

2nd Council Regular Meeting  
Tuesday, January 16, 2024 6:30 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## **Agenda**

1. Mayor Mike Feeken calls City Council meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Feeken also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Submittal of Requests for Future Agenda Items
3. Reserve Time to Speak on an Agenda Item
4. **City of St. Paul's Municipal Code 1-105 "ELECTED OFFICIAL VACANCY":**  
**Whenever a vacancy occurs in an elected office of the Municipality, except Mayor, notice of said vacancy shall be presented in writing to the City Council at a Regular Council meeting (January 2, 2024) and said notice shall appear as a part of the minutes of such meeting.**  
**NOTE: "PUBLIC NOTICE REGARDING COUNCIL MEMBER VACANCY"** was posted in four (4) usual places in St. Paul, NE on Thursday, December 21, 2023, and was also published in the Phonograph Herald on Wednesday, January 3, 2024 (please see the attached documents).  
**NOTE:** The Mayor shall, within two (2) weeks after the regular meeting at which such notice has been presented, submit the name of a qualified elector to fill the vacancy for the balance of the unexpired term. Upon a majority vote of approval by the City Council, the vacancy shall be filled. If a majority vote is not reached, the nomination shall be rejected and the Mayor shall, at the next regular meeting, submit the name of another qualified elector.  
**APPROVE / DENY Mayor Feeken's name of a qualified elector to fill the vacancy for the balance of the Council members' unexpired term.**
5. Mayor Feeken requested nominations regarding the Council President:
  - a. Mayor Feeken ceases the nominations for Council President.
  - b. Approve City of St. Paul's Council President.
6. Discuss - Approve / Deny the City of St. Paul applying for the State & Local Cybersecurity Grant Program (SLCGP) FY 2024 with the assistance of Hamilton and COR (Doug Cramer). The amount of the grant will be approximately \$75,000; the City match will be 20% (\$15,000). Hamilton and COR will assist the City in completing all documentation for the grant, along with assisting the City to form a Cybersecurity Policy and Procedures for future reference. It was stated that if the City of St. Paul bypasses FY 2024, then the grant will be more the following year. Doug Cramer (COR) Grand Island, NE stated that the grant is important; this is due to the constant changes in cybersecurity with ransomware and phishing. The Grant Application is due Friday, February 2, 2024.
  - a. Funding mechanism for the City share \$15,000 (possible action)
7. At the City Council meeting on Tuesday, January 2, 2024, the City officials allowed Mr. Eiberger until January 16, 2024, to remove the Blue Honda Civic from the property at

304 8th Street.

Discuss - Approve / Deny City abating the nuisance at 304 8th Street (David Eiberger) pertain to an unlicensed Blue Honda Civic vehicle.

8. Discuss - Approve / Deny the NE Dept. of Transportation (NDOT) "Certificate of Compliance" regarding services performed in calendar year 2023. The amount due to the State of Nebraska for snow removal is 5.10 lane miles x \$665 per lane mile = \$3,391.50.
9. Discuss - Approve / Deny Maintenance Agreement No. 47 between the NE Dept. of Transportation (NDOT) and the Municipality of St. Paul for the period of January 1, 2024, to December 31, 2024, pertaining to surface maintenance and/or snow removal in the amount of \$3,391.50. The maintenance agreement consists of: (1) West City Limits and (2) South City Limits to North City Limits.
10. Discuss - Approve / Deny Consent Agenda Items: (1) Treasurer's Report December 2023; (2) January 2, 2024 (regular) Council minutes; (3) January 16, 2024, disbursements; and (4) Mayor Feeken's appointment of Sally Einspahr to the Housing Authority Board of Commissioners to complete Mrs. Fanta's term of office to October 31, 2027. Commissioner Fanta resigned from the Housing Board of Commissioners as of December 31, 2023; Mrs. Fanta has served since October 2017.
11. The St. Paul Civic Center (423 Howard Avenue) north door required repairs to the automatic door opener. Island Glass Co., Grand Island, NE invoiced the Civic Center for the amount of \$2,853 regarding the repairs.  
Discuss - Approve / Deny disbursing from which City account?
12. Discuss - Approve / Deny the REVISED City of St. Paul Rural Economic Development Loan Grant (REDLG) Revolving Loan Fund Plan. The "Plan" is required for the new Howard County Medical Center REDLG application. The "Plan" will be emailed to the United States Department of Agriculture (USDA) in Kearney, NE.
13. Please review the "Outdoor Storage Container" ordinance regarding any changes, additions or deletions. The Planning Committee will have a public hearing first to review and discuss the "Outdoor Storage Container" regulations, then the City Council will have a public hearing once it is heard by the Planning Commission.
14. St. Paul Council to discuss and review the City Municipal Code book, Chapter One (1), Articles One (1) through Six (6) - (possible action).
15. Discuss - Approve / Deny removing Joel M. Bergman (previous Mayor) from the three (3) St. Paul Financial Institution's (Homestead Bank; Citizens Bank & Trust; and Heritage Bank) signature cards, along with removing Joel M. Bergman from the NE CLASS and NPAIT Investment signature cards. The new Mayor (Mike Feeken) and the new Council President will be added to all signature cards. Connie Jo Beck, City Clerk/Deputy Treasurer; Laura Berthelsen, Deputy Clerk; and Sally Einspahr, City Treasurer, Liana Wroblewski, Utilities Clerk, and Kristie Fousek, Payroll Clerk will be added to the accounts as depicted in the St. Paul Financial Institution, NPAIT and NE Class letters that will be signed by Mayor Feeken.
16. Discuss the Intersection at "M" Street and Nelson Street (Keith Harris purchased the Pelc property at 1221 Nelson Street) - possible action.
17. Discuss - Approve / Deny the attendance of the 2024 Midwinter Conference at the Cornhusker Marriott Hotel, Lincoln, NE on February 26-27, 2024 (see attached agenda).
18. Updates from the previous Council meetings:
  - a. GCA Baseball Signage: Loren Studley stated the sign is still a work in progress; will

keep in contact with City;

b. St. Paul Fire Department place numbers on residential homes: Fire Chief Becker stated that this has been postponed until April or May 2024, due to weather;

c. Status of new Fire Hall (Utilities Superintendent Helzer);

d. Status of Verizon Tower lease payments (Utilities Superintendent Helzer);

e. Status of Fiber Nebraska project (Utilities Superintendent Helzer); and

f. Status of the Middle Loup Subdivision;

19. Utilities Superintendent Helzer updates

20. Chief of Police Howard updates:

(1) Nuisance & Incident Report;

21. Mayor Mike Feeken updates:

(1) Part-time custodial work in the City Office will be published in the Phonograph Herald on Wednesday, January 17, 2024; bids are due on or before January 26, 2024, at 3:00 p.m.;

(2) The City of St. Paul's Lottery Compliance Procedures Report from October 1, 2022, to September 30, 2023 can be reviewed at the City Offices;

(3) The first half (1/2) of the City's Electrical Bucket Truck has been paid to Altec Capital Services on January 8, 2024, in the amount of \$53,950; the second (2nd) half of the Electrical Bucket Truck will be paid in full upon delivery of the truck;

(4) The Meter Based Surge Protection Device will be paid in the amount of \$4,378 on Monday, February 5, 2024; a Hold Harmless will be signed by all persons that receive the device;

(5) City Clerk Beck is working on changing the Western Surety Bond regarding the new Mayor, Council President and City Council at Christensen Insurance; the City Office Staff Fidelity Bond is also being updated according to City title;

(6) The City of St. Paul's Solar savings from May 2023 to November 2023 is in the amount of \$15,568;

(7) Mayor and City Council information regarding City Outstanding Assessments for Street Paving, Water Improvements and Sewer Improvement; Outstanding Sales Tax LB840 Loans; Outstanding Rural Economic Development Loan Grants (REDLG); and Outstanding Tax Increment Financing (TIF) projects - see attached;

(8) City of St. Paul will be taking Recycling Center Hay bids this year; the contract will be for three (3) years unless decided differently. Advertising in the Phonograph Herald will be in May 2024.

22. Public Announcements

23. Closed Session: The City of St. Paul reserves the right to go into Closed Session when it is clearly necessary to protect the public interest or for the prevention of needless injury to the reputation of an individual; or pending litigation

24. Mayor Feeken adjourns City Council meeting.

25. Informational Items:

26. **This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.**

The City of St. Paul abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is on display in the meeting room as required by Nebraska State Law.

The Mayor and City Council reserve the right to enter into an Executive Session at any time during the meeting, in accordance with the Nebraska Open Meetings Act, even though the closed session may not be indicated on the Agenda.

It is the intention of the Mayor and City Council to take up the items on the agenda in sequential order. However, the Mayor and City Council reserves the right to take up matters in a different order to accommodate the schedules of the City Council members, person(s) having items on the agenda, and the public. The City of St. Paul reserves the right to adjust the order of items on the agenda.

Anyone wishing to speak may be limited to three (3) to five (5) minutes per person. Please utilize the podium and clearly state your name and address for the record and the agenda topic you wish to speak upon in a professional manner.

## AGENDA ITEM REQUEST FORM

Anyone wishing to offer comments or concerns about city matters, or who wants to have an item placed on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

**City Council Meeting Date:** \_\_\_\_\_

**Requested Agenda Item:** \_\_\_\_\_

\_\_\_\_\_

**Please state your comment or concern (please be specific, providing documentation if available):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What action do you want the City Council to take?** \_\_\_\_\_

\_\_\_\_\_

**Will this project/item require City funding?** YES \_\_\_\_ NO \_\_\_\_ **If so, how much?** \_\_\_\_\_

**Name (please print):** \_\_\_\_\_

**Name (signature):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_



City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

PUBLIC RECORDS REQUEST

Pursuant to Neb. Rev. Stat. §84-712 et. seq., citizens have the right to examine, and obtain copies of Public Records that are not exempt from disclosure as set forth in Neb. Rev. Stat. §84-712.05. Citizens have a right to obtain a copy of any public record or document regardless of its physical form by making a request to the City's custodian of that record. A public record request shall be submitted in writing through the City Clerk. If the City Clerk is not the custodian of that record, the City Clerk will notify the requesting party of who the custodian of that record is, and where to make the request. The custodian of the record shall have four (4) business days as defined in Neb. Rev. Stat. §84-712(4) to respond to a request, and to provide the requesting party an estimate of the expected cost of the copies and either (a) access to or, if copying equipment is reasonably available, copies of the public record, (b) if there is a legal basis for denial of access or copies, a written denial of the request together with the information specified in Section 84-712.04, or (c) if the entire request cannot with reasonable good faith efforts be fulfilled within four business days after actual receipt of the request due to the significant difficulty or the extensiveness of the request, a written explanation, including the earliest practicable date for fulfilling the request, an estimate of the expected cost of any copies, and an opportunity for the requestor to modify or prioritize the items within the request.

Information Provided By Requestor
Date of Request (mm/dd/yyyy) Submitted to (Department) I am Submitting This Request
Name (Print) Mailing Address (Required)
Telephone (Required) Email Address (Optional) Fax Number (Optional)
Please clearly identify the records requested as specifically as possible, or fully describe the information you want (required).
I request to: (please check all that apply)
If the requested record(s) are not available, how should we respond back to your request?

Requester Signature

Printed Name

For City of St. Paul Use Only:

Date Received: Received by:

**City of St. Paul  
Citizen Complaint Form**

Name of person making complaint \_\_\_\_\_

Residential address \_\_\_\_\_

Postal address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

**Complaint Details**

Date of Incident \_\_\_\_\_ Time \_\_\_\_\_

Location of Incident \_\_\_\_\_

Who/what is the subject of your complaint? \_\_\_\_\_

DETAILED summary of your complaint \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness Details (If applicable)**

Name of witness(es) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number of witness \_\_\_\_\_

**Complaint Outcome**

How would you like this issue resolved? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant

\*\*\*\*\*

**Action taken by City**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**§ 1-105 ELECTED OFFICIALS; VACANCY.**

Whenever a vacancy occurs in an elected office of the Municipality, except Mayor, notice of said vacancy shall be presented in writing to the City Council at a regular meeting and said notice shall appear as a part of the minutes of such meeting. 1-2-2024

The City Council shall at once give public notice of the vacancy by causing to be published in a newspaper of general circulation within the Municipality or by posting in three (3) public places in the Municipality the office vacated and the length of the unexpired term.

The Mayor shall within two (2) weeks after the regular meeting at which such notice has been presented, or upon the death of the incumbent, call a special meeting of the City Council at which time the Mayor shall submit the name of a qualified elector to fill the vacancy for the balance of the unexpired term.

No officer who is removed at a recall election or resigns after the initiation of the recall process shall be appointed to fill the vacancy resulting from his or her removal or the removal of any other member of the Governing Body during the remainder of his or her term of office.

Upon a majority vote of approval by the City Council the vacancy shall be filled. If a majority vote is not reached the nomination shall be rejected and the Mayor shall at the next regular meeting submit the name of another qualified elector. If the vote on the nominee fails to carry by majority vote, the Mayor shall continue at such meeting to submit the names of qualified electors and the City Council shall continue to vote upon such nominations until the vacancy is filled.

The Mayor shall cast his vote only in case of a tie vote of the City Council.

All City Council members shall cast a ballot for or against each nominee.

The Mayor and Council may, in lieu of filling a vacancy in a City office as provided above in this Section, call a special Municipal Election to fill such vacancy.

If there is a vacancy in the offices of a majority of the members of the City Council, there shall be a special Municipal Election conducted by the Secretary of State to fill such vacancies. (Ref. 32-4,152, 32-1406 RS Neb.)

### 32-568. Cities and villages; vacancy; how filled.

(1) If any vacancy occurs in the office of city council member of a city of the metropolitan class, the remaining members of the council shall appoint a person to fill such vacancy from the district in which the vacancy occurred for the remainder of the term. The person thus appointed shall qualify and give bond as by law provided for council members elected to such office. A vacancy in the office of mayor of a city of the metropolitan class shall be filled as provided by local law.

(2) The city council of a city of the primary class may provide for filling any vacancies that occur in any elective office by appointment by the mayor, with the advice and consent of the council, to hold office until the next general city election. In case of vacancy in the office of mayor of a city of the primary class or his or her absence or disability, the president of the council shall exercise the powers and duties of the office until such vacancy is filled or disability removed or, in case of temporary absence, until the mayor returns, and such acting mayor shall perform such other duties as may be required by law.

(3) In a city of the first class except a city which has adopted the commissioner or city manager plan of government, any vacancy on the council resulting from causes other than expiration of the term shall be filled by appointment by the mayor with the consent of the city council to hold office for the remainder of the term. When there is a vacancy in the office of the mayor in a city of the first class, the president of the city council shall serve as mayor for the unexpired term. In case of any temporary absence or disability on the part of the mayor, the president of the council shall exercise the powers and duties of the office of mayor until such disability is removed, or in case of temporary absence until the mayor returns, and shall perform such other duties as may be required by law.

(4) Any vacancy on the city council of a city of the second class shall be filled as provided in section 32-569. In the case of any vacancy in the office of mayor, or in case of his or her disability or absence, the president of the council shall exercise the office of mayor for the unexpired term, until such disability is removed, or in case of temporary absence, until the mayor returns. If the president of the council assumes the office of mayor for the unexpired term, there shall be a vacancy on the council.

(5) A vacancy on the board of trustees of a village shall be filled as provided in section 32-569, except that the board of trustees of a village situated in more than one county shall have power to fill by appointment any vacancy that may occur in their number.

(6) If any vacancy occurs in the office of council member in a city under the commission plan of government, the vacancy shall be filled as provided in section



# City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

## PUBLIC NOTICE REGARDING COUNCIL MEMBER VACANCY

January 2, 2024

The City of Saint Paul, Nebraska hereby gives "Public Notice" of a Council member vacancy.

The length of the unexpired term is from January 2, 2024 to December 2, 2024.

All individuals interested in the vacancy of the Council position need to email a short description of personal skills and experience to Mayor Mike Feeken at [mfeeken@cityofstpaulne.org](mailto:mfeeken@cityofstpaulne.org).

Thank you.

A handwritten signature in blue ink, appearing to read "Mike Feeken", is written over a horizontal line.

Mike Feeken, Mayor



"This institution is an equal opportunity provider, and employer".



CITY OF ST. PAUL  
704 6<sup>TH</sup> STREET  
ST. PAUL, NEBRASKA 68873

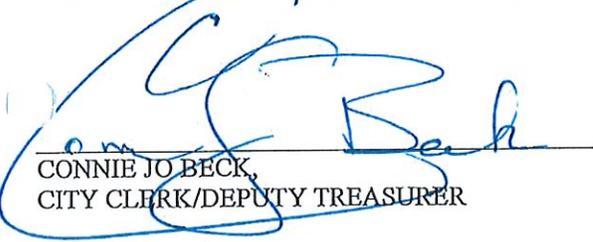
CERTIFICATION OF POSTING (December 21, 2023)

**PUBLIC NOTICE REGARDING COUNCIL MEMBER VACANCY**

I, THE UNDERSIGNED, CITY CLERK OF THE CITY OF ST. PAUL, NEBRASKA, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF WHICH ANNOUNCEMENT WAS POSTED IN FOUR (4) PUBLIC PLACES ON THURSDAY, DECEMBER 21, 2023

- 1) CITY UTILITIES OFFICE OF CITY OF ST. PAUL
- 2) UNITED STATES POST OFFICE
- 3) HOWARD COUNTY COURT HOUSE
- 4) CITIZENS BANK & TRUST

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND OFFICIALLY AND AFFIXED THE SEAL OF MY OFFICE THIS 21<sup>ST</sup> DAY OF DECEMBER 2023.

  
\_\_\_\_\_  
CONNIE JO BECK,  
CITY CLERK/DEPUTY TREASURER

(Seal)



CITY OF ST. PAUL  
704 6<sup>TH</sup> STREET  
ST. PAUL, NEBRASKA 68873

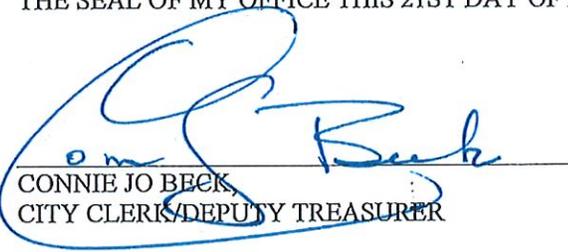
CERTIFICATION OF PUBLISHING (December 21, 2023)

**PUBLIC NOTICE REGARDING COUNCIL MEMBER VACANCY**

I, THE UNDERSIGNED, CITY CLERK OF THE CITY OF ST. PAUL, NEBRASKA, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF WHICH ANNOUNCEMENT WAS PUBLISHED IN THE PHONOGRAPH HERALD ON WEDNESDAY, JANUARY 3, 2024.

- 1) PHONOGRAPH HERALD – Michael Happ received from Connie Jo Beck, City Clerk on December 21, 2023 approximately 3:55 p.m.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND OFFICIALLY AND AFFIXED THE SEAL OF MY OFFICE THIS 21ST DAY OF DECEMBER 2023.

  
\_\_\_\_\_  
CONNIE JO BECK,  
CITY CLERK/DEPUTY TREASURER

(Seal)



City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Tuesday, January 2, 2024**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Tuesday, January 2, 2024, at 6:30 p.m. Present were Council President Mike Feeken (Acting Mayor) and Council members Katie Kowalski, Chuck Schmid and Bill Peters. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Council President Feeken opened the meeting at 6:30 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Council President Feeken also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Pursuant to the announcement of Mayor Joel M. Bergman's resignation effective January 1, 2024, a vacancy in the office of Mayor is to be filled by the Council President for the unexpired term (December 7, 2026) per Municipal Code 1-106 and Nebraska State Statute 32-568. Council President Feeken was given the Oath of Office and sworn in to serve as the interim Mayor until December 7, 2026. All subsequent actions taken at this meeting were with Mayor Feeken conducting the meeting.

Mayor Feeken continued the meeting by announcing that individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regard to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak; per Mayor Feeken, there will be a five (5) minute limit per person on speaking.

As a result of Mayor Feeken relinquishing his City Council position to serve as Mayor, a vacancy now exists on the City Council. According to St. Paul City Code Section 1-105, whenever a vacancy occurs in an elected office of the Municipality, except Mayor, notice of said vacancy

shall be presented in writing to the City Council at a regular council meeting and said notice shall appear as a part of the minutes of such meeting. Public Notice regarding a Council Member Vacancy was posted in four (4) places in St. Paul, NE on Thursday, December 21, 2023, and will also be published in the Phonograph Herald on Wednesday, January 3, 2024. The notice is attached to the minutes.

Mayor Feeken suggested that anyone interested in serving as a Council member for the unexpired term (until December 2, 2024) should contact him directly. Mayor Feeken will submit a name at the January 16, 2024 City Council meeting for such position, at which time the City Council will vote whether to approve the person to fill the vacancy. If a majority vote is not reached, the nomination shall be rejected and the Mayor shall, at the next regular meeting, submit the name of another qualified elector.

A discussion was had on the status of abating a nuisance at 304 8<sup>th</sup> Street pertaining to an unlicensed Blue Honda Civic. Police Chief Howard indicated that the owner has made progress in cleaning up the trees and vegetation around the vehicle, but is not sure whether the owner has found the keys to the vehicle. Since the owner is making progress, Council member Peters moved to allow the owner until January 16, 2024 to remove the vehicle from the property. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0. The City Council will discuss the status of this nuisance at the January 16, 2024 City Council meeting.

Council member Schmid moved to approve the Consent Agenda Items: (1) Council minutes regarding December 18, 2023 (regular); and (2) Disbursements of January 2, 2024. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0.

**January 2, 2024**

Gross Wages - December	91747.15
Amazon Capital Services (books)	286.54
Beck, Connie Jo (mileage)	154.58
Bomgaars (supplies)	1395.95
Brumbaugh, Steven (reimb)	150.38
Cengage Learning (books)	63.98
Charter/Spectrum (Service)	239.96
City Health Deductible Savings (insurance)	5445.00
City of St. Paul: Transfer from Ambulance Checking 100027 to Ambulance NPAIT #23251-108 RE: Fire Station Bond Pymt - (received reimbursement from St. Paul Rural Fire Board)	61556.50
City of St. Paul #411025 Account Transfer to NE Class: (Light \$100,000; Water \$50,000; Sewer \$50,000 transfer)	200000.00
City of St. Paul Health Deductible Checking Account Transfer to NE Class (transfer)	75000.00
City of St. Paul 25% Infrastructure Account Transfer to to NE Class (transfer)	75000.00

City of St. Paul 125 Plan (insurance)	100.00
Consolidated Mgmt (training)	93.00
Core & Main (supplies)	188.05
Cornhusker State Industries (desks/cab)	2098.00
Crescent Electric (supplies)	612.47
Custer County Recycling (service)	23.80
Dept of Revenue: Sales & Use Tax Submittal (Form 10)	13130.08
Dick's Repair (repair)	535.28
Dutton Lainson (supplies)	7563.87
Elan Financial Svcs (postage, supplies, meals, education, fees)	1217.19
Filter Care (service)	111.00
Homestead Bank (fee)	10.00
Homestead Bank: Patron Bad Check Fee (fee)	3.00
Homestead Bank Wire Fee: Four (4) Bond Pymts with BOK Financial (wire fee)	8.00
Hometown Market (supplies)	18.21
Howard County Treasurer (dispatch)	3158.54
Inland Truck Parts (supplies)	97.10
J Energy Consulting (service)	1000.00
Madison Nat'l Life (Insurance)	198.36
Mutual of Omaha (insurance)	129.60
Nebraska Rural Water Assn (membership)	400.00
Odeys Inc (supplies)	2299.00
Olsson (service)	12320.19
Petty Cash (supplies, postage)	43.52
Police Chief Assn (membership)	60.00
Platte Valley Communication (service)	372.25
Powerplan (supplies)	783.44
Road Builders (supplies)	540.40
Robinson, Grady (reimbursement)	13.00
S E Smith & Sons (supplies)	1136.00
Sapp Bros (oil)	1044.25
St Paul Rural Fire (reimbursement)	14241.47
State of NE Central Svcs (telephone)	38.34
USA Blue Book (supplies)	176.52
Utilities Section of LONM (education)	60.00
Vogel Auto Repair (repair)	1164.44
Wesco Distribution (supplies)	465.23
<b>Non-General Disbursements</b>	
25% Infrastructure Fund (#102-342): Transfer to NE Class	75000.00
25% Infrastructure Fund (Transfer)	
Health Deductible Fund (#102482): Transfer to NE Class	75000.00

Health Deductible Fund	(Transfer)	
City Heritage Bank Transfer (#411025) from Lights \$100,000/ Water \$50,000/Sewer \$50,000 to NE CLASS Lights/Water/ Sewer	(Transfer)	200000.00
City of St. Paul Library: Transfer Library 2023-2024 Budget #504970 to Library Checking 100027 to paint Library (transfer)		5049.32
Fire Station Construction: JEO Consultants: Final Design & Bidding	(Engineering)	6918.75
St. Paul Development Corp: Olsson Invoice: Engineering Fees RE: Middle Loup Subdivision		2303.31
Sales Tax: SCEDD dues		5000.00
Sales Tax: Street: Mtr Veh Tax: Oct. 2023 Proceeds (Mtr Veh Tax)		6512.35
Sales Tax: Fire Station: Oct. 2023 Proceeds (Fire Station)		17015.08
Sales Tax: 25% Infrastructure: Oct. 2023 Proceeds (25% Infracst)		8507.54

Jordan Robinson, a Board member of the St. Paul Area Chamber of Commerce requested funding for marketing and advertising expenses. Ms. Robinson outlined various projects that the Chamber of Commerce is working on to justify the funding request including Chamber t-shirts promoting buying local, a retractable banner for use at career fairs, promotional items to be included in Welcome packets, thank you cards, etc. Council member Kowalski moved to approve providing the St. Paul Area Chamber of Commerce \$8,000 from the Sales Tax account to be used for marketing and advertising. Council member Schmid seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0.

Police Chief Dan Howard provided an update on the recently formed Nuisance Committee. The Committee will concentrate on three (3) properties each month. Of the three (3) properties addressed last month [December], one (1) property owner is now in compliance; one (1) property has shown significant improvement but needs more time; and the third has not made any progress.

Police Chief Howard provided an update on the property at 1220 Farnum. A crew was contracted to haul debris from the property on December 29, 2023. Additional debris will be removed after the snow melts. Kramer's from Grand Island will also be removing unlicensed/inoperable vehicles from the property as their schedule permits.

Council member Schmid moved to approve advertising for someone to clean the City offices. Council member Peters seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0.

Council member Kowalski moved to approve a three percent (3%) wage increase for Police Officer Matt Sample effective December 15, 2023 when he graduated from the Law Enforcement Training Center. Council member Peters seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0. Officer Sample's new

wage will be \$24.52 per hour. This increase is typically authorized at the time of hire, but was not done at that time.

Council member Schmid moved to approve Thomas Holmes as a new certified St. Paul Police Officer effective January 3, 2024, with a starting wage of \$26.21 per hour, and an increase to \$27.00 per hour after his six (6) month probationary period. Council member Kowalski seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0. Mr. Thomas is a certified Field Training Officer (FTO), which the state will soon be mandating for each department. Police Chief Dan Howard indicated that the City would be purchasing a duty vest from Sherman County for Officer Holmes, and that Officer Holmes will be providing his own duty belt and leather accessories. Police Chief Howard also indicated that the City's non-union contract requires Officer Holmes to reimburse the City for uniforms if he resigns within twelve (12) months of employment.

The second (2nd) City Council meeting in January 2024 will be held on Tuesday, January 16, 2024, due to the Martin Luther King holiday.

Utilities Superintendent Matt Helzer had no updates to report.

Chief of Police Howard updates:

The Police Department office recently received a facelift, including new paint throughout the office.

Mayor Mike Feeken updates:

- (1) 2023 - 2024 Sales Tax proceeds;
- (2) St. Paul Firefighter and EMT Roster (12-26-23);
- (3) November 2023 Revenue and Expenditure Guideline (at City Office); and
- (4) 2022-2023 Keno Revenue and Expenditures.

Information Item:

Mayor Feeken noted that the Library minutes identified part-time library wages of \$11.50 per hour. Mayor Feeken indicated that any hourly wages currently below \$12.00 per hour will need to be adjusted effective January 1, 2024 to reflect the new Nebraska minimum wage of \$12.00 per hour.

Mayor Feeken adjourned the City Council meeting at 7:05 p.m.

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Date

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Mike Feeken, Mayor

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Laura Berthelsen, Deputy Clerk

## Article 1. Elected Officials

### § 1-101 CITY MAYOR; SELECTION AND DUTIES.

The Mayor of the Municipality shall have the general, and immediate control over all property, and officials, whether elected, or appointed, of the Municipality. He shall preside at all meetings of the City Council, and may vote when his vote shall be decisive and the Council is equally divided on any pending matter, legislation, or transaction and the Mayor shall, for the purpose of such vote, be deemed to be a member of the Council. His signature must appear on the Municipal Clerk's minutes of all meetings, and he must sign all resolutions which have been passed, and warrants for the payment of money when ordered by the City Council; Provided, any ordinance vetoed by the Mayor may be passed over his veto by a two-thirds (2/3) vote by the members of the City Council, but if the Mayor neglects or refuses to sign any ordinance, and returns it to the Council with his objections in writing at the next regular Council meeting, the same shall become a law without his signature. He shall from time to time communicate to the Council such information and recommendations as, in his opinion, may improve the Municipality. He may require at reasonable intervals any Municipal official to exhibit his accounts and make reports to the Council on any subject pertaining to his office. He shall have the power to remit fines or pardon any offense arising under the ordinances of the Municipality. He may remove at any time an appointed police officer of the Municipality. His territorial authority shall extend over all places within five (5) miles of the corporate limits of the Municipality for the enforcement of any health ordinance, and one half (½) mile in all matters vested in him except taxation. He shall also have such other duties as the City Council may by resolution confer upon him, or in any other matters which the laws of the State of Nebraska repose in him. He shall be elected at the Municipal Election, and shall serve a four (4) year term of office. Any candidate for Mayor must have resided within the Municipality for forty (40) days prior to filing for the said office and must in addition be a qualified taxpayer. (Ref. 17-110 thru 17-117 RS Neb.)

### § 1-102 CITY COUNCIL; ACTING PRESIDENT.

The City Council shall elect one (1) of its own body each year who shall be styled the President of the Council, and who shall preside at all meetings of the City Council in the absence of the Mayor. In the absence of the Mayor, and the President of the Council, the City Council shall elect one (1) of its own body to occupy his place temporarily, who shall be styled Acting President of the Council. Both the President of the Council and the Acting President of the Council, when occupying the position of the Mayor, shall have the same privileges as the other members of the City Council, and all acts of the President of the Council, or Acting President of the Council, while so acting, shall be as binding upon the City Council, and upon the Municipality as if done by the elected Mayor. (Ref. 17-148 RS Neb.)

### § 1-103 CITY COUNCIL; SELECTION AND DUTIES.

The members of the City Council shall be elected and serve for a four (4) year term. The City Council shall be the legislative division of the Municipal Government, and shall perform such duties, and have such powers as may be authorized by law. The City Council shall maintain the peace, regulate business, protect the public health and safety, and assess such taxes and fees as are necessary and appropriate in the exercise of these functions. (Ref. 17-103, 17-104 RS Neb.)

### § 1-104 CITY COUNCIL; ORGANIZATION.

City Councilmembers of this Municipality shall take office, and commence their duties on the first regular meeting in December following their election. The newly elected Councilmembers who have qualified as prescribed by law, together with the members of the City Council holding over, shall assemble in a regular meeting at the hour and place hereinafter prescribed and perfect the reorganization of the City Council as herein provided, and all appointive offices in which the terms of incumbents are expired shall be filled by appointment. After the said meeting has been called to order, the Municipal Clerk shall report to the City Council the names of all City Councilmembers-elect who have qualified for their respective offices, and this report shall be spread upon the minutes of the meeting preceding the roll call. Each ward of the Municipality shall be represented by at least two (2) Councilmembers. No person shall be eligible who is not at the time of his election an actual resident of

**17-148. City council; president; acting president; powers.**

In each city of the second class, the city council shall elect one of its own body who shall be styled the president of the city council and who shall preside at all meetings of the city council in the absence of the mayor. In the absence of the president, the city council shall elect one of its own body to occupy his or her place temporarily, who shall be styled acting president of the city council. The president, and acting president, when occupying the place of the mayor, shall have the same privileges as other members of the city council; and all acts of the president or acting president, while so acting, shall be as binding upon the city council and upon the city as if done by the mayor.

**Source:** Laws 1879, § 39, X, p. 201; Laws 1881, c. 24, § 1, p. 198; R.S.1913, § 5042; C.S.1922, § 4211; C.S.1929, § 17-150; R.S.1943, § 17-148; Laws 2017, LB133, § 39.



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## State & Local Cybersecurity Grant Program FY2024

### Overview

The Cybersecurity and Infrastructure Agency (CISA) launched the State and Local Cybersecurity Grant Program (SLCGP), a four-year funding initiative worth approximately \$1 billion. This program focuses on strengthening cybersecurity practices and resiliency. For FY 2024, Nebraska is receiving approximately \$5.1 million.

### Eligible Entities

The Nebraska Emergency Management Agency (NEMA) will apply to CISA for the SLCGP on behalf of the State. Eligible entities may apply to NEMA as a sub-recipient of the grant. The entities within the State that are eligible to apply as sub-recipients include counties, municipalities, cities, town, townships, local public authorities, school districts, special districts, intrastate districts, a council of governments, regional or interstate government entity, or agency or instrumentality of a local government, tribal government, or organization. Rural communities, such as unincorporated towns, villages, or other public entities, are also eligible to apply as sub-recipients.

### Program Goals and Objectives

Program objectives remain the same throughout the four-year program, but the focus on SLCGP objectives shifts as the program progresses. For FY 2024, SLCGP applications will focus on the following program objectives:

- Understand current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.
- Implement security protections commensurate with risk.
- Ensure organization personnel are appropriately trained in cybersecurity commensurate with responsibility.

### Securing Funding and Matching Funds

To apply for the SLCGP, applicants must complete the Project Proposal Form and Matching Funds Acknowledgement on Nebraska's SLCGP website. The application period for FY 2024 funding is November 13<sup>th</sup>, 2023, to February 4<sup>th</sup>, 2024.

The cost share requirement for FY 2023 is set at a minimum of 20%. This implies that qualified applicants are responsible for covering 20% of the service cost, while the grant will fund the remaining 80%.

Additional details regarding the application of funds and the SLCGP can be found here:

<https://slcg.nebraska.gov/index.html>

### Services Proposed

There are specific categories on which SLCGP funds can and cannot be spent. Based on SLCGP requirements, Hamilton has identified the following services eligible for grant funding:

- Hamilton Cyber Assessment Solutions:
  - Comprehensive External Penetration Testing – Utilizing an in-depth methodology, this comprehensive penetration test employs a mix of commercial and customized tools to conduct a thorough analysis of targets and the attack surface. Following the test, a



detailed report is provided, outlining findings, and providing recommendations for remediation.

- NIST Cybersecurity Framework (CSF) Gap Assessment – Perform a NIST Gap Assessment and prepare a NIST Gap Assessment Report to understand current compliance status relative to NIST CSF. This report includes specific recommendations to undertake to bring the organization into compliance with NIST CSF.
- Internal Vulnerability Assessment – Risk analytics software is deployed to discover the vulnerabilities that reside on the network from a patch management standpoint. This assessment includes a report that details which machines have vulnerabilities and recommendations for remediation.
- Risk Analysis Data Scan - A data risk scan is completed to discover, analyze, and protect sensitive data. This scan includes a detailed report of all discovered sensitive data to include compliance with relevant IT regulations.
- Hamilton Cyber Preparedness Solutions:
  - Policy Templates – Disaster Recovery and Incident Response Policy and Plan templates are provided. These can be customized as needed to align with industry best practices and organizational needs.
  - Cyber Consultation Services (hourly service) – Expert labor resources. Can be applied with any cyber preparedness solutions.
  - Email Phishing and Training (delivered quarterly) – Industry specific phishing emails will be sent to email addresses within the stakeholder organization(s) to assess the level of awareness of employees as it pertains to phishing emails. Includes employee training, as needed, and reporting and analytics.
  - Cybersecurity Education (delivered quarterly) – Cybersecurity education on many different topics such as annual security training, proper clear desk procedures, how to spot phishing attempts, physical security classes, customizable training for specific risk management/executive training, etc.
- Hamilton Cyber Governance Solutions:
  - Governance, Risk, and Compliance (GRC) CSF Documentation Project Services (hourly service) – Expert labor resources to develop and implement customized documentation for NIST CSF controls tailored to the specific needs and context of the organizations.
  - GRC Hosting – Utilize the GRC software for documentation of compliance with NIST CSF controls. This aims to streamline data collection, analysis, and reporting, ensuring a comprehensive and real-time view of cybersecurity controls adherence and risk management within the organization.
- Hamilton Network Remediation Solutions:
  - Hourly Labor – Expert labor resources allocated to remediate vulnerabilities identified in cybersecurity assessments (e.g., External Penetration Test and Internal Vulnerability Assessment).

### **How Hamilton Can Help**

Winning government funding for cybersecurity comes with a set of rigorous challenges and requirements to meet. Hamilton has the services, expertise, as well as experience to help eligible entities successfully apply for cybersecurity grants such as the SLCGP.

# 1-2-24 Council Mtg

shall be presented in writing to the City Council at a regular council meeting and said notice shall appear as a part of the minutes of such meeting. Public Notice regarding a Council Member Vacancy was posted in four (4) places in St. Paul, NE on Thursday, December 21, 2023, and will also be published in the Phonograph Herald on Wednesday, January 3, 2024. The notice is attached to the minutes.

Mayor Feeken suggested that anyone interested in serving as a Council member for the unexpired term (until December 2, 2024) should contact him directly. Mayor Feeken will submit a name at the January 16, 2024 City Council meeting for such position, at which time the City Council will vote whether to approve the person to fill the vacancy. If a majority vote is not reached, the nomination shall be rejected and the Mayor shall, at the next regular meeting, submit the name of another qualified elector.

A discussion was had on the status of abating a nuisance at 304 8<sup>th</sup> Street pertaining to an unlicensed Blue Honda Civic. Police Chief Howard indicated that the owner has made progress in cleaning up the trees and vegetation around the vehicle, but is not sure whether the owner has found the keys to the vehicle. Since the owner is making progress, Council member Peters moved to allow the owner until January 16, 2024 to remove the vehicle from the property. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0. The City Council will discuss the status of this nuisance at the January 16, 2024 City Council meeting.

Council member Schmid moved to approve the Consent Agenda Items: (1) Council minutes regarding December 18, 2023 (regular); and (2) Disbursements of January 2, 2024. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0.

## January 2, 2024

Gross Wages - December	91747.15
Amazon Capital Services (books)	286.54
Beck, Connie Jo (mileage)	154.58
Bomgaars (supplies)	1395.95
Brumbaugh, Steven (reimb)	150.38
Cengage Learning (books)	63.98
Charter/Spectrum (Service)	239.96
City Health Deductible Savings (insurance)	5445.00
City of St. Paul: Transfer from Ambulance Checking 100027 to Ambulance NPAIT #23251-108 RE: Fire Station Bond Pymt - (received reimbursement from St. Paul Rural Fire Board)	61556.50
City of St. Paul #411025 Account Transfer to NE Class: (Light \$100,000; Water \$50,000; Sewer \$50,000 transfer)	200000.00
City of St. Paul Health Deductible Checking Account Transfer to NE Class (transfer)	75000.00
City of St. Paul 25% Infrastructure Account Transfer to to NE Class (transfer)	75000.00



# City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

*Abatement*

## NOTICE OF ADOPTION OF RESOLUTION NO. 2023-10

TO: DAVID EIBERGER  
304 8<sup>TH</sup> STREET  
ST. PAUL, NE 68873

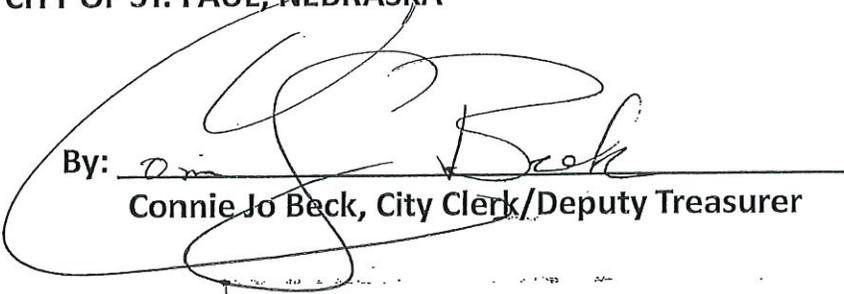
YOU ARE HEREBY NOTIFIED THAT ON Monday, December 4, 2023, the City Council of the City of St. Paul, Nebraska, by Resolution 2023-10, after notice and hearing as specified in said Resolution, did determine that the following constitute a public nuisance, to-wit: Unlicensed Blue Honda Civic vehicle

*Upon the following described real estate, to-wit: Lots Five (5) and Six (6), Block 103, Original Town, St. Paul, Nebraska*

You are **granted until January 2, 2024 to abate the nuisance.** Failure to abate said nuisance shall result in said nuisance being abated by the City of St. Paul and the cost of abatement shall be assessed upon said premises and constitute a lien upon said premises until paid.

Dated: December 5, 2023

CITY OF ST. PAUL, NEBRASKA

By: 

Connie Jo Beck, City Clerk/Deputy Treasurer



"This institution is an equal opportunity provider, and employer".



CERTIFICATE OF SERVICE

David Eiberger  
304 8th St.

The undersigned hereby certifies that a copy of the foregoing "Notice" was posted on the premises afore-described and mailed by certified U.S. Mail, postage prepaid, on this \_\_\_\_\_ day of December 2023, to the following:

Delivered directly to David

City of St. Paul, Nebraska

on Dec. 7 @ 9:32 A.M.  
2023

By: James Howard

## Connie Beck

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**From:** Dan Howard  
**Sent:** Friday, December 29, 2023 1:10 PM  
**To:** Mike Feeken; Katie Kowalski; Bill Peters; Mike Feeken; Bergman, Joel; Connie Beck; Laura Berthelsen  
**Subject:** Padrnos Abatement

Good afternoon,

I am contacting you all regarding the Padrnos Abatement. The company we hired out of Henderson has come and cleaned up the property. Due to the snow, there may be some things that were missed. They said that they will return if we see more things needing removed. Also, we will be having Kraemer's come and remove the vehicles and camper at their convenience. The crew we hired removed a large dump trailer full and a flatbed trailer full. Items that they didn't remove included the pallets of shingles, tar paper, and roofing tin. If you have any questions, please call me on my cell phone, 402-429-0699.

Dan Howard  
Chief of Police  
St. Paul Police Department  
514 Grand Street  
St. Paul, NE 68873  
PH: 308-754-9112  
FAX: 308-754-9125

**Connie Beck**

---

**From:** Ballard, Sandra <Sandra.Ballard@nebraska.gov>  
**Sent:** Wednesday, January 10, 2024 10:24 AM  
**To:** Connie Beck  
**Cc:** Zeman, Deanna; Merchant, Ben  
**Subject:** 2024 Maintenance Agreement  
**Attachments:** 2023 Certificate of Compliance St Paul QE2114-001.pdf; 2024 Agreement Renewal St Paul QE2114-002.pdf; 2024 Cover Letter.pdf

Connie Jo Beck  
City Clerk  
704 6<sup>th</sup> Street  
St. Paul, NE 68873-2021

RE: Renewal of Maintenance Agreement No. 47 - QE2114-002  
Certificate of Compliance No. 47 - QE2114 - 001

Attached to this letter is the City Maintenance Agreement with the Nebraska Department of Transportation for highway corridors through your community. This agreement begins January 1, 2024, and runs thru December 31, 2024. The rates for 2024 will remain the same as 2023. Please arrange for the review and execution of these documents by the proper city officials and return to this office as soon as possible for processing. A copy will be returned to the City once it is executed by the Nebraska Department of Transportation.

Due to an increase in cost of materials and equipment, NDOT will begin using a 3-year state average (per lane mile) to create a fair rate for snow removal, system preservation and right of way maintenance. Each supplement after the 2025 agreement will show a 3% increase. Following the fourth supplement, the Department will calculate a new 3-year average for a new base rate set to begin in 2030. For budgeting purposes, the chart below shows the rates (per lane mile) for years 2025 – 2029.

	2025	2026	2027	2028	2029
Snow Removal	\$1,430.00	\$1,470.00	\$1,510.00	\$1,560.00	\$1,600.00
System Preservation	\$2,030.00	\$2,090.00	\$2,160.00	\$2,220.00	\$2,290.00

Enclosed is a Certificate of Compliance for the Maintenance Agreement which confirms all the NDOT system maintenance through your city limits has been completed as required by the Agreement for the period January 1, 2023 thru December 31, 2023.

When compliance has been verified, please have it signed by the appropriate city officials and returned to my attention to our office by **January 19, 2024**.

*Sandy Ballard*  
**Office Specialist**  
**D-4 Headquarters-NDOT**  
**Nebraska Department of Transportation**  
**211 North Tilden**  
**PO BOX 1488**  
**Grand Island NE 68803-1488**  
**Phone: 308-385-6265; Fax: 308-385-6269**

# NEBRASKA

Good Life. Great Journey.

## DEPARTMENT OF TRANSPORTATION



Jim Pillen, Governor

January 5, 2024

Connie Jo Beck  
City Clerk  
704 6<sup>th</sup> Street  
St. Paul, NE 68873-2021

RE: Renewal of Maintenance Agreement No. 47 - QE2114-002  
Certificate of Compliance No. 47 - QE2114 - 001

Attached to this letter is the City Maintenance Agreement with the Nebraska Department of Transportation for highway corridors through your community. This agreement begins January 1, 2024, and runs thru December 31, 2024. The rates for 2024 will remain the same as 2023. Please arrange for the review and execution of these documents by the proper city officials and return to this office as soon as possible for processing. A copy will be returned to the City once it is executed by the Nebraska Department of Transportation.

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Enclosed is a Certificate of Compliance for the Maintenance Agreement which confirms all the NDOT system maintenance through your city limits has been completed as required by the Agreement for the period January 1, 2023 thru December 31, 2023.

When compliance has been verified, please have it signed by the appropriate city officials and returned to my attention to our office by **January 19, 2024**.

Sincerely,

\_\_\_\_\_  
Wesley Wahlgren  
District Engineer

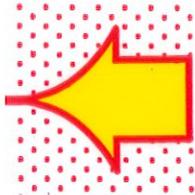
# CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 47 QE 2114 Supp 001  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of ST PAUL  
Municipal Extensions in ST PAUL

We hereby certify that all roadway snow removal has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Wes Wahlgren, Department of Transportation, City, Nebraska.

ATTEST: 16th day of January, 2024.



*City Clerk*  
**Connie Jo Beck, City Clerk/  
Deputy Treasurer**

*Mayor/Designee*  
**Mike Feeken, Mayor**

I hereby certify that all roadway snow removal was performed as per the above listed agreement and payment for the same should be made.

*District Engineer, Department of Transportation*

For Office Use Only	
Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____

## City Maintenance Agreement

### Attachment B

City of: St Paul

Date: 1/1/23

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is \_\_\_\_\_ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$ \_\_\_\_\_ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

\_\_\_\_\_ lane miles x \$ \_\_\_\_\_ per lane mile = \$ \_\_\_\_\_.

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$665.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

5.10 lane miles x \$665.00 per lane mile = \$3,391.50

Other (*Explain*)

**ATTACHMENT C  
CITY OF ST PAUL—2023**

**STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE  
OF MUNICIPAL EXTENSIONS**

**NEB. REV. STAT. 39-1339  
and NEB. REV. STAT. 39-2105**

Description	HWY NO.	Reference Post		Length in Miles	Total Driving Lanes	Total Lane Miles	Responsibility	
		From	To				State	City
West City Limits to East City Limits	92	349.32	349.69	0.37	2	0.74	0.74	
South City Limits to North City Limits	281	92.77	93.86	1.09	4	4.36	2.18	2.18
<b>TOTAL:</b>				<b>1.46</b>		<b>5.10</b>	<b>2.92</b>	<b>2.18</b>

**NEBRASKA**

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

# AGREEMENT RENEWAL

Maintenance Agreement No. 47 / QE2114  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of ST PAUL  
Municipal Extensions in ST PAUL

We hereby agree that Maintenance Agreement No. 47 / QE2114 described above be renewed for the period January 1, 2024 to December 31, 2024.

All figures, terms and exhibits to remain in effect as per the original agreement dated January 1, 2022, with Attachments B and C attached hereto.

In witness whereof, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates indicated below.

Executed by the City this 16th day of January, 2024

ATTEST: City of St. Paul, NE



\_\_\_\_\_  
*City Clerk/Witness*  
**Connie Jo Beck, City Clerk/Deputy  
Treasurer**

\_\_\_\_\_  
*Mayor/Designee*  
**Mike Feeken, Mayor**

Executed by the State this \_\_\_\_\_ day of \_\_\_\_\_, 2024

ATTEST: State of Nebraska

\_\_\_\_\_  
*District Engineer, Department of Transportation*



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

### City Maintenance Agreement

#### Attachment B

City of: St Paul

Date: 1/1/24

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is \_\_\_\_\_ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$ \_\_\_\_\_ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

\_\_\_\_\_ lane miles x \$ \_\_\_\_\_ per lane mile = \$ \_\_\_\_\_ .

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$665.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

5.10 lane miles x \$665.00 per lane mile = \$3,391.50

Other (*Explain*)

**ATTACHMENT C  
CITY OF ST PAUL—2024**

**STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE  
OF MUNICIPAL EXTENSIONS**

**NEB. REV. STAT. 39-1339  
and NEB. REV. STAT. 39-2105**

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South City Limits to North City Limits	281	92.77	93.86	1.09	4	4.36	2.18	2.18
<b>TOTAL:</b>				<b>1.46</b>		<b>5.10</b>	<b>2.92</b>	<b>2.18</b>

# City of St. Paul's Treasurer's Report:

<i>Account Number</i>	<i>Prev. Mth Total</i>	<i>Current Mth Total</i>	<i>Total</i>	
<b>HOMESTEAD BANK</b>	<b>November 30, 2023</b>	<b>December 30, 2023</b>		<b>Comments</b>
Checking 100-027	\$ (903,525.18)	\$ 718,477.81	\$ (185,047.37)	
Sales Tax 300-277	\$ (97,815.98)	\$ 65,854.50	\$ (31,961.48)	Mtr Veh \$6512; 25% Infrast \$8508; Fire Station \$17015
Civic Center 300-749	\$ (237.55)	\$ 237.74	\$ 0.19	
City REDLG 301-465	\$ (125,004.90)	\$ 133,060.38	\$ 8,055.48	Vogel; Teresa's Fl; Bootlegger; HCMC;
City ARP 303057	\$ (257,262.18)	\$ 257,568.78	\$ 306.60	
Water Trmt 504-189	\$ (7,481.64)	\$ 7,490.56	\$ 8.92	
Keno 504-409	\$ (3,256.08)	\$ 8,424.03	\$ 5,167.95	Keno Rev \$5158; Interest; Mayhew \$15,514; Dana Cole \$1600
Sales Tax 504420	\$ (240,558.37)	\$ 283,830.84	\$ 43,272.47	LB840 Rev; Sales Tax \$57558; Wroblewsk Trust \$16,000 and Dana Cole \$2000
Pool 504-442	\$ (14,040.57)	\$ 14,057.30	\$ 16.73	
General 504-805	\$ (13,406.01)	\$ 13,421.99	\$ 15.98	
Sewer 504-849	\$ (19,432.36)	\$ 19,455.52	\$ 23.16	
Police 504-860	\$ (16,202.43)	\$ 16,221.74	\$ 19.31	
Senior Center 504-882	\$ (8,422.98)	\$ 8,433.02	\$ 10.04	
Brick (Street) 504-915	\$ (2,044.27)	\$ 2,046.71	\$ 2.44	
Library Maint. 504-970	\$ (7,903.91)	\$ 2,863.39	\$ (5,040.52)	Library Paint (Trfr of Funds to Ckg)
Light Sinking 504-981	\$ (13,859.00)	\$ 14,125.78	\$ 266.78	
Fire Sinking 504-992	\$ (7,556.44)	\$ 7,565.44	\$ 9.00	
EMT Sinking 505-003	\$ (7,975.63)	\$ 7,985.14	\$ 9.51	
Street Sinking 505-014	\$ (12,041.40)	\$ 12,055.75	\$ 14.35	
Park Sinking 505-025	\$ (11,696.01)	\$ 11,709.95	\$ 13.94	
TIF Projects 505-036	\$ (1,206.75)	\$ 1,208.19	\$ 1.44	
Elmwood Cem Found 505168	\$ (16,628.72)	\$ 16,634.67	\$ 5.95	
Civic Center Sink 505179	\$ (1,847.55)	\$ 1,849.75	\$ 2.20	
Walk/Bike 5482-7	\$ (3,446.92)	\$ 3,449.09	\$ 2.17	
<b>CITIZENS BANK &amp; TRUST</b>				
Consumer Dep 102-415	\$ (55,700.71)	\$ 55,500.71	\$ (200.00)	
Cafeteria 125 102-407	\$ (16,850.36)	\$ 17,254.57	\$ 404.21	
Health Ded 102-482	\$ (160,777.00)	\$ 88,931.66	\$ (71,845.34)	Regional Care Activity RE Deductible
25% Infrast 102-342	\$ (127,864.93)	\$ 61,580.50	\$ (66,284.43)	25% Infrast Deposit
Sales Tax Fire Station Proceeds to Pay Fire NOTE #103667	\$ (104,666.53)	\$ 121,917.65	\$ 17,251.12	Proceeds \$17015 + Interest
Fire Station Construct #103683	\$ (19,076.40)	\$ 12,193.81	\$ (6,882.59)	JEO \$37913
Cemetery Sav 753-122	\$ (16,673.05)	\$ 16,879.16	\$ 206.11	
Park Aluminum 772682	\$ (6,687.35)	\$ 6,903.97	\$ 216.62	Alum Cans + Interest

Light ICS 103217	\$ (830,362.24)	\$ 833,470.87	\$ 3,108.63	
Water ICS 103225	\$ (275,089.22)	\$ 276,119.06	\$ 1,029.84	
Sewer ICS 103241	\$ (282,761.64)	\$ 283,820.18	\$ 1,058.54	
General ICS 103209	\$ (803,944.12)	\$ 806,953.83	\$ 3,009.71	
Building ICS 103233	\$ (25,563.86)	\$ 25,659.56	\$ 95.70	
Fire ICS 103268	\$ (19,856.09)	\$ 19,930.38	\$ 74.29	
Ambulance ICS 103276	\$ (67,320.09)	\$ 67,572.07	\$ 251.98	
Park ICS 103284	\$ (44,986.78)	\$ 45,155.16	\$ 168.38	
Police ICS 103292	\$ (2,632.77)	\$ 2,642.62	\$ 9.85	
Keno ICS 103314	\$ (68,894.50)	\$ 69,152.40	\$ 257.90	
Street ICS 103349	\$ (72,850.66)	\$ 73,123.39	\$ 272.73	
Library ICS 103365	\$ (36,627.11)	\$ 36,764.23	\$ 137.12	
Senior Center ICS 103373	\$ (21,845.41)	\$ 21,927.19	\$ 81.78	
Redlg ICS 103381	\$ (99,475.09)	\$ 99,847.50	\$ 372.41	
Pool ICS 103438	\$ (18,138.34)	\$ 18,206.24	\$ 67.90	
Cemetery ICS 103446	\$ (26,437.53)	\$ 26,536.49	\$ 98.96	
25% Infrastructure ICS	\$ (202,287.61)	\$ 203,044.89	\$ 757.28	
Sales Tax ICS 103462	\$ (13,841.38)	\$ 13,893.19	\$ 51.81	
Health Ded ICS 102-482	\$ (102,815.68)	\$ 103,200.57	\$ 384.89	
<b>HERITAGE BANK</b>				
UB ACH 411025	\$ (511,738.34)	\$ 402,096.20	\$ (109,642.14)	UB ACH Deposit
<b>NPAIT INVESTMENTS</b>				
Light #23251-101	\$ (474,999.03)	\$ 477,154.27	\$ 2,155.24	<b>ALL INTEREST</b>
Water #23251-102	\$ (157,287.15)	\$ 158,000.80	\$ 713.65	
General #23251-104	\$ (474,999.03)	\$ 477,154.27	\$ 2,155.24	
Sewer #23251-106	\$ (209,840.93)	\$ 210,793.06	\$ 952.13	
Fire #23251-107	\$ (89,693.88)	\$ 90,100.86	\$ 406.98	
Ambulance #23251-108	\$ (35,127.59)	\$ 96,897.76	\$ 61,770.17	Rural Fire Board Reimb for Fire Station Bond Pyt
Park #23251-109	\$ (95,951.51)	\$ 96,386.89	\$ 435.38	
Library #23251-110	\$ (52,147.63)	\$ 52,384.25	\$ 236.62	
Keno #23251-111	\$ (105,338.07)	\$ 105,816.06	\$ 477.99	
Redlg #23251-112	\$ (52,147.63)	\$ 52,384.25	\$ 236.62	
Fire Station(Build) #23251-201	\$ (2,044,778.98)	\$ 2,054,056.76	\$ 9,277.78	Interest
<b>NEBRASKA CLASS</b>				
Lights 01-0005-0001	\$ (517,669.88)	\$ 620,351.26	\$ 102,681.38	Transfer In \$100,000 (Heritage UB #411025)
Water 01-0005-0002	\$ (68,606.84)	\$ 119,041.20	\$ 50,434.36	Transfer In \$50,000 (Heritage UB #411025)
Sewer 01-0005-0003	\$ (177,754.11)	\$ 228,708.50	\$ 50,954.39	Transfer In \$50,000 (Heritage UB #411025)
General 01-0005-0004	\$ (685,029.01)	\$ 688,292.81	\$ 3,263.80	
Street 01-0005-0005	\$ (42,619.41)	\$ 42,822.47	\$ 203.06	
Fire 01-0005-0006	\$ (31,184.93)	\$ 31,333.51	\$ 148.58	
Police 01-0005-0007	\$ (15,592.47)	\$ 15,666.76	\$ 74.29	

Fire Station Construction			\$	-	
01-0005-0008					
Cemetery 01-0005-0009	\$ (27,026.93)	\$ 27,155.70	\$	128.77	
Ambulance 01-0005-0010	\$ (122,660.73)	\$ 123,245.14	\$	584.41	
Park 01-0005-0011	\$ (45,737.91)	\$ 45,955.83	\$	217.92	
Library 01-0005-0012	\$ (40,540.40)	\$ 40,733.55	\$	193.15	
Keno 01-0005-0013	\$ (38,461.43)	\$ 38,644.68	\$	183.25	
Sales Tax 01-0005-0014	\$ (125,779.23)	\$ 126,378.50	\$	599.27	
25% Infrast. 01-0005-0015	\$ -	\$ 75,161.22	\$	75,161.22	Transfer In from 102342
Sales Tax (Fire Station)			\$	-	
01-0005-0016					
REDLG 01-0005-0017	\$ (17,671.45)	\$ 17,755.65	\$	84.20	
ARPA 01-0005-0018	\$ -	\$ -	\$	-	
Building Sinking	\$ (24,947.95)	\$ 25,066.81	\$	118.86	
01-5000-0019					
Swimming Pool	\$ (15,592.47)	\$ 15,666.76	\$	74.29	
01-0005-0020					
Senior Center	\$ (20,789.96)	\$ 20,889.01	\$	99.05	
01-5000-0021					
Health Ded 01-5000-0022	\$ -	\$ 75,161.22	\$	75,161.22	Transfer In from 102482
<b>CITY FUND TOTAL</b>	<b>\$ (11,638,594.16)</b>	<b>\$ 11,687,465.93</b>	<b>\$</b>	<b>48,871.77</b>	



# City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

As of December 31, 2023

## Homestead Bank

Checking (NOW) 300-100-027.....	\$	718,477.81
City Sales Tax (Checking) 300-300-277.....	\$	65,854.50
St. Paul Civic Center (MMDA) 300-300-749.....	\$	237.74
City REDLG (Secure Plus) 300-301-465.....	\$	133,060.38
American Rescue Plan (ARP) Funds 300-303-057.....	\$	257,568.78
Water Treatment Plant (Bond Reserve) (MMDA) 300-504-189.....	\$	7,490.56
Keno (MMDA) 300-504-409.....	\$	8,424.03
Sales Tax (P.I.) 300-504-420.....	\$	283,830.84
Pool Construction (MMDA) 300-504-442.....	\$	14,057.30
Premium Investment (P.I.) 300-504-684.....		\$0.00
General Equipment Sinking (MMDA) 300-504-805.....	\$	13,421.99
Sewer Building & Equipment Fund (MMDA) 300-504-849.....	\$	19,455.52
Police Equipment Fund (MMDA) 300-504-860.....	\$	16,221.74
Senior Center Fund (MMDA) 300-504-882.....	\$	8,433.02
Brick Account (MMDA) 300-504-915.....	\$	2,046.71
Library Maintenance Reserve (MMDA) 300-504-970.....	\$	2,863.39
Light Sinking Fund (MMDA) 300-504-981.....	\$	14,125.78
Fire Sinking Fund (MMDA) 300-504-992.....	\$	7,565.44
EMT Sinking Fund (MMDA) 300-505-003.....	\$	7,985.14
Street Sinking Fund (MMDA) 300-505-014.....	\$	12,055.75
Park Equipment Sinking Fund (MMDA) 300-505-025.....	\$	11,709.95
TIF Projects (MMDA) 300-505-036.....	\$	1,208.19
St. Paul Elmwood Cemetery Foundation (MMDA) 300-505-168.....	\$	16,634.67
Civic Center Sinking Fund (MMDA) 300-505-179.....	\$	1,849.75
Walk/Bike Trail (Savings) 300054827.....	\$	3,449.09

## Citizens Bank & Trust

Consumer Deposit Fund (Checking) 102415.....	\$	55,500.71
Cafeteria 125 (NOW) 102407.....	\$	17,254.57
Health Deductible Account (NOW) 102482.....	\$	88,931.66
Sales Tax Infrastructure (NOW) 102342.....	\$	61,580.50
Sales Tax Fire Station Proceeds 103667.....	\$	121,917.65
Fire Station Construction 103683.....	\$	12,193.81
Cemetery (Savings) 753122.....	\$	16,879.16
City Park Aluminum Improvement (Savings) 772682.....	\$	6,903.97
General (TCD) 109366 mat 11/15/23.....		\$0.00
General (TCD) 109367 mat 11/15/23.....		\$0.00
Lights (ICS MMA) 103217.....	\$	833,470.87
Water (ICS MMA) 103225.....	\$	276,119.06



"This institution is an equal opportunity provider, and employer".



Sewer (ICS MMA) 103241.....	\$	283,820.18
General (ICS MMA) 103209.....	\$	806,953.83
Building (ICS MMA) 103233.....	\$	25,659.56
Fire (ICS MMA) 103268.....	\$	19,930.38
Ambulance (ICS MMA) 103276.....	\$	67,572.07
Park (ICS MMA) 103284.....	\$	45,155.16
Police (ICS MMA) 103292.....	\$	2,642.62
Keno (ICS MMA) 103314.....	\$	69,152.40
Streets (ICS MMA) 103349.....	\$	73,123.39
Library (ICS MMA) 103365.....	\$	36,764.23
Senior Center (ICS MMA) 103373.....	\$	21,927.19
Red Leg (ICS MMA) 103381.....	\$	99,847.50
Pool (ICS MMA) 103438.....	\$	18,206.24
Elmwood Cemetery (ICS MMA) 103446.....	\$	26,536.49
25% Sales Tax Infrastructure (ICS MMA) 102342.....	\$	203,044.89
City Sales Tax (ICS Bus. Int.) 103462.....	\$	13,893.19
Health Deductible Account (ICS MMA) 102482.....	\$	103,200.57

**Heritage Bank**

ACH Account (MMDA) 411025.....	\$	402,096.20
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**NPAIT Funds**

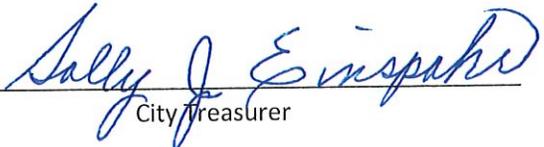
Light Funds 23251-101.....	\$	477,154.27
Water Funds 23251-102.....	\$	158,000.80
General Funds 23251-104.....	\$	477,154.27
Sewer Funds 23251-106.....	\$	210,793.06
Fire Funds 23251-107.....	\$	90,100.86
Ambulance Funds 23251-108.....	\$	96,897.76
Park Funds 23251-109.....	\$	96,386.89
Library Funds 23251-110.....	\$	52,384.25
Keno Funds 23251-111.....	\$	105,816.06
REDLG Funds 23251-112.....	\$	52,384.25
New Fire Station 23251-201.....	\$	2,054,056.76

**NEBRASKA CLASS**

Lights 01-0005-0001.....	\$	620,351.26
Water 01-0005-0002.....	\$	119,041.20
Sewer 01-0005-0003.....	\$	228,708.50
General 01-0005-0004.....	\$	688,292.81
Street 01-0005-0005.....	\$	42,822.47
Fire 01-0005-0006.....	\$	31,333.51
Police 01-0005-0007.....	\$	15,666.76
Fire Station Construction 01-0005-0008.....		\$0.00
Cemetery 01-0005-0009.....	\$	27,155.70
Ambulance 01-0005-0010.....	\$	123,245.14
Park 01-0005-0011.....	\$	45,955.83
Library 01-0005-0012.....	\$	40,733.55
Keno 01-0005-0013.....	\$	38,644.68

Sales Tax 01-0005-0014.....	\$	126,378.50
25% Infrastructure 01-0005-0015.....		\$75,161.22
Sales Tax (Fire Station) 01-0005-0016.....		\$0.00
REDLG 01-0005-0017.....	\$	17,755.65
ARPA 01-0005-0018.....		\$0.00
Building Sinking Fund 01-0005-0019.....	\$	25,066.81
Swimming Pool 01-0005-0020.....	\$	15,666.76
Senior Center 01-0005-0021.....	\$	20,889.01
Health Deductible 01-0005-0022.....		\$75,161.22

Total City Funds..... \$ 11,687,465.93

  
 \_\_\_\_\_  
 City Treasurer

Checks for Month

11100 CHECKING  
Since DECEMBER 23-24  
Begin Balance \$1,415,263.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20231130000	11/30/2023	-\$1,649.31	20231130000	UB Receipt Serv 1 ELECT	\$1,416,912.83
Deposit	20231129000	11/29/2023	-\$210.92	20231129000	UB Receipt Serv 1 ELECT	\$1,417,123.75
Deposit	20231128040	11/28/2023	-\$1,637.03	20231128040	UB Receipt Serv 1 ELECT	\$1,418,760.78
Deposit	20231204020	12/4/2023	-\$1,724.89	20231204020	UB Receipt Serv 1 ELECT	\$1,420,485.67
Deposit	20231201010	12/1/2023	-\$2,767.13	20231201010	UB Receipt Serv 1 ELECT	\$1,423,252.80
Deposit	20231207030	12/7/2023	-\$2,369.06	20231207030	UB Receipt Serv 1 ELECT	\$1,425,621.86
Deposit	20231213010	12/13/2023	-\$10,350.00	20231213010	UB Receipt Serv 1 ELECT	\$1,435,971.86
Deposit	20231212010	12/12/2023	-\$15,736.70	20231212010	UB Receipt Serv 1 ELECT	\$1,451,708.56
Deposit	20231211020	12/12/2023	-\$15,452.52	20231211020	UB Receipt Serv 1 ELECT	\$1,467,161.08
Deposit	20231208000	12/8/2023	-\$3,900.64	20231208000	UB Receipt Serv 1 ELECT	\$1,471,061.72
Deposit	20231204A000	12/7/2023	\$0.00	20231204A000	UB Receipt Serv 1 ELECT	\$1,471,061.72
Deposit	20231201000	12/1/2023	-\$1,774.72	20231201000	UB Receipt Serv 1 ELECT	\$1,472,836.44
Deposit	20231204000	12/4/2023	-\$860.36	20231204000	UB Receipt Serv 1 ELECT	\$1,473,696.80
Deposit	20231207000	12/7/2023	-\$255.14	20231207000	UB Receipt Serv 1 ELECT	\$1,473,951.94
Deposit	20231207010	12/7/2023	-\$260.72	20231207010	UB Receipt Serv 1 ELECT	\$1,474,212.66
Deposit	20231207020	12/7/2023	-\$225.69	20231207020	UB Receipt Serv 1 ELECT	\$1,474,438.35
Deposit	20231211000	12/11/2023	-\$527.12	20231211000	UB Receipt Serv 1 ELECT	\$1,474,965.47
Deposit	20231211010	12/11/2023	-\$202.82	20231211010	UB Receipt Serv 1 ELECT	\$1,475,168.29
Deposit	20231204010	12/4/2023	-\$200.00	20231204010	UB UR Receipt Group 01	\$1,475,368.29
Deposit	20231215000	12/15/2023	-\$1,866.76	20231215000	UB Receipt Serv 1 ELECT	\$1,477,235.05
Deposit	20231212000	12/12/2023	-\$1,343.28	20231212000	UB Receipt Serv 1 ELECT	\$1,478,578.33
Deposit	20231214010	12/14/2023	-\$14,211.25	20231214010	UB Receipt Serv 1 ELECT	\$1,492,789.58
Deposit	JamesAyres Bad Ck	12/7/2023	-\$50.00	JamesAyres Bad	Light: James Ayres Bad Ch	\$1,492,839.58
Deposit	20231215020	12/15/2023	-\$19,313.29	20231215020	UB Receipt Serv 1 ELECT	\$1,512,152.87
Deposit	20231213000	12/13/2023	-\$1,591.69	20231213000	UB Receipt Serv 1 ELECT	\$1,513,744.56
Deposit	20231218040	12/18/2023	-\$47.94	20231218040	UB Receipt Serv 1 ELECT	\$1,513,792.50
Deposit	20231214000	12/14/2023	-\$668.92	20231214000	UB Receipt Serv 1 ELECT	\$1,514,461.42
Deposit	20231215010	12/15/2023	-\$351.92	20231215010	UB Receipt Serv 1 ELECT	\$1,514,813.34
Deposit	20231218000	12/18/2023	-\$898.15	20231218000	UB Receipt Serv 1 ELECT	\$1,515,711.49
Deposit	20231218010	12/18/2023	-\$430.88	20231218010	UB Receipt Serv 1 ELECT	\$1,516,142.37
Deposit	20231218020	12/18/2023	-\$419.92	20231218020	UB Receipt Serv 1 ELECT	\$1,516,562.29
Deposit	20231218030	12/18/2023	-\$15,598.69	20231218030	UB Receipt Serv 1 ELECT	\$1,532,160.98
Deposit	20231219020	12/19/2023	-\$7,302.16	20231219020	UB Receipt Serv 1 ELECT	\$1,539,463.14
Deposit	20231219010	12/19/2023	-\$20,685.75	20231219010	UB Receipt Serv 1 ELECT	\$1,560,148.89
Deposit	20231219030	12/20/2023	-\$36,153.39	20231219030	UB Receipt Serv 1 ELECT	\$1,596,302.28
Deposit	20231218AC000	12/20/2023	-\$89,607.84	20231218AC000	UB Receipt Serv 1 ELECT	\$1,685,910.12
Deposit	Oct Str Mtr Veh Tax	12/22/2023	-\$6,512.35	Oct Str Mtr Veh T	December 2023 Sales Tax:	\$1,692,422.47
Deposit	RFBReimb2Ambulance	12/22/2023	-\$61,556.50	RFBReimb2Amb	Rural Fire Board Reimburs	\$1,753,978.97
Deposit	20231219000	12/19/2023	-\$1,909.21	20231219000	UB Receipt Serv 1 ELECT	\$1,755,888.18
Deposit	20231221A000	12/22/2023	\$0.00	20231221A000	UB Receipt Serv 2 GARBA	\$1,755,888.18
Deposit	20231221010	12/21/2023	-\$15,351.26	20231221010	UB Receipt Serv 1 ELECT	\$1,771,239.44
Deposit	20231220000	12/20/2023	-\$1,200.41	20231220000	UB Receipt Serv 1 ELECT	\$1,772,439.85
Deposit	20231222010	12/22/2023	-\$2,260.82	20231222010	UB Receipt Serv 1 ELECT	\$1,774,700.67
Deposit	LibrTrfr2Ckg 504970	12/26/2023	-\$5,049.32	LibrTrfr2Ckg 504	Library: 23-24 Library Budg	\$1,779,749.99
Deposit	Yell Ticket Dec2023	12/28/2023	-\$1,798.77	Yell Ticket Dec20	Police: Accident Report	\$1,781,548.76
Deposit	20231222000	12/22/2023	-\$1,816.13	20231222000	UB Receipt Serv 1 ELECT	\$1,783,364.89
Deposit	20231221000	12/21/2023	-\$4,183.58	20231221000	UB Receipt Serv 1 ELECT	\$1,787,548.47
Deposit	20231227020	12/28/2023	-\$2,738.02	20231227020	UB Receipt Serv 1 ELECT	\$1,790,286.49
Deposit	20231227000	12/27/2023	-\$4,571.44	20231227000	UB Receipt Serv 1 ELECT	\$1,794,857.93
Deposit	20231229010	12/29/2023	-\$2,532.40	20231229010	UB Receipt Serv 1 ELECT	\$1,797,390.33
Deposit	20231228010	12/28/2023	-\$1,836.36	20231228010	UB Receipt Serv 1 ELECT	\$1,799,226.69
Deposit	Dec5 BANK	12/29/2023	-\$93,242.61	Dec5 BANK	EMS Collections Proceeds	\$1,892,469.30
001492E	BOK FINANCIAL	12/15/2023	-\$148,037.50	BOK Dec15 2023	Strs - principal on GOVP22	\$1,744,431.80
001495E	HAMILTON INFORMATION S	10/5/2023	\$1,538.50	HIS Dec 2023	Lgts - HIS / COR Agmt	\$1,742,893.30
001496E	CLEARFLY	12/10/2023	\$195.07	Clearfly Dec 2023	Lgts - telephone service at	\$1,742,698.23
001497E	HOMESTEAD BANK	12/5/2023	\$9,972.61	941tax12052023	Payroll #25 941 Tax 12/05/	\$1,732,725.62
001498E	STATE OF NE DEPT. REVEN	12/14/2023	\$13,130.08	Form 10 Sale Us	Sales & Use Tax Submittal	\$1,719,595.54
001499E	HOMESTEAD BANK	12/7/2023	\$3.00	J Ayres BankFee	Light: Bank fee for Bad Ch	\$1,719,592.54

## Checks for Month

11100 CHECKING

Since DECEMBER 23-24

Begin Balance \$1,415,263.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
001500E	CITY OF ST PAUL	12/15/2023	\$200,000.00	11025 Trfr NECl	December 2023 - Transfer	\$1,519,592.54
001501E	HOMESTEAD BANK	12/15/2023	\$8.00	WireFee 12 15 2	Water: Wire Fee: Bond Py	\$1,519,584.54
001502E	HOMESTEAD BANK	12/19/2023	\$9,077.95	941tax12192023	Payroll #26 941 Tax 12/19/	\$1,510,506.59
001503E	CITY OF ST PAUL	12/26/2023	\$61,556.50	Trfr100027Ambul	Ambulance: Transfer from	\$1,448,950.09
001504E	HOMESTEAD BANK	12/27/2023	\$3,026.51	StateWH1227202	Pay December 2023 State	\$1,445,923.58
001509E	HERITAGE BANK	12/29/2023	\$25.00	Dec2023HeritAC	Light: Utility Bill ACH Fee f	\$1,445,898.58
069805	COR MANAGED SERVICES	5/15/2023	-\$125.00	Disb May15	Gen - 5 year domain renew	\$1,446,023.58
070480	AMAZON CAPITAL SERVICE	12/4/2023	\$230.03	Disb Dec4	Lib - books	\$1,445,793.55
070481	BLUE CROSS BLUE SHIELD	12/4/2023	\$18,068.14	Disb Dec4	Wtr - health insurance	\$1,427,725.41
070482	BOMGAARS SUPPLY INC	12/4/2023	\$1,778.54	Disb Dec4	Wtr - new heater for chlorin	\$1,425,946.87
070483	BRYAN JENSEN CLOTHING	12/4/2023	\$795.79	Disb Dec4	Gen - uniforms for Matt Hel	\$1,425,151.08
070484	CENGAGE LEARNING INC /	12/4/2023	\$240.61	Disb Dec4	Lib - books	\$1,424,910.47
070485	CHARTER/SPECTRUM	12/4/2023	\$239.96	Disb Dec4	Gen - internet service	\$1,424,670.51
070486	CITY HEALTH DEDUCTIBLE	12/4/2023	\$5,445.00	Disb Dec4	Park - health reimburseme	\$1,419,225.51
070487	CITY OF ST PAUL125 PLAN	12/4/2023	\$100.00	Disb Dec4	Wtr - life insurance	\$1,419,125.51
070488	CONSOLIDATED MANAGEM	12/4/2023	\$54.25	Disb Dec4	Pol - meals for Matt Sampl	\$1,419,071.26
070489	CORE & MAIN	12/4/2023	\$1,753.86	Disb Dec4	Wtr - stationary rods, curb	\$1,417,317.40
070490	CUSTER COUNTY RECYCLI	12/4/2023	\$36.30	Disb Dec4	Lndfl - recycling trailer	\$1,417,281.10
070491	DANA F COLE & COMPANY,	12/4/2023	\$13,520.00	Disb Dec4	Lgts - accounting and audit	\$1,403,761.10
070492	DVORACEK TITLE & BUSINE	12/4/2023	\$35.00	Disb Dec4	Gen - zoning search for Va	\$1,403,726.10
070493	ELAN FINANCIAL SERVICES	12/4/2023	\$4,132.36	Disb Dec4	Swr - glass cleaning wipes	\$1,399,593.74
070494	ELMWOOD CEMETERY	12/4/2023	\$200.00	Disb Dec4	Cem - perpetual care - Lu	\$1,399,393.74
070495	FILTER CARE	12/4/2023	\$81.00	Disb Dec4	Strs - #10 filter cleaning	\$1,399,312.74
070496	GB AUTO SERVICE, INC	12/4/2023	\$290.00	Disb Dec4	Park - rear tires for UTV	\$1,399,022.74
070497	GLOCK PROFESSIONAL INC	12/4/2023	\$250.00	Disb Dec4	Pol - Armorer's course for	\$1,398,772.74
070498	HOMETOWN MARKET	12/4/2023	\$60.00	Disb Dec4	Swr - trifold paper towels	\$1,398,712.74
070499	HOWARD CO REGISTER OF	12/4/2023	\$42.00	Disb Dec4	Cem - recording fee - Jelin	\$1,398,670.74
070500	HOWARD COUNTY TREASU	12/4/2023	\$3,158.54	Disb Dec4	Pol - dispatcher pay	\$1,395,512.20
070501	INLAND TRUCK PARTS COM	12/4/2023	\$1,041.31	Disb Dec4	Strs - #10 install block heat	\$1,394,470.89
070502	JOHN DEERE FINANCIAL	12/4/2023	\$81.74	Disb Dec4	Strs - #13 air filters	\$1,394,389.15
070503	LOUP VALLEY SUPPLY, INC.	12/4/2023	\$29.99	Disb Dec4	Park - 2 cycle oil	\$1,394,359.16
070504	MADISON NATIONAL LIFE	12/4/2023	\$198.36	Disb Dec4	Park - life insurance	\$1,394,160.80
070505	MENARDS, INC	12/4/2023	\$309.92	Disb Dec4	Park - heaters for park sho	\$1,393,850.88
070506	NE DEPT OF ENVIR & ENER	12/4/2023	\$920.00	Disb Dec4	Wtr - Grade VI water opera	\$1,392,930.88
070507	NEBRASKA MACHINERY CO	12/4/2023	\$70.43	Disb Dec4	Strs - #7 fan for cab heater	\$1,392,860.45
070508	PETTY CASH, CITY OF ST P	12/4/2023	\$70.33	Disb Dec4	Wtr - meal during NE Rural	\$1,392,790.12
070509	S E SMITH AND SONS	12/4/2023	\$60.82	Disb Dec4	Strs - key cutting, snap bolt	\$1,392,729.30
070510	SAMPLE, MATHEW	12/4/2023	\$738.19	Disb Dec4	Pol - mileage reimburseme	\$1,391,991.11
070511	SMITH WELDING SHOP, INC	12/4/2023	\$4.27	Disb Dec4	Strs - 7 gage sheet	\$1,391,986.84
070512	STATE OF NEBRASKA CENT	12/4/2023	\$38.34	Disb Dec4	Park - telephone service	\$1,391,948.50
070513	T & R ELECTRIC SUPPLY C	12/4/2023	\$5,306.79	Disb Dec4	Lgts - single phase pad mo	\$1,386,641.71
070514	TASC	12/4/2023	\$1,230.24	Disb Dec4	Park - 2024 administration	\$1,385,411.47
070516	CITY OF ST PAUL125 PLAN	12/5/2023	\$7,168.26	125plan1205202	125 Plan	\$1,378,243.21
070517	CITY HEALTH DEDUCTIBLE	12/5/2023	\$1,675.53	BCBS12052023	BCBS Deductible	\$1,376,567.68
070518	AMAZON CAPITAL SERVICE	12/18/2023	\$227.23	Disb Dec18	Lib - books	\$1,376,340.45
070519	AQUAFIX INC	12/18/2023	\$400.00	Disb Dec18	Swr - microanalysis & filam	\$1,375,940.45
070520	AT&T MOBILITY	12/18/2023	\$385.68	Disb Dec18	Pol - cell phones & tablets	\$1,375,554.77
070521	AURORA CO-OP ELEVATOR	12/18/2023	\$1,043.64	Disb Dec18	Pol - #94 unleaded	\$1,374,511.13
070522	BLACK HILLS ENERGY	12/18/2023	\$1,862.06	Disb Dec18	Pool - natural gas	\$1,372,649.07
070523	CHARTER/SPECTRUM	12/18/2023	\$177.95	Disb Dec18	Wtr - internet and phone s	\$1,372,471.12
070524	CITY OF ST PAUL LIGHT	12/18/2023	\$7,302.16	Disb Dec18	Gen - City, Sr Cntr & siren	\$1,365,168.96
070525	CONSOLIDATED MANAGEM	12/18/2023	\$151.50	Disb Dec18	Pol - meals during NE LET	\$1,365,017.46
070526	CORE & MAIN	12/18/2023	\$230.26	Disb Dec18	Wtr - meter horn parts	\$1,364,787.20
070527	CUSTER COUNTY RECYCLI	12/18/2023	\$23.60	Disb Dec18	Lndfl - recycling trailer	\$1,364,763.60
070528	DEMCO INC	12/18/2023	\$507.80	Disb Dec18	Lib - due date slips, lamina	\$1,364,255.80
070529	DUTTON-LAINSON CO.	12/18/2023	\$4,059.63	Disb Dec18	Lgts - credit for returned po	\$1,360,196.17
070530	EAKES OFFICE SOLUTIONS	12/18/2023	\$120.31	Disb Dec18	Gen - credit for returned ite	\$1,360,075.86
070531	FIRST CONCORD BENEFITS	12/18/2023	\$120.00	Disb Dec18	Park - health reimburseme	\$1,359,955.86

## Checks for Month

11100 CHECKING

Since DECEMBER 23-24

Begin Balance \$1,415,263.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
070532	FLOOR IT NEBRASKA LLC	12/18/2023	\$12,733.98	Disb Dec18	Lib - material costs (deposi	\$1,347,221.88
070533	HEARTLAND DISPOSAL INC.	12/18/2023	\$6,135.64	Disb Dec18	Fire - trash disposal	\$1,341,086.24
070534	HOMESTEAD BANK	12/18/2023	\$22.20	Disb Dec18	Gen - ACH fees	\$1,341,064.04
070535	HOMETOWN MARKET	12/18/2023	\$18.87	Disb Dec18	Cem - soap for trees	\$1,341,045.17
070536	HOWARD CO REGISTER OF	12/18/2023	\$10.00	Disb Dec18	Gen - Release of paving as	\$1,341,035.17
070537	HOWARD GREELEY RURAL	12/18/2023	\$131,778.53	Disb Dec18	Public utilities - cemetery	\$1,209,256.64
070538	HOWARD, DANIEL	12/18/2023	\$60.00	Disb Dec18	Pol - reimbursement for C	\$1,209,196.64
070539	JIMS CHAMPLIN INC	12/18/2023	\$2,022.29	Disb Dec18	Lgts - #40W unleaded	\$1,207,174.35
070540	JOHN DEERE FINANCIAL	12/18/2023	\$323.04	Disb Dec18	Strs - #48 parts to repair L	\$1,206,851.31
070541	KEARNEY POWERSPORTS	12/18/2023	\$125.94	Disb Dec18	Park - wear bar for snowbl	\$1,206,725.37
070542	MID-NEBRASKA DISPOSAL I	12/18/2023	\$4,503.04	Disb Dec18	Lndfl - sanitation disposal	\$1,202,222.33
070543	MUTUAL OF OMAHA	12/18/2023	\$129.60	Disb Dec18	Park - life insurance	\$1,202,092.73
070544	NE DEPT OF ENVIR & ENER	12/18/2023	\$389.74	Disb Dec18	Swr - interest on Clean Wa	\$1,201,702.99
070545	ONE CALL CONCEPTS, INC	12/18/2023	\$9.52	Disb Dec18	Lgts - Digger's hotline	\$1,201,693.47
070546	OPEN CARET	12/18/2023	\$200.00	Disb Dec18	Gen - website hosting and	\$1,201,493.47
070547	PARTS BIN, INC.	12/18/2023	\$532.68	Disb Dec18	Strs - socket set	\$1,200,960.79
070548	PHONOGRAPH-HERALD	12/18/2023	\$896.65	Disb Dec18	Lib - publish meeting notic	\$1,200,064.14
070549	PLATTE VALLEY COMM, INC	12/18/2023	\$213.75	Disb Dec18	Pol - Reprogram Cencom c	\$1,199,850.39
070550	PROTECTIVE EQUIP TESTIN	12/18/2023	\$480.89	Disb Dec18	Lgts - Class 2 gloves (2 pai	\$1,199,369.50
070551	PSSI PEST / ENTECH PEST	12/18/2023	\$91.80	Disb Dec18	Gen - pest management at	\$1,199,277.70
070552	S E SMITH AND SONS	12/18/2023	\$20.78	Disb Dec18	Cem - hook screws, eye la	\$1,199,256.92
070553	SCHAPER & WHITE	12/18/2023	\$351.25	Disb Dec18	Pol - draft resolution to app	\$1,198,905.67
070554	SERVI-TECH INC	12/18/2023	\$165.00	Disb Dec18	Swr - lab sample 1109	\$1,198,740.67
070555	TRIPLE T DISPOSAL	12/18/2023	\$215.50	Disb Dec18	Lndfl - sanitation hauling	\$1,198,525.17
070556	TWIN LOUPS MUTUAL AID	12/18/2023	\$589.00	Disb Dec18	Fire - Portion of annual dis	\$1,197,936.17
070557	U S POSTAL SERVICE	12/18/2023	\$310.00	Disb Dec18	Lgts - annual bulk postage	\$1,197,626.17
070558	VALLEY COUNTY SHERIFF	12/18/2023	\$19.37	Disb Dec18	Pol - Process Service on J	\$1,197,606.80
070559	WONDER WOMAN PAINTIN	12/18/2023	\$5,049.32	Disb Dec18	Lib - painting of library, co	\$1,192,557.48
070560	CITY OF ST PAUL125 PLAN	12/19/2023	\$6,919.19	125plan1219202	125 Plan	\$1,185,638.29
070561	CITY HEALTH DEDUCTIBLE	12/19/2023	\$1,675.53	BCBS12192023	BCBS Ded	\$1,183,962.76
506080E	ANDERSON, TRAE M.	12/8/2023	\$1,377.81	PAY20230125.00		\$1,182,584.95
506081E	BEARHEELS, MALIK J.	12/8/2023	\$362.86	PAY20230125.00		\$1,182,222.09
506082E	BECK, CONNIE JO	12/8/2023	\$1,924.62	PAY20230125.00		\$1,180,297.47
506083E	BERTHELSEN, LAURA J	12/8/2023	\$1,355.13	PAY20230125.00		\$1,178,942.34
506084E	BRENNICK, CODY	12/8/2023	\$1,677.89	PAY20230125.00		\$1,177,264.45
506085E	FOUSEK, KRISTIE M.	12/8/2023	\$1,028.44	PAY20230125.00		\$1,176,236.01
506086E	FRIEDRICHSEN, BRYAN D	12/8/2023	\$166.73	PAY20230125.00		\$1,176,069.28
506087E	GORECKI, JEREMY J	12/8/2023	\$1,786.68	PAY20230125.00		\$1,174,282.60
506088E	GREENOUGH, JAROD L.	12/8/2023	\$1,639.82	PAY20230125.00		\$1,172,642.78
506089E	HEDMAN, TRISHA L.	12/8/2023	\$116.63	PAY20230125.00		\$1,172,526.15
506090E	HELTON, KELLI M.	12/8/2023	\$577.43	PAY20230125.00		\$1,171,948.72
506091E	HELZER, MATTHEW	12/8/2023	\$2,024.03	PAY20230125.00		\$1,169,924.69
506092E	HOWARD, DANIEL K.	12/8/2023	\$2,056.90	PAY20230125.00		\$1,167,867.79
506093E	HOWARD, ROBERT JON	12/8/2023	\$2,152.84	PAY20230125.00		\$1,165,714.95
506094E	JERABEK, RANDALL S	12/8/2023	\$1,623.14	PAY20230125.00		\$1,164,091.81
506095E	JOHNSON, KIMBERLY K.	12/8/2023	\$119.73	PAY20230125.00		\$1,163,972.08
506096E	KLANECKY, JAMIE	12/8/2023	\$1,655.72	PAY20230125.00		\$1,162,316.36
506097E	KOWALSKI, TREVOR	12/8/2023	\$1,484.58	PAY20230125.00		\$1,160,831.78
506098E	MEINECKE, JENNIFER S	12/8/2023	\$87.62	PAY20230125.00		\$1,160,744.16
506099E	PACZOSA, DILLON	12/8/2023	\$1,285.23	PAY20230125.00		\$1,159,458.93
506100E	ROBINSON, GRADY D.	12/8/2023	\$1,823.76	PAY20230125.00		\$1,157,635.17
506101E	SAMPLE, MATHEW W.	12/8/2023	\$1,316.78	PAY20230125.00		\$1,156,318.39
506102E	SUMMERS, JAMES	12/8/2023	\$2,617.32	PAY20230125.00		\$1,153,701.07
506103E	SWITZER, RONNIE	12/8/2023	\$366.12	PAY20230125.00		\$1,153,334.95
506104E	TRENTMAN, MARY B	12/8/2023	\$680.36	PAY20230125.00		\$1,152,654.59
506105E	WIESE, CHELSEA R.	12/8/2023	\$221.65	PAY20230125.00		\$1,152,432.94
506106E	WROBLEWSKI, LIANA M.	12/8/2023	\$1,376.41	PAY20230125.00		\$1,151,056.53
506107E	ANDERSON, TRAE M.	12/22/2023	\$1,316.07	PAY20230126.00		\$1,149,740.46

Checks for Month

11100 CHECKING  
 Since DECEMBER 23-24  
 Begin Balance \$1,415,263.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
506108E	BEARHEELS, MALIK J.	12/22/2023	\$138.06	PAY20230126.00		\$1,149,602.40
506109E	BECK, CONNIE JO	12/22/2023	\$1,905.05	PAY20230126.00		\$1,147,697.35
506110E	BERTHELSEN, LAURA J	12/22/2023	\$1,339.43	PAY20230126.00		\$1,146,357.92
506111E	BRENNICK, CODY	12/22/2023	\$1,443.88	PAY20230126.00		\$1,144,914.04
506112E	FOUSEK, KRISTIE M.	12/22/2023	\$1,185.71	PAY20230126.00		\$1,143,728.33
506113E	FRIEDRICHSEN, BRYAN D	12/22/2023	\$48.03	PAY20230126.00		\$1,143,680.30
506114E	GORECKI, JEREMY J	12/22/2023	\$1,746.89	PAY20230126.00		\$1,141,933.41
506115E	GREENOUGH, JAROD L.	12/22/2023	\$1,093.54	PAY20230126.00		\$1,140,839.87
506116E	HEDMAN, TRISHA L.	12/22/2023	\$84.97	PAY20230126.00		\$1,140,754.90
506117E	HELTON, KELLI M.	12/22/2023	\$469.72	PAY20230126.00		\$1,140,285.18
506118E	HELZER, MATTHEW	12/22/2023	\$2,007.56	PAY20230126.00		\$1,138,277.62
506119E	HOWARD, DANIEL K.	12/22/2023	\$1,998.18	PAY20230126.00		\$1,136,279.44
506120E	HOWARD, ROBERT JON	12/22/2023	\$1,665.07	PAY20230126.00		\$1,134,614.37
506121E	JERABEK, RANDALL S	12/22/2023	\$1,598.56	PAY20230126.00		\$1,133,015.81
506122E	JOHNSON, KIMBERLY K.	12/22/2023	\$178.20	PAY20230126.00		\$1,132,837.61
506123E	KLANECKY, JAMIE	12/22/2023	\$1,640.06	PAY20230126.00		\$1,131,197.55
506124E	KOWALSKI, TREVOR	12/22/2023	\$1,433.28	PAY20230126.00		\$1,129,764.27
506125E	MEINECKE, JENNIFER S	12/22/2023	\$127.44	PAY20230126.00		\$1,129,636.83
506126E	PACZOSA, DILLON	12/22/2023	\$1,435.00	PAY20230126.00		\$1,128,201.83
506127E	ROBINSON, GRADY D.	12/22/2023	\$1,359.39	PAY20230126.00		\$1,126,842.44
506128E	SAMPLE, MATHEW W.	12/22/2023	\$1,316.81	PAY20230126.00		\$1,125,525.63
506129E	SUMMERS, JAMES	12/22/2023	\$2,621.63	PAY20230126.00		\$1,122,904.00
506130E	TRENTMAN, MARY B	12/22/2023	\$680.36	PAY20230126.00		\$1,122,223.64
506131E	WIESE, CHELSEA R.	12/22/2023	\$275.59	PAY20230126.00		\$1,121,948.05
506132E	WROBLEWSKI, LIANA M.	12/22/2023	\$1,374.04	PAY20230126.00		\$1,120,574.01
	Deposits	\$477,205.78				
	Checks	-\$771,895.29				
			-\$294,689.51			

FILTER: ((([Act Year]='23-24' and [period] in (3))) and ((true)) and [Cash Act]='11100')

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Tuesday, January 2, 2024**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Tuesday, January 2, 2024, at 6:30 p.m. Present were Council President Mike Feeken (Acting Mayor) and Council members Katie Kowalski, Chuck Schmid and Bill Peters. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Council President Feeken opened the meeting at 6:30 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Council President Feeken also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Pursuant to the announcement of Mayor Joel M. Bergman's resignation effective January 1, 2024, a vacancy in the office of Mayor is to be filled by the Council President for the unexpired term (December 7, 2026) per Municipal Code 1-106 and Nebraska State Statute 32-568. Council President Feeken was given the Oath of Office and sworn in to serve as the interim Mayor until December 7, 2026. All subsequent actions taken at this meeting were with Mayor Feeken conducting the meeting.

Mayor Feeken continued the meeting by announcing that individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regard to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak; per Mayor Feeken, there will be a five (5) minute limit per person on speaking.

As a result of Mayor Feeken relinquishing his City Council position to serve as Mayor, a vacancy now exists on the City Council. According to St. Paul City Code Section 1-105, whenever a vacancy occurs in an elected office of the Municipality, except Mayor, notice of said vacancy

shall be presented in writing to the City Council at a regular council meeting and said notice shall appear as a part of the minutes of such meeting. Public Notice regarding a Council Member Vacancy was posted in four (4) places in St. Paul, NE on Thursday, December 21, 2023, and will also be published in the Phonograph Herald on Wednesday, January 3, 2024. The notice is attached to the minutes.

Mayor Feeken suggested that anyone interested in serving as a Council member for the unexpired term (until December 2, 2024) should contact him directly. Mayor Feeken will submit a name at the January 16, 2024 City Council meeting for such position, at which time the City Council will vote whether to approve the person to fill the vacancy. If a majority vote is not reached, the nomination shall be rejected and the Mayor shall, at the next regular meeting, submit the name of another qualified elector.

A discussion was had on the status of abating a nuisance at 304 8<sup>th</sup> Street pertaining to an unlicensed Blue Honda Civic. Police Chief Howard indicated that the owner has made progress in cleaning up the trees and vegetation around the vehicle, but is not sure whether the owner has found the keys to the vehicle. Since the owner is making progress, Council member Peters moved to allow the owner until January 16, 2024 to remove the vehicle from the property. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0. The City Council will discuss the status of this nuisance at the January 16, 2024 City Council meeting.

Council member Schmid moved to approve the Consent Agenda Items: (1) Council minutes regarding December 18, 2023 (regular); and (2) Disbursements of January 2, 2024. Council member Kowalski seconded the motion. Council members Kowalski, Schmid & Peters voted aye, nays none. Motion carried 3/0.

**January 2, 2024**

Gross Wages - December	91747.15
Amazon Capital Services (books)	286.54
Beck, Connie Jo (mileage)	154.58
Bomgaars (supplies)	1395.95
Brumbaugh, Steven (reimb)	150.38
Cengage Learning (books)	63.98
Charter/Spectrum (Service)	239.96
City Health Deductible Savings (insurance)	5445.00
City of St. Paul: Transfer from Ambulance Checking 100027 to Ambulance NPAIT #23251-108 RE: Fire Station Bond Pymt - (received reimbursement from St. Paul Rural Fire Board)	61556.50
City of St. Paul #411025 Account Transfer to NE Class: (Light \$100,000; Water \$50,000; Sewer \$50,000 transfer)	200000.00
City of St. Paul Health Deductible Checking Account Transfer to NE Class (transfer)	75000.00
City of St. Paul 25% Infrastructure Account Transfer to to NE Class (transfer)	75000.00

City of St. Paul 125 Plan (insurance)	100.00
Consolidated Mgmt (training)	93.00
Core & Main (supplies)	188.05
Cornhusker State Industries (desks/cab)	2098.00
Crescent Electric (supplies)	612.47
Custer County Recycling (service)	23.80
Dept of Revenue: Sales & Use Tax Submittal (Form 10)	13130.08
Dick's Repair (repair)	535.28
Dutton Lainson (supplies)	7563.87
Elan Financial Svcs (postage, supplies, meals, education, fees)	1217.19
Filter Care (service)	111.00
Homestead Bank (fee)	10.00
Homestead Bank: Patron Bad Check Fee (fee)	3.00
Homestead Bank Wire Fee: Four (4) Bond Pymts with BOK Financial (wire fee)	8.00
Hometown Market (supplies)	18.21
Howard County Treasurer (dispatch)	3158.54
Inland Truck Parts (supplies)	97.10
J Energy Consulting (service)	1000.00
Madison Nat'l Life (Insurance)	198.36
Mutual of Omaha (insurance)	129.60
Nebraska Rural Water Assn (membership)	400.00
Odeys Inc (supplies)	2299.00
Olsson (service)	12320.19
Petty Cash (supplies, postage)	43.52
Police Chief Assn (membership)	60.00
Platte Valley Communication (service)	372.25
Powerplan (supplies)	783.44
Road Builders (supplies)	540.40
Robinson, Grady (reimbursement)	13.00
S E Smith & Sons (supplies)	1136.00
Sapp Bros (oil)	1044.25
St Paul Rural Fire (reimbursement)	14241.47
State of NE Central Svcs (telephone)	38.34
USA Blue Book (supplies)	176.52
Utilities Section of LONM (education)	60.00
Vogel Auto Repair (repair)	1164.44
Wesco Distribution (supplies)	465.23
<b>Non-General Disbursements</b>	
25% Infrastructure Fund (#102-342): Transfer to NE Class	75000.00
25% Infrastructure Fund (Transfer)	
Health Deductible Fund (#102482): Transfer to NE Class	75000.00

Health Deductible Fund	(Transfer)	
City Heritage Bank Transfer (#411025) from Lights \$100,000/ Water \$50,000/Sewer \$50,000 to NE CLASS Lights/Water/ Sewer	(Transfer)	200000.00
City of St. Paul Library: Transfer Library 2023-2024 Budget #504970 to Library Checking 100027 to paint Library (transfer)		5049.32
Fire Station Construction: JEO Consultants: Final Design & Bidding	(Engineering)	6918.75
St. Paul Development Corp: Olsson Invoice: Engineering Fees RE: Middle Loup Subdivision		2303.31
Sales Tax: SCEDD dues		5000.00
Sales Tax: Street: Mtr Veh Tax: Oct. 2023 Proceeds (Mtr Veh Tax)		6512.35
Sales Tax: Fire Station: Oct. 2023 Proceeds (Fire Station)		17015.08
Sales Tax: 25% Infrastructure: Oct. 2023 Proceeds (25% Infrast)		8507.54

Jordan Robinson, a Board member of the St. Paul Area Chamber of Commerce requested funding for marketing and advertising expenses. Ms. Robinson outlined various projects that the Chamber of Commerce is working on to justify the funding request including Chamber t-shirts promoting buying local, a retractable banner for use at career fairs, promotional items to be included in Welcome packets, thank you cards, etc. Council member Kowalski moved to approve providing the St. Paul Area Chamber of Commerce \$8,000 from the Sales Tax account to be used for marketing and advertising. Council member Schmid seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0.

Police Chief Dan Howard provided an update on the recently formed Nuisance Committee. The Committee will concentrate on three (3) properties each month. Of the three (3) properties addressed last month [December], one (1) property owner is now in compliance; one (1) property has shown significant improvement but needs more time; and the third has not made any progress.

Police Chief Howard provided an update on the property at 1220 Farnum. A crew was contracted to haul debris from the property on December 29, 2023. Additional debris will be removed after the snow melts. Kramer's from Grand Island will also be removing unlicensed/inoperable vehicles from the property as their schedule permits.

Council member Schmid moved to approve advertising for someone to clean the City offices. Council member Peters seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0.

Council member Kowalski moved to approve a three percent (3%) wage increase for Police Officer Matt Sample effective December 15, 2023 when he graduated from the Law Enforcement Training Center. Council member Peters seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0. Officer Sample's new

wage will be \$24.52 per hour. This increase is typically authorized at the time of hire, but was not done at that time.

Council member Schmid moved to approve Thomas Holmes as a new certified St. Paul Police Officer effective January 3, 2024, with a starting wage of \$26.21 per hour, and an increase to \$27.00 per hour after his six (6) month probationary period. Council member Kowalski seconded the motion. Council members Schmid, Kowalski, and Peters voted aye, nays none. Motion carried 3/0. Mr. Thomas is a certified Field Training Officer (FTO), which the state will soon be mandating for each department. Police Chief Dan Howard indicated that the City would be purchasing a duty vest from Sherman County for Officer Holmes, and that Officer Holmes will be providing his own duty belt and leather accessories. Police Chief Howard also indicated that the City's non-union contract requires Officer Holmes to reimburse the City for uniforms if he resigns within twelve (12) months of employment.

The second (2nd) City Council meeting in January 2024 will be held on Tuesday, January 16, 2024, due to the Martin Luther King holiday.

Utilities Superintendent Matt Helzer had no updates to report.

Chief of Police Howard updates:

The Police Department office recently received a facelift, including new paint throughout the office.

Mayor Mike Feeken updates:

- (1) 2023 - 2024 Sales Tax proceeds;
- (2) St. Paul Firefighter and EMT Roster (12-26-23);
- (3) November 2023 Revenue and Expenditure Guideline (at City Office); and
- (4) 2022-2023 Keno Revenue and Expenditures.

Information Item:

Mayor Feeken noted that the Library minutes identified part-time library wages of \$11.50 per hour. Mayor Feeken indicated that any hourly wages currently below \$12.00 per hour will need to be adjusted effective January 1, 2024 to reflect the new Nebraska minimum wage of \$12.00 per hour.

Mayor Feeken adjourned the City Council meeting at 7:05 p.m.

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Date

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Mike Feeken, Mayor

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Laura Berthelsen, Deputy Clerk

**Disbursements January 16, 2024**

Advanced Climate Control (service)	1916.00
Altec Capital Services LLC: Electrical Bucket Truck (1/2 Payment) (electrical bucket truck)	53950.00
Amazon Capital Services (books)	231.32
Aurora Coop (fuel)	1481.60
Awards Plus (supplies)	13.75
Blue Cross Blue Shield of NE (insurance)	19449.65
Brehm's Drus (supplies)	25.97
Bryan Jensen Clothing (supplies)	180.00
Central District Health Dept (lab)	156.00
Central NE Bobcat (supplies)	608.66
Charter/Spectrum (service)	177.95
City Lights (utilities)	8454.49
Clearly (telephone)	195.00
Custer County Recycling (service)	35.40
Dick's Repair (service)	111.32
Dunnage Garage (supplies)	200.00
Dutton Lainson (supplies)	1397.25
Eakes Office Solutions (supplies, contracts)	128.20
First Concord Benefits (service & fees)	320.00
Hamilton Information/COR (service)	1538.50
Heartland Disposal (service)	6005.69
Heritage Bank (Utility Bill ACH Fee) Dec 2023 fee	25.00
Ho. Co. Register of Deeds (service)	
Homestead Bank: Electrical Bucket Truck (fee) Wire Fee	8.00
Homestead Bank (fees)	28.40
Howard County Register of Deeds (fees)	10.00
Howard Greeley RPPD (utilities)	142712.15
Jack's Uniforms & Equip (uniforms)	398.55
Jim's Champlin (fuel)	2119.57
Menards (supplies)	121.00
Mid-Nebraska Disposal (service)	4529.91
Modern Marketing (supplies)	159.44
NE Dept of Revenue (Sales & Use Tax Dec 2023) tax	14671.92
Omaha World Herald (subscription)	325.00
One Call Concepts (service)	7.58
Open Caret (service)	200.00
Overdrive Inc (books)	289.81
Parts Bin (supplies)	223.65
Phonograph Herald (publish)	635.34
Pioneer Door (service)	342.00
Protective Equip Testing (service)	44.52
PSSI / Entech Pest Mgmt (service)	91.80
Quick Med Claims (service)	636.44

Robinson, Grady (reimbursement)	13.00
S E Smith & Sons (supplies)	5.48
Servi-Tech (lab)	168.00
SiteOne Landscape Supply (supplies)	4468.28
Smith Welding (service)	1773.76
Sparq Data Solutions (service)	4100.00
St. Paul Veterinary Clinic (fee)	105.00
Triple T Disposal (service)	247.90
U S Postal Service (postage)	343.00
U S Postal Service (postage)	525.00

**Non-General Disbursements**

Sales Tax: Chamber of Commerce annual funding	8000.00
Keno: H&H Express - freight for Pool floats to TX	1700.00
Light ICS #103217 to Light Checking 100027 (transfer) (for Electrical Bucket Truck Purchase)	107900.00
Sales Tax: Wroblewski & Gawrych - Release for Civic Center property	291.00

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>11100 CHECKING</b>					
70606	01/16/24	ADVANCED CLIMATE CONTROL INC			
E 69-20-520		BLDG/ R & M	\$360.00		Sr Cntr - annual service agreement for 2024
E 44-20-520		BLDG/ R & M	\$1,036.00		Lib - annual service agreement for 2024
E 10-20-520		BLDG/ R & M	\$520.00		Gen - annual service agreement for 2024
		Total	\$1,916.00		
70607	01/16/24	AMAZON CAPITAL SERVICES			
E 44-20-242		BOOKS	\$24.99	1G6N-QRXF-	Lib - books
E 44-20-242		BOOKS	\$56.68	1NTQ-RRH6-	Lib - books
E 44-20-242		BOOKS	\$17.99	1PMD-DR4F-	Lib - books
E 44-20-242		BOOKS	\$16.99	1TMH-9NYW	Lib - books
E 44-20-242		BOOKS	\$24.99	1VNT-MWM	Lib - books
E 44-20-242		BOOKS	\$89.68	1XDX-KRHC-	Lib - books
		Total	\$231.32		
70608	01/16/24	AURORA CO-OP ELEVATOR CO.			
E 02-20-231		CITY GAS & OIL	\$23.70	0820	Wtr - #93 unleaded
E 01-20-231		CITY GAS & OIL	\$42.94	0834	Lgts - #2 unleaded (NO RECEIPT)
E 32-20-231		CITY GAS & OIL	\$29.56	0850	Pol - #96 unleaded
E 02-20-231		CITY GAS & OIL	\$22.68	0863	Wtr - #93 unleaded
E 32-20-231		CITY GAS & OIL	\$26.43	0915	Pol - #94 unleaded
E 31-20-231		CITY GAS & OIL	\$22.09	1020	Fire - #55 hwy diesel (NO RECEIPT)
E 31-20-231		CITY GAS & OIL	\$48.31	1025	Fire - #51 hwy diesel
E 32-20-231		CITY GAS & OIL	\$30.14	1060	Pol - #96 unleaded
E 32-20-231		CITY GAS & OIL	\$34.40	1099	Pol - #94 unleaded
E 32-20-231		CITY GAS & OIL	\$27.64	1161	Pol - #96 unleaded
E 32-20-231		CITY GAS & OIL	\$35.07	1246	Pol - #96 unleaded
E 36-20-231		CITY GAS & OIL	\$72.84	1289	EMS - #99-1 hwy diesel
E 32-20-231		CITY GAS & OIL	\$37.89	1293	Pol - #97 unleaded
E 32-20-231		CITY GAS & OIL	\$25.05	1356	Pol - #95 unleaded
E 31-20-231		CITY GAS & OIL	\$8.46	1391	Fire - #50 unleaded
E 31-20-231		CITY GAS & OIL	\$62.51	1392	Fire - #50 unleaded
E 32-20-231		CITY GAS & OIL	\$42.37	1430	Pol - #94 unleaded
E 02-20-231		CITY GAS & OIL	\$64.78	1438	Wtr - #1 unleaded
E 02-20-231		CITY GAS & OIL	\$34.88	1440	Wtr - #2 unleaded
E 32-20-231		CITY GAS & OIL	\$35.83	1532	Pol - #96 unleaded
E 32-20-231		CITY GAS & OIL	\$26.40	1579	Pol - #95 unleaded
E 32-20-231		CITY GAS & OIL	\$31.38	1635	Pol - #94 unleaded
E 32-20-231		CITY GAS & OIL	\$27.34	1726	Pol - #96 unleaded
E 32-20-231		CITY GAS & OIL	\$22.06	1793	Pol - #94 unleaded
E 32-20-231		CITY GAS & OIL	\$34.70	1884	Pol - #96 unleaded
E 32-20-231		CITY GAS & OIL	\$20.42	2039	Pol - #95 unleaded
E 02-20-231		CITY GAS & OIL	\$53.82	2051	Wtr - #1 unleaded
E 03-20-231		CITY GAS & OIL	\$24.99	2064	Swr - #2 unleaded
E 32-20-231		CITY GAS & OIL	\$38.16	2085	Pol - #96 unleaded
E 03-20-231		CITY GAS & OIL	\$14.34	2104	Swr - #2 unleaded
E 32-20-231		CITY GAS & OIL	\$27.07	2232	Pol - #95 unleaded (NO RECEIPT)
E 02-20-231		CITY GAS & OIL	\$433.35	6026754	Wtr - oil for generator at WTP

CITY OF ST PAUL

01/11/24 9:49 AM

Page 2

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Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,481.60		
<b>70609</b>	01/16/24	<b>AWARDS PLUS</b>			
E 10-20-210		PROF&SCHOOLS	\$13.75	20808	Gen - Name plate for Mayor Feeken
Total			\$13.75		
<b>70610</b>	01/16/24	<b>BLUE CROSS BLUE SHIELD OF NE</b>			
E 02-10-130		INSURANCE	\$3,467.35	3648975	Wtr - health insurance
E 10-10-130		INSURANCE	\$3,331.91	3648975	Gen - health insurance
E 01-10-130		INSURANCE	\$2,681.78	3648975	Lgts - health insurance
E 42-10-130		INSURANCE	\$1,571.14	3648975	Park - health insurance
E 32-10-130		INSURANCE	\$3,142.28	3648975	Pol - health insurance
E 21-10-130		INSURANCE	\$3,142.28	3648975	Strs - health insurance
E 03-10-130		INSURANCE	\$2,112.91	3648975	Swr - health insurance
Total			\$19,449.65		
<b>70611</b>	01/16/24	<b>BREHM'S DRUG, INC.</b>			
E 32-20-272		TOOLS	\$23.98	41329	Pol - batteries
E 03-20-270		UTILITY R & M	\$1.99	42720	Swr - tape
Total			\$25.97		
<b>70612</b>	01/16/24	<b>BRYAN JENSEN CLOTHING</b>			
E 21-20-271		VEHICLE R & M	\$180.00	5354	Strs - decals for street vehicles
Total			\$180.00		
<b>70613</b>	01/16/24	<b>CENTRAL DISTRICT HEALTH DEPT</b>			
E 02-20-232		LAB SAMPLE	\$156.00	G1034	Wtr - coliform water testing
Total			\$156.00		
<b>70614</b>	01/16/24	<b>CENTRAL NEBRASKA BOBCAT</b>			
E 21-20-271		VEHICLE R & M	\$330.65	GM1024	Strs - #44 wear plate & bolts
E 21-20-271		VEHICLE R & M	\$278.01	GM1108	Strs - #44 wear plate
Total			\$608.66		
<b>70615</b>	01/16/24	<b>CHARTER/SPECTRUM</b>			
E 02-20-220		COMMUNICATION	\$177.95	11552101062	Wtr - internet and phone service at WTP
Total			\$177.95		
<b>70616</b>	01/16/24	<b>CITY OF ST PAUL LIGHT</b>			
E 10-20-261		CITY LIGHTS	\$908.92		Gen - City, Sr Cntr & siren utilities
E 31-20-261		CITY LIGHTS	\$154.87		Fire house utilities
E 42-20-261		CITY LIGHTS	\$428.96		Park - park, batting cage, ball fields, concession stand & well utilities
E 41-20-261		CITY LIGHTS	\$69.22		Pool - utilities
E 03-20-261		CITY LIGHTS	\$976.37		Swr - lift stations & WWTP
E 21-20-261		CITY LIGHTS	\$3,837.30		Strs - street lights & yard lights
E 02-20-261		CITY LIGHTS	\$1,646.06		Wtr - WTP & city well utilities
E 34-20-261		CITY LIGHTS	\$18.87		Cem - cemetery utilities
E 44-20-261		CITY LIGHTS	\$413.92		Lib - library utilities
Total			\$8,454.49		

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Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>70617</b>	<b>01/16/24</b>	<b>CUSTER COUNTY RECYCLING</b>			
E 04-20-325		Recycle Delivery	\$13.60	590	Lndfl - recycling trailer
E 04-20-325		Recycle Delivery	\$21.80	593	Lndfl - recycling trailer
		Total	\$35.40		
<b>70618</b>	<b>01/16/24</b>	<b>DICKS REPAIR</b>			
E 03-20-271		VEHICLE R & M	\$111.32	34860	Swr - #8 oil change
		Total	\$111.32		
<b>70619</b>	<b>01/16/24</b>	<b>DUNNAGE GARAGE</b>			
E 31-30-320		MERCH & SUPPLY	\$100.00	1	Fire - decals for helmets
E 31-30-320		MERCH & SUPPLY	\$100.00	2	Fire - decals for helmets
		Total	\$200.00		
<b>70620</b>	<b>01/16/24</b>	<b>DUTTON-LAINSON CO.</b>			
E 21-20-270		UTILITY R & M	\$1,397.25	888990-3	Strs - photo control for street lighting
		Total	\$1,397.25		
<b>70621</b>	<b>01/16/24</b>	<b>EAKES OFFICE SOLUTIONS</b>			
E 32-20-272		TOOLS	\$72.06	8855073-0	Pol - 3x5 floor mat
E 44-20-520		BLDG/ R & M	\$56.14	INV516114	Lib - copier contract (11/27/23 to 12/26/23)
		Total	\$128.20		
<b>70622</b>	<b>01/16/24</b>	<b>FIRST CONCORD BENEFITS GROUP LLC</b>			
E 42-10-130		INSURANCE	\$8.00		Park - health reimbursement
E 03-10-130		INSURANCE	\$24.00		Swr - health reimbursement
E 01-10-130		INSURANCE	\$16.00		Lgts - health reimbursement
E 21-10-130		INSURANCE	\$16.00		Strs - health reimbursement
E 02-10-130		INSURANCE	\$24.00		Wtr - health reimbursement
E 10-10-130		INSURANCE	\$16.00		Gen - health reimbursement
E 32-10-130		INSURANCE	\$16.00		Pol - health reimbursement
E 42-10-130		INSURANCE	\$13.34		Park - annual HRA testing fee
E 03-10-130		INSURANCE	\$39.99		Swr - annual HRA testing fee
E 01-10-130		INSURANCE	\$26.67		Lgts - annual HRA testing fee
E 21-10-130		INSURANCE	\$26.67		Strs - annual HRA testing fee
E 02-10-130		INSURANCE	\$39.99		Wtr - annual HRA testing fee
E 10-10-130		INSURANCE	\$26.67		Gen - annual HRA testing fee
E 32-10-130		INSURANCE	\$26.67		Pol - annual HRA testing fee
		Total	\$320.00		
<b>70623</b>	<b>01/16/24</b>	<b>HEARTLAND DISPOSAL INC</b>			
E 04-20-324		SANITATION HAULING	\$6,005.69		Lndfl - sanitation hauling
		Total	\$6,005.69		
<b>70624</b>	<b>01/16/24</b>	<b>HOMESTEAD BANK</b>			
E 10-20-209		Pay ACH Fee	\$28.40		Gen - ACH fees
		Total	\$28.40		
<b>70625</b>	<b>01/16/24</b>	<b>HOWARD CO REGISTER OF DEEDS</b>			
E 10-20-216		RECORDING FEE	\$10.00		Gen - recording fee for Poppe paving assessment Release

CITY OF ST PAUL

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Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$10.00		
<b>70626</b>	01/16/24	<b>HOWARD GREELEY RURAL PUBLIC</b>			
E 34-20-260		PUBLIC UTILITY	\$34.99		Public utilities - cemetery
E 02-20-260		PUBLIC UTILITY	\$358.64		Public utilities at North well
E 02-20-260		PUBLIC UTILITY	\$412.67		Public utilities at East well
E 02-20-260		PUBLIC UTILITY	\$35.87		Public utilities at Cargill
E 02-20-260		PUBLIC UTILITY	\$782.56		Public utilities at West well
E 01-20-260		PUBLIC UTILITY	\$141,087.42		Public utilities - lights
Total			\$142,712.15		
<b>70627</b>	01/16/24	<b>JACKS UNIFORM &amp; EQUIPMENT</b>			
E 32-20-272		TOOLS	\$147.80	112094A	Pol - chain cuffs, keychain rescue tool
E 32-20-268		Uniforms	\$40.00	112094A	Pol - Sgt chevrons
E 32-20-268		Uniforms	\$36.85	112095A	Pol - clip on tie, FTO insignia, watch cap for Officer Thomas Holmes
E 32-20-268		Uniforms	\$173.90	112096A	Pol - trainer belt, softshell jacket for Officer Thomas Holmes
Total			\$398.55		
<b>70628</b>	01/16/24	<b>JIMS CHAMPLIN INC</b>			
E 03-20-231		CITY GAS & OIL	(\$12.14)		Swr - unleaded credit
E 21-20-231		CITY GAS & OIL	(\$12.14)		Strs - unleaded credit
E 01-20-231		CITY GAS & OIL	(\$16.18)		Lgts - unleaded credit
E 21-20-231		CITY GAS & OIL	(\$17.78)		Strs - hwy diesel credit
E 21-20-231		CITY GAS & OIL	\$78.88	227633	Strs - #6 unleaded
E 01-20-231		CITY GAS & OIL	\$67.58	227714	Lgts - #40W unleaded
E 21-20-231		CITY GAS & OIL	\$54.26	227757	Strs - #13 off road diesel
E 01-20-231		CITY GAS & OIL	\$69.63	227813	Lgts - #40W unleaded
E 21-20-231		CITY GAS & OIL	\$58.46	227815	Strs - #45 unleaded
E 42-20-231		CITY GAS & OIL	\$65.78	227874	Park - #9 unleaded
E 21-20-231		CITY GAS & OIL	\$89.65	228637	Strs - #13 off road diesel
E 21-20-231		CITY GAS & OIL	\$161.45	228640	Strs - #48 hwy diesel
E 21-20-231		CITY GAS & OIL	\$114.02	228648	Strs - #7 off road diesel
E 21-20-231		CITY GAS & OIL	\$19.13	228685	Strs - #6 unleaded
E 03-20-231		CITY GAS & OIL	\$73.85	228693	Swr - #8 unleaded
E 04-20-231		CITY GAS & OIL	\$36.50	228698	Lndfl - #6 unleaded
E 21-20-231		CITY GAS & OIL	\$116.00	228836	Strs - #13 off road diesel
E 21-20-231		CITY GAS & OIL	\$48.00	228845	Strs - #44 off road diesel
E 21-20-231		CITY GAS & OIL	\$136.20	228852	Strs - #18 off road diesel
E 21-20-231		CITY GAS & OIL	\$97.95	228853	Strs - #10 hwy diesel
E 21-20-231		CITY GAS & OIL	\$98.33	228866	Strs - #48 hwy diesel
E 21-20-231		CITY GAS & OIL	\$164.96	228868	Strs - #17 off road diesel
E 21-20-231		CITY GAS & OIL	\$89.65	228869	Strs - #4D hwy diesel
E 03-20-231		CITY GAS & OIL	\$76.43	228926	Swr - #8 unleaded
E 21-20-231		CITY GAS & OIL	\$46.18	234012	Strs - #48 hwy diesel
E 21-20-231		CITY GAS & OIL	\$145.55	234013	Strs - #7 off road diesel
E 21-20-231		CITY GAS & OIL	\$68.37	234025	Strs - #44 off road diesel
E 01-20-231		CITY GAS & OIL	\$62.76	234052	Lgts - #40W unleaded
E 21-20-231		CITY GAS & OIL	\$102.11	234055	Strs - #18 off road diesel

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 04-20-231		CITY GAS & OIL	\$36.13	234058	Lndff - #2 unleaded
		Total	\$2,119.57		
70629	01/16/24	MENARDS, INC			
E 32-20-272		TOOLS	\$121.00	76797	Pol - paint for Police Dept offices
		Total	\$121.00		
70630	01/16/24	MID-NEBRASKA DISPOSAL INC			
E 04-20-324		SANITATION HAULING	\$4,529.91		Lndff - sanitation hauling
		Total	\$4,529.91		
70631	01/16/24	MODERN MARKETING INC			
E 32-20-272		TOOLS	\$159.44	MMI154972	Pol - evidence bags
		Total	\$159.44		
70632	01/16/24	OMAHA WORLD-HERALD			
E 44-20-234		MAGAZINE & PAPER	\$325.00		Lib - subscription renewal
		Total	\$325.00		
70633	01/16/24	ONE CALL CONCEPTS, INC			
E 01-20-220		COMMUNICATION	\$2.53	3120197	Lgts - Digger's Hotline
E 02-20-220		COMMUNICATION	\$2.53	3120197	Wtr - Digger's Hotline
E 03-20-220		COMMUNICATION	\$2.52	3120197	Swr - Digger's Hotline
		Total	\$7.58		
70634	01/16/24	OPEN CARET			
E 10-20-211		ADM. & DUES	\$200.00	6301	Gen - website hosting and maintenance
		Total	\$200.00		
70635	01/16/24	OVERDRIVE INC			
E 44-20-242		BOOKS	\$212.33	1419CO2345	Lib - audiobooks
E 44-20-242		BOOKS	\$77.48	1419CO2400	Lib - audiobooks
		Total	\$289.81		
70636	01/16/24	PARTS BIN, INC.			
E 21-20-271		VEHICLE R & M	\$39.45	4510	Strs - #45 oil and air filters
E 21-20-231		CITY GAS & OIL	\$53.88	4510	Strs - #45 oil
E 02-20-270		UTILITY R & M	\$42.75	4963	Wtr - oil filters for Well #9 and #95A power units
E 02-20-231		CITY GAS & OIL	\$78.58	4963	Wtr - oil for Well #9 and #95A power units
E 03-20-270		UTILITY R & M	\$8.99	5068	Swr - sealant for main lift station auger
		Total	\$223.65		
70637	01/16/24	PHONOGRAPH-HERALD			
E 01-20-240		PUBLISH / CODIF	\$28.19		Lgts - publish bid notice for bucket truck
E 10-20-240		PUBLISH / CODIF	\$607.15		Gen - publish mtg & public hearing notices, proceedings
		Total	\$635.34		
70638	01/16/24	PIONEER DOOR			
E 01-20-520		BLDG/ R & M	\$342.00	51373	Lgts - repairs to overhead door
		Total	\$342.00		

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>70639</b>	01/16/24	<b>PROTECTIVE EQUIP TESTING LAB</b>			
E 01-20-252		Personal Protective Equip	\$44.52	83792	Lgts - testing of electrical gloves
		Total	\$44.52		
<b>70640</b>	01/16/24	<b>PSSI PEST / ENTECH PEST MGMT</b>			
E 02-20-520		BLDG/ R & M	\$43.20	281657	Wtr - pest management at WTP
E 10-20-520		BLDG/ R & M	\$48.60	281658	Gen - pest management at City office
		Total	\$91.80		
<b>70641</b>	01/16/24	<b>ROBINSON, GRADY</b>			
E 32-20-271		VEHICLE R & M	\$13.00		Pol - car wash reimbursement
		Total	\$13.00		
<b>70642</b>	01/16/24	<b>S E SMITH AND SONS</b>			
E 69-20-520		BLDG/ R & M	\$5.48	666345	Sr Cntr - duplicate keys for front door
		Total	\$5.48		
<b>70643</b>	01/16/24	<b>SERVI-TECH INC</b>			
E 03-20-232		LAB SAMPLE	\$168.00	H-989105	Swr - monthly composite sample
		Total	\$168.00		
<b>70644</b>	01/16/24	<b>SITEONE LANDSCAPE SUPPLY</b>			
E 42-20-521		GROUNDS / R & M	(\$18.37)		Park - credit on pmt 67585495
E 42-20-521		GROUNDS / R & M	(\$8.56)		Park - credit on pmt 82628219
E 42-20-521		GROUNDS / R & M	\$4,495.21	137162129-0	Park - infield conditioner, fertilizer, insecticide, surfactant
		Total	\$4,468.28		
<b>70645</b>	01/16/24	<b>SMITH WELDING SHOP, INC</b>			
E 21-20-270		UTILITY R & M	\$316.25	28023	Strs - repairs for vibrator motor on salt spreader
E 21-20-271		VEHICLE R & M	\$1,457.51	28032	Strs - #17 & #18 mounting bracket for JRB attached for snow plow
		Total	\$1,773.76		
<b>70646</b>	01/16/24	<b>SPARQDATA SOLUTIONS</b>			
E 10-20-211		ADM. & DUES	\$820.00	3271	Gen - 2024 annual renewal
E 03-20-211		ADM. & DUES	\$820.00	3271	Swr - 2024 annual renewal
E 02-20-211		ADM. & DUES	\$820.00	3271	Wtr - 2024 annual renewal
E 01-20-211		ADM. & DUES	\$820.00	3271	Lgts - 2024 annual renewal
E 21-20-211		ADM. & DUES	\$820.00	3271	Strs - 2024 annual renewal
		Total	\$4,100.00		
<b>70647</b>	01/16/24	<b>ST PAUL VETERINARY CLINIC, P.C</b>			
E 32-20-218		ANIMAL CONTROL	\$105.00	248165	Pol - boarding fee for border collie
		Total	\$105.00		
<b>70648</b>	01/16/24	<b>TRIPLE T DISPOSAL</b>			
E 04-20-324		SANITATION HAULING	\$247.90		Lndfl - sanitation hauling
		Total	\$247.90		
<b>70649</b>	01/16/24	<b>U S POSTAL SERVICE</b>			
E 01-20-313		POSTAGE	\$165.00		Lgts - postage

**\*Check Detail Register©**

Batch: Disb Jan16 2024

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 02-20-313		POSTAGE	\$165.00		Wtr - postage
E 03-20-313		POSTAGE	\$165.00		Swr - postage
E 04-20-313		POSTAGE	\$30.00		Lndfl - postage
		Total	\$525.00		
		11100	\$204,538.39		

**Fund Summary**

**11100 CHECKING**

01 LIGHTS	\$145,440.84
02 WATER	\$8,886.36
03 SEWER	\$4,608.56
04 LANDFILL	\$10,921.53
10 GENERAL	\$6,531.40
21 STREETS	\$13,554.48
31 FIREMEN	\$496.24
32 POLICE	\$4,629.89
34 CEMETERY	\$53.86
36 AMBULANCE	\$72.84
41 POOL	\$69.22
42 PARK	\$6,555.50
44 LIBRARY	\$2,352.19
69 SENIOR COMM. CENTER	\$365.48
	<u>\$204,538.39</u>

MIKE FEEKEN, MAYOR

HOUSING AUTHORITY OF THE CITY OF ST. PAUL, PO BOX 86, ST. PAUL, NE 68873  
JEAN HARLOW, EXECUTIVE DIRECTOR  
TEL: 308-754-5251, FAX: 308-754-4669, E-MAIL:  
DIRECTOR@HOUSINGSTPAUL.COM  
TDD 1-800-833-7352

"This institution is an equal opportunity provider and employer"



December 28, 2023

The Honorable Mayor Joel Bergman  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

Appointment of Commissioner for Housing Authority Board

Dear Mayor Bergman:

Commissioner Carol Fanta resigned from the Housing Authority Board of Commissioners as of December 31, 2023. Mrs. Fanta has served since October 2017.

Mrs. Sally Einspahr has agreed to accept an appointment to the Board of Commissioners to complete Mrs. Fanta's term of office until October 31, 2027.

We hereby request that you appoint Mrs. Einspahr effective January 1, 2024.

Please contact me, should you require any further information.

Sincerely,

A handwritten signature in cursive script that reads "Jean Harlow".

Jean Harlow  
Executive Director

Island Glass Company  
 355 N Elm Street  
 Grand Island, NE 68801  
 308-382-2612

**Invoice**

DATE	INVOICE #
1/2/2024	R 15928

<b>BILL TO</b>
St Paul Civic Center 411 Howard Ave St Paul, NE 68873

<b>JOB</b>
North side Door

<b>P.O. NO.</b>	<b>TERMS</b>
matt	30days

ITEM	QUANTITY	DESCRIPTION	RATE	LIST	AMOUNT
motor/gear ...	1	Stanley Magic Force automatic door motor/gearbox installed	1,764.00		1,764.00
Control box	1	stanley control box installed	774.00		774.00
Labor	1	Labor	235.00		235.00
Service call	1	Service Call	45.00		45.00
U P S	1	UPS	35.00		35.00

<b>Subtotal</b>	\$2,853.00
<b>Sales Tax (7.5%)</b>	\$0.00
<b>Total</b>	\$2,853.00
<b>Balance Due</b>	\$2,853.00

Please Pay From This Invoice. No Statement Will Be Sent.

A 6% fee will be added for credit or debit card payments over \$500.

<b>Phone #</b>	<b>Fax #</b>
308-382-2612	308-382-2619

## Connie Beck

---

**From:** St. Paul Civic Center <civiccenterstpaul@gmail.com>  
**Sent:** Wednesday, January 10, 2024 8:31 AM  
**To:** Connie Beck  
**Subject:** North Door Repair  
**Attachments:** 20240110085154757.pdf

Hey Connie, I received the invoice from Island Glass for the repair of the automatic door opener on the north side of the civic center. I would assume this would be considered more of a "major" repair and the cost would come out of the city account. Let me know what you think or if you need me to get you anything else. Thanks!

Thank you,

**Parker Klinginsmith**  
**Community Programs Coordinator**  
308-750-5616  
PO BOX 64  
St. Paul, NE 68873

Handicap  
door

# The City of St. Paul, Nebraska

## *REVOLVING LOAN FUND PLAN*

### **INTRODUCTION AND OBJECTIVE:**

The **City of St. Paul, Nebraska** has played an active role in the development of rural Nebraska. Through its board and staff, the **City of St. Paul** has provided not only leadership but financial participation in economic and community development. Now, through the creation of a Revolving Loan Fund (RLF), the **City of St. Paul** is seeking to improve the quality of life in rural areas by contributing to the long-term improvement in the economy, including job creation and retention, diversification of the economy, improving the education and skills of the rural workforce, and upgrading the public infrastructure to improve the health, safety, and/or medical care of rural residents.

### **POLICY STATEMENTS:**

- The **City of St. Paul** will accept and consider applications for loans from the RLF for projects that will significantly benefit rural areas, without restriction to the **Howard County** service area.
- The RLF seeks to minimize its financial participation in all projects. The RLF is not intended to compete with other public and private lenders. The RLF will collaborate with other lenders to provide the financial package necessary to advance the project, but at the same time to minimize the RLF financing component.
- The **City of St. Paul Council** is the sole authority for approval or denial of loans from the RLF and is responsible for all decisions and actions of the RLF. The RLF will be operated and maintained solely by the **City of St. Paul**.
- To avoid potential conflicts of interest, or the appearance of a conflict of interest, an RLF loan will not be made to any board member, officer, general manager, or supervisory employee of the **City of St. Paul** or close relative thereof, or to any **City of St. Paul** subsidiary or affiliated organization in which the **City of St. Paul** has a financial interest.
- The **City of St. Paul** will not condition the approval of a loan from the RLF with the requirement that the prospective recipient purchase electrical or telephone service from the **City of St. Paul** or any other electrical/telephone utility.
- Amendments to this Rural Development Plan will require the approval of the **City of St. Paul City Council**. However, no action will be taken to amend this plan without the prior written approval of the Rural Business Cooperative Service (RBS), its successors or assigns.
- The **City of St. Paul, Nebraska** RLF is an equal opportunity lender and requires loan recipients to adhere to all equal opportunity laws.
- All information regarding RLF loan requests will at all times be kept confidential by the members of the **City of St. Paul's Council**, the loan review committee, and the **City of St. Paul's** staff. If necessary, the RLF may seek the advice and counsel of outside consultants and sources in order to adequately perform due diligence regarding the project.

## **REVOLVING LOAN FUND MANAGEMENT:**

### **Administration of the Revolving Loan Fund**

Management of the RLF will be “in house” by the **City of St. Paul Council and staff** in addition to their regular responsibilities, although other community resources may be used. If third party contracts are used for administration, review and approval of contracts by USDA Rural Development is required. With prior written approval of RBS, up to, but, not more than ten percent (10%) of the grant funds received shall be used for RLF administration.

### **Loan Review Committee**

The **City of St. Paul’s Council** has appointed a Loan Review Committee (LRC), consisting of both cooperative and community leaders, to review all RLF loan applications. The LRC will perform necessary credit analysis and due diligence in order to make a written recommendation to the **City of St. Paul’s Council**, which has final authority regarding all actions of the RLF. The LRC will meet on an as needed basis under the terms of the application procedures listed below.

The Loan Review Committee serves on a volunteer basis. The LRC will have a **minimum of three (3) members and a maximum of seven (7) members**. If a member of the LRC has a financial interest in the project being reviewed, he/she will abstain from the loan review/recommendation to the **City of St. Paul’s Council**. Members of the LRC will serve indefinite terms. However, the **City of St. Paul’s Council** has the right to replace members of the LRC in the event of resignation or other necessary circumstances.

The Loan Review Committee members were chosen, in part, because of their experience with lending and/or economic and community development projects. Initial members of the Loan Review Committee are:

<u>Name</u>	<u>Company</u>	<u>Title</u>
1. Parker Klingensmith	St. Paul Development Corp.	Executive Director
2. Kevin Brandt	GTA Insurance	Individual Benefits Agent
3. Jordan Meyer	Homestead Bank	Officer
4. Glen Killion	River Junction	Owner
5. William Jacobs	Jacobs Ford	Finance Manager
6. Vincent Christensen	Christensen Insurance	Owner
7. Dream Solko	Solko Solutions	Owner

A current and up to date roster of the members of the LRC will be attached to this Rural Development Plan as new members are appointed. These committee appointments do not reflect an amendment to the RLF Plan and therefore do not have to be approved by USDA.

## **REVOLVING LOAN FUND GUIDELINES**

### **Initial Loan**

The initial loan of "Federal Funds" can be made to eligible entities for qualifying community development or community facility projects in rural areas of the State of Nebraska.

**Eligible entities** for initial funds include non-profit organizations, public bodies, or Federally-recognized Indian Tribes.

**Qualifying projects** include community development or community facility projects which correspond to one or more of the following targets:

- a. Create or save employment; are open to and serve all rural residents; and are owned by the ultimate recipient of funds.
- b. Business Incubators.
- c. Facilities and equipment which provide education and training to residents of rural areas will facilitate economic development.
- d. Facilities and equipment to provide medical care to residents of rural areas.
- e. Projects that utilize advanced telecommunications or computer networks to facilitate medical or education services or job training.
- f. Project feasibility studies and technical assistance.

**For Profit entities are eligible** for initial funds only if the project meets items c-f above.

**Interest Rate:** The initial loan of the Federal Funds will be made at zero percent (0%).

**Administration Fee:** An annual loan servicing fee of up to one percent (1%) of the unpaid principal loan balance may be charged for loan administration.

### **Subsequent Loans / Revolved RLF Funds:**

In general, eligible projects for subsequent loans can include any business venture, governmental public body, or non-profit entity involved in a community or economic development project that creates or saves jobs and/or provides needed community facilities that benefit rural areas in the State of Nebraska.

#### **Eligible Applicants include:**

- o Corporations
- o Limited Liability Companies
- o Partnerships
- o Sole Proprietorships
- o Cooperatives
- o Nonprofit Entities
- o Governmental Units, including Local Townships, Municipalities, County Government, Regional Authorities, School Districts, and City or County Hospitals
- o Federally recognized Tribal Authorities

**Application projects** must create or retain employment or provide needed community facilities and services such as:

- Industrial/Commercial Development
- Small Business Expansion or Startup
- Business Incubators
- Community Infrastructure
- Community Facilities
- Medical Facilities
- Training/Educational Facilities
- Tourism

**Loan Purposes**

Uses of RLF loan proceeds may be for land, buildings, manufacturing machinery and equipment, office and work equipment or infrastructure improvements. Working capital loans will only be considered in conjunction with the purchase of other assets as previously specified.

**Special Loan Limits—Residential Housing Projects**

Recognizing the link between economic development, workforce availability and housing development and in accordance with USDA program limits, up to twenty percent (20%) of the RLF (an amount equal to the **City of St. Paul's** (“matching funds”) may be used for residential housing projects. Please note consumer financing of a residence is not permitted.

**In-Eligible Uses of RLF Funding:**

- Refinancing of existing debt, or payment to business owners or partners;
- Activities determined to be for investment purposes;
- General improvement loans related to normal replacement needs of a business and unrelated to business expansion/job creation;
- Projects that would result in the transfer of existing employment or business activity more than 25 miles from its existing location;
- Agricultural production except where the project is a farmer-owned cooperative or similar, and the agriculture production is part of an integrated business that processes the agriculture products, and the agriculture production portion of the loan will not exceed 50% of the loan amount;
- Projects that are primarily working capital with limited security;
- Construction projects of an individual residential nature;
- Vehicles used for general purposes or that may be considered for personal use;
- Illegal activities and legalized activities (e.g. gambling casinos) that in the opinion of the Board of Directors adversely affect RLF interests;
- Projects in which any director, officer, general manager, or supervisory employee of the Intermediary, or close relative thereof, has a financial interest; projects in which any subsidiary or affiliated organization of Intermediary has a financial interest; or projects which, based on the judgment of the Board, would create a conflict of interest, potential for conflict of interest, or any appearance of a conflict of interest.

**Minimum / Maximum Loan Amounts**

The minimum RLF loan will be \$5,000 and the maximum RLF Loan will be \$200,000 (or alternative maximum language: ...the maximum RLF loan will be the total amount of funds available in the RLF.)

**Supplemental Financing Requirements (if desired for revolved loans)**

RLF projects must include a minimum of twenty percent (20%) funding from other sources. Greater leveraging of outside resources will enhance the approvability of an RLF loan request.

**Interest Rate**

Interest rates on all subsequent RLF loans will not exceed the prevailing prime rate as published in the Wall Street Journal on the day of loan closing and will be determined based on the evaluation of the applicant’s ability to repay and the necessity of below market financing to advance the project. Interest earned on any RLF loan must stay in the fund for use in making additional RLF loans.

**Administration Fee**

In addition to the interest rate charged, an annual loan servicing fee of up to of the unpaid principal loan balance may be charged for loan administration. However, this fee must be specified in the Loan Agreement signed at closing.

**Closing Costs / “Out of Pocket” Expenses**

The RLF may charge loan recipients for loan closing costs, attorney’s fees, filing fees, etc. as necessary to complete loan documentation. All loan fees will be addressed in the Loan Agreement between the RLF and the loan recipient.

**Loan Terms**

The term of an RLF loan shall not exceed ten (10) years and may be less than ten (10) years as determined by the City of St. Paul Council. Loan deferments of up to two (2) years may be considered on a project-by-project basis, but, are not encouraged.

The Loan Review Committee will make a recommendation concerning the term of the loan and payment frequency (monthly, quarterly, etc.) depending upon project need, the expected life of the security, and the applicant’s ability to repay. The term of the loan will not exceed the expected life of the asset being used as collateral.

While not mandatory requirements, the following maturities will be used as a general guideline:

Building	Ten (10) Years
Real Estate	Ten (10) years
Equipment	Two (2) to Seven (7) Years
Computers	Two (2) Years

### **Security / Collateral**

The Intermediary will work with the potential loan recipient to obtain security that is adequate for the term of the loan. The nature of the collateral pledged shall be determined by the loan committee on a project-by-project basis. If the same collateral is used in joint financing, the RLF will seek a parity position with other lenders. Types of security may include:

- Mortgage Lien on Real Property;
- Machinery and equipment which have a developed market;
- Letter(s) of credit from acceptable financial institution(s);
- Securities issued by the Federal government or its agencies;
- Accounts receivable and inventory for short-term loans; and
- Irrevocable letters of credit in the amount of the loan

The loan recipient will be required to maintain fire insurance, and flood insurance, if necessary, on secured assets. In some cases, credit life or key-man insurance will be required with the RLF as loss payee.

Personal guarantees from partners, directors or majority stockholders may be required for all corporate or partnership borrowings.

### **APPLICATION PROCEDURES**

All applicants for RLF funding will be required to complete an application form and provide a corresponding business plan with verifiable data which demonstrates that their proposed projects are economically feasible, sustainable, and will provide benefits to rural areas, either through job creation or infrastructure improvements. A copy of the application which includes a list of supporting information is attached to this plan.

1. Applications will be accepted for review when the RLF has a **minimum balance of \$25,000**.
2. Applications will be accepted at the **City of St. Paul's City Office** during normal business hours. The **City of St. Paul** is located at **704 6<sup>th</sup> Street, St. Paul, Nebraska 68873**.
3. **The Executive Director of the Economic Development Program** of the **City of St. Paul** will review applications for completeness and present complete applications to the loan review committee. An application is not considered complete until all required information has been submitted to the **City of St. Paul** as listed on the attached application.
4. The loan review committee will analyze each project and make a written recommendation to the **City of St. Paul Council**.
5. The **City of St. Paul Council** will normally review RLF applications at their scheduled monthly Council meeting. However, if needed and at the Council's option, the Council may call a special meeting to review a loan application.
6. The **City of St. Paul Council** shall have final authority to approve or deny RLF loan requests, and to determine appropriate terms and conditions.
7. For approved loans, a loan agreement addressing all of the terms and conditions, including monitoring procedures, repayments, delinquencies, defaults and remedies for that project will be prepared by the RLF. In addition, the RLF shall have prepared all notes, mortgages,

security agreements, UCC filings and other legal documents necessary to close the loan. The RLF will use appropriate notes, mortgage, and other forms which are approved by the State of Nebraska Bar Association.

8. Before RLF funds can be disbursed to the loan recipient, all requirements and terms of the loan agreement must be met and supplemental financing as applicable must already be contributed or verified ready to contribute to the project.

### ***Review Criteria***

The basis for determining the eligibility/approvability, loan amount, interest rate, and terms and conditions of a revolving loan fund request, and general RLF operational procedures, are as follows:

The loan review committee and **City of St. Paul Council** will consider the financial need of the project, the probability of success, the security offered, and the overall benefits of the project to rural areas, including the number of jobs to be created or retained, diversification of the economy, the extent of the upgrading of the skills of the rural workforce, the quality of the jobs in terms of pay scale and benefit package, and, for community development projects, improvements to the community infrastructure, facilities, and/or acquisition of equipment that improves the education, health, safety, and/or medical care of rural residents.

### ***Loan Monitoring***

The **City of St. Paul Council** and/or the loan review committee shall monitor all RLF loans to ensure that loan proceeds are spent as identified in the RLF application, that all other sources of financing have been committed to the project, and that the benefits of the project, such as job creation, are accomplished as stated in the RLF application. The **City of St. Paul Council** and/or LRC shall ensure that RLF lien positions and loan collateral are secure.

This loan monitoring will require regular reporting by the loan recipient.

Annual income statements and balance sheets will be collected from the loan recipient. Depending on the nature of the project and security arrangements, the Intermediary reserves the right to require the submission of annual financial reports as audited by a certified public accountant.

The Intermediary will also conduct periodic/annual site visits to meet with the loan recipient, verify collateral and collect any information as required.

At the option of the Intermediary, periodic management information reports may be required of the loan recipient. Management reports may be required on a semi-annual basis beginning six (6) months after the advance of RLF funds and continuing semi-annually thereafter for a period of three (3) years or until completion of the project, whichever is the later period. If requested, management reports will include:

- information on the number of jobs created or retained during the reporting period;
- a comparison of accomplishments during the reporting period to the objectives established for the project,
- a description of any problems, delays, or adverse conditions which will materially affect the attainment of planned project objectives and a statement of action taken or contemplated to resolve the situation.

The Intermediary reserves the right to require these reports on a more frequent basis if it is determined to be in the best interest of the RLF.

An annual review and report of the outstanding loans of the RLF, including job creation/retention totals and community benefits, will be compiled by the loan committee for presentation to the **City of St. Paul Council**.

### **Collection Procedures**

The **City of St. Paul Council and the Loan Review Committee (LRC)** is charged with the responsibility for loan collections and related workouts, collection of charged-off loans, management and disposal of other real estate owned, and any other activities related to delinquent accounts.

As part of this responsibility, the **City of St. Paul Council and the Loan Review Committee (LRC)** shall have authority to initiate foreclosures, and collection suits after consultation with the **City of St. Paul's** legal counsel. The Loan Review Committee (LRC) will advise the **City of St. Paul Council** of such action at their next regular meeting.

1. Past due notices will be generated and sent to the loan recipient according to the following schedule:
  - First notice sent on the **tenth (10<sup>th</sup>) day** after a note or payment is due.
  - Second notice sent on the **twentieth (20<sup>th</sup>) day** after a note or payment is due.
2. If the delinquent account becomes 30 days delinquent, the **Loan Review Committee (LRC)** will make telephone contact with the loan recipient to inquire about the situation and arrange appropriate corrective action.
  - As a prudent lender and at the intermediary's sole discretion, a one-time corrective action/workout of a delinquent account is permitted. As part of the workout, loan terms may be modified by deferral, amortization and/or balloon payments. However, the term of the modified loan cannot exceed a **ten (10) year** period from the date of the original loan closing.
3. If the delinquent account is not taking steps to cure default and the account becomes sixty (60) days delinquent, a written thirty (30) day "Notice to Cure" will be issued and sent to the loan recipient via certified, first-class mail with a return receipt requested.
4. If the delinquent account does not respond to the Notice to Cure by paying the amount stated in the cure notice, the file will be forwarded to the **City of St. Paul's** legal counsel to start foreclosure actions.
  - As mentioned earlier, up to ten percent (10%) of Rural Development Grant funds may be applied toward operating expenses of the RLF over the life of the fund. Operating expenses include the costs of administering the RLF and technical assistance provided to loan recipients by independent providers. Under the authority of this section, costs of administering the RLF include any costs related to collections and/or foreclosure of a delinquent account.
  - The Intermediary will maintain an aggregated total of any and all related collections / foreclosure costs which are charged against this ten percent (10%) allowance.

**File Retention**

All RLF files will be retained for a period of not less than **three (3)** full years after the loan has been paid in full. After **three (3) years**, the files will be destroyed by shredding or incineration. Files will be secured in a locked, safe place and access will be limited to Intermediary staff with RLF responsibilities. Other security measures will be initiated as needed to protect confidentiality of loan documents.

After review and official action, this Rural Economic Development Loan Grant (REDLG) Plan is adopted by the City of St. Paul, Nebraska on **January 16, 2024**

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Mike Fecken, Mayor

ATTEST:

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Connie Jo Beck, City Clerk/Deputy Treasurer

## Connie Beck

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**From:** Mike Feeken  
**Sent:** Thursday, January 11, 2024 10:16 AM  
**To:** Connie Beck  
**Subject:** RE: Loan Review Committee: minimum of three (3) AND maximum of seven (7)

That works for me.

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Thursday, January 11, 2024 10:03 AM  
**To:** Mike Feeken <mfeeken@cityofstpaulne.org>  
**Subject:** Loan Review Committee: minimum of three (3) AND maximum of seven (7)  
**Importance:** High

Good Morning, Mr. Feeken,

In visiting with Parker Klinginsmith this a.m., he picked out seven (7) SPDC members to be on the REDLG Review Loan Committee Plan; those members are; he stated that the other members would be ok the decision he made. Would you be opposed to the members Parker picked below:

Parker Klinginsmith;  
Kevin Brandt;  
Jordan Meyer;  
Glen Killion;  
Wm. Jacobs;  
Vincent Christensen; and  
Dream Solko

Thanks

Con Jo

ORDINANCE NO. 1046

AN ORDINANCE TO AMEND THE ST. PAUL ZONING REGULATIONS; TO AMEND SECTION 9.2.1 PERTAINING TO OUTDOOR STORAGE CONTAINERS; TO REPEAL ANY ORDINANCE, OR PARTS OF ANY ORDINANCE IN CONFLICT WITH THIS ORDINANCE; TO PROVIDE FOR THE EFFECTIVE DATE OF SUCH ORDINANCE; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

WHEREAS, the St. Paul Planning Commission held a public hearing on January 8, 2024 to hear public comment pertaining to the proposed amendment pertaining to Outdoor Storage Containers; and

WHEREAS, the City Council of the City of St. Paul, Nebraska held a public hearing on January 16, 2024 to hear public comment on the proposed amendment pertaining to Outdoor Storage Containers.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of St. Paul, Nebraska:

SECTION 1: That Section 9.2.1 of the St. Paul Zoning Regulations is hereby amended to read as follows:

**9.21 OUTDOOR STORAGE CONTAINERS**

Outdoor storage containers will be a permitted accessory use in the designated districts, provided the following conditions are met and a zoning permit issued:

1. Number: No outdoor storage containers are permitted in the R-1, R-2, R-3, R-M, NC, ~~and B-4~~ Districts. Storage containers in the HC, I-1, ~~and I-2, and B-1~~ Districts are subject to the Conditional Use Permit Process prior to locating containers on site. There is no permit required for outdoor storage containers in the AGR District provided they are used for agriculture purposes. If not located in the AGR District, otherwise such containers shall be limited to two (2) containers per property and require a permit.
2. Location: Containers shall be located to the rear 50 percent of the site. Containers shall not be located in any required landscape area, required drive aisle, driveway, or parking area. Containers shall not encroach upon spaces necessary to satisfy the minimum parking requirement, nor shall they block, impede, or divert traffic in or access to emergency, snow removal, circulation, and fire lanes. Containers shall be located an appropriate distance from all structures, in accordance with the Fire Code. Containers shall be located so as to minimize visibility from both public streets and residential land uses, and shall not be located in any required setback or yard area. Containers shall be located totally on the owner's lot, and no part shall be located on any public property. Containers shall not be stacked vertically.
3. Condition and Materials: Exterior storage containers must be new (one-trip) shipping containers. The exterior of the storage containers shall be kept free of decals, lettering, graphics, rust, holes, dents, or other corrosion; and shall be a neutral color and otherwise maintained such that they are consistent with the character of adjacent buildings, and secured in location at all times. It shall be placed on a graded surface of concrete, asphalt, or gravel and not upon a foundation or wheels. It shall be made of metal or other stable, durable and acceptable material and shall not include a foundation, electricity, plumbing or other mechanical systems as part of its assembly or use.
4. Use: At no time shall an outdoor storage container be used as a place of business or residence, nor shall a container house, store, or contain goods, products, or materials other than those that are accessory and essential to daily on-site use and operation of the principal building or business requesting the conditional use permit.
5. Exemptions: Temporary use of construction trailers or outdoor storage containers at a building site is exempt from these restrictions; provided that no temporary use shall exceed six (6) month's duration.
6. No container shall be more than ~~8~~ 10 feet in height, nor more than 40 feet in length.
7. Permitted conditional use permits for storage containers shall be allowed for as long as the storage container complies with the zoning regulations herein. Storage containers that no longer comply with the zoning regulations must be removed within five (5) working days of non-compliance or when notified by City officials. ~~(1) year. Renewals are subject to Planning Commission and Council approval. Storage containers must be removed no later than five (5) working days after the expiration of the permit.~~

SECTION 2. That any and all Ordinance or parts of any Ordinances in conflict herewith are hereby repealed.

SECTION 3. That this ordinance shall become effective and be in full force and effect after its passage, adoption, and publication in pamphlet form as provided by law.

Approved and adopted this 16<sup>th</sup> day of January, 2024.

CITY OF ST. PAUL, NEBRASKA

By: \_\_\_\_\_  
Joel M. Bergman, Mayor

ATTEST:

\_\_\_\_\_  
Connie Jo Beck, City Clerk/Deputy Treasurer

## Connie Beck

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**From:** Mike Feeken  
**Sent:** Friday, December 22, 2023 12:00 PM  
**To:** Matt Helzer; Connie Beck; Laura Berthelsen  
**Subject:** Container ordinance draft.

Matt – regarding the proposed storage container ordinance. It all looks good, but for #3 –

Should there be more specification on the “decals, lettering, graphics” requirement? Something to the effect that it won’t be allowed to have the manufacturers or original shipping brand decals, lettering, graphics. I’m just thinking that if someone wanted to use the container for their business, they may want to put their company name or logo on the container. Or maybe even a mural?

I don’t know – maybe that opens up a can of worms.

Mike Feeken  
City of St. Paul, Nebraska  
[mfeeken@cityofstpaulne.org](mailto:mfeeken@cityofstpaulne.org)  
308.754.4534



## Article 1. Elected Officials

### § 1-101 CITY MAYOR; SELECTION AND DUTIES.

The Mayor of the Municipality shall have the general, and immediate control over all property, and officials, whether elected, or appointed, of the Municipality. He shall preside at all meetings of the City Council, and may vote when his vote shall be decisive and the Council is equally divided on any pending matter, legislation, or transaction and the Mayor shall, for the purpose of such vote, be deemed to be a member of the Council. His signature must appear on the Municipal Clerk's minutes of all meetings, and he must sign all resolutions which have been passed, and warrants for the payment of money when ordered by the City Council; Provided, any ordinance vetoed by the Mayor may be passed over his veto by a two-thirds (2/3) vote by the members of the City Council, but if the Mayor neglects or refuses to sign any ordinance, and returns it to the Council with his objections in writing at the next regular Council meeting, the same shall become a law without his signature. He shall from time to time communicate to the Council such information and recommendations as, in his opinion, may improve the Municipality. He may require at reasonable intervals any Municipal official to exhibit his accounts and make reports to the Council on any subject pertaining to his office. He shall have the power to remit fines or pardon any offense arising under the ordinances of the Municipality. He may remove at any time an appointed police officer of the Municipality. His territorial authority shall extend over all places within five (5) miles of the corporate limits of the Municipality for the enforcement of any health ordinance, and one half (½) mile in all matters vested in him except taxation. He shall also have such other duties as the City Council may by resolution confer upon him, or in any other matters which the laws of the State of Nebraska repose in him. He shall be elected at the Municipal Election, and shall serve a four (4) year term of office. Any candidate for Mayor must have resided within the Municipality for forty (40) days prior to filing for the said office and must in addition be a qualified taxpayer. (Ref. 17-110 thru 17-117 RS Neb.)

### § 1-102 CITY COUNCIL; ACTING PRESIDENT.

The City Council shall elect one (1) of its own body each year who shall be styled the President of the Council, and who shall preside at all meetings of the City Council in the absence of the Mayor. In the absence of the Mayor, and the President of the Council, the City Council shall elect one (1) of its own body to occupy his place temporarily, who shall be styled Acting President of the Council. Both the President of the Council and the Acting President of the Council, when occupying the position of the Mayor, shall have the same privileges as the other members of the City Council, and all acts of the President of the Council, or Acting President of the Council, while so acting, shall be as binding upon the City Council, and upon the Municipality as if done by the elected Mayor. (Ref. 17-148 RS Neb.)

### § 1-103 CITY COUNCIL; SELECTION AND DUTIES.

The members of the City Council shall be elected and serve for a four (4) year term. The City Council shall be the legislative division of the Municipal Government, and shall perform such duties, and have such powers as may be authorized by law. The City Council shall maintain the peace, regulate business, protect the public health and safety, and assess such taxes and fees as are necessary and appropriate in the exercise of these functions. (Ref. 17-103, 17-104 RS Neb.)

### § 1-104 CITY COUNCIL; ORGANIZATION.

City Councilmembers of this Municipality shall take office, and commence their duties on the first regular meeting in December following their election. The newly elected Councilmembers who have qualified as prescribed by law, together with the members of the City Council holding over, shall assemble in a regular meeting at the hour and place hereinafter prescribed and perfect the reorganization of the City Council as herein provided, and all appointive offices in which the terms of incumbents are expired shall be filled by appointment. After the said meeting has been called to order, the Municipal Clerk shall report to the City Council the names of all City Councilmembers-elect who have qualified for their respective offices, and this report shall be spread upon the minutes of the meeting preceding the roll call. Each ward of the Municipality shall be represented by at least two (2) Councilmembers. No person shall be eligible who is not at the time of his election an actual resident of

the ward for which he is qualified and should any City Councilmember move from the ward from which he was elected, his office shall thereby become vacant. (Ref. 17-104 RS Neb.)

### **§ 1-105 ELECTED OFFICIALS; VACANCY.**

Whenever a vacancy occurs in an elected office of the Municipality, except Mayor, notice of said vacancy shall be presented in writing to the City Council at a regular meeting and said notice shall appear as a part of the minutes of such meeting.

The City Council shall at once give public notice of the vacancy by causing to be published in a newspaper of general circulation within the Municipality or by posting in three (3) public places in the Municipality the office vacated and the length of the unexpired term.

The Mayor shall within two (2) weeks after the regular meeting at which such notice has been presented, or upon the death of the incumbent, call a special meeting of the City Council at which time the Mayor shall submit the name of a qualified elector to fill the vacancy for the balance of the unexpired term.

No officer who is removed at a recall election or resigns after the initiation of the recall process shall be appointed to fill the vacancy resulting from his or her removal or the removal of any other member of the Governing Body during the remainder of his or her term of office.

Upon a majority vote of approval by the City Council the vacancy shall be filled. If a majority vote is not reached the nomination shall be rejected and the Mayor shall at the next regular meeting submit the name of another qualified elector. If the vote on the nominee fails to carry by majority vote, the Mayor shall continue at such meeting to submit the names of qualified electors and the City Council shall continue to vote upon such nominations until the vacancy is filled.

The Mayor shall cast his vote only in case of a tie vote of the City Council.

All City Council members shall cast a ballot for or against each nominee.

The Mayor and Council may, in lieu of filling a vacancy in a City office as provided above in this Section, call a special Municipal Election to fill such vacancy.

If there is a vacancy in the offices of a majority of the members of the City Council, there shall be a special Municipal Election conducted by the Secretary of State to fill such vacancies. (Ref. 32-4,152, 32-1406 RS Neb.)

### **§ 1-106 ELECTED OFFICIALS; MAYOR; VACANCY.**

Whenever a vacancy occurs in the office of Mayor, or in case of his disability or absence, the President of the Council shall exercise the office of Mayor until such vacancy is filled or such disability is removed, or in case of temporary absence, until the Mayor returns.

When the successful candidate for Mayor shall be prevented from assuming office, the incumbent Mayor shall not be entitled to hold over the term, but such office shall automatically become vacant and the President of the Council shall exercise the office of Mayor until such vacancy is filled.

If the President of the Council shall for any cause assume the office of Mayor for the remainder of the unexpired term, there shall be a vacancy on the Council which shall be filled as provided in Section 1-105. (Ref. 17-107, 17-115 RS Neb.)

## **Article 2. Appointed Officials**

### **§ 1-201 APPOINTED OFFICIALS; GENERAL AUTHORITY.**

The Mayor, by, and with the consent of the City Council, may appoint such officers as shall be required by ordinance or otherwise required by law. Such officers may be removed from office by the Mayor. The Mayor, by, and with the consent of the City Council, shall appoint such a number of regular policemen, and other officials as may be necessary, and may establish a police reserve force as

provided by law. All police officers, and other appointed officials shall be subject to removal at any time by the Mayor. (Ref. 81-1438 thru 81-1446 RS Neb.)

### **§ 1-202 APPOINTED OFFICIALS; MERGER OF OFFICES.**

The Governing Body of the Municipality may, in its discretion, by ordinance combine, and merge any elective, or appointive office, or employment, except the Mayor or a City Councilmember with any other elective, or appointive office so that one or more of such offices may be held by the officer or employee at the same time. Any offices so merged and combined shall always be construed to be separate, and the effect of the combination or merger shall be limited to a consolidation of official duties only. The salary of the officer holding the merged offices shall not be in excess of the maximum amount provided by law for the salary of the offices so combined. For purposes of this Section, volunteer firefighters and ambulance drivers shall not be considered officers. (Ref. 17-108.02 RS Neb.)

### **§ 1-203 APPOINTED OFFICIALS; MUNICIPAL CLERK.**

The Municipal Clerk shall attend the meetings of the Governing Body, and keep a correct journal of the proceedings of that body. He shall keep a record of all outstanding bonds against the Municipality and when any bonds are sold, purchased, paid, or cancelled, said record shall show the fact. He shall make, at the end of the fiscal year, a report of the business of the Municipality transacted through his office for the year. That record shall describe particularly the bonds issued, and sold during the year, and the terms of the sale with each, and every item, and expense thereof. He shall file all official bonds after the same shall have been properly executed, and approved. He shall make the proper certificate of passage which shall be attached to original copies of all bond ordinances hereafter enacted by the Governing Body.

The Municipal Clerk shall issue, and sign all licenses, permits, and occupation tax receipts authorized by law, and required by the Municipal ordinances. He shall collect all occupation taxes, and license money except where some other Municipal officer is specifically charged with that duty. He shall keep a register of all licenses granted in the Municipality, and the purpose for which they have been issued.

The Municipal Clerk shall permit no records, public papers, or other documents of the Municipality kept, and preserved in his office to be taken therefrom, except by such officers of the Municipality as may be entitled to the use of the same, but only upon their leaving a receipt therefor. He shall keep all the records of his office, including a record of all licenses issued by him in a blank book with a proper index. He shall include as part of his records all petitions under which the Governing Body shall order public work to be done at the expense of the property fronting thereon, together with references to all resolutions, and ordinances relating to the same. He shall endorse the date, and hour of filing upon every paper, or document so filed in his office. All such filings made by him shall be properly docketed. Included in his records shall be all standard codes, amendments thereto, and other documents incorporated by reference, and arranged in triplicate in a manner convenient for reference. He shall keep, and preserve the proceedings of the Governing Body in two (2) separate, and distinct record books. The Minute Records shall contain a record of all the miscellaneous, and informal doings of the Governing Body. The Minute Record shall not include the passage, and approval of ordinances except such resolutions incorporating by reference the Ordinance Record into the Minute Record. The Ordinance Record shall contain the formal proceedings of the Governing Body in the matter of passing, approving, publishing, posting, and certifying of ordinances. After the formalities for the legal enactment of an ordinance have been completed, the Municipal Clerk shall record, and spread at large in the Ordinance Record his ordinance minutes on printed forms. In all cases hereafter where single ordinances are introduced for the consideration of the Governing Body, the Municipal Clerk shall cause to be introduced an appropriate resolution incorporating by reference the Ordinance Record into the Minute Record. He shall keep an accurate, and complete account of the appropriation of the several funds, draw, sign, and attest all warrants ordered for the payment of money on the particular fund from which the same is payable. At the end of each month, he shall then make a report of the amounts appropriated to the various funds, and the amount of the warrants drawn thereon.

Nothing herein shall be construed to prevent any citizen, official, or other person from examining any public records at all reasonable times.

The Municipal Clerk shall deliver all warrants, ordinances, and resolutions under his charge to the Mayor for his signature. He shall also deliver to officers, employees, and committees all resolutions, and communications which are directed at said officers, employees, or committees. With the seal of the Municipality, he shall duly attest the Mayor's signature to all ordinances, deeds, and papers required to be attested to when ordered to do so by the Governing Body. Within thirty (30) days after any meeting of the Governing Body, the Municipal Clerk shall prepare, and publish the official proceedings of the Governing Body in a legal newspaper of general circulation in the Municipality, and which was duly designated as such by the Governing Body. Said publication shall set forth a statement of the proceedings thereof and shall also include the amount of each claim allowed, the purpose of the claim, and the name of the claimant, except that the aggregate amount of all payroll claims may be included as one item. Between July 15 and August 15 of each year, the names of all employees and their current annual, monthly, or hourly salaries shall be published and any changes in salaries or the hiring of new employees during the calendar quarter preceding the months of October, January, and April shall be published during the months of November, February, and May; Provided, the charge for such publication shall not exceed the rates provided by the statutes of the State of Nebraska. Said publication shall be charged against the General Fund. He shall then keep in a book with a proper index, copies of all notices required to be published, or posted by the Municipal Clerk by order of the Governing Body, or under the ordinances of the Municipality. To each of the file copies of said notices shall be attached the printer's affidavit of publication, if the said notices are required to be published, or the Municipal Clerk's certificate under seal where the same are required to be posted only.

The Municipal Clerk shall receive all objections to creation of paving districts, and other street improvements. He shall receive the claims of any person against the Municipality, and in the event that the said claim is disallowed in part, or in whole, the Municipal Clerk shall notify such claimant, his agent, or attorney by letter within five (5) days after such disallowance, and the Municipal Clerk shall then prepare transcripts on appeals of any disallowance of a claim in all proper cases.

The Municipal Clerk may charge a reasonable fee for certified copies of any record in his office as set by resolution of the Governing Body. He shall destroy Municipal records under the direction of the State Records Board pursuant to Sections 84-1201 thru 84-1220; Provided, the Governing Body shall not have the authority to destroy the Minutes of the Municipal Clerk, the permanent ordinances, and resolution books, or any other records classified as permanent by the State Records Board. (Ref. 17-605, 19-1102, 19-1104, 84-1201 thru 84-1220, 84-712 RS Neb.)

#### **§ 1-204 APPOINTED OFFICIALS; MUNICIPAL TREASURER.**

The Municipal Treasurer shall be the custodian of all moneys belonging to the Municipality. He shall keep all money belonging to the Municipality separate, and distinct from his own money. He shall keep a separate account of each fund or appropriation, and the debits, and credits belonging thereto. He shall issue duplicate (2) receipts for all moneys received by him for the Municipality. He shall give to every person paying money into the Municipal Treasury, a receipt therefor, specifying the date of payment, and the account paid. One (1) of the receipts shall be filed with his monthly report, and the last copy of the said receipt shall be kept on file in his office. His books, and accounts shall always be open for inspection by any citizen of the Municipality whenever any Municipal fiscal record, audit, warrant, voucher, invoice, purchase order, requisition, payroll check, receipt or other record of receipt, cash or expenditure involving public funds is involved. He shall cancel all bonds, coupons, warrants, and other evidences of debt against the Municipality, whenever paid by him, by writing, or stamping on the face thereof, "Paid by the Municipal Treasurer," with the date of payment written or stamped thereon. He shall collect all special taxes, allocate special assessments to the several owners, and shall obtain from the County Treasurer a monthly report as to the collection of delinquent taxes. The Treasurer's daily cash book shall be footed and balanced daily, and he shall adopt such bookkeeping methods as the Governing Body shall prescribe. He shall invest and collect all money owned by, or

owed to, the Municipality as directed by the Governing Body. (Ref. 17-606 thru 17-609, 84-712 RS Neb.)

#### **§ 1-205 APPOINTED OFFICIALS; TREASURER'S MONTHLY REPORT.**

The Municipal Treasurer shall at the end of each, and every month, and such other times as the Governing Body may deem necessary, render an account to the Governing Body under oath showing the financial state of the Municipality at that date, the amount of money remaining in each fund and the amount paid therefrom, and the balance of money remaining in the Treasury. He shall accompany the said account with a statement of all receipts, and disbursements, together with all warrants redeemed, and paid by him. He shall also produce depository evidence that all Municipal money is in a solvent, and going bank in the name of the Municipality. If the Municipal Treasurer shall neglect, or fail for the space of ten (10) days from the end of each and every month to render his accounts as aforesaid, the Governing Body shall, by resolution, declare the office vacant, and appoint some person to fill the vacancy. The Municipal Treasurer shall be present at each regular meeting of the Governing Body at which time he shall read, and file his monthly report. (Ref. 17-606 RS Neb.)

#### **§ 1-206 APPOINTED OFFICIALS; TREASURER'S ANNUAL REPORT.**

The Municipal Treasurer shall publish in a legal newspaper having general circulation within the Municipality, within sixty (60) days following the first (1st) day of August of each year, a report of the activities of his office which said report shall show in detail. Said report shall include all receipts, disbursements, warrants outstanding, and the debit, or credit balance of the Municipality. (Ref. 19-1101 RS Neb.)

#### **§ 1-207 APPOINTED OFFICIALS; MUNICIPAL ATTORNEY.**

The Municipal Attorney is the Municipality's legal advisor, and as such he shall commence, prosecute all traffic offenses, and defend all suits on behalf of the Municipality. When requested by the Governing Body, he shall attend meetings of the Governing Body, and shall advise any Municipal Official in all matters of law in which the interests of the Municipality may be involved. He shall draft such ordinances, bonds, contracts, and other writings as may be required in the administration of the affairs of the Municipality. He shall examine all bonds, contracts, and documents on which the Governing Body will be required to act, and attach thereto a brief statement in writing to all such instruments, and documents as to whether, or not, the document is in legal, and proper form. He shall prepare complaints, attend, and prosecute violations of the Municipal ordinances when directed to do so by the Governing Body. Without direction, he shall appear, and prosecute all cases for violation of the Municipal ordinances that have been appealed to, and are pending in any higher court. He shall also examine, when requested to do so by the Governing Body, the ordinance records, and advise, and assist the Municipal Clerk as much as may be necessary to the end that each procedural step will be taken in the passage of each ordinance to insure that they will be valid, and subsisting local laws in so far as their passage, and approval are concerned. The Governing Body shall have the right to compensate the Municipal Attorney for legal services on such terms as the Governing Body and the Municipal Attorney may agree, and to employ any additional legal assistance as may be necessary out of the funds of the Municipality. (Ref. 17-610 RS Neb.)

#### **§ 1-208 APPOINTED OFFICIALS; MUNICIPAL PHYSICIAN.**

The Municipal Physician shall be a member of the Board of Health of the Municipality, and perform the duties devolving upon him as the medical advisor of the said board. In all injuries where a liability may be asserted against the Municipality, the Municipal Physician shall immediately investigate the said injuries, the extent thereof, and the circumstances. He shall then report the results of his investigation with the name of the party injured, and all other persons who may have personal knowledge of the matter. He shall make all physical examinations, and necessary laboratory tests incident thereto, and issue such health certificates as are required by ordinance. For the purpose of making examinations of the sanitary conditions of the property, and the state of health of the inhabitants therein, he shall have the right at all reasonable hours to go upon, and enter all premises, buildings, or other structures in the Municipality. He shall perform such other duties as may be required of him by the laws of the State of Nebraska, and the ordinances of the Municipality. When ordered to do so by the Governing Body he shall disinfect, or fumigate the premises, or persons in or about the premises, when the premises are

quarantined, and to call upon indigent sick persons, and perform other professional services at the direction of the Governing Body. The Municipal Physician shall receive as compensation for his services such sum as the Governing Body may from time to time set. He shall receive no compensation for his services as a member of the Municipal Board of Health. (Ref. 17-121 RS Neb.)

#### **§ 1-209 APPOINTED OFFICIALS; MUNICIPAL POLICE CHIEF.**

The Municipal Police Chief shall direct the police work of the Municipality and shall be responsible for the maintenance of law and order. He shall act as Health Inspector, and Building Inspector, except in the event the Municipality appoints another person. He shall file the necessary complaints in cases arising out of violations of Municipal ordinances, and shall make all necessary reports required by the Municipal ordinances, or the laws of the State of Nebraska. (Ref. 17-107, 17-121 RS Neb.)

#### **§ 1-210 APPOINTED OFFICIALS; MUNICIPAL POLICEMAN.**

The Municipal Police, whether regular, or special shall have the power to arrest all offenders against the laws of the State of Nebraska, or the Municipality, by day or by night, and keep the said offenders in the Municipal jail, or some other place to prevent their escape until trial can be held before the proper official of the State of Nebraska, or the Municipality. They shall have full power, and authority to call on any person whenever necessary to assist them in performing public duties, and failure, neglect, or refusal to render such assistance shall be deemed a misdemeanor punishable upon conviction by a fine. Every Municipal Policeman shall be expected to be conversant, and knowledgeable with the Municipal and State laws and no law enforcement official shall have any interest in any establishment having a liquor license. Municipal Policemen shall have the duty to file such complaints and reports as may be required by the Municipal ordinances, and the laws of the State of Nebraska. Any Municipal Policeman who shall willfully fail, neglect, or refuse to make an arrest, or who purposely, and willfully fails to make a complaint after an arrest is made shall be deemed guilty of a misdemeanor, and upon conviction shall be fined. It shall be unlawful for the Governing Body to retain any Municipal Policeman in that position after he shall have been duly convicted of the willful violation of any law of the United States of America, the State of Nebraska, or any ordinance of the Municipality, except minor traffic violations. It shall be the duty of every Municipal Policeman making a lawful arrest to search all persons in the presence of some other person, whenever possible, and shall carefully keep, and produce to the proper judicial official upon the trial everything found upon the person of such prisoners. All personal effects so taken from prisoners aforesaid shall be restored to them upon their release. Suitable uniforms and badges shall be furnished to the Municipal Police by the Municipality. Any member who shall lose or destroy the same shall be required to pay the replacement costs, and in the event that any member shall leave the force, he shall immediately deliver his badge to the Police Chief. The Governing Body may from time to time provide the Municipal Police with such uniforms, equipment, and transportation as may be essential in the performance of their official duties. (Ref. 17-107, 17-118, 17-124 RS Neb.)

#### **§ 1-211 APPOINTED OFFICIALS; MUNICIPAL FIRE CHIEF.**

The Municipal Fire Chief shall be elected by the members of the Fire Department and approved by the City Council. He shall enforce all laws and ordinances covering the prevention of fires; the storage and use of explosives and flammable substances; the installation of fire alarm systems; the maintenance of fire extinguishing equipment; the regulation of fire escapes; and the inspection of all premises requiring adequate fire escapes. He shall within two (2) days investigate the cause, origin, and circumstances of fires arising within his jurisdiction. He shall, on or before the first (1st) day in April and October of each year, cause the secretary to file with the Municipal Clerk, and the Clerk of the District Court a certified copy of the rolls of all members in good standing in their respective companies in order to obtain the exemptions provided by law. He shall have the power during the time of a fire, and for a period of thirty-six (36) hours thereafter to arrest any suspected arsonist, or any person for hindering the department's efforts, conducting himself in a noisy and disorderly manner, or who shall refuse to obey any lawful order by the Fire Chief or Assistant Fire Chief. The Fire Chief, or his assistant in charge of operations at a fire may command the services of any person present at any fire in extinguishing the same or in the removal, and protection of property. Failure to obey such an order shall be a misdemeanor punishable by a fine. The Fire Chief shall have the right to enter at all

reasonable hours into buildings, and upon all premises within his jurisdiction for the purpose of examining the same for fire hazards, and related dangers. (Ref. 17-147, 17-505, 35-102, 35-108, 81-506, 81-512 RS Neb.)

#### **§ 1-212 APPOINTED OFFICIALS; MUNICIPAL ENGINEER.**

The Municipal Engineer shall make all surveys, estimates, and calculations necessary to be made for the establishment of any public utilities, and the costs of labor and materials therefor. He shall accurately make all plats, sections, and maps as may be necessary under the direction of the Governing Body. Upon request, he shall make estimates of the cost of labor and material which may be done or furnished by contract with the Municipality, and make all surveys, estimates, and calculations necessary to be made for the establishment of grades, building of culverts, sewers, electric light system, waterworks, power plant, public heating system, bridges, curbing, and gutters and the improvement of streets and erection and repair of buildings, and shall perform such other duties as the Governing Body may require. When a Municipality has appointed a Board of Public Works, and the Governing Body has by ordinance so authorized, the Board shall have the right to utilize its own engineering staff, and shall have the right to hire consulting engineers for the design and installation of extensions and improvements of the works under the jurisdiction of the Board of Public Works. Whenever the Governing Body has authorized, the Board of Public Works shall have the right to purchase material and employ labor for the enlargement and improvement of the water and electric departments. (Ref. 17-150, 17-405, 17-568.01, 17-919, 81-839 RS Neb.)

#### **§ 1-213 APPOINTED OFFICIALS; MUNICIPAL WATER COMMISSIONER.**

The Municipal Water Commissioner shall have general supervision and control over the Municipal Water System, and shall be primarily responsible for its economic operation and prudent management. Included in the said water system shall be the water plant, the pump house, all machinery, and appliances used in connection with producing and distributing water to inhabitants of the Municipality. All actions, decisions, and procedures of the Water Commissioner shall be subject to the general directives and control of the Governing Body. The Municipal Water Commissioner shall have the general control and supervisory authority over all employees of the Water System which the Governing Body may from time to time hire to operate and maintain the said system. Unless some other official is specifically designated, he shall collect all money received by the Municipality on account of the said system of waterworks, and shall faithfully account for, and pay over to the Municipal Treasurer all such money collected in the name of the Municipality and receive a receipt from the Municipal Treasurer for the depository evidence of his faithful discharge of this duty. This receipt shall then be filed with the Municipal Clerk, and the second (2nd) copy shall be kept by the said Commissioner. He shall make a detailed report to the Governing Body at least once every six (6) months, of the condition of the said water system, of all mains, pipes, hydrants, reservoirs, and machinery and such improvements, repairs, and extensions thereof as he may think proper. The report shall show the amount of receipts and expenditures on account thereof for the preceding six (6) months. No money shall be expended for improvements, repairs, or extensions of the said waterworks system except upon the recommendation of the Commissioner. The Water Commissioner who may be removed at any time by the Mayor, a two-thirds (2/3) vote of the Governing Body, shall provide a bond conditioned upon the faithful discharge of his duties which shall amount to not less than the amount set by resolution of the Governing Body and on file in the office of the Municipal Clerk. The Water Commissioner shall perform such additional duties as may be prescribed by the Governing Body. (Ref. 17-107, 17-541, 17-543 RS Neb.)

#### **§ 1-214 APPOINTED OFFICIALS; MUNICIPAL STREET COMMISSIONER.**

The Municipal Street Commissioner shall, subject to the orders and directives of the Governing Body, have general charge, direction, and control of all work on the streets, sidewalks, culverts, and bridges of the Municipality, and shall perform such other duties as the Governing Body may require. It shall be his responsibility to see that gutters and drains therein function properly, and that the same are kept in good repair. He shall, at the request of the Governing Body make a detailed report to the Governing Body on the condition of the streets, sidewalks, culverts, alleys, and bridges of the Municipality, and shall direct their attention to such improvements, repairs, extensions, additions, and additional

employees as he may believe are needed to maintain a satisfactory street system in the Municipality along with an estimate of the cost thereof. He shall issue such permits, and assume such other duties as the Governing Body may direct. (Ref. 17-107, 17-119 RS Neb.)

#### **§ 1-215 APPOINTED OFFICIALS; MUNICIPAL UTILITIES SUPERINTENDENT.**

A Utilities Superintendent shall be appointed in the event that there is more than one Municipal utility, and the Governing Body determines that it is in the best interest of the Municipality to appoint one official to have the immediate control over all the said Municipal utilities. The Utilities Superintendent may be removed at any time by the Mayor. Any vacancy occurring in the said office by death, resignation or removal may be filled in the manner hereinbefore provided for the appointment of all Municipal officials. The Utilities Superintendent's duties over the following departments shall be as stated herein:

##### Sewer Department

The Utilities Superintendent shall have the immediate control, and supervision over all the employees, and property that make up the Municipal sewer system, subject to the general control, and directives of the Governing Body. He shall at least every six (6) months, make a detailed report to the Governing Body on the condition of the sewer system, and shall direct their attention to such improvements, repairs, extensions, additions, and additional employees as he may believe are needed along with an estimate of the cost thereof. He shall have such other duties as the Governing Body may delegate to him. He shall issue permits for all connections to the Municipal sewer system, and inspect and supervise all repairs made to the said system.

##### Electric System

The Utilities Superintendent shall have the immediate control and supervision over all employees and property that make up the Municipal Electric System, subject to the general control and directives of the Governing Body. He shall at least every six (6) months, make a detailed report to the Governing Body on the condition of the electrical system, and shall direct their attention to such improvements, repairs, extensions, additions, and additional employees as he may believe are needed along with an estimate of the cost thereof. He shall have such other duties as the Governing Body may delegate to him. He may be removed at any time by the Mayor. (Ref. 17-107, 17-119, 17-541, 17-543 RS Neb.)

#### **§ 1-216 APPOINTED OFFICIALS; MUNICIPAL DUMP OPERATOR.**

The Municipal Dump Operator shall have the immediate control and supervision of the Municipal Dump, and of all dumping of garbage, refuse, waste, and rubbish thereon, subject to the general control and directives of the Utilities Superintendent. He shall at least every six (6) months, make a detailed report to the Governing Body on the condition of the dump, and shall direct their attention to such improvements, additions, and additional employees as he may believe are needed along with an estimate of the cost thereof. He shall issue dumping permits if the Governing Body should require them and shall inspect and supervise all work done to improve or extend the dump. He shall have such other duties as the Governing Body through the Utilities Superintendent may delegate to him. He may be removed at any time by the Mayor. (Ref. 17-107 RS Neb.)

#### **§ 1-217 APPOINTED OFFICIALS; MUNICIPAL BUILDING INSPECTOR.**

The Municipal Building Inspector shall conduct surveys and make inspections in any area of the Municipality to determine whether all buildings and structures are in compliance with the Municipal ordinances. The Building Inspector shall act as Plumbing, Zoning and Electrical Inspector. He shall investigate all complaints whether they are verbal, written, or in the form of a petition alleging, and charging that a violation of the Municipal ordinances exists, and that a building, or structure is unfit, or unsafe for human habitation. The Building Inspector is authorized upon properly identifying himself to enter, inspect, survey, and investigate between the hours of eight (8:00) o'clock A.M., and five (5:00) o'clock P.M., or at any time if an emergency exists, or if requested by the owner, or occupant thereof. He shall keep records of all complaints received, inspection reports, orders, and complaints issued. The records shall be available for public inspection, and he shall prepare an annual report including statistics based on the records kept. The Building Inspector shall have no financial interest in the

furnishing of labor, materials, or appliances for the construction, alteration, or maintenance of a building, except where he is the owner of a building, and he shall not act as an agent for any said dealer, or as an agent for the sale, lease, or rental of any real estate. The Building Inspector shall report to the Governing Body as often as they may deem necessary, and shall have such other duties, and issue such permits as they may direct. The Building Inspector may be removed at any time for good, and sufficient cause by the Governing Body. When acting in good faith, and without malice in the scope of his official duties, the Building Inspector shall not himself be held personally liable for any damages that may accrue to persons or property as a result of any act required by him or by reason of any act or omission in the discharge of his official duties. (Ref. 17-107 RS Neb.)

### **§ 1-218 APPOINTED OFFICIALS; MUNICIPAL CODE ENFORCEMENT OFFICIAL.**

The Municipal Code Enforcement Official shall conduct surveys and make inspections in any area of the Municipality to determine whether all properties are in compliance with the Municipal nuisance ordinances. The Municipal Code Enforcement Official shall report to the Governing Body as often as they may deem necessary, and shall have such other duties as they may direct. (Ord. No. 835, 5/21/07)

## **Article 3. Bonds and Oath**

### **§ 1-301 BONDS; FORM.**

Official bonds of the Municipality shall be in form, joint and several, and shall be made payable to the Municipality in such penalty as the Governing Body may set by resolution; Provided, the penalty amount on any bond shall not fall below the legal minimum, when one has been set by the State of Nebraska, for each particular official. All official bonds of the Municipal officials shall be executed by the principal named in such bonds and by at least two (2) sufficient sureties who shall be freeholders of the county, or by the official as principal and by a guaranty, surety, fidelity, or bonding company; Provided no Municipal official, while still in his official term of office, shall be accepted as surety on any other official's bond, contractor's bond, license bond, or appeal bond under any circumstances. Only companies that are legally authorized to transact business in the State of Nebraska shall be eligible for suretyship on the bond of an official of the Municipality. All said bonds shall obligate the principal, and sureties for the faithful discharge of all duties required by law of such principal, and shall inure to the benefit of the Municipality and any persons who may be injured by a breach of the conditions of such bonds. No bond shall be deemed to be given or complete until the approval of the Governing Body, and all sureties are endorsed in writing on the said instrument by the Mayor and Municipal Clerk pursuant to the said approval of the Governing Body. The premium on any official bond required to be given may be paid out of the General Fund, or other proper Municipal fund, upon a resolution to that effect by the Governing Body at the beginning of any Municipal year. All official bonds, meeting the conditions herein, shall be filed with the Municipal Clerk for his official records, and it shall be the duty of the Municipal Clerk to furnish a certified copy of any bond so filed upon the payment of a fee which shall be set by resolution of the Governing Body. In the event that the sureties on the official bond of any officer of the Municipality, in the opinion of the Governing Body, become insufficient, the Governing Body may, by resolution, fix a reasonable time within which the said officer may give a new bond or additional sureties as directed. In the event that the officer should fail, refuse, or neglect to give a new bond, or additional sureties to the satisfaction, and approval of the Governing Body then the office shall, by such failure, refusal, or neglect, become vacant, and it shall be the duty of the Governing Body to appoint a competent, and qualified person to fill the said office. Any official who is re-elected to office shall be required to file a new bond after each election. (Ref. 11-103 thru 11-118, 17-604 RS Neb.)

### **§ 1-302 OATH OF OFFICE; MUNICIPAL OFFICIALS.**

All officials of the Municipality, whether elected or appointed, except when a different oath is specifically provided herein, shall, before entering upon their respective duties, take and subscribe the following oath which shall be endorsed upon their respective bonds:

"I \_\_\_\_\_ do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies

foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, and without mental reservation, or for the purpose of evasion; and that I will faithfully and impartially perform the duties of the office of \_\_\_\_\_, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force, or violence; and that during such time as I am in this position I will not advocate, nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence. So help me God."

(Ref. 11-101 RS Neb.)

## Article 4. Corporate Seal

### § 1-401 SEAL; OFFICIAL CORPORATE.

The official Corporate Seal of the Municipality shall be kept in the office of the Municipal Clerk, and shall bear the following inscription, "City of St. Paul, Howard County, Nebraska." The Municipal Clerk shall affix an impression of the said official seal to all warrants, licenses, permits, ordinances, and all other official papers issued by order of the Governing Body and countersigned by the Municipal Clerk. (Ref. 17-502 RS Neb.)

## Article 5. Meetings

### § 1-501 MEETINGS; DEFINED.

Meetings, as used in this Article shall mean all regular, special, or called meetings, formal or informal of a public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action. (Ref. 84-1409(2) RS Neb.)

### § 1-502 MEETINGS; PUBLIC BODY DEFINED.

Public Body as used in this Article shall mean:

- A. The Governing Body of the Municipality,
- B. All independent boards, commissions, bureaus, committees, councils, subunits, Certificate of Need appeal panels, or any other bodies, now or hereafter created by Constitution, statute, or otherwise pursuant to law, and
- C. Advisory committees of the bodies listed above.

This Article shall not apply to subcommittees of such bodies unless such subcommittees are holding hearings, making policy or taking formal action on behalf of their parent body. (Ref. 84-1409(1) RS Neb.)

### § 1-503 MEETINGS; PUBLIC.

All public meetings as defined by law shall be held in a Municipal public building which shall be open to attendance by the public. All meetings shall be held in the public building in which the Governing Body usually holds such meetings unless the publicized notice hereinafter required shall designate some other public building or other specified place. The advance publicized notice of all public convened meetings shall be simultaneously transmitted to all members of the Governing Body and to the public by a method designated by the Governing Body or by the Mayor if the Governing Body has not designated a method. Such notice shall contain the time and specific place for each meeting and either an enumeration of the agenda subjects known at the time of the notice, or a statement that such an agenda kept continually current shall be readily available for public inspection at the office of the Municipal Clerk. Except for items of an emergency nature, the agenda shall not be enlarged later than twenty-four (24) hours before the scheduled commencement of the meeting. The Governing Body shall have the right to modify the agenda to include items of an emergency nature only, at such public meetings. The minutes of the Municipal Clerk shall include the record of the manner and advance time by which the advance publicized notice was given, a statement of how the availability of an agenda of the then known subjects was communicated, the time and specific place of the meetings, and the

names of each member of the Governing Body present or absent at each convened meeting. The minutes of the Governing Body shall be a public record open to inspection by the public upon request at any reasonable time at the office of the Municipal Clerk. Any official action on any question or motion duly moved and seconded shall be taken only by roll call vote of the Governing Body in open session. The record of the Municipal Clerk shall show how each member voted, or that the member was absent and did not vote. (*Ref. 84-1408, 84-1409, 84-1411, 84-1413 RS Neb.*)

### **§ 1-504 MEETINGS; CLOSED SESSIONS.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; or

(e) For the Community Trust created under section 81-11801.02 RS Neb., discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for:

(a) The protection of the public interest; or

(b) The prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall

designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The Act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power. (Amended by Ord. No. 910, 12/19/11)

#### **§ 1-505 MEETINGS; EMERGENCY MEETINGS.**

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of Section 1-508 of this Article shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day. (Ref. 84-1411 RS Neb.)

#### **§ 1-506 MEETINGS; MINUTES.**

Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

The minutes shall be public records and open to public inspection during normal business hours.

Minutes shall be written and available for inspection within ten (10) working days, or prior to the next convened meeting, whichever occurs earlier. (Ref. 84-1412, 84-1413 RS Neb.)

#### **§ 1-507 MEETINGS; QUORUM; VOTES.**

(1) A majority of all the members elected to the City Council shall constitute a quorum for the transaction of any business, but a fewer number of members may adjourn from time to time and compel the attendance of absent members. The Mayor shall be deemed a member of the City Council for purposes of establishing a quorum when the Mayor's presence is necessary to establish the quorum. Unless a greater vote is required by law, an affirmative vote of at least one-half of the elected members shall be required for the transaction of business.

(2) On the passage or adoption of bylaw or ordinance, and every resolution or order to enter into a contract by the City Council, the yeas and nays shall be called and recorded. A concurrence of a majority of the members elected to the City Council shall be required. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted, or if the member was absent or not voting. The requirements of a roll call vote or viva voce vote shall be satisfied by the Municipality utilizing an electronic voting device which allows the yeas and nays of each member of the Governing Body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(Ref. 17-616, 84-1413 RS Neb.) (Amended by Ord No. 1020, 3/15/21)

#### **§ 1-508 MEETINGS; NOTICE TO NEWS MEDIA.**

The Municipal Clerk, Secretary, or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting, and the subjects to be discussed at that meeting. (Ref. 84-1411 RS Neb.)

#### **§ 1-509 MEETINGS; PUBLIC PARTICIPATION.**

Subject to the provisions of this Article, the public shall have the right to attend and the right to speak at meetings of public bodies and all or any part of a meeting of a public body except for closed meetings called pursuant to Section 1-504 may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

It shall not be a violation of this Section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings. No public body shall require members of the public to identify themselves as a condition for admission to the meeting. The body may require any member of the public desiring to address the body to identify himself or herself. No public body shall for the purpose of circumventing the provisions of this Article hold a meeting in a place known by the body to be too small to accommodate the anticipated audience. No public body shall be deemed in violation of this Section if it holds its meeting in its traditional meeting place which is located in this State. No public body shall hold a meeting outside the State of Nebraska. The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting. Public bodies shall make available at the meeting, for examination and copying by members of the public, at least one (1) copy of all reproducible written material to be discussed at an open meeting. (Ref. 84-1412 RS Neb.)

#### **§ 1-510 MEETINGS; REGULAR MEETING.**

(1) The meetings of the Governing Body shall be held in City Hall unless otherwise noticed in the published and posted meeting notice of the Mayor and City Council. The City Hall is located in the City Offices, 704 6th Street, Saint Paul, Nebraska and shall generally be the meeting place of the Municipality. Regular meetings shall be held on the first (1st) Monday and the third (3rd) Monday of each month at the hour of seven (7:00) o'clock P.M. In the event there is not sufficient business to warrant a meeting on the third (3rd) Monday of each month, the Mayor, upon notification to the members of the Council, may postpone that meeting of the Governing Body to the meeting to be held on the first (1st) Monday of the month next following the postponement.

(2) At all meetings of the Council a majority of the Councilmembers shall constitute a quorum to do business. (Ref. 17-105 RS Neb.) (Amended by Ord. Nos. 638, 10/21/91; 665, 1/3/95; 781, 4/7/03)

#### **§ 1-511 MEETINGS; SPECIAL MEETINGS.**

Special meetings may be called by the Mayor, or by three members of the City Council, the object of which shall be submitted to the Council in writing. The call and object, as well as the disposition thereof, shall be entered upon the journal by the Municipal Clerk. On filing the call for a special meeting, the Municipal Clerk shall notify the Councilmembers of the special meeting, stating the time and its purpose. Notice of a special meeting need not be given to a Councilmember known to be out of the state, or physically unable to be present. A majority of the members of the City Council shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day and compel the attendance of the absent members. Whether a quorum is present or not, all absent members shall be sent for and compelled to attend.

At the hour appointed for the meeting, the Municipal Clerk shall proceed to call the roll of members and announce whether a quorum is present. If a quorum is present, the Council shall be called to order by the Mayor, if present, or if absent, by the President of the Council. In the absence of both the Mayor and the President of the Council, the City Councilmembers shall elect a President pro tempore. All Ordinances passed at any special meeting shall comply with procedures set forth in Chapter 1, Article 6 herein. (Ref. 17-106 RS Neb.)

#### **§ 1-512 MEETINGS; ORDER OF BUSINESS**

All meetings of the Governing Body shall be open to the public. Promptly at the hour set by law on the day of each regular meeting, the members of the Governing Body, the Municipal Clerk, the Mayor, and such other Municipal officials that may be required shall take their regular stations in the meeting

place, and the business of the Municipality shall be taken up for consideration, and disposition in the following order:

Reading and Approval of the Minutes of the Previous Meeting

Building Permits

Claims

General Meeting

### **§ 1-513 MEETINGS; PARLIAMENTARY PROCEDURE.**

The Mayor shall preserve order during meetings of the Governing Body and shall decide all questions of order, subject to an appeal to the Governing Body. When any person is called to order, he shall be seated until the point is decided. When the Mayor is putting the question, no person shall leave the meeting room. Every person present, previous to speaking shall rise from his seat and address himself to the presiding officer and while speaking shall confine himself to the question. When two (2), or more persons rise at once, the Mayor shall recognize the one who spoke first. All resolutions or motions shall be reduced to writing before being acted upon, if requested by the Municipal Clerk, or any member of the Governing Body. Every member of the Governing Body who is present when a question is voted upon, shall cast his vote unless excused by a majority of the Governing Body present. No motion shall be put or debated unless seconded. When seconded, it shall be stated by the Mayor before being debatable. In all cases where a motion or resolution is entered on the minutes, the name of the member of the Governing Body making the motion, or resolution shall be entered also. After each vote, the "Yeas" and "Nays" shall be taken, and entered in the minutes upon the request of any member of the Governing Body. Before the vote is actually taken, any resolution, motion, or proposed ordinance may be withdrawn from consideration by the sponsor thereof with the consent of the member of the Governing Body seconding the said resolution, motion, or ordinance. When, in the consideration of an ordinance, different times, or amounts are proposed, the question shall be put on the largest sum, or the longest time. A question to reconsider shall be in order when made by a member voting with the majority, but such motion to reconsider must be made before the expiration of the third (3rd) regular meeting after the initial consideration of the question. When any question is under debate, no motion shall be made, entertained, or seconded except the previous question, a motion to table, and to adjourn. Each of the said motions shall be decided without debate. Any of the rules of the Governing Body for meetings may be suspended by a two-thirds (2/3) vote of the members present. In all cases in which provisions are not made by these rules, Robert's Rules of Order is the authority by which the Governing Body shall decide all procedural disputes that may arise.

### **§ 1-514 MEETINGS; CHANGE IN OFFICE.**

The change in office shall be made as follows: The Mayor and Council shall meet on the first regular meeting date in December of each year in which a Municipal election is held and the outgoing officers and the outgoing members of the Council shall present their reports, and upon the old Council having completed its business up to the said time, the outgoing members of the Council shall surrender their offices to the incoming members, and the outgoing officers shall thereupon each surrender to his successor in office all property, records, papers and moneys, belonging to the same. (Ref. 17-107.02(9) RS Neb.)

### **§ 1-515 MEETINGS; ORGANIZATIONAL.**

The newly elected Council shall convene at the regular place of meeting in the City on the first (1st) regular meeting in December of each year in which a Municipal election is held immediately after the prior Council adjourns and proceed to organize themselves for the ensuing year. The Mayor elected for the new municipal year shall call the meeting to order. The Council shall then proceed to examine the credentials of its members and other elective officers of the City to see that each has been duly and properly elected, and to see that such oaths and bonds have been given as are required. After ascertaining that all members are duly qualified, the Council shall then elect one of its own body who shall be styled as "President of the Council." The Mayor shall then nominate his candidates for appointive offices. He shall then proceed with the regular order of business. It is hereby made the duty

of each and every member of the Council, or his or her successor in office, and of each officer elected to any office, to qualify prior to the first (1st) regular meeting in December following his election. All appointive officers shall qualify within two (2) weeks following their appointments. Qualification for each officer who is not required to give bond shall consist in his subscribing and taking an oath to support the Constitution of the United States, the Constitution of the State of Nebraska, the laws of the Municipality and to perform faithfully and impartially the duties of his office, said oath to be filed in the office of the Municipal Clerk. Each officer who is required to give a bond shall file the required bond in the office of the Municipal Clerk with sufficient sureties, conditioned on the faithful discharge of the duties of his office, with the oath endorsed thereon.

### **§ 1-516 MEETINGS; TELEPHONE CONFERENCE CALLS; WHEN ALLOWED.**

(1) A meeting of the governing body of a joint entity formed under the Interlocal Cooperation Act or of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act may be held by telephone conference call if:

(a) The territory represented by the member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given which identifies each telephone conference location at which a member of the entity's or pool's governing body will be present;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice;

(g) The telephone conference call lasts no more than one hour; and

(h) No more than one-half of the entity's or pool's meetings in a calendar year are held by telephone conference call.

(2) Nothing in this section shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls shall not be used to circumvent any of the public government purposes established in sections 84-1408 to 84-1414 RS Neb. (Ref. 84-1411(3) RS Neb.) (Ord. No. 743, 5/15/00)

## **Article 6. Ordinances**

### **§ 1-601 ORDINANCES; GRANT OF POWER.**

The Governing Body shall have the responsibility of making all ordinances, by-laws, rules, regulations, and resolutions, not inconsistent with the laws of the State of Nebraska, as may be necessary and proper for maintaining the peace, good government, and welfare of the Municipality and its trade, commerce, and security. (Ref. 17-505 RS Neb.)

### **§ 1-602 ORDINANCES; INTRODUCTION.**

Ordinances shall be introduced by members of the Governing Body in either of the following ways:

1. With the recognition of the Mayor, a Councilmember may, in the presence and hearing of a majority of the members elected to the Council read aloud the substance of his proposed ordinance

and file a copy of the same with the Municipal Clerk for future consideration;

2. Or with the recognition of the Mayor, a Councilmember may present his proposed ordinance to the Clerk who in the presence and hearing of a majority of the members elected to the Council, shall read aloud the substance of the same and shall file the same for future consideration.

### **§ 1-603 ORDINANCES; RESOLUTIONS AND MOTIONS.**

Resolutions and motions shall be introduced in one of the methods prescribed for the introduction of ordinances. After their introduction, they shall be fully and distinctly read one (1) time in the presence and hearing of a majority of the members elected to the Council. The issue raised by said resolutions or motions shall be disposed of in accordance with the usage of parliamentary law adopted for the guidance of the Council. A majority vote shall be required to pass any resolution or motion. The vote on any resolution or motion shall be by roll call vote.

### **§ 1-604 ORDINANCES; STYLE.**

The style of all Municipal ordinances shall be:

"Be it ordained by the Mayor and Council of the City of St. Paul, Nebraska:"

*(Ref. 17-613 RS Neb.)*

### **§ 1-605 ORDINANCES; TITLE.**

No ordinance shall contain a subject not clearly expressed in its title. (Ref. 17-614 RS Neb.)

### **§ 1-606 ORDINANCES; PASSAGE.**

Ordinances, resolutions, or orders for the appropriation of money shall require for their passage the concurrence of the majority of the members of the Governing Body. Ordinances of a general or permanent nature shall be read by the title on three (3) different days. This requirement may be suspended by threefourths (3/4) vote of the Council, in such case said ordinance may be read by title or number and then moved for final passage. Three-fourths (3/4) of the Council may require any ordinance to be read in full before final passage under either process. (Ref. 17-614 RS Neb.)

### **§ 1-607 ORDINANCES; PUBLICATION OR POSTING.**

All ordinances of a general nature shall be published one (1) time within fifteen (15) days after they are passed in some newspaper published in the Municipality, or if no paper is published in the Municipality, then by posting a written or printed copy thereof in each of three (3) public places in the Municipality. (Ref. 17-613 RS Neb.)

### **§ 1-608 ORDINANCES; CERTIFICATE OF PUBLICATION OR POSTING.**

The passage, approval, and publication or posting of all ordinances shall be sufficiently proven by a certificate under the Seal of the Municipality from the Municipal Clerk showing that the said ordinance was passed and approved, and when, and in what paper the same was published, or when, and by whom, and where the same was posted. (Ref. 17-613 RS Neb.)

### **§ 1-609 ORDINANCES; EMERGENCY ORDINANCE,**

In the case of riot, infectious or contagious diseases, or other impending danger, failure of a public utility, or other emergency requiring its immediate operation, such ordinance shall take effect upon the proclamation of the Mayor, and the posting thereof in at least three (3) of the most public places in the Municipality. Such emergency notice shall recite the emergency and be passed by a three-fourths (3/4) vote of the Governing Body, and entered upon the Municipal Clerk's minutes. (Ref. 17-613 RS Neb.)

### **§ 1-610 ORDINANCES; AMENDMENTS AND REVISIONS.**

No ordinance or section thereof shall be revised or amended unless the new ordinance contains the entire ordinance or section as revised or amended, and the ordinance or section so amended shall be repealed. (Ref. 17-614 RS Neb.)

**RE: Homestead Bank**

**Dated: Wednesday, January 17, 2024**

I, Connie Jo Beck, City Clerk/Deputy Treasurer hereby request to REMOVE Joel M. Bergman from all City Accounts as listed below and ADD \_\_\_\_\_ as the new Council President to the City of St. Paul, NE account signature cards list below (see January 16, 2024 minutes).

*Thank you. Connie Jo Beck*

**Account Number   City Account Title**

**300-100-027      City of St. Paul General      Homestead Bank**

**Signature Card Names**

- Mike Feeken, Mayor
- Connie Jo Beck, City Clerk/ Deputy Treasurer
- Laura Berthelsen, Deputy Treasurer
- Sally Einspahr, City Treasurer
- \_\_\_\_\_, Council President
- Liana Wroblewski, Utility Clerk
- Kristi Fousek, Payroll Clerk

**Signature Card Names RE: Names Below:**

- Mike Feeken, Mayor
- Connie Jo Beck, City Clerk/ Deputy Treasurer
- Laura Berthelsen, Deputy Treasurer
- Sally Einspahr, City Treasurer
- \_\_\_\_\_, Council President

3000-5482-7	City Recreational Trail	Homestead Bank
300-300-277	City Sales Tax Checking	Homestead Bank
300-300-749	City St. Paul Civic Center	Homestead Bank
300-301-465	City REDLG	Homestead Bank
300-303-057	City Amer Rescue Plan (ARP)	Homestead Bank

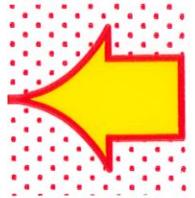
300-504-189	City Water M. Mkt	Homestead Bank
300-504-409	City Keno M. Mkt	Homestead Bank
300-504-420	City Sales Tax M. Mkt	Homestead Bank
300-504-442	City Pool M. Mkt	Homestead Bank
300-504-805	City General M. Mkt	Homestead Bank
300-504-849	City Sewer M. Mkt	Homestead Bank
300-504-860	City Police M. Mkt	Homestead Bank
300-504-882	City Senior Center M. Mkt	Homestead Bank
300-504-915	City Street Brick M. Mkt	Homestead Bank
300-504-970	City Library M. Mkt	Homestead Bank
300-504-981	City Light M. Mkt	Homestead Bank
300-504-992	City Fire M. Mkt	Homestead Bank
300-505-003	City Ambulance M. Mkt	Homestead Bank
300-505-014	City Street M. Mkt	Homestead Bank
300-505-025	City Park M. Mkt	Homestead Bank
300-505-036	City TIF M. Mkt	Homestead Bank
300-505-168	City Elmwood Cemetery Found.	Homestead Bank
300-505-179	City Civic Center Sinking M. Mkt	Homestead Bank

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**Connie Jo Beck, City Clerk/Deputy Treasurer**

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**Mike Feeken, Mayor**



**RE: Citizens Bank & Trust**

**Dated: Wednesday, January 17, 2024**

I, Connie Jo Beck, City Clerk/Deputy Treasurer hereby request to REMOVE Joel M. Bergman from ALL City Accounts as listed below and ADD \_\_\_\_\_ as the new City President to the City of St. Paul, NE account signature cards listed below (see January 16, 2024 minutes).

**Thank you.**                      **Connie Jo Beck**

**Account Number**              **City Account Title**

**102-342**                      **City 25% Infrastructure**                      **Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**

**102-407**                      **City 125 Plan**                      **Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Liana Wroblewski, Utility Clerk  
Kristie M Fousek, Payroll Clerk

**102-415**                      **City Consumer Deposit**                      **Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Liana Wroblewski, Utility Clerk

**102-482 City Health Deductible Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Liana Wroblewski, Utility Clerk  
Kristi Fousek, Payroll Clerk

**753-122 City Elmwood Cemetery Savings Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Liana Wroblewski, Utility Clerk

**772-682 City Park Aluminum Savings Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Matthew Helzer, Utilities Superintendent

**#103667 Fire Station Sales Tax Proceeds Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Matthew Helzer, Utilities Superintendent

**#103683 Fire Station Construction Citizens Bank**

**Mike Feeken, Mayor**  
Connie Jo Beck, City Clerk/ Deputy Treasurer  
Laura Berthelsen, Deputy Treasurer  
Sally Einspahr, City Treasurer  
\_\_\_\_\_, **Council President**  
Matthew Helzer, Utilities Superintendent

**Please See ICS Accounts Next Page**

ICS's	City Account Title	Signature Card Names
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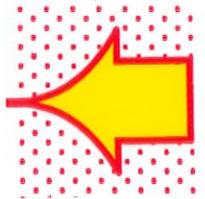
103217	Light ICS	<b>Mike Feeken, Mayor</b>
103225	Water ICS	Connie Jo Beck, City Clerk/ Deputy Treasurer
103241	Sewer ICS	Laura Berthelsen, Deputy Treasurer
103209	General ICS	Sally Einspahr, City Treasurer
103233	Building ICS	_____, <b>Council President</b>
103349	Street ICS	
103268	Fire ICS	
103292	Police ICS	
103446	Cemetery ICS	
103276	Ambulance ICS	
103438	Pool ICS	
103284	Park ICS	
103365	Library ICS	
103314	Keno ICS	
103373	Senior Center ICS	
103381	REDLG ICS	
102342	25% Infrastructure ICS	
103462	Sales Tax ICS	
102482	Health Deductible	

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Connie Jo Beck, City Clerk/Deputy Treasurer

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Mike Feeken, Mayor



# Heritage Bank

## NEW ACCOUNT APPLICATION

Thank you for your interest in banking with us! In an effort to get to know you better, we ask that you complete the information below and sign where indicated. We are pleased to have you as a new customer, and we look forward to providing you with *service you can bank on* for many years to come. Please let us know whenever we can be of assistance.

\*Customer Name Michael "Mike" Feeken  
\*Social Security Number 506-25-8421  
\*Date of Birth 08-03-1978  
Employer NE First Five  
Position Strategic Partnership Advisor  
\*Drivers License # H12251944  
Issue Date 7/24/19 Issue State NE Exp. 8/3/24  
\*Street Address 1604 Custer Street  
PO Box -----  
\*City/State/Zip St Paul, NE 68873  
Home Phone -----  
Cellular Phone 308-754-3010  
Work Phone 402-417-9256

Have you lived anywhere besides Nebraska in the past 5 years? NO

Mother's Maiden Name Ollstedt

E-Mail Address mfeeken@cityofstpaulne.org

Initial purpose of visit: -----

I/we understand that I/we are the only individual(s) authorized to use this account and I/we hereby agree to the terms and conditions set forth in the Account Agreement and supporting disclosure statements that I/we have received. I/we authorize the bank to make inquiries to the credit bureau, and verify all information on this application. I/we acknowledge that all Heritage Bank locations are in fact part of one bank and that the deposits held at each office are not separately insured. Member FDIC - Equal Opportunity Lender.

January 17, 2024

Customer Signature \_\_\_\_\_ Date

\*Customer Name Connie Jo Beck  
\*Social Security Number 506-84-5078  
\*Date of Birth 03-21-1962  
Employer City of St. Paul, NE  
Position City Clerk/Deputy Treasurer  
\*Drivers License # G49001004  
Issue Date 2/11/22 Issue State NE Exp. 3/21/27  
\*Street Address 901 13th Avenue  
PO Box -----  
\*City/State/Zip St. Paul, NE 68873  
Home Phone -----  
Cellular Phone 308-571-0045  
Work Phone 308-754-4483

Have you lived anywhere besides Nebraska in the past 5 years? NO

Mother's Maiden Name Runge

E-Mail Address cjbeck@cityofstpaulne.org

How did you hear about us? -----

January 17, 2024

Customer Signature \_\_\_\_\_ Date

**Bank Use Only: \*Denotes information required by the USA Patriot Act**

New customer / CIP procedures required  Existing customer / have all info & identity known / CIP exempt

**Document resolution of identity discrepancies between ID, application and credit report here:**

Dated: Wednesday, January 17, 2024

I, Connie Jo Beck, City Clerk/Deputy Treasurer hereby request to REMOVE Joel M. Bergman from all City Accounts as listed below and ADD \_\_\_\_\_ as the new Council President to the City of St. Paul, NE account signature cards list below (see January 16, 2024 minutes).

Thank you.

Connie Jo Beck

Mike Feeken, Mayor

Connie Jo Beck, City Clerk/ Deputy Treasurer

Laura Berthelsen, Deputy Treasurer

Sally Einspahr, City Treasurer

\_\_\_\_\_, Council President

## NEBRASKA CLASS INVESTMENTS

Water	01-0005-0002
Sewer	01-0005-0003
General	01-0005-0004
Street	01-0005-0005
Fire	01-0005-0006
Police	01-0005-0007
Fire Station Construction	
	01-0005-0008
Cemetery	01-0005-0009
Ambulance	01-0005-0010
Park	01-0005-0011

aaron.bose  
nebraska.class.com

Library	01-0005-0012
Keno	01-0005-0013
Sales Tax	01-0005-0014
25% Infrast.	01-0005-0015
Sales Tax (Fire Station)	
	01-0005-0016
REDLG	01-0005-0017
ARPA	01-0005-0018
Building Sinking	
	01-5000-0019
Swimming Pool	
	01-0005-0020
Senior Center	
	01-5000-0021
Health Ded	01-5000-0022

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Connie Jo Beck, City Clerk/Deputy Treasurer

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Mike Feeken, Mayor

File: Shared: Signature Card

## Name Change Form

Effective Date: January 17, 2024

Participant # NE-01-

Entity Name: City of St. Paul, Nebraska

### Individual(s) to be Updated

[Redacted]  
Print Prior First and Last Name

\_\_\_\_\_ Title

\_\_\_\_\_ Email

\_\_\_\_\_ Phone

\_\_\_\_\_ Print New First and Last Name

\_\_\_\_\_ \*(Signature Required if Authorized Signer)

**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

Mike Feeken

\_\_\_\_\_ Print Prior First and Last Name

mfeeken@cityofstpaulne.org

\_\_\_\_\_ Email

Mike Feeken

\_\_\_\_\_ Print New First and Last Name

\_\_\_\_\_ Mayor

\_\_\_\_\_ Title

308-754-4483

\_\_\_\_\_ Phone

\_\_\_\_\_ \*(Signature Required if Authorized Signer)

**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

Connie Jo Beck

\_\_\_\_\_ Print Prior First and Last Name

cjbeck@cityofstpaulne.org

\_\_\_\_\_ Email

Connie Jo Beck

\_\_\_\_\_ Print New First and Last Name

\_\_\_\_\_ City Clerk/Deputy Treasurer

\_\_\_\_\_ Title

308-754-4483

\_\_\_\_\_ Phone

\_\_\_\_\_ \*(Signature Required if Authorized Signer)

**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

**Note:** All completed forms should be sent to the Client Service team via the contact information listed below.

717 17th Street, Suite 1850  
Denver, Colorado 80202

T (866) 256-6460  
F (866) 256-6459

clientservices@nebraskaclass.com  
www.nebraskaclass.com

## Name Change Form

Effective Date: January 17, 2024

Participant # NE-01-

Entity Name: City of St. Paul, Nebraska

### Individual(s) to be Updated

**Laura Berthelsen**

Print Prior First and Last Name

laurab@cityofstpaulne.org

Email

Laura Berthelsen

Print New First and Last Name

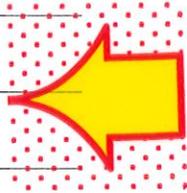
Deputy Clerk

Title

308-754-4483

Phone

**\*(Signature Required if Authorized Signer)**



**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

**Sally Einspahr**

Print Prior First and Last Name

seinspahr@bankwithcitizens.com

Email

Sally Einspahr

Print New First and Last Name

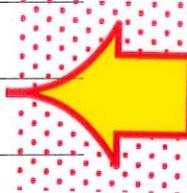
City Treasurer

Title

308-754-4483

Phone

**\*(Signature Required if Authorized Signer)**



**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

Print Prior First and Last Name

Title

Email

Phone

Print New First and Last Name

**\*(Signature Required if Authorized Signer)**

**Do you want to update your username for the Nebraska CLASS Participant Portal to reflect your new name?**

Yes  No

**Note:** All completed forms should be sent to the Client Service team via the contact information listed below.

717 17th Street, Suite 1850  
Denver, Colorado 80202

T (866) 256-6460  
F (866) 256-6459

clientservices@nebraskaclass.com  
www.nebraskaclass.com

**Dated: Wednesday, January 17, 2024**

I, Connie Jo Beck, City Clerk/Deputy Treasurer hereby request to REMOVE Joel M. Bergman from all City Accounts as listed below and ADD \_\_\_\_\_ as the new Council President to the City of St. Paul, NE account signature cards list below (see January 16, 2024 minutes).

*Thank you.*

*Connie Jo Beck*

**Mike Feeken, Mayor**

Connie Jo Beck, City Clerk/ Deputy Treasurer

Laura Berthelsen, Deputy Treasurer

Sally Einspahr, City Treasurer

\_\_\_\_\_, Council President

## **NPAIT INVESTMENTS**

*jgoedken@pmanet  
work.com*

Light #23251-101  
Water #23251-102  
General #23251-104  
Sewer #23251-106  
Fire #23251-107  
Ambulance #23251-108  
Park #23251-109  
Library #23251-110  
Keno #23251-111

Redlg #23251-112

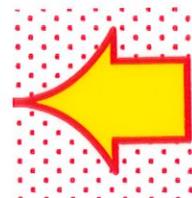
Fire Station (Construction) #23251-201

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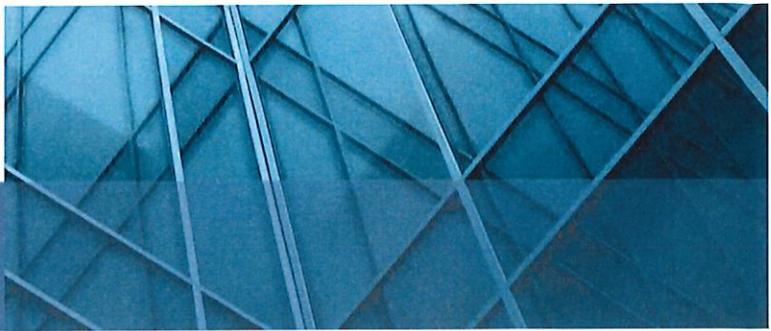
Connie Jo Beck, City Clerk/Deputy Treasurer

---

Mike Feeken, Mayor



File: Shared: Signature Card



# AUTHORIZED PERSONNEL INFORMATION

Participant/Entity Name: City of St. Paul, Nebraska

Select one of the following:

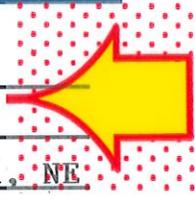
- Activate New Authorized Individual for **Full** Rights (Complete Sections A, B, C and E)
- Activate New Authorized Individual for **Limited** Rights (Complete Sections A, B, D and E)
- De-Activate Existing Authorized Individual \_\_\_\_\_ (Insert Name and Complete Section E below)

## SECTION A: NPAIT PARTICIPANT INFORMATION

1. Select one of the following:
- I am an existing NPAIT Participant. My account number is: \_\_\_\_\_
  - This is a new NPAIT relationship. I am establishing authorized personnel for the first time.

## SECTION B: AUTHORIZED PERSONNEL INFORMATION

2. Please designate the NPAIT Authorized Individual for your Entity:
- Name: \_\_\_\_\_ Phone: (308) 754-4483
- Fax: (308) 754-5286 Email: \_\_\_\_\_
- Title: Council President Address: 704 6th Street, St. Paul, NE  
68873



## SECTION C: ACCOUNT SECURITY / AUTHORITY - FULL RIGHTS

*Please complete Section C for Full Rights OR Section D for Limited Rights*

3. The above-named authorized person will have the authority to:
- Certify the Authorized Personnel at the Entity, and Specify the PMA GPS® Access Capabilities;
  - Add, Change, Delete the Bank Information (ACH/Wire) NPAIT has on File for the Entity;
  - Sign up for State Aid Deposits;
  - Open, Close, Change and Reactivate NPAIT Account Information; and
  - Move money (make purchases, redemptions, transfers and fixed rate investments.)
4. Account Authority:
- This authorization applies to all NPAIT sub-accounts for my entity.
  - This authorization only applies to the following accounts:
- \_\_\_\_\_

5. System Access:  
 Yes, access to PMA GPS® <sup>1</sup> is necessary; a username and password will be sent via email.  
 No, access to PMA GPS® is not necessary at this time.  
*<sup>1</sup>The PMA Governmental Portfolio System ("PMA GPS®") is an online system that provides 24 hour access to your NPAIT account(s).*
6. Email Notification:  
 Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.  
 No, do not send an email when online statements and confirmations are available.

## SECTION D: ACCOUNT SECURITY / AUTHORITY - LIMITED RIGHTS (TRANSACTION OR VIEW ONLY)

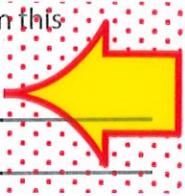
7. Security:  
 Yes, the authorized person is authorized to move money (make purchases, redemptions and transfers.)  
 No, the authorized person is not authorized to move money; VIEW ONLY access is requested.
8. Account Authority:  
 This authorization applies to all NPAIT sub-accounts for my entity.  
 This authorization only applies to the following accounts:  


---
9. System Access:  
 Yes, access to PMA GPS® is necessary; a username and password will be sent via email.  
 No, access to PMA GPS® is not necessary at this time.
10. Email Notification:  
 Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.  
 No, do not send an email when online statements and confirmations are available.

## SECTION E: AUTHORIZATION

This section must be signed by either an authorized person as designated in the Master Account Application (or a Primary Contact or Authorized Personnel Information form), OR the new incumbent in an authorized position, accompanied by a copy of the board minutes covering the appointment/election of a new incumbent. (Please mark the appropriate section and black out salary and other confidential information.) The authorizations set forth on this form shall remain in full force and effect until the Fund receives written notification of a change.

Signature: _____	Date: <u>January 17, 2024</u>
Printed Name: _____	Phone: <u>(308) 754-4483</u>
Title: <u>Council President</u>	Email: _____



**Send completed forms to your PMA representative or to [Client-Service@npait.com](mailto:Client-Service@npait.com)**



# AUTHORIZED PERSONNEL INFORMATION

Participant/Entity Name: City of St. Paul, Nebraska

Select one of the following:

- Activate New Authorized Individual for **Full** Rights (Complete Sections A, B, C and E)
- Activate New Authorized Individual for **Limited** Rights (Complete Sections A, B, D and E)
- De-Activate Existing Authorized Individual \_\_\_\_\_ (Insert Name and Complete Section E below)

## SECTION A: NPAIT PARTICIPANT INFORMATION

1. Select one of the following:
  - I am an existing NPAIT Participant. My account number is: \_\_\_\_\_
  - This is a new NPAIT relationship. I am establishing authorized personnel for the first time.

## SECTION B: AUTHORIZED PERSONNEL INFORMATION

2. Please designate the NPAIT Authorized Individual for your Entity:
 

Name:	<u>Mike Feeken</u>	Phone:	<u>(308)754-4483</u>
Fax:	<u>(308)754-5286</u>	Email:	<u>mfeeken@cityofstpaulne.org</u>
Title:	<u>Mayor</u>	Address:	<u>704 6th Street, St. Paul, NE 68873</u>

## SECTION C: ACCOUNT SECURITY / AUTHORITY - FULL RIGHTS

*Please complete Section C for Full Rights OR Section D for Limited Rights*

3. The above-named authorized person will have the authority to:
  - Certify the Authorized Personnel at the Entity, and Specify the PMA GPS® Access Capabilities;
  - Add, Change, Delete the Bank Information (ACH/Wire) NPAIT has on File for the Entity;
  - Sign up for State Aid Deposits;
  - Open, Close, Change and Reactivate NPAIT Account Information; and
  - Move money (make purchases, redemptions, transfers and fixed rate investments.)
4. Account Authority:
  - This authorization applies to all NPAIT sub-accounts for my entity.
  - This authorization only applies to the following accounts:

\_\_\_\_\_

5. System Access:  
 Yes, access to PMA GPS® <sup>1</sup> is necessary; a username and password will be sent via email.  
 No, access to PMA GPS® is not necessary at this time.  
*<sup>1</sup>The PMA Governmental Portfolio System ("PMA GPS®") is an online system that provides 24 hour access to your NPAIT account(s).*
6. Email Notification:  
 Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.  
 No, do not send an email when online statements and confirmations are available.

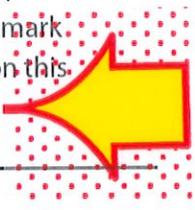
**SECTION D: ACCOUNT SECURITY / AUTHORITY - LIMITED RIGHTS (TRANSACTION OR VIEW ONLY)**

7. Security:  
 Yes, the authorized person is authorized to move money (make purchases, redemptions and transfers.)  
 No, the authorized person is not authorized to move money; VIEW ONLY access is requested.
8. Account Authority:  
 This authorization applies to all NPAIT sub-accounts for my entity.  
 This authorization only applies to the following accounts:  


---
9. System Access:  
 Yes, access to PMA GPS® is necessary; a username and password will be sent via email.  
 No, access to PMA GPS® is not necessary at this time.
10. Email Notification:  
 Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.  
 No, do not send an email when online statements and confirmations are available.

**SECTION E: AUTHORIZATION**

This section must be signed by either an authorized person as designated in the Master Account Application (or a Primary Contact or Authorized Personnel Information form), OR the new incumbent in an authorized position, accompanied by a copy of the board minutes covering the appointment/election of a new incumbent. (Please mark the appropriate section and black out salary and other confidential information.) The authorizations set forth on this form shall remain in full force and effect until the Fund receives written notification of a change.



Signature: \_\_\_\_\_ Date: January 17, 2024  
 Printed Name: Mike Feeken Phone: (308)754-4483  
 Title: Mayor Email: mfeeken@cityofstpaulne.org

**Send completed forms to your PMA representative or to Client-Service@npait.com**



# AUTHORIZED PERSONNEL INFORMATION

Participant/Entity Name: \_\_\_\_\_

Select one of the following:

- Activate New Authorized Individual for **Full** Rights (Complete Sections A, B, C and E)
- Activate New Authorized Individual for **Limited** Rights (Complete Sections A, B, D and E)
- De-Activate Existing Authorized Individual \_\_\_\_\_ (Insert Name and Complete Section E below)

## SECTION A: NPAIT PARTICIPANT INFORMATION

1. Select one of the following:
  - I am an existing NPAIT Participant. My account number is: \_\_\_\_\_
  - This is a new NPAIT relationship. I am establishing authorized personnel for the first time.

## SECTION B: AUTHORIZED PERSONNEL INFORMATION

2. Please designate the NPAIT Authorized Individual for your Entity:
 

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Address: \_\_\_\_\_

## SECTION C: ACCOUNT SECURITY / AUTHORITY - FULL RIGHTS

*Please complete Section C for Full Rights OR Section D for Limited Rights*

3. The above-named authorized person will have the authority to:
  - Certify the Authorized Personnel at the Entity, and Specify the PMA GPS® Access Capabilities;
  - Add, Change, Delete the Bank Information (ACH/Wire) NPAIT has on File for the Entity;
  - Sign up for State Aid Deposits;
  - Open, Close, Change and Reactivate NPAIT Account Information; and
  - Move money (make purchases, redemptions, transfers and fixed rate investments.)

4. Account Authority:
  - This authorization applies to all NPAIT sub-accounts for my entity.
  - This authorization only applies to the following accounts: \_\_\_\_\_

5. System Access:
- Yes, access to PMA GPS<sup>®</sup> <sup>1</sup> is necessary; a username and password will be sent via email.
  - No, access to PMA GPS<sup>®</sup> is not necessary at this time.
- <sup>1</sup>The PMA Governmental Portfolio System ("PMA GPS<sup>®</sup>") is an online system that provides 24 hour access to your NPAIT account(s).*
6. Email Notification:
- Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS<sup>®</sup> must have been selected in the section above.
  - No, do not send an email when online statements and confirmations are available.

## SECTION D: ACCOUNT SECURITY / AUTHORITY - LIMITED RIGHTS (TRANSACTION OR VIEW ONLY)

7. Security:
- Yes, the authorized person is authorized to move money (make purchases, redemptions and transfers.)
  - No, the authorized person is not authorized to move money; VIEW ONLY access is requested.
8. Account Authority:
- This authorization applies to all NPAIT sub-accounts for my entity.
  - This authorization only applies to the following accounts:  
\_\_\_\_\_
9. System Access:
- Yes, access to PMA GPS<sup>®</sup> is necessary; a username and password will be sent via email.
  - No, access to PMA GPS<sup>®</sup> is not necessary at this time.
10. Email Notification:
- Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS<sup>®</sup> must have been selected in the section above.
  - No, do not send an email when online statements and confirmations are available.

## SECTION E: AUTHORIZATION

This section must be signed by either an authorized person as designated in the Master Account Application (or a Primary Contact or Authorized Personnel Information form), OR the new incumbent in an authorized position, accompanied by a copy of the board minutes covering the appointment/election of a new incumbent. (Please mark the appropriate section and black out salary and other confidential information.) The authorizations set forth on this form shall remain in full force and effect until the Fund receives written notification of a change.

Signature: _____	Date: _____
Printed Name: _____	Phone: _____
Title: _____	Email: _____

**Send completed forms to your PMA representative or to [Client-Service@npait.com](mailto:Client-Service@npait.com)**

# OFFICIAL SURVEY RECORD

Outlot "A" of Section 4, Township 14 North, Range 10 West of the 6th P.M., and  
Parts of Lot 1 and Lot 4, Block 12, WALLACE'S ADDITION to the City of St. Paul, Howard County, Nebraska



**LAND SURVEYING**

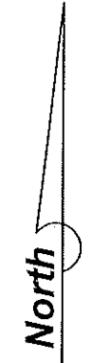
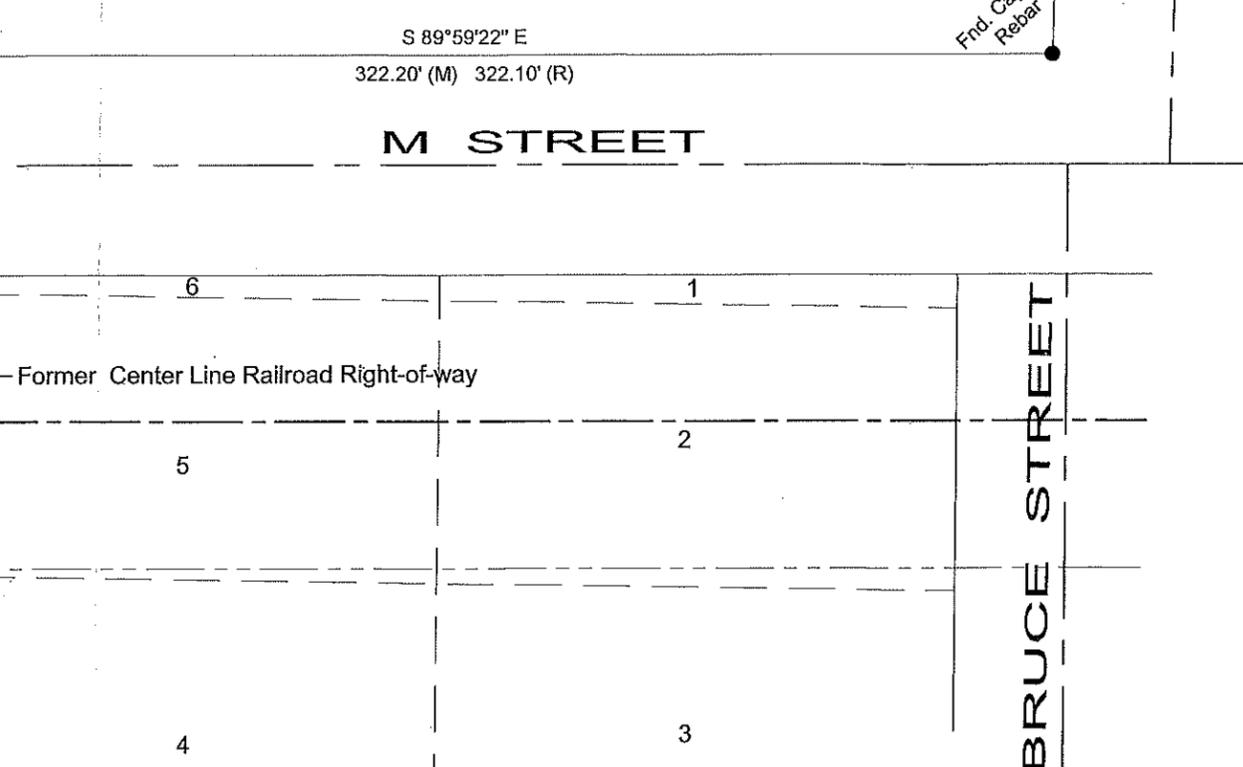
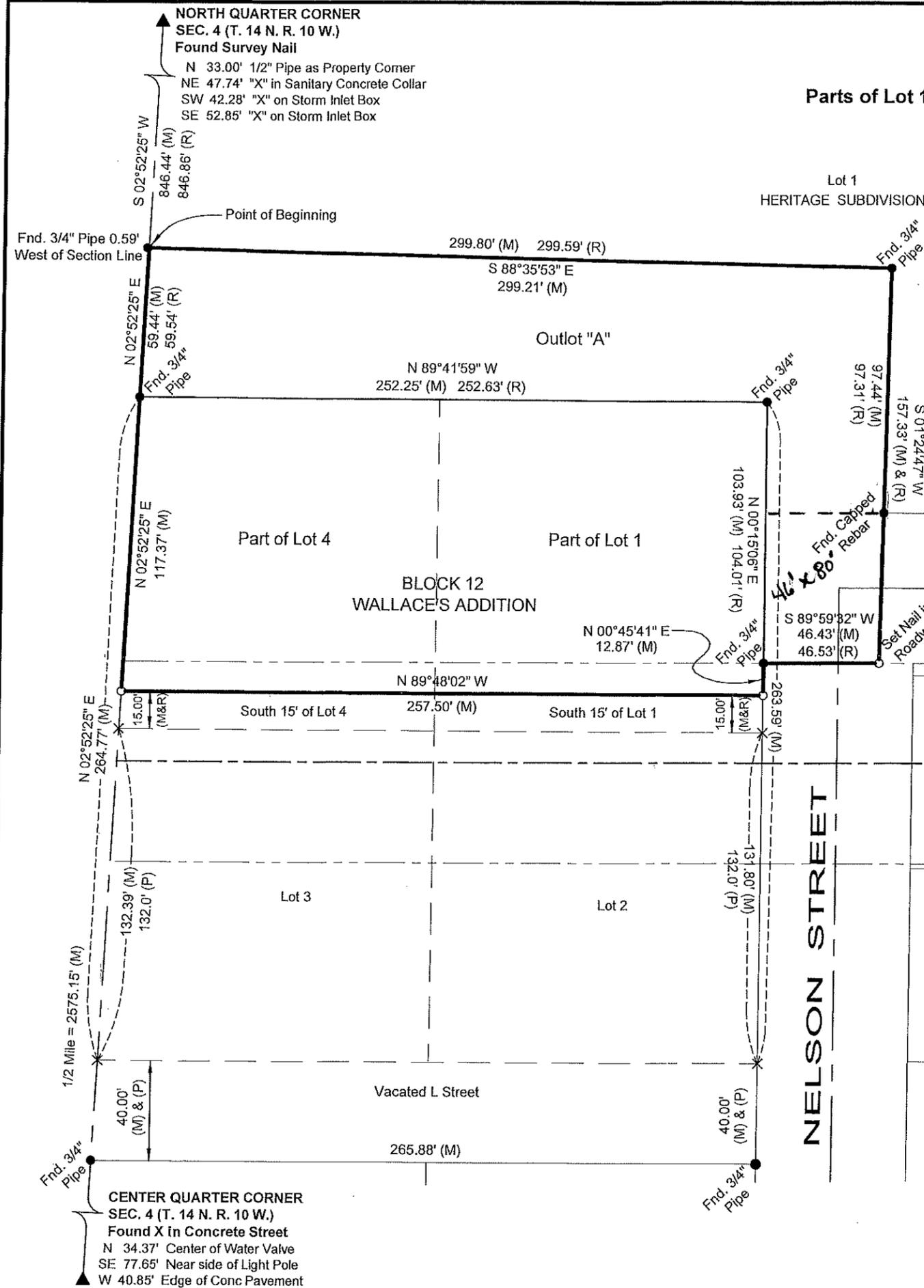
P.O. BOX 173  
Central City, NE 68826  
Phone: 308-946-3601

**SHEET 2 OF 2**

**Legal Description, Book 23, pages 3377 and 3378:**

Lots One (1) and Four (4) in Block Twelve (12) Wallace's Addition to the City of St. Paul, Howard County, Nebraska, except the South 15 feet thereof;  
AND

Outlot "A" in Christensen's Addition to the City of St. Paul, Howard County, Nebraska, described as:  
Beginning at a point on the West line of the Northeast Quarter of Section 4, Township 14 North, Range 10 West, Howard County, Nebraska, 846.86 feet South of the Northwest corner of said NE 1/4 of said Section 4; thence S 88°34' E a distance of 299.59 feet; thence S 1°26' W a distance of 157.33 feet to the North right-of-way line of the Burlington Northern Railroad; thence N 89°59'30" W a distance of 46.53 feet to the East line of Lot 1, Block 12, Wallace's Addition to the City of St. Paul, Nebraska; thence N 0°19'30" E a distance of 104.01 feet; thence N 89°42'30" W a distance of 252.63 feet to the West line of said Northeast Quarter of Section 4; thence N 2°51' E a distance of 59.54 feet to the point of beginning, all in the Northeast Quarter of Section 4, Township 14 North, Range 10 West of the 6th P.M., Howard County, Nebraska



Scale: 1" = 50'

**LEGEND**

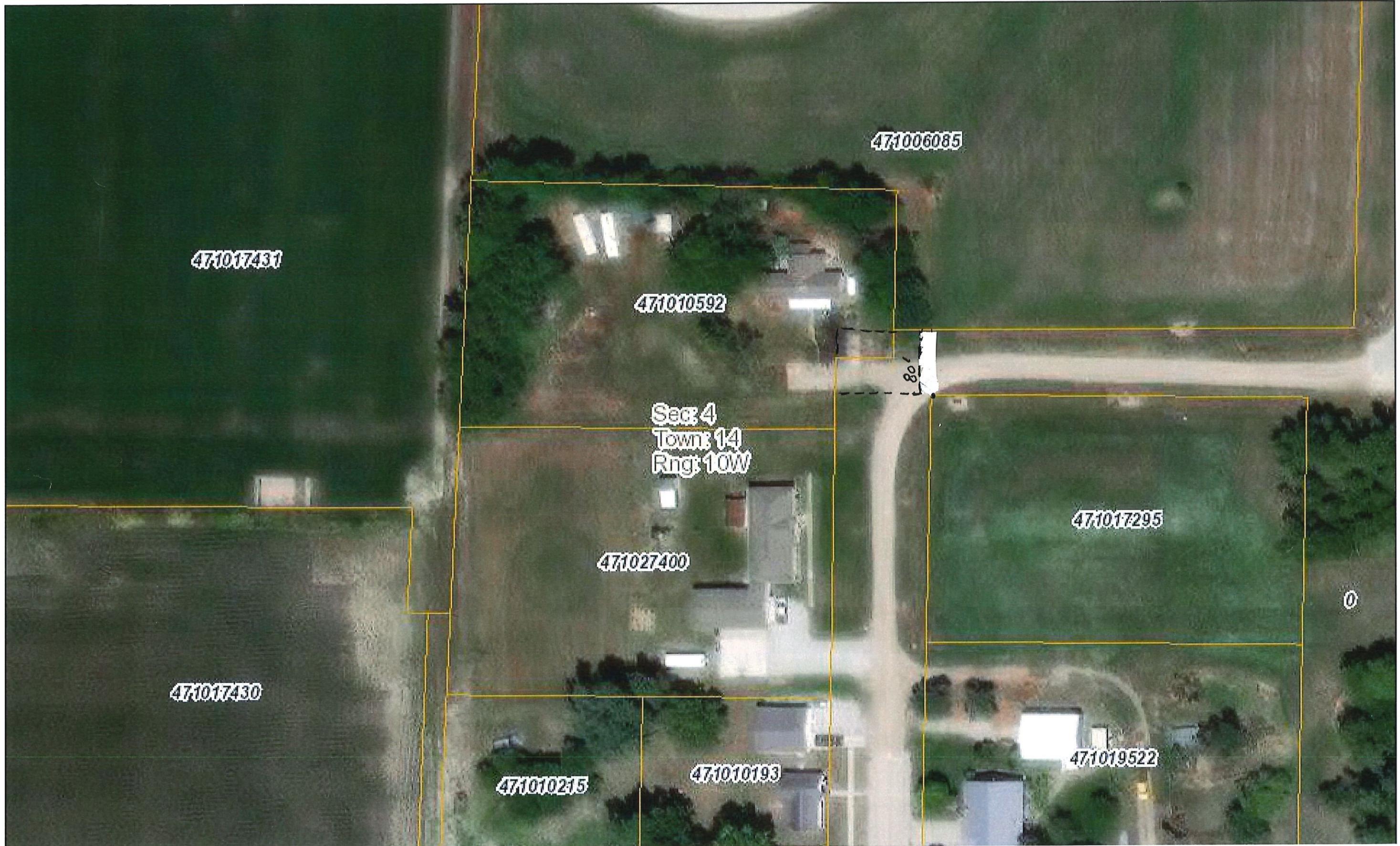
- ▲ = Section Corner (See Description)
- = Corner Found (See Description)
- = Corner Set 1/2" x 24" Rebar w/ Cap #610
- × = Calculated Point
- (M) = Measured Distance
- (P) = Platted Distance
- (R) = Record Distance

Nebraska  
Survey Record Repository  
RECEIVED  
\$5.00  
DEC 15 2023  
HOWARD  
1648-183  
1648-184



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly Registered Land Surveyor under the laws of the State of Nebraska.

*Jamie L. Blodgett* 11/24/2023  
Date:  
Jamie L. Blodgett  
License Number 610  
Pages covered by this seal 1



Shaping the Future of our  
Cities and Villages with  
Leadership & Vision



# 2024 MIDWINTER CONFERENCE

FEBRUARY 26-27, 2024

CORNHUSKER MARRIOTT HOTEL, LINCOLN



Deb VanMatre  
League President  
Mayor, Gibbon



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# 2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 26-27, 2024



**MUNICIPAL TREASURERS AND MUNICIPAL ATTORNEYS:** The League will let you know as soon as the State Auditor's Office and the Mandatory Continuing Legal Education Commission informs us of the number of hours each will receive.

## Tentative Conference Program (subject to change)

### Monday, February 26, 2024

- 7:30–8 am**      **Registration:** Visit Display Areas (coffee and rolls available)
- 8–9 am**      **Welcome**  
*League President Deb VanMatre, Mayor of Gibbon*  
**Attorney General's Update:** Be informed about important cases, legislation, and work of the Nebraska Attorney General's Office affecting municipal operations and public safety.  
*Nebraska Attorney General Mike Hilgers*
- 9–9:15 am**      **Break:** Visit Display Areas
- 9:15–10:30 am**      **EPIC Option:** Learn more about the consequences of enacting the EPIC Option to "Eliminate Property, Income, and Corporate" (EPIC) Taxes.  
*Korby Gilbertson, Partner, Radcliffe Gilbertson & Brady*  
*Dylan Grundman O'Neill, Senior State Policy Analyst, Institute on Taxation and Economic Policy*
- 10:30–10:45 am**      **Break:** Visit Display Areas
- 10:45–11:45 am**      **League Legislative Update**  
*L. Lynn Rex, Executive Director, LNM*
- 11:45 am–12 pm**      **Break:** Visit Display Areas
- 12–1:30 pm**      **Luncheon**  
**Keynote Address: Understanding the "Art of Compromise" to Minimize the "Politics of Division"**  
*Former U.S. Senator and Nebraska Governor E. Benjamin Nelson*
- 1:30–1:45 pm**      **Break:** Visit Display Areas
- 1:45–2:45 pm**      **Concurrent Sessions:**
- A. Community Partnerships:** Learn how the Nebraska Military Department is partnering with municipalities across the state.  
(Session repeated at 3 pm)  
*Major General Craig Strong, Adjutant General of the Nebraska Military Department which includes the Air National Guard, Army National Guard, and the Nebraska Emergency Management Agency*
  - B. Artificial Intelligence (AI):** Learn about the practical and transformative potential of AI and how it can benefit your city or village.  
(Session repeated at 3 pm)  
*Google Representative*
  - C. Social Media Policies and Related Issues:** Be informed about the importance of a social media policy and upcoming cases before the U.S. Supreme Court.  
(Session repeated at 3 pm)  
*Moderator: Christy Abraham, Legal Counsel, LNM*  
*Danielle Myers-Noelle, City Attorney, Norfolk*  
*Laura McAloon, City Administrator, Grand Island*  
*Nebraska Information Technology Commission Representative*
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# 2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 26-27, 2024



## Monday, February 26, 2024 (con't.)

1:45–2:45 pm

**Concurrent Sessions: (con't.)**

**D. DED Grants:** Update on timelines and requirements for affordable housing grants, Community Development Block Grants (CDBG), Civic and Community Center Financing Fund (CCCCF) grants, and grants related to Creative Districts.

*(Session repeated at 3 pm)*

**Jenny Mason**, Director, Disaster Recovery Division, Nebraska Department of Economic Development

**Rachel Morgan**, Program Specialist, Nebraska Arts Council

2:45–3 pm

**Break:** Visit Display Areas

3–4 pm

**Concurrent Sessions:**

**A. Community Partnerships:** Learn how the Nebraska Military Department is partnering with municipalities across the state.

*(Repeat of 1:45 pm session)*

**Major General Craig Strong**, Adjutant General of the Nebraska Military Department which includes the Air National Guard, Army National Guard, and the Nebraska Emergency Management Agency

**B. Artificial Intelligence (AI):** Learn about the practical and transformative potential of AI and how it can benefit your city or village.

*(Repeat of 1:45 pm session)*

**Google Representative**

**C. Social Media Policies and Related Issues:** Be informed about the importance of a social media policy and upcoming cases before the U.S. Supreme Court.

*(Repeat of 1:45 pm session)*

**Moderator: Christy Abraham**, Legal Counsel, LNM

**Danielle Myers-Noelle**, City Attorney, Norfolk

**Laura McAloon**, City Administrator, Grand Island

**Nebraska Information Technology Commission Representative**

**D. DED Grants:** Update on timelines and requirements for affordable housing grants, Community Development Block Grants (CDBG), Civic and Community Center Financing Fund (CCCCF) grants, and grants related to Creative Districts.

*(Repeat of 1:45 pm session)*

**Jenny Mason**, Director, Disaster Recovery Division, Nebraska Department of Economic Development

**Rachel Morgan**, Program Specialist, Nebraska Arts Council

4–4:15 pm

**Break:** Visit Display Areas

4:15–5:30 pm

**Section Meetings:**

Mayors and Village Board Chairs

Smaller Cities and Villages

Larger Cities

Clerks

City Managers/Administrators

Utilities Section

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# 2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 26-27, 2024



## Tuesday, February 27, 2024

7–8 am **NCMA Membership Breakfast**

8 am **Registration:** Visit Display Areas (coffee and rolls available)

8:15–9:15 am **Concurrent Sessions:**

**A. EPIC Panel:** Learn how to educate municipal officials and others about the proposed legislation and constitutional amendments to “Eliminate Property, Income and Corporate” (EPIC) Taxes.

*(Session repeated at 10:45 am)*

**Jeff Hofaker**, City Administrator, Sutton

**Melissa Harrell**, City Administrator, Wahoo

**Layne Groseth**, City Administrator, North Platte

**B. Cybersecurity:** Best practices to prevent cyber threats, important training for employees, and recommendations for employer policies, password management, safe web browsing, secure file sharing, and options for implementing multi-factor authentication (MFA).

*(Session repeated at 9:30 am)*

**Ed Knott**, President, Applied Connective Technologies

**Jarod Dendinger**, Relationship Manager, Applied Connective Technologies

**Kenley Silhacek**, Senior IT Network Engineer, Applied Connective Technologies

**C. Top 10 Questions Asked with No Clear Answer in State Law**

**Christy Abraham**, Legal Counsel, LNM

**Lash Chaffin**, Utilities Section Director, LNM

**D. Effective Security Measures:** Learn how to better protect citizens, municipal officials, and employees attending public meetings and events. *(This session is sponsored by the League Association of Risk Management.)*

**James Kelley**, Loss Control Specialist, LARM

**John Hobbs**, Loss Control Specialist, LARM

9 am–4 pm **Fire Chiefs Section Meeting**

9:15–9:30 am **Break:** Visit Display Areas

9:30–10:30 am **Concurrent Sessions:**

**A. Preventative Internal Controls Necessary to Safeguard Municipal Assets:** What elected and appointed officials need to know.

*(Session repeated at 10:45 am)*

**Craig Kubicek**, CPA, CFE, Deputy Auditor, Nebraska Auditor of Public Accounts

**B. Cybersecurity:** Best practices to prevent cyber threats, important training for employees, and recommendations for employer policies, password management, safe web browsing, secure file sharing, and options for implementing multi-factor authentication (MFA).

*(Repeat of 8:15 am session)*

**Ed Knott**, President, Applied Connective Technologies

**Jarod Dendinger**, Relationship Manager, Applied Connective Technologies

**Kenley Silhacek**, Senior IT Network Engineer, Applied Connective Technologies

**C. Infrastructure:** Learn about the importance of creating an ongoing infrastructure maintenance plan.

**Lash Chaffin**, Utilities Section Director, LNM

**D. Strategic Planning:** How to develop a vision and blueprint of your municipality’s goals, planned projects to achieve these goals, and benchmarks to increase success!

*(Session repeated at 10:45 am)*

**Steve Rathman**, Police Chief, Plattsmouth

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# 2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 26-27, 2024



## Tuesday, February 27, 2024 (con't.)

9:30–10:30 am **Concurrent Sessions: (con't.)**

**E. League Insurance Government Health Team (LIGHT) Board of Directors Meeting:** Everyone is welcome to attend this meeting. Please take advantage of this opportunity to learn more about LIGHT and the partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha. (This meeting may last more than one hour.)

10:30–10:45 am **Break:** Visit Display Areas

10:45–11:45 am **Concurrent Sessions:**

**A. Preventative Internal Controls Necessary to Safeguard Municipal Assets:** What elected and appointed officials need to know.

*(Repeat of 9:30 am session)*

**Craig Kubicek**, CPA, CFE, Deputy Auditor, Nebraska Auditor of Public Accounts

**B. EPIC Panel:** Learn how to educate municipal officials and others about the proposed legislation and constitutional amendments to “Eliminate Property, Income and Corporate” (EPIC) Taxes.

*(Repeat of 8:15 am session)*

**Jeff Hofaker**, City Administrator, Sutton

**Melissa Harrell**, City Administrator, Wahoo

**Layne Groseth**, City Administrator, North Platte

**C. Risk Management:** Learn why markets are hardening in Nebraska and across the United States with increasing costs for property coverages. *(This session is sponsored by the League Association of Risk Management.)*

**Justin Swarbrick**, Senior Vice President, Alliant Insurance Services

**D. Strategic Planning:** How to develop a vision and blueprint of your municipality's goals, planned projects to achieve these goals, and benchmarks to increase success!

*(Repeat of 9:30 am session)*

**Steve Rathman**, Police Chief, Plattsmouth

11:45 am–12 pm **Break:** Visit Display Areas

12 pm **Designated Delegates with White Ribbons on Their Name Badges:** Greet your State Senator.

12–1:10 pm **Senator Appreciation Luncheon**

1:10 pm **Adjournment – Thank you for coming! Please drive safely!**

# 2024 MIDWINTER CONFERENCE

**LEAGUE OF NEBRASKA MUNICIPALITIES**  
**Cornhusker Marriott Hotel, Lincoln**  
**February 26-27, 2024**



## Delegate Registration

Municipality: \_\_\_\_\_

Name (as you want it to appear on name tag): \_\_\_\_\_

Title: \_\_\_\_\_ Spouse (if attending): \_\_\_\_\_

First League Conference? Yes \_\_\_\_\_ No \_\_\_\_\_

Check # \_\_\_\_\_ enclosed for \$ \_\_\_\_\_ (Advanced payment encouraged)

Billing address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

	Through Feb. 9	After Feb. 9
<b>Conference:</b> (Includes electronic handbook; meals are extra) Per city/village official, League member	_____ \$395	_____ \$425

<b>Partial conference attendance:</b> (Includes electronic handbook; meals are extra) Monday sessions	_____ \$300	_____ \$330
Tuesday morning only	_____ \$150	_____ \$170

Conference Total: \$ \_\_\_\_\_

**Meals:** (not included in registration fee; indicate number needed by Feb. 9)

Monday Luncheon	_____ \$30
Tuesday Senator Appreciation Luncheon	_____ \$30

Meals Total: \$ \_\_\_\_\_

### Conference Information

- Preregistration deadline is **Feb. 9**. Registrations received after this date will incur higher registration costs.
- Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
- If you need special accommodations or equipment at this conference, contact the League office by **Feb. 9**.

**Mail registration and payment to:** League of Nebraska Municipalities, 1335 L Street, Lincoln, NE 68508, or fax 402-476-7052

[Click here](#) to register online with a credit card. \*\*\*PLEASE NOTE -- There is a credit card processing fee included for each item.\*\*\*

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# 2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES  
Cornhusker Marriott Hotel, Lincoln  
February 26-27, 2024



## Conference Information

Designed for elected or appointed officials, the focus of the **2024 Midwinter Conference** will be current and proposed legislation and how it affects local governments. A highlight of the two-day conference will be the Senator Appreciation Luncheon, which offers municipal officials an opportunity to meet and visit with their State Senators.

- All conference sessions will be held at the Cornhusker Marriott Hotel, 333 South 13<sup>th</sup> Street, Lincoln, NE 68508.
  - To make room reservations at the Cornhusker, call 1-866-706-7706 or 402-474-7474 or [book online](#). When calling to reserve a room, please state that you are attending the League's conference to obtain the special room rate. The deadline for reserving a room is **Feb. 5**.
  - The room rate is \$112 for a single or double room with Government ID card. If you need an ID card, contact the League office. Individual guest accounts are payable at check out by cash or credit card.
  - Check in time is approximately 4 p.m.; check out time is 11 a.m.
  - The preregistration deadline is **Feb. 9**. Registrations received after this date will incur higher registration costs. Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
  - If you need special accommodations or equipment at this conference, contact the League office by **Feb. 9**.
  - To meet printing schedules for the conference materials, sponsor fund or display table information must be returned by **Feb. 9**.
  - For your comfort, we recommend that you wear layered clothing or bring a jacket because heating and cooling conditions may vary.
-

Connie Beck

# Middle Loup Subdivision Update!

**From:** Brian Friedrichsen <bfriedrichsen@olsson.com>  
**Sent:** Friday, January 5, 2024 1:54 PM  
**To:** stpauldevcorp@gmail.com; Connie Beck  
**Subject:** Middle Loup Subdivision - NDEE Review Fee

City Bonds

Parker/Connie,

Wanted to give you an update on the Middle Loup Subdivision. The plans and specs came together quick this week and we will be ready to sign and submit the plans to the state on Monday (8<sup>th</sup>). There should not be any review fee for the sanitary sewer portion or the NDOT permits (as long as this one is filled out under the City's name) but there will be a fee for the water side. The state charges 0.5% of the water construction cost + \$100 for the review. Our estimate for the water came up to \$464,340. This would leave us with a review fee of \$2,421.70. Parker – You had mentioned that you would be able to get a check to me to cover this fee with a couple of signatures from your board members. I will actually be in St. Paul Monday morning for a doctors appointment. Would there be anyway that check could be ready by then so I could grab it on the way out of town? If not I can swing by and get it that evening. When writing the check, it will need to be made out to NDEE. This step can all happen in this time frame as long as we do not need approval from the EDC board or City Council. If we need any of those approvals please let me know right away.

Next steps, I would like to give the state next week to start looking over the plans before we begin advertising the project. So I would like to submit our invite to bids to the Phonograph Herald on Monday the 15<sup>th</sup> so that it comes out in that Thursday's paper. Our office will take care of submitting the info to the paper and we will instruct them to send the EDC the invoice for the advertisement (if that works with you). I would like to advertise this project for four weeks. This means it would be in the paper on 1/18, 1/28, 2/1, and 2/8. I would then like to hold a bid opening on Wednesday February 14<sup>th</sup> at 2 pm at City Hall.

Now comes the tricky part. Who will need to approve the bids. I would like to have at least the 16<sup>th</sup> to review the bids for errors and omissions. If everything checks out, I could have a recommendation letter submitted to the EDC and City by end of day on the 16<sup>th</sup>. I am assuming that we will need both the EDC board and City council to approve the bids. Would there be any way the EDC could hold a meeting on Friday the 17<sup>th</sup> to approve/deny the bids? If so, this would allow the City council to approve/deny the bids at there regular meeting on Tuesday the 20<sup>th</sup>.

Febr. 2024

If this will not work, could we still at least allow the City council to approve/deny the bids on the 20<sup>th</sup> but make it contingent on the EDC decision? If we need to push things back a week or so to not rush, that can be done as well. I am open either way.

It typically takes about a month to get all the insurance and contracts in place with the contractor so if the above schedule holds, we should be ready to roll as soon as the weather turns nice. I have spoken with multiple contractors who are interested in this project but two that are really banking on getting this project for their 2024 schedule. I asked both of them if having a completion date of December of 2024 would work and they both said yes. The project estimate that we are looking at is \$4,070,465. If my memory serves me correctly, this was under what was presented when this project came back to life. This number does not include the engineering to get us to this point or the construction phase services that we would like to provide. If the bids are approved, Olsson would draft a project amendment to provide the construction phase services and present it to both the EDC and City council for approval.

As far as the subdivision vacate and replat go, our survey team is planning on having the documentation ready by the end of next week. Once that is done and reviewed by all parties, the EDC can request the vacate and we can start going through the process to get that wrapped up. Unless there are concerns on your end, I am not to worried about moving forward with this project construction if the plat isn't fully in place.

I apologize for the saga of an email but I believe I have everything covered. If there are any questions, or if there is any missing information, please let me know. Once the plans are signed, I will send out an electronic copy to the EDC and City for their use.

Enjoy your weekend.

Summary of Outstanding Assessments  
For Paving, Sewer, and Water Improvements  
As of September 30, 2023

Property Owner	Type of Assessment	Principal Balance as of 9/30/2022*	Payment Method	Principal Paid	Interest Paid	Total Paid	Balance as of 9/30/2023*	Notes
Anderson, Edward	2016-1 (paving)	\$6,537.63	Annual	\$656.00	\$266.75	\$922.75	\$5,881.63	
Goodenberger, Richard & Lindsey	2014 (water & sewer)	\$1,131.88	Monthly	\$740.86	\$39.14	\$780.00	\$391.02	Water = 40% / Sewer = 60%
Hamilton, Craig & Leslie	2016-1 (paving)	\$2,582.26	Monthly	\$382.56	\$97.44	\$480.00	\$2,199.70	
Jares, Maxine et al	SIP 2020-1	\$16,254.48	Annual	\$3,277.11	\$1,545.87	\$4,822.98	\$12,977.37	
Lassen, Brad	SID 2014-1	\$2,804.88	Annual	\$2,804.88	\$105.62	\$2,910.50	\$0.00	Paid in Full
Loup Valley Properties	SID 2014-1	\$2,194.65	Annual	\$0.00	\$0.00	\$0.00	\$2,194.65	Never made a payment - Delinquent status
Lurz, James & Barbara (#1)	SID 2014-1	\$1,879.88	Annual	\$137.30	\$59.89	\$197.19	\$1,742.58	
Lurz, James & Barbara (#2)	SID 2014-1	\$2,221.67	Annual	\$161.17	\$70.31	\$231.48	\$2,060.50	
Matelyn Retirement Community	SIP 2020-2	\$4,931.66	Annual	\$391.59	\$156.52	\$548.11	\$4,540.07	
Meinecke, Jack & Bev	2014-1 (paving)	\$3,291.88	Annual	\$330.00	\$131.76	\$461.76	\$2,961.88	
Meyer, Arlene	2016-3 (paving)	\$2,061.48	Annual	\$210.99	\$83.72	\$294.71	\$1,850.49	
Meyer, Chris & Ashley	2014-2 (paving)	\$8,381.05	Annual	\$854.00	\$350.89	\$1,204.89	\$7,527.05	
Meyer, Fred & Kay <i>Paid in Full</i>	2014-2 (paving)	\$15,782.53	Annual	\$1,585.46	\$657.40	\$2,242.86	\$14,197.07	
Osterman, Alice	2014-2 (paving)	\$9,621.95	Monthly	\$2,466.05	\$333.95	\$2,800.00	\$7,155.90	
Samuelson, Judith et al	2005-4 (paving) 2005-5 (paving) 2005-6 (paving)	\$108,324.99	NA	\$0.00	\$0.00	\$0.00	\$108,324.99	This property is currently agricultural land. The assessment becomes due when the property owner develops the property and it is annexed into the City.
Scarborough, Paul	SID 2014-1	\$973.78	Annual	\$76.14	\$29.28	\$105.42	\$897.64	
Spotanski, Scott	SID 2014-1	\$2,438.87	Annual	\$2,438.87	\$145.54	\$2,584.41	\$0.00	Paid in Full
St. Paul Grocery	2014-3 (paving)	\$3,645.71	Annual	\$490.00	\$145.60	\$635.60	\$3,155.71	
Starkey, Mark	2008-1 (water & sewer)	\$177.96	Monthly	\$177.96	\$0.95	\$178.91	\$0.00	Paid in FULL Water = 50% / Sewer = 50%
<b>TOTAL</b>		<b>\$195,239.19</b>		<b>\$17,180.94</b>	<b>\$4,220.63</b>	<b>\$21,401.57</b>	<b>\$178,058.25</b>	

\*Balances do not include accrued interest

Assessment Summary By Fund	Principal Paid	Interest Paid	Total Paid
Paving / Street	\$16,262.12	\$4,180.54	\$20,442.66
Water	\$385.33	\$16.13	\$401.46
Sewer	\$533.49	\$23.96	\$557.45
<b>TOTAL</b>	<b>\$17,180.94</b>	<b>\$4,220.63</b>	<b>\$21,401.57</b>

## Summary of Outstanding LB840 Loans

As of January 3, 2024

Property Owner	Original Loan Amount	Principal Balance as of 9/15/2023	Principal Paid	Interest Paid	Late Fees Paid	Total Paid	Balance as of 1/3/2024	COI Current	Notes
Bed Head Coffee Co.	\$95,000.00	\$71,758.14	\$1,948.31	\$651.69	\$0.00	\$2,600.00	\$69,809.83	No	Expired on 10/11/23
Bootlegger; Troy Lukasiewicz and Delcie Lukasiewicz	\$50,000.00	\$33,277.30	\$2,454.21	\$224.46	\$0.00	\$2,678.67	\$30,823.09	No	Expired on 10/1/23
County Cage	\$70,000.00	\$44,299.77	\$1,912.63	\$387.37	\$20.00	\$2,320.00	\$42,387.14	No	Expired on 10/29/23
Escape Tanning	\$10,000.00	\$641.02	\$641.02	\$1.92	\$0.00	\$652.94	\$0.00	NA	Last payment included a fee to record the Release of Loan with the Register of Deeds.
Herv's Automotive Transmission	\$120,000.00	\$103,181.29	\$0.00	\$0.00	\$0.00	\$0.00	\$103,181.29	No	Original loan of \$100,000 in 5/2014. Combined new loan w/ existing loan in 2/2017 for total loan of \$120,665.29. Business filed for bankruptcy reorganization in October 2020. No payments received since. Debt unsecured.
<b>TOTAL</b>	<b>\$345,000.00</b>	<b>\$253,157.52</b>	<b>\$6,956.17</b>	<b>\$1,265.44</b>	<b>\$20.00</b>	<b>\$8,251.61</b>	<b>\$246,201.35</b>		

## Summary of Outstanding REDLG Loans

As of January 3, 2024

Property Owner	Original Loan Amount	Principal Balance as of 9/15/2023	Principal Paid	Interest Paid	Late Fees Paid	Total Paid	Balance as of 1/3/2024	COI Current	Notes
Howard Co. Med. Cntr.	\$360,000.00	\$25,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$5,000.00	No	Need new certificate of insurance
Teresa's Floral	\$18,000.00	\$6,055.30	\$775.80	\$38.64	\$0.00	\$814.44	\$5,279.50	No	Need new certificate of insurance
Vogel Auto	\$70,000.00	\$21,798.41	\$4,819.11	\$184.89	\$0.00	\$5,004.00	\$16,979.30	No	Need new certificate of insurance
Bootlegger	\$80,000.00	\$53,245.16	\$3,927.04	\$358.82	\$0.00	\$4,285.86	\$49,318.12	No	Need new certificate of insurance
<b>TOTAL</b>	<b>\$528,000.00</b>	<b>\$106,098.87</b>	<b>\$29,521.95</b>	<b>\$582.35</b>	<b>\$0.00</b>	<b>\$30,104.30</b>	<b>\$76,576.92</b>		

