleum products.
 - d. Notify us of the leak, in writing, as soon as possible (within 30 days).

We feel that the preceding guidelines will assist you, the building owner, in maintaining a watertight roof for many years. Further, if your roof has a manufacturer's warranty you should also become familiar with those provisions requiring your compliance in order to maintain the manufacturer's warranty as valid. Your cooperation in this effort will be greatly appreciated.



The Garland Company, Inc.

Warranty Number 1000751

Effective Date 08/17/2010

Twenty Year (20) Years High Performance Built-Up Roofing System Warranty No Dollar Limit

Owner's Name & Address
Lyons Township School District
100 South Brainard Ave
Lagrange, IL 60525

Contractor's Name & Address
National Roofing Corp
1237 Circle Ave.
Forest Park, IL 60130

Building Name Vaughn Building
Roof Identification Southeast roof area
Completion Date 08/17/2010

Roofing System StressPly Plus EB
Flashing System StressPly Plus EB Mineral
Square Footage 8,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named owner that, when the above specified roofing system is installed in accordance with current Garland approved specifications, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks which occur during a period of twenty (20) years, from the completion date, subject to the terms of this warranty. Leaks which occur only as a result of any of the following will be repaired:

- A. Deterioration of the roofing system or flashing system resulting from ordinary wear and tear by the elements.
- B. Workmanship on the part of the approved roofing contractor in the application of the roofing system.
- C. Splits or breaks in the roofing system not caused by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- D. Blisters, wrinkles, ridges, fishmouths or open laps in the roofing system.
- E. Slippage of the roofing system or flashing system.

The original cost does not include the cost of removing any preexisting roofing. The costs of removal or replacement of all roofing system components except the above mentioned roofing system shall be borne by owner.

APPLICABILITY OF WARRANTY

This warranty is valid only when applied by a Garland approved roofing contractor for approved roofing system specifications. All repairs, changes, alterations, modifications and additions to the roofing system must be authorized in advance in writing by Garland. This warranty is not assignable, directly or indirectly as a result of the sale of the premises or otherwise. This warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage, etc..
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating.
- E. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Lack of positive drainage.
 3. Movement or deterioration of metal adjacent or built into the roofing system or base flashing.
 4. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 5. Building design or construction.
 6. Traffic or storage of materials on roof.
 7. Defects in, failure or improper application of the underlying material used as a base upon which the roof is applied.
 8. Acts of parties other than manufacturer or authorized roofing contractor.
- F. Failure of owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- G. Failure of owner to properly maintain the roof.
- H. Failure of owner to comply with each and every term or condition stated herein.





Garland assumes no responsibility for damage that occurs to the structure or interior of the structure, including the contents therein, from any type of leaks or any other consequential damages. Garland's sole responsibility is the costs of repairs of the above mentioned roofing system.

OWNER RESPONSIBILITIES

In the event of a leak, owner will notify Garland immediately in writing after discovery of the leak. Garland will inspect the roofing system. If it is determined that the roof leaks were the direct result of warrantable items as delineated within the terms of this warranty, Garland will perform the repairs required to correct the roof leaks at no cost to owner.

Owner will notify Garland in writing within thirty (30) days of any proposed modification, repair or addition, on or through the roofing system or base flashing for each situation occurring after the completion date of this warranty prior to the commencement of same. Owner will also notify Garland in writing within thirty (30) days of changes in the original usage of the building. Drawings or plans showing the location of the proposed changes in the original usage of the building must be provided and approved by Garland.

ALL IMPLIED WARRANTIES INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED FROM THE SALE OF PRODUCTS COVERED BY THIS WARRANTY.

Garland recommends owner participation in the Garland Roof Maintenance and Inspection Program.

This warranty becomes effective only upon full payment of all bills for supplies and installation of the Garland roofing system.

This warranty shall be construed under and in accordance with the laws of the State of Ohio. This warranty constitutes the sole and only warranty of the parties hereto and supersedes any prior understandings or written or oral warranties between the parties respecting the subject matter within.

In the event that any one or more of the provisions contained in this warranty shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

**The Garland Company, Inc.
3800 East 91st Street, Cleveland, Ohio 44105**

By G. R. Olivier
Title Secretary
Date November, 03, 2010

Warranty Acceptance:

Owner hereby accepts and agrees to the terms and conditions set forth in this warranty.

Owner _____

Signed By _____

Date _____



Roofing Guarantee

Whereas **National Roofing Corporation** of the State of Illinois herein called "Contractor has completed application of the following roof:

Owner:	Lyons Township high School District 204
Name of Building:	Vaughn Building
Location:	100 S Brainard Ave LaGrange, Illinois
Area of Roof:	8,000 square footage
Date of Completion:	17-Aug-10
Date Guarantee Expires:	17-Aug-11

Whereas, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth;

Now, Therefore, Contractor hereby Guarantee, subject to the conditions herein set forth, that during a period of 1 (one) Year(s) from the date of completion of said roof, it will, at its own cost and expense, make of cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied; faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; water leakage due to erosion and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roofing from beneath by rising nails; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, or fire. If the roof is damaged by reason of any of the foregoing, this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by Contractor at the expense of the party requesting such repairs.
2. Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including, but without limitation, any interruption of business experienced by Owner or occupants of the building.
3. In no event shall National Roofing be liable for any consequential or incidental damages of any kind, including, but not limited to, interior damages and/or mold growth.
4. This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship an provided an opportunity to inspect and, if required by the terms of this Guarantee, to repair the roof.
5. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, signs braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null an void. Contractor shall be paid for time and materials expended in making recommendations or repairs occasioned by the work of others on said roof.
6. This guarantee shall not become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 9 , below.
7. This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.
8. This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.
9. This guarantee is In Lieu of all other guarantees or warranties, express or implied. **ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.**
10. Additional conditions exclusion:

IN WITNESS WHEREOF, this instrument has been duly executed on the 17th of May 2011

National Roofing Corporation


Kevin M. Alcock, Vice President



1 SOUTH CAMPUS- MAIN BUILDING ROOF
NOT TO SCALE

South Campus - Main Building

Roof Survey

Lyons Township High School District 204



Item	Condition	Amount	Action Year
01-03 yrs			\$2,479,700
Roof 03a (1 item)			\$176,500
Coal Tar Pitch	Deteriorated membrane - Tuck point chimney. Deteriorated and exposed membrane. Experiencing leaks.	7,060 SF	0
Roof 03b (1 item)			\$94,300
Coal Tar Pitch	Deteriorated membrane - Blistering exposed membrane experiencing leaks.	3,772 SF	0
Roof 04a (1 item)			\$462,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Replace leaking skylights.	18,500 SF	0
Roof 04b (1 item)			\$137,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	5,500 SF	0
Roof 05 (1 item)			\$36,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,440 SF	0
Roof 06 (1 item)			\$44,050
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,762 SF	0
Roof 07 (1 item)			\$13,550
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	542 SF	0
Roof 21 (1 item)			\$47,600
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	1,904 SF	0
Roof 22a (1 item)			\$213,250
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Trim adjacent trees.	8,530 SF	0

Item	Condition	Amount	Action Year
Roof 22b (1 item)			\$250,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	10,000 SF	0
Roof 22c (1 item)			\$12,800
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	512 SF	0
Roof 23a (1 item)			\$143,300
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	5,732 SF	0
Roof 23b (1 item)			\$18,750
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	750 SF	0
Roof 23c (1 item)			\$4,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	160 SF	0
Roof 27 (1 item)			\$81,350
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Paint adjacent vertical panels.	3,254 SF	0
Roof 28 (1 item)			\$42,500
SEBS Modified	Good Condition - Deteriorated and exposed membrane. Paint adjacent vertical panels.	1,700 SF	0
Roof 30 (1 item)			\$655,000
SEBS Modified	Good Condition - Deteriorated and exposed membrane.	26,200 SF	0
Roof 32 (1 item)			\$46,750
SEBS Modified	Good Condition - Deteriorated and exposed membrane.. Paint vertical panels at north wall.	1,870 SF	0
03-05 yrs			\$1,404,950
Roof 01a (1 item)			\$211,900
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	8,476 SF	0

Item	Condition	Amount	Action Year
Roof 01b (1 item)			\$211,900
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.. Trim adjacent tree.	8,476 SF	0
Roof 01c (1 item)			\$7,000
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	280 SF	0
Roof 02 (1 item)			\$42,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	1,700 SF	0
Roof 24a (1 item)			\$83,700
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	3,348 SF	0
Roof 24b (1 item)			\$12,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	500 SF	0
Roof 25 (1 item)			\$29,700
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	1,188 SF	0
Roof 26a (1 item)			\$130,000
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	5,200 SF	0
Roof 26b (1 item)			\$131,750
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	5,270 SF	0
Roof 34a (1 item)			\$269,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt. Install roof access ladder.	10,780 SF	0
Roof 34b (1 item)			\$269,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	10,780 SF	0
Roof 36 (1 item)			\$2,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	100 SF	0
Roof 37 (1 item)			\$2,500
SEBS Modified	Good Condition - Deteriorating membrane and exposed felt.	100 SF	0

Item	Condition	Amount	Action Year
10-15 yrs			
Roof 17b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	281 SF	0
Roof 17c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	232 SF	0
Roof 17d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	870 SF	0
Roof 29 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	20,815 SF	0
Roof 33 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	823 SF	0
Roof 35 (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	273 SF	0
Roof 38b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	2,400 SF	0
Roof 38c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	755 SF	0
Roof 38d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	6,162 SF	0
Roof 38e (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	225 SF	0
Roof 38f (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	1,400 SF	0
Roof 39a (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	34,218 SF	0

Item	Condition	Amount	Action Year
Roof 39b (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	3,948 SF	0
Roof 39c (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	956 SF	0
Roof 39d (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	2,011 SF	0
Roof 39e (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	255 SF	0
Roof 39f (1 item)			
SEBS Modified	Good Condition - Remining Life 10-15 years	1,095 SF	0
15-20 yrs			
Roof 08a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	5,170 SF	0
Roof 08b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	2,770 SF	0
Roof 08c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	7,500 SF	0
Roof 08d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	50 SF	0
Roof 09a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	1,440 SF	0
Roof 09b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	958 SF	0
Roof 10 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years	2,548 SF	0

Item	Condition	Amount	Action Year
Roof 11a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	7,800 SF	0
Roof 11b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	10,780 SF	0
Roof 11c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,140 SF	0
Roof 11d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	335 SF	0
Roof 11e (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	600 SF	0
Roof 12 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	1,240 SF	0
Roof 13 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	2,658 SF	0
Roof 14 (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	843 SF	0
Roof 15a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	8,911 SF	0
Roof 15b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	235 SF	0
Roof 16 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	2,172 SF	0
Roof 17a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,824 SF	0

Item	Condition	Amount	Action Year
Roof 18 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	341 SF	0
Roof 19a (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	6,710 SF	0
Roof 19b (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	7,823 SF	0
Roof 19c (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	364 SF	0
Roof 19d (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	284 SF	0
Roof 20a (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	10,875 SF	0
Roof 20b (1 item)			
SBS	Good Condition - Remaining Life 15-20 years.	7,234 SF	0
Roof 38a (1 item)			
Standing Seam Metal Roof	Good Condition - Remaining Life 15-20 years. Tuck point adjacent walls as necessary.	18,029 SF	0
Summary for South Campus - Main Building (75 detail records)			\$3,884,650
Contingency (15%)			\$582,698
Project Total Cost			\$4,467,348

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 01a

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 01b

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.. Trim adjacent tree.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 02

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 03a

Coal Tar Pitch

Deteriorated membrane

Tuck point chimney. Deteriorated and exposed membrane. Experiencing leaks.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 03b

Coal Tar Pitch

Deteriorated membrane

Blistering exposed membrane experiencing leaks.



South Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 04a

SEBS Modified

Good Condition

Deteriorated and exposed membrane. Replace leaking skylights.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey

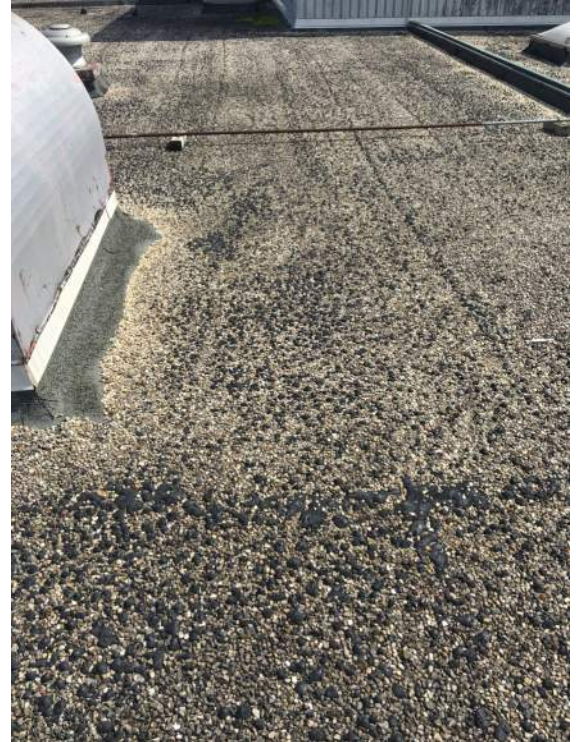


Roof 04b

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 06

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 07

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 08a

SEBS Modified
Good Condition
Remaining Life 15-20 years.



South Campus - Main Building

Lyons Township High School District 204 Roof Survey



Roof 08b

SEBS Modified
Good Condition
Remaining Life 15-20 years



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 08c

SEBS Modified

Good Condition

Remaining Life 15-20 years



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 09b

SEBS Modified

Good Condition

Remaining Life 15-20 years



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 10

SEBS Modified

Good Condition

Remaining Life 15-20 years



South Campus - Main Building

Lyons Township High School District 204

Roof Survey

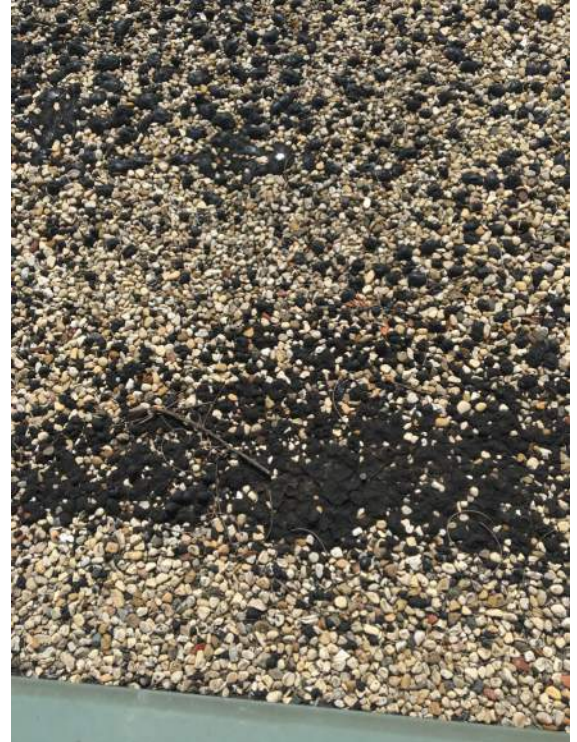


Roof 21

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey

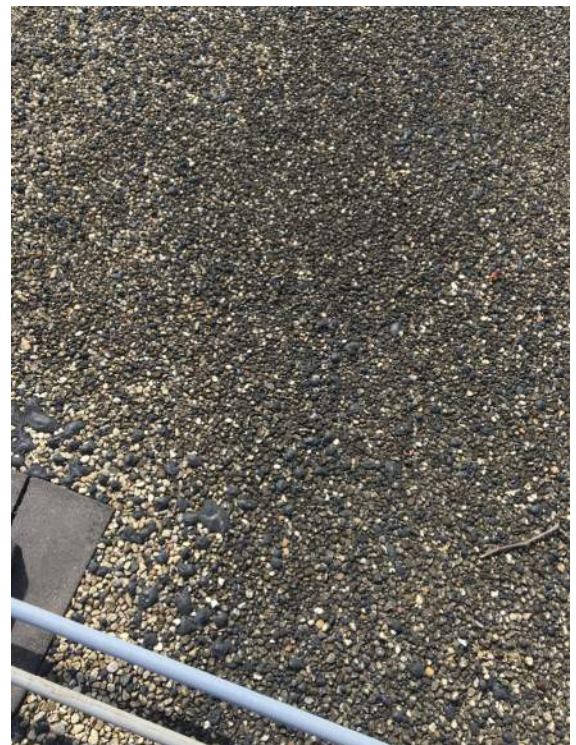


Roof 22a

SEBS Modified

Good Condition

Deteriorated and exposed membrane. Trim adjacent trees.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 22b

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 23a

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 24a

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 24b

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 25

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 26a

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 26b

SEBS Modified

Good Condition

Deteriorating membrane and exposed felt.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 27

SEBS Modified

Good Condition

Deteriorated and exposed membrane. Paint adjacent vertical panels.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 28

SEBS Modified

Good Condition

Deteriorated and exposed membrane. Paint adjacent vertical panels.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey



Roof 30

SEBS Modified

Good Condition

Deteriorated and exposed membrane.



South Campus - Main Building

Lyons Township High School District 204

Roof Survey

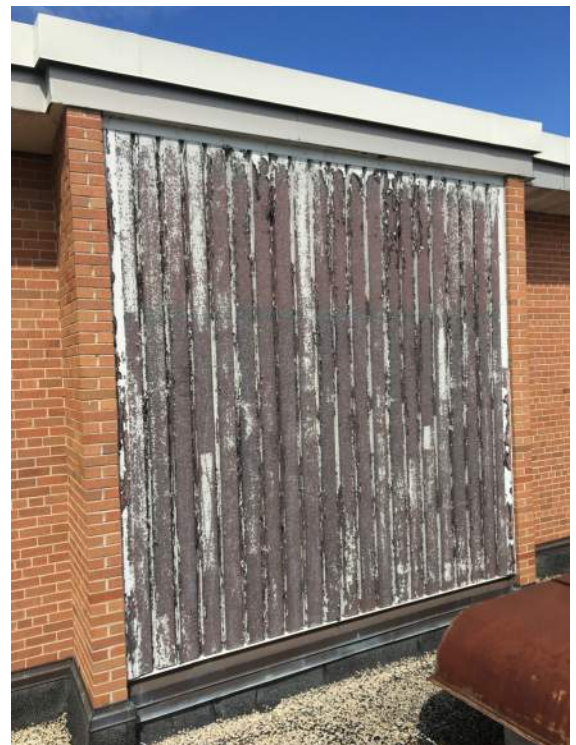


Roof 32

SEBS Modified

Good Condition

Deteriorated and exposed membrane.. Paint vertical panels at north wall.



The Garland Company, Inc.®

Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) WarrantyOwner Name: Lyons Township School District 204Contractor Name: A-1 Roofing CoAddress: 100 South Brainard AveAddress: 1425 Chase AvenueCity: Lagrange State/Zip: IL 60525City: Elk Grove Village State/Zip: IL 60007Building Name: Auditorium RoofProducts: Three ply modified bitumen assembly, HPR Glass, StressPly PlusRoof ID: Auditorium RoofSquare Footage: 7,000**MANUFACTURER RESPONSIBILITIES**

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe Orlando

Signed By: _____

Date: November 21, 2013

Date: _____



Twenty (20) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) WarrantyOwner Name: Lyons Township School District 204Contractor Name: A-1 Roofing CoAddress: 100 South Brainerd AveAddress: 1425 Chase AvenueCity: Lagrange State/Zip: IL 60525City: Elk Grove Village State/Zip: IL 60007Building Name: Auditorium RoofProducts: Three ply modified bitumen assembly, HPR Glass, StressPly PlusRoof ID: Auditorium RoofSquare Footage: 7,000**MANUFACTURER RESPONSIBILITIES**

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within twenty (20) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe Orlando

Signed By: _____

Date: November, 21, 2013

Date: _____



High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®



A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.

The Garland Company, Inc.®

Thirty (30) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204

Contractor Name: Riddiford Roofing Co.

Address: 4900 Willow Springs Road

Address: 2333 Hamilton Road

City: Western Springs State/Zip: IL 60558

City: Arlington Heights State/Zip: IL 60005-4806

Building Name: Lyons Township South Campus

Products: StressPly Plus EB

Roof ID: 2014 Existing Roof Replacement Project

Square Footage: 90,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within thirty (30) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY CONTINUATION

In the twenty-fifth (25) year of the Warranty period Owner must request an inspection of the roof system any time between the sixth and tenth months of the year to determine the appropriate maintenance and surface treatment required for continuation of the Warranty. Upon receipt of such request, Garland will perform an inspection of the roofing system to determine whether any repairs or surface coatings are required to make the roof system eligible for continuation of this Warranty. After such inspection, Garland will submit a detailed inspection report to Owner that identifies the nature and extent of any such repairs and/or surface coatings over the field of the roof required to maintain this Warranty. After the Owner has coated the roof and/or caused any required repairs to be made (at its sole expense and by a contractor approved by Garland) and notifies Garland of the same in writing, this Warranty will remain effective for the remaining 5 years.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe OrlandoSigned By: [Signature]

Date: 9/18/2015

Date: 341/5/15

High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®



A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.

South Roofs 8a, 8b, 8c, 8d, 9a, 9b, 10

THE GARLAND COMPANY, INC. CONTRACTOR GUARANTEE

WHEREAS J L ADLER RFG & SHEET MTL INC of

779 Joyce Road, JOLIET, IL 63436-1815,

herein called "Contractor" has completed application of the following roof:

Owner: Lyons Township High School District 204-SOUTH DISTRICT

Address of Owner: 4900 S. Willow springs Rd., WESTERN SPRINGS, IL 60558

Type and Name of Building: South Campus east lower wing

Total Square Footage: 21500 square feet

Completion Date: 7/1/2020

Expiration Date: 7/1/2022

WHEREAS, at the inception of such work, Contractor agreed to guarantee the aforesaid roof for a limited period and subject to the conditions herein set forth:

NOW, THEREFORE, Contractor hereby Guarantees, subject to the conditions herein set forth, that during the guarantee effective period which is referenced above as the Guarantee Expiration date of said roof, it will, at its own cost and expense, make or cause to be made such repairs to said roof resulting solely from faults or defects in materials or workmanship applied by or through Contractor as may be necessary to maintain said roof in watertight condition.

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, winds of gusts speeds of 55 mph or higher measured at 10 meters above ground, hailstorm, flood, earthquake or other unusual phenomena of the elements; foundation or structural settlement; failure, movement, cracking or excess deflection of the roof deck; defects or failure of material used as a roof base over which the roof is applied, faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes, erosion, cracking and porosity of mortar and brick; dry rot; stoppage of roof drains and gutters; penetration of the roof from beneath by rising fasteners of any type; inadequate drainage, slope, or other conditions beyond the control of Contractor which cause ponding or standing of water; termites or other insects; rodents or other animals, fire or harmful chemicals, oils, acids and the like that come in contact with the roofing system and cause a leak or otherwise damage the roof system. If the roof is damaged by reason of any of the foregoing, this Agreement shall thereupon become null and void for the remaining balance of the two-year indemnification Period, but all terms and conditions of the Agreement shall remain in full force and effect for the time period and events occurring prior thereto. This Agreement shall become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified by the Purchaser/Owner and the specifications was reduced to writing and received by Garland.

2. Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof, including but without limitation, any interruption of business experienced by Owner or occupants of the building.

3. This guarantee shall become null and void unless the Contractor is promptly notified in writing of any alleged defect in materials or workmanship and provided an opportunity to inspect and, if required by the terms of the Guarantee, to repair the roof.

4. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, sign braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless Contractor shall first be notified in writing, shall be given the opportunity to make the necessary roofing applications recommendations with respect thereto, and such recommendations are complied with. In addition, no work shall be done on said roof, including the above-mentioned inclusions, unless The Garland Company, Inc., Cleveland, Ohio offices, shall first be notified, given the opportunity to inspect the roof and the opportunity to make necessary installation and application recommendations to be complied with by Contractor. Failure to observe these conditions shall render this guarantee null and void.

5. This guarantee shall become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specifications are noted in paragraph 10, below.

6. This guarantee shall not be or become effective unless and until Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.

7. This guarantee shall accrue only to the benefit of the original Owner named above. It is not transferable to any other person, except with the prior written consent of Contractor.

8. Contractor must inspect the roof with a representative from The Garland Company, Inc. present three (3) months prior to the expiration of the written guarantee. Failure to adhere to this paragraph will extend the guarantee period as set forth herein until said joint inspection takes place. During this extended time period Contractor's guarantee will remain in full force and effect.

9. This guarantee is in lieu of all other guarantees or warranties, express or implied. ALL IMPLIED GUARANTEES AND WARRANTIES, AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED.

10. Additional conditions or exclusions:

IN WITNESS WHEREOF, this instrument has been duly executed this ____1st____ day

of ____July____, 20 ____20____

By: 
Christopher J. Adler, President

The Garland Company, Inc.®

Thirty (30) Year High-Performance Roof System No Dollar Limit (NDL) Warranty**Owner Name:** Lyons Township High School District 204-South District**Contractor Name:** J L Adler Roofing & Sheet Metal, Inc.

Address: 4900 S. Willow springs Rd.

Address: 779 Joyce Road

City: Western Springs State/Zip: IL 60558

City: Joliet State/Zip: IL 63436-1815

Building Name: South Campus East Lower Wing

Products: StressPly Plus EB

Roof ID: South Campus Lower Roofs

Square Footage: 21,500

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. ("Garland"), a Corporation of the State of Ohio, warrants to the above-named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above-named Contractor. Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur during a period of thirty (30) years, from the completion date, subject to the terms of this Warranty. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for all costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

For this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty may be transferred upon Garland's written consent, Garland's approval of maintenance to the roofing system, and payment of a transfer fee. This Warranty excludes the following:

- A. Damage by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage over 90 mph, etc.
- B. Damage by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. Damage by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 - 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 - 2. Ponding water, defined as standing water 48 hours after rainfall.
 - 3. Chemical contaminate attacks on the roofing system.
 - 4. Defects in engineering or building design or construction.
 - 5. Traffic or storage of materials on the roof.
 - 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Leaks caused by deteriorated or failing sealants, such as: caulking or pitch pan sealants
- F. Any aesthetic issues that do not directly cause the roofing system to leak including, but not limited to:
 - (1) ridges, cracks, blisters, wrinkles, fish mouths or other similar conditions or
 - (2) changes in surfacing such as appearance, mineral loss, discoloration, peeling protective coatings, aggregate loss, or similar conditions.
- G. Edge metal or metal components fading, chalking, or weathering; nor for damage, rust, or other conditions resulting from the building being located within 1,500 feet of a body of saltwater, from acid rain, or any normal surface rust along the edges which, in the process of manufacturing and/or installation, have been factory-sheared or exposed in the field.
- H. Damage caused by Owner-initiated changes not previously approved by Garland in writing including, but not limited to:
 - 1. Changes in the usage of the building.
 - 2. Modifications or additions to the roofing system.
- I. Damage caused by the failure of Owner to properly maintain the roof system according to the Owner's Manual in effect as of the date of this Warranty issuance and attached Hereto and provided to the Owner. Lack of proper care and maintenance is cause for cancellation of this Warranty.
- J. Damage for which the Owner does not provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS

Garland shall not be responsible for any damages that occur as a result of leaks, including, but not limited to damage to real or personal property, the structure itself, or contents therein. Garland's sole responsibility under this Warranty is for the costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland is not be responsible for the removal or replacement of any roof top equipment or systems or overburden. In no event is Garland liable for any incidental, special, consequential, indirect, or punitive damages, loss of use or profits, or diminution in value.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES AND HEREBY DISCLAIMS ANY EXPRESS, IMPLIED, OR STATUTORY WARRANTY, INCLUDING BUT NOT LIMITED TO WARRANTIES OF DESIGN, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105, Attn: Warranty Department. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. In the event the roofing system has rooftop equipment or overburden obscuring the waterproofing membrane, such as paver system, vegetated roofing, solar, solar thermal system, or any other material installed over the roof system, temporary or permanent, the Owner will have it removed before inspection at its sole expense. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio, County of Cuyahoga. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. If any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions outline in this Warranty.

By: The Garland Company, Inc.

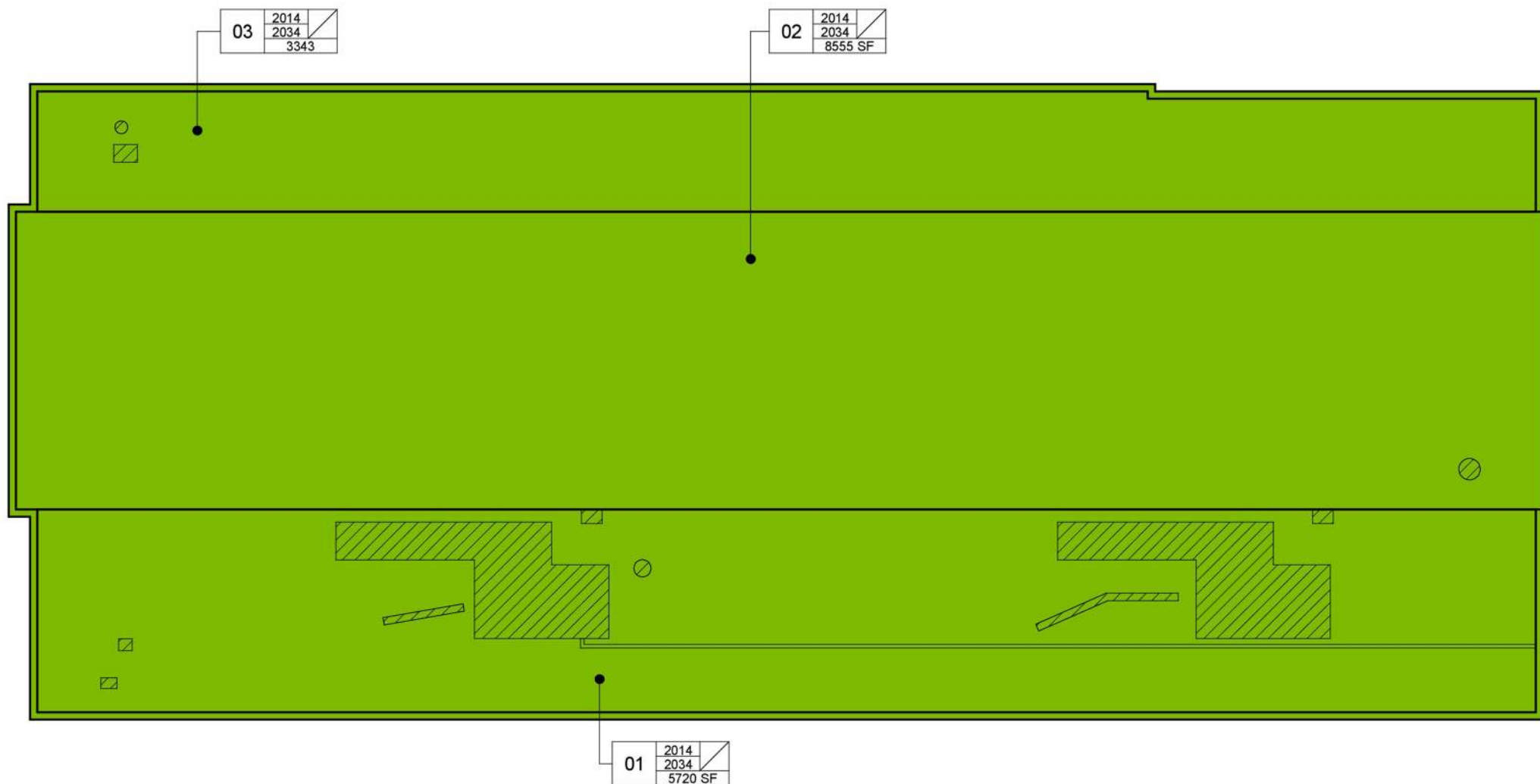
Owner: _____

Signed By:  Joe Orlando

Signed By: _____

Date: 8/5/2020

Date: _____



LEGEND

X: ROOF AREA NUMBER
 XXXX: LATEST RE-ROOF
 XXXX: ROOF TYPE
 X: WARRANTY
 XXXX: SCHEDULED REPLACEMENT BY/RE-INSPECTION DATE

PRIORITY

- HIGH PRIORITY / 1-3 YEARS
- MEDIUM - HIGH PRIORITY / 3-5 YEARS
- MEDIUM PRIORITY / 5-10 YEARS
- LOW PRIORITY / 10-15 YEARS
- LOWEST PRIORITY / 15-20 YEARS

ROOF TYPES

- A: CLAY TILE ROOF
- B: COLD TAR PITCH
- C: SBS
- D: STANDING SEAM METAL
- E: ASPHALT SHINGLE
- F: SBS

South Campus - Corral Building

Roof Survey

Lyons Township High School District 204



Item	Condition	Amount	Action Year
15-20 yrs			
Roof 01 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	5,720 SF	0
Roof 02 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	8,555 SF	0
Roof 03 (1 item)			
SEBS Modified	Good Condition - Remaining Life 15-20 years.	3,343 SF	0
Summary for South Campus - Corral Building (3 detail records)			
Contingency (15%)			
Project Total Cost			

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

The Garland Company, Inc.®

Thirty (30) Year High-Performance Built-Up Roofing System No Dollar Limit (NDL) Warranty

Owner Name: Lyons Township High School District 204

Contractor Name: Riddiford Roofing Co.

Address: 4900 Willow Springs Road

Address: 2333 Hamilton Road

City: Western Springs State/Zip: IL 60558

City: Arlington Heights State/Zip: IL 60005-4806

Building Name: Lyons Township South Campus

Products: StressPly Plus EB

Roof ID: 2014 Existing Roof Replacement Project

Square Footage: 90,000

MANUFACTURER RESPONSIBILITIES

The Garland Company, Inc. (hereinafter referred to as "Garland"), a Corporation of the State of Ohio, warrants to the above named Owner that the Garland roof system will not leak due to manufacturing defects or defective workmanship by the above mentioned installation contractor. Subject to receipt of proper notice as set forth below and the terms of this Warranty, Garland will pay all authorized costs of repairs to the roofing system necessary to stop any leaks caused by defective materials or workmanship that occur within thirty (30) years from the final completion date. In the event repairs to correct leaks caused by defective materials or workmanship require removal and replacement of the roof system in recover applications, Owner will be responsible for costs associated with the removal and replacement of the original roof system.

APPLICABILITY OF WARRANTY

In order for this Warranty to remain in effect, all repairs, changes, alterations, modifications and/or additions to the roofing system must be authorized in advance in writing by Garland. This Warranty is transferable, subject to Garland's approval of the payment of the transfer fee and applicable maintenance required. This Warranty shall not be applicable if, in the sole judgment of Garland, any of the following shall occur:

- A. The roofing system is damaged by natural disasters including, but not limited to, fire, floods, lightning, hail, earthquakes, wind damage in excess of 90 mph, etc.
- B. The roofing system is damaged by structural movement or failure or movement of any material underlying the roofing system or base flashing.
- C. The roofing system is damaged by acts of negligence, misuse or accidents including, but not limited to, use of roof for other than waterproofing the building, vandalism, civil disobedience or acts of war.
- D. Damage to the roofing system resulting from:
 1. Infiltration or condensation of moisture in, through, or around walls, copings, building structure or underlying or surrounding areas.
 2. Ponding water, defined as standing water 48 hours after rainfall.
 3. Chemical contaminate attacks on the roofing system which have not been approved or accepted by Garland.
 4. Defects in engineering or building design or construction.
 5. Traffic or storage of materials on roof.
 6. Defects in, failure or improper application of the underlying structural material used as a base upon which the roof is applied.
- E. Failure of Owner to properly notify Garland in writing and receive written approval of:
 1. Changes in the usage of the building.
 2. Modifications or additions to the roofing system.
- F. Failure of Owner to properly maintain the roof according to the High-Performance Roof Care & Maintenance Guide.
- G. Failure of Owner to provide Garland with timely written notice of a claim pursuant to the terms of this Warranty.

LIMITATIONS/EXCLUSIONS

Garland shall not be responsible for damages that occur to real or personal property as a result of leaks, including damage to the structure itself or contents therein. Instead, Garland's sole responsibility pursuant to this Warranty is for costs associated with repairs of leaks caused by defective materials or workmanship set forth above. Garland shall not be liable for any discoloration, cosmetic deterioration or change in the visual appearance of the roofing system or Garland's top coating, or the removal or replacement of any roof top equipment or systems to perform any repairs. Furthermore, Garland shall not be responsible for any incidental or consequential damages caused by leaks in the original roof system, including, but not limited to, loss of use or profits.

EXCEPT AS SET FORTH HEREIN, GARLAND MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

OWNER RESPONSIBILITIES

In the event of a leak, Owner shall provide written notice to Garland within seven (7) days of discovery of the leak and before any repairs are undertaken. The written notice shall be sent to 3800 East 91st Street, Cleveland, OH 44105. Owner, or its agent or representatives shall then provide Garland with adequate access to allow Garland to inspect the leak and roofing system. If it is determined that the roof leak is the direct result of defective materials or workmanship, Garland will perform the repairs required to correct the roof leaks at no cost to Owner. If Garland fails to have the repairs performed within 72 hours after its inspection, emergency temporary repairs performed by others will not void this Warranty, as long as those repairs are approved by Garland.

To the fullest extent allowed by law, this Warranty shall be construed under and in accordance with the laws of the State of Ohio and any actions or suits to enforce this Warranty shall be brought in the State of Ohio. This Warranty constitutes the sole and exclusive Warranty of the parties hereto and supersedes any prior understandings or written or oral agreements or warranties between the parties respecting the subject matter within. In the event that any one or more of the provisions contained in this Warranty shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Warranty shall be construed as if the invalid, illegal or unenforceable provision had never been contained therein.

WARRANTY CONTINUATION

In the twenty-fifth (25) year of the Warranty period Owner must request an inspection of the roof system any time between the sixth and tenth months of the year to determine the appropriate maintenance and surface treatment required for continuation of the Warranty. Upon receipt of such request, Garland will perform an inspection of the roofing system to determine whether any repairs or surface coatings are required to make the roof system eligible for continuation of this Warranty. After such inspection, Garland will submit a detailed inspection report to Owner that identifies the nature and extent of any such repairs and/or surface coatings over the field of the roof required to maintain this Warranty. After the Owner has coated the roof and/or caused any required repairs to be made (at its sole expense and by a contractor approved by Garland) and notifies Garland of the same in writing, this Warranty will remain effective for the remaining 5 years.

WARRANTY ACCEPTANCE: Owner hereby accepts and agrees to the terms and conditions set forth in this Warranty.

By: The Garland Company, Inc.

Owner: _____

Signed By: Joe Orlando

Signed By: _____

Date: 9/18/2015

Date: 3/8/15



High-Performance Roof Care & Maintenance Guide

The Garland Company, Inc.®



A regular maintenance program is critical to the long-term performance of your Garland roof system. Below are some recommendations on how to care for and maintain your roof for its warrantable life and beyond. This is only a guide and is not designed to contain all the information that may be required for a complete and comprehensive maintenance program. Please consult your local Garland representative to assist you with a comprehensive maintenance plan tailored for your facility.

Roof Access: Limit access to your Garland roof to only authorized personnel who need to be on the roof. The greater the amount of foot traffic, the greater the possibility of a potential problem.

Inspection: Semi-annual roof inspections, in the spring and fall, are recommended for regular maintenance. Additional inspections should also be performed after any severe weather. Any damage must be promptly reported to Garland and then corrected by an authorized contractor and approved by Garland. Corrections or modifications to your roof made by anyone who is not an authorized contractor may void the warranty.

Roof Membrane and Base Flashing: During each inspection, all roofing and flashing surfaces must be carefully checked for wrinkles or blisters; signs of abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Metal Roof and Wall Panels: During each inspection, all roof and wall panels must be carefully checked for the following: scratches in the finish; evidence of mechanical abuse, such as punctures, slits, or cuts; evidence of damage caused by chemicals, cleaning agents or other harmful substances dripped, spilled, discharged or blown onto the roof; or other signs of wear and tear.

Cleaning the Roof: Regular rooftop cleaning to remove debris such as branches, leaves, bottles, rocks, cans, dirt or anything else that could plug drains or cause a puncture to the roofing membrane is recommended. Even non-warranted areas, like drains and scuppers, should be checked on a regular basis to ensure they are not clogged and allow water to flow freely. Ponding water on a roof can lead to premature roof failures and can void the warranty. Remove collected organic or inorganic debris and keep vegetation cut back from any direct contact with the roof.

Gravel Stops/Metal Edge: Metal edging is a continuous maintenance issue. Inspect the condition of all metal edge components for evidence of rusting, loose metal, wind deformation and joint integrity. Any splits, voids or separation should be addressed with a three-course corrective action.

Vent Pipes: Check all vent pipes and draw bands for tightness and possible deterioration, ensure that all sealant beads are intact, and check any membrane flashing for voids, or other possible conditions that could allow water infiltration.

Counter Flashing: Inspect all metal counter flashings for evidence of loose metal, rust, wind deformation and joint integrity. Check the caulking bead seal for waterproofing integrity. Caulking will need to be replaced periodically and while it is not covered under the warranty, it can affect other warrantable items. Check the attachment of the metal coping cap and metal edge to the continuous clip for resistance to wind. Inspect any bond of the roofing membrane to metal for voids, splits, tears or other conditions that may allow water infiltration.

Pitch Pans: Though not covered under a Garland warranty, pitch pan leaks could damage your roof and insulation. Therefore, periodically inspect the condition of the pitch pans for signs of rusting and joint integrity as well as shrinkage of the waterproofing material. Inspect the bond of the pitch pan sealer to the penetration being flashed and the metal pan to determine the water tightness. Make sure the pan is filled accordingly and coated to create positive slope away from the penetration.

Drains: Make sure that all drains and scuppers are free from debris and are not plugged. Check all drain bolts and clamping rings for tightness. Regularly clean debris from all drains and strainers. If strainers are missing, ensure the drain is not plugged and install new strainers, ensuring they are secured.

Roof Top Equipment: Inspect HVAC units, duct work or other curb types for evidence of rusting and loose joints. Loose joints in HVAC equipment can lead to water infiltration into the duct work, which results in what appears to be a roof leak. If there are any signs of loose joints, treatment of the joints should be performed.

Walls: Walls can be a source for water intrusion and the root cause of non-roof related leaks. Periodically determine if additional treatment is needed to maintain the water tightness of your building's walls. Ensure that all weep holes are free of any obstruction that may impede water flow. Water entering your building or your roof through walls will damage the roof and insulating materials and will not be covered by your warranty.



Section 4 M.E.P. Existing Condition Report

Lyons Township High School 204

Facility Assessment

Glossary of Terms

October 25, 2019

Prepared by: Brian Berg Jr, P.E.



Two Pierce Place, Suite 1300
Itasca, IL 60143

847-742-4063

And



Introduction:

The following is a description of the types of equipment and how they function:

Air Side Equipment:

Air Side Equipment is the types of equipment that provide heating, ventilation and possibly air conditioning using the movement of hot air for heating or cool air for cooling depending on what the thermostat is set for and what temperature the room is.

Furnace:

Consider a residential furnace. This is one of the most basic of air side equipment. A residential furnace consists of a fan, a gas fired coil and if there is air conditioning a refrigerant cooling coil. The gas fired coil is actually called a heat exchanger because the hot fire is on the inside of the coils and the air passes over. The heat is then exchanged from the gas to the air. The refrigerant cooling coil is also a heat exchanger. The cold refrigerant passes through the tubes of the coils and the air passes over the tubes. The cold is then exchanged from the refrigerant to the air.

All air side pieces of equipment operate similarly to this.

Fan Coil Unit:

A fan coil unit is simply just that. It has a fan and a coil. The room air is drawn into the unit by the fan passed over the coil and either heated or cooled. The coil can have steam in it, hot water, refrigerant as in the furnace above or chilled water. The air then is blown back into the room to provide heating and/or cooling.

Some fan coil units also have a small minimum outside air connection to provide fresh air. These typically only serve one small room (10'x10').

Classroom Unit Ventilator:

A classroom unit ventilator is a more sophisticated fan coil unit. It is usually 10 times larger than a fan coil unit. The major difference is that a classroom unit ventilator has outside air that can be equal to the total amount of air that the fan distributes to the room. There are also active dampers that control how much outside and return air is used by the unit. This allows the unit to provide up to 100% outside air when its 50°F outside for free cooling. This is what is called an **economizer**.

Like a fan coil unit, a classroom unit ventilator typically only serves one room that is up to 1200 sq. ft in size.

Air Handling Unit:

An air handling unit is built of different sections and arranged as needed depending on what type of overall system it is. A simple air handling unit consists a fan section, coil section, filter section, and outside air economizer section which has outside air dampers and return dampers. A simple air handling unit is much like a classroom unit ventilator. It is normally in a horizontal configuration. It usually only handles one large space like a gymnasium.

When an air handling unit handles more than one space it starts to be part of a larger system. It usually also needs two additional sections. This is a exhaust economizer section and a return fan. This is what is called a return fan economizer.

Constant Volume with Reheat System:

This system consists of an air handling unit and distribution ductwork. 55°F cold air is distributed in the ductwork to all of the rooms. Each room has its own hot water or steam reheat coil. If the room doesn't need cooling then the reheat control valve is opened to reheat this cold air as hot as necessary to heat the room. This system is the most energy inefficient system ever made. It is no longer allowed due to the Energy Code.

Variable Volume with Reheat System:

A variable volume with reheat system is much like its father the constant volume with reheat system. Each room not only has a reheat coil but up stream of the reheat coils is a variable volume damper. This damper varies the air flow to the room so that when cooling is not necessary the air flow is only the volume required for the outside air ventilation. If the room needs heating this air is then reheated as required to make the room comfortable. Whereas the reheat of the larger amount of air in the constant volume with reheat system this system only reheats the ventilation air. This amount of heat is required anyway to heat the outside air to room temperature such that it does not waste energy. The other difference is that the fan speeds are slowed down as air flow is not necessary. This saves a tremendous amount of electrical energy that would have been used to run the fans flat out like the constant volume system.

Rooftop Air Handler:

A rooftop air handling unit is exactly the same as an indoor air handling unit. The only difference is that it is insulated and weather proofed as required to be installed outside.

Rooftop Unit:

Rooftop units are actually rooftop air handling units. They generally are of a lesser construction than a rooftop air handling unit and thereby have a reduced life span and have a much lower initial cost. Whereas a rooftop air handling unit will last about 40 years a good rooftop unit will only last about 20 years. Where a rooftop air handling unit will utilize chilled water for cooling rooftop units have compressors and condensing coils installed. The smaller a unit the lower its first cost and expected life span as noted in the facility reports.

Heat Exchanger:

There are many types of heat exchangers. They all share one thing. They exchange heat or cooling from one medium (air, water, steam) to another.

As discussed above at the beginning a furnace is a heat exchanger. Hot gas in the tubes exchange heat with the air passing the tubes. A coil whether cooling or heating similarly has either Hot water, steam or chilled water in the tubes of the coil which exchange to the air passing over the tubes.

A steam to hot water head exchanger has a tube bundle which is inside a shell. The steam is inside the shell and it exchanges its heat with the hot water in the tubes.

AC LEGEND - NORTH CAMPUS

EXISTING AIR CONDITIONED SPACES

NON-AIR CONDITIONED SPACES

AC READY SPACES

UNCONDITIONED SPACES

EXISTING AC:

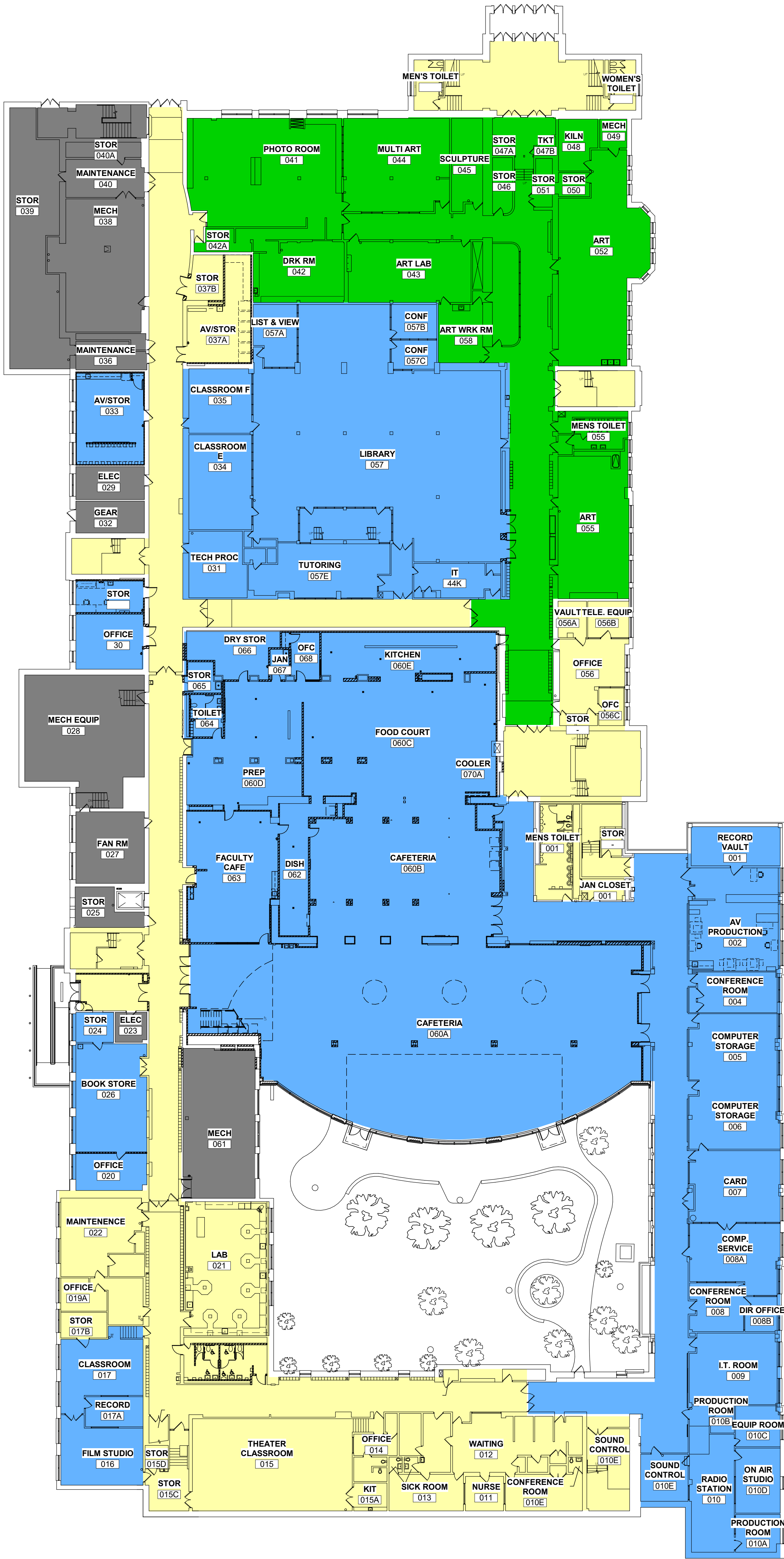
150,394 SF

TOTAL BUILDING:

292,629 SF

PERCENTAGE OF BUILDING WITH AC:

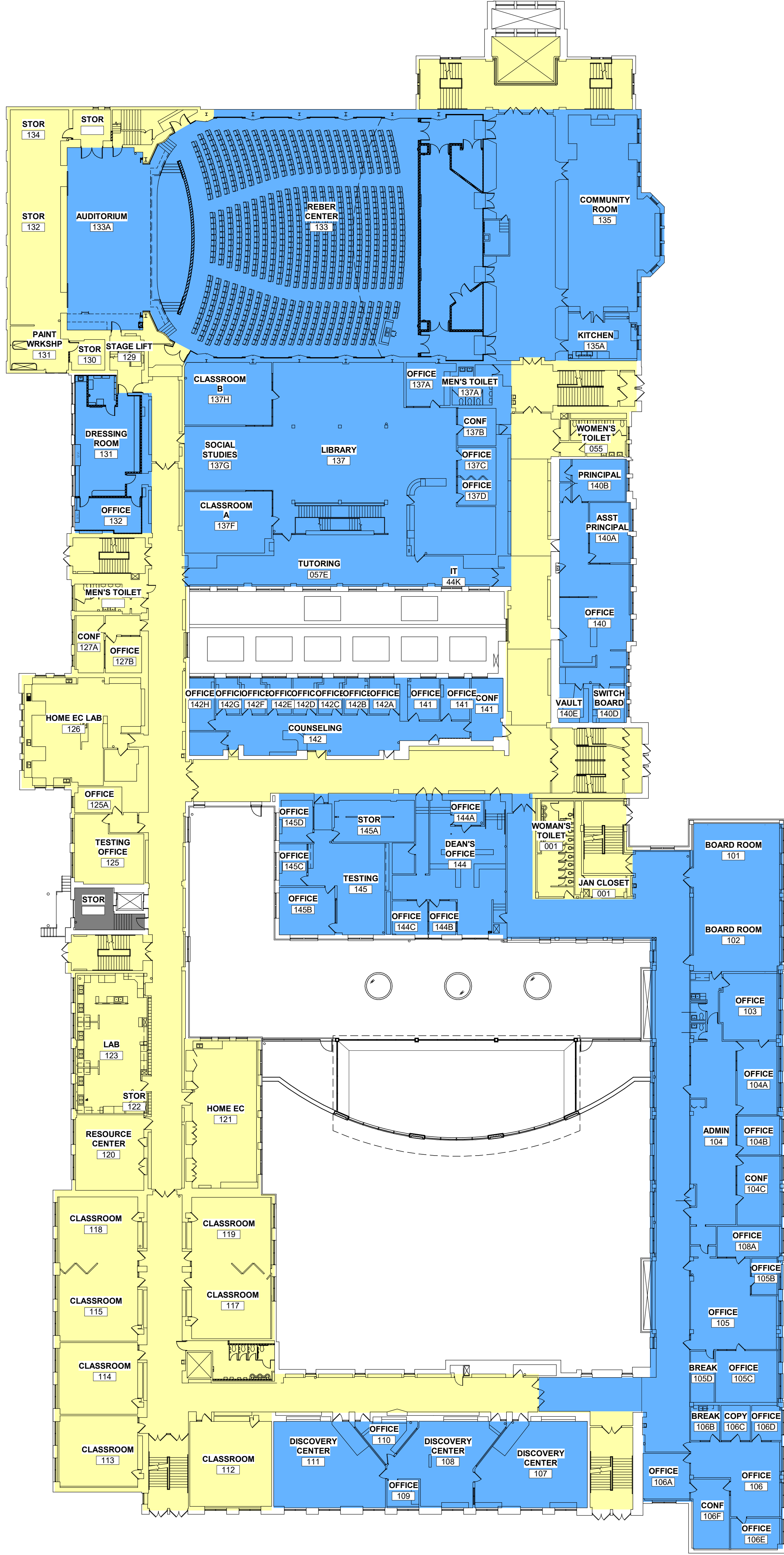
51%



0

LOWER LEVEL PLAN - AC REPORT

NOT TO SCALE



1

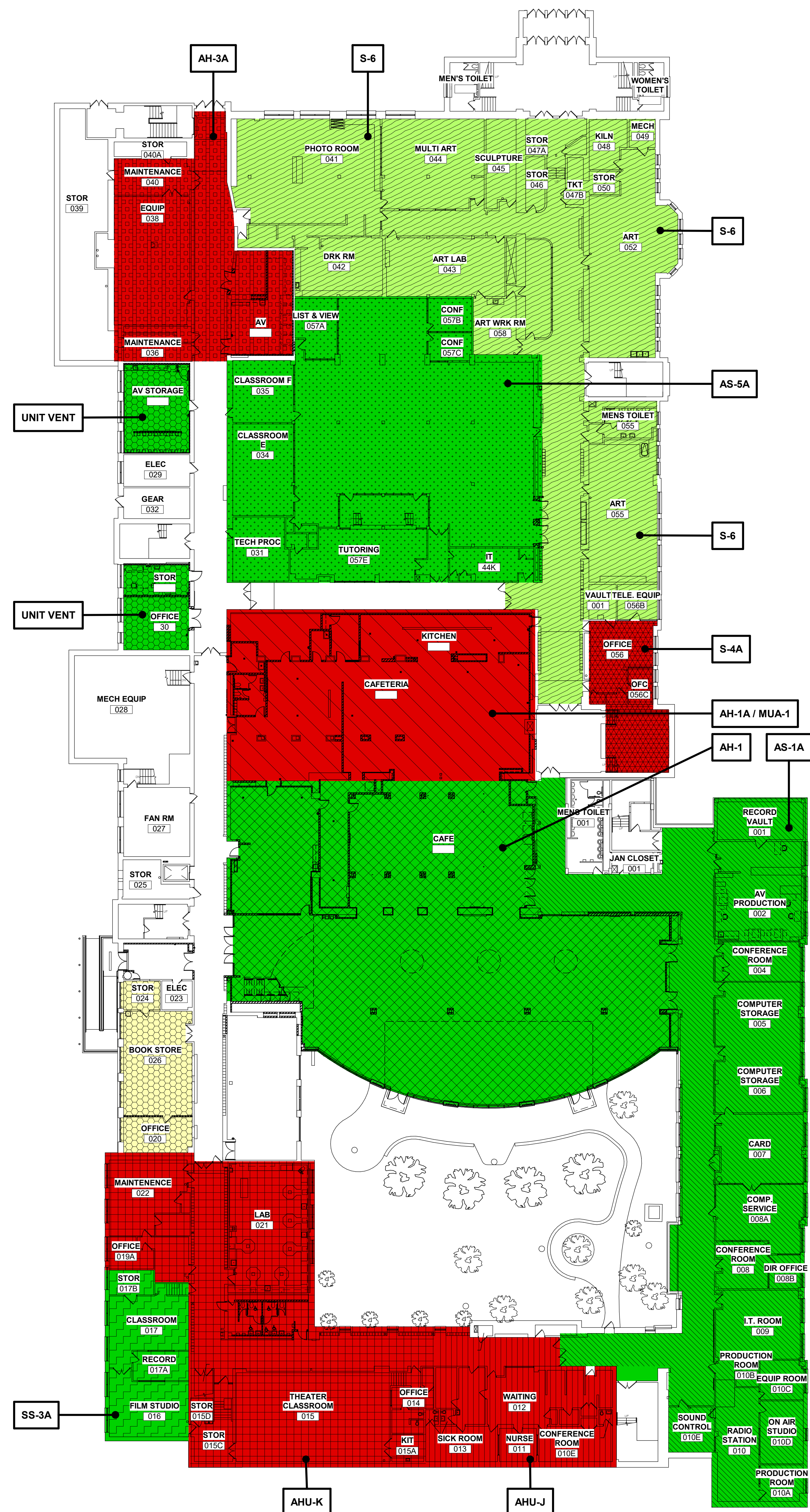
FIRST FLOOR PLAN - AC REPORT

NOT TO SCALE

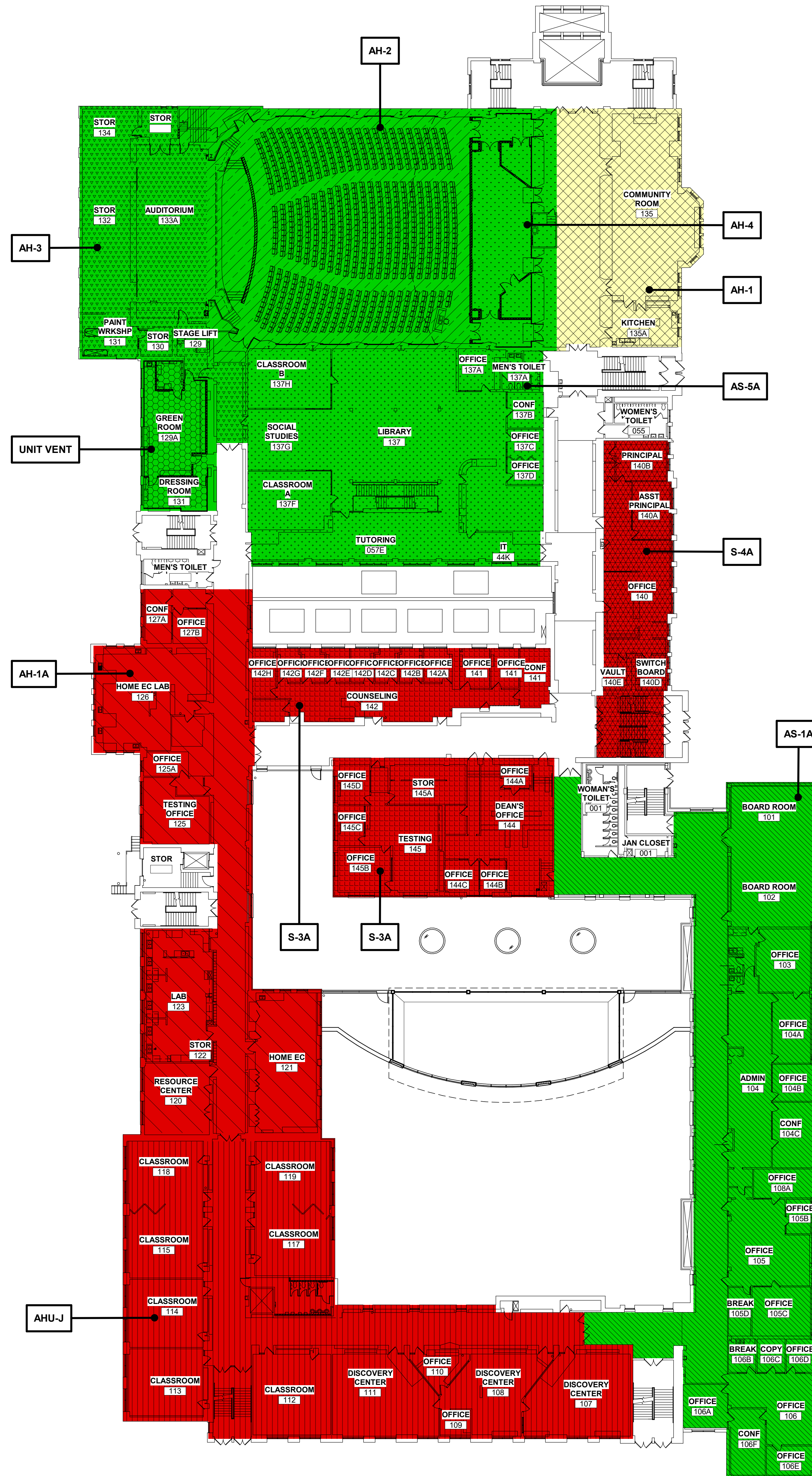


AC LEGEND - NORTH CAMPUS	
	EXISTING AIR CONDITIONED SPACES
	NON-AIR CONDITIONED SPACES
	AC READY SPACES
	UNCONDITIONED SPACES

EXISTING AC:	150,394 SF
TOTAL BUILDING:	292,629 SF
PERCENTAGE OF BUILDING WITH AC:	51%



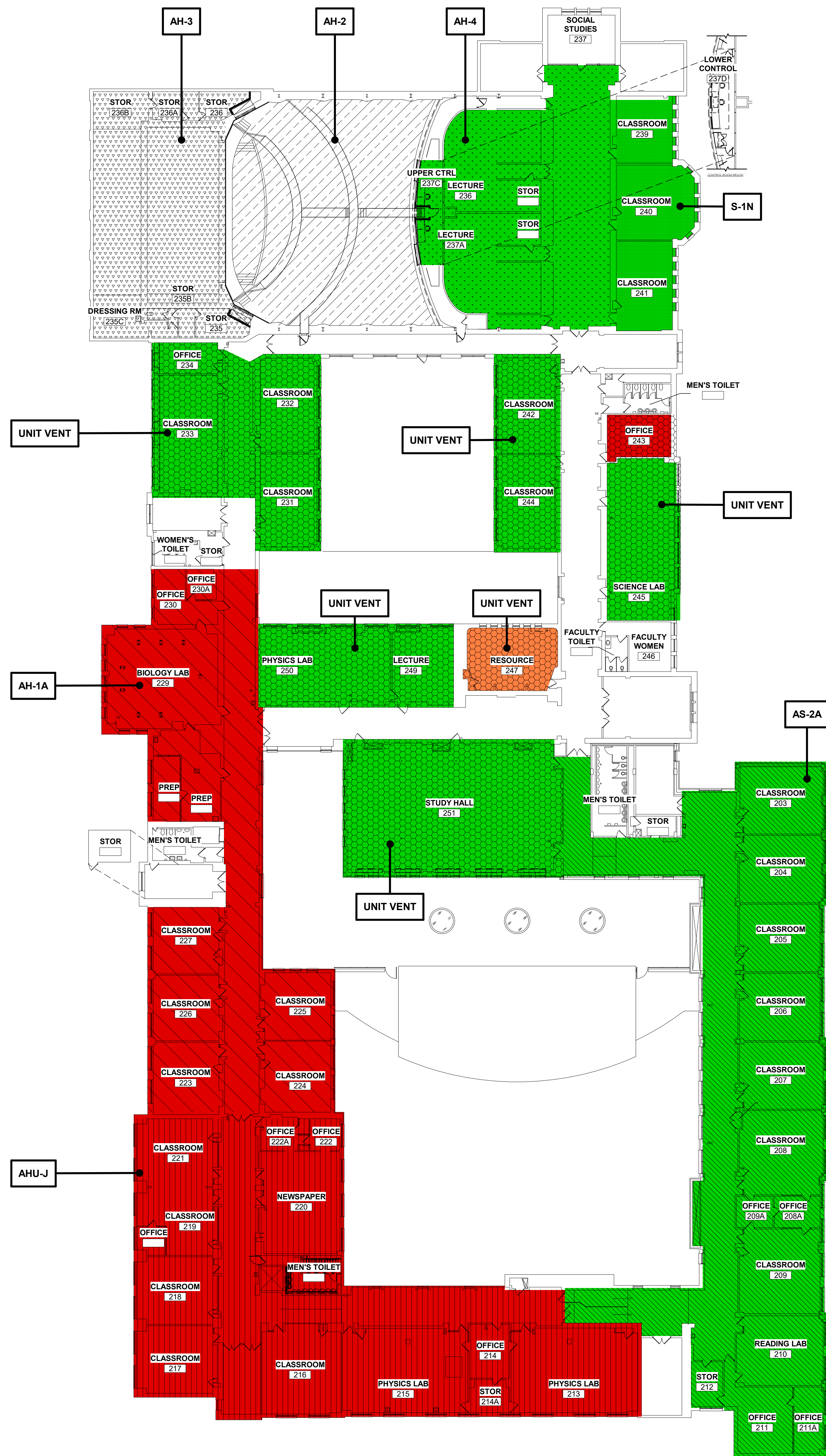
0 LOWER LEVEL PLAN - PRIORITY REPLACEMENT
NOT TO SCALE



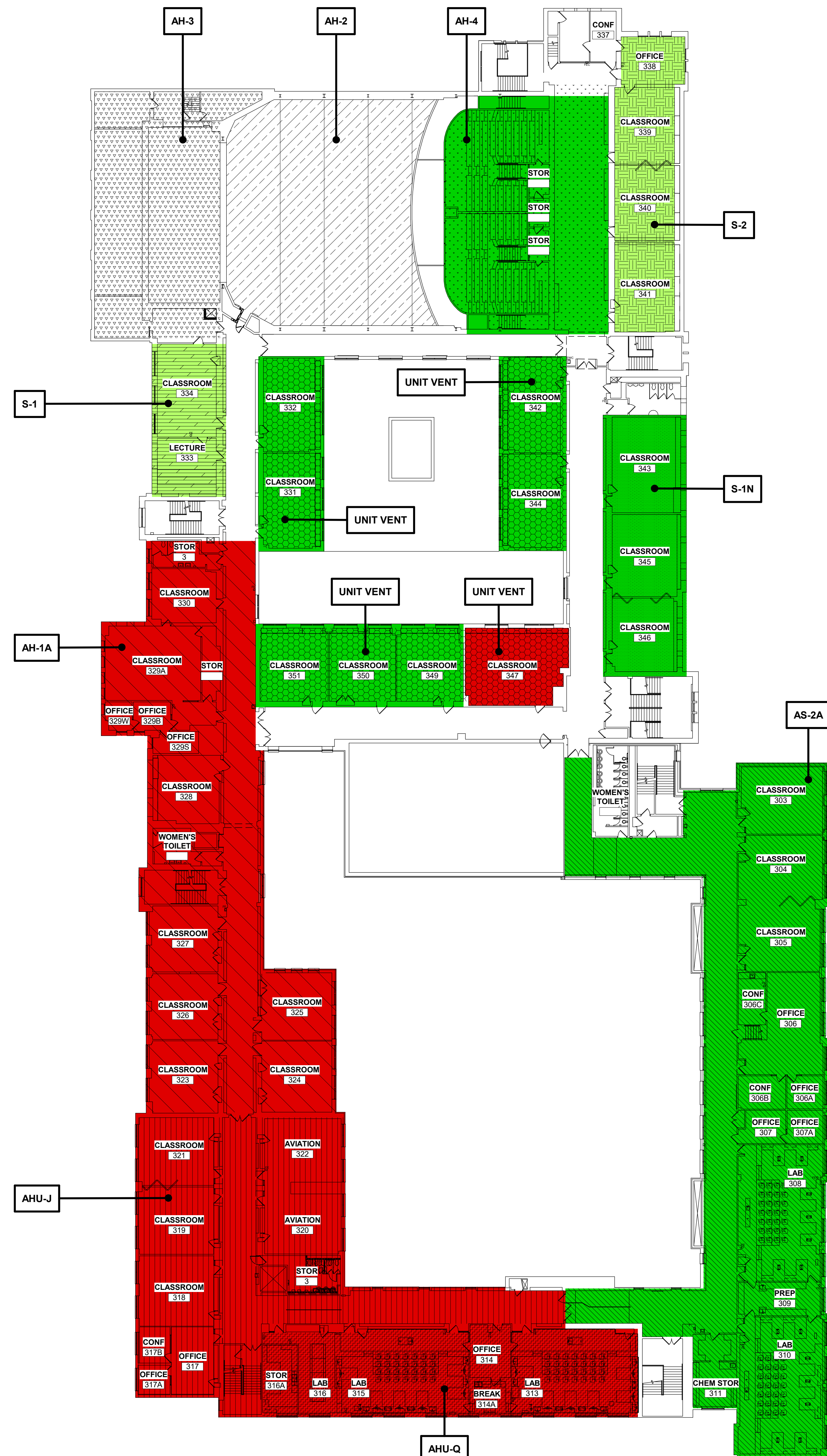
1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

PRIORITY LEGEND - NORTH

	END OF USEFUL LIFE
	0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
	10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
	20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
	30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING
	AH-1
	AH-1A / MUA-1
	AH-2
	AH-3
	AH-3A
	AH-4
	S-1
	S-1N
	S-2
	S-3A
	S-4A
	S-6
	SS-3A
	AHU-J
	AHU-K
	AHU-Q
	AS-1
	AS-5A
	UNIT VENT.



2 SECOND FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE



3 THIRD FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

PRIORITY LEGEND - NORTH

	END OF USEFUL LIFE
	0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
	10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
	20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
	30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

	AH-1		S-1		AHU-J
	AH-1A / MUA-1		S-1N		AHU-K
	AH-2		S-2		AHU-Q
	AH-3		S-3A		AS-1
	AH-3A		S-4A		AS-5A
	AH-4		S-6		UNIT VENT.
			SS-3A		

North Campus - Main Building

M/E/P/FP Summary

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Electrical			\$10,000
Electrical Panels (1 item)			\$10,000
Electrical	Infrared scan electrical panels and clean interiors	1	\$10,000.00
Main Bldg Switchboards (2 items)			
Electrical	Surge protection on main switchboard as part of 2022 Com Ed transformer project	1	
Electrical	Digital meters on switchboards installed in 2022 as part of Com Ed transformer project	1	
Fire Protection			\$1,100,000
Fire Alarm (1 item)			\$1,100,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	\$1,100,000.00
Low Voltage			\$1,500,000
Intercom System (3 items)			\$1,500,000
Low Voltage	System 1: Replace existing intercom head end with traditional system to match the current system. - \$50,000.00	1	
Low Voltage	System 2: Replace existing intercom head end with IP based system. - \$120,000.00	1	
Low Voltage	System 3: Replace existing intercom head end and all devices. Refer to Physical Security Report	1	\$1,500,000.00
Mechanical			\$740,000
Guidance and Counseling Offices (1 item)			\$240,000
Mechanical	Replace Air Handler AHU S-3A. Installed in 1967. Expected useful life: 40	1	\$240,000.00

Item	Condition	Amount	Estimated Cost
Heat Exchanger HX-1A (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HX-1A. Installed in 1967. Expected useful life: 40 -50	1	\$100,000.00
Kitchen (1 item)			
Mechanical	This unit was installed in 2014. It will last 15-20 years.	1	
Library (1 item)			
Mechanical	Air Handler AHU AS-5A. (Installed in 2023)	1	
Principal Offices (1 item)			\$300,000
Mechanical	Replace Air Handler AHU S-4A. Installed in 1967. Expected useful life: 40	1	\$300,000.00
Room 135 (1 item)			\$100,000
Mechanical	Air Handler Unit AHU AH-1. Installed in 1991. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	\$100,000.00
TV Studio (1 item)			
Mechanical	Air Handler AHU SS-3A (Installed in 2023)	1	
Mechanical - Air Conditioning			\$3,795,000
Art Department (1 item)			\$100,000
Mechanical - Air Conditioning	Air Handler AHU S-6. Install cooling coil and piping. Unit Installed in 2011. Expected useful life: 40	1	\$100,000.00
Chiller/Cooling Tower/ Pumps No. 2 (1 item)			\$1,200,000
Mechanical - Air Conditioning	Install additional Chiller, Piping and Cooling Tower Pumps. Expected useful life: 20- 25	1	\$1,200,000.00
Shop Behind the stage (1 item)			\$100,000
Mechanical - Air Conditioning	Replace Air Handler AHU AH-3A. Installed in 1967. Expected useful life: 40	1	\$100,000.00
West Classrooms, South West Corner Classrooms, Ground Floor Old Locker Rooms, Third Floor Chemistry Classrooms (1 item)			\$2,395,000
Mechanical - Air Conditioning	Replace Air Handler AHU's AH-1A,Q,J & K with single VAV AHU. Installed in 1963. Expected useful life: 40	1	\$2,395,000.00

Item	Condition	Amount	Estimated Cost
Summary for North Campus - Main Building (18 detail records)			\$7,145,000
Summary for North Campus - Main Building (18 detail records)			\$7,145,000
Contingency (15%)			\$1,071,750
Project Total Cost			\$8,216,750

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

**Lyons Township High School 204
North Campus
Main Building
100 S. Brainard Ave.
LaGrange, IL 60525**

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 3, 2019
Updated September 15, 2020
Updated September 12, 2022
Updated December 23, 2022

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.



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Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Replacement of Air Handling Unit AH-1A (West Classrooms):

AH-1A is a 100% outside air, air handling unit located in the lower level fan room on the west side of the North Campus Main Building. This unit provides ventilation air only to the following rooms: Home Economics 123, 124, and 127; Office 128; Home Ec. Foods Lab 129; Staff Conf 130; Foreign Lang 223, 224, 225, 226, and 227; Office 228; Biology Lab 229; Physics 250; Lect. 249; Foreign Lang 323, 324, 325, 326, and 327; Special Education 329. This unit also serves the North third of the cafeteria.

This system consists of a supply air handling unit that gets outside air at grade level. This outside air is heated to room temperature and then distributed by ductwork in the ceiling above the corridor on the ground floor. The duct in the corridor connects to vertical ducts or shafts that are in the wall of the corridor that go up to each individual classroom. These shafts are built into the masonry of the corridor wall. That is why the corridor wall in this area is so wide. There are corresponding relief ducts in the corridor wall that relieve the air up to the attic at the top of the building.

The only temperature control in the spaces served by this air handling unit is the local steam finned tube and/or radiators. Since there is no air conditioning if additional ventilation is desired by the building occupants, they would accomplish that by opening the windows.

Although this unit is a 100% outside air unit the staff operates this with the access doors to the outside air damper open so that it does not supply 100% outside air it actually mixes some building air with the outdoor air. They do this because the unit does not function very well and to prevent the heating coil from freezing in the winter.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55°F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. When the project is engineered and designed further investigation would be completed to see if mechanically and structurally the air handling unit could be located in the Attic space above instead of on the ground floor. This would eliminate the outside air intake being located next to the garbage bins and bus pick up.

We do not recommend this Option see Synergies below. If this option is completed It would be an approximately 24,000 CFM air handling unit. A statement of probable construction cost would be \$1,100,000.00.

Replacement of Air Handling System J (South West Corner Classrooms):

AHU J and corresponding return fan K was installed in 1963 and provides ventilation air only to the classrooms on all four floors of the building in the south west corner classroom addition. Heat is provided to the classrooms by hot water base board. There is no air conditioning nor the capability to provide air conditioning.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55°F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. Each classroom would have a variable air volume box with reheat coil, radiant ceiling panel or finned tube and a thermostat.

We do not recommend this Option see Synergies below. If this option is completed It would be an approximately 33,000 CFM air handling unit. A statement of probable construction cost would be \$1,300,000.00.

Replacement of Air Handling System K (Ground Floor Old Locker Rooms):

AHU K and its corresponding return fan provide ventilation air to what used to be old locker rooms. This is the area in the south west corner of the building where the floor is lower. There is no air conditioning or the capability to provide air conditioning.

We recommend replacing this unit with a VAV unit with reheat coils and individual temperature control. This unit would have a 100% outside air economizer with return fan. Although it would not have air conditioning it would provide air conditioning whenever the outside air temperature is below 55°F. It would have space for a future cooling coil. The existing ductwork would be removed and replaced with new low leakage ductwork. Each classroom would have a variable air volume box with reheat coil, radiant ceiling panel or finned tube and a thermostat.

It would be an approximately 7,500 CFM air handling unit. A statement of probable construction cost would be \$175,000.00.

This space doesn't need to have its own air handling unit any more. If this is replaced when AHU system J is it can be removed and the area integrated with J for a savings of approximately \$45,000.00.

Replacement of Air Handling System Q (Third Floor Chemistry Classrooms):

This air handling system provides ventilation and make up air to the third floor chemistry classrooms. The ductwork for this system is built into the ceiling and floors of the classrooms and cannot be removed or changed without significant remodeling of the floors and ceiling of the rooms.

Since there is a benefit of having chemistry labs with their own separate unit we recommend this unit be replaced with a new one that has the provision for future cooling. The new unit would be a constant volume make up unit with reheat coils for each room. There would be a thermostat for each room.

It would be an approximately 4,700 CFM air handling unit. A statement of probable construction cost would be \$150,000.00.

Synergies - Air Handling Unit Replacement AH-1A, Q, J, and K.

On many occasions the more mechanical systems that get replaced open up opportunities to and synergies that allow corrections to other problems. For instance, when looking at replacing Air Handling Unit AH-1A which provides 100% outside air to classrooms.

AH-1A has the outside air intake behind the garbage dumpsters and where the busses park. Odors in this area have been on ongoing problem.

It is recommended to replace AH-1A with a variable air volume system that would provide not only fresh air ventilation but active temperature control to the classrooms for fresh air cooling when there is cooler weather outside. It would also have space for a future cooling coil.

Variable air volume systems are economical because the main piece of equipment that moves the air doesn't have to be as large. It is as simple as when the sun is in the east those rooms need more air than those in the west do. In the afternoon it is reversed.

Air Handling Unit J which serves the adjacent classrooms is recommended to be replaced with a similar system.

The synergy is if Air Handling Unit J is also replaced at the same time as AH-1A then it would be better to provide one AHU to replace both in the existing location of J. This removes the outside air intake from being at grade level in a location that is less than desirable and puts it upstairs in the court yard.

This will also free up the room that AH-1A is currently located in to be additional storage for the Kitchen or other uses.

Furthering the thought, the cost for temperature controls on a variable air volume air handling unit is approximately \$45,000.00.

Air Handling Unit K which is located next to J used to serve locker rooms. These spaces are no longer locker rooms so there is no reason for this air handling unit to be separate from the others on the Southwest corner of the building. This similarly applies to Air Handling Unit Q.

All these spaces will be ready for air conditioning since the unit would have space for a future cooling coil. This work would include new VAV boxes and ductwork to each classroom and active temperature control in each classroom in order to provide better comfort to the students. The only time they may be uncomfortable would be when air conditioning would be needed.

Therefore, we would recommend if it is possible to replace AH-1A, Q, J and K with a single variable air volume air handling unit.

Statements of Probable Construction Cost

Unit	Est. Cost
AH-1A	\$1,100,000.00
J	\$1,300,000.00
K	\$175,000.00
Q	\$150,000.00
Control Savings	-\$180,000.00

364

Diversity Savings	-\$150,000.00
Statement of Probable Cost	\$2,395,000.00

There is probably more savings but those wouldn't be realized without detailed design.

Air Handling System AH-1 (Cafeteria):

This unit is located in a ground floor mechanical room. It is a variable air volume system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Make-Up Air Handling Unit MUA-1:

This is a gas fired make-up air unit that provides make up air to the main kitchen hood. This was installed in 2014. Units such as this last 15-20 years depending on proper maintenance.

Rooftop Air Handling Unit AH-2 (Auditorium):

This is a large constant volume unit with air conditioning that serves the auditorium. This unit has hot water heating and chilled water cooling. It also has a reheat coils for dehumidification. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Rooftop Air Handling Unit AH-3 (Stage)

This is a large constant volume unit with air conditioning that serves the stage. This unit has hot water heating and chilled water cooling. It also has a reheat coils for dehumidification. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Rooftop Air Handling Unit AH-4 (Lecture Rooms Next to Auditorium)

This is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit get cooling from the main chilled water system. This unit was installed in 2014. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-1 (North West Third Floor Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2007. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-1N (North East Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2012. Systems such as these last between 30-40 years with proper maintenance.

Air Handling Unit S-2 (North East Third Floor Classrooms)

This is a variable air volume air handling system. This unit is installed in the Attic. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit gets cooling from the main chilled water system. This unit was installed in 2007. Systems such as these last between 30-40 years with proper maintenance.

Replacement of Air Handling Unit S-3A (Guidance and Counseling Offices):

S-3A is a constant volume air handling unit with a chilled water-cooling coil. It was installed in approximately 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the Guidance and Counseling offices on the first floor of the building in the middle.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water-cooling coil. The existing supply and return ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system. The Guidance office ductwork, and diffusers have already been replaced complete with VAV boxes.

It would be an approximately 6,000 CFM air handling unit. A statement of probable construction cost would be \$240,000.00.

Replacement of Air Handling Unit S-4A (Principal Offices):

S-4A is a constant volume air handling unit with chilled water cooling coil for air conditioning. It was installed in approximately 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the principals offices on the first floor of the building on the east side in the middle. It also serves some offices directly below on the ground floor. The existing ductwork on this unit located outside on the side of the building needs to be replaced.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The existing supply and return ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 8,175 CFM air handling unit. A statement of probable construction cost would be \$300,000.00.

Air Handling Unit AS-1A (District Offices):

AS-1A is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit is provided cooling via a refrigerant condensing unit located on the roof in the Southeast corner. This system was replaced in 2016. Systems such as these last between 30-40 years with proper maintenance. The condensing unit lasts 20-25 years it was also installed in 2016.

Air Handling Unit AS-2A (2nd and 3rd floor above District Offices):

AS-2A is a variable air volume air handling system. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. This unit get cooling from the main chilled water system. This system was replaced in 2016. Systems such as these last between 30-40 years with proper maintenance.

Replacement of Air Handling Unit AS-5A (Library):

AS-5A is a constant volume reheat air handling unit located in a penthouse above the library. It provides heating, air conditioning and ventilation to both floors of the library and the adjoining spaces. This unit was replaced in 2023. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space.

The unit was replaced with a variable volume ready unit. We recommend that the existing supply and return ductwork be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

A statement of probable construction cost to add VAV boxes and reheat coils is \$500,000.00.

Air Handling Unit S-6 (Art Department):

S-6 is a variable volume air handling unit. Unit does not have cooling. It has a face and bypass steam preheat coil. Each room or zone of control has a variable air volume box with hot water reheat coil and/or finned tube for perimeter heat. Hot water is provided to the reheat coils by HX-1. This system was installed in 2011. Systems such as these last between 30-40 years with proper maintenance.

We recommend installing a chilled water cooling coil and extending chilled water down from the existing mains in the attic four floors above so that this system can be air conditioned.

A statement of probable construction cost would be \$100,000.00.

Air Handling Unit AH-1 (Room 135):

AH-1 is a single zone constant volume air handling unit that serves Room 135. This unit has a steam heating coil and a refrigerant cooling coil. There is a matching out door condensing unit located behind some bushes in front of the building. This unit was installed in 1991. The condensing unit and coil was most recently replaced.

We recommend replacing this unit with a new unit that has a steam heating coil and a chilled water-cooling coil. Chilled water piping would be extended down from the top floor mains to this unit which is located below room 135. Further discussion should occur to see if there is some benefit to having air conditioning available after school hours. If that was the case then a refrigerant cooling coil and matching condensing unit would be more appropriate.

A statement of probable construction cost would be \$100,000.00.

Air Handling Unit SS-3A (TV Studio):

SS-3A is a single zone constant volume air handling unit that serves the TV Studio. This unit is cooling and ventilation only. It has a refrigerant cooling coil. There is a matching out door condensing unit located behind some bushes in front of the building.

This unit was replaced in 2023.

Air Handling Unit AH-3A (Shop behind Stage):

AH-3A is a single zone constant volume air handling unit that serves the shop behind the stage. This unit has steam heating coils. This unit was installed in 1967.

We recommend replacing this unit with a new unit that has a steam heating coil and a chilled water cooling coil. Chilled water piping would be extended down from the top floor mains to this unit which is located below the shop.

A statement of probable construction cost would be \$100,000.00.

Classroom unit ventilators:

The classrooms surrounding the library are heated, ventilated and air conditioned by four pipe chilled water cooling hot water heating unit ventilators. These were installed in 2014. Unit Ventilator for Science Lab 245 was replaced in 2020. Classroom unit ventilators like this last between 30-40 years with proper maintenance and water treatment.

Heating Plant:

The main building is provided steam from the boiler plant located in the Vaughn Building. Steam and Condensate is run in mains across the street to the West Side Pump Room. These mains were replaced in 2016.

Steam is distributed through part of the school in the basement. Some equipment still utilizes steam directly for heat but most of the new equipment is provided with hot water via steam to hot water heat exchangers.

HX-1A: Heat Exchanger 1A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HX-2A: Heat Exchanger 2A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was replaced in 2016. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-1 (Art): Heat Exchanger 1 is a steam to hot water heat exchanger that provides heating hot water to the art department reheat coils. It was replaced in 2011. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-1N: Heat Exchanger 1 is a steam to hot water heat exchanger that provides heating hot water to the east Attic reheat coils. It was installed in 2012. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-2N: Heat Exchanger 2N is a steam to hot water heat exchanger that provides heating hot water to the Auditorium equipment and the classroom unit ventilators. It was installed in 2014. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

Chilled water is provided to those air handling units noted above by a magnetic bearing chiller with matching cooling tower located on the east side of the building. The chiller is a 400 nominal ton water cooled chiller Daiken/McQuay WMC400. The cooling tower is a Marley NC8405S. This system was installed in 2014. The Chiller can last 20-25 years with proper maintenance. The cooling tower can last 15-20 years with proper maintenance. The system was designed to be enlarged by another 400 ton chiller and cooling tower if the rest of the school is air conditioned.

Future Cooling Plant:

If it is desired to air condition the rest of the building the existing chilled water plant was engineered and designed to accept another 400 ton chiller, matching cooling tower and pumps. The chilled water mains to the North are sized to pick up the existing equipment that are not currently connected. New mains to the South would have to be installed to pick up the new air handling unit to replace AH-1A, Q, J and K.

A statement of probable construction cost would be \$1,200,000.00.

Electrical:

Main Electrical Services:

There are three electrical services. All three services are metered separately.

Electrical service #1 is underground and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is a pad mounted outdoor transformer. The main switchboard is rated for 2500 amps and has one main switch rated 2500 amps. The main switch has a ground fault protection system. There is a surge protection device in the main indoor distribution panel.

Electrical service #2 is underground and is 120/208 volt, 3 phase, 4wire. The main switchboard is rated for 3000 amps and has one main switch rated 3000 amps. The

utility transformer for this service is a pad mounted outdoor transformer. There is a surge protection device in the main indoor distribution panel.

The building has a 60kva natural gas generator. The generator is located outside on the west side of the building. The generator serves emergency loads. The generator produces 277/480 volt power.

The maximum demand for the electrical services in the North Building in the past 15 months was 829 kilowatts.

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately \$10,000.00.

Fire Alarm System:

The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The fire alarm system is shared between the main building and Vaughn building. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes cause false alarms. Also some of the failures do not allow notification devices to go into alarm when they should.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be \$1,100,000.00

Intercom System:

The intercom system is a Dukane Starcall system. The system has been discontinued many years ago. Parts for the system will be difficult to obtain.

Recommendations:

The headend needs to be replaced.

There are two systems that can be considered for the replacement:

System 1: A traditional system, which would match the current system. The approximate cost for the replacement will be approximately \$40,000.00. An allowance of \$10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested.

System 2: Replace the headend with an IP based system. This system has the same features as the traditional system, plus additional emergency event management. The approximate cost for the replacement will be approximately \$110,000.00. An allowance of \$10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested. An IP critical communication system provides the following benefits to a district:

1. IP systems utilize the data network making it easy and affordable to add to the system via a data drop. Additional speakers, call-in buttons, panic buttons, and interfaces to other systems such as card access or fire alarm systems can be achieved utilizing the data network without the expense of running new cabling from the legacy intercom location.
2. A native IP system allows for web based bell scheduling district wide.
3. It allows for addition of an IOS or Andriod app that allows staff to activate emergency notifications, such as lock-down, evacuation, soft lock-down, or weather alerts from any mobile phone.

4. It allows for district wide configuration via a web interface. For example, the volume of a single room or the entire system can be adjusted from an intuitive web interface, or a room or group of rooms can easily be removed from the bell schedule for testing, or a new zone or group of rooms can be created at any time for paging or music. An IP system leverages the flexibility of utilizing the district's existing data infrastructure to add devices, to interface with other systems and to change how the system operates without the expense of adding legacy, dedicated cabling to a legacy type system.

Lighting:

The lighting is mainly T8 fluorescent. There are some LED fixtures, mainly in Reber and the cafeteria areas and a few office areas.

Recommendations:

Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

Plumbing:

Domestic Water:

Domestic water enters the building on the east side. There is a water meter with a reduced pressure backflow preventor. There is also a domestic water pressure booster system. This system was installed in 2013.

Domestic Hot Water:

HX-1: Domestic HW is provided to the kitchen by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and one 200 gallon hot water storage tank. This system was installed in 2014.

HX-2: Domestic HW is provided to the building by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and two 500 gallon hot water storage tanks. This system was installed in 2014.

Fire Protection:

The building is partially sprinklered. There are three sprinkler zones connected to the Fire pumps supplied by water from the west side of the building. One is for the Theater, One for the Stage and back Stage areas and one for under the stage.

There is a second water service serving two sprinkler zones located on the east side. One service is a dry pipe system that provides protection to the attic above the main study hall. The other is a wet pipe system that provides protection to the offices below the main study hall.

There is no stand pipe system except there are some hose stations located on the stage.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160°F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. This phenomenon occurs when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This is typically when the children are not in school and the outdoor dew point is above 65oF. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

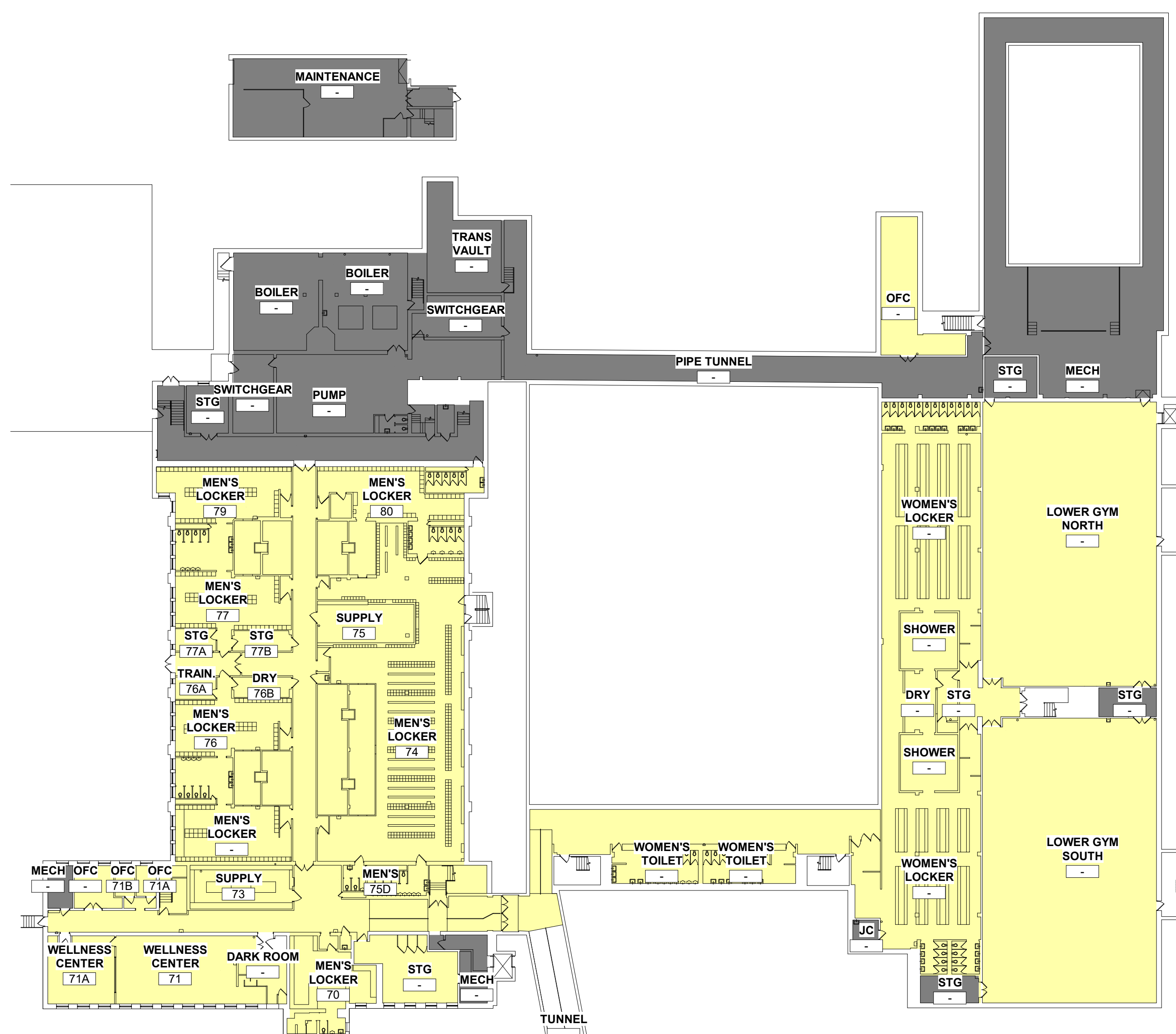
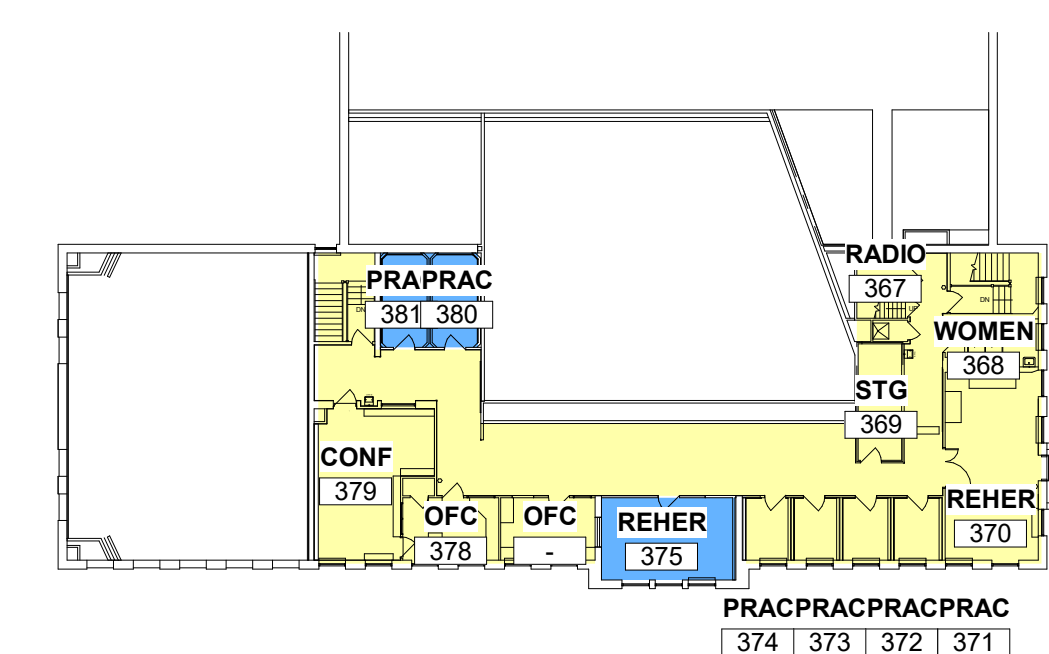
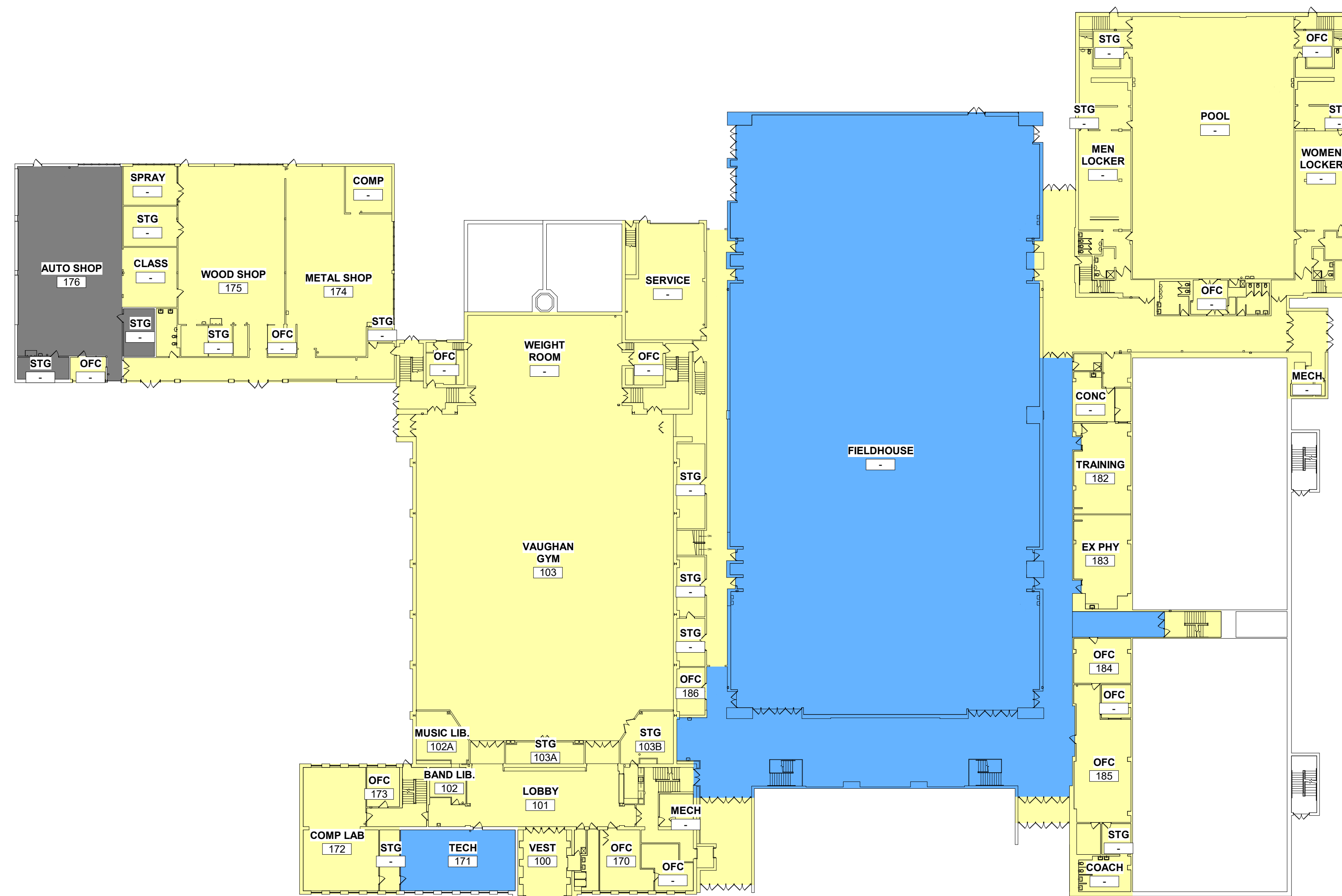
This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

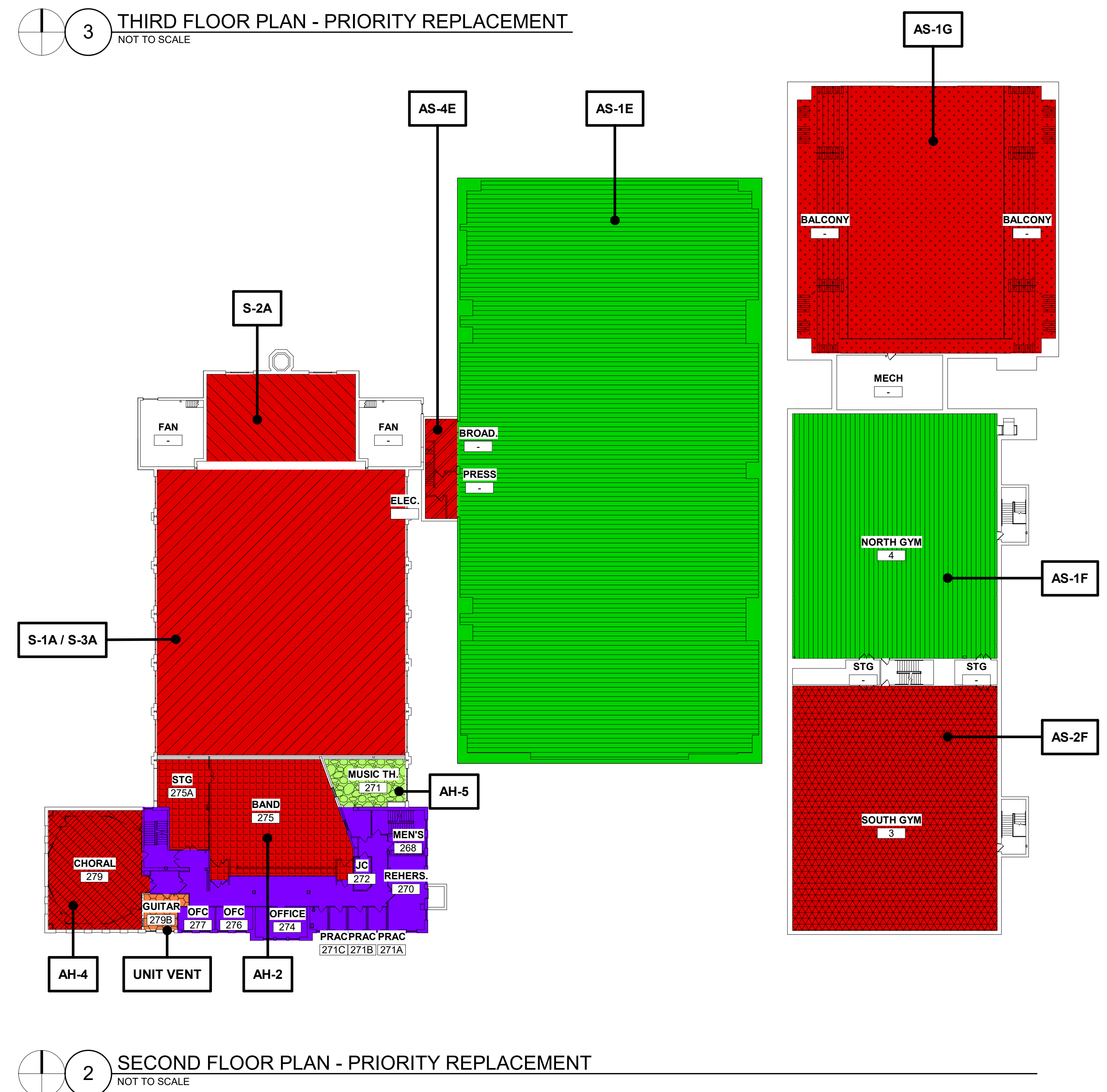
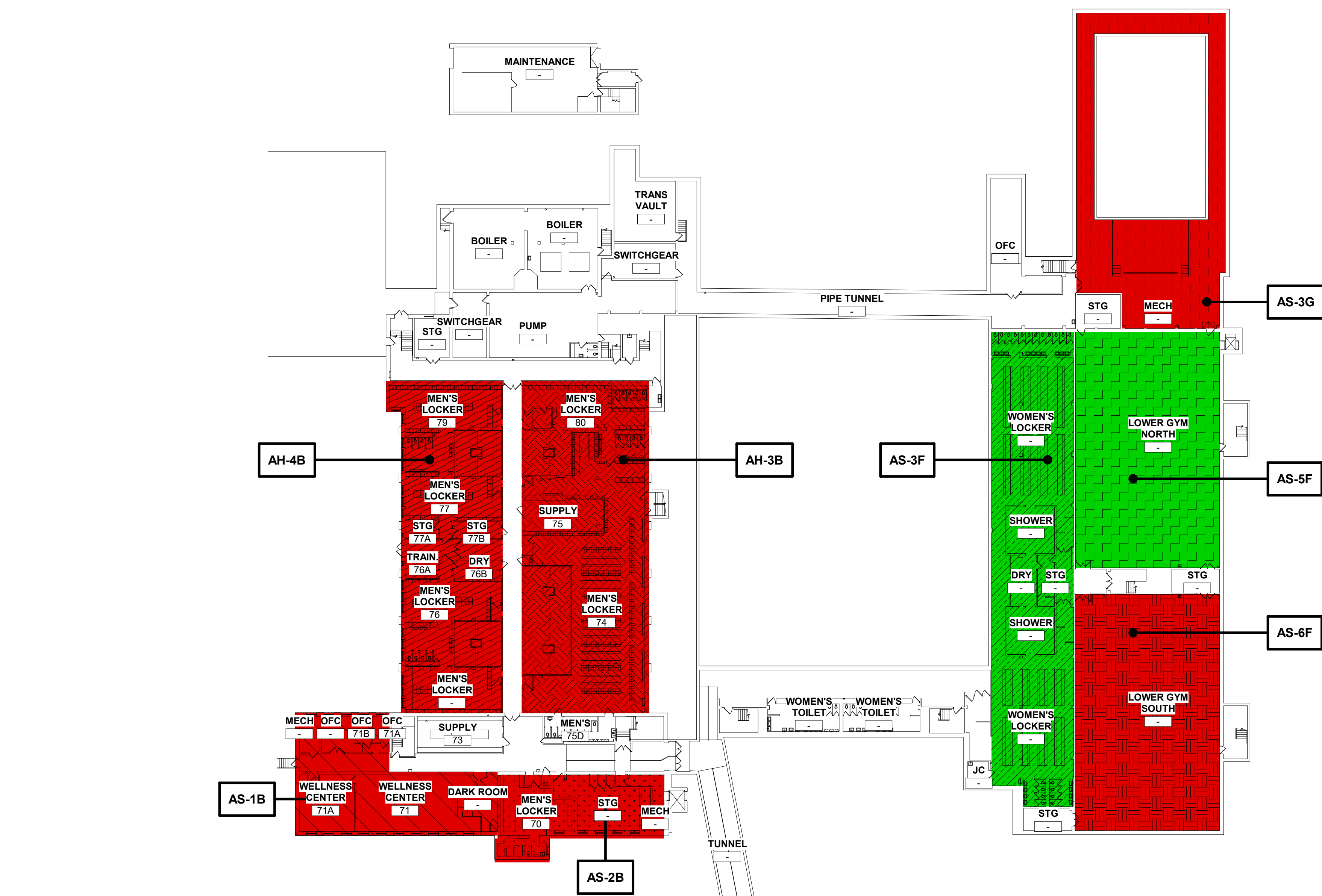
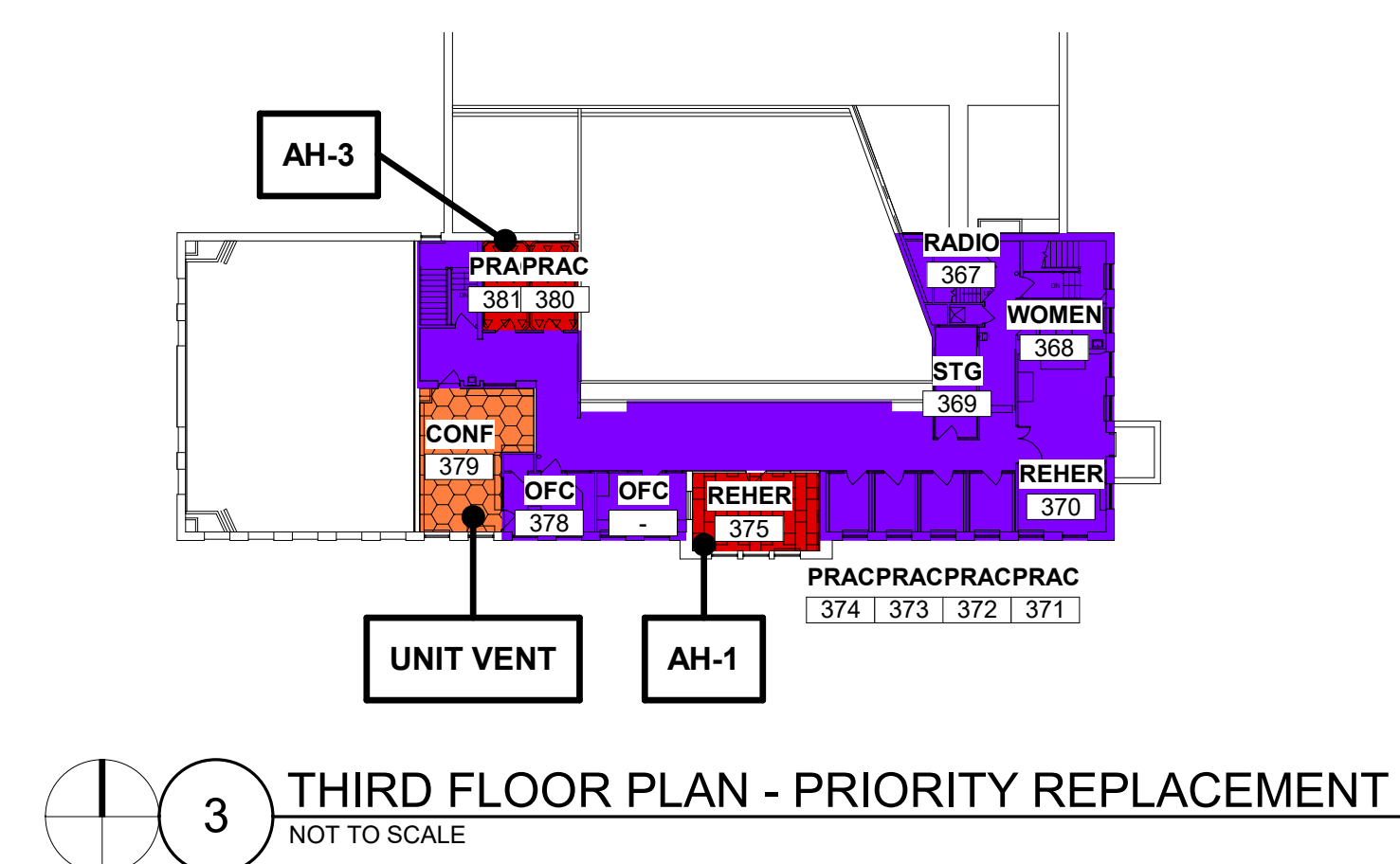
BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.



AC LEGEND - VAUGHAN BUILDING	
	EXISTING AIR CONDITIONED SPACES
	NON-AIR CONDITIONED SPACES
	AC READY SPACES
	UNCONDITIONED SPACES
EXISTING AC:	41,425 SF
TOTAL BUILDING:	198,431 SF
PERCENTAGE OF BUILDING WITH AC:	21%



PRIORITY LEGEND - VAUGHAN

NO MECHANICAL VENTILATION
END OF USEFUL LIFE
0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

	UNIT VENT		AH-4B		AS-2G
	AH-1		AS-1B		AS-3C
	AH-2		AS-1C		AS-3E
	AH-3		AS-1E		AS-3F
	AH-4		AS-1F		AS-3G
	AH-5		AS-1G		AS-4E
	S-1A / S-3A		AS-2B		AS-4F
	S-2A		AS-2C		AS-5F
	AH-3B		AS-2F		AS-6F

North Campus - Vaughan Building

M/E/P/FP Summary

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Electrical			\$778,000
Electrical panels, Transformers and Main Switch board (1 item)			\$8,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	\$8,000.00
New Electrical Service (1 item)			\$750,000
Electrical	Provide new electrical service for central cooling plant. Does not include ComEd costs.	1	\$750,000.00
Switchboards (1 item)			\$20,000
Electrical	Install digital meters for surge protection on main switchboard	1	\$20,000.00
Fire Protection			\$800,000
Fire Alarm (1 item)			\$800,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	\$800,000.00
Mechanical			\$1,630,000
East Gym Locker Room (1 item)			\$150,000
Mechanical	Replace Air Handler AHU's AS-4F. Installed in 1967. Expect useful life. 40	1	\$150,000.00
Field House (1 item)			
Mechanical	Air Handler AS-1E (8 total) (Installed in 2023)	1	
Field House Lobby (1 item)			
Mechanical	Air Handler AS-3E (Installed in 2023)	1	
Heat Exchanger (1 item)			\$50,000
Mechanical	Replace Heat Exchanger HX-3A. Installed in 1968. Expect useful life. 40 - 50	1	\$50,000.00

Item	Condition	Amount	Estimated Cost
Music Director Office,Band Room, Practice Rooms 380 and 381 and Choral Room (1 item)			\$350,000
Mechanical	Replace Air Handler AHU's AH-1,2,3 & 4. Installed in1963. Expect useful life 40.	1	\$350,000.00
Music Room (1 item)			
Mechanical	AH-5 Installed in 2004 with AC. Expected useful life: DX coil 10-20 years. Air Handler 40 years.	1	
Shop (1 item)			\$310,000
Mechanical	Replace Air Handler AHU's AS-1C, AS-2C & AS-3C. Installed in1967. Expect useful life. 40	1	\$310,000.00
Swimming Pool (1 item)			\$200,000
Mechanical	Replace Air Handler AHU AS-1G. Installed in1967. Expect useful life. 40	1	\$200,000.00
Swimming Pool Equipment Room (1 item)			\$100,000
Mechanical	Replace Air Handler AHU AS-3G. Installed in1967. Expect useful life. 40	1	\$100,000.00
Swimming Pool Locker Room (1 item)			\$70,000
Mechanical	Replace Air Handler AHU AS-2G. Installed in1967. Expect useful life. 40	1	\$70,000.00
Vaughan East Locker Room (1 item)			\$200,000
Mechanical	Replace Air Handler AHU AH-3B. Installed in 1949. Expect useful life. 40	1	\$200,000.00
Vaughan West Locker Room (1 item)			\$200,000
Mechanical	Replace Air Handler AHU AH-4B. Installed in 1949. Expect useful life. 40	1	\$200,000.00
Mechanical - Air Conditioning			\$2,105,000
Cooling Plant (1 item)			\$800,000
Mechanical - Air Conditioning	Vaughan does not have a central cooling plant. Install new Chiller, Cooling Tower, Pumps and Piping. Expect useful life 20 - 25.	1	\$800,000.00
Director Office (1 item)			\$80,000
Mechanical - Air Conditioning	Replace Air Handler AHU AS-2B. Installed in1967. Expect useful life. 40	1	\$80,000.00
East Gym - North (1 item)			\$400,000
Mechanical - Air Conditioning	Add air conditioning to existing air handlers AS-1F and AS-5F	1	\$400,000.00

Item	Condition	Amount	Estimated Cost
East Gym - South (1 item)			\$350,000
Mechanical - Air Conditioning	Replace Air Handler AHU's AS-2F & AS-6F. Installed in 1967. Expect useful life. 40	1	\$350,000.00
Main Gym (1 item)			\$275,000
Mechanical - Air Conditioning	Replace Air Handler AHU's S-1A & S-3A. Installed in 1949. Expect useful life. 40	1	\$275,000.00
Press Box (1 item)			\$55,000
Mechanical - Air Conditioning	Replace Air Handler AHU AS-4E. Installed in 1967. Expect useful life. 40	1	\$55,000.00
Weight Room (1 item)			\$65,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-2A. Installed in 1949. Expect useful life. 40	1	\$65,000.00
Wellness Center (1 item)			\$80,000
Mechanical - Air Conditioning	Replace Air Handler AHU AS-1B. Installed in 1967. Expect useful life. 40	1	\$80,000.00
Summary for North Campus - Vaughan Building (24 detail records)			\$5,313,000
Summary for North Campus - Vaughan Building (24 detail records)			\$5,313,000
Contingency (15%)			\$796,950
Project Total Cost			\$6,109,950

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

**Lyons Township High School 204
North Campus
Vaughan Building
100 S. Brainard Ave.
LaGrange, IL 60525**

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 3, 2019
Updated September 15, 2020
Updated December 23, 2022

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.



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Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

AH-1,2,3 & 4 – Replacement of Vaughan Building Air Handling Units 1, 2, 3 and 4:

Air handling units 1, 2, 3 and 4 are single zone constant volume heating, ventilating and air conditioning units. They serve the Director Office- AH-1; Band Room – AH-2; Practice Rooms 380 and 381 AH-3; and Choral Room - AH-4. These units are at the end of their useful life and need to be replaced. Since these are already single zone units, they are still appropriate systems to handle the zones they serve. We recommend replacing each unit with a new unit of similar size and arrangement.

A statement of probable construction cost would be \$350,000.00.

S-1A and S-3A - Replacement of Vaughan Gymnasium Air Handling Unit

Air Handling Unit S-1A and S-3A is the main air handling unit that provides heating and ventilation to the main gymnasium. Unit is a constant volume steam heating air handling unit. These units are original to the building installed around 1949.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$275,000.00.

S-2A - Replacement of Weight Room (Old Vaughan Gym Stage) Air Handling Unit

Air Handling Unit S-2A is a constant volume air handling unit that provides heating and ventilation to the main gymnasium. The unit has a steam heating coil. This unit is original to the building installed around 1949.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$65,000.00.

AS-1G - Replacement of Swimming Pool Air Handling Unit

Air Handling Unit AS-1G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$200,000.00.

AS-2G - Replacement of Swimming Pool Locker Room Air Handling Unit

Air Handling Unit AS-1G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool Locker Rooms. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$70,000.00.

AS-3G - Replacement of Swimming Pool Equipment Room Air Handling Unit

Air Handling Unit AS-3G is a constant volume air handling unit that provides heating and ventilation to the Swimming Pool Equipment Room. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$100,000.00.

AS-1E (8 Total) - Replacement of Field House Air Handling Units

There are eight Air Handling Unit AS-1E hanging from the structure of the Field House. Each one is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$700,000.00.

AS-3E Replacement of Field House Lobby Air Handling Unit

AS-3E hanging from the structure in Field House at the South End. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$80,000.00.

AS-2F and AS-6F Replacement of East Gymnasium Air Handling Units

AS-2F and AS-6F hand from the structure above the upper gymnasiums. They are each a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$300,000.00.

AS-4F Replacement of East Gymnasium Locker Room Air Handling Unit

AS-4F hangs from the structure above the upper gymnasiums. AS-4F serves the first floor locker rooms. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit is original to the building installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$150,000.00.

AS-1F, and AS-5F East Gymnasium Air Handling Units

AS-1F and AS-5F hang from the structure above the upper gymnasiums. They are each a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. These units and controls are new in 2020.

These units were installed with cooling coil sections when they were replaced. A statement of probable construction cost to add cooling coils and matching outdoor condensing units on the roof above to provide air conditioning would be \$400,000.00.

AS-3F East Gymnasium Locker Room Air Handling Unit

AS-3F hangs from the structure above the upper gymnasiums. AS-3F serves the ground floor locker rooms. It is a constant volume air handling unit that provides heating and ventilation. The unit has a steam heating coil. This unit and controls is new in 2020.

AS-1C, AS-2C and AS-3C Shop Air Handling Unit Replacement

AS-1C, AS-2C, and AS-3 C are constant volume 100% outdoor air handling units that provide ventilation and heat to the shop classes. They serve the Wood, Metal and Auto shop respectively. These units have steam heat and are original to the building from around 1967.

We recommend replacing this air handling unit in the same position with the same kind of unit. They would be reconnected to the existing ductwork.

A statement of probable construction cost would be \$310,000.00.

AH-3B Air Handling Unit Replacement (East Vaughan Locker Room)

100% outdoor air, air handling unit hanging at the south end of the locker room. Unit provides heating and ventilating to the locker room. This unit was installed in 1949.

This unit is wedged into a ceiling space. There is no way to add a chilled water cooling coil to this unit. If it is desired to air condition these locker rooms new roof mounted air handling units with heat recovery would have to be installed on the roof above the gym and ducts extended down through the gym to the locker room for exhaust and supply air.

A statement of probable construction cost would be \$200,000.00.

AH-4B Air Handling Unit Replacement (West Vaughan Locker Room)

100% outdoor air, air handling unit hanging at the south end of the locker room. Unit provides heating and ventilating to the locker room. This unit was installed in 1949.

This unit is wedged into a ceiling space. There is no way to add a chilled water cooling coil to this unit. If it is desired to air condition these locker rooms new roof mounted air handling units with heat recovery would have to be installed on the roof above the gym and ducts extended down through the gym to the locker room for exhaust and supply air.

A statement of probable construction cost would be \$200,000.00.

AS-2B Athletic Director Office Air Handling Unit Replacement

AS-2B is a constant volume air handling unit with steam heating coil that provides heat and ventilation to the Athletic Directors Offices. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be \$80,000.00.

AS-1B Wellness Center Air Handling Unit Replacement

AS-1B is a constant volume air handling unit with steam heating coil that provides heat and ventilation to the Wellness Center on the lower level of the Vaughan Building. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be \$80,000.00.

AS-4E Press box Air Handling Unit Replacement

AS-4E is a constant volume air handling unit that provides heating and ventilating to the press box. it is located above the ceiling of the corridor below the press box. This unit was installed around 1967.

We recommend replacing these air handling unit in the same position with the same kind of unit with air conditioning. The existing ductwork would be reused.

A statement of probable construction cost would be \$55,000.00.

Unit Ventilators:

UV-1V: The Technology Center 171 is heated, ventilated and air conditioned by two classroom unit ventilators with steam heating coil and refrigerant cooling coil. There are two 2.5 nominal ton matching condensing units located outside. These were installed in 2013. Equipment such as this will last between 10-15 years with proper maintenance.

Heating Plant:

The school is heated by a central steam plant. The central steam plant consists of two 400 Bhp Burnham steam boilers and one 250 Bhp Burnham steam boiler. There is a central boiler feed system that feeds all three boilers with a variable speed driven pump set. The boiler feed water also has a preheater. This system was installed in 2010. With proper maintenance and water treatment systems such as this can last between 40 and 50 years.

Steam is distributed throughout the school in the basement and tunnels located below. The older air handling units of the building utilize steam directly for heat. Steam is also distributed to the Main Building. Most of the Main Building has steam to water heat exchangers and uses hot water for heating. See that report for additional information.

HX-3A: Heat Exchanger 3A is a steam to hot water heat exchanger that provides heating hot water to the south end of the building. It was installed in 1968. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life. A statement of probable construction cost to replace it would be \$50,000.00.

HX-1G: Heat Exchanger 1G is a steam to hot water heat exchanger that provides heating hot water to the pool radiation equipment. It was replaced in 1982. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-2G: Heat Exchanger 2G is a steam to hot water heat exchanger that provides domestic hot water to the pool and adjoining locker rooms. It was replaced in 1995. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HX-3G: Heat Exchanger 3G is a steam to hot water heat exchanger that provides heating hot water to heat the swimming pool. It was replaced in 1988. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

This building does not have a central cooling plant.

Future Cooling Plant:

If it is desired to air condition the rest of the building by installing an air-cooled chiller on grade behind the boiler room and extend chilled water pipes to the new equipment.

A statement of probable construction cost would be \$800,000.00

Electrical:

There are two electrical services that are primary metered from the utility.

Electrical service #1 is 277/480 volt, 3 phase, 4 wire. The utility transformer for this service is located in an underground vault. The main switchboard is rated for 1600 amps and has one main switch rated 1600 amps. The main switch has a ground fault protection system.

Electrical service #2 is 120/208 volt, 3 phase, 4 wire. The main switchboard is rated for 3000 amps and has one main switch rated 3000 amps.

There are two generators. One generator is a cogeneration system, that was designed to run in parallel with ComEd. We were informed that the generator is no longer used to cogenerate. The system is used as a back up generator for various emergency and standby equipment. The cogen meter is located next to the utility meter. The generator is 250kw and produces 277/480 volt power.

The second generator is a 60kva natural gas generator. The generator is located outside on the north side of the building. The generator serves emergency loads. The generator produces 277/480 volt power.

The maximum demand for the electrical services in the Vaughan Building in the past 15 months was 361 kilowatts. Because the utility account number covers both services in building, it cannot easily be determined whether the services are sized adequately based on the available information.

Recommendations:

Digital meters should be installed on the switchboards. These devices will allow the school to monitor the electrical loads on the various services. This will help to determine if the existing services have capacity for potential projects, such as air conditioning the entire school. At least one year of recordings are required to determine the available capacity on each service. Approximate cost \$20,000.00.

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately \$8,000.00.

The building will require a new larger electrical service if it is fully air conditioned. Our statement of probable construction cost for the new service is \$750,000.00.

Fire Alarm System:

The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The fire alarm system is shared between the main building and Vaughan building. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes cause false alarms. Also some of the failures do not allow notification devices to go into alarm when they should.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be \$800,000.00

Intercom System:

The intercom system is the Dukane Starcall system in the North Building, refer to North report for additional information.

Lighting:

The lighting is mainly T8 fluorescent.

Recommendations:

Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy

sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

Plumbing:

Main Locker Room Sewage Ejectors:

The lower level locker rooms of the Vaughan building are pumped by a dual sewage ejector system located in the pump room next to the boiler room. These pumps were replaced in 2019.

Domestic Hot Water:

HX-3: Domestic HW is provided to the building by a steam to hot water heat exchanger located in the main pump room on the west. The system consists of the steam to water heat exchanger and four 500 gallon hot water storage tanks. This system was installed in 2014.

Fire Protection:

The building is partially sprinklered with a wet pipe sprinkler system. The Field House and Swimming Pool additions are fully sprinklered. The Auditorium, Stage, Green Room, and Dressing Rooms are fully sprinklered. The sprinkler riser for these spaces is located in the North West corner of the building in the Storage room of Boys Locker Room H116.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160°F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. These phenomena occur when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This is typically when the children are not in school and the outdoor dew point is above 65oF. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.

AC LEGEND - SOUTH CAMPUS	
	EXISTING AIR CONDITIONED SPACES
	NON-AIR CONDITIONED SPACES
	AC READY SPACES
	UNCONDITIONED SPACES
EXISTING AC:	229,393 SF
TOTAL BUILDING:	460,000 SF
PERCENTAGE OF BUILDING WITH AC:	50%



AC LEGEND - SOUTH CAMPUS

EXISTING AIR CONDITIONED SPACES

NON-AIR CONDITIONED SPACES

AC READY SPACES

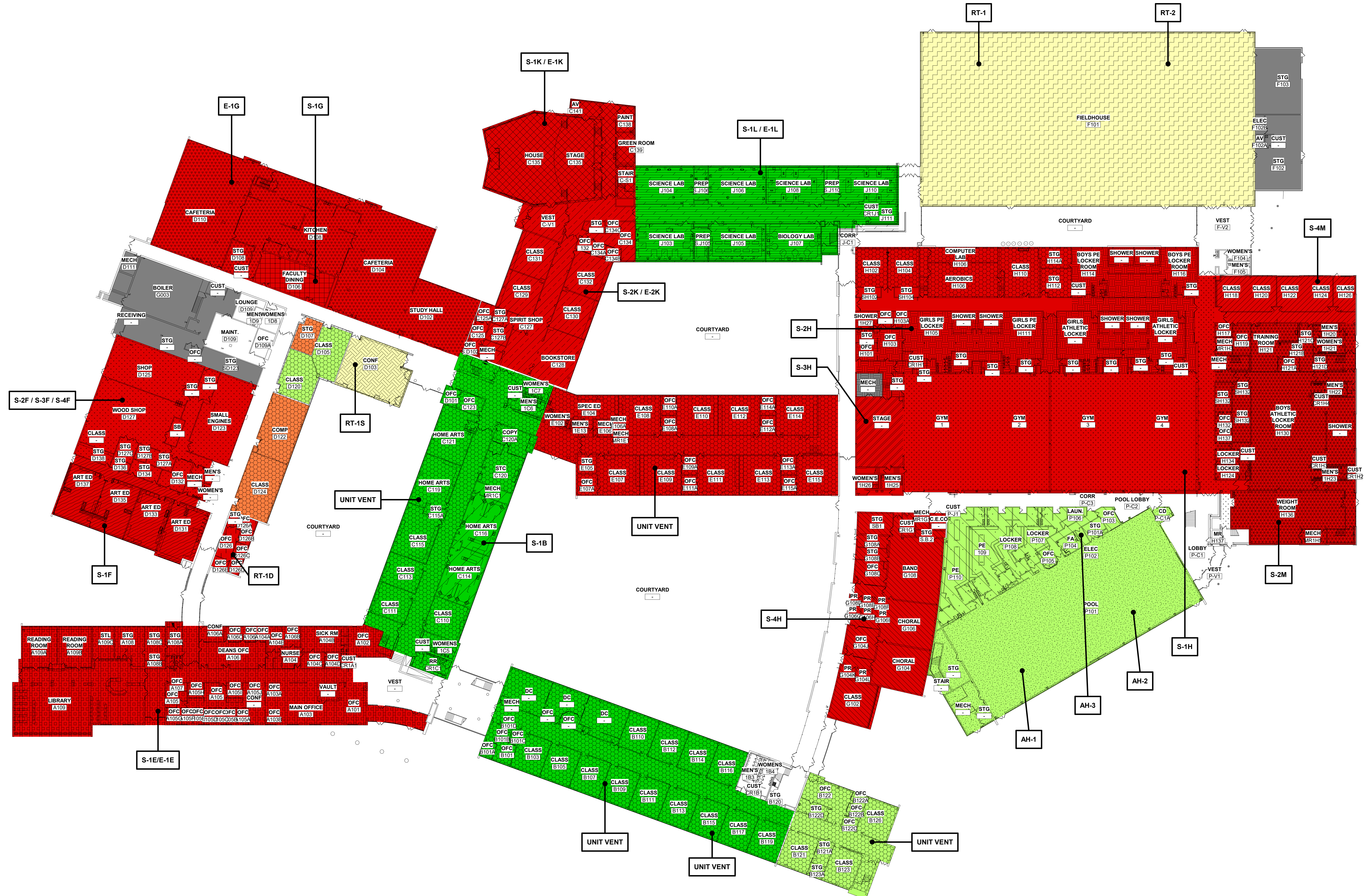
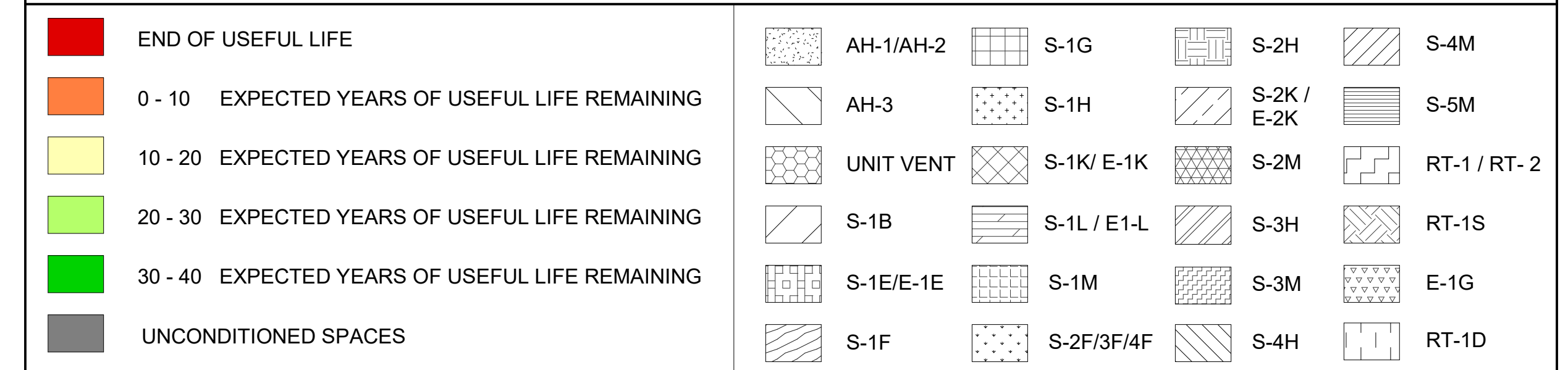
UNCONDITIONED SPACES

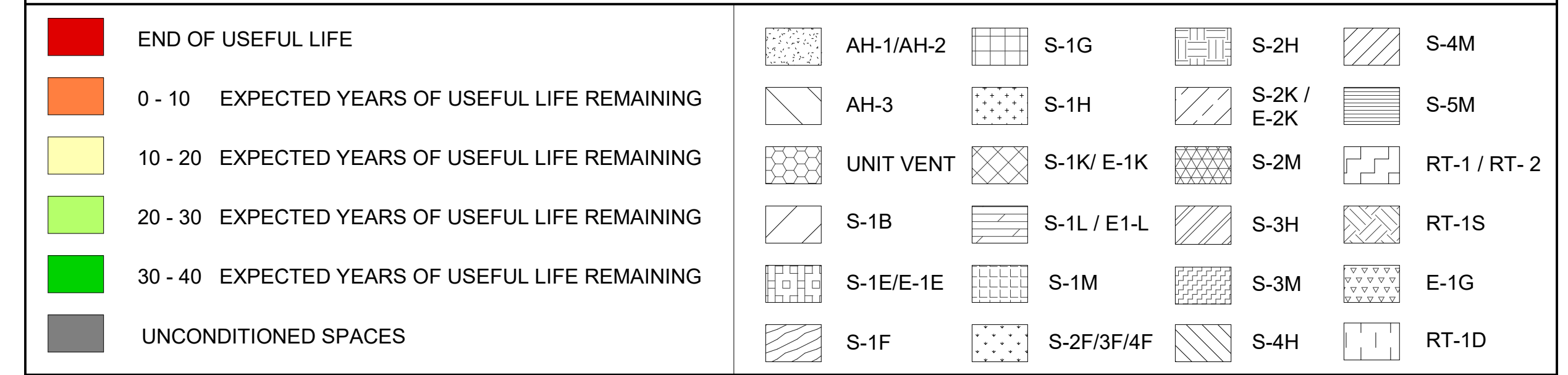
EXISTING AC: 229,393 SF

TOTAL BUILDING: 460,000 SF

PERCENTAGE OF BUILDING WITH AC: 50%







South Campus - Main Building

M/E/P/FP Summary

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Electrical			\$59,000
Electrical panels, Transformers and Main Switch board (1 item)			\$14,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	\$14,000.00
Switchboards (2 items)			\$45,000
Electrical	Install surge protection on main switchboard	1	\$5,000.00
Electrical	Install digital meters on switchboards	1	\$40,000.00
Fire Protection			\$1,442,000
Fire Alarm (1 item)			\$1,442,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	\$1,442,000.00
Low Voltage			\$1,500,000
Intercom System (3 items)			\$1,500,000
Low Voltage	System 1: Replace existing intercom head end with traditional system to match the current system. - \$50,000.00	1	
Low Voltage	System 2: Replace existing intercom head end with IP based system. - \$130,000.00	1	
Low Voltage	System 3: Replace existing intercom head end and all devices. Refer to Physical Security Report	1	\$1,500,000.00
Mechanical			\$4,053,000
Admin Offices at Library (1 item)			\$1,000,000
Mechanical	Replace Air Handler AHU S-1E & E-1E. Installed in 1967. Expect Usefull life. 40	1	\$1,000,000.00

Item	Condition	Amount	Estimated Cost
Art/Electronics (1 item)			\$370,000
Mechanical	Replace Air Handler AHU S-1F. Installed in 1967. Expect Usefull life. 40	1	\$370,000.00
Auditorium (1 item)			\$180,000
Mechanical	Replace Air Handler AHU S-1K and E-1K. Installed in 1967. Expect Usefull life. 40	1	\$180,000.00
Band Choral Area (1 item)			\$300,000
Mechanical	Replace Air Handler AHU S-4H. Installed in 1955. DX coil 10-20 years. Air Handler 40 years.	1	\$300,000.00
Boys Locker Room Under Upper Gym (1 item)			\$220,000
Mechanical	Replace Air Handler AHU S-2M. Installed in 1967. Expect Usefull life. 40	1	\$220,000.00
B-Wing (1 item)			
Mechanical	Unit Ventilators B-Wing at south end of B-wing both floors. (Installed 2022)	1	
Chiller/Cooling Tower/ Pumps & Piping No. 2 Area B and C (1 item)			
Mechanical	Chiller, Cooling Tower, Pumps & Piping No. 2 Area B-Wing and C-Wing (Installed in 2022)	1	
C-Wing (1 item)			
Mechanical	Unit Ventilators C-Wing (Installed in 2022.	1	
Gym Locker Rooms (1 item)			\$270,000
Mechanical	Replace Air Handler AHU S-2H. Installed in 1955. Expect Usefull life. 40	1	\$270,000.00
Heat Exchanger HE-1D (1 item)			\$100,000
Mechanical	Replace Air Handler Heat Exchanger HE-1D. Installed in 1955. Expect Usefull life. 40 - 50	1	\$100,000.00
Heat Exchanger HE-1E (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HE-1E Heat Exchanger HE-1E. Installed in 1967. Expect Usefull life. 40 - 50	1	\$100,000.00
Heat Exchanger HE-1K (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HE-1K Heat Exchanger HE-1K. Installed in 1967. Expect Usefull life. 40 - 50	1	\$100,000.00

Item	Condition	Amount	Estimated Cost
Heat Exchanger HE-1M (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HE-1M Heat Exchanger HE-1M. Installed in 1967. Expect Usefull life. 40 - 50	1	\$100,000.00
Heat Exchanger HE-2K (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HE-2K Heat Exchanger HE-2K. Installed in 1967. Expect Usefull life. 40 - 50	1	\$100,000.00
Heat Exchanger HE-2M (1 item)			\$100,000
Mechanical	Replace Heat Exchanger HE-2M Heat Exchanger HE-2M. Installed in 1967. Expect Usefull life. 40 - 50	1	\$100,000.00
Home Economics (1 item)			
Mechanical	Air Handler AHU S-1B (Installed in 2022)	1	
Offices D-126 A-E (1 item)			\$38,000
Mechanical	Replace RTU RT-1D	1	\$38,000.00
Paint Booth Make Up Air (1 item)			\$95,000
Mechanical	Replace Air Handler AHU S-4F. Installed in 1967. Expect Usefull life. 40	1	\$95,000.00
Science Wing (2 items)			\$750,000
Mechanical	Replace Air Handler AHU S-2K. Installed in 1967. Expect Usefull life. 40	1	\$750,000.00
Mechanical	Air Handler AHU S-1L and E-1L replaced in 2023.	1	
Welding Hood Make Up Air (1 item)			\$80,000
Mechanical	Replace Air Handler AHU S-3F. Installed in 1967. Expect Usefull life. 40	1	\$80,000.00
Wood and Metals Shop (1 item)			\$150,000
Mechanical	Replace Air Handler AHU S-2F. Installed in 1967. Expect Usefull life. 40	1	\$150,000.00
Mechanical - Air Conditioning			\$4,150,000
Cafeteria (1 item)			\$125,000
Mechanical - Air Conditioning	Replace Air Handler AHU E-1G. Installed in 1955. Expect Usefull life. 40	1	\$125,000.00

Item	Condition	Amount	Estimated Cost
Chiller/Cooling Tower/ Pumps & Piping No. 3 , Cafeteria, E-Wing and Gyms (1 item)			\$1,800,000
Mechanical - Air Conditioning	Install new Chiller, Cooling Tower, Pumps & Piping No. 3 Cafeteria, E-Wing and Gyms. Expect Usefull life. 20 -25	1	\$1,800,000.00
Drivers Ed/Health (1 item)			\$140,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-4M. Installed in 1967. Expect Usefull life. 40	1	\$140,000.00
E-Wing (1 item)			\$400,000
Mechanical - Air Conditioning	Replace Air Handler Unit Ventilators E Wing. Installed in 1992. Expect Usefull life. 30 - 40	1	\$400,000.00
Faculity Dining (1 item)			\$75,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-1G. Installed in 1967. Expect Usefull life. 40	1	\$75,000.00
Gym (1 item)			\$585,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-1H. Installed in 1955. Expect Usefull life. 40	1	\$585,000.00
Gym Stage (1 item)			\$75,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-3H. Installed in 1955. Expect Usefull life. 40	1	\$75,000.00
Gym, Large Upper (1 item)			\$700,000
Mechanical - Air Conditioning	Replace Air Handler AHU's S-1M & S-3M. Installed in 1967. Expect Usefull life. 40	1	\$700,000.00
Gym, Small Upper (1 item)			\$250,000
Mechanical - Air Conditioning	Replace Air Handler AHU S-5M. Installed in 1967. Expect Usefull life. 40	1	\$250,000.00
Plumbing			\$350,000
Domestic Hot Water (1 item)			\$350,000
Plumbing	Replace domestic DWH-1D & DWH-2D domestic DWH-1D & DWH-2D. Condition: New. . Expect Usefull life. 40 - 50	1	\$350,000.00
Summary for South Campus - Main Building (39 detail records)			\$11,554,000

Item	Condition	Amount	Estimated Cost
Summary for South Campus - Main Building (39 detail records)			\$11,554,000
Contingency (15%)			\$1,733,100
Project Total Cost			\$13,287,100

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

**Lyons Township High School 204
South Campus
4900 Willow Springs Rd.
Western Springs, IL 60558**

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 4, 2019
Updated August 21, 2021
Updated September 12, 2022
Updated December 23, 2022

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.



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fire protection www.berg400.com

Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Classrooms:

Most of the classrooms are heated, ventilated and air conditioned by hot water heating classroom unit ventilators. There are 34 unit ventilators in the B wing, 26 unit ventilators in the C wing installed in 2022. There are 12 classroom unit ventilators in the B wing installed in 2011. Classroom unit ventilators of this type typically last 30-40 years with proper maintenance and water treatment.

There are 10 in the E wing that are heating only and do not have air conditioning. These were installed in approximately 1992.

We recommend replacing these unit ventilators with new four pipe unit ventilators with hot water and chilled water coils to provide for future air conditioning from an expanded chilled water plant and chilled water distribution system.

Our statement of probable construction cost for the E-Wing unit ventilators is \$400,000.00

S-1E and E-1E – Replacement of Air Handling Unit S-1E and E-1E:

Air handling system S-1E and E-1E is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This system serves the Offices on the Library and Offices North of the Library.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 17,000 CFM air handling unit. A statement of probable construction cost would be \$1,000,000.00.

S-1B - Replacement Air Handling unit (Home Economics):

S-1B is a constant volume heating and ventilating air handling unit that serves two home economics classrooms. Unit was installed around 1967.

We recommend removing the existing air handling unit and installing two new air handling units with space for a future cooling coil. Each unit would serve one class room each.

It would be an approximately 8,000 CFM air handling unit. A statement of probable construction cost would be \$150,000.00.

S-1L - Replacement Air Handling unit (Science Wing):

Air handling system S-1L and E-1L is a variable volume air handling unit. This unit serves the two story area J of the Science wing. This system was replaced in 2023.

This unit was replaced with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork was replaced with new of the proper SMACNA pressure class rating. New variable air volume boxes with reheat coils were added for each classroom. Controls were added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls were installed on the entire system and tied into the existing energy management system.

S-2K - Replacement Air Handling unit (Science Wing):

Air handling system S-2K and E-2K is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. Constant volume ventilation and air conditioning systems with reheat are the most energy inefficient mechanical systems. In fact according to the new energy code this type of system could not be installed today in a new space. This unit serves the two story area of the Science wing.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and chilled water cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. The existing reheat coils would be removed and replaced with new variable air volume boxes with reheat coils. The existing distribution ductwork and diffusers inside each room would be removed and replaced with diffusers properly sized for a variable volume application. Controls would be added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 20,000 CFM air handling unit. A statement of probable construction cost would be \$750,000.00.

S-1K - Replacement Air Handling unit (Auditorium):

Air handling system S-1K and E-1K is a constant volume air handling unit with a chilled water cooling coil attached to the buildings central chilled water plant for air conditioning. This system is original from 1967. This unit provides ventilation and air conditioning only, there is no heat or preheat inside the unit. The unit has a return/exhaust fan economizer for cooling with outside air whenever it is below 55°F outside. Room temperature control and heating is by individual room hot water reheat coils. This unit serves the auditorium.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit complete with return fan economizer and chilled water cooling coil. The existing reheat coils would be removed and replaced with new reheat coils. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 9,000 CFM air handling unit. A statement of probable construction cost would be \$180,000.00.

S-1H Air Handling Unit Replacement (Gymnasium):

Unit is a constant volume air handling unit with preheat coil and zone reheat unit coils serving the two gymnasiums in the center of the building. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit for each Gymnasium.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 15,000 CFM air handling unit. A statement of probable construction cost would be \$425,000.00.

Our statement of probable construction cost to replace this unit with one with a matching outdoor condensing unit to be \$585,000.00.

S-2H Air Handling Unit Replacement (Gymnasium Locker Rooms):

Unit is a constant volume air handling unit 100% outdoor air air handling unit serving the locker rooms behind the gymnasium. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit for each locker room.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 50,000 CFM air handling unit. A statement of probable construction cost would be \$270,000.00.

S-3H Air Handling Unit Replacement (Gymnasium Stage):

Unit is a constant volume air handling unit with preheat coil and return fan economizer serving the gymnasium stage. It was installed approximately in 1955.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 3,000 CFM air handling unit. A statement of probable construction cost would be \$75,000.00.

S-1-G Air Handling Unit Replacement (Faculty Dining):

Unit is a constant volume air handling unit with heating and chilled water cooling coil serving the faculty dining room. It was installed approximately in 1967.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 3,000 CFM air handling unit. A statement of probable construction cost would be \$75,000.00.

E-1G Air Handling Unit Replacement (Cafeteria):

Unit is a 100% constant volume air handling unit provides heat and ventilation to the cafeteria. The unit is also used to provide make up air for the kitchen exhaust hoods. This system is original from 1955.

We recommend that this unit be removed and replaced with a new unit single zone unit connected to the existing ductwork.

New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 11,000 CFM air handling unit. A statement of probable construction cost would be \$125,000.00.

S-4H Air Handling Unit Replacement (Band/Choral Area):

Unit is a constant volume reheat unit with a cooling coil and remote condensing unit. It was installed approximately in 1955. The cooling was installed in 2004.

We recommend removing the existing air handling unit, cooling coil, condensing unit and reheat coils and replacing with a new variable air volume air handling unit. The existing distribution ductwork would remain as much as possible and the rooms will be changed to individual room control. It would also be provided with new direct digital controls tied into the building management system. A new cooling coil and condensing unit will be installed.

It would be an approximately 9,900 CFM air handling unit. A statement of probable construction cost would be \$300,000.00.

S-1M and S-3M Air Handling Unit Replacement (Large Upper Gymnasium):

S-1M and S-3M are constant volume heating and ventilating air handling units with steam heating coils. Both were installed around 1967. Each has a corresponding return/exhaust fan. Each has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

There would be two 7,350 CFM air handling units. A statement of probable construction cost would be \$370,000.00.

Our statement of probable construction cost to replace these two units with two units with matching outdoor condensing unit to be \$700,000.00.

S-5M Air Handling Unit Replacement (Small Upper Gymnasium):

S-5M is a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. Each has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 7,350 CFM air handling unit. A statement of probable construction cost would be \$140,000.00.

Our statement of probable construction cost to replace this unit with a new unit and matching outdoor condensing unit to be \$250,000.00.

S-2M Air Handling Unit Replacement (Boys Locker Room Under Upper Gym):

S-2M is a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. It has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 19,700 CFM air handling unit. A statement of probable construction cost would be \$220,000.00.

S-4M Air Handling Unit Replacement (Drivers Ed/Health):

S-4M is a constant volume heating and ventilating air handling units with steam heating coils. It installed around 1967. It has a corresponding return/exhaust fan. It has an 100% outdoor air economizer.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a constant volume air handling unit with new steam coil, complete with return fan economizer. It would be connected to the existing ductwork. It would also be provided with new direct digital controls tied into the building management system.

It would be an approximately 8,710 CFM air handling unit. A statement of probable construction cost would be \$140,000.00.

S-1F Air Handling Unit Replacement (Art/Electronics):

Unit is a constant volume multizone unit. Unit has a heating coil and a return economizer. Unit serves the four art rooms plus the electronics shop. This system is original from 1967. Multizone units were very good at providing comfort and temperature control. They are also very energy inefficient. This system cannot be installed new today according to the energy code. It installed around 1967.

We recommend removing the existing air handling unit, corresponding return/exhaust fan and replacing with a new variable volume air handling unit complete with return fan economizer preheat coil and space for future cooling coil. The main ductwork would be replaced with new of the proper SMACNA pressure class rating. The existing supply and return distribution ductwork would be sealed as much as possible to a SMACNA seal class A. Each room would get a variable air volume box with reheat coil. Controls would be added to the existing finned tube radiation so it is integrated with the new thermostats. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

It would be an approximately 15,000 CFM air handling unit. A statement of probable construction cost would be \$370,000.00.

S-2F Air Handling Unit Replacement (Wood and Metals Shop):

Unit is a constant volume multizone unit. Unit has a heating coil and a return economizer. Unit serves the four art rooms plus the electronics shop. This system is original from 1967. Multizone units were very good at providing comfort and temperature control. They are also very energy inefficient. This system cannot be installed new today according to the energy code. It installed around 1967.

We recommend removing the existing air handling unit, corresponding return/exhaust fan. A single air handling unit would be installed to heat and ventilate the Wood Shop and Metals shop. There would be a separate unit for each shop. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 5,000 CFM air handling unit. A statement of probable construction cost would be \$150,000.00.

S-3F Air Handling Unit Replacement (Welding Hood Make Up Air):

Unit is a constant volume single zone unit. Unit has a heating coil and is 100% outdoor air. Unit serves make up air to the welding hoods. It installed around 1967.

We recommend removing the existing air handling unit with a new unit. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 5,000 CFM air handling unit. A statement of probable construction cost would be \$80,000.00.

S-4F Air Handling Unit Replacement (Paint Booth Make Up Air):

Unit is a constant volume single zone unit. Unit has a heating coil and is 100% outdoor air. Unit serves make up air to the paint booth. It installed around 1967.

We recommend removing the existing air handling unit with a new unit. New direct digital controls would be installed on the entire system and tied into the existing energy management system.

Each unit would be an approximately 7,750 CFM air handling unit. A statement of probable construction cost would be \$95,000.00.

AH-1 and AH-2 Swimming Pool Air Handling Units:

The swimming pool is heated, ventilated, dehumidified and air conditioned by two single zone constant volume air handling units with hot water reheat, chilled water cooling from the heat recovery system. This system was installed in 2005. This system should last between 30 and 40 years with proper maintenance.

AH-3 Swimming Pool Locker Room Air Handling Unit:

This air handling unit provides heating, and ventilation only to the locker room area of the swimming pool. This system was installed in 2005. This system should last between 40 and 50 years with proper maintenance.

RT-1S Conference Room Rooftop Unit:

The conference room is heated, ventilated and air conditioned by a packaged gas fired electric cooling rooftop unit. Unit is a 7.5 nominal ton unit installed in 2012. Packaged rooftop unit of this size last between 15 and 20 years.

Swimming Pool Heat Recovery System:

The swimming pool heat recovery system consists of a modular heat recovery chiller. This chiller provides chilled water to the pool air handling units to dehumidify the air. When it is dehumidifying or air conditioning the pool the condenser water is used to provide reheat so that the pool doesn't get too cold. The condenser water is also used to heat the pool. Unit consists of three 50 nominal ton chillers. Systems of this type can last between 20 and 30 years with proper maintenance and water treatment.

RT-1D Offices 126 Rooftop Unit:

Offices D126 and Offices D126A-E are ventilated and air conditioned by a packaged horizontal rooftop unit. Unit is a Carrier Model 50SS-030 311. The unit is 2.5 nominal tons. The unit has R22 refrigerant. This unit was manufactured in 2000. A statement of probable construction cost would be \$38,000.00.

RT-1 and RT-2 Fieldhouse Rooftop Units:

The Fieldhouse is heated, ventilated and air conditioned by a packaged gas fired electric cooling rooftop unit. Both units are a 75 nominal ton unit installed in 2005. Packaged rooftop unit of this size last between 20 and 25 years.

Heating Plant:

The school is heated by a central steam heating plant that consist of three steam boilers. One is a 300 Bhp Burnham 3L-300, One 250 Bhp Kewaunee and the third one is a 150 Bhp Burnham 3L-150. There is a central boiler feed system with preheater that provides water to each boiler. This system was installed in 2010 with the exception of the Kewaunee boiler which was installed in 1998. With proper maintenance and water treatment systems such as this can last between 40 and 50 years. Replacement of the Kewaunee boiler wouldn't be considered until 2038 with the rest in 2050.

Steam is distributed throughout the school in the basement and tunnels located below. The older air handling units of the building utilize steam directly for heat. The newer wings have steam to water heat exchangers and all of the room heating equipment use hot water.

HE-1D: Heat Exchanger 1D is a steam to hot water heat exchanger that provides heating hot water to the building classroom unit ventilators and radiation. It was installed in 1955. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-1K: Heat Exchanger 1K is a steam to hot water heat exchanger that provides heating hot water to the science reheat coils. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-2K: Heat Exchanger 2K is a steam to hot water heat exchanger that provides heating hot water to the science radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-1E: Heat Exchanger 1E is a steam to hot water heat exchanger that provides heating hot water to the library wing radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-1H: Heat Exchanger 1H is a steam to hot water heat exchanger that provides heating hot water to the band and choral area radiation. It was installed in 1989. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-1M: Heat Exchanger 1M is a steam to hot water heat exchanger that provides heating hot water to the north gym and locker reheat coils. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-2M: Heat Exchanger 2M is a steam to hot water heat exchanger that provides heating hot water to the north gym and locker radiation. It was installed in 1967. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment. This heat exchanger is at the end of its useful life.

A statement of probable construction cost to replace it would be \$100,000.00.

HE-1: Heat Exchanger 1 is a hot water to hot water heat exchanger that provides heat to the swimming pool. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-2: Heat Exchanger 2 is a steam to hot water heat exchanger that provides heating hot water to the swimming pool air handling units and pool heater. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-3: Heat Exchanger 3 is a steam to hot water heat exchanger that provides heating hot water to the swimming pool locker room air handling unit and pool radiation. It is located in the Swimming Pool Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-4: Heat Exchanger 4 is a steam to hot water heat exchanger that provides heating hot water to the Auditorium reheat coils and radiation. It is located in the Area K (Auditorium) Mechanical Room. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

HE-5: Heat Exchanger 5 is a steam to hot water heat exchanger that provides heating hot water to the Field House. It is located in the tunnel at the south end of the field house. It was installed in 2006. Heat exchangers like this have a life between 40 and 50 years provided there is proper water treatment.

Cooling Plant:

The building is partially Air Conditioned by a central chilled water plant. The central chilled water plant consists of one 225 nominal ton magnetic bearing chiller and matching cooling tower. This system was installed in 2008. The following spaces are air conditioned by the central chilled water plant. The Auditorium (S-1K), Science classrooms (S-2K). Faculty Dinning (S-1G), main offices and Library (S-1E) Classroom D120 and D105. Systems such as this can last 30-40 years with proper maintenance and water treatment.

The existing cooling plant was designed to be expanded with two additional chillers and corresponding cooling towers. This would be required to provide chilled water to the new unit ventilators and/or new air handling units that do not currently have air

conditioning. Due to the chiller plant being at one end of the building if a phased approach is contemplated the new chilled water piping mains would be run of the correct size to complete air conditioning the whole building. This means that if spaces are air conditioned at the far end it will cost more money initially to air condition them.

The second chiller and matching cooling tower was engineered for 355 tons. It was installed in 2022. This would allow the chiller plant to air condition what it does presently plus all of the B and C wings.

If the building is not occupied fully during the heat of the summer. They can connect the E wing or the J wing to the chilled water system. The only problem is if there is not enough chilled water all of the spaces may get warm. Chilled water mains would have to be added to the E wing and the unit ventilators replaced. The existing chilled water main for the K and J wing is big enough to handle the J wing. AH-1L would have to have a chilled water coil added.

Our statement of probable construction cost to extend the chilled water mains from the junction in the main tunnel to the future connections of the E wing unit vents is \$300,000.00.

Our statement of probable construction cost to provide the last chiller and extend the chilled water mains the rest of the way through the main tunnel is \$1,800,000.00. This work would not be necessary if the gymnasiums or shops are not air conditioned.

Electrical:

Main Electrical Services:

There are four electrical services. All of these services are primary metered. The four electrical services are distributed at 15kV from an underground utility vault located on the south end of the building to each of the four transformers.

Electrical service #1 (MDP-C) is underground and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the south end of the building. The main switchboard is rated for 2000 amps and has one main switch rated 2000 amps. The main switch has a ground fault protection system.

Electrical service #2 (MDP-A) is underground and is 120/208 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the south end of the building. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps.

Electrical service #3 (MDP-B) is 120/208 volt, 3 phase, 4wire, and is fed from an above ground utility vault. The transformer in the vault is a 750kva transformer. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps.

Electrical service #4 (MDP-D) is underground and is 277/480 volt, 3 phase, 4wire. The utility transformer for this service is pad mounted, and located on the north end of the building. The transformer is a 1000kva transformer. The main switchboard is rated for 2000 amps and has one main circuit breaker rated 2000 amps. The main circuit breaker has a ground fault protection system.

The building has a 100kw / 125kva natural gas generator. The generator serves emergency loads. The generator produces 277/480 volt power. The generator is maintained and appears to be in good condition.

The maximum demand for the four electrical services in the Building in the past 17 months totaled 919 kilowatts. Because the utility account number covers all four services, it is difficult to determine whether the individual services are sized adequately based on the available information.

Recommendations:

Digital meters should be installed on the switchboards. These devices will allow the school to monitor the electrical loads on the various services. This will help to determine if the existing services have capacity for potential projects, such as air conditioning the entire school. At least one year of recordings are required to determine the available capacity on each service. Approximate cost \$40,000.00.

The main switchboard for the 277/480 volt service (MDP-C) does not have surge protection device (SPD). A SPD will help protect equipment in the building from being damaged by surges or transients that come into the building over the electrical service conductors. Approximate cost is \$5,000.00

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately \$14,000.00.

The school has a vault on the south end of the building. The vault has ComEd switchgear located inside. Only ComEd has a key to vault. The School District should contact ComEd and ask them to inspect the vaults condition and report back to the School District.

Fire Alarm System:

The fire alarm system is an addressable system. The manufacturer of the main control panel is Notifier and is model number NFS2-3020. The head end panel was replaced in 2014. The 2014 work was mainly the headend and a few remodeled areas. Most of the existing cabling, devices and remote panels remained. Each year faulty cable, devices and power supplies are replaced as the devices fail. The failure of these devices sometimes causes false alarms.

It is recommended that all old devices, cabling and power supplies be replaced. Approximate cost would be \$1,442,000.00

Intercom System:

The intercom system is a Rauland Telecenter TC2100 system. The system was installed in 2009. The system has been discontinued but parts are available for expansion and service and the manufacturer has indicated that they should be able to service the equipment for several years.

Recommendations:

In five to ten years the intercom system may need to be replaced. There are two systems that can be considered for the replacement:

System 1: A traditional system, which would match the current system. The approximate cost for the replacement will be approximately \$40,000.00. An allowance of \$10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested.

System 2: Replace the headend with an IP based system. This system has the same features as the traditional system, plus additional emergency event management. The approximate cost for the replacement will be approximately \$120,000.00. An allowance of \$10,000.00 should be included to cover speakers, call in switches and bad cabling that may be discovered when the system is tested. An IP critical communication system provides the following benefits to a district:

1. IP systems utilize the data network making it easy and affordable to add to the system via a data drop. Additional speakers, call-in buttons, panic buttons, and interfaces to other systems such as card access or fire alarm systems can be achieved utilizing the data network without the expense of running new cabling from the legacy intercom location.
2. A native IP system allows for web based bell scheduling district wide.
3. It allows for addition of an IOS or Andriod app that allows staff to activate emergency notifications, such as lock-down, evacuation, soft lock-down, or weather alerts from any mobile phone.
4. It allows for district wide configuration via a web interface. For example, the volume of a single room or the entire system can be adjusted from an intuitive web interface, or a room or group of rooms can easily be removed from the bell schedule for testing, or a new zone or group of rooms can be created at any time for paging or music. An IP system leverages the flexibility of utilizing the district's existing data infrastructure to add devices, to interface with other systems and to change how the system operates without the expense of adding legacy, dedicated cabling to a legacy type system.

Lighting:

The lighting is mainly T8 fluorescent. The Natatorium and Fieldhouse have pulse start metal halide lamps.

Recommendations:

Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption.

The metal halide light fixtures in the Natatorium and Fieldhouse should be re-lamped. The metal halide lamps depreciate to a low level in 2 to 3 years and these rooms can become very dark. The lamps should all be replaced at the same time.

Plumbing:

Domestic DWH-1D DWH-2D (Building):

Domestic HW is provided to the entire building except the athletic areas is provided by two steam to hot water heat exchangers installed in a horizontal domestic HW storage tank. DWH-1D was installed in 1955. DWH-1D was installed in 1967. Equipment such as this can last between 40 and 50 years. This equipment is at the end of its useful life.

We recommend removal and replacement with a bank of hot water storage tanks and two separate steam to hot water heat exchangers. This would be similar to that which was installed a few years ago to serve the athletic areas and locker rooms.

A statement of probable construction cost to replace it would be \$350,000.00.

Domestic HW (Gymnasium Locker Rooms):

Domestic HW is provided to the Gymnasium and Locker Room area by a steam to hot water heat exchanger attached to four 657 gallon hot water storage tanks. This system is backed up by a 119 gallon tank type gas fired water heater for summer use. The water heater has 300 MBH gas input. This system was installed in 2016.

Domestic HW (Swimming Pool Locker Rooms):

Domestic HW is provided to the swimming pool locker rooms by two natural gas forced draft tank type water heaters. Heaters have 250 gallon of storage each with 720 gallon per hour recovery rate. This system is located in the Swimming Pool mechanical room. It was installed in 2006. Systems such as this can last 20-25 years.

Fire Protection:

The building is partially sprinklered with a wet pipe sprinkler system. The Field House and Swimming Pool additions are fully sprinklered. The Auditorium, Stage, Green Room, and Dressing Rooms are fully sprinklered. The sprinkler riser for these spaces is located in the North West corner of the building in the Storage room of Boys Locker Room H116.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Boiler Systems:

Conventional fire tube or water tube hot water heating boilers have a useful life of 40 years and up to 50 years if properly maintained. Newer high efficient hot water boilers have a useful life of about 20 years. In order to actually achieve the energy savings in a high efficiency condensing boiler, the boiler operating temperature must be below 160°F. In order to achieve the extra efficiency in the newer high efficient condensing boilers all of the heating devices must be sized to operate on this lower temperature. This is not achievable in an existing building without removing and replacing most all of the existing heating equipment at the same time as replacing the boilers.

Classroom Unit Ventilator Expected Useful Life:

Classroom unit ventilators come in several different types and the typical useful life expectancy is different for each type.

The more typical classroom unit ventilator is an all hydronic or steam unit ventilator. This is a unit ventilator that is either heating only with hot water/steam coils or heating and cooling with hot water/steam and chilled water coils. They can either be floor mounted vertical or ceiling mounted horizontal. If these units are properly maintained, kept clean and the corresponding water system have the proper water treatment, they usually last about 40 years.

The other type of classroom unit ventilator is a combination of steam or hot water heating and mechanical or direct expansion cooling. The mechanical cooling can be integral to the unit; this is called a self contained unit ventilator. It is more like a large window air conditioning unit. The mechanical cooling can also be separate to the unit; this is called a split system unit ventilator. A split system unit ventilator has an indoor unit ventilator which looks much like the all hydronic unit ventilators noted above but also has a corresponding outdoor condensing unit. Refrigerant is piped between the two. Although the hydronic part of the unit has about a 40 year expected life the mechanical cooling part only has a 10 to 15 year expected useful life.

The part of a direct expansion cooling unit ventilator that fails usually is the compressor and/or refrigerant valves and controls. On a Split system unit ventilator the corresponding condensing unit can sometimes be replaced without replacing the indoor unit. Since a self contained classroom unit ventilator contains the mechanical cooling equipment the entire unit is replaced when it is at the end of its useful life because it costs about the same as repairing.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

Central Station Air Handling Unit Expected Useful Life:

This equipment consists of a fan and steam or hot water coil. They may also have chilled water coils for cooling. They also include temperature controls that are either pneumatic, electronic or digital. This type of equipment are rebuildable to a point and when properly maintained usually last about 40 years but can last longer. Usually the control system parts are replaced several times during the life of the equipment. The useful life also assumes the steam and water systems have proper water treatment in addition to the maintenance items recommended by the manufacture or the equipment.

Air Handling units that have refrigerant cooling coils also have a useful life of about 40 years except the refrigerant cooling coil and corresponding condensing unit only have a useful life of between 10 and 20 years depending on the unit size.

Humidity Issues in Classrooms:

Air conditioning schools with classroom unit ventilators has been done for years except there can and has been problems with Humidity and Mold in some schools that has been attributed to these systems. This phenomena occurs when the classroom unit ventilators are enabled to provide air conditioning when there is little or no actual air conditioning load in the space. This is typically when the children are not in school and the outdoor dew point is above 65°F. What happens is the unit ventilator brings in the minimum outside air which is humid but because there is no load it does not get dehumidified. The longer it operates in this state the more humidity builds up in the school. Direct expansion unit ventilators and packaged rooftop units are more susceptible to this than chilled water equipment. In most instances the only symptom is sagging ceiling tiles. In extreme circumstances mold can occur.

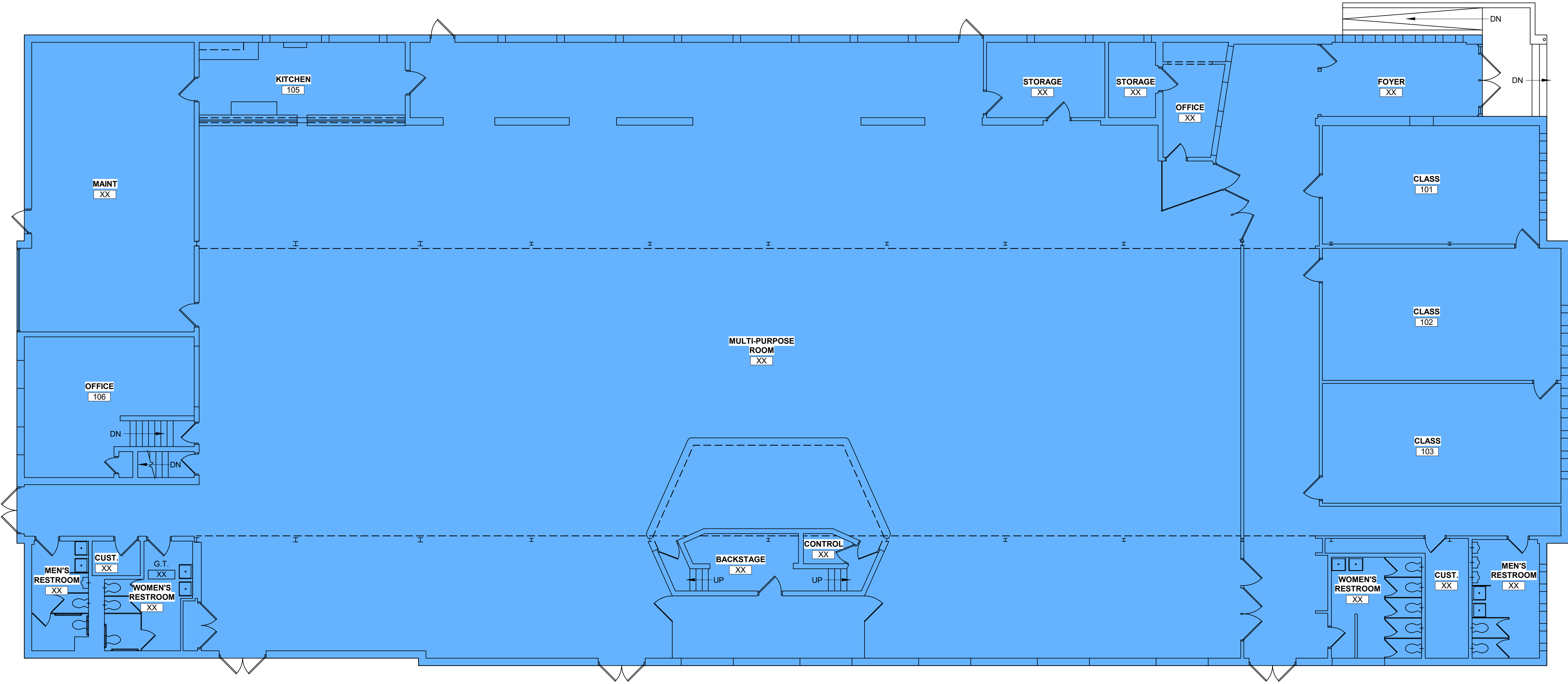
This can be overcome by simply not running the air conditioning when the building is not occupied. Although this can occur with chilled water unit ventilators, it has been found that face and bypass unit ventilators that have continuous chilled water flow through the cooling coil provide enough dehumidification to keep it to a minimum. In this situation, the units should not be run at night.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.

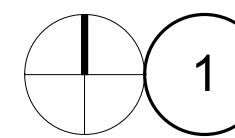
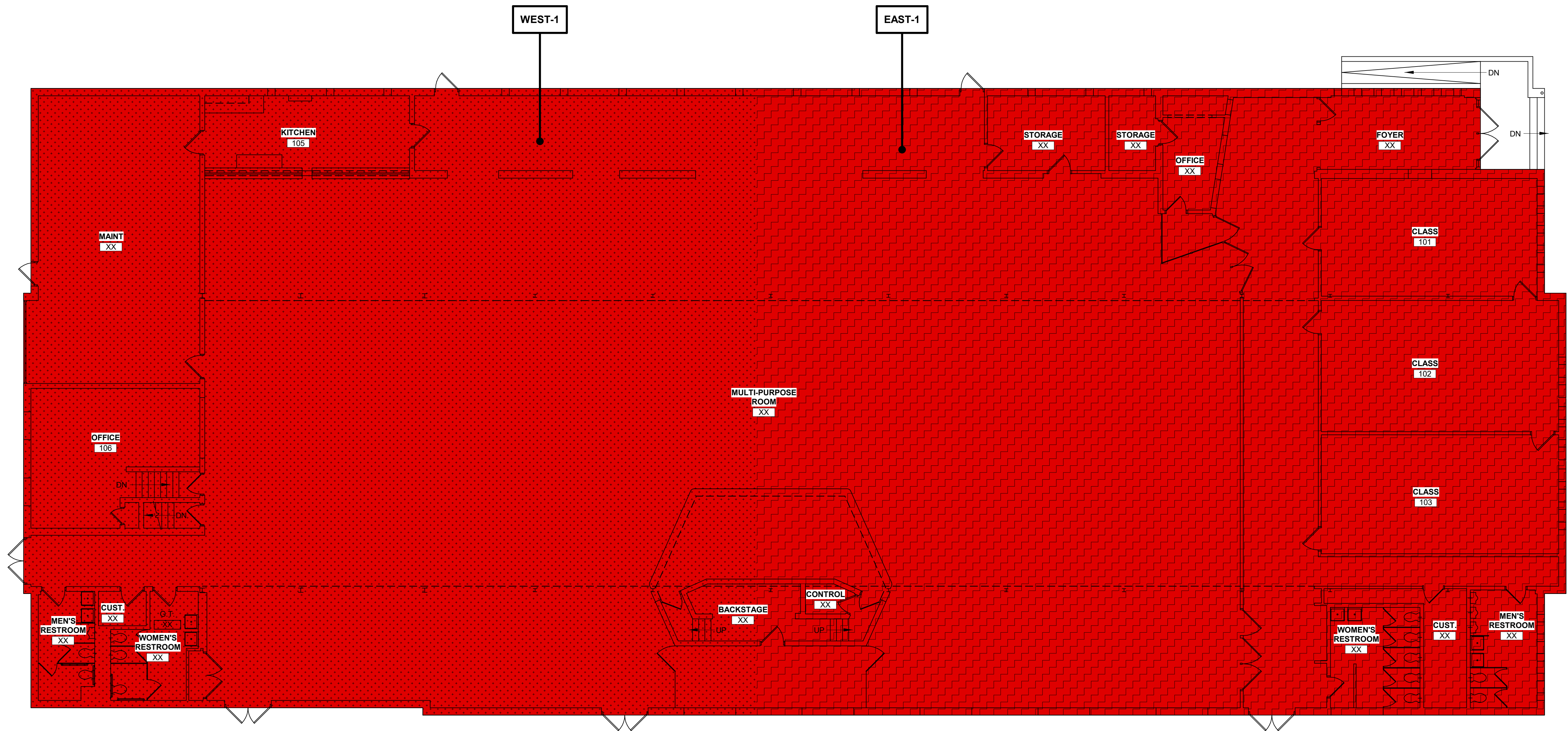


AC LEGEND - CORRAL BUILDING	
	EXISTING AIR CONDITIONED SPACES
	NON-AIR CONDITIONED SPACES
	AC READY SPACES
	UNCONDITIONED SPACES
EXISTING AC: 17,522 SF	
TOTAL BUILDING: 17,522 SF	
PERCENTAGE OF BUILDING WITH AC: 100%	

1 FIRST FLOOR PLAN - AC REPORT
NOT TO SCALE

PRIORITY LEGEND - CORRAL BUILDING

- END OF USEFUL LIFE
- 0 - 10 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 10 - 20 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 20 - 30 EXPECTED YEARS OF USEFUL LIFE REMAINING
- 30 - 40 EXPECTED YEARS OF USEFUL LIFE REMAINING

WEST-1EAST-1

1 FIRST FLOOR PLAN - PRIORITY REPLACEMENT
NOT TO SCALE

South Campus - Corral Building

M/E/P/FP Summary

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Electrical			\$331,000
Electrical panels, Transformers and Main Switch board (1 item)			\$6,000
Electrical	Infrared scan electrical panels, transformers and main switchboard. And clean the interiors	1	\$6,000.00
Lighting (1 item)			\$320,000
Electrical	Update interior lighting with LED and energt control systems.	1	\$320,000.00
Switchboards (1 item)			\$5,000
Electrical	Install surge protection on main switchboard	1	\$5,000.00
Fire Protection			\$50,000
Fire Alarm (1 item)			\$50,000
Fire Protection	Replace all old fire alarm devices, cabling and power supplies	1	\$50,000.00
Mechanical			\$470,000
Roof (2 items)			\$470,000
Mechanical	Replace East RTU. Installed in 1998. Expect useful life 20 years.	1	\$235,000.00
Mechanical	Replace West RTU. Installed in 1998. Expect useful life 20 years.	1	\$235,000.00
Summary for South Campus - Corral Building (6 detail records)			\$851,000

Item	Condition	Amount	Estimated Cost
Summary for South Campus - Corral Building (6 detail records)			\$851,000
Contingency (15%)			\$127,650
Project Total Cost			\$978,650

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

**Lyons Township High School 204
Corral Building
4900 Willow Springs Rd.
Western Springs, IL 60558**

Facility Assessment

Plumbing, Heating, Ventilation, Air Conditioning, Electrical & Fire Protection

October 8, 2019

Prepared by: Brian Berg Jr, P.E. and Charles Easley, A.I.A.



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And



Introduction:

Our office reviewed the existing Mechanical, Electrical, Plumbing and Fire Protection systems to identify what their capabilities are/were and what can be expected in the foreseeable future. Our review also includes some alternatives for replacement and upgrades to some of those systems.

Existing Systems Description:

Mechanical:

Building:

The building is heated, ventilated and air conditioned by two packaged rooftop units.

The east end of the building is served by a Carrier Model 48EWE038. Unit is a 35 nominal ton unit with a gas input of 800 MBH and a gas output of 648 MBH. Unit was installed in approximately 1998. This unit is at the end of its useful life of 20 years.

The west end of the building is served by a Carrier Model 48EWE038. Unit is a 35 nominal ton unit with a gas input of 800 MBH and a gas output of 648 MBH. Unit was installed in approximately 1998. This unit is at the end of its useful life of 20 years.

We recommend replacing these units with new similar units. It would not be possible to change the system type in this building without totally remodeling the building as the ductwork is built into the building.

Our statement of probable construction cost is \$470,000.00.

Electrical:

Main Electrical Services:

The electrical service is overhead and is a 120/208 volt, 3 phase, 4 wire. The main distribution panelboard is rated for 800 amps and protected by an 800 amp main circuit breaker. The main distribution panel board appears to be in good condition and do not have any know electrical problems.

Recommendations:

The main switchboard for the 120/208 volt service does not have surge protection device (SPD). A SPD will help protect equipment in the building from being damaged by surges or transients that come into the building over the electrical service conductors. Our statement of probable construction cost is \$5,000.00

It is recommended that the electrical panels, transformers and main switchboard be infrared scanned and the interiors cleaned. When the panels are open for scanning and cleaning, the feeder size and insulation type should be recorded and documented. Also the interiors should be photographed. A statement of probable cost would be approximately \$6,000.00.

Fire Alarm System:

The fire alarm system is a Silent Knight 5207 24 volt hardwired system. The fire alarm control panel is located in the stair well down to Maintenance Room XX. The annunciator panel is located at the main entrance Foyer XX. The fire alarm system has been discontinued by the manufacturer.

It is recommended that all old devices, cabling and power supplies be replaced. A statement of probable cost would be approximately \$50,000.00.

Lighting:

The lighting is mainly T8 fluorescent.

Recommendations:

Consideration should be given to update the interior lighting to LED with energy control systems to control the LED light fixtures. Energy saving controls include dimming, occupancy / vacancy sensing and automatic daylighting controls. LED fixtures can be integrated into the school as areas are renovated or if the school would to reduce energy consumption. A statement of probable cost would be approximately \$320,000.00.

Plumbing:

The domestic water service enters the building at the in the Cust closet at the South East corner of the building. There is a main shut off valve in this location.

There are two domestic hot water heaters. One for the west end of the building and one for the east. The west end is provided hot water from a 37 MBH input gas fired water heater that has 40 gallons of storage. The east end is provided hot water from a 40 MBH input gas fired water heater that has 40 gallons of storage.

Fire Protection:

The building is fully sprinklered with a wet pipe sprinkler system. The main sprinkler riser is located in the basement on the west side of the building.

General Commentary:

Definition of Expected Useful Life:

When Expected Useful Life is discussed relative to building equipment it simply means that the ongoing cost to keep the equipment functioning properly is such that it will be less expensive to simply replace the equipment. It does not mean the equipment can't function for a few or more years with proper maintenance. It means the odds are very good that the next failure will be very expensive if not one which is not recoverable from. When replacing equipment because it is at or near the end of its useful life it is a great opportunity to look for replacement options that can save energy.

Packaged Electric Cooling Rooftop Units:

Generally, this is equipment that has one or more compressors and refrigerant. These systems are very susceptible to loss of refrigerant and or oil problems that lead to compressor failure.

Debris in the refrigerant or lines can lead to further failures of replacement compressors. This is why the replacement compressor never lasts as long as the initial compressor.

There are many different classes of rooftop units or condensing units. The general theme of which is the quality of construction which influences how long the unit will last. It also reflects how the unit can be maintained. Light commercial rooftop units between 1 and 5 nominal tons have a useful life between 5 and ten years. Similar rooftop units between 6 and 25 tons have a useful life between 10 and 15 years. The medium commercial class can have a useful life of between 15 and 20 years. The Heavy commercial class can have a useful life of between 20 and 25 years.

STANDARD CONDITIONS

BERG ENGINEERING CONSULTANTS, LTD. has attempted to keep our comments objective in delineating the nature and physical state of the property and improvements. Inasmuch as our survey was of a limited nature, we cannot assume responsibility for latent defects or oversights and this report is not to be construed as an agreement or disagreement with differing opinions of others that may arise.

Since BERG ENGINEERING CONSULTANTS, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, BERG ENGINEERING CONSULTANTS, LTD.'s opinions of probable Costs provided for herein are to be made on the basis of BERG ENGINEERING CONSULTANTS, LTD.'s experience and qualifications and represent BERG ENGINEERING CONSULTANTS, LTD.'s best judgment as experienced and qualified professional engineers, familiar with the construction industry; but BERG ENGINEERING CONSULTANTS, LTD. cannot and does not guarantee that proposals, bids or actual Costs will not vary from these opinions.

BERG ENGINEERING CONSUTLANTS, LTD. take no responsibility for matters that may be legal in nature, accounting, surveys, drawings, specifications, original design/engineering, code compliance, and informational data, or opinions provided by others.



Section 5 Life Safety Report

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLA	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
						remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA	how many	work performed by contractor.	total cost	1-year or 5-year depending on priority			
	A1	First Aid; 15; Storage Rm Door (off of 15); Kitchen (Double door off of 15); 17; Office (Off of 26); Storage (off of 26); Mech Rm (Across from 26); Dish Wash (Door connecting to 29); Storage (Rm North of Exit 8); Classroom E; Classroom F; List & View; 44K; Conf. (In Library; C & C Conf. (In Library); AV Production (Both doors); Maintenance (West Wall); Stair Exit 1 (3 double doors); Middle door in corridor between 112 & Storage; 112 (Entrance door); 113 (All door but main entrance- 4); 116; Stair Exit 9 (First Floor Southwest double door); 117; 118; 119; 120; 121; 122; 127; 128; 128A; Janitor (between 130 & Exit 7); Paint Workshop (Northeast door); Light Storage (East door); 144 (East side entrance); 145 (South entrance door to hall); Women's J.C. (South of Exit 4); Switch Board (off of 145 Office); J.C. (across from 213); 214 (West door); 222A; Closet in room 222A; 223; 224; 225; 226; 227; 229 (North door); 230; J.C (South of Exit 7); 236 (Double door); 237A (Double door); 237B; 237; 242; 244; J.C (North of 243); 314A (West door); 317A; 317B; 323; 324; 325; 326; 327; 329; 329A; 329B; 329S; 330; J.C (South of Exit 7); 334; Storage (In Office West of 337); 337; Control Room (Both doors- Above 236 & 237A); 338; 340; WC-301; 347; Auditorium Stage 135A (large North door)	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	98	2 Partial Work By Owner	\$29,400.00				No
	A2	033; 035; 036; 037; Corridor (to 035); 037A; JC (across from 213); 216; Corridor (outside WC-203); 218; 219; 220; 221; 318; 319; 320; 321; 322; 329LS, 117, 118, 119, 120, 121, 122	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	26	2	\$39,000.00				No

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	A3	Locked (Connecting to middle Cafeteria 29)	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	1	2	\$1,500.00				No
	A4	Faculty Café (across from Rm 4); Storage (near Exit 7 lower level); Storage (near 032); Mech room (across from 034B); 306; 324; 323; 325; 326; 329A; 329W; 333; 335; Corridor (across from Stair Exit 8 3rd Floor); 339; 340; JC (next to Stair Exit 2 3rd Floor)	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles/ or piping insulation are present.	Abate asbestos containing material per AHERA guidelines and install new floor/insulation material.		b.		SF/loc		2	\$36,000.00		\$36,000.00		Yes
	A5	006; 015; Corridor (outside 030); C&C Conf (inside library); Classroom E (in library); Classroom F (in library); List & View (in library); Corridor (outside 042); 044A; 105A; 105B; 105C; 108A; 108B; 110B; 110C; 110D; 110F; 118 (Outside room in corridor); 130; 130A; Classroom A (Outside corridor wall); 144 (Classroom A, Classroom B, Office, Conf. Room; Offices & South of stairs); 147 (outside room in corridor); 211; 212; 222A; 225; 230; 317A; 333; 337; 339; 340; 341, Theatre Control Room	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	45	2	\$22,500.00				No

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	A6	017; Office (across from Stair Exit 3 lower level); Serving Line (in cafeteria 029); Stair Exit 1 (First floor North double door); Stair Exit 8 (First Floor East side double door); Stair Exit 7 (First Floor East side double door); 135 (Southwest Exit door & all exit doors in East wall- 2 double doors); 137 (2 double doors); All corridor doors between 135 &104-Exit 4 (4 double doors); 140 (2 double doors); 140A (Main entrance from corridor); 144 (East & West side main entrance door from corridor); 145 (both entrance doors from corridor); Switch Board (In 145); Stair Exit 3 (First Floor West 2 double doors); Corridor double door between 101 & WC-102); 101 (East & Northwest entrance doors); 236; 237A; 329LS	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	46	2	\$82,800.00				No
	A7	Faculty Café (across from Rm 4); 007; 008A; Kitchen (in Rm. 015); 030; 044A; Library (outside 044A); Classroom E (in library); List & View (in library); 211; 214A; 226; 227; 228; 230; 231; 237; 243; 246; 247; 306; 317; 317B; 327; 328	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall.	Install new fire extinguisher.		c.		EA	25	Partial Work By Owner	\$6,250.00		\$6,250.00		Yes
	A8	Storage (next to Rm 032); 225; 227; 323 (between 321 / 323)	185.390l	Cracking is occurring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	4		\$20,000.00				No
	A9	012; 017; Stair (in 017); 029; Kitchen (Adjacent to 029); Office in Kitchen; Serving Line (in cafeteria 029); Storage (next to 043B); 213; 214; 229; 230; 231; 232; 233; 234; 236; 237A; 237; 239; 240; 241; 242; 243; 244; 245; 247; 249; 250; 325; 328; 330; Exit 7 (3rd Floor); 331; 332; 333; 334; 335; 337; 338; 339; 340; 341; 342; 343; 344; 345; 346;	185.370b4D	Damaged floor tile or lipped terrazo threshold in the floor is creating a trip hazard.	Remove threshold or replace damaged floor tile from floor.		a.		EA	52	Partial Work By Owner	\$26,000.00		\$19,760.00		76%

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	A10	All doors on lower level across from Stair Exit 3; 035; 044K; Library; Stair Exit 4 (3rd Floor); Stair Exit 3 (2nd & 3rd Floor); East double door in corridor between Stair Exit 8 & 33; Two double doors in corridor between East & West Stair Exit 5's; Double door in corridor between 121 & 122; Double door in corridor between 131 & 144; 134; 135 (2 double doors on East side); 137 (2 double doors); Double doors between Exit 5 Stairs (2); 145 (South entrance door from corridor); Double door in corridor between 221 & 222A;2 double doors in corridor South of 250; Double door on East side of Exit 7 (Third floor); 233; 234; 2 double doors on both sides of Exit 5; Double door in corridor between 242 & J.C; 2 Double Door in Exit 2; 251 (for West	185.370b4D	Floor mounted magnetic door hold open or electrical box is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	65	2	\$65,000.00		\$28,600.00		44%
	A11	12 (Both main entrance doors); 12A (Double closet door); Middle Corridor Door (between rooms 15 & 21); Office (off of 26); 029 (North Cafeteria (door to kitchen); 29 (door to kitchen/South of Cooler); South Serving Line (Door connecting to corridor); Kitchen (North most door connecting to corridor); Office (across from Stair Exit 3/West Door); Middle door in corridor across from Stair Exit 3 (North side); Middle door in corridor between Serving Line & 44K; Middle door in corridor between 29 & 31; Mech Room (Across from 29); 31; Library (west door leading into stairs); Eng Office; Elec (Between Switch Gear & Storage); Maintenance (Door exiting to corridor between Stor. & Mech Equipment); Mech. Equipment; Stair Exit 1 (First Floor North door); Stair Exit 9 (First Floor Northeast double door); Stair Exit 8	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door		b.		EA	80	By Owner	\$0.00		\$0.00		Yes

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	A12	140 (2 double doors & Southwest door); Switch Board (off of 145 Office); 147; Middle 2 doors of Stair Exit 3 on West side; Middle hall door in corridor outside of 213; Middle 2 doors of Second Floor Exit 9 on North side; Office (In 219); Middle 2 doors in corridor South of 250; 231; 232; 233; 234; 236 (North Storage door); 237A (Single door); 237A (South Storage door); 237B; 239; 241; 242; 244; Middle 2 door in Exit 3; Middle door across from 313; 319; 320; 321; 322; Middle 2 doors South of 351; 329W; 331; 332; 341; 342; 343; 344; 345; 347														Yes
	A13	017, Serving Line (in cafeteria 029), 216, 129A, 140A	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		loc's	5	Partial Work By Owner	\$5,000.00		\$5,000.00		Yes
	A14	First Aid Rm; Sick Rm (South of First Aid); Toilet Rm (West of First Aid); Office (Off of 15); 26; Locker Rm (Door connecting to Dish Wash); Library (Far east door connecting to corridor); Mech. Equipment (Double door connecting to Maintenance); 115 (East door); Stair Exit 8 (First Floor double door on West side); 135A (North stage door); 214A (West door); 215 (both main entrance doors into hall); 216; 217; 219; 220 (Both main	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	29	2	\$14,500.00		\$14,500.00		Yes
	A15	010B, Storage (next to Rm. 032), Ramp (to Vaughn Building), Maintenance (next to Stair Exit 6 lower level), Corridor (outside 216), Corridor (outside Stair Exit 4), 214A, Corridor (outside 234), 236, 309, 314A, Stair Exit 1 (Lower level & 3rd Floor), Stair Exit 2 (Lower level & 2nd Floor), Dean's Office 101, exterior stairs Exits 1, 3 & 9	185.370c12A, 185.370c12B	Handrails at stairs and ramps are not secure or are missing.	Resecure handrail to the wall or install new handrail.		b.		EA	30	2	\$45,000.00		\$35,550.00		79%

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	A16	5; 6; 7; 8A; 8; 017; 030; 103; 104; 105 (Both entrance doors from corridor); 105D; 108 (Southern entrance door from corridor); 108D; 110 (Main entrance door from corridor	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	15	2	\$27,000.00				No
	A17	Duplicating Services; 8B; 10 (North door); 103; 104; Office (South of 104/West door); 105 (Door inbetween Office & Restrooms); 105A (Both doors); 105C (Both doors); 108B; 110B-F; STG-2; Elec. Closet (Between 208 & 207); 209A (both doors); 211 (Entrance door for corridor); 211A; 212 (Both doors); 306A; 306B; 306C; 307; 307A	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	26		\$7,800.00		\$7,800.00		Yes
	A19	Faculty Café (across from Rm 4); JC Stg 21 (adjacent to Stair Exit 2 2nd Floor); Elec Closet (adjacent to 208); 212, Closet @ wall 307; Storage 236, Storage 236A, Storage 235	175.275a	Walls in rated partitions and walls do not continue to the deck or have penetrations and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	5		\$12,500.00		\$9,375.00		75%
	A20	Duplicating Services Rm; Faculty Café (Middle door on East wall); 110 (Main door entrance from corridor); STG-2; 306C	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA	5	By Owner	\$0.00		\$0.00		Yes
	A21	All (3) double doors on South wall of Faculty Café; 8 (Connecting to to 8A); 8A (Entrance door); 10 (North door); On Air Studio; 104 (West & South doors); 105 (Door inbetween Office & Restrooms); 105A (Southern Door); 110E; 306 (Main entrance door for hall); 308 (Main entrance door from hall on south end); 309 (North door); 310	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	19	2	\$9,500.00		\$9,500.00		Yes
	A22	Equip Rm (next to 010); Jan Closet (next to WC-002); Faculty Café (across from Rm 4), 306, 310	175.21	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		EA	5	Partial Work By Owner	\$5,000.00		\$5,000.00		Yes

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	A23	Social Studies Stacks 144, Conference Room 144, Exterior Stairs exit4	185.370m2E	Step at door without a landing creates a tripping hazard	Provide a proper landing, or remove and relocate the door.		a.		loc's	3	Partial Work By Owner	\$7,500.00				No
	A24	310; Stair Exit 3 (3rd Floor)	175.410c	Loose nosing and treads at stairs could cause trip hazard that would imepede egress.	Replace loose nosing and treads.		a.		EA	2	Partial Work By Owner	\$1,000.00		\$1,000.00		Yes
	A25	005; Equip Rm (next to 010); Hallway outside of 101D; 305; 308	175.410c	Storage or other objects are impeding the path of egress.	Remove storage or objects from path of egress travel.		a.				By Owner	\$0.00		\$0.00		Yes
	A26	017; Stair Exit 9 (lower level)	185.370c10G	Existing treads and nosing are loose creating a tripping hazard	Replace loose nosing and treads.		a.		EA	2	By Owner	\$1,000.00		\$1,000.00		Yes
	A27	015; Storage (adjacent to Rm 017); 044K; Maintenance (next to Stair Exit 6 lower level); Exit 6 (Lower Level); 215; 223; 224; 237A (stair) 245; 326; 346; Stair Exit 5 (2nd Floor)	185.370m2Aii	Storage or other objects are impeding the path of egress.	Remove storage or other obstructions from path of egress travel.		a.		EA	15	By Owner	\$0.00		\$0.00		Yes
	A28	Exit 4; Exit 6	185.380b2C	Existing gate can be closed to block off egress paths in the building.	Remove gates and install doors with panic hardware if security separation is needed.		b.		EA	2	By Owner	\$0.00				No
	A29	Rm 145, Cafeteria 29 pair of doors	185.370m5b	Doors do not swing in the direction of egress travel.	Remove door and install new door that swings in the direction of travel.		b.		EA	3	2	\$5,400.00		\$5,400.00		Yes
	A30	130; 148A	BOCA PM 304.16	Exit doors slam shut quickly, but does not latch on its own. This can be a danger to children in the doorway during operation.	Adjust or replace the existing door hardware to allow the door to self close and latch safely or replace the door.		b.		EA	2	Partial Work By Owner	\$1,000.00		\$1,000.00		Yes
	A31	West of Loading Dock, along N/S drive	BOCA PM 303.3	Concrete sidewalk is lower than the surrounding curb creating a tripping hazard.	Replace concrete sidewalk to the level of the surrounding curb or adjacent walk surface.		b.		loc's	12		\$12,000.00		\$12,000.00		Yes

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	P2	Attic, Prop Shop	185.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	2	c	\$1,500.00				No
	P3	Roof	185.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	1	c	\$1,000.00				No
	P4	First Aid	185.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	\$2,500.00		\$2,500.00		Yes
	P5	Prep Room, Community Room Kitchen	185.710/890.101a	Sinks used for preparation of food and cleaning of utensils must be connected to the sanitary sewer with an approved air gap or a properly installed floor drain at base of fixture. This protects the fixture from back flow of sewage that would contaminate the dishes or food. There are three prep sinks, a triple sink and a dish washer.	Saw cut floor and install a floor sink under fixture and pipe indirectly to the floor sink.	Replace	Required		Ea.	2	c	\$10,000.00				No
	P6	Science 213, 215, 228, 229, 310, 309, 308	185.710/890.1130f	There is a science sink with a hose connection that does not have an integral vacuum breaker.	Replace Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	47	c	\$35,250.00		\$17,625.00		50%
	P7	Pump Room, Tank Room	185.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	2	c	\$8,000.00		\$8,000.00		Yes
	P8	Nurse, Preschool015 Nurse Office, Main Enterence Toilet Rooms, Faculty Women 246, T235A	185.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommended		Ea.	8	c	\$60,000.00				No
	P9	Thorough Out the School	185.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommended		Ea.	51	c	\$12,750.00		\$12,750.00		Yes
	P10	High School Office, Mens 130	185.710/890.610	Existing China Plumbing Fixture is cracked which can harbor germs.	Replace existing fixture with new	Replace	Required		Ea.	2	Partial Work By Owner	\$3,000.00		\$3,000.00		Yes
	M1	Custod Office, Eng Office	185.457	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	2	c	\$44,000.00		\$44,000.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS									
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLA	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E1	Vestibule, Basement hallways, Theater classroom, Kitchen, Auditorium stage, First floor hallways, Stair exit 7, Stair exit 9, Stair exit 1, District Business Office 108, Administrative Office 105, Board room 103, Board room 104, Stair exit 2, Dean's office 101, High school office, Second floor hallways, Third floor hallways, Attic 417, Attic 407	185.370a6, 175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	39		\$39,800.00		\$39,800.00		SUMMER 2022
	E2	Basement hallways, Stair exit 9, Stair exit 4, Second floor hallways, Third floor hallways, Fourth floor hallways	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Replace the existing exit sign with new exit sign with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	26		\$9,000.00		\$9,000.00		Yes
	E3	Vestibule, Stair exit 3, Second floor hallway	185.395d3, 175.470	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	3		\$2,400.00		\$2,400.00		Yes
	E4	Customer storage, Mechanical equipment, Fan room, Attic 413, Attic room, Attic 438	185.395d4, 175.470e	There is no fire alarm signal. An audible fire alarm signal must be an alarm horn loud enough to be heard above noise level in the mechanical room.	Install a new audible visual fire alarm notification device.		Required	Audible visual fire alarm notification device	each	6		\$5,600.00		\$5,600.00		SUMMER 2022
	E5	Fan room	185.395c2A, 175.460a6	There is no fire detector. Fire detectors are required in mechanical rooms not protected by an automatic sprinkler system.	Install a new fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	1		\$970.00		\$970.00		SUMMER 2022
	E6	Classroom E, Student tutoring, English office, Telephone equipment, I.T., Art department workroom, Classroom B 33, First floor office, Classroom 227, Storage 329LS, Consumer classroom 327, Office 314, Conference Room 306c, Aviation 322	185.395c2D, 175.460a1	A smoke detector is missing. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	16		\$16,000.00		\$8,000.00		50%
	E7	Basement storage	185.510, 175.610, NEC	The grounding electrode system is incomplete. The electrical services should be bonded to both incoming water services for an equipotential grounding electrode system.	Bond the two incoming water services piping together and install a bonding jumper across the water meter of the second incoming water service.		Required	1"C #3/0 grounding electrode and bonding jumper	each	1		\$5,000.00				No
	E8	Basement hallway closet	185.510, 175.610, NEC	There is exposed wiring in the existing pull box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a custom blank cover over the pull box.		Required	Custom fabricated pull box cover - NEMA 1	each	1	Partial Work By Owner	\$240.00		\$240.00		Yes
	E9	First floor storage, Storage 235b, Lecture 236	185.510, 175.610, NEC	There is exposed wiring in the existing light fixture. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	3	Partial Work By Owner	\$650.00		\$650.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

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	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLA	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E10	Dressing room	185.510, 175.610, NEC	There are no lamp guards on the makeup mirror lighting. Makeup mirror lighting for theatrical spaces shall have open ended lamp guards for physical protection from the lamps.	Custom fabricate and install lamp guards over makeup mirror lights		Required	Custom fabricated makeup mirror lamp guards	each	1		\$2,400.00				No
	E11	Janitor's closet, Elec Closet: Lower Level - West of Card-7 & 1st Floor -South of Stair Exit-2	185.510, 175.610, NEC	There is exposed wiring in the existing panelboard. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install blank covers over un-used spaces in the panelboard.		Required	1P blank panelboard space covers	each	3		\$60.00		\$60.00		Yes
	E12	Men's Restroom, Women's Restroom: 1st Floor - North Toilet Rooms in Admin Office 105	185.510, 175.610, NEC	Receptacle does not have GFCI protection. Indoor receptacles located within 6 feet of a plumbing fixture must have GFCI protection.	Replace receptacle with GFCI type receptacle.		Required	20A GFCI duplex receptacle	each	2	Partial Work By Owner	\$180.00		\$180.00		Yes
	E13	Control room 237c, Attic 407, Clock tower 437, Clock tower storage	185.510, 175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	4	Partial Work By Owner	\$50.00		\$50.00		Yes
	E14	Basement hallways, Stair exit 1, Corridor, Stair exit 3, First floor hallways, Stair exit 7, Stair exit 8, Stair exit 9, Stair exit 2, Stair exit 3, Stair exit 4, Second floor hallways, Storage STG-22, Third floor hallways	185.510, 175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	94		\$92,200.00		\$92,200.00		SUMMER 2022
	E15	Home economics lab 129	185.395c2D, 175.460a1	There is no fire detector. Fire detectors are required in home economics / family services classrooms not protected by an automatic sprinkler system.	Install a new combination rate of rise and fixed temperature heat detector.		Required	Combination rate of rise and fixed temperature heat detector with addressable base	each	1		\$970.00		\$970.00		Yes
	E16	Basement storage (multiple), Maintenance	185.395, 185.320D, 175.265	There is no fire detector. Fire detectors are required in storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	4		\$3,950.00		\$3,950.00		Yes
	E17	Custodian Office 30	185.510, 175.610, NFPA 72	The city tie for the fire alarm system is via an analog phone line. According to the building engineer, there have been problems with this phone line. If the phone line is down, the fire alarm system is not being monitored by the fire department.	The district will need to work with their phone service provider to determine the cause of the phone line issues and to fix these issues.			Not determined - coordinate with phone company.	each	1		\$2,000.00		\$2,000.00		Yes
	E18	Entire Building - North and Vaughn Buildings	185.510, 175.610, NFPA 72	The fire alarm system is at the end of its useful life. A fully operational fire alarm system is required for educational occupancies.	Replace the entire fire alarm system and bring up to current NFPA and ADA codes.		Recommended	Digital Addressable Fire Alarm System	each	1		\$980,000.00				No
	E19	Stage 135A	185.510, 175.610, NEC	Missing cover plates on junction boxes	Remove abandoned wires and install coverplates on junction boxes		Required	Cover plates	each	4		\$2,000.00		\$2,000.00		Yes
	E20	Control Room 236C	185.510, 175.610, NEC	Daisy-chained extension chords	Install receptacles and branch circuits		Required	Conduit, recptacles and wiring	each	6		\$5,000.00		\$5,000.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS										
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLA	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED	
	E21	Control Room 236C	185.510, 175.610, NEC	Exposed branch circuiting from abandoned lighting control system	Remove		Recommended		each	1		\$2,000.00		\$2,000.00		Yes	
												\$1,831,120.00		\$460,680.00		25%	\$1,370,440.00

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

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1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING										
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
						remove or replace	urgent, required or recommended	detail of recommendation	SF, LF, EA, L	how many	work performed by contractor.	total cost	1-year or 5-year depending on priority			
	A1	Mech Rm. Near Exit 11; Stor. Near Exit 11; 71 west wall; 71B; 71A; Stor. near 71; J.C. near 70; Northern Door on East Wall of 75; Stor. in 80; Stor North of 80; Middle Right Southern Door in 100; Right 2 Northern Doors in 100; First Door East of 100; (2) Doors in 103; Between 171 & 101; Between 172 & Stor.; 173; East Door of 170; Mech Rm. near S-2; Dble Doors to East Office from Weight Rm; West Door in Stairs near 174; Ext. Door 174; Ext. Door 175; Dbl Doors East Office near Weight Room; 271	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	29	2 Partial Work By Owner	\$8,700.00				No
	A2	Stor. Near Exit 11; 71B; N. Wall 70; 2 Windows on West Wall of Classroom near 175; Near Office in 175	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	7	2	\$10,500.00				No
	A3	75D;	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	1	2	\$1,500.00				No
	A4	Mech Rm. Near Exit 11 on Basement; Stor. Near Exit 11; Stairs Near 75C; 4 Locations in 75; East Wall 74; East Wall 74A; East Wall 76; Vest. Near Exit 13; East Wall 77	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles/ or piping insulation are present.	Abate asbestos containing material per AHERA guidelines and install new floor/insulation material.		b		SF	2,000	2	\$24,000.00		\$24,000.00		Yes
	A5	71 Dark Rm; Outside East Wall 75D; South Wall of Corridor Near 173; 102; Vestibule near S-2; 174 Computer Rm.; 175 Near Office; Office near 176; (2) Outside 183; Outside West Wall of 185; Dir. Office in 185; Between 379 & 378	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	12	2	\$6,000.00				No
	A6	71B; 71A; 77A; 77B; Stor. North of 80; First Door East of 100; Women's Faculty Locker Rm; (2) Doors 171; (2) Doors 172; Between 102 & S-1; Between 170 & 101; (2) Dbl Doors on East Wall of Weight Room; Southern Door in West Office of Weight Room; Dbl Doors on South Wall of 174; Dbl Doors Spray Rm; Dbl Doors in Storage East of 175; Dbl Door 175 to Corridor; Men's near 175; Classroom near 176; Storage near 176; Tool Storage; Dbl Door 176 to Corridor; 175 to Office	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	32	2	\$80,000.00				No
	A7	70; 379 to Corr.; 276	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall.	Install new fire extinguisher.		c.		EA	3	Partial Work By Owner	\$750.00		\$750.00		Yes
	A8	Mech Rm. Near Exit 11; SW Corner of 176; 2 in Spray Room near 175; South Wall of Office near 175; S-2 3rd Fl	185.390l	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	6		\$30,000.00				No

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING										
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	A9	70; Southern Door 77; Ext. Door 174	185.370b4D	Damaged floor tile or lipped terrazo threshold in the floor is creating a trip hazard.	Remove threshold or replace damaged floor tile from floor.		a.		loc's	3	Partial Work By Owner	\$1,500.00				No
	A10	(2 Middle) East Corridor Doors next to Elev. 1; Dbl Doors in Corridor Inbetween 73 &74	185.370b4D	Floor mounted magnetic door hold open or electrical box is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	4		\$4,000.00				Dispute
	A11	Door to Elev 1; Sm. Room North of 75A; Between 75 &75A; Southern Door on East Wall of 75; Northern Door 76; 101A; Between 102 & S-1; 103A Dbl Doors; Near East Doors of 101; Dbl Doors to East Staircase in Weight Room	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door.		b.		EA	12	By Owner	\$0.00		\$0.00		Yes
	A12	Outside wall of Mech Rm. Near Exit 11; East Wall Stor. Near Exit 11; 71A; East Wall Uniform Storage; South Wall of Storage North of 79	185.390g4B	Rated partitions, walls and floor have penetrations that compromise the required rating.	Repair and fill all penetrations through the rated walls, partitions and floors.		b.		EA	5		\$2,500.00		\$2,500.00		Yes
	A13	Uniform Storage; 172; Office West of Weight Room; NW Corner of 271	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		loc's	4	Partial Work By Owner	\$4,000.00		\$4,000.00		Yes
	A14	Exit 11; 71 Dark Rm (Closet); Northern Door on East Wall of 75; Between 80 & 78; Maintenance Storage/Supply to Stairs; Mech Rm. Near S-2; All Doors (12) in Vestibule near S-2; All Doors (12) in Vestibule near 185; 272; Southern Door West of 272; 277	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace doors, hardware and frames to allow door to latch completely.		b.		EA	33	Partial Work By Owner	\$16,500.00		\$13,860.00		84%
	A15	Ramp Outside Uniform Storage; East Exit of Pump/Boiler Room; East Dry Room of Pool; Boys Locker near Pool; Southern rail of Pool Balcony; West Pool Balcony	185.370c12A, 185.370c12B	Handrails at stairs and ramps are not secure or are missing.	Resecure handrail to the wall or install new handrail.		b.		EA	6	Partial Work By Owner	\$9,000.00		\$9,000.00		Yes
	A16	East Door of S-2; 186; Equip Stor. North of 186; NE Stairs of 103 on East Wall; (18) Doors in Field House; 185 to Corridor; Northern Door of 184; 182; Northern Door of Wash Rm. Near 182; J.C. near 182; West Dbl Doors in N-S Corridor near 182; (2) Dbl Doors in SW Staircase of Pool; Southern Dbl Doors in South Office of Pool; (11) Pool; Northern Dbl Doors in SE Staircase of Pool	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	48		\$120,000.00				No

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	A17	J.C. in Women's Locker Room; Matron's Room to Corridor; NE Door in Lower Gym North; Equip. Stor. North of 186; Equip. Stor. 2 Rm's North of 186; Equip. Stor. 3 Rm's North of 186; NE Stairs of 103 on East Wall; Dbl Doors in Corr. near Service Bldg; Stor. South of 174; 174 to Office; (24) Doors in Field House; 182; 183; Inswing Door of Staircase near 184; Conf. near 185; 185 to Corridor; Southern Door of Wash Rm. near 182; (2) Dbl Doors between Field House and Pool; Broadcast on 2nd Fl.; Far West Door in North Gym #4	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	47		\$14,100.00		\$7,050.00		50%
	A18	Between Shower and NW Staircase of 1st Fl. Pool	175.21	Cracking is occurring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	1		\$5,000.00		\$5,000.00		Yes
	A19	Stor. In SW corner of Lower Gym South; East Wall on Stairs between Lower Gym North & South	175.275a	Walls in rated partitions and walls do not continue to the deck or have penetrations and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated sealant at all penetrations through extended wall.		b.		SF	2		\$5,000.00				No
	A20	(6) Doors in Lower Gym South; (6) Doors in Lower Gym North; East Door of S-2; Office Near 176; Stor. In SW corner of 175; Between 184 & 185; Dir. Office near 185; East Dbl Doors in N-S Corridor near 182; Southern Dbl Doors in SW Staircase of Pool; Southern Dbl Doors in SE Staircase of Pool; Northern Dbl Doors in South Office of Pool; (12) Dbl Doors in two southern vestibules on 1st Fl. (Only count half)	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA	37	By Owner	\$0.00		\$0.00		Yes
	A21	Stairs Near Pool; Door to Stair in NW corner of Service Bldg; West Door in Stairs near 174; Ext. Door 174; Ext. Door 175; Storage near 176; (4) Dbl Doors in E-W Corridor north of 182; (2) Dbl Doors between Field House and Pool; Northern Dbl Doors in SW Staircase near Pool; West Dry Room in Pool; Ext. Door in NW Staircase of Pool; (12) Dbl Doors in two southern vestibules on 1st Fl. (Only count half)	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace doors, hardware and frames to allow door to latch completely.		b.		EA	38		\$19,000.00		\$19,000.00		Yes
	A23	Dbl Doors in Stairs between Lower Gym North & South	175.410c	Floor mounted magnetic hold open device creates a tripping hazard that could impede egress.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	2		\$2,000.00				Dispute
	A25	Lower Gym South; Exit 29; Exit 28; Area Outside between Field House and Pool; North Gym #4 to East Staircase; East Pool Balcony on 2nd Fl.	175.410c	Storage or other objects are impeding the path of egress.	Remove storage or objects from path of egress travel.		a.				By Owner	\$0.00		\$0.00		Yes

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	A26	Stairs near 75C;	185.370c10G	Existing treads and nosing are loose creating a tripping hazard	Replace loose nosing and treads.		a.		EA	1	Partial Work By Owner	\$500.00		\$500.00		Yes
	A27	71 East Wall; 71B; 71 Dark Rm; 75 SE Corner; South Wall 78B; West Exit of Pump/Boiler Room; 279 near 279A	185.370m2Aiii	Storage or other objects are impeding the path of egress.	Remove storage or other obstructions from path of egress travel.		a.				By Owner	\$0.00		\$0.00		Yes
	A28	Landing Outside Vest. Of 103, Ramp near mech room 1	185.370m2E, 185 Table	Landing does not meet the minimum depth requirements. Stair risers exceed maximum depth.	Relocate doors or create proper landing		a.		loc	1		\$15,000.00				No
	A30	(5) in Field House	BOCA PM 304.16	Exit doors slam shut quickly, but does not latch on its own. This can be a danger to children in the doorway during operation.	Adjust or replace the existing door hardware to allow the door to self close and latch safely or remove and replace the door.		b,		EA	5		\$2,500.00		\$2,500.00		Yes
	A31	Lower and Upper Gyms north and south		The number of posted occupants exiting exceeds the maximum exit capacity.	Provide additional doors at exit stairs and reduce occupancy.		b,		EA	4 double doors		\$16,000.00		\$16,000.00		Yes
	A32	Women's Locker Room North		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Provide an additional door from the existing locker room and provide an additional set of fire doors and partitions or reduce occupancy.		b,		EA	1 Single door		\$2,500.00		\$2,500.00		Yes
	A34	Field House	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame or verify exstg is rated (Labels may be covered by		b.		EA	24		\$28,800.00		\$0.00		39%
	A35	Field House		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install additional doors directly to the exterior of the building, an additional door to the corridor and install a set of fire doors and partitions or reduce occupancy.		b.		EA	5 exterior double doors, 2 double fire doors and 1 single door		\$35,500.00				No
	A36	GYM 103		The posted number of occupants exiting exceeds the maximum exit capacity.	Post lower occupancy to meet the required exit capacity.		b.				by Owner	\$0.00		\$0.00		Yes
	A37	Stairs east of Gym 103		Stairs exit directly into an egress corridor without a landing.	Revise stairs and landing or enclose stairs.		b.		loc	1		\$15,000.00				No
	A38	Pool		The number of occupants exiting exceeds the maximum exit capacity.	Post lower occupancy to meet the required exit capacity or increase the stair width.		b.					\$0.00		\$0.00		Yes
	A39	Pool		Guard rails are not installed behind the bleacher seating creating a safety hazard.	Install guard rails		b.		LF	200		\$10,000.00				No
	P2	Auto Shop 176, Pool Equipment	185.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	2	c	\$0.00		\$0.00		Yes
	P3	Outside	185.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	1	c	\$1,000.00		\$1,000.00		Yes
	P4	Auto Shop 176	185.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	\$2,500.00		\$2,500.00		Yes
	P7	Pump Room	185.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	2	c	\$8,000.00		\$8,000.00		Yes
	P8	Womens 368, Mens 268, Faculty 271D, Toilet next to PE Office Mens Faculty Locker, Womens Toiler, Cust Toilet	185.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommended		Ea.	7	c	\$52,500.00				No
	P9	Through Out Building	185.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommended		Ea.	64	c	\$16,000.00		\$16,000.00		Yes
	P11	Womens Locker Room	185.710/890.690e	Floors of public shower rooms shall be drained so that no waste water from any bather will pass over areas occupied by other bathers. This will not prohibit the use of column showers.	Saw cut floor and install a floor drains or trench drains so a bathers water does not flow past anothers	Replace	Required		Ea.	24	c	\$48,000.00				No
	P12	Womens Locker Room	185.710/890.690b	Existing Thermostatic Shower Mixing Valve is broken	Proivde new Thermostatic Mixing valve	Replace	required		Ea.	1	c	\$3,000.00		\$3,000.00		Yes
	M1	Office next to Weight Room, Tech Office 173, PE Office, NE corner of pool	185.457	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	3	c	\$66,000.00				No
	M2	Laundry	185.46	Commercial Dryer is not vented to the outdoors	Provide dryer vent directly to the outdoors	Replace	Required	110	Ea.	1	c	\$6,500.00		\$6,500.00		SUMMER 2022

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING										
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E1	Pipe Tunnel, Women's Locker Room, Basement Hallway, Men's Locker Room, Pump Room, Pump/Boiler Room, Stairs, Shower Room, Pool 227, First Floor Corridors, Stairs, Service Building 12, Metal Shop 174, Wood Shop 175, Auto Shop 176	185.370a6, 175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	32		\$31,900.00		\$31,900.00		SUMMER 2022
	E2	Men's Locker Room, Basement Hallway, Corridor C300, First Floor Corridor	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress or is damaged. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Replace the existing exit sign with new exit sign with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	11		\$3,850.00		\$3,850.00		Yes
	E3	Tunnel	185.370a6, 175.480a	Existing exit sign does not indicate direction of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Remove the existing exit sign and install a new exit sign in a different location with directional arrows.		Required	Polycarbonate LED exit sign - AC operation only	each	2		\$700.00		\$700.00		Yes
	E4	Basement Hallway, Men's Locker Room, Press Room, Balcony 383, Balcony 394, Field House 4180, Stairs	185.395d3, 175.470	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	10		\$7,900.00		\$7,900.00		SUMMER 2022
	E5	Pipe Tunnel, Tunnel	185.395d3, 175.470	There is no manual fire alarm station at in the egress path. Manual fire alarm stations shall not be spaced further than 200 feet apart.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	2		\$1,600.00		\$1,600.00		SUMMER 2022
	E6	Tunnel, Switchgear, Pump/Boiler Room, Attic	185.395d4, 175.470e	There is no fire alarm signal. An audible fire alarm signal must be an alarm horn loud enough to be heard above noise level in mechanical rooms and corridors.	Install a new audible visual fire alarm notification device.		Required	Audible visual fire alarm notification device	each	6		\$5,600.00		\$5,600.00		SUMMER 2022
	E7	Pump Room, Pump/Boiler Room, Mechanical Room, Metal Shop 174, Wood Shop 175, Auto Shop 176	185.395c2A, 185.395c2B, 175.460a6, 175.460a2	Fire detector coverage is inadequate. Fire detectors are required in shops and mechanical rooms not protected by an automatic sprinkler system.	Install a new fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	7		\$6,800.00		\$6,800.00		Yes
	E8	Wellness Center, Exercise Physiology 183, Computer Lab 172, Metal Shop 174, Computer Room 174	185.395c2D, 175.460a1	A smoke detector is missing. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	6		\$5,900.00		\$5,900.00		Yes
	E9	Mechanical Equipment, Men's Locker Room	185.510, 175.610, NEC	The grounding electrode system is incomplete. The electrical services should be bonded to both incoming water services for an equipotential grounding electrode system.	Install a grounding electrode from each electrical service to the incoming water service in the pool mechanical room. Bond the pool mechanical room incoming water service piping to the incoming water service piping in Locker Room 70. Install bonding jumpers across both water meters.		Required	(3) 1"C #3/0 grounding electrodes and (2) bonding jumpers	each	1		\$15,700.00				No
	E10	Stairs	185.510, 175.610, NEC	The existing magnetic door hold open device is broken. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the magnetic door hold open device and tie back into fire alarm system.		Required	Surface mount magnetic door hold open device	each	1		\$120.00		\$120.00		Yes
	E11	Stairs	185.395, 185.320D, 175.265	The existing heat detector is broken. Fire detectors are required in stairwells not protected by an automatic sprinkler system.	Replace heat detector with a new smoke detector.		Required	Smoke detector with addressable base	each	1		\$600.00		\$600.00		Yes
	E12	Tech. Corp 171	185.395c2D, 175.460a1	Smoke detector coverage is inadequate. Smoke detectors are required in computer rooms and hub closets not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	2		\$2,000.00		\$2,000.00		Yes
	E13	Fan Room 275	185.510, 175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	1	Partial Work By Owner	\$13.00		\$13.00		Yes
	E14	Attic	185.395, 185.320D, 175.265	The existing heat detector is broken. Fire detectors are required in mechanical rooms not protected by an automatic sprinkler system.	Replace with new heat detector.		Required	Combination rate of rise and fixed temperature heat detector with addressable base	each	1		\$600.00		\$600.00		Yes
	E15	Attic	185.510, 175.610, NEC	There is exposed wiring in the existing light fixture. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Replace the light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	1	Partial Work By Owner	\$220.00		\$220.00		Yes

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - NORTH CAMPUS - VAUGHN BUILDING										
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED	
	E16	Stairs, Basement Vestibule, Pipe Tunnel, Tunnel, Basement Hallway, Men's Locker Room, First Floor Corridors, Field House 4180, Lobby 101, Vaughan Gym 103	185.510, 175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	29		\$28,500.00		\$28,500.00		SUMMER 2022	
	E17	Lower Gym North, Lower Gym South, North Gym #4, South Gym #3, Field House 4180, Vaughn Gym 103	185.395c2D, 175.460a	There is no fire detector. Fire detectors are required in assembly areas (occupancies greater than 200 people) not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	111		\$108,900.00		\$54,450.00		50%	
	E18	Pool 227	185.395c2D, 175.460a	There is no fire detector. Fire detectors are required in assembly areas (occupancies greater than 200 people) not protected by an automatic sprinkler system.	Install a new projected beam type smoke detector (transmitter and receiver).		Required	Projected beam type smoke detector (transmitter and receiver)	each	2		\$4,800.00		\$4,800.00		SUMMER 2022	
	E19	Mechanical Room, Men's Locker Room Storage, Stairs, Janitor's Closet 1, First Floor Corridor	185.395, 185.320D, 175.265	A fire detector is missing. Fire detectors are required in stairwells and storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	5		\$4,900.00		\$4,900.00		SUMMER 2022	
												\$923,953.00		\$304,113.00		33%	\$619,840.00

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS								
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
						remove or replace	urgent, required or recommen- ded	detail of recommendation	SF, LF, EA	how many	work performed by contractor.	total cost	1-year or 5- year depending on priority			
	A1	A103A; A105J; B101; B103; B105; B107; B109-B117; B119; C113; D.S1 (1st floor); D106 (South Door & West Door); D107; CR1D2; C.OFC; D109 (Lounge); C125A; D109A; D124; D125 (South door/East door); D126B; D126C; D126D; D126E; D127A (North door); Receiving (door south of office); MR1E1; E107; E109; E111; E113; E115; G-Wing entrance door (far west back door); G102; G104 (West side single door); G104J (West side door); G106 (West side door); G108D; G108F; S.B.1; CR1G1; S.B.2; H101; H103; H103A; Office (South of H103A); East Stage (doors west of 1H25); 1H27; S.H104 (East of	185.370m6Biii	Door closer is in disrepair or missing and the door does not completely close on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	88	2	\$26,400.00		\$13,200.00		50%
	A2	A103 (At both entrance doors); A106 (South Wall); B101; Discovery Center (all 3); B103; B105; B107; B109-B117; B119; C110; C111; C113; C114; C115; C116; C119; C120; C121; Receiving (between storage & office); D126; E107-E115; B201-B217; B219; C205; C206; C207; C210; C211;	185.390g5Bii	Corridor walls required to be extended to the underside of the deck are not contiuous above the ceiling.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	14	2	\$21,000.00				NO
	A3	Receiving (door south of office); D122; D124; 1D11; S.B.2	185.390g5C	Louver in door is located above the maximum allowable 24" AFF for a 30 minute rated door.	Remove door and install new with a louver below the 24" AFF max.		b.		EA	5	2	\$5,000.00		\$5,000.00		YES
	A4	A108; A108B; C125A; C128; D109 (Lounge); D109 (Wood Shop); D109A; S.B.1; E106; CR1G1; S.H104; S.H106; S.G.1; S.G.2; S.G.3; S.G.4; S.H132	AHERA, 185.370b4D	Frayed and loose asbestose floor tiles are present.	Abate asbestos containing material per AHERA guidelines and install new floor material.		b.		SF	2,000		\$24,000.00		\$6,000.00		25%
	A5	A105 Conference Rm (between A105A & A103B); A104A; A104E; A105; A105F; A105H; A106A; A106C; A106D; A108; B101C; B121; B122; B123; C132; C134A; C134B; D104; D110; C.OFC; D120 (outside of room); D124 (outside of room); D126 (outside of room); E107-E112; Outside E115 (in hall); G104J (East/West walls); G108C (East/West walls); Cases	Safety Glazing Act	Glass in display cases and borrowed lites do not have tempered glass.	Replace glazing with tempered glass.		c.		EA	45	2	\$22,500.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS								
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	A6	A108; A108C; Double Doors Entering 1st Floor B-Wing from B-S1; B101B; E106; D122 (both entrance doors); Double Doors between C121A & C120A; Double Doors between D101 & C-S6; D134; Double Door Entering 2nd Floor B-Wing from B-S1 on odd room #	185.390g4B	Door in rated partition does not meet the rating required.	Replace door and frame with required rated door and frame.		b.		EA	17	2	\$42,500.00				NO
	A7	A104D; A106F; A108; A109C; B103; B122B; B122D; C134C; C139, D109 (Lounge); D126E; S.D127; E108; E112; E115; S.J110; H101; H119; B221D	NFPA 10	Fire extinguisher is missing/ not installed as required or set on the floor and not mounted on the wall.	Install new fire extinguisher.		c.		EA	19	Partial Work By Owner	\$4,750.00		\$4,037.50		85%
	A9	Discovery Center (all 3); B-Wing Hall between room B119/B121 & B122; D108 (3 Violations); D123; D124; B-Wing Hall between room B219/B221 & MR2B1/B222; Double doors between E115 & Stage; All double doors in hall between rooms H111 &	185.370b4D	Object protruding through the floor or opening in the floor is creating a trip hazard.	Remove object from floor or provide a cover plate.		a.		loc's	12	Partial Work By Owner	\$3,600.00				NO
	A10	Double Doors In between 1A1 & A106; Double Doors (outside of CR1C1 down the ramp); Double Doors Entering 1st Floor B-Wing from B-S1; Double Doors between C-S6 and 1C7; Double Doors between D101 & C-S6; Double doors between 1D8 & D107; Double doors between E115 & Stage; G104 (Main entrance door); G106 (Main entrance door); Gym 1 East double door; Middle set of	185.370b4D	Floor mounted magnetic door hold open is present creating a trip hazard.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	22	2	\$22,000.00				NO
	A11	B123 (Storage Rm); All corridor doors in first floor C-Wing; G003; D108 (all single doors along kitchen North/ South sides); D109 (Wood Shop-North & West doors); D120; D123 (North door); Double Door between CR1D1 & D109 (Lounge); 1D8; Double Door between D131 & 1D11; Double door to courtyard East of E115; H102; H104; Gyms 1-4 (all single doors in east wall); Double Door (east of room	185.370m6Biii	Blocking or permanent hold open device on door prevents it from self closing as required,	Remove blocking/hold open device from door.		b.		EA		By Owner	\$0.00		\$0.00		YES
	A12	D128 (West wall); S.G.3 (West wall); S.G.4 (West wall)	185.390g4B	Walls in rated partitions and walls have penetrations that compromise the required rating.	Repair and fill all penetrations through the rated walls and partitions.		b.		EA	3	2	\$1,500.00		\$1,500.00		YES

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	A13	A105; B101; D106; D108; D109 (Wood Shop); D109A; S.STG; B208, C229	185.390l	Areas of ceiling are displaying water damage. This condition suggests water infiltration which can promote mold growth and eventual structural failure of the roof.	Replace damaged ceiling materials and repair damaged/leaking roof.		b.		EA	9		\$9,000.00		\$4,500.00		50%
	A14	A103 (North Side Entrance Door); B112; B115; B116; C121A (Closet door); C123; D102 (farthest South door on East side); D103 (North entrance door); D106 (farthest South door on East side); Receiving (Door south of office); D137 (South Door); D132; S.B.2; E107; E109; E111; E112; E113; E115; Double door west side of stage (between rooms MR1H2 & S.STG); S.H113 (South door); CR1H4; Gym 4 (north wall doors); S.H116; B215; B216; C206; 2C6; C210 (Both Doors); C211;	185.370m6Biii	Doors do not latch completely to the frame.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	45	2	\$22,500.00		\$22,500.00		YES
	A15	B-S2; Handrails across from room C207	185.370c12A	Handrails at stairs and ramps are not secure.	Resecure handrail to the wall.		b.		EA	2	Partial Work By Owner	\$2,000.00		\$2,000.00		YES
	A16	1st Floor B-S3; B121A; Mech. Door (across from C127B); Double Doors between C-S6 and 1C7; C134C; S.D102; 2nd Floor B-S3; C-C7 (across from J201); C-C7 (inbetween J201 & J203) J203; J205; J207; J-S1	175.260a, 175.260c, 175.260d	Door located in rated wall/partition does not meet the minimum rating requirements.	Replace door and frame with required rated door and frame.		b.		EA	14	2	\$35,000.00				NO
	A17	B121; B122; B123; B126; C125; C129; C130; C131; C132; J103; J104; J105; J106; J108; J110; J-C1; H117; H118; H119; H121C; H121D; H126 (West door); MR1H3; H130 (Entrance doors between S.H132 & 134/CR1H1); H132; S.H132; CR1H1; H134 (West & South doors); H137; CR1H4; CR1H5; CR1H3; CR1H2; H136 (West Door); S.H136;	175.285a, 175.290a	Door closer is missing or in disrepair and does not close completely on the frame.	Adjust doors and closers or install new closers so that the door completely closes on the frame.		b.		EA	48	2	\$14,400.00		\$14,400.00		YES
	A18	B122 (By Storage Closet); B222 (By Storage Closet);	175.21	Cracking is occuring on the inside of the masonry wall which may lead to eventual structural failure.	Repair/Replace damaged masonry to address potential structural failure.		b.		loc's	2		\$10,000.00				NO
	A19	B121; B122D; B123; B126; B221A; B221D; B222; B223; B224; B226; J201; H119	175.275a	Walls in rated partitions and walls do not continue to the deck and compromise the required rating.	Extend walls to the underside of the deck and seal penetrations with firesafing. Provide UL rated selant at all penetrations through extended wall.		b.		loc's	12		\$30,000.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS								
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	A20	B121; B122; B123; B126; C125; C129; C130; C131; C132; J103; J104; J105; J106; J108; H121C; H136 (Double door to South); H-S1 (1st floor exit door); B221 (Entrance Door); B223;	175.285a, 175.290a	Doors are on hold open devices or being held with blocking where required to be automatic self closing.	Remove hold open device/blocking from door.		b.		EA		By Owner	\$0.00		\$0.00		YES
	A21	B121; B122; B123; B-S3; C129; C131; C134; J103; J104; J105; J106; J110; CR1J1; Single door between H116 & H118 (Hallway); H118; H120; H122; H124; H126 (Entrance door); H121;	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.	Adjust/Replace door, hardware and frames to allow door to latch completely.		b.		EA	23	2	\$11,500.00		\$11,500.00		YES
	A23	B223, C-C4 (Double door to North); J-C1	175.410c	Floor mounted magnetic hold open device creates a tripping hazard that could impede egress.	Remove floor mounted device and relocate to the wall or overhead.		a.		EA	4	2	\$4,000.00				NO
	A24	C128 (2), C127	185.390g4B, 185.370m6Biii	Coiling door in rated space is not rated or self closing on a fusable link.	Replace door with a rated door and provide a fusable link		b.		EA	3	2	\$15,000.00				NO
	A25	E104	185.380c10E, 185.390g4B	Door in rated partition does not meet the rating required, and has a deadbolt.	Provide 1 hr rated door without a deadbolt.		a.		EA	1	2	\$1,000.00		\$1,000.00		YES
	A27	S.226; C227; C228; C229; C231; MR2C2; J201; S.J205 (both doors); S.J206 (both doors); J207A; S.J210 (both doors)	175.285a, 175.290a	Doors do not latch completely to the frame where required to be automatic self closing.			b.		EA	14		\$7,000.00		\$2,800.00		40%
	A28	H126	185.370m2E	Change in floor level inside the door swing.	Create a landing and extend the level change beyond the width of the door.		a.		loc	1		\$1,000.00		\$1,000.00		In progress
	A29	2 islands near the pool entry, sidewalk east of drivers training, North side of main entrance drive, entrance to corral building, ramp near main building entrance	BOCA PM 303.3	Concrete sidewalk is lower than the surrounding curb creating a tripping hazard.	Replace concrete sidewalk to the level of the surrounding curb.		b.		SF	600	Partial Work By Owner	\$7,200.00		\$7,200.00		SUMMER 2022
	A31	2 location on sidewalk east of library	BOCA PM 303.3	Concrete curb is damaged or missing creating a tripping hazard.	Replace/Repair concrete curb.		b.		LF	20	Partial Work By Owner	\$1,000.00		\$1,000.00		SUMMER 2022
	A32	Loading Dock Stairs, North side of main entry drive	BOCA PM 303.3	Exposed conduit is creating a tripping hazard.	Relocate conduit to appropriate height or out of the way of egress.		b.		loc	1		\$1,000.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK			2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	A33	Dean's Courtyard, Near pole vault, south bay at the maintenance garage	BOCA PM 303.3	Uneven asphalt paving is creating a trip hazard.	Patch, level and repair asphalt paving.		b.		sf	600		\$3,000.00		\$3,000.00		YES
	A34	Tennis Court Perimeter (15 locations)	BOCA PM 303.3	Heaving fence foundations are creating a tripping hazard in the walking paths.	Remove and replace existing fencing sections.		b.		LF	900		\$22,500.00				NO
	A35	Wood shop exterior door	175.410c	Floor mounted door stop is creating a tripping hazard	Remove floor mounted device and relocate to the wall or overhead.		b.		EA	2	By Owner	\$0.00				NO
	A36	Outside the center field fence at varsity baseball field.	175.410c	Cleanout covers are raised up creating a tripping hazard.	Lower cleanout covers below grade.		b.				Partial Work By Owner	\$1,000.00				NO
	A37	Library exterior door, main courtyard retaining wall, vestibule F-V1	175.21	Excessive cracking exterior masonry wall could lead to structural failure.	Patch and tuckpoint masonry cracking.		c.		loc's	3	Partial Work By Owner	\$7,500.00				NO
	A38	Near the concessions building	BOCA PM 303.3	Heaving concrete vault is creating a tripping hazrd.	Lower concrete vault or adjust surrounding paving.		b.		SF	500		\$2,500.00				NO
	A39	North side of the varsity baseball field, B and G wing exit doors.	BOCA PM 304.13	Fence posts and guard rail posts are missing caps or coming up creating a safety hazard.	Cap and secure posts.		c.						COMPLETE			NO
	A40	Corridor near E114, H106, J-C1	185.380b2C	Existing gate can be closed to block off egress paths in the building.	Remove gates and install doors with panic hardware if security separation is needed.		b.		EA	3	By Owner	\$0.00				NO
	A41	E-Wing, C-Wing and D-Wing		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install a new set of fire doors and partitions and add an extra exterior exit door		b.		EA	1 double interior and 1 triple exterior		\$20,000.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS								
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	A42	GYMS 1, 2, 3 & 4		Travel distance to the nearest fire exit exceeds the maximum allowable and the number of occupants exiting exceeds the maximum exit capacity.	Install a new set of fire doors and partition, add an extra exit door from the gyms and an additional set of exterior exit doors, or reduce the occupancy of the gyms.		b.		EA	2 triple interior doors, 1 double interior door, 2 single interior doors and 2 exterior double doors		\$50,000.00				NO
	P1	Boiler Feed Pump Room, Mech MR1D1	175.710/890.1130f	Service sink or mop basin does not have vacuum breakers to protect the potable water system from contamination.	Replace Service Sink Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	2	c	\$1,500.00	Summer '21			NO
	P2	Boiler Feed Pump Room Faculty Dining D106, Both Serving lines, Cust CR1D1	175.710/890.1130f	Hose Bibb does not have vacuum breakers to protect the potable water system from contamination.	Install a pressure type vacuum breaker in the water supply to the hose bibb.	Replace	Required		Ea.	9	c	\$6,750.00	Summer '21			NO
	P3	Exterior	175.710/890.1130f	Frost Proof Sill Cock does not have vacuum breakers to protect the potable water system from contamination.	Remove existing FPSC and install new FPSC with integral vacuum breaker	Replace	Required		Ea.	28	c	\$28,000.00	Summer '21			NO
	P4	Nurse A104C	175.710/890.800a+b	Emergency Eye Wash stations shall not be installed on a faucet to prevent contamination of the eye wash station and the eye.	Remove emergency eye waash and provide a new eye wash station provided with tempered potable water and a trapped and vented receiver.	Replace	Required		Ea.	1	c	\$2,500.00		\$2,500.00		YES
	P5	Training Room H121, Cust CR1D2	175.710/890.1130f	Ice Machine has been connected to the Domestic CW system with out a double check valve.	Remove and reconnect with a double check valve	Replace	Required		Ea.	2	Partial Work By Owner	\$1,000.00				NO
	P6	Office J201X	175.710/890.1130f	There is a science sink with a hose connection that does not have an integral vacuum breaker.	Replace Faucet with new that has an integral vacuum breaker	Replace	Required		Ea.	1	c	\$750.00		\$750.00		YES
	P7	Boiler Room, Fan room above girls locker rooms	175.710/890.1130g7	Closed water systems shall have properly sized thermal expansion tanks connected to the water heater to protect the water heater from excess pressure.	Add an expansion tank to the cold water inlet to each water heater.	Replace	Required		Ea.	4	c	\$16,000.00		\$16,000.00		YES
	P8	Nurse A104B, BT 1A2, GT 1A1, Cust CR1H2	175.710/890.1370	All toilet rooms to have a floor drain	Saw cut floor and install a floor drain	Replace	Recommen ded		Ea.	5	c	\$37,500.00				NO
	P9	Through Out the Building	175.710/890.680e	All lavatories for public use shall be provided with an automatic safety device to prevent water from being delivered above 110oF and scalding the user.	Install a single thermostatic mixing valve on each lavatory or a master mixing valve for the lavatories of large toilet rooms to maintain water temperatures of 110F.	Replace	Recommen ded		Ea.	93	c	\$23,250.00		\$17,437.50		75%
	M1	Lounge D109, Office A106D, Office E109A, E110A, E112A, E113A, Girls Coach H103B	175.574	Space has no ventilation. Each occupied room ust be either naturally ventilated or have mechanical ventilation.	Provide mechanical ventilaton for this space.	Replace	Required		Ea.	7	Partial Work By Owner	\$154,000.00		\$92,400.00		60%

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E1	Mechanical Room G002, First Floor Vestibule, First Floor Corridors, Receiving, Boiler Room G003, Kitchen D108, Faculty Dining D106, Cafeteria D104, Study Hall D102, Classroom H126, Aerobics H106, GYM 4, Choral Room G104, Choral Room G106, Band Room G108, Weight Room H136	175.480a	There is no illuminated exit sign indicating the path of egress. Illuminated exit signs and directional exit signs shall be installed at every required exit doorway, and must be connected to a battery or electrical back-up system.	Install a new illuminated exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	38		\$38,100.00		\$19,050.00		50%
	E2	Storage G001, Gymnastics Gym, 2nd Floor Corridor, First Floor Corridors, Shop D125, Cafeteria D104, Study Hall D102	175.480a	Exit sign is broken, damaged or it is not illuminated. Illuminated exit signs and directional exit signs shall be installed at every required door exit doorway.	Replace the existing exit sign with new exit sign.		Required	Polycarbonate LED exit sign - AC operation only	each	10	Partial Work By Owner	\$3,500.00		\$3,500.00		YES
	E3	Storage F102	175.47	There is no manual fire alarm station at the exit door. A manual fire alarm station shall be located within 5'-0" of the exit passageway in accordance with NFPA 72.	Install a new manual fire alarm pull station.		Required	Fire alarm manual pull station	each	1		\$800.00		\$800.00		SUMMER 2022
	E4	First Floor Corridor	175.610, NFPA 72, NEC	A fire alarm notification device was not properly fastened to the associated recessed junction box, allowing exposed conductors to be accessible.	Replace the fire alarm junction box with an approved surface extension, and remount device to existing backbox.		Required	Fire alarm surface junction box extension.	each	1		\$125.00		\$125.00		YES
	E5	Computer Room B203, Copy Room C120A	175.460a1	A smoke detector is missing. Smoke detectors are required in specialty rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	2		\$1,980.00		\$990.00		50%
	E6	Storage Room J211, Kitchen D108, Faculty Dining D106	175.610, NEC	Receptacle does not have GFCI protection. Indoor receptacles located within 6 feet of a plumbing fixture must have GFCI protection.	Replace receptacle with GFCI type receptacle.		Required	20A GFCI duplex receptacle	each	8	Partial Work By Owner	\$700.00		\$700.00		YES
	E7	Dimmer Room C236, Mechanical Room MR1D1 & MR1A1, Storage D107, STG S. H102, STG S. H106, Aerobics H106, STG S. H104	175.610, NEC	There is exposed wiring in the existing junction box. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install a blank cover over the junction box.		Required	Stainless steel blank cover	each	12	Partial Work By Owner	\$150.00		\$150.00		YES
	E8	2nd Floor Vestibule, 2nd Floor Corridor, First Floor Corridors, First Floor Vestibule, Vestibule C-V1, Corridor C-C4, Corridor C-C5, Corridor J-C1	175.610, NFPA 72	A smoke detector is missing. Smoke detectors are required on both sides of smoke doors on hold open devices intended to close upon activation of fire alarm system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	55		\$54,395.00		\$54,395.00		SUMMER 2022
	E9	STG D136, Storage S. D125, STG S. D123, Storage D107, STG C127A, STG C115A, STG H121C, STG S. H132	175.265	There is no fire detector. Fire detectors are required in storage rooms not protected by an automatic sprinkler system.	Install a new smoke detector.		Required	Smoke detector with addressable base	each	10		\$9,900.00		\$9,900.00		SUMMER 2022
	E10	Mechanical Room MR2B1	175.610, NEC	Light fixture has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove cord and plug fixture and permanently wire new light fixture.		Required	4-foot 2-lamp F32T8 Fluorescent strip light fixture	each	1	Partial Work By Owner	\$215.00		\$215.00		YES
	E11	Upper East Gym	175.470e	The fire alarm audible visual alarm device is damaged.	Replace damaged audible visual fire alarm device with new device		Required	Audible visual fire alarm notification device	each	1		\$480.00		\$480.00		YES
	E12	Mechanical Penthouse MR3C3, Boiler Room G003	175.610, NEC 110	Existing 480/277 Volt panelboard does not have proper 4 ft. working clearance in front of panel.	Relocate existing panelboard to a location where ductwork does not interfere with panel working clearance space.		Required	N/A	each	2		\$12,100.00				NO

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204			3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS									
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E13	Small Engines D123, Shop D125, Faculty Dining D106	175.470e	There is no fire alarm notification device. Notification devices are required in areas with high noise levels.	Install a new fire alarm notification device.		Required	Audible visual fire alarm notification device	each	3		\$2,815.00		\$2,815.00		SUMMER 2022
	E14	STG D138	175.460a, NFPA 72	The fire alarm detection device within the kiln room is a smoke detector, and is not suitable for use where products of combustion are normally present.	Remove smoke detector and replace with a fixed temperature heat detector.		Required	Fixed temperature heat detector with addressable base	each	1		\$610.00		\$610.00		SUMMER 2022
	E15	OFC C.OFC, Prep S. J105, Corridor C-C4	175.610, NEC	There is exposed wiring in the existing panelboard. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Install new trim plates within the panelboard to effectively shield energized conductors and bussing.		Required	Custom panelboard trim covers	each	5		\$2,725.00		\$2,725.00		YES
	E16	Maint. Wood Shop D109, Receiving	175.480, NEC	Emergency lighting fixture is broken, damaged or it is not illuminated. Emergency lighting shall be installed in corridors leading to an exit doorway.	Replace emergency lighting fixture with new fixture.		Required	Wall mounted fluorescent luminaire.	each	2	Partial Work By Owner	\$635.00		\$635.00		YES
	E17	Faculty Dining D106	175.610, NEC	Exhaust fan has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove cord and plug connection and permanently wire exhaust fan.		Required	Flexible conduit and thermal motor switch.	each	1	Partial Work By Owner	\$125.00		\$125.00		YES
	E18	STG S. D108	175.610, NEC	Receptacle has been installed using a wiring method not compliant with the NEC. A flexible conduit connection is wired to a junction box mounted directly above a switch junction box.	Remove the flexible conduit connection and provide a proper switch box extension and new coverplate to allow for proper wiring terminations.		Required	Flexible conduit, coverplate and switch box extension.	each	1	Partial Work By Owner	\$185.00		\$185.00		YES
	E19	Faculty Dining D106	175.610, NEC	Receptacle not properly fastened to wall surface.	Provide new fasteners to attach junction box to wall surface. Provide conduit clamps to attach conduit to wall surface.		Required	Conduit hangers, toggle bolt fasteners.	each	1	Partial Work By Owner	\$30.00		\$30.00		YES
	E20	STG C127B	175.46	The heat detector is broken	Replace the existing heat detector with a new device.		Required	Heat detector with addressable base	each	1	Partial Work By Owner	\$395.00		\$395.00		YES
	E21	Computer Lab D122	175.610, NEC	Portable power strip has been installed using a wiring method not compliant with the NEC. Power strips were installed in place of a fixed wiring method.	Remove the portable power strips, and install a fixed wiring system to each power strip location, using a tele-power pole.		Required	Tele-power pole.	each	3	Partial Work By Owner	\$3,085.00				NO
	E22	First Floor Discovery Center	175.610, NEC	Floor mounted junction boxes are not suitable for use as a floor receptacle. Receptacles are damaged and present a shock hazard.	Remove the junction boxes and receptacles and replace them with approved floor mounted receptacles.		Required	Approved floor mounted receptacle boxes	each	20	Partial Work By Owner	\$10,890.00				NO
	E23	Classroom B105, First Floor Corridors, Science Lab J108, Biology Lab J107, Science Lab J110, Classroom H102, Corridor J-C1, Classroom H118, Classroom H122, Classroom H104	175.610, NEC	Receptacle is broken, damaged, or not it is not operating.	Provide new receptacles, including GFCI receptacles when the receptacle is located within 6' of a plumbing fixture.		Required	Receptacles	each	28	Partial Work By Owner	\$3,220.00		\$3,220.00		YES
	E24	Science Lab J104, Science Lab J103, Science Lab J110	175.610, NEC	Portable power strip has been installed using a wiring method not compliant with the NEC. Power strips were installed in place of a fixed wiring method.	Remove the portable power strips, and install a fixed wiring system to a receptacle at each power strip location, using surface mounted raceway.		Required	Surface raceway, receptacle	each	3	Partial Work By Owner	\$450.00		\$450.00		YES
	E25	Stairs C-S1	175.610, NEC	Light fixture has been installed using a wiring method not compliant with the NEC. A temporary installation has been used instead of a code compliant wiring method.	Remove existing luminaire mounted behind light fixture, extend wiring to new junction box and reinstall existing light fixture.		Required	Conduit, Junction box	each	1	Partial Work By Owner	\$275.00		\$275.00		YES

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK				2. DISTRICT CODE/NAME: D-204				3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - SOUTH CAMPUS								
	ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
	E26	STG S. STG	175.610, NEC	Light switch cover plate is missing, exposing energized terminals. Per the NEC, live parts shall be guarded against accidental contact and physical damage.	Provide a new cover plate		Required	Stainless steel switch cover	each	2	Partial Work By Owner	\$40.00		\$40.00		YES
	E27	Boys PE Locker Room H114	175.610, NFPA 72	A heat detector was used to provide actuation of a hold open device. Smoke detectors are required at doors on hold open devices intended to close upon activation of fire alarm system.	Remove the existing heat detector and install a new smoke detector.		Required	Smoke detector with addressable base	each	1		\$610.00		\$610.00		YES
	E28	Swimming Pool P101	175.610, NEC	The GFCI receptacle cover plate is broken and missing.	Provide a new cover plate		Required	Cast Aluminum receptacle cover	each	1	Partial Work By Owner	\$15.00		\$15.00		YES
	E29	Small Engines D123	175.610, NEC	Cord Suspended Receptacle has been installed using a wiring method not compliant with the NEC. A strain relief is required to suspend the receptacle junction box.	Remove the receptacle, junction box and flexible cord connection and provide an approved junction box, with strain relief. Install new GFCI receptacle and coverplate.		Required	Flexible cord strain relief, junction box, coverplate and GFCI receptacle.	each	6		\$1,815.00				NO
												\$872,965.00		\$332,160.00		38%

\$540,805.00

Ten-Year Safety Survey Report

VIOLATION AND RECOMMENDATION

SCHEDULE

(23 IL Adm. Code 180, 180.320)

1. COUNTY CODE: COOK

2. DISTRICT CODE/NAME: D-204

3. FACILITY CODE/NAME: LYONS TOWNSHIP HIGH SCHOOL - Corral Building

ITEM I.D.	LOCATION(S) (ROOM NO.)	RULE VIOLATED	DESCRIPTION OF THE VIOLATION	RECOMMENDATION TO CORRECT VIOLATION	ACTION I.D.	PRIORITY CODE	SPECIFICATION(S)	UNITS OF MEASURE	QUANTITY	LABOR CODE	ESTIMATED COST	ESTIMATED COMPLETION DATE	ITEMS DONE	FUNDING TYPE	COMPLETED
					remove or replace	urgent, required or recommende	detail of recommendation	SF, LF, EA, LS	how many	work performed by contractor.	total cost	1-year or 5-year depending on priority			
A1	Custodial J-1; Multi-Purpose	185.370m7B	Door has a hold open device installed at the bottom	Remove hold open device from door.		b.		EA	1	By Owner	\$0.00				
A2	Exterior Exit Doors #1; 2; 5; 7;	185.370m6Cii	Exterior Exit Doors, used frequently in both	Install vision panel light-kits in each door.		b.		EA	8	2	\$2,400.00				NO
A3	Multi-Purpose Room (South East doors); Kitchen	185.370m6Bi (1988) NFPA 101 5-2.1.4.1	Doors scrape against the carpet or VCT. As a result doors can not be open in their full position and also this impedes the doors to be self-closing as required. Furthermore the Multi-Purpose Room doors stick on frame at their closed position. The	Patch/repair doors to allow smooth operation.		b.		EA	4	Partial Work By Owner	\$0.00				NO
A4	Office 106; Kitchen 105; Office A-1; Classroom 101;	185.370m6Bi	Doors are missing the required closers. They have either been completely removed or disabled.	Install closers on required doors.		b.		EA	6	2	\$1,800.00				NO
A5	Kitchen 105	185.390g4Biii	Rolling shutters don't close completely, leaving a gap between the counter and the shutter.	Adjust hardware and/or door tracks to eliminate gap.		b.		EA	1	Partial Work By Owner	\$0.00				NO
A6	Exterior Exit Door #1 and 5	185.370m6Ci	The bottom of hollow metal door/sidelight frame is	Replace deteriorated frame.		b.		EA	2	2	\$3,000.00				NO
A7	Custodial J-1; Maintenance	185.370m6A	Door frame is rusting at the bottom.	Replace deteriorated frame.		b.		EA	2	2	\$1,500.00				NO
A8	Multi-Purpose Room	185.370b4C	Pendant lights reduce the headroom below the minimum height required by code.	Raise pendant light fixtures or replace light fixtures.		b.		EA	MULTIPLE	Partial Work By Owner	\$0.00				NO
A9	Exit Door #8	185.370b4D	A piece of VCT tile is missing creating a tripping hazard.	Install VCT in missing area.		b.		EA	1	Partial Work By Owner	\$0.00		\$0.00		YES
A10	Multi-Purpose Room	185.370b4D	VCT tiles are cracked creating a potential tripping hazard in the future.	Remove cracked VCT and install new in same location.		b.		SF	MULTIPLE	Partial Work By Owner	\$0.00		\$0.00		YES
A12	Corridor C-3; Foyer	185.370b4D	Loose rugs are not taped down causing a tripping hazard.	Tape down all raised rugs to eliminate tripping hazarads.		b.		EA	MULTIPLE	Partial Work By Owner	\$0.00		\$0.00		YES
A13	Maintenance (door to Multi- Purpose Room)	185.370m7B	Closer closes the door shut.	Adjust the closer.		b.		EA	1	Partial Work By Owner	\$0.00		\$0.00		YES
A14	Multi-Purpose Room (East wall next to North East doors, right above the floor base); Corridor C-1 (at Classroom 103 wall)	185.390g4Biii 185.390g5Bi	Holes are present in gypsum board walls (hole at Corridor C-1 wall is caused by Classroom 103 door handle) compromising the 1/2 hour fire resistance requirements.	Patch/repair all holes to match existing adjacent construction.		b.		EA		2		COMPLETE	\$0.00		YES
A15	Corridor C-1 (North and	185.380c7B	On both ends of corridor ceiling drops below the	Raise portion of ceiling to minimum height.		b.		EA	2	2	\$200.00		\$200.00		YES
A16	Multi-Purpose Room	Safety Glazing Act [430 ILCS 60]	Display cases do not contain safety glass.	Replace all glazing with safety tempered glass.		b.		SF	40	2	\$300.00				NO
A17	Multi-Purpose Room (East wall of backstage)	185.395e3 NFPA 10	Fire Extinguisher is missing (there is a hook in the wall indicating the existence of a fire extinguisher at some point)	Install missing fire extinguisher.		b.		EA	1	Partial Work By Owner	\$0.00				NO
A18	Corridor C-3 (South wall); Boy's Toilet T-1; Girl's Toilet	185.390I	Masonry walls were found to have cracks, creating a potential structural instability.	Patch/repair wall.		b.		EA	4	2	\$3,000.00		\$3,000.00		YES
A19	Custodial J-1; Electrical	185.390g4Biii	Walls have unsealed penetrations therefore the 1/2	Seal all penetrations to meet required fire		b.		EA	3	2	\$1,500.00		\$1,500.00		YES
A20	Electrical Closet	185.390g4Biii	Top of wall is not sealed therefore the 1/2 hour fire	Seal all penetrations to meet required fire		b.		EA	1	2	\$500.00				NO
A21	Corridor C-1 (next to Classroom 101)	THE BOCA BASIC PROPERTY MAINTENANCE CODE / 1978 PM-303.3	The acoustical ceiling tile is damaged.	Replace all damages ceiling tiles.		b.		SF	25	Partial Work By Owner	\$0.00		\$0.00		YES
A22	Classroom 101; Classroom 102; Classroom 103	THE BOCA BASIC PROPERTY MAINTENANCE CODE / 1978 PM-303.3	Acoustical ceiling tiles and suspended grid are arched.	Replace all damages ceiling tiles and/or grid.		b.		SF	1500	Partial Work By Owner	\$0.00		\$0.00		YES
A23	Entire Building	Recommendation	Doors, which do not have an hold open device installed at the bottom of the door, have foot	Remove all wedges.		b.		EA	0	Partial Work By Owner	\$0.00		\$0.00		YES
A11	Classroom 102; Corridor C-1 (in front of Multi-Purpose	185.370b4D	Carpet is tearing, causing a tripping hazard.									COMPLETE			YES
															YES
											\$14,200.00		\$4,700.00		33.10%

\$9,500.00

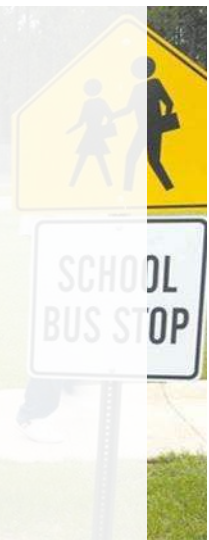


Section 6 Physical Security Report



Final Report

Physical Security
Consulting Services



North Campus
North Campus

Project # R10.2022.000443
Project # R10.2022.000443

August 5, 2022
August 5, 2022



August 5, 2022

Jennifer Tyrrell
Principal
Lyons Township High School District 204
100 South Brainard Avenue
La Grange, IL 60525

**SUBJECT: Final Report
North Campus Physical Security Assessment
FEA Project # R10.2022.000443**

Ms. Tyrrell,

Facility Engineering Associates, P.C. (FEA) is pleased to provide this final report of our Physical Security Assessment for North Campus.

The scope of this assessment focused on a review of North Campus physical security posture. The report provides an assessment of the organization with respect to deterrence, detection, delay, and response, with findings and recommendations provided for each area.

An architectural opening audit was provided by a door hardware manufacturer. The door hardware audit was performed in conjunction with the FEA security assessment as a benefit to North Campus.

We appreciate the opportunity to assist North Campus in its efforts to improve its physical security posture. We would be happy to discuss our findings with your team. If you have any questions, need additional information, or require clarification on any matter, please contact us.

Respectfully,
FACILITY ENGINEERING ASSOCIATES, P.C.

A handwritten signature in black ink, appearing to read "Paul Timm", written over a light blue horizontal line.

Paul Timm, PSP
Vice President

Table of Contents

Findings and Recommendations.....	4
<i>DETERRENCE</i>	4
1. Signs	4
2. Lighting.....	4
3. Landscaping.....	4
<i>DETECTION</i>	5
4. Duress Communications	5
5. Alarm Systems.....	6
6. Access Control.....	6
7. Video Surveillance.....	7
<i>DELAY</i>	8
8. Facility	8
9. Classrooms, Offices and Gathering Areas.....	8
<i>RESPONSE</i>	9
10. Emergency Training, Supplies, and Equipment.....	9
<i>MISCELLANEOUS</i>	10
11. To Aid in Loss Prevention Efforts	10
Recommendations Tracking Chart	11
Appendix: Photographs.....	20

Summary of Project Personnel

Facility Engineering Associates, PC (FEA) completed a physical security assessment of North Campus located at 100 South Brainard Avenue in La Grange, IL on July 12, 2022. The following FEA personnel were involved:

- **Paul Timm, PSP**

Paul Timm, Vice President of Facility Engineering Associates, is a board-certified Physical Security Professional (PSP), the author of *School Security: How to Build and Strengthen a School Safety Program*, and a nationally acclaimed expert in physical security. Paul is an experienced Crisis Assistance Team volunteer through the National Organization for Victims Assistance (NOVA). He is certified in Vulnerability Assessment Methodology (VAM) through Sandia National Laboratories and the ALPHA™ vulnerability assessment methodology. He is also a member of ASIS International's School Safety & Security Council and the Illinois Association of School Business Officials' Risk Management Committee. Since 1999, Paul has conducted physical security assessments and provided technical assistance for school districts nationwide and in Canada.

The following sections of this report provide additional detail on the scope of review and findings of this assessment. Included in the appendix to this report are representative photographs of observed conditions during the assessment.

Scope of Assessment

On July 12, 2022, Facility Engineering Associates conducted a physical security assessment of North Campus located at 100 South Brainard Avenue La Grange, IL. The assessment utilized our patented Advanced Logic Protection Heuristic Analysis (ALPHA™) methodology and focused on areas related to the protection of student, staff, and visitors. This assessment was conducted through employee interviews and visual observations. Some representative conditions photographed with a digital camera are included in the appendix.

The ALPHA™ assessment methodology utilizes proprietary checklists detailing the presence and relative effectiveness of the following physical security elements:

DETERRENCE:	Discouraging unauthorized actions
DETECTION:	Recognizing unauthorized actions
DELAY:	Slowing unauthorized actions
RESPONSE:	Reacting to unauthorized actions

The intent of this assessment was to identify both strengths and weaknesses of the existing security program. The goal of this report is to identify weaknesses. The Recommendations Tracking Chart in the last report section provides a summary of the key recommendations identified in the report section below. Each identified recommendation was assigned to a Priority level “1,” “2,” or “3,” with “1” being the highest priority; and were also assigned to a responsibility (Responsible) category “Admin” (Administrators), “Facil” (Facilities), or “IT” (Information Technology).

Disclaimer

The report is based on our observations and information provided to our assessors. FEA believes the information contained within this security assessment report to be correct at the time of printing. Although a “standard of care” was exhibited by trained professionals, it is possible that conditions may exist that can affect the findings and recommendations presented, which may not have been discovered or presented to us during the survey. This assessment report should not be relied upon as an exhaustive record of all possible risks or hazards that may exist or potential improvements that can be made. FEA is not responsible for any consequences arising from the use of the information herein.

Confidentiality Statement

In order to maintain the integrity and credibility of the security assessment processes and to protect the parties involved, it is understood that the assessors will not divulge to unauthorized persons any information obtained during this security assessment unless legally obligated to do so. FEA will communicate with Lyons Township High School District 204 prior to release of any project related information requested.

Findings and Recommendations

Analysis of assessment results identified a number of weaknesses in the current security program. Descriptions of those weaknesses and corresponding recommendations for improvements follow in the report section corresponding to the four ALPHA™ physical security assessment elements.

DETERRENCE

1. Signs

- 1.1. There were visitor management and firearm prohibition signs posted at some exterior doors. Security signs notify students, staff and visitors of school safety practices and discourage unauthorized activity.

Recommendation(s):

Post visitor management and firearm prohibition signs at all exterior doors.

Post door usage signs, such as “main entrance,” “alternate entrance,” and “emergency exit,” at all exterior doors, both inside and outside.

Post trespassing and contraband prohibition signs at parking lot entries and along property lines.

- 1.2. With the exception of two (2) entries between Door 17 and Door 18, exterior doors were labeled with identifying numbers on the outside. Some exterior doors did not have corresponding numbers on the inside. Additionally, some interior doors were not labeled (see the attached [Photograph No. 1](#)). Properly labeled exterior and interior doors help inform and direct building occupants and emergency responders.

Recommendation(s):

Ensure that all exterior doors are numbered, both on the outside and the inside.

For quick identification of room contents, ensure all interior doors are accurately labeled.

2. Lighting

- 2.1. Exterior lighting was reportedly only partially effective. Parking lot lighting was most inadequate near the shed and in the middle of the lot. Good lighting positively affects how much can be seen by building occupants and passersby. It also discourages unauthorized activity.

Recommendation(s):

Ensure that all entrances, walkways, and parking areas are lit well enough to permit the viewing of persons and activities.

3. Landscaping

- 3.1. Some vegetation on the property did not follow the Crime Prevention Through Environmental Design (CPTED) principle of “natural surveillance” (see the attached [Photograph No. 2](#)).

Recommendation(s):

Per generally accepted CPTED best practices, remove all tree limbs to a minimum height of eight (8) feet and trim all shrubbery to a maximum height of 36 inches or replace with miniature shrubs.

DETECTION

4. Duress Communications

- 4.1. The telephone system was reportedly digital PBX. Nortel telephones were not labeled with emergency dialing instructions and speed dial locations were not programmed with emergency extensions (see the attached [Photograph No. 3](#)). There was a Panasonic telephone in the Library. The Public Address (PA) system could be accessed by dialing “708-579-6014, 720#” from any telephone in the building. Some rooms, such as the Pool Office, had unique telephones (see the attached [Photograph No. 4](#)) and some rooms did not have telephones.

Recommendation(s):

Outfit telephones with 911 labels and program speed-dial emergency contact extensions, such as the Main Office and the Nurse’s Office.

Pursue options for more efficiently accessing the PA system via telephones. Consider requiring teachers and staff to periodically practice making PA announcements through a telephone.

Standardize telephones and ensure that every room has one.

- 4.2. The existing Dukane PA system included intercom call buttons. Some call buttons were partially obstructed (see the attached [Photograph No. 5](#)). Several call buttons in the Library were not functional. Announcements could not easily be heard in several areas, such as Locker Rooms, the Cafeteria, and Restrooms. Some rooms had PA speaker volume dials (see the attached [Photograph No. 6](#)). The Pool had a separate PA system (see the attached [Photograph No. 7](#)).

Recommendation(s):

Ensure intercom call buttons are functional and accessible.

To increase visibility, consider marking call buttons with a red border.

Add speakers in strategic areas and attempt to achieve comprehensive PA coverage, both inside and outside the facility.

To ensure reception of emergency announcements, consider removing PA speaker volume dials.

- 4.3. The school had approximately 40 Motorola two-way radios and a repeater.

Recommendation(s):

Require all administrators, administrative assistants, facilities personnel, security assistants, the SRO, and staff who monitor student movement to carry two-way radios.

Pursue interoperability with local emergency responders.

- 4.4. There were approximately 20 BluePoint duress (panic) pull stations throughout the facilities. In addition, each Welcome Desk had a BluePoint pendant.

Recommendation(s):

Consider acquiring additional pendants for key administrators.

To ensure functionality, routinely test BluePoint system pull stations and pendants.

4.5. North Campus did not utilize digital signage.

Recommendation(s):

Pursue options for adding digital signage in strategic locations. If added, program a “See Something, Say Something” message that includes reporting options, such as <https://www.safe2helpil.com/>. If added, pursue the possibility of giving designated staff the capability of pushing out emergency notifications.

4.6. Employees engaged in off-site activities relied on personal cellular phones.

Recommendation(s):

Encourage employees to program “Emergency” information into personal cellular phones.

4.7. The School/District utilized the Infinite Campus parent notification system and a variety of social media services.

Recommendation(s):

Test the existing system and services at least every semester to ensure functionality.

Require students to register smartphone numbers. When registered, establish additional notification groups so that students can be reached during an emergency.

5. Alarm Systems

5.1. The school did not have an active intrusion detection (alarm) system. There were no local door alarms.

Recommendation(s):

Consider making the intrusion detection system active. If made active, assign designated individuals unique codes for arming and disarming the system. If made active, require IT personnel to routinely review usage reports to look for anomalies.

Consider installing local door alarms at strategic egress points. If installed, routinely test those alarms.

6. Access Control

6.1. North Campus’s visitor management procedures included Raptor Technologies visitor management software and visitor stickers. The Raptor “Emergency” feature was not programmed. The school utilized an AIPHONE video intercom unit at the main entry and an audio intercom unit at the Delivery door (see the attached [Photograph No. 8](#)).

Recommendation(s):

Consider improving visitor management through a “credential exchange” procedure that requires all visitors to exchange photographic identification (ID) for a visitor badge that hangs on a colored, break-away lanyard. The visitor’s ID will be stored at the Main Desk until another exchange can be made upon signing out at the conclusion of the visit.

Program the Raptor Technologies “Emergency” feature so that, when activated, at least three (3) key personnel will receive text and email notification.

To ensure functionality, test the video and audio intercom systems at the beginning of each day.

6.2. Staff members and students were not required to display IDs.

Recommendation(s):

Require all employees to wear IDs on colored, break-away lanyards. Employee lanyards and visitor lanyards should be separate and distinct colors.

6.3. The facility's electronic access control system consisted of 10 exterior readers and one (1) interior reader. Teachers were reportedly granted card access from 6:00am to 10:00pm, seven (7) days a week.

Recommendation(s):

To avoid medical emergencies when assistance is not available, restrict teacher access hours (e.g., 6:00am – 6:00pm, Monday through Friday).

Require IT personnel to review usage reports at least weekly to look for anomalies.

6.4. Several door propping devices were discovered during the assessment visit.

Recommendation(s):

Require designated personnel to inspect exterior doors at least twice each day. Door propping devices should be reported, recorded, and removed.

6.5. Numerous vacant and unmonitored rooms/areas were accessible during the assessment visit (see the attached [Photograph No. 9](#)).

Recommendation(s):

To avoid theft and unmonitored activities, ensure that all vacant and unmonitored rooms/areas are secured.

6.6. Some electrical panels were not secured (see the attached [Photograph No. 10](#)).

Recommendation(s):

Secure all electrical panels.

6.7. The school had several interior gates (see the attached [Photograph No. 11](#)).

Recommendation(s):

If code compliant, routinely utilize the interior gates to restrict access afterhours.

6.8. From both inside and outside the buildings, there was the potential for unauthorized roof access (see the attached [Photographs No. 12](#) and [No. 13](#)).

Recommendation(s):

Pursue collaborative solutions, such as window lock pins and exterior cameras, to discourage unauthorized roof access.

7. Video Surveillance

7.1. The school's video surveillance system consisted of 70 cameras and monitoring and retention capabilities. Retention duration was reported to be one (1) to two (2) weeks. Some cameras were no longer functional (see the attached [Photograph No. 14](#)).

Recommendation(s):

Add cameras based on collaboration and consensus.

Remove all non-functional cameras immediately.

Attempt to achieve a retention duration of 30 days.
Routinely provide instruction on system features for key personnel.
Document video surveillance practices, such as “acceptable use” and accountability.
Pursue development of a Memorandum of Understanding (MOU) with the La Grange Police Department.

DELAY

8. Facility

8.1. North Campus did not have a secured vestibule at the main entry. Students were permitted exterior movement between buildings via Door 5 and Door 30. Students who were local residents were granted “open lunch” privileges. The FEA assessor was not able to gain access to the school during the assessment visit. The Student Assistant at the Welcome Desk, however, had difficulty with the visitor management system and sent the assessor with a hand-written sticker to the Main Office unescorted.

Recommendation(s):

Consider securing the main entry vestibule.

Consider prohibiting exterior movement of students and requiring them to move between buildings via the tunnel, instead.

Provide Welcome Desk staff with ongoing instruction in access control and visitor management practices.

For student accountability reasons, cease use of “open lunch” privileges.

8.2. According to the door hardware audit, there were a number of door functionality issues (see the submitted Door Hardware Audit Report).

Recommendation(s):

Make the necessary improvements to ensure that doors will operate safely and properly.

9. Classrooms, Offices and Gathering Areas

9.1. Classroom doors could not be secured from the inside in the event of a lockdown situation. Tempered glass in or near some classroom and office doors was not reinforced to prevent forced entry. Some classroom window lockdown blinds were missing (see the attached [Photograph No. 15](#)).

Recommendation(s):

Consider documenting and implementing a practice that would require classroom doors to be closed and locked at all times.

Consider reinforcing tempered glass classroom/office windows by installing glazing, such as laminated glass or laminate window film, to prevent forced access.

Ensure all classrooms have window lockdown blinds. Those blinds should be fire-retardant and only utilized during an emergency.

9.2. There were some conjoined rooms (see the attached [Photograph No. 16](#)). Some gathering rooms could not easily be secured during a lockdown incident.

Recommendation(s):

For lockdown purposes, ensure that conjoined room hallway doors and interior doors are closed and locked at all times.

Drill gathering room lockdown practices and make necessary improvements.

RESPONSE

10. Emergency Training, Supplies, and Equipment

10.1. North Campus had one (1) Village of La Grange School Resource Officer (SRO) and six (6) Student Assistants. The school was reportedly having difficulties finding Student Assistant candidates. Teachers and staff were responsible to carry out limited loss prevention and first responder duties.

Recommendation(s):

Pursue prospecting methods, such as approaching students in the Criminology Department of the College of DuPage, to fill Student Assistant positions.

Train all potential responders in First Aid, CPR, and the use of Automatic External Defibrillators (AEDs).

All potential responders, including staff who monitor student movement, should be equipped with response tools and supplies, such as two-way radios, whistles, and First Aid supplies.

Ensure that all potential responders, including staff who monitor student movement, are positioned properly and readily identifiable through uniforms, such as orange safety vests, or markings.

10.2. The facilities reportedly had five (5) AEDs.

Recommendation(s):

Consider acquiring additional AEDs and storing them in strategic areas.

10.3. In addition to AEDs and First Aid kits, the school stored Bleeding Control Kits in AED cabinets (see the attached [Photograph No. 17](#)).

Recommendation(s):

Label all AED cabinets as also housing Bleeding Control Kits.

Consider acquiring additional emergency supplies, such as bullhorns and wind-up flashlights, that can be stored in strategic areas.

10.4. Main Office personnel did not store Bomb Threat Checklists at telephones. The mail sorting area did not have a "Suspicious Mail or Packages" poster.

Recommendation(s):

Place a Bomb Threat Checklist within arm's reach of all main telephones.

Post the USPS "Suspicious Mail or Packages" poster in the mail sorting area - <https://about.usps.com/securing-the-mail/suspiciousmail.htm>.

10.5. Evacuation maps varied and were only partially effective (see the attached [Photograph No. 18](#)). Emergency flipcharts were posted in most rooms.

Recommendation(s):

Consider improving evacuation maps by marking primary evacuation routes with solid red lines, alternate evacuation routes with dotted red lines, shelter-in-place locations with green shading, and adding “You Are Here” designations.

Ensure that evacuation maps are posted in every room, including restrooms.

MISCELLANEOUS

11. To Aid in Loss Prevention Efforts

- 11.1.Ensure that all display cases are secured (see the attached [Photograph No. 19](#)).
- 11.2.Ensure all padlocks are secured or replace them with key-retained padlocks (see the attached [Photograph No. 20](#)).
- 11.3.Remove all hasps and deadbolts (see the attached [Photographs No. 21](#) and [No. 22](#)).
- 11.4.Store all keys in secured areas (see the attached [Photograph No. 23](#)).
- 11.5.Remove the loose chain from the fence at the parking lot structure (see the attached [Photograph No. 24](#)).
- 11.6.Continue to welcome the frequent visits of the emotional support dog provided by West 40’s Child Advocacy Center.
- 11.7.Post “See Something, Say Something” notices in strategic correspondence/locations, such as employee emails and parent/community messaging.
- 11.8.Routinely remind employees and staff to keep valuable items in vehicles out of view.
- 11.9.Require key administrators to get certified in the National Incident Management System (NIMS) ICS100 course - <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>.

Recommendations Tracking Chart

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
3	Facil	Deterrence	1.1	There were visitor management and firearm prohibition signs posted at some exterior doors. Security signs notify students, staff and visitors of school safety practices and discourage unauthorized activity.	4	Post visitor management and firearm prohibition signs at all exterior doors. Post door usage signs, such as “main entrance,” “alternate entrance,” and “emergency exit,” at all exterior doors, both inside and outside. Post trespassing and contraband prohibition signs at parking lot entries and along property lines.
3	Facil	Deterrence	1.2	With the exception of two (2) entries between Door 17 and Door 18, exterior doors were labeled with identifying numbers on the outside. Some exterior doors did not have corresponding numbers on the inside. Additionally, some interior doors were not labeled (see the attached Photograph No. 1). Properly labeled exterior and interior doors help inform and direct building occupants and emergency responders.	4	Ensure that all exterior doors are numbered, both on the outside and the inside. For quick identification of room contents, ensure all interior doors are accurately labeled.
3	Facil	Deterrence	2.1	Exterior lighting was reportedly only partially effective. Parking lot lighting was most inadequate near the shed and in the middle of the lot. Good lighting positively affects how much can be seen by building occupants and passersby. It also discourages unauthorized activity.	4	Ensure that all entrances, walkways, and parking areas are lit well enough to permit the viewing of persons and activities.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
3	Facil	Deterrence	3.1	Some vegetation on the property did not follow the Crime Prevention Through Environmental Design (CPTED) principle of “natural surveillance” (see the attached Photograph No. 2).	4	Per generally accepted CPTED best practices, remove all tree limbs to a minimum height of eight (8) feet and trim all shrubbery to a maximum height of 36 inches or replace with miniature shrubs.
1	Admin/IT	Detection	4.1	The telephone system was reportedly digital PBX. Nortel telephones were not labeled with emergency dialing instructions and speed dial locations were not programmed with emergency extensions (see the attached Photograph No. 3). There was a Panasonic telephone in the Library. The Public Address (PA) system could be accessed by dialing “708-579-6014, 720#” from any telephone in the building. Some rooms, such as the Pool Office, had unique telephones (see the attached Photograph No. 4) and some rooms did not have telephones.	5	Outfit telephones with 911 labels and program speed-dial emergency contact extensions, such as the Main Office and the Nurse’s Office. Pursue options for more efficiently accessing the PA system via telephones. Consider requiring teachers and staff to periodically practice making PA announcements through a telephone. Standardize telephones and ensure that every room has one.
1	Admin/IT	Detection	4.2	The existing Dukane PA system included intercom call buttons. Some call buttons were partially obstructed (see the attached Photograph No. 5). Several call buttons in the Library were not functional. Announcements could not easily be heard in several areas, such as Locker Rooms, the Cafeteria, and Restrooms. Some rooms had PA speaker volume dials (see the attached Photograph No. 6). The Pool had a	5	Ensure intercom call buttons are functional and accessible. To increase visibility, consider marking call buttons with a red border. Add speakers in strategic areas and attempt to achieve comprehensive PA coverage, both inside and outside the facility. To ensure reception of emergency announcements, consider removing PA speaker volume dials.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
				separate PA system (see the attached Photograph No. 7).		
2	Admin	Detection	4.3	The school had approximately 40 Motorola two-way radios and a repeater.	5	Require all administrators, administrative assistants, facilities personnel, security assistants, the SRO, and staff who monitor student movement to carry two-way radios. Pursue interoperability with local emergency responders.
2	Admin	Detection	4.4	There were approximately 20 BluePoint duress (panic) pull stations throughout the facilities. In addition, each Welcome Desk had a BluePoint pendant.	5	Consider acquiring additional pendants for key administrators. To ensure functionality, routinely test BluePoint system pull stations and pendants.
2	Admin/IT	Detection	4.5	North Campus did not utilize digital signage.	5	Pursue options for adding digital signage in strategic locations. If added, program a “See Something, Say Something” message that includes reporting options, such as https://www.safe2helpil.com/ . If added, pursue the possibility of giving designated staff the capability of pushing out emergency notifications.
3	Admin	Detection	4.6	Employees engaged in off-site activities relied on personal cellular phones.	6	Encourage employees to program “Emergency” information into personal cellular phones.
1	Admin/IT	Detection	4.7	The School/District utilized the Infinite Campus parent notification system and a variety of social media services.	6	Test the existing system and services at least every semester to ensure functionality. Require students to register smartphone numbers. When registered, establish

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
						additional notification groups so that students can be reached during an emergency.
2	Admin/IT	Detection	5.1	The school did not have an active intrusion detection (alarm) system. There were no local door alarms.	6	Consider making the intrusion detection system active. If made active, assign designated individuals unique codes for arming and disarming the system. If made active, require IT personnel to routinely review usage reports to look for anomalies. Consider installing local door alarms at strategic egress points. If installed, routinely test those alarms.
1	Admin/IT	Detection	6.1	North Campus's visitor management procedures included Raptor Technologies visitor management software and visitor stickers. The Raptor "Emergency" feature was not programmed. The school utilized an AIPHONE video intercom unit at the main entry and an audio intercom unit at the Delivery door (see the attached Photograph No. 8).	6	Consider improving visitor management through a "credential exchange" procedure that requires all visitors to exchange photographic identification (ID) for a visitor badge that hangs on a colored, break-away lanyard. The visitor's ID will be stored at the Main Desk until another exchange can be made upon signing out at the conclusion of the visit. Program the Raptor Technologies "Emergency" feature so that, when activated, at least three (3) key personnel will receive text and email notification. To ensure functionality, test the video and audio intercom systems at the beginning of each day.
2	Admin	Detection	6.2	Staff members and students were not required to display IDs.	6	Require all employees to wear IDs on colored, break-away lanyards. Employee lanyards and visitor lanyards should be separate and distinct colors.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
1	Admin/IT	Detection	6.3	The facility's electronic access control system consisted of 10 exterior readers and one (1) interior reader. Teachers were reportedly granted card access from 6:00am to 10:00pm, seven (7) days a week.	7	To avoid medical emergencies when assistance is not available, restrict teacher access hours (e.g., 6:00am – 6:00pm, Monday through Friday). Require IT personnel to review usage reports at least weekly to look for anomalies.
1	Admin/Facil	Detection	6.4	Several door propping devices were discovered during the assessment visit.	7	Require designated personnel to inspect exterior doors at least twice each day. Door propping devices should be reported, recorded, and removed.
2	Admin	Detection	6.5	Numerous vacant and unmonitored rooms/areas were accessible during the assessment visit (see the attached Photograph No. 9).	7	To avoid theft and unmonitored activities, ensure that all vacant and unmonitored rooms/areas are secured.
2	Facil	Detection	6.6	Some electrical panels were not secured (see the attached Photograph No. 10).	7	Secure all electrical panels.
2	Admin/Facil	Detection	6.7	The school had several interior gates (see the attached Photograph No. 11).	7	If code compliant, routinely utilize the interior gates to restrict access afterhours.
2	Facil	Detection	6.8	From both inside and outside the buildings, there was the potential for unauthorized roof access (see the attached Photographs No. 12 and No. 13).	7	Pursue collaborative solutions, such as window lock pins and exterior cameras, to discourage unauthorized roof access.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
1	Admin/IT	Detection	7.1	The school's video surveillance system consisted of 70 cameras and monitoring and retention capabilities. Retention duration was reported to be one (1) to two (2) weeks. Some cameras were no longer functional (see the attached Photograph No. 14).	7	Add cameras based on collaboration and consensus. Remove all non-functional cameras immediately. Attempt to achieve a retention duration of 30 days. Routinely provide instruction on system features for key personnel. Document video surveillance practices, such as "acceptable use" and accountability. Pursue development of a Memorandum of Understanding (MOU) with the La Grange Police Department.
1	Admin	Delay	8.1	North Campus did not have a secured vestibule at the main entry. Students were permitted exterior movement between buildings via Door 5 and Door 30. Students who were local residents were granted "open lunch" privileges. The FEA assessor was not able to gain access to the school during the assessment visit. The Student Assistant at the Welcome Desk, however, had difficulty with the visitor management system and sent the assessor with a hand-written sticker to the Main Office unescorted.	8	Consider securing the main entry vestibule. Consider prohibiting exterior movement of students and requiring them to move between buildings via the tunnel, instead. Provide Welcome Desk staff with ongoing instruction in access control and visitor management practices. For student accountability reasons, cease use of "open lunch" privileges.
1	Facil	Delay	8.2	According to the door hardware audit, there were a number of door functionality issues (see the submitted Door Hardware Audit Report).	8	Make the necessary improvements to ensure that doors will operate safely and properly.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
2	Admin	Delay	9.1	Classroom doors could not be secured from the inside in the event of a lockdown situation. Tempered glass in or near some classroom and office doors was not reinforced to prevent forced entry. Some classroom window lockdown blinds were missing (see the attached Photograph No. 15).	8	Consider documenting and implementing a practice that would require classroom doors to be closed and locked at all times. Consider reinforcing tempered glass classroom/office windows by installing glazing, such as laminated glass or laminate window film, to prevent forced access. Ensure all classrooms have window lockdown blinds. Those blinds should be fire-retardant and only utilized during an emergency.
2	Admin	Delay	9.2	There were some conjoined rooms (see the attached Photograph No. 16). Some gathering rooms could not easily be secured during a lockdown incident.	8	For lockdown purposes, ensure that conjoined room hallway doors and interior doors are closed and locked at all times. Drill gathering room lockdown practices and make necessary improvements.
1	Admin	Response	10.1	North Campus had one (1) Village of La Grange School Resource Officer (SRO) and six (6) Student Assistants. The school was reportedly having difficulties finding Student Assistant candidates. Teachers and staff were responsible to carry out limited loss prevention and first responder duties.	9	Pursue prospecting methods, such as approaching students in the Criminology Department of the College of DuPage, to fill Student Assistant positions. Train all potential responders in First Aid, CPR, and the use of Automatic External Defibrillators (AEDs). All potential responders, including staff who monitor student movement, should be equipped with response tools and supplies, such as two-way radios, whistles, and First Aid supplies. Ensure that all potential responders, including staff who monitor student movement, are positioned properly and readily identifiable through uniforms, such as orange safety vests, or markings.

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
2	Admin	Response	10.2	The facilities reportedly had five (5) AEDs.	9	Consider acquiring additional AEDs and storing them in strategic areas.
2	Admin	Response	10.3	In addition to AEDs and First Aid kits, the school stored Bleeding Control Kits in AED cabinets (see the attached Photograph No. 17).	9	Label all AED cabinets as also housing Bleeding Control Kits. Consider acquiring additional emergency supplies, such as bullhorns and wind-up flashlights, that can be stored in strategic areas.
2	Admin	Response	10.4	Main Office personnel did not store Bomb Threat Checklists at telephones. The mail sorting area did not have a "Suspicious Mail or Packages" poster.	9	Place a Bomb Threat Checklist within arm's reach of all main telephones. Post the USPS "Suspicious Mail or Packages" poster in the mail sorting area - https://about.usps.com/securing-the-mail/suspiciousmail.htm .
1	Admin/Facil	Response	10.5	Evacuation maps varied and were only partially effective (see the attached Photograph No. 18). Emergency flipcharts were posted in most rooms.	9	Consider improving evacuation maps by marking primary evacuation routes with solid red lines, alternate evacuation routes with dotted red lines, shelter-in-place locations with green shading, and adding "You Are Here" designations. Ensure that evacuation maps are posted in every room, including restrooms.
2	Admin	Misc.	11.1	To aid in loss prevention efforts:	10	Ensure that all display cases are secured (see the attached Photograph No. 19).
2	Facil	Misc.	11.2	To aid in loss prevention efforts:	10	Ensure all padlocks are secured or replace them with key-retained padlocks (see the attached Photograph No. 20).

Priority	Responsible	Report Section	Ref #	Finding	Page #	Recommendation
2	Facil	Misc.	11.3	To aid in loss prevention efforts:	10	Remove all hasps and deadbolts (see the attached Photographs No. 21 and No. 22).
2	Admin/Facil	Misc.	11.4	To aid in loss prevention efforts:	10	Store all keys in secured areas (see the attached Photograph No. 23).
2	Facil	Misc.	11.5	To aid in loss prevention efforts:	10	Remove the loose chain from the fence at the parking lot structure (see the attached Photograph No. 24).
3	Admin	Misc.	11.6	To aid in loss prevention efforts:	10	Continue to welcome the frequent visits of the emotional support dog provided by West 40's Child Advocacy Center.
2	Admin	Misc.	11.7	To aid in loss prevention efforts:	10	Post "See Something, Say Something" notices in strategic correspondence/locations, such as employee emails and parent/community messaging.
3	Admin	Misc.	11.8	To aid in loss prevention efforts:	10	Routinely remind employees and staff to keep valuable items in vehicles out of view.
1	Admin	Misc.	11.9	To aid in loss prevention efforts:	10	Require key administrators to get certified in the National Incident Management System (NIMS) ICS100 course - https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c .

Appendix: Photographs



Photograph No. 1

View of an unlabeled interior door.

[Return to Report.](#)



Photograph No. 2

View of vegetation on the property not following the CPTED principle of “natural surveillance.”

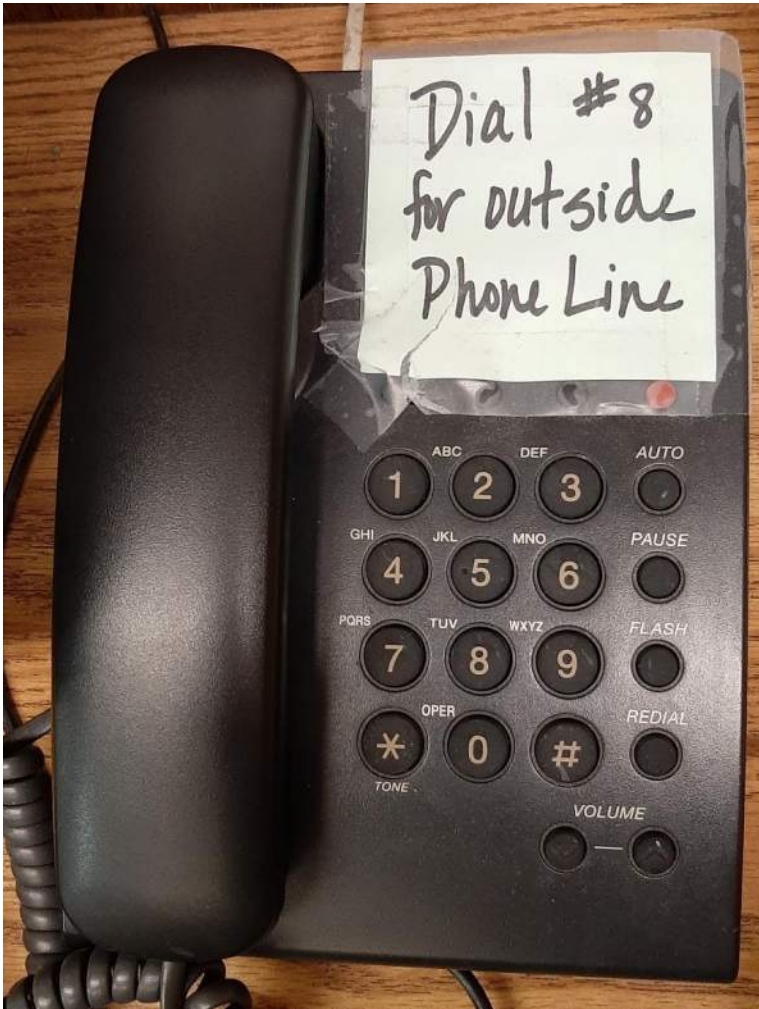
[Return to Report.](#)



Photograph No. 3

View of an unlabeled and unprogrammed telephone.

[Return to Report.](#)



Photograph No. 4

View of the Pool Office telephone.

[Return to Report.](#)



Photograph No. 5

View of an obstructed intercom call button.

[Return to Report.](#)



Photograph No. 6

View of a PA speaker volume dial.

[Return to Report.](#)



Photograph No. 7

View of the Pool PA system.

[Return to Report.](#)



Photograph No. 8

View of the Delivery door audio intercom unit.

[Return to Report.](#)



Photograph No. 9

View of a propped and unmonitored Stage area.

[Return to Report.](#)



Photograph No. 10

View of an unsecured electrical panel.

[Return to Report.](#)



Photograph No. 11

View of an interior gate.

[Return to Report.](#)



Photograph No. 12

View of potential unauthorized roof access from inside the building.

[Return to Report.](#)



Photograph No. 13

View of potential unauthorized roof access from outside the building.

[Return to Report.](#)



Photograph No. 14

View of a nonfunctional camera.

[Return to Report.](#)



Photograph No. 15

View of missing classroom window lockdown blinds.

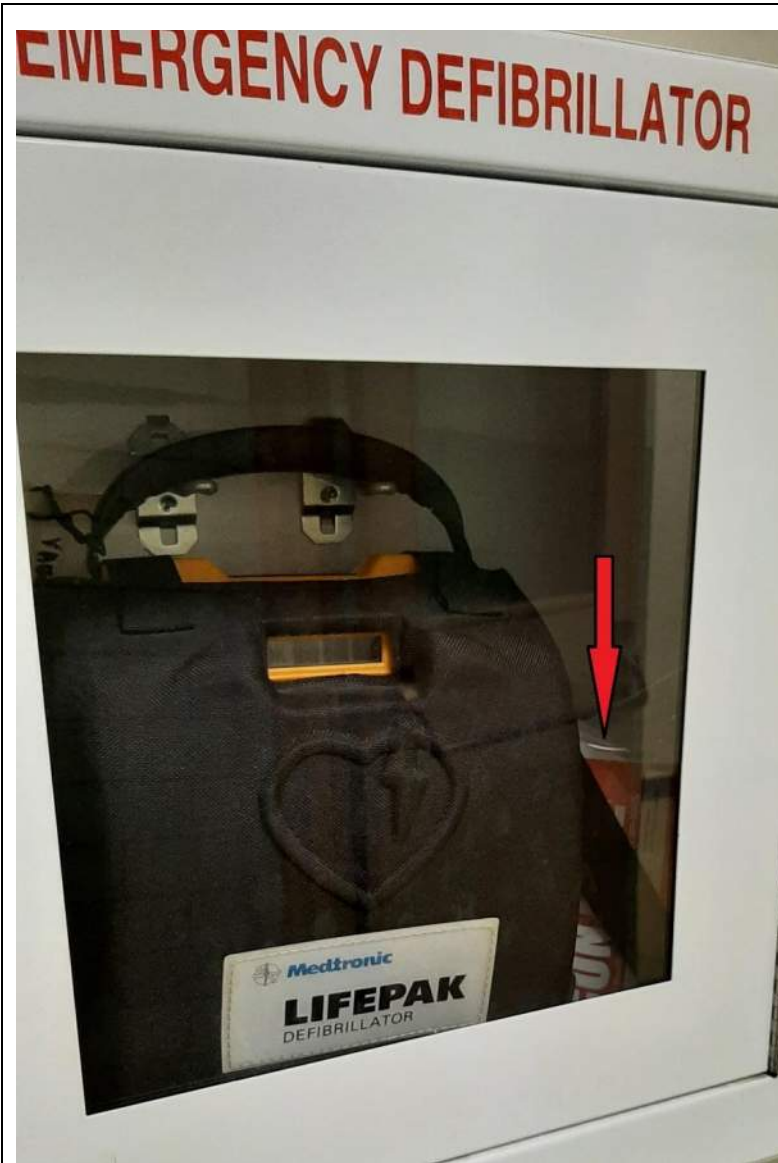
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Photograph No. 16

View of conjoined rooms.

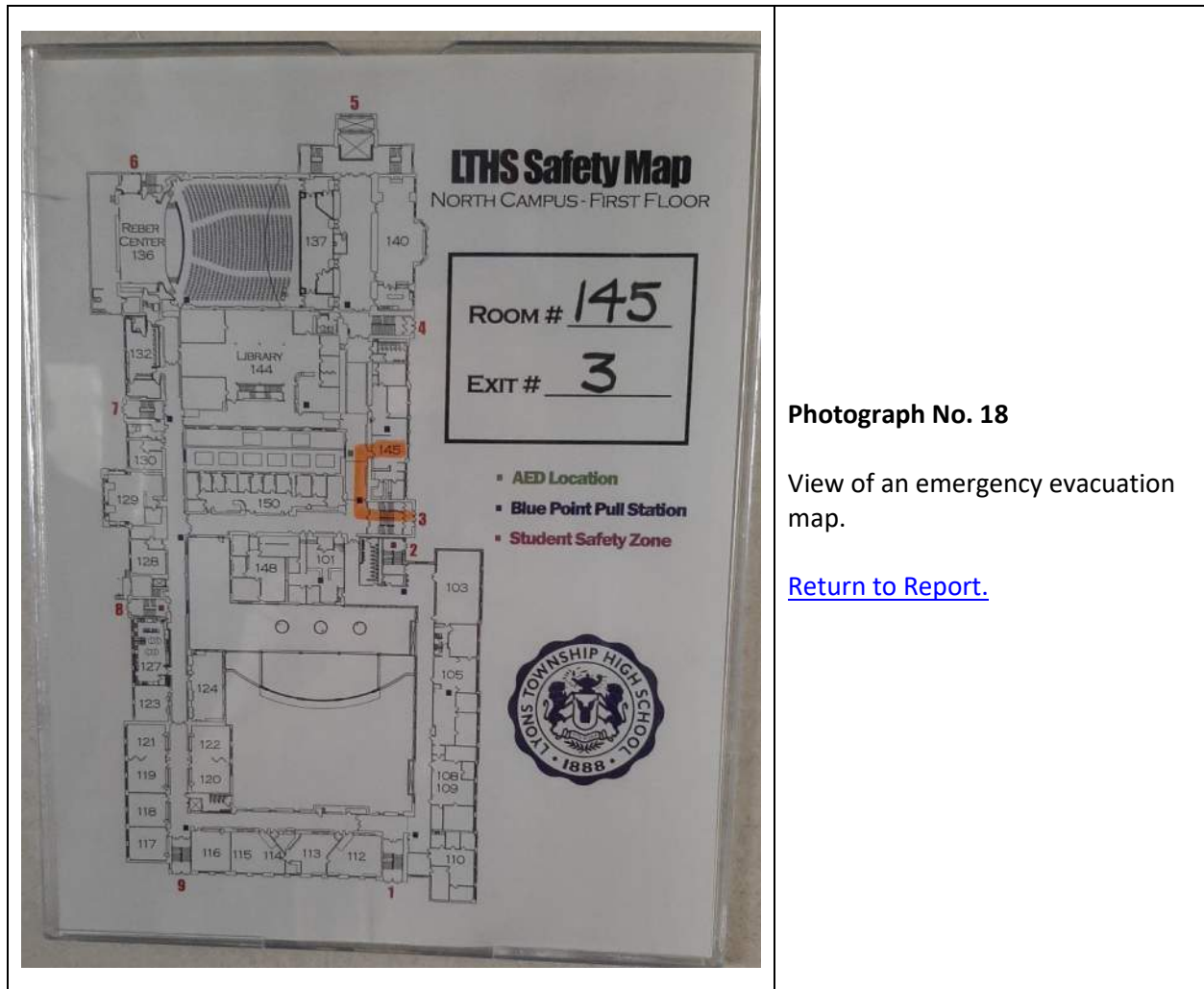
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Photograph No. 17

View of a Bleeding Control Kit
inside an AED cabinet.

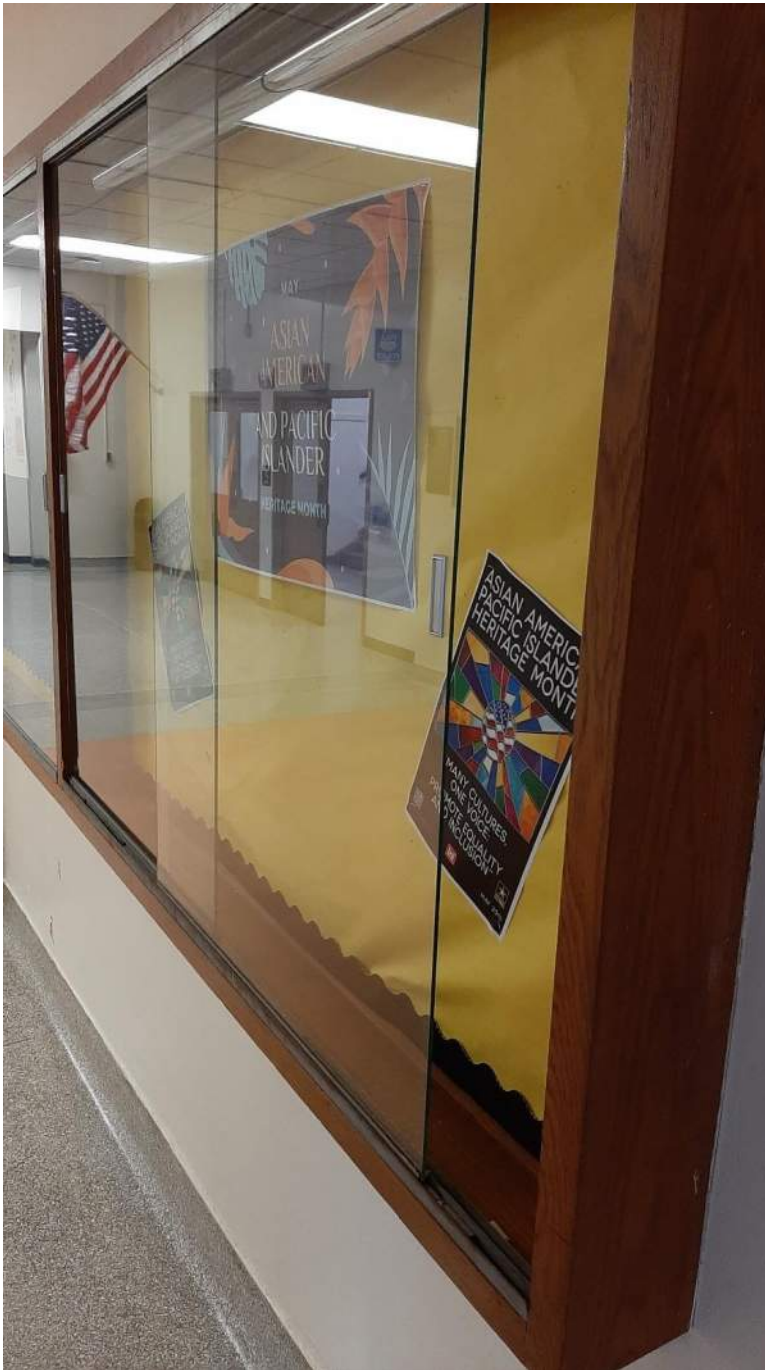
[Return to Report.](#)



Photograph No. 18

View of an emergency evacuation map.

[Return to Report.](#)



Photograph No. 19

View of an unsecured display case.

[Return to Report.](#)



Photograph No. 20

View of unsecured padlock.

[Return to Report.](#)



Photograph No. 21

View of a door hasp.

[Return to Report.](#)



Photograph No. 22

View of deadbolt lock.

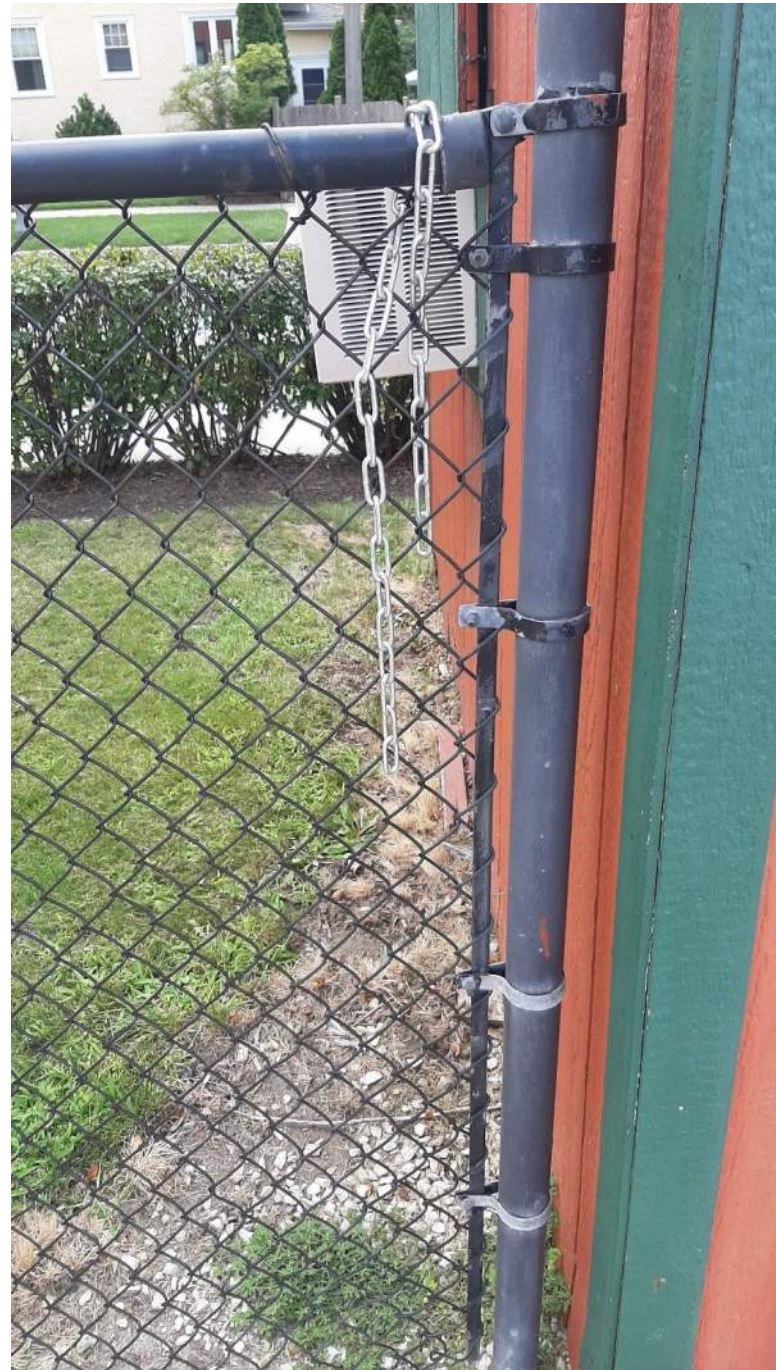
[Return to Report.](#)



Photograph No. 23

View of an unsecured flammable cabinet key.

[Return to Report.](#)



Photograph No. 24

View of an unattended chain on the fence at the parking lot structure.

[Return to Report.](#)



Final Report

Physical Security
Consulting Services



South Campus
South Campus

Project # R10.2022.000443
Project # R10.2022.000443

August 5, 2022
August 5, 2022



Section 7 Capital Projects

North Campus - Main Building

Capital Projects

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Accessibility Improvements			\$4,501,300
Coaches Locker Room (1 item)			\$1,001,300
Accessibility Improvements	Remodel Locker Rooms	1,550 SF	\$1,001,300.00
Elevator (2 items)			\$2,000,000
Accessibility Improvements	Upgrade existing elevator	1	\$500,000.00
Accessibility Improvements	New elevator	1	\$1,500,000.00
Toilet Rooms (1 item)			\$1,500,000
Accessibility Improvements	Remodel toilet rooms at entry 3 and 4	3,000 SF	\$1,500,000.00
Collaborative Spaces			\$3,000,000
North Building (1 item)			\$3,000,000
Collaborative Spaces	Breakout spaces	1	\$3,000,000.00
Improve Physical Wellfare			
Athletic Fields (1 item)			
Improve Physical Wellfare	West Field upgrades. Refer to South Campus.	1	
Modernization of Classrooms			\$13,187,500
Classroom (1 item)			\$13,187,500
Modernization of Classrooms	Modernize classrooms remaining spaces	105,500 SF	\$13,187,500.00
Summary for North Campus - Main Building (7 detail records)			\$20,688,800

Item	Condition	Amount	Estimated Cost
Summary for North Campus - Main Building (7 detail records)			\$20,688,800
Contingency (15%)			\$3,103,320
Project Total Cost			\$23,792,120

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

North Campus - Vaughan Building

Capital Projects

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Improve Physical Welfare			\$1,770,000
Bleachers (2 items)			\$1,770,000
Improve Physical Welfare	Gym Bleacher Replacement	1	\$270,000.00
Improve Physical Welfare	Field House Bleacher Replacement	1	\$1,500,000.00
Modernization of Classrooms			\$2,275,000
Classroom (1 item)			\$2,275,000
Modernization of Classrooms	Modernize classrooms	18,200 SF	\$2,275,000.00
Summary for North Campus - Vaughan Building (3 detail records)			\$4,045,000
Summary for North Campus - Vaughan Building (3 detail records)			\$4,045,000
Contingency (15%)			\$606,750
Project Total Cost			\$4,651,750

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

South Campus - Main Building

Capital Projects

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Accessibility Improvements			\$2,150,000
Elevator (1 item)			\$500,000
Accessibility Improvements	Upgrade existing elevator	1	\$500,000.00
Toilet Rooms (1 item)			\$1,650,000
Accessibility Improvements	Remodel toilet rooms in A-Wing, B-Wing and C-Wing	3,300 SF	\$1,650,000.00
Common Spaces			\$7,000,000
Cafeteria (1 item)			\$7,000,000
Common Spaces	Remodel /expand existing cafeteria	17,500 SF	\$7,000,000.00
Improve Physical Welfare			\$26,700,000
Athletic Fields (3 items)			\$8,500,000
Improve Physical Welfare	Option 1 - West Field New turf field, storm sewer and underground detention system as required by Village and the MWRD (Includes minor updates to West Field) *Reflected in total.	1	\$3,000,000.00
Improve Physical Welfare	Option 2 - New multi-use turf field	1	\$2,500,000.00
Improve Physical Welfare	Improvements to Baseball/Softball Fields	1	\$3,000,000.00
Bleachers (1 item)			\$1,700,000
Improve Physical Welfare	Bennett Field Bleacher Replacement	1	\$1,700,000.00
Field House (1 item)			\$500,000
Improve Physical Welfare	Field House Flooring Replacement	1	\$500,000.00

Item	Condition	Amount	Estimated Cost
Student Wellness Center (1 item)			
Improve Physical Wellfare	New student wellness center	40,000 SF	\$16,000,000.00
Modernization of Classrooms			\$16,150,000
Classroom (1 item)			
Modernization of Classrooms	Modernize classrooms	129,200 SF	\$16,150,000.00
Summary for South Campus - Main Building (10 detail records)			\$52,000,000
Summary for South Campus - Main Building (10 detail records)			\$52,000,000
Contingency (15%)			\$7,800,000
Project Total Cost			\$59,800,000

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).

South Campus -Corral Building

Capital Projects

Lyons Township High School District 204



Item	Condition	Amount	Estimated Cost
Modernization of Classrooms			\$2,200,000
Classroom (1 item)			\$2,200,000
Modernization of Classrooms	Modernize classrooms	17,600 SF	\$2,200,000.00
Summary for South Campus -Corral Building (1 detail record)			\$2,200,000
Summary for South Campus -Corral Building (1 detail record)			\$2,200,000
Contingency (15%)			\$330,000
Project Total Cost			\$2,530,000

Note: The projected cost estimates are based on 2019 estimated costs and are not escalated to account for inflation. This cost reflects labor and material, potential Architectural and Engineering Design Fees but does not include Owner Project related soft costs (ie. Furniture, construction testing, surveys, environmental concerns etc.).



Section 8 Potential Long Range Plan



**LYONS TOWNSHIP DISTRICT 204
HIGH SCHOOL
2022 LONG RANGE PLAN BUDGETS
January 9, 2023**

PHASE I

Common Spaces

South Campus

- Cafeteria Remodeling including Air Conditioning \$7,000,000 - \$8,000,000

Air Conditioning and Temperature Control

North Campus

- Replace 4 air handling units AH-1A, AHU-J, AHU-K and AHU-Q and replace with one serving all floors in the southwest corner of the building. Include new cooling tower, chiller and piping. \$5,500,000 - \$6,500,000

Modernization of Classroom Spaces

North Campus

- Southwest corner of building all floors \$3,000,000 - \$3,500,000

Accessibility Improvements

North Campus

- Upgraded existing elevator \$500,000 - \$600,000
- New elevator \$1,500,000 - \$1,750,000
- Toilet room stack at entry 3 and 4 \$1,500,000 - \$1,750,000

South Campus

- Toilet rooms in A-Wing at library, B-Wing and C-Wing both floors \$1,650,000 - \$1,900,000

Improve Physical Welfare

North Campus

- Option 1 - West Field
New turf field, storm sewer and underground detention system as required by Village and the MWRD (Includes minor updates to West Field)
*Reflected in total. \$3,000,000 - \$3,500,000

South Campus

- Option 2 - New Multi-use Turf Field \$2,500,000 - \$3,000,000

MiscellaneousSouth Campus

- D-Wing Cafeteria Roofs \$500,000 - \$600,000

Phase 1 Subtotal *\$26,650,000- \$31,100,000

For each project, energy efficiency, conservation and sustainability can be considered as part of the facility improvement process to meet the districts initiatives.

REMAINING WORK**Air Conditioning/Mechanical and Temperature Control**North Campus

- Remaining MEP/FP \$2,200,000 - \$2,500,000

Vaughan Building

- Remaining MEP/FP \$5,300,000 - \$6,100,000

South Campus

- Remaining MEP/FP \$9,800,000 - \$11,300,000

Corral Building

- Remaining MEP/FP \$850,000 - \$1,000,000

Modernization of Classroom SpacesNorth Campus

- Remaining classroom spaces. \$10,187,500 - \$11,000,000

Vaughan Building

- Remaining classroom spaces. \$2,275,000- \$2,650,000

South Campus

- Remaining classroom spaces. \$16,150,000 - \$19,000,000

Corral Building

- Remaining classroom spaces. \$2,275,000 - \$2,550,000

Accessibility ImprovementsNorth Campus

- Coaches Locker Room. \$1,000,000 - \$ 2,000,000

South Campus

- Upgraded elevator. \$500,000 - \$600,000

Improve Physical WelfareNorth Campus

- Vaughan Field House Bleacher Replacement \$1,500,000 - \$1,700,000
- Vaughan Gym Bleacher Replacement \$270,000 - \$320,000

South Campus

- Student Wellness Center
2 Story 40,000 SF. \$16,000,000 - \$19,000,000
- Improvements to Baseball/ Softball Fields
Turf, lighting, scoreboard, fencing and
backstop netting for baseball. \$3,000,000 - \$3,500,000
- Bennett Field Bleacher Replacement 1,700,000 - \$1,950,000
- Field House Floor Replacement \$500,000 - \$600,000

Collaborative SpacesNorth Campus

- Improve collaborative spaces. \$3,000,000 - \$3,500,000

MiscellaneousNorth Campus

- Remaining Roofs. \$2,100,000 - \$2,500,000

Vaughan Building

- Remaining Roofs. \$350,000 - \$400,000

South Campus

- Remaining Roofs. \$3,500,000 - \$4,000,000

North Campus

- Parking Lots. \$700,000 - \$800,000

South Campus

- Parking Lots. \$800,000 - \$950,000

North Campus

- Life Safety
(A portion of Life Safety items are in the
Modernization of Classroom Spaces Category) \$500,000 - \$600,000

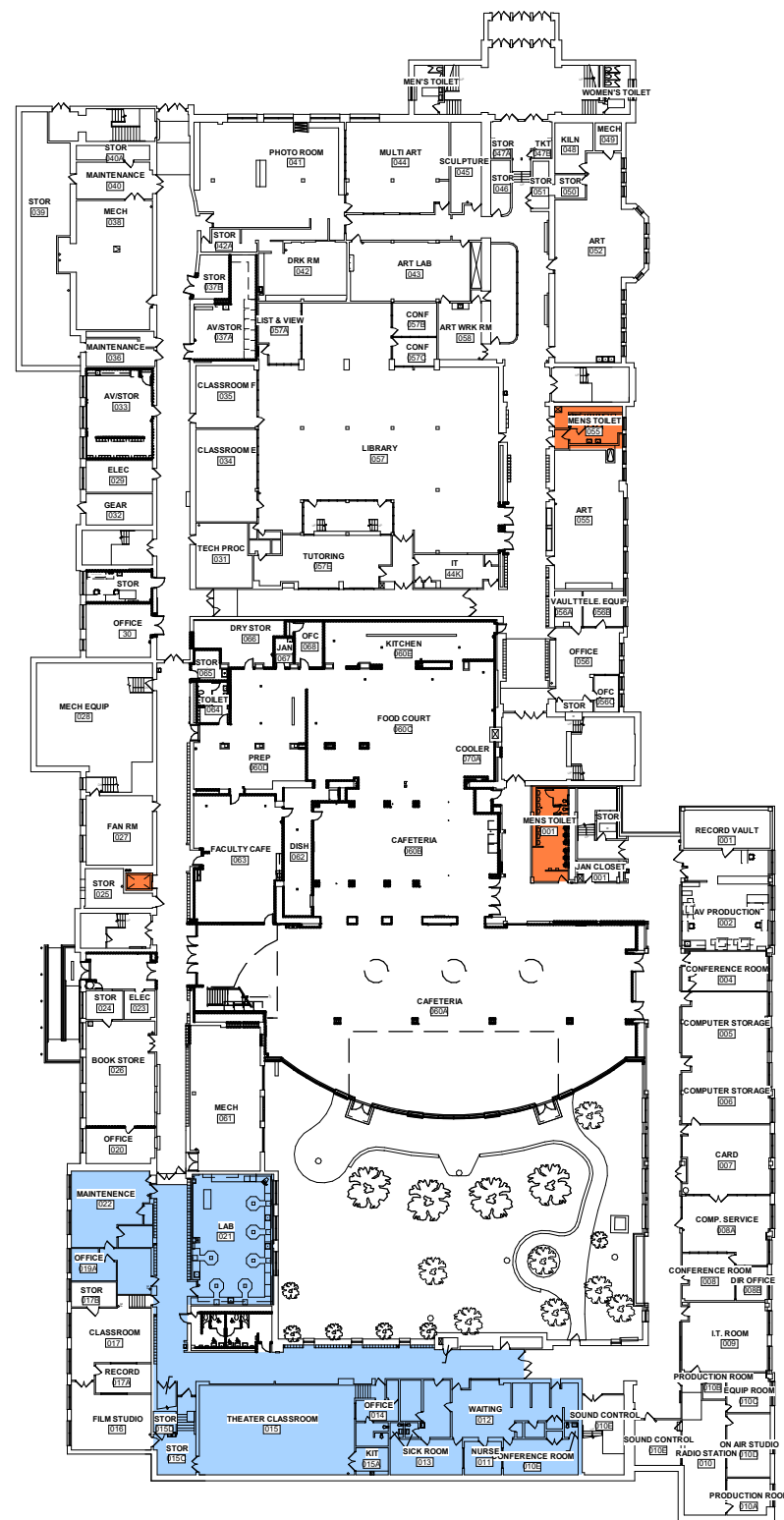
South Campus

- Life Safety
(A portion of Life Safety items are in the
Modernization of Classroom Spaces Category) \$500,000 - \$600,000

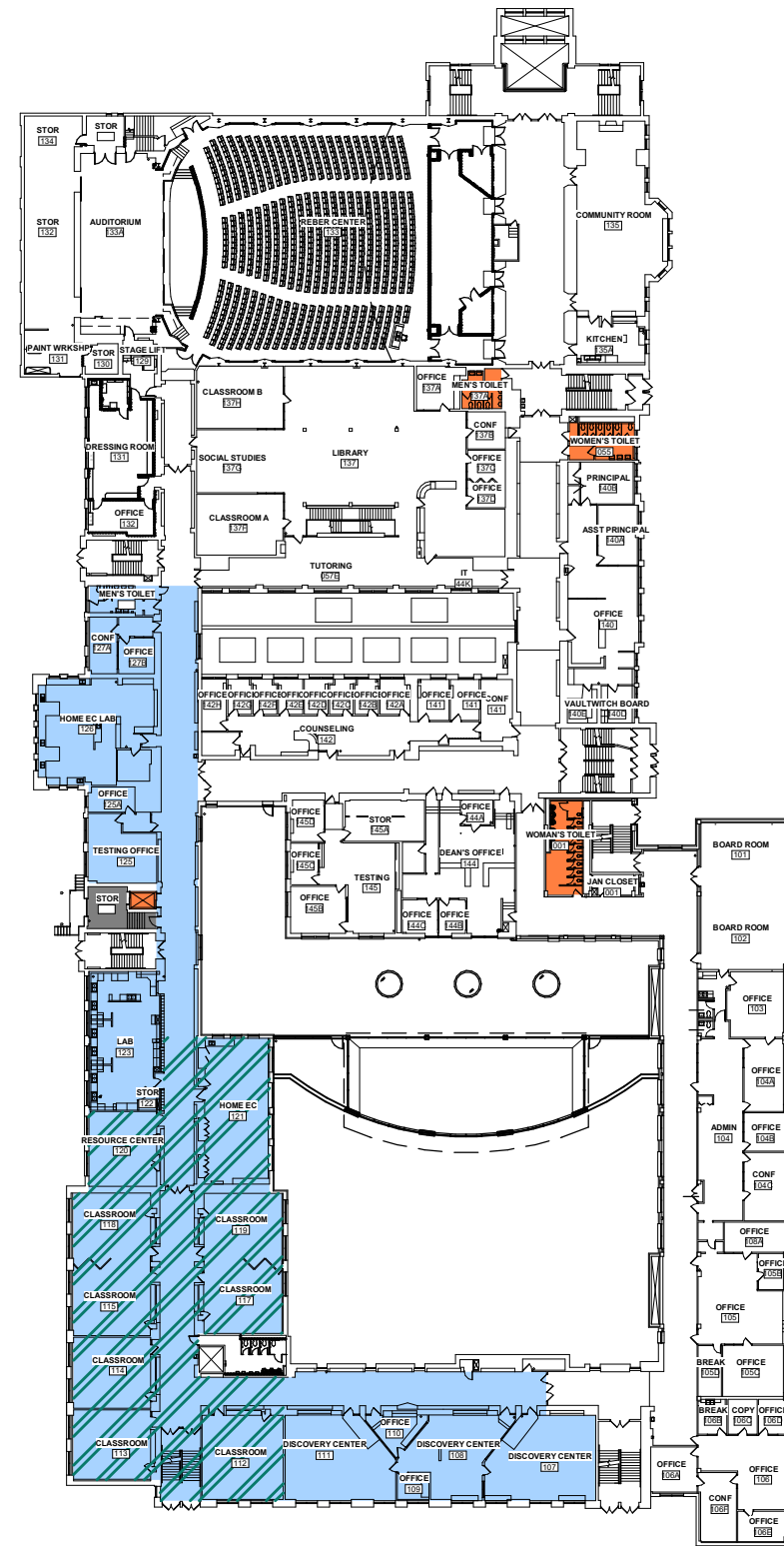
Remaining Subtotal\$84,883,800 - \$99,120,000

For each project, energy efficiency, conservation and sustainability can be considered as part of the facility improvement process to meet the districts initiatives.

***Cost estimates do not include A/E fees and a based on 2022 construction pricing of similar projects**



LOWER LEVEL FLOOR PLAN



FIRST FLOOR PLAN

LEGEND	
	COMMON SPACE
	AIR CONDITIONING
	MODERNIZATION
	ACCESSIBILITY
	IMPROVE PHYSICAL WELFARE
	ROOFS

LEGEND

COMMON SPACE

AIR CONDITIONING

MODERNIZATION

ACCESSIBILITY

IMPROVE PHYSICAL WELFARE

ROOFS



FIRST FLOOR PLAN

PHASE 1 - SOUTH CAMPUS

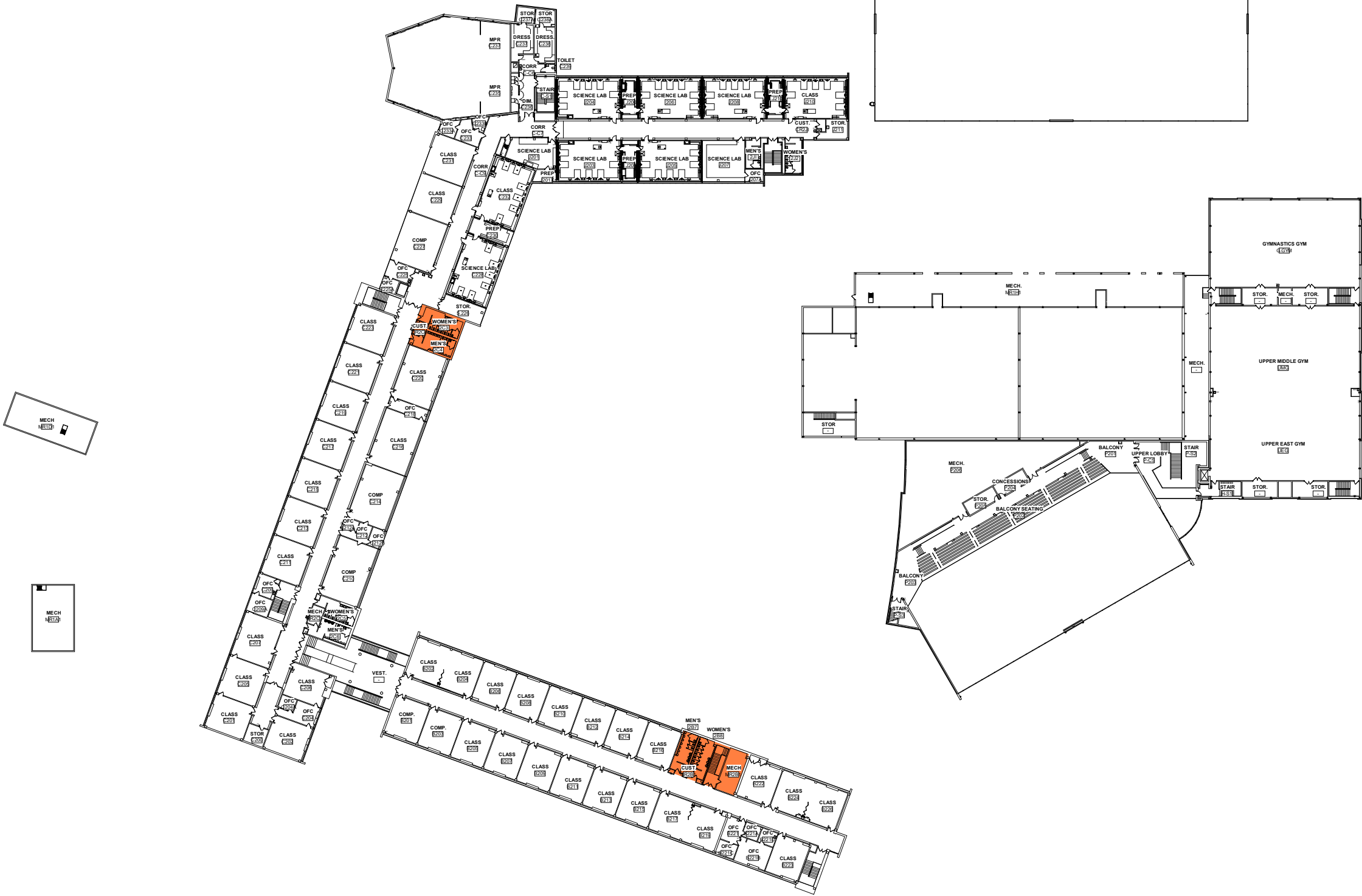
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204

12/08/22

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LEGEND	
	COMMON SPACE
	AIR CONDITIONING
	MODERNIZATION
	ACCESSIBILITY
	IMPROVE PHYSICAL WELFARE
	ROOFS

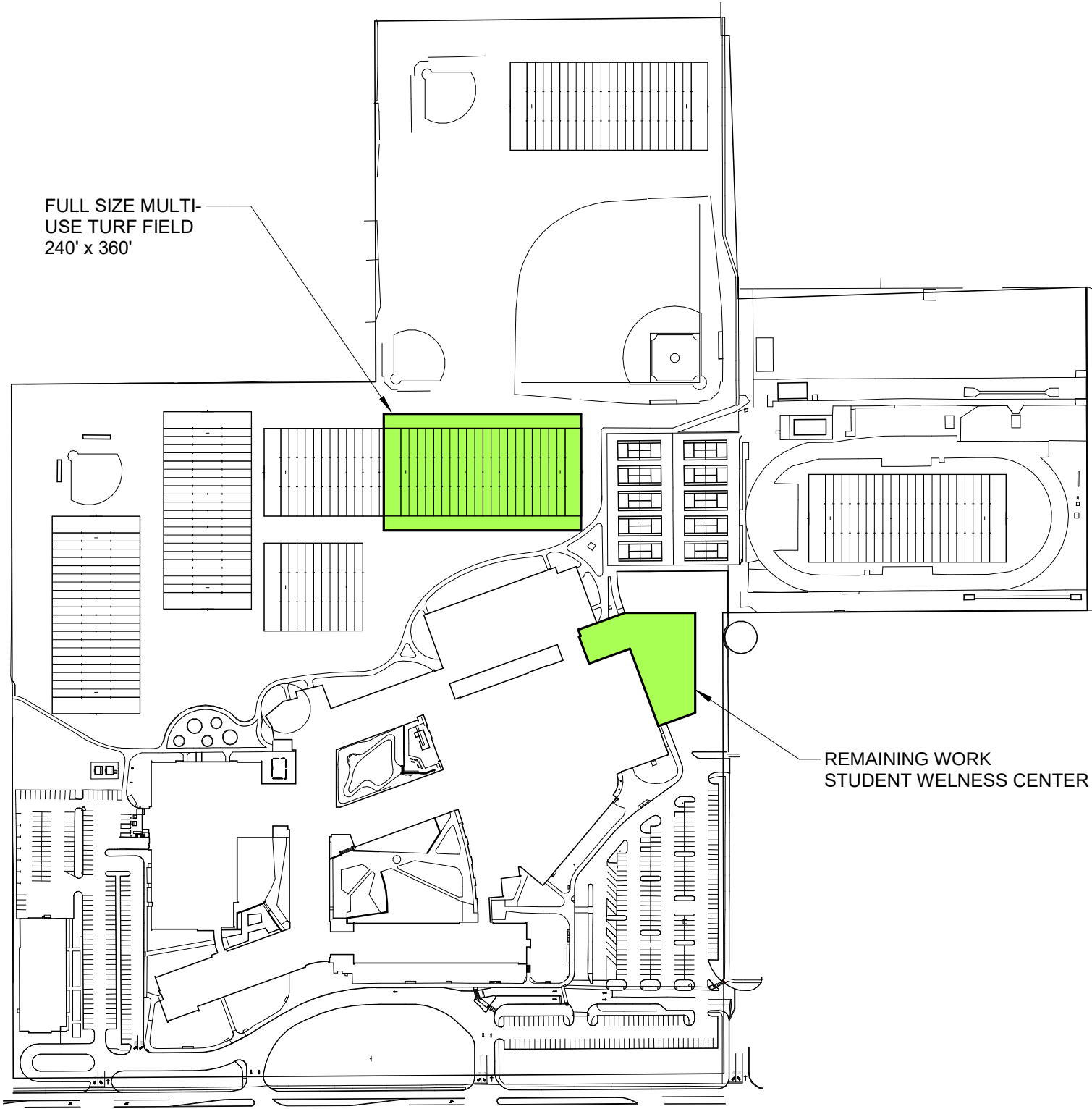


 SECOND FLOOR PLAN

PHASE 1 - **SOUTH CAMPUS**
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
12/08/22
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LEGEND	
	COMMON SPACE
	AIR CONDITIONING
	MODERNIZATION
	ACCESSIBILITY
	IMPROVE PHYSICAL WELFARE
	ROOFS



 SITE PLAN

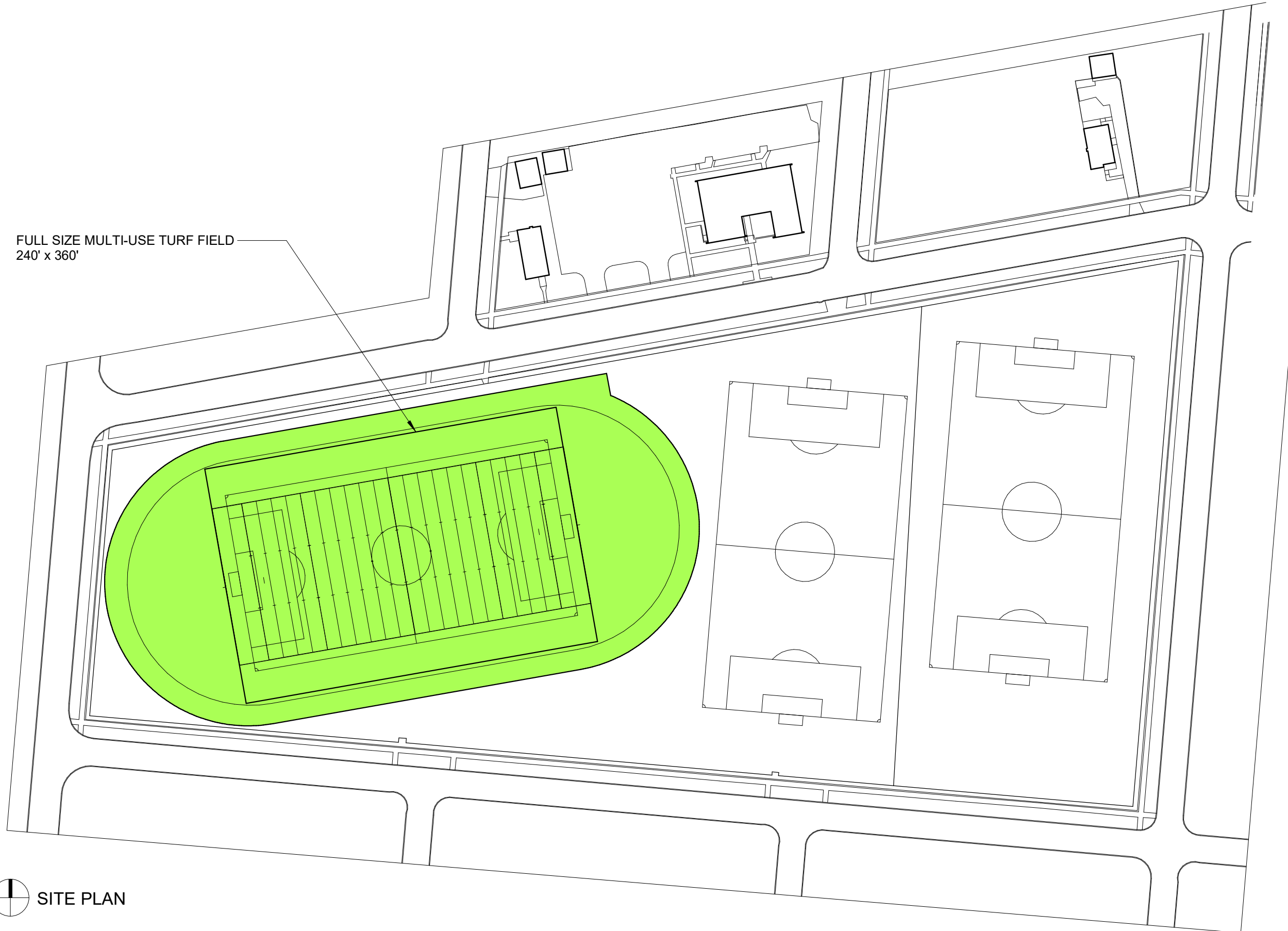
PHASE 1 - SOUTH CAMPUS - SITE PLAN

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204

12/08/22

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FULL SIZE MULTI-USE TURF FIELD
240' x 360'

LEGEND	
	COMMON SPACE
	AIR CONDITIONING
	MODERNIZATION
	ACCESSIBILITY
	IMPROVE PHYSICAL WELFARE
	ROOFS

 SITE PLAN

PHASE 1 - NORTH CAMPUS - WEST FIELD
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 12/08/22
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Section 9 Community Survey



Lyons Township High School District 204 Community Survey

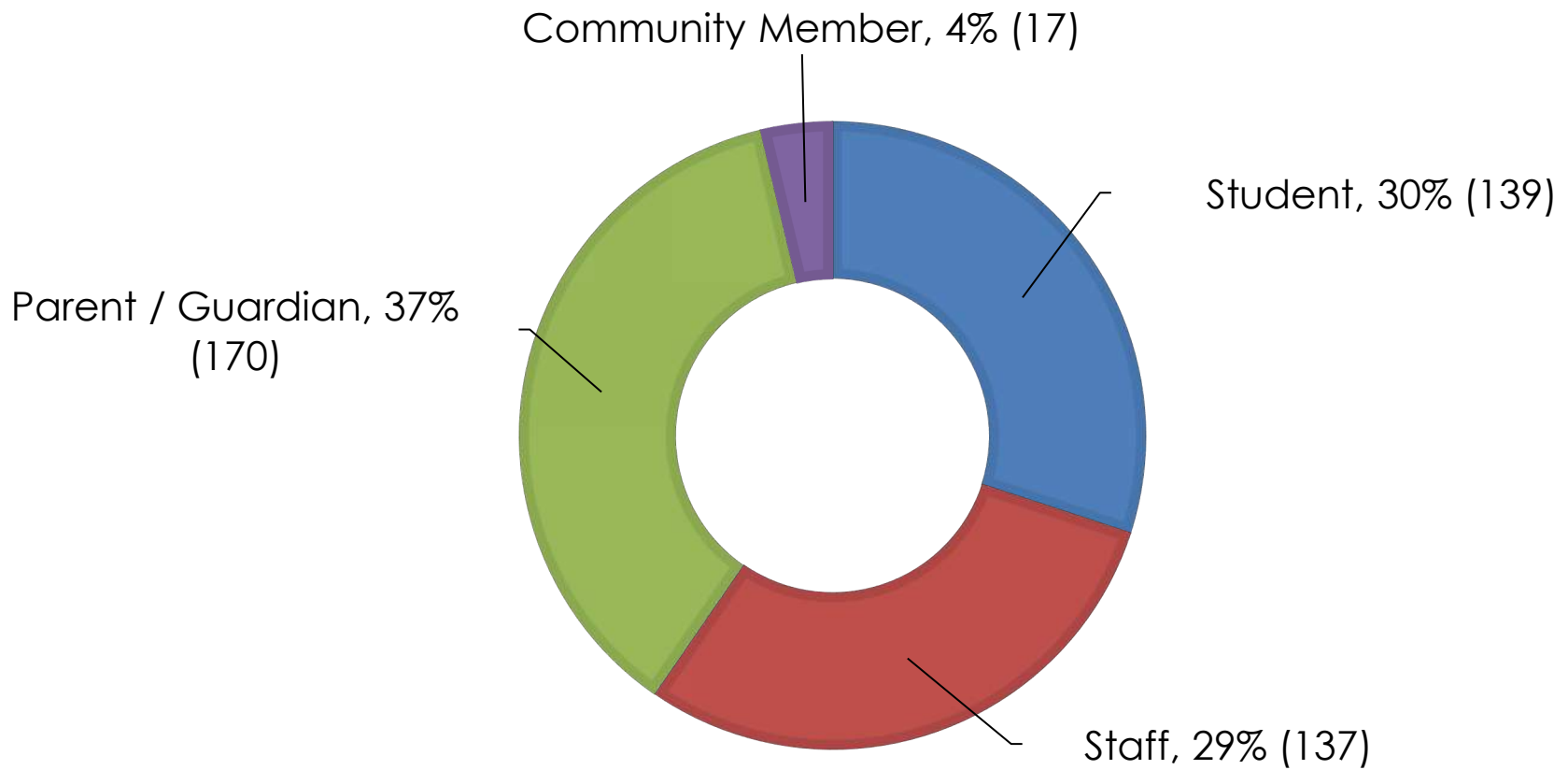
November 2022

Table of Contents

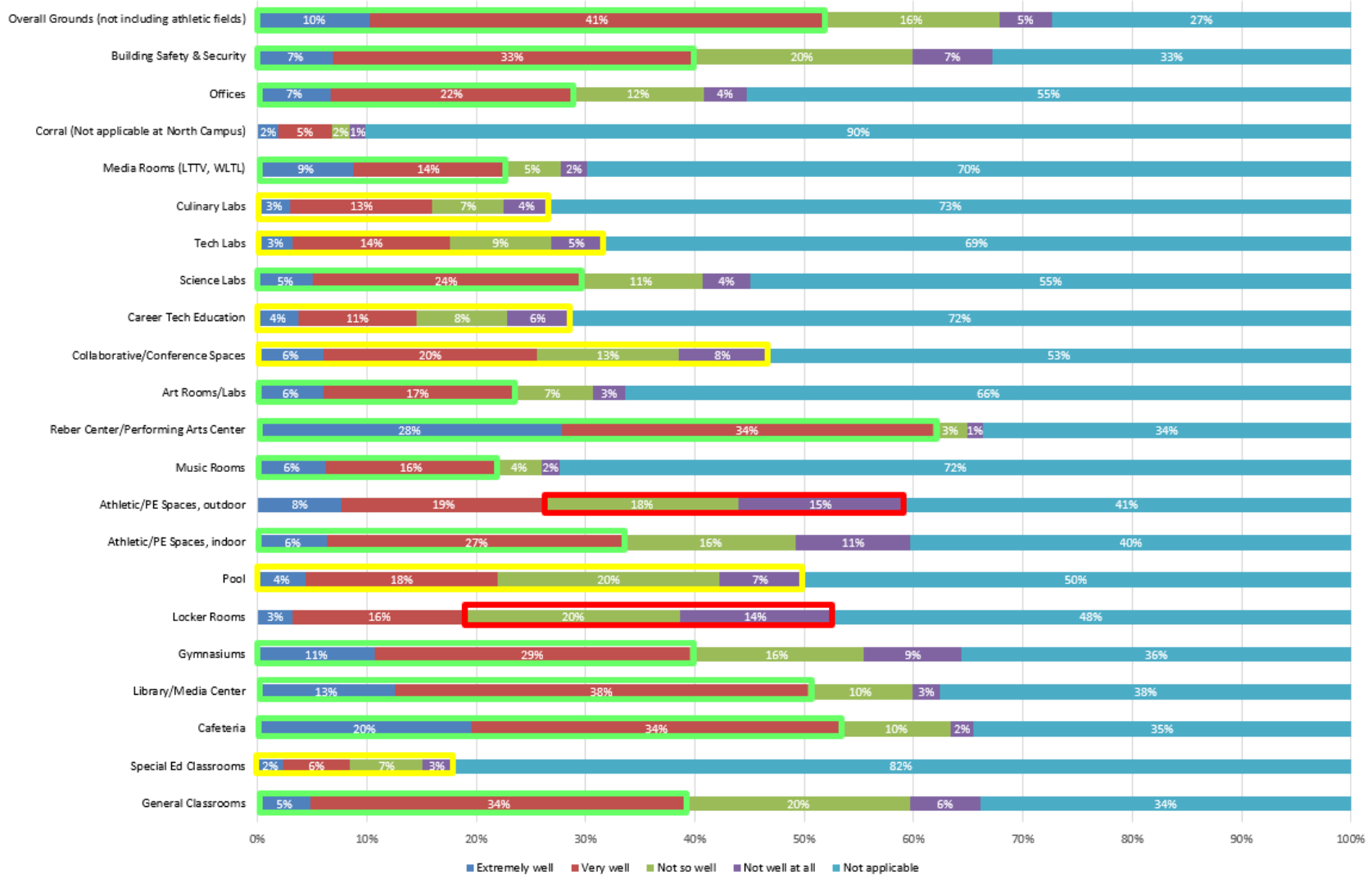
Survey Results	
Graphs.....	3
Numerical & Open-Ended Responses.....	23
 Focus Group Responses	
District Administrative Team Facilities Discussion (Oct 23).....	133
Facilities Staff Focus Groups (Nov 2)	138
LT Community Advisory Council (Nov 9)	145
Student Focus Groups (December 14-16, 2022)	162

Survey Results (Graphs)

1. What is your relationship with LTHS?

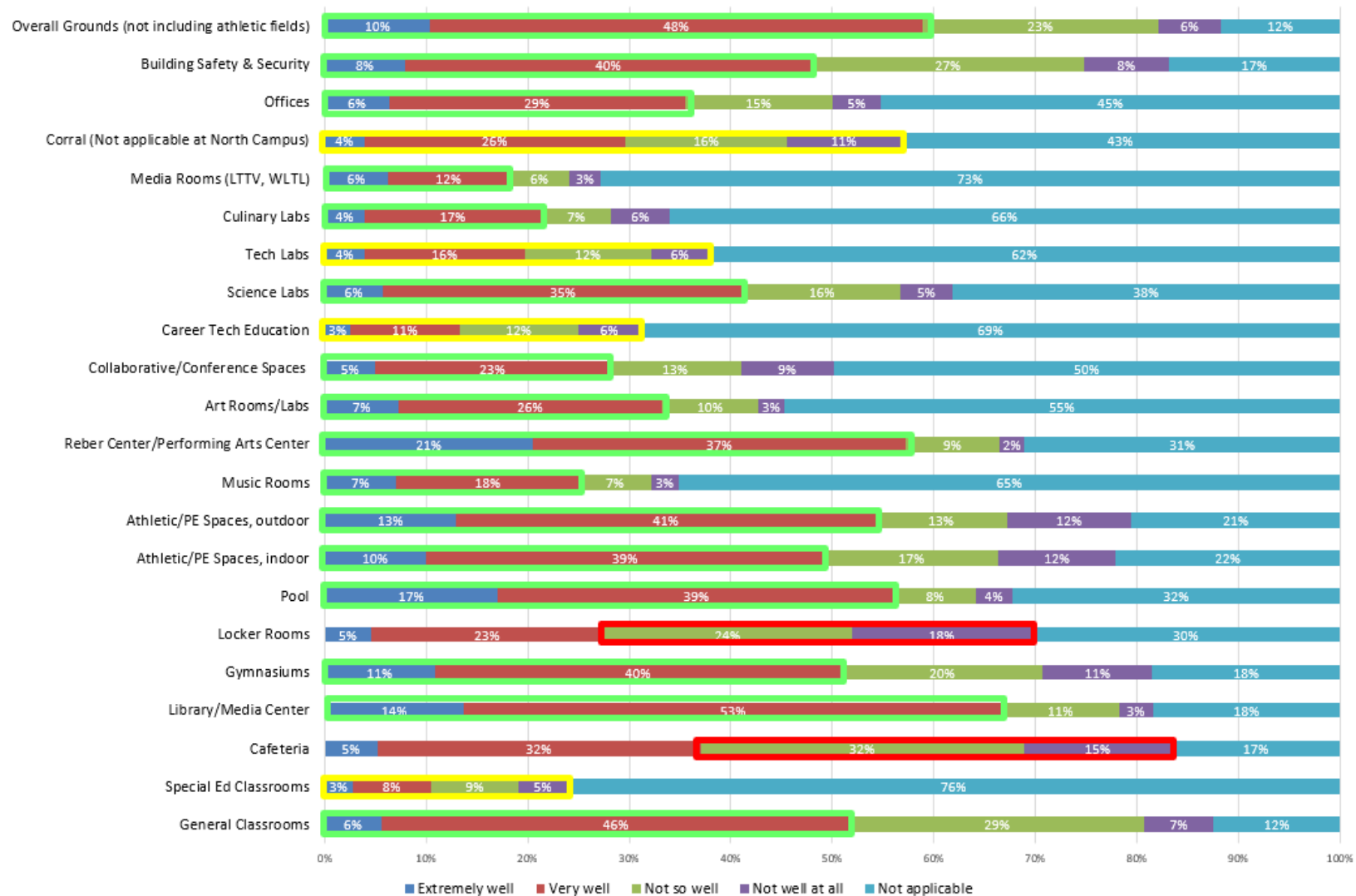


2. In your experience, how well do the following spaces work to meet your District's educational goals? (if you're not familiar with a space, choose "Not Applicable")



North Campus responses

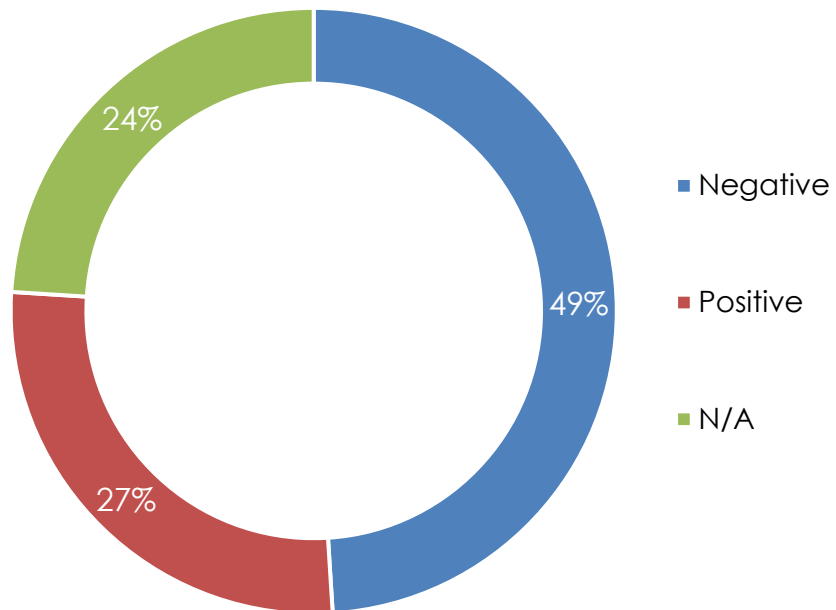
2. In your experience, how well do the following spaces work to meet your District's educational goals? (if you're not familiar with a space, choose "Not Applicable")



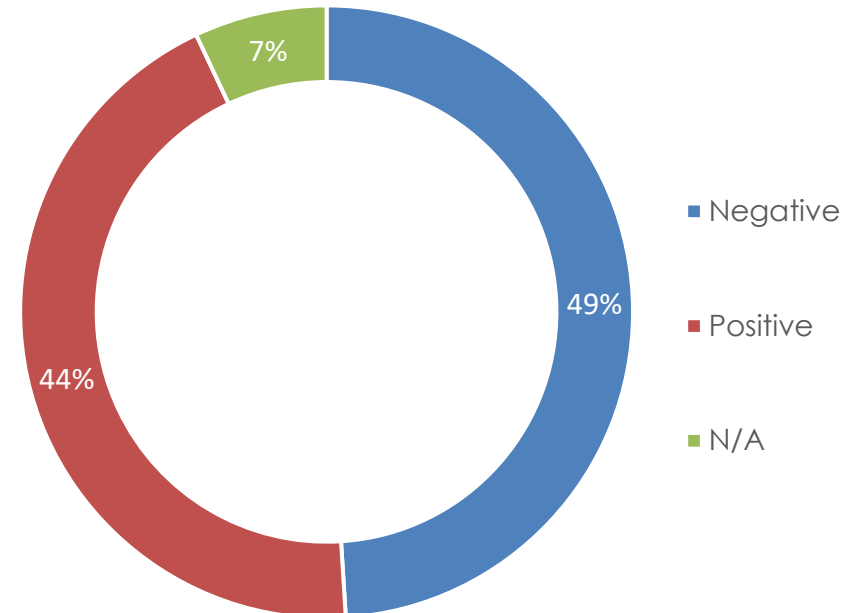
South Campus responses

3. Does the layout of each building/campus represent 21st-century learning?

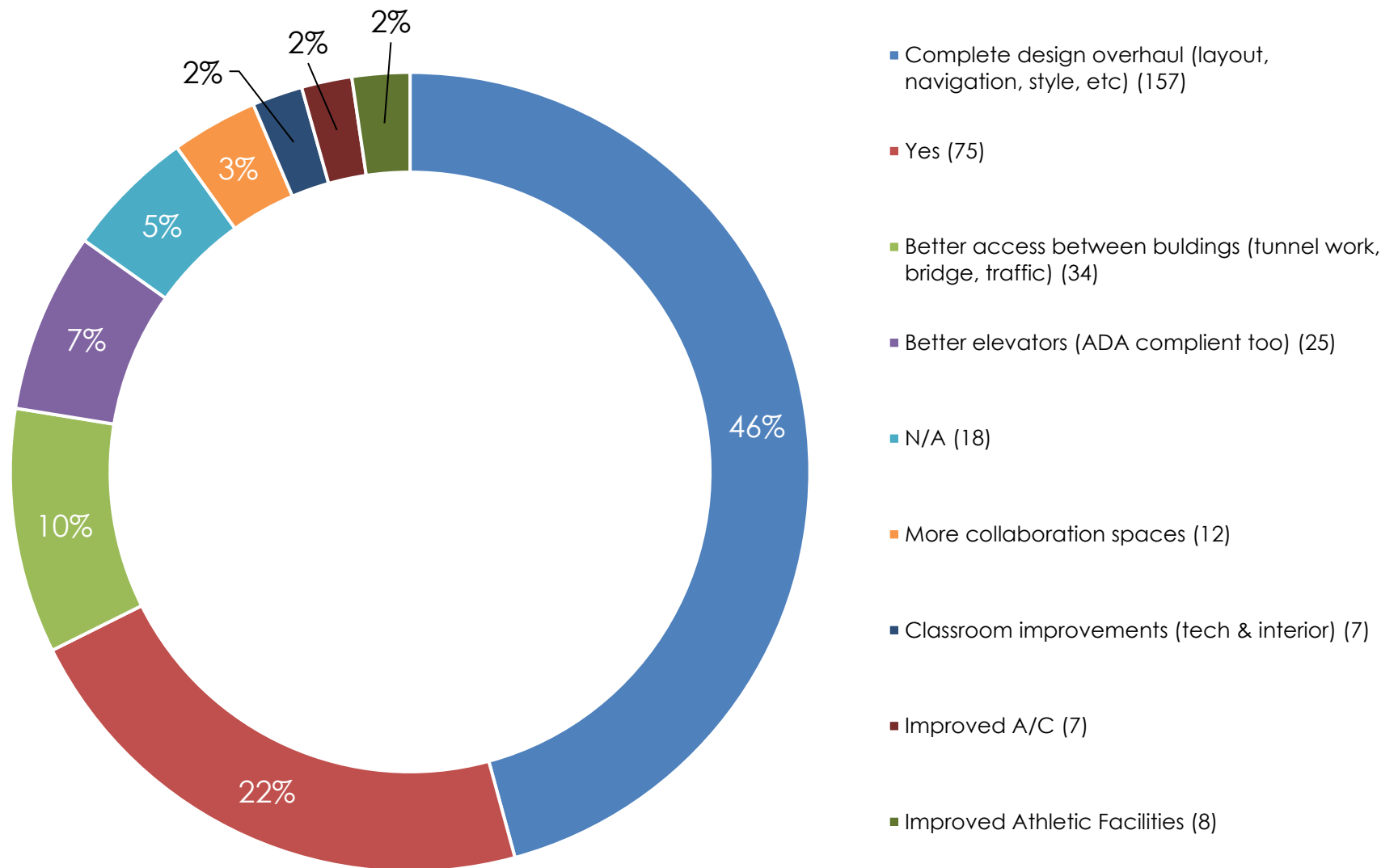
North Campus Breakdown



South Campus Breakdown

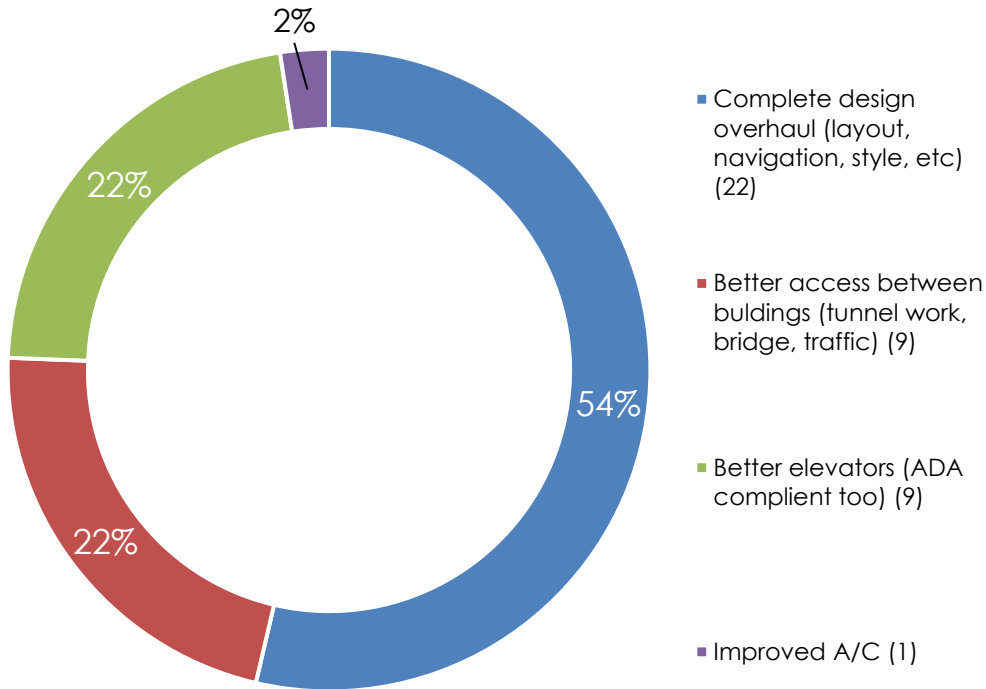


4. Is the layout of the building/campus functional? If not, what would you change?

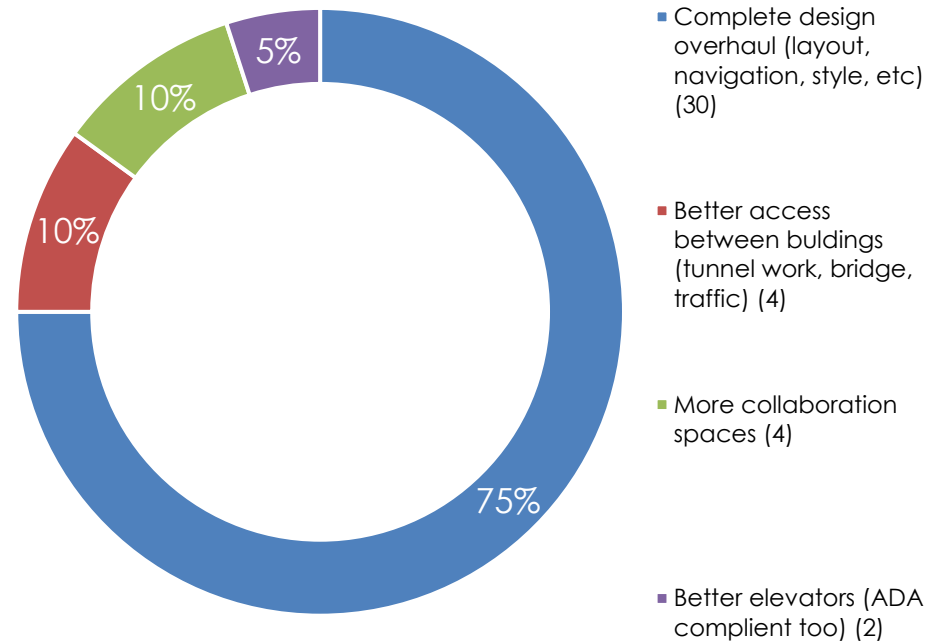


4. Is the layout of the building/campus functional? If not, what would you change?

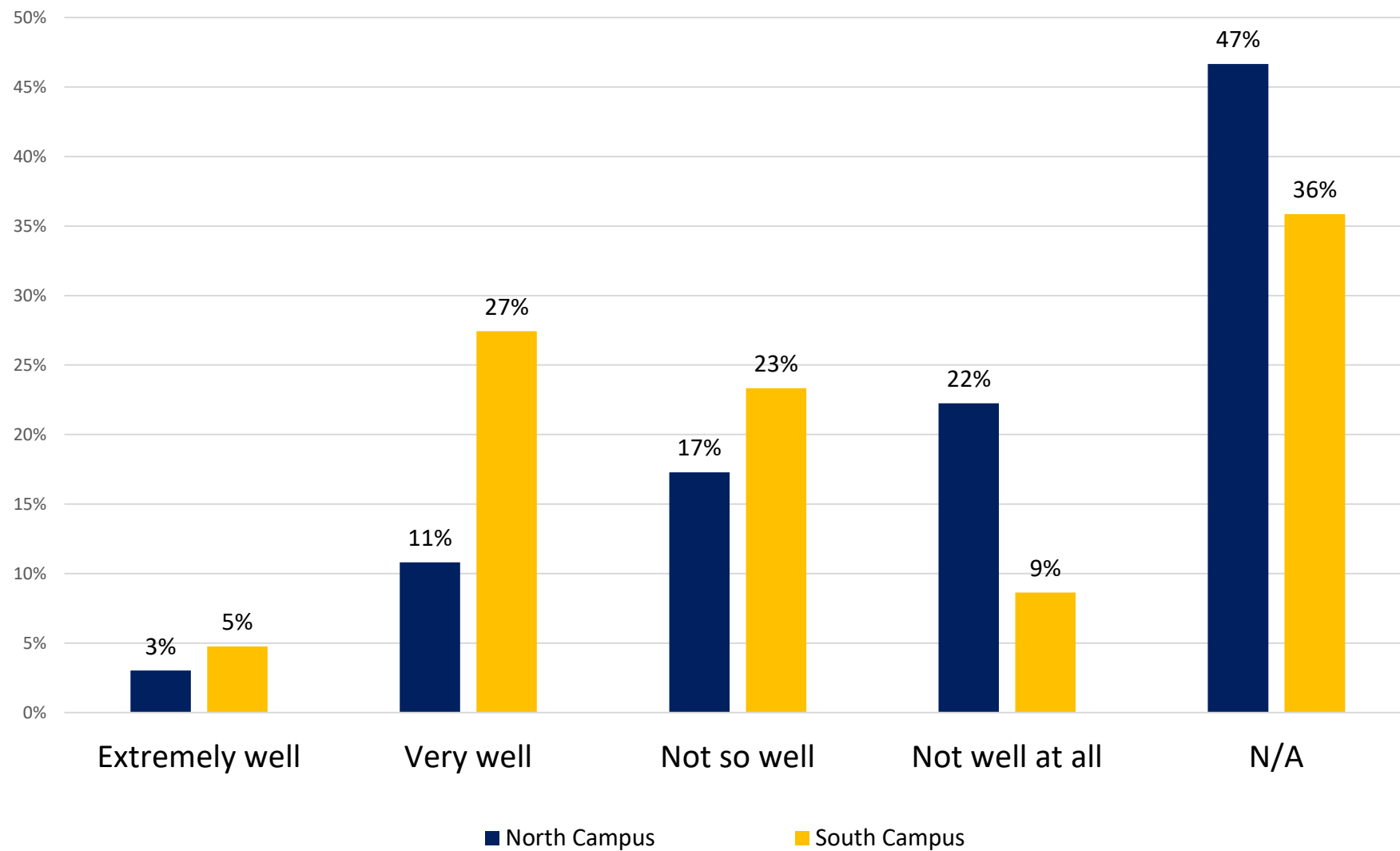
North Campus Responses



South Campus Responses

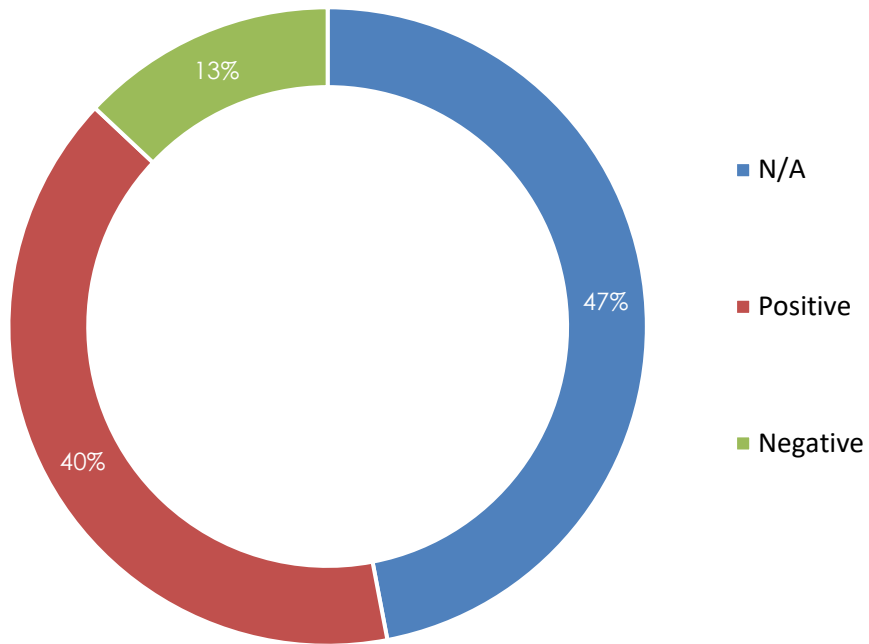


5. Does the layout of each building/campus provide ADA accessibility for all students?

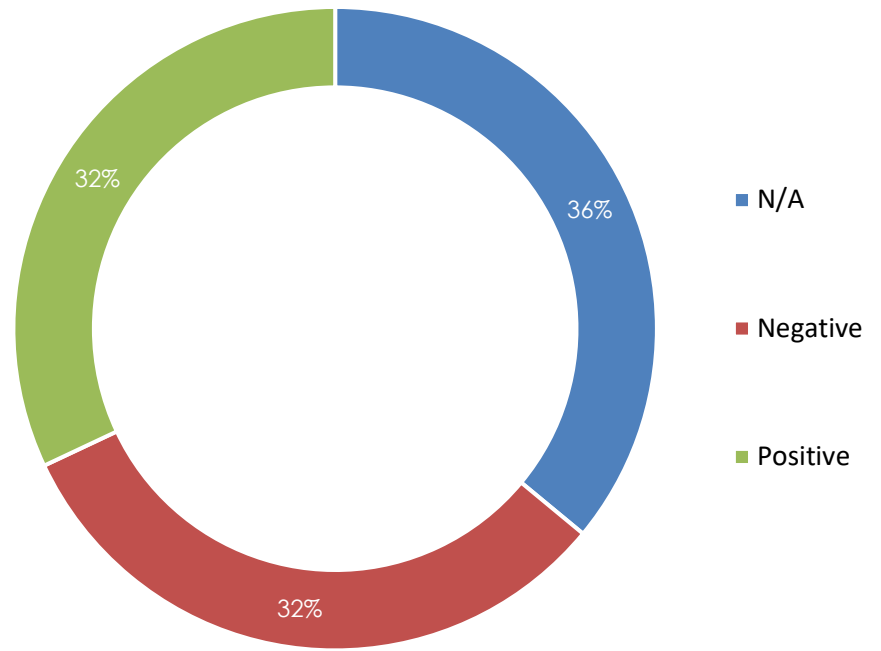


5. Does the layout of each building/campus provide ADA accessibility for all students?

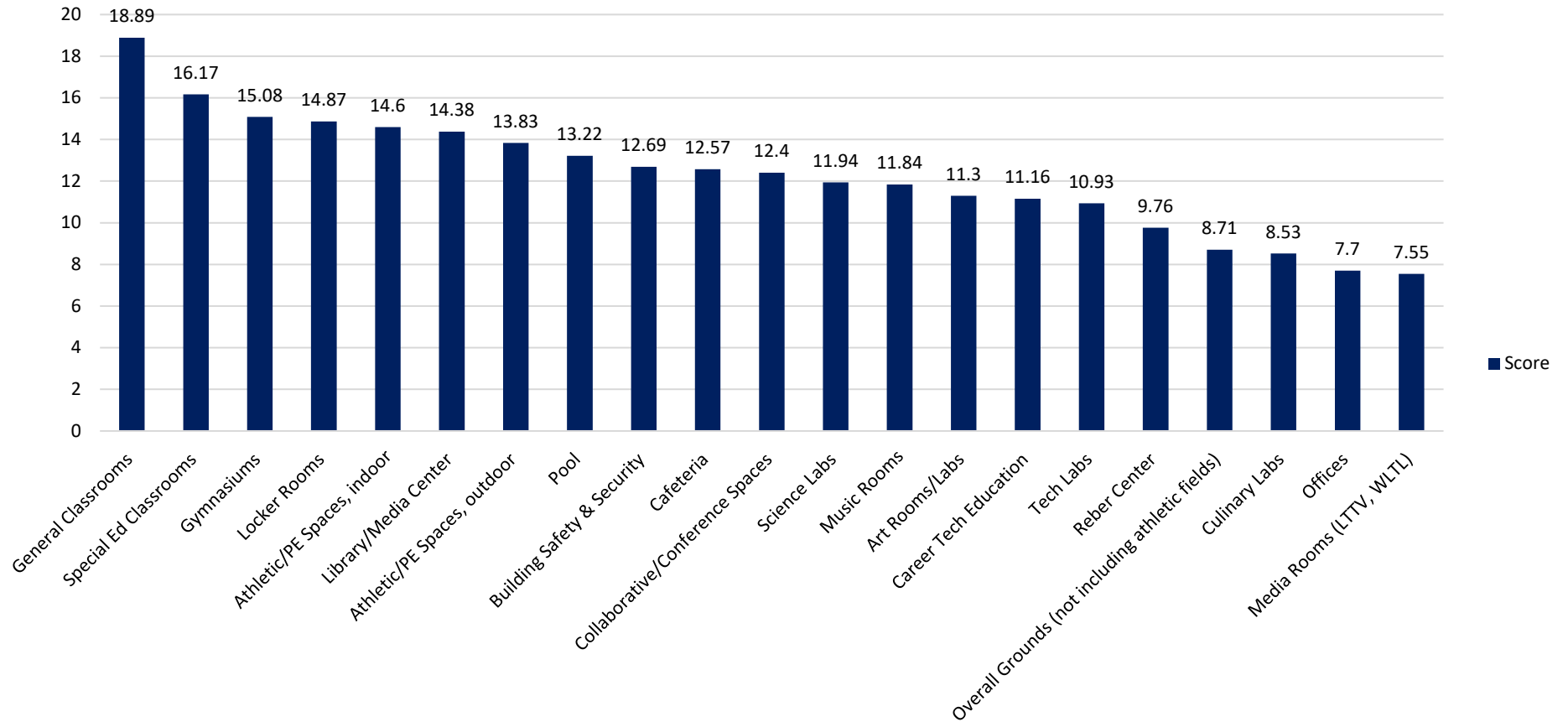
North Campus Response Breakdown



South Campus Response Breakdown

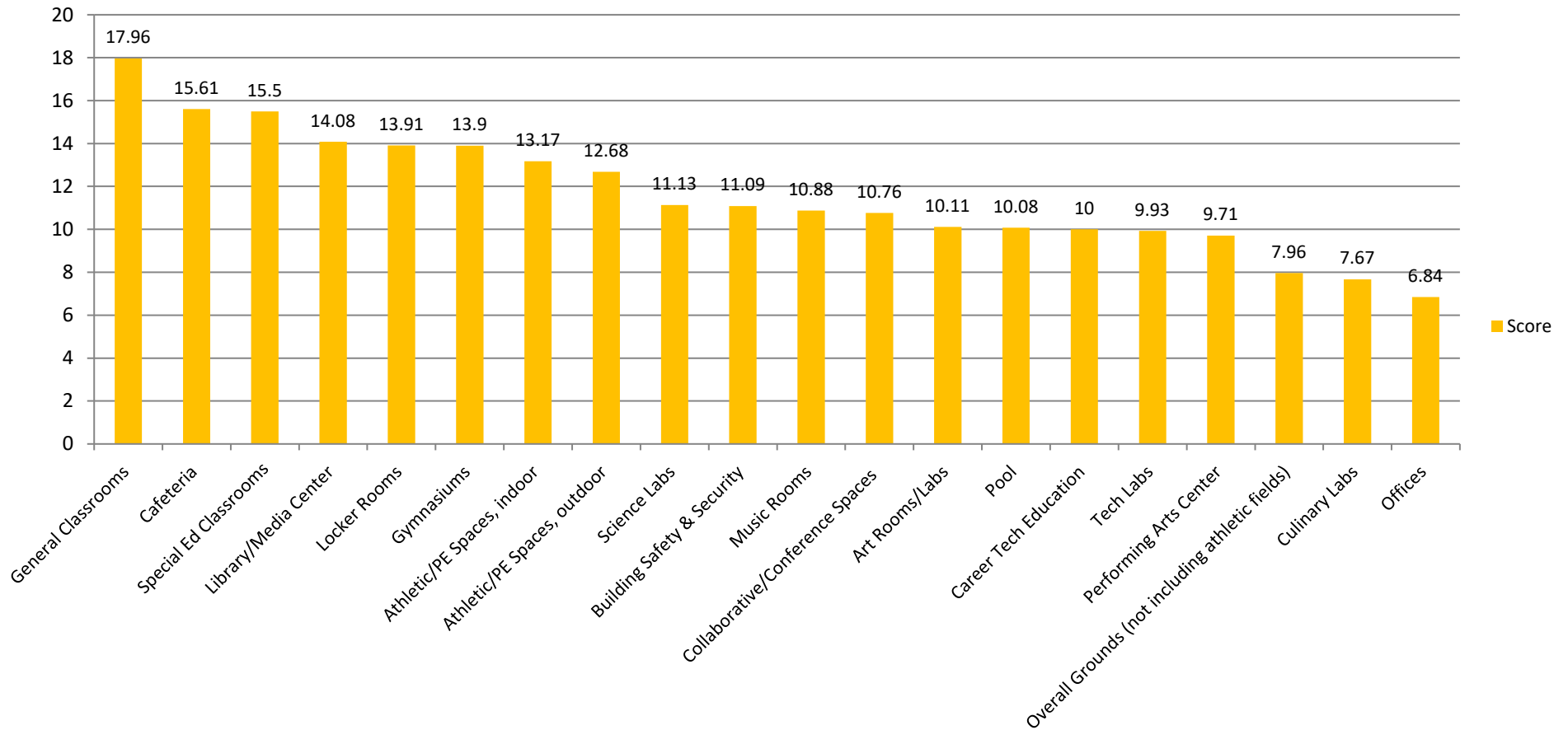


6. North Campus - How would you prioritize areas of improvement to best meet educational objectives?



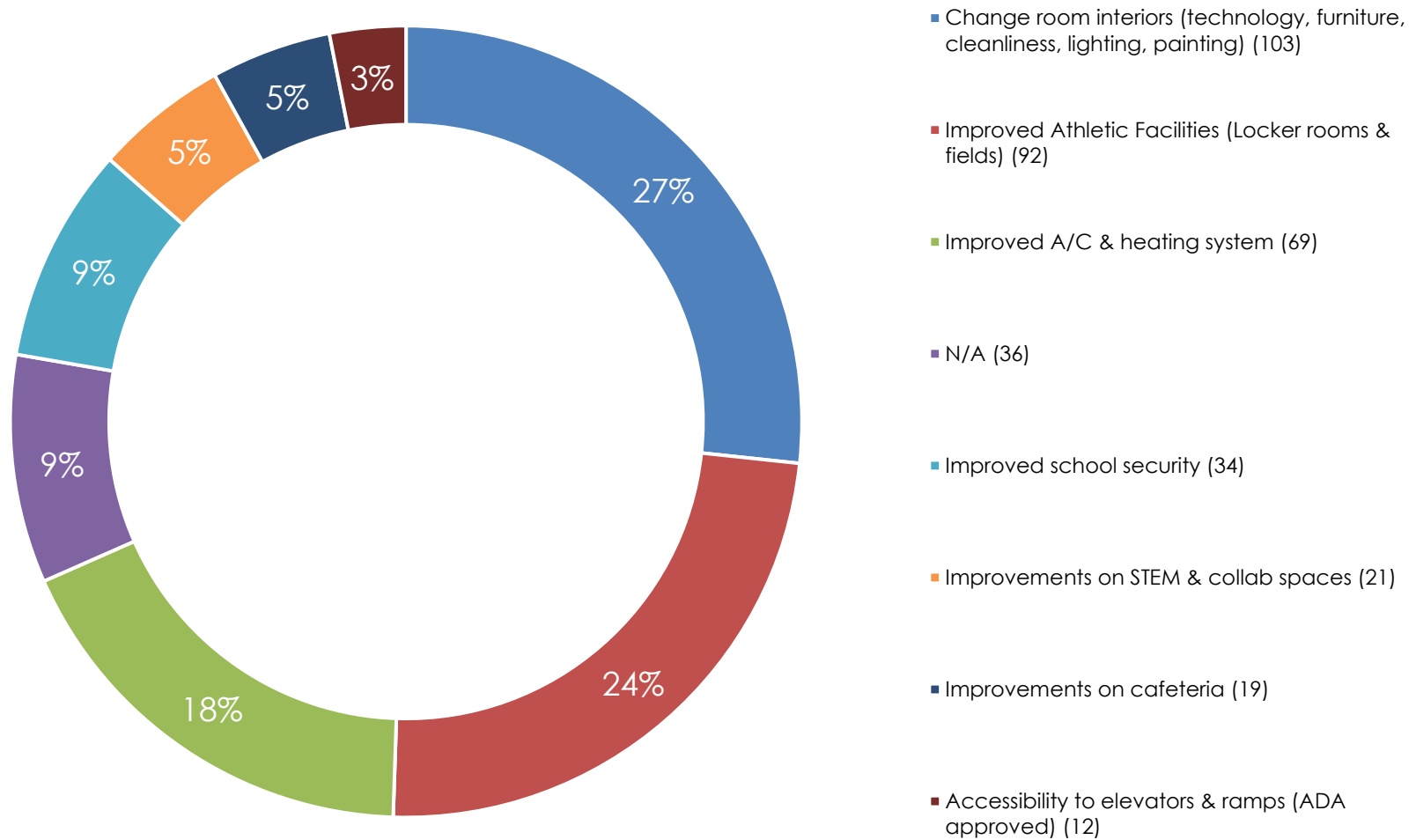
**** Score descends from highest priority to lowest**

7. South Campus - How would you prioritize areas of improvement to best meet educational objectives?



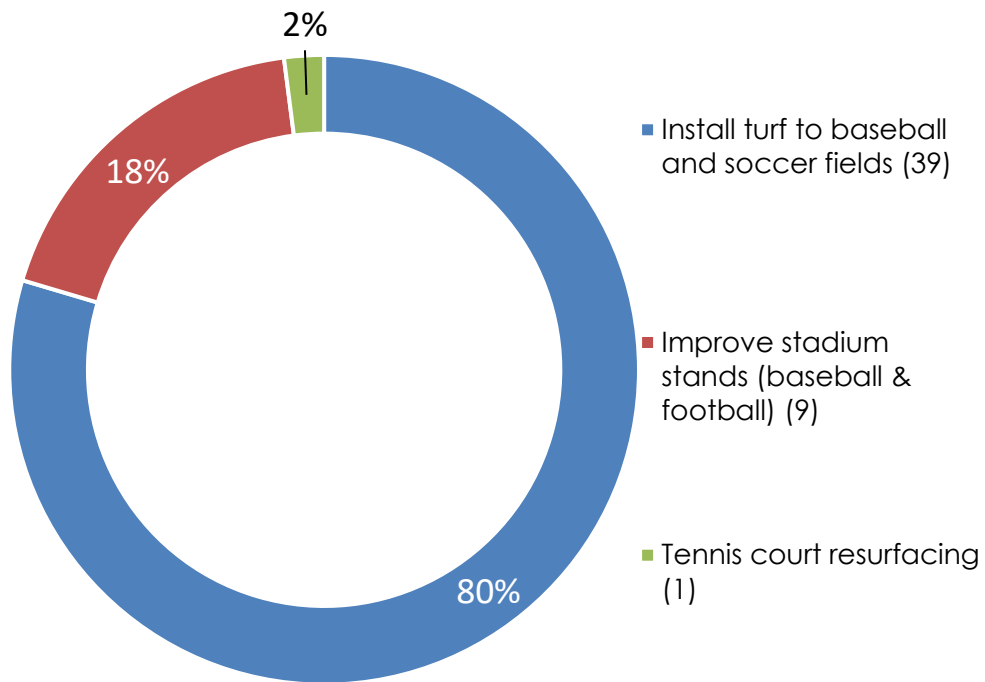
**** Score descends from highest priority to lowest**

8. For your top 2 priorities, describe the improvement you would recommend:

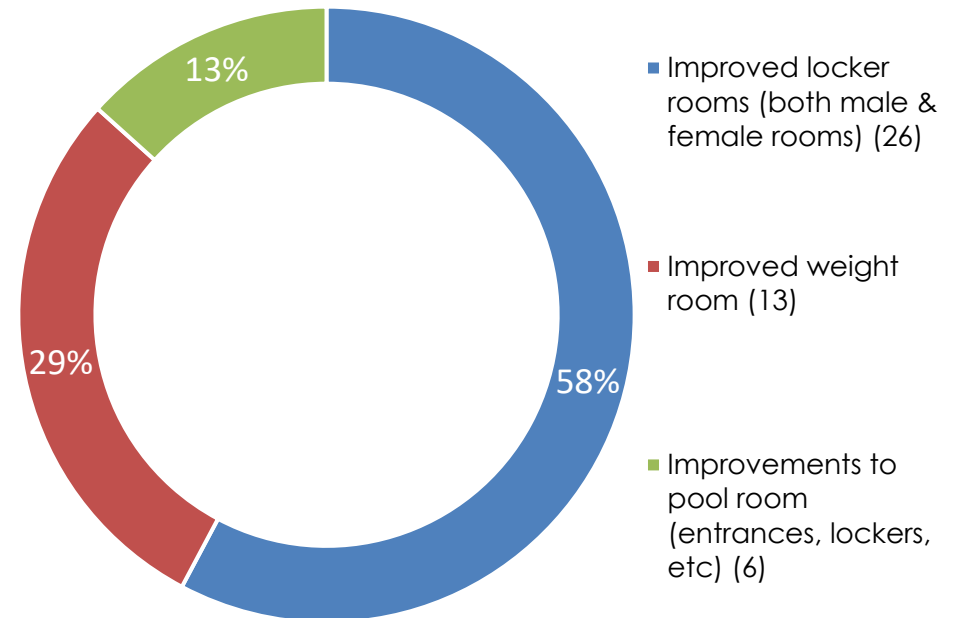


8. For your top 2 priorities, describe the improvement you would recommend:

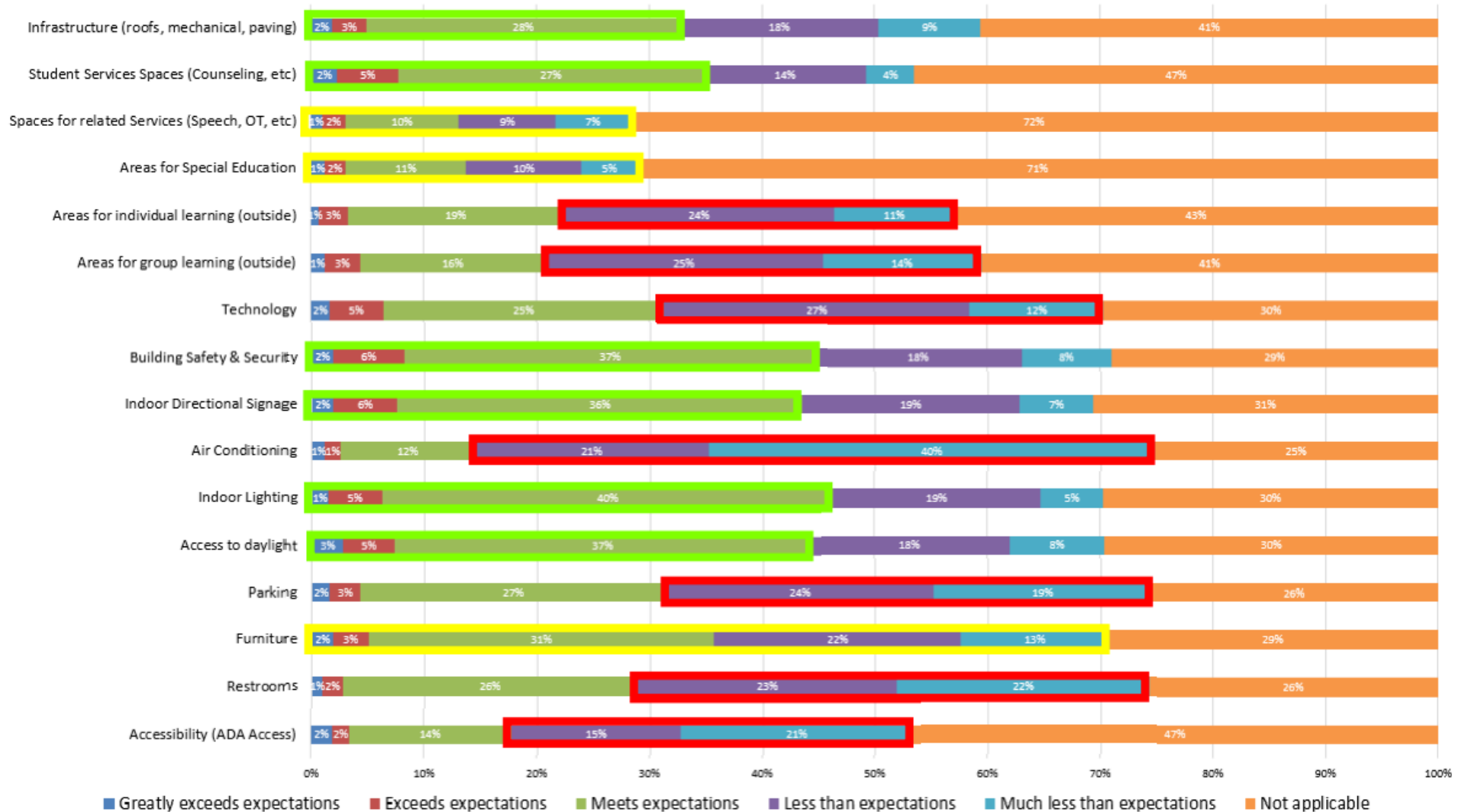
Outdoor Athletic Facilities



Indoor Athletic Facilities



9. How would you rate the following conditions of the overall building and campus:



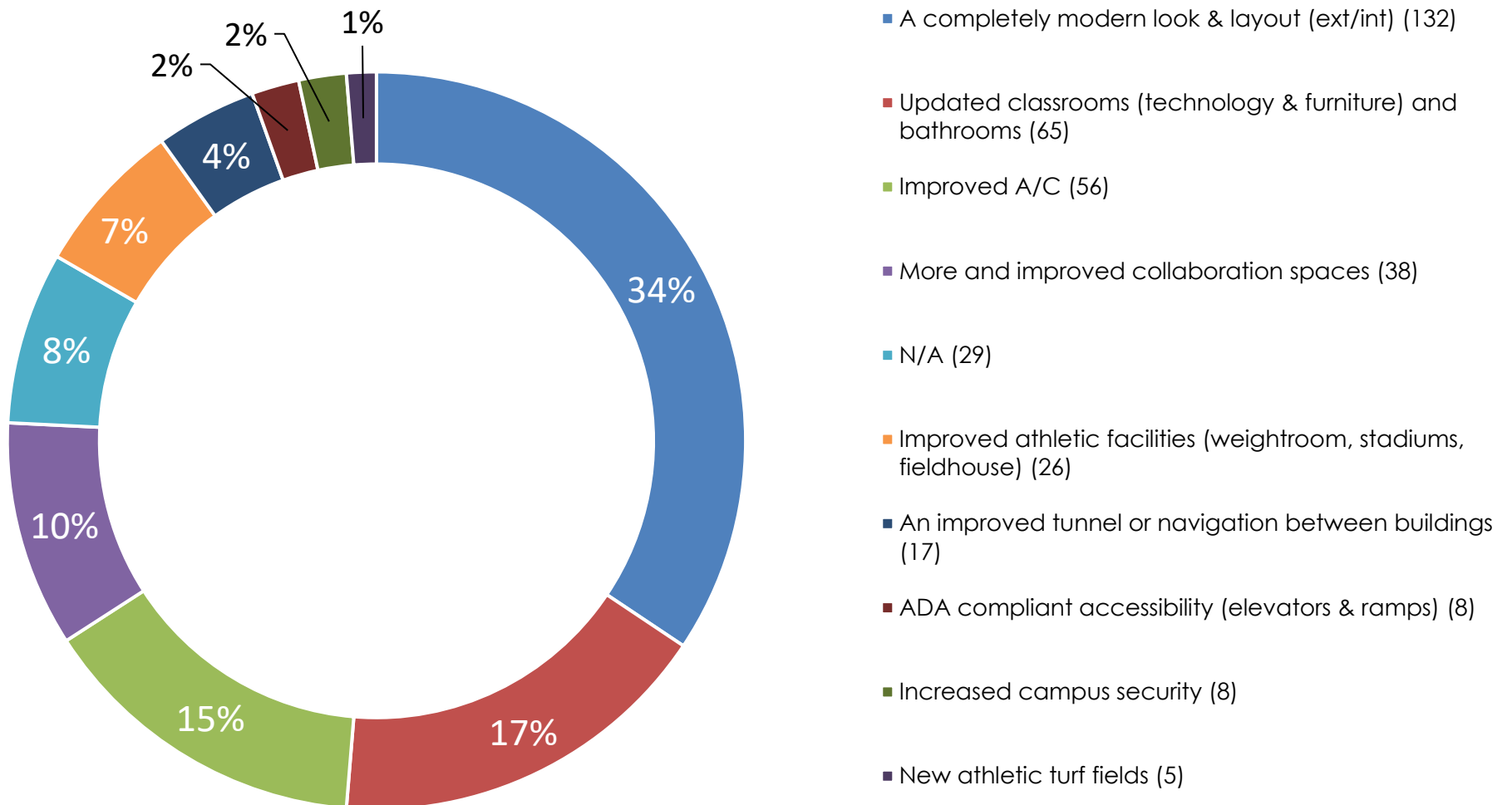
North Campus responses

9. How would you rate the following conditions of the overall building and campus:

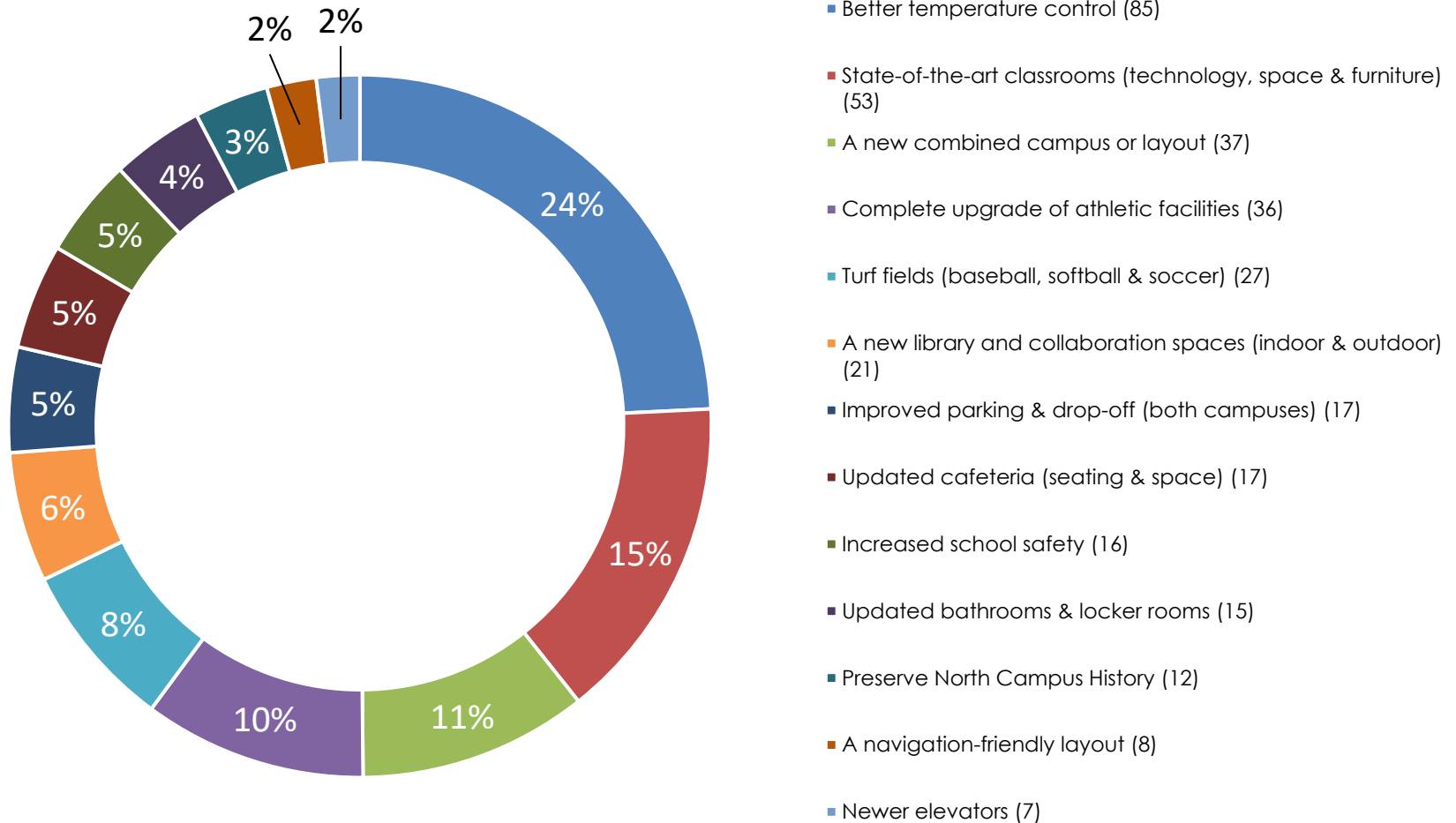


South Campus responses

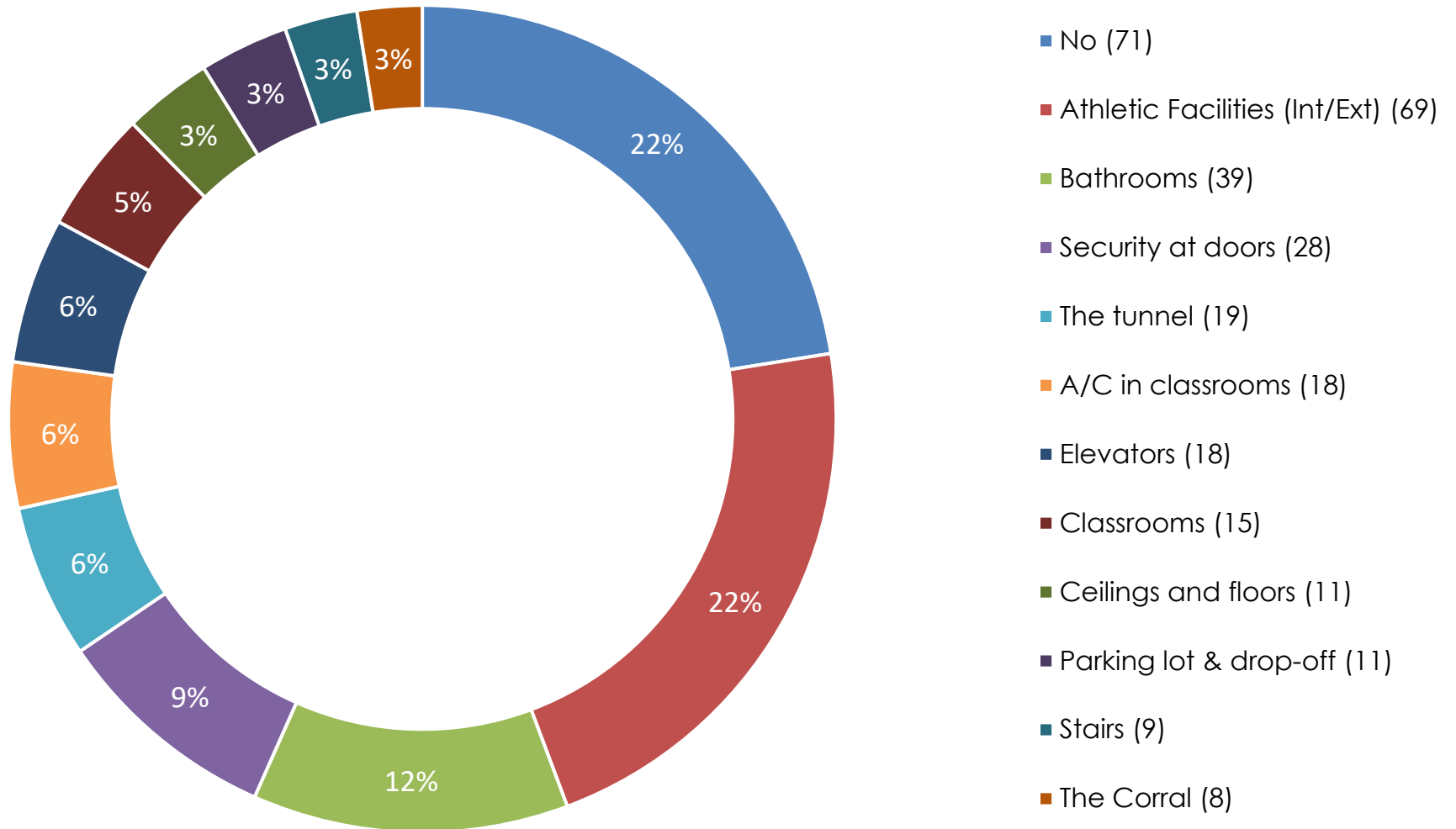
10. Imagine you are visiting the school 5 years from now. What would you like to see architecturally and educationally?



11. If there was no limit or restrictions on space or finances, what would you like to see in a Lyons Township High School project?

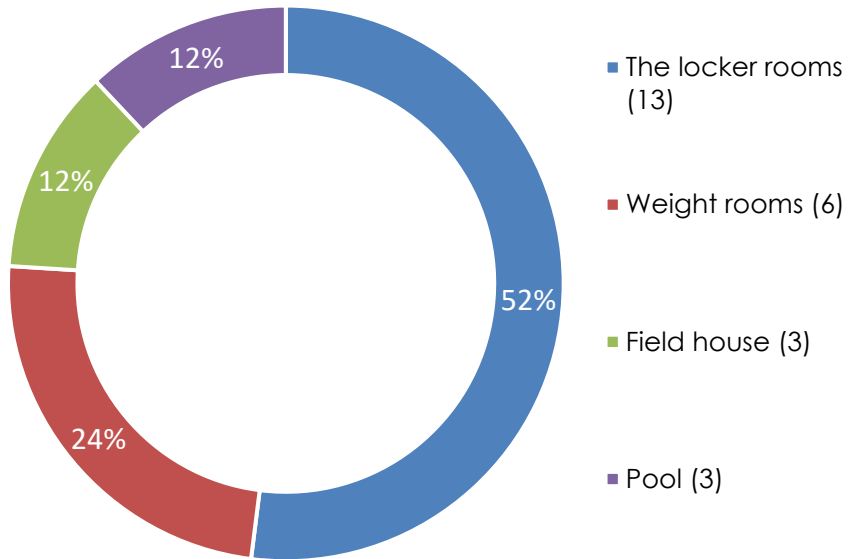


12. Are there any areas specifically that you feel are unsafe or in need of repair?

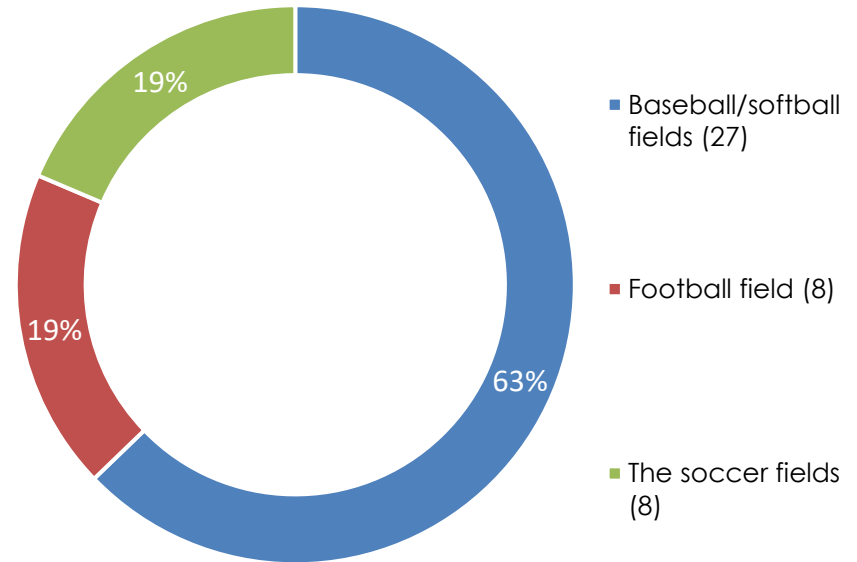


12. Are there any areas specifically that you feel are unsafe or in need of repair?

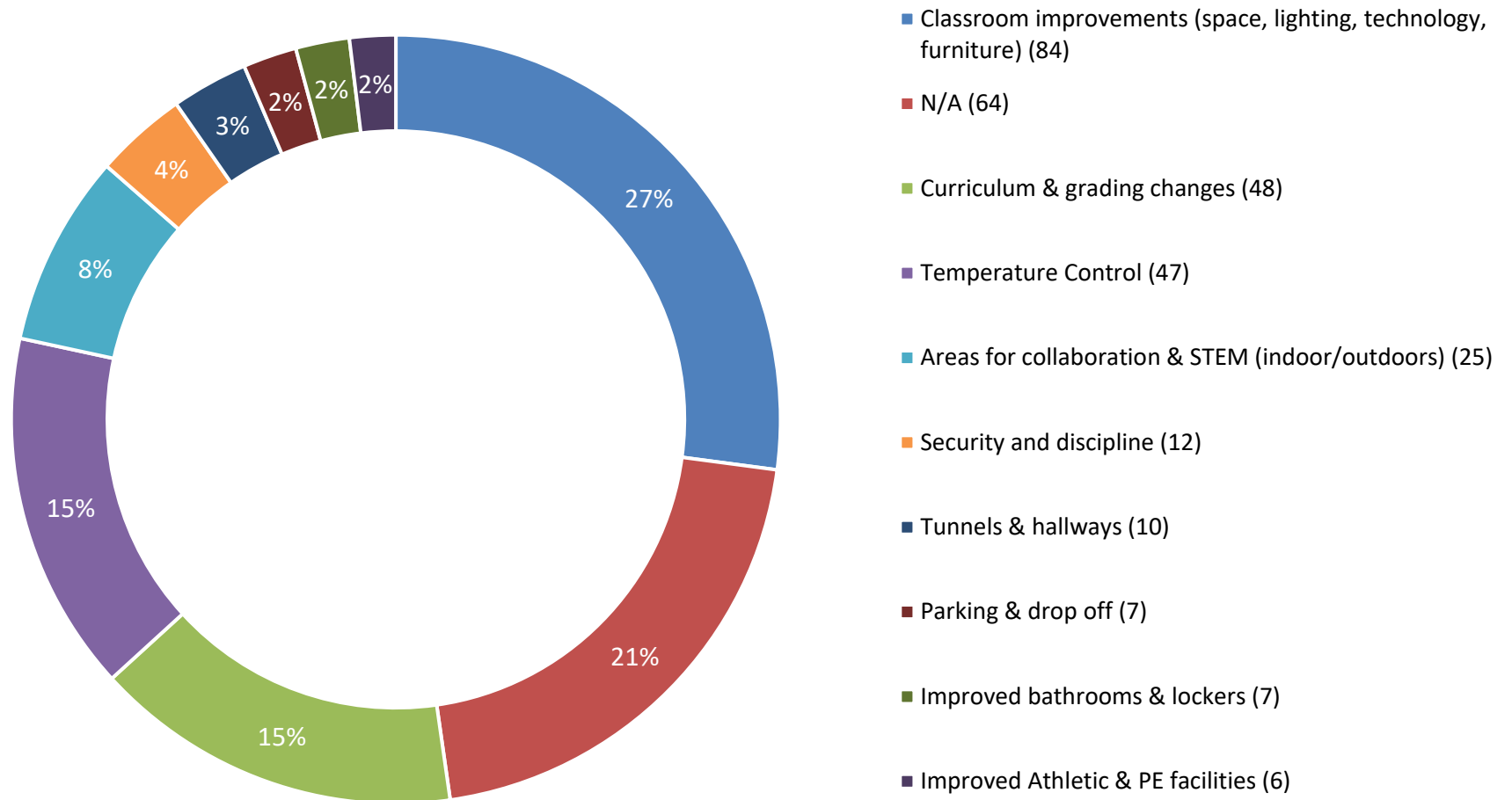
Indoor Athletic Facilities



Outdoor Athletic Facilities



13. What is working and not working in your current learning environment? What change would you recommend to enhance a new way of learning?



**** The responses here are for what is not working/needs to be changed. Very few respondents gave data on what is working within the school.**

Survey Results (Open ended Responses)

Q1. What is your relationship with LTHS?

Answer Choices	Responses	
Student	30.02%	139
Staff	29.59%	137
Parent / Guardian	36.72%	170
Community Member	3.67%	17

Q2. In your experience, how well do the following spaces work to meet your District's educational goals? (if you're not familiar with a space, choose "Not Applicable")

- North Campus

	Extremely well	Very well	Not so well	Not well at all	Not applicable
General Classrooms	5%	34%	20%	6%	34%
Special Ed Classrooms	2%	6%	7%	3%	82%
Cafeteria	20%	34%	10%	2%	35%
Library/Media Center	13%	38%	10%	3%	38%
Gymnasiums	11%	29%	16%	9%	36%
Locker Rooms	3%	16%	20%	14%	48%
Pool	4%	18%	20%	7%	50%
Athletic/PE Spaces, indoor	6%	27%	16%	11%	40%
Athletic/PE Spaces, outdoor	8%	19%	18%	15%	41%
Music Rooms	6%	16%	4%	2%	72%
Reber Center/Performing Arts Center	28%	34%	3%	1%	34%
Art Rooms/Labs	6%	17%	7%	3%	66%
Collaborative/Conference Spaces	6%	20%	13%	8%	53%
Career Tech Education	4%	11%	8%	6%	72%
Science Labs	5%	24%	11%	4%	55%
Tech Labs	3%	14%	9%	5%	69%
Culinary Labs	3%	13%	7%	4%	73%
Media Rooms (LTTV, WLTL)	9%	14%	5%	2%	70%
Corral (Not applicable at North Campus)	2%	5%	2%	1%	90%
Offices	7%	22%	12%	4%	55%
Building Safety & Security	7%	33%	20%	7%	33%
Overall Grounds (not including athletic fields)	10%	41%	16%	5%	27%

- **South Campus**

	Extremely well	Very well	Not so well	Not well at all	Not applicable
General Classrooms	6%	46%	29%	7%	12%
Special Ed Classrooms	3%	8%	9%	5%	76%
Cafeteria	5%	32%	32%	15%	17%
Library/Media Center	14%	53%	11%	3%	18%
Gymnasiums	11%	40%	20%	11%	18%
Locker Rooms	5%	23%	24%	18%	30%
Pool	17%	39%	8%	4%	32%
Athletic/PE Spaces, indoor	10%	39%	17%	12%	22%
Athletic/PE Spaces, outdoor	13%	41%	13%	12%	21%
Music Rooms	7%	18%	7%	3%	65%
Reber Center/Performing Arts Center	21%	37%	9%	2%	31%
Art Rooms/Labs	7%	26%	10%	3%	55%
Collaborative/Conference Spaces	5%	23%	13%	9%	50%
Career Tech Education	3%	11%	12%	6%	69%
Science Labs	6%	35%	16%	5%	38%
Tech Labs	4%	16%	12%	6%	62%
Culinary Labs	4%	17%	7%	6%	66%
Media Rooms (LTTV, WLTL)	6%	12%	6%	3%	73%
Corral (Not applicable at North Campus)	4%	26%	16%	11%	43%
Offices	6%	29%	15%	5%	45%
Building Safety & Security	8%	40%	27%	8%	17%
Overall Grounds (not including athletic fields)	10%	48%	23%	6%	12%

Q3. Does the layout of each building/campus represent 21st-century learning?

	Extremely well	Very well	Not so well	Not well at all	N/A	Total	Weighted Average
North Campus	6%	21%	27%	22%	24%	463	2.15
South Campus	5%	39%	33%	17%	7%	463	2.35

Q4. Is the layout of the building/campus functional? If not, what would you change?

A
A central location at both campuses where students can congregate to hang out and/or study. Places where teachers can take their classes to facilitate other learning opportunities (group work, including movement and/or other educational needs).
A new school would never be designed with so many stairs. Also, classrooms are small and furniture is not conducive to modern teaching and learning.
A/C. Clean fresh water fountains. Updated bathrooms. Ventilation. Directional signage. Modern look. Parking at North.
ADA access at NC is a major issue, particularly at the entrances and with elevators. The safety issue of the dual buildings at NC is made even more challenging.
After visiting other high schools for sports and universities for college visits, I am sorely disappointed in both LTHS north and south campuses. My kids (freshman and senior) feel no sense of belonging when they enter the buildings. There are no sheltered outdoor learning spaces in the courtyards for outside classroom learning opportunities. I have not seen any flexible learning environments encouraging group study and group meetings. Neither campus gives off the feeling of being the heart of LTHS. They seem like a teenager prison where kids go and can't wait to get the heck out of there. So many students are lost the first weeks of campus. The building designs, especially at south with the A, B, C, etc. wings is not initiative. Also, the signage is TERRIBLE. I dread curriculum night at both campuses because I have NO idea how to get around. There is not enough signage outside the buildings pointing visitor and/or students to where the field house, main entrance, pool entrance, etc. are located. There is ZERO spacial strategy in the schools. The halls are overcrowded, especially the tunnel at north campus. What if there were a fire? There is no effort to study the traffic patterns of the students and control movement. If you are an injured student on crutches, boot, or God forbid a wheelchair I feel so bad for you as the layout and lack of functionality is a challenge to navigate even at your healthiest.
air conditioning
All students desk please look the same, not be broken. The walls should all be one color. The walls in my classroom have broken parts and are 4 different colors. Some other classroom and hallways have different color tiles on the floor. Some offices have nice tables and chairs with great working microwaves and fridges, some do not. Some offices have telephones that work, some do not. Some classrooms have white boards, some have chalkboards. The air conditioning really makes life so much better, happier students and adults!!! SOme classrooms have great cabinet storage space and some do not.
All the hall lettering and numbers does not make logical sense unless you have been here and learned it for 5 years or more. It is unbelievable how students are expected to learn it and use it in less than 2
allowed to walk across the street
Are you kidding? The grounds are abysmal. It's nothing short of neglect in the responsibility of the board. I'm a 1996 grad and the place is the same. 30 years and the school is the same. This is a clear demonstration of a poorly run institution.
At NC we need a faster elevator for those who cannot take stairs or are moving equipment. While this is not part of this question, WE NEED AC !!! I teach in a 3rd story room with a south facing room. It gets incredibly hot even in moderate temperatures.
At North campus it's pretty difficult to travel between the two buildings.
At North Campus, the stairs and going to each building are challenging for a 6-minute passing period.
Based on the history of the school district, the architectural design and plans for the layout at each campus is functional but antiquated in many respects. For instance, the hallways at South Campus need to be wider; particularly in the cross hall location and the cafeterias need to be larger with a new kitchen facility update.
bathrooms, hallway floors, staff & student cafeterias, field house, outdoor additional football/grass fields, some offices (Special Education, Dean's office), front entrance

Besides the struggle for students with challenges climbing stairs, I would change it so the music ensemble classrooms were close to the stage, which is how it is at most schools. In a perfect world, we need to build a new school that holds all 9-12 students. One that is more modern in basic needs such as restrooms and HVAC, and one that is accessible to all students.
Better access to various floors in each building is necessary.
better use of courtyards and roof spaces, courtyard access in morning at south
Better working AC/heating systems.
Bit confusing. Should have bigger signage direction. Perhaps break them by class subject to make it easier for the students.
Both are difficult to navigate. The student gathering spaces at south campus are inadequate, dark and lack functionality. There's inconsistent air conditioning at south. Bathrooms are gross at both. The north campus field house needs to be updated to be as functional as others are at schools in our conference. We desperately need turf fields. The soccer fields are abysmal- the playing surface is dangerous. It has divots that cause injury. The entryway w/ disgusting porta potty's is embarrassing. The bleachers are unsafe. The rusty fence does not have enough clear points of access. There are no lights- there could be a cut off time for games if neighbors are concerned. Please tour York, Downers North, Downers South and Hinsdale Central.
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Both buildings feel like a prison. Lighting is terrible. The darkness gives an old, tired feeling. Who gets excited to learn or work in that space?
Both campuses are too spread out making it hard for students to get to classes on time and extremely outdated not just with how they look but, more importantly, with not yet having central air throughout both campuses! It is shameful and embarrassing that with all of the money LT has gotten over the years that the school has not kept up with the times! You can go to any high school in the Western Suburbs where the taxes are the same as ours and their schools are modern and beautiful...inside and out!
Bridge to cross street, so that there is not as much traffic in the tunnel
BRING BACK THE OLD REBER !!!!
building were built decades ago - possibly over a 100 years ago they are both not near 21st Century learning for the layout...
Buildings are great.
car traffic flow can be challenging
Change Routings To Class Because Of Many Crowds And Lateness
Change the spacing of the classes and not have kids dash to get to their classes.
classrooms for same topic should be in the same area (all science lab, Computer labs etc..)
Combined both campuses into one huge building that is not a fire hazard like North Campus.
courses in one area

Doesn't encourage enough outdoor space, doesn't afford students the opportunity to collaborate -traditional classrooms means traditional teaching which is outdated
Doing something with the tunnel; not enough room for students to walk to other building; not enough air circulation/ventilation; classroom temperature always hot
Drop off and pick up and North needs to be improved as well as student parking.
Due to the time allotted for passing periods, when moving to and from Vaughn, myself and others have found that the tunnel is the least optimal route to move through the building. I have found myself nearly late on a number of occasions due to the 'security measures' that the administration has put in place.
Elevators do not work, not enough room in the tunnel
elevators don't work tunnel needs more space
Elevators don't work, the tunnels are a fire hazard,
elevators don't work, tunnel violates ADA regulations
Elevators don't work.
Everything feels very old.
Everything. The classrooms need to be updated with everything from better lighting to more reliable technology. The students need more comfortable and flexible seating. The buildings need "flex" spaces if we even want to move to models like other schools have where students can work independently during class time. The new AC is barely functional. The parking lots do not accomodate enough staff parking. The faculty bathrooms have leaking toilets.
For SC, centralize student support services (nurses, counseling, tech services, etc.) Utilizing the courtyard space between B,G,E and C wings to add a support wing.
For south campus I feel that it sort of makes sense
For South Campus, I would add another elevator. Since there is only one, it is very impractical to get to the cross hall, especially during lunch periods.
From a parent's perspective, it seems like both buildings are a little hard to navigate, but it's likely due to limited time inside the building. Maybe the South Campus flow could be improved in some way.
Functional
Functional but bring more technology to classrooms
Functional yes
functional, but not great. NC has the elevator constantly broken. Students who need elevators constantly have to wait a long time
Functional, yes. 21st century, no.
Hallway traffic - cross areas build up creating possible problems.
Hallways and stairwells are very narrow at north.
Hallways too narrow. Classrooms too warm for learning during warm weather.
Hallways, stairwells and tunnel too congested and unsafe
I am not sure
I am not sure what we could change considering we have so many students.

I believe the layout is functional at both campus. I just believe that both campuses need some renovating. I would never change the outside look of north campus as I love the history and tradition of north campus. I would renovate south campus and add a PE/Wellness/athletic building at south campus next to the south campus field house and build in the drivers ed parking lot.
I believe we function well in the building considering the age of it, however, for it to be more functional, we would need a revamp of the vaughan building side for it to be more functional for all of the divisions working in this space
I don't think much can be done about layout, but the layout of wiring and the ability to add and use tech throughout could be improved within the structure. Also safety features can be improved. Even simple things like, can all classroom doors lock?
I enjoy getting 10-14,000 steps a day in working with students on the spectrum.
I feel like the layout is somewhat functional at both campuses. I feel like it would be beneficial to students if certain wings/ sides of the building were for particular subjects to make it easier to navigate around.
I feel security of building must be updated/secured along with policies that are enforced for the safety of all people in the building.
I guess it's functional, but maybe not ideal.
I have no idea and no basis for comparison versus schools that may have been built in the past 10 years or so
I have nothing other than the tempture.
I just find that south campus is hard to navigate through and I wish there was a faster way to get from upper j wing to upper b wing because I have bio in lower j wing 3rd period and I have geometry in upper b wing 4th and I have been late to mathe because I needed to get something from a teacher.
I like the split campus between Fr/Soph and Jr/Sr. I think it serves educational purpose around creating a safe, welcoming environment. I like the historical buildings that convey legacy and tradition. My perception of the high cost of a dramatic change in the layout prevents me from wanting too much change.
I suspect you will get some answers regarding the ages of the buildings, lack of parking, etc. there's only so much that can be done with the space and facilities available.
I think for the most part it is, yet there are some minor flaws.
i think it is, but it takes a while to get around places.
I think LT should consider building a 21st century school from scratch and razing North Campus. Similar to York high school.
I think students and guests figure out how to navigate, but it's not easy. Need more navigation and guidance.
I think that the layout of South campus is very strange because the wings don't really make sense and cross hall is a huge problem because it's so dangerous just to walk through there especially during lunch periods but I think North campus is a lot less confusing.
I think the layout is fine.
I think the layout of the South Campus is functional and usable.
I think we need to add more ADA components.
I understand that changing the layout and buildings is very hard to change, but the North Campus stairs are so steep, and very frustrating to walk in. Also having to walk between the two building via the tunnel is very time consuming
I would add a student center where students can go to study, take a break, listen to music, etc.
I would add more bathrooms
I would add whiteboards instead of chalkboards
I would change the entrance where the busses go for the students with disabilities.

I would change the layout at North by creating a hallway above the street so that kids could access the Vaughn building and the Clocktower without going outside or in the tunnel. I also think that there should be a tunnel between the two campuses for kids that have to commute (maybe even a subway system!!).
I would change the layout of North Campus for sure. Currently we walk in an either go up to the first floor or down to the basement...why not just walk into the first floor. Also, offices should be centrally located to Brainard Avenue rather than having people wander into the middle looking for them. We probably need more class rooms which could be done now if you move the district offices to the 4th floor and get rid of the stuff that will never be used on again that is currently being stored up there. Make it all handicap accessible. Every department should have their own spacious office with daylight. I think you can still operate two different buildings but again would make more connection points between the two and add classrooms to the Vaughan/Fieldhouse area for PE. Also, a classroom attached to the pool would be useful at both campuses. In terms of South Campus, the layout there could be changed as well...could build up instead of out or something more streamlined/less confusing. (I'm not confused by it but the directional challenged sure are).
I would create more common spaces at both campuses.
I would have the copy room more central to teachers, who are the only ones who use them, and they are in a corner of the bowels of the building. (NC) I don't really think that's a concern for anyone though, other than teachers.
I would level it. We have been band-aiding and now have multiple unfunctional fragmented areas of the building. START OVER! At North specifically: if we are going to have students only using the tunnel then we need two tunnels (one on each side of the building) or a different layout all together. Or a catwalk? In a perfect world there would also be a male and female bathroom on each floor (or even multiple on a floor). Nurse's office would be central with other offices. Either once central elevator or multiple elevators to help with ADA issues.
I would not change anything
I would put some maps to help with freshman navigation
I would stop the wings in south campus it's so confusing
i would want the building to be taller and not as long because its sometimes hard with cross hall to get to classes on the other side of the building.
i wouldn't necessarily change the layout of each campus- i would just improve facilities as is
id say it is
I'm not sure how to change the buildings - short of building new buildings.
it is
It is
It is about what is missing in the layout and how out-dated the school/facilities has become.
it is functional
It is functional
It is functional
It is functional
It is functional but i wish there was easier access to get to b wing to d
It is functional.
It is just dated
it is looll
It is very difficult to find your way around, to many stairs.

It seems fine, my son does have an issue with trying to navigate such the school in short period of time.
it works for us in the arts- exterior walls , and natural light and air access help in the labs
It would be nice if all the science classes were closer together at NC with the math/science office located in the middle. We are very disconnected now.
It would be nice to paint the building and create school spirit with updated wall murals. South Campus suggestions: paint a wall mural in the common area by the SC PE office (jock square), the common area by the bookstore, walking into the fieldhouse. The men's lock rooms are NASTY! Showering in those locations are DISGUSTING!! THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO women's locker room. The north campus fieldhouse murals are old!!! We need to make major improvements in the athletic building. North Campus suggestions: Locker rooms are small and don't accommodate all the sport teams in the winter, again the men's and women's coaches locker rooms are NASTY, grand entrance to the athletic wing, improve murals. The nicest school spirit mural I've seen at LT is located in the basement part of the library. THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO LOCKER ROOM.
It's a functional environment. North Campus HVAC still needs improvement
It's a functional environment. North Campus HVAC still needs improvement
It's fine
It's not about the layout - it's about the classroom and labs - are they spaces to allow students to be prepared for the future?
It's difficult to use the restroom, they are all very far away from each other and are always extremely crowded. A line in the women's restroom usually takes about 5 minutes to get through and only having 6 minute passing periods plus the restrooms being so far around.
its fine
its functional
It's functional
It's functional, but it would be helpful to reinvent how our students use their lockers. Maybe that should change as I feel so many students don't use them the way they did 15 years ago. What other areas are not used the way they were intended? We need more open collaborative functional working spaces. The nurses area at north campus is completely inconvenient. Many of the areas that I listed as not so well above would be easily improved with better ventilation (AC/vents) and air quality such as the career tech and culinary areas. That would make a tremendous difference.
It's functional...but I think LT should be better than just functional.
It's good, but it would be better to have access to more bathrooms around the building so you are always close to at least 1.
It's hard to collaborate with other teachers when the classrooms for the same subject are spread all over the building. The library at SC is so far away from everything else. A modern library learning center would be better placed in a central location. Drop-in centers should not be classrooms, but designated places that don't change. If you're not going to fully air condition these buildings, the offices should be moved to where there is NO AC and let the kids learn where there is AC. Also, the offices don't have 27 people packed in them at all moments of the day like classrooms.
It's ok. It's just difficult when moving from PE to the complete other side of the building at either campus.
Lacking locker rooms for female sports at North Campus especially in the winter. Training rooms need to be improved. North needs the STIM or cold bath tubs that South has. Upper gyms at both campuses are dated and need to be revamped. New gym floors. The school could use some wall murals promoting the kids school spirit or just making it look happy and refreshed.
Layout is good.
Layout is great. Please focus on curriculum (NOT CRT) and safety.

Layout's fine just let us cross NOT through the tunnel
Less stairs more classrooms grouped together
Limited ramp access, and it takes too long to get from classes to classes with the tunnel access.
LT North Campus is a historical building but not built for handicapped, but there are elevators
Lunch room
Make cross hall less crowded, make the campus less spread out.
make it easier to get to the gyms
Make the buildings accessible, increase number of classrooms, add quiet location for lunch time for students who don't want to be in the cafeteria.
Making the best out of the buildings you have.
Math
maybe
Modern desks and white board at the very least. More collaborative spaces in classrooms
more AC especially in the computer labs
more accessible and fully functional elevators
more accessible for those with disabilities, more inclusive spaces for students to gather and work with peers during their study hall times , more quiet spaces for staff to work
More air conditioning
More collaborative spaces for students and teachers, larger hallways
More common space where teams of teacher/students could meet or course sections
More open space for group gathering and collaboration.
More open spaces and communal spaces needed
more passing period time, it's a big school
More rooms for small group learning or discussion
More security with doors.
More space to move about and exercise. technology is making us lazy
more spaces for students to begin/finish day (i.e. "go-to" spot before class begins other than against lockers on hallway floor, seated very early in a teacher-classroom, stairwell, etc.)
More student space and actual office spaces that are functional for staff.
Mostly, though it would make more sense if the nurses office was more centrally located, it's a far walk from the gyms where people get hurt the most
Move nurses offices to more centralized location. Move commonly used places to be easily accesable.
Multiple elevators for our students and staff who need.

n/a
N/A
n/a
n/a
N/a
NC - The copy room is completely inconvenient. The department office spaces are also not convenient nor are they conducive to a collaborative environment among staff members SC - although newer it is very sprawling and getting places is inconvenient and also does not lend itself to collaboration and connection between staff members
NC was designed at a time when there was no thought to spaces other than classrooms. It's all just halls and classrooms. Lacking is any common space that is available and comfortable for students and staff to use flexibly.
Need for collaborative student spaces as well as collaborative staff spaces to meet. There is a lack of "common areas"
Need large freight elevator in Vaughn and NC Main building to move music equipment. South campus G wing has horrible HVAC, tiers in rooms make usage limited, no sound proofing between rooms mean spaces cannot be used concurrently, inadequate storage.
need to change from a Laberynth architectural style to a more open and user friendly, easy to navigate environment
Neither campus is very functional for individuals in wheelchairs. New elevators need to be added.
New scoreboard on north soccer field.
Nicer lunch and break/ collaboration areas would nice to add. The gym facilities are dated but add to the historical value of the school at the north campus. It would be great to layer in modern elements including AC into these spaces.
No - over 1000 kids moving between cafe and cross hall at south at one time with little supervision causing delays and an unsafe environment
No parking at North Poorly designed drop off and pick up at South
No service at North Campus has to change, there is no way to reach parents without service. Plus, the number of stairs is crazy. South Campus has a more functional building layout
No the elevator at north barely works. And the hallways are horrible getting from one place to another is so difficult I know that many of my peers have had unnecessary tardiness because of how long it takes to get to class.
No the layout of North Campus makes no sense, South Campus layout is slightly better.
No too many stairs, you don't see anyone in the hallways its not a good set-up and sometimes 6 minutes isn't enough to go from the basement to the 3rd floor
No, not in North campus because there are often classes so far apart that there is not feasible way to arrive on time.
No, South Campus could be a little condensed with less courtyards and more bathrooms. Gyms could be more centrally located towards the back but still close to the fields.
No, we need bigger hallways, certain spaces to record videos. Cafeteria in South Campus. Tunnel.
No. The location of cafe/crosshall at south is a safety problem. Locations/sizes of bathrooms is inconvenient.
North - three floors make it really difficult to go from class to class, especially if you have to go through the tunnel. South campus layout not intuitive.
north - tunnel makes things difficult. south - layout is weird and confusing in general
North Campus does not have a reliable functioning elevator. It breaks down every week. Students then can't get to classes because of the multiple floors.

North campus does not seem functional for disabilities because of the one elevator for all the stairs
North Campus is functional, but lacking in modern spaces. The digital connectivity is spotty. The bathrooms are lacking. South Campus feels run down. Fieldhouse was new but looks like it was made on the cheap. Workout rooms in both are from the dark ages. Athletic spaces lack proper venting. Parking situation and drop off needs serious work!!!! Its dangerous and lacking.
North campus MUST give students full access back to the North campus buildings. Use of the tunnel is not only unsafe, dirty and disgusting - it is limiting to get students to their classrooms on time. For over 60 years, crossing Cossitt has never been an issue - LT should reallocate funding to provide the necessary security to give students back full access. The beauty of LT North is the ability to go outside between the beautiful campus setting!
north campus needs a better way for drop off and pick up
North campus needs a place for parents to drop off students. This needs to be addressed in any redesign or renovation. Create a circle drive, designated drop off lane, or some other means of accommodating traffic.
North campus tunnel
north is tough I realize due to the age. I think we are working to make this better but more open spaces are needed at both campuses. for students to collaborate and enjoy learning.
Not all of the bathrooms are paired. Sometimes it's just girls or just boys. Where there are bathrooms, there should be BOTH bathrooms.
Not conducive to technology
Not enough bathrooms for students or faculty at either campus and in need of updating. Elevators at both campuses are inadequate. Building security at student entrances do not address present day school safety.
Not really a way to change the spokes of SC, but classes can be VERY far. NC- two words: The Tunnel
Not really for North, the way the classes are numbered and subjects are divided doesn't make much sense and is confusing if you have to find a new room
Not really. There is lots of unused space, that is usually inaccessible to students. It is also complicated to understand the layout of the building. It is not intuitive, and very old.
Not sure what can smartly and efficiently be changed.
Not the best traffic flow
not very accessible to disabled students (NC elevator constantly breaking)
nothing
nothing
nothing
Number the classrooms at north campus more logically. Even and odd numbers are on the same side of the hall! Maybe number them the same way house numbers are labeled.
Ok. More signs for lockers rooms staircases where they go where the cafeteria and performing arts rooms are etc. more openness and spots for students to sit, study and hangout.
Only one Elevator to access is not ideal for students and staff
Our cinder block walls are cracking and causing doors to get crushed and not open correctly. Our electrical systems are deteriorating fast at both campuses. Can't teach woodworking with no electrical power. Rooms are also hot most of the year. I got ceiling 6 fans and they help a lot but 176 and 174 never got any. Kids sweat down here and it hurts enrollment. If they could at least have a breeze/moving air, it would help. AC would cure everything.
Our son with a developmental disability has only been there for a month. It does seem like there's lot of transition required, especially for PE.

Particularly at north campus there are not many spaces where sh
Safety measures to address multiple buildings...smaller school population in general, but that's not happening anytime soon. LT is just too big to truly address the high level of needs of so many young people who deserve more support and one on one interaction
Seems like we could use more collaborative spaces, more modern STEM resources, larger library and outdoor spaces that could double as learning environments.
Seems like we could use more collaborative spaces, more modern STEM resources, larger library and outdoor spaces that could double as learning environments.
Seems to be working
Size of classrooms vary drastically, some are very large and others are very small. More consistency.
Somewhat, but could be improved.
South - overall good space and flow, but crowded and pedestrian traffic flow during passing periods makes it difficult to get across the building in a timely way. More passing time would be preferable to facility changes.
South Campus as a building is functional although confusing at first however the security and assignments and homework have gone crazy! Im having to miss out on soccer and violin to do homework and not just on week days! The weekends you will find me doing homework for the majority of the time
South Campus does not have enough spaces to accommodate a large group meeting. If D103 is booked, we can maybe use the library floor, but there are not enough options for a larger group meeting. North Campus is not much better in terms of options for larger group meetings.
South campus is functional.
South Campus is just completely out of control. There's a lot of things I'd change. The list is too long for here.
South Campus is like a maze. I would make it easier to navigate.
South Campus is somewhat confusing. Mostly, the school needs the most basic updating with air conditioning and enough room in the cafeteria for students.
South Campus is too spread out in a way that does not make much sense. North Campus has an easy flow about it and it is a gorgeous building.
South campus is very confusing for students
South Campus Layout definitely takes some getting used to. I remember some parents on book pickup day had no idea where to go so they couldn't properly help their kids.
South campus was designed by Perkins & Will, school architects; however, the hallway pattern / grid always had a confused configuration. Hallways needed to have names with directions to aid the students and visitors through the building. The new windows dealt with the "sun" issue to mitigate how the building was sited. The lockers near the art and shop classes are so far from everything that you needed to carry your books and coat to the last few classes to be able to get on the bus.
South needs more ways to create common spaces--perhaps by roofing a courtyard to create flexible space.
South: library as a central space
Space for students do make up work not sitting on the floor in the hallway
Sure
Sure.
Sure.
The air conditioning

the architectural style makes my brain numb
The athletic facilities at South campus primarily, then North Campus
The bathrooms need some work like with the sinks but everything else is fine
The buildings are not ADA compliant. I am not even sure how anyone with a physical disability can even enter our building. We have one elevator that is used for service needs, and is often out-of-order. I would never invite anyone to an event to North campus due to the lack of access to the building.
The jammed hallways at South are really tough to maneuver in.
The layout at NC is NOT functional for anyone that can not use stairs or uses an elevator and has to go between the main building and the Fieldhouse. Washrooms for women are
The layout could be less confusing too many turns and twists
The layout is confusing at south campus but I can't think of anything good to change.
The layout is fine the way it is. Sometimes, the layout could be difficult sometimes.
The layout is fine. No changes needed. Thank You.
the layout is functional
The layout is functional but it would seem that there needs to be more clear signage in the building along with grouping certain classes closer together i.e. (have a STEM section of the building, liberal arts, fine arts instead of it being spread all over the place)
The layout is ok. Expansion would be nice to open up some more room for specialized classes that need more than the traditional classroom in terms of space, equipment, and technology.
The layout of South Campus is confusing, but barring a complete teardown/rebuild, I don't think it can be fixed. Clearer signage showing where you are and what direction the wings are would help.
The layout of South Campus is good, I just wish that since everything is so spread out, that we would have a slightly longer passing period.
The layout of the campus's are functional.
The little to no common space for students to gather at South Campus. The ceilings are low, the hallways are tight, and this causes noise to be amplified and spaces to feel cramped. Having the large courtyard spaces completely unutilized is a shame at South Campus, especially given the lack the meeting rooms and flexible spaces we have in that building. Large student commons areas are needed as well as complete overhaul of cafeteria for student life purposes.
The names of hallways and the numberings for rooms don't quite make sense and don't provide a sense of logical flow. There is very little signage at both campuses that make it easy to follow and staff unfamiliar with either campus can get lost easily. It is not accessible to individuals as a whole.
The open area outside between the wings at south has always seemed like a wasted space especially since they are closed off for a good chunk not the year due to weather.
The open doors for handicapped people is such a long walk. I can park close, but the closest doors are locked. On special nights you need to have personnel posted by closer doors to let us in. I just have troubles walking all the way around to the front doors when there is a side door right there.
the organization of south campus makes no sense and it is pretty ugly.
The soccer fields at north campus are terrible. These kids are rolling ankle left and right. No reason why we so not have nice soccer fields.
The south campus building has almost every student in the building go through the same spot in the same day (cross hall). It gets incredibly crowded while the other parts of the building are not. I think the lunch rooms should be put more towards the middle of the building in my opinion, and also there should be more open space in the building in general. With the current situation, students wanting to socialize must do it in crowded hallways, but if there was more open space outside of classrooms that would not be the case.
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open space in the building in general. With the current situation, students wanting to socialize must do it in crowded hallways, but if there was more open space outside of classrooms that would not be the case.
The stairwells are crammed during period changes and having kids at North campus have to go under tunnel to get to north building also is very crowded. Could you have different classes change periods at different times to alleviate amount of people in hallways?
The stairwells in North Campus are confusing (only access certain floors). Also, students, faculty, and paras having to run up and down so many flights of stairs is terrible.
The tunnel at North Campus is too small. North Campus is under parked. Lack of Full A/C at both buildings is a problem. The layout of South is functional.
the tunnel is very dangerous and crowded
The Vaughan being in a separate building always creates issues for students getting to class on time. The tunnel is horribly congested during passing periods and is quite dangerous when it rains or snows going down the slope.
There are areas that have high traffic volume and it gets very congested. Cross hall is a nightmare during passing periods.
There are many small offices, closets, etc... that could be repurposed to create larger and more open learning spaces. There are not spaces beyond the library (which is also broken up into smaller rooms) that allow for collaborative learning and flexible seating.
There is a significant concern with having the SC cafeterias in the location they are in. SC is need of new cafeteria spaces as well as a common space. We could use improved common space at NC, but it is very imporant at SC because of the transportation issues and large number of students around at any given time. If we had a common space at SC it would help significantly with safety, supervision and behavior issues.
There is too much space lost to courtyards. In addition to making traversing the building around empty space harder, it's lost square footage to increase classrooms, mixed-use space, or professional offices or meeting rooms.
There needs to be an easier way to commute to other wings from J wing. Crosshall is always too crowded.
There should be 1 school for all grades. This would eliminate a lot of overhead.
There should be more classrooms that are outfitted with up-to-date facilities (whiteboards, better lighting, AC, media).
There should be more women's bathrooms. There are so many staff bathrooms and not enough student ones, and the line gets very long, causing it to be hard to use the restroom during passing periods.
There's not much we can do in the way that the building is set up but commuting to the von building is a little grating
This school's layout is horrible! Cross a street to get to class? Come on!
too many exits and entrances for students to come and go as they please!!!!
Too many floors
Tunnel at north campus too crowded
tunnel violates ADA regulations, too many stairs
turn the heat on already, north campus need ac asap, kids will not learn well if they are not comfortable
Update
Update everything
Update your buildings
Upgrade North Campus elevator - Both Campuses: Insure that printers work in all work rooms / install printers in classrooms / install white boards in place of chalk boards in all classrooms
Very confusing layout.

Walk ways that are protected from north campus buildings to north campus buildings above ground. Updated elevators in each building.
We need to change and utilize more space at south campus. We have a tiny weight room that is barely enough space to run a class. In an ideal world we build something new like the other big schools in Illinois. However we have space that is only used once and awhile. We could turn either of the upper gyms into a new weight room and cardio room. We could also turn the Gymnastics gym at SC into a weight room. All of the gymnastics equipment can go into one facility at NC. We got a new yoga studio when we added a class but refuse to spend any money on a new weight room for our athletics which impacts thousands of students over the years.
We should not have blackboards in ANY classroom. We should have floor-to-ceiling whiteboards where students can interact with their work "live" in a classroom. North Campus does not even feel like a school when people walk in. It looks like a jail. South Campus is more "lively" and welcoming.
Where is the main entrance that welcomes a student, staff member or community member into the school? North is non existent; south is just blah. Seems like a welcoming area that screams this is a wonderful school where people can walk in, feel welcome and want to hang out would be amazing!
Wifi at north. AC both campus's.
working elevator at NC is essential
Yea. Be nice of water fountain worked
Yes
Yes
Yes
yes
Yes
yes
Yes
Yes
yes
Yes
yes
Yes
yes
Yes
Yes
Yes
Yes
Yes
Yes

yes
yes
Yes
Yes
Yes
Yes
Yes
yes
Yes - it is fine. Would be nice for kids to be able to walk outside between buildings on North campus.
Yes for day to day function
Yes it is
Yes it is beside the elevators because they are slow and break down a lot.
Yes it is functional.
Yes- it seems to work
Yes, except going outside to get to the Vaughan building would be better.
Yes, however I would like to see more "shortcuts" to reduce how far I have to walk throughout the school.
Yes, I believe it is functional. South campus is less functional. I would allow the kids to move between buildings at North outside. The tunnel is not equipped for so many kids.
yes, more elevators
Yes.
Yes.
Yes.
Yes.
You'd have to completely raze the buildings, but the disconnect between the Field House and the main building at NC is a problem--the disconnect and the flooding/crowded tunnel pass-through--and the confusing layout of the different halls at SC is confusing and inefficient.

Q4.1 North campus specific responses

North - Betetr layouts
ADA access at NC is a major issue, particularly at the entrances and with elevators. The safety issue of the dual buildings at NC is made even more challenging.
At NC we need a faster elevator for those who cannot take stairs or are moving equipment. While this is not part of this question, WE NEED AC !!! I teach in a 3rd story room with a south facing room. It gets incredibly hot even in moderate temperatures.
At North campus it's pretty difficult to travel between the two buildings.
At North Campus, the stairs and going to each building are challenging for a 6-minute passing period.
NC Improved parking
For SC, centralize student support services (nurses, counseling, tech services, etc.) Utilizing the courtyard space between B,G,E and C wings to add a support wing.
I just find that south campus is hard to navigate through and I wish there was a faster way to get from upper j wing to upper b wing because I have bio in lower j wing 3rd period and I have geometry in upper b wing 4th and I have been late to mathe because I needed to get something from a teacher.
NC -complete overhaul
I would change the layout at North by creating a hallway above the street so that kids could access the Vaughn building and the Clocktower without going outside or in the tunnel. I also think that there should be a tunnel between the two campuses for kids that have to commute (maybe even a subway system!!).
I would change the layout of North Campus for sure. Currently we walk in an either go up to the first floor or down to the basement...why not just walk into the first floor. Also, offices should be centrally located to Brainard Avenue rather than having people wander into the middle looking for them. We probably need more class rooms which could be done now if you move the district offices to the 4th floor and get rid of the stuff that will never be used on again that is currently being stored up there. Make it all handicap accessible. Every department should have their own spacious office with daylight. I think you can still operate two different buildings but again would make more connection points between the two and add classrooms to the Vaughan/Fieldhouse area for PE. Also, a classroom attached to the pool would be useful at both campuses. In terms of South Campus, the layout there could be changed as well...could build up instead of out or something more streamlined/less confusing. (I'm not confused by it but the directional challenged sure are).
LT North Campus is a historical building but not built for handicapped, but there are elevators
NC - The copy room is completely inconvenient. The department office spaces are also not convenient nor are they conducive to a collaborative environment among staff members SC - although newer it is very sprawling and getting places is inconvenient and also does not lend itself to collaboration and connection between staff members
NC was designed at a time when there was no thought to spaces other than classrooms. It's all just halls and classrooms. Lacking is any common space that is available and comfortable for students and staff to use flexibly.
No parking at North Poorly designed drop off and pick up at South
No service at North Campus has to change, there is no way to reach parents without service. Plus, the number of stairs is crazy. South Campus has a more functional building layout
No the elevator at north barely works. And the hallways are horrible getting from one place to another is so difficult I know that many of my peers have had unnecessary tardiness because of how long it takes to get to class.
No the layout of North Campus makes no sense, South Campus layout is slightly better.
No, not in North campus because there are often classes so far apart that there is not feasible way to arrive on time.
North - three floors make it really difficult to go from class to class, especially if you have to go through the tunnel. South campus layout not intuitive.

north - tunnel makes things difficult. south - layout is weird and confusing in general
North Campus does not have a reliable functioning elevator. It breaks down every week. Students then can't get to classes because of the multiple floors.
North campus does not seem functional for disabilities because of the one elevator for all the stairs
North Campus is functional, but lacking in modern spaces. The digital connectivity is spotty. The bathrooms are lacking. South Campus feels run down. Fieldhouse was new but looks like it was made on the cheap. Workout rooms in both are from the dark ages. Athletic spaces lack proper venting. Parking situation and drop off needs serious work!!!! Its dangerous and lacking.
North campus MUST give students full access back to the North campus buildings. Use of the tunnel is not only unsafe, dirty and disgusting - it is limiting to get students to their classrooms on time. For over 60 years, crossing Cossitt has never been an issue - LT should reallocate funding to provide the necessary security to give students back full access. The beauty of LT North is the ability to go outside between the beautiful campus setting!
north campus needs a better way for drop off and pick up
North campus needs a place for parents to drop off students. This needs to be addressed in any redesign or renovation. Create a circle drive, designated drop off lane, or some other means of accommodating traffic.
North campus tunnel
north is tough I realize due to the age. I think we are working to make this better but more open spaces are needed at both campuses. for students to collaborate and enjoy learning.
not very accessible to disabled students (NC elevator constantly breaking)
Number the classrooms at north campus more logically. Even and odd numbers are on the same side of the hall! Maybe number them the same way house numbers are labeled.
The stairwells are crammed during period changes and having kids at North campus have to go under tunnel to get to north building also is very crowded. Could you have different classes change periods at different times to alleviate amount of people in hallways?
The stairwells in North Campus are confusing (only access certain floors). Also, students, faculty, and paras having to run up and down so many flights of stairs is terrible.
The tunnel at North Campus is too small. North Campus is under parked. Lack of Full A/C at both buildings is a problem. The layout of South is functional.
SC - new cafeteria
Tunnel at north campus too crowded
nc - ac
Upgrade North Campus elevator - Both Campuses: Insure that printers work in all work rooms / install printers in classrooms / install white boards in place of chalk boards in all classrooms
NC - tunnel
Nc - layout
working elevator at NC is essential
NC navigation
NC layout

Q4.2 South campus specific responses

SC signs
SC wider hallways
sc bad collab and AC
For SC, centralize student support services (nurses, counseling, tech services, etc.) Utilizing the courtyard space between B,G,E and C wings to add a support wing.
For south campus I feel that it sort of makes sense
For South Campus, I would add another elevator. Since there is only one, it is very impractical to get to the cross hall, especially during lunch periods.
Sc - complete overhaul
I just find that south campus is hard to navigate through and I wish there was a faster way to get from upper j wing to upper b wing because I have bio in lower j wing 3rd period and I have geometry in upper b wing 4th and I have been late to mathe because I needed to get something from a teacher.
I think that the layout of South campus is very strange because the wings don't really make sense and cross hall is a huge problem because it's so dangereus just to walk through there especially during lunch periods but I think North campus is a lot less confusing.
I think the layout of the South Campus is functional and usable.
Need large freight elevator in Vaughn and NC Main building to move music equipment. South campus G wing has horrible HVAC, tiers in rooms make usage limited, no sound proofing between rooms mean spaces cannot be used concurrently, inadequate storage.
SC better layout
No, South Campus could be a little condensed with less courtyards and more bathrooms. Gyms could be more centrally located towards the back but still close to the fields.
Not really a way to change the spokes of SC, but classes can be VERY far. NC- two words: The Tunnel
South - overall good space and flow, but crowded and pedestrian traffic flow during passing periods makes it difficult to get across the building in a timely way. More passing time would be preferable to facility changes.
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South Campus does not have enough spaces to accommodate a large group meeting. If D103 is booked, we can maybe use the library floor, but there are not enough options for a larger group meeting. North Campus is not much better in terms of options for larger group meetings.
South campus is functional.
South Campus is just completely out of control. There's a lot of things I'd change. The list is too long for here.
South Campus is like a maze. I would make it easier to navigate.
South Campus is somewhat confusing. Mostly, the school needs the most basic updating with air conditioning and enough room in the cafeteria for students.
South Campus is too spread out in a way that does not make much sense. North Campus has an easy flow about it and it is a gorgeous building.
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South needs more ways to create common spaces--perhaps by roofing a courtyard to create flexible space.
South: library as a central space
The athletic facilities at South campus primarily, then North Campus
The jammed hallways at South are really tough to maneuver in.
The layout is confusing at south campus but I can't think of anything good to change.
The layout of South Campus is confusing, but barring a complete teardown/rebuild, I don't think it can be fixed. Clearer signage showing where you are and what direction the wings are would help.
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SC - new cafeteria
SC - more space
SC layout

Q5. Does the layout of each building/campus provide ADA accessibility for all students?

	Extremely well		Very well		Not so well		Not well at all		N/A		Total	Weighted Average
North Campus	3%	14	11%	50	17%	80	22%	103	47%	216	463	1.9
South Campus	5%	22	27%	127	23%	108	9%	40	36%	166	463	2.44

Q6. North Campus - How would you prioritize areas of improvement to best meet educational objectives?

	Score	1	2	3	4	5	6	7							
General Classrooms	18.89	25.27%	117	12.10%	56	5.83%	27	3.24%	15	3.02%	14	2.38%	11	1.73%	8
Special Ed Classrooms	16.17	2.81%	13	9.07%	42	6.48%	30	5.40%	25	2.59%	12	1.51%	7	2.16%	10
Gymnasiums	15.08	1.30%	6	2.16%	10	5.83%	27	5.18%	24	2.81%	13	3.89%	18	2.59%	12
Locker Rooms	14.87	0.86%	4	3.89%	18	5.18%	24	6.26%	29	6.05%	28	3.46%	16	4.97%	23
Athletic/PE Spaces, indoor	14.6	3.89%	18	3.89%	18	3.46%	16	6.70%	31	8.64%	40	6.48%	30	3.24%	15
Library/Media Center	14.38	3.02%	14	3.46%	16	4.97%	23	7.78%	36	5.62%	26	6.48%	30	4.75%	22
Athletic/PE Spaces, outdoor	13.83	2.59%	12	1.73%	8	1.94%	9	2.38%	11	3.46%	16	5.18%	24	7.13%	33
Pool	13.22	4.97%	23	6.70%	31	3.02%	14	2.59%	12	3.67%	17	2.81%	13	3.24%	15
Building Safety & Security	12.69	5.83%	27	4.10%	19	3.67%	17	1.51%	7	2.38%	11	3.89%	18	3.46%	16
Cafeteria	12.57	1.51%	7	0.86%	4	2.81%	13	0.86%	4	0.86%	4	1.94%	9	1.51%	7
Collaborative/Conference Spaces	12.4	0.65%	3	0.65%	3	0.65%	3	1.30%	6	2.16%	10	0.86%	4	2.59%	12
Science Labs	11.94	1.30%	6	1.73%	8	1.08%	5	1.08%	5	1.51%	7	1.08%	5	2.16%	10
Music Rooms	11.84	2.81%	13	4.32%	20	4.10%	19	3.02%	14	1.30%	6	2.81%	13	1.94%	9
Art Rooms/Labs	11.3	2.59%	12	1.51%	7	1.30%	6	2.59%	12	1.94%	9	1.73%	8	2.16%	10
Career Tech Education	11.16	1.30%	6	2.81%	13	3.67%	17	2.59%	12	2.16%	10	3.89%	18	2.38%	11
Tech Labs	10.93	0.65%	3	1.94%	9	1.94%	9	3.46%	16	2.38%	11	1.51%	7	2.81%	13
Reber Center	9.76	0.86%	4	1.08%	5	0.86%	4	0.43%	2	1.30%	6	1.30%	6	1.30%	6
Overall Grounds (not including athletic fields)	8.71	0.00%	0	0.86%	4	0.22%	1	0.00%	0	1.94%	9	1.51%	7	0.86%	4
Culinary Labs	8.53	0.65%	3	1.30%	6	0.86%	4	1.30%	6	2.59%	12	1.08%	5	2.59%	12
Offices	7.7	9.29%	43	4.32%	20	4.97%	23	3.02%	14	2.81%	13	3.02%	14	2.16%	10
Media Rooms (LTTV, WLTL)	7.55	2.16%	10	2.16%	10	3.46%	16	2.16%	10	1.08%	5	1.51%	7	1.94%	9

8		9		10		11		12		13		14	
0.86%	4	1.51%	7	1.73%	8	0.43%	2	0.22%	1	0.65%	3	0.43%	2
2.38%	11	1.51%	7	0.86%	4	0.65%	3	0.00%	0	0.43%	2	0.65%	3
2.81%	13	2.16%	10	2.38%	11	1.30%	6	1.08%	5	1.94%	9	1.30%	6
2.59%	12	3.67%	17	2.59%	12	1.51%	7	0.22%	1	1.73%	8	1.08%	5
1.94%	9	2.59%	12	1.94%	9	2.16%	10	1.30%	6	1.94%	9	0.86%	4
3.24%	15	1.51%	7	1.73%	8	2.38%	11	1.30%	6	1.30%	6	1.51%	7
6.70%	31	2.59%	12	2.38%	11	1.73%	8	2.38%	11	2.16%	10	1.30%	6
6.91%	32	4.32%	20	3.89%	18	2.81%	13	2.59%	12	1.94%	9	1.73%	8
2.81%	13	6.70%	31	4.10%	19	3.02%	14	2.16%	10	2.59%	12	1.30%	6
2.81%	13	4.10%	19	7.56%	35	5.18%	24	2.16%	10	3.89%	18	2.59%	12
1.73%	8	2.59%	12	3.89%	18	8.42%	39	4.54%	21	1.51%	7	2.81%	13
1.94%	9	3.46%	16	4.32%	20	2.59%	12	11.23%	52	3.89%	18	1.73%	8
2.81%	13	2.16%	10	1.51%	7	1.94%	9	3.67%	17	8.64%	40	3.89%	18
2.59%	12	1.08%	5	1.73%	8	2.59%	12	2.81%	13	3.02%	14	9.29%	43
3.46%	16	2.81%	13	1.73%	8	0.65%	3	1.73%	8	1.94%	9	2.81%	13
2.16%	10	2.16%	10	2.38%	11	1.94%	9	2.38%	11	1.51%	7	2.16%	10
1.30%	6	1.30%	6	1.08%	5	2.59%	12	2.16%	10	1.94%	9	2.59%	12
1.30%	6	2.16%	10	1.30%	6	1.94%	9	1.73%	8	1.51%	7	1.08%	5
0.86%	4	1.73%	8	2.16%	10	1.73%	8	1.51%	7	1.51%	7	2.38%	11
2.16%	10	1.94%	9	0.65%	3	2.59%	12	1.73%	8	1.94%	9	0.86%	4
2.59%	12	2.59%	12	2.16%	10	1.94%	9	2.59%	12	0.65%	3	2.38%	11

15	16	17	18	19	20	21	N/A	Total							
0.00%	0	0.00%	0	0.00%	0	0.22%	1	0.00%	0	0.00%	0	40.39%	187	463	
1.08%	5	1.08%	5	0.43%	2	0.22%	1	0.22%	1	0.43%	2	0.86%	4	274	463
1.08%	5	1.51%	7	1.51%	7	1.30%	6	1.51%	7	2.16%	10	3.02%	14	237	463
1.08%	5	1.51%	7	0.86%	4	0.86%	4	0.86%	4	0.65%	3	0.65%	3	229	463
1.73%	8	0.65%	3	1.51%	7	0.86%	4	0.00%	0	0.22%	1	0.22%	1	212	463
1.08%	5	0.86%	4	0.65%	3	0.65%	3	1.08%	5	0.65%	3	0.43%	2	211	463
2.59%	12	1.30%	6	0.86%	4	1.30%	6	0.65%	3	0.65%	3	0.86%	4	223	463
0.43%	2	1.30%	6	0.65%	3	0.65%	3	0.22%	1	0.22%	1	0.43%	2	208	463
0.86%	4	1.30%	6	1.51%	7	1.08%	5	0.65%	3	0.86%	4	0.43%	2	212	463
1.94%	9	1.08%	5	0.86%	4	0.86%	4	1.30%	6	0.65%	3	0.00%	0	253	463
1.73%	8	1.30%	6	1.51%	7	1.08%	5	3.02%	14	3.46%	16	2.81%	13	235	463
1.94%	9	1.30%	6	2.16%	10	0.86%	4	0.65%	3	0.43%	2	0.43%	2	246	463
1.51%	7	2.16%	10	0.86%	4	0.86%	4	2.38%	11	0.86%	4	0.22%	1	214	463
3.24%	15	1.73%	8	0.43%	2	2.16%	10	1.51%	7	0.22%	1	1.08%	5	244	463
10.37%	48	2.59%	12	1.94%	9	0.86%	4	0.65%	3	0.65%	3	0.00%	0	227	463
2.38%	11	10.37%	48	3.02%	14	1.51%	7	0.65%	3	0.43%	2	0.22%	1	241	463
2.38%	11	3.46%	16	11.23%	52	3.02%	14	1.94%	9	1.51%	7	0.65%	3	258	463
2.38%	11	2.59%	12	4.54%	21	11.88%	55	3.46%	16	1.30%	6	1.30%	6	260	463
0.43%	2	1.94%	9	1.73%	8	3.89%	18	12.10%	56	4.97%	23	4.10%	19	225	463
1.94%	9	1.08%	5	0.65%	3	1.08%	5	1.73%	8	9.94%	46	0.86%	4	191	463
1.30%	6	1.30%	6	1.51%	7	2.81%	13	1.94%	9	4.97%	23	14.04%	65	198	463

Q7. South Campus - How would you prioritize areas of improvement to best meet educational objectives?

	Score	1	2	3	4	5	6	7							
General Classrooms	17.96	31.10%	144	13.61%	63	10.37%	48	5.18%	24	4.54%	21	3.67%	17	2.81%	13
Cafeteria	15.61	4.32%	20	12.10%	56	8.86%	41	4.97%	23	3.46%	16	2.38%	11	1.30%	6
Special Ed Classrooms	15.5	6.48%	30	9.94%	46	12.10%	56	12.74%	59	6.05%	28	6.05%	28	3.89%	18
Library/Media Center	14.08	1.73%	8	3.02%	14	6.26%	29	9.94%	46	9.07%	42	5.62%	26	6.05%	28
Locker Rooms	13.91	3.89%	18	4.32%	20	3.89%	18	8.42%	39	9.50%	44	8.21%	38	3.89%	18
Gymnasiums	13.9	4.10%	19	5.40%	25	6.48%	30	4.75%	22	7.56%	35	10.15%	47	6.48%	30
Athletic/PE Spaces, indoor	13.17	1.08%	5	1.30%	6	0.86%	4	1.73%	8	2.16%	10	4.32%	20	9.29%	43
Athletic/PE Spaces, outdoor	12.68	3.02%	14	5.83%	27	5.83%	27	3.24%	15	4.75%	22	4.32%	20	5.18%	24
Science Labs	11.13	7.56%	35	4.75%	22	2.81%	13	3.67%	17	1.94%	9	3.24%	15	3.24%	15
Building Safety & Security	11.09	1.94%	9	1.51%	7	1.30%	6	1.51%	7	1.73%	8	0.86%	4	2.59%	12
Music Rooms	10.88	0.86%	4	0.65%	3	0.43%	2	1.51%	7	2.59%	12	1.73%	8	2.59%	12
Collaborative/Conference Spaces (Group Learning or Group Meeting)	10.76	0.22%	1	1.30%	6	1.30%	6	1.08%	5	1.08%	5	2.16%	10	1.94%	9
Art Rooms/Labs	10.11	2.38%	11	2.38%	11	3.24%	15	2.81%	13	1.73%	8	2.16%	10	2.38%	11
Pool	10.08	1.30%	6	2.59%	12	1.08%	5	2.38%	11	3.02%	14	1.73%	8	1.30%	6
Career Tech Education	10	1.08%	5	3.24%	15	3.67%	17	3.46%	16	3.02%	14	3.46%	16	5.18%	24
Tech Labs	9.93	0.65%	3	2.16%	10	3.24%	15	2.81%	13	2.81%	13	2.16%	10	3.67%	17
Performing Arts Center	9.71	1.08%	5	1.51%	7	1.08%	5	0.22%	1	1.73%	8	2.38%	11	1.51%	7
Overall Grounds (not including athletic fields)	7.96	0.65%	3	1.08%	5	0.43%	2	1.51%	7	2.16%	10	2.59%	12	1.73%	8
Culinary Labs	7.67	9.50%	44	4.97%	23	4.10%	19	3.02%	14	3.46%	16	2.38%	11	3.67%	17
Offices	6.84	3.02%	14	1.73%	8	2.81%	13	2.59%	12	2.59%	12	3.24%	15	1.51%	7

8	9	10	11	12	13	14	15								
0.65%	3	0.86%	4	0.65%	3	0.65%	3	0.86%	4	0.00%	0	0.43%	2	0.43%	2
3.02%	14	1.08%	5	0.43%	2	0.86%	4	1.51%	7	1.30%	6	0.00%	0	1.08%	5
2.59%	12	1.51%	7	0.65%	3	1.51%	7	1.94%	9	1.51%	7	0.43%	2	1.51%	7
4.32%	20	4.32%	20	3.02%	14	1.94%	9	2.16%	10	1.73%	8	1.73%	8	0.65%	3
4.97%	23	1.94%	9	3.02%	14	3.67%	17	2.38%	11	1.94%	9	1.73%	8	1.08%	5
2.59%	12	3.89%	18	2.81%	13	2.81%	13	1.73%	8	1.73%	8	0.86%	4	1.30%	6
5.18%	24	4.75%	22	1.73%	8	1.51%	7	2.38%	11	1.51%	7	4.10%	19	1.94%	9
11.02%	51	6.26%	29	3.67%	17	1.73%	8	1.51%	7	1.94%	9	2.59%	12	2.16%	10
4.97%	23	10.80%	50	5.40%	25	3.02%	14	2.38%	11	1.94%	9	1.73%	8	1.51%	7
2.81%	13	3.46%	16	12.74%	59	7.13%	33	2.81%	13	3.02%	14	1.94%	9	1.94%	9
4.75%	22	2.59%	12	4.75%	22	13.82%	64	5.83%	27	2.16%	10	2.38%	11	2.16%	10
2.81%	13	3.67%	17	3.67%	17	4.32%	20	13.82%	64	5.83%	27	4.10%	19	1.94%	9
3.89%	18	1.73%	8	3.02%	14	1.51%	7	4.75%	22	11.88%	55	4.10%	19	4.32%	20
1.51%	7	3.02%	14	1.51%	7	2.81%	13	3.02%	14	3.89%	18	12.74%	59	4.32%	20
3.46%	16	2.81%	13	4.54%	21	2.59%	12	1.94%	9	1.73%	8	3.67%	17	11.88%	55
1.73%	8	2.16%	10	2.16%	10	1.51%	7	1.73%	8	3.46%	16	1.30%	6	3.46%	16
1.08%	5	1.94%	9	1.73%	8	2.81%	13	1.51%	7	1.73%	8	1.73%	8	3.24%	15
2.81%	13	1.30%	6	2.16%	10	3.02%	14	0.86%	4	1.94%	9	1.51%	7	1.73%	8
2.16%	10	2.81%	13	3.24%	15	2.16%	10	2.38%	11	1.08%	5	2.38%	11	0.86%	4
2.81%	13	4.32%	20	2.81%	13	1.73%	8	2.38%	11	2.38%	11	0.65%	3	1.73%	8

16	17	18	19	20	N/A	Total						
0.22%	1	0.00%	0	0.00%	0	0.22%	1	23.76%	110	463		
0.22%	1	0.43%	2	1.08%	5	0.65%	3	0.86%	4	50.11%	232	463
0.65%	3	0.43%	2	1.08%	5	0.43%	2	0.22%	1	28.29%	131	463
1.30%	6	1.08%	5	0.00%	0	0.43%	2	0.22%	1	35.42%	164	463
1.30%	6	1.30%	6	0.00%	0	1.30%	6	0.22%	1	33.05%	153	463
1.94%	9	0.86%	4	0.65%	3	1.08%	5	0.86%	4	31.97%	148	463
2.16%	10	1.73%	8	2.38%	11	3.67%	17	4.75%	22	41.47%	192	463
1.30%	6	0.65%	3	0.86%	4	1.51%	7	0.65%	3	31.97%	148	463
2.16%	10	2.81%	13	0.65%	3	1.30%	6	1.08%	5	33.05%	153	463
1.94%	9	1.73%	8	1.73%	8	0.43%	2	0.22%	1	46.65%	216	463
1.73%	8	2.38%	11	3.02%	14	1.94%	9	2.16%	10	39.96%	185	463
1.73%	8	1.08%	5	0.86%	4	0.22%	1	0.22%	1	46.65%	216	463
2.59%	12	1.08%	5	1.73%	8	0.43%	2	0.22%	1	41.68%	193	463
2.81%	13	2.59%	12	0.65%	3	0.65%	3	0.00%	0	47.08%	218	463
3.46%	16	1.30%	6	0.86%	4	0.65%	3	0.00%	0	38.01%	176	463
14.04%	65	2.81%	13	1.30%	6	0.86%	4	0.00%	0	46.00%	213	463
3.46%	16	16.41%	76	4.10%	19	1.51%	7	1.51%	7	47.73%	221	463
1.51%	7	3.89%	18	17.71%	82	6.91%	32	4.32%	20	40.17%	186	463
2.38%	11	1.30%	6	3.67%	17	12.74%	59	1.94%	9	29.81%	138	463
1.08%	5	2.16%	10	2.59%	12	6.05%	28	20.30%	94	31.53%	146	463

Q8. For your top 2 priorities, describe the improvement you would recommend:

Better athletic facilities. Weight room.
Curriculum is greatly limited due to lack of facilities to effectively and safely provide students with a variety of choices like they have at north campus additionally there is a complete lack of a girls athletic locker room which means our highly successful varsity girls teams have to find places to change such as the bathroom
- music rooms need more sunlight and better climate control and the General classrooms need more climate control
[No Comment]
1) Air conditioning 2) better athletic fields.soccer should get turf more
1) State-of-the-art facilities that match what other schools in our conference have. Other schools are ahead of the curve when it comes to overall grounds.
1. dedicated, outdoor soccer turf field. 2. Pool needs to be rebuilt
1. Air conditioning, it's way overdue. 2. Indoor athletic facilities, weight room for all and playing spaces.
1. Be less strict about phones! 2. Less cameras in the building!
1. Security entrances, dogs, more security. 2. Updated classrooms
1.Locker rooms at NORTH (athletics and men's and Women's). South Men's and women's locker rooms. 2. South Campus Strength and conditioning (weight room)
A/C
A/C and water.
A/C in classrooms
Ability for students to connect to projectors, space for flexible seating, more vertical work space, remodeling cycle
AC and phone WIFI. Easier accessibility for disabled and injured students.
AC and teachers that want to and are able to teach well
ac at north and better lunch food (different fries, more drinks, make sure they have enough for everyone) im in 5b lunch and there is never enough food
AC in both buildings/classrooms
AC in classrooms
AC in classrooms
AC in the classroom!! I think that classrooms need to be improved as everybody uses them
AC needs to be installed in the NC gym spaces
AC, CLASSROOMS
AC, Lighting in rooms
accessibility, offices

Accessible entry into corral and corral classrooms & bathrooms, upkeep and cleaning of main corral area and corral bathrooms (especially after summer and winter breaks)
ADA accessibility - elevator
ADA compliance so all gyms and areas can be more easily accessed and parked at. And cafeterias at both campuses need some space/ reorganizing.
Ada door openers, curb cuts for safety, better elevator & accessible for wheelchair
add at least 1 bathroom for each gender on every floor (ex. lower level of north campus). And air conditioning at least in the gyms
Adding air conditioning to the ENTIRE building/classrooms and create gyms that can accomodate athletics while modernizing weight rooms
Additional security officers and heightened awareness of what's going on.
after hours, just seems like anyone can walk in/out - baseball fields are horrible
Air condition in all the classrooms, collaborative spaces (not traditional desks), outlets to charge chromebooks, furniture that's easier to move
Air conditioning
air conditioning
Air conditioning
Air Conditioning and Bathrooms
air conditioning and better signage for rooms/labs
Air conditioning and creating more accessibility.
Air conditioning and newly remodeled spaces
Air conditioning and technology that works (computers that don't take 12 minutes to log on and copiers that are within 400 feet that function).
Air conditioning and white boards in ALL classrooms an
Air conditioning- better classrooms
Air conditioning everywhere, it's only getting warmer longer into the year. Same with upgrading locker rooms, playing areas, fields (other than football). The visitor schools have much nicer facilities for sports.
air conditioning for both campuses and better drop off for north campus
AIR CONDITIONING THAT WORKS EVERYWHERE and accessibility that isn't relegated to the dumpster doors
Air Conditioning throughout all the rooms.
Air conditioning! Restrooms!
Air conditioning, and overall updates to bathrooms/halls/gyms. As a coach, I have heard many comments from visiting teams/coaches about how "gross and embarrassing" our facilities are
Air conditioning, and therapy dogs.
Air conditioning, comfortable, safe environment, updated bathrooms
Air conditioning, new classroom furniture
air conditioning, school supplies

Air conditioning, traffic flow
Air conditioning. Working elevator in more than one area.
air conditioning and new sinks and bathroom stuff or water fountains
All rooms need to be more accessible and easier to move around in. The Science Labs all need to be modernized and have better safety needs met and desk options for diverse groupings of students
All the same color walls, floor tiles, student desks, with plenty of cabinet storage space.
allowed to walk across the street
Always have the most update technology
An investment into a North Campus student wellness / fitness center could benefit students and student athletes across the board. Giving students access to a fitness center that also promotes all aspects of wellness (exercise, nutrition and wellness) is very important for the overall well being of a student as well as the positive impact it has on learning. For our North Campus student athletes the availability of a new locker room for all sports in all seasons which would be near a fitness and wellness center for athletic training and strength and conditioning is a must. These are present at other high schools (Maine West new fitness center) and aid the student athlete in training, recovery and promote positive energy towards preparation and self care. LT should consider keeping up with other schools in this initiative.
Applied tech needs new electrical, new lighting, paint, an air compressor and to be the showcase of the school. Culinary labs need new cabinets, countertops, and floors.
As mentioned, the classrooms need major updating with better technology, lighting and modernization. The locks on the classroom doors and the lack of capable security (old men just can't do it anymore).
As stated earlier, smaller number of student to teacher ratio...so more classrooms but NOT more students
Aside from creating a designated drop off area at North Campus, I'd recommend 1) the continued commitment to air conditioning and 2) upgrades to technology and digital media spaces
assign lockers to people in the same class that aren't directly next to each other
At north, the locker rooms and restrooms are very outdated as are the PE facilities. At south campus, that cafeteria has gotta go. It's depressing and feels like prison. South needs to feel more positive to encourage our younger students to want to be at school and to respect the environment around them.
Athletic fields / need multiple turf fields. The overall flow and aesthetic look of both campuses. If that is taken seriously, all academic areas can flow into an update.
Athletic training facilities - weight room, equipment, staff, uniforms, gear etc.
Athletics facilities and overall grounds of both campuses.
Athletics needs a huge revamp at both schools. Weight rooms are very outdated!! Locker rooms and gyms!!!
Baseball and Softball Fields - PLEASE GIVE THEM THE ATTENTION THEY DESERVE!!!!!!!
Baseball field! Pitching mound is dangerous! Pitchers will get hurt throwing in that mound!
BASEBALL FIELDS ARE ABYSMAL AND DANGEROUS. THE SMALL AMOUNT OF \$ LAST YEAR DID NOT EVEN PUT A DENT INTO WHAT NEEDS TO BE DONE. ALSO LTSC NEEDS A NEW AND IMPROVED WEIGHTROOM FOR ALL ATHLETES.
Baseball fields are dangerous. Please invest in leveling the Varsity field, improving the dugouts, making the batting cages usable, and making the Freshman field usable.
Baseball fields desperately need to be made in top quality condition that our community deserves. Freshman field hasn't been playable at all. Football and lacrosse always seem to get the priority (Jumbotron, an actual restroom that's unlocked during games — compared to only ports let's s Sola or to baseball families during games. Technology should be updated in classrooms where needed.

Bathrooms and locker rooms
Bathrooms appear to be a mess with hoodlums creating a gang atmosphere
Bathrooms for both campus'. Athletic offices/spaces at North Campus when hosting competitions/meets/other schools.
BATHROOOMS and CAFETERIA EFFICIENCY
Better elevator at NC - should be faster and more dependable.
Better heating/cooling systems and more comfortable/flexible seating
better respect or communication
Better security - more aware of things
Better security for South Campus
Better, user friendly classrooms
Bigger hallways
Both baseball fields. It is simply embarrassing. Alumni, neighbors and competing schools mock LT for this and question it constantly. Only one other school in conference has a worse field. We have one of the most competitive programs and the field, lack of real batting cages and equipment are simply under par. To the neighbor that complained about music after these students lost 2 years to covid and it is only during the day. Well.. Lagrange homes are highly sought after.
Both campuses need more modern stem facilities. Air conditioning throughout the schools is a must. South campus needs a more modern cafeteria that is clean, bright and easier for kids who are buying lunch to navigate. The outdoor sign at north campus is outdated and landscaping is sad and tired. Outdoor gathering/learning spaces would've nice at both campuses....how about a community garden, benches? The doors to north campus are old, worn out and unwelcoming.
Both campuses need more modern stem facilities. Air conditioning throughout the schools is a must. South campus needs a more modern cafeteria that is clean, bright and easier for kids who are buying lunch to navigate. The outdoor sign at north campus is outdated and landscaping is sad and tired. Outdoor gathering/learning spaces would've nice at both campuses....how about a community garden, benches? The doors to north campus are old, worn out and unwelcoming.
BRING BACK THE OLD REBER !!!!
Bring into the 21st century. The rooms are drab. Spaces are to small. The equipment needs updating.
Building Safety
Building safety and water fountain system
Building safety needs/security; and General classrooms need whiteboards, options for desks/space, and technology
cafeteria - more space and more efficient flow so kids have time to eat (or more time)
Cafeteria at South Campus needs improved lighting, improved food access flow for students (they currently wait in line longer than they are able to sit and eat), add air conditioning, and utilize the natural light and views of the fields behind the school.
cafeteria could use more natural light(Sophomore caf) they lockers are kind of small and some could use a good cleaning
Cafeteria does not accomodate accesible lunch for all. Depressing setting to eat in for a student's break. Dedicated science labs that are larger.
Central air throughout both campuses and modern amenities (that will inevitably affect security, media, morale of the students....everything!

Classroom need to be modernized. We need larger classrooms with moveable furniture and collaborative tech and spaces. Most importantly they need to be professional and comfortable with stable and appropriate temperatures
Classroom temperature is out of control. Students struggle to focus when they're forced to sit in 65 degrees for an hour and then shift to 90 degrees for the next hour. They can't concentrate. I appreciate improvements to safety this year but it doesn't feel like it's enough. Many classrooms have doors that seem to be original to the building and could easily be broken (it often is broken without anyone trying to force it). The lack of accessibility in both buildings with ancient, unreliable elevators is also out of control.
Classrooms and gym/weight room modernize both
Classrooms are so outdated-need white boards, new flexible seating, wifi upgrades, new locks and ways to secure doors in emergency, etc.
classrooms are very hot, even with AC. students should be allowed to pick seats, and be able to switch seats if necessary. library is outdated at south, need revamping
classrooms classrooms. Put \$ to these and focus on academics first as opposed to athletic fields.
Classrooms could use a general freshen up in space and layout. The library could be bigger with more study space. Generally, I feel as though the maintenance of the building is quite remarkable.
Classrooms. & special Ed Classrooms - learning spaces that daily impact all students & teachers
Clean the hallways and locker rooms and modernize classrooms to include more outlets and storage
cleaner facilities and a more open and larger Caf. design with more seating opportunities
Cleaner locker rooms and getting rid of the roaches
Cleaner Locker rooms that are air conditioned, and more or a clean weight room (no rusty bars)
Cleaner pool locker rooms and a more organized/productive cafeteria
Climate control is essential. When it is warm outside, heat seems to be magnified and it is unsafe to exercise in these conditions. When it is cool outside, we seem to have cold breezes. In the north field house, the doors are largely uninsulated so we FREEZE in winter as you can feel the outside air coming in. Additionally, any climate control measures take time to be noticed once initiated. The upper gyms have very poor acoustics- everything echoes and it is difficult to hear with all of the echo.
Coaches locker rooms at both north and south - they are terrible.
Collaborative/Conferences Spaces: Collaborative work space for teachers (division or inter-division offices with desk space for each teacher), Professional meeting spaces for families and teachers; Offices: Sufficient office space for all staff members who require offices, ideally in locations that enhance their work rather than in random available locations throughout each campus
common spaces for adults and students
Complete overhaul of athletic facilities. Better fields Ana's workout facilities for our players. It's the face of our school and reputation to all other schools and the community
Complete overhaul...lighting, air quality, furniture, aesthetics, technology.
Complete upgrade of all classrooms. Ceiling, lighting, flooring, technology, audio enhancement, white boards and flexible seating
Condition of Soccer fields are not suitable for the elite level of play of the LT program. Comfortable classroom learning environments (ie AC, etc) are very important to allow students to do their best.
Continue the excellence in the BAND ROOMS and WLTL/LTTV!
Corral needs updates for sure, in general all classrooms need extra maintenance and updates. North campus windows need a lot of help - many do not open and have no screens. Bees and birds get into classrooms daily

Corral was not mentioned on the list but was a part of the survey. That needs an overall for the group that is in there.
Create a common space...that is a welcoming entrance to our schools. It should be spacious, inviting and screams kids are successful here!
Culinary labs are often broken and old. My kid had had a technology class last year in a biology lab.
Culinary Labs. They are currently in the worst state and most outdated of any other high school that have been visited in our conference and regionally.
Culinary Labs: they are over 20 years old. replace wooden cabinets and shelves with stainless steel tables. get rid of caulked counters- it collects water and molds as it ages. change outlets from being directly behind sinks (electrical hazard) to pull down outlets from ceiling. add convection ovens, a commercial dishwasher to keep things sanitary, and a designated hand washing sink. these are what is used in the culinary industry.
current tech to promot learning
desks are antiquated/flexible seating more options for alternate setting in each room
Ensuring that the general classrooms and science labs have good lighting, are newly equipped with the latest materials and equipment, and also to install air conditioning where it is lacking.
ensuring there are working ventilations in the tunnel; air conditioning in classrooms and gymnasiums
Everyone has IDs to scan into the building. None of the classroom doors would hold up in an actual VCI. The just pop open with pressure. We are not set up to be 1:1 with technology. We need outlets.
Exciting new specs for students and modern adds to the gyms
Field house at NC
fields that are smooth and not a constant rolled-ankle threat. Turf practice fields. Paved pathways for access to baseball and softball fields. Handicapped accessible seating at the stadium.
Fix the baseball fields and stands. Not only are they dangerous, it's an eyesore and not a space anyone at LT should be proud of as representation. Our players and coaches deserve better.
Fixing all power at both campuses and deteriorating cinder block walls at each campus in the applied tech rooms.
Flexible seating, adaptive environments, update paint/look
Foods lab at both campus need to have improvements because of wear and tear.
for feild house, we need more ac and fans, also the ground is very dirty and messy. For the Locker rooms, the girls gets super hot and uncomfortable really quickly.
For locker rooms, remove benches and make lockers easier to get to. For classrooms, temperature.
For many years, I have talked to South Campus principals about removing the tiers/risers in the SC music classrooms. They are not practical for students with disabilities and take up way too much space, limiting the number of students in the room. They also make it harder to move equipment. Also, the SC music rooms are impossible to secure in the event of an active shooter. There's 5 doors into the band room alone. Also, the SC band room is frequently left unlocked so students can access the locker room, when the locker room should be renovated to be accessed from the hallway, so we can lock the band room to prevent unmonitored students and to protect our equipment. At NC, the music technology classroom should be redesigned so students aren't facing away from the board. Also, there are chalk boards in the Music Tech room (with all the expensive computers). Both campus have absolute extremes in temperature. At NC, I'll be in a 60 degree room in the winter and at SC it'll be 85 in the winter. For the general grounds, the pandemic demonstrated just how out of date our bathrooms are. Also, most of North Campus does not look very nice, which makes walking to class feel unpleasant.
For me the CTE classrooms need to be updated. We have a lot of issues with the current infrastructure. Compressors need to be repaired/replaced, electrical systems need to be repaired/replaced. All of the CTE classrooms are in need of updates in order to serve the 21st century learner.
For now, I would not recommend any improvements.

For the bathrooms, I would get a good deep clean. The mold in the corners and broken faucets could be easily fixed for far less money than the new Jumbotron for the football field. The bathrooms, a state mandated area, get less care than the football field.
for the cafeteria the lines should move faster because kids are still waiting to get their lunch when lunch ends and the lockerooms to be cleaner
For the library, it would be nice if classes were allowed to go to the library more often.
for the locker rooms they are just overall gross and the water fountains dont work for the cafeteria it is dark and not function the line always goes out into the hall
for the music rooms i would like it to be less cold for the locker room i would like it if the no phone policy were more enforced because people still have them in the locker room
For your top 2 priorities, describe the improvement you would recommend:
Furniture/ weightroom
General improvements like better desks and better temperature control. It is very hard to focus when going from one extreme temp to the other. The basketball courts upstairs are so slippery it is dangerous. So many people have slipped and fallen.
Get a weight room that is modern and meets the needs of all students and athletes. Both the weight room at South and North campus are extremely out of date and should be relocated. This should be a priority and renovations or building additions should be considered
give the students more choices involving classroom rules, phone rules etc. The locker rooms should give us more space and privacy instead we have small boxes with not even shoulder width space to get changed.
Giving more supplies to classroom teachers/ para educators.
Handicapped Entrance at NC. Classrooms both campuses.
HVAC, Parking
I beleive there are a lot or priorities and competing needs with respect to facilites. Safety and security is at the top of my list and includes things like door hardware, improved entry, PA systems, lighting, etc. I also beleive that we need some classroom updates to support innovative instruction and student ownership within their learning. A common space at SC is right there at the top of the list as is a weight room/fitness center that can be used by all stakeholders.
I don't have any
I don't think too much about it. I just deal with it.
I feel that the classrooms need to be updated to be a more comfortable learning environment and to refresh the spaces to look more current - the cafeteria would benefit from more natural light and less of an insitutional feel
I have no suggestions; these just seem like the right areas to focus on
I really can't weigh in on priorities but education, preparing students for the future is the priority.
I the outdoor athletic space needs to be a priority.
I think students should be required to scan into the building. We need more SA in the halls.
I think that locker rooms for female sports in the winter at North campus should be addressed. State of the art fitness and wellness center.
I think the locker rooms need to be cleaner and the classrooms need to be warmer because its really cold.
I think the South pool entry is an important access point for the school. Its where thousands of parents & guests walk thru every year to visit the pool, gymnasiums, and field house events. From a security standpoint, there should be adult greeters at the door during after hour events, and staff greeters during school hours. This area is in need of better restroom facilities, as well as a much larger gathering area with seating, better lighting, vending etc. Stevensen and New Trier Highschools have done this very well. There is no reason LT should be so far behind. The pool is wonderful but very dated. Poor lighting, in need of

paint and general cosmetic upgrades as well as a working scoreboard. The school needs to be proactive in modernizing scoreboards and facilities vs waiting for things to break or become dated to address. Finally, not on this survey but probably tied for top priority is the lack of adequate parking at North. A parking solution (garage) is needed for the safety and convenience of out students, their families and the neighborhood.
I think the weight room at both buildings should support student health and wellness. I also think from The words of my own children that collaborative learning is lacking. Updated classrooms would encourage a more collaborative student centered classroom
i think there should be a paint job to school because from the outside it looks outdated
I would just make the classromms brighter and have white boards instead of chalk boards
I would like to see the athletic grounds for soccer at North be improved ALOT. The fields need to be resodded. There should be 1 turf field (for soccer use only)as most schools have 2 turf fields. An entrance would be much appreciated. The athletic soccer fields at north look like they haven't been updated in years! Which is concerning given how big and popular our soccer program has become!
I would recommend an overhaul of the rooms from paint to furniture to carpet etc. that is outdated uncomfortable or ineffective for our instructional practices. It starts with simple thing thin doors and locks that are more reliable to close and secure. Wiring issues in labs where students constantly accidentally hit power strips that cause computers to lose power and become damaged internally. Furniture for students and staff that support collaboration as well as the technology we are using. Better projection and presentation setups for HD images required when teaching design etc. Simply using the HDMI ports on our projectors would help this. Our rooms are in need of a revamp to better reflect the advanced curriculum we are putting in place.
I would recommend improving the softball fields and putting in a permanent fence, nice bleachers, and a deep cleaning of the dug outs.
I would recommend more security and metal detectors. For general classrooms, I would recommend white boards to replace to damaged blackboards.
I would recommend replacing the chalkboards, and adding projector screens in some classrooms, and mkaing changes to cut down on the noise level in the cafeteria.
I would recommend updating bathrooms as #1 but it was not an option.
I would try to make them cleaner and provide vending maschines
If feasible, Monitored Security Cameras at all entrances. Turf fields.
If there was a fire in North Campus the students would be in a lot of trouble because of how long it takes to exit the building from the higher floors. The lunch ladies and cleaners seem to not care about their jobs because they leave the cafeteria tables dirty without wiping them and if they do wipe them it is a lazy one wipe and they talk very rudely to the students.
Improve on the classrooms and making them more modern/tech integrated (have it almost like a college campus with different parts of the building specializing in different areas with improvements)
Improve technology in all classrooms so that students can collaborate
Improve the football field and stadium. Improve the field house .
Improvement to the campus is necessary to the above because the world is changing and the resources are limited at LT as well as the resources that are available. In terms of the other things that are listed it is not a priority this is more of a necessity and is more of a cosmetic for appearance. If something is broken then replace it if it does not have to be replace or broken then why present as an option if it's not going to benefit the ongoing educational purpose.
Improvement? Youe athletic fields are beyond embarrassing and not safe. Our football field recieved a new scoreboard from a private donor. Our baseball and softball fields are unacceptable. This has been brought to the boards attention many times and has been ignored. Our fields are a reflection of our school, athletes, coaches, and community. Do better.
Improving the room quality overall throughout the school by adding air condition and better lighting that isn't super bright.
Improving the the south campus gyms, PE, and athletic areas.
In classrooms, better furniture more decoration, locker rooms, better showers

in classrooms, can we please have screens to protect ourselves from bees, and also to maintain focus during lessons? once a bee or spider or fly enters, the lesson is over. Not to mention possible death for the students and staff with bee allergies. Could we get white boards instead of chalkboards? If we do that, we can get rid of the pull-down screens and project right onto the white board. Then, a teacher can annotate a piece of text, or work out an equation, etc, right onto the projected material. Pretty common in area high schools (and even middle and elementary schools). Can we get a telephone in each room, since we have zero signal at north and cannot make a phone call unless we are lucky and find someone who will loan us their private office? It's unconscionable that we have no sure way of contacting an outside person. Could
In classrooms, new lighting, doors, furniture. Blow out the SC cafeteria to make it more user friendly and air conditioned.
Individual department offices for staff to collaborate,
Install 21st Century HVAC Equipment
Instruction has changed - classrooms should reflect that
It starts with a little paint, all of the spaces are dated, new desks, white boards
its cold sometimes
Keep the pool entrance locked or continually Guarded at South in the early morning - any one can enter the building without being questioned - install air conditioning in remaining classrooms replace chalk boards with white boards - keep the delivery entrance in the art department closed and locked
Keep the school clean, make sure things aren't broken, like ac units.
Kitchens at both campuses are horrible! Walk into any culinary lab at either campus and take a look at how terrible they are. Counters have been installed over 20 years ago (laminated) and are in terrible shape. Cabinets and flooring at North campus is awful.
Large freight elevators in Vaughn. Compete gut and redesign of SC Gwing.
Learning should be the priority when deciding on campus improvements. Improve technology, increase hands-on learning for STEM
Library needs an overhaul. Classrooms are very old fashioned and allow no movement and little creativity.
Locker rooms, kids need some level of privacy
Lunch
make a nap room, more tables in student square
Making the areas more sanitary and less crowded
Maybe clean the locker room floors and just all of it.
Modernization, and shade spaces outdoors!
Modernize classrooms
Modernize with technology.
Modernize, update technology
Modernizing classroom technology and classroom furniture. Aesthetic upgrades on both campuses.
more ac in the building and better security guards
More AC or fans, I feel like I'm going to pass out
More accessibility

more accessible elevators
More air conditioning and less crowded classrooms
More cafe staff and standing desks
More focus on math and science less on D&I and social emotional nonsense
more grum grum juice
More individual rooms/meeting spaces in the building for staff to meet with students.
more physical/interactive labs, lockers in other music rooms besides band
more reliable AC and removal of blackboards, installation of smart boards
More secure entrance to building and AC throughout school
More secure methods of entry/exit at both campuses and policies to reinforce student identification and decorum. Classrooms are not at all meeting 21st century needs and lack basic modern amenities like whiteboards and proper wireless connections. Wires occupy SO MUCH SPACE in classrooms.
More shortcuts to get around the school faster, and provide more resources in classrooms.
More Space
More stands/seating at South Campus stadium. Continue to upgrade HVAC systems including installation off air-conditioning throughout all buildings
Multi use turf field and air conditioning and windows in the gyms
Music rooms south campus and cafeteria south campus
My kids have been going to LT collectively for 7 years. I think the facilities are great. Especially North Campus which has a lot of history.
My top 2 priorities center around students and their well-being.
N/A
n/a
n/a
n/a
N/A
na
Need a massive renovation to bring our weightrooms to the 21st century. If we are serious about our PE Programs/athletics, then our students deserve the best. Here is what Maine South did to there weight room and cardio area. https://www.youtube.com/watch?v=KUniUiUKhK0
Need a Turf Soccer Field ASAP and improved outdoor soccer facilities at both campuses
Need to upgrade South Campus cafeteria and music rooms.
Needs better security
New classroom furniture, more productive office/collaborative spaces
New desks that move easily to facilitate changing classroom layouts.

New elevators, safety and security at each campus
New floors in all gyms, proper lighting and sound. Proper measurements for all courts no matter what sport or what gym you are in.
New turf field. North Campus. New score board. New track.
New weight room, turf fields and locker rooms.
NO BLACKBOARDS, tables for desks, smart boards, and large (floor to ceiling) whiteboards in every classroom. PE spaces need to be conducive to actually holding true exercise classes so they don't have a ridiculous rotation due to space conflicts.
no comment
No freshman baseball field and the varsity field faces the WRONG WAY!!!!
None
North campus classrooms need to be updated. North campus soccer fields, etc are in terrible shape and need to be turf.
North campus classrooms need updating and south campus cafeteria is gross
North campus elevator and accessibility, very uncomfortable desks
North Campus pool needs some love including the locker rooms. Everything else feels ok to me
North campus soccer fields, AC in south campus
North Campus updates to hallways/classrooms are very outdated.
North Campus: Weight room (Space and Equipment) / South Campus: Outside Athletic Facilities & Weight room
Not all doors lock securely at SC
not having a dirty pool
Nothing.
Open concept and AC
Open-Ended Response
Opening back up North Campus to student access and providing proper safety at LT South so physical assault instances never occur again.
Other than improving wireless access, the facilities do not need any improvement.
Our outdoor athletic facilities have fallen so far behind that they have become some of the worst in the conference and not even comparable to other large schools. We need a brand new state of the art weight room and fitness facility to accommodate all of our student athletes. With this we should hire a full time strength coach to work with athletes from every team in a functional space. Secondly we need new turf facilities outside. There is no reason we shouldn't have multiple turf fields for our athletes including turf baseball and softball. This would alleviate a lot of facility issues in the spring and allow baseball, softball, soccer and lacrosse to have usable practice space in the spring.
Outdoor athletic space at North Campus. The soccer fields are terrible. Ground is rock hard, surface terrible to play competitive games on, soccer program is large, they could use turf fields at north campus soccer fields, lights as well as fall games get called early at times due to daylight
Outdoor educational spaces, more trees and plants.
Outdoor facilities don't come close to any school our size. I have been to many schools as a coach not just in Illinois but across the country. I looks like we don't take pride in it.

outdoor fields turf fields for sports, air conditioning
Overall classrooms need to give out less homework and also find drop in centers for students. Even though I don't need it now if I ever need help in English and history or math I have no idea where to go. Also there needs to be more science labs, a lot of kids are visual learners and chemistry is really hard because they explain everything to us without labs
Overall face lift of south campus with improvements to bathrooms and cafeterias
Paint
Please improve the conditions of the bathroom and West fields. The bathrooms are deplorable and the fields are dangerous.
ramps
Redo the Biology court yard and Secure the building with more SA staff
Reduce the back fields at south and the sophomore and freshman field at westfields
Regulation of temperature, cleaner
remodel of g108-G104. Sound and light system overhaul in PAC
Remodel, lighting, fans, AC, Electricity, Storage rooms, Epoxy Floor, Desks, Chairs, Air Compressor
Remove all chalk boards. Modern flexible furniture. In ceiling multimedia speakers. Dimmable lighting. Modernization of Public Announcement system to include a visual component.
removing computer labs with PCs because students have chrome books was short sighted. Not all software runs on chromebooks, and the small screens makes some software applications very difficult compared to the Disco 20" monitor screens
Resources
Restore the Parthenon Frieze Gallery outside of the Reber center along with PROPERLY updating and repairing projection equipment.
Safety at all school entrances-both campuses, add & update bathrooms, update ADA elevators both campuses, more security cameras & SAs in Hallways at both campuses, Air Condition every room & space at both campuses.
Safety for the building should always be the top priority. To monitor the doors being propped open; should those doors have a key card to open? The performing arts center at SC needs a middle aisle open. Why was this not considered in the design plan?
Safety of the students simply needs to be priority #1.
Safety, hire more student assistants. Tech labs, better layouts
safety, safety, safety
Safety/Security and modernization
Science and Technology are necessary for our students to learn. I'm not sure what improvements should be done but I believe these skills are necessary for our students' future.
Science labs are unsafe with desks and lab tables leave no room for walking and certain areas of the classroom inaccessible to students with disabilities. There are issues with draining of the showers. Lab tables are disconnecting from some of the side counters. Some rooms have mold growing in cabinets, missing doors and drawers.
Security - want to make sure students and staff are safe in the midst of the continued tragedies of school violence. Outdoor spaces - I was at the football game against Hinsdale and that student section was so overcrowded that it was extremely unsafe. Need to assume that is "normal" capacity and plan for how to safely accommodate.
Security and Safety in both SC and NC are a MUST times 2

Security and traffic flow
Security at north and air at north
sitting and more room
Soccer Fields need help, classrooms/meeting more interactive spaces
south campus athletic fields
South Campus is not secure. Doors don't lock all the time. We have been reporting this for years. The loading dock is always wide open, generating a huge safety risk. South Campus needs more larger spaces in which larger groups can meet.
South Campus needs turf fields in their whole back grounds area. There are far too many sports, activities, clubs, and classes that could utilize that space, however, they currently can't due to the various conditions. This could be an all year location, however, it is only used now when weather has been good for a longer period time, and the when the grass is finally cut. South Campus also needs to update their fieldhouse. It is simply an under-used space. It should have bleachers that clear the track, batting cages that clear the track, and a fitness facility/weight room attached to it.
South Campus Pool: working scoreboard, better heating/AC, better lighting,
South Campus: Updated learning spaces that include flexible seating and more collaboration with small group learning in order to move in a more student centered learning atmosphere. For Special Education classrooms and hallway, where do I begin? So many things! Integration into the building as a whole rather than segregation, movement options within classrooms rather than just one or two. Supported study halls should have more conducive sensory accommodations to promote engagement rather than computers at the back of the room, etc
Special Ed and lunch room
Special Ed classrooms need to be updated to take advantage of newer adaptive technology. LT needs a new expanded multifunctional field house
sure.
Technology and classrooms
Technology and classrooms
temperature control
temperature, especially when it is hot
Tempture space and cleanness
Tennis court resurfacing at South Campus. Air conditioning at South Campus
The art labs are crumbling at NC. Walls are collapsing, sinks are in terrible disrepair. Its horrendous and quite embarrassing when visiting by other art departments and parents. The lunch rooms for students AND staff are not pleasant
The baseball and softball facilities on south campus need a lot of attention.
The baseball fields are in terrible shape. In addition, the batting cages are embarrassing and literally falling apart. I've heard the softball fields are bad as well.
The building at NC is historic and beautiful with architecture that must be preserved. BUT...there are places where paint is peeling, cases are not functional, floors and spaces are dirty, worn, broken, and destroyed. Take care of this beautiful space for the sake of the kids and the teachers - and for the history, traditions etc. It is our responsibility to maintain and preserve this place. It is disrespectful not to do so.
The building safety and security at South should be improved through the monitoring of social media. There have been many more threats that have appeared on Snapchat and other platforms.
The ceramics room at north campus could use more sinks for people to clean up the room and themselves because right now there's only like 4 or 5. Also, the indoor facilities don't all have air conditioning and the floors are often dusty in the Fieldhouse and gyms.

The classrooms (desk/chairs) look like they are straight out of the 1950s. I believe south campus only is now receiving air conditioning. Also the outdoor athletic fields for baseball/softball/soccer are worse than most recreational fields. For this school district they are grossly underwhelming for this school district. LT should strive to be the standard that other schools strive for. I grew up in Indiana and I laughed when I saw the state of the athletic facilities. Also how does your main gym (north campus) not have air conditioning? I believe that is being worked on but again that should have happened 20 years ago. I haven't had a chance to look at most of the labs and classrooms. Most of what I have seen are a few classrooms and the athletic facilities. It doesn't appear that any spending has happened to maintain these areas or even keep them up to standards. Looks like they are stagnating and slowly degrading.
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The classrooms, especially in J Wing, need some form of AC. Some of my teachers in the J Wing complain that it's too hot and they would like AC. The locker rooms need to be updated and modernized.
The Corral. It is supposed to house a program for independence for adults with disabilities and is not accessible to facilitate any kind of independence for physically disabled students who are otherwise independent thinkers and communicators. There is a lack of awareness in the staff as a whole at LT what that space is used for.
The counseling office at south campus is not good - there is not enough waiting room area for kids, you can hear EVERYTHING through the walls (no confidentiality for students whatsoever), some offices don't have windows, many offices are right off the waiting area so students waiting can hear and see everything you are discussing with another student.
The culinary classrooms at South have not been updated in the 21+ years I have been here.
The current PE facilities at both campuses need attention and new spaces are desperately needed. There are not enough indoor spaces at either campus for the current courses offered. We continue to update our curriculum and offer new courses, but the indoor spaces that are available have not been renovated in decades. There is damage, general wear and tear and spaces that cannot be utilized to their full potential. For example, we are offering a new dance fitness course at south campus, we do not have a dance studio. Students are distracted from lessons when the gym is shared regularly with volleyball lessons. We have been dealing with this set up for 20 years, while the boys gymnastics gym sits empty, all day, all school year. If the gymnastics teams could share a gym, we would have another PE facility to use during the school day. There is a new yoga course being offered, but there were no additional PE facilities to use. A new gym space was created from a classroom. While we are thankful for the space, it has its challenges. There is no storage, the room is incredibly small and students are shoulder to shoulder, and there were issues with the installation of the floor. In addition, the weight rooms are incredibly outdated.
The district owns property on Willow Springs Road (south of Joliet Rd) that could be developed into a Sports Complex. The existing sports facilities can be turned into academic spaces or practice facilities
The elevator at North Campus needs major repairs or needs to be replaced. Also, new desks in the classrooms would be beneficial for student learning.
the floresent lights, the tempature
the girls locker room is so uncomfortable and hot, the bath room are really bad not all the sinks and stall doors work and there tends to be lots of cockrochts and bugs in there. The Gymnasiums are not are conditioned which makes it really hard to breath in there when we play basketball or more intense games,the floors are also very creaky.
the library at south is so bad, there is not enough room to sit the staff is rude and it is meant for classes not for students, thats wrong!! the art rooms at north pale in comparison to south at south there are 2 large ceramics rooms but at north there is 1/2 a cernaics room. north is frequently lacking supplies and the resources devoted to south. when south is mainly beginning art but north is advanced and ap art
the locker rooms at both campuses are very dirty and not clean
The main attention needs to be given to the cafeterias on both campuses.

The NC library footprint could be re-created. Lower level turned into student services hub for counselors, social workers, CCRC, and then the floor area opened for Drop-In run by peer tutors. Current roof removed and a new raised roof atrium built with an additional floor (think Hyatt Regency) that can be used as meeting rooms, lecture spaces, etc.
The North Campus pool needs to be replaced. All classrooms need to have appropriate electrical and lighting.
The North Capus soccer fields should be re-turfed, the fencing should be replaced and there should be better bleachers with a dedicated entrance.
the north soccer fields need updating
The outdoor soccer fields at North campus are a disgrace given the consistently strong performance by the girls and boys soccer programs. There should be either a new turf field added at Lt North or at minimum significant improvement and maintenance on the current grass fields.
The pool locker rooms are not very clean, there are a lot of cockroaches in the locker room. The overall grounds, in the courtyards, in the spring there are a lot of Geese which gets annoying, but also kids act very stupidly and try to run towards geese. So if there were no geese, it could stop that from happening
The school really needs new desks; I know that seems basic, but these are not conducive to group arranging or any modern senses of education. Plus, a lot of kids, especially at NC, simply don't fit in them! The libraries are not learning centers and not places where kids can go to hang out. There is really nowhere at either building where kids can hang out except the hallways. Bathrooms are not on this list, btw!!! We need more bathrooms; the lines are ridiculous.
The scoreboard in the pool is an embarrassment compared to other area schools. The touchpads are on their last leg and frequently malfunction. We have an amazing girls swim team who had to spend the first couple meets with no scoreboard at all.
The softball field is embarrassing. The fact that we are a top notch high school without the basic facilities for varsity programs is an issue. The locker rooms need to be improved and maintained at both NC and SC. ALL athletic teams deserve to have a locker room. In addition, faculty should not need to share locker room spaces with athletes or have to change in common bathrooms for their athletic team practices. AC needs to be implemented in ALL gyms at ALL campuses.
The speaceal ed classrooms at south need to be closer to people they're just kind of shoved in the back of the school
The varsity baseball field is atrocious. A new field is necessary for competitive play as well as players safety.
The weight room and gymnasiums need to be updated and expanded
There has to be some turf fields. Seasons are too short to worry about field conditions.
There is not ac in most of the rooms when there is supposed to be
There needs to be a complete renovation of the layout of south campus. In comparison to other schools, south campus' layout is less about comfort and more about mere functionality. It has no open space and is not well thought out. The wings seem to have been haphazardly stuck together rather than complement to the structure of the building. Also, the gyms at south campus are very rustic and should definitely be renovated for future students.
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They need refurbishment, modernization. More natural light.
This school needs better sports facilities, as you travel to other schools, ours are embarrassing
This survey is a waste of time not sure what's the goal here. These schools look more modern then many out there.
To have general classrooms and the office more comfortable to stay in. Decorations!
To update the classrooms with better tables, desks and learning materials.
Turf baseball fields and air conditioning in all classrooms.

Turf Field for the north campus - it would help with the over booking of Bennett Field in the spring when you have all those sports attempting to use one field. Also NC PE classes would have access to it during the school day.
Turf field with lights at north
Turf fields at South Campus and Fitness center with weight room and lockers room at South Campus
Turf fields at South Campus to improve/better P.E. instruction and athletic competitions. Air conditioning in both P.E. wings at both campuses
Um air conditioning for starters! Cameras in all hallways and by exits/entrances. A more secure entrance with security in place at North especially. Should be buzzed in at both campuses!!
umm the lunch line and the ac
Update
Update all fields to turf. Baseball field was embarrassing last year. New weight rooms, new bleachers and concessions. Athletic facilities have fallen way behind and it's the impression other schools and communities have of LT.
Update and make functional
Update and refresh class rooms to accommodate use of computers in teaching and learning. HVAC improvement for North Campus classrooms
Update and refresh class rooms to accommodate use of computers in teaching and learning. HVAC improvement for North Campus classrooms
Update classrooms to be more modern. They look the same from when I went there over 25 years ago.
Update everything
Update rooms and equipment. A/c and climate control.
Update soccer fields: 1. Turf field at NORTH CAMPUS FOR SOCCER. Many schools have a 2nd turf field and many have it soccer specific. 2. Entrance 3. New Bleachers – stadium field to start 4. New Fence (at least on Cossitt)
Update the overall resources in the classroom: updated furniture, smart boards, and other resources needed for a modern classroom.
Updated and modern classroom architecture and access to technology.
Updated furniture, better functional work space
updated look and feel; convertible meeting areas for different group sizes with charging stations, white boards, etc.
Updating classrooms and PE facilities
Updating locker rooms for girls/woman for both campuses
-updating the performing arts center at South -and renovating the classrooms at North campus
WE NEED AC !!! I teach in a 3rd story room with a south facing room. It gets incredibly hot even in moderate temperatures.
We need additional turf fields. the entire middle grass area behind south campus is useless as is for either sports or PE classes. most schools have multiple turf fields and we are behind the times. turf is also far more efficient and cost effective. can be used for MANY things including rentals and community. So that is a big priority. Bennett field needs major upgrades. this is the signature facility at our school. and I would argue unsafe during football games for sure. pressbox needs to be expanded. and bleachers also need expansion. We are one of the only schools I know of that allow specatators on the field during games. very unsafe. expand bleachers, buy portable bleachers for endzones (see hinsdale central) and create safe area on field for players and coaches. also add trees and landscaping along 47th street. Black wrought iron fencing so our school presents well. terrible eye-sore right now. lastly, the lighting in the fieldhouse and pool is an embarrassment and completely unsafe. someone will be hurt in the fieldhouse for sure due to this. can barely see anything in there. number 2, our courtyards are wasted space. could be enclosed and used for either cafeteria or media center or commons areas for students and classes to exist and bring a

more collegiate feel to school. see Downers north or many other schools who have done just this. would REALLY change the culture of learning at south campus.
We need more dedicated spaces for meetings. Rotating different conference rooms year over year results in improvised meeting settings that are not welcoming or functional. We also need to expand our professional office capacity to enable professionals a space to work with students or collaborate with colleagues.
we need more science labs and collaborative spaces at SC so that teachers are able to work in their classrooms and so that drop in centers are in a more central location and we need a larger room for the test make up center
We need more security and younger security. Both buildings are very old and are taped together without real fixes.
We should have 2 turf fields - one additional at South and one at North. North soccer complex should have a building with bathrooms and lights. Create a space where fans and the community can take pride. Build a fence that has character around the fields and not a chain link fence. Redesign the whole space.
Weight room - ventilation, power point + technology, new weight equipment, new flooring, walls repainted or a new facility all together. As for the fields, the field outside the fieldhouse at the south campus should be turfed. LT is falling behind many WSC schools in terms of having 2 turf fields.
Weight rooms at both campuses. Put a giant locker room under the grandstand and extend the grandstand back into the archery area.
west fields are uneven, bumpy which puts players in danger of injuries & locker rooms are very unsanitary and not clean all the time
Whiteboards in classrooms, flexible seating, air conditioning
Womens locker rooms and classrooms

Q8. Indoor Athletic Facilities Specific Responses

west fields are uneven, bumpy which puts players in danger of injuries & locker rooms are very unsanitary and not clean all the time
Womens locker rooms and classrooms
Updating locker rooms for girls/woman for both campuses
Turf fields at South Campus
The softball field is embarrassing. The fact that we are a top notch high school without the basic facilities for varsity programs is an issue. The locker rooms need to be improved and maintained at both NC and SC. ALL athletic teams deserve to have a locker room. In addition, faculty should not need to share locker room spaces with athletes or have to change in common bathrooms for their athletic team practices. AC needs to be implemented in ALL gyms at ALL campuses.
the girls locker room is so uncomfortable and hot, the bath room are really bad not all the sinks and stall doors work and there tends to be lots of cockroths and bugs in there. The Gymnasiums are not are conditioned which makes it really hard to breath in there when we play basketball or more intense games,the floors are also very creaky.
the locker rooms at both campuses are very dirty and not clean
The classrooms, especially in J Wing, need some form of AC. Some of my teachers in the J Wing complain that it's too hot and they would like AC. The locker rooms need to be updated and modernized.
New weight room, turf fields and locker rooms.
Locker rooms, kids need some level of privacy
In classrooms, better furniture more decoration, locker rooms, better showers
I think that locker rooms for female sports in the winter at North campus should be addressed. State of the art fitness and wellness center.
I think the locker rooms need to be cleaner and the classrooms need to be warmer because its really cold.
give the students more choices involving classroom rules, phone rules etc. The locker rooms should give us more space and privacy instead we have small boxes with not even shoulder width space to get changed.
for the locker rooms they are just overall gross and the water fountains dont work for the cafeteria it is dark and not function the line always goes out into the hall
For locker rooms, remove benches and make lockers easier to get to. For classrooms, temperature.
Coaches locker rooms at both north and south - they are terrible.
Clean the hallways and locker rooms and modernize classrooms to include more outlets and storage
Cleaner locker rooms and getting rid of the roaches
Air conditioning everywhere, it's only getting warmer longer into the year. Same with upgrading locker rooms, playing areas, fields (other than football). The visitor schools have much nicer facilities for sports.
An investment into a North Campus student wellness / fitness center could benefit students and student athletes across the board. Giving students access to a fitness center that also promotes all aspects of wellness (exercise, nutrition and wellness) is very important for the overall well being of a student as well as the positive impact it has on learning. For our North Campus student athletes the availability of a new locker room for all sports in all seasons which would be near a fitness and wellness center for athletic training and strength and conditioning is a must. These are present at other high schools (Maine West new fitness center) and aid the student athlete in training, recovery and promote positive energy towards preparation and self care. LT should consider keeping up with other schools in this initiative.

At north, the locker rooms and restrooms are very outdated as are the PE facilities. At south campus, that cafeteria has gotta go. It's depressing and feels like prison. South needs to feel more positive to encourage our younger students to want to be at school and to respect the environment around them.
1. Locker rooms at NORTH (athletics and men's and Women's). South Men's and women's locker rooms. 2. South Campus Strength and conditioning (weight room)
Curriculum is greatly limited due to lack of facilities to effectively and safely provide students with a variety of choices like they have at north campus additionally there is a complete lack of a girls athletic locker room which means our highly successful varsity girls teams have to find places to change such as the bathroom
Better athletic facilities. Weight room.
Adding air conditioning to the ENTIRE building/classrooms and create gyms that can accomodate athletics while modernizing weight rooms
Athletic training facilities - weight room, equipment, staff, uniforms, gear etc.
BASEBALL FIELDS ARE ABYSMAL AND DANGEROUS. THE SMALL AMOUNT OF \$ LAST YEAR DID NOT EVEN PUT A DENT INTO WHAT NEEDS TO BE DONE. ALSO LTSC NEEDS A NEW AND IMPROVED WEIGHTROOM FOR ALL ATHLETES.
Get a weight room that is modern and meets the needs of all students and athletes. Both the weight room at South and North campus are extremely out of date and should be relocated. This should be a priority and renovations or building additions should be considered
I beleive there are a lot or priorities and competing needs with respect to facilities. Safety and security is at the top of my list and includes things like door hardware, improved entry, PA systems, lighting, etc. I also beleive that we need some classroom updates to support innovative instruction and student ownership within their learning. A common space at SC is right there at the top of the list as is a weight room/fitness center that can be used by all stakeholders.
I think the weight room at both buildings should support student health and wellness. I also think from The words of my own children that collaborative learning is lacking. Updated classrooms would encourage a more collaborative student centered classroom
Need a massive renovation to bring our weightrooms to the 21st century. If we are serious about our PE Programs/athletics, then our students deserve the best. Here is what Maine South did to there weight room and cardio area. https://www.youtube.com/watch?v=KUniUiUKhK0
North Campus: Weight room (Space and Equipment) / South Campus: Outside Athletic Facilities & Weight room
Our outdoor athletic facilities have fallen so far behind that they have become some of the worst in the conference and not even comparable to other large schools. We need a brand new state of the art weight room and fitness facility to accommodate all of our student athletes. With this we should hire a full time strength coach to work with athletes from every team in a functional space. Secondly we need new turf facilities outside. There is no reason we shouldn't have multiple turf fields for our athletes including turf baseball and softball. This would alleviate a lot of facility issues in the spring and allow baseball, softball, soccer and lacrosse to have usable practice space in the spring.
South Campus needs turf fields in their whole back grounds area. There are far too many sports, activities, clubs, and classes that could utilize that space, however, they currently can't due to the various conditions. This could be an all year location, however, it is only used now when weather has been good for a longer period time, and the when the grass is finally cut. South Campus also needs to update their fieldhouse. It is simply an under-used space. It should have bleachers that clear the track, batting cages that clear the track, and a fitness facility/weight room attached to it.
The weight room and gymnasiums need to be updated and expanded
Update all fields to turf. Baseball field was embarrassing last year. New weight rooms, new bleachers and concessions. Athletic facilities have fallen way behind and it's the impression other schools and communities have of LT.
Weight room - ventilation, power point + technology, new weight equipment, new flooring, walls repainted or a new facility all together. As for the fields, the field outside the fieldhouse at the south campus should be turfed. LT is falling behind many WSC schools in terms of having 2 turf fields.
1. dedicated, outdoor soccer turf field. 2. Pool needs to be rebuilt
I think the South pool entry is an important access point for the school. Its where thousands of parents & guests walk thru every year to visit the pool, gymnasiums, and field house events. From a security standpoint, there should be adult greeters at the door during after hour events, and staff greeters during school hours. This area is in need of better restroom facilities, as well as a much larger gathering area with seating, better lighting, vending etc. Stevensen and

New Trier Highschools have done this very well. There is no reason LT should be so far behind. The pool is wonderful but very dated. Poor lighting, in need of paint and general cosmetic upgrades as well as a working scoreboard. The school needs to be proactive in modernizing scoreboards and facilities vs waiting for things to break or become dated to address. Finally, not on this survey but probably tied for top priority is the lack of adequate parking at North. A parking solution (garage) is needed for the safety and convenience of out students, their families and the neighborhood.
Keep the pool entrance locked or continually Guarded at South in the early morning - any one can enter the building without being questioned - install air conditioning in remaining classrooms replace chalk boards with white boards - keep the delivery entrance in the art department closed and locked
not having a dirty pool
South Campus Pool: working scoreboard, better heating/AC, better lighting,
The scoreboard in the pool is an embarrassment compared to other area schools. The touchpads are on their last leg and frequently malfunction. We have an amazing girls swim team who had to spend the first couple meets with no scoreboard at all.
We need additional turf fields. the entire middle grass area behind south campus is useless as is for either sports or PE classes. most schools have multiple turf fields and we are behind the times. turf is also far more efficient and cost effective. can be used for MANY things including rentals and community. So that is a big priority. Bennett field needs major upgrades. this is the signature facility at our school. and I would argue unsafe during football games for sure. pressbox needs to be expanded. and bleachers also need expansion. We are one of the only schools I know of that allow specatators on the field during games. very unsafe. expand bleachers, buy portable bleachers for endzones (see hinsdale central) and create safe area on field for players and coaches. also add trees and landscaping along 47th street. Black wrought iron fencing so our school presents well. terrible eye-sore right now. lastly, the lighting in the fieldhouse and pool is an embarrassment and completely unsafe. someone will be hurt in the fieldhouse for sure due to this. can barely see anything in there. number 2, our courtyards are wasted space. could be enclosed and used for either cafeteria or media center or commons areas for students and classes to exist and bring a more collegiate feel to school. see Downers north or many other schools who have done just this. would REALLY change the culture of learning at south campus.

Q8. Outdoor Athletic Facilities Specific Responses

1) Air conditioning 2) better athletic fields.soccer should get turf more
after hours, just seems like anyone can walk in/out - baseball fields are horrible
Athletic fields / need multiple turf fields. The overall flow and aesthetic look of both campuses. If that is taken seriously, all academic areas can flow into an update.
Athletics facilities and overall grounds of both campuses.
Baseball and Softball Fields - PLEASE GIVE THEM THE ATTENTION THEY DESERVE!!!!!!!
Baseball field! Pitching mound is dangerous! Pitchers will get hurt throwing in that mound!
Baseball fields are dangerous. Please invest in leveling the Varsity field, improving the dugouts, making the batting cages usable, and making the Freshman field usable.
Baseball fields desperately need to be made in top quality condition that our community deserves. Freshman field hasn't been playable at all. Football and lacrosse always seem to get the priority (Jumbotron, an actual restroom that's unlocked during games — compared to only ports let's s Sola or to baseball families during games. Technology should be updated in classrooms where needed.
Both baseball fields. It is simply embarrassing. Alumni, neighbors and competing schools mock LT for this and question it constantly. Only one other school in conference has a worse field. We have one of the most competitive programs and the field, lack of real batting cages and equipment are simply under par. To the neighbor that complained about music after these students lost 2 years to covid and it is only during the day. Well.. Lagrange homes are highly sought after.
Climate control is essential. When it is warm outside, heat seems to be magnified and it is unsafe to exercise in these conditions. When it is cool outside, we seem to have cold breezes. In the north field house, the doors are largely uninsulated so we FREEZE in winter as you can feel the outside air coming in. Additionally, any climate control measures take time to be noticed once initiated. The upper gyms have very poor acoustics- everything echoes and it is difficult to hear with all of the echo.
Complete overhaul of athletic facilities. Better fields Ana's workout facilities for our players. It's the face of our school and reputation to all other schools and the community
Condition of Soccer fields are not suitable for the elite level of play of the LT program. Comfortable classroom learning environments (ie AC, etc) are very important to allow students to do their best.
fields that are smooth and not a constant rolled-ankle threat. Turf practice fields. Paved pathways for access to baseball and softball fields. Handicapped accessible seating at the stadium.
Fix the baseball fields and stands. Not only are they dangerous, it's an eyesore and not a space anyone at LT should be proud of as representation. Our players and coaches deserve better.
For the bathrooms, I would get a good deep clean. The mold in the corners and broken faucets could be easily fixed for far less money than the new Jumbotron for the football field. The bathrooms, a state mandated area, get less care than the football field.
I the outdoor athletic space needs to be a priority.
I would like to see the athletic grounds for soccer at North be improved ALOT. The fields need to be resodded. There should be 1 turf field (for soccer use only)as most schools have 2 turf fields. An entrance would be much appreciated. The athletic soccer fields at north look like they haven't been updated in years! Which is concerning given how big and popular our soccer program has become!
I would recommend improving the softball fields and putting in a permanent fence, nice bleachers, and a deep cleaning of the dug outs.
Improve the football field and stadium. Improve the field house .
Improvement? Youe athletic fields are beyond embarrassing and not safe. Our football field recieved a new scoreboard from a private donor. Our baseball and softball fields are unacceptable. This has been brought to the boards attention many times and has been ignored. Our fields are a reflection of our school, athletes, coaches, and community. Do better.

More stands/seating at South Campus stadium. Continue to upgrade HVAC systems including installation off air-conditioning throughout all buildings
Multi use turf field and air conditioning and windows in the gyms
Need a Turf Soccer Field ASAP and improved outdoor soccer facilities at both campuses
New turf field. North Campus. New score board. New track.
No freshman baseball field and the varsity field faces the WRONG WAY!!!!
North campus classrooms need to be updated. North campus soccer fields, etc are in terrible shape and need to be turf.
North campus soccer fields, AC in south campus
Outdoor athletic space at North Campus. The soccer fields are terrible. Ground is rock hard, surface terrible to play competitive games on, soccer program is large, they could use turf fields at north campus soccer fields, lights as well as fall games get called early at times due to daylight
Outdoor facilities don't come close to any school our size. I have been to many schools as a coach not just in Illinois but across the country. I looks like we don't take pride in it.
outdoor fields turf fields for sports, air conditoning
Redue the back fields at south and the sophomore and freshman field at westfields
Soccer Fields need help, classrooms/meeting more interactive spaces
south campus athletic fields
Tennis court resurfacing at South Campus. Air conditioning at South Campus
The baseball and softball facilities on south campus need a lot of attention.
The baseball fields are in terrible shape. In addition, the batting cages are embarrassing and literally falling apart. I've heard the softball fields are bad as well.
The classrooms (desk/chairs) look like they are straight out of the 1950s. I believe south campus only is now receiving air conditioning. Also the outdoor athletic fields for baseball/softball/soccer are worse than most recreational fields. For this school district they are grossly underwhelming for this school district. LT should strive to be the standard that other schools strive for. I grew up in Indiana and I laughed when I saw the state of the athletic facilities. Also how does your main gym (north campus) not have air conditioning? I believe that is being worked on but again that should have happened 20 years ago. I haven't had a chance to look at most of the labs and classrooms. Most of what I have seen are a few classrooms and the athletic facilities. It doesn't appear that any spending has happened to maintain these areas or even keep them up to standards. Looks like they are stagnating and slowly degrading.
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The North Capus soccer fields should be re-turfed, the fencing should be replaced and there should be better bleachers with a dedicated entrance.
the north soccer fields need updating
The outdoor soccer fields at North campus are a disgrace given the consistently strong performance by the girls and boys soccer programs. There should be either a new turf field added at Lt North or at minimum significant improvement and maintenance on the current grass fields.
The varsity baseball field is atrocious. A new field is necessary for competitive play as well as players safety.
There has to be some turf fields. Seasons are too short to worry about field conditions.

Turf baseball fields and air conditioning in all classrooms.
Turf Field for the north campus - it would help with the over booking of Bennett Field in the spring when you have all those sports attempting to use one field. Also NC PE classes would have access to it during the school day.
Turf field with lights at north
Turf fields at South Campus to improve/better P.E. instruction and athletic competitions. Air conditioning in both P.E. wings at both campuses
Update soccer fields: 1. Turf field at NORTH CAMPUS FOR SOCCER. Many schools have a 2nd turf field and many have it soccer specific. 2. Entrance 3. New Bleachers – stadium field to start 4. New Fence (at least on Cossitt)
We should have 2 turf fields - one additional at South and one at North. North soccer complex should have a building with bathrooms and lights. Create a space where fans and the community can take pride. Build a fence that has character around the fields and not a chain link fence. Redesign the whole space.

Q9. How would you rate the following conditions of the overall building and campus:

- North Campus:

	Greatly exceeds expectations		Exceeds expectations		Meets expectations		Less than expectations		Much less than expectations		Not applicable		Total
Accessibility (ADA Access)	2%	8	2%	7	14%	63	15%	66	21%	91	47%	206	441
Restrooms	1%	4	2%	8	26%	117	23%	103	22%	100	26%	115	447
Furniture	2%	8	3%	14	31%	136	22%	97	13%	58	29%	130	443
Parking	2%	7	3%	12	27%	121	24%	106	19%	86	26%	114	446
Access to daylight	3%	12	5%	20	37%	162	18%	78	8%	37	30%	130	439
Indoor Lighting	1%	6	5%	21	40%	175	19%	81	5%	24	30%	130	437
Air Conditioning	1%	5	1%	6	12%	53	21%	92	40%	176	25%	112	444
Indoor Directional Signage	2%	8	6%	25	36%	157	19%	84	7%	29	31%	134	437
Building Safety & Security	2%	8	6%	28	37%	161	18%	81	8%	35	29%	128	441
Technology	2%	7	5%	21	25%	109	27%	119	12%	52	30%	130	438
Areas for group learning (outside)	1%	5	3%	14	16%	71	25%	107	14%	61	41%	176	434
Areas for individual learning (outside)	1%	3	3%	11	19%	83	24%	104	11%	46	43%	186	433
Areas for Special Education	1%	5	2%	8	11%	46	10%	44	5%	21	71%	305	429
Spaces for related Services (Speech, OT, etc)	1%	4	2%	9	10%	43	9%	37	7%	28	72%	307	428
Student Services Spaces (Counseling, etc)	2%	10	5%	23	27%	116	14%	62	4%	18	47%	199	428
Infrastructure (roofs, mechanical, paving)	2%	8	3%	13	28%	120	18%	76	9%	39	41%	175	431

- South Campus:

	Greatly exceeds expectations		Exceeds expectations		Meets expectations		Less than expectations		Much less than expectations		Not applicable		Total
Accessibility (ADA Access)	1%	6	5%	23	30%	132	18%	81	7%	30	38%	168	440
Restrooms	1%	5	1%	5	25%	114	31%	138	29%	132	13%	57	451
Furniture	1%	3	4%	17	40%	181	26%	117	14%	64	15%	65	447
Parking	2%	8	8%	34	45%	198	16%	72	9%	40	21%	91	443
Access to daylight	2%	10	12%	53	47%	204	17%	74	7%	32	14%	63	436
Indoor Lighting	1%	6	7%	31	51%	224	21%	92	6%	26	13%	59	438
Air Conditioning	2%	10	2%	10	15%	66	30%	132	40%	177	11%	51	446
Indoor Directional Signage	1%	4	7%	32	45%	197	22%	98	7%	32	17%	74	437
Building Safety & Security	2%	7	9%	39	46%	202	19%	85	11%	47	14%	62	442
Technology	1%	5	7%	33	35%	155	29%	129	12%	52	15%	67	441
Areas for group learning	1%	5	5%	20	24%	103	27%	118	19%	82	25%	108	436
Areas for individual learning	1%	5	4%	16	29%	127	28%	121	13%	57	25%	110	436
Areas for Special Education	2%	7	3%	11	14%	62	11%	46	7%	29	64%	275	430
Spaces for related Services (Speech, OT, etc)	1%	4	2%	7	16%	69	10%	41	7%	30	65%	277	428
Student Services Spaces (Counseling, etc)	2%	9	7%	30	37%	157	14%	61	5%	23	34%	147	427
Infrastructure (roofs, mechanical, paving)	1%	5	5%	21	41%	176	16%	69	8%	34	29%	123	428

Q10. How would you rate the following conditions of the overall building and campus:

Better indoor sports facilities
1 - New Fitness Facility 2 - Improved learning spaces to reflect an up to date school
21st century aesthetics. Modern facilities for athletics, physical/mental wellness. Certified Professionals to serve as instructors in those areas.
A
A better lighting system at both campuses that are both more efficient and economical.
a better tunnel at NC
a change in the locker rooms. no more phone pockets
A complete overhaul is required.
A completely revamped school facility with air conditioning. Argo high school in Summit has a much better learning facility than ours. Educationally- I would love to see both sides presented educationally in regards to civics and even ELA.
A design that is functional to the changing needs of education. I would want to see a modern facility that meets the needs of current students but was built to meet the unknown needs of the future.
A more college like atmosphere.
A more modern look with more school spirit on display (school colors and logo)
A more updated, modern space for both our athletic programs (weight room, facilities, etc) and physical education department
A new baseball field and a new weight room for all athletes and students. One that is on par with other top schools in the area.
A school that has air conditioning, looks modern in the hallways and classrooms. Improved furniture and technology. Internet that works at south. More spaces for students at north.
A school that looks like it belongs in the 21st century and not the 1950s
A south campus addition with updated wellness facilities that can be used by students and the community.
A state of the art school. Combined onto one campus. Sell off the Willow Springs property probably should have done that a the 5 years.
A state-of-the-art athletic/wellness facility at both campuses
A state-of-the-art athletic/wellness facility at both campuses.
A student center-couches, tables, tvs-where students can go and work on homework, talk quietly with friends, grab a coffee, pop
a tunnel above the street
A whole new building and similar educationally to it is now.
A/C. Drinkable water. Updated decor. Turf fields where appropriate. Just a cool, state of the art HS with lots of tax dollars available.
AC and a turf field in north campus and better bleachers
AC and more secure entrances

AC everywhere
AC everywhere, classroom that meets students needs
AC in all classrooms, revert back to being able to exempt 1 final if good attendance
AC, a better south campus cafeteria
Accessible door switches throughout the corral (for entry into/out of the building, entry into/out of the corral main area, entry into/out of the handicap accessible bathroom in the back of the corral, etc.) to preserve the dignity of students with physical needs. I would also love to see a designated area in the corral to safely store Transition students equipment such as walkers, wheelchairs, standers, etc.
ADA compliance with functional elevators at both campuses to respect the dignity of our students with disabilities
Admin offices should be moved to 3rd floor. All of first and second floors of NC should be for students. It would be easier for them to pass between classes. First floor is for the "adults" and Admin. Students have to repeatedly go from tunnel or cafe to 2nd and 3rd floor, which is inefficient.
Aesthetically the campuses could look more welcoming and one with natures cape; right now they still feel too traditional and institutional. Educationally, I would like to see cutting edge art and science spaces for creating and learning.
Again, more shortcuts around the school and better signage.
AIR at North Campus, SCREENS on NC classroom windows, updated classrooms, flexible meeting areas for students to work, new SC cafeteria is a priority.
Air condition and upkeep
Air Conditioning
Air conditioning
Air conditioning and white boards
Air conditioning for all areas, and athletic facilities to be proud of not embarrassed by for the size and stature of this school district.
Air conditioning for all areas, and athletic facilities to be proud of not embarrassed by for the size and stature of this school district.
air conditioning for all rooms
Air conditioning fully throughout the school
Air conditioning in all classrooms, Improved cafeteria food nutritionaly and time wise, as you spend most of your lunch standing in line
Air conditioning in ALL classrooms. Updated bathrooms and more outdoor areas at North! Updated soccer fields at North including a turf field, resodded fields along with an entrance.
Air conditioning in north campus
Air conditioning throughout all buildings and spaces. More discussion on non-college related careers.
Air conditioning throughout both campuses.
Air conditioning, cleanliness, and overall updated aesthetics
air conditioning, more student involvement with changes to school.
Air conditioning, more women's bathrooms
Air conditioning. Tunnel upgrades. Integration of modern elements to north campus. More technology integration. WiFi upgrades
allowed to walk across the street/air conditioning

Although I would expect NO changes, I would like to see a complete modernization of each building. Fully AC, tech capable, ambient lighting, solar panels, trees and landscaping improvements, ceiling tiles replaced, tech integration and capability in classrooms
An updated building and fields that our students deserve.
Architecturally I would like to see it more modernized
Architecturally, I wish South Campus could more cohesive in its flow.
Architecturally, I would like to see better access for people with disabilities. Educationally, I would like to see adaptations towards more active learning in all classes.
Architecturally, it would be nice to see the old buildings and infrastructure replaced with more modern architecture, access to technology and nicer rooms across the board. Students don't walk into LT feeling proud of their school. Educationally, the use of spaces needs to improve so that students feel comfortable and willing to spend time inside school to study and feel happy.
Areas for students and teachers to utilize outdoor teaching spaces; sustainable practices at both students.
Ari condition would be nice, more classrooms, toilets working better.
Bathroom upgrades, kitchen/Cafe streamline
Bathrooms be better and another way kids can get through cross hall that's not cross hall and also to make the walls where you cant hear through them
Beautiful architecture and better education system
Beautiful exterior façade with a modern interior, open spaces, student
Best technology possible, improvements to landscaping in front of SC. Much more modern and updated athletic facilities.
better
better AC more daylight in some places
better ac/heating
better accessibility, more outdoor spaces
Better air conditioning and washrooms, also buses
Better air conditioning, more stable wi-fi, etc.
Better areas for special education needs
Better bathrooms, a bigger music space, and another elevator, maybe by the H and J Crossing.
Better bigger signage. Better parking space for north campus
Better classroom furniture to allow for flexible learning spaces, more productive office spaces for staff collaboration, and obviously air conditioning
Better design for students to learn and GREAT staff who want to teach. Updated libraries
Better furniture in classrooms, AC, better internet, better cafeterias in south
better internet/wi-fi/technology; better drop off at NC; airconditioning
Better maintenance.
better navigation.

Better parking situation at both campuses
Better pools
Better regulation of temperature in each classrooms and better bathrooms with paper towels.
Better seats and better spanish departments
Better softball fields and use of outdoor space
Better space for tutoring and student gathering. Using the courtyards as enclosed common spaces.
Better student service spaces and a cleaner school
Better technology
Better technology
Better temperature control throughout school.
bigger hallways
bright and welcoming look and feel and modern open spaces with flexible furniture
Brighter colors, more natural light, more modern furniture and decoration on the walls.
Brighter, more accessible, modern
Bring back the core basics - reading, writing, math. Kids are lacking this. Also, make our building and outdoor fields a place students, faculty and the community are proud of.
BRING BACK THE OLD REBER !!!!
Bring inside of the building into the 21st century!!! North Campus looks like an institution and so dreary as you leave the tunnel and enter into the main building. Educationally, better WiFi throughout the entire building; especially at NC. What about more green spaces?
Carpets are old, classrooms smell of mold (D 122), closets are falling apart. Nothing is actually fixed, just temporary fixes are given. Windows in some rooms do not open or do not stay open.
central air, white boards, screens in rooms, a library that HAS STUDENTS in it throughout the day
Classrooms organized better.
Classrooms that ALL have daylight and baseline tech resources. Common furniture...with flexible seating. Appropriate ventilation if not air conditioned. A new school entrance that is welcoming with space to hang out and is central to student services.
Collaborative learning spaces, centralized hubs for divisions and students to meet with service providers
Common areas for students, updated classrooms
Common spaces, upgrades within the area of safety, more innovative classroom set ups, more accessibility, etc.
Completely updated classrooms and building. HVAC systems that work for comfortable learning environments. Student and Faculty safety addressed for current serious security situations schools face on a daily basis.
Continued maintenance of facilities
Digital clocks in hallways with tardy countdowns, much better-looking hallway ceiling lighting.
Do not know

Don't know
drop off at North - AC in both buildings
easier ways to get around
Easy to navigate space with user friendly access to all buildings and classrooms. Gangs are gone from the bathrooms
Education excellence same or better- same breadth and depth of offerings- keeping current with career trends- ie cybersecurity Varying electives
Educationally - something better than Chromebook; architecturally/spacial - more open areas, larger staircases
educationally- bring our rating to 10/10 or 9/10 NOT 7/10
Educationally I'd like to see LT to continue to be one of the top rated high schools in the state
Educationally rooms ready to teach, Air conditioning, working machinery, lights, building walls fixed, electrical updated with spare parts on the shelf to use as needed. Better training for our maintenance department plus, I hear about how bad north campus guys are and how bad south campus guys are. Aren't we all on the same team no matter the campus? Same goes for the night shift Maintenance guys.
educationally we need to look at the whole student and actually use the 'goal' of the district grading policy. Look at the whole student and test them a way that shows what they know. Also, lets make the school welcoming and move some offices.
Educationally, classrooms need to be more conducive for collaboration. The desks are uncomfortable and hard to move.
Educationally, I would love to hear there are evening tutoring sessions available for students to schedule appointments or even drop in on.
Educationally...I would hope that as technology advances, the school keeps pace.
Expansion of NC using traditional architecture, change the layouts of parking on both campuses
Flexible classroom seating, updated furniture throughout, courtyards covered and turned into learning spaces/office spaces/conference rooms
Flexible learning spaces
Flexible space for teachers and students. Also, a shift to Dept Offices at each campus. Each teacher has their own desk and space for personal items. They have access to several private areas (phone rooms?) for calls and then access to copiers in that space. We create the sense that classrooms are shared resources for teachers in a department and end the sense of "that is my room".
Focus on learning instead of instructors pushing liberal views.
Focus on students first. Athletics second.
Focus on tech enablement
functioning bathrooms
General upkeep, clean, latest technology
Good technology, new seats and tables, nice lunch area
green space learning. outdoor classrooms/labs.
Hallways organized
Honestly we need total gutting and rebuilding, and additions. Look at the middle schools to get an idea of numbers - highlands is expanding and they have gone from 4 to 6 kinder teachers. If that trend holds for other schools in the feeder districts there will not be room for students. Classrooms are cramped as it is - most need to be larger.

i dont know
I don't see changes, but counselors can be more involved
I hope for there to actually be some heating and A/C. And I hope that there will actually be life skills taught to kids rather than just the school trying to push kids through high school
I think it could use AC in both campuses
I won't visit, but please AC
I would be halfway down with college
I would definitely want the locker rooms to be updated
I would hope to see kids in 5 years stop doing drugs in the school bathrooms and appreciate their education
I would like to see
I would like to see a better and more interconnected south campus. I would like to see a south campus where one can meet with someone in an open space outside of a classroom instead of having to stand in the middle of the hallway. I would like to see a more functional layout, where there isn't a critical choke point that has every single student in it at the same time.
I would like to see a better and more interconnected south campus. I would like to see a south campus where one can meet with someone in an open space outside of a classroom instead of having to stand in the middle of the hallway. I would like to see a more functional layout, where there isn't a critical choke point that has every single student in it at the same time.
I would like to see a change from the tunnel in a safer way. I hope that we can learn from our neighbors' homes as well as the train tracks. JT is queen and I hope that she continues to be the principal till the day my great grandkids die.
I would like to see a clean and up to date facility
I would like to see a huge update in the modernization of simple features like paint and finishes. As well as modernization of classrooms including furniture and usable technology for teacher and student interactions.
I would like to see a mail drop off section incase there isn't anyone on campus.
I would like to see a school space that any student would be able to enter without restraints. I would like to see classroom spaces that are vibrant and our able to enhance the learning expereince.
I would like to see AC and just a cleaned and repainted school.
I would like to see AC in both campuses and better south campus bathrooms and lastly I want the classrooms to be a feel comfortable
I would like to see an accessible environment that is adaptable to future learning
-I would like to see an outdoor classroom area in conjunction with the North Campus Pollinator Garden. (I am drawing up a proposal this year.) We've had a lot of interest! And I would like to see important historical locations of LT like the Parthenon Frieze Gallery, former junior college library rooms, and room 333 restored.
I would like to see classrooms more fun and comfortable and kids are happy to be in school
I would like to see classrooms updated to have flexible seating and workspaces. I would like to see renovated bathrooms and a reorganization of locker rooms to include gender neutral changing spaces. I would also like to see large, modern fitness facilities (with air conditioning and windows) designed for the innovative course offerings. It would like to see new doors for every location - with bullet proof materials and a swipe card instead of keys.
I would like to see cleaner, larger, and better regulated restrooms. Its insane that Its hard to get into the restroom during passing peroid.
I would like to see continued advancement with science labs, new and improved facilities for music and dance, and continued emphasis on a well-rounded, equitable education for all students.

I would like to see facilities that match the reputation of the school. It is a modern, professional environment and should look like one. The facilities should be based on students need to be comfortable in their learning environment and allow teachers use progressive methodologies.
I would like to see general improvement in the facilities to bring the facility more into the 21st century along with more flexible education options tailored to different learning styles and improved communal spaces to encourage group learning.
I would like to see kids learning in an environment where they do not need to worry about passing out due to heat during the summer months
I would like to see major improvement to this place honestly both campuses are in need of major rehabilitation. like last year we shouldn't have to have a half day because students who are under your supervision are passing out. There are some amazing opportunities at LT but that doesn't outweigh how much bad things Lt has been involved with.
I would like to see more decoration of the school outside of the D wing.
I would like to see more seating and places for students to wait for the bus.
I would like to see no changes, however, I would like for south campus to have air conditioning in each wing.
I would like to see North Campus maintain the integrity of this beautiful old building. It would be disappointing to make this building into something "new". With improvements please keep in mind the history of this building and the fact that this is a school in a neighborhood. It is part of the neighborhood. Please maintain its integrity.
I would like to see some more saftey eqiupmtent in classrooms incase of an intruder. Also, the aviation program is awesome but totally underfunded. They could so many cool this in that class!
I would like to see students able to walk outside and longer passing periods to honor the students who have to walk from corner of the vaughn building to the third floor. Later start times to let students sleep and a block schedule.
I would like to see that teachers have learned to be more understanding and trustworthy of their students. Architecturally nothing much.
I would like to see the facilities and air quality improved in the faculty restrooms. I would also like to see repairs on all the damaged walls in the lower level, especially near the tunnel. I would like to see every classroom with whiteboards.
I would like to see the grass fields in better shape.
I would like to see the inside of the classrooms improved. They are old and boring. Air conditioning parts are still laying there from the summer. Broken furniture.
I would like to see the lowest paid staff paid appropriately.
I would like to see the North campus building the same with structural improvements and the inside of the building set up to encourage group learning and the classrooms up to the current time period.
I would like to see the North Campus walls be fixed so they are not constantly peeing paint throughout the year (especially by staircases). I would also like to see a solidified structure of learning for students because the inconsistencies are interfering with students ability to learn at the current moment.
I would like to see the western stairs less crowded and for students to not always have to use the tunnel
I would like to see updated facilities that are safe for students and staff to use/work.
I would love to see a light, bright, inspirational space. I'd like to see new paint, floor tiles that match...I'd like to see technology that is fast and reliable. I'd like to see SMARTboards- or at least whiteboards to replace the traditional chalkboards.
I would love to see students have access to something better than Chromebooks. I am constantly faced with their limitations when trying to run my class.
I would love to see that all spaces are air conditioned, including offices and gyms. I would love for us to be innovative when thinking of how to use space seeking input from coaches and teachers. I would love for us to have computers/laptops that consistently work, and to have adequate backups when they don't. I would love for our students to say that LT gives them real world experiences through all of our spaces.
I would not care about the building in 5 years

I'd like to see everyone NOT taking the tunnel to cross the street
I'd like to see more disability accessibility.
I'd like to see more modern building where all classrooms have modular furniture access to natural light, more
I'd like to see more ramps and gender neutral bathrooms. I'd also like to see more accessible bathrooms.
I'd like to see NC have a tighter grip on security. I wouldn't want to see the architecture of the grand staircase to be lessened, but it's wide open once one is buzzed into the building.
Ideally adequate AC in all spaces, less reliance on artificial lighting and especially removal of blue toned lights, softer surfaces that might absorb some of the ambient sound
idk
idk
idk
idk
idk
Imagine you are visiting the school 5 years from now. What would you like to see architecturally and educationally?
Improved athletic facilities, improved entrance to fieldhouse, ADA access
Improved baseball and softball facilities. Continue to improve quality of chromebooks.
Improved bathrooms
Improved bathrooms (touch-free), clean facilities, more security measures.
Improved parking area. Language labs.
Improved technology and a replacement elevator for North Campus.
Improved technology infrastructure - LT was late to the game here and needs to catch up.
Improved use of space that enables collaboration, incorporates state of the art technology, and enhances learning objectives. A place that is welcoming to students, staff, and visitors and reflects the values of our community and institution.
improvements all around
in 5 years, courtyards that are supervised and enjoyed by students.
Increase of safe athletic facilities and a girls athletic locker room at north campus
Innovative learning spaces.
Inside the buildings need to be updated. Look at Hinsdale Central, Downers Grove North, etc. It is embarrassing that the school looks like it does compared to other schools in close proximity. Air conditioning definitely needs to be installed. Our taxes are so high here and there is nothing to show for it.
It seems the lights are different colors in different halls at south, I don't care that much. At the north fieldhouse, the floor is definitely not even.
It would be nice if they place looked nicer, cleaner, and more modern. It would be nice if the building looked safe.
Knock the school down and start over. This campus is an embarrassment

less drop down ceilings and real effort put into the design
Live our historic buildings by need technology upgrades and cooling
Louder more interactive classrooms. High quality devises for every kid. thriving special programs.
Love the historic NC, but South is very unappealing. I understand at one time it appeared modern, but it needs a facelift.
LTHS needs to raise the bar on academic standards so we can be listed as one of the top high schools in the state. Hinsdale Central is always highly ranked, why aren't we? Buildings & sports facilities need to be updated
Maps
Maybe another elevator on the other side of the building from where the one is now to allow easier access. Educationally, move away from the scoring methods we had during covid and the year after.
Modern campuses with modern facilities to encourage pride by students and the surrounding community.
Modern classrooms, updated gyms and weight room
Modern facilities with updated and upgraded media and arts spaces
Modern furniture, space for students to move around in classrooms. Space in halls or common areas for student collaboration. Updated technology in classrooms, smart boards. Update furniture in classrooms. The building feels dreary... paint and modernizing the general look of spaces inside the building.
Modern weight rooms at both campuses
Modern whiteboards, technology that works, tables (not desks), smart boards.
Modernization with more high end equipment
Modernize infrastructure - plumbing, electrical, IP phone system, ceiling
More a/c and technology
more ac in the rooms so its less hot in the summer and then in the winter its not freezing especially the pools
More academic achievement. This school has too many kids and should achieve more.
more accessibility, no water damage, holes in the ceilings, better bathrooms
More bathrooms and air conditioning.
More bright learning. Every classroom whether at south or north, feel so dark.
More collaborative spaces and infrastructure that supports 21st century learning with technology
More collaborative spaces, fewer long halls, more comfortable classroom seating/chairs, modern stem rooms, new cafeterias, modern bathrooms
More collaborative spaces, fewer long halls, more comfortable classroom seating/chairs, modern stem rooms, new cafeterias, modern bathrooms
more collarative learning spaces outside classroom
More color, more spaces for students to congregate that are comfortable and welcoming.
more common areas at both campuses. utilize the courtyards at south. 2 or more turf fields added at south campus. has multiple uses beyond sports.
More door security and better baseball/softball facilities
More flesxble seating in patios at South, hallways, common areas for students to hang out, study, socialize, etc.

more flex space, updated tech
More flexibility. Desks where the seats are not attached so that flexible learning arrangements might be made. Technology better integrated to allow for more external collaboration with community members, guest speakers, etc. Places designed for teens to be kids and not just students.
More flexible classroom seating
More flexible seating options in classrooms.
More focus on individual learning and critical thinking skills
more green space, more natural sunlight, updated furniture and more flexible learning space. Better design for classroom presentation and content delivery (i.e. teacher desks is not behind where student sits/ desks can be placed away from closets, chalkboards etc.)
More large, open, collaborative and bright spaces for staff and students. AC and bathrooms with functioning sinks and doors that close
More modern
more modern and appealing to the eye, better/more stable grading system
More modern features, brighter welcoming spaces
More nature and outdoor accessibility
more non-gendered bathrooms and gender inclusive teaching, a better use of courtyards and roofs (Kentucky Blue Grass is not native to the Americas), more unconventional seating areas, and a free period rather than a study hall to wander the courtyards and sit outside.
More of the same. Improve Field House.
More open look and being able to have air conditioning/heat figured out when it comes to that time of the year
More open spaces for student collaboration. Updated furniture
more open spaces. better athletic facilities.
more or newer window, daylight, more open classrooms and more outdoor spaces
More parking, there is not enough parking at all!!
More seating in stadium. Fully air conditioned at both North and South. Updated bathrooms at south. Better lighting in both buildings.
More security! More open space and a new cafeteria away from ugly long tables. Kids able to go to a quad-like area outside for lunch.
More space at SC and NC for classes - classrooms are overcrowded and other districts are expanding their space because of student population; collaborative sapces
More spaces for students to collaborate and "hang out". A place they can sit and do homework, meet with teachers, and relax during the day.
More STEM classes and hands on projects/capstones; more career and college counseling
More tech intergration into classes
More technologically advanced school with modern insides. Making the building less segmented and more cohesive, would like to see "smart" classrooms that use energy efficient means/solar panels in the parking lot to generate electricity, more security especially during passing periods and in the bathrooms, smart electronic message boards
More technology and more furniture. More area around the school.
More up to date, inviting, improved technology

More ways to traverse between the two buildings, and more rigorous class options. Especially honors courses in underclassmen science.
More White boards, Every room/hallway is Air Conditioned and Cleaner Locker rooms/Bathrooms.
More windows, light, athletic fields, and landscaping that cleans up the overall look of the school. Take a walk into the SC weight room, it is embarrassing.
more young teachers
Move to more like a college setting, with infrastructure to support learning and preparation for careers
Much more up to date and creative spaces.
My kids will be done by then but a clean appearance
N/A
n/a
n/a
N/A
NA
Na
Natural light, collaborative learning spaces, updated furniture, additional windows,
NC - please fix what needs to be fixed...spruce it up with fresh paint and functioning doors and windows. Educationally - students who are comfortable in their space while able to respect the history and architecture of the building. Teachers have their OWN spaces to teach in - less sharing of classrooms. Department offices that are outfitted to be helpful to their teachers
New classroom furniture. Paint and artwork on walls. No fluorescent lighting
new desks
New grading system and better air conditioning/heating
New locker rooms; outside areas cleaned up.
New restrooms at South Campus, remodeled culinary classrooms at South, ramps from the sidewalks/curbs going between the pool and Garden Market.
New Strength and conditioning SC facility. GRAND ENTERENCE to north campus athletics building. It would be nice to paint the building and create school spirit with updated wall murals. South Campus suggestions: paint a wall mural in the common area by the SC PE office (jock square), the common area by the bookstore, walking into the fieldhouse. The men's lock rooms are NASTY! Showering in those locations are DISGUSTING!! THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO women's locker room. The north campus fieldhouse murals are old!!! We need to make major improvements in the athletic building. North Campus suggestions: Locker rooms are small and don't accommodate all the sport teams in the winter, again the men's and women's coaches locker rooms are NASTY, grand entrance to the athletic wing, improve murals. The nicest school spirit mural I've seen at LT is located in the basement part of the library. THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO LOCKER ROOM.
Newly renovated public areas and improved technology for students
nicer bathrooms and more student parking
nicer benches in the hall ways

No changes
No cracks in walls/floors or outdated HVAC leftovers. Doors that seal when closed unlike ones at South entrances that air (and mice?) are able to get through.
No CRT and focus on curriculum
No more leaky ceilings
no tunnel, more interesting rooms, better desks,
North Campus history would be preserved. More dynamic spaces, designed for more connection and collaboration among teachers in the same department
North Campus is a beautiful treasure of a building. It looks like a small college. Always proud to drive by and fondly remember North Campus and say it is my alma mater. South campus is like so many high school buildings-- nice but just OK but it is not worth spending the money to make it like North Campus. It just two years and it is on to North Campus. South campus pool should have been built to accommodate 50 meters and 50 yard competitions. When is swimming in Illinois joining to embrace metric measurements like a real Olympic pool.
North Campus should preserve and show off it's historical features. Walls are crumbling in the basement. SC needs better looking floors and ceilings and better functioning windows. Educationally, there should be more emphasis on career tech starting when the students are at SC..
North Campus, Maintain Historically, solar panels on roof
not sure
Nothing different
One campus that is in the 21st century.
Open feel with more light and easy of navigation at North and a more friendly, modern, but flexible feel at South
Open space and technologically modern.
Open spaces that allow students to engage in learning - look at District 99 in Dow era Grove as a model for interior and exterior spaces.
Open-Ended Response
People learning outside, especially on nice days.
Reading
Redo of SC G wing
Renovated bathrooms for students and staff. Athletic/PE facilities that are on par with other schools in our conference.
Return to focus on academics vs SEL. Open North Campus for student access to its beautiful and historic grounds.
Revamp of air conditioning, restroom and science labs.
Schools are built well. Educationally we need less focus on social emotional learning.
Signage. Freshman don't usually know where to go or how to get there. If you put signs or maps around it might help.
Smaller teacher to student ratios...environment conducive to needs of youth prioritized over convenience for adults
Solar panels
Some Smartboards, building-wide air conditioning, North campus hall windows with screens to keep out bugs and animals
some way to control the temperature within the school and a change in some teachers

Something modern, up to date and clean/working order.
Something more modern, buildings that logically flow.
sound structure and technology that helps teachers and students perform proficiently
South Campus - brighter, more efficient cafeteria. More daylight, less cinderblock
South Campus to be just as good as North Campus in both aspects.
Space for all sports and activities without having to fight for space.
Spaces for collaborative learning
Spaces for student seating outside of the classroom, flexible student seating in the classrooms, modern technology that does not rely on hundreds of wires in the classroom
Spaces for students to do their work independently, common spaces
State of the art athletic facilities. State of the art special education spaces. Reduction of noise through acoustic enhancements. (Carpet, drapes, acoustic tiles, etc.).
State of the art everything!! This community has the \$\$\$. I attended LT in the late 80's and it's unbelievable that some things are exactly the same.
State of the Art learning and security
Students being able to learn comfortably in a climate controlled classroom with current technology
Students being able to pick their own sports/activities in PE class that best fits their needs and personal goals
super fast internet and wireless connectivity
sure.
take it from old and frayed to new and improved
Technology infrastructure completely revamped. Air conditioning and heat that exists and can be controlled in all parts of the buildings. Modern furniture that is conducive to learning. 21st century elevators.
That someone would actually check me into the building, and I'd see classrooms without 10 extension cords and surge protectors just to have a desktop computer and a projector on.
The building is maintained well, classrooms are updated and the indoor athletic facilities are updated to be able to host state tournament requirements
The library to be revamped, to have more seating and more book options. I hope to see better AC as well. Educationally, maybe a better growth in GPA average
the lighting to be darker and more carpet lol
The Parthenon Frieze Gallery Fully restored along with a more thoughtful approach to spending school funds on projects and clubs that advocate for education, careers, and student interest as opposed to funding exclusively a decaying football team.
The same curriculum for all the teachers in one level of class
The school should be a point of pride for the community, so the grounds are a big part of that at SC.
The student drop-off and parking situation at both campuses is disastrous. Need more parking and a safe student drop-off/pick-up area at north campus. It is only a matter of time before someone is hit by a car. I would also like to see better signage. No one knows where to enter, where to go for games, etc. There is zero logic in the classroom locations. At north campus there is one anatomy class in the basement and the rest of the sciences are located elsewhere. Also, at north campus the bookstore is in the basement and the nurse. Things that all students need easy access to should be centralized. I also feel the safety and

security at the school is quite lacking. Why aren't all the LT students wearing lanyards with their student IDs on them? Why aren't there visible security guards stationed outside the doors at the beginning and end of the school days? Why isn't there a security person located around the H parking area at north campus? the temp
The uniform and design of south campus. Hallway colors, structures and design updated. Possibly updating exterior of south campus facade.
The Vaughn building needs a complete revamping. We need more field space for our athletes. We need more open space for students to participate in group learning outside the classroom, including before and after school. These spaces could be better monitored than having students be able to wander the schools too freely, which poses a serious threat.
There to functional heat ans AC
These schools need major overhauls. We do not have the first class facilities these towns deserve.
Total overhaul
Training for trades: electrician, plumbing, carpentry...
Turf field/multi-use turf space... Bleachers on both Bennett Stadium and the NC Fieldhouse both are borderline dangerous for young children and older adults. Fitness Center/Weight room that could have community accessibility after school use...
Turf fields
Turf fields and a fitness facility and locker rooms
turf practice fields, paved access to baseball and softball fields, handicapped seating in stadium, co-taught classrooms
Unsure
Unsure
Update of SC exterior. -
Updated academic flow/ spaces for learning and vastly improved athletic turf fields.
Updated academic flow/ spaces for learning and vastly improved athletic turf fields.
Updated classrooms
Updated classrooms for teachers and students
Updated classrooms for teachers and students
Updated classrooms in terms of physical appearance and access to light and AC and pest control and accessibility
updated lighting, more space for special education services, biology courtyard a better space for learning
Updated look
Updated pool scoreboard at SC. More security measures. Updated NC outdoor soccer fields.
Updated Special Ed classrooms, updated Corral, and a new field house
Updated sports facilities, aesthetically pleasing buildings and technology to keep pace with real world.
Updated technology, pristine grounds/baseball fields
Updates to locker rooms and bathrooms.

Upgraded classrooms especially NORTH. A/C in North. Updated Cafeterias in South.
Upgraded classrooms that facilitate more modern learning environments
Walk around some of the school in the WSC that have been updated - HC, HS, Leyden, York, DGN, DGS. and then you will get an idea.
We need AC !
Well manicured grounds. Stable wifi and planning for technology. Focus on core curriculum with less intense pressure on social issues and making community feel like they are being punished. Would like to see the massive trend of community going to private schools. This will evolve into less community support and concern current students do not view themselves returning to area to raise families.
whiteboards, smartboards, painted walls, less institutional, updated bathrooms
Wider Hallways
With respect to architecture, please ensure the physical building is maintained and not allowed to degrade over time. With respect to education, the top priority is building and supporting students to excel in school subjects and foster critical thinking skills. If this does not happen, then other countries will surpass the USA. Innovations and advancements will come from other countries. In short, the USA will no longer be competitive on the global landscape. This is my feedback to you as an alumni of LTHS.
Women locker rooms
Would like to see classrooms equipped with state of the art technology and athletic fields and stands to be modernized to ensure safety and competitive play.
You are going to need to improve all athletic field, modernize home and visitor side bleachers, you really need to figure out how to have turf practice fields. Facilities need to be fenced and not open to the public all day and night. It is insecure for practices and pe classes as their a visitors all the time. Also, alot of garbage and damage due to unsupervised vistors.

Q11. If there was no limit or restrictions on space or finances, what would you like to see in a Lyons Township High School project?

?
1 - New Fitness Facility 2 - Turf baseball & Softball Fields 3 - Indoor turf facility 4 - New football stadium 5 - Multiple turf fields at SC
1 building at the property LT owns on Willow Springs Road. When the land in Western Springs and LaGrange is sold, that would pay for a new building. One High School, one campus.
1. An inclusive fitness center for all students AND staff along with physical education facilities we can be proud of. Fresh Paint, new padding, acoustically designed and new lighting! 2. Both schools getting new entrances that are inviting, welcoming and allow access to student services (or these items should all be found by the lunch rooms). 3. The entire facility thoroughly cleaned AND painted!
1. Beautiful atrium that is a shared common space for students and teachers. 2. Department offices for all teachers that are modern, clean, and well-designed. 3. Weightrooms, yoga rooms, spin classrooms, fitness centers that are modern and not embarrassing.
A
A better and more organized drop off and pick up system. Possibly a parking garage for the South campis to accomodate games and vehicle congestion. A bridge for bikes to safely cross to and from the campus.
A better cafeteria and a better kitchen in the cafeteria
A better cafeteria and food, really nice seating to eat lunch outside, and better softball fields.
a better elevator and a heated pool
A big combined campus
A clean, modern building with accessibility, signage, and spaces for students to work and collaborate
A community cafe - where students can work it, manage it like a business, hang out at it.
A complete overhaul of athletic facilities
A complete revamp of all athletic facilities. THREE THOUSAND of our students at one time are using these facilities.
A connection from south and north. So that commuting is easier, as well as activity bus being less stressful
A guarantee that the facilities are built large enough so that they can be available for rental as a means of producing a revenue flow for the high school.
A large, central learning resource center where kids are always welcome and where teachers can bring classes. It should have at least 1 recording studio for kids to made podcasts or narrate videos/slide presentations. There should be a permanent SEL room where there is always at least 1 comfort animal. The kids should have more project-based, real-world learning and the facilities should be made to accommodate that style of learning.
A more updated, modern space for both our athletic programs (weight room, facilities, etc) and physical education department
A new building fully climate controlled and with modular furniture that is accessible to all
A new campus
A new high school as one campus
A new high school. Realistically a knock down and revamp of the rooms in the CTE wing at North to create better lab spaces that meet our needs today and in the future. Improvments to all classrooms, bathrooms and hallways that bring the school up to modern standards.
A new library and media center

A new modern library with more space, some rooms/areas for group work. Better use of technologies, more computer rooms. More modern furniture and more attractive decorations in the corridors.
A new North Campus swimming pool that is a 50 meter competition pool in which State of Illinois swimming competitions could be held.
A new pool
A new structure for transition
A room specifically for student services, the area outside the cafeteria to have seats and measures to protect against bugs.
A second story addition in the applied tech wings at both campuses with air conditioning. These areas have not been updated in almost 50 years.
A skating rink, working air conditioning, and heated pools.
A state-of-the-art athletic/wellness facility at both campuses, turf athletic fields, better parking at both campuses, Bannerville decorates our entire school with murals and signage
A total redo of everything, one giant school.
A very nice courtyard would be cool
A/C
A/C and Heating.
A/C. Water. More college prep area and focus.
AC
AC
AC
AC and make north campus fields turf so they will not have ongoing issues
AC and more cheerful environment
ac at north campus
ac for both north and south campus buildings
AC in North Campus. Better Tennis Courts, Updating NORTH Pool.
AC open concept
AC PLEASE
ac throughout, better accessibility, more students allowed to attend especially those who live within Lyons Township
AC, a better south campus cafeteria
AC, more parking for students, improved classrooms and gym fields
Accessible entrance to North Campus into the main building that does not require student to go into basement first
Air at north
Air conditioning

air conditioning
Air Conditioning
Air conditioning
Air Conditioning
Air conditioning
Air Conditioning - at least provide window units to classrooms that won't have ductwork done for years. Overall aesthetic improvement to make the inside of the building attractive, improvements to bathrooms/locker rooms (staff and student), overall upkeep, athletic facilities (Vaughn Gym, baseball fields, etc)
Air conditioning and everything in question 10. More signage. What's there now is pathetic.
air conditioning and more outdoor spaces
Air conditioning and updated classrooms and athletic facilities
Air conditioning building-wide. ID scanners inside every classroom door for automatic attendance and tardy reporting. Dimmable classroom lighting.
AIR CONDITIONING EVERYWHERE; at least 1 turf field at North Campus; accessibility at the schools so that kids don't go in/out near the dumpster and can go through the front doors; different access to the Field House outside the tunnel (or a passage with windows?); better WIFI throughout both campuses; a booth for the security guards that work the ticketing at football games so they don't have to sit in the rain
Air conditioning for both buildings. Collaborative classrooms with updated furniture.
air conditioning for the whole school
air conditioning in ALL spaces
air conditioning in all the classrooms
Air conditioning in both buildings in all spaces
Air conditioning in NC classrooms and SCREENS on windows. Doors need ways that are set to secure door and wifi needs to reach all classrooms for safety.
air conditioning in rooms that do not have it, more bathrooms, easier ways to move around the school (more spread out so the hallways aren't as crowded
AIR CONDITIONING PLEASE FOR THE LOVE OF EVERYTHING GOOD IN THIS WORLD GET THIS BUILDING AIR CONDITIONED.
Air conditioning throughout both campuses, an athletic complex (Homewood-Flossmore), and more parking at the North campus.
Air conditioning throughout both campuses.
Air Conditioning! Elevators that work and in more than one area. Perhaps a walkway over Cossitt to lessen the traffic in the tunnel.
Air conditioning!!!
air conditioning, and a high functioning guest wifi.
Air Conditioning, better bathrooms, better wifi
Air conditioning, better bathrooms, bigger lockers in locker rooms.
Air conditioning, better gyms
air conditioning, better technology; better drop off at NC

Air conditioning, filtered water fountains, bathroom upgrades, with detectors that will aid in remove vaping from the bathrooms. Invest in new furniture that is more comfortable for student work
air conditioning, improvement of classrooms with tables and chairs for flexible grouping and up to date tech in the rooms.
Air conditioning, restrooms and science labs
All classrooms with air conditioning
all day access to the cafeteria, or the vending machines actually being filled
All one campus! So kids don't have to bus back and forth. Less division.
All room that teachers and students are in are air conditioned.
An all encompassing facilities plan that has a great vision for 5 years, 10 years, 20 years from now.
An all sports indoor facility for training and practice
An wing on the second floor that connects upper J and B wing.
As stated above, state of the art everything! Facilities at LT are embarrassing.
Athletic Fields done.
Baseball fields significantly updated. Thank you to Dr. Tyrell for pushing sports and extracurricular activities for boys and girls. This allows all to feel included, supported and encouraged. Strong athletics mean building leaders, building a supportive student body and adds opportunities for band, cheer, dance, weirdos. More sports success allows for all students to apply their interests. Thank you for doing this as the community feels it. It was going away until Dr. Tyrell arrived. There is great buzz. Keep it up! You
bathroom improvement
besides more parking? Looking at the whole student doesn't cost money.
Better access between campuses
better air conditioning, less bugs, better technology
BETTER BATHROOMS
Better bathrooms because the current ones make me gag. I walk in to work and feel like I've been time warped back to the 1950s. The facilities are grossly outdated.
Better cafeteria in south and internet at north and better bathrooms everywhere
better chromebooks,AC and better locker rooms and gyms
Better electronics, more digital opportunities, larger library, multiple different food stations in cafe, healthy-er snacks in vending machines and more of them
better formation and ease of getting to rooms maybe additional floor
Better heating/cooling system
Better lounge spaces/ the tables by E wing
better seating
Better sports facilities

better sports fields all the way around, both north and south campus. soccer is bad, baseball is embarrassing
Better stocked vending machines, a nice space for studying with bean bags and comfortable seating.
better technology and learning labs, better space for groups to meet
better temp control
Better wifi. More outside learning.
Bigger lockers, both normal lockers and gym lockers.
Bigger parking space for North Campus.
BRING BACK THE OLD REBER !!!!
Bring multiple spaces up to 2022 and beyond standards
Build 1 new modern school campus for both campuses. Otherwise, do more than paint. Change fixtures and classroom furniture to something more modern and to allow for easy transition from individual work, to partner work, to group work. Update all the common areas with new modern fixtures and furniture.
Build a new school across from UPS on the 88 acres. A modern school with modern facilities and a tech wing with double the space and storage. We could put all the machines into on huge room. Block scheduling too. That I think most teachers would agree on. Especially for hands-on classes..
Build a new school to hold all 9-12 students. The two campus thing is my least favorite part of this school. It's expensive and isolating.
Build an administration building to include office and meeting space on existing property near LADSE building in order to free up space in main building for instruction.
Carpeting, more contemporary classrooms, restrooms, and offices, the floors and the walls, desks too, fridges, microwaves all in working condition.
Clean up field at willow and cossitt
Close Cossitt between the buildings and create a bus/parent drop off area. Enclose a portion of the main courtyard at SC to include a student center where students/classes can gather during the day and wait in a covered area for busses after school.
Complete modernization of classrooms, the two campuses themselves and upgrade athletic facilities.
Complete modernization of classrooms, the two campuses themselves and upgrade athletic facilities.
Complete overhaul and modernization of athletic facilities and training equipment, staff.
Complete overhaul of both buildings to make them more updated with technological services (smart boards), updated HVAC, and comfortable areas where students can congregate.
Complete rebuild of the school, grounds and facilities. More turf fields with lights for sports, and an improved parking system and students exits to reduce traffic and separate vehicles from pedestrian traffic.
Complete rebuilding of north campus integrating the Vaughan and the main campus with a second floor walkway
Complete upgrade of facilities at South Campus
Completely trash South and build a new school.
Completely updated buildings. I would visit a School like Stevenson to get big picture, dream ideas
Curriculum. Actual teaching. I cannot believe you are asking me about building conditions when the school curriculum and teaching needs addressed. No CRT. I would pay more taxes for no CRT. Stop indoctrinating students with woke ideals.

Elevators that work
Entire building with new AC and Heat. More reliable technology, redo biology courtyard and main courtyard to support outside learning.
expansion of parking at north
Expansion to add more pathways around the school for quick access to classes
Field house improvement
field work, weight rooms, new field house
Fields at north campus are in dire need of improvement
Fix NC windows (Screens), better tech and connectivity, AC
Flexible workspaces where people can collaborate
Focus on hiring teachers to teach academics and focus on getting LT back to bring a college prep high school
For a solution to our school safety, inside of having everyone stuck in the tunnel below the school, I would suggest getting an way to scan ids by the front doors, for students as the teachers can. Same with some colleges.
For the whole building to be at a steady 70 degrees F
full air conditioning and more elevators, not just limited to keyed access, especially for students who have to go up or down 2-3 flights of stairs because classes at North Campus
Full building air conditioning, A dedicated sports facility with large spaces for athletics & quality weight rooms, More activity buses/shuttles, parking at North Campus
Fully air conditioned, new bathrooms, new cafeterias, updated desks, labs
Fully air conditioned. WiFi upgrades. White boards. Wider hallways. Larger bathrooms. Modernize all classrooms. Turf athletic fields. Upgraded bleachers at Bennett, unsafe in student section.
Functional elevators
FUNDING OF CLUBS
gardens with native species and vegetables and flowers for bees and butterflies, a larger library, personal and group study spaces around the school, use of the flat roofs for gardens or solar pannels
Generally improved physical plant, areas seem very dated if not worse
Get the right people together that will make the right decisions and do it right the first time. For example, a new scoreboard was put up on the football field but a play clock was not added? Why not? Because the field is turfed is not a reason - other schools have figure this out.
great expectation
great protects with a lot of details in it
Gym renovation, upgrading all facilities
Having better chair opinions and better food options for lunch
Hire police officers, tighten school rules (consequences), update the furniture, new carpeting, new have different colored tile in the offices and classrooms.
HVAC, new tech and science labs that are handon functional, improved computer classrooms across the board, seriously improved sporting facilities and workout that compares to all the large high schools we play

I do believe air conditioning should be a project that take priority.
I don't know
I don't know.
I honestly think LTHS facilities are nearly perfect as is for both North and South campus. The school has been around forever and I think it is wonderful. As a testament, look how many graduates continue to send their own children to LTHS.
I like to see us start over! Look at some high school around us and also in Indiana...they have some beautiful facilities that are well thought out.
I think if we can improve the air quality in every building as well as update all of our water fountains, our school would be a healthier environment for our kids. The sinks in the restrooms should all be sensor operated with plenty of soap dispensers and ventilation.
I would like a starbucks
I would like a way for all areas to be able to be accessed by wheelchairs, and wider hallways, as well as better bathroom facilities
I would like LT to add one more turf field to each campus and expand the parking at both campuses
I would like to see a school that is focused on maintaining structure that was not built for 21st century educational needs. I would like a school space that provides the best instructional spaces that would assist our teachers in providing the high-level educational experiences with expect for all of our children.
I would like to see a more "student union" type feel to the main entrances or other areas of the school where students could purchase snacks, drinks, charge their chrome books and phones, and in general, just have a place to meet.
I would like to see a rebuild of the school and updating it to the 21st century.
I would like to see a Wellness, PE, Athletic addition to south campus that includes a weight room, health classrooms, nutrition center, indoor turf, fitness center (cardio equipment), and SEL area. Build this addition next to the south campus field house and in the drivers ed parking lot. I would build a weight room be on the second floor over looking the tennis courts and Bennett field. It would beneficial to research and visit other high schools in the state and in the country to see what type of state of the art facilities they have built. Stevenson and New Trier high school comes to mind as two schools who just completed state of the art facilities. I believe LT should set the standard for what academic and athletic facilities should look like that best meets the needs for all of our students, athletes, and community members. We should also update our baseball and softball facilities and turf all fields that we can. I would also add turf or a building behind the home bleachers of Bennett field. That is a great are that we could use for our students/athletes that is being used sparingly throughout the year. It is also an eye sore when you drive down 47th street. People that drive down 47th street should be in awe and see the state of the art facilities and want to be a part of that!
I would like to see all the land at South campus utilized better. Make permanent practice facilities for spring sports so people are constantly fighting for time on Bennett Field. There is a lot of land that could be allocated better for sports.
I would like to see an expanded parking lot at North Campus for student parking. It is outrageous that there are less than 100 spots available for upperclassmen at North Campus.
I would like to see an outdoor space where classes are free to go and learn. Like one big courtyard for learning.
I would like to see more finances put into the corral and educationally, more money into the language programs and also some less known clubs such as MUN and French club
I would like to see no major projects at all without absolutely clear need and a consensus of the community.
I would like to see paper towels in every bathroom, and correct ir temperature in all classrooms.
I would like to see something that represent the new community representation like a mural on both campus that represents unity.
I would like to see the baseball fields updated.

I would like to see the CTE classrooms updated, especially in the Vaughn Building at NC and the D wing at SC. The courses that are taught in those areas are big highlights of our school. I will like to see the lighting, pneumatic lines, electrical systems brought up to date. I would also like to see the furniture replaced to more modern standards.
I would like to see the money go to the classes that need it the most. Also Aviation courses can do so many cool things but the tech is a little outdated, with a little amount of money they can get better simulators and go on some pretty awesome field trips. And also culinary I hear has really bad conditions. I think they need help in drop in centers and some safety equipment in case of an intruder would be nice.
I would like to see updated facilities in regard to climate control. It would be nice to have updates to wellness facilities in regard to having a sport weight room and a fitness area with fitness machines and weight machines would be very helpful for students to be able to workout in scenarios approaching real life. It would be great to have reliable climate control in our office and all classrooms.
I would love to see the North Campus soccer fields be a beautiful facility.
I'd like to see a school that does not feel like a prison, where the architecture reflects the school's values and facilities that are treated with respect and valued by students
I'd like to see nice communal areas, and more air conditions.
idk
idk
If money was not an object, an updated and improved natural grass soccer fields that drain well. Less artificial turf.
If North Campus and its history is important to the community, then we should work to preserve it and that will take infrastructure work (things that may not be seen).
If there was no limit or restrictions on space or finances, what would you like to see in a Lyons Township High School project?
If there's no limit...I'd level it and start over.
Improve education first. A great building without a good curriculum and staff it's not worth it. Ge
improve every classroom
Improve the baseball and softball facilities.
Improved bathrooms for students and staff
Improved cafeteria, confidential spaces in each Sped classroom for meetings with other students, teachers, and or a sensory space.
Improved infrastructure
Improvements to LTTV space and wireless internet services for both campuses.
Improving classroom spaces with flexible seating arrangements would be great and improving the layout of the school to make it easier to navigate with less reliance on the wing system and faster routes from class to class
Innovative spaces for students to use. Access to technology across the curriculum. Fix the south campus field house to allow more natural light and have more light at night.
Instead of spending exuberant funds on an ostentatious glorified television when Buildings And Grounds, Special Education and other departments and sorely in need of funds, a wiser use of funds would be towards supporting valued and beyond necessary staff and services.
It is so embarrassing that in 2022 there is no AC in ALL the classrooms. If you are going to keep the calendar starting in mid-August, this is a priority. I understand that the appearance to the public is what is a priority, but it is shameful not to care about the students.
It would be great to have a dance gym at South Campus, to compliment the Dance Gym at North Campus. I would also like to see full air conditioning for all the classrooms, as well as updated music rooms and science labs.

I've seen schools that look so much more aesthetically pleasing. LT needs more color, better and more art (the murals are great), large plants, new lighting in classroomsetc.
Larger south campus.
Latest technology in every classroom; more updated layout of classrooms and their wings; Turf baseball fields
Let us use our phones at the last few minutes of class.
Let's have some thoughtful external insight on how to revamp the building facilities.
Locker room access for female teachers
Lower property taxes.
LT should plan spaces that can teach kids about biodiversity and working with nature like the South Campus Biology Courtyard and the North Campus Pollinator Garden. Restoring and promoting some of its most fascinating historic spaces like the Parthenon Frieze Gallery, the former junior college library rooms, and room 333. Paint some hallways; give the building a make-over!!! It's needs to freshen up so it's more visually inviting.
Major renovations to Bennett Field. New turf and track should all be done at once. New home and visiting side bleachers. Turf fields other than Bennett Field. New weight rooms.
Maybe a big stem lab
maybe building projects
Mental health programs
More attention to training options for students who will not attend college
more bathrooms, air conditioning, and safer bleachers.
More classrooms to reduce student-teacher ratio
more classrooms with air, new PA system
More comfortable furniture
more couches/benches, more carpet, more ac,
More environmentally sustainable elements
More field trips.
More funding for clubs so fundraising is not a problem
more gender neutral bathrooms/locker rooms, better elevator access
more modern facilities
More natural light and updates to locker rooms and bathrooms and air conditioning in every classroom
More on mental health and anti bullying.
more parking at both campuses
More parking at north, air conditioning, better and healthier food served in the cafeterias
More parking for North Campus, private changing in lockerooms

More parking spaces and a better library, along with better technology
More parking spaces!!! and also more sustainable imitatives like solar pannels on the roof.
more parking, more restrooms, escalator
More safety and technology
More shortcuts, possibly even a new hallway from upper J to upper B, or upper E wing.
More spaces for group work.
more spacious cafeterias with more light (ex: north campus cafeterias)
more spirit
More student parking at North
More student parking, more building security, more signage, and sustainable/environmentally friendly remodel of the buildings with a smart redesign allowing more natural light and collaborative spaces. The classrooms, especially the ones at north campus are so depressing. Take some time to bring in a consultant and do a real sustainable remodel.
more turf fields for every sport
More turf practice fields, turf baseball/softball fields
more water fountains and restrooms for both genders, move the fountains away from restrooms
MUCH better chromebooks. MUCH better internet. Right now, the schools decides to have a couple thousand kids try to do the same thing at the same time (bad idea). Also, get more dogs.
Much more enhanced security procedures
Much more space outside the classroom. Also changing the white block wall to a more vibrant and solid color.
Much more space outside the classroom. Also changing the white block wall to a more vibrant and solid color.
Multi-use turf field at south campus. Add on to the SC field house- for storage space for athletics. Permanent enclosed ticket booth at bennett field.
My friends
N/A
n/a
NA
NA
New AC, a study area with couches
new and more elevators
New athletic facilities indoor and outdoor, more school parking at NC, better security at AC, latest technology for students.
New band rooms at South Campus.
New building for 4500 kids on the land we own.

New lights in the South Campus Fieldhouse and a complete renovation of the North Campus Fieldhouse. Air conditioning everywhere
New locker rooms for male and female coaches.
New multifunctional field house with indoor turf practice area
New office spaces for professionals, dedicated conference rooms, integrated technology, environmentally friendly building practices (e.g. sustainable energy sources)
New science labs rooms 213 / 215. New chairs. I have worked here for 25 years, and we still have the same student desks.
New spaces for collaboration and student support.
New Strength and conditioning SC facility. GRAND ENTERENCE to north campus athletics building. NEW SCHOOL VEHICLES. It would be nice to paint the building and create school spirit with updated wall murals. South Campus suggestions: paint a wall mural in the common area by the SC PE office (jock square), the common area by the bookstore, walking into the fieldhouse. The men's lock rooms are NASTY! Showering in those locations are DISGUSTING!! THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO women's locker room. The north campus fieldhouse murals are old!!! We need to make major improvements in the athletic building. North Campus suggestions: Locker rooms are small and don't accommodate all the sport teams in the winter, again the men's and women's coaches locker rooms are NASTY, grand entrance to the athletic wing, improve murals. The nicest school spirit mural I've seen at LT is located in the basement part of the library. THERE IS NO WOMEN'S LOCKER ROOM. The PE office use to be the women's locker room and has morphed into a common area, so basically there IS NO LOCKER ROOM.
New weight room and additional gyms
New weight rooms at both campuses along with locker rooms.
New weight rooms for staff, athletes and students
New windows put in and better parking.
Nice bathroom facilities at each location for sports, entertainment. Dedicated volleyball gyms for boys and girls.
nicer/cleaner locker rooms and bathrooms
No changes
None
North Campus - Create a soccer and athletic campus on the three soccer fields. Build a building that has bathrooms. Redesign the soccer stadiums to create a stadium feel with brick fencing or something other than chain link. Think community space with a park or garden - stadium seating that takes on a nostalgic feeling - classy. South Campus - Redesign the back by the cafeteria to use spaces outside. Add turf field in back of South campus. Update all bathrooms and locker rooms with single occupancy to support all students.
north campus --> better parking
North Campus Fitness and Wellness Center
North campus should have a turf field.
not sure
nothing
Nothing. Save the tax payer money
One building, newly designed classrooms, technology that supports 21st Century Learners.

Open-Ended Response
Parking garage and administrative building
Parking garage at north
parking garage for either north or south campus, improved, larger pool areas, updated fixtures/finishes inside schools
Please keep in mind with all improvements that these buildings are part of our neighborhood and should continue to reflect the history of the area.
Preserving NC history should be a very high priority. I would like to see subject areas at NC closer together and more collaborative spaces for teachers during planning time.
Rebuild south new building
Remodeled bathrooms at south campus, new culinary classrooms at south.
re-modeled north campus and innovative athletic, physical spaces
Remodeling to bring. Oth buildings up to modern standards. State of the art technology, collaborative learning spaces, welcoming entrances, beautiful grounds, cafeterias and bathrooms that are clean and modern.
Remodeling to bring. Oth buildings up to modern standards. State of the art technology, collaborative learning spaces, welcoming entrances, beautiful grounds, cafeterias and bathrooms that are clean and modern.
Remove the flexible walls between a few pairs of NC classrooms. They are noisy. Also, remove the blowers for quieter HVAC systems. There is too much white noise from blowers, which require teachers to yell and some students cannot hear.
Renovation for Innovation projects in all classrooms, especially in Special Education and group work based classrooms
Renovation of SC Fieldhouse to include fitness and weight room facility. SC turfed fields, including baseball and softball fields. NC weight room revamp, pool revamp, and turfed west fields.
Replacing our current classroom furniture with desks & tables on wheels to allow for easy changing desk configurations and flexible classroom spaces
Reverse grades at North and South campus; it seems to me that jrs and srs should be where the athletic facilities and better parking are.
rooms that have alternative spacing/seating
Safe and drug free LTHS
SC pool lighting and scoreboard. Hinsdale central puts LT to shame.
scanners in every room for student attendance and hallway passes.
Science labs need a refresh
Scrap the current building and start with a new, 21st century building.
see above
See above
see above
See answer above.
Shaded outdoor facilities for athletes and fans, and in the courtyard off the cafeteria. More secure entry ways at NC.

Smart boards in every classroom, comfortable/flexible seating in classrooms, maker labs, bringing in world class speakers to speak and motivate students, better performance spaces for music students
Smartboards. Teaming tables with monitors. Turfed fields for PE and teams to use. A health and wellness center that has working machines and enough space for updated weights. Whiteboards in classrooms.
Solar panels
Solar panels, wind turbines, more native species, greener practices utilized and displayed, better climate control.
Some type of modern fitness center that was a welcoming and large enough space for students and athletes.
Something that brings our campuses up to comparison of Downers buildings, Hinsdale Central and York.
Something that brings our campuses up to comparison of Downers buildings, Hinsdale Central and York.
South campus cafe is in desperate need of an update. More outdoor green spaces for student use would be nice; improved landscaping. The Corral needs a major overhaul to make it function better for our transition students and for any after school activities. It could be a great space to rent to the community and earn income if it was updated. Overall making classrooms up to date with the methods of laptop learning; more equitable spaces that encourage teacher/student collaboration.
South campus cafeteria to be united and a better space to offer lounge areas and communal space. Major updates in bathrooms at both campus'. Utilize courtyards more to also create a space where students + teachers can utilize for outdoor learning.
space elevator
Space outside for classes to go and learn instead of being in the classroom
Stairs and hallways
start over. new schools.
State of the art Baseball and Softball facilities. Stop giving everything to football and basketball.
State of the art classrooms and state of the art athletic facilities
State-of-the-art athletic facilities
sure.
tables outside cafe to eat on (Both Campus)
taller building and paint job
Tear down South and start over.
Tear down the corral and build a state of the art special education building.
Tear it down and start over. I'm not kidding. I am a licensed architect and alumnus. South campus needs replacement.
Technology
Technology
The north campus field house building should be redesigned and rebuilt - including the tunnel. Considering life/safety issues, it is time for a new building. LT prides itself on its history, but life safety issues demand a modern facility. The locker rooms/ bathrooms smell of sewage regularly, the water comes out of the sink brown, there are mice, roaches and other various insects everywhere. There is asbestos and ceiling tiles and vents appear to be covered in mold. There are not enough windows/doors to bring fresh air into the building. And current design does not allow for innovated curricular offerings.

The schools both need significant rehab in terms of air quality and comfort. The buildings also need to have a consistent aesthetic and color scheme. Additions tend to create new patterns and rarely work with older spaces creating inequity for students and staff. If the goal is to create 21st century ready students, we should have 21st century ready buildings. Classrooms should have open spaces and be clean. They should be able to transform easily and should be loaded with tech to assist students. Facilities should never prohibit students from learning or cause inequities.
the temp
There are a lot of things that I have referenced within this survey that I believe need to be prioritized, but I would love to see some enhancements within our athletic facilities, especially a weight room/fitness center that can be used by all stakeholders.
There is a limit. Waste of time.
Top level athletics and Scholastic achievement
Totally new south campus facility.
Trampoline room
Treat ALL with dignity and respect.
TURF BASEBALL FIELDS
Turf field at north campus AND AC at north campus
Turf fields
Turf fields and a fitness facility and locker rooms
Turf fields behind south and one at north. Air conditioning for both campuses in all classrooms.
Turf fields both campuses, new cafeteria at south campus... fix the crowded hallways at South campus and use of the tunnel.
Turf fields for baseball, new batting cages
turf from softball field and then 2 more turf fields going north towards tennis courts. this would service thousands of students, athletes and community members for many years to come. and is cost effective in the long run. enclose both courtyards at south. create common spaces with new cafeteria and media center.
turf soccer field. new pool at north campus.
Turf softball field with walkway to the field
turn on the heat when it is freezing outside even if it before november
turn the library into extra classrooms and offices and move the library into the study hall room.
tv's
unsure
Update both campuses with new technology and classrooms
update facilities to 21st century.
Updated bathrooms in both campuses and air conditioning throughout south campus
Updated classrooms both campuses, desks that are less than 30 years old, remove chalkboards. At NC keep a few of the "historical" classroom, but update the rest.

Updated classrooms, hallways and stairwells. Air conditioning. Upgraded athletic facilities including bleachers. Wider hallways. Outdoor spaces. Parking at north.
Updated electrical and all new doors with safety features
Updated faculty bathrooms.
Updated spaces and technology that allow teachers to be flexible and responsive to students needs within their spaces. Less bookshelves and chalkboards; more display screens, dynamic lighting and furnishings in room that allow various working environments.
updated technology and security
Updated, brighter spaces; Increased ADA accessibility
Updated/remodeled facilities including the south campus cafeteria and collaborative spaces for students - indoor and outdoor.
Updating
Upgrade of the current PAC and signal lights that turn on when the bell rings
Upgraded classroom and learning facilities. Turf fields with lights at north.
Upward additions done to south campus, fully ac spaces, quick and accessible internet (not 5+ minutes of connection time needed). Corral completed gutted and updated. North campus windows all replaced, gutting some offices or condensing them to make room for open student space (move district admin offices out of NC to a separate space?)
Use the field between football field and by the baseball field. It's a a wasted space.
Washrooms, air conditioning, hallways
-We put in \$2,000 dollars of plants since last spring in the North Campus Pollinator Garden at no cost to the school. We can help with other landscaping ideas! We have the expertise and willpower with staff & students to work on this and the SC Biology Courtyard! And it would be amazing to restore the key historical spaces at LT like the Parthenon Frieze Gallery, former junior college rooms, and room 333. It's a great story that kids researched all this and it shows a pride in LT. Right now it is death by a thousand cuts as things break or are altered with no consideration of what they are. A key part of LT's identity is its history. That's embodied in its building. Why not be proactive about it and promote it like Oak Park River Forest has done with its Hemingway room or as Cossitt has done with some of its features?
We're too new to know yet - but appreciate this survey!
White boards in classrooms and technology that supports the use of computers/projectors, etc.
Wifi for phones, better chairs, more accessibility, working elevators, AC
WiFi, Air Conditioning in all rooms, and courtyard areas for outside learning and dining(given the current safety climate, this might way more of a dream)
Without a doubt, the one thing /many people want is central air for BOTH campuses!

Q12. Are there any areas specifically that you feel are unsafe or in need of repair?

Back fields at south
.
[No Comment]
4th floor feels unsafe
A/C in classrooms
A/C units in room 35 at NC - they are old; noisy, and don't always blow cool air. No windows so never see the light of day either.
AC especially in gym spaces. Reber Center stage fly system and backstage layout.
AIR CONDITIONING
Air conditioning is an absolute necessity for teaching and learning--those hot days and summer school are totally unsafe. The soccer fields are bad, bad, bad--port-a-potties and broken fencing, bleachers that cut people and are too close to the field. The freshman soccer scoreboard never works, which burns after the nice one for football. The baseball/softball fields are unsafe.
Air conditioning throughout both campuses. The need to take heat or air conditioning breaks at the beginning and end of the school year is unacceptable.
Air conditioning! I think the hallways / bathrooms and stairwells are unsafe
Air conditioning.
All baseball/softball fields need to be renovated.
All PE facilities and all bathrooms. I also think interior doors (especially in locations that have not been renovated in the recent past) need replacement.
allowed to walk across the street
Almost every door at LT has a gap underneath the door to let air in/out.
Answers embedded in previous comments.
Are there any areas specifically that you feel are unsafe or in need of repair?
Athletic facilities indoor and outdoor
Athletic facilities indoor and outdoor
Athletic fields Locker rooms
athletic fields at south campus
Baseball and softball fields
Baseball fields
Baseball fields!!! They are completely unacceptable and dangerous Weight room and locker rooms at both campuses. Teams are unable to workout together and have to go in shifts or before school at 6:30 am.
Baseball fields, especially freshman field is unplayable . This dates back to at least 2016, when our 2019 graduate was on the freshman baseball team — and unsafe conditions of field continue today.

Baseball fields. Not just maintenance, which is very poor today. But a real upgrade to varsity field. Should be best in conference. Period.
Baseball fields/batting cages. Uneven grounds unsafe for players. Mound in need of repair.
Basement at NC, walls are crumbling. SC art wing's ceilings are gross.
Bathroom faucet described above and bathroom door across from 247 North Campus Ventilation is a very important variable these days, can classrooms have air purifiers?
bathrooms
Bathrooms
bathrooms
bathrooms
Bathrooms
Bathrooms
Bathrooms and general security in and around the school
Bathrooms at NC and SC and the Athletic facilities have so many issues that it is at times dangerous to play on them.
Bathrooms have mold and stuff oozing from the ceilings
Bathrooms look sad. Also, perhaps more bathrooms available throughout school. Cafeteria is not efficient and kids who purchase don't have time to eat.
bathrooms need to be completely re-done and so do the walls in each stairwell (new paint, sandpapered)
bathrooms on the 2nd floor of North Campus, all bathrooms at South Campus
bathrooms, north campus pool, locker rooms
Bathrooms. Continue to improve ventilation and increase air conditioned areas.
Bathrooms. I don't feel safe in them
Bennett field. totally unsafe and outdated. needs major improvements. grass areas behind south campus. Unusable. flood, uneven ground, cannot do any sports, PE, or any community use. south fieldhouse and pool. lighting is unsafe and an embarrassment. someone will be seriously hurt in those spaces at some point.
Better access to handicapped parking
better pass "in-out" system (students scan i.d.s wherever they go and teachers can see location by way of attendance system). Student ids worn around next as standard practice.
Biology courtyard. Men's coaches' locker room showers and toilet.
Bleachers for football games are not big enough - unsafe.
Boys freshman baseball field is not playable and our players couldn't play a game on it until the end of the season and it was unsafe. Unacceptable
Bugs are everywhere
building entryways, including all doors but specifically main entrances - once buzzed in you have access to full building
Buildings absolutely need new A/C and ventilation. There is mold around most vents due to "chilled," wet air coming through them. There are cracked walls and peeling paint. Doors are extremely old, do not lock well and need to be replaced. All doors should close and lock easily for safety purposes. Doors should swing

closed to lock as a default so as not to stay open. Carpet should be considered in the hallways. It is safer for travel and falls and creates a softer and quieter environment for staff. Windows on multiple floors are open and a major safety risk. Windows should be shut and locked permanently but ventilation would need to be fixed. There is wildlife in the buildings. There are birds, bees, and geese in the building. This is dangerous for students with allergies.
chairs and seating provided in the classrooms, bathrooms, locker rooms, cafeteria, HVAC services and air quality, windows, and nature spaces in the middle of the school.
Chalkboards are archaic, locks on classroom doors old and faulty, wires from outlets to computer in classrooms are tripping hazards, lack of air conditioning in NC classrooms and NO SCREENS on windows is truly shocking, unsafe and distracting (bees flying in, climate change making days hotter)
classroom doors, ceilings and floors, bathrooms...
classrooms! no phone, no signal, broken tables, fruit flies, no screens (so dead and flying bugs everywhere).
Classrooms, labs, and common areas like restrooms
Classrooms, they are dirty, there are outlets hanging off the walls, holes in walls from AC projects, exposed insulation, no screens on windows. The faculty bathrooms are disgusting, toilets have been leaking for years.
coral
Corral
Counselors aren't good
Cranking OLD basketball hoops in the upper gyms at south campus. Very Unsafe. I break several rules in our global compliance trying to crank them down.
cross hall
Cross hall and the bathrooms
cross hall maybe
Cross Halls at South - that tunnel at North Campus...
Crumbling cinder block walls. Electrical power issues.
Culinary Arts labs. They are over 20 years old. At North Campus, outlets are placed directly behind sinks, so students have to plug cords in and wrap them around sinks, which is an electrical hazard. Not every kitchen has a paper towel dispenser on the wall. Cabinets are constantly falling off the hinges. Mold has developed in the caulked counters. We need to move to commercial.
Currently not sure which is riskier: having hundreds of students crammed into tunnels or 100s of students walking openly in and out of buildings between classes
Doors (outside and inside)
Doors that don't automatically close due to lock or framing issues. Showers in the SC coaches locker room that are rusted and unsanitary.
electrical
Electrical set-ups in science classrooms, bathroom facilities
Elevator at NC always breaking down
elevator at NC. The one we have is barely functional and we need another one.
Elevator at North Campus
Elevator at North Campus seems to be frequently out of service and consistently slow or unavailable due to use by B&G.

Elevators
ELEVATORS
Elevators
Entrance to North campus... should have a vestibule where people cannot access the rest of the building (at South, someone cannot get through the main office without being buzzed into the rest of the building)
entry way doors on both campuses (not main doors but multiple doors don't close completely or have gaps where door is worn away)
Every athletic field and current facility. The gyms, weight room, locker rooms. It shocks me that our current athletic facilities are looked at as exceptional by the athletic leadership at the school.
everything
Everywhere
Faculty bathrooms
Field house
Fields. Baseball fields were unsafe and embarrassing last year.
For our family, the soccer fields at West field - fencing, playing surface, entrance all needs improvement. Access for students with disabilities to the main entrance.
Gym fields and school entrances
hall lighting and windows at North Campus
Hallways of the school where student get beaten senselessly with out anyone helping. Also kids using bathrooms for vaping and other stuff.
Heavyn Washington's presence at LT North Campus is making me and my student feel unsafe
I don't feel safe in the school because we truly don't have security.
I don't feel that there are any unsafe areas. With the age of the North Campus building, there are likely repairs that should be made but I cannot identify anything specifically.
I feel like the railings can be checked more frequently because oftentimes I feel like that can go unnoticed, but it is important to check especially at North Campus.
I feel that the connection throughout the school needs to be worked on.
I feel there needs to be faculty walking the halls and checking in bathrooms. Students should not be worried while they go to the restrooms who else might be in there.
I felt the baseball fields were unsafe. I think it's an accident waiting to happen. If a sport is offered at LT I think the facilities should be kept up and safe for the kids to play on them.
I have not noticed any areas that are in significant need of repair
I mentioned in a previous answer that the SC band room is incredibly unsafe due to the vast number of doors and how hard it would be to secure them. Also, the temperature of that room is unbearable. As I type this, I'm wearing my coat in the room, even though it is 75 degrees outside. In the winter, it will literally push 85+ degrees, which no one can learn in that environment.
I often feel safe but also not safe. It's more worries about other students so you can't change it.
I think are security is fine for right now.

I think I feel safe everywhere in south but the North campus tunnel makes me feel so anxious and cramped, like I can't breath.
I think the angle that the southern part of the tunnel is too steep and unsafe for students who use wheelchairs or scooters.
I'm hearing a lot of negative reaction from kids about traveling across north campus in the crowded tunnel. Something should be changed to expand that space or change the travel time between classes. Internet accessibility should be improved.
I'm not sure I trust the tunnel at North. It seems unsafe to have that many students crowd thru an old tunnel every day.
Increase security during passing periods and in bathrooms
Interior outdoor spaces need repair to concrete and blacktop walking spaces, please, especially for students on the spectrum.
I've heard friends talk about dirty water in bathrooms at south, I think it's by the gyms, again, not 100% sure. I've also heard the tunnel at north gets flooded pretty easily. If there's too much garbage laying around, than it becomes home to cockroaches,
lack of air conditioning
Lack of air conditioning
leaking ceilings, no AC
Leaking roofs, no AC
Leaks in building, uneven surfaces in parking lots, more security guards
Locker rooms, kids have to change in front of everyone, and this should be optional
LTHS BOE for many years has had a robust capital improvement plan that has made repairs and replacement when needed and without raising property taxes unlike Hinsdale Central that let that schools go to rack and ruin before the public demanded a huge bond offering to finance upgrading the facilities.
many classrooms and bathrooms have holes in walls and ceiling tiles missing
Many....where should I start? The field we use next to the parking lot needs to be leveled, multiple holes waiting for someone to sprain an ankle. Ventilation in many places...air ducts and vents need to be cleaned (just look at the vents in the pool if you dare). Many ceiling tiles are stained and falling in the hallways. Lighting in many places in outdated and flickering. Door handles and locks that stick are found everywhere.
Men's coaches locker room is an embarrassment. Neglected forever because it is not a student space. But even more important is an equal women's locker room space. How in 2022 do we not have one? Build it right next to the men's (taking over the uniform storage area) and make modern spaces for our coaches and staff. North Campus needs to consider an additional elevator at the Main Entrance. And the existing elevator needs to be modernized.
More elevators are needed
More restrooms need to be updated. Better windows at NC (with screens so insects do not fly inside)
MOST BASEBALL FIELDS ARE UNPLAYABLE. WE ARE ONE OF THE LARGEST 4A PROGRAMS AND HAVE TO PLAY AWAY GAMES BECAUSE IT'S NOT SAFE TO PLAY ON OUR OWN FIELDS
Most bathroom locks are broken, dont work, etc. Also the stalls. People can see inside the spaces between each stall.
My kids are not safe in a CRT, progressive and Leftist learning environment. KEEP Politics and ideology away from education
My sons don't feel comfortable feeling like a sardine when walking in the tunnel packed with students with no distancing.
N/A
n/a
n/a

n/a
n/a
N/A
N/A
N/A
N/A
N/A
na
NA
NA
NC elevator
NC elevator and access to that area from the side where there's limited handicapped parking. That ramp? Ugh.
NC elevator was broken quite a few times. It is also overcrowded. The tunnel is too steep for some to walk it.
NC has mold, the tunnel leaks and is crumbling, the front of the building is sinking, the parking lots and sidewalks are full of tripping hazards. The elevator is ancient, slow, and breaks frequently which is very unsafe for the students and staff who cannot take stairs.
nc windows need screens- unsafe on top floors and for students with allergies on every floor. the old nc women's bathroom near front desk should be repaired and made usable again for faculty in the front of the building on lower level AND for parents, visitors that come in through those doors. There needs to be a plan for preventing geese from nesting at SC...a visiting dog in the spring? automated geese sounds to prevent nesting? Every year they get very aggressive AND goslings get killed and or neglected. The ventilation at both campuses- especially NC clay mixing and grinding areas.
NC Windows. It is small things everywhere - broken steps and sidewalks, cords hanging off of walls randomly at at both campuses in classrooms, lack of AC
No
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No
No AC in the North Campus
No security at the NC pool after hours. The doors are open/unlocked and right by the train station.
No, but the system for the activity bus last spring was not good, so I hope that that will be fixed

No, just touch ups for looks.
No, there are no areas in which I feel unsafe or need repair.
No, there are no areas that are unsafe or in need of repair.
no.
No.
No.
No.
No.
No.
No.
None
None
none
Nope
nope
nope
North campus elevator and general accessibility. South campus roof. leaks
North Campus elevator is embarrassing.
north campus elevator reliability and speed if possible. My daughter has a leg injury this semester and an elevator pass and multiple times it has been not working - a real hardship.
North campus fields - turf and lights
North Campus Pool Locker Rooms (no lights in shower) & the smell is worse than the indoor animal buildings at the zoo. Been sharing this fact for 15 years. North Campus pool workings (underground) need an update before the pool is obsolete. Facility could use a paint job, decoration, new ceiling, etc. Bathroom/locker room situation at both campuses does not reflect gender equity. Lighting at South Campus in the Pool and the Field House needs to go LED. Changing bulbs does not improve anything. Those are 15 year old facilities that are now EMBARRASSING...because no regular upkeep has been done. This WAS the debt bond project that been 20+ years ago...no love given in the upkeep.
north campus soccer fields.
north parking lot needs more lighting
Not enough security staff for the building makes me feel unsafe.
Not having wifi
Not really
not sure

Not that I know of, except when my oldest daughter attended and had a broken foot, North Campus was rather difficult for her to move around, especially in and out of the building
Not to my knowledge.
Older staircases at North Campus are very slippery when rain or snow dampens shoes - Corral has smelled of mold and dust (in vents) for entire 12 years I have worked at LT - triggers asthma attacks. Replace worn out wooden teachers desks that have difficult drawers and doors - some are also uneven and wobble.
Only providing tunnel access to LT North is unsafe - if there is an incident in that tunnel - there is no place for students to find safety. Invest in proper security at door on Cossitt so students can access the full campus grounds!
Open-Ended Response
Other than the layout of the actual building itself, the gyms need repair.
Other than the layout of the actual building itself, the gyms need repair.
Our exterior doors at South Campus do not all stay locked. Our interior classroom doorknobs are ancient (maybe original?) and do not easily lock from the inside. Those of us with round knobs don't have easy options to secure the door manually, if needed.
Our ramps in the building are unsafe/too steep. Our doors are not accessible. Our elevator is outdated and is utilized by students, staff and maintenance. This one elevator is often not working.
Outside doors at SC
-Outside room 43, the hallway lights were changed in the spring of 2015. Since the 2018-2019 school year they have not worked. They get looked at, but never fixed. -Can the plaster coming off the wall in 43 be looked at again please?
Overall Building need maintenance
Parking lot congestion.
Parking lot is not safe for students to be walking through. School is not wheelchair friendly or accessible
parking lot! parking drop off!
Parking. A/C. Water.
Pitching mound
Pool north
Pool scoreboard and touchpads
REBER CENTER AND HALLWAY
Restroom access by gyms
Restrooms And lockrooms
Restrooms at south, culinary classrooms, curbs/sidewalks between pool and Garden Market.
School mini busses are unsafe
science labs at SC need drain connectors from the eye wash/shower to the drain
Security at ALL school entrances.
Security at north

Security of all buildings needs to be addressed and all bathrooms need to be updated!
Security systems show be in place
See no. 10
Sensors and notification system to alert when doors are being propped open or not latched.
Simple work order items need to be addressed in a timely manner for classroom and office spaces. Like broken cabinets or shelves, ceiling or floor tiles, etc. The public spaces always look good, but the day to day wear and tear needs to be addressed. In an emergency in a classroom, how do we get help? Who will come quickly?
soccer facilities
soccer fields air conditioning in all rooms
Soccer fields at north campus - twisted ankles and broken collar bones. Embarrassing condition. Parent friends from other schools can't believe these are our facilities. We need more turf fields
Some of the classrooms are very dated
Some playing Fields are unsafe are in desperate need of repair.
Sometimes the doors don't lock when they close behind me.
sometimes the hall ways and the stair cases between C wing and B wing is really bad, air conditioning, washrooms
Sorry to be a broken record - but the bathrooms at SC are in need of repair - desperately.
South Campus in general
South Campus Weight Room - Its 95 degrees in there during the summer and we expect our student athletes to work out in an outdated dungeon of a facility
South doesn't feel safe during school days. Although I no longer attend South Campus, I worry for the safety of my younger sibling.
Stadium bleachers wobble. I have witnessed elderly family members fall because of the poor access and quality.
Staff locker rooms. Old and outdated; rusty showers; mold.
stairwells, bathrooms
Student drop off at NC, no covered waiting for busses at SC or NC
Student section of Bennett. West soccer fields. North campus tunnel.
Student/faculty entrances - Do not meet threats of current day security situations such as an active shooter. Students, parents and all faculty and staff should feel safe and secure at all times.
sure.
The 3rd Floor at NC needs escape ladders in the classrooms - which I have been suggesting for almost a decade. If students were unable to escape vis the hallway - how would we expect them to do so? This is a simple fix...why would we not have implemented this by now?
The access to entering building
The activity bus, a lot of harassment goes on, and catcalling, and there's no way of reporting it, because you don't know who they are.
The applied tech labs and the culinary labs
The back field behind the stands could use some evening out

The baseball and softball batting cages.
The Baseball and Softball facilities need major upgrades and repairs.
The baseball field and facilities look as if we were in a third world country
The bathrooms are full of vapers at the end of the day but no repairs
The bathrooms are gross, and almost always smell like vape.
The bathrooms are really bad.
The bathrooms are unsafe at times and some are closed. Hallways get too crowded.
The bathrooms throughout both facilities are extremely outdated and often cause problems like faucets not turning off.
the bathrooms, everyday at least one of the girls bathrooms is closed, so then you have to walk around for another few minutes missing more of class trying to find a bathroom
The bleachers are extremely unsafe, so they need to be fixed so they no longer rock.
The bleachers at south campus at Bennett field. The north campus bleachers in the field house.
The bleachers/press box to the football field and the bleachers to the north and south end of the fieldhouse at north campus
The building structure in North Campus and fire exits.
The ceilings in meeting rooms in the library look like they were flooded and could fall down.
The congestion at North campus during drop off and pick up
The Corral needs extensive work in the lighting systems, air systems, new door frames and posts, new windows, a new kitchen facility. All of the plumbing and fixtures in the bathrooms need to be replaced along with new floors.
The downstairs J-wing science classrooms.
The drop-off situation at North Campus needs a solution. Former administrators and board members have ignored the need for a safe, designated space for parents to drop off and pick up their students. The free-for-all on Cossitt isn't working.
The elevator at NC is slow and not dependable.
The elevators. I use them and a little part of me just assumes I'll get stuck in them. It's only happened a few times, but they are alarmingly scary.
The entire South Campus. Staff and all.
The entrances especially at North. Need more safety!!
The entryway into the corral does not have a big enough turn radius to safely accommodate wheelchairs and walkers because the doors open outwardly. As it is right now, students with assistive devices need to be supervised and given additional cues and assistance to safely negotiate entering and exiting the building to ensure they are not unsafely close to the stairs and/or at risk of falling down stairs. The PT room in the corral (next to the sensory room) also has a missing tile is a fall risk to students with walkers/wheelchairs that perform transfers to/from the mat tables.
The excessive heat and no air conditioning is a huge issue. More street lights are needed around North Campus along with better patrolling of people dropping off on Cossitt Ave.
The faculty bathrooms at each campus are pretty bad and not always up to code. We have been warned to NOT drink the water at SC - out of faucets or drinking fountains.
The gender inclusive bathrooms need more work done especially the lighting.

The gym locker rooms are unclean and the swim ones are unsafe since the floor is so easy to trip on.
the heating and a/c, mold, unhealthy air quality.
The interior quality of the building is atrocious. I cannot say strongly enough at the poor state of the building.
The locker rooms
The locker rooms and stairways are the most pressing.
The Locker rooms need to be cleaned with better sinks that aren't rusted and that aren't having roaches come out of them.
The men's north campus locker room in the basement needs some TLC. unsafe drainage, shower situation.
The mini busses are in desperate need of replacement. The yellow stripe mini bus at SC is an embarrassing representation of our school.
THE NORTH CAMPUS ELEVATOR MUST BE REPLACED! The current elevator is slow and unreliable. The number of breakdowns this year is beyond unacceptable. It is the slowest elevator I've ever experienced in my life. I am not exaggerating. It causes many students to be late for class.
The North campus elevator.
The parking and drop-off/pick-up areas are very unsafe. Also, the lighting outside the campuses, especially south campus, by the pool entrance is terrifying. You need more lighting around both campuses. It is just not safe. Also, there are some scary steps outside north campus where you enter/exit the main building and outside the Vaughn building where I see people trip and fall exiting because they don't know there is a step.
The pool
The SC band room is consistently the coldest room.
The SC G wing is falling apart, tiles ripped and falling from ceilings, gross practice rooms.
The School office at north campus should be accessible to parents. It is not welcoming to say that you have to have 24 hour notice to come to the building seems unreasonable. If we want to pick up our child or we need to drop something off then what?
The soccer fields- turf fields and multiple at each campus so all athletics can benefit. The bathrooms. Air conditioning at South (come on- that's ridiculous for a learning environment).
The soccer fields- turf fields and multiple at each campus so all athletics can benefit. The bathrooms. Air conditioning at South (come on- that's ridiculous for a learning environment).
The softball field and access to the field
The softball fields are in need of repair, especially the dugouts.
The softball/baseball fields and fields behind the Fieldhouse at South Campus.
The sophomore field and the back fields at south need repair
The south fields are not in very good shape
The sub-floor in the NC weight room is a concern.
the temp
the tempature in classrooms it is eather way to cold or way too hot. im never in the middle.
the tunnel
The tunnel during passing period is very cramped and uncomfortable and often causes late arrivals to classes because there's just too many people going in the same space that no one can get anywhere efficiently.

The un-airconditioned science wing is unsafe to have all the chemicals present at temperatures that can reach into the 90s in some rooms. Also the lower J-hall of unrenovated rooms poses a safety risk with what is behind cabinets the actual layout of the rooms in terms of movement of students. Even the newer renovated science rooms do not have enough room to safely move around and the chemical hoods in those rooms have issues with alarms ringing when they are completely empty.
The walls and floors of some classrooms.
The whole campus
There are areas at north campus that have plaster falling, I have observed mostly in the lower level. I do not feel there is enough security.
There are leaking roofs in SC Cafeteria.
There are no womens lockers rooms for coaches at south campus. The pool locker room functions as the womens locker room, but swim team members have access to the locker room and come in unannounced. Parts of the J-hall have mold because of lack of AC.
There are some spaces near the Vaughan Bldg. elevator that need some wall repairs.
There are too many things in need of repair, cleaning or painting to mention in this box.
there roaches everywhere that is a health hazard and rats
To make sure that there is no bugs in the swimming girls locker room.
Too easy to gain unauthorized access
too many doors, not enough security presence in hallways and entrances
Tunnel
tunnel
unsure
Updated academic flow/ spaces for learning and vastly improved athletic turf fields.
Vaughn stairs were fixed:) I think the athletic weight room areas need updating, new equipment, and ensure safety for students during usage and as far as body mechanics are concerned
walking into the out of the school. Is proper security in place?
Washroom facilities, no where for women to pump at South Campus after they come back from maternity leave
We should not have to touch faucets at South Campus. We should not have to touch to flush toilets with a touch (should be touchless). ALL water fountains should be filtered. The ones that are not filtered are not safe (old pipes/lead). Most ceilings are missing a square or more, and the wiring in classrooms for the ethernet and internet is a tripping hazard.
Weight rooms
Weight rooms at both campuses
Weightrooms and faculty bathrooms.
west fields
Windows don't have screens, bad for depressed students. Very unsafe I'm surprised that that wasn't part of the safety audit. I also think that having train tracks so close to a school is bad too, again, easy escape. I suggest moving the train tracks somewhere farther away from the school (maybe raise them above the street? good for traffic)

With new facilities, you will need to hire more cleaning services. There is already too much to clean with the few people that try to do this.
Womens south campus bathroom by D wing. The sinks don't even function properly to wash your hands. North Campus tunnel that leaks. North Campus gymnastics gym has lots of cockroaches.
Yes. The bathrooms in the Corral. Disgusting.

Q12. Outdoor Athletic Facilities Specific Responses

Back fields at south
Air conditioning is an absolute necessity for teaching and learning--those hot days and summer school are totally unsafe. The soccer fields are bad, bad, bad--port-a-potties and broken fencing, bleachers that cut people and are too close to the field. The freshman soccer scoreboard never works, which burns after the nice one for football. The baseball/softball fields are unsafe.
All baseball/softball fields need to be renovated.
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Athletic fields Locker rooms
athletic fields at south campus
Baseball and softball fields
Baseball fields
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Baseball fields/batting cages. Uneven grounds unsafe for players. Mound in need of repair.
Bennett field. totally unsafe and outdated. needs major improvements. grass areas behind south campus. Unusable. flood, uneven ground, cannot do any sports, PE, or any community use. south fieldhouse and pool. lighting is unsafe and an embarrassment. someone will be seriously hurt in those spaces at some point.
Bleachers for football games are not big enough - unsafe.
Boys freshman baseball field is not playable and our players couldn't play a game on it until the end of the season and it was unsafe. Unacceptable
Fields. Baseball fields were unsafe and embarrassing last year.
For our family, the soccer fields at West field - fencing, playing surface, entrance all needs improvement. Access for students with disabilities to the main entrance.
I felt the baseball fields were unsafe. I think it's an accident waiting to happen. If a sport is offered at LT I think the facilities should be kept up and safe for the kids to play on them.

MOST BASEBALL FIELDS ARE UNPLAYABLE. WE ARE ONE OF THE LARGEST 4A PROGRAMS AND HAVE TO PLAY AWAY GAMES BECAUSE IT'S NOT SAFE TO PLAY ON OUR OWN FIELDS
North campus fields - turf and lights
north campus soccer fields.
soccer facilities
soccer fields air conditioning in all rooms
Soccer fields at north campus - twisted ankles and broken collar bones. Embarrassing condition. Parent friends from other schools can't believe these are our facilities. We need more turf fields
Some playing Fields are unsafe are in desperate need of repair.
Stadium bleachers wobble. I have witnessed elderly family members fall because of the poor access and quality.
Student section of Bennett. West soccer fields. North campus tunnel.
The baseball and softball batting cages.
The Baseball and Softball facilities need major upgrades and repairs.
The baseball field and facilities look as if we were in a third world country
The bleachers are extremely unsafe, so they need to be fixed so they no longer rock.
The bleachers at south campus at Bennett field. The north campus bleachers in the field house.
The bleachers/press box to the football field and the bleachers to the north and south end of the fieldhouse at north campus
The soccer fields- turf fields and multiple at each campus so all athletics can benefit. The bathrooms. Air conditioning at South (come on- that's ridiculous for a learning environment).
The soccer fields- turf fields and multiple at each campus so all athletics can benefit. The bathrooms. Air conditioning at South (come on- that's ridiculous for a learning environment).
The softball field and access to the field
The softball fields are in need of repair, especially the dugouts.
The softball/baseball fields and fields behind the Fieldhouse at South Campus.
The sophomore field and the back fields at south need repair
The south fields are not in very good shape

Q12. Indoor Athletic Facilities Specific Responses

Athletic fields Locker rooms
Baseball fields!!! They are completely unacceptable and dangerous Weight room and locker rooms at both campuses. Teams are unable to workout together and have to go in shifts or before school at 6:30 am.
Bennett field. totally unsafe and outdated. needs major improvements. grass areas behind south campus. Unusable. flood, uneven ground, cannot do any sports, PE, or any community use. south fieldhouse and pool. lighting is unsafe and an embarrassment. someone will be seriously hurt in those spaces at some point.

Doors that don't automatically close due to lock or framing issues. Showers in the SC coaches locker room that are rusted and unsanitary.
Every athletic field and current facility. The gyms, weight room, locker rooms. It shocks me that our current athletic facilities are looked at as exceptional by the athletic leadership at the school.
Field house
Locker rooms, kids have to change in front of everyone, and this should be optional
Men's coaches locker room is an embarrassment. Neglected forever because it is not a student space. But even more important is an equal women's locker room space. How in 2022 do we not have one? Build it right next to the men's (taking over the uniform storage area) and make modern spaces for our coaches and staff. North Campus needs to consider an additional elevator at the Main Entrance. And the existing elevator needs to be modernized.
North Campus Pool Locker Rooms (no lights in shower) & the smell is worse than the indoor animal buildings at the zoo. Been sharing this fact for 15 years. North Campus pool workings (underground) need an update before the pool is obsolete. Facility could use a paint job, decoration, new ceiling, etc. Bathroom/locker room situation at both campuses does not reflect gender equity. Lighting at South Campus in the Pool and the Field House needs to go LED. Changing bulbs does not improve anything. Those are 15 year old facilities that are now EMBARRASSING...because no regular upkeep has been done. This WAS the debt bond project that been 20+ years ago...no love given in the upkeep.
Pool north
Pool scoreboard and touchpads
South Campus Weight Room - Its 95 degrees in there during the summer and we expect our student athletes to work out in an outdated dungeon of a facility
The bleachers/press box to the football field and the bleachers to the north and south end of the fieldhouse at north campus
The gym locker rooms are unclean and the swim ones are unsafe since the floor is so easy to trip on.
The locker rooms
The locker rooms and stairways are the most pressing.
The Locker rooms need to be cleaned with better sinks that aren't rusted and that aren't having roaches come out of them.
The men's north campus locker room in the basement needs some TLC. unsafe drainage, shower situation.
The pool
The softball/baseball fields and fields behind the Fieldhouse at South Campus.
The sub-floor in the NC weight room is a concern.
To make sure that there is no bugs in the swimming girls locker room.
Vaughn stairs were fixed:) I think the athletic weight room areas need updating, new equipment, and ensure safety for students during usage and as far as body mechanics are concerned
Weight rooms
Weight rooms at both campuses
Weightrooms and faculty bathrooms.

Q13. Are there any areas specifically that you feel are unsafe or in need of repair?

more ac and better food options
?
[No Comment]
A
A space for transition
ac
AC
ac
AC in the north campus
AC is on and off, whiteboards in classrooms, smartboards, flexible seating
ac/heating
accomodations
Add more books to the library
Administration needs to start listening and stop passing the buck when it comes to the baseball and softball facilities.
Again, air conditioning and having to walk far to get to a bathroom.
Air conditioning
Air conditioning
air conditioning
Air conditioning in all classrooms; 90+ degree days are becoming more common. Continue to allow kids outdoor space during school hours including crossing between buildings, even after the Uvalde shooting. They are at greater risk getting sick crossing through the tunnel with a thousand other kids than they are getting shot while crossing the street.
Air conditioning is needed to provide a better learning environment.
Air conditioning needs to be prioritized and finished much more quickly. Taking tests/trying to learn in the heat is impossible; it's a cruel to students and teachers and definitely impacts learning.
air conditioning, better technology, better drop off at NC
air conditioning.
air-conditioning and wifi
allowed to walk across the street/ air conditioning
An improved lighting system in the classrooms.
Bathrooms, and methods of transport

bench seating
better AC and better bathrooms
Better and ergonomic seating. Technological advancements that mimic or prepare for college environment.
Better internet for computer, and just in general.
Better lighting throughout all buildings. Continue to upgrade Wifi to support continued tech used. Allow for teacher lead recommendations of technology to support teaching and learning.
better wifi and internet service.
BRING BACK THE OLD REBER !!!!
Carpeting, more contemporary classrooms, restrooms, and offices, the floors and the walls, desks too, fridges, microwaves all in working condition.
Change spanish curriculum
Classroom is overcrowded.
classrooms & bathrooms in disrepair
Classrooms are dated. Updated classrooms and seating, a more open, well lit environment.
Classrooms are ok. Technology continues to not work ALL of the time.
Classrooms need to be redesigned and updated.
Classrooms need to have more flexible seating. Traditional desks do not allow for collaboration.
Classrooms need to have more non-florescent light. A/C is distracting and needs to be fixed. Wifi is always buffering. The upper hallways are confusing and crowded.
classrooms seem ok. technology has been improved. things are getting better.
Classrooms still have chalk boards! We need to update spaces so teachers and students can create an effective learning environment
climate is volatile. too hot or too cold. tough for kids to focus. Creates tension and apathy.
collaborative spaces. tables instead of individual desks.
Complete overhaul and modernization of classroom spaces
cramped classrooms. At open house, parents could barely get around to seats because some classrooms are so full.
create inclusive environments that allow for adapting to different learning and teaching methodologies. Provide training for staff in how to make the school function for all, not just including some.
CTE areas need love too.
current grading system is not working
Current PE/athletic facilities do not meet the current needs of students. Additionally, there needs to be more collaborative spaces for students and for staff.
Definitely continual education credits for teachers to keep children amazed for learning.
Desks in rows do not allow flexibility or comfort. Chalkboards are archaic. Classes have limited access to printers or library space for research and annotating. Electronic annotations on articles does not work well for research. English teachers (especially at NC) need access to printers/Xerox machines that actually work.

Different chairs and seating
Don't know
Everything is currently fine.
Everything is working....just not sure we want to make that our threshold for acceptance.
Everything seems to be fine
everything works
Expectations for the kids are still unclear. Teach more context and systems thinking early. IPC doesn't go deep enough. Online communities for clubs and supportive activities - especially with crazy sports scheduled preventing ability to participate in many CV building experiences.
Find a way to get rid of the Geese or lower their numbers in the quarryyard.
Flexible seating, updated classrooms (boards and even the basics of the walls/paint)
Grading and consequences when tests are graded poorly.
Grading scale, attendance etc needs to go back to how it was years ago
grading system. stop changing it, it's confusing and unfair and i can never keep up with the new adjustments. its seriously dropping my grades and isn't making the school look any better. listen to the students maybe
Happy to help on a committee for this! Kari Gough, 708-243-6737
High tech labs and media centers
Homework counting towards grades and better opportunities for students to raise their grades
HVAC concerns in Vaughn and SC G wing have a significantly negative impact on instruction throughout the year.
I believe we have many facilities at the two campuses which is great. They need to be updated and renovated to meet the needs of our students and members of the community.
I do wish my locker was closer to my lunch study hall so I wasn't late all the time.
I don't feel students are prepared for higher learning in universities. While teachers at LT make the students feel they are like family, there needs to be a balance on better preparations for college.
I don't know
I don't know.
I feel like keeping the college and career center open all day for students to walk in is really working in my current learning environment, as well as being given the opportunity to retake summatives. Something that is currently not working my my learning environment is that there are so many inconsistencies between teachers and their different understandings of coursework, formative, and summative assignments. In my opinion, teachers should put homework in as coursework and leave quizzes for the formative work which would not be calculated in the grade.
I feel safe at my school, we need better working air conditioning and heaters
I feel that LT is a great place to work and the majority of what we do works. There are challenges that all districts face, but the difference is in how they are addressed. At LT, we always are trying to improve and this means everything!
I have a major safety concern with Heavyn Washington on campus.
I have been a student at LTTHS for 4 years, and not ONCE did I have a Grading System carry over from one year to the next. I have never been able to have an actual expectation for how I might preform next year. From old and archaic systems to a modern and flexible system and a traditionalist reaction to grades

failing over a global pandemic. I would change the way 'Coursework' is classified, busy work that students are sent home with daily should not be included in the grade, it artificially inflates the grade and the Summative/Formative system "failed" not because of student apathy and laziness but because teachers that produced passing students because of padded grades found themselves in a sore spot.
I hope that my teachers learn to teach and I can get the help needed during classtimes. I also wish that the grading system would stop changing to be worse and worse. I
i just have been having a tough time concentrating
I think LT does a wonderful job giving high achievers access to classes and resources. I think more resources need to be allocated to struggling students. Struggling students need more individual attention so that they can catch up. I suggest making class sizes smaller for entry level prep classes so that these students are given more individual attention.
I think that there should be more online material for certain classes.
I think the learning environment is pretty good.
I will leave this to the students to answer.
I wish teachers would keep blinds up. the extra sunlight is nice.
I would add better connection and a block schedule. Shorter days possible or block schedule. Later starts.
I would change teacher-student communication because it takes a long time for either party to respond to the other
I would like teachers to have more resources to teach us, such as a better projection system that is easier to see & interact with
I would like white board. Chalk boards DONT WORK.
I would look to schools that have done recent renovations for examples on how to make the learning spaces more collaborative and smart. I question the use of lockers, or is there a smarter way for our students to store their belongings. Let's walk a day in the life of a student (special needs too!) at each campus and experience it from their perspective.
I would love for LT to figure out a way to keep students' phones out of classrooms.
I would love for teachers to have more flexibility in the technology they use in the classroom.
i would love it if students could go to the library during lunch study halls to work in small groups or just to enjoy that enormous space. they are currently not allowed. and during lunch study halls (and lunch) students should be able to go wherever they want, once there to stay there: library, caf, drop-in center, counselor, etc. They are almost 18 years old and could use this kind of flexibility and ownership.
I would recommend places to wait for the bus.
I would say stuff is "working", but not well. I think classrooms need better seating and also need a better design in general rather than having the dull white blocks.
I would say stuff is "working", but not well. I think classrooms need better seating and also need a better design in general rather than having the dull white blocks.
I'm a parent.
idk
I'm a parent. Not applicable.
I'm glad we have projectors, but if they could be mounted in a way that allows for their direction to be shifted, the layout in classrooms could be reconfigured to accommodate lesson plans. The desks are awful and also prevent varied arrangements. Pretty much everything in my classroom is geared towards a 1950's style of education where all the kids are in rows facing 1 direction. I would like to have active, varied stations of learning, and I just can't do that. This would also facilitate more project-based learning.

Improve quality of chromebooks - current options are slow.
Improve technology, increase hands-on learning, implement innovative learning techniques to improve LT overall
Improvements: lighting and furniture
in my current learning environment I appreciate the teacher work areas, and close classrooms. SC facility is working very well. NC art rooms are covered with holes, faulty sinks, bugs, poor ventilation, - needs updating.
In the majority of my classes, the seating is uncomfortable, restricts movement, and is generally distracting.
indoor lighting
Insufficient space for teacher collaboration, insufficient teacher work space outside of classrooms/during plan periods, insufficient office spaces for service providers, classrooms and meeting spaces are dingy/outdated/not well equipped with technology
Investment in repairs and updates that benefit most students. Spending money on a jumbotron for Bennett field was an irresponsible way of spending funds when bathrooms have mold, locks don't work, rooms have leaky ceilings, and there is still no AC in 2022, etc. The update on Bennett field benefits the football team and looks good to the community from the outside when the reality inside is that many parts of our school are stuck in 1960.
is there lockers for kids for after school sports? lighting isn't very bright.
It is quite cold in the building which distracts me from learning, especially in the music rooms at NC, they are freezing cold.
Its difficult to focus when the school is too cold or hot and when some classrooms smell slightly damp and moist.
It's fine
Its hot. AC would help these kids not sweat so much. Nobody can learn well when they are dripping. More \$50 white ceiling fans in the Applied tech and FCS wings. We have had a lot of electrical problems of late from failing old power panel parts. North campus's electrical is ancient BAKELITE. Brittle beyond belief. South campus isn't that far behind. We are going to see more of this from now on.
It's time, you know what's available, we have funds, let's get after it. Thanks for asking. Good luck.
ITs too hot
Keep it up Dr. Tyrell. We see you. The kids feel it. Focus on core curriculum as the community is very concerned that many children feel they are being indoctrinated. They just went thru 2 plus years of lock downs. Have pressure to get good grades, be in a good peer group and get into college. There is a sense that this is just being passed over in favor of pushing social views. Yes, those matter greatly but should not be done in the classroom
Lack of air conditioning in some areas is a problem. It would be nice if the schools para professional support was like it was pre pandemic.
Lack of spaces to effectively improve curriculum
Lag of logging on time -- especially frustrating for commuting teachers. And lack of a comfortable temperature. No AC or AC that doesn't really work at SC.
Learning about current events thru opinions of individuals own opinions and lack of understanding is dis service to students. Almost like brain washing. CNN doesn't own the truth.
learning is finem just sometimes teh space in which we learn isn't as good as I think the school could provide.
Lecture in small doses, let kids explain their thinking, collaborate, investigate.
Less strict about the rules. And, to make sure that the teachers are nice to their students.
letting students go to the bathroom when needed, their should be no explanation as to why we can't use the restroom at our own terms.
lighting and ceiling

Like question above, I think creating flexible classroom spaces would be an incredible improvement. Adding AC school wide is an obvious priority. And figuring out how to restructure office spaces to allow for more collaboration within and across divisions would be great
Locker Rooms, in the corner, there's a sitting spot that gets in the way. It's more of a nuisance than helpful. It's just crowded in general so assigned lockers being more scattered would help. People get in each other's way without intending to because it's too crowded, happens everyday.
LTHS is a wonderful school. I hope the students appreciate that this community has built and supported LTHS for so many years.
make all the rooms a comfortable temperature that is all the same
Make the bathrooms more accessible.
Mobility is a huge issue in my classroom. The classroom is too small to have lab tables along the wall and individual desks. Students and teachers have a difficult time getting to areas in the classroom. This is not safe especially during labs.
More areas for students to congregate- or areas outside of the classroom that teachers can bring their class for a change of environment. Teachers key does not give us access to the courtyard to bring students outside there either.
More calm time
More climate control, maybe don't let the AC run when it's 50 degrees outside...
More collaborative spaces, modern updates and seating
More collaborative spaces, or larger classrooms to accommodate such spaces. Heat makes learning challenging. Tech issues makes using tech challenging.
More collaborative workspaces, upgraded media spaces
More engaging teachers. Many classes the kids need to learn material on their own or off a video. Teacher should be able to explain the material
more flexibility in tables/desks/chairs access to power strips
more hands on activities
More resources for the teachers.
More rooms to go and study, bigger library.
More social emotional learning that continues throughout the school year. Especially at SC.
More space
more student to student interaction (ie labs and such)
More technical tools
More technology
More technology integrated into the classroom. Monitors to display student work for whole class or collaborative groups.
More updated classrooms. Technology wise.
My children report that there are not opportunities to talk with other students in class. I think teachers need help learning how to use collaborative learning and learning spaces that encourage collaboration not rows and columns of desks
My individual rooms venting system is working well
My sons love their teachers and are very thankful from a learning and education stand point
N/A

n/a
N/A
n/a
n/a
n/a
N/a
N/A
N/A
N/A
N/A
N/A
N/A
NA
Na
Na
Need more conference room space to meet with families, easier access for parents to NC offices and registrar
Needs udating
New furniture in classrooms and updated spaces for 21st century learning.
No
No
NO
No AC makes learning extremely uncomfortable 3 months of the year. Lack of technology infrastructure causes frustration among staff and students.
No changes come to mind.
No comments
No need to reinvent the wheel. Focus on the basics and teach critical thinking skills.
No outlets to have computers and other technology to work
No windows or AC.
Noise levels are at times untenable. Artificial lighting is stressful in places. Crowding during movement around the building adds to stress.
none

None
None at this time.
North is pretty, south is so ugly and feels like a prison, I can understand why students hate going there. The parking at south and north but especially north is terrible there are not nearly enough spots to park and it is unsafe in the parking lots. please get rid of the asbestos and the roaches thank you!! also every classroom needs working blinds on their windows and more classrooms need to have soft lighting instead of harsh overhead lighting. the cafeteria at north is awesome, south sucks. the elevator at north frequently stops working!! when i had a medical emergency on the 3rd floor it took a) a staff member 20 minutes to assist me and b) it took 10 minutes to wait for the elevator that is NOT okay!!
not sure
Not sure where this belongs and it has nothing to do with learning (except that we need equipment) but we need adequate storage for PE and our sports teams. We have different budgets and equipment and therefore should have separate storage for the sticky fingers around here. Classroom in PE would enhance our learning environment as well as proper technology set ups. Improved flooring in the gyms too! The fieldhouse floor is not that old but it has dead spots...that should not be.
Not sure. More breakout rooms in library perhaps. More sound-proof music practice rooms
Not that this enhances learning but certainly would help us do our jobs better (more efficiently)...we need proper storage inside and outside at all locations. We also need proper technology set ups. I can't get anything done at my desk with a docking station and be setup for class in gym with my laptop at the same time. I want the computer on my desk back! If we are able to set up ahead of time for class it maximizes learning time.
nothing
Nothing
nothing
Nothing about the interior of South Campus makes me want to go there. The experience is horrid. Nothing supports a creative, dynamic space. I cringe every time I go into the building.
Nothing at this moment
nothing I can think of.
Nothing.
old doors at north campus that do not close/lock easily. unsafe. otherwise my classrooms are good.
Old, small desks. Old chalkboards. Make the learning environment one that promotes and encourages creative, intellectual thought, instead of just sitting in rows because there is not a good alternative.
Once again, bring back the basics. Stop with the social aspects of learning. Core topics to help a student regardless of academic GPA thrive to progress and be ready for college.
Open-Ended Response
outdoor and open group spaces
Outdoor educational spaces; emphasis on smart design
Outdoor learning opportunities
outside classrooms like spaces in the courtyard
overall learning is going well, just facilities are sort of stuck in the 80s so interior needs a facelift and more comfortable for learning including finishing up air conditioning in all classrooms and seating.

Parking is difficult to find, more spaces would be nice.
Perhaps the furniture could be updated. As the minimum height of children continues to rise, the chairs seem a bit tight.
Please put in AC everywhere it is nessasary, please make the locker rooms more sanitary and room tempaeture and please make the bathrooms better they are dirty and the doors and flush handles are slow in all the girls bathrooms.
Poor HVAC at both campuses, pealing paint, cracked pipes, sewage odors at north lower level, ADA access at both campuses, poor bathroom and drinking fountain conditions at both campuses
Providing non-college track careers as a viable option for students. There are many solid careers available to those who may not be inclined to attend college
push gender inclusive wording and lessons, more time to do homework/study in school, a later start time
Quality teachers and access to education is working. The building itself, and interior design of the school is uncomfortable and uninviting.
refill the vending machines
replace blackboards with smart boards or at least whiteboards
See above
See above
See above
See no. 10
Sitting for too long is rough, but it is nice in science classes we can work in lab groups and go to those stations. So maybe if other classes had standing options or moving options once in a while.
Smart boards.
So much is working with our current learning environment, but we have so much more to improve upon. With updated facilities, adequate air/controlled rooms, and spaces that all classes, programs, and clubs can use, our improvement in our learning environment would be vast.
Some teachers are very inconsistent with what they are teaching
Sometimes its nice to go outside so maybe go outside more
South Campus students do not feel safe from other students. More security features
Start looking at what other places/countries (with less stress, less violence, more sense of belonging/community are doing
STOP forcing CRT on our Kids. Get back to Math, English, Science, History and Social Studies and get away from forcing crazy progressive indoctrinations
Stronger focus on the relationship between the students and the school. Easy to get lost and feel small.
Student accountability and consequences for their poor choices.
Student dress - lack of appropriate dress for school - reinstate a dress code - require a type of uniform style that does not leave female body parts exposed - females especially make it uncomfortable for the male teachers - immodest dress encourages inattention in classrooms
Students and too much screen time. We need to encourage students to engage with one another. Less screen time expectations would be amazing. Less online homework and move away form online exams. I realize that it is often "easier" to grade - but if the high screen time is a detriment to kids - why are we dong so much of it?
Students are literally passing out in classroom due to heat exhaustion. AC is required to learn effectively. Accountability for students. Meaning when they are written up, they will have consequences. We cant control our class when students have little to no consequences. Technology training would help improve and enhance education.

sure.
Take a page out of the montessori book and have more flexible seating as an option for teachers
Teach kids how to take notes, how to study, and how to manage their time. Focus less on rote learning ("person X did such and such on a certain date" or memorizing specific equations that can be easily found or calculated online) vs problem solving, recognizing when an answer doesn't look right, learning how to separate reality from fiction from news and other sources. Teach administrators that sending out a survey requiring 130+ responses is not "short" and is not likely to produce meaningful results or a large response rate.
Teachers have little no longer spaces to take students for flexible learning opportunities. There is a constant fight for meeting rooms or places to learn in groups.
Teachers in the North come from a diverse background while there is not to much of a diversity in the south campus the learning environment is very different in regards to feeling included.
Teachers should be allowed to remove children that are being disruptive from class.
teachers would welcome more modern classrooms: flexible furniture instead of desks, eliminate all blackboards and install full wall whiteboards in all classrooms. Continue updating HVAC.
Tear down and rebuild
Temperature
Temperature control is huge factor. Hard to take tests in heat
Temperature control. It is either a sauna or an ice box.
the air conditioning problem makes it hard to focus because its so hot
The air temperature needs to be regulated more. Some classrooms are freezing and some classes are burning hot.
The amount of home work teachers give out is way to much. I do think homework is important but at this rate it is unnessisary and exsessive. Also there are no drop in centers during some lunch periods. If my math drop in center is in 4a and my lunch is 5b where should I go?
The day to day fixes need to be addressed.
the desks in the science labs are not conducive to collaboration and discussion. i would like to see more modular furniture in the nonlab portion of the SC science labs
The filth of the bathrooms and locker rooms isn't working with my learning. The heat in the summer of the building isn't working to anyones learning, teachers or students. One way you could enhance a new way of learning would be to get this building AIR. CONDITIONED.
the florecent lighting,the tempature in classrooms,
The grading scale is not working. My kid will be out of the school before you bother to fix it and they are not getting the skills they will need to be successful in college and the future job.
The grading system needs to be consistent
The HVAC is terrible and students (and staff) don't work efficiently when they spend hours in rooms that are 90 degrees or 60 degrees. The classrooms are good size in the art rooms but a lot of the furniture or layouts are just hodge-podged together.
The jury is out. COVID was bad for schools. Sports are important here. Get some real fields for the kids.
The lack of allowing North campus students access to the outside. Reinstate academics as the priority for students and the community.
The lighting gives me a headache.
The movement between the two campuses does cause much strain. Much time is spent moving around, and much productive work time is spent shuffling between two campuses. It is a struggle having collaborative spaces to work with students and staff. Teachers do not have collaborative space where they

connect together, especially across disciplines. Teachers are isolated in classrooms. Some departments do not have a collective office space. Our current buildings are not designed to provide the learning and planning spaces that would help facilitate the way school/learning functions today.
The overall aging of the buildings and failure to do the basics - painting, lighting, landscaping, whiteboards, furniture, ceiling panel replacements. Seeing other schools and considering the wealth of this school doesn't add up. We need more forward-thinking people instead of the misers in charge now.
The restrooms at south are disgusting. The women's faculty bathroom in the E-wing especially. There is no safe way to wash your hands. Also, the culinary classrooms really need upgrading.
The rooms, especially at south campus need to be renovated and furniture that is more friendly to the size of the space.
The simplest changes in my environment would be to properly wire up the computers in our lab at SC d122 so the computers aren't daisy chained together and easily hit with backpacks or feet. I would like to have the opportunity to change the layout and type of desks to better encourage collaboration during the design process. Movable adjustable desks that allow us to change the space a little. Stationary table for the desktops still but also movable desk that allow students to meet and work together.
The size of my classroom, the kind of furniture, and the lack of technology keep kids from collaborating the way a 21st Century Learner should.
The staff at North campus is far superior to South campus. The majority of my child's teachers at South were unorganized, unreliable, unprepared, not helpful and never went the extra length to help students succeed. It was a very disappointing experience.
The strict rules on tardiness
The teachers aren't working
The technology is slow, outdated and unreliable. I cannot make it through a full school day without having to recharge my laptop multiple times. The internet is better but it is still not fast or reliable (especially when many students are trying to get access).
the temp
The temperature and the technology. I can't load YouTube videos. In class today, we had to wait for Canvas to load on my computer so I could demonstrate something to the class.
The temperature control (too hot) makes the learning environment difficult. Due to other renovations for air conditioning at SC, the air conditioning in the C Wing classrooms has not worked correctly since last year. Access to air flow through outdated and hard to open windows make it too hot in the winter as well.
The tunnel at North Campus is crowded and does not provide a safe and effective route between classes
the way the tunnel works- I can't get to my classes on time because it is too crowded. It is also a fire hazard
The weight room at south campus.
Their needs to be better lights in the south campus field house because its always really dark.
There are areas of the classrooms that are dead zones and internet doesn't work
There is no need for students to be let out of the cafeteria so early. This causes major disruptions and/or behavior issues in the hallways where students are standing around waiting for the bell; especially at SC. A new way of learning; can we eliminate paper passes and somehow go digital?
There is no way students can learn if they are sweltering. The connectivity in parts of SC and many parts of NC needs to be enhanced. Chromebooks connect, but there are times students are asked to use their phones and that is not feasible.
There is zero flexible seating and no collaborative workspaces for kids. Also, the north campus library is only available during lunchtime, but kids can't eat lunch in there. Does not make for an inviting place if you can't do anything in the space. There needs to be a more functional traffic flow and more natural light in the building. And for God's sake, can you figure out the HVAC system in both buildings? Some classrooms are freezing in winter and others are boiling. Vice versa in summer. I would much rather you raise taxes and get those buildings updated than have the kids remain in those prison-like schools. Take a spin around a college campus and see what they are doing to improve their classrooms. PLEASE SPEND SOME MONEY and get these buildings in better shape.
There need to be flex spaces both in and out of classrooms for the needs of our students. Teachers are asked to be extremely flexible but the environment does not support that. We need lounges and conference rooms that can be utilized for students both during class and hopefully one day outside of class should we

follow a model like other schools where kids can work independently during class time. The buildings need to be cleaned properly, there are bugs and surfaces are NEVER wiped down. A clean learning environment is a healthy one and a healthy learning environment fosters greater mental and physical well-being.
This is not a progressive learning environment physically. Moreover, it is not at the minimal standard of surrounding districts. This is a highly rated district, the facilities need to match that reputation. Currently facilities are prohibiting student learning and are a major area of risk for litigation surrounding student or staff injury.
This school is deplorable for the amount of tax dollars stolen from the homeowners.
This survey is way too long. You're probably going to lose most people halfway thru.
Too many retakes, Mandatory final exams...kids have no idea how to take quality notes or study because they rely on retakes. They aren't getting prepared for college level classes.
Tour OPRFHS. They've make significant changes in learning environments, safety and making the cafeteria more friendly for all groups or even solo diners. Nice common areas and a college feel to their student resource center.
Treat ALL with dignity and respect.
turn the heat on at south
Unlimited retakes.
Updated classrooms with modern resources.
Updated facilities will improve education and school experience.
Updated facilities.
Upgrading facilities to a more modern look at South Campus would bring a renewed sense of pride and excitement for staff and students
Very satisfied.
we all understand that going outside instead of through the tunnel is a "safety issue," but what is the difference between everyone entering the building before 1st period vs. after 1st period. A person can sneak in during the morning just as easily and later. Going outside was usually the best part of the day with the a fresh air pick me up. I think we should have to show our ids when entering the building and still be allowed to go outside when changing buildings. Or just have a police officer at each door.
We do not have adequate spaces for testing throughout the year and we don't have spaces for teachers to bring students for research and collaboration during the day, particularly at NC. It is ridiculous that the entire lower level of the library is used for the Testing Center at NC and for the Alumni Center. That space should be used for students.
We have a rather large reserve in the bank, and possess numerous vacant lots around NC that could generate some revenue from sale and then future tax contributions not to mention the vacant land in Willow Springs. To have money in reserves is a HUGE benefit to a school but to never make significant improvements for students when means are possible is very disappointing.
We haven't made a single athletic upgrade besides a new turf on the football field since I have been here. We have to make continual improvements so facilities don't fall so far behind
-We just got room 36 to use as a shooting space (photography) and we already use it for silkscreens and other project work. It's very helpful to have this as an art space and especially during lunch study halls! We look at work in the hallway outside room 43 because it's good to see from far away and the advanced kids lay out their body of work all at once. (We have a lot of conferencing at the advanced level.) Can we get like a bulletin board installed? (I've proposed this since Les was here...) And I do have a work order in to install spotlights. (The weird glass cased thing right now outside 43 was a bad design that did not meet what the art teachers asked for in the renovations years ago.)
WE NEED AC !!! I teach in a 3rd story room with a south facing room. It gets incredibly hot even in moderate temperatures.
We need to go back to basics of learning/education learning in general.

We need to look at what the top ranked schools in IL are doing and work towards implementing what is making them successful.
Well, this question was asked several times in the above questions. However, the seating for students and teachers is not conducive to the collaborative learning we are expected to accomplish 3C of Danielson. The blackboards are literally full of allergens, and they do not enhance collaborative work. Most of our surrounding schools have whiteboards, and modern technology, I think current technology could enhance "real" learning not "a new way" of learning. What works is that teachers go out of their way to bend over backwards to make learning work in buildings that are clearly not up to par.
What is currently working is active working with other kids, and having teachers fully explain stuff after kids attempt to figure it out. What doesn't work is lectures, taking notes without anything active going on. I would recommend having more hands on learning
what is not working is walking through the tunnel packed with students not practicing distancing to walk to the other building and the teachers marking students late!
What is working and not working in your current learning environment? What change would you recommend to enhance a new way of learning?
Where is the forward thinking? LT and the community deserve better than the current planning team and administration. Start looking around and create a vision!
whiteboards
Working...what the teachers do! I get it...a house is not a home because of the building. The school is not a learning community because of the building. BUT...nice surrounds do make a difference as does equity! Not working...Classrooms with no daylight and no air conditioning. Offices with no daylight. Who wants to spend their career in the dark?
working: for the first time the room is big enough for the amount of students in each class (i.e. did not need to request/"squeeze in" another desk) not working: placement of teacher desk/projector (behind students-extremely inconvenient and cumbersome to run technology and be present at the front of the room)
Working: space for storage and space for labwork. Not working : the space is not big enough to move easily and there is no good way to put student desk in the room that are needed for independent work.
Year-round school to better prepare student for life after high school
You have these therapy dogs but they only really show up in the halls and if you stop to pet them for too long, the next teacher will yell at you for being late.
You need a true leader with tough love for these kids at South Campus. It's been completely falling apart staff and teacher wise and our kids are suffering for it. Getting blamed because they are kids. Staff and teachers pulling power trips on our kids because they can and are in authority. They take advantage of that and is simply wrong.

District Administrative Team Facilities Discussion
Wednesday, October 26, 2022

Question #1 - What are your initial observations after reviewing the survey results?

Restrooms - is it that students are misusing bathroom facilities or because of the physical state of the bathrooms? Is this also a request for more gender-neutral bathrooms? How do we utilize faculty vs. student washrooms?

Restrooms weren't mentioned consistently.

Not surprised by any of the results - we have a lot to do and limited resources to do what we want to do.

Locker rooms were updated in 2014. What is lacking to make them appear high on the priority list? This is probably related to the state of the men's coaches locker rooms at each campus and/or the absence of a women's coaching locker rooms at either campus.

South Campus pool - how much of its ranking is because of the scoreboard issues?

Need for upgraded cafeteria/flexible learning space at SC.

ADA accessibility at each campus.

Need for gender neutral spaces for students (washrooms/locker rooms)

The things that are being identified as the biggest priority appear to affect the largest group of students (general classroom spaces, group spaces, cafeterias, locker rooms)

Glad to see the focus is on classroom spaces more than nice-to-haves.

Many of the suggestions had to do with a complete overhaul of the buildings.

How much support exists for the concept of dept offices (all teachers have a desk, storage) to make classrooms shared resources (and eliminate the squatter's rights: i.e. - This is MY classroom).

Question #2 - What themes and trends do you see in the data? What does the data tell us about community wants?

The things that are being identified as the biggest priority appear to affect the largest group of students (general classroom spaces, group spaces, cafeterias, locker rooms)

We have old buildings, and we need modern facilities. Our buildings were designed for a different time.

Community desire for additional AC/equal access to AC

People want modern classrooms, layouts, and buildings.

Need for an ADA accessibility audit

Classroom renovation is consistent between both campuses Air-conditioning in all building spaces.

Flexible use spaces (spaces large enough for workshops, testing, tutoring, assessment centers, etc.)

Needs for common spaces, common offices.

Question #3 - How do our current facilities support or not support our future strategic plan goals? Give specific examples for both.

Improved technology and tech infrastructure (Goal 5) greatly impacts both Goals 1 and 2

Updating cameras, door hardware, and other safety/security upgrades aligns to Goal 2.

Even though we have spent a lot of money on technology in the last 5 years, we are still behind (Goal 5)

The redesign and spacial reconfiguring of South Campus will help lead to a different climate for students, teachers, and visitors. The lack of a student common space and welcoming cafeteria leads to increased altercations due to lack of physical space for students to convene. (Goal 2)

Modernizing classrooms/facilities will support teaching and learning and current spaces do not meet our current or future student needs (Goal 1)

Updating/creating group meeting spaces allows for more collaboration between staff (Goal 3)

There isn't a lot of space for kids to get individualized/small group help (thinking MTSS - Goal 2)

Transportation solution that is equitable for all students (All Goals)

No real spaces that are welcoming or easy to navigate for parents. (Goal 4)

Question #4 - As a District Administrative Team, what is our #1 priority when it comes to short-term (2-3 years) facilities projects/updates

Life safety should be a priority

Doors and safety

Elevators are a huge priority

Modular/flexible furniture to support flexible grouping and collaboration in the classroom

Redesign the AP/SS space at South to a team approach

Cameras

Weight room and fitness centers are small, outdated, and do not meet our current needs.

Lighting in the pool and field house

Comprehensive plan on furniture rotation and aesthetics for each building.

Flexible layout (white board, smart board, projector, etc.) that does not lock teacher into only one student seating design

Center aisle in PAC at south campus

Restrooms/locker rooms = ensuring a space that meets the needs of all students and staff.

SC Cafeteria and common student space.

SC Cafeteria restructure and redesign ID of spaces to meet all student functions (e.g., one-on-one/small group support, interventions, collaboration, etc.)

Facilities Staff Focus Groups (Wednesday, November 2, 2022)

Period 1 - 9:15-9:48

Period 2 - 9:54-10:27

Period 3 - 10:33-11:06

Question #1 - What are your initial observations after reviewing the survey results?

North Campus

Top priorities are likely very expensive

General classrooms impact all students

General agreement on results of priorities

What specifically does the "Locker Room" priority speak to?

Pleased to see that classrooms are a top priority

Lack of window screens

Lack of telephones in classrooms are an issue

Important to honor the historical integrity of the building

Be proactive in preserving our history

Is the SC Cafeteria priority based on functionality, aesthetics, or both?

We need more collaborative spaces.

Classroom projects should include CTE areas

NC Pool is a priority.

Outside lighting

How do we develop more inclusive/team teaching classrooms in gen ed spaces?

Air flow in gyms is a priority.

Restroom updates impact all individuals.

Additional areas for nursing mothers.

Accomplishing life safety items are critical.

General layout of campus and classrooms.

Modernizing classrooms is a priority.

Electrical and technology upgrades.

South Campus

Nothing too surprising in the data

Restrooms are a priority

Access to phones should be important.

Additional areas for nursing mothers are important.

Disagree that Culinary Labs were 2nd to last on priority list

SC Pool has safety concerns that include painting and lighting.

Additional turf field should be a priority.

Need for 21st century classrooms.

Presentation of Main Entrance at South Campus should be considered.

Additional turf fields is a priority.

Special Education Teachers have no office space

Art hallway painting

Staff and Coach office/locker room space

Consistent Technology in each classroom

Discussion about moving SRO to main office?

More collaborative spaces for students to work and discuss.

Minor projects are important also.

Compressed Air Issue.

Additional restroom is needed in J-wing.

Applied Arts Classrooms were lower on the priority list.

General Classroom updates are important.

Interesting that parking was not identified as an issue at SC. Commuter lot behind NC..is that LT's or villages?

Discussion on green space by NC.

Entry safety for student's arrival and departure

Question #2 - What themes and trends do you see in the data? What does the data tell us about our community's "wants"?

North Campus

Welcoming/collaborative space is important

Overall, facilities are outdated.

Updated charging capabilities in classrooms is necessary with Chromebook use.

Improved technology and/or cell service.

Visitors want to be "wowed" by our athletic facilities.

Update classrooms for comfort, accessibility, and consistency.

South Campus - N/A

Question #3 – From a staff perspective, what is our #1 priority when it comes to short-term (2-3 years) facilities projects/updates?

Air conditioning/Temperature Control

Modernization of Classrooms

Addition of Common/Collaborative Spaces

Improvement of Athletic Facilities

Update/Replacement of South Campus Cafeteria

Modernize Restrooms at both Campuses

Increase Accessibility at North Campus

LT Community Advisory Council
Consensus of Table Discussions – November 9, 2022

1. What are your initial observations after reviewing the survey results? What do you agree with? What do you disagree with?

Seems consistent and is true for many students;

Renovate NC tunnel;

Were the results of the survey between different and similar groups?

Consistency of classroom, lockers, fields and class tech;

Classroom and cafeteria need improvements;

SC cafeteria is bad;

The survey results are pretty general – which classrooms need updates? Which fields?
Which locker rooms? Why are there still chalkboards? Promethean tables, 3-D labs, animation studios, desks;

Results were difficult to read;

Priorities are air conditioning, turf/fields and bleachers need repair.

Furniture/technology needs improvement in classrooms;

SC Cafeteria;

Bathrooms at both SC and NC need upgrades;

Improvements of general classrooms is important;

Cafeteria at SC needs updated;

AC is important;

SC layout needs improving;

Classroom improvements are necessary;

Bathroom updates are important;

General updates – furnishings, specific classrooms like Special ED – are important;

Ergonomic design in classrooms (chairs in Science rooms) is important;

AC – results don't line up - #1 on some diagrams & #3 on other – this impacts learning;

Does someone come in and say “you need to improve it”?

How much would it cost to redo all of it?

Special Ed is this something that can be addressed as a larger LADSE community?

Consistency & Validity of data was discussed. We don't know what the quality of the data is. Parent, student, teacher perspective – how do results differ among those groups;

Deeper dive into each question. (i.e. bathrooms, locker rooms) is necessary;

AGREE

SC Lunch rooms are in worse condition

Classroom safety

Tech updates

Bathroom cleanliness and maintenance

HVAC system update

SC Cafeteria needs improvement (hot lunch line, crowded placement in building)

NC cafeteria also not ideal

Athletic facilities need repair especially at SC

General classroom

Technology support

Building updates – electronic and support charging/running chromebooks

More appropriate furniture

ADA Compliance especially at NC – chair lifts and elevators

Locker rooms

General classroom improvements

ADA improvements and inclusions

Modernization

Athletic improvements

SC AC

SC cafeteria

SC classrooms

Accessibility

Use a sustainability energy efficient lens for all projects

Better use/layout improvements in small spaces/ cafeterias

DISAGREE

Athletic locker rooms

Combining campuses

SC & NC Bathrooms

Service and wifi for phones

AC

Opportunities in the outdoors need to be more represented

Fix ventilation

Lack of security

Should prioritize more accessibility, ramps, elevators, etc.

Grounds improvements

Layout – short of starting from scratch this seems unrealistic/not a priority

2. What themes and trends do you see in the data? What does the data tell us about our community's "wants" as it relates to future facilities projects?

There seems to be consensus

Can they brighten up the tunnel with some student art work?

Can seniors put their hand prints on the tunnels wall as a senior perk?

Can they pipe in WLTL in the tunnel?

Add signage on both campuses to make navigation easier.

Updates needed for cafeteria, AC and classrooms.

It seems that the data and future projects are aligned for the most part.

Looks like the school is proposing the right projects for the future.

One of the things noticed by the group was no mention of sustainability, energy efficiency, renewable energy sources. That should be a consideration.

Automatic/sensor lights, faucets, solar energy – capitalizing on any federal and state rebates.

Communal spaces (modernization, furniture, whiteboards).

Improvements of general classrooms.

ADA inclusion.

Athletic improvements.

Flexible learning spaces.

SC cafeteria (layout, food, lighting)

There's a lot that isn't functioning (may be available – but not workable/usable).

Cosmetics

Very little pride/faith in facilities.

Surprising it didn't seem to focus on preparing for future, most focus was placed on fixing and repairing. Seems like we are behind.

Basic Needs: eat- cafeteria (SC logistics). Comfort – AC

Basic needs need to be met in order to learn

Eat (cafeteria improvements)

Bathrooms

Access to facilities

Temperature HVAC

The community prioritizes improvements to athletic facilities and cafeterias. They assign less priority to accessibility and preservation. The community overall wants a modern, collaborative learning space.

How does LT compare to other major High School's?

Tech desire

Increased focus across the individual learning

Facilities are dated! What's the difference between old and historical or traditional?

NC safety issues with windows?

Pest control issues. Why do teachers have different insect fighting tools?

AC still showing up on a survey – get it done.

Locker rooms, why bugs? Smells, no private changing.

Horrible lighting in fieldhouse.

Fixing up classrooms.

AC.

Modernization.

Tech improvements.

Safety, lower priority than expected

Improve classrooms and bathrooms

Temp control/AC needs came out in multiple forms but surprised it wasn't overall higher priority

Cafeteria at SC

Biggest needs are the ones we use the most (Cafeteria, AC classrooms, tech, bathrooms, gyms, parking lots.

3. From your table's perspective, what is our #1 priority when it comes to short-term (2-3 years) facilities projects?

State of the art facility – whole 9 yards

NC pool

Track upgrade

White Boards and promethean boards

AC

General accessibility – elevators

SC Cafeteria

Meeting the individual needs with facilities

Update the classrooms

Tech and modernize get rid of the vintage

Accessible classrooms

Improve and inspire by upgrading the environment

Interactive classroom enhancement

Moveable desks

Accessibility is #1

Cafeteria, upkeep of grounds are also important maintenance

AC everywhere so kids can always be in a positive learning environment

Update classrooms if it improves ability to learn

Student to determine what classroom improvements would benefit students and their learning

Visit other similar size and academically comparable schools to see what would improve classrooms – visit other schools

Impacts to learning and education

Things that support the most students – general classrooms, SC cafeteria, Locker rooms, bathrooms

Will AC/HVAC continue to be improved as yearly projects as it has been?

Disappointed that we are choosing the basic needs of kids. As an excellent district we should be looking above and beyond basic maintenance of bathroom repairs & ADA compliance these are a given.

Classroom update – modernization

ADA inclusions and updates

Locker rooms and athletics

Wifi

Focus on projects that can make a quicker impact – furniture in classes, new or repaired bleachers, athletic field repair.

Artwork on the walls – halls & classes – use student art maybe

AP tests, ACT/SATs should not be in classes without good temperature control. Often too hot or too cold.

#1 improved AC for both campuses, #2 updated classrooms and bathrooms, #3 improvements to cafeteria (SC) layout and more food stations, etc.

Cafeteria (better scheduling, more food stations)

Classrooms (need a refresh, many of the classrooms need a tune-up)

HVAC throughout the school

Cafeteria (SC)

Add security

Student Focus Groups (December 14-16, 2022)

Four focus groups were conducted on Wednesday, December 14 (South Campus) and Friday, December 16 (North Campus) to gather additional feedback from students, as well as to gather “feedback on feedback” by presenting an overview of the survey results from September, then providing students with an opportunity to discuss the results. Approximately 60 students participated in the four focus groups.

The information below includes the questions that were asked, and the consensus answers provided.

What are your initial observations after reviewing the survey results?

Top was classroom, restrooms, and cafeteria; we think the priority should be classrooms and restrooms because that impacts the environment

Restrooms are an issue

Desks are small within the classrooms and chairs are uncomfortable

Same thing - classrooms and bathrooms are top priority and then there is a drop off; AC has gotten a lot of work

Question regarding flexible seating

Restrooms - issues with stalls, temperature fluctuation and controls, safety has improved in relation to going to cross hall

Soccer fields at NC, idea of turf which would not only be beneficial for soccer but PE as well; not just modernizing classrooms but also finishing work that is being done; desks that are available for right handed and lefthanded students; white board for classrooms which would help the teacher.

Heating is a problem, temperatures in classrooms are inconsistent; elevator access is limited with one elevator; cafeteria lighting is not good

Restrooms at South Campus could be better; modernizing the space would make it more inviting

Lightening in spaces impacts how you feel

Parking situation at SC is problematic; spatially the location of the nurses office is a bit problematic for nurses to get to PE areas; data can be used to objectively prioritize

Accessibility - Most of the student body is not needed to use elevators

What else was not on the results that you expected to see?

Updated testing center to have more seats

Improved hallway lighting would modernize and increase the vibe

Relaxation room to utilize during study hall or other time

Improved drop in centers and spaces to collaborate, study, etc.
Math/Science - Need larger spaces

Sustainability club wants to redo the biology courtyard

From your table's perspective, what is out #1 priority when it comes to future facility projects?

Classroom modernization

Collaborative Spaces

Classroom modernization (SC), north might need more help

One student shared the weight rooms as a priority based on the use by athletics, PE, etc

Two students shared that the white board desks at McClure were very helpful for math

Bathrooms (inviting, clean, adding more, and all gender)

Modernize the school more and make school "less schooly" by modernizing classrooms

Temperature control and accessibility

Parking situation & bussing



Section 10 Sustainability and Wellness

Greening Existing Schools

Since its inception, a core value of DLA Architects has been the incorporation of Green and Sustainable Design principles into our corporate philosophy. By following these principles, many of our projects have achieved various levels of LEED certification. However, whether a LEED project or not, we look forward to sharing our expertise with Lyons Township High School District 204 in order to help you identify “greening opportunities” and expand your environmental stewardship.

There are many reasons to ‘green’ an existing school. Creating a healthier environment for students, faculty and staff, improves student achievement. Improving a school’s energy efficiency, which in turn generates cost savings; and reducing the school’s environmental footprint are just two of several reasons. Green and Sustainable schools can have a positive effect on the health and comfort of students and staff. Design strategies such as daylighting have been shown to enhance student learning. Proper lighting, air temperature, humidity and noise levels produce more comfortable environments with less distractions. Less distractions equals more quality learning time. Healthy students in schools relates to attendance expectations and can equal increased funding by reducing absenteeism thus increasing funding based on average daily attendance. Green and Sustainable schools can also reduce energy and water consumption. This can save money on utility bills freeing up resources for more important District expenditures – Student Learning Opportunities! Incorporating green technologies and practices into buildings, such as green roofs, or grey water reuse, can also be effective teaching tools when incorporated into the curriculum. In addition to recommendations made throughout the Facility Assessment and Long-Range Plan Report for each school, below are some examples of Green & Sustainable projects the District could implement as District wide policies or at each campus:

- Create a District-wide or campus specific exterior and hardscape management plan to reduce exposure of people and animals to toxic chemicals while maintaining a clean and presentable building exterior and site hardscape. The plan can address concepts such as:
 - Lawn mowing equipment will consist primarily of mulching mowers to the extent feasible to reduce landscape waste.
 - Blowers will be purchased specifying low-decibel ratings and operated by trained employees with appropriate protection from noise and eye hazard.
 - Manual shoveling or sweeping for light snow to minimize chemical usage will be used as a first step for snow removal. Magnesium chloride, potassium acetate, and potassium chloride products will be used on site in lieu of calcium chloride and sodium chloride as much as practical. These products are less damaging to plants, concrete, carpeting, and hard surface flooring.
- Create an Erosion Control and Landscape Management Plan for each campus. The Landscape Management Plan compliments the stormwater management

strategies for reducing erosion caused by stormwater runoff. It also reduces potable water use by including drought tolerant and native plant species that require little or no irrigation.

- Install rain barrels to collect grey water for use in watering landscaping. This can be a great teaching tool. We did this at the Donald C. Parker Early Education Center.
- Consider installing a green roof, where appropriate. If feasible to incorporate into a new construction project or if an existing facility's structure is sufficient, a green roof installation can:



Rain barrel at the Aurora Early Learning Center

- Reduce energy use: Green roofs absorb heat and act as insulators for buildings, reducing energy needed to provide cooling and heating.
- Reduce air pollution and greenhouse gas emissions: By lowering air conditioning demand, green roofs can decrease the production of associated air pollution and greenhouse gas emissions. Vegetation can also remove air pollutants and greenhouse gas emissions through dry deposition and carbon sequestration and storage.
- Enhance stormwater management and water quality: Green roofs



Green roof at Ridgewood High School in Norridge, IL.

can reduce and slow stormwater runoff in the urban environment. They also filter pollutants from rainfall.

- Improve quality of life: Green roofs can provide aesthetic value, create useable outdoor space and provide a habitat for many species.

- Offer alternate commuting incentives for staff and faculty. Institute carpool coordination programs at each campus, offer preferred carpool parking and preferred fuel-efficient vehicle parking.
- Replace Indoor Plumbing Fixture and Fittings. Consider the conversion of all current plumbing fixtures and fittings to high-performance fixtures and fittings. Continue with District's policy of replacing faucets with infrared faucets and installing aerators. Fixtures and fittings include, at a minimum, dual flush water closets, low water use urinals, showerheads, and faucets. Install water fountains that refill reusable water bottles is also a way students can immediately see their impact on reducing plastic water bottle waste. A sensor counts the quantity of bottles saved from landfills.



Dual flush toilets and infrared faucets installed at Elgin Academy in Elgin.

Drinking fountain installed at Ridgewood High School

- Adopt a Refrigerant Phase-out Plan for the district. System replacement or refrigerant conversion if CFC based refrigerants are used in base building systems are two options to consider. An exception would be for replacements or conversions where the economic feasibility does not meet at least a 10-year simple payback.
- Establish a Portfolio Manager Account for each building using the EPA's Energy Star Program (www.energystar.gov). This will establish a baseline for each building and help determine what systems could be improved upon. Energy performance refers to how much energy the facility actually uses and how it is measured. The U.S. Environmental Protection Agency's (EPA) Portfolio Manager is a the benchmarking platform for validating a building's energy performance. Portfolio Manager is a free, interactive online tool that assesses energy and water consumption, performance, and cost information for individual buildings and building portfolios. Portfolio Manager rates the current level of building energy efficiency, based on 12 months of utility data entered into the online tool. The building then receives an energy performance rating on a scale of 1 to 100, known as the ENERGY STAR rating. Most school facilities will be eligible for an ENERGY STAR rating as a "K-12 School" space type. The Portfolio Manager K-

12 School space type applies to facility space used as a school building for kindergarten through 12th grade students.

- Commission existing buildings. The commissioning process is an investigation and analysis of the existing building to provide insight into opportunities for improving building performance. Building systems that do not operate properly waste energy and can cause occupant discomfort as well as health issues. Commissioning existing building systems helps reveal deficiencies and identify potential for increases in energy efficiency and decreases in operating costs. While everyday operations may seem to be running correctly, a commissioning study or building energy model may reveal otherwise. It is the best way to set a baseline for current energy consumption, efficiency of equipment and tightness of building envelope from which improvement goals can be generated. With each new project partial commissioning of those systems are being performed.
- Install photovoltaic panels at a school to be used as a teaching tool. Elgin Academy and Ridgewood High School received grants for a small photovoltaic installation that students can view from an accessible roof top. The energy harnessed operates a computer at the school. Students can measure the energy produced by the panels.



Photovoltaic panels at Elgin Academy

- Continue upgrading lighting in schools. Replacing existing fluorescent with LED light fixtures. This not only saves energy, it also provides proper light levels to optimize conditions for learning and working. As we have done with each project, that includes lighting. Adding occupancy sensors and increasing the control of light levels through proper switching can increase teacher and staff satisfaction and decrease utility costs.
- Institute a district-wide or campus specific recycling program. Solid waste management that includes recycling can have the immediate benefit of reduced costs to the school/school district. Some waste management companies or utilities charge less for recycling dumpsters than for ordinary trash dumpsters. Recycling (reducing and reusing) also has the benefit of diverting waste from landfills. Recycling of existing materials reduce the need for new raw materials, thereby reducing the energy required for extraction, and the resulting greenhouse gases.



- Create a Green Cleaning Policy. Green cleaning involves the purchase and use of sustainable cleaning chemicals, best practices for mixing concentrates, the purchase and use of ergonomic janitorial equipment, and assessment of cleaning performance. The impact of best practices for custodial and janitorial services includes safe operations for custodial staff, a safe and healthy indoor environment for building occupants, and environmentally responsible purchasing and disposal of cleaning products and materials. Include a description of The District's Indoor Pest Management Plan already in place which does not utilize chemicals for pest management.
- Adopt a sustainable purchasing policy. A sustainable purchasing policy can have a positive impact on a wide variety of environmental issues, including slowing the depletion of natural non-renewable resources and promoting the use of safer products. Materials purchased regionally help the local economy as well as reduce the energy required for delivery logistics, which has a wider impact on reducing energy use in both manufacturing and transportation and on reducing the associated greenhouse gas emissions. The immediate benefits to schools may include the use of safer products and supplies, which improves the health and wellbeing of students, teachers, and staff.

In addition to the health and financial benefits, "greening" existing schools can provide teachers at green schools the use of the building as the basis for innovative curricula. The school can serve as a tool for hands-on lessons, such as math students tracking and charting utility cost savings, science students analyzing the environmental impact of traditional cleaning products compared to eco-friendly ones, and students designing their dream sustainable homes using the types of systems and innovations used to green their school. Exercises like these help students connect to their environment and understand the effect that buildings have on land, natural resources, and their communities.

Adopting a Green Schools Resolution demonstrates the School Board's commitment to the health and well-being of students, teachers, and staff. By improving indoor air quality, removing toxic materials, optimizing lighting conditions, and addressing cleanliness and comfort issues, a green school becomes a learning environment capable of improving the academic performance of students.

The Information presented above was obtained from the USGBC's website <http://www.usgbc.org> and the USGBC's "Green Existing Schools Project Management Guide", DLA's experience, as well as the EPA's website <http://www.epa.gov>. All photographs are of DLA Architects, Ltd. Projects.

Additional resources and links are listed below:

Illinois Green Ribbon Schools

<https://illinoisgreenalliance.org/green-ribbon-schools/>

The Center for Green Schools – USGBC program for Schools

<https://centerforgreenschools.org/>

Other School Related resources

<https://greenstrides.org/>

WELLness of Existing Schools

Since its inception, a core value of DLA Architects has been the incorporation of Green and Sustainable Design principles into our corporate philosophy. Over the last decade, green building standards and standard-setting organizations have made significant strides towards the market transformation of the building industry, resulting in a rapid expansion of green buildings and environmentally conscious building practices throughout the world. Over the same period, strategies to enhance human health and well-being have played a relatively small role in the evolution of building standards. We believe that the time has come to elevate human health and comfort to the forefront of building practices and reinvent buildings that are not only better for the planet, but also for people. The WELL Building Standard (WELL) focuses on the people in the building rather than just the performance of the building.

- This is the first standard of its kind that focuses solely on the health and wellness of building occupants.
- WELL identifies 100 performance metrics, design strategies, and policies that can be implemented by the owners, designers, engineers, contractors, users and operators of a building.
- WELL is based on a thorough review of the existing research on the effects of spaces on individuals and has been advanced through a thorough scientific and technical review.
- In order to achieve the requirements of the WELL Building Standard, the space must undergo a process that includes an on-site assessment and performance testing by a third party.

Whether a WELL project or not, we look forward to sharing our expertise with Lyons Township School District 204 in order to help you identify “WELLness opportunities”.

A Wellness Standard for Buildings

The WELL Building Standard marries best practices in design and construction with evidence-based health and wellness interventions. It harnesses the built environment as a vehicle to support human health, well-being and comfort. WELL Certified™ spaces and developments can lead to a built environment that helps to improve the nutrition, fitness, mood, sleep, comfort and performance of its occupants. This is achieved in part by implementing strategies, programs and technologies designed to encourage healthy, more active lifestyles and reducing occupant exposure to harmful chemicals and pollutants.

WELL is the culmination of seven years of rigorous research in collaboration with leading physicians, scientists and industry professionals. The WELL Building Standard® was pioneered by Delos, is administered by the International WELL Building Institute™ (IWBI™), and is third-party certified through IWBI’s collaboration with Green Business Certification Inc. (GBCI) – the certification body for the LEED Green Building Rating System.

The WELL Building Standard is designed to work harmoniously with the LEED Green Building Rating System, the Living Building Challenge and other leading global green building standards. We encourage projects to pursue both WELL and standards that address environmental sustainability.

Comprehensive and interdisciplinary approaches are necessary to meaningfully address the complex issues of human health and well-being. A narrow focus on select aspects of health is inadequate to the task. Many factors of the physical environment have a significant impact on day-to-day health and productivity, but it is often the interactions between multiple environmental factors that matter most. A growing body of research supports these claims but little has been done to translate research into practice. The WELL Building Standard® therefore draws from multiple disciplines of scientific study, and presents an integrated approach that reinvents the built environment around its occupants, transforming the places we live, work and learn into systems intended to promote and improve human health and well-being.

There are seven Concepts comprised of 102 features. Every feature is intended to address specific aspects of occupant health, comfort or knowledge. The following are examples of initiatives that the District could consider for each Concept:

- **AIR:** The WELL Building Standard for Air promotes clean air through reducing or minimizing the sources of indoor air pollution, requiring optimal indoor air quality to support the health well-being of building occupants.
 - **EXAMPLE : Ventilation Design** – Provide enhanced ventilation to meet recommended supply and exhaust rates in occupied spaces. **Air Quality** - Test air quality and provide additional air filtration as necessary to meet recommended air quality levels.
- **WATER:** The WELL Building Standard for Water promotes safe and clean water through the implementation of proper filtration techniques and regular testing in order for building occupants to receive optimal quality of water for various uses.
 - **EXAMPLE: Drinking Water Quality** - Provide filtered water in drinking fountains and bottle filling stations that that meets recommended thresholds of purity. Ensure that these are spaced at regular intervals throughout the building to encourage proper hydration.
- **NOURISHMENT:** The WELL Building Standard for Nourishment requires the availability of fresh, wholesome foods, limits unhealthy ingredients and encourages better eating habits and food culture.
 - **EXAMPLE: Fruits and Vegetables** - Improved cafeteria food layout and presentation to promote fruits and vegetables to encourage healthy food choices by students. **Nutritional Transparency** – Help students make

informed choices by making nutritional labeling and allergy information available to them.

- **LIGHT:** The WELL Building Standard for Light provides illumination guidelines that are aimed to minimize disruption to the body's circadian system, enhance productivity, support good sleep quality and provide appropriate visual acuity where needed.
 - **EXAMPLE Light Exposure** – Implement enhanced lighting strategies including daylighting and circadian lighting design.
- **FITNESS:** The WELL Building Standard for Fitness promotes the integration of physical activity into everyday life by providing the opportunities and support for an active lifestyle and discouraging sedentary behaviors.
 - **EXAMPLE Active Buildings** – Provide facilities for student fitness use. Encourage stair use through placement and aesthetic design.
- **COMFORT:** The WELL Building Standard for Comfort establishes requirements designed to create distraction-free, productive and comfortable indoor environments.
 - **EXAMPLE Acoustic Comfort** – Ensure that rooms have adequate acoustics for speech intelligibility and to reduce distraction. **Ergonomics** – Provide furniture optimized for ergonomics.
- **MIND:** The WELL Building Standard for Mind requires design, technology and treatment strategies designed to provide a physical environment that optimizes cognitive and emotional health.
 - **EXAMPLE Nature and Place** – Provide connection to nature through use of natural materials and outdoor learning opportunities. **Restorative Spaces** – Provide restorative spaces like a mindfulness room that give students an opportunity to rest and recover from mental fatigue and stress.

In addition to the health benefits, the “WELLness” of existing schools can provide teachers the use of the building as the basis for innovative curricula.

Adopting a WELL Schools Resolution demonstrates the School Board's commitment to the health and well-being of students, teachers, and staff. A WELL school becomes a learning environment capable of improving the academic performance of students.

The Information presented above was obtained from the WELL Building Standard's website [WELL Building Standard® | WELL Standard \(wellcertified.com\)](https://www.wellcertified.com)

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
• Tel: (708) 579-6462 • Fax: (708) 579-6454 • Email: bstachacz@lths.net • Website: www.lths.net



Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education
From: Brian Stachacz
Date: 2/1/2023
Re: 2023 Asbestos Removal Project Bid Results

On January 30th, the District received and opened bids for the removal of asbestos containing materials in conjunction with the summer of 2023 renovations. This project is part of the summer of 2023 building renovation plan and includes the removal of asbestos containing pipe insulation. Three bids were received with the low bid being submitted by EHC Industries, Inc., in the amount of \$87,000. At this time, our consultant, MMLP is still confirming with EHC that their bid number is correct and that they understand the scope of the work. Should this change, I will inform the Board, but as of now the contract will most likely be awarded to EHC Industries, Inc. at the regular February meeting.

Recommendation: The Board of Education award the contract for the 2023 Asbestos Abatement Project to EHC Industries, Inc., in the amount of \$87,000.

MMLP Ltd.

Melotte Morse Leonatti Parker, Ltd.
213 ½ South Sixth Street, Springfield, Illinois 62701-1502
Phone: (217) 789-9515; Email: architect@mml-adg.com



31 January 2023

Mr. Brian Stachacz
Lyons Township School District
100 South Brainard Avenue
Lagrange, Illinois 60525

RE: Lyons Township High School
2023 Asbestos Abatement
ADG #222030

Brian:

Enclosed you will find the Bid Tabulation for the proposed 2023 abatement project. Three bids were received with combined base bid 1 and base bid 2 bids ranging from \$87,000 to \$118,000. The low bid (\$87,000) was received from EHC Industries, Inc. As you can see, the next two low bidders were \$94,700 and \$118,000. We do not yet have confirmation from EHC about their bid number, but have looked into the company since we do not have direct experience with them. They appear reputable, having been in business over 40 years and with a principal who has a great deal of experience. We are in the process of checking references, and will let you know if there are any potential issues.

We have reviewed the proposals submitted by both of the potential low bidders and they appear to be executed in accordance with the Contract Documents. We recommend that the school district award both Base Bids to EHC.

With your approval, we will issue an Intent to Award to EHC as soon as you advise us of the board's acceptance of this bid. The letter of Intent will allow them to obtain the specified bonds and submittals for this project.

If you have any questions, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'T. David Parker', with a stylized flourish at the end.

T. David Parker- IDPH Project Designer #100-19886
Melotte Morse Leonatti Parker, Ltd.
Analytical Design Group

Enclosed: Bid Tabulation

BID TABULATION

FILE: 221020 /7.1

PROJECT: Lyons Township High School
 TITLE
2022 Abatement
 LOCATION:
Lagrange, Illinois

ADG NO. 222030

BIDS DUE: 1/30/2023 11:30 AM
 DATE TIME

AT: Lyons District Office

OWNER: Lyons Township High School
 NAME:
 TITLE:
 COMPANY:
100 South Brainerd Avenue
 ADDRESS:
Lagrange, IL
 PHONE: FAX:

CONTRACT: Abatement
 TRADE:

PHASE: _____

ESTIMATE: 2-\$18,000

PAGE 1 OF 1

BID SECURITY: 1 = BID BOND, 2 = CERT. CHECK, 3 = OTHER

BID TYPE: B = BASE BID, 1= ALTERNATE #1, 2= ALTERNATE #2..., T= TOTAL

BIDDER INFORMATION			BID SECURITY		BID INFORMATION		ADDENDA			REMARKS
BID NO.	CONTRACTOR/COMPANY	BID PKG	TYPE	AMOUNT	TYPE	AMOUNT	1	2	3	
1	EHC	X	1	5%	B1	\$75,000	X	X		
	Wauconda, IL				B2	\$12,000				
						Unit Price \$6,000				
2	Valor Technologies	X	1	5%	B1	\$75,900	X	X		
	Bolingbrook, IL				B2	\$18,800				
						Unit Price \$4,900				
3	DEM Services	X	1	5%	B1	\$99,000	X	X		
					B2	\$19,000				
						Unit Price per Glovebag \$85				

LYONS TOWNSHIP HIGH SCHOOL

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Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian, Board of Education
From: Brian Stachacz
Date: 2/1/2023
Re: FY23 Tentative Budget Amendment

Information: Included in your packet for review is an FY23 amended budget. I generally do not amend the District's budget unless there is a substantial change in the numbers through the course of a year. In the case of the FY23 budget, there are expected changes to both the revenue and expense sides of the budget.

Back in September of the current school year, while adopting the original budget, I explained to the Board of Education that there may be a need to amend the budget due to changes in expected costs related to the summer of 2023 capital projects. The bids for those projects came in at \$1.8 million less than was originally budgeted. This decrease will reduce the amount of expected expense in the Capital Projects Fund by \$1.1 million in the current year. The remaining reduction of \$.7 million will be reflected in next year's budget.

The amended budget also contains an increase of revenue in the amount of \$1.25 million in CPPRT Revenues (Corporate Personal Property Replacement Taxes). In the original budget CPPRT revenues were budgeted conservatively at \$7.75 million and have now been increased to \$9.0 million. Since this revenue is dependent upon the performance of corporations in Illinois, as well as the economy, we will continue to monitor this budgeted amount and may adjust it up (or down which is doubtful) for the final amended budget in April.

Below is a summary of the major changes that have been made to the amended budget:

Revenue:

- Increase to Corporate Personal Property Tax Revenue of just over \$1.25 million.
- Add budget for \$1.8 million of revenue in Activity Funds (does not affect District operating budget)

Expense:

- Decrease in expense for Capital Projects Fund related to summer 2023 Capital Projects of \$1.1 million.
- Add budget for \$1.8 million of expense to Activity Funds (does not affect District operating budget).

The result of these changes suggests that there will be a \$2.4 million decrease to the expected loss of Fund Balance. The amended Illinois State Board of Education budget form shows a \$6.8 million surplus in the operating funds (Education, O&M, Transportation and Working Cash Funds). However, we are offsetting that with \$7.8 million of expense in the Capital Projects Fund. The original budget suggested that the decrease of fund balance would be \$3.4 million. The tentative amended budget now reflects a decrease to a \$1.0 million loss of fund balance.

I will continue to monitor the entire budget for any significant changes prior to the Board meeting in April and will make those changes as necessary.

The process for adopting a any school district budget in Illinois is to adopt a tentative budget during a regular Board of Education meeting. Notice must then be placed in a local newspaper that a tentative budget is available for review and that a public hearing will take place on this budget during the meeting in which the budget will be adopted. The budget must be on display for at least 30 days before the final can be adopted at the next available meeting. In our case, we can accomplish this with adoption of a tentative amended budget in February and a final in the month of April.

Recommendation: The Board of Education adopt the tentative Fiscal Year 2023 amended budget as presented.

FY 23 Tentative Budget Amendment By Fund Summary
(Ed., O&M, Transportation, SS/IMRF, Capital Projects and Working Cash)

	<u>Education Fund</u>	<u>O&M Fund</u>	<u>Trans. Fund</u>	<u>SS & IMR Fund</u>	<u>Capital Projects Fund</u>	<u>Working Cash Fund</u>	<u>Total All Funds</u>
Estimated Beginning Fund Balance*	34,503,713	8,906,066	3,732,194	1,291,296	0	3,979,893	52,413,162
Revenue							
Property Taxes	59,015,577	8,808,379	2,561,104	2,701,786	-	-	73,086,846
CPPRT	5,963,638	2,382,976	109,071	544,315	-	-	9,000,000
Earnings on Investments	200,000	75,000	15,000	15,000	1,000	30,000	336,000
Other Local Sources	3,131,713	160,000	-	-	-	-	3,291,713
Evidence Based Funding	2,795,963	-	-	-	-	-	2,795,963
State Aid Categorical	684,500	1,000,000	1,005,000	-	-	-	2,689,500
Federal Aid	1,722,964	2,000,000	-	-	-	-	3,722,964
Transfer from Ed & OM Funds					8,908,339		-
Total Revenue (All Sources)	73,514,355	14,426,355	3,690,175	3,261,101	1,000	30,000	94,922,986
Expenditures							
Salaries	49,420,480	3,843,593	-	-	-	-	53,264,073
Employee Benefits	8,332,780	713,494	-	3,256,101	-	-	12,302,375
Purchased Services	7,321,900	1,920,350	3,590,175	-	-	-	12,832,425
Supplies	2,145,418	1,998,000	-	-	-	-	4,143,418
Capital Outlay	1,292,002	629,101	90,000	-	7,782,979	-	9,794,082
Other Objects	3,077,325	300	-	-	-	-	3,077,625
Non Capital Equipment	524,450	-	-	-	-	-	524,450
Total Expenditures (All Uses)	72,114,355	9,104,838	3,680,175	3,256,101	7,782,979	0	95,938,448
Excess Revenue over Expenses	1,400,000	5,321,517	10,000	5,000	(7,781,979)	30,000	(1,015,462)
Transfer To Capital Projects Fund	3,646,822	5,261,517					-
Estimated Ending Fund Balance	32,256,891	8,966,066	3,742,194	1,296,296	1,126,360	4,009,893	51,397,700

*Unaudited Numbers

District Type:

☒ School District
☐ Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION

School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM ***July 1, 2022 - June 30, 2023****Accounting Basis:**

Accrual

Balanced budget; no Deficit Reduction
Plan is required.

Date of Amended Budget:

04/17/2023

(MM/DD/YY)

District Name:

Lyons Twp HSD 204

District RCDT No:

06-016-2040-17

If your FY2022 AFR states that you need to do a deficit reduction plan and your FY2023 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Lyons Twp HSD 204, County of Cook,
 State of Illinois, for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.

WHEREAS the Board of Education of Lyons Twp HSD 204,
 County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary
 of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 17th day of April, 2023,
 notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be
 beginning July 1, 2022 and ending June 30, 2023.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be
 and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 17th day of April, 2023
 by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

- (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
- (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to **School Finance Report (SFR)**: <https://sec1.isbe.net/attachmgr/default.aspx>
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds) ¹ as of July 1, 2022		34,503,713	8,906,066	1,496,069	3,732,194	1,291,296	0	3,979,893	0	0	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	68,310,928	11,426,355	2,674,974	2,685,175	3,261,101	1,000	30,000	0	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
7	STATE SOURCES	3000	3,480,463	1,000,000	0	1,005,000	0	0	0	0	0	
8	FEDERAL SOURCES	4000	1,722,964	2,000,000	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues ⁸		73,514,355	14,426,355	2,674,974	3,690,175	3,261,101	1,000	30,000	0	0	
10	Receipts/Revenues for "On Behalf" Payments ²	3998										
11	Total Receipts/Revenues		73,514,355	14,426,355	2,674,974	3,690,175	3,261,101	1,000	30,000	0	0	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	46,683,778				1,191,604			0		
14	SUPPORT SERVICES	2000	22,481,769	9,104,838		3,680,175	2,045,437	7,782,979		0	0	
15	COMMUNITY SERVICES	3000	303,808	0		0	19,060			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	2,645,000	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	2,604,466	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures ⁹		72,114,355	9,104,838	2,604,466	3,680,175	3,256,101	7,782,979		0	0	
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		72,114,355	9,104,838	2,604,466	3,680,175	3,256,101	7,782,979		0	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,400,000	5,321,517	70,508	10,000	5,000	(7,781,979)	30,000	0	0	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300										
39	Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400		0								
40	Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500		0								
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600		0								
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700		0								
43	Transfer to Capital Projects Fund	7800						8,908,339				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds ⁸		0	0	0	0	0	8,908,339	0	0	0	

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
		8160										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund											
		8170										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and											
	Int Proceeds to Debt Service Fund											
57	Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
59	Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
61	Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
63	Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840	3,646,822	5,261,517								
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹		3,646,822	5,261,517	0	0	0	0	0	0	0	
80	Total Other Sources/Uses of Fund		(3,646,822)	(5,261,517)	0	0	0	8,908,339	0	0	0	
81	ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2023		32,256,891	8,966,066	1,566,577	3,742,194	1,296,296	1,126,360	4,009,893	0	0	
82												
83	Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2022		1,821,973									
84	RECEIPTS/REVENUES (For Student Activity Funds)											
85	Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	1,800,000									
86	DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
87	Total Student Activity Direct Disbursements/Expenditures	1999	1,800,000									
88	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
89	Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2023		1,821,973									
90												

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2022		36,325,686	8,906,066	1,496,069	3,732,194	1,291,296	0	3,979,893	0	0	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	70,110,928	11,426,355	2,674,974	2,685,175	3,261,101	1,000	30,000	0	0	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
95	STATE SOURCES	3000	3,480,463	1,000,000	0	1,005,000	0	0	0	0	0	
96	FEDERAL SOURCES	4000	1,722,964	2,000,000	0	0	0	0	0	0	0	
97	Total Direct Receipts/Revenues ⁸		75,314,355	14,426,355	2,674,974	3,690,175	3,261,101	1,000	30,000	0	0	
98	Receipts/Revenues for "On Behalf" Payments ²	3998	0	0	0	0	0	0		0	0	
99	Total Receipts/Revenues		75,314,355	14,426,355	2,674,974	3,690,175	3,261,101	1,000	30,000	0	0	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	48,483,778				1,191,604			0		
102	SUPPORT SERVICES	2000	22,481,769	9,104,838		3,680,175	2,045,437	7,782,979		0	0	
103	COMMUNITY SERVICES	3000	303,808	0		0	19,060			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	2,645,000	0	0	0	0	0		0	0	
105	DEBT SERVICES	5000	0	0	2,604,466	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures ⁹		73,914,355	9,104,838	2,604,466	3,680,175	3,256,101	7,782,979		0	0	
108	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		73,914,355	9,104,838	2,604,466	3,680,175	3,256,101	7,782,979		0	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,400,000	5,321,517	70,508	10,000	5,000	(7,781,979)	30,000	0	0	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds ⁸		0	0	0	0	0	8,908,339	0	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds ⁹		3,646,822	5,261,517	0	0	0	0	0	0	0	
117	Total Other Sources/Uses of Fund		(3,646,822)	(5,261,517)	0	0	0	8,908,339	0	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2023		34,078,864	8,966,066	1,566,577	3,742,194	1,296,296	1,126,360	4,009,893	0	0	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121	Description	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	Total By Object
122	Object Name											
124	Salaries	100	49,420,480	3,843,593		0		0		0	0	53,264,073
125	Employee Benefits	200	8,332,780	713,494		0	3,256,101	0		0	0	12,302,375
126	Purchased Services	300	7,321,900	1,920,350	0	3,590,175		0		0	0	12,832,425
127	Supplies & Materials	400	2,145,418	1,998,000		0		0		0	0	4,143,418
128	Capital Outlay	500	1,292,002	629,101		90,000		7,782,979		0	0	9,794,082
129	Other Objects	600	3,077,325	300	2,604,466	0	0	0		0	0	5,682,091
130	Non-Capitalized Equipment	700	524,450	0		0		0		0	0	524,450
131	Termination Benefits	800	0	0		0				0		0
132	Total Expenditures		72,114,355	9,104,838	2,604,466	3,680,175	3,256,101	7,782,979		0	0	98,542,914

SUMMARY OF CASH TRANSACTIONS

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND (without Student Activity Funds) ⁷ as of July 1, 2022		34,514,633	10,823,552	1,510,871	3,840,489	1,192,417	0	3,979,893		
4	Total Direct Receipts & Other Sources ⁸		73,514,355	14,426,355	2,674,974	3,690,175	3,261,101	8,909,339	30,000	0	0
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		73,514,355	14,426,355	2,674,974	3,690,175	3,261,101	8,909,339	30,000	0	0
12	Total Amount Available		108,028,988	25,249,907	4,185,845	7,530,664	4,453,518	8,909,339	4,009,893	0	0
13	Total Direct Disbursements & Other Uses ⁹		75,761,177	14,366,355	2,604,466	3,680,175	3,256,101	7,782,979	0	0	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		75,761,177	14,366,355	2,604,466	3,680,175	3,256,101	7,782,979	0	0	0
21	ENDING CASH BALANCE ON HAND (without Student Activity Funds) ⁷ as of June 30, 2023		32,267,811	10,883,552	1,581,379	3,850,489	1,197,417	1,126,360	4,009,893	0	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND ⁷ as of July 1, 2022		1,821,973								
24	Total Direct Receipts & Other Sources ⁸		1,800,000								
25	Total Amount Available		3,621,973								
26	Total Direct Disbursements & Other Uses ⁹		1,800,000								
27	Activity funds ENDING CASH BALANCE ON HAND ⁷ as of June 30, 2023		1,821,973								
28											
29	Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds) ⁷ as of July 1, 2022		36,336,606	10,823,552	1,510,871	3,840,489	1,192,417	0	3,979,893	0	0
30	Total Direct Receipts & Other Sources ⁸		75,314,355	14,426,355	2,674,974	3,690,175	3,261,101	8,909,339	30,000	0	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		75,314,355	14,426,355	2,674,974	3,690,175	3,261,101	8,909,339	30,000	0	0
33	Total Amount Available		111,650,961	25,249,907	4,185,845	7,530,664	4,453,518	8,909,339	4,009,893	0	0
34	Total Direct Disbursements & Other Uses ⁹		77,561,177	14,366,355	2,604,466	3,680,175	3,256,101	7,782,979	0	0	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		77,561,177	14,366,355	2,604,466	3,680,175	3,256,101	7,782,979	0	0	0
37	Total ENDING CASH BALANCE ON HAND (with Student Activity Funds) ⁷ as of June 30, 2023		34,089,784	10,883,552	1,581,379	3,850,489	1,197,417	1,126,360	4,009,893	0	0

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies ¹¹ (1110-1120)	-	58,618,423	8,808,379	2,664,974	2,561,104	2,701,786				
6	Leasing Purposes Levy ¹²	1130									
7	Special Education Purposes Levy	1140	397,154								
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	Total Ad Valorem Taxes Levied by District		59,015,577	8,808,379	2,664,974	2,561,104	2,701,786	0	0	0	0
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes ¹³	1230	5,963,638	2,382,976		109,071	544,315				
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	Total Payments in Lieu of Taxes		5,963,638	2,382,976	0	109,071	544,315	0	0	0	0
19	TUITION	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321	250,000								
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351	45,000								
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		295,000								
41	TRANSPORTATION FEES	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					0					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	200,000	75,000	10,000	15,000	15,000	1,000	30,000		
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		200,000	75,000	10,000	15,000	15,000	1,000	30,000	0	0
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611	925,000								
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613									
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620	20,000								
74	Other Food Service (Describe & Itemize)	1690									
75	Total Food Service		945,000								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	27,000								
78	Admissions - Other	1719									
79	Fees	1720	686,250								
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790	454,300								
82	Student Activity Fund Revenues	1799	1,800,000								
83	Total District/School Activity Income (without Student Activity Funds 1799)		1,167,550	0							
84	Total District/School Activity Income (with Student Activity Funds 1799)		2,967,550								
85	TEXTBOOK INCOME	1800									
86	Textbook Rentals - Regular Textbooks	1811	245,000								
87	Textbook Rentals - Summer School Textbooks	1812									
88	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
89	Textbook Rentals - Other (Describe & Itemize)	1819									
90	Textbook Sales - Regular Textbooks	1821	300,000								
91	Textbook Sales - Summer School	1822									
92	Textbook Sales - Adult/Continuing Education	1823									
93	Textbook Sales - Other (Describe & Itemize)	1829									
94	Other Textbook Income (Describe & Itemize)	1890									
95	Total Textbooks		545,000								

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
96	OTHER REVENUE FROM LOCAL SOURCES	1900									
97	Rentals	1910		155,000							
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950									
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970	65,000								
104	Proceeds from Vendors' Contracts	1980	30,000								
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993	34,163								
109	Other Local Revenues (Describe & Itemize)	1999	50,000	5,000							
110	Total Other Revenue from Local Sources		179,163	160,000	0	0	0	0	0	0	0
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	68,310,928	11,426,355	2,674,974	2,685,175	3,261,101	1,000	30,000	0	0
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		70,110,928								
113	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
114	Flow-Through Revenue from State Sources	2100									
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue (Describe & Itemize)	2300									
117	Total Flow-Through Receipts/Revenues From One District to Another District	2000	0	0		0	0				
118	RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
119	UNRESTRICTED GRANTS-IN-AID (3001-3099)										
120	Evidence Based Funding Formula (Section 18-8.15)	3001	2,795,963								
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
123	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
124	Total Unrestricted Grants-In-Aid		2,795,963	0	0	0	0	0		0	0
125	RESTRICTED GRANTS-IN-AID (3100-3900)										
126	SPECIAL EDUCATION										
127	Special Education - Private Facility Tuition	3100	500,000								
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120									
131	Special Education - Orphanage - Summer Individual	3130									
132	Special Education - Summer School	3145									
133	Special Education - Other (Describe & Itemize)	3199									
134	Total Special Education		500,000	0		0					
135	CAREER AND TECHNICAL EDUCATION (CTE)										
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220	83,000								
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other (Describe & Itemize)	3299									
143	Total Career and Technical Education		83,000	0	708		0				

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
144	BILINGUAL EDUCATION										
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	Total Bilingual Education		0				0				
148	State Free Lunch & Breakfast	3360	1,500								
149	School Breakfast Initiative	3365									
150	Driver Education	3370	100,000								
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other (Describe & Itemize)	3499									
153	TRANSPORTATION										
154	Transportation - Regular and Vocational	3500				55,000					
155	Transportation - Special Education	3510				950,000					
156	Transportation - Other (Describe & Itemize)	3599									
157	Total Transportation		0	0		1,005,000	0				
158	Learning Improvement - Change Grants	3610									
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									
161	Early Childhood - Block Grant	3705									
162	Chicago General Education Block Grant	3766									
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780									
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925		1,000,000							
170	Other Restricted Revenue from State Sources (Describe & Itemize)	3999									
171	Total Restricted Grants-In-Aid		684,500	1,000,000	0	1,005,000	0	0	0	0	0
172	Total Receipts/Revenues from State Sources	3000	3,480,463	1,000,000	0	1,005,000	0	0	0	0	0
173	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
174	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4009									
177	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
178	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4090									
183	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
184	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
185	TITLE V										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other (Describe & Itemize)	4199									
190	Total Title V		0	0	709	0	0				

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
191	FOOD SERVICE										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210									
194	Special Milk Program	4215	10,000								
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other (Describe & Itemize)	4299									
200	Total Food Service		10,000				0				
201	TITLE I										
202	Title I - Low Income	4300	200,000								
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other (Describe & Itemize)	4399									
206	Total Title I		200,000	0		0	0				
207	TITLE IV										
208	Title IV - Student Support & Academic Enrichment Grant	4400	15,000								
209	Title IV - 21st Century	4421									
210	Title IV - Other (Describe & Itemize)	4499									
211	Total Title IV		15,000	0		0	0				
212	FEDERAL - SPECIAL EDUCATION										
213	Federal Special Education - Preschool Flow-Through	4600	870,964								
214	Federal Special Education - Preschool Discretionary	4605									
215	Federal Special Education - IDEA Flow Through	4620									
216	Federal Special Education - IDEA Room & Board	4625	150,000								
217	Federal Special Education - IDEA Discretionary	4630									
218	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
219	Total Federal Special Education		1,020,964	0		0	0				
220	CTE - PERKINS										
221	CTE - Perkins-Title IIIIE Tech Prep	4770	37,000								
222	CTE - Other (Describe & Itemize)	4799									
223	Total CTE - Perkins		37,000	0			0				
224	Federal - Adult Education	4810									
225	ARRA - General State Aid - Education Stabilization	4850									
226	ARRA - Title I - Low Income	4851									
227	ARRA - Title I - Neglected, Private	4852									
228	ARRA - Title I - Delinquent, Private	4853									
229	ARRA - Title I - School Improvement (Part A)	4854									
230	ARRA - Title I - School Improvement (Section 1003g)	4855									
231	ARRA - IDEA - Part B - Preschool	4856									
232	ARRA - IDEA - Part B - Flow-Through	4857									
233	ARRA - Title IID - Technology - Formula	4860									
234	ARRA - Title IID - Technology - Competitive	4861									
235	ARRA - McKinney - Vento Homeless Education	4862									
236	ARRA - Child Nutrition Equipment Assistance	4863									
237	Impact Aid Formula Grants	4864									
238	Impact Aid Competitive Grants	4865									
239	Qualified Zone Academy Bond Tax Credits	4866									
240	Qualified School Construction Bond Credits	4867									
241	Build America Bond Tax Credits	4868									
242	Build America Bond Interest Reimbursement	4869			710						
243	ARRA - General State Aid - Other Government Services Stabilization	4870									

	B	C	D	E	F	G	H	I	J	K	L
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
244	Other ARRA Funds - II	4871									
245	Other ARRA Funds - III	4872									
246	Other ARRA Funds - IV	4873									
247	Other ARRA Funds - V	4874									
248	ARRA - Early Childhood	4875									
249	Other ARRA Funds - VII	4876									
250	Other ARRA Funds - VIII	4877									
251	Other ARRA Funds - IX	4878									
252	Other ARRA Funds - X	4879									
253	Other ARRA Funds - Ed Job Fund Program	4880									
254	Total Stimulus Programs		0	0	0	0	0	0		0	0
255	Race to the Top Program	4901									
256	Race to the Top - Preschool Expansion Grant	4902									
257	Title III - Instruction for English Learners & Immigrant Students	4905									
258	Title III - English Language Acquisition	4909									
259	McKinney Education for Homeless Children	4920									
260	Title II - Eisenhower - Professional Development Formula	4930									
261	Title II - Teacher Quality	4932	60,000								
262	Federal Charter Schools	4960									
263	State Assessment Grants	4981									
264	Grant for State Assessments and Related Activities	4982									
265	Medicaid Matching Funds - Administrative Outreach	4991	65,000								
266	Medicaid Matching Funds - Fee-For-Service Program	4992	15,000								
267	Other Restricted Grants Received from Fed. Govt. thru State <i>(Describe & Itemize)</i>	4998	300,000	2,000,000							
268	Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		1,722,964	2,000,000	0	0	0	0		0	0
269	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	1,722,964	2,000,000	0	0	0	0	0	0	0
270	TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		73,514,355	14,426,355	2,674,974	3,690,175	3,261,101	1,000	30,000	0	0
271	TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		75,314,355								

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100	27,033,991	4,002,500	633,148	637,970	183,002	5,575	418,058	0	32,914,244
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200	6,083,020	1,258,799	34,915	45,968	0	1,000	2,992	0	7,426,694
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250	43,127	22,575	32,000	140,000	0	0	0	0	237,702
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300	28,000	2,529	27,150	1,000	0	11,500	0	0	70,179
13	CTE Programs	1400	0	0	4,700	15,500	0	0	0	0	20,200
14	Interscholastic Programs	1500	1,553,156	17,270	283,245	143,065	0	11,700	18,300	0	2,026,736
15	Summer School Programs	1600	219,222	2,425	200,575	8,250	0	10,000	0	0	440,472
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700	598,829	75,732	46,300	11,000	0	150	0	0	732,011
18	Bilingual Programs	1800	0	0	6,750	5,000	0	0	0	0	11,750
19	Truant Alternative & Optional Programs	1900	400,800	76,790	22,200	1,000	0	0	0	0	500,790
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912						2,068,000			2,068,000
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914						35,000			35,000
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917						200,000			200,000
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						1,800,000			1,800,000
34	Total Instruction ¹⁴ (Without Student Activity Funds 1999)	1000	35,960,145	5,458,620	1,290,983	1,008,753	183,002	2,342,925	439,350	0	46,683,778
35	Total Instruction ¹⁴ (With Student Activity Funds 1999)	1000	35,960,145	5,458,620	1,290,983	1,008,753	183,002	4,142,925	439,350	0	48,483,778
36	SUPPORT SERVICES (ED)	2000									
37	Support Services - Pupil	2100									
38	Attendance & Social Work Services	2110	1,402,418	402,850	13,150	6,300	0	500	0	0	1,825,218
39	Guidance Services	2120	3,596,124	590,406	135,200	56,600	0	4,050	1,500	0	4,383,880
40	Health Services	2130	271,621	67,791	39,750	10,150	0	0	0	0	389,312
41	Psychological Services	2140									0
42	Speech Pathology & Audiology Services	2150									0
43	Other Support Services - Pupils (Describe & Itemize)	2190	127,900	475	52,850	43,300	0	0	0	0	224,525
44	Total Support Services - Pupil	2100	5,398,063	1,061,522	240,950	116,350	0	4,550	1,500	0	6,822,935
45	Support Services - Instructional Staff	2200									
46	Improvement of Instruction Services	2210	364,887	72,593	123,750	19,700	0	650	0	0	581,580
47	Educational Media Services	2220	1,803,938	331,504	584,380	392,630	1,100,000	1,250	81,600	0	4,295,302
48	Assessment & Testing	2230	315,769	15,745	113,675	20,060	0	0	0	0	465,249
49	Total Support Services - Instructional Staff	2200	2,484,594	419,842	821,805	432,390	1,100,000	1,900	81,600	0	5,342,131
50	Support Services - General Administration	2300									
51	Board of Education Services	2310	0	0	437,500	20,000	0	21,000	0	0	478,500
52	Executive Administration Services	2320	353,683	68,737	40,000	6,800	0	3,500	0	0	472,720
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2361, 2365									0
55	Total Support Services - General Administration	2300	353,683	68,737	477,500	26,800	0	24,500	0	0	951,220

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
56	Support Services - School Administration	2400									
57	Office of the Principal Services	2410	3,445,781	604,711	75,300	46,100	0	9,900	0	0	4,181,792
58	Other Support Services - School Administration <i>(Describe & Itemize)</i>	2490	0	0	41,000	1,000	0	0	0	0	42,000
59	Total Support Services - School Administration	2400	3,445,781	604,711	116,300	47,100	0	9,900	0	0	4,223,792
60	Support Services - Business	2500									
61	Direction of Business Support Services	2510	202,335	50,551	800	0	0	500	0	0	254,186
62	Fiscal Services	2520	364,992	86,487	9,950	4,500	0	120,750	0	0	586,679
63	Operation & Maintenance of Plant Services	2540	0	0	167,500	2,500	0	0	0	0	170,000
64	Pupil Transportation Services	2550									0
65	Food Services	2560	0	0	1,236,200	10,000	0	0	0	0	1,246,200
66	Internal Services	2570	185,323	68,717	32,500	440,000	0	25,000	2,000	0	753,540
67	Total Support Services - Business	2500	752,650	205,755	1,446,950	457,000	0	146,250	2,000	0	3,010,605
68	Support Services - Central	2600									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630	196,784	8,177	111,750	3,400	0	1,000	0	0	321,111
72	Staff Services	2640	363,828	95,716	51,750	5,000	9,000	1,000	0	0	526,294
73	Data Processing Services	2660	216,202	35,881	154,455	500	0	300	0	0	407,338
74	Total Support Services - Central	2600	776,814	139,774	317,955	8,900	9,000	2,300	0	0	1,254,743
75	Other Support Services - Misc. <i>(Describe & Itemize)</i>	2900	0	372,036	504,307	0	0	0	0	0	876,343
76	Total Support Services	2000	13,211,585	2,872,377	3,925,767	1,088,540	1,109,000	189,400	85,100	0	22,481,769
77	COMMUNITY SERVICES (ED)	3000	248,750	1,783	5,150	48,125	0	0	0	0	303,808
78	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
79	Payments to Other Dist & Govt Units (In-State)	4100									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120			2,100,000			125,000			2,225,000
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs <i>(Describe & Itemize)</i>	4190									0
86	Total Payments to Other Dist & Govt Units (In-State)	4100			2,100,000			125,000			2,225,000
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220						420,000			420,000
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition <i>(Describe & Itemize)</i>	4290									0
94	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						420,000			420,000
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers <i>(Describe & Itemize)</i>	4390									0
102	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	Total Payments to Other Dist & Govt Units	4000			2,100,000			545,000			2,645,000

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
105	DEBT SERVICE (ED)	5000									
106	Debt Service - Interest on Short-Term Debt	5100									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
112	Total Debt Service - Interest on Short-Term Debt	5100						0			0
113	Debt Service - Interest on Long-Term Debt	5200									0
114	Total Debt Service	5000						0			0
115	PROVISION FOR CONTINGENCIES (ED)	6000									0
116	Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))		49,420,480	8,332,780	7,321,900	2,145,418	1,292,002	3,077,325	524,450	0	72,114,355
117	Total Direct Disbursements/Expenditures (with Student Activity Funds (1999))		49,420,480	8,332,780	7,321,900	2,145,418	1,292,002	4,877,325	524,450	0	73,914,355
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										1,400,000
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										1,400,000
121	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
122	SUPPORT SERVICES (O&M)	2000									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils <i>(Describe & Itemize)</i>	2190									0
125	Support Services - Business	2500									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540	3,843,593	713,494	1,920,350	1,998,000	614,101	300	0	0	9,089,838
129	Pupil Transportation Services	2550									0
130	Food Services	2560					15,000				15,000
131	Total Support Services - Business	2500	3,843,593	713,494	1,920,350	1,998,000	629,101	300	0	0	9,104,838
132	Other Support Services - Misc. <i>(Describe & Itemize)</i>	2900									0
133	Total Support Services	2000	3,843,593	713,494	1,920,350	1,998,000	629,101	300	0	0	9,104,838
134	COMMUNITY SERVICES (O&M)	3000									0
135	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
136	Payments to Other Dist & Govt Units (In-State)	4100									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs <i>(Describe & Itemize)</i>	4190									0
141	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
143	Total Payments to Other Dist & Govt Unit	4000			0			0			0
144	DEBT SERVICE (O&M)	5000									
145	Debt Service - Interest on Short-Term Debt	5100									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
151	Total Debt Service - Interest on Short-Term Debt	5100						0			0
152	Debt Service - Interest on Long-Term Debt	5200									0
153	Total Debt Service	5000						0			0
154	PROVISION FOR CONTINGENCIES (O&M)	6000									0
155	Total Direct Disbursements/Expenditures		3,843,593	713,494	1,920,350	1,998,000	629,101	300	0	0	9,104,838
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										5,321,517

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1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
158	30 - DEBT SERVICE FUND (DS)										
159	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
160	Payments to Other Dist & Govt Units (In-State)	4100									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
164	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
165	DEBT SERVICE (DS)	5000									
166	Debt Service - Interest on Short-Term Debt	5100									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0
171	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
172	Total Debt Service - Interest On Short-Term Debt	5100						0			0
173	Debt Service - Interest on Long-Term Debt	5200						139,466			139,466
174	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300						2,465,000			2,465,000
175	Debt Service - Other (Describe & Itemize)	5400									0
176	Total Debt Service	5000			0			2,604,466			2,604,466
177	PROVISION FOR CONTINGENCIES (DS)	6000									0
178	Total Direct Disbursements/Expenditures				0			2,604,466			2,604,466
179	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										70,508
180											
181	40 - TRANSPORTATION FUND (TR)										
182	SUPPORT SERVICES (TR)	2000									
183	Support Services - Pupils	2100									
184	Other Support Services - Pupils (Describe & Itemize)	2190									0
185	Support Services - Business										
186	Pupil Transportation Services	2550	0	0	3,590,175	0	90,000	0	0	0	3,680,175
187	Other Support Services - Business (Describe & Itemize)	2900									0
188	Total Support Services	2000	0	0	3,590,175	0	90,000	0	0	0	3,680,175
189	COMMUNITY SERVICES (TR)	3000									0
190	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
191	Payments to Other Dist & Govt Units (In-State)	4100									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
198	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
199	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
200	Total Payments to Other Dist & Govt Units	4000			0			0			0
201	DEBT SERVICE (TR)	5000									
202	Debt Service - Interest on Short-Term Debt	5100									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
208	Total Debt Service - Interest On Short-Term Debt	5100						0			0
209	Debt Service - Interest on Long-Term Debt	5200									0

715

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
210	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
211	Debt Service - Other (Describe & Itemize)	5400									0
212	Total Debt Service	5000						0			0
213	PROVISION FOR CONTINGENCIES (TR)	6000									0
214	Total Direct Disbursements/Expenditures		0	0	3,590,175	0	90,000	0	0	0	3,680,175
215	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										10,000
216											
217	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
218	INSTRUCTION (MR/SS)	1000									
219	Regular Program	1100		519,456							519,456
220	Pre-K Programs	1125									0
221	Special Education Programs (Functions 1200-1220)	1200		515,403							515,403
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250		6,500							6,500
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300		1,500							1,500
226	CTE Programs	1400									0
227	Interscholastic Programs	1500		111,940							111,940
228	Summer School Programs	1600		11,200							11,200
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700		20,005							20,005
231	Bilingual Programs	1800									0
232	Truant Alternative & Optional Programs	1900		5,600							5,600
233	Total Instruction	1000		1,191,604							1,191,604
234	SUPPORT SERVICES (MR/SS)	2000									
235	Support Services - Pupil	2100									
236	Attendance & Social Work Services	2110		194,035							194,035
237	Guidance Services	2120		128,213							128,213
238	Health Services	2130		20,520							20,520
239	Psychological Services	2140									0
240	Speech Pathology & Audiology Services	2150									0
241	Other Support Services - Pupils (Describe & Itemize)	2190		20,222							20,222
242	Total Support Services - Pupil	2100		362,990							362,990
243	Support Services - Instructional Staff	2200									
244	Improvement of Instruction Services	2210		18,711							18,711
245	Educational Media Services	2220		316,037							316,037
246	Assessment & Testing	2230		31,566							31,566
247	Total Support Services - Instructional Staff	2200		366,314							366,314
248	Support Services - General Administration	2300									
249	Board of Education Services	2310									0
250	Executive Administration Services	2320		27,965							27,965
251	Special Area Administrative Services	2330									0
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365									0
254	Total Support Services - General Administration	2300		27,965							27,965
255	Support Services - School Administration	2400									
256	Office of the Principal Services	2410		197,678							197,678
257	Other Support Services - School Administration (Describe & Itemize)	2490									0
258	Total Support Services - School Administration	2400		197,678							197,678

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
259	Support Services - Business	2500									
260	Direction of Business Support Services	2510		2,950							2,950
261	Fiscal Services	2520		78,581							78,581
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540		851,919							851,919
264	Pupil Transportation Services	2550									0
265	Food Services	2560									0
266	Internal Services	2570		33,270							33,270
267	Total Support Services - Business	2500		966,720							966,720
268	Support Services - Central	2600									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620									0
271	Information Services	2630		43,435							43,435
272	Staff Services	2640		33,606							33,606
273	Data Processing Services	2660		46,729							46,729
274	Total Support Services - Central	2600		123,770							123,770
275	Other Support Services - Misc. (Describe & Itemize)	2900									0
276	Total Support Services	2000		2,045,437							2,045,437
277	COMMUNITY SERVICES (MR/SS)	3000		19,060							19,060
278	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
279	Payments for Regular Programs	4110									0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0
282	Total Payments to Other Dist & Govt Units	4000		0							0
283	DEBT SERVICE (MR/SS)	5000									
284	Debt Service - Interest on Short-Term Debt	5100									
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
290	Total Debt Service	5000						0			0
291	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
292	Total Direct Disbursements/Expenditures			3,256,101				0			3,256,101
293	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										5,000
294											
295	60 - CAPITAL PROJECTS (CP)										
296	SUPPORT SERVICES (CP)	2000									
297	Support Services - Business										
298	Facilities Acquisition & Construction Services	2530					7,782,979				7,782,979
299	Other Support Services - Business (Describe & Itemize)	2900									0
300	Total Support Services	2000	0	0	0	0	7,782,979	0	0		7,782,979
301	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
302	Payments to Other Dist & Govt Units (In-State)	4100									
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) (Describe & Itemize)	4190									0
307	Total Payments to Other Districts & Govt Units	4000			0			0			0
308	PROVISION FOR CONTINGENCIES (CP)	6000									0
309	Total Direct Disbursements/Expenditures		0	0	0	0	7,782,979	0	0		7,782,979
310	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(7,781,979)
311											
312	70 WORKING CASH FUND (WC)										
313											
314	80 - TORT FUND (TF)										

717

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
315	INSTRUCTION (TF)	1000									
316	Regular Programs	1100									0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	Total Instruction¹⁴	1000	0	0	0	0	0	0	0	0	0
345	SUPPORT SERVICES (TF)	2000									
346	Support Services - Pupil	2100									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils (<i>Describe & Itemize</i>)	2190									0
353	Total Support Services - Pupil	2100	0	0	0	0	0	0	0	0	0
354	Support Services - Instructional Staff	2200									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	Total Support Services - Instructional Staff	2200	0	0	0	0	0	0	0	0	0
359	Support Services - General Administration	2300									
360	Board of Education Services	2310									0
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365									0
365	Total Support Services - General Administration	2300	0	0	0	0	0	0	0	0	0

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
366	Support Services - School Administration	2400									
367	Office of the Principal Services	2410									0
368	Other Support Services - School Administration <i>(Describe & Itemize)</i>	2490									0
369	Total Support Services - School Administration	2400	0	0	0	0	0	0	0	0	0
370	Support Services - Business	2500									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
379	Support Services - Central	2600									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	Total Support Services - Central	2600	0	0	0	0	0	0	0	0	0
386	Other Support Services - Misc. <i>(Describe & Itemize)</i>	2900									0
387	Total Support Services	2000	0	0	0	0	0	0	0	0	0
388	COMMUNITY SERVICES (TF)	3000									0
389	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
390	Payments to Other Dist & Govt Units (In-State)	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0
396	Other Payments to In-State Govt Units - Programs <i>(Describe & Itemize)</i>	4190									0
397	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition <i>(Describe & Itemize)</i>	4290									0
405	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers <i>(Describe & Itemize)</i>	4390									0
413	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	Total Payments to Other Dist & Govt Units	4000			0			0			0
416	DEBT SERVICE (TF)	5000									
417	Debt Service - Interest on Short-Term Debt										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
423	Debt Service - Interest on Long-Term Debt	5200									0

719

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
424	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
425	Debt Service - Other (Describe & Itemize)	5400									0
426	Total Debt Service	5000			0			0			0

	B	C	D	E	F	G	H	I	J	K	L
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
427	PROVISION FOR CONTINGENCIES (TF)	6000									0
428	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0
429	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
430											
431	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
432	SUPPORT SERVICES (FP&S)	2000									
433	Support Services - Business	2500									
434	Facilities Acquisition & Construction Services	2530									0
435	Operation & Maintenance of Plant Service	2540									0
436	Total Support Services - Business	2500	0	0	0	0	0	0	0		0
437	Other Support Services - Misc. (Describe & Itemize)	2900									0
438	Total Support Services	2000	0	0	0	0	0	0	0		0
439	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
443	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
444	DEBT SERVICE (FP&S)	5000									
445	Debt Service - Interest on Short-Term Debt	5100									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
448	Total Debt Service - Interest on Short-Term Debt	5100						0			0
449	Debt Service - Interest on Long-Term Debt	5200									0
450	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
451	Total Debt Service	5000						0			0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

This page is provided for detailed itemizations as requested within the body of the Report.

Please enter notes in "Source of Revenue/Use of Expense" column for the below line items. If page does not list specific revenues/expenditures, no itemization notes are required.

Fund-Account Number		Source of Revenue/Use of Expense	Amount
Estimated Revenues			
10-1790	Other District/School Activity Revenue	Revenue for district athletic and club summer camps.	\$454,300
10-1993	Other Local Fees	E-Rate Revenue	\$34,163
10-1999	Other Local Revenues	Various miscellaneous payments.	\$50,000
20-1999	Other Local Revenues	Various miscellaneous payments.	\$5,000
10-4998	Other Restricted Grants Received from Fed. Govt. thru State	Remaining ESSER III and IDEA Monies.	\$300,000
20-4998	Other Restricted Grants Received from Fed. Govt. thru State	Remaining ESSER II and III Monies.	\$2,000,000
Estimated Expenditures			
10-2190	Other Support Services - Pupils	Supervision for Cafeteria, Corral, and district events.	\$224,525
10-2490	Other Support Services - School Administration	Postage	\$42,000
10-2900	Other Support Services - Misc.	P&C Insurance and Work Comp. Insurance payments.	\$876,343
30-5300	Debt Service - Payments of Principal on Long-Term Debt	Current year's debt service principal payment.	\$2,465,000
50-2190	Other Support Services - Pupils	Benefits related to the salaries of student supervision.	\$20,222

	A	B	C	D	E	F	G
1		DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
2		Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
3		Direct Revenues	73,514,355	14,426,355	3,690,175	30,000	91,660,885
4		Direct Expenditures	72,114,355	9,104,838	3,680,175		84,899,368
5		Difference	1,400,000	5,321,517	10,000	30,000	6,761,517
6		Estimated Fund Balance - June 30, 2023	32,256,891	8,966,066	3,742,194	4,009,893	48,975,044
7		Balanced budget; no Deficit Reduction Plan is required.					
8		<i>A deficit reduction plan is required if the local board of education adopts (or amends) the 2022-2023 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).</i>					
9		Note: The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.					
11		<i>Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2021-2022 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.</i>					
13		<i>The deficit reduction plan, if required, is developed using ISBE guidelines and format.</i>					
14							
15							

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	C	D	E	F	G	H	I	J	K	L
1	*School Districts Only 6016204017 <i>District Number</i> Lyons Twp HSD 204 <i>District Name</i>		DEFICIT REDUCTION PLAN					ESTIMATED BUDGET ESTIMATED BUDGET FY2023-2024				
2			ESTIMATED BUDGET									
3			FY2022-2023									
4												
5												
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		34,503,713	8,906,066	3,732,194	3,979,893	51,121,866	32,256,891	8,966,066	3,742,194	4,009,893	48,975,044
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000	68,310,928	11,426,355	2,685,175	30,000	82,452,458					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0		0					0
11	STATE SOURCES	3000	3,480,463	1,000,000	1,005,000	0	5,485,463					0
12	FEDERAL SOURCES	4000	1,722,964	2,000,000	0	0	3,722,964					0
13	Total Receipts/Revenues		73,514,355	14,426,355	3,690,175	30,000	91,660,885	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000	46,683,778				46,683,778					0
16	SUPPORT SERVICES	2000	22,481,769	9,104,838	3,680,175		35,266,782					0
17	COMMUNITY SERVICES	3000	303,808	0	0		303,808					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	2,645,000	0	0		2,645,000					0
19	DEBT SERVICES	5000	0	0	0		0					0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0					0
21	Total Disbursements/Expenditures		72,114,355	9,104,838	3,680,175		84,899,368	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		1,400,000	5,321,517	10,000	30,000	6,761,517	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0					0
25	OTHER USES OF FUNDS (8000)		3,646,822	5,261,517	0	0	8,908,339					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(3,646,822)	(5,261,517)	0	0	(8,908,339)	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		32,256,891	8,966,066	3,742,194	4,009,893	48,975,044	32,256,891	8,966,066	3,742,194	4,009,893	48,975,044

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	M	N	O	P	Q	R	S	T	U	V
1	*School Districts Only 6016204017 District Number Lyons Twp HSD 204		ESTIMATED BUDGET FY2024-2025					ESTIMATED BUDGET FY2025-2026				
2												
3												
4	District Name											
5			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
6												
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		32,256,891	8,966,066	3,742,194	4,009,893	48,975,044	32,256,891	8,966,066	3,742,194	4,009,893	48,975,044
8	RECEIPTS/REVENUES	Acct #										
9	LOCAL SOURCES	1000					0					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0					0
11	STATE SOURCES	3000					0					0
12	FEDERAL SOURCES	4000					0					0
13	Total Receipts/Revenues		0	0	0	0	0	0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #										
15	INSTRUCTION	1000					0					0
16	SUPPORT SERVICES	2000					0					0
17	COMMUNITY SERVICES	3000					0					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0					0
19	DEBT SERVICES	5000					0					0
20	PROVISION FOR CONTINGENCIES	6000					0					0
21	Total Disbursements/Expenditures		0	0	0		0	0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)						0					0
25	OTHER USES OF FUNDS (8000)						0					0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		32,256,891	8,966,066	3,742,194	4,009,893	48,975,044	32,256,891	8,966,066	3,742,194	4,009,893	48,975,044

	A	B	W	X	Y	Z
1	*School Districts Only 6016204017 District Number Lyons Twp HSD 204 District Name		SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET Date of Adoption: (Enter as MM/DD/YY)			
2						
3						
4						
5			FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026
6						
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		51,121,866	48,975,044	48,975,044	48,975,044
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	82,452,458	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0
11	STATE SOURCES	3000	5,485,463	0	0	0
12	FEDERAL SOURCES	4000	3,722,964	0	0	0
13	Total Receipts/Revenues		91,660,885	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	46,683,778	0	0	0
16	SUPPORT SERVICES	2000	35,266,782	0	0	0
17	COMMUNITY SERVICES	3000	303,808	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	2,645,000	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		84,899,368	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		6,761,517	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		8,908,339	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(8,908,339)	0	0	0
27	ESTIMATED ENDING FUND BALANCE		48,975,044	48,975,044	48,975,044	48,975,044

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2022-2023
through Fiscal Year 2025-2026

Lyons Twp HSD 204 6016204017

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:

2. Assumptions Used in the Deficit Reduction Plan:

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)*(For Local Use Only)*

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2023 budgeted expenditures over actual FY2022 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET

(Section 17-1.5 of the School Code)

School District Name: Lyons Twp HSD 204RCDT Number: 6-016-2040-17

Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2022				Budgeted Expenditures, Fiscal Year 2023			
		(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320	513,552			513,552	472,720		0	472,720
2. Special Area Administration Services	2330	0			0	0		0	0
3. Other Support Services - School Administration	2490	31,540			31,540	42,000		0	42,000
4. Direction of Business Support Services	2510	244,821			244,821	254,186	0	0	254,186
5. Internal Services	2570	857,687			857,687	753,540		0	753,540
6. Direction of Central Support Services	2610	0			0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		1,647,600	0	0	1,647,600	1,522,446	0	0	1,522,446
9. Estimated Percent Increase (Decrease) for FY2023 (Budgeted) over FY2022 (Actual)									-8%

REPORTING OF PUBLIC VENDOR CONTRACTS OF \$1,000 OR MORE (School Districts Only)

In accordance with the School Code, Section 10-20.21, all school districts are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the school district in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services. **The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.** All such contracts executed on or after July 1, 2007 must be approved by the school board.

[See: School Code, Section 10-20.21 - Contracts](#)

If more rows are required, select a cell above where you'd like additional rows. Then click "Add Rows" button to the right and enter number of desired rows. Rows will generate beneath the selected cell.

[illegible]

Reference Description

- ¹ Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- ² Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- ³ Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- ^{3a} Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- ⁴ Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- ⁵

The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- ⁶ The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- ⁷ Cash plus investments must be greater than or equal to zero.
- ⁸ For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- ⁹ For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- ¹⁰ Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- ¹¹ Include revenue accounts 1110 through 1115, 1117, 1118 & 1120.
- ¹² The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- ¹³ Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- ¹⁴

Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- ¹⁵ Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- ¹⁶ Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
 Only abatement of working cash fund can transfer its funds to any fund in most need of money
 (see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS	
This worksheet checks various cells to assure that selected items are in balance.	
Out-of-balance conditions are marked here with an error message.	
<i>Once all errors are corrected: Windows users, click "Save Budget for ISBE" button to the right. Mac users, click File > Save As. Once saved, submit to ISBE.</i>	
Budget Item References	Message
Are all errors corrected?	Please correct errors below
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? (Joint Agreements do not complete Deficit Reduction Plan.)	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)	
2. Cover Page (Cover tab)	
District Name must be selected from drop-down. (Cell H13) (Do not type full district name manually.)	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates (Day, Month, Year) must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	ERROR - TYPE BOARD NAMES
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2022 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2022 (Cell C83) (Cell must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2022 (CashSum 5 tab, All Funds) cannot be negative.	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2023 (CashSum 5 tab - All Funds) cannot be negative.	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - Cell F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - Cell H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source/expenditure use.	OK

End of Balancing