

## **Agenda**

1. **Note: Please bring your City Branding / Website Development three (3) ring binder to the Special meeting!**  
**NOTICE OF SPECIAL MEETING MONDAY, DECEMBER 16, 2019 AT 6:00 P.M. FOR THE PURPOSE OF SETTING CITY OF ST. PAUL CAPITAL IMPROVEMENT PROJECT PRIORITIES.**
2. Mayor Bergman calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"
3. Submittal of Requests for Future Agenda Items
4. Reserve Time to Speak on an Agenda Item
5. Discuss - Approve / Deny the St. Paul Development Corp. (SPDC) three (3) proposals:
  - a. Complete the Adam's Street entrance portion of the Middle Loup Subdivision, with funds available from the remaining Sales Tax account.
  - b. Sale Tax increase be on the May 2020 Election Ballot.
  - c. Consider making the St. Paul Civic Center Manager a City employee at the next year's budget discussions.
6. Discuss - Approve / Deny the St. Paul Civic Center Advisory Committee (CCAC) recommendations from the Tuesday, December 3, 2019 meeting. (Sarah Call)
  - a. Birthday party supplies
  - b. Update St. Paul Civic Center Donor Wall
  - c. Discuss non-members; changing of hours; and consider online pay through Pay pal
  - d. New events: Beachbody Fitness Class and Senior Fitness Class
  - e. Community Programs Coordinator cell phone
  - f. Discussion on Digital Sign pricing regarding Non-profit events (fundraisers)
7. Discuss - Approve / Deny the Treasurer's Report of November 2019.
8. **Please bring your Community Branding & Website Development three (3) ring binder to the City Council meeting.**  
Discuss the five (5) City of St. Paul proposals regarding the Community Branding and Website Development; they all vary in cost and each has their own specialty, which merit consideration.
  - a. Discuss - Approve / Deny the bid for the Community Branding and Website Development.
  - b. If approved, determine a funding source.  
**The project will need to be completed and delivered by Monday, March 2, 2020 by 4:00 p.m.**
9. Discuss - Approve / Deny Resolution 2019-11; whereas the City of St. Paul has entered into an Interlocal Agreement with the Loup Central Landfill Association and; whereas Mayor Bergman appointed Council member Klanecky as the representative and Council member Kezeor as alternate representative to attend Loup Central Landfill meetings.

10. Discuss - Approve / Deny Cairo Bowl & Lounge Inc. (Jason Price) Special Designated Liquor (SDL) application (CK086859) on Saturday, February 29, 2020 from 4:00 p.m. to 12:00 a.m. regarding a private event at the St. Paul Civic Center - 423 Howard Avenue. Identification will be checked, along with wristbands being utilized for underage drinking. Chief of Police Paczosa approved application, signed alcohol agreement and insurance coverage.
11. Discuss - Approve / Deny City Clerk Beck's recommendation to hire a City custodian to clean the City Office areas, along with cleaning the St. Paul Police Department.
  - a. Discuss - Approve / Deny paying hourly wage or pay by the job.
12. Discuss - Approve / Deny Mayor & City Council members attending the 2020 Midwinter League Conference on Monday, February 23, 2020 and Tuesday, February 24, 2020 at the Cornhusker Marriott, Lincoln, NE. An agenda has not been submitted by the NE League of Municipalities.
13. Discuss - Approve / Deny setting a date regarding an IBEW 1597 Union negotiation study session (Mayor Bergman).
14. Utility Superintendent Helzer updates
15. Chief of Police Paczosa updates a. Nuisance & Incident Report
16. Council member updates
17. Mayor Bergman updates
18. Public Comment Period - restricted to items on the agenda
19. Public Announcements
20. Closed Session:

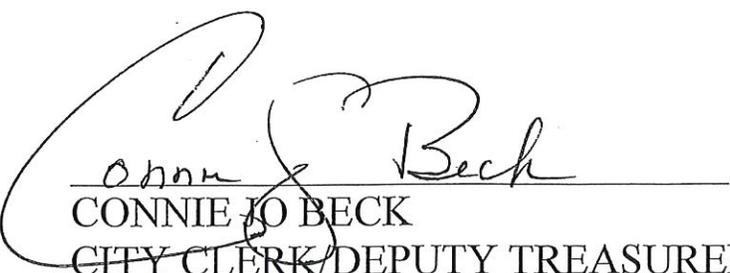
The City of St. Paul reserves the right to go into Closed Session when it is clearly necessary to protect the public interest or for the prevention of needless injury to the reputation of an individual or organization; or pending litigation.

21. Mayor Bergman adjourns City Council meeting.
22. Informational Items:
  - a. Time Certificates November 2019
  - b. Revenue & Expenditure Guideline
  - c. Nebraska Crime Commission - 2020 Community-based Juvenile Service Aid Grant RE: a School Resource Officer (SRO)
  - d. Receipts for November 2019

CITY OF SAINT PAUL  
704 6<sup>TH</sup> STREET  
SAINT PAUL, NEBRASKA 68873

NOTICE OF TIME AND PLACE OF  
SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAINT PAUL, NEBRASKA, WILL BE HELD AT **6:00 P.M., MONDAY, DECEMBER 16, 2019** IN THE CITY COUNCIL CHAMBERS. THIS MEETING WILL BE OPEN TO THE PUBLIC. AN AGENDA FOR SUCH MEETING IS KEPT CONTINUALLY CURRENT AND IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE CITY CLERK AT THE CITY UTILITIES OFFICE. **THIS IS A STUDY SESSION FOR THE PURPOSE OF SETTING CITY OF SAINT PAUL PROJECT PRIORITIES.** POSTED THIS 4TH DAY OF DECEMBER 2019.

  
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CONNIE JO BECK  
CITY CLERK/DEPUTY TREASURER

<b>1</b>	Notice of Special Meeting - City Project Priorities Monday, December 16, 2019 6:00 p.m.
<b>2</b>	2019 - 2020 Budget
<b>3</b>	2019 - 2020 Revenue and Expenditure Guideline
<b>4</b>	Treasurer's Report November 2019
<b>5</b>	City of St. Paul Debt Service Information
<b>6</b>	Time Certificates November 2019
<b>7</b>	LB840 (Sales Tax) Summary of Balance and Proceeds
<b>8</b>	2019 Paving Improvement Project
<b>9</b>	Sanitary Sewer East Kendall Project
<b>10</b>	Downtown Revitalization Project
<b>11</b>	2019 Community Branding and Website Development
<b>12</b>	Northwest Drainage Project
<b>13</b>	Middle Loup Subdivision Project SPDC - Bid Letting
<b>14</b>	Sewer Mechanical Plant Project
<b>15</b>	City's 150th Birthday, along with FUTURE PROJECT

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Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
<b>LIGHTS</b>						
Active	R 01-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 RENTAL	\$4,950.00	\$500.00	\$0.00	\$4,450.00	10.10%
Active	R 01-255 UTIL RECONNECT	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	R 01-256 Disconnect Notice Fee	\$13,500.00	\$2,753.59	\$248.22	\$10,746.41	20.40%
Active	R 01-257 Bad Ck Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 CITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-290 INVESTMENT INT	\$7,000.00	\$3,659.83	\$0.00	\$3,340.17	52.28%
Active	R 01-420 TRANSFER IN	\$0.00	\$165,538.24	\$137,432.00	-\$165,538.24	0.00%
Active	R 01-470 METERED SALES	\$2,655,701.00	\$420,711.89	\$3,161.13	\$2,234,989.11	15.84%
Active	R 01-491 METERED DEPOSIT	\$1,500.00	\$500.00	\$0.00	\$1,000.00	33.33%
Active	R 01-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-630 REIMBURSEMENT	\$0.00	\$177.68	\$0.00	-\$177.68	0.00%
Active	R 01-700 Sales Tax	\$183,730.00	\$28,343.57	\$271.51	\$155,386.43	15.43%
Active	R 01-701 NO CITY TX	\$1,202.00	\$158.46	\$0.00	\$1,043.54	13.18%
Active	R 01-803 Unknown Batch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total LIGHTS</b>	<b>\$2,867,883.00</b>	<b>\$622,343.26</b>	<b>\$141,112.86</b>	<b>\$2,245,539.74</b>	<b>21.70%</b>

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Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
<b>WATER</b>						
Active	R 02-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-250 RENTAL	\$10,812.00	\$5,406.00	\$0.00	\$5,406.00	50.00%
Active	R 02-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-290 INVESTMENT INT	\$1,500.00	\$555.49	\$0.00	\$944.51	37.03%
Active	R 02-330 SPECIAL ASSESSMENT	\$1,363.00	\$642.24	\$0.00	\$720.76	47.12%
Active	R 02-350 ASSESSMENT INTEREST	\$228.00	\$42.82	\$0.00	\$185.18	18.78%
Active	R 02-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-470 METERED SALES	\$634,950.00	\$110,142.95	\$1,295.27	\$524,807.05	17.35%
Active	R 02-491 METERED DEPOSIT	\$0.00	\$350.00	\$0.00	-\$350.00	0.00%
Active	R 02-580 SHOP SALES	\$650.00	\$2,215.15	\$0.00	-\$1,565.15	340.79%
Active	R 02-589 BOND ANTICIPATION	\$273,145.00	\$0.00	\$0.00	\$273,145.00	0.00%
Active	R 02-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-600 TIME CD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-630 REIMBURSEMENT	\$0.00	\$7,149.65	\$0.00	-\$7,149.65	0.00%
	<b>Total WATER</b>	<b>\$922,648.00</b>	<b>\$126,504.30</b>	<b>\$1,295.27</b>	<b>\$796,143.70</b>	<b>13.71%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SEWER</b>						
Active	R 03-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-250 RENTAL	\$7,000.00	\$3,500.00	\$0.00	\$3,500.00	50.00%
Active	R 03-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-290 INVESTMENT INT	\$2,000.00	\$1,182.49	\$0.00	\$817.51	59.12%
Active	R 03-320 LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-330 SPECIAL ASSESSMENT	\$1,727.00	\$916.96	\$0.00	\$810.04	53.10%
Active	R 03-350 ASSESSMENT INTEREST	\$296.00	\$57.97	\$0.00	\$238.03	19.58%
Active	R 03-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-471 COLLECTIONS	\$310,000.00	\$51,891.05	\$679.01	\$258,108.95	16.74%
Active	R 03-580 SHOP SALES	\$0.00	\$26.56	\$0.00	-\$26.56	0.00%
Active	R 03-589 BOND ANTICIPATION	\$339,424.00	\$0.00	\$0.00	\$339,424.00	0.00%
Active	R 03-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-630 REIMBURSEMENT	\$0.00	-\$365.76	\$0.00	\$365.76	0.00%
<b>Total SEWER</b>		<b>\$660,447.00</b>	<b>\$57,209.27</b>	<b>\$679.01</b>	<b>\$603,237.73</b>	<b>8.66%</b>

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		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
<b>LANDFILL</b>						
Active	R 04-226 LANDFILL PERMIT FEE	\$700.00	\$68.00	\$0.00	\$632.00	9.71%
Active	R 04-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-250 RENTAL	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Active	R 04-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-471 COLLECTIONS	\$25,000.00	\$4,700.88	\$52.80	\$20,299.12	18.80%
Active	R 04-472 GARBAGE COLLECT	\$94,000.00	\$17,909.93	\$250.03	\$76,090.07	19.05%
Active	R 04-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-630 REIMBURSEMENT	\$0.00	-\$553.14	\$0.00	\$553.14	0.00%
	<i>Total LANDFILL</i>	<u>\$120,400.00</u>	<u>\$22,125.67</u>	<u>\$302.83</u>	<u>\$98,274.33</u>	<u>18.38%</u>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>GENERAL</b>						
Active	R 10-009 Civic Ctr Grant (DED)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-010 PROPERTY TAX	\$140,000.00	\$7,413.74	\$0.00	\$132,586.26	5.30%
Active	R 10-020 MUNI. EQUALIZATION	\$102,054.00	\$0.00	\$0.00	\$102,054.00	0.00%
Active	R 10-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-210 FRANCHISE TAX	\$29,000.00	\$0.00	\$0.00	\$29,000.00	0.00%
Active	R 10-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-221 ZONING PERMIT FEES	\$1,600.00	\$320.00	\$0.00	\$1,280.00	20.00%
Active	R 10-229 DOG/CAT TAG	\$500.00	\$7.00	\$0.00	\$493.00	1.40%
Active	R 10-230 FEE,PERM,LIC	\$3,100.00	\$627.00	\$0.00	\$2,473.00	20.23%
Active	R 10-232 Mobile Food Fees	\$400.00	\$100.00	\$0.00	\$300.00	25.00%
Active	R 10-235 FLAGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-250 RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-290 INVESTMENT INT	\$16,500.00	\$8,649.15	\$0.00	\$7,850.85	52.42%
Active	R 10-310 FINE/Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-410 LOT/ LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-420 TRANSFER IN	\$98,868.00	\$81,000.00	\$0.00	\$17,868.00	81.93%
Active	R 10-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-610 GRANT	\$400,000.00	\$0.00	\$0.00	\$400,000.00	0.00%
Active	R 10-630 REIMBURSEMENT	\$0.00	\$12,276.16	\$0.00	-\$12,276.16	0.00%
Active	R 10-631 REDLG Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total GENERAL</b>		<b>\$792,022.00</b>	<b>\$110,393.05</b>	<b>\$0.00</b>	<b>\$681,628.95</b>	<b>13.94%</b>

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>BUILDING SINKING</b>						
Active	R 11-290 INVESTMENT INT	\$1,000.00	\$206.58	\$0.00	\$793.42	20.66%
Active	R 11-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total BUILDING SINKING</i>		\$1,000.00	\$206.58	\$0.00	\$793.42	20.66%

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>WATER SINKING</b>						
Active	R 12-290 INVESTMENT INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 12-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<i>Total WATER SINKING</i>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>STREETS</b>						
Active	R 21-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-022 Mtr Veh Sales Tax	\$40,000.00	\$8,529.78	\$0.00	\$31,470.22	21.32%
Active	R 21-023 Prorate -Mtr Veh Collection	\$1,000.00	\$230.91	\$0.00	\$769.09	23.09%
Active	R 21-024 MotorTaxColl (Regist)	\$42,000.00	\$6,527.28	\$0.00	\$35,472.72	15.54%
Active	R 21-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-110 HWY ALLOCATION	\$318,245.00	\$56,761.77	\$0.00	\$261,483.23	17.84%
Active	R 21-115 Street - Build NE Act	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-130 INCENTIVE PMNT	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	R 21-131 Motor Veh. Fee (Hwy Alloc)	\$20,000.00	\$6,317.52	\$0.00	\$13,682.48	31.59%
Active	R 21-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-235 FLAGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-275 MOWING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-276 CURB GRIND	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 21-290 INVESTMENT INT	\$0.00	\$265.36	\$0.00	-\$265.36	0.00%
Active	R 21-330 SPECIAL ASSESSMENT	\$12,498.00	\$14,024.01	\$0.00	-\$1,526.01	112.21%
Active	R 21-350 ASSESSMENT INTEREST	\$5,593.00	\$1,082.85	\$0.00	\$4,510.15	19.36%
Active	R 21-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-589 BOND ANTICIPATION	\$3,067,322.00	\$0.00	\$0.00	\$3,067,322.00	0.00%
Active	R 21-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-630 REIMBURSEMENT	\$0.00	\$8,321.22	\$0.00	-\$8,321.22	0.00%
<b>Total STREETS</b>		<b>\$3,511,658.00</b>	<b>\$102,060.70</b>	<b>\$0.00</b>	<b>\$3,409,597.30</b>	<b>2.91%</b>

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>FIREMEN</b>						
Active	R 31-010 PROPERTY TAX	\$29,000.00	\$1,567.46	\$0.00	\$27,432.54	5.41%
Active	R 31-050 INSURANCE TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-260 REFUNDS	\$20,000.00	\$5,552.14	\$0.00	\$14,447.86	27.76%
Active	R 31-290 INVESTMENT INT	\$1,500.00	\$624.48	\$0.00	\$875.52	41.63%
Active	R 31-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-471 COLLECTIONS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 31-630 REIMBURSEMENT	\$0.00	\$930.55	\$0.00	-\$930.55	0.00%
	<i>Total FIREMEN</i>	<u>\$51,000.00</u>	<u>\$8,674.63</u>	<u>\$0.00</u>	<u>\$42,325.37</u>	<u>17.01%</u>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>POLICE</b>						
Active	R 32-010 PROPERTY TAX	\$238,000.00	\$11,912.67	\$0.00	\$226,087.33	5.01%
Active	R 32-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 32-228 ACCIDENT REPORT FEE	\$40.00	\$8.00	\$0.00	\$32.00	20.00%
Active	R 32-230 FEE,PERM,LIC	\$535.00	\$220.00	\$0.00	\$315.00	41.12%
Active	R 32-233 Bike Auction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 32-290 INVESTMENT INT	\$200.00	\$208.07	\$0.00	-\$8.07	104.04%
Active	R 32-415 Police Veh Sold	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 32-420 TRANSFER IN	\$140,000.00	\$0.00	\$0.00	\$140,000.00	0.00%
Active	R 32-630 REIMBURSEMENT	\$0.00	\$5,552.65	\$0.00	-\$5,552.65	0.00%
<i>Total POLICE</i>		<u>\$382,275.00</u>	<u>\$17,901.39</u>	<u>\$0.00</u>	<u>\$364,373.61</u>	<u>4.68%</u>

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>CEMETERY</b>						
Active	R 34-010 PROPERTY TAX	\$19,000.00	\$940.48	\$0.00	\$18,059.52	4.95%
Active	R 34-016 Ne Comm. Foundation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-216 RECORDING FEE	\$100.00	\$40.00	\$0.00	\$60.00	40.00%
Active	R 34-220 Donation - Unrestricted	\$500.00	\$20.00	\$0.00	\$480.00	4.00%
Active	R 34-224 Donation - Restricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-262 Cemetery Lot Open/Close	\$9,000.00	\$2,550.00	\$0.00	\$6,450.00	28.33%
Active	R 34-263 Cemetery Niche Open/Close	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
Active	R 34-264 Niche Engraving	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
Active	R 34-290 INVESTMENT INT	\$10.00	\$81.26	\$0.00	-\$71.26	812.60%
Active	R 34-405 Cemetery Vases	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-407 Elmwood Benches	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 34-409 PERPETUAL CARE	\$1,000.00	\$200.00	\$0.00	\$800.00	20.00%
Active	R 34-410 LOT/ LAND SALES	\$3,000.00	\$1,200.00	\$0.00	\$1,800.00	40.00%
Active	R 34-412 NICHE Sales	\$1,600.00	\$800.00	\$0.00	\$800.00	50.00%
Active	R 34-413 Grounds Conserv.	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 34-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-610 GRANT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 34-630 REIMBURSEMENT	\$0.00	-\$8,616.34	\$0.00	\$8,616.34	0.00%
Active	R 34-951 Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CEMETERY</b>		<b>\$62,260.00</b>	<b>-\$2,784.60</b>	<b>\$0.00</b>	<b>\$65,044.60</b>	<b>-4.47%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>AMBULANCE</b>						
Active	R 36-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-260 REFUNDS	\$13,925.00	\$1,853.26	\$0.00	\$12,071.74	13.31%
Active	R 36-290 INVESTMENT INT	\$3,300.00	\$1,320.86	\$0.00	\$1,979.14	40.03%
Active	R 36-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-471 COLLECTIONS	\$46,000.00	\$6,456.78	\$0.00	\$39,543.22	14.04%
Active	R 36-630 REIMBURSEMENT	\$0.00	\$272.35	\$0.00	-\$272.35	0.00%
<i>Total AMBULANCE</i>		<u>\$63,225.00</u>	<u>\$9,903.25</u>	<u>\$0.00</u>	<u>\$53,321.75</u>	<u>15.66%</u>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>POOL</b>						
Active	R 41-010 PROPERTY TAX	\$52,000.00	\$2,507.94	\$0.00	\$49,492.06	4.82%
Active	R 41-031 ADMISSIONS	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 41-035 Pool Start Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-220 Donation - Unrestricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-290 INVESTMENT INT	\$0.00	\$89.82	\$0.00	-\$89.82	0.00%
Active	R 41-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-581 CONCESSIONS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 41-582 SWIM LESSONS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 41-630 REIMBURSEMENT	\$0.00	\$748.27	\$0.00	-\$748.27	0.00%
Active	R 41-700 Sales Tax	\$2,300.00	\$0.00	\$0.00	\$2,300.00	0.00%
	<b>Total POOL</b>	<b>\$89,300.00</b>	<b>\$3,346.03</b>	<b>\$0.00</b>	<b>\$85,953.97</b>	<b>3.75%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>PARK</b>						
Active	R 42-010 PROPERTY TAX	\$55,000.00	\$2,821.42	\$0.00	\$52,178.58	5.13%
Active	R 42-017 Ho Co Foundation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-019 Batting Cage FOB	\$0.00	\$60.00	\$0.00	-\$60.00	0.00%
Active	R 42-090 Park Aluminum	\$0.00	\$185.70	\$0.00	-\$185.70	0.00%
Active	R 42-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-220 Donation - Unrestricted	\$0.00	\$110.00	\$0.00	-\$110.00	0.00%
Active	R 42-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-290 INVESTMENT INT	\$1,500.00	\$614.09	\$0.00	\$885.91	40.94%
Active	R 42-407 Elmwood Benches	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-420 TRANSFER IN	\$66,800.00	\$0.00	\$0.00	\$66,800.00	0.00%
Active	R 42-620 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-630 REIMBURSEMENT	\$1,550.00	\$2,311.42	\$0.00	-\$761.42	149.12%
<b>Total PARK</b>		<b>\$124,850.00</b>	<b>\$6,102.63</b>	<b>\$0.00</b>	<b>\$118,747.37</b>	<b>4.89%</b>

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>RECREATION</b>						
Active	R 43-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-219 Donation Bike Trail	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-237 Trail Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-290 INVESTMENT INT	\$0.00	\$0.73	\$0.00	-\$0.73	0.00%
Active	R 43-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-605 After School Donation	\$19,000.00	\$1,355.50	\$0.00	\$17,644.50	7.13%
Active	R 43-610 GRANT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 43-630 REIMBURSEMENT	\$0.00	-\$1,014.45	\$0.00	\$1,014.45	0.00%
<i>Total RECREATION</i>		\$22,000.00	\$341.78	\$0.00	\$21,658.22	1.55%

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
<b>LIBRARY</b>						
Active	R 44-010 PROPERTY, TAX	\$76,000.00	\$3,761.89	\$0.00	\$72,238.11	4.95%
Active	R 44-015 STATE AID TO LIBR	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	R 44-023 Prorate -Mtr Veh Collection	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-220 Donation - Unrestricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-251 Runza Books	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-260 REFUNDS	\$31,160.00	\$0.00	\$0.00	\$31,160.00	0.00%
Active	R 44-290 INVESTMENT INT	\$0.00	\$138.14	\$0.00	-\$138.14	0.00%
Active	R 44-310 FINE/Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-511 MAINTENANCE RESERV	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 44-600 TIME CD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-630 REIMBURSEMENT	\$0.00	-\$574.13	\$0.00	\$574.13	0.00%
Active	R 44-950 Error Code	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total LIBRARY</b>	<b>\$110,560.00</b>	<b>\$3,325.90</b>	<b>\$0.00</b>	<b>\$107,234.10</b>	<b>3.01%</b>

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>LMI PROGRAM INC</b>						
Active	R 47-032 LOAN PYMT	\$154.00	\$100.00	\$0.00	\$54.00	64.94%
Active	R 47-290 INVESTMENT INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<i>Total LMI PROGRAM INC</i>	\$154.00	\$100.00	\$0.00	\$54.00	64.94%

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SALES TAX</b>						
Active	R 60-032 LOAN PYMT	\$57,062.00	\$9,860.79	\$0.00	\$47,201.21	17.28%
Active	R 60-033 LOAN INTEREST	\$10,038.00	\$1,735.09	\$0.00	\$8,302.91	17.29%
Active	R 60-040 Sale Tax 25% Infrast.	\$68,000.00	\$12,916.47	\$0.00	\$55,083.53	18.99%
Active	R 60-290 INVESTMENT INT	\$1,900.00	\$533.05	\$0.00	\$1,366.95	28.06%
Active	R 60-310 FINE/Penalty	\$0.00	\$160.00	\$0.00	-\$160.00	0.00%
Active	R 60-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-620 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-700 Sales Tax	\$203,200.00	\$38,749.40	\$0.00	\$164,450.60	19.07%
	<b>Total SALES TAX</b>	<b>\$340,200.00</b>	<b>\$63,954.80</b>	<b>\$0.00</b>	<b>\$276,245.20</b>	<b>18.80%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>VP BOND</b>						
Active	R 61-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-012 TAX LEVY	\$200,000.00	\$11,173.56	\$0.00	\$188,826.44	5.59%
Active	R 61-420 TRANSFER IN	\$18,091.00	\$0.00	\$0.00	\$18,091.00	0.00%
Active	R 61-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<i>Total VP BOND</i>	<u>\$218,091.00</u>	<u>\$11,173.56</u>	<u>\$0.00</u>	<u>\$206,917.44</u>	<u>5.12%</u>

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>KENO</b>						
Active	R 62-231 KENO RECEIPTS	\$45,000.00	\$9,984.81	\$0.00	\$35,015.19	22.19%
Active	R 62-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-290 INVESTMENT INT	\$225.00	\$339.41	\$0.00	-\$114.41	150.85%
Active	R 62-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-630 REIMBURSEMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
<i>Total KENO</i>		<u>\$47,225.00</u>	<u>\$10,324.22</u>	<u>\$0.00</u>	<u>\$36,900.78</u>	<u>21.86%</u>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>CIVIC CENTER</b>						
Active	R 66-010 PROPERTY TAX	\$8,000.00	\$313.49	\$0.00	\$7,686.51	3.92%
Active	R 66-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-220 Donation - Unrestricted	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	R 66-223 Rec Register Fee	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 66-225 Membership	\$5,500.00	\$2,274.00	\$0.00	\$3,226.00	41.35%
Active	R 66-227 Memorials	\$0.00	\$500.00	\$0.00	-\$500.00	0.00%
Active	R 66-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-250 RENTAL	\$25,000.00	\$3,480.00	\$0.00	\$21,520.00	13.92%
Active	R 66-252 SPDC Office Rental	\$6,000.00	\$6,000.00	\$0.00	\$0.00	100.00%
Active	R 66-290 INVESTMENT INT	\$15.00	\$6.13	\$0.00	\$8.87	40.87%
Active	R 66-420 TRANSFER IN	\$75,000.00	\$0.00	\$0.00	\$75,000.00	0.00%
Active	R 66-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-630 REIMBURSEMENT	\$0.00	\$11,187.37	\$0.00	-\$11,187.37	0.00%
Active	R 66-700 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
<b>Total CIVIC CENTER</b>		<b>\$135,615.00</b>	<b>\$23,760.99</b>	<b>\$0.00</b>	<b>\$111,854.01</b>	<b>17.52%</b>

CITY OF ST PAUL  
 \*Revenue Guideline©

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
TIF						
Active	R 68-007 TIF Prairie Falls	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-008 TIF MAD Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-011 TIF CHS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-290 INVESTMENT INT	\$0.00	\$0.22	\$0.00	-\$0.22	0.00%
Active	R 68-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-900 Prairie 8652 Johnson	\$3,050.00	\$0.00	\$0.00	\$3,050.00	0.00%
Active	R 68-901 MAD 8653 Taylor	\$5,465.00	\$0.00	\$0.00	\$5,465.00	0.00%
Active	R 68-902 MAD 8654 Solko	\$4,847.00	\$0.00	\$0.00	\$4,847.00	0.00%
Active	R 68-903 MAD 8655 Levanders	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
Active	R 68-904 MAD 8656 Wells	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
Active	R 68-905 Prairie 8657 Mendez	\$1,308.00	\$0.00	\$0.00	\$1,308.00	0.00%
Active	R 68-906 MAD 8658 Robin Lot 4	\$5,512.00	\$0.00	\$0.00	\$5,512.00	0.00%
Active	R 68-907 Prairie 8659 Sok	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
Active	R 68-908 MAD 8660 Robin Lot 3	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 68-909 Bed Head Coffee 8661	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	R 68-910 Cory Larsen 8662	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
	<i>Total TIF</i>	<u>\$37,482.00</u>	<u>\$0.22</u>	<u>\$0.00</u>	<u>\$37,481.78</u>	<u>0.00%</u>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SENIOR COMM. CENTER</b>						
Active	R 69-010 PROPERTY TAX	\$8,000.00	\$313.49	\$0.00	\$7,686.51	3.92%
Active	R 69-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 69-290 INVESTMENT INT	\$20.00	\$132.97	\$0.00	-\$112.97	664.85%
Active	R 69-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 69-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total SENIOR COMM. CENTER</b>	<b>\$8,020.00</b>	<b>\$446.46</b>	<b>\$0.00</b>	<b>\$7,573.54</b>	<b>5.57%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>REDLG PROGRAM</b>						
Active	R 70-032 LOAN PYMT	\$60,000.00	\$10,497.40	\$0.00	\$49,502.60	17.50%
Active	R 70-033 LOAN INTEREST	\$0.00	\$45.56	\$0.00	-\$45.56	0.00%
Active	R 70-290 INVESTMENT INT	\$0.00	\$276.90	\$0.00	-\$276.90	0.00%
Active	R 70-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-631 REDLG Proceeds	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.00%
	<i>Total REDLG PROGRAM</i>	<u>\$360,000.00</u>	<u>\$10,819.86</u>	<u>\$0.00</u>	<u>\$349,180.14</u>	<u>3.01%</u>

CITY OF ST PAUL  
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	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Report Total	\$10,928,315.00	\$1,213,154.93	\$143,389.97	\$9,715,160.07	11.10%

**2019**  
**Paving**  
**Improvement**

and

**Water & Sewer on**  
**Howard Avenue**

Connie Beck

2019 Pave Project

From: Brian Friedrichsen <bfriedrichsen@olsson.com>  
Sent: Tuesday, July 9, 2019 3:56 PM  
To: Matt Helzer; Connie Beck  
Cc: Jeff Palik  
Subject: St. Paul Paving Project - Budgets

7-9-19

Matt/Connie,

Below is the breakdown of the paving projects. If you have any questions let me know.

**Bid Section A – Howard Ave**

Olsson Total: \$100,904.08  
Streets: \$82,741.35  
Sewer: \$12,108.49  
Water: \$6,054.24

→ \$ 878,102<sup>18</sup> 20% Assess

Diamond Total: \$777,198.10  
Streets: \$634,932.60  
Sewer: \$94,427.00  
Water: \$47,838.50

**Bid Section B – Kendall Street**

(sink hole)

Olsson Total: \$13,005.34 (all streets)  
Diamond Total: \$58,558.00 (all streets)

→ \$ 71,563<sup>34</sup> City absorbs

**Section C – “M” Street**

Olsson Total: \$23,850.51 (all streets)  
Diamond Total: \$91,984.00 (all streets)

→ \$ 115,834.<sup>51</sup> 100% Assess

**Bid Section D – Paul Street**

Olsson Total: \$8,333.56  
Diamond Total: \$47,126.00

→ \$ 55,459.<sup>56</sup> 100% Assess

**Kendall East (Archer Credit Union)**

Olsson Total: \$19,650.51  
Diamond Total: \$99,932.00

→ \$ 119,582.<sup>51</sup> ?

We will need to take the Kendall Street (Archer Credit Union) with a grain of salt. I spoke with the general contractor today and he mentioned that Archer may now want to add this into our overall paving project. If that is the case, I believe we can get this number down a bit from Diamond. I plan on getting ahold of Archer Credit Union today to see what their plans are. I will let you know what I find out.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

D 308.398.2946  
C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
8.384.8750

# 2019 Paving Improvements

1st City Board Regular Meeting  
Monday, October 1, 2018 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

10-1-18

## Agenda

1. 6:00 p.m. - Special Meeting prior to the Regular Council meeting on Monday, October 1, 2018 regarding the review of City Secretary applications

2. Mayor Howard calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"

3. Submittal of Request for Future Agenda Items

4. Reserve time to Speak on an Agenda Item

5. Discuss - Approve / Deny the minutes of Tuesday, September 4; Monday, September 17; and Wednesday, September 19, 2018 (Downtown Revitalization Planning special meeting), disbursements of October 1, 2018 and the zoning permits of September 24, 2018

6. Discuss - Approve / Deny Monty Mrkvicka ("522 "M") and Tjade Rodocker (622 "M") as St. Paul Fire-fighters

7. Discuss - Approve / Deny Mobile Food Vendor application for "Pig In A Bag, LLC (Mickey Hatcher)" 2909 W. Anna, Grand Island, NE for the months of October to December 2018. The vendor will be at the Loup River Distilling on Friday, October 19, 2018 at 5:00 p.m.

8. Discuss - Approve / Deny Chuck Schmid's request in building a new picnic shelter in the park off of Howard Avenue **Speaker(s):** Chuck Schmid

9. Discuss - Approve / Deny Letter Agreement for Professional Services regarding the 2019 Street Superintendent and for Engineering Services. Olsson Associates will provide assistance to the City in preparation and submittal of the 2019 updates of Street Superintendent reports to the NE Board of Public Roads Classifications and Standards (NBCS).

10. Discuss - Approve / Deny paving Howard Avenue between 9th & Jackson Streets

a. Discuss - Approve installing a sidewalk north on Howard Avenue

11. Discuss - Approve / Deny paving Jackson Street between Adams and Baxter Streets

12. Discuss - Approve / Deny paving "M" Street between Sheridan & Sherman Streets per Howard County Medical Center's request

13. Discuss - Approve / Deny paving the center driving lanes on Kendall Street between Jackson and Wallace Streets, due to the ditch settling from the sanitary sewer.

14. Discuss - Approve / Deny the Banyon Utility E-Bill Module; this would allow the City of St. Paul to send utility bills via email PDF attachment. There would be a one (1) time fee of \$695 and an annual fee of \$195.

15. Utility Superintendent Helzer updates

10-1-18 Minutes

construction of the shelter. The aluminum can collection will continue, until there is enough money to purchase four (4) picnic tables for the shelter. Council member Tomlinson moved to approve Chuck Schmid's request in building the new picnic shelter in the park off of Howard Avenue. Council member Klanecky seconded the motion. Council members Tomlinson & Klanecky voted aye, Council member Solko voted nay. Motion carried 2/1.

Council member Solko moved to approve Olsson Associates Letter Agreement for Professional Services regarding the 2019 Street Superintendent and engineering services. Olsson's will provide assistance to the City in preparation and submittal of the 2019 updates of the Street Superintendent reports to the NE Board of Public Roads Classifications and Standards (NBCS), so that the City can receive Highway Allocation funding. This is Olsson's Scope of Services for the Street Superintendent is not to exceed \$3,000; and not to exceed \$5,000 for the consulting service projects for time and expenses. Council member Klanecky seconded the motion. Motion carried 3/0.

The Banyon Data Utility E-Bill module is a process where the City Office can email the customer's utility bill upon request instead of mailing the bill. This would be a cost saving to the City regarding postage and time sorting bills. Council member Solko moved to approve Banyon's Utility E-Bill Module, which would allow the City to send utility bills via email PDF attachment. There will be a one (1) time fee of \$695 and an annual fee of \$195. If for some reason there is not enough interest in the next six (6) months per Banyon Data, the City can eliminate the module at any time. Council member Klanecky seconded the motion. Motion carried 3/0. The City could save approximately \$1,010 a year if 25% of its customers utilized this option.

City Engineer Jeff Palik was in attendance to discuss four (4) paving projects scheduled for the City of St. Paul's Fiscal Year 2018-2019. The projects were either on the One (1) or Six (6) Year Street Plan.

The first (1<sup>st</sup>) project discussed by City Engineer Palik for paving was Howard Avenue between 9<sup>th</sup> Street and Jackson Street, due to the deterioration and roughness of the bricks. The project consists of removing the old brick and replacing it with concrete paving. Once the street is removed the sanitary sewer main and services will be replaced within the paving project, along with constructing a new storm sewer with inlets. Water services will be replaced to or near the property line. City bricks were displayed to those in attendance, so they could see the condition of them. Multiple persons in attendance were given an opportunity to voice their opinion of the street project. In replacing the bricks, the cost would be triple versus the concrete. The six (6) inch paving assessment will be absorbed by 80 percent (80%) of General Obligation bonds and twenty percent (20%) of the abutting land owners. The extra two (2) inch concrete, storm and sanitary sewer costs will be absorbed by General Obligation bonds. Any tree and bush removal and sprinkler repair or removal will be part of the project contract. Council member Solko moved to approve paving Howard Avenue between 9<sup>th</sup> Street and Jackson Street consisting of eight (8) inch pavement and a 37 ft. wide street. The approximate cost will be \$813,000. A four (4) ft. sidewalk will also be replaced on

Howard Ave

the north side of Howard Avenue. If there is width change regarding the sidewalk, a "Change Order" will be prepared. Council member Klanecky seconded the motion. Motion carried 3/0. The City will salvage the unused bricks to be utilized for future downtown improvements.

The second (2<sup>nd</sup>) project discussed for paving was Jackson Street between Adams and Baxter Street. In attendance were abutting land owners in opposition of the paving of this street. This item died for a lack of a motion.

*"M" Street*  
The third (3<sup>rd</sup>) project discussed for paving was "M" Street between Sheridan and Sherman Streets as requested by the Howard County Medical Center, due to the new construction of POD D on the north side of the hospital. The concrete depth will be six (6) inches, with a 37 ft. wide street. Council member Solko moved to approve paving "M" Street between Sheridan and Sherman Streets. The approximate cost is \$123,000, with the street being 100% assessed. Council member Klanecky seconded the motion. Motion carried 3/0.

*Kendall  
between  
Jackson  
Wallace*  
The fourth (4<sup>th</sup>) and final project discussed for paving was Kendall Street between Jackson and Wallace Streets, due to the ditch settling from the sanitary sewer main. Council member Klanecky moved to approve paving the center driving lanes on Kendall Street between Jackson and Wallace Streets. The pavement depth will be six (6) inches and be 20 ft. wide, with an approximate cost of \$69,000. Council member Tomlinson seconded the motion. Motion carried 3/0. The City will absorb the assessment cost.

Utility Superintendent Helzer updates: Street Commissioner Goettsche and Street Operator Klanecky repaired Custer Street between 9<sup>th</sup> and Grant Streets and the footings for the new TO Haas quonset building have been completed.

Mayor Howard and the City Council members thanked the Street Dept. for doing a great job on the project.

Chief of Police Paczosa submitted an "Incident & Nuisance" report, along with reporting on Jake brake complaints and patrol car bids.

City Council member Tomlinson stated that the St. Paul Senior Center is looking for a cook and praised Rotary President Mike Feeken for having a Rotary meeting at the Senior Center.

Mayor Howard updates consisted of: 1) Miller & Associates scheduling a final "Downtown Revitalization" presentation for Monday, October 15, 2018 at 7:00 p.m.; 2) the City received a \$500 LARM Safety Award for a Police Officer bullet proof vest; 3) the City received \$701 from Jeff Christensen regarding the hay rental on the City Recycling land; and 4) City Clerk Beck is in the process of opening a City Civic Center sinking fund money market account, with initial funds of \$5,500.

Mayor Howard adjourned the City Council meeting at 8:56 p.m.

2019 Paving Impr.

11-5-18

1st City Board Regular Meeting  
Monday, November 5, 2018 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

**Agenda**

1. Mayor Howard calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"
2. Submittal of Request for Future Agenda Items
3. Reserve time to Speak on an Agenda Item
4. Mayor Howard opens public hearing on the Downtown Revitalization Planning project funded by the Community Development Block Grant (CDBG) program. All interested parties are invited to attend the public hearing and have the opportunity to be heard regarding the status and implementation of the Planning grant.
5. Discuss - Approve / Deny the minutes of October 1 (review of Secretary employment applications), October 1 (regular meeting) and October 15, 2018 (regular meeting); disbursements of November 5, 2018 and the October 29, 2018 zoning permits
6. Discuss - Approve / Deny payment to Miller & Associates Invoice #18-0925 in the amount of \$19,600 for project services regarding the 2017 Downtown Revitalization Planning Project #17-PP-010. Services include: data gathering, existing conditions analysis, facilitating one (1) public input session, completing an economic analysis, developed a general design guidelines and conceptual computer renderings, completing final Downtown Revitalization Plan, and presenting to the City Council, through September 2018, per Agreement dated May 7, 2018
7. Discuss - Approve / Deny the Drawdown Pay Request #3 (\$14,700) for the authorization to request grant funds from the NE Dept. of Economic Development (NEDED) for the Community Development Block Grant (CDBG) #17-PP-010 (Upon submission & approval of the drawdown from the NEDED, Community Development Block Grant (CDBG) funds are electronically deposited into the City's bank account. Regulations require the funds be disbursed from the bank account (clear the account) within five (5) days of the deposit from the State of Nebraska)
8. Discuss - Approve / Deny payment to the South Central Economic Development District, Inc. Invoice #801 in the amount of \$892.50 for grant administration services for the 2017 Downtown Revitalization Planning Project #17-PP-010 (grant administration is 100% paid by grant)
9. Discuss - Approve / Deny the Drawdown Pay Request #4 (\$892.50) for the authorization to request grant funds from the NE Dept. of Economic Development (NEDED) for the Community Development Block Grant (CDBG) #17-PP-010 (Upon submission & approval of the drawdown from the NEDED, Community Development Block Grant (CDBG) funds are electronically deposited into the City's bank account. Regulations require the funds be disbursed from the bank account (clear the account) within five (5) days of the deposit from the State of Nebraska)
10. Discuss - Approve / Deny "Letter Agreement for Professional Services" regarding the City of St. Paul's 2019 Paving Improvement Project in the amount of \$133,144. Project locations include: Howard Avenue between Jackson and 9th Streets; "M" Street between Sheridan and

Sherman Streets; and Kendall Street between Wallace and Jackson Streets. Project descriptions include: (1) the removal and replacement of Howard Avenue between Jackson and 9th Streets in its entirety, storm sewer, sanitary sewer, and water improvements, and the addition of sidewalk along the north side of Howard Avenue; (2) pave the existing gravel street on "M" Street between Sheridan and Sherman Streets; and (3) remove and replace the two (2) center panels on Kendall Street between Wallace and Jackson Streets

**Speaker(s):** Brian Friedrichsen

11. Discuss - Approve / Deny the St. Paul Civic Center Advisory Committee (CCAC) recommendation from the October 10, 2018 meeting

**Speaker(s):** Mike Feeken

12. Discuss - Approve / Deny transferring City of St. Paul property (712 Howard Avenue) more described as Lot Nine (9), Block Seventy-eight (78), Original Town to the St. Paul Development Corporation (SPDC). This property will be utilized as a future development project by the SPDC.

**Speaker(s):** Mike Feeken

13. Discuss - Introduce Ordinance 997 in setting the compensation of the officers and employees of the City of St. Paul, Nebraska pursuant to the Nebraska Revised Statutes 17-108, and provide for an effective date a. Introduce, no second b. Waive 3 readings, with second and roll call c. Final Passage, with second and roll call

14. Utility Superintendent Helzer updates

15. Chief of Police Paczosa updates

16. City Council member updates

17. Mayor Howard updates

18. Public Comment Period - restricted to items on the agenda

19. Public Announcements

20. Discuss - Approve / Deny Mayor Howard signing the City of St. Paul letter to be sent to the International Brotherhood of Electrical Workers Local Union (IBEW) 1597 regarding grievant Val Killinger

21. Closed Session: Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual

22. Mayor Howard adjourns City Council meeting

23. Informational Items: a. Receipts for September 2018 b. Olsson Associates NEW Name c. St. Paul Keno LLC summary activity for 2017-2018

4-18-19

2019 Paving Project

Assessments

City of St. Paul Regular Meeting  
Monday, April 15, 2019 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## Agenda

1. Mayor Bergman calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"
2. Submittal of Requests for Future Agenda Items
3. Reserve Time to Speak on an Agenda Item
4. League Association of Risk Management (LARM) Board member presenting a check to the City of St. Paul in the amount of \$500 for Disaster Relief. A trash pump was purchased with the funds (see attached).
5. Ms. Lemburg demolition plan regarding the property at 1403 9th Street. Ms. Lemburg cannot appear at the Council meeting due to her work schedule, therefore a letter of demolition was submitted to the City Office (see attached).
6. Discuss - Approve / Deny Twin Loup's Quality Meats (Jeff Christensen) new gates and removable support beams between the containment building and slaughter house at the alley between 8th & 9th Streets and Howard Avenue and Grand Street.
7. Discuss - Approve / Deny the City of St. Paul "2019" Paving Improvement bid regarding Howard Avenue from 9th Street to Jackson Street (20% assessed), Kendall Street between Wallace and Jackson Streets (sink hole - G.O. Bonds), "M" Street between Sheridan & Sherman Streets (100% assessed) and Paul Street on the north side of Matelyn Retirement facility (100% assessed). The engineer's cost opinion for the project was \$1,054,610.00.
8. Discuss - Approve / Deny City of St. Paul personnel or a volunteer transport cardboard to the Broken Bow recycling center
9. Discuss - Approve / Deny City of St. Paul lifeguard wages
10. Discuss - Approve / Deny Tyler Swinarski as the 2019 seasonal hire; Mr. Swinarski is the replacement for Wilber Medbery's position (send thank you to Mr. Medbery).
  - a. Approve / Deny City of St. Paul seasonal hire wages
11. Discuss - Approve / Deny the March 2019 Treasurer's Report.
12. Discuss - Introduce Ordinance #1001; amending the City of St. Paul Municipal Code 7-503 pertaining to the dates and hours to discharge or sell fireworks; to add Municipal Code 7-504 pertaining to firework exhibitions or displays; to repeal any ordinance, or parts of any ordinance in conflict with this ordinance; and to provide for the effective date of such ordinance.
  - a. Waive three (3) readings of Ordinance #1001 at three (3) different occasions, with second & roll call
  - b. Final passage of Ordinance #1001, with second & roll call

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, April 15, 2019**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at the City Hall in said City on Monday, April 15, 2019 at 7:00 p.m. Present were Mayor Joel Bergman and Councilmembers: Ralph Kezeor, Katie Kowalski & Jerry Thompson. Absent: Council member Brenda Klanecky.

Mayor Bergman opened the meeting at 7:00 p.m., thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law; this was followed by the "Pledge of Allegiance."

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Beth Bonderson and Diane Becker from the League Association of Risk Management (LARM) presented a check to the City of St. Paul in the amount of \$500 for "Disaster Relief", due to the recent flood. The City will utilize the funds to purchase a trash pump. Mayor Bergman and the City Council members thanked LARM for the generous funds. A thank you note will be sent to LARM.

On Friday, April 12, 2019, Ms. Lemburg submitted a letter personally to City Clerk Beck regarding the demolition of property at 1403 9th Street. Ms. Lemburg's letter stated that Dobesh Land Leveling will demolish the house at 1403 9th Street in one (1) to two (2) months. City Clerk Beck will continue to monitor the progress.

Council member Thompson moved to approve Twin Loup's Quality Meats (Jeff Christensen) installing new oxbow cattle gates and removable support beams between the containment building and slaughter house at the alley between 8th & 9th Streets and Howard Avenue and Grand Street. Council member Kowalski seconded the motion. Motion carried 3/0. Per Mr. Christensen, if the City alley needs to be utilized at any time, the gates can be opened with ease.

Jeff Platek was present to inform the City Council that he will no longer be collecting and baling cardboard due to the declining market. He questioned whether the City would want to continue the process in transporting the cardboard to Broken Bow, NE. Mayor Bergman stated that the benefit doesn't meet the cost. Council member Thompson moved to approve terminating the cardboard recycling at this time. Council member Kezeor seconded the motion. Motion carried 3/0. Mr. Platek will retain his



trailers and equipment until prices rise. A news release will be placed in the Phonograph Herald concerning the cardboard recycling.

Brian Friedrichsen was present in providing an overview of the bid letting regarding the 2019 Paving Improvement project. Diamond Engineering Co. was the only bid received for the paving improvement project. Council member Kowalski moved to approve Diamond Engineering Co. bid for the 2019 Paving Improvement in the amount of \$974,866.10. The project consists of: (1) Howard Avenue from 9th Street to Jackson Street \$777,198.10 (20% assessed); (2) Kendall Street between Wallace and Jackson Streets \$58,558 (sink hole - G.O. Bonds); (3) "M" Street between Sheridan & Sherman Streets \$91,984 (100% assessed) and (4) Paul Street on the north side of Matelyn Retirement facility \$47,126 (100% assessed). Bid Section B (Kendall Street) was the only project over the Olsson estimate of \$2,000. Council member Kezeor seconded the motion. Motion carried 3/0. The engineer's cost opinion for the project was \$1,054,610.00. Diamond Engineering should be onsite to begin the three (3) projects approximately August or first part of September 2019; completion date is October 28, 2019. Howard Avenue will not be completed until the summer of 2020.

After a lengthy discussion on lifeguard wages with Swimming Pool Manager Kristy Smith present, Council member Kowalski moved to approve the first (1<sup>st</sup>) year lifeguard wage of \$8.00 hourly, second (2<sup>nd</sup>) year \$8.25 hourly, third (3<sup>rd</sup>) year \$8.50 hourly, fourth (4<sup>th</sup>) year \$8.75 hourly, fifth (5<sup>th</sup>) year \$9.00 hourly and sixth (6<sup>th</sup>) year \$9.25 hourly. It was also decided that the swimming pool manager hourly wage be \$15.75 and the swimming pool assistant manager be \$10.00 hourly. Any lifeguard trained and participating in the Red Cross lessons will get an additional .25 cents added to their wage. Council member Kezeor seconded the motion. Motion carried 3/0.

Council member Thompson moved to approve Tyler Swinarski as the 2019 seasonal hire; Mr. Swinarski is the replacement for Wilber Medbery's position. The approval also included the 2019 seasonal hire hourly pay scale range from \$10.00 to \$10.50 effective April 12, 2019. Council member Kezeor seconded the motion. Motion carried 3/0. A thank you will be sent to Mr. Medbery.

Council member Kowalski moved to approve the March 2019 Treasurer's Report. Council member Thompson seconded the motion. Motion carried 3/0.

Council member Kezeor introduced Ordinance #1001; amending the City of St. Paul Municipal Code 7-503 pertaining to the dates and hours to discharge or sell fireworks; to add Municipal Code 7-504 pertaining to firework exhibitions or displays; to repeal any ordinance, or parts of any ordinance in conflict with this ordinance; and to provide for the effective date of such ordinance. Council member Kezeor waived the three (3) readings of Ordinance #1001 at three (3) different occasions. Council member Kowalski seconded the motion. Motion carried 3/0. Council member Kowalski moved for final passage of Ordinance #1001. Council member Kezeor seconded the motion. Motion carried 3/0.

Council member Kezeor moved to approve St. Paul Dental's (Dr. Andrew Benson) property improvement application in the amount of \$1,275 regarding a door

7-10-19

Connie Beck

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Wednesday, July 10, 2019 12:42 PM  
**To:** Connie Beck  
**Subject:** RE: Engineering Inspection Fees

2019 Raving -  
inspection  
fees

Those fees were already calculated in the Olsson portions that I sent. You should be good to go.

I need to talk to Jeff about the sewer mechanical plant after lunch and will get back to you.

**From:** Connie Beck <cibeck@cityofstpaulne.org>  
**Sent:** Wednesday, July 10, 2019 12:31 PM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** Engineering Inspection Fees

Brian, will there be any Engineering Inspection fees I need to add into the 2019-2020 Budget for the Projects to be completed this Fiscal Yr 2018-2019 pertaining to "M" Street, Kendall Street sink hole, Archer Credit or Paul Street? It looks like it will all fall into the Street Department. Thanks.

Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
4 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286

Connie Beck

2019 Paving-Pre-Construct. 8-23-19

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Friday, August 23, 2019 12:15 PM  
**To:** Matthew J. Ley; Tom Furse; Jeff Palik; Bryan Poltack; mkezeor@archerccu.org; ajohnson@hcmc.us.com; sshop@charter.net; Adam Miller; jmcintyre@archerccu.org; Ralph Kezeor; bootleggerdl@gmail.com; Bill Gregoski; Matt Helzer; Connie Beck  
**Subject:** St. Paul Paving Improvements - Pre-construction Meeting Minutes  
**Attachments:** St. Paul Paving - Pre-Con Meeting Minutes.pdf

All,

Attached are the pre-construction meeting minutes from our meeting at City Hall yesterday. If you find that I have forgot to include something or made an error please let me know. If you have any questions please let me know.

Thanks,

**Brian J. Friedrichsen, PE**  
Civil

D 308.398.2946  
C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750



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# MEETING MINUTES

## PRE-CONSTRUCTION MEETING

	Overnight
	Regular Mail
	Hand Delivery
X	Other: Email

<b>NAME OF PROJECT:</b>	St. Paul Paving Improvements - 2019
<b>PROJECT LOCATION:</b>	St. Paul, Nebraska
<b>MEETING LOCATION:</b>	City Hall, St. Paul
<b>DATE &amp; TIME:</b>	August 22, 2019 – 10:00 A.M.
<b>PROJECT #:</b>	2018-3348

**A. Sign-In and Introductions:**

**See Attached**

Brian Friedrichsen, Olsson. 308-750-4326, bfriedrichsen@olsson.com

Jeff Palik, Olsson. 308-384-8750, jpalik@olsson.com

Bryan Poltack, Olsson. 308-224-1511, bpoltack@olsson.com

Matt Helzer, City of St. Paul

Tom Furse, Diamond Engineering, 308-380-3019, tfurse@diamondeng.com

**B. Project Representation: Diamond Engineering – Tom Furse – Project Manager**

**a. Subcontractors**

i. Seeding - **Clodburt**

ii. Earthwork – **Diamond Eng**

iii. Removals – **Vlach on Howard Ave, remainder done by Diamond Eng.**

**C. Contract Documents and Requirements**

- Contract Dates – **April 15, 2019**

- Contract Status - **Complete**

- Notice to Proceed – **May 7, 2019**

- Substantial Completion – **Bid Sections B, C, D, & E - October 14, 2019**

**Bid Section A – August 3, 2020**

- Final Completion – **Bid Sections B, C, D, & E – October 28, 2019**

**Bid Section A – August 24, 2020**

**Bid Section B may slide until the following year**

**D. Resident Project Representative – Bryan Poltack – 308-224-1511 -**

**bpoltack@olsson.com**

**E. Communication**

- All questions initially directed to the RPR.

- RPR will serve as primary liaison with Contractor, Owner, and Engineer.

#### F. Submittals

- Transmittal, Review, and Distribution
- Preconstruction Photos
- Schedule of Payments
- Shop Drawing - Submittal Schedule
  - Concrete Mix Design
  - Storm Sewer – pipe, ring and cover, concrete mix
  - Water – fittings, hydrants, pipe, valves
  - Sanitary Sewer – pipe, ring and cover, fittings, manholes
  - Seed Mix
  - Silt Fence
  - Pavement Markings
  - Fill Material
- Record Drawings – contractor to maintain a complete set of record drawings throughout project to review with RPR when construction is complete

#### G. Payment

- Review with R.P.R. prior to submittal to Engineer. Engineer reviews and recommends payment to Owner within 14 days. **City of St. Paul meets on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month. City would prefer to make pay on the 1<sup>st</sup>/2<sup>nd</sup> meeting?**
- Invoices are required for any requested payments for stored materials
- Claims for extra work will not be paid unless extra work covered by such claim is authorized by a work change directive or formal change order.
- Retainage at 10 percent
- Liquidated damages are set at \$500.00 per day for both substantial and final completion
- Update Construction Schedule with each pay application

#### H. Questions/Changes of Contract Documents

- Questions – Coordinate with RPR first. If RPR cannot answer question, he will notify engineer
- Work Change Directive
- Change Order form

#### I. Superintendence

- Contractor's Project Manager and Job Superintendent – See Section B.
- Name and address of individual who is to receive correspondence – **Brian Friedrichsen, Olsson, 201 East 2<sup>nd</sup> Street, Grand Island, NE, 68802, bfriedrichsen@olsson.com 308-750-4326**
- Emergency Phone Numbers
- Safety and Protection – *Contractor is responsible for his own safety program and for the safety of his workers. **Hi-vis attire***

#### J. Progress Meetings

- Conduct on a monthly basis. Meetings will be held at either City Hall or on-site. Will set date once construction begins.

#### K. Construction Schedule

- Projected Start Date? **Diamond plans to be onsite in 3-4 weeks**
- Phasing of the project? **Diamond plans to complete Paul St, Kendall East, & "M" Street in this order. Kendall West will depend on weather. It is anticipated to take approx. 2.5 weeks per section.**
- Temporary access and local traffic movement? **Will need to keep alley access on Kendall East for delivery trucks and residential access.**
- Utility company coordination
  - City of St. Paul – Power – Ed Thompson – 308-750-9205
  - City of St. Paul – Sewer/Water/Streets – Matt Helzer
  - Phone, Cable, Internet, Fiber – Century Link – Alan – **Matt Helzer to get contact**

- Gas – Black Hills Energy – Kent Tobler – 308-249-6290 – **Matt Helzer to get local contact info**
- **Charter cable lines are overhead**

**L. Operation of Existing Facilities? Any concerns with work near the area or local businesses?**

**M. Work Sequence – Move in date?**

- Access to residents' drives
- Shut down street segments?

**N. Other Activities on or near the Project Site?**

- "M" Street is next to hospital – **Olsson to coordinate with Ben on parking lot closure and sprinkler locates**
- House is being constructed at Paul Street – **Contractors can access the site from "O" Street**
- State and Archer Credit Union are working on Highway 281 near Kendall East – **Will need to keep alley access for businesses and residents**

**O. Miscellaneous Items**

- Site Conditions – **Staging area shall be kept to within City of St. Paul ROW. Any additional staging areas are the responsibility of the contractor. HCMC will allow Diamond to use their lot north of "M" Street. Steve Shoemaker will allow Diamond to use the far south side of his lots north of Paul Street**
- Demolition and Salvage – **Responsibility of Contractor to remove and dispose of. What can we take to the City's lagoon site? – Diamond can take all brick, concrete, and dirt to the City's lagoon site.**
- Temporary Facilities by Contractor
  - Construction Office
  - Water – **Is there water available nearby? – Contractor to coordinate with the City of St. Paul on acquiring water for flushing purposes.**
  - Power – **Coordinate with City of St. Paul – Ed Thompson**
  - Telephone Service
  - Sanitary Facilities
  - Parking
  - Limits of Construction – **Within City ROW**
  - Cleaning during construction. – **Work to keep streets clean throughout construction and runoff to a minimum**
  - Quality Control
  - Testing Services – **Performed by RPR**
  - Dust Control
  - Erosion Control – **Olsson to put together a SWPPP binder to be followed by contractor. Olsson RPR will conduct bi-weekly inspections and after rain events. Contractor to keep all inspections in binder and located on site. Contractor will need to install a mailbox to keep the SWPPP binder in and have contact information posted at this site.**
    - Maintaining access
    - Manufacturers

**P. Project Layout**

- Basic horizontal and vertical control points - Engineer provided. Any staking that needs to be redone will be at the expense of the contractor.
- Detailed layout Contractor responsibility.

**Q. Field Services**

- Engineer shall provide observation and concrete, density, water, and sewer testing

**R. Questions/Answers**

- Will need to notify Stan and Cleo Edwards (south east corner of Kendall and Wallace Street) before removing the street and their drive.
- Diamond will need to call in locates for all project sites.
- Diamond to coordinate drop curb for new driveway on the south side of Paul Street
- Archer Credit Union will need to have the sewer and water service in place before paving Kendall East
- Black Hills Energy still needs to cap an existing gas line on Kendall East before paving begins
- Diamond is to pull together a cost estimate to add in two sanitary sewer services to the lots north of Paul Street
- Olsson will work with City on notifying residents of street closures
- Will have a second pre-con before beginning work in 2020



ATTENDANCE RECORD  
St. Paul Paving Improvements  
Olsson Project No. (018-3348)  
PLEASE PRINT

August 22, 2019  
PRE-CONSTRUCTION MEETING

10:00 AM  
City Hall, St. Paul

Name of Attendees	Company Representing	Email Address	Cell Phone No.	Office No.
Brian Friedrichsen	Olsson	<a href="mailto:bfriedrichsen@olsson.com">bfriedrichsen@olsson.com</a>	308-750-4326	308-384-8750
Matt Ley	Diamond Eng.	<a href="mailto:mley@diamondeng.com">mley@diamondeng.com</a>	308-850-3120	308-382-8362
Tom Furse	Diamond Eng.	<a href="mailto:tfurse@diamondeng.com">tfurse@diamondeng.com</a>	308-380-3019	
Jeff Palik	Olsson	<a href="mailto:jpalik@olsson.com">jpalik@olsson.com</a>	308-379-0134	308-384-8750
Bryan Poltack	Olsson	<a href="mailto:bpoltack@olsson.com">bpoltack@olsson.com</a>	308-224-1511	
Mike Kezeor	Archer Credit Union	<a href="mailto:mkezeor@archerccu.org">mkezeor@archerccu.org</a>	308-750-2505	
Arlan Johnson	Howard County Medical Center	<a href="mailto:ajohnson@hcmc.us.com">ajohnson@hcmc.us.com</a>	402-529-9014	308-754-4421
Steve Shoemaker	Property Owner	<a href="mailto:sshop@charter.net">sshop@charter.net</a>	308-390-9129	
Adam Miller	Hampton Construction	<a href="mailto:amiller@hampton1.com">amiller@hampton1.com</a>	402-610-0114	
Jason McIntyre	Archer Credit Union	<a href="mailto:jmcintyre@archerccu.org">jmcintyre@archerccu.org</a>	308-390-1917	308-226-2220
Ralph Kezeor	St. Paul City Council	<a href="mailto:rkezeor@gmail.com">rkezeor@gmail.com</a>	308-750-1822	
Troy Lukasiewicz	Bootlegger		308-750-0701	
Delcie Lukasiewicz	Bootlegger	<a href="mailto:bootleggerdl@gmail.com">bootleggerdl@gmail.com</a>	308-750-8686	
Jeremy Gorecki	City of St. Paul		308-219-1061	
Ronnie Switzer	City of St. Paul		308-750-1966	
Ed Thompson	City of St. Paul Electric		308-750-9205	
Bill Gregoski	City of St. Paul	<a href="mailto:bgregoski@cityofstpaulne.org">bgregoski@cityofstpaulne.org</a>	308-850-3148	
Matt Helzer	City of St. Paul	<a href="mailto:mhelzer@cityofstpaulne.org">mhelzer@cityofstpaulne.org</a>	308-750-5843	

**CITY OF ST. PAUL**

**2019 Proposals**

**Community Branding**

**and**

**Website Development**



# The City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

Request for Proposal (RFP)  
COMMUNITY BRANDING & WEBSITE  
DATE: November 6, 2019

## Background

For several years the City of St. Paul, Nebraska has utilized the term "St. Paul – Batting 1.000" as its town slogan. This term is in relation to the community's connection with baseball and the hometown legacy of Major League Baseball (MLB) Hall of Famer Grover Cleveland Alexander. While the slogan has served the community well – it seems to be time for a slogan update, along with comprehensive community branding.

## Project Description

The City of St. Paul, Nebraska with a population of 2,299 is seeking a qualified individual or organization to create a logo, slogan, branding strategy, graphics standards and website for the community. This will be a concept to completion production. The purpose of this RFP is to provide a fair evaluation for all candidates and to provide the candidates with the evaluation criteria against which they will be judged. Specifically, the quoted work should provide the following deliverables:

### **1. Community Branding:**

- a. A project plan and timeline for all deliverables
- b. New "catch-phrase" or slogan that highlights the community, including three (3) potential slogan examples
- c. Logo design including three (3) potential designs
- d. Brand strategy recommendations for future branding efforts
- e. Written guide of graphics standards/style guide

### **2. Website Development:**

The City of St. Paul, Nebraska is accepting proposals to design, develop and host a redesigned [www.stpaulnebraska.com](http://www.stpaulnebraska.com) website with a goal to create an interactive, searchable website that showcases the governmental function, livability, attractions, amenities, and events in St. Paul.



"This institution is an equal opportunity provider, and employer".



Designated representatives of the City of St. Paul will provide the information necessary to populate the website with narrative content. A firm that can handle interface design and website hosting is a must. The site must include a technology solution that allows the City of St. Paul staff or designated representative(s) easy access to update content after the launch. Content management systems are required.

**To be effective, the website must be:**

- Easily navigable
- Visually pleasing
- Intuitive
- Able to connect with a national market
- Built on a content management system with web access

#### **Timeline**

This RFP is dated November 6, 2019. Interested parties may also request a copy be sent via email by contacting Connie Jo Beck at [cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)

This process is open and competitive. **Proposals are due no later than Wednesday, December 4, 2019 by 3:30 p.m. CST to be considered.** Proposals will be evaluated immediately thereafter. During this time, we may require interviews at our office with our evaluation team. You will be notified if this is requested.

The Candidate Firm selected will be contacted the week of **December 17, 2019**. All other candidates not selected will be notified immediately after **December 18, 2019**. Negotiations will begin immediately with the successful candidate and should conclude no later than **Monday, December 30, 2019**.

**Project will need to be completed and delivered by Monday, March 2, 2020 by 4:00 p.m.**

#### **Proposal Guidelines and Requirements**

The price you quote should be inclusive. If your price excludes certain fees or charges, you must provide a detailed list of excluded fees with a complete explanation of the nature of those fees. The budget must encompass all design, production, and software acquisitions necessary for development and ongoing maintenance of the website.

If the execution of work to be performed by you or your company requires the hiring of sub-contractors you must clearly state this in your proposal. Sub-contractors must be identified and the work they will perform must be defined. The City of St. Paul will not refuse a proposal based upon the use of sub-contractors; however, we retain the right to refuse the sub-contractors you have selected.

#### **Submission Information**

When responding to the above request, the bidder should elaborate on what type or types of design methods are recommended and why. Consideration should be given for cost and time when making any recommendations. Please include the following in your submission:

1. Statement of the project's objectives
2. Design philosophy and methodology
3. Public participation process methodology
4. Qualifications of the person or firm, including company profile, length of time in business and core competencies
5. Portfolio of similar past work including logo design, naming, messaging, brand strategy, the development of graphics standards, and website creation
6. Provide five (5) references of "like" website projects that incorporate similar elements found in this RFP
7. Please discuss your testing and support plan
8. Time frame for completion

**Basis for Award of Contract**

1. Relevant experience with similar projects preferred
2. Ability of the consultant to meet the stated needs in the time frame
3. Price

**Submit Cover Letter and Proposals Electronically to:**

Connie Jo Beck  
City of St. Paul City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St. Paul, Nebraska 68873  
[cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)  
Telephone (308)754-4483

**The City of St. Paul reserves the right to dismiss any and all proposals for any reason.**

## Community Branding and Website Development 12-04-2019

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
Golden Shovel Little Falls, MN	\$9,500 (one time fee)	\$17,500 (one time fee)	\$ 31,000.00	\$ 4,000.00	Web Hosting; Tech Support; Maintenance \$4,000 Yrly
	Initial Research				
	Stakeholder Survey				
	Logo and Tagline				
	Supporting Materials				
	Brand Style Guide				

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
Miller & Associates Kearney, NE	\$ 12,700.00	\$8,330 Plus Membership Monthly Fee \$185	\$ 21,030.00		See Additional Fee on Pages 15 - 17
	Workshop with Stakeholders				See References on Page 11
	Focus Group Meeting				
	Community Poll				

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
IdeaBank Mktg Hastings, NE	\$ 7,500.00	\$ 8,250.00	\$ 15,750.00	\$55 Monthly	
	Discovery Session	Discovery & Planning		Hosting and	
	Three (3) Options for Logo/ Slogan Design	Design Content Migration		Support	
	Logo/slogan files RE: Placement	Testing Training			
	Graphic Standard Guide- lines in PDF Format	Launch			

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
FES (SOCS) Lincoln, NE	\$ 23,300.00		\$ 23,300.00		Integrate Branding in Community
	Research & Discovery = \$5,850				Strategy & Tactics = \$780
	Brand Narrative & Strategy = \$3,900				Content Creation = \$1,300
	Brand Logos & Mottos = \$5,850				Create Materials = \$2,600
	Brand Implementation = \$5,200				Video Production = \$6,550
	SOCS Website = \$2,500				Travel = \$2,000

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
Ron W. Sack - FOLK (402)440-0823 stronn@gmail.com	\$12,000	\$8,000	\$20,000		Updating St. Paul's Photo Library (not part of RFP), but highly recommend investing in a new library of images to capture the essence of St. Paul
Timeline Provided	Estimated Addl' Client Expenses for Font Software for Client Download and Use = \$200				Be a <b>two (2) day shoot</b> in May 2020.
	Website Hosting & Maintenance:				Assets would be turned over to the City.
	Option A: Packaged Hosting & Maintenance = \$200 Monthly				
	Option B: Self-Hosted Website through Flywheel = \$275 Yearly				\$4,500
	\$20,475 to \$22,600				

# July 2018 Comparison

1	A	B	C	D	E	F	G	H	I
2	Firm Name	Deliverables	Brand Development	Web Development	Base Total	Ongoing	Input Process	Examples	Additional Options
3	Ideabank Marketing	3 logo options & slogans	\$ 7,500.00	\$ 6,750.00	\$ 14,250.00	\$49/Month	Stakeholder Interviews	Career Pathways Institute Memorial Community Health - Aurora	
4	Hastings, NE	standards guide						Howard County Foundation	
5		analytics						Hornady Manufacturing	
6		mobile optimization						Web:	
7		training						City of Hastings	
8								Valley County Health Systems	
9								Grand Island Public Schools	
10									
11									
12	Miller & Associates	logo	\$ 12,700.00	\$ 8,330.00	\$ 21,030.00	\$185/Month	Stakeholder workshop	Branding:	Different website membership tiers
13	& Control Yours	brand					Focus Group meeting	Old Mill District - Neligh, NE	
14	Kearney, NE	slogan					Community Poll	The Square - Minden	
15		Standards guide						Prairie Meadows - Kearney	
16		Copywriting						Web:	
17		Analytics						Misko Sports	
18		mobile optimization						ruralmed.net	
19		Wordpress CMS						Coldwellbankerkearney.com	
20									
21	Golden Shovel		\$ 7,500.00	\$ 15,500.00	\$ 24,000.00	\$300/Month	Council Based	City of Central City	
22	W Falls, MN	5 Initial Concepts to be refined to 3					Surveys of Stakeholders	Phelps County Development (NE)	Website Copywriting- they write the content for us = \$4,850
23		3 logos and taglines and revisions							Content Management - fully redesigned website every 4 years = \$4,800
24		Standards guide							
25		files for print templates (letterhead, envelopes, business cards, etc)							More economic development based
26		mobile optimization							
27		Gateway modules (usage analytics, reports, events calendar)							
28		Training & Monthly content review							
29		Set-up social networks							
30									
31	FES (SOCS)	3 Brand Positions & 3 Revisions	\$ 13,500.00	\$ 4,500.00	\$ 18,000.00	\$300/month	Rebrand Team	City of Beatrice	Incorporate new community brand into the brands of other prominent organizations (such as Chamber of Commerce, School District, etc)
32	Lincoln, NE	Three Logo & Motto Options					Phone Interviews	Weeping Water Public Schools	
33		Standards Guide						City of Crete	
34		3 Year Contract (First Year Included In Price)						City of Hickman	Online payment processing
35		mobile optimization						City of Ashland	
36		Smartphone Ap							
37		Brand launch event plan							
38		social media tools							
39		Email notifier - sends emails out to subscribers							

**City of St. Paul - Certificates of Deposit**  
**Dept. Fund**  
**11/30/2019**  
**(All CD's are automatically renewable)**

BANK	CD #	MATURITY DATE	AMOUNT	TERM	CURRENT RATE	INTEREST
General (Homestead)	3212279	7/8/24	\$151,562.98	60 Months	2.90%	Compound Qtrly
General (Citizens)	109366	11/15/23	\$57,165.12	60 Months	3.20%	Mthly Compound
General (Citizens)	109367	11/15/23	\$57,154.81	60 Months	3.20%	Mthly Compound
General (Homestead)	3212199	2/2/22	\$39,758.90	60 Months	1.65%	Compound Qtrly
General (Homestead)	3051705	4/10/22	\$219,352.98	60 Months	1.70%	Compound Qtrly
		<b>Total</b>	<b>\$524,994.79</b>			
Light (Homestead)	3640996	5/15/22	\$43,786.26	60 Months	1.70%	Compound Qtrly
Light (Homestead)	3212195	2/22/22	\$41,328.34	60 Months	1.65%	Compound Qtrly
		<b>Total</b>	<b>\$85,114.60</b>			
Water (Homestead)	3212196	2/2/22	\$ 31,388.61	60 Months	1.65%	Compound Qtrly
		<b>Total</b>	<b>\$ 31,388.61</b>			

**City of St. Paul - Certificates of Deposit**  
**Dept. Fund**  
**11/30/2019**  
**(All CD's are automatically renewable)**

Sewer (Homestead)	3212197	2/2/22	\$36,620.06	60 Months	1.65%	Compound Qtrly
Sewer (Homestead)	3212198	2/2/22	\$36,620.06	60 Months	1.65%	Cmpound Qtrly
		<b>Total</b>	<b>\$73,240.12</b>			
Fire (Homestead)	3212200	2/2/22	\$24,064.61	60 Months	1.65%	Compound Qtrly
Ambulance (Homestead)	3212201	2/2/22	\$51,791.21	60 Months	1.65%	Compound Qtrly
Park (Homestead)	3212202	2/2/22	\$41,851.49	60 Months	1.65%	Compound Qtrly
Sale Tx (Homestead) <b>11302</b>	3327564	4/24/22	\$79,194.51	60 Months	1.67%	Compound Qtrly
<b>Totals</b>			<b>\$911,639.94</b>			

1	<b>LIGHT #1</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Rental: St NE, Pole Rent	\$ 3,215.00	\$ 4,950.00	\$ 4,950.00	\$ 4,950.00
4	Reconnect Fee 01-255	\$ 835.00	\$ 500.00	\$ 300.00	\$ 300.00
5	Disconnect Notice Fee 01-256	\$ 15,226.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
6	Bad Check Fee \$25	\$ 275.00	\$ -	\$ 100.00	\$ -
7	Interest (504981 + 6 CD's)	\$ 9,055.00	\$ 7,000.00	\$ 8,500.00	\$ 7,000.00
8	Metered Sales 1%	\$ 2,623,263.00	\$ 2,629,407.00	\$ 2,629,407.00	\$ 2,655,701.00
9	Metered Cons. Dep. CC 01-491	\$ 3,200.00	\$ 1,500.00	\$ 2,494.00	\$ 1,500.00
10	Reimburse: LARM	\$ 5,922.00	\$ -	\$ 5,879.00	\$ -
11	Sale Tx Form 10: 1%	\$ 174,556.00	\$ 181,911.00	\$ 181,911.00	\$ 183,730.00
12	No City Sales Tax: 1%	\$ 1,189.00	\$ 1,190.00	\$ 1,190.00	\$ 1,202.00
13	Grant (NPPD): Elect. car area \$-0-	\$ -	\$ -	\$ -	\$ -
14	<b>TOTAL REVENUES</b>	<b>\$ 2,836,736.00</b>	<b>\$ 2,839,958.00</b>	<b>\$ 2,848,231.00</b>	<b>\$ 2,867,883.00</b>
15					
16	<b>EXPENSE</b>				
17	<b>PERSONNEL SERVICES</b>				
18	Salary & Wages 3%	\$ 213,994.00	\$ 213,008.00	\$ 234,393.00	\$ 241,379.00
19	Overtime	\$ 9,402.00	\$ 5,000.00	\$ 8,588.00	\$ 5,000.00
20	Fica - 6.20%	\$ 13,000.00	\$ 13,207.00	\$ 15,064.00	\$ 15,276.00
21	Medicare - 1.45%	\$ 3,040.00	\$ 3,089.00	\$ 3,523.00	\$ 3,573.00
22	Pension 6%	\$ 13,246.00	\$ 12,617.00	\$ 14,579.00	\$ 14,615.00
23	Insur: Health 12% , Woodm, Life,	\$ 63,758.00	\$ 51,706.00	\$ 48,600.00	\$ 59,964.00
24	Health Ded, RCI				
25	<b>OPERATING EXPENSE</b>				
26	Prof & Sch (Mtr,Transf,Sub,CPR	\$ 1,487.00	\$ 2,000.00	\$ 1,409.00	\$ 2,000.00
27	Adm & Dues (Util Sec, Power	\$ 4,235.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
28	Pool, Sparqdata)				
29	Legal Fees (Union Negotiations)	\$ 44.00	\$ 1,000.00	\$ 700.00	\$ 1,000.00
30	Communication - Digger/St of NE	\$ 1,468.00	\$ 2,000.00	\$ 1,950.00	\$ 2,000.00
31	Gas & Oil	\$ 6,344.00	\$ 7,000.00	\$ 6,900.00	\$ 7,000.00
32	Publish & Codif. (Rate Ord.)	\$ 243.00	\$ 500.00	\$ -	\$ 500.00
33	Insurance (Liability) 10%	\$ 19,664.00	\$ 21,500.00	\$ 24,200.00	\$ 26,620.00
34	Public Utility (REA) 2%	\$ 1,953,646.00	\$ 1,934,274.00	\$ 1,781,700.00	\$ 1,799,699.00
35	Heritage UB ACH Fees \$25 Mthly	\$ 300.00	\$ 300.00	\$ 300.00	\$ 360.00
36	Uniforms - 01-20-268	\$ 920.00	\$ 950.00	\$ 946.00	\$ 950.00
37	Util R & M (Cable, Transf, pedestals)	\$ 17,341.00	\$ 40,000.00	\$ 39,500.00	\$ 40,000.00
38	Vehicle R & M (Double Bucket)	\$ 3,100.00	\$ 10,000.00	\$ 9,000.00	\$ 10,000.00
39	Tools: hand held dock/laptop	\$ 2,245.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
40	Sale Tx Form 10 - Line Loss	\$ 173,028.00	\$ 183,102.00	\$ 165,600.00	\$ 173,876.00
41	Check Order 411-025 Heritage	\$ -	\$ 30.00	\$ -	\$ 30.00
42	Computer - Itron 1200, Banyon Support	\$ 3,679.00	\$ 7,000.00	\$ 6,900.00	\$ 7,000.00
43	\$3200, Ebilling 890, Cyber 1600				
44	Office Supplies	\$ 1,886.00	\$ 3,000.00	\$ 2,900.00	\$ 3,000.00
45	Postage	\$ 2,026.00	\$ 2,500.00	\$ 2,470.00	\$ 2,500.00
46	Acct Fees-Audit 13160,Budget 8460	\$ 5,853.00	\$ 5,964.00	\$ 5,963.00	\$ 6,140.00
47	Util Refund - Trotter, Trueax	\$ 880.00	\$ -	\$ 1,055.00	\$ -

48	Meter Cons. Dep. CC 01-20-491	\$ 3,200.00	\$ 1,500.00	\$ 2,494.00	\$ 1,500.00
49	Bldg R&M: Copier \$1000, Quonset	\$ 5,522.00	\$ 4,000.00	\$ 3,500.00	\$ 7,000.00
50	paint \$6000				
51	<b>CAPITAL OUTLAY</b>				
52	Equip. Sink	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
53	Improve: Middle Loup Subdivision	\$ 8,999.00	\$ 35,000.00	\$ 34,000.00	\$ 35,000.00
54	(City absorbs Electrical) and				
55	elect. Car charge station \$0				
56	<b>DEBT SERVICE</b>				
57	Trfr Out (Gen. Util. Sup.)	\$ 15,767.00	\$ 16,838.00	\$ 16,838.00	\$ 17,217.00
58	Trfr Out (Police \$140,000)	\$ 236,810.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
59	Trfr Out (Park \$66,800.00)		\$ 66,800.00	\$ 66,800.00	\$ 66,800.00
60	<b>TOTAL EXPENDITURES</b>	<b>\$ 2,791,127.00</b>	<b>\$ 2,798,785.00</b>	<b>\$ 2,651,772.00</b>	<b>\$ 2,704,899.00</b>
61					
62	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 45,609.00</b>	<b>\$ 41,173.00</b>	<b>\$ 196,459.00</b>	<b>\$ 162,984.00</b>
	Rental - Pole Rent - Charter & Qwest				
	<b>M. Mkt #504981 = \$23,718</b>				
	<b>Time CD's = \$221,328</b>				
	<b>ICS (Citizens) = \$305,617</b>				
	<b>Heritage #4100744 = \$257,966</b>				
	2018 UB Ebilling Module \$695 (one time fee) plus \$195 Annually				
	2019 Timecard Module - \$2500				
	2019 Hand held Upgrade for Lights & Water: Lap top \$400 & Reader \$1800				
	2019 Quonset moved to Northyards from TO Haas with placement of cement for flooring				
	2020 Quonset painting \$6,000				
	<b>PAGE 1</b>				

1	<b>WATER #2</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Fee, Permit, License (Well permit)	\$ 150.00	\$ -	\$ 30.00	\$ -
4	Rent (Exp 10/21) \$10,812 May/Oct	\$ 10,625.00	\$ 9,000.00	\$ 10,719.00	\$ 10,812.00
5	Interest (504189 + 7 CD's)	\$ 6,288.00	\$ 5,000.00	\$ 2,500.00	\$ 1,500.00
6	Special Assess	\$ 2,829.00	\$ 1,616.00	\$ 1,300.00	\$ 1,363.00
7	Assess Interest	\$ 493.00	\$ 358.00	\$ 2,146.00	\$ 228.00
8	Metered Sales (-20 million gal.)	\$ 621,544.00	\$ 665,000.00	634,950.00	\$ 634,950.00
9	Metered Deposit 102415 Activity	\$ 2,750.00	\$ -	0.00	\$ -
10	Shop Sales (Wtr Horn, Parts)	\$ 5,214.00	\$ 650.00	\$ 2,211.00	\$ 650.00
11	Antic. Bd: Ho Ave \$53,894; Mid Loup	\$ -	\$ 117,958.00	\$ -	\$ 273,145.00
12	\$219,251				
13	Reimb: Infill Fritz Lee \$10,982, Larm,	\$ 3,079.00	\$ -	\$ 12,754.00	\$ -
14	Disaster Relief				
15	Trfr In - Sale Tax - Mid Loup Subd	\$ -	\$ -	\$ -	\$ -
16	Bond Pymt \$219,251				
17	<b>TOTAL REVENUES</b>	\$ 652,972.00	\$ 799,582.00	\$ 666,610.00	\$ 922,648.00
18	<b>EXPENSE</b>				
19	<b>PERSONNEL SERVICES</b>				
20	Wages: Switzer, Gorecki, Wrob 50%,	\$ 123,549.00	\$ 126,205.00	\$ 120,000.00	\$ 151,299.00
21	Berth 50%, new Sec 25%				
22	Overtime - Water Testing, on call	\$ 5,059.00	\$ 5,000.00	\$ 6,544.00	\$ 5,000.00
23	Fica - 6.20%	\$ 7,342.00	\$ 8,135.00	\$ 7,845.00	\$ 9,691.00
24	Medicare - 1.45%	\$ 1,717.00	\$ 1,903.00	\$ 1,835.00	\$ 2,266.00
25	Pension 6%	\$ 7,716.00	\$ 7,872.00	\$ 7,593.00	\$ 9,378.00
26	Insur: Health 12%, Woodm, Life &	\$ 46,524.00	\$ 36,082.00	\$ 32,859.00	\$ 42,624.00
27	Health Ded., RCI				
28	<b>OPERATING EXPENSE</b>				
29	Prof. & Schools (All Licenses + Grade 3	\$ 865.00	\$ 2,200.00	\$ 1,000.00	\$ 2,500.00
30	Adm & Dues (Util Sect, RW,Sparq,	\$ 3,779.00	\$ 3,600.00	\$ 3,000.00	\$ 3,100.00
31	BOK fees)				
32	Legal Fees (Union & rate increase)	\$ 123.00	\$ 500.00	\$ 500.00	\$ 500.00
33	Eng. Fees: Inspect. (Antic. Bd)	\$ -	\$ 2,000.00	\$ 4,103.00	\$ 6,055.00
34	Ho Ave \$6,055				
35	Wire Fee (Bond Pymts) 8x4	\$ 48.00	\$ 40.00	\$ 40.00	\$ 40.00
36	Communication - St of Ne, One Call	\$ 1,717.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00
37	Gas & Oil: Wellfield \$1000 & truck	\$ 3,183.00	\$ 2,800.00	\$ 3,500.00	\$ 4,500.00
38	Lab Sample	\$ 1,967.00	\$ 2,000.00	\$ 1,700.00	\$ 1,700.00
39	Publish: CCR, Backflow, Frozen Pipes	\$ 820.00	\$ 600.00	\$ 700.00	\$ 700.00
40	Insurance Liability 10% Flood	\$ 21,675.00	\$ 23,000.00	\$ 24,408.00	\$ 26,849.00
41	Public Utility (REA) 2%	\$ 16,120.00	\$ 18,800.00	\$ 16,000.00	\$ 17,500.00
42	City Lights	\$ 25,063.00	\$ 25,000.00	\$ 23,426.00	\$ 25,000.00
43	Blackhills Gas	\$ 2,565.00	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00
44	Uniforms	\$ 615.00	\$ 650.00	\$ 614.00	\$ 650.00
45	Water Meter Purch.	\$ 9,985.00	\$ 17,000.00	\$ 21,784.00	\$ 25,000.00
46	Utility R & M -Brass, valve, Filter 2	\$ 17,174.00	\$ 27,650.00	\$ 25,000.00	\$ 25,000.00

47	Veh. R & M- Bk Hoe, TO Haas	\$ 2,535.00	\$ 2,000.00	\$ 3,000.00	\$ 2,000.00
48	(Helzer Truck to other Depts)				
49	Tools: Meter Reader	\$ 760.00	\$ 1,500.00	\$ 2,800.00	\$ 1,500.00
50	Chemicals: (Chlor, Potassium, Mag)	\$ 4,294.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00
51	Computer: office \$3000, Cyber \$2000	\$ 3,273.00	\$ 18,200.00	\$ 7,000.00	\$ 7,000.00
52	Office Supplies	\$ 1,531.00	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00
53	Postage- lab, Box Permit, Postage 160	\$ 2,332.00	\$ 2,200.00	\$ 2,000.00	\$ 2,200.00
54	Acct Fees-Audit 13160,Budget 8460	\$ 5,853.00	\$ 5,964.00	\$ 5,963.00	\$ 6,140.00
55	Build R & M (Copier, Pest)	\$ 3,876.00	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00
56	<b>CAPITAL OUTLAY</b>				
57	Improve: Scada \$17500;fire file \$1200;	\$ 18,398.00	\$ 156,211.00	\$ 16,222.00	\$ 287,060.00
58	shelving \$1000, Ho. Ave. \$47,839				
59	Mid Loup 219,251 or Water Tank				
60	Equipment Sinking (US Partial Truck)	\$ 5,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
61	Building Sinking	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
62	<b>DEBT SERVICE</b>				
63	Principal: 18-19 Wire came in Sept 2018	\$ 726,950.00	\$ 161,775.00	\$ 73,650.00	\$ 161,775.00
64	of \$87,000, NOT October 2018				
65	Interest (Bonds) same for interest	\$ 64,978.00	\$ 33,607.00	\$ 23,100.00	\$ 31,950.00
66	Trfr Out to General - Util. Sup.	\$ 15,767.00	\$ 16,838.00	\$ 16,838.00	\$ 17,217.00
67	<b>TOTAL EXPENDITURES</b>	\$ 1,155,653.00	\$ 752,332.00	\$ 494,024.00	\$ 918,794.00
68					
69	<b>NET ANNUAL CASH FLOW</b>	\$ (502,681.00)	\$ 47,250.00	\$ 172,586.00	\$ 3,854.00
	<b>M.Mkt 504189 = \$28,999</b>				
	<b>Time CD's = \$117,569</b>				
	<b>ICS (Citizens) = \$59,278</b>				
	Wellfield = Todd Wojtalewicz - Pymt May & October - \$10,812 Expires October 14, 2021				
	Wellfield = Clark Kosmicki - Pymt May & October - \$10,625				
	5% increase on water rate & maintenance fee - July 1, 2018				
	Water Rate Increase ???				
	Water Tower Inspection 16-17				
	Filter 1 Repaired - 2015				
***	<b>Water Assessments - SEE ATTACHED</b>				
	2019-2020 Howard Avenue Water - \$54,000				
	<b>PAGE 2</b>				

1	SEWER #3	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Rental Lag. Exp 3/2022 \$7,000; Mar/Nov	\$ 6,400.00	\$ 6,400.00	\$ 6,700.00	\$ 7,000.00
4	Interest (504849; CD; ICS)	\$ 2,019.00	\$ 1,460.00	\$ 4,000.00	\$ 2,000.00
5	Special Assess (Kelly Court)	\$ 3,972.00	\$ 2,107.00	\$ 1,634.00	\$ 1,727.00
6	Assess Interest	\$ 608.00	\$ 482.00	\$ 2,020.00	\$ 296.00
7	Collections (3.2% increase = 6900)	\$ 316,368.00	\$ 323,900.00	\$ 310,000.00	\$ 310,000.00
8	Shop Sales - Rootx / Elba	\$ 270.00	\$ -	\$ 48.00	\$ -
9	Bond Antic. - Ho Ave \$106,536 &	\$ -	\$ 451,191.00	\$ -	\$ 339,424.00
10	Middle Loup Subd \$232,888				
11	25% Infrast. \$60,000 #102342	\$ -	\$ 45,000.00	\$ -	\$ 60,000.00
12	Sewer Comminutor (grinder)				
13	Reimbursement (WC)	\$ 182.00	\$ -	\$ 534.00	\$ -
14	Trfr In - Sale Tax - Mid Loup Subd	\$ -	\$ -	\$ -	\$ -
15	Sewer Bond Pymt \$232,888				
16	<b>TOTAL REVENUES</b>	\$ 329,819.00	\$ 830,540.00	\$ 324,936.00	\$ 720,447.00
17					
18	<b>EXPENSE</b>				
19	<b>PERSONNEL SERVICES</b>				
20	Salary & Wages = Operator/seasonal	\$ 44,329.00	\$ 59,615.00	\$ 51,742.00	\$ 52,251.00
21	Overtime	\$ 1,530.00	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00
22	Fica - 6.20%	\$ 2,653.00	\$ 3,851.00	\$ 3,270.00	\$ 3,395.00
23	Medicare - 1.45%	\$ 621.00	\$ 901.00	\$ 765.00	\$ 794.00
24	Pension 6%	\$ 2,752.00	\$ 3,511.00	\$ 3,164.00	\$ 3,069.00
25	Insur: Health 12%, Woodm, Life & RCI,	\$ 17,280.00	\$ 19,531.00	\$ 18,036.00	\$ 19,884.00
26	Health Ded				
27	<b>OPERATING EXPENSE</b>				
28	Prof & Sch (Matt, Jeremy, Bill)	\$ 937.00	\$ 1,000.00	\$ 400.00	\$ 1,000.00
29	Adm. & Dues-Util Sect, League, BOK, Sparq	\$ 2,404.00	\$ 2,405.00	\$ 1,900.00	\$ 2,405.00
30	Legal Fees	\$ 123.00	\$ 250.00	\$ 390.00	\$ 250.00
31	Eng Fee: Mech Plant \$ ???; Ho Ave 12,109	\$ -	\$ 2,500.00	\$ 6,500.00	\$ 12,109.00
32	Wire Bank Fees - \$8 each	\$ 12.00	\$ 16.00	\$ 16.00	\$ 16.00
33	Communication - Diggers	\$ 108.00	\$ 300.00	\$ 150.00	\$ 300.00
34	City Gas & Oil	\$ 3,476.00	\$ 3,000.00	\$ 2,950.00	\$ 3,000.00
35	Lab Sample: Soil, influence, irrigation	\$ 3,273.00	\$ 3,500.00	\$ 3,300.00	\$ 3,500.00
36	Publish / Codif (No Flushing)	\$ 198.00	\$ 400.00	\$ 100.00	\$ 400.00
37	Insurance (Liab) 10%	\$ 4,348.00	\$ 5,300.00	\$ 5,250.00	\$ 5,775.00
38	City Lights 2%	\$ 25,715.00	\$ 32,000.00	\$ 30,000.00	\$ 32,000.00
39	Uniforms	\$ 298.00	\$ 300.00	\$ 316.00	\$ 300.00
40	Utility R & M: Maint. Lines, manhole rehab,	\$ 23,028.00	\$ 30,000.00	\$ 25,000.00	\$ 30,000.00
41	aerators				
42	Vehicle R & M (Tires)	\$ 1,442.00	\$ 1,500.00	\$ 3,151.00	\$ 2,000.00
43	Tools - battery, hammer, drill bit	\$ 43.00	\$ 300.00	\$ 321.00	\$ 300.00
44	Chemicals: Weed Spray , Rodeo	\$ 190.00	\$ 500.00	\$ 200.00	\$ 400.00
45	Computer - Cyber 1600, Support 2000	\$ 2,675.00	\$ 3,500.00	\$ 3,781.00	\$ 3,500.00
46	Office Supplies	\$ 1,065.00	\$ 1,500.00	\$ 1,200.00	\$ 1,500.00
47	Postage	\$ 1,897.00	\$ 2,200.00	\$ 1,950.00	\$ 2,200.00
48	Acct Fees-Audit 13160,Budget 8460	\$ 5,853.00	\$ 5,964.00	\$ 5,964.00	\$ 6,140.00





1	GENERAL #5	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 131,864.00	\$ 140,425.00	\$ 140,425.00	\$ 140,000.00
4	<b>Muni-Equalization - (diff of \$19,602)</b>	\$ 102,328.00	\$ 82,452.00	\$ 82,452.00	\$ 102,054.00
5	Franchise Tax: Charter/Blackhills	\$ 27,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
6	Zoning Permit Fees	\$ 2,560.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
7	Pet Tag Fees	\$ 654.00	\$ 500.00	\$ 500.00	\$ 500.00
8	Fee, Permits: Liquor & Tobacco	\$ 4,392.00	\$ 3,500.00	\$ 3,918.00	\$ 3,100.00
9	Mobile Food Fees	\$ 152.00	\$ -	\$ 442.00	\$ 400.00
10	Int. 100027,411025,504684, 8CDs	\$ 16,369.00	\$ 12,000.00	\$ 16,584.00	\$ 16,500.00
11	Trfr to Gen: Str. Tractor 20-21 Due: \$11,500 (19-20 Street Tractor \$41,500 from General)	\$ 12,000.00	\$ -	\$ -	\$ 30,000.00
13	Trfr In: Light US Wage \$17,217	\$ 15,767.00	\$ 28,349.00	\$ 28,349.00	\$ 17,217.00
14	Trfr In: Wtr US Wage \$17,217	\$ 15,767.00	\$ 28,349.00	\$ 28,349.00	\$ 17,217.00
15	Trfr In: Swr US Wage \$17,217	\$ 15,767.00	\$ 28,349.00	\$ 28,349.00	\$ 17,217.00
16	Trfr In: Street US Wage 17,217	\$ 15,767.00	\$ 28,349.00	\$ 28,349.00	\$ 17,217.00
17	Reimb: SCEED dues; Killinger UHC; Jury Duty	\$ 6,621.00	\$ -	\$ 1,969.00	\$ -
18	Grant: Downtown Revitalization \$400,000	\$ -	\$ -	\$ -	\$ 400,000.00
19	Reserve: Heritage 411025	\$ -	\$ -	\$ -	\$ 100,000.00
20	Reserve: Office Renovation, Flooring, Phone	\$ -	\$ -	\$ -	\$ 38,700.00
21	is \$38,700 From #411025 \$38,700				
22	<b>TOTAL REVENUES</b>	\$ 367,008.00	\$ 382,873.00	\$ 390,286.00	\$ 930,722.00
23	<b>EXPENSE</b>				
24	<b>PERSONNEL SERVICES</b>				
25	Wage: Clerk, US, Royle, Council; Plan Sec	\$ 179,824.00	\$ 218,827.00	\$ 191,000.00	\$ 209,598.00
26	Overtime - Plan Secretary	\$ 868.00	\$ 700.00	\$ 2,100.00	\$ 2,000.00
27	Fica - 6.20%	\$ 10,246.00	\$ 13,611.00	\$ 11,972.20	\$ 13,119.00
28	Medicare - 1.45%	\$ 2,396.00	\$ 3,183.00	\$ 2,800.00	\$ 3,068.00
29	Pension 6%	\$ 10,109.00	\$ 12,439.00	\$ 11,586.00	\$ 11,130.00
30	Insur: Health 12%, Woodm, Life, RCI,	\$ 56,429.00	\$ 68,353.00	\$ 51,891.00	\$ 67,284.00
31	Health Ded				
32	<b>OPERATING EXPENSE</b>				
33	125 Plan: All Dept Tasc annual fee	\$ 1,663.00	\$ 1,700.00	\$ 1,856.00	\$ 1,900.00
34	Payroll ACH Fees: ALL DEPTS	\$ 382.00	\$ 400.00	\$ 350.00	\$ 400.00
35	Prof & Schools: meals & mileage	\$ 4,396.00	\$ 5,500.00	\$ 5,274.00	\$ 5,500.00
36	Memb & Dues: Pet Lic Fee, Loup Basin, Sparq	\$ 3,852.00	\$ 1,612.00	\$ 1,612.00	\$ 1,612.00
37	Legal Fees - Union; Grievance	\$ 6,094.00	\$ 15,000.00	\$ 18,530.00	\$ 15,000.00
38	Record Fee: Ho. Co. Register of Deeds	\$ 190.00	\$ 500.00	\$ 350.00	\$ 500.00
39	Comm: St of NE - fire, pool, parks, police & emt	\$ 5,016.00	\$ 5,200.00	\$ 5,250.00	\$ 5,300.00
40	Gas & Oil	\$ 39.00	\$ 100.00	\$ -	\$ 100.00
41	Publish / Codif.	\$ 5,267.00	\$ 7,000.00	\$ 6,500.00	\$ 7,000.00
42	Insurance (Liab) 10%WC & Redlg \$1260	\$ 4,952.00	\$ 5,745.00	\$ 7,002.00	\$ 7,580.00
43	City Lights	\$ 10,201.00	\$ 10,500.00	\$ 9,500.00	\$ 10,500.00
44	Uniforms: Matt, Office Staff	\$ 1,281.00	\$ 1,000.00	\$ 1,342.00	\$ 1,665.00
45	Public Maint: - Hilmer / Vacant Lots	\$ 650.00	\$ 2,000.00	\$ -	\$ 2,000.00
46	Donation: Crisis 1200, Chamb. \$5000,	\$ 9,200.00	\$ 9,200.00	\$ 8,200.00	\$ 7,200.00



1	<b>BUILDING SINKING (11 Code)</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<u>REVENUE</u>				
3	Interest CD#108798	\$ 861.00	\$ 304.00	\$ 1,000.00	\$ 1,000.00
4	<b>TOTAL REVENUES</b>	<b>\$ 861.00</b>	<b>\$ 304.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
5					
6	<u>EXPENSE</u>				
7	Improvements	\$ -	\$ -	\$ -	\$ -
8	Transfer Out	\$ -	\$ -	\$ -	\$ -
9	<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
10	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 861.00</b>	<b>\$ 304.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
	*** ICS (Citizens) \$47,041 (Building)				
	<b>PAGE 6</b>				

1	STREET #7	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Street Property Tax	\$ -	\$ -	\$ -	\$ -
4	Motor Veh Tax (from Sales Tax)	\$ 42,293.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
5	Prorate-Motor Veh. Tax	\$ 1,618.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
6	Motor Tax Coll. - from Co. Treas.	\$ 43,554.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
7	Highway Alloc (St. Dept. Roads)	\$ 279,593.00	\$ 296,916.00	\$ 296,916.00	\$ 318,245.00
8	Street Build NE	\$ 11,545.00	\$ 15,000.00	\$ 15,000.00	\$ -
9	Incentive Pymts	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00
10	Motor Tax Fee (Hwy Alloc.)	\$ 23,325.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
11	Recording Fee	\$ 10.00	\$ -	\$ 10.00	\$ -
12	Flag Proceeds	\$ 132.00	\$ -	\$ -	\$ -
13	Curb Grind	\$ 2,128.00	\$ 1,000.00	\$ 3,149.00	\$ 1,000.00
14	Int. (504915, 505014)	\$ 95.00	\$ -	\$ 135.00	\$ -
15	Assess Princ. - Casey, O,L,N,	\$ 235,176.00	\$ 13,668.00	\$ 34,470.00	\$ 12,498.00
16	3rd, Jay, Custer				
17	Assess Interest	\$ 948.00	\$ 7,754.00	\$ 7,538.00	\$ 5,593.00
18	Shop Sales	\$ 875.00	\$ -	\$ -	\$ -
19	Bond Antic. - Ho Ave \$717,675;	\$ -	\$ 2,649,005.00	\$ -	\$ 3,067,322.00
20	(total project \$878,102)				
21	*Middle Loup Sub \$1,349,647;				
22	*NW Drainage \$1,000,000				
23	"M" between Sheridan & Sherman \$115,835;				
24	Kendall between Jackson & Wallace \$71,563;				
25	Paul St. "N" of Matelyn: Paving \$47,126; Eng \$8,334				
26	Archer Credit: Kendall E of 2nd to alley (Paving \$65,000; Storm Sewer \$35,000; Engin \$19,651)				
27	Reimb. - NW Drain & WC	\$ 243.00	\$ -	\$ 6,959.00	\$ -
28	Trfr In - Sales Tax - Mid Loup Sub	\$ -	\$ -	\$ -	
29	Bond Pymt \$1,229,180				
30	<b>TOTAL REVENUES</b>	\$ 644,535.00	\$ 3,089,343.00	\$ 470,177.00	\$ 3,511,658.00
31	<b>EXPENSE</b>				
32	<b>PERSONNEL SERVICES</b>				
33	Salary & Wages	\$ 96,074.00	\$ 101,317.00	\$ 98,000.00	\$ 95,930.00
34	Overtime	\$ 6,954.00	\$ 10,500.00	\$ 6,500.00	\$ 10,500.00
35	Fica - 6.20%	\$ 5,790.00	\$ 6,932.00	\$ 6,479.00	\$ 6,599.00
36	Medicare - 1.45%	\$ 1,354.00	\$ 1,621.00	\$ 1,515.00	\$ 1,543.00
37	Pension 6%	\$ 6,182.00	\$ 6,709.00	\$ 6,270.00	\$ 6,386.00
38	Insur: Health 12%, Woodmen,	\$ 38,035.00	\$ 38,641.00	\$ 35,253.00	\$ 45,480.00
39	Life, RCI & Health Ded				
40	<b>OPERATING EXPENSE</b>				
41	Prof. & Sch -Spray Cert.	\$ 226.00	\$ 750.00	\$ 600.00	\$ 750.00
42	Adm. & Dues (League & Utility	\$ 2,174.00	\$ 2,400.00	\$ 2,300.00	\$ 2,400.00
43	Sect., Sparq, BOK fees)				
44	Eng Fee: 1& 6 \$2000 and	\$ 36,453.00	\$ 130,000.00	\$ 50,634.00	\$ 86,742.00
45	NBCS 2,000, 2019 Pav \$82,742		\$ -		
46	Gas & Oil - Snow Removal	\$ 11,864.00	\$ 11,000.00	\$ 12,700.00	\$ 13,000.00
47	Insurance (Liab & Tractor) 10%	\$ 15,137.00	\$ 16,000.00	\$ 16,214.00	\$ 17,835.00
48	City Lights	\$ 33,951.00	\$ 39,000.00	\$ 35,475.00	\$ 39,000.00
49	Blackhills Gas	\$ 2,973.00	\$ 3,500.00	\$ 2,800.00	\$ 3,500.00



1	<b>FIRE #8</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 29,157.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
4	Refunds	\$ 21,749.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
5	Invest. Interest	\$ 1,865.00	\$ 1,400.00	\$ 1,870.00	\$ 1,500.00
6	Collections	\$ -	\$ 500.00	\$ -	\$ 500.00
7	Reimb (Fire Boots)	\$ 7,244.00	\$ -	\$ 1,622.00	\$ -
8	<b>TOTAL REVENUES</b>	<b>\$ 60,015.00</b>	<b>\$ 50,900.00</b>	<b>\$ 52,492.00</b>	<b>\$ 51,000.00</b>
9					
10	<b>PERSONNEL SERVICES</b>				
11	Insurance (United Life)	\$ 3,821.00	\$ 4,000.00	\$ 3,357.00	\$ 4,000.00
12	<b>OPERATING EXPENSE</b>				
13	Prof. & Schools	\$ 1,280.00	\$ 1,500.00	\$ 900.00	\$ 1,500.00
14	Gas & Oil - Grass Fires	\$ 2,013.00	\$ 2,000.00	\$ 900.00	\$ 2,000.00
15	Insurance (Liability) 10%	\$ 8,472.00	\$ 8,550.00	\$ 8,522.00	\$ 9,374.00
16	City Lights	\$ 1,677.00	\$ 1,700.00	\$ 1,511.00	\$ 1,700.00
17	Blackhills Gas	\$ 4,063.00	\$ 4,000.00	\$ 4,060.00	\$ 4,100.00
18	Utility R & M	\$ 843.00	\$ 1,200.00	\$ 1,239.00	\$ 1,200.00
19	Vehicle R & M	\$ 5,314.00	\$ 7,000.00	\$ 2,457.00	\$ 7,000.00
20	Tools	\$ 63.00	\$ 1,500.00	\$ 100.00	\$ 1,000.00
21	Fire Extrication Billing (10%)	\$ -	\$ 50.00	\$ -	\$ 50.00
22	Rural Fire Reimb. (1/2 Runs)	\$ -	\$ 250.00	\$ -	\$ 250.00
23	Bldg R&M - garb, door to	\$ 1,217.00	\$ 4,000.00	\$ 1,713.00	\$ 3,500.00
24	"N" meet room, HVAC				
25	<b>CAPITAL OUTLAY</b>				
26	Mach&Eq:radio, coat, boots &	\$ 21,480.00	\$ 7,000.00	\$ 9,933.00	\$ 7,000.00
27	helmets,gloves, door opener				
28	Equipment Sinking	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
29	Building Sinking	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
30	<b>DEBT SERVICE</b>				
31	Principal (Loan) Paid in Full	\$ -	\$ -	\$ -	\$ -
32	Interest (Loan) Paid in Full	\$ -	\$ -	\$ -	\$ -
33	<b>TOTAL EXPENDITURES</b>	<b>\$ 58,243.00</b>	<b>\$ 50,750.00</b>	<b>\$ 42,692.00</b>	<b>\$ 50,674.00</b>
34	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 1,772.00</b>	<b>\$ 150.00</b>	<b>\$ 9,800.00</b>	<b>\$ 326.00</b>
	<b>M.Mkt #504992 = \$19,429</b>	<b>16-17 Wash Machine \$6,000 for Contamination</b>			
	<b>Time CD's = \$77,552</b>	<b>16-17 Door \$2,000</b>			
	<b>ICS = \$53,201</b>	<b>2018 Bunker Gear Racks</b>			
	<b>PAGE 8</b>				

1	<b>POLICE #9</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 235,660.00	\$ 238,000.00	\$ 238,000.00	\$ 238,000.00
4	Accident Report Fee	\$ 40.00	\$ 40.00	\$ 30.00	\$ 40.00
5	Gun Permit; Golf/UTV License	\$ 85.00	\$ 70.00	\$ 445.00	\$ 535.00
6	Bike Auction	\$ 10.00	\$ 36.00	\$ -	\$ -
7	Interest 504860	\$ 133.00	\$ 60.00	\$ 400.00	\$ 200.00
8	Veh Sale: SUV Trade \$3500	\$ -	\$ 2,500.00	\$ 3,800.00	\$ 3,500.00
9	& Koperski Abandon Veh. 2016 - Hold 5 years				
10	Transfer In	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
11	Reimburse: Larm & Soto	\$ 1,395.00	\$ -	\$ 1,701.00	\$ -
12	Reserve Acct: 504860 \$17700 - SUV	\$ -	\$ -	\$ 17,500.00	\$ 17,700.00
13	<b>TOTAL REVENUES</b>	<b>\$ 377,323.00</b>	<b>\$ 380,706.00</b>	<b>\$ 401,876.00</b>	<b>\$ 399,975.00</b>
14	<b>PERSONNEL SERVICES</b>				
15	Salary & Wages / Grant \$1500	\$ 186,448.00	\$ 196,872.00	\$ 197,807.00	\$ 205,088.00
16	OT - EPC, robbery, domestic,	\$ 5,454.00	\$ 3,500.00	\$ 3,000.00	\$ 3,500.00
17	accidents & Costello school				
18	Fica 6.20%	\$ 11,221.00	\$ 12,423.00	\$ 12,450.00	\$ 12,932.00
19	Medicare 1.45%	\$ 2,624.00	\$ 2,905.00	\$ 2,912.00	\$ 3,024.00
20	Pension 6%	\$ 11,514.00	\$ 12,022.00	\$ 12,048.00	\$ 12,515.00
21	Insur: Health 12%, Woodm, Life	\$ 63,920.00	\$ 39,743.00	\$ 46,823.00	\$ 54,468.00
22	RCI & Health Ded				
23	<b>OPERATING EXPENSE</b>				
24	Prof & Sch-CE hrs,homicide 1620	\$ 6,666.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00
25	Adm. & Dues (Assn. & POAN)	\$ 75.00	\$ 250.00	\$ 200.00	\$ 250.00
26	Legal Fees: Wroblewski	\$ -	\$ -	\$ 1,887.00	\$ -
27	Dispatcher Pay 5%	\$ 34,350.00	\$ 36,074.00	\$ 33,385.00	\$ 36,000.00
28	Animal Control	\$ 125.00	\$ 700.00	\$ 350.00	\$ 700.00
29	City Gas & Oil	\$ 6,563.00	\$ 7,500.00	\$ 8,600.00	\$ 8,600.00
30	Insurance (Liability) 10%	\$ 12,389.00	\$ 16,680.00	\$ 16,910.00	\$ 18,601.00
31	Uniforms	\$ 197.00	\$ 2,576.00	\$ 2,901.00	\$ 2,576.00
32	Veh. R & M: tires, oil, maint.	\$ 2,905.00	\$ 6,000.00	\$ 5,500.00	\$ 6,000.00
33	Tools: Cr. Book, ammo, SUV Eq,	\$ 1,894.00	\$ 10,000.00	\$ 8,000.00	\$ 10,000.00
34	Public Relations - School / fair	\$ 134.00	\$ 300.00	\$ 45.00	\$ 300.00
35	Computers: Justice \$1500;	\$ 8,870.00	\$ 5,000.00	\$ 9,997.00	\$ 3,500.00
36	COR \$1600; Intel 400				
37	<b>CAPITAL OUTLAY</b>				
38	Equip Purch - Used SUV	\$ 119.00	\$ 41,000.00	\$ 35,199.00	\$ 22,240.00
39	Equipment Sinking	\$ 5,000.00	\$ 1,800.00	\$ 1,800.00	\$ -
40	<b>DEBT SERVICE</b>				
41	<b>TOTAL EXPENDITURES</b>	<b>\$ 360,468.00</b>	<b>\$ 399,345.00</b>	<b>\$ 401,814.00</b>	<b>\$ 404,294.00</b>
42	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 16,855.00</b>	<b>\$ (18,639.00)</b>	<b>\$ 62.00</b>	<b>\$ (4,319.00)</b>
***	<b>M. Mkt #504860 = \$56,064</b>				
***	<b>ICS (Citizens) = \$20,193</b>				
***	<b>2016 Chevy Impala Police Car</b>				

***	2019 Dodge Charger Police Car - \$24,981; Insured for \$35,000				
***	2014-2016 SUV = approx \$15,000				
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1	<b>CEMETERY #10</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 18,818.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00
4	Recording Fee	\$ 190.00	\$ 100.00	\$ 110.00	\$ 100.00
5	Donation (Unrestricted)	\$ 975.00	\$ 500.00	\$ 705.00	\$ 500.00
6	Lot Open / Close	\$ 10,125.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
7	Niche O/C: (\$200 x 3)	\$ -	\$ 150.00	\$ 150.00	\$ 600.00
8	Niche Engraving (\$150 x 3)	\$ -	\$ -	\$ 375.00	\$ 450.00
9	Int. (753122, 54131)	\$ 43.00	\$ 30.00	\$ 39.00	\$ 10.00
10	Cemetery Vases	\$ 52.00	\$ -	\$ -	\$ -
11	Elmwood Bench (3x\$500)	\$ -	\$ 1,300.00	\$ -	\$ 1,500.00
12	Perpetual Care	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
13	Cemetery Lot Sales	\$ 5,400.00	\$ 3,000.00	\$ 3,600.00	\$ 3,000.00
14	Columbarium Sales	\$ 1,220.00	\$ 1,600.00	\$ 2,800.00	\$ 1,600.00
15	Grant - Miller (fence, directory)	\$ -	\$ 26,500.00	\$ 25,000.00	\$ 25,000.00
16	19-20 Storage Bldg or Equip				
17	Rec'd Ho. Co. Found 7-19-19				
18	Grounds Conservation	\$ 540.00	\$ 500.00	\$ 540.00	\$ 500.00
19	(terms 2021-2022) 5 years				
20	Reimbursement - Gate	\$ 12,451.00	\$ -	\$ 423.00	\$ -
21	Reserve Acct 753-122 -	\$ -	\$ -	\$ -	\$ 3,000.00
22	(post & chains & stones)				
23	<b>TOTAL REVENUES</b>	\$ 52,314.00	\$ 62,680.00	\$ 62,742.00	\$ 65,260.00
24	<b>EXPENSE</b>				
25	<b>PERSONNEL SERVICES</b>				
26	Wages: Sext \$3600 & Seasonal	\$ 20,002.00	\$ 16,450.00	\$ 19,409.00	\$ 17,050.00
27	Overtime		\$ 1,100.00	\$ 400.00	\$ 1,100.00
28	Fica: 6.20%	\$ 1,279.00	\$ 1,088.00	\$ 1,228.00	\$ 1,125.00
29	Medicare : 1.45%		\$ 254.00	\$ 287.00	\$ 263.00
30	Pension 6% (Sexton + OT)	\$ 262.00	\$ 282.00	\$ 282.00	\$ 282.00
31	School & Prof.	\$ 325.00	\$ 300.00	\$ 150.00	\$ 150.00
32	Legal Fees - Foundation / Land	\$ 983.00	\$ 500.00	\$ 250.00	\$ 250.00
33	Eng. Fee - Road	\$ -	\$ 300.00	\$ -	\$ -
34	Recording Fees	\$ 162.00	\$ 90.00	\$ 90.00	\$ 90.00
35	City Gas - N section mowing	\$ 1,373.00	\$ 615.00	\$ 685.00	\$ 750.00
36	Publication: flyers, mow notice	\$ 134.00	\$ 300.00	\$ 140.00	\$ 300.00
37	Insurance (Liab. & ? mower)	\$ 221.00	\$ 550.00	\$ 550.00	\$ 700.00
38	Public Utility	\$ 544.00	\$ 510.00	\$ 400.00	\$ 500.00
39	City Lights - N Well Directory	\$ 247.00	\$ 230.00	\$ 249.00	\$ 250.00
40	Util. R & M	\$ 640.00	\$ 1,000.00	\$ 1,598.00	\$ 1,000.00
41	Perpetual Care	\$ 2,612.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
42	Niche Engraving	\$ -	\$ -	\$ 165.00	\$ 450.00
43	Gravel / Crush Concrete	\$ -	\$ -	\$ -	\$ -
44	Elmwood Bench (3x\$500)	\$ -	\$ 1,300.00	\$ -	\$ 1,500.00
45	Bldg R&M: garb \$150 (3x\$50)	\$ 265.00	\$ 600.00	\$ 100.00	\$ 150.00
46	Grounds - spray, seed, stumps	\$ 462.00	\$ 500.00	\$ 600.00	\$ 500.00



1	AMBULANCE #11	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Refunds - Rural Fire 1/2 Disb.	\$ 8,241.00	\$ 13,825.00	\$ 13,825.00	\$ 13,925.00
4	Int. (505003 + 3 CD's) ? Purchase	\$ 3,429.00	\$ 2,700.00	\$ 3,512.00	\$ 3,300.00
5	Collection - EMT Runs	\$ 39,972.00	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00
6	Ambulance 505003	\$ -	\$ -	\$ -	\$ -
7	St Paul Rescue Pers Acct	\$ -	\$ -	\$ -	\$ -
8	St. Paul Rural Fire	\$ -	\$ -	\$ -	\$ -
9	Sell 1997 Ambul. - \$10,000	\$ -	\$ -	\$ -	\$ -
10	<b>TOTAL REVENUES</b>	\$ 51,642.00	\$ 62,525.00	\$ 63,337.00	\$ 63,225.00
11					
12	<b>EXPENSE</b>				
13	<b>PERSONNEL SERVICES</b>				
14	Wages (EMT Trfrs - \$15)	\$ -	\$ 750.00	\$ -	\$ 750.00
15	Insurance (United Life)	\$ 1,812.00	\$ 3,000.00	\$ 1,709.00	\$ 3,000.00
16	<b>OPERATING EXPENSE</b>				
17	Prof. & Schools - Kult, Swanson	\$ 6,190.00	\$ 7,000.00	\$ 3,800.00	\$ 7,000.00
18	City Gas & Oil	\$ 452.00	\$ 1,000.00	\$ 600.00	\$ 1,000.00
19	Insurance (Liability)	\$ 1,978.00	\$ 2,000.00	\$ 2,000.00	\$ 2,200.00
20	Vehicle R & M	\$ 3,116.00	\$ 2,000.00	\$ 750.00	\$ 2,000.00
21	EMS Billing (15%)	\$ 5,588.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
22	Rural Fire Reimb. (1/2 of Runs)	\$ 16,990.00	\$ 23,000.00	\$ 27,926.00	\$ 23,000.00
23	Merch /Supplies (Unit)	\$ 4,425.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
24	<b>CAPITAL OUTLAY</b>				
25	Equip. Purch. - Ambulance	\$ -	\$ -	\$ -	\$ -
26	Equipment Sinking	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
27	<b>DEBT SERVICE</b>				
28	Principal (Loan)	\$ -	\$ -	\$ -	\$ -
29	Interest (Loan)	\$ -	\$ -	\$ -	\$ -
30	<b>TOTAL EXPENDITURES</b>	\$ 49,551.00	\$ 59,650.00	\$ 54,685.00	\$ 59,850.00
31					
32	<b>NET ANNUAL CASH FLOW</b>	\$ 2,091.00	\$ 2,875.00	\$ 8,652.00	\$ 3,375.00
***	<b>M. Mmkt #505003 - \$38,833</b>				
	<b>Time CD's = \$121,155</b>				
	<b>ICS = \$129,210</b>				
***	1997 Ford \$84,500				
	2006 Ford \$122,000				
***	<b>New Ambulance estimated at \$275,000</b>				
***	Excess Money for 2014-2015 = \$10,696.00				
	Excess Money for 2015-2016 = \$17,446.00				
	Excess Money for 2016-2017 = \$23,220				
	Excess Money for 2017-2018 = \$11,132				



1	<b>POOL #12</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 51,636.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00
4	Admissions - INCREASE	\$ 31,990.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
5	Interest - 504442	\$ 45.00	\$ -	\$ 57.00	\$ -
6	Transfer from Lights	\$ -	\$ -	\$ -	\$ -
7	Concessions	\$ 6,994.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00
8	Swim Lessons	\$ 3,800.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
9	Reimb:	\$ 248.00	\$ -	\$ 346.00	\$ -
10	KENO: deck \$11,510; wtr heater	\$ -	\$ -	\$ -	\$ 13,610.00
11	\$1,500, chair platform \$600				
12	Sales Tax	\$ 2,294.00	\$ 2,500.00	\$ 2,300.00	\$ 2,300.00
13	<b>TOTAL REVENUES</b>	<b>\$ 97,007.00</b>	<b>\$ 90,000.00</b>	<b>\$ 89,703.00</b>	<b>\$ 102,910.00</b>
14	<b>EXPENSE</b>				
15	<b>PERSONNEL SERVICES</b>				
16	Salary & Wages	\$ 39,793.00	\$ 42,500.00	\$ 41,500.00	\$ 42,500.00
17	Fica - 6.20%	\$ 2,467.00	\$ 2,635.00	\$ 2,573.00	\$ 2,635.00
18	Medicare - 1.45%	\$ 577.00	\$ 616.00	\$ 602.00	\$ 616.00
19	<b>OPERATING EXPENSE</b>				
20	Prof & Sch - CPR, Bonus, Train, WSI	\$ 2,311.00	\$ 2,600.00	\$ 2,400.00	\$ 2,600.00
21	Adm. & Dues - Permit	\$ 40.00	\$ 100.00	\$ 40.00	\$ 100.00
22	Eng Fees: No slide deck eng.	\$ -	\$ -	\$ -	\$ -
23	Communication - Static IP	\$ 37.00	\$ -	\$ 70.00	\$ 70.00
24	Insurance (Liability) 10%	\$ 6,454.00	\$ 7,000.00	\$ 7,000.00	\$ 7,700.00
25	City Lights	\$ 4,972.00	\$ 5,200.00	\$ 4,500.00	\$ 5,200.00
26	Blackhills Gas	\$ 1,951.00	\$ 5,000.00	\$ 4,000.00	\$ 5,000.00
27	Uniforms	\$ 531.00	\$ 900.00	\$ 774.00	\$ 900.00
28	Util R & M (Burst pipe, TP, towels)	\$ 3,377.00	\$ 3,600.00	\$ 2,500.00	\$ 3,000.00
29	Tools - clock, pass, tape	\$ 8.00	\$ 100.00	\$ 14.00	\$ 100.00
30	Chemicals	\$ 4,843.00	\$ 5,000.00	\$ 6,405.00	\$ 5,000.00
31	Petty Cash - Concession Startup	\$ 150.00	\$ 150.00	\$ 125.00	\$ 210.00
32	Sales Tax - Form 10	\$ 2,413.00	\$ 2,500.00	\$ 2,450.00	\$ 2,500.00
33	Concessions - Coke,	\$ 3,860.00	\$ 4,500.00	\$ 3,900.00	\$ 4,500.00
34	Thomp, Schwans				
35	Bldg. R&M -Garb, paint, valve,	\$ 668.00	\$ 250.00	\$ 250.00	\$ 250.00
36	shingles				
37	<b>CAPITAL OUTLAY</b>				
38	Improve: deck \$11,510; wtr heater	\$ -	\$ -	\$ -	\$ 13,610.00
39	\$1,500, chair platform \$600				
40	Pool Equip. Sinking	\$ -	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00
41	<b>DEBT SERVICE</b>				
42	Pool Debt Service in VP Bond 61				
43	<b>TOTAL EXPENDITURES</b>	<b>\$ 74,452.00</b>	<b>\$ 89,651.00</b>	<b>\$ 86,103.00</b>	<b>\$ 102,491.00</b>
44	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 22,555.00</b>	<b>\$ 349.00</b>	<b>\$ 3,600.00</b>	<b>\$ 419.00</b>
***	<b>Pool Savings 504442 = \$7,006</b>				

***	Pool Heater is \$25,000 + Labor (new in 2002) use only 21/2 mths out of year					
	2014 \$3,060 Keno for Pool Slide finish					
	2015 Carkoski repaired pool leak					
	2016 Carkoski repaired pool deck					
	2017 Steele Pool Co. Pool Painting \$69,054 (\$55,000 Pool Budget & \$14,054 Keno Fund)					
	2019-2020 Slide Deck \$11510, Water Heater \$1500, Chair Platform \$600					
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1	<b>PARK #13</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 54,663.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
4	Ho Co Found: \$20000 Batting Cage	\$ 19,671.00	\$ -	\$ -	\$ -
5	Donations: \$20,000 Summer Ball	\$ 6,000.00	\$ -	\$ -	\$ -
6	Fee, Tennis Crt Meter	\$ 19.00	\$ 17.00	\$ -	\$ -
7	Interest - 505025 + 1 CD	\$ 1,207.00	\$ 500.00	\$ 2,000.00	\$ 1,500.00
8	Bench - Harrahill	\$ 552.00	\$ -	\$ -	\$ -
9	Transfer In from Lights	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00
10	Grant:	\$ 4,200.00	\$ -	\$ 500.00	\$ -
11	Reimb: cond. freight, chalk, planks	\$ 2,007.00	\$ 1,550.00	\$ 6,722.00	\$ 1,550.00
12	Reserve -#505025	\$ -	\$ -	\$ -	\$ -
13	<b>TOTAL REVENUES</b>	<b>\$ 155,119.00</b>	<b>\$ 123,867.00</b>	<b>\$ 131,022.00</b>	<b>\$ 124,850.00</b>
14					
15	<b>EXPENSE</b>				
16	<b>PERSONNEL SERVICES</b>				
17	Salary/Wages - Randy	\$ 43,018.00	\$ 43,431.00	\$ 43,794.00	\$ 44,741.00
18	Overtime (ballfields & GCA Days)	\$ 2,426.00	\$ 2,000.00	\$ 1,650.00	\$ 2,000.00
19	Fica - 6.20%	\$ 2,599.00	\$ 2,817.00	\$ 2,818.00	\$ 2,898.00
20	Medicare - 1.45%	\$ 608.00	\$ 659.00	\$ 659.00	\$ 678.00
21	Pension 6%	\$ 2,727.00	\$ 2,726.00	\$ 2,726.00	\$ 2,804.00
22	Ins: Health 12%, Woodm, Life, &	\$ 20,403.00	\$ 20,602.00	\$ 20,617.00	\$ 26,232.00
23	Health Ded.				
24	<b>OPERATING EXPENSE</b>				
25	Prof & Schools - Turf & Chemical	\$ 606.00	\$ 900.00	\$ 200.00	\$ 900.00
26	Communication - Static IP	\$ 37.00	\$ -	\$ 70.00	\$ 70.00
27	City Gas & Oil - Rec Trail	\$ 4,226.00	\$ 3,000.00	\$ 3,300.00	\$ 3,500.00
28	Insurance 10% (Liab & mower)	\$ 9,334.00	\$ 9,963.00	\$ 10,023.00	\$ 10,959.00
29	City Lights	\$ 4,980.00	\$ 6,500.00	\$ 5,700.00	\$ 6,500.00
30	Uniforms	\$ 260.00	\$ 300.00	\$ 302.00	\$ 300.00
31	Util R & M: shelter ceil \$800,	\$ 6,958.00	\$ 7,000.00	\$ 6,000.00	\$ 7,000.00
32	bench \$500				
33	Veh. R & M:	\$ 1,221.00	\$ 1,200.00	\$ 1,100.00	\$ 1,200.00
34	Tools - Trimmer	\$ 38.00	\$ 500.00	\$ 403.00	\$ 500.00
35	Bldg R & M: Garb, door \$500,	\$ 1,814.00	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00
36	(2) chg tables \$364				
37	Grounds - fert, sprinkler, lava,	\$ 19,163.00	\$ 11,700.00	\$ 9,115.00	\$ 11,700.00
38	seed , chemicals, chalk, cond.,				
39	<b>CAPITAL OUTLAY</b>				
40	Mach & Eq: (3) cameras Batting	\$ 258.00	\$ 8,800.00	\$ 8,860.00	\$ 4,000.00
41	Cage \$2500				
42	Improve:	\$ -	\$ -	\$ -	\$ -
43	Equipment Sinking	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ -
44	<b>DEBT SERVICE</b>				
45	<b>TOTAL EXPENDITURES</b>	<b>\$ 125,676.00</b>	<b>\$ 126,598.00</b>	<b>\$ 121,337.00</b>	<b>\$ 127,982.00</b>
46					

47	NET ANNUAL CASH FLOW	\$ 29,443.00	\$ (2,731.00)	\$ 9,685.00	\$ (3,132.00)
***	Time CD = \$41,506				
	M. Mkt 505025 = \$48,587				
	ICS = \$68,963				
***	Ball Assoc. pays for 1 pallet of turf, 1/2 pallet chalk and 1/2 of freight				
	School pays 1/2 pallet of conditioner & chalk				
	2015-2016 Purchase Seeder with School \$2,000				
	2017 Ranger Polaris Gator Purchased \$5,500				
	2018-2019 Ranger Blade & Canopy \$2350 - Kearney Power Sports				
	2018-2019 Changing Tables in Womens Restroom				
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1	<b>LIBRARY #15</b>	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property Tax	\$ 75,314.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00
4	Library State Aid	\$ 928.00	\$ -	\$ 906.00	\$ 900.00
5	Refunds-Larm & School Bills	\$ 18,333.00	\$ 30,800.00	\$ 27,797.00	\$ 31,160.00
6	Int. (504-970)	\$ 55.00	\$ 10.00	\$ 120.00	\$ -
7	Maintenance Reserve	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00
8	Reimburse (Ebsco Magazines)	\$ 118.00	\$ -	\$ 582.00	\$ -
9	<b>TOTAL REVENUES</b>	<b>\$ 99,630.00</b>	<b>\$ 109,310.00</b>	<b>\$ 110,405.00</b>	<b>\$ 110,560.00</b>
10					
11	<b>EXPENSE</b>				
12	<b>PERSONNEL SERVICES</b>				
13	Salary & Wages 3%	\$ 26,850.00	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00
14	Fica - 6.20%	\$ 1,665.00	\$ 2,077.00	\$ 2,077.00	\$ 2,077.00
15	Medicare - 1.45%	\$ 389.00	\$ 486.00	\$ 486.00	\$ 486.00
16	<b>OPERATING EXPENSE</b>				
17	Janitor / Maintenance	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
18	Prof. & Schools	\$ 1,885.00	\$ 1,700.00	\$ 900.00	\$ 1,500.00
19	Communication	\$ 320.00	\$ 400.00	\$ 325.00	\$ 400.00
20	Magazine & Paper	\$ 2,030.00	\$ 2,000.00	\$ 1,900.00	\$ 1,800.00
21	Books / E-Books	\$ 24,520.00	\$ 27,500.00	\$ 25,500.00	\$ 28,000.00
22	Insurance (Liability) 10%	\$ 7,002.00	\$ 7,200.00	\$ 7,200.00	\$ 7,920.00
23	City Lights	\$ 7,523.00	\$ 8,500.00	\$ 7,750.00	\$ 8,500.00
24	Blackhills Gas	\$ 2,741.00	\$ 3,500.00	\$ 3,100.00	\$ 3,500.00
25	Util. R & M- HVAC 820, Gutters	\$ 1,135.00	\$ 1,300.00	\$ 1,000.00	\$ 1,200.00
26	Computer	\$ 1,734.00	\$ 2,000.00	\$ 1,300.00	\$ 1,500.00
27	Office Supply: copier \$600 yr	\$ 3,216.00	\$ 3,000.00	\$ 2,980.00	\$ 3,000.00
28	Program Expense	\$ 1,145.00	\$ 1,500.00	\$ 1,450.00	\$ 2,000.00
29	Accounting Fee	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30	<b>CAPITAL OUTLAY</b>				
31	Equip. Reserve (to Savings)	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
32	Improve:	\$ -	\$ 2,000.00	\$ 1,188.00	\$ 2,000.00
33	<b>TOTAL EXPENDITURES</b>	<b>\$ 94,655.00</b>	<b>\$ 109,163.00</b>	<b>\$ 103,156.00</b>	<b>\$ 109,883.00</b>
34	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 4,975.00</b>	<b>\$ 147.00</b>	<b>\$ 7,249.00</b>	<b>\$ 677.00</b>
	<b>M. Mkt #504970 = \$40,265</b>				
***	2016 New Rheem Unit 2016			Line 5 total: add all expenditures except for	
***	2017 New Desk			wages, janitor & equip. reserve.	
***	2017 Spray Roof - 10 Year Warranty				
***	2019 Bistro Tables				
***	School Fiscal Yr = August 1				
	<b>PAGE 15</b>				

1	PROGRAM INCOME #17	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<u>REVENUE</u>				
3	Housing Grant Loan Pymts	\$ 1,776.00	\$ 188.00	\$ 588.00	\$ 154.00
4					
5	<b>TOTAL REVENUES</b>	<b>\$ 1,776.00</b>	<b>\$ 188.00</b>	<b>\$ 588.00</b>	<b>\$ 154.00</b>
6					
7	<u>EXPENSE</u>				
8	<u>OPERATING EXPENSE</u>				
9	Parkside Plaza North	\$ 1,845.00	\$ 600.00	\$ 687.00	\$ 154.00
10	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,845.00</b>	<b>\$ 600.00</b>	<b>\$ 687.00</b>	<b>\$ 154.00</b>
11					
12	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (69.00)</b>	<b>\$ (412.00)</b>	<b>\$ (99.00)</b>	<b>\$ -</b>
***	Savings #41780 = \$540				
	Housing Authority to Utilize Proceeds				
	PAGE 16				

1	SALES TAX #18	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Int. (504420 + CD 108847 &	\$ 2,792.00	\$ 1,900.00	\$ 2,600.00	\$ 1,900.00
4	300277, Infrast. 102342)				
5	25% Sales Tax - Infrastructure	\$ 73,627.00	\$ 69,682.00	\$ 70,000.00	\$ 68,000.00
6	LB840 Princ.	\$ 81,559.00	\$ 56,821.00	\$ 67,000.00	\$ 57,062.00
7	LB840 Interest	\$ 9,816.00	\$ 8,973.00	\$ 9,075.00	\$ 10,038.00
8	LB840 Fines	\$ 280.00	\$ -	\$ 120.00	\$ -
9	Grant (DTR)	\$ 1,000.00	\$ -	\$ 31,400.00	\$ -
10	Sales Tax Proceeds	\$ 220,881.00	\$ 216,000.00	\$ 210,000.00	\$ 203,200.00
11	<b>TOTAL REVENUES</b>	<b>\$ 389,955.00</b>	<b>\$ 353,376.00</b>	<b>\$ 390,195.00</b>	<b>\$ 340,200.00</b>
12	<b>OPERATING EXPENSE</b>				
13	Legal (Blight, DTR, Mainstreet Pl	\$ 545.00	\$ 500.00	\$ 258.00	\$ 500.00
14	Marketing (Chamber) \$9,000	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00
15	Check Order 300277	\$ -	\$ 25.00	\$ 12.00	\$ 25.00
16	Accounting - Dana Cole	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
17	<b>CAPITAL OUTLAY</b>				
18	Improvements: Mid Loup Subd. &	\$ 143,860.00	\$ 1,015,727.00	\$ 400,000.00	\$ 814,399.00
19	ALL Improvements (per auditors)				
20	Grant- Annex Housing Auth.	\$ 11,000.00	\$ -	\$ -	\$ -
21	<b>DEBT SERVICE</b>				
22	Trfr Out - Civic Loan Pymt	\$ -	\$ 75,000.00	\$ 46,087.00	\$ 75,000.00
23	Trfr Out -Wtr Mid Loup Bond Pymt	\$ -	\$ -	\$ -	2020-2021
24	Trfr Out - Swr Mid Loup Bond Pymt	\$ -	\$ -	\$ -	2020-2021
25	Trfr Out- Str Mid Loup Bond Pymt	\$ -	\$ -	\$ -	2020-2021
26	Eco. Dev.	\$ 117,000.00	\$ 117,000.00	\$ 117,000.00	\$ 117,000.00
27	<b>TOTAL EXPENDITURES</b>	<b>\$ 279,255.00</b>	<b>\$ 1,215,102.00</b>	<b>\$ 573,949.00</b>	<b>\$ 1,017,774.00</b>
28					
29	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 110,700.00</b>	<b>\$ (861,726.00)</b>	<b>\$ (183,754.00)</b>	<b>\$ (677,574.00)</b>
***	<b>M. Mkt #504420 = \$117,623</b>				
	<b>Sav. #102-342 (Infrast.) = \$231,509</b>				GIS - from 25% Infrastructure Fund = June 2018
	<b>Ckg Int #300277 = \$35,419</b>				
	<b>Time CD's = \$78,536</b>				
***	<b>Middle Loup Subd Estimate \$1,662,600</b>				
***	<b>LB840 Loans Open</b>	<b>Outstanding</b>	<b>Pymt Amount</b>		
	L & M Adventures - Barth 2%	\$ 122,267.00	\$ 1,933.00	Increased Loan \$120,000 (April 2015)	
	Love It! Salon (Default 2018)	\$ 4,880.00	\$ -	With UCC Items Sold	
	U-Betcha Auto 2%	\$ 42,337.00	\$ 1,150.00		
	Housing Authority 2%	\$ -	\$ -	Paid in Full 10-2018	
	Herv's Transmission 2.85%	\$ 110,244.00	\$ 908.92	Addition (Jan) to Loan \$31,350	
	Augy's Fitness 2%	\$ 58,597.00	\$ 715.00		
	Northup Siding 2.70%	\$ 5,557.00	\$ 116.00		
	Escape Tan 2.75%	\$ 7,521.00	\$ 155.00		

Bed Head Coffee	2.75	\$ 94,298.00	\$ 649.00		
Grand Total		\$ 445,701.00	\$ 5,626.92		
PAGE 18					





1	St. Paul Civic Center / Recreation	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	#21				
3	<b>REVENUE</b>				
4	Property Tax - Civic (Recreation)	\$ 7,288.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
5	Registration Fee - Recreation	\$ 4,445.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00
6	League, Pickle Ball, & Classes				
7	Donation - Civic	\$ 102,485.00	\$ 10,000.00	\$ 12,425.00	\$ 10,000.00
8	Membership - Civic	\$ 9,561.00	\$ 5,500.00	\$ 6,700.00	\$ 5,500.00
9	Rentals - Civic	\$ 31,998.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
10	SPDC Office Rental - Civic	\$ 6,000.00	\$ 6,200.00	\$ 6,000.00	\$ 6,000.00
11	(utilities & office Space)				
12	Interest - CIVIC - 300749	\$ 13.00	\$ 5.00	\$ 22.00	\$ 15.00
13	Reimb - Adult League, LARM	\$ 600.00	\$ -	\$ 424.00	\$ -
14	Grant: Christensen/Sonderup	\$ 5,000.00	\$ 500.00	\$ -	\$ -
15	Sales Tax - Adult Sport League	\$ -	\$ -	\$ -	\$ 100.00
16	Transfer In: Sale Tax: Civic	\$ -	\$ 75,000.00	\$ 46,087.00	\$ 75,000.00
17	Bldg Loan \$75,000	\$ -			
18	<b>TOTAL REVENUES</b>	\$ 167,390.00	\$ 135,205.00	\$ 110,658.00	\$ 135,615.00
19	<b>EXPENSE</b>				
20	<b>PERSONAL SERVICES</b>				
21	Wages - RECREATION	\$ -	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
22	Recreation Class Instructors	\$ 3,050.00	\$ 2,800.00	\$ 3,200.00	\$ 3,200.00
23	<b>OPERATING EXPENSE</b>				
24	Janitor / Maint - Civic	\$ 2,400.00	\$ 2,400.00	\$ 4,420.00	\$ 4,420.00
25	Recreation Supplies			\$ 2,038.00	\$ 1,700.00
26	Legal - CIVIC	\$ 223.00	\$ 200.00	\$ -	\$ 200.00
27	Publish: REC 66-20-235	\$ 122.00	\$ 225.00	\$ -	\$ 225.00
28	Publish: Civic 66-20-240	\$ 724.00	\$ 550.00	\$ 27.00	\$ 550.00
29	Insurance (liability) Civic	\$ 9,995.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00
30	City Lights / LED = Civic	\$ 11,600.00	\$ 15,000.00	\$ 13,000.00	\$ 15,000.00
31	Utility R & M - Civic: Entech	\$ 9,155.00	\$ 3,000.00	\$ 3,507.00	\$ 3,000.00
32	Sales Tax - Adult Sport League	\$ 134.00	\$ 100.00	\$ -	\$ 100.00
33	Check Order - Civic	\$ 19.00	\$ -	\$ -	\$ 25.00
34	Merch& Sup: Civic \$3500	\$ 6,879.00	\$ 3,500.00	\$ 3,300.00	\$ 3,500.00
35	Sanitation Hauling - Civic	\$ 960.00	\$ 1,200.00	\$ 960.00	\$ 1,200.00
36	Accounting Fee - Civic	\$ 400.00	\$ 200.00	\$ 200.00	\$ 200.00
37	Reimb Pd:rotary junk jaunt, River	\$ 6,540.00	\$ -	\$ -	\$ -
38	of Life marriage conf, etc.				
39	Grant:	\$ 5,000.00	\$ 500.00	\$ -	\$ -
40	<b>CAPITAL OUTLAY</b>				
41	Improve: Loan 75,000, paint	\$ 110,000.00	\$ 84,000.00	\$ 64,087.00	\$ 80,000.00
42	Sinking: Civic Center	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
43	<b>TOTAL EXPENDITURES</b>	\$ 167,201.00	\$ 134,875.00	\$ 115,939.00	\$ 135,520.00
44	<b>NET ANNUAL CASH FLOW</b>	\$ 189.00	\$ 330.00	\$ (5,281.00)	\$ 95.00

***	Civic Ctr 300749 = \$15,419						
	Civic Ctr Sinking #505179 - \$10,508						
	PAGE 21						

1	TIF #22	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	TIF Proceeds: MAD Dev.	\$ -	\$ 6,013.00	\$ -	\$ -
4	TIF Proceeds: Prairie Falls	\$ 1,578.00	\$ 3,200.00	\$ -	\$ -
5					
6	Prairie Fall #8652 - Johnson	\$ 1,443.00	\$ -	\$ 3,050.00	\$ 3,050.00
7	Lots 15 & 16				
8	MAD Dev. #8653 - Taylor	\$ 548.00	\$ -	\$ 5,465.00	\$ 5,465.00
9	Lot 13				
10	MAD Dev. #8654 - Solko	\$ 562.00	\$ -	\$ 4,847.00	\$ 4,847.00
11	Lot 16				
12	MAD Dev #8655 - Levander	\$ -	\$ -	\$ 2,757.00	\$ 5,500.00
13	Lot 14				
14	MAD Dev #8656 - Wells, C	\$ -	\$ -	\$ 3,452.00	\$ 3,800.00
15	Lot 18				
16	Prairie Falls #8657 - Ross B	\$ -	\$ -	\$ 654.00	\$ 1,308.00
17	Lots 13 & 14				
18	MAD Dev. #8658 - Robinson	\$ -	\$ -	\$ 2,772.00	\$ 5,512.00
19	Lot 4				
20	Prairie Fall #8659 Sok M	\$ -	\$ -	\$ 872.00	\$ 3,800.00
21	Lots 11 & 12				
22	MAD Dev #8660 - Robinson	\$ -	\$ -	\$ -	\$ 2,000.00
23	Lot 3				
24	Bed Head Coffee #8661	\$ -	\$ -	\$ -	\$ 200.00
25	Lot 9-13, Blk 78, O.T.				
26	Prairie Fall #8662 - Larsen	\$ -	\$ -	\$ -	\$ 2,000.00
27	Lot 2, Blk 3, Harris				
28	Interest #505036	\$ 31.00	\$ -	\$ 3.00	\$ -
29	<b>TOTAL REVENUES</b>	\$ 4,162.00	\$ 9,213.00	\$ 23,872.00	\$ 37,482.00
30	<b>OPERATING EXPENSE</b>				
31	TIF Check Order 68-20-306	\$ -	\$ -	\$ 12.00	\$ 12.00
32	MAD DEV (50/50)	\$ 290.00	\$ 1,503.00	\$ 5,169.00	\$ 13,562.00
33	68-20-009				
34	CITY (MAD) (50/50)	\$ 290.00	\$ 1,503.00	\$ 5,169.00	\$ 13,562.00
35	68-20-008				
36	All Proceeds to Prairie	\$ 1,578.00	\$ 3,200.00	\$ -	\$ -
37	Falls 68-60-016				
38	Prairie Fall #8652 Johnson	\$ -	\$ -	\$ 3,001.00	\$ 3,050.00
39	Lots 15 & 16				
40	Prairie Falls #8657 - Ross B	\$ -	\$ -	\$ 654.00	\$ 1,308.00
41	Lots 13 & 14				
42	Prairie Fall #8659 Sok M	\$ -	\$ -	\$ 436.00	\$ 3,800.00
43	Lots 11 & 12				
44	Bed Head Coffee #8661	\$ -	\$ -	\$ -	\$ 200.00
45	Lots 9-13, Blk 78 O.T.				
46					

47	Prairie Fall #8662 - Larsen	\$ -	\$ -	\$ -	\$ 2,000.00
48	Lot 2, Blk 3, Harris				
49	<b>TOTAL EXPENDITURES</b>	\$ 2,158.00	\$ 6,206.00	\$ 14,441.00	\$ 37,494.00
50	<b>NET ANNUAL CASH FLOW</b>	\$ 2,004.00	\$ 3,007.00	\$ 9,431.00	\$ (12.00)
***	M Mkt #505036 = \$942.00				
	<b>MAD DEVELOPMENT</b>				
1	Series A (City) = \$290,000 (Water/ Sewer Construction, Engineering \$30,000, Attorney, Recording, Publ)				
2	Series B (Redeveloper) = \$424,000 at 7.50%				
	50 / 50 (CDA & Redeveloper)				
	Starostka Construction Bid = \$226,398.95 for City Infrastructure				
	ATTORNEY WILLIS = 402/474-6900				
3	<b>PRAIRIE FALLS Phase 1 - Diane Johnson</b>				
	NOTICE TO DIVIDE: 7-19-2016				
	Prairie Falls Subdivision: Proceeds in June / Dec				
	Interest starts 7/6/2016 at 5% on \$30,000				
4	<b>PRAIRIE FALLS Phase 2 - Ramiro Mendez</b>				
	NOTICE to DIVIDE: 7-26-17				
	Prairie Falls Subdivision: Proceeds in June / Dec				
	Interest starts 8-7-17 at 5% on \$30,000				
5	<b>PRAIRIE FALLS Phase 3 - Mike Sok</b>				
	NOTICE to DIVIDE: 9-8-2017				
	Prairie Falls Subdivision: Proceeds in June / Dec				
	Interest starts 10-16-17 at 5% on \$30,000				
6	<b>PRAIRIE FALLS Phase 4 - Corey &amp; Tara Larsen</b>				
	NOTICE to DIVIDE: 3-26-2018				
	Prairie Falls Subdivision: Proceeds in June / Dec				
	Interest starts 3-18-19 at 5% on \$30,910				
7	<b>BED HEAD COFFEE (Megan Yutesler)</b>				
	NOTICE TO DIVIDE: 3-25-2018				
	Proceeds in June / Dec				
	Interest starts 12-17-2019				
	\$55,000 at 4.5%				
	<b>PAGE 22</b>				

1	Senior Center #23	17-18 Actual	18-19 Budget	18-19 Estimate	19-20 Budget
2	<b>REVENUE</b>				
3	Property tax	\$ 6,678.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
4	Int. 504882 (may utilize)	\$ 80.00	\$ 20.00	\$ 85.00	\$ 20.00
5	<b>TOTAL REVENUES</b>	<b>\$ 6,758.00</b>	<b>\$ 8,020.00</b>	<b>\$ 8,085.00</b>	<b>\$ 8,020.00</b>
6					
7	<b>EXPENSE</b>				
8	<b>OPERATING EXPENSE</b>				
9	Insurance (Liability)	\$ 1,650.00	\$ 1,800.00	\$ 1,800.00	\$ 1,980.00
10	Bldg.R&M - HVAC maint.	\$ 240.00	\$ 2,000.00	\$ 700.00	\$ 2,000.00
11	Building Sinking	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
12	<b>TOTAL EXPENDITURES</b>	<b>\$ 5,890.00</b>	<b>\$ 7,800.00</b>	<b>\$ 6,500.00</b>	<b>\$ 7,980.00</b>
13					
14	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 868.00</b>	<b>\$ 220.00</b>	<b>\$ 1,585.00</b>	<b>\$ 40.00</b>
	<b>M Mkt #504882 = \$36,136</b>				
***	Opened in 1988				
	2012 Roof Construction				
	2013 Insulated & New Windows in 2013				
	2014 New Furnace / Air Transferred from General 504684 = \$16,136.00				
	2017 Clean / Repair Furnace				
	<b>PAGE 23</b>				



<b>Debt Service City of St. Paul</b>	<b>Rate</b>	<b>Amount Bond</b>	<b>Yearly Pymt</b>	<b>Pay Frequency</b>	<b>Balance</b>	<b>Maturity</b>
<b>2017 Series GO Street Impr Bond (BOK)</b>	2.27%	\$855,000	\$ 75,000.00	Dec / June	\$ 700,000.00	12/15/2031
<b>STREETS 100% - (Jay, 3rd, "L" &amp; "O")</b>						
3/6/2017						
<b>Dalton Meadows Improve (BOK)</b>	2.15%	\$265,000	\$29,923.00	Dec / June	\$ 190,000.00	12/15/2026
<b>Wt 37%, Sw 32%, St 31%</b>						
<b>2015 Water Detention \$180,000 &amp;</b>						
<b>Kelly Crt, Elm Repair, Lagoon Clean</b>	1.74%	\$ 495,000.00	\$ 85,600.00	Nov / May	\$ 255,000.00	5/1/2022
<b>Wt 43%, Sw 43%, St 14% (Ameritas)</b>						
<b>2016 Sewer UV Bulb (BOK)</b>	1.59%	\$ 165,000.00	\$16,600	Oct / June	\$ 120,000.00	10/15/2025
<b>Sewer 100%</b>						
<b>2015 Pool / Street New Ref. Bond</b>	1.15%	\$ 625,000.00	\$ 103,127.50	June / Dec.	\$ 215,000.00	6/15/2021
<b>Pool 80%, Street 20% (Ameritas)</b>						

<b>2015 WATER BOND (Ameritas)</b>	2.63%	\$ 520,000.00	\$ 42,000.00	December	<b>\$ 365,000.00</b>	<b>12/15/2029</b>
<b>New Well House, Trans. Line, Paint Water Tower &amp; Detention Tanks (From Water SRF with NDEQ) REFINANCED</b>						
<b>Water 100%</b>						
<b>2016 Refund Water Treatment Plant (\$1,185,000) and 2010 Street District (\$605,000) (BOK)</b>						
<b>Wt 69.6%, Sw 3.38%, St 27.04%</b>	2.20%	\$ 1,840,000.00	\$ 140,200.00	April / Oct.	<b>\$ 1,465,000.00</b>	<b>10/1/2032</b>
	<b>Total</b>	<b>\$4,765,000</b>	<b>\$ 492,450.50</b>		<b>\$ 3,310,000.00</b>	<b>Okay</b>
<b>LOAN AMOUNTS SPLIT INTO DEPARTMENTS</b>						
Water		\$ 1,564,297.00				
Sewer		\$ 339,967.00				
Street		\$ 1,233,736.00				
Pool		\$ 172,000.00				
<b>TOTAL</b>		<b>\$ 3,310,000.00</b>	<b>Okay</b>			

<b>TIF Projects:</b>	<b>Rate</b>	<b>Loan Amount</b>	<b>Yrly Pymt</b>	<b>Pay Freq.</b>	<b>Balance</b>	<b>Maturity</b>
<b>Bomgaars (Next Generation Prop.)</b> #8650	6.50%	\$ 136,299.53	\$ 16,300.00	June / Dec.	PAID in FULL	<b>12/1/2021</b>
<b>CHS - (281 Area)</b> Assess Street 2008-1, \$40,368.88 #8651	0%	\$ 71,058.00	\$ 5,466.00	Dec. / June	PAID in FULL	<b>12/15/2022</b>
<b>DALTON MEADOWS SUBDIVISION</b>						
<b>CITY OF ST PAUL SERIES A NOTE</b> <b>Dalton Meadows - Mad Development</b> August 15, 2016	4%	\$ 290,000.00		June / Dec.	\$ 290,000.00	<b>6/15/2031</b>
<b>Caitlin Jerabek SERIES B NOTE</b> <b>Dalton Meadows - Mad Development</b> August 15, 2016	8%	\$ 424,000.00		June / Dec.	\$ 424,000.00	<b>12/15/2032</b>
<b>PRAIRIE FALLS SUBDIVISION</b>						
<b>Phase 1 - Lot 15 &amp; Lot 16, Prairie Falls</b> Diane Johnson Figure Interest from July 6, 2016 June 15, 2018 to December 15, 2032 #8652	5%	\$ 30,000.00		June / Dec.	\$ 28,789.42	<b>12/15/2032</b>
<b>Phase 2 - Lots 13 &amp; 14, Prairie Falls</b> Ramiro Mendez Figure Interest from August 7, 2017 June 15, 2019 to December 15, 2033 #8657	5%	\$ 30,000.00		June / Dec.	\$ 30,000.00	<b>12/15/1933</b>

<b>TIF Projects:</b>	<b>Rate</b>	<b>Loan Amount</b>	<b>Yrly Pymt</b>	<b>Pay Freq.</b>	<b>Balance</b>	<b>Maturity</b>
<b>Phase 3 - Lots 11 &amp; 12, Prairie Falls</b>	5%	\$ 30,000.00		June / Dec.	\$ 30,000.00	12/15/2033
Mike Sok						
Figure Interest from October 16, 2017						
June 15, 2019 to December 15, 2033						
#8659						
<b>Phase 4 - Lot 2, Block 3, Harris Subd.</b>	5%	\$ 30,910.00		June / Dec.	\$ 30,910.00	12/15/2035
Cory & Tarra Larsen						
Figure Interest from February 4, 2019						
June 15, 2020 to December 15, 2035						
#8662						
<b>BED HEAD COFFEE - MEGAN YUTESLER (308)390-3888</b>						
Megan Yutesler	4.50%	\$ 55,000.00		June / Dec.	\$ 55,000.00	12/31/2035
<b>Lots 9, 10, 11, 12, 13 Block 78 O.T.</b>						
Figure Interest from December 17, 2018						
January 1, 2020 to December 31, 2035						
#8661						
		\$ 889,910.00			\$ 888,699.42	
				<b>TOTAL OUTSTANDING BALANCE</b>		
				<b>OF TIF NOTES</b>		

**Dalton Meadows - MAD Development LLC (CITY SHARE)**

**\$ 290,000.00** City is conduit for MAD DEVELOPMENT TIF Proceeds

City NOT responsible for making PAYMENTS - Per Willis

JUST Keep track of Proceeds coming in.

*City*

**Payment due: December 15 & June 15**

**Note interest 4%**

Date	Princ. Balance	Payment Due	Interest	Principal	Tif 1/2 Avail	Aggreg. Int.	Aggreg. Princ.	Comments
12/15/2016	\$ 290,000.00	\$ 3,877.26	\$ 3,877.26	\$ -	\$ -	\$ 3,877.26	\$ 290,000.00	
6/15/2017	\$ 290,000.00	\$ 5,800.00	\$ 5,800.00	\$ -	\$ -	\$ 5,800.00	\$ 290,000.00	
12/15/2017	\$ 290,000.00	\$ 5,800.00	\$ 5,800.00	\$ -	\$ -	\$ 5,800.00	\$ 290,000.00	
6/15/2018	\$ 290,000.00	\$ 12,948.48	\$ 5,800.00	\$ 7,148.48	\$ 289.97	\$ 5,800.00	\$ 290,000.00	
June 15, 2018	\$ 290,000.00	\$ 7,148.48	\$ 21,277.26		\$ 289.97	\$ 20,987.29	\$ 290,000.00	Balance Due

TIF PROCEED	WHO & PROJECT #
\$ 286.49	Jeremy Tayor #8653
\$ 293.45	Tyler Solko #8654

9/10/2018	\$ 261.83	Jeremy Taylor	#8653					
9/10/2018	\$ 268.19	Tyler Solko	#8654					
	\$ 530.02							
10/8/2018			Ck# 119		\$ 265.01	\$ 20,722.28	\$ 290,000.00	Balance Due

Date	Princ. Balance	Payment Due	Interest	Principal	Tif 1/2 Avail	Aggreg. Int.	Aggreg. Princ.	Balance Due
12/15/18	\$ 290,000.00	\$ 12,948.48	\$ 5,657.03	\$ 7,291.45		\$ 26,379.31	\$ 290,000.00	Balance Due
03/13/19	\$ 120.86	Jeremy Taylor #8653						
	\$ 107.21	Tyler Solko #8654						

*(Handwritten signature/initials)*

	\$ 60.98	Brent Levander #8655						
	\$ 73.30	Chad Wells #8656						
	\$ 32.44	Bryan Robinson #8658						
<b>TOTAL</b>	<b>\$ 394.79</b>							
03/13/19			Ck#122		\$197.39	\$26,181.92	\$290,000.00	Balance Due

Date	Princ. Balance	Payment Due	Interest	Principal	Tif 1/2 Avail	Aggreg. Int.	Aggreg. Princ.	Balance Due
						\$ 26,181.92		
05/22/19	\$ 2,671.76	J. Taylor #8653						
	\$ 2,369.97	T. Solko #8654						
	\$ 1,348.08	Levander #8655						
	\$ 1,652.98	C. Wells #8656						
	\$ 1,369.49	Robinson #8658						
<b>TOTAL</b>	<b>\$ 9,412.28</b>				<b>MINUS</b>	\$ (4,706.14)		
05/22/19			Ck#125		\$ 4,706.14	\$ 21,475.78	\$ 290,000.00	Balance Due

Date	Princ. Balance	Payment Due	Interest	Principal	Tif 1/2 Avail	Aggreg. Int.	Aggreg. Princ.	Balance Due
06/15/19	Interest from December 15, 2018 to June 15, 2019 = 182 Days					\$ 6,212.46		
						\$ 27,688.24	Due	
09/16/19	\$ 2,550.90	J. Taylor #8653						
	\$ 2,262.76	T. Solko #8654						
	\$ 1,287.10	Levander #8655						
	\$ 1,547.24	C. Wells #8656						
<b>TOTAL</b>	<b>\$ 7,648.00</b>		(\$7,648 divided by 2 = \$3,824)					
09/16/19			Ck #130		<b>Minus</b>	<b>\$ 3,824.00</b>		
						\$ 23,864.24	\$ 290,000.00	Balance Due

	A	B	C	D	E	F	G	H	I
1									
2	Dartton Meadows - MAD Development LLC								
3	\$424,000		City is conduit for MAD DEVELOPMENT TIF Proceeds						
4			City NOT responsible for making PAYMENTS - Per Willis						
5			JUST Keep track of Proceeds coming in.						
6	Payment due: December 15 & June 15		Note Interest 7.50%						
7									
8	<b>City of St. Paul gives PROCEEDS to MAD Development LLC (Dennis Bauer) he places</b>								
9	<b>on his Bank loan (PO Box 333 Spalding NE 68665)</b>						(308)370-1424		
10	Loan Date: 8-15-2016							<a href="mailto:1dennisbauer@gmail.com">1dennisbauer@gmail.com</a>	
11									
12	DATE:	TIF PROCEED AM	WHO & PROJECT #						
13	5/11/2018	\$ 286.49	Jeremy Taylor #8653						
14	5/11/2018	\$ 293.45	Tyler Solko #8654						
15									
16	Date	Princ. Balance	Payment Due	Interest	Principal	TIF 1/2 Avail.	Aggr. Int.	Aggr. Princ.	Comments
17	12/15/2016	\$ 424,000.00	\$ 10,629.04	\$ 10,629.04	\$ -	\$ -	\$ 10,629.04	\$ 424,000.00	
18	6/15/2017	\$ 424,000.00	\$ 15,900.00	\$ 15,900.00	\$ -	\$ -	\$ 15,900.00	\$ 424,000.00	
19	12/15/2017	\$ 424,000.00	\$ 15,900.00	\$ 15,900.00	\$ -	\$ -	\$ 15,900.00	\$ 424,000.00	
20	6/15/2018	\$ 424,000.00	\$ 23,781.15	\$ 15,900.00	\$ 7,881.15	\$ -	\$ 15,900.00	\$ 424,000.00	
21			\$ 66,210.19	\$ 58,329.04					
22	Payment of \$66,210.19 minus Interest of \$58,329.04 = \$7,881.15								
23	June 15, 2018	\$ 424,000.00		\$ 58,329.04		\$ 289.97	\$ 58,039.07	\$ 424,000.00	
24									
25									
26									
27	9/10/2018	\$ 261.83	Jeremy Taylor	#8653					
28	9/10/2018	\$ 268.19	Tyler Solko	#8654					
29		\$ 530.02							
30									
31	10/8/2018			Ck# 118		\$ 265.01	\$ 57,774.06	\$ 424,000.00	Balance Due
32							Interest	Principal	
33									
34	Date	Princ. Balance	Payment Due	Interest	Principal	TIF 1/2 Avail.	Aggr. Int.	Aggr. Princ.	Comments
35	12/15/18	\$ 424,000.00	\$ 23,781.15	\$ 15,604.46	\$ 8,176.69		\$ 73,378.52	\$ 424,000.00	Balance Due
36									
37	03/13/19	120.86	Jeremy Taylor #8653						

*Carlin*

	A	B	C	D	E	F	G	H		
38		107.21	Tyler Solko #8654							
39		60.98	Brent Levander #8655							
40		73.30	Chad Wells #8656							
41		32.44	Bryan Robinson #8658			MINUS	\$ (197.40)			
42										
43	03/13/19	394.79		Ck#121	\$197.40		\$73,181.12	\$424,000.00 Balance Due		
44										
45										
46										
47	Date	Princ. Balance	Payment Due	Interest	Principal	TIF 1/2 Avail.	Aggr. Int.	Aggr. Princ.	Comments	
48							\$ 73,181.12			
49	05/22/19	\$ 2,671.76	J. Taylor #8653							
50		\$ 2,369.97	T. Solko #8654							
51		\$ 1,348.08	Levander #8655							
52		\$ 1,652.98	C. Wells #8656							
53		\$ 1,369.49	Robinson #8658							
54	TOTAL	\$ 9,412.28				MINUS	\$ (4,706.14)			
55										
56	05/22/19			Ck#126		\$ 4,706.14	\$ 68,474.98	\$ 424,000.00	Balance Due	
57										
58										
59										
60	Date	Princ. Balance	Payment Due	Interest	Principal	Tif 1/2 Avail	Aggreg. Int.	Aggreg. Princ.	Balance Due	
61	06/15/19	Interest from December 15, 2018 to June 15, 2019 = 182 Days						\$ 18,417.22		
62							\$ 86,892.20	Due		
63	09/16/19	\$ 2,550.90	J. Taylor #8653							
64		\$ 2,262.76	T. Solko #8654							
65		\$ 1,287.10	Levander #8655							
66		\$ 1,547.24	C. Wells #8656							
67	TOTAL	\$ 7,648.00								
68	09/16/19					Minus	\$ 3,824.00			
69							\$ 83,068.20	\$ 424,000.00	Balance Due	
70										
71										
72										
73										
74										
75										
76										

*Carlin*

(\$7,648 divided by 2 = \$3,824)



Prairie Falls Subdivision - PHASE 1 - S. Squared			8652		220 West 23rd Street, Grand Island NE 68803			
<b>\$30,000 Phase 1</b>		City is conduit for the TIF Proceeds to S. Squared (S. Shoemaker)			(308)390-9129			
Lots 15 & 16, Prairie Falls		Diane Johnson						
Note interest 5%		Start figuring Interest on July 6, 2016 - Loan terms on Dec. 15, 2032						
		Always Pay Interet first, then Principal						
Date	Start Bal.	Proceeds	Principal	Interest	Aggr. Int. Bal. DUE:	Aggreg. Princ. Bal. DUE:	Days Int.	Comments
3/12/18		\$ 67.92						Tax Credit
5/11/18		\$ 1,510.42						TIF #8652
7/2/18	Paid to S. Squared (TIF Ck#114 - \$1,578.34)							
6/15/18		\$ 1,578.34	\$ -	\$ 1,578.34	\$ 1,335.36	\$ 30,000.00	709	Int. from 7/6/16 to 6/15/18 is \$2,913.70
9/10/18		\$ 1,442.50						TIF #8652
10/8/18	Paid to S. Squared (TIF Ck#117 - \$1,442.50)							
10/8/18	Interest figured from 6-15-18 to 10-8-18 (115 days)				\$472.61			
					\$ 1,807.97			
10/8/18		\$ 1,442.50	\$ -	\$ 1,442.50	\$ 365.47	\$ 30,000.00	115	Int. from 6-15-18 to 10-8-18 is \$472.61
3/13/19	#8652	\$ 67.45			\$ 67.45			
3/13/19	Int. figured from 10-8-2018 to 3-13-2019 (156 days)				\$ 641.10			
	Paid to S. Squared (TIF Ck#120 - \$67.45)				\$ 939.13	\$ 30,000.00	DUE	
					\$ 939.13			Int. carried above
5/22/19	Int. fig. 3-14-19 to 5-22-19 = 69 Days				\$ 292.44			



Prairie Falls Subdivision - PHASE 2 - Ramiro Mendez (Starkey - Ben Ross)					8657		
\$30,000	City is conduit for the TIF Proceeds to S. Squared						
Lots 13 & 14, Prairie Falls							
Note interest 5%	Start figuring Interest on July 3, 2017						
	Always Pay Interest first, then Principal						
<b>Summary Table</b>							
Date	Start Bal.	Proceeds	Principal	Interest	Aggr. Int. Bal. DUE:	Aggreg. Princ. Bal. DUE:	Days Int.
	\$ 30,000.00						
6/15/18		No Proceeds					
9/10/18		No Proceeds				\$ 30,000.00	DUE
<b>Summary Table</b>							
03/13/19	#8657	\$ 14.78	Proceeds		\$ 14.78		
3/13/19	Int. figured from 7-3-2017 to 3-13-2019 (618 days)				\$ 2,539.73		
	Paid to S. Squared (TIF Ck#120 - \$14.78)				\$ 2,524.95	\$ 30,000.00	DUE
<b>Summary Table</b>							
5/22/19	Int. fig. 3-14-19 to 5-22-19 (69 days)				\$ 307.43		
					\$ 2,832.38		
5/22/19	Proceeds				\$ 638.74		
	Paid to S. Squared (TIF Ck#124 \$638.74)				\$ 2,193.64	\$ 30,000.00	
<b>Summary Table</b>							

Prairie Falls Subdivision - <b>PHASE 3 - MIKE SOK (C. Meyer)</b>		8659	
<b>\$30,000</b>	City is conduit for the TIF Proceeds to S. Squared		
Lots 11 & 12, Prairie Falls			
Note interest 5%	<b>Start figuring Interest on September 6, 2017</b>		
	<b>Always Pay Interet first, then Principal</b>		

Date	Start Bal.	Proceeds	Principal	Interest	Aggr. Int. Bal. DUE:	Aggreg. Princ. Bal. DUE:	Days Int.
	\$ 30,000.00						
6/15/18		No Proceeds					
9/10/18		No Proceeds					

03/13/19	#8659	\$ 108.92	Homestead Exem	-	\$ 108.92		
3/13/19	Int. figured from 9-6-2017 to 3-13-2019 (553 days)				\$ 2,272.61		
	Paid to S. Squared (TIF Ck#120 - \$108.92)				\$ 2,163.69	\$ 30,000.00	

April 18, 2019	Interest figured from 3-14-19 to 4-18-19 (35 days)				+	\$ 154.21	
				Total	\$ 2,317.90	\$ 30,000.00	
April 18, 2019	#8659	\$ 108.92	Homestead Exemption Sok				
				-	\$ 108.92		
	Paid to S. Squared (TIF Ck#123 - \$108.92)				\$ 2,208.98	\$ 30,000.00	

Phase 3

				\$ 2,208.98	
<b>May 22, 2019</b>	Int. fig. 4-19-2019 to 5-22-2019 (33 days)			\$ 145.61	
				\$ 2,354.59	
<b>May 22, 2019</b>	Proceeds		<b>Homestead Exemption</b>	\$ 108.92	
	Paid to S. Squared (TIF Ck#124 \$108.92)			\$ 2,245.67	\$ 30,000.00
				\$2,245.67	\$ 30,000.00
<b>June 24, 2019</b>	Int. fig. 5-23-2019 to June 24, 2019 (32 days)			\$ 141.36	
				\$ 2,387.03	
<b>June 24, 2019</b>	Proceeds		<b>Homestead Exemption</b>	\$ 108.92	
	Paid to S. Squared (TIF Ck#127 \$108.92)			\$ 2,278.11	\$ 30,000.00
				\$ 2,278.11	\$ 30,000.00
<b>July 12, 2019</b>	Int. fig. 6-25-2019 to 7-12-2019 (17 days)			\$ 75.17	
				\$ 2,353.28	
<b>July 12, 2019</b>	Proceeds		<b>Homestead Exemption</b>	\$ 108.92	
	Paid to S. Squared (TIF Ck#128 \$108.92)			\$ 2,244.36	\$ 30,000.00
				\$ 2,244.36	\$ 30,000.00
<b>Aug. 26, 2019</b>	Int. fig. 7-13-2019 to 8-26-2019 (44 days)			\$ 194.35	
				\$ 2,438.71	
<b>Aug. 26, 2019</b>	Proceeds		<b>Homestead Exemption</b>	\$108.92	
				\$ 2,329.79	\$ 30,000.00

Prairie Falls Subdivision - <b>PHASE 4 - Corey Larsen</b>				8662				
<b>\$30,910</b>	City is conduit for the TIF Proceeds to Steve Shoemaker							
Lot 2, Block 3, Harris Subd.								
Note interest 5%	<b>Start figuring Interest on February 4, 2019</b>							
	<b>Always Pay Interest first, then Principal</b>							
Date	Start Bal.	Proceeds	Principal	Interest	Aggr. Int. Bal. DUE:	Aggreg. Princ. Bal. DUE:	Days Int.	Comments
	\$ 30,910.00							
6/15/20								
9/10/20								

## City Future Projects

- City Office Renovation
  - Civic Center Duties
- Civic Center Parking Lot
- Swimming Pool Slide Deck
- Kelly Court Improvements
  - Gap Paving All Streets
    - Walk/Bike Trail

**CITY OF ST. PAUL'S**

**150<sup>th</sup> Birthday in**

**Year 2021**

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, September 16, 2019**

City's  
150  
Birthday

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at the City Hall in said City on Monday, September 16, 2019 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers: Brenda Klanecky, Ralph Kezeor & Jerry Thompson. Absent: Katie Kowalski.

Mayor Bergman opened the meeting at 7:00 p.m., thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law; this was followed by the "Pledge of Allegiance."

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

The August 2019 Treasurer's Report agenda item will be discussed and approved on Monday, October 7, 2019. This is due to City Treasurer Judy Johnson being on vacation.

City Council member Brenda Klanecky visited with Ron Sack a couple of weeks ago regarding the preparation of the City of St. Paul's 150<sup>th</sup> birthday in the year of 2021. Ron Sack and his cousin Jim Buhrman (Omaha designer) are willing to donate their time and talent to create a logo/icon, tagline and brand standards guide for the event. This would come with no charge to the City, with the stipulation that there is little or no change to the final design. In part, the City would be gifted and have ownership of the design. The value of the labor and donated design is approximately \$10,000 to \$15,000. Other items of consideration: (1) encourage local groups, organizations or committee's to be part of the sesquicentennial project; and (2) incorporate the project with Grover Cleveland Alexander (GCA) Days and/or Howard County's 150<sup>th</sup> birthday. Council member Kezeor moved to approve Ron Sack and Jim Buhrman moving forward on the sesquicentennial project. Council member Thompson seconded the motion. Motion carried 3/0. Council member Klanecky will be the liaison regarding the City on the project.

Council member Klanecky moved to approve the Infill Lot Housing Program application regarding RightLook, Inc. (Cathryn and Brian Sack) at the location of 1023 Kendall Street in the amount not to exceed \$17,350. The intention of the proposed property is to demolish the existing structure, and then build a single family attached (duplex) home. Sales tax funds will absorb the project cost. Council member Thompson seconded the motion. Motion carried 3/0.

**Downtown**  
**Revitalization Project**  
**(DTR)**

Community  
Development Block  
Grant (CDBG)

**\$400,000;**

City Match (25%)

**\$100,000**

(Additional Improvement Cost Source - ???)

**Connie Beck**

**DTR** broke down Block by Block

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Thursday, August 1, 2019 10:10 AM  
**To:** Connie Beck; 'Mike Feeken'  
**Cc:** Matt Helzer  
**Subject:** St. Paul DTR Cost Estimates - Block by Block Breakdown  
**Attachments:** St. Paul DTR Cost Estimate - Block Breakdown.pdf

8-1-19

Connie/Mike,

Attached is the pdf showing the breakdown costs of the St. Paul DTR project broken down block by block. On these numbers, I did bump up the contingency to 35% instead of 30% due to what we figure will be higher costs if there will be smaller projects. The first table follows what the DTR plan has called out, basically removing the parking lanes and leaving the interior bricks as is. The second table shows the costs if the entire street were removed and replaced with concrete. The third table is if the street was fully removed and bricks were put back in the driving lanes. I will plan on being at your meeting on Monday night to answer any questions that may come up. If you have any questions on the pdf, please let me know.

Thanks,

**Brian J. Friedrichsen, PE**  
Civil

D 308.398.2946  
C 308.750.4326  
E. Second Street  
Grand Island, NE 68801  
O 308.384.8750



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**St. Paul Downtown Revitalization**

Cost Estimate

8/1/2019

**Base Section following DTR Plan - Block by Block**

Number	Item	Unit	Quantity	Price	Cost
1	Between 4th & 5th Street	LS	1	\$430,650.00	\$430,650.00
2	Between 5th & 6th Street	LS	1	\$453,200.00	\$453,200.00
3	Between 6th & 7th Street	LS	1	\$497,800.00	\$497,800.00
4	Between 7th & 8th Street	LS	1	\$497,800.00	\$497,800.00
5	Between 8th & 9th Street	LS	1	\$267,300.00	\$267,300.00
6	Between Howard & Indian on 7th	LS	1	\$210,700.00	\$210,700.00
7	Between Howard & Indian on 6th	LS	1	\$210,700.00	\$210,700.00

**Total Project Cost**

**\$2,568,150.00**

**St. Paul Downtown Revitalization**

Cost Estimate

8/1/2019

**Alternate Section with full removal putting back concrete - Block by Block**

Number	Item	Unit	Quantity	Price	Cost
1	Between 4th & 5th Street	LS	1	\$646,000.00	\$646,000.00
2	Between 5th & 6th Street	LS	1	\$679,800.00	\$679,800.00
3	Between 6th & 7th Street	LS	1	\$746,700.00	\$746,700.00
4	Between 7th & 8th Street	LS	1	\$746,700.00	\$746,700.00
5	Between 8th & 9th Street	LS	1	\$400,950.00	\$400,950.00
6	Between Howard & Indian on 7th	LS	1	\$316,050.00	\$316,050.00
7	Between Howard & Indian on 6th	LS	1	\$316,050.00	\$316,050.00

**Total Project Cost**

**\$3,852,250.00**

**St. Paul Downtown Revitalization**

Cost Estimate

8/1/2019

**Alternate Section with full removal putting back brick drive lane - Total Project Cost**

Number	Item	Unit	Quantity	Price	Cost
1	Putting back brick drive lane - total project cost	LS	1	\$4,080,000.00	\$4,080,000.00

**Total Project Cost**

**\$4,080,000.00**

# DTR Cost Estimates

Connie Beck

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Wednesday, July 10, 2019 3:36 PM  
**To:** Connie Beck  
**Subject:** St. Paul DTR Estimates  
**Attachments:** St. Paul DTR Cost Estimate.pdf

7-10-19

Connie,

Attached is the cost estimates for the DTR project. Could you please add this to your agenda for Monday.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

D 308.398.2946

C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750

DTR

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### St. Paul Downtown Revitalization

#### Cost Estimate

7/10/2019

#### Base Section

Number	Item	Unit	Quantity	Price	Cost
1	Removals (Paving, Sidewalk, Lighting)	LS	1	\$180,200.00	\$180,200.00
2	Water Improvements (Hydrants, Valves, Services, Main)	LS	1	\$140,850.00	\$140,850.00
3	Storm Sewer Improvements (Junction Boxes, Inlets, Pipe)	LS	1	\$105,000.00	\$105,000.00
4	Paving Improvements (Paving, Sidewalk)	LS	1	\$896,200.00	\$896,200.00
5	Lighting	LS	1	\$244,240.00	\$244,240.00
6	Hardscaping/Landscaping	LS	1	\$250,000.00	\$250,000.00
				Total Construction Cost	\$1,816,500.00
				30% Cont. & Eng.	\$545,000.00
				<b>Total Project Cost</b>	<b>\$2,361,500.00</b>

#### Alternate Section

Number	Item	Unit	Quantity	Price	Cost
1	Removals (Paving, Sidewalk, Lighting)	LS	1	\$280,600.00	\$280,600.00
2	Water Improvements (Hydrants, Valves, Services, Main)	LS	1	\$140,850.00	\$140,850.00
3	Storm Sewer Improvements (Junction Boxes, Inlets, Pipe)	LS	1	\$105,000.00	\$105,000.00
4	Paving Improvements (Paving, Sidewalk)	LS	1	\$1,634,950.00	\$1,634,950.00
5	Lighting	LS	1	\$244,240.00	\$244,240.00
6	Hardscaping/Landscaping	LS	1	\$250,000.00	\$250,000.00
7	Sanitary Sewer Improvements	LS	1	\$68,250.00	\$68,250.00
				Total Construction Cost	\$2,723,900.00
				30% Cont. & Eng.	\$817,200.00
				<b>Total Project Cost</b>	<b>\$3,541,100.00</b>

the road. I apologize for the inconvenience. I would have liked to send Jeff to one of these meetings but the dirty dog is going on vacation to Jamaica and I couldn't talk him into skipping it for work.

Let me know if you have any other questions.

Thanks,

---

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Thursday, July 11, 2019 1:27 PM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** RE: St. Paul DTR Estimates

①

DTR

7-12-19

Brian, can you explain the Alternate Section on the St. Paul Downtown Revitalization VS the Base Section? Thanks.

---

**From:** Brian Friedrichsen [mailto:bfriedrichsen@olsson.com]  
**Sent:** Wednesday, July 10, 2019 3:36 PM  
**To:** Connie Beck  
**Subject:** St. Paul DTR Estimates

Connie,

Attached is the cost estimates for the DTR project. Could you please add this to your agenda for Monday.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

8.398.2946  
C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750

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**Connie Beck**

---

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Friday, July 12, 2019 10:02 AM  
**To:** Connie Beck  
**Subject:** RE: St. Paul DTR Estimates

7-12-19

Ok that will work. If any questions come up that Mike cant answer just give me a call. I will have my info and phone with me that night.

Thanks,

---

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Friday, July 12, 2019 9:45 AM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** RE: St. Paul DTR Estimates

Brian, Mike Feeken and I don't think it's necessary for you to attend the Council meeting on Monday night; Mike says he can explain to the City Council. We may place this on the agenda again on August 5, due to Lori Ferguson from SCEDD needing estimates on August 6, 2019 or no DTR application will be filed. Thanks.

---

**From:** Brian Friedrichsen [<mailto:bfriedrichsen@olsson.com>]  
**Sent:** Friday, July 12, 2019 9:22 AM  
**To:** Connie Beck  
**Subject:** RE: St. Paul DTR Estimates

I appreciate it.

---

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Friday, July 12, 2019 9:08 AM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** RE: St. Paul DTR Estimates

Good morning Brian, thanks for the email; and yes, I will place this item at the bottom of the agenda. Thanks.

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**From:** Brian Friedrichsen [<mailto:bfriedrichsen@olsson.com>]  
**Sent:** Thursday, July 11, 2019 1:36 PM  
**To:** Connie Beck  
**Subject:** RE: St. Paul DTR Estimates

2

Yep sorry about that. I should have included it earlier. The Base Section was put together going off of what was in the DTR report from Miller. It only called out to remove the outside portions of Howard Avenue and put back concrete for the parking aprons.

Jeff and I thought it would be good for the council to see what the cost would be for total reconstruction. So the Alternate Section includes everything in the Base Section but calls out for all of Howard Avenue to be removed and replaced with concrete paving. It also includes updating the sanitary sewer along this corridor. If it was decided to remove all of Howard Avenue and put back brick instead of concrete, we would need to re-evaluate the cost estimate.

I've over scheduled myself for Monday night. I need to be in a meeting in Minden at 6:00. I have asked Minden to put me first on the list so I can get out of there right away and head to St. Paul. I will miss the first portion of your meeting but think that I could be in St. Paul by 8:00 (1.5 hour drive). I don't know how many items you have on your list, but could you put me towards the bottom of it. If I cant get back before the meeting is done, I can call in to discuss the estimates from

# LB840 (Sales Tax) Loan Summary

Friday, December 6, 2019

LB840 Loans Open	Outstanding	Pymt Amount	
1 L & M Adventures - Bartl	\$ 116,993.00	\$ 1,933.00	Increased Loan \$120,000 (April 2015)
2 Love It! Salon (Default 2018)		\$ -	With UCC Items Sold
3 U-Betcha Auto	\$ 39,061.00	\$ 1,150.00	
4 Housing Authority	\$ -	\$ -	Paid in Full 10-2018
5 Herv's Transmission	\$ 110,245.00	\$ 908.92	Addition (Jan) to Loan \$31,350
6 Augy's Fitness	\$ 56,602.00	\$ 750.00	
7 Northup Siding	\$ 5,255.33	\$ 116.00	
8 Escape Tan	\$ 7,232.63	\$ 155.00	
9 Bed Head Coffee	\$ 92,453.43	\$ 649.00	

**Grand Total**      **\$ 427,842.39**      **\$ 5,661.92**

<b>SALES TAX</b>	<b>2019-2020</b>			
<b>Proceeds Received</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<i>21-022</i>	<i>60-040</i>	<i>60-700</i>
September 21, 2020				
August 25, 2020				
July 23, 2020				
June 23, 2020				
May 21, 2020				
April 21, 2020				
March 21, 2020				
February 21, 2020				
January 22, 2020				
December 23, 2019				
November 22, 2019	\$ 32,220.95	\$ (5,256.83)	\$ (6,741.03)	\$ 20,223.09
October 22, 2019	\$ 27,974.70	\$ (3,272.95)	\$ (6,175.44)	\$ 18,526.31
	<b>\$ 60,195.65</b>	<b>\$ (8,529.78)</b>	<b>\$ (12,916.47)</b>	<b>\$ 38,749.40</b>

<b>SALES TAX</b>	<b>2018-2019</b>			
<b>Proceeds Received</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
September 21, 2019	\$ 32,336.40	\$ (4,736.94)	\$ (6,899.87)	\$ 20,699.59
August 25, 2019	\$ 34,708.53	\$ (5,289.02)	\$ (7,354.88)	\$ 22,064.63
July 23, 2019	\$ 28,718.74	\$ (3,645.98)	\$ (6,268.19)	\$ 18,804.57
June 23, 2019	\$ 28,485.64	\$ (4,120.24)	\$ (6,091.35)	\$ 18,274.05
May 21, 2019	\$ 27,433.63	\$ (3,065.75)	\$ (6,091.97)	\$ 18,275.91
April 21, 2019	\$ 23,630.98	\$ (2,365.34)	\$ (5,316.41)	\$ 15,949.23
March 21, 2019	\$ 24,244.16	\$ (4,221.15)	\$ (5,005.76)	\$ 15,017.25
February 21, 2019	\$ 27,399.81	\$ (2,495.69)	\$ (6,226.03)	\$ 18,678.09
January 22, 2019	\$ 27,137.66	\$ (2,299.90)	\$ (6,209.44)	\$ 18,628.32
December 23, 2018	\$ 26,910.94	\$ (3,352.31)	\$ (5,889.66)	\$ 17,668.97
November 22, 2018	\$ 27,193.10	\$ (2,248.43)	\$ (6,236.17)	\$ 18,708.50
October 22, 2018	\$ 24,982.99	\$ (2,214.97)	\$ (5,692.01)	\$ 17,076.01
	<b>\$ 333,182.58</b>	<b>\$ (40,055.72)</b>	<b>\$ (73,281.74)</b>	<b>\$ 219,845.12</b>

SALES TAX PROCEEDS		2017 - 2018		
Received	Total Amt	Street Mtr Veh Tx	25% Infrast.	End Amount
		21-022	60-040	60-700
September 21, 2018	\$ 27,946.17	\$ (3,387.27)	\$ (6,139.73)	\$ 18,419.17
August 25, 2018	\$ 30,014.54	\$ (4,218.85)	\$ (6,448.93)	\$ 19,346.76
July 23, 2018	\$ 28,453.04	\$ (4,304.03)	\$ (6,037.26)	\$ 18,111.75
June 23, 2018	\$ 24,717.74	\$ (3,439.32)	\$ (5,319.61)	\$ 15,958.81
May 21, 2018	\$ 29,855.89	\$ (4,786.31)	\$ (6,267.40)	\$ 18,802.18
April 21, 2018	\$ 22,499.30	\$ (2,569.53)	\$ (4,982.45)	\$ 14,947.32
March 21, 2018	\$ 24,539.19	\$ (2,664.95)	\$ (5,468.56)	\$ 16,405.68
February 21, 2018	\$ 28,090.12	\$ (2,256.69)	\$ (6,458.36)	\$ 19,375.07
January 22, 2018	\$ 25,453.19	\$ (1,782.64)	\$ (5,917.70)	\$ 17,752.85
December 23, 2017	\$ 24,771.92	\$ (2,812.64)	\$ (5,489.82)	\$ 16,469.46
November 22, 2017	\$ 41,714.98	\$ (7,007.62)	\$ (8,676.84)	\$ 26,030.52
October 22, 2017	\$ 28,745.52	\$ (3,063.64)	\$ (6,420.47)	\$ 19,261.41
	<b>\$ 336,801.60</b>	<b>\$ (42,293.49)</b>	<b>\$ (73,627.13)</b>	<b>\$ 220,880.98</b>

<b>Fiscal Year 16-17</b>	<b>SALES TAX PROCEEDS</b>	<b>2016 - 2017</b>			
<b>Date</b>	<b>Received</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
			<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
July 1, 2017	September 21, 2017	\$ 29,268.38	\$ (4,877.11)	\$ (6,097.82)	\$ 18,293.45
June 1, 2017	August 25, 2017	\$ 29,568.99	\$ (4,287.54)	\$ (6,320.37)	\$ 18,961.08
May 1, 2017	July 23, 2017	\$ 27,875.24	\$ (3,235.51)	\$ (6,159.94)	\$ 18,479.79
April 1, 2017	June 23, 2017	\$ 24,668.14	\$ (3,004.27)	\$ (5,415.97)	\$ 16,247.90
March 1, 2017	May 21, 2017	\$ 30,020.99	\$ (5,972.79)	\$ (6,012.05)	\$ 18,036.15
February 1, 2017	April 21, 2017	\$ 22,727.89	\$ (1,683.98)	\$ (5,260.98)	\$ 15,782.93
January 1, 2017	March 21, 2017	\$ 23,196.65	\$ (2,803.78)	\$ (5,098.22)	\$ 15,294.65
December 1, 2016	February 21, 2017	\$ 32,757.33	\$ (6,072.40)	\$ (6,671.24)	\$ 20,013.69
November 1, 2016	January 22, 2017	\$ 26,746.94	\$ (3,335.21)	\$ (5,852.94)	\$ 17,558.79
October 1, 2016	December 23, 2016	\$ 28,970.09	\$ (4,254.18)	\$ (6,178.98)	\$ 18,536.93
September 1, 2016	November 22, 2016	\$ 29,848.37	\$ (4,294.86)	\$ (6,388.38)	\$ 19,165.13
August 1, 2016	October 22, 2016	\$ 28,312.80	\$ (3,554.68)	\$ (6,189.53)	\$ 18,568.59
	<b>Total</b>	<b>\$ 333,961.81</b>	<b>\$ (47,376.31)</b>	<b>\$ (71,646.42)</b>	<b>\$ 214,939.08</b>

<b>Fiscal Yr 2015-2016</b>				
<b>Date</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
September 23, 2016	\$ 27,560.93	\$ (2,930.42)	\$ (6,157.63)	\$ 18,472.88
August 23, 2016	\$ 29,111.07	\$ (5,917.33)	\$ (5,798.44)	\$ 17,395.30
July 23, 2016	\$ 24,111.81	\$ (1,939.67)	\$ (5,543.04)	\$ 16,629.10
June 23, 2016	\$ 25,928.48	\$ (3,233.33)	\$ (5,673.79)	\$ 17,021.36
May 21, 2016	\$ 28,810.06	\$ (4,991.26)	\$ (5,954.70)	\$ 17,864.10
April 21, 2016	\$ 22,831.17	\$ (3,374.91)	\$ (4,864.07)	\$ 14,592.19
March 21, 2016	\$ 20,138.31	\$ (1,594.90)	\$ (4,635.86)	\$ 13,907.55
February 21, 2016	\$ 28,198.45	\$ (4,242.29)	\$ (5,989.04)	\$ 17,967.12
January 22, 2016	\$ 23,823.03	\$ (1,565.81)	\$ (5,564.31)	\$ 16,692.91
December 23, 2015	\$ 26,663.33	\$ (3,800.03)	\$ (5,715.83)	\$ 17,147.47
November 22, 2015	\$ 25,283.69	\$ (2,081.10)	\$ (5,800.65)	\$ 17,401.94
October 22, 2015	\$ 24,728.77	\$ (3,920.59)	\$ (5,202.05)	\$ 15,606.13
<b>Total</b>	<b>\$ 307,189.10</b>	<b>\$ (39,591.64)</b>	<b>\$ (66,899.41)</b>	<b>\$ 200,698.05</b>

**2019**

**Middle Loup Subdivision**

- Electrical (City absorbs) = \$35,000
- Water = \$219,251
- Sewer = \$232,888
- Street = \$1,350,000

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\$1,750,000 (with 10%  
Contingency)

Connie Beck

Middle Loup Subd - Alternate

Options

m: Brian Friedrichsen <bfriedrichsen@olsson.com>  
Sent: Monday, December 2, 2019 9:43 AM  
To: Connie Beck  
Subject: FW: Middle Loup Subdivision - Alternate Paving Options

Connie,

12-2-19

Please see the email below. I sent it to the Connie Beck in Minden on accident.

Thanks,

From: Sarah Call <civiccenterstpaul@gmail.com>  
Sent: Monday, December 2, 2019 9:24 AM  
To: Brian Friedrichsen <bfriedrichsen@olsson.com>  
Subject: Re: Middle Loup Subdivision - Alternate Paving Options

Good Morning Brian,  
I will forward this message on to the board. Also Chat with Matt and Connie with the City. If I hear anything back Ill be sure to pass it along to you.

Thank you,

Sarah Call  
Community Programs Coordinator  
308-750-5616  
civiccenterstpaul@gmail.com

On Mon, Dec 2, 2019 at 9:01 AM Brian Friedrichsen <bfriedrichsen@olsson.com> wrote:

Sarah/Matt,

I apologize this has taken so long to get out to you but I was able to run through the numbers on the Middle Loup subdivision to evaluate only pouring the curb and gutter and graveling in between. Below are the estimates:

30" concrete curb and gutter: \* 30" concrete curb + gutter  
5,475 LF @ \$31.50/LF = \$172,463 → \$172,463

Gravel surfacing (4" thickness, 2" incorporated with 2" on surface):  
1,975 TN @ \$32.00/TN = \$63,200.00 → \* Gravel surface  
\$63,200  
\$235,663<sup>00</sup>

Total = \$235,663.00

Based off the bids received, this would be a savings of approx. \$297,000.00. A couple things to think about if this route was taken, the edges of the curb and gutter will probably get beat up a bit with the gravel between, this could lead to some issues in the future if paving was decided to be placed later. We would also need to rebid the project if this change was made. Since the concrete pay item was a substantial portion of the project, we would need to allow all the contractors a fair chance.

I also broke out the utilities for the project to see what the City would be looking at if they were to take on that portion. I included the storm sewer, sanitary sewer, and water main in the utilities. The total for this work would be \$679,747.00.

I did talk to Diamond about issuing a change order for Bid Section B to add to the St. Paul paving project. They would be willing to do so but we would have to let them adjust their numbers since the majority of the Middle Loup sub project was not awarded.

Sarah – If you could please forward this information along to your board it would be appreciated. If there are any other questions please feel free to contact me.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

D 308.398.2946

C 308.750.4326

201 E. Second Street

Grand Island, NE 68801

O 308.384.8750

**olsson**<sup>®</sup>

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Middle Loup  
Subd.  
Bid useful for  
60 days

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

11-18-19

Monday, November 18, 2019

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at the City Hall in said City on Monday, November 18, 2019 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers: Brenda Klanecky, Ralph Kezeor, Katie Kowalski & Jerry Thompson. Absent: None.

Mayor Bergman opened the meeting at 7:00 p.m., thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law; this was followed by the "Pledge of Allegiance."

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Council member Klanecky moved to approve the St. Paul Library employee wage increase of 3%, effective October 1, 2019; the St. Paul Library Board approved the wage on July 17, 2019. Council member Thompson seconded the motion. Motion carried 4/0.

Council member Klanecky moved to approve Miretta Vineyards & Winery, Inc. dba Miletta Vista Winery (1732 Hwy 281) Special Designated Liquor application regarding a Christmas Festival tasting/bottle sales on (1) Friday, December 6, 2019 from 10:00 a.m. to 8:00 p.m. and (2) Saturday, December 7, 2019 from 9:00 a.m. to 4:00 p.m. at the St. Paul Civic Center (423 Howard Avenue). All documents have been signed, along with the appropriate insurance submitted. Identification will be checked, along with wristbands being utilized for underage drinking. The application has been approved by Police Officer Costello and Chief of Police Paczosa. Council member Kowalski seconded the motion. Motion carried 4/0.

The St. Paul Development Corporation members were in attendance to discuss the Middle Loup Subdivision paving, storm & sanitary sewer and water improvements costing an approximate amount of \$1.7 million. St. Paul Development Corp. member Mike Kezeor presented a Middle Loup Subdivision analysis sheet regarding the estimated project cost from low bidder of Diamond Engineering (bid useful for sixty days)

from November 12, 2019); the annual payment amount regarding a \$1.7 million bond; the City's estimated sales tax dollars received; the Civic Center annual loan payments; historic economic development annual draws for LB 840 purposes; St. Paul comparative sales of land; and current real estate tax information. A possible funding source for the cost of improvements to the Middle Loup Subdivision and the Downtown Revitalization project was to promote a local option sales tax. Sewer Commissioner Gregoski had concerns regarding the letter the City will be receiving after January 2020 from NE Dept. of Energy & Environment (NDEE) concerning wastewater pollutants. In the past, the City has not met the standards of NDEE; Brian Friedrichsen (Olsson) elaborated more on the topic. The access road proceeding into the Middle Loup Subdivision located on US Highway 281 and Adams Street was also up for discussion to pave; Mr. Friedrichsen stated that this will be placed on the One (1) and Six (6) Year Street Plan early 2020 for more discussion. This item was tabled until Brian Friedrichsen (Olsson) can acquire figures for the City and St. Paul Development Corp. (SPDC) regarding the curb, gutter, gravel and the cost for water, storm sewer and sanitary sewer.

Council member Kowalski moved to approve the Letter Agreement for Professional Services from Olsson's (Jeff Palik), regarding the City of St. Paul's Street Superintendent and/or Engineer-on-Call. As the City's Class "A" Street Superintendent, Olsson administers street budgeting, planning, expenditures, and revenue reporting, completes all required reporting to the State of Nebraska, and oversees and certifies compliance of maintenance and construction for street-related projects. The Highway Allocation funds provided to the City include incentive payments to help pay for the services. The contract start date is January 1, 2020, with a completion date of December 31, 2020. Olsson's scope of services include: (1) Street Superintendent services: \$3,000 fixed fee and (2) Consulting Services Projects: Not to exceed \$5,000 for time & expenses. Council member Klanecky seconded the motion. Motion carried 4/0. City Attorney White approved the agreement.

Council member Klanecky moved to approve Maintenance Agreement No. 47 between the NE Dept. of Transportation (NDOT) and the Municipality of St. Paul for the period of January 1, 2020 to December 31, 2020 regarding surface maintenance in the sum of \$665 per lane mile x 4.12 lane miles = \$2,739.80. Council member Thompson seconded the motion. Motion carried 4/0.

Council member Thompson moved to approve the NE Dept. of Transportation (NDOT) Certificate of Compliance regarding Maintenance Agreement No. 47; whereas all the 2019 roadway snow removal and/or surface maintenance has been accomplished as per the terms of the agreement. The amount due to the State for snow removal is 4.12 lane miles x \$665 per lane mile = \$2,739.80. Council member Klanecky seconded the motion. Motion carried 4/0.

Council member Kezeor moved to approve the bid from Electric Pump, Des Moines, IA in the amount of \$28,945 regarding the new sewer comminutor (grinder) at the main lift station. The warranty is for one (1) year. Council member Klanecky seconded the

10-31-19

Cost Estimate

Connie Beck

**m:** Matt Helzer  
**Sent:** Thursday, October 31, 2019 8:44 AM  
**To:** Connie Beck  
**Subject:** FW: St. Paul EDC Middle Loup Subdivision - Project Construction Estimate  
**Attachments:** Middle Loup Subdivision - Project Cost Estimate - 10-11-2019.pdf

"Olsson"

---

**From:** Brian Friedrichsen [mailto:bfriedrichsen@olsson.com]  
**Sent:** Thursday, October 31, 2019 8:42 AM  
**To:** Matt Helzer  
**Subject:** St. Paul EDC Middle Loup Subdivision - Project Construction Estimate

Matt,  
  
Attached is the project construction estimate for your use. These numbers do not include the construction phase services for Olsson. Per our contract, the bid phase services and construction phase services is set at \$73,000. If you have any questions let me know.

Thanks,  
  
**Brian J. Friedrichsen, PE**  
Civil  
E 308.398.2946  
C 308.750.4326  
  
201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750



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**St. Paul EDC Paul Property (Phase I)(Highway 281 Intersection)(10-11-2019)**

**Bid Section B**

	<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Cost</u>
1	Traffic Control	LS	1	\$5,000.00	\$5,000.00
2	Mobilization	LS	1	\$4,985.40	\$4,985.40
3	Build 10" Doweled Concrete Pavement	SY	975	\$60.00	\$58,500.00
4	Build Curb Inlet	EA	1	\$4,000.00	\$4,000.00
5	Build Storm Sewer Manhole	EA	1	\$5,000.00	\$5,000.00
6	18" reinforced Concrete Storm Sewer	LF	8	\$50.00	\$400.00
7	Adjust Manhole to Grade	EA	2	\$1,000.00	\$2,000.00
8	5" Yellow, Wet Reflective Polyurea	LF	2013	\$4.00	\$8,052.00
9	5" White, Wet Reflective Polyurea	LF	574	\$4.00	\$2,296.00
10	Remove Concrete Pavement	SY	81	\$6.00	\$486.00
11	Remove Asphalt Pavement	SY	265	\$6.00	\$1,590.00
12	Remove Storm Sewer Manhole	EA	1	\$1,500.00	\$1,500.00
13	Remove Tree	EA	2	\$1,000.00	\$2,000.00
14	Remove & Reset Sign	EA	3	\$500.00	\$1,500.00
15	Earthwork	LS	1	\$7,000.00	\$7,000.00
16	Seeding and Mulch	AC	0.32	\$1,200.00	\$384.00

<b>Total</b>	<b>\$104,693.40</b>
<b>10% Cont.</b>	<b>\$10,469.34</b>
<b>Total Construction Cost</b>	<b>\$115,162.74</b>

<b>Total Project Cost</b>	<b>\$1,978,387.98</b>
---------------------------	-----------------------

<b>St. Paul EDC Paul Property (Phase I)(10-11-2019)</b>					
<b>Bid Section A</b>					
	<b>Item</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Cost</b>
1	Mobilization/Demobilization	LS	1	\$55,000.00	\$55,000.00
2	Dewatering	LS	1	\$175,000.00	\$175,000.00
3	Remove Pavement	SY	31	\$6.00	\$186.00
4	7" Concrete Pavement w/ Integral Curb & Gutter	SY	11964	\$50.00	\$598,200.00
5	Subgrade Preparation	SY	11964	\$4.00	\$47,856.00
6	Build Concrete Header	LF	111	\$10.00	\$1,110.00
7	36" R.C. Flared-End Section	EA	1	\$3,000.00	\$3,000.00
8	36" R.C. Pipe	LF	1531	\$85.00	\$130,135.00
9	24" R.C. Pipe	LF	761	\$65.00	\$49,465.00
10	18" R.C. Pipe	LF	872	\$50.00	\$43,600.00
11	Storm Sewer Junction Box	EA	5	\$5,000.00	\$25,000.00
12	Curb Inlet	EA	8	\$4,000.00	\$32,000.00
13	18" Cap	EA	1	\$500.00	\$500.00
14	Earthwork	LS	1	\$120,000.00	\$120,000.00
15	Silt Fence	LF	740	\$5.00	\$3,700.00
16	Seeding and Mulch	AC	16.5	\$1,200.00	\$19,800.00
17	Tree Removal / Clearing and Grubbing	LS	1	\$10,000.00	\$10,000.00
18	Build Construction Entrance	EA	1	\$1,500.00	\$1,500.00
19	8" PVC Sanitary Sewer	LF	1533	\$35.00	\$53,655.00
20	4" PVC Sanitary Sewer Service	LF	389	\$35.00	\$13,615.00
21	1.5" HDPE Force Main	LF	799	\$20.00	\$15,980.00
22	Flushing Station	EA	1	\$1,500.00	\$1,500.00
23	48" Dia. Sanitary Sewer Manhole	EA	6	\$4,000.00	\$24,000.00
24	Sanitary Sewer Service Connection	EA	10	\$200.00	\$2,000.00
25	Lift Station	EA	1	\$60,000.00	\$60,000.00
26	8" PVC Cap	EA	1	\$500.00	\$500.00
27	Connect to Existing Structure	EA	1	\$1,000.00	\$1,000.00
28	8" D.I. Water Main	LF	1039	\$40.00	\$41,560.00
29	8" PVC Water Main	LF	1425	\$35.00	\$49,875.00
30	8" M.J. 45° Bend	EA	2	\$750.00	\$1,500.00
31	8" M.J. Tee	EA	3	\$1,000.00	\$3,000.00
32	8"x6" M.J. Tee	EA	5	\$1,000.00	\$5,000.00
33	8" Gate Valve w/ Box	EA	6	\$2,000.00	\$12,000.00
34	8" M.J. Cap	EA	2	\$500.00	\$1,000.00
35	8" M.J. Sleeve	EA	3	\$750.00	\$2,250.00
36	Remove Existing Fitting	EA	1	\$500.00	\$500.00
37	8"x6" M.J. Reducer	EA	2	\$750.00	\$1,500.00
38	Fire Hydrant Assembly w/ Aux. Valve	EA	5	\$5,500.00	\$27,500.00
39	Water Service Tubing	LF	590	\$20.00	\$11,800.00
40	Water Service Connection	EA	11	\$1,000.00	\$11,000.00
41	Tracer Wire Test Box	EA	12	\$200.00	\$2,400.00
42	Relocate Gas Main	LS	1	\$27,439.13	\$27,439.13
43	Gravel Surfacing	TN	45	\$27.00	\$1,215.00
44	Overexcavation	CY	600	\$10.00	\$6,000.00
		<b>Total</b>			<b>\$1,693,841.13</b>
		<b>10% Cont.</b>			<b>\$169,384.11</b>
		<b>Total Construction Cost</b>			<b>\$1,863,225.24</b>

**Connie Beck**

11-15-19

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Friday, November 15, 2019 10:21 AM  
**To:** Connie Beck  
**Subject:** Middle Loup Subdivision - Bid Tab  
**Attachments:** BID TAB UNIT PRICE.pdf

Tabulation  
Info

Connie,

I printed the attached bid tab on 11x17 paper to see if it is easier to read. Let me know if this will work or not.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

D 308.398.2946  
C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750

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**ST. PAUL DEVELOPMENT CORPORATION  
MIDDLE LOUP SUBDIVISION  
ST. PAUL, NEBRASKA**



CONTRACTOR				The Diamond Engineering Co.		Paulsen Inc.		Starostka Group Unlimited Inc.		Werner Construction Inc.		A & R Construction Co.		Bauer Underground Inc.	
Item No.	ITEM	UNIT	QTY.	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	<b>BASE BID SECTION - A</b>														
1	Mobilization/Demobilization	L.S.	1	\$24,000.00	\$24,000.00	\$50,000.00	\$50,000.00	\$145,776.50	\$145,776.50	\$60,000.00	\$60,000.00	\$42,000.00	\$42,000.00	\$140,000.00	\$140,000.00
2	Dewatering	L.S.	1	124,000.00	\$124,000.00	145,000.00	\$145,000.00	150,615.62	\$150,615.62	136,500.00	\$136,500.00	70,000.00	\$70,000.00	145,000.00	\$145,000.00
3	Remove Pavement	S.Y.	31	12.00	\$372.00	16.00	\$496.00	6.64	\$205.84	16.00	\$496.00	18.22	\$564.82	22.00	\$682.00
4	7" Concrete Pavement w/Integral Curb	S.Y.	11,964	44.50	\$532,398.00	38.50	\$460,614.00	41.50	\$496,506.00	45.05	\$538,978.20	48.44	\$579,536.16	45.00	\$538,380.00
5	Subgrade Preparation	S.Y.	11,964	2.00	\$23,928.00	0.75	\$8,973.00	2.38	\$28,474.32	2.57	\$30,747.48	1.44	\$17,228.16	6.00	\$71,784.00
6	Build Concrete Header	L.F.	111	22.00	\$2,442.00	9.00	\$999.00	25.00	\$2,775.00	14.00	\$1,554.00	12.00	\$1,332.00	18.00	\$1,998.00
7	36" Flared-End Section	EA.	1	3,000.00	\$3,000.00	2,000.00	\$2,000.00	698.12	\$698.12	1,900.00	\$1,900.00	1,300.00	\$1,300.00	2,000.00	\$2,000.00
8	36" R.C. Pipe	L.F.	1,531	74.00	\$113,294.00	89.00	\$136,259.00	75.71	\$115,912.01	91.35	\$139,856.85	96.44	\$147,649.64	100.00	\$153,100.00
9	24" R.C. Pipe	L.F.	761	49.00	\$37,289.00	57.00	\$43,377.00	43.95	\$33,445.95	57.75	\$43,947.75	61.66	\$46,923.26	65.00	\$49,465.00
10	18" R.C. Pipe	L.F.	872	36.00	\$31,392.00	43.00	\$37,496.00	26.00	\$22,672.00	43.05	\$37,539.60	48.77	\$42,527.44	50.00	\$43,600.00
11	Storm Junction Box	EA.	5	4,500.00	\$22,500.00	5,400.00	\$27,000.00	4,622.41	\$23,112.05	5,250.00	\$26,250.00	3,900.00	\$19,500.00	5,700.00	\$28,500.00
12	Curb Inlet	EA.	8	4,000.00	\$32,000.00	2,700.00	\$21,600.00	3,445.64	\$27,565.12	2,625.00	\$21,000.00	4,300.00	\$34,400.00	3,200.00	\$25,600.00
13	18" Cap	EA.	1	300.00	\$300.00	450.00	\$450.00	373.41	\$373.41	500.00	\$500.00	440.00	\$440.00	480.00	\$480.00
14	Earthwork	L.S.	1	91,000.00	\$91,000.00	120,000.00	\$120,000.00	84,958.00	\$84,958.00	105,000.00	\$105,000.00	135,000.00	\$135,000.00	120,000.00	\$120,000.00
15	Silt Fence	L.F.	740	4.25	\$3,145.00	4.50	\$3,330.00	3.00	\$2,220.00	3.15	\$2,331.00	4.00	\$2,960.00	5.00	\$3,700.00
16	Seeding & Mulch	AC.	17	2,200.00	\$36,630.00	1,800.00	\$29,970.00	1,614.73	\$26,885.26	2,835.00	\$47,202.75	2,266.00	\$37,728.90	3,000.00	\$49,950.00
17	Tree Removal / Clearing and Grubbing	L.S.	1	28,000.00	\$28,000.00	23,000.00	\$23,000.00	22,737.12	\$22,737.12	20,500.00	\$20,500.00	50,000.00	\$50,000.00	23,000.00	\$23,000.00
18	Build Construction Entrance	EA.	1	1,900.00	\$1,900.00	2,000.00	\$2,000.00	2,178.10	\$2,178.10	2,000.00	\$2,000.00	2,900.00	\$2,900.00	2,000.00	\$2,000.00
19	8" PVC Sanitary Sewer	L.F.	1,533	31.00	\$47,523.00	31.00	\$47,523.00	30.50	\$46,756.50	30.45	\$46,679.85	45.00	\$68,985.00	33.00	\$50,589.00
20	4" PVC Sanitary Sewer Service	L.F.	389	28.00	\$10,892.00	24.00	\$9,336.00	22.35	\$8,694.15	24.15	\$9,394.35	36.00	\$14,004.00	25.00	\$9,725.00
21	1.5" HDPE Force Main	L.F.	799	13.00	\$10,387.00	12.00	\$9,588.00	16.44	\$13,135.56	11.55	\$9,228.45	28.00	\$22,372.00	12.00	\$9,588.00
22	Flushing Station	EA.	1	2,000.00	\$2,000.00	3,000.00	\$3,000.00	4,456.29	\$4,456.29	3,000.00	\$3,000.00	3,421.00	\$3,421.00	3,150.00	\$3,150.00
23	48" Dia. Sanitary Sewer Manhole	EA.	6	4,700.00	\$28,200.00	4,400.00	\$26,400.00	4,508.95	\$27,053.70	4,410.00	\$26,460.00	5,200.00	\$31,200.00	4,700.00	\$28,200.00
24	Sanitary Sewer Service Connection	EA.	10	160.00	\$1,600.00	225.00	\$2,250.00	131.46	\$1,314.60	221.00	\$2,210.00	352.00	\$3,520.00	235.00	\$2,350.00
25	Lift Station	EA.	1	67,500.00	\$67,500.00	65,000.00	\$65,000.00	36,724.45	\$36,724.45	61,000.00	\$61,000.00	65,000.00	\$65,000.00	70,000.00	\$70,000.00
26	8" PVC Cap	EA.	1	73.00	\$73.00	65.00	\$65.00	43.21	\$43.21	58.00	\$58.00	180.00	\$180.00	62.00	\$62.00
27	Connect to Existing Structure	EA.	1	500.00	\$500.00	750.00	\$750.00	795.99	\$795.99	735.00	\$735.00	1,000.00	\$1,000.00	800.00	\$800.00
28	8" D.I. Water Main	L.F.	1,039	40.00	\$41,560.00	43.00	\$44,677.00	42.70	\$44,365.30	43.05	\$44,728.95	39.00	\$40,521.00	45.00	\$46,755.00
29	8" PVC Water Main	L.F.	1,425	24.00	\$34,200.00	24.50	\$34,912.50	23.93	\$34,100.25	24.15	\$34,413.75	33.00	\$47,025.00	25.00	\$35,625.00
30	8" M.J. 45° Bend	EA.	2	380.00	\$760.00	500.00	\$1,000.00	273.83	\$547.66	500.00	\$1,000.00	406.00	\$812.00	530.00	\$1,060.00
31	8" M.J. Tee	EA.	3	485.00	\$1,455.00	750.00	\$2,250.00	376.27	\$1,128.81	735.00	\$2,205.00	496.00	\$1,488.00	800.00	\$2,400.00
32	8" x 6" M.J. Tee	EA.	5	460.00	\$2,300.00	525.00	\$2,625.00	247.69	\$1,238.45	525.00	\$2,625.00	486.00	\$2,430.00	550.00	\$2,750.00
33	8" Gate Valve w/Box	EA.	6	1,400.00	\$8,400.00	1,550.00	\$9,300.00	1,420.49	\$8,522.94	1,575.00	\$9,450.00	1,200.00	\$7,200.00	1,600.00	\$9,600.00
34	8" M.J. Cap	EA.	2	300.00	\$600.00	195.00	\$390.00	194.27	\$388.54	200.00	\$400.00	304.00	\$608.00	200.00	\$400.00
35	8" M.J. Sleeve	EA.	3	300.00	\$900.00	275.00	\$825.00	748.71	\$2,246.13	270.00	\$810.00	600.00	\$1,800.00	300.00	\$900.00
36	Remove Existing Fitting	EA.	1	400.00	\$400.00	65.00	\$65.00	335.89	\$335.89	53.00	\$53.00	256.00	\$256.00	55.00	\$55.00
37	8" x 6" M.J. Reducer	EA.	2	250.00	\$500.00	225.00	\$450.00	154.88	\$309.76	226.00	\$452.00	432.00	\$864.00	240.00	\$480.00
38	Fire Hydrant Assembly w/Aux Valve	EA.	5	5,000.00	\$25,000.00	5,200.00	\$26,000.00	5,273.83	\$26,369.15	5,145.00	\$25,725.00	3,900.00	\$19,500.00	5,500.00	\$27,500.00
39	Water Service Tubing	L.F.	590	15.00	\$8,850.00	15.00	\$8,850.00	10.23	\$6,035.70	14.70	\$8,673.00	16.56	\$9,770.40	15.00	\$8,850.00
40	Water Service Connection	EA.	11	800.00	\$8,800.00	1,050.00	\$11,550.00	977.50	\$10,752.50	1,050.00	\$11,550.00	800.00	\$8,800.00	1,100.00	\$12,100.00
41	Tracer Wire Test Box	EA.	12	180.00	\$2,160.00	100.00	\$1,200.00	92.53	\$1,110.36	100.00	\$1,200.00	259.00	\$3,108.00	105.00	\$1,260.00
42	Relocate Gas Main	L.S.	1	27,439.13	\$27,439.13	27,500.00	\$27,500.00	27,439.13	\$27,439.13	30,000.00	\$30,000.00	30,000.00	\$30,000.00	27,439.13	\$27,439.13
43	Gravel Surfacing	TN.	45	26.00	\$1,170.00	21.00	\$945.00	23.02	\$1,035.90	20.00	\$900.00	34.00	\$1,530.00	21.00	\$945.00
44	Overexcavation	C.Y.	600	7.50	\$4,500.00	7.40	\$4,440.00	8.73	\$5,238.00	7.80	\$4,680.00	11.00	\$6,600.00	8.00	\$4,800.00
	<b>Total of All Unit Price Bid Items for Base Bid Section - A</b>				\$1,445,259.13		\$1,453,455.50		\$1,497,249.33		\$1,553,934.98		\$1,623,984.78		\$1,756,622.13

CONTRACTOR				The Diamond Engineering Co.		Paulsen Inc.		Starostka Group Unlimited Inc.		Werner Construction Inc.		A & R Construction Co.		Bauer Underground Inc.	
BASE BID SECTION - B															
1	Traffic Control	L.S.	1	4,000.00	\$4,000.00	5,000.00	\$5,000.00	6,318.53	\$6,318.53	6,000.00	\$6,000.00	5,600.00	\$5,600.00	7,200.00	\$7,200.00
2	Mobilization	L.S.	1	20,000.00	\$20,000.00	25,000.00	\$25,000.00	30,443.80	\$30,443.80	27,000.00	\$27,000.00	22,000.00	\$22,000.00	15,000.00	\$15,000.00
3	Build 10" Doweled Concrete Pavement	S.Y.	975	79.50	\$77,512.50	62.00	\$60,450.00	60.00	\$58,500.00	77.63	\$75,689.25	84.11	\$82,007.25	85.00	\$82,875.00
4	Build Curb Inlet	EA.	1	4,800.00	\$4,800.00	4,800.00	\$4,800.00	4,063.00	\$4,063.00	5,000.00	\$5,000.00	4,800.00	\$4,800.00	5,700.00	\$5,700.00
5	Build Storm Manhole	EA.	1	5,200.00	\$5,200.00	6,800.00	\$6,800.00	6,057.00	\$6,057.00	7,000.00	\$7,000.00	4,300.00	\$4,300.00	7,500.00	\$7,500.00
6	18" Reinforced Concrete Storm Sewer Pipe	L.F.	8	73.00	\$584.00	47.00	\$376.00	54.87	\$438.96	50.00	\$400.00	65.33	\$522.64	50.00	\$400.00
7	Adjust Manhole to Grade	EA.	2	500.00	\$1,000.00	400.00	\$800.00	500.00	\$1,000.00	575.00	\$1,150.00	400.00	\$800.00	465.00	\$930.00
8	5" Yellow, Wet Reflective Polyurea	L.F.	2,013	7.00	\$14,091.00	7.00	\$14,091.00	6.50	\$13,084.50	6.83	\$13,748.79	7.00	\$14,091.00	7.00	\$14,091.00
9	5" White, Wet Reflective Polyurea	L.F.	574	7.00	\$4,018.00	7.00	\$4,018.00	6.50	\$3,731.00	6.83	\$3,920.42	7.00	\$4,018.00	7.00	\$4,018.00
10	Remove Concrete Pavement	S.Y.	81	8.00	\$648.00	10.00	\$810.00	10.39	\$841.59	15.00	\$1,215.00	12.00	\$972.00	28.00	\$2,268.00
11	Remove Asphalt Pavement	S.Y.	265	8.00	\$2,120.00	10.00	\$2,650.00	9.57	\$2,536.05	7.50	\$1,987.50	12.00	\$3,180.00	6.00	\$1,590.00
12	Remove Storm Sewer Manhole	EA.	1	750.00	\$750.00	600.00	\$600.00	474.04	\$474.04	600.00	\$600.00	650.00	\$650.00	640.00	\$640.00
13	Remove Tree	EA.	2	525.00	\$1,050.00	525.00	\$1,050.00	606.32	\$1,212.64	525.00	\$1,050.00	974.00	\$1,948.00	560.00	\$1,120.00
14	Remove and Reset Sign	EA.	3	100.00	\$300.00	125.00	\$375.00	135.62	\$406.86	125.00	\$375.00	175.00	\$525.00	200.00	\$600.00
15	Earthwork	L.S.	1	5,000.00	\$5,000.00	9,000.00	\$9,000.00	5,820.70	\$5,820.70	8,400.00	\$8,400.00	11,000.00	\$11,000.00	9,000.00	\$9,000.00
16	Seeding and Mulch	AC.	0	5,000.00	\$1,600.00	2,000.00	\$640.00	1,614.75	\$516.72	10,000.00	\$3,200.00	2,400.00	\$768.00	3,000.00	\$960.00
Total of All Unit Price Bid Items for Base Bid - B					\$142,673.50		\$136,460.00		\$135,445.39		\$156,735.96		\$157,181.89		\$153,892.00
Total of all Unit Price Bid Items for Base Bid A and B					\$1,587,932.63		\$1,589,915.50		\$1,632,694.72		\$1,710,670.94		\$1,781,166.67		\$1,910,514.13
Substantially Complete On or Before:				10/05/20		10/05/20		10/05/20		10/05/20		10/05/20		10/05/20	
Complete and Ready for Final Payment On or Before:				10/26/20		10/26/20		10/26/20		10/26/20		10/26/20		10/26/20	
Addendas No. 1 and No. 2				X		X		X		X		X		X	
Bid Guarantee:				5%		5%		5%		5%		5%		5%	
Remarks:								Discrepancy in total of Base Bid - B and total of Base Bid A and B							

*Middle Loop Subd. Enhance*

**CITY OF ST. PAUL**

**Northwest Drainage**  
**Project**

**Budget: \$1 Million**

Connie Beck

NW Drainage

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Wednesday, August 28, 2019 3:19 PM  
**To:** Connie Beck  
**Subject:** RE: Northwest Drainage

8-28-19

Connie,

I reviewed the numbers from the 2014 study and compared them to what you sent. I think the 1.7 million looks good. If the county replaces the bridges I would estimate the cost to be approx. 1.2 million. I hope this helps for your meeting.

Thanks,

---

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Wednesday, August 28, 2019 8:55 AM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** Northwest Drainage

Good morning Brian, the only figures I have from the group meeting is in the attached document I am sending you. I will be uploading the 2014 Hydrologic & Hydraulic Analysis to the City Council Agenda for Tuesday, September 3, 2019. Have a great day.

Connie Jo Beck

City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286

**Connie Beck**

---

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Thursday, October 10, 2019 2:33 PM  
**To:** Connie Beck; Matt Helzer  
**Subject:** Updated Northwest Drainage Maps  
**Attachments:** 2014-07-02\_Drainage Study Exhibits.pdf

10-10-19

Connie/Matt,

Attached is the pdf of all 4 of the drainage maps with exhibit 4 having the flow line elevations and flooded area included. I will get 5 copies of all the maps printed and to your office as soon as possible.

Thanks,

**Brian J. Friedrichsen, PE**

Civil

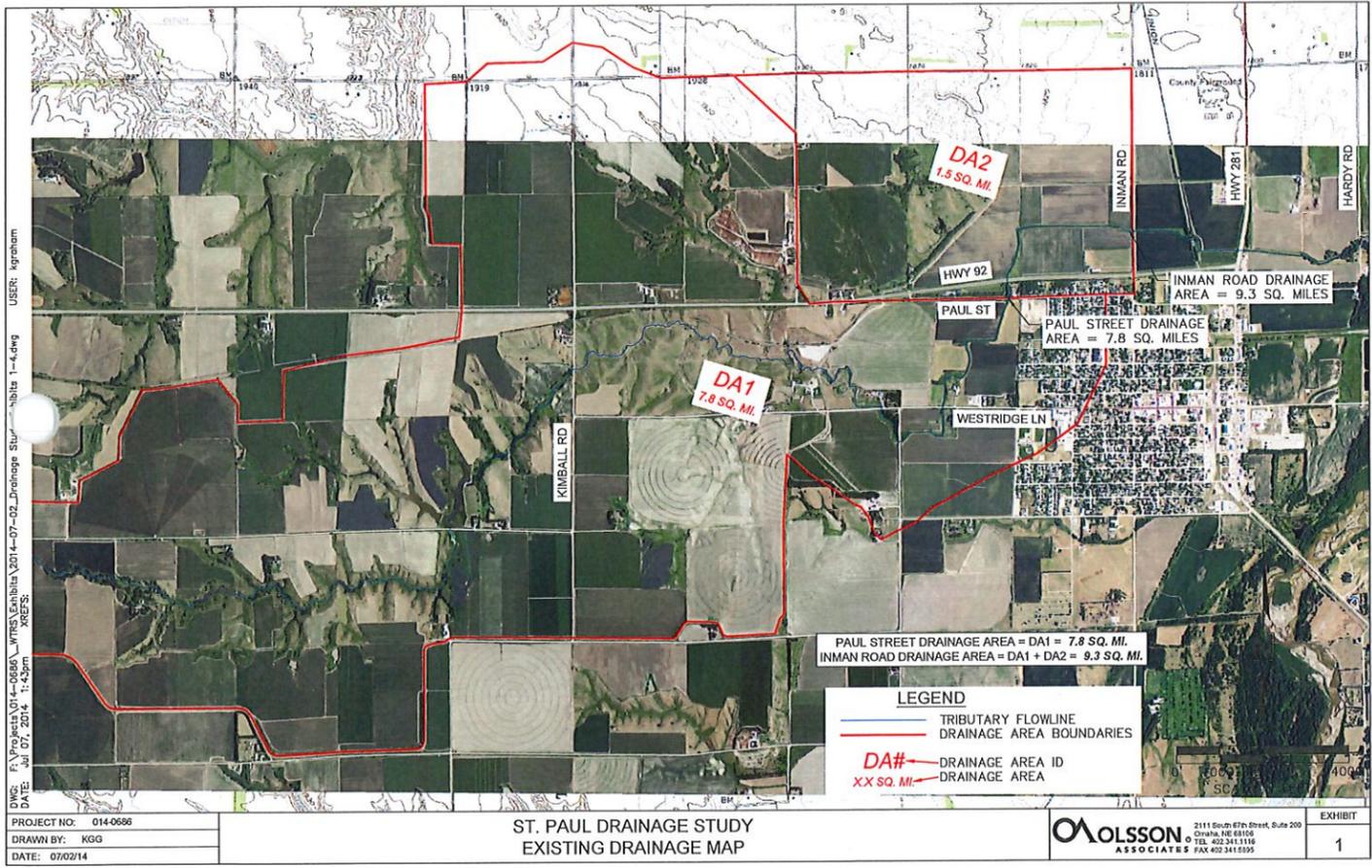
D 308.398.2946  
C 308.750.4326

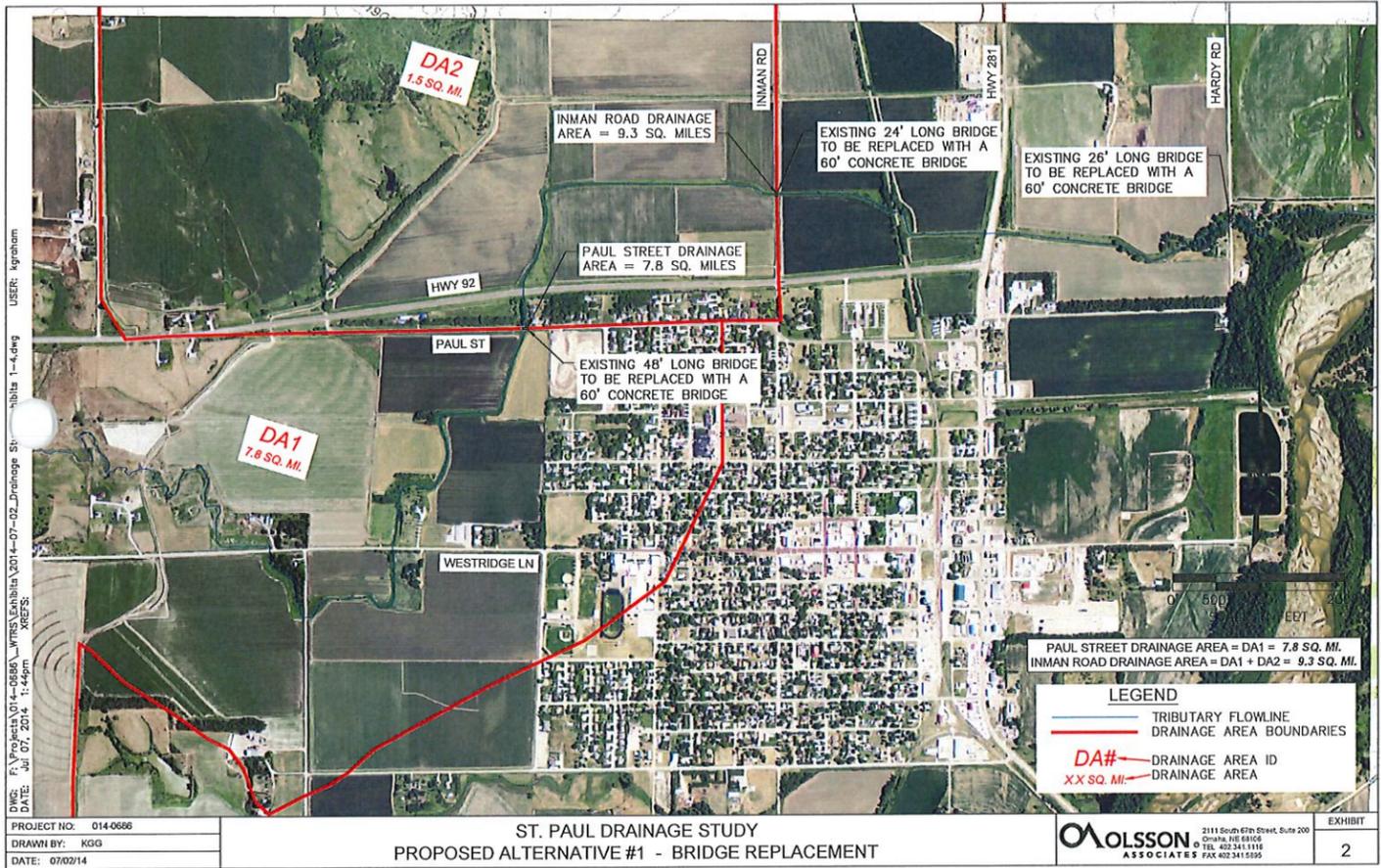
201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750



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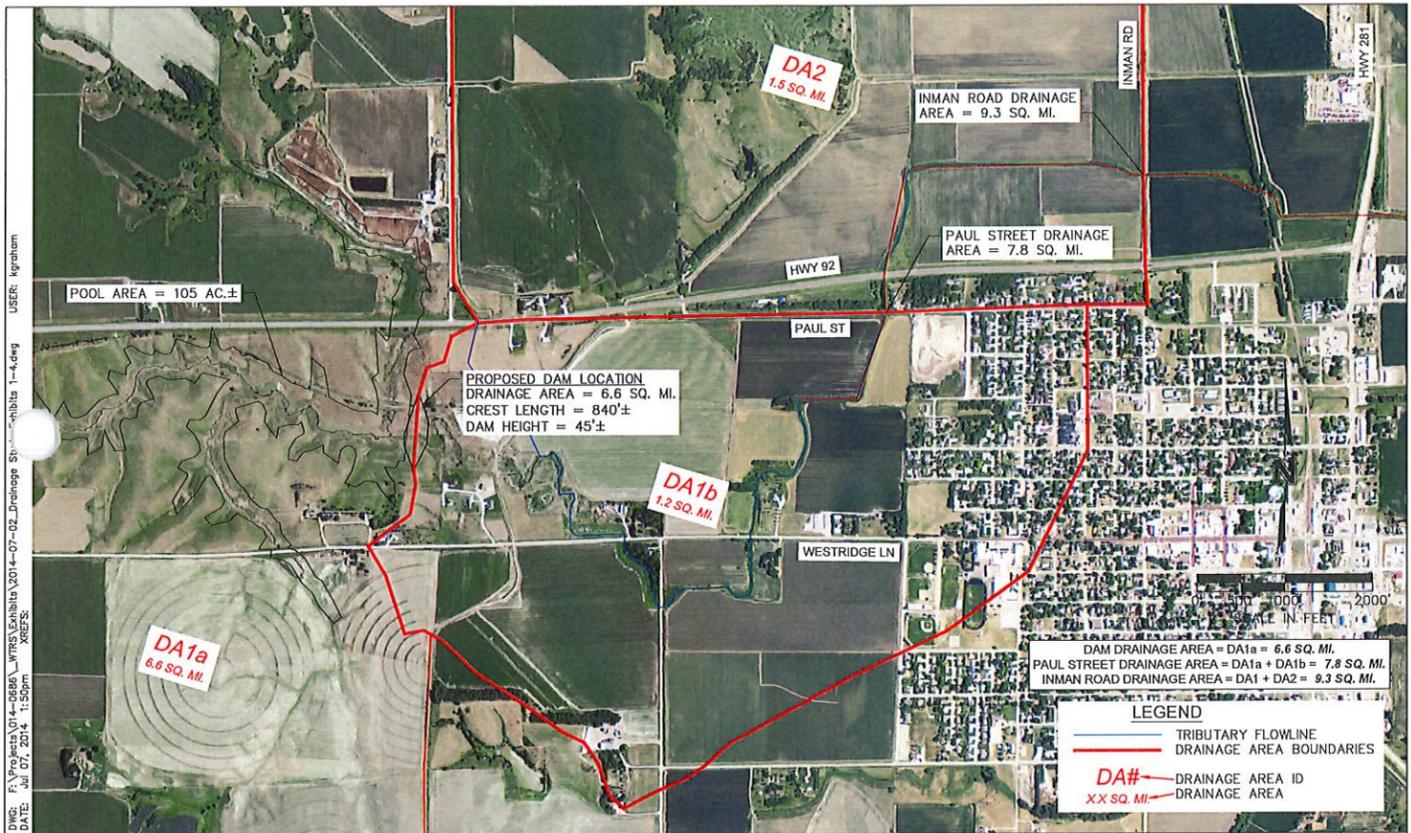
PROJECT NO: 014-0686  
 DRAWN BY: KGG  
 DATE: 07/02/14

ST. PAUL DRAINAGE STUDY  
 PROPOSED ALTERNATIVE #1 - BRIDGE REPLACEMENT

**OLSSON ASSOCIATES**  
 2111 South 67th Street, Suite 200  
 Omaha, NE 68154  
 TEL: 402.341.1116  
 FAX: 402.341.0599

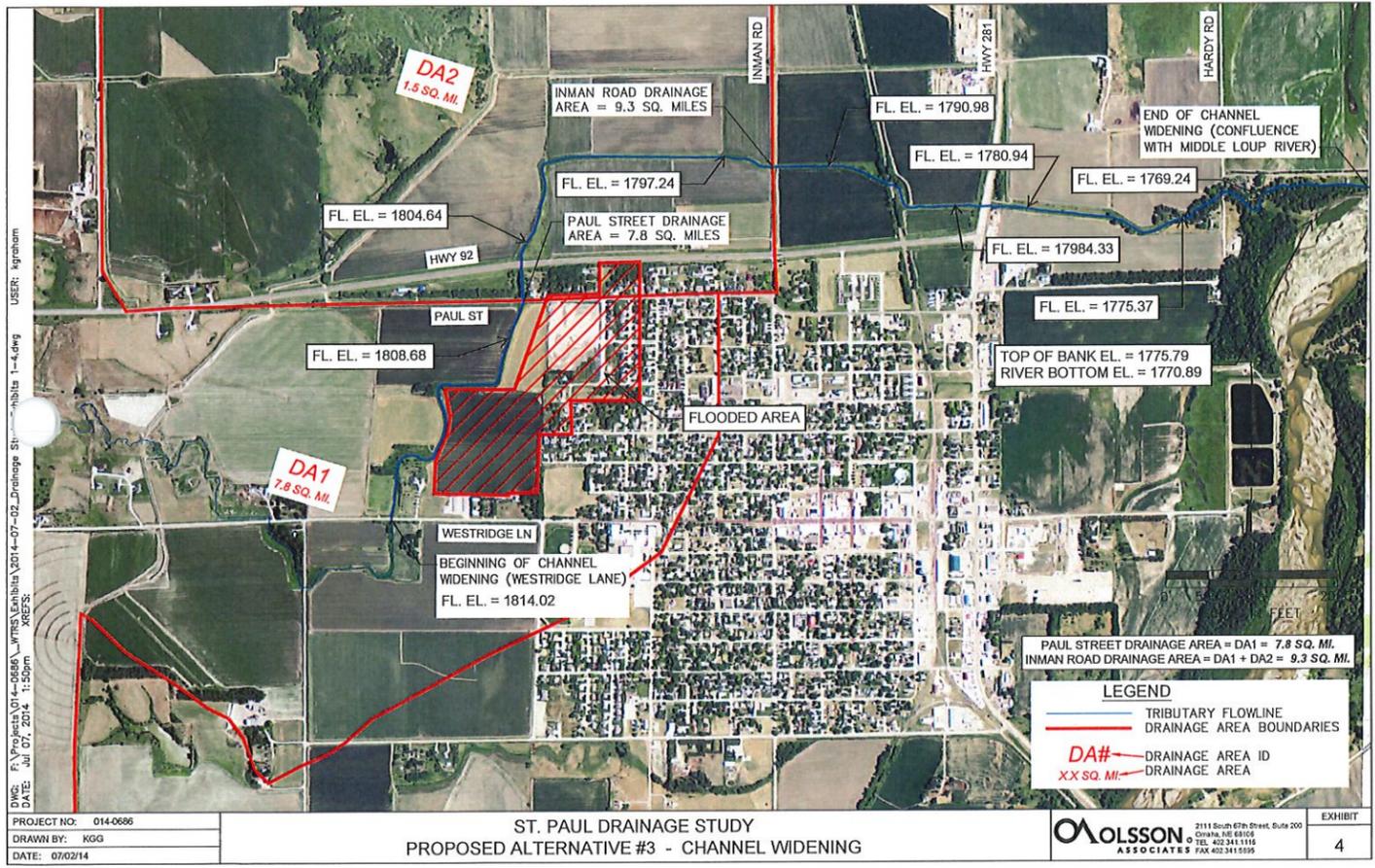
EXHIBIT  
 2

DWG: F:\Projects\014-0686\WRS\Exhibits\2014-07-02\_Drainage St...  
 USER: kgraham  
 DATE: Jul 07, 2014 1:45pm  
 XREFS:



USER: kgraham  
 DWG: F:\Projects\014-0666\WRS\Exhibits\2014-07-02\_Drainage Study\Exhibits 1-4.dwg  
 DATE: Jul 07, 2014 11:50pm  
 XREFS:

PROJECT NO. 014-0666	<b>ST. PAUL DRAINAGE STUDY</b> <b>PROPOSED ALTERNATIVE #2 - DAM CONSTRUCTION</b>	 <small>2111 South 67th Street, Suite 200          Omaha, NE 68136          TEL: 402.341.5116          FAX: 402.341.5395</small>	EXHIBIT
DRAWN BY: KGG			3
DATE: 07/02/14			





*3% increase  
each yr.*

**COPY**

# HYDROLOGIC AND HYDRAULIC ANALYSIS

## ST. PAUL PRELIM NORTHWEST DRAINAGE STUDY

PREPARED FOR  
**VILLAGE OF SAINT PAUL  
AND  
HOWARD COUNTY, NEBRASKA**

---

Olsson Project No. 014-0686



**July 2014**

## INTRODUCTION

The purpose of this drainage study is to determine the level of flooding caused by an unnamed right-bank tributary to the Middle Loup River located north of St. Paul, Nebraska. The main points of concern along the tributary are the bridges located along Paul Street, Highway 92, Inman Road, Highway 281, and Hardy Road. More specifically, the site is located in Sections 4 and 5 in Township 14N and Sections 33, 34, and 35 in Township 15N, Range 10W.

Currently, the northwest edge of St. Paul sees significant flooding of yards, driveways, and basements during storm events larger than the 2-year rainfall.

The three alternatives to be analyzed will be (1) replacement of three bridges to accommodate more water, (2) construction of a dam upstream of Paul Street, and (3) widening of the tributary channel to accommodate higher flows.

## SITE DATA

Description of Existing Structure:	Inman Road bridge		
Date of Site Visit	6/2/2014	Type of Roadway:	Gravel
Roadway/Cattle Pass:	No		
Road Profile:	<input checked="" type="checkbox"/> Uniform	<input type="checkbox"/> Sag	<input type="checkbox"/> Crest
Road Alignment:	<input checked="" type="checkbox"/> Tangent	<input type="checkbox"/> Curve Left	<input type="checkbox"/> Curve Right
Observed High Water Mark Description:	N/A		
Evidence of Scour or Bank Erosion:	No		
Visual Characterization of Soil Type:	Silt loam		
Evidence of Routine Channel Maintenance:	Yes		
Observed Wetlands Areas:	N/A		

### Relevant Hydraulic Structures:

Upstream:	Highway 92 and Paul Street
Downstream:	Highway 281 and Hardy Road
Adjacent:	None

Upstream Low Damage Elevation:	N/A
Description:	N/A

Location: The bridge is located in Howard County, Nebraska. More specifically, the bridge is located in the southeast ¼ of Section 33, Township 15 North and Range 10 West at latitude 41° 13' 29" and longitude 98° 27' 36".

Comments: The Inman Road bridge is located within a FEMA-designated Zone A, areas determined to be inundated by the 1% annual chance flood, no base flood elevations determined; as shown on the Flood Insurance Rate Map for Howard County, Nebraska and Incorporated Areas (Map Number 31093C 0255 C, effective date 19 October 2004).

## HYDROLOGY INMAN ROAD DRAINAGE AREA

Stream Name: Unnamed left bank tributary to the Middle Loup River  
 USGS Quadrangle: Saint Paul (1960), Nebraska  
 Methodology: NRCS' TR-55 Method  
 Drainage Area: 9.3 mi<sup>2</sup> Total Flow Length: 7.9 mile  
 Average Slope: N/A Time of Concentration: 5.8 hours  
 Curve Number: 71  
 Land Use: Agriculture  
 Design Storm Duration: 24 hour  
 Design Storm Depth: 2-yr: 2.69 in, 5-yr: 3.35 in, 10-yr: 3.97 in, 25-yr: 4.92 in,  
 50-yr: 5.74 in, 100-yr: 6.63 in

Special Factors Influencing Hydrologic Response: Comparisons with locally available stream gage data was completed and is documented in the following table

	Q <sub>2</sub>	Q <sub>5</sub>	Q <sub>10</sub>	Q <sub>25</sub>	Q <sub>50</sub>	Q <sub>100</sub>
Hydrologic Method	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)
TR 55	460	800	1,150	1,780	2,370	3,060
Gages near St Paul	195				2,232	3,041

### Comments:

- The drainage area soils primarily belong to Hydrologic Soil Group B and C, soils having moderate runoff potential. The average antecedent moisture condition was assumed for computation of the above design discharges.
- Runoff travels generally east towards the county road bridge in the form of channel flow.
- Based on the USGS 7.5-minute quadrangle, soil surveys, and aerial maps, the drainage area that contributes to Inman Road Bridge is approximately 9.3 mi<sup>2</sup>.
- The land use within the drainage area consists of agriculture land use.
- Runoff travels out of the hills located 1 mile west of St. Paul then travels through the Middle Loup River Valley in the form of channel flow.
- The unnamed tributary flows around the west and north side of St. Paul.

## HYDROLOGY PAUL STREET DRAINAGE AREA

Stream Name: Unnamed left bank tributary to the Middle Loup River  
 USGS Quadrangle: Saint Paul (1960), Nebraska  
 Methodology: NRCS' TR-55 Method  
 Drainage Area: 7.8 mi<sup>2</sup> Total Flow Length: 7.4 mile  
 Average Slope: N/A Time of Concentration: 5.0 hours  
 Curve Number: 71  
 Land Use: Agriculture  
 Design Storm Duration: 24 hour  
 Design Storm Depth: 50-yr: 5.74 in 100-yr: 6.63 in

	Q <sub>2</sub>	Q <sub>5</sub>	Q <sub>10</sub>	Q <sub>25</sub>	Q <sub>50</sub>	Q <sub>100</sub>
Hydrologic Method	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)
TR 55	430	750	1,090	1,680	2,250	2,900

### Comments:

- The drainage area soils primarily belong to Hydrologic Soil Group B and C, soils having moderate runoff potential. The average antecedent moisture condition was assumed for computation of the above design discharges.
- Runoff travels generally east towards the county road bridge in the form of channel flow.
- Based on the USGS 7.5-minute quadrangle, soil surveys, and aerial maps, the drainage area that contributes to Inman Road Bridge is approximately 7.8 mi<sup>2</sup>.
- The land use within the drainage area consists of agriculture land use.
- Runoff travels out of the hills located 1 mile west of St. Paul then travels through the Middle Loup River Valley in the form of channel flow.
- The unnamed tributary flows around the west and north side of St. Paul.

## HYDROLOGY NORTH OF PAUL STREET DRAINAGE AREA

Stream Name: Unnamed left bank tributary to the Middle Loup River  
 USGS Quadrangle: Saint Paul (1960), Nebraska  
 Methodology: NRCS' TR-55 Method  
 Drainage Area: 1.5 mi<sup>2</sup> Total Flow Length: 2.8 mile  
 Average Slope: N/A Time of Concentration: 1.9 hours  
 Curve Number: 67  
 Land Use: Agriculture  
 Design Storm Duration: 24 hour  
 Design Storm Depth: 50-yr: 5.74 in 100-yr: 6.63 in

	Q <sub>2</sub>	Q <sub>5</sub>	Q <sub>10</sub>	Q <sub>25</sub>	Q <sub>50</sub>	Q <sub>100</sub>
Hydrologic Method	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)
TR 55	110	230	360	580	790	1,050

### Comments:

- The drainage area soils primarily belong to Hydrologic Soil Group A and B, soils having moderate runoff potential. The average antecedent moisture condition was assumed for computation of the above design discharges.
- Runoff travels generally east towards the county road bridge in the form of channel flow.
- Based on the USGS 7.5-minute quadrangle, soil surveys, and aerial maps, the drainage area that contributes to Inman Road Bridge is approximately 1.5 mi<sup>2</sup>.
- The land use within the drainage area consists of agriculture land use.
- Runoff travels out of the hills located 1 mile west of St. Paul then travels through the Middle Loup River Valley in the form of channel flow.
- The unnamed tributary flows around the west and north side of St. Paul.

## PROPOSED ALTERNATIVES

### Alternative #1 – Bridge Replacement

The first alternative consists of replacing three bridges along Paul Street, Inman Road, and Hardy Road. The proposed bridge replacement locations can be found on Exhibit 2.

The existing Paul Street bridge is 48' long with an opening area of 135 ft<sup>2</sup>. Replacement of this bridge with a 60' concrete bridge would result in an opening area of 188 ft<sup>2</sup>, a 39% increase from the existing bridge. The resultant water surface elevation (WSE) at the upstream face of Paul Street was lowered from 1820.77 ft to 1820.37 ft.

The existing bridge along Inman Road is 24' long with an opening area of 91 ft<sup>2</sup>. This bridge will be replaced with a 60' concrete bridge, resulting in an opening area of 113 ft<sup>2</sup>, a 24% increase from existing. The resultant WSE at the upstream face of Inman Road increased from 1805.07 ft to 1805.09 ft. The existing bridge along Hardy Road is 26' long with an opening area of 159 ft<sup>2</sup>. The replacement bridge would be 60' long, resulting in an opening area of 237 ft<sup>2</sup>, a 49% increase in opening area. The resultant WSE at the upstream face of Hardy Road was lowered from 1784.18 ft to 1784.17 ft.

**ALTERNATIVE #1 - WATER SURFACE ELEVATIONS TABLE**

Bridge ID		2-Year WSE	5-Year WSE	10-Year WSE	25-Year WSE	50-Year WSE	100-Year WSE
Paul Street	Existing	1813.96	1815.69	1817.74	1819.47	1820.15	1820.85
	Proposed	1813.84	1815.29	1816.76	1818.54	1819.58	1820.27
	Δ	-0.12	-0.40	-0.98	-0.93	-0.57	-0.58
Highway 92	Existing	1813.06	1814.68	1815.92	1816.77	1816.93	1817.09
	Proposed	1813.06	1814.68	1815.92	1816.77	1816.93	1817.09
	Δ	0.00	0.00	0.00	0.00	0.00	0.00
Inman Road	Existing	1802.26	1803.99	1804.67	1804.83	1804.96	1805.10
	Proposed	1802.18	1803.48	1804.79	1804.79	1804.92	1805.06
	Δ	-0.08	-0.51	+0.12	-0.04	-0.04	-0.04
UPRR Railroad	Existing	1794.18	1796.14	1798.72	1800.70	1800.52	1800.66
	Proposed	1794.18	1796.14	1798.72	1800.70	1800.52	1800.66
	Δ	0.00	0.00	0.00	0.00	0.00	0.00
Highway 281	Existing	1789.49	1790.93	1792.91	1794.33	1794.52	1794.72
	Proposed	1789.49	1790.93	1792.91	1794.33	1794.52	1794.72
	Δ	0.00	0.00	0.00	0.00	0.00	0.00
Hardy Road	Existing	1778.54	1779.74	1781.60	1783.84	1784.06	1784.20
	Proposed	1778.63	1779.72	1780.47	1782.61	1784.11	1784.15
	Δ	+0.09	-0.02	-1.13	-1.23	+0.05	-0.05

#### Cost Summary:

3 Bridges @ \$300,000 each = \$900,000

This alternative was determined not to be effective in lowering water surface elevations and alleviating flooding in St. Paul. In storm events larger than the 2-year rainfall, water flows in the areas above the banks, therefore the bridges are not being utilized efficiently.

**Alternative #2 – Dam Construction**

The second alternative would consist of constructing a dam approximately 2.3 miles upstream of Paul Street, having a drainage area of 6.6 mi<sup>2</sup>. The proposed dam location can be found on the attached Exhibit 3.

The dam embankment would be 45' tall, requiring approximately 83,300 yd<sup>3</sup> of fill material. Construction of a dam at this location would reduce the 100-year flow at Paul Street from 2900 cfs with a WSE of 1817.09 ft to 790 cfs with a WSE of 1814.87 ft. The 100-year flow at Inman Road would be reduced from 3060 cfs with a WSE of 1805.10 to 1450 cfs with a WSE of 1804.75.

**ALTERNATIVE #2 - WATER SURFACE ELEVATIONS TABLE**

Bridge ID		2-Year WSE	5-Year WSE	10-Year WSE	25-Year WSE	50-Year WSE	100-Year WSE
Paul Street	Existing	1813.96	1815.69	1817.74	1819.47	1820.15	1820.85
	Proposed	1811.49	1812.76	1813.39	1814.23	1814.90	1816.03
	Δ	-2.47	-2.93	-4.35	-5.24	-5.25	-4.82
Highway 92	Existing	1813.06	1814.68	1815.92	1816.77	1816.93	1817.09
	Proposed	1810.97	1812.33	1812.82	1813.40	1814.23	1814.87
	Δ	-2.09	-2.35	-3.10	-3.37	-2.70	-2.22
Inman Road	Existing	1802.26	1803.99	1804.67	1804.83	1804.96	1805.10
	Proposed	1799.41	1801.16	1802.53	1804.04	1804.65	1804.75
	Δ	-2.85	-2.83	-2.14	-0.79	-0.31	-0.35
UPRR Railroad	Existing	1794.18	1796.14	1798.72	1800.70	1800.52	1800.66
	Proposed	1792.10	1793.42	1794.40	1796.20	1798.56	1799.72
	Δ	-2.08	-2.72	-4.32	-4.50	-1.96	-0.94
Highway 281	Existing	1789.49	1790.93	1792.91	1794.33	1794.52	1794.72
	Proposed	1787.27	1788.78	1789.68	1790.96	1792.71	1793.87
	Δ	-2.22	-2.15	-3.23	-3.37	-1.81	-0.85
Hardy Road	Existing	1778.54	1779.74	1781.60	1783.84	1784.06	1784.20
	Proposed	1776.31	1777.86	1778.71	1779.77	1780.64	1782.98
	Δ	-2.23	-1.88	-2.89	-4.07	-3.42	-1.22

**Cost Summary:**

Earthwork: 83,000 yd x \$10/yd<sup>3</sup> = \$833,000

Land Rights: Cost Unknown

Ultimately, this alternative was determined to be significantly more effective at lowering water surface elevations than the bridge replacement option. However, the cost of constructing a dam and acquiring land rights would be considerable and could be prohibitive to the completion of this alternative. Approximately 2.9 mi<sup>2</sup> of land would need to be purchased for the dam and lake area.

**Alternative #3 – Channel Widening**

The final alternative analyzed was to widen the existing tributary channel. The existing channel has approximately a 2-year storm capacity, therefore any storm event larger than the 2-year event will leave the banks. For channel widening limits, see Exhibit 4.

The proposed channel cross section would have a 10 ft bottom width with 3:1 side slopes. This cross section would be implemented from Westridge Lane, approximately ½ mile upstream of Paul Street, downstream to its confluence with the Middle Loup River. The total length of channel widening is approximately 17,000 feet or 3.22 mi<sup>2</sup>, resulting in approximately 85,300 yd<sup>3</sup> of earthwork.

This alternative would increase the opening area at the Paul Street bridge from 135 ft<sup>2</sup> to 209 ft<sup>2</sup>, a 55% increase. The increase in opening area would reduce the 100-year WSE at the upstream face from 1820.85 ft to 1819.84 ft. At Inman Road, the opening area would increase from 91 ft<sup>2</sup> to 174 ft<sup>2</sup>, a 91% increase, however the 100-year WSE would increase from 1805.10 to 1805.19 due to the increase in flow from upstream and the limitations of the bridge width. Finally, the bridge at Hardy Road would increase in opening area from 159 ft<sup>2</sup> to 184 ft<sup>2</sup>, a 16% increase, however the 100-year WSE would increase from 1784.20 to 1784.28 the same 100-year WSE due to the increase in flow from upstream and the limitations of the bridge width.

**ALTERNATIVE #3 - WATER SURFACE ELEVATIONS TABLE**

Bridge ID		2-Year WSE	5-Year WSE	10-Year WSE	25-Year WSE	50-Year WSE	100-Year WSE
Paul Street	Existing	1813.96	1815.69	1817.74	1819.47	1820.15	1820.85
	Proposed	1811.74	1813.08	1814.03	1815.83	1818.03	1819.84
	Δ	-2.22	-2.61	-3.71	-3.64	-2.12	-1.01
Highway 92	Existing	1813.06	1814.68	1815.92	1816.77	1816.93	1817.09
	Proposed	1810.51	1812.03	1812.78	1814.23	1816.45	1817.07
	Δ	-2.55	-2.65	-3.14	-2.54	-0.48	-0.02
Inman Road	Existing	1802.26	1803.99	1804.67	1804.83	1804.96	1805.10
	Proposed	1798.10	1799.89	1801.87	1804.17	1805.07	1805.19
	Δ	-4.16	-4.10	-2.80	-0.66	+0.11	+0.09
UPRR Railroad	Existing	1794.18	1796.14	1798.72	1800.70	1800.52	1800.66
	Proposed	1791.72	1792.80	1793.74	1795.24	1798.57	1797.11
	Δ	-2.46	-3.34	-4.98	-5.46	-1.95	-3.55
Highway 281	Existing	1789.49	1790.93	1792.91	1794.33	1794.52	1794.72
	Proposed	1786.80	1788.00	1788.98	1790.43	1793.05	1795.54
	Δ	-2.69	-2.93	-3.93	-3.90	-1.47	+0.82
Hardy Road	Existing	1778.54	1779.74	1781.60	1783.84	1784.06	1784.20
	Proposed	1776.41	1777.76	1778.48	1780.16	1783.98	1784.28
	Δ	-2.13	-1.98	-3.12	-3.68	-0.08	+0.08

**Cost Summary:**

$17,000 \text{ LF} \times \$42.50/\text{LF} = \$722,500$

The channel widening alternative is ultimately the most effective alternative at lowering the water surface elevations during more frequent storm events. Although minimal change can be seen in the 100-year WSE, the 10-year WSE would be contained within the channel banks, and the 25-year WSE would not overtop the bridges.

## SUMMARY

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After analyzing and comparing three different alternatives, Alternative #3 is the most effective flood reduction alternative for the 2, 5, and 10-year events. Widening the tributary channel would allow more water to stay within the channel, and thus reducing the amount of water exceeding the banks and flowing into the town of St. Paul. Alternative #2 is significantly more effective at lowering the 50 and 100-year WSE, but could be cost prohibitive, considering the land acquisition and construction costs involved. Alternative #1 would not help contain the higher flows within the tributary channel, however, it would allow slightly higher conveyance during larger storm events.

### Cost Summary

Alternative #1 3 Bridges @ \$300,000 each = \$900,000

Alternative #2 Earthwork: 83,000 yd x \$10/yd<sup>3</sup> = \$833,000 + Land Rights

Alternative #3 17,000 LF x \$42.50/LF = \$722,500

Ultimately, a combination of Alternatives #1 and #3 would be the most effective solution to the flooding issues. The channel widening would allow the more frequent storm events (2, 5, 10-year) to stay within the channel banks while the bridge replacement would allow greater conveyance of the less frequent storm events (25, 50, 100-year). **The combined cost of widening the channel for the entire length of 17,000 LF plus the replacement of the Paul Street, Inman Road, and Hardy Road bridges would be approximately \$1,622,500.**

Alternatively, the combination of Alternatives #2 and the portion of Alternative #3, upstream of Inman Road, would also be effective at alleviating the flooding in and around St. Paul. This would require channel widening of approximately 7,600 LF at a cost of \$36/LF for a total of \$273,600. **The combined cost of widening the existing channel and constructing a dam would be approximately \$1,173,600 plus the cost of acquiring land rights.**

## STREAM GAGES NEAR ST PAUL

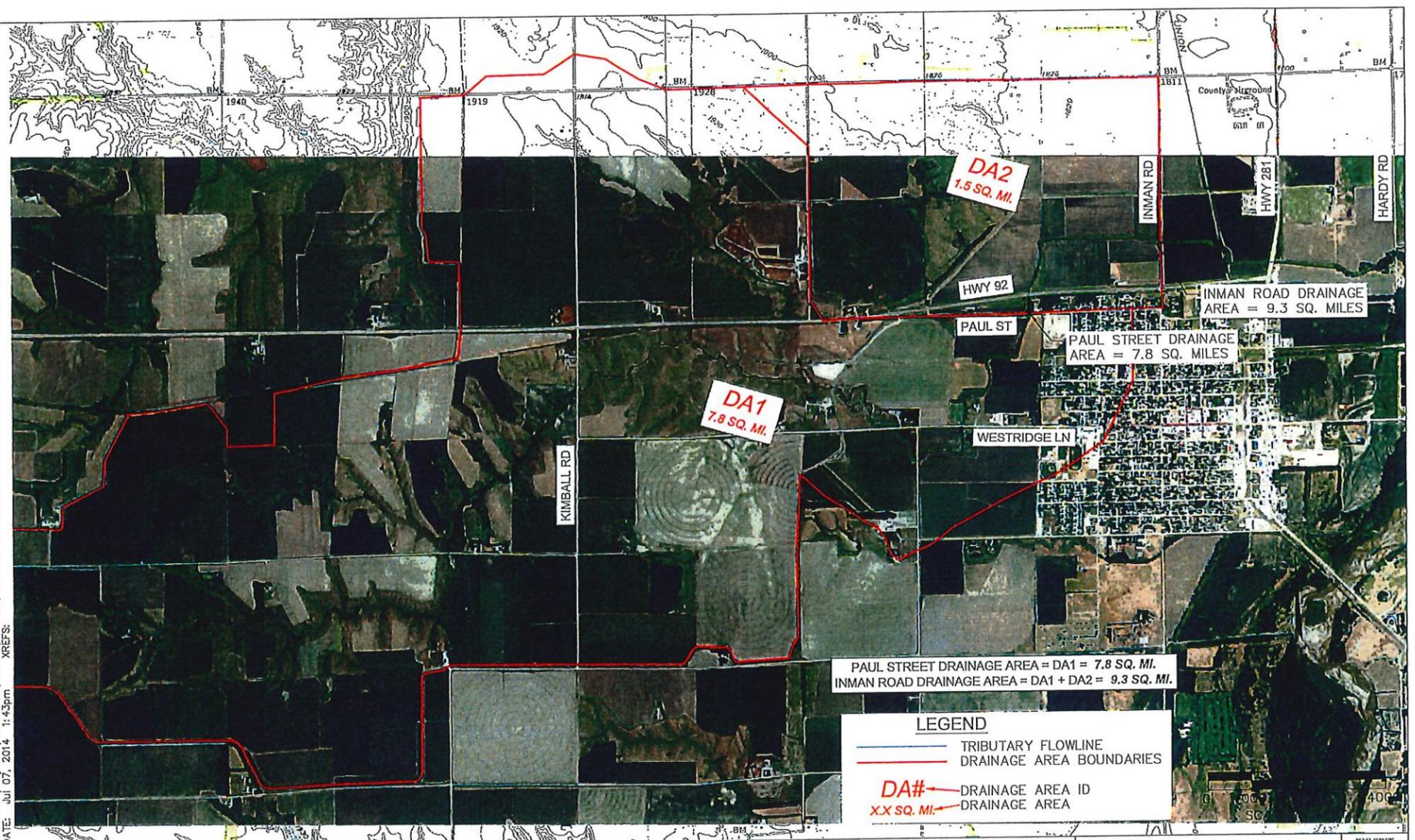
Station Number	Nearby City	DA (mi <sup>2</sup> )	MCS (ft/mi)
7847	Farwell	27.2	15.8
7847	Farwell	27.2	15.8
7848	Dannebrog	66.2	12.4
7848	Dannebrog	66.2	12.4
7907	Brayton	19.5	17.9
7907	Brayton	19.5	17.9
7907	Brayton	19.5	17.9
7908	Wolbach	36.9	17.1
7908	Wolbach	36.9	17.1
7908	Wolbach	36.9	17.1
7909	Wolbach	7.6	22.4
7909	Wolbach	7.6	22.4
7909	Wolbach	7.6	22.4
7911	Cushing	184.0	9.6
7911	Cushing	184.0	9.6
7911	Cushing	184.0	9.6



Project Number: 014-0686

Page 10 of 10

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USER: kgraham  
XREFS:



PAUL STREET DRAINAGE AREA = DA1 = 7.8 SQ. MI.  
INMAN ROAD DRAINAGE AREA = DA1 + DA2 = 9.3 SQ. MI.

**LEGEND**

- TRIBUTARY FLOWLINE
- DRAINAGE AREA BOUNDARIES
- DA# — DRAINAGE AREA ID
- XX SQ. MI. — DRAINAGE AREA

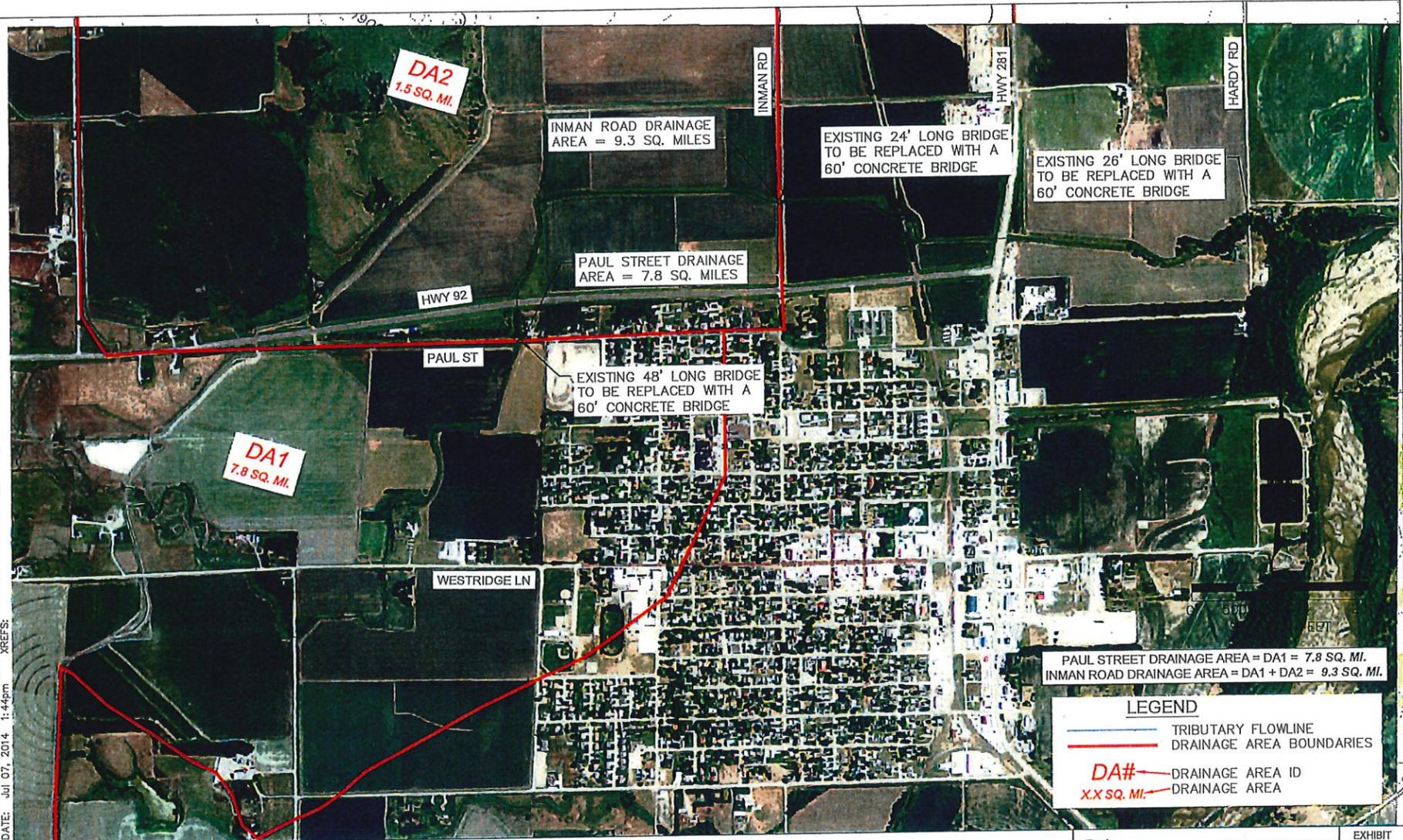
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DRAWN BY: KGG  
DATE: 07/02/14

ST. PAUL DRAINAGE STUDY  
EXISTING DRAINAGE MAP

**MOLSSON** ASSOCIATES  
2111 South 67th Street, Suite 200  
Omaha, NE 68106  
TEL 402.341.1118  
FAX 402.341.5855

EXHIBIT  
1

USER: kgroham  
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 XREFS:



PAUL STREET DRAINAGE AREA = DA1 = 7.8 SQ. MI.  
 INMAN ROAD DRAINAGE AREA = DA1 + DA2 = 9.3 SQ. MI.

**LEGEND**

- TRIBUTARY FLOWLINE
- DRAINAGE AREA BOUNDARIES
- DA# DRAINAGE AREA ID
- XX SQ. MI. DRAINAGE AREA

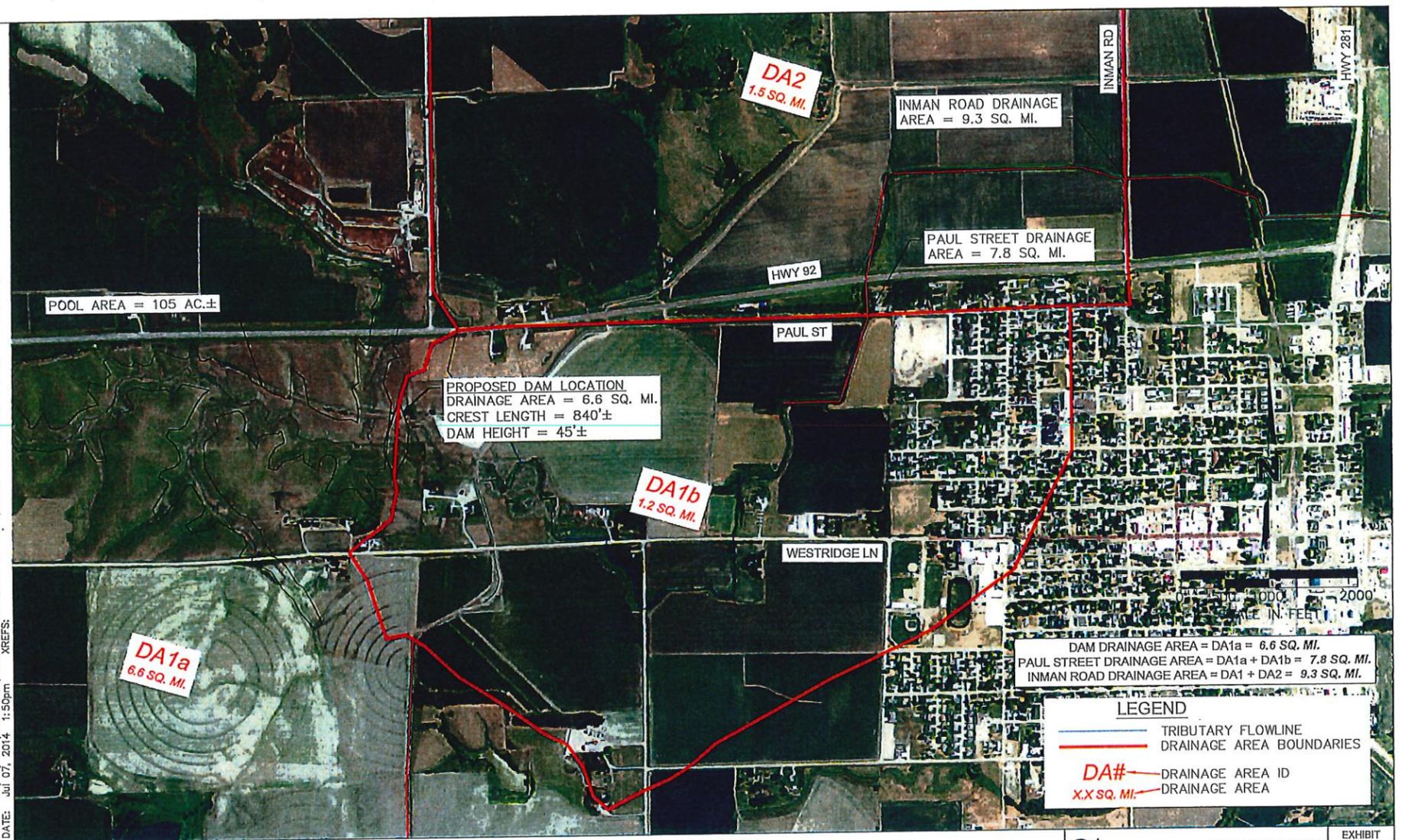
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 DRAWN BY: KGG  
 DATE: 07/02/14

**ST. PAUL DRAINAGE STUDY**  
**PROPOSED ALTERNATIVE #1 - BRIDGE REPLACEMENT**

**MOLSSON** 2111 South 67th Street, Suite 200  
 Omaha, NE 68105  
 TEL 402.341.1118  
 ASSOCIATES FAX 402.341.5995

EXHIBIT  
 2

DWG: F:\Projects\014-0686\WTRIS\Exhibits\2014-07-02\_Drainage\_Study\Exhibits 1-4.dwg  
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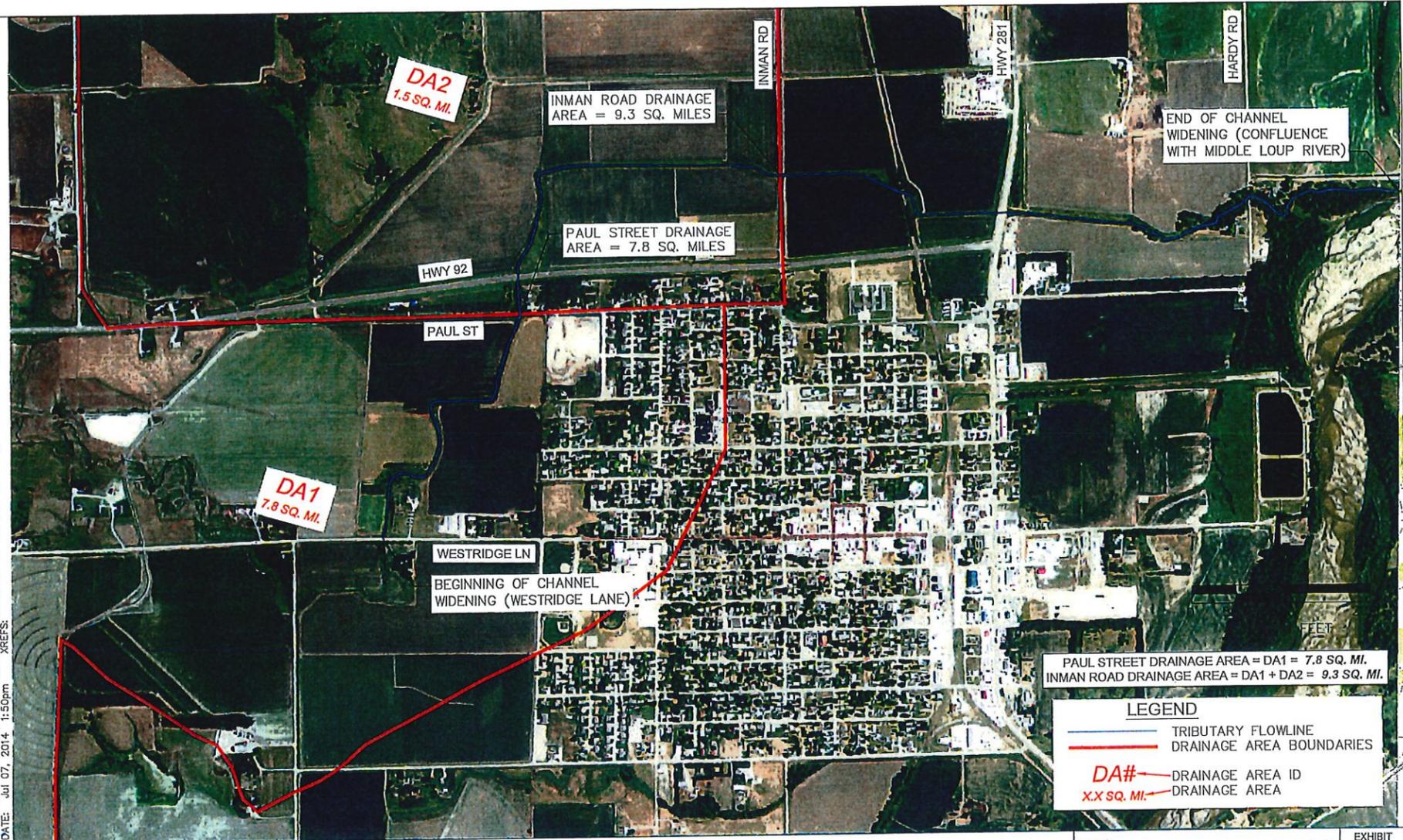
PROJECT NO: 014-0686  
 DRAWN BY: KGG  
 DATE: 07/02/14

ST. PAUL DRAINAGE STUDY  
 PROPOSED ALTERNATIVE #2 - DAM CONSTRUCTION

**MOLSSON** 2111 South 67th Street, Suite 200  
 Omaha, NE 68105  
 © TEL 402.341.1118  
 ASSOCIATES FAX 402.341.5595

EXHIBIT  
 3

F:\Projects\014-0686\WRS\Exhibits\2014-07-02\_Drainage Study Exhibits 1-4.dwg  
USER: kgraham  
DATE: Jul 07, 2014 1:50pm



PAUL STREET DRAINAGE AREA = DA1 = 7.8 SQ. MI.  
INMAN ROAD DRAINAGE AREA = DA1 + DA2 = 9.3 SQ. MI.

**LEGEND**

— TRIBUTARY FLOWLINE  
— DRAINAGE AREA BOUNDARIES

DA# — DRAINAGE AREA ID  
XX SQ. MI. — DRAINAGE AREA

PROJECT NO: 014-0686  
DRAWN BY: KGG  
DATE: 07/02/14

ST. PAUL DRAINAGE STUDY  
PROPOSED ALTERNATIVE #3 - CHANNEL WIDENING

**OLSSON** 2111 South 67th Street, Suite 200  
Omaha, NE 68106  
© TEL 402.341.1116  
ASSOCIATES FAX 402.341.5895

EXHIBIT  
4

**SANITARY SEWER**

**East Kendall**

**in alley behind**

**Wells Plumbing,**

**Bootlegger's and**

**Archer Credit Union**

Cost: \$128,900

Absorbed by 25%

Infrastructure Fund

City of St. Paul Regular Meeting  
Monday, September 16, 2019 7:00 PM

9-16-19

City Hall  
704 6th Street  
St. Paul, NE 68873

## Agenda

Sanitary Sewer  
behind Wells Plbg.

1. Mayor Bergman calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"
2. Submittal of Requests for Future Agenda Items
3. Reserve Time to Speak on an Agenda Item
4. Note: The August 2019 Treasurer's Report will be discussed and approved on Monday, October 7, 2019 agenda. This is due to City Treasurer Judy Johnson being on vacation.
5. Discuss the City of St. Paul's 150 Years: St. Paul will be celebrating it's 150 years in 2021. Ron Sack and Jim Buhrman are willing to donate their time and talent to create a brand for the event. Approve / Deny moving forward on the project.
6. Discuss - Approve / Deny the Infill Lot Housing Program application regarding RightLook, Inc. (Cathryn and Brian Sack) for the location of 1023 Kendall Street in the amount not to exceed \$17,350. The intention of the proposed property is to demolish the existing structure, and then build a single family attached (duplex) home.
7. Discuss - Approve / Deny the Rural Economic Development Loan/Grant (REDLG) application regarding Teresa's Floral at 1118 2nd Street in the amount of \$18,000 for the acquisition and installation of equipment. The loan will be for a term of six (6) years, with an interest rate of 2.75%; the estimated loan payment would be \$271.48 monthly.
8. Discuss - Approve / Deny Nite Crawlers Bar & Grill CK#115871 (Jamie Weller, St. Libory, NE) Special Designated Liquor (SDL) application on Saturday, October 19, 2019 from 1:00 p.m. to 1:00 a.m. for a wedding reception at the St. Peter & Paul Life Center (713 Elm). Identification will be checked, along with wristbands being utilized for underage drinking. Chief of Police Paczosa approved.
9. Discuss - Approve / Deny an emergency item in replacing the sanitary sewer main in the alley behind Wells Plumbing south to the Citizens Bank property. This is due to the ground water infiltration and sand.
  - a. Approve / Deny Diamond Engineering Co. approximate bid of \$128,899.
  - b. Approve / Deny utilizing the Sales Tax Infrastructure account to absorb the cost of the project.
10. Discuss - Approve / Deny the disbursements of September 16, 2019 to finalize the 2018-2019 Budget Fiscal Year.
11. Discuss - Approve / Deny the 2020 City of St. Paul Bobcat quote of \$3,647.82 from Central NE Bobcat, Grand Island, NE for City Fiscal Year 2019-2020.
12. Discuss - Approve / Deny clarifying Lori Royle's Deputy Clerk position effective date and wage, due to union contract Article 11, Section 5 and Section 7.

# 9-16-19 Minutes

Council member Kezeor moved to approve the Rural Economic Development Loan/Grant (REDLG) application regarding Teresa's Floral at 1118 2nd Street in the amount of \$18,000 for the acquisition and installation of equipment. The loan will be for a term of six (6) years, with an interest rate of 2.75%; the estimated loan payment would be \$271.48 monthly. The equipment will be the City's security for the loan. Council member Klanecky seconded the motion. Motion carried 3/0. The construction of a storage shed east of the existing building was questionable; the City zoning regulations will need to be supported.

Council member Klanecky moved to approve Nite Crawlers Bar & Grill CK#115871 (Jamie Weller, St. Libory, NE) Special Designated Liquor (SDL) application on Saturday, October 19, 2019 from 1:00 p.m. to 1:00 a.m. for a wedding reception at the St. Peter & Paul Life Center (713 Elm). Council member Kezeor seconded the motion. Motion carried 3/0. Identification will be checked, along with wristbands being utilized for underage drinking. Chief of Police Paczosa approved the application.

Council member Kezeor moved to approve replacing the sanitary sewer main costing \$128,899, located in the alley on Kendall Street east of US Hwy #281 behind Bootleggers and the future Archer Credit Union. The sales tax infrastructure fund will absorb the project cost. The collapse is due to the ground water infiltration and sand in the system. Council member Thompson seconded the motion. Motion carried 3/0.

Council member Kezeor moved to approve the disbursements of September 16, 2019 in finalizing the 2018-2019 Budget Fiscal Year. Council member Klanecky seconded the motion. Motion carried 3/0.

Advanced Climate (Rep)	1799.42
Aurora Co-Op (G&O)	1309.57
Barco Municipal Prod (Sup)	329.55
Black Hills Energy (Utl)	363.37
Brehm's Drug (Sup)	140.18
Cardmember Services (Sup)	2027.11
Christensen Concrete (Rep)	97.83
City of St Paul (Utl)	10148.06
COR Managed Ser (Cmp)	1050.00
Core & Main (Sup)	868.10
Custer Co Recycling (Srv)	34.80
Dana F Cole (Srv)	8460.00
Danko Equip (Sup)	237.96
Dutton-Lainson (Sup)	2206.64
EMS Billing (Srv)	680.45
Gale Group (Bks)	33.57
Heartland Disposal (Srv)	5695.01
Heinman Fire Equip (Sup)	277.30
Homestead Bank (Srv)	30.40
Hometown Mrk (Sup)	7.51
Howard County Medical (LTs)	30.00
Hydro Optimization (Rep)	4600.75
Jim's Champlin (G&O)	1962.15



# MEMO

<input type="checkbox"/>	Overnight
<input type="checkbox"/>	Regular Mail
<input type="checkbox"/>	Hand Delivery
<input checked="" type="checkbox"/>	Other: Email

<b>TO:</b> City of St. Paul Attn: Matt Helzer
<b>FROM:</b> Brian Friedrichsen - Olsson
<b>RE:</b> Sanitary Sewer Replacement – East Kendall Street
<b>DATE:</b> September 13, 2019

Mr. Helzer,

The City of St. Paul had requested Olsson to evaluate the proposal from the Diamond Engineering Company in regard to the sanitary sewer line in need of replacement located in the alley on Kendall Street east of Highway 281 behind Bootleggers and the future Archer Credit Union. This work will need to be completed in a short time frame in order for Diamond to complete the paving project on Kendall Street. Since a representative from Olsson will not be able to be in attendance at your Monday September 16<sup>th</sup> meeting, we are wanting to give you our input on the costs from Diamond.

There are a few reasons as to why the costs provided are higher than would normally be seen in a regular sanitary sewer replacement project. One of the main reasons is due to the area being worked in is extremely tight in regard to the existing building and trees located on either side of the alley. In order for Diamond to complete this work, it will require them to haul all excavated material from the site to remove and replace the line and then bring the material back to backfill. Typically, the contractor would stockpile all excavated material next to the trench, but due to the buildings and trees being close, this cannot be done. There are also a number of utilities already located in the alley that will make construction progress slow and tedious, so the existing utilities are not damaged. Another major factor in the costs is the need to dewater the area due to high ground water. Diamond anticipates installing two dewatering wells along the alignment to bring the ground water elevation to a workable level. These wells will need to be left running for an extended period of time to complete this work. Because there are already sanitary sewer services feeding this line, the contractor will also have to bypass pump the sanitary sewer downstream of where they are working in order to keep the existing businesses and residents with sewer service. All of these factors play a role in the increase in price.

As part of the St. Paul paving improvement project, it was going to be necessary to extend a sanitary sewer service north of Paul Street to provide service to the future lots on the Shoemaker property. Olsson has discussed this work with Diamond, and they have agreed to complete this work free of cost if the City would accept their bid to complete the replacement work.



We hope this information is helpful in making your decision to complete the replacement work on Kendall Street. Due to the short time frame necessary to complete this work to keep the paving project on schedule, it would be Olsson's recommendation to approve Diamond Engineering's proposal. If you have any questions on this matter please feel free to contact me either by email or phone at 308-384-8750 or [bfriedrichsen@olsson.com](mailto:bfriedrichsen@olsson.com).

Best Regards,

A handwritten signature in black ink that reads "Brian Friedrichsen". The signature is written in a cursive style.

Brian Friedrichsen, PE

## Connie Beck

---

**m:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Friday, September 13, 2019 2:35 PM  
**To:** Matt Helzer; Connie Beck  
**Subject:** St. Paul Sanitary Sewer Replacement Memo  
**Attachments:** City of St. Paul - Sanitary Sewer Replacement Memo.pdf

Matt/Connie,

Attached is a memo that was put together to go over why Diamonds costs were so high for the work of replacing the sanitary sewer line behind Bootleggers. I apologize I wont be able to attend your meeting to go over this in person but if there are any questions please let me know.

Thanks,

**Brian J. Friedrichsen, PE**  
Civil

D 308.398.2946  
C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750



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*[View Legal Disclaimer](#)*



**GENERAL CONTRACTOR INFORMATION**

**SUBCONTRACTOR INFORMATION**

Name	<u>The Diamond Engineering Company</u>	Company	_____
Address	<u>1521 W Anna</u>	Name	_____
City, State ZIP	<u>Grand Island, NE 68801</u>	Address	_____
Phone	<u>308-382-8362</u>	City, State ZIP	_____
Project Name	<u>St. Paul Sewer Repair</u>	Phone	_____

**SCOPE OF WORK**

Diamond Engineering proposes to furnish all materials, labor, equipment, and appurtenances necessary to complete the sewer repair, as described by the City of St. Paul, in the alley behind the future Archer Credit Union & Bootleggers.

Quote valid for 30 days from date of proposal

**NOT INCLUDED**

Any required fill material around the new sewer piping, including trucking of the material.  
Gravel surfacing of the alley after construction.  
Concrete or density testing.

**COMPANY PROPOSAL**

**\$128,898.59**

See the attached schedule of values

Submitted by (Company Representative)

9/10/2019

Date

# Cost Breakdown

Qty.	Unit	Description	Cost	Total
1	LS	Mobilization	7,454.85	\$7,454.85
450	LF	Install 8" Sanitary Sewer	103.67	\$46,651.50
6	EA	Install Service Connections	1,436.34	\$8,618.04
1	EA	Construct 48" Dia. Sanitary Manhole	4,506.43	\$4,506.43
4.5	VF	Sanitary Manhole - Additional Depth	693.60	\$3,121.20
450	LF	Remove 8" Sanitary Sewer Pipe	11.65	\$5,242.50
1	EA	Remove Sanitary Sewer Manhole	1,240.32	\$1,240.32
1	LS	Dewatering	35,594.33	\$35,594.33
1	LS	Bypass Pumping	16,469.42	\$16,469.42
				\$0.00
			<b>Grand total</b>	<b>\$128,898.59</b>

**CITY OF ST. PAUL**

**Sewer Mechanical**  
**Plant**

**\$5,000,000**

## Connie Beck

---

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Wednesday, July 10, 2019 1:42 PM  
**To:** Connie Beck  
**Subject:** RE: Sewer Mechanical Plan

Connie,

If I remember right, the estimated cost for the mechanical plant was 5 million. That cost included the engineering in it. If you need a break down, the engineering would be \$725,900 then the plant itself would be \$4,274,100. One thing to keep in mind as we continue to move forward with the mechanical plant. Each year we will want to bump that cost by 3% to figure in inflation. The numbers you have now have already taken inflation into account. Just something to keep in mind.

Thanks,

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**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Wednesday, July 10, 2019 12:06 PM  
**To:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Subject:** Sewer Mechanical Plan

Brian, will there be any engineer fees for 2019-2020 for the Sewer Mechanical Plant? Thanks.

*Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286*



# The City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

As of November 30, 2019

## Homestead Bank

Checking (NOW) 300-100-027.....	\$	631,308.84
City Sales Tax (Checking) 300-300-277.....		8,187.67
St. Paul Civic Center (MMDA) 300-300-749.....		10,198.23
City REDLG (Secure Plus) 300-301-465.....		30,709.91
Water Treatment Plant (Bond Reserve) (MMDA) 300-504-189.....		17,572.36
Keno (MMDA) 300-504-409.....		91,316.32
Sales Tax (P.I.) 300-504-420.....		121,745.14
Pool Construction (MMDA) 300-504-442.....		7,862.90
Premium Investment (P.I.) 300-504-684.....		101,450.91
General Equipment Sinking (MMDA) 300-504-805.....		23,282.10
Sewer Building & Equipment Fund (MMDA) 300-504-849.....		22,663.56
Police Equipment Fund (MMDA) 300-504-860.....		12,622.87
Senior Center Fund (MMDA) 300-504-882.....		6,167.15
Brick Account (MMDA) 300-504-915.....		2,021.05
Library Maintenance Reserve (MMDA) 300-504-970.....		15,311.25
Light Sinking Fund (MMDA) 300-504-981.....		25,254.55
Fire Sinking Fund (MMDA) 300-504-992.....		19,457.23
EMT Sinking Fund (MMDA) 300-505-003.....		8,866.79
Street Sinking Fund (MMDA) 300-504-014.....		9,031.64
Park Equipment Sinking Fund (MMDA) 300-505-025.....		14,660.74
TIF Projects (MMDA) 300-505-036.....		930.99
After School Program (MMDA) 300-505-146.....		3,172.60
St. Paul Elmwood Cemetery Foundation (MMDA) 300-505-168.....		9,609.91
Civic Center Sinking Fund (MMDA) 300-505-179.....		10,522.85
Housing Grant Repayment (Savings) 300041780.....		840.63
Walk/Bike Trail (Savings) 300054827.....		9,437.30
Light (TCD) 3212195 mat. 2/2/22.....		41,328.34
Water (TCD) 3212196 mat. 2/2/22.....		31,388.61
Sewer (TCD) 3212197 mat. 2/2/22.....		36,620.06
Sewer (TCD) 3212198 mat. 2/2/22.....		36,620.06
General (TCD) 3212199 mat. 2/2/22.....		39,758.90
Fire (TCD) 3212200 mat. 2/2/22.....		24,064.61
Ambulance (TCD) 3212201 mat 2/2/22.....		51,791.21
Park (TCD) 3212202 mat. 2/2/22.....		41,851.49
General (TCD) 3051705 mat. 4/10/22.....		219,352.98
Sales Tax (TCD) 3327564 mat. 4/4/22.....		79,194.51
Light (TCD) 3640996 mat. 5/15/22.....		43,786.26
General (TCD) 3212279 mat. 7/8/24.....		151,562.98

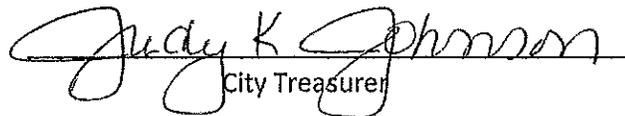
**Citizens Bank & Trust**

Consumer Deposit Fund (Checking) 102415.....	50,427.50
Cafeteria 125 (NOW) 102407.....	17,871.64
Health Deductible Account (NOW) 102482.....	84,288.94
Sales Tax Infrastructure (NOW) 102342.....	253,335.80
Cemetery (Savings) 753122.....	22,396.11
City Park Aluminum Improvement (Savings) 772682.....	1,668.98
General (TCD) 109366.....	57,165.12
General (TCD)109367.....	57,154.81
Lights (ICS MMA) 103217.....	708,440.77
Water (ICS MMA) 103225.....	87,834.40
Sewer (ICS MMA) 103241.....	200,351.02
General (ICS MMA) 103209.....	1,183,234.73
Building (ICS MMA) 103233.....	47,657.92
Fire (ICS MMA) 103268.....	108,556.26
Ambulance (ISC MMA) 103276.....	232,271.53
Park (ICS MMA) 103284.....	100,088.73
Police (ICS MMA) 103292.....	46,649.48
Keno (ICS MMA) 103314.....	65,466.05
Streets (ICS MMA) 103349.....	60,441.81
Library (ICS MMA) 103365.....	30,220.88
Senior Center (ICS MMA) 103373.....	30,220.89
Red Leg (ICS MMA) 103381.....	62,504.26
Pool (ICS MMA) 103348.....	20,147.26
Cemetery (ICS MMA) 103446.....	18,047.40

**Heritage Bank**

ACH Account (MMDA) 411025.....	403,628.50
Investors Account (P.I.) 4100744.....(closed to Lights ICS 103217).....	0.00

Total City Funds.....\$ 5,961,596.29

  
City Treasurer



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# SPDC SAINT PAUL DEVELOPMENT CORPORATION

423 Howard Avenue · PO Box 64 · St Paul NE 68873 · 308-754-4661 · stpauldevcorp@gmail.com · stpaulnebraska.com

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December 2019

## Proposals

1. Complete Adam's street entrance portion of Middle Loup subdivision with funds available from remaining LB840 account.
2. Sales tax increase be on the May election ballot
3. Consider making civic center manager a city employee at next year's budget discussions.

#1  
Proposal  
(SPDC)

CONTRACTOR				The Diamond Engineering Co.		Paulsen Inc.		Starostka Group Unlimited Inc.		Werner Construction Inc.		A & R Construction Co.		Bauer Underground Inc.	
BASE BID SECTION - B															
1	Traffic Control	L.S.	1	4,000.00	\$4,000.00	5,000.00	\$5,000.00	6,318.53	\$6,318.53	6,000.00	\$6,000.00	5,600.00	\$5,600.00	7,200.00	\$7,200.00
2	Mobilization	L.S.	1	20,000.00	\$20,000.00	25,000.00	\$25,000.00	30,443.80	\$30,443.80	27,000.00	\$27,000.00	22,000.00	\$22,000.00	15,000.00	\$15,000.00
3	Build 10" Doweled Concrete Pavement	S.Y.	975	79.50	\$77,512.50	62.00	\$60,450.00	60.00	\$58,500.00	77.63	\$75,689.25	84.11	\$82,007.25	85.00	\$82,875.00
4	Build Curb Inlet	EA.	1	4,800.00	\$4,800.00	4,800.00	\$4,800.00	4,063.00	\$4,063.00	5,000.00	\$5,000.00	4,800.00	\$4,800.00	5,700.00	\$5,700.00
5	Build Storm Manhole	EA.	1	5,200.00	\$5,200.00	6,800.00	\$6,800.00	6,057.00	\$6,057.00	7,000.00	\$7,000.00	4,300.00	\$4,300.00	7,500.00	\$7,500.00
6	18" Reinforced Concrete Storm Sewer Pipe	L.F.	8	73.00	\$584.00	47.00	\$376.00	54.87	\$438.96	50.00	\$400.00	65.33	\$522.64	50.00	\$400.00
7	Adjust Manhole to Grade	EA.	2	500.00	\$1,000.00	400.00	\$800.00	500.00	\$1,000.00	575.00	\$1,150.00	400.00	\$800.00	465.00	\$930.00
8	5" Yellow, Wet Reflective Polyurea	L.F.	2,013	7.00	\$14,091.00	7.00	\$14,091.00	6.50	\$13,084.50	6.83	\$13,748.79	7.00	\$14,091.00	7.00	\$14,091.00
9	5" White, Wet Reflective Polyurea	L.F.	574	7.00	\$4,018.00	7.00	\$4,018.00	6.50	\$3,731.00	6.83	\$3,920.42	7.00	\$4,018.00	7.00	\$4,018.00
10	Remove Concrete Pavement	S.Y.	81	8.00	\$648.00	10.00	\$810.00	10.39	\$841.59	15.00	\$1,215.00	12.00	\$972.00	28.00	\$2,268.00
11	Remove Asphalt Pavement	S.Y.	265	8.00	\$2,120.00	10.00	\$2,650.00	9.57	\$2,536.05	7.50	\$1,987.50	12.00	\$3,180.00	6.00	\$1,590.00
12	Remove Storm Sewer Manhole	EA.	1	750.00	\$750.00	600.00	\$600.00	474.04	\$474.04	600.00	\$600.00	650.00	\$650.00	640.00	\$640.00
13	Remove Tree	EA.	2	525.00	\$1,050.00	525.00	\$1,050.00	606.32	\$1,212.64	525.00	\$1,050.00	974.00	\$1,948.00	560.00	\$1,120.00
14	Remove and Reset Sign	EA.	3	100.00	\$300.00	125.00	\$375.00	135.62	\$406.86	125.00	\$375.00	175.00	\$525.00	200.00	\$600.00
15	Earthwork	L.S.	1	5,000.00	\$5,000.00	9,000.00	\$9,000.00	5,820.70	\$5,820.70	8,400.00	\$8,400.00	11,000.00	\$11,000.00	9,000.00	\$9,000.00
16	Seeding and Mulch	AC.	0	5,000.00	\$1,600.00	2,000.00	\$640.00	1,614.75	\$516.72	10,000.00	\$3,200.00	2,400.00	\$768.00	3,000.00	\$960.00
Total of All Unit Price Bid Items for Base Bid - B					\$142,673.50		\$136,460.00		\$135,445.39		\$156,735.96		\$157,181.89		\$153,892.00
Total of all Unit Price Bid Items for Base Bid A and B					\$1,587,932.63		\$1,589,915.50		\$1,632,694.72		\$1,710,670.94		\$1,781,166.67		\$1,910,514.13
Substantially Complete On or Before:				10/05/20		10/05/20		10/05/20		10/05/20		10/05/20		10/05/20	
Complete and Ready for Final Payment On or Before:				10/26/20		10/26/20		10/26/20		10/26/20		10/26/20		10/26/20	
Addendas No. 1 and No. 2				X		X		X		X		X		X	
Bid Guarantee:				5%		5%		5%		5%		5%		5%	
Remarks:								Discrepancy in total of Base Bid - B and total of Base Bid A and B							

Middle Subd.  
Loop Entrance bid.  
\$ 142,674<sup>00</sup>

<b>Fiscal Yr 2015-2016</b>				
<b>Date</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
September 23, 2016	\$ 27,560.93	\$ (2,930.42)	\$ (6,157.63)	\$ 18,472.88
August 23, 2016	\$ 29,111.07	\$ (5,917.33)	\$ (5,798.44)	\$ 17,395.30
July 23, 2016	\$ 24,111.81	\$ (1,939.67)	\$ (5,543.04)	\$ 16,629.10
June 23, 2016	\$ 25,928.48	\$ (3,233.33)	\$ (5,673.79)	\$ 17,021.36
May 21, 2016	\$ 28,810.06	\$ (4,991.26)	\$ (5,954.70)	\$ 17,864.10
April 21, 2016	\$ 22,831.17	\$ (3,374.91)	\$ (4,864.07)	\$ 14,592.19
March 21, 2016	\$ 20,138.31	\$ (1,594.90)	\$ (4,635.86)	\$ 13,907.55
February 21, 2016	\$ 28,198.45	\$ (4,242.29)	\$ (5,989.04)	\$ 17,967.12
January 22, 2016	\$ 23,823.03	\$ (1,565.81)	\$ (5,564.31)	\$ 16,692.91
December 23, 2015	\$ 26,663.33	\$ (3,800.03)	\$ (5,715.83)	\$ 17,147.47
November 22, 2015	\$ 25,283.69	\$ (2,081.10)	\$ (5,800.65)	\$ 17,401.94
October 22, 2015	\$ 24,728.77	\$ (3,920.59)	\$ (5,202.05)	\$ 15,606.13
<b>Total</b>	<b>\$ 307,189.10</b>	<b>\$ (39,591.64)</b>	<b>\$ (66,899.41)</b>	<b>\$ 200,698.05</b>

<b>Fiscal Year 16-17</b>		<b>SALES TAX PROCEEDS</b>		<b>2016 - 2017</b>			
Date	Received	Total Amt	Street Mtr Veh Tx	25% Infrast.	End Amount		
			<i>21-022</i>	<i>60-040</i>	<i>60-700</i>		
July 1, 2017	September 21, 2017	\$ 29,268.38	\$ (4,877.11)	\$ (6,097.82)	\$ 18,293.45		
June 1, 2017	August 25, 2017	\$ 29,568.99	\$ (4,287.54)	\$ (6,320.37)	\$ 18,961.08		
May 1, 2017	July 23, 2017	\$ 27,875.24	\$ (3,235.51)	\$ (6,159.94)	\$ 18,479.79		
April 1, 2017	June 23, 2017	\$ 24,668.14	\$ (3,004.27)	\$ (5,415.97)	\$ 16,247.90		
March 1, 2017	May 21, 2017	\$ 30,020.99	\$ (5,972.79)	\$ (6,012.05)	\$ 18,036.15		
February 1, 2017	April 21, 2017	\$ 22,727.89	\$ (1,683.98)	\$ (5,260.98)	\$ 15,782.93		
January 1, 2017	March 21, 2017	\$ 23,196.65	\$ (2,803.78)	\$ (5,098.22)	\$ 15,294.65		
December 1, 2016	February 21, 2017	\$ 32,757.33	\$ (6,072.40)	\$ (6,671.24)	\$ 20,013.69		
November 1, 2016	January 22, 2017	\$ 26,746.94	\$ (3,335.21)	\$ (5,852.94)	\$ 17,558.79		
October 1, 2016	December 23, 2016	\$ 28,970.09	\$ (4,254.18)	\$ (6,178.98)	\$ 18,536.93		
September 1, 2016	November 22, 2016	\$ 29,848.37	\$ (4,294.86)	\$ (6,388.38)	\$ 19,165.13		
August 1, 2016	October 22, 2016	\$ 28,312.80	\$ (3,554.68)	\$ (6,189.53)	\$ 18,568.59		
	<b>Total</b>	\$ 333,961.81	\$ (47,376.31)	\$ (71,646.42)	\$ 214,939.08		

SALES TAX PROCEEDS		2017 - 2018		
Received	Total Amt	Street Mtr Veh Tx	25% Infrast.	End Amount
		21-022	60-040	60-700
September 21, 2018	\$ 27,946.17	\$ (3,387.27)	\$ (6,139.73)	\$ 18,419.17
August 25, 2018	\$ 30,014.54	\$ (4,218.85)	\$ (6,448.93)	\$ 19,346.76
July 23, 2018	\$ 28,453.04	\$ (4,304.03)	\$ (6,037.26)	\$ 18,111.75
June 23, 2018	\$ 24,717.74	\$ (3,439.32)	\$ (5,319.61)	\$ 15,958.81
May 21, 2018	\$ 29,855.89	\$ (4,786.31)	\$ (6,267.40)	\$ 18,802.18
April 21, 2018	\$ 22,499.30	\$ (2,569.53)	\$ (4,982.45)	\$ 14,947.32
March 21, 2018	\$ 24,539.19	\$ (2,664.95)	\$ (5,468.56)	\$ 16,405.68
February 21, 2018	\$ 28,090.12	\$ (2,256.69)	\$ (6,458.36)	\$ 19,375.07
January 22, 2018	\$ 25,453.19	\$ (1,782.64)	\$ (5,917.70)	\$ 17,752.85
December 23, 2017	\$ 24,771.92	\$ (2,812.64)	\$ (5,489.82)	\$ 16,469.46
November 22, 2017	\$ 41,714.98	\$ (7,007.62)	\$ (8,676.84)	\$ 26,030.52
October 22, 2017	\$ 28,745.52	\$ (3,063.64)	\$ (6,420.47)	\$ 19,261.41
	<b>\$ 336,801.60</b>	<b>\$ (42,293.49)</b>	<b>\$ (73,627.13)</b>	<b>\$ 220,880.98</b>

<b>SALES TAX</b>	<b>2018-2019</b>			
<b>Proceeds Received</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
September 21, 2019	\$ 32,336.40	\$ (4,736.94)	\$ (6,899.87)	\$ 20,699.59
August 25, 2019	\$ 34,708.53	\$ (5,289.02)	\$ (7,354.88)	\$ 22,064.63
July 23, 2019	\$ 28,718.74	\$ (3,645.98)	\$ (6,268.19)	\$ 18,804.57
June 23, 2019	\$ 28,485.64	\$ (4,120.24)	\$ (6,091.35)	\$ 18,274.05
May 21, 2019	\$ 27,433.63	\$ (3,065.75)	\$ (6,091.97)	\$ 18,275.91
April 21, 2019	\$ 23,630.98	\$ (2,365.34)	\$ (5,316.41)	\$ 15,949.23
March 21, 2019	\$ 24,244.16	\$ (4,221.15)	\$ (5,005.76)	\$ 15,017.25
February 21, 2019	\$ 27,399.81	\$ (2,495.69)	\$ (6,226.03)	\$ 18,678.09
January 22, 2019	\$ 27,137.66	\$ (2,299.90)	\$ (6,209.44)	\$ 18,628.32
December 23, 2018	\$ 26,910.94	\$ (3,352.31)	\$ (5,889.66)	\$ 17,668.97
November 22, 2018	\$ 27,193.10	\$ (2,248.43)	\$ (6,236.17)	\$ 18,708.50
October 22, 2018	\$ 24,982.99	\$ (2,214.97)	\$ (5,692.01)	\$ 17,076.01
	<b>\$ 333,182.58</b>	<b>\$ (40,055.72)</b>	<b>\$ (73,281.74)</b>	<b>\$ 219,845.12</b>

<b>SALES TAX</b>	<b>2019-2020</b>			
<b>Proceeds Received</b>	<b>Total Amt</b>	<b>Street Mtr Veh Tx</b>	<b>25% Infrast.</b>	<b>End Amount</b>
		<b>21-022</b>	<b>60-040</b>	<b>60-700</b>
September 21, 2020				
August 25, 2020				
July 23, 2020				
June 23, 2020				
May 21, 2020				
April 21, 2020				
March 21, 2020				
February 21, 2020				
January 22, 2020				
December 23, 2019				
November 22, 2019	\$ 32,220.95	\$ (5,256.83)	\$ (6,741.03)	\$ 20,223.09
October 22, 2019	\$ 27,974.70	\$ (3,272.95)	\$ (6,175.44)	\$ 18,526.31
	<b>\$ 60,195.65</b>	<b>\$ (8,529.78)</b>	<b>\$ (12,916.47)</b>	<b>\$ 38,749.40</b>

# Local Sales and Use Tax Rates

Effective January 1, 2020

- **Dakota County** and **Gage County** each impose a tax rate of **0.5%**. See the County Sales and Use Tax Rates section at the end of this listing for information on how these counties are treated differently. The Total Rate column has an \* for those municipalities in Gage County that have an additional county tax added in the total rate.

- FIPS Code = Federal Information Processing Standard code used by Streamlined Sales Tax

City or Village	Local Rate	Total Rate (State + Local)	Local Code	FIPS Code	City or Village	Local Rate	Total Rate (State + Local)	Local Code	FIPS Code
Ainsworth	1.5%	7.0% (.07)	52-003	00415	Daykin	1.0%	6.5% (.065)	180-140	12455
Albion	1.5%	7.0% (.07)	81-004	00555	Decatur	2.0%	7.5% (.075)	217-141	12525
Alliance	1.5%	7.0% (.07)	27-008	00905	Deshler	1.0%	6.5% (.065)	243-143	12840
Alma	2.0%	7.5% (.075)	82-009	00975	DeWeese	1.0%	6.5% (.065)	173-144	12945
Ansley	1.0%	6.5% (.065)	234-015	01535	DeWitt	1.0%	6.5% (.065)	235-145	13015
Arapahoe	1.0%	6.5% (.065)	157-016	01780	Diller	1.0%	6.5% (.065)	67-147	13085
Arcadia	1.0%	6.5% (.065)	192-017	01850	Dodge	1.5%	7.0% (.07)	148-150	13295
Arlington	1.5%	7.0% (.07)	206-018	01990	Doniphan	1.0%	6.5% (.065)	181-151	13365
Arnold	1.0%	6.5% (.065)	152-019	02095	Douglas	1.5%	7.0% (.07)	43-153	13505
Ashland	1.5%	7.0% (.07)	50-021	02305	Duncan	1.5%	7.0% (.07)	135-156	13890
Atkinson	1.5%	7.0% (.07)	88-023	02550	Eagle	1.0%	6.5% (.065)	23-159	14100
Auburn	1.0%	6.5% (.065)	57-025	02655	Edgar	1.0%	6.5% (.065)	102-161	14450
Bancroft	1.5%	7.0% (.07)	198-030	03005	Edison	1.0%	6.5% (.065)	228-162	14520
Bassett	1.5%	7.0% (.07)	99-035	03215	Elgin	1.0%	6.5% (.065)	142-164	14730
Battle Creek	1.5%	7.0% (.07)	214-036	03250	Elm Creek	1.0%	6.5% (.065)	159-167	15360
Bayard	1.0%	6.5% (.065)	44-037	03285	Elmwood	1.5%	7.0% (.07)	105-168	15430
Beatrice	2.0%	8.0% (.08)*	17-039	03390	Elwood	1.0%	6.5% (.065)	218-170	15570
Beaver City	1.0%	6.5% (.065)	141-040	03495	Eustis	1.0%	6.5% (.065)	106-176	16165
Beaver Crossing	1.0%	6.5% (.065)	226-041	03530	Exeter	1.5%	7.0% (.07)	171-178	16340
Beemer	1.5%	7.0% (.07)	199-043	03635	Fairbury	2.0%	7.5% (.075)	36-179	16410
Bellevue	1.5%	7.0% (.07)	3-046	03950	Fairfield	1.5%	7.0% (.07)	212-180	16445
Bellwood	1.5%	7.0% (.07)	223-047	04020	Falls City	1.5%	7.0% (.07)	79-182	16655
Benedict	1.5%	7.0% (.07)	215-049	04195	Farnam	1.0%	6.5% (.065)	143-183	16725
Benkelman	1.5%	7.0% (.07)	176-050	04230	Fort Calhoun	1.5%	7.0% (.07)	229-188	17145
Bennet	1.0%	6.5% (.065)	147-051	04300	Franklin	1.0%	6.5% (.065)	209-190	17530
Bennington	1.5%	7.0% (.07)	42-052	04405	Fre蒙特	1.5%	7.0% (.07)	62-191	17670
Bertrand	1.0%	6.5% (.065)	118-053	04615	Friend	1.0%	6.5% (.065)	124-192	17775
Big Springs	1.0%	6.5% (.065)	100-055	04895	Fullerton	2.0%	7.5% (.075)	30-193	17810
Blair	1.5%	7.0% (.07)	53-057	05350	Geneva	2.0%	7.5% (.075)	136-198	18405
Bloomfield	1.0%	6.5% (.065)	83-058	05455	Genoa	1.5%	7.0% (.07)	120-199	18475
Blue Hill	1.5%	7.0% (.07)	71-060	05560	Gering	1.5%	7.0% (.07)	37-200	18580
Brainard	1.0%	6.5% (.065)	187-066	06120	Gibbon	1.0%	6.5% (.065)	72-201	18615
Bridgeport	1.0%	6.5% (.065)	32-068	06295	Gordon	1.0%	6.5% (.065)	8-206	19350
Broken Bow	1.5%	7.0% (.07)	66-072	06610	Gothenburg	1.5%	7.0% (.07)	21-207	19385
Brownville	1.0%	6.5% (.065)	191-073	06750	Grand Island	2.0%	7.5% (.075)	34-210	19595
Burwell	1.5%	7.0% (.07)	132-081	07345	Grant	1.0%	6.5% (.065)	200-211	19910
Cairo	1.0%	6.5% (.065)	207-085	07625	Greeley	1.0%	6.5% (.065)	230-212	20015
Callaway	1.0%	6.5% (.065)	216-086	07660	Greenwood	1.0%	6.5% (.065)	160-213	20190
Cambridge	1.5%	7.0% (.07)	145-087	07730	Gresham	1.5%	7.0% (.07)	125-214	20225
Cedar Rapids	1.0%	6.5% (.065)	114-092	08220	Gretna	1.5%	7.0% (.07)	161-215	20260
Central City	1.5%	7.0% (.07)	78-094	08535	Guide Rock	1.0%	6.5% (.065)	126-217	20365
Ceresco	1.5%	7.0% (.07)	25-095	08570	Harrison	1.5%	7.0% (.07)	49-227	21240
Chadron	2.0%	7.5% (.075)	13-096	08605	Hartington	1.0%	6.5% (.065)	167-228	21275
Chambers	1.0%	6.5% (.065)	177-097	08675	Harvard	1.0%	6.5% (.065)	162-229	21345
Chappell	2.0%	7.5% (.075)	12-099	08885	Hastings	1.5%	7.0% (.07)	33-230	21415
Chester	1.0%	6.5% (.065)	178-100	09095	Hay Springs	1.0%	6.5% (.065)	68-231	21730
Clarks	1.0%	6.5% (.065)	158-101	09165	Hebron	1.0%	6.5% (.065)	127-235	21905
Clarkson	1.5%	7.0% (.07)	227-102	09200	Hemingford	1.5%	7.0% (.07)	48-236	22045
Clay Center	1.5%	7.0% (.07)	188-104	09375	Henderson	1.5%	7.0% (.07)	112-237	22080
Clearwater	1.5%	7.0% (.07)	197-105	09445	Hickman	1.5%	7.0% (.07)	213-242	22325
Coleridge	1.0%	6.5% (.065)	239-108	09865	Hildreth	1.0%	6.5% (.065)	89-243	22430
Columbus	1.5%	7.0% (.07)	60-110	10110	Holdrege	1.5%	7.0% (.07)	54-245	22640
Cordova	1.0%	6.5% (.065)	208-114	10495	Hooper	1.0%	6.5% (.065)	144-248	23025
Cortland	1.0%	7.0% (.07)*	119-116	10635	Howells	1.5%	7.0% (.07)	189-251	23340
Cozad	1.5%	7.0% (.07)	26-119	11020	Hubbard	1.5%	7.0% (.07)	236-252	23375
Crawford	1.5%	7.0% (.07)	20-122	11195	Hubbell	1.0%	6.5% (.065)	45-253	23410
Creighton	1.0%	6.5% (.065)	61-123	11230	Humphrey	1.5%	7.0% (.07)	146-255	23480
Crete	2.0%	7.5% (.075)	18-125	11370	Hyannis	1.0%	6.5% (.065)	154-257	23655
Crofton	1.0%	6.5% (.065)	179-126	11440	Imperial	1.0%	6.5% (.065)	163-258	23690
Curtis	1.0%	6.5% (.065)	51-129	11825	Jackson	1.5%	7.0% (.07)	164-263	24355
Dakota City	1.0%	6.5% (.065)	233-131	12000	Jansen	1.0%	6.5% (.065)	111-264	24530
Dannebrog	1.0%	6.5% (.065)	153-134	12140	Juniata	1.0%	6.5% (.065)	204-268	24950
David City	2.0%	7.5% (.075)	101-138	12315	Kearney	1.5%	7.0% (.07)	38-269	25055



# NEBRASKA

Good Life. Great Service.

DEPARTMENT OF REVENUE



Pete Ricketts, Governor

## FOR IMMEDIATE RELEASE

FOR INFORMATION, CONTACT:  
Tony Fulton, Tax Commissioner  
402-471-5604

## Changes in Local Sales and Use Tax Rates – Effective January 1, 2020

NOVEMBER 27, 2019 (LINCOLN, NEB.) – Tax Commissioner Tony Fulton announced the following changes in local sales and use tax rates as of January 1, 2020.

- Gage County will start a new 0.5% county sales and use tax rate that is effective throughout all of Gage County. The Gage County sales and use tax will be in addition to both the state and city tax in any of the Gage County cities that have a city tax.
- Deshler will start a new 1% city sales and use tax rate.
- Unadilla will start a new 1.5% city sales and use tax rate.
- Decatur will increase its city sales and use tax rate from 1% to 2%.

These changes are on the Nebraska Department of Revenue's website at [revenue.nebraska.gov](http://revenue.nebraska.gov).

###

## **2% Local Option Sales Tax**

Shared: Sales Tax Expenditures: Sales Tax 2% other City's

### **Crete:** Population 6,690

1<sup>st</sup> – 1% General operating expense

2<sup>nd</sup> – ½% Economic Development

3<sup>rd</sup> – ½% Build new library

Interlocal: County

### **David City:** Population 2,922

1<sup>st</sup> – 2% Village of Rising City (water mains); County (law enforcement); NRD (water)

2<sup>nd</sup> – ½% David City repair & installation of water mains

Interlocal: County and NRD

### **Fullerton:** Population 1,307 (no statute clause to have an Interlocal Agreement at the time that Fullerton went out for sales tax)

1<sup>st</sup> – 1%; Offset property tax for hospital (perpetual)

2<sup>nd</sup> – ½ cent; LB840 (Economic Development growth)

3<sup>rd</sup> – ½ cent; Pay off Swimming Pool Bonds; sunset - bonds paid in full

Interlocal: None

### **Minden:** Population 2,923

Interlocal: Rural Fire Department

Utilization: Public Infrastructure: Update fire hydrants and repair water lines

### **Ord:** Population 2,112

Interlocal: Lower Loup Natural Resource District and Community Development Authority

Utilization: New Swimming Pool

### **Wahoo:** Population 4,510

1<sup>st</sup> – 1% for operations; no sunset clause

2<sup>nd</sup> – ½% for aquatic center; capital improvements for parks and recreation

3<sup>rd</sup> – ½% for street improvement and installation of lights by the County Court House

Interlocal: County Board of Supervisor's

Utilization: for street improvement and installation of lights by County Court House

# Timeline for a Local Option Sales Tax Ballot Question

Increase City Sales Tax from 1% to 1.5%; 1.75%, or 2%.

(If 2%, then you need an Interlocal Agreement with another Political Subdivision; perhaps a Community Development Authority - CDA) - City Adopted in 2006

\*\*\* St. Paul City Sales Tax is 5.5% plus 1% = 6.5%

Google each year DATE of "Primary" Election on May 12, 2020 (Resolution to Howard County Clerk BY March 2, 2020)

Google each year DATE of "General" Election November 3, 2020 (Resolution to Howard County Clerk BY September 1, 2020)

## IMPORTANT!!!

\*\*\* IF SALES TAX BALLOT QUESTION FAILS, THEN IT CANNOT PRESENT FOR ANOTHER 23 MONTHS!!!!

- 1) Place on City Agenda to discuss: Consideration of increasing Sales Tax dollars to be utilized for \_\_\_\_\_ (purpose)
- 2) Place on City Agenda to APPROVE placing the \_\_\_\_\_% City Sales Tax question on for the Primary / General / Special Election AND what the City wants to utilize the Sales Tax FOR!!!

If the City goes after an additional 1 % to equal a City 2% Sales Tax, then an Interlocal Agreement needs to be formed between two (2) Political Subdivisions. The other Political Subdivision could possibly be the Community Development Authority (CDA). Chapter 77 - 27,142 (2) d

If the City only goes for the additional 1/2% to equal City 1.50% Sales Tax, then the City does not need the Interlocal Agreement between the two (2) Political Subdivisions.

## FORM RESOLUTION PRIOR TO MEETING!!!

- 3) Place on the Agenda: Discuss - Approve / Deny RESOLUTION in placing the \_\_\_\_\_% Sales Tax question on the BALLOT for Primary / General / Special Election.

\*\*\* Once the RESOLUTION is approved, then certify a copy to the HOWARD COUNTY CLERK FOR THE ELECTION.

(See Minutes & Resolution attached of February 16, 2016 for an Example)

- 4) The City Clerk shall cause notice of said election to be published in the Phonograph Herald a legal newspaper published in Howard County and of general circulation in said City for at least two (2) weeks prior to the date

of said election; **three (3) consecutive weekly issues immediately preceding the date set for said election.**

The City Clerk shall also cause a copy of the official ballot to be published once in said paper not more than TEN (10) days nor less than three (3) days prior to the date of said election, and a sample ballot shall be posted in each of three (3) PUBLIC PLACES in the City not less than three (3) days nor more than ten (10) days prior to the election. The notice calling the election shall be in substantially the following form: See Example attached regarding the "NOTICE OF ELECTION - CITY OF ST. PAUL - HOWARD COUNTY, NEBRASKA"

The polls will be open at 8:00 o'clock A.M. and will continue open until 8:00 o'clock P.M. on the same day, and the voting places shall be as follows:

Place of Residence:	Polling Place
a. North of Howard Avenue	Howard County Court House - Lower Level
b. South of Howard Avenue	St. Paul Public Library Conference Room

**IMPORTANT:**

The voting places are accessible to individuals with physical mobility limitations. Early voters' ballots and supplies can be obtained at the office of the County Clerk (Election Commissioner) of Howard County as provided by law.

City Clerk to Sign document with SEAL and City Clerk Publish Dates:

(Example - 4-20; 4-27; and 5-4, 2016)

**County Clerk; Publish at least 40 days prior to election date and post in Office.**

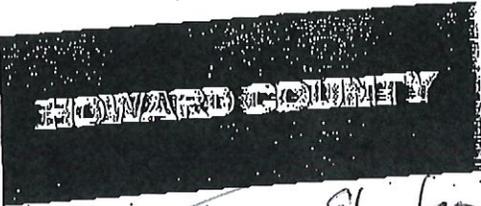
**\*\*\*\*OFFICIAL SAMPLE BALLOT - CITY OF ST. PAUL, NEBRASKA of May 10, 2016**

**- Give to Phonograph Herald 4-28-16**

**Published on 5-4-16**

**ALSO: POST IN FOUR (4) PLACES: Homestead Bank; Citizens Bank; US Post Office; and City Office**

Bev Sack, County Clerk  
PO Box 25, St. Paul NE 68873  
308-754-4343  
308-754-4266  
bev.sack@nebraska.gov



NE State of  
Sec:

NE Sec Elections  
of Sbk  
1-402-471-2555

Andrew Buller  
402-471-6149

**Fax**

Chapter 32-559 Elections Procedures

To: Connie

From: Bev

Fax:

Pages:

10

Phone:

RE:

- Urgent
- For Review
- Please Comment
- Please Reply
- Please Recycle

Here is the Chapter that  
talks about Sales Tax.

Thank-You  
have a great weekend

Bev

21-0251836

### CHAPTER 77 - REVENUE AND TAXATION (SALES TAX AND LEVY OVER-RIDE ELECTIONS)

1/2 %  
to  
2 %

**77-27,142. Incorporated municipalities; sales and use tax; authorized; election.**

(1) Any incorporated municipality other than a city of the metropolitan class by ordinance of its governing body is hereby authorized to impose a sales and use tax of one-half percent, one percent, one and one-half percent, one and three-quarters percent, or two percent upon the same transactions that are sourced under the provisions of sections 77-2703.01 to 77-2703.04 within such incorporated municipality on which the State of Nebraska is authorized to impose a tax pursuant to the Nebraska Revenue Act of 1967, as amended from time to time. Any city of the metropolitan class by ordinance of its governing body is hereby authorized to impose a sales and use tax of one-half percent, one percent, or one and one-half percent upon the same transactions that are sourced under the provisions of sections 77-2703.01 to 77-2703.04 within such city of the metropolitan class on which the State of Nebraska is authorized to impose a tax pursuant to the Nebraska Revenue Act of 1967, as amended from time to time. No sales and use tax shall be imposed pursuant to this section until an election has been held and a majority of the qualified electors have approved such tax pursuant to sections 77-27,142.01 and 77-27,142.02.

Ballot Question

(2) (a) Any incorporated municipality that proposes to impose a municipal sales and use tax at a rate greater than one and one-half percent or increase a municipal sales and use tax to a rate greater than one and one-half percent shall submit the question of such tax or increase at a primary or general election held within the incorporated municipality. The question shall be submitted upon an affirmative vote by at least seventy percent of all of the members of the governing body of the incorporated municipality.

Primary class

(b) Any rate greater than one and one-half percent shall be used as follows:  
(i) In a city of the primary class, up to fifteen percent of the proceeds from the rate in excess of one and one-half percent may be used for non-public infrastructure projects of an interlocal agreement or joint public agency agreement with another political subdivision within the municipality or the county in which the municipality is located, and the remaining proceeds shall be used for public infrastructure projects or voter-approved infrastructure related to an economic development program as defined in section 18-2705; and  
(ii) In any incorporated municipality other than a city of the primary class, the proceeds from the rate in excess of one and one-half percent shall be used for public infrastructure projects or voter-approved infrastructure related to an economic development program as defined in section 18-2705.

Uses

For purposes of this section, public infrastructure project means and includes, but is not limited to, any of the following projects, or any combination thereof: Public highways and bridges and municipal roads, streets, bridges, and sidewalks; solid waste management facilities; wastewater, storm water, and water treatment works and systems, water distribution facilities, and water resources projects, including, but not limited to, pumping stations, transmission lines, and mains and their appurtenances; hazardous waste disposal systems; resource recovery systems; airports; port facilities; buildings and capital equipment used in the operation of municipal government; convention and tourism facilities; redevelopment projects as defined in section 18-2103; mass transit and other transportation systems, including parking facilities; and equipment necessary for the provision of municipal services.

(c) Any rate greater than one and one-half percent shall terminate no more than ten years after its effective date or, if bonds are issued and the local option sales and use tax revenue is pledged for payment of such bonds, upon payment of such bonds

Rate greater than 1/2 % shall terminate no more than 10 yrs!

and any refunding bonds, whichever date is later, except as provided in subsection (2)(d) of this section.

(d) If a portion of the rate greater than one and one-half percent is stated in the ballot question as being imposed for the purpose of the interlocal agreement or joint public agency agreement described in subdivision (2)(b)(i) or subsection (3) of this section, and such portion is at least one-eighth percent, there shall be no termination date for the rate representing such portion rounded to the next higher one-quarter or one-half percent.

(e) Sections 13-518 to 13-522 apply to the revenue from any such tax or increase.

(3) (a) No municipal sales and use tax shall be imposed at a rate greater than one and one-half percent or increased to a rate greater than one and one-half percent unless the municipality is a party to an interlocal agreement pursuant to the Interlocal Cooperation Act or a joint public agency agreement pursuant to the Joint Public Agency Act with a political subdivision within the municipality or the county in which the municipality is located creating a separate legal or administrative entity relating to a public infrastructure project.

(b) Except as provided in subdivision (2)(b)(i) of this section, such interlocal agreement or joint public agency agreement shall contain provisions, including benchmarks, relating to the long-term development of unified governance of public infrastructure projects with respect to the parties. The Legislature may provide additional requirements for such agreements, including benchmarks, but such additional requirements shall not apply to any debt outstanding at the time the Legislature enacts such additional requirements. The separate legal or administrative entity created shall not be one that was in existence for one calendar year preceding the submission of the question of such tax or increase at a primary or general election held within the incorporated municipality.

(c) Any other public agency as defined in section 13-803 may be a party to such interlocal cooperation agreement or joint public agency agreement.

(d) A municipality is not required to use all of the additional revenue generated by a sales and use tax imposed at a rate greater than one and one-half percent or increased to a rate greater than one and one-half percent under this subsection for the purposes of the interlocal cooperation agreement or joint public agency agreement set forth in this subsection.

(4) The provisions of subsections (2) and (3) of this section do not apply to the first one and one-half percent of a sales and use tax imposed by a municipality.

(5) Notwithstanding any provision of any municipal charter, any incorporated municipality or interlocal agency or joint public agency pursuant to an agreement as provided in subsection (3) of this section may issue bonds in one or more series for any municipal purpose and pay the principal of and interest on any such bonds by pledging receipts from the increase in the municipal sales and use taxes authorized by such municipality. Any municipality which has or may issue bonds under this section may dedicate a portion of its property tax levy authority as provided in section 77-3442 to meet debt service obligations under the bonds. For purposes of this subsection, bond means any evidence of indebtedness, including, but not limited to, bonds, notes including notes issued pending long-term financing arrangements, warrants, debentures, obligations under a loan agreement or a lease-purchase agreement, or any similar instrument or obligation.

Source: Laws 1969, c. 629, § 1, p. 2530; Laws 1978, LB 394, § 1; Laws 1978, LB 902, § 1; Laws 1979, LB 365, § 1; Laws 1981, LB 40, § 1; Laws 1985, LB 116, § 1; Laws 1986, LB 890, § 1; Laws 2003, LB 282, § 80; Laws 2012, LB357, § 1; Laws 2013, LB104, § 1.

Cross References: Interlocal Cooperation Act, see section 13-801. Joint Public Agency Act, see section 13-2501. Nebraska Revenue Act of 1967, see section 77-2701.

no termination date Interlocal

**77-27,142.01. Incorporated municipalities; sales and use tax; modification; election required, when.**

(1) The governing body of any incorporated municipality may submit the question of changing any terms and conditions of a sales and use tax previously authorized under section 77-27,142. Except as otherwise provided by section 77-27,142, the question of modification shall be submitted to the voters at any primary or general election or at a special election if the governing body submits a certified copy of the resolution proposing modification to the election commissioner or county clerk within the time prior to the primary, general, or special election prescribed in section 77-27,142.02.

(2) If the change imposes a sales and use tax at a rate greater than one and one-half percent or increases the sales and use tax to a rate greater than one and one-half percent, the question shall include, but not be limited to:

- (a) The percentage increase of one-quarter percent or one-half percent in the sales and use tax rate;
- (b) A list of reductions or elimination of other taxes or fees, if any;
- (c) A description of the projects to be funded, in whole or in part, from the revenue collected, along with any savings or efficiencies resulting from the projects;
- (d) The year or years within which the revenue will be collected and, if bonds will be issued with some or all of the revenue pledged for payment of such bonds, a statement that the revenue will be collected until the payment in full of such bonds and any refunding bonds; and
- (e)
  - (i) The percentage of revenue collected to be used for the purposes of the interlocal agreement or joint public agency agreement as provided in subdivision (2)(b)(i) or subsection (3) of section 77-27,142;
  - (ii) a statement of the overall purpose of the agreement which is the long-term development of unified governance of public infrastructure projects, if applicable; and
  - (iii) the name of any other political subdivision which is a party to the agreement.

This subsection does not apply to the first one and one-half percent of a sales and use tax imposed by a municipality.

**Source:** Laws 1978, LB 394, § 2; Laws 1997, LB 182A, § 7; Laws 2009, LB501, § 4; Laws 2012, LB357, § 2; Laws 2013, LB104, § 2.

**77-27,142.02. Incorporated municipalities; sales and use tax; election; question; effect.**

Except as otherwise provided by subsection (2) of section 77-27,142, the power granted by section 77-27,142 shall not be exercised unless and until the question has been submitted at a primary, general, or special election held within the incorporated municipality and in which all qualified electors shall be entitled to vote on such question. The officials of the incorporated municipality shall order the submission of the question by submitting a certified copy of the resolution proposing the tax to the election commissioner or county clerk by March 1 for a primary election, by September 1 for a general election, or at least fifty days before a special election. Except as otherwise provided by subsection (2) of section 77-27,142.01, the question may include any terms and conditions set forth in the resolution proposing the tax, such as a termination date or the specific project or program for which the revenue received from such tax will be allocated, and shall include the following language: (Language)

Shall the governing body of the incorporated municipality impose a sales and use tax upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax?

If a majority of the votes cast upon such question shall be in favor of such tax, then the governing body of such incorporated municipality shall be empowered as provided by section 77-27,142 and shall forthwith proceed to impose a tax pursuant to the Local Option Revenue

*Important*

*Certified Resolution to Co. Clerk by March 1 for Primary Gen. Election by Sept 1 at least 50 days before Special Election*

*Impose Tax* →

Act. If a majority of those voting on the question shall be opposed to such tax, then the governing body of the incorporated municipality shall not impose such a tax.

**Source:** Laws 1978, LB 394, § 3; Laws 1985, LB 116, § 2; Laws 1986, LB 890, § 2; Laws 2009, LB501, § 5; Laws 2012, LB357, § 3.

**77-27,142.03. Incorporated municipality; sales and use tax; petition to submit question.**

(1) If the qualified electors of any municipality, equal in number to at least ten percent of the votes cast at the last preceding municipal election, petition the governing body to submit the question at least seventy-five days before the next primary, general, or special election, the governing body shall submit the question at the next primary, general, or special election.

(2) The question of imposing a sales and use tax which has been submitted to the electors and failed shall not be submitted to the electors of an incorporated municipality again until twenty-three months after such failure.

**Source:** Laws 1978, LB 394, § 4; Laws 1986, LB 890, § 3; Laws 1994, LB 1175, § 3; Laws 2009, LB501, § 6.

**77-27,142.04. Incorporated municipality; sales and use tax; election; notice.**

The governing body shall give notice of the submission of the question of imposing the sales and use tax upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax, not more than thirty days nor less than ten days previous to the election, by publication one time in one or more newspapers published in or of general circulation in the municipality in which such question is to be submitted. Such notice shall be in addition to any other notice required under the general election laws of this state.

**Source:** Laws 1978, LB 394, § 5.

**77-27,142.05. Incorporated municipality; sales and use tax; previously authorized; continuation without election.**

Any incorporated municipality which had, prior to January 1, 1978, authorized a sales and use tax pursuant to section 77-27,142 may continue the tax without submitting the question of continuing such tax to a vote of the qualified electors.

**Source:** Laws 1978, LB 394, § 6.

**77-27,223. County; license or occupation tax; authorized; election.**

A county may raise revenue by levying and collecting a license or occupation tax on any person, partnership, limited liability company, corporation, or business engaged in the sale of admissions to recreational, cultural, entertainment, or concert events that are subject to sales tax under sections 77-2701.04 to 77-2713 that occur outside any incorporated municipality, but within the boundary limits of the county. The tax shall be uniform in respect to the class upon which it is imposed. The tax shall be based upon a certain percentage of gross receipts from sales in the county of the person, partnership, limited liability company, corporation, or business, and may include sales of other goods and services at such locations and events, not to exceed one and one-half percent. A county may not impose the tax on sales that are within an incorporated city or village. No county shall levy and collect a license or occupation tax under this section unless approved by a majority of those voting on the question at a special, primary, or general election.

**Source:** Laws 2002, LB 259, § 1; Laws 2003, LB 282, § 83.

**77-27,224. County board; election; question; effect.**

The county board shall submit the question of imposing a license or occupation tax under section 77-27,223 to the registered voters at any primary or general election or at a special election if the county submits a certified copy of the resolution proposing the tax to the election commissioner or county clerk within a reasonable time prior to the primary, general, or special election. The question may include any terms and conditions set forth in the resolution proposing the tax, such as a termination date or the specific project or program for which the revenue will be allocated, and shall include the following language: Shall the county board impose a license or occupation tax upon any person, partnership, limited liability company, corporation, or business engaged in the sale of admissions to recreational, cultural, entertainment, or concert events within the county on which the State of Nebraska is authorized to impose a sales tax? If a majority of those voting on the question are in favor of the tax, then the county board shall be empowered to impose the tax and shall forthwith proceed to impose the tax. If a majority of those voting on the question are opposed to the tax, then the county board shall not impose the tax.

**Source:** Laws 2002, LB 259, § 2.

**77-27,225. Election; notice.**

The county board shall give notice of the submission of the question of imposing a license or occupation tax under section 77-27,223 not more than thirty days nor less than ten days prior to the election, by publication one time in one or more newspapers published in or of general circulation in the county in which such question is to be submitted. The notice shall be in addition to any other notice required under the general election laws of this state.

**Source:** Laws 2002, LB 259, § 3.

**77-27,226. Petition to submit question.**

Whenever, at least forty-five days prior to any county or state election, the registered voters of the county, equal in number to ten percent of the votes cast at the last preceding county election, petition the county board to submit the question of imposing a license or occupation tax under section 77-27,223, the county board shall submit the question at the next primary, general, or special election.

**Source:** Laws 2002, LB 259, § 4.

**77-27,227. Submission of question; limitation.**

The question of imposing a license or occupation tax under section 77-27,223 which has been submitted to the registered voters and failed shall not be submitted to the registered voters of the county again until twenty-three months after such failure.

**Source:** Laws 2002, LB 259, § 5.

**77-3443. Other political subdivisions; levy limit; levy request; governing body; duties; allocation of levy. (2019 Update)**

(1) All political subdivisions, other than:

(a) school districts, community colleges, natural resources districts, educational service units, cities, villages, counties, municipal counties, rural and suburban fire protection districts that have levy authority pursuant to subsection (10) of section 77-3442, and sanitary and improvement districts and

(b) political subdivisions subject to municipal allocation under subsection (2) of this section may levy taxes as authorized by law which are authorized by the county

board of the county or the council of a municipal county in which the greatest portion of the valuation is located, which are counted in the county or municipal county levy limit provided in section 77-3442, and which do not collectively total more than fifteen cents per one hundred dollars of taxable valuation on any parcel or item of taxable property for all governments for which allocations are made by the municipality, county, or municipal county, except that such limitation shall not apply to property tax levies for preexisting lease-purchase contracts approved prior to July 1, 1998, for bonded indebtedness approved according to law and secured by a levy on property, and for payments by a public airport to retire interest-free loans from the Division of Aeronautics of the Department of Transportation in lieu of bonded indebtedness at a lower cost to the public airport. The county board or council shall review and approve or disapprove the levy request of all political subdivisions subject to this subsection.

The county board or council may approve all or a portion of the levy request and may approve a levy request that would allow the requesting political subdivision to levy a tax at a levy greater than that permitted by law. Unless a transit authority elects to convert to a regional metropolitan transit authority in accordance with the Regional Metropolitan Transit Authority Act, and for each fiscal year of such a transit authority until the first fiscal year commencing after the effective date of such conversion, the The county board of a county or the council of a municipal county which contains a transit authority ~~established~~ created pursuant to the Transit Authority Law section 14-1803 shall allocate no less than three cents per one hundred dollars of taxable property within the city or municipal county subject to the levy to the transit authority if requested by such authority. For any political subdivision subject to this subsection that receives taxes from more than one county or municipal county, the levy shall be allocated only by the county or municipal county in which the greatest portion of the valuation is located. The county board of equalization shall certify all levies by October 15 to insure that the taxes levied by political subdivisions subject to this subsection do not exceed the allowable limit for any parcel or item of taxable property. The levy allocated by the county or municipal county may be, exceeded as provided in section 77-3444.

(2) All city airport authorities established under the Cities Airport Authorities Act, community redevelopment authorities established under the Community Development Law, transit authorities established under the Transit Authority Law unless and until the first fiscal year commencing after the effective date of any conversion by such a transit authority into a regional metropolitan transit authority pursuant to the Regional Metropolitan Transit Authority Act, and offstreet parking districts established under the Offstreet Parking District Act may be allocated property taxes as authorized by law which are authorized by the city, village, or municipal county and are counted in the city or village levy limit or municipal county levy limit provided by section 77-3442, except that such limitation shall not apply to property tax levies for preexisting lease-purchase contracts approved prior to July 1, 1998, for bonded indebtedness approved according to law and secured by a levy on property, and for payments by a public airport to retire interest-free loans from the Division of Aeronautics of the Department of Transportation in lieu of bonded indebtedness at a lower cost to the public airport. For offstreet parking districts established under the Offstreet Parking District Act, the tax shall be counted in the allocation by the city proportionately, by dividing the total taxable valuation of the taxable property within the district by the total taxable valuation of the taxable property within the city multiplied by the levy of the district. Unless a transit authority elects to convert into a regional metropolitan transit authority pursuant to the Regional Metropolitan Transit Authority Act, and for each fiscal year of such a transit authority until the first fiscal year commencing after the effective date of such conversion, the The city council of a city which has ~~established~~ created a transit authority pursuant to the Transit Authority Law section 14-1803 or the council of a municipal county which contains a transit authority shall allocate no less than three cents per one hundred dollars of taxable property subject to the levy to the transit authority if requested by such authority. The city council, village board, or council shall review and approve or disapprove the levy request of the political subdivisions subject to this

subsection. The city council, village board, or council may approve all or a portion of the levy request and may approve a levy request that would allow a levy greater than that permitted by law. The levy allocated by the municipality or municipal county may be exceeded as provided in section 77-3444.

(3) On or before August 1, all political subdivisions subject to county, municipal, or municipal county levy authority under this section shall submit a preliminary request for levy allocation to the county board, city council, village board, or council that is responsible for levying such taxes. The preliminary request of the political subdivision shall be in the form of a resolution adopted by a majority vote of members present of the political subdivision's governing body. The failure of a political subdivision to make a preliminary request shall preclude such political subdivision from using procedures set forth in section 77-3444 to exceed the final levy allocation as determined in subsection (4) of this section.

(4) Each county board, city council, village board, or council shall

(a) adopt a resolution by a majority vote of members present which determines a final allocation of levy authority to its political subdivisions and

(b) forward a copy of such resolution to the chairperson of the governing body of each of its political subdivisions. No final levy allocation shall be changed after September 1 except by agreement between both the county board, city council, village board, or council which determined the amount of the final levy allocation and the governing body of the political subdivision whose final levy allocation is at issue.

**Source:** Laws 1996, LB 1114, § 2; Laws 1997, LB 269, § 57; Laws 1998, LB 306, § 37; Laws 1999, LB 141, § 12; Laws 2001, LB 142, § 58; Laws 2002, LB 994, § 26; Laws 2015, LB325, § 8; Laws 2017, LB339, § 270; Laws 2019, LB492, § 43.

**Effective Date:** September 1, 2019

**Cross References:** Cities Airport Authorities Act, see section 3-514. Community Development Law, see section 18-2101. Offstreet Parking District Act, see section 19-3301. Regional Metropolitan Transit Authority Act, see section 18-801. Transit Authority Law, see section 14-1826.

**77-3444. Authority to exceed maximum levy; procedure.**

(1) A political subdivision may exceed the limits provided in section 77-3442 or a final levy allocation determination as provided in section 77-3443 by an amount not to exceed a maximum levy approved by a majority of registered voters voting on the issue in a primary, general, or special election at which the issue is placed before the registered voters. A vote to exceed the limits provided in section 77-3442 or a final levy allocation as provided in section 77-3443 must be approved prior to October 10 of the fiscal year which is to be the first to exceed the limits or final levy allocation. The governing body of the political subdivision may call for the submission of the issue to the voters

(a) by passing a resolution calling for exceeding the limits or final levy allocation by a vote of at least two-thirds of the members of the governing body and delivering a copy of the resolution to the county clerk or election commissioner of every county which contains all or part of the political subdivision or

(b) upon receipt of a petition by the county clerk or election commissioner of every county containing all or part of the political subdivision requesting an election signed by at least five percent of the registered voters residing in the political subdivision.

The resolution or petition shall include the amount of levy which would be imposed in excess of the limits provided in section 77-3442 or the final levy allocation as provided in section 77-3443 and the duration of the excess levy authority. The excess levy authority shall not have a duration greater than five years. Any resolution or petition calling for a special election shall be filed with the county clerk or election commissioner no later than thirty days prior to the date

of the election, and the time of publication and providing a copy of the notice of election required in section 32-802 shall be no later than twenty days prior to the election.

The county clerk or election commissioner shall place the issue on the ballot at an election as called for in the resolution or petition which is at least thirty days after receipt of the resolution or petition. The election shall be held pursuant to the Election Act. For petitions filed with the county clerk or election commissioner on or after May 1, 1998, the petition shall be in the form as provided in sections 32-628 to 32-631. Any excess levy authority approved under this section shall terminate pursuant to its terms, on a vote of the governing body of the political subdivision to terminate the authority to levy more than the limits, at the end of the fourth fiscal year following the first year in which the levy exceeded the limit or the final levy allocation, or as provided in subsection (4) of this section, whichever is earliest. A governing body may pass no more than one resolution calling for an election pursuant to this section during any one calendar year. Only one election may be held in any one calendar year pursuant to a petition initiated under this section.

(2) The ballot question may include any terms and conditions set forth in the resolution or petition and shall include the following:

"Shall (name of political subdivision) be allowed to levy a property tax not to exceed ..... cents per one hundred dollars of taxable valuation in excess of the limits prescribed by law until fiscal year ..... for the purposes of (general operations; building construction, remodeling, or site acquisition; or both general operations and building construction, remodeling, or site acquisition)?"

If a majority of the votes cast upon the ballot question are in favor of such tax, the county board shall authorize a tax in excess of the limits in section 77-3442 or the final levy allocation in section 77-3443 but such tax shall not exceed the amount stated in the ballot question. If a majority of those voting on the ballot question are opposed to such tax, the governing body of the political subdivision shall not impose such tax.

(3) In lieu of the election procedures in subsection (1) of this section, any political subdivision subject to section 77-3443 and villages may approve a levy in excess of the limits in section 77-3442 or the final levy allocation provided in section 77-3443 for a period of one year at a meeting of the residents of the political subdivision or village, called after notice is published in a newspaper of general circulation in the political subdivision or village at least twenty days prior to the meeting. At least ten percent of the registered voters residing in the political subdivision or village shall constitute a quorum for purposes of taking action to exceed the limits or final levy allocation. A record shall be made of the registered voters residing in the political subdivision or village who are present at the meeting. The method of voting at the meeting shall protect the secrecy of the ballot. If a majority of the registered voters present at the meeting vote in favor of exceeding the limits or final levy allocation, a copy of the record of that action shall be forwarded to the county board prior to October 10 and the county board shall authorize a levy as approved by the residents for the year. If a majority of the registered voters present at the meeting vote against exceeding the limits or final allocation, the limit or allocation shall not be exceeded and the political subdivision shall have no power to call for an election under subsection (1) of this section.

(4) A political subdivision may rescind or modify a previously approved excess levy authority prior to its expiration by a majority of registered voters voting on the issue in a primary, general, or special election at which the issue is placed before the registered voters. A vote to rescind or modify must be approved prior to October 10 of the fiscal year for which it is to be effective. The governing body of the political subdivision may call for the submission of the issue to the voters (a) by passing a resolution calling for the rescission or modification by a vote of at least two-thirds of the members of the governing body and delivering a copy of the resolution to the county clerk or election commissioner of every county which contains all or

part of the political subdivision or (b) upon receipt of a petition by the county clerk or election commissioner of every county containing all or part of the political subdivision requesting an election signed by at least five percent of the registered voters residing in the political subdivision. The resolution or petition shall include the amount and the duration of the previously approved excess levy authority and a statement that either such excess levy authority will be rescinded or such excess levy authority will be modified. If the excess levy authority will be modified, the amount and duration of such modification shall be stated. The modification shall not have a duration greater than five years. The county clerk or election commissioner shall place the issue on the ballot at an election as called for in the resolution or petition which is at least thirty days after receipt of the resolution or petition, and the time of publication and providing a copy of the notice of election required in section 32-802 shall be no later than twenty days prior to the election. The election shall be held pursuant to the Election Act.

(5) For purposes of this section, when the political subdivision is a sanitary and improvement district, registered voter means a person qualified to vote as provided in section 31-735. Any election conducted under this section for a sanitary and improvement district shall be conducted and counted as provided in sections 31-735 to 31-735.06.

(6) For purposes of this section, when the political subdivision is a school district or a multiple-district school system, registered voter includes persons qualified to vote for the members of the school board of the school district which is voting to exceed the maximum levy limits pursuant to this section.

**Source:** Laws 1996, LB 1114, § 3; Laws 1997, LB 269, § 58; Laws 1997, LB 343, § 1; Laws 1997, LB 806, § 4; Laws 1998, LB 306, § 38; Laws 1998, LB 1104, § 18; Laws 1999, LB 141, § 13; Laws 2007, LB289, § 1; Laws 2018, LB377, § 8.

**Cross References:** **Election Act**, see section 32-101.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA, PURSUANT TO THE NEBRASKA LOCAL OPTION REVENUE ACT, PROPOSING AND SUBMITTING TO VOTERS AT THE 2020 PRIMARY ELECTION AN INCREASE OF THE LOCAL SALES AND USE TAX RATE OF ONE-HALF OF ONE PERCENT (½%) FROM ONE PERCENT (1%) TO ONE AND ONE-HALF PERCENT (1½%).

WHEREAS, the current local sales and use tax rate of the City of St. Paul, Nebraska (the “City”) is one percent (1%) pursuant to Neb. Rev. Stat. §77-27,142; and

WHEREAS, pursuant to Neb. Rev. Stat. §77-27,142, the City shall submit to the voters a proposal to increase the City sales and use tax at a primary or general or special election held within the City; and

WHEREAS, the City desires to propose to qualified electors of the City at a special election to increase the City’s sales and use tax rate by an additional one-half of one percent (½%) from one percent (1%) to one and one-half percent (1½%); and

WHEREAS, a proposed ballot question for such purpose is submitted with this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City that all of the following actions are hereby adopted and approved:

Section 1. The Mayor and City Council hereby propose to increase the City sales and use tax rate by one-half of one percent (½%) from one percent (1%) to one and one-half percent (1½%).

Section 2. Said proposal to increase the City sales and use tax rate by an additional one-half of one percent (½%) from one percent (1%) to one and one-half percent (1½%) shall be submitted to a vote of qualified electors of the City at the primary election to be held in the City on May 12, 2020.

Section 3. The question, in form and content as presented with this Resolution as Exhibit A--OFFICIAL BALLOT - CITY OF ST. PAUL - PROPOSAL TO INCREASE LOCAL SALES AND USE TAX RATE and incorporated herein by this reference, is hereby approved and shall appear on the ballot for qualified electors of the City at the May 2020 primary election, subject to any modifications the Mayor determines necessary or advisable.

Section 4. The City Clerk is authorized, directed, and ordered to submit said question by attesting to and submitting a certified copy of this Resolution to the Howard County Clerk in accordance with applicable law.

Section 5. The Mayor and City Clerk are hereby authorized and directed to take any other actions as necessary or appropriate to carry out the actions approved in this Resolution, including, without limitation, providing any notice required of the governing body or otherwise by applicable law.

Passed and adopted this \_\_\_\_\_ day of December, 2019.

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Mayor

ATTEST:

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City Clerk

EXHIBIT A

**OFFICIAL BALLOT  
CITY OF ST. PAUL, NEBRASKA  
PROPOSAL TO INCREASE LOCAL SALES AND USE TAX RATE  
FROM 1.0% TO 1.5%**

Shall the governing body of the incorporated municipality - the City of St. Paul, Nebraska - increase the local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ) from the current rate of one percent (1%) to a rate of one and one-half percent ( $1\frac{1}{2}\%$ ) and impose a sales and use tax at the increased rate upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax?

Yes

No

A "Yes" Vote: If a majority of the votes cast upon such question shall be in favor of increasing such local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ) to a rate of one and one-half percent ( $1\frac{1}{2}\%$ ), then the governing body of such incorporated municipality - the City of St. Paul - shall be empowered as provided by Section 77-27,142 of the Nebraska Revised Statutes and shall forthwith proceed to increase the local sales and use tax rate from one percent (1%) to one and one-half percent ( $1\frac{1}{2}\%$ ) and impose a sales and use tax at the increased rate upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax, pursuant to the Local Option Revenue Act.

A "No" Vote: If a majority of those voting on the question shall be opposed to such an increase of the local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ), then the governing body of the incorporated municipality shall not impose such a tax increase and the local sales and use tax rate will remain unchanged at one percent (1%).

Additional Information Regarding Proposed Local Sales and Use Tax Rate Increase:

Revenues from the increased sales and use tax are available to be used for the general purposes of the City.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA, PURSUANT TO THE NEBRASKA LOCAL OPTION REVENUE ACT, PROPOSING AND SUBMITTING TO VOTERS AT THE 2020 PRIMARY ELECTION AN INCREASE OF THE LOCAL SALES AND USE TAX RATE OF AN ADDITIONAL ONE-HALF OF ONE PERCENT FROM ONE AND ONE-HALF PERCENT (1½%) TO TWO PERCENT (2%).

WHEREAS, the City of St. Paul, Nebraska, local sales and use tax rate currently is one percent (1%) pursuant to Neb. Rev. Stat. §77-27,142; and

WHEREAS, the Mayor and City Council have approved a resolution asking the voters to approve an increase in the local sales and use tax rate from one percent (1%) to one and one-half percent (1½%); and

WHEREAS, pursuant to Neb. Rev. Stat. §77-27,142, upon an affirmative vote of at least seventy percent (70%) of all of the members of the governing body of the City of St. Paul, the City shall submit to voters a proposal to increase the City sales and use tax to a rate greater than one and one-half percent (1½%) at a primary or general election held within the City; and

WHEREAS, the City desires to propose to qualified electors of the City at the 2020 primary election to increase the City's sales and use tax rate by an additional one-half of one percent (½%) from one and one-half percent (1½%) to two percent (2%); and

WHEREAS, a proposed ballot question for such purpose is submitted with this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Paul, Nebraska, that all of the following actions are hereby adopted and approved:

Section 1. The Mayor and City Council hereby propose to increase the City of St. Paul sales and use tax rate by an additional one-half of one percent (½%) from one and one-half percent (1½%) to two percent (2%).

Section 2. Said proposal to increase the City of St. Paul sales and use tax rate by an additional one-half of one percent (½%) from one and one-half percent (1½%) to two percent (2%) shall be submitted to a vote of qualified electors of the City of St. Paul at the primary election held in the City on May 12, 2020.

Section 3. The question, in form and content presented with this Resolution as Exhibit A--OFFICIAL BALLOT - CITY OF ST. PAUL - PROPOSAL TO INCREASE LOCAL SALES AND USE TAX RATE and incorporated herein by this reference, is hereby approved and shall appear on the ballot for qualified electors of the City of St. Paul at the May 2020 primary election, subject to any modifications the Mayor determines necessary or advisable.

Section 4. The City Clerk or her designee is authorized, directed, and ordered to submit said question by attesting to and submitting a certified copy of this Resolution to the Howard County Clerk in accordance with applicable law.

Section 5. The Mayor and City Clerk are hereby authorized and directed to take any other actions as necessary or appropriate to carry out the actions approved in this Resolution, including, without limitation, providing any notice required of the governing body or otherwise by applicable law.

Passed and adopted this \_\_\_\_\_ day of December, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

EXHIBIT A

**OFFICIAL BALLOT  
CITY OF ST. PAUL  
PROPOSAL TO INCREASE LOCAL SALES AND USE TAX RATE  
BY AN ADDITIONAL ONE-HALF PERCENT TO 2%**

Shall the governing body of the incorporated municipality - the City of St. Paul - increase the local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ) from one and one-half percent ( $1\frac{1}{2}\%$ ) to a rate of two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

A "Yes" Vote: If a majority of the votes cast upon such question shall be in favor of increasing such local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ) to a rate of two percent (2%), then the governing body of such incorporated municipality - the City of St. Paul - shall be empowered as provided by Section 77-27,142 of the Nebraska Revised Statutes to increase the local sales and use tax rate from one and one-half percent ( $1\frac{1}{2}\%$ ) to two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within such municipality on which the State of Nebraska is authorized to impose a tax, pursuant to the Local Option Revenue Act. The revenue provided from the increased sales tax will be used to fund the cost of such public infrastructure projects as are allowed pursuant to the Local Option Revenue Act. To the extent the additional local sales and use tax collected is used to fund the cost of the such projects in the City, increasing the local sales and use tax rate may reduce the amount necessary to be levied against the taxable value of the property located in the city.

A "No" Vote: If a majority of those voting on the question shall be opposed to such an increase of the local sales and use tax rate by an additional one-half of one percent ( $\frac{1}{2}\%$ ), then the governing body of the incorporated municipality shall not impose such a tax increase and the local sales and use tax rate will not be increased in an additional one-half of one percent ( $\frac{1}{2}\%$ ). The cost of the new infrastructure projects in the City would then be funded solely through a property tax levy.

Additional Information Regarding Proposed Local Sales and Use Tax Rate Increase:

Relationship to Other Ballot Measure: At this election, the voters of the City are being asked to approve an increase in the local sales and use tax rate from one percent (1%) to one and one-half percent ( $1\frac{1}{2}\%$ ). If a majority of the voters do NOT approve an increase from one percent (1%) to one and one-half percent ( $1\frac{1}{2}\%$ ), then the City will not exercise its authority under this ballot measure even if a majority of the votes approve an increase from one and one-half percent ( $1\frac{1}{2}\%$ ) to two percent (2%).

List of reductions or elimination of other taxes or fees, if any: There is not contemplated at this time to be any elimination of other taxes or fees should a majority of those voting on such question be in favor of increasing the local sales and use tax rate. To the extent the additional local sales and use tax collected is used to fund the cost of public infrastructure projects, increasing the local sales and use tax rate may reduce the amount necessary to be levied against the taxable value of the property located in the city.

Projects to be funded, in whole or in part, from the revenue collected, along with any savings or efficiencies resulting from the projects: Revenues from the increased sales and use tax are to be used for such public infrastructure projects as are allowed pursuant to the Local Option Revenue Act., including, but not limited to, public highways and bridges and municipal roads, streets, bridges, and sidewalks; solid waste management facilities; wastewater, storm water, and water treatment works and systems, water distribution facilities, and water resources projects, including, but not limited to, pumping stations, transmission lines, and mains and their appurtenances; hazardous waste disposal systems; resource recovery systems; airports; port facilities; buildings and capital equipment used in the operation of municipal government; convention and tourism facilities; redevelopment projects as defined in Neb. Rev. Stat. § 18-2103; mass transit and other transportation systems, including parking facilities; and equipment necessary for the provision of municipal services. Savings and efficiencies will be realized through economic development brought about by improvements through such public infrastructure projects.

Years within which the revenue will be collected: Since the proposed increased sales and use tax is the portion of the overall rate greater than one and one-half percent and is imposed for the purpose of the interlocal agreement between the City of St. Paul and the Community Redevelopment Authority of the City of St. Paul, which interlocal agreement is related to public infrastructure projects, there is no stated termination date for the increased tax pursuant to Neb. Rev. Stat. § 77-27,142(2)(d).

Interlocal Agreement: The City of St. Paul and the Community Redevelopment Authority of the City of St. Paul have entered into an interlocal agreement that created a separate administrative entity for purposes of the agreement, related to public infrastructure projects. Such interlocal agreement contains provisions relating to the long-term development of unified governance for such public infrastructure projects. A portion of the rate greater than one and one-half percent, such portion being at least one-eighth percent (1/8%), is imposed for the purpose of the interlocal agreement.

# Treasurer's Report:

<i>Account Number</i>	<i>Prev. Mth Total</i>	<i>Current Mth Total</i>	<i>Total</i>
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Water Trmt 504-189	\$ (17,568.65)	\$ 17,572.36	\$ 3.71
Keno 504-409	\$ (87,182.73)	\$ 91,316.32	\$ 4,133.59
Sales Tax 504420	\$ (125,986.14)	\$ 121,745.14	\$ (4,241.00)
Pool 504-442	\$ (7,861.76)	\$ 7,862.90	\$ 1.14
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Keno ICS 103314	\$	(65,326.32)	\$	65,466.05	\$	139.73
Street ICS 103349	\$	(60,312.79)	\$	60,441.81	\$	129.02
Library ICS 103365	\$	(30,156.38)	\$	30,220.88	\$	64.50
Senior Center ICS 103373	\$	(30,156.38)	\$	30,220.89	\$	64.51
Redlg ICS 103381	\$	(62,370.84)	\$	62,504.26	\$	133.42
Pool ICS 103348	\$	(20,104.26)	\$	20,147.26	\$	43.00
Cemetery ICS 103446	\$	(18,008.88)	\$	18,047.40	\$	38.52
General TCD 109366	\$	(56,707.73)	\$	57,165.12	\$	457.39
General TCD 109367	\$	(56,697.50)	\$	57,154.81	\$	457.31
<b>Heritage Bank</b>						
UB ACH 411025	\$	(336,833.38)	\$	403,628.50	\$	66,795.12
Investors 4100744	\$	(28,106.24)	\$	-	\$	-
<b>CITY FUND TOTAL</b>	\$	<b>(5,960,291.70)</b>	\$	<b>5,961,596.29</b>	\$	<b>29,410.83</b>

**Spending Consideration(s)**

- **Birthday party supplies**
  - Asking for a budget to expand birthday parties in the gym
  - Nerf barriers -
  - Nerf guns & Darts
  - Bouncy house- Could be up to \$2500 possible talk for future
- **Donation Wall**
  - Called Todd with Arreya Digital signs- gave us a quote of \$800 to update our Donor wall.
  - Email attached

**Civic Center updates**

- How to keep non- members out? - there has been two holes put in the drywall in the last month both by non- members
  - Change hours 5am- 10pm?
  - 1-week disconnection after 1 warning for bringing non- members in
- Online pay
  - Consider Pay pal Account for the Civic Center.
    - Memberships and will be great for Summer Rec program.

**New Events**

- Fitness classes starting in January
  - Beachbody on Demand- Show on projectors
  - FREE with a Civic Center Membership
    - Push for family memberships
    - Cost for Civic Center attached.
- Offering Senior Fitness classes under Cindy Paustian
  - Fees and proposal attached

**Miscellaneous**

- Cell phone for Community Programs Coordinator
  - Disconnect the phone and do a payment of \$40.00/ month for personal cell phone bill.
- Discussion on Digital Sign Price
  - Current pricing attached
  - I propose an additional pricing option of \$20.00 a week for Non-profit Events (fundraisers)



Sarah Call &lt;civiccenterstpaul@gmail.com&gt;

**Civic Center Donation Wall**

3 messages

*Donor Wall***Sarah Call** <civiccenterstpaul@gmail.com>  
To: todd@arreja.com

Mon, Dec 9, 2019 at 1:57 PM

Todd,

I got your name from Dream Solko. She said she worked with you on a few things. I am running the Civic Center here in St. Paul and we are looking to update our Donation Wall. Would you be willing to chat with me about this?

Thank you,

**Sarah Call**  
**Community Programs Coordinator**  
308-750-5616  
civiccenterstpaul@gmail.com

**Todd Burgess** <todd@arreja.com>  
To: Sarah Call <civiccenterstpaul@gmail.com>

Mon, Dec 9, 2019 at 3:24 PM

Sarah, contact info below, or call 319 396 8101

**Todd Burgess**  
**Arreja**  
935 Boyson Ct, Suite B  
Hiawatha, IA 52233  
319-294-6671 ext. 102 w 319-533-3184 c  
arreja.com

[Quoted text hidden]

**Todd Burgess** <todd@arreja.com>  
To: Sarah Call <civiccenterstpaul@gmail.com>

Mon, Dec 9, 2019 at 3:41 PM

Sarah,

I am thinking of a budget of 825.00 this includes design and printing. Suggest we use an opaque polyester film.

**Todd Burgess**  
**Arreja**  
935 Boyson Ct, Suite B  
Hiawatha, IA 52233  
319-294-6671 ext. 102 w 319-533-3184 c  
arreja.com

[Quoted text hidden]

*Beachbody*

## Business Service Fee (BSF): Start Here

FAQ:1700

The Business Service Fee is the monthly cost of maintaining a Coach business. The fee is \$15.95 USD, \$17.95 CAD, or £15.95 GBP per month and it includes:

- Up to a 25% discount on products purchased through Team Beachbody.
- A replicated website to sell directly to customers.
- Access to the Coach Office which has tools, news, training, reports and more to help each Coach monitor, maintain, and grow their business.

The Business Service Fee is charged automatically each month to the Coach's credit or debit card. This ensures the BSF is paid on time. It must be paid each month in order for commissions to be released to the Coach.

Military Waiver: United States military service members may qualify to have their BSF waived. View [FAQ 2916](#) for details.

### 3.30 Organization and Management of Your Beachbody Fit Club

As part of their opportunity to help other people try Beachbody products and achieve their fitness goals, Coaches are able to organize, host and manage their own Beachbody Fit Club. Coaches who intend to organize and facilitate a Beachbody Fit Club must abide by the guidelines set forth in the Coach Online Office, as well as strictly adhering to the following points.

- When promoting and conducting a Beachbody Fit Club, the hosting Coach must always identify themselves as an Independent Beachbody Coach.
- Coaches must offer a random selection of Beachbody programs for the Fit Club guest to sample during any weekly gathering. Playing an entire fitness program in the workout order provided and over the duration of the entire fitness program (i.e., the precise 90 days of P90X or 6 weeks of Slim in 6) is expressly prohibited.
- The Fit Club may only consist of a Coach describing and playing the Beachbody DVDs for a group workout.
- Minor children may not participate in Fit Club workouts as Beachbody fitness programs are not intended for use by children under the age of 18.

**AT NO TIME MAY A COACH ACT AS A FITNESS OR ANY OTHER TYPE OF INSTRUCTOR IN ANY FIT CLUB WORKOUT AND MAY NOT TEACH A FIT CLUB WITHOUT A DVD IN USE UNLESS THEY HAVE RECEIVED CERTIFICATION FROM BEACHBODY.**

Coaches may not require a guest to pay simply to attend the Beachbody Fit Club and only complete a Beachbody workout, however a Coach may ask for a financial donation from the guest (a) to cover the cost of the facility rental where the Beachbody Fit Club is held, or (b) if these guests wish to be served any supplements or consumables such as Shakeology<sup>®</sup> or P90X<sup>®</sup> Results & Recovery Formula) following the workout.

Each Coach promoting or conducting a Beachbody Fit Club expressly understands and agrees that the Company in no manner endorses, sponsors, or promotes any Fit Club (or related activity) offered by any Coach.

**When promoting or conducting any Beachbody Fit Club, each Coach expressly agrees to indemnify, defend, and hold harmless the Company and its successors, assigns, affiliates, members, officers, and employees from any and all claims, causes of action, injuries, losses, damages, judgments, costs, or expenses, including attorney's fees, arising in any manner from the respective Coach's Fit Club.**

Order Details:

[Edit](#)



Barre Blend BOD &  
Shakeology  
Challenge Pack

\$160.00  
USD + s&h  
150 PV Points

[✕ Remove](#)

Quantity:

You chose:

Chocolate Plant-Based  
Vegan Shakeology  
30-servings bag  
Monthly subscription

Beachbody On Demand  
Annual Membership



Digital Business  
Starter Kit

Included with Challenge Pack

**Subtotal** **\$160.00**  
USD + s&h

Tax and shipping fees applied at checkout



sarah call &lt;callsarah17@gmail.com&gt;

**Fwd: Fit Club**

1 message

**Jade Gasseling** <jadegasseling@gmail.com>  
To: callsarah17@gmail.com

Mon, Dec 9, 2019 at 11:36 AM

----- Forwarded message -----

From: **Compliance** <Compliance@beachbody.com>  
Date: Mon, Dec 9, 2019 at 10:33 AM  
Subject: RE: Fit Club  
To: Jade Gasseling <jadegasseling@gmail.com>

Good morning Jade,

Thank you for taking the time to contact us.

Fit Clubs are a great way for Beachbody Coaches to help people in their local community achieve their fitness goals. The Fit Club may only consist of a Coach describing and playing the Beachbody DVDs or streaming Beachbody On Demand ("BOD") for a group workout. Any Fit Club workout offered may not be streamed live or broadcast through social media for participation by any individual or group in any remote location separate from the actual Fit Club location.

Please keep in mind that the following guidelines apply:

- If you are hosting a **Fit Club** and also wish to present information about the Coach business opportunity, please
- ensure you are providing your attendees with a copy of the Statement of Independent Coach Earnings as this is an important reference for individuals considering joining Beachbody as a Coach.
  - As the host of a **Fit Club**, please ensure all of your participants sign the Coach **Fitness** Waiver & Release prior to beginning the workout with you. Links to this important document may be found here; English, Spanish & French.
  - Minor children may not participate in a **Fit Club** as most Beachbody **fitness** programs are not intended for use by children under the age of 18.
  - More information about hosting a **Fit Club** may be found in the Team Beachbody Coach Policies & Procedures, in a section entitled "Management of Your Beachbody **Fit Club** or Beachbody Challenge Group".

Warm regards,

Vera Tia

Manager, Compliance

US/CA Phone Number: 844 - 246 - 2227

UK Phone Number: 0800 - 151 - 2422

Email: Compliance@Beachbody.com

 cid:image001.jpg@01CA1B35.F34DF6B0

This email message (and any associated or attached files) is intended only for the addressee(s) and contains information that may be confidential and protected by copyright law or constitutes a trade secret. If you are not the intended recipient, please notify the sender by reply email and immediately delete this message. Any use, disclosure, or reproduction of this email by anyone other than the intended recipient(s) is strictly prohibited.

### 3.2.12 Management of Your Beachbody Fit Club or Beachbody Challenge Group

As part of Your opportunity to help other people try Beachbody products and achieve their fitness goals, You may organize, host and manage Your own Beachbody Fit Club so long as You abide by the guidelines set forth in the Coach Office, as well as strictly adhering to the following:

¶ When hosting, promoting or conducting a Beachbody Fit Club, You must always identify Yourself as an Independent

Beachbody Coach.

¶ You must offer a random selection of Beachbody programs for the Fit Club guest to sample during any weekly gathering.

Playing an entire fitness program in the workout order provided and over the duration of the entire fitness program (i.e., the precise 90 days of P90X or 60 days of Insanity) is prohibited.

¶ The Fit Club may only consist of a Coach describing and playing the Beachbody DVDs or streaming Beachbody On Demand ("BOD") for a group workout. Any Fit Club workout offered may not be streamed live or broadcast through social media for participation by any individual or group in any remote location separate from the actual Fit Club location.

¶ A Beachbody Challenge Group may be operated by a Coach with participation by other challengers in person or virtually.

A Coach may offer prizes for their challenge group participants following the promotional and prize guidelines set forth in Sections 5.2 and 5.2.1 of these Policies & Procedures.

¶ Minor children may not participate in Fit Club or Challenge Group workouts as most Beachbody fitness programs are not intended for use by children under the age of 18.

AT NO TIME MAY YOU ACT AS A FITNESS OR ANY OTHER TYPE OF INSTRUCTOR IN ANY FIT CLUB WORKOUT

AND YOU MAY NOT TEACH A FIT CLUB WITHOUT PLAYING THE OFFICIAL BEACHBODY WORKOUT UNLESS

YOU HAVE RECEIVED BEACHBODY LIVE! CERTIFICATION FROM BEACHBODY.

You may not require a guest to pay simply to attend the Beachbody Fit Club and only complete a Beachbody workout; however, You may ask for a financial donation from the guest (a) to cover the cost of the facility rental where the Beachbody Fit Club is held, or (b) if these guests wish to be served any supplements or consumables such as Shakeology® or Beachbody Performance™ Line) following the

City Council Members

Senior  
Fitness

My name is Cindy Paustian. I am the former Howard County Wellness Institute Director. I am submitting a request for your consideration in approving our return to using the Civic Center Gym to continue teaching our Senior Fit & Fabulous Balance and Exercise Class.

Due to numerous unfortunate circumstances and no longer being affiliated with the Howard County Medical Center, our Senior Fit & Fabulous Balance and Exercise Class was forced to find an alternate location to continue with our classes....which currently has over 30 active seniors. As we are very thankful to Brookfield Park for inviting our class to utilize their community room to continue without interruption, we have outgrown that space. As we look to a fresh start welcoming in 2020, our Senior Fit & Fabulous Balance and Exercise Class wishes to return to the Civic Center Gym to host our twice-per week class. Our class runs 12 months per year.

I have numerous individuals who have been participating in this class for over 3 years, and they can attest to the numerous health benefits they enjoy due to their regular attendance in this class. Our class consists of low-impact aerobic exercise; strength conditioning using weights; stretching and flexibility exercises and balance, mobility & fall prevention program.

As many of our class participants are on limited incomes, we are asking for a reduction in the fees that was previously charged to us. In return for a lower fee schedule, our class would be happy to volunteer at the Civic Center for various activities and events, under the direction of Sarah Call. Also, as a professional health and wellness educator, I would be happy to volunteer to provide Health & Wellness Seminars at the Civic Center...if that would fit in with your business plan.

In closing, I wish to thank Sarah Call for reaching out to us and encouraging us to return to the Civic Center for our classes. We appreciate your consideration and thank you in advance for your time.

Sincerely,  
Cindy Paustian, BA  
Certified Health Educator  
Certified Master Level Senior Fitness Instructor  
Senior Fit & Fabulous Balance and Exercise Class Participants

## Senior Fit & Fabulous Senior Balance And Exercise Class

Instructor:

Cindy Paustian, BA

Certified Health/Wellness Educator

Master Level Senior Fitness Instructor

Standard Level Silver Sneakers Senior Educator/Instructor

Contact Information:

[stevepaustian@yahoo.com](mailto:stevepaustian@yahoo.com)

308 383 8613

2020 Class Structure And Fee Proposal:

Classes Tuesday & Thursday mornings: 8:30 - 10:00 am 12 Month A Year

Requesting The Following Civic Center Fee Charges For Classes:

\$10.00 per hour @1.5 hrs.per classes = \$15.00 per class x 2 classes per week

\$30.00 per week x 4 weeks = \$120.00 per month

\$120.00 per month x 12 months = \$1,440.00 Due Civic Center (\$ 672.00 saving for class)

---

Class Participants will volunteer for activities, events at the Civic Center as a "Thank You" for the reduced class fees.

Thank you for your consideration.

Cindy Paustian

**Senior Fit & Fabulous**  
**Balance & Exercise Class**

**Evidence-based Exercise For Active Adults**  
**Designed To Improve Overall Functional Fitness**

**Balance, Mobility & Fall Prevention Components**

Balance exercises increases leg strength and improves endurance, increases reaction time improves coordination and maintains muscle tissue integrity

**Aerobic/Cardio Components**

Improves heart function and endurance by raising your heart rate which pumps more blood and oxygen to muscles...leading to your heart and lungs working at their maximum capacity

**Stretching/Flexibility Components**

Stretching and flexibility exercises aid in the development and maintenance of body strength, improves functional flexibility, increases circulation, blood flow and improves joint function

**Strength Training Components**

Improves and maintains the integrity of functional muscle tissue, increases metabolism, supports joint function and ligaments of help prevent injuries

These major exercise components will provide numerous health benefits too numerous to list, but here are the major benefits you can expect by participating in this exercise programs:

Increased cardiovascular fitness by 20 percent  
Stronger muscles which prevents bone loss  
Aids in weight loss/maintains weight  
Reduction in risk of heart disease  
Improves functional balance and coordination

Increased flexibility & reaching distance  
Eases depression symptoms  
Lowers blood pressure  
Boosts your energy level

NOTE: This class is structured to provide a variety of exercises that will promote major health benefits. Each participant will exercise at their own skill level and never expected to perform an exercise that is too difficult.

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Police ICS 103292	\$	(46,549.92)	\$	46,649.48	\$	99.56
Keno ICS 103314	\$	(65,326.32)	\$	65,466.05	\$	139.73
Street ICS 103349	\$	(60,312.79)	\$	60,441.81	\$	129.02
Library ICS 103365	\$	(30,156.38)	\$	30,220.88	\$	64.50
Senior Center ICS 103373	\$	(30,156.38)	\$	30,220.89	\$	64.51
Redlg ICS 103381	\$	(62,370.84)	\$	62,504.26	\$	133.42
Pool ICS 103348	\$	(20,104.26)	\$	20,147.26	\$	43.00
Cemetery ICS 103446	\$	(18,008.88)	\$	18,047.40	\$	38.52
General TCD 109366	\$	(56,707.73)	\$	57,165.12	\$	457.39
General TCD 109367	\$	(56,697.50)	\$	57,154.81	\$	457.31
<b>Heritage Bank</b>						
UB ACH 411025	\$	(336,833.38)	\$	403,628.50	\$	66,795.12
Investors 4100744	\$	(28,106.24)	\$	-	\$	-
<b>CITY FUND TOTAL</b>	\$	<b>(5,960,291.70)</b>	\$	<b>5,961,596.29</b>	\$	<b>29,410.83</b>

Deposits and Checks printed for Month (held in statement folder)				
<b>2019-2020</b>				
Month / Year	Deposit Total	Check Total	Grand Total	Comment
October 31, 2019	\$ 545,884.50	\$ (754,232.32)	\$ (208,347.82)	Bonds / LARM
November 30, 2019	\$ 359,578.28	\$ (358,840.38)	\$ 737.90	
December 31, 2019			\$ -	
January 31, 2020			\$ -	
February 28, 2020			\$ -	
March 31, 2020			\$ -	
April 30, 2020			\$ -	
May 31, 2020			\$ -	
June 30, 2020			\$ -	
July 31, 2020			\$ -	
August 31, 2020			\$ -	
September 30, 2020			\$ -	
<b>Grand Total</b>	<b>\$ 905,462.78</b>	<b>\$ (1,113,072.70)</b>	<b>\$ (207,609.92)</b>	
Deposit & Checks Monthly Total (Shared)				

1	Request for Proposal (RFP) Community Branding & Website Development
2	SUMMARY OF FIVE (5) PROPOSALS
3	Comparison from July 2018 (first proposal)
4	(1) Golden Shovel Proposal
5	(2) Miller & Associates Proposal
6	(3) IdeaBank Marketing
7	(4) FES (SOCS) Proposal
8	(5) Ron Sack – FOLK Proposal
9	October 2019 Treasurer's Report
10	December 2019 Revenue/Expenditure Guideline (November 2019 Disbursements)
11	2019-2020 Budget
12	
13	
14	
15	



# The City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

Request for Proposal (RFP)  
COMMUNITY BRANDING & WEBSITE  
DATE: November 6, 2019

## **Background**

For several years the City of St. Paul, Nebraska has utilized the term “St. Paul – Batting 1.000” as its town slogan. This term is in relation to the community’s connection with baseball and the hometown legacy of Major League Baseball (MLB) Hall of Famer Grover Cleveland Alexander. While the slogan has served the community well – it seems to be time for a slogan update, along with comprehensive community branding.

## **Project Description**

The City of St. Paul, Nebraska with a population of 2,299 is seeking a qualified individual or organization to create a logo, slogan, branding strategy, graphics standards and website for the community. This will be a concept to completion production. The purpose of this RFP is to provide a fair evaluation for all candidates and to provide the candidates with the evaluation criteria against which they will be judged. Specifically, the quoted work should provide the following deliverables:

### **1. Community Branding:**

- a. A project plan and timeline for all deliverables
- b. New “catch-phrase” or slogan that highlights the community, including three (3) potential slogan examples
- c. Logo design including three (3) potential designs
- d. Brand strategy recommendations for future branding efforts
- e. Written guide of graphics standards/style guide

### **2. Website Development:**

The City of St. Paul, Nebraska is accepting proposals to design, develop and host a redesigned [www.stpaulnebraska.com](http://www.stpaulnebraska.com) website with a goal to create an interactive, searchable website that showcases the governmental function, livability, attractions, amenities, and events in St. Paul.



“This institution is an equal opportunity provider, and employer”.



Designated representatives of the City of St. Paul will provide the information necessary to populate the website with narrative content. A firm that can handle interface design and website hosting is a must. The site must include a technology solution that allows the City of St. Paul staff or designated representative(s) easy access to update content after the launch. Content management systems are required.

**To be effective, the website must be:**

- Easily navigable
- Visually pleasing
- Intuitive
- Able to connect with a national market
- Built on a content management system with web access

**Timeline**

This RFP is dated November 6, 2019. Interested parties may also request a copy be sent via email by contacting Connie Jo Beck at [cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)

This process is open and competitive. **Proposals are due no later than Wednesday, December 4, 2019 by 3:30 p.m. CST to be considered.** Proposals will be evaluated immediately thereafter. During this time, we may require interviews at our office with our evaluation team. You will be notified if this is requested.

The Candidate Firm selected will be contacted the week of **December 17, 2019**. All other candidates not selected will be notified immediately after **December 18, 2019**. Negotiations will begin immediately with the successful candidate and should conclude no later than **Monday, December 30, 2019**.

**Project will need to be completed and delivered by Monday, March 2, 2020 by 4:00 p.m.**

**Proposal Guidelines and Requirements**

The price you quote should be inclusive. If your price excludes certain fees or charges, you must provide a detailed list of excluded fees with a complete explanation of the nature of those fees. The budget must encompass all design, production, and software acquisitions necessary for development and ongoing maintenance of the website.

If the execution of work to be performed by you or your company requires the hiring of sub-contractors you must clearly state this in your proposal. Sub-contractors must be identified and the work they will perform must be defined. The City of St. Paul will not refuse a proposal based upon the use of sub-contractors; however, we retain the right to refuse the sub-contractors you have selected.

**Submission Information**

When responding to the above request, the bidder should elaborate on what type or types of design methods are recommended and why. Consideration should be given for cost and time when making any recommendations. Please include the following in you submission:

1. Statement of the project's objectives
2. Design philosophy and methodology
3. Public participation process methodology
4. Qualifications of the person or firm, including company profile, length of time in business and core competencies
5. Portfolio of similar past work including logo design, naming, messaging, brand strategy, the development of graphics standards, and website creation
6. Provide five (5) references of "like" website projects that incorporate similar elements found in this RFP
7. Please discuss your testing and support plan
8. Time frame for completion

**Basis for Award of Contract**

1. Relevant experience with similar projects preferred
2. Ability of the consultant to meet the stated needs in the time frame
3. Price

**Submit Cover Letter and Proposals Electronically to:**

Connie Jo Beck

City of St. Paul City Clerk/Deputy Treasurer

704 6<sup>th</sup> Street

St. Paul, Nebraska 68873

[cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)

Telephone (308)754-4483

**The City of St. Paul reserves the right to dismiss any and all proposals for any reason.**

## Community Branding and Website Development 12-04-2019

Firm Name	Brand Dev.	Web Dev.	Total	Ongoing Fees	Additional Options
Golden Shovel Little Falls, MN	\$9,500 (one time fee)	\$17,500 (one time fee)	\$ 31,000.00	\$ 4,000.00	Web Hosting; Tech Support; Maintenance \$4,000 Yrly
	Initial Research				
	Stakeholder Survey				
	Logo and Tagline				
	Supporting Materials				
	Brand Style Guide				
Miller & Associates Kearney, NE	\$ 12,700.00	\$8,330 Plus Membership Monthly Fee \$185	\$ 21,030.00		See Additional Fee on Pages 15 - 17
	Workshop with Stakeholders				See References on Page 11
	Focus Group Meeting				
	Community Poll				
IdeaBank Mktg Hastings, NE	\$ 7,500.00	\$ 8,250.00	\$ 15,750.00	\$55 Monthly	
	Discovery Session	Discovery & Planning		Hosting and	
	Three (3) Options for Logo/ Slogan Design	Design Content Migration		Support	
	Logo/slogan files RE: Placement	Testing Training			
	Graphic Standard Guide- lines in PDF Format	Launch			

<b>FES (SOCS)</b>	<b>\$ 23,300.00</b>		<b>\$ 23,300.00</b>		<b>Integrate Branding in Community</b>
<b>Lincoln, NE</b>					
	Research & Discovery = \$5,850				Strategy & Tactics = \$780
	Brand Narrative & Strategy = \$3,900				Content Creation = \$1,300
	Brand Logos & Mottos = \$5,850				Create Materials = \$2,600
	Brand Implementation = \$5,200				Video Production = \$6,550
	SOCS Website = \$2,500				Travel = \$2,000
<b>Ron W. Sack - FOLK</b>	<b>\$12,000</b>	<b>\$8,000</b>	<b>\$20,000</b>		<b>Updating St. Paul's Photo Library (not</b>
<b>(402)440-0823</b>					<b>part of RFP), but highly recommend</b>
<b>stronn@gmail.com</b>	Estimated Addl' Client Expenses for Font Software for Client Download				<b>investing in a new library of images</b>
	and Use = \$200				<b>to capture the essence of St. Paul</b>
<b>Timeline Provided</b>					<b>Be a two (2) day shoot in May 2020.</b>
	Website Hosting & Maintenance:				<b>Assets would be turned over to the</b>
	Option A: Packaged Hosting & Maintenance = \$200 Monthly				<b>City.</b>
	Option B: Self-Hosted Website through Flywheel = \$275 Yearly				<b>\$4,500</b>
	<b>\$20,475 to \$22,600</b>				

# Business proposal.

V.01 - 12.04.2019

Prepared for:

City of St. Paul

Connie Jo Beck  
City Clerk/Deputy Treasurer  
cjbeck@cityofstpaulne.org  
(308) 754-4483

**FOLK**

# Contents

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**Our  
studio.**

**FOLK**

# Our Studio

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Folk is a brand strategy and design studio in Omaha, NE founded in June 2019 by Erin Eckerman and Jim Buhrman; branding professionals with over 20 years collective branding and design experience.

## **FOCUSED EXPERTISE**

Folk specializes solely on brand development and brand expression through design. This allows us to do one thing for our clients, and do it well.

## **ROOTED IN STRATEGY**

At Folk, we believe a brand identity should be built from a solid brand foundation based on a deep understanding of the business, industry, audience and competition. We use this foundation as the basis of everything we do.

## **FOUNDED IN NEBRASKA**

As Nebraskans, we're proud to have the opportunity to help the communities and businesses in our state, and we understand the value of honesty, integrity and a hard day's work.

During the rebrand process, Folk will partner with St. Paul native and Creative Director, Ron Sack to ensure the spirit of the St. Paul brand is captured and executed at the highest level.

## Our Studio

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**BRAND STRATEGIST**

**Erin Eckerman**

Erin is the brand strategist and co-founder of Folk. Keenly analytic by nature, she has spent more than a decade developing strategy for businesses of all sizes, including Bayer, USC University Hospital and Omaha's Henry Doorly Zoo and Aquarium. Erin's approach to brand strategy relies on a firm understanding of the business, industry, audience and competition to deliver a strategy that is unique, ownable and authentic.



**CREATIVE DIRECTOR**

**Jim Buhrman Jr.**

Jim is the creative director and co-founder of Folk. A native of Omaha, Jim studied design and art direction at Creighton University and Miami Ad School. He has spent his career at advertising agencies and design studios in Omaha, Minneapolis and Chicago, crafting memorable brands and experiences for a variety of clients and businesses, including Branson Tourism, Minnesota Lottery and Bass Pro Shops. Jim's late grandfather, Bob, was from Howard County and Jim spent many weekends in Central Nebraska growing up.

## Our Studio

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**CREATIVE DIRECTOR**  
**Ron Sack**

Sack received his BFA with honors from the University of Nebraska at Kearney. He's been in the ad biz for a number of years with his most recent stints at Bozell Worldwide and Bailey Lauerman. He currently serves as Design Lead at Renze. His work appears in the permanent collections of the Museum of Decorative Arts in Hamburg, Germany and the National Design Archives housed at the Denver Art Museum in Denver, CO. Relevant branding experience in the travel and tourism industry includes the Nebraska Tourism Commission, Nebraska Passport Program, the Smithsonian, Strategic Air & Space Museum, and Nebraska 150. In 2007, the Nebraska Tourism Commission awarded him the "Friend of Tourism" award for all his volunteer efforts in promoting his hometown of St. Paul. His work graces St. Paul in such places as the library, city offices, historical society, and even on the side of the historic Cushman building. St. Paul remains in his DNA.

# **Project detail.**

**FOLK**

# Project Detail

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## **OBJECTIVE**

Folk, in partnership with Ron Sack, will reimagine the St. Paul brand to be authentic to the town's values and will clearly and uniquely position St. Paul now and for the future.

## **COMMUNITY BRANDING**

### **Brand Strategy**

1. Research and Analysis
  - a. Resident and Stakeholder Interviews
2. Brand Strategy Development
  - a. Archetype
  - b. Position
  - c. Voice and Tone
  - d. Brand Story
  - e. Key Message
  - f. Tagline
3. One Round of Revisions/Refinement to Brand Strategy

### **Brand Identity Design**

1. Concept and Design Three Preliminary Identities to Choose From
  - a. Logo Design
  - b. Logo Variations
  - c. Color Palette
  - d. Typography
  - e. Brand Pattern(s)
2. One Round of Revisions/Refinement to Brand Identity Design

# Project Detail

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## COMMUNITY BRANDING (CONT'D)

### Brand Identity Style Guide

1. Design One Brand Guidelines Document for Client Use
2. One Round of Revisions/Refinement to Brand Guidelines Document

## WEBSITE

### Website Planning

1. Website Discovery Meeting
2. Website Sitemap Creation

### Website Design

1. Custom Web Page Designs
  - a. Homepage Layout
  - b. Interior Page Layout
  - c. Events Page Layout
  - d. Contact Page Layout
2. One Round of Revisions/Refinement to Initial Web Page Designs

### Website Development

1. Development of Four Custom Web Page Designs
2. Additional Interior Pages
3. One Round of Revisions/Refinement to Developed Web Page Designs

# Project Detail

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## WEBSITE (CONT'D)

### Testing & Pre-Launch

1. Bug Error Testing
2. Admin Account Setup

### Website Launch

### Training

## DELIVERABLES

### Working Files

1. Deliver One Set of Finalized Brand Assets
  - a. Print- and Web-Ready Logo Files (EPS, JPG, Transparent PNG)
  - b. Client-Approved Brand Guidelines Document (PDF)

**Our  
approach.**

**FOLK**

# Design Philosophy

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## **STRATEGIC**

At Folk, we believe a brand identity should reflect the values and goals of the entity it represents. It's why we always lean on brand strategy to bring brand design to life.

## **SIMPLISTIC**

We believe a well-crafted visual identity is designed to be memorable and simple enough to evolve with the times.

## **FLEXIBLE**

We live in a day of ever-changing technology and social platforms. Now, more than ever, it's important to design a brand identity that is flexible enough to be identifiable in a variety of formats. We ask questions and think through the details of how your brand identity will appear to create a system of brand assets for every instance.

# Design Methodology

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## **RESEARCH**

We begin our design process with research. We visit landmarks, take pictures, browse articles and history books. We uncover the City of St. Paul through our eyes and use the information we uncover to inform design decisions.

## **CONCEPT**

Based on research and brand strategy, we begin ideating on how to bring the St. Paul brand to life visually.

## **DESIGN**

With a moodboard established, we can begin design. Identity designs typically begin with sketches on a pad of paper, combining shapes and type to express the general intent of the design. These sketches are then stylized digitally to include colors, textures, typography, etc.

## **REFINE**

We'll create three distinct brand identity designs for the City of St. Paul. After collecting feedback, we refine a selected design direction to finalize and perfect it for use.

## **DEFINE**

Now that a design has been finalized, we can build rules around its use. These rules define how to use the design elements of your brand so that your communication remains consistent and clear for years to come.

# Participation Process

---

## **AUTHENTICITY**

At Folk, we believe the best and most relevant brands must be authentic and believable. And the key to creating an authentic St. Paul brand is understanding the folks who live and work in your community. During the discovery phase of the brand strategy build, we will interview key community leaders, as well as residents, to gain a full understanding of what makes St. Paul stand out.

## **DESIGNATED COMMITTEE**

While public input is mandatory to develop an authentic St. Paul brand, years of experience has taught us that too many cooks in the kitchen can ruin a meal. That's why we recommend all decisions be made by a small, designated committee of no more than five decision-makers. This committee is intended to represent the interests of the community and respective stakeholders.

# Website

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## **WEB DESIGN**

Folk will create a custom Wordpress website consisting of up to 25 total pages.

## **WEB DESIGN AND COPY EDITING**

Folk will design the website using the newly established brand identity as the basis for the design. Additionally, Folk will review and edit all website copy, provided by the City of St. Paul, to ensure the new brand voice and identity is incorporated throughout all content.

## **WEBSITE DEVELOPMENT**

Folk will partner with subcontractor Open Caret ([opencaret.com](http://opencaret.com)) for the website development portion of this proposal. Open Caret is a web development company owned by Cam Ramaekers, a widely respected developer in Omaha, NE with years of development experience. Open Caret was founded on the core values of honesty, courteousness and gratefulness and is Folk's development partner and a valuable asset to the Folk team.

## **CUSTOM WORDPRESS THEME**

The website will be developed using a custom WordPress theme that will be responsive to all screen sizes (desktop, tablet, mobile). Wordpress is arguably the most widely used content management systems for many reasons, include ease of use and searchability. The benefit of developing a custom Wordpress theme, versus a template, is that all website content is custom to your needs and can be easily managed via WordPress without required coding experience.

## **SEARCH FUNCTIONALITY**

The website will have a keyword search tool (both in the header/footer and on a dedicated "Search Results" page). This tool will search the entire site for content that matches the search. The search results page will include a list of matching results, each containing a title, excerpt and a button to view the full page of the result.

# Website (Cont'd)

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## **SEARCH ENGINE OPTIMIZATION**

The website will be developed with SEO in mind. This means site HTML is written semantically using proper heading tags and other HTML tags. Images include alt text capabilities and are optimized for fast loading. The site will be completely mobile-friendly, which is now something Google and other search engines check. We will also install the Yoast SEO plugin, which will allow you or an SEO professional to add titles, meta tags, social media tags, and other metadata to your site to boost search engine performance.

## **GOOGLE ANALYTICS**

Google Analytics will also be installed on the website using your existing Analytics ID or a new one if you'd like to differentiate traffic from old site to new site. Google Analytics gives you the digital analytics tools you need to analyze data from all touchpoints in one place, for a deeper understanding of the customer experience. We can help you set up automated daily, weekly or monthly emails with visitor data.

## **WEBSITE MAINTENANCE**

Your website will be comprised of core Wordpress files, themes and plugins, which require regular updating. Outdated software is the most common entry point for hackers, so ensuring your software is constantly updated will help protect against hackers. Open Caret offers a daily maintenance plan that includes daily software update checks and automated nightly backups.

# Website Hosting & Maintenance

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## **OPTION A: PACKAGED HOSTING AND MAINTENANCE PROVIDED BY OPEN CARET**

Open Caret offers hosting and maintenance for your website. Website hosting and daily maintenance includes:

- High-speed and secure WordPress website hosting
- Daily software update checks
- Automated nightly backups
- Free SSL certificate
- Free malware cleanup
- Priority support

## **OPTION B: SELF-HOSTED WEBSITE WITH FLYWHEEL**

Alternatively, the City of St. Paul can set up its own hosting account for the new website. We recommend Flywheel, a Nebraska-based company.

- [getflywheel.com](http://getflywheel.com)

# Testing & Support

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## **TESTING AGAINST METRICS**

Testing of the St. Paul brand should begin with St. Paul's definition of success. Whether it's improved visibility, differentiation, engagement or increase in visitors or residents; once the success metric is identified, we can make recommendations for testing against the assigned metrics.

# Photo Shoot

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## **UPDATING ST. PAUL'S PHOTO LIBRARY**

While creating a new photography library is not part of the required RFP, we would highly recommend the City of St. Paul invest in a new library of images. Scott Dobry, who has done photo shoots in St. Paul and the surrounding area, would be recommended to capture the brand essence of St. Paul. It's been over 10 years since the last comprehensive photo shoot was done for the St. Paul Economic Development Corporation. Since those years, many improvements have taken place across the city, some of which include St. Paul Civic Center, Brookfield Park, St. Paul City Parks, St. Paul baseball and softball fields, St. Paul High School additions, Howard County Medical Center, downtown revitalization, economic development along HWY 281/92, etc. These images could be used to promote the City of St. Paul via the new website, collateral materials, print ads, and other branding efforts.

If the photo shoot would be approved, we would recommend it take place in May of 2020, while the outdoor environment is vibrant and the weather conditions are at their best. Dobry's recommended two-day shoot would need an art director to go along with him for those two days. Ron Sack would be willing to volunteer two days of time to come back to St. Paul and assist Dobry in completing this portion of the photography library project.

Assets would then be turned over to the City of St. Paul.

## Photo Shoot (Cont'd)

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### **SCOTT DOBRY**

I believe every project is a collaborative effort toward a common creative goal in building your brand.

Somewhere along the line in over 25 years of doing this amazing job I've learned that conducting shoots that are both professional and enjoyable produce the best media. And to that end, I surround myself with people with a similar outlook who also happen to be the best and brightest around at what they do.

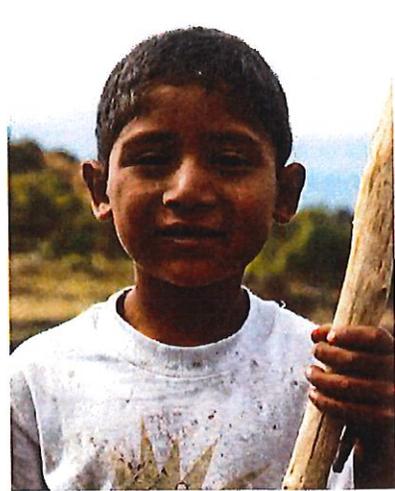
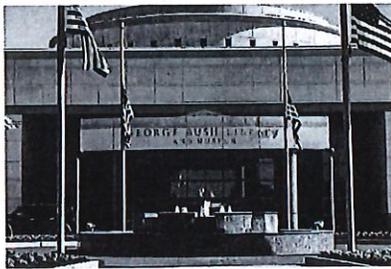
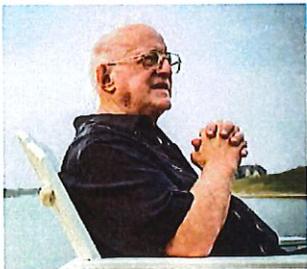
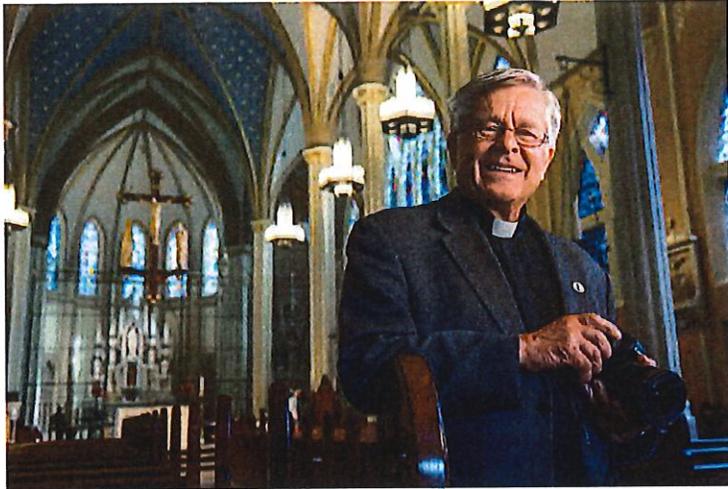
We are now in a time where methods are changing and expectations are rising. Because of that, more than ever I am committed to solidifying my reputation of delivering work that exceeds expectations on deadline and being fun and easy to work with. I'm based in Omaha but I travel anywhere and everywhere with ease.

My parents, Charles Dobry and Linda Oakeson Dobry, both grew up and graduated from St. Paul High. I have fond memories of visiting my grandparents back there.

Both Ron Sack and I have documented the area of St. Paul before. We'd enjoy being a part of it again and help grow the community even more.

# Photo Shoot (Cont'd)

## SCOTT DOBRY PHOTOGRAPHY EXAMPLES



# Timeline.

**FOLK**

# Timeline

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In order to meet a March 2 deadline, our timeline requires strict adherence to the dates outlined below. Any delay or additional time needed on the part of the City of St. Paul will delay deliverables and website launch. We **strongly recommend** adding 2-3 weeks to the timeline in order to provide greater flexibility, additional review time for your team and to create the greatest possible work for the City of St. Paul.

## JANUARY 2020

### **January 2-6: Kickoff and Discovery**

Folk to conduct key stakeholder and resident interviews

Website discovery meeting

City of St. Paul to hand over all photography and imagery assets to Folk

### **January 7-10: Folk to Develop Brand Strategy, Tagline and Website Sitemap**

### **January 13-16: Brand Strategy, Tagline and Website Sitemap Review and Finalization**

Jan. 13-14: Brand strategy, tagline and website sitemap review meeting (virtual)

Jan. 15: City of St. Paul feedback due EOD\*

Jan. 16: Folk to finalize brand strategy, tagline and website sitemap

### **January 17-24: Folk to Concept and Design Logo and Visual Identity Options**

### **January 27-February 3: Logo and Visual Identity Review and Finalization**

Jan. 27-28: Logo and visual identity review meeting (in-person)

Jan. 29: City of St. Paul feedback due EOD\*

Jan. 30-31: Folk to make St. Paul's revisions

\* EOD (end-of-day) is 5:00 p.m. CST

# Timeline

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## FEBRUARY 2020

### January 27–February 3: Logo and Visual Identity Review and Finalization (Cont'd)

Feb. 3: Logo and visual identity finalized by Folk and approved by St. Paul

### February 4–7: Website Copy

Feb. 4: St. Paul to deliver all website copy

Feb. 5–7: Folk to review and edit all website copy with brand tone/voice

### February 4–6: Folk to Create Web Design Mockups

### February 7–10: Web Design Mockup Review and Finalization

Feb. 7: Review meeting (virtual). All feedback due by EOD\*

Feb. 10 (AM): Folk to make revisions and send for final approval.

Feb. 10 (PM): St. Paul to provide final approval by EOD\*

### February 11–21: Web Development

Feb. 11–14: Homepage and interior page development

Feb. 17: Meeting to review developed homepage and interior page. Final feedback due.

Feb. 17–21: Development of remaining pages.

### February 24–25: Website Review

St. Paul to review full website and deliver feedback by EOD\* Feb. 25

### February 26–30: Website Testing

## MARCH 2020

### March 2: Website Live

\* EOD (end-of-day) is 5:00 p.m. CST

# **Work examples.**

**FOLK**

# Branding Work

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## S&G COMMODITIES: FOLK

Folk designed the brand identity for S&G Commodities, a Nebraska-based commodities management firm. Inspired by the movement of commodities around the globe, the identity was crafted to be simple and timeless; and its shape can easily be recognized across a variety of formats and sizes—website, invoices, apparel, advertising, etc.



# Branding Work

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## JOYCE FAMILY SYRUP: FOLK

Folk designed the brand identity for Nebraska-based Joyce Maple Syrup. The branding was designed with a sophisticated look to match the high-quality product.



# Branding Work

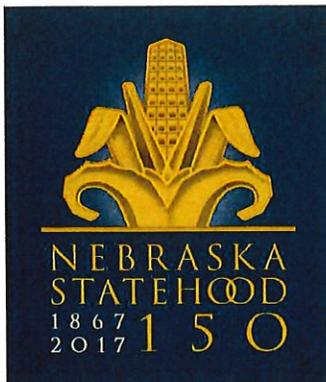
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## NEBRASKA SESQUICENTENNIAL: RON SACK

The Nebraska Sesquicentennial Commission had a year-long celebration planned across the entire state and they wanted a mark to commemorate the milestone. We needed to craft a logo that represented all that is Nebraska's past and all that will be. Nebraska is The Cornhusker State. No other state can claim that. We explored the iconic forms that represent Nebraska. A tour of the Nebraska State Capitol revealed a breadth of iconography used throughout the building. We studied the shapes and images that spoke to Nebraska's history, but also looked forward to the future. The symbol selected is based on corn found inside the state capitol. It was modified to also represent an office building—a nod to business. The image also reflects our Native American heritage as maize was an important crop for many generations. Blue was chosen since it is the color of the state flag and the gold color was taken from the color of our state flower—the goldenrod.

“The final logo truly encapsulates our state's spirit with its traditional look as well as its recognition of our agricultural legacy and our strong business culture.”

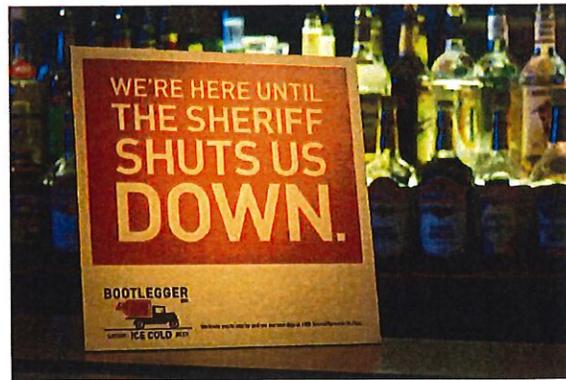
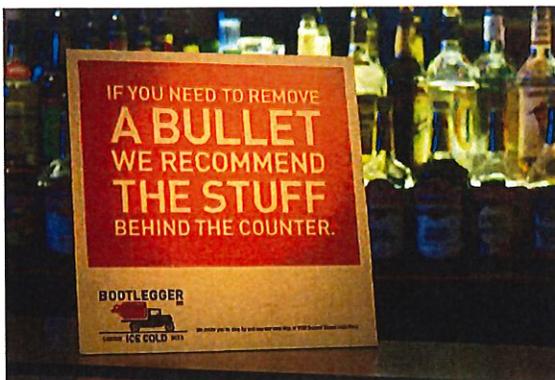
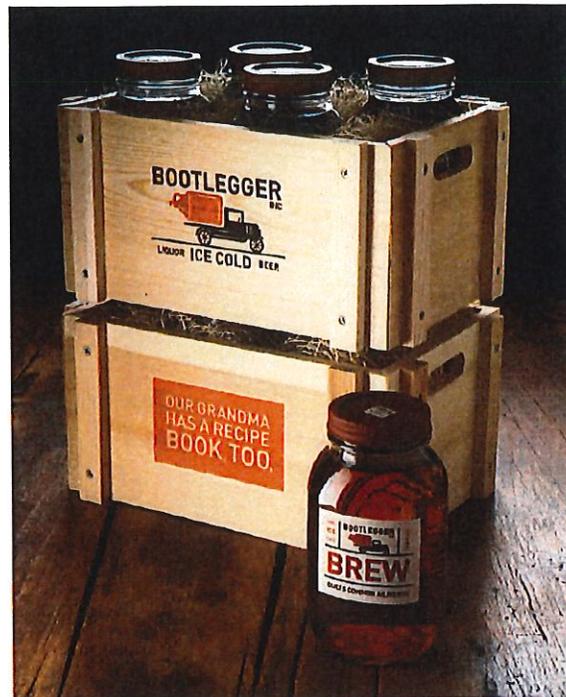
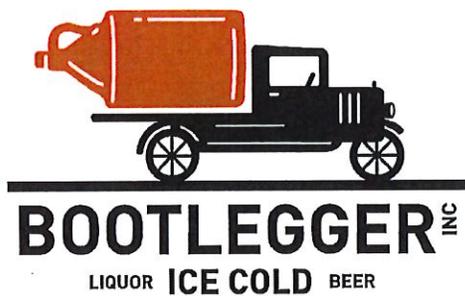
—Susanne Shore, First Lady of Nebraska



# Branding Work

## BOOTLEGGER: RON SACK

Bootlegger, a liquor store in St. Paul, was in vast need of a new brand. Being located in a generic-looking strip mall, the brand needed some personality. A brand system was developed to play up the prohibition theme. Messages were developed under this concept for such things as packaging, posters, print ads, and other branding materials.



# Branding Work

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## **MILETTA VISTA BRANDING: RON SACK**

Milletta Vista Winery is located just north of St. Paul—a winery on the prairie. First we developed a logo that only they can own—grapes with barbed wire creating the vines. From there, we selected images within 15 miles of the winery to help tell the story of their respective wines for their packaging and brand materials.

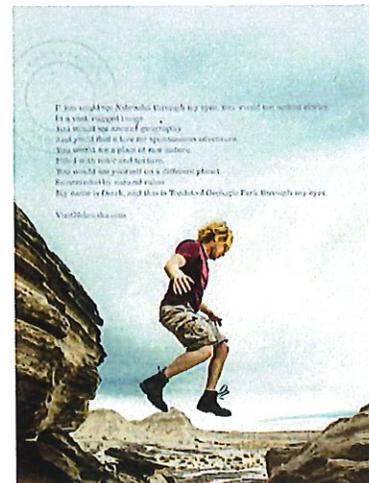
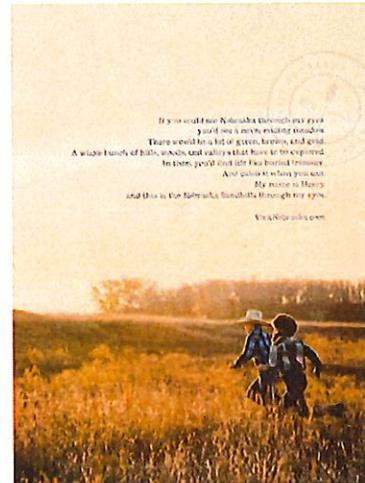
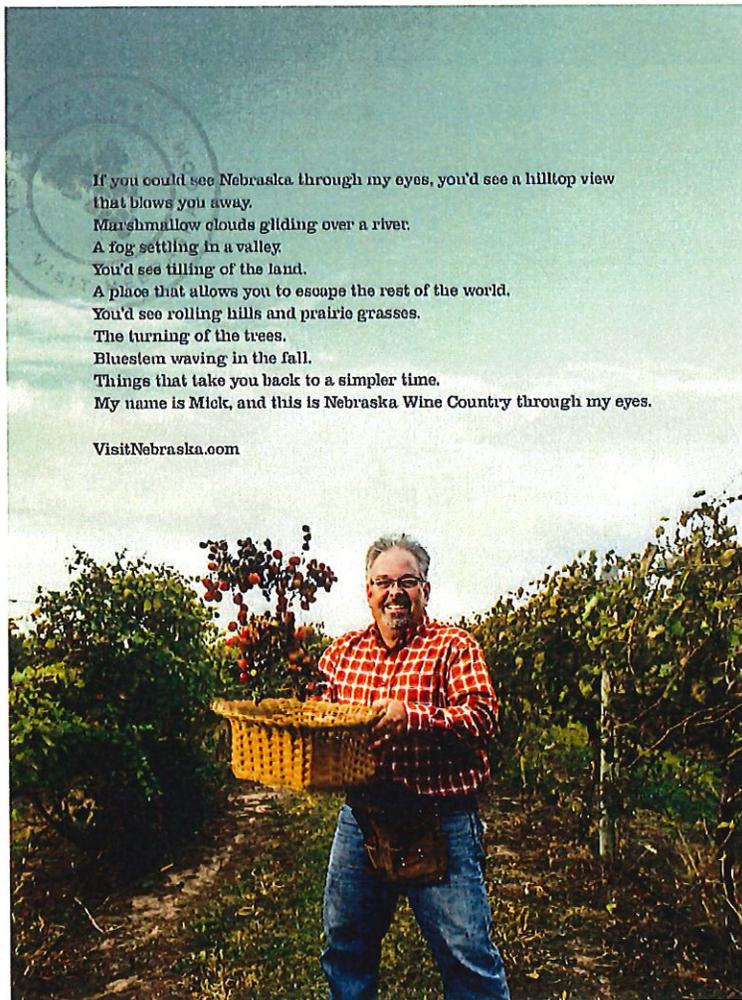


# Branding Work

## NEBRASKA TOURISM: RON SACK

Today's travelers want a "local" experience. They want to try the local beer, see the local sites, and taste the best local food. "Through My Eyes" was developed and told by Nebraskans who know the best local experiences. Each ad tells a personal story, revealing the state's most interesting attractions from a local perspective. Stories are paired with compelling visuals, featuring the storyteller and their particular slice of Nebraska.

One such location featured included Miletta Vista Winery of St. Paul.

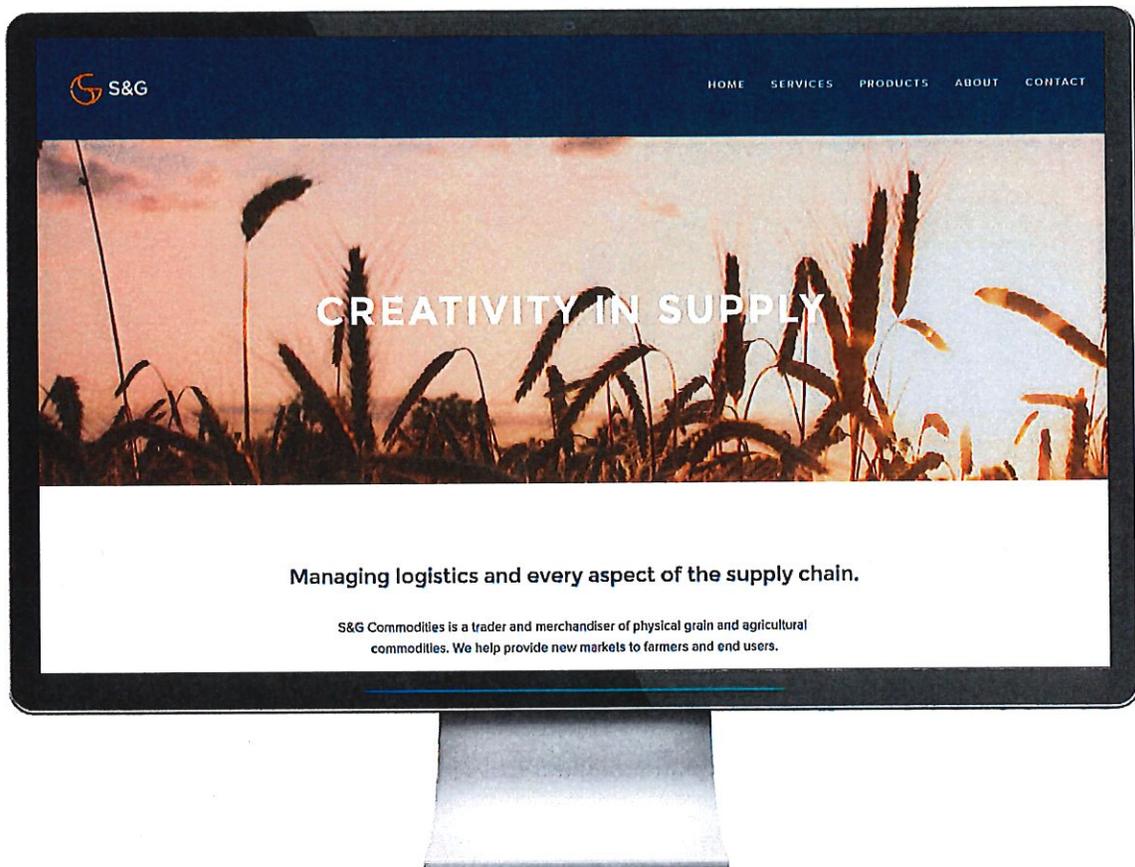


# Website Work

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## S&G COMMODITIES WEBSITE

Folk designed the S&G Commodities website. The site was designed to be easy to navigate and to highlight the features and services of the company. Custom iconography and illustration paired with ag photography to create a unique brand look.



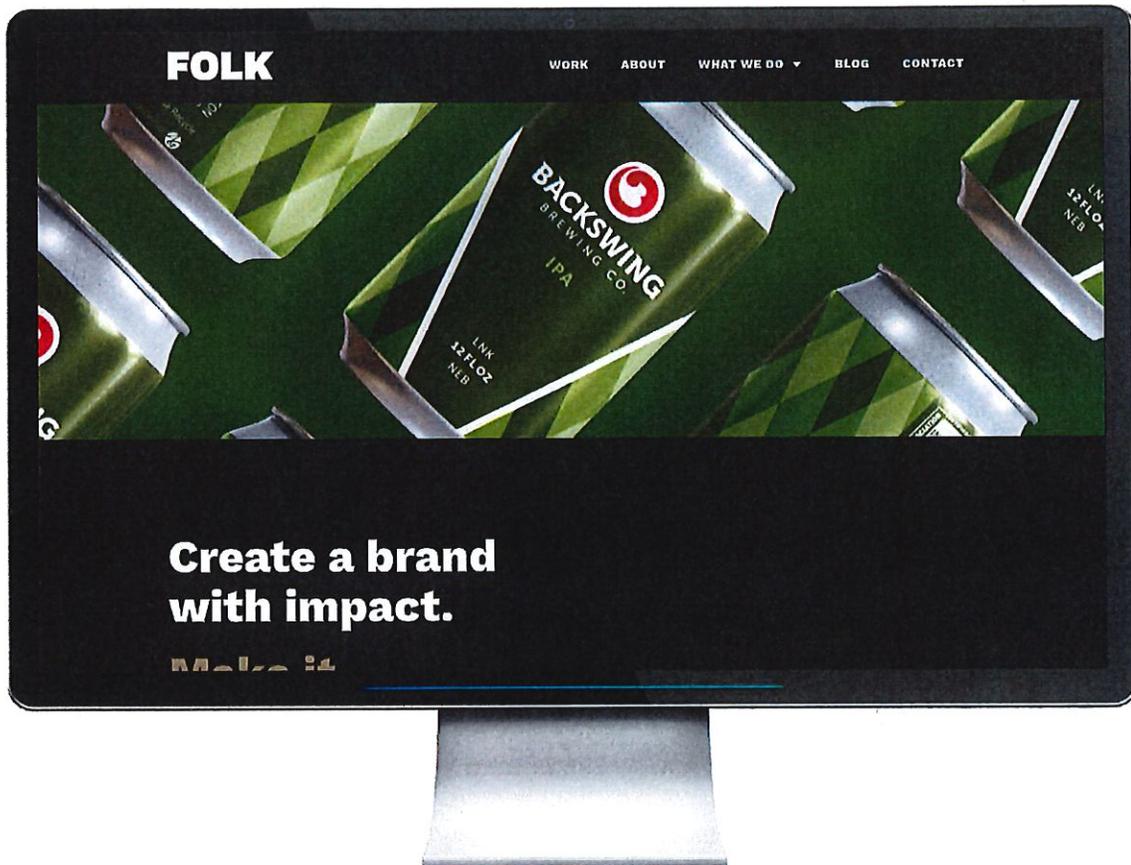
[sandgcommodities.com](http://sandgcommodities.com)

# Website Work

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## FOLK STUDIO WEBSITE

Folk designed its studio website. The design showcases the capabilities of the studio through illustration and a portfolio of work. This site was designed to be visually engaging and mobile-friendly.

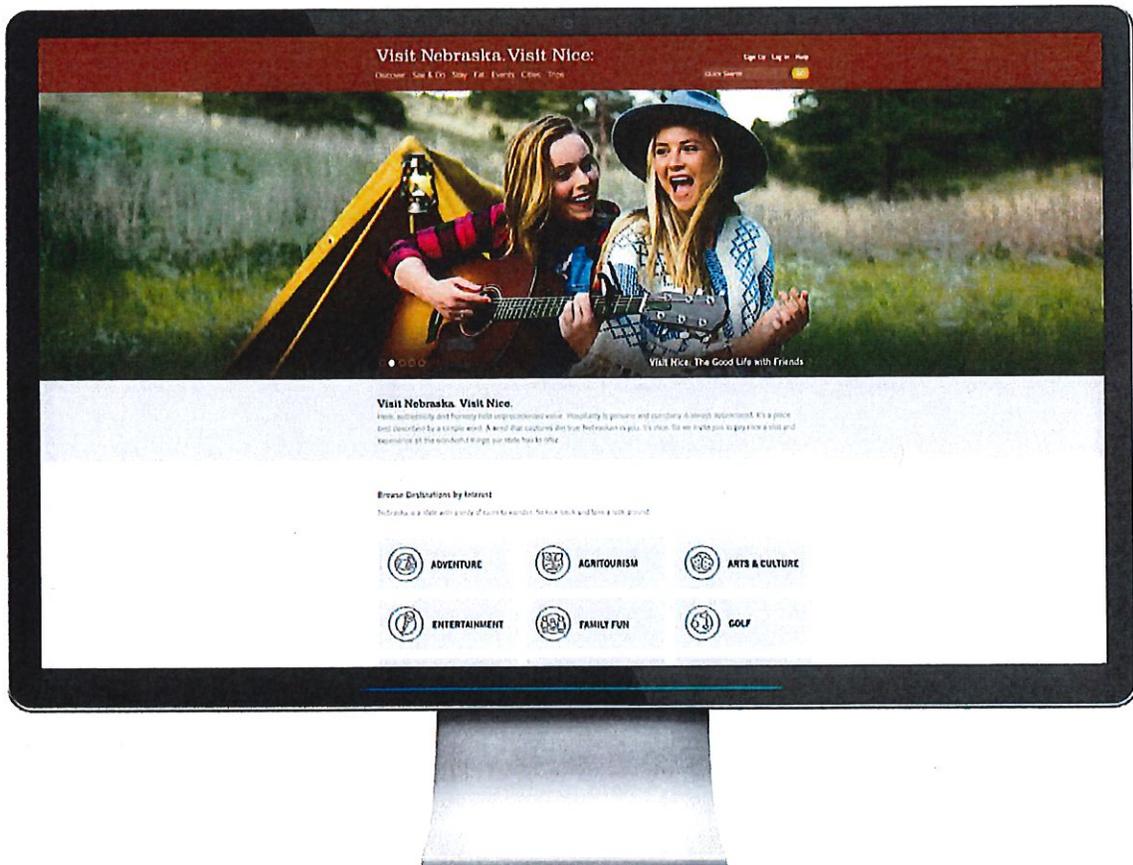


[folkbranding.com](http://folkbranding.com)

# Website Work

## VISIT NEBRASKA WEBSITE

Ron Sack art directed the former Visit Nebraska website.



# Website Development Work

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## **SITE DEVELOPMENT EXAMPLES**

Open Caret has developed several community-focused websites. Below are a few examples of Open Caret's development work.

**[talkheart2heart.org/](http://talkheart2heart.org/)**

**[lincolnfoodbank.org/](http://lincolnfoodbank.org/)**

**[omahalandbank.org/](http://omahalandbank.org/)**

**[www.nebcommfound.org/](http://www.nebcommfound.org/)**

**Project  
quote.**

**FOLK**

# Quote

<b>Folk Project Fees</b>	<b>\$20,000</b>
Brand Strategy & Design	\$12,000
Website Design & Development	\$8,000
<b>Estimated Additional Client Expenses</b>	<b>\$200*</b>
Font(s) Software for Client Download & Use	
<b>Hosting &amp; Maintenance Options</b>	
Option A: Packaged Hosting & Maintenance	\$200/month
Option B: Self-Hosted Website Through Flywheel	\$275/year
<b>Total Project Quote</b>	

**\$20,475 - \$22,600**

**PLUS ONGOING HOSTING & MAINTENANCE FEES AFTER YEAR 1**

\* Font pricing is an above-average estimate for planning purposes only. Folk will attempt to select fonts that are budget-friendly as well as distinct. Client-approved font(s) software will need to be purchased by the Client for use on city machines.

Travel time and mileage are covered in our overall budget.

<b>Optional Photo Shoot Estimate</b>	<b>\$4,500</b>
2-Day Photo Shoot with Scott Dobry & Ron Sack	

# **Terms & conditions.**

**FOLK**

# Terms & Conditions

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<b>Design Concepts</b>	Fee quoted includes THREE (3) preliminary logo concepts; additional concepts are billed at \$100 per hour.
<b>Final Artwork</b>	Fee quoted includes one set of final mechanical artwork. Changes to final artwork will be provided at an additional cost based on the extent and complexity of the changes, at \$100 per hour or a mutually agreed upon fee, TBD.
<b>Revisions &amp; Alterations</b>	There shall be no charges to the Client for revisions, corrections or additions made necessary by errors on the part of Agency. New work requested by Client and performed by the Agency after an estimate has been approved is considered a revision or alteration. The Client shall be responsible for making additional payments at the rate noted herein for any revision or alteration and any other changes in original assignment requested by the Client.
<b>Website</b>	Fee quoted includes a web design consisting of up to 25 total pages. Additional pages will be designed and/or developed at \$100 per hour.
<b>Purchasing</b>	All purchases made on Client's behalf will be billed to Client. Charges for sales tax, insurance, storage, and shipping and handling are additional to the price of each purchase. In the event Client purchases materials, services, or any items other than those specified by Agency, Agency is not liable for the cost, quality, workmanship, condition, or appearance of such items.
<b>Billable Items</b>	In addition to the fees and costs estimated herein, costs incurred for outside purchases such as, but not limited to, photography, fonts and courier services are billable at cost. Wherever applicable, state and local sales taxes will be included in Billable Items. Any travel expenses are billed additionally, at cost.
<b>Estimate</b>	Final fees and Billable Expenses shall be shown when invoice is rendered. Client requested changes will be billed additionally. The Client will be notified of any price changes.
<b>Trademarking</b>	Client is responsible for applying for trademark registration and copyright of artwork.
<b>Rights</b>	Agency reserves the right to photograph and/or distribute or publish for promotional and marketing needs any work created for you, including mock-ups and comprehensive presentations, as samples for the Folk Brand Strategy & Design Studio website.
<b>Schedule of Payment</b>	50% of the Total Project Quote is due prior to project commencement. The remaining 50% of the Total Project Quote is due upon project completion.

Next Steps

---

## **Let's do this!**

We're excited about the opportunity to help you establish your branding for St. Paul and look forward to discussing further. Please reach out with any questions.

**Thank you,**

**Folk, LLC  
2566 Farnam Street  
Suite 301  
Omaha, NE 68131**

**402.383.2732  
erin@folkbranding.com**

**folkbranding.com**

**Connie Beck**

---

**From:** Ron Sack <stronn@gmail.com>  
**Sent:** Wednesday, December 4, 2019 2:34 PM  
**To:** Connie Beck  
**Cc:** Jim Buhrman, Jr.; Erin Eckerman  
**Subject:** City of St. Paul RFP Response  
**Attachments:** Folk\_Proposal\_CityofStPaul\_122019\_v4.pdf

12-4-19  
2:34 PM

Connie,

We are pleased to submit a proposal to the City of St. Paul's RFP.

Attached you will find our response.

I've decided to partner with FOLK of Omaha. One of the owners is Jim Buhrman, who is a former colleague of mine and cousin. Jim and I are both familiar to Howard County and are volunteering on the St. Paul 150 + Howard County 150 projects. His partner, Erin Eckerman, is an exceptional brand strategist and will provide the talents and experience necessary to pull off these projects.

Since St. Paul is my hometown, I wanted to assemble the best possible team. If we are given the honor of being selected for this RFP, I would be working through FOLK on these projects.

One other thing we wanted to also provide is something that was not asked for in the RFP, and that is the consideration of a new and expanded photography library for the City of St. Paul. That is a separate line item outside of the RFP. It's not any type of mandate on our part, but we wanted to make sure that when the City of St. Paul is rebranding itself, it makes the most out of every opportunity possible.

Contact information is provided in the document, but if you have any additional questions, please feel free to reach out to us. I'm copying Jim and Erin on this email as well.

If you could send a reply to all of us so that we know you received our proposal, that would be appreciated.

Respectfully,

Ron W. Sack  
402-440-0823  
[stronn@gmail.com](mailto:stronn@gmail.com)



A FOUNDATION OF SUPPORT

P.O. Box 82552  
Lincoln, NE 68501-2552

1300 O Street  
Lincoln, NE 68508

p: 800.850.8397  
f: 402.479.6658

December 3, 2019

Connie Jo Beck  
Clerk/Deputy Treasurer, City of St. Paul  
704 6<sup>th</sup> Street  
St. Paul, Nebraska 68873

Dear Miss Beck,

On behalf of FES, I am thrilled to submit our proposal to collaborate with the City of St. Paul, Nebraska to create a new brand and website. A strategic and compelling brand will position St. Paul as an attractive option for businesses and prospective residents as well as reenergize the sense of unity within your city.

The FES approach to branding is rooted in identifying the vital strengths of your city as well as the emotional and intangible aspects that inspire and connect your community. We excel at combining your unique story, mission, and goals into an identity that will unite your citizens and attract prospective families and businesses.

Don't take our word for it. Ask our clients. We sincerely hope you will reach out to the clients listed in the References section of the proposal and get their assessment of the impact branding has had on their community. Likewise, our website clients can testify to our eagerness to provide a compelling website, powerful smartphone apps, industry-leading customer support, and comprehensive training.

Our mission is to help you focus on your mission. I'm hopeful FES will get a chance to make that happen.

Best Regards,

Matthew Landis  
Director of Communications  
[MatthewL@fes.org](mailto:MatthewL@fes.org) | (402) 479-6667

/Enclosed

# COMMUNITY BRANDING

City of St. Paul, Nebraska



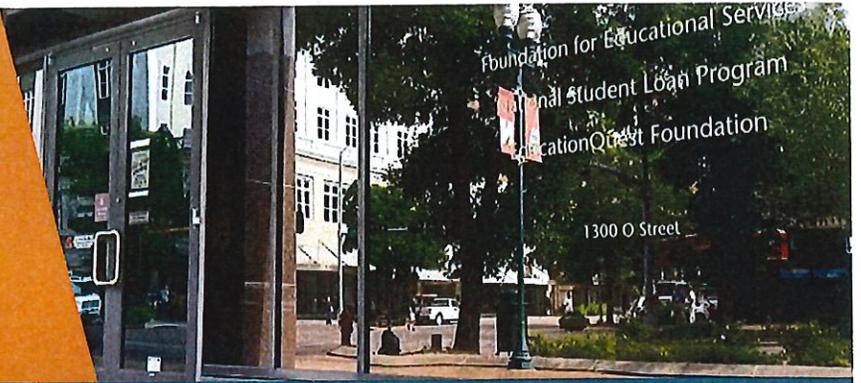
Proposal Expiration  
January 31, 2020



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- ∞ About FES
- ∞ Project Approach
- ∞ Branding Portfolio
- ∞ Project Estimate
- ∞ Optional Services

# ABOUT FES



FES has provided marketing and promotion services to nonprofits for over 30 years. We have been working for over 15 years with communities and community-based nonprofit organizations to design and host websites; and we have direct experience with community branding over the last five years.

FES is a nonprofit organization located in Lincoln, Nebraska. FES was founded in 1986 to serve as the parent organization to the National Student Loan Program (NSLP) and EducationQuest Foundation. FES provides support services for these partners, including: marketing/promotion, branding, human resources, software development, IT infrastructure and security, and accounting. Our goal is to provide these essential services to our partners so they can stay focused on fulfilling their missions.

Our reach has expanded to offer the following services to nonprofit organizations, such as school districts, hospitals, associations, community centers, and municipalities:

- **Branding and Marketing**  
FES offers a wide range of marketing services including branding, promotion, graphic design, video/motion graphic production, and social media consulting.
- **SOCS Website CMS and Mobile Apps**  
Our proprietary Simplified Online Communication System (SOCS) offers mobile-friendly website design and secure hosting services with a content management system for easy editing and updates. The SOCS Admin App enables mobile site updates and alerts via text message, push notification, and social media posts. The SOCS User App is a customized extension of your website.
- **Data Security and Vulnerability Testing**  
FES provides vulnerability assessments and assistance in creating, strengthening, and implementing security controls so organizations can feel confident their data is secure.
- **Payroll and Bookkeeping**  
FES provides general accounting support and payroll processing.

## Staff Biographies

FES has 65 employees; however, your community branding will be managed by only a handful of staff with extensive experience in this area.

### **Matthew Landis**, *Director of Communications*

Matthew will be your main point-of-contact for the branding project. He will conduct the research and manage the process from initial discovery to final delivery and implementation of your branding.

- \\ [MatthewL@fes.org](mailto:MatthewL@fes.org)
- \\ Direct: 402.479.6667
- \\ Mobile: 402.420.2129



Matthew has accumulated 25+ years of experience in branding, marketing, design, project management, and video production for a variety of business organizations. He brought his skills and experience to the nonprofit world where he applies his strategic approach to helping organizations and communities who desire a compelling, new identity.

### **Mark Nichols**, *Creative Supervisor*

Mark's years of experience include time worked at ad agencies developing creative work on local, regional, and national marketing and branding campaigns. Mark sees the big picture while being able to define the small details that make design unique and effective.

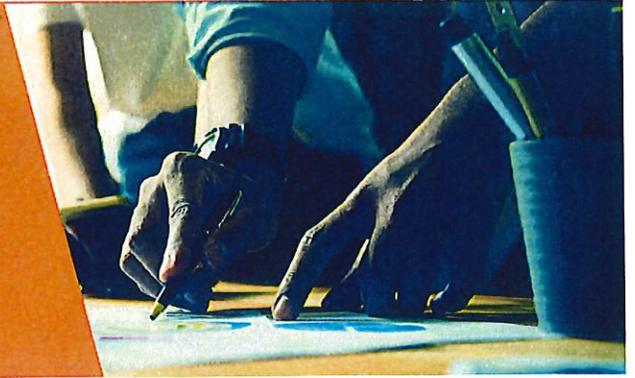
### **Deb Lee Toth**, *Senior Designer*

For over 15 years Deb has been using design and illustration to tell authentic and compelling visual stories. Deb has worked on top brands such as IBM, TD Ameritrade, and Arbor Day Foundation. She is huge design-nerd with a love for solving creative problems.

### **Paul Tisdale**, *Designer*

Paul is a versatile graphic designer and has been the lead designer for hundreds of school and community websites, as well as acting as a contributor on countless campaigns and branding initiatives. As a lifelong artist, Paul has a truly unique perspective for envisioning how design can best represent the voice of a community.

# PROJECT APPROACH



The City of St. Paul, Nebraska, has a unique story with profound feelings of pride that defines your community. At FES, our job is to understand your sense of identity well enough to translate it into a compelling and enticing community brand – a brand that rallies your community and attracts potential residents and businesses.

The main objective of this collaboration is to create a community brand that embodies the spirit and culture of the City of St. Paul. The branding package consists of a new logo, motto, brand strategy with narrative, website, smartphone apps, materials, and graphics standards guide.

Our preferred process for creating and launching a community brand is outlined in this proposal. However, we know that all municipalities have different requirements, budgets, and timelines. We would be happy to find a mix of services that best fits your needs.

## The FES Branding Process

- Phase 1 \\ **Research and Discovery**
- Phase 2 \\ **Brand Narrative**
- Phase 3 \\ **Brand Logos and Mottos**
- Phase 4 \\ **Brand Implementation**

## Research and Discovery

The most important part of our branding process is discovering the unique and compelling story of the City of St. Paul. Thorough research will reveal the core identity and needs of St. Paul which will be used as the cornerstone of the brand. Specifically, the research should reveal:

- \\ Defining characteristics of the community
- \\ Existing feelings of shared community pride
- \\ Unique features and aspects of the community
- \\ The target audience for your brand

## Methodology

The methodology for this research will consist of personal interviews with representatives from different demographics to give us a comprehensive impression of your community. If the timeline allows, we would do some interviews in person and some via phone. FES will work with the City of St. Paul Rebrand Team (the group of decision-makers driving the rebrand process) to identify the groups to be represented. We would prefer to include:

- \\ The Rebrand Team and other community leaders
- \\ A cross-section of residents representing the full gamut of socio-economic, ethnic, and religious backgrounds
- \\ Prospective businesses and investors, if possible
- \\ Citizens who live in Grand Island and commute to St. Paul for work (and vice versa)

## Presentation of Results

After the interviews are complete, FES will compile the results into a meaningful presentation of existing perceptions and suggest which themes seem to be most important. FES and the Rebrand Team will discuss the results to identify the themes to focus on for the overall goals and target audience(s) of the rebrand.

## Research and Discovery Phase Deliverables

- \\ Coordination and completion of 10-12 phone interviews
- \\ Presentation of insights regarding the City of St. Paul Rebrand Team
- \\ Discussion with Rebrand Team to agree on goals, target audience, and core story

## Brand Narrative and Strategy

FES will use the insights gained during the Discovery phase and directives from the Rebrand Team to create your brand narrative and strategy. Your brand narrative distills the community identity, culture, and outlook for the future into a short passage that will serve as the foundation for the new brand. It will tell the story of the City of St. Paul in a way that will unite and inspire your target audience and provide the foundation for the brand strategy.

The brand strategy includes the brand narrative and will clearly define what your brand stands for, the promise you are making to your audience, and recommendations for future branding efforts. FES may contract with Mary Lafferty (President of No Regrets Marketing) for copywriting assistance.

### Brand Narrative and Strategy Phase Deliverables

- \\ A presentation of three brand narratives
- \\ A final brand narrative, including up to three rounds of revisions
- \\ A brand strategy

## Brand Logos and Mottos

FES will create three recommendations for a new logo and three recommendations for a motto. We will work with the Rebrand Team for up to three rounds of revisions to finalize the logo and motto.

After the logo and motto are approved, FES will create a standards guide and provide a complete set of low-resolution and high-resolution files in various formats and configurations. The standards guide will provide specific instructions for use of the logo including proper usage guidelines, the color palette in CMYK and RGB, and instructions for how to use the various image formats.

### Brand Logos and Mottos Phase Deliverables

- \\ Minimum of three logo and motto options, working through revisions to final
- \\ Set of logo files in multiple resolutions, formats, and configurations
- \\ Standards guide

*NOTE: To accommodate the timeline for this project, we will complete the Narrative and Logo/Motto phases concurrently instead of consecutively.*

## Brand Implementation

FES will work with the Rebrand Team to identify and prioritize items currently in use that require an updated design for the new brand (e.g., letterhead, business cards, current literature, social media, and current signage). FES will update these materials with the new logo and a design to match the community brand. Items that simply need to have the logo swapped will not be included.

## SOCS Website and Smartphone Apps

A new website will be created for the City using our proprietary web-based SOCS content management platform. After working with the Rebrand Team to finalize the look of the website our support team will contact stakeholders to migrate existing content and create a plan for new content development.

SOCS websites feature the latest technologies including intuitive side update tools, a built-in accessibility checker, multiple calendar options, site search, polls, emergency alerts, mobile-friendly designs, weather forecasts, foreign language translations, live social media feeds (Facebook, Twitter, and Instagram), photo/video galleries, and other useful functions.

The SOCS platform is licensed annually and this proposal covers all initial costs of site/app development and the first year's license of a three-year contract. If requested, a full description of features and subscription terms will be sent.

### Site Testing and Security

All SOCS websites are vigorously tested by our Client Services staff before launching. Our testing plan includes ensuring the site is ADA-compliant and works properly on multiple devices (desktop monitors, laptops, tablets, and smartphones), platforms (Windows, Mac, Android, iOS), and all currently supported browsers (Chrome, Edge, Safari, etc.). The SOCS host servers meet the 99.999% standard of availability and have a current disaster recovery plan in place.

### Admin App for Mobile Site Updates and Alert Notifications

The SOCS package also includes the Admin App which enables basic content and photo posting functionality from anywhere. Then you can share articles and alerts via social media, text, email, and push notification. Available for free from iPhone and Android stores.

### Custom Smartphone User App

Share your website content through your own branded smartphone app. The app dashboard organizes the sections of your website for intuitive navigation. Available to your audience for free from iPhone and Android stores.

### Website Training and Support

The SOCS industry-leading, unlimited training and support services include a wide range of resources and means of communication to ensure your content managers will be able to maintain all aspects of your website.

#### Training Resources

- \\ Video Training
- \\ Live Web Training
- \\ On-site Training Available
- \\ SOCS Insider Online Newsletter
- \\ Online Training Guides

#### Client Services Support

- \\ Live, Local Phone Support
- \\ 24-Hour Access to Online Reporting System
- \\ Emergency Phone Support
- \\ User Group Meetings

### Brand Implementation Phase Deliverables

- \\ Electronic and/or printed copies of materials requiring branding update
- \\ Branded SOCS website and content management system
- \\ Branded SOCS User App for your audience
- \\ SOCS Admin App for mobile updating and alert notifications

# BRANDING PORTFOLIO



FES has solid experience working with nonprofit organizations and communities that aligns perfectly with the needs of the City of St. Paul. We have recently delivered world-class community brands at nonprofit prices.

## City of Beatrice, Nebraska

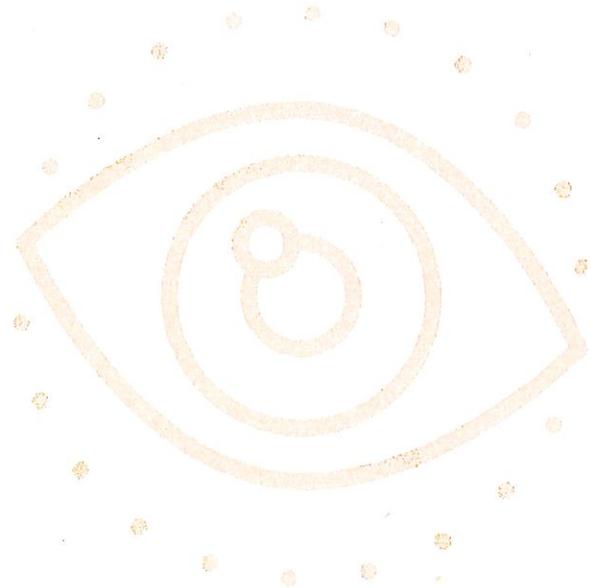
- \\ Community branding
- \\ New logos for the City, School District, and Chamber of Commerce
- \\ New narrative and motto
- \\ Brand launch event including marketing consulting, press releases, and social media campaign
- \\ New and updated promotional literature
- \\ Promotional videos
- \\ Brand and logo standards guide

## City of Lake Quivira, Kansas

- \\ Community branding
- \\ New narrative, logo, and motto
- \\ New community website
- \\ Branding video
- \\ Brand and logo standards guide

## City of Crete, Nebraska

- \\ Community branding
- \\ New narrative, logo, and motto
- \\ Brand launch event including press releases, promotional literature, and social media campaign
- \\ New community website
- \\ Updated materials, public signs, and social media profile graphics
- \\ Brand and logo standards guide



## The City of Beatrice, Nebraska

*The focus of the Beatrice rebrand was to rally citizens and attract new businesses and residents.*

This was a unique project because it was a collaboration with the city, school district, Chamber of Commerce, county economic development group, and downtown association. These organizations were all promoting the community as well as their own organizations, but there was not a consistent approach or voice. FES was hired to create a common brand and strategy to promote the community; then work with each organization to update their individual logos and integrate the new brand into their marketing.

### About Beatrice

Beatrice has a long, proud history including being the site of the first homestead established after the 1862 Homestead Act. This site is commemorated with the Homestead National Monument.

Beatrice had developed into a quaint, middle-class, blue-collar community, but then transformed due to a series of factory closings and a recession. The town and county began to experience a shift in identity. There was a need to rally citizens and to promote Beatrice with one voice and one message to potential new businesses and residents.

### Our Approach

After conducting dozens of interviews with residents, it was clear the community had a strong sense of self-reliance and optimism for the future despite the changes it had experienced. Beatrice is a strong, autonomous community and small signs of progress were taking shape.

The new brand needed to celebrate both its proud heritage and its recent era of positive change and momentum. The community's history and future success are both rooted in a spirit of self-reliance and a willingness to support each other. Beatrice is on the move. The new brand invites all to join in and *stake their claim* to a bright future.

## Brand Narrative

We use the brand narrative to set the foundation for a new brand. The narrative for Beatrice was used as the voice-over in their community video.

*The best of Beatrice is rooted in a shared spirit of commitment and confidence that defines our community. Our continued growth is forged in this unique experience where we expect as much from our neighbors as we do of ourselves.*

*Here, we honor self-reliance and strong community ties. We celebrate an unwavering sense of pride and confidence in each other – a pride in where we've been and in where we're headed.*

*Opportunity lives here; and all are welcome to join in and claim their share as our community continues to thrive.*

— Brand Narrative

## New Logos and Materials for Participating Organizations

The City of Beatrice, Chamber of Commerce, and School District each received a new logos. The impact of each of these organizations rolling out a united brand reinforced the feeling of unity within the city.



## Brand Implementation

The participating organizations also updated their collaterals, online presence, and other materials. For example, the school district applied the new brand to their letterhead, social media channels, business cards, annual report, and website [beatricepublicschools.org](http://beatricepublicschools.org).



Materials and Social Media Placement

## Community Launch Event with Press Coverage

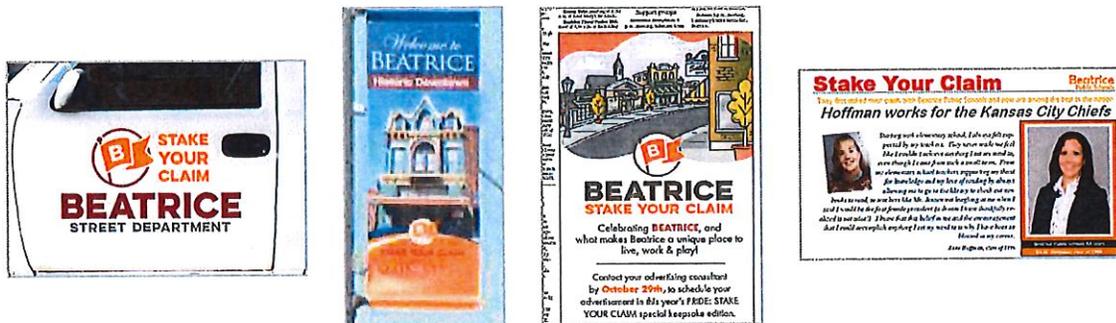
FES helped Beatrice launch the new brand with an event at Homestead National Park. There was live entertainment and speeches about the meaning of the new brand. It gave the community a reason to celebrate. FES helped to secure extensive coverage of the event through local and regional TV outlets.



## Embracing the Brand

The promotional plan included consulting with each organization to bring the idea of the community brand to life. For the school district, that meant projects for the students to express how they plan to stake their claim, which spawned new volunteer initiatives. It included new ads and positive newsletter stories about previous students.

More and more, the community was focused on small examples of progress and success. The local newspaper ran regular stories about how the community was ‘Staking its Claim’ with success articles. Other Beatrice organizations united to incorporate the slogan and brand style into a wide variety of uses including city vehicles, downtown signs, business cards, letterhead, new literature, and more.



Examples of Brand Implementation

## Results

Since the new branding, Beatrice has experienced growth in new residents and businesses.

*Since we launched the brand, we have seen real economic growth.  
Five new businesses have started and we've added over 100 new jobs.  
The brand helped all the organizations promoting Beatrice to get on  
the same page with a more compelling message.*

— Beatrice City Administrator

## The City of Crete, Nebraska

*The Crete brand praises the growing diversity of their populace and economy as the drivers for the unity in their community.*

The City of Crete, Nebraska, is a highly diverse community with a growing economy built on local factories, small businesses, and a liberal arts college. As the factories attracted more and more workers from different backgrounds, they embraced this changing population.

FES helped Crete create a brand narrative which celebrates their growing diversity and economic prosperity. By embracing these strengths, the city has attracted even more growth.



*Crete continues to profit from a diverse economy and population.*

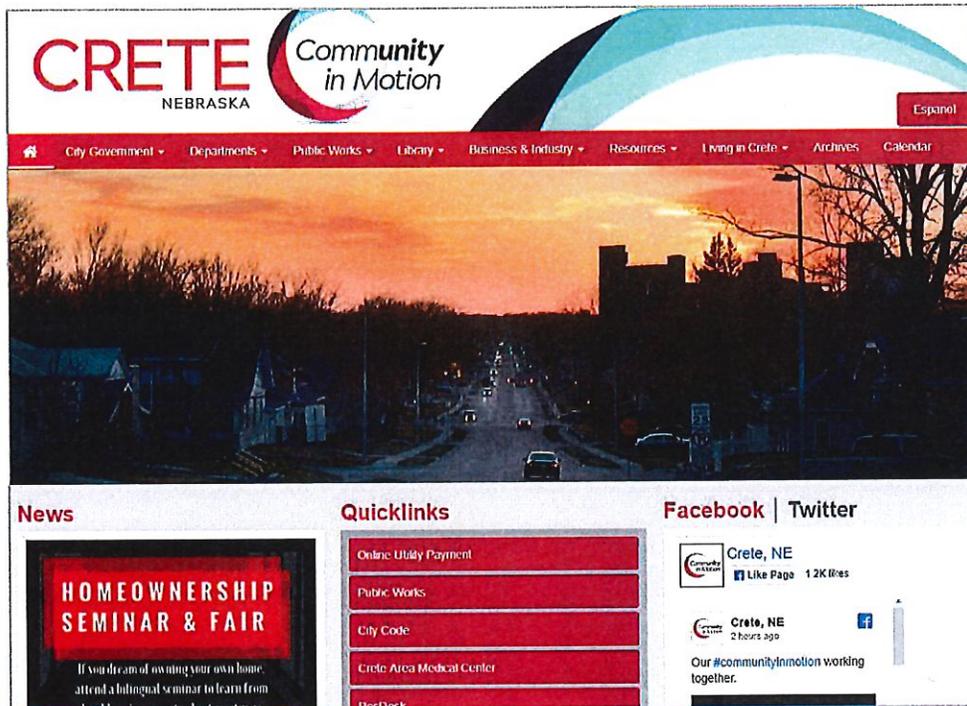
*Here, our population is as diverse as the industries that drive our success. From manufacturing to higher education, our hard-working community continues to thrive as we benefit from both a strong economy and a unique mix of worldviews, cultures, and talents.*

*This diversity is a new model for growth. It is not just managed but proudly embraced, and this unity defines us. It moves us in the right direction and keeps us in motion.*

*Welcome to Crete.*

— Brand Narrative

FES worked with Crete to hold a launch event at the city park in the middle of town. The event was well attended and included live entertainment and a speech from the mayor. We facilitated updates to their website and social media channels and also created new literature for the City.



Website



Facebook Page

## The City of Lake Quivira, Kansas

*The focus of the Lake Quivira brand was to distinguish itself from other city entities and provide inspiration to residents.*

Lake Quivira is an exclusive gated community outside of Kansas City, Kansas, that revolves around the Lake Quivira Country Club. Residents of the surrounding area are commonly unaware the area inside the gates is an actual city. This branding initiative sought to establish an identity for the City apart from the country club and Lake Quivira Foundation. The brand is rooted in their adventurous spirit and family-oriented atmosphere that bonds the city residents.



CITY OF  
**LAKE QUIVIRA**  
LAKE LIFE HAPPENS HERE

### *Home Doesn't Get Any Better*

*Here, we unite, support, play, and engage. Where your neighbors wave when they see you, show genuine interest in your well-being, and love where they live as much as you love where you live.*

*We pride ourselves on community. From all of the amenities that come from having a lake as your backyard to all of the benefits that come from having a community as your family.*

*Lake life happens here.*

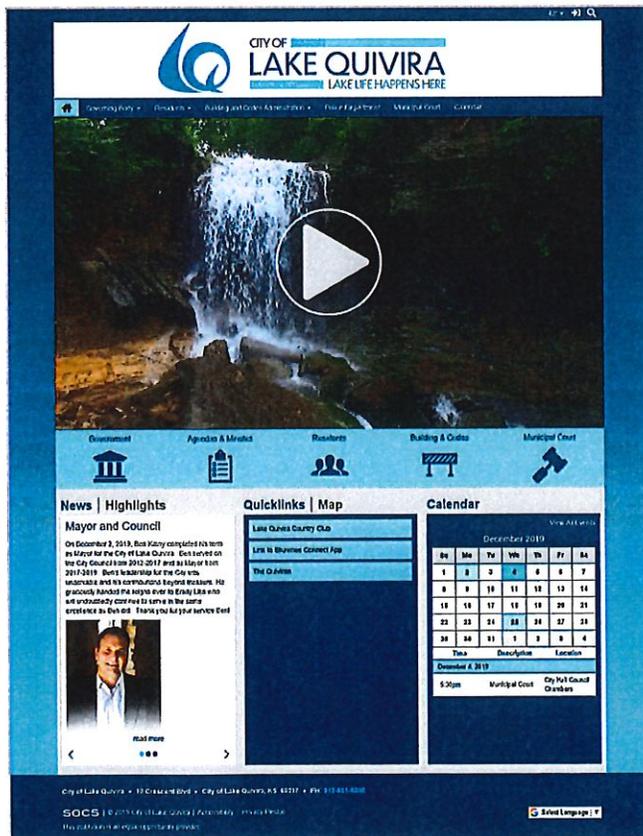
— Brand Narrative

## About Lake Quivira

The population of Lake Quivira is well under 1,000 and the City doesn't have many of the public service departments that are common in larger metropolitan areas. There are no local businesses and all housing lots are sold and occupied. These unique factors inspired a brand which revolves around the community activities and tight bond enjoyed by all residents.

## Implementation

The Lake Quivira branding project included a new SOCS website, User App, and branding video. The website promotes the modest government activities of the city and features their branding video. The video uses their brand narrative as a voice over and highlights the active way of life the residents value. Citizens are also able to keep up with City news and events on their customized User App and also receive important announcements via text message and push notifications.



Website



Branding Video  
( [View on Vimeo](#) )



User App Web Promo

## References

We are proud of the relationships we've built with our clients. We encourage you to reach out to these clients to get their perspective on working with FES.

### \\ City of Beatrice, Nebraska

**Tobias Tempelmeyer**, City Administrator  
Email: [ttempelmeyer@beatrice.ne.gov](mailto:ttempelmeyer@beatrice.ne.gov)  
Phone: 402-228-5211

### \\ City of Crete, Nebraska

**Tom Ourada**, City Administrator  
Email: [tourada@crete-ne.gov](mailto:tourada@crete-ne.gov)  
Phone: 402-826-4312

### \\ City of Lake Quivira, Kansas

**Brady Lilja**, Mayor  
Email: [bradylilja@yahoo.com](mailto:bradylilja@yahoo.com)  
Phone: 913-631-5300

### \\ Jenks Public Schools, Jenks, Oklahoma

**Dana Ezell**, Chief Human Resources Officer  
Email: [dana.ezell@jenksps.org](mailto:dana.ezell@jenksps.org)  
Phone: 918-299-4415 x2777

### \\ Tuition Exchange, Bethesda, Maryland

**Janet Hanson**, Director of Communications  
Email: [jhanson@tuitionexchange.org](mailto:jhanson@tuitionexchange.org)  
Phone: 402-418-1081

# PROJECT ESTIMATE



Project Plan and Deliverables	Time	Cost
<b>Research and Discovery</b> <ul style="list-style-type: none"> <li>- Kick-off meeting</li> <li>- Conducting research and interviews (approx. 10-12)</li> <li>- Interview analysis and insight discovery</li> <li>- Presentation of results</li> </ul>	2 Weeks	\$5,850
<b>Brand Narrative and Strategy</b> <ul style="list-style-type: none"> <li>- Brand narrative (3 initial options/3 rounds of revisions)</li> <li>- Brand strategy recommendations</li> <li>- Includes copywriting contract with Mary Lafferty (President/Owner of No Regrets Marketing)</li> </ul>	3 Weeks	\$3,900
<b>Brand Logos and Mottos</b> <ul style="list-style-type: none"> <li>- Logo and mottos (3 initial options/3 rounds of revisions)</li> <li>- Final logo in a variety of formats and configurations</li> <li>- Brand graphics and standards guide</li> </ul>	Concurrent with above	\$5,850
<b>Brand Implementation</b> <ul style="list-style-type: none"> <li>- Digital copies of commonly used marketing material using the new brand</li> </ul>	3 Weeks	\$5,200
<b>SOCS Website</b> <ul style="list-style-type: none"> <li>- Branded website with content management system</li> <li>- Admin App and branded User App</li> <li>- Based on yearly fee for 3-year contract</li> </ul>	Concurrent with above	\$2,500
<b>Total</b>	<b>8 Weeks</b>	<b>\$23,300</b>

Estimates are provided in good faith and is based on our nonprofit rate of \$130/hr. Changes to project scope or requesting more than three rounds of change requests for deliverables will influence final timing and cost.

## Optional Brand Launch and Promotion

After the city brand has been completed by March 2, 2020 – you may be interested in additional services to help integrate your brand in your community. This estimate represents the full-range of services we recommend knowing you may not have needs for each item. If you are interested, we can have another conversation about scope and timing to give a more accurate estimate based on your objectives. We will work with you to establish only the project deliverables that meet your requirements, budget, and timeline.

Brand Launch	Cost
<b>Strategy and Tactics</b> Clearly defined campaign scope and division of responsibility	<b>\$780</b>
<b>Content Creation</b> Collaboration with City to create core campaign messaging	<b>\$1,300</b>
<b>Create Materials</b> Design, creation, and delivery of materials	<b>\$2,600</b>
<b>Video Production</b> Creation of Brand Anthem video plus social media teaser videos or other promotional videos including drone footage and closed captions	<b>\$6,550</b>
<b>Travel</b> Assumes one in-person trip for video filming and one trip for launch event coordination (with potential multi-night stay)	<b>\$2,000</b>
<b>Launch and Promotion Total</b>	<b>\$13,230</b>

*Estimates are provided in good faith and is based on our nonprofit rate of \$130/hr. Changes to project scope or excessive change requests will influence final timing and cost.*

## Contact

For proposal acceptance and inquiries, contact:

- \\ Matthew Landis, FES Director of Communications
- \\ Direct: 402.479.6667
- \\ Email: [MatthewL@fes.org](mailto:MatthewL@fes.org)

## Terms of Ownership

All campaigns, trademarks, service marks, slogans, artwork, written materials, drawings, photographs, graphic materials, film, music, transcriptions, or other materials that are proprietary and/or subject to copyright, trademark, or similar protection (collectively, the “Work Product”) produced by FES for the City of St. Paul, Nebraska, (“The Client”) under this Agreement shall be considered the property of The Client provided: (i) such Work Product is accepted by The Client and (ii) The Client pays all fees and costs associated with the creation and production of such Work Product. Work Product that does not meet the two foregoing conditions shall remain FES’ property.

FES shall retain the right to use and/or reference the Work Product as a part of its marketing and promotion of products and services to third parties, and The Client grants FES a limited license to utilize the Work Product for such purposes. The limited license shall extend beyond and survive the termination of this Agreement.



A FOUNDATION OF SUPPORT

*We support those who serve others.*

*FES is a foundation that provides support to communities and nonprofit organizations so they can succeed in fulfilling their missions.*

**Connie Beck**

---

**m:** Matthew Landis <matthewl@fes.org>  
**Sent:** Wednesday, December 4, 2019 3:17 PM  
**To:** Connie Beck  
**Subject:** Community Branding Proposal  
**Attachments:** FES Branding Proposal.pdf; FES Branding Cover Letter.pdf

12-4-19  
3:17 PM

Good afternoon,

I'm pleased to provide you with a cover letter and proposal for your community branding and website initiative.

Would you mind sending back confirmation you successfully received our 2 pdfs?

Many thanks.  
-Matthew

**Matthew Landis | Director, Corporate Communications**  
402.479.6667 – Direct  
402.420.2129 – Mobile  
800.850.8397, ext. 6667 – Toll Free  
[MatthewL@fes.org](mailto:MatthewL@fes.org)



1300 O Street | Lincoln, NE 68508 | [FES.org](http://FES.org)

FES is a foundation that provides support to communities and nonprofit organizations so they can succeed in fulfilling their missions. We support those who serve others.

**Marketing | IT Security | SOCS Websites | Network Services | Payroll/Bookkeeping Services**

*This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.*

## Connie Beck

---

**m:** Matthew Landis <matthewl@fes.org>  
**Sent:** Wednesday, December 4, 2019 3:15 PM  
**To:** Connie Beck  
**Subject:** RE: City of St. Paul RFP for Branding & Website Development

Yup...preparing the email right now.  
Thanks for the reminder! :-)

### Matthew Landis

- 402.479.6667 – Direct  
- 402.420.2129 – Mobile

---

**From:** Connie Beck [<mailto:cjbeck@cityofstpaulne.org>]  
**Sent:** Wednesday, December 4, 2019 3:10 PM  
**To:** Matthew Landis <[matthewl@fes.org](mailto:matthewl@fes.org)>  
**Subject:** City of St. Paul RFP for Branding & Website Development

Matthew, will you be submitting today an RFP for the City of St. Paul, NE Branding & Website Development project? Thanks.

*Connie Jo Beck*

*City of St. Paul*

*City Clerk/Deputy Treasurer*

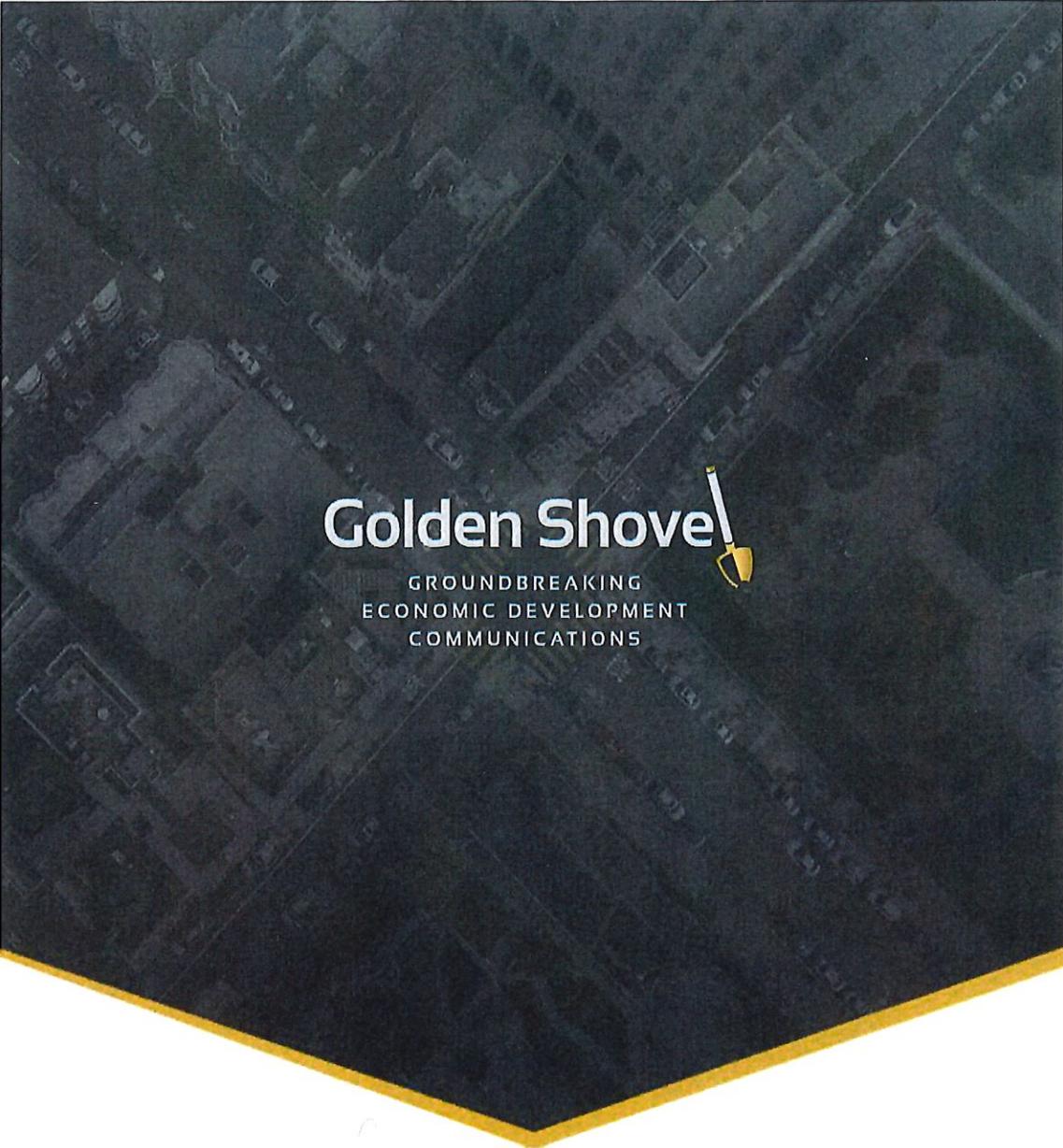
*704 6<sup>th</sup> Street*

*St Paul NE 68873*

*Telephone: (308)754-4483*

*Fax: (308)754-5286*

Rec'd  
11-26-19  
2:02pm



**City of St. Paul**

**Ms. Connie Jo Beck**  
City Clerk/Deputy Treasurer

**Comprehensive  
Community Branding &  
Website Proposal**

"Craig"  
*John Marshall*  
651-353-6655

Proposal expiration: **2/20/20**

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## 1. EXECUTIVE SUMMARY

November 26, 2019

Ms. Connie Jo Beck  
City Clerk/Deputy Treasurer  
City of St. Paul  
704 6th Street, St. Paul, NE 68873

Dear Ms. Beck:

Golden Shovel is pleased to present our proposal to the City of St. Paul of a competitive identity/brand strategy and a redesigned website fully customized with a modern feel. We are prepared to deliver a comprehensive, goal-focused branding strategy coupled with the development of a website designed to promote the new regional voice. As you evaluate our proposal keep in mind a couple considerations:

- Golden Shovel is focused on economic development, and we share your goal of increasing awareness of your region through a new brand identity and modern website. Our proposed work will increase the City of St. Paul's market presence and educate the community, businesses, and other identified target audiences about the City of St. Paul's story.
- We recognize that the City of St. Paul is a unique community with specific goals. The broad experience and expertise gained from working with 150+ clients assures that Golden Shovel will draw from a deep well of projects to make sure the City of St. Paul stands out.

This proposal has strong support from myself and input from our entire executive team. We are committed to seeing your project succeed. Steve Gottwalt will serve as your point of contact. You can reach him at (952) 923-5265 or by email at [sgottwalt@goldenshovelagency.com](mailto:sgottwalt@goldenshovelagency.com).

We look forward to working with you!

Sincerely,



Aaron Brossoit, CEO



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## 2. PROJECT GOALS

The City of St. Paul has a goal of a fresh new comprehensive brand identity and website to promote the strengths and competitive advantages of the City of St. Paul and ultimately increase their market presence. Golden Shovel Agency has strong experience with designing and building award winning websites and branding strategies and our proposed work plan will accomplish these goals. Our design concepts and deliverables are guided by the project requirements derived from the City of St. Paul's Community Branding & Website RFP.

- Develop an effective Community Branding strategy to communicate the City of St. Paul's goals and initiatives through their brand identity and focusing on engaging with their target audiences. The branding strategy will create a unifying identity and compelling message that the City of St. Paul can leverage to help grow its population through engaging the target audiences; specifically young families, professionals, entrepreneurs and expanding businesses.
- Build a customized, clean and goal-focused web portal, with a user-friendly interface to facilitate communication and increase awareness about the City of St. Paul's programs and services. In order to build a website that truly fits our clients, we do not use templates. Instead, we start with a blank canvas for each project and let our clients dictate their vision to guide the design.
- The website will be fully responsive and visually appealing, showcasing the City of St. Paul's capabilities, resources, projects and content and will be built with a Content Management System (CMS) that is easy to update and maintain by staff without programming/development knowledge.

## 3. GOLDEN SHOVEL DELIVERABLES

### a) *Community and Target Audience Research & Analysis*

We have vast experience successfully engaging and studying communities to find and understand the attributes they have to offer. Golden Shovel will launch our research and provide the City of St. Paul with the most up-to-date information for the community climate, brand positioning and target audience in this area. We propose the following tasks to begin research on the St. Paul area:

#### a.1. Introductory Area Research

- **Online Presence:** Online research to gain a sense of the City of St. Paul's current online identity and presence.
- **Competitor Analysis:** Identify the competing communities nearby and what makes them thrive.
- **City Council Meeting:** Meet with the City Council and other regional stakeholders to get their initial ideas and goals for the community.
- **Research the City of St. Paul's Unique Positioning:** Discover what sets the region apart from the competition.



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## a.2. Stakeholder Survey

- Golden Shovel personnel will consult and survey local stakeholders. The survey will include requested information about the survey-taker (basic demographics), their community, and the region (strengths, weaknesses, misapprehensions, hopes, etc.). A few of the topics included in the survey are listed below:
  - > Area Aesthetics
  - > People
  - > Lifestyle
  - > High Points
  - > Key Words
  - > Concerns

## a.3. SWOT Analysis

- A SWOT analysis will be completed compiling data from the surveys, interviews and analysis. The goal is to identify the City of St. Paul's current strengths and weaknesses, as well as its external opportunities and threats. The SWOT analysis will identify the most effective positioning messages to reach and motivate the target audiences.

## a.4. Initial Concepts

- Golden Shovel will present 5 initial concepts accompanied with suggested speaking points to the City of St. Paul to be refined to 2-3 concepts.

## b) Brand & Logo Development

Your brand is your story and relationship with others: A brand is more than just a logo and colors. The brand of your organization is influenced every day with each visitor's point of communication. (i.e., website, phone calls, newsletters, newspapers, office visits, mailings, etc.). It must effectively support the marketing strategy of attracting and communicating with your target audience. Two key factors should drive the concepts for your organization's brand:

- **It has to be believable:** The brand will fail if it is not believable to your audiences. The brand has to ring true with how people perceive your organization and with each of their interactions with it.
- **The brand must have consistency:** For a brand to be effective there must be consistent use across all channels of communication. Logos and colors should be used correctly on all print and electronic media. Key messages should be shared and understood by all key communicators.



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### b.1. Branding Strategy

Using our initial community and target audience research, the Golden Shovel project team will collaborate with the City of St. Paul to define your unique brand, and design an appropriate logo, tagline, and color set. Our designers will work with the City of St. Paul to develop a brand identity that is flexible and can evolve over time. The development of the new brand will be implemented through the following processes:

- **Branding Meeting:** We will meet with the City of St. Paul to discuss the branding process, gather initial thoughts, and walk through the branding questionnaire. This meeting prepares us with pertinent information to create an authentic brand.
- **Questionnaire and Research:** The questionnaire will help clarify the brand's audience, application, and goals. Additional research is done internally by Golden Shovel on competing and related organizations.
- **Logo and Tagline Development:** Our award-winning designers will create a logo and tagline that professionally represents the City of St. Paul's brand. Our process includes the creation of three tentative logo designs and tagline ideas for initial consideration, and then we will create a final version and any desired revisions.

### b.2. Brand Style Guide

Our design team will prepare a brand style guide that is specific to the City of St. Paul and identifies brand colors, proper logo usage and recommended fonts to promote consistent use of the brand across all mediums. This guide will be used in both the short and long-term to maintain consistency with different applications of the new brand. The final guide will be delivered in a PDF format and designed for in-house printing. Key components of the guide include:

- **Logo Specifications:** Identifies proper ways to use the logo for consistent presentation. Includes usage of the logo with color, black & white, X-spacing for consistent placement, and recommendations for usage on the web and in print.
- **Brand Colors:** Identifies brand associated colors with the proper RGB, CMYK and Hexadecimal numbers for consistent coloring via any format. Includes additional recommendations on color usage to best utilize accent or complimentary colors.
- **Written Style:** Describes preferred options for using the name of the organization online, in press releases, and in other written materials.
- **Print Collateral:** Our designers will prepare letterhead, envelope, mailable forms and business card templates. Complete files will be provided to the city for use at a local printer or a recommended online provider. Materials include:
  - Letterhead for use with mailers and email communications
  - Business Cards
  - Sponsorship Sell Sheet
  - Membership Sell Sheet
  - Invoices
  - Newsletter Template
  - Email Template



**b.3. Branding & Logo Samples**

The following are branding examples that Golden Shovel has successfully developed and implemented. Each branding concept was created to communicate specific goals of the organization and to better support and represent its identity.



Region 5



NEW Growth Alliance



NorthEast Kentucky Development



Upton Economic Development Board



I-72 Opportunity Corridor



Violet Township



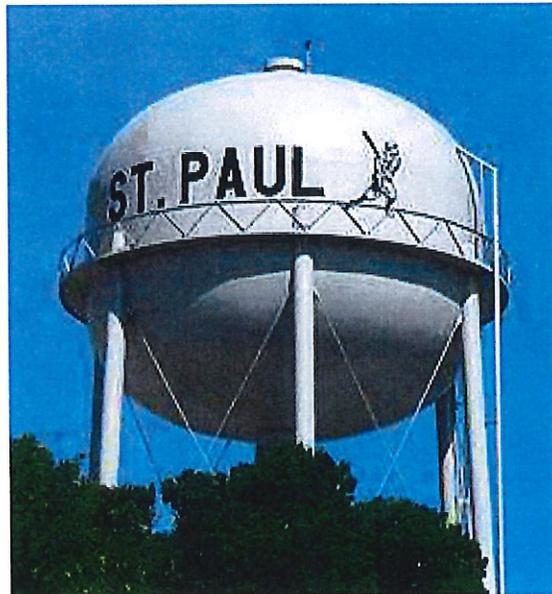
## **c) Website Development**

Golden Shovel understands the important role a well designed website plays for a community like the City of St. Paul. Sending the right impression is critical, requiring a thorough understanding of the region and target audiences. We are aware that any marketing effort requires research, planning and maintaining messaging consistency throughout the entire process. We understand these needs, and are continually doing market research on new and upcoming trends for website and social media applications. This insight and experience enables us to build a website that effectively supports your organization's unique identity.

### **c.1 Website Design**

The design process progresses from site outlines to final designs. We will provide designs for selection of layouts and main structure of website.

- We will present designs for the landing page, home page and the sub pages of the websites for review and final approval.
- Social Media Integration: Buttons to join Facebook, Twitter, LinkedIn, YouTube or other social networking tools will be on the homepage of the website. All pages throughout the site have "click-to-add" functionality so visitors can share the content with their own social media networks.
- Golden Shovel will transfer all selected data from your existing website, databases and/or CRM platform to the Gateway platform, laying out content and populating directories.
- Any specific color scheme, brand guidelines, data, imagery and graphic art provided by the City of St. Paul will be implemented throughout the web portal.
- The Economic Gateway platform will provide the City of St. Paul with a responsive website, hosting, maintenance, software updates and staff support.



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Page 7

**Gateway Modules**

Our websites are custom designed to fully incorporate the new identity/brand and messaging developed for the City of St. Paul. The website would provide efficient communication, share important website tools and data, and present a unified online presence to your audiences. The City of St. Paul will be able to select the modules that best fit its current needs and have them implemented. All other modules will remain available for implementation at a later time, at no additional cost.

Recommended modules include:

<p><b>Homepage Showcase</b> This module will add emphasis to unique programs of interest and link to key features of your site with rotating banner images and text.</p>	<table border="1"> <thead> <tr> <th data-bbox="935 443 1252 510">FEATURES</th> <th data-bbox="1260 443 1390 510"></th> </tr> </thead> <tbody> <tr> <td data-bbox="935 527 1252 569">Editable by Client</td> <td data-bbox="1260 527 1390 569">YES</td> </tr> <tr> <td data-bbox="935 590 1252 653">Mobile Friendly Responsive Design</td> <td data-bbox="1260 590 1390 653">YES</td> </tr> <tr> <td data-bbox="935 674 1252 737">Population and Setup (30 hrs)</td> <td data-bbox="1260 674 1390 737">YES</td> </tr> <tr> <td data-bbox="935 758 1252 800">User Friendly Interface</td> <td data-bbox="1260 758 1390 800">YES</td> </tr> <tr> <td data-bbox="935 821 1252 863">Search Engine Optimization</td> <td data-bbox="1260 821 1390 863">YES</td> </tr> <tr> <td data-bbox="935 884 1252 926">Hosting Included</td> <td data-bbox="1260 884 1390 926">YES</td> </tr> <tr> <td data-bbox="935 947 1252 989">Training Support included</td> <td data-bbox="1260 947 1390 989">YES</td> </tr> <tr> <td data-bbox="935 1010 1252 1073">Quarterly Updates &amp; Maintenance</td> <td data-bbox="1260 1010 1390 1073">YES</td> </tr> <tr> <td data-bbox="935 1094 1252 1136">Google Analytics</td> <td data-bbox="1260 1094 1390 1136">YES</td> </tr> <tr> <td data-bbox="935 1157 1252 1199">Cross Platform Compatibility</td> <td data-bbox="1260 1157 1390 1199">YES</td> </tr> <tr> <td data-bbox="935 1220 1252 1283">Section 508 &amp; W3C Compliant</td> <td data-bbox="1260 1220 1390 1283">YES</td> </tr> <tr> <td data-bbox="935 1304 1252 1346">Translation Tool</td> <td data-bbox="1260 1304 1390 1346">YES</td> </tr> <tr> <td data-bbox="935 1367 1252 1409">Google Keyword Search</td> <td data-bbox="1260 1367 1390 1409">YES</td> </tr> </tbody> </table>		FEATURES		Editable by Client	YES	Mobile Friendly Responsive Design	YES	Population and Setup (30 hrs)	YES	User Friendly Interface	YES	Search Engine Optimization	YES	Hosting Included	YES	Training Support included	YES	Quarterly Updates & Maintenance	YES	Google Analytics	YES	Cross Platform Compatibility	YES	Section 508 & W3C Compliant	YES	Translation Tool	YES	Google Keyword Search	YES
FEATURES																														
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Google Analytics	YES																													
Cross Platform Compatibility	YES																													
Section 508 & W3C Compliant	YES																													
Translation Tool	YES																													
Google Keyword Search	YES																													
<p><b>News</b> A key communication tool for keeping visitors apprised of the latest events, press releases, relevant news and to keep fresh content about the region, its growth and job opportunities.</p>																														
<p><b>Incentives Directory</b> This directory can be used to display information on business opportunities, incentives, training opportunities and workforce available in your region and/or from your organization.</p>																														
<p><b>Business Directory</b> Google Maps based searchable directory that helps you to promote businesses of interest to your target audiences and industries.</p>																														
<p><b>Projects Directory</b> This module is flexible in design to serve a variety of purposes: Show the impact your organization has on the region by highlighting the economic development projects your business is involved with; Present success stories located across a map; Focus it on identifying specific industry cluster assets. We can help position this powerful tool to best address your goals.</p>																														
<p><b>Community Profiles</b> This section will provide important community data to site selectors, businesses and communities using a dynamic feed generated through ESRI, the industry leading data provider. This will be a key module to showcase business climate and quality of life in the region. Additional community and regional profiles can be added upon request.</p>																														

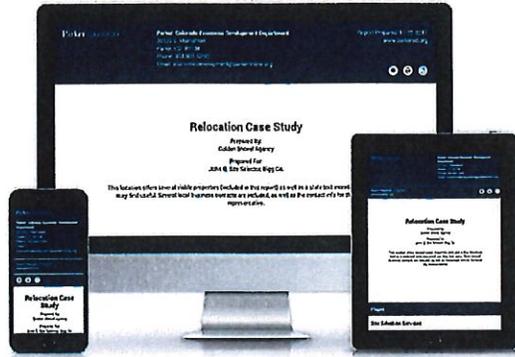


## Universal Reports

The fast and easy way for you and your users to create customized reports using content from your website. In three easy steps you can compile location data and create custom info packets. Just use the 'add to report' link found on all eligible pages to populate the content you need for your report. Once you're ready, view your report and you can review and sort your content as well as adding a custom cover page content.

### Recommended Uses:

- Compile location data for site selectors
- Generate reports for board members and stakeholders
- Enable site visitors to customize information packets



Example of Parker, CO, Economic Development's Universal Report

### Features:

- 3-Step Reports: Add content, configure your report, and export
- Reports can be printed or exported as PDFs
- Return and edit your existing report for up to one week
- Customizable cover content
- Includes content from multiple modules
  - Real Estate
  - Community Profiles
  - Community Snapshots
  - Incentives Directory
  - Business Directory
  - Projects Directory
  - News
  - Events Calendar
  - Staff Directory
  - People/Membership Directory

## Resource Library

Allows for a variety of documents and media files to be organized and viewed online, creating a "media center" with a wide selection of resources such as file downloads, PDF maps, video and audio clips, photos and links while allowing your site visitors to view them online.

## Events Calendar

A tool to promote and highlight events that are relevant to your organization (like job fairs). Events can be filtered by week or month.



Example of GreaterYanktonLiving.org Events Calendar



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Groundbreaking Economic Development Communications

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### Jobs Directory

Google Map integrated searchable directory that allows your organization to provide prospective workforce with job postings and employers information. Businesses can upload their available job postings with relevant criteria and contact information. Jobs are posted through a public submission form and approved through a queue system managed by the site administrator. Job postings are designed to be easily shareable through social media channels. The administrator can choose to 'feature' available jobs for more prominent placement in the directory.



*Example of the GreaterYanktonLiving.org jobs directory on different displays.*

### Resource Library

Allows for a variety of documents and media files to be organized and viewed online, creating a "media center" with a wide selection of resources such as file downloads, PDF maps, video and audio clips, photos and links while allowing your site visitors to view them online.

### Staff Directory

Allows you to highlight your staff and organization members bringing a human face to the organization while also providing your site visitors with contact info.

### Contact Forms

Our Contact Form module will provide you with the ability to create recipients for your contact form so visitors can easily reach out to staff members.

### Secure/Private Section (Intranet)

A link for internal staff or board members to log in and view more sensitive information provided by the organization. User levels can be assigned to restrict access to single modules to simplify website administration.

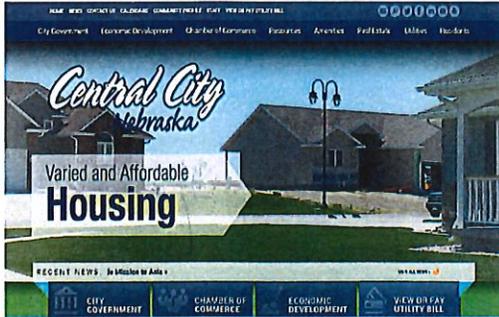
### Fast Facts

An additional graphical area that combines images and text that rotate randomly on the website to add visual interest to pages and highlight historical facts, testimonials, key events, quotes, trends or any other relevant information.



**Successful Website Examples**

Below are some examples of project websites we have successfully developed to enhance our clients economic development and marketing efforts. These sites can be viewed by following the links below each. Additional examples are available at [GoldenShovel.com](http://GoldenShovel.com).



[Central City Nebraska](#)



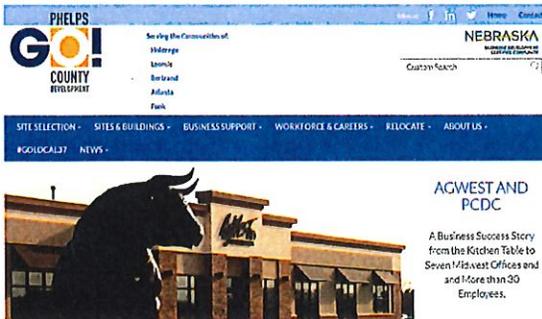
[On Hand Development Corporation](#)



[Upton Economic Development Board](#)



[City of Centerville, IA](#)



[Phelps County Development](#)



[Appanoose Economic Development Corporation](#)



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## **c.2 Hosting, Maintenance, & Technical Support**

Golden Shovel specializes in maintaining websites and promoting communities online. The Economic Gateway platform includes ongoing updates and expansions as Golden Shovel develops them, at no additional cost to the client. During Phase 2, our maintenance and hosting model will provide the City of St. Paul with all the necessary support and assistance for content changes, technical glitches and support requests related to the website's performance. Our customer support specialists will make sure that your website is accurate and that we are responding to your requests in a timely manner so that your website never gets behind. Our maintenance and hosting fee includes all technology and software updates needed to the website. Unlike other vendors, we have never charged a client for a technology or software update. Some common requests from clients that are included in with the maintenance and hosting service are listed below:

- New page design and set up for a local event
- Video or image uploads
- Image editing and upload to the banner
- Ongoing training
- Bug fixes and software updates
- Technology updates

## **c.3 Website Copywriting (Optional)**

Website copywriting refers to the creation of headers and content for initial setup of the website. We are aware of how important it is to have high quality content in your website to satisfy the information needs of your clients and to achieve good SEO (Search Engine Optimization) results. Thus, it is highly relevant for our copywriters to ensure the content aligns with your organization's identity, goals, and initiatives as defined by your brand identity. Our copywriters will write original goal-focused content for the website so there will be a consistent brand voice and messaging. All pages will be goal-focused and written with client direction and approval.

## **c.4 Website Content Management Service (Optional)**

Up-to-date, quality content is essential for online success. As part of the City of St. Paul's new brand implementation we would recommend utilization of our Content Management Service. The service will include ongoing management and content support for your website and social media channels to keep them current and engaging. The goal will be to greatly increase the online presence and communication outreach of the organization by sourcing pertinent information that effectively speaks to the target audiences. We will meet with appropriate City of St. Paul personnel monthly to train, coordinate content, and maximize outreach. We will also create additional original, goal-focused content, as determined by the content strategy document and provide support in posting it weekly. Quarterly reports shall be provided to track website and social media visitors, gauge effectiveness and make adjustments to ensure success. The Content Management service comes with a complimentary fully redesigned website every 4th year.



### c.5 Website Lead Generation/Tracking (Optional)

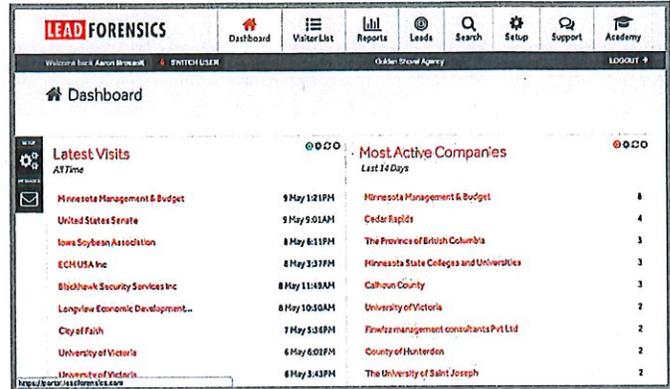
Knowing who is visiting your website provides valuable information about the effectiveness of the marketing and outreach strategy. Golden Shovel has a strategic partnership with Lead Forensics to keep close tabs on who is visiting, how often and what content they are viewing. This information is provided through an online dashboard in real-time and can be set up with automated email notifications when predefined goals and criteria are met.



#### About Lead Forensics

With our tool you can see full contact information of every visitor, even if they haven't contacted you or made an inquiry. See key information about your site visitors including:

- Company name
- Telephone number
- Address
- Web address
- Industry
- Company profile
- Learn more at



### c.6 Location One Integration (Optional)

Golden Shovel has a long standing partnership with LocationOne and we have successfully integrated them into over 40 client websites. Below are a few examples of that integration:

- Swift County RDA (MN) <http://www.swiftcountyrda.com/swift/site-selectors/available-properties>
- Iowa lakes Corridor (IA) <http://lakescorridor.com/ilcdc/site-location/available-sites-and-buildings>
- York County Development Corporation (NE) <http://www.yorkdevco.com/york/site-selectors/buildings-for-sale>



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## **d) Support & Implementation**

The Golden Shovel Agency team will support the City of St. Paul and provide assistance implementing the Phase I branding strategy and content plan effectively. Our support includes monthly strategy meetings with key team members and support from a support administrator assigned to your account.

- The Content Management Service will be customized to the support level that best fits the City of St. Paul's needs and Golden Shovel representative will coordinate with the designated staff members to make sure service is aligned with the City of St. Paul's goals and objectives.
- The Content Management service comes with a complimentary fully redesigned website every 4th year.

### **d.1 Setup & Training**

- Golden Shovel will set up any needed social media accounts and populate the recommended social media assets to assure the greatest impact
- We will provide staff training and also a general review of social media assets
- Ongoing Social Media management and training will be provided by Golden Shovel representatives.

### **d.2 Monthly Strategy Meetings**

Golden Shovel Agency will work with your team monthly to ensure the strategy is executed and the content is published as planned. Quarterly reports are provided and reviewed in the monthly meetings.

- Content recommendations made monthly to keep content current and fresh
- Monthly review meeting for content strategy changes and training
- Quarterly goal reviews for strategy changes and plan implementation



## 4. SCHEDULE ESTIMATE

Below is an estimated schedule based on the proposed work.

	Month 1	Month 2	Month 3	Month 4	Month 5	Monthly
Research and Analysis	X	X				
Logo/Branding Development		X	X			
Website Development			X	X	X	
Hosting, Maintenance, and Technical Support						X
Website Copywriting			X	X		
Website Content Management				X		X
Website Tracking & Lead Generation						X
LocationOne Integration			X			X
Support & Implementation						X

At **Golden Shovel**, we believe thriving communities improve everyone's lives. Everything we do connects businesses and talent with communities they'll thrive in. We do this by empowering economic development through **Groundbreaking Economic Development Communications**.



## 5. INVESTMENT OVERVIEW

<ul style="list-style-type: none"> <li>● <b>Brand Identity</b> <ul style="list-style-type: none"> <li>➢ Initial Research</li> <li>➢ Stakeholder Survey</li> <li>➢ Logo and Tagline</li> <li>➢ Supporting Materials</li> <li>➢ Brand Style Guide</li> </ul> </li> <li>● <b>Website Design &amp; Development</b> <ul style="list-style-type: none"> <li>➢ Website Hosting, Maintenance, &amp; Technical Support</li> </ul> </li> </ul>	<p><b>\$9,500 (one-time fee)</b></p> <p><b>\$17,500 (one-time fee)</b></p> <p><b>\$4,000/yr</b></p> <p><b>\$31,000*</b></p>
<p><b>RFP Requirement Total</b></p>	
<ul style="list-style-type: none"> <li>● <b>Optional Website tools and services</b> <ul style="list-style-type: none"> <li>➢ Copywriting (Optional Upgrade)</li> <li>➢ Website Content Management (Optional Upgrade)</li> <li>➢ Website Tracking and Lead Generation (Optional Upgrade)</li> <li>➢ LocationOne Integration</li> </ul> </li> </ul>	<p><b>\$5,200 (one-time fee)</b></p> <p><b>\$6,000/yr</b></p> <p><b>\$4,200/yr</b></p> <p><b>Included</b></p> <p><b>\$15,400</b></p>
<p><b>Optional Services Total</b></p>	

\* Total investment can be split between two to four fiscal years to help with budgetary planning. Please feel free to reach out to discuss this option.



## 6. CHOOSING GOLDEN SHOVEL

Golden Shovel Agency has the experience and qualifications to meet the specific promotional goals of the City of St. Paul. At Golden Shovel, we bring a team of professionals with diverse experience to combine strategy, marketing, technology and communications to present our clients' communities in their best light. Our key assets are creativity, industry knowledge and foresight. We evaluate the latest technologies and trends in economic development and provide them as marketing solutions to our clients. We employ the latest trends to keep our clients ahead of the curve. Golden Shovel provides groundbreaking economic development communications strategies. Our Economic Gateway solution is the engine behind our first-in-class economic development websites, which combine our award-winning custom designs with all the tools needed for successful online economic development.

### a) Golden Shovel Agency Overview

Since the company's inception in 2009, Golden Shovel Agency has earned the trust of 150+ economic development clients, with customers ranging from small rural communities to large communities with international aspirations. Our number one goal is customer satisfaction leading to long-term relationships. Golden Shovel Agency proudly has retained over 95% of our customers who have signed up for our economic development tools and services. This is an industry leading indicator of our growth and stability in the economic development arena and a predictor of strong growth in years to come. Golden Shovel is the leader in economic development marketing, websites and communications with over 190 websites launched in 30 states and Canada. Our work has won state, regional and international design awards. We are solely focused on the economic development industry with a strong understanding of the needs of economic developers from perspectives all across North America.



### b) Why Golden Shovel?

Golden Shovel is not an ordinary marketing firm. In addition to providing strategy and branding, we bring to the table the following unique and valuable assets:

**We are a communications firm.** Great marketing happens when great content finds the right audience. Whether attracting a business in a target industry, or a type of worker, we create custom content tailored for the economic development audiences. We accurately target and measure results through online communication channels.

**We are a technology company.** As developers of the Economic Gateway software-as-a-service platform, we offer the ability to share data and content between websites, connecting them together to create regional portals and communication networks. Golden Shovel is the first to bring this vision to the industry and keeps us committed to the latest trends online.



### c) Proposed Team for the City of St. Paul Project

Our team consists of 32 members covering a wide array of expertise. We will have our top staff assigned to this project to ensure the best possible results. The following key team members will be assigned to the project with assistance from other appropriate staff members as needed:

---

**Steve Gottwalt, Economic Development Solutions Specialist:** Steve brings over 20 years of Economic Development, Communications/Marketing, Elected and Government Affairs experience to Golden Shovel. He has excelled in a variety of leadership positions in Economic Development, City and State Governance, Health and Human Services, and Corporate and Broadcast Communications. Gottwalt graduated from the College of St. Thomas in St. Paul, MN with a double Bachelors in Journalism and English, and served as Economic Development Coordinator and Board Chair for the St. Cloud [MN] Area Economic Development Partnership and Downtown Development Corporation. He offers 15 years of elected and board experience, and is passionate about helping communities grow economic opportunity.



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**John Marshall, President:** John is a partner with Golden Shovel and has 15 years of experience in financial analysis, sales and business development in the privately owned business market and is a well-respected economic development advisor and strategist. He is a member of the Mid-America EDC, NREDA, SEDC, IEDC, Vice President of the Weston County Development Board, President of the Upton Economic Development Board, member of the Wyoming Workforce Advisory Group and Board Member of the Wyoming Economic Development Association.



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**Aaron Brossoit, CEO:** Aaron Brossoit is a founder and partner of Golden Shovel Agency. He has worked with hundreds of communities all across the country focusing on their business attraction, retention and workforce marketing and strategies. Brossoit is a board member for the Mid-America Economic Development Council (MAEDC) and a frequent presenter at state and regional economic development conferences.



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**Ron Kresha, COO/CFO:** Ron Kresha's career spans COO, CFO, Business/Financial Manager and Technology Coordinator for technology, small business and education markets. Kresha is an accomplished economic development adviser helping communities create successful brands to expand their economic gardening and outward facing economic development efforts. His financial executive experience includes the ability to oversee, develop, and organize complex financial control policies and analytics for software-based companies..



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**Kirstie McPherson, Director of Marketing:** Kirstie comes from a well rounded background in marketing and economic development with projects focusing on business recruitment, workforce attraction, and strategic marketing. Kirstie began working in Economic Development over 7 years ago and has been in an economic development marketing role throughout that time. She began working with Golden Shovel in 2017 and focuses on many marketing projects, including community marketing strategies and connecting with communities around the nation.



---

**Darren Varley, Project & Client Manager/Lead Designer:** Darren manages the project and coordinates with the client throughout the entire development process. Darren also provides ongoing assistance for marketing strategy development, training, social media, quarterly report reviews and ongoing maintenance.. He has been working with the team for 6 years, creating a wide array of designs with a high level of customization to ensure we fulfill client's expectations.



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**Victor Perez, Director of Communications:** Victor ensures streamlined communication between our team and our clients throughout the development and implementation process and provides assistance coordinating meetings and calls. He has been working with the company for over 6 years.



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**Laura Christie, Director of Business Development:** Prior to getting her Bachelor's degree in Logistics from Auburn University, Laura graduated from high school with an emphasis in Graphic Arts. She has over 10 years of logistics experience, having worked with major companies such as Toyota, Denso, Target, and Google. At Golden Shovel, Laura is responsible for business development support activities including: lead management, customer relationship management, regional research, scheduling and generation of proposals and presentations.



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**Charity Goddard, Project Supervisor:** Charity supervises the projects and oversees quality control. She has worked with the team for over seven years and has managed the development process of over 90% of our clients.



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**Joseph Franzen, Lead Programmer:** Joe is the lead developer for our programming team. He will be working directly on the project for the entire programming process. Joe has been with the team for 8 years and has worked on the programming phases with all of our most important clients.



## 7. CLIENT REFERENCES

### Linda DiMario, CEcD

[ldimario@irvinechamber.com](mailto:ldimario@irvinechamber.com)

Vice-President Economic Development & Tourism  
Irvine Chamber Economic Development  
Irvine, California  
Ph: 949.502.4124

- Customer since April 2015  
<http://www.irvinechambereconomicdevelopment.com/irvine>  
**Services provided:** Website Development, Website Copywriting, Content Management Service, Advanced Website Lead generation/Tracking

### Lisa Hurley, CEcD

[lhurley@yorkdevco.com](mailto:lhurley@yorkdevco.com)

Executive Director  
York County Development Corporation  
York, Nebraska  
Ph: 402.362.3333

- Customer since March 2014  
<http://www.yorkdevco.com/york>  
**Services provided:** Website Development, Website Copywriting, Content Management Service, Advanced Website Lead Generation/Tracking, Virtual Reality FAM Tour

### Horton Hobbs

[hhobbs@greaterspringfield.com](mailto:hhobbs@greaterspringfield.com)

Vice President of Economic Development  
EXPAND Greater Springfield  
Springfield, Ohio  
Ph: 937.521.1935

- Customer since June 2016  
<http://www.expandgreaterspringfield.com/springfield>  
**Services provided:** Website Development, Website Copywriting, Content Management Service, Advanced Website Lead Generation/Tracking, GIS Planning Integration

### Erik Collins

[collinse@mcoho.org](mailto:collinse@mcoho.org)

Executive Director  
Montgomery County Ohio  
Dayton, Ohio  
Ph. 937 225 4642

- Customer since January 2016  
<http://www.mcoho.org/>  
**Services Provided:** Website Development, Website Copywriting, Content Management Service, Website Hosting & Maintenance, Virtual Reality FAM Tour

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*“Selecting Golden Shovel to build our new Economic Development website was not a risk. Their work with other communities across the country garnered immediate consideration. Golden Shovel delivered, making this the most seamless, stress-less website development project with which I have ever been engaged.”*

-Linda DeMario, Irvine Chamber Economic Development



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Groundbreaking Economic Development Communications

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Page 20

**Connie Beck**

---



**Subject:**

Laura Christie  
RE: Golden Shovel Proposal

Good Afternoon Laura, thanks for submitting a bid for the City of St. Paul Branding and Website Development. Have a great day.

*Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286*

**From:** Laura Christie [<mailto:lchristie@goldenshovelagency.com>]  
**Sent:** Tuesday, November 26, 2019 11:03 AM  
**To:** Connie Beck  
**Cc:** Steve Gottwalt; John Marshall  
**Subject:** Golden Shovel Proposal

Ms. Beck,

Thank you for the opportunity to bid on the Community Branding & Website Development project for the City of St. Paul! Our team is very excited about the potential of working on this project with you!

Please see the attached proposal in response to the Community Branding & Website Development RFP.

If it is not too much trouble, would you mind letting me know you received our proposal?

Please let me know if you have any questions or need any additional information!

Thank you,

**Laura Christie**  
**Golden Shovel Agency**  
**Director of Business Development**  
**(C) 912-596-1857**  
**[christie@goldenshovelagency.com](mailto:christie@goldenshovelagency.com)**

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[GoldenShovel.com](http://GoldenShovel.com)

**Join the Golden Shovel Network:**

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Golden Shovel Agency empowers economic developers through groundbreaking communication and marketing strategies; including advanced technology platforms and over 10 years experience in the industry.

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**Connie Beck**

---

**From:** Ashley Weesner - M&A <aweesner@miller-engineers.com>  
**Sent:** Tuesday, December 3, 2019 4:48 PM  
**To:** Connie Beck  
**Subject:** Community Branding & Website RFP - Proposal Submission  
**Attachments:** Proposal - St. Paul Community Branding 12-2019.pdf

Tues.  
12-3-19  
4:48pm

Connie,

I have attached our proposal for the City of St. Paul's Community Branding and Website Development. We are excited to present our qualifications for this project. Thank you for the opportunity to be considered! Please let me know if you have any questions regarding our proposal.

I hope you had a wonderful Thanksgiving!

*Ashley Weesner*



**Miller & Associates**  
**CONSULTING ENGINEERS, P.C.**

1111 Central Avenue | 308-234-6456 (p)  
Kearney, NE 68847 | 308-234-1146 (f)

[www.miller-engineers.com](http://www.miller-engineers.com)

[aweesner@miller-engineers.com](mailto:aweesner@miller-engineers.com)



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December 2, 2019  
Kearney, Nebraska



1111 Central Ave. Kearney, NE 68847-6833

Tel: 308-234-6456

Fax: 308-234-1146

[www.miller-engineers.com](http://www.miller-engineers.com)

Connie Jo Beck, City Clerk/Deputy Treasurer  
City of St. Paul  
704 6<sup>th</sup> Street  
St. Paul, NE 68873  
[cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)

Re: RFP for Community Branding & Website Development Project  
City of St. Paul

Dear Connie,

Enclosed herewith is a PDF copy of our proposal for the St. Paul Community Branding and Website Development project; thank you for the opportunity to present our proposal. We are teaming with Control Yours for the website development portion of the project. As a team, we are very excited for the opportunity to assist your community with the creation of a new brand, logo, slogan, and website.

As you will see in our proposal, we will utilize public input and research as the basis for the brand development. The public input process will engage City leaders and key stakeholders to determine the perception, identify the target audience, and work through options to find brand best suited for St. Paul. As a team, we will work hard to ensure the new brand and website meet the needs of the community and increases opportunities for community development. We have experience completing brand development for communities and private developers and our recent working relationship with the City of St. Paul, on the completion of the Downtown Revitalization Plan, will be beneficial to the successful development of a new community brand.

Our proposal also details our project team, related project experience, proposed scope of work, timeline, and proposed fees. Our goal is to develop a community brand that St. Paul is proud of and a website that is user-friendly and beneficial for existing and potential residents, businesses, and visitors.

Please contact our office if you have any questions regarding our proposal. Our project team is passionate about the development and growth of Nebraska communities; thank you for the opportunity to continue serving St. Paul. We are eager to discuss the next steps of your project.

Sincerely,  
MILLER & ASSOCIATES  
CONSULTING ENGINEERS, P.C.

A handwritten signature in blue ink, appearing to read 'JH', is written over the typed name of Jay Helmick.

Jay Helmick  
Community Planner

**Connie Beck**

---

**From:** Laura Christie <lchristie@goldenshovelagency.com>  
**Date:** Tuesday, November 26, 2019 11:03 AM  
**To:** ~~Connie Beck~~  
**Cc:** Steve Gottwalt; John Marshall  
**Subject:** Golden Shovel Proposal  
**Attachments:** City of St. Paul Community Branding & Website Proposal.pdf

Golden Shovel

Ms. Beck,

Thank you for the opportunity to bid on the Community Branding & Website Development project for the City of St. Paul! Our team is very excited about the potential of working on this project with you!

Please see the attached proposal in response to the Community Branding & Website Development RFP.

If it is not too much trouble, would you mind letting me know you received our proposal?

Please let me know if you have any questions or need any additional information!

Thank you,

Laura Christie  
Golden Shovel Agency  
Director of Business Development  
(C) 912-596-1857  
[lchristie@goldenshovelagency.com](mailto:lchristie@goldenshovelagency.com)

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Golden Shovel Agency empowers economic developers through groundbreaking communication and marketing strategies; including advanced technology platforms and over 10 years experience in the industry.

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December 2019

# *Community Branding & Website Development*

## City of St. Paul, Nebraska

Prepared by:



**Miller & Associates**  
CONSULTING ENGINEERS, P.C.

&

controlyours

EST. 2007

# City of St. Paul, Nebraska

## Community Branding & Website Development

### PROJECT OBJECTIVES

As explained in the Request for Proposal, St. Paul has used the phrase "St. Paul - Batting 1.000" as their slogan for several years. The City was declared the official historic baseball capital of Nebraska by Gov. Ben Nelson in 1997. This was due to the community's connection with Hall of Fame pitcher Grover Cleveland Alexander and the Museum of Nebraska Major League Baseball, located in the Downtown District.

However, through recent visits to St. Paul, our project team also understands that baseball is not the only amenity the community has to offer. The need for an updated branding scheme is apparent in St. Paul, but residents seem split on the direction they would like to take. Some residents would like to keep the literal baseball theme and others would appreciate a completely new direction. If selected, our project team will serve as the moderator and guide to lead St. Paul's residents to a brand strategy that will unite the community.



***"a brand is a promise  
that must be grounded  
in truth and reality"***

to shape the atmosphere and identity of St. Paul. The objective is to enhance the experiences and memories of residents and visitors alike.

The team of Miller & Associates Consulting Engineers, P.C. and Control Yours understands the main project deliverables to be the development of a new community brand/logo and website. These will promote St. Paul to existing residents and business owners as well as help attract potential residents, businesses, and visitors. The community brand is much more than a logo, it is an identity that helps set St. Paul apart from St. Paul, Minnesota, and every community in between.

Community branding showcases and influences people's perception of your community helps differentiate your community and makes your community memorable. Branding provides a framework for organizing and enhancing a community's competitive and distinctive identity. This ensures a community's messages and experiences are as distinct, compelling, and rewarding as possible. Most importantly, a brand is a promise that must be grounded in truth and reality. The objective is to develop and utilize a brand to further outline brand strategies and develop a new community website.

## PROCESS & METHODOLOGY

Miller & Associates and Control Yours, both located in Kearney, Nebraska, have recently worked together on a similar branding project for a private developer. Our creative partnership encourages out-of-the-box thinking by pairing professionals from multiple creative disciplines. This provides clients with the best project deliverables possible by allowing each entity to focus on their area of expertise while viewing the project from several perspectives.

### Design Philosophy & Methodology

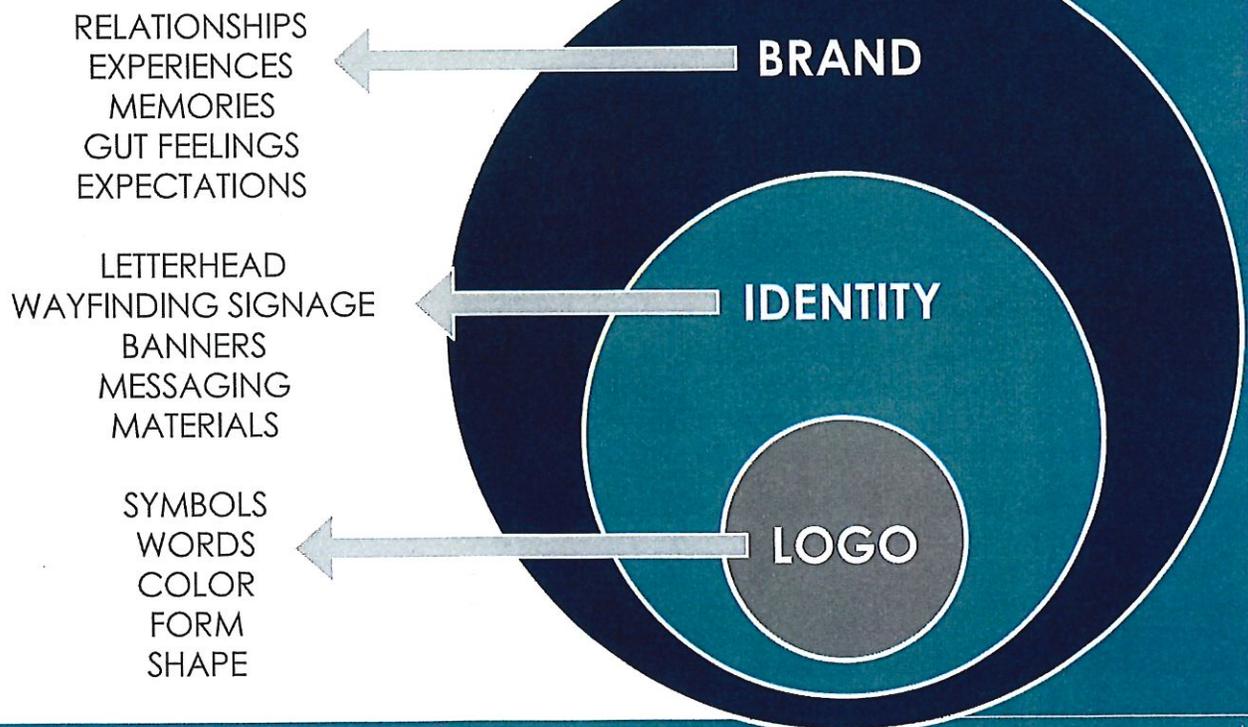
Miller & Associates will be responsible for the community branding portion of the project. We will take input from the community, as outlined in the following section, and develop a customized brand for St. Paul's use. A new logo, slogan, brand strategy, and graphics/style guide will all be developed along with the new branding campaign. Our design and marketing philosophy, at Miller & Associates, is hinged on the belief that community branding is just as important as branding and marketing for any business or commodity. Developing a true and relatable brand will

***“community branding is just as important as branding and marketing for any business”***

evoke emotion for all target areas. We will use the following approach to determine the direction of the brand design:

- Determine St. Paul's perceptions and what sets it apart from other communities.
- Identify the target audience.
- Research target audience marketing strategies.
- Develop a brand rooted in truth, championed by the community.

Our project team will develop a plan for the City that includes everything from the overall feel to the small details, like a new logo.



St. Paul cannot be everything to everyone; therefore, we will work with the City to develop a brand that provides ownership over a specific target market. For example, Napa Valley owns the wine country brand; Nashville owns the country music scene. Our goal is to help St. Paul determine which market it can have ownership over and how it can be scaled to fit the community.

This will be done through public participation and research of other successful community branding efforts, branding strengths from similar-sized communities, and branding and marketing efforts for businesses and commodities with the same target audience.

Once the community branding has been determined, Control Yours will collaborate with Miller & Associates to successfully utilize the brand throughout website design and development. The written guide of graphics standards/style guide will help ensure the correct branding is carried through the website design as well as all other future marketing pieces.

Control Yours is very excited at the prospect of working with Miller & Associates and the City of St. Paul to create a new, interactive website that highlights the great features of your community. The main goal is to create a beautiful website that is easy to use for the end-user as well as the City of St. Paul.

Control Yours believes deeply in their clients. They consider it their greatest honor to combine the client's expertise with their's and transform the client's vision into a powerful, viable online presence.

To do this, Control Yours is client-focused and results-oriented. They do extensive research into who their clients are, what they need, and who they serve. Control Yours will then problem-solve the user experience and aesthetics until they are precisely tailored to the client and what they're trying to accomplish.

A website should be far more than a simple "online brochure", and our team will make sure that your new website accomplishes the function of connecting you with your prospective customers. Control Yours creates designs built specifically with the end-user in mind, offering them an intuitive, natural online experience with multiple ways of engagement to motivate the end-user to interact with their client.

Control Yours also believes that websites are places where their clients can have a platform and provide unique opportunities to speak with their target market. To help clients find their online voice and be competitive in their market, Control Yours will do all they can to help link the City with their prospective clients. Through their experience, Control Yours has found this is best done by building connection points into social media, using SEO friendly content and web development, and creating great copywriting that engages and informs the prospective client.

***"we think of websites  
like a garden"***

Finally, our team considers it very important for their clients to be able to control their own web presence as much as they would like. Control Yours specializes in the WordPress Content Management System (CMS). The software is open-source which means it doesn't require any licenses or fees, and it has the largest user-base in the world compared to any/all other CMSs. It's also very user-friendly and our project team will do all we can to make sure St. Paul is comfortable and able to use the system once the website has been launched.

In the end, we like to think of websites like a garden. The website is the seed, and, like any good gardener, Control Yours is committed to tending it to help it grow. That means something different to each client, depending on their industry, but, ultimately, Control Yours will be there to support, help, and cultivate it in whatever way is needed to produce a thriving online presence.

## Public Participation Process Methodology

Similar to any planning project we undertake, our project team has a firm belief in community-backed ideas and goals. The best brands are promoted from within; therefore, we will work with the City to develop a brand that residents feel proud of, so they can become "brand ambassadors". The public input process to complete the community branding portion of the project will include the following steps:

### Input #1: Workshop with Stakeholders

*Function:* Workshop sessions to identify the target audience

*Purpose:* Allow open-forum discussion of community perception and what makes St. Paul unique

*Benefit:* Provide a basis for developing the brand by determining our target audience and defining niche ownership and narrow the focus of the community brand

### Input #2: Focus Group Meeting

*Function:* Hands-on activities to review branding options

*Purpose:* Refine the brand and determine options for logo and slogan

*Benefit:* Provide opportunities for further discussion about the logo and slogan and determine options to take to a public vote

### Input #3: Community Poll

*Function:* Online community survey to vote for the logo

*Purpose:* Allow for further community input in determining the final logo

*Benefit:* Provide opportunities for community input and growth of "brand ambassadors"

Since Miller & Associates is undertaking the research for the logo and branding, the interaction between Control Yours and the general public will be minimal. However, Control Yours will need extensive input from the City of St. Paul regarding the website content. We would ask that those involved would consider the following:

- What is the purpose of the website? How do you see it positively affecting the City of St. Paul?
- What pages are to be included with a brief description for the purpose of each page?
- Do you have photography that you would like to use? If not, are you open to stock photos?
- What you are happy with on the current website?
- What you would like changed with the current website?
- What are your strong likes and dislikes of other industry-related websites?
- What are your strong likes and dislikes of other non-industry websites?

We are confident we can create a website that is on-brand, user-friendly, and beneficial for existing and potential residents as well as visitors. The website will be the direct product of an effective public input process; research and development of brand strategy; and open communication with the City of St. Paul.



## Miller & Associates CONSULTING ENGINEERS, P.C.

## FIRM QUALIFICATIONS

Miller & Associates Consulting Engineers P.C. was established in 1976, as a civil engineering firm. In the last 43 years, we have grown to a firm of over 70 qualified and experienced engineers, planners, surveyors, geologists, grant specialists, project management staff, and administrative support personnel. Our firm has maintained a strong tradition of stability and growth while working with our clients to develop an impressive track record of successful planning, engineering, design, architecture, construction, and land development projects.

At Miller & Associates, we pride ourselves on organizing, engaging, and deploying versatile, goal-oriented teams of professionals for every project we undertake. Our staff is qualified and ideally matched to client expectations for a truly comprehensive approach to each project. With offices in Kearney, McCook, Holdrege, and Grand Island, Nebraska as well as Colby, Kansas, we will have easy access to St. Paul to properly manage this Community Branding & Website project.

Although our main discipline is civil engineering, we have a strong core of serving communities across Nebraska and Kansas. The experience our project team members have working with municipalities will benefit this project because we understand the needs and strengths and how to bring a variety of interests and desires together to focus on one goal.

Jay Helmick and Jennie Kozal will be the primary team members working on the community branding portion of this project. The recently completed Downtown Revitalization (DTR) project in St. Paul gives them an up-to-date understanding of the City's current brand and an existing working relationship with City Officials. The DTR Project also includes a branding portion for the Downtown District. Working on these two projects simultaneously will help ensure the brands for Downtown St. Paul and the overall community complement each other.



## controlyours®

EST. 2007

Control Yours is a full-service web design, web development, and online marketing firm. David Lano launched Control Yours in 2007 with the mission to provide unparalleled customer service to help businesses navigate the intimidating, and often overwhelming, unknowns of the internet.

Starting with a handful of clients and a few basic websites, Control Yours has grown to nearly 150 monthly clients and has branched out into branding, content marketing, online advertising, and print design services. At the heart of the company is the deep desire to see their clients flourish online with their website as their greatest asset.

In addition to the owner, David Lano, who oversees the day to day activities, they currently have two full-time graphic designers, two full-time developers, a project manager, and two freelance copywriters.

To read more about Control Yours, and our team, see: <https://controlyours.com/about/>

# THE OLD MILL DISTRICT

## PORTFOLIO

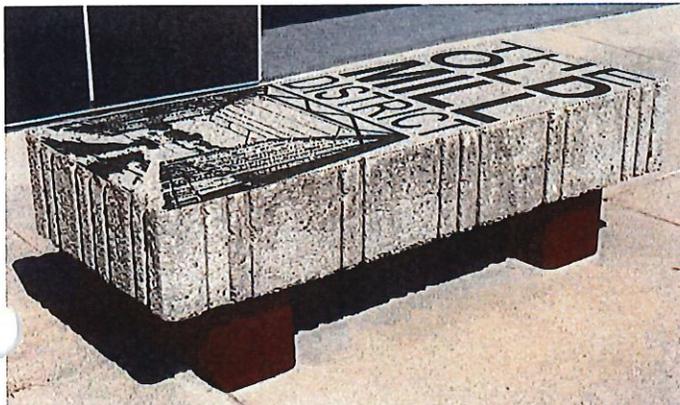
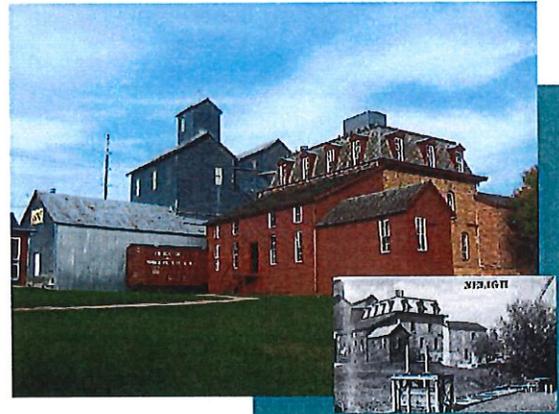
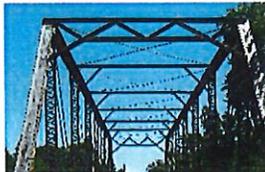
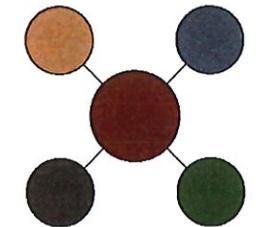
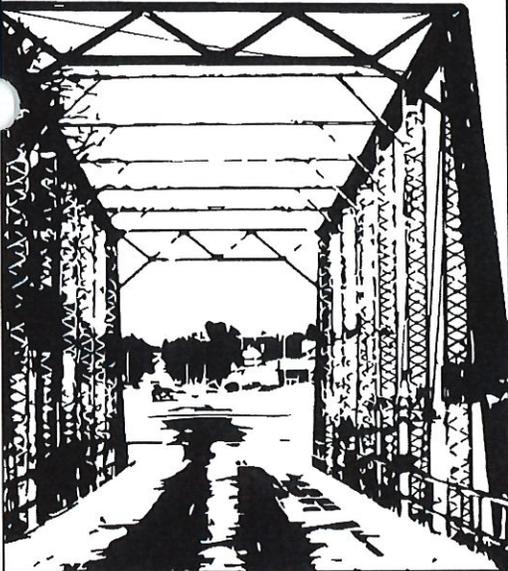
Project descriptions of similar work completed by Miller & Associates and Control Yours are outlined below and on the following pages.

The Old Mill District - Downtown Neligh, Nebraska  
Miller & Associates was contracted to complete a Downtown Revitalization Plan for the City of Neligh, Nebraska. While completing the planning process, citizens discussed the tourism opportunities already existing in Neligh. Through discussions, it was realized that Neligh was missing an opportunity to capitalize on the tourist attractions located adjacent to the Downtown District.

To distinguish Neligh as a destination, community members wanted to maintain the historic identity of the Downtown District while also connecting with existing tourism opportunities like the Historic Mill and other Museums. 'The Old Mill District' theme was created to help the City market community assets and the Downtown District.

Through the development of the theme, The Old Mill District logo and brand were created. Neligh will utilize this brand to help promote the Downtown District as a destination place. The main goal is to ensure the entire district truly embodies the theme. Therefore, design guidelines were created to help businesses ensure their façade improvements fit within The Old Mill District theme.

Miller & Associates provided many ideas and computer renderings highlighting ways to market the logo and brand within the Downtown District. Our project team also discussed additional ways to encourage marketing efforts within the region and improve tourism.



## The Square

### Downtown Minden, Nebraska

While completing Minden's Downtown Revitalization Plan, Miller & Associates developed a brand, theme, and logo to be utilized for marketing the Downtown Square. The goal, as decided by residents and downtown business owners, is to appeal to the young, hip crowd without being too modern to lose historic charm or turn-off older generations. Minden has a traditional Downtown Square with the County Courthouse located in the middle and commercial businesses on the 4 adjacent blocks facing in, towards the courthouse. Branding of "The Square" was important for business owners too. During the planning process, a couple of vacant buildings were purchased to be renovated and rented. These entrepreneurs expressed a desire for playing off of the branding to help attract and retain potential renters. During discussion sessions, ideas included adding a coffeehouse and naming it "The Square Cup" or making upper-story housing and calling them "Lofts on the Square". Business owners, entrepreneurs, and City leaders wanted a logo and brand they could use to distinguish their Downtown District.

The  
SQUARE

Minden



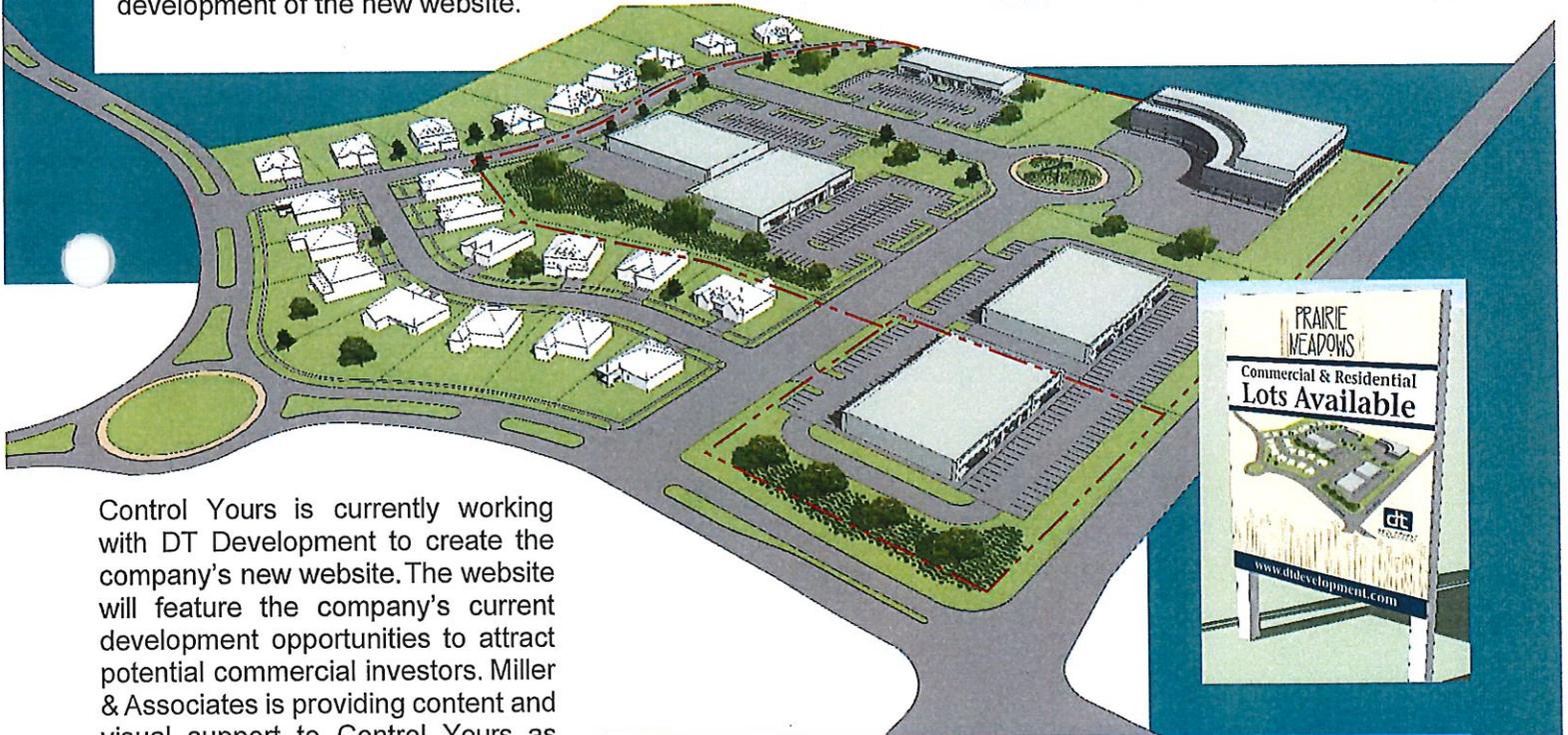
*"The vision for Minden's Downtown Square is to enhance the downtown experience by updating facades, adding signage, increasing opportunities for new businesses, developing a space for local events, preserving the history of the buildings and the community, and developing unique characteristics that will enrich the Downtown Square. The Square is the heart of the community and provides opportunities for residents and visitors to shop, dine, and experience arts and entertainment. Local investment will be vital to the sustainable mixed-use neighborhood because improved building conditions will in-turn provide additional business and housing opportunities on The Square."*

## Spruce Hollow Subdivision Kearney, Nebraska – DT Development

Miller & Associates has worked with DT Development for several years on a variety of projects. The largest project included a 600-acre mixed-use subdivision in northwestern Kearney. Miller & Associates completed master planning, platting, and civil design for the subdivision.

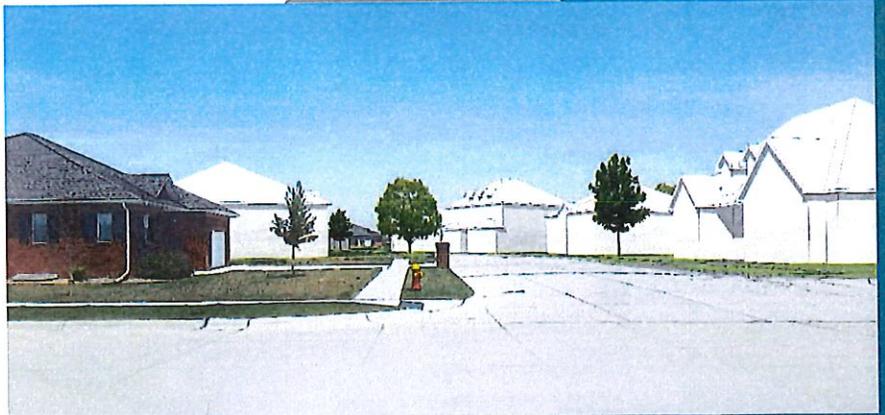
Miller & Associates also create marketing pieces to help DT Development advertise their available lots and subdivisions. This process includes the development of computer models and renderings, logos, signage, and other marketing materials. Our project team worked with the client to create an updated brand for the newest neighborhood within Spruce Hollow - *Prairie Meadows*.

"Prairie Meadows" pays homage to the neighborhood's location in Central Nebraska while describing the overall environment of this residential and commercial development. The logo utilizes modernized interpretations of prairie plant life while also utilizing a Prairie Style font. To further the branding of the subdivision, our project team highlighted native grasses and natural, but modern, materiality in the computer model. The brand and visual influences are carried through print marketing pieces and will help shape development of the new website.



Control Yours is currently working with DT Development to create the company's new website. The website will feature the company's current development opportunities to attract potential commercial investors. Miller & Associates is providing content and visual support to Control Yours as they develop the website.

This is very similar to the proposed project workflow for the City of St. Paul because Miller & Associates will complete the branding portion of the project, then met with Control Yours and DT Development to help communicate the overall theme and brand as well as provide analysis of needed content. This helps streamline the development process for the client, DT Development.



## Exchange Bank

<https://eb-us.com/>

Control Yours completed a rebranding and website redesign for the locally owned Exchange Bank. With the company slogan, "Relationships you can bank on", the website had to be 100% user-friendly and needed to work well with their third-party online banking software. Since the launch, Control Yours has also assisted with online marketing content, facebook and Adwords campaigns, landing pages, and are continually improving the site with a blog coming soon.

## Coldwell Banker

<https://coldwellbankerkearney.com/>

Control Yours was tasked with redesigning their website. And since real estate is all about searching and shopping, Control Yours made absolutely sure that there was a seamless integration of the MLS system, and an easy way to navigate properties.

## ruralMED

<https://www.ruralmed.net/>

Control Yours designed ruralMED's website from the ground up. ruralMED is a great organization dedicated to helping independent clinics and rural hospitals improve and thrive. Control Yours wanted to keep the website simple and easy to use for the variety of end-users.

## Badass Workbench

<https://badassworkbench.us/>

This was a unique re-branding and website design project illustrating a brand-specific voice dedicated to speaking to the end-user. The company also is called The Ultimate Workbench but found that it didn't have quite the unique voice that their hard-working clientele had. With a new name, logo, and website, they were able to capture a niche and market share that they didn't have before.

## REFERENCES

### Branding Projects

<b>City of Neligh, Nebraska</b> Greg Ptacek, Former Economic Development Director	402.640.1989 kgptacek@gmail.com
<b>City of Minden, Nebraska</b> Matt Cederburg, City Administrator	308.832.1820 mcederburg@mindennebraska.org
<b>DT Development</b> Ben Hirschfeld, President	308.240.1185 ben@dtdevelopment.com

### Website Projects

<b>Exchange Bank</b> Ismael Torres	<a href="https://eb-us.com/">https://eb-us.com/</a> itorres@eb-us.com
<b>Coldwell Banker</b> Kelsey Janssen	<a href="https://coldwellbankerkearney.com/">https://coldwellbankerkearney.com/</a> kelsey@kelseyjanssen.com
<b>ruralMED</b> Jackie Ziemke	<a href="https://www.ruralmed.net/">https://www.ruralmed.net/</a> jziemke@ruralmed.net
<b>Walnut Range</b> Jessica Robison	<a href="https://walnutrangefarms.com/">https://walnutrangefarms.com/</a> jessicajobison@gmail.com
<b>The YMCA</b> Ginger Cowne	<a href="https://www.ymcaoftheprairie.org/">https://www.ymcaoftheprairie.org/</a> gcowne@ymcaoftheprairie.org



## TESTING & SUPPORT PLAN

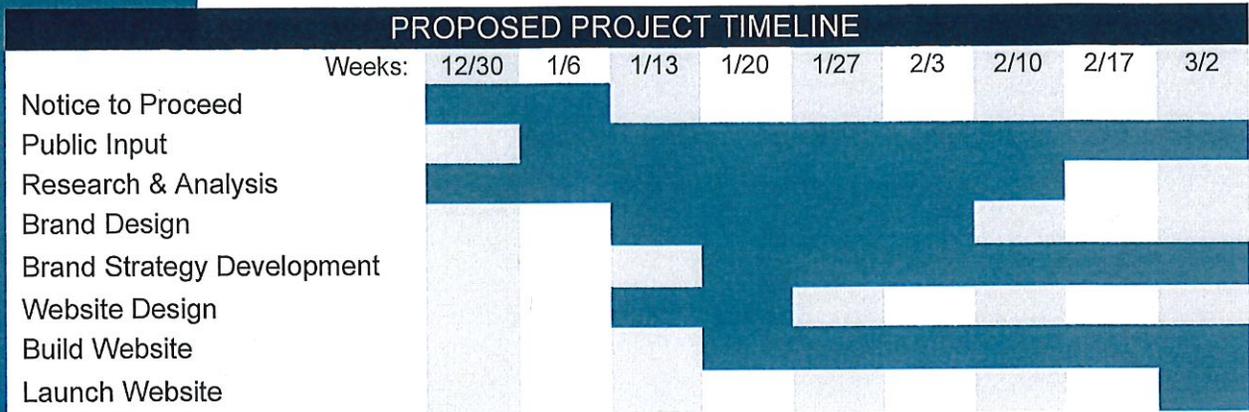
What sets Control Yours apart is their support. Each of their clients becomes a Control Yours member at the base level of \$100/mo. The Membership comes with the following:

- Free website hosting,
- On-going basic maintenance,
- Registration for one domain name (web address),
- Free SSL, and
- Creative Recommendations from our team.

For more detailed information on testing of the website before launch and CMS training, please reference the Additional Information on Website Development Fees Section of this proposal as well as the link: <https://controlyours.com/membership/>.

## TIME FRAME

Miller & Associates and Control Yours will utilize the weekly Gantt Chart presented below as the implementation schedule for the Community Branding and Website project. This schedule reflects the general timeline for the project, but modifications can be made, per the City's request. Below the schedule are details regarding the three main components of the website development portion of the project. These descriptions outline what will be needed and completed during each phase.



### Website Components

#### Design

First, Control Yours will collaborate with Miller & Associates and St. Paul to prepare a site map - a blueprint for the new website. We will then begin the design process and a mock-up of what your site can look like. This will be a visual representation of how we imagine the new website will look. We will collaborate with as we move forward to be sure we are staying on track.

Nothing is set in stone at this point; in fact, the "design" phase is the time to make changes! It's not impossible to alter our route later during the "build" phase, but it's much harder and ultimately costlier. Layout and colors matter, but what matters even more, especially at this stage, is that we all have a keen sense of what we're trying to accomplish - the end goal should be clear and laser-focused.

#### Build

You'll be able to watch the process as it unfolds using a project management service tool called Basecamp, and we'll collaborate with you and get feedback along the way. It's crucial to have communication channels wide open. This is a creative process; it's more art than a science, so it's very important that we work together so we can create something both presentable and effective.

#### Launch

This is usually a simple process. Either your technical engineer or one of our developers will make an update to the DNS records for your website address and the general public will see the new website within a few minutes!

Proposed Total Fee: \$21,030.00

<b>1. Community Branding (Miller &amp; Associates)</b>		<b>Lump Sum Total: \$12,700.00</b>
Public Input		\$3,250.00
Research & Analysis		\$2,900.00
Brand Design		\$3,600.00
Brand Strategy Development		\$2,950.00
<b>2. Website Development (Control Yours)</b>		<b>Projected Total: \$8,330.00</b> <i>+ Membership: \$185.00/mo.</i>
Research and Site Map		\$680.00
Website Design		\$1,785.00
Website Development		\$2,720.00
Copy Writing		\$1,955.00
Training & Support		\$425.00
Administration - Meetings/Email		\$765.00
<i>Monthly Membership*</i>		<i>\$185.00/month</i>

*\*See page 17 for an explanation of Tiered Estimate and Monthly Membership.*

**Additional Information on Community Branding Fees**

**Public Input**

Miller & Associates will facilitate a public input process including a stakeholder workshop, focus group meeting, online community survey (if desired), and final presentation to City Council and/or Development Corporation Board. Input gathered during this process will help shape the community brand and develop ambassadors to promote St. Paul's new brand.

**Research & Analysis**

Miller & Associates will complete research and analysis of target audience demographics, best practices for community branding strategies, and market analysis for City branding applications. This analysis will be beneficial to building the branding strategy and will also be shared with Control Yours to help with website development.

**Brand Design**

This phase will allow Miller & Associates to complete several options for fonts and colors as well as logo design and creation of a slogan. This will be based on information gathered during the public input and research and analysis phases. The final brand design will be determined by the City of St. Paul.

**Brand Strategy Development**

Once a final brand is determined, Miller & Associates will prepare a branding strategy document outlining recommendations for future branding efforts within the community as well as the region. This document will also include a written graphics standards/style guide to ensure the new logo is utilized appropriately in all formats.

## Additional Information on Website Development Fees

**Work Performed..... Estimated Hours..... Fee**

**Research and Site Map ..... 8.00 hours..... \$680.00**

Before Control Yours begin any design work, our team will connect with Miller & Associates and understand the research they collected, as well as the new branding guide. If there is any further information that is needed, we will contact the City of St. Paul directly. Our mission is to create user-centered, engaging websites, so this phase will be centered around discovering the following:

1. Who is the end-user, and the main demographic that will be visiting the site?
2. Website's that the City of St. Paul likes, and the elements they find desirable.
3. What the City of St. Paul does and doesn't like about their current website.
4. What the City of St. Paul is hoping to do with their new website.

During this phase, our team will also connect with the City to get a clear picture of what content the City of St. Paul wants to be included in their website. To do this, the team will create a site map that visually organizes the pages of the new site. This helps both us and the client to make sure we get all of the necessary content in the right place.

This phase includes the following:

1. Connect with Miller & Associates regarding their research
2. Connect with the City of St. Paul to determine pages and flow of new website
3. Create site map
4. Receive any site map feedback
5. Site map revisions

*Note: If additional revisions are needed to clarify the site map, we may need to add more time to this estimation.*

**Website Design..... 21.00 hours..... \$1,785.00**

Using the branding guide from Miller & Associates, Control Yours will create a mock-up of the home page and one interior page so you can see what your website will look like on both a desktop and a mobile display. Control Yours will check with you and complete up to two rounds of revisions before building based on the approved mock-up. This mock-up will be the design template used for the remaining pages on the website.

The timeline will look something like this:

1. Initial website mock-up
2. Mock-up revisions
3. Second mock-up with changes
4. Final mock-up
5. Final approval before the design moves to development

*Note: If additional revisions are needed to clarify design and scope, we may need to add more time to this estimation.*

*Assumption: We assume the client will provide photography for use in the website. If this isn't the case, let us know and we can add in another line-item to include a budget for some stock photography or cost associated with hiring a photographer.*

**Website Development ..... 32.00 hours..... \$2,720.00**

1. Set up a development web space for working on the new website
2. Install and configure the Content Management System (CMS) – Wordpress
3. Build the website frame (header & footer) based on the approved mock-up.
4. Create pages based on the site map and fill in content and images
5. Optimize website for mobile platforms (phones and tablets)
6. Configure web statistics (Google Analytics)
7. Make final tweaks and adjustments based on client feedback
8. Complete final quality assurance and functionality tests before website goes live
9. Launch new website

Control Yours typically allocates 1 week for the final quality assurance and testing phase before launching the new website. During the first few days, developers, designers, and copywriters will review for accuracy, consistency, and functionality. Then the team will let the City of St. Paul and/or other key individuals review the website for any last-minute changes before publishing the new website. Your existing website will remain untouched during this entire project, and simply “flip the switch” (or have your technical engineer do so) when you’re ready to “go live”. The switch itself should only take about 5 minutes and you won’t have any “downtime” with your existing website during this process.

**Copywriting..... 23.00 hours..... \$1,955.00**

During the copywriting phase, our freelance copywriter (Teegan Nordhues - <https://controlyours.com/about/teegannordhues/>) will connect with Miller & Associates regarding the results of their research. If any further information is needed (for example, the specific information that might be needed on the “education” page), she will contact the necessary personnel from the City of St. Paul directly.

All of the content will be written from a marketing perspective, making the strengths and desirability of St. Paul the ultimate focus. The aim of the copy will be to speak directly to the prospective visitor, new resident, or inquiring resident in an engaging, helpful, and friendly manner. The copywriting includes:

1. Research - approximately 4 hours. 1 hour to meet with Miller & Associates. 1 hour to research and understand the tone of other like websites. 1-2 hours to speak with necessary persons regarding specific pages of the website.
2. Copywriting - approximately 17 hours. Currently, there are 21 pages, and we would recommend adding an ‘About’ page that gives a friendly introduction to the City, for a total of 22 pages. We’ve estimated approximately 45 minutes per page (some will take longer and some shorter -- “about” pages can take up to 2 hours, but something like a utility page will take less than 30 minutes).
3. Editing - approximately 2 hours. Make any necessary changes based on feedback from the client. If the content is good on the first go-around, this time will be much shorter.

*\*If additional pages are needed, we may need to add more time to this estimation.*

**Training & Support ..... 5.00 hours..... \$425.00**

This phase includes hours used for initial education and training on how to use the new website, how to manage and update pages, update images, etc. Training is possible via custom video tutorials, in person, or over the phone.

**Administration – Meetings/E-mails..... 9.00 hours..... \$765.00**

General administrative time allocated for meetings, emails, and phone conversations for collaboration. This time is typically split 50/50: 50% of the time is spent on internal management, overseeing the project, and working with Control Yours staff. The other 50% of the time is spent in client meetings, emails, and phone conversations with you. This time is usually estimated as a percentage of the overall project size.

**Retainer to Proceed with Website Development Project (50% of Projected Fee): \$4,165.00**

**MONTHLY MEMBERSHIP / SUPPORT**

This estimate is based on the assumption the client will be an active Control Yours member (\$100/mo) and will subscribe to the "1 hour of support" add-on (\$85/mo), which provides a 32% discount on the entire project as well as any additional hours needed in the future. In addition, the client will receive 30 minutes of complimentary monthly support time. The Membership comes with free website hosting, ongoing basic maintenance, registration for one domain name (web address), a free SSL, and Creative Recommendations from our team.

For more information on this Membership, see: <https://controlyours.com/membership/>

Client Monthly Total Breakdown:

- Membership: \$100/mo + 30 minutes of complimentary support time
- Pre-Paid Monthly Support (1 hour): \$85/mo (provides a 32% discount on an hourly rate)
- Client Monthly Total w/ Add-on's: \$185/mo.

**Tiered Estimate**

Assumptions: Communication with the client is concise, and decisions are made quickly. Any needed files are provided in a reasonable amount of time.

*Starting At:*

The following is the base price, a "minimum", for the services set forth in the Project Description with line items mentioned above. It is based on the minimum expense necessary to cover the scope of the project outlined and little to no revisions or changes. *Price: \$7,081.00*

*Projected:*

The following is the projected price, a "best guess estimate", for the services set forth in the Project Description with line items mentioned above. It is based on the experience of Control Yours in similar projects and contains provisions for reasonable revisions or changes. *Price: \$8,330.00*

*Not-to-Exceed:*

The following is the maximum price for the services set forth in the Project Description above, notwithstanding a significant change of scope, unreasonable delays by the Client, or anything that would constitute a breach of the Customer Agreement. *Price: \$9,580.00*

**Hourly Rate, Support & Membership**

The cost of any extra support time needed beyond the scope of this project will only be \$85/hr. since the client will be subscribed to the Basic Membership + the 1 extra hour of pre-paid monthly support.

Hosting Details: We perform daily backups of all our websites for up to two weeks and our servers have an uptime record of 99.9% for the past 10 years. We update software on websites with active memberships on a quarterly basis. We also manage general security and maintenance. We use WP Engine as our hosting partner.

If the client chooses to accept this proposal, the retainer will be collected as mentioned above, and the client's Control Yours membership subscription will be started when the project development (BUILD) phase officially begins and will be billed monthly.

Final deliverables on project completion:

1. New design will be created and developed into a new website for the City of St. Paul, NE
2. The client will have a general understanding of how to control and manage the content on the website through training: this will include updating pages and adding photos.
3. The website will be mobile optimized for phone and tablet devices.
4. The client will have an active membership with Control Yours and will be able to participate in all perks associated with the membership subscription.

*This estimate is valid through December 20th of 2019.*

# Project Proposal

BRAND + WEB DEVELOPMENT

**CITY OF ST. PAUL**



**idea bank**  
MARKETING

PRESENTED ON 12.4.19



**IdeaBank Marketing**  
701 W. Second St.  
Hastings, NE 68901  
(402) 463-0588

## **Our proposal for branding and website development services for the City of St. Paul**

DECEMBER 4, 2019

There's no doubt St. Paul has a lot to offer. We just need to define what it is and embrace the messaging that communicates it to the world! IdeaBank can help you craft a positioning statement (slogan), a logo, website and visual identity that will make your brand both consistent and memorable.

**But remember, a city's branding effort is more than just a slogan and a logo. It's what people think and feel when they hear your name or see your logo. It's a promise you make to your residents and visitors about how they'll be treated and the experiences they share.**

IdeaBank Marketing looks forward to working with the City of St. Paul to develop a vibrant and engaging brand for your community. By choosing IdeaBank, the city will gain a partner that's uniquely equipped with a combination of local knowledge, unsurpassed experience and comprehensive creativity.

**⚙ Really Local** IdeaBank operates right here in central Nebraska with many clients in the region. We understand the area, its people and their needs.

**⚙ Years of Experience** IdeaBank has been in business for over 35 years and has experience in all facets of marketing, including branding, corporate identity, collateral, digital and social. We have worked with nonprofit foundations, school systems, civic organizations, and business entities. We have friends who live in St. Paul and we care about the vitality of our region.

**⚙ Endlessly Creative** We have 12 marketing professionals on staff with expertise in brand development, print and collateral design, broadcast and video production, online advertising, web design, content creation and social media strategy.

IdeaBank Marketing looks forward to the opportunity to learn, create and strategize with your team to develop a brand that resonates with people and positions St. Paul as a viable option for living, doing business and visiting. Thank you for your consideration.

**Sherma Jones**  
*Owner, Creative Director*  
IdeaBank Marketing



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## IdeaBank's process begins with careful listening.

IdeaBank Marketing knows the best way to increase visibility and community action for St. Paul is by listening carefully and responding appropriately to the needs and wants of your target audiences. This philosophy is the bedrock of all successful marketing endeavors and is one in which IdeaBank strongly believes. Not only do we initiate client relationships by learning as much as we can about you, but we also want to know as much as possible about the audiences you serve.

There are many definitions of the word brand. At IdeaBank, we define a brand as the way people feel about you. Your brand serves as a promise you make to people – from how they'll be treated to the quality of experiences they can expect. This promise is made through marketing and public relations and kept through direct, individual experiences.

### **We approach the task of brand development using a three-phase process:**

#### **1. Discover**

We'll find out "who you are," reviewing your mission statement, interviewing key stakeholders, talking with residents and business owners, and determining what makes St. Paul unique.

#### **2. Define**

Once we have a solid understanding of your community's strengths and weaknesses, we will develop a comprehensive, but concise objective for the slogan and logo. It is imperative that your team review and agree with the objective before moving forward, so we ask for signed approval of the objective before moving into the production phase of the project. The objective will give us the direction for color selection, style, tone and message. We will offer three potential logo/slogan designs along with application recommendations.

#### **3. Deliver**

We'll develop and execute a plan that builds your new brand. You'll be able to present your brand promise to the community in exciting ways, including the new website. We will also make recommendations for how to incorporate your new brand in ways that sustain its purpose and effectiveness.



## Why IdeaBank is uniquely qualified to serve you.

**IdeaBank is a well-rounded, full-service marketing communications company** with vast experience in planning and executing successful branding and marketing strategies. Thanks to our strong in-house capabilities and depth of knowledgeable staff, we have the ability to produce every component of your branding and website development in-house, resulting in greater synergy and brand-building continuity.

**IdeaBank has helped many companies and organizations conduct successful branding programs.** A sampling of those we've served in this capacity includes:

- Tom Dinsdale Automotive
- Memorial Community Health in Aurora
- Hope Harbor in Grand Island
- Life Wide Open - Hastings
- Community Hospital in McCook
- Adams Central Public Schools

**IdeaBank has a depth of experience in serving the nonprofit and civic sectors** and in providing the type of services you are seeking. Please refer to the case studies and list of clients we've included in this proposal as examples of our ability to respect the budgets and missions of these types of organizations.

**IdeaBank is fortunate to have a team of creative and conscientious individuals** who work closely with each other – and our clients – to achieve the best possible results. Our collaborative spirit helps bring the very best solutions to the surface, and thanks to our depth of staff, assignments for this project can be shared among staff members to make sure they stay on schedule.



## How IdeaBank would approach your project.

The following is our process and anticipated timeline, assuming the City of St. Paul's team will be available for questions, reviewing proofs, and providing feedback in a timely manner.

### Development of a new branding campaign includes the following phases:

#### 1. Discovery

IdeaBank will meet with your team to assess your community, audience and unique selling points – the basis of your new brand. A summary of our meeting and defined objective will be sent to you for review and approval before moving into production.

#### 2. Identity Concepts

Based on what we learn during our discovery session, we'll develop potential slogans and design three logo options. With a finalized logo and slogan in-hand, we'll develop examples of real world applications and begin the process of web design and development.

#### 4. Finalized Identity

We'll finalize your brand theme and the coordinating visuals. We'll provide final files in various print-ready and web-friendly formats, along with a graphics standards guide to standardize the implementation of the new identity in future materials.

#### 5. Website Development

With an established identity and brand theme, we can move quickly into the production of your website, identifying any navigation changes from your current site and collecting new content. A site outline will be developed and sent to your team for review and approval before coding begins. You will see designs of the homepage, along with sample inside pages using the approved identity visuals we create.

ESTIMATED COMPLETION DATE: **5-8 MONTHS**



# Your Investment

## 1. BRAND DEVELOPMENT

**\$7,500**

The brand development phase of this project will include:

- A discovery session to determine your audience and define the unique attributes of your community
- Three options for logo/slogan design.
- Logo/slogan files for vertical and horizontal placement in file formats suitable for conventional printing and web applications.
- Graphic Standard Guidelines in PDF format, outlining acceptable usage of logo/slogan, color specifications, font usage and recommendations for placement.
- Recommendations for introducing and using the brand, sustaining the brand, and possible projects for marketing the brand into the future.

## 2. WEB DEVELOPMENT

**\$8,250**

Your new website will include the following phases of production:

- **Discovery + Planning:** Includes a content audit, and audience analysis.
- **Design:** An engaging mobile-friendly design will be developed with a dynamic, visual homepage.
- **Content migration:** IdeaBank will populate content from the current site, make edits as needed, and develop limited content for areas of the site.
- **Testing:** IdeaBank will test in tandem with your team to ensure the look and functionality of the site are in order and emails are being directed appropriately.
- **Training:** Your team will receive a hands-on training session with customized training materials.
- **Launch:** Includes site redirects, Google Analytics, and webmaster tools.

**PROJECT TOTAL**

**\$15,750**



# Website Details

## Development: \$8,250

The following price should be considered a budgetary estimate. If the estimate fits your budget and you decide to work with us, we'll begin the Discovery phase. Following Discovery, we'll provide a finalized estimate and project agreement.

## Ongoing Fee: \$55/month

Our hosting and support agreement for includes professional-grade hosting, software updates, regular backups, and ongoing support. More information on this agreement, including our server specifications, is available upon request.

This price does not include other possible needs such as SSL certifications, domain research, purchase, or transfer.

### Discovery + Planning

- Content audit
- Audience analysis
- Site map and organization
- Establish key metrics

### Design

- Progressive, custom design
- Mobile, tablet compatibility
- Homepage slideshow
- Coded designs
- Dynamic, visual homepage
- Intuitive navigation

### Programming

- ADA compliance
- WordPress installation + Server setup + Template coding
- Population of site
- SEO tools and training
- Video embed capabilities
- Standard contact form
- Social network links
- Site search
- Sitemap
- Translations

### Training

- Hands-on training session
- Custom training manual

### Testing + Launch

- Cross-browser compatibility
- Checklist and support
- Site redirects
- Mobile, tablet optimization
- Launch coordination
- Webmaster tools

<b>PROJECT TOTAL</b>	<b>\$8,250</b>
10% down payment	\$825



# Qualifications

## IdeaBank has been a leading marketing firm in greater Nebraska for more than 35 years.

Our company was founded in 1982 by Ann Martin and Bob Portwood in Hastings, Nebraska. Originally known as Portwood & Martin Advertising, the agency changed its name to Portwood, Martin, Jones when Sherma Jones became a partner in 1993.

In 1997, we purchased and remodeled the historic City National Bank building at Second and Hastings streets in Hastings, giving our growing company the additional space it needed, as well as an excellent opportunity to rebrand our firm as a progressive marketing communications company. Thus, IdeaBank Marketing was born, and our company indeed continued to grow.

In 2016, Anthony May became a partner, thus helping to assure IdeaBank Marketing a strong and vibrant future.

### IdeaBank offers the marketing services you need to reach your goals.

We currently have a staff of 12 talented and experienced individuals including marketing strategists, designers, copywriters, website developers, and media buyers. We've recently added a digital marketing strategist to help our clients benefit from this highly targeted, affordable, flexible, and ever-changing method of communication.

#### The services we offer include:

- ⊙ Corporate identity and logo design
- ⊙ Brand development and management
- ⊙ Marketing strategies, plans, and budgets
- ⊙ Public relations
- ⊙ Event marketing
- ⊙ Website design and development
- ⊙ SEO and SEM
- ⊙ Video
- ⊙ Campaign development and execution, which may include:
  - ⚙ Social, search, and email marketing
  - ⚙ Print advertising
  - ⚙ Billboard, tradeshow, point of purchase
  - ⚙ Direct mail
  - ⚙ Collateral
  - ⚙ Television and radio



## Meet the IdeaBank Team

### Account Service Team



**Sherma Jones**, owner + creative director, has skills as a chief strategist, motivational specialist, presentation expert and talent developer. She joined the agency's staff in 1988 and became a partner in 1993. Jones has experience in concept development, project planning, technical production and interactive design. She graduated from the University of Nebraska - Lincoln in 1986 with a degree in advertising.



**Anthony May**, owner + digital director, is skilled in web design, social marketing, email marketing, video, print design and trend monitoring. He became a partner in 2016 after being on staff for several years. With a degree in broadcast journalism from Hastings College, May has a background in newspaper, television and radio and experience in TV and radio advertisements, websites and video projects.



**Dan Peters**, account manager, brings skills in client services, relationship building, visioning and planning. He helps clients identify their needs and pair them with marketing services that will advance their brand. Peters' résumé includes experience in the fields of news, education and healthcare finance and degrees in media production from Hastings College and management from Doane College.

### Production Team



**Melissa Struss**, project management, brings experience in digital marketing, multimedia strategies, reputation management, web and print design, photography and videography, and media relations to the IdeaBank team. She earned a Bachelor of Arts in broadcasting-sports emphasis with a minor in visual media from Hastings College. She previously worked in the corporate, nonprofit and professional sports fields.



**Scott Miller**, print design and direction, has skills in design and production, typography, Illustrator, InDesign, Photoshop, illustration and packaging. He earned his Bachelor of Arts in visual communications and design from the University of Nebraska-Kearney and is known for his eye-catching graphics and award-winning posters.



**Matt Hodtwalker**, print design and technologies, is skilled in design and production, typography, Adobe Creative Suite, EasyCatalog, Illustrator, InDesign and Photoshop. His experience includes work on a variety of print media, brochures, catalogs, ads and display items. Hodtwalker earned his associates degree in graphic design, illustration and computer graphics from the Creative Center in Omaha.



**Tina Muth**, print design and production, is skilled in typography, Adobe Creative Suite, Illustrator, InDesign and Photoshop. She has experience in producing logos, brochures, package designs and catalogs. Muth earned her Bachelor of Fine Arts in graphic design from the University of Nebraska-Kearney in 1994.



**Julie Fahrlander**, web project management and service, has skills in project management, client services, estimating, email marketing, print design and illustration. With a degree in graphic design from the University of Nebraska-Kearney, she has worked for a wide-range of companies from Omaha to Dallas. Her background includes experience as an art director, webmaster, print and multimedia designer, and illustrator.



**Garrett Griess**, lead developer, supplements his web design and development talents with skills in programming, graphic design, illustration, photography, videography, and video and audio editing. He has won numerous awards for his work on websites for newspapers in Central Nebraska. He earned his Associate of Applied Science in media arts from Central Community College in Hastings in 2004.



**Darin Hudson**, web programming and technical support, has skills including systems integration, reporting, web support and trend monitoring. Hudson understands the planning, coding, links and technology that go into making an attractive and functional website. His experience and coding techniques allow him to spot potential problems before they occur.



**R.J. Post**, copywriting and content creation, worked as a newspaper reporter and editor for 31 years before joining IdeaBank and now produces copy for print, broadcast and online communications. He also has skills in editing and proofreading. Post earned his Bachelor of Arts in English from St. Mary of the Plains College in Dodge City, Kansas.



**Carla Maurer**, finance management, handles the agency's bookkeeping and HR responsibilities. She handled the finances of area nonprofits for 30 years before joining IdeaBank. Maurer earned her associate's degree in accounting at Spencer School of Business in Grand Island and has gained a wide range of organizational skills through volunteer work.



## Awards & Recognition

IdeaBank's many awards include:



Four awards for the Life Wide Open campaign for the Hastings, NE including an **Award of Excellence** in the City-County Communications and Marketing Association Savvy Awards. The **3CMA Savvy Awards** are a national competition recognizing outstanding local government achievements in communications, public-sector marketing and citizen-government relationships.



**Prism Award** for digital marketing for Arthritis Center of Nebraska from the American Marketing Association, Lincoln Chapter. The Prism is the highest award presented by American Marketing Association (AMA) Lincoln, recognizing excellence in Lincoln and Mid-Nebraska, including Hastings, Kearney and Grand Island.



**Merit Award** for the Hope Harbor logo from the American Marketing Association Lincoln Awards, recognizing excellence in Lincoln and Mid-Nebraska, including Hastings, Kearney and Grand Island.



**Merit Award** for the Grand Island Public Schools website from the American Marketing Association Lincoln Awards, recognizing excellence in Lincoln and Mid-Nebraska, including Hastings, Kearney and Grand Island.



# Examples of Our Work

## Career Pathways Institute

The Career Pathways Institute in Grand Island, Nebraska, is an exciting educational opportunity for area high school students to become career and college ready. This innovative educational program started August 2013 and was the first of its kind in Nebraska. IdeaBank was asked to develop its logo, website, brochure, and branding strategy.

The logo incorporates a winding path with a multi-faceted 'C' to depict the variety of career-oriented educational programs that are offered by the Career Pathways Institute. By using bright colors and positive images, the brand captures the enthusiasm students show for this program.



Follow the path to an exciting career!



FOLLOW THE PATH TO AN EXCITING CAREER.

### Which career pathways will be offered?

The Career Pathways Institute will be offering classes in:

- Architecture and Construction
- Arts, AV Technology and Communications
- Business Management and Administration
- Education and Training
- Health Sciences
- Hospitality and Tourism
- Information Technology
- Manufacturing
- Transportation and Logistics
- Welding

### START YOUR CAREER PATHWAY.

Students work with their counselors to review their interest inventory from the EXPLORE test taken as an 8th grader and to develop their personal learning plan. Students also have access to Career Connections, a web-based career exploration resource.

As a freshman or sophomore, students will take an introductory course or courses to determine which pathway they want to pursue as a junior.

#### CRITERIA TO BE CONSIDERED FOR ADMISSION INCLUDE:

- EXPLORE test (8th grade) or JACT, Compass, or ACT test
- 2.0 grade point average
- 10 absences or less
- Behavior record
- Recommendations



## Hastings' "Life Wide Open" Campaign

Developing the new "Life Wide Open" brand and website network for the City of Hastings involved coordinating six agencies and multiple marketing disciplines. Results included 98 daily visits to the portal website during the launch campaign, eight pieces of earned coverage with local and regional media outlets, and a 44% increase in website visitors across all six partner websites.

### Services provided by IdeaBank included:

- ❁ Creating the "Life Wide Open" campaign slogan and logo
- ❁ Developing branding materials
- ❁ Building cohesive messaging for the entire city
- ❁ Developing six new mobile-optimized websites with matching designs
- ❁ Designing print and outdoor advertising
- ❁ Creating an introduction video and television spot
- ❁ Organizing an unveiling presentation for the media and others





## City of Norfolk

IdeaBank Marketing worked with the City of Norfolk to develop a new full-featured, mobile-friendly website. The development process included a number of custom features, as well as moving the site from an internal server to an optimized environment at an off-site data center.

### The new NorfolkNE.gov includes:

- ⚙ Mobile-Optimized Design
- ⚙ Occupation Tax Reporting
- ⚙ "I Want To.." Menu
- ⚙ Online Payments
- ⚙ DocCentral (for forms, meeting minutes, etc.)
- ⚙ Intuitive Navigation



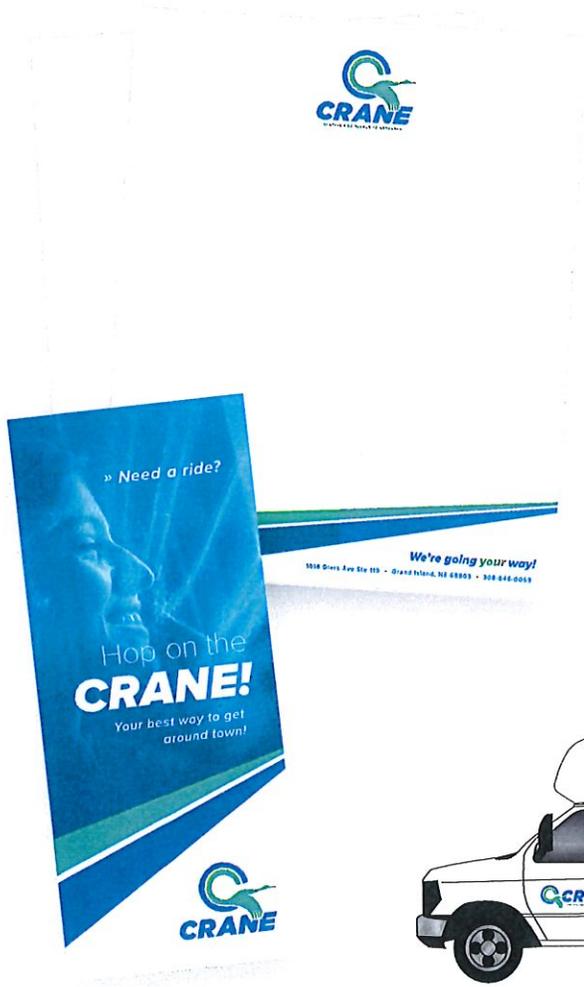


## CRANE Public Transit

IdeaBank Marketing helped the Grand Island Public Transit Program rebrand their service offerings, developing a new name and brand to help them reach new audiences and attract more riders.

### As part of the branding effort, IdeaBank developed:

- Program Name
- Tagline + Messaging
- Collateral Materials
- Logo Design
- Program Brochure
- Vehicle Wraps





## Hope Harbor Corporate Identity

Upon completion of a successful capital campaign, Hope Harbor was poised for a refresh of its corporate identity. The momentum and success of the campaign allowed Hope Harbor to seamlessly introduce a new logo and slogan. IdeaBank's services included:

- Adapting components of capital campaign theme to build new Hope Harbor logo
- Identifying color palette and corporate presentation of brand
- Developing slogan to help identify Hope Harbor's purpose: "A shelter from the storm"



The building at 615 W. 1st Street will soon become our new Service Center.



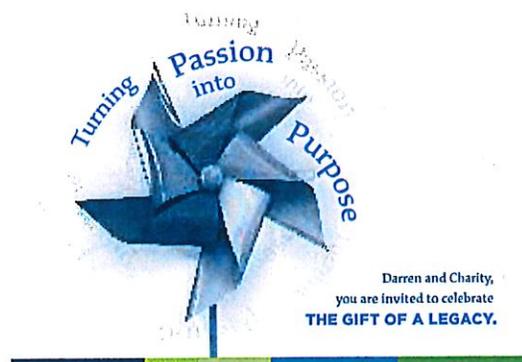
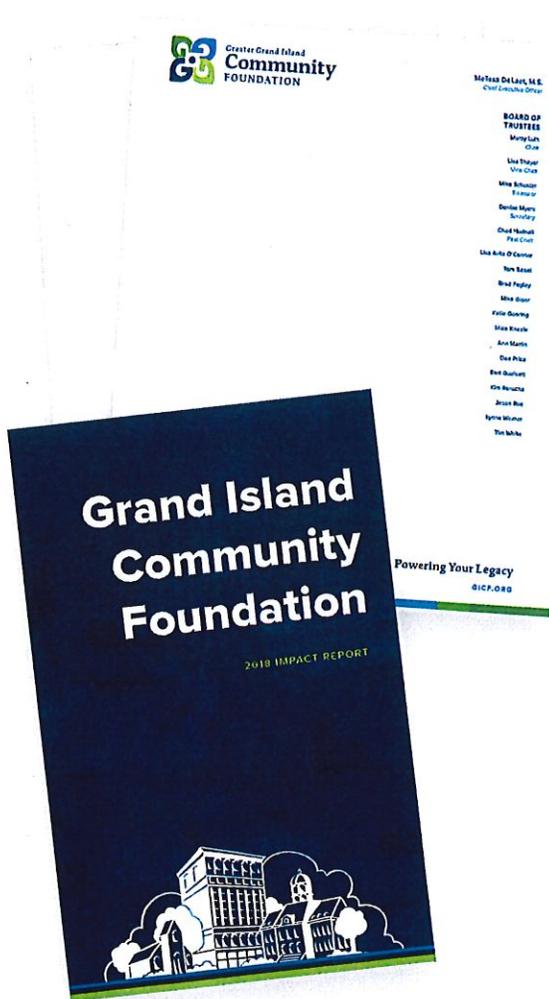


## Greater Grand Island Community Foundation

IdeaBank Marketing helped the Greater Grand Island Community Foundation rebrand their organization, developing a new name and brand to help them better connect with donors and the community.

As part of the branding effort, IdeaBank developed:

- ⚙ Organization Name
- ⚙ Collateral Materials
- ⚙ Annual Impact Report
- ⚙ Tagline + Messaging
- ⚙ Logo Design
- ⚙ Announcement Event + Materials







## Hope Harbor's "Serving Up Hope" Event Branding & Promotions

IdeaBank has developed the marketing materials for all six years of Hope Harbor's signature event, "Serving Up Hope." The event was originally identified by the Hope Harbor fundraising committee as a major effort to provide operating funds. Net income has more than doubled since the first SUH in 2013 and now provides approximately 18% of Hope Harbor's operating budget. Materials developed by IdeaBank have included:

- Event logo incorporating each year's theme without losing event's overall identity
- Save-the-date announcements
- Invitations
- Videos
- Event signs and banners
- Event programs
- Newspaper ads



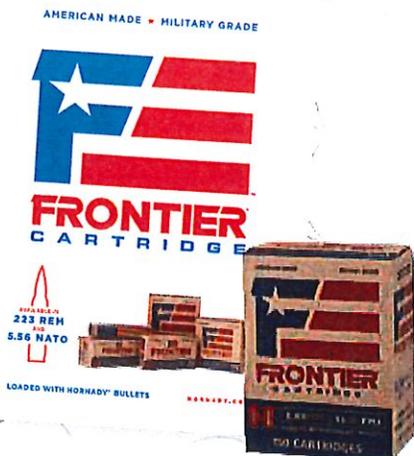


## Hornady Manufacturing

IdeaBank has been the agency-of-record for Hornady since 2001. Our role has been to support and strategize with the internal marketing team to manage their brand and develop advertising. That includes naming and branding new products on an annual basis.

As part of the product branding effort, IdeaBank develops:

- Product Line Names
- Product Line Logos
- Sales Materials
- Packaging Design
- Social & Email Marketing
- Traditional Advertising





### Additional Logo Designs

A business's brand is much more than its name and logo. It's what people think and feel when they hear your name or see your logo. It's a promise you make about how customers will be treated and the quality of product and service they can expect. That's pretty serious stuff! Fortunately, we know ways to capture who you are and convey it to the world.

For 35 years, we've been crafting creative and memorable marks for businesses and organizations across Nebraska and beyond.





# Website Experience

The following sites showcase our team's devotion to design and function. More examples can be viewed on our website by visiting:  
[ideabankmarketing.com/projects/archive](http://ideabankmarketing.com/projects/archive)

**City of Hastings**  
[cityofhastings.org]

**City of Norfolk**  
[norfolkne.gov]

**Adams County Visitors Bureau**  
[visithastingsnebraska.com]

**Grand Island Public Schools**  
[gips.org]

**Kearney Public Schools**  
[kearneypublicschools.org]

**Hastings Public Schools**  
[hastingspublicschools.org]

**Greater Grand Island Community Foundation**  
[gicf.org]

**Prairie Plains Resource Institute**  
[prairieplains.org]

**Valley County Health Systems**  
[valleycountyhealthsystem.org]

**Mary Lanning Healthcare**  
[marylanning.org]

## FROM OUR CLIENTS

"From the concept phase to building the site, the team at Idea Bank was extremely helpful and knowledgeable concerning optimization and design."

**Neal Emery, Communications Director**  
Hornady Manufacturing  
nemery@hornady.com | 800-338-3220

"Our old website was very outdated, Ideabank Marketing helped us launch a new eye catching, customer friendly website. They made it very easy; we were updated every step of the way."

**Crystal Caravan**  
John Baasch Auger  
crystal@johnbaaschauger.com | 308-382-9071

"The Google AdWords campaign that IdeaBank created for us has definitely had a positive impact on our sales inquiries."

**Justin Osborne, President/Owner**  
Industrial-Irrigation Services  
josborne@industrial-irrigation.com  
402-463-1377



## These clients trust us with their projects.

We work with clients of every size, in a wide variety of sectors, including private business, manufacturing, industries, nonprofit and governmental organizations, education, healthcare, and more.





“The creative brains at IdeaBank provide marketing advice and develop materials with expertise, efficiency and professionalism. Our 20-year relationship has been one of solid trust, where I always feel like I am their only client.”

**Candy Crosby**, Community Hospital, McCook  
ccrosby@chmccook.org | 308-344-8340

## References

**Mary Berlie**, Executive VP  
Grand Island Area EDC  
mberlie@grandisland.org  
(308) 381-7500

**Mike Jakubowski**, General Manager  
Tom Dinsdale Automotive  
mikej@dinsdaleauto.com  
(308) 382-4662

**Tina Hunt**, Marketing Director  
Memorial Community Health  
thunt@mchiaurora.org  
(402) 631-3875

**Dave Rippe**, (fmr) Director  
Nebraska Economic Development  
drippe5@gmail.com  
(402) 705-7283

**Alison Larson**, Marketing Director  
Equitable Bank  
alarson@equitableonline.com  
(308) 382-3136

**Liz Mayfield**, Executive Director  
Hope Harbor  
lmayfield@hopeharborgi.org  
(308) 385-5190

# Thank You!

IdeaBank Marketing welcomes the opportunity  
to work with the City of St. Paul.

We hope the information in this initial proposal answers any questions you may have about our agency and the ways we can help you develop a cohesive brand, website and marketing strategy. If you have any further questions, please contact us. It would be our pleasure to build a relationship with the City of St. Paul.



**For more information, please contact:**  
**Sherma Jones** ([sherma@ideabankmarketing.com](mailto:sherma@ideabankmarketing.com))

**IdeaBank Marketing**

701 W. Second St.  
PO Box 2117  
Hastings, Nebraska 68901-2117  
402 463 0588  
[ideabankmarketing.com](http://ideabankmarketing.com)

**Connie Beck**

Idea Bank

**From:** Dan Peters <dan@ideabankmarketing.com>  
**Sent:** Wednesday, December 4, 2019 2:14 PM  
**To:** Connie Beck  
**Subject:** Community Branding & Website Proposal  
**Attachments:** City of StPaul Branding + Web Proposal 2019.pdf

12-4-19  
Rec'd  
2:14 PM

Good afternoon, Ms. Beck.

In response to your community branding and website RFP, I have attached a proposal from Idea Bank Marketing.

For more than 30 years, Idea Bank Marketing has been working with communities and businesses in Nebraska. Our experience includes marketing, branding, corporate identity, collateral, digital and social media. We believe this experience and our creative talents makes us especially qualified for your project.

The attached proposal addresses the requirements of your RFP - and we are always happy to provide additional information or arrange a time to discuss the project further. Please do not hesitate to reach out to me or Sherma Jones if you have any questions.

This is an exciting project for St. Paul! We hope we can be the partner to make it a success.

You would, please confirm receipt of this email.

Best,  
Dan

--

**Dan Peters**  
*Account Manager*

---

IdeaBank Marketing  
» IDEAS IN MOTION »  
701 West 2nd Street, Hastings, NE 68901  
402.463.0588 | [IdeaBankMarketing.com](http://IdeaBankMarketing.com)

RESOLUTION NO. 2019-11

BE IT RESOLVED as follows by the Mayor/Chairman and City Council/Village/Board/Commissioners of the City/Village/County of St. Paul, Nebraska.

WHEREAS, the City/Village/County of St. Paul has previously entered into an Agreement for the formation of the Interlocal Agreement of the Loup Central Landfill Association, and

WHEREAS, this Agreement provides that the City/Village/County of St. Paul shall be represented on the Association for a term of 2 years, and further, said Agreement provides that the City/Village/County of St. Paul, is to appoint a representative, and that representative shall be Brenda Klanecky, and further said Agreement provides that the City/Village/County of St. Paul, is to appoint an alternate representative and that representative shall be, Ralph Kezeor, should the official representative be unable to attend a meeting or meetings.

BY ORDER OF THE MAYOR/CHAIRMAN AND COUNCIL/BOARD OF THE CITY/VILLAGE/COUNTY OF ST. PAUL, NEBRASKA this 16th day of December, 20 19

ATTEST: CITY/VILLAGE/COUNTY OF St. Paul

BY: \_\_\_\_\_  
CLERK Connie Jo Beck MAYOR/CHAIRMAN Joel M. Bergman

The foregoing resolution was presented and after discussion, it was moved by

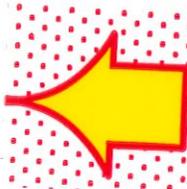
\_\_\_\_\_ and seconded by \_\_\_\_\_ that said resolution be adopted, and upon roll call vote, the City/Village/County voted as follows:

AYES: Four (4) NAYS: \_\_\_\_\_

ABSENT: None

The Mayor/Chairman then declared said motion duly carried and said Resolution adopted this 16th day of December, 20 19.

Representative's Name: Mrs. Brenda Klanecky, Council member  
Mailing Address: 935 Adams Street  
City, State, Zip: St. Paul, Nebraska 68873  
Email: bklanecky@cityofstpaulne.org  
Phone: (308)750-1041



**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval -- no exceptions  
Late applications are non-refundable and will be rejected

Cairo Bowl & Lounge Inc.

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

4711 E. Bismark Grand Island NE 68801

Retail Liquor License Address or Non-Profit Business Address

CK 086859

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): Feb 29, 2020 Saturday

Event Start Time(s): 4 p.m.

Event End Time(s): 12 A.M.

Alternate Date: \_\_\_\_\_

Alternate Location Building & Address: \_\_\_\_\_

Event Building Name: St. Paul Civic Center

Event Street Address/City: 423 Howard Ave.

Indoor area to be licensed in length & width: 99 x 61

Outdoor area to be licensed in length & width: \_\_\_\_\_ X \_\_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: Private Event Estimate # of attendees: 75

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Jason Price Event Contact Phone Number: (308) 485-4111

Event Contact Email: Cairobowl@gmail.com

\*Signature Authorized Representative: [Signature] Printed Name Jason Price

*I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.*

\*Retail licensee – Must be signed by a member listed on permanent license  
\*Non-Profit Organization – Must be signed by a Corporate Officer

\*Identification will be checked, along with wristbands being utilized for underage drinking.

Local Governing Body completes below:

The local governing body for the City/Village of St. Paul OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date



m6p  
12-12-19

Caterers must have a valid Nebraska Liquor Control Commission license, including a Special Designated License (SDL). **MINORS ABSOLUTELY WILL NOT BE SERVED ALCOHOLIC BEVERAGES.** All caterers shall be solely and completely responsible for the liquor permit and any resulting violations.

The City of St. Paul and the St. Paul Development Corporation will assume no responsibility for problems, legal or otherwise, which could result from consuming alcoholic beverages in the St. Paul Civic Center, or surrounding property.

**Insurance Requirements:** Anyone serving liquor at the St. Paul Civic Center is required to have at least One Million Dollars (\$1,000,000.00) in general liability insurance. The City of St. Paul must be listed as an Additional Insured. They must also have liquor liability insurance in an amount of at least \$100,000 per occurrence/\$300,000 aggregate. Proof of insurance must be provided prior to the City Council meeting for approval of the Special Designated License (SDL).

### AGREEMENT OF ALCOHOL CATERER

EVENT: Private Event DATE: Sat - 2-29-20

The undersigned acknowledges that it will be the CATERER of alcoholic beverages in the St. Paul Civic Center.

1. CATERER shall follow all laws and rules regarding the provision of alcoholic beverages in the St. Paul Civic Center.

2. CATERER has a general liability insurance policy in effect in an amount not less than \$1,000,000.00. CATERER shall list the CITY OF ST. PAUL as an Additional Insured on said policy. CATERER also has a liquor liability policy in effect in an amount not less than \$100,000 per occurrence/\$300,000 aggregate. CATERER shall provide CITY proof of said insurance for catering alcohol in the St. Paul Civic Center.

3. All responsibilities for damages or problems, legal or otherwise, which might result from providing alcoholic beverages in the St. Paul Civic Center, or surrounding property, shall be assumed by CATERER and CATERER agrees to hold the CITY AND ST. PAUL DEVELOPMENT CORPORATION harmless from any liability and indemnify the CITY AND ST. PAUL DEVELOPMENT CORPORATION for any costs incurred arising from CATERER's services at the St. Paul Civic Center.

4. It is agreed that the terms of this agreement are contractual and not mere recitals and are binding upon the parties hereto, their successors, heirs, personal representatives, and assigns.

5. If any provision or paragraph of this agreement is unenforceable, the remaining provisions or paragraphs shall nevertheless be carried into effect.

CITY OF ST. PAUL, NEBRASKA

DATE: 12-6-19

BY: [Signature]  
City of St. Paul Designated Agent

CATERER NAME:

Caro Boud + Lounge Inc.

DATE: 12-6-19

BY: [Signature]  
Authorized Agent of Caterer



**Main City Office, Utility Superintendent Office, Break Room, Council Chambers, and  
Police Station**

**(CHECK TO MAKE SURE ALL DOORS ARE LOCKED BEFORE LEAVING CITY OFFICE)**

**GET KEYS FROM MS. FOX**

**Daily**

Empty trash cans

Vacuum / sweep floors

Wipe down (disinfect) counters / desk tops

Clean bathroom mirrors

Clean toilets, bathroom sinks as needed

Refill paper towels in girls & boys bathrooms (key hanging to the left side in cabinet above toilet), toilet paper, soap dispensers, etc.

Wash dishes in break room

Empty paper shredder

Make sure coffee pot grounds are emptied in trash AND IS OFF

**Weekly**

Mop Council Chamber floor

Mop bathroom floors

Wipe down (disinfect) door handles, light switches, etc.

Clean dust off of tops of cabinets, pictures, bulletin boards, and gun safe

Sweep supply room next to bathrooms

**Monthly**

Clean windows (inside)

Wipe down all chairs

Clean Refrigerator if needed

**Quarterly**

Clean outside windows

*\*City will provide all cleaning supplies and cleaning equipment (brooms, vacuum cleaner).*

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**Even if Mayor, City Council members, Planning Commission or Elmwood Cemetery Board is present in City Council  
Chambers, you may still come in to clean in certain areas!**

Cleaning must be done after regular business hours (8-5).

City Council meetings are at 7 pm on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of every month.

Planning Commission meetings are at 5 pm the last Monday of every month.

Cemetery Board meetings are at 7 pm on the 2<sup>nd</sup> Wednesday of every month.

## Event Calendar

## Conferences

## Backflow

## Electrical Training

## Water Training

## Training Planned in Nebraska for 2019



- **2020 Utilities/Public Works Conference**  
11:30 am Wed. January 15, 2020 through 12:30 pm Fri. January 17, 2020  
Embassy Suites  
1040 P Street, Lincoln, NE  
(402) 474-1111

- **2020 Snowball Conference**  
7:30 am Wed. January 22, 2020 through 4:30 pm Thurs. January 23, 2020  
Holiday Inn  
110 S. 2nd Ave, Kearney, NE 68847  
(308) 237-5971

- **2020 Midwinter Conference**  
8 am Mon. February 24, 2020 through 1:30 pm Tues. February 25, 2020  
Cornhusker Marriott Hotel  
333 S 13th St, Lincoln, NE  
(402) 474-7474

- **2020 Meter Conference**  
9:00 am Tues. February 11, 2020 through 1:15 pm Wed.

**City of St. Paul - Certificates of Deposit**  
**Dept. Fund**  
**11/30/2019**  
**(All CD's are automatically renewable)**

BANK	CD #	MATURITY DATE	AMOUNT	TERM	CURRENT RATE	INTEREST
General (Homestead)	3212279	7/8/24	\$151,562.98	60 Months	2.90%	Compound Qtrly
General (Citizens)	109366	11/15/23	\$57,165.12	60 Months	3.20%	Mthly Compound
General (Citizens)	109367	11/15/23	\$57,154.81	60 Months	3.20%	Mthly Compound
General (Homestead)	3212199	2/2/22	\$39,758.90	60 Months	1.65%	Compound Qtrly
General (Homestead)	3051705	4/10/22	\$219,352.98	60 Months	1.70%	Compound Qtrly
		<b>Total</b>	<b>\$524,994.79</b>			
Light (Homestead)	3640996	5/15/22	\$43,786.26	60 Months	1.70%	Compound Qtrly
Light (Homestead)	3212195	2/22/22	\$41,328.34	60 Months	1.65%	Compound Qtrly
		<b>Total</b>	<b>\$85,114.60</b>			
Water (Homestead)	3212196	2/2/22	\$ 31,388.61	60 Months	1.65%	Compound Qtrly
		<b>Total</b>	<b>\$ 31,388.61</b>			

**City of St. Paul - Certificates of Deposit**  
**Dept. Fund**  
**11/30/2019**  
**(All CD's are automatically renewable)**

Sewer (Homestead)	3212197	2/2/22	\$36,620.06	60 Months	1.65%	Compound Qtrly
Sewer (Homestead)	3212198	2/2/22	\$36,620.06	60 Months	1.65%	Cmpound Qtrly
		<b>Total</b>	<b>\$73,240.12</b>			
Fire (Homestead)	3212200	2/2/22	<b>\$24,064.61</b>	60 Months	1.65%	Compound Qtrly
Ambulance (Homestead)	3212201	2/2/22	<b>\$51,791.21</b>	60 Months	1.65%	Compound Qtrly
Park (Homestead)	3212202	2/2/22	<b>\$41,851.49</b>	60 Months	1.65%	Compound Qtrly
Sale Tx (Homestead) <b>11302</b>	3327564	4/24/22	<b>\$79,194.51</b>	60 Months	1.67%	Compound Qtrly
<b>Totals</b>			<b>\$911,639.94</b>			

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>LIGHTS</b>						
Active	R 01-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 RENTAL	\$4,950.00	\$500.00	\$0.00	\$4,450.00	10.10%
Active	R 01-255 UTIL RECONNECT	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	R 01-256 Disconnect Notice Fee	\$13,500.00	\$3,108.88	\$603.51	\$10,391.12	23.03%
Active	R 01-257 Bad Ck Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 CITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-290 INVESTMENT INT	\$7,000.00	\$3,659.83	\$0.00	\$3,340.17	52.28%
Active	R 01-420 TRANSFER IN	\$0.00	\$165,538.24	\$137,432.00	-\$165,538.24	0.00%
Active	R 01-470 METERED SALES	\$2,655,701.00	\$420,832.77	\$3,282.01	\$2,234,868.23	15.85%
Active	R 01-491 METERED DEPOSIT	\$1,500.00	\$500.00	\$0.00	\$1,000.00	33.33%
Active	R 01-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-630 REIMBURSEMENT	\$0.00	\$651.62	\$14.30	-\$651.62	0.00%
Active	R 01-700 Sales Tax	\$183,730.00	\$29,004.91	\$932.85	\$154,725.09	15.79%
Active	R 01-701 NO CITY TX	\$1,202.00	\$160.01	\$1.55	\$1,041.99	13.31%
Active	R 01-803 Unknown Batch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total LIGHTS</b>		<b>\$2,867,883.00</b>	<b>\$623,956.26</b>	<b>\$142,266.22</b>	<b>\$2,243,926.74</b>	<b>21.76%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>LIGHTS</b>							
Active	E 01-10-110 SALARY & WAGES	\$241,379.00	\$54,401.31	\$9,904.95	\$0.00	\$186,977.69	22.54%
Active	E 01-10-111 OVERTIME	\$5,000.00	\$1,394.24	\$529.26	\$0.00	\$3,605.76	27.88%
Active	E 01-10-115 FICA	\$15,276.00	\$3,264.24	\$604.77	\$0.00	\$12,011.76	21.37%
Active	E 01-10-116 MEDICARE	\$3,573.00	\$763.38	\$141.44	\$0.00	\$2,809.62	21.37%
Active	E 01-10-120 PENSION	\$14,615.00	\$2,567.06	\$499.18	\$0.00	\$12,047.94	17.56%
Active	E 01-10-130 INSURANCE	\$59,964.00	\$13,766.10	\$4,588.70	\$0.00	\$46,197.90	22.96%
Active	E 01-20-210 PROF&SCHOOLS	\$2,000.00	\$32.85	\$17.85	\$0.00	\$1,967.15	1.64%
Active	E 01-20-211 ADM. & DUES	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	0.00%
Active	E 01-20-212 LEGAL FEES	\$1,000.00	\$1,612.50	\$1,112.50	\$0.00	-\$612.50	161.25%
Active	E 01-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-217 CREDIT CARD FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-220 COMMUNICATION	\$2,000.00	\$482.61	\$273.55	\$0.00	\$1,517.39	24.13%
Active	E 01-20-230 TRANSPORTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-231 CITY GAS & OIL	\$7,000.00	\$1,206.21	\$599.58	\$0.00	\$5,793.79	17.23%
Active	E 01-20-240 PUBLISH / CODIF	\$500.00	\$34.18	\$0.00	\$0.00	\$465.82	6.84%
Active	E 01-20-250 CITY INSURANCE	\$26,620.00	\$22,796.51	\$0.00	\$0.00	\$3,823.49	85.64%
Active	E 01-20-260 PUBLIC UTILITY	\$1,799,699.00	\$441,821.11	\$147,605.42	\$0.00	\$1,357,877.89	24.55%
Active	E 01-20-262 BLACKHILLS GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-263 PCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-264 ACH FEE Heritage	\$360.00	\$50.00	\$0.00	\$0.00	\$310.00	13.89%
Active	E 01-20-265 Hail Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-268 Uniforms	\$950.00	\$0.00	\$0.00	\$0.00	\$950.00	0.00%
Active	E 01-20-270 UTILITY R & M	\$40,000.00	\$1,547.59	\$395.26	\$0.00	\$38,452.41	3.87%
Active	E 01-20-271 VEHICLE R & M	\$10,000.00	\$1,158.57	\$1,011.55	\$0.00	\$8,841.43	11.59%
Active	E 01-20-272 TOOLS	\$5,000.00	\$197.03	\$188.52	\$0.00	\$4,802.97	3.94%
Active	E 01-20-291 SALES TAX	\$173,876.00	\$41,676.54	\$13,817.04	\$0.00	\$132,199.46	23.97%
Active	E 01-20-306 CHECK ORDER CHA	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	0.00%
Active	E 01-20-309 COMPUTER	\$7,000.00	\$400.02	\$133.34	\$0.00	\$6,599.98	5.71%
Active	E 01-20-310 OFFICE SUPPLIES	\$3,000.00	\$238.12	\$39.60	\$0.00	\$2,761.88	7.94%
Active	E 01-20-313 POSTAGE	\$2,500.00	\$320.00	\$240.00	\$0.00	\$2,180.00	12.80%
Active	E 01-20-345 ACCOUNTING FEE	\$6,140.00	\$2,886.00	\$2,886.00	\$0.00	\$3,254.00	47.00%
Active	E 01-20-470 UTIL REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-20-491 METER DEPOSIT	\$1,500.00	\$500.00	\$0.00	\$0.00	\$1,000.00	33.33%
Active	E 01-20-520 BLDG/ R & M	\$7,000.00	\$99.19	\$43.58	\$0.00	\$6,900.81	1.42%
Active	E 01-20-664 Deposit Error	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-30-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-50-540 MACH & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-50-550 IMPROVEMENTS	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-50-560 DEPRECIATION EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-50-561 AMORTIZATION EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-60-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-60-630 EQUIP SINKING	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 01-70-160 TRANSFER OUT	\$224,017.00	\$165,538.24	\$137,432.00	\$0.00	\$58,478.76	73.90%
	<b>Total LIGHTS</b>	<b>\$2,704,899.00</b>	<b>\$758,753.60</b>	<b>\$322,064.09</b>	<b>\$0.00</b>	<b>\$1,946,145.40</b>	<b>28.05%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>WATER</b>						
Active	R 02-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-250 RENTAL	\$10,812.00	\$5,406.00	\$0.00	\$5,406.00	50.00%
Active	R 02-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-290 INVESTMENT INT	\$1,500.00	\$555.49	\$0.00	\$944.51	37.03%
Active	R 02-330 SPECIAL ASSESSMENT	\$1,363.00	\$642.24	\$0.00	\$720.76	47.12%
Active	R 02-350 ASSESSMENT INTEREST	\$228.00	\$42.82	\$0.00	\$185.18	18.78%
Active	R 02-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-470 METERED SALES	\$634,950.00	\$112,086.11	\$3,238.43	\$522,863.89	17.65%
Active	R 02-491 METERED DEPOSIT	\$0.00	\$350.00	\$0.00	-\$350.00	0.00%
Active	R 02-580 SHOP SALES	\$650.00	\$2,215.15	\$0.00	-\$1,565.15	340.79%
Active	R 02-589 BOND ANTICIPATION	\$273,145.00	\$0.00	\$0.00	\$273,145.00	0.00%
Active	R 02-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-600 TIME CD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-630 REIMBURSEMENT	\$0.00	\$1,393.40	\$14.31	-\$1,393.40	0.00%
	<b>Total WATER</b>	<b>\$922,648.00</b>	<b>\$122,691.21</b>	<b>\$3,252.74</b>	<b>\$799,956.79</b>	<b>13.30%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>WATER</b>							
Active	E 02-10-110 SALARY & WAGES	\$151,299.00	\$28,512.30	\$4,068.95	\$0.00	\$122,786.70	18.85%
Active	E 02-10-111 OVERTIME	\$5,000.00	\$827.80	\$266.55	\$0.00	\$4,172.20	16.56%
Active	E 02-10-115 FICA	\$9,691.00	\$1,679.47	\$248.71	\$0.00	\$8,011.53	17.33%
Active	E 02-10-116 MEDICARE	\$2,266.00	\$392.80	\$58.16	\$0.00	\$1,873.20	17.33%
Active	E 02-10-120 PENSION	\$9,378.00	\$1,760.42	\$260.12	\$0.00	\$7,617.58	18.77%
Active	E 02-10-130 INSURANCE	\$42,624.00	\$10,538.23	\$3,452.03	\$0.00	\$32,085.77	24.72%
Active	E 02-20-210 PROF&SCHOOLS	\$2,500.00	\$248.74	\$53.55	\$0.00	\$2,251.26	9.95%
Active	E 02-20-211 ADM. & DUES	\$3,100.00	\$1,090.00	\$890.00	\$0.00	\$2,010.00	35.16%
Active	E 02-20-212 LEGAL FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 02-20-213 ENGINEER FEES	\$6,055.00	\$911.78	\$0.00	\$0.00	\$5,143.22	15.06%
Active	E 02-20-215 WIRE FEE	\$40.00	\$8.00	\$0.00	\$0.00	\$32.00	20.00%
Active	E 02-20-220 COMMUNICATION	\$2,500.00	\$519.54	\$141.07	\$0.00	\$1,980.46	20.78%
Active	E 02-20-231 CITY GAS & OIL	\$4,500.00	\$474.48	\$191.08	\$0.00	\$4,025.52	10.54%
Active	E 02-20-232 LAB SAMPLE	\$1,700.00	\$602.00	\$0.00	\$0.00	\$1,098.00	35.41%
Active	E 02-20-240 PUBLISH / CODIF	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 02-20-250 CITY INSURANCE	\$26,849.00	\$25,620.05	\$0.00	\$0.00	\$1,228.95	95.42%
Active	E 02-20-260 PUBLIC UTILITY	\$17,500.00	\$3,150.22	\$1,183.94	\$0.00	\$14,349.78	18.00%
Active	E 02-20-261 CITY LIGHTS	\$25,000.00	\$5,236.30	\$1,664.58	\$0.00	\$19,763.70	20.95%
Active	E 02-20-262 BLACKHILLS GAS	\$2,600.00	\$674.84	\$353.57	\$0.00	\$1,925.16	25.96%
Active	E 02-20-268 Uniforms	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
Active	E 02-20-269 Water Meters	\$25,000.00	\$13,808.68	\$2,617.02	\$0.00	\$11,191.32	55.23%
Active	E 02-20-270 UTILITY R & M	\$25,000.00	\$9,222.13	\$5,352.05	\$0.00	\$15,777.87	36.89%
Active	E 02-20-271 VEHICLE R & M	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 02-20-272 TOOLS	\$1,500.00	\$265.94	\$162.93	\$0.00	\$1,234.06	17.73%
Active	E 02-20-274 CHEMICALS	\$5,000.00	\$1,999.98	\$0.00	\$0.00	\$3,000.02	40.00%
Active	E 02-20-309 COMPUTER	\$7,000.00	\$400.02	\$133.34	\$0.00	\$6,599.98	5.71%
Active	E 02-20-310 OFFICE SUPPLIES	\$2,000.00	\$489.16	\$39.60	\$0.00	\$1,510.84	24.46%
Active	E 02-20-313 POSTAGE	\$2,200.00	\$320.00	\$240.00	\$0.00	\$1,880.00	14.55%
Active	E 02-20-345 ACCOUNTING FEE	\$6,140.00	\$2,886.00	\$2,886.00	\$0.00	\$3,254.00	47.00%
Active	E 02-20-520 BLDG/ R & M	\$3,000.00	\$1,684.82	\$1,009.58	\$0.00	\$1,315.18	56.16%
Active	E 02-30-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-50-540 MACH & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-50-550 IMPROVEMENTS	\$287,060.00	\$17,032.97	\$15,762.00	\$0.00	\$270,027.03	5.93%
Active	E 02-50-560 DEPRECIATION EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-50-562 Bond Issue Cost Expe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-50-605 TIME CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-60-610 PRINCIPAL	\$161,775.00	\$126,225.00	\$39,250.00	\$0.00	\$35,550.00	78.03%
Active	E 02-60-620 INTEREST	\$31,950.00	\$16,184.96	\$5,545.02	\$0.00	\$15,765.04	50.66%
Active	E 02-60-624 2014 Antic. Bond Inter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-60-625 Bond Anticip. Payoff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 02-60-630 EQUIP SINKING	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 02-60-631 BUILDING SINKING	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 02-70-160 TRANSFER OUT	\$17,217.00	\$0.00	\$0.00	\$0.00	\$17,217.00	0.00%
<b>Total WATER</b>		<b>\$918,794.00</b>	<b>\$272,766.63</b>	<b>\$85,829.85</b>	<b>\$0.00</b>	<b>\$646,027.37</b>	<b>29.69%</b>

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SEWER</b>						
Active	R 03-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-250 RENTAL	\$7,000.00	\$3,500.00	\$0.00	\$3,500.00	50.00%
Active	R 03-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-290 INVESTMENT INT	\$2,000.00	\$1,182.49	\$0.00	\$817.51	59.12%
Active	R 03-320 LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-330 SPECIAL ASSESSMENT	\$1,727.00	\$916.96	\$0.00	\$810.04	53.10%
Active	R 03-350 ASSESSMENT INTEREST	\$296.00	\$57.97	\$0.00	\$238.03	19.58%
Active	R 03-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-471 COLLECTIONS	\$310,000.00	\$52,992.77	\$1,780.73	\$257,007.23	17.09%
Active	R 03-580 SHOP SALES	\$0.00	\$26.56	\$0.00	-\$26.56	0.00%
Active	R 03-589 BOND ANTICIPATION	\$339,424.00	\$0.00	\$0.00	\$339,424.00	0.00%
Active	R 03-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-630 REIMBURSEMENT	\$0.00	\$74.45	\$14.31	-\$74.45	0.00%
<b>Total SEWER</b>		<b>\$660,447.00</b>	<b>\$58,751.20</b>	<b>\$1,795.04</b>	<b>\$601,695.80</b>	<b>8.90%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>SEWER</b>							
Active	E 03-10-110 SALARY & WAGES	\$52,251.00	\$10,377.66	\$1,840.00	\$0.00	\$41,873.34	19.86%
Active	E 03-10-111 OVERTIME	\$2,500.00	\$344.19	\$0.00	\$0.00	\$2,155.81	13.77%
Active	E 03-10-115 FICA	\$3,395.00	\$616.48	\$106.20	\$0.00	\$2,778.52	18.16%
Active	E 03-10-116 MEDICARE	\$794.00	\$144.19	\$24.83	\$0.00	\$649.81	18.16%
Active	E 03-10-120 PENSION	\$3,069.00	\$629.97	\$110.40	\$0.00	\$2,439.03	20.53%
Active	E 03-10-130 INSURANCE	\$19,884.00	\$4,567.29	\$3,767.33	\$0.00	\$15,316.71	22.97%
Active	E 03-20-210 PROF&SCHOOLS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 03-20-211 ADM. & DUES	\$2,405.00	\$200.00	\$200.00	\$0.00	\$2,205.00	8.32%
Active	E 03-20-212 LEGAL FEES	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 03-20-213 ENGINEER FEES	\$12,109.00	\$0.00	\$0.00	\$0.00	\$12,109.00	0.00%
Active	E 03-20-215 WIRE FEE	\$16.00	\$0.00	\$0.00	\$0.00	\$16.00	0.00%
Active	E 03-20-220 COMMUNICATION	\$300.00	\$28.05	\$12.93	\$0.00	\$271.95	9.35%
Active	E 03-20-231 CITY GAS & OIL	\$3,000.00	\$557.66	\$159.74	\$0.00	\$2,442.34	18.59%
Active	E 03-20-232 LAB SAMPLE	\$3,500.00	\$488.78	\$115.10	\$0.00	\$3,011.22	13.97%
Active	E 03-20-240 PUBLISH / CODIF	\$400.00	\$24.50	\$0.00	\$0.00	\$375.50	6.13%
Active	E 03-20-250 CITY INSURANCE	\$5,775.00	\$4,892.85	\$0.00	\$0.00	\$882.15	84.72%
Active	E 03-20-260 PUBLIC UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-20-261 CITY LIGHTS	\$32,000.00	\$8,192.40	\$3,069.02	\$0.00	\$23,807.60	25.60%
Active	E 03-20-268 Uniforms	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 03-20-270 UTILITY R & M	\$30,000.00	\$3,949.14	\$985.90	\$0.00	\$26,050.86	13.16%
Active	E 03-20-271 VEHICLE R & M	\$2,000.00	\$947.46	\$947.46	\$0.00	\$1,052.54	47.37%
Active	E 03-20-272 TOOLS	\$300.00	\$25.38	\$12.49	\$0.00	\$274.62	8.46%
Active	E 03-20-274 CHEMICALS	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 03-20-309 COMPUTER	\$3,500.00	\$399.99	\$133.33	\$0.00	\$3,100.01	11.43%
Active	E 03-20-310 OFFICE SUPPLIES	\$1,500.00	\$80.83	\$39.60	\$0.00	\$1,419.17	5.39%
Active	E 03-20-313 POSTAGE	\$2,200.00	\$320.00	\$240.00	\$0.00	\$1,880.00	14.55%
Active	E 03-20-345 ACCOUNTING FEE	\$6,140.00	\$2,886.00	\$2,886.00	\$0.00	\$3,254.00	47.00%
Active	E 03-20-520 BLDG/ R & M	\$2,000.00	\$84.74	\$43.58	\$0.00	\$1,915.26	4.24%
Active	E 03-30-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-50-540 MACH & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-50-550 IMPROVEMENTS	\$387,315.00	\$0.00	\$0.00	\$0.00	\$387,315.00	0.00%
Active	E 03-50-560 DEPRECIATION EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-60-610 PRINCIPAL	\$61,775.00	\$27,225.00	\$23,000.00	\$0.00	\$34,550.00	44.07%
Active	E 03-60-616 GAIN/LOSS BOND R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-60-620 INTEREST	\$5,875.00	\$3,000.36	\$1,751.70	\$0.00	\$2,874.64	51.07%
Active	E 03-60-624 2014 Antic. Bond Inter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-60-625 Bond Anticip. Payoff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 03-60-630 EQUIP SINKING	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 03-60-631 BUILDING SINKING	\$49,000.00	\$0.00	\$0.00	\$0.00	\$49,000.00	0.00%
Active	E 03-70-160 TRANSFER OUT	\$17,217.00	\$0.00	\$0.00	\$0.00	\$17,217.00	0.00%
<b>Total SEWER</b>		<b>\$719,670.00</b>	<b>\$69,982.92</b>	<b>\$39,445.61</b>	<b>\$0.00</b>	<b>\$649,687.08</b>	<b>9.72%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>LANDFILL</b>						
Active	R 04-226 LANDFILL PERMIT FEE	\$700.00	\$68.00	\$0.00	\$632.00	9.71%
Active	R 04-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-250 RENTAL	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Active	R 04-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-471 COLLECTIONS	\$25,000.00	\$4,820.25	\$172.17	\$20,179.75	19.28%
Active	R 04-472 GARBAGE COLLECT	\$94,000.00	\$18,376.79	\$716.89	\$75,623.21	19.55%
Active	R 04-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 04-630 REIMBURSEMENT	\$0.00	\$21.00	\$0.00	-\$21.00	0.00%
	<b>Total LANDFILL</b>	<b>\$120,400.00</b>	<b>\$23,286.04</b>	<b>\$889.06</b>	<b>\$97,113.96</b>	<b>19.34%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>LANDFILL</b>							
Active	E 04-10-110 SALARY & WAGES	\$3,000.00	\$878.64	\$62.76	\$0.00	\$2,121.36	29.29%
Active	E 04-10-115 FICA	\$186.00	\$54.49	\$3.89	\$0.00	\$131.51	29.30%
Active	E 04-10-116 MEDICARE	\$44.00	\$12.75	\$0.91	\$0.00	\$31.25	28.98%
Active	E 04-20-211 ADM. & DUES	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 04-20-220 COMMUNICATION	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	0.00%
Active	E 04-20-231 CITY GAS & OIL	\$2,000.00	\$336.17	\$66.01	\$0.00	\$1,663.83	16.81%
Active	E 04-20-240 PUBLISH / CODIF	\$400.00	\$94.50	\$40.50	\$0.00	\$305.50	23.63%
Active	E 04-20-250 CITY INSURANCE	\$210.00	\$199.76	\$0.00	\$0.00	\$10.24	95.12%
Active	E 04-20-260 PUBLIC UTILITY	\$300.00	\$74.71	\$24.93	\$0.00	\$225.29	24.90%
Active	E 04-20-270 UTILITY R & M	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 04-20-313 POSTAGE	\$250.00	\$80.00	\$60.00	\$0.00	\$170.00	32.00%
Active	E 04-20-324 SANITATION HAULIN	\$94,000.00	\$26,551.41	\$8,856.81	\$0.00	\$67,448.59	28.25%
Active	E 04-20-325 Recycle Delivery	\$2,500.00	\$249.90	\$83.90	\$0.00	\$2,250.10	10.00%
Active	E 04-20-520 BLDG/ R & M	\$500.00	\$80.00	\$0.00	\$0.00	\$420.00	16.00%
Active	E 04-20-521 GROUNDS / R & M	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 04-20-565 Hazard Waste G I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 04-20-665 Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 04-30-324 SANITATION HAULIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 04-50-542 INTERLOCAL AGREE	\$2,290.00	\$0.00	\$0.00	\$0.00	\$2,290.00	0.00%
Active	E 04-50-550 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 04-50-560 DEPRECIATION EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 04-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total LANDFILL</b>		<b>\$107,950.00</b>	<b>\$28,612.33</b>	<b>\$9,199.71</b>	<b>\$0.00</b>	<b>\$79,337.67</b>	<b>26.51%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>GENERAL</b>						
Active	R 10-009 Civic Ctr Grant (DED)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-010 PROPERTY TAX	\$140,000.00	\$7,413.74	\$0.00	\$132,586.26	5.30%
Active	R 10-020 MUNI. EQUALIZATION	\$102,054.00	\$0.00	\$0.00	\$102,054.00	0.00%
Active	R 10-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-210 FRANCHISE TAX	\$29,000.00	\$0.00	\$0.00	\$29,000.00	0.00%
Active	R 10-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-221 ZONING PERMIT FEES	\$1,600.00	\$320.00	\$0.00	\$1,280.00	20.00%
Active	R 10-229 DOG/CAT TAG	\$500.00	\$7.00	\$0.00	\$493.00	1.40%
Active	R 10-230 FEE,PERM,LIC	\$3,100.00	\$627.00	\$0.00	\$2,473.00	20.23%
Active	R 10-232 Mobile Food Fees	\$400.00	\$100.00	\$0.00	\$300.00	25.00%
Active	R 10-235 FLAGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-250 RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-290 INVESTMENT INT	\$16,500.00	\$8,649.15	\$0.00	\$7,850.85	52.42%
Active	R 10-310 FINE/Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-410 LOT/ LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-420 TRANSFER IN	\$98,868.00	\$81,000.00	\$0.00	\$17,868.00	81.93%
Active	R 10-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 10-610 GRANT	\$400,000.00	\$0.00	\$0.00	\$400,000.00	0.00%
Active	R 10-630 REIMBURSEMENT	\$0.00	\$15,702.85	\$0.00	-\$15,702.85	0.00%
Active	R 10-631 REDLG Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total GENERAL</b>		<b>\$792,022.00</b>	<b>\$113,819.74</b>	<b>\$0.00</b>	<b>\$678,202.26</b>	<b>14.37%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>GENERAL</b>							
Active	E 10-10-110 SALARY & WAGES	\$209,598.00	\$40,097.04	\$6,140.33	\$0.00	\$169,500.96	19.13%
Active	E 10-10-111 OVERTIME	\$2,000.00	\$111.54	\$0.00	\$0.00	\$1,888.46	5.58%
Active	E 10-10-115 FICA	\$13,119.00	\$2,281.83	\$338.43	\$0.00	\$10,837.17	17.39%
Active	E 10-10-116 MEDICARE	\$3,068.00	\$533.63	\$79.14	\$0.00	\$2,534.37	17.39%
Active	E 10-10-120 PENSION	\$11,130.00	\$2,229.47	\$368.41	\$0.00	\$8,900.53	20.03%
Active	E 10-10-130 INSURANCE	\$67,284.00	\$15,391.35	\$5,130.45	\$0.00	\$51,892.65	22.88%
Active	E 10-20-122 125PLAN	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
Active	E 10-20-209 Pay ACH Fee	\$400.00	\$70.20	\$40.00	\$0.00	\$329.80	17.55%
Active	E 10-20-210 PROF&SCHOOLS	\$5,500.00	\$376.72	\$118.00	\$0.00	\$5,123.28	6.85%
Active	E 10-20-211 ADM. & DUES	\$1,612.00	\$90.28	\$0.00	\$0.00	\$1,521.72	5.60%
Active	E 10-20-212 LEGAL FEES	\$15,000.00	\$87.50	\$43.75	\$0.00	\$14,912.50	0.58%
Active	E 10-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-20-216 RECORDING FEE	\$500.00	\$58.00	\$32.00	\$0.00	\$442.00	11.60%
Active	E 10-20-220 COMMUNICATION	\$5,300.00	\$1,652.71	\$585.78	\$0.00	\$3,647.29	31.18%
Active	E 10-20-231 CITY GAS & OIL	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 10-20-240 PUBLISH / CODIF	\$7,000.00	\$1,112.79	\$339.15	\$0.00	\$5,887.21	15.90%
Active	E 10-20-250 CITY INSURANCE	\$7,580.00	\$10,680.09	\$0.00	\$0.00	-\$3,100.09	140.90%
Active	E 10-20-260 PUBLIC UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-20-261 CITY LIGHTS	\$10,500.00	\$2,650.25	\$667.48	\$0.00	\$7,849.75	25.24%
Active	E 10-20-268 Uniforms	\$1,665.00	\$0.00	\$0.00	\$0.00	\$1,665.00	0.00%
Active	E 10-20-270 UTILITY R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-20-273 PUBLIC MAINTENAN	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 10-20-301 Donate / Market	\$7,200.00	\$6,200.00	\$0.00	\$0.00	\$1,000.00	86.11%
Active	E 10-20-309 COMPUTER	\$5,500.00	\$399.99	\$133.33	\$0.00	\$5,100.01	7.27%
Active	E 10-20-310 OFFICE SUPPLIES	\$2,500.00	\$96.91	\$83.92	\$0.00	\$2,403.09	3.88%
Active	E 10-20-313 POSTAGE	\$400.00	\$52.52	\$20.25	\$0.00	\$347.48	13.13%
Active	E 10-20-345 ACCOUNTING FEE	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	50.00%
Active	E 10-20-520 BLDG/ R & M	\$2,200.00	\$217.83	\$112.51	\$0.00	\$1,982.17	9.90%
Active	E 10-20-631 BUILDING SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-20-665 Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-50-532 REDLG Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-50-540 MACH & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-50-550 IMPROVEMENTS	\$538,700.00	\$4,941.00	\$0.00	\$0.00	\$533,759.00	0.92%
Active	E 10-50-570 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-50-631 BUILDING SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 10-70-160 TRANSFER OUT	\$0.00	\$81,000.00	\$0.00	\$0.00	-\$81,000.00	0.00%
<b>Total GENERAL</b>		<b>\$923,756.00</b>	<b>\$171,331.65</b>	<b>\$15,232.93</b>	<b>\$0.00</b>	<b>\$752,424.35</b>	<b>18.55%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>BUILDING SINKING</b>						
Active	R 11-290 INVESTMENT INT	\$1,000.00	\$206.58	\$0.00	\$793.42	20.66%
Active	R 11-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total BUILDING SINKING</b>	<b>\$1,000.00</b>	<b>\$206.58</b>	<b>\$0.00</b>	<b>\$793.42</b>	<b>20.66%</b>



**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>STREETS</b>						
Active	R 21-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-022 Mtr Veh Sales Tax	\$40,000.00	\$8,529.78	\$0.00	\$31,470.22	21.32%
Active	R 21-023 Prorate -Mtr Veh Collection	\$1,000.00	\$230.91	\$0.00	\$769.09	23.09%
Active	R 21-024 MotorTaxColl (Regist)	\$42,000.00	\$6,527.28	\$0.00	\$35,472.72	15.54%
Active	R 21-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-110 HWY ALLOCATION	\$318,245.00	\$56,761.77	\$0.00	\$261,483.23	17.84%
Active	R 21-115 Street - Build NE Act	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-130 INCENTIVE PMNT	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	R 21-131 Motor Veh. Fee (Hwy Alloc)	\$20,000.00	\$6,317.52	\$0.00	\$13,682.48	31.59%
Active	R 21-216 RECORDING FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-235 FLAGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-275 MOWING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-276 CURB GRIND	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 21-290 INVESTMENT INT	\$0.00	\$265.36	\$0.00	-\$265.36	0.00%
Active	R 21-330 SPECIAL ASSESSMENT	\$12,498.00	\$14,024.01	\$0.00	-\$1,526.01	112.21%
Active	R 21-350 ASSESSMENT INTEREST	\$5,593.00	\$1,082.85	\$0.00	\$4,510.15	19.36%
Active	R 21-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-580 SHOP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-589 BOND ANTICIPATION	\$3,067,322.00	\$0.00	\$0.00	\$3,067,322.00	0.00%
Active	R 21-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 21-630 REIMBURSEMENT	\$0.00	\$5,968.86	\$0.00	-\$5,968.86	0.00%
	<b>Total STREETS</b>	<b>\$3,511,658.00</b>	<b>\$99,708.34</b>	<b>\$0.00</b>	<b>\$3,411,949.66</b>	<b>2.84%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	Enc Current	19-20 YTD Balance	% of YTD Budget
<b>STREETS</b>							
Active	E 21-10-110 SALARY & WAGES	\$95,930.00	\$21,673.52	\$3,582.40	\$0.00	\$74,256.48	22.59%
Active	E 21-10-111 OVERTIME	\$10,500.00	\$1,833.37	\$1,695.41	\$0.00	\$8,666.63	17.46%
Active	E 21-10-115 FICA	\$6,599.00	\$1,305.49	\$292.91	\$0.00	\$5,293.51	19.78%
Active	E 21-10-116 MEDICARE	\$1,543.00	\$305.30	\$68.50	\$0.00	\$1,237.70	19.79%
Active	E 21-10-120 PENSION	\$6,386.00	\$1,393.74	\$299.98	\$0.00	\$4,992.26	21.82%
Active	E 21-10-130 INSURANCE	\$45,480.00	\$10,402.53	\$3,467.51	\$0.00	\$35,077.47	22.87%
Active	E 21-20-210 PROF&SCHOOLS	\$750.00	\$31.00	\$0.00	\$0.00	\$719.00	4.13%
Active	E 21-20-211 ADM. & DUES	\$2,400.00	\$200.00	\$200.00	\$0.00	\$2,200.00	8.33%
Active	E 21-20-212 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-20-213 ENGINEER FEES	\$86,742.00	\$15,480.31	\$6,644.72	\$0.00	\$71,261.69	17.85%
Active	E 21-20-231 CITY GAS & OIL	\$13,000.00	\$3,210.79	\$1,259.92	\$0.00	\$9,789.21	24.70%
Active	E 21-20-240 PUBLISH / CODIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-20-250 CITY INSURANCE	\$17,835.00	\$16,907.91	\$0.00	\$0.00	\$927.09	94.80%
Active	E 21-20-261 CITY LIGHTS	\$39,000.00	\$9,017.26	\$3,599.12	\$0.00	\$29,982.74	23.12%
Active	E 21-20-262 BLACKHILLS GAS	\$3,500.00	\$572.70	\$360.44	\$0.00	\$2,927.30	16.36%
Active	E 21-20-268 Uniforms	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 21-20-270 UTILITY R & M	\$35,000.00	\$960.16	\$771.14	\$0.00	\$34,039.84	2.74%
Active	E 21-20-271 VEHICLE R & M	\$18,000.00	\$2,662.53	\$426.65	\$0.00	\$15,337.47	14.79%
Active	E 21-20-272 TOOLS	\$1,000.00	\$376.46	\$0.00	\$0.00	\$623.54	37.65%
Active	E 21-20-275 PUBLIC HEALTH	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 21-20-276 BRICKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-20-280 Concrete - Streets	\$25,000.00	\$2,062.25	\$0.00	\$0.00	\$22,937.75	8.25%
Active	E 21-20-309 COMPUTER	\$2,000.00	\$399.99	\$133.33	\$0.00	\$1,600.01	20.00%
Active	E 21-20-313 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-20-340 SAND, GRAVEL, SAL	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 21-20-520 BLDG/ R & M	\$500.00	\$155.00	\$95.00	\$0.00	\$345.00	31.00%
Active	E 21-20-530 EQUIP RENTAL	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 21-30-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-40-540 MACH & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-50-540 MACH & EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 21-50-550 IMPROVEMENTS	\$2,984,580.00	\$179,485.29	\$137,431.89	\$0.00	\$2,805,094.71	6.01%
Active	E 21-60-625 Bond Anticip. Payoff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-60-630 EQUIP SINKING	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	E 21-60-640 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 21-70-160 TRANSFER OUT	\$65,308.00	\$0.00	\$0.00	\$0.00	\$65,308.00	0.00%
	<b>Total STREETS</b>	<b>\$3,502,153.00</b>	<b>\$268,435.60</b>	<b>\$160,328.92</b>	<b>\$0.00</b>	<b>\$3,233,717.40</b>	<b>7.66%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>FIREMEN</b>						
Active	R 31-010 PROPERTY TAX	\$29,000.00	\$1,567.46	\$0.00	\$27,432.54	5.41%
Active	R 31-050 INSURANCE TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-260 REFUNDS	\$20,000.00	\$5,552.14	\$0.00	\$14,447.86	27.76%
Active	R 31-290 INVESTMENT INT	\$1,500.00	\$624.48	\$0.00	\$875.52	41.63%
Active	R 31-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 31-471 COLLECTIONS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 31-630 REIMBURSEMENT	\$0.00	\$1,504.69	\$0.00	-\$1,504.69	0.00%
	<b>Total FIREMEN</b>	<b>\$51,000.00</b>	<b>\$9,248.77</b>	<b>\$0.00</b>	<b>\$41,751.23</b>	<b>18.13%</b>

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		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>FIREMEN</b>							
Active	E 31-10-130 INSURANCE	\$4,000.00	\$3,126.24	\$0.00	\$0.00	\$873.76	78.16%
Active	E 31-20-210 PROF&SCHOOLS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 31-20-220 COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-20-231 CITY GAS & OIL	\$2,000.00	\$262.76	\$167.34	\$0.00	\$1,737.24	13.14%
Active	E 31-20-234 MAGAZINE & PAPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-20-250 CITY INSURANCE	\$9,374.00	\$8,647.08	\$0.00	\$0.00	\$726.92	92.25%
Active	E 31-20-261 CITY LIGHTS	\$1,700.00	\$390.12	\$140.06	\$0.00	\$1,309.88	22.95%
Active	E 31-20-262 BLACKHILLS GAS	\$4,100.00	\$891.08	\$521.97	\$0.00	\$3,208.92	21.73%
Active	E 31-20-270 UTILITY R & M	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	E 31-20-271 VEHICLE R & M	\$7,000.00	\$959.66	\$783.30	\$0.00	\$6,040.34	13.71%
Active	E 31-20-272 TOOLS	\$1,000.00	\$63.96	\$34.99	\$0.00	\$936.04	6.40%
Active	E 31-20-311 EMS/ FIRE BILLING	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 31-20-312 RURAL FIRE REIMB	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 31-20-520 BLDG/ R & M	\$3,500.00	\$80.00	\$0.00	\$0.00	\$3,420.00	2.29%
Active	E 31-30-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-50-520 BLDG/ R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-50-540 MACH & EQUIPMENT	\$7,000.00	\$1,260.03	\$0.00	\$0.00	\$5,739.97	18.00%
Active	E 31-50-550 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-50-630 EQUIP SINKING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 31-60-630 EQUIP SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 31-60-631 BUILDING SINKING	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 31-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total FIREMEN</b>		<b>\$50,674.00</b>	<b>\$15,680.93</b>	<b>\$1,647.66</b>	<b>\$0.00</b>	<b>\$34,993.07</b>	<b>30.94%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>POLICE</b>						
Active	R 32-010 PROPERTY TAX	\$238,000.00	\$11,912.67	\$0.00	\$226,087.33	5.01%
Active	R 32-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 32-228 ACCIDENT REPORT FEE	\$40.00	\$8.00	\$0.00	\$32.00	20.00%
Active	R 32-230 FEE,PERM,LIC	\$535.00	\$220.00	\$0.00	\$315.00	41.12%
Active	R 32-233 Bike Auction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 32-290 INVESTMENT INT	\$200.00	\$208.07	\$0.00	-\$8.07	104.04%
Active	R 32-415 Police Veh Sold	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 32-420 TRANSFER IN	\$140,000.00	\$0.00	\$0.00	\$140,000.00	0.00%
Active	R 32-630 REIMBURSEMENT	\$0.00	-\$114.37	\$0.00	\$114.37	0.00%
	<b>Total POLICE</b>	<b>\$382,275.00</b>	<b>\$12,234.37</b>	<b>\$0.00</b>	<b>\$370,040.63</b>	<b>3.20%</b>

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		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>POLICE</b>							
Active	E 32-10-110 SALARY & WAGES	\$205,088.00	\$44,576.62	\$7,827.63	\$0.00	\$160,511.38	21.74%
Active	E 32-10-111 OVERTIME	\$3,500.00	\$1,304.90	\$183.17	\$0.00	\$2,195.10	37.28%
Active	E 32-10-115 FICA	\$12,932.00	\$2,687.76	\$463.66	\$0.00	\$10,244.24	20.78%
Active	E 32-10-116 MEDICARE	\$3,024.00	\$628.60	\$108.45	\$0.00	\$2,395.40	20.79%
Active	E 32-10-120 PENSION	\$12,515.00	\$2,752.92	\$480.66	\$0.00	\$9,762.08	22.00%
Active	E 32-10-130 INSURANCE	\$54,468.00	\$12,659.10	\$4,219.70	\$0.00	\$41,808.90	23.24%
Active	E 32-20-210 PROF&SCHOOLS	\$4,000.00	\$757.02	\$689.70	\$0.00	\$3,242.98	18.93%
Active	E 32-20-211 ADM. & DUES	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 32-20-212 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-20-214 DISPATCHER	\$36,000.00	\$8,346.15	\$2,782.05	\$0.00	\$27,653.85	23.18%
Active	E 32-20-218 ANIMAL CONTROL	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 32-20-220 COMMUNICATION	\$0.00	\$52.90	\$52.90	\$0.00	-\$52.90	0.00%
Active	E 32-20-231 CITY GAS & OIL	\$8,600.00	\$1,818.34	\$579.36	\$0.00	\$6,781.66	21.14%
Active	E 32-20-232 LAB SAMPLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-20-250 CITY INSURANCE	\$18,601.00	\$17,227.98	\$0.00	\$0.00	\$1,373.02	92.62%
Active	E 32-20-268 Uniforms	\$2,576.00	\$499.00	\$0.00	\$0.00	\$2,077.00	19.37%
Active	E 32-20-270 UTILITY R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-20-271 VEHICLE R & M	\$6,000.00	\$192.33	\$0.00	\$0.00	\$5,807.67	3.21%
Active	E 32-20-272 TOOLS	\$10,000.00	\$75.65	\$0.00	\$0.00	\$9,924.35	0.76%
Active	E 32-20-295 PUBLIC RELATIONS	\$300.00	\$39.92	\$0.00	\$0.00	\$260.08	13.31%
Active	E 32-20-309 COMPUTER	\$3,500.00	\$399.99	\$133.33	\$0.00	\$3,100.01	11.43%
Active	E 32-30-310 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-50-531 EQUIPMENT PURCH	\$22,240.00	\$0.00	\$0.00	\$0.00	\$22,240.00	0.00%
Active	E 32-50-630 EQUIP SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-60-620 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-60-630 EQUIP SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 32-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total POLICE</b>		<b>\$404,294.00</b>	<b>\$94,019.18</b>	<b>\$17,520.61</b>	<b>\$0.00</b>	<b>\$310,274.82</b>	<b>23.26%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>CEMETERY</b>						
Active	R 34-010 PROPERTY TAX	\$19,000.00	\$940.48	\$0.00	\$18,059.52	4.95%
Active	R 34-016 Ne Comm. Foundation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-216 RECORDING FEE	\$100.00	\$40.00	\$0.00	\$60.00	40.00%
Active	R 34-220 Donation - Unrestricted	\$500.00	\$20.00	\$0.00	\$480.00	4.00%
Active	R 34-224 Donation - Restricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-262 Cemetery Lot Open/Close	\$9,000.00	\$2,550.00	\$0.00	\$6,450.00	28.33%
Active	R 34-263 Cemetery Niche Open/Close	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
Active	R 34-264 Niche Engraving	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
Active	R 34-290 INVESTMENT INT	\$10.00	\$81.26	\$0.00	-\$71.26	812.60%
Active	R 34-405 Cemetery Vases	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-407 Elmwood Benches	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 34-409 PERPETUAL CARE	\$1,000.00	\$200.00	\$0.00	\$800.00	20.00%
Active	R 34-410 LOT/ LAND SALES	\$3,000.00	\$1,200.00	\$0.00	\$1,800.00	40.00%
Active	R 34-412 NICHE Sales	\$1,600.00	\$800.00	\$0.00	\$800.00	50.00%
Active	R 34-413 Grounds Conserv.	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 34-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 34-610 GRANT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 34-630 REIMBURSEMENT	\$0.00	\$10.00	\$0.00	-\$10.00	0.00%
Active	R 34-951 Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CEMETERY</b>		<b>\$62,260.00</b>	<b>\$5,841.74</b>	<b>\$0.00</b>	<b>\$56,418.26</b>	<b>9.38%</b>

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		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>CEMETERY</b>							
Active	E 34-10-110 SALARY & WAGES	\$17,050.00	\$2,900.26	\$300.00	\$0.00	\$14,149.74	17.01%
Active	E 34-10-111 OVERTIME	\$1,100.00	\$197.82	\$180.57	\$0.00	\$902.18	17.98%
Active	E 34-10-115 FICA	\$1,125.00	\$189.81	\$28.68	\$0.00	\$935.19	16.87%
Active	E 34-10-116 MEDICARE	\$263.00	\$44.42	\$6.73	\$0.00	\$218.58	16.89%
Active	E 34-10-120 PENSION	\$282.00	\$12.99	\$9.62	\$0.00	\$269.01	4.61%
Active	E 34-20-210 PROF&SCHOOLS	\$150.00	\$73.66	\$0.00	\$0.00	\$76.34	49.11%
Active	E 34-20-211 ADM. & DUES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-212 LEGAL FEES	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 34-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-216 RECORDING FEE	\$90.00	\$30.00	\$30.00	\$0.00	\$60.00	33.33%
Active	E 34-20-231 CITY GAS & OIL	\$750.00	\$148.02	\$0.00	\$0.00	\$601.98	19.74%
Active	E 34-20-240 PUBLISH / CODIF	\$300.00	\$54.00	\$0.00	\$0.00	\$246.00	18.00%
Active	E 34-20-250 CITY INSURANCE	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 34-20-260 PUBLIC UTILITY	\$500.00	\$93.65	\$26.65	\$0.00	\$406.35	18.73%
Active	E 34-20-261 CITY LIGHTS	\$250.00	\$273.21	\$90.08	\$0.00	-\$23.21	109.28%
Active	E 34-20-267 Cemetery Open/Close	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-270 UTILITY R & M	\$1,000.00	\$31.30	\$21.05	\$0.00	\$968.70	3.13%
Active	E 34-20-309 COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-315 CEMETERY PERPET	\$1,000.00	\$400.00	\$200.00	\$0.00	\$600.00	40.00%
Active	E 34-20-316 Niche Engraving	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
Active	E 34-20-340 SAND, GRAVEL, SAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-407 Elmwood Benches	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 34-20-520 BLDG/ R & M	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 34-20-521 GROUNDS / R & M	\$500.00	\$157.79	\$0.00	\$0.00	\$342.21	31.56%
Active	E 34-20-524 Cem Stone Repair	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 34-20-525 Grounds Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-529 Equip. Open/Close	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-20-665 Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-50-314 Elmwood Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-50-531 EQUIPMENT PURCH	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	E 34-50-550 IMPROVEMENTS	\$31,600.00	\$15,401.00	\$41.00	\$0.00	\$16,199.00	48.74%
Active	E 34-50-553 Columbarium Purchas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-50-631 BUILDING SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 34-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CEMETERY</b>		<b>\$65,210.00</b>	<b>\$25,007.93</b>	<b>\$934.38</b>	<b>\$0.00</b>	<b>\$40,202.07</b>	<b>38.35%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>AMBULANCE</b>						
Active	R 36-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-260 REFUNDS	\$13,925.00	\$1,853.26	\$0.00	\$12,071.74	13.31%
Active	R 36-290 INVESTMENT INT	\$3,300.00	\$1,320.86	\$0.00	\$1,979.14	40.03%
Active	R 36-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 36-471 COLLECTIONS	\$46,000.00	\$6,456.78	\$0.00	\$39,543.22	14.04%
Active	R 36-630 REIMBURSEMENT	\$0.00	\$846.49	\$0.00	-\$846.49	0.00%
	<b>Total AMBULANCE</b>	<b>\$63,225.00</b>	<b>\$10,477.39</b>	<b>\$0.00</b>	<b>\$52,747.61</b>	<b>16.57%</b>

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>AMBULANCE</b>							
Active	E 36-10-110 SALARY & WAGES	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 36-10-115 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 36-10-116 MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 36-10-130 INSURANCE	\$3,000.00	\$1,352.70	\$0.00	\$0.00	\$1,647.30	45.09%
Active	E 36-20-210 PROF&SCHOOLS	\$7,000.00	\$275.00	\$0.00	\$0.00	\$6,725.00	3.93%
Active	E 36-20-231 CITY GAS & OIL	\$1,000.00	\$109.41	\$48.26	\$0.00	\$890.59	10.94%
Active	E 36-20-250 CITY INSURANCE	\$2,200.00	\$2,133.52	\$0.00	\$0.00	\$66.48	96.98%
Active	E 36-20-271 VEHICLE R & M	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 36-20-277 Refunds EMS	\$6,900.00	\$0.00	\$0.00	\$0.00	\$6,900.00	0.00%
Active	E 36-20-311 EMS/ FIRE BILLING	\$23,000.00	\$1,362.37	\$716.63	\$0.00	\$21,637.63	5.92%
Active	E 36-20-312 RURAL FIRE REIMB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 36-20-320 MERCH & SUPPLY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 36-50-531 EQUIPMENT PURCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 36-50-550 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 36-50-630 EQUIP SINKING	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%
Active	E 36-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total AMBULANCE</b>	<b>\$59,850.00</b>	<b>\$5,233.00</b>	<b>\$764.89</b>	<b>\$0.00</b>	<b>\$54,617.00</b>	<b>8.74%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>POOL</b>						
Active	R 41-010 PROPERTY TAX	\$52,000.00	\$2,507.94	\$0.00	\$49,492.06	4.82%
Active	R 41-031 ADMISSIONS	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 41-035 Pool Start Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-220 Donation - Unrestricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-290 INVESTMENT INT	\$0.00	\$89.82	\$0.00	-\$89.82	0.00%
Active	R 41-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-581 CONCESSIONS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 41-582 SWIM LESSONS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 41-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-700 Sales Tax	\$2,300.00	\$0.00	\$0.00	\$2,300.00	0.00%
	<b>Total POOL</b>	<b>\$89,300.00</b>	<b>\$2,597.76</b>	<b>\$0.00</b>	<b>\$86,702.24</b>	<b>2.91%</b>

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		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	Enc Current	19-20 YTD Balance	% of YTD Budget
<b>POOL</b>							
Active	E 41-10-110 SALARY & WAGES	\$42,500.00	\$0.00	\$0.00	\$0.00	\$42,500.00	0.00%
Active	E 41-10-111 OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-10-115 FICA	\$2,635.00	\$0.00	\$0.00	\$0.00	\$2,635.00	0.00%
Active	E 41-10-116 MEDICARE	\$616.00	\$0.00	\$0.00	\$0.00	\$616.00	0.00%
Active	E 41-20-210 PROF&SCHOOLS	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0.00%
Active	E 41-20-211 ADM. & DUES	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 41-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-20-220 COMMUNICATION	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	0.00%
Active	E 41-20-240 PUBLISH / CODIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-20-250 CITY INSURANCE	\$7,700.00	\$6,959.73	\$0.00	\$0.00	\$740.27	90.39%
Active	E 41-20-261 CITY LIGHTS	\$5,200.00	\$281.79	\$90.49	\$0.00	\$4,918.21	5.42%
Active	E 41-20-262 BLACKHILLS GAS	\$5,000.00	\$95.73	\$31.91	\$0.00	\$4,904.27	1.91%
Active	E 41-20-268 Uniforms	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 41-20-270 UTILITY R & M	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 41-20-272 TOOLS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 41-20-274 CHEMICALS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 41-20-290 PETTY CASH	\$210.00	\$0.00	\$0.00	\$0.00	\$210.00	0.00%
Active	E 41-20-291 SALES TAX	\$2,500.00	\$1.00	\$0.00	\$0.00	\$2,499.00	0.04%
Active	E 41-20-310 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-20-321 CONCESSIONS	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 41-20-520 BLDG/ R & M	\$250.00	-\$40.00	\$0.00	\$0.00	\$290.00	-16.00%
Active	E 41-50-550 IMPROVEMENTS	\$13,610.00	\$0.00	\$0.00	\$0.00	\$13,610.00	0.00%
Active	E 41-50-630 EQUIP SINKING	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 41-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total POOL</b>	\$102,491.00	\$7,298.25	\$122.40	\$0.00	\$95,192.75	7.12%

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>PARK</b>						
Active	R 42-010 PROPERTY TAX	\$55,000.00	\$2,821.42	\$0.00	\$52,178.58	5.13%
Active	R 42-017 Ho Co Foundation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-019 Batting Cage FOB	\$0.00	\$60.00	\$0.00	-\$60.00	0.00%
Active	R 42-090 Park Aluminum	\$0.00	\$185.70	\$0.00	-\$185.70	0.00%
Active	R 42-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-220 Donation - Unrestricted	\$0.00	\$110.00	\$0.00	-\$110.00	0.00%
Active	R 42-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-290 INVESTMENT INT	\$1,500.00	\$614.09	\$0.00	\$885.91	40.94%
Active	R 42-407 Elmwood Benches	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-420 TRANSFER IN	\$66,800.00	\$0.00	\$0.00	\$66,800.00	0.00%
Active	R 42-620 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 42-630 REIMBURSEMENT	\$1,550.00	\$1,040.37	\$0.00	\$509.63	67.12%
	<b>Total PARK</b>	<b>\$124,850.00</b>	<b>\$4,831.58</b>	<b>\$0.00</b>	<b>\$120,018.42</b>	<b>3.87%</b>

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Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	Enc Current	19-20 YTD Balance	% of YTD Budget
<b>PARK</b>							
Active	E 42-10-110 SALARY & WAGES	\$44,741.00	\$10,100.70	\$1,665.18	\$0.00	\$34,640.30	22.58%
Active	E 42-10-111 OVERTIME	\$2,000.00	\$211.41	\$15.66	\$0.00	\$1,788.59	10.57%
Active	E 42-10-115 FICA	\$2,898.00	\$587.43	\$95.12	\$0.00	\$2,310.57	20.27%
Active	E 42-10-116 MEDICARE	\$678.00	\$137.38	\$22.24	\$0.00	\$540.62	20.26%
Active	E 42-10-120 PENSION	\$2,804.00	\$618.71	\$100.85	\$0.00	\$2,185.29	22.07%
Active	E 42-10-130 INSURANCE	\$26,232.00	\$5,978.43	\$1,992.81	\$0.00	\$20,253.57	22.79%
Active	E 42-20-019 Batting Cage FOB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 42-20-210 PROF&SCHOOLS	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 42-20-220 COMMUNICATION	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	0.00%
Active	E 42-20-231 CITY GAS & OIL	\$3,500.00	\$1,008.84	\$207.42	\$0.00	\$2,491.16	28.82%
Active	E 42-20-250 CITY INSURANCE	\$10,959.00	\$11,218.99	\$0.00	\$0.00	-\$259.99	102.37%
Active	E 42-20-261 CITY LIGHTS	\$6,500.00	\$1,096.20	\$363.59	\$0.00	\$5,403.80	16.86%
Active	E 42-20-268 Uniforms	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 42-20-270 UTILITY R & M	\$7,000.00	\$735.99	\$561.53	\$0.00	\$6,264.01	10.51%
Active	E 42-20-271 VEHICLE R & M	\$1,200.00	\$68.74	\$49.98	\$0.00	\$1,131.26	5.73%
Active	E 42-20-272 TOOLS	\$500.00	\$57.48	\$52.99	\$0.00	\$442.52	11.50%
Active	E 42-20-407 Elmwood Benches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 42-20-520 BLDG/ R & M	\$2,000.00	\$58.68	\$51.39	\$0.00	\$1,941.32	2.93%
Active	E 42-20-521 GROUNDS / R & M	\$11,700.00	\$2,360.42	\$634.50	\$0.00	\$9,339.58	20.17%
Active	E 42-50-540 MACH & EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 42-50-550 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 42-50-630 EQUIP SINKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 42-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total PARK</b>	<b>\$127,982.00</b>	<b>\$34,239.40</b>	<b>\$5,813.26</b>	<b>\$0.00</b>	<b>\$93,742.60</b>	<b>26.75%</b>

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		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>RECREATION</b>						
Active	R 43-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-219 Donation Bike Trail	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-237 Trail Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 43-290 INVESTMENT INT	\$0.00	\$0.73	\$0.00	-\$0.73	0.00%
Active	R 43-420 TRANSFER IN	\$0.00	\$6,000.00	\$6,000.00	-\$6,000.00	0.00%
Active	R 43-605 After School Donation	\$19,000.00	\$1,355.50	\$0.00	\$17,644.50	7.13%
Active	R 43-610 GRANT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 43-630 REIMBURSEMENT	\$0.00	-\$1,014.45	\$0.00	\$1,014.45	0.00%
	<b>Total RECREATION</b>	<b>\$22,000.00</b>	<b>\$6,341.78</b>	<b>\$6,000.00</b>	<b>\$15,658.22</b>	<b>28.83%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>RECREATION</b>							
Active	E 43-10-109 After School Wage	\$16,000.00	\$2,693.93	\$261.64	\$0.00	\$13,306.07	16.84%
Active	E 43-10-110 SALARY & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-10-115 FICA	\$0.00	\$167.01	\$16.22	\$0.00	-\$167.01	0.00%
Active	E 43-10-116 MEDICARE	\$0.00	\$39.08	\$3.80	\$0.00	-\$39.08	0.00%
Active	E 43-10-121 Rec. Class Teach.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-20-192 After School Expense	\$6,000.00	\$1.49	\$0.00	\$0.00	\$5,998.51	0.02%
Active	E 43-20-195 Rec. Trail Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-20-250 CITY INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-20-320 MERCH & SUPPLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-20-665 Reimbursement	\$0.00	\$6,000.00	\$6,000.00	\$0.00	-\$6,000.00	0.00%
Active	E 43-50-550 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 43-70-160 TRANSFER OUT	\$0.00	\$6,000.00	\$6,000.00	\$0.00	-\$6,000.00	0.00%
	<b>Total RECREATION</b>	<b>\$22,000.00</b>	<b>\$14,901.51</b>	<b>\$12,281.66</b>	<b>\$0.00</b>	<b>\$7,098.49</b>	<b>67.73%</b>

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>LIBRARY</b>						
Active	R 44-010 PROPERTY TAX	\$76,000.00	\$3,761.89	\$0.00	\$72,238.11	4.95%
Active	R 44-015 STATE AID TO LIBR	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	R 44-023 Prorate -Mtr Veh Collection	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-220 Donation - Unrestricted	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-251 Runza Books	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-260 REFUNDS	\$31,160.00	\$0.00	\$0.00	\$31,160.00	0.00%
Active	R 44-290 INVESTMENT INT	\$0.00	\$138.14	\$0.00	-\$138.14	0.00%
Active	R 44-310 FINE/Penalty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-511 MAINTENANCE RESERV	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 44-600 TIME CD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 44-950 Error Code	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total LIBRARY</b>	<b>\$110,560.00</b>	<b>\$3,900.03</b>	<b>\$0.00</b>	<b>\$106,659.97</b>	<b>3.53%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>LIBRARY</b>							
Active	E 44-10-110 SALARY & WAGES	\$33,500.00	\$5,759.27	\$916.25	\$0.00	\$27,740.73	17.19%
Active	E 44-10-115 FICA	\$2,077.00	\$355.13	\$56.81	\$0.00	\$1,721.87	17.10%
Active	E 44-10-116 MEDICARE	\$486.00	\$83.06	\$13.28	\$0.00	\$402.94	17.09%
Active	E 44-20-117 JANITOR	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%
Active	E 44-20-210 PROF&SCHOOLS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 44-20-220 COMMUNICATION	\$400.00	\$78.47	\$26.61	\$0.00	\$321.53	19.62%
Active	E 44-20-234 MAGAZINE & PAPER	\$1,800.00	\$977.34	\$977.34	\$0.00	\$822.66	54.30%
Active	E 44-20-240 PUBLISH / CODIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 44-20-241 LIBRARY GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 44-20-242 BOOKS	\$28,000.00	\$4,782.06	\$1,819.65	\$0.00	\$23,217.94	17.08%
Active	E 44-20-245 Runza Books Library	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 44-20-250 CITY INSURANCE	\$7,920.00	\$7,595.19	\$0.00	\$0.00	\$324.81	95.90%
Active	E 44-20-261 CITY LIGHTS	\$8,500.00	\$1,786.92	\$532.47	\$0.00	\$6,713.08	21.02%
Active	E 44-20-262 BLACKHILLS GAS	\$3,500.00	\$518.73	\$358.45	\$0.00	\$2,981.27	14.82%
Active	E 44-20-270 UTILITY R & M	\$1,200.00	\$3.99	\$0.00	\$0.00	\$1,196.01	0.33%
Active	E 44-20-309 COMPUTER	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 44-20-310 OFFICE SUPPLIES	\$3,000.00	\$277.67	\$277.67	\$0.00	\$2,722.33	9.26%
Active	E 44-20-322 PROGRAM EXPENSE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 44-20-345 ACCOUNTING FEE	\$1,000.00	\$500.00	\$500.00	\$0.00	\$500.00	50.00%
Active	E 44-20-520 BLDG/ R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 44-20-541 EQUIP RESERVE	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 44-50-541 EQUIP RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 44-50-550 IMPROVEMENTS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 44-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total LIBRARY</b>	<b>\$109,883.00</b>	<b>\$22,717.83</b>	<b>\$5,478.53</b>	<b>\$0.00</b>	<b>\$87,165.17</b>	<b>20.67%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>LMI PROGRAM INC</b>						
Active	R 47-032 LOAN PYMT	\$154.00	\$100.00	\$0.00	\$54.00	64.94%
Active	R 47-290 INVESTMENT INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total LMI PROGRAM INC</i>		\$154.00	\$100.00	\$0.00	\$54.00	64.94%

**CITY OF ST PAUL**  
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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>LMI PROGRAM INC</b>							
Active	E 47-20-150 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 47-20-307 Parkside North	\$154.00	\$0.00	\$0.00	\$0.00	\$154.00	0.00%
Active	E 47-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total LMI PROGRAM INC</b>		<b>\$154.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$154.00</b>	<b>0.00%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SALES TAX</b>						
Active	R 60-032 LOAN PYMT	\$57,062.00	\$9,860.79	\$0.00	\$47,201.21	17.28%
Active	R 60-033 LOAN INTEREST	\$10,038.00	\$1,735.09	\$0.00	\$8,302.91	17.29%
Active	R 60-040 Sale Tax 25% Infrast.	\$68,000.00	\$12,916.47	\$0.00	\$55,083.53	18.99%
Active	R 60-290 INVESTMENT INT	\$1,900.00	\$533.05	\$0.00	\$1,366.95	28.06%
Active	R 60-310 FINE/Penalty	\$0.00	\$160.00	\$0.00	-\$160.00	0.00%
Active	R 60-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-620 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 60-700 Sales Tax	\$203,200.00	\$38,749.40	\$0.00	\$164,450.60	19.07%
	<b>Total SALES TAX</b>	<b>\$340,200.00</b>	<b>\$63,954.80</b>	<b>\$0.00</b>	<b>\$276,245.20</b>	<b>18.80%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>SALES TAX</b>							
Active	E 60-20-150 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 60-20-212 LEGAL FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 60-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 60-20-270 UTILITY R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 60-20-302 MARKETING	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 60-20-306 CHECK ORDER CHA	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	0.00%
Active	E 60-20-345 ACCOUNTING FEE	\$1,850.00	\$1,850.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 60-50-040 25% Infrast Sale Tx	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 60-50-550 IMPROVEMENTS	\$814,399.00	\$29,853.81	\$0.00	\$0.00	\$784,545.19	3.67%
Active	E 60-50-570 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 60-70-160 TRANSFER OUT	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0.00%
Active	E 60-70-661 ECONOMIC DEVELO	\$117,000.00	\$40,000.00	\$0.00	\$0.00	\$77,000.00	34.19%
	<b>Total SALES TAX</b>	<b>\$1,017,774.00</b>	<b>\$80,703.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$937,070.19</b>	<b>7.93%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>VP BOND</b>						
Active	R 61-010 PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-012 TAX LEVY	\$200,000.00	\$11,173.56	\$0.00	\$188,826.44	5.59%
Active	R 61-420 TRANSFER IN	\$18,091.00	\$0.00	\$0.00	\$18,091.00	0.00%
Active	R 61-590 BOND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-615 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<i>Total VP BOND</i>	\$218,091.00	\$11,173.56	\$0.00	\$206,917.44	5.12%

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>VP BOND</b>							
Active	E 61-20-215 WIRE FEE	\$36.00	\$0.00	\$0.00	\$0.00	\$36.00	0.00%
Active	E 61-60-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-60-611 POOL BD PRINCIPAL	\$88,000.00	\$0.00	\$0.00	\$0.00	\$88,000.00	0.00%
Active	E 61-60-612 POOL BD INTEREST	\$2,405.00	\$1,202.00	\$1,202.00	\$0.00	\$1,203.00	49.98%
Active	E 61-60-614 STREET PRINC	\$124,725.00	\$91,550.00	\$57,750.00	\$0.00	\$33,175.00	73.40%
Active	E 61-60-615 STREET INTEREST	\$28,451.00	\$14,505.18	\$10,418.78	\$0.00	\$13,945.82	50.98%
Active	E 61-60-617 STR PRINC 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-60-618 STR INT 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-60-621 NEW BOND COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-60-623 Reduce Budget Cash	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	0.00%
Active	E 61-60-624 2014 Antic. Bond Inter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-60-625 Bond Anticip. Payoff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 61-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total VP BOND</b>		<b>\$1,543,617.00</b>	<b>\$107,257.18</b>	<b>\$69,370.78</b>	<b>\$0.00</b>	<b>\$1,436,359.82</b>	<b>6.95%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>KENO</b>						
Active	R 62-231 KENO RECEIPTS	\$45,000.00	\$9,984.81	\$0.00	\$35,015.19	22.19%
Active	R 62-260 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-290 INVESTMENT INT	\$225.00	\$339.41	\$0.00	-\$114.41	150.85%
Active	R 62-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-630 REIMBURSEMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
	<b>Total KENO</b>	<b>\$47,225.00</b>	<b>\$10,324.22</b>	<b>\$0.00</b>	<b>\$36,900.78</b>	<b>21.86%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>KENO</b>							
Active	E 62-20-211 ADM. & DUES	\$13,250.00	\$3,636.00	\$0.00	\$0.00	\$9,614.00	27.44%
Active	E 62-20-212 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 62-20-213 ENGINEER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 62-20-270 UTILITY R & M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 62-20-306 CHECK ORDER CHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 62-20-313 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 62-20-345 ACCOUNTING FEE	\$2,000.00	\$1,600.00	\$0.00	\$0.00	\$400.00	80.00%
Active	E 62-50-550 IMPROVEMENTS	\$50,000.00	\$488.15	\$488.15	\$0.00	\$49,511.85	0.98%
Active	E 62-70-160 TRANSFER OUT	\$13,610.00	\$0.00	\$0.00	\$0.00	\$13,610.00	0.00%
	<b>Total KENO</b>	<b>\$78,860.00</b>	<b>\$5,724.15</b>	<b>\$488.15</b>	<b>\$0.00</b>	<b>\$73,135.85</b>	<b>7.26%</b>

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Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>CIVIC CENTER</b>						
Active	R 66-010 PROPERTY TAX	\$8,000.00	\$313.49	\$0.00	\$7,686.51	3.92%
Active	R 66-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-220 Donation - Unrestricted	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	R 66-223 Rec Register Fee	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 66-225 Membership	\$5,500.00	\$2,274.00	\$0.00	\$3,226.00	41.35%
Active	R 66-227 Memorials	\$0.00	\$500.00	\$0.00	-\$500.00	0.00%
Active	R 66-230 FEE,PERM,LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-250 RENTAL	\$25,000.00	\$3,480.00	\$0.00	\$21,520.00	13.92%
Active	R 66-252 SPDC Office Rental	\$6,000.00	\$6,000.00	\$0.00	\$0.00	100.00%
Active	R 66-290 INVESTMENT INT	\$15.00	\$6.13	\$0.00	\$8.87	40.87%
Active	R 66-420 TRANSFER IN	\$75,000.00	\$0.00	\$0.00	\$75,000.00	0.00%
Active	R 66-610 GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 66-630 REIMBURSEMENT	\$0.00	\$11,761.51	\$0.00	-\$11,761.51	0.00%
Active	R 66-700 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
	<b>Total CIVIC CENTER</b>	<b>\$135,615.00</b>	<b>\$24,335.13</b>	<b>\$0.00</b>	<b>\$111,279.87</b>	<b>17.94%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>CIVIC CENTER</b>							
Active	E 66-10-110 SALARY & WAGES	\$6,200.00	\$0.00	\$0.00	\$0.00	\$6,200.00	0.00%
Active	E 66-10-121 Rec. Class Teach.	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
Active	E 66-20-117 JANITOR	\$4,420.00	\$1,165.00	\$370.00	\$0.00	\$3,255.00	26.36%
Active	E 66-20-127 Recreation Supply	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0.00%
Active	E 66-20-150 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 66-20-212 LEGAL FEES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 66-20-220 COMMUNICATION	\$0.00	\$142.26	\$56.57	\$0.00	-\$142.26	0.00%
Active	E 66-20-235 Publish REC	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	0.00%
Active	E 66-20-240 PUBLISH / CODIF	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	0.00%
Active	E 66-20-250 CITY INSURANCE	\$11,000.00	\$11,109.17	\$0.00	\$0.00	-\$109.17	100.99%
Active	E 66-20-261 CITY LIGHTS	\$15,000.00	\$1,511.78	\$0.00	\$0.00	\$13,488.22	10.08%
Active	E 66-20-262 BLACKHILLS GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 66-20-270 UTILITY R & M	\$3,000.00	\$937.37	\$0.00	\$0.00	\$2,062.63	31.25%
Active	E 66-20-278 SUPPLY REIMB - CC	\$0.00	\$60.00	\$0.00	\$0.00	-\$60.00	0.00%
Active	E 66-20-291 SALES TAX	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 66-20-306 CHECK ORDER CHA	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	0.00%
Active	E 66-20-320 MERCH & SUPPLY	\$3,500.00	\$1,012.13	\$231.13	\$0.00	\$2,487.87	28.92%
Active	E 66-20-324 SANITATION HAULIN	\$1,200.00	\$160.00	\$0.00	\$0.00	\$1,040.00	13.33%
Active	E 66-20-345 ACCOUNTING FEE	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 66-20-665 Reimbursement	\$0.00	\$11,788.31	\$0.00	\$0.00	-\$11,788.31	0.00%
Active	E 66-50-550 IMPROVEMENTS	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.00%
Active	E 66-50-570 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 66-50-631 BUILDING SINKING	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 66-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CIVIC CENTER</b>		<b>\$135,520.00</b>	<b>\$27,886.02</b>	<b>\$657.70</b>	<b>\$0.00</b>	<b>\$107,633.98</b>	<b>20.58%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

12/12/19 12:15 PM

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Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
<b>TIF</b>						
Active	R 68-007 TIF Prairie Falls	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-008 TIF MAD Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-011 TIF CHS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-290 INVESTMENT INT	\$0.00	\$0.22	\$0.00	-\$0.22	0.00%
Active	R 68-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 68-900 Prairie 8652 Johnson	\$3,050.00	\$0.00	\$0.00	\$3,050.00	0.00%
Active	R 68-901 MAD 8653 Taylor	\$5,465.00	\$0.00	\$0.00	\$5,465.00	0.00%
Active	R 68-902 MAD 8654 Solko	\$4,847.00	\$0.00	\$0.00	\$4,847.00	0.00%
Active	R 68-903 MAD 8655 Levanders	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
Active	R 68-904 MAD 8656 Wells	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
Active	R 68-905 Prairie 8657 Mendez	\$1,308.00	\$0.00	\$0.00	\$1,308.00	0.00%
Active	R 68-906 MAD 8658 Robin Lot 4	\$5,512.00	\$0.00	\$0.00	\$5,512.00	0.00%
Active	R 68-907 Prairie 8659 Sok	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
Active	R 68-908 MAD 8660 Robin Lot 3	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 68-909 Bed Head Coffee 8661	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	R 68-910 Cory Larsen 8662	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
	<b>Total TIF</b>	<b>\$37,482.00</b>	<b>\$0.22</b>	<b>\$0.00</b>	<b>\$37,481.78</b>	<b>0.00%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>TIF</b>							
Active	E 68-20-009 TIF TO MAD Dev	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00	0.00%
Active	E 68-20-306 CHECK ORDER CHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-008 TIF MAD to City	\$13,562.00	\$0.00	\$0.00	\$0.00	\$13,562.00	0.00%
Active	E 68-60-009 TIF TO MAD Dev	\$13,562.00	\$0.00	\$0.00	\$0.00	\$13,562.00	0.00%
Active	E 68-60-010 TIF PRIN Dalton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-011 TIF INT Dalton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-012 Tif Princ. CHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-014 TIF PRINC Prairie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-015 TIF INT Prairie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-016 Praire Falls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 68-60-898 Prairie 8659 Sok	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0.00%
Active	E 68-60-899 Prairie 8657 Mendez	\$1,308.00	\$0.00	\$0.00	\$0.00	\$1,308.00	0.00%
Active	E 68-60-900 Prairie 8652 Johnson	\$3,050.00	\$0.00	\$0.00	\$0.00	\$3,050.00	0.00%
Active	E 68-60-909 Bed Head 8661	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 68-60-910 Prairie 8662 Larsen	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 68-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total TIF</b>		<b>\$37,494.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,494.00</b>	<b>0.00%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SENIOR COMM. CENTER</b>						
Active	R 69-010 PROPERTY TAX	\$8,000.00	\$313.49	\$0.00	\$7,686.51	3.92%
Active	R 69-100 SINKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 69-290 INVESTMENT INT	\$20.00	\$132.97	\$0.00	-\$112.97	664.85%
Active	R 69-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 69-630 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total SENIOR COMM. CENTER</b>		<b>\$8,020.00</b>	<b>\$446.46</b>	<b>\$0.00</b>	<b>\$7,573.54</b>	<b>5.57%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>SENIOR COMM. CENTER</b>							
Active	E 69-20-250 CITY INSURANCE	\$1,980.00	\$0.00	\$0.00	\$0.00	\$1,980.00	0.00%
Active	E 69-20-520 BLDG/ R & M	\$2,000.00	\$434.11	\$266.00	\$0.00	\$1,565.89	21.71%
Active	E 69-60-631 BUILDING SINKING	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 69-70-160 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total SENIOR COMM. CENTER</b>	<b>\$7,980.00</b>	<b>\$434.11</b>	<b>\$266.00</b>	<b>\$0.00</b>	<b>\$7,545.89</b>	<b>5.44%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>REDLG PROGRAM</b>						
Active	R 70-032 LOAN PYMT	\$60,000.00	\$10,497.40	\$0.00	\$49,502.60	17.50%
Active	R 70-033 LOAN INTEREST	\$0.00	\$45.56	\$0.00	-\$45.56	0.00%
Active	R 70-290 INVESTMENT INT	\$0.00	\$276.90	\$0.00	-\$276.90	0.00%
Active	R 70-420 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-631 REDLG Proceeds	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.00%
	<b>Total REDLG PROGRAM</b>	<b>\$360,000.00</b>	<b>\$10,819.86</b>	<b>\$0.00</b>	<b>\$349,180.14</b>	<b>3.01%</b>

**CITY OF ST PAUL**  
**\*Expenditure Guideline©**

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	Enc	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>REDLG PROGRAM</b>							
Active	E 70-20-306 CHECK ORDER CHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 70-50-550 IMPROVEMENTS	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0.00%
Active	E 70-70-160 TRANSFER OUT	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
	<b>Total REDLG PROGRAM</b>	<b>\$425,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$425,000.00</b>	<b>0.00%</b>

**CITY OF ST PAUL**  
**\*Revenue Guideline©**

Current Period: DECEMBER 19-20

	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Report Total	\$10,928,315.00	\$1,223,968.02	\$154,203.06	\$9,704,346.98	11.20%

CITY OF ST PAUL  
\*Expenditure Guideline©

Current Period: DECEMBER 19-20

	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	Enc Current	19-20 YTD Balance	% of YTD Budget
Report Total	\$13,066,005.00	\$2,010,986.03	\$747,447.13	\$0.00	\$11,055,018.97	15.39%

**City of St. Paul  
Receipts  
November 2019**

<b>Date</b>	<b>From</b>	<b>Account</b>	<b>Description &amp; Breakdown</b>	<b>Amount</b>
11/1/2019	Wisconsin Physician Services	Ambulance	HCCLAIMPMT	350.20
11/1/2019	City Office	Recreation	After School Program Donations	175.00
11/8/2019	TMCRDC5335	Ambulance	St. Paul Rescue Service	10.00
11/8/2019	State of Nebraska	Streets	November Highway Allocation	28,105.55
11/12/2019	Howard County Treasurer	V.P. Bond	Collections	1,080.05
11/12/2019	Howard County Treasurer		Collections	6,223.49
			General 784.68	
			Fire 149.66	
			Police 1,137.41	
			Cemetery 89.80	
			Pool 239.46	
			Park 269.39	
			Library 359.18	
			Senior Center 29.93	
			Civic Center 29.93	
			Streets - Motor Tax 3,134.05	
11/13/2019	City Office	Recreation	After School Program Fees	520.50
11/14/2019	State of Nebraska		HHS - N.F.O.C.	2,800.00
11/15/2019	TMCRDC5335	Ambulance	St. Paul Rescue Service	88.19
11/15/2019	City Office	V.P. Bond	No name - Goodenberger???	65.00
			Water - Princ. 20.12, Int. 5.88	
			Sewer - Princ. 30.18, Int. 8.82	
11/19/2019	Wisconsin Physician Services	Ambulance	HCCLAIMPMT	695.04
11/19/2019	City Office	V.P. Bond	Tommy-Rene Printers	59.38
			Princ. 54.90, 4.48	
11/21/2019	State of Nebraska		HHS - N.F.O.C.	380.00
11/21/2019	City Office	Recreation	After School Program Fees	150.00
11/22/2019	TMCRDC5335	Ambulance	St. Paul Rescue Service	527.50
11/27/2019	EMS Billing Services	Ambulance	St. Paul Rescue	63.04
11/29/2019	BCBSNE	Ambulance	St. Paul Rescue Service	177.30
11/29/2019	City Office	Recreation	After School Program Fees	125.00
11/29/2019	City Office	Civic Center	LARM Reimbursement	559.14

**City of St. Paul  
Receipts  
November 2019**

11/29/2019	City Office	Sewer	Kosmicki Lagoon Rent	3,500.00
11/29/2019	City Office	??	LARM	8,140.34
11/30/2019	Homestead Bank	General	Interest on Checking for Nov.	98.24
Other Accounts:				
11/1/2019	City Office - State of Nebraska - to Light 300-504-981 - North Yards Rent			250.00
11/4/2019	City Office - Herv's Transmis. payment to Sales Tax 300-504-420 Penalty 120.00, Interest 80.00			200.00
11/7/2019	City Office - L & M Enterprises payment to Sales Tax 300-504-420 Princ. 1728.42, Int. 204.60			1,933.02
11/7/2019	City Office- Augy's Fitness payment to Sales Tax 300-504-420 Princ. 651.73, Int. 98.27			750.00
11/7/2019	City Office - U-Betcha Auto payment to Sales Tax 300-504-420 Princ. 1,080.11, Int. 70.06			1,150.17
11/7/2019	City Office - Craig Hamilton payment to P.I. 300-504-684 Princ. 29.20, Int. 10.80			40.00
11/13/2019	City Office - Howard County Medical payment to City REDLG 300-301-465			5,000.00
11/13/2019	City Office - Creative Hands payment to Sales Tax 300-504-420 Princ. 282.72, int. 67.28			350.00
11/15/2019	City Office - Starkey payment to P.I. 300-504-684 Water - Princ. 44.44, Int. 8.22			105.32
	Sewer - Princ. 44.43, Int. 8.23			
11/19/2019	City Office - Alice Osterman for Doris - Paving Assessment to P.I. 300-504-684 Interest			100.00
11/19/2019	City Office - Bed Head Coffee payment to Sales Tax 300-504-420 Princ. 419.00, int. 231.00			650.00
11/19/2019	City Office - Teresa's Floral payment to City REDLG 300-301-465 Princ. 225.92, Int. 45.56			271.48
11/18/2019	City Office - St. Paul Keno to Keno 300-504-409			5,707.74
11/18/2019	City Office - County Cage payment to Sales Tax 300-504-420 Princ. 403.85, Int. 171.15			575.00
11/18/2019	City Office - NE Central Railroad payment to P.I. 300-504-684 Princ 9,652.23, Int. 804.44			10,456.67
11/22/2019	State of Nebraska - September City Sales Tax to Sales Tax 300-504-420			32,220.95
11/21/2019	Connie transferred \$5,256.83 from above deposit to checking300-100-027 for streets			
11/25/2019	City Office - Northrup payment to Sales Tax 300-504-420 Princ. 33.54, Int. 24.96, Penalty 20.00			78.50
11/25/2019	City Office - Escape Tanning payment to Sales Tax 300-504-420 Princ. 136.52, Int. 18.48			155.00
11/25/2019	City Office - Secure Storage payment to P.I. 300-504-684 Princ. 85.60, Int. 14.40			100.00
11/30/2019	City Office - Housing Grant Savings 300041780 for month			50.00
11/30/2019	Homestead Bank - Interest on City Sales Tax Checking 300-300-277			2.39
11/30/2019	Homestead Bank - Interest on St. Paul Civic Center Checking 300-300-749			0.37
11/30/2019	Homestead Bank - Interest on City REDLG 300-301-465			2.97
11/30/2019	Homestead Bank - Interest on Water MMDA 300-504-189			3.71
11/30/2019	Homestead Bank - Interest on Keno MMDA 300-504-409			25.85
11/30/2019	Homestead Bank - Interest on Sales Tax P.I. 300-504-420			46.36

**City of St. Paul  
Receipts  
November 2019**

11/30/2019	Homestead Bank - Interest on Pool Construction MMDA 300-504-442	1.14
11/30/2019	Homestead Bank - Interest on Premium Investment 300-504-684	27.63
11/30/2019	Homestead Bank - Interest on General Equipment Sinking MMDA 300-504-805	5.39
11/30/2019	Homestead Bank - Interest on Sewer & Building Equipment Fund MMDA 300-504-849	4.78
11/30/2019	Homestead Bank - Interest on Police Equipment Fund MMDA 300-504-860	2.66
11/30/2019	Homestead Bank - Interest on Senior Center Fund MMDA 300-504-882	0.90
11/30/2019	Homestead Bank - Interest on Brick Account MMDA 300-504-915	0.21
11/30/2019	Homestead Bank - Interest on Library Maintenance Reserve MMDA 300-504-970	3.23
11/30/2019	Homestead Bank - Interest on Light Sinking Fund MMDA 300-504-981	6.18
11/30/2019	Homestead Bank - Interest on Fire Sinking Fund MMDA 300-504-992	4.10
11/30/2019	Homestead Bank - Interest on EMT Sinking Fund MMDA 300-505-003	1.29
11/30/2019	Homestead Bank - Interest on Street Sinking Fund MMDA 300-505-014	1.31
11/30/2019	Homestead Bank - Interest on Park Equipment Sinking Fund MMDA 300-505-025	3.10
11/30/2019	Homestead Bank - Interest on TIF Projects MMDA 300-505-036	0.10
11/30/2019	Homestead Bank - Interest on After School MMDA 300-505-146	0.33
11/30/2019	Homestead Bank - Interest on St. Paul Elmwood Cemetery Foundation 300-505-168	1.39
11/30/2019	Homestead Bank - Interest on Civic Center Sinking Fund MMDA 300-505-179	2.22
11/1/2019	Homestead Bank - City Light TCD # 3212195	171.17
11/1/2019	Homestead Bank - City Water TCD #3212196	130.00
11/1/2019	Homestead Bank - City Sewer TCD #3212197	151.67
11/1/2019	Homestead Bank - City Sewer TCD #3212198	151.67
11/1/2019	Homestead Bank - City General TCD #3212199	164.67
11/1/2019	Homestead Bank - City Fire TCD #3212200	99.67
11/1/2019	Homestead Bank - City Ambulance TCD #3212201	214.50
11/1/2019	Homestead Bank - City Park TCD #3212202	173.34
11/15/2019	Homestead Bank - Light TCD #3640996	186.82
11/30/2019	Citizens Bank & Trust - Interest on Cafeteria 125 102407	2.46
11/30/2019	Citizens Bank & Trust - Interest on Health Deductible 102482	10.56
11/30/2019	Citizens Bank & Trust - Interest on Sales Tax Infrastructure 102342	50.94
11/15/2019	Citizens Bank & Trust - Interest on General TCD # 109366	457.39
11/15/2019	Citizens Bank & Trust - Interest on General TCD # 109367	457.31
11/30/2019	Citizens Bank & Trust - Interest on Light ICS MMA 103217	1,648.64
11/30/2019	Citizens Bank & Trust - Interest on Water ICS 103225	205.48

**City of St. Paul  
Receipts  
November 2019**

11/30/2019	Citizens Bank & Trust - Interest on Sewer ICS MMA 103241	427.66
11/30/2019	Citizens Bank & Trust - Interest on General ICS MMA 103209	2,525.68
11/30/2019	Citizens Bank & Trust - Interest on Building Sinking ICS MMA 103233	101.71
11/30/2019	Citizens Bank & Trust - Interest on Firemen ICS MMA 103268	253.97
11/30/2019	Citizens Bank & Trust - Interest on Ambulance ICS MMA 103276	543.40
11/30/2019	Citizens Bank & Trust - Interest on Park ICS MMA 103824	213.65
11/30/2019	Citizens Bank & Trust - Interest on Police ICS MMA 103292	99.56
11/30/2019	Citizens Bank & Trust - Interest on Keno ICS MMA 103314	139.73
11/30/2019	Citizens Bank & Trust - Interest on Streets ICS MMA 103349	129.02
11/30/2019	Citizens Bank & Trust - Interest on Library ICS MMA 103365	64.50
11/30/2019	Citizens Bank & Trust - Interest on Senior Center ICS MMA 103373	64.51
11/30/2019	Citizens Bank & Trust - Interest on Red Leg ICS MMA 103381	133.42
11/30/2019	Citizens Bank & Trust - Interest on Pool ICS MMA 103438	43.00

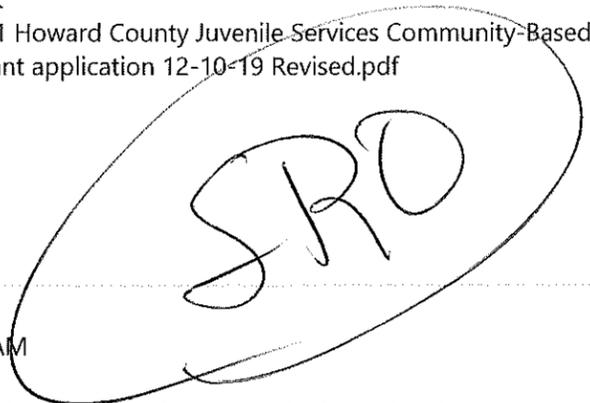
**Connie Beck**

---

**From:** Bergman, Joel <Joel.Bergman@nebraska.gov>  
**Sent:** Wednesday, December 11, 2019 12:30 PM  
**To:** Connie Beck  
**Subject:** FW: 2020-21 Howard County Juvenile Services Community-Based Aid Grant Application  
**Attachments:** 2020-21 grant application 12-10-19 Revised.pdf

**Importance:** High

Can you share with Lori....



---

**From:** Connie Holmes <connie@cncaa.info>  
**Sent:** Wednesday, December 11, 2019 11:57 AM  
**To:** Connie <Connie@cncaa.info>  
**Subject:** 2020-21 Howard County Juvenile Services Community-Based Aid Grant Application  
**Importance:** High

**Good morning!** Since our last Coalition meeting I have updated the grant application and presented it to the Howard County Board yesterday morning for their approval. Please see attached. *IF YOU HAVE any questions, concerns, suggested changes/additions, PLEASE let me know right away.*

This is due by 5pm December 20<sup>th</sup> Due to my schedule, I need to submit Thursday, December 19<sup>th</sup> at the latest.

Also attached are the minutes from the November 20<sup>th</sup> Coalition Meeting. Thank you!!



**Connie Holmes**

Executive Director

Central Nebraska Council on Alcoholism & Addictions, Inc.

P: (308)385-5520 | F: (308)385-5522

E: [connie@cncaa.info](mailto:connie@cncaa.info) | W: [www.cncaa.net](http://www.cncaa.net)

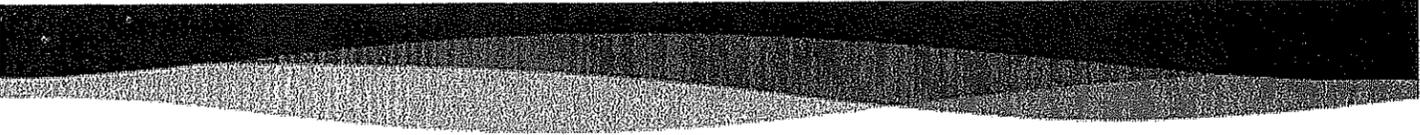
A: 219 West Second Street, Grand Island, NE 68801



**NEBRASKA CRIME COMMISSION**  
**2020 Community-based Juvenile Services Aid**  
 Nebraska Revised Statute §43-2404.02

***Section I: Applicant Information***

<b>Lead County/Tribe:</b>	Howard County	Telephone: (308) 754-4343 Fax: (308) 754-4266
<b>Applicant Federal Employer ID:</b>	47-6006474	
<b>Address of Applicant:</b>	Address: 612 Indian St	
	City: St. Paul      State: NE      Zip Code: 68873-0025	
<b>List of Partnering Counties/Tribes:</b>	Howard County	
<b>Lead Project Contact:</b>	Name: Connie Holmes	Telephone: (308) 385-5520
	Title: Executive Director, CNCAA	Fax: (308) 385-5522
	Email: <a href="mailto:Connie@cncaa.info">Connie@cncaa.info</a>	
	Address: 219 W. 2 <sup>nd</sup> Street	
	City: Grand Island      State: Ne      Zip Code: 68801-5907	
<b>Secondary Project Contact: (optional)</b>	Name: Celeste Heavilin Penner	Telephone: (308) 227-9271
	Title: Coalition Coordinator	Fax: (308) 385-5522
	Email: <a href="mailto:Celeste@cncaa.info">Celeste@cncaa.info</a>	
	Address: 219 W. 2 <sup>nd</sup> Street	
	City: Grand Island      State: NE      Zip Code: 68801-5907	
<b>Financial Contact:</b>	Name: Bev Sack	Telephone: (308) 754-4343
	Title: Howard County Clerk	Fax: (308) 754-4266
	Email: <a href="mailto:Bev.Sack@Nebraska.gov">Bev.Sack@Nebraska.gov</a>	
	Address: 612 Indian St	
	City: St. Paul      State: NE      Zip Code: 68873-0025	
<b>Authorized Official:</b>	Name: Kathy Hirschmann	Telephone: (308) 754-4343
	Title: Chairman, Howard County Board	Fax: (308) 754-4266
	Email: <a href="mailto:bobcatcattle@hotmail.com">bobcatcattle@hotmail.com</a>	
	Address: 612 Indian St	
	City: St. Paul      State: NE      Zip Code: 68873-0025	



2020 Community-based Juvenile Services Aid

SECTION II: PROGRAM SUMMARY

## PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

Program types and definitions are located on the Juvenile Justice Institute's [website](#).

Program Title	Over-arching Type	Program Type	Sub-program Type	New Request OR Currently Funded by CBA	Amount Requested for each Program
School Resource Officer	Direct Intervention	School-Based	School Resource Officer	Currently Funded by CBA	\$16772
On-Site Mental Health Therapy	Direct Intervention	Mental Health	Treatment	Currently Funded by CBA	\$4966
All programs listed in the table above must equal the total requested amount from the budget.					Total: \$ 21738

REFER TO PAGE 11 OF THE RFA FOR INSTRUCTIONS

**PROGRAM TYPE NARRATIVE: CURRENTLY FUNDED**

**PROGRAM TITLE:** School Resource Officer

1. Is this program or service funded in the 2019 [CB] application:  Yes  No  
If No, complete Program Type Narrative: New Request.

a. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019);  
Community-Based Aid 16-DB-0503, 17-CB-0505, 18-CB-0528, 19-CB-0524

b. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: Not applicable.

2. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: The School Resource Officer program provides educational support, training and adult connection for youth where academic or behavioral problems originate in the school setting. This program targets youth ages 11-18 and focuses on prevention, aiming to keep youth from entering the juvenile justice system.

3. Is this program or service listed as a strategy in your community plan:  Yes  No

4. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

a. Use of practices supported by current evidence-based research: No change

b. Purpose of the program: No change

c. Skills and knowledge to be gained by the youth participants: No change

d. Key activities or services: No change

5. Describe any issues encountered with program implementation: During this past year, the School Resource Officer (SRO) serving Howard County was also needed and served, as a Howard County Sheriff's Deputy, filling a staffing shortage within their department. Therefore, the SRO was unable to fulfill the projected number of hours written into the grant. Additionally, personality conflicts and program changes within the school (which eliminated the dedicated office space for the SRO) played a part in St. Paul's decision to stop utilizing services from the current SRO. This change impacted the ability (or inability) to utilize all of the community-based funding this past year. **The Coalition has had conversations with the Sheriff's Department, and they assured us that the SRO will be fulfilling the SRO hours as projected, in the current grant cycle.**

a. How are these issues being addressed: Moving forward, the current School Resource Officer will be utilized in both Elba and Centura School Districts in Howard County. St. Paul Public Schools is working with the Sheriff's Department, utilizing the Sheriff and chief deputy on a very limited, as needed basis. **The Coalition hopes to find additional funding to allow for St. Paul Public to have its own SRO.**

6. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: The School Resource Officer program provides educational support, training and adult connection for youth where academic or behavioral problems originate in the school setting. This program targets youth ages 11-18 and focuses on prevention, aiming to keep youth from entering the juvenile justice system. During this past year, the School Resources Officer was able to respond to calls from Elba and Centura Schools administration to assist with behavioral challenges by youth (and/or parents of youth) and be present as a positive role model and provide positive interaction at school functions. He was also able to assist with

any challenges with truancy at both schools as well, allowing for the school administration and faculty time/energy to focus on teaching and creating a positive learning environment and helping to keep the youth out of the juvenile justice system.

7. FOR PREVENTION/PROMOTION PROGRAMS ONLY: Describe how the program meets all nine principles of effective programming: Not applicable.

**PROGRAM TYPE NARRATIVE: CURRENTLY FUNDED**

**PROGRAM TITLE:** On-Site Mental Health Therapy

8. Is this program or service funded in the 2019 [CB] application:  Yes  No  
If No, complete Program Type Narrative: New Request.

c. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019):  
Community Based Aid 17-CB-0505, 18-CB-0528, 19-CB-0524

d. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: Not applicable.

9. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: The On-Site Mental Health Therapy Program utilizes screening, diagnosis, and treatment strategies to promote recognition by youth participants of their abilities and coping skills to assist with mental health/wellbeing. Counseling and therapeutic techniques are used with youth (and their family members) with the goal of promoting productive coping strategies and mental functioning thereby enabling the youth to be more productive in school, at home, and in the community and reducing the likelihood of them entering the juvenile justice system because of a behavioral health challenge.

10. Is this program or service listed as a strategy in your community plan:  Yes  No

11. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

a. Use of practices supported by current evidence-based research: No change

b. Purpose of the program: No change

c. Skills and knowledge to be gained by the youth participants: No change

d. Key activities or services: This service/program has been expanded into Elba Public Schools for fiscal year 2019-20.

12. Describe any issues encountered with program implementation: No challenges

a. How are these issues being addressed: No challenges

13. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: The On-Site Mental Health Therapy Program utilizes screening, diagnosis, and treatment strategies to promote recognition by youth participants of their abilities and coping skills to assist with mental health/wellbeing. Counseling and therapeutic techniques are used with youth (and their family members) with the goal of promoting productive coping strategies and mental functioning thereby enabling the youth to be more productive in school, at home, and in the community and reducing the

likelihood of them entering the juvenile justice system because of a behavioral health challenge. The community has benefited in numerous ways including ---- Program utilization increased to full-day caseload plus wait list; family engagement has increased; easy access to mental health therapy; reports by school of significant positive behavior change in classroom and at home; the ability of the therapist to observe kids in classroom helps with clinical care and treatment planning; collaborative team meetings with schools provides for a more complete picture/report.

14. FOR PREVENTION/PROMOTION PROGRAMS ONLY: Describe how the program meets all nine principles of effective programming: Not applicable.

**\*REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS\***

2020 Community-based Juvenile Services Aid

SECTION III: BUDGET

Budget Summary

Category	Requested Amount
Personnel (County/Tribe)	16772
Travel (County/Tribe)	0
Operating Expenses (County/Tribe)	0
Sub-Awards/Contracts Total	4966
<b>TOTAL AMOUNT REQUESTED</b>	<b>21738</b>

**PERSONNEL (COUNTY / TRIBE)**

**PERSONNEL TABLE (COUNTY/TRIBE EMPLOYEES)**

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
School Resource Officer	School Resource Officer, Ryan Smith	Howard County Sheriff's Office	P	E	\$15541	\$16772	100%	\$15580	\$1192	\$16772
<b>COUNTY PERSONNEL TOTAL</b>								<b>Requested Wages</b>	<b>Requested Fringe</b>	<b>Requested Total</b>
								\$15580	\$1192	\$16772

**PERSONNEL TABLE BUDGET BREAKDOWN**

\*Fill out for each position listed in the table above\*

1. Program Title and Position Title: School Resource Officer

2. Is this position new or existing:  New  Existing

3. If existing, describe how this position was previously funded: This position was created in the fall of 2015 and has only been funded with Community-Based Aid grant funds; this continues to be the sole source of funding for this part-time position.

4. Briefly describe how this request complies with the non-supplanting requirement: This position was created in the fall of 2015 and has only been funded with Community-Based Aid grant funds; this continues to be the sole source of funding for this part-time position.

5. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):

**Job Description for School Resource Officer (SRO), Howard County, Nebraska June 2015**

*The purpose of the School Resource Officer (SRO) Program in Howard County is to work in partnership with the Howard County Schools to promote a safe and secure learning environment. While the SRO functions within the school setting as a partner, they are governed by the policies of the Howard County Sheriff's Office and state statutes governing the actions of peace officers.*

**KEY SERVICES**

Work in partnership with schools to promote school attendance, discipline, and learning.

On request, teach life skills classes within elementary, middle and high schools. Content includes classes which promote the following: respect for the rights of self and others, foster individual responsibilities, personal safety, resistance to peer pressure, appropriate crisis resolution, chemical abuse prevention, sexual abuse prevention, and resistance to gangs and bullying using evidence-based resources.

On request, provide instruction to faculty and staff on issues of school safety.

Investigate crimes in which the victim or suspect is a student within the school district. The investigation may lead to a disposition that could include arrest or referral for prosecution.

Respond to accidents or reports of injury within the school and/or school activities and investigate as required.

Assist with cases involving runaway or truant students.

Participate in LB1184 meetings. Maintain an active network between the school system(s) and the Howard County Sheriff's Department, St. Paul Police Department, Child Protective Services, City and County Attorneys, and other law enforcement agencies.

Maintain a high level of visibility on school campuses to promote a safe environment.

Work with school staff and local and county law enforcement agencies to audit school campuses for safety improvements.

Participate in recommended trainings.

**KNOWLEDGE, SKILLS AND ABILITIES**

Ability to apply knowledge of current research and theory in the specific field.

Ability to make oral presentations.

Ability to set own priorities and work independently.

Ability to communicate effectively both orally and in writing.

Ability to navigate internet, use Microsoft Word and Excel and other basic computer programs.

Ability to work in high stress environment and crisis situations.

Ability to maintain and prepare statistical information.

Ability to plan and organize.

Ability to establish and maintain effective working relationships with students, staff and the school community.

Ability to physically perform the essential job functions.

Ability to meet the traveling requirements of the position.

**CONFIDENTIALITY OF STUDENT INFORMATION AND RECORDS**

The SRO is considered to be a school official with legitimate interest in reviewing student records in order to perform his/her professional responsibilities. The SRO is expected to maintain confidentiality of personally identifiable student information in accordance with applicable laws, Board Policies, and school rules.

**RECRUITING REQUIREMENTS**

The SRO will be a part-time or full-time law enforcement officer and must have and maintain Nebraska Law Enforcement Certification. Must have valid Nebraska Divers License.

This position is contingent upon continued grant funding.

6. Provide justification for an annual salary increase: This position was initially created in the fall of 2015 starting at \$18.09/hour and we have not yet requested any sort of increase. If we had requested a 2.5% increase (which is a typical annual increase for cost of living increases), the annual hourly wage this year would be very close to \$20.00/hour (\$19.97/hour). And, if the Sheriff's Office was to re-hire for this position today, the starting wage would need to be \$20.00 per hour minimum. This grant funding only pays hourly wage and FICA, no other benefits are included.

7. Provide a personnel budget breakdown on the following:

a. Breakdown of wages for this position:  $20.5 \text{ hours} \times 38 \text{ weeks} = 779 \text{ hours/year} \times \$20.00/\text{hour} = \$15,580$

b. Breakdown of fringe benefits for this position:  $\$15,580 \times .0765 = \$1192$

**\*REFER TO PAGE 15 OF THE RFA FOR INSTRUCTIONS\***

**3) SUB-AWARD TRAVEL EXPENSES**

Fill out separate table for each travel purpose

**Program Title:** On-Site Mental Health Therapy

**Travel Purpose:** On-Site Mental Health Therapy provided by the Center for Psychological Services, Inc. provides weekly mental health therapy sessions with youth (and their families) on-site at St. Paul Public Schools and at Elba Public Schools. (one therapist, one day each week at each school x 40 weeks). Mileage may be from either Kearney or Grand Island.

**Type of Travel:**      Local                     In-State

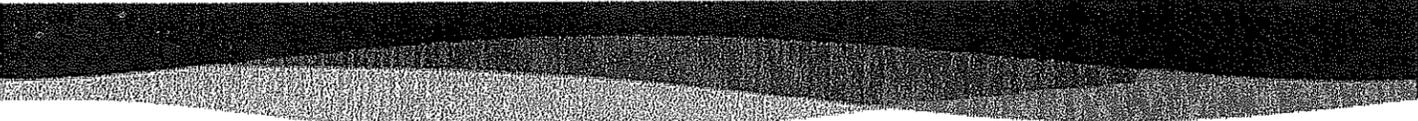
**Justification for Travel:** We are requesting \$4316 for mileage reimbursement for weekly travel for two therapists to travel to St. Paul Public Schools, St. Paul, Nebraska and Elba Public Schools, Elba, Nebraska, from either Family Resources of Greater Nebraska in Grand Island or the Center for Psychological Services in Kearney for on-site mental health therapy sessions with youth and families addressing the need for accessible and affordable mental health care. The actual therapy sessions are paid for by either self-pay, Medicaid, or a third-party payer. (Average of 186 miles x 40 trips) x \$.58/mile = \$4316) Request for these funds supports Issue Based Priority #2: Mental Health Promotion.

**Position(s) which will be traveling for this purpose:** Assigned therapists employed by the Center for Psychological Services and/or Family Resources of Greater Nebraska

<b>Cost Breakdown:</b>				<b>Amount Requested</b>
<b>Mileage</b>				
Total Miles	5600	x 0.58	Kearney to Elba, Nebraska (140 miles x 40 trips)	\$3248
Total Miles	1840	x 0.58	Grand Island to St. Paul, Nebraska (46 miles x 40 trips)	\$1068
<b>Airfare</b>				
<b>Meals</b>				
<b>Lodging</b>				
<b>Other Costs</b>				
<b>TRAVEL TOTAL</b>				<b>\$4316</b>

REFER TO PAGE 18 OF THE RFA FOR INSTRUCTIONS

<b>SUB-AWARDS/CONTRACTS TOTAL</b>	
<b>CONTRACT FEES</b>	\$650
<b>PERSONNEL FEES</b>	\$0
<b>TRAVEL FEES</b>	\$4316
<b>OPERATING FEES</b>	\$0
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$4966</b>



2020 Community-based Juvenile Services Aid

SECTION IV: COMMUNITY PLANNING  
INFORMATION

## Community Team Information

### Comprehensive Juvenile Services Community Plan: REQUIRED FOR FUNDING

*This application is accepted only for communities with an approved Comprehensive Juvenile Services Community Plan submitted with the Nebraska Crime Commission. The applicant should review their progress related to community engagement and document obstacles and solutions below. The timeframe for community plans is July 1, 2018 – June 30, 2021.*

1. Did the community team vote and approve the requests in this application: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, how was this decision made: N/A
Provide the meeting date and agenda when the application was approved: November 20 and December 18, 2019
2. Did the community planning team meet quarterly: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain the barriers that prevented regular community meetings: N/A
Describe the proposed solutions to the barriers above: N/A
List the community stakeholders represented at the community team meetings: Howard County Board, Nebraska State Patrol, Howard County Sheriff's Department, St. Paul Police Department, St. Paul Mayor, St. Paul Public Schools, Elba Public Schools, St. Paul TeamMates, Department of Health and Human Services, Parents of Middle and High School Students, School Resource Officer, Central Nebraska Council on Alcoholism and Addictions, Loup Basin Health Department, Region 3 Behavioral Health Services, Family Resources of Greater Nebraska, Center for Psychological Services
3. Did the community team contribute to the development of the community plan: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain: N/A
How were the priorities and strategies in the community plan determined: Community team meets monthly; Group reviews local data regularly including the Nebraska Risk and Protective Factor Student Survey completed every other year – compare local data to regional data; reports from law enforcement and schools; review arrests and compliance check results; school administration share stories related to mental health concerns/needs among students; law enforcement share similar stories/concerns; parent/youth survey results;
Are all of the priorities in your community plan being addressed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain:
<b>*REFER TO PAGE 20 OF THE RFA FOR INSTRUCTIONS*</b>

## Community Service Array Questionnaire

This questionnaire should be filled out as a group with the community team to ensure system knowledge of what is available in the community. Complete the table below to indicate if your community currently has the following array of services available to meet the needs of youth and families in your community.

<u>Community Service Type</u>	
Alternatives to Detention	Yes- Funded Elsewhere
Juvenile Diversion	Yes- Funded Elsewhere
Family Support Services	Yes- Funded Elsewhere
Absenteeism Prevention and Intervention Services	Yes- Funded Elsewhere
Mental Health Treatment Services	Yes- CBA Funded

\*This is not an exhaustive list of services necessary to meet the needs of youth and families in your community\*

<p>1. For any service above that does not exist in the community, please answer the following:</p> <p>Is the service a priority or strategy in your community plan: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the service is not in your community plan, describe the reasoning and how the community plans to provide the service to youth and families in your community:</p>
<p>2. Describe any barriers to services your community is currently experiencing: Howard County is rural and local services are few; many referrals for services (including Diversion) are made to Grand Island/Hall County; Travel for families to get to/from services is a barrier; How do we best make the community aware of services available to them, especially if they are not offered locally?; some community leaders not aware of services and/or need for services locally, or perhaps not supportive of adding local services</p>
<p>3. Describe how the requests in this application will meet any of the gaps or barriers to services in your community: The on-site school mental health therapy program funded by this grant helps tremendously with the need for access to treatment (where time, travel and expense of therapy are barriers); the request for training at Centura Public Schools will prepare them/their school for setting up on-site school therapy services (as are in place at St. Paul Public and Elba Public).</p>
<p>4. Prior to filing a petition alleging that a juvenile is a juvenile as described in 43-247(3)(b), the county attorney shall make reasonable efforts to refer the juvenile and family to community-based resources available to address the juvenile's behaviors, provide crisis intervention, and maintain the juvenile safely in the home. (NRS §43-276(2)).</p> <p>List all community-based resources the county attorney in the applicant county(s) currently utilizes in meeting this statutory requirement: Juvenile Diversion (no local program, referrals made to neighboring Hall County Juvenile Services Program), Department of Health and Human Services, School Resource Officer</p> <p>List the gaps in community-based resources in your community that would benefit youth and families, meeting this statutory requirement and keeping youth out of the juvenile justice system: Local Diversion Program,</p> <p>Are any gaps in resources referenced above currently requested in this application: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If no, explain how they are being addressed or plan to be addressed in your community: There are many who actively participate on the Howard County Substance Abuse Prevention Coalition who are supportive of a locally managed/available Diversion Program for youth offenders, however the County has made the decision and continues to utilize neighboring Hall County Juvenile Services Program for Howard County offenders.</p>

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEBARTMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A: The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B: Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A: Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B: Establishing an on-going drug-free awareness program to inform employees about:

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C: Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

A: Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

B: Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

**Kathy Hirschman, Chairman**

Typed Name and Title of Authorized Official

*Kathy Hirschman* 12-10-19  
Signature of Authorized Official Date

## CERTIFIED ASSURANCES

- (a) **THE HATCH ACT:** Federal law prohibits certain partisan political activity by an officer or employee of the state or local agency if his or her principal employment is in connection with an activity which is financed in whole or part by loans or grants made by the United States or a federal agency. The law is enforced by the United States Civil Service Commission.
- (b) **UNIFORM RELOCATION:** Pursuant to the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, P.L. 91-646, 84 Stat. 1984, and Guideline G 4061.1A, as amended any program which uses federal financial assistance to pay all or part of the cost of any program or project which will result in the displacement of any person shall provide that:
- a. Fair and reasonable relocation payments and assistance shall be provided to or for displaced persons as are required in such regulations as are issued by the U.S. Attorney General.
  - b. Relocation or assistance programs shall be provided for such persons in accordance with such regulations issued by the U.S. Attorney General.
  - c. Within a reasonable period of time prior to displacement, decent, safe and sanitary replacement must be available to the displaced person in accordance with such regulations as issued by the U.S. Attorney General.
- (c) **ENVIRONMENTAL POLICY ACT:** No portion of any grant which might have an effect on the environment will be approved until an environmental evaluation form has been submitted and a determination made that the project will not have an adverse effect on the environment. An environmental evaluation will be required with the grant application if the applicant's project involves any of the following:
- a. New construction projects;
  - b. The renovation or modification of a facility which leads to an occupancy of more than 25 persons;
  - c. The implementation of programs involving the use of pesticides or other harmful chemicals.
  - d. The implementation of programs involving the use of microwaves or radiation.
  - e. Research and technology whose anticipated or intended future application could be expected to have a potential effect on the environment.
  - f. Other actions which require the substantial commitment of resources or trigger such a substantial commitment by another as determined by the responsible federal official to possibly have a significant effect on the quality of the environment.
- (d) **PROCUREMENT OF SPECIAL EQUIPMENT:** The Nebraska Crime Commission expects that the subgrantee will procure such special equipment being purchased in whole or in part with grant funds by that method, authorized by state law or local ordinance, which results in the lowest price for goods of the kinds or type required.
- (e) **NON-SUPLANTING REQUIREMENT:** The Community-based Juvenile Services Aid Program contains a non-supplanting requirement. This requirement stipulates that grant funds may not be used to supplant state and local funds that would have been available in the absence of Community-based Juvenile Services Aid. In complying with this requirement, the Nebraska Commission on Law Enforcement and Criminal Justice will rely on written certification by state agencies and local government units to the effect that grant funds have been used to increase state or local funds available.
- (f) **BUILDING ACCESSIBILITY AND USE BY PHYSICALLY HANDICAPPED:** Any construction, design or alteration of a building or facility which will be used by the public or which may result in the employment or residence of physically handicapped persons shall provide for accessibility and use to physically handicapped persons through appropriate items such as ramps, handrails, guardrails as required by 42 U.S.C. 4152 1970 and 34 Fed. Ref. 12828 1969.
- (g) **CONFLICT OF INTEREST:** Requests for proposals or invitations for bid issued by the grantee or subgrantee to implement the grant or subgrant project are to provide notice to prospective bidders that the Office of Juvenile Justice and Delinquency Prevention organizational conflict of interest provision is applicable in that contractors that develop or draft specifications, requirements, statements of work and/or RFA's for a proposed procurement, shall be excluded from bidding or submitting a proposal to compete for the award of such procurement.
- (h) **ACCOUNTING:** The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary will be maintained to assure fiscal control, proper management, and efficient disbursement of received funds.
- (i) **RECORD KEEPING:** The applicant assures that it shall maintain required data and information and shall submit required reports deemed necessary by the Nebraska Commission on Law Enforcement and Criminal Justice.
- (j) **CERTIFICATION:** The applicant certifies that the programs contained in its application meet all the requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of applicable federal and state laws.
- (k) **COMPLIANCE:** The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Juvenile Services Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and the Americans with Disabilities Act.
- (l) **REPORTING OF LEGAL ACTION:** The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.

- (m) **EQUAL EMPLOYMENT:** The applicant assures that, if required, it will formulate an equal employment opportunity program (EEO) in accordance with 28 CFR 42.301 et seq. The applicant will then submit a certification to the state that it has a current EEO on file which meets the requirements therein.
- (n) **SINGLE AUDIT REQUIREMENT:** Pursuant to Office of Management and Budget Circular A-128, Audits of state and Local Governments; and A-133, A Private Non-Profit@ agencies, each applicant must comply with the Single Audit Act. A copy of the audit is to be submitted to the Crime Commission.
- (o) **CONFIDENTIALITY OF INFORMATION:** No recipient of monies under the Juvenile Services Act shall use or reveal any research or statistical information or other type of information acquired or furnished under this program by any person/juvenile and identifiable to any specific private person/juvenile for any purpose other than the purpose for which such information was obtained in accordance with the Act.
- (p) **FINANCIAL REPORTING:** The applicant agrees to submit financial reports and progress reports indicating activities undertaken, expenditures, and general progress of the project. A final report (using the same report forms) is required to be submitted at the end of the project period. The final report will include data necessary to verify the success or failure of the project.
- (q) **ADHERENCE TO LAWS, RULES AND REGULATIONS:** The applicant also understands and agrees: (1) that funds received are to be expended only for the purposes and activities covered by the applicant's approved application and budget, (2) that the grant may be terminated by the Nebraska Commission on Law Enforcement and Criminal Justice if the applicant fails to comply with the provisions of the Juvenile Justice and Delinquency Prevention Act and all amendments thereto, any of the certified assurances listed above, or any other requirements of the Crime Commission.
- (r) **OTHER CONDITIONS:** The applicant also understands and agrees: (1) that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulations, and rules issued by the Nebraska Commission on Law Enforcement and Criminal Justice and the Office of Juvenile Justice and Delinquency Prevention for the administration of grant projects under the Juvenile Justice and Delinquency Prevention Act and any other applicable Federal Acts, Executive Orders, and Guidelines; (2) that funds awarded are to be expended only for the purposes and activities covered by the applicant's approved application and budget; (3) that the grant may be terminated in whole or in part by the Nebraska Commission on Law Enforcement and Criminal Justice at any time that the Commission finds a substantial failure to comply with the provisions of the Act or regulations promulgated there under including these grant conditions, or plan or application obligations but only after notice and hearing and pursuant to Juvenile Justice Advisory Group and Office of Juvenile Justice and Delinquency Prevention procedures; (4) that appropriate grant records and accounts will be maintained and made available for audit as prescribed by the Commission; and (5) that the appropriate share of the total costs of this project shall be contributed by the Applicant from non-federal funds which are not being used in connection with any other program which is receiving federal financial assistance.

**CERTIFICATION**

I certify that I have read and reviewed the above assurances and the applicant will comply with all provisions and requirements of the Nebraska Crime Commission, the Juvenile Justice and Delinquency Prevention Act of 1974 (as amended) and all other applicable federal and state laws.

I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program. I authorize the lead project contact, secondary project contact and financial contact to act on behalf of the Authorized Official for grant management purposes and fulfillment of the grant program.

Kathy Hirochman  
Signature of Authorized Official

12-10-19  
Date

Note: The Authorized Official must be the County Board Chair or Tribal Council Chair. If more than one county or tribe is participating in the grant application then the signature of the Lead County Board Chair or Tribal Council Chair is required.

**SUB-AWARDS / CONTRACTS**

**1) CONTRACT FEE FOR SERVICE**

*Maximum consultant rate is \$81.25/hour or \$650/day*

Program Title	Service Type <i>Example: Tracker, EM, Presenter, Mediation, Counselor, Contractor, etc.</i>	Provider Name	Rate	Number of Hours/Days	Amount Requested
Calmer Classrooms Training at Centura Public Schools	Presenter	Kay Glidden, Compassion Resiliency	650.00	1 day <input type="checkbox"/> Hrs. <input checked="" type="checkbox"/> Days	\$650.
<b>CONTRACT FEES TOTAL</b>					<b>\$650</b>

**REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS**

## **Howard County Juvenile Services County Aid Grant Memorandum of Understanding (MOU)**

The 2020-21 Juvenile Services County Aid funds granted through the Nebraska Crime Commission to Howard County shall be used exclusively to assist Howard County in implementation and operation of the programs or services as outlined in the Howard County Juvenile Services Comprehensive Plan. Continuation of this grant funding is completely contingent upon actions and direction of the Nebraska State Legislature.

The purpose of this MOU is to identify roles, responsibilities and commitments as they relate to this project. The purpose of this project is to aid Howard County in the establishment and enhancement of services available to juveniles ages 11 – 18 in Howard County in an effort to prevent juveniles from entering the justice system.

### **Roles and Responsibilities**

#### **Howard County Commissioners**

**Dates of service for this MOU: July 1, 2020 – June 30, 2021**

- Work with the Nebraska Crime Commission, Howard County Substance Abuse Prevention Coalition, Central Nebraska Council on Alcoholism and Addictions, Howard County Sheriff's Department, School Resource Officer, Howard County Attorney's Office, the Center for Psychological Services, Family Services of Greater Nebraska, and the public school districts in Howard County in support of the programs and services as outlined in the Comprehensive Plan.
- Act as Fiscal Officer for County Aid Grant (Bev Sack, County Clerk)
- The Crime Commission shall have access to all project related materials for the purposes of audit and examinations. All records shall be retained for five years from the date of the final fiscal report, unless an audit is in progress or the findings of a completed audit have not been resolved satisfactorily. (Special Conditions 1)
- The County shall implement and maintain an accounting system which accurately reflects income received expenditures and documentation of expenditures. Each source of income must be accounted for separately and a clear audit trail for each source of funding must be maintained. (Special Conditions 3A.)
- Work with Howard County Sheriff's Office who has been designated to receive and code all County Aid Grant-related invoices.
- Receive invoices and process in a timely manner all payments necessary for the implementation of programs and services as outlined in current grant (invoices will note grant number for proper recording/billing)

#### **Howard County Sheriff's Office**

**Dates of service for this MOU: July 1, 2020 – June 30, 2021**

- Receive, approve, verify School Resource Officer work hours, and code all grant-related invoices and give to Clerk's Office for payment
- Provide copies of all paid grant-related claims together with proper documentation to Project Director at the end of each month to ensure that monthly cash reports can be completed and submitted
- Provide administrative supervision for School Resource Officer

### **School Resource Officer**

Dates of service for this MOU: July 1, 2020 – June 30, 2021

- Works in partnership with Elba Public Schools and Centura Public Schools in Howard County to promote school attendance, discipline and a safe and secure learning environment
- Provides a positive role model for youth
- As requested, teach life skills classes to students and/or parents and other adults
- As requested, provide instruction to school faculty and staff related to issues of school safety
- Assist with cases involving truancy
- Participate in necessary and/or recommended trainings to further job skills/knowledge
- Prepare and submit detailed quarterly SRO report as necessary related to implementation of work plan in a timely manner

### **Elba Public Schools**

Dates of service for this MOU: July 1, 2020 – June 30, 2021

- Utilize the School Resource Officer to promote school attendance, discipline, and a safe and secure learning environment
- Utilize the School Resource Officer to teach life skills to students and/or parents and other adults as needed/wanted
- Utilize the School Resource Officer to provide instruction to school faculty and staff related to issues of school safety
- Collaborate with the Center for Psychological Services and/or Family Resources of Greater Nebraska in the provision of on-site mental health therapy services for students

### **Centura Public Schools**

Dates of service for this MOU: July 1, 2020 – June 30, 2021

- Utilize the School Resource Officer to promote school attendance, discipline, and a safe and secure learning environment
- Utilize the School Resource Officer to teach life skills to students and/or parents and other adults as needed/wanted
- Utilize the School Resource Officer to provide instruction to school faculty and staff related to issues of school safety
- Schedule and implement "Trauma 101 – Calmer Classrooms" training for all Centura middle and high school faculty and administration in an effort to prepare for implementation of on-site school therapy services for students

### **Central Nebraska Council on Alcoholism and Addictions, Grand Island Nebraska**

Dates of service for this MOU: July 1, 2020 – June 30, 2021

- Serve as Project Director for Grant, ensuring that cash and program reports get completed and submitted as required
- Facilitate monthly Howard County Substance Abuse Prevention Coalition Meetings which serve as community coalition that oversees development of comprehensive plan and county aid grant



