Proviso Township High Schools
Board of Education Regular Meeting

Tuesday, June 11, 2024
5:30 PM
Proviso Math & Science Academy Auditorium and Board Room
8601 W Roosevelt Road
Forest Park, IL 60130

AGENDA

BOARD OF EDUCATION MEMBER OATH OF OFFICE

I, **do solemnly swear** that I will faithfully discharge the duties of the office of member of the Board of Education of Proviso Township High Schools District 209, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.
I further swear that:
I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;
I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;
I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;
I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Proviso Township High Schools District 209;
I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Proviso Township High Schools District 209; and
I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

EXECUTIVE SESSION 5:30 PM
OPEN SESSION 7:30 PM

1. Call to Order

2. Establish Quorum

3. Retire to Executive Session

4. Executive Session Board of Education

   A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)

   B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

   C. Litigation, when an action against, affecting or on behalf of the particular public body has been filled and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c) (11).

5. Reconvene the Regular Meeting

6. Pledge of Allegiance

7. PTHS D209 Vision Statement

8. Public Comments

9. Student Recognition

10. Reports and Communications from the Co-Interim Superintendents 3

Closed Session In Progress

Board of Education



Sam Valtierrez
President



Sandra Hixson
Vice President



Jenny Barbahen
Secretary



Rodney Alexander
Board Member



Amanda J. Grant
Board Member



David Ocampo
Board Member



Arbdella "Della" Patterson
Board Member

New Beginnings...

Board of Education
Regular Meeting
June 11, 2024
Mr. Luke Pavone
&
Mr. Alexander Aschoff
Interim Superintendents

ONE PROVISO

PUBLIC COMMENTS

Interim Superintendent's Report

Mr. Luke Pavone & Mr. Alexander Aschoff
Interim Superintendents
June 11, 2024

HEARING FOR INTERFUND TRANSFER

BACKGROUND

- At the BOE meeting on 8.22.23, the Board approved a budget that included a $50 million transfer from the Ed Fund to the Capital Projects Fund.
- At the BOE meeting on 10.10.23, the Board approved the resolution to transfer $38 million transfer from the Ed Fund to the Capital Projects Fund.

Financial Update

- Treasurer's Report
- Bill List
- PTAB Resolution
- Baker Tilly Engagement Letter
- Depository of Funds

Business Office

Dr. Deborah Watson-Hill, CSBO

FINANCIAL REPORT FY2024 - MAY (unaudited) - Eleven Months

	EDUCATION	OPERATIONS & MAINTENANCE	DEBT SERVICE*	TRANS-PORTATION	SOC SEC/ IMRF	CAPITAL PROJECTS*	WORKING CASH	TORT	FIRE & SAFETY*	ALL FUNDS
LOCAL SOURCES	$ 59,738,747	$ 16,536,630	$ 5,954,891	$ 3,024,977	$ 2,601,708	$ 365,436	$ 165,284	$ 172,514	$ 338,191	$ 88,898,378
FLOW THRU SOURCES	-	-	-		-	-	-	-	-	-
STATE SOURCES	18,430,138	-	-	1,985,852	-	-	-	-	-	20,415,989
FEDERAL SOURCES	8,514,611	-	-	-	-	-	-	-	-	8,514,611
ON-BEHALF PAYMENTS	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	86,683,495	16,536,630	5,954,891	5,010,828	2,601,708	365,436	165,284	172,514	338,191	117,828,978
FY2024 Proposed Budget	85,280,745	15,289,835	6,360,166	5,361,192	2,412,125	2,718,456	60,357	247,272	419,673	118,149,821
% of FY2024 Revenue/Budget	102%	108%	94%	93%	108%	13%	274%	70%	81%	100%
EXPENDITURES										
SALARIES	32,778,584	4,270,782		173,965		-	-	-	-	37,223,331
BENEFITS	8,102,214	724,138		48,560	1,563,607	-	-	-	-	10,438,519
PURCHASED SERVICES	6,560,398	1,497,549	-	7,218,509	-	-	-	-	-	15,276,455
SUPPLIES & MATERIALS	3,905,174	1,283,513	-	-	-		-	-	-	5,188,688
CAPITAL OUTLAY	1,589,796	533,821	-	-	-	32,627,138	-	-	-	34,750,755
OTHER OBJECTS	10,820,963	500,500	6,183,097	-	-	-	-	-	-	17,504,559
NON CAPITALIZED ITEMS	257,151	123,404	-	-	-	-	-	-	-	380,555
TOTAL EXPENDITURES	64,014,280	8,933,706	6,183,097	7,441,034	1,563,607	32,627,138	-	-	-	120,762,861
FY2024 Proposed Budget	78,716,876	11,299,144	6,196,546	5,190,932	1,728,660	50,301,003	0	0	0	153,433,161
% of FY2024 Expenditure/Budge	81%	79%	100%	143%	90%	65%	0%	0%	0%	79%
EXCESS (DEFICIENCY) OF REVENUE/EXPENDITURES	22,669,215	7,602,924	(228,206)	(2,430,206)	1,038,102	(32,261,702)	165,284	172,514	338,191	(2,933,884)
TRANSFERS	(38,000,000)					38,000,000				
ACTUAL FUND BALANCE - Beg.	58,619,694	3,852,235	3,644,712	4,110,584	2,454,259	5,973,187	3,749,981	844,519	2,812,371	86,061,543
ESTIMATED FUND BALANCE- End	$ 43,288,910	$ 11,455,159	$ 3,416,506	$ 1,680,379	$ 3,492,361	$ 11,711,486	$ 3,915,264	$ 1,017,033	$ 3,150,562	83,127,660

BILL LIST

PROPERTY TAX APPEAL BOARD RESOLUTION

BACKGROUND

It is the practice of the District to intervene in those assessment appeals filed on properties within the boundaries of the District at the State of Illinois Property Tax Appeal Board ("PTAB")

- Settlements of PTAB appeals often require a decision approving or rejecting the settlement on a time frame shorter than practical with the regular meetings of the Board of Education

- In order to provide timely responses to settlement proposals it is prudent for a member of the District administration to have the authority to approve or reject settlements to allow for timely decision-making and the avoidance of delay to protect the District's revenue interest in the assessed value of a parcel or parcels

BAKER TILLY ENGAGEMENT LETTER

BACKGROUND

Considering the recent and sustained high turnover within our organization, it has become imperative to conduct a thorough operational assessment of the district's human resource and business office functions. The assessment will include conducting interviews with key members of management and staff for the purpose of documenting process maps and relevant internal controls.

Depository of Funds

BACKGROUND

Proviso Township High Schools District 209 maintains custody of several bank accounts for student activity and self-insurance purposes. The district is responsible for reconciling these bank accounts and maintaining account records to ensure that all activity between bank and book balances are proper. According to the FY23 Audit, the district had not completed a bank reconciliation for both accounts.

17

The school district currently utilizes BMO as its primary depository for managing financial transactions. However, after a comprehensive review and analysis, it has become evident that there is a need to transfer to another bank to better serve the financial interests of the district.

BACKGROUND

- Republic Bank is rated by IDC Finanancial Publishing at 300. (Superior Rating)
- Proviso TTO has an established relationship with Republic Bank
- Proviso TTO will support D209 with reconciling district's account monthly
- Remote Deposit Capture- D209 will have the ability to deposit checks directly into our accounts at the convenience of our office
- D209 will have the access to see our Township Treasury Accounts, Student Activity Accounts and Self-funded accounts under one online banking profile
- They are local and in our township, and they will support our community with sponsorship Opportunities
- Our local districts (D87, D89, D92, D92.5, D93 and D94) are utilizing Republic Bank services

BOARD OF EDUCATION: JUNE 11, 2024

Type	Subject	Summary
Action	Approval of Bill List	Item #18
Information	Resolution Authorizing Change of Banks	Item #19. Changing banks from BMO to Republic
Action	Resolution Authorizing Fund Transfer	Item #20. $12 million transfer from Education fund to Capital Projects fund.
Action	PTAB Resolution	Item #21
Information	Baker Tilly Engagement	Item #22

Business Office Updates

UPDATES

- FY24 Closeout of the School Year
  - Open Purchase Orders
  - Student Activities
    - Student Activity Guide

- FY25 Budget Plan
  - Tentative Budget will be shared as an Information Item on 07/09/24
  - Presentation and Action to approve FY25 Budget on 09/10/24

- Business Office Retreat 07/16/24-07/18/24
  - Professional Development

Operations Update; Design and Construction

Design Team: Perkins & Will

- Construction Field Observation Report
- Proviso West Roof
- HLS Update
- Office of Civil Rights

Construction Team: Gilbane

- Proviso East Construction Update
- Project Schedule
- Security Camera East/West/PMSA
- Fieldhouse Brick restoration
- Punchlist
- Summer Intern




Facilities Committee Meeting
Proviso Township High Schools District 209
June 11, 2024
23
Perkins&Will

Agenda

1. OCR Accessibility Review Update
2. Field Observation Report
3. Proviso West Roof Replacement Update
4. HLS Report Update

OCR Accessibility Review Update

OCR Accessibility Review (East)

The Illinois School Board of Education, Office of Civil Rights will periodically review schools that offer Career Technical Education for equitable access to facilities. The recommendations are voluntary and focused on assisting districts provide reasonable accommodation for all students.

Note: New work is designed to current accessibility codes. Review is predominately focused on existing, non-ADA compliant portions of the campus.

OCR Accessibility Review (East)

Perkins&Will is providing assistance to the District in providing documentation of compliance or recommending methods of reasonable accommodation.

Parking stall as-built dimension verification



Additional site & toilet room signage





27

OCR Accessibility Review (East)

Items Verified Complete: 6 (8 total)

Outstanding items:

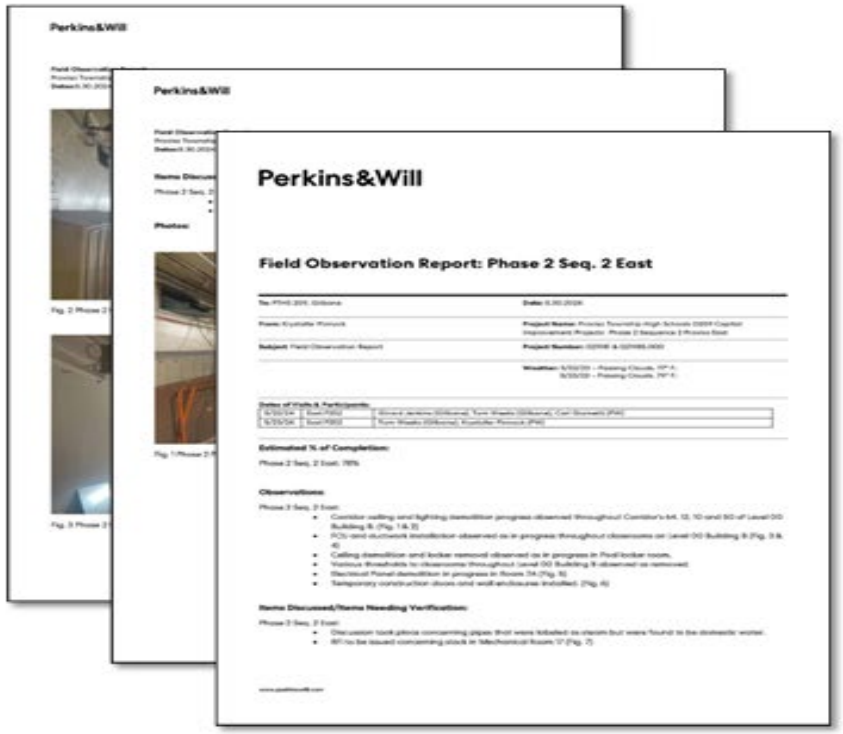
- **Parking lot signage**
- **Toilet room directional signage**

Perkins&Will response memo response will be continuously updated as items are completed.



Field Observation Report

Current Field Observation Report – Week of 5/24/24





Corridor Ceiling Demo (5/24)



Ductwork Installation Progress (5/24)

30



Classroom Ceiling Demo (5/24)

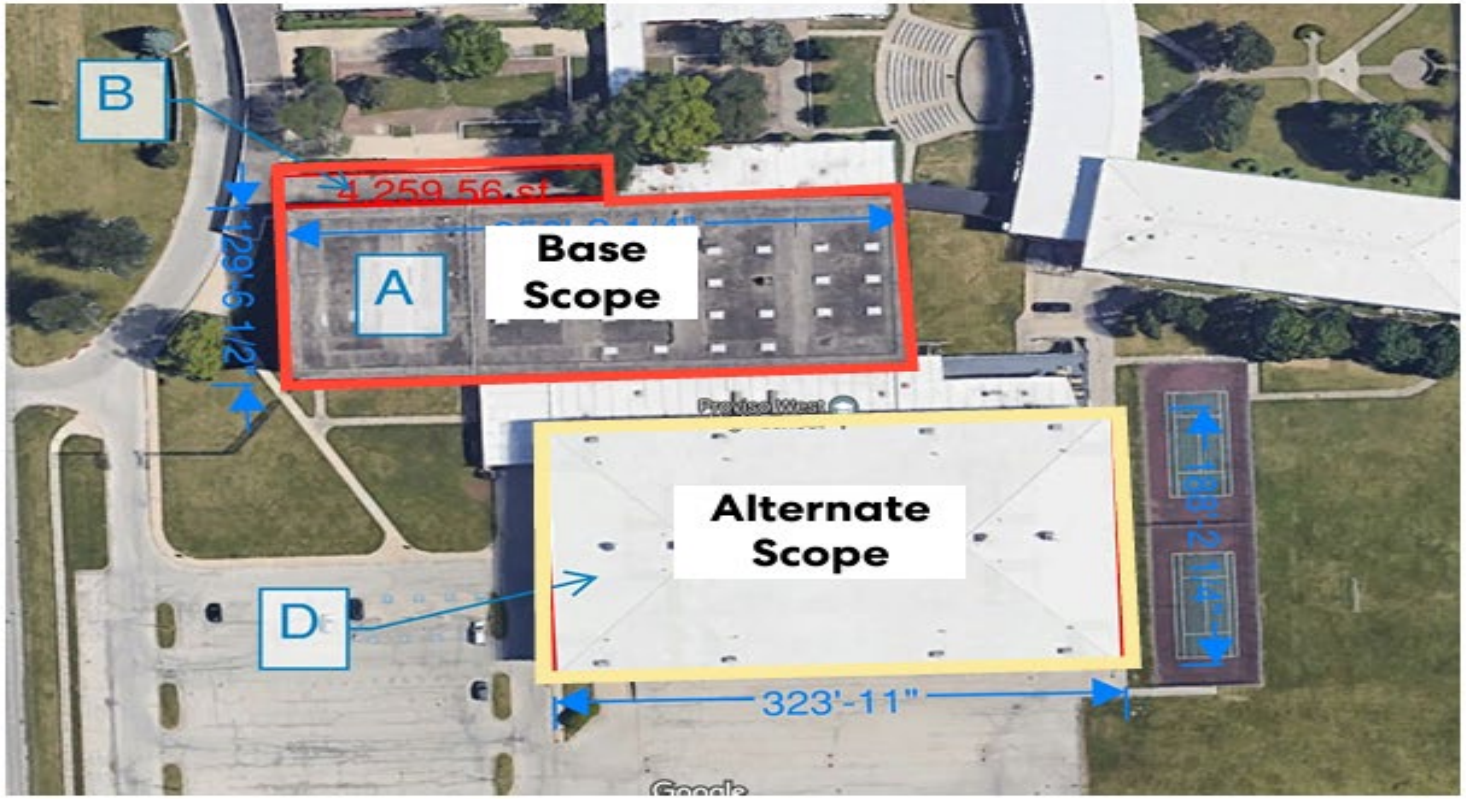


Construction Door/Wall Installation (5/24)

8

Proviso West Roof Replacement Update

Proviso West Roof Replacement Update



Scope: Replace existing roof membrane and metal secondary roof (fieldhouse only), insulation, perimeter metalwork with new single-ply (TPO) roofing membrane and energy code compliant insulation.

Est. Cost of Construction
Base: $2,800,000
Alternate: $2,750,000

Key Dates:

June 14 – Page Turn with District/Gilbane
June 21 – Issue Bid Documents to Gilbane
Fall 2024 – Release Documents to Bidders
Summer 2025 - Construction

32

10

HLS Report Update

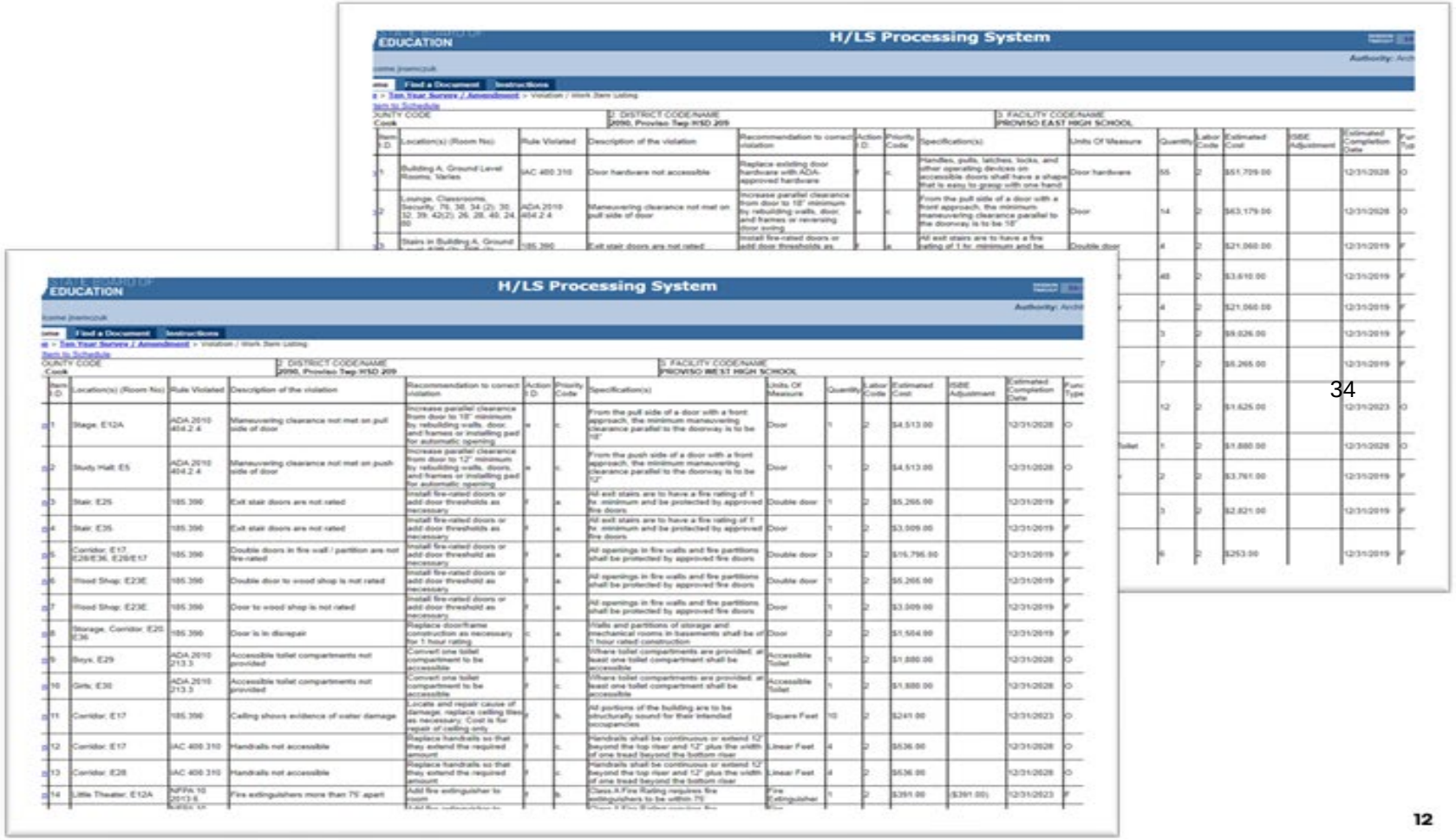
Health and Life Safety Survey Report Update

Current Status:

- Existing “Required” and “Urgent” violations have been rectified

- Statement of Completion for HLS Survey to be completed and submitted

- Proviso West Roof to be added to HLS Survey Report



Thank You!

Discussion

Gilbane

Proviso Township High Schools District 209

BOE Meeting
Tuesday, June 11, 2024



Presentation Agenda

1. Proviso East Construction Update
2. Project Schedule Update
3. Security Camera Upgrades Update
4. Fieldhouse Brick Restoration Update
5. 2023 Punchlist – Update
6. Construction Intern Update

Equity, Excellence, Relevance for ALL.

Proviso East Construction Update

38

Equity, Excellence, Relevance for ALL.

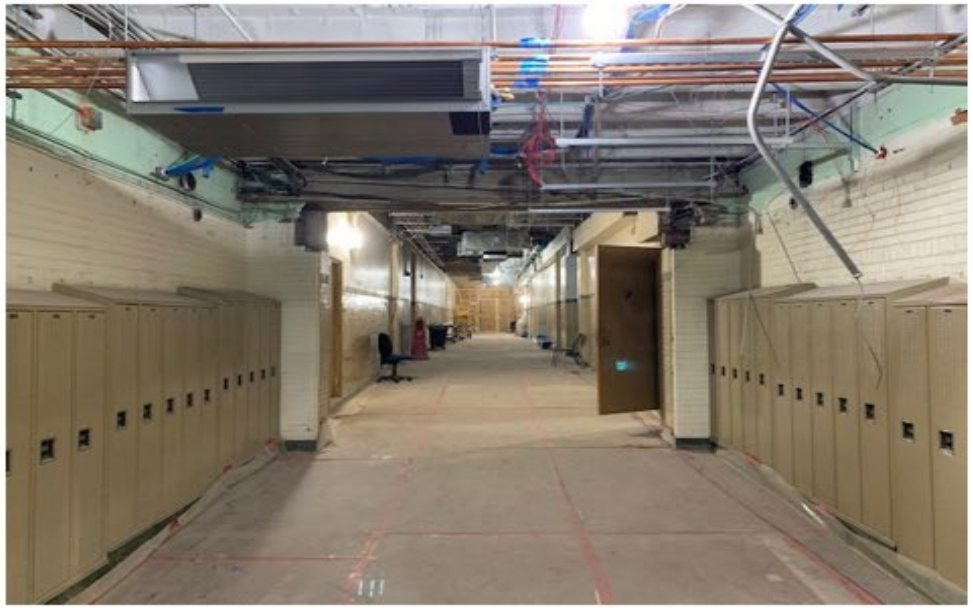
3

Gilbane Proviso East Construction Update

Demolition is Approximately 85% Completed



JR. ROTC Hallway Before Construction – March 2024



JR. ROTC During Construction – May 2024

Proviso East Construction Update

Mechanical/Electric is Approximately 15% Completed



JR. ROTC Storage Room 72 – May 2024



JR. ROTC Office – May 2024

Gilbane

Project Schedule Update

Equity, Excellence, Relevance for ALL.

Project Schedule - Update

Student Registration: July 29, 2024
First Day of School: August 15, 2024

Level 0 – South

- Abatement – 95% Complete Anticipated Completion Date – 06.13.24
- Demolition – 80% Complete Anticipated Completion Date – 06.13.24
- MEP – 15% Complete Anticipated Completion Date – 08.01.24
- Painting – 0% Complete Anticipated Completion Date – 07.18.24
- Drywall/Ceilings – 0% Complete Anticipated Completion Date – 07.25.24

Level 1 – North Wing (Includes Library)

- Abatement – 0% Complete Anticipated Completion Date – 06.26.24
- Demolition – 0% Complete Anticipated Completion Date – 07.01.24
- MEP – 0% Complete Anticipated Completion Date – 07.15.24
- Painting – 0% Complete Anticipated Completion Date – 07.09.24
- Drywall/Floor Patching – 0% Complete Anticipated Completion Date – 07.15.24

D209 Security Camera Upgrades Update

Equity, Excellence, Relevance for ALL.

Gilbane

Security Camera Upgrades

Issue – Several Week Delay for Materials

Lockable Patch Chords were custom product on
Backorder with Hubbell. Confirmed to receive this Friday

Proviso Math and Science:
- Rough-In Complete
- Equipment and Programming 90% Complete
- Light Pole Rough-In -95% Complete
- Installation of Cameras – Begins week of June 3rd

Proviso East High School:
- Rough-In Complete
- Equipment and Programming 75% Complete
- Light Pole Rough-In – 10% Complete
- Installation of Cameras – Anticipated Start Date – June 14th

Proviso West High School:
- Rough-In Complete
- Equipment and Programming 85% Complete
- Light Pole Rough-In – 75% Complete
- Installation of Cameras – Anticipated Start Date – June 25th

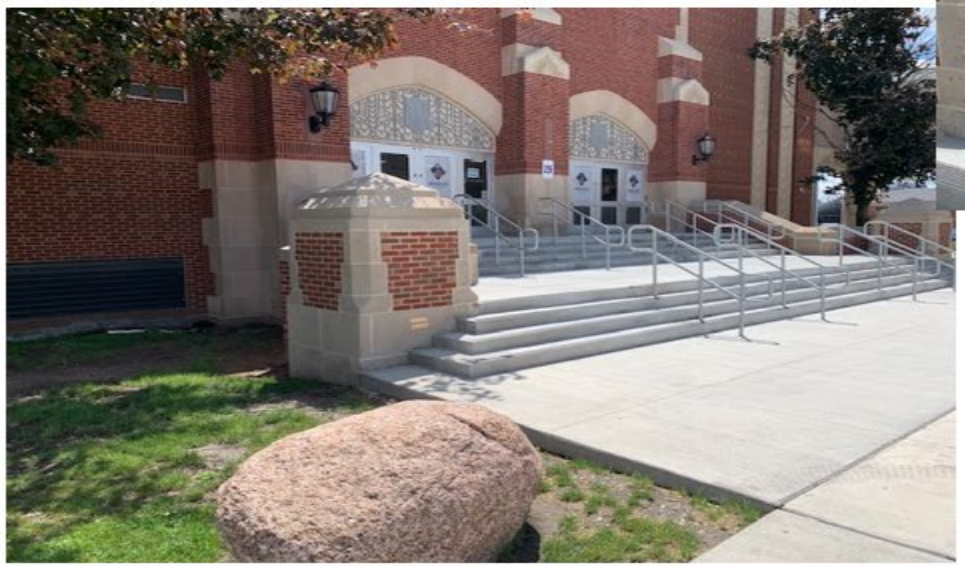
Proviso East Fieldhouse Brick Restoration Update

45

Equity, Excellence, Relevance for ALL.

Gilbane Fieldhouse Brick Restoration Update

Work Completed Over Spring Break







2023 Punchlist - Update

47

Equity, Excellence, Relevance for ALL.

13

Gilbane

2023 Punchlist - Update

Balance of Open Items Can Not Be Completed Until Summer 2024

Proviso West – 98% Complete

Mechanical Punchlist Status: 104 of 106 Punchlist Items Completed
Electrical/Low Voltage Punchlist Status: 20 of 21 Punchlist Items Completed
Finishes Contractor Punchlist: 55 of 55 Punchlist Items Completed
General Trades Contractor Punchlist: 89 of 89 Punchlist Items Completed

48

Proviso East – 80% Complete

Mechanical Punchlist Status: 48 of 76 Punchlist Items Completed
Electrical/Low Voltage Punchlist Status: 72 of 73 Punchlist Items Completed
Finishes Contractor Punchlist: 95 of 111 Punchlist Items Completed
General Trades Contractor Punchlist: 12 of 24 Punchlist Items Completed

Gilbane

Intern Selection Update:

- Received 3 applications
- Selection will be made by end of school year

49

Equity, Excellence, Relevance for ALL.

15

Thank You for Your Time

50

Equity, Excellence, Relevance for ALL.

16

Technology Department

Mr. Michael Swanson
Director of Technology

Career and Technical Education Laptops

- Student computers cannot run the necessary PLTW computer software.
- Budgeted for the purchase of sixty computers (30 PMSA and 30 West).
- Laptop carts will be prepared by the IT Summer Internship students for the 2024-2025 school year.

PROJECT LEAD THE WAY PLTW

PC/Windows and Mac Specifications (all courses except EES and IED)		
Specification	**Minimum for Existing Devices**	**Recommended for New Purchase**
Processor	Intel® or AMD processor 2.5 Ghz +	Intel® or AMD processor 3 Ghz +
RAM	8 GB +	32 GB +
Hard Drive	500 GB +	1 TB +
Video Card *	1 GB + dedicated RAM, with 29 GB/S Bandwidth and DirectX 11 compliant	4 GB + dedicated RAM, 4 GB GPU with 106 GB/S Bandwidth and DirectX 11 compliant
Operating System	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 13+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 15+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**
Network	Must have network connectivity (wireless and/or wired)	Must have network connectivity (wireless and/or wired)
Other Basic Software **(complete software lists here)**	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor

* You should NOT use Basic Intel graphic chipset or other chipsets with shared memory for video display. See the Autodesk certified graphics hardware page here as reference tool in selecting graphics hardware

Type	Subject	Summary
Action	CTE Laptop Purchase	Purchase sixty Career and Technical Education laptops at a cost of $87,000 (Item #26).

The Illinois State Seal of Biliteracy



Background

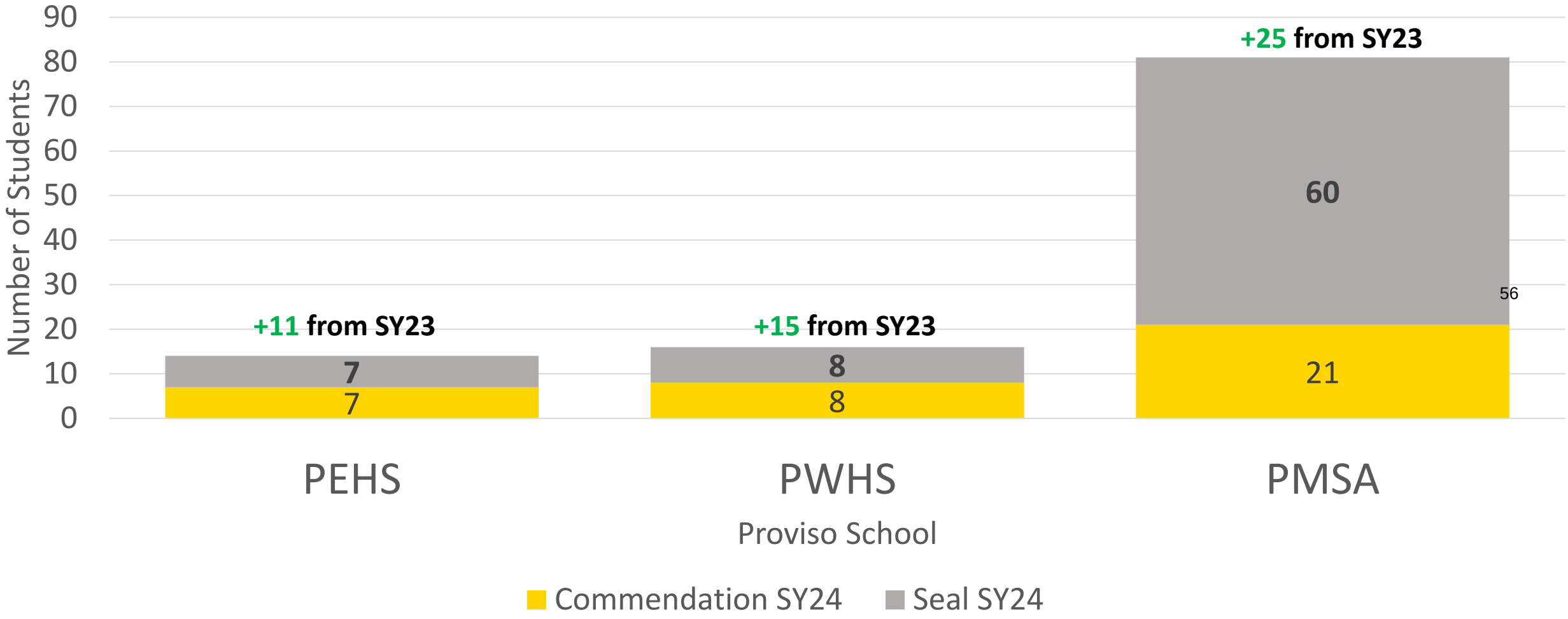
The Illinois State Seal of Biliteracy is an award presented at graduation in recognition of attaining a high-level of proficiency in English and in one or more other languages. It is officially designated on a student's transcript and high school diploma.



Why did Illinois establish the state seal of biliteracy?

- ✓ To encourage the study of world languages.
- ✓ To officially certify attainment of biliteracy.
- ✓ To provide employers with a method of identifying multilinguals.
- ✓ To provide universities with an additional method to recognize applicants seeking admission and language placement.
- ✓ To prepare students with 21st century skills.
- ✓ To recognize the value of world language and native language instruction.
- ✓ To strengthen intergroup relationships, affirm the value of diversity, and honor the multiple cultures and languages of a community!

Grade 12 Seal/Commendation of Biliteracy Recipients SY 23-24



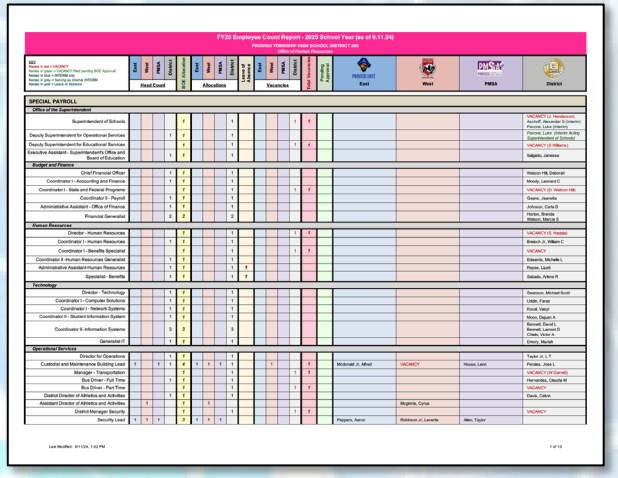
Congratulations to our Top Scorers and their Teachers!

Proviso East Students	Proviso West Students	PMSA Students
Christian Arellano	Jennifer Lopez	Marilyn Sanchez
Vivian Martinez	Liset Vera-Romero	Adlemy Salinas
Kenia Romo	Joshua Diaz-Traore	Jennifer Galvan
Mariana Solis Campos	Jeanette Diaz	Elena Montalvo
Angel Trujillo	Angelica Mateos	Emily Gomez Luna

Proviso East Teachers	Proviso West Teachers	PMSA Teachers
Tabitha Franklin	Zoe McManmon	Cassidy Duran
Brian Fischer	Sherry Bates	Neil Rutstein
Patricia Gonzalez	Adenike Natschke	Diane Weiner
Faith Pak	Wanda Cruz	Silvia Foti
Noreen Rasul	Morgan Sloma	

Staffing Update

2024-2025 School Year - Instructional



FY25 Employee Count Report - 2025 School Year (as of 6.11.24)

Vacancy count includes recent resignations listed on the Personnel Report. (4)	East	West	PMSA	Pending Approval	Remining Vacancies
	Remining Vacancies				
Art	1	1		2	2
Business Education	-	-	-	-	-
English	-	-	1	1	1
ESL/ Bilingual Education English	-	1	-	-	1
Family and Consumer Sciences	-	2	-	1	2
School Counselor	-	-	-	-	-
College and Career Counselor	-	-	-	-	-
Librarian	-	-	-	-	-
Mathematics	-	-	1	1	1
ESL/ Bilingual Education Mathematics	2	2	-	-	4
Music	-	-	-	-	-
Physical Education	-	-	1	2	1
Science	2	3	1	-	6
ESL/ Bilingual Education Science	-	1		-	1
Social Studies	-	-	-	-	
ESL/Bilingual Education Social Studies	-	1	-	1	1
School Social Worker	-	1	-	2	1
Special Education	1	5	-	1	6
Career Technical Education (CTE)	2	-	-		2
World Languages	-	1		1	1
Reset Room	-	-	-		
	8	18	4	12	30

SY25 STUDENT REGISTRATION

- Registration is required for all students
- New students will not be scheduled until registration is complete
- Go to District website for Registration information
- Contact your school to obtain an Access ID & Password to create a parent account
  - East: 708-344-7000
  - West: 708-449-6400
  - PMSA: 708-338-4100



Registration

59

		5/20/2024	5/28/2024	6/3/2024	6/10/2024
East	Approved	12	13	21	39
	Rejected	0	0	0	5
	Pending	50	66	75	88
West	Approved	10	12	23	28
	Rejected	0	0	5	20
	Pending	115	153	193	175
PMSA	Approved	99	100	105	110
	Rejected	34	74	27	24
	Pending	26	30	119	165

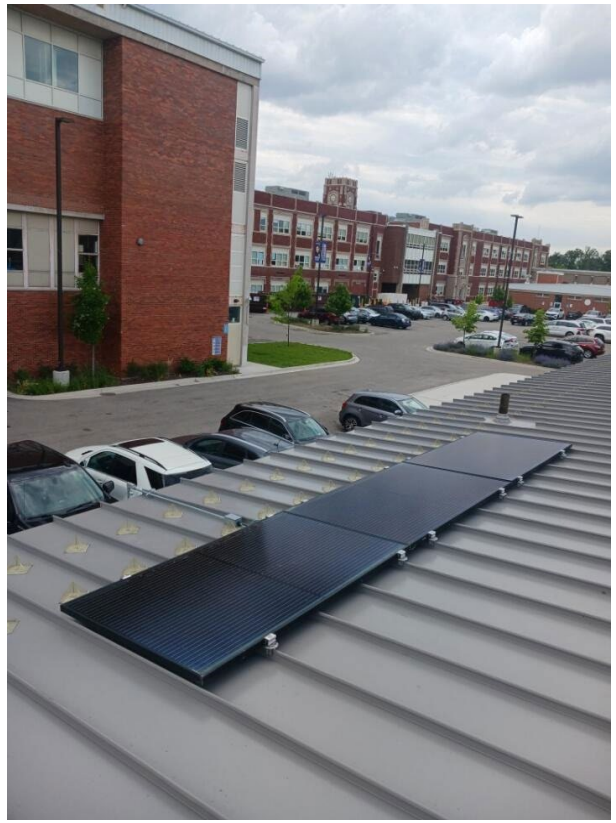
SUMMER SCHOOL

- Summer School begins Monday, June 17 at both East and West
- Registration spike prior to May 31 free registration deadline
- Reached staffing capacity
- Students will be notified by the end of the week regarding their course placement

Session 1	CR Edgenuity	CR In Person	Enrichment	Original Credit
East	506	217	83	105
West	485	152		156

Session 2	CR Edgenuity	CR In Person	Enrichment	Original Credit
East	355	169	83	58
West	327	119		84

Solar Grant Project at East Completed



- Sponsored by the Illinois Clean Energy Community Foundation
- Teach the value of renewable energy and energy efficiency to students
- Students see first-hand on a daily basis how sunlight is converted to electricity
- Online monitoring to provide real-time data on the amount of electricity generated is included in the grant

"Nothing But The Best"

Scribble

- **Selective enrollment** management
- **Automated** emails, texts, voicemails
- **Accessible f**or families **through** 24/7, mobile-friendly platform access, 132 languages

STUDENT ENROLLMENT

General Information:

Welcome to the Proviso Township High School portal for online Specialty Program applications. When completing an application for your student, please note that a separate application must be submitted for each student. All PTHS specialty programs are geographically zoned. Students may submit applications for 1st, 2nd, and 3rd choice programs in their zoned areas. **Duplicate applications for the same choice program will be eliminated -the more recent submission will be kept. Incomplete applications will not be evaluated.**

All applications will be processed electronically. All requests will be checked for accuracy. Any falsification of information may result in your application not being processed and/or denied.

We now require that Parents/Guardians create an account in order to complete an application. Use this page to either create a new account, or log in to an existing account. **Only one account per family is required.**

**Please also note that this website is optimized for 1E 10.0 and higher, Safari, Chrome and Firefox.*

62

Option #1

If you have not created and account:

1. Choose 'Create Account' button below.
2. Complete the Guardian Demographic Questionnaire.
3. Login to the Family Dashboard.
4. Add your student(s) to your Family Dashboard Account.
5. Complere and application.

Option #2

If you already have an account:

1. Login to the Family Dashboard.
2. Complete an application

Important

If you have not yet created an account in the Family Dashboard, you must create an account to continue.

How -To Videos:

- Creating an Account - ENGLISH, SPANISH
- Adding a student to Your Account - ENGLISH, SPANISH
- Submitting Application - ENGLISH, SPANISH
- Uploading Documents - ENGLISH, SPANISH



Scribble

Relevant

- Centralized processes
- Find/process documents in minutes, not hours or days
- More transparent process



Research-based

- 24/7 online, mobile-friendly access
- 132 Languages
- Family-friendly features
- Automated messaging
- Online payments
- Less phone calls



Scribble

More Secure

- FERPA compliant
- SOC 2 compliant
- AES 256-bit encryption
- Blue Ribbon Digital Certification digital signatures
- Dual authentication
- Multiple backups

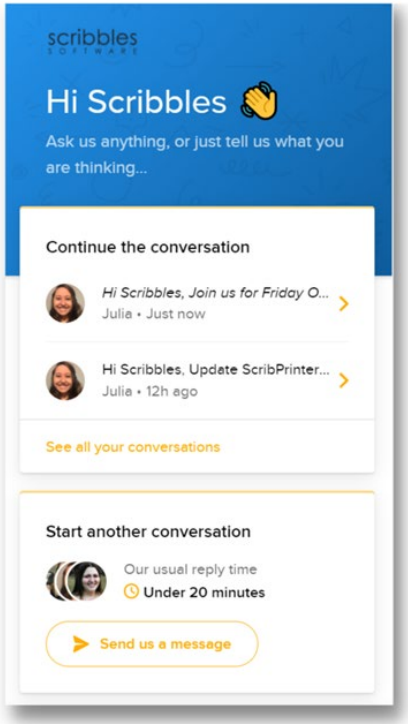


Support

- Easy-to-use chat
- Industry-leading response time

19 minutes
Average ticket reply time

71 minutes
Average ticket resolution



IXL SUPPLEMENTAL MATH PLAFORM

IMAGINE was used for 2023-2024 school year to help raise Math Scores.

- Imagine platform is a K-8 platform with standards and skill up through Algebra
- The diagnostic test did not set the students at the appropriate level instead everyone was placed at 9th grade

Percentage of students meeting our district benchmark for growth for Math are as follows (using STAR data):

PMSA - 84.6% (up 11% from Spring 22-23)

East - 34.5 % (up 7% from Spring 22-23)

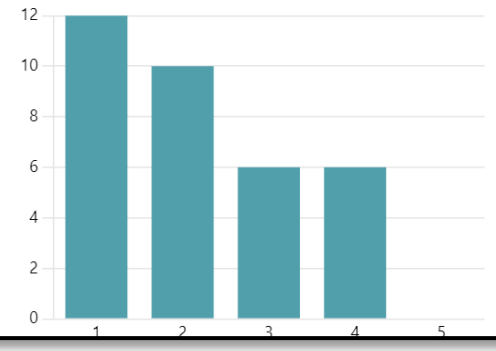
West- 36% (up 10% from Spring 22-23)

Math Platform Survey Analysis: Insights for 34 Educators

1. How would you rate your satisfaction level with the Imagine Math learning platform on a scale of 1 to 5?

More Details | Insights

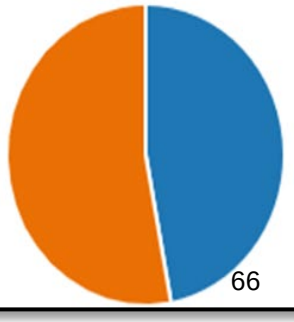
2.18
Average Rating



2. Are you currently piloting or have you used IXL in the past?

More Details | Insights

Yes	16
No	18



65% of people answered **Low** for this question, and the majority answered "**IXL Math**" for Question 4.



- 65% people answered "Low" for question 1
- 100% of them answered "IXL Math" for question 4

48% of people answered **Yes** for this question, and the majority answered "**IXL Math**" for Question 4.



- 48% people answered "Yes" for question 2
- 88% of them answered "IXL Math" for question 4

Math Platform Survey Analysis: Insights for 34 Educators

4. Which of the following math learning platforms do you prefer for classroom use?

More Details

Imagine Learning Math	5
IXL Math	29



5. I am a teacher at

More Details Insights

Proviso East High School (PEHS)	11
Proviso West High School (PWHS)	17
Proviso Math and Science Acad...	6

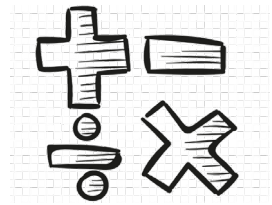


50% of people answered **Proviso West High School (PWHS)** for this question, and the majority answered "**IXL Math**" for Question 4.



- 50% people answered "Proviso West High School (PWHS)" for question 5
- 100% of them answered "IXL Math" for question 4





IXL MATH PILOT INFORMATION – STAR SGP SPRING DATA - EAST

Teacher	Fall-Winter Median SGP	Winter-Spring Median SGP	Change in SGP	Average
Teacher 1	47	37	-10	2
Teacher 2	57	19	-38	
Teacher 3	57	62	5	
Teacher 4	46	65	19	
Teacher 5	41	39	-2	
Teacher 6	39	44	5	
Teacher 7	46	55	9	
Teacher 8	32	60	28	
Teacher 9	33	65	32	24
Teacher 10	72	88	16	

IXL INFORMATION – IMAGINE VS IXL USAGE DATA

Imagine and IXL Usage Data by School (2/15 – 5/24/24)		
East **(2 teachers piloted/10)**	**IXL Usage Total**	**IXL Home Usage**
	671 hours	142.5 hours
	Imagine Usage Total	**Imagine Home Usage**
	3 hours	1.5 hours
West **(4 teachers piloted/13)**	**IXL Usage Total**	**IXL Home Usage**
	925.5 hours	175.75 hours
	Imagine Usage Total	**Imagine Home Usage**
	5 hours	1 hours
PMSA **(7 teachers piloted/7)**	**IXL Usage Total**	**IXL Home Usage**
	500 hours	210 hours
	Imagine Usage Total	**Imagine Home Usage**
	0 hours	0 hours

IXL INFORMATION

IXL Pilot ran from 2/15-5/24/24 with 2 teachers at EAST, 4 teachers at WEST, and 7 teachers at PMSA that participated in the Pilot.

IXL brings a robust platform that has the following:

- PK-college standards to help students grow as well as enrichment
- Diagnostic test helps set students on a pathway to learn standards they have not mastered
- enVisison textbook alignment with embedded skills/standards for mastery
- Monitor readiness for high-stakes testing (EXPLORE< PLAN<ACT) built into the platform
- Video of lessons as well as scripted lessons for students
- Live Dashboard to see what students are working on
- User friendly and easy to learn



PROVISO TOWNSHIP 3rd ANNUAL SUMMER SPORTS CAMP 2024

Schedule

Session I – 8 Days

June 18, 20, 25, 26, 27, - July 2, 9, 10

Session II – 9 Days

July 11, 16, 17, 18 23, 24, 25, 30, 31

3 hours per day - 3 days each week of summer school



Sample of Daily Curriculum

- Tuesday, Wednesday & Thursday each week
- 1:30PM – 2:00PM
  Health & Wellness / NCAA Clearinghouse Information
- 2:00PM – 2:30PM
  Conditioning / Weight Training
- 2:30PM – 3:00PM
  Athletic Team Fundamental Drills
- 3:00PM – 4:30PM
  Team Scrimmage / Tournament Play
- Field Trips or Travel for Competitions may be included



SPORTS
– SUMMER CAMP –

Camp Sites & Sports

10 Mini Camps at Proviso East
10 Mini Camps at Proviso West

- Baseball
- Boy's and Girls Basketball
- Football
- Cheerleading
- Golf
- Boys and Girls Soccer
- Softball
- Boys & Girls Swimming
- Boys & Girls Tennis
- Boys & Girls Track
- Boys & Girls Volleyball



Camp Salaries:

Head Coach - 10 positions at each campus - $35 per hour
Assistant Coach - 10 positions at each campus - $30 per hour
Camp Aide - 3 positions at each campus - $25 per hour
Security - 10 positions at each campus - $25 per hour

Funding with Title IV Grant funds

Estimated Budget With Both School Camp Sites Included for 51 hours:

Head Coaches -	$35,700
Asst, Coaches -	$30,600
Camp Aides -	$ 7,650
Security -	$ 7,650
Equipment -	$10,000
Total	**$91,600**

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Illinois Youth Investment Program

- The Illinois Youth Investment Program (IYIP) is an employment program for youth funded by the Illinois Department of Human Services.
- The program invests in the future of low-income and/or at-risk in-school and out-of-school youth ages 16 - 24 who reside in Illinois.
- The program offers part-time or full-time job opportunities for employers to make an investment in today's youth.

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Benefits for Summer Youth Participants

- Part-time paid work experience: Max 25 hours per week
- Competitive Pay starting at $15.80 per hour and can go up to $17 per hour
- $250 incentive upon completion of work readiness training requirements paid by PLCCA

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Benefits for Summer Youth Participants

- Case management services to include: life skills, counseling, and work readiness training.
- Receive wrap-around support services including: transportation services, and uniforms.
- Paid entry-level work experience that develops essential employability skills.

78

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

District 209 Responsibility

- Sign a linkage agreement between District 209 and PLCCA.
- Hire student participants as District employees and pay a minimum of $15.80 per hour AND up to $17 per hour.
- Provide job descriptions for placements within Proviso High Schools, and youth to be managed by Proviso staff.
- Submit an invoice to PLCCA for reimbursement of wages paid to youth.

Multi-Tiered Systems of Supports (MTSS)

Evening School Social Emotional Learning (SEL)

- Comprehensive mental health support
- Nehemiah Community Project – focus on students overcoming trauma
- Outlines a 12 week course with lesson plans

Summer School SEL

- Similar services provided during regular school year
- Continue partnership with Nehemiah Community Project
- 6 week course with lesson plans
- Focus on violence prevention, anger management, and trauma

Summer Student Success

- Additional support for summer enrichment
- Newcomer Program, Upward Bound, and Freshman Connection
- Promote students success, safety, and health in a fun learning environment

BOARD OF EDUCATION: JUNE 11, 2024

Type	Subject	Summary
Information	Evening School SEL Services	Item #27
Information	Summer School SEL Support	Item #28
Information	Summer Student Success	Item #29

Board of Education



Sam Valtierrez
President



Sandra Hixson
Vice President



Jenny Barbahen
Secretary



Rodney Alexander
Board Member



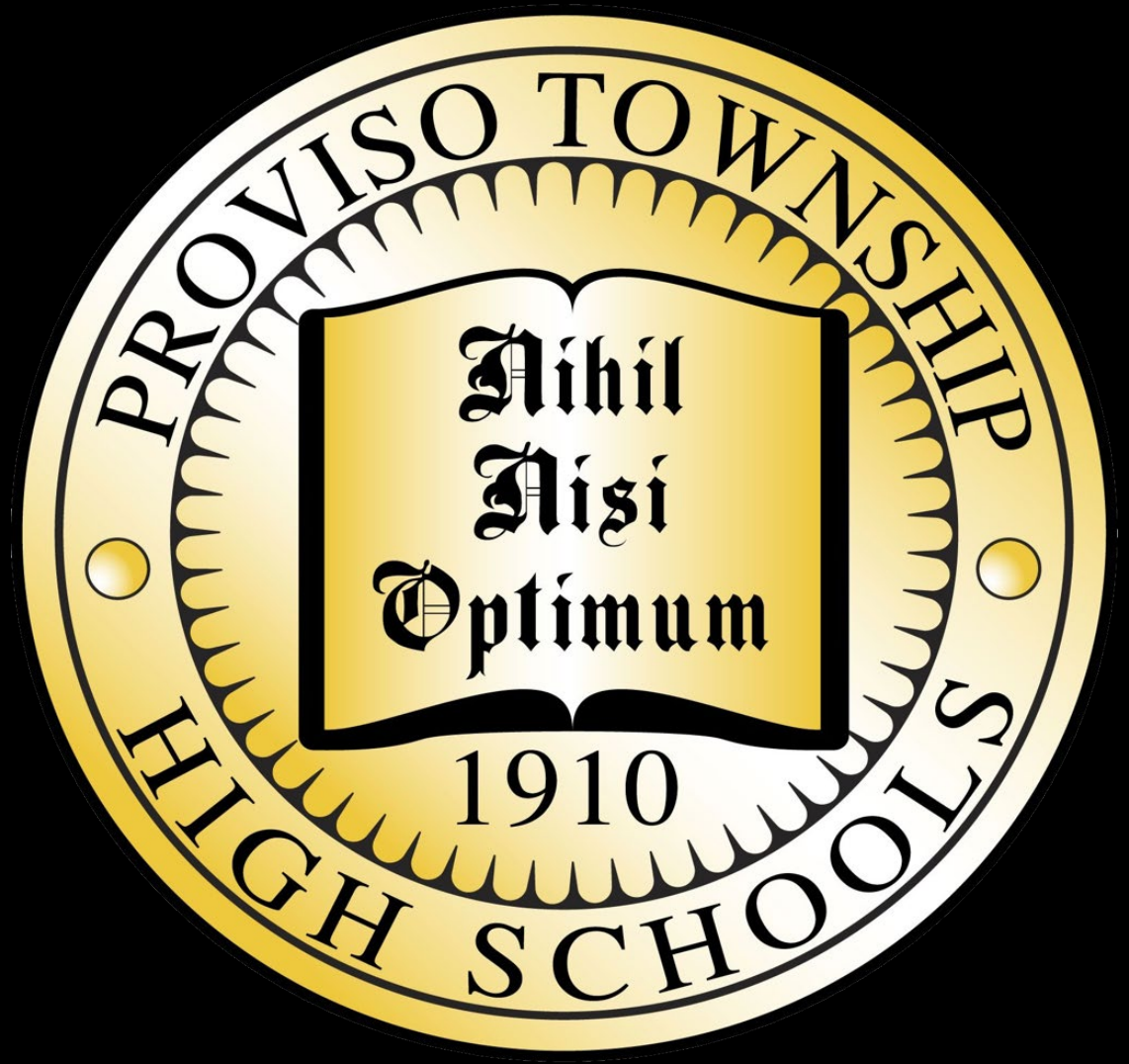
Amanda J. Grant
Board Member



David Ocampo
Board Member



Arbdella "Della" Patterson
Board Member



PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

11. Reports and Communications from the Board President

12. IXL Math Platform – ***Information Item*** 85

INFORMATION ITEM

Subject:
IXL Math Supplemental Online Resource

Background:
Proviso Township High Schools District 209 is committed to ensuring equity, excellence, and relevance for ALL. Through extensive analysis of local and national student performance data, we have determined that supplemental mathematics resources are needed for every student performance level; those behind, on, and above grade level. An analysis of the P/SAT and STAR data concluded that Proviso students are struggling with common core standards below grade 9 and grades 9-12.

Supplemental resources are needed for teachers in the classroom to meet the needs of students at different levels in the same classroom. This can best be provided by a digital, adaptive, personalized program that targets not only students whose math skills are below and at grade level, but also honors level students whose math skills are above grade level and need enrichment.

Administration's Analysis:
IXL is an online supplemental resource that aligns with Goal #2 of the district's strategic plan: "All students will have access to engaging, high quality, equitable and relevant instruction."

The collective research conducted by IXL resulted in four essential components: a comprehensive curriculum to support all learning needs, a real-time diagnostic assessment to personalize learning for all students, individual guidance toward relevant skills development, and actionable analytics to help teachers make data-driven decisions for each student. IXL provides rigorous standards from pre-K through Calculus that align with course offerings at all three campuses. The personalized learning platform provides learning activities that directly align to Savvas enVision textbooks and serve as remediation and enrichment for all learners. Further, IXL provides a robust collection of practice exercise in preparation for high stakes testing including SAT and ACT.

Overall, IXL will not only fill holes that have developed over time but also challenge and enrich our honors students to help them grow further and be a tool that all three buildings can use to spark engagement and growth in mathematics.

The current purchase price for a three-year contract is $141,620. The 1st year installment is $72,058, 2nd year is $34,781, and 3rd year is $34,781. IXL will be utilized by Proviso East, Proviso West, and Proviso Math and Science Academy.

QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 1394426
DATE: JUNE 5, 2024

TO:
Lisa Roach
Proviso Township High School District 209
8601 ROOSEVELT RD
FOREST PARK, IL 60130

COMMENTS OR SPECIAL INSTRUCTIONS

This quote is valid 7/1/24-7/31/24. New pricing in effect 7/1.

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Christine Albano		3 years	July 31, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 9-12: 3,500 students) Subject: Math	$139,125.00	$139,125.00
1	Professional Development: IXL Power-up PD Package *Unlimited instructor accounts included*	$2,495.00	$2,495.00
		SUBTOTAL	$141,620.00
		SALES TAX	--
		SHIPPING & HANDLING	--
		TOTAL DUE	$141,620.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to http://www.ixl.com/po-upload and enter quote # 1394426. For international accounts, we can accept wire transfers for an additional fee.

SALES CONTRACT

CONTRACT #201134
June 5, 2024

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

CUSTOMER
Lisa Roach
Proviso Township High School District 209
8601 ROOSEVELT RD
FOREST PARK, IL 60130

SUBSCRIPTION INFO

Salesperson	Quote #	Subscription duration
Christine Albano	**1394426**	**3 years**

PAYMENT PLAN

	Amount	Invoice date
First installment with Professional Learning Services	**$69,563 (50%) + $2,495 = $72,058**	**August 16, 2024**
Subscription year 2	**$34,781 (25%)**	**August 16, 2025**
Subscription year 3	**$34,781 (25%)**	**August 16, 2026**
TOTAL	**$141,620**	

Price valid until July 31, 2024

COMMENTS OR SPECIAL INSTRUCTIONS
This quote is valid 7/1/24-7/31/24. New pricing in effect 7/1.

ACCEPTANCE OF SALES CONTRACT
This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE _____ **DATE** _____

TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.

2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

   The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

   All checks should be mailed to:
   IXL Learning
   777 Mariners Island Blvd., Suite 600
   San Mateo, CA 94404

   Credit card payments may be made by phone at (855) 255-8800.

   Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.

4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

   Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

   If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

   If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.

6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
   a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
   b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (V) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.
   c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.
   d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.
   Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.

8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.

9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.

10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.

11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:
Toll-free **(855) 255-8800** | Direct **(650) 372-4300** | E-mail **orders@ixl.com**
Completed sales contracts should be emailed to your sales consultant.

13. Scribble Contract – ***Information Item*** 91

Order Form

Customer Information:

Customer Name ("Customer"):	Proviso District 209
Customer Address:	8601 W. Roosevelt Road, Forrest Park, IL 60130
Primary Contact Name:	Alexander Aschcoff
Primary Contact Email Address:	aaschoff@pths209.org
Primary Contact Phone:	(708) 765-4342
Invoicing Contact Name:	
Invoicing Email Address:	

Order Form Information:

Prepared By:	Toby Brauer
Order Form Creation Date:	6/5/2024
Order Form Expiration Date:	7/15/2024
Subscription Services Invoicing Frequency:	Annually
Professional Services Invoicing Frequency:	All applicable fees invoiced on the first invoice issued pursuant to this Order Form
Payment Terms:	Net 30
Payment Mechanism:	ACH

Subscription Services:

Name of Service	Term Start Date	Term End Date	Line Item Annual Price
ScribChoice	7/10/2024	7/9/2027	-
ScribIntegrate	7/10/2024	7/9/2027	-
		TOTAL SUBSCRIPTION FEES:	$9,800

Transaction Services:

Name of Service	Term Start Date	Term End Date	Convenience Fee per Transaction	Paid By
N/A				

Professional Services:

Professional Services (subject to the respective Statement of Work)	Rate	Total Professional Services Fees
hours of Professional Services	$250 / hour	$N/A

Additional details relating to the scope of Professional Services have been included in the Statement of Work attached as Appendix B.

TOTAL SUBSCRIPTION AND PROFESSIONAL SERVICES FEES PAYABLE BY CUSTOMER:	$9,800

Additional terms and conditions related to this Order Form are set forth in Appendix A.

By signing this Order Form, I represent and warrant that the information provided is true and accurate, and I am authorized to sign on behalf of Customer and bind Customer to the terms and conditions of this Order Form, including any documents attached to the Order Form or otherwise incorporated by reference. This Order Form is effective as of the earlier of the date of signature below or the subscription term start date.

Customer	**Scribbles Software**
Signature:	**Signature:**
Name:	**Name:**
Title:	**Title:**
Date:	**Date:**

Appendix A – Order Form Terms

ORDER TERMS

Upon execution of this Order Form, Customer (as identified above in Customer Name) and Scribbles Software, LLC ("Scribbles") will be parties to a legally binding contract consisting of:

1) This Order Form
2) The Software as a Service Terms and Conditions and Professional Services Terms and Conditions located here: https://www.scribsoft.com/legal/terms-conditions.

(collectively, the "Agreement").

The parties agree as follows:

A. Customer agrees to pay the Total Fees Payable in accordance with the Invoicing Frequency and Payment Terms indicated above for the use of the services. Invoices will be sent by electronic delivery unless Customer requests otherwise; in which case, additional fees will apply. Customer's obligations may not be canceled prior to expiration of the Term End Date.
B. Credit card processing fees at the rate of $0.30 per transaction plus 3.3% of the transaction total are charged to the Customer for each transaction handled by Scribbles.
C. The provisions of this Agreement constitute the entire agreement between the parties regarding the subject matter hereof and supersede all proposals, prior agreements, oral or written, and all other communications with respect thereto. No terms and conditions on any purchase order or other document exchanged by the parties will be deemed to modify or amend this Agreement.
D. In the event of any inconsistency or conflict between this Order Form and the Software as a Service Terms and Conditions, this Order Form will take precedence and prevail.
E. All capitalized terms used in this Order, but not defined, shall have the meanings provided in the Software as a Service Terms and Conditions.
F. Unless otherwise specified in this Order Form, travel and expenses are not included in the total price on this Order Form or in any referenced Statement of Work ("SOW"). The Customer is responsible for reimbursing Scribbles for all travel and expense costs related to any services performed under this Agreement.
G. The terms of this Order are Scribbles Confidential Information.
H. Terms described in the Additional Terms section below will, to the extent in conflict, override terms in the Order Terms and/or the Software as a Service Terms and Conditions and/or the Professional Services Terms and Conditions.

ADDITIONAL TERMS

Contract was set to three years and that will lock in the rates listed above on an annual basis. We can do one-year or two-year terms depending on what Proviso 209 would like to do.

Appendix B – Statement of Work

SUMMARY

Scribbles Software, LLC ("We" or "Scribbles") is pleased to propose this Statement of Work ("SOW") to _____ ("You" or "Customer"). This Statement of Work sets forth a description of the Subscription Services and the scope of Professional Services to be provided by Scribbles to Customer, identified in the Order Form (and subject to payment of fees as set forth in the Order Form), in connection with Customer's access and usage of Scribbles' Subscription Services or Transaction Services. We have provided an approach that is designed to achieve Customer's strategic goals and ensure a smooth organizational transition. Our approach offers innovation and agility while managing costs predictably.

SCOPE

SaaS:

Scribbles will provide the Customer the following applications if listed in the Subscription Services:

- ScribChain, is an application used to store, distribute and verify student records for active students and alumni on the Scribbles blockchain.
- ScribChoice, an application for students that desire to attend a school other than their zoned school and/or enroll in specialty programs both academic and the arts.
- ScribEnroll for K-12, an application to manage the student application & enrollment process online.
- ScribEnroll for Pre-K, an online application and placement deployed specifically for Pre-k students.
- ScribFolders, is an application to manage active student cumulative files electronically.
- ScribForms, an online forms and digital signatures application. ScribForms is sold in 5 packs of forms.
- ScribIntegrate, an integrations between Scribbles applications and non-Scribbles applications used by the Customer
- ScribOnline, a document management application for all scanned and managing electronic files. ScribOnline is a district wide license agreement with unlimited users, unlimited departments, and unlimited storage.
- ScribOrder, an application to manage the request, processing, payment, and secure, FERPA-Compliant E-Transcript fulfillment of student records requests for current students, former students, and corporate/3rd party Requests. ScribOrder generates revenue for the Customer that may be used to fund Scribbles applications and conversion services.
- ScribOrder Essentials, an application to manage the request, processing, payment, and secure, FERPA-Compliant E-Transcript fulfillment of student records requests for current students, former students, and corporate/3rd party Requests. ScribOrder generates revenue for the Customer that may be used to fund Scribbles applications and conversion services. Scribbles will provide an agreed upon number of transcript uploads on behalf of the customer on an annual basis.
- ScribTransfer, an application to manage school to school records requests and secure, FERPA-Compliant fulfillment for all records/cumulative folders for students that have transferred from your school to another school.

Scribbles provides applications inclusive of the following services:

- Standard Configuration
- Standard Testing
- Standard Training and mentoring
- Standard Technical support
- Software upgrade releases

Professional Services:

- See separate Statement of Work ("SOW") if applicable.

Scribbles Software

Proviso District 209, May 2024



scribbles
SOFTWARE

scribbles SOFTWARE

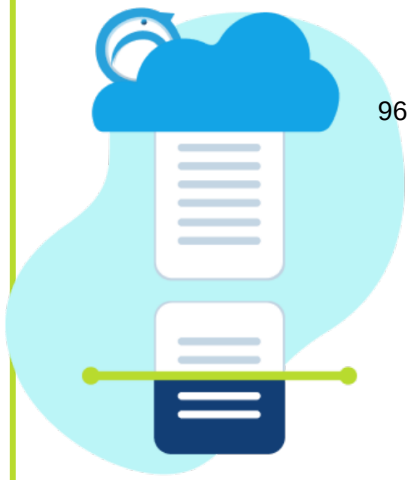
Where we are, where we're going

Proviso District 209's current challenges:

- Currently solution is using spreadsheets and other methods to calculate scores to see if the children are eligible for the STEM program
- Transparency has been an issue and the board and parents have been complaining the current way of doing things hasn't been "fair"

Proviso District 209's ideal solution:

- New solution will handle the process for kids getting into the program in a more transparent way to appease the board and the parents
- Has the ability to use multiple modes of contact to ensure people are aware they have been chosen for the program and will have them confirm seats
- Support that is there when questions come up and will also support the parents as they go through the "application" process



Pricing Overview

scribbles SOFTWARE

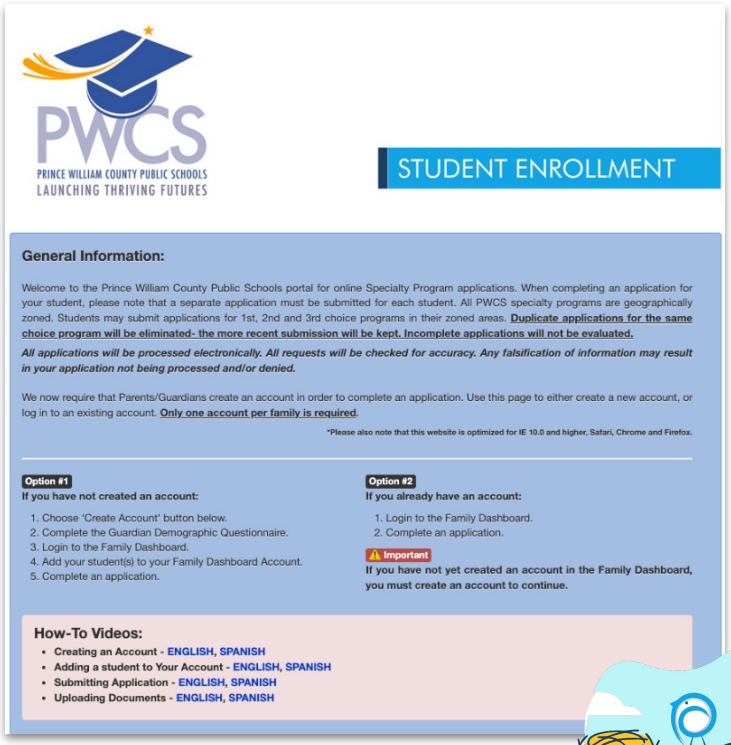
Proposal for Proviso District 209		
Subscription	**List Price**	**Proposed Price if signed by 5/31**
ScribChoice		
ScribIntegrate		
Total	$10,800	**$9,800**

scribbles SOFTWARE

ScribChoice

K-12 Choice, Transfer, and Placement Management

Advanced Placement management
Automated emails, texts, voicemails
Accessible for families though 24/7, mobile-friendly platform access, 132 languages


PWCS
PRINCE WILLIAM COUNTY PUBLIC SCHOOLS
LAUNCHING THRIVING FUTURES

STUDENT ENROLLMENT

General Information:

Welcome to the Prince William County Public Schools portal for online Specialty Program applications. When completing an application for your student, please note that a separate application must be submitted for each student. All PWCS specialty programs are geographically zoned. Students may submit applications for 1st, 2nd and 3rd choice programs in their zoned areas. **Duplicate applications for the same choice program will be eliminated- the more recent submission will be kept. Incomplete applications will not be evaluated.**

All applications will be processed electronically. All requests will be checked for accuracy. Any falsification of information may result in your application not being processed and/or denied.

We now require that Parents/Guardians create an account in order to complete an application. Use this page to either create a new account, or log in to an existing account. **Only one account per family is required**.

*Please also note that this website is optimized for IE 10.0 and higher, Safari, Chrome and Firefox.

Option #1
If you have not created an account:

1. Choose 'Create Account' button below.
2. Complete the Guardian Demographic Questionnaire.
3. Login to the Family Dashboard.
4. Add your student(s) to your Family Dashboard Account.
5. Complete an application.

Option #2
If you already have an account:

1. Login to the Family Dashboard.
2. Complete an application.

Important
If you have not yet created an account in the Family Dashboard, you must create an account to continue.

How-To Videos:

- **Creating an Account - ENGLISH, SPANISH**
- **Adding a student to Your Account - ENGLISH, SPANISH**
- **Submitting Application - ENGLISH, SPANISH**
- **Uploading Documents - ENGLISH, SPANISH**

ScribCoach

Your on-campus expert on all things Scribbles

- Train-the-Trainer model to empower your personnel
- National network of coaches
- Exclusive, free product trainings and certifications
- Weekly “Office Hours”



Implementation

Your dedicated project manager will guide you kick-off through launch

1. **Project Kick-Off** — We'll review the project scope, timelines, and what it means to succeed.
2. **Platform Configuration** — Our team will configure the Scribbles platform to your unique district needs.
3. **Testing** — We'll go through a QA process to ensure configurations are properly working and ready for your staff and families.
4. **Launch** — We'll celebrate the launch of your new easier, faster, and more secure platform!



scribbles SOFTWARE

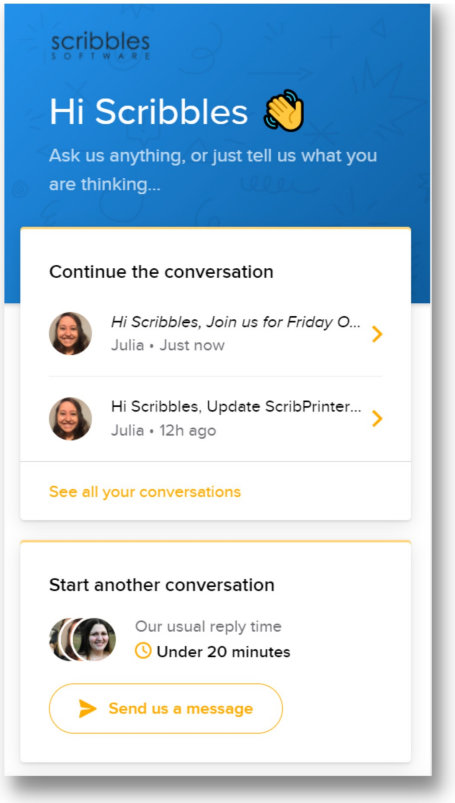
Support

Responsive, friendly support for your staff, students, and families

- Easy-to-use chat
- Industry-leading response time

19 minutes
Average ticket reply time

71 minutes
Average ticket resolution



Ready to join the Scribbles nest?

Next Steps

Date	Step	Responsible Party
4/2	Discovery Call	
4/19, 5/6	ScribPRODUCT Demo	
5/13	Proposal Review	
5/20	Review Scribbles Contract	
?	Board Meeting	
5/31	Execute Agreements	
6/15	Project KickOff	
10/1	ScribPRODUCT Launch!	Ideally, we need 12-16 weeks for implementation

scribbles
SOFTWARE

Thank you!

Toby Brauer, toby.Brauer@scribsoft.com



scribbles
SOFTWARE

Appendix

About Scribbles

12 million+

students and families served

Est. 2010



scribbles
SOFTWARE

Our Solutions

Make K-12 records management and enrollment

✓Easier
✓Faster
✓More secure

for districts, staff, and families



Easier

Scribbles solutions make K-12 processes more accessible, equitable, and easier for students, alumni, families, and staff.

- No printer needed
- 24/7 online, mobile-friendly access
- 132 Languages
- Family-friendly features
- Automated messaging
- Online payments
- Less phone calls



scribbles SOFTWARE

Faster

When processes are streamlined, staff can serve students and families faster, making sure important deadlines like college applications or enrollment decisions are met.

- Centralized processes
- Find/process documents in minutes, not hours or days
- Eliminate piles of paper and rows of filing cabinets
- No more trips to the post office
- No chasing lost or missing forms



More secure

Families and students put an immense amount of trust in your district when it comes to their data and privacy. Cloud-based solutions minimize risks.

- FERPA compliant
- SOC 2 compliant
- AES 256-bit encryption
- Blue Ribbon Digital Certification digital signatures
- Dual authentication
- Multiple backups



scrib CHOICE

K-12 Lottery Management

Easy, Accessible, Fast, Secure



Is it difficult for families in your community to engage in your lottery process for charter schools, magnet schools, specialty programs, and more? Are you manually processing hundreds, if not tens of thousands of application documents? Is it difficult to operationalize or update your process due to changing state or school system requirements each year? Do families need to take time away from work (and perhaps getting paid) to participate in your process? Is managing waitlists and piles of paper stressing out your staff?

With ScribChoice, school systems can:

Streamline and automate processes

such as alerts for missing documents, lottery selection, waitlist management, and more.

Make processes more accessible

for families through translation to 130+ languages and a mobile-friendly family dashboard that is available 24/7.

Track application status and activity

through the user-facing audit trail, plus the Scribbles Family Dashboard and automated messaging for families. Everyone will have more transparency into the status of an application.

Minimize staff phone calls and follow-ups

through automated messaging to alert families about missing documents and the status of their applications.

Ensure equitable processes

through mobile-friendly platform for families, and advanced configuration and automation of program requirements that minimize human error.

ScribChoice has processed tens of thousands of student lottery applications in less than 30 minutes, and over 8.7 million student applications have been processed through the Scribbles Software suite of enrollment solutions.

Ready to get your school system started? Visit www.scribsoft.com to contact us today!

© 2023 Scribbles Software

What do ScribChoice customers have to say?

[Scribbles Software] was really the only [software solution] that I found that could hold the nuances of our programs. *Like most of our programs, I would say 95% of our programs all use the exact same application, but then we have others that don't.*

With [ScribChoice] the biggest thing for us was ***the security of the student information. We can't compromise our data. Also, it had the robust capabilities to handle the volume that we had.*** *It gave us the ability to oversee what was happening at each school for compliance. It's user friendly so that our coordinators can access things pretty easily and is very clear to families.*

*The feedback that I consistently get [from internal stakeholders] is '****This is so much easier than what we've been doing before...This is so great...****Where did you find this program?'*

We were spending thousands of dollars just in translation services and [ScribChoice] does that on its own.

Now, because we were able to put in a process that was so easy for [our coordinators] to use, they're asking to learn about things more on the professional development side. ***Because of ScribChoice, we can learn about these other things that we were supposed to be focusing on, but we never had time for, because we spent so much time approving our applications****." - Supervisor of Advanced Academics and Specialty Programs, Prince William County Public Schools*

Check out the full suite of Scribbles Software Solutions:



ScribPreK
Online PreK Application and Enrollment

ScribTransfer
Online Student Record Transfer Between K-12 School Systems

ScribEnroll
Online Student Enrollment & Re-Enrollment

ScribOrder
Online Student Records Request & Payment Solution

ScribChoice
Online Student Choice, Magnet, & Program Placement

ScribOnline
Online K-12 Document Management

ScribFolders
Electronic Cumulative Records in Virtual Folders

ScribForward
College Application Document Management

© 2023 Scribbles Software

INFORMATION ITEM

Subject:
Scribbles Software, SY24–25

Background:
The current student selection and eligibility process for enrollment in the Proviso Math and Science Academy (PMSA) STEM program at Proviso High School District 209 relies on spreadsheets and other methods that make it challenging to track applicants effectively. This lack of transparency in the selection process has raised concerns from both the board and parents regarding the perceived unfairness of the existing procedures.

Administration's Analysis:
The Educational Services team is seeking a new solution to streamline the selection process for students entering the STEM program. The goal is to enhance transparency and address the concerns raised by the board and parents. The desired solution should incorporate multiple communication channels to effectively notify selected individuals of their acceptance into the program and secure their confirmation of enrollment. Additionally, the system should provide robust support to address any queries that may arise, helping both students and parents navigate through the application process.

The following Scribbles Software applications are recommended for purchase:

ScribChoice: K-12 Records Management and Enrollment

- Provides Advancement management

- Automated emails, texts, voicemails

- Accessible for families through a 24/7 mobile-friendly platform

ScribCoach:

- Offers a comprehensive Train-the-Trainer model designed to empower personnel with the necessary skills and knowledge

- Provides individualized support and guidance through a national network of experienced coaches

- Allows participants to access exclusive, free product training and certifications to enhance their expertise

- Offers weekly "Office Hours" for ongoing support, questions, and sharing best practices

The platform is designed to facilitate a transparent and efficient process for students to apply, aiming to satisfy both the board and parents. It utilizes various communication modes to notify selected individuals of their acceptance into the program and secure their confirmation of attendance. Additionally, ScribChoice offers robust support to address any inquiries that may arise during the enrollment process, helping parents navigate the application process for a smooth experience.

Investment Analysis:

ScribChoice and ScribIntegrate - $10,800

Funding Source: General Funds

Total Investment - $10,800.00

Statute, Administrative Policy, or Board Rules Statement:
School Board Policy 4:50 Payment Procedures require that this purchase be reviewed by the Board of Education. After review, it may be approved for payment by Board of Education order.

Superintendent's Recommendation:
That the Board of Education of Proviso Township High School District 209 is recommended to accept the Superintendent's recommendation to purchase Scribbles Software for the 24–25 school year.

14. Cellphone Ban Policy – ***Information Item*** 115

INFORMATION ITEM

Subject:
Cellphone Ban Policy

Background:
Proviso Township High Schools District 209 is committed to upholding our values. By enacting a cellphone ban policy, we reaffirm our dedication to create a sense of belonging and remove barriers to education while engaging in practices demonstrated effective by research. Implementing a cellphone ban policy for students could significantly enhance the learning environment by reducing distractions and promoting engagement.

Administration's Analysis:
By restricting cellphone use during school hours, we aim to minimize interruptions, foster direct communication, and improve focus on educational activities. This policy can also address issues such as cyberbullying and academic dishonesty. While it is essential to maintain provisions for emergency communication, the success of this initiative will depend on clear guidelines, consistent enforcement, and proactive communication with students, parents, and educators. We believe that with the support and cooperation of all stakeholders, this policy can contribute to a more effective and respectful educational experience.

15. Employee Recognition Dinner – ***Information Item*** 117

INFORMATION ITEM

Subject:
Employee Recognition Dinner

Background:
We are exploring the possibility of hosting a staff dinner to recognize and reward our dedicated team for their exceptional hard work and service. This event would provide an opportunity to express our gratitude and foster a sense of camaraderie among staff members.

Administration's Analysis:
We believe that such an appreciation event will not only boost morale but also reinforce our commitment to valuing and supporting our employees.

16. Approval of Policy Updates – ***Action Item*** 120

a. 2:50 Board Member Term Office

b. 2:60 Board Member Removal from Office

c. 2:140 Communications To and From the Board

d. 4:20 Fund Balances

e. 4:110 Transportation

f. 5:35 Compliance with the Fair Labor Standards Act

g. 5:40 Communicable and Chronic Infectious Disease

h. 6:40 Curriculum Development

a. 6:185 Remote Educational Program

j. 2:20 Powers and Duties of the Board of Education; Indemnification

k. 2:120 Board Member Development

xx. 2:200 Types of Board of Education Meetings

lllllllllllllllllllllllllllllllllllllll. 2:220 Board of Education Meeting Procedure

n. 4:10 Fiscal and Business Management

o. 4:60 Purchases and Contracts

p. 4:130 Free and Reduced-Price Food Services

q. 4:160 Environmental Quality of Buildings and Grounds

r. 5:30 Hiring Process and Criteria

s. 5:190 Teacher Qualifications

t. 5:200 Terms and Conditions of Employment and Dismissal

u. 5:220 Substitute Teachers

e. 5:250 Leaves of Absence

w. 5:330 Sick Days, Vacation, Holidays, and Leaves

j. 6:15 School Accountability

y. 6:30 Organization of Instruction

z. 6:50 School Wellness

a. 6:60 Curriculum Content

bb. 6:230 Library Media Program

ccc. 7:60 Residence

dddd. 7:70 Attendance and Truancy

eeeee. 7:160 Student Appearance

ffffff. 7:190 Student Behavior

ggggggg. 7:270 Administering Medicines to Students

hhhhhhhh. 7:285 Anaphylaxis Prevention, Response, and Management Program

b. 8:30 Visitors to and Conduct on School Property

jjjjjjjjj. 2:170 Procurement of Architectural, Engineering, and Land Surveying Services

kkkkkkkkkkk. 4:45 Insufficient Fund Checks and Debt Recovery

vvvv. 4:100 Insurance Management

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx. 5:230 Maintaining Student Discipline

nnnnnnnnnnnnn. 7:305 Student Athlete Concussions and Head Injuries

ooooooooooooooo. 2:40 Board Member Qualifications

pppppppppppppppp. 2:260 Uniform Grievance Procedure

qqqqqqqqqqqqqqqq. 2:265 Title IX Grievance Procedure

rrrrrrrrrrrrrrrr. 4:190 Targeted School Violence Prevention

sssssssssssssssss. 5:10 Equal employment Opportunity and Minority Recruitment

ttttttttttttttttttt. 5:20 Workplace Harassment Prohibited

uuuuuuuuuuuuuuuuuuuu. 5:300 Schedules and Employment Year

j. 7:10 Equal Educational Opportunities

wwwwwwwwwwwwwwwwwwwwww. 7:20 Harassment of Students Prohibited

t. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

yyyyyyyyyyyyyyyyyyyyyyyy. 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

zz. 5:100 Staff Development Program

Document Status: Draft Update

BOARD OF EDUCATION

2:170 Procurement of Architectural, Engineering, and Land Surveying Services

The Board of Education selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.:

~~*Shively v. Belleville Township High School District 201, 769 N.E.2d 1062 (Ill.App.5, 2002), appeal denied.*~~

40 U.S.C. §1101 et seq~~541~~. PRESSPlus1

50 ILCS 510/~~1 et seq.~~, Local Government Professional Services Selection Act.

105 ILCS 5/10-20.21.

Shively v. Belleville Twp. High Sch. Dist. 201, 329 Ill.App.3d 1156 (5th Dist. 2002), *appeal denied.*

Adopted: September 8, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:45 Insufficient Fund Checks and Debt Recovery

Insufficient Fund Checks

The Superintendent or designee is responsible for collecting up to the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board Attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

Delinquent Debt Recovery

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law.

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) ~~in the future~~.[PRESSPlus1] To participate in it, an intergovernmental agreement (IGA) between the District and the IOC must be in existence. The IGA establishes the terms under which the District may refer a delinquent debt to the IOC for an offset (deduction). The IOC may execute an offset, in the amount of the delinquent debt owed to the District, from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given to the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than $500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, and they either: (i) did not qualify, or (ii) refused to apply.
2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.
    a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, Waiver of Student Fees. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before

certification to the IOC for offset.

b. If application for meal benefits pursuant to policy 4:130, Free and Reduced-Price Food Services, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, Free and Reduced-Price Food Services. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.

3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.
4. Responding to requests for information from the IOC to facilitate the prompt resolution of any administrative review requests received by the IOC.

LEGAL REF.:

15 ILCS 405/10.05 and 10.05d, State Comptroller Act.

105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.

810 ILCS 5/3-806, Uniform Commercial Code.

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. The Ill. Office of the Comptroller (IOC) operates an Offset System for collecting debt owed to the State, political subdivisions of the State, and school districts by persons receiving payments from the State. Seeking debt recovery through an offset of a future payment the State makes to a debtor is optional. The requirements in this policy for obtaining an offset are either in statute or the IOC's intergovernmental agreement (IGA). 15 ILCS 405/10.05 and 10.05d. The first step to participate is to contact a LDRP manager with the IOC to request an IGA with the IOC's office. Program managers work one-on-one with districts and matters are handled on a case-by-case basis. The LDRP's number for local governments is 312-814-3090. Contact the board attorney for advice and assistance. Note that historically, the IOC has been reluctant to pursue school lunch debts under the LDRP. **Issue 112, June 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:100 Insurance Management

The Superintendent shall recommend and maintain all insurance programs that provide the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include each of the following:

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's ~~certified~~licensed[PRESSPlus1] staff members; Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of ~~certified~~licensed staff members authorized in 105 ILCS 5/21A-5 *et seq.* (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.
2. Catastrophic accident insurance at the mandated benefit level for student athletes in grades 9 through 12 who sustain an accidental injury while participating in school-sponsored or school-supervised interscholastic athletic events sanctioned by the Ill. High School Association that result in medical expenses in excess of $50,000.
3. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
4. Workers' Compensation to protect individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.
5. Employee insurance programs.
6. Insurance on athletes.

Student Insurance

The Board of Education shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage and any contract is between the parent~~(s)~~/guardian~~(s)~~ and the company. Students participating in athletics, cheerleading, or pompons must have school accident insurance unless the parents/guardians state in writing that the student is covered under a family health insurance plan.

LEGAL REF.:

Consolidated Omnibus Budget Reconciliation Act, Pub. L. 99-272, §10001, ~~100 Stat. 222,~~ 26 U.S.C. §4980B(f) ~~of the I.R.S. Code~~, 42 U.S.C. §300bb-1 et seq.

105 ILCS 5/2-3.53a, 5/2-3.53b, 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-

22.34, 5/10-22.34a, 5/10-22.34b, 5/21A-5 et seq., and 5/22-15.

215 ILCS 5/, Ill. Insurance Code.

750 ILCS 75/, Ill. Religious Freedom Protection and Civil Union Act.

820 ILCS 305/, Workers' Compensation Act.

CROSS REF.: 7:300 (Extracurricular Athletics)

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

PERSONNEL

5:230 Maintaining Student Discipline

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that teachers, other certificated [licensed] educational employees (except for individuals employed as paraprofessional educators),[PRESSPlus1] and persons providing a student's related service: (1) maintain discipline in the schools as required in the School Code, and (2) follow the Board policies and administrative procedures on student conduct, behavior, and discipline.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate. If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students. A student's removal must be in accordance with Board policy and administrative procedures.

Teachers shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.

Also, please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

LEGAL REF.:

105 ILCS 5/24-24.

23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

~~ADOPTED: January 9, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

STUDENTS

7:305 Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act (YSCSA),[PRESSPlus1] that provides, without limitation, each of the following:

    a. The Board must appoint or approve members of a Concussion Oversight Team for the District.
    b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:

        i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
        ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.

    c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
    d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
    e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
    f. The following individuals must complete concussion training as specified in the ~~Youth Sports Concussion Safety Act~~YSCSA: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.

g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.

2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussions*, which includes its *Return to Play (RTP) Policy*. These specifically require that:

   a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
   b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
   c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
4. Require all student athletes to view the Illinois High School Association's video about concussions.
5. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
6. Provide coaches and student athletes and their parents/guardians with educational materials from the Illinois High School Association regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.
8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.
9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.

LEGAL REF.:

105 ILCS 5/22-80.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

20 ILCS 2310/2310-307, Civil Administrative Code of Illinois.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 7:300 (Extracurricular Athletics)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 112, June 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:20 Powers and Duties of the Board of Education; Indemnification

The major powers and duties of the Board of Education include, but are not limited to:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts in accordance with applicable federal and State law, including using the public bidding procedure when required.PRESSPlus1
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement ~~and District Improvement~~ Plans.PRESSPlus2
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
12. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during

an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

19. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
20. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
21. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 et seq.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

105 ILCS 5/10, 5/17-1, 5/21B-85, and 5/27-1.

115 ILCS 5/, Ill. Educational Labor Relations Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24, raising the bidding threshold to ~~$25,000.00~~35,000.00. See policy 4:60, *Purchases and Contracts*. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/2-3.25f, amended by P.A. 103-175, changing state interventions available for School Improvement ~~and District Improvement~~ Plans. For more specific information about school improvement plans, see PRESS sample policy 6:10, *Educational Philosophy and Objectives*, and f/n 6 in PRESS sample policy 6:15, *School Accountability*, available at PRESS Online by logging in at www.iasb.com. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, fiduciary responsibilities, and ~~(beginning in the fall of 2023)~~PRESSPlus1 trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

Board Self-Evaluation

The Board of Education will conduct periodic self-evaluations with the goal of continuous

improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board of Education members includes:

1. The Board President or Superintendent or their designees shall give each new Board of Education member a copy of or online access to the Board of Education Policy Manual, the Board of Education's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board of Education's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board of Education member to attend: (1) Board of Education meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

5 ILCS 120/1.05 and 120/2, Open Meetings Act.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board of Education. Unless otherwise specified, all meetings will be rotated among the three school buildings. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board of Education announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of Education meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board of Education and Board of Education committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5).PRESSPlus1
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
7. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
8. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
10. Student disciplinary cases. 5 ILCS 120/2(c)(9).
11. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
14. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
15. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board of Education member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board of Education action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board of Education by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website, when the website is maintained by a full-time staff member: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

5 ILCS 140/, Freedom of Information Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), 8:30 (Visitors to and Conduct on School Property)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board of Education action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.. A vote of “abstain” or “present,” or a vote other than “yea” or “nay,” or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of “abstain” or “present,” or a vote other than “yea” or “nay,” or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence of casting votes shall be alphabetical by last name with the Board President voting last.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board’s minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board of Education member may request that his or her vote be changed before the President

announces the result.

Any Board member may include a written explanation of his/her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Minutes

The Board Secretary shall keep written minutes of all Board of Education meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a *semi-annual review.* The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the

Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education constitutes a quorum. Provided a quorum is physically present, a Board member, provided he or she has received permission from the Board President, may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations.[PRESSPlus1] If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President of the request and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.

105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311. **Issue 113, October 2023**

Document Status: Draft Update

Board of Education Meeting Procedure

2:220-E2 Exhibit - Motion to Adjourn to Closed Meeting

Motion to Adjourn to Closed Meeting

Date:_____ Time:_____

Location:_____

A motion was made by _____, and seconded by _____, to adjourn to closed meeting to discuss:

☐ The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), ~~amended by P.A. 101-459~~.

☐ Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).

☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.PRESSPlus1

☐ The purchase or lease of real property for the use of the District, including meetings held for

the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

☐ The setting of a price for sale or lease of property owned by the District. 5ILCS 120/2(c)(6).

☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).

☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).

☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

☐ Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).

☐ Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).

☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

Closed Meeting Roll Call:

"Yeas"	"Nays"

Motion: ☐ Carried ☐ Failed

DATED : December 8, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. **Issue 113, October 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network.*

Budget Planning

Each November, the Board of Education adopts a proposed budget calendar, indicating dates for presentation by the Superintendent of receipts, estimates, preliminary expenditure recommendations by funds, and major Board of Education actions affecting the budget. The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board of Education, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. The tentative budget shall be balanced as defined by ISBE guidelines, on or before July 1, 2008. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board of Education sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board of Education Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board of Education.

Final Adoption Procedures

The Board of Education adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. The budget shall be balanced as defined by ISBE; if necessary, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board of Education adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board of Education members' names voting yea and nay shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website, if the website is being maintained by a full-time staff member.
2. Notify parents/guardians that the budget is posted and provide the website's address.
3. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
4. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
5. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.PRESSPlus1
6. Make all preparations necessary in order for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act, and file a Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
7. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board of Education may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board of Education with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board of Education.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatement of it, if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-1.10, 5/17-1.10, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 *et seq.*, Truth in Taxation Law.

23 Ill.Admin.Code Part 100.

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/17-1.10(a), added by P.A. 103-394, requiring a board to present "at a board meeting" a written report that includes the annual average expenditures of its operational funds, which include the educational, transportation, and operation and maintenance funds. The average expenditures are calculated based on the district's most recently audited annual financial report (AFR). For ease of administration, this sample policy language manages presentation of the report in conjunction with the meeting at which a board adopts its levy, or earlier, if a district's AFR is available. Consult the board attorney if a district's AFR is not available before December 31 (the date by which a reserve reduction plan must be filed, if applicable); the board may need to rely upon estimated numbers in that scenario. If a district's ratio of its combined cash reserves of its operational funds to its average annual expenditures of those funds over the past three fiscal years exceeds 2.5, then the board must adopt and file a plan with the Ill. State Board of Education to reduce its cash reserves to expenditures ratio to at or below 2.5 within three years.

Delete this paragraph if the district receives federal impact funding. Federal impact aid is designed to assist local school districts that have lost a portion of their local tax base because of federal ownership of property (e.g., military bases, low-rent housing properties, or concentrations of students that have parents/guardians in the uniformed services). For more information about federal impact aid, see www.oese.ed.gov/offices/office-of-formula-grants/impact-aid-program/ and www.nafisdc.org/impact-aid-resources/impact-aid-payments/. If the district receives federal impact funding, strike this list item in Edit Mode, and select "Adopted with Additional District Edits" as the Save Status.

Issue 113, October 2023

Document Status: Draft Update

OPERATIONAL SERVICES

4:60 Purchases and Contracts

Adoption of the annual budget authorizes the Superintendent or Business Manager to purchase budgeted supplies, equipment, and services. Purchases of items not included in the budget require prior Board approval, except in an emergency.

Bidding

All contracts for supplies, materials, or work involving expenditure in excess of $35,000 shall be made in accordance with the applicable federal and State law bidding procedure, unless specifically exempted. Building projects shall have a limit of $50,000. Sealed, competitive bidding, with certain statutory exceptions, is required. The Superintendent or Business Manager shall prepare the necessary legal notices. The contract will be awarded to the lowest responsible bidder, considering conformity with specifications, delivery terms, quality, and serviceability. The Superintendent or designee shall report the results of the bidding to the Board of Education, together with a recommendation and supporting rationale. Contracts will be awarded by the Board of Education at an official meeting. Bid deposits of 10 percent of the bid amount, assuring good faith in bidding, and performance bonds to the extent of 100 percent of the contract amount, may be required.

The following are exceptions to bidding requirements by State law; however, whenever possible the District will solicit at least three (3) written quotations:

- Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
- Contracts for the printing of finance committee reports and departmental reports;
- Contracts for the printing or engraving of bonds, tax warrants and other evidences of indebtedness;
- Contracts for the purchase of perishable foods and perishable beverages;
- Contracts for materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions; not the fault of the contractor for materials and work; must be revised, causing expenditures not in excess of 10% of the contract price;
- Contracts for the maintenance or servicing of or repair parts for equipment which are made with the manufacturer or authorized service agent of the equipment.

Awards for purchases of up to $5,000 shall be made at the discretion of the Administration. Purchases shall be made from an approved purchasing cooperative in which the District is enrolled, if the items to be purchased are available from an approved cooperative. Otherwise, competitive quotations shall be obtained where feasible.

Purchases of over $5,000, but under $25,000 shall be made at the discretion of the administration. Purchases shall be made from an approved purchasing cooperative in which the District is enrolled, if the items to be purchased are available from an approved cooperative. Otherwise, the purchase award shall have the support of at least three (3) written competitive quotations. Awards for goods or

services available only from a single supplier may be made without written competitive quotations, but must include a statement from the administrator approving the purchase verifying that the chosen vendor is the sole source of those goods or services. Awards or rejections shall be made by the Administration.

Contracts that are exempt from competitive bidding pursuant to Section 20.21 of the School Code do not have to be formally bid. However, at least three (3) written quotations should be sought when feasible.

The Superintendent shall develop procedures which will allow the purchase of good quality products and services at the lowest cost, with consideration for service, quality, and delivery promptness, and in compliance with State law.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of $25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 *et seq*.
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).
7. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:

    a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21B-80(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.

    b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to

disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g).

c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.

9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. Design-build contracts must comply with 105 ILCS 5/15A-1 et seq.
11. Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.85.
12. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

2 C.F.R. Part 200.

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-20.85, 5/10-21.9, 5/10-22.34c, 5/15A-1 et seq., 5/19b-1 et seq., 5/22-94, and 5/24-5.

30 ILCS 708/, Grant Accountability and Transparency Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: February 13, 2024

Document Status: Draft Update

OPERATIONAL SERVICES

4:130 Free and Reduced-Price Food Services

Notice

The Superintendent shall be responsible for implementing the District's free and reduced-price food services policy and all applicable programs.

If State funding is available for the Healthy School Meals for All Program, the Board will annually determine if it will participate in the program.[PRESSPlus1]

Eligibility Criteria and Selection of Children

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture and distributed by the Ill. State Board of Education. From time to time, the income eligibility guidelines and standards may not be necessary when reimbursements for students' free breakfasts and lunches are claimed through the U.S. Depts. of Agriculture and Education's Community Eligibility Provision (CEP). When claiming the CEP, the District will follow its requirements.

Notification

At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website (if applicable), all school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information.

Nondiscrimination Assurance

The District shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments that prevent identification of children receiving assistance.

Appeal

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Dept. of Agriculture in 7 C.F.R. §245.7, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal. The status

of a student's appeal or eligibility for free or reduced-price food services shall not relieve the District of its obligation to provide him or her with a free meal or snack under the Hunger-Free Students' Bill of Rights Act if he or she requests one, regardless of his or her ability to pay.

The Superintendent shall keep on file for a period of three years a record of any appeals made and the hearing record. The District shall also maintain accurate and complete records showing the data and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for three years.

LEGAL REF.:

U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, 7 C.F.R. Part 210.

U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools, 7 C.F.R. Part 245.

105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.

105 ILCS 125/, School Breakfast and Lunch Program Act.

105 ILCS 126/, Childhood Hunger Relief Act.

23 Ill.Admin.Code §305.10 *et seq.*

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to 105 ILCS 125/2.3, added by P.A. 103-532. Subject to appropriation, the Ill. State Board of Education (ISBE) is required to establish the Healthy School Meals for All Program. Participating boards must offer eligible meals, without charge, to all students enrolled in schools that participate in the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP). To receive State reimbursement under the Healthy School Meals for All Program, a board must: (1) annually notify ISBE of its intent to participate in the program; (2) maximize its access to federal funds for NSBP and NSLP by participating in the CEP or another special assistance alternative, if eligible, and (3) operate the NSBP and NSLP in a manner that in the opinion of ISBE, draws down the most possible federal funding for meals served in the NSBP and NSLP. If State funding is insufficient to cover reimbursement of all interested boards, ISBE is required to inform eligible schools of the impact of the inadequate funding so that boards can make an informed decision about food service administration in their districts. **Issue 113, October 2023**

Document Status: Draft Update

Free and Reduced-Price Food Services

4:130-E Exhibit - Free and Reduced-Price Food Services; Meal Charge Notifications

On District letterhead, website, in student handbook, newsletters, bulletins, and/or calendars

Date:

To: Parents/Guardians, Students, and Staff

Re: Eligibility and Meal Charge Notifications

The following notification is provided to all households of students[PRESSPlus1] at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board policy 4:130, *Free and Reduced-Price Food Services*, and 4:140, *Waiver of Student Fees*. This notification is also provided to households of students transferring to the District during the school year. For more information, see www.fns.usda.gov/school-meals/unpaid-meal-charges, and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)'s meal services, meal charges will apply per a student's eligibility category and will be processed by the District accordingly.

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture, and distributed by the Ill. State Board of Education.

Meal Charges for Meals Provided by the District

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)'s charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, *Insufficient Fund Checks and Debt Recovery* and the Hunger-Free Students' Bill of Rights Act (105 ILCS 123/~~, added by P.A. 100-1092~~). The District will make reasonable efforts to collect charges classified as delinquent debt, including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits to determine if the student qualifies for such benefits under Board policy 4:130, *Free and Reduced-Price Food Services*. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance.

When a student's funds are low ~~or~~ and when there is a negative balance, reminders will be provided to

the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches. If a parent/guardian regularly fails to provide meal money for the child(ren) that he/she is responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual failure to provide meal money may require the District to notify the Ill. Dept. of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.

LEGAL REF.:

Healthy Hunger-Free Kids Act of 2010 (P.L. 111-296).

7 C.F.R. §245.5.

105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.

23 Ill.Admin.Code Part 305, School Food Service.

DATED : December 8, 2020

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRM five-year review. Revisions are consistent with federal guidance; see U.S. Dept. of Agriculture memo, *Unpaid Meal Charges: Local Meal Charge Policies* (7-8-2016), available at: www.fns.usda.gov/cn/unpaid-meal-charges-local-meal-charge-policies. **Issue 113, October 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

The Superintendent shall notify all employees who must be offered, according to State or federal law, District-paid hepatitis B vaccine and vaccination.

Pesticides

The application of any rRestricted use pesticides ~~will not be~~is prohibited ~~applied~~PRESSPlus1 on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

Coal Tar Sealant

~~Beginning on 1-1-23, b~~Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.:

105 ILCS 5/10-20.17a; 5/10-20.48.

29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.700(b).

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 135/, Toxic Art Supplies in Schools Act.

105 ILCS 140/, Green Cleaning School Act.

225 ILCS 235/, Structural Pest Control Act.

415 ILCS 60/14, Illinois Pesticide Act.

415 ILCS 65/, Lawn Care Products Application and Notice Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 255/, Toxic Substances Disclosure to Employees Act. (*inoperative*)

23 Ill.Admin.Code §1.330.

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c). Members of the Board of Education shall refrain from making hiring suggestions and recommendations to District employees involved in the hiring process. However, this shall not restrict any Board Member from debating or discussing the potential hire of any candidate at a properly noticed meeting of the Board of Education or any of its committees for that purpose.

All applicants must complete a District application in order to be considered for employment. No individual shall begin full time, part time, club, stipend-compensated work, or any other work until receiving written approval from the Office of Human Resources. Any individual who is found to be in violation will be subject to disciplinary consequences including suspension and forfeiture of payment. It is the responsibility of the individual who has sought employment to ensure that official approval from the Office of Human Resources has been granted prior to beginning any type of employment.

Supervisors of clubs, activities, athletics, and departmental and building administrators are responsible for monitoring, supervising and ensuring that all persons have appropriate clearance from the Office of Human Resources to work before they allow any individual to begin service.

While volunteers are not paid employees of the District, these approval guidelines, as well as policy 6:250 *Volunteers*, will also apply to all volunteers.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction

record confidential and share it only with the Superintendent, appropriate Intermediate Service Center Executive Director, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Also, please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

Training in New Assignments

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

LEGAL REF.:

42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.

15 U.S.C. §1681 *et seq.*, Fair Credit Reporting Act.

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 112/, Equal Pay Act of 2003.PRESSPlus1

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

160

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:10 (School District Governance), 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. The Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25, makes it unlawful for employers with 15 or more employees to fail to include the "pay scale and benefits" for a position in any specific job posting. “Pay scale and benefits” means the wage or salary, or the wage or salary range, and a general description of benefits and other compensation. To satisfy the posting requirement, an employer can include a hyperlink to a public webpage that includes the pay scale and benefit information. If an employer uses a third party to post its job postings, then the employer must provide the pay scale and benefits or a hyperlink containing the information to the third party. The Act also requires employers to inform current employees of promotion opportunities within 14 calendar days after the employer posts externally for the position. Employers are not prohibited from asking applicants about their wage or salary expectations for a position. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
    a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
    b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
    c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
    d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

20 U.S.C. §6312(e)(1)(A).

105 ILCS 5/10-20.15, ~~5/21-11.4~~,[PRESSPlus1] 5/21B-15, 5/21B-20, 5/21B-25, and 5/24-23.

23 Ill.Admin.Code §1.610 *et seq.*, §1.705 *et seq.*, and Part 25.

CROSS REF.: 6:170 (Title I Programs)

~~ADOPTED: January 9, 2018~~

PRESSPlus Comments 162

PRESSPlus 1. The Legal References are updated in response to the repeal of 105 ILCS 5/21-11.4. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Teacher Workday, Salary, Assignments, Dismissal, Evaluation

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Duty-Free Lunch

Teachers employed for at least 4 hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. School social worker has the meaning stated in 105 ILCS 5/14-1.09a.

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

LEGAL REF.:

29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.PRESSPlus1

42 U.S.C. §2000gg et seq., Pub. L. 117-328, Pregnant Workers Fairness Act.

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-95, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

23 Ill.Admin.Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and present a certificate of authorization from the appropriate Intermediate Service Center showing that he or she is approved to substitute teach. Substitute teachers with a substitute license may teach only when an appropriate, fully-licensed teacher is unavailable. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days or 450 paid school hours in any one school district in any one school term.
2. However, a teacher holding a Professional Educator License or Educator License with Stipulations may substitute teach for any one licensed teacher under contract with the District for a period not to exceed 120 paid school days or 600 paid school hours in any one school district in any one school term.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026,PRESSPlus1 but not more than 100 paid days in the same classroom. Beginning July 1, 20263, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the appropriate Intermediate Service Center Executive DirectorRegional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Also, please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency SituationsPRESSPlus2

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a

substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Intermediate Service Center (ISC) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ISC for a 30-calendar-day extension and the extension is granted by the ROE.

LEGAL REF.:

105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

40 ILCS 5/16-118, Ill. Pension Code.

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525, permitting TRS annuitants to substitute teach for 120 paid days or 600 paid hours in each school year through 6-30-26. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24.
An *emergency situation* is defined as one where an unforeseen vacancy has occurred and (i) a teacher is unexpectedly unable to fulfill his or her contractual duties, or (ii) the district's teacher capacity needs exceed previous indications or vacancies are unfilled due to a lack of qualified candidates and the district is actively engaged in advertising to hire a fully licensed teacher for the vacant position.
In order for a substitute teacher to remain in a vacant position for up to 90 days, or until the end of the semester, whichever is greater, the position must remain vacant and the district must continue to actively seek qualified candidates and provide documentation to the Regional Office of Education that it has provided training specific to the position, including training on meeting the needs of students with disabilities and English learners if applicable. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent it does not conflict with an applicable collective bargaining agreement or individual contract; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Sabbatical Leave, Personal Leave, Maternity Leave, Extended Leave of Absence, Leave of Absence for Advanced Study, Leave of Absence

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and Proviso Teachers Union Local 571, American Federation of Teachers, AFL-CIO.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 *et seq.*) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to

identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave[PRESSPlus1]

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time[Q1] basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or

household member who is killed in a crime of violence,[PRESSPlus2] without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 *et seq.*).

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Leaves to Serve as an Officer, Trustee, or Representative of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations,[PRESSPlus3] (2) up to twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3,[PRESSPlus4] (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2,[PRESSPlus5] and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5.[PRESSPlus6]

COVID-19 Paid Administrative Leave

~~During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7,~~When applicable,[PRESSPlus7] paid administrative leave related to COVID-19 will be granted~~is available~~ to eligible employees in accordance with State law. ~~if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.~~

~~For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 as defined in 105 ILCS 5/10-20.83 (final citation pending).~~

~~The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.~~

~~As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.~~

LEGAL REF.:

105 ILCS 5/10-20.83 ~~(final citation pending)~~, 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147/, School Visitation Rights Act.

820 ILCS 154/, ~~Child~~Family Bereavement Leave Act.

820 ILCS 156/, Child Extended Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: February 13, 2024

Questions and Answers:

***Required Question 1. How many full-time employees does the district employ?

- ○ The district employs more than 250 employees. (Default)
- ○ The district employs between 50-249 employees. (IASB will substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss.")
- ○ The district employs fewer than 50 employees. (IASB will delete the subhead regarding Child Extended Bereavement Leave and the Legal Reference to 820 ILCS 156/.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24. Under 820 ILCS 180/20(a)(4), added by P.A. 103-314, eff. 1-1-24, an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. **Issue 113, October 2023**

PRESSPlus 3.

Required by 105 ILCS 5/24-13. **Issue 113, October 2023**
PRESSPlus 4.

Required by 105 ILCS 5/24-6.3(a). See sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for the leave for an elected trustee for the Ill. Municipal Retirement Fund. **Issue 113, October 2023.**
PRESSPlus 5.

Required by 105 ILCS 5/24-6.2. **Issue 113, October 2023**
PRESSPlus 6.

105 ILCS 5/24-3.5, added by P.A. 103-308, eff. 1-1-24. The statewide teacher association is required to reimburse a district for substitute teaching costs incurred due to the teacher's absence. **Issue 113, October 2023**
PRESSPlus 7. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

PERSONNEL

5:330 Sick Days, Vacation, Holidays, and Leaves

Sick Leave, Bereavement Leave, Vacation, Holidays, Personal Leave/Personal Business Leave, IMRF Service Credit Plan

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Union Business Leave, Leave of Absence

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers.

Unpaid Leaves of Absence, Leaves due to Employee Disability, Military Reservists

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

Emergency Leave Due to School(s)/District Closure

If, by reason of a weather emergency or situation beyond the control of the District, the schools and District office are closed on a regularly scheduled school and/or business day, twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work but who will not be required to make-up the work day, shall not be docked, nor be required to utilize paid time off in order to be paid for the day of the emergency closure of the District.

If, by reason of a weather emergency or situation beyond the control of the District, a school(s) or the District office is closed, but a school(s) or the District office at which the individual(s) is not regularly assigned is open for a school or business day, such twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work but who will not be required to make-up the work day may be required to report to the open school(s) or the District office for work. Such work assigned at this alternate location shall be consistent with the individual(s) normal job duties. If the twelve (12) month personnel and/or ten (10) month personnel who are scheduled to work, but who will not be required to

make-up the work day, do NOT report to the building he/she is assigned work for that day, the individual(s) will be required to utilize paid time off in order to be paid for the day. If the individual(s) fail to report to the building he/she is assigned to work for the day, and he/she does not utilize paid time off, the individual(s) shall be not be paid for that work day.

For any individual(s) who is not a twelve (12) month employee and whose pay is based upon school days or a specific number of work days that a school(s) or the District office is open, the individual(s) shall make up the work day for which the school(s) or District office are closed due to a weather emergency or situation beyond the control of the District, on the make-up day that is determined to be for the purpose of the day for which the school(s) or District office was closed. However, the individual(s) shall not be permitted to utilize paid time off, nor shall the individual(s) be paid for the day(s) for which the school(s) or District office is closed due to a weather emergency or situation beyond the control of the District, as it would be in excess of the regularly scheduled number of work days assigned for the individual(s). If, on the make-up day that is determined to be for the purpose of the day for which the school(s) or District office was closed, the individual(s) does not report to work, individual(s) will be required to utilize paid time off in order to be paid for the day. If the individual(s) fail to report to work on the make-up day and he/she does not utilize paid time off, the individual(s) shall not be paid for that work day.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. Family Bereavement Leave.
6. Child Extended Bereavement Leave.PRESSPlus1
7. Leave to serve as an election judge.
8. COVID-19 Paid Administrative Leave.

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83~~ (final citation pending)~~, 5/24-2, 5/24-6, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, ~~Child~~Family Bereavement Leave Act.

820 ILCS 156/, Child Extended Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. See the **Question** attached to the PRESS Plus Draft Update for policy 5:250, *Leaves of Absence*. If the district enters a response that fewer than 50 full-time employees are employed by the district, this item and the Legal Reference to 820 ILCS 156/ will be deleted by IASB. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning and Learning Standards*.

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Preparing each school's annual recognition application and quality assurance appraisal, whether internal or external, to monitor each school's process for continuous school improvement.
2. Submitting School Improvement Plans for Board approval that comply with State law and contain:
    - District student learning objectives;
    - Assessment systems for measuring students' progress in the fundamental learning areas; and
    - Reporting systems for informing the community and the State of assessment results.
3. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.
4. Publishing a school report card in accordance with State law.
5. In accordance with 105 ILCS 5/2-3.153, annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 9 through 12 and teachers.

The Superintendent shall make regular assessment reports to the Board, including projections whether the District and each school is or will be making adequate yearly progress as defined in State law. The Superintendent shall seek Board approval for each ~~District and/or~~PRESSPlus1

school improvement plan and otherwise when necessary or advisable.

LEGAL REF.:

105 ILCS 5/2-3.25, 5/2-3.25a, 5/2-3.25b, 5/2-3.25c, 5/2-3.25d-5, 5/2-3.25e-5, 5/2-3.25f, 5/2-3.25f-5,

5/2-3.63, 5/2-3.64a-5, 5/2-3.153, 5/10-17a, 5/10-21.3a, and 5/27-1.

23 Ill.Admin.Code Part 1, Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1.

Updated in response to 105 ILCS 5/2-3.25f(a), amended by P.A. 103-175, providing that the Ill. State Board of Education (ISBE) "shall provide technical assistance to schools in school improvement status to assist with the development and implementation of ~~School and District~~ Improvement Plans." ISBE is required to provide districts with technical assistance and support by the Elementary and Secondary Education Act. 20 U.S.C. §6303. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:30 Organization of Instruction

The School District has instructional levels for grades 9 through 12. The Superintendent shall annually present to the Board a plan for organizing instructional levels and assigning them to school facilities in order to:

1. Support the District's educational program,
2. Maximize facility usage without undue overcrowding, and
3. Provide substantially comparable instructional programs across the District.

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

LEGAL REF.:

105 ILCS ~~5/10-20.19a,~~ 5/10-20.37~~,~~ and 5/10-22.18.PRESSPlus1

23 Ill.Admin.Code §1.420.

CROSS REF.: 6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

Adopted: November 27, 2018

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/10-20.19a, repealed by P.A. 103-410. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content.*

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Goals for Other School-Based Activities[PRESSPlus1]

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.

4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

42 U.S.C. §1751 et seq., Richard B. Russell National School Lunch Act.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.

42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.

50 ILCS 205/, Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189.

23 Ill.Admin.Code Part 305, Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to a request from the Ill. State Board of Education (ISBE) Nutrition Dept. and to federal requirements in 7 C.F.R. §210.31 for local school wellness policies. This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b)(1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's Local Wellness Policy Template for Schools, available at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In each grade, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

   Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.
2. In each grade, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In each grade, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
4. In each grade, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice,

discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment.*

7. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, ~~and~~ (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, ~~.~~ and (f) beginning in the fall of 2024, in grades 9-12, the dangers of fentanyl.PRESSPlus1 The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
12. ~~Beginning in the fall of 2022, i~~In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
13. ~~Beginning in the fall of 2022, i~~In grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption

of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.

14. ~~Beginning in the fall of 2023, i~~In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.PRESSPlus2

15. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.

16. In all schools, instruction as determined by the Superintendent or designeePRESSPlus3 on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, ~~the~~ African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, ~~and~~ (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05.PRESSPlus4

    In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

17. In all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.

18. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America,PRESSPlus5 Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.

20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.

21. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
22. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
23. ~~Beginning in the fall of 2022, i~~In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.79, 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.05, 5/27-20.05, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-23.16, 5/27-24.1, and 5/27-24.2.

105 ILCS 110/3, Comprehensive Health Education Program.

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24. See sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at PRESS Online by logging in at www.iasb.com, for more information. **Issue 113, October 2023**

PRESSPlus 2. Subject to appropriation, school districts can apply for a competitive grant to support

computer science programs. 105 ILCS 5/2-3.196, added by P.A. 103-264, eff. 1-1-24. **Issue 113, October 2023**

PRESSPlus 3. 105 ILCS 5/27-21, amended by P.A. 103-422, requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. **Issue 113, October 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/27-21, amended by P.A. 103-422 (adding teaching about Native American nations' sovereignty and self-determination), and 105 ILCS 5/27-20.05, added by P.A. 103-422 (adding instruction on Native American experience and history).

Note that instruction on Native American nations' sovereignty and self-determination under 105 ILCS 5/27-21, amended by P.A. 103-422, does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on tribal sovereignty.

Instruction in events of the Native American experience and Native American history must include "the contributions of Native Americans in government and the arts, humanities, and sciences, as well as the contributions of Native Americans to the economic, cultural, social, and political development of their own nations and of the United States." Additionally, in grades 6 through 12, the instruction must include "the study of the genocide of and discrimination against Native Americans, as well as tribal sovereignty, treaties made between tribal nations and the United States, and the circumstances around forced Native American relocation." The Ill. State Board of Education (ISBE) is required to make instructional materials related to Native Americans available on its website, but not until 1-1-25. For additional resources, see https://americanindian.si.edu/nk360 and https://iste.org/blog/15-resources-for-teaching-native-american-history-and-culture. **Issue 113, October 2023**

PRESSPlus 5. 105 ILCS 5/27-20.3, amended by P.A. 103-422. Beginning with the 2024-2025 school year, instruction on Native American genocide is also required by 105 ILCS 5/27-20.05, added by P.A. 103-422 in grades 6-12. Note that instruction on Native American genocide under 105 ILCS 5/27-20.3, amended by P.A. 103-422 does not specify a delayed implementation date. Consult the board attorney regarding whether a district may delay implementation of such instruction given that the implementation of Native American experience and Native American history in 2024-2025 must include instruction on Native American genocide. ISBE is not required to make instructional materials on the Native American genocide in North America available on its website until 1-1-25. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Ill. State Board of Education (ISBE) rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. The program adheres to the principles of the American Library Association's *Library Bill of Rights*, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval.Q1 PRESSPlus1
6. Staff members are invited to recommend additions to the collection.
7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
8. ~~The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries.~~

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF:

75 ILCS 10/8.7.

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs)

Adopted: February 13, 2024

Questions and Answers:

***Required Question 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights (available at https://www.ala.org/advocacy/intfreedom/librarybill) or a written statement prohibiting the practice of banning books. In order to be eligible for a School Library Grant, a district must also be a member in good standing of a regional multitype library system (e.g., Illinois Heartland Library System or Reaching Across Illinois Library System) or have applied for membership and been approved for membership in such a system within specific timeframes. 23 Ill.Admin.Code §3035.120.

If the board prefers the alternative language permitted by 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, for Standard #5, it may substitute with the following: "The practice of banning books or other materials within the District's library media program is prohibited."

Which policy language has the board adopted?

- The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. (Default)
- The practice of banning books or other materials within the District's library media program is prohibited. (IASB will make this substitution.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:60 Residence

Resident Students[Q1]

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities[PRESSPlus1]

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend District schools ~~tuition-free~~ pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and nonresident pupils of

charitable institutions.

3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court order mandates the acceptance of a nonresident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, 105 ILCS 5/10-20.12b.

LEGAL REF.:

42 U.S.C. §11431 *et seq*., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, ~~and~~ 5/10-22.5a, 5/14-1.11, 5/14-1.11a, and 5/14-1.11b.

105 ILCS 45/, Education for Homeless Children Act.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.240.

Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200, 235 Ill.App.3d 652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)

Adopted: March 15, 2022

Questions and Answers:

***Required Question 1. 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, allows boards to adopt a policy to waive nonresident tuition if the student is the child of a district employee. A *child* means a district employee's child who is a biological child, adopted child, foster child, stepchild, or a

child for which the employee serves as legal guardian.

Does the board wish to accept requests from district employees for their nonresident children to attend school in the district on a tuition-free basis?

- No. (Default)
- Yes. (IASB will add the following paragraph to a new subhead "Requests for Nonresident Admission": For a nonresident student who is the child of a District employee, if the Superintendent approves the request for nonresident admission for the student, the tuition cost is waived pursuant to 105 ILCS 5/10-20.12a(a).)

PRESSPlus Comments

PRESSPlus 1. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided). **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades 9 through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 9 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in 105 ILCS 5/26-2a.
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's

attendance problem.

6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
8. A process for the collection and review of chronic absence data and to:
   a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
   b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a chronic truant minor for or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS 5/22-92 and 5/26-1 through 5/26-3, 5/26-5 through 5/26-16, and 5/26-18.PRESSPlus1

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of

Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:160 Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q).[PRESSPlus1] Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.

LEGAL REF.:

105 ILCS 5/2-3.25 and 5/10-22.25b.

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

Adopted: January 9, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.25b, amended by P.A. 103-463. 775 ILCS 5/1-103(Q), which is referenced in 105 ILCS 5/10-22.25b, prohibits unlawful discrimination based on a person's actual or perceived race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:

    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
    b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
    c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
g. *Look-alik*e or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a weapon as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.

8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff,[PRESSPlus1] wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property, a school facility, or a designated area without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent or tardy without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
22. Participating in a physical or verbal altercation, including but not limited to: physical involvement, instigating, refusing to disperse when directed while observing an altercation, recording an altercation, posting or distributing recordings of altercations.
23. Refusing or failing to wear an appropriate facial cover over the student's mouth and nose unless

exempted by a medical provider during any time said action is required by the District such as for eating, drinking or playing an instrument during designated times.

24. Failing to maintain proper social distancing of a particular distance designated by the District and/or refuse to follow any health screening requirements adopted in order to enter school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Restorative conferences.
3. Disciplinary conference.
4. Withholding of privileges.
5. Temporary removal from the classroom.
6. Return of property or restitution for lost, stolen, or damaged property.
7. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
8. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
9. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
10. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
11. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.

12. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
13. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
14. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
15. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of ~~1961~~2012 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices[PRESSPlus2]

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian.~~ *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving ~~such~~ a report of (1), above, the Building Principal or designee shall immediately notify ~~the~~ local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee ~~agency, Ill. State Police (ISP),~~ and any involved student's parent/guardian.[Q1]

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year.[PRESSPlus3]

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §~~6087~~7971, Pro-Children Act of 2004~~1994~~.

20 U.S.C. §7961 *et seq.*, Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.

105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill.Admin.Code §§ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: January 9, 2024

Questions and Answers:

***Required Question 1. The building principal must notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy expands this notification duty to include drug-related incidents and battery of a staff member.

Would the board like to expand the notification duty, or align it with 105 ILCS 5/27.1A(b)?

○ Expand the notification duty to include drug-related incidents and battery of a staff member.

(Default)
○ Align notification duty to 105 ILCS 5/27.1A(b). (IASB will amend the second sentence as follows: "In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.")

PRESSPlus Comments

PRESSPlus 1. Optional. Generative artificial intelligence (AI) is a broad label used to describe any AI system that generates, with varying levels of autonomy, content such as complex text, images, audio, or video. When not used for academic dishonesty purposes, generative AI tools may present innovative learning opportunities for students and teaching opportunities for educators. For further information, see the International Society for Technology in Education webpage on AI exploration for educators at: www.iste.org/areas-of-focus/AI-in-education. **Issue 113, October 2023**

PRESSPlus 2. This subhead is updated to align with subsection **J. Required Notices** in sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, 5/10-27.1B(b), and 5/10-21.7, amended by P.A. 102-894. To satisfy the reporting requirement, ISBE created the School Incident Reporting System (SIRS), a web-based application on IWAS for schools to report incidents electronically. See subhead **J. Required Notices** of sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*, available at PRESS Online by logging in at www.iasb.com. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* (*SMA Form*) is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan~~Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form~~,[PRESSPlus1] (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30](f) and maintain a supply of

undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)[PRESSPlus2] and maintain a supply of undesignated opioid antagonists ~~in the name of the District~~ and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

School District Supply of Undesignated Oxygen Tanks[Q1]

In schools where the District maintains special educational facilities, the Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary. The supply shall be maintained in accordance with manufacturer instructions and local fire department rules.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
    a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
    b. Copies of the registry identification cards are provided to the District;
    c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
    d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.

2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is~~, for whatever reason,~~ unable to~~: (1)~~ obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply. ~~for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.~~

The **School District Supply of Undesignated Oxygen Tanks** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for oxygen tanks from a qualifying prescriber,PRESSPlus3 or (2) fill the District's prescription for undesignated oxygen tanks.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act~~, and scheduled to be repealed on July 1, 2020~~.

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (~~Food Allergy~~Anaphylaxis Prevention, Response, and Management Program)PRESSPlus4

Adopted: January 9, 2024

Questions and Answers:

***Required Question 1. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permits a district maintaining special educational facilities to maintain a supply of undesignated oxygen tanks in a secure location that is accessible before, during, and after school where a person with developmental disabilities is most at risk, including, but not limited to classrooms and lunchrooms. *Special educational facility* is not specifically defined in 105 ILCS 5/14-4.01; consult the board attorney for advice regarding this term and if it is limited to separate buildings, self-contained classrooms, and/or programs attended solely by students with disabilities. For example, this option may not be available if a district utilizes a special education cooperative for all of its special education programming. There is a reference to *special education facilities* in 105 ILCS 5/14-12.01, which may provide some guidance; it addresses reimbursement for the construction and maintenance of "special education facilities designed and utilized to house instructional program, diagnostic services" and "other special education services for children with disabilities." 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, does not specify who can administer undesignated oxygen, nor does it specify any training requirements for its use in schools. To minimize potential liability and ensure proper administration, a best practice is to restrict who can administer undesignated oxygen to school nurses and other school personnel who have received appropriate training on the emergency use and storage of oxygen. See sample administrative procedure 7:270-AP2, *Checklist for District Supply of Undesignated Medication(s)*, available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated oxygen tanks and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is if the district provides them, but does not have them accessible before, during, and after school

where a person with development disabilities is most at risk as required by 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24. See In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016) (denying tort immunity to district, finding its response to a student's asthma attack was *willful* and *wanton* (which district disputed as a possible heart attack)); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

Does the district maintain special educational facilities for children with disabilities under 105 ILCS 5/14-4.01?

◉ No. (IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.)
○ Yes. If yes, does the board want the district to maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary? Type "yes" or "no." If no, IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.):

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175, replacing the retired *Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form* with allergy emergency action plan in the School Code provisions regarding administration of medication to students. **Issue 113, October 2023**

PRESSPlus 2. Required by 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24. In the case of a shortage of opioid antagonists, a district must make reasonable efforts to maintain a supply. At least one opioid antagonist, a naloxone nasal spray, has been approved by the U.S. Federal Food and Drug Administration for over-the-counter, nonprescription use. A district must obtain a prescription for a supply of opioid antagonists from a *health care professional* with prescriptive authority under the Substance Use Disorder Act, 20 ILCS 301/5-23, unless it is able to secure a supply without a prescription. *Health care professional* means a physician licensed to practice medicine in all its branches, a licensed physician assistant with prescriptive authority, a licensed advanced practice registered nurse with prescriptive authority, or an advanced practice registered nurse who practices in a hospital or ambulatory surgical treatment center and possesses appropriate clinical privileges in accordance with the Nurse Practice Act, 20 ILCS 301/5-23(d)(4). **Issue 113, October 2023**

PRESSPlus 3. 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, provides that a physician, a physician assistant who has prescriptive authority under the Physician Assistant Practice Act of 1987 (225 ILCS 95/7.5), or an advanced practice registered nurse who has prescriptive authority under the Nurse Practice Act (225 ILCS 65-40) may prescribe undesignated oxygen tanks in the name of the district to be maintained for use when necessary. **Issue 113, October 2023**

PRESSPlus 4. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program.* Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285,

7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS** Online by logging in at www.iasb.com. **Issue 109, May 2022**

Document Status: Draft Update

STUDENTS

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board reviews and makes any necessary updates to this policy at least once every three years. The Superintendent or designee

shall assist the Board with its review and any necessary updates.

LEGAL REF.:

105 ILCS 5/2-3.190, 5/10-22.39~~(e)~~, and 5/22-30.[PRESSPlus1]

23 Ill.Admin.Code §1.540.

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Adopted: January 9, 2024

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining training requirements for staff members who work with students. **Issue 113, October 2023**

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show current picture identification, be screened by the district's security process, and wear a visitor's badge. An active state/government identification will satisfy the picture identification requirement. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

The Superintendent or designee may post certain school facilities for the community's use on non-school days when they are not being used for school purposes.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface School District property.
6. Violate any Illinois law, or town or county ordinance.

7. Smoke or otherwise use tobacco products, including electronic cigarettes.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board of Education.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.
17. Refuse and/or fail to wear an appropriate facial cover over the person's face and mouth while in any District facility.
18. Failing to maintain proper social distancing of a particular distance designated by the District or to fail and/or refuse to follow any health screening requirements adopted in order to enter school property.

Exclusive Bargaining Representative Agent

Please refer to the current applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President

shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Enforcement

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law.PRESSPlus1 The person ~~is~~ also may be subject to being denied admission to school athletic or extracurricular events ~~or meetings~~ for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School EventsPRESSPlus2

Before any person may be denied admission to athletic or extracurricular school events ~~as provided in this policy~~, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7971~~81~~ et seq., Pro-Children Act of 2001~~1994~~.

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/24-25, and 5/27-23.7(a).

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/, Firearm Concealed Carry Act.~~

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: July 14, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board member feedback requesting clarification on the authority of boards to enforce conduct rules under 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property). **Issue 113, October 2023**

PRESSPlus 2. Updated in response to PRESS Advisory Board member feedback requesting clarification that the scope of subhead **Procedures to Deny Future Admission to Athletic or Extracurricular School Events ~~or Meetings~~** is limited, as specified in the new subhead title, to topics set forth in 105 ILCS 5/24-24.

If a violator is a student, the hearing should be held in a closed meeting. 5 ILCS 120/2(c)(9). Otherwise, a hearing regarding denial of admission to *school events or property* pursuant to 105 ILCS 5/24-24 may take place in an open meeting or in a closed meeting so long as the board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. Note: while 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, refers to *school events or property*, 105 ILCS 5/24-24 only authorizes boards to deny admission to athletic and extracurricular *events*. The term *events* is arguably broader than *property* as school events may take place offsite; consult the board attorney for guidance.

Some boards prefer an open meeting hearing to make it publicly known what alleged conduct could result in someone being denied admission to athletic or extracurricular events, while others prefer a closed meeting hearing so as not to provide a public platform to someone alleged to have engaged in prohibited conduct. Consult the board attorney to determine the best approach for the district and to ensure alignment with local practices and conditions.

Consult the board attorney if the district would like to deny an individual admission to board meetings. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:40 Board Member Qualifications

A Board of Education member must be, on the date of election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office, ~~and~~ certain types of State or federal employment, and conviction of an infamous crime.[PRESSPlus1] A child sex offender, as defined in State law, is ineligible for Board membership.

LEGAL REF.:

Ill. Constitution, Art. II~~2~~, §¶ 1; Art. IV~~4~~, §¶ 2(e); Art. VI~~6~~, §¶ 13(b).

105 ILCS 5/10-3 and 5/10-10.

CROSS REF.: 2:30 (~~Board of Education~~School District Elections), 2:70 (Vacancies on the Board of Education - Filling Vacancies)

Adopted: September 8, 2020

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. Individuals who have been or are convicted of an infamous crime are ineligible for board membership. 105 ILCS 5/10-11. Examples of an infamous crime include, not are not limited to, any felony, bribery, and perjury. Consult with the board attorney regarding other possible infamous crimes. **Issue 114, March 2024**

Document Status: Draft Update

BOARD OF EDUCATION

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 *et seq*.
2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq*., excluding Title IX sexual harassment complaints governed by Board policy 2:265, *Title IX ~~Sexual Harassment~~* PRESSPlus1 *Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 *et seq*.
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*) PRESSPlus2
5. ~~Equal Employment Opportunities Act (~~Title VII of the Civil Rights Act of 1964~~)~~, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff *et seq.*
16. Employee Credit Privacy Act, 820 ILCS 70/

The Complaint Manager may first attempt to resolve complaints without resorting to this grievance procedure if deemed appropriate. If a formal complaint is filed under this policy, the Complaint

Manager will address the complaint promptly and equitably. Any person filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed. In the case of a complaint against the Superintendent, the Board President shall receive the complaint. The Board President shall immediately provide all members of the Board of Education and legal counsel of the Board of Education said complaint verbatim, and shall direct legal counsel for the Board of Education to take any and all actions deemed advisable based upon the complaint and prior to the Board of Education being able to meet to discuss said complaint.

The Board of Education shall determine the appropriate person(s) or entity(ies) to investigate the complaint on its behalf and to direct the manner in which the complaint will be investigated. The Board of Education will determine the merits of any complaint against the Superintendent.

With respect to complaints against the Superintendent, the Board of Education shall strive to make a determination regarding the complaint within sixty (60) days of its filing. If additional time is needed, the Board of Education will notify the complainant of the need for additional time. The decision of the Board of Education with respect to a complaint against the Superintendent shall be final and not subject to further appeal before it.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parents/guardians that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board of Education by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board of Education.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, ~~one of~~ each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers. The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

***Complaint Managers*:**

Dr. Debra Thomas

708-338-5907

Complaints regarding the Superintendent:

Rodney Alexander

ralexander@pths209.org

708.338.5910

LEGAL REF.:

8 U.S.C. §1324a *et seq*., Immigration Reform and Control Act.

20 U.S.C. §1232g, Family Education Rights Privacy Act.

20 U.S.C. §1400, The Individuals with Disabilities Education Act.

20 U.S.C. §1681 *et seq*., Title IX of the Education Amendments; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §621 *et seq*., Age Discrimination in Employment Act.

29 U.S.C. §791 *et seq*., Rehabilitation Act of 1973.

29 U.S.C. §2612, Family and Medical Leave Act.

42 U.S.C. §2000d *et seq*., Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e et seq., ~~Equal Employment Opportunities Act (~~Title VII of the Civil Rights Act of

1964).

42 U.S.C. §2000ff *et seq*., Genetic Information Nondiscrimination Act.

42 U.S.C. §11431 *et seq*., McKinney-Vento Homeless Assistance Act.

42 U.S.C. §12101 *et seq*., Americans With Disabilities Act.

105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (final citation pending), 5/10-22.5, 5/22-19, 5/22-95 (final citation pending), 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

5 ILCS 415/10(a)(2), Government Severance Pay Act.

5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

410 ILCS 513/, Ill. Genetic Information Privacy Act.

740 ILCS 174/, Whistleblower Act.

740 ILCS 175/, Ill. False Claims Act.

775 ILCS 5/, Ill. Human Rights Act.

820 ILCS 180/, Victims' Economic Security and Safety Act; 56 Ill.Admin.Code Part 280.

820 ILCS 112/, Equal Pay Act of 2003.

820 ILCS 70/, Employee Credit Privacy Act, 70/10(b), and 70/25.

23 Ill.Admin.Code §§1.240, 200.40, 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a district to have an internal process for the filing of complaints regarding

discrimination and harassment based on race, color, and national origin. Policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, utilizes this policy as an internal complaint process. See also sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at www.iasb.com, which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin. **Issue 114, March 2024**

Document Status: Draft Update

2:265 Title IX Grievance Procedure

New/Unpublished Section

Sexual harassment[PRESSPlus1] affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106)[PRESSPlus2] concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.[PRESSPlus3]

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:[PRESSPlus4]

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;[PRESSPlus5] or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11~~0~~), *domestic violence* as defined in 34 U.S.C. §12291(a)(12~~8~~), or *stalking* as defined in 34 U.S.C. §12291(a)(36~~9~~).[PRESSPlus6] [PRESSPlus7]

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.PRESSPlus8

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content,* incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal,Q1 Dean of Students,Q2 or a Complaint Manager.PRESSPlus9
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.PRESSPlus10

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.PRESSPlus11 A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.PRESSPlus12

Title IX Coordinator:

Name

Address

Email

Telephone

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.PRESSPlus13

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.PRESSPlus14 For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;PRESSPlus15 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.PRESSPlus16

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.PRESSPlus17 The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:

    a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
    b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on

issues of relevance to create an investigative report that fairly summarizes relevant evidence.

5. Require that any individual designated by the District as a decision-maker receive training on[Q3] issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.[Q4]
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.[PRESSPlus18]

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies.[PRESSPlus19] Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.[PRESSPlus20]

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.[PRESSPlus21]

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct, and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

Questions and Answers:

***Required Question 1. Does the District employ Assistant Principals?

- Yes (default)
- No (IASB will remove Assistant Building Principal references from the policy)

***Required Question 2. Does the District employ a Dean of Students?

- Yes (default)
- No (IASB will remove Dean of Students references from the policy)

***Required Question 3. 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

Will the District use a live hearing during the grievance process?

- No (default)
- Yes (IASB will amend #5 by inserting the following after "receive training on": "any technology to be used at a live hearing and on")

***Required Question 4. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. This policy uses the *preponderance of the evidence* standard, not the *clear and convincing evidence* standard. *Preponderance of evidence* is a standard used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary*, *11th ed. 2019*. *Preponderance of the evidence* is the standard used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard, requiring more than *preponderance of the evidence* but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See *Black's LawDictionary*, *11th ed. 2019*. **Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, *Uniform Grievance Procedure*.** Ensure the same standard of evidence is used in the district's implemented administrative procedure 2:265-AP2, *Formal Title IX Sexual Harassment*

Complaint Grievance Process.

Which standard of proof has the Board adopted for policy 2:265?

- ○ Preponderance of evidence (default)
- ○ Clear and convincing evidence (IASB will replace "preponderance of" with "clear and convincing")

PRESSPlus Comments

PRESSPlus 1. The policy title only is changed to delete the term *sexual harassment* in anticipation of Title IX rulemaking. The U.S. Department of Education is expected to release final Title IX regulations within the next few months. It is expected that the scope of the updated regulations will be expanded to apply to all sex discrimination allegations, not merely to allegations of sexual harassment (as current regulations do). **Issue 114, March 2024**

PRESSPlus 2. The final Title IX regulations are eff. 8-14-20; however, their complexity and scope means that districts are unlikely to finalize policies until after the effective date. It is important for school officials to discuss Title IX requirements with their board attorneys, to ensure full implementation and to reduce risks based on Title IX's intersection with local and State laws and regulations. See the **PRESS** Issue 105 Update Memo, available at **PRESS** Online by logging in at www.iasb.com, for more information. **Issue 105, August 2020**

PRESSPlus 3. Title IX of the Education Amendments of 1972 (Title IX)(20 U.S.C. §1681 et seq.) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). Though all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties. **Issue 105, August 2020**

PRESSPlus 4. 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. Id. However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th

Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment). **Issue 105, August 2020**

PRESSPlus 5. 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term *individual*, Title IX regulations do not limit *quid pro quo* sexual harassment to situations where the provision of an aid, benefit or service by an employee is conditioned on a current *student's* participation in unwelcome sexual conduct. By way of example, *quid pro quo* Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion. **Issue 105, August 2020**

PRESSPlus 6. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for these definitions and other definitions of italicized terms in this policy. **Issue 105, August 2020**

PRESSPlus 7. Updated in response to changed citations to the definitions of *dating violence*, *domestic violence*, and *stalking* from the 2022 reauthorization of the Violence Against Women Act (VAWA). The policy uses the updated VAWA citations, although the Title IX regulations at 34 C.F.R. §106.30, which contain pinpoint citations to VAWA, have not been updated. **Issue 110, October 2022**

PRESSPlus 8. See sample administrative procedure 2:265-AP1, *Title IX Sexual Harassment Response*, available at **PRESS** Online by logging in at www.iasb.com, for further discussion of supportive measures. **Issue 105, August 2020**

PRESSPlus 9. If the Board's policy 5:100, *Staff Development Program*, does not include the paragraphs listing trainings (from footnote 4 of sample policy 5:100), IASB will remove the phrase ~~pursuant to policy 5:100, *Staff Development Program*, and~~. **Issue 105, August 2020**

PRESSPlus 10. A district must prominently display its Title IX non-discrimination policies (policy 2:260, *Uniform Grievance Procedure*, and this policy 2:265, *Title IX Sexual Harassment Grievance Procedure*) and contact information for its Title IX coordinator(s) on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 11. Using "or any employee with whom the Complainant is comfortable speaking" ensures Title IX compliance because Title IX deems "any employee" of an elementary or secondary

school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district's duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 105, August 2020**

PRESSPlus 12. Title IX regulations require districts to designate and authorize at least one employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX coordinator by name, office address, email address, and telephone number. A district's nondiscrimination coordinator often also serves as its Title IX coordinator. See policy 2:260, *Uniform Grievance Procedure*.

While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. **Issue 105, August 2020**

PRESSPlus 13. Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed. **Issue 105, August 2020**

PRESSPlus 14. See sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*, available at **PRESS** Online by logging in at www.iasb.com, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance. **Issue 105, August 2020**

PRESSPlus 15. See also sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 16. This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney. **Issue 105, August 2020**

PRESSPlus 17. See sample administrative procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 105, August 2020**

PRESSPlus 18. Examples of legally-recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277. **Issue 105, August 2020**

PRESSPlus 19. See policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment. **Issue 105, August 2020**

PRESSPlus 20. Examples of rights the district or parties may exercise ancillary to this Title IX sexual harassment grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see policy 7:10, *Equal Educational Opportunities*). **Issue 105, August 2020**

PRESSPlus 21. Retaliation complaints must be processed under policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71. **Issue 105, August 2020**

Document Status: Draft Update

OPERATIONAL SERVICES

4:190 Targeted School Violence Prevention

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.[PRESSPlus1]
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.[PRESSPlus2]
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child

Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Fifth Edition (July 2023), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/k-12_threat_assessment_management_mppg_mpd.pdf.

In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train staff and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, requires all district staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. Sample administrative procedures and exhibits can be accessed at PRESS Online by logging in at www.iasb.com. **Issue 114, March 2024**

PRESSPlus 2. In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train parents/guardians and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, encourages parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. **Issue 114, March 2024**

Document Status: Draft Update

PERSONNEL

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager ~~for the~~under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.PRESSPlus1 These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager ~~for the~~under Board policy 2:260, *Uniform Grievance Procedure*. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Thomas

708-338-5907

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §218d, Fair Labor Standards Act.

29 U.S.C. §621 *et seq.*, Age Discrimination in Employment Act.

29 U.S.C. §701 *et seq.*, Rehabilitation Act of 1973.

38 U.S.C. §4301 *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 *et seq.*, Civil Rights Act of 1991.

42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.

~~42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.~~

42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 *et seq.*, Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D) and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Sexual Harassment), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

Document Status: Draft Update

PERSONNEL

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure;* 2:265, *Title IX* ~~Sexual Harassment~~ *Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited;*[PRESSPlus1] 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure.* If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Thomas

708-338-5907

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.*

For any other alleged workplace harassment that does not require action under Board policies~~y~~ 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a

Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies~~y~~ 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and/or the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

42 U.S.C. §2000e *et seq.*, Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Vance v. Ball State Univ., 570 U.S. 421 (2013).

Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).

Burlington Indus. v. Ellerth, 524 U.S. 742 (1998).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. The policy is also updated

to incorporate the title change to 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

Document Status: Draft Update

PERSONNEL

5:300 Schedules and Employment Year

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

For employees not covered by these agreements:

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Breaks

Please refer to the current Agreement between Board of Education, Proviso Township High Schools District No. 209, Cook County, Illinois and the Proviso Support Staff Council of the West Suburban Teachers Union, Local 571, American Federation of Teachers; and

Agreement between Board of Education, Proviso Township High Schools District No. 209, County of Cook, in the State of Illinois and Service Employees International Union Local No. 73, AFL-CIO, CLC.

For employees not covered by these agreements:

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday. The District accommodates employees who are nursing mothers according to State and federal law.

LEGAL REF.:

Fair Labor Standards Act, 29 U.S.C. §§207 et seq and 218d, Fair Labor Standards Act. PRESSPlus1 243

105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.

740 ILCS 137/, Right to Breastfeed Act.

820 ILCS 105/, Minimum Wage Law.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

~~ADOPTED: June 12, 2018~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 114, March 2024**

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using ~~the~~ Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.PRESSPlus1

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal the Board of Education's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10 of the School Code) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of the School Code).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §11431 *et seq.*, McKinney-Vento Homeless Assistance Act.

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, and 5/27-1.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

Adopted: January 9, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

Document Status: Draft Update

Equal Educational Opportunities

7:10-E Exhibit - Equal Educational Opportunities Within the School Community

The School District welcomes diversity in its schools. Board Ppolicy 7:10, *Equal Educational Opportunities* cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply:

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 2:265, *Title IX Grievance Procedure*, contains the process that must be followed for complaints of Title IX harassment.PRESSPlus1
3. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, prohibits any person from discriminating against or harassing a student based on race, color, or national origin.
4. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
5. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, among other protected statuses, sex, sexual orientation, and gender identity.
6. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy including, among other protected statuses, sex, sexual orientation, and gender identity.
7. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.
8. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency. It recognizes that students have the right to wear hairstyles historically associated with race, ethnicity, or hair texture, and to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity, or other characteristic protected by State law.
9. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
10. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health needs that impact learning.
11. 7:330, *Student Use of Buildings - Equal Access*, grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.
12. 7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

DATED : January 9, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 114, March 2024**

Document Status: Draft Update

STUDENTS

7:20 Harassment of Students Prohibited

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status;PRESSPlus1 association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265,PRESSPlus2 *Title IX ~~Sexual Harassment~~ Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure.* The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Thomas

708-338-5907

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure,* should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.* PRESSPlus3

For any other alleged student harassment that does not require action under Board policies~~y~~ 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to

Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, ~~and~~ 2:265, *Title IX ~~Sexual Harassment~~ Grievance* Procedure, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/27-1, and 5/27-23.7.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

23 Ill.Admin.Code §1.240 and Part 200.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Sexual Harassment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities); 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence

Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: March 15, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to the title change to 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure,* in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status,PRESSPlus1 pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge ~~status~~ from ~~the~~ military service, ~~sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability,~~ order of protection status, ~~status of being homeless, or actual or potential marital or parental status, including pregnancy,~~ association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by ~~a~~the S~~s~~chool D~~d~~istrict or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item ~~(~~#4) applies only ~~in cases in which~~when a school administrator or teacher receives a report that bullying through this means has occurred ~~and~~; it does not require ~~a district or school to~~ staff ~~or~~members to monitor any nonschool-related activity, function, or program.

Definitions from 105 ILCS 5/27-23.7

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the ~~following~~ requirements listed below~~:~~.

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named

officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Anonymous Tip Lines:

Proviso East 708.202.1731

Proviso West 708.202.6351

Proviso Math & Science Academy 708.338.4188

Nondiscrimination Coordinator:

Scott Hadala

708-338-5928

Complaint Managers:

Dr. Debra Dianna Thomas

708-338-5907

4. Consistent with federal and State laws and rules governing student privacy rights, ~~the Superintendent or designee shall promptly inform~~ parent~~(~~s~~)~~/guardian~~(~~s~~)~~ of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. ~~and discuss, a~~As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.PRESSPlus2
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of ~~the~~a bullying incident ~~of bullying~~ was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident ~~of bullying~~.
    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
    c. Notifying the Building Principal or school administrator or designee of the ~~report of the~~reported incident of bullying as soon as possible after the report is received.
    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents ~~and~~ /guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building P~~p~~rincipal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of

bullying.

The Superintendent or designee shall investigate whether a reported ~~act~~incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, ~~which~~that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:

    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

    1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;

    2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or

    3) A signed statement from the Board President indicating that the Board re-evaluated the

policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

    a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
    b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
    c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
    d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.

405 ILCS 49/, Children's Mental Health Act.

775 ILCS 5/1-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, 1.280, and 1.295.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Behavior), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:315 (Restrictions on Publications; High Schools)

Adopted: February 13, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. The bases are also re-ordered to align with the

order they are listed within the Ill. State Board of Education (ISBE) Model Bullying Prevention Policy (available at www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf).

Additionally, 105 ILCS 5/27-23.7(f), added by P.A. 103-47, requires districts to collect non-identifiable data regarding verified allegations of bullying within the District and submit it in an annual report to ISBE by no later than August 15 of each year, beginning with the 2024-25 school year through the 2030-31 school year. ISBE must adopt rules for data submission that include but are not limited to: (1) a record of each verified allegation of bullying and action taken; and (2) whether the instance of bullying was based on actual or perceived characteristics identified in 105 ILCS 5/27-23.7(a) and, if so, lists the relevant characteristics. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, requiring notification within 24 hours to the parents/guardians of students involved in bullying incidents. **Issue 114, March 2024**

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

New/Unpublished Section



Discrimination and harassment on the basis of race, color, or national origin[PRESSPlus1] negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct[PRESSPlus2]

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process[PRESSPlus3]

Individuals are encouraged to promptly report claims or incidences of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights.[PRESSPlus4] To contact IDHR, go to: https://dhr.illinois.gov/about-us/contact-idhr.html or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:[PRESSPlus5]

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

Policy Posting and Distribution

This policy shall be posted on the District's website.[PRESSPlus6] The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site,[PRESSPlus7] and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website[PRESSPlus8] and including an age-appropriate summary of the policy in the student handbook(s).[PRESSPlus9]

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 (final citation pending).

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

PRESSPlus Comments

PRESSPlus 1. This policy is created in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, the Racism-Free Schools Law (RFSL). The law requires school districts to have a written policy (or policies) in place by 8-1-24 that prohibit discrimination and harassment based on race, color, and national origin, as well as retaliation. Like other non-discrimination and harassment policies in the PRM, this new policy utilizes the existing complaint process in sample policy 2:260, *Uniform Grievance Procedure*.

The policy must contain the following: (1) descriptions of various forms of discrimination and harassment based on race, color, and national origin, including examples; (2) the district's internal process for filing a complaint regarding a violation of the policy; (3) an overview of the district's prevention and response program that includes procedures for responding to complaints of discrimination and harassment based on race, color, and national origin and retaliation; (4) potential remedies for a violation of the policy; (5) a prohibition on retaliation for making a complaint or participating in the complaint process; (6) the legal recourse available to the Ill. Dept. of Human Rights (IDHR) and federal agencies if a district fails to take corrective action; and (7) directions on how to contact IDHR.

For more information, see the PRESS Issue 114 Update Memo and the footnotes of sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, available at PRESS Online by logging in at www.iasb.com. **Issue 114, March 2024**

PRESSPlus 2. Required by 105 ILCS 5/22-95(b)(1)(A) (final citation pending), added by P.A. 103-472, eff. 8-1-24. The examples of discrimination and harassment under this subhead are based on definitions provided by the U.S. Dept. of Education's Office for Civil Rights, see

www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1 and www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf, and the U.S. Equal Opportunity Employment Commission, see www.eeoc.gov/racecolor-discrimination. **Issue 114, March 2024**

PRESSPlus 3. Required by 105 ILCS 5/22-95(b)(1)(B) (final citation pending), added by P.A. 103-472, eff. 8-1-24. **Issue 114, March 2024**

PRESSPlus 4. Required by 105 ILCS 5/22-95(b)(1)(F). **Issue 114, March 2024**

PRESSPlus 5. Items 1-6 must be addressed in a district's procedures for responding to complaints of discrimination and harassment based on race, color, and national origin. See sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at www.iasb.com. **Issue 114, March 2024**

PRESSPlus 6. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to post this policy in their website if one exists. If the district does not maintain a website, strike this sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 7. 105 ILCS 5/22-95(b)(2) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires this policy to be "posted in a prominent and accessible location and distributed in such a manner as to ensure notice of the policy to all employees." A district website or staff intranet site qualifies as a prominent and accessible location. If a district does not maintain a website and/or staff intranet, delete ~~District website~~ and/or ~~staff intranet site~~ from this sentence, as applicable, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 8. If the district does not maintain a website, delete ~~posting it on the District's website and~~ from the sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 9. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to publish the policy in student handbook(s). The law also requires a district to annually distribute a "summary of the policy in accessible, age-appropriate language" to students and parents/guardians. The summary may, but does not have to be, included in a student handbook to satisfy the annual distribution requirement. For ease of administration, this sample policy refers to inclusion in the student handbook(s). Districts may find it cumbersome to include both the policy and an age-appropriate summary of the same policy in a handbook. Consult the board attorney for guidance if the district would like to include a hyperlink to the policy, rather than the full text of the policy in the handbook. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: www.ilprincipals.org/msh. **Issue 114, March 2024**

Document Status: Draft Update - Rewritten

PERSONNEL

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program.[PRESSPlus1] The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*),[PRESSPlus2] and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:[PRESSPlus3]

1. Health conditions of students, including but not limited to training on:
    a. Chronic health conditions of students;
    b. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
    c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;[PRESSPlus4]
    d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
    e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
    f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
    g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.[PRESSPlus5]

2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.
3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
    a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
    b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
    c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
    d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
    a. The federal Americans with Disabilities Act as it pertains to the school environment; and
    b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
    a. Teacher-student conduct;
    b. School employee-student conduct; and
    c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:[PRESSPlus6]

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain

documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
    a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
    b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
    c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
    d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.PRESSPlus7
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.PRESSPlus8

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.Q1

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and

235.

105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 145/25, Care of Students with Diabetes Act

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Questions and Answers:

***Required Question 1. For districts that have a practice of providing instruction in life-saving techniques and first-aid in their staff development programs, insert the following optional paragraph that restates 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800:

> "An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator."

Persons performing CPR are generally exempt from civil liability if they are trained in CPR (745 ILCS 49/10); persons performing automated external defibrillation are generally exempt from civil liability if they were trained and acted according to the standards of the American Heart Association (745 ILCS

49/12).

Would the board like to add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800?

- No. (Default)
- Yes. (IASB will add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800.)

PRESSPlus Comments

PRESSPlus 1. This policy is rewritten due to Public Act 103-542, which significantly streamlines school in-service training requirements into eight categories. Though P.A. 103-542 was to be effective on 1-1-24, most of its changes become operative on 7-1-24. As a result, legislative action during Veto Session amended the effective date of P.A. 103-542 to 7-1-24. For more information, see the footnotes of sample policy 5:100, *Staff Development Program*, available at PRESS Online by logging in at www.iasb.com.

This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 114, March 2024**

PRESSPlus 2. Sexual misconduct under Faith's Law is defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676. **Issue 114, March 2024**

PRESSPlus 3. This list of in-service trainings is required by State law but only numbers 4, 5(d), and 7 are required to be specified in board policy. **Issue 114, March 2024**

PRESSPlus 4. Consult the board attorney about whether:

1. All asthma action plans should require immediate 911 calls based upon In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied). The court held that a teacher's failure to dial 911 immediately upon a student's asthma attack was willful and wanton conduct, subjecting the school district to liability under the Local Governmental and Governmental Employees Tort Immunity Act.
2. The duties and responsibilities of the district when it asks for but does not receive an asthma action plan from a parent/guardian and the logistics of distributing any received plans to those employees who need to know based upon Stewart, above.

Issue 114, March 2024

PRESSPlus 5. From 6-30-23 through 7-1-24, 105 ILCS 5/10-22.39(g), added by P.A. 103-128, requires that at least once every two years, all District personnel be trained on methods to respond to trauma, including instruction on how to respond to an incident involving life-threatening bleeding and, if applicable, how to use a school's trauma kit. See 105 ILCS 5/10-20.85, added by P.A. 103-128, for a definition of *trauma kit*. To avoid confusion between trauma related to life-threatening bleeding and trauma as defined in 105 ILCS 5/3-11(b), added by P.A. 103-413, this policy uses the phrase *trauma*

bleeding control kit instead of *trauma kit*.

Beginning with the 2024-25 school year, training on life-threatening bleeding must be completed within six months of employment and renewed within two years. Beginning with the 2027-28 school year, training on life-threatening bleeding must be completed within six months of employment and renewed at least once every five years thereafter. 105 ILCS 5/10-22.39(b-5)(7), added by P.A. 103-542, eff. 7-1-24. **Issue 114, March 2024**

PRESSPlus 6. Optional. These in-services and/or trainings are required by State and/or federal law but are not required to be specified in board policy. Putting this optional list into the policy will help the board monitor that the required in-service and training topics are being covered. While it is possible to *pick and choose*, this practice is likely to add more confusion to an already confusing responsibility. Unless noted, the School Code does not mandate the frequency with which the training must occur. Several other trainings that are mentioned in laws other than the School Code are addressed in other sample policies and procedures. **Issue 114, March 2024**

PRESSPlus 7. Updated in response to 775 ILCS 5/5A-103(c), added by P.A. 103-472, eff. 8-1-24. For training requirement details, see sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at www.iasb.com. **Issue 114, March 2024**

PRESSPlus 8. 105 ILCS 5/2-3.163(c), amended by P.A. 103-504. **Issue 114, March 2024**

Question on Board policy 2:265

***Required Question 1.** Does the District employ Assistant Principals?

☐ **Yes** (default)

☐ **No** (IASB will remove Assistant Building Principal references from the policy)

***Required Question 2.** Does the District employ a Dean of Students?

☐ **Yes** (default)

☐ **No** (IASB will remove Dean of Students references from the policy)

***Required Question 3.** 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. Consult the board attorney if the board wants the district to use a live hearing in its grievance process.

Will the District use a live hearing during the grievance process?

☐ **No** (default)

☐ **Yes** (IASB will amend #5 by inserting the following after "receive training on": "any technology to be used at a live hearing and on")

***Required Question 4.** 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of evidence it will use to determine responsibility of the respondent. The standard of evidence selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. This policy uses the preponderance of the evidence standard, not the clear and convincing evidence standard. Preponderance of evidence is a standard used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See Black's Law Dictionary, 11th ed. 2019. Preponderance of the evidence is the standard used in sample policy 2:260, Uniform Grievance Procedure. Clear and convincing is a higher standard, requiring more than preponderance of the evidence but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See Black's Law Dictionary, 11th ed. 2019. Consult the board attorney regarding the appropriate standard for the district, as well as implications if a different standard is used in this policy than in 2:260, Uniform Grievance Procedure. Ensure the same standard of evidence is used in the district's implemented administrative procedure 2:265-AP2, Formal Title IX Sexual Harassment Complaint Grievance Process.

Which standard of proof has the Board adopted for policy 2:265?

☐ **Preponderance of evidence** (default)

☐ **Clear and convincing evidence** (IASB will replace "preponderance of" with "clear and convincing")

Question on Board policy 5:100

*****Required question 1.** For districts that have a practice of providing instruction in life-saving techniques and first-aid in their staff development programs, insert the following optional paragraph that restates 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800:

"An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator."

Persons performing CPR are generally exempt from civil liability if they are trained in CPR (745 ILCS 49/10); persons performing automated external defibrillation are generally exempt from civil liability if they were trained and acted according to the standards of the American Heart Association (745 ILCS 49/12).

Would the board like to add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800?

☐ **No**. (Default)

☐ **Yes**. (IASB will add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800.)

Question on Board policy 5:250

*****Required question 1.** How many full-time employees does the district employ?

☐ **The district employs more than 250 employees.** (Default)

☐ **The districts employs between 50-249 employees.** (IASB will substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss.")

☐ **The district employs fewer than 50 employees.** (IASB will delete the subhead regarding Child Extended Bereavement Leave and the Legal Reference to 820 ILCS 156/.)

Question on Board policy 6:230

*****Required Question 1.** Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights (available at https://www.ala.org/advocacy/intfreedom/librarybill) or a written statement prohibiting the practice of banning books. In order to be eligible for a School Library Grant, a district must also be a member in good standing of a regional multitype library system (e.g., Illinois Heartland Library

System or Reaching Across Illinois Library System) or have applied for membership and been approved for membership in such a system within specific timeframes. 23 Ill.Admin.Code §3035.120.

If the board prefers the alternative language permitted by 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, for Standard #5, it may substitute with the following: "The practice of banning books or other materials within the District's library media program is prohibited."

Which policy language has the board adopted?

☐ **The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval.** (Default)

☐ **The practice of banning books or other materials within the District's library media program is prohibited.** (IASB will make this substitution.)

Question on Board policy 7:60

*****Required Question 1.** 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, allows boards to adopt a policy to waive nonresident tuition if the student is the child of a district employee. A child means a district employee's child who is a biological child, adopted child, foster child, stepchild, or a child for which the employee serves as legal guardian.

Does the board wish to accept requests from district employees for their nonresident children to attend school in the district on a tuition-free basis?

☐ **No**. (Default)

☐ **Yes**. (IASB will add the following paragraph to a new subhead "Requests for Nonresident Admission": For a nonresident student who is the child of a District employee, if the Superintendent approves the request for nonresident admission for the student, the tuition cost is waived pursuant to 105 ILCS 5/10-20.12a(a).)

Question on Board policy 7:190

*****Required Question 1.** The building principal must notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy expands this notification duty to include drug-related incidents and battery of a staff member.

Would the board like to expand the notification duty, or align it with 105 ILCS 5/27.1A(b)?

☐ **Expand the notification duty to include drug-related incidents and battery of a staff member.** (Default)

☐ **Align notification duty to 105 ILCS 5/27.1A(b).** (IASB will amend the second sentence as follows: "In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.")

Question on Board policy 7:270

***Required Question 1.** 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permits a district maintaining special educational facilities to maintain a supply of undesignated oxygen tanks in a secure location that is accessible before, during, and after school where a person with developmental disabilities is most at risk, including, but not limited to classrooms and lunchrooms. Special educational facility is not specifically defined in 105 ILCS 5/14-4.01; consult the board attorney for advice regarding this term and if it is limited to separate buildings, self-contained classrooms, and/or programs attended solely by students with disabilities. For example, this option may not be available if a district utilizes a special education cooperative for all of its special education programming. There is a reference to special education facilities in 105 ILCS 5/14-12.01, which may provide some guidance; it addresses reimbursement for the construction and maintenance of "special education facilities designed and utilized to house instructional program, diagnostic services" and "other special education services for children with disabilities." 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, does not specify who can administer undesignated oxygen, nor does it specify any training requirements for its use in schools. To minimize potential liability and ensure proper administration, a best practice is to restrict who can administer undesignated oxygen to school nurses and other school personnel who have received appropriate training on the emergency use and storage of oxygen. See sample administrative procedure 7:270-AP2, Checklist for District Supply of Undesignated Medication(s), available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated oxygen tanks and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is if the district provides them, but does not have them accessible before, during, and after school where a person with development disabilities is most at risk as required by 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24. See In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016)(denying tort immunity to district, finding its response to a student's asthma attack was willful and wanton (which district disputed as a possible heart attack)); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

Does the district maintain special educational facilities for children with disabilities under 105 ILCS 5/14-4.01?

☐ **No**. (IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.)

☐ **Yes**. If yes, **does the board want the district to maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary?** Type "yes" or "no." If no, IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.) _____.

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:50 Board Member Term of Office

The term of office for a Board of Education member begins immediately after both of the following occur:[PRESSPlus1]

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.

The term ends 4 years later when the successor assumes office.

LEGAL REF.:

10 ILCS 5/2A-1.1, 5/22-17, and 5/22-18.

105 ILCS 5/10-10, 5/10-16, and 5/10-16.5.

CROSS REF.: 2:30 (School District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

Adopted: September 8, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:60 Board Member Removal from Office

If a majority of the Board determines that a Board member has willfully failed to perform his or her official duties, it may request the Regional Superintendent to remove such member from office.[PRESSPlus1]

LEGAL REF.:

105 ILCS 5/3-15.5.

CROSS REF.: 2:70 (Vacancies on the Board of Education - Filling Vacancies)

Adopted: September 8, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:140 Communications To and From the Board

The Board of Education welcomes communications from staff members, parents, students, and community members. Individuals may submit questions or communications for the Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) that is posted on the District's website. In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business with a majority of a Board-quorum.PRESSPlus1

The Superintendent or designee shall:

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. Provide the Board, such as in the Board meeting packet, with all emails that are received and any feedback regarding them.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

LEGAL REF.:

5 ILCS 120/.

50 ILCS 205/20.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

~~ADOPTED: August 11, 2015~~

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

Communications To and From the Board

2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use

View or print Exhibit - Guidance for Board Member Communications, Including Email Use.[PRESSPlus1]

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:20 Fund Balances

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money.[PRESSPlus1]

The School District seeks to maintain year-end fund balances no less than 33 percent (33%) of the annual expenditures in each fund.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: October 9, 2018

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:110 Transportation

The District shall provide free transportation for all students in the District: (1) residing at a distance of one and one-half miles or more from their assigned schools, unless the Board has certified to the Ill. State Board of Education that adequate public transportation is available or (2) if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a *serious safety hazard* due to either (a) vehicular traffic or rail crossing or (b) *a course or pattern of criminal activity*, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, 740 ILCS 147/. A student's parent(s)/guardian(s) may file a petition with the Board of Education requesting transportation due to the existence of a serious safety hazard. Free transportation services and vehicle adaptation for special education students shall be provided if included in the students' individualized educational programs. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with Section 45/1-15 of the Education for Homeless Children Act. Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.PRESSPlus1

If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the 1½ miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.

Bus schedules and routes shall be determined by the Business Manager or designee and shall be altered only with the Business Manager's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Ill. Dept. of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students. The Superintendent shall implement procedures in accordance with State law for accepting comment calls about school bus driving.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

Pre-Trip and Post-Trip Vehicle Inspection

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.:

20 U.S.C. §6312(c)(5)(B), Elementary and Secondary Education Act.

42 U.S.C. §11431 *et seq*., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-22.22 and 5/29-1 *et seq*.

105 ILCS 45/1-15 and /1-17.

625 ILCS 5/1-148.3a-5, 5/1-182, 5/11-1414.1, 5/12-813.1, 5/12-815, 5/12-816, 5/12-821, and 5/13-109.

23 Ill.Admin.Code §§1.510 and 226.750; Part 120.

92 Ill.Admin.Code Part 440.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional ~~and~~ Conduct; and Conflict of Interest), 5:280 (Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)

Adopted: June 11, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

PERSONNEL

5:35 Compliance with the Fair Labor Standards Act

Job Classifications[PRESSPlus1]

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Saturday until 11:59 p.m. Friday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

Overtime

A non-exempt employee shall not work overtime without his or her supervisor's express approval. It is the responsibility of the non-exempt employee to comply with this policy and obtain the requisite express approval from his or her supervisor for overtime. Any non-exempt employee found to be in violation of the District's overtime policy will be subject to disciplinary consequences including suspension and forfeiture of payment. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, Compensatory Time-Off.

Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

Implementation

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

LEGAL REF.:

820 ILCS 105/4a.

Fair Labor Standards Act, 29 U.S.C. §201 *et seq.*, 29 C.F.R. Parts 516, 541, 548, 553, 778, and 785.

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

Adopted: December 8, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

PERSONNEL

5:40 Communicable and Chronic Infectious Disease

The Superintendent or designee shall develop and implement procedures for managing known or suspected cases of a communicable and chronic infectious disease involving District employees that are consistent with State and federal law, Illinois Department of Public Health rules, and Board of Education policies.[PRESSPlus1]

An employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

42 U.S.C. §12101 *et seq*., Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325; 29 C.F.R. §1630.1 *et seq*.

29 U.S.C. §791, Rehabilitation Act of 1973; 34 C.F.R. §104.1 *et seq*.

105 ILCS 5/24-5.

20 ILCS 2305/6, Department of Public Health Act.

820 ILCS 40/, Personnel Record Review Act.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

Adopted: December 8, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

INSTRUCTION

6:40 Curriculum Development

Adoption[PRESSPlus1]

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals.
2. Student needs as identified by research, demographics, and student achievement and other data.
3. The knowledge, skills, and abilities required for students to become life-long learners.
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements.
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available.
6. The Illinois State Learning Standards and any District learning standards.
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The curriculum review program shall:

1. Ensure regular evaluations of the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106.

105 ILCS 5/10-20.8 and 5/10-19.

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:90 (Kindergarten), 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Language Learners), 6:170 (Title I Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: April 13, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

Document Status: Review and Monitoring

INSTRUCTION

6:185 Remote Educational Program

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with 105 ILCS 5/10-29.The remote educational program shall provide an opportunity for qualifying students to participate in an educational program delivered by the District in a location outside of a school.PRESSPlus1

The remote educational program shall:

1. Align its curriculum with the Ill. Learning Standards and Board policies 6:10, *Educational Philosophy and Objectives* and 6:15, *School Accountability*.
2. Offer instruction and educational experiences consistent with those given to students at the same grade level in the District through compliance with Board policies 6:30, *Organization of Instruction* and 6:300, *Graduation Requirements*.
3. Provide instructors that meet the teacher qualifications in Board policy 5:190, *Teacher Qualifications.* Instructors are responsible for the following elements of the program:
    a. Planning instruction,
    b. Diagnosing learning needs,
    c. Prescribing content delivery through class activities,
    d. Assessing learning,
    e. Reporting outcomes to administrators and parents/guardians, and
    f. Evaluating the effects of instruction.
4. Provide a remote educational program anytime during the period of time from and including the opening date to the closing date of the District's regular school term. It may operate on any calendar day, notwithstanding whether it is a student attendance day or institute day on the District's calendar or any other provision of law restricting instruction on that day. The District's regular school term is established by Board policies 2:20, *Powers and Duties of the Board of Education; Indemnification* and 6:20, *School Year Calendar and Day*. The remote educational program may be offered outside of the regular school term as part of any authorized summer school program.
5. Establish a system to determine student participation in instruction in alignment with Board policy 6:20, *School Year Calendar and Day*.
6. Limit participation to students who are juniors or seniors or demonstrate individual educational need(s). Approval of students in the program will be on a space-available basis.
7. Authorize the Superintendent or designee to approve students for participation in the program when the student shows evidence of:
    a. Enrollment in the District pursuant to Board policies 7:60, *Residence* and 7:30, *Student Assignment and Intra-District Transfer*.
    b. Prior approval from their individualized educational program (IEP) team, if applicable.
    c. How the remote educational program best serves the student's individual learning needs.
    d. A consistent, appropriate attendance record, no disciplinary record, and a 2.5 minimum

grade point average.

8. Include a process for developing and approving a written remote educational plan for each student participating in the program.
9. Require students to complete their participation in the program within 12 months, unless the student's participation is extended by the District.
10. Require students to participate in all assessments administered by the District pursuant to State and federal law and Board policy 6:340, *Student Testing and Assessment Program*.
11. Align with the requirements of Board policy 7:340, *Student Records*.
12. Comply with other State and federal laws and align with all applicable Board policies. This includes the Superintendent submitting a copy of this policy to the Ill. State Board of Education along with any amendments to it and any data on student participation.
13. Be monitored by the Board pursuant to Board policy 2:240, *Board Policy Development,* and included as a topic for discussion in the annual report required by Board policy 6:10, *Educational Philosophy and Objectives*. It shall include a discussion of the process for renewal of the program when applicable.

LEGAL REF.:

105 ILCS 5/10-29.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:240 (Board Policy Development), 5:190 (Teacher Qualifications), 6:10 (Educational Philosophy and Objectives) 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:30 (Organization of Instruction), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:340 (Student Records)

Adopted: July 16, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

17. Approval of the April 23, 2024 Minutes – ***Action Item*** 292

Proviso Township High Schools
Board of Education Regular Meeting

Official Minutes of the Board of Education of Proviso Township High Schools District 209 at Proviso Math & Science Academy, Forest Park, IL 60130 on Tuesday, May 14, 2024 at 5:30p.m.

PRESENT – Board Members:
Mr. Samuel Valtierrez
Ms. Amanda Grant
Ms. Jenny Barbahen
Mr. David Ocampo
Ms. Sandra Hixson
Ms. Arbdella Patterson

PRESENT – Administration:
Mr. Luke Pavone, Interim Superintendent
Mr. Alex Aschoff, Interim Superintendent
Mr. Bill Breisch, Human Resources
Dr. Deborah Watson-Hill, CSBO
Legal:
Mr. Adam Dauksas, Attorney, Franczek P.C.
Superintendent's Office:
Ms. Janessa Salgado

Executive Session Board of Education

It was moved by Ms. Hixson and seconded by Ms. Barbahen, that the Board of Education of the Proviso Township High Schools District 209 retire to executive session at approximately 5:40p.m. for the purpose of discussing items as listed on the agenda.

A. Litigation, when an action against, affecting or on behalf of the particular public body. 5 ILCS 120/2(c) (11).

B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the public body or legal counsel for public body. 5 ILCS 120/2(c)(1).

C. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c) (2).

4.D. Matters related to individual students per Section 2(c)(10)
Upon roll call, the following members voted:

7 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Patterson, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
0 Absent:	None

MOTION PASSED

Reconvene the Regular Meeting

It was moved by Mr. Ocampo and seconded by Ms. Barbahen that the Board of Education of Proviso Township High Schools District 209 reconvened the Regular Meeting at approximately 8:12 PM.

Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Patterson, Ms. Hixson
0 Nays:	None
0 Abstain:	None
1 Absent:	Mr. Alexander

MOTION PASSED

Pledge of Allegiance

Mr. Valtierrez led those present in the Pledge of Allegiance.

PTHS D209 Vision Statement

Ms. Barbahen read the D209 Vision Statement into the record.

Public Comments

Claudette Harrell – PLCCA, The Illinois Youth Investment Program, funded by the Illinois Department of Human Services, provided summer employment for 25 students through Proviso Township, including workshops on resume development, work readiness, and soft skills essential for employment.

Howard Ray – The speaker, representing the Voice of the Community organization, congratulated the new officers and expressed anticipation for collaboration with the board, while also highlighting the pressing need for community support to address various issues within the schools, emphasizing the importance of equity, transparency, and the essential roles of security, food services, janitorial services, maintenance, and support staff.

Katrina Thompson – As a resident from the Village of Broadview and a taxpayer expressed frustration over the tardiness in which meeting starts, highlighted their commitment to community involvement through programs like R3, emphasizing the importance of student-centered approaches, workforce preparation, and improved parent engagement, while urging collaboration between the board, municipalities, and community partners to address these issues effectively.

Terry Weston – Expressed the wastefulness of relying on external educational companies, questioning the effectiveness of utilizing taxpayer funds for workshops and conferences instead

of developing internal best practices, advocating for the creation of innovative educational curriculums within District 209.

Superintendents Report

- Financial Update Presented by Dr. Hill
  Topics discussed were Bill List, Treasurer's Report, First Student Transportation, Check in/Check out system being implemented for credit card use.

- Presented by Mr. Aschoff
  Information Item – College Board Suite of Assessments update & info.
  Action Item - Power School Renewals SY24-25
  Information Item – Deans
  Summer School Update – Student, Staffing, Communication, Fee & Counselors
  Summer Reading at Proviso East/West & PMSA Update
  Summer Math Update for Incoming Freshman

- IT Update Presented By Mr. Swanson
  Infrastructure Upgrade & Consolidation. At&t Settlement Action Item

Presidents Report

- Public Comment Follow-ups: A system will be implemented to ensure public comments are addressed, with names taken down and assigned to the interim superintendent for follow-up.
- Enrollment Policies: The board is developing policies for selective enrollment to address community concerns and ensure fairness.
- Superintendent Search: The search for a new superintendent continues, aiming to find a candidate who can gain the trust of the entire board.
- Enhanced Communication: The president commits to improving communication with the community and ensuring equitable access to board members

Additional Mentions:
Parents Community Engagement Committee: Meeting next Tuesday at 5:30 PM at PMSA.
Finance Committee: Meeting on Wednesday, the 29th, at 5:30 PM. Agenda is TBD.
Facilities Meeting: Now meeting every other month. Next meeting is the first Tuesday of June.
Policy Updates: First reading of policy updates 112, 113, and 114 provided to the board, along with information on the College Board suite of assessments.

Consent Agenda

Mr. Valtierrez made a motion to approve consent agenda **#14 Approval of the April 23, 2024 Minutes.** Moved by Mr. Alexander second by Mr. Ocampo.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to table consent agenda **#15 Approval of Bill List**. Moved by Mr. Alexander second by Mr. Ocampo.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#16 Authorization of Payment Dispute Agreement with AT&T.** Moved by Mr. Alexander second by Ms. Barbahen.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#17 PowerSchool Renewals School Year 2024-2025.** Moved by Ms. Hixson second by Ms. Barbahen
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made motion to approve consent agenda **#18 Proviso 209 Scale Computing Infrastructure Upgrade and Consolidation.** Moved by Mr. Alexander second by Ms. Hixson.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#19 Authorization of Dean Positions** Moved by Ms. Grant second by Ms. Hixson.
Discussion: If we reassign responsibilities from assistant principals to new Deans, we must update job descriptions, as PMSA has never had a Dean, and this change requires thorough revision of existing roles to ensure clarity and accuracy.
Upon roll call, the following members voted:

5 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson,
0 Nays:	None
1 Abstain:	Mr. Alexander
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to *table* consent agenda **#20 Possible Approval of 2024-2028 Collective Bargaining Agreement**. Moved by Mr. Valtierrez second by Mr. Alexander. **Discussion: The board should delay approving the collective bargaining agreement until a full-time superintendent is hired to review it, mentions that its unfair to bind a new superintendent to a contract they haven't had a chance to evaluate**.
Upon roll call, the following members voted:

2 Ayes:	Mr. Alexander, Mr. Valtierrez
4 Nays:	Ms. Hixson, Mr. Ocampo, Ms. Grant, Ms. Barbahen
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION FAILED

Mr. Valtierrez made a motion to approve consent agenda **#20 Possible Approval of 2024-2028 Collective Bargaining Agreement**. Moved by Ms. Grant second by Ms. Hixson.
Upon roll call, the following members voted:

4 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Ms. Hixson
2 Nays:	Mr. Alexander, Mr. Valtierrez
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#21 Possible Action Concerning Interim Superintendents' Employment Agreement**. Moved by Ms. Hixson second by Mr. Alexander.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#22 Possible Action Concerning Employment of Tenured Teacher.** Moved by Mr. Alexander second by Ms. Hixson.
Upon roll call, the following members voted:

5 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Ms. Hixson, Mr. Alexander
1 Nays:	Mr. Valtierrez
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

Mr. Valtierrez made a motion to approve consent agenda **#23 Action Concerning Employment of Teachers.** Moved by Mr. Alexander second by Ms. Hixson.
Upon roll call, the following members voted:

3 Ayes:	Mr. Valtierrez, Ms. Hixson, Mr. Alexander
3 Nays:	Mr. Ocampo, Ms. Grant, Ms. Barbahen
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION FAILED

Mr. Valtierrez made a motion to approve consent agenda **#24 Personnel Report & Employee Count.** Moved by Ms. Hixson second by Ms. Barbahen.
Upon roll call, the following members voted:

6 Ayes:	Ms. Barbahen, Ms. Grant, Mr. Ocampo, Mr. Valtierrez, Ms. Hixson, Mr. Alexander
0 Nays:	None
0 Abstain:	None
1 Absent:	Ms. Patterson

MOTION PASSED

FOIA
FOIA report read into record by Ms. Barbahen along with status updates.

Adjourn
10:08PM

18. Approval of Bill List – ***Action Item*** 300

Action Item

Subject: Bill List

Rationale: (see attached)

Recommendation:

That the Board of Education of Proviso Township High Schools, District 209, approves the Superintendent's recommendation to release payment for bills as presented.

BILL LIST DATED 06/11/2024

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Acacia Academy						
Check Group:						
Tuition for JJB Dec / Received 5/3/24		1	244062	45025 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,036.96
Tuition for H.V Dec/ Received 5/3/24		1	244062	45027 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,036.96
Tuition for I.P Dec/ Received 5/3/24		1	244062	45028 12/31/2023	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,036.96
					Check #: 0	
					PO/InvoiceTotal:	$9,110.88
Check Group:						
Acacia April Invoice for 1 student		1	244172	45253 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,480.08
Acacia April Invoice for 1 student		1	244172	45254 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,480.08
Acacia April Invoice for 1 student		1	244172	45256 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,480.08
Acacia April Invoice for 1 student		1	244172	45257 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,480.08
Acacia April Invoice for 1 student		1	244172	45259 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,665.52
					Check #: 0	
					PO/InvoiceTotal:	$21,585.84
					Vendor Total:	$30,696.72
ACCURATE BIOMETRICS						
Check Group:						
April 2024 Fingerprints		7	244061	438782404 4/30/2024	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$301.00
					Check #: 0	
					PO/InvoiceTotal:	$301.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$301.00
ACME AUTO LEASING LLC	352779					
Check Group:						
ACME AUTO MNTLY LEASING BILLING		1	241099	24060002 6/1/2024	10.5.1700.301.0000.001.0087.0000 Lease	$1,945.00
					Check #: 0	
					PO/InvoiceTotal:	$1,945.00
					Vendor Total:	$1,945.00
Allan G Ramirez Lona						
Check Group:						
Univ of St Francis - Driver Task Analysis		1	244414	INV244414 5/24/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,025.00
					Check #: 0	
					PO/InvoiceTotal:	$1,025.00
					Vendor Total:	$1,025.00
ALPHA BAKING COMPANY						
Check Group:						
alpha backing supplies		1	243494	240004018015 1/18/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$50.00
alpha backing supplies		1	243494	240004109015 5/21/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$0.08
alpha backing supplies		1	243494	240004121010 4/30/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$121.73
alpha backing supplies		1	243494	240004123014 5/2/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$172.17
alpha backing supplies		1	243494	240004123015 5/2/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$483.36
alpha backing supplies		1	243494	240004124009 5/3/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$87.55

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
alpha backing supplies		1	243494	240004128011 5/7/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$63.28
alpha backing supplies		1	243494	240004130015 5/9/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$94.35
alpha backing supplies		1	243494	240004130016 5/9/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$42.71
alpha backing supplies		1	243494	240004130017 5/9/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$59.13
alpha backing supplies		1	243494	240004131011 5/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$15.72
alpha backing supplies		1	243494	240004131012 5/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$26.20
alpha backing supplies		1	243494	240004131013 5/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$52.40
alpha backing supplies		1	243494	240004134013 5/13/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$84.54
alpha backing supplies		1	243494	240004135011 5/14/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$109.75
alpha backing supplies		1	243494	240004137015 5/16/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$96.94
alpha backing supplies		1	243494	240004137016 5/16/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$62.37
alpha backing supplies		1	243494	240004138009 5/17/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$80.29
alpha backing supplies		1	243494	240004141013 5/20/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$59.95
alpha backing supplies		1	243494	240004141014 5/20/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$63.67
alpha backing supplies		1	243494	240004141015 5/20/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$47.96

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
alpha backing supplies		1	243494	240004144013 5/23/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$150.51
alpha backing supplies		1	243494	240004145008 5/24/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$134.25
alpha backing supplies		1	243494	240004149015 5/28/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$126.59
					Check #: 0	
					PO/InvoiceTotal:	$2,285.50
					Vendor Total:	$2,285.50
AMITA GLENOAKS SCHOOL PHEASANT RIDGE						
Check Group:						
Amita GlenOaks 2023-2024 rate adjustment		1	244119	TDS-N-12211 4/15/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,792.60
					Check #: 0	
					PO/InvoiceTotal:	$3,792.60
Check Group:						
Amita GlenOaks April 2024 tuition for 3 students		1	244173	TDS-N 12268 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$16,124.22
					Check #: 0	
					PO/InvoiceTotal:	$16,124.22
					Vendor Total:	$19,916.82
Andre Zabrodsky						
Check Group:						
MILEAGE/PARKING/TOLLS		10	244276	INV244276-MILAGE 3/13/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$6.70
					Check #: 0	
					PO/InvoiceTotal:	$6.70
					Vendor Total:	$6.70
APPLE INC.	352352					

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
APPLE PENCIL (2ND GENERATION)		1	243944	MA79801089 5/17/2024	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	$119.00
					Check #: 0	
					PO/InvoiceTotal:	$119.00
					Vendor Total:	$119.00
AT & T	354654					
Check Group:						
AT&T BILL		1	244224	708344701904 4/25/2024	10.5.2660.340.0000.001.0014.0000 Communications	$99.64
					Check #: 0	
					PO/InvoiceTotal:	$99.64
Check Group:						
AT&T BILL		1	244225	708344524904 4/25/2024	10.5.2660.340.0000.001.0014.0000 Communications	$43.06
					Check #: 0	
					PO/InvoiceTotal:	$43.06
Check Group:						
AT&T BILL		1	244226	708449042304 4/4/2024	10.5.2660.340.0000.001.0014.0000 Communications	$172.27
					Check #: 0	
					PO/InvoiceTotal:	$172.27
Check Group:						
AT&T BILL		1	244227	708344113204 4/25/2024	10.5.2660.340.0000.001.0014.0000 Communications	$49.84
					Check #: 0	
					PO/InvoiceTotal:	$49.84
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AT&T BILL		1	244228	708236576704 4/25/2024	10.5.2660.340.0000.001.0014.0000 Communications	$114.69
					Check #: 0	
					PO/InvoiceTotal:	$114.69
Check Group:						
AT&T BILL		1	244229	708771079404 4/4/2024	10.5.2660.340.0000.001.0014.0000 Communications	$249.85
					Check #: 0	
					PO/InvoiceTotal:	$249.85
					Vendor Total:	$729.35
AT&T	351015					
Check Group:						
AT&T BILLING		1	244230	S664079079-24104 4/13/2024	10.5.2660.340.0000.001.0014.0000 Communications	$2,450.53
					Check #: 0	
					PO/InvoiceTotal:	$2,450.53
					Vendor Total:	$2,450.53
AT&T MOBILTY	350465					
Check Group:						
WIRELESS TOTAL SERVICES - DUE MAY 23, 2024		1	244126	287335623365X0508202 4/30/2024	10.5.2660.340.0000.001.0014.0000 Communications	$1,303.70
					Check #: 0	
					PO/InvoiceTotal:	$1,303.70
Check Group:						
AT&T BILL WIRELESS BILL		1	244303	287267727336X052 -1 5/16/2024	10.5.2660.340.0000.001.0014.0000 Communications	$3,706.93
					Check #: 0	
					PO/InvoiceTotal:	$3,706.93

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$5,010.63
AVA RECYCLING						
Check Group:						
AVA PICK UP FEE		1	244217	4711 5/13/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$150.00
AVA PER POUND FEE		3644	244217	4711 5/13/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$1,822.00
					Check #: 0	
					PO/InvoiceTotal:	$1,972.00
					Vendor Total:	$1,972.00
BARNES & NOBLE	356644					
Check Group:						
Stiff: The Curious Lives of Human Cadavers		36	241519	4487878 11/14/2023	10.5.2410.410.0000.004.0011.0000 General Supplies	$488.16
					Check #: 0	
					PO/InvoiceTotal:	$488.16
Check Group:						
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.26
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$20.98
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$34.98
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$5.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.40
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.50
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$23.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.80
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$5.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$5.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$4.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$5.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.20

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$24.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$20.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.70
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.80
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.76
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$23.32
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$27.98

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$21.00
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.18
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.96
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.00
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.56
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$25.18
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$27.98

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$23.80
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$26.12
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$5.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	242742	4516969 2/23/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
					Check #: 0	
					PO/InvoiceTotal:	$3,140.11
Check Group:						
Rosalie Lightning		2	243184	4533684 4/12/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	($27.98)
					Check #: 0	
					PO/InvoiceTotal:	($27.98)
Check Group:						
1Q84		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$15.40
After #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
After #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
After #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
American Gods		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
basil and oregano		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
before (after series #5)		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
belle of the ball		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
volume 13		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.19
volume 15		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
volume 14		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
billy summers		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
black mountain		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
stefan's diaries series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
boys in the boat		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$23.80
call me by your name		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.60
call of cthulhu and other weird stories		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.60
carrie		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.90
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
Cinderella is dead		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
stefan's diaries series #6		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
coping with gender dysphoria		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$39.47
coping with media violence		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$31.95

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
coping with political disagreements among friends and family		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$19.89
coping with the threat of deportation		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$19.24
stefan's diaries series #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
croning		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
cursive handwriting workbook for teens		5	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$77.70
dark energy		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
volumes 1-13 with premium		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$80.49
the hunters series #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
fairy tale		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$14.00
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
forget me not		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
forgive me not		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
friday I'm in love		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
5 book boxed set		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$34.96
girl forgotten		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
H. P. Lovecraft tales of horror		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$17.49
headmaster's list		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
series #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
how to draw magical mythological creatures		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$17.50
series #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
huda F Cares		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.89
imogen, obviously		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
infested		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
invisible son		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
it ends with us		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.89
it starts with us		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
kafka on the shore		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.60
vol 1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 10		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 11		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.79

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
vol 12		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.79
vol 2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 4		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 5		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 6		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 7		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 8		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
vol 9		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.09
volumes 1-3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$58.08
vol 1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
vol 2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.19
maybe not		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.19
maybe now		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
maybe someday		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.89

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
tales to dive for		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
series #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
spider-man		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
missing clarissa		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
my father, the panda killer		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
a classical bestiary		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
series #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
norwegian wood		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.90
official CDL study guide		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.99
series #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
an AIDS memoir		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
padre rico, padre pobre para jovenes		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.06
5 book paperback boxed set		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$31.46
series #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
vol 10		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 11		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 12		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 13		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 14		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 8		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vol 9		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vols 1-7		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$52.49
vol 15-22		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$41.99
vol 23-29		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$38.49
red, white, and royal blue		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.89
rich dad poor dad		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.26
stefan's diaries #4		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
rojo, blanco y sangre azul		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.26

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
vol 1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
vol 2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
vol 3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
vol 4		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
vol 5		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
vol 6		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
6-book box set		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$67.16
newbery honor award winner		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.89
slenderman		2	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$25.20
stress		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$25.76
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.29
stuntboy		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$10.49
stuntboy		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$9.79
threads that bind		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
treasury of greek mythology		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$17.46
series #3		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
series #1		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
series #2		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.99
vampire diaries #3-4		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.19
warrior girl unearthed		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.99
web design		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$19.60
web page design		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$6.96
who killed christopher goodman?		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$7.69
without merit		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$12.59
wrecker		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
series #4		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29
asylum		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$8.39
awakening (vampire diaries series #1)		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$11.19
Anansi Boys		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
artist's guide to drawing animals		1	243185	4527971 3/26/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	$17.49
black mountain		1	243185	4537360 4/23/2024	10.5.2222.410.0000.003.0206.0000 General Supplies	($6.99)
					Check #: 0	
					PO/InvoiceTotal:	$1,910.95
Check Group:						
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.10
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.50
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$18.18
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.66

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.46
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.26
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.56
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.16

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.55
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.89
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$24.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$14.00
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$29.38

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.30
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$27.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$16.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.30
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.90
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$27.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$10.49
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$15.40
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.09
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$12.59
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$6.99
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.79
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$7.69
Please see attached quote with further details regarding order of various fiction/non fiction novels		2	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$27.98
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$11.19
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$9.10
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$19.60
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$13.29
Please see attached quote with further details regarding order of various fiction/non fiction novels		1	243250	4527970 3/26/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$8.39
					Check #: 0	
					PO/InvoiceTotal:	$1,467.87
Check Group:						
Abandoned Chicago		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.79

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
African Americans in Chicago		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Akame ga Kill!, vol 14		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.10
Akame ga Kill!, vol 15		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.10
Akame ga Kill!< vol 2		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.10
All Talk		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$20.99
All the Time in the World		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.59
Babel-17/Empire Star		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.60
Before I Let Go		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.19
Behind the Horror		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$10.49
Big Book of Illinois Ghost Stories		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.96
Black Guy Dies First		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Bodega Dreams		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.90
Brookfield Zoo and the Chicago Zoological Society		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Brown Nylon Round and Flat Brushes - 12 pc Set		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09
Building Chicago's Subways		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.79

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Butcher & Blackbird (Ruinous Love Trilogy #1)		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$25.20
Butterfly Effect		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.59
Can't Hurt Me		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$24.99
Chain Gang All Stars		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$25.20
Cheerleaders		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$18.18
Chicago's Sweet Candy History		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Come Out, Come Out, Whatever You Are		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Cross-Country Running		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.96
Daily Stoic		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$20.30
Darker Shade of Magic: series 1		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.59
Days at the Morisaki Bookshop		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$23.78
Decoding "Despacito"		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.86
Dhalgren		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.40
Do What You Are		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.99
Dorothy Must Die (series #1)		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Dream Bible		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.56
Dungeons and Drama		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.78
Essential Anime Guide		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$34.98
Every Last Word		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$25.17
Everyday Watercolor		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.09
Everyone in My Family Has Killed Someone		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$26.58
Everything, Everything		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$19.58
Excuse Me While I Ugly Cry		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Face on the Milk Carton (series #1)		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.38
Faint of Heart		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.29
Forest Park		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Frenemy Fix-Up		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$18.18
Frightmares		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Headwaters		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$19.56
Hellbound Volume 2		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$25.18

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Heroin Diaries (10 Year Anniversary Edition)		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.80
Hey Kiddo		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$20.98
Hiding in the Bathroom		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.89
Holy Quran		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$14.00
Honey and SPice		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$26.58
How to Sell a Haunted House		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.60
I am my Brand		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.20
Icebreaker (series #1)		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.59
In a Dark, Dark Wood		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$25.18
In the Lives of Puppets		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$27.98
It's Life as I See it		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.46
Journals		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$21.00
Jujutsu Kaisen, vol 12		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 13		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 14		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Jujutsu Kaisen, vol 15		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 18		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 19		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 2		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Jujutsu Kaisen, vol 20		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 21		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Jujutsu Kaisen, vol 22		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Jujutsu Kaisen, vol 4		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jujutsu Kaisen, vol 7		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Jump		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09
Jurassic Park		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.98
KJV Essential Teen Study Bible, Hardcover		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$24.49
KJV Giant Print Faux Leather Two-tone Brown		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$24.49
Kaiju No 8, vol 5		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Kaiju No 8, vol 7		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Kaiju No 8, vol 8		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Kaiju No 8, vol 9		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Liar, Dreamer, Thief		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$26.58
Life Beyond Likes		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$19.56
Little Like Waking		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$44.07
Lonely Planet Southwest USA 9		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Lonely Planet The Travel Book 3		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$21.00
Lost World		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.98
Melrose Park		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Messy Roots		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.29
Mister Magic		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$39.20
Modern Fashion Illustration		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.09
Modern Magnetic Letters Confetti Pop		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$44.80
Moon New Mexico		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.79
Mount Carmel and Queen of Heaven Cemeteries		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
My Best Friend's Exorcism		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$23.78
My Fault		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09
MIJI AQUARELLE WATERCOLOR SET 36 COLORS		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.06
Never Finished		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$24.99
Night of the Mannequins		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$19.58
Northlake		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Oak Park, Illinois		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$17.49
Onion SKin		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$31.47
Only Survivors		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$26.58
Only When It's Us		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$23.80
Our Fault		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09
Paris Apartment		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.29
Personal Best Running		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$19.56
Picture Us in the Light		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Play to Win		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$23.80

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Psychology of Money		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.99
Rainbow Felt Pom Garland		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$43.05
Road to Redemption		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.20
Romper el hielo		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.36
Sam		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$37.80
Scar Tissue		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.39
Seraph of the End, vol 2		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
Silent Voice 1		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 2		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 3		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 4		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 5		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 6		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Silent Voice 7		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.69
Someone Is Always Watching		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.38

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
South Side		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$14.70
Tag, You're Dead		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$8.39
That's Not My Name		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.78
These Are the Words		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$10.49
This Song Is (Not) For You		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$27.27
Thousand Boy Kisses		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$18.18
Torah		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.80
True Crime		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$7.66
Tug Is the Drug		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.36
Vampire Knight, vol 1		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$6.99
Van Halen Rising		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.96
We Can't Keep Meeting Like This		3	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$27.27
We Should Hang Out Sometime		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.38
Well, That Was Unexpected		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$16.78
What Happened to Ruthy Ramirez		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$12.59

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Why You Like It		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$15.39
Wild Thing		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$13.26
Witches		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$11.86
You SHouldn't Have Come Here		2	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$37.78
Your Fault		1	243496	4532789 4/10/2024	10.5.2222.420.0000.003.0206.0000 Textbooks	$9.09
					Check #: 0	
					PO/InvoiceTotal:	$2,268.08
					Vendor Total:	$9,247.19
BERWYN GARAGE	351327					
Check Group:						
BUS#19-- FURNISH/ INSTALL NEW FUEL TANK ON BUS# 19		1	244081	072517 5/16/2024	40.5.2550.320.0000.003.4000.0000 Repairs & Maintenance	$6,174.32
					Check #: 0	
					PO/InvoiceTotal:	$6,174.32
					Vendor Total:	$6,174.32
BEST PLUMBING SPECIALTIES INC						
Check Group:						
EAST-- WATER FOUNTAIN PARTS AND SUPPLIES		1	243321	6253912 4/12/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$3,328.03
					Check #: 0	
					PO/InvoiceTotal:	$3,328.03
					Vendor Total:	$3,328.03
BLICK ART MATERIAL	350031					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
!D MABEF EASEL !D FIELD PAINTNG		10	240446	2526428 2/20/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$961.10
					Check #: 0	
					PO/InvoiceTotal:	$961.10
Check Group:						
Essdee Scratchboard 19"x24", Black, pre-inked		24	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$228.48
Blick Aluminum Ruler - 18"		15	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$38.70
Prismacolor Magic Rub Eraser - Carded, Pk of 12		2	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$16.38
Blick Art Gum Eraser - Small 1"x1"x1/2", box of 24		4	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$22.24
Prismacolor Kneaded Eraser - Med., 1- 1/4"x3/4"x1/4", Gray		20	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$14.80
General's All Art Pencil Sharpener - Singel Hole, Pkg of 3		10	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$30.30
Blick Student Grade Tempera - Black Quart		6	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$46.74
Blick Student Grade Tempera - Blue, Quart		6	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$46.74
Blick Student Grade Tempera - Green, Quart		4	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$31.16
Blick Student Grade Tempera - Red, Quart		6	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$46.74
Blick Student Grade Tempera - White, Quart		10	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$77.90
Blick Student Grade Tempera - Yellow, Quart		4	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$31.16

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Richeson Rectangular 6-Well Tray - 5 1/4"x3 5/8", White, 6 Well, Rectangular		30	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$17.70
Canson Mi-Teintes Drawing Paper - 19"x25", Black, Single Sheet		5	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$15.25
Canson Mi-Teintes Drawing Paper - 19"x25", Petrol Blue, Single Sheet		6	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$18.30
Canson Mi-Teintes Drawing Paper - 19"x25", Indigo Blue, Single Sheet		3	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$9.15
Blick Super Value Canvas pk - 14"x18", pkg of 6		5	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$54.95
Blick Super Value Canvas Pk - 16"x20", pkg of 5		1	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$10.99
Blick Super Value Canvas pk - 12"x16" pkg of 6		2	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$21.98
Blick Artists Acrylic Medium - Blick Acrylic Gel Medium, 4.65 oz tube		5	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$34.30
Canson XL Mixed Media Pad - 12"x9", Portrait, 60 sheets		30	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$357.30
Scotch General Purpose Masking Tape - 60 yards		8	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$24.96
Scotch Magic Transparent Tape Roll - pkg of 3, 3/4"x8 yds		10	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$57.90
Blick Studio Brush Marker - Colorless Blender		6	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$22.44
Blick Studio Brush Markers - Blue Colors, Set of 6		2	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$29.84
Blick Studio Brush Markers - Floral Colors, Set of 6		2	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$29.84

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Blick Studio Brush Markers - Assorted Color, Set of 12		1	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$19.67
Blick Studio Brush Markers - Assorted Colors, Set of 24		1	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$59.39
Pacon All-Purpose Newsprint Sheets - 18'x24", 500 sheets		1	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$22.67
Blick Square Charcoal Stick - Set of 12		3	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$18.27
Blick Square Charcoal Stick - Set of 12		3	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$18.27
Canson XL Watercolor Pad - 18"x24", Euro Fold, 30 Sheets		1	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$30.97
Pacon Tag Board - 18"x24" x 2 Ply, White, 100 Sheets		2	242356	2320856 1/22/2024	10.5.2410.411.0000.002.0011.0000 Educational Supplies	$67.10
					Check #: 0	
					PO/InvoiceTotal:	$1,572.58
Check Group:						
Prang Washable Watercolor Pans - Oval, set of 8 colors, pans		150	243400	2751606 3/27/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$433.50
Gray Paper Stumps - 5/16" x 5", pack of 12		10	243400	2751606 3/27/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$31.80
Blick Wirebound Sketchbook - 10" x 7", Wire Bound, 80 sheets		160	243400	2751606 3/27/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$918.40
Prismacolor Col-Erase Pencil Set - set of 12, Assorted colors		25	243400	2751606 3/27/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$224.75
Prismacolor Col-Erase Pencil Set - set of 12, Assorted colors		1	243400	2838581 4/10/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$8.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Prismacolor Col-Erase Pencil Set - set of 12, Assorted colors		8	243400	2875298 4/16/2024	10.5.2410.410.0000.002.0011.0000 General Supplies	$71.92
					Check #: 0	
					PO/InvoiceTotal:	$1,689.36
					Vendor Total:	$4,223.04
Bob's Dairy						
Check Group:						
Dairy Products MILK		1	240434	304552 5/17/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$333.60
Dairy Products MILK		1	240434	322933 5/2/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$206.50
Dairy Products MILK		1	240434	323198 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$414.95
Dairy Products MILK		1	240434	323625 5/9/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$232.80
Dairy Products MILK		1	240434	323904 5/13/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$466.90
Dairy Products MILK		1	240434	324582 5/20/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$261.70
Dairy Products MILK		1	240434	324965 5/23/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$310.40
					Check #: 0	
					PO/InvoiceTotal:	$2,226.85
Check Group:						
PE DAIRY PRODUCTS MILK		1	240435	322932 5/2/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$378.10
PE DAIRY PRODUCTS MILK		1	240435	323197 5/6/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$457.00
PE DAIRY PRODUCTS MILK		1	240435	323624 5/9/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$248.55

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PE DAIRY PRODUCTS MILK		1	240435	323903 5/13/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$458.30
PE DAIRY PRODUCTS MILK		1	240435	324581 5/20/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$458.95
PE DAIRY PRODUCTS MILK		1	240435	324964 5/23/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$483.30
					Check #: 0	
					PO/InvoiceTotal:	$2,484.20
Check Group:						
PW DAIRY PRODUCTS MILK		1	240436	323019 5/3/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$349.30
PW DAIRY PRODUCTS MILK		1	240436	323273 5/7/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$376.80
PW DAIRY PRODUCTS MILK		1	240436	323724 5/10/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$367.00
PW DAIRY PRODUCTS MILK		1	240436	323999 5/14/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$442.55
PW DAIRY PRODUCTS MILK		1	240436	324415 5/17/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$311.70
PW DAIRY PRODUCTS MILK		1	240436	325006 5/24/2024	10.5.2560.410.0000.003.0800.0000 Food Purchases	$611.55
					Check #: 0	
					PO/InvoiceTotal:	$2,458.90
					Vendor Total:	$7,169.95
Brex Solutions						
Check Group:						
Britelift student stransportation service		1	244331	3492 2/20/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$1,312.00
					Check #: 0	
					PO/InvoiceTotal:	$1,312.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$1,312.00
Brinks Incorporated						
Check Group:						
Transporation		1	244319	12587461 5/30/2024	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	$435.22
Transportation		1	244319	12612933 5/1/2024	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	$435.22
Transportation		1	244319	6468826 3/31/2024	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	$189.20
Transportation		1	244319	6544457 4/30/2024	10.5.2520.310.0000.001.0012.0000 Professional & Technical Services	$444.59
					Check #: 0	
					PO/InvoiceTotal:	$1,504.23
					Vendor Total:	$1,504.23
BRITTEN SCHOOL	352294					
Check Group:						
SY24 Tuition		1	241596	16234 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$71,124.48
					Check #: 0	
					PO/InvoiceTotal:	$71,124.48
					Vendor Total:	$71,124.48
BSN SPORTS	350492					
Check Group:						
pass rite training tool		0	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$138.80
volleyball antenna		2	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$159.98
tachikara sv-sw Gold volleyball		4	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$339.96

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
tachikara sv-18s indoor volleyball		4	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$171.96
bsn hammock vb cart black		2	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$539.98
sport write pro volleyball board		3	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$119.97
volleyball scorebook		4	242227	925650531 5/2/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$55.96
					Check #: 0	
					PO/InvoiceTotal:	$1,526.61
Check Group:						
Girls Track Uniforms at Proviso West		1	243081	925439946 4/11/2024	10.5.1501.491.0000.003.0036.0000 Uniforms	$1,152.40
Girls Track Uniforms at Proviso West		1	243081	925539971 4/20/2024	10.5.1501.491.0000.003.0036.0000 Uniforms	$3,592.08
					Check #: 0	
					PO/InvoiceTotal:	$4,744.48
Check Group:						
Track Jackets		1	243206	925519032 4/18/2024	10.5.1501.491.0000.003.0036.0000 Uniforms	$2,883.50
					Check #: 0	
					PO/InvoiceTotal:	$2,883.50
Check Group:						
Track Apparel		1	243376	925604249 4/27/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	$1,832.74
					Check #: 0	
					PO/InvoiceTotal:	$1,832.74
					Vendor Total:	$10,987.33
Carl Ankrum						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
VIDEO LIVESTREAM PROVISO TOWNSHIP GRADUATIONS - SATURDAY, JUNE 8 2024 - PWHS COMMENCEMENT 9AM - PEHS COMMENCEMENT 11AM - PMSA COMMENCEMENT 4PM		1	244222	240513-PT209 5/13/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$1,250.00
					Check #: 0	
					PO/InvoiceTotal:	$1,250.00
					Vendor Total:	$1,250.00
CENGAGE LEARNING	353062					
Check Group:						
Subscriptions Agle in Context		1	244379	84395630 5/28/2024	10.5.3700.410.0000.001.4400.0001 General Supplies	$6,667.08
					Check #: 0	
					PO/InvoiceTotal:	$6,667.08
					Vendor Total:	$6,667.08
CHAMPIONS CHOICE						
Check Group:						
Marksmanship Books and Manuals		1	243783	PSI017674 6/20/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$699.74
					Check #: 0	
					PO/InvoiceTotal:	$699.74
					Vendor Total:	$699.74
CHG ALTERNATIVE EDUCATION INC	361988					
Check Group:						
SY24 Tuition		1	240540	INV191762 5/6/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$22,308.74
					Check #: 0	
					PO/InvoiceTotal:	$22,308.74
					Vendor Total:	$22,308.74
CHICAGO KILN SERVICE	359630					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PREVENTATIVE MAINTENANCE SERVICE. STUDIO KILN		1	244161	8507 4/30/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$250.00
8 GUAGE THERMOCOUPLE K SHORT		2	244161	8507 4/30/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$90.00
IN-TOWN TRANSPORTATION TO/FROM LOCATION $95/HR		1	244161	8507 4/30/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$95.00
					Check #: 0	
					PO/InvoiceTotal:	$435.00
					Vendor Total:	$435.00
COLLEGE BOARD	353358					
Check Group:						
Erin Mason		1	244108	Inv-244108 5/15/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$425.00
					Check #: 0	
					PO/InvoiceTotal:	$425.00
					Vendor Total:	$425.00
COLLEY ELEVATOR COMPANY						
Check Group:						
ELEVATOR INSPECTION SERVICE FOR 1 MONTH PERIOD BEGINNING AT THE DATE OF THIS INVOICE Traction cars		4	244111	258798 5/1/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	$1,024.00
ELEVATOR INSPECTION SERVICE FOR 1 MONTH PERIOD BEGINNING AT THE DATE OF THIS INVOICEHydraulic cars		3	244111	258798 5/1/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	$567.00
					Check #: 0	
					PO/InvoiceTotal:	$1,591.00
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
3/8/24 SERVICE CALL- DOOR OPERATED FAULTED--PMSA		1	244112	257967 3/14/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	$234.00
					Check #: 0	
					PO/InvoiceTotal:	$234.00
					Vendor Total:	$1,825.00
Columbia College Chicago						
Check Group:						
Dan Doyle AP Art & Design		1	244190	Inv-244190 5/17/2024	10.5.2210.312.0000.001.4932.0001 Conferences	$775.00
					Check #: 0	
					PO/InvoiceTotal:	$775.00
Check Group:						
Grace Schmidt		1	244191	Inv-244191 5/17/2024	10.5.2210.312.0000.001.4932.0001 Conferences	$775.00
					Check #: 0	
					PO/InvoiceTotal:	$775.00
					Vendor Total:	$1,550.00
D3 CNTRLS	365662					
Check Group:						
Add I/O module for cooling towers to break out tower valves new actuators consume more power than the original new I/O module needs to be added		1	244043	D4-32 5/17/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$800.00
					Check #: 0	
					PO/InvoiceTotal:	$800.00
					Vendor Total:	$800.00
DANIEL, ROBERTO						
Check Group:						
Mileage Reimbursment for Rob Daniel (April 4, 2024, to May 21, 2024)		1	244290	INV244290 5/21/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$86.16

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$86.16
					Vendor Total:	$86.16
DH PACE CO, INC.						
Check Group:						
remove door		1	243942	DEP/264-100832 5/16/2024	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$2,126.00
					Check #: 0	
					PO/InvoiceTotal:	$2,126.00
					Vendor Total:	$2,126.00
DIAMOND TEXTILES INC.	366404					
Check Group:						
8’ by 30” Aluminum Swirl Table Top in Silver Finish		5	241042	8586 1/15/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$1,925.00
Spandex 8’ by 30” Open Back Contour Table Cover – Color Black		10	241042	8586 1/15/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$680.00
Palletizing & Shipping		1	241042	8586 1/15/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$440.00
					Check #: 0	
					PO/InvoiceTotal:	$3,045.00
					Vendor Total:	$3,045.00
DICK POND ATHLETICS						
Check Group:						
GTF: Stormproof Jacket		5	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$612.50
GTF: Stormproof Pant		5	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$455.00
EMBR - Left Chest		1	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$10.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Set Up Fee		1	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$35.00
GTF: Warm Up Pant		25	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$1,225.00
GTF: Warm Up Jacket		25	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$1,225.00
Set Up Fee		1	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$35.00
EMBR Chest & Leg Pant		50	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$450.00
Shipping		1	241477	836057 3/26/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$54.00
					Check #: 0	
					PO/InvoiceTotal:	$4,101.50
					Vendor Total:	$4,101.50
Dimitrios Kallieris						
Check Group:						
BPAC MEETING SNACK & SUPPLY PURCHASE AT WALMART		1	244279	INV244279 5/21/2024	10.5.1100.410.0000.001.0028.0000 General Supplies	$76.81
					Check #: 0	
					PO/InvoiceTotal:	$76.81
					Vendor Total:	$76.81
DOMINICAN UNIVERSITY						
Check Group:						
Tiana Watt		1	244158	INV244158 5/13/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$1,295.00
					Check #: 0	
					PO/InvoiceTotal:	$1,295.00
					Vendor Total:	$1,295.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
EASTER SEALS METROPOLITAN CHICAGO	360970					
Check Group:						
SY24 Tuition		1	240537	30106 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$12,454.37
					Check #: 0	
					PO/InvoiceTotal:	$12,454.37
					Vendor Total:	$12,454.37
Educational Equity Solutions, LLC						
Check Group:						
Year-Round Literacy Leadership softcover paperback books		20	244252	05102024 5/10/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$600.00
					Check #: 0	
					PO/InvoiceTotal:	$600.00
					Vendor Total:	$600.00
Elizabeth Martinez						
Check Group:						
MATERIALS/EQUIPMENT		1	244338	Inv-244338 5/24/2024	10.5.2210.312.0000.001.0010.0000 Professional Employee Training & Development Servi	$219.11
MATERIALS/EQUIPMENT		1	244338	Inv-244338 5/24/2024	10.5.2210.312.0000.001.0010.0000 Professional Employee Training & Development Servi	$219.11
MATERIALS/EQUIPMENT		1	244338	Inv-244338 5/24/2024	10.5.2210.312.0000.001.0010.0000 Professional Employee Training & Development Servi	$219.11
					Check #: 0	
					PO/InvoiceTotal:	$657.33
Check Group:						
Concordia Univ-Chicago - Managing Legal & HR Issues		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00
Supv Theory Prac II Supt		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Policy Analysis		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00
Managing II Schl Dist Fiances		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00
Strat Ed Leadership II Supt Endg		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00
Managing Legal & HR Issues		1	244372	INV244372 4/11/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,692.00
					Check #: 0	
					PO/InvoiceTotal:	$10,152.00
					Vendor Total:	$10,809.33
Emily E. Powers						
Check Group:						
EL 5023		1	244411	Inv-244411 6/4/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$825.00
					Check #: 0	
					PO/InvoiceTotal:	$825.00
					Vendor Total:	$825.00
EMS LINQ LLC						
Check Group:						
PROFESSIONAL SERVICES, ON-SITE (SERV102)		3	244293	C-122651 12/23/2023	10.5.2660.312.0000.001.0014.0000 Professional Employee Training & Development Servi	$3,600.00
TRAVEL & EXPENSES - AMBER RUMSFELD 7/21/2023, 8/24/2023, 9/3/2023.		1	244293	C-122651 12/23/2023	10.5.2660.312.0000.001.0014.0000 Professional Employee Training & Development Servi	$88.65
					Check #: 0	
					PO/InvoiceTotal:	$3,688.65
					Vendor Total:	$3,688.65
Epic Special Education Staffing						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Hahn paycheck week ending in 4.20.24		1	243922	INV100938 5/20/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,487.50
Reed paycheck week ending in 4.20.24		1	243922	INV100938 5/20/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,555.00
					Check #: 0	
					PO/InvoiceTotal:	$7,042.50
Check Group:						
Epic Staffing - Silverstein 2.10.24		1	243923	INV97105 2/10/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,996.25
					Check #: 0	
					PO/InvoiceTotal:	$2,996.25
Check Group:						
Epic staffing week ending April 24 for Silverstein		1	244054	INV101345 5/3/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,187.50
Epic Staffing week ending April 24 for Hahn		1	244054	INV101346 5/3/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,185.25
Epic staffing week ending April 24 for Reed		1	244054	INV101346 5/3/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,700.00
					Check #: 0	
					PO/InvoiceTotal:	$9,072.75
Check Group:						
Silverstein week ending in 5.4.24		1	244175	INV101827 5/4/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,932.50
Hahn week ending in 5.4.24		1	244175	INV101828 5/4/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,790.00
Reed week ending in 5.4.24		1	244175	INV101828 5/4/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,375.00
					Check #: 0	
					PO/InvoiceTotal:	$9,097.50
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Silverstein paycheck 5.17.24		1	244330	INV102233 5/11/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,550.00
Hahn paycheck 5.17.24		1	244330	INV102234 5/11/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,487.50
Reed paycheck 5.17.24		1	244330	INV102234 5/11/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,375.00
					Check #: 0	
					PO/InvoiceTotal:	$9,412.50
Check Group:						
Silverstein paycheck week ending 5.18.24		1	244371	INV102640 6/3/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,038.75
Hahn paycheck week ending 5.18.24		1	244371	INV102641 5/24/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,487.50
Reed paycheck week ending 5.18.24		1	244371	INV102641 5/24/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,375.00
					Check #: 0	
					PO/InvoiceTotal:	$9,901.25
Check Group:						
Silverstein week ending in 5.25		1	244410	INV103032 5/25/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$2,932.50
Hahn week ending in 5.25		1	244410	INV103033 5/25/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,487.50
Reed week ending in 5.25		1	244410	INV103033 5/25/2024	10.5.1200.390.0000.001.0393.0000 Other Purchased Services	$3,105.00
					Check #: 0	
					PO/InvoiceTotal:	$9,525.00
					Vendor Total:	$57,047.75
FEDERAL EXPRESS CORP.	350100					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
INTERNATIONAL BACC PETERSON HOUSE-05.13.24 - J EVANS - 274617673803		1	244383	2-275-52897 5/23/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$92.23
INTERNATIONAL BACC PERTERSON HOUSE 05.13.24 - J EVANS - 27417634633		1	244383	2-275-52897 5/23/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$92.23
INTERNATIONAL BACC PERTERSON HOUSE - 5.13.24 - J BREEDON - 274617713031		1	244383	2-275-52897 5/23/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$92.23
					Check #: 0	
					PO/InvoiceTotal:	$276.69
Check Group:						
SHAH KHAN - 274432987364		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274433027599		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274433060602		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$9.75
SHAH KHAN - 274433101775		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 274433135648		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 274433170514		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274528950481		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274529001636		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274529069275		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$24.50
SHAH KHAN - 274529114878		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SHAH KHAN - 274529154356		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$12.25
SHAH KHAN - 274529182128		1	244384	8-500-85182 5/15/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
					Check #: 0	
					PO/InvoiceTotal:	$199.50
Check Group:						
SHAH KHAN - 274132240634		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$24.50
SHAH KHAN - 274132174180		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274173167237		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$12.25
SHAH KHAN - 274173253461		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 2741732347447		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$12.25
SHAH KHAN - 274132123180		1	244385	8-493-78498 5/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$12.25
					Check #: 0	
					PO/InvoiceTotal:	$94.00
Check Group:						
SHAH KHAN - 274617462340		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274617462351		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274709704660		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$9.75
SHAH KHAN - 274617492549		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SHAH KHAN - 274669930380		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274669956714		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 274669982365		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$18.25
SHAH KHAN - 274709745248		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 274709786888		1	244386	8-507-87144 5/22/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
					Check #: 0	
					PO/InvoiceTotal:	$140.75
Check Group:						
SHAH KHAN - 776460554210		1	244387	8-514-97329 5/29/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$9.75
SHAH KHAN - 776460554221		1	244387	8-514-97329 5/29/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$9.75
SHAH KHAN - 776460584809		1	244387	8-514-97329 5/29/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
SHAH KHAN - 776460584810		1	244387	8-514-97329 5/29/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$14.50
					Check #: 0	
					PO/InvoiceTotal:	$48.50
					Vendor Total:	$759.44
Fennemore Craig, P.C.						
Check Group:						
AT&T SETTLEMENT AGREEMENT		1	244301	INV244301-SETTLEMENT 5/22/2024	10.5.2660.340.0000.001.0014.0000 Communications	$66,779.92
					Check #: 0	
					PO/InvoiceTotal:	$66,779.92

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$66,779.92
FIRST STUDENT	352702					
Check Group:						
FY24 Transportation Services		1	243454	11925880-1 9/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$205,235.04
FY24 Transportation Services		1	243454	11948523-1 12/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$177,029.36
FY24 Transportation Services		1	243454	11960131-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$214,802.14
FY24 Transportation Services		1	243454	11965464-1 3/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$168,314.84
FY24 Transportation Services		1	243454	11973107 4/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$243,287.50
					Check #: 0	
					PO/InvoiceTotal:	$1,008,668.88
					Vendor Total:	$1,008,668.88
FLINN SCIENTIFIC, INC	350107					
Check Group:						
BALLONS 5" PKG/50 ASSORTED		5	243359	V99243 6/3/2024	10.5.1251.410.0000.002.4998.0003 General Supplies	$33.30
					Check #: 0	
					PO/InvoiceTotal:	$33.30
					Vendor Total:	$33.30
Florida League of IB Schools (FLIBS)						
Check Group:						
McEllistrim		1	244174	24-D-65554 6/18/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$1,125.00
					Check #: 0	
					PO/InvoiceTotal:	$1,125.00
					Vendor Total:	$1,125.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Garvin Tours LLC						
Check Group:						
Charter Bus Transportation June 16, 2024		1	244114	INV0571 6/2/2024	10.5.1502.392.0000.002.0238.0000 Other Purchased Sevices II (Coach Buses)	$1,500.00
Charter Bus Transportation June 21, 2024		1	244114	INV0571 6/2/2024	10.5.1502.392.0000.002.0238.0000 Other Purchased Sevices II (Coach Buses)	$1,500.00
					Check #: 0	
					PO/InvoiceTotal:	$3,000.00
					Vendor Total:	$3,000.00
GATOR CHEF	366816					
Check Group:						
LADLE, 8 OZ, ONE PEICE, 18/0 STAINLESS STEEL		1	244058	3-109135 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$2.99
FRENCH WHIP, 18 RIGID WIRE, 18/8 STAINLESS STEEL, SEALED ENDS		1	244058	3-109135 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$4.89
FOOD STOREAGE CONTAINER,22 QUART,ROUND, SHAZTTER AND SCRATCH RESISANT, -40 TO 210 F TEMPERATURE RANGE.		1	244058	3-109135 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$34.36
FOOD STORAGE CONTAINER COVER OLNLY, ROUND, SCRATCH & bREAK RESISTANT, -40 T O2010		1	244058	3-109135 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$10.25
					Check #: 0	
					PO/InvoiceTotal:	$52.49
Check Group:						
FRENCH WHIP 18 RIGID WIRE 18/8 STAINLESS STEEL		1	244059	3-109133 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$10.22
MEASURING CUP, 4 QUART (4.0 LITER) CAPACITY, PRINT ED		2	244059	3-109133 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$26.98
LADLE, 8 OZ, ONE PEICE 18/0		1	244059	3-109133 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$2.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FOOD STORAGE CONTAINER COVER ONLY, ROUND, SCRATCH & BREAK RESISTANT		1	244059	3-109133 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$6.81
FOOD STORAGE CONTAINER, 22 QUART, ROUND		1	244059	3-109133 3/14/2024	10.5.2560.410.0000.001.0800.0000 General Supplies	$34.36
					Check #: 0	
					PO/InvoiceTotal:	$81.36
					Vendor Total:	$133.85
GHA TECHNOLOGIES INC	365291					
Check Group:						
APPLE - LIGHTNING ADAPTER - 24 PIN USB-C FEMALE TO LIGHTNING FEMALE - FOR 10.9 INCH IPAD (10TH) GENERATION		1	243808	11384834 4/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$8.82
APPLE - PENCIL - STYLUS FOR TABLET - SB-C		1	243808	11384834 4/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$77.36
APPLE MAGIC KEYBOARD - KEY BOARD & FOLIO CASE		1	243808	11384834 4/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$342.16
TARGUS PRO-TEK - FLIP COVER FOR TABLET - THERMOPLASTIC POLYURETHANE (TPU) CLEAR FOR APPLE 10.9 IN IPAD WI-FI (10TH GENERATION)		1	243808	11384842 4/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$39.01
UAG SCREEN PROTECTOR FOR IPAD 10.9 (10TH GEN, 2022) GLASS SHIELD PLUS CLEAR - SCREEN PROTECTOR FOR TABLET GLASS 10.9 IPAD (10TH GEN)		1	243808	11384842 4/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$23.82
					Check #: 0	
					PO/InvoiceTotal:	$491.17
Check Group:						
HECKLER - STAND 60 DEGREE ANGLE FOR TABLET PORTRAIT STEEL DESKTOP FOR APPLE 10.9 IN IPAD (10TH GEN)		1	243809	11384839 5/25/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$98.77

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
HECKLER - STAND 60 DEGREE ANGLE FOR TABLET PORTRAIT STEEL DESKTOP FOR APPLE 10.9 IN IPAD (10TH GEN)		4	243809	11388721 6/6/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$395.08
					Check #: 0	
					PO/InvoiceTotal:	$493.85
					Vendor Total:	$985.02
GIANT STEPS ILLINOIS INC.						
Check Group:						
SY24 Tuition		1	240538	209-0424S 5/17/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$16,939.12
					Check #: 0	
					PO/InvoiceTotal:	$16,939.12
Check Group:						
Giant Steps May 2024 tuition		1	244368	209-0524S 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$16,939.12
					Check #: 0	
					PO/InvoiceTotal:	$16,939.12
					Vendor Total:	$33,878.24
GLENDALE PARADE STORE	363836					
Check Group:						
Color Guard Supplies		1	243775	535645 5/8/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$647.60
					Check #: 0	
					PO/InvoiceTotal:	$647.60
					Vendor Total:	$647.60
GLOBAL WATER TECHNOLOGY INC						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WATER TREATMENT PROPOSAL FOR PROVISO EAST HIGH SCHOOL - BASE SERVICE AGREEMENT PER YEAR		1	244118	Inv-244118 5/15/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services Check #: 0	$4,680.00
					PO/InvoiceTotal:	$4,680.00
					Vendor Total:	$4,680.00
GOPHER SPORT	350125					
Check Group:						
Sports equipment		1	243776	IN370214 4/26/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support Check #: 0	$5,045.00
					PO/InvoiceTotal:	$5,045.00
					Vendor Total:	$5,045.00
Gordon Food Service, Inc.						
Check Group:						
MONTHLY FOOD SUPPLIES		1	241857	2001242458 5/14/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	($11.41)
MONTHLY FOOD SUPPLIES		1	241857	2001268240 5/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	($49.50)
MONTHLY FOOD SUPPLIES		1	241857	9006422812 1/31/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$32.45
MONTHLY FOOD SUPPLIES		1	241857	9008036218 3/25/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$692.76
MONTHLY FOOD SUPPLIES		1	241857	9008036219 3/25/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$4.79
MONTHLY FOOD SUPPLIES		1	241857	9008037651 3/25/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$1,987.51
MONTHLY FOOD SUPPLIES		1	241857	9008037656 3/25/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$441.72

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9008037659 3/25/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$83.29
MONTHLY FOOD SUPPLIES		1	241857	9008037662 3/25/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$77.83
MONTHLY FOOD SUPPLIES		1	241857	9008108241 3/27/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$3,679.54
MONTHLY FOOD SUPPLIES		1	241857	9008108250 3/27/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$753.93
MONTHLY FOOD SUPPLIES		1	241857	9008108255 3/27/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$129.95
MONTHLY FOOD SUPPLIES		1	241857	9008108295 3/27/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$1,736.18
MONTHLY FOOD SUPPLIES		1	241857	9008108300 3/27/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$190.04
MONTHLY FOOD SUPPLIES		1	241857	9008108301 3/27/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$104.16
MONTHLY FOOD SUPPLIES		1	241857	9008263039 4/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$425.87
MONTHLY FOOD SUPPLIES		1	241857	9008263041 4/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$274.14
MONTHLY FOOD SUPPLIES		1	241857	9008263043 4/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$28.08
MONTHLY FOOD SUPPLIES		1	241857	9008263044 4/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$283.02
MONTHLY FOOD SUPPLIES		1	241857	9008264580 4/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$3,415.70
MONTHLY FOOD SUPPLIES		1	241857	9008264583 4/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$88.77
MONTHLY FOOD SUPPLIES		1	241857	9008264585 4/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$249.72

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9008264586 4/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$41.12
MONTHLY FOOD SUPPLIES		1	241857	9008333488 4/3/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$5,002.95
MONTHLY FOOD SUPPLIES		1	241857	9008333494 4/3/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$82.44
MONTHLY FOOD SUPPLIES		1	241857	9008333496 4/3/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$407.48
MONTHLY FOOD SUPPLIES		1	241857	9008333497 4/10/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$51.43
MONTHLY FOOD SUPPLIES		1	241857	9008494915 4/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$2,625.87
MONTHLY FOOD SUPPLIES		1	241857	9008494917 4/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$340.97
MONTHLY FOOD SUPPLIES		1	241857	9008494918 4/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$277.27
MONTHLY FOOD SUPPLIES		1	241857	9008578339 4/10/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$3,563.15
MONTHLY FOOD SUPPLIES		1	241857	9008578344 4/10/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$234.32
MONTHLY FOOD SUPPLIES		1	241857	9008745236 4/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$2,745.78
MONTHLY FOOD SUPPLIES		1	241857	9008745239 4/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$305.61
MONTHLY FOOD SUPPLIES		1	241857	9009069508 4/24/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$2,189.18
MONTHLY FOOD SUPPLIES		1	241857	9009069508 4/24/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$10.46
MONTHLY FOOD SUPPLIES		1	241857	9009319236 5/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$647.48

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9009319240 5/1/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$120.52
MONTHLY FOOD SUPPLIES		1	241857	9009319338 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$1,746.39
MONTHLY FOOD SUPPLIES		1	241857	9009319349 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$2,157.84
MONTHLY FOOD SUPPLIES		1	241857	9009319354 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$43.88
MONTHLY FOOD SUPPLIES		1	241857	9009319357 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$574.41
MONTHLY FOOD SUPPLIES		1	241857	9009342312 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$5,127.56
MONTHLY FOOD SUPPLIES		1	241857	9009342315 5/1/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$326.11
MONTHLY FOOD SUPPLIES		1	241857	9009492383 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$3,385.70
MONTHLY FOOD SUPPLIES		1	241857	9009492393 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$237.05
MONTHLY FOOD SUPPLIES		1	241857	9009492398 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$235.85
MONTHLY FOOD SUPPLIES		1	241857	9009492401 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$21.29
MONTHLY FOOD SUPPLIES		1	241857	9009494078 5/6/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$50.68
MONTHLY FOOD SUPPLIES		1	241857	9009494080 5/6/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$267.90
MONTHLY FOOD SUPPLIES		1	241857	9009494098 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$3,538.95
MONTHLY FOOD SUPPLIES		1	241857	9009494100 5/6/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$435.29

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9009572815 5/8/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$397.40
MONTHLY FOOD SUPPLIES		1	241857	9009572844 5/8/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$2,998.00
MONTHLY FOOD SUPPLIES		1	241857	9009595941 5/8/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$4,410.18
MONTHLY FOOD SUPPLIES		1	241857	9009595967 5/8/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$410.41
MONTHLY FOOD SUPPLIES		1	241857	9009751601 5/13/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$524.62
MONTHLY FOOD SUPPLIES		1	241857	9009752868 5/13/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$3,320.58
MONTHLY FOOD SUPPLIES		1	241857	9009752874 5/13/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$142.11
MONTHLY FOOD SUPPLIES		1	241857	9009752878 5/13/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$139.98
MONTHLY FOOD SUPPLIES		1	241857	9009752975 5/13/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$4,365.16
MONTHLY FOOD SUPPLIES		1	241857	9009752987 5/13/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$200.41
MONTHLY FOOD SUPPLIES		1	241857	9009752990 5/13/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$565.11
MONTHLY FOOD SUPPLIES		1	241857	9009828644 5/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$2,291.08
MONTHLY FOOD SUPPLIES		1	241857	9009828648 5/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$543.20
MONTHLY FOOD SUPPLIES		1	241857	9009828649 5/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$129.95
MONTHLY FOOD SUPPLIES		1	241857	9009828697 5/15/2024	10.5.2560.410.0000.002.0800.0000 Food Purchases	$3,201.93

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY FOOD SUPPLIES		1	241857	9009854329 5/15/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$3,776.88
MONTHLY FOOD SUPPLIES		1	241857	9009854341 5/15/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$398.49
MONTHLY FOOD SUPPLIES		1	241857	9009998918 5/20/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$917.67
MONTHLY FOOD SUPPLIES		1	241857	9009998920 5/20/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$71.46
MONTHLY FOOD SUPPLIES		1	241857	9009998921 5/20/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$944.16
MONTHLY FOOD SUPPLIES		1	241857	9010000070 5/20/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$129.95
MONTHLY FOOD SUPPLIES		1	241857	9010074684 5/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$281.49
MONTHLY FOOD SUPPLIES		1	241857	9010074706 5/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$60.56
MONTHLY FOOD SUPPLIES		1	241857	9010074707 5/22/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$424.11
MONTHLY FOOD SUPPLIES		1	241857	9010305319 5/29/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$112.47
MONTHLY FOOD SUPPLIES		1	241857	9010305359 5/29/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$85.15
MONTHLY FOOD SUPPLIES		1	241857	9010330649 5/29/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$83.29
MONTHLY FOOD SUPPLIES		1	241857	9010330650 5/29/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$43.64
MONTHLY FOOD SUPPLIES		1	241857	960098101 5/28/2024	10.5.2560.410.0000.004.0800.0000 Food Purchases	$22.75

Check #: 0

PO/InvoiceTotal: $82,405.66

Vendor Total: $82,405.66

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
GRAINGER, INC.	350126					
Check Group:						
pump&motor		1	241414	9122326193 6/17/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$8,327.93
					Check #: 0	
					PO/InvoiceTotal:	$8,327.93
Check Group:						
pump&motor		1	241415	9120504262 5/16/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$8,327.93
					Check #: 0	
					PO/InvoiceTotal:	$8,327.93
Check Group:						
CORE REKEY		1	242906	9031755607 2/26/2024	20.5.2540.412.0000.003.2000.0000 Custodial Supplies	$263.75
					Check #: 0	
					PO/InvoiceTotal:	$263.75
Check Group:						
Ceiling Tile,24 in L,24 in		5	244097	9121307673 5/16/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$754.75
Ceiling Tile,48 in L,24 in		5	244097	9121307673 5/16/2024	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$623.85
					Check #: 0	
					PO/InvoiceTotal:	$1,378.60
Check Group:						
COST TO COVER FREIGHT CHARGES ON PO#242746		1	244098	FR801883372_0324 4/6/2024	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$149.00
					Check #: 0	
					PO/InvoiceTotal:	$149.00
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
fuel stabilizer		12	244201	91222839617 5/17/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$181.32
men working traffic sign		2	244201	91222839617 5/17/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$149.64
moving ahead traffic		2	244201	91222839617 5/17/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$149.64
					Check #: 0	
					PO/InvoiceTotal:	$480.60
					Vendor Total:	$18,927.81
GROWING COMMUNITY MEDIA						
Check Group:						
Forest Park Review - Legals for 4 weeks		1	244040	9084-M 4/3/2024	10.5.1200.310.0000.001.4620.0001 Professional and Technical	$308.00
					Check #: 0	
					PO/InvoiceTotal:	$308.00
					Vendor Total:	$308.00
HEARTSPRING	367170					
Check Group:						
Heartspring April 24 room, board, and tuition		1	244060	17121 5/3/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$25,773.76
					Check #: 0	
					PO/InvoiceTotal:	$25,773.76
					Vendor Total:	$25,773.76
HILDEBRAND SPORTING GOODS	350146					
Check Group:						
Team Uniforms		60	243545	44430 4/2/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$3,324.00
					Check #: 0	
					PO/InvoiceTotal:	$3,324.00
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Unit Polo Shirts		1	243690	44387 5/23/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$6,650.00
					Check #: 0	
					PO/InvoiceTotal:	$6,650.00
Check Group:						
warm- ups		1	243746	44386 4/10/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$5,134.00
					Check #: 0	
					PO/InvoiceTotal:	$5,134.00
Check Group:						
Basketball Nets		20	244099	44385 5/23/2024	10.5.1501.410.0000.002.0036.0000 General Supplies	$160.00
					Check #: 0	
					PO/InvoiceTotal:	$160.00
Check Group:						
Senior Night Frames		6	244100	44399 5/16/2024	10.5.1501.700.0000.003.0036.0000 Non-Capitalized Equipment	$588.00
					Check #: 0	
					PO/InvoiceTotal:	$588.00
Check Group:						
Awards and engraving		1	244232	44382 5/23/2024	10.5.1501.411.0000.003.0036.0000 Educational Supplies	$859.00
					Check #: 0	
					PO/InvoiceTotal:	$859.00
					Vendor Total:	$16,715.00
HOPE LEARNING ACADEMY-SPRINGFIELD						
Check Group:						
SY24 Tuition		1	240478	SINV007187 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,838.20

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SY24 Tuition		1	240478	SINV007385 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$2,380.95
					Check #: 0	
					PO/InvoiceTotal:	$7,219.15
					Vendor Total:	$7,219.15
HTHS DISTRICT 86	350148					
Check Group:						
June/July/Aug 2019 MCV transportation		1	244324	13 9/11/2019	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$3,072.00
Sept 2019 MCV transportation		1	244324	29 10/15/2019	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$1,380.00
Oct 2020 MCV transportation		1	244324	38 11/10/2020	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$1,735.00
Nov 2020 MCV transportation		1	244324	48 12/14/2020	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$395.00
Oct 2019 MCV transportation		1	244324	63 11/18/2019	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$1,410.00
					Check #: 0	
					PO/InvoiceTotal:	$7,992.00
					Vendor Total:	$7,992.00
ILLINOIS SCHOOL FOR THE DEAF	358160					
Check Group:						
April 2024 transportation for 1 student		1	244151	INV244151-A,COLBERT 4/28/2024	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$258.00
					Check #: 0	
					PO/InvoiceTotal:	$258.00
					Vendor Total:	$258.00
IRON MOUNTAIN	353462					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Iron Mountain Shredding 03/27/24- 04/23/24		1	244260	JKRY638 4/30/2024	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$37.64
					Check #: 0	
					PO/InvoiceTotal:	$37.64
					Vendor Total:	$37.64
JEANINE SCHULTZ MEMORIAL SCHOOL	363971					
Check Group:						
Jeanine Schultz April 24 tuition		1	244152	04302406 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$25,282.74
					Check #: 0	
					PO/InvoiceTotal:	$25,282.74
					Vendor Total:	$25,282.74
JL WOODWIND REPAIR INC.						
Check Group:						
Custom Artist Edition Tenor		3	241312	26 7/26/2023	10.5.1502.700.0000.003.0238.0000 Non-Capitalized Equipment	$11,997.00
Custom Artist Edition Alto		2	241312	26 7/26/2023	10.5.1502.700.0000.003.0238.0000 Non-Capitalized Equipment	$7,398.00
Ted Klum Focus Tone Precision Model Tenor		3	241312	26 7/26/2023	10.5.1502.700.0000.003.0238.0000 Non-Capitalized Equipment	$2,397.00
Ted Klum Focus Tone Precision Model Alto		2	241312	26 7/26/2023	10.5.1502.700.0000.003.0238.0000 Non-Capitalized Equipment	$1,398.00
					Check #: 0	
					PO/InvoiceTotal:	$23,190.00
					Vendor Total:	$23,190.00
JOSEPH ACADEMY	351577					
Check Group:						
SY24 Tuition		1	241606	209-042024 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$5,234.88
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$5,234.88
Check Group:						
Retro rate increase for Jan 2024		1	244153	209-012024-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$168.81
Retro rate increase for Feb 2024		1	244153	209-022024-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$198.60
Retro rate increase for March 2024		1	244153	209-032024-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$139.02
Retro rate increase for April 2024		1	244153	209-042024-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$208.53
Retro rate increase for Aug 2023		1	244153	209-082023-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$258.18
Retro rate increase for Sept 2023		1	244153	209-092023-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$397.20
Retro rate increase for Oct 2023		1	244153	209-102023-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$208.53
Retro rate increase for Nov 2023		1	244153	209-112023-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$188.67
Retro rate increase for Dec 2023		1	244153	209-122023-R 5/9/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$148.95
					Check #: 0	
					PO/InvoiceTotal:	$1,916.49
Check Group:						
Joseph Academy May 2024 tuition		1	244325	209-052024 5/23/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$4,406.57
					Check #: 0	
					PO/InvoiceTotal:	$4,406.57
					Vendor Total:	$11,557.94
JW PEPPER & SONS INC						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Children, Go Where I Send Thee Kevin Philip Johnson &Ayana Davis SATB		35	243260	366431493 4/30/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$105.00
Shipping		1	243260	366431493 4/30/2024	10.5.1100.411.0000.004.0011.0000 Educational Supplies	$17.99
					Check #: 0	
					PO/InvoiceTotal:	$122.99
					Vendor Total:	$122.99
KOCZOR, AMY C						
Check Group:						
Masters Reimbursement 3 of 5 - Concordia Univ		1	244406	INV244406 6/1/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$2,648.25
					Check #: 0	
					PO/InvoiceTotal:	$2,648.25
					Vendor Total:	$2,648.25
LA BASH, JENNIFER J						
Check Group:						
College of DuPage - American Sign Language II		1	244394	INV244394 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$435.75
Culture of the Deaf Community		1	244394	INV244394 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$435.75
					Check #: 0	
					PO/InvoiceTotal:	$871.50
					Vendor Total:	$871.50
LAKEMARY CENTER INC						
Check Group:						
SY24 Tuition		1	241625	2404 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$36,315.00
					Check #: 0	
					PO/InvoiceTotal:	$36,315.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$36,315.00
LANZILLOTTI, ANGELA						
Check Group:						
MILEAGE/PARKING/TOLLS		10	244268	INV244268-MILEAGE 3/13/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$6.70
					Check #: 0	
					PO/InvoiceTotal:	$6.70
					Vendor Total:	$6.70
Linden Oaks Tutoring Services						
Check Group:						
Hospitalized tutoring for one student		1	244416	209-68 9/30/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$249.60
Hospitalized tutoring for one student		1	244416	209-69 10/31/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$686.40
Hospitalized tutoring for one student		1	244416	209-70 10/31/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$1,060.80
Hospitalized tutoring for one student		1	244416	209-71 10/31/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$62.40
Hospitalized tutoring for one student		1	244416	209-72 11/30/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$124.80
Hospitalized tutoring for one student		1	244416	209-73 11/30/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$249.60
Hospitalized tutoring for one student		1	244416	209-74 11/30/2023	10.5.4280.670.0000.001.0010.0000 Tuition	$62.40
Hospitalized tutoring for one student		1	244416	209-75 2/29/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$312.00
Hospitalized tutoring for one student		1	244416	209-76 4/30/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$124.80
Hospitalized tutoring for one student		1	244416	209-77 5/31/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$249.60

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Hospitalized tutoring for one student		1	244416	209-78 5/31/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$312.00
					Check #: 0	
					PO/InvoiceTotal:	$3,494.40
					Vendor Total:	$3,494.40
LITTLE FRIENDS, INC.						
Check Group:						
SY24 Tuition		1	240541	158234 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$8,082.48
					Check #: 0	
					PO/InvoiceTotal:	$8,082.48
					Vendor Total:	$8,082.48
MACGILL	357997					
Check Group:						
Please see the invoice attached for a list of various medical supplies for the nurse's office from 12/29/2022		1	244044	IN0820971 12/29/2022	10.5.2410.390.0000.004.0011.0000 Other Purchased Services	$922.18
					Check #: 0	
					PO/InvoiceTotal:	$922.18
					Vendor Total:	$922.18
Marianne Crawford						
Check Group:						
Idaho State Univ - Culture Perspective and Sensitivity in the Classroom		1	244415	INV244415 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00
Diversity, Equity, and Inclusion		1	244415	INV244415 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00
Leadership Theories		1	244415	INV244415 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00
Social Emotional Learning		1	244415	INV244415 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$660.00
					Vendor Total:	$660.00
MARTIN WHALEN OFFICE SOLUTIONS, INC.	365918					
Check Group:						
CONTRACT BASE RATE CHARGE FOR THIS BILLING PERIOD CONTRACT CHARGE FOR THE 02/05/2024 TO 05/04/2024 COVERAGE PERIOD		1	244389	IN5249927	10.5.2660.301.0000.001.0014.0000	$10,434.20
				5/30/2024	Lease	
					Check #: 0	
					PO/InvoiceTotal:	$10,434.20
					Vendor Total:	$10,434.20
MENTA ACADEMY HILLSIDE	356248					
Check Group:						
Menta Hillside May tuition for 2 students		1	244404	SESINV-038391	10.5.1912.670.0000.001.0394.0000	$15,541.68
				5/31/2024	Tuition- OOD- Private	
Menta Hillside May tuition for 6 students		1	244404	SESINV-038393	10.5.1912.670.0000.001.0394.0000	$18,606.95
				5/31/2024	Tuition- OOD- Private	
Menta Hillside May transport for 3 students		1	244404	SYSINV-015155	40.5.2550.338.0000.001.0394.0000	$2,574.02
				5/31/2024	Transportation-Out-of-Dist	
Menta Hillside May transport for 1 student		1	244404	SYSINV-015157	40.5.2550.338.0000.001.0394.0000	$1,418.56
				5/31/2024	Transportation-Out-of-Dist	
					Check #: 0	
					PO/InvoiceTotal:	$38,141.21
					Vendor Total:	$38,141.21
MENTA ACADEMY OAK PARK						
Check Group:						
Menta Oak Park May 24 tuition		1	244329	SESINV-037765	10.5.1912.670.0000.001.0394.0000	$30,489.26
				5/23/2024	Tuition- OOD- Private	
Menta Oak Park May 24 transportation		1	244329	SYSINV-014956	40.5.2550.338.0000.001.0394.0000	$10,478.36
				5/23/2024	Transportation-Out-of-Dist	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$40,967.62
					Vendor Total:	$40,967.62
Menta Tech Academy						
Check Group:						
Menta Tech Academy May tuition for one student		1	244412	SESINV-038473 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$3,147.10
					Check #: 0	
					PO/InvoiceTotal:	$3,147.10
					Vendor Total:	$3,147.10
MERIT SCHOOL OF MUSIC	361602					
Check Group:						
Contract Amount for SY24 Instruction and Services at PMSA		1	241537	241149 5/17/2024	10.5.2210.302.0000.001.0010.0000 Professional Services - (Consultants)	$64,547.50
					Check #: 0	
					PO/InvoiceTotal:	$64,547.50
					Vendor Total:	$64,547.50
METROPOLITAN, CORP	363955					
Check Group:						
EAST-- FURNISH/INSTALL NEW ALUMINUM BORDER AND INSTALL 3/8 TEMEPERED GLASS TO DISPLAY CASE OUTSIDE OF ART ROOM		1	243036	2024-10 5/6/2024	20.5.2540.390.0000.001.2000.0000 Other Purchased Services	$3,750.00
					Check #: 0	
					PO/InvoiceTotal:	$3,750.00
Check Group:						
EAST-- REMOVE 24sqft OF DAMAGED CEILING AND REPLACE WITH LIKE MATERIAL AND PAINT IN MAIN GYM UPPER BLEACHERS HOME SIDE		1	243037	2024-08 5/6/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$3,900.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$3,900.00
					Vendor Total:	$7,650.00
Michael Swanson						
Check Group:						
GRADUATION MEETING		1	244236	Inv-244236 5/17/2024	10.5.2660.332.0000.001.0014.0000 Travel-Employees	$5.00
					Check #: 0	
					PO/InvoiceTotal:	$5.00
Check Group:						
PARKING FOR INFRA GRAD 2 MEETING		1	244237	Inv-244237 5/17/2024	10.5.2660.332.0000.001.0014.0000 Travel-Employees	$20.05
					Check #: 0	
					PO/InvoiceTotal:	$20.05
					Vendor Total:	$25.05
Mindsight						
Check Group:						
MS-DC-24-Manage Services -24-month		1	244074	INV13345 5/16/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$6,700.00
LAYER 7 COMMENCEMENT DATE: 01/01/2024 MONTLY RATE: $650		1	244074	INV13345 5/16/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$650.00
MS-DC-24 - Manage Services -24 month MANAGE SERVICES AGREEMENT SCHEDULE A- AMENDMENT 2		1	244074	INV13345 5/16/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$3,500.00
24 MONTH -DEFT SERVICES COMMENCEMENT DATE: 01/01/2024		1	244074	INV13345 5/16/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services	$700.00
					Check #: 0	
					PO/InvoiceTotal:	$11,550.00
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MS-DC-24-Manage Services - 24 month MANAGEMENT SERVICES AGREEMENT - SCHEDULE B - vCISO		1	244075	INV13346 5/1/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$3,500.00
					PO/InvoiceTotal:	$3,500.00
Check Group:						
FIXED FEE NETWORK PROJECT - PALO-ALTO AND DUO MFA CONFIGURATION		0.5	244145	INV13444 5/8/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$4,988.50
					PO/InvoiceTotal:	$4,988.50
Check Group:						
FIXED FEE DATA CENTER PROJECT - SCALE COMPUTING OPTIONS FOR DC CONSOLIDATION		0.5	244213	INV13470 5/30/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$15,825.50
					PO/InvoiceTotal:	$15,825.50
Check Group:						
FF-NW-PROJECT FIXED FEE NETWORK PROJECT - PASSIVE WIRELESS SURVEY		0.5	244271	INV13490 5/20/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$12,213.00
					PO/InvoiceTotal:	$12,213.00
Check Group:						
FF-NW-PROJECT FIXED FEE NETWORK PROJECT - PALO-ALTO AND DUO MFA CONFIGURATION		0.5	244272	INV13489 5/20/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$4,988.50
					PO/InvoiceTotal:	$4,988.50
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FF-DC-PROJECT FIXED FEE DATA CENTER PROJECT -SCALE COMPUTING OPTIONS FOR DC CONSOLIDATION		0.5	244273	INV13488 5/20/2024	10.5.2660.310.0000.001.0014.0000 Professional & Technical Services Check #: 0	$15,825.50
					PO/InvoiceTotal:	$15,825.50
Check Group:						
HC3450DF CHASSIS PERP XEON SP CPU 10X NVME 1 U		3	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$76,512.18
PROMO SCALE COMPUTING MOVE POWESVCS WINDOWS/LINUX SERVERS ONLY		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.01
SUP-ADVANCED INSTALL SVCS SVCS-HWANDSW SCALECARE		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$2,046.46
5600 MHZ RDIMM MEM 32GB DDR5 RDIMM		36	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.36
7.68TB NVME DRIVE SSD 2.5IN U.2INT		30	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.30
INTEL E810-DA4 4-PORT 10/25GBE CTLR SFP28		3	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.03
5YRS HW WARRANTY SVCS		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$7,928.35
16C/32T 2.8GHZ 4800MT/S PERP INTEL XEON GOLD 6526Y		6	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.06
5YR LICS AND SW SC//HYPERCORE - LICS 32C STANDARD		3	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$118,211.13
XEON SP CPU 9X HDD 3XNVME CTLR HC5450D CHASSIS		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$27,706.12
INTEL GOLD 5418Y 24C/48T CHIP 2.0GHZ 4400MT/S		2	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.02

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
DDR5 4800 MHZ RDIMM 64GB RAM MEM		12	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.12
3.5IN U.2 NVME SSD 77.68TB INT		3	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.03
3.5 SAS HDD 3.5 20TB		9	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.09
INTEL E810-DA4 4-PORT 10/25GBE CTLR SFP28		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$0.01
5YR LICS AND SW SC//HYPERCORE LICS 48C STD		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$59,523.27
5YRS HW WARRANTY SVCS		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$2,969.71
NODE INSTALL REMOTE SUP		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$228.94
Shipping and Handling Fee		1	244274	INV13491 5/20/2024	10.5.2660.550.0000.001.0014.0000 Capitalized Equipment	$1,475.00
					Check #: 0	
					PO/InvoiceTotal:	$296,602.19
					Vendor Total:	$365,493.19
MOKL Consulting						
Check Group:						
Ladies Talk -Conflict Resolution		1	244395	2034 4/24/2024	10.5.1902.310.0000.001.4998.0003 Professional & Technical Services	$2,500.00
					Check #: 0	
					PO/InvoiceTotal:	$2,500.00
					Vendor Total:	$2,500.00
MSC INDUSTRIAL SUPPLY CO.	366537					
Check Group:						
0-8"/.005 SPI CALIPER THUMB WHEEL		6	244313	C75915458 6/22/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$514.32

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PC 0-3" .0001 SPI MECH OUTSIDE MIC SET		1	244313	C75915458 6/22/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$80.84
NO.2 CUT 6 1/4" NEEDLE FILE SET OF 12 PCS		8	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$129.12
PC 0-3" .0001 SPI MECH OUTSIDE MIC SET		3	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$242.52
CLR AR/SR LENS/BLK FRM AVATAR OTG SAFETY GLS		3	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$50.19
S/C COMB.BENCH 4X1 RD USA SHARPENING STONE		8	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$169.04
2 PC PLAIN GEN TOOLS TAP WRENCH KIT		4	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$155.60
8PC T6-T25 TORX BONDHUS L-WRENCH		8	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$200.00
3/8X.200 EDGE FINDER		8	244313	C75915458-1 5/30/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$104.00
0-6X.0001"SET RTCHTSTP FOWLER OUTSIDE MICROMETER		1	244313	C75915458-2 5/23/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$391.57
0-6X.0001"SET RTCHTSTP FOWLER OUTSIDE MICROMETER		1	244313	C75915458-3 5/23/2024	10.5.1402.310.0000.003.0046.0000 Professional & Technical Services	$391.57
					Check #: 0	
					PO/InvoiceTotal:	$2,428.77
					Vendor Total:	$2,428.77
NATIONAL BUSINESS FURNITURE	358007					
Check Group:						
CABINET W/LOCKING HANDLE		2	243969	ZK239566-SAN 5/13/2024	10.5.2660.405.0000.001.0014.0000 Furniture	$858.00
Shipping and Handling Fee		1	243969	ZK239566-SAN 5/13/2024	10.5.2660.405.0000.001.0014.0000 Furniture	$152.24
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$1,010.24
					Vendor Total:	$1,010.24
National Cheerleaders Association						
Check Group:						
2 payments to national Cheerleaders association		2	244340	REG-OO1136574 5/5744 5/14/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$11,076.00
					Check #: 0	
					PO/InvoiceTotal:	$11,076.00
					Vendor Total:	$11,076.00
Nikki Mejstrik						
Check Group:						
9/15/23 MILEAGE/ parking/ tolls (58¢ PER MILE		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.44
10/23/23 MILEAGE/PARKING/TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
11/17/23 MILEAGE/ PARKING/TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
12/15/23 MILEAGE/ PARKING/TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
1/9/24 MILEAGE/ PARKING/TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
2/9/24 MILEAGE/PARKING/TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
3/15/23 MILEAGE PARKING TOLLS		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
4/5/24		1	244299	INV244299 4/5/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$2.26
					Check #: 0	
					PO/InvoiceTotal:	$18.26

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$18.26
ORKIN PEST CONTROL	365544					
Check Group:						
WEEKLY PEST CONTROL PE		1	241087	257664982 5/29/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$40.50
WEEKLY PEST CONTROL PE		1	241087	257664984 2/16/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$158.99
WEEKLY PEST CONTROL PE		1	241087	257664985 2/23/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$158.99
WEEKLY PEST CONTROL PE		1	241087	259168492 3/1/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	259168493 3/8/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	259168494 3/15/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	259168495 3/21/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	260537327 4/5/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	260537328 4/12/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	260537329 4/19/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	260537330 4/26/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	261896892 5/9/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$206.99
WEEKLY PEST CONTROL PE		1	241087	261896991 5/3/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	261896992 5/10/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WEEKLY PEST CONTROL PE		1	241087	261896993 5/17/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	261896994 5/24/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$181.99
WEEKLY PEST CONTROL PE		1	241087	262681535 5/10/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,100.00
					Check #: 0	
					PO/InvoiceTotal:	$3,849.35
					Vendor Total:	$3,849.35
P. A. E. C. CENTER	350255					
Check Group:						
PAEC May 24 Educational Fund		1	244326	14431 5/15/2024	10.5.4220.670.0000.001.0342.0000 Tuition- PAEC	$401,289.00
PAEC May 24 Operations and Maintenance Fund		1	244326	14431 5/15/2024	20.5.4120.670.0000.001.0342.0000 Tuition	$21,133.00
PAEC May 24 Transportation Fund		1	244326	14431 5/15/2024	40.5.4120.331.0000.001.0342.0000 SPED Transportation- PAEC	$49,355.00
					Check #: 0	
					PO/InvoiceTotal:	$471,777.00
					Vendor Total:	$471,777.00
PEOPLE CAB COMPANY	351059					
Check Group:						
Cost Sharing transportation for 2 MCV students		1	244045	0000022750 3/2/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$2,494.35
					Check #: 0	
					PO/InvoiceTotal:	$2,494.35
Check Group:						
Transportation for 2 students MCV		1	244046	0000022386 1/24/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$2,060.55
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$2,060.55
Check Group:						
Transportation for Student N.M-J. from Oct. 4, 2023, to Oct. 25, 2023, via West 40		13	244047	0000022002 10/25/2023	10.5.2210.390.0000.001.0022.0000 Other Purchased Services	$302.25
					Check #: 0	
					PO/InvoiceTotal:	$302.25
Check Group:						
Jan Transport		1	244327	0000022182 11/23/2023	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$379.58
Oct - Nov Transport		1	244327	0000022547 1/24/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$1,030.28
					Check #: 0	
					PO/InvoiceTotal:	$1,409.86
					Vendor Total:	$6,267.01
PERKINS & WILL, INC.	366688					
Check Group:						
SERVICES THRU APRIL 26,2024--CAPITAL PROJECTS		1	244361	0208459 5/8/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$9,302.67
SERVICES THRU APRIL 26,2024--SECURITY CAMERAS		1	244361	0208460 5/8/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$1,340.00
SERVICES THRU APRIL 26,2024--EVAC/ EXTERNAL SIGNS		1	244361	0208463 5/8/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$7,417.50
SERVICES THRU APRIL 26,2024--SOIL REDISTRIBUTION/BERM DESIGN		1	244361	0208464 5/8/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$5,885.80
SERVICES THRU APRIL 26,2024--PHASE 2 CAPITAL PROJECTS		1	244361	0208465 5/8/2024	60.5.2532.540.0000.001.0700.0000 Site Improvements & Infrastructure	$19,805.80
					Check #: 0	
					PO/InvoiceTotal:	$43,751.77

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$43,751.77
Petrarca,Gleason,Boyle & Izzo, LLC						
Check Group:						
Litigation		1	244212	35575 5/17/2024	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	$5,900.00
Property Taxes		1	244212	35576 5/2/2024	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	$77.88
Special Products		1	244212	35577 5/2/2024	10.5.2310.324.0000.001.0050.0000 LEGAL DEDUCTIBLE	$2,975.00
					Check #: 0	
					PO/InvoiceTotal:	$8,952.88
					Vendor Total:	$8,952.88
PLAINFIELD NORTH HIGH SCHOOL	364684					
Check Group:						
Scott Hendrickson		1	244154	INV244154 6/10/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$600.00
					Check #: 0	
					PO/InvoiceTotal:	$600.00
					Vendor Total:	$600.00
PLAINFIELD SCHOOL DIST 202	363852					
Check Group:						
Jennifer Gordon		1	244132	Inv-244132 5/15/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$600.00
					Check #: 0	
					PO/InvoiceTotal:	$600.00
					Vendor Total:	$600.00
POSTERNERD.COM	363468					
Check Group:						
GLOSSY PAPER SCIENTIFIC POSTER - 48"W X 24"H		32	243458	39260A 6/4/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$734.40

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$734.40
					Vendor Total:	$734.40
RAINCOAT ROOF MAINTENANCE	358382					
Check Group:						
Repairs to Bus Garage Roof		1	243648	20-6638 5/13/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$4,410.00
					Check #: 0	
					PO/InvoiceTotal:	$4,410.00
Check Group:						
Repairs to B Building Roof		1	243649	20-6639 5/13/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$2,115.51
					Check #: 0	
					PO/InvoiceTotal:	$2,115.51
					Vendor Total:	$6,525.51
RAZEQ, CHADIA Z						
Check Group:						
Idaho State Univ - Culture Perspective and Sensitivity in the Classroom		1	244407	INV244407 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$130.00
Leadership Theories		1	244407	INV244407 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00
Fostering a Growth Mindset in Teachers and Learners		1	244407	INV244407 5/28/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$165.00
					Check #: 0	
					PO/InvoiceTotal:	$460.00
					Vendor Total:	$460.00
REDA BUILDING MAINTENANCE SERVICE						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
removed old door closer D115		1	244396	4943/INV244396 5/29/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2,550.00
					Check #: 0	
					PO/InvoiceTotal:	$2,550.00
					Vendor Total:	$2,550.00
RingCentral Inc.						
Check Group:						
SUBSCRIPTON; CHARGES; TAXES, FEES AND SURCHARGES		1	244370	CD_000823108 5/22/2024	10.5.2660.340.0000.001.0014.0000 Communications	$6,368.16
					Check #: 0	
					PO/InvoiceTotal:	$6,368.16
					Vendor Total:	$6,368.16
ROBERT HALF						
Check Group:						
Fields, Jacqulynn Wk end 04/19/24		40	244076	63510945 4/24/2024	10.5.2640.303.0000.001.0325.0000 Professional Services - (Temp Agencies)	$2,200.00
					Check #: 0	
					PO/InvoiceTotal:	$2,200.00
Check Group:						
Fields, Jacqulynn- wk end 03/22/24		39.25	244077	63397940 3/28/2024	10.5.2640.303.0000.001.0325.0000 Professional Services - (Temp Agencies)	$2,158.75
					Check #: 0	
					PO/InvoiceTotal:	$2,158.75
					Vendor Total:	$4,358.75
RUSSO'S POWER EQUIPMENT	363000					
Check Group:						
commercial carbon filter shaft		1	242992	SPI20578006 5/23/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$295.99

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
battery		1	242992	SPI20578006 5/23/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$299.99
charger		1	242992	SPI20578006 5/23/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$149.99
freight		1	242992	SPI20578006 5/23/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$3.99
					Check #: 0	
					PO/InvoiceTotal:	$749.96
Check Group:						
2 Cycle Oil / 2.6Oz / 1Gal /50:1 Mix		48	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$76.32
Gas Can / 2 Gallon / Carb Red		2	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$25.98
Funnel Hand-E Flex Funnel		2	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$8.58
Hand Pruner / Bypass Pruner / 200		4	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$71.96
Sf 400 Clamshell Universal Fit		3	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$80.97
Sledge Hammer / S400J / 10 lb / 36"		1	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$46.99
Escalade II Broadleaf Herbicide (2.5 Gal)		8	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$2,312.00
Harness		1	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$8.99
Gloves/Grey Nylon/Nitrile Coated/XLarge/Yellow/Size 10		1	243276	SPI20615095 4/25/2024	20.5.2540.413.0000.001.2000.0000 Maintenance Supplies	$6.99
					Check #: 0	
					PO/InvoiceTotal:	$2,638.78
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
cap grease		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2.99
nut		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.99
bearing cup		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2.99
seal		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.99
yoke wlmt		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$84.99
spacer		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$2.99
sleeve		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$11.99
13*6.5 wheel		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$160.99
bearing		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$17.99
grease zerk		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$3.99
bolt		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$4.99
elastic		1	243931	SPI20644673 5/10/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$0.99
					Check #: 0	
					PO/InvoiceTotal:	$302.88
Check Group:						
REPLACE BRAKE CABLE ON WALK BEHIND LAWNMOWER		1	244048	PSI20034637 5/30/2024	20.5.2540.320.0000.004.2000.0000 Repairs & Maintenance	$45.69
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$45.69
					Vendor Total:	$3,737.31
SABADO, ARLENE R						
Check Group:						
2024 CLIC & SELF RENEWAL MEETINGS		1	244317	INV244317-SABADO 5/17/2024	10.5.2510.332.0000.001.0140.0000 Travel-Employees	$74.63
					Check #: 0	
					PO/InvoiceTotal:	$74.63
					Vendor Total:	$74.63
Safety-Kleen Systems, Inc.						
Check Group:						
Chemistry Fee with $6.62 sales tax		1	244397	93885964 3/19/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$72.84
Delivery/Set-Up Fee		1	244397	93885964 3/19/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$14.00
Recovery Fee with $9.49 sales tax		1	244397	93885964 3/19/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$104.39
Gastec Aqueous PW Sample Tube with $0.60 sales tax		1	244397	93885964 3/19/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$6.60
30G Parts Washer (LG) - Aqueous		1	244397	93885964 3/19/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$328.00
					Check #: 0	
					PO/InvoiceTotal:	$525.83
					Vendor Total:	$525.83
SAVAGE PRO AUDIO INC.	366911					
Check Group:						
100' cables		2	244049	00002166 4/20/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$250.00
yamaha		1	244049	00002166 4/20/2024	20.5.2540.390.0000.003.2000.0000 Other Purchased Services	$769.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$1,019.00
					Vendor Total:	$1,019.00
SCHOLASTIC INC. (CLASSROM MAGAZINES DIV)						
Check Group:						
NYT Upfront (promo 8225) 1 year subsctription		35	243225	M7492728 5/9/2024	10.5.2222.440.0000.003.0206.0000 Periodicals	$384.62
					Check #: 0	
					PO/InvoiceTotal:	$384.62
					Vendor Total:	$384.62
SCHOOL HEALTH CORPORATION	350321					
Check Group:						
Athletic Trainer Supplies		1	242113	4300701-00 1/24/2024	10.5.1501.390.0000.003.0036.0000 Other Purchased Services	$902.00
					Check #: 0	
					PO/InvoiceTotal:	$902.00
Check Group:						
GATORADE BAG-N-BOX FRUIT PUNCH		1	243217	CINVOOOO19373 3/27/2024	10.5.1501.390.0000.002.0036.0000 Other Purchased Services	$97.19
					Check #: 0	
					PO/InvoiceTotal:	$97.19
					Vendor Total:	$999.19
SCHOOL SPECIALTY INC	350024					
Check Group:						
Didax Social skills group activities 6 board games ITEM: 2013886		1	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$60.97
John Wiley and sons social skills and lessons ITEM: 429671		1	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$45.22

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Frey scientific environmental science activity ITEM: 573228		1	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$36.97
BIC Cristal xtra smooth blue pens ITEM: 2106723		1	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$89.99
Kits for kidz adult hygiene ITEM: 2117993		15	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$135.00
Kits for kidz standard feminine hygiene ITEM: 2117995		15	243277	308104482959 3/26/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$210.00
					Check #: 0	
					PO/InvoiceTotal:	$578.15
					Vendor Total:	$578.15
SEAL SOUTH, INC.	363767					
Check Group:						
April 2024 billing - Aug23-March24 credit		1	244036	8522 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$59.96
					Check #: 0	
					PO/InvoiceTotal:	$59.96
Check Group:						
SEAL South May 2024 Quest Billing		1	244405	8539 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$7,621.95
SEAL South May 2024 tuition		1	244405	8564 5/31/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$984.68
					Check #: 0	
					PO/InvoiceTotal:	$8,606.63
					Vendor Total:	$8,666.59
SHELBY, JULIUS J						
Check Group:						
Masters Degree Reimbursement #3 - Dominican Univ		1	244408	INV244408 5/18/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$3,300.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$3,300.00
					Vendor Total:	$3,300.00
SHELTON, WOODROW A						
Check Group:						
FINGERPRINTING FOR BUS DRIVER LICENSE		1	244367	INV244367 5/1/2024	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00
SHIPLEY, SEAN L						
Check Group:						
MILEAGE/PARKING/TOLLS		16	244269	INV244269 - MILEAGE 3/15/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$10.72
					Check #: 0	
					PO/InvoiceTotal:	$10.72
					Vendor Total:	$10.72
SOLUTION TREE	360713					
Check Group:						
PROFESSIONAL DEVELOPEMENT - PLC AT WORK JACK BALDERMANN 08.01.23		1	244363	S283025 8/2/2023	10.5.2210.302.0000.001.0010.0000 Professional Services - (Consultants)	$1,200.00
					Check #: 0	
					PO/InvoiceTotal:	$1,200.00
Check Group:						
PROFESSIONAL DEVELOPEMENT - JUNE 29, 2023		1	244364	S281342 6/29/2023	10.5.2210.302.0000.001.0010.0000 Professional Services - (Consultants)	$5,200.00
					Check #: 0	
					PO/InvoiceTotal:	$5,200.00
					Vendor Total:	$6,400.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SOUTH SIDE CONTROL SUPPLY	350339					
Check Group:						
head assembly		1	243939	S100936117.001 4/23/2024	20.5.2540.413.0000.003.2000.0000 Maintenance Supplies	$480.49
					Check #: 0	
					PO/InvoiceTotal:	$480.49
Check Group:						
BOILER IGNITOR		1	244037	S100776560.003 5/23/2022	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$88.40
PRESSURE SWITCH FOR HOT WATER TANKS		1	244037	S100777089.001 6/29/2022	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$261.44
BELL AND GOSSET MOTOR FOR PUMP		1	244037	S100841569.001 2/23/2023	20.5.2540.413.0000.004.2000.0000 Maintenance Supplies	$1,096.38
					Check #: 0	
					PO/InvoiceTotal:	$1,446.22
Check Group:						
230V 1500RPM .85 MOTOR		2	244105	S100707374.001 8/27/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$388.19
SHIPPING AND HANDLING		1	244105	S100707374.001 8/27/2021	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$30.00
					Check #: 0	
					PO/InvoiceTotal:	$418.19
					Vendor Total:	$2,344.90
SPIRIDIS-SKOUPAS, ANASTASIA						
Check Group:						
MILEAGE/PARKING/TOLLS		24.2	244270	INV244270-MILAGE 3/13/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$16.21
					Check #: 0	
					PO/InvoiceTotal:	$16.21

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$16.21
SPIRIT PRODUCTS	355818					
Check Group:						
Basic Leadership Training- T-Shirts		1	243643	38876 5/20/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$464.00
					Check #: 0	
					PO/InvoiceTotal:	$464.00
Check Group:						
Polo and T Shirts for NJROTC Unit		1	243862	38962 6/3/2024	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	$1,050.00
					Check #: 0	
					PO/InvoiceTotal:	$1,050.00
Check Group:						
Black/Scarlett/White full zip jackets		41	244038	38843 5/14/2024	10.5.1502.491.0000.003.0238.0000 Uniforms	$2,091.00
Black Pants		31	244038	38843 5/14/2024	10.5.1502.491.0000.003.0238.0000 Uniforms	$1,426.00
Black/Scarlett/White full zip XXL size upcharge		2	244038	38843 5/14/2024	10.5.1502.491.0000.003.0238.0000 Uniforms	$5.00
Black/Scarlett/White Full Zip XXXL size upcharge		1	244038	38843 5/14/2024	10.5.1502.491.0000.003.0238.0000 Uniforms	$3.50
					Check #: 0	
					PO/InvoiceTotal:	$3,525.50
					Vendor Total:	$5,039.50
STAPLES ADVANTAGE	351890					
Check Group:						
ELMERS SCHOOL GLUE STICKS 0.24 OZ PURPLE 30PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$11.57

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
STAPLES HEAVY DUTY FILE BOX, LIFT OFF LID LETTER/LEGAL WHITE/GRAY 4/CARTON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$18.75
ASTROBRIGHTS COLORED PAPER 24,ILS 11'X 17' SOLAR YELLOW, 500 SHEETS/REAM		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$26.54
N JOY SUGAR 3, CANISTERS/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$6.15
SHARPIE PERMANANT MARKERS, FINE TIP ASSORTED METALLIC, 6/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$19.69
STOREX PLASTIC SMALL CUBBY BINS 5.1 X 7.8X12.2' ASSORTED COLORS 5/CARTON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$28.59
PAPERMATE LIQUID PAPER CORRECTION PEN 7 ML WHITE		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$3.77
PAPER MATE FLAIR FELT PEN, MEDIUM POINT ASSORTED INK DOZEN		2	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$25.50
MIND READER 5 TIER STACKABLE TRAY ORGANIZER METAL SILVER		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$29.70
FADELESS PAPER ROLL, 48X50 WHITE		2	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$49.46
STAPLES CONSTRUCTION PAPER 9W X 12'L, ASSORTED		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$4.87
STAEDTLER PRE-SHARPENED WOODEN PENCIL, 0.7MM #2 MEDIUM LEAD,144/BOX		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$23.65
DURACELL COOPERTOP D ALKALINE BATTERIES, 72/CARTON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$67.65
DURACELL COPPERTOP C ALKALINE BATTERIES, 8/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$14.43

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
DURACELL COPPERTOP AA ALKALINE BATTERY, 10/PACK		2	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$17.40
DURACELL COPPERTOP AAA ALKALINE BATTERY, 16/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$13.15
DURACELL COPPERTOP 9V ALKALINE BATTERIES 4/PACK		7	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$61.60
CHANNELOCKS WIRE STRIPPERS 6'CUTTER		7	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$272.93
FEBREZE ORDOR-FIGHTING AIR FRESHENER SPRAY, LINEN& SKY SCENT 8,8 OZ 2/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$7.17
SOFTSOAP SOOTHING CLEAN LIQUID HAND SOAP ALOVERA SCENT 7.5 OZ 6/CARTON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$16.55
SOFTSOAP SOOTHING CLEAN LIQUID HAND SOAP REFILL, ALOVERA SCENT 1 GALLON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$13.47
DAWN PLATINUM DISH SOAP REFRESHING RAIN 54.8 FL OZ 2/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$27.79
BERKLEY SQUARE NEON ASSORTED COLORS STIRRER STRAWS 1000/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$2.81
DUCK TAPE BRAND 1.88 IN X 55YD UTILITY DUCK TAPE SIVER		2	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$8.64
BERKLEY SQUARE POP-UP FOIL 500 SHEETS/PACK, 6 PACKS/CARTON		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$132.99
TEXUS INSTRUMENTS TI-330X115 10- DIGIT SCITENFIC BATTERY&SOLAR POWDERED SCIENTIFIC CALCULATOR, BLUE		61	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$679.54

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
JAM PAPER KRAFT LUNCH BAGS 8 X 4.25' 2.25' BROWN, 500/PACK		1	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$118.09
PERK PAPER HOT CUPS 3 OZ WHITE 100/PACK		2	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$14.04
SKITTLES ORIGINAL FRUIT FLAVORED CANDY 2.17 OZ 36/BOX		3	242566	3561730862 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$195.57
ELMERS SCHOOL GLUE STICKS 0.24 OZ PURPLE 30PACK		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$11.57
N JOY SUGAR 3, CANISTERS/PACK		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$6.15
STOREX PLASTIC SMALL CUBBY BINS 5.1 X 7.8X12.2' ASSORTED COLORS 5/CARTON		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$28.59
STAPLES CONSTRUCTION PAPER 9W X 12'L, ASSORTED		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$4.87
DURACELL COOPERTOP D ALKALINE BATTERIES, 72/CARTON		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$67.65
DURACELL COPPERTOP 9V ALKALINE BATTERIES 4/PACK		7	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$61.60
SCOTCH EXPRESSIONS LIGHT MASKING TAPE 0.94 X 20 YDS YELLOW/ GREEN/RED 3/ PACK		1	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$11.88
PERK PAPER HOT CUPS 3 OZ WHITE 100/PACK		2	242566	3561730864 4/8/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$14.04
					Check #: 0	
					PO/InvoiceTotal:	$2,118.41
Check Group:						
Staples File Folders, 250 box		3	243846	6002121244 5/4/2024	10.5.2640.410.0000.001.0325.0000 General Supplies	$73.20

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Staples File Folders, 100 pack		4	243846	6002121244 5/4/2024	10.5.2640.410.0000.001.0325.0000 General Supplies	$80.80
Rubberbands, 250 box		1	243846	6002121244 5/4/2024	10.5.2640.410.0000.001.0325.0000 General Supplies	$4.47
Pendaflex File Pocket		8	243846	6002121244 5/4/2024	10.5.2640.410.0000.001.0325.0000 General Supplies	$131.84
					Check #: 0	
					PO/InvoiceTotal:	$290.31
Check Group:						
Expo Dry Erase Markers, Chisel Tip, Assorted, 12/Pack (80699) Item #: 554359 |		58	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$688.46
PURELL Advanced Gel Hand Sanitizer, Clean Scent, 12 oz. (3659-12) Item #: 844713 |		1	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$5.04
PURELL Advanced 70% Alcohol Gel Hand Sanitizer, Clean Scent, 12 oz., 12/Carton (3659-12) Item #: 375469		4	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$199.44
Pilot G2 Retractable Gel Pens, Bold Point, Blue Ink, 36/Pack (84099) Item #: 2715733		3	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$146.67
Paper Mate Flair Felt Pen, Medium Point, Blue Ink, Dozen (8410152) Item #: 228437		5	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$79.70
Paper Mate Flair Felt Pen, Medium Point, Red Ink, Dozen (8420152) Item #: 228445		5	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$79.70
Paper Mate Flair Felt Pen, Medium Point, Black Ink, Dozen (8430152) Item #: 228452		5	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$62.45
Officemate Standard Staples, 1/4" Leg Length, 5000/Box (91900) Item #: 889081		35	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$39.55
Kleenex Professional Standard Facial Tissue, 2-Ply, White, 125 Sheets/Box, 12 Boxes/Carton (03076) Item #: 470745		5	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$124.30

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pilot G2 Retractable Gel Pens, Fine Point, Black Ink, 36/Pack (84065) Item #: 050552		1	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$34.23
Post-it® Dry Erase Cleaning Cloth, Gray (DEFCLOTH) Item #: 1237417		60	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$294.00
National Brand Steno Pad, 6" x 9", Gregg, Brown, 60 Sheets/Pad (36646) Item #: 813532		56	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$78.96
Lysol Disinfecting Wipes, Lemon & Lime Blossom, 80 Wipes/Canister, 6 Canisters/Carton (1920077182CT) Item #: 814333		9	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$306.81
ScotchBlue ORIGINAL Painter's Tape Value Pack, 0.94" x 60 yds., Blue, 6/Rolls (2090-24EVP) Item #: 2657104		10	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$239.90
Crayola Kid's Markers, Broad Line, Assorted Colors, 12/Box (58-7712) Item #: 509012		53	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$187.62
BIC Brite Liner Stick Highlighters, Chisel, Assorted, 5/Pack (BLP51W-AST) Item #: 330628		51	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$113.73
Westcott KleenEarth 8" Stainless Steel Standard Scissors, Pointed Tip, Black (41418/13039) Item #: 711770		34	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$102.34
Post-it Notes, 3" x 3", Poptimistic Collection, 100 Sheet/Pad, 5 Pads/Pack (6545PK) Item #: 284190		50	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$371.00
Expo Whiteboard Care Dry Erase Cleaner, Blue (81803) Item #: 120741		38	243973	6002271953 6/10/2024	10.5.2210.410.0000.001.4932.0001 General Supplies	$117.80
					Check #: 0	
					PO/InvoiceTotal:	$3,271.70
Check Group:						
Post-it Super Sticky Easel Pad, 25" x 30", 30 Sheets/Pad, 6 Pads/Pack (559-VAD-6PK) Item #: 760951		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$123.82

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
HP Rechargeable Active Pen G3 (6SG43UT) Item #: 24573882		2	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$201.78
MasterVision® Magnetic 1 x 2 Grid Planner 36 x 48, Aluminum with Kit Item #: 219217		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$198.02
Crayola Kid's Markers, Broad Line, Assorted Colors, 256/Carton (58-8201) Item #: 412804		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$59.98
Kleenex Professional Standard Facial Tissue, 2-Ply, White, 125 Sheets/Box, 48 Boxes/Carton (21606) Item #: 416780 |		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$72.31
PURELL Advanced 70% Alcohol Gel Hand Sanitizer, Clean Scent, 12 oz., 12/Carton (3659-12) Item #: 375469		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$49.86
Dowling Magnets Dry Erase Magnetic Whiteboard Eraser, Assorted Colors, Pack of 6 (DO-735200-6) Item #: 24496008		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.81
NXT Technologies™ 6-Outlet Plus USB Outlet Surge Protector, 900 Joules (NX61427) Item #: 24550854		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$25.95
Ticonderoga The World's Best Pencil Wooden Pencil, 2.2mm, #2 Soft Lead, 96/Pack (13872/13882) Item #: 824797		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.41
Expo Dry Erase Markers, Chisel Tip, Assorted, 36/Pack (1921061) Item #: 1265711		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.69
Mount-It! 32"W Manual Adjustable Standing Desk Converter, Black (MI-7929) Item #: 24288077		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$174.59
Staples Emerge Vortex Bonded Leather Ergonomic Gaming Chair, Black and Gray (52503) Item #: 2829477		1	244169	6002949303 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$159.99

Check #: 0

PO/InvoiceTotal: $1,160.21

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
HP Tri-fold Glossy Brochure Paper 8.5" x 11" 150 sheets/pack		2	244265	6002949310 5/25/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$58.80
AVERY DURABLE 1/2" 3-RING VIEW BINDERS SLANT RING, WHITE 12/PACK		2	244265	6002949310 5/25/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$79.14
STAPLES COPY PAPER 11" X 17" 20LBS, WHITE 500 SHEETS/REAM 5 REAMS/CARTON		2	244265	6002949310 5/25/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$124.68
					Check #: 0	
					PO/InvoiceTotal:	$262.62
Check Group:						
STAPLES 18D MOB PED LTR BK		2	244390	3557968900 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$199.98
					Check #: 0	
					PO/InvoiceTotal:	$199.98
Check Group:						
TR Claw Staple Remover		10	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$22.70
TR FLAT STPL REMOVER		10	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$17.50
SPLS 5TAB HNG FLDR LTR BLUE 25		20	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$282.20
SPLS 5TAB HNG FLDR LTR YLW 25		10	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$142.40
SPLS 5TAB HNG FLDR LTR RED 25		10	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$142.70
PAD LGL RL PERF 5X8 CY		4	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$79.68
GUIDE FILE GY PBD A Z 50376		4	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$95.40

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ORGANIZER,MESH DESKTOP,BK		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$39.89
SLANT RING V BINDER 1IN WHT CT		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$54.29
BINDER CV D RING LOCKING 2BLK		6	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$76.62
SLANT RING V. BINDER 2IN WHT CT		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$99.30
BIC WITE -CORRECT TAPE 4		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$30.45
TAPE TRANS DSPR 75X1000		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$69.90
POST-IT 4X6 REC SS LND FRM 3PK		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$49.45
ACCU-STAMP SHUTTER EMAILED		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$43.40
ACCU-STAMP SHUTTER APPROVED		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$38.00
ACCU-STAMP SHUTTER RECEIVED		5	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$43.30
TR 7 TIER INCL SORTER MESK BLK		2	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$43.34
TR TABLETOP FILE HLDR MESH BLK		6	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$135.90
CLIP PLC JMBO MESH BK		2	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$23.96
OVAL PENCIL CUP MESH BK		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$17.34
TR PAD PERF JNR WH 12PK		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$7.24

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
2 PART SPIRAL RECIPT BOOK		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$8.44
CLOROX WIPES VALUE PAK 35		1	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$10.99
LYSOL SPRAY LAVENDER 190Z		2	244399	3557968899 1/27/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$21.38
					Check #: 0	
					PO/InvoiceTotal:	$1,595.77
Check Group:						
MESH PAPER TRAY		2	244400	3558940374 2/3/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$49.40
					Check #: 0	
					PO/InvoiceTotal:	$49.40
Check Group:						
2PC DOCUMENT TRAY BLACK		2	244401	3558940375 2/3/2024	10.5.2210.410.0000.001.0010.0000 General Supplies	$55.98
					Check #: 0	
					PO/InvoiceTotal:	$55.98
					Vendor Total:	$9,004.38
Staples Technology Solutions						
Check Group:						
DYMO LABLEWRITER 5XL LABEL PRINTER - DIRECT THERMAL - ROLL (4.52 IN) - 300 DPI - UP TO 53 LABLES/MIN -USB 2.0, LAN		5	244159	PZV454 5/21/2024	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	$956.75
					Check #: 0	
					PO/InvoiceTotal:	$956.75
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
DYMO LABELWRITER 5XL LABEL PRINTER - DIRECT THERMAL - ROLL (4.52 IN) - 300DPI - UP TO 53 LABELS/MIN - USB 2.0, LAN		5	244214	PZV204 5/21/2024	10.5.2660.700.0000.001.0014.0000 Non-Capitalized Equipment	$956.75
					Check #: 0	
					PO/InvoiceTotal:	$956.75
					Vendor Total:	$1,913.50
Subuhee Laiq						
Check Group:						
Univ of IL Chicago - Leading Classroom Diagnostics		1	244321	INV244321 3/31/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,250.00
Leading Urban Schools		1	244321	INV244321 3/31/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$1,250.00
					Check #: 0	
					PO/InvoiceTotal:	$2,500.00
					Vendor Total:	$2,500.00
THE BAND MANS COMPANY	353112					
Check Group:						
Custom Band Coats		3	243094	09-38985 5/20/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$1,575.00
Custom Band Bibbers		6	243094	09-38985 5/20/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$1,260.00
Freight		1	243094	09-38985 5/20/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$119.00
					Check #: 0	
					PO/InvoiceTotal:	$2,954.00
Check Group:						
Speedster Marching Shoes		100	243095	09-38978 4/2/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$2,850.00
White Snap Spats		100	243095	09-38978 4/2/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$1,075.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
White Long Wristed Nylon Gloves		75	243095	09-38978 4/2/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$262.50
Freight		1	243095	09-38978 4/2/2024	10.5.1502.491.0000.002.0238.0000 Uniforms	$427.00
					Check #: 0	
					PO/InvoiceTotal:	$4,614.50
					Vendor Total:	$7,568.50
The Continental Press Inc.						
Check Group:						
Continental Press products and shipping		1	244296	14838 5/17/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$11,033.00
					Check #: 0	
					PO/InvoiceTotal:	$11,033.00
					Vendor Total:	$11,033.00
THE COVE SCHOOL INC,						
Check Group:						
Cove School tuition for April 24		1	244053	SD209-0424 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$6,950.00
					Check #: 0	
					PO/InvoiceTotal:	$6,950.00
					Vendor Total:	$6,950.00
THE LIBRARY STORE, INC.	357098					
Check Group:						
Kraft paper mobile horizontal rack 8 roll		1	243218	680347 3/19/2024	10.5.2222.700.0000.003.0206.0000 Non-Capitalized Equipment	$765.95
Russwood Curved Wood Library Shelving 42in--STARTER (wood finish: Fusion Oak)		0	243218	680347 3/19/2024	10.5.2222.700.0000.003.0206.0000 Non-Capitalized Equipment	$372.33
					Check #: 0	
					PO/InvoiceTotal:	$1,138.28

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$1,138.28
Thomas Koziara						
Check Group:						
Oakton College - Intro to Economic Geography		1	244373	INV244373 6/20/2024	10.5.2640.230.0000.001.0325.0000 Tuition Reimbursement	$488.75
					Check #: 0	
					PO/InvoiceTotal:	$488.75
					Vendor Total:	$488.75
TIMOTHY CHRISTIAN HIGH SCHOOL						
Check Group:						
Entry fees for proviso west basketball and volleyball invitational tournaments		1	244140	Inv-244140 5/15/2024	10.5.1501.642.0000.003.0036.0000 Entry Fees	$780.00
					Check #: 0	
					PO/InvoiceTotal:	$780.00
					Vendor Total:	$780.00
TRAINING CONCEPTS						
Check Group:						
Annual Affiliation Fee Good Through May 2025 for Patricia Green		1	244183	A240033 5/10/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$60.00
Annual Affiliation Fee Good Through May 2025 for AbdurRehman Syed		1	244183	A240033 5/10/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$60.00
Annual Affiliation Fee Good Through May 2025 for April Senase		1	244183	A240033 5/10/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$60.00
					Check #: 0	
					PO/InvoiceTotal:	$180.00
					Vendor Total:	$180.00
TRINITY CASTO						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MILEAGE/PARKING/TOLLS		26	244277	INV244277-MILEAGE 4/22/2024	10.5.2210.332.0000.001.0010.0000 Travel & Mileage (In State)	$17.42
					Check #: 0	
					PO/InvoiceTotal:	$17.42
					Vendor Total:	$17.42
TRITON COLLEGE	354247					
Check Group:						
Spring 2024 Tuition for PMSA Student S.C. for ENT-280-001 Solidworks Design & Rendering		1	244180	Inv-244180 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$562.00
					Check #: 0	
					PO/InvoiceTotal:	$562.00
Check Group:						
Spring 2024 Tuition for PEHS Student P.T. - CJA-148-650 Police/Community Relations; CJA-181-650 Juvenile Deliquency & Law		1	244181	Inv-244181 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$984.00
Spring 2024 Tuition for PEHS Student M.C. - CJA-148-650 Police/Community Relations; CJA-181-650 Juvenile Deliquency & Law		1	244181	Inv-244181 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$984.00
					Check #: 0	
					PO/InvoiceTotal:	$1,968.00
Check Group:						
Spring 2024 Tuition for Proviso West Student Z.H. - ENT-106-001 Welding with Metal Inert Gas		1	244182	Inv-244182 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$806.00
Spring 2024 Tuition for Proviso West N.A. - CJA-148-650 Police/Community Relations; CJA-181-650 Juvenile Deliquency & Law		1	244182	Inv-244182 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$984.00
Spring 2024 Tuition for Proviso West Student J.B. - NAS-100-652 Basic Nurse Assistant		1	244182	Inv-244182 5/17/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$2,378.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$4,168.00
					Vendor Total:	$6,698.00
TURNITIN LLC	366256					
Check Group:						
ENTERPRISE LICENSE TURNITIN FEEDBACK STUDIO-6.1.24-6.30.25		1	243219	IN-TII-40013 5/13/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$19,768.00
ENTERPRISE LICENSE - TURNITIN ORIGINALITY 6.1.24-6.30.25		1	243219	IN-TII-40013 5/13/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$3,887.00
					Check #: 0	
					PO/InvoiceTotal:	$23,655.00
Check Group:						
online training		1	243220	IN-TII-39133 4/17/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$500.00
online training		1	243220	IN-TII-39133 4/17/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$500.00
					Check #: 0	
					PO/InvoiceTotal:	$1,000.00
					Vendor Total:	$24,655.00
UNIQUE PRODUCTS	356847					
Check Group:						
PHENOM VAC BAGS (10PCS + 2 MIC		10	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$208.50
#1176680 toothed belt KS25W		5	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$130.10
FILTER		2	243655	464605 5/29/2024	20.5.2540.390.0000.004.2000.0000 Other Purchased Services	$395.04
CLARIO CLEAR FOAM 6/1000 ML/CS		50	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$2,744.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
18' TELESCOPIC EXTENSION POLE		6	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$488.94
#PER280168 WINDOW BUCKET		6	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$210.00
#PERMC18 18" WINDOW BONETT		6	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$38.10
#PERt10 POLE ADAPTER		6	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$21.00
18" BACKFLIP-BRASS BACKFLIP		5	243655	464605 5/29/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$180.95
18" BACKFLIP-BRASS BACKFLIP		1	243655	464605-1 6/9/2024	20.5.2540.412.0000.004.2000.0000 Custodial Supplies	$36.19
					Check #: 0	
					PO/InvoiceTotal:	$4,452.82
Check Group:						
black bags		50	243932	465166 6/7/2025	20.5.2540.320.0000.003.2000.0000 Repairs & Maintenance	$1,500.00
wet mop		3	243932	465166 6/7/2025	20.5.2540.320.0000.003.2000.0000 Repairs & Maintenance	$204.33
wet mop		6	243932	465166-1 6/9/2024	20.5.2540.320.0000.003.2000.0000 Repairs & Maintenance	$408.66
					Check #: 0	
					PO/InvoiceTotal:	$2,112.99
					Vendor Total:	$6,565.81
University of Illinois Chgo.						
Check Group:						
Additional Parking Passes for Graduation Ceremonies held at CU1A - 06/08/2024		85	244369	60496 5/28/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$850.00
					Check #: 0	
					PO/InvoiceTotal:	$850.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$850.00
University of Texas Rio Grande Valley						
Check Group:						
Danele Butler Online AP History		1	244198	NS-0011638-INV 5/17/2024	10.5.2210.312.0000.001.4932.0001 Conferences	$600.00
					Check #: 0	
					PO/InvoiceTotal:	$600.00
					Vendor Total:	$600.00
VALLEY ATHLETIC FIELD SOLUTIONS INC.						
Check Group:						
BASEBALL EQUIPMENT		1	244141	46141 5/9/2024	10.5.1501.491.0000.003.0036.0000 Uniforms	$1,130.93
					Check #: 0	
					PO/InvoiceTotal:	$1,130.93
					Vendor Total:	$1,130.93
VANS ENTERPRISES LTD	351395					
Check Group:						
Delivery Charge		1	244206	11390 9/5/2023	20.5.2540.390.0000.002.2000.0000 Other Purchased Services	$285.00
					Check #: 0	
					PO/InvoiceTotal:	$285.00
					Vendor Total:	$285.00
Victory Cheer Uniforms, LLC						
Check Group:						
Cheerleader Uniforms		1	244304	INV-MS1012230427 5/23/2024	10.5.1501.491.0000.002.0036.0000 Uniforms	$2,658.85
					Check #: 0	
					PO/InvoiceTotal:	$2,658.85
					Vendor Total:	$2,658.85

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WARDS NATURAL-SCI ESTAB	350395					
Check Group:						
VWR BEAKER 10ML PK12		17	242334	8816149209 5/23/2024	10.5.1251.410.0000.002.4998.0003 General Supplies	$136.17
					Check #: 0	
					PO/InvoiceTotal:	$136.17
					Vendor Total:	$136.17
WAREHOUSE DIRECT	353427					
Check Group:						
Portfolios, Binder Roundring 2", 1-1/2"		1	244366	5686144-0 3/14/2024	10.5.2310.410.0000.001.0050.0000 General Supplies	$146.84
					Check #: 0	
					PO/InvoiceTotal:	$146.84
					Vendor Total:	$146.84
WEST 40 ISC #2	350399					
Check Group:						
Tuition for Student N.M.J		19	244156	240768 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$2,185.00
Tuition for Student J.M.		19	244156	240768 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$2,185.00
					Check #: 0	
					PO/InvoiceTotal:	$4,370.00
Check Group:						
Remote School Tuition for Student I.M.		2	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$150.00
Remote School Tuition for Student J.A.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student N.A.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Remote School Tuition for Student C.V.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student D.T.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student N.A.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student A.M.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student N.B.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student C.C.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student J.M.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
Remote School Tuition for Student T.C.-B.		20	244157	240752 5/2/2024	10.5.4280.670.0000.001.0010.0000 Tuition	$1,500.00
					Check #: 0	
					PO/InvoiceTotal:	$15,150.00
					Vendor Total:	$19,520.00
WEX BANK	359157					
Check Group:						
NOV FUEL PURCHASE		1	241920	97426731 5/31/2024	40.5.2550.220.0000.001.4000.0000 Pupil Transportation	$5,658.08
					Check #: 0	
					PO/InvoiceTotal:	$5,658.08
					Vendor Total:	$5,658.08
WIGITS TRUCK CENTER	364065					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
REPAIR CYLINDER TO MOVE PLOW SIDE TO SIDE, REPLACE TAILIGHT, REPAIR EXHAUST LEAK AND REPLACE FUEL SENSOR		1	242944	114036 4/11/2024	20.5.2540.320.0000.001.2000.0000 Repairs & Maintenance	$1,169.08
					Check #: 0	
					PO/InvoiceTotal:	$1,169.08
Check Group:						
BATTERY		1	244393	114277 5/8/2024	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	$128.75
ALTERNATOR		1	244393	114277 5/8/2024	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	$261.04
SHOP SUPPLIES		1	244393	114277 5/8/2024	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	$15.00
CHECK FOR UNIT FREQUENT BATTERY REPLACEMENT / CHECK STARTING & CHARGING SYSTEM / REPLACE ALTERNATOR (OVERCHARGING) / REPLACE BATTERY		1	244393	114277 5/8/2024	20.5.2540.320.0000.002.2000.0000 Repairs & Maintenance	$325.00
					Check #: 0	
					PO/InvoiceTotal:	$729.79
					Vendor Total:	$1,898.87
Wilson Consulting						
Check Group:						
CONSULTING AUDITING APRIL 2024 AT&T BILLS		3	244275	14275 5/31/2024	10.5.2660.302.0000.001.0014.0000 Professional Services - (Consultants)	$375.00
					Check #: 0	
					PO/InvoiceTotal:	$375.00
					Vendor Total:	$375.00
Winking Fox Production						
Check Group:						
Brain Brawl Equipment for Educational Purpose		1	243750	328020 5/13/2024	10.5.1401.419.0000.003.0320.0000 NJROTC - Unit Support	$809.00

Voucher Detail Listing

Voucher Batch Number: 1443 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$809.00
					Vendor Total:	$809.00
Xerox Financial Services						
Check Group:						
PAYMENT BILLING PERIOD 03/22 - 04/21		1	244063	5717959 5/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	$210.00
PAYMENT BILLING PERIOD 04/22 - 05/21		1	244063	5717959 5/2/2024	10.5.2660.301.0000.001.0014.0000 Lease	$210.00
					Check #: 0	
					PO/InvoiceTotal:	$420.00
					Vendor Total:	$420.00
					Grand Total:	$2,963,549.40

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1444 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AMAZON	360995					
Check Group:						
miscellaneous		1	244253	Inv-244253 Martinez 5/20/2024	10.5.2410.408.0000.003.0011.0000 Student Incentives	$795.00
					Check #: 0	
					PO/InvoiceTotal:	$795.00
Check Group:						
Miscellaneous		1	244254	Inv-244254 Martinez 5/20/2024	10.5.2410.410.0000.003.0011.0000 General Supplies	$1,000.00
					Check #: 0	
					PO/InvoiceTotal:	$1,000.00
Check Group:						
Jiffy Steamer ESTEAM Personal Hand Held Steamer (Pink Series), 120 Volt, 6 x 3 x 11		1	244305	1LD4-PQTD-4QMQ 5/24/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$101.00
					Check #: 0	
					PO/InvoiceTotal:	$101.00
					Vendor Total:	$1,896.00
CDW GOVERNMENT INC	351763					
Check Group:						
Brother Toner Cyan		2	244332	QX49717 4/25/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$201.98
Brother Toner Black		2	244332	QX49717 4/25/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$157.98
Steam Education Green Screen Production Kit		2	244332	QX96169 4/26/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$365.98
Texas Instrument Robotic vehicle		2	244332	QX96169 4/26/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$339.98
Brother Toner Magenta		2	244332	QZ49566 4/29/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$201.98

Voucher Detail Listing

Voucher Batch Number: 1444 **06/05/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Brother Toner 4 pack		1	244332	QZ49566 4/29/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$259.49
Brother Toner yellow		2	244332	QZ49566 4/29/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$151.98
Afinia Dobot Robotic Arm		1	244332	RB07871 4/30/2024	10.5.1401.419.0000.002.0320.0000 NJROTC - Unit Support	$2,224.99
					Check #: 0	
					PO/InvoiceTotal:	$3,904.36
					Vendor Total:	$3,904.36
STANTON MECHANICAL INC	351739					
Check Group:						
boiler not working lack water		1	244051	505078 4/30/2024	20.5.2540.700.0000.003.2000.0000 Non-Capitalized Equipment	$730.00
					Check #: 0	
					PO/InvoiceTotal:	$730.00
					Vendor Total:	$730.00
					Grand Total:	$6,530.36

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1406 **05/14/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
HYA Corporation						
Check Group:						
Candidate Expenses		1	244057	H2445 4/8/2024	10.5.2310.390.0000.001.0050.0000 Other Purchased Services	$1,573.26
					Check #: 0	
					PO/InvoiceTotal:	$1,573.26
					Vendor Total:	$1,573.26
UIC PAVILLION	361043					
Check Group:						
UIC Payment		1	244055	244055/Graduation/24 5/14/2024	10.5.2210.325.0000.001.0010.0000 Rentals	$48,000.00
					Check #: 0	
					PO/InvoiceTotal:	$48,000.00
					Vendor Total:	$48,000.00
VILLAGE OF MAYWOOD WATER DERPART	350391					
Check Group:						
Proviso East Water Payment		1	244056	INV-244056 4/19/2024	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$6,717.66
Sewer Payment		1	244056	INV-244056 4/19/2024	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$315.18
Penalty payment		1	244056	INV-244056 4/19/2024	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$660.04
					Check #: 0	
					PO/InvoiceTotal:	$7,692.88
					Vendor Total:	$7,692.88
					Grand Total:	$57,266.14

End of Report

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Discovery Education, Inc.						
Check Group:						
DREAMBOX READING PLUS 7.1.24-6.30.25		120	243248	CINV-134129 6/9/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$5,640.00
DREAMBOX READING PLUS 09.12.24-6.30.25		300	243248	CINV-134129 6/9/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$11,310.00
DISCOUNT FOR DREAMBOX READING PLUS 09.12.24 - 6.30.25		1	243248	CINV-134129 6/9/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	($1.03)
					Check #: 0	
					PO/InvoiceTotal:	$16,948.97
Check Group:						
DREAMBOX READING PLUS LEVEL 3 VIRTUAL <2000		1	243249	CINV-134130 6/9/2024	10.5.2210.310.0000.001.4998.0003 Professional & Technical Services	$1,900.00
					Check #: 0	
					PO/InvoiceTotal:	$1,900.00
					Vendor Total:	$18,848.97
FIRST STUDENT	352702					
Check Group:						
FY24 Transportation Services		1	243454	299219-1 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	382137-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	382138-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$337.66
FY24 Transportation Services		1	243454	382140-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$977.54
FY24 Transportation Services		1	243454	382141-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$700.51
FY24 Transportation Services		1	243454	382142-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$518.39

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	382145-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$279.74
FY24 Transportation Services		1	243454	382148-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$477.22
FY24 Transportation Services		1	243454	382149-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	382150-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$624.96
FY24 Transportation Services		1	243454	382151-1 11/1/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$378.83
FY24 Transportation Services		1	243454	399209-1 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$215.54
FY24 Transportation Services		1	243454	399237-1 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$243.45
FY24 Transportation Services		1	243454	399250-1 1/3/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$215.54
FY24 Transportation Services		1	243454	406588-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$361.38
FY24 Transportation Services		1	243454	406589-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$369.06
FY24 Transportation Services		1	243454	406590-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$355.10
FY24 Transportation Services		1	243454	406591-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$309.05
FY24 Transportation Services		1	243454	406592-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$366.96
FY24 Transportation Services		1	243454	406594-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$314.63
FY24 Transportation Services		1	243454	406595-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$215.54

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	406596-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$773.78
FY24 Transportation Services		1	243454	406597-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$570.72
FY24 Transportation Services		1	243454	406599-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$290.21
FY24 Transportation Services		1	243454	406600-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$215.54
FY24 Transportation Services		1	243454	406601-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$403.25
FY24 Transportation Services		1	243454	406602-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$237.87
FY24 Transportation Services		1	243454	406603-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$541.42
FY24 Transportation Services		1	243454	406604-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$366.96
FY24 Transportation Services		1	243454	406605-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$371.85
FY24 Transportation Services		1	243454	406606-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$342.54
FY24 Transportation Services		1	243454	406607-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$623.76
FY24 Transportation Services		1	243454	406609-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$576.30
FY24 Transportation Services		1	243454	406610-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$215.54
FY24 Transportation Services		1	243454	406612-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$553.28
FY24 Transportation Services		1	243454	406615-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	406616-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$274.16
FY24 Transportation Services		1	243454	406617-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$239.27
FY24 Transportation Services		1	243454	406619-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$221.82
FY24 Transportation Services		1	243454	406621-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$593.75
FY24 Transportation Services		1	243454	406622-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$101.99
FY24 Transportation Services		1	243454	406623-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$297.18
FY24 Transportation Services		1	243454	406624-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$314.63
FY24 Transportation Services		1	243454	406625-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$342.54
FY24 Transportation Services		1	243454	406629-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$355.10
FY24 Transportation Services		1	243454	406631-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$372.55
FY24 Transportation Services		1	243454	406635-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	406636-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$221.82
FY24 Transportation Services		1	243454	406637-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$256.71
FY24 Transportation Services		1	243454	406639-1 2/1/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$384.41
FY24 Transportation Services		1	243454	4111457 RU 8/3/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	($304.11)

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	4140545 RU 11/21/2023	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	($13,351.68)
FY24 Transportation Services		1	243454	4152182 RU 1/23/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	($7,140.42)
FY24 Transportation Services		1	243454	416770-1 5/16/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$770.92
FY24 Transportation Services		1	243454	416771-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416772-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416774-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416775-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416776-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416777-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$506.52
FY24 Transportation Services		1	243454	416778-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416779-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416780-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416781-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416782-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416783-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	416784-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$937.69
FY24 Transportation Services		1	243454	416785-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416786-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$518.94
FY24 Transportation Services		1	243454	416787-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416788-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416789-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416805-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$654.46
FY24 Transportation Services		1	243454	416810-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$349.52
FY24 Transportation Services		1	243454	416814-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$269.27
FY24 Transportation Services		1	243454	416816-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416819-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$332.08
FY24 Transportation Services		1	243454	416820-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$309.05
FY24 Transportation Services		1	243454	416824-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$452.79
FY24 Transportation Services		1	243454	416825-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$250.43
FY24 Transportation Services		1	243454	416827-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$302.07

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	416832-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$646.08
FY24 Transportation Services		1	243454	416838-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416842-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$384.41
FY24 Transportation Services		1	243454	416847-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	416851-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$332.08
FY24 Transportation Services		1	243454	416852-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$288.81
FY24 Transportation Services		1	243454	416853-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$332.08
FY24 Transportation Services		1	243454	416854-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$355.10
FY24 Transportation Services		1	243454	416855-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$448.61
FY24 Transportation Services		1	243454	416856-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$426.28
FY24 Transportation Services		1	243454	416857-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$239.27
FY24 Transportation Services		1	243454	416858-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$297.18
FY24 Transportation Services		1	243454	416859-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$378.83
FY24 Transportation Services		1	243454	416860-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$306.26
FY24 Transportation Services		1	243454	416915-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$629.88

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	419773-1 3/5/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425343-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$297.18
FY24 Transportation Services		1	243454	425344-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$250.43
FY24 Transportation Services		1	243454	425345-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425346-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$483.50
FY24 Transportation Services		1	243454	425347-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$413.72
FY24 Transportation Services		1	243454	425348-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$349.52
FY24 Transportation Services		1	243454	425349-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425350-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$419.30
FY24 Transportation Services		1	243454	425351-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$316.72
FY24 Transportation Services		1	243454	425352-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$291.60
FY24 Transportation Services		1	243454	425353-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$267.88
FY24 Transportation Services		1	243454	425354-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425355-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$442.33
FY24 Transportation Services		1	243454	425356-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$321.61

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	425357-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$1,049.80
FY24 Transportation Services		1	243454	425358-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425359-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425360-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$588.17
FY24 Transportation Services		1	243454	425388-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425389-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$718.58
FY24 Transportation Services		1	243454	425390-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$291.60
FY24 Transportation Services		1	243454	425391-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$375.34
FY24 Transportation Services		1	243454	425392-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$285.32
FY24 Transportation Services		1	243454	425393-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$555.37
FY24 Transportation Services		1	243454	425394-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425395-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425396-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$267.88
FY24 Transportation Services		1	243454	425397-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$466.05
FY24 Transportation Services		1	243454	425398-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$225.31

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	425399-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$529.55
FY24 Transportation Services		1	243454	425400-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$550.49
FY24 Transportation Services		1	243454	425401-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$320.21
FY24 Transportation Services		1	243454	425402-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$873.49
FY24 Transportation Services		1	243454	425403-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$306.26
FY24 Transportation Services		1	243454	425404-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$237.87
FY24 Transportation Services		1	243454	425405-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$244.85
FY24 Transportation Services		1	243454	425406-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$407.44
FY24 Transportation Services		1	243454	425407-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$378.83
FY24 Transportation Services		1	243454	425408-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425409-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$477.83
FY24 Transportation Services		1	243454	425410-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425411-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425412-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$715.86
FY24 Transportation Services		1	243454	425413-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
FY24 Transportation Services		1	243454	425415-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425416-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425417-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425418-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$1,069.34
FY24 Transportation Services		1	243454	425419-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425420-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$633.19
FY24 Transportation Services		1	243454	425421-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425422-1 5/16/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425424-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425425-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$699.04
FY24 Transportation Services		1	243454	425426-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	425427-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$419.92
FY24 Transportation Services		1	243454	425514-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$209.96
FY24 Transportation Services		1	243454	426423-1 4/2/2024	40.5.2550.330.0000.001.4000.0000 Transportation Services-Contract	$652.90

Check #: 0

PO/InvoiceTotal: $33,884.93

Check Group:

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PAEC West Jan 24 Billing		1	243728	11958588-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$14,053.52
PAEC ODP Jan 24 Billing		1	243728	11962836-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$63,632.96
PAEC HS Jan24 Billing		1	243728	11962837-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$34,664.70
PAEC Center HS Jan 24 Billing		1	243728	11962843-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$53,722.56
PAEC East Jan 24 Billing		1	243728	11962845-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$13,635.87
PAEC East REV Billing Jan 24		1	243728	11962846-1 3/15/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$15,258.63
PAEC wade Jan 24 Billing		1	243728	11962849-1 4/4/2024	40.5.2550.335.0000.002.4000.0000 Transportation -McKinney Vento	$7,081.09
					Check #: 0	
					PO/InvoiceTotal:	$202,049.33
Check Group:						
PAEC ODP Feb 24		1	243774	11963965-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$85,165.76
PAEC HS Feb24		1	243774	11963974-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$35,075.42
PAEC Center Feb24		1	243774	11963976-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$57,401.36
PAEC Center at East Feb24		1	243774	11963979-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$14,773.04
PAEC East Feb24		1	243774	11963981-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$26,519.54
PAEC West Feb 24		1	243774	11963982-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$17,404.34
PAEC The Wade Feb24		1	243774	11963984-1 4/10/2024	40.5.2550.395.0000.001.4000.0000 Transportation-To&Fr Sped	$7,153.24

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$243,492.70
					Vendor Total:	$479,426.96
MENTA ACADEMY HILLSIDE	356248					
Check Group:						
Hillside April 24 tuition for 2 students		1	244035	SESINV-037433 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$14,835.24
Hillside April 24 tuition for 10 students		1	244035	SESINV-037434 4/30/2024	10.5.1912.670.0000.001.0394.0000 Tuition- OOD- Private	$33,058.95
Hillside April 24 transportation for 5 students		1	244035	SYSINV-014863 4/30/2024	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$5,078.43
Hillside April 24 transportation for 1 student		1	244035	SYSINV-014864 4/30/2024	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$1,347.78
					Check #: 0	
					PO/InvoiceTotal:	$54,320.40
					Vendor Total:	$54,320.40
MENTA ACADEMY OAK PARK						
Check Group:						
April transportation for 11 students		1	243946	SYSINV-014818 4/30/2024	40.5.2550.338.0000.001.0394.0000 Transportation-Out-of-Dist	$15,192.24
					Check #: 0	
					PO/InvoiceTotal:	$15,192.24
					Vendor Total:	$15,192.24
University of Wisconsin - Madison/Place						
Check Group:						
APSI ONLINE CONF - P SHORT		1	244041	CV-8508-0003-0003 2/22/2024	10.5.2640.312.0000.001.4932.0001 Conferences	$625.00
					Check #: 0	
					PO/InvoiceTotal:	$625.00

Voucher Detail Listing

Voucher Batch Number: 1410 **05/16/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$625.00
					Grand Total:	$568,413.57

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AL ROBERTSON	363266					
Check Group:						
OFFICIAL		1	244115	INV244115 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
					Vendor Total:	$72.00
Andrzej Sawicki						
Check Group:						
OFFICIAL		2	244149	INV244149 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$148.00
					Check #: 0	
					PO/InvoiceTotal:	$148.00
Check Group:						
Girls Soccer 040224		1	244196	INV244196 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$82.00
Girls Soccer 042424		1	244196	INV244196 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$82.00
Girls Soccer 050824		1	244196	INV244196 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$236.00
					Vendor Total:	$384.00
Benjamin Shebar						
Check Group:						
jv soccer OFFICIAL		1	244220	INV244220 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$65.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BLAINE SERVICES AND SUPPLY	350030					
Check Group:						
SS 10" WINDOW HINGE		20	241595	26053 3/26/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$766.40
SS 16" WINDOW HINGE		20	241595	26053 3/26/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$829.40
INSULATED GLASS - 38 1/2" - OA:1" X 25"		1	241595	26053 3/26/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$172.00
					Check #: 0	
					PO/InvoiceTotal:	$1,767.80
Check Group:						
GLASS SPECIAL ORDER - (2) PC 1/2 WIRE GLASS MEASURED AND INSTALLED		1	242226	25797 2/22/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$664.88
					Check #: 0	
					PO/InvoiceTotal:	$664.88
					Vendor Total:	$2,432.68
BORIS VUKOVIC	351312					
Check Group:						
OFFICIAL		1	244127	INV244127 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
CHRIS LAUER	366526					
Check Group:						
OFFICIAL		1	244116	INV244116 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$82.00
COOK KATRINA						
Check Group:						
Boys Volleyball 050224		3	244085	INV244085 5/3/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$173.00
					Check #: 0	
					PO/InvoiceTotal:	$173.00
					Vendor Total:	$173.00
Coris L. Ashford						
Check Group:						
Services being rendered for Evening School for SEL support		1	243919	V64631 3/15/2024	10.5.1902.310.0000.001.4998.0003 Professional & Technical Services	$7,400.00
					Check #: 0	
					PO/InvoiceTotal:	$7,400.00
					Vendor Total:	$7,400.00
Dan Meziere						
Check Group:						
Baseball OFFICIAL		1	244211	INV244211 5/15/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$75.00
					Check #: 0	
					PO/InvoiceTotal:	$75.00
					Vendor Total:	$75.00
David Griffin						
Check Group:						
Softball 050824		1	244221	INV244221 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
DENIS CARROLL	366516					
Check Group:						
Softball 051324		1	244199	INV244199 5/14/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
DONNA MOBLEY						
Check Group:						
boys varsity/ jv volleyball		2	244208	INV244208 5/14/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$232.00
					Check #: 0	
					PO/InvoiceTotal:	$232.00
					Vendor Total:	$232.00
Drew McElligott						
Check Group:						
OFFICIAL		1	244124	INV244124 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
Check Group:						
Girls Soccer 042624		1	244197	INV244197 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
					Vendor Total:	$144.00
Esmail Daniel						
Check Group:						
boys volleyball JV/V		2	244079	INV244079 4/30/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$232.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$232.00
Check Group:						
Boys Volleyball 050824		1	244186	INV244186 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00
					Check #: 0	
					PO/InvoiceTotal:	$116.00
Check Group:						
Boys Volleyball 051624		2	244263	INV244263 5/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00
					Check #: 0	
					PO/InvoiceTotal:	$116.00
					Vendor Total:	$464.00
FREDERIC E NORDEN	350730					
Check Group:						
boys volleyball freshman		1	244200	INV244200 5/14/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$113.00
					Check #: 0	
					PO/InvoiceTotal:	$113.00
					Vendor Total:	$113.00
George Courts.						
Check Group:						
Boys Volleyball 043024		2	244073	INV244073 5/1/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00
					Check #: 0	
					PO/InvoiceTotal:	$116.00
Check Group:						
Boys Volleyball 051524		1	244235	INV244235 5/15/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$116.00
					Vendor Total:	$232.00
HECTOR RIVAS						
Check Group:						
Girls Soccer 040824		1	243751	Inv-243751 4/19/2024	10.5.1501.550.0000.002.0036.0000 Capitalized Equipment	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
Check Group:						
OFFICIAL		1	244148	INV244148 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
					Vendor Total:	$144.00
IASPA	361840					
Check Group:						
Membership Dues 2025- Luke Pavone		1	244258	4066 5/15/2024	10.5.2640.390.0000.001.0325.0000 Other Purchased Services	$250.00
					Check #: 0	
					PO/InvoiceTotal:	$250.00
Check Group:						
IASPA VIRTUAL JOB FAIR-EMPLOYER REGISTRATION		1	244259	INV244259 6/14/2024	10.5.2640.312.0000.001.4932.0001 Conferences	$450.00
					Check #: 0	
					PO/InvoiceTotal:	$450.00
					Vendor Total:	$700.00
IGS (GAS)						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
PMSA Electric		1	244318	2404080647H6432FDC 4/25/2024	20.5.2540.466.0000.004.2000.0000 Electricity	$32,317.09
					Check #: 0	
					PO/InvoiceTotal:	$32,317.09
					Vendor Total:	$32,317.09
ISTE						
Check Group:						
ISTE CERT ONLINE COHORT SEPTEMBER 26, 2024 - REGISTRATION		1	244300	000898402 6/19/2024	10.5.2210.312.0000.001.4400.0001 Conferences	$825.00
					Check #: 0	
					PO/InvoiceTotal:	$825.00
					Vendor Total:	$825.00
James Nealon						
Check Group:						
Baseball 041224		1	244080	INV244080 4/15/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Jeffrey Marcello						
Check Group:						
soccer varsity		1	244143	INV244143 5/6/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
Jeremy Kaden						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
OFFICIAL		1	244122	INV244122 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
					Vendor Total:	$72.00
JIM ADAMSKI	364428					
Check Group:						
Baseball 050424		1	244101	INV244101 5/6/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Joe Antonini						
Check Group:						
OFFICIAL		1	244120	INV244120 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$72.00
					Check #: 0	
					PO/InvoiceTotal:	$72.00
Check Group:						
baseball varsity		1	244292	INV244292 5/10/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$154.00
JUAN THOMAS	364355					
Check Group:						
Baseball 051424		1	244233	INV244233 5/14/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Kenneth Allen Trendel, Jr.						
Check Group:						
Holiday Tournament Website Statistician		8	244322	INV244322 12/29/2023	10.5.1501.310.0000.003.0036.0000 Professional & Technical Services	$720.00
					Check #: 0	
					PO/InvoiceTotal:	$720.00
					Vendor Total:	$720.00
Kevin Gaffney						
Check Group:						
OFFICIAL		1	244142	INV244142 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
KRZYSZTOF BAJOREK	364042					
Check Group:						
girls soccer		1	244102	INV244102 4/30/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$116.00
					Check #: 0	
					PO/InvoiceTotal:	$116.00
					Vendor Total:	$116.00
Laurance Dunn						
Check Group:						
Baseball 051424		1	244251	INV244251 5/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$77.00
Lawrence Saxton						
Check Group:						
Baseball 050124		1	244193	INV244193 5/6/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Lonnie Springman						
Check Group:						
Baseball 050124		1	244083	INV244083 5/6/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
LORETTE CHERRY	357863					
Check Group:						
Track & Field 031424		1	244176	INV244176 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
Track & Field 040624		1	244176	INV244176 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$124.00
Track & Field 042024		1	244176	INV244176 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
Track & Field 050224		1	244176	INV244176 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
					Check #: 0	
					PO/InvoiceTotal:	$505.00
Check Group:						
Track Official		2	244242	INV244242 5/16/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$254.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$254.00
					Vendor Total:	$759.00
LOU WHITE	365587					
Check Group:						
volleyball JV & Varsity		2	244312	INV244312 5/16/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$232.00
					Check #: 0	
					PO/InvoiceTotal:	$232.00
					Vendor Total:	$232.00
LUCAS DANIEL						
Check Group:						
Softball 050824		1	244187	INV244187 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MARIUSZ KNAPIK	366528					
Check Group:						
Girls Soccer 042424		1	244177	INV244177 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
MARK TREADWELL						
Check Group:						
Boys Volleyball 050224		3	244086	INV244086 5/3/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$173.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$173.00
Check Group:						
boys vooleyball jv/v		2	244218	INV244218 5/17/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$232.00
					Check #: 0	
					PO/InvoiceTotal:	$232.00
Check Group:						
boys volleyball JV/V		2	244320	INV244320 5/16/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$232.00
					Check #: 0	
					PO/InvoiceTotal:	$232.00
					Vendor Total:	$637.00
Martin Garcia						
Check Group:						
girls soccer/varsity		1	244144	INV244144 5/6/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
MATT DYKSTRA	367001					
Check Group:						
Baseball 032824		1	244243	INV244243 5/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MICHAEL BRYANT						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Baseball 050424		1	244084	INV244084 5/6/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Michael Petrucelli						
Check Group:						
v soccer- boys		1	244110	INV244110 4/30/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
Michael Wilkes						
Check Group:						
Softball 042424		1	244192	INV244192 4/29/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MICHAL WIELEBA	366304					
Check Group:						
OFFICIAL		2	244131	INV244131 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$164.00
					Check #: 0	
					PO/InvoiceTotal:	$164.00
					Vendor Total:	$164.00
Miguel Curl						
Check Group:						
Softball 041524		1	244195	INV244195 4/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MIKE SWEENEY	358877					
Check Group:						
Baseball 041824		1	244069	INV244069 4/22/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
MIRZA ALAN						
Check Group:						
Softball 051524		1	244239	INV244239 5/15/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Nicholas J. Olsen						
Check Group:						
Baseball 032824		1	244249	INV244249 5/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
NICOR GAS	350248					
Check Group:						
Proviso E. Gas Bill		1	244202	INV244202-EAST-APRIL 4/1/2024	20.5.2540.465.0000.002.2000.0000 Natural Gas	$21,538.70
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$21,538.70
Check Group:						
Proviso West Gas bill		1	244203	INV244203-WEST -APRIL 4/1/2024	20.5.2540.465.0000.003.2000.0000 Natural Gas	$19,003.42
					Check #: 0	
					PO/InvoiceTotal:	$19,003.42
					Vendor Total:	$40,542.12
RACHELLE RICHMOND						
Check Group:						
Track girl conference /Silver		1	244072	INV244072 5/3/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$147.00
					Check #: 0	
					PO/InvoiceTotal:	$147.00
Check Group:						
Track & Field 050224		1	244184	INV244184 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
					Check #: 0	
					PO/InvoiceTotal:	$127.00
					Vendor Total:	$274.00
Ray Fischer						
Check Group:						
Varsity Soccer Official		2	244297	INV244297 5/20/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$164.00
					Check #: 0	
					PO/InvoiceTotal:	$164.00
Check Group:						
OFFICIAL		1	244298	INV244298 5/21/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$246.00
REINHOFER, JOSEPH						
Check Group:						
OFFICIAL		1	244146	INV244146 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
Check Group:						
OFFICIAL		1	244216	INV244216 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$65.00
					Check #: 0	
					PO/InvoiceTotal:	$65.00
					Vendor Total:	$130.00
RICK WOSTRATZKY	362043					
Check Group:						
boys varisty baseball		1	244204	INV244204 5/15/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
ROBERT GREAVES	365001					
Check Group:						
OFFICIAL		1	244134	INV244134 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
ROBERT LAHEY	365061					

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
soccer/varsity		1	244135	INV244135 5/6/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
ROSS THEODORE						
Check Group:						
Softball 051524		1	244240	INV244240 5/15/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Safety-Kleen Systems, Inc.						
Check Group:						
Chemistry Fee		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$57.38
Delivery/Set-Up Fee		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$14.00
Recovery Fee		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$81.53
Fee - Install MDL 90, 91, 94, 216		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$232.10
30G Parts Washer - Solvent		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$221.00
30G Parts Washer (LG) - Aqueous		1	244295	94075584 4/5/2024	10.5.2210.411.0000.001.0010.0000 Educational Supplies	$328.00
					Check #: 0	
					PO/InvoiceTotal:	$934.01
					Vendor Total:	$934.01

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
SCHOOL DATEBOOKS						
Check Group:						
2024 Teluride 8.5 x 11 Contract		1	244294	INV244294-CONTRACT 4/12/2024	10.5.2640.410.0000.001.4932.0001 General Supplies	$4,795.00
					Check #: 0	
					PO/InvoiceTotal:	$4,795.00
					Vendor Total:	$4,795.00
Shaneka Collins						
Check Group:						
game Worker		3	244250	INV244250 5/3/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$120.00
					Check #: 0	
					PO/InvoiceTotal:	$120.00
					Vendor Total:	$120.00
SLAGEL SETH						
Check Group:						
OFFICIAL		2	244147	INV244147 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$164.00
					Check #: 0	
					PO/InvoiceTotal:	$164.00
					Vendor Total:	$164.00
STEVE MARCHESE	363903					
Check Group:						
Baseball 050824		1	244179	INV244179 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
SWAIT QUINCY						

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Softball 051424		1	244262	INV244262 5/17/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
Taylor Dunphy						
Check Group:						
Baseball 041524		1	244194	INV244194 4/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
TAYLOR, THOMAS						
Check Group:						
boys track		2	244052	INV244052 2/29/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$294.00
					Check #: 0	
					PO/InvoiceTotal:	$294.00
					Vendor Total:	$294.00
Teacherjobfairs.org						
Check Group:						
Membership A - 2 Job Fairs, 2 recruiter accounts, 1 year job postings, resume views 50 views per month one year		1	244302	21156 6/21/2024	10.5.2640.312.0000.001.4932.0001 Conferences	$2,500.00
Job Fair add on recruiter		1	244302	21156 6/21/2024	10.5.2640.312.0000.001.4932.0001 Conferences	$50.00
					Check #: 0	
					PO/InvoiceTotal:	$2,550.00
					Vendor Total:	$2,550.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
TEAGUE, MICHELLE ADRIANE						
Check Group:						
OFFICIAL		14	244248	INV244248 5/16/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$560.00
					Check #: 0	
					PO/InvoiceTotal:	$560.00
					Vendor Total:	$560.00
THE CENTER/IRC	358858					
Check Group:						
Medina/Wilson Multilingual IL 23 Conference		2	244314	32206 2/24/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$370.00
					Check #: 0	
					PO/InvoiceTotal:	$370.00
					Vendor Total:	$370.00
TIM JAUCH						
Check Group:						
Softball 051324		1	244209	INV244209 5/14/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$77.00
					Check #: 0	
					PO/InvoiceTotal:	$77.00
					Vendor Total:	$77.00
TIMOTHY ANDERSON	367029					
Check Group:						
Boys Volleyball 043024		2	244071	INV244071 5/1/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00
Boys Volleyball 032724		2	244071	INV244071 5/1/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$116.00
					Check #: 0	
					PO/InvoiceTotal:	$232.00
					Vendor Total:	$232.00

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
TOWNSHIP SCHOOL TREASURERS OFC	350361					
Check Group:						
Treasure Office Expense		1	244288	013-4 5/22/2024	10.5.2520.390.0000.001.0012.0000 Other Purchased Services	$60,863.99
Amount Due Adjustment		1	244288	013-4 5/22/2024	10.5.2520.390.0000.001.0012.0000 Other Purchased Services	$1,069.41
					Check #: 0	
					PO/InvoiceTotal:	$61,933.40
					Vendor Total:	$61,933.40
TRACY SYKES	360576					
Check Group:						
Clock operator		5	244287	INV244287 5/16/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$200.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
					Vendor Total:	$200.00
ULINE						
Check Group:						
SHELF BIN ORGANIZER - 36 X 12 X 75" WITH 2 3/4 X 12 X 4" YELLOW BINS		1	241044	V357483 5/17/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$515.00
ADDITIONAL SHELF FOR BULK STORAGE RACK - WIRE DECKING, 72 X 48"		3	241044	V357483 5/17/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$417.00
BULK STORAGE RACK - WIRE DECKING, 72 X 48 X 72"		3	241044	V357483 5/17/2024	20.5.2540.413.0000.002.2000.0000 Maintenance Supplies	$1,590.00
					Check #: 0	
					PO/InvoiceTotal:	$2,522.00
					Vendor Total:	$2,522.00
ULINE SHIPPING SUPPLY	361224					
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
mobile storage cabinet		2	243097	175396104 3/8/2024	20.5.2540.551.0000.003.2000.0000 REPLACEMENT EQUIP.WEST.O&M	$1,460.00
					Check #: 0	
					PO/InvoiceTotal:	$1,460.00
					Vendor Total:	$1,460.00
Vasilios Vouric						
Check Group:						
v soccer- girls		1	244109	INV244109 4/30/2024	10.5.1501.410.0000.003.0036.0000 General Supplies	$82.00
					Check #: 0	
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
Veronica J. Harris						
Check Group:						
Track & Field 043024		1	244188	INV244188 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
Track & Field 050224		1	244188	INV244188 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
Track & Field 050324		1	244188	INV244188 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
Track & Field 050424		1	244188	INV244188 5/9/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$127.00
					Check #: 0	
					PO/InvoiceTotal:	$508.00
					Vendor Total:	$508.00
VILLAGE OF MAYWOOD WATER DERPART	350391					
Check Group:						
Proviso East -42740201010		1	244315	INV244315 5/16/2024	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$27.21
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1422 **05/23/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$27.21
Check Group:						
Proviso East 42740250000		1	244316	INV244316 5/16/2024	20.5.2540.370.0000.002.2000.0000 Water/Sewer Service	$66.00
					Check #: 0	
					PO/InvoiceTotal:	$66.00
					Vendor Total:	$93.21
YVETTE LUCENTE						
Check Group:						
Boys Volleyball 043024		1	244078	INV244078 5/1/2024	10.5.1501.319.0000.002.0036.0000 Other Professional & Technical Services	$57.00
					Check #: 0	
					PO/InvoiceTotal:	$57.00
					Vendor Total:	$57.00
ZDZISLAW KUJAWA	353491					
Check Group:						
OFFICIAL		2	244138	INV244138 4/30/2024	10.5.1501.319.0000.003.0036.0000 Other Professional & Technical Services	$148.00
					Check #: 0	
					PO/InvoiceTotal:	$148.00
					Vendor Total:	$148.00
					Grand Total:	$169,273.51

End of Report

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
April Senase						
Check Group:						
Mileage and Meal Reimbursement for April Senase for May 19, 2024		1	244348	INV244348 5/30/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$55.80
Mileage and Meal Reimbursement for April Senase for May 20, 2024		1	244348	INV244348 5/30/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$41.33
Mileage and Meal Reimbursement for April Senase for May 21, 2024		1	244348	INV244348 5/30/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$27.39
Mileage and Meal Reimbursement for April Senase for May 22, 2024		1	244348	INV244348 5/30/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$32.70
Mileage and Meal Reimbursement for April Senase for May 23, 2024		1	244348	INV244348 5/30/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$53.24
					Check #: 2098014998	
					PO/InvoiceTotal:	$210.46
					Vendor Total:	$210.46
BG RESTAURANT GROUP CORP	371932418					
Check Group:						
Deluxe Appetizer (bbq pork sliders, chicken tenders, bruschetta, buffalo wings, toasted ravoli		70	244238	V425584 5/20/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$696.50
Tray of Fruit		1	244238	V425584 5/20/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$55.00
Tray of cheese and crackers		1	244238	V425584 5/20/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$50.00
1/2 sheet cake		1	244238	V425584 5/20/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$70.00
					Check #: 2098014999	
					PO/InvoiceTotal:	$871.50
					Vendor Total:	$871.50

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
CareerTech Media						
Check Group:						
Walther Career Guide		1	244210	INV244210 5/28/2024	10.5.3700.410.0000.001.4400.0001 General Supplies	$815.75
					Check #: 2098015000	
					PO/InvoiceTotal:	$815.75
					Vendor Total:	$815.75
Compass Catering @ UIC						
Check Group:						
Continental Breakfast for PTHS 209 2024 Graduation		30	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$377.70
Hand Crafted Breakfast Sandwiches		10	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$67.90
Hand-Crafted Breakfast Sandwiches		10	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$55.90
Hand Crafted Breakfast Sandwiches		10	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$48.90
Hand Crafted Breakfast Sandwiches		10	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$58.90
Home Style Spread		30	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$599.70
Cold Water Bottles (breakfast)		20	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$39.00
Assorted Sodas (breakfast)		20	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$36.00
Cold Water Bottles (snack)		20	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$39.00
Attendant--Stay until event is over		1	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$400.00
Italian Antipasti Display		30	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$293.70

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Seasonal Fresh Fruit Display		30	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$200.70
Cold Water Bottles (lunch)		20	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$39.00
Assorted Sodas		20	244278	3503 5/7/2024	10.5.2210.323.0000.001.0010.0000 Food Non-Contracted	$36.00
					Check #: 2098015001	
					PO/InvoiceTotal:	$2,292.40
					Vendor Total:	$2,292.40
CORPORATE MASTERCARD	362919					
Check Group:						
Credit Card Bill		1	244163	Inv-244163 5/16/2024	10.5.2520.399.0000.001.0012.0000 Credit Card	$44,014.61
					Check #: 2098015002	
					PO/InvoiceTotal:	$44,014.61
					Vendor Total:	$44,014.61
EARL, KEISHA						
Check Group:						
Mileage from Proviso East to ACTE WBL Conference in Milwaukee, WI, May 1-3, 2024		1	244185	Inv-244185 5/17/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$114.57
Dining Reimbursement - May 1-3, 2024		1	244185	Inv-244185 5/17/2024	10.5.2210.312.0000.001.3220.0001 Conferences	$35.23
					Check #: 2098015003	
					PO/InvoiceTotal:	$149.80
					Vendor Total:	$149.80
Inspirit Learning Inc						
Check Group:						
PICO NEO 3 PRELOADED W/INSPIRIT MDM 1-YEAR ACCESS		13	244241	IN-23-0062 5/22/2024	10.5.1100.411.0000.001.4400.0001 Educational Supplies	$9,087.00

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
1-YEAR SCHOOL LICENSE INSPIRIT'S VR & WEB SOFTWARE PLATFORM (PICO NEO 3)		1	244241	IN-23-0062 5/22/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$4,200.00
SHIPPING AND HANDLING COSTS WILL REFLECT THE ACTUAL COSTS INCURRED FOR SHIPPING AND HANDLING		1	244241	IN-23-0062 5/22/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$265.76
					Check #: 2098015004	
					PO/InvoiceTotal:	$13,552.76
					Vendor Total:	$13,552.76
MARCIA EBERHARD						
Check Group:						
Jan 8 --25		1	244344	INV244344 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$538.56
1-29 - 2-14		1	244344	INV244344 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$538.56
2-20 -3-7		1	244344	INV244344 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$538.56
3-11 - 3/27		1	244344	INV244344 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$538.56
4/9-4/25		1	244344	INV244344 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$538.56
					Check #: 2098015005	
					PO/InvoiceTotal:	$2,692.80
					Vendor Total:	$2,692.80
PCNAMETAG						
Check Group:						
DIVA STK A RBN VIOLET RIBBON SILVER IMPRINT		100	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$24.00
I READ YOUR EMAIL STK A RBN BLACK RIBBON SILVER IMPRINT		100	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$24.00

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
I TWEET STK A RBN JEWEL BLUE RIBBON INDIGO IMPRI		50	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$13.00
FUN TITLE EXPANSION PACK 100 PIECE ASSORTMENT		4	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$100.00
COMPUTER GEEK STK A RBN GRAY RIBBON SILVER IMPRINT		100	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$24.00
3" ORIGINAL FUN TITLES RIBBON PACK 100 PIECE ASSORTMENT		3	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$72.00
PET FUNATICS 100 PIECE ASSORTMENT		2	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$50.00
TABLETOP ROTATING RIBBON WALL		1	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$92.00
SHIPPING AND HANDLING M (QUOTED)		1	244113	16264267 5/20/2024	10.5.1100.410.0000.001.4400.0000 Supplies	$20.53
					Check #: 2098015006	
					PO/InvoiceTotal:	$419.53
					Vendor Total:	$419.53
Pocketalk Inc.						
Check Group:						
POCKETALK PLUS TRANSLATORS W/2YR BUILT IN DATA PLAN		15	244064	INV-004719 5/29/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$4,185.00
POCKETALK PLUS PROTECTIVE CASES		15	244064	INV-004719 5/29/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$225.00
POCKETALK LANYARDS		15	244064	INV-004719 5/29/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$225.00
POCKETALK PLUS SCREEN PROTECTOR		15	244064	INV-004719 5/29/2024	10.5.1250.328.0000.001.4300.0001 Digital Licences	$225.00
					Check #: 2098015007	

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$4,860.00
					Vendor Total:	$4,860.00
STAPLES ADVANTAGE	351890					
Check Group:						
Easy 2 Go 48W Corner computer desk ITEM: 24343773		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$114.08
Thomasville furniture jolie ergonomic desk chair ITEM: 24566426		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$249.99
Ticonderoga pencils 72pk ITEM: 451078		3	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$36.09
Sharpie the ultimate collection assorted colors ITEM: 2712364		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$76.43
LAZBOY faux leather big and tall chair brown ITEM: 1200191		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$399.99
Replogle cranbrook globe antique ocean ITEM: 309432		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$85.15
Really useful box snaplid clear ITEM: 673264		5	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.15
Samsung BAR plus flashdrive ITEM: IM15BU294		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$46.16
Honey-Can-Do organization mixed materials moble utility cart with wheels ITEM: 985593		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$81.85
BIC Round stic xtra life ballpoint pen black 500pk ITEM: 24552272		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$66.47
Staples magnetic glossy photo paper 8.5x11 4pk ITEM: 386943		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.12
Duck max strength nano grab double sided gel tape ITEM:24486716		2	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$18.44

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BTI 65W power adapter ITEM: IM18HX686		2	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$91.34
Kleenex professional standard facial tissue 2ply white ITEM:416780		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$72.31
Really useful box snaplid storage bin ITEM:791523		2	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$2.28
Quartet infinity magnetic glass dry erase board ITEM: 229992		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$109.82
Expo neon window dry erase markers ITEM: 829386		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.35
Ashley magnetic whiteboard eraser blue tweet ITEM:24496307		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.62
Pentel energel RTX Gelpens assorted ITEM:2639683		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$31.28
Staples wave 12in standard imperial metric scale ruler ITEM: 2773004		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$1.70
Poppin velvet 1 subject notebook ITEM: 24341261		1	243594	6001171391 4/13/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.59
					Check #: 2098015008	
					PO/InvoiceTotal:	$1,588.21
Check Group:						
Pacon Classroom ITEM: 637443		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$30.79
Mount it tem #: 2614801		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$48.89
Learning Resources Create A Space Plastic Organizer Kits, White (LER3806W) Item #: 24535293		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$22.46

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
REND Colorful Brush Strokes Wipe-Off Calendar, Monthly, Pack of 6 (T-27011-6) Item #: 24509364		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$46.16
Carson-Dellosa Evidence-Based Reading and Writing Bulletin Board Set, 10 Pieces/Set Item #: 1586653		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.59
North Star Teacher Resources® Bulletin Board Set, Literary Genres (NST3045) Item #: 139039		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$20.61
Carson-Dellosa Growth Mindset Bulletin Board Set (110441) Item #: 24389160		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$20.30
Officemate Recycled Plastic Drawer Organizer, Black (OIC26032) Item #: 24394108		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.61
Staples Literature Holder, 12.62" x 9.5", Clear Plastic (ST16652/16652) Item #: 665570		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$29.36
TRU RED™ Hanging File Box, Snap Lid, Letter/Legal Size, Frost Gray, 4/Carton (TR57623CT) Item #: 24442831		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$38.95
Avery Laser/Inkjet Multipurpose Labels, 1 1/2" x 3", White, 3 Labels/Sheet, 50 Sheets/Pack, 150 Labels/Pack (5440) Item #: 166249		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.36
Avery Laser/Inkjet Multipurpose Labels, 2" x 4", White, 2 Labels/Sheet, 50 Sheets/Pack (5444) Item #: 166264		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$5.73
very Laser/Inkjet File Folder Labels, 2/3" x 3 7/16", Assorted Colors, 252 Labels Per Pack (5215) Item #: 298414		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$3.49
Pacon Classroom Keepers Stackable Cardboard File Organizer, 12.88" x 29.25" x 9.38", White (001310) Item #: 637442		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$24.79

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Magic Mounts® Removable Mounting Tabs, 1/2" x 1/2", Clear, 64 Per Pack, 12 Packs (MIL3220-12) Item #: 24499940		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$33.13
Charles Leonard Standard Chalkboard Eraser, Pack of 12 (CHL74555-12) Item #: 24509697		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$32.97
Lysol Disinfecting Wipes, Lemon & Lime Blossom, 80 Wipes/Canister, 6 Canisters/Carton (1920077182CT) Item #: 814333		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.09
Pressman Unsolved Case Files (PRE108773) Item #: 24516519		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.80
PURELL Advanced 70% Alcohol Gel Hand Sanitizer, Clean Scent, 12 oz., 12/Carton (3659-12) Item #: 375469		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$49.86
Excello Global Products Dry-Erase Mobile Whiteboard, Aluminum Frame, 48" x 32" (EGP-HD-0066) Item #: 24506862 |		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$194.21
NXT Technologies™ 3-Outlet Plus USB Desktop Surge Protector, 5' Cord, 900 Joules (NX61430) Item #: 24550853		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$46.78
Tripp Lite USB Charging Kit/Bundle for P/N: P059-006/P061-006, Black (U280-005-ST) Item #: IM18E1162 |		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$68.56
Plugable® PS12-USB2B 12-Outlet 4320 J Surge Suppressor, 6' Item #: IM11N4673		1	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$52.75
ris 6 Qt. Snap Lid Storage Box, Clear (200401) Item #: 24460946		6	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.64
afco Onyx 3 Horizontal, 5 Upright Sections Mesh Desk Organizer, White (3266WH) Item #: 2431750		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$125.98

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Mind Reader 8-Piece Interlocking Drawer Organizer, White (8INTBOX-WHT) Item #: 24310617		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$66.88
Really Useful Box 0.14 Liter Snap Lid Storage Bin, Assorted Colors (0.14L ASS) Item #: 791523		6	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.84
Learning Resources Create-A-Space 3.7" x 5.85" Plastic Sanitizer Station, Turquoise/Blue/White (LER4362) Item #: 24485036		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$29.32
taedtler Pre-Sharpened Wooden Pencil, 0.7mm, #2 Medium Lead, 144/Box (13247C144A02NA) Item #: 2728194		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$47.30
Lysol Air Sanitizer Spray, Simple Fresh Scent, 10 Oz. (3243305) Item #: 24571172		3	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$30.27
Kleenex Boutique Standard Facial Tissues, 2-Ply, 90 Sheets/Box, 6/Pack (21271) Item #: 826830		3	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.79
Super Stacker School Kit Plastic Boxes, Clear/Blue, 3 Boxes (38714) Item #: 24399077		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$26.68
C-Line Plastic 3 Compartment Storage Box, 7.90" × 4.90" × 2.50", Assorted Colors (no color choice), Pack of 3 (CLI48500-3) Item #: 24497617		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$56.62
Honey-Can-Do Storage Mixed Materials Mobile Utility Cart with Lockable Wheels, Multicolor (CRT 02215) Item #: 985592		2	243693	6001718169 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$102.98
					Check #: 2098015008	
					PO/InvoiceTotal:	$1,452.54
Check Group:						
Flipside Economy Dry Erase Answer Paddle, 8" x 9 3/4" Rectangle (FLP10039) Item #: FLP10039		2	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$72.66

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Fellowes Professional Series In-Line Magnetic Metal Document Stand with Clip & Guide Bar, Black (8039401) Item #: 744196		12	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$663.96
Sony Headphones, Black (MDRZX110/BLK) Item #: 927192		10	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$206.90
BIC Velocity Mechanical Pencil, 0.9mm, #2 Hard Lead, 5/Pack (MVP51-BLK) Item #: 522528		2	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.94
Staedtler Pre-Sharpened Wooden Pencil, 0.7mm, #2 Medium Lead, 144/Box (13247C144A02NA) Item #: 2728194		6	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$141.90
Staples Plastic File Pockets, Letter Size, Assorted Colors, 5/Pack (TR20674) Item #: 638805		5	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$30.30
Safco® Onyx Mesh 8-Section Incline Organizer (SAF3258BL) Item #: SAF3258BL		2	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$170.30
BAZIC Products® Classic Backpack 17" Black, Pack of 2 (BAZ1050-2) Item #: 24568895		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$45.13
Sharpie Permanent Marker, Fine Tip, Black, Dozen (30001) Item #: 125328		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$8.28
Staples® 1-Subject Notebooks, 8" x 10.5", College Ruled, 70 Sheets, Assorted Colors, 48/Pack (27498CT) Item #: 2072874		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$43.24
Better Office 1-Subject Composition Notebooks, 7.5" x 9.75", Wide Ruled, 100 Sheets, Assorted Colors, 4/Pack (25204-4PK) Item #: 24557828		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$27.46
Mead Composition Notebooks, 9.75" x 7.5", Wide Ruled, 100 Sheets, White, 12/Pack (MEA72936) Item #: MEA72936		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$28.51

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Sharpie Permanent Markers, Fine Tip, Assorted Colors, 8/Pack (30217) Item #: 379229		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.20
Expo Dry Erase Markers, Chisel Tip, Assorted, 36/Pack (1921061) Item #: 1265711		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.69
Expo Dry Erase Markers, Fine Tip, Assorted, 12/Pack (86603) Item #: 637904		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.80
Expo Dry Erase Markers, Ultra Fine Tip, Black, 36/Pack (2003894) Item #: 2724930		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$29.72
CLI Multipurpose Felt Erasers, Charcoal, 12 Per Pack, 3 Packs (CHL74520-3) Item #: 24496209		1	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$36.82
Mead 1-Subject Notebooks, 8" x 10.5", Wide Ruled, 70 Sheets, Assorted Colors, 6/Bundle (MEA05510- 6) Item #: 24497172		2	243694	6001718168 4/27/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.14
					Check #: 2098015008	
					PO/InvoiceTotal:	$1,636.95
Check Group:						
Remedia publications menu math the hamburger hut 6extra menus 3pk		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.90
Realworld math hamburger hut multiplication and division		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$24.00
Real world math remedia market math book		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$13.94
Remedia drive thru math book add and subract		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$17.02
Sensory genius sqwooz stress ball 6pk		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.21
Endless possibilities super boinks fidgets assorted colors		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$40.52

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Endless possibilities super boinks ITEM: 24518654		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$36.10
Mindreader 4 tier stackable paper desk tray ITEM: 24574412		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$49.51
Fellows 24 compartment literature organizers ITEM: 684613		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$78.69
Fellows Image:Last premier thermal laminating pouch ITEM: 1671349		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$69.99
Staples thermal and cold laminator white ITEM: 1171104		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.07
Staples thermal laminating pouches 100pk ITEM: 489526		1	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$17.96
Yellow door finger fidget stones ITEM: 24490603		2	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$80.78
Educational insights play money ITEM: 877054		2	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$73.24
Deflecto literature holder ITEM: DEF77441		2	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$148.24
Staples plastic clipboards black 2pk ITEM: 652149		3	243747	6002121242 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$15.27
					Check #: 2098015008	
					PO/InvoiceTotal:	$780.44
Check Group:						
Flash Furniture Cotton Twill Bean Bag Chair, Red (DGBEANLGSLDRD) Item #: 1169274		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$152.32
Epson Supertank EcoTank ET-2400 Wireless Color All-in-One Inkjet Printer (C11CJ67201) Item #: 24561426		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$179.99

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pacon 9" x 12" Sketch Pad, 6/Bundle (PACMMK50146-6) Item #: 24491643		3	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$133.71
Pressman Checkers Game, Pack of 4 (PRE111212-4) Item #: 24568754		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$38.05
CLI Round Paint Brushes, Short, Assorted Colors, 5/Set, 6 Sets (CHL73205-6) Item #: 24518793 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.48
Pentel Watercolors Paint, 12 Per Set, 2 Sets (PENWFRS12-2) Item #: 24568910		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$30.53
Color Splash® 8 oz. Acrylic Paint Item #: 012770		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$27.70
Officemate Steel Book Ends, 5"H, Black (OIC93001) Item #: 24451752		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$11.28
House of Doolittle Laminated World Map, 50" x 33" (HOD710) Item #: 158533		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$45.65
Febreze Fade Defy PLUG Air Freshener with Refill, Linen & Sky Scent, 0.87 Fl. Oz. (90121) Item #: 24561379		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.09
Febreze Odor-Fighting Air Freshener Spray, Linen & Sky Scent, 8.8 oz., 2/Pack (97799) Item #: 2519636 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$7.17
Kleenex Standard Facial Tissue, 2-Ply, 160 Sheets/Box, 3 Boxes/Pack (50219) Item #: 056014		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.95
Pacon Fadeless Bulletin Board Art Paper Roll, 48" x 50', Lime (PAC57895) Item #: 629694		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$38.14
Fadeless Paper Roll, 48"W x 50'L, Canary (0057085) Item #: 455041		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.90
Fadeless Paper Roll, 48" x 50', Brite Blue (P0057175) Item #: 455035		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$21.93

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pacon Fadeless Bulletin Board Art Paper Roll, 48" x 12', Magenta, Pack of 4 (PAC57348) Item #: 908608		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$59.20
Pacon Fadeless Bulletin Board Art Paper Roll, 48" x 12', Lite Blue, 4 Rolls/Carton (PAC57218) Item #: 908612		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$59.20
Pacon Fadeless Bulletin Board Art Paper Roll, 48" x 12', Flame Red, Pack of 4 (PAC57038) Item #: 931686 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$59.20
rtskills Poster and Bulletin Board Lettering, Quick Letters, Black & White, Pack of 310 (PA-1249) Item #: 671525		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.74
ArtSkills 3" Text Letters and Numbers, Assorted Neon Colors, 310/Pack (PA-1464) Item #: 636550		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.74
Trend Terrific Trimmers 1560" Borders/Trim, Sparkle 40/Pack (T-92901) Item #: 641649		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$29.03
Trend Solid Terrific Trimmers Variety Pack, 2 1/4" x 39", 4 Assorted Colors, 48 Borders/Pk Item #: 874128 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$20.41
Scotch® Self Sealed Single-Sided Laminating Laminating Sheets, Letter Size, 10/Pack (LS854SS10) Item #: 047457		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$10.04
Staples Thermal & Cold Laminator, 9.5" Width, White (5738801/5738802) Item #: 1171104		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.07
Staples Smooth Paper Clips, Jumbo, 100/Box (A7026600A) Item #: 525923		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$0.76
Staples® Battery Powered Pencil Sharpener, Assorted Colors (27661) Item #: 788407		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$13.42
Epson T212 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (T212XL BCS) Item #: 24396719 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$55.09

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Cosco Graphic Art Tape, 0.25" x 9 Yds., Black Gloss (098075) Item #: 382105 |		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$0.87
Cra-Z-Art School Chalk, White, 16/Box (10800-48) Item #: 1558820		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$1.28
Art 101 Multimedia Illustration Art Set, Assorted Colors, 85 Pieces (53085) Item #: 24498121		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.39
Staples® 1-Subject Notebooks, 8" x 10.5", College Ruled, 70 Sheets, Assorted Colors, 48/Pack (27498CT) Item #: 2072874		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$43.24
Elmer's School WashableRemovable Glue Sticks, 0.24 oz., White, 30/Pack (E556) Item #: 831987		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$10.96
Staples Teacher Pack 5" Kids Pointed Tip Stainless Steel Scissors, Straight Handle, Right & Left Handed, 12/Pack (TR55057) Item #: 24380506		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.49
Staples Construction Paper, 9"W x 12"L, Assorted, 200/Pack (23104) Item #: 247445		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.87
Crayola Classpack Non-Washable Markers, Fine, Assorted Colors, 200/Pack (58-8210) Item #: 455504		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$56.99
Staples Display Easel, 58", Black Metal (28218US/50446US) Item #: 1682490		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.85
Flash Furniture Katherine Collection Polyester 84.5" x 60" Rectangular Handmade Rug, Red (RCEG2021257) Item #: 24498165		1	243778	6002121246 5/4/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$148.55
					Check #: 2098015008	
					PO/InvoiceTotal:	$1,453.28

Check Group:

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
iPad chargers		3	243916	6002121245 6/3/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$88.47
					Check #: 2098015008	
					PO/InvoiceTotal:	$88.47
Check Group:						
Post-it Super Sticky Tabletop Easel Pad, 20" x 23", 20 Sheets/Pad (563) Item #: 428893		2	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$43.20
Plugable 8-in-1 USB-C Tablet/Phone/iPad Stand with Docking Station, 100W, Silver (UDS-7IN1) Item #: IM108TY63		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$69.00
Belkin 3.3-ft BOOST CHARGE Braided USB-C to Lightning Cable for iPad/iPhone/iPod (M/M), White (CAA004bt1MWH) Item #: 24440804		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$15.67
Mount-It! Dual Monitor Mount, Up To 27" Monitors, Black (MI 752) Item #: 2093779		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$72.01
Bose SoundLink Micro Bluetooth Speaker, Black (783342-0100) Item #: 2791321		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$123.11
Logitech MK345 Wireless Keyboard & Mouse, Black (920-006481) Item #: 1572435		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$37.99
Logitech Studio Series Non-Skid Mouse Pad, Graphite (956- 000035) Item #: 24502691		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$9.99
Duracell Coppertop AA Alkaline Battery, 4/Pack (DURMN1500B4Z) Item #: 318931 |		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$3.44
Honey Can Do USB Powered Desk Fan, Black (OFC-04476) Item #: 2302235		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.09

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Staples® Memo Books, 4" x 6", College Ruled, Assorted Colors, 50 Sheets/Pad, 5 Pads/Pack (TR11495) Item #: 200014		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$1.67
Sharpie Stick Highlighter, Chisel Tip, Assorted, Dozen (27145) Item #: 764950		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.82
Tripp Lite 7 Outlet Surge Suppressor, 12' Cord, 1000 Joules (TLP712B) Item #: 740306		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$34.67
Apple Certified Durable Lightning Cable for iPhone/iPad, 10- ft, Black (LGHTMFI10FT-BLK) Item #: 24161449		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.07
NXT Technologies™ 6 ft. Braided Lightning to USB-C Cable, White (NX60476) Item #: 24411020		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$12.34
Cosco MyID Carabiner Card Reel, Pewter (075031) Item #: 749361		1	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$15.07
SUS Eye Care VA24EHEY 23.8" LCD Monitor, Black (VA24EHEY) Item #: 24460632 |		2	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$259.98
Pilot G2 Retractable Gel Pens, Extra Fine Point, Black Ink, 4/Pack (31055) Item #: 441834		2	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$18.98
Sharpie Retractable Permanent Markers, Fine Tip, Assorted, 12/Pack (32707) Item #: 613972		2	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$39.96
Pilot Precise V5 RT Retractable Rollerball Pen, Extra Fine Point, Red Ink (26064) Item #: 810634		2	243917	6002271956 5/11/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$3.80
					Check #: 2098015008	
					PO/InvoiceTotal:	$802.86
Check Group:						
Kallieris customized stamp		1	243985	6002271955 5/11/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$21.06
					Check #: 2098015008	

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$21.06
Check Group:						
HON Parkwyn 53.5" Fabric Loveseat, Gray (HVLVL2.GRY02) Item #: 24539397		1	244107	6002949307 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$800.55
Bush Furniture Key West 20" x 20" End Table with Storage, Pure White Oak (KWT120WT-03) Item #: 24506863		1	244107	6002949307 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$131.80
					Check #: 2098015008	
					PO/InvoiceTotal:	$932.35
Check Group:						
Sharpie Tank Highlighter, Chisel Tip, Pink, Dozen (25009) Item #: 049022		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$8.38
Sharpie Tank Highlighter, Chisel Tip, Fluorescent Yellow, Dozen (25025) Item #: 051165		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$7.30
Ticonderoga Pre-Sharpened Wooden Pencil, 2.2mm, #2 Soft Lead, 72/Pack (X13972) Item #: DIX13972		2	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$23.50
Staples® Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947) Item #: 24398920		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$199.98
Safco Industrial Extra 2-Shelf Wire Mounted, 48.03", Metallic Gray (5296GR) Item #: 148348		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$214.50
Expo Dry Erase Markers, Chisel Tip, Assorted, 8/Pack (1927524) Item #: 1677925		3	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$25.53
TRU RED™ Pen Permanent Markers, Fine Tip, Black, 5/Pack (TR54524) Item #: 24376621		2	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$9.34
Paper Mate Flair Felt Pen, Medium Point, Black Ink, Dozen (8430152) Item #: PAP8430152		2	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$24.98

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Paper Mate Profile Retractable Ballpoint Pen, Bold Point, Black Ink, Dozen (89465) Item #: 612884		5	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$44.70
Staples® Recycled Notes, 3" x 3", Sunshine Collection, 100 Sheet/Pad, 18 Pads/Pack (S-33YR18/52569) Item #: 860852		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$12.01
Post-it Super Sticky Notes, 3" x 3", Supernova Neons Collection, 70 Sheet/Pad, 24 Pads/Pack (654-24SSMIA-CP) Item #: 2095545 |		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$24.00
Staples® 100% Recycled Hanging File Folders, Letter, 1/5-Cut Tab, Letter Size, Standard Green, 25/Box (ST116764) Item #: 116764		5	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$59.80
Staples® 30% Recycled File Folders, 1/3-Cut Tab, Letter Size, Manila, 250/Box (ST56673-CC) Item #: 221689		3	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$73.20
Scotch Desktop Tape Dispenser, Black (MMMC38BK) Item #: MMMC38BK		2	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$9.94
Swingline Desktop Stapler, 20-Sheet Capacity, Staples Included, Black (44401) Item #: 504308		2	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$15.44
TRU RED™ 7-Compartment Wire Mesh Accessory Holder, Matte Black (TR57541) Item #: 24402454 |		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$6.62
TRU RED™ All-In-One 10-Compartment Wire Mesh Compartment Storage, Matte Black (TR57530) Item #: 24402493		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$21.29
Staples Commercial 4 File Drawers Vertical File Cabinet, Locking, Black, Letter, 26.5"D (13444D) Item #: 495795		3	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$659.97
Barricks 48"W Utility Table, Walnut (UTS) Item #: 505991		1	244136	V795653 5/25/2024	10.5.2210.410.0000.001.4909.0000 Title III - LIPLEPS	$204.90

Check #: 2098015008

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$1,645.38
Check Group:						
Post-it Super Sticky Pop-up Notes, 3" x 3", Playful Primaries Collection, 90 Sheet/Pad, 18 Pads/Pack (R330-18SSAN-CP) Item #: 24514373 |		1	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$35.99
				5/18/2024	Title III - LIPLEPS	
Post-it Note Dispenser, Owl Design, Black (OWL-330-BK) Item #: 24593448		1	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$13.84
				5/18/2024	Title III - LIPLEPS	
Handstands XL Non-Skid Mouse Pad, Black (30804) Item #: 24560346		1	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$11.29
				5/18/2024	Title III - LIPLEPS	
Logitech M575 Ergonomic Wireless Trackball USB Mouse, Black (910-005869) Item #: 24460735		1	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$49.99
				5/18/2024	Title III - LIPLEPS	
Post-it Super Sticky Wall Easel Pad, 25" x 30", 20 Sheets/Pad, 3 Pads/Pack (559 VAD20 3PK) Item #: 24343769		1	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$60.16
				5/18/2024	Title III - LIPLEPS	
Staples Tri-Lite Display Easel, Black Steel (28220US/50449US) Item #: 353989		3	244137	6002496369	10.5.2210.410.0000.001.4909.0000	$93.24
				5/18/2024	Title III - LIPLEPS	
					Check #: 2098015008	
					PO/InvoiceTotal:	$264.51
Check Group:						
BIC Brite Liner Stick Highlighter with Grip, Chisel Tip, Assorted Pastel Colors, 6/Pack (GBLDP61-AST) Item #: 24431072		2	244155	6002949302	10.5.1200.411.0000.001.4620.0001	$15.98
				5/25/2024	Educational Supplies	
Post-it Pop-up Notes, 3" x 3", Beachside Café Collection, 100 Sheet/Pad, 12 Pads/Pack (R33012AP) Item #: 501737		3	244155	6002949302	10.5.1200.411.0000.001.4620.0001	$39.84
				5/25/2024	Educational Supplies	
Staples 2" Binder Clips, Large, Black, 12/Pack (10669) Item #: 831610		2	244155	6002949302	10.5.1200.411.0000.001.4620.0001	$4.06
				5/25/2024	Educational Supplies	

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Staples 1.25" Binder Clips, Medium, Black, 24/Pack (10668- CC) Item #: 831602		2	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$6.64
Post-it Pop-up Notes, 3" x 3", Beachside Café Collection, 90 Sheet/Pad, 12 Pads/Pack (R330UALT) Item #: 599298		4	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$78.32
Post-it Notes, 4" x 6", Beachside Café Collection, Lined, 100 Sheet/Pad, 5 Pads/Pack (6605PKAST) Item #: 490943 |		3	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$32.88
rother Desktop Scanner for Documents, Wireless, White (ADS-1700W) Item #: 24341272 |		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$280.09
BIC Xtra-Smooth Mechanical Pencil, 0.7mm, #2 Medium Lead, 40/Pack (MPP40MJ-BLK) Item #: 24276526 |		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.72
Staples® 1-Subject Notebooks, 8" x 10.5", College Ruled, 70 Sheets, Assorted Colors, 48/Pack (27498CT) Item #: 2072874 |		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$56.21
Roaring Spring Paper Products Studio Series 1-Subject Notebooks, 9" x 11", College Ruled, 70 Sheets, Each (11323) Item #: 24563475		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$18.66
Duracell CopperTop AA Alkaline Battery, 24/Pack (MN1500BKD) Item #: 2768001		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.55
Duracell Coppertop AAA Alkaline Battery, 24/Pack (MN2400BKD) Item #: 2768002 |		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.65
Overtime Apple MFi Certified Lighting USB 4ft Cable for iPhone/iPad/iPod Touch, White, Pack of 3 (CE14541A) Item #: 1974582		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$37.95
uni AIR Porous Point Pens, Medium Point, 0.7mm, Bold Point, Black Ink, 3/Pack (1926808) Item #: 1498876		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$13.43

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
uni AIR Porous Point Pens, Medium Point, 0.7mm, Blue Ink, 3/Pack (1926810) Item #: 1498877		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$12.81
Staples 4-Drawer Light Duty Vertical File Cabinet, Locking, Letter, Black, 18"D (52152) Item #: 2806660		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$159.99
Deflect-O Cube 4 Compartment Stackable Plastic Storage Drawers, Clear (350301) Item #: 810968		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$21.43
TRU RED™ 8" Non-Stick Titanium Coated Scissors, Straight Handle, 2/Pack (TR55014) Item #: 24380507 |		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$13.05
Staples 12-Digit Solar and Battery Basic Calculator, Black (TR290/ST290-CC) Item #: 24424331		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$8.70
Plugable 8-in-1 USB-C Tablet/Phone/iPad Stand with Docking Station, 100W, Silver (UDS-7IN1) Item #: IM108TY63		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$69.00
Logitech Studio Non-Skid Mouse Pad, Dark Rose (956-000048) Item #: 24502689		1	244155	6002949302 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$25.59
					Check #: 2098015008	
					PO/InvoiceTotal:	$938.55
Check Group:						
Lumens Ladibug Document Camera, Red (DC193) Item #: 24466515		1	244168	6002949305 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$929.34
					Check #: 2098015008	
					PO/InvoiceTotal:	$929.34
Check Group:						
Pilot G2 Retractable Gel Pens, Fine Point, Red Ink, Dozen (31022) Item #: 424576		3	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$35.16

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Staedtler Pre-Sharpened Wooden Pencil, 0.7mm, #2 Medium Lead, 144/Box (13247C144A02NA) Item #: 2728194		2	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$47.30
Sharpie S-Gel Retractable Gel Pen, Medium Point, Black Ink, Dozen (2096159) Item #: 24428209 |		3	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$50.94
HP 923 Black Standard Yield Ink Cartridge (4K0T3LN) Item #: 24582889		4	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$131.96
HP 923 Black/Cyan/Magenta/Yellow Standard Yield Ink Cartridges 4 Pack (6C3Y6LN) Item #: 24582885 |		3	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$242.97
Staples 11" x 17" Multipurpose Paper, 20 lbs., 96 Brightness, 500/Ream (05033) Item #: 562788		3	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$45.96
HP Office20 8.5" x 11" Multipurpose Paper, 20 lbs., 92 Brightness, 2500 Sheets/Carton (HPC8511C) Item #: 664252		3	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$113.82
Belkin 12 Outlets Surge Protector, 6' Cord, White (BV112050- 06) Item #: 957992		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$31.93
PURELL Advanced 70% Alcohol Gel Hand Sanitizer, Clean Scent, 12 oz., 12/Carton (3659-12) Item #: GOJ365912CT |		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$49.86
PURELL Hand Sanitizing Wipes, Fresh Citrus Scent, 270 Wipes/Carton, 6/Cartons (9113-06) Item #: 519039		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$67.03
HP OfficeJet Pro 8139e Wireless All-in-One Color Inkjet Printer Scanner Copier, Best for Home Office, 1 Full Year Ink (40Q51A) Item #: 24583384		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$179.99
Mark Twain World Geography Puzzles Resource Book Item #: 805532 |		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.82

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
RoomMates US Map Contemporary Wall Decal, Geography (RMK4493GM) Item #: 24565497		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.73
WallPops World Dry Erase Map, White Boarder, 24" x 36" Item #: 122505		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$19.80
Crayola Ultra-Clean Washable Markers, Broad Line, Assorted Colors, 200/Carton (58-8200) Item #: 418771		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$61.41
Scotch Magic Invisible Clear Tape Refill, 0.75" x 22.2 yds., 1"Core, 6 Rolls/Pack (810S6) Item #: 894633		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$12.50
Scotch® Magic™ Invisible Tape with Dispenser, 3/4" x 27.77 yds., 6 Rolls/Pack (810C40BK) Item #: 463940		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$18.49
Staples Circle 3-Hole Punch, 30 Sheet Capacity, Black (24549/33989) Item #: 572645		1	244170	6002949304 5/25/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$31.36
					Check #: 2098015008	
					PO/InvoiceTotal:	$1,174.03
					Vendor Total:	$13,707.97
Texas Computer Education Association						
Check Group:						
2024 Librarian Conference Registration (Librarian Conference 2024)		1	244352	000430769 5/16/2024	10.5.2210.312.0000.001.4400.0001 Conferences	$149.00
					Check #: 2098015009	
					PO/InvoiceTotal:	$149.00
					Vendor Total:	$149.00
TIFFANY BROOKS						
Check Group:						
District Wide Graduation Set- up		1	244349	INV-06-8-24 6/8/2024	10.5.2210.390.0000.001.0010.0000 Other Purchased Services	$5,000.00
					Check #: 2098015010	

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$5,000.00
					Vendor Total:	$5,000.00
VANESSA UELTZEN						
Check Group:						
March 4-April 9		1	244345	INV244345 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$391.68
April 10- April 30th		1	244345	INV244345 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$391.68
May 1-23		1	244345	INV244345 5/22/2024	10.5.3700.314.0000.000.4300.0001 Professional Services - Instructional	$456.96
					Check #: 2098015011	
					PO/InvoiceTotal:	$1,240.32
					Vendor Total:	$1,240.32
WAREHOUSE DIRECT	353427					
Check Group:						
Black Leather planner organizer starter set Jan to dec undated SKU: AAG031054005		1	243099	5705119-2 5/29/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$134.31
					Check #: 2098015012	
					PO/InvoiceTotal:	$134.31
Check Group:						
Round stic xtra life ballpoint pen value pack SKU: BICGSM609BK		3	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.17
Invisible tape 1' core SKU: UNV83412		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$14.01
Invisible permanent mending tape 1in SKU: MMM6200K6		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$5.59
Wite out EZ Correction tape SKU: BICWOTAP10		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.81

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Personal electric pencil sharpener SKU: BOSEPS4BLUE		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$28.14
Woodcase #2 pencil SKU: STD13247C144A6		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$26.40
100 premium recycled kitchen towels SKU: MRC6181PK		3	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$71.91
USB 3.0 Flash drive 12GB SKU: IVR82128		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$33.38
Power Boost coppertop alkaline AA batteries SKU: DURMN1500B24		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$29.76
Power Boost coopertop alkaline AAA batteries SKU: DURMN2400B24000		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$26.99
Round stic xtra life ballpoint pen value pk SKU: BICGSM609BE		3	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.11
Pivot plug surge protector 12AC outlets 8ft SKU: BLKBP11223008		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$54.54
Indoor/outdoor extension cord 100ft SKU: IVR72200		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$106.31
Coppertop alkaline 9V batteries 12/box		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$64.69
Classic series cork bulletin board 60x36 tan surface frame SKU: QRT2305		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$195.32
Standard hand pump 12in long SKU: CSIIP12		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.99
Sports whistle heavyweight metal silver dozen SKU: CSI401		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$30.43
Coke soda 24/12oz cans SKU: WHD4101		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$25.09

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Vertical Orientation self stick easel pads SKU:MMM559		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$43.79
heavy duty open top expanding file SKU: PFXR219AHD		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$24.10
Particle board desktop sorter 12 compartments SKU: FEL25004		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$95.33
Pink pearl eraser for pencil marks SKU: PAP70520		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$8.84
USB 3.1 gen1 5GBPS cable SKU: TRPU2400065A		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$26.29
USB 2.0 Cable type a to type c SKU: TRPU038006		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.07
#2 woodcase pencil value pack SKU: UNV55144		2	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$26.92
Xtra strong mechanical pencil value pk SKU: BICMPLWP241		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$12.13
Original multi surface painters tape SKU: MMM209024A		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$7.26
HP260 Packaging tape 3in SKU: DUCHP260C		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$4.72
Dumdum pops assorted flavors SKU: SPA66		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$18.48
Sandwich crackers cheese and pb SKU: KEB21165		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$16.88
Potato chips variety pk SKU: KEB18251		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$33.39
Mini vanilla creme sandwich cookies SKU: LAY45095		1	243101	5705101-0 4/16/2024	10.5.1200.411.0000.001.4620.0001 Educational Supplies	$44.86

Check #: 2098015012

PO/InvoiceTotal: $1,145.70

Voucher Detail Listing

Voucher Batch Number: 1431 **05/30/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$1,280.01
WEST 40 ISC #2	350399					
Check Group:						
AA WORKSHOP 2001"IL PERFORMANCE EVALUATION TEACHER EVALUATION TRAINING" FOR FELICIA LEE ON MONDAY, JUNE 3 AND JUNE 10, 2024		1	244171	AA2001- FELICIA LEE 5/2/2024	10.5.2640.312.0000.001.4932.0001 Conferences	$442.52
					Check #: 2098015013	
					PO/InvoiceTotal:	$442.52
Check Group:						
Ms. Lang Teacher Eval Comp		1	244245	INV244245LANG 5/15/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$219.56
					Check #: 2098015013	
					PO/InvoiceTotal:	$219.56
Check Group:						
Asst Principal Carson		1	244246	INV244246CARSON 6/20/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$219.56
					Check #: 2098015013	
					PO/InvoiceTotal:	$219.56
Check Group:						
West40 Team members PL Services (co-planning/co-teaching) with Proviso District 209		1	244289	240799 5/6/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$11,625.00
West 40 team member coaching/facilitating wit Proviso District 209		1	244289	240811 5/9/2024	10.5.1250.310.0000.001.4300.0001 Professional & Technical Services	$450.00
					Check #: 2098015013	
					PO/InvoiceTotal:	$12,075.00
					Vendor Total:	$12,956.64
					Grand Total:	$104,213.55

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1423 **05/24/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
IL DEPT EMPLOYMENT SECURITY	350158					
Check Group:						
Qtr 1 2024 Interest Fees		1	0	V809124 5/24/2024	10.5.2363.232.0000.001.0050.0000 Unemployment Compensation	$678.66
					Check #: 0	
					PO/InvoiceTotal:	$678.66
					Vendor Total:	$678.66
					Grand Total:	$678.66

End of Report

Proviso Township High School District 209

Voucher Detail Listing

Voucher Batch Number: 1430 **05/29/2024**

Fiscal Year: 2023-2024

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ILLINOIS DEPARTMENT OF REVENUE	362071					
Check Group:						
non check voucher		1	244311	PO-244311 5/29/2024	10.5.2363.232.0000.001.0050.0000 Unemployment Compensation	$48.14
					Check #: 0	
					PO/InvoiceTotal:	$48.14
					Vendor Total:	$48.14
					Grand Total:	$48.14

End of Report

VENDOR CHECK HISTORY REPORT - SUMMARY

Date Range: 05/01/24 to 05/30/24
Vendor Range: ALL
Amount Range: ALL

Vendor Number	Vendor Name	Bank Code	Check #	Status	Date	Ck Amt	Type
ADDISONH	Addison Trail HS						
		A	29721	N	05/29/24	300.00	C
			Subtotal for Bank Code: A			300.00	
		Subtotal for Vendor ADDISONHS				300.00	
AMAZON	Amazon Capital Services						
		A	29717	N	05/24/24	598.96	C
			Subtotal for Bank Code: A			598.96	
		Subtotal for Vendor AMAZON				598.96	
BALFOUR2	CHICAGO BALFOUR						
		A	29704	N	05/09/24	3,468.70	C
			Subtotal for Bank Code: A			3,468.70	
		Subtotal for Vendor BALFOUR2				3,468.70	
COMPLRAE	COMPETENCY LEARNING ACADEMY						
		A	29703	N	05/07/24	720.00	C
			Subtotal for Bank Code: A			720.00	
		Subtotal for Vendor COMPLRAEN				720.00	
CORPMC	Mastercard Corp Clients						
		A	CC12858	N	05/01/24	6,667.76	M
		A	12863	N	05/07/24	300.00	C
		A	CC12967	N	05/07/24	585.00	M
		A	12778	N	05/20/24	801.00	C
		A	12788	N	05/20/24	80.00	C
		A	12797	N	05/20/24	80.00	C
		A	10481	N	05/24/24	248.00	C
		A	12854	N	05/24/24	250.00	C
			Subtotal for Bank Code: A			9,011.76	
		Subtotal for Vendor CORPMC				9,011.76	
CUSTINK	CUSTOM INK						
		A	29706	N	05/23/24	410.76	M
			Subtotal for Bank Code: A			410.76	
		Subtotal for Vendor CUSTINK				410.76	
JANALI/MO	JANALI BALLOONS AND MORE LLC						
		A	29702	N	05/07/24	458.00	C
			Subtotal for Bank Code: A			458.00	
		Subtotal for Vendor JANALI/MON				458.00	
JAYLA	JAYLA MAHONEY						
		A	29708	N	05/24/24	500.00	C
			Subtotal for Bank Code: A			500.00	
		Subtotal for Vendor JAYLA				500.00	
KAITLYN	KAITLYN LOPEZ						
		A	29707	N	05/24/24	75.00	C
			Subtotal for Bank Code: A			75.00	

Print Date: 06/03/2024
Print Time: 2:46:02PM

Check Status: "C" = Cleared, "P" = Pending, "N" = Not Cleared

VENDOR CHECK HISTORY REPORT - SUMMARY

Date Range: 05/01/24 to 05/30/24
Vendor Range: ALL
Amount Range: ALL

Vendor Number	Vendor Name	Bank Code	Check #	Status	Date	Ck Amt	Type
			Subtotal for Vendor KAITLYN			**75.00**	
KAYLA	KAYLA KELLY						
		A	29710	N	05/09/24	125.00	C
			Subtotal for Bank Code: A			**125.00**	
			Subtotal for Vendor KAYLA			**125.00**	
MAAKAYLA	MAKAYLA HAYNES						
		A	29715	N	05/23/24	250.00	C
Void Reason:	PRINT ON PLAIN PAPER	A	29715	P	05/23/24	(250.00)	V
		A	29716	N	05/23/24	250.00	C
			Subtotal for Bank Code: A			**250.00**	
			Subtotal for Vendor MAAKAYLA			**250.00**	
MERLOMED	MERLO MEDIA INC						
		A	29714	N	05/20/24	2,200.00	C
			Subtotal for Bank Code: A			**2,200.00**	
			Subtotal for Vendor MERLOMEDIA			**2,200.00**	
MIDWEST	MIDWEST BEST DJ'S						
		A	29718	N	05/24/24	3,065.00	C
			Subtotal for Bank Code: A			**3,065.00**	
			Subtotal for Vendor MIDWEST			**3,065.00**	
NOELLERO	Noelle Robinson						
		A	29711	N	05/16/24	1,347.00	C
			Subtotal for Bank Code: A			**1,347.00**	
			Subtotal for Vendor NOELLEROBI			**1,347.00**	
PRINCESSS	PRINCESS SAORI DECORATIONA INC						
		A	29713	N	05/20/24	300.00	C
			Subtotal for Bank Code: A			**300.00**	
			Subtotal for Vendor PRINCESSSA			**300.00**	
PRISCILLA	PRISCILLA MARTINEZ						
		A	29709	N	05/24/24	250.00	C
			Subtotal for Bank Code: A			**250.00**	
			Subtotal for Vendor PRISCILLAM			**250.00**	
SCSU	SOUTH CAROLINA STATE UNIVERSIT						
		A	29698	N	05/01/24	4,950.00	C
			Subtotal for Bank Code: A			**4,950.00**	
			Subtotal for Vendor SCSU			**4,950.00**	
SHANNONS	SHANNON SCOTT						
		A	29705	N	05/23/24	125.00	C
			Subtotal for Bank Code: A			**125.00**	
			Subtotal for Vendor SHANNONS			**125.00**	
SIXFLGS	SIX FLAGS GREAT AMERICA						

VENDOR CHECK HISTORY REPORT - SUMMARY

Date Range: 05/01/24 to 05/30/24
Vendor Range: ALL
Amount Range: ALL

Vendor Number	Vendor Name	Bank Code	Check #	Status	Date	Ck Amt	Type
		A	29699	N	05/01/24	10,568.72	C
		A	29700	N	05/01/24	4,844.00	C
			Subtotal for Bank Code: A			**15,412.72**	
		Subtotal for Vendor SIXFLGS				**15,412.72**	
TIJUANA	**TIJUANA NICHOLS**						
		A	29712	N	05/20/24	4,695.00	C
			Subtotal for Bank Code: A			**4,695.00**	
		Subtotal for Vendor TIJUANA				**4,695.00**	
VENUTI	**Venuti's Banquets**						
		A	29719	N	05/24/24	12,515.00	C
			Subtotal for Bank Code: A			**12,515.00**	
		Subtotal for Vendor VENUTI				**12,515.00**	
WORLDSFI	**World's Finest Chocolates, Inc**						
		A	12862	N	05/07/24	540.00	C
			Subtotal for Bank Code: A			**540.00**	
		Subtotal for Vendor WORLDSFINE				**540.00**	
		REPORT TOTAL				**61,317.90**	

Vendor	Total
P. A. E. C. CENTER	$471,777.00
Mindsight	$296,602.19
FIRST STUDENT	$243,287.50
FIRST STUDENT	$214,802.14
FIRST STUDENT	$205,235.04
FIRST STUDENT	$177,029.36
FIRST STUDENT	$168,314.84
BRITTEN SCHOOL	$71,124.48
Fennemore Craig, P.C.	$66,779.92
MERIT SCHOOL OF MUSIC	$64,547.50
LAKEMARY CENTER INC	$36,315.00
MENTA ACADEMY OAK PARK	$30,489.26
HEARTSPRING	$25,773.76
JEANINE SCHULTZ MEMORIAL SCHOOL	$25,282.74
TURNITIN LLC	$23,655.00
JL WOODWIND REPAIR INC.	$23,190.00
CHG ALTERNATIVE EDUCATION INC	$22,308.74
PERKINS & WILL, INC.	$19,805.80
MENTA ACADEMY HILLSIDE	$18,606.95
GIANT STEPS ILLINOIS INC.	$16,939.12
GIANT STEPS ILLINOIS INC.	$16,939.12
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	$16,124.22
Mindsight	$15,825.50
Mindsight	$15,825.50
MENTA ACADEMY HILLSIDE	$15,541.68
WEST 40 ISC #2	$15,150.00
EASTER SEALS METROPOLITAN CHICAGO	$12,454.37
Mindsight	$12,213.00
Mindsight	$11,550.00
National Cheerleaders Association	$11,076.00
The Continental Press Inc.	$11,033.00
MENTA ACADEMY OAK PARK	$10,478.36

MARTIN WHALEN OFFICE SOLUTIONS, INC.	$10,434.20
Elizabeth Martinez	$10,152.00
PERKINS & WILL, INC.	$9,302.67
GRAINGER, INC.	$8,327.93
GRAINGER, INC.	$8,327.93
LITTLE FRIENDS, INC.	$8,082.48
SEAL SOUTH, INC.	$7,621.95
PERKINS & WILL, INC.	$7,417.50
Epic Special Education Staffing	$7,042.50
THE COVE SCHOOL INC,	$6,950.00
Epic Special Education Staffing	$6,862.50
Epic Special Education Staffing	$6,862.50
CENGAGE LEARNING	$6,667.08
HILDEBRAND SPORTING GOODS	$6,650.00
Epic Special Education Staffing	$6,592.50
RingCentral Inc.	$6,368.16
BERWYN GARAGE	$6,174.32
Epic Special Education Staffing	$6,165.00
Petrarca,Gleason,Boyle & Izzo, LLC	$5,900.00
PERKINS & WILL, INC.	$5,885.80
Epic Special Education Staffing	$5,885.25
WEX BANK	$5,658.08
JOSEPH ACADEMY	$5,234.88
SOLUTION TREE	$5,200.00
HILDEBRAND SPORTING GOODS	$5,134.00
Gordon Food Service, Inc.	$5,127.56
GOPHER SPORT	$5,045.00
Gordon Food Service, Inc.	$5,002.95
Mindsight	$4,988.50
Mindsight	$4,988.50
HOPE LEARNING ACADEMY-SPRINGFIELD	$4,838.20
GLOBAL WATER TECHNOLOGY INC	$4,680.00
THE BAND MANS COMPANY	$4,614.50

Acacia Academy	$4,480.08
Acacia Academy	$4,480.08
Acacia Academy	$4,480.08
Acacia Academy	$4,480.08
UNIQUE PRODUCTS	$4,416.63
Gordon Food Service, Inc.	$4,410.18
RAINCOAT ROOF MAINTENANCE	$4,410.00
JOSEPH ACADEMY	$4,406.57
WEST 40 ISC #2	$4,370.00
Gordon Food Service, Inc.	$4,365.16
TRITON COLLEGE	$4,168.00
DICK POND ATHLETICS	$4,101.50
METROPOLITAN, CORP	$3,900.00
AMITA GLENOAKS SCHOOL PHEASANT RIDGE	$3,792.60
Gordon Food Service, Inc.	$3,776.88
METROPOLITAN, CORP	$3,750.00
AT&T MOBILTY	$3,706.93
EMS LINQ LLC	$3,688.65
Gordon Food Service, Inc.	$3,679.54
Acacia Academy	$3,665.52
BSN SPORTS	$3,592.08
Gordon Food Service, Inc.	$3,563.15
Gordon Food Service, Inc.	$3,538.95
SPIRIT PRODUCTS	$3,525.50
Mindsight	$3,500.00
Gordon Food Service, Inc.	$3,415.70
Gordon Food Service, Inc.	$3,385.70
BEST PLUMBING SPECIALTIES INC	$3,328.03
HILDEBRAND SPORTING GOODS	$3,324.00
Gordon Food Service, Inc.	$3,320.58
SHELBY, JULIUS J	$3,300.00
STAPLES ADVANTAGE	$3,271.70
Gordon Food Service, Inc.	$3,201.93

Epic Special Education Staffing	$3,187.50
Menta Tech Academy	$3,147.10
BARNES & NOBLE	$3,140.11
HTHS DISTRICT 86	$3,072.00
DIAMOND TEXTILES INC.	$3,045.00
Epic Special Education Staffing	$3,038.75
Acacia Academy	$3,036.96
Acacia Academy	$3,036.96
Acacia Academy	$3,036.96
Garvin Tours LLC	$3,000.00
Gordon Food Service, Inc.	$2,998.00
Epic Special Education Staffing	$2,996.25
Petrarca,Gleason,Boyle & Izzo, LLC	$2,975.00
THE BAND MANS COMPANY	$2,954.00
Epic Special Education Staffing	$2,932.50
Epic Special Education Staffing	$2,932.50
BSN SPORTS	$2,883.50
Gordon Food Service, Inc.	$2,745.78
Victory Cheer Uniforms, LLC	$2,658.85
KOCZOR, AMY C	$2,648.25
RUSSO'S POWER EQUIPMENT	$2,638.78
Gordon Food Service, Inc.	$2,625.87
MENTA ACADEMY HILLSIDE	$2,574.02
Epic Special Education Staffing	$2,550.00
REDA BUILDING MAINTENANCE SERVICE	$2,550.00
Subuhee Laiq	$2,500.00
MOKL Consulting	$2,500.00
PEOPLE CAB COMPANY	$2,494.35
AT&T	$2,450.53
HOPE LEARNING ACADEMY-SPRINGFIELD	$2,380.95
Gordon Food Service, Inc.	$2,291.08
BARNES & NOBLE	$2,268.08
CDW GOVERNMENT INC	$2,224.99

ROBERT HALF	$2,200.00
Gordon Food Service, Inc.	$2,199.64
ROBERT HALF	$2,158.75
Gordon Food Service, Inc.	$2,157.84
DH PACE CO, INC.	$2,126.00
RAINCOAT ROOF MAINTENANCE	$2,115.51
PEOPLE CAB COMPANY	$2,060.55
Gordon Food Service, Inc.	$1,987.51
AVA RECYCLING	$1,972.00
TRITON COLLEGE	$1,968.00
ACME AUTO LEASING LLC	$1,945.00
BARNES & NOBLE	$1,917.94
STAPLES ADVANTAGE	$1,912.06
BSN SPORTS	$1,832.74
Gordon Food Service, Inc.	$1,746.39
Gordon Food Service, Inc.	$1,736.18
HTHS DISTRICT 86	$1,735.00
UNIQUE PRODUCTS	$1,704.33
BLICK ART MATERIAL	$1,608.45
STAPLES ADVANTAGE	$1,595.77
COLLEY ELEVATOR COMPANY	$1,591.00
BLICK ART MATERIAL	$1,572.58
BSN SPORTS	$1,526.61
BARNES & NOBLE	$1,467.87
MENTA ACADEMY HILLSIDE	$1,418.56
HTHS DISTRICT 86	$1,410.00
HTHS DISTRICT 86	$1,380.00
GRAINGER, INC.	$1,378.60
PERKINS & WILL, INC.	$1,340.00
Brex Solutions	$1,312.00
AT&T MOBILTY	$1,303.70
DOMINICAN UNIVERSITY	$1,295.00
Carl Ankrum	$1,250.00

SOLUTION TREE	$1,200.00
WIGITS TRUCK CENTER	$1,169.08
STAPLES ADVANTAGE	$1,160.21
BSN SPORTS	$1,152.40
THE LIBRARY STORE, INC.	$1,138.28
VALLEY ATHLETIC FIELD SOLUTIONS INC.	$1,130.93
Florida League of IB Schools (FLIBS)	$1,125.00
ORKIN PEST CONTROL	$1,100.00
SOUTH SIDE CONTROL SUPPLY	$1,096.38
Linden Oaks Tutoring Services	$1,060.80
MSC INDUSTRIAL SUPPLY CO.	$1,050.47
SPIRIT PRODUCTS	$1,050.00
PEOPLE CAB COMPANY	$1,030.28
Allan G Ramirez Lona	$1,025.00
SAVAGE PRO AUDIO INC.	$1,019.00
NATIONAL BUSINESS FURNITURE	$1,010.24
TURNITIN LLC	$1,000.00
AMAZON	$1,000.00
SEAL SOUTH, INC.	$984.68
BLICK ART MATERIAL	$961.10
Staples Technology Solutions	$956.75
Staples Technology Solutions	$956.75
Gordon Food Service, Inc.	$944.16
MACGILL	$922.18
Gordon Food Service, Inc.	$917.67
SCHOOL HEALTH CORPORATION	$902.00
LA BASH, JENNIFER J	$871.50
HILDEBRAND SPORTING GOODS	$859.00
University of Illinois Chgo.	$850.00
Emily E. Powers	$825.00
Winking Fox Production	$809.00
D3 CNTRLS	$800.00
AMAZON	$795.00

TIMOTHY CHRISTIAN HIGH SCHOOL	$780.00
Columbia College Chicago	$775.00
Columbia College Chicago	$775.00
Gordon Food Service, Inc.	$753.93
RUSSO'S POWER EQUIPMENT	$749.96
POSTERNERD.COM	$734.40
STANTON MECHANICAL INC	$730.00
WIGITS TRUCK CENTER	$729.79
CDW GOVERNMENT INC	$705.96
CHAMPIONS CHOICE	$699.74
Gordon Food Service, Inc.	$692.76
Linden Oaks Tutoring Services	$686.40
Marianne Crawford	$660.00
Elizabeth Martinez	$657.33
GLENDALE PARADE STORE	$647.60
Gordon Food Service, Inc.	$647.48
CDW GOVERNMENT INC	$613.45
Bob's Dairy	$611.55
Educational Equity Solutions, LLC	$600.00
PLAINFIELD SCHOOL DIST 202	$600.00
University of Texas Rio Grande Valley	$600.00
PLAINFIELD NORTH HIGH SCHOOL	$600.00
MSC INDUSTRIAL SUPPLY CO.	$595.16
HILDEBRAND SPORTING GOODS	$588.00
SCHOOL SPECIALTY INC	$578.15
Gordon Food Service, Inc.	$574.41
Gordon Food Service, Inc.	$565.11
TRITON COLLEGE	$562.00
Gordon Food Service, Inc.	$543.20
Safety-Kleen Systems, Inc.	$525.83
Gordon Food Service, Inc.	$524.62
Thomas Koziara	$488.75
BARNES & NOBLE	$488.16

ALPHA BAKING COMPANY	$483.36
Bob's Dairy	$483.30
GRAINGER, INC.	$480.60
SOUTH SIDE CONTROL SUPPLY	$480.49
Bob's Dairy	$466.90
SPIRIT PRODUCTS	$464.00
RAZEQ, CHADIA Z	$460.00
Bob's Dairy	$458.95
Bob's Dairy	$458.30
Bob's Dairy	$457.00
Brinks Incorporated	$444.59
Bob's Dairy	$442.55
Gordon Food Service, Inc.	$441.72
Gordon Food Service, Inc.	$435.29
Brinks Incorporated	$435.22
Brinks Incorporated	$435.22
CHICAGO KILN SERVICE	$435.00
GHA TECHNOLOGIES INC	$428.34
Gordon Food Service, Inc.	$425.87
COLLEGE BOARD	$425.00
Gordon Food Service, Inc.	$424.11
Xerox Financial Services	$420.00
SOUTH SIDE CONTROL SUPPLY	$418.19
Bob's Dairy	$414.95
Gordon Food Service, Inc.	$410.41
UNIQUE PRODUCTS	$408.66
Gordon Food Service, Inc.	$407.48
Gordon Food Service, Inc.	$398.49
Gordon Food Service, Inc.	$397.40
JOSEPH ACADEMY	$397.20
GHA TECHNOLOGIES INC	$395.08
HTHS DISTRICT 86	$395.00
MSC INDUSTRIAL SUPPLY CO.	$391.57

MSC INDUSTRIAL SUPPLY CO.	$391.57
SCHOLASTIC INC. (CLASSROM MAGAZINES DIV)	$384.62
PEOPLE CAB COMPANY	$379.58
Bob's Dairy	$378.10
Bob's Dairy	$376.80
Wilson Consulting	$375.00
Bob's Dairy	$367.00
CDW GOVERNMENT INC	$359.96
Bob's Dairy	$349.30
Gordon Food Service, Inc.	$340.97
Bob's Dairy	$333.60
Gordon Food Service, Inc.	$326.11
Linden Oaks Tutoring Services	$312.00
Linden Oaks Tutoring Services	$312.00
Bob's Dairy	$311.70
Bob's Dairy	$310.40
GROWING COMMUNITY MEDIA	$308.00
Gordon Food Service, Inc.	$305.61
RUSSO'S POWER EQUIPMENT	$302.88
PEOPLE CAB COMPANY	$302.25
ACCURATE BIOMETRICS	$301.00
STAPLES ADVANTAGE	$290.31
VANS ENTERPRISES LTD	$285.00
Gordon Food Service, Inc.	$283.02
Gordon Food Service, Inc.	$281.49
Gordon Food Service, Inc.	$277.27
FEDERAL EXPRESS CORP.	$276.69
Gordon Food Service, Inc.	$274.14
Gordon Food Service, Inc.	$267.90
GRAINGER, INC.	$263.75
STAPLES ADVANTAGE	$262.62
Bob's Dairy	$261.70
SOUTH SIDE CONTROL SUPPLY	$261.44

JOSEPH ACADEMY	$258.18
ILLINOIS SCHOOL FOR THE DEAF	$258.00
AT & T	$249.85
Gordon Food Service, Inc.	$249.72
Linden Oaks Tutoring Services	$249.60
Linden Oaks Tutoring Services	$249.60
Linden Oaks Tutoring Services	$249.60
Bob's Dairy	$248.55
Gordon Food Service, Inc.	$237.05
Gordon Food Service, Inc.	$235.85
Gordon Food Service, Inc.	$234.32
COLLEY ELEVATOR COMPANY	$234.00
Bob's Dairy	$232.80
JOSEPH ACADEMY	$208.53
JOSEPH ACADEMY	$208.53
ORKIN PEST CONTROL	$206.99
Bob's Dairy	$206.50
STAPLES ADVANTAGE	$206.35
Gordon Food Service, Inc.	$200.41
STAPLES ADVANTAGE	$199.98
FEDERAL EXPRESS CORP.	$199.50
JOSEPH ACADEMY	$198.60
Gordon Food Service, Inc.	$190.04
Brinks Incorporated	$189.20
JOSEPH ACADEMY	$188.67
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99

ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
ORKIN PEST CONTROL	$181.99
TRAINING CONCEPTS	$180.00
AT & T	$172.27
ALPHA BAKING COMPANY	$172.17
JOSEPH ACADEMY	$168.81
HILDEBRAND SPORTING GOODS	$160.00
ORKIN PEST CONTROL	$158.99
ORKIN PEST CONTROL	$158.99
ALPHA BAKING COMPANY	$150.51
GRAINGER, INC.	$149.00
JOSEPH ACADEMY	$148.95
WAREHOUSE DIRECT	$146.84
Gordon Food Service, Inc.	$142.11
FEDERAL EXPRESS CORP.	$140.75
Gordon Food Service, Inc.	$139.98
JOSEPH ACADEMY	$139.02
WARDS NATURAL-SCI ESTAB	$136.17
ALPHA BAKING COMPANY	$134.25
Gordon Food Service, Inc.	$129.95
Gordon Food Service, Inc.	$129.95
Gordon Food Service, Inc.	$129.95
ALPHA BAKING COMPANY	$126.59
Linden Oaks Tutoring Services	$124.80
Linden Oaks Tutoring Services	$124.80
JW PEPPER & SONS INC	$122.99
ALPHA BAKING COMPANY	$121.73
Gordon Food Service, Inc.	$120.52
APPLE INC.	$119.00
AT & T	$114.69
Gordon Food Service, Inc.	$112.47

ALPHA BAKING COMPANY	$109.75
Gordon Food Service, Inc.	$104.16
AMAZON	$101.00
AT & T	$99.64
GHA TECHNOLOGIES INC	$98.77
SCHOOL HEALTH CORPORATION	$97.19
ALPHA BAKING COMPANY	$96.94
ALPHA BAKING COMPANY	$94.35
FEDERAL EXPRESS CORP.	$94.00
Gordon Food Service, Inc.	$88.77
SOUTH SIDE CONTROL SUPPLY	$88.40
ALPHA BAKING COMPANY	$87.55
DANIEL, ROBERTO	$86.16
Gordon Food Service, Inc.	$85.15
ALPHA BAKING COMPANY	$84.54
Gordon Food Service, Inc.	$83.29
Gordon Food Service, Inc.	$83.29
Gordon Food Service, Inc.	$82.44
GATOR CHEF	$81.36
ALPHA BAKING COMPANY	$80.29
Petrarca,Gleason,Boyle & Izzo, LLC	$77.88
Gordon Food Service, Inc.	$77.83
Dimitrios Kallieris	$76.81
SABADO, ARLENE R	$74.63
BLICK ART MATERIAL	$71.92
Gordon Food Service, Inc.	$71.46
SHELTON, WOODROW A	$65.00
ALPHA BAKING COMPANY	$63.67
ALPHA BAKING COMPANY	$63.28
GHA TECHNOLOGIES INC	$62.83
Linden Oaks Tutoring Services	$62.40
Linden Oaks Tutoring Services	$62.40
ALPHA BAKING COMPANY	$62.37

Gordon Food Service, Inc.	$60.56
SEAL SOUTH, INC.	$59.96
ALPHA BAKING COMPANY	$59.95
ALPHA BAKING COMPANY	$59.13
STAPLES ADVANTAGE	$55.98
GATOR CHEF	$52.49
ALPHA BAKING COMPANY	$52.40
Gordon Food Service, Inc.	$51.43
Gordon Food Service, Inc.	$50.68
ALPHA BAKING COMPANY	$50.00
AT & T	$49.84
STAPLES ADVANTAGE	$49.40
FEDERAL EXPRESS CORP.	$48.50
ALPHA BAKING COMPANY	$47.96
RUSSO'S POWER EQUIPMENT	$45.69
Gordon Food Service, Inc.	$43.88
Gordon Food Service, Inc.	$43.64
AT & T	$43.06
ALPHA BAKING COMPANY	$42.71
Gordon Food Service, Inc.	$41.12
ORKIN PEST CONTROL	$40.50
IRON MOUNTAIN	$37.64
UNIQUE PRODUCTS	$36.19
FLINN SCIENTIFIC, INC	$33.30
Gordon Food Service, Inc.	$32.45
Gordon Food Service, Inc.	$28.08
ALPHA BAKING COMPANY	$26.20
Gordon Food Service, Inc.	$22.75
Gordon Food Service, Inc.	$21.29
Michael Swanson	$20.05
Nikki Mejstrik	$18.26
TRINITY CASTO	$17.42
SPIRIDIS-SKOUPAS, ANASTASIA	$16.21

ALPHA BAKING COMPANY	**$15.72**
SHIPLEY, SEAN L	**$10.72**
BLICK ART MATERIAL	**$8.99**
Andre Zabrodsky	**$6.70**
LANZILLOTTI, ANGELA	**$6.70**
Michael Swanson	**$5.00**
Gordon Food Service, Inc.	**$4.79**
ALPHA BAKING COMPANY	**$0.08**
BARNES & NOBLE	**-($6.99)**
Gordon Food Service, Inc.	**-($11.41)**
BARNES & NOBLE	**-($27.98)**
Gordon Food Service, Inc.	**-($49.50)**

$2,970,079.76

PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209

6/11/2024

EDUCATION	10	$1,733,388.42
O & M	20	$93,085.59
BOND & INTEREST	30	
TRANSPORTATION	40	$1,099,853.98
SITE CONSTRUCTION	60	$43,751.77
LIFE SAFETY	90	-
GRAND TOTAL		**$2,970,079.76**

Student Activity Checks	05/01/24 - 05/31/24	$61,317.90
Non Check Voucher	05/01/24 - 05/31/24	$726.80
Special Checks	05/01/24 - 05/31/24	$899,166.77
Gross Payrolls	05/01/24 - 05/31/24	$3,784,147.90
Board Share TRS	05/01/24 - 05/31/24	$20,919.07
Board Share THIS	05/01/24 - 05/31/24	$18,567.21
Board Share IMRF	05/01/24 - 05/31/24	$22,414.43
Grant Share Federal-TRS	05/01/24 - 05/31/24	$6,006.72
Board Share FICA-Social Security	05/01/24 - 05/31/24	$63,286.79
Board Share FICA-Medicare	05/01/24 - 05/31/24	$50,381.80
Ameritas Group Dental	05/01/24 - 05/31/24	$41,133.55
Blue Cross Blue Shield of IL	05/01/24 - 05/31/24	$789,019.75
TelaDoc		$1,293.00
TOTAL :		**$5,758,381.69**

PAYROLL:

	Date	**Gross**	**Deductions**	**Net**
	5/10/2024	$1,902,228.91	$553,501.99	$1,348,726.92
	5/24/2024	$1,881,918.99	$536,692.34	$1,345,226.65
	SUB-TOTAL	$ 3,784,147.90	$ 1,090,194.33	$ 2,693,953.57

	# OF EMPLOYEES			
Central Office	60	$529,780.71		$404,093.04
Teachers	276	$1,173,085.85		$835,125.61
Support Staff	103	$832,512.54		$565,730.25
Operation/Maintenance	73	$567,622.19		$277,477.22
NJROTC	5	$113,524.44		$53,879.07
Other Contractual Staff	62	$567,622.19		$557,648.39
	579	$ 3,784,147.90	$	2,693,953.57

THE UNDERSIGNED DO HEREBY CERTIFY THAT THE ACCOUNTS PAYABLE LISTING AND OTHER CLAIMS PRESENTED ABOVE IN THE AMOUNT OF $8,728,461.45 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #209, COOK COUNTY, ILLINOIS HELD 06/11/2024 AND DO HEREBY AUTHORIZE THE SCHOOL TREASURER OF TOWNSHIP 39, RANGE 12 TO PAY THE SAME.

BUSINESS MANAGER

PRESIDENT

SECRETARY

Proviso Township High School District 209

Treasurer's Report

Treasurer's Report as of May 31, 2024

FINANCIAL REPORT FY2024 - MAY (unaudited) - Eleven Months

	EDUCATION	OPERATIONS & MAINTENANCE	DEBT SERVICE*	TRANS-PORTATION	SOC SEC/ IMRF	CAPITAL PROJECTS*	WORKING CASH	TORT	FIRE & SAFETY*	ALL FUNDS
LOCAL SOURCES	$ 59,738,747	$ 16,536,630	$ 5,954,891	$ 3,024,977	$ 2,601,708	$ 365,436	$ 165,284	$ 172,514	$ 338,191	$ 88,898,378
FLOW THRU SOURCES	-	-	-		-	-	-	-	-	-
STATE SOURCES	18,430,138	-	-	1,985,852	-	-	-	-	-	20,415,989
FEDERAL SOURCES	8,514,611	-	-	-	-	-	-	-	-	8,514,611
ON-BEHALF PAYMENTS	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	86,683,495	16,536,630	5,954,891	5,010,828	2,601,708	365,436	165,284	172,514	338,191	117,828,978
FY2024 Proposed Budget	85,280,745	15,289,835	6,360,166	5,361,192	2,412,125	2,718,456	60,357	247,272	419,673	118,149,821
% of FY2024 Revenue/Budget	102%	108%	94%	93%	108%	13%	274%	70%	81%	100%
EXPENDITURES										
SALARIES	32,778,584	4,270,782		173,965		-	-	-	-	37,223,331
BENEFITS	8,102,214	724,138		48,560	1,563,607	-	-	-	-	10,438,519
PURCHASED SERVICES	6,560,398	1,497,549	-	7,218,509	-	-	-	-	-	15,276,455
SUPPLIES & MATERIALS	3,905,174	1,283,513	-	-	-		-	-	-	5,188,688
CAPITAL OUTLAY	1,589,796	533,821	-	-	-	32,627,138	-	-	-	34,750,755
OTHER OBJECTS	10,820,963	500,500	6,183,097	-	-	-	-	-	-	17,504,559
NON CAPITALIZED ITEMS	257,151	123,404	-	-	-	-	-	-	-	380,555
TOTAL EXPENDITURES	64,014,280	8,933,706	6,183,097	7,441,034	1,563,607	32,627,138	-	-	-	120,762,861
FY2024 Proposed Budget	78,716,876	11,299,144	6,196,546	5,190,932	1,728,660	50,301,003	0	0	0	153,433,161
% of FY2024 Expenditure/Budge	81%	79%	100%	143%	90%	65%	0%	0%	0%	79%
EXCESS (DEFICIENCY) OF REVENUE/EXPENDITURES	22,669,215	7,602,924	(228,206)	(2,430,206)	1,038,102	(32,261,702)	165,284	172,514	338,191	(2,933,884)
TRANSFERS	(38,000,000)					38,000,000				
ACTUAL FUND BALANCE - Beg.	58,619,694	3,852,235	3,644,712	4,110,584	2,454,259	5,973,187	3,749,981	844,519	2,812,371	86,061,543
ESTIMATED FUND BALANCE- End	$ 43,288,910	$ 11,455,159	$ 3,416,506	$ 1,680,379	$ 3,492,361	$ 11,711,486	$ 3,915,264	$ 1,017,033	$ 3,150,562	83,127,660

19. Resolution Authorizing Change of Banks for District's Activities/Self Insurance Accounts – ***Information Item*** 531

Information Item

Subject:
Resolution Authorizing Change of Banks for District's Activities/Self Insurance Accounts

Background:
Proviso Township High Schools District 209 maintains custody of several bank accounts for student activity and self-insurance purposes. The district is responsible for reconciling these bank accounts and maintaining account records to ensure that all activity between bank and book balances are proper. According to the FY23 Audit, the district had not completed a bank reconciliation for both accounts.

Administration's Analysis:
The school district currently utilizes BMO as its primary depository for managing financial transactions. However, after a comprehensive review and analysis, it has become evident that there is a need to transfer to another bank to better serve the financial interests of the district.

Statute, Administrative Policy or Board Rules Statement:
Board policy 4:80, Accounting and Audits states that the Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Superintendent's Recommendation:
That the Board of Education of Proviso Township High Schools District 209 approves the Superintendent's recommendation to recommend the approval to transfer the Student Activity and Self-Insurance accounts from BMO Bank to Republic Bank of Chicago.

RESOLUTION AUTHORIZING THE TRANSFER OF SCHOOL FUNDS TO REPUBLIC BANK OF CHICAGO

WHEREAS, the Board of Education of Proviso Township High School District No. 209 (the "School District") possesses and controls public funds for the use and benefit of the school community;

WHEREAS, the School District's Student Activity and Self-Insurance accounts containing certain of such public funds are presently deposited at and/or with BMO Bank; and

WHEREAS, pursuant to Board of Education Policy 4:80 ("Accounting and Audits") and Board of Education Policy 4:30 ("Revenue and Investments"), it is the opinion of the Board of Education that it is in the School District's best interests to transfer the Student Activity and Self-Insurance accounts and/or funds to Republic Bank of Chicago.

NOW, THEREFORE, be it resolved by the Board of Education of Proviso Township High School District No. 209, Cook County, Illinois, as follows:

Section 1: The Board of Education hereby authorizes and directs the Co-Interim Acting Superintendents or its Chief Financial Officer to sign any documents and take such actions as may be necessary to transfer all the School District's Student Activity and Self-Insurance accounts and/or funds currently maintained and/or deposited at and/or with BMO Bank to Republic Bank of Chicago.

Section 2: The Co-Interim Acting Superintendents or the Chief Financial Officer shall ensure that all the School District's public funds transferred to and/or deposited at and/or with Republic Bank of Chicago be held in the name of the "Board of Education of Proviso Township High School District No. 209, Cook County, Illinois".

Section 3: The Board of Education hereby designates the Board of Education President, Co-Interim Acting Superintendents, any future full-time Superintendent, and Chief Financial

Officer as authorized signatories for the School District's Student Activity and Self-Insurance accounts established at Republic Bank of Chicago.

Section 4: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED June 11, 2024 by majority vote of the members of the Board of Education on the following roll call vote:

YES:_____

NO:_____

ABSENT:_____

_____
President

ATTEST:

_____
Secretary

20. Hearing and Subsequent Resolution Authorizing Fund Transfer from Education Fund to Capital Projects Fund – ***Action Item*** 535

ACTION ITEM

Subject
Approval of Interfund Transfer from Educational Fund into the Operations/Maintenance and Capital Projects Fund

Background
Proviso Township High Schools District 209 strives to develop and maintain fiscal equity, responsibility and efficient operations across the entire district in alignment with the Strategic Plan, Goal 5.

Currently, the district is in Phase II Sequence II of the Facilities Master Plan for construction at Proviso East High School, Proviso West High School, and Proviso Math and Science Academy.

Ongoing discussions regarding funding for construction projects took place at previous Board of Education Regular Meetings.

Subsequently, the Proviso Township High Schools District 209 Board of Education approved in the budget a transfer of funds from the Educational Fund to the Capital Projects Fund to fund the Phase II Sequence II construction projects.

Administration's Analysis
A transfer of funds from the Educational Fund to the Capital Projects Fund will provide the necessary funding to complete Phase II Sequence II of the construction projects.

Statute, Administrative Policy or Board Rules Statement
School Board Policy 2:20 requires Board approval of financial operations of PTHS 209.

Superintendent's Recommendation
That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve an interfund transfer from the Educational Fund into the Operations/Maintenance and Capital Projects Fund.
.

Chicago Tribune

Sold To:
Proviso Township HS 209 - CU00048576
8601 Roosevelt Rd
Forest Park,IL 60130-2532

Bill To:
Proviso Township HS 209 - CU00048576
8601 Roosevelt Rd
Forest Park,IL 60130-2532

Classified Advertising: 7631099
Purchase Order: 7631099 Public Hearing

Certificate of Publication:

State of Illinois - Cook

Chicago Tribune Media Group does hereby certify that it is the publisher of the Chicago Tribune. The Chicago Tribune is a secular newspaper, has been continuously published Daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Chicago, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the Chicago Tribune, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 5/24/2024, and the last publication of the notice was made in the newspaper dated and published on 5/24/2024.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

On the following days, to-wit: **May 24, 2024.**

Executed at Chicago, Illinois on this

25th Day of May, 2024, by

Chicago Tribune Company



Jeremy Gates

Chicago Tribune - chicagotribune.com
160 N Stetson Avenue, Chicago, IL 60601
(312) 222-2222 - Fax: (312) 222-4014

Chicago Tribune

NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF EDUCATION OF PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209 TO AUTHORIZE A PERMANENT INTERFUND TRANSFER

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Education of Proviso Township High School District No. 209, Cook County, Illinois will hold a public hearing on the 11th day of June 2024 at 7:00 P.M. The hearing will be held at the Proviso Math and Sciences Academy located at 8601 Roosevelt Road, Forest Park, IL 60130. The purpose of the hearing will be to receive public comments on the proposal to permanently transfer money from the District's Education Fund to the Operations and Maintenance Fund and into the Capital Projects Fund.

By order of the Board of Education of Proviso Township High School District 209, Cook County, Illinois.

DATED this 24th day of May 2024.

Jennifer Barbahen
Secretary of the Board of Education of
Proviso Township High School District 209
May 24, 2024 - 7631099

Chicago Tribune - chicagotribune.com
160 N Stetson Avenue, Chicago, IL 60601
(312) 222-2222 - Fax: (312) 222-4014

RESOLUTION Authorizing Interfund Transfer from Educational Fund into the Operations/Maintenance and the Capital Projects Fund

WHEREAS, pursuant to the *Illinois School Code*, 105 ILCS 5/2-3.27, as amended, the Illinois State Board of Education ("ISBE") is charged with formulating and approving procedures and regulations for school district accounts and budgets, reflecting income and expenses, receipts and disbursements; and

WHEREAS, the ISBE, pursuant to its aforementioned authority, promulgated regulations regarding the classification, source, and use of various school district funds, including the Capital Projects Fund (60); and

WHEREAS, ISBE regulation, 23 Ill.Admin.Code 100.50, provides for the transfer of revenue of other funds to pay for capital projects into the Capital Projects Fund (60); and

WHEREAS, the *Illinois School Code*, 105 ILCS 5/17-2A, authorizes the transfer of funds from the Education Fund;

WHEREAS, the Board of Education of Proviso Township High School District 209, Cook County, Illinois (the "Board") has in its Education Fund sufficient revenue which it desires to use to pay necessary costs related to capital projects of the School District; and

WHEREAS, the Board of Education determines that it is in the best interests of the School District to transfer Twelve Million Dollars ($12,000.000.00) from the Educational Fund (10) to the Operations and Maintenance Fund (20) and then immediately to transfer the same amount from the Operations and Maintenance Fund to the Capital Projects Fund (60), effective upon authorization of this Resolution, to provide moneys with which to pay necessary capital project costs to include, but not limited to, the following capital project(s): Proviso East High School Capital Improvements Phase 2 Sequence 2, Proviso West High School Capital Improvements Phase 2 Sequence 2, Proviso East Access Controls Improvements – Phase 2, Proviso West Access Controls Improvements – Phase 2, and Proviso Math and Science Academy Access Controls Improvements – Phase 2.

NOW THEREFORE, BE IT RESOLVED by the Board of Education as follows:

1. The Board of Education hereby finds the recitals contained in the Preamble of this Resolution to be full, true and correct and does hereby incorporate them into this Resolution by this reference.

2. The Superintendent or the Superintendent's designee is authorized and directed to make a transfer of moneys in the amount of $12,000,000.00 from the School District's Educational Fund (10) to its Operations and Maintenance Fund (20) and

then to immediately transfer the same amount from the Operations and Maintenance Fund (20) into the Capital Projects Fund (60).

3. This Resolution shall be in full force and effect immediately upon is adoption.

AYES:_____

NAYS:_____

ABSENT:_____

Adopted this 11th day of June, 2024.

_____
President, Board of Education of Proviso Township High School District 209
Cook County, IL

ATTEST:

_____
Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION

The undersigned DOES HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Proviso Township High School District 205, Cook County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing

RESOLUTION Authorizing Interfund Transfer from Educational Fund into the Operations/Maintenance and the Capital Projects Fund

a true, correct and complete copy of the resolution adopted by the School Board at a meeting held on the 11th day of June 2024.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 11th day of June 2024.

_____
Secretary, Board of Education

21. PTAB Resolution – ***Action Item*** 543

ACTION ITEM

Subject:
Possible Action to Approve Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board

Superintendent's Recommendation:
The Board of Education for Proviso Township High School District 209 accepts the Superintendent's recommendation to delegate decision-making authority on PTAB settlement proposals to the District's Chief School Business Official ("CSBO") in consultation with the Superintendent.

Resolution Authorizing Settlement of Appeals Pending before the State of Illinois Property Tax Appeal Board

Whereas, it is the practice of the District to intervene in those assessment appeals filed on properties within the boundaries of the District at the State of Illinois Property Tax Appeal Board ("PTAB"); and

Whereas, settlements of PTAB appeals often require a decision approving or rejecting the settlement on a time frame shorter than practical with the regular meetings of the Board of Education; and

Whereas, in order to provide timely responses to settlement proposals it is prudent for a member of the District administration to have the authority to approve or reject settlements to allow for timely decision-making and the avoidance of delay to protect the District's revenue interest in the assessed value of a parcel or parcels; and

Whereas, the Board of Education of Proviso Township High School District No. 209 has determined that it is necessary, desirable, advantageous, and in the public interest to delegate decision-making authority on PTAB settlement proposals to the District's Chief School Business Official ("CSBO") in consultation with the Superintendent.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Board of Education of Proviso Township High School District No. 209, Cook County, Illinois, as follows:

1. The Board finds that all the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.

2. The Board hereby delegates to the District's Chief School Business Official, in consultation with the Superintendent, the authority to approve or reject settlement proposals for pending PTAB appeals presented to the CSBO by counsel for the District.

3. At each meeting of the Board of Education, the CSBO shall provide a written report on any settlements entered into by the District since the last meeting of the Board of Education.

4. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

5. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.

6. This Resolution shall be in force and effect upon its adoption.

After a full and complete discussion thereof, Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. The

President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: _____

NAYS: _____

Abstaining: _____

The President declared the motion carried and the Resolution duly adopted.

Dated: _____, 2024 By:_____
President, Board of Education

ATTEST

_____
Secretary, Board of Education

22. Baker Tilly Engagement Agreement – ***Information Item*** 547

INFORMATION ITEM

Subject:
Baker Tilly Engagement Agreement

Background:
Considering the recent and sustained high turnover within our organization, it has become imperative to conduct a thorough operational assessment of the district's human resource and business office functions. The assessment will include conducting interviews with key members of management and staff for the purpose of documenting process maps and relevant internal controls. The process maps will be utilized to facilitate an operational assessment of key processes, including related information systems access controls. The operational assessment will be supported by a risk and control matrix that identifies and evaluates identified risks to the district's control environment and existing internal controls and gaps where control may not have been implemented. The results of these activities will be presented to the board and administration along with recommendations to remediate internal control weaknesses as well as improvement opportunities that the district may want to consider.

Administration's Analysis:
The administration is recommending the Board enter into an engagement with Baker Tilly to perform an operational assessment of the district's human resource and business office functions.

Statute, Administrative Policy or Board Rules Statement:
4:80 Accounting and Audits
The School District's accounting and audit services shall comply with the Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, as adopted by the Illinois State Board of Education, State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the audit or designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the district's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Implementation Plan:
The operational assessment will commence in July 2024 for a period of approximately 14 weeks.

Superintendent's Recommendation:
That the Board of Education of Proviso Township High Schools District 209 approves the Superintendent's recommendation to enter into an engagement with Baker Tilly to

perform an operational assessment of the district's human resource and business office functions.

Baker Tilly US, LLP
1301 W 22nd St, Ste 400
Oak Brook, IL 60523-3389
United States of America

T: +1 (630) 990 3131
F: +1 (630) 990 0039

bakertilly.com

May 15, 2024

Dr. Deborah Watson-Hill
Chief Financial Officer
Proviso Township High School District 209
8601 West Roosevelt Road
Forest Park, Illinois 60130

Dear Dr. Watson-Hill,

This letter will serve as the engagement letter summarizing the scope of work, project timeline, expected deliverables, terms and conditions and project fees for the non-attest services to be provided by Baker Tilly US, LLP ("Baker Tilly", "we" or "our") for Proviso Township High School District 209 (the "District").

We are pleased to have the opportunity to assist the Proviso Township High School District 209 in conducting an operational assessment of the District's human resource and business office functions. This will include conducting interviews with key members of management and staff for the purpose of documenting process maps, procedures and relevant internal controls.

The process maps will be utilized to facilitate an operational assessment of key processes and associated internal controls. The results of these activities will be presented to you along with recommendations to remediate internal control weaknesses as well as improvement opportunities that the District may want to consider.

Our team will consist of managers and senior staff with experience in risk assessment, internal controls evaluation, compliance, operations management, and business process design.

We are prepared to plan the audit engagement to commence in July 2024. Our approach to this engagement will include interviewing key staff responsible for the processes as well as analyzing various supporting documentation and systems utilized to perform key functions.

Project Scope

Baker Tilly will perform the following services in accordance with the American Institute of Certified Public Accountants (AICPA) Consulting Standards:

Operational Assessment – Human Resources and Business Office Functions (Consulting Services)

Baker Tilly agrees to furnish and perform the following services with respect to the Operational Assessment for the District.

1. **Task 1: Project Management and Kick-off Meeting**

   In conjunction with the District, Baker Tilly will perform project initiation and kick-off activities including:
   a. Conducting a project kick-off meeting
   b. Issuing an initial data request
   c. Finalizing the project schedule and expected deliverables

   Note that on-going project management is budgeted in this phase as well and will include periodic status meetings with the project liaison(s) and written status reports.

2. **Task 2: Process Mapping, Data Gathering, and Procedural Documentation**

   Baker Tilly will work to understand the business processes required to administer certain human resources and related accounting processes. This task will include documenting relevant internal controls and procedures by:
   a. Interviewing key personnel within the business office and human resource departments
   b. Analyzing standard operating procedures and related data requests
   c. Identifying and documenting internal control activities
   d. Obtaining management validation for the process and internal controls
   e. Documenting key procedures to serve as training aids for District personnel

3. **Task 3 – Final Comprehensive Report**

   The final report will include management validated process maps and procedures for key processes and subprocesses determined to be within the scope of the project.

   Internal controls communicated during this engagement will also be presented in conjunction with the related operational risks. If there are any identified internal control gaps noted, we will include them for your consideration within the District's control environment.

   All findings provided within the report will include recommendations for remediation by management and improvement opportunities to strengthen operational policies, processes and procedures, will also be included for the District's consideration.

Management's Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to assist you in developing process maps and procedural support for the human resource and business office processes performed within those departments. The District has the following overall responsibilities that are fundamental to the overall internal controls within these departments:

1. The design, implementation and maintenance of internal controls relevant to the business office and human resource functions to ensure these functions operate appropriately and are free from material misstatements whether due to fraud or error.

2. The prevention and detection of fraud.

3. To ensure that Proviso Township High School District 209 complies with the laws and regulations applicable to its activities.

4. The accuracy and completeness of the records, documents, explanations and other information, including significant judgments, you provide to us for the engagement.

5. To provide us with—

   > Access to all information of which you are aware that is relevant to the engagement, such as records, documentation and other matters.

   > Additional information that we may request from you for the purpose of the engagement.

   > Unrestricted access to persons within Proviso Township High School District 209 with whom we determine it necessary to make inquiries.

   > Management is responsible for making available to us, on a timely basis, all of the District's original accounting records and related information, client personnel to whom we may direct inquiries, and for the completeness and accuracy of the information we receive

   > Management shall be solely responsible for reviewing and approving any and all work we perform.

Non-Attest Services

The services that we will be providing are non-attest services. You are responsible for reviewing our work and understanding the nature of our work.

We will not perform any management functions or make management decisions on your behalf with respect to any non-attest services we provide.

In connection with our performance of any non-attest services, you agree that you will:

> Continue to make all management decisions and perform all management functions, including approving our work product when it is submitted to you.

> Designate an employee with suitable skill, knowledge and/or experience, preferably within senior management, to oversee the services we perform.

> Evaluate the adequacy and results of the non-attest services we perform.

> Accept responsibility for the results of our non-attest services.

> Establish and maintain internal controls, including monitoring ongoing activities related to the non-attest function.

None of these services can be relied on to detect errors, fraud, or illegal acts that may exist; however, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential. In addition, we have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal controls as part of this engagement. Our services under this contract do not constitute an audit of any information. We will not be verifying the accuracy of underlying data or your internal records.

Ownership of Workpapers

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records; so we will return such records to you at the completion of the services rendered under this engagement. When such records are returned to you, it is the District's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy our workpapers related to this engagement. If we are required by law, regulation or professional standards to make certain documentation available to Regulators, the District hereby authorizes us to do so.

Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from District's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries and (iii) timely communication of all significant presentation, accounting and financial reporting matters. When and if for any reason the District is unable to provide such schedules, information and assistance, Baker Tilly and the District may mutually revise the fee to reflect additional services, if any, required of us to complete the compilation. Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter". In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

Invoicing for services will be issued as work progresses. Fees are payable upon presentation. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. In the event that collection procedures are required, the District agrees to be responsible for all expenses of collection including related attorneys' fees.

We estimate that our fees for these services will not exceed $83,000.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision and billing arrangements we use in connection with these professionals. Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or compile an element of the financial statements) in serving your account. We may share confidential information about you with these contract staff and service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all contract staff and service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the contract staff or third-party service provider. Furthermore, the firm will remain responsible for the work provided by any such contract staff or third-party service providers.

To the extent the services require Baker Tilly receive personal data or personal information from the District, Baker Tilly may process any personal data or personal information, as those terms are defined in applicable privacy laws, in accordance with the requirements of the applicable privacy law relevant to the processing in providing services hereunder. Applicable privacy laws may include any local, state, federal or international laws, standards, guidelines, policies or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or its Clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor in relation to Client personal data and personal information, as those terms are defined respectively under the CCPA/GDPR. Client is responsible for notifying Baker Tilly of any data privacy laws the data provided to Baker Tilly is subject to and Client represents and warrants it has all necessary authority (including any legally required consent from data subjects) to transfer such information and authorize Baker Tilly to process such information in connection with the services described herein. Client agrees that Baker Tilly has the right to generate aggregated/de-identified data from the accounting and financial data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.

Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations, and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation and contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. The District is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for District personnel to Baker Tilly provided systems or applications. If the District becomes aware of any known or suspected information security or privacy related incidents or breaches related to this agreement, the District should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

Any additional services that may be requested and we agree to provide will be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the District, unless otherwise prohibited. In the event we are requested by the District or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the District, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

We may be required to disclose confidential information with respect to complying with certain professional obligations, such as peer review programs. All participants in such peer review programs are bound by the same confidentiality requirements as Baker Tilly and its employees. Baker Tilly will not be required to notify the District if disclosure of confidential information is necessary for peer review purposes.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no prehearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from Judicate West, AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. Any issue concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award nonmonetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrator have power to make an award that would be inconsistent with the Engagement Letter or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Discovery shall be permitted in arbitration only to the extent, if any, expressly authorized by the arbitrator(s) upon a showing of substantial need. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrator(s) shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction, including the contractual limitations set forth in this Engagement Letter, and shall have no power to decide the dispute in any manner not consistent with such limitations period. The arbitrator(s) shall be empowered to interpret the applicable statutes of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, District personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees to Baker Tilly, it is hereby agreed that the District will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve (12) months following the date of the conclusion of this engagement. If the District violates this nonsolicitation clause, the District agrees to pay to Baker Tilly a fee equal to the hired individual's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

The services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.

Baker Tilly US, LLP, trading as Baker Tilly, is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International’s agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International’s behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other’s acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the District and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. This Engagement Letter's provisions shall not be deemed modified or amended by the conduct of the parties.

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties, including any successors or assignees. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the District status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding the Engagement Letter, please contact Chris Kalafatis, the engagement managing director who is responsible for the overall supervision of the engagement and for determining that it has been completed in accordance with professional standards. Chris Kalafatis is available at 703 923 8007.

Sincerely,

Baker Tilly US, LLP

BAKER TILLY US, LLP

The services and terms as set forth in this Engagement Letter are agreed to by:

_____
Officer signature

_____
Title

_____
Date

23. Approval of Board Member Conference Attendance – ***Action Item*** 559

ACTION ITEM

Subject:
Approval of Board Member Conference Attendance

Background:
The 2024 Joint Annual Conference will bring together public education experts and high-performing school leadership teams to share knowledge, resources, and tools that have proven successful in creating educational opportunities for all students.

Administration's Analysis:
Attached is the Policy 2:125 Board Member Compensation; outlining Board Member Compensation and Expenses, and details regarding the IASB Joint Annual Conference. Total estimated expense $2,500.

Superintendent's Recommendation:
That The Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve Board Member Barbahen to attend the IASB Joint Annual Conference.

Policy 2:125 Board Member Compensation; Expenses

Board Member Compensation Prohibited

Board of Education members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. No later than approval of the annual budget and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

560

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.

4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
    a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.
    b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
    c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
    d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
    e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.:

105 ILCS 5/10-20 and 5/10-22.32.

30 ILCS 708/, Government Accountability and Transparency Act.

50 ILCS 150/, Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

Adopted: April 13, 2021

Proviso Township High School District 209

Please do not use the back button.

Group Event Registration | Register an Individual

Event Information

Event: **Joint Annual Conference 2024**

Start date: 11/22/2024

End date: 11/24/2024

Registrant Information

Registrant type: Registrant

Required

Registrant name: Barbahen Jenny

Required

Phone: Please select

Email: jbarbahen@pths209.org

Event Fees

	Product	Price	Member Type	Category
☑	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	[Any]	

Housing & Additional Registration Required

	Product	Price	Starts	Ends
☑	Housing Deposit (Non-Refundable)	200.00		
☐	IASB Equity Immersion: Foster Belonging	225.00	11/21/2024 9:00 AM	11/21/2024 3:00 PM
☐	Breaking Down the Walls: Bringing Student Voice to the Board Table	350.00	11/22/2024 9:00 AM	11/22/2024 3:00 PM

☐	The Job of the Board President in Leading Leaders	350.00	11/22/2024 9:00 AM	11/22/2024 3:00 PM
☐	Creating Peak Team Performance Through Self-Awareness and Personal Growth - AM	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	Equity: An Educational Imperative	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	LeaderSHIFT - Today's Challenges Require a Different Type of Leader - AM	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	School Finance For Board Members - AM	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	School Safety and Violent Event Incident Management and Reunification Overview -AM	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	Superintendent Evaluation: The Essential Work of the Board	175.00	11/22/2024 9:00 AM	11/22/2024 11:30 AM
☐	Beginning, Enhancing and Sustaining Your District's Educational Equity Journey	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	Creating Peak Team Performance Through Self-Awareness and Personal Growth - PM	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	Gaining the Trust Edge	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	LeaderSHIFT - Today's Challenges Require a Different Type of Leader - PM	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	School Finance For Board Members - PM	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	School Safety and Violent Event Incident Management and Reunification Overview -PM	175.00	11/22/2024 12:30 PM	11/22/2024 3:00 PM
☐	Administrative Professionals' Program	0.00		

Accessibility Requirements & Special Dietary Needs

Cancel Continue

Illinois Association of School Boards (https://www.iasb.com/)

2921 Baker Drive,
Springfield, Illinois 62703-5929
(217) 528-9688

One Imperial Place, 1 East 22nd Street, Suite 310,
Lombard, Illinois 60148
(630) 629-3776

The vision of the Illinois Association of School Boards is excellence in local school board governance supporting quality public education.

Although the IASB website strives to provide accurate and authoritative information, the Illinois Association of School Boards does not guarantee or warrantee the accuracy or quality of information contained herein.

Copyright 1999-2024 by the Illinois Association of School Boards. All rights reserved.

IASB Privacy Policy Statement (https://www.iasb.com/footer/privacy-policy-statement/?utm_source=footer%20navigation&utm_medium=link&utm_campaign=footer%20tracking&utm_content=privacy%20policy%20statement)

Contact Us (https://www.iasb.com/contact-us/?utm_source=footer%20navigation&utm_medium=link&utm_campaign=footer%20tracking&utm_content=contact%20us)

Staff Site (https://iasbedu.sharepoint.com/sites/internal/)

Joint Annual Conference

NOVEMBER 22-24, 2024

Register

Conference Home Registration/Housing Exhibit Schedule

Conference begins in

05	17	15
MONTHS	DAYS	HOURS

01:50

2024 Conference Registration Now Open

Illinois School leaders will gather November 22-24 in Chicago to share best practices and innovative solutions happening in their districts.

CONFERENCE REGISTRATION

The 2024 Joint Annual Conference will bring together public education experts and high-performing school leadership teams to share knowledge, resources, and tools that have proven successful in creating educational opportunities for all students. The event allows district leaders the chance to build relationships with fellow public education advocates and create a lasting network to share new strategies for succeeding in their districts.

Joint Annual Conference Housing Blocks

Hyatt Regency Chicago (co-headquarters) – **$234**
151 East Wacker Drive, (312) 565-1234

Sheraton Grand Chicago (co-headquarters) – **$234**
301 East North Water Street, (312) 464-1000

Swissôtel Chicago – $226

323 East Wacker Drive, (312) 565-0565

Fairmont Chicago – $226

200 N. Columbus Drive, (312) 565-8000

Chicago Marriott Downtown Magnificent Mile – $226

540 North Michigan Avenue, (312) 836-0100

InterContinental Chicago Magnificent Mile – $226

505 North Michigan Avenue, (312) 944-4100

Embassy Suites by Hilton – $248

511 North Columbus Drive, (312) 836-5900

Royal Sonesta Chicago Riverfront – $227

71 East Upper Wacker Drive, (312) 346-7100

Registration and Housing

Conference registration and housing is open. The registration fee for 2024 is $520 per person plus a required $200 deposit per guestroom if housing is requested. After October 15 registration will increase to $545. Housing is limited only to Conference attendees and will be assigned once full payment is received for both Conference registration and the housing deposit.

- Conference Registration and Housing Instructions

Important Dates and Deadlines

- **Deadline to Register at Early Bird Rates – October 15**
- **Online Registration Closes – November 18**
- **Joint Annual Conference – November 22-24, 2024**

Questions about Conference registration and housing should be directed to Meetings Management Assistant Director Natalie Duke.

Conference Additional Registration Events

The Equity Immersion

Friday Focus Workshops

Administrative Professionals' Program

Interactive Housing Block Map ☆

This map was made with Google My Maps. Create your own.



"This is a conference you do not want to miss. For anyone in the education field there is something there for you!"

2023 Conference Attendee

Illinois Association of School Boards

2921 Baker Drive,
Springfield, Illinois 62703-5929
(217) 528-9688

One Imperial Place, 1 East 22nd Street, Suite 310,
Lombard, Illinois 60148
(630) 629-3776

The vision of the Illinois Association of School Boards is excellence in local school board governance supporting quality public education.

Although the IASB website strives to provide accurate and authoritative information, the Illinois Association of School Boards does not guarantee or warrantee the accuracy or quality of information contained herein.

Copyright 1999-2024 by the Illinois Association of School Boards. All rights reserved.

24. District 209 Summer Sports Camp Program 2024 – ***Action Item*** 573

Action Item

Subject:
District 209 Summer Sports Camp Program 2024

Background:
For the past two summers District 209 has provided a Summer Sports camp program on the campuses of Proviso East and Proviso West which allows our coaches to conduct developmental practices and contests with our student-athletes after summer school hours.

Administration's Analysis:
The Illinois High School Association's Interscholastic Athletic program allows 25 contact days during the summer. During these days coaches are allowed to practice with their teams. This is a great opportunity for student-athletes to develop. The teams focus on fundamental instruction along with strength and conditioning activities. In addition, teams will get to simulate game situations through summer competition locally, and also off-campus during summer tournaments or scrimmages with opposing high school teams.

Statute, Administrative Policy or Board Rules Statement:
Per the IHSA Constitution and Bylaws for Athletics, participation by high school students in summer programs must be voluntary and in no way be an actual or implied prerequisite for membership on a high school team. **Bylaw 3.153** states that persons who coach a sport at a member school may have a maximum of 25 days of contact in that sport with students from that school during the period between the last day of classes or Monday of Week 49 (June 1, 2024) in the IHSA Standardized Calendar. The students may have a maximum of 25 days of contact per sport with persons who coach that sport at the school they attend during the same time period. A day of contact is defined as any date on which any coaching or instruction in the skills and techniques of any sport takes place. No contact days are allowed after August 2, 2024.

Implementation Plan:
Registration Online May 20 – June 10, 2024
Registration is open to all District 209 high school students including incoming freshmen
Sports Camp will be held After Summer School hours on:
Camp hours: 1:30PM – 4:30PM Tuesday, Wednesday and Thursday
Session 1 – (8 days) June 18, 20, 25, 26, 27, July 2, 9 ,10
Session 2 – (9 days) July 11, 16, 17, 18, 23, 24, 25, 30, 31 (17 days total)
Sports Offered: Baseball, Basketball, Football, Soccer Tennis, Cheerleading, Softball, Swimming, Tennis, Track, Volleyball, Wrestling, Flag Football,
The following staff persons made up of incumbent coaches and district staff will need to be hired:

10 Head Coaches at Proviso East and 10 Head Coaches at Proviso West
10 Assistant Coaches at Proviso East and 10 Assistant Coaches at Proviso West
3 Camp Aides at Proviso East and 3 Camp Aides at Proviso West
3 Security Staff at Proviso East and 3 Security Staff at Proviso West
Camp Salaries:
Head Coach - $35 per hour
Assistant Coach - $30 per hour
Camp Aide – $25 per hour
Security – $25 per hour

Funding Source: Title IV Grant funds
Estimated Budget With Both School Camp Sites Included:
Head Coaches - $35,700
Asst, Coaches - $30,600
Camp Aides - $7,650
Security - $7,650
Equipment - $10,000
Total $91,600

Superintendent's Recommendation:
The Board of Education for Proviso Township High School District 209 accepts the Interim Superintendent's recommendation to fund our 2024 Summer Sports Camp at a cost of $91,600.

25. Approval of PLCCA Partnership to Hire D209 Students for Summer 2024 – ***Action Item*** 576

Action Item

Subject:
PLCCA Partnership to Hire D209 Students for Summer 2024

Background:
Proviso Leyden Council for Community Action (PLCCA), has served Proviso communities for more than 50 years. PLCCA is seeking to support summer student workers in the areas of food service, maintenance, office support, and technology.

Administration's Analysis:
District 209 has a longstanding relationship with Proviso Leyden Council for Community Action. District 209 families have relied on assistance from PLCCA and have come to know them as a valuable and committed resource to the community. Proviso's partnership with PLCCA through this new initiative will demonstrate community collaboration that will best support Proviso families and allow for continuity in services. PLCCA will receive referrals from the MTSS (multi -tiered systems of support) Team of clinical professionals at Proviso that will link students and families to needed clinical and/or supportive interventions. We are looking to fill 25 positions at $15.80/hr with the district being reimbursed $17/hr for each position from PLLCA.

Below is a breakdown of the grant funding through PLCCA.

The total number of participants allowed for the grant will be = 25 youth from ages 16 - 24
The total number of allowed weeks to work will be = 10 weeks per participant
The total amount allotted to each youth for reimbursement will be = $17.00 per hour x 250 hours at 10 weeks = $4,250.00 per participant
The total amount of grant award for District 209 will be up to = $106,250.00 based on 25 participants completing a total of 250 hrs over the allotted 10 weeks.

Statute, Administrative Policy or Board Rules Statement:
Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools within policy 8:10.

The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative. For each community engagement initiative, the Board will commit to the determined purpose(s) and objective(s), and provide information about the expected nature of the public's involvement; the Superintendent or designee will identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s).

The Superintendent will: (1) at least annually, prepare a report of each community engagement initiative, and/or (2) prepare a final report of each community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiatives are achieving the identified purpose(s) and objective(s), (2) consider what, if any, modifications would improve effectiveness, and (3) determine whether to continue individual initiatives.

Implementation or Assessment Plan:
District Administration will establish a partnership with Proviso Leyden Council for Community Action to include a memorandum of understanding outlining goals and the partnership expectations of the Violence Prevention and Reduction Program. A collaborative process for screening referrals will be created between Proviso mental health professionals and PLCCA clinical staff.

Superintendent's Recommendation:
The Board of Education for Proviso Township High School District 209 accepts the Superintendent's recommendation to engage in a partnership with PLCCA through the Illinois Youth Investment Program Linkage Agreement.

POSITION TITLE: **Summer Worker – Food Service Helper**

REPORTS TO: **Department Manager**

CATEGORY: **Summer Worker - Student**

SALARY: **Hourly Rate - $15.00**

Summary:

Requirements

- Current student or recently graduated senior student in District 209.
- Organizational skills.
- Knowledge of the care and operation of standard office software, equipment, machines, and new technology.
- Proficiency in the Microsoft Office suite.
- Ability to proofread, transcribe, and type communications accurately.
- Ability to acquire new knowledge as needed after a reasonable period of training.
- Ability to work independently on responsible and confidential administrative assignments and secretarial tasks, maintaining confidentiality.
- Ability to establish and maintain effective working relationships with faculty, students, parents, administrators, business community members, and visitors.
- Demonstrate knowledge and follow proper care and use of the equipment.
- Must be able to read, write, and understand verbal instructions.

Duties

- Serve meals daily.
- Put up grocery arrivals into proper storage areas on delivery days.
- Maintain sanitary working conditions to eliminate contamination.
- Provide backup assistance in cooking areas as needed.
- Assist in proper inventory of food and staples that need to be ordered.
- Promote teamwork and interaction with fellow staff members. Interact with students, teachers, and visitors to provide optimum customer service.
- Maintain condiments, silverware, snack racks and keep serving line items full.
- Attend meetings when instructed by manager or director.
- Work directly with District 209 staff to organize and inventory equipment.
- Properly tracks and documents hardware asset information.
- Provides detailed documentation of daily tasks for progress tracking.
- Perform other duties as assigned.

Evaluation

- Performance of this job will be evaluated in accordance with provisions of the Proviso Township High Schools District 209 Board's policy on evaluation of personnel.

Note: This job description is designed to provide guidelines and direction for accomplishing goals and objectives. It covers the essential responsibilities and activities involved in the effective execution of this

position. It is not all encompassing or all exhaustive.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individual currently holding this position may perform additional duties.

Proviso Township High Schools is an equal opportunity employer.

POSITION TITLE: **Summer Worker - Maintenance and Operations**

REPORTS TO: **Department Manager**

CATEGORY: **Summer Worker - Student**

SALARY: **Hourly Rate - $15.00**

Summary:

Requirements

- Current student or recently graduated senior student in District 209.
- Possess a basic elementary understanding and applied knowledge of buildings and ground maintenance and repair.
- Organizational skills.
- Knowledge of the care and operation of standard office software, equipment, machines, and new technology.
- Proficiency in the Microsoft Office suite.
- Ability to proofread, transcribe, and type communications accurately.
- Ability to acquire new knowledge as needed after a reasonable period of training.
- Ability to work independently on responsible and confidential administrative assignments and secretarial tasks, maintaining confidentiality.
- Ability to establish and maintain effective working relationships with faculty, students, parents, administrators, business community members, and visitors.
- Must be able to read, write, and understand verbal instructions.

Duties

- Prepare setups for all events.
- Maintain, store and store tools and equipment.
- Repairs as needed.
- Work directly with District 209 staff to organize and inventory equipment.
- Properly tracks and documents hardware asset information.
- Provides detailed documentation of daily tasks for progress tracking.
- Perform other duties as assigned.

Evaluation

- Performance of this job will be evaluated in accordance with provisions of the Proviso Township High Schools District 209 Board's policy on evaluation of personnel.

Note: This job description is designed to provide guidelines and direction for accomplishing goals and objectives. It covers the essential responsibilities and activities involved in the effective execution of this position. It is not all encompassing or all exhaustive.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individual currently holding this position may perform additional duties.

Proviso Township High Schools is an equal opportunity employee

Position hours/shift Maintenance (Internal M2) - 4:00pm-12:00am

Required Experience or Training
Possess a basic elementary understanding and applied knowledge of buildings and ground maintenance and repair
Possess valid operators license for driving work related vehicles
Evidence of successful work experience and of a strong attendance record

Special Requirements of the Position
Possess skills to perform the varied maintenance and repair responsibilities required of the position
Broad understanding and/or experience in the various phases of building and grouind maintenance and repair
Ability to work nights and weekends for snow removal and other emergengies

Desired Experience
Possess a comprehensive understanding and applied knowledge of plant, lawn and grounds maintenance.
A practical knowledge of all aspects of building maintenance methods and practices as they apply to school facilities.

Additional Certificates Preferred
Possess an asbestos awareness training
Attend job-related workshops and seminars.

Basic Functions and types of Activities Performed Frequently
Prepare setups for all events
Maintain, store and store tools and equipment
Repairs as needed
Perform other duties and assignments as directed by the Manager of Buildings and Grounds.

Types of Activities Performed Occasionally
General – As directed
Assist in general maintenance work

POSITION RESPONSIBILITIES:
Minor roof repair
Machinery repair and preventative maintenance
Window repair and glazing
Maintain and replace floor tile
Door and accessory repair
Set up and/or furnish supportive athletic equipment
Prune trees and shrubs
Lawn maintenance
Operate job related power equipment
Remove snow and ice from grounds/lots
Lubricate and maintain assigned equipment
Plastering, drywall taping and sanding, painting.
Assume work responsibilities independently and without assistance.
Perform duties and assignments as directed by the Building Manager or his designee.

POSITION TITLE: **Summer Worker - Office**

REPORTS TO: **Department Manager**

CATEGORY: **Summer Worker - Student**

SALARY: **Hourly Rate - $15.00**

Summary:

Requirements

- Current student or recently graduated senior student in District 209.
- Organizational skills.
- Knowledge of the care and operation of standard office software, equipment, machines, and new technology.
- Proficiency in the Microsoft Office suite.
- Ability to proofread, transcribe, and type communications accurately.
- Ability to acquire new knowledge as needed after a reasonable period of training.
- Ability to work independently on responsible and confidential administrative assignments and secretarial tasks, maintaining confidentiality.
- Ability to establish and maintain effective working relationships with faculty, students, parents, administrators, business community members, and visitors.
- Must be able to read, write, and understand verbal instructions.

Duties

- Attend meetings when instructed by manager or director.
- Work directly with District 209 staff to organize and inventory equipment.
- Properly tracks and documents hardware asset information.
- Provides detailed documentation of daily tasks for progress tracking.
- Perform other duties as assigned.

Evaluation

- Performance of this job will be evaluated in accordance with provisions of the Proviso Township High Schools District 209 Board's policy on evaluation of personnel.

Note: This job description is designed to provide guidelines and direction for accomplishing goals and objectives. It covers the essential responsibilities and activities involved in the effective execution of this position. It is not all encompassing or all exhaustive.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individual currently holding this position may perform additional duties.

Proviso Township High Schools is an equal opportunity employer.

POSITION TITLE: **Summer Worker - Technology Assistant**

REPORTS TO: **Department Manager**

CATEGORY: **Summer Worker - Student**

SALARY: **Hourly Rate - $15.00**

Summary:

Requirements

- Current student or recently graduated senior student in District 209.
- Organizational skills.
- Knowledge of the care and operation of standard office software, equipment, machines, and new technology.
- Proficiency in the Microsoft Office suite.
- Ability to proofread, transcribe, and type communications accurately.
- Ability to acquire new knowledge as needed after a reasonable period of training.
- Ability to work independently on responsible and confidential administrative assignments and secretarial tasks, maintaining confidentiality.
- Ability to establish and maintain effective working relationships with faculty, students, parents, administrators, business community members, and visitors.
- Must be able to read, write, and understand verbal instructions.

Duties

- Prepares outdated computers and hardware for donation by wiping all data from the devices.
- Work directly with the Technology Department at Proviso East, West, and PMSA to organize and inventory equipment.
- Properly tracks and documents hardware asset information.
- Assist with deployment of new and existing hardware across the district.
- Provides detailed documentation of daily tasks for progress tracking.
- Attend meetings when instructed by manager or director.
- Perform other duties as assigned.

Evaluation

- Performance of this job will be evaluated in accordance with provisions of the Proviso Township High Schools District 209 Board's policy on evaluation of personnel.

Note: This job description is designed to provide guidelines and direction for accomplishing goals and objectives. It covers the essential responsibilities and activities involved in the effective execution of this position. It is not all encompassing or all exhaustive.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individual currently holding this position may perform additional duties.

Proviso Township High Schools is an equal opportunity employer.

ILLNOIS YOUTH INVESTMENT PROGRAM LINKAGE AGREEMENT
Between
Proviso Leyden Council for Community Action Inc. [PLCCA]
AND

_____

585

This Linkage Agreement [this "Agreement"] is made and entered into as of [_____] [Effective Date], by and between **Proviso Leyden Council for Community Action, Inc.** [Partnering Agency], located at 411 W. Madison St. Maywood, IL 60153 and _____[Employer Company Name], located at _____[City,State,Zip].

Program Objective:
The Illinois Youth Investment Program (IYIP) is a multi-faceted approach to youth employment that invests in the future of Illinois' low-income and or at-risk transition age youth (16-24). This approach to youth employment accounts for the youth's employment barriers as well as their physical, emotional, social and mental health needs while assisting them to secure and sustain long-term and or career employment thereby ensuring a greater likelihood of success and self-sufficiency.

Short Term Employment: Is for youth to develop essential employability skills and earn a minimum of 180 hours of entry-level paid work experience, not to exceed 10 weeks, through placing youth in a Work-Based Learning Opportunity, including Short-Term Summer Employment, Career Development Experience, or Pre-Apprenticeship Program targeting a registered or Non –Registered Apprenticeship.
Long Term Employment: Is for youth to gain long-term unsubsidized employment in a targeted Illinois industry, or completion of a Youth Apprenticeship Program and acceptance into a Registered or Non-Registered Apprenticeship Program, admission to other articulated postsecondary education, or sustained employment; through placing youth in unsubsidized employment, through an agreement with an employer to subsidize (fully or partially) a youth's wages for a period of 60 days or youth being enrolled in secondary education or pursing a high school equivalency.

Responsibility of the Employer:

_____[Employer/Company] will provide:

1. Detailed information about worksite such as, job title(s), job description(s), working days and hours, location(s), number of positions, background check policies, worksite supervisor(s) information.

2. Job training to successfully complete the requirements put forth in the job description(s).

3. Will pay each participant at least a minimum wage.
    - The subsidy does not exceed the maximum allowed under the grant, $17.00 per hour, including fringe benefits and taxes.
4. An invoice to PLCCA [Partnering Agency] for allowable reimbursement for wages paid with attachments; attached documents include: a check stub and time sheets for each participant(s).
5. Provide and document youth attendance through universal time sheet or with any other attendance records/information used and concerns bi-weekly.
6. Commit to as part of the employer to complete Worksite Evaluations/Workplace Skills Assessments for each participant upon an agreed schedule.
7. Commit to as a part of the employer to complete an employment termination report if a participant(s) employment ends during the period of subsidized employment or within 1 months following youth's period of subsidized for those youth that continue unsubsidized.
8. Commit to as part of the employer to provide employment verification and status information for program youth to the partner agency upon request up to 9 months following the youth's period of subsidized employment for those youth that continue unsubsidized.
9. If the conditions and terms of a successful probationary employment period thereby ensure that when these terms and conditions are met, youth's employment may continue under employer unsubsidized.

586

Responsibility of Partner Agency:

PLCCA, INC. [Partner Agency]:

1. Will provide at least 1 qualifying participant for consideration.
2. Will subsidize up to $17.00 per hour per to youth wages not to including fringe benefits and taxes for each participant worked for 10-week time frame [minimum of 180 hours] for short term employment or up to 60 days for long term employment.
3. Will provide ongoing work readiness activities/opportunities, professional development, support services, complete assessments, career planning, and case management throughout each participant's time at an employer site.
4. Will provide universal time sheet template, evaluation forms, and employer guidance/support through each youth's employment.
5. Will provide on-site performance evaluations for each participant at 30, 60, and/or final-day intervals to ensure the retention of the participants.
6. Be involved in youth disciplinary procedures and termination decisions to offer mediation before final determinations.
7. Keep a participant file for each youth that will include eligibility documents, workshop completions, a copy of employer and employment information, documentation verifying subsidize (signed time sheets, check stub etc.) etc.

Compensation:

Invoices and supporting documentation (a check stub and time sheets for each participant(s)) must be submitted to the finance department by the 5th business day of each month. Email invoices to ap@plcca.org and copy kpettis@plcca.org and scross@plcca.org. Invoices received without required documentation will delay payment.

Invoices received after the 5th of the month will be processed the following month. IYIP is a reimbursable program and PLCCA invoices the state monthly and disbursements are made when funding is received.

If you have any questions regarding payment contact Britney Douglas, Accountant at bdouglas@plcca.org or 708-450-3500 ext. 271. Please copy Ken Pettis, Controller on all emails at kpettis@plcca.org.

Data Collection & Sharing
Both parties will collect data for reporting purposes. Data can include timesheets, evaluations, HR documentation and other documents deemed necessary.

Indemnification:

_____[Employer Company] agrees to release, hold harmless and indemnify PLCCA, its employees and agents from any kind, and all liability, claims, demands, and actions or causes of any kind, damages, whether to person (including death) or property, costs (including reasonable attorney fees), and losses (collectively "Loss") arising from program operations.

Period of Terms:
The term of this Linkage Agreement is for:

	through	

and may be extended upon written mutual agreement. It shall be reviewed quarterly to ensure it is fulfilling its purpose and making necessary revisions. A new agreement is to be signed at every annual anniversary or if a new representative is assigned, if both partners agree to a continued partnership. Either organization may terminate this Linkage Agreement with a 30-day written notice without dissolution of the partnership. Written notice should be sent to Shavonna Cross, Associate Director, via email at scross@plcca.org.

587

Employer/Company Authorized Representative Signature:

Printed Name and Title: _____

Signature: _____

Date: _____

Partner Agency Authorized Representative Signature:

Printed Name and Title: Claudette Harrell _____

Signature: _____

Date: _____

DHS Youth Programs

Worksite Agreement

May 2021 v1

Employer/Worksite Agreements

All subsidized youth employment opportunities must have signed Employer Agreements.
Signatures are encouraged but not required for *unsubsidized* employment agreements.

Worksite Agreement					
Performance Period for this agreement		to			
	Is hereby designated as a DHS Youth Program worksite.				
By (hereafter known as the agency)					
Company Information					
Company Contact		Phone			
Contact Person Email					
Company Address					
City		State		Zip Code	
Worksite is:	*Government* ☐	*Private Non-Profit* ☐		*Private* ☐	
Worksite Information					
Worksite 1		County			
Street		Phone			
City		State		Zip code	
Supervisor		Phone		Work Days	
Staff at this location with acceptable background checks				Work Hours	
Worksite 2		County			
Street		Phone			
City		State		Zip code	
Supervisor		Phone		Work Days	
Staff at this location with acceptable background checks				Work Hours	
Worksite 3		County			
Street		Phone			
City		State		Zip code	
Supervisor		Phone		Work Days	
Staff at this location with acceptable background checks				Work Hours	
Background Check					

DHS Youth Programs

Worksite Agreement

May 2021 v1

The worksite ensures background checks are completed for any staff or volunteer that may come into contact with a minor youth AND for all staff involved in direct service provision for any program youth. The policy should include procedures for interpreting and making employment decisions based on the results. All supervisors of youth at worksites subsidized under this program must pass a background check conducted prior to being allowed to supervise any youth.

Company policy on employment decisions based upon background check results	

Signature		Date	
Agency Signature		Date	

590

Start Date	Job Title	Hourly Wage	Subsidized Wage	# Hours	Participant	

CONDITIONS AND TERMS

Conditions and terms of successful probationary employment, thereby ensuring that when these terms & conditions are met, the youth's employment may continue under the employer unsubsidized.

Commitment on the part of the employer to provide long term employment opportunities and not just subsidized employment	Yes	☐	No	☐
Commitment on the part of the employer to provide weekly documentation (including signed timesheets) to the provider to verify hours worked etc. for each youth employed along with other attendance information and concerns.	Yes	☐	No	☐
Commitment on the part of the employer to complete Worksite Evaluations/Workplace Skills	Yes	☐	No	☐

Commitment on the part of the employer to complete employment termination report if participant employment ends during the period of subsidized employment or within 3 months following the youth's period of subsidized for those youth that continue unsubsidized.	Yes	☐	No	☐
Commitment on the part of the employer to provide employment verification and status information for program youth to the provider upon request up to 9 months following the youth's period of subsidized employment for those youth that continue unsubsidized.	Yes	☐	No	☐
We agree to adhere to current workplace safety guidelines	Yes	☐	No	☐
We agree that worksites for youth adhere to applicable federal/state wage, labor, and workers' compensation laws.	Yes	☐	No	☐

WORK DESCRIPTION

An individual served under this Agreement will be referred to as an "employee." A Job Description describing task and responsibilities will be written for each employee served under this agreement. A duly recognized representative, such as a manager or supervisor, may sign for the Worksite. Job Description shall by reference be made a part of this Agreement.

PERFORMANCE OF WORK

START OF WORK:

The Worksite will not start the employee at work until this Agreement, and a Job Description and Worksite Agreement Addendum has been completed for the employee. The start of work must not precede the Date of this agreement or the last signature date.

TERMINATION FOR CONVENIENCE

The performance of work under this Agreement may be terminated in completely or from time to time in part by contracting agency when it determines that such termination is in the best interest of the agency. Termination for work hereunder shall be effected by delivery to the Worksite of a Notice of Termination specifying the extent to which performance of work under the Agreement is terminated and the date upon which such termination becomes effective.

The Worksite shall notify the agency of any changes to the required hours and work necessary to be performed by the Employee in order to effectuate any terminations due to lack of work.

TERMINATION FOR REASONS OF DEFAULT:

The agency by written notice of default to the Worksite may, terminate the whole or any part of this Agreement in any one of the following circumstances:

- failure to perform the services specified herein
- failure to perform any of the other provisions of this Agreement,
- failure to make progress as to endanger performance under this Agreement in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days (or such longer period as the agency may authorize in writing) after receipt of notice specifying such failure.

Worksite Agreement

WORKSITE REQUIREMENTS

1. EQUAL OPPORTUNITY:
    a. The Worksite will not discriminate against any employee because of race, color, religion, sex, or national origin.
2. STATEMENT OF WORKSITE PERSONNEL POLICY:
    a. The Worksite will provide a copy of its policy to the employee covering any specific rules or regulations by which the employee is expected to abide, including benefits information and grievance procedures.
    b. MISCELLANEOUS PROVISIONS
        A. PAYMENTS:
            1. The Worksite will assist the agency by providing the appropriate documentation (signed timesheets) to the agency on a timely basis to ensure the Employee is paid on a timely basis.
            2. All hours must be rounded to the nearest quarter hour on a daily basis.
        B. CHANGES:
            1. There shall be no modification or amendment of this Agreement, except in writing, executed with the same formalities as this instrument.
            2. Requests for interpretations of the Agreement provisions shall be directed to the agency and must be in writing. No interpretations shall be official or binding upon the Worksite unless it is received in written form.

3. DISPUTES:
   All disputes should be resolved informally. If resolution does not occur to the satisfaction of any party, the first step is to use existing grievance procedures, if any, established by the Worksite to resolve disputes with Employees. If the Worksite has no internal grievance procedures or if the dispute remains unresolved, the parties agree to participate in and be bound by determinations resulting from the Local Workforce Boards Grievance Procedures.

4. ATTESTATION REGARDING EMPLOYMENT OF EMPLOYEE:
   The Worksite can presently employ none of the employees served under this Agreement, nor can they be presently on a layoff status subject to recall by the Worksite or other like status with the Worksite.

5. SUBJECT TO FUNDING/BUDGET:
   It is expressly understood by and between the parties hereto that the agency is serving solely as distributor of funds provided under the DHS Youth Programs grant and is not obligated to disburse monies from general funds or otherwise to make payments described herein, and further, that this distribution is contingent upon the receipt of DHS funds. The agency reserves the right to institute an administrative modification to reduce in whole or in part the monies provided under this Agreement should available monies become insufficient to continue Agreement levels.

6. HOLD HARMLESS:
   The Worksite agrees to indemnify and hold harmless the agency, their officers, officials and employees from and against all claims, liabilities, the damages or suits of any nature whatsoever arising out of, because of, or due to breach of this agreement by the Worksite, its delegates agents or employees, or due to any act or occurrence of omission of the Worksite, including but not limited to costs and a reasonable attorney's fee. In suits against the

agency arising out of this agreement, the agency, at its sole option, may defend itself or require the Worksite to provide the defense.

7. DEBARMENT AND SUSPENSION:
   The Worksite certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal or State department or agency.

8. RELATIONSHIP OF PARTIES:

   The Worksite does not become the agent of the agency for any purpose pursuant to this Agreement, and will make no representation of such. In agreeing to provide direction and supervision for the employee(s), the Worksite understands that this does not make any employee an employee or agent of the agency, nor is the agency liable to the Worksite or any third party by reason of any future act or failure to act by any employee on or off the job.

ASSURANCES AND CERTIFICATIONS

By entering into this Agreement, the Worksite hereby acknowledges, and agrees to comply with, the following statutory, regulatory and policy provisions:

1. RELOCATION:
   Neither the execution nor performance of the Agreement will assist in, support or otherwise contribute to the relocation of the Worksite's business.

2. MAINTENANCE OF EFFORT:
   The Worksite assures that this agreement will only provide for employment opportunities that are necessary for disaster recovery associated with the covered disaster.

3. DISPLACEMENT OF CURRENTLY EMPLOYED WORKERS:
   The Worksite assures that no currently employed worker shall be displaced by any employee, including partial displacement such as a reduction in hours of non-overtime work, wages or employment benefits. No employee shall be employed or job opening filled when (a) any other individual is on layoff from the same or any substantially equivalent job, or (b) when the Worksite has terminated the employment of any regular employee, or has otherwise reduced its work force with the intention of filling the vacancy so created by utilizing an employee.

4. HEALTH AND SAFETY STANDARDS:
   Health and safety standards otherwise applicable to working conditions of disaster employees shall be equally applicable to working conditions of the regular employees. The Worksite assures that appropriate standard for health and safety will be maintained, including adherence to both federal and state Child Labor Laws.

5. SECTARIAN ACTIVITIES:
   The Worksite assures that employees will not be employed in building, operating, or maintaining any part of any building, which is used for religious instruction or worship.

6. COLLECTIVE BARGAINING AND UNION ACTIVITIES:

The Worksite assures that this agreement will not impair existing contracts for services or collective bargaining agreement between the Worksite and other parties, nor will this agreement assist, promote or deter union organization.

7. LOBBYING AND POLITICAL ACTIVITIES:
   The Worksite assures that this agreement will not assist with political or lobbying activities or the cost of any salaries or expenses related to any activity designed to influence legislation or appropriation pending before the Congress of the United States.

REPRESENTATIONS AND UNDERSTANDING:

The Worksite agrees to operate this worksite in accordance with the provisions, conditions and specifications as follows:

A. To insure that employees assigned to this worksite will only perform tasks related to the job description
B. To insure that the agency contact person will be notified as soon as all tasks which are necessary have been completed
C. To insure compliance with governing state and federal laws and policy
D. To provide adequate supervision and safety training for the subsidized employees
E. To provide sufficient work to fully occupy the employees' working hours
F. To maintain the worksite timesheets and monitoring of hours and attendance
G. To adhere to applicable wage and hour regulations
H. To insure safe and sanitary working conditions
I. To file injury reports when applicable and immediately advise the agency and Workers' Compensation provider
J. To insure that no subsidized employee will be involved in any sectarian or political activities

The Worksite understands that no part of this Agreement, including any Addenda, may be subcontracted to a third party without the express written consent of the agency.

A. The Worksite will immediately advise the agency in writing of any actions, suits, claims or grievances filed against the subsidized employee, the agency, State of Illinois, federal officials or any other individuals that in any way relates to this Agreement.
B. The Worksite represents that it has the power and authority to execute this Agreement and perform the services specified in any Addenda to this Agreement.

PROVISO LEYDEN COUNCIL FOR COMMUNITY ACTION, INC.

Presentation to the Proviso Township High School District 209 Board of Education

595

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

ILLINOIS YOUTH INVESTMENT PROGRAM (IYIP) SUMMER EMPLOYMENT

Tuesday, May 14, 2024

01

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN



Our Mission

The Mission of PLCCA is to advocate for social change.

We feel this can be accomplished by "promoting community development and empowering people through education, training, and supportive services."

Credo: "Providing a Hand Up, Not a Hand Out"

www.PLCCA.org



BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

IDHS

icoy Illinois Collaboration on Youth

Illinois Youth Investment Program

- The Illinois Youth Investment Program (IYIP) is an employment program for youth funded by the Illinois Department of Human Services.
- The program invests in the future of low-income and/or at-risk in-school and out-of-school youth ages 16 - 24 who reside in Illinois.
- The program offers part-time or full-time job opportunities for employers to make an investment in today's youth.

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Illinois Youth Investment Program

There are Two Programming Options:

- Short-term
  - Internship or summer employment for a minimum of 180 hours for up to 10 weeks
- Long-term
  - More permanent positions not to exceed 60-day probationary period

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Benefits for Summer Youth Participants

- Part-time paid work experience: Max 25 hours per week
- Competitive Pay starting at $15.80 per hour and can go up to $17 per hour
- $250 incentive upon completion of work readiness training requirements paid by PLCCA

599

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

Benefits for Summer Youth Participants

- Case management services to include: life skills, counseling, and work readiness training.
- Receive wrap-around support services including: transportation services, and uniforms.
- Paid entry-level work experience that develops essential employability skills.



BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN



District 209 Responsibility

- Sign a linkage agreement between District 209 and PLCCA.
- Hire student participants as District employees and pay a minimum of $15.80 per hour AND up to $17 per hour.
- Provide job descriptions for placements within Proviso High Schools, and youth to be managed by Proviso staff.
- Submit an invoice to PLCCA for reimbursement of wages paid to youth.

Bishop Dr. Claude Porter,
President/CEO David Quas, Chairman



The Reimbursement Process

- **SUBMIT INVOICE TO PLCCA DUE BY THE 5TH BUSINESS DAY OF THE MONTH**

- **INCLUDE SUPPORTING DOCUMENTS**

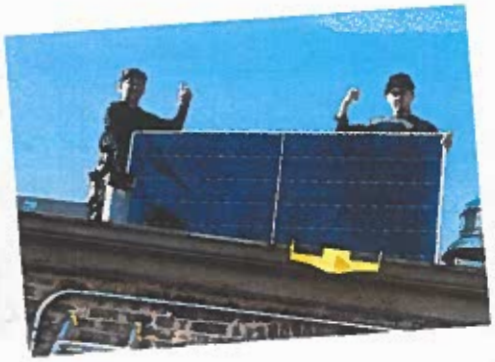
- **RECEIVE PAYMENT ONCE THE STATE REIMBURSES PLCCA**

PROVISO LEYDEN COUNCIL FOR COMMUNITY ACTION, INC.

ILLINOIS YOUTH INVESTMENT PROGRAM (IYIP) SUMMER EMPLOYMENT

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN













PROVISO LEYDEN COUNCIL FOR COMMUNITY ACTION, INC.

Questions?

604

Shavonna Cross, *Associate Director*, scross@plcca.org

Claudette Harrell, *Exec. Vice-President*, charrell@plcca.org

Contact Information:
(708) 450 - 3500

BISHOP DR. CLAUDE PORTER, PRESIDENT/CEO

DAVID QUAS, CHAIRMAN

ILLINOIS YOUTH INVESTMENT PROGRAM

IDHS



Benefits of Partnering with the Proviso Leyden Council for Community Action (PLCCA, Inc.) on the Illinois Youth Investment Program (IYIP).

The Illinois Youth Investment Program is sponsored by the Illinois Department of Human Services DHS Youth Programs. The youth participating in this program are between 16 and 24 and may have faced challenges to employment in the past.

There are several benefits to working with / hiring youth through PLCCA as an IYIP Partner:

- The youth you hire may have subsidized wages for up $17 per hour while you train the youth on the job.
- The youth will have had training in all important employability skills that employer finds important in their employees.
- Each youth you hire has a career coach to serve as a mentor for the youth.
- The career coach can provide supportive services such as uniform and transportation to help prevent challenges to success.
- The career coach continues to follows up with the youth after employment to help the youth be successful on the job.
- Receive pre-screened, work-ready, and trainable youth.
- PLCCA can provide business services to your company not only for hired on youth but your organization as a whole. *
- Hiring these youth can potentially provide your business with additional tax credits.

We ask that each business:

- Teach the youth important job skills that they can use for advancement in your company.
- Consider the employment of the youth as a permanent addition to your roster of employees.
- Work with the youth and career coach to help build success for the youth on the job.
- Not replace any permanent employees to hire a youth with the subsidized wage.
- Able to sustain payroll without subside.
- Not have had any lay-offs in the last six months.









Proviso Leyden Council for Community Action, Inc.

Advocating Families
PLCCA
Est. 1968
Empowering People

606

Summer Employment

16-24 years old

At-Risk Youth

Are you a high schooler or college student on summer break?
Are you looking for Summer Work Experience?
Well, PLCCA's waitlist is now open!

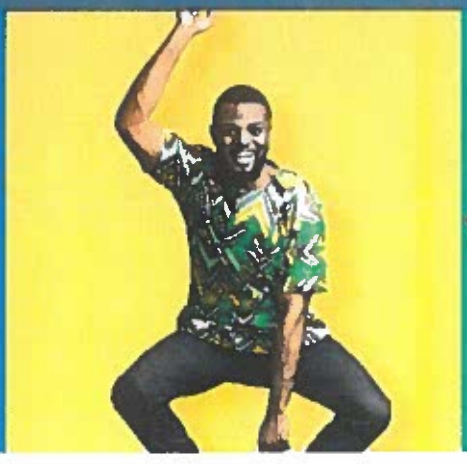
Pay Starting at $15.80

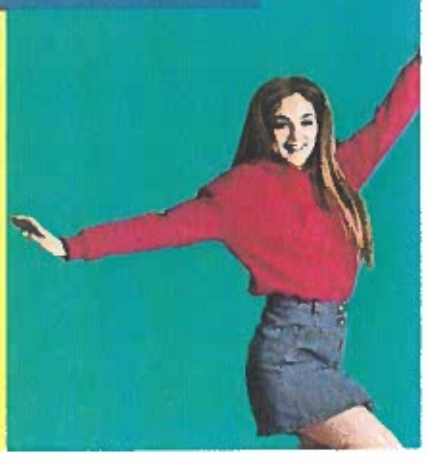
Contact Us: 708-450-3500 ext 244
411 Madison St. Maywood, IL

Bishop Dr. Claude Porter, President & CEO | David Quas, Chairman









26. Career and Technical Education Student Laptop Purchase – ***Action Item*** 608

ACTION ITEM

Subject:
Career and Technical Education Student Laptops

Background:
Proviso District 209 has a Project Lead the Way program at Proviso Math and Science Academy and Proviso West. This program requires a set of performance computers to run the curricular software used by the students. Currently, the programs utilize student laptops, which do not meet the specifications needed to run the advanced programs.

Administration's Analysis:
The purchase of sixty student laptops will allow the Proviso Math and Science Academy and Proviso West Career and Technical Education programs to meet computer specifications and run all necessary software. These sixty student laptops will be split into two laptop carts for the 2024-2025 school year.

PC/Windows and Mac Specifications (all courses except EES and IED)		
Specification	**Minimum for Existing Devices**	**Recommended for New Purchase**
Processor	Intel® or AMD processor 2.5 Ghz +	Intel® or AMD processor 3 Ghz +
RAM	8 GB +	32 GB +
Hard Drive	500 GB +	1 TB +
Video Card *	1 GB + dedicated RAM, with 29 GB/S Bandwidth and DirectX 11 compliant	4 GB + dedicated RAM, 4 GB GPU with 106 GB/S Bandwidth and DirectX 11 compliant
Operating System	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 13+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 15+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**
Network	Must have network connectivity (wireless and/or wired)	Must have network connectivity (wireless and/or wired)
Other Basic Software **(complete software lists here)**	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor

* You should NOT use Basic Intel graphic chipset or other chipsets with shared memory for video display. See the Autodesk certified graphics hardware page here as reference tool in selecting graphics hardware

Superintendent's Recommendation:
The Board of Education for Proviso Township High School District 209 accepts the Interim Superintendent's recommendation to purchase the Career and Technical Education laptops at a cost of $87,000.

Staples | Technology Solutions

Staples Technology Solutions
P O Box 95230
Chicago, Illinois 60694-5230
United States
(P) 1-888-438-4806

Quotation (Open)
Quote # : 987324 1 rev of 1
Modified Date: May 30, 2024 01:48 PM EDT
Expiration Date: 06/28/2024
Description: HP ZBook Firefly G10

Sales Associates
Preparer: Nieves, Rick
E-mail: Rick.Nieves@Staples.com
Phone: 000-000-0000
Account Manager: Nieves, Rick
E-mail: Rick.Nieves@Staples.com

BILLING
Proviso Township High School District 209
White, Charlotte
8601 West Rooseverlt Rd
Forest Park, IL 60130
United States
(P) 708-338-5956
cwhite@pths209.org

SHIPPING
Proviso Township High School District 209
Swanson, Michael
8601 West Rooseverlt Rd
Forest Park, IL 60130
United States
(P) 708-338-5921
mswanson@pths209.org

Payment Method
Terms: Undefined

Shipping Info
Delivery Method: UPS Ground
Carrier Account #:
Special Instructions:

Products

#	Image	Description	Part #	Qty	Unit Price	Total
1		(CTO) HP ZBook Firefly G10 14 inch with Nvidia RTX A500 GPU 4GB dedicated Graphics Card	739M5AV	60	$1,303.53	$78,211.80

Note: 739M5AV HP IDS DSCRTXA500 i7-1365UTIPD14G10BNBPC
1Y630AV Electronic Energy Star labeling (EStar)
739V4AV OST Win 11 Pro 64
4SS11AV OS Localization
739Q4AV DM 5MP USB2 IR WFOV Intgrtd Cam
739Q9AV 14.0 AG WUXGAUWVALED250f5MPIRbntLCDPanel
804V0AV 32GB (2x16GB) DDR5 5200 SODIMM Mem
739X0AV 1TB PCIe 2280 NVMe TLC SSD
739S7AV No Near Field Communication (No NFC)
739Z0AV Intel AX211 Wi-Fi 6EvPro160MHz+BT5.3WLAN
739W8AV SEC Fingerprint Sensor
739W7AV Active SmartCard
739L7AV WP Long Life 51Whr FstCrg 3 cell Batt
739L5AV 65 Watt nPFC USB-C AC Adapter
73B26AV Clickpad BL SR Premium KBD
73B27AV Country Localization
739Z3AV 1/1/0 Warranty
739S4AV AMT Enabled
4N732AV HP Tamper Lock
739T3AV Standard Packaging
739T5AV No WWAN for DSC
6B608AV C5 1.0m tag CNVTL Power Cord
3E756AV Electronic TCO Certified labeling
6E6V6AV Core i7 sz3 vPro G13 Label
9VA80AA HP Wired 320M Mouse

2	HP Care Pack	Electronic HP Care Pack Hardware Support Extended service agreement - parts and labor (for mobile workstations) - 3 years - 9x5 - response time: NBD - for ZBook Power G10, Studio G10; ZBook Firefly 14 G10, 16 G10	U60ZBE	60	$146.47	$8,788.20

Subtotal:	**$87,000.00**
Tax (6.2500%):	$0.00
Shipping:	$0.00
Fees:	$0.00
Total:	**$87,000.00**

Special Note: Displayed inventory availability is subject to change. Prompt placement of your order, will help establish prioritization and provide the highest likelihood of fulfillment for constrained products.

Terms of Purchase

If shipping charges or sales tax & fees are shown, they are estimates only. Actual shipping charges and sales taxes and fees will be calculated at the time of shipment and added to the invoice. Pricing quoted is subject to change prior to shipment, manufacturer and distributor pricing changes regularly. This quote is confidential and meant for the client recipient above, any unauthorized review, use, disclosure or distribution is prohibited. Credit cards may be used only at the time of purchase and not for the payment of invoices. Credit Card Fees may apply.

Purchase subject to Terms and Conditions here : https://sts.staples.com/tech_services_STS.html

Returns are subject to Return Policy found here: https://sts.staples.com/returns.html.

Leasing available on orders over $1,000 and is subject to credit approval and agreement to terms.

PLTW Engineering Computer Specifications 2024-2025

March 2024 v1

The PLTW curriculum utilizes powerful, industry-based software. To prepare for a successful school year, please work closely with your IT department to ensure your computer hardware meets or exceeds the specifications below.

Distance Learning: To accommodate distance learning environments, students may use a Chromebook in place of the recommended desktop or laptop. A Chromebook is not recommended for the teacher's computing platform.

Please note, we do not support the following software solutions for use with the PLTW curriculum:

- Open Office
- Some Virtual Desktop Environments
- Internet Explorer

PLTW Engineering Specifications

Engineering Course	PC/Windows	Mac*	Chromebook	Android Tablet	iPad/IOS
Aerospace Engineering (AE)	✓	✓	**DL**		
Civil Engineering and Architecture (CEA)	✓	✓	**DL**		
Computer Integrated Manufacturing (CIM)	✓	✓	**DL**		
Digital Electronics (DE)	✓	✓	**DL**		
Engineering Design and Development (EDD)	✓	✓	**DL**		
Engineering Essentials (EES)	✓	✓	✓		
Environmental Sustainability (ES)	✓	✓	**DL**		
Introduction to Engineering Design (IED)	✓	✓	✓		
Principles of Engineering (POE)	✓	✓	**DL**		

*Mac devices must have Windows partition installed except for IED and EES. Mac devices with the new M1 chip are not compatible with Bootcamp or a parallel OS.

- Each teacher must have a PC or Mac laptop.
- Each student must have a PC or Mac laptop or desktop computer (or Chromebook for EES and IED only).
- POE can follow the specifications for IED, with the exception of one activity that requires a PC.
- The PLTW Engineering curriculum does not support Chromebooks (except EES and IED), Android tablets, Kindle Fire tablets, or iPads.
- The new DE course in 24-25 is Mac compatible when using the new equipment, but now legacy equipment.

PC/Windows and Mac Specifications (all courses except EES and IED)		
Specification	**Minimum for Existing Devices**	**Recommended for New Purchase**
Processor	Intel® or AMD processor 2.5 Ghz +	Intel® or AMD processor 3 Ghz +
RAM	8 GB +	32 GB +
Hard Drive	500 GB +	1 TB +
Video Card *	1 GB + dedicated RAM, with 29 GB/S Bandwidth and DirectX 11 compliant	4 GB + dedicated RAM, 4 GB GPU with 106 GB/S Bandwidth and DirectX 11 compliant
Operating System	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 13+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**	Windows 7, Windows 8, or Windows 10, Windows 11 64 bit operating system or MAC device with macOS 15+. Bootcamp required with one of the above Windows operating systems. **NOTE: MAC devices made with the new M1 chip cannot run Bootcamp or a parallel OS. Take this into consideration when purchasing new machines.**
Network	Must have network connectivity (wireless and/or wired)	Must have network connectivity (wireless and/or wired)
Other Basic Software **(complete software lists here)**	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW. • Microsoft Office, 2016 or later for iComponents, thread customization, and spreadsheet-driven designs in Inventor

* You should NOT use Basic Intel graphic chipset or other chipsets with shared memory for video display. See the Autodesk certified graphics hardware page here as reference tool in selecting graphics hardware

PC/Windows and Mac Specifications (EES only)		
Specification	**Minimum**	**Recommended (not required)**
Processor	Intel® or AMD processor 1.7 Ghz +	Intel® or AMD processor 2 Ghz +
RAM	4 GB +	8 GB +
Hard Drive	256 GB +	256 GB +
Video Card *	256 MB + Graphics card	500 MB + Graphics card

Operating System	Windows 7, Windows 8, or Windows 10, 64 bit operating system or Apple device with OSX 10.60 +.	Windows 7, Windows 8, or Windows 10, 64 bit operating system or Apple device with OSX 10.90 +.
Network	Must have network connectivity (wireless and/or wired)	Must have network connectivity (wireless and/or wired)
Other Basic Software **(complete software lists here)**	• We recommend the most current version of Firefox or Chrome with WebGL for optimal utilization of Tinkercad and myPLTW.	• We recommend the most current version of Firefox or Chrome with WebGL for optimal utilization of Tinkercad and myPLTW.

PC/Windows and Mac Specifications (IED, DE, and POE only)		
Specification	**Minimum for Existing Devices**	**Recommended for New Purchases**
Processor	Intel® or AMD processor 1.7 Ghz +	Intel® or AMD processor 2 Ghz +
RAM	8 GB +	12 GB +
Hard Drive	256 GB +	256 GB +
Video Card*	1 GB + dedicated RAM, Microsoft® Direct3D 10® capable graphics card or higher supporting 1280 x 1024 screen resolution*	2 GB + dedicated RAM, Microsoft® Direct3D 12® capable graphics card or higher supporting 1280 x 1024 screen resolution*
Operating System	Windows 7, Windows 8, or Windows 10, 64 bit operating system or Apple device with macOS 11 +. (POE requires Windows OS for one activity)	Windows 7, Windows 8, or Windows 10, 64 bit operating system or Apple device with macOS 13 +. (POE requires Windows OS for one activity)
Network	Must have network connectivity (wireless and/or wired)	Must have network connectivity (wireless and/or wired)
Other Basic Software **(complete software lists here)**	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW.	• We recommend the most current version of Firefox or Chrome for optimal utilization of myPLTW.

** These specs are based on the Autodesk Fusion 360 hardware specifications for basic modeling.*

PLTW Chromebook Specifications (EES, IED and Distance Learning Only)	
Screen Size	11 inch +
Processor	1.0 Ghz+
RAM	4 GB +
On Board Storage	16 GB +
Graphics	Integrated
USB Connectivity	Must have a USB port and drivers
Operating System	Chrome OS Current version (updated continuously)
Network	WIFI enabled (cellular/LTE not required); Must have wireless network connectivity

Network Allow list: Please see our Allow list for ports and websites here. Following the Allow list ensures that teachers and students can access and use the software, websites, and applications required to offer PLTW coursework.

Other PLTW Engineering Hardware

Projector: Each classroom needs a digital projector with screen (or equivalent classroom display hardware) with appropriate cables, adapters, or software to connect to the teacher device.

Printer: Each classroom will need access to a single medium duty printer for coursework:

Print speed: Up to 35ppm

Resolution: 600 x 600 dpi minimum, Color not required

Memory: 128 MB min

Paper size: Letter, Legal 11X17 (required)

Network ready

27. Evening School Emotional Services - ***Information Item*** 617

INVOICE



DATE
12/14/2023

INVOICE NO
1074

Chris Chambliss
717 Versailles Pkwy
Oswego, IL 60543
708-397-6069
cchambliss@thenehemiahcommuityproject.org

Dr. Debra D. Thomas
PMSA Dist. #209
dthomas@pths209.org

Revised for
Payment Purposes

PROGRAM	PROGRAM #	PAYMENT TERMS	12/22/23
SEL Support	101	Due on Receipt	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1st half of School year	SEL for night school students, Mental Health Well-being support.		$20,500.00

Subtotal	$20,500.00
Sales Tax	N/A

- 2nd Invoice will be submitted May 15th for the remaining balance of $20,500.00.
- Total amount for school year services totaling $41,000.00.

INFORMATION ITEM

Subject
Evening School Social Emotional Services

Background
Proviso Township High Schools District 209 is committed to ensuring that our students' academic and socioemotional needs are met through educational programs and student support services.

Having trained mental health professionals on-site weekly at our Evening School Program provide an essential resource to our students who struggle with a variety of challenges at school and at home.

The proposal is provided.

Administration's Analysis
The District would like to partner with Nehemiah Project to provide mental health services to support at risk students. This service will be provided through the Title IV grant.

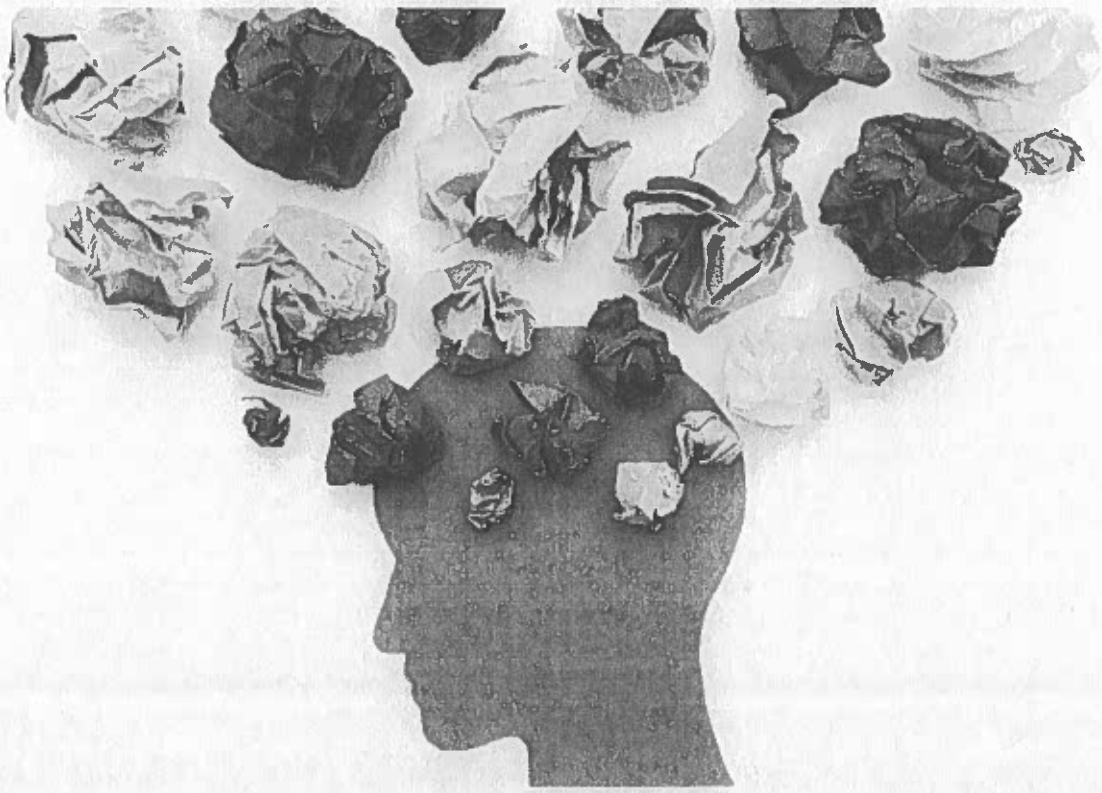
Statute, Administrative Policy or Board Rules Statement
School Board Policy 4:60 regarding expenditures of $25,000.00 or more require the approval of the Board of Education.

Superintendent's Recommendation
That the Board of Education for Proviso Township High Schools District 209 accepts the Superintendent's recommendation the proposed for partnership with the Nehemiah Project.

Empowering Minds: Navigating Mental Wellness in Young Adulthood

Project Proposal

620



Empowering Minds: Navigating Mental Wellness in Young Adulthood

Course Description:
This comprehensive mental health course for young adults is designed to equip participants with the knowledge, skills, and tools to effectively understand and manage their mental health. Through interactive lectures, group discussions, practical exercises, and guest speakers, students will develop a strong foundation for maintaining emotional well-being, coping with stress, and seeking help. The course aims to promote mental health awareness and reduce the stigma surrounding mental health issues.

Background Information about the Instructors:

Christopher Chambliss is the visionary behind The Nehemiah Community Project, a nonprofit organization (501(c)3) that empowers youth aged 15 and above to identify and overcome their traumas, enabling them to thrive. With a primary focus on advocating for wholeness and healing, Christopher has pioneered unique programs tailored to address the needs of underserved teenagers and their families. Inspired by the biblical figure Nehemiah, a fervent advocate for healing his community, Christopher excels at leading diverse teams and prioritizes meeting the needs of others. A compassionate philanthropist and natural networker, he leverages his relationships and resources to make a meaningful impact on the lives of others.

Elaine Smith, a Licensed Clinical Professional Counselor and the owner of CJL Counseling Services LLC and Adult and Child Trauma Services, is a multifaceted professional. Not only is she an author, but she is also a skilled EMDR therapist. Additionally, she is an Adjunct Professor at National Louis University, imparting her knowledge of psychology and mental health counseling to graduate-level students.

Ms. Smith extends her private practice services to the entire state in Calumet City, Illinois. With more than 18 years of experience, she offers compassionate and professional counseling, therapy, and coaching to individuals, families, couples, adolescents, and adults. Her expertise empowers clients to navigate adversity and trauma with knowledge and empathy.

In addition to her counseling services, Ms. Smith provides training and consultation in trauma, abuse, and dissociation. Her unwavering commitment to aiding clients in their healing and personal growth radiates through every aspect of her work.

Course Duration: 12 weeks for at least 90 minutes a week. One day a week (Tuesday)

Course Objectives:

1. Develop a deep understanding of mental health and its importance in young adulthood.
2. Recognize young adults' common mental health challenges and their early warning signs.
3. Learn practical strategies for coping with stress, anxiety, trauma and depression.
4. Explore techniques for building resilience and emotional intelligence.
5. Discover the benefits of a healthy lifestyle on mental well-being.
6. Understand the role of social connections and communication in maintaining mental health.
7. Develop effective problem-solving and decision-making skills.
8. Gain knowledge about available resources and support systems for mental health.
9. Reduce stigma surrounding mental health issues.
10. Create a personalized mental health action plan.

Course Outline:

Week 1-2: Introduction to Mental Health
- Understanding the concept of mental health
- The importance of mental health in young adulthood
- Common misconceptions and stigma

Week 3-4: Recognizing Mental Health Challenges
- Identifying common mental health disorders
- Early warning signs and symptoms
- Self-assessment tools

Week 5-6: Coping Strategies
- Stress management techniques
- Anxiety and panic attack coping strategies
- Depression and mood regulation

Week 7-8: Building Resilience and Emotional Intelligence
- Resilience-building exercises
- Emotional intelligence development
- Mindfulness and meditation practices

Week 9-10: Lifestyle and Mental Health
- Nutrition, exercise, and sleep for mental well-being
- Substance abuse and its impact on mental health
- Healthy habits and routines

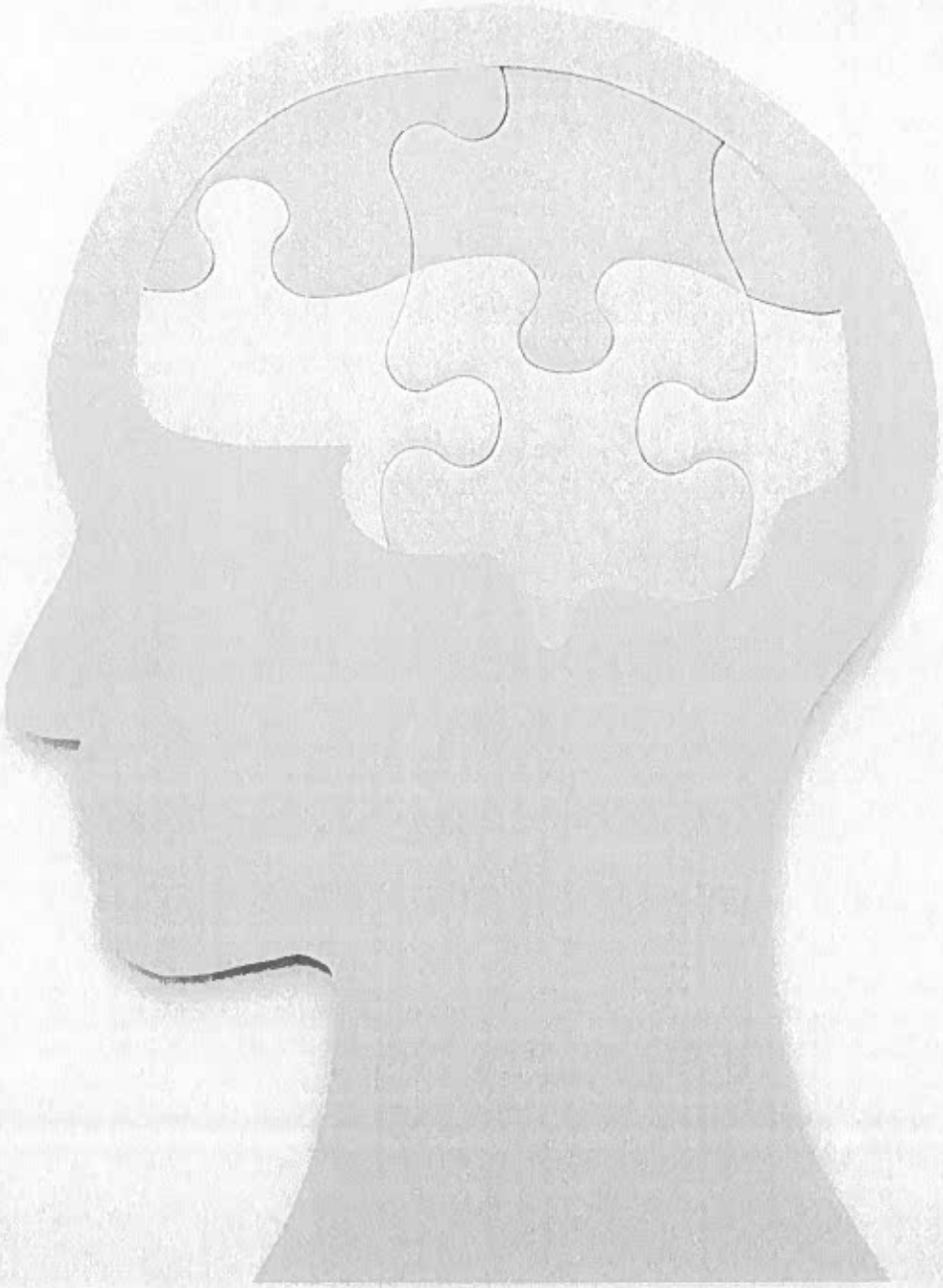
Week 11-12: Communication and Seeking Help
- Effective communication skills
- Seeking professional help and therapy options
- Creating a personalized mental health action plan

**Throughout the Course: **
- Group discussions and sharing personal experiences
- Interactive activities and role-play exercises
- Weekly journaling for self-reflection
- Recommended readings and resources for further exploration

Assessment:
- Weekly reflections and journal entries
- Group participation and engagement
- Final survey of self-reporting knowledge of information received while in this course.

Upon successfully completing this comprehensive course, young adults will acquire invaluable knowledge and practical skills to effectively prioritize and nurture their mental health. They will develop resilience and the ability to overcome various challenges, while actively seeking support and maintaining their overall well-being. Empowered by the insights and tools provided in this course, they will confidently embark on a transformative mental health journey, equipped to thrive and flourish as they navigate the complexities of life. This course aims to offer young adults an opportunity to further develop their mental health as they transition into adulthood.

LESSON PLAN



Week 1-2: Introduction to Mental Health - Lesson Plan

**Learning Objectives: **
1. Understand the concept of mental health and its importance.
2. Recognize common misconceptions and stigmas associated with mental health.
3. Identify the signs of good mental health.

**Materials: **
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with mental health statistics and facts
4. Pre-recorded video testimonies of individuals sharing their mental health experiences (if available)

Duration: Two 90-minute sessions

Session 1: Understanding Mental Health (Day 1)

Introduction (15 minutes)
- Welcome students and provide an overview of the course.
- Explain the importance of mental health in young adulthood.
- Share the learning objectives for the session.

Activity 1: Brainstorming (15 minutes)
- Ask students to brainstorm terms or phrases related to "mental health."
- Write their responses on the whiteboard and discuss their initial perceptions.

Presentation (30 minutes)
- Use a PowerPoint presentation to differentiate mental health from mental illness.
- Discuss the spectrum of mental health, emphasizing that everyone has mental health, just as physical health.
- Present statistics and facts about mental health relevant to young adults.

Group Discussion (20 minutes)
- Facilitate a discussion on the societal factors that impact mental health perceptions and attitudes.
- Encourage students to share their thoughts on stigmas and stereotypes associated with mental health.

Activity 2: Myths vs. Facts (10 minutes)
- Provide a list of common mental health myths and ask students to identify which statements are myths and which are facts.
- Discuss their answers as a group.

Homework Assignment (5 minutes)
- Assign students to watch a pre-recorded video testimonial of someone sharing their mental health journey.
- Ask them to write a brief reflection on what they learned or felt after watching the video.

Session 2: Signs of Good Mental Health (Day 2)

Recap (10 minutes)
- Review key concepts from the previous session.
- Ask students to share their reflections on the video testimonial.

Activity 3: Signs of Good Mental Health (20 minutes)
- Introduce the signs and characteristics of good mental health, such as resilience, emotional regulation, and positive relationships.
- Engage in a group activity where students discuss scenarios demonstrating these signs.

Presentation (20 minutes)
- Present the early warning signs of mental health challenges, such as changes in mood, behavior, and functioning.
- Emphasize the importance of early intervention and seeking help.

Activity 4: Personal Reflection (15 minutes)
- Provide students with a reflection worksheet to assess their own mental health.
- Encourage them to consider their strengths and areas they may want to improve.

Group Sharing (10 minutes)
- Invite volunteers to share their reflections or insights from the personal assessment (optional).

Q&A and Discussion (15 minutes)
- Open the floor for questions and discussion about the material covered in the two sessions.

Conclusion (5 minutes)
- Summarize key takeaways from the lessons.
- Preview the upcoming sessions and assignments.

Homework Assignment (5 minutes)
- Assign students to journal their thoughts and feelings related to mental health for the week.

- Encourage them to jot down any questions or topics they'd like to explore further in the course.

Reflection Prompt: Reflect on your initial understanding of mental health. How has your perception changed after the first two weeks of the course? Are there any stigmas or misconceptions you've identified within yourself or your peers?

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in group activities will be used to assess their understanding of the material covered in Week 1-2.

Week 3-4: Recognizing Mental Health Challenges - Lesson Plan

Learning Objectives:
1. Identify common mental health challenges faced by young adults.
2. Recognize the early warning signs and symptoms of mental health issues.
3. Promote an environment of empathy and support for peers.

Materials:
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with information on common mental health challenges
4. Case studies or scenarios for group discussion
5. Personal reflection worksheets

Duration: Two 90-minute sessions

Session 1: Common Mental Health Challenges (Day 1)

Introduction (15 minutes)
- Welcome students and recap the key concepts from the previous weeks.
- Set the learning objectives for the session.

Presentation (30 minutes)
- Use a PowerPoint presentation to introduce common mental health challenges faced by young adults, such as stress, anxiety, depression, and substance abuse.
- Share statistics and facts related to these challenges.

Group Activity: Case Studies (20 minutes)
- Divide students into small groups.
- Provide each group with a case study or scenario related to a specific mental health challenge.
- Ask groups to discuss and present how they would respond to the situation, considering the signs and symptoms.

Discussion (15 minutes)
- Facilitate a whole-class discussion based on the group presentations.
- Encourage students to share their insights and observations.

Activity 1: Personal Reflection (10 minutes)

- *Reflection Prompt:* After learning about the common mental health challenges and their early warning signs, have you recognized any of these signs in yourself or someone you know? What steps can you take to promote early intervention and support?

- Ask them to consider if they have ever experienced or observed any of the discussed mental health challenges in themselves or others.

Homework Assignment (5 minutes)
- Assign students to research and write a brief report on one of the common mental health challenges discussed in the session.

Session 2: Early Warning Signs and Seeking Help (Day 2)

Recap (10 minutes)
- Review the common mental health challenges and case studies from the previous session.
- Discuss any insights or questions that arose from the homework assignment.

Presentation (25 minutes)
- Explain the importance of recognizing early warning signs and symptoms.
- Provide examples of specific signs for various mental health challenges.

Group Activity: Recognizing Signs (20 minutes)
- Give students a list of symptoms and ask them to match each symptom with the correct mental health challenge.
- Discuss the results as a class.

Guest Speaker (15 minutes)
- Invite a mental health professional or individual with personal experience to speak about recognizing early signs and the importance of seeking help.

Activity 2: Role-Play (15 minutes)
- Organize role-play scenarios where students practice approaching a friend or peer they suspect is facing a mental health challenge.
- Provide feedback and guidance during the role-play.

Q&A and Discussion (15 minutes)
- Open the floor for questions and a discussion on the challenges and strategies related to recognizing signs and offering support.

Conclusion (5 minutes)
- Summarize the key takeaways from the lessons.
- Preview the upcoming sessions and assignments.

Homework Assignment (5 minutes)
- Assign students to keep a journal of their observations regarding mental health signs and symptoms they may encounter in their daily lives.

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in group activities will be used to assess their understanding of the material covered in Week 3-4. Additionally, their ability to identify signs and symptoms of mental health challenges will be evaluated through the role-play activity.

Week 5-6: Coping Strategies - Lesson Plan

Learning Objectives:
1. Understand the impact of stress on mental health.
2. Learn practical coping strategies for managing stress, anxiety, and depression.
3. Apply coping techniques to real-life situations.

Materials:
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with information on coping strategies
4. Stress management worksheets
5. Role-play scenarios for group discussion

Duration: Two 90-minute sessions

**Session 1: Stress Management **

Introduction (15 minutes)
- Welcome students and recap the key concepts from the previous weeks.
- Set the learning objectives for the session.

Presentation (30 minutes)
- Use a PowerPoint presentation to define stress, its common causes among young adults, and its impact on mental health.
- Discuss the physiological and emotional responses to stress.

Group Activity: Identifying Stressors (20 minutes)
- Divide students into small groups.
- Ask each group to identify and list common stressors faced by young adults.
- Discuss their findings as a class.

Activity 1: Stress Management Techniques (15 minutes)
- Introduce various stress management techniques, such as deep breathing, mindfulness, and time management.
- Demonstrate a few techniques to the class.

Homework Assignment (10 minutes)

- Assign students to practice a stress management technique of their choice and reflect on its effectiveness in their journal.

Session 2: Coping with Anxiety and Depression (Day 2)

Recap (10 minutes)
- Review the key concepts related to stress management from the previous session.
- Discuss any insights or experiences students had with the homework assignment.

Presentation (25 minutes)
- Explain the differences between stress, anxiety, and depression.
- Discuss the signs and symptoms of anxiety and depression.

Group Activity: Role-Play (20 minutes)

- Provide role-play scenarios where students practice coping with anxiety or depression in themselves or helping a friend.
- Offer feedback and guidance during the role-play.

Activity 2: Coping Strategies (15 minutes)
- Present a range of coping strategies for anxiety and depression, such as cognitive-behavioral techniques, relaxation exercises, and self-care routines.

Q&A and Discussion (15 minutes)
- Open the floor for questions and a discussion on the challenges and benefits of implementing coping strategies.

Conclusion (5 minutes)
- Summarize the key takeaways from the lessons.
- Preview the upcoming sessions and assignments.

Homework Assignment (5 minutes)
- Assign students to explore and practice a new coping strategy for managing stress, anxiety, or depression. They should record their experiences and effectiveness in their journals.

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in group activities will be used to assess their understanding of the material covered in Week 4-5. Additionally, their ability to apply coping techniques to role-play scenarios will be evaluated for practical application.

Week 7-8: Building Resilience and Emotional Intelligence - Lesson Plan

Learning Objectives:
1. Understand the concepts of resilience and emotional intelligence.
2. Learn practical strategies for building resilience.
3. Enhance emotional intelligence and interpersonal skills.

Materials:
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with information on resilience and emotional intelligence
4. Resilience-building exercises
5. Emotional intelligence assessment

Duration: Two 90-minute sessions

Session 1: Building Resilience (Day 1)

Introduction (15 minutes)
- Welcome students and recap the key concepts from the previous weeks.
- Set the learning objectives for the session.

Presentation: Resilience (30 minutes)
- Use a PowerPoint presentation to define resilience and its importance in maintaining mental health.
- Discuss the characteristics of resilient individuals.

Group Activity: Resilience Exercises (20 minutes)
- Engage students in resilience-building exercises, such as problem-solving challenges or scenario analysis.
- Encourage group discussions and reflections on how they tackled these exercises.

Activity 1: Developing a Resilience Plan (15 minutes)
- Ask students to create a personal resilience plan, outlining strategies they can use to enhance their resilience in the face of adversity.

Homework Assignment (10 minutes)
- Assign students to try one of the resilience-building exercises from the session in their daily life and reflect on the experience in their journals.

Session 2: Emotional Intelligence (Day 2)

Recap (10 minutes)
- Review the key concepts related to resilience from the previous session.
- Discuss any insights or experiences students had with the homework assignment.

Presentation: Emotional Intelligence (25 minutes)
- Define emotional intelligence (EI) and its significance in personal and interpersonal development.
- Explain the components of EI, including self-awareness, self-regulation, empathy, and social skills.

Activity 2: Assessing Emotional Intelligence (20 minutes)
- Provide students with an emotional intelligence assessment or quiz.
- Discuss the results as a class and encourage reflection on areas of strength and growth.

Group Activity: Role-Play (15 minutes)
- Organize role-play scenarios where students practice using emotional intelligence skills, such as active listening or handling emotionally charged situations.

Q&A and Discussion (15 minutes)
- Open the floor for questions and a discussion on the practical application of emotional intelligence in daily life.

Conclusion (5 minutes)
- Summarize the key takeaways from the lessons.
- Preview the upcoming sessions and assignments.

Homework Assignment (5 minutes)
- Assign students to practice a specific emotional intelligence skill in their interactions with others and reflect on the outcomes in their journals.

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in group activities will be used to assess their understanding of the material covered in Week 7-8. Additionally, their ability to apply resilience-building techniques and emotional intelligence skills in real-life scenarios will be evaluated.

Week 9-10: Lifestyle and Mental Health - Lesson Plan

Learning Objectives:
1. Understand the connection between lifestyle choices and mental health.
2. Explore the impact of nutrition, exercise, and sleep on mental well-being.
3. Learn practical strategies for maintaining a healthy lifestyle.

Materials:
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with information on lifestyle and mental health
4. Worksheets for goal setting and tracking
5. Guest speaker (nutritionist, fitness expert, or sleep specialist, if available)

Duration: Two 90-minute sessions

Session 1: Nutrition and Exercise (Day 1)

Introduction (15 minutes)
- Welcome students and recap the key concepts from the previous weeks.
- Set the learning objectives for the session.

Presentation: Nutrition and Mental Health (30 minutes)
- Use a PowerPoint presentation to discuss the impact of nutrition on mental well-being.
- Highlight the role of essential nutrients and diet patterns in promoting mental health.

Activity 1: Nutrition Self-Assessment (20 minutes)
- Provide students with a nutrition self-assessment tool.
- Ask them to assess their current dietary habits and identify areas for improvement.

Presentation: Exercise and Mental Health (20 minutes)
- Discuss the benefits of physical activity for mental health, including stress reduction and mood enhancement.
- Explain how exercise influences brain chemistry.

Activity 2: Goal Setting (15 minutes)
- Guide students in setting realistic goals related to nutrition and exercise that can positively impact their mental well-being.

Homework Assignment (10 minutes)
- Assign students to try a new healthy recipe or incorporate a new physical activity into their routine.

- Encourage them to reflect on their experiences in their journals.

Session 2: Sleep and Healthy Habits (Day 2)

Recap (10 minutes)
- Review the key concepts related to nutrition and exercise from the previous session.
- Discuss any insights or experiences students had with the homework assignment.

Presentation: Sleep and Mental Health (25 minutes)
- Explain the importance of quality sleep for mental and emotional well-being.
- Provide tips for improving sleep hygiene and establishing a regular sleep schedule.

Guest Speaker (15 minutes)
- If available, invite a guest speaker (e.g., a sleep specialist) to share insights and practical tips for achieving better sleep.

635

Activity 3: Creating a Healthy Routine (20 minutes)
- Guide students in developing a daily or weekly routine that incorporates healthy habits, including nutrition, exercise, and sleep.

Q&A and Discussion (15 minutes)
- Open the floor for questions and a discussion on practical strategies for maintaining a healthy lifestyle and their impact on mental health.

Conclusion (5 minutes)
- Summarize the key takeaways from the lessons.
- Preview the upcoming sessions and assignments.

Homework Assignment (5 minutes)
- Assign students to follow their healthy routine for the week and track their experiences, including improvements in mood or stress levels, in their journals.

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in goal setting and reflection activities will be used to assess their understanding of the material covered in Week 9-10. Additionally, their ability to apply lifestyle changes to support mental well-being will be evaluated through their reflections and tracking of experiences.

Week 11-12: Communication and Seeking Help - Lesson Plan

Learning Objectives:
1. Develop effective communication skills for discussing mental health.
2. Understand the importance of seeking help when facing mental health challenges.
3. Learn about available resources and support systems.

Materials:
1. Whiteboard and markers
2. PowerPoint presentation
3. Handouts with information on communication and seeking help
4. Guest speaker (mental health professional or peer support group leader, if available)
5. Role-play scenarios for group discussion

Duration: Two 90-minute sessions

Session 1: Effective Communication (Day 1)

Introduction (15 minutes)
- Welcome students and recap the key concepts from the previous weeks.
- Set the learning objectives for the session.

Presentation: Communication and Mental Health (30 minutes)
- Use a PowerPoint presentation to discuss the importance of effective communication when addressing mental health issues.
- Explore the barriers to open and honest communication about mental health.

Activity 1: Active Listening Exercise (20 minutes)
- Conduct an active listening exercise where students practice listening attentively to a partner sharing a personal experience.
- Discuss the importance of empathy and non-judgmental listening in mental health conversations.

Presentation: Assertive Communication (15 minutes)
- Introduce assertive communication techniques and how they can be applied in discussing mental health concerns.

Homework Assignment (10 minutes)
- Assign students to practice assertive communication skills in a real-life conversation related to mental health.
- Encourage them to reflect on the experience in their journals.

Session 2: Seeking Help and Support (Day 2)

Recap (10 minutes)
- Review the key concepts related to communication from the previous session.
- Discuss any insights or experiences students had with the homework assignment.

Guest Speaker (15 minutes)
- Invite a guest speaker, such as a mental health professional or a peer support group leader, to share insights on seeking help and available resources.

Activity 2: Role-Play (20 minutes)
- Organize role-play scenarios where students practice seeking help from a friend or family member, or reaching out to a mental health professional.
- Provide feedback and guidance during the role-play.

Presentation: Available Resources (20 minutes)
- Discuss the various resources available for seeking help, including therapists, counselors, hotlines, and support groups.
- Provide information on how to access these resources.

Q&A and Discussion (15 minutes)
- Open the floor for questions and a discussion on seeking help and support for mental health concerns.

Conclusion (5 minutes)
- Summarize the key takeaways from the lessons.
- Review the overall course objectives and what students have learned.

Homework Assignment (5 minutes)
- Assign students to research and list local mental health resources available in their community.
- Encourage them to share this information with friends and family.

Assessment: Students' participation in discussions, completion of homework assignments, and engagement in role-play activities will be used to assess their understanding of the material covered in Week 11-12. Additionally, their ability to demonstrate effective communication and seeking help skills in role-play scenarios will be evaluated for practical application.

28. The Nehemiah Project - ***Information Item*** 639

INFORMATION ITEM

Subject
Summer School Social Emotional Services through the Nehemiah Project.

Background
Proviso Township High Schools District 209 is committed to ensuring that our students' academic and socioemotional needs are met through educational programs and student support services.

The access to trained mental health professionals on-site during our Summer School Program will provide an essential resource to our at-risk students.

The proposal is provided.

Administration's Analysis
The District would like to partner with Nehemiah Project to provide mental health services to support at risk students. This service will be provided through the Title IV grant.

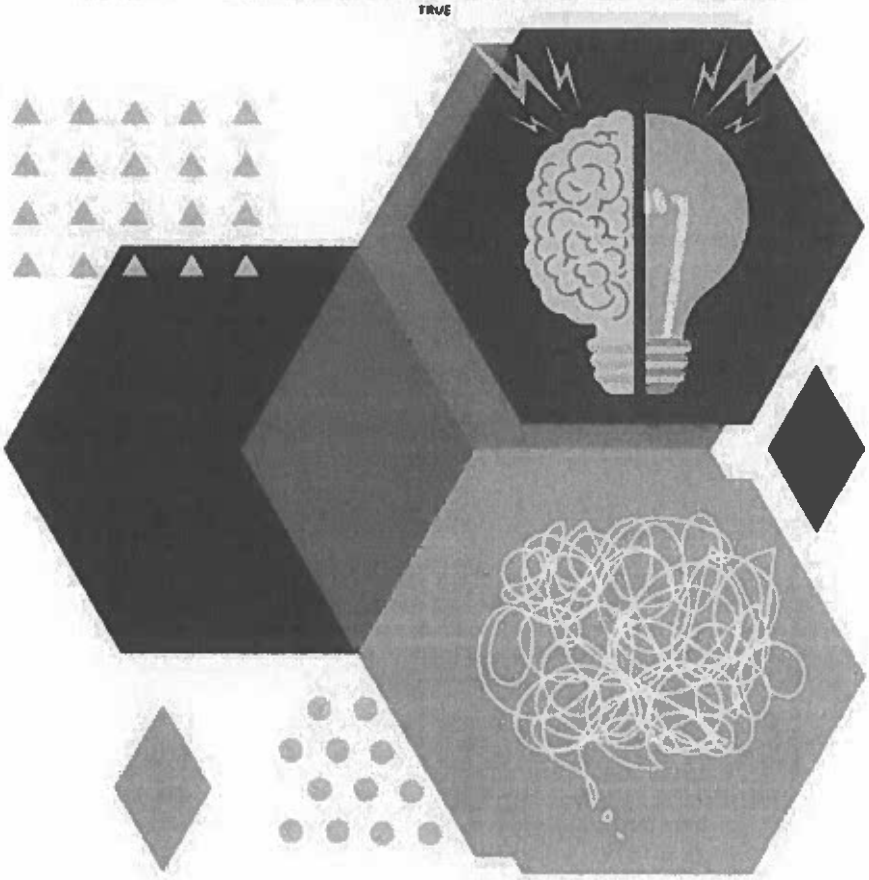
Statute, Administrative Policy or Board Rules Statement
School Board Policy 4:60 regarding expenditures of $25,000.00 or more require the approval of the Board of Education.

Superintendent's Recommendation
That the Board of Education for Proviso Township High Schools District 209 accepts the Superintendent's recommendation the proposed for partnership with the Nehemiah Project.

Summer School

M3

MY MIND MATTER

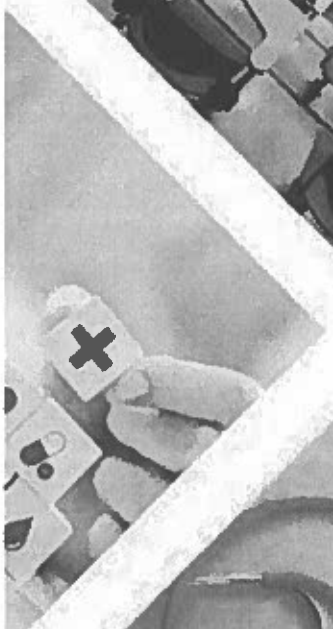


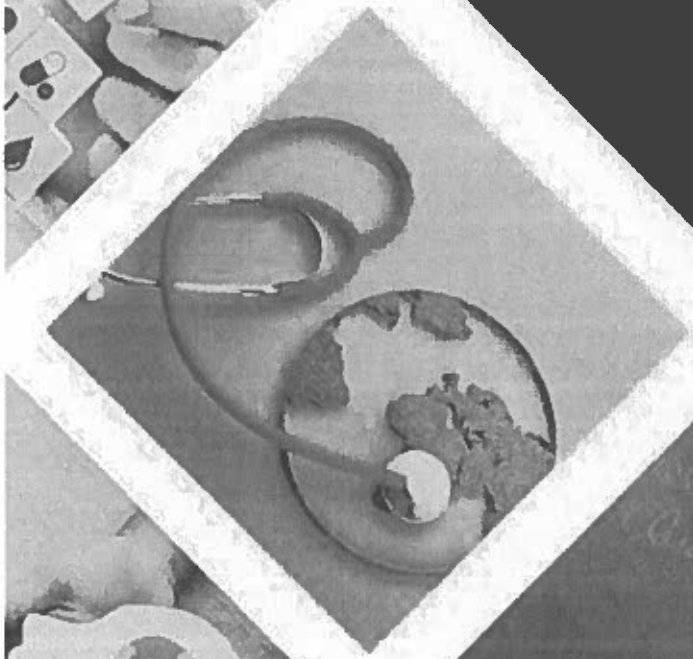
640

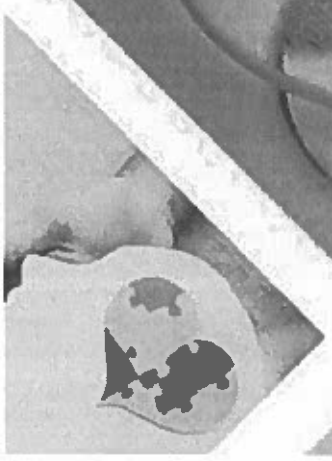
PROJECT PROPOSAL

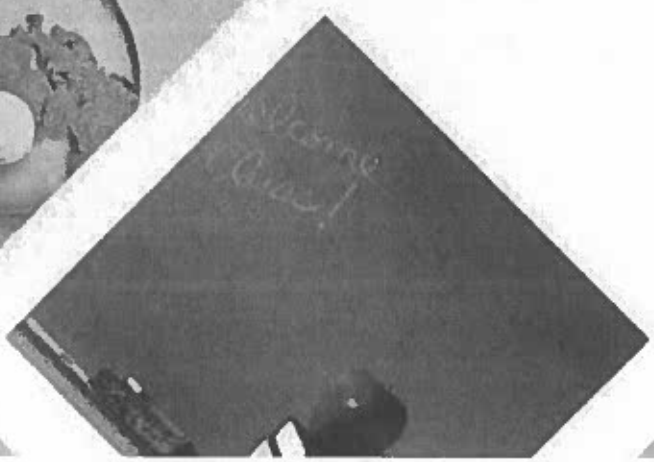
Summer School Mental Health Initiative: My Mind Matters (M3)











LESSON PLAN



The "Summer School Mental Health Initiative: Building Resilience and Empowering Futures" is a transformative six-week program designed to equip high school students with vital skills and support to effectively navigate challenges surrounding violence prevention, anger management, social-emotional learning, and trauma. Through a dynamic curriculum comprising interactive workshops and group discussions, participants will cultivate resilience, deepen self-awareness, and foster healthier relationships. With a comprehensive approach and a cost breakdown covering personnel, material, and miscellaneous expenses totaling $25,000, this initiative is poised to make a significant impact on the mental well-being of students, while also contributing valuable data to inform future services and support efforts in the community.

Week 1: Introduction to Mental Health and Violence Prevention

Session 1: Understanding Mental Health: Breaking the Stigma

Session 2: Violence Prevention: Identifying Triggers and De-escalation Techniques

Week 2: Anger Management and Emotional Regulation

Session 3: Anger Management Strategies: Coping Skills and Mindfulness Techniques

Session 4: Emotional Regulation: Recognizing and Expressing Feelings Constructively

Week 3: Social Emotional Learning and Relationship Building

Session 5: Social Awareness and Empathy: Understanding Others' Perspectives

Session 6: Relationship Building: Effective Communication and Conflict Resolution Skills

Week 4: Trauma-Informed Care and Healing

Session 7: Trauma-Informed Approaches: Recognizing and Responding to Trauma

Session 8: Healing from Trauma: Self-Care Practices and Seeking Support

Week 5: Practical Application and Peer Support

Session 9: Applying Skills in Real-Life Situations: Role-plays and Scenarios

Session 10: Peer Support Circle: Sharing Experiences and Offering Encouragement

Week 6: Culmination and Reflection

Session 11: Celebration of Growth: Recognizing Progress and Achievements

Session 12: Reflection and Feedback: Gathering Data for Future Services and Continued Support.

Program Cost Breakdown:

Personnel Costs (Lead Facilitator, Assistant Facilitator, Licensed Clinical Professional Counselor): $15,000

Material Costs (Workshop materials, handouts, resources): $5,000

Miscellaneous Costs (Special events, refreshments, transportation): $5,000

(Environments don't create Great Leaders...Great Leaders create Environments
MOKL...Dr. Carolyn Ransom-Champion)

Greetings Dr. Debra Diane Thomas,

It was great speaking with you and learning about the amazing work you are doing with the youth at Proviso East and West Summer School Program.
As a follow-up to our conversation, I have attached the requested proposal.

I am Dr. Carolyn Ransom-Champion, the President and CEO of M.O.K.L., an ancillary firm for S.A.V.E.D., a faith-based nonprofit, which I am also the founder and CEO. Our primary mission is to bring mental health, emotional wellness, behavioral modification, and spiritual awareness, to youths, family, faculty, and community leaders, affected directly or indirectly by acts of violence and other trauma, maladaptive, related issues.
I would really like to discuss the potential of M.O.K.L. providing services for your students and/or Faculty/Parents at Proviso East and West High Schools.

645

M.O.K.L offers an array of therapeutic and educational services ***for Youth, Family Members, Adults, Faculty, and Community Leaders, including but not limited to:***

- Grief/Loss Counseling/Group/Individual
- Behavior Modification Groups/Individual
- Addiction Counseling/Group/Individual
- PD (Staff/Faculty)
- Leadership Development (Youth/Staff/Faculty)
- Violence Prevention Training
- Multicultural Competency Training
- Curricula Development

As aforementioned, M.O.K.L. for over ten years, has offered a multiplicity of services geared towards empowering and reconciling emotional and mental wellness, and behavioral modification; utilizing biblical principles and theoretical orientations, in response to and prevention of traumatic experiences for youth and adults, including economic deprivation.
We also customize curricula to meet the specialized needs of each Client.
I have also created a curriculum for youth "Speaking The Language Of Our Youth" which is available for purchase on Amazon.

You may be familiar with some other work I currently am honored to be a part of ...Urban First Responders, where I, (M.O.K.L.) developed the intellectual property and assists in training youth and adults. I have also contracted with Proviso East High School, providing services for their female students addressing behavioral modification, (2019).

I would love to schedule to meet with you to further discuss how M.O.K.L. can be an asset to Proviso East and Proviso West students and faculty.
Please feel free to contact me directly at **(773) 550-5591** or respond via this email with a time and date accommodating for you, to discuss in detail the potential of implementing collaborative efforts.



Warm Regards,
Dr. Carolyn Ransom-Champion, Ed.D., Ph.D., C.A.D.C.
moklconsult@gmail.com
moklconsulting.org

29. Summer Student Success - ***Information Item*** 647

INFORMATION ITEM

Subject
Summer Student Success
MOKL DBA Dr. Carolyn Ransom-Champion

Background
Having a program that promotes student success, safety and health in a creative, safe and fun-learning environment will provide an essential resource to our students who are new high school and the Proviso community.

The proposal is provided.

Administration's Analysis
The District would like to partner with MOKL DBA Dr. Carolyn Ransom-Champion services to support the Freshman Connection/Newcomers' Program. This service will be provided through the Title IV grant.

Statute, Administrative Policy or Board Rules Statement
School Board Policy 4:60 regarding expenditures of $25,000.00 or more require the approval of the Board of Education.

Superintendent's Recommendation
That the Board of Education for Proviso Township High Schools District 209 accepts the Superintendent's recommendation the proposed for partnership with the MOKL DBA Dr. Carolyn Ransom-Champion.

(Environments don't create Great Leaders...Great Leaders create Environments MOKL...Dr. Carolyn Ransom-Champion)

Greetings Dr. Debra Diane Thomas,

It was great speaking with you and learning about the amazing work you are doing with the youth at Proviso East and West Summer School Program.

As a follow-up to our conversation, I have attached the requested proposal.
I am Dr. Carolyn Ransom-Champion, the President and CEO of M.O.K.L., an ancillary firm for S.A.V.E.D., a faith-based nonprofit, which I am also the founder and CEO. Our primary mission is to bring mental health, emotional wellness, behavioral modification, and spiritual awareness, to youths, family, faculty, and community leaders, affected directly or indirectly by acts of violence and other trauma, maladaptive, related issues.

I would really like to discuss the potential of M.O.K.L. providing services for your students and/or Faculty/Parents at Proviso East and West High Schools.

M.O.K.L offers an array of therapeutic and educational services ***for Youth, Family Members, Adults, Faculty, and Community Leaders, including but not limited to:***

- Grief/Loss Counseling/Group/Individual
- Behavior Modification Groups/Individual
- Addiction Counseling/Group/Individual
- PD (Staff/Faculty)
- Leadership Development (Youth/Staff/Faculty)
- Violence Prevention Training
- Multicultural Competency Training
- Curricula Development

As aforementioned, M.O.K.L. for over ten years, has offered a multiplicity of services geared towards empowering and reconciling emotional and mental wellness, and behavioral modification; utilizing biblical principles and theoretical orientations, in response to and prevention of traumatic experiences for youth and adults, including economic deprivation. We also customize curricula to meet the specialized needs of each Client.

I have also created a curriculum for youth "Speaking The Language Of Our Youth" which is available for purchase on Amazon.

You may be familiar with some other work I currently am honored to be a part of ...Urban First Responders, where I, (M.O.K.L.) developed the intellectual property and assists in training youth and adults. I have also contracted with Proviso East High School, providing services for their female students addressing behavioral modification, (2019).

I would love to schedule to meet with you to further discuss how M.O.K.L. can be an asset to Proviso East and Proviso West students and faculty.
Please feel free to contact me directly at **(773) 550-5591** or respond via this email with a time and date accommodating for you, to discuss in detail the potential of implementing collaborative efforts.



Warm Regards,
Dr. Carolyn Ransom-Champion, Ed.D., Ph.D., C.A.D.C. moklconsult@gmail.com
moklconsulting.org



Reimagining Summer School= Student Success is FUN! 649

Prepared by: Dr. Carolyn Ransom-Champion
April 25, 2024

Contractual Proposal: Reimaging Summer School=Student Success…
Contractor: Safe and Healthy Schools
Contractee: MOKL DBA Dr. Carolyn Ransom-Champion

Reimagining Summer School=Student Success Is Fun PURPOSE:

The purpose of this summer school program initiative "Reimagining Summer School" is to promote student success, safety, and health, in a creative, safe, and fun learning environment.
M.O.K.L.'s Summer School modality and customized "resource toolkit" is culturally responsive and promotes academic sustainability, designed to replace the psychological stigma many youths attach to attending summer school.
With a diverse and contemporary art of education, M.O.K.L.'s *"Reimagining Summer School"* curricula responds to the "whole" student while daring to make summer school not only successful but FUN!
Utilizing the implementation of tools and techniques such as cultural responsiveness, effective communication, emotional intelligence, arts and crafts, and other EBP, the students will develop well rounded skills fostering academic enrichment, creative expression, conflict resolution, cultural competency, leadership skills, and self-efficacy…while enjoying *student success.*

Reimagining Summer School =Student Success Is Fun PROCESS:

This Summer School Initiative will consist of six (6) weeks Monday through Thursday from 8:00am-1:00pm, at Proviso East High School and Proviso West High School.
This Summer School Initiative is geared towards equipping a maximum of twenty-five (25) students with strategies, and techniques fostering self-awareness, cultural competence and responsiveness, academic enrichment, effective communication, conflict resolution, creative expression, and other tools of empowerment promoting academic enrichment and self-efficacy. Through an array of questionnaires, role-playing, didactic lecturing, group discussions, group presentations, arts and crafts, and other tools of empowerment, students will

Copyright © 2024 Dr. Carolyn Ransom Champion
All Rights Reserved

develop cultural awareness, cultural responsiveness, creative expression, self-efficacy, conflict resolution tactics, and self-empowerment.

Our summer program will yield measurable results, are research-based, and clearly aligned to the Common Core State Standards. The presenter will model best practices in teaching throughout the workshop, which include collaborative work and strategy-specific instruction that is step-by-step and easy to follow for the students.

Outline Of Curriculum (3) Weeks @ Proviso East and (3) Weeks @ Proviso West:

WEEK ONE: What's My "Swag": Introductions/Creating My Personal Lesson *(Life)* Plan Mon. Tues. Wed. Thurs.

WEEK TWO: Cultural Awareness: Communication/Awareness/Knowledge/Skills=Success Mon. Tues. Wed. Thurs.

WEEK THREE: Branding: What's My "Creative Powers" Mon. Tues. Wed. Thurs.

(Curricula will duplicate for Proviso East and West) **Participant**

Outcomes:

- Participants will develop self-awareness, self-efficacy, conflict resolution skills, and cultural competency, fostering a sense of synergy with their Peers and faculty.
- Participants will be able identify how *the influence of response* creates your atmosphere and how personal perceptions can manipulate process and procedures.
- Participants will learn and practice research-based strategies and techniques for addressing EI, SEL, Coping Techniques, Effective Communication, and other Empowerment Tools offsetting maladaptive behaviors through conflict resolution in their learning environments.

Materials Provided:

- Each participant receives a printed copy of (1) detailed handbook and weekly handouts to be used during the Summer Program.
- Each participant completing at least (21) of the (24) scheduled classes will receive Certificates of Completion and tokens of personal branding memorabilia.

Rough Agenda:

This Contract will begin June 17, 2024-July 31, 2024, and will consist of:

- Six (6) Weeks
- Twenty-four (24) Groups

Copyright © 2024 Dr. Carolyn Ransom Champion
All Rights Reserved

- Four (4) Groups Per Week
- Five (5) Hours Per Group
- The Group Process will be facilitated on Mondays -Thursdays, from 8:00am-1:00pm *(Holidays not included)*

Audio/Visual and Computer Requirements:

A digital projector for a PowerPoint presentation and a flipchart with marker pens.
(Students are pre-assigned by Proviso East &Proviso West Faculty)



Contractee Biography:

Dr. Carolyn Ransom-Champion is an independent consultant and Chief Executive Officer of Maximizing Organizational & Kingdom Leaders, a Christian Counseling and Educational Consulting firm, in addition to being the Chancellor/Founder of MOKL Christian Academy. (M.C.A.).

She is also the Senior Pastor of MOKL Christian Ministries as well as the Founder and Executive Director of Sisters Achieving Victory Empowerment, & Dominion; (S.A.V.E.D.), & Saving Our Sons; (S.O.S.) a 501c3 Faith- based non-profit organization geared towards advocacy for reentry and ex-offender women, youth, and their families, affected by grief and loss in response to acts of violence and other social, economic, and emotional disparities.

Dr. Champion currently practices Faith-based Mental Health Counseling in her private practice and teaches degree earned and certification classes as a Professor of Education, Psychology, Pastoral Counseling, Leadership Development, and Biblical Studies. She is also the consultant for United Faith Christian Institute (UFCI) Bible College, Urban First Responders.

Dr. Champion has secured her Ed.D., in Education/Organizational Leadership & Development, she has her Ph.D., in Pastoral Clinical Counseling, she is certified with the State of Illinois as a C.A.D.C.

Copyright © 2024 Dr. Carolyn Ransom Champion
All Rights Reserved

CONTRACTUAL FEES

Break-Down of Fees:

Manuals	Materials	Memorabilia	Creation of Curricula Facilitation 110 hours	Total
$30.00 Per Manual Included	$100.00 Included	$100.00 Included	$25,000.00	$25,000.00

- **Materials: (includes classroom prompts /utensils /art/ branding paraphernalia) …**
- **Manuals: $30.00 per manual (includes printing and courier fees).**
  (Ten, ten is the base minimal amount for manual production. The above quote is an example, and the final cost will reflect the actual census of students requiring manuals).
- **Facilitation: $25,000.00 for 110 hours** *(includes Pre and Post Qualitative Measurable Assessments, and travel expenses).*
- **A 50% Deposit is requested prior to services rendered and/or on the initial date of services and the balance to be rendered on the last day/date of scheduled services.**
  Disbursements/Checks to be made out to Dr. Carolyn Champion DBA MOKL
- **Memorabilia Empowerment Tokens for each student** *(courtesy of Dr. Champion).*

Please do not hesitate to contact me with any questions or concerns.

Warm Regards,

Dr. Carolyn Ransom-Champion, Ed.D., Ph.D., C.A.D.C.
Moklconsult@gmail.com
Moklconsult.org

Copyright © 2024 Dr. Carolyn Ransom Champion
All Rights Reserved

30. Personnel Report & Employee Count 654

A. Approval of Hiring of Administrative, Licensed and Non-Certified Staff, Approval of Transfers of Employees, Approval of Resignation and/or Terminations of Employees, Approval of Stipend and/or Extra-Duty Employment and Approval of Employee Leaves

ACTION ITEM – PERSONNEL REPORT

Updated 06.11.2024

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding. Pursuant to 105 ILCS 5/24-14, the Board reserves the right to rescind acceptance of certified staffs' mid-year resignation, in the event the certified employee accepts a position at a K-12 school during SY 24.

June 11, 2024 - Personnel Report

I. Special Payroll

A. Employment - Special Payroll

1.) Ramirez, Myeisha S — **Coordinator II - Special Education Programming, West**
Effective Date: July 1, 2024
Compensation: $83,429.00
Replacing: *L. Gebre*

II. Proviso Teacher Union

A. Employment - Proviso Teacher Union

1.) Pennington, Robert J — **Physical Education Teacher, East**
Effective Date: August 13, 2024
Compensation: $62,764.00
Experience: Step 5, BA
Replacing: *24-25 East WEL, 1 (Barry)*

2.) Sandoval, Ismael A — **Art Teacher, East**
Effective Date: August 13, 2024
Compensation: $59,457.00
Experience: Step 1, BA
Replacing: *24-25 East ART, 1 (Risch)*

3.) Hampton, Glenida L — **Family and Consumer Sciences Teacher, West**
Effective Date: August 13, 2024
Compensation: $60,239.00
Experience: Step 2, BA
Replacing: *24-25 West FCS Cuil, 1 (New)*

4.) Ross, Amanda E — **School Social Worker, East**
Effective Date: August 13, 2024
Compensation: $93,464.00

Experience: Step 20, MA+30
Replacing: *24-25 East SW, 2 (Aguirre)*

5.) Talley, Angela R — **Physical Education Teacher, East**
Effective Date: August 13, 2024
Compensation: $64,804.00
Experience: Step 5, MA+15
Replacing: *24-25 East WEL, 2 (New)*

6.) Dolezal, Luke — **Art Teacher, West**
Effective Date: August 13, 2024
Compensation: $59,457.00
Experience: Step 1, BA
Replacing: *24-25 West ART, 1 (New)*

7.) Hingu, Vrunda J — **Social Studies Teacher, East**
(ESL Endorsement)
Effective Date: August 13, 2024
Compensation: $62,764.00
Experience: Step 5, BA
Replacing: *24-25 East SOC EL,1 (New)*

8.) Williams, Amanda — **School Social Worker, East**
Effective Date: August 13, 2024
Compensation: $72,457.00
Experience: Step 5, MA+30
Replacing: *24-25 East SW, 1 (New)*

9.) Bishop, Danielle A — **Special Education Teacher, East**
Effective Date: August 13, 2024
Compensation: $70,284.00
Experience: Step 1, MA+45
Replacing: *VACANCY [24-25 East SPED, 1 (Gautschy)]*

10.) Taylor, Shantel — **English Teacher, PMSA**
Effective Date: August 13, 2024
Compensation: $69,686.00
Experience: Step 10, BA+15
Replacing: *24-25 PMSA ENG, 2 (Weiner)*

11.) Hahn, Cory A — **World Languages Teacher - Spanish, PMSA**
Effective Date: August 13, 2024
Compensation: $80,663.00
Experience: Step 9, MA+60

Replacing: *24-25 PMSA WLA Sp, 1 (New)*

12.) Crecco, Paul C — **Mathematics Teacher, East**
Effective Date: August 13, 2024
Compensation: $59,457.00
Experience: Step 1, BA
Replacing: *24-25 East MAT, 2 (New, LopezTR)*

B. Resignation - Proviso Teacher Union

1.) Kleffner, James H — **Science Teacher, West**
Resignation Date: June 14, 2024

2.) Robinson, Donald D'Brian — **Career Technical Education (CTE) Teacher, East**
Resignation Date: June 14, 2024

3.) Aguirre, Derian — **School Social Worker, East**
Resignation Date: June 14, 2024

4.) Stripp, Andrew W — **Special Education Teacher, West**
Resignation Date: June 14, 2024

C. Reversal of Approval - Proviso Teacher Union

1.) Risch, Carinne — **Art Teacher, East**
Board Approval Date: April 23, 2024
Reversal Effective Date: April 23, 2024
Reason: *Recinded acceptance after BOE approval*

D. Retirement - Proviso Teacher Union

1.) Gart, Audra D — **World Languages Teacher, PMSA**
Retirement Date: June 30, 2028

III. Summer Employment

A. Summer (2024) - District

1.) Soria-Alvarez, Linda — **School Counselor for Summer Registration Support (Split), East**
Compensation: $55/hour

2.)	**Mercado, Nia**	**School Counselor for Summer Registration Support (Split), East**
	Compensation:	$55/hour
3.)	**Cuci, Cassandra**	**School Counselor for Summer Registration Support (Split), West**
	Compensation:	$55/hour
4.)	**Gray-Jones, Hillary V**	**School Counselor for Summer Registration Support (Split), West**
	Compensation:	$55/hour
5.)	**Paulus, Amy E**	**School Counselor for Summer Registration Support, PMSA**
	Compensation:	$55/hour
6.)	**Mamaril, Matt**	**Student Summer IT Internship, District**
	Compensation:	$15/hour
7.)	**Ontiveros, Joaquin**	**Student Summer IT Internship, District**
	Compensation:	$15/hour
8.)	**Hardy, Bree**	**Student Summer IT Internship, District**
	Compensation:	$15/hour
9.)	**Alexander, Mykel**	**Student Summer IT Internship, District**
	Compensation:	$15/hour
10.)	**Reyes, Isaiah**	**Student Summer IT Internship, District**
	Compensation:	$15/hour
11.)	**Gonzalez, Alfredo**	**Student Summer IT Internship, District**
	Compensation:	$15/hour

IV. Stipend

A. Proviso East Stipend (2024-2025)

1.)	**Benion, Devaughn P**	**Girls' Track - Varsity Head Coach, East**
	Compensation:	$8,003.45
2.)	**Benion, Devaughn P**	**Girls' Cross Country - Varsity Head Coach, East**
	Compensation:	$5,819.60

3.) **Gibfried, Jonathan J** — **Boys' Golf - Varsity Head Coach, East**
Compensation: $4,974.35

4.) **Gonzalez, Antonio** — **Boys' Soccer - Varsity Head Coach, East**
Compensation: $6,500.00

5.) **Gonzalez, Antonio** — **Girls' Soccer - Varsity Head Coach, East**
Compensation: $6,500.00

6.) **Johnson, Diana K** — **Girls' Wrestling - Varsity Head Coach, East**
Compensation: $8,164.30

7.) **Johnson, Diana K** — **Girls' Flag Football - Varsity Head Coach, East**
Compensation: $4,974.35

8.) **Jones, Marc** — **Boys' Cross Country - Varsity Head Coach, East**
Compensation: $5,819.60

9.) **Jones, Marc** — **Boys' Track - Varsity Head Coach, East**
Compensation: $8,003.45

10.) **Korntheuer, John D** — **Boys' Tennis - Varsity Head Coach, East**
Compensation: $5,819.60

11.) **Peppers, Aaron** — **Boys' Football - Varsity Head Coach, East**
Compensation: $8,362.92

12.) **Romo, Rodolfo** — **Boys' Volleyball - Varsity Head Coach, East**
Compensation: $5,819.60

13.) **Robinson, Noelle P** — **Girls' Basketball - Varsity Head Coach, East**
Compensation: $8,362.92

14.) **PridGeon Jr, Ezra** — **Girls' Softball - Varsity Head Coach, East**
Compensation: $7,974.30

A. Proviso West Stipend (2024-2025)

1.) **Miller, Renard** — **Boys' Baseball - Varsity Head Coach, West**
Compensation: $7,974.30

2.) **Bryant, Lamont** — **Boys' Basketball - Varsity Head Coach, West**
Compensation: $8,362.92

3.)	**Analitis, Alexander C**	**Boys' Golf - Varsity Head Coach, West**
	Compensation:	$4,974.35
4.)	**Bey-Pugh, Alice**	**Boys' Swimming - Varsity Head Coach, West**
	Compensation:	$5,772.11
5.)	**Nyquist, Rex D**	**Boys' Tennis - Varsity Head Coach, West**
	Compensation:	$5,819.60
6.)	**Jenkins, Johnny N**	**Boys' Track - Varsity Head Coach, West**
	Compensation:	$8,003.45
7.)	**Medina-Olague, Diana M**	**Boys' Volleyball - Varsity Head Coach, West**
	Compensation:	$5,819.60
8.)	**Akui, Jahwan El-Haj**	**Boys' Wrestling - Varsity Head Coach, West**
	Compensation:	$8,164.30
9.)	**Cannon, Terriel**	**Girls' Basketball - Varsity Head Coach, West**
	Compensation:	$8,362.92
10.)	**Struwing, Paula**	**Girls' Golf - Varsity Head Coach, West**
	Compensation:	$4,974.35
11.)	**Bey-Pugh, Alice**	**Girls' Swimming - Varsity Head Coach, West**
	Compensation:	$5,772.11
12.)	**Nyquist, Rex D**	**Girls' Tennis - Varsity Head Coach, West**
	Compensation:	$5,819.60
13.)	**Dubois, Victor P**	**Girls' Track - Varsity Head Coach, West**
	Compensation:	$8,003.45
14.)	**Medina-Olague, Diana M**	**Girls' Volleyball - Varsity Head Coach, West**
	Compensation:	$5,819.60
15.)	**Williams, Naquita**	**Girls' Wrestling - Varsity Head Coach, West**
	Compensation:	$8,164.30

V. Summer School

A. Summer School (2024) - District

1.)	**Galanti, Gianna M**	**Summer School - Drivers Education Behind the Wheel Instructor**
	Compensation:	$50/hour
2.)	**Gonzalez, Hector J**	**Summer School Teacher for Enrichment: In Person**
	Compensation:	$6,000.00
3.)	**Greenhow, Devaughn J**	**Summer School - Security**
	Compensation:	$25/hour
4.)	**Johnson, Diana K**	**Summer School - Instructional Aide**
	Compensation:	$25/hour
5.)	**Northern, Karen**	**Summer School - Nurse**
	Compensation:	$6,000.00
6.)	**Stephens, Dianna**	**Summer School - Social Worker**
	Compensation:	$6,000.00
7.)	**Wilson, Keyuna P**	**Summer School - Instructional Aide**
	Compensation:	$25/hour
8.)	**Brakie, James E**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
9.)	**Cox, Ahneise**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
10.)	**Koziara, Thomas**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
11.)	**Morrow, Jasmine**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
12.)	**Oconnor, Nicole G**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
13.)	**Spiridis-Skoupas, Anastasia**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**

	Compensation:	$3,000.00
14.)	**Duvall, Amanda Kate**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
15.)	**Laiq, Subuhee**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
16.)	**Mcfall, Conor M**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
17.)	**Schlesser, Rachael**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
18.)	**Winfield, Shaurae**	**Summer School Teacher for Credit Recovery: Edgenuity (1st Session Only)**
	Compensation:	$3,000.00
19.)	**Spiridis-Skoupas, Anastasia**	**Summer School - School Counselor (2nd Session Only)**
	Compensation:	$3,000.00

B. Resignation - Summer School (2024) - District

1.)	**Jenkins, Joshua Pierre**	**Summer School - Security**
	Resignation Date:	May 20, 2024

C. Reversal of Approval - Summer School (2024) - District

1.)	**Hahn (Hohn), Eli**	**Summer School - School Psychologist**
	Board Approval Date:	May 14, 2024
	Reversal Effective Date:	May 14, 2024
	Reason:	*Under contract with Epic Special Education Staffing*

VI. 23-24 Co-Interim Superintendents' Stipend Agreements

A. 23-24 Co-Interim Superintendents' Stipend Agreements

1.)	**Aschoff, Alexander S**	**23-24 Co-Interim Superintendents' Stipend Agreement** (Between February 21, 2024 and June 30, 2024)
	Compensation:	$300 in additional compensation for each workday he has and will serve as co-interim acting Superintendent for the School District
2.)	**Pavone, Luke**	**23-24 Co-Interim Superintendents' Stipend Agreement** (Between February 21, 2024 and June 30, 2024)
	Compensation:	$300 in additional compensation for each workday he has and will serve as co-interim acting Superintendent for the School District

VII. Retroactive Compensation

A. Retroactive Compensation

1.)	**Hogan-Matthews, Jeri B**	**School Social Worker, West** *Degree Awarded Master of Social Work, May 01, 2021* *2022-2023 Salary Schedule - Initial Placement Correction*
	2022-2023 Retroactive Pay:	$3,418.00
2.)	**Gray-Jones, Hillary V**	**School Counselor, West** *Degree Awarded Master of Science, June 30, 2006* *2022-2023 Salary Schedule - Initial Placement Correction*
	2022-2023 Retroactive Pay:	$2,012.00
3.)	**English, Danielle Delisa**	**Science Teacher, West** *2021-2022 Salary Schedule - Placement Correction* *Step 10, MA+45 ($74,319) to Step 11, MA+45 ($76,548)*
	2021-2022 Retroactive Pay:	$2,229.00
4.)	**English, Danielle Delisa**	**Science Teacher, West** *2022-2023 Salary Schedule - Placement Correction* *Step 11, MA+45 ($77,111) to Step 12, MA+45 ($78,845)* **Prorated to reflect unpaid period of leave between November 15, 2022 through the end of the 2022-2023 school year*
	2022-2023 Retroactive Pay:	$510.57 *

VIII. Salary Adjustment

A. Salary Adjustment - Proviso Teacher Union

1.) English, Danielle Delisa — **Science Teacher, West**

2023-2024 Salary Schedule - Placement Correction
Step 12, MA+45 ($79,424) to Step 13, MA+45 ($81,210)

2023-24 Salary Adjustment: $81,210.00 *(currently $79,424.00)*

2.) Soto, Micaela — **ESL/Bilingual Education Social Studies Teacher, East**

2023-2024 Salary Schedule - Placement Correction
Step 11, MA+15 ($73,337) to Step 12, MA+15 ($75,171)

2023-24 Salary Adjustment: $75,171.00 *(currently $73,337.00)*

FY24 Employee Count Report - June 11, 2024

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209

Office of Human Resources

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
SPECIAL PAYROLL																				
Office of the Superintendent																				
Superintendent of Schools					1				1					1	1					VACANCY (J. Henderson) Aschoff, Alexander S (Interim) Pavone, Luke (Interim)
Deputy Superintendent for Operational Services				1	1				1											*Pavone, Luke (Interim Acting Superintendent of Schools)*
Deputy Superintendent for Educational Services					1				1					1	1					VACANCY (S Williams)
Executive Assistant - Superintendent's Office and Board of Education				1	1				1											Salgado, Janessa
Budget and Finance																				
Chief Financial Officer				1	1				1											Watson-Hill, Deborah
Coordinator I - Accounting and Finance				1	1				1											Moody, Leonard C
Coordinator I - State and Federal Programs					1				1					1	1					VACANCY (D. Watson-Hill)
Coordinator II - Payroll				1	1				1											Geans, Jeanetta
Administrative Assistant - Office of Finance				1	1				1											Johnson, Carla D
Financial Generalist				2	2				2											Horton, Brenda Watson, Marcia S
Human Resources																				
Director - Human Resources					1				1					1	1					VACANCY (S. Hadala)
Coordinator I - Human Resources				1	1				1											Breisch Jr, William C
Coordinator I - Benefits Specialist					1				1					1	1					VACANCY
Coordinator II -Human Resources Generalist				1	1				1											Edwards, Michelle L
Administrative Assistant-Human Resources				1	1				1	1										*Reyes, Lizett (6.30.24 Int)*
Specialist - Benefits				1	1				1	1										*Sabado, Arlene R (6.30.24 Int)*
Technology																				
Director - Technology				1	1				1											Swanson, Michael Scott
Coordinator I - Computer Solutions				1	1				1											Uddin, Faraz
Coordinator I - Network Systems				1	1				1											Koval, Vasyl
Coordinator II - Student Information System				1	1				1											Moon, Dejuan A
Coordinator II- Information Systems				3	3				3											Bennett, David L Bennett, Lamont D Chielo, Victor A
Generalist IT				1	1				1											Emory, Mariah
Operational Services																				
Director for Operations				1	1				1											Taylor Jr, L T
Custodial and Maintenance Building Lead	1		1	1	4	1	1	1	1			1			1		Mcdonald Jr, Alfred	VACANCY	House, Leon	Perales, Jose L
Manager - Transportation					1				1					1	1					VACANCY (W Garrett)
Bus Driver - Full Time				1	1				1											Hernandez, Claudia M
Bus Driver - Part Time					1				1					1	1					VACANCY
District Director of Athletics and Activities				1	1				1											Davis, Calvin
Assistant Director of Athletics and Activities		1			1		1											Mcginnis, Cyrus		
District Manager Security					1				1					1	1					VACANCY
Security Lead	1	1	1		3	1	1	1									Peppers, Aaron	Robinson Jr, Levertis	Allen, Taylor	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Administrative Assistant to Director of Operations					1				1					1	1					VACANCY
Educational Services																				
Director of CTE, Early College, Licensing, and Dual Enrollment/Dual Credit/Dual Degrees				1	1				1											Brandon, Alexander J
Director of M.T.S.S. and A.W.A.R.E. Programs				1	1				1											Thomas, Debra D
Coordinator I - Counselor and World Languages					1				1					1	1					VACANCY (D. Stowers)
Coordinator I - CTE					1				1					1	1					VACANCY (A. Brandon)
Coordinator I - Social Studies and Wellness				1	1				1											Valente, Tony F
Coordinator I - Data and Assessment				1	1				1											*Aschoff, Alexander S (Interim Interim Acting Superintendent of Schools)*
Coordinator I - Data and Enrollment				1	1				1											Svelnys, Derrick M
Coordinator I - ELA and Fine Arts				1	1				1											Marino, Angela K
Coordinator I - English Learners, Bilingual Education and World Languages				1	1				1											Kallieris, Dimitrios J
Coordinator I - Math and Science				1	1				1											Lazansky-Roach, Lisa M
Coordinator I - Performance Management and Professional Development				1	1				1											Albans, Athanasia
Coordinator I - Special Education				1	1				1											Fleming, Ramonda
Coordinator II - Technology Integration				1	1				1											Lee, Felicia
Coordinator II - International Baccalaureate				1	1				1											Tanaka, Rebecca Jeanine
Coordinator II - Special Education Programming	1	1			4	2	2				1	1			2		Truitt-Gamble, Shonte E VACANCY	Harris-Hughes, Beverly E VACANCY (L. Gebre)		
Coordinator II - Transition				1	1				1											Mini, Mark Charles
Coordinator II - Multi-Tiered Systems of Support					1				1					1	1					VACANCY (D. Thomas)
Administrative Assistant - Deputy Superintendent for Educational Services					1				1					1	1					VACANCY (D. Carter)
Administrative Assistant - To Coordinators				5	6				6					1	1					Brooks-Lawrence, Tiffany Daniel, Roberto Greenhow, Jonette M Molina, Melanie Stackhouse, Valencia VACANCY (EL Dept.)
School Psychologist		1			3	1	2				1	1			2		VACANCY (G. Washington) (E. Haan, SEE EPIC STAFFING BELOW)	Burton, Treavon T VACANCY (J. Keene)		
Homebound Tutor				1	1				1											Lazarus, Michael W
Permanent Building Substitute Teacher	3	2	1		10	4	4	2			1	2	1		4		Robinson Jr, Patrick L Spears, Aaron D Stith, Eric J VACANCY	George, Regina N Varnado, Morgan X VACANCY (R. Brown) VACANCY (K. Williams)	Zenteno, Alejandro VACANCY	
Public and Community Relations																				
Public and Community Officer				1	1				1											Vandenbroek, Kristine A
Coordinator II - Parental Engagement	1	1			2	1	1										Hobbs, Cori	Hibbler, Gail		
Digital Specialist				1	1				1	1										*Mendieta, Noemi (6.30.24 Int)*
School Administration																				
Principal	1	1			3	1	1	1					1		1		Hull, Rodney	Martinez, Elizabeth A	VACANCY (S. Ngo) Chiganos, Cristin Samantha (Interim)	
Assistant Principal for Instruction	2	2	1		5	2	2	1									Garcia, Ricardo Mcintosh, Latoya A	Gottlieb, Anne M Wilson, Oriana Y	*Chiganos, Cristin Samantha (Interim Principal)* Mason, Erin M (Interim)	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Assistant Principal for Student Success	2	2	1		5	2	2	1		1							*Lang, Kisha M (6.6.24 Int)* Seegars, Wilsando K	Jones, Shameka A Carson, Akiva S	Walker, Shaylon M	
Administrative Assistant - Office of the Principal	1	1	1		3	1	1	1									Green, Karmen	Hernandez, Jacqueline	Chambers, Marchanne	
Special Payroll Count	**13**	**13**	**6**	**45**	*101*	**16**	**18**	**8**	**59**	***4***	**3**	**5**	**2**	**14**	***24***	0				

CONTINUED ON THE NEXT PAGE...

666

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
PROVISO TEACHERS WSTU, LOCAL 571 AFT AFL-CIO																				
Art Teacher	4	3	3		10	4	3	3									Cox, Ahneise Hill, Daphne A Kim, Marilyn Tomita Martin, Johannah C	Doyle, Daniel P Pawluk, Judith Shipley, Sean L	Cornelius, Jeannine Gerise La Porte, Marcia Schmidt, Grace E	
Business Education Teacher	4	4			8	4	4			1							*Bivens, Natalia Mitchell (6.9.24)* Earl, Keisha A Pittman, Richard L Richards, Lamario A	Casto, Trinity D Renaud, Daniel J Walter, Herman Winfield, Shaurae		
English Teacher	13	15	8		36	13	15	8		2							Blagojev, Kristina Clay, Courtney Blair Fischer, Brian J Glass, Donica L *Gray, Laura A (6.30.24 Int)* *Harris, Lynn K (6.30.24 Int)* Josephs, Catherine Muhammad, Nadia T Olson, Cole L Pak, Faith Y Puhr, Thomas M Rasul, Noreen Wordlaw-Franklin, Tabitha L	Bates, Sherry D Conley, Candice M Daniel, David M Gillespie, Carissa M Goel, Angda La Bash, Jennifer J Mendelsohn, Mark S Natschke, Adenike O Orbell, Matthew D Ruggiero, Allison Marie Sears, Robin R Sloma, Morgan Smith, Michaela Wesolowski, Beata A Whittleton, Sara M	Beresheim, Courtney Ann Duran, Cassidy M Foti, Silvia V Markus, Robert A Ovalle, Kathryn Phifer, Robyn Grace Rutstein, Neal David Weiner, Diane E	667
ESL/Bilingual Education English Teacher	3	2			7	4	3				1	1			2		Bojalad-Baginski, Catherine M (ESL) Gonzalez, Patricia E (ESL) Hayslett, Karen Jo (BSPA/ESL) VACANCY (BSPA)	Costello, Michael S (ESL) Serritella, Victoria Lynn (ESL) VACANCY (BSPA)		
Family and Consumer Sciences Teacher	3	1			5	3	2			1		1			1		Green, Patricia E Ibiloye, Maya I Morrow, Jasmine	*Riley, Margaret M (6.11.24. Int)* VACANCY (C. Jesukaitis)		
School Counselor	8	8	4		20	8	8	4									Bridges, Tonya Caballero, Jocelyn Ingram, Thomas D Kopf, Julie C Pappas, George A Martinez, Melissa N Mercado, Nia Soria-Alvarez, Linda	Blade, Sherman Cuci, Cassandra Hooper, De Cora Nichole Oconnor, Nicole G Gonzalez, Antonio Gray-Jones, Hillary V Greenhow, Antony D Robertson, Lauren N	Jarmoc, Ninorta D Lugo, Melissa Maria Mejstrik, Nicole L Paprocki, Constance E	
College and Career Counselor	1	1	1		3	1	1	1									Korntheuer, John D	Spiridis-Skoupas, Anastasia	Paulus, Amy E	
Librarian	1	1	1		3	1	1	1									Adjetey, Patricia	Scott, Shannon M	Fiala, Shoshana E	
Mathematics Teacher	10	12	8		32	10	14	8				2			2		Appelman, David T Kram, Daniel James Lanzillotti, Angela Shafii-Mousavi, Saman Souza IV, Henry M Thomas, Debra Ann Tran, Carisa C Uribe-Lopez, Miguel A Walker, Ryan A Zabrodsky, Andre M	Arce, Louis J Aulakh, Parampreet Kaur Blood, David Brown, Keith A Collains, Clezeal Peoples, Christopher D Rosko, Jozsef Saltzman, Jay A Sauter, Kristina Spires, Larry Douglas Stamer, Dan E Targos, Melanie N VACANCY VACANCY	Birch, Nicholas P Bokar, Michael J Ferraro, Jessica Nowak, Bradley J Resnick, Rebecca A Stompor, Jennifer J Vega Puente, Rolando S Wolff-Klammer, Kurt	
ESL/Bilingual Education Mathematics Teacher	1	1			6	3	3				2	2			4		Pijut, Dale A (ESL) VACANCY (BSPA) VACANCY (ESL)	Perez, Damian (BSPA/ESL) VACANCY (BSPA) VACANCY (ESL)		

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Music Teacher	2	2	1		5	2	2	1									Seals Jr, Cletis Darrell Welte, Caroline M	Atcher, Samuel Watson, Salina E	Brown, Matthew A	
Physical Education Teacher	9	11	5		25	9	11	5									Analitis, Alexander C Barry, Lane E Donnelly, Melissa A Goslawski, Bennie J Koczor, Amy C Lishka, Blake A Moran, Dean E Romo, Rodolfo Zuazo, Jose Angel	Barajas, Amanda M Bryant, Lamont Cox, Travis Mercedes Elisco, Ryan Paul Green, Michael J Shriber, Emily A Spaulding, Randall J Struwing, Paula Williams, Brian A Zubeck, Joseph A Ramirez Lona, Allan G	Mccormick, Tracy L Olivares, Ruben D Reich, Robert J Schaub, Jessica L Zak, Peter	
Science Teacher	9	12	7		28	9	12	7									Crawford, Marianne Duffey, Siobhan Mcallister, Crystal L Mcelhatton, Ann E Moore, Justin W Raceala, Veronica Marinela Razeq, Chadia Z Richards, Linea Solano, Anthony C	English, Danielle Delisa Humphreys, Jeremy A Kjeldsen, Zachary A Kleffner, James H Laiq, Subuhee Lane, James W Lucas, Michelle E Morain, Cynthia S Noble, Rodney L Pilcher, Chad D Polizzotto, Jennie M Vassallo, David N	Beidas, Mahera Z Caldwell, Daniel S Demirlika, Eva Huels, Sarah Elizabeth Krejci, Christie Popadowski, Stacey Wardisiani, John C	
ESL/Bilingual Education Science Teacher	2	1			5	3	2				1	1			2		Castellanos-Guevara, Isabel C (BSPA/ESL) Hillegonds, Cathy Dorothea (ESL) VACANCY (ESL)	Klonowski, Joanne V (ESL) VACANCY (BSPA)		
Social Studies Teacher	13	14	8		35	13	14	8		1							Brouwer, Faith E Bunn, George A Corso, Christine E Gibfried, Jonathan J Martin, Ryan Douglas Mcellistrim, Martina Mcculloch, Tyler O Mullen, Joshua Joseph Perry, Ralph B Piemonte, Jessica M Salazar, Omar F Short, Paula E Sunner, Christopher S	Brakie, James E Butler, Danele Lee Emmanuel, Ashok V Gordon, Jennifer *Hammoud, Karen B (6.30.24 Int)* Hendrickson, Scott L Koziara, Thomas La Grassa, Frank A Loulousis, Ekaterini Mcfall, Conor M Schaefges, Rachel R Schlesser, Rachael Spiering, Victoria A Villanueva, Carlos L	Colwell, Steven J Gibbons, John P Kozma, Michael J Momney, Alexandra Jacqueline Nyquist, Rex D O'Connell-Martinez, Kelly Maureen Petruzzi-Asselborn, Sarah C Salinas, Colette L	
ESL/Bilingual Education Social Studies Teacher	2	2			7	3	4				1	2			3		Oquendo Jr, Lucio (BSPA) Soto, Micaela (BSPA/ESL) VACANCY (ESL)	Medina-Olague, Diana M (BSPA/ESL) Wortel, Robert J (ESL) VACANCY (BSPA) VACANCY (ESL)		
School Social Worker	4	3	2		12	5	5	2			1	2			3		Aguirre, Derian Johnson, Hannah M Murchison, Carol H Santino, Amy M VACANCY	Grady, Charlotte Hogan-Matthews, Jeri B Montoto Vega, Elsa J VACANCY VACANCY	Godinez, Ruben Watt, Tianna M	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Special Education Teacher	15	15	1		34	17	16	1		2	2	1			3		Atcher, Marhonda C *Barone, Meghan Leigh (6.30.24 Int)* Brecheisen, Lauren E Buffa, Beth Deady, Lauren E Gautschy, Jodonna Moss Hackett, Patrick J *Josefek, Rebecca S (6.30.24 Int)* Katz, Susan S Langdon, Elisha Lodovico, Dean M Mayhan, Ann Moss, David J Radecki, Joseph C Sirota, Michelle E VACANCY (S. Reed) *(S. Reed, SEE EPIC STAFFING BELOW)* VACANCY	Biniewicz, Daniel Michael Contractor, Satyam R Ford, Steven R Kissel, Christopher S Lira, Tina C Morrow, Kevin T Oconnell, Linda T Owolabi, Babatunde Powers, Emily E Shelby, Julius J Swikart, Beth A Smith, Suzan A Stripp, Andrew W Weldon, Caryn Joan Zamora, Saul *VACANCY (S. Silverstein, SEE EPIC STAFFING BELOW)*	Harney-Forde, Kathryn	
Career Technical Education (CTE) Teacher	1	3	1		5	1	3	1									Robinson, Donald D'Brian	Fedele Jr, Carl S Ferguson, Mark Senase, April M	Syed, Abdur-Rehman	
World Languages Teacher	5	5	5		16	5	6	5				1			1		Collins, Vanessa M Dominguez, Claudia Greab, Anamaria Konstant, Janet Ann Spain, Sydney E	Cruz, Wanda R Dorleans, Jocelyn Levasseur, Margarita Anna Mcmanmon, Zoe C Otero, Bryan VACANCY (A. Dardi)	Duvall, Amanda Kate Garcia, Pablo Gart, Audra D Martinez, Alexandra Restivo, Elizabeth A	669
Reset Room Certified Teacher	1	1			2	1	1										Gonzalez, Hector J	Brown, Cheryl L		
PTU Count	**111**	**117**	**55**	**0**	*304*	**119**	**130**	**55**	**0**	*7*	**8**	**13**	**0**	**0**	*21*					

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District			PROVISO EAST	PROVISO WEST	PMSA	District
PROVISO SUPPORT STAFF COUNCIL OF THE WSTU, LOCAL 571 AFT																				
Ten (10) Month Support Staff																				
Grade Level I: Job Coach				1	*1*				1											Walker, Montese
Grade Level I: Administrative Assistant I	1	6			*7*	1	6										Garcia, Maria P	Ayala, Andrea S Carter, Latonia Hrobowski, Kya K Lambert, Diann G Lindsey, Kim Leanna Rodriguez, Estephanie		
Grade Level II: Technical Support Aide					*0*															
Grade Level IV: Nurse	1	1	1		*3*	1	1	1		*1*							*Northern, Karen (6.30.24 Int)*	Rice, Lisa	Delgado, Maria Margarita	
Lunchroom Monitor	3	2	1		*9*	4	4	1			1	2			*3*		Griffin, Alfred Moore, Barbara Thomas, Betty J VACANCY	Bailey, Laura H Neal, Valeria VACANCY VACANCY	Thomas, Beatrice	
Security (Full-Time)	19	25	8		*54*	21	25	8		*3*	2				*2*		Barker, Peaches Burns, Daryl A *Diaz, Sofia (6.30.24 Int)* Donaldson, Cleophus Douglass, Mary L Fardon, Corey A Ford, Willard S *Gaddis, Antonio (6.30.24 Int)* Green, Liza R Harris, Lance Manzo, Elizabeth D Mcguirk, Isaiah J Pieranunzi, Frank J Powell, Sharell L Robinson, Brian Jephunneh Tate, Derrinesha Wade, Arian Walker, Titiana D Worthy, Brandon D VACANCY VACANCY	Akui, Jahwan El-Haj Burrell, Lashawn M Garcia, Jose Gillespie, Robert L Greenhow, Devaughn J Harris, Anthony N Hill, Leticia Howard, Christina C Howard, Qunnetti Johnson, Ashley Johnson, Darien D Mackey, Lionel Mitchell, Darryl Murphy, Ernest L Pointer, Demetrius J Rodgers, Richard Smith, Adam M Stallings, Allen Stepter, Lavar J Villafuerte, Miguel Walker, Lawrence R Washington Sr, Khari J Wilson, Racquel M Womack Jr, Johnnie Young, Keeshawn M	Arreola, Jacqueline Farries, Brody E Grant, Bobby D Jenkins, Joshua Pierre Johnson, Darius Powell, Patricia A *Smith Banner, Tami D (6.30.24 Int)* White, Anthony D	670
Security (Part-Time)	2	2	1		*9*	4	4	1		*1*	2	2			*4*		Horn, De Andre *Loury, Chere (6.30.24 Int)* VACANCY (M. Williams) VACANCY	Pruitt, Darryl Williams, William C VACANCY (A. Johnson) VACANCY (A. Elam)	Russell, Billy	
Twelve (12) Month Support Staff																				
Grade Level II: Administrative Assistant II	12	11	2	1	*27*	13	11	2	1	*1*	1				*1*		Boyce, Donald N Brown, Quinnel L Iniguez, Celia Jones, Oni Briah Lucas, Johnnie R Mancilla, Jessica Mendoza, Gabriela *Naylor, Harriet (6.30.24 Int)* Negrete Luevano, Dolores Racan, Donald P Smith, Tatanisha Williams, Sloane R *VACANCY 6.14.24 (J. Walker)*	Adams, Deanna M Faleti, Pearl Garcia, Lynette Horton, Tara N Jackson, Barbara J Jacobo, Lorena Jenkins, Johnny N Jones, Latanya Rodriguez, Angelica Satterfield, Angela C Braxton, Summer	Correa, Alexandra V Ortiz, Erica	Jones, Marc
Grade Level II: Assistant to the Band Director	1	1			*2*	1	1										Johnson, Joseph	Ross, Timothy		

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	PROVISO EAST East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Grade Level II: Translator/Office Assistant		1			1		1											Batts, Triniece Faye		
Grade Level III: Administrative Assistant III	1	1			2	1	1										Washington, Joann	Walker, Daphene		
Grade Level IV: Accounts Payable and Receivable Agent				1	1				1											Mobley, Launa P
Grade Level IV: Assistant to the Coordinators of Accounting and Payroll					1				1					1	1					VACANCY
Grade Level IV: Business Office Liaison	1	1			3	1	1	1					1		1		Benion, Devaughn P	Chester, Ida L	VACANCY (D. Courts)	
Grade Level IV: Computer Support Tech					0															
Grade Level IV: Head Bookkeeping/Chief Cashier					1				1					1	1					VACANCY
Grade Level IV: Jr. Database/Helpdesk					0															
Grade Level IV: Procurement Agent				1	1				1											Courts, Diamond A
Grade Level IV: Registrar	1	1	1		3	1	1	1									White, Marion D	Magee, Shirley	Teruel, Wanda V	
Instructional Aide (Full-time)	7	7			26	13	13			1	6	6			12		Higgins, Angela S Johnson, Diana K Julio, Dilson R Smith, Lincoln R Swinnie, Javon A Yates, Carla VACANCY (L. Whisby) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA)	Brown, Keva Ann Gomez, Kimberly Mazzulla, Ana K Norwood, Fatima L Parrott, Marco C *Tyler, Tiffany E (6.30.24 Int)* Wilson, Keyuna P VACANCY VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA)		671
Instructional Aide (Part-time)	2	1			6	3	3				1	2			3		Hampton, Glenida Westbrook, Richard Tyrone VACANCY (L. Porter)	Washington, Carrie F VACANCY VACANCY		
Support Staff Union Count	**51**	**60**	**14**	**4**	*157*	**64**	**72**	**15**	**6**	*7*	**13**	**12**	**1**	**2**	*28*	*0*				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
PROVISO CUSTODIAL AND MAINTENANCE UNION SEIU LOCAL 73, CTW																				
Tier I Custodial And Maintenance																				
Lead Fireman	1	1	1		3	1	1	1									Gluecklich, Steven E	Noyola, Sergio X	Johnson, Corey J	
Fireman	1	1			2	1	1										Edmond, Terry	Duncan, Darwin C		
Maintenance I	7	4	3		14	7	4	3									Brown, Claude E Cozzi, Joseph E Donatille, Anthony John Pirozzoli, Vito Anthony Shelton, Woodrow A Sloan, Thomas Trombetta, Vincent	Echevarria, Martin R Good, Ronald A Ruiz, Roy Welch, Billy W	Taylor, Calvin K Williams, Keith V Zambole, Nicholas C	
Maintenance II	2	1	1		4	2	1	1									Murray, Danielle Lavon Williams, Larry D	Aviles, Andres	Madlock, Jeffrey	
Custodian (Day)	2	2	1		5	2	2	1									Craig, Terrase Straughter, Darrell R	Daniels, Denise L *Hughes, Leroy I (Interim Maintenance)*	Mccarroll Wynn, Rayda L	
Custodian (Night)	1	1	1		3	1	1	1									Angelino, Elicelda	Graham, Michael M	Velazquez, Ambrosio	
Tier II Custodial And Maintenance																				
Custodian (Day)	1		1		3	1	1	1				1			1		Johnson, Reginald	VACANCY (A. Harris)	Garcia, Ana Rosa	
Custodian (Night)	7	12	3		25	8	13	4		2	1	1	1		3		Davis, Lamar F Hayes, Jesse Joiner Sr, Bryce M Love, Demetre K Sr Ross, Nijel Q Taylor, William C Velazquez, Juan C VACANCY (J Jenkins)	Aguilera Aguilar, Fermin E Boyd, William E Coleman, Jaaron S Hrobowski, Marcus *Jay, Rodney M* *Lopez De Gallegos, Yessica A (WC)* Macias, Wenceslada Plomero, Aricia Plomero, Javier Sotelo, Ofelia Stafford, Larry L Jr *Villalva, Luis A (Interim Fireman)* VACANCY (C. Roman)	Enciso, Salvador Galvan, Jose L Robbins, Winston B VACANCY (J. Madlock)	672
Maintenance		1			6	1	5				1	4			5		VACANCY (C. Taylor)	Tellez, Sergio VACANCY (J. Perales) Hughes, Leroy I (Interim - TierI) VACANCY (D. Knapp) VACANCY (K. Williams) VACANCY (D. Dunkin)		
Fireman		1			4	2	2				2	1			3		VACANCY (T. Garner) VACANCY (K. Johnson)	Rodas-Beltran, Dario Xavier VACANCY (L. Leaks) Villalva, Luis A (Interim)		
Custodial & Maintenance Union Count	22	24	11	0	69	26	31	12	0	2	4	7	1	0	12	0				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
NUTRITION SERVICES *(Special Payroll)*																				
Manager - Student Nutrition				1	*1*				1											Garza, Stephanie A
Assistant Manager of Food Services				1	*1*				1											Gonzalez, Roberto R
Kitchen Supervisor	1	1	1		*3*	1	1	1									Dixon, Letitia	Wachowski, Jennifer	Ratley Jr., Joseph B	
Kitchen Lead	1	1	1		*3*	1	1	1									Sanderson, Larhonda	Draper, Infinite	Griffin, Deaja	
Food Service Worker (8 hours)	2	2	2		*6*	2	2	2									Jones, Brandon D Watson, James E	Miller, CD Watts, Kunta K	Lewis, Sandra *Williams, Cynthia (6.30.24 Int)*	
Food Service Worker (6.5 hours)	1	2	1		*5*	2	2	1			1				*1*		Gillings, Jeanette O *VACANCY 6.12.24 (A. Givens)*	Geans, Essie M Young, Twanna	Coombs, Yvette D	
Food Service Worker (6 hours)	1		1		*3*	1	1	1				1			*1*		Miller, Charles W	VACANCY (T. Dunning)	Hicks, Patricia	
Food Service Worker (4 hours)	1	1			*6*	3	3				2	2			*4*	*1*	Jefferson, Tanya VACANCY (M. Ruiz) VACANCY (T. Aguirre)	Perkins E, Jackson III VACANCY (C. Fragoso) VACANCY (A. Graham)		
Nutritional Services Count	**7**	**7**	**6**	**2**	*28*	**10**	**10**	**6**	**2**	*0*	**3**	**3**	**0**	**0**	*6*	*1*				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
OTHER CONTRACTUAL																				
NJROTC	3	2			*5*	3	2										Person, Darryl N Toombs, Mckinley Albert Velez, Alejandro	Hawley, Regina M Rushing, Felinquist R		
Special Education Teacher (Epic Staffing)	2	1			*3*	2	1										Haan, Eli Reed, Stephanie	Silverstein, Steven		
PAEC School Psychologist				2	*2*				2											Antwine, Damien (East / West) Crawford, Alexis (East / West)
PAEC Social Worker	2	1			*4*	2	2					1			*1*		Ross, Mandy Stephens, Diana	Kuchera, Donna VACANCY		
PAEC Speech/Language Pathologist		2		1	*3*		2		1									Bonnert, Camilla Thompson, Antionette		Redmond, Georgette (East / PMSA)
PAEC Occupational Therapist	1	1			*2*	1	1										Martin, Isis	Michelson, Paul		
PAEC Physical Therapist		1		1	*2*		1		1									Costello, Nancy		Littman, Esther (East / PMSA)
School Resource Officer (SRO)	8	4			*12*	8	4										Diaz, Jaime Fuqua, Christopher L Ingram, Jesse F Johnson, Jerry A Jones, William Kosevich, Mark Negron, Phillip Patterson, Carlos	Armstrong, Paul B Dominquez, Noel Smith, Randy B Wilkins, Torrance P		
Other Contractual Count	**16**	**12**	**0**	**4**	*33*	**16**	**13**	**0**	**4**	*0*	**0**	**1**	**0**	**0**	*1*	*0*				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District		
GRAND TOTALS	204	221	92	51	659	235	261	96	67	20	31	40	4	16	91	1

Grand Totals" do not include "OTHER CONTRACTUAL"

675

FY25 Employee Count Report - 2025 School Year (as of 6.11.24)

PROVISO TOWNSHIP HIGH SCHOOL DISTRICT 209

Office of Human Resources

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
SPECIAL PAYROLL																				
Office of the Superintendent																				
Superintendent of Schools					1				1					1	1					VACANCY (J. Henderson) Aschoff, Alexander S (Interim) Pavone, Luke (Interim)
Deputy Superintendent for Operational Services				1	1				1											*Pavone, Luke (Interim Acting Superintendent of Schools)*
Deputy Superintendent for Educational Services					1				1					1	1					VACANCY (S Williams)
Executive Assistant - Superintendent's Office and Board of Education				1	1				1											Salgado, Janessa
Budget and Finance																				
Chief Financial Officer				1	1				1											Watson-Hill, Deborah
Coordinator I - Accounting and Finance				1	1				1											Moody, Leonard C
Coordinator I - State and Federal Programs					1				1					1	1					VACANCY (D. Watson-Hill)
Coordinator II - Payroll				1	1				1											Geans, Jeanetta
Administrative Assistant - Office of Finance				1	1				1											Johnson, Carla D 676
Financial Generalist				2	2				2											Horton, Brenda Watson, Marcia S
Human Resources																				
Director - Human Resources					1				1					1	1					VACANCY (S. Hadala)
Coordinator I - Human Resources				1	1				1											Breisch Jr, William C
Coordinator I - Benefits Specialist					1				1					1	1					VACANCY
Coordinator II -Human Resources Generalist				1	1				1											Edwards, Michelle L
Administrative Assistant-Human Resources				1	1				1	1										Reyes, Lizett
Specialist - Benefits				1	1				1	1										Sabado, Arlene R
Technology																				
Director - Technology				1	1				1											Swanson, Michael Scott
Coordinator I - Computer Solutions				1	1				1											Uddin, Faraz
Coordinator I - Network Systems				1	1				1											Koval, Vasyl
Coordinator II - Student Information System				1	1				1											Moon, Dejuan A
Coordinator II- Information Systems				3	3				3											Bennett, David L Bennett, Lamont D Chielo, Victor A
Generalist IT				1	1				1											Emory, Mariah
Operational Services																				
Director for Operations				1	1				1											Taylor Jr, L T
Custodial and Maintenance Building Lead	1		1	1	4	1	1	1	1			1			1		Mcdonald Jr, Alfred	VACANCY	House, Leon	Perales, Jose L
Manager - Transportation					1				1					1	1					VACANCY (W Garrett)
Bus Driver - Full Time				1	1				1											Hernandez, Claudia M
Bus Driver - Part Time					1				1					1	1					VACANCY
District Director of Athletics and Activities				1	1				1											Davis, Calvin
Assistant Director of Athletics and Activities		1			1		1											Mcginnis, Cyrus		
District Manager Security					1				1					1	1					VACANCY
Security Lead	1	1	1		3	1	1	1									Peppers, Aaron	Robinson Jr, Levertis	Allen, Taylor	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Administrative Assistant to Director of Operations					1				1					1	1					VACANCY
Educational Services																				
Director of CTE, Early College, Licensing, and Dual Enrollment/Dual Credit/Dual Degrees				1	1				1											Brandon, Alexander J
Director of M.T.S.S. and A.W.A.R.E. Programs				1	1				1											Thomas, Debra D
Coordinator I - Counselor and World Languages					1				1					1	1					VACANCY (D. Stowers)
Coordinator I - CTE					1				1					1	1					VACANCY (A. Brandon)
Coordinator I - Social Studies and Wellness				1	1				1											Valente, Tony F
Coordinator I - Data and Assessment				1	1				1											*Aschoff, Alexander S (Interim Interim Acting Superintendent of Schools)*
Coordinator I - Data and Enrollment				1	1				1											Svelnys, Derrick M
Coordinator I - ELA and Fine Arts				1	1				1											Marino, Angela K
Coordinator I - English Learners, Bilingual Education and World Languages				1	1				1											Kallieris, Dimitrios J
Coordinator I - Math and Science				1	1				1											Lazansky-Roach, Lisa M
Coordinator I - Performance Management and Professional Development				1	1				1											Albans, Athanasia
Coordinator I - Special Education				1	1				1											Fleming, Ramonda
Coordinator II - Technology Integration				1	1				1											Lee, Felicia
Coordinator II - International Baccalaureate				1	1				1											Tanaka, Rebecca Jeanine
Coordinator II - Special Education Programming	1	1			4	2	2				1	1			2	1	Truitt-Gamble, Shonte E VACANCY	Harris-Hughes, Beverly E VACANCY (L. Gebre), pending M Ramirez		
Coordinator II - Transition				1	1				1											Mini, Mark Charles
Coordinator II - Multi-Tiered Systems of Support					1				1					1	1					VACANCY (D. Thomas)
Administrative Assistant - Deputy Superintendent for Educational Services					1				1					1	1					VACANCY (D. Carter)
Administrative Assistant - To Coordinators				5	6				6					1	1					Brooks-Lawrence, Tiffany Daniel, Roberto Greenhow, Jonette M Molina, Melanie Stackhouse, Valencia VACANCY (EL Dept.)
School Psychologist		1			3	1	2				1	1			2		VACANCY (G. Washington)	Burton, Treavon T VACANCY (J. Keene)		
Homebound Tutor				1	1				1											Lazarus, Michael W
Permanent Building Substitute Teacher	3	2	1		10	4	4	2			1	2	1		4		Robinson Jr, Patrick L Spears, Aaron D Stith, Eric J VACANCY	George, Regina N Varnado, Morgan X VACANCY (R. Brown) VACANCY (K. Williams)	Zenteno, Alejandro VACANCY	
Public and Community Relations																				
Public and Community Officer				1	1				1											Vandenbroek, Kristine A
Coordinator II - Parental Engagement	1	1			2	1	1										Hobbs, Cori	Hibbler, Gail		
Digital Specialist				1	1				1	1										Mendieta, Noemi
School Administration																				
Principal	1	1			3	1	1	1					1		1		Hull, Rodney	Martinez, Elizabeth A	VACANCY (S. Ngo) Chiganos, Cristin Samantha (Interim)	
Assistant Principal for Instruction	2	2	1		5	2	2	1									Garcia, Ricardo Mcintosh, Latoya A	Gottlieb, Anne M Wilson, Oriana Y	*Chiganos, Cristin Samantha (Interim Principal)* Mason, Erin M (Interim)	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Assistant Principal for Student Success	2	2	1		5	2	2	1		1							Lang, Kisha M Seegars, Wilsando K	Jones, Shameka A Carson, Akiva S	Walker, Shaylon M	
Dean					5	2	2	1			2	2	1		5		VACANCY (New) VACANCY (New)	VACANCY (New) VACANCY (New)	VACANCY (New)	
Administrative Assistant - Office of the Principal	1	1	1		3	1	1	1									Green, Karmen	Hernandez, Jacqueline	Chambers, Marchanne	
Special Payroll Count	**13**	**13**	**6**	**45**	*106*	**18**	**20**	**9**	**59**	*4*	**5**	**7**	**3**	**14**	*29*	*1*				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
PROVISO TEACHERS WSTU, LOCAL 571 AFT AFL-CIO																				
Art Teacher	4	3	3		14	6	5	3			2	2			4	2	Cox, Ahneise Hill, Daphne A Kim, Marilyn Tomita Martin, Johannah C VACANCY [24-25 East ART, 1 (Risch)], pending I Sandoval VACANCY [24-25 East ART, 2 (New)]	Doyle, Daniel P Pawluk, Judith Shipley, Sean L VACANCY [24-25 West ART, 1 (New)], pending L Dolezal) VACANCY [24-25 West ART, 2 (New)]	Cornelius, Jeannine Gerise La Porte, Marcia Schmidt, Grace E	
Business Education Teacher	4	4			8	4	4										Bivens, Natalia Mitchell Earl, Keisha A Pittman, Richard L Richards, Lamario A	Casto, Trinity D Renaud, Daniel J Walter, Herman Winfield, Shaurae		
English Teacher	13	16	7		38	13	16	9					2		2	1	Blagojev, Kristina Clay, Courtney Blair Fischer, Brian J Glass, Donica L Gray, Laura A Harris, Lynn K Josephs, Catherine Muhammad, Nadia T Olson, Cole L Pak, Faith Y Puhr, Thomas M Rasul, Noreen Wordlaw-Franklin, Tabitha L	Bates, Sherry D Carey, Michael Conley, Candice M Daniel, David M Gillespie, Carissa M Goel, Angda La Bash, Jennifer J Mendelsohn, Mark S Natschke, Adenike O Orbell, Matthew D Ruggiero, Allison Marie Sears, Robin R Sloma, Morgan Smith, Michaela Wesolowski, Beata A	Beresheim, Courtney Ann Duran, Cassidy M Foti, Silvia V Markus, Robert A Ovalle, Kathryn Phifer, Robyn Grace Rutstein, Neal David VACANCY [24-25 PMSA ENG, 1 (New)], pending S Taylor VACANCY [24-25 PMSA ENG, 2 (Weiner)]	679
ESL/Bilingual Education English Teacher	4	2			7	4	3					1			1		Bojalad-Baginski, Catherine M (ESL) Gonzalez, Patricia E (ESL) Hayslett, Karen Jo (BSPA/ESL) Platek, Alexandra M (ESL)	Costello, Michael S (ESL) Serritella, Victoria Lynn (ESL) VACANCY [24-25 West ENG EL, 1 (New)]		
Family and Consumer Sciences Teacher	3	1			7	3	4					3			3	1	Green, Patricia E Ibiloye, Maya I Morrow, Jasmine	Riley, Margaret M VACANCY [24-25 West FCS Cuil, 1 (New)], pending G Hampton VACANCY [24-25 West FCS Cuil, 2 (New)] VACANCY [24-25 West FCS Ed, 1 (New)]		
School Counselor	8	8	4		20	8	8	4									Bridges, Tonya Caballero, Jocelyn Ingram, Thomas D Kopf, Julie C Pappas, George A Martinez, Melissa N Mercado, Nia Soria-Alvarez, Linda	Blade, Sherman Cuci, Cassandra Hooper, De Cora Nichole Oconnor, Nicole G Gonzalez, Antonio Gray-Jones, Hillary V Greenhow, Antony D Robertson, Lauren N	Jarmoc, Ninorta D Lugo, Melissa Maria Mejstrik, Nicole L Paprocki, Constance E	
College and Career Counselor	1	1	1		3	1	1	1									Korntheuer, John D	Spiridis-Skoupas, Anastasia	Paulus, Amy E	
Librarian	1	1	1		3	1	1	1									Adjetey, Patricia	Scott, Shannon M	Fiala, Shoshana E	

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Mathematics Teacher	9	13	7	1	32	10	13	8	1		1		1		2	1	Appelman, David T Domanski, Michelle A Kram, Daniel James Lanzillotti, Angela Souza IV, Henry M Thomas, Debra Ann Tran, Carisa C Walker, Ryan A Zabrodsky, Andre M VACANCY [24-25 East MAT, 2 (New, LopezTR)], pending P Crecco	Arce, Louis J Aulakh, Parampreet Kaur Blood, David Brown, Keith A Collains, Clezeal Peoples, Christopher D Rosko, Jozsef Saltzman, Jay A Sauter, Kristina Spires, Larry Douglas Stamer, Dan E Targos, Melanie N Uribe-Lopez, Miguel A	Bokar, Michael J Ferraro, Jessica Nowak, Bradley J Resnick, Rebecca A Stompor, Jennifer J Vega Puente, Rolando S Wolff-Klammer, Kurt VACANCY [24-25 PMSA MAT, 1 (New)]	Birch, Nicholas P (East/PMSA)
ESL/Bilingual Education Mathematics Teacher	1	1			6	3	3				2	2			4		Pijut, Dale A (ESL) VACANCY [24-25 East IMAT EL, 1 (New)] VACANCY [24-25 East IMAT EL, 2 (New)]	Perez, Damian (BSPA/ESL) VACANCY [24-25 West MAT EL, 1 (New)] VACANCY [24-25 West MAT EL, 2 (New)]		
Music Teacher	2	2	1		5	2	2	1									Seals Jr, Cletis Darrell Welte, Caroline M	Atcher, Samuel Watson, Salina E	Brown, Matthew A	
Physical Education Teacher	7	11	5		26	9	11	6			2		1		3	2	Donnelly, Melissa A Goslawski, Bennie J Koczor, Amy C Lishka, Blake A Moran, Dean E Romo, Rodolfo Zuazo, Jose Angel VACANCY [24-25 East WEL, 1 (Barry)], pending R Pennington VACANCY [24-25 East WEL, 2 (New)], pending A Talley	Barajas, Amanda M Bryant, Lamont Cox, Travis Mercedes Elisco, Ryan Paul Green, Michael J Ramirez Lona, Allan G Shriber, Emily A Spaulding, Randall J Struwing, Paula Williams, Brian A Zubeck, Joseph A	Mccormick, Tracy L Olivares, Ruben D Reich, Robert J Schaub, Jessica L Zak, Peter VACANCY [24-25 PMSA WEL, 1 (New)]	680
Science Teacher	9	8	7		30	11	11	8			2	3	1		6		Crawford, Marianne Duffey, Siobhan Mcallister, Crystal L Mcelhatton, Ann E Moore, Justin W Raceala, Veronica Marinela Razeq, Chadia Z Richards, Linea Solano, Anthony C VACANCY [24-25 East SCI, 1 (New)] VACANCY [24-25 East SCI, 2 (New, AnalitisTR)]	English, Danielle Delisa Humphreys, Jeremy A Kjeldsen, Zachary A Kleffner, James H Laiq, Subuhee Lane, James W Lucas, Michelle E Morain, Cynthia S Pilcher, Chad D Vassallo, David N VACANCY [24-25 West SCI, 1 (Noble)] VACANCY [24-25 West SCI, 2 (Polizzotto)] VACANCY [24-25 West SCI 3 (Kleffner)]	Beidas, Mahera Z Caldwell, Daniel S Demirlika, Eva Huels, Sarah Elizabeth Krejci, Christie Popadowski, Stacey Wardisiani, John C VACANCY [24-25 PMSA SCI, 1 (New)]	
ESL/Bilingual Education Science Teacher	2	1			4	2	2					1			1		Castellanos-Guevara, Isabel C (BSPA/ESL) Hillegonds, Cathy Dorothea (ESL)	Klonowski, Joanne V (ESL) VACANCY [24-25 West SCI EL, 1 (New)]		

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Social Studies Teacher	13	14	8		35	13	14	8									Brouwer, Faith E Corso, Christine E Gibfried, Jonathan J Martin, Ryan Douglas Mcellistrim, Martina Mcculloch, Tyler O Mullen, Joshua Joseph Perry, Ralph B Piemonte, Jessica M Salazar, Omar F Short, Paula E Sunner, Christopher S	Brakie, James E Butler, Danele Lee Emmanuel, Ashok V Gordon, Jennifer Hammoud, Karen B Hendrickson, Scott L Koziara, Thomas Levasseur, Margarita Anna Loulousis, Ekaterini Mcfall, Conor M Schaefges, Rachel R Schlesser, Rachael Spiering, Victoria A Villanueva, Carlos L	Colwell, Steven J Gibbons, John P Kozma, Michael J Momney, Alexandra Jacqueline Nyquist, Rex D O'Connell-Martinez, Kelly Maureen Petruzzi-Asselborn, Sarah C Salinas, Colette L	
ESL/Bilingual Education Social Studies Teacher	2	2			6	3	3				1	1			2	1	Oquendo Jr, Lucio (BSPA) Soto, Micaela (BSPA/ESL) VACANCY [24-25 East SOC EL,1 (New), pending V Hingu	Medina-Olague, Diana M (BSPA/ESL) Wortel, Robert J (ESL) VACANCY [24-25 West SOC EL, 1 (New)]		
School Social Worker	3	4	2		12	5	5	2			2	1			3	2	Johnson, Hannah M Murchison, Carol H Santino, Amy M VACANCY [24-25 East SW, 1 (New)], Pending A Ross VACANCY [24-25 East SW, 2 (Aguirre)], pending A Williams	Doran, Joseph S Grady, Charlotte Hogan-Matthews, Jeri B Montoto Vega, Elsa J VACANCY [24-25 West SW, 2 (New)]	Godinez, Ruben Watt, Tianna M	681
Special Education Teacher	15	13	1		36	17	18	1			2	5			7	1	Atcher, Marhonda C Barone, Meghan Leigh Brecheisen, Lauren E Buffa, Beth Deady, Lauren E Gough, Gregory T Hackett, Patrick J Josefek, Rebecca S Katz, Susan S Langdon, Elisha Lodovico, Dean M Mayhan, Ann Moss, David J Radecki, Joseph C Sirota, Michelle E VACANCY [24-25 East SPED, 1 (Gautschy)], pending D Bishop VACANCY [24-25 East SPED, 3 (New)]	Biniewicz, Daniel Michael Contractor, Satyam R Ford, Steven R Kissel, Christopher S Lira, Tina C Morrow, Kevin T Oconnell, Linda T Owolabi, Babatunde Powers, Emily E Shelby, Julius J Smith, Suzan A Stripp, Andrew W Weldon, Caryn Joan Zamora, Saul VACANCY [24-25 West SPED, 1 (New)] VACANCY [24-25 West SPED, 2 (New)] VACANCY [24-25 West SPED, 3 (New)] VACANCY [24-25 West SPED, 4 (Swikart)] VACANCY [24-25 West SPED, 4 (Stripp)]	Harney-Forde, Kathryn	
Career Technical Education (CTE) Teacher		3	1		6	2	3	1			2				2		VACANCY [24-25 East AUTO, 1 (New)] VACANCY [24-25 East AUTO, 2 (Robinson)]	Fedele Jr, Carl S Ferguson, Mark Senase, April M	Syed, Abdur-Rehman	
World Languages Teacher	7	5	5		19	7	6	6				1	1		2	1	Augustin, Sherly N Collins, Vanessa M Dominguez, Claudia Gonzalez, Hector J Greab, Anamaria Konstant, Janet Ann Spain, Sydney E	Coronado, Jeanette Cruz, Wanda R Dorleans, Jocelyn Mcmanmon, Zoe C Otero, Bryan VACANCY [24-25 West WLA Sp, 2 (New)]	Duvall, Amanda Kate Garcia, Pablo Gart, Audra D Martinez, Alexandra Restivo, Elizabeth A VACANCY [24-25 PMSA WLA Sp, 1 (New)], pending C Hahn	
Reset Room Certified Teacher	1	1			2	1	1										Analitis, Alexander C	Brown, Cheryl L		
PTU Count	**109**	**114**	**53**	**1**	*319*	**125**	**134**	**59**	**1**	*0*	**16**	**20**	**6**	**0**	*42*	*12*				

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						

CONTINUED ON THE NEXT PAGE...

682

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
PROVISO SUPPORT STAFF COUNCIL OF THE WSTU, LOCAL 571 AFT																				
Ten (10) Month Support Staff																				
Grade Level I: Job Coach				1	*1*				1											Walker, Montese
Grade Level I: Administrative Assistant I	1	6			*7*	1	6										Garcia, Maria P	Ayala, Andrea S Carter, Latonia Hrobowski, Kya K Lambert, Diann G Lindsey, Kim Leanna Rodriguez, Estephanie		
Grade Level II: Technical Support Aide					*0*															
Grade Level IV: Nurse	1	1	1		*3*	1	1	1		*1*							Northern, Karen	Rice, Lisa	Delgado, Maria Margarita	
Lunchroom Monitor	3	2	1		*9*	4	4	1			1	2			*3*		Griffin, Alfred Moore, Barbara Thomas, Betty J VACANCY	Bailey, Laura H Neal, Valeria VACANCY VACANCY	Thomas, Beatrice	
Security (Full-Time)	19	25	8		*54*	21	25	8		*5*	2				*2*		Barker, Peaches Burns, Daryl A Diaz, Sofia Donaldson, Cleophus Douglass, Mary L Fardon, Corey A Ford, Willard S Gaddis, Antonio Green, Liza R Harris, Lance Manzo, Elizabeth D Mcguirk, Isaiah J Pieranunzi, Frank J Powell, Sharell L Robinson, Brian Jephunneh Tate, Derrinesha Wade, Arian Walker, Titiana D Worthy, Brandon D VACANCY VACANCY	Akui, Jahwan El-Haj Burrell, Lashawn M Garcia, Jose Gillespie, Robert L Greenhow, Devaughn J Harris, Anthony N Hill, Leticia Howard, Christina C Howard, Qunnetti Johnson, Ashley Johnson, Darien D Mackey, Lionel Mitchell, Darryl Murphy, Ernest L Pointer, Demetrius J Rodgers, Richard Smith, Adam M Stallings, Allen Stepter, Lavar J Villafuerte, Miguel Walker, Lawrence R Washington Sr, Khari J Wilson, Racquel M Womack Jr, Johnnie Young, Keeshawn M	Arreola, Jacqueline Farries, Brody E Grant, Bobby D Jenkins, Joshua Pierre Johnson, Darius Powell, Patricia A Smith Banner, Tami D White, Anthony D	683
Security (Part-Time)	2	2	1		*9*	4	4	1		*1*	2	2			*4*		Horn, De Andre Loury, Chere VACANCY (M. Williams) VACANCY	Pruitt, Darryl Williams, William C VACANCY (A. Johnson) VACANCY (A. Elam)	Russell, Billy	
Twelve (12) Month Support Staff																				
Grade Level II: Administrative Assistant II	12	11	2	1	*27*	13	11	2	1	*1*	1				*1*		Boyce, Donald N Brown, Quinnel L Iniguez, Celia Jones, Oni Briah Lucas, Johnnie R Mancilla, Jessica Mendoza, Gabriela Naylor, Harriet Negrete Luevano, Dolores Racan, Donald P Smith, Tatanisha Williams, Sloane R *VACANCY 6.14.24 (J. Walker)*	Adams, Deanna M Faleti, Pearl Garcia, Lynette Horton, Tara N Jackson, Barbara J Jacobo, Lorena Jenkins, Johnny N Jones, Latanya Rodriguez, Angelica Satterfield, Angela C Braxton, Summer	Correa, Alexandra V Ortiz, Erica	Jones, Marc
Grade Level II: Assistant to the Band Director	1	1			*2*	1	1										Johnson, Joseph	Ross, Timothy		

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
Grade Level II: Translator/Office Assistant		1			1		1											Batts, Triniece Faye		
Grade Level III: Administrative Assistant III	1	1			2	1	1										Washington, Joann	Walker, Daphene		
Grade Level IV: Accounts Payable and Receivable Agent				1	1				1											Mobley, Launa P
Grade Level IV: Assistant to the Coordinators of Accounting and Payroll					1				1					1	1					VACANCY
Grade Level IV: Business Office Liaison	1	1			3	1	1	1					1		1		Benion, Devaughn P	Chester, Ida L	VACANCY (D. Courts)	
Grade Level IV: Computer Support Tech					0															
Grade Level IV: Head Bookkeeping/Chief Cashier					1				1					1	1					VACANCY
Grade Level IV: Jr. Database/Helpdesk					0															
Grade Level IV: Procurement Agent				1	1				1											Courts, Diamond A
Grade Level IV: Registrar	1	1	1		3	1	1	1									White, Marion D	Magee, Shirley	Teruel, Wanda V	
Instructional Aide (Full-time)	7	7			26	13	13			1	6	6			12		Higgins, Angela S Johnson, Diana K Julio, Dilson R Smith, Lincoln R Swinnie, Javon A Yates, Carla VACANCY (L. Whisby) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA)	Brown, Keva Ann Gomez, Kimberly Mazzulla, Ana K Norwood, Fatima L Parrott, Marco C Tyler, Tiffany E Wilson, Keyuna P VACANCY VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA) VACANCY (BSPA)		684
Instructional Aide (Part-time)	2	1			6	3	3			1	1	2			3		Hampton, Glenida Westbrook, Richard Tyrone VACANCY (L. Porter)	Washington, Carrie F VACANCY VACANCY		
Support Staff Union Count	**51**	**60**	**14**	**4**	***157***	**64**	**72**	**15**	**6**	***10***	**13**	**12**	**1**	**2**	***28***	0				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

PROVISO CUSTODIAL AND MAINTENANCE UNION SEIU LOCAL 73, CTW

	Head Count East	Head Count West	Head Count PMSA	Head Count District	BOE Allocation	Allocations East	Allocations West	Allocations PMSA	Allocations District	Leave of Absence	Vacancies East	Vacancies West	Vacancies PMSA	Vacancies District	Total Vacancies	Pending Approval	East	West	PMSA	District
Tier I Custodial And Maintenance																				
Lead Fireman	1	1	1		3	1	1	1									Gluecklich, Steven E	Noyola, Sergio X	Johnson, Corey J	
Fireman	1	1			2	1	1										Edmond, Terry	Duncan, Darwin C		
Maintenance I	7	4	3		14	7	4	3									Brown, Claude E Cozzi, Joseph E Donatille, Anthony John Pirozzoli, Vito Anthony Shelton, Woodrow A Sloan, Thomas Trombetta, Vincent	Echevarria, Martin R Good, Ronald A Ruiz, Roy Welch, Billy W	Taylor, Calvin K Williams, Keith V Zambole, Nicholas C	
Maintenance II	2	1	1		4	2	1	1									Murray, Danielle Lavon Williams, Larry D	Aviles, Andres	Madlock, Jeffrey	
Custodian (Day)	2	2	1		5	2	2	1									Craig, Terrase Straughter, Darrell R	Daniels, Denise L *Hughes, Leroy I (Interim Maintenance)*	Mccarroll Wynn, Rayda L	
Custodian (Night)	1	1	1		3	1	1	1									Angelino, Elicelda	Graham, Michael M	Velazquez, Ambrosio	
Tier II Custodial And Maintenance																				
Custodian (Day)	1		1		3	1	1	1				1			1		Johnson, Reginald	VACANCY (A. Harris)	Garcia, Ana Rosa	
Custodian (Night)	7	12	3		25	8	13	4		3	1	1	1		3		Davis, Lamar F Hayes, Jesse Joiner Sr, Bryce M Love, Demetre K Sr Ross, Nijel Q Taylor, William C Velazquez, Juan C VACANCY (J Jenkins)	Aguilera Aguilar, Fermin E Boyd, William E Coleman, Jaaron S Hrobowski, Marcus Jay, Rodney M Lopez De Gallegos, Yessica A Macias, Wenceslada Plomero, Aricia Plomero, Javier Sotelo, Ofelia Stafford, Larry L Jr *Villalva, Luis A (Interim Fireman)* VACANCY (C. Roman)	Enciso, Salvador Galvan, Jose L Robbins, Winston B VACANCY (J. Madlock)	685
Maintenance		1			6	1	5				1	4			5		VACANCY (C. Taylor)	Tellez, Sergio VACANCY (J. Perales) VACANCY (D. Knapp) VACANCY (K. Williams) VACANCY (D. Dunkin) *Hughes, Leroy I (Interim - Tier I)*		
Fireman		1			4	2	2				2	1			3		VACANCY (T. Garner) VACANCY (K. Johnson)	Rodas-Beltran, Dario Xavier VACANCY (L. Leaks) Villalva, Luis A (Interim)		
Custodial & Maintenance Union Count	**22**	**24**	**11**	**0**	**69**	**26**	**31**	**12**	**0**	**3**	**4**	**7**	**1**	**0**	**12**	0				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
NUTRITION SERVICES *(Special Payroll)*																				
Manager - Student Nutrition				1	*1*				1											Garza, Stephanie A
Assistant Manager of Food Services				1	*1*				1											Gonzalez, Roberto R
Kitchen Supervisor	1	1	1		*3*	1	1	1									Dixon, Letitia	Wachowski, Jennifer	Ratley Jr., Joseph B	
Kitchen Lead	1	1	1		*3*	1	1	1									Sanderson, Larhonda	Draper, Infinite	Griffin, Deaja	
Food Service Worker (8 hours)	2	2	2		*6*	2	2	2									Jones, Brandon D Watson, James E	Miller, CD Watts, Kunta K	Lewis, Sandra Williams, Cynthia	
Food Service Worker (6.5 hours)	1	2	1		*5*	2	2	1			1				*1*		Gillings, Jeanette O *VACANCY 6.12.24 (A. Givens)*	Geans, Essie M Young, Twanna	Coombs, Yvette D	
Food Service Worker (6 hours)	1		1		*3*	1	1	1				1			*1*		Miller, Charles W	VACANCY (T. Dunning)	Hicks, Patricia	
Food Service Worker (4 hours)	1	1			*6*	3	3				2	2			*4*		Jefferson, Tanya VACANCY (M. Ruiz) VACANCY (T. Aguirre)	Perkins E, Jackson III VACANCY (C. Fragoso) VACANCY (A. Graham)		
Nutritional Services Count	**7**	**7**	**6**	**2**	***28***	**10**	**10**	**6**	**2**	*0*	**3**	**3**	**0**	**0**	***6***	*0*				

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
OTHER CONTRACTUAL																				
NJROTC	3	2			5	3	2										Person, Darryl N Toombs, Mckinley Albert Velez, Alejandro	Hawley, Regina M Rushing, Felinquist R		
Special Education Teacher (Epic Staffing)	2	1			3	2	1													
PAEC School Psychologist				2	2				2											Antwine, Damien (East / West) Crawford, Alexis (East / West)
PAEC Social Worker	2	1			4	2	2					1			1		Ross, Mandy Stephens, Diana	Kuchera, Donna VACANCY		
PAEC Speech/Language Pathologist		2		1	3		2		1									Bonnert, Camilla Thompson, Antionette		Redmond, Georgette (East / PMSA)
PAEC Occupational Therapist	1	1			2	1	1										Martin, Isis	Michelson, Paul		
PAEC Physical Therapist		1		1	2		1		1									Costello, Nancy		Littman, Esther (East / PMSA)
School Resource Officer (SRO)	8	4			12	8	4										Diaz, Jaime Fuqua, Christopher L Ingram, Jesse F Johnson, Jerry A Jones, William Kosevich, Mark Negron, Phillip Patterson, Carlos	Armstrong, Paul B Dominquez, Noel Smith, Randy B Wilkins, Torrance P		
Other Contractual Count	**16**	**12**	**0**	**4**	*33*	**16**	**13**	**0**	**4**	*0*	**0**	**1**	**0**	**0**	*1*	*1*				

687

CONTINUED ON THE NEXT PAGE...

KEY:
Names in red = VACANCY
Names in green = VACANCY filled pending BOE Approval
Names in blue = INTERIM only
Names in grey = Serving as internal INTERIM
Names in gold = Leave of Absence

	Head Count				BOE Allocation	Allocations				Leave of Absence	Vacancies				Total Vacancies	Pending Approval	East	West	PMSA	District
	East	West	PMSA	District		East	West	PMSA	District		East	West	PMSA	District						
GRAND TOTALS	202	218	90	52	*679*	243	267	101	68	*17*	41	49	11	16	*117*	*13*				

Grand Totals" do not include "OTHER CONTRACTUAL"

688

FOIA

Proviso Township High School District 209 received the following ("FOIA") requests:

May 16, 2024 - Carissa Gillespie requested - A list of payments issued by District 209 to Dr. James Henderson, excluding regular salary payments, between July 1, 2021 and May 1, 2024, including dates of checks, amounts, and any records related to the payments, including but not limited to emails, messages, and documentation.
Status: Response Provided.

May 18, 2024 - Kathleen Franzwa requested - Any communication using district email between James Henderson to any board members about Franzcek, including but not limited to email with text "Franzcek" in the subject or body.
Status: Response Provided.

May 18, 2024 - Kathleen Franzwa requested - Any e-mail communications to and from Scott Hadala regarding the discipline of employees for bringing or storing D209 Together campaign materials at Proviso East. Status: Response Provided.

May 21, 2024 - Walter Brzeski requested- Personnel files, salary/work history, disciplinary records, incident reports, warnings, and termination documents for Jaime G. Jaramillo, Jr. Status: Response Provided.

May 22, 2024 - Kerri Arnold requested -
1. A list of Proviso SD 209's non-union job titles, pay grades and salary ranges for staff, management, and executive roles for the current (2023-2024) school year
2. If available, what is the expected percent increase of non-union salary ranges for the next school year (2024-2025)?
3. The employee compensation section of the current employee handbook or non-union pay policy document. Status: Response Provided.

June 02, 2024 - Walter Brzeski requested -
1. All emails and text messages between LT Taylor and his staff from February 1, 2023 through April 30, 2023.
2. Discipline records and electronic communications regarding the punishments for Keith Williams and Claude Brown. – Status: Response Pending.

32. Old Business

33. New Business

34. Adjourn