

1st Council Regular Meeting  
Monday, January 6, 2025 6:30 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## **Agenda**

1. Mayor Mike Feeken calls City Council meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Feeken also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Submittal of Request for Future Agenda Items
3. Reserve time to Speak on an Agenda Item
4. Discuss 108 Howard Avenue (Todd Padrnos) unsafe building (possible action). Elmer Perez (L.L. Remodeling and Restoration) will be in attendance to speak on the topic.
5. Discuss - Approve / Deny Mayor Feeken's Calendar Year Appointment regarding Brian Friedrichsen as the City of St. Paul's Street Superintendent for 2025, effective January 1, 2025, through December 31, 2025.
6. **YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FOR DETERMINING INCENTIVE PAYMENT IN CALENDAR YEAR 2024 PER THE DISCUSSION WITH THE NE DEPT OF TRANSPORTATION STAFF. THE CITY WILL NOT BE PENALIZED.**
  - (1) Discuss - Approve / Deny Mayor Feeken signing the "Year End Certification of City Street Superintendent" for determining Incentive Payment from January 1, 2024, to December 15, 2024. Jeff Palik is the City of St. Paul's 2024 City Street Superintendent, License Number S-1269, Class A and Engineer's License Number #10492.
  - (2) Discuss - Approve / Deny Mayor Feeken signing the "Year End Certification of City Street Superintendent" for determining Incentive Payment from December 16, 2024, to December 31, 2024. Brian Friedrichsen is the City of St. Paul's Street Superintendent from December 16, 2024, to December 31, 2024 and the 2025 City Street Superintendent, License Number S-1704, Class A and Engineer's License Number #17653.
7. Discuss - Approve / Deny St. Paul Development Corp. (SPDC) Middle Loup River Subdivision; Engineer's Project No. 023-00398 Change Order #2 to "adjust the completion date". The increase of the Change Order for Substantial Completion Date is May 2, 2025, and the Ready for Final Payment will be May 16, 2025.
8. Discuss - Approve / Deny Consent Agenda Items: (1) Council Minutes December 16, 2024 (regular); (2) Disbursements January 6, 2025; and St. Paul Rescue Squad member Stephanie Ford.
9. RURAL COMMUNITY RECOVERY PROGRAM (RCRP) - LeAnn Jochum with the South Central Economic Development District (SCEDD) will be present.

Discuss - Approve / Deny Professional Services Agreement with the South Central Economic Development District (SCEDD) for General Grant Administration Services for the Rural Community Recovery Program (RCRP) Grant 23-RCRP-033 received

from the Nebraska Department of Economic Development (NDED) for park improvements.

10. **Discussion regarding the "Mobile Food" committee's recommendation pertaining to the "Mobile Food" permit regulations and fees (possible action).**

**Introduce Ordinance #1056, amending Ordinance #992 pertaining to "Mobile Food Vendors" in the corporate limits of St. Paul, NE; to add Article 9 to Chapter 10 of the City Code to incorporate the regulations pertaining to "Mobile Food Vendors"; to amend the application requirements and sales regulations for a "Mobile Food Vendor" license; to renumber the current Article 9 of Chapter 10 of the St. Paul City Code pertaining to penalties; to amend Section 10-901 pertaining to the penalty and violations of Chapter 10; to repeal Ordinance #992 and any conflicting ordinances; to provide an effective date; and to provide for publication of the ordinance in pamphlet form.**

\*\*\*Introduce with no second and no roll call;

\*\*\*Waive 3 Readings with second and roll call;

\*\*\*Final Passage with second and roll call.

11. Discuss - Approve / Deny Resolution 2024-26, amending the City of St. Paul "Fee Schedule" to reflect the changes regarding the "Mobile Food" permit regulations and fees. **The "Fee Schedule" will be effective Monday, January 6, 2025.**
12. Discuss - Approve / Deny the NE Dept. of Transportation (NDOT) "Certificate of Compliance" regarding services performed in calendar year 2025. The amount due to the State of Nebraska for snow removal is 5.10 lane miles x \$1,430 per lane mile = \$7,293.00.
13. Discuss - Approve / Deny Maintenance Agreement No. 47 between the NE Dept. of Transportation (NDOT) and the Municipality of St. Paul for the period from January 1, 2025, to December 31, 2025, pertaining to surface maintenance and/or snow removal in the amount of \$7,293.00. The maintenance agreement consists of: (1) West City Limits and (2) South City Limits to North City Limits.
14. Discuss - Approve / Deny transferring City of St. Paul funds in the amount of \$75,000 from the Sales Tax Money Market #504420 to the Sales Tax Checking #300277 to pay disbursements.
15. Discuss - Approve / Deny Barb Wroblewski's "Property Improvement Program" application regarding the demolition of a house at 1122 6th Street for the amount of \$5,000.
16. Discuss - Approve / Deny Grady Robinson (previous City Police Officer) reimbursement request regarding helmet.
17. Discuss 1st of the month City of St. Paul's nuisances per the Nuisance Committee (Chief of Police Dan Howard to report) - Possible Action.
18. **ACKNOWLEDGMENT OF HOLIDAY:** The second (2nd) City Council meeting in January 2025 will be held on Tuesday, January 21, 2025, due to the Martin Luther King holiday.
19. Utilities Superintendent Helzer updates
20. Chief of Police Howard updates:
  - a. Police Activity Report;

21. Mayor Feeken updates:
  - (1) City of St. Paul Lottery Compliance Procedures Report from October 1, 2023, through September 30, 2024 (for review at the City Office);
22. Public Announcements
23. Closed Session: Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual
24. Mayor Feeken adjourns City Council meeting
25. Informational Items:
  - (1) City of St. Paul's "Insured Cash Sweep" (ICS) accounts interest rate at Citizens Bank & Trust was revised on Friday, December 27, 2024, from 3.90% to 3.65%;
  - (2) St. Paul Fire Station Construction Progress meeting on Thursday, January 9, 2025, at 11:00 a.m. in the City Council Chambers;
  - (3) City of St. Paul Fire and EMS Roster; new addition is Stephanie Ford;
  - (4) City Investment Interest Rate on Accounts.
26. **This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.**

The City of St. Paul abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is on display in the meeting room as required by Nebraska State Law.

The Mayor and City Council reserve the right to enter into an Executive Session at any time during the meeting, in accordance with the Nebraska Open Meetings Act, even though the closed session may not be indicated on the Agenda.

It is the intention of the Mayor and City Council to take up the items on the agenda in sequential order. However, the Mayor and City Council reserves the right to take up matters in a different order to accommodate the schedules of the City Council members, person(s) having items on the agenda, and the public. The City of St. Paul reserves the right to adjust the order of items on the agenda.

Anyone wishing to speak may be limited to three (3) to five (5) minutes per person. Please utilize the podium and clearly state your name and address for the record and the agenda topic you wish to speak upon in a professional manner.

## AGENDA ITEM REQUEST FORM

Anyone wishing to offer comments or concerns about city matters, or who wants to have an item placed on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

**City Council Meeting Date:** \_\_\_\_\_

**Requested Agenda Item:** \_\_\_\_\_

\_\_\_\_\_

**Please state your comment or concern (please be specific, providing documentation if available):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What action do you want the City Council to take?** \_\_\_\_\_

\_\_\_\_\_

**Will this project/item require City funding?** YES \_\_\_\_ NO \_\_\_\_ **If so, how much?** \_\_\_\_\_

**Name (please print):** \_\_\_\_\_

**Name (signature):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

**City of St. Paul  
704 6<sup>th</sup> Street  
St. Paul, Nebraska 68873  
(308)754-4483**

**REQUEST FOR OPEN PUBLIC RECORDS**

**RECORD REQUEST INFORMATION (To be completed by Requestor – Please Print)**

Full Name: \_\_\_\_\_ (Phone) \_\_\_\_\_

Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

I hereby acknowledge that I am aware that under the terms of Neb. Rev. Stat. §84-712, I am authorized to examine public records not withheld from me under the terms of Neb. Rev. Stat. §84-712.04 or other appropriate statutes, and that I may make memoranda and abstracts therefrom during the hours the offices are normally open to the public.

I hereby declare that I do not intend to and will not:

- a. Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or
- b. Sell, give, or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person who resides at any address listed.

I hereby request a copy of the following public records:

\_\_\_\_\_  
\_\_\_\_\_

Requestor Signature \_\_\_\_\_ Date \_\_\_\_\_ Email/Fax Number \_\_\_\_\_

*(Most records will be provided within four (4) full business days from the date of request.)*

**For Administrative Records**

The request for the above-named document(s) was granted and/or allowed to be examined.

Signed \_\_\_\_\_ Date \_\_\_\_\_

This request was denied, and the requesting party was issued a letter of denial in accordance with the provisions of Neb. Rev. Stat. §84-712.04.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**YOUR COPY OF THIS FORM SHALL SERVE AS YOUR RECEIPT**

***If you have any questions about your record request, please contact the City Clerk's Office at (308) 233-3216.***



**City of St. Paul  
Citizen Complaint Form**

Name of person making complaint \_\_\_\_\_  
Residential address \_\_\_\_\_  
Postal address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

**Complaint Details**

Date of Incident \_\_\_\_\_ Time \_\_\_\_\_  
Location of Incident \_\_\_\_\_  
Who/what is the subject of your complaint? \_\_\_\_\_  
DETAILED summary of your complaint \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness Details (If applicable)**

Name of witness(es) \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone Number of witness \_\_\_\_\_

**Complaint Outcome**

How would you like this issue resolved? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant

\*\*\*\*\*

**Action taken by City**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of St. Paul, NE Amending End Date

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2024. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2024

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2024 to December 15, 2024

(1)(a) The municipality of St. Paul certifies that: Jeff Palik Lic. 1269A was the appointed City Street Superintendent during the above period. IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.

(b) the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality
Contract (consultant) with this Municipality
Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual assisted in the following: Reference Neb. Rev. Stat. §39-2512

- 1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (Check all boxes that apply) city engineer, village engineer, public works director, city manager, city administrator, street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1269 and Class of License A, and/or

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 10492

(2) Mike Feecken, Mayor

Signature of Mayor, Village Board Chairperson

(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. Copy this form as needed to account for these separate periods.

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.

(5) Failure to return by December 31, 2024, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2024 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759

Amend ending date

27  
DEC 26 2024

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2024. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

December 15, 2024  
November 30, 2024

Year-End Certification of City Street Superintendent  
For Determining Incentive Payment in Calendar Year 2024

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2024 to December 31, 2024

\*(1)(a) The municipality of St. Paul certifies that: Jeff R. Palik Lic. 1269A

was the appointed City Street Superintendent during the above period. IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.

(b) the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality
- Contract (consultant) with this Municipality
- Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual assisted in the following: Reference Neb. Rev. Stat. §39-2512

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (check all boxes that apply) city engineer  village engineer  public works director  city manager  city administrator  street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1269 and Class of License A, and/or

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 10492

(2) Mike Feeken, Mayor  
Signature of Mayor  Village Board Chairperson

\*(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. Copy this form as needed to account for these separate periods.

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) If the appointed City Street Superintendent assisted with the duties in (1)(c) above. Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.

(5) Failure to return by December 31, 2024, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2024 to:  
Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759

**Do not recreate or revise this document.** Revisions and recreations will not be accepted. **Copying this form is acceptable; see (3) below.** **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024.** Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2024.** **RECORD KEEPING:** NDOT recommends that the municipality keep a copy of everything you send to NDOT (*the forms and meeting minutes*) in a separate file for future reference.

**Year-End Certification of City Street Superintendent  
For Determining Incentive Payment in Calendar Year 2024**

*Separate forms may be needed to account for the entire year, see (3) below*

**This Form Covers the Following Period:** December 16 (Month), 2024 to December 31 (Month), 2024

\***(1)(a)** The municipality of St. Paul, NE (Print name of City or Village) certifies that: Brian Friedrichsen Lic. 1704A (Print name of Superintendent as it appears on license card if applicable) was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

**(b)** the superintending services of the above listed individual were provided by: *(Check one box)*

- Employment with this Municipality       Contract (consultant) with this Municipality       Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

**(c)** and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

**(d)** the above listed individual also served as *(Check all boxes that apply)* city engineer  village engineer  public works director  city manager  city administrator  street commissioner

**(e)** If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1704 and Class of License A, and/or (A or B)

**(f)** If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 17653

**(2)** Mike Feeken, Mayor

Signature of Mayor  Village Board Chairperson   
(Check one box)

\***(3)** If during the calendar year your municipality **(a)** did not have an appointed City Street Superintendent for any portion(s) of the year; or **(b)** had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or **(c)** had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

**(4)** The payment amount will be computed based on **(a)** your most recent Federal Census as certified by the Tax Commissioner; **(b)** the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; **(c)** class of license, A or B if applicable; and **(d)** if the appointed City Street Superintendent assisted with the required duties in **(1)(c)** above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

**(5) Failure to return by December 31, 2024, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.**



**Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2024 to:**

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759

New Certificate  
Friedrichsen

27  
DEC-26-2024

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2024. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

December  
16, 2024

### Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2024

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: December (Month), 16 (Day), 2024 to December 30 (Month), 30 (Day), 2024

\* (1)(a) The municipality of St. Paul (Print name of City or Village) certifies that: Brian Friedrichsen (Print name of Superintendent as it appears on license card if applicable) was the appointed City Street Superintendent during the above period. IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.

(b) the superintending services of the above listed individual were provided by: (Check one box)

Employment with this Municipality

Contract (consultant) with this Municipality

Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual assisted in the following: Reference Neb. Rev. Stat. §39-2512

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (Check all boxes that apply) City engineer  village engineer  public works director  city manager  city administrator  street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1704 and Class of License A (A or B), and/or

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 17653

(2)  Signature of Mayor  Village Board Chairperson (Check one box)

\* (3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. Copy this form as needed to account for these separate periods.

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.

(5) Failure to return by December 31, 2024, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2024 to:

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759

- NO change -

DEC 26 2024

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RESOLUTION  
SIGNING OF THE  
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT  
2024

Resolution No. 2024-24

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

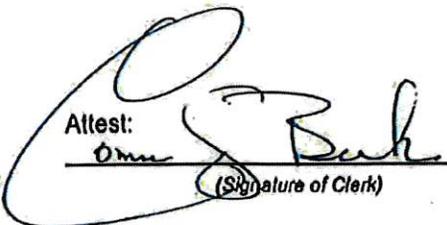
Be it resolved that the Mayor  Village Board Chairperson  of City of St. Paul, Nebraska  
(Check one box) (Print Name of Municipality)  
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 16th day of December, 2024 at St. Paul, Nebraska.  
(Date) (Month)

City Council/Village Board Members

Katie Kowalski  
Bill Peters  
Mark Wilson  
Gerald "Jerry" Woodgate

City Council/Village Board Member Jerry Woodgate  
Moved the adoption of said resolution 2024-24  
Member Mark Wilson Seconded the Motion  
Roll Call 4 Yes 0 No 0 Abstained 0 Absent 0  
Resolution adopted, signed, and billed as adopted.

Attest:  
  
(Signature of Clerk)

## Connie Beck

---

**From:** Hasterlo, Barbara <barbara.hasterlo@nebraska.gov>  
**Sent:** Friday, December 27, 2024 8:56 AM  
**To:** Connie Beck  
**Cc:** Schulz, LeMoyne  
**Subject:** CORRECTED St Paul, 2024 Year End Certification of Street Superintendents: Palik + Friedrichsen  
**Attachments:** St Paul, 2 blank Certs- 2024 Year End (Palik and Friedrichsen).pdf; St Paul, 2024 Yr End Cert- BARBS NOTES (updated 12-27-24).pdf

Good morning, Connie,

After further thought, and consultation with LeMoyne (my supervisor), **we have amended the dates on both certificates, as noted below (in red / yellow).**

I have also updated the 2<sup>nd</sup> attachment to this email – “Barb’s Notes (updated 12-27-24)” so you can see how it looks on each certificate.

Thank you.  
Barb Hasterlo  
NDOT, Lincoln  
(402) 479-4586

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**From:** Hasterlo, Barbara  
**Sent:** Thursday, December 26, 2024 5:48 PM  
**To:** Beck, Connie <cjbeck@cityofstpaulne.org>  
**Subject:** St Paul, 2024 Year End Certification of Street Superintendents: Palik + Friedrichsen

To: Connie Jo Beck, St. Paul City Clerk,

As we spoke this afternoon (12/26/24) due to the our Year End Certificate of Street Superintendent being on a Calendar Year basis (Jan – Dec), and the City Mayoral Appointments of the Street Superintendent is on a Fiscal Year basis.

Further, due to the City having two (2) different Street Superintendents during the time period of calendar year 2024 (January – December) , as per their Mayoral Appointments FY 2023-24 (minutes of December 4, 2023, appointing Jeff Palik as the Street Superintendent), and FY 2024-25 (minutes of December 16, 2024, appointing Brian Friedrichsen as the Street Superintendent, the 2024 Year End Filings that the City submitted will need to be amended, as follows:

**We are asking you, as the City Clerk, to prepare two (2) Certifications of Street Superintendent for 2024 (as noted below).**

**For 2025, at your next meeting (January 6, 2025), please make a Calendar Year appointment (Jan-Dec) Brian Friedrichsen, as the Street Superintendent for 2025, effective January 1, 2025, thru December 31, 2025. (vote)**

**For 2024:**

Attached is a blank, 2024 Year End Certification of City Street Superintendent for Determining Incentive Payment (Jan 1-Dec 31)

- In summary, we need two (2) Certificates.
  - **Certificate page:** Print off 1-sided, in color (if possible). (See Attachment 2, for 2 blank PDF certificates).
  - **The Mayor should re-sign both.**
  - **You do not need a new meeting.**

- Returned signed documents to our office, the Nebraska Department of Transportation, as soon as possible. (If this goes into January, 2025, that is okay).

1<sup>st</sup> Certificate: Amend Jeff Palik's dates

- Name: **Jeff R. Palik**
- Dates served: January 1, 2024 thru ~~November 30, 2024~~ December 15, 2024 (as noted in the City minutes of December 4, 2023, FY 2023-2024)
- Status: Contract/ Consultant [2<sup>nd</sup> or "middle box" on the certificate page]
- Superintendent License No. S- 1269
- Class of License (A or B): Class A
- Engineering License No. E- 10492

2<sup>nd</sup> Certificate: New

- Name: **Brian Friedrichsen**
- Dates served: ~~December 1, 2024~~ December 16, 2024, thru December 31, 2024 (as noted in the City minutes of December 16, 2024, FY 2024-2025)
- Status: Contract/ Consultant [2<sup>nd</sup> or 'middle box' on the certificate]
- Superintendent License No. S-1704
- Class of License (A or B) Class A
- Engineering License No. E- 17653

Please contact our office if you have further questions. The 2<sup>nd</sup> attachment are my notes (please do not publish my hand-written notes)

**Barbara Hasterlo**

Office Associate

Boards – Liaison Services Section | Local Assistance Division

**Nebraska Department of Transportation**

Central Headquarters, Materials & Research Building, Room 123 B

1400 Nebraska Parkway

P.O. Box 94759

Lincoln, NE 68509-4759

OFFICE 402-479-4586 / FAX 402-479-3525

[Barbara.hasterlo@nebraska.gov](mailto:Barbara.hasterlo@nebraska.gov)

<https://dot.nebraska.gov/business-center/lpa/boards-liaison/>

# CHANGE ORDER



No. 2

Date of Issuance: January 6, 2025 Effective Date: January 6, 2025

Project: <u>St. Paul Development Corporation Middle Loup Subdivision, St. Paul, Nebraska 2023</u>	Owner: <u>St. Paul Development Corporation</u>	Owner's Contract No.:
Contract: <u>Bid Section A and Bid Section B</u>		Date of Contract: <u>March 19, 2024</u>
Contractor: <u>Elsbury Construction LLC</u>		Engineer's Project No.: <u>023-00398</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Adjust Completion Dates

Attachments: (List documents supporting change): N/A

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,218,403.94</u>	Original Contract Times: Substantial Completion (days or date): <u>November 15, 2024</u> Ready for Final Payment (days or date): <u>December 6, 2024</u>
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ <u>97,921.33</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>   </u> to No. <u>   </u> : Substantial Completion (days or date): <u>N/A</u> Ready for Final Payment (days or date): <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>3,316,325.27</u>	Contract Times prior to this Change Order: Substantial Completion (days or date): <u>November 15, 2024</u> Ready for Final Payment (days or date): <u>December 6, 2024</u>
[Increase] ]Decrease] of this Change Order: \$ <u>                    </u>	<b>Increase of this Change Order:</b> Substantial Completion (days or date): <u>May 2, 2025</u> Ready for Final Payment (days or date): <u>May 16, 2025</u>
Contract Price incorporating this Change Order: \$ <u>3,316,325.27</u>	<b>Contract Times with all approved Change Orders:</b> Substantial Completion (days or date): <u>May 2, 2025</u> Ready for Final Payment (days or date): <u>May 16, 2025</u>

RECOMMENDED: Olsson	ACCEPTED: <u>St. Paul Development Corporation</u>	ACCEPTED: <u>Elsbury Construction LLC</u>
By: <u></u> Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: <u></u> Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Partner</u>
Date: <u>December 16, 2024</u>	Date: _____	Date: <u>12.16.24</u>

Approved by Funding Agency (if applicable):

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## Connie Beck

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**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Tuesday, December 17, 2024 9:10 AM  
**To:** Connie Beck; Matt Helzer; stpauldevcorp@gmail.com  
**Cc:** Chris Dethlefs  
**Subject:** St. Paul Middle Loup River Subdivision Change Order #2  
**Attachments:** 25-01-06\_SDN\_Change Order No. 2.pdf

All,

Attached please find change order #2 for the Middle Loup River Subdivision project to be placed on the January 6<sup>th</sup> council meeting for approval. This change order is only changing the completion dates of the project. There is no change in contract pricing. If there are any questions, please let me know.

Thanks,

**Brian J. Friedrichsen, P.E.**

Project Engineer / Civil

D 308.398.2946

C 308.750.4326

201 E. Second Street  
Grand Island, NE 68801  
O 308.384.8750

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[View Legal Disclaimer](#)

1-6-2025

**Connie Beck**

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Thursday, December 12, 2024 11:54 AM  
**To:** Connie Beck  
**Subject:** RE: Council Agenda for Monday, December 16, 2024

Thanks Connie. Just so you are aware, we will plan on putting a change order on your next meeting agenda to adjust the final completion dates for the Middle Loup River Subdivision. I completely forgot about this and I hope the new council members won't have any issues.

Middle Loup River Change order!

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Thursday, December 12, 2024 8:53 AM  
**To:** Jason White <jason@schaperandwhite.com>; Brian Friedrichsen <bfriedrichsen@olsson.com>; mt@phonographherald.com; Jarred Meyer <jmeyer@jeo.com>; Chamber of Commerce (chamber@stpaulnechamber.org) <chamber@stpaulnechamber.org>; Dirk Dietz <dirk.d@howardgreeleyppd.com>; Bill Peters <bpeters@cityofstpaulne.org>; Jerry Woodgate <jwoodgate@cityofstpaulne.org>; Katie Kowalski <kkowalski@cityofstpaulne.org>; Mark Wilson <mwilson@cityofstpaulne.org>; Mike Feeken <mfeeken@cityofstpaulne.org>  
**Cc:** Matt Helzer <mhelzer@cityofstpaulne.org>; Laura Berthelsen <lberthelsen@cityofstpaulne.org>; Dan Howard <dhoward@cityofstpaulne.org>; jmhoward7882@yahoo.com; Parker Klinginsmith <stpauldevcorp@gmail.com>  
**Subject:** Council Agenda for Monday, December 16, 2024  
**Importance:** High

**This Message Is From an External Sender**  
This message came from outside your organization. Please take care when clicking links or opening attachments. When in doubt, use the Report Phish button or contact IT to have the message analyzed.

Good Morning, Everyone, please see the attached Council Agenda RE: Monday, December 16, 2024, at 6:30 p.m. If you have any questions, please don't hesitate to email, or call (308)754-4483 OR (308)571-0045. Thank you.

Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286

City of St. Paul Regular Meeting  
Reorganization Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, December 16, 2024**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, December 16, 2024, at 6:30 p.m. Present were Mayor Mike Feeken and Council members Katie Kowalski, Bill Peters, Mark Wilson & Jerry Woodgate. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Feeken opened the meeting at 6:30 p.m. with thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Feeken also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Mayor Feeken continued the meeting by announcing that individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regard to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak; per Mayor Feeken, there will be a five (5) minute limit per person on speaking.

Dream Solko was in attendance regarding an announcement pertaining to the St. Paul Early Childhood Foundation Capital Campaign project. Mrs. Solko stated that \$850,000 in funds have been raised for the campaign. Mrs. Solko thanked the Mayor and City Council for taking part and being involved by contributing the \$50,000 for five (5) years. The disbursement of funds was approved on August 21, 2024 and will be expended from the keno fund. On July 1, 2025, the St. Paul Early Childhood Foundation will officially take ownership of the St. Paul Kids Academy. The Walter Scott Foundation and the Sherwood Foundation was also contributing factors to the St. Paul Early Childhood Foundation. The first (1<sup>st</sup>) disbursement invoice will be submitted soon per Mrs. Solko.

**Mayor Feeken took nominations from the Council members regarding the appointment of a new 2024-2025 Council President.**

Council member Peters moved to nominate Jerry Woodgate and Council member Wilson nominated Council member Kowalski. After nominations ceased, Council member Woodgate seconded the motion regarding his nomination as Council President. Council member Peters and Woodgate voted aye, Council members Kowalski and Wilson voted nay. Mayor Feeken voted nay. Motion failed 3/2. Council member Kowalski seconded her nomination as Council President. Council members Wilson and Kowalski voted aye, Council member Peters and Woodgate voted nay. Mayor Feeken voted aye. Motion carried 3/2. Katie Kowalski will be the Council President for the 2024-2025 year.

Council member Woodgate moved to approve Mayor Feeken signing the Homestead Bank, Citizens Bank & Trust, NPAIT, and NE Class letters and forms to place Council President Katie Kowalski on the City of St. Paul signature cards. This is with the stipulation that the dates are corrected and current on the letters. Council member Wilson seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

Mayor Feeken stated that City Attorney White will continue to be the City of St. Paul's attorney for approximately 2-3 months until his retirement.

Mayor Mike Feeken voiced his 2024-2025 City Appointments.

Council member Kowalski moved to approve Mayor Feeken's 2024-2025 City of St. Paul Appointments. Council member Peters seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0. Mayor Feeken extended his sincere thanks and appreciation to all volunteer members for dedicating their time to the City of St. Paul.

**2024-2025 CITY OF ST. PAUL APPOINTMENTS**

- COUNCIL PRESIDENT  
(Per NE Stat. §17-148) KATIE KOWALSKI (12-16-24)
- CITY CLERK / DEPUTY TREASURER CONNIE JO BECK (4/2010)
- DEPUTY CLERK LAURA BERTHELSEN (4/2020)
- CITY ATTORNEY JASON WHITE (12-16-24)
- CITY TREASURER SALLY EINSPAHR (8/2020)
- CHIEF OF POLICE DANIEL K HOWARD (6-23-21)
- ZONING ADMINISTRATOR MATTHEW HELZER (12/2014)
- CITY ENGINEER/STREET SUPER. BRIAN FRIEDRICHSEN, OLSSON  
Street Superintendent (Class A) S-1704;

Engineer License: E-17653

- UTILITIES SUPERINTENDENT MATTHEW HELZER (1/2015)
- LIGHT COMMISSIONER JAMES SUMMERS
- SEWER COMMISSIONER TRAE ANDERSON (2-9-24)
- FIRE CHIEF MICHAEL BECKER
- WATER COMMISSIONER JEREMY GORECKI (11-2022)
- ASSISTANT FIRE CHIEF MARK WILSON; LEO HAGGERTY;  
& CHAD AUGUSTYN
- STREET COMMISSIONER JAMIE KLANECKY (6/2020)
- CEMETERY SEXTON RONNIE SWITZER
- PARK / CEMETERY (MGR) RANDY JERABEK
- CITY PHYSICIAN DR. CHRIS TOMHAVE
  
- PLANNING BOARD DAN SCHEER (10-23-23)  
TONY WALCH  
CONNIE BECKER  
TYLER SOLKO, Chairman (11-13-23)  
ARVILLA JACOBS  
MATTHEW HELZER  

(Zoning Adm)

LAURA BERTHELSEN (Minutes)
- BOARD OF ADJUSTMENT MEL FULLER, Chairman (2022)  
BRIAN KNAPP  
PLANNING & ZONING MEMBER  
CHARLES "CHUCK" SCHMID (12-16-24)  
Alt: MELVIN SCHMADERER (In Town)  
Alt: GLEN KILLION (1 Mile)
- LIBRARY BOARD DAN NIELSEN 2024 (City)  
(Every other month on 3<sup>rd</sup> Wed = Jan 20) DEB WELLS 2025 (City)  
JANET ELSTERMEIER 2023 (City)  
TARA SJUTES 2025 (School)  
JILL PAULSEN 2023 (School)  
PHIL THEDE 2025 (School)

- HOUSING AUTHORITY  
(2<sup>nd</sup> Wednesday of Month)

TODD PETERS (2022 – 2026)  
PARKER KLINGINSMITH (Nov. 2021 to  
Nov. 2025)  
THEDA VANHORN (2022 – 2026)  
SALLY EINSPAHR (2022 – 2026)  
CINDI MENDYK (9--2021 TO 2024)
- LOUP CENTRAL LANDFILL  
(3rd Thursday of Month;  
Dec-Mar 7pm / Apr-Nov 7:30pm)

KATIE KOWALSKI; AND  
BILL PETERS, ALT.
- HO. CO. DISPATCHER BOARD

MIKE FEEKEN, MAYOR AND  
DANIEL HOWARD, CHIEF OF POLICE
- CITIZENS ADVISORY LB840

EMILY VANIS (4-17-23)  
JOE MLINAR (2021)  
SALLY EINSPAHR  
JULIE GAWRYCH (2021)  
LARRY HURLBURT  
CONNIE JO BECK, Ex Officio  
PARKER KLINGINSMITH, SPDC EXE DIR
- RURAL FIRE BOARD LIAISON  
(2nd Monday on even months: Dec.)

MARK WILSON (12-16-24)
- REPRESENTATIVE TO ACE

MIKE FEEKEN, MAYOR AND  
COUNCIL PRESIDENT
- CITY HEALTH BOARD

MAYOR, COUNCIL PRESIDENT, CHIEF  
OF POLICE AND CITY PHYSICIAN
- SENIOR CENTER LIAISON

MIKE FEEKEN
- ELMWOOD CEMETERY BOARD  
(Meeting: 2<sup>nd</sup> Wed. of Month)

GERALD SOLKO, Treasurer (12-7-20)  
RANDY JERABEK, Cemetery Manager  
GENE RICE, Vice-President  
PAMILIA SWITZER, President  
TODD PETERS  
BETTY CZARNEK, Secretary  
TRACEY DIETZ  
BILL PETERS, **City Liaison**  
RONNIE SWITZER, Sexton
- ELMWOOD CEMETERY FOUND.  
(8/17/20)

MIKE FEEKEN, PRESIDENT  
GERALD SOLKO, SECRETARY  
STEFFANY TARTAGLIA, TREASURER

GENE RICE, BOARDMEMBER  
RANDY JERABEK, BOARDMEMBER

- CITY TREE BOARD

ROBIN ELSTERMEIER  
GENE RICE  
AL BRENNAN  
LINDA FULLER  
LOUISE CHRISTENSEN  
JAMIE KLANECKY, Street Commissioner  
LAURA BERTHELSEN (minutes)

- CIVIC CENTER ADVISORY BOARD

(Dissolved December 6, 2021)

- NUISANCE COMMITTEE (Nov. 2023)

JERRY THOMPSON  
DUSTIN ANDERSON  
GERALD SOLKO  
JORDAN ROBINSON  
JACKIE HARDENBROOK  
REX GALUSHA

Council member Wilson moved to approve the Agreement of Code of Professional Ethics of the City of St. Paul, Nebraska. Council member Woodgate seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

Council member Peters moved to approve Resolution 2024-25; naming Council member Kowalski to the Loup Central Landfill Board as a representative and also naming Peters as the alternate representative when the Loup Central Landfill representative cannot attend a meeting. Council member Wilson seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

Council member Kowalski moved to approve Bierman Contracting, Inc. Fire Station Construction Pay Request #6 in the amount of \$265,407.20 regarding the testing allowance, door and hardware material, Pre-Engineered Metal Building (PEMB) insulation material and erection, plumbing, HVAC and electrical. The approval also includes the transfer of funds in the amount of \$265,407.20 from the Fire Station Construction NPAIT account and depositing it to the Fire Station Construction Checking account to absorb the pay request. Council member Woodgate seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

A lengthy discussion ensued regarding the removal of the St. Paul Chamber of Commerce sign in the South City Park located by the baseball mural. Utilities Superintendent Helzer also provided a brief history of the sign. Council member Woodgate moved to approve the sign being removed, due to the City having the resources to do so. Council member Peters seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0. It was stated that there are multiple sign resources in St. Paul for advertising events such as the Civic Center sign, the Chamber window sign and St Paul Public School sign.

Council member Peters did question if there should be a time frequency regarding multiple events being held on the same day regarding the St. Paul Civic Center sign.

Council member Peters moved to approve the Consent Agenda Items: (1) Treasurer's Report November 2024; (2) Minutes of December 2, 2024 (regular) and December 5, 2024 (special); and (3) Disbursements December 16, 2024. Council member Kowalski seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

**Disbursements December 16, 2024**

Amazon Capital Services (books)	317.65
AT&T Mobility (service)	443.55
Aurora Cooperative (fuel)	955.54
Automatic Systems (service)	220.68
Black Hills Energy (natural gas)	1784.27
Blue Cross Blue Shield of NE (insurance)	19789.20
Cengage Learning (books)	98.37
Central NE Bobcat (rental)	85.50
Charter Spectrum (service)	204.96
Christensen Insurance (bond)	595.00
City Lights (utilities)	8595.65
Clearfly (telephone)	195.46
Core & Main (supplies)	1116.39
Custer County Recycling (service)	15.70
DHHS (refund)	11.79
Dutton Lainson (supplies)	807.20
Ecolab (service)	145.81
Fedex (fees)	798.36
Filter Care (service)	59.45
First Concord Benefits (service)	112.00
Hamilton Information Systems (service)	1568.50
Hawkins (supplies)	4073.39
Heartland Disposal (service)	5851.22
Heritage Bank: Utility Billing ACH Fee (fee)	25.00
Homestead Bank (fee)	21.80
Hometown Leasing (contract)	39.12
Howard County Register of Deeds (fee)	20.00
Howard Greeley RPPD (utilities)	137069.94
Inland Truck Parts (repair)	3195.52
Jim's Champlin (fuel)	1382.73
Kramers Wrecker Service (service)	407.93
LARM (insurance)	3097.40
Mid-Nebraska Disposal (service)	4876.28

MR Cleaning (service)	522.16
NE Dept of Revenue: Sales & Use Tax Submittal (sales tax)	13312.37
NE Machinery (supplies)	134.65
One Call Concepts (service)	19.08
Open Caret (service)	200.00
Parts Bin (supplies)	729.45
Paczosa, Dillon (reimb)	35.97
Phonograph Herald (publish)	592.13
PIP Marketing (supplies)	301.25
Quick Med Claim (service)	485.20
Radar Shop (service)	256.00
S E Smith & Sons (supplies)	238.75
Schaper & White (service)	552.50
Servi-Tech (lab)	336.00
Thiel Tire & Auto (service)	286.20
Triple T Disposal (service)	289.85
U S Postal Service (permit)	525.00
Vogel Auto (service)	73.67
Wells Plumbing (repair)	242.30
Wesco (supplies)	223.66

**Non-General Disbursements**

Sales Tax: Dana F. Cole & Co.: Sales Tax Audit (audit)	2000.00
City of St. Paul ICS Transfer to Checking #100027 to Pay (transfer)	284799.84
Elsbury Construction Drawdown #9	
Bierman Contracting Inc: Drawdown #6 (improvements)	265407.20
City Fire Station Construction Npait Transfer to Fire (transfer)	265407.20
Station Construction Checking Account for Bierman Draw #6	
City Fire Station Construction: JEO Consulting Group (Engineer Fee)	3692.25
Engineering Fees	

Council member Woodgate moved to approve Resolution 2024-24; whereas by the State of Nebraska Statutes, Section 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and whereas the State Dept. of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the "Year End Certification of City Street Superintendent" form. Council member Wilson seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

Council member Peters moved to approve Mayor Feeken signing the "Year End Certification of City Street Superintendent" for determining Incentive Payment from January 1, 2024, to December 31, 2024. Jeff Palik is the City of St. Paul's 2024 City Street Superintendent, License

Number S-1269, Class A and Engineer's License Number #10492. Council member Kowalski seconded the motion. Council members Kowalski, Peters, Wilson & Woodgate voted aye, nays none. Motion carried 4/0.

There was a lengthy discussion pertaining to the "Mobile Food" permit regulations and fees that was presented by the "Mobile Food" committee. The item was tabled until Monday, January 6, 2025, for more discussion and recommendation from the committee.

Resolution 2024-26, to amend the City of St. Paul "Fee Schedule" to reflect the changes regarding the "Mobile Food" permit regulations and fees was tabled to Monday, January 6, 2025.

Howard Greeley Rural Public Power District (HGRPPD) submitted to the City of St. Paul their electrical rate changes. The Nebraska Public Power District (NPPD) passed their electrical rate schedule for the Year 2025 and this letter is to notify the City that HGRPPD will be passing the rate changes through the billing. The rate changes do not affect every billing product, as there are only a few small changes to certain products. The electrical rates are effective January 1, 2025.

Mayor and Council members did acknowledge Mid-Nebraska Disposal, Inc. new residential rate(s) increase effective January 1, 2025.

Utilities Superintendent Helzer reported that concrete was poured at the new St. Paul Fire Station today; the cement is still wet. The weather shows that it will freeze tonight in St. Paul, NE.

Chief of Police Howard updates included: (1) Matt Sample training regarding criminal interdiction in LaVista, NE; hotel will be approximately \$200 for two (2) nights; (2) tracking police training hours for the St. Paul Police Officers; and (3) brief discussion on purchasing ammunition.

Mayor Mike Feeken updates: (1) Special meeting on Thursday, January 9, 2025, at 11:00 a.m. regarding a St. Paul Fire Station Construction Progress meeting; (2) On-Premise Digital Keno, along with the 2023-2024 Annual Recap Keno Report from Mike Nevriy (St. Paul Keno LLC); (3) zoom meeting today with the NE Dept. of Economic Development (NDED) and the South Central Economic Development District (SCEDD) regarding the \$875,000 grant contract pertaining to park improvements; documents are being completed, so the project can begin; (4) the new potential owner to 108 Howard Avenue visited the St. Paul Police Dept. today to ask questions regarding the apartments. The new owners will be present at the City Council meeting on Monday, January 6, 2025 to discuss the apartment complex; and (5) The Howard County Courthouse and the Howard County Planning and Zoning is having a "Comprehensive Plan" Town Hall meeting on Wednesday, January 15, 2025 at 5:30 p.m. at the St. Paul Library Community Room if you want to be involved.

For Public Announcements, Council member Woodgate and Chief of Police Howard wanted to acknowledge and thank St. Paul Fire Chief Mike Becker's heroic efforts during the Bed Head

Coffee's mobile container fire. The Mayor and Council member want to extend their thanks to St. Paul Fire Chief Becker.

Mayor Feeken adjourned the City Council meeting at 7:57 p.m.

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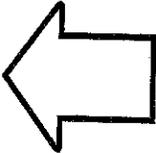
Date

\_\_\_\_\_

Mike Feeken, Mayor

\_\_\_\_\_

Connie Jo Beck, City Clerk/Deputy Treasurer



**January 6, 2025**

Gross Wages - December	99011.37
Amazon Capital Services (books)	328.60
Anderson, Trae (meal)	17.92
Blue Cross/Blue Shield (insurance)	19789.20
Bomgaars (supplies)	751.92
BSN Sports (supplies)	3422.04
Burk, Kerrigan (national registry registration)	104.00
Charter/Spectrum (Service)	239.96
City Health Deductible Savings (insurance)	5082.00
City of St. Paul 125 Plan (insurance)	90.00
Core & Main (supplies)	136.13
Custer County Recycling (service)	39.40
DTCC: Redeem portion of Middle Loup River Water / Sewer (Bond)	3332.18
Antic Bond Interest 12/30/24	
Dutton Lainson (supplies)	2412.68
Eakes Office Solutions (supplies)	104.06
Ecolab (service)	145.81
Elan Financial Svcs (postage, fuel, supplies, fees, car wash)	2557.28
Elmwood Cemetery (service)	600.00
Gorecki, Jeremy (meal)	20.06
Great Plains Uniforms (uniform)	173.00
Heartland Disposal (service)	213.31
Helzer, Matthew (meal)	13.10
Heritage Bank: Utility Bill ACH Fee (fee)	25.00
Homestead Bank: Wire Fee (Outgoing) RE: 4 Bond Pymts (fee)	8.00
Homestead Bank: Wire Fee (Outgoing) Middle Loup River (fee)	8.00
Water & Sewer Antic Bond Interest to 12/30/24	
Hometown Leasing (contract)	39.12
Howard County Treasurer (dispatch)	3334.89
Jacobs Ford (repair)	987.66
Jarecke Motors (repair)	5753.49
Madison Nat'l Life (Insurance)	198.36
Mutual of Omaha (insurance)	127.08
Nebraska Rural Water Assn (membership, education)	850.00
Olsson (service)	1358.00
Overland Ready Mixed (concrete)	223.75
POAN (membership)	80.00
Pulse Finders LLC (service)	55.00
Pulse Finders LLC: AED Purchase (supplies)	3424.00
Road Builders (supplies)	696.80
S E Smith & Sons (supplies)	90.14
Servi-Tech (lab)	139.00
Siteone Landscape (supplies)	4752.85
Sparqdata Solutions (contract)	4100.00
State of NE Central Svcs (telephone)	4.10
Thiel Tire & Auto (repair)	24.61
US Postal Service (postage)	350.00

Wells Plumbing (supplies)	29.94
Wesco Distribution (supplies)	29.24

**Non-General Disbursements**

Sales Tax: St. Paul Dev. Corp: Operating Expense (operating)	35000.00
Sales Tax: St. Paul Dev Corp: Olsson #522098 (engineer fee)	7917.78
Middle Loup River Subd Engineer Fees	
Sales Tax: Street: Mtr Veh Tax: October 2024 Proceeds (Mtr Veh Tax)	7494.21
Sales Tax: Fire Station: October 2024 Proceeds (Fire Station)	14640.84
Sales Tax: 25% Infrastructure: October 2024 Proceeds (25% Infrast)	7320.42
Sales Tax: SCEDD - Annual Membership (fee)	5000.00
Keno: Final Audit (service)	700.00

**\*Check Detail Register©**

Batch: Disb Jan6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>11100 CHECKING</b>					
<b>71799</b>	01/06/25	<b>AMAZON CAPITAL SERVICES</b>			
E 44-20-242		BOOKS	\$10.79	13J3-CWML-	Lib - book
E 44-20-242		BOOKS	\$317.81	1GK6-VVPK-	Lib - books
		Total	\$328.60		
<b>71800</b>					
<b>71800</b>	01/06/25	<b>ANDERSON, TRAE</b>			
E 03-20-210		PROF&SCHOOLS	\$17.92		Swr - meal during backflow class in Central City
		Total	\$17.92		
<b>71801</b>					
<b>71801</b>	01/06/25	<b>BLUE CROSS BLUE SHIELD OF NE</b>			
E 02-10-130		INSURANCE	\$4,486.74	4417623	Wtr - health insurance
E 10-10-130		INSURANCE	\$3,030.78	4417623	Gen - health insurance
E 01-10-130		INSURANCE	\$2,436.51	4417623	Lgts - health insurance
E 42-10-130		INSURANCE	\$1,723.38	4417623	Park - health insurance
E 32-10-130		INSURANCE	\$1,723.38	4417623	Pol - health insurance
E 21-10-130		INSURANCE	\$3,446.77	4417623	Strs - health insurance
E 03-10-130		INSURANCE	\$2,941.64	4417623	Swr - health insurance
		Total	\$19,789.20		
<b>71802</b>					
<b>71802</b>	01/06/25	<b>BOMGAARS SUPPLY INC</b>			
E 21-20-271		VEHICLE R & M	\$119.98	43087990	Strs - hydraulic fluid for street dept vehicles
E 21-20-270		UTILITY R & M	\$4.00	43087990	Strs - paint brush
E 01-20-271		VEHICLE R & M	\$10.70	43088291	Lgts - hydrostatic fluid for mini-excavator
E 02-20-271		VEHICLE R & M	\$10.69	43088291	Wtr - hydrostatic fluid for mini-excavator
E 01-20-271		VEHICLE R & M	\$16.05	43088301	Lgts - hydraulic fluid for mini-excavator
E 02-20-271		VEHICLE R & M	\$16.04	43088301	Wtr - hydraulic fluid for mini-excavator
E 01-20-271		VEHICLE R & M	\$23.00	43088324	Lgts - gear lube for mini-excavator
E 02-20-271		VEHICLE R & M	\$23.00	43088324	Wtr - gear lube for mini-excavator
E 02-20-271		VEHICLE R & M	\$106.98	43088509	Wtr - #1 booster cables
E 02-20-272		TOOLS	\$9.41	43088593	Wtr - hole saw
E 02-20-270		UTILITY R & M	\$14.42	43088593	Wtr - spray paint, sealant
E 02-20-271		VEHICLE R & M	(\$53.49)	43088593	Wtr - booster cables
E 01-20-231		CITY GAS & OIL	\$70.59	43088852	Lgts - #5 oil
E 34-20-270		UTILITY R & M	\$7.99	43088859	Cem - spray paint
E 01-20-270		UTILITY R & M	\$12.83	43089079	Lgts - cable ties
E 21-20-271		VEHICLE R & M	\$5.99	43089985	Strs - #7 light bulb
E 21-20-272		TOOLS	\$31.99	43089985	Strs - air hose
E 42-20-270		UTILITY R & M	\$7.36	43090039	Park - lap links, clevis grab hooks
E 21-20-270		UTILITY R & M	\$25.06	43090078	Strs - clevis grab hooks, absorbent, quick link
E 31-20-270		UTILITY R & M	\$43.96	43090135	Fire - floor dry, absorbent
E 01-20-272		TOOLS	\$41.68	43090273	Lgts - ratchet, socket adapter, brake pad spreader, blade fuses, female disconnect
E 21-20-281		Street Lights Repair & Mai	\$19.25	43090273	Strs - wire connector
E 02-20-270		UTILITY R & M	\$42.79	43090373	Wtr - charger for compressor
E 34-20-270		UTILITY R & M	\$4.59	43092808	Cem - adhesive
E 03-20-270		UTILITY R & M	\$8.48	43092935	Swr - cleaner for portable generator
E 01-20-271		VEHICLE R & M	\$23.53	43093085	Lgts - #69 adapter sleeve for truck hitch
E 21-20-281		Street Lights Repair & Mai	\$1.99	43093135	Strs - elbow for North Welcome Sign
E 02-20-270		UTILITY R & M	\$19.75	43093187	Wtr - mouse traps, motor tune-up

CITY OF ST PAUL

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**\*Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 32-20-272		TOOLS	\$13.49	43093977	Pol - duct tape
E 03-20-270		UTILITY R & M	\$36.98	43095520	Swr - shop towels, gloves
E 01-20-270		UTILITY R & M	\$32.84	43095810	Lgts - corner braces, hose clamps for North Yard shop
Total			\$751.92		
<b>71803</b>	01/06/25	<b>BSN SPORTS INC</b>			
E 42-20-521		GROUNDS / R & M	\$3,422.04	928320384	Park - netting and mat for batting cage
Total			\$3,422.04		
<b>71804</b>	01/06/25	<b>CHARTER/SPECTRUM</b>			
E 31-20-220		COMMUNICATION	\$129.98	17621670112	Fire - internet service
E 10-20-220		COMMUNICATION	\$109.98	17621670112	Gen - internet service
Total			\$239.96		
<b>71805</b>	01/06/25	<b>CITY HEALTH DEDUCTIBLE SAVINGS</b>			
E 42-10-130		INSURANCE	\$363.00		Park - health reimbursement
E 03-10-130		INSURANCE	\$1,089.00		Swr - health reimbursement
E 01-10-130		INSURANCE	\$726.00		Lgts - health reimbursement
E 21-10-130		INSURANCE	\$726.00		Strs - health reimbursement
E 02-10-130		INSURANCE	\$1,089.00		Wtr - health reimbursement
E 10-10-130		INSURANCE	\$726.00		Gen - health reimbursement
E 32-10-130		INSURANCE	\$363.00		Pol - health reimbursement
Total			\$5,082.00		
<b>71806</b>	01/06/25	<b>CITY OF ST PAUL 125 PLAN</b>			
E 02-10-130		INSURANCE	\$30.00		Wtr - life insurance
E 03-10-130		INSURANCE	\$10.00		Swr - life insurance
E 21-10-130		INSURANCE	\$20.00		Strs - life insurance
E 10-10-130		INSURANCE	\$20.00		Gen - life insurance
E 42-10-130		INSURANCE	\$10.00		Park - life insurance
Total			\$90.00		
<b>71807</b>	01/06/25	<b>CORE &amp; MAIN</b>			
E 02-20-270		UTILITY R & M	\$114.42	W145098	Wtr - hose clamps, meter washers, meter plugs for inventory
E 02-20-270		UTILITY R & M	\$21.71	W161395	Wtr - meter gaskets
Total			\$136.13		
<b>71808</b>	01/06/25	<b>CUSTER COUNTY RECYCLING</b>			
E 04-20-325		Recycle Delivery	\$18.40	680	Lndfl - recycling trailer
E 04-20-325		Recycle Delivery	\$21.00	682	Lndfl - recycling trailer
Total			\$39.40		
<b>71809</b>	01/06/25	<b>DUTTON-LAINSON CO.</b>			
E 01-20-270		UTILITY R & M	\$2,412.68	888990-8	Lgts - 3-phase electric meters
Total			\$2,412.68		
<b>71810</b>	01/06/25	<b>EAKES OFFICE SOLUTIONS</b>			
E 32-30-310		OFFICE SUPPLIES	\$47.88	9056508-0	Pol - ink pen refills
E 44-20-520		BLDG/ R & M	\$56.18	INV609093	Lib - cost of copies

CITY OF ST PAUL

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Batch: Disb Jan6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>Total</b>				<b>\$104.06</b>	
<b>71811</b>	01/06/25	<b>ECOLAB</b>			
E 10-20-520		BLDG/ R & M	\$52.49	6917050	Gen - pest management at City office
E 02-20-520		BLDG/ R & M	\$46.66	6917051	Wtr - pest management at WTP
E 03-20-520		BLDG/ R & M	\$46.66	6917053	Swr - pest management at WWTP
<b>Total</b>				<b>\$145.81</b>	
<b>71812</b>	01/06/25	<b>ELAN FINANCIAL SERVICES</b>			
E 32-20-231		CITY GAS & OIL	\$37.66	0118	Pol - #96 unleaded
E 10-20-310		OFFICE SUPPLIES	\$178.81	0683	Gen - W2 and 1099 tax forms, flash drives, mechanical pencils
E 01-20-266		DocuSend Fee	\$25.00	1376	Lgts - cost to email utility bills
E 36-20-320		MERCH & SUPPLY	\$2,085.97	1854	EMS - airway kits, BP cuff, O2 cylinder wrench, gloves, tourniquets, pediatric mask, thermal paper, pelvic orthotic devices, defib pads
E 32-20-271		VEHICLE R & M	\$10.00	2160	Pol - car wash
E 32-20-271		VEHICLE R & M	\$3.50	2178A	Pol - car wash
E 10-20-313		POSTAGE	\$2.04	2305	Gen - postage to mail deeds
E 02-20-313		POSTAGE	\$37.80	2577	Wtr - postage for water samples
E 36-20-320		MERCH & SUPPLY	\$176.50	8625	EMS - defib pads
<b>Total</b>				<b>\$2,557.28</b>	
<b>71813</b>	01/06/25	<b>ELMWOOD CEMETERY</b>			
E 34-20-315		CEMETERY PERPETUAL	\$200.00		Cem - perpetual care - Lynch
E 34-20-315		CEMETERY PERPETUAL	\$200.00		Cem - perpetual care - Rose
E 34-20-315		CEMETERY PERPETUAL	\$200.00		Cem - perpetual care - Klanecky
<b>Total</b>				<b>\$600.00</b>	
<b>71814</b>	01/06/25	<b>GORECKI, JEREMY</b>			
E 02-20-210		PROF&SCHOOLS	\$20.06		Wtr - meal during backflow class in Central City
<b>Total</b>				<b>\$20.06</b>	
<b>71815</b>	01/06/25	<b>GREAT PLAINS UNIFORMS LLC</b>			
E 32-20-268		Uniforms	\$173.00	37510-1	Pol - duty shirt and trousers for Officer Holmes
<b>Total</b>				<b>\$173.00</b>	
<b>71816</b>	01/06/25	<b>HEARTLAND DISPOSAL INC</b>			
E 31-20-520		BLDG/ R & M	\$56.10	229167	Fire - sanitation disposal
E 04-20-520		BLDG/ R & M	\$56.10	229167	Lndfl - sanitation disposal
E 21-20-520		BLDG/ R & M	\$101.11	229167	Strs - sanitation disposal from North yards
<b>Total</b>				<b>\$213.31</b>	
<b>71817</b>	01/06/25	<b>HELZER, MATTHEW</b>			
E 02-20-210		PROF&SCHOOLS	\$13.10		Wtr - meal during backflow class in Central City
<b>Total</b>				<b>\$13.10</b>	
<b>71818</b>	01/06/25	<b>HOMETOWN LEASING</b>			
E 44-20-520		BLDG/ R & M	\$39.12	5	Lib - copier lease
<b>Total</b>				<b>\$39.12</b>	
<b>71819</b>	01/06/25	<b>HOWARD COUNTY TREASURER (CCCC)</b>			

CITY OF ST PAUL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 32-20-214		DISPATCHER	\$3,334.89		Pol - dispatcher pay
		Total	\$3,334.89		
<b>71820</b>	01/06/25	<b>JACOBS FORD</b>			
E 32-20-271		VEHICLE R & M	\$987.66	70404	Pol - #97 transmission repair
		Total	\$987.66		
<b>71821</b>	01/06/25	<b>JARECKE MOTORS INC</b>			
E 31-20-271		VEHICLE R & M	\$5,057.05	16216	Fire - #52 engine repairs
E 36-20-271		VEHICLE R & M	\$325.62	16271	EMS - #99-1 battery
E 31-20-271		VEHICLE R & M	\$370.82	16272	Fire - #57 replace spark plugs
		Total	\$5,753.49		
<b>71822</b>	01/06/25	<b>MADISON NATIONAL LIFE</b>			
E 42-10-130		INSURANCE	\$11.02	1667628	Park - life insurance
E 03-10-130		INSURANCE	\$33.06	1667628	Swr - life insurance
E 01-10-130		INSURANCE	\$33.06	1667628	Lgts - life insurance
E 21-10-130		INSURANCE	\$22.04	1667628	Strs - life insurance
E 02-10-130		INSURANCE	\$33.06	1667628	Wtr - life insurance
E 10-10-130		INSURANCE	\$22.04	1667628	Gen - life insurance
E 32-10-130		INSURANCE	\$44.08	1667628	Pol - life insurance
		Total	\$198.36		
<b>71823</b>	01/06/25	<b>MUTUAL OF OMAHA</b>			
E 42-10-130		INSURANCE	\$7.20	1810350123	Park - life insurance
E 03-10-130		INSURANCE	\$21.60	1810350123	Swr - life insurance
E 01-10-130		INSURANCE	\$21.60	1810350123	Lgts - life insurance
E 21-10-130		INSURANCE	\$14.40	1810350123	Strs - life insurance
E 02-10-130		INSURANCE	\$21.60	1810350123	Wtr - life insurance
E 10-10-130		INSURANCE	\$14.40	1810350123	Gen - life insurance
E 32-10-130		INSURANCE	\$26.28	1810350123	Pol - life insurance
		Total	\$127.08		
<b>71824</b>	01/06/25	<b>NEBRASKA RURAL WATER ASSOC.</b>			
E 02-20-211		ADM. & DUES	\$400.00		Wtr - 2025 annual membership
E 03-20-210		PROF&SCHOOLS	\$150.00		Swr - registration for Backflow class - Trae Anderson
E 02-20-210		PROF&SCHOOLS	\$150.00		Wtr - registration for Backflow class - Jeremy Gorecki
E 02-20-210		PROF&SCHOOLS	\$150.00		Wtr - registration for Backflow class - Matt Helzer
		Total	\$850.00		
<b>71825</b>	01/06/25	<b>OLSSON</b>			
E 21-20-213		ENGINEER FEES	\$1,358.00	522108	Strs - street superintendent services
		Total	\$1,358.00		
<b>71826</b>	01/06/25	<b>OVERLAND READY MIXED</b>			
E 21-20-280		Concrete - Streets	\$223.75	TX117921	Strs - footing for highway light at 13th Ave & Hwy 281
		Total	\$223.75		
<b>71827</b>	01/06/25	<b>POAN</b>			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 32-20-211		ADM. & DUES	\$80.00	7402	Pol - membership for four officers
		Total	\$80.00		
<b>71828</b>	01/06/25	<b>PULSE FINDERS LLC</b>			
E 32-20-210		PROF&SCHOOLS	\$55.00	12872	Pol - CPR and First Aid certification for new part-time officer Johnathon Lawrence
		Total	\$55.00		
<b>71829</b>	01/06/25	<b>ROAD BUILDERS, INC</b>			
E 21-20-231		CITY GAS & OIL	\$696.80	P67841	Strs - #7A hydraulic oil
		Total	\$696.80		
<b>71830</b>	01/06/25	<b>S E SMITH AND SONS</b>			
E 32-20-272		TOOLS	\$37.35	672891	Pol - duplicating keys
E 02-20-520		BLDG/ R & M	\$28.87	672907	Wtr - door sweep for well #9
E 02-20-520		BLDG/ R & M	\$15.83	672908	Wtr - door sweep for office door at WTP
E 21-20-270		UTILITY R & M	\$8.09	673036	Strs - 2x6 for mounting snow blower controller
		Total	\$90.14		
<b>71831</b>	01/06/25	<b>SERVI-TECH INC</b>			
E 03-20-232		LAB SAMPLE	\$139.00	H-991910	Swr - 24-hour influent sample
		Total	\$139.00		
<b>71832</b>	01/06/25	<b>SITEONE LANDSCAPE SUPPLY</b>			
E 42-20-521		GROUND / R & M	(\$76.00)	148654813-0	Park - point redemption
E 42-20-521		GROUND / R & M	\$4,927.40	148816025-0	Park - spring & summer fertilizer, grub control
E 42-20-521		GROUND / R & M	(\$98.55)	148816025-0	Park - discount for early payment
		Total	\$4,752.85		
<b>71833</b>	01/06/25	<b>SPARQDATA SOLUTIONS</b>			
E 01-20-211		ADM. & DUES	\$820.00	S-3666	Lgts - 2025 annual renewal
E 02-20-211		ADM. & DUES	\$820.00	S-3666	Wtr - 2025 annual renewal
E 03-20-211		ADM. & DUES	\$820.00	S-3666	Swr - 2025 annual renewal
E 10-20-211		ADM. & DUES	\$820.00	S-3666	Gen - 2025 annual renewal
E 21-20-211		ADM. & DUES	\$820.00	S-3666	Strs - 2025 annual renewal
		Total	\$4,100.00		
<b>71834</b>	01/06/25	<b>STATE OF NEBRASKA CENTRAL SERV</b>			
E 42-20-220		COMMUNICATION	\$2.05	1460596	Park - telephone service
E 41-20-220		COMMUNICATION	\$2.05	1460596	Pool - telephone service
		Total	\$4.10		
<b>71835</b>	01/06/25	<b>THIELS TIRE &amp; AUTO REPAIR</b>			
E 32-20-271		VEHICLE R & M	\$24.61	34359	Pol - #97 flat repair
		Total	\$24.61		
<b>71836</b>	01/06/25	<b>U S POSTAL SERVICE</b>			
E 01-20-313		POSTAGE	\$116.67		Lgts - annual bulk postage permit #17
E 02-20-313		POSTAGE	\$116.67		Wtr - annual bulk postage permit #17
E 03-20-313		POSTAGE	\$116.66		Swr - annual bulk postage permit #17
		Total	\$350.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
71837	01/06/25	WELLS PLUMBING CO, INC			
E 02-20-270		UTILITY R & M	\$29.94	63765	Wtr - repair kits for restrooms at City office
		Total	\$29.94		
71838	01/06/25	WESCO DISTRIBUTION, INC.			
E 01-20-270		UTILITY R & M	\$29.24	493577	Lgts - 4" sweeps
		Total	\$29.24		
		11100	\$59,360.50		

**Fund Summary**

**11100 CHECKING**

01 LIGHTS	\$6,851.98
02 WATER	\$7,815.05
03 SEWER	\$5,431.00
04 LANDFILL	\$95.50
10 GENERAL	\$4,976.54
21 STREETS	\$7,645.22
31 FIREMEN	\$5,657.91
32 POLICE	\$6,961.78
34 CEMETERY	\$612.58
36 AMBULANCE	\$2,588.09
41 POOL	\$2.05
42 PARK	\$10,298.90
44 LIBRARY	\$423.90
	<u>\$59,360.50</u>

MIKE FEEKEN, MAYOR

# St. Paul Fire Department

1-6-25

824 6th. Street  
St. Paul, NE 68873

Phone (308) 754-5254

E/M/T

Approved  
12-12-24  
Fire/EMS

## MEMBERSHIP APPLICATION

I Stephanie Ford would like to become a member of the ST. PAUL FIRE DEPARTMENT & RESCUE SQUAD. I have had the duties and responsibilities explained to me, and I willingly accept the responsibility of becoming a member of the ST. PAUL FIRE DEPARTMENT if I am accepted by the ST. PAUL FIRE DEPARTMENT and the ST. PAUL CITY COUNCIL and ST. PAUL RURAL FIRE PROTECTION BOARD.

Stephanie Ford  
SIGNATURE OF APPLICANT      11-15-24  
DATE

Paul [Signature]  
SIGNATURE OF SPFD TRUSTEE      12-12-24  
DATE

[Signature]  
SIGNATURE OF SPFD TRUSTEE      12-12-24  
DATE

Walt Becker - Chief  
SIGNATURE OF SPFD TRUSTEE      12-12-24  
DATE

Applicant information: NAME Stephanie Ford  
ADDRESS 797 Hwy 92  
St. Paul NE 68873  
BIRTHDATE \_\_\_\_\_  
PHONE 402-730-9055  
EMT LICENSE # 19160  
DRIVERS LICENSE # 412710919  
SOCIAL SECURITY # \_\_\_\_\_

Danna Koperski 12/12/24  
Christy M. Brown 12/12/24

January 6 agenda item:

Discuss – Approve / Deny Professional Services Agreement with the South Central Economic Development District (SCEDD) for General Grant Administration Services for the Rural Community Recovery Program (RCRP) Grant 23-RCRP-033 received from the Nebraska Department of Economic Development for park improvements.

LeAnn Jochum with SCEDD will be present to discuss this.

# PROFESSIONAL SERVICES AGREEMENT

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## GENERAL ADMINISTRATION SERVICES CITY OF ST. PAUL RURAL COMMUNITY RECOVERY PROGRAM 23-RCRP-033

SUBRECIPIENT: City of St. Paul, Nebraska  
CONSULTANT: South Central Economic Development District, Inc. (SCEDD)  
START DATE: Upon Notice of Award, October 31, 2024  
END DATE: Upon completion of the program on or before December 31, 2026

**THIS AGREEMENT** made and entered into by and between the **City of St. Paul, Nebraska** (hereinafter referred to as Subrecipient) and **South Central Economic Development District, Inc.**, (hereinafter referred to as Consultant).

### WITNESSES THAT:

**WHEREAS**, the Subrecipient (704 6<sup>th</sup> Street, St. Paul, NE 68873) and the Consultant (401 East Avenue, 2<sup>nd</sup> Floor, PO Box 79, Holdrege, NE 68949) are desirous of entering into an contract to formalize their relationship, and

**WHEREAS**, the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds provided financial assistance for State, territorial, local, and Tribal governments to respond to the economic and public health impacts of the COVID-19 public health emergency and address impacts on communities, residents, and businesses, and the State of Nebraska – Department of Economic Development is the recipient of these funds, and

**WHEREAS**, the State of Nebraska – Department of Economic Development (hereinafter referred to as the Department) has awarded funds to the Subrecipient through the 2023 Rural Community Recovery Program, and

**WHEREAS**, the Scope of Work included in this agreement is authorized as part of the 2023 Rural Community Recovery Program subaward agreement with the Department, and

**WHEREAS**, it is beneficial to the Subrecipient to utilize the Consultant as an independent entity to accomplish the Scope of Work set forth herein and such endeavor will best accomplish the objectives of the 2023 Rural Community Recovery Program.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and provisions contained herein and the mutual benefits to be derived therefrom, the parties hereto agree as follows:

#### 1. Services to be provided by the Parties:

- a. The Consultant shall complete, in a satisfactory and proper manner as determined by the Subrecipient, the activities described in the Scope of Work (**Attachment #1**).
- b. The Subrecipient will provide such assistance and guidance as may be required to support the objectives set forth in the Scope of Work and will provide compensation for services as set

forth in Section 3 **Compensation** below.

**2. Time of Performance**

The start of the agreement shall be the date Subrecipient received Notice of Award, October 31, 2024. The termination date of the agreement shall be December 31, 2026.

**3. Compensation and Payment**

The Subrecipient shall compensate the Consultant based on established benchmarks, shown in the table below.

<b>When Project Costs have reached the below amounts:</b>	<b>Consultant may request an amount not to exceed the below maximum:</b>
<b>\$212,500</b>	<b>\$6,250</b>
<b>\$425,000</b>	<b>\$12,500</b>
<b>\$637,500</b>	<b>\$18,750</b>
<b>\$850,000</b>	<b>\$25,000</b>

It is also understood that this agreement is funded in whole or in part with funds through the State of Nebraska 2023 Rural Community Recovery Program as administered by the Department and is subject to those regulations and restrictions associated with this program.

**4. Record Maintenance, Record Retention, and Access to Records**

The Consultant agrees to maintain such records and follow such procedures as outlined in the 2023 Rural Community Recovery Program Administrative Manual and Contract, and any such procedures that the Subrecipient or the Department may prescribe.

All records pertinent to work undertaken for this agreement shall be retained by the Consultant for a period of five years after all funds have been expended, unless a longer period is required to resolve audit findings or litigation. In such cases, the Subrecipient shall request a longer period for record retention.

The Subrecipient, the Department, and duly authorized officials of the state and federal government shall have full access and the right to examine any documents, papers, records and books of the Consultant involving transactions pertinent to this award.

**5. Relationship**

The relationship of the Consultant to the Subrecipient shall be that of an independent consultant rendering professional services. The Consultant shall have no authority to execute contracts or to make commitments on behalf of the Subrecipient and nothing contained herein shall be deemed to create the relationship of employer and employee or principal and agent between the Subrecipient and the Consultant.

**6. Suspension, Termination and Close Out**

If the Consultant fails to comply with the terms and conditions of this agreement, the Subrecipient may pursue such remedies as are legally available including, but not limited to the suspension or termination of this agreement in the manner specified herein:

- 1. Suspension:** If the Consultant fails to comply with the terms and conditions of this

agreement, or whenever the Consultant is unable to substantiate full compliance with the provisions of this agreement, the Subrecipient may suspend the agreement pending corrective actions or investigation, effective not less than seven (7) days following written notification to the Consultant or its authorized representative. The suspension will remain in full force and effect until the Consultant has taken corrective action to the satisfaction of the Subrecipient and is able to substantiate its full compliance with the terms and conditions of this agreement. No obligations incurred by the Consultant or its authorized representatives during the period of suspension will be allowable under the agreement except:

- (1) Reasonable, proper and otherwise allowable costs which the Consultant could not avoid during the period of suspension.
- (2) If upon investigation, the Consultant is able to substantiate complete compliance with the terms and conditions of this agreement, otherwise allowable costs incurred during the period of suspension will be allowed.
- (3) In the event all or any portion of the work prepared or partially prepared by the Consultant be suspended, abandoned, or otherwise terminated the Subrecipient shall pay the Consultant for work performed to the satisfaction of the Subrecipient, in accordance with the percentage of the work completed.

**2. Termination for Cause:** The Subrecipient may terminate its agreement with the Consultant if the Consultant fails to comply with the terms and conditions of this agreement and any of the following conditions exist.

- (1) The lack of compliance with the provisions of this agreement are of such scope and nature that the Subrecipient deems continuation of the agreement to be substantially detrimental to the interests of the Subrecipient;
- (2) The Consultant has failed to take satisfactory action as directed by the Subrecipient or its authorized representative within the time specified by same;
- (3) The Consultant has failed within the time specified by the Subrecipient or its authorized representative to satisfactorily substantiate its compliance with the terms and conditions of this agreement; then, the Subrecipient may terminate this agreement in whole or in part, and thereupon shall notify the Consultant of the termination, the reasons therefore, and the effective date provided such effective date shall not be prior to notification of the Consultant. After this effective date, no charges incurred under any terminated portions are allowable.

**3. Termination for Other Grounds:** This agreement may also be terminated in whole or in part:

- (1) By the Subrecipient, with the consent of the Consultant, or by the Consultant with the consent of the Subrecipient, in which case the two parties shall devise by mutual agreement, the conditions of termination including effective date and in case of termination in part, that portion to be terminated.
- (2) If the funds allocated by the Subrecipient via this agreement are from anticipated sources of revenue, and if the anticipated sources of revenue do not become available for use in purchasing said services.
- (3) In the event the Subrecipient fails to pay the Consultant promptly or within 60 days after invoices are rendered, the Subrecipient agrees that the Consultant shall have the right to consider said default a breach of this agreement and the duties of the Consultant under this agreement terminated. In such an event, the Subrecipient shall

then promptly pay the Consultant for all services performed and all allowable expenses incurred.

- (4) The Subrecipient may terminate this agreement at any time, giving at least 10-days' notice in writing to the Consultant. If the agreement is terminated for convenience of the Subrecipient as provided herein, the Consultant will be paid in accordance with the table of incremental benchmarks reached for project costs.

**7. Changes, Amendments, Modifications**

The Subrecipient or the Consultant may, from time to time, require changes or modifications in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of compensation therefore, which are mutually agreed upon by the Subrecipient and the Consultant, shall be incorporated in written amendments to this agreement.

**8. Personnel**

The Consultant represents that all personnel required in performing the services under this agreement have been or will be secured at its own expense. Such personnel shall not be employees or have any contractual relationship to the Subrecipient.

All services will be performed by or under the supervision of the Consultant and all personnel or entities engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

**9. Assignability**

The Consultant shall not assign any interest in this agreement and shall not transfer any interest in this agreement (whether by assignment or notation), without prior written consent of the Subrecipient. Provided, however, that claims for money by the Consultant from the Subrecipient under this agreement may be assigned to a bank, trust company, or other financial institutions without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the Subrecipient.

**10. Reports and Information**

The Consultant, at such times and in such forms as the Subrecipient may require, shall furnish the Subrecipient such periodic reports as it may request pertaining to the work or services undertaken pursuant to this agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this agreement.

**11. Compliance with Laws**

The Consultant shall comply with applicable Federal laws and regulations, as required by award. The Consultant shall also comply with all applicable ordinances and codes of the state and local governments and the Consultant shall save the Subrecipient harmless with respect to any damages arising from any tort done in performing any of the work embraced by this agreement.

**12. Conflict of Interest 2 CFR §200.318**

No officer, employee or agent of the Consultant who will participate in the selection, the award, or the administration of this project may obtain a personal or financial interest or benefit from the activity or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder either for themselves or those with whom they have family or

business ties, during their tenure or for one year thereafter. It is further required that this stipulation be included in all subcontracts to this contract. Upon written request, exceptions may be granted upon a case-by-case basis when it is determined that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project. These exceptions are granted by the Department.

**13. Audits and Inspections**

The Subrecipient, the Department, the State Auditor and Department of Treasury or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of the project and this agreement, by whatever legal and reasonable means are deemed expedient by the Subrecipient, the Department, the State Auditor and Department of Treasury.

**14. Hold Harmless**

The Consultant agrees to indemnify and hold harmless the Subrecipient, its appointed and elected officers and employees, from and against all loss and expense, including attorney's fees and costs by reason of any and all claims and demands upon the Subrecipient, its elected or appointed officers and employees from damages sustained by any person or persons, arising out of or in consequence of the Consultant's and its agents' negligent performance of work associated with this agreement. The Consultant shall not be liable for property and bodily injury as may result from the negligence of any construction contractor or construction subcontractor.

**15. Governing Law**

This Agreement will be governed by the laws of the State of Nebraska, without regard to that body of law controlling conflicts of law. Any legal proceeding arising out of, or relating to this Agreement, shall be instituted in any court of general jurisdiction in the State of Nebraska.

This agreement contains all terms and conditions agreed to by the Subrecipient and the Consultant. The attachments to this agreement are identified as follows:

**ATTACHMENT #1 –**

**SCOPE OF WORK for COMMUNITY REDEVELOPMENT AUTHORITY OF THE CITY OF ST. PAUL, NEBRASKA for 2023 Rural Community Recovery Program consisting of one (1) page.**

**WITNESS WHEREOF**, the Subrecipient and the Consultant have executed this Professional Services Agreement as of the date and year last written below.

**CITY OF ST. PAUL, NEBRASKA**

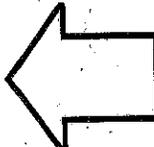
**SOUTH CENTRAL ECONOMIC DEVELOPMENT DISTRICT, INC.**

\_\_\_\_\_  
Mike Feeken, Mayor

\_\_\_\_\_  
Sharon Hueftle, Executive Director

Date: January 6, 2025

Date: \_\_\_\_\_



## **ATTACHMENT 1**

### **Scope of Work**

#### **GENERAL ADMINISTRATION:**

Assist the Subrecipient with the following:

1. Completing and submitting Special Conditions required to reach Release of Funds.
2. Designing the project's accounting and master filing systems in accordance with state and federal regulations.
3. Accounting of funds, preparation of draws and financial forms, and performance of other functions in the management of program financing as mandated by Nebraska Department of Economic Development to meet program requirements.
4. Preparation and submission of mandated reports, and if necessary, program amendment and program extension documentation to the Nebraska Department of Economic Development.
5. Selection and compliance of all contractors, subcontractors, suppliers, consultants, or their agents or representatives in any transaction with the Subrecipient in performing Eligible Activities as outlined in the 2023 Rural Community Recovery Program award.
6. Completion and submission of all closeout documentation including final reports and audits.

This Scope of Work covers all general administrative oversight needed and requested by the Subrecipient or State in the successful completion of the project.

**NOTICE OF ORDINANCE IN PAMPHLET FORM**

CITY OF ST. PAUL, NEBRASKA

On the 6th day of January 2025 the Mayor and City Council of the City of St. Paul, Nebraska, adopted an ordinance entitled:

**ORDINANCE #1056**

**AN ORDINANCE TO AMEND ORDINANCE NO. 992 PERTAINING TO MOBILE FOOD VENDORS IN THE CORPORATE LIMITS OF ST. PAUL, NEBRASKA; TO ADD ARTICLE 9 TO CHAPTER 10 OF THE ST. PAUL CITY CODE TO INCORPORATE THE REGULATIONS PERTAINING TO MOBILE FOOD VENDORS; TO AMEND THE FEES FOR A MOBILE FOOD VENDOR LICENSE; TO AMEND THE APPLICATION REQUIREMENTS AND SALES REGULATIONS FOR A MOBILE FOOD VENDOR LICENSE; TO RENUMBER THE CURRENT ARTICLE 9 OF CHAPTER 10 OF THE ST. PAUL CITY CODE PERTAINING TO PENALTIES; TO AMEND SECTION 10-901 PERTAINING TO THE PENALTY FOR VIOLATIONS OF CHAPTER 10; TO REPEAL ORDINANCE NO. 992 AND ANY CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.**

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Connie Jo Beck, City Clerk/Deputy Treasurer

Dated: January 7, 2025

ORDINANCE NO. 1056

AN ORDINANCE TO AMEND ORDINANCE NO. 992 PERTAINING TO MOBILE FOOD VENDORS IN THE CORPORATE LIMITS OF ST. PAUL, NEBRASKA; TO ADD ARTICLE 9 TO CHAPTER 10 OF THE SAINT PAUL CITY CODE TO INCORPORATE THE REGULATIONS PERTAINING TO MOBILE FOOD VENDORS; TO AMEND THE FEES FOR A MOBILE FOOD VENDOR LICENSE; TO AMEND THE APPLICATION REQUIREMENTS AND SALES REGULATIONS FOR A MOBILE FOOD VENDOR LICENSE; TO RENUMBER THE CURRENT ARTICLE 9 OF CHAPTER 10 OF THE ST. PAUL CITY CODE PERTAINING TO PENALTIES; TO AMEND SECTION 10-901 PERTAINING TO THE PENALTY FOR VIOLATIONS OF CHAPTER 10; TO REPEAL ORDINANCE NO. 992 AND ANY CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA, that:

SECTION 1. Article 9 pertaining to Mobile Food Vendors is hereby added to Chapter 10 of the Saint Paul City Code to read as follows:

Article 9. Mobile Food Vendors

**§10-901. Definitions.**

**Definitions:** For the purpose of this article the following terms shall have the meanings respectively ascribed to them:

*Caterer* shall mean a person who transports ready-to-eat food from a permitted food service establishment to another location or building for service on a per event basis for hire, and does not include a temporary food service event.

*City Clerk* shall mean the City Clerk of the City of St. Paul, Nebraska or his/her authorized designee.

*Food* shall mean any raw, cooked, or processed edible substance, beverage, ingredient, ice, or water used or intended for use or for sale in whole or in part for human consumption.

*Mobile food vendor* shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase, including but not limited to any such person engaged for the purposes of any public or private event occurring within the corporate limits of the City of St. Paul, Nebraska. The following activities are excluded from such

ORDINANCE NO. 1056 (Continued)

definition, and, alone, do not subject a vendor to being covered by such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; or (b) the sale or offer for sale of food by a caterer.

**Permanent food establishment** shall mean a fixed building which a person occupies on a continual basis and from which such person sells or offers to sell food for immediate delivery and consumption upon purchase. Such term shall not include a location where a mobile food vendor sells or offers to sell food.

**§10-902. License required.** It shall be unlawful for any person to sell or offer for sale food as a mobile food vendor or operate as a mobile food vendor within the City, unless such person complies with the requirements and regulations of this article, including holding a valid and active mobile food vendor license issued by the City Clerk under this article.

**§10-903. Application.** An applicant for a license pursuant to this article shall file with the City Clerk a signed application on a form to be furnished by the City Clerk, which shall contain the following information;

- (a) The applicant's business name, address, and phone number; and e-mail address, if any;
- (b) If the applicant is a corporation, partnership, or other entity, the names of all officers and managers of such entity;
- (c) If food is to be sold from any motor vehicle, the vehicle license numbers and descriptions of all vehicles from which the applicant proposes to sell food, and the names of all persons expected to drive such vehicles;
- (d) The description of the general type of food items to be sold;
- (e) Documentation (certificate) from the State of Nebraska (Dept. of Agriculture) Health Department showing its approval of the applicant's sale of food, if required;
- (f) A copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption, for the applicant;
- (g) A general description of the types of locations the applicant anticipates selling from;
- (h) A Certificate of Insurance showing general liability insurance for the food truck in an amount of at least \$1,000,000 per occurrence/\$2,000,000 aggregate, and auto insurance on the food truck or the vehicle towing the food truck.
- (i) Authorization for a background check to be conducted by the City of St. Paul Police Department, the results of which may be specifically considered in the issuance or denial of a license;
- (j) Such other information as the City Clerk may require and as requested in the said application form;
- (k) The completed application and requested documentation should be submitted three (3) business days prior to needing the license to allow appropriate processing time.

**§10-904. Issuance or denial.**

- (a) Upon receipt of a complete application for a license pursuant to this article, the City Clerk shall make or cause to be made any inquiry or investigation that may be necessary to determine whether the applicant is in compliance with the provisions of all applicable laws and this Code. The City Clerk may request and take into consideration the recommendations of other affected departments of the City.
- (b) After receipt of the completed application and application fee, the City Clerk shall either approve or deny the application. Grounds for denial may include, but are not limited to, the following:

- (1) A finding that the application is incomplete;
- (2) The nonpayment of applicable fees;
- (3) A finding that the application is not in conformance with any applicable laws or this Code;

ORDINANCE NO. 1056 (Continued)

(4) A finding that the applicant has been convicted of three or more separate violations of the provisions of this article within the 12 months preceding the submission of a complete application;

(5) A history of criminal convictions which, in the discretion of the City Clerk, indicates that the issuance of a license to the applicant may place the health, safety and/or welfare of the residents of the City of St. Paul at risk of harm.

**§10-905. License fee.** An application for a one-day license under this article shall be accompanied by a nonrefundable processing fee of \$50.00. An application for an annual (calendar year) license under this article shall be accompanied by a nonrefundable processing fee of \$250.00. The one-day license fee herein shall not apply to permits issued for Grover Cleveland Alexander (GCA) Days.

**§10-906. Mobile Food Permits issued for Grover Cleveland Alexander (GCA) Days Celebration.** Mobile Food vendors serving food or beverages during the Grover Cleveland Alexander (GCA) Days weekend shall be required to submit an application to the City in accordance with this article and pay a nonrefundable processing fee of \$150.00. Mobile Food vendors that have been approved for an annual Mobile Food Permit and are in compliance with these regulations shall be allowed to sell food and/or beverages during the GCA Days weekend.

**§10-907. Renewal.** An annual license issued under this article shall expire on December 31 of each year, unless renewed for the following year by the licensee. The licensee shall renew the license for the following year by filing with the City Clerk, on or before December 31, a registration updating or confirming the information provided in the immediately preceding license application or registration. The registration shall be on a form provided by the City Clerk. At the time of registration, the licensee shall pay a renewal fee of \$250.00 per year.

**§10-908. Sales regulations.** Mobile food vendors shall comply with the following regulations:

(a) A mobile food vendor shall not sell nor offer to sell food from a location within 50 feet of the main entrance used by customers to enter or exit a permanent food establishment during the hours food is sold within such permanent food establishment, unless each such permanent food establishment within such area has provided written consent.

(b) A motor vehicle from which a mobile food vendor sells or offers to sell food shall not exceed 40 feet in length and 102 inches in width. A mobile food vendor selling or offering the sale of food from or using a trailer or other auxiliary equipment shall, during such operations, keep the trailer or auxiliary equipment hitched to an operable motor vehicle towing it, unless otherwise permitted by the City in association with an authorized street show, festival, parade, block party, or similar event. An attached trailer or other auxiliary equipment shall not exceed 102 inches in width, and the combined length of the motor vehicle and trailer or auxiliary equipment shall not exceed 60 feet. The maximum dimensions in this subsection may be exceeded by a particular motor vehicle, trailer, or piece of equipment, if approved by the City Clerk upon a mobile food vendor's application for a waiver.

(c) A mobile food vendor may sell or offer to sell food from a motor vehicle at a location in a City right-of-way open to traffic or parking, but only from a motor vehicle parked in a location where a motor vehicle is authorized to park by law, signage, or city permit. Such a motor vehicle and auxiliary equipment shall not be parked at a diagonal parking space, unless specifically authorized by the City. Such a motor vehicle and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.

ORDINANCE NO. 1056 (Continued)

- (d) A mobile food vendor shall not sell or offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.
- (e) A mobile food vendor who sells or offers to sell food from a location on property other than a parking space or City right-of-way shall first obtain and possess, and be able to exhibit upon request, each of the following:
- (1) Written consent of the owner of such property; and
  - (2) A temporary use permit issued by the City Utility Superintendent or his/her designee, where same permanent uses are permitted under the City of St. Paul Zoning Ordinance; provided, that a temporary use permit shall not be required if the mobile food vendor is present as an authorized part of a private event or an event authorized by another city permit.
- (f) A mobile food vendor shall not sell nor offer to sell food from a City park property unless he/she possesses the written consent of the City of St. Paul Utility Superintendent.
- (g) A mobile food vendor shall not sell nor offer to sell food from a school property unless he/she possesses the written consent of an authorized representative of the school.
- (h) A mobile food vendor shall not sell nor offer to sell food from a location within an area authorized for a street show, festival, parade, block party, or similar event, or within 200 feet of any boundary of such authorized area, unless the mobile food vendor is in possession of the written consent of the event licensee to sell or offer to sell food from that location.
- (i) A mobile food vendor shall possess and be able to exhibit his/her license under this article, all required State of Nebraska (Dept. of Agriculture) Health Department permits, a State of Nebraska sales tax permit or proof of sales tax exemption, and any other written consents or documentation required under this article, at all times during which the mobile food vendor is selling or offering to sell food. Sales tax applied to customer orders must reflect the current sales tax required to be paid within the St. Paul city limits pursuant to Nebraska Department of Revenue regulations.
- (j) The City Utility Superintendent or the St. Paul Police Department may order a mobile food vendor to move from or leave a specific location, if the operation of the mobile food vendor at that location causes an obstruction to vehicular or pedestrian traffic or otherwise endangers the health, safety, or welfare of the public. The City may tow or otherwise move a mobile food vendor's vehicle or other auxiliary equipment to another location at the food vendor's expense if the vehicle or equipment presents a danger to public safety and the mobile food vendor fails to move the same.
- (k) An individual representative of the mobile food vendor shall be present with the motor vehicle and other auxiliary equipment operated by the mobile food vendor at all times that it is parked in City right-of-way or on City property when open for business to sell food, and at all times that it is parked on private property at a location where food is or will be offered for sale.
- (l) A mobile food vendor may sell or offer to sell food seven (7) days a week upon receipt of a valid license to sell or offer to sell food. Notwithstanding this subsection, upon evidence of endangerment of public safety, the chief of police or his/her designee may limit hours of operation for all mobile food trucks within the City, as needed for the protection of public safety.
- (m) A mobile food vendor using a motor vehicle shall maintain a motor vehicle liability insurance policy for such motor vehicle as required by state law, and shall exhibit proof of such policy when requested.

ORDINANCE NO. 1056 (Continued)

(n) A mobile food vendor shall maintain in operable condition all fire suppression equipment or devices as required by local, state or federal law.

(o) A mobile food vendor shall visibly display his/her business name on his/her motor vehicle or auxiliary equipment.

(p) A mobile food vendor shall provide trash receptacles for the collection of trash and recyclable materials, in sizes sufficient to serve his/her customers. Prior to leaving a location, the mobile food vendor shall pick up and properly dispose of any trash, litter, or recyclable materials within 25 feet of the location. Receptacles and their contents shall be removed from the location for proper disposal or recycling, and contents shall not be deposited in public trash or recycling containers on City right-of-way or City property.

(q) A mobile food vendor shall not place on City right-of-way or City property any freestanding sign, table, chair, umbrella, or other fixture or equipment; provided, that a mobile food vendor may place one identification or menu sign and one table (not for seating customers) on the sidewalk or other area directly adjacent to his/her parked motor vehicle or other equipment.

(r) A mobile food vendor shall comply with all City ordinances regulating noise.

**§10-909. Revocation or suspension.**

(a) Grounds. A license issued under this article may be revoked or suspended by the City Clerk for any of the following reasons:

(1) Any fraud, misrepresentation, or false statement contained in the application for license;

(2) Any fraud, misrepresentation, or false statement made in connection with the selling of food;

(3) Any violation of this article or any applicable laws or provisions of this Code;

(4) Conducting the business licensed under this article in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety, or general welfare of the public.

(b) Multiple convictions of violation of this article or of any similar article. The City Clerk or City Police shall revoke a license issued under this article for any mobile food vendor who is convicted of three (3) or more separate violations of the provisions of this article or of any similar article in effect in any other jurisdiction within any consecutive 12-month period. For purposes of this section conviction shall mean any finding of guilt or liability on the part of the mobile food vendor by a court of competent jurisdiction, and shall include any conviction that has previously been set aside.

(c) Notice. To revoke or suspend a license, the City Clerk or City Police shall provide written notice to the license holder stating the revocation or suspension action taken, the grounds for such action, and the availability of an appeal under this section. Such notice shall be served personally upon the license holder or sent by regular U.S. mail to the license holder's address as stated in his/her application.

ORDINANCE NO. 1056 (Continued)

- (d) Appeal. A license holder aggrieved by the decision of the City Clerk under this section may file an appeal with the City Council.
- (e) Re-application. A person whose license has been revoked under this article may not re-apply for a new license for a period of twelve (12) months after the effective date of the revocation.

**§10-910. Penalty.** It shall be unlawful for any person to violate the provisions of this article. Any person found guilty of violating any of the provisions of this article shall, upon conviction be fined a sum of not less than Two Hundred Dollars (\$200.00) nor more than Four Hundred Dollars (\$400.00) in addition to the penalties set forth herein.

**§10-911. Severability.** If any provision, clause, sentence, paragraph or other portion of this article or the application thereof to any person or circumstances shall be held to be invalid, that invalidity shall not affect the other provisions of this article which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

SECTION 2. The existing Article 9 of Chapter 10 of the Saint Paul City Code is hereby moved to Article 10 to read as follows:

**Article 10. Penal Provision**

**§10-1001. VIOLATION; PENALTY.**

Any person who shall violate or refuse to comply with the enforcement of any of the provisions of this Chapter, set forth at full length herein or incorporated by reference shall be deemed guilty of a misdemeanor and upon conviction thereof, shall be fined not more than two hundred (\$200.00) dollars for each offense. A new violation shall be deemed to have been committed every twenty-four (24) hours of such failure to comply.

SECTION 3. Ordinance No. 992 and any and all Ordinances or portions thereof, which are in conflict herewith, are hereby repealed.

SECTION 4. This Ordinance shall take effect and be in full force as of January 6, 2025 upon its passage, approval, and publication in pamphlet form.

ORDINANCE NO. 1056 (Continued)

APPROVED AND ADOPTED this 6<sup>th</sup> day of January, 2025.

CITY OF ST. PAUL, NEBRASKA

By: \_\_\_\_\_  
Mike Feeken, Mayor

ATTEST:

\_\_\_\_\_  
Connie Jo Beck, City Clerk/Deputy Treasurer

Scan to Katie Kowalski

12/16/2024 Council Meeting Questions

**Item # 6** - Make sure all Banking Letters have right date on them - Currently has Dec 3, Also says see Dec 2 minutes—should change to Dec 16 min.

**Item #14** ? about time and date of Fuel with No Receipt—if its after hours it needs to be noted (maybe it is) if it is during working hours of the facility then need to get a receipt.

Would like to know which police vehicle is assigned to which officer:

#94 \_\_\_\_\_

#95 \_\_\_\_\_

#96 \_\_\_\_\_

#97 \_\_\_\_\_

What is the Disbursements timeframe - From what date to what date?? \_\_\_\_\_

? Why on BCBS is the payout from each Department so different??? (Just a question for my knowledge)

**Parts Bin** - does Water and Lights split all cost for Mini Excavator?? \_\_\_\_\_

**Item #17** Ordinance #902 (10-903) page #2 APPLICATION- (sub paragraph H) says 3,000,000 agg K - insurance, Ordinance #1056 page #2 APPLICATION (sub paragraph H) says 2,000,000.

**10-903 Application (K) 48 hour notice**—Friday morning ok for a Sunday event???

**Insurance Denial** - should chief of police or lead law enforcement officer be added to (b) (5)? - shouldn't law enforcement be involved to decide criminal convictions?

**License Fee**— Is the \$350 per year enough??

**Sales Regulations: B** - Going to Enforce towing Vehicle being attached?

**C** - This "Specifically Authorized by city, Who? Must it be in writing?

**E** - Private Property a Temporary Permit?? Is this different than the daily or yearly permit?

**O** - (Crossed out) so can apply for SDL out of a Mobil Food Vender vehicle?-

**Issuance: MAY Include Denial #4 - Revocation May Revoke (B) Shall Revoke Issuance and Revocation don't seem to align if convicted of Three violation in a 12 month period.**

Firework Stand.

yes per done

Mobile Food Discussion

ORDINANCE NO. 992

Changes depicted in color here!

**AN ORDINANCE AUTHORIZING MOBILE FOOD VENDORS IN THE CORPORATE LIMITS OF ST. PAUL, NEBRASKA; TO PROVIDE RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; TO PROVIDE FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS; TO PROVIDE FOR FEES FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS AND FOR THE COLLECTION THEREOF; TO PROVIDE FOR PENALTIES FOR VIOLATION OF THE PROVISIONS HEREOF; TO REPEAL ANY CONFLICTING ORDINANCES; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE; AND TO PROVIDE AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA.

On the 18th day of June, 2018, the St. Paul City Council conducted a discussion at which it considered authorizing mobile food vendors within the corporate boundaries of the City of St. Paul.

**Section 1. - Mobile Food Vendors:**

**Findings and purpose:** Mobile food vendors provide a beneficial service to the general public within the City while, due to their distinct manner of operation, also presenting substantial differences of circumstances from other food retailers and vehicle users which suggest the expediency of diverse legislation. It is, thus, desirable to regulate, and require licenses for, mobile food vendors so that their transitory use of various properties and right-of-way locations can occur in a fair and safe manner, and so that public safety and welfare can be protected. The purpose of this article is to enact regulations to serve those goals.

While the City wishes to encourage the business of mobile food vendors, the City also recognizes the benefits of permanent food establishments. The owners of permanent food establishments make substantial and long-lasting capital investments in buildings, infrastructure, and the built environment. These investments benefit the City, improve real property, and provide consistent locales for the entertainment and enjoyment of City residents and visitors. The City wishes to cultivate and encourage the creation and maintenance of permanent food establishments. Accordingly, it is also the purpose of this article to encourage the co-existence of mobile food vendors and permanent food establishments, to provide appropriate places for each within the fabric of the City, and to accommodate the interests of each, toward the goal of achieving a rich and diverse community.

**Definitions:** For the purpose of this article the following terms shall have the meanings respectively ascribed to them:

**Caterer** shall mean a person who transports ready-to-eat food from a permitted food service establishment to another location or building for service on a per event basis for hire, and does not include a temporary food service event.

**City Clerk** shall mean the City Clerk of the City of St. Paul, Nebraska or his/her authorized designee.

**Food** shall mean any raw, cooked, or processed edible substance, beverage, ingredient, ice, or water used or intended for use or for sale in whole or in part for human consumption.

**Mobile food vendor** shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase, including but not limited to any such person engaged for the purposes of any public or private event occurring within the corporate limits of the City of St. Paul, Nebraska. The following activities are excluded from such definition, and, alone, do not subject a vendor to being covered by such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; or (b) the sale or offer for sale of food by a caterer.

**Permanent food establishment** shall mean a fixed building which a person occupies on a continual basis and from which such person sells or offers to sell food for immediate delivery and consumption upon purchase. Such term shall not include a location where a mobile food vendor sells or offers to sell food.

**License required:** It shall be unlawful for any person to sell or offer for sale food as a mobile food vendor or operate as a mobile food vendor within the City, unless such person complies with the requirements and regulations of this article, including holding a valid and active mobile food vendor license issued by the City Clerk under this article (*copy of registration and proof of insurance.*)

**Application:** An applicant or for a license pursuant to this article shall file with the City Clerk a signed application on a form to be furnished by the City Clerk, which shall contain the following information;

- (a) The applicant's business name, address, and phone number; and e-mail address, if any;
- (b) If the applicant is a corporation, partnership, or other entity, the names of all officers and managers of such entity;
- (c) If food is to be sold from any motor vehicle, the vehicle license numbers and descriptions of all vehicles from which the applicant proposes to sell food, and the names of all persons expected to drive such vehicles;
- (d) The description of the general type of food items to be sold;
- (e) Documentation (certificate) from the State of Nebraska (Dept. of Agriculture) Health Department showing its approval of the applicant's sale of food, if required;
- (f) A copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption, for the applicant;

2,000,000

- (g) A general description of the types of locations the applicant anticipates selling from;
- (h) A Certificate of Insurance showing general liability insurance for the food truck in an amount of at least \$1,000,000 per occurrence/\$3,000,000 aggregate; and auto insurance on the food truck or the vehicle towing the food truck ~~copy of the vehicle registration and proof of insurance;~~
- (i) Authorization for a background check with the City of St. Paul Police Department, the results of which may be specifically considered in the issuance or denial of a license;
- (j) Such other information as the City Clerk may require and as requested in the said application form.
- (k) The completed application and requested documentation should be submitted forty-eight (48) hours prior to needing the license to allow appropriate processing time.

**Issuance or denial:**

(a) Upon receipt of a complete application for a license pursuant to this article, the City Clerk shall make or cause to be made any inquiry or investigation that may be necessary to determine whether the applicant is in compliance with the provisions of all applicable laws and this Code. The City Clerk may request and take into consideration the recommendations of other affected departments of the City.

(b) After receipt of the completed application and application fee, the City Clerk shall either approve or deny the application. Grounds for denial may include, but are not limited to, the following:

- (1) A finding that the application is incomplete;
- (2) The nonpayment of applicable fees;
- (3) A finding that the application is not in conformance with any applicable laws or this Code;
- (4) A finding that the applicant has been convicted of three or more separate violations of the provisions of this article within the 12 months preceding the submission of a complete application;
- (5) A history of criminal convictions which, in the discretion of the City Clerk, indicates that the issuance of a license to the applicant may place the health, safety and/or welfare of the residents of the City of St. Paul at risk of harm.

**License fee:** An application for a one-day license under this article shall be accompanied by a nonrefundable processing fee of \$200.00. An application for an annual (calendar year) license under this article shall be accompanied by a nonrefundable processing fee of \$350.00 ~~100.00~~.

**Renewal:** An annual license issued under this article shall expire on December 31 of each year, unless renewed for the following year by the licensee. The licensee shall renew the license for the following year by filing with the City Clerk, on or before December 31, a registration updating or confirming the information provided in the immediately preceding license application or registration. The registration shall be on a form provided by the City Clerk. At the time of registration, the licensee shall pay a renewal fee of \$350.00 ~~100.00~~ per year for each motor vehicle, trailer, cart, or other piece of mobile equipment to be utilized in the business.

**Sales regulations:** Mobile food vendors shall comply with the following regulations:

Chgs made

(a) A mobile food vendor shall not sell nor offer to sell food from a location within 50 feet of the main entrance used by customers to enter or exit a permanent food establishment during the hours food is sold within such permanent food establishment, unless each such permanent food establishment within such area has provided written consent.

(b) A motor vehicle from which a mobile food vendor sells or offers to sell food shall not exceed 40 feet in length and 102 inches in width. A mobile food vendor selling or offering the sale of food from or using a trailer or other auxiliary equipment shall, during such operations, keep the trailer or auxiliary equipment hitched to an operable motor vehicle towing it, unless otherwise permitted by the City in association with an authorized street show, festival, parade, block party, or similar event. An attached trailer or other auxiliary equipment shall not exceed 102 inches in width, and the combined length of the motor vehicle and trailer or auxiliary equipment shall not exceed 60 feet. The maximum dimensions in this subsection may be exceeded by a particular motor vehicle, trailer, or piece of equipment, if approved by the City Clerk upon a mobile food vendor's application for a waiver.

(c) A mobile food vendor may sell or offer to sell food from a motor vehicle at a location in a City right-of-way open to traffic or parking, but only from a motor vehicle parked in a location where a motor vehicle is authorized to park by law, signage, or city permit. Such a motor vehicle and auxiliary equipment shall not be parked at a diagonal parking space, unless specifically authorized by the City. Such a motor vehicle and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.

(d) A mobile food vendor shall not sell or offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.

(e) A mobile food vendor who sells or offers to sell food from a location on property other than a parking space or City right-of-way shall first obtain and possess, and be able to exhibit upon request, each of the following:

- (1) Written consent of the owner of such property; and
- (2) A temporary use permit issued by the City Utility Superintendent or his/her designee, where same permanent uses are permitted under the City of St. Paul Zoning Ordinance; provided, that a temporary use permit shall not be required if the mobile food vendor is present as an authorized part of a private event or an event authorized by another city permit.

(f) A mobile food vendor shall not sell nor offer to sell food from a City park property unless he/she possesses the written consent of the City of St. Paul Utility Superintendent.

(g) A mobile food vendor shall not sell nor offer to sell food from a school property unless he/she possesses the written consent of an authorized representative of the school.

(h) A mobile food vendor shall not sell nor offer to sell food from a location within an area authorized for a street show, festival, parade, block party, or similar event, or within 200 feet of any boundary of such authorized area, unless the mobile food vendor is in possession of the written consent of the event licensee to sell or offer to sell food from that location.

(i) A mobile food vendor shall possess and be able to exhibit his/her license under this article, all required State of Nebraska (Dept. of Agriculture) Health Department permits, a State of Nebraska sales tax permit or proof of sales tax exemption, and any other written consents or documentation required under this article, at all times during which the mobile food vendor is selling or offering to sell food. **Sales tax applied to customer orders must reflect the current sales tax required to be paid within the St. Paul city limits pursuant to Nebraska Department of Revenue regulations.**

(j) The City Utility Superintendent or the St. Paul Police Department may order a mobile food vendor to move from or leave a specific location, if the operation of the mobile food vendor at that location causes an obstruction to vehicular or pedestrian traffic or otherwise endangers the health, safety, or welfare of the public. The City may tow or otherwise move a mobile food vendor's vehicle or other auxiliary equipment to another location **at the food vendors expense** if the vehicle or equipment presents a danger to public safety and the mobile food vendor fails to move the same.

(k) An individual representative of the mobile food vendor shall be present with the motor vehicle and other auxiliary equipment operated by the mobile food vendor at all times that it is parked in City right-of-way or on City property **when open for business to sell food**, and at all times that it is parked on private property at a location where food is or will be offered for sale.

(l) A mobile food vendor may sell or offer to sell food seven (7) days a week **upon receipt of a valid license to sell or offer to sell food, but only from 8:00 a.m. to 9:00 p.m. It shall be unlawful for a mobile food vendor to sell or offer to sell food at any other times.** Notwithstanding this subsection, upon evidence of endangerment of public safety, the chief of police or his/her designee may **further** limit hours of operation for all mobile food trucks within the City, as needed for the protection of public safety.

(m) A mobile food vendor using a motor vehicle shall maintain a motor vehicle liability insurance policy for such motor vehicle as required by state law, and shall exhibit proof of such policy when requested.

(n) A mobile food vendor shall maintain in operable condition all fire suppression equipment or devices as required by local, state or federal law.

~~(o) It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic drinks or food.~~

(p) A mobile food vendor shall visibly display his/her business name on his/her motor vehicle or auxiliary equipment.

(q) A mobile food vendor shall provide trash receptacles for the collection of trash and recyclable materials, in sizes sufficient to serve his/her customers. Prior to leaving a location, the mobile food vendor shall pick up and properly dispose of any trash, litter, or recyclable materials within 25 feet of the location. Receptacles and their contents shall be removed from the location for proper disposal or recycling, and contents shall not be deposited in public trash or recycling containers on City right-of-way or City property.

(r) A mobile food vendor shall not place on City right-of-way or City property any freestanding sign, table, chair, umbrella, ~~electric generator~~, or other fixture or equipment; provided, that a mobile food vendor may place one identification or menu sign and one table (not for seating customers) on the sidewalk or other area directly adjacent to his/her parked motor vehicle or other equipment.

(s) A mobile food vendor shall comply with all City ordinances regulating noise.

**Revocation or suspension:**

(a) Grounds. A license issued under this article may be revoked or suspended by the City Clerk for any of the following reasons:

(1) Any fraud, misrepresentation, or false statement contained in the application for license;

(2) Any fraud, misrepresentation, or false statement made in connection with the selling of food;

(3) Any violation of this article or any applicable laws or provisions of this Code;

(4) Conducting the business licensed under this article in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety, or general welfare of the public.

(b) Multiple convictions of violation of this article or of any similar article. The City Clerk or City Police shall revoke a license issued under this article for any mobile food vendor who is convicted of three (3) or more separate violations of the provisions of this article or of any similar article in effect in any other jurisdiction within any consecutive 12-month period. For purposes of this section conviction shall mean any finding of guilt or liability on the part of the mobile food vendor by a court of competent jurisdiction, and shall include any conviction that has previously been set aside.

(c) Notice. To revoke or suspend a license, the City Clerk or City Police shall provide written notice to the license holder stating the revocation or suspension action taken, the grounds for such action, and the availability of an appeal under this section. Such notice shall be served personally upon the license holder or sent by regular U.S. mail to the license holder's address as stated in his/her application.

- (d) Appeal. A license holder aggrieved by the decision of the City Clerk under this section may file an appeal with the City Council.
- (e) Re-application. A person whose license has been revoked under this article may not re-apply for a new license for a period of ~~six (6)~~ **twelve (12)** months after the effective date of the revocation.

**Penalty:** It shall be unlawful for any person to violate the provisions of this article. Any person found guilty of violating any of the provisions of this article shall, upon conviction be fined a sum of not less than Two Hundred Dollars (\$200.00) nor more than Five Hundred Dollars (\$500.00) in addition to the penalties set forth herein.

**Severability:** If any provision, clause, sentence, paragraph or other portion of this article or the application thereof to any person or circumstances shall be held to be invalid, that invalidity shall not affect the other provisions of this article which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

**Special districts:**

- ~~(a) The City finds that the City's various and diverse neighborhoods and business districts have differing characteristics, and will be affected in varying ways by the operations of mobile food vendors. Thus, it is appropriate to provide for the creation of special districts subject to special rules governing mobile food vendors.~~
- ~~(b) The City Council may by ordinance establish a special district with defined geographic boundaries, and adopt special rules governing mobile food vendors to be applied, based on a reasonable showing of public health and/or public safety concerns demonstrating the need for different operation of mobile food vendors, within such special district.~~
- ~~(c) An application for the establishment of a special district may be submitted to the City Utility Superintendent by a neighborhood association that is registered as such with the planning department, or by a business improvement district. The proposed special district must lie within the geographic boundaries of such neighborhood association or business improvement district. An application by a neighborhood association or business improvement district shall contain:
  - ~~(1) A map indicating the boundaries of the proposed special district;~~
  - ~~(2) The name of the proposed special district;~~
  - ~~(3) The text of the proposed special rules to be applicable in the special district;~~
  - ~~(4) A copy of the signed resolution of the governing body of the business improvement district or neighborhood association approving the proposed special district and special rules;~~
  - ~~(5) Documentation showing that an official of the business improvement district or neighborhood association discussed the proposed special district and special rules with mobile food vendors who primarily operate in the proposed special district;~~
  - ~~and~~~~

~~(6) Enumeration of the specific reason(s) for expansion or limitation of mobile food vendor activity based upon public health and/or public safety concerns.~~

~~Upon the filing of such an application, the Mayor or any City Councilmember may request that an ordinance establishing such a special district and special rules be forwarded to the City Council for consideration and final action.~~

**Section 2 - Repealer:** Any and all Ordinances or portions thereof, which are in conflict herewith, are hereby repealed.

**Section 3 - Pamphlet form:** This Ordinance shall be published in pamphlet form.

**Section 4 - Effective date:** This Ordinance shall take effect and be in full force from and after its passage, approval and publication.

ADOPTED by the Mayor and City Council this 2nd day of July, 2018.

\_\_\_\_\_  
Tracy J. Howard, Mayor

ATTEST:

\_\_\_\_\_  
Connie Jo Beck, City Clerk / Deputy Treasurer

## Resolution 2025-1

WHEREAS, the Mayor and City Council desire to amend the Fee Schedule to increase the fees for a mobile food vendor license beginning in calendar year 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA that the attached Fee Schedule is hereby approved and adopted effective January 6, 2025 for the various City permits, services, goods, and use of equipment.

BE IT FURTHER RESOLVED, that any and all previous Fee Schedules are hereby repealed.

DATED this 6th day of January, 2025.

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Mike Feeken, Mayor

Attest:

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Connie Jo Beck, City Clerk/Deputy Treasurer

# City of St. Paul

## Fee Schedule

Effective 1/6/25 - Approved by Resolution 2025-1

<b>Animal Permits</b> (Permits issued on calendar year basis)	<b>Fee</b>
Cat - neutered	\$5.00
Cat - unneutered	\$10.00
Dog - neutered	\$10.00
Dog - unneutered	\$15.00
<b>Batting Cage</b>	
Annual fee	\$20.00
Key Fob Deposit	\$10.00
Fee for Lost Key Fob	\$25.00
<b>Bricks (Residents only)</b>	\$0.20
<b>Cemetery Fees</b>	
Cemetery Space	\$500.00
Cemetery Lot (4 spaces per lot)	\$2,000.00
Casket Open/Close Monday-Friday	\$500.00
Casket Open/Close Weekend or Holiday	\$750.00
Urn Open/Close Monday-Friday	\$300.00
Urn Open/Close Weekend or Holiday	\$450.00
Infant/Child (age 5 or under) Open/Close Monday-Friday	\$200.00
Infant/Child (age 5 or under) Open/Close Weekend or Holiday	\$350.00
Disinterment (+ hourly wage beyond 4 hours)	\$600.00
Re-Internment (+ hourly wage beyond 4 hours)	\$600.00
Recording Fee (per page)	\$10.00
Cross Marker	\$250.00
Bench (includes bench, pad, delivery & installation)	\$600.00
Staking Fee for monuments (includes laying sod)	\$100.00
Niche space (one person)	\$800.00
Niche space (two person)	\$1,200.00
Niche Open/Close Monday-Friday	\$200.00
Niche Open/Close Weekend or Holiday	\$350.00
Niche Door Engraving - 1 person	\$150.00
Niche Door Engraving - 2 person	\$225.00
Niche Vase, Name Plates & Name Etching (City will install)	\$100.00
<b>Equipment Charge</b>	
*A minimum charge of one-half hour per unit. An equipment operator charge will be added to the cost of using the equipment.	
Double Bucket	\$100.00 per hour

Digger	\$100.00 per hour
Backhoe	\$100.00 per hour
Bucket	\$100.00 per hour
Loader	\$100.00 per hour
Jack Hammer / Bobcat	\$100.00 per hour
Dump Truck	\$100.00 per hour
Flusher	\$100.00 per hour
Compressor	\$100.00 per hour
Piercing Arrow Mole	\$5.00 per foot
Concrete Sawing	\$5.00 per foot
Trencher	1-3 feet at \$1.00 per foot
Trencher	4-6 feet at \$1.25 per foot
Barricades /Cones/Candles (street closure device over 20" in height)	\$5.00 per device per day
<b>Labor Rates</b>	Add 40% to hourly wage
<b>Landfill</b>	
Non-resident Use Fee	\$10 per load or \$48 per year
Landfill key (licensed lawn/tree service only)	\$35.00
<b>Liquor License Fees</b> (each includes \$15 publication costs)	
Class A	\$115.00
Class B	\$115.00
Class C	\$315.00
Class CK	\$315.00
Class D	\$215.00
Class I	\$265.00
Class ZK	\$365.00
<b>Mobile Food Permit</b>	
One-day permit [excludes GCA Days weekend]	\$50.00
Annual permit (calendar year)	\$250.00
GCA Days Weekend	\$150.00
<b>Miscellaneous Fees</b>	
Photocopies (black & white)	\$0.50
Photocopies (color)	\$0.75
Recording Fees (per page)	\$10.00
Returned Check Fee	\$30.00
<b>Peddler Permit</b> (per person, per day)	\$50.00

<b>Police Department Fees</b>	
Accident Reports	\$8.00
Golf Cart / UTV / ATV Inspection Permit	\$25.00
<b>Shop Supplies</b>	Add 15% to City cost
<b>Tobacco License Fee</b> (per calendar year)	\$10.00
<b>Water</b> (used by contractors)	\$25.00 hookup fee plus \$2.00 per 1,000 gallons of water used, plus tax on water usage
<b>Water Well Permit</b> (private)	\$50.00
<b>Zoning</b>	
Residential Construction (new & additions)	\$50.00
Commercial Construction (new & additions)	\$100.00
Fence Permit	\$25.00
Sign Permit	\$50.00
Demolition of Building/Structures	\$10.00
Moving Building/Structures [shed]	\$25.00
Moving Building/Structures [garage/house]	\$50.00
Subdivision Fee	\$300 + postage for notices
Administrative Subdivision Fee	\$200.00
Rezoning Fee	\$300 + postage for notices
Conditional Use Permit	\$300 + postage for notices
Construction w/o Permit	1% of value of structure up to \$2,000.00
Variance Fee	\$300 + postage for notices
Violation of Zoning regulations	\$100.00
Amendment to Redevelopment Plan to TIF Project	\$500 + postage for notices

# CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 47 QE 2114 Supp 002  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of ST PAUL  
Municipal Extensions in ST PAUL

We hereby certify that all roadway snow removal has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Wes Wahlgren, Department of Transportation, City, Nebraska.

ATTEST: 6TH day of JANUARY, 2025 .

\_\_\_\_\_  
*City Clerk*  
**Connie Jo Beck, City Clerk/Deputy Treasurer**

\_\_\_\_\_  
*Mayor/Designee*  
**Mike Feeken, Mayor**

I hereby certify that all roadway snow removal was performed as per the above listed agreement and payment for the same should be made.

\_\_\_\_\_  
*District Engineer, Department of Transportation*

For Office Use Only	
Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____

**ATTACHMENT C  
CITY OF ST PAUL—2025**

**STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE  
OF MUNICIPAL EXTENSIONS**

**NEB. REV. STAT. 39-1339  
and NEB. REV. STAT. 39-2105**

Description	HWY NO.	Reference Post		Length in Miles	Total Driving Lanes	Total Lane Miles	Responsibility	
		From	To				State	City
West City Limits to East City Limits	92	349.32	349.69	0.37	2	0.74		
South City Limits to North City Limits	281	92.77	93.86	1.09	4	4.36	2.18	2.18
<b>TOTAL:</b>				<b>1.46</b>		<b>5.10</b>	<b>2.92</b>	<b>2.18</b>



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

### City Maintenance Agreement

#### Attachment B

City of: St Paul

Date: 1/1/25

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is \_\_\_\_\_ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$ \_\_\_\_\_ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:  
 \_\_\_\_\_ lane miles x \$ \_\_\_\_\_ per lane mile = \$ \_\_\_\_\_ .

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$1,430.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:  
 5.10 lane miles x \$1,430.00 per lane mile = \$7,293.00

Other (*Explain*)

# NEBRASKA

Good Life. Great Journey.

## DEPARTMENT OF TRANSPORTATION

December 18, 2024

Connie Jo Beck  
City Clerk  
704 6<sup>th</sup> Street  
St. Paul, NE 68873-2021

RE: Renewal of Maintenance Agreement No. 47 - QE2114-003  
Certificate of Compliance No. 47 - QE2114 - 002

Attached to this letter is the City Maintenance Agreement with the Nebraska Department of Transportation for highway corridors through your community. This agreement begins January 1, 2025, and runs thru December 31, 2025. The rates for 2025 will be updated as explained below. Please arrange for the review and execution of these documents by the proper city officials and return to this office as soon as possible for processing. A copy will be returned to the City once it is executed by the Nebraska Department of Transportation.

Due to an increase in cost of materials and equipment, NDOT will begin using a 3-year state average (per lane mile) to create a fair rate for snow removal, system preservation and right of way maintenance. Each supplement beginning with the 2025 agreement will show a 3% increase. Following the fourth supplement, the Department will calculate a new 3-year average for a new base rate set to begin in 2030. For budgeting purposes, the chart below shows the rates (per lane mile) for years 2025 – 2029.

*only*

	2025	2026	2027	2028	2029
Snow Removal	\$1,430.00	\$1,470.00	\$1,510.00	\$1,560.00	\$1,600.00
System Preservation	\$2,080.00	\$2,090.00	\$2,160.00	\$2,220.00	\$2,290.00

*reset button 3%*

*\* recalculate for 2030*

Enclosed is a Certificate of Compliance for the Maintenance Agreement which confirms all the NDOT system maintenance through your city limits has been completed as required by the Agreement for the period January 1, 2024 thru December 31, 2024.

When compliance has been verified, please have it signed by the appropriate city officials and returned to my attention to our office by **January 30, 2025**.

Sincerely,

*Wesley Wahlgren*  
Wesley Wahlgren  
District Engineer

*\$ 665  
since 2019 - 2024*

Vicki Kramer, Director  
Department of Transportation  
District 4 Headquarters  
211 North Tilden Street  
PO Box 1488  
Grand Island, NE 68802-1488  
[dot.nebraska.gov](http://dot.nebraska.gov)

OFFICE 308-385-6265 FAX 308-385-6269  
NDOT.ContactUs@nebraska.gov

# AGREEMENT RENEWAL

Maintenance Agreement No. 47 / QE2114  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of ST PAUL  
Municipal Extensions in ST PAUL

We hereby agree that Maintenance Agreement No. 47 / QE2114 described above be renewed for the period January 1, 2025 to December 31, 2025.

All figures, terms and exhibits to remain in effect as per the original agreement dated January 1, 2022, with Attachments B and C attached hereto.

In witness whereof, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates indicated below.

Executed by the City this 6th day of January, 2025.

ATTEST: City of St. Paul, NE

_____ <i>City Clerk/Witness</i>	_____ <i>Mayor/Designee</i>
<b>Connie Jo Beck, City Clerk/Deputy Treasurer</b>	<b>Mike Feeken, Mayor</b>
Executed by the State this <u>6th</u> day of <u>January</u> , 2025.	

ATTEST: State of Nebraska

\_\_\_\_\_  
*District Engineer, Department of Transportation*



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

### City Maintenance Agreement

#### Attachment B

City of: St Paul

Date: 1/1/25

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is \_\_\_\_\_ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$ \_\_\_\_\_ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:  
 \_\_\_\_\_ lane miles x \$ \_\_\_\_\_ per lane mile = \$ \_\_\_\_\_ .

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$1,430.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:  
 5.10 lane miles x \$1,430.00 per lane mile = \$7,293.00

Other (*Explain*)

**ATTACHMENT C  
CITY OF ST PAUL—2025**

**STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE  
OF MUNICIPAL EXTENSIONS**

**NEB. REV. STAT. 39-1339  
and NEB. REV. STAT. 39-2105**

Description	HWY NO.	Reference Post		Length in Miles	Total Driving Lanes	Total Lane Miles	Responsibility	
		From	To				State	City
West City Limits to East City Limits	92	349.32	349.69	0.37	2	0.74	0.74	
South City Limits to North City Limits	281	92.77	93.86	1.09	4	4.36	2.18	2.18
<b>TOTAL:</b>				<b>1.46</b>		<b>5.10</b>	<b>2.92</b>	<b>2.18</b>

# NEBRASKA

Good Life. Great Journey.

## DEPARTMENT OF TRANSPORTATION

December 18, 2024

Connie Jo Beck  
City Clerk  
704 6<sup>th</sup> Street  
St. Paul, NE 68873-2021

RE: Renewal of Maintenance Agreement No. 47 - QE2114-003  
Certificate of Compliance No. 47 - QE2114 - 002

Attached to this letter is the City Maintenance Agreement with the Nebraska Department of Transportation for highway corridors through your community. This agreement begins January 1, 2025, and runs thru December 31, 2025. The rates for 2025 will be updated as explained below. Please arrange for the review and execution of these documents by the proper city officials and return to this office as soon as possible for processing. A copy will be returned to the City once it is executed by the Nebraska Department of Transportation.

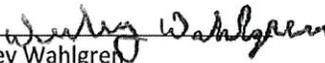
Due to an increase in cost of materials and equipment, NDOT will begin using a 3-year state average (per lane mile) to create a fair rate for snow removal, system preservation and right of way maintenance. Each supplement beginning with the 2025 agreement will show a 3% increase. Following the fourth supplement, the Department will calculate a new 3-year average for a new base rate set to begin in 2030. For budgeting purposes, the chart below shows the rates (per lane mile) for years 2025 – 2029.

	2025	2026	2027	2028	2029
Snow Removal	\$1,430.00	\$1,470.00	\$1,510.00	\$1,560.00	\$1,600.00
System Preservation	\$2,030.00	\$2,090.00	\$2,160.00	\$2,220.00	\$2,290.00

Enclosed is a Certificate of Compliance for the Maintenance Agreement which confirms all the NDOT system maintenance through your city limits has been completed as required by the Agreement for the period January 1, 2024 thru December 31, 2024.

When compliance has been verified, please have it signed by the appropriate city officials and returned to my attention to our office by **January 30, 2025**.

Sincerely,

  
Wesley Wahlgren  
District Engineer

Vicki Kramer, Director  
**Department of Transportation**  
District 4 Headquarters  
211 North Tilden Street  
PO Box 1488  
Grand Island, NE 68802-1488  
[dot.nebraska.gov](http://dot.nebraska.gov)

OFFICE 308-385-6265 FAX 308-385-6269  
NDOT.ContactUs@nebraska.gov

City of St. Paul  
Transfer of Funds

Sales Tax Money Market #504420

to

Sales Tax Checking #300277

(to pay disbursements)

*in Amt  
\$ 75,000*

Date	Type	Description	Category	Amount	Balance
12/23/2024	On-Us Check	CK # 501		-35000	210999.07
12/23/2024	Deposit	STATE OF NE ST PAYM		51416.72	245999.07
12/16/2024	On-Us Check	CK # 499		-14409.9	194582.35
12/16/2024	Deposit	Deposit		575	208992.28
12/11/2024	On-Us Check	CK # 500		-2000	208417.28
12/10/2024	Deposit	Deposit		1571.38	210417.28

07

\$ 210,999.

504420 SPDC = - 7,917.78

(1/6/25) Pay Disb = - 75,000.00

SPDC = - 5,000.00

PIP = - 5,000.00

\$ 123,081.29

Bal

504420

000

0.00 \*

210,999.07

7,917.78 -

75,000.00 -

5,000.00 -

004

123,081.29

Date	Type	Descriptio	Category	Amount	Balance
11/29/2024	Deposit	INTEREST PAID		44.93	35139.41
11/22/2024	On-Us Chei	CK # 1304		-8100.65	35094.48
11/22/2024	On-Us Chei	CK # 1303		-16201.3	43195.13
11/21/2024	On-Us Chei	CK # 1302		-5593.5	59396.43

300277

**PARK**

M. Mkt #505-025	\$	11,863.09
Savings #772-682 (Alum)	\$	7,257.65
ICS #103284	\$	46,973.75
NPAIT #23251-109	\$	101,085.59
NE CLASS #01-0005-0011	\$	48,200.69
	\$	<b>215,380.77</b>

**RECREATION**

Savings #54827	\$	<b>3,455.57</b>
----------------	----	-----------------

**LIBRARY**

M. Mkt (Maint) #504-970	\$	2,900.84
ICS #103365	\$	12,393.78
NPAIT #23251-110	\$	54,937.89
NE CLASS #01-0005-0012	\$	42,723.31
	\$	<b>112,955.82</b>

Nov.  
2024  
Bal.

**HEALTH DEDUCTIBLE**

Ckg #102-482	\$	70,043.10
Ckg 125 Plan #102-407	\$	17,316.00
ICS #102482	\$	107,357.29
NE CLASS #01-0005-0022	\$	129,719.73
	\$	<b>324,436.12</b>

**SALES TAX**

Checking #300-277	\$	35,139.41
M. Mkt #504-420	\$	208,845.90
ICS #103462	\$	14,452.55
NE CLASS #01-0005-0014	\$	132,551.80
	\$	<b>390,989.66</b>

**25% INFRASTRUCTURE**

(Sales Tax)

Ckg #102-342	\$	157,100.31
ICS 102342	\$	211,223.34
NE CLASS #01-0005-0015	\$	78,832.71
	\$	<b>447,156.36</b>

<b>FIRE STATION PROCEEDS</b>	\$	<b>97,500.60</b>
------------------------------	----	------------------

(Sales Tax) #103-667 (Bond)

<b>V P BOND</b>	\$	-
-----------------	----	---

# AGENDA ITEM REQUEST FORM

Anyone wishing to place an item on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

City Council Meeting Date: January 6<sup>th</sup>

Requested Agenda Item: Property Improvement Program Application - Demolition

Please state your Agenda Item (please be specific, providing documentation if available):

Review PIP from Barb Wroblewski for demolition at 1122 16<sup>th</sup> Street  
Darrel Petzoldt Property.

What action do you want the City Council to take? SPDC recommends Approval for \$5,000.00  
demolition grant.

Will this project/item require City funding? YES  NO  If so, how much? \$5,000.00 LR840

Name (please print): Parker Kinginsmith

Name (signature): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

.....  
*For City Official Use Only*

Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

## Connie Beck

---

**From:** St Paul Development Corporation <stpauldevcorp@gmail.com>  
**Sent:** Monday, December 30, 2024 9:17 AM  
**To:** Connie Beck  
**Subject:** PIP Application  
**Attachments:** 20241230094510404.pdf

Hey Connie, I have attached the agenda request form and PIP application to go on the January 6th City Council Agenda. Thanks!

Thanks,  
**Parker Klinginsmith**  
*St. Paul Economic Development Director*  
308-754-2181

Dates: Received \_\_\_\_\_ AppComplete \_\_\_\_\_ Council Approved \_\_\_\_\_ Payment \_\_\_\_\_

Redevelopment Area?  Y  N

Residential Area?  Y  N

**Property Improvement Program**  
**St Paul Development Corporation & City of St Paul, Nebraska**

Application

Applicants need to discuss their proposed improvements with the St Paul Development Corporation before the application is submitted. Please direct any questions or comments regarding the submission requirements for the application to Parker Klinginsmith at [stpauldevcorp@gmail.com](mailto:stpauldevcorp@gmail.com) or 308.754.2181.

Please ensure that all requested items have been included in your submission. It is important to provide the necessary documentation to avoid delays in the processing of your application.

Applicant Name(s): <b>Darrel Petzoldt Estate</b> <b>Loren + Barb Wroblewski</b>	
Company Name:	
Mailing Address: <b>P.O. Box 23, St. Paul NE 68873</b>	
Business Phone: <b>(308) 754-4442</b>	<sup>cell</sup> Home Phone: <b>(308) 750-0035</b> <sub>Loren</sub>
E-Mail: <b>BarbWroblewski@hotmail.com</b>	
Applicant is (mark appropriate box):    Property Owner: <input checked="" type="checkbox"/> Tenant: <input type="checkbox"/>	
If the applicant(s) is not the property owner, provide the following information:	Address: <b>PO Box 23, St. Paul, NE 68873</b>
Property Owner: <b>Darrel Petzoldt Estate</b>	Phone: <b>308-754-4442</b>
Address of Building or Property to be renovated or demolished: <b>1122 6<sup>th</sup> St.</b>	

Project Overview		
Project Costs - Describe in detail the proposed "project" being undertaken (e.g. awning addition, architectural renovation, painting, etc.) <i>Demolition and clearance projects require at least 2 bids to be submitted.</i>		
Description of Proposed Work	Contractor/Sub	Estimated Cost
<b>Demolish house + garage</b>	<b>Scott Reynolds</b>	<b>\$15,000.<sup>00</sup></b>

Description of Proposed Work	Contractor/Sub	Estimated Cost
Total Estimated Cost:		
Property Improvement Reimbursement Requested:		

- \$10,000 maximum available per application.
- Improvement project minimum of \$1,500.
- Reimbursement to be paid after work is completed.
- Only actual costs of demolition activities will be reimbursed: (Landfill, Contractor, Asbestos, etc.)

When will project start? <i>Dec. 2024</i>	Estimated Days/Months for Completion: <i>Two months</i>
<i>All projects shall have 90 days from approval notification to complete project in order to be eligible for program payment.</i>	
Has any portion of the project been started yet?	<input type="checkbox"/> <input checked="" type="checkbox"/> <i>NO</i>
<i>Any portion of the project started prior to an agreement resulting from this application will not be eligible for assistance.</i>	

Attachment Checklist	Included?
Written Bids/Quotes for all work to be completed <i>Demolition and Clearance Activities require 2 bids. 1. Reynolds</i>	<input checked="" type="checkbox"/>
Rendering or Sketch of Proposed Improvement	<i>n/a</i>
Color and Materials Samples for Proposed Improvement	<i>n/a</i>
Photographs of the Current Building	<input checked="" type="checkbox"/>
Howard County Treasurer – Real Estate Taxes Current?	<input checked="" type="checkbox"/>
Additional information may be requested as needed	

Comments:

Addition Attachments:  
 Title Insurance or Report of Title showing clear title  
 Inspection Report  
 Asbestos Report from the State of Nebraska

**Property Improvement Program**  
**St Paul Development Corporation & City of St Paul**

**Demolition Application – Addendum**

Current Use of Structure:       Residential       Commercial

Lien holders and/or assessments held against the property.

2024 Real Estate taxes to be paid by  
Seller at closing in Dec. 2024

Occupancy Status:

Vacant for 5 Years or more \_\_\_\_\_  
Vacant for less than 5 Years X as of Nov. 1, 2024  
Occupied \_\_\_\_\_

If occupied, please explain status and nature of the occupancy.

Tenant moved 11-1-2024, now vacant

Has this property ever been tested for:

*(If Yes, please advise when testing occurred and provide a copy of the report.)*

Lead-based paint?  YES : Date Tested \_\_\_\_\_ /  NO / UNKNOWN

Asbestos Material?  YES : Date Tested \_\_\_\_\_ /  NO / UNKNOWN

Hazardous Material  YES : Date Tested \_\_\_\_\_ /  NO / UNKNOWN

Future Development Plans

- New Home
- New Structure
- New Business
- Community Project
- Maintain as Vacant

Applicant MUST describe the future development plans for the property, including the nature and proposed timeline of the future development.

Take down house, garage, driveway.  
Build a new house.

Property Improvement Program  
St Paul Development Corporation & City of St Paul

By signing this application the applicant acknowledges that he/she has authority to act on behalf of owner if applicant is different from owner.

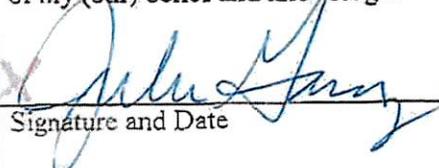
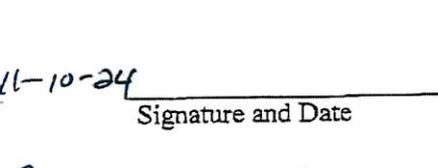
The applicant further guarantees:

The Property Improvement Program is a redevelopment funding reimbursement program and that any contract or agreement for renovation or demolition services is solely between the applicant and independent contractor that is providing the services.

That structure waste debris and any other materials will be properly disposed of at a State-approved disposal facility.

Applicant will hold elected officials, officers, directors, and employees of the St Paul Development Corporation, Inc and City of St. Paul harmless from and against any and all loss, liability, damage and/or injury, including reasonable attorney's fees and/or court costs, which may be caused during the demolition or clearance activity.

I (we) hereby certify that the statements made by me (us) are true and correct to the best of my (our) belief and knowledge.

 Signature and Date	11-10-24	 Signature and Date
 Signature and Date	11-10-24	 Signature and Date 11-10-24

FILED

FEB 28 2024

IN THE COUNTY COURT OF HOWARD COUNTY, NEBRASKA

LISA JOHNSON  
CLERK MAGISTRATE  
HOWARD CO. COURT

IN THE MATTER OF THE ESTATE OF )

PR 24 - 10

)  
)  
)  
)  
)  
)

LETTERS OF  
PERSONAL REPRESENTATIVE

Darrel L. Petzoldt,  
Deceased,

WHEREAS, on February 28, 2024, Julie K.W. Gawrych, Conservator for John J. Tomlinson, Sr., was appointed and qualified as Personal Representative of the above-named Decedent by this Court or its Registrar, with all the authority granted to a personal representative by law;

NOW, THEREFORE, these Letters are issued as evidence of such appointment and qualifications and authority of

**Julie K.W. Gawrych, Conservator  
for John J. Tomlinson, Sr.**

to do and perform all acts which may be authorized by law.

WITNESS, the signature of a Judge or Registrar of this Court, and the seal of this Court, on February 28, 2024.



*Lisa Johnson*  
Signature of Registrar



Reynolds Construction, Inc

# Estimate

2204 2nd Ave.  
Boelus, NE 68820

Date	Estimate #
9/17/2024	159

Name / Address
Loren Wroblewski 706 O Str St Paul, NE 68873

Project

Description	Qty	Rate	Total
Cleaning up lot at 1122 6th street-St Paul. House to be auctioned off		15,000.00	15,000.00
ESTIMATE		<b>Total</b>	\$15,000.00



Parcel Information	
<b>Parcel ID:</b>	471009896
<b>Map Number</b>	471009896
<b>State Geo Code</b>	2917-00-0-11001-003-0015
<b>Cadastral #</b>	
<b>Images</b>	<a href="#">Photo #1</a> <a href="#">Photo #2</a> <a href="#">Photo #3</a> <a href="#">Photo #4</a> <a href="#">Photo #5</a> <a href="#">Photo #6</a> <a href="#">Sketch #1</a> <a href="#">Document #1</a>
<b>Current Owner:</b>	PETZOLDT, DARREL 1122 6TH ST SAINT PAUL, NE 68873-1609
<b>Situs Address:</b>	1122\ 6TH ST
<b>Tax District:</b>	1
<b>School District:</b>	ST PAUL SCH DIST #1, 47-0001
<b>Account Type:</b>	Residential
<b>Legal Description:</b>	LOTS 17 EXC S 4& LOT 18 BLOCK 3 OT ST PAUL
<b>Lot Width:</b>	84.00
<b>Lot Depth:</b>	132.00
<b>Total Lot Size:</b>	11088.00 sq ft

Assessed Values				
Year	Total	Land	Outbuilding	Dwelling
2023	\$29,738	\$23,436	\$0	\$6,302
2022	\$29,738	\$23,436	\$0	\$6,302

Yearly Tax Information		
Year	Amount	Levy
2022	\$0.00	1.92597400

2022 Tax Levy	
Description	Rate
COUNTY GENERAL	0.16164400
ST PAUL SCH DIST #1	1.00460700
ST PAUL SCH #1 BOND 2009	0.07373700
ST PAUL CITY	0.50691100
LOWER LOUP NRD #1	0.03670000
LOUP BASIN RECL#1	0.03309300
AG SOCIETY	0.00327000
HISTORICAL SOCIETY	0.00086400
CENTRAL COMM-COLLEGE	0.09027200
ED SERVICE UNIT #10	0.01487600

5 Year Sales History
No previous sales information is available (for the past 5 years).

Property Classification			
<b>Status:</b>	Improved	<b>Location:</b>	Urban
<b>Property Class:</b>	Residential	<b>City Size:</b>	800-2,500
<b>Zoning:</b>	Single Family	<b>Lot Size:</b>	10,000-20,000 sq. ft.

Land Information			
Lot Width (ft)	Lot Depth (ft)	Description	Lot Size
84.00	132.00	UNPAVED ADJUSTMENT	11088.00 sq ft

Residential Datasheet			
<b>Zoning:</b>	Single Family	<b>Condition:</b>	Badly Worn
<b>Year Built:</b>	1885	<b>Style:</b>	60% 1 1/2 Story Finished 40% One Story
<b>Exterior:</b>	100% Frame, Siding, Wood	<b>Bathrooms:</b>	1.00
<b>Bedrooms:</b>	2	<b>Heating/Cooling:</b>	100% Forced Air Furnace
<b>Plumbing Fixtures:</b>	6	<b>Min Finish:</b>	0 sq. ft
<b>Basement Size:</b>	0 sq. ft	<b>Part Finish:</b>	0 sq. ft
<b>Building Size:</b>	928 sq. ft	<b>Garage 1:</b>	Detached Garage(SF)
<b>Quality:</b>	Average	<b>Garage 1 Size:</b>	360 sq. ft

Dwelling Data			
Description	Units	Value	
COV. SOLID WALL-PORC	148	\$14,130	
WOOD DECK	256	\$5,345	
OPEN SLAB PORCH	224	\$1,690	
CONCRETE DRIVE	444	\$1,315	
WOOD FENCE	66	\$65	
CONCRETE SLAB	1,020	\$2,295	

Photo/Sketch	
Image not found.	Image not found.





08.17.20



### Treasurer's Certificate

Prior to demolishing or removing any building or structure from property within the City limits, all taxes and liens must be paid on the property. The City of St. Paul requires the Howard County Treasurer to certify that all taxes on the property are paid, and that no liens exist on the property.

Type of Structure(s) to be Demolished / Moved House + Garage

Property Address: 1122 6<sup>th</sup> St.

Legal Description of Property: Parcel # 471009896

Lot 17 except South 4', Lot 18, Block 3, O.T. of St. Paul, Howard Co., Neb.

I hereby certify that no taxes are due on the above-described property.

Date: 12/9/24

Howard County Treasurer's Office

By: Mikenna Sorgenfrei  
Mikenna Sorgenfrei (Printed Name)



**Transaction Identification Data, for which the Company assumes no liability as set forth in Commitment Condition 5.e.:**

Issuing Agent: Dvoracek Title & Business Services, LLC  
Issuing Office: 710 Howard Avenue  
Saint Paul, NE 68873  
Issuing Office's ALTA® Registry ID: 1029400  
Loan ID Number:  
Commitment Number: 2024-266  
Issuing Office File Number: 2024-266  
Property Address: 1122 6th Street, Saint Paul, NE 68873  
Revision Number:

**SCHEDULE A**

1. Commitment Date: November 21, 2024 at 8:00 AM
2. Policy to be issued:
  - a. 2021 ALTA Owner's Policy
 

Proposed Insured:	<b>Loren P. Wroblewski and Barbara A. Wroblewski</b>
Proposed Amount of Insurance:	<b>\$21,000.00</b>
The estate or interest to be insured:	<b>fee simple</b>
3. The estate or interest in the Land at the Commitment Date is:  
fee simple
4. The Title is, at the Commitment Date, vested in:  
Julie K.W. Gawrych, Personal Representative of Estate of Darrel Petzoldt
5. The Land is described as follows:  
*See Exhibit A attached hereto and made a part hereof.*

**Dvoracek Title & Business Services, LLC**

*Robyn D Dvoracek*

By: \_\_\_\_\_  
**Authorized Signatory**

*This page is only a part of a 2021 ALTA Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*





### SCHEDULE B, PART I—Requirements

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.  
  
Duly authorized and executed Deed from Julie K.W. Gawrych, Personal Representative of Estate of Darrel Petzoldt, to Loren P. Wroblewski and Barbara A. Wroblewski, husband and wife, to be executed and recorded at closing.
5. Provide Dvoracek Title & Business Services, LLC with an executed Title Insurance Affidavit.

### SCHEDULE B, PART II—Exceptions

**Some historical land records contain Discriminatory Covenants that are illegal and unenforceable by law. This Commitment and the Policy treat any Discriminatory Covenant in a document referenced in Schedule B as if each Discriminatory Covenant is redacted, repudiated, removed, and not republished or recirculated. Only the remaining provisions of the document will be excepted from coverage.**

The Policy will not insure against loss or damage resulting from the terms and conditions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I - Requirements are met.
2. Rights or claims of parties in possession not shown by the public records.
3. Easements, or claims of parties in possession not shown by the Public Records.
4. Any encroachments, encumbrance, violation, variation or adverse circumstances affecting Title that would be disclosed by an accurate and complete survey of the Land or that could be ascertained by an inspection of the Land.
5. Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown in the Public Records.
6. Taxes or special assessments, if any, not shown as existing liens by the Public Records.
7. Unpatented mining claims; reservations or exceptions in patents or in acts authorizing the issuance thereof; water rights, claims or title to water.

*This page is only a part of a 2021 ALTA Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*





8. Loss or damage by reason of there being recorded in the Public Records, any deeds, mortgage, lis pendens, liens or other title encumbrances subsequent to the commitment dated and prior to the effective date of the final policy.
9. Any titles, or rights asserted by anyone, including but not limited to persons, corporations, governments, or other entities, to tidelands, or land comprising the shores or bottoms of navigable rivers, lakes, bays, ocean or gulf or land beyond the line of the harbor or bulkhead lines as established or changed by the United States Government or riparian rights, if any.
10. Rights of the public and others thereto in and to the use of that portion of the property within the bounds of any roads or highways.
11. Parcel ID # 471009896 - The 2023 real estate taxes are shown as exempt, if not exempt would have been \$560.76. The 2024 real estate taxes are accruing but not yet assessed.

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Form 50230031 (11-27-23)





**EXHIBIT A**

File No.: 2024-266

The Land referred to herein below is situated in the County of Howard, State of Nebraska, and is described as follows:

Lot Seventeen (17) except the South Four (4) feet and Lot Eighteen (18), Block Three (3), Original Town of St. Paul, Howard County, Nebraska

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Eldon O. Kleborz  
79094 474 Avenue  
Loup City, Nebraska 68853  
308-745-0293  
License #710

Wroblewski Gauryk  
PO Box 23  
St. Paul, NE 68873

10-28-24

Re: asbestos inspection

The two story wood house located at 1126 6th Street  
St. Paul, NE contains wood floors covered with  
carpet and linoleum, walls and ceiling mostly  
sheet rock covered, upstairs contains some plaster,  
upstairs and downstairs are plaster, covered  
with sheetrock. Sample taken - results will be  
sent with bill.

Huntz

#710

Eldon Kleborz



# EMSL Analytical, Inc.

100 Green Park Industrial Court Saint Louis, MO 63123

Tel/Fax: (314) 577-0150 / (314) 776-3313

http://www.EMSL.com / saintlouislabs@emsl.com

EMSL Order: 392405981
Customer ID: ELDO76
Customer PO:
Project ID:

<b>Attention:</b> Eldon Kieborz Eldon Kieborz Inc. 79094 474th Avenue Loup City, NE 68853  <b>Project:</b> None Given	<b>Phone:</b> (308) 750-2138 <b>Fax:</b> (308) 745-1820 <b>Received Date:</b> 10/29/2024 2:30 PM <b>Analysis Date:</b> 11/01/2024 <b>Collected Date:</b>
--	--

**Test Report: Asbestos Analysis of Bulk Materials via AHERA Method 40CFR 763 Subpart E  
Appendix E supplemented with EPA 600/R-93/116 using Polarized Light Microscopy**

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
202		Various		18% Quartz	None Detected
392405981-0001		Non-Fibrous Homogeneous		82% Non-fibrous (Other)	

Analyst(s)  
Zoe DeRousse (1)

Jeff Siria, Laboratory Manager  
 or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. Samples are within quality control criteria and met method specifications unless otherwise noted. The above analyses were performed in general compliance with Appendix E to Subpart E of 40 CFR (previously EPA 600/M4-82-020 "Interim Method") but augmented with procedures outlined in the 1993 ("final") version of the method. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Estimation of uncertainty is available on request.

Samples analyzed by EMSL Analytical, Inc. Saint Louis, MO NVLAP Lab Code 200742-0, CA 2666, OR 4194-001

Initial report from: 11/01/2024 12:26:00

## Connie Beck

---

**From:** Dan Howard  
**Sent:** Monday, December 23, 2024 11:37 AM  
**To:** Mike Feeken; Katie Kowalski; Bill Peters; Jerry Woodgate; Mark Wilson  
**Cc:** Connie Beck  
**Subject:** request for reimbursement  
**Attachments:** Dan's Infor..pdf

Hey,

Grady Robinson has asked for reimbursement for items he purchased out of his own pocket for his department helmet. I am attaching a copy of the invoices and will put this on the agenda for it to be approved or denied. I told Grady that it will be up to the City Council. If approved, I would ask it to come from the tools and equipment account. I do not expect a reply from anyone, I just want you all aware.

Dan Howard  
Chief of Police  
St. Paul Police Department  
514 Grand Street  
St. Paul, NE 68873  
PH: 308-754-9112  
FAX: 308-754-9125

**CONFIDENTIALITY NOTICE:** This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Unauthorized review, use, disclosure, or distribution is **PROHIBITED**. If you are not the intended recipient, please immediately contact the sender by reply e-mail and destroy all copies of the original message. Permission to forward or distribute anything from this communication to any non-law enforcement contacts must be sought through the originator/originating agency of the information contained herein.



Joleen Robinson <joleen.robinson74@gmail.com>

---

**Fwd: Order #6894 confirmed**

1 message

---

**Grady Robinson** <gwgrobinson18@gmail.com>  
To: joleen.robinson74@gmail.com

Wed, Aug 21, 2024 at 9:52 AM

----- Forwarded message -----

From: **Ballistic Armor Co.** <info@ballisticarmorco.com>  
Date: Mon, Sep 18, 2023 at 20:38  
Subject: Order #6894 confirmed  
To: <gwgrobinson18@gmail.com>

[https://cdn.shopify.com/s/files/1/2805/7196/email\\_settings/bac-white-square.png?3507](https://cdn.shopify.com/s/files/1/2805/7196/email_settings/bac-white-square.png?3507)



ORDER #6894

# Thank you for your purchase!

Hi Grady, we're getting your order ready to be shipped. Once your order has been shipped you will receive an email with the tracking number.

Thank you for choosing Ballistic Armor Co!

[View your order](#) or [Visit our store](#)

## Order summary



Replacement Accessory Rails × 1  
Olive Drab

**\$40.00**

Subtotal

**\$40.00**

Shipping

**\$12.44**

Total

**\$52.44 USD**

## Customer information

### Shipping address

Grady Robinson  
210 8th Street

### Billing address

Grady Robinson  
2516 North Road

Saint Paul NE 68873  
United States

Grand Island NE 68803  
United States

Shipping method  
Priority Mail

Payment method

 Payment method — \$52.44

Payment method — \$52.44

If you have any questions, reply to this email or contact us at [info@ballisticarmorco.com](mailto:info@ballisticarmorco.com)

---

**Fwd: Your Shellback Tactical Order Confirmation (#84822)**

1 message

---

**Grady Robinson** <gwgrobinson18@gmail.com>  
To: joleen.robinson74@gmail.com

Wed, Aug 21, 2024 at 9:51 AM

----- Forwarded message -----

From: **Shellback Tactical** <customers@shellbacktactical.com>

Date: Fri, Sep 8, 2023 at 13:43

Subject: Your Shellback Tactical Order Confirmation (#84822)

To: &lt;gwgrobinson18@gmail.com&gt;



Shellback Tactical



# Order Confirmation

## Order #84822

Items shipped to 210 8th Street, Saint Paul, Nebraska, 68873, United States

**Shellback Tactical SF High Cut Helmet**

Qty: 1

**\$89.99 USD****Cover**

SBT-8300-MC-LG

Brand: Shellback Tactical

Select Size: Large, Select Color: Multicam

\$89.99 USD

Subtotal:	\$89.99 USD
Shipping:	\$4.45 USD
Tax:	\$0.00 USD
Grand Total:	\$94.44 USD
Payment method:	Authorize.net
Shipping method:	USPS (USPS Ground Advantage - Est. Del. Mon, Sep 18) for \$4.45 USD

## Shipping Address

Grady Robinson  
210 8TH STREET  
SAINT PAUL, NEBRASKA 68873  
UNITED STATES  
3087543755

## Billing Address

Grady Robinson  
2516 N NORTH RD.  
GRAND ISLAND, NEBRASKA 68803  
UNITED STATES  
3087543755



Shellback Tactical  
[www.shellbacktactical.com](http://www.shellbacktactical.com)

[Go shopping](#)



Joleen Robinson <joleen.robinson74@gmail.com>

## Fwd: Your GunNook Tactical LLC order is now complete

1 message

**Grady Robinson** <gwgrobinson18@gmail.com>  
To: joleen.robinson74@gmail.com

Wed, Aug 21, 2024 at 9:50 AM

----- Forwarded message -----

From: **GNTac** <sales@gunnook.com>  
Date: Fri, Oct 13, 2023 at 16:08  
Subject: Your GunNook Tactical LLC order is now complete  
To: <gwgrobinson18@gmail.com>

Thanks for shopping with us

We have finished processing your order.

**Shipped**

Shipped on: **October 13, 2023**



USPS

9400111206209988363938

[Track Your Order](#)

**[Order #22685] (September 28, 2023)**

<b>Product</b>	<b>Quantity</b>	<b>Price</b>
VAS MARSOC / WARCOM 3-HOLE NVG SHROUD - Olive Drab	1	\$44.89
<b>color:</b> Olive Drab		
<b>Backordered:</b> 1		
<b>Subtotal:</b>		\$44.89
<b>Shipping:</b>		\$5.10 via First-Class Mail (USPS)
<b>Payment method:</b>		Credit Card (Stripe)
<b>Total:</b>		\$49.99

### **Billing address**

*Grady Robinson*  
*2516 N North Rd.*  
*Grand Island, NE 68803*  
*3087543755*  
*gwgrobinson18@gmail.com*

### **Shipping address**

*Grady Robinson*  
*210 8th Street*  
*Saint Paul, NE 68873*

Thanks for shopping with us.

## Connie Beck

---

**From:** Bobbi Placke <bplacke@bankwithcitizens.com>  
**Sent:** Friday, December 27, 2024 10:20 AM  
**To:** Connie Beck  
**Subject:** Intrafi Rates

Good Morning Connie,

The rates on the City's Intrafi accounts have been changed to 3.65%. This rate is higher than the normal rate that we offer to customers but we want you to know that we value our continued relationship with the City of St Paul. Thank you for the opportunity to continue providing you with our many financial services.

Hope you have a Happy New Year!

Thank you,

**Bobbi Placke**  
Co-Trust Officer/Assistant Cashier  
721 7<sup>th</sup> St, PO Box 385  
St Paul, NE 68873  
Phone: (308)754-4426  
Fax: (308)754-4428



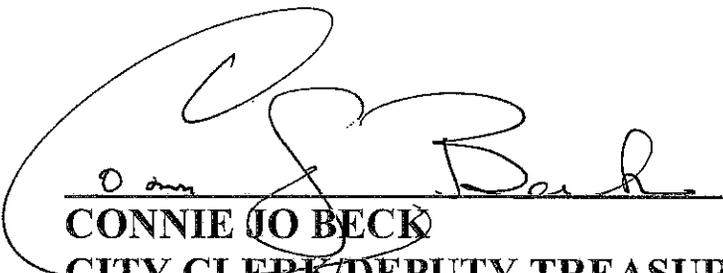
Your Community. Your Bank.

From  
3.90%  
to  
3.65%

**CITY OF SAINT PAUL  
704 6<sup>TH</sup> STREET  
SAINT PAUL, NEBRASKA 68873**

**NOTICE OF TIME AND PLACE OF  
SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAINT PAUL, NEBRASKA, WILL BE HELD THURSDAY, JANUARY 9, 2025 AT 11:00 A.M. IN THE CITY COUNCIL CHAMBERS AT 704 6TH STREET, ST. PAUL, NEBRASKA 68873. THIS MEETING WILL BE OPEN TO THE PUBLIC. AN AGENDA FOR SUCH MEETING IS KEPT CONTINUALLY CURRENT AND IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE CITY CLERK AT THE CITY UTILITIES OFFICE. THE PURPOSE IS REGARDING THE ST. PAUL FIRE STATION CONSTRUCTION PROGRESS MEETING. POSTED THIS 19TH DAY OF DECEMBER 2024.**



**CONNIE JO BECK  
CITY CLERK/DEPUTY TREASURER**

Post in four (4) public places:

- City Utility Office
- US Post Office
- Citizens Bank & Trust
- Howard County Court House (lower level)

# St. Paul Fire and EMS

	Badge	Rank	Name	City	State	Zip	Phone	E-mail Address	
1	501	Fire Chief	Becker, Mike	1109 Baxter Street	St. Paul	NE	68873	308-750-3161	<a href="mailto:mikeb6684@gmail.com">mikeb6684@gmail.com</a>
2	502	Assistant Fire Chief	Haggerty, Leo	364 Carol Avenue	St. Paul	NE	68873	308-750-5395	<a href="mailto:leohag74@gmail.com">leohag74@gmail.com</a>
3	503	Assistant Fire Chief	Augustyn, Chad	821 8th Street	St. Paul	NE	68873	308-754-7899	<a href="mailto:caugustyn@live.com">caugustyn@live.com</a>
4	504	Assistant Fire Chief	Wilson, Mark	123 Grant Street	St. Paul	NE	68873	308-571-0017	<a href="mailto:dei_structurefire@hotmail.com">dei_structurefire@hotmail.com</a>
5	505	FF Training Officer	Becker, Nathan	1109 Baxter Street	St. Paul	NE	68873	308-750-3833	<a href="mailto:nathanbecker98@gmail.com">nathanbecker98@gmail.com</a>
6	5027	FF/Lieutenant	Huncke, Barrett	614 R Road	Palmer	NE	68864	402-821-5286	<a href="mailto:B_Jimele@hotmail.com">B_Jimele@hotmail.com</a>
7	5120	FF Captain	Koperski, Pat	410 Center Avenue	St. Paul	NE	68873	308-571-0002	<a href="mailto:patkoperski1962@gmail.com">patkoperski1962@gmail.com</a>
8	5151	FF/Rescue Captain/FF Lt.	Meyer, Nathan	504 Grant Street	St. Paul	NE	68873	308-750-5918	<a href="mailto:nsmeyer1982@hotmail.com">nsmeyer1982@hotmail.com</a>
9	5024	FF Captain	Mrkvicka, Monty	522 M Street	St. Paul	NE	68873	308-571-0036	<a href="mailto:deertm@gmail.com">deertm@gmail.com</a>
10	5034	FF	Anderson, Trae	1010 7th Street	St. Paul	NE	68873	308-750-3202	
11	5104	FF	Becker, James	506 Baxter Street	St. Paul	NE	68873	308-754-4814	<a href="mailto:jamesbecker72@gmail.com">jamesbecker72@gmail.com</a>
12	5156	FF	Bonczynski, Scott	PO Box 263	St. Paul	NE	68873	308-750-6021	<a href="mailto:s_bonzi@yahoo.com">s_bonzi@yahoo.com</a>
13	5029	FF	Brown, James	1309 6th Street	St. Paul	NE	68873	308-379-4052	<a href="mailto:jtbrownh414@icloud.com">jtbrownh414@icloud.com</a>
14	8603	FF	Busse, Brian	1218 Grant Street	St. Paul	NE	68873	402-380-9672	<a href="mailto:bbtd8603@hotmail.com">bbtd8603@hotmail.com</a>
15	5107	FF	Koperski, Daniel	416 Center Avenue	St. Paul	NE	68873	308-750-6022	<a href="mailto:dkoperski1283@gmail.com">dkoperski1283@gmail.com</a>
16	5022	FF	Kult, Kyle	117 7th Street	St. Paul	NE	68873	402-631-1605	<a href="mailto:bullhauler1976ne@gmail.com">bullhauler1976ne@gmail.com</a>
17	5154	FF	Landers, Bob	1420 Indian Street	St. Paul	NE	68873	303-200-0335	<a href="mailto:robertlanders@gmail.com">robertlanders@gmail.com</a>
18	5026	FF	Moslander, Tyler	522 6th Apt. 1	St. Paul	NE	68873	402-335-0645	<a href="mailto:tylermoslander3@gmail.com">tylermoslander3@gmail.com</a>
19	5117	FF	Seward, Shawn	1119 Davis Street	St. Paul	NE	68873	308-750-2556	<a href="mailto:sewardshawn@hotmail.com">sewardshawn@hotmail.com</a>
20	5035	FF	Synowski, Spencer	1320 7th Street	St. Paul	NE	68873	308-750-4864	
21	5051	FF	Treat, Shon	50817 Highway 22	Wolbach	NE	68882	308-390-2767	<a href="mailto:shontreat1968@gmail.com">shontreat1968@gmail.com</a>
22	5033	FF	Wilshusen, Andrew	1528 Indian Street	St. Paul	NE	68873	402-768-1120	<a href="mailto:awilshusen@jeo.com">awilshusen@jeo.com</a>
23	5150	FF	Woodgate, Kyle	1133 Hwy 92	St. Paul	NE	68873	308-571-0163	
24	5145	FF	Powell, Adam	919 Grant Street	St. Paul	NE	68873	531-229-2565	<a href="mailto:adam.l.powell@outlook.com">adam.l.powell@outlook.com</a>
25	5146	FF	Paczosa, Marcus A	924 Wallace Street	St. Paul	NE	68873	308-571-0248	N/A
26	5018	FF/Rescue	Benzel, Fred	993 15 <sup>th</sup> Avenue	St. Paul	NE	68873	308-370-6163	<a href="mailto:fredrickbenzel@gmail.com">fredrickbenzel@gmail.com</a>
27	5144	FF/Rescue	Brumbaugh, Steven	921 Sherman Street	St. Paul	NE	68873	308-627-8196	
28	5125	FF/Rescue	Brown, Chris	1309 6th Street	St. Paul	NE	68873	308-379-5750	<a href="mailto:halloweentwinki@yahoo.com">halloweentwinki@yahoo.com</a>
29	5137	FF/Rescue	Koperski, Ladonna	410 Center Avenue	St. Paul	NE	68873	308-850-7052	<a href="mailto:lad.36@hotmail.com">lad.36@hotmail.com</a>
30	5128	FF/Rescue	Meyer, Nicholas	330 Kelly Street	St. Paul	NE	68873	308-750-0239	<a href="mailto:nicholasmeyer7787@gmail.com">nicholasmeyer7787@gmail.com</a>
1	5122	Rescue	Beck, Connie Jo	822 Sheridan Street	St. Paul	NE	68873	308-571-0045	<a href="mailto:cjbeck@cityofstpaulne.org">cjbeck@cityofstpaulne.org</a>
2	5134	Rescue	Meyer, Debbie	504 Grant Street	St. Paul	NE	68873	308-754-5635	<a href="mailto:ladyclipper@hotmail.com">ladyclipper@hotmail.com</a>
3	5126	Rescue	Mitteis, Jen	1013 Grand Street	St. Paul	NE	68873	308-750-4340	<a href="mailto:jennmz28@gmail.com">jennmz28@gmail.com</a>
4	5124	Rescue	Webb, Emily	411 Mill Street	Dannebrog	NE	68831	308-750-1776	<a href="mailto:webbea@live.com">webbea@live.com</a>
5	5123	Rescue	Pierson, Kari	1218 5th Street	St. Paul	NE	68873	308-754-4161	<a href="mailto:kair68@hotmail.com">kair68@hotmail.com</a>
6	5143	Rescue	Valasek, Heather	12718 N Riverdale Dr	Palmer	NE	68864	308-748-8566	
7	5127	Rescue	Wilkins, Devan	508 N Mill Street	Dannebrog	NE	68831	308-529-3650	<a href="mailto:devilwilkins94@gmail.com">devilwilkins94@gmail.com</a>
8	5149	Rescue	Woodgate, Lisa M.	1133 Hwy 92	St. Paul	NE	68873	308-391-1773	
9	5098	Rescue	Wroblewski, Barb	706 "O" Street	St. Paul	NE	68873	308-754-4776	<a href="mailto:barbwroblewski@hotmail.com">barbwroblewski@hotmail.com</a>
10	5147	Rescue	7/5/23 Burk, Kerrigan	515 5th Street #8	St. Paul	NE	68873	308-223-0708	<a href="mailto:kerriganBurk25@gmail.com">kerriganBurk25@gmail.com</a>
11	5148	Rescue	7/5/23 Powell, Brendan	420 Jay Apt 4D	St. Paul	NE	68873	308-750-0940	<a href="mailto:powellbrendan2004@gmail.com">powellbrendan2004@gmail.com</a>
12	5202	Rescue Nurse	3/4/24 Carlson, Chloe	1116 Davis Street	St. Paul	NE	68873	308-655-1476	
13	5201	Rescue Nurse	3/4/24 Almond, Emilee	1109 Davis Street	St. Paul	NE	68873	308-293-3640	
14	5205	Rescue Nurse	3/4/24 Ryan, Paula	11 Jansen Circle	St. Paul	NE	68873	515-402-9466	
15	5203	Rescue Nurse	3/4/24 Kruse, Amy V	506 Lander	Farwell	NE	68873	308-754-3382	
16	5204	Rescue Nurse	3/4/24 Ondracek, Tarah	PO Box 116	Wolbach	NE	68882	308-850-2918	
17	5206	Rescue Nurse	5/6/24 Michele Bruha	1021 Farnum Street	St. Paul	NE	68873	308-730-9520	
18		Rescue	5/20/24 Stump, Lawrence	PT Police Officer	Broken Bow	NE	68822	308-870-5538	
19	5207	Rescue Nurse	8/05/24 Paxton, Cassi	1508 Kendall Street	St. Paul	NE	68873	308-750-8788	
20		Rescue Trainee	8/19/24 Powell, Nekita	919 Grant Street	St. Paul	NE	68873	308-850-1257	
21		Rescue Trainee	8/19/24 Briana, Powell	919 Grant Street	St. Paul	NE	68873	308-750-0876	
22		Rescue	12-12-24 Ford, Stephanie	797 Hwy 92	St. Paul	NE	68873	402-730-9055	
1	449	Driver	Howard, Daniel	311 Jackson	St. Paul	NE	68873	402-429-0699	<a href="mailto:dhoward@cityofstpaulne.org">dhoward@cityofstpaulne.org</a>
2	9499	Driver	BearHeels, Malik	1512 Grant Street	St. Paul	NE	68873	308-233-1803	
3	5146	Driver	Meyer, Rodney	504 Grant Street	St. Paul	NE	68873	308-750-1807	<a href="mailto:meyer@auroracoop.com">meyer@auroracoop.com</a>
4	5144	Driver	Wilson, Lisa	123 Grant Street	St. Paul	NE	68873	308-571-0170	<a href="mailto:lisa_strobbe@hotmail.com">lisa_strobbe@hotmail.com</a>
99		Rescue Medical Director	Dr. Jared Kramer	1306 Wallace	St. Paul	NE	68873	308-754-4421	
				Reviewed 12/13/24					

30 Firefighters  
22 EMT's / Nurse  
1 EMS Medical Director  
4 Driver's  
57 Fire / EMS

Mike Becker

**City of St. Paul Investment**  
**Interest Rate on Accounts**

**Dated: December 31, 2024**

- NPAIT: 4.47% Daily
- NE Class: 4.57% Daily
- Insured Cash Sweep (ICS): 3.65%
- City Checking #300-100027: 1.51%

Connie Jo Beck,  
City Clerk/Deputy Treasurer