

1st Council Regular Meeting  
Tuesday, September 6, 2022 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## **Agenda**

1. The City of St. Paul Council will hold two (2) meetings on Tuesday, September 6, 2022; the 1st Council meeting will begin at 7:00 p.m. regarding: (1) City of St. Paul's 2022-2023 Budget AND Budget Statement public hearing; and (2) the 2nd Council meeting will commence immediately upon adjournment of the budget hearing.
2. Per Nebraska State Statute 13-506(1), as amended by LB148 (2020): Each governing body shall each year conduct a public hearing on its proposed budget statement. Such hearing shall be held separately from any regular scheduled meeting of the governing body and shall not be limited by time. After such hearing, the proposed budget statement shall be adopted, or amended and adopted as amended at a separate and distinct meeting, and a written record shall be kept of such hearing.

### **Public Hearing regarding the City of St. Paul's proposed 2022-2023 Budget Statement**

- a. Mayor Bergman opens the public comment period regarding the City of St. Paul's proposed 2022-2023 Budget Statement.
- b. Mayor Bergman closed the public comment period.
3. Mayor Bergman adjourns the public hearing regarding the proposed City of St. Paul's 2022-2023 Budget and Budget Statement.
4. Mayor Bergman calls the 2nd City Council meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Bergman also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
5. Submittal of Request for Future Agenda Items
6. Reserve time to Speak on an Agenda Item
7. Brad Slaughter, Piper Sandler Senior Vice President will be in attendance to discuss the new Fire Station interest rates for the issuance of bonds and also to discuss the parameters' ordinance (possible action).

Discuss - Introduce Ordinance #1031; an ordinance authorizing the issuance of General Obligation Municipal Building bonds, Series 2022, of the City of St. Paul, Nebraska, in the principal amount of not to exceed Two Million, Forty Thousand Dollars (\$2,040,000) issued for the purpose of constructing a municipal building in and for the City; prescribing the form of said bonds; providing for a sinking fund and for the collection of taxes to pay said bonds; providing for the sale of the bonds; authorizing the delivery of the bonds to the purchaser; providing for the disposition of the bond proceeds and ordering the ordinance published in pamphlet form.

- a. Introduce Ordinance; NO second; NO roll call;
- b. Waive Reading of Ordinance; with second; and roll call;
- c. Final Passage of Ordinance; with second; and roll call.

8. Discuss - Approve / Deny City Council consideration to deed City of St. Paul land to the Howard County Medical Center 1113 Sherman Street (PO Box 406), St. Paul, NE regarding the expansion of a Therapy and Wellness Center. The property is more legally described as a Tract of Land 22' x 132' located in the Northeast Quarter of the Northeast Quarter of Section 4, Township 14 North, Range 10, West of the 6th P.M., St. Paul, Howard County, Nebraska. See attached Howard County resolution where Howard County owns the Howard County Medical Center.
9. Discuss - Approve / Deny Howard County Medical Center (HCMC) hosting a Jack O' Lantern Jog or Walk (5K run / 1-mile) on Saturday, October 22, 2022, along with requesting the approval to paint arrows along the race route. Volunteers will monitor traffic during the event. The proceeds will go towards the Howard County Medical Center Therapy and Wellness Center. A current Certificate of Insurance has been provided to the City.
10. Discuss - Approve / Deny the City reimbursing the St. Paul Chamber of Commerce \$600 for the general liability insurance premium regarding the St. Paul Chamber annual events, along with (1) Weebly (website domain) \$74.80 and (2) Steven Neal (website maintenance) \$100.
11. Discuss - Approve / Deny the Royal Coachmen's car show burn-out contest on Saturday, September 24, 2022 at 5:30 p.m.; consideration of location. The City will also need to possess a Certificate of Insurance prior to the event.
12. Discuss - Approve / Deny the City of St. Paul pursuing a "Community Needs Survey" whether it's through the South Central Economic Development District (SCEDD) or through the Nebraska Public Power District (NPPD) via Survey Monkey.  
(1) Approve / Deny **Resolution 2022-16**, whereas the City is requesting the South Central Economic Development District (SCEDD) conduct a "Community Needs Assessment Survey" in the amount of \$8,000, along with approving a funding source.
13. The City of St. Paul Leadership Certification is up for renewal before or on December 1, 2022. The Leadership Certification will provide leadership efforts to promote ongoing economic development opportunities regarding St. Paul.

Discuss - Approve / Deny **Resolution 2022-11**; whereas, the City of St. Paul continues to provide leadership and efforts to promote ongoing economic development opportunities, and hereby declares its intent to renew its "Leadership Certified Community" designation.

14. Discuss - Approve / Deny the NE Dept. of Economic Development ARPA funding for the Rural Workforce Housing Land Development program.  
(1) Discuss - Approve **Resolution 2022-15**; whereas, the City of St. Paul is requesting grant assistance from the South Central Economic Development District (SCEDD) regarding the Rural Workforce Housing - Land Development application. SCEDD will provide this service for no fee to members.
15. Discuss - Approve / Deny Transfers for Fiscal Year End 2021-2022 = \$311,528.98: Light to Police \$140,000 (operating); Light to Park \$66,800 (operating); Light to General \$18,710 (US Wage); Water to General \$18,710 (US Wage); Sewer to General \$18,710 (US Wage); Landfill to Park \$10,000 (operating); Street to General \$18,710 (US Wage); and Street to VP Bond \$19,888.98 (assessments).
16. Discuss - Approve / Deny the proposed 2022 - 2023 Budget and Budget Statement.

17. Discuss - Approve / Deny the 2022-2023 Budget's **ADDITIONAL** one percent (1%) increase regarding the total allowable restricted fund authority.
18. Discuss - Approve / Deny **Resolution #2022-14**, whereas the 2022-2023 property tax requests be set at \$684,376.00 for the General Fund and \$161,600.00 for the Bond Fund. The total assessed value of property differs from last year's total assessed value by 16.36 percent. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.507516 per \$100 of assessed value. The City of St. Paul proposes to adopt a property tax request that will cause its tax rate to be 0.50691 per \$100 of assessed value. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City will increase last year's budget by 9.25 percent. A copy of the resolution will be certified and forwarded to the Howard County Clerk on or before Saturday, October 15, 2022.
19. Discuss - Introduce "Annual Appropriation Bill" **Ordinance #1030** for the operation of the General and Utility funds of the City of St. Paul, in Howard County, NE, appropriating the sums of money deemed necessary to defray all expenses and liabilities for the fiscal year commencing on the first day of October 2022 and ending the last day of September 2023. The following sums are hereby appropriated to defray the necessary expenses and liabilities of the City during the fiscal period commencing October 1, 2022, and ending September 30, 2023, to wit: (1) Operating Expenses \$5,629,783; (2) Capital Improvements \$4,406,451; (3) \$531,950; (4) Debt Service \$1,719,210; and (5) \$455,898 of which \$845,976 is to be raised by property taxation.  
\*\*\*Introduce Ordinance, with NO second or roll call  
\*\*\*Waive three (3) readings of Ordinance, with a second and roll call  
\*\*\* Final Passage of Ordinance, with a second and roll call
20. Discuss - Approve / Deny Consent Agenda Items: (1) August 15, 2022 minutes; (2) August 29, 2022 zoning permits, which includes Dave and Debra Scheer's application for Subdivision Replat; and September 6, 2022 disbursements.
21. Discuss - Approve / Deny Resolution **2022-17**; whereas the Mayor and City Council desire to establish fees for various City permits, services, goods, and use of equipment; with the adopted effective date October 1, 2022.
22. Discuss - Approve / Deny **Resolution 2022-18**; whereas, the Nebraska Revised Statutes Section 77-27,142 provides that any incorporated municipality is authorized to impose a sales and use tax after an election on said issue is held, and the sales tax issue is approved by majority vote of the electors voting at such election.  
The City desires to propose to the qualified electors at the next General Election (Tuesday, November 8, 2022) to increase the City's sales and used tax rate by an additional one-half of one percent (1/2%) from one percent (1%) to one and one-half percent (1-1/2%) for a limited period of time. The ballot shall read: "Shall the governing body of the incorporated municipality - the City of St. Paul, Nebraska - increase the local sales and use tax rate by an additional one-half of one percent (1/2%) from the current rate of one percent (1%) to a rate of one and one-half (1-1/2%) and impose a sales and use tax at the increased rate, upon the same transactions within such municipality on which the State of Nebraska is authorized to impose tax, for a period of time running from the date of its imposition and continuing until the earlier of: (a) the first date on or after January 1, 2025, **when there is no unpaid indebtedness** (bonds or notes) outstanding which has been issued by the City for the **construction of a new fire station** in and for the City; or (b) **the expiration of twenty (20) year?**"
23. Discuss - Approve / Deny the "Agreement between the City of St. Paul Fire and Rescue (Owner) and JEO Consulting Group, Inc. (Engineer) for Professional Services". The

consultant will assist the St. Paul Fire and Rescue Squad in developing public information materials to help create awareness and understanding of the proposed project and proposed sales tax increase. The consultant will develop a (1) Fact Sheet; (2) Video; and (3) Information boards and posters. The consultant will provide the services described for an hourly, not to exceed amount of \$5,000; the funds will be absorbed by the St. Paul Fire Department and St. Paul Rescue Squad.

24. Discuss - Approve / Deny City Clerk Beck transferring \$250,000 from the Heritage Bank City utility billing fund and depositing it in the Homestead Bank City General fund. This is due to paying City disbursements.
25. Discuss - Approve / Deny designating City Clerk Connie Jo Beck as the City of St. Paul municipal official to represent the City of St. Paul at the Annual Members meeting of the League Insurance Government Health Team (LIGHT) on Friday, September 16, 2022. This is pursuant to the LIGHT's Bylaws (Article IV, Section 6). Per Lynn Rex email, Mayor Bergman cannot be the designee, due to being on the LIGHT Board of Directors.
26. Note: Tri City Sign Co. has completed the City Welcome signs and is requesting a 50% down payment. Tri City Sign Co. did not know that the final placement of sign hasn't been approved by the City Council. The St. Paul Development Corp. (SPDC) is inquiring on the project and does not know what to do.

Discuss - Approve / Deny placement of the north and south City Welcome signs.

Discuss - Approve / deny the 50% down payment in the amount of \$17,500 to Tri City Sign Company regarding the City Welcome signs.

27. Discuss - Approve / Deny setting a City of St. Paul Fall Clean-up date, along with utilizing City Keno funds to absorb the cost of the project.
28. Discuss - Approve / Deny performing interviews for a Water Operator; Sewer Wastewater Operator and possibly for an Electrical Lineman; and approve date(s) for interviews.
  - (a) Discuss - Approve interview committee
29. The resolution below is to update the SAM's Registration through the Federal government for the American Rescue Plan (ARP) funds that was awarded to the City of St. Paul. The Federal government is eliminating the DUN's number and issuing a Unique Entity Identification number (UEI).

SAM is a web-based, government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support the contract awards, grants, and electronic payment processes.

Discuss - Approve / Deny **Resolution No. 2022-19**, whereas the City of Saint Paul, Nebraska is a City of a Second Class recognized by Nebraska Revised Statute, 17-501, as a Municipal Corporation of the State of Nebraska, and  
Whereas, no historical document exists to establish when the City of Saint Paul, Nebraska was officially incorporated, and  
Whereas, the date of **May 9, 1871** has been recognized by the City of Saint Paul 704 6th

- Street, Saint Paul, Nebraska historically as the date of the official incorporation by the City of Saint Paul, Nebraska as a municipal corporation of the State of Nebraska.
30. Discussion regarding the Broadband programs provided by the Federal government - PLEASE SEE THE ATTACHED (possible action)
    - a. Broadband Equity, Access, and Deployment (BEAD);
    - b. Digital Equity; and
    - c. the Middle Mile
  31. Utilities Superintendent Helzer updates
  32. Chief of Police Howard updates:
  33. City Council member updates
  34. Mayor Bergman updates:
    - (1) City of St. Paul Deputy Clerk Laura Berthelsen will serve on the South Central Economic Development District (SCEDD) Board of Directors in 2022;
    - (2) Council member Chuck Schmid will be absent at the City Council meeting on Monday, September 19, 2022 (need quorum);
    - (3) Dream Solko has accepted the position of St. Paul Development Corp. (SPDC) Economic Development Executive Director;
    - (4) City of St. Paul's Low to Moderate Income percentage is 47.28%;
  35. Public Comment Period - restricted to items on the agenda
  36. Public Announcements
  37. Closed Session: Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual
  38. Mayor Bergman adjourns City Council meeting
  39. Informational Items:
  40. This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.

**NOTICE OF TIME AND PLACE OF TWO (2) MEETINGS HELD IN THE CITY COUNCIL CHAMBERS REGARDING: (1) CITY OF ST. PAUL'S 2022-2023 BUDGET HEARING; AND (2) THE REGULAR CITY COUNCIL MEETING COMMENCING IMMEDIATELY UPON ADJOURNMENT OF THE BUDGET HEARING**

Notice is hereby given that there will be two (2) meetings of the Mayor and City Council of the City of St. Paul, Nebraska held in the City Council Chambers on Tuesday, September 6, 2022.

**\*\*\*City Council Meeting #1**

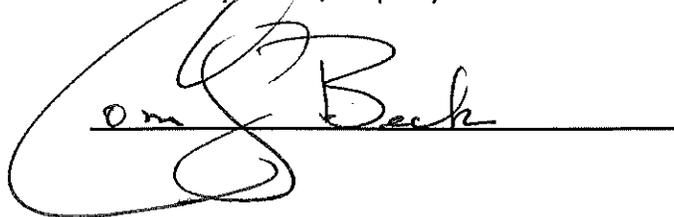
The 1<sup>st</sup> City of St. Paul Regular Council meeting will begin at 7:00 p.m. on Tuesday, September 6, 2022 for the purpose of **conducting a public hearing on its proposed 2022-2023 Budget Statement**, which meeting will be open to the public. An agenda for such meeting, kept continually current, is available for public inspection at the office of the City Clerk at the City Utilities Office. If auxiliary aids of reasonable accommodations are needed for attendance at the meeting, please call the City Clerk's office: (308)754-4483. Advance notice of seven (7) days is needed when requesting an auxiliary aid.

**\*\*\*City Council Meeting #2**

The 2nd City of St. Paul Regular Council meeting **will commence immediately upon adjournment of the preceding budget hearing**, which meeting will be open to the public. An agenda for such meeting, kept continually current, is available for public inspection at the office of the City Clerk at the City Utilities Office. If auxiliary aids of reasonable accommodations are needed for attendance at the meeting, please call the City Clerk's office: (308)754-4483. Advance notice of seven (7) days is needed when requesting an auxiliary aid.

Dated this 24<sup>th</sup> day of August, 2022.

Connie Jo Beck,  
City Clerk/Deputy Treasurer

A handwritten signature in black ink, appearing to read "Connie Jo Beck", is written over a horizontal line. The signature is stylized and includes a large, looping flourish on the left side.

City of St. Paul  
IN  
Howard County, Nebraska

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 6th day of September 2022, at 7:00 o'clock P.M., at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2020-2021 Actual Disbursements & Transfers	\$	7,541,133.00
2021-2022 Actual/Estimated Disbursements & Transfers	\$	8,907,349.00
2022-2023 Proposed Budget of Disbursements & Transfers	\$	12,743,292.00
2022-2023 Necessary Cash Reserve	\$	6,293,839.00
2022-2023 Total Resources Available	\$	19,036,931.00
Total 2022-2023 Personal & Real Property Tax Requirement	\$	845,976.00
Unused Budget Authority Created For Next Year	\$	375,264.58
 <b>Breakdown of Property Tax:</b>		
Personal and Real Property Tax Required for Non-Bond Purposes	\$	684,376.00
Personal and Real Property Tax Required for Bonds	\$	161,600.00

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 6th day of September 2022, at as an agenda item of the regular board meeting scheduled to begin immediately following the conclusion of the budget hearing , at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2021	2022	Change
Operating Budget	11,664,815.00	12,743,292.00	9%
Property Tax Request	\$ 846,986.00	\$ 845,976.00	0%
Valuation	143,430,329	166,888,591	16%
Tax Rate	0.590521	0.506911	-14%
Tax Rate If Prior Tax Request was at Current Valuation	0.507516		

8-24-22

**NOTICE OF TIME AND PLACE OF TWO (2) MEETINGS HELD IN THE CITY COUNCIL CHAMBERS REGARDING: (1) CITY OF ST. PAUL'S 2022-2023 BUDGET HEARING; AND (2) THE REGULAR CITY COUNCIL MEETING COMMENCING IMMEDIATELY UPON ADJOURNMENT OF THE BUDGET HEARING**

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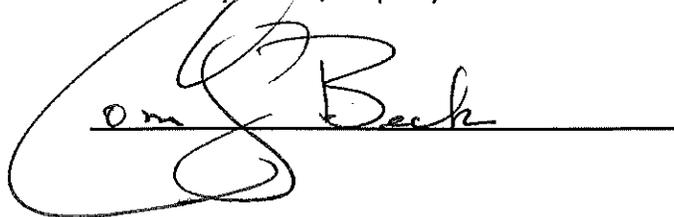
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# AGENDA ITEM REQUEST FORM

Anyone wishing to offer comments or concerns about city matters, or who wants to have an item placed on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

**City Council Meeting Date:** \_\_\_\_\_

**Requested Agenda Item:** \_\_\_\_\_

\_\_\_\_\_

**Please state your comment or concern (please be specific, providing documentation if available):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What action do you want the City Council to take?** \_\_\_\_\_

\_\_\_\_\_

**Will this project/item require City funding?** YES \_\_\_\_ NO \_\_\_\_ **If so, how much?** \_\_\_\_\_

**Name (please print):** \_\_\_\_\_

**Name (signature):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

**City of St. Paul  
704 6<sup>th</sup> Street  
St. Paul, Nebraska 68873  
(308)754-4483**

**REQUEST FOR OPEN PUBLIC RECORDS**

**RECORD REQUEST INFORMATION (To be completed by Requestor – Please Print)**

Full Name: \_\_\_\_\_ (Phone) \_\_\_\_\_

Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

I hereby acknowledge that I am aware that under the terms of Neb. Rev. Stat. §84-712, I am authorized to examine public records not withheld from me under the terms of Neb. Rev. Stat. §84-712.04 or other appropriate statutes, and that I may make memoranda and abstracts therefrom during the hours the offices are normally open to the public.

I hereby declare that I do not intend to and will not:

- a. Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or
- b. Sell, give, or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person who resides at any address listed.

I hereby request a copy of the following public records:

\_\_\_\_\_  
\_\_\_\_\_

Requestor Signature \_\_\_\_\_ Date \_\_\_\_\_ Email/Fax Number \_\_\_\_\_

*(Most records will be provided within four (4) full business days from the date of request.)*

**For Administrative Records**

The request for the above-named document(s) was granted and/or allowed to be examined.

Signed \_\_\_\_\_ Date \_\_\_\_\_

This request was denied, and the requesting party was issued a letter of denial in accordance with the provisions of Neb. Rev. Stat. §84-712.04.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**YOUR COPY OF THIS FORM SHALL SERVE AS YOUR RECEIPT**

*If you have any questions about your record request, please contact the City Clerk's Office at (308) 233-3216.*



**City of St. Paul  
Citizen Complaint Form**

Name of person making complaint \_\_\_\_\_

Residential address \_\_\_\_\_

Postal address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

**Complaint Details**

Date of Incident \_\_\_\_\_ Time \_\_\_\_\_

Location of Incident \_\_\_\_\_

Who/what is the subject of your complaint? \_\_\_\_\_

DETAILED summary of your complaint \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness Details (If applicable)**

Name of witness(es) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number of witness \_\_\_\_\_

**Complaint Outcome**

How would you like this issue resolved? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant

\*\*\*\*\*

**Action taken by City**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska, was held at the City Hall Council Chambers in said City on the 6th day of September, 2022, at 7:00 o'clock P.M. Present were: Mayor: Bergman (Joel); Council Members: Katie Kowalski, Jerry Thompson, Chuck Schmid and Mike Feeken. Absent: NONE. Notice of the meeting was given in advance thereof by Phonograph Herald, a designated method for giving notice as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. At the beginning of the meeting, the Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Council Member \_\_\_\_\_ introduced Ordinance No. 1031 entitled:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION MUNICIPAL BUILDING BONDS, SERIES 2022, OF THE CITY OF ST. PAUL, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED TWO MILLION FORTY THOUSAND DOLLARS (\$2,040,000) ISSUED FOR THE PURPOSE OF CONSTRUCTING A MUNICIPAL BUILDING IN AND FOR THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE COLLECTION OF TAXES TO PAY SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM

and moved that the statutory rule requiring reading on three different days be suspended. Council Member \_\_\_\_\_ seconded the motion to suspend the rule and upon roll call vote on the motion the following Council Members voted YEA: \_\_\_\_\_

\_\_\_\_\_. The following voted NAY: \_\_\_\_\_. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Council Member \_\_\_\_\_ moved for final passage of the ordinance, which motion was seconded by Council Member \_\_\_\_\_. The Mayor then stated the question was "Shall Ordinance No. 1031 be passed and adopted?" Upon roll call vote, the following Council Members voted YEA: \_\_\_\_\_  
\_\_\_\_\_. The following voted NAY: \_\_\_\_\_. The passage and adoption of said ordinance having been concurred in by three-fourths of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the Ordinance to be published in pamphlet form as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1031

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION MUNICIPAL BUILDING BONDS, SERIES 2022, OF THE CITY OF ST. PAUL, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED TWO MILLION FORTY THOUSAND DOLLARS (\$2,040,000) ISSUED FOR THE PURPOSE OF CONSTRUCTING A MUNICIPAL BUILDING IN AND FOR THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE COLLECTION OF TAXES TO PAY SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA:

Section 1. The Mayor and City Council of the City of St. Paul, Nebraska (the “City”), hereby find and determine:

(a) That it is necessary and advisable for the City to construct a municipal building in and for the City, which building shall include facilities necessary to house fire and public safety equipment;

(b) That more than fifty percent (50%) of the combined area of said municipal building will be leased to a political subdivision or subdivisions of the State of Nebraska;

(c) That the cost of constructing said municipal building will not exceed two million dollars (\$2,000,000);

(d) That it is necessary for the City to issue bonds in an amount not to exceed \$2,040,000 for the purpose of constructing said municipal building of the City and that all conditions, acts and things required by law to exist or to be done precedent to the issuance of General Obligation Municipal Building Bonds in the amount of not to exceed \$2,040,000 in pursuance of Sections 17-953 and 17-954, Reissue Revised Statutes of Nebraska, 2012, as amended, do exist and have been done in due form and time as required by law.

Section 2. For the purposes as set out in Section 1 hereof, there shall be and there are hereby ordered issued General Obligation Municipal Building Bonds, Series 2022, dated the date of delivery, in the principal amount of not to exceed \$2,040,000 (the “Bonds”) with the Bonds to become due as set out in the Bond Purchase Agreement (the “Agreement”), *provided* that the Bonds mature in the principal amounts and bear interest at the rates per annum as shall be determined in the Agreement signed by the Mayor or City Clerk (each, an “Authorized Officer”, and together, the “Authorized Officers”) on behalf of the City and which may be agreed to by Piper Sandler & Co. (the “Underwriter”), which Agreement may also determine or modify the principal amount for each maturity of the Bonds, mandatory redemption provisions (if any), and pricing terms, all within the following limitations:

- (a) The aggregate principal amount of the Bonds shall not exceed \$2,040,000;
- (b) The all-inclusive interest cost of the Bonds shall not exceed 5.50%;
- (c) The underwriter's discount shall not exceed 1.50%; and
- (d) The longest maturity of the Bonds shall not be later than December 15, 2043.

The Bonds shall be issued in the denomination of \$5,000 or any integral multiple thereof and shall be numbered from 1 upwards in the order of their issuance. No Bond shall be issued originally or upon transfer or partial redemption having more than one principal maturity. The initial bond numbering and principal amounts for each of the Bonds issued shall be as directed by the initial purchasers thereof. Interest on the Bonds shall be computed on the basis of a three hundred sixty day year consisting of twelve thirty-day months. Interest on the Bonds shall be payable semiannually on such dates as may be designated in the Agreement (each such date, an "Interest Payment Date"). The interest due on each Interest Payment Date shall be payable to the registered owners of record as of the close of business on the fifteenth day (whether or not a business day) immediately preceding the Interest Payment Date (the "Record Date"), subject to the provisions of Section 3 hereof. Payment of interest due on the Bonds prior to maturity or redemption shall be made by the Paying Agent and Registrar, as designated pursuant to Section 3 hereof, by mailing a check in the amount due for such interest on each Interest Payment Date to the registered owner of each Bond, as of the applicable Record Date, to such owner's registered address as shown on the books of registration, as required to be maintained in Section 3 hereof. Payment of principal due at maturity or at any date fixed for redemption, together with any accrued interest then due, shall be made by said Paying Agent and Registrar to the registered owners upon presentation and surrender of the bonds to said Paying Agent and Registrar. In the event bonds of this issue are held in the nominee name of a national clearinghouse or depository, payment of principal or interest shall be made by wire transfer of funds in accordance with any applicable regulations governing "Depository Eligible Securities". The City and said Paying Agent and Registrar may treat the registered owner of any Bond as the absolute owner of such Bond for the purpose of making payments thereon and for all other purposes and neither the City nor the Paying Agent and Registrar shall be affected by any notice or knowledge to the contrary whether such bond or any installment of interest due thereon shall be overdue or not. All payments on account of interest or principal made to the registered owner of any Bond shall be valid and effectual and shall be a discharge of the City and said Paying Agent and Registrar, in respect of the liability upon the bonds or claims for interest to the extent of the sum or sums so paid. If any Bond is not paid upon presentation of the bond at maturity or any interest installment is not paid when due, the delinquent Bond or delinquent interest installment shall bear interest thereafter until paid at a rate equal to the rate assessed against delinquent taxes under Section 45-104.01 R.R.S. Nebraska, 2010, as now existing or as the same may be amended from time to time by the Nebraska Legislature.

Section 3. BOK Financial, N.A., Lincoln, Nebraska, is hereby designated as Paying Agent and Registrar for the Bonds, provided that the Mayor may, in his or her discretion, appoint the City Treasurer or some other bank with trust powers or trust company to serve as Paying Agent and Registrar under the terms of this Ordinance as may be determined from time to time. The Authorized Officers, or either of them, are authorized to sign an agreement with the Paying Agent as may be necessary from time to time to provide for such services. The Paying Agent and Registrar shall keep

and maintain for the City books for the registration and transfer of the Bonds at the office of the Paying Agent and Registrar in Lincoln, Nebraska or the office of any duly-appointed successor, as applicable. The names and registered addresses of the registered owner or owners of the Bonds shall at all times be recorded in such books. Any Bond may be transferred pursuant to its provisions at the office of the Paying Agent and Registrar upon surrender of such Bond for cancellation, accompanied by a written instrument of transfer, in form satisfactory to such Paying Agent and Registrar, duly executed by the registered owner in person or by such owner's duly authorized agent, and thereupon the Paying Agent and Registrar will register such transfer upon said registration books and deliver to the transferee registered owner or owners (or send by registered mail to the transferee owner or owners at such owner's or owners' risk and expense), registered in the name of such transferee owner or owners, a new Bond or Bonds of the same interest rate, aggregate principal amount and maturity. To the extent of the denominations authorized for the Bonds by this ordinance, one Bond may be transferred for several such Bonds of the same interest rate and maturity and for a like aggregate principal amount, and several such Bonds may be transferred for one or several such Bonds, respectively, of the same interest rate and maturity and for a like aggregate principal amount. In every case of transfer of a Bond, the surrendered Bond or Bonds shall be cancelled and destroyed. All Bonds issued upon transfer of the Bonds so surrendered shall be valid obligations of the City evidencing the same obligations as the Bonds surrendered and shall be entitled to all benefits and protection of this ordinance to the same extent as the Bonds upon transfer of which they were delivered. The City and the Paying Agent and Registrar shall not be required to transfer Bonds during any period from any Record Date until its immediately following interest payment. In the event that payments of interest due on the Bonds on an interest payment date are not timely made, such interest shall cease to be payable to the registered owners as of the Record Date for such interest payment date and shall be payable to the registered owners of the Bonds as of a special date of record for payment of such defaulted interest as shall be designated by the Paying Agent and Registrar whenever monies for the purpose of paying such defaulted interest become available.

Section 4. The Bonds shall be subject to redemption, in whole or in part, prior to maturity at any time on or after the fifth anniversary of the date of delivery of such Bonds at a redemption price equal to 100% of the par amount thereof plus accrued interest on the principal amount redeemed to the date fixed for redemption. The City may select the bonds to be redeemed from such optional redemption in its sole discretion, but bonds shall be redeemed only in the amount of \$5,000 or integral multiples thereof. Notice of redemption of any bond called for redemption shall be given at the direction of the Mayor and Council by the Paying Agent and Registrar by mail not less than thirty days prior to the date fixed for redemption, first class postage prepaid, sent to the registered owner of such bond at said owner's registered address. Such notice shall designate the bond or bonds to be redeemed by number and maturity, the date of original issue, the date fixed for redemption and state that such bond or bonds are to be presented for prepayment at the office of the Paying Agent and Registrar. In case of any bond partially redeemed, such notice shall specify the portion of the principal amount of such bond to be redeemed. No defect in the mailing of notice for any bond shall affect the sufficiency of the proceedings of the Mayor and Council designating the bonds called for redemption or the effectiveness of such call for bonds for which notice by mail has been properly given and the Mayor and Council shall have the right to further direct notice of redemption for any such bond for which defective notice has been given.

Section 5. If the date for payment of the principal of or interest on the Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the city where the office of the Paying Agent is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such day shall have the same force and effect as if made on the nominal date of payment.

Section 6. The Bonds shall be executed on behalf of the City by being signed by the Mayor and the City Clerk, both of which signatures may be facsimile signatures, and shall have the City seal impressed on each Bond, which may be a facsimile seal. The City Clerk shall make and certify a transcript of proceedings had and done precedent to the issuance of said Bonds which shall be delivered to the purchaser of said Bonds. After being executed by the Mayor and City Clerk, said Bonds shall be delivered to the Treasurer of the City who shall be responsible therefor under his/her official Bond. Such Treasurer shall maintain a record of information with respect to said Bonds in accordance with the requirements of Section 10-140, R.R.S. Neb. 2012, as amended, and shall cause the same to be filed with the office of the Auditor of Public Accounts of the State of Nebraska. The Paying Agent and Registrar shall register each Bond in the name of its initial registered owner as designated by the initial purchaser. Each Bond shall be authenticated on behalf of the City by the Paying Agent and Registrar. The Bonds shall be issued initially as "book-entry only" bonds using the services of The Depository Trust Company (the "Depository"), with one typewritten Bond per maturity being issued to the Depository. In such connection said officers of the City are authorized to execute and deliver a letter of representations and inducement (the "Letter of Representations") in the form required by the Depository (which may include any "blanket" letter previously executed and delivered), on behalf of the City, which shall thereafter govern matters with respect to registration, transfer, payment and redemption of the Bonds. Upon issuance of the Bonds as "book-entry-only" bonds, the following provisions shall apply:

(a) The City and the Paying Agent and Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds as securities depository (each, a "Bond Participant") or to any person who is an actual purchaser of a Bond from a Bond Participant while the Bonds are in book-entry form (each a "Beneficial Owner") with respect to the following:

(i) the accuracy of the records of the Depository, any nominees of the Depository or any Bond Participant with respect to any ownership interest in the Bonds;

(ii) the delivery to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption; or

(iii) the payment to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the Bonds.

The Paying Agent and Registrar shall make payments with respect to the Bonds only to or upon the order of the Depository or its nominee, and all such payments shall be valid and effective fully to satisfy and discharge the obligations with respect to such Bonds to the extent of the sum or sums so paid. No person other than the Depository shall receive an authenticated Bond, except as provided in (e) below.

(b) Upon receipt by the Paying Agent and Registrar of written notice from the Depository to the effect that the Depository is unable to or unwilling to discharge its responsibilities, the Paying Agent and Registrar shall issue, transfer and exchange Bonds requested by the Depository in appropriate amounts. Whenever the Depository requests the Paying Agent and Registrar to do so, the Paying Agent and Registrar will cooperate with the Depository in taking appropriate action after reasonable notice (i) to arrange, with the prior written consent of the City, for a substitute depository willing and able upon reasonable and customary terms to maintain custody of the Bonds or (ii) to make available Bonds registered in whatever name or names the Beneficial Owners transferring or exchanging such Bonds shall designate.

(c) If the City determines that it is desirable that certificates representing the Bonds be delivered to the ultimate Beneficial Owners of the Bonds and so notifies the Paying Agent and Registrar in writing, the Paying Agent and Registrar shall so notify the Depository, whereupon the Depository will notify the Bond Participants of the availability through the Depository of bond certificates representing the Bonds. In such event, the Paying Agent and Registrar shall issue, transfer and exchange bond certificates representing the Bonds as requested by the Depository in appropriate amounts and in authorized denominations.

(d) Notwithstanding any other provision of this Ordinance to the contrary, so long as any Bond is registered in the name of the Depository or any nominee thereof, all payments with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations.

(e) Registered ownership of the Bonds may be transferred on the books of registration maintained by the Paying Agent and Registrar, and the Bonds may be delivered in physical form to the following:

(i) any successor securities depository or its nominee; or

(ii) any person, upon (A) the resignation of the Depository from its functions as depository or (B) termination of the use of the Depository pursuant to this Section and the terms of the Paying Agent and Registrar's Agreement (if any).

(f) In the event of any partial redemption of a Bond, unless such partially redeemed Bond has been replaced in accordance with this Ordinance, the books and records of the Paying Agent and Registrar shall govern and establish the principal amount of such Bond as is then outstanding and all the Bonds issued to the Depository or its nominee shall contain a legend to such effect.

If for any reason the Depository resigns and is not replaced or upon termination by the City of book-entry-only form, the City shall immediately provide a supply of bond certificates for issuance upon subsequent transfers or in the event of partial redemption. In the event that such supply of certificates shall be insufficient to meet the requirements of the Paying Agent and Registrar for issuance of replacement bond certificates upon transfer or partial redemption, the City agrees to order printed an additional supply of bond certificates and to direct their execution by manual or facsimile signature of its then duly qualified and acting officers. In case any officer whose signature or facsimile thereof shall appear on any Bond shall cease to be such officer before the delivery of such Bond (including any bond certificates delivered to the Paying Agent and Registrar for issuance upon transfer or partial redemption) such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if such officer or officers had remained in office until the delivery of such Bond. The Bonds shall not be valid and binding on the City until authenticated by the Paying Agent and Registrar. The Bonds shall be delivered to the Paying Agent and Registrar for registration and authentication.

Section 7. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF NEBRASKA  
COUNTY OF HOWARD  
CITY OF ST. PAUL

GENERAL OBLIGATION MUNICIPAL BUILDING BOND  
SERIES 2022

Bond No. \_\_\_\_\_ \$ \_\_\_\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
_____ %	_____	_____, 2022	_____

Registered Owner: \_\_\_\_\_

Principal Amount: \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS: That the City of St. Paul, in the County of Howard, in the State of Nebraska (the "City"), hereby acknowledges itself to owe and for value received promises to pay to the registered owner specified above the principal amount specified above in lawful money of the United States of America on the maturity date specified above, with interest thereon from date of original issue specified above or most recent interest payment date to which interest has been paid or provided for, whichever is later, to maturity (or earlier redemption) at the rate per annum specified above. Interest shall be payable semiannually on fifteenth day of \_\_\_\_\_ and \_\_\_\_\_ in each year, starting \_\_\_\_\_, 202\_\_. Interest shall be computed on the basis of a three hundred sixty day year consisting of twelve thirty-day months. If this bond is not paid upon presentation at maturity or any interest installment hereon is not paid when due, the bond or interest installment shall bear interest thereafter until paid at a rate equal to the rate assessed against delinquent taxes under Section 45-104.01 R.R.S. Nebraska 2010, as now existing or as the same may be amended from time to time by the Nebraska Legislature. The interest hereon due prior to maturity shall be paid on each interest payment date by the Paying Agent and Registrar by wire transfer (but only in accordance with the limited terms of the authorizing ordinance), check or draft mailed to the registered owner hereof, as shown on the records of the Paying Agent and Registrar as of the close of business on the fifteenth day (whether or not a business day) immediately preceding the interest payment date, at such owner's registered address as it appears on the books of registration of the City (the "Record Date"). The principal of this bond and the interest due at maturity are payable on presentation and surrender to BOK Financial, N.A., as Paying Agent and Registrar, at the office of the Paying Agent and Registrar in Lincoln, Nebraska or the principal office of any duly-appointed successor, as applicable. Any interest not so timely paid shall cease to be payable to the person entitled thereto as of the Record Date such interest was payable, and shall be payable to the person who is the registered owner of this bond (or of one or more predecessor bonds hereto) on such special record date for payment of such defaulted interest as shall be fixed by the Paying Agent and Registrar whenever monies for such purpose become available. For the prompt payment of this bond, principal and interest as the same become due, the full faith, credit and resources of said City are hereby irrevocably pledged.

The City, however, reserves the right and option of paying bonds of this issue, in whole or in part, on the fifth anniversary of the dated date hereof, or at any time thereafter, at the principal amount thereof plus accrued interest to the date fixed for redemption. Notice of any such redemption shall be given by mail, sent to the registered owner of any bond to be redeemed at said registered owner's address in the manner provided in the ordinance authorizing said bonds. Individual bonds may be redeemed in part but only in the amount of \$5,000 or integral multiples thereof. Any bond redeemed in part only shall be surrendered to the Paying Agent and Registrar in exchange for a new bond or bonds evidencing the unredeemed principal thereof.

This bond is one of an issue of fully registered bonds of the total principal amount of \$2,040,000, of like tenor herewith except as to denomination, date of maturity and rate of interest issued by the City for the purpose of paying the cost of constructing a municipal building, which shall include facilities necessary to house fire and public safety equipment in and for the City and fifty percent or more of which shall be leased to a political subdivision of the State of Nebraska. The issuance of said bonds has been authorized by an ordinance duly passed by the Mayor and Council of said City in strict compliance with Sections 17-953 and 17-954, R.R.S. Neb. 2012, as amended.

This bond is transferable by the registered owner or such owner's attorney duly authorized in writing at the office of the Paying Agent and Registrar upon surrender and cancellation of this bond, and thereupon a new bond or bonds of the same aggregate principal amount, interest rate and maturity will be issued to the transferee as provided in the ordinance authorizing said issue of bonds, subject to the limitations therein prescribed. The City, its Paying Agent and Registrar and any other person may treat the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment hereof and for all purposes and shall not be affected by any notice to the contrary, whether this bond be overdue or not.

AS PROVIDED IN THE ORDINANCE REFERRED TO HEREIN, UNTIL THE TERMINATION OF THE SYSTEM OF BOOK-ENTRY-ONLY TRANSFERS THROUGH THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY APPOINTED PURSUANT TO THE ORDINANCE, "DTC"), AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THE ORDINANCE TO THE CONTRARY, A PORTION OF THE PRINCIPAL AMOUNT OF THIS BOND MAY BE PAID OR REDEEMED WITHOUT SURRENDER HEREOF TO THE PAYING AGENT AND REGISTRAR. DTC OR A NOMINEE, TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID. THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID SHALL FOR ALL PURPOSES BE THE AMOUNT DETERMINED IN THE MANNER PROVIDED IN THE ORDINANCE.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED OFFICER OF DTC (A) TO THE PAYING AGENT AND REGISTRAR FOR REGISTRATION OF TRANSFER OR EXCHANGE OR (B) TO THE PAYING AGENT AND REGISTRAR FOR PAYMENT OF PRINCIPAL, AND ANY BOND ISSUED IN REPLACEMENT HEREOF OR SUBSTITUTION HEREFOR IS REGISTERED IN THE NAME OF DTC AND ANY PAYMENT IS MADE TO DTC

OR ITS NOMINEE, ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL BECAUSE ONLY THE REGISTERED OWNER HEREOF, DTC OR ITS NOMINEE, HAS AN INTEREST HEREIN.

This bond shall not be valid and binding on the City until authenticated by the Paying Agent and Registrar.

IT IS HEREBY CERTIFIED AND WARRANTED that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this bond did exist, did happen and were done and performed in regular and due form and time as required by law, and that the indebtedness of said City, including this bond, does not exceed any limitations imposed by law. The City covenants and agrees that it will cause to be levied and collected annually a tax by valuation on all the taxable property in said City, in addition to all other taxes, sufficient in rate and amount to pay the interest on this bond when and as the same becomes due and to create a sinking fund to pay the principal of this bond when the same becomes due, to the extent not paid from other sources, including revenues generated by the City's local option sales tax.

IN WITNESS WHEREOF, the Mayor and Council of the City of St. Paul, Nebraska, have caused this bond to be executed on behalf of the City by being signed by the Mayor and Clerk of the City, both of which signatures may be facsimile signatures, and by causing the official seal of the City to be affixed hereto which may be a facsimile seal, all as of the date of original issue shown above.

CITY OF ST. PAUL, NEBRASKA

By: \_\_\_\_\_ (Do Not Sign)  
Mayor

ATTEST:

\_\_\_\_\_  
(Do Not Sign)  
City Clerk

(S E A L)

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds authorized by an ordinance passed and approved by the Mayor and Council of the City of St. Paul, Nebraska as described in said bonds.

BOK Financial, N.A., Paying Agent  
and Registrar

By: \_\_\_\_\_ (Do not sign)  
Authorized Officer

(FORM OF ASSIGNMENT)

For value received \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ the within bond and hereby irrevocably constitutes and appoints \_\_\_\_\_, Attorney, to transfer the same on the books of registration in the office of the within mentioned Paying Agent and Registrar with full power of substitution in the premises.

Date: \_\_\_\_\_  
Registered Owner

SIGNATURE GUARANTEED

By: \_\_\_\_\_  
Authorized Officer

Note: The signature(s) of this assignment MUST CORRESPOND with the name as written on the face of the within bond in every particular without alteration, enlargement or any change whatsoever, and must be guaranteed by a commercial bank or a trust company or by a firm having membership on the New York, Midwest or other stock exchange.

Section 8. The Bonds are hereby sold to Piper Sandler & Co. (the "Initial Purchaser") upon the terms set forth in the Agreement approved by the Authorized Officers and the City Treasurer is authorized to deliver the Bonds to the Initial Purchaser upon receipt of the purchase price for the Bonds as set forth in the Agreement plus accrued interest to date of payment. The Bonds are sold to the Initial Purchaser subject to the opinion of Rembolt Ludtke LLP, as Initial Purchaser's bond counsel that the Bonds are lawfully issued; that the Bonds constitute a valid obligation of the City; and that under existing laws and regulations the interest on the Bonds is exempt from both Nebraska state and federal income taxes. Such purchaser and its agents, representatives and counsel (including Initial Purchaser's bond counsel) are hereby authorized to take such actions on behalf of the City as are necessary to effectuate the closing of the issuance and sale of the Bonds, including, without limitation, authorizing the release of the Bonds by the Depository (as defined herein) at closing. The proceeds of the Bonds shall be applied upon receipt for the purposes described in Section 1 hereof. The City may also pay costs of issuance from the proceeds of the Bonds.

Section 9. The City covenants and agrees that it will cause to be levied and collected annually a tax by valuation on all the taxable property in the City, in addition to all other taxes, sufficient in rate and amount to pay the interest on the Bonds herein authorized as the same becomes due and to create a sinking fund to pay the principal of said Bonds when and as such principal becomes due.

Section 10. The City Council hereby authorizes the Mayor and City Clerk, or either of them, to approve and declare final on behalf of the City the preliminary Official Statement prepared with respect to the Bonds and hereby authorizes the Mayor and Clerk or either of them to approve and deliver on behalf of the City a final Official Statement relating to and describing the Bonds. The

officers of the City are further authorized to take any and all actions deemed necessary by them in connection with the carrying out and performance of the terms of this Ordinance.

Section 11. In accordance with the requirements of Rule 15c2-12 of the Securities Exchange Act of 1934 (the “Rule”) promulgated by the Securities and Exchange Commission, the City being the only “obligated persons” other than the City with respect to the Bonds, and being an “obligated person” with respect to no more than \$10,000,000 in aggregate amount of outstanding municipal securities (including the Bonds), agrees that it will provide the following continuing disclosure information to the Municipal Securities Rulemaking Board (the “MSRB”) in an electronic format as prescribed by the MSRB:

- (a) at least annually not later than nine (9) months after the end of the City’s fiscal year, financial information or operating data for the City which is customarily prepared by the City and is publicly available, including the City’s audited financial statements and information of the type included in the audit;
- (b) in a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events with respect to the Bonds:
  - (1) principal and interest payment delinquencies;
  - (2) non-payment related defaults, if material;
  - (3) unscheduled draws on debt service reserves reflecting financial difficulties;
  - (4) unscheduled draws on credit enhancements reflecting financial difficulties;
  - (5) substitution of credit or liquidity providers, or their failure to perform;
  - (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
  - (7) modifications to rights of the holders of the Bonds, if material;
  - (8) bond calls, if material, and tender offers;
  - (9) defeasances;
  - (10) release, substitution, or sale of property securing repayment of the Bonds, if material;
  - (11) rating changes;
  - (12) bankruptcy, insolvency, receivership or similar events of the City (this event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the City in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of

reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City);

- (13) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional Trustee or the change of name of a Trustee, if material.
- (15) incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes subparagraph (15) above, a “financial obligation” means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that “financial obligation” shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

The City has not undertaken to provide notice of the occurrence of any other event, except the events listed above. The City agrees that all documents provided to the MSRB under the terms of this continuing disclosure undertaking shall be in such electronic format and accompanied by such identifying information as shall be prescribed by the MSRB. The City reserves the right to modify from time to time the specific types of information provided or the format of the presentation of such information or the accounting methods in accordance with which such information is presented, to the extent necessary or appropriate in the judgment of the City, consistent with the Rule. The City agrees that such covenants are for the benefit of the registered owners of the Bonds (including Beneficial Owners) and that such covenants may be enforced by any registered owner or Beneficial Owner, provided that any such right to enforcement shall be limited to specific enforcement of such undertaking and any failure shall not constitute an event of default under the Ordinance. The continuing disclosure obligations of the City with regards to the Bonds, as described above, shall cease when none of the Bonds remain outstanding. The foregoing information, data and notices can be obtained from the City Clerk.

Section 12. The City hereby covenants to the purchasers and holders of the Bonds hereby authorized that it will make no use of the proceeds of said Bond issue, including monies held in any sinking fund for the payment of said Bonds, which would cause said Bonds to be arbitrage bonds within the meaning of Sections 103(b) and 148 of the Internal Revenue Code of 1986, as amended (the “Code”) and further covenants to comply with said Sections 103 and 148 and all applicable

regulations thereunder throughout the term of said Bond issue. The City hereby covenants and agrees to take all actions necessary under the Code to maintain the tax-exempt status of interest payable on the Bonds with respect to taxpayers generally but not including insurance companies or corporations subject to the additional minimum tax. The City hereby designates the Bonds as its “qualified tax-exempt obligations” pursuant to Section 265(b)(3)(B)(i)(III) of the Code and covenants and warrants that it does not anticipate issuing tax-exempt obligations in calendar 2022 in an amount in excess of \$10,000,000.

Section 13. In order to promote compliance with certain federal tax and securities laws relating to the bonds herein authorized (as well as other outstanding bonds) the City has previously adopted a Post-Issuance Compliance Policy and Procedures which remain in effect and are applicable to the Bonds.

Section 14. This ordinance shall be published in pamphlet form and take effect as provided by law.

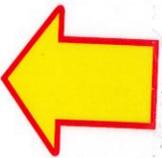
PASSED AND APPROVED this 6th day of September, 2022.

ATTEST:

\_\_\_\_\_  
Mayor  
**Joel M. Bergman**

\_\_\_\_\_  
City Clerk / Deputy Treasurer  
**Connie Jo Beck**

(SEAL)

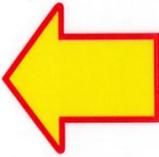


I, the undersigned, City Clerk for the City of St. Paul, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 6, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, publicly announced and posted during such meeting in the room in which such meeting was held.

---

City Clerk / Deputy Treasurer  
**Connie Jo Beck**

(SEAL)



## AGENDA ITEM REQUEST FORM

Anyone wishing to place an item on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

City Council Meeting Date: **Tuesday, September 6, 2022 at 7:00 p.m.** \_\_\_\_\_

Requested Agenda Item: **Discuss – Approve / Deny City Council consideration to deed City land to the Howard County Medical Center 1113 Sherman Street (PO Box 406) St. Paul, Nebraska 68873 regarding the expansion of a Therapy and Wellness Center.**

**The property is more described as a Tract of land 22' x 132' located in the Northeast Quarter of the Northeast Quarter of Section 4, Township 14 North, Range 10, West of the 6<sup>th</sup> P.M., St. Paul, Howard County, Nebraska.**

Please state your Agenda Item (please be specific, providing documentation if available):

**Please see the above.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What action do you want the City Council to take? **In Favor** \_\_\_\_\_  
\_\_\_\_\_

Will this project/item require City funding? YES **XX** NO \_\_\_ If so, how much?

Name (please print): **Howard County Medical Center – Arlan Johnson, Chief Executive Officer**

Name (signature): Please see the attached signature of Arlan Johnson, Chief Executive Officer

Address: **1113 Sherman Street, St. Paul, NE 68873** \_\_\_\_\_

Phone Number: **(308)754-4421** \_\_\_\_\_ **A\_johnson@hcmc.us.com**

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_  
\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

## AGENDA ITEM REQUEST FORM

Anyone wishing to place an item on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

City Council Meeting Date: \_\_\_\_\_.

Requested Agenda Item: \_\_\_\_\_.

Please state your Agenda Item (please be specific, providing documentation if available):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

What action do you want the City Council to take? **In Favor** \_\_\_\_\_

\_\_\_\_\_

Will this project/item require City funding? YES **XX** NO \_\_\_ If so, how much?

Name (please print): **Connie Jo Beck, City Clerk/Deputy Treasurer** \_\_\_\_\_

Name (signature):  \_\_\_\_\_ **ajohnson@hcmc.us.com**

Address: **704 6<sup>th</sup> Street, St. Paul, Nebraska 68873** \_\_\_\_\_

Phone Number: **(308)754-4483** \_\_\_\_\_

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_



WARRANTY DEED

Edgar Scheer, Trustee for the Burlington Northern Landowners Association of St. Paul, GRANTOR, in consideration of Ten Dollars and other valuable consideration conveys to the City of St. Paul, Nebraska, GRANTEE, the following described real estate (as defined in Neb. Rev. Stat. 76-201):

All of Lots 2 and 3, and the South 45.0 feet of Lots 1 and 4 in Block 12 of Wallace's Addition to the City of St. Paul, Howard County, Nebraska.

All of Lots 3 and 4 and all that portion of Lots 2 and Lot 5 in Block 11, Wallace's Addition to St. Paul, Howard County, Nebraska lying Southerly of a line drawn parallel with and distant 40.0 feet Northerly of, as measured at right angles to, Burlington Northern Railroad Company's (formerly Chicago, Burlington and Quincy Railroad Company) Palmer to Sargent, Nebraska Branch Line Main Track centerline as originally located and constructed upon, over and across said Block 11.

All that portion of the Northerly half of the vacated "L" street lying between the Southerly projections of the East and West lines of Blocks 9 and 10, Wallace's Addition to St. Paul, Howard County, Nebraska.

All that portion of the Northeast Quarter of the Northeast Quarter of Section 4, Township 14 North range 10, Howard County, Nebraska described as follows: Commencing at the Southwest corner of said Northeast Quarter of the Northeast Quarter of Section 4, thence Northerly along the West line of said Northeast Quarter of the Northeast Quarter (also the East line of Jackson Street) for a distance of 184.0 feet to the point of beginning; thence continuing Northerly along said West line of the Northeast Quarter of the Northeast Quarter for a distance of 160.0 feet; thence Easterly at right angles to the last described course a distance of 284.0 feet to the West line of Sheridan Street, formerly known as Bogue Street, according to the recorded plat thereof; thence Southerly parallel with said West line of the Northeast Quarter of the Northeast Quarter a distance of 160.0 feet; thence Westerly 284.0 feet to the point of beginning.

All that portion of the Northeast Quarter of the Northeast Quarter of Section 4, Township 14 North range 10, Howard County, Nebraska described as follows: Beginning at a point 80.0 feet North and 377.0 feet West of the Southeast corner of said Northeast Quarter of the Northeast Quarter; thence North on a line parallel with the East line of said Section 4, a distance of 264.0 feet; thence West at right angles with the East line of said Section 4, a distance of 264.0 feet; thence South parallel with the East line of said Section, 264.0 feet; thence East a distance of 264.0 feet to the point of beginning.

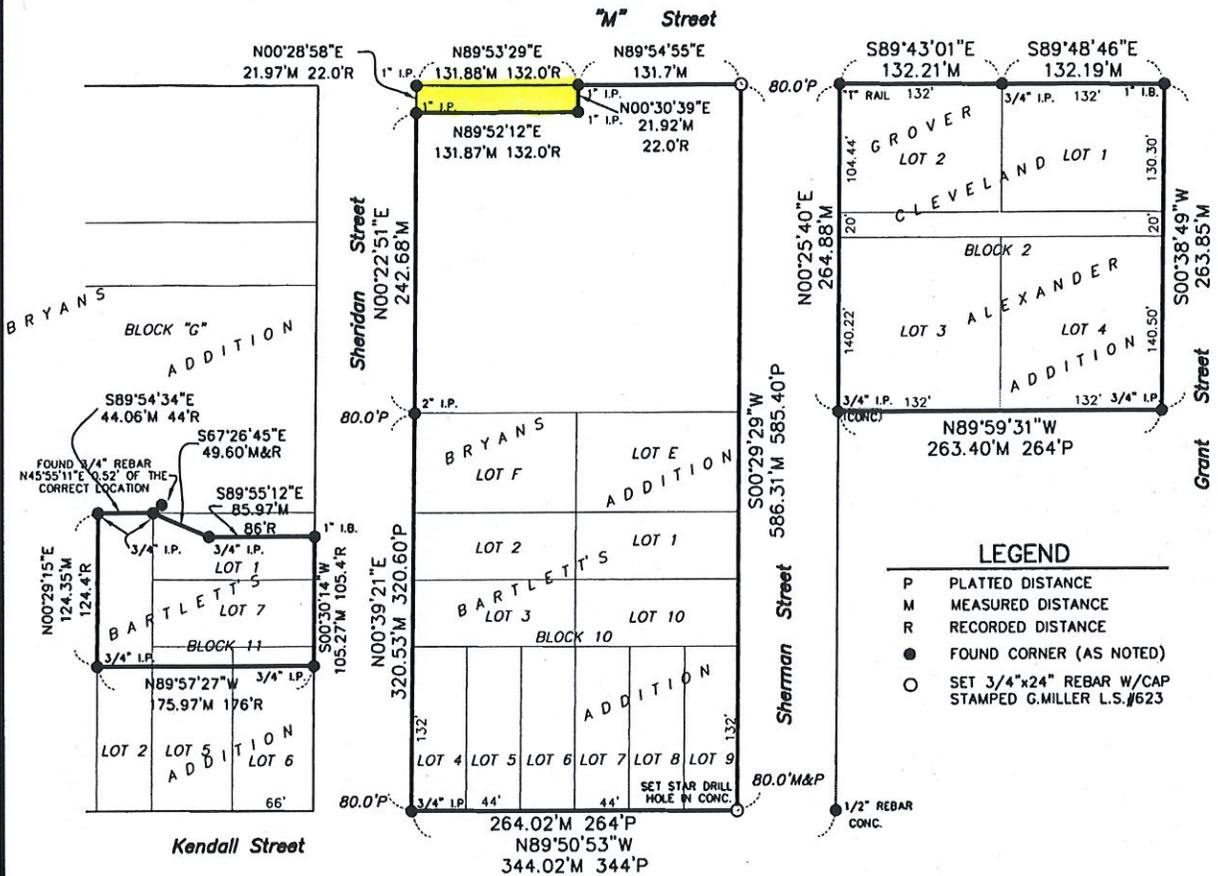
All that portion of the Northeast Quarter of the Northeast Quarter of Section 4, Township 14 North range 10, Howard County, Nebraska described as follows: Beginning at a point 80.0 feet North of the Southeast corner of said Northeast Quarter of the Northeast Quarter; thence North on the East line of said Section 264.0 feet; thence West at right angles with the East line of said Section 297.0 feet; thence South parallel with the East line of said Section, 264.0 feet; thence East 297.0 feet to the point of beginning.

NEBRASKA DOCUMENTARY
STAMP TAX
Date Jan. 24, 1991
\$ 1.50 By [Signature]

STATE OF NEBRASKA
RECORD
JAN 24 1991
PAID BY [Signature]

CHG. 33.50
INDEX
GENERAL INDEX
PICTURE





**RECORDED LEGAL DESCRIPTION:**

LOTS ONE (1) AND SEVEN (7) AND THE NORTH SIXTEEN FEET (N 16') OF LOTS FIVE (5) AND SIX (6), BLOCK ELEVEN (11), BARTLETT'S ADDITION TO ST. PAUL, HOWARD COUNTY, NEBRASKA, EXCEPT A TRACT DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID LOT ONE (1), THENCE SOUTH ON THE EAST LINE OF SAID LOT ONE (1), NINETEEN FEET (19'); THENCE WEST PARALLEL WITH THE NORTH LINE OF SAID LOT ONE (1), EIGHTY-SIX FEET (86'); THENCE NORTHWEST IN A STRAIGHT LINE TO THE NORTHWEST CORNER OF SAID LOT ONE (1); THENCE EAST ON THE NORTH LINE OF SAID LOT ONE (1) TO THE NORTHEAST CORNER THEREOF, THE PLACE OF BEGINNING AND THE NORTH 124.4 FEET (N 124.4') OF LOT TWO (2), BLOCK ELEVEN (11), BARTLETT'S ADDITION TO ST. PAUL, HOWARD COUNTY, NEBRASKA MORE COMMONLY KNOWN AS 1115 SHERIDAN STREET, ST. PAUL, NEBRASKA 68873.

AND

A TRACT OF LAND LYING NORTH OF BLOCK 10, BARTLETT'S ADDITION TO THE CITY OF ST. PAUL, HOWARD COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 80 FEET NORTH OF THE NE CORNER OF BLOCK 10, BARTLETT'S ADDITION TO THE CITY OF ST. PAUL, NEBRASKA, THENCE NORTHERLY ON THE WEST LINE OF SHERMAN STREET A DISTANCE OF 264 FEET, THENCE WEST ON THE SOUTH LINE OF M STREET A DISTANCE OF 132 FEET, THENCE SOUTH A DISTANCE OF 22.0 FEET, THENCE WEST PARALLEL TO THE SOUTH LINE OF M STREET A DISTANCE OF 132 FEET. THENCE SOUTH ON THE EAST LINE OF SHERIDAN STREET A DISTANCE OF 244.0 FEET, THENCE EAST A DISTANCE OF 264.0 FEET TO THE POINT OF BEGINNING.

AND

LOT E AND LOT F, BRYANS ADDITION TO THE CITY OF ST. PAUL, HOWARD COUNTY, NEBRASKA.

AND

LOTS 1 THRU 10, BLOCK 10, BARTLETT'S ADDITION TO THE CITY OF ST. PAUL, HOWARD COUNTY, NEBRASKA.

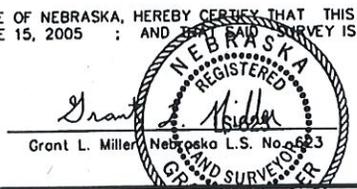
AND

LOTS 1 THRU 4, BLOCK 2, GROVER CLEVELAND ALEXANDER ADDITION TO THE CITY OF ST. PAUL, HOWARD COUNTY, NEBRASKA.

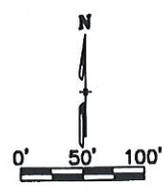
**SURVEYOR'S CERTIFICATE:**

I, GRANT L. MILLER, A REGISTERED SURVEYOR OF THE STATE OF NEBRASKA, HEREBY CERTIFY THAT THIS SURVEY WAS MADE BY ME OR UNDER MY DIRECTION JUNE 15, 2005; AND THAT THIS SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

STATE OF NEBRASKA) SS  
 COUNTY OF HOWARD) Filed for Record on \_\_\_\_\_ day of \_\_\_\_\_  
 at \_\_\_\_\_ Book \_\_\_\_\_ of \_\_\_\_\_ Page \_\_\_\_\_  
 Fee: \_\_\_\_\_  
 REGISTER OF DEEDS Return to: \_\_\_\_\_



July 18 2005  
 SURVEY MADE IN HOWARD COUNTY  
 Howard County  
 720-436



SHEET:	1 Of 1
DATE:	6/16/05
KM JOB #:	0412236
DRAWN BY:	C.HAYS
REVISIONS:	

TITLE:	HOWARD COUNTY COMMUNITY HOSPITAL ST. PAUL, NEBRASKA
PROJECT:	LEGAL SURVEY

**KIRKHAM MICHAEL**  
 CONSULTING ENGINEERS  
 224 EAST 6TH STREET, YORK, NEBRASKA 68467  
 (402) 362-7117 FAX (402) 362-3798  
 12700 WEST DODGE ROAD, P.O. BOX 512030, OMAHA, NEBRASKA 68154-8030  
 (402) 383-5630 FAX (402) 255-3850  
 WWW.KIRKHAM.COM

Connie Beck

Ho Co Med Ctr?

**From:** Jason White <jason@schaperandwhite.com>  
**Sent:** Tuesday, August 30, 2022 4:40 PM  
**To:** Connie Beck  
**Subject:** RE: Howard County Medical Center AND Resolution 2022-18 RE: Sales Tax Ballot

Connie, the answer to all three of the questions is contained in 17-503(6) where the City can simply convey the property to the County. Assuming of course the Hospital is owned by the County and is considered another "public agency". Regardless of which option the city takes it should be memorialized in a memo of some type and I believe just to be transparent there should be a resolution showing the City wished to sell or convey the property. I will look at the ballot resolution tomorrow and get back to you on that one. Jason

**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Tuesday, August 30, 2022 2:36 PM  
**To:** Jason White <jason@schaperandwhite.com>  
**Subject:** Howard County Medical Center AND Resolution 2022-18 RE: Sales Tax Ballot  
**Importance:** High

Good Afternoon Attorney White,

1. Please see the attached NE Statute RE: the selling of City Property less than \$5,000, can you please email me the answers to these questions?
  - a. Does the City of St. Paul need to follow NE Statute 17-503.01, if the City is going to give the property to the Howard County Medical Center?
  - b. Does the City of St. Paul need to follow NE Statute 17-503.01, if the City is going to sell the property to the Howard County Medical Center?
  - c. Does the City of St. Paul need to follow NE Statute 17-503.01, if the City is going to exchange another service with the Howard County Medical Center?
2. Please see the attached City of St. Paul Ballot Resolution 2022-18; can I publish the attached in the Phonograph Herald as soon as the Council members approve? Thanks.

Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286

**17-503.01. Real property less than five thousand dollars; sale; procedure.**

Section 17-503 shall not apply to the sale of real property if the authorizing resolution directs the sale of real property, the total fair market value of which is less than five thousand dollars. Following passage of the resolution directing the sale of the property, notice of the sale shall be posted in three prominent places within the city or village for a period of not less than seven days prior to the sale of the property. The notice shall give a general description of the property offered for sale and state the terms and conditions of sale. Confirmation of the sale by passage of an ordinance may be required.

**Source:** Laws 1982, LB 909, § 5; Laws 1995, LB 197, § 1; Laws 2003, LB 476, § 2.



Hospital

**17-503.02. Personal property; sale; procedure; other conveyance.**

(1) The power of any city of the second class or village to convey any personal property owned by it shall be exercised by resolution directing the sale and the manner and terms of the sale. Following passage of the resolution directing the sale of the property, notice of the sale shall be posted in three prominent places within the city or village for a period of not less than seven days prior to the sale of the property. If the fair market value of the property is greater than five thousand dollars, notice of the sale shall also be published once in a legal newspaper in or of general circulation in such city or village at least seven days prior to the sale of the property. The notice shall give a general description of the property offered for sale and state the terms and conditions of sale.

(2) Personal property may be conveyed notwithstanding the procedure in subsection (1) of this section when (a) such property is being sold in compliance with the requirements of federal or state grants or programs or (b) such property is being conveyed to another public agency.

**Source:** Laws 2003, LB 476, § 3; Laws 2007, LB28, § 1; Laws 2017, LB133, § 120.

Matt Helzer

Ho. Co Med Ctr

Land

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**From:** Arlan Johnson <AJohnson@hcmc.us.com>  
**Sent:** Wednesday, August 31, 2022 12:41 PM  
**To:** Matt Helzer  
**Subject:** Requested Info  
**Attachments:** Non Profit Agreement.pdf

Thank you

Arlan D Johnson-CEO MHA  
Howard County Medical Center  
1113 Sherman St  
Saint Paul NE 68873  
Office-308-754-4881 x-300  
Cell-402-525-9014  
Direct-308-754-2306  
Fax-308-754-2303  
[www.hcmc.us.com](http://www.hcmc.us.com)  
[ajohnson@hcmc.us.com](mailto:ajohnson@hcmc.us.com)

254	40	Alfred Hannlien, Labor	118.20
255	41	Anna O. Anderson, Insurance	421.50

There being no further business for this meeting the Board of County Commissioners of Howard County, Nebraska, adjourned to meet in regular session on Saturday, October 1, 1955, subject however to the call of the Chairman.

Approved  
*[Signature]*  
 Chairman

*[Signature]*  
 County Clerk

St. Paul, Nebr.  
 Sept. 23, 1955

The Board of County Commissioners of Howard County, Nebraska, met pursuant to adjournment at the call of the Chairman with members Wolfert, Komsak and Christensen present.

Also present were Mr. Edward F. Polansky, Mr. Edward J. Waltman and Mr. George H. Christensen, Hospital Trustees, Dr. R. W. Hanisch, Dr. E. C. Hanisch, Dr. E. C. Hanisch Jr., Dr. M. G. Arnold and ~~MR~~ Mr. Charles Dobry, Special Attorney.

The Chairman brought up before the Board the matter of operating the Howard County Community Hospital, stating that it will be ready for occupancy within a few days. After a full discussion Martin Christensen, Commissioner, presented the following resolution to the Board and moved its adoption:

RESOLUTION

WHEREAS, the Howard County Community Hospital will soon be ready for occupancy and operation, and

WHEREAS, the Board of County Commissioners of Howard County, Nebraska and the Board of Trustees of the Howard County Community Hospital have been negotiating with various religious, charitable non-profit organizations whose business is the management and operation of hospitals, and

WHEREAS, no agreement as to the operation of the Howard County Community Hospital has been arrived at with any of said organizations, and

WHEREAS, negotiations are now in progress with the Lutheran Hospitals and Homes Society of America with principal place of business at Fargo, North Dakota for leasing said Howard County Community Hospital to it, and

WHEREAS, an agreement with said Lutheran Hospitals and Homes Society of America cannot be entered into before the completion of said Hospital, and

WHEREAS, the Board, as a result of many many meetings, has learned that in order to make the Howard County Community Hospital pay its cost of operation the best of management and strictest economy will have to be exercised, and

WHEREAS, Doctors Edward C. Hanisch, Sr., M. G. Arnold, Edward C. Hanisch, Jr., and Robert W. Hanisch, and others who are conversant with the operation of hospitals in general, and with the operation of the Howard County Memorial Hospital in particular, have advised the Board that in order to insure the successful operation of the new Howard County Community Hospital from the beginning and to insure its financial success in the future, it will be necessary to commence the operation of it with a minimum of expense and add to the cost of operation when warranted by an increase in its business, that is, first feel its way through, and

WHEREAS, the said doctors and others have advised the County Board that the successful beginning and future operation of said Howard County Community Hospital can best be accomplished by employing the superintendent and personnel now operating the Howard County Memorial Hospital to operate the new hospital until a satisfactory lease can be entered into with a religious or charitable non-profit organization, and recommended to the Board that this action be taken, and

WHEREAS, the Board, upon investigation, has found that the superintendent and personnel

Blue Border  
 100% linen ledger

HOWARD COUNTY COMMUNITY HOSPITAL 47-0681056

operating the Howard County Memorial Hospital are operating it efficiently, satisfactorily and profitably, and

WHEREAS, all of the doctors practicing in St. Paul, Nebraska have agreed that if Howard County operates the Howard County Community Hospital they will do the technical work connected with the hospital, free of charge to the county, until the Hospital can afford to employ a technician, and thereby eliminate the cost of a high priced technician, which will be a very substantial contribution by the doctors from the beginning, to the successful and profitable operation of said Howard County Community Hospital, and

WHEREAS, the Board of County Commissioners is required by Section 23-343.11 of 1953 Cumulative Supplement to Revised Statutes of Nebraska for 1943, to determine and declare by resolution how the Howard County Community Hospital shall be managed,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of Howard County, Nebraska, in lawful session assembled at its principal place of business in the Court House, in the City of St. Paul, Howard County, Nebraska, this 23rd day of September, 1955,

That said Howard County Community Hospital shall be operated by the County of Howard;

That the present superintendent and personnel operating the Howard County Memorial Hospital located in St. Paul, Nebraska, shall be employed to operate the Howard County Community Hospital from its opening;

That the present superintendent of the Howard County Memorial Hospital shall act as Administrator of the Howard County Community Hospital, and

That this operation shall continue until a satisfactory and lawful lease can be entered into with the Lutheran Hospitals and Homes Society of Fargo, North Dakota, or some other religious, or charitable non-profit organization, which will be wholly responsible for all costs of operation and management, as provided by law.

After a further discussion, commissioner Lyle Wolfert seconded the motion. The Chairman directed the Clerk to call the roll. On roll call the following voted Aye: Martin Christensen, Lyle Wolfert, Frank Komeak, Commissioners, M. O. Arnold, E. C. Hanisch, Sr., E. C. Hanisch, Jr., Robert W. Hanisch, Doctors, Edward J. Waltman, George H. Christensen and Edward F. Polansky, Trustees Howard County Community Hospital; Nay: None; Absent: None; The Chairman thereupon declared the motion unanimously carried and the resolution unanimously adopted.

There being no further business for this meeting the Board of County Commissioners of Howard County, Nebraska, adjourned to meet in regular session on Saturday October 1, 1955, subject however to the call of the Chairman.

Approved

Frank Komeak  
Chairman

Raymond L. Tubbs  
County Clerk

St. Paul, Nebr.  
Sept. 27, 1955

The Board of County Commissioners of Howard County, Nebraska, met pursuant to adjournment at the call of the Chairman with members Wolfert, Komeak and Christensen present.

Also present were Edward F. Polansky, Edward J. Waltman and George H. Christensen, Hospital Trustees, and Charles Dobry, Special Attorney, and LaVerne P. Jacobsen, Paul C. Larson, Judge Wm. F. Spikes and Cyril P. Shaughnessy, members of the Hospital Board for the Howard County Memorial Hospital.

It was brought out that the new Hospital was about ready for occupancy and that there were several pieces of equipment in the old Hospital that could be used in the new. The members of the old Hospital Board were asked if they would have any objection to the County moving these pieces to the new Hospital. They informed the Board that any and all things that were needed could be moved to the new Hospital. Also that after the items were moved and the new Hospital

Blue Borden  
100% LINK LIGER. Co.

HOWARD COUNTY COMMUNITY HOSPITAL 47-0681056

**AGENDA ITEM REQUEST FORM**

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City Council Meeting Date: \_\_\_\_\_

Requested Agenda Item: 3<sup>rd</sup> Annual Jack O' Lantern Jog. Sponsored by  
Howard County Medical Center.

Please state your Agenda Item (please be specific, providing documentation if available):

We would like permission to paint arrows on the streets along the  
5K race to guide runners. We will have volunteers at busy intersections  
to help guide traffic when runners are in the area.

What action do you want the City Council to take? allow the painting of arrows on  
streets along the 5K route.

Will this project/item require City funding? YES \_\_\_ NO X If so, how much? \_\_\_\_\_

Name (please print): Kassandra Knapp

Name (signature): Kassandra Knapp

Address: 1113 Sherman Street

Phone Number: 764-2305

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

City Funds Authorized: \_\_\_\_\_



# Saturday, October 22, 2022

## Howard County Medical Center

East Parking Lot  
1113 Sherman Street  
St. Paul, NE 68773

Register by October 3rd to guarantee a t-shirt.

\*additional t-shirts can be purchased on registration form

### 5K Run

\$30/person

9:00 am start

(1 Mile Walk FREE  
with entry)

### 1 Mile Walk

\$20/person

10:00 am start

Trunk or Treating along  
route

### Family Entry

\$40/family

10:00 am start

(Includes 2 shirts/family)

Costumes are not required but **HIGHLY** encouraged.

Prizes awarded to best costumes!

Visit Howard County Medical Center's Facebook page  
or call 308-754-2305 for more info and registrations

Proceeds to help fund a new Wellness Center



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 9394 W Dodge Road, Ste 250 Omaha, NE 68114	CONTACT NAME: Nancy Shere	
	PHONE (A/C, No, Ext): 402-408-5385	FAX (A/C, No): 402-398-0917
E-MAIL ADDRESS: nancy.shere@usi.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : COPIC Insurance Company		11860
INSURER B : SFM Mutual Insurance Company		11347
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED  
Howard County Medical Center  
Morgan Meyer  
PO Box 406  
St Paul, NE 68873

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			HCN0001458	07/01/2022	07/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			UCN0001459	07/01/2022	07/01/2023	EACH OCCURRENCE \$4,000,000 AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			100249205	07/01/2022	07/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Med Mal Incident			HCN0001458	07/01/2022	07/01/2023	\$500,000
A	Med Mal Aggregate			HCN0001458	07/01/2022	07/01/2023	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As part of COPIC policy HCN0001458 each physician listed carries their own limits of \$500,000 each incident / \$1,000,000 aggregate

Angela Brennan MD  
Kaitlin Hahn MD  
(See Attached Descriptions)

CERTIFICATE HOLDER Howard County Medical Center NE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**DESCRIPTIONS (Continued from Page 1)**

Jared Kramer MD  
Chris Tomhave MD  
Adam Rensch MD

**Included in shared limits of facility:**

Chad Miller, CRNA  
Neal Hahn, PAC  
Kelli Platek, PAC  
Erica Eberle, PAC  
Marcus Nielsen, PAC  
Scott Reifschneider, PAC

Connie – attached is the premium for GCA Days in the amount of \$600.00.  
I am asking that the City reimburse the Chamber for that amount as this is covering all activities of the Chamber that bring people to St. Paul. I believe that this is a marketing/promotional expense.

Thank you,



Carolyn C. Scarborough  
Executive Director  
St. Paul Area Chamber of Commerce  
619 Howard Ave.  
St. Paul, NE 68873

1551

**Connie Beck**

---

**From:** Vincent Christensen <vchristensen@christenseninsurance.com>  
**Sent:** Tuesday, August 30, 2022 4:52 PM  
**To:** Connie Beck  
**Subject:** RE: GCA Day Event General Liability Insurance  
**Attachments:** Chamber Events 8-30-22.pdf

Connie,  
Attached is the list of events, including GCA Days. The Chamber's policy lists them all under one single premium.

Thank you,  
Vincent Christensen  
Christensen Insurance  
308-754-5467



*This communication, including attachments, is for the exclusive use of addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any use, copying, disclosure, dissemination or distribution is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this communication and destroy all copies.*

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**From:** Connie Beck <cjbeck@cityofstpaulne.org>  
**Sent:** Tuesday, August 30, 2022 4:46 PM  
**To:** Vincent Christensen <vchristensen@christenseninsurance.com>  
**Subject:** GCA Day Event General Liability Insurance  
**Importance:** High

Good Afternoon Vincent, can you please forward me a cost amount that the St. Paul Chamber absorbed RE: the GCA Day event this year? Thanks.

Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286

# ENDORSEMENT

IT IS HEREBY UNDERSTOOD AND AGREED UPON THAT IN CONSIDERATION FOR THE PREMIUM CHARGED THE POLICY WILL PROVIDE COVERAGE FOR THE FOLLOWING EVENTS:  
\*\*\*SPECIAL EVENTS COVERED\*\*\*

FEBRUARY OR MARCH -- ANNUAL CHAMBER BANQUET

APRIL -- EASTER EGG HUNT

JUNE/JULY/AUGUST/SEPTEMBER -- FARMERS MARKET & CITY WIDE GARAGE SALE

JULY -- GCA DAYS (ALL) SPONSORED EVENTS EXCEPT FIREWORKS AND/OR FIREWORKS DISPLAYS.

AUGUST -- TEACHER APPRECIATION LUNCHEON

SEPTEMBER -- HOMECOMING ACTIVITIES

NOVEMBER OR DECEMBER -- HOLIDAY GIFT SHOW

INCLUDES PARTICIPATION IN PARADES: DANNEBROG GRUNDLOVFEST & GCA DAYS



\* \*

*See Above other  
Sponsored  
events*

All other terms, conditions, limitations and agreements of the policy remain unchanged.

PREMIUM 550

POLICY NUMBER: 60395518

COMMERCIAL GENERAL LIABILITY SUPPLEMENTAL DECLARATIONS - ADDITIONAL INSUREDS

Schedule of Additional Insureds

Premium

DESIGNATED PERSON OR ORGANIZATION  
CG7086 -NEBRASKA  
CITY OF SAINT PAUL  
GCA DAY EVENTS IN JULY  
704 6TH ST  
SAINT PAUL NE 68873

50



## Connie Beck

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**From:** St Paul Chamber <chamber@stpaulcoc.com>  
**Sent:** Friday, August 26, 2022 11:15 AM  
**To:** Connie Beck  
**Subject:** RE: GCA Day Insurance Amount \$550

This is the check for the entire Chamber Insurance Policy.

CASH ONLY IF ALL SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



ST. PAUL AREA  
CHAMBER OF COMMERCE  
619 HOWARD AVENUE  
ST. PAUL, NE 68873  
PH: (308) 754-5558

Citizens Bank and Trust Company  
& TRUST CO.  
ST. PAUL, NE 68873  
76-208/1049

8/16/2022

PAY TO THE ORDER OF Christensen Insurance \$\*\*2,376.00

Two Thousand Three Hundred Seventy-Six and 00/100\*\*\*\*\* DOL

Christensen Insurance  
P. O. Box 266  
St. Paul, NE 68873

*John W. ...*  
*Carolyn C. ...*

MEMO Insurance Policy #3000189535

⑈009273⑈ ⑆104902062⑆ 59 533 0⑈

0001342359

>104902062<  
Citizens Bank and Trust #  
2022-08-18  
0001342359  
Batch 170696587

CHRISTENSEN MGMT SERVICES INC  
DBA: CHRISTENSEN INSURANCE  
FOR DEPOSIT ONLY  
ACCOUNT 102512

**St. Paul Area Chamber of Commerce**

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**619 Howard Ave. ~ St. Paul, NE 68873**  
**Phone (308) 754-5558 ~ Email: [chamber@stpaulcoc.com](mailto:chamber@stpaulcoc.com)**  
**Website: [www.stpaulnechamber.org](http://www.stpaulnechamber.org)**

**2022 St. Paul Area Chamber of Commerce Board Members**

Cindy Peters   Robin Williams   Tara Kosmicki  
Tracey Dietz   Dylan Woodgate   Jason McIntyre  
Kevin Brandt   Hailey Poss   Kay Meyer

I am submitting 2 statements that we have paid in regards to  
Marketing/Promotions:

Weebly-website domain – 5 years	\$74.80
Steven Neal – website maintenance	\$100.00

For a total of \$174.80

Thank you

Date: August 25, 2022

To: St. Paul Area Chamber

In Account with: Steven Neal

Website design & upkeep (May, June, July & August) \$100.00

Posted: 8-25-22  
Pd: 8-25-22  
CR# 9277



Thank you for your purchase

You have successfully added 5 years to your stpaulnechamber.org registration. Your new renewal date is August 22, 2027.

Here is a summary of your order:

**Order Date:** Aug 25, 2022  
**Order Number:** 894139352756831678  
**Account ID:** 110503951  
**Account Name:** St. Paul Chamber  
**VAT Number:** 470825914

**Paid by:**  
Carolyn Scarborough/St. Chamber  
St. Paul Area Chamber of Commerce  
619 Howard Ave  
St. Paul, NE 68873

Item	Term	Quantity	Price
Domain stpaulnechamber.org Renews every 5 years	5 years	1	\$74.80
			Subtotal: \$74.80
			NE State Tax: \$0.00
			<b>Total: \$74.80</b>

Paid with **Visa** ending in **1567**

Need help? Check out our help center or blog.

Thanks,  
The Weebly Team

*Your subscription is set to automatically renew and your selected payment method will be charged \$74.80 (plus any applicable taxes) every 5 years until you cancel your subscription. You may cancel your subscription at any time at least 44 days before your next renewal date from your account settings or by contacting us.*

**RESOLUTION** 2022-16

**REQUEST FOR THE SOUTH CENTRAL ECONOMIC DEVELOPMENT  
DISTRICT, INC. TO CONDUCT A COMMUNITY NEEDS ASSESSMENT  
SURVEY**

WHEREAS, the City of St. Paul is in the South Central Nebraska Development District, Inc. (SCEDD); and

WHEREAS, the City is pursuing a Community Needs Assessment Survey to include a report and presentation of results; and

WHEREAS, the City desires to have this Survey conducted by SCEDD; and

WHEREAS, SCEDD provides this service for a fee to communities within the South Central Economic Development District, Inc. The fee for the City of ST. Paul Community Needs Assessment Survey will be \$8,000.00 (eight thousand dollars).

NOW THEREFORE, BE IT RESOLVED, that the City of St. Paul requests and authorizes SCEDD to conduct a Community Needs Assessment Survey of the households within the City of St. Paul.

PASSED THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2022

\_\_\_\_\_  
Joel Bergman, Mayor

Dated 9/6/22

Attest:

\_\_\_\_\_  
Connie Jo Beck, City Clerk

Dated 9-6-22

"Leadership Cent"

**Connie Beck**

**From:** Sharon Hueftle - South Central Economic Development District <SharonH@SCEDD.us>  
**Sent:** Thursday, August 25, 2022 3:25 PM  
**To:** Connie Beck  
**Subject:** RE: Resolutions

I talked to Kelly Gewecke last week and she the NPPD survey would work for Leadership Recertification, but it would not suffice for future grants. In my opinion, it would depend what questions were asked and if they provided the data necessary to support a grant application.

**Sharon Hueftle**

Ph: 308.455.4770 | <http://www.scedd.us>

**From:** Connie Beck [mailto:cjbeck@cityofstpaulne.org]  
**Sent:** Thursday, August 25, 2022 3:14 PM  
**To:** Sharon Hueftle - South Central Economic Development District <SharonH@SCEDD.us>  
**Subject:** RE: Resolutions  
**Importance:** High

Good Afternoon Sharon, I have a question regarding the Community Needs Assessment Survey...if the City utilizes NPPD to do the CNAS, can the City utilize this survey for future grants or do we need a full blown survey for grants? Thanks.

**From:** Sharon Hueftle - South Central Economic Development District [mailto:SharonH@SCEDD.us]  
**Sent:** Friday, August 19, 2022 1:36 PM  
**To:** Connie Beck  
**Subject:** Resolutions

Connie:

I've attached two Resolutions:

- Resolution for SCEDD to conduct a Community Needs Assessment Survey (CNAS): I updated it from August to September for your use if the Council determines they want to move forward with this. Whether or not St. Paul proceeds with a full CNAS really depends on if this is the right time, SCEDD goal is for this to be the best decision for the next right step for the City.
- Resolution for SCEDD to provide grant assistance for the ARPA Rural Workforce Housing Land Use Preparation: again, only if the Council wants to continue moving forward as of the meeting date.

I am happy to come to the September meeting if it would be beneficial to answer questions, explain what we know, etc. I know it's quite early to send these for a Sept 19 meeting, but I didn't want to drop the ball. ☺

Partners for Success,  
**Shron Hueftle** | *Executive Director*  
**South Central Economic Development District, Inc.**  
Ph: 308.455.4770 | <http://www.scedd.us>  
401 East Ave. (2<sup>nd</sup> floor) | PO Box 79 | Holdrege, NE 68949



## Community Needs Assessment Survey:

**Arm your decision makers with current, accurate citizen feedback for future planning**

**PROBLEM:** Local Governments must make decisions regarding use of tax dollars, long-term vs short-term investments, planning, etc; generally, few patrons attend meetings to provide input. Prioritization of community needs often happens based on the noisy few rather than current, accurate feedback and data.

**SOLUTION:** Conduct a survey, open to each household in the community, to provide:

- Data for Comprehensive Plan, Strategic Plan, grant applications
- Feedback on community specific issues
- The combined wants and needs of citizens regarding Businesses, Education, Housing and Child Care

### RESULTS:

- **Franklin:** \$315,000 awarded to complete 10 Owner Occupied Rehab Housing projects
- **Nelson:** \$244,640 awarded in public works grant
- **Red Cloud:** \$30,000 awarded in planning grant; \$250,000 awarded in public works grant
- **Shelton:** \$150,000 awarded to complete 4 Owner Occupied Rehab Housing projects
- **Superior:** Over \$1.5m awarded in planning, public works, housing & downtown revitalization grants
  - Leadership Certified Community Designation
- **Wood River:** \$38,000 awarded for comprehensive plan and housing study *n/a*
  - \$321,240 awarded to complete 9 Owner Occupied Rehab Housing projects
  - \$445,000 awarded for downtown revitalization
  - Leadership Certified Community Designation

### PROCESS:

1. Obtain Council approval of a Resolution directing SCEDD to conduct the survey.
2. Bring together representatives from across the community to select the questions: Economic Development, Chamber, Ministerial, School, Fire & Rescue, Clubs, Business, Sr. Center, etc.
3. Consider what information is to be gathered from the residents: A "master list" of questions – more than you will want to ask – is available from SCEDD. Community specific questions specific to can be crafted in addition to the ones listed.
4. Determine if the survey will be available only to residents within the corporate limits or if there is a rural population that will be surveyed as well – some like to survey the school district. *1 mile ET Jurisd.*
5. **Set a time to meet with SCEDD to select survey questions, in person or Zoom.**
6. Identify how publicity will be conducted: Facebook posts, newspaper, posters, utility inserts, community sign, school newsletter, etc. *Website*
7. Consider if a Spanish version is necessary.
8. Set dates for the survey to be available electronically, distribution of promotional materials and posts, and the presentation/town hall.
9. Identify Council meeting for final approval if the Council wishes to approve the survey instrument prior to distribution

### DEATH THREATS:

- Lack of an array of citizen representation and interests to select questions
- Lack of committed promotion of the survey

*daycare*

*\$ 8000 = 15-20 minute survey*  
*School*  
*hospital*  
*business*  
*financial instit*  
*library*



**Community Needs Assessment Survey**  
**Questionnaire Template**

**Not every question will be included on the survey; select the ones that are most appropriate for your community. Surveys are limited to approximately 100 questions.**

E=Excellent, G=Good, F=Fair, P=Poor, dk= Don't Know, D=Definitely, P=Probably, PN=Probably Not, DN=Definitely Not

**Community**

Should the City/Village: **D P PN DN dk**

1. hire a city administrator/city planner/economic developer
2. Provide funding to/for an Economic Development Staff?
3. Extend the Village/City office business hours?
4. consolidate police services with the county
5. enforce nuisance regulations
6. enforce zoning ordinances
7. have regulations against open burning within the city limits
8. encourage recycling/offer a recycling drop off site/assist in set up of additional drop off sites for recycling
9. Is there a need for recycling of appliances, paint, oil, tires, etc.?
10. To have your street paved, would you be willing to have an assessment added to your property taxes?
11. Should (town name) establish a nonprofit community foundation so that charitable gifts could be made to our town?
12. Does the City/Village need to develop a plan to expand the

city limits for platting new residential areas?

13. Does (town) encourage public participation -individuals having a voice regarding local governmental decisions?
14. Would you be interested in serving in a volunteer capacity within the community on a board or committee....
15. Does (town) have an adequate amount of space for community meetings?
16. Would you support a new/increased city sales tax?
  - a. If yes, should a city sales tax:
    - be limited to a specific project
    - be for a limited number of years
    - remain in force & be used as needed

Please rate the adequacy of: **E G F P dk**

17. law enforcement . . . .
18. fire protection . . . .
19. rescue squad. . . . .
20. library facilities/services (ask 1 or separately)
21. library hours . . . . .
22. medical facilities/services (ask 1 or separately)
23. camping facilities . . . . .
24. city park (list out by name). . . . .
25. control of loose pets . . . . .
26. downtown parking . . . . .
27. building code enforcement . . . . .
28. zoning regulations enforcement
29. nuisance code enforcement
30. city-wide street lighting . . . . .
31. utility services/rates (ask 1 or separately, only utilities provided by City)
32. recycling center . . . . .
33. Local efforts toward community betterment

Please rate the general appearance of:

34. the community as a whole
35. the highway entrances to town
36. the residential areas . . . . .
37. vacant houses & lots . . . . .
38. the downtown

Please rate the condition of:

39. Streets in residential areas
40. Streets in the downtown
41. Sidewalks in residential areas
42. Sidewalks downtown
43. Swimming pool

- 44. (Name) Park
- 45. the Community Center/Auditorium

Are the following community projects needed in (town name)? **D P PN DN dk**

-If no choices, you can just have a blank box

- 46. hike/bike trails. . . . .
- 47. areas for camping. . . . .
- 48. paving of gravel streets...
- 49. a new fire hall. . . . .
- 50. a multipurpose town hall/auditorium/senior center/teen center . . .
- 51. curb & gutter construction .
- 52. sidewalk reconstruction . .
- 53. street paving . . . . .
- 54. commercial truck parking area....
- 55. curbside recycling...
- 56. visitor center
- 57. an RV parking area . . .
- 58. If partial funding for the xxxx projects listed above can be acquired from state and federal sources, how should (town name) fund its share? (choose as many as apply)
- keno funds
- community fund raising events
- private contributions
- city sales tax
- bonds
- property taxes
- private foundations

- 59. Which of the following programs would you utilize if they were offered by the library? (Multiple choices can be selected)
- Adult programs/Book Clubs
- Elementary after school programs
- Junior/Senior high programs
- Preschool programs

- 60. Should the City purchase and re-purpose the vacant *carehome* building for:
- Food pantry                      Senior Center
- Day Care                          Youth Center
- Housing/Apartments      Community Center

- 61. Do you agree with the following statement as it pertains to your household? \*At least one time within the last 90 days, we have

worried whether our food would run out before we could afford more.\* Yes/No

- a. If yes, and you are not able to pay your bills at times, what area(s) do you cut back: (check up to 3)

- Medical bills                      Medication
- Mortgage/Rent                  Utilities
- Childcare                          Food
- Car payments                      Cell phone

- 62. Are you aware of the Food Pantry located at \_\_\_\_\_? Yes/No

- 63. Utilize Meals on Wheels....

- 64. Currently the community has these events....what would encourage you to participate?

- 65. Overall, how do you feel about (town name)?
- very positive                      somewhat positive
- neutral                                  somewhat negative
- very negative

- 66. Why do you feel that way? \_\_\_\_\_

### Community/Recreational Facilities

For the size of our town, is there an adequate supply of recreational facilities/programs for:

**D P PN DN dk**

- 1. preschool age children . .
- 2. elementary school age children
- 3. junior/senior high school age .
- 4. adults. . . . .
- 5. senior citizens . . . . .
- 6. Does the present *community hall/library/etc* have enough historic value that it should be renovated?
- 7. Should the Village/City convert the former...building into a ....

Should a new community center have:

- 8. a large multipurpose room .
- 9. kitchen facilities . . . . .
- 10. a smaller meeting room . .
- 11. an exercise room & equipment
- 12. indoor walking track...
- 13. climbing wall...
- 14. locker rooms. . . . .

15. gymnasium for basketball, volleyball, aerobics
16. whirlpool/sauna . . . .
17. racquetball courts. . . .
18. location for volunteer groups
19. Would you be willing to volunteer your labor to help *build/renovate a multipurpose community center/town hall/senior center?*
20. Would you contribute to a fund drive for a *new community center/town hall/senior center?*
21. What improvements to the City parks are most important to you?  
 ADA Accessibility      Concession stand  
 Overall lighting/safety      Splash pad  
 Bathroom facilities      Playground equip  
 Sand volleyball      Tennis courts  
 Convert tennis courts to pickle ball
22. Do you use the *community fitness center?*
23. If yes, please rate the adequacy of...
  - a. Hours, equipment, ease of access
24. If you do not use the *community fitness center*, what would help you do so?
  - a. Info regarding how to get access
  - b. Orientation tour
  - c. Play area for younger children
  - d. Weekend hours
  - e. Instructor led classes
  - f. other

Do you agree with the following statements?

25. The (town name) *Museum/ Tourist Attraction* brings significant tourism income to the community.
26. The (town name) *Museum/ Tourist Attraction* significantly enhances efforts to recruit professionals to the community.
27. Would you contribute to a fund drive for a *new capital project* at the (town name) *Museum /Tourist Attraction?*

## Business & Economic Development

Some communities use incentives such as free lots or no interest loans to encourage new development.

1. Should (town name) utilize incentives to encourage housing development?
2. Should (town name) utilize incentives to encourage business development?

Would you utilize the following businesses if they were available in our community? **D P PN DN dk**

1. restaurant/cafe open in the evening....
2. appliance store/repair shop...
3. auto body shop....
4. automatic car wash....
5. food pantry....
6. home cleaning service. . .
7. rental storage. . . . .
8. lawn care & snow removal .
9. satellite medical clinic . . .
10. chiropractor . . . . .
11. optometrist....
12. pharmacy....
13. lawyer . . . . .
14. accountant . . . . .
15. handyman service. . . .
16. laundromat . . . . .
17. spa/nail salon/massage parlor. . . .
18. an ATM machine . . . .
19. a branch bank of where you presently bank/an additional/financial service . . . .
20. If a satellite medical clinic were available in (town name), would you be willing to change doctors?

How should vacant buildings in the downtown be used? (Multiple choices can be selected)

21. Retail/Business Space
22. Office space
23. Living space
24. Meeting space

Should Chamber of Commerce efforts focus on:

25. Local events
26. Tourism
27. Scholarships
28. Educating businesses
29. Networking opportunities

Should economic development efforts focus on:

30. supporting the expansion of existing businesses
31. attracting new business & industry
32. support the creation of new, small businesses
33. promoting tourism . . .

(Town name) can charge up to a 1.5% sales tax for all taxable purchases made or delivered within the corporate limits of (town name).

34. Would you support a new Village/City sales tax? . . . Yes/No

If a Village/City sales tax was passed, should it..

35. Be limited to a specific project? Y/N
36. Be limited to a specific time period? Y/N
37. Remain in force and be used as needed?

Some communities use Tax Increment Financing (TIF) to encourage new business development. This utilizes the property taxes on the improvements to be used to fund necessary public infrastructure that directly benefits the project, i.e. sewer, streets, site preparation, etc.

38. Should (town name) utilize TIF to encourage development?. . . Yes/No

39. What would enable you to improve your employment status....

Additional training	Formal education
Childcare	Not applicable

40. Are you interested in starting or purchasing a business in town? Yes/No (Skip to #X)

41. If yes, what is keeping you from starting or purchasing a business:

Lack of funding	Lack of a facility
Lack of a business plan	

42. Are you a business owner that will be seeking to transition out of your business in the future? Yes/No (Skip to #X)

43. If yes, how soon do you want to transition?  
1-5 yrs      6-10 yrs      More than 10 yrs

44. If you plan to transition your business, what assistance would be helpful to you? (check all that apply)

Assistance establishing a value/sales price  
Assistance finding a buyer or establishing an exit plan  
None

## Education

1. Do you have children in school (PreK-12)?  
<Or expect to in the next 5 years> Yes/ No

Please rate the following as: **E G F P dk**

2. adequacy of school facilities
3. quality of the teaching staff
4. quality of local curriculum
5. relationship between community & school personnel
6. use of school facilities for community programs such as recreation, meetings, etc.

Which areas of (town name)'s schools need the most improvement? (Multiple answers can be selected)

7. Career education
8. Core curriculum
9. Character education
10. Technology
11. Fine arts

The school's educational focus should be:  
(Multiple answers can be selected)

12. Skilled and technical sciences (welding, engines, woodworking)
13. Ag, foods and natural resources
14. Communication and information technology
15. Business, marketing, and management
16. Human sciences and education
17. Health sciences

If Adult Education classes were offered in (town name) which would you be interested in taking?

18. Maker Space
19. eSports gaming league/club
20. Exercise classes
21. Computer skills
22. Wellness/nutrition
23. Photography
24. Cooking
25. EMT training
26. Quilting/knitting/crocheting
27. Entrepreneurship
28. Foreign language
29. GED (High School Diploma Equivalent classes)
30. English as a Second Language (ESL)

## Childcare

1. How many children in your household are in the following age categories?

Age 0-3 years

Age 4 years-Preschool

Elementary school age

Jr. or Sr. High School age

2. Do you use child care on a regular basis?

Yes No (please skip to #xx)

3. Where is your child care located?

in (your town name) Elsewhere

4. How satisfied are you with your childcare?

Very somewhat

not very not at all

5. How difficult is it to find quality child care?

Very somewhat

not very not at all

6. Would you use a child care center if one was available in town? **D P PN DN dk**

7. What time of day would you utilize childcare?

Before school After school

All day Summer

Non-school days

8. If you do not currently have children, are you anticipating needing childcare within the next 5 years? Yes No

- c. Substantial wear, **has one major issue** such as sagging roof, missing or rotted siding, rotting windows, sagging porch
- d. Overall unsatisfactory condition, **multiple issues** such as a crumbling foundation, broken or rotted windows and doors, sagging roof

## For Renters Only:

6. Does your current rental meet your needs?

7. If No, please indicate the reason (select 1):

too small too large Cost

Location Quality Other

8. What are you currently paying for Rent on a monthly basis?

Less than \$400 \$401-\$550

\$551-\$650 \$651-\$750

\$751-\$850 Over \$850

9. If other rental housing were available in (town) which type would you prefer? (select only one) No preference

Single family home Apartment

Mobile home Townhome

10. How difficult was it to find your current rental?

Very difficult Somewhat difficult

Not very difficult Not difficult at all

11. How long do you plan to continue renting?

Less than 1 year 1-2 years

3-5 years 6-10 years

More than 10 years

12. Do you prefer to own or rent?

own (continue) rent (skip #xx)

## Housing:

1. Do you live in:

an apartment a mobile home

a house public or assisted housing

2. Do you own or rent your home?

Own rent

3. Do you pay more than 30% of your income towards housing (rent or mortgage plus utilities)? Yes/No

4. How many bedrooms are in your house?

1 2 3 4 5+

5. How would you rate the condition of your residence?

a. Excellent, solid roof & foundation, contributes positively to community's housing stock

b. Structurally sound, may need **minor repairs** such as shingles, paint, concrete steps, or new doors

## Answer only if you prefer to own

What is your price range for purchasing a home?

Less than \$50,000 \$50,001 - \$100,000

\$100,001 - \$150,000 \$150,001 - \$200,000

\$201,001 - \$250,000 \$251,001 - \$350,000

More than \$350,000

Which type of housing would you prefer to own?

(select only one) No preference

Single family home Mobile home

Townhome w/ yard

Are the following barriers for you? **D P PN DN dk**

1. lack of a down payment . .
2. lack of available housing . .
3. lot/building site availability. .
4. other....

5. If the lack of a down payment is a barrier, would you be interested in a government-backed loan that required no down payment? Yes No

6. Including yourself, how many people live in your household?

1 2 3 4 5 6 7 8+

**For Owners Only:**

6. Would you be willing to apply for cost sharing assistance to complete rehabilitation of your home? Y/N
7. Have you considered changing your residence to upgrade or downsize? (If no, go to #)

Upgrade      Downsize      No

8. If you've considered changing your residence, which type of housing would you prefer? No preference
- Single family home      Duplex
- Apartment      Townhouse

9. What barriers keep you from changing your residence?
- a. Lack of available housing
  - b. Lack of a lot/building site
  - c. Lack of a down payment
  - d. Other

7. What is the combined annual income of all family members living in your home?

Less than \$25,000	\$100,000 - \$149,999
\$25,000 - \$49,999	\$150,000 - \$199,999
\$50,000 - \$74,999	more than \$200,000
\$75,000 - \$99,999	

Please feel free to make any additional comments that you think would help our community: \_\_\_\_\_

**Community Specific Questions**

What unique issue is your community facing that requires public input?

Examples:

- Lack of public transportation
- Need for a neighborhood watch organization
- Addressing underserved population groups
- Relocation of business into/away from your community
- In/out-migration of population group

Questions regarding interest in serving in a leadership position? (local board, City Council, etc) Or interest in a Leadership Program?

**Demographics**

1. Head of Household age:
- |       |       |       |
|-------|-------|-------|
| <19   | 19-24 | 25-34 |
| 35-44 | 45-54 | 55-64 |
| 65-74 | 75-84 | 85+   |
2. How many years have you lived in (town name)? less than 1 1-5 6-10 11-15 16-20 more than 20
3. If you moved to the community within the last 5 years, which of the following describe your primary reason (select one)?
- |                       |            |
|-----------------------|------------|
| Returning home        | Family     |
| Good housing prices   | Retirement |
| Small town atmosphere | Job        |
4. Do you live: within the city limits outside the city limits
5. If you work outside of the (town name) area, how far do you commute to work?

1<sup>st</sup> Adult & 2<sup>nd</sup> Adult: up to 20 miles 21-35 miles 36+ miles

# Wood River 2022 Community Needs Assessment Survey

Please fill in marks like this: ●

NOT like this: ⊗ ⊘ ⊙

**Answer Key:** E=Excellent, G=Good, F=Fair, P=Poor, dk=Don't Know or No Opinion

D=Definitely, P=Probably, PN=Probably Not, DN=Definitely Not, dk=Don't Know or No Opinion

## Community

**Please rate the adequacy of:**

	E	G	F	P	dk
1. law enforcement	<input type="radio"/>				
2. fire protection	<input type="radio"/>				
3. rescue squad	<input type="radio"/>				
4. library facilities	<input type="radio"/>				
5. library services	<input type="radio"/>				
6. Library Park	<input type="radio"/>				
7. Memorial Park	<input type="radio"/>				
8. Tennis Court Park	<input type="radio"/>				
9. Water Tower Park	<input type="radio"/>				
10. community/volunteer efforts toward community improvement	<input type="radio"/>				

**Please rate the general appearance of:**

	E	G	F	P	dk
11. the community as a whole	<input type="radio"/>				
12. highway entrances to town	<input type="radio"/>				
13. downtown area	<input type="radio"/>				
14. residential areas	<input type="radio"/>				
15. vacant houses & lots	<input type="radio"/>				
16. City parks	<input type="radio"/>				

**Should the City...**

	D	P	PN	DN	dk
17. require sidewalks in residential	<input type="radio"/>				
18. enforce maintenance of residential sidewalks to ensure safety	<input type="radio"/>				
19. Would you be willing to have an assessment added to your property taxes to have your sidewalk installed/repaired?	<input type="radio"/>				
20. Does Wood River encourage public participation? (ex. individuals to have a voice regarding local governmental decisions)	<input type="radio"/>				

**Are the following community projects needed in Wood River?**

	D	P	PN	DN	dk
21. additional hike/bike trails	<input type="radio"/>				
22. handicap accessible sidewalk ramps	<input type="radio"/>				
23. public sidewalk reconstruction	<input type="radio"/>				
24. ADA accessible park & playground	<input type="radio"/>				
25. storm shelter/safe space for emergencies	<input type="radio"/>				

**IF partial funding for the above listed projects can be acquired from state & federal sources, how should Wood River fund its share? (check all that apply)**

26. private contributions to local tax-exempt organizations	<input type="radio"/>
27. community fundraising events	<input type="radio"/>
28. municipal bonds	<input type="radio"/>
29. electrical service fees received from SPPD to the City	<input type="radio"/>
30. non-local, private foundations	<input type="radio"/>

## What improvements to City parks are most important to you?

(check top 3)

31. ADA Accessibility	<input type="radio"/>	35. tennis courts	<input type="radio"/>
32. ballfield lights	<input type="radio"/>	36. overall lighting & safety	<input type="radio"/>
33. bathroom facilities	<input type="radio"/>	37. convert tennis court to pickle ball	<input type="radio"/>
34. skate park	<input type="radio"/>		

## If offered, which of the following programs or education/ enrichment classes would you utilize? (check all that apply)

	Youth	Adult
38. children's story time	<input type="radio"/>	
39. Red Cross babysitting class	<input type="radio"/>	
40. summer reading program	<input type="radio"/>	<input type="radio"/>
41. Robotics	<input type="radio"/>	<input type="radio"/>
42. coding for computers	<input type="radio"/>	<input type="radio"/>
43. Maker Space	<input type="radio"/>	<input type="radio"/>
44. eSports gaming league/club	<input type="radio"/>	<input type="radio"/>
45. wellness/nutrition	<input type="radio"/>	<input type="radio"/>
46. cooking	<input type="radio"/>	<input type="radio"/>
47. exercise	<input type="radio"/>	<input type="radio"/>
48. computer skills	<input type="radio"/>	<input type="radio"/>
49. entrepreneurship	<input type="radio"/>	<input type="radio"/>
50. photography	<input type="radio"/>	<input type="radio"/>
51. visual arts / design	<input type="radio"/>	<input type="radio"/>
52. performing arts / theatre	<input type="radio"/>	<input type="radio"/>
53. vocal or instrumental music	<input type="radio"/>	<input type="radio"/>
54. STEM (Science, Technology, Engineering, Math)	<input type="radio"/>	<input type="radio"/>
55. sewing, crocheting, knitting	<input type="radio"/>	<input type="radio"/>
56. arts & crafts	<input type="radio"/>	<input type="radio"/>
57. nature/ecology at Rowe Sanctuary	<input type="radio"/>	<input type="radio"/>
58. EMT training	<input type="radio"/>	<input type="radio"/>
59. English as a second language		<input type="radio"/>
60. Spanish as a second language		<input type="radio"/>

## 61. Should the City re-purpose the vacant portion of the Good Samaritan building (area not used by Stick Creek Kids Child Development Center) for: (check all that apply)

Food pantry	<input type="radio"/>	Senior-Center	<input type="radio"/>
Library	<input type="radio"/>	Youth Center	<input type="radio"/>

## 62. Do you agree with the following statement as it pertains to your household? \*At least one time within the last 90 days, we have worried whether our food would run out before we could afford more.\*

Yes  No  (If No, skip to #64)

## 63. If yes, and you are not able to pay your bills at times, what area(s) do you cut back: (check up to 3)

Medical bills	<input type="radio"/>	Medication	<input type="radio"/>
Mortgage/Rent	<input type="radio"/>	Utilities	<input type="radio"/>
Childcare	<input type="radio"/>	Food	<input type="radio"/>
Car payments	<input type="radio"/>	Cell phone	<input type="radio"/>

## 64. Are you aware of the Wood River Food Pantry - located downtown inside the Senior Center?

Yes  No

## Community (continued)

Currently, Meals on Wheels is provided by Grand Island - Grand Generation Center.

65. Would you utilize Meals on Wheels if the meals were prepared locally? Yes  No

The Celebrate Wood River Performing Arts Council hosts four free public concerts each year with artists from across Nebraska.

66. What would encourage you to attend these concerts:
- different type music  Thursday evening
- Saturday event  Friday evening
- Sunday event (current)

67. Overall, how do you feel about our community?
- very positive  somewhat negative
- somewhat positive  very negative
- neutral

Wood River has experienced many successes due in large part to volunteer efforts. We are looking for new people to step into volunteer positions. If interested in volunteering in our community, please email your contact information and area of interest to: [clerkcwr@woodriverne.com](mailto:clerkcwr@woodriverne.com)

## Housing

1. Do you live in:
- a house  a mobile home
- an apartment  duplex / multi-plex
- public/assisted housing
2. How many bedrooms are in your home?
- 1  2  3  4  5+
3. Do you pay more than 30% of your income towards housing (rent/mortgage plus utilities)? Yes  No
4. How would you rate the condition of your residence?
- |  |                       |
|--|-----------------------|
| Excellent, solid roof & foundation, contributes positively to community's housing stock  | <input type="radio"/> |
| Structurally sound, may need minor repairs such as shingles, paint, concrete steps, or new doors                                   | <input type="radio"/> |
| Substantial wear, has one major issue such as sagging roof, missing or rotted siding, rotting windows, sagging porch               | <input type="radio"/> |
| Overall unsatisfactory condition, multiple issues such as a crumbling foundation, broken or rotted windows and doors, sagging roof | <input type="radio"/> |
5. Do you rent or own your home? Rent  Own

For Renters Only - Q#6-21, Owners skip to #22

6. Does your current rental meet your needs? Yes  (If Yes, skip to #9) No
7. If No, please indicate the primary reason: (select only one)
- too small  location
- too large  quality
- cost  other

## Housing (continued)

Renters Q#6-21

8. What are you currently paying for Rent on a monthly (NOT including utilities) \$700-\$899
- less than \$500  \$900-1,099
- \$500-\$699  \$1,100 or more
9. If other rental housing were available in Wood River which type would you prefer? (select only one)
- 2 story duplex/townhome  single family home
- zero entry townhome  apartment
- loft/2nd story downtown  mobile home
10. How long do you plan to continue renting?
- less than 1 year  6-10 years
- 1-2 years  more than 10 years
- 3-5 years
11. How difficult was it to find your current rental?
- very difficult  not very difficult
- somewhat difficult  not difficult at all
12. If rental units that accept HUD housing assistance vouchers were available in Wood River, would you take advantage of the Yes  No
13. Do you prefer to rent or own? rent  own
- (If Rent, skip to Business)
14. Which type of housing would you prefer to own? (select only one)
- single family home
- no preference  townhome with yard care
- duplex  mobile home
15. What is your price range for purchasing a home?
- Less than \$50,000  \$150,001 - \$200,000
- \$50,001 - \$100,000  \$201,001 - \$250,000
- \$100,001 - \$150,000  \$251,001 - \$350,000
- More than \$350,000
- Which of the following are barriers to ownership for you? (check all that apply)
16. lack of a down payment
17. lack of available housing
18. lack of housing in our price range
19. lack of available lot/building site
20. Other \_\_\_\_\_
21. If the lack of a down payment is a barrier, would you be interested in a government-backed down payment loan? Yes  No

For Owners Only, Renters skip to Business section

22. Would you be interested in applying for cost sharing assistance to complete rehabilitation of your home? Yes  No
23. Have you considered changing your residence to upgrade or downsize? upgrade  downsize
- (If No, skip to Business section) No

## Housing (continued)

Owners Q#22-29

24. If you've considered changing your residence, which type of housing would you prefer? (select only one)
- apartment       single family home   
duplex       townhome with yard care   
multi-plex       loft/2nd story downtown
25. What timeframe are you seeking to change your residence? (select only one)
- within 12 months       more than 36 months   
12- 36 months
- What barriers keep you from changing your residence?  
(check all that apply)
26.      lack of a down payment   
27.      lack of available housing   
28.      lack of available lot/building site   
29.      Other \_\_\_\_\_

## Business & Economic Development

Would you utilize the following businesses/services if they were available in Wood River? (check all that apply)

1.      coffee shop   
2.      Spanish bi-lingual translator service   
3.      co-working space   
4.      boat/RV storage facility   
5.      Other \_\_\_\_\_

How should vacant buildings in Wood River be used?

(check all that apply)

6.      meeting space       9.      retail/business space   
7.      office space       10.      co-working space   
8.      living space

11. Would you rent downtown workspace for remote work?

Yes  No  (If No, skip to #17)

If yes, please indicate which amenities would be helpful to you? (check all that apply)

12. high speed internet       15. conference room with  
13. private office space       AV technology   
14. shared copier,      16. cubicle space   
printer

What would enable you to improve your employment?

(check all that apply)

17. more training       19. childcare   
18. formal education       20. not applicable

21. Are you interested in starting or purchasing a business in Wood River?

Yes  No  (If No, skip to Child Care)

If yes, what assistance do you need to move forward?

22. business plan education/assistance   
23. resources for funding   
24. information on available space/facility

## Child Care

1. Do you use child care services on a weekly basis:

- full time, 26+ Hours       part-time, 25 hours or less   
occasionally       not at all   
(If not at all, skip to # 17)

2. Where is your child care located?

- in Wood River       elsewhere

3. How difficult is it to find quality child care?

- very       somewhat       not very       not at all

4. Which of the following types of childcare do you utilize?

- licensed childcare center   
licensed in-home provider   
unlicensed in-home provider

5. How satisfied are you with your current childcare?

- very       somewhat       not very       not at all

What childcare needs do you have that are not currently being met? (check all that apply)

6. before school       11. non-school days   
7. after school       12. weekends   
8. day shift       13. part-time (less than  
9. evening Shift       3 days/wk)   
10. summer       14. bilingual provider

15. Is affording childcare a problem for your household? Yes  No   
(If No, skip to #17)

16. If yes, are you aware of the DHHS Child Care Subsidy program available to income qualified households? Yes  No

17. If you do not currently need childcare, do you anticipate needing childcare within the next 5 years? Yes  No

18. Would you be interested in starting a state-licensed, in-home child care? Yes  No

(If No, skip to Education)

If yes, what assistance would you need?

19. information about requirements   
20. information about educational coursework   
21. information about scholarships   
22. opportunity to job shadow

## Education

The school community fitness center is available free to local residents year-round when the school building is open.

1. Do you use the community fitness center? Yes  No   
(If No, skip to #5)

If yes, please rate the adequacy of the fitness center

regarding:

- |                                   | E                     | G                     | F                     | P                     | dk                    |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2. hours of operation             | <input type="radio"/> |
| 3. equipment                      | <input type="radio"/> |
| 4. ease of access to the facility | <input type="radio"/> |

## Education (continued)

If you do not use the fitness center, what would help you do so?

(check all that apply)

- 5. information regarding how to get an access pass
- 6. orientation tour of facility, entry, equipment use, etc.
- 7. play area for younger children (within sight)
- 8. weekend hours
- 9. instructor led classes
- 10. Other: \_\_\_\_\_

### 11. Indicate the number of children by age, in your household:

	1	2	3+
Age 0-3 years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age 4 years-preschool	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
elementary school K-5th	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
middle school 6-8th	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
high school 9-12th	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
no children under age 18	<input type="checkbox"/>		

### 12. Do you expect to have children in PreK-12 in the next 5 years?

Yes  No

#### Please rate the school regarding:

- |   | E                        | G                        | F                        | P                        | dk                       |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 13. adequacy of school facilities   | <input type="checkbox"/> |
| 14. quality of teaching staff   | <input type="checkbox"/> |
| 15. quality of local curriculum   | <input type="checkbox"/> |
| 16. relationship between school personnel and the community                                     | <input type="checkbox"/> |
| 17. relationship between students and the community   | <input type="checkbox"/> |
| 18. availability of school facilities for community programs such as recreation, meetings, etc. | <input type="checkbox"/> |
| 19. overall impression of the school  | <input type="checkbox"/> |

### 20. Would you support increased taxes to improve the school?

D  P  PN  DN  dk

### 21. Would you support a bond to fund a new playground with ADA accessibility at the elementary

D  P  PN  DN  dk

### Which areas of Wood River's school curriculum need additional focus: (select all that apply)

#### Core Curriculum:

- 22. Math
- 23. Science
- 24. Social Studies
- 25. English

#### Character Education:

- 32. K-5th grades
- 33. 6-12th grades
- Fine Arts:*
- 34. Art
- 35. Music

#### Career Education:

- 26. Skilled & technical sciences (welding, engines, construction)
- 27. Ag, foods, natural resources
- 28. Computer & Information technology
- 29. Business, marketing, communication, management
- 30. Human services (social work, outreach, mental)
- 31. Health sciences (medical field)

## Demographics

### 1. What is the age of your head-of-household?

- |          |                          |       |                          |             |                          |
|----------|--------------------------|-------|--------------------------|-------------|--------------------------|
| Under 19 | <input type="checkbox"/> | 35-44 | <input type="checkbox"/> | 65-74       | <input type="checkbox"/> |
| 19-24    | <input type="checkbox"/> | 45-54 | <input type="checkbox"/> | 75-84       | <input type="checkbox"/> |
| 25-34    | <input type="checkbox"/> | 55-64 | <input type="checkbox"/> | 85 or older | <input type="checkbox"/> |

### 2. How many years have you lived in the Wood River area?

- |                  |                          |                    |                          |
|------------------|--------------------------|--------------------|--------------------------|
| Less than 1 year | <input type="checkbox"/> | 11-15 years        | <input type="checkbox"/> |
| 1-5 years        | <input type="checkbox"/> | 16-20 years        | <input type="checkbox"/> |
| 6-10 years       | <input type="checkbox"/> | more than 20 years | <input type="checkbox"/> |

### 3. If you moved to the community within the last five years, what was your primary reason? (Please select only one)

- |            |                          |                       |                          |
|------------|--------------------------|-----------------------|--------------------------|
| job        | <input type="checkbox"/> | returning home        | <input type="checkbox"/> |
| family     | <input type="checkbox"/> | community amenities   | <input type="checkbox"/> |
| retirement | <input type="checkbox"/> | small town atmosphere | <input type="checkbox"/> |
|            |                          | school / education    | <input type="checkbox"/> |

### If you work outside of the Wood River area, how far do you commute one-way? (select Not Applicable if not commuting)

#### 4. 1st Adult

- 1 to 20 miles
- 21-35 miles
- over 36 miles
- not applicable

#### 5. 2nd Adult

- 1 to 20 miles
- 21-35 miles
- over 36 miles
- not applicable

### 6. Do you live:

- within the City limits
- outside the City limits

### 7. Your zip code:

- 68883
- 68810

### 8. How many family members are in your household, including yourself?

- |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1                        | 2                        | 3                        | 4                        | 5                        | 6                        | 7                        | 8+                       |
| <input type="checkbox"/> |

### 9. What is the combined annual income of all family members living in your home?

- |                     |                          |                       |                          |
|---------------------|--------------------------|-----------------------|--------------------------|
| Less than \$25,000  | <input type="checkbox"/> | \$100,000 - \$149,999 | <input type="checkbox"/> |
| \$25,000 - \$49,999 | <input type="checkbox"/> | \$150,000 - \$199,999 | <input type="checkbox"/> |
| \$50,000 - \$74,999 | <input type="checkbox"/> | more than \$200,000   | <input type="checkbox"/> |
| \$75,000 - \$99,999 | <input type="checkbox"/> |                       |                          |

### Please feel free to make any additional comments that you think would help our community:

2nd Council Regular Meeting

Monday, August 15, 2022 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## Agenda

1. Mayor Bergman calls meeting to order regarding the Community Development Agency (CDA) and the regular City Council meeting, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Bergman also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Mayor Bergman opens the Community Development Agency (CDA) meeting to review / approve a Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9) per S. Squared Enterprises (Steve Shoemaker).
  - a. Discuss - Approve / Deny the Community Development Agency (CDA) Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10), Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska.
3. Mayor Bergman adjourns the Community Development Agency (CDA) meeting.
4. Mayor Bergman opens the regular City Council meeting.
5. Submittal of Requests for Future Agenda Items
6. Reserve Time to Speak on an Agenda Item
7. Discuss the Leadership Certification renewal; terminates December 2022 (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
8. Discuss - Approve / Deny Resolution 2022-11; whereas, the City of St. Paul continues to provide leadership and efforts to promote ongoing economic development opportunities, and hereby declares its intent to renew its "Leadership Certified Community" designation.
9. Discuss - the Community Needs Assessment Survey (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
10. Discuss - Dept. of Economic Development ARPA funding for Rural Workforce Housing Land Development program (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
11. Discuss - Approve / Deny disbursing additional funding to the St. Paul Chamber of Commerce in the amount of \$1,253.15 from the sales tax fund regarding promotional and marketing items.
12. Discuss - Approve / Deny P G Properties (Todd Padrnos) Economic Development Program Project application at 108 Howard Avenue, St. Paul, NE. The proposed renovations will be to repair and replace the stairs and decking regarding the two (2) levels of the apartment building, along with finishing the renovation to the apartments.

10-20-2022 10:17:32 AM  
10-20-2022 10:17:32 AM

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, August 15, 2022**

A meeting of the Community Development Agency (CDA) and the City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, August 15, 2022 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers: Jerry Thompson and Chuck Schmid. Absent: Council members Mike Feeken and Katie Kowalski. The Mayor and City Council members followed Nebraska Statute §17-105, due to the absence of two (2) City of St. Paul Council members. NE Statute §17-105 states that when the City Council consists of four (4) members as established by ordinance or home rule charter, the Mayor shall be deemed a member of the City Council for purposes of establishing a quorum when the Mayor's presence is necessary to establish the quorum. Unless a greater vote is required by law, an affirmative vote of at least one-half of the elected members shall be required for the transaction of any business.

Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the Community Development Agency (CDA) meeting at 7:01 p.m., with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

The first item on the agenda was the Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9) per S. Squared Enterprises (Steve Shoemaker).

After Steve Shoemaker gave a brief history of the Prairie Fall Subdivision, Council member Schmid moved to approve the Community Development Agency (CDA) Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10) in Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska. Council member Thompson seconded the motion. Council members Thompson, Schmid and Mayor Bergman voted aye, nays none. Motion carried 3/0. Mr. Shoemaker stated that the project has been a success in the building of seven (7) new homes and an added valuation to St. Paul in the amount of \$1.5 million.

Mayor Bergman adjourned the Community Development Agency (CDA) meeting at 7:05 p.m.

Mayor Bergman opened the regular City Council meeting at 7:05 p.m.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or has "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

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Resolution 2022 - 11

WHEREAS, local municipal government, county government, and regional economic development entities must provide leadership and coordination for community development efforts; and

WHEREAS, community development needs can best be solved through a cooperative effort between local, county, regional and state economic development organizations and entities; and

WHEREAS, there is a need to recognize and promote our community's organizational readiness, infrastructure investment, and ability to respond to business needs; and

WHEREAS, on December 8, 2017, the Nebraska Department of Economic Development was recognized for completing all the requirements to become a Leadership Certified Community; and

WHEREAS, the City of St. Paul continues to provide leadership and efforts to promote ongoing economic development opportunities, and hereby declares its intent to renew its Leadership Certified Community designation.

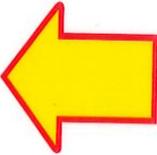
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA that the City Council of the City of St. Paul do hereby pledge their full support, endorsement, and cooperation for participation in the Nebraska Department of Economic Development's Leadership Certified Community Program, and hereby state their intention to renew its Leadership Certified Community designation.

DATED this 15 day of August, 2022.

\_\_\_\_\_  
Joel M. Bergman, Mayor

Attest:

\_\_\_\_\_  
Connie Jo Beck, City Clerk/Deputy Treasurer



2nd Council Regular Meeting

9-6-22

Monday, August 15, 2022 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## Agenda

1. Mayor Bergman calls meeting to order regarding the Community Development Agency (CDA) and the regular City Council meeting, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Bergman also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Mayor Bergman opens the Community Development Agency (CDA) meeting to review / approve a Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9) per S. Squared Enterprises (Steve Shoemaker).
  - a. Discuss - Approve / Deny the Community Development Agency (CDA) Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10), Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska.
3. Mayor Bergman adjourns the Community Development Agency (CDA) meeting.
4. Mayor Bergman opens the regular City Council meeting.
5. Submittal of Requests for Future Agenda Items
6. Reserve Time to Speak on an Agenda Item
7. Discuss the Leadership Certification renewal; terminates December 2022 (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
8. Discuss - Approve / Deny Resolution 2022-11; whereas, the City of St. Paul continues to provide leadership and efforts to promote ongoing economic development opportunities, and hereby declares its intent to renew its "Leadership Certified Community" designation.
9. Discuss - the Community Needs Assessment Survey (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
10. Discuss - Dept. of Economic Development ARPA funding for Rural Workforce Housing Land Development program (possible action) - Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc.
11. Discuss - Approve / Deny disbursing additional funding to the St. Paul Chamber of Commerce in the amount of \$1,253.15 from the sales tax fund regarding promotional and marketing items.
12. Discuss - Approve / Deny P G Properties (Todd Padrnos) Economic Development Program Project application at 108 Howard Avenue, St. Paul, NE. The proposed renovations will be to repair and replace the stairs and decking regarding the two (2) levels of the apartment building, along with finishing the renovation to the apartments.

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, August 15, 2022**

A meeting of the Community Development Agency (CDA) and the City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, August 15, 2022 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers: Jerry Thompson and Chuck Schmid. Absent: Council members Mike Feeken and Katie Kowalski. The Mayor and City Council members followed Nebraska Statute §17-105, due to the absence of two (2) City of St. Paul Council members. NE Statute §17-105 states that when the City Council consists of four (4) members as established by ordinance or home rule charter, the Mayor shall be deemed a member of the City Council for purposes of establishing a quorum when the Mayor's presence is necessary to establish the quorum. Unless a greater vote is required by law, an affirmative vote of at least one-half of the elected members shall be required for the transaction of any business.

Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the Community Development Agency (CDA) meeting at 7:01 p.m., with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

The first item on the agenda was the Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9) per S. Squared Enterprises (Steve Shoemaker).

After Steve Shoemaker gave a brief history of the Prairie Fall Subdivision, Council member Schmid moved to approve the Community Development Agency (CDA) Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10) in Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska. Council member Thompson seconded the motion. Council members Thompson, Schmid and Mayor Bergman voted aye, nays none. Motion carried 3/0. Mr. Shoemaker stated that the project has been a success in the building of seven (7) new homes and an added valuation to St. Paul in the amount of \$1.5 million.

Mayor Bergman adjourned the Community Development Agency (CDA) meeting at 7:05 p.m.

Mayor Bergman opened the regular City Council meeting at 7:05 p.m.

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RESOLUTION 2022-15

**REQUEST FOR THE SOUTH CENTRAL ECONOMIC DEVELOPMENT DISTRICT,  
INC. TO ASSIST WITH A RURAL WORKFORCE HOUSING– LAND  
DEVELOPMENT APPLICATION**

WHEREAS, St. Paul is within a member county of the South Central Economic Development District, Inc. (SCEDD); and

WHEREAS, the City of St. Paul would like to apply for a Rural Workforce Housing (RWH)– Land Development Program grant; and

WHEREAS, the City of St. Paul desires to have grant application assistance for this RWH Grant conducted by SCEDD; and

WHEREAS, SCEDD provides this service for no fee to member counties of the South Central Economic Development District, Inc.

**WHEREAS, the City of St. Paul agrees to provide a local lead contact plus 2 or 3 committee members to work with SCEDD to develop the application;**

**WHEREAS, SCEDD and/or lead contact is authorized to seek legal opinion from the City Attorney as necessary to develop the application pertaining to any legal concerns that may exist on potential property considered for development as part of the grant application;**

**WHEREAS, the City of St. Paul agrees to meet SCEDD deadlines for application preparedness and information required; failure to meet the deadlines will result in SCEDD's withdrawal from the application process.**

NOW THEREFORE, BE IT RESOLVED, that the City of St. Paul requests and authorizes SCEDD to provide grant application assistance for this Rural Workforce Housing – Land Development Application.

PASSED THIS 6th DAY OF September, 2022.

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Joel Bergman, Mayor

Attest:

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Connie Jo Beck, City Clerk

Connie:

We are excited to pursue the ARPA-funded, Rural Workforce Housing - Land Development Program application with St. Paul! In order to prepare and expedite the application process, we will be seeking assistance with information gathering.

First of all, as soon as possible, please send me the name and contact info for the local point of contact for this program as well as 2 or 3 additional "committee" members that will be responsible for helping gather the local information.

Second: Two documents are attached for the committee to work on: a U.S. Census data pdf with information pulled on population, workforce, median income, and housing inventory for St. Paul, and an excel document 'ARPA Land Development City Village Worksheet Template'. The questions on the excel worksheet tabs will help identify areas your workforce and housing inventory has been impacted by the Covid-19 Pandemic, as well as identifying potential properties for land development. Please use the Census data pdf to reference the reported numbers you will address on the excel. We ask you to provide as much information and explanation as possible to have your application stand above the rest in the competitive process. Completion and submission of the worksheets to SCEDD by the deadlines will be essential to having a complete and competitive application.

The Worksheet Template with 3 tabs requiring completion by the local committee:

- *New vs. Old (blue tab)*- evaluate all vacant properties in your community, number of households, and a description of any new housing developments. *The city/village clerk should have access to all of this information.* | **Due: September 1.**
- *Workforce (green tab)*- aimed to determine how your community's workforce has been impacted the last 10-years and if the Covid-19 Pandemic had additional impact, and which industries were impacted the most. | **Due: September 15.**
- *Project List (yellow tab)*- 1) compile a list of potential properties that could be of benefit to the community if returned to the housing market; or identify properties for demolition to allow for new development of housing. 2) Use the list to complete the Housing Assessment Checklist using the link below. Complete one survey for each property which includes uploading of photos of the property. The link will allow you to complete the form on a smart phone for each property as you drive around, or you can print off the checklist and submit the answers on the link on a computer. | **Due: September 22.**

***Housing Assessment Checklist LINK: <https://www.surveymonkey.com/r/STPAUL-NE>***

SCEDD will host an **informational Zoom meeting on Thursday, September 1, at 10am**, to address the *Workforce* and *Project List* portions of the application and any questions you or your committee members may have. This session will be recorded for any committee members not be able to attend, with a link sent out later to view.

**Please confirm your committee members by August 22 by emailing both Lori Ferguson at [lorif@scedd.us](mailto:lorif@scedd.us) and LeAnn Jochum at [leann@scedd.us](mailto:leann@scedd.us); provide each committee member's name, email, and phone number.** Consider adding a local community member that may have construction or housing experience. We will add the committee members to the distribution list for future communication and the invitation to the Zoom meeting. Note, LeAnn will be out of the office on vacation from August 17-30 and will return emails upon return, however, Lori is available for questions.

You're also welcome to call me! ☺

Partners for Success,

**Sharon Hueftle** | *Executive Director*

**South Central Economic Development District, Inc.**

Ph: 308.455.4770 | <http://www.scedd.us>

401 East Ave. (2<sup>nd</sup> floor) | PO Box 79 | Holdrege, NE 68949

## **New vs. Old Housing Inventory**

Answer each question to evaluate the city/villages housing inventory in order to compare to the Nebraska Census data for accuracy. Refer to the cover letter which provides the Nebraska Census data for (City).

### **Does the city/village track the number of vacant houses?**

If yes, how many are on record as vacant? How many have utilities on?  
What is the process for tracking these properties and how frequently?

### **How many households are on record that are billed utilities?**

### **Describe development of new homes developed since 2010.**

Please state the approximate number of new housing units. *(For example, a duplex is counted as two units)* The number of building permits issued can be a starting reference point. If no homes have been built, provide background evidence to support the lack of development.

**PRELIMINARY U.S. CENSUS Statistics-  
RWFH Land Development Program Research**

		<b>St. Paul Howard</b>		
Population	<b>2010</b>	2,290	6%	
	<b>2020</b>	2,416		
Median Income	<b>2010</b>	\$43,125	15%	
	<b>2020</b>	\$49,688		
Median Household Income Below State Median <i>(\$63,015)</i>		-\$13,327	<b>21%</b>	
% of Households Housing Cost-Burdened ( <i>renter or owner households that spend over 30% or more of their income on housing</i> )		37%		
Number of Households	<b>2010</b>	1093	<b>-7%</b>	
	<b>2020</b>	1014		
# Vacant - 2020	<b>2020</b>	53		
Age of Inventory	<b>1939 or earlier</b>		18%	
	<b>1940-1959</b>		17%	
	<b>1960-1979</b>		35%	
	<b>1980-1999</b>		18%	
	<b>2000-2020</b>		12%	
New Homes from 2010-2020		36		
Labor Workforce Occupations	Management, business, science, and art	<b>2010</b>	257	75%
		<b>2020</b>	449	
	Service	<b>2010</b>	130	18%
		<b>2020</b>	153	
	Sales and Office	<b>2010</b>	278	21%
		<b>2020</b>	337	
	Natural Resources, construction, and maintenance	<b>2010</b>	125	22%
		<b>2020</b>	152	
Production, transportation, and material moving	<b>2010</b>	175	25%	
	<b>2020</b>	219		

**VACANT LOTS/HOUSES**

- 1212 Howard – Dave Moomey
- 1018 Howard – Paul Scarborough empty lot
- 811 9<sup>th</sup> – Jim & Barb Lurz was Merchants
- 904 3<sup>RD</sup> – Helmut Gerber
- 219 4<sup>th</sup> – Mike Rawlings demolished trailer was Rollie Gibson
- 313,315,317 4<sup>th</sup> – Trailers of Mike Rawlings *only electric on*
- 224 5<sup>th</sup> – Garry & Rosie Thompson
- 604 5<sup>th</sup> – Bryan & Shariee Runge
- 406 6<sup>th</sup> – Dave Reimers
- 503 6<sup>th</sup> – Hilmer
- 1019 7<sup>th</sup> – Matthew Stephens owns *stand off house*
- 222 8<sup>th</sup> – Don Lukasiewicz now owns lot - demolished house of Wes Stevens
- 1012 8<sup>th</sup> – Chris Meyer owns lot - demolished house of Larry Sack
- 722 M – Jeff Platek owns lot - demolished house of Don Schmidt
- 1221 Nelson – Harlan Pelc

**NOTE: Utilize this program for 108 Howard Avenue Apartments  
(Padrnos)**

## Rural Workforce Housing Fund - Land Development Program ARPA 2022-2023 Funded through DED

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Does the community feel there is a lack of housing options in the community?  
Is workforce development negatively impacted by the lack of housing options?  
Are there vacant infill lots or dilapidated housing that could be turned into viable housing?

***\$500K to \$1M – NO Cash Match Grant for these possible ‘Eligible Activities’:***

### Abandoned/Vacant Properties or Rehabilitation

- Nuisance properties identified for demolition or rehabilitation that the city/village lacks the resources to purchase and /or address
- **Properties the community needs assistance with in acquiring the title** *Hilme ✓*
  - Difficult current owner, unwilling to sell, high price evaluation
- Housing related projects that lack funds and resources to finalize

### Public Safety

- Vacant houses that need to be inspected for safety issues
  - Exterior structural issues, occupant of the house has concerns with the integrity or structure, owner lacks resources or interest to address concerns
  - Are utilities on or off on vacant properties? Is there a city vacancy registry established?
  - Is there a city ordinance in place that establishes possible properties?
- **Houses not currently in use due to minimal maintenance issues**
  - Foundation issues, Roofing, Windows, Heating/cooling, Mold
  - Environmental hazards (asbestos or lead paint)

### Hazardous Materials

- Contaminated waste the community has identified but lacks the resources to remove from properties to encourage future development
  - Sewage issues, waste, oil/fuel, paint, other hazardous concerns
- **Houses that need demolished but may contain asbestos or other materials that require environmental studies and/or abatement**

# Rural Workforce Housing Fund - Land Development Program

Information based on tentative program guidelines.

## Overview

- \$500K minimum, \$1M maximum awarded per application
- City/Municipality is the Applicant
- No matching funds required

## Grant Application Timeline

Application opens: **October 2022 projected**  
Application Due: **Within 90 days of Opening**  
Completion: Funds obligated by **December 2024, spent by December 2026**

Nebraska Legislature allocated \$10,000,000 from the Covid-19 State Fiscal Recovery Fund to create the RWHF Land Development Program. The eligible applicants are 41 disproportionately impacted counties in Nebraska. Six counties in the SCEDD Region are eligible:

- Franklin
- Harlan
- Howard
- Merrick
- Phelps
- Webster

## Project Category

### Abandoned/Vacant or Rehabilitation

- Rehabilitation
- Renovation
- Demolition

### Hazardous Materials

- Demolition
- Removal

### Public Safety

- Maintenance
- Inspections
- Drinking water line installation (new subdivision only)

## Commitment Needed

- Future resolution by Board/Council to apply for grant
- Identify 20-25 lots and/or properties
- Form a 2-3-person committee to work with SCEDD on identifying challenges, sites, contractors

## South Central Economic Development District - Contact Information

**Sharon Hueftle**

Executive Director

308.455.4771 | [sharonh@scedd.us](mailto:sharonh@scedd.us)

**LeAnn Jochum**

Deputy Director

308.455.4776 | [leann@scedd.us](mailto:leann@scedd.us)

**Lori Ferguson**

Community Consultant

308.455.4772 | [lorif@scedd.us](mailto:lorif@scedd.us)

# 1 INTRODUCTION

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The Nebraska Rural Workforce Housing Fund (RWHF) Land Development Program was created from the state's allocation under the federal Coronavirus State and Local Fiscal Recovery Funds to support the response and recovery from the COVID-19 public health emergency. The program provides support to families struggling with the public health and negative economic impact of the pandemic through the development of land for workforce housing.

Governor Pete Ricketts and the Nebraska Legislature allocated \$10,000,000.00 from the federal Coronavirus State Fiscal Recovery Fund, pursuant to the American Rescue Plan Act of 2021 to the Nebraska Department of Economic Development (DED) for the creation of the RWHF Land Development Program. Land developed under this program must be located in a community within a Nebraska county that has been determined to be disproportionately impacted by the pandemic. Program funds must be obligated to projects by July 1, 2024. Land development projects must be completed by, and all funds expended by December 31, 2026.

DED has established a competitive application process within the GMS system to submit applications, score applications, and award grants to municipalities working in partnership with an existing RWHF recipient organization, or organization that intends to apply for RWHF future allocations. Applications will be scored on community/organizational capacity, project timeline, housing need, and project impact. Funds are available in counties with a population of fewer than 100,000 residents, thereby excluding the counties of Douglas, Lancaster, and Sarpy.

These Application & Program Guidelines, grant schedule, and other documents can be found at the forthcoming Rural Workforce Housing Land Development Program webpage on DED's website, [opportunity.nebraska.gov](https://opportunity.nebraska.gov), or by contacting the Program Contact listed above.

GMS User Guides, with instructions for accessing and using the system to apply for and implement a program grant, and other resources are available on DED's AmpliFund Resource page, <https://opportunity.nebraska.gov/programs/amplifund/>.

## 2 ELIGIBILITY

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The Rural Workforce Housing Land Development Program and any awards made thereunder are funded with federal funds allocated to the State of Nebraska from the federal Coronavirus State Fiscal Recovery Fund (CSFRF) pursuant to the American Rescue Plan Act of 2021 (ARPA). As such all funds must be used in compliance with section 602(c) of the Social Security Act, 42 U.S.C. § 802(c), 31 C.F.R. Part 35, the U.S. Department of the Treasury regulations implementing that section, all relevant Treasury guidance, and the Coronavirus State Fiscal Recovery Fund Award Terms and Conditions.

### 2.1 Eligible Use

Pursuant to 42 U.S.C. § 802(c)(1) awards made by the Rural Workforce Housing Land Development Program will be made to respond to negative economic impacts with respect to the Coronavirus Disease 2019 (COVID-19) including assistance to households.

The Rural Workforce Housing Land Development Program will provide awards to eligible municipalities for projects that result in the preparation of land for workforce housing pursuant to the Rural Workforce Housing Investment Act as a response to the negative economic impacts of the COVID-19 public health emergency. This response is an enumerated eligible use (programs to support long-term housing security: including development of affordable housing;) and additionally as an enumerated eligible use (improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and

remediation of environmental contaminants, demolition or deconstruction, greening/vacant lot cleanup and conversion to affordable housing) for those households determined by the State to be disproportionately impacted (see determination below). These enumerated uses and households are as indicated under 31 C.F.R. Part 35 and in Treasury guidance *Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule* on Pages 17 to 20.

### 2.1.1 Disproportionate Impact Determination for certain rural Nebraska counties

“Disproportionately impacted” rural Nebraska counties are those that experienced disproportionate public health or economic outcomes from the pandemic when compared to other rural Nebraska counties. The Nebraska Department of Economic Development (DED) defines as a disproportionately impacted class of communities, certain rural counties whose labor force was disproportionately affected by the pandemic. These counties were identified as those having a decrease in labor force, or workforce, over the last decade which decrease was exacerbated by the COVID-19 pandemic; median household incomes below the state median; and a higher per capita share of housing cost-burdened households. This class by definition excludes counties with a population greater than 100,000 people (Douglas, Lancaster, and Sarpy counties).

To be included in the disproportionately impacted class, a county had to meet at least three of the four criteria:

1. Labor force decreased from 2010 to 2019<sup>1</sup>.
2. Labor force growth from 2019 to 2020 was depressed, due to the COVID-19 pandemic<sup>2</sup>.
  - a. This was estimated by predicting the 2020 labor force, based on the average change over the last decade. If the actual 2020 labor force was less than the predicted labor force, DED considered the county’s labor force to be negatively impacted.
3. More housing cost-burdened households per capita than the Nebraska measure<sup>3</sup>.
  - a. “Housing cost-burdened” is defined as renter and owner households that spend 30 percent or more of their household income on housing.
4. The 2020 household median income was less than Nebraska’s median income<sup>4</sup>.

The following counties are in the disproportionately impacted class:

- |                       |                    |                     |
|-----------------------|--------------------|---------------------|
| • Boyd County         | • Deuel County     | • Morrill County    |
| • Cheyenne County     | • Dixon County     | • Nemaha County     |
| • Harlan County       | • Dundy County     | • Pawnee County     |
| • Kimball County      | • Franklin County  | • Polk County       |
| • Phelps County       | • Frontier County  | • Red Willow County |
| • Scotts Bluff County | • Gage County      | • Richardson County |
| • Arthur County       | • Garden County    | • Sherman County    |
| • Boone County        | • Greeley County   | • Valley County     |
| • Box Butte County    | • Holt County      | • Wayne County      |
| • Brown County        | • Hooker County    | • Webster County    |
| • Butler County       | • Howard County    | • Wheeler County    |
| • Cherry County       | • Jefferson County |                     |
| • Custer County       | • Lincoln County   |                     |
| • Dakota County       | • Logan County     |                     |
| • Dawes County        | • Merrick County   |                     |

<sup>1</sup> Bureau of Labor Statistics. (2010-2020). Local Area Unemployment Statistics. U.S. Department of Labor.

<sup>2</sup> Id.

<sup>3</sup> U.S. Census Bureau. (2020). Tables B25074 and B25101. American Community Surveys (ACS) 5-Yr. Estimates.

<sup>4</sup> Id.

## 2.2 Eligible Applicants

Eligible applicants include municipalities working in conjunction with previous RWHF recipients, 501(c)(3), 501(c)(4) and 501(c)(6) Nebraska housing or related service organizations intending to apply for future RWHF allocations.

## 2.2 Eligible Activities

Eligible activities include the preparation of land parcels pursuant to the Rural Workforce Housing Investment Act. Pursuant to LB1042, Section 42, preparing land parcels shall include:

- Laying of drinking water transmission lines;
- Rehabilitation, renovation, maintenance, or costs to secure vacant or abandoned properties in disproportionately impacted communities;
- Costs associated with acquiring and securing legal title of vacant or abandoned properties in disproportionately impacted communities and other costs to position the property for current or future use for the Rural Workforce Housing Investment Act;
- Removal and remediation of environmental contaminants or hazards from vacant or abandoned properties in disproportionately impacted communities, when conducted in compliance with applicable environmental laws or regulations;
- Demolition or deconstruction of vacant or abandoned buildings in disproportionately impacted communities; and
- Costs associated with inspection fees and other administrative costs incurred to ensure compliance with applicable environmental laws and regulations for demolition or other remediation activities in disproportionately impacted communities.

## 3 MATCHING REQUIREMENTS

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The Rural Workforce Housing Land Development Program requires no matching funds.

## 4 GRANT AMOUNTS

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Minimum award request is \$500,000. Maximum award request is \$1,000,000.

## 5 APPLICATION REVIEW & APPROVAL PROCESS

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The Rural Workforce Housing Land Development Program will award funds through a competitive application process within the GMS system. The GMS system will be used to submit applications, score applications and award grants to municipalities working in partnership with an existing RWHF recipient organization, a 501(c)(3), 501(c)(4) or 501(c)(6) Nebraska housing or related service organization intending to apply for future RWHF allocations. Applications will be scored on community/organizational capacity, project timeline, housing need, and project impact. Funds are available for projects located in counties with a population of fewer than 100,000 residents, thereby excluding the counties of Douglas, Lancaster, and Sarpy.

### 5.1 Application Technical Assistance

Your application will be submitted electronically, through DED's GMS. It will automatically open and close at the times specified. You will not be able to submit after that point. Once you have submitted your application, you cannot edit it. DED will receive automatic notification of your submissions.

CITY OF ST PAUL

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\*Claim Register©

21 22 Trfr Out

AUGUST 21-22

Claim Type						
Claim#	3	GENERAL FUND	Ck# 001296E	8/31/2022		
Cash Payment	E 01-70-160	TRANSFER OUT	21 22 Trfr	Light to General (US Wage)		\$18,710.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$18,710.00
Claim Type						
Claim#	5	GENERAL FUND	Ck# 001297E	8/31/2022		
Cash Payment	E 03-70-160	TRANSFER OUT	21 22 Sewer Trfr	- Sewer to General (US Wage)		\$18,710.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$18,710.00
Claim Type						
Claim#	6	GENERAL FUND	Ck# 001298E	8/31/2022		
Cash Payment	E 21-70-160	TRANSFER OUT	21 22 Street Trfr	- Street to General (US Wage)		\$18,710.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$18,710.00
Claim Type						
Claim#	4	GENERAL FUND	Ck# 001321E	8/31/2022		
Cash Payment	E 02-70-160	TRANSFER OUT	21 22 Water Trfr	- Water to General (US Wage)		\$18,710.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$18,710.00
Claim Type						
Claim#	2	PARK FUND	Ck# 001295E	8/31/2022		
Cash Payment	E 01-70-160	TRANSFER OUT	21 22 Trfr Out	- Light to Parks		\$66,800.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$66,800.00
Claim Type						
Claim#	8	PARK FUND	Ck# 001319E	8/31/2022		
Cash Payment	E 04-70-160	TRANSFER OUT	21-22 Trfr:	Landfill to Parks		\$10,000.00
Invoice						
Transaction Date	8/31/2022	Due 8/24/2022	CHECKING	11100	Total	\$10,000.00
Claim Type						
Claim#	1	POLICE FUND	Ck# 001294E	8/31/2022		
Cash Payment	E 01-70-160	TRANSFER OUT	21 22 Trfr Out	- Light to Police		\$140,000.00
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$140,000.00
Claim Type						
Claim#	7	VP BOND	Ck# 001299E	8/31/2022		
Cash Payment	E 21-70-160	TRANSFER OUT	21-22 Street Trfr	- Street Assess to VP Bond		\$19,888.98
Invoice						
Transaction Date	8/31/2022	Due 6/9/2022	CHECKING	11100	Total	\$19,888.98

Pre-Written Check	\$311,528.98
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$311,528.98</b>

City of St. Paul Transfer Out			2021-2022
Dept.	Expense Code	Amount	Transfer
<b>* When making entries, give a fictitious check # (you will not print checks)</b>			
Light (01)	01-70-160	\$ 140,000.00	Transfer to Police
	01-70-160	\$ 66,800.00	Transfer to Parks
	01-70-160	\$ 18,710.00	Transfer to General for Utility Super Wage
	<b>Total</b>	<b>\$ 225,510.00</b>	
Water (02)	02-70-160	\$ 18,710.00	Transfer to General for Utility Super Wage
Sewer (03)	03-70-160	\$ 18,710.00	Transfer to General for Utility Super Wage
Landfill (04)	04-70-160	\$ 10,000.00	Transfer to Parks for Operating
Street (21)	21-70-160	\$ 18,710.00	Transfer to General for Utility Super Wage
	21-70-160	Completed 20-21	Transfer to General for Seasonal Tractor Loan
	21-70-160	\$ 19,888.98	Transfer to VP Bond for Street Assessments
	<b>Total</b>	<b>\$ 38,598.98</b>	
Keno (62)	62-70-160	Cut Check	Transfer to Pool:Deck \$11,510; Log Rope \$7,000
Sales Tax (60)	60-70-160	Cut Check	Civic Center Loan
	<b>TOTAL</b>	<b>\$ 311,528.98</b>	

CITY OF ST PAUL

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Receipts

Current Period: AUGUST 21-22

Receipts Batch 21 22 Trfr In				<b>\$311,528.98</b>
Refer	1			
Cash Receipt	R 10-420 TRANSFER IN	21 22 Trfr In General from Lights		\$18,710.00
Cash Receipt	R 10-420 TRANSFER IN	21 22 Trfr In General from Water		\$18,710.00
Cash Receipt	R 10-420 TRANSFER IN	21 22 Trfr In General from Sewer		\$18,710.00
Cash Receipt	R 10-420 TRANSFER IN	21 22 Trfr In General from Streets		\$18,710.00
Transaction Date	8/31/2022	CHECKING	11100	Total \$74,840.00
Refer	2			
Cash Receipt	R 42-420 TRANSFER IN	21 22 Transfer In Parks from Lights		\$66,800.00
Transaction Date	8/31/2022	CHECKING	11100	Total \$66,800.00
Refer	3			
Cash Receipt	R 32-420 TRANSFER IN	21 22 Transfer In Police from Lights		\$140,000.00
Transaction Date	8/31/2022	CHECKING	11100	Total \$140,000.00
Refer	4			
Cash Receipt	R 61-420 TRANSFER IN	21 22 Transfer In VP Bond from Street Assessments		\$19,888.98
Transaction Date	8/31/2022	CHECKING	11100	Total \$19,888.98
Refer	5			
Cash Receipt	R 42-420 TRANSFER IN	21 22 Tansfer In: Parks from Landfill		\$10,000.00
Transaction Date	8/31/2022	CHECKING	11100	Total \$10,000.00

Fund Summary

	11100 CHECKING
10 GENERAL	\$74,840.00
32 POLICE	\$140,000.00
42 PARK	\$76,800.00
61 VP BOND	\$19,888.98
	<u>\$311,528.98</u>

	A	B	C	D	E
1					
2	<b>City of St. Paul 2021-2022 Transfer In</b>				
3					
4	<b>Dept.</b>	<b>Amount</b>	<b>Rev Code</b>	<b>Transfer In</b>	<b>2021-2022</b>
5					
6	<b>General</b>	<b>\$ 74,840.00</b>	<b>10-420</b>	Lights to General = US Wage	<b>\$ 18,710.00</b>
7			<b>10-420</b>	Water to General = US Wage	<b>\$ 18,710.00</b>
8			<b>10-420</b>	Sewer to General = US Wage	<b>\$ 18,710.00</b>
9			<b>10-420</b>	Street to General = US Wage	<b>\$ 18,710.00</b>
10				Street to General = Seasonal Tractor Loan	<b>Completed 20-21</b>
11					<b>\$ 74,840.00</b>
12					
13	<b>Police</b>	<b>\$ 140,000.00</b>	<b>32-420</b>	Lights to Police = Operating Expense	<b>\$ 140,000.00</b>
14					
15	<b>Park</b>	<b>\$ 66,800.00</b>	<b>42-420</b>	Lights to Park = Operating Expense	<b>\$ 66,800.00</b>
16		<b>\$ 10,000.00</b>	<b>42-420</b>	Landfill to Park = Operating Expense	<b>\$ 10,000.00</b>
17					<b>\$ 76,800.00</b>
18					
19	<b>VP Bond</b>	<b>\$ 19,888.98</b>	<b>61-420</b>	Street to VP Bond = Paving Assess.	<b>\$ 19,888.98</b>
20					
21	<b>Keno</b>		<b>62-420</b>	Deck and Log Rope	<b>Keno check</b>
22					
23	<b>Civic Ctr</b>		<b>66-420</b>	Civic Center from Sales Tax: Loan Pymts	<b>Sales Tax check</b>
24					
25					
26	<b>TOTAL</b>	<b>\$ 311,528.98</b>			<b>\$ 311,528.98</b>

City of St. Paul  
IN  
Howard County, Nebraska

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 6th day of September 2022, at 7:00 o'clock P.M., at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2020-2021 Actual Disbursements & Transfers	\$	7,541,133.00
2021-2022 Actual/Estimated Disbursements & Transfers	\$	8,907,349.00
2022-2023 Proposed Budget of Disbursements & Transfers	\$	12,743,292.00
2022-2023 Necessary Cash Reserve	\$	6,293,839.00
2022-2023 Total Resources Available	\$	19,036,931.00
Total 2022-2023 Personal & Real Property Tax Requirement	\$	845,976.00
Unused Budget Authority Created For Next Year	\$	375,264.58
 <b>Breakdown of Property Tax:</b>		
Personal and Real Property Tax Required for Non-Bond Purposes	\$	684,376.00
Personal and Real Property Tax Required for Bonds	\$	161,600.00

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 6th day of September 2022, at as an agenda item of the regular board meeting scheduled to begin immediately following the conclusion of the budget hearing , at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2021	2022	Change
Operating Budget	11,664,815.00	12,743,292.00	9%
Property Tax Request	\$ 846,986.00	\$ 845,976.00	0%
Valuation	143,430,329	166,888,591	16%
Tax Rate	0.590521	0.506911	-14%
Tax Rate If Prior Tax Request was at Current Valuation	0.507516		

8-24-22

1	<b>LIGHT #1 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Rental:St Neb 3000; Charter Pole	\$ 5,784.00	\$ 4,726.00	\$ 4,937.00	\$ 4,726.00
4	1725; Century 212				
5	Reconnect Fee 01-255	\$ 770.00	\$ 200.00	\$ 385.00	\$ 250.00
6	Disconnect Notice Fee 01-256	\$ 14,850.00	\$ 10,000.00	\$ 13,959.00	\$ 12,000.00
7	Bad Check Fee \$25	\$ 100.00	\$ -	\$ 175.00	\$ -
8	Light PCA 01-266 (to Lt ICS) \$122710	\$ 83,095.00	\$ -	\$ -	\$ -
9	Iron (Scrape) Kramers	\$ -	\$ -	\$ 299.00	\$ -
10	Interest: 504981; CD's; ICS	\$ 10,370.00	\$ 13,000.00	\$ 7,722.00	\$ 7,250.00
11	Metered Sales 1%	\$ 2,624,771.00	\$ 2,580,000.00	\$ 2,613,768.00	\$ 2,613,768.00
12	Cons. Dep. Credit Card 01-491	\$ 2,500.00	\$ 1,500.00	\$ 3,400.00	\$ 2,500.00
13	Sale Tx Form 10: 1%	\$ 181,132.00	\$ 179,949.00	\$ 163,317.00	\$ 163,317.00
14	No City Sales Tax: 1%	\$ 1,083.00	\$ 1,032.00	\$ 1,171.00	\$ 1,171.00
15	<b>TOTAL REVENUES</b>	<b>\$ 2,924,455.00</b>	<b>\$ 2,790,407.00</b>	<b>\$ 2,809,133.00</b>	<b>\$ 2,804,982.00</b>
16	<b>EXPENSE</b>				
17	<b>PERSONNEL SERVICES</b>				
18	Salary & Wages 6.07%	\$ 257,991.00	\$ 248,043.00	\$ 235,437.00	\$ 263,117.00
19	Overtime	\$ 6,439.00	\$ 5,000.00	\$ 6,649.00	\$ 5,000.00
20	Wage (Retirement) Edw. Thompson	\$ -	\$ -	\$ -	\$ 19,410.00
21	(Vac 334 Hrs; S.L. 194 Hrs x \$36.76)				
22	Fica - 6.20%	\$ 15,238.00	\$ 15,689.00	\$ 14,938.00	\$ 17,827.00
23	Medicare - 1.45%	\$ 3,564.00	\$ 3,669.00	\$ 3,494.00	\$ 4,169.00
24	Pension 6%	\$ 12,149.00	\$ 14,942.00	\$ 14,456.00	\$ 15,831.00
25	Insurance: BCBS / LTD	\$ 88,534.00	\$ 88,723.00	\$ 100,612.00	\$ 69,002.00
26	<b>OPERATING EXPENSE</b>				
27	Prof & Sch: Mtr; Transf; Sub; CPR	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00
28	Adm & Dues: Util Sec; NPPD; Sparq;	\$ 4,267.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
29	Web Host				
30	Legal Fees (Union Neg)	\$ -	\$ 1,000.00	\$ 700.00	\$ 1,000.00
31	Commun: Digger/Clearfly	\$ 995.00	\$ 2,000.00	\$ 1,200.00	\$ 2,000.00
32	Gas & Oil	\$ 5,965.00	\$ 7,000.00	\$ 6,700.00	\$ 7,000.00
33	Publish & Codif; Rate Ord. & Help Ad	\$ 51.00	\$ 500.00	\$ 310.00	\$ 500.00
34	Insurance: LARM: Liab; WC; 21.5%	\$ 24,250.00	\$ 25,613.00	\$ 24,266.00	\$ 29,483.00
35	Public Utility (REA)	\$ 1,739,806.00	\$ 1,787,836.00	\$ 1,649,677.00	\$ 1,649,677.00
36	PCA to ICS; \$122710	\$ 83,095.00	\$ -	\$ -	\$ -
37	Heritage UB ACH Fees \$25 Mthly	\$ 300.00	\$ 360.00	\$ 360.00	\$ 360.00
38	UB DocuSend Fee	\$ 35.00	\$ -	\$ 125.00	\$ 150.00
39	Uniforms: 3 persons x 400	\$ 1,110.00	\$ 950.00	\$ 1,045.00	\$ 1,200.00
40	Util R&M: Develop; Cable, Transf (4);	\$ 13,432.00	\$ 40,000.00	\$ 19,000.00	\$ 40,000.00
41	Reclosure				
42	Vehicle R&M: Truck/Digger	\$ 2,579.00	\$ 10,000.00	\$ 4,000.00	\$ 10,000.00
43	Tools:	\$ 1,820.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
44	Sale Tx Form 10: Line Loss 5%	\$ 179,197.00	\$ 179,551.00	\$ 161,029.00	\$ 161,029.00
45	Check Order Fee: 100027 & 102415	\$ -	\$ -	\$ 177.00	\$ 300.00
46	Computer:Itron 1200,Banyon 2000,	\$ 4,708.00	\$ 7,300.00	\$ 5,500.00	\$ 7,300.00
47	Ebilling 890,Cyber 2200, PC 1000;				
48	Off 365; Email to Cloud				
49	Office Supplies	\$ 1,196.00	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00
50	Postage	\$ 1,905.00	\$ 2,500.00	\$ 1,864.00	\$ 2,500.00
51	Acct Fees-Audit 15800,Budget 9000	\$ 6,390.00	\$ 6,494.00	\$ 6,494.00	\$ 7,267.00
52	Cons. Dep. Credit Card 01-20-491	\$ 2,500.00	\$ 1,500.00	\$ 3,400.00	\$ 2,500.00

53	Bldg R&M: Copier \$1000, Misc.	\$ 5,548.00	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00
54	Penalty/Fine: Payroll 941 Form	\$ -	\$ -	\$ 451.00	\$ -
55	<b><u>CAPITAL OUTLAY</u></b>				
56	Improvements: Wire; Mtr Pads;	\$ 8,062.00	\$ 35,000.00	\$ 5,688.00	\$ 35,000.00
57	WWTF 8000; Mtr Sock;				
58	Equip. Sink	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
59	<b><u>DEBT SERVICE</u></b>				
60	Trfr Out (Gen Util Sup)	\$ 17,217.00	\$ 18,710.00	\$ 18,710.00	\$ 19,282.00
61	Trfr Out (Police \$178,500)	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 178,500.00
62	Trfr Out (Park \$66,800.00)	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00
63	Trfr Out (US Truck): (ARP) NEED VOTE	\$ -	\$ 5,000.00	\$ -	ARP
64	<b><u>TOTAL EXPENDITURES</u></b>	<b>\$ 2,701,143.00</b>	<b>\$ 2,739,380.00</b>	<b>\$ 2,510,282.00</b>	<b>\$ 2,641,404.00</b>
65	<b><u>NET ANNUAL CASH FLOW</u></b>	<b>\$ 223,312.00</b>	<b>\$ 51,027.00</b>	<b>\$ 298,851.00</b>	<b>\$ 163,578.00</b>
	<b>M. Mkt #504981 = \$8,967</b>				
	<b>Time CD's = \$88,387</b>				
	<b>ICS (Citizens) = \$1,180,197</b>				
	<b>Heritage Bank #411025 = \$285,033</b>				
	<b>Consumer Deposit #102-415 = \$52,851</b>				
	<b>Cafeteria 125 #102-407 = \$17,303</b>				
	2018 UB Ebilling Module \$695 (one time fee) plus \$195 Annually				
	2019 Timecard Module - \$2500				
	2019 Hand held Upgrade for Lights & Water: Lap top \$400 & Reader \$1800				
	2019 Quonset moved to Northyards from TO Haas with placement of cement for flooring				
	2021 Quonset painting \$6,000 - Gray				
	<b>2022 Painting Transformers</b>				
	<b>LIGHT #1</b>				

1	<b>WATER #2 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Fee, Permit, License (Well permit)	\$ 100.00	\$ -	\$ 60.00	\$ -
4	Rent (Exp 10/24) \$11260 May/Oct	\$ 9,731.00	\$ 10,812.00	\$ 11,036.00	\$ 11,260.00
5	Interest; 504189; CD; ICS	\$ 2,086.00	\$ 2,000.00	\$ 1,767.00	\$ 1,700.00
6	Special Assess: MAD included	\$ 1,357.00	\$ 856.00	\$ 856.00	\$ 412.00
7	Assess Int: MAD included	\$ 6,402.00	\$ 3,081.00	\$ 4,747.00	\$ 6,963.00
8	Metered Sales (-20 million gal.)	\$ 691,098.00	\$ 675,000.00	709,263.00	\$ 700,000.00
9	Metered Deposit 102415 Activity	\$ 2,848.00	\$ -	1,550.00	\$ -
10	Shop Sales: Marj Layne:Wtr Horn, Parts	\$ 2,225.00	\$ 1,500.00	\$ 2,680.00	\$ 2,000.00
11	Reimb: BOK Wtr Escrow	\$ -	\$ -	\$ 8,464.00	\$ -
12	<b>Reserves:</b>	\$ -	\$ -	\$ -	\$ -
13	<b>TOTAL REVENUES</b>	<b>\$ 715,847.00</b>	<b>\$ 693,249.00</b>	<b>\$ 740,423.00</b>	<b>\$ 722,335.00</b>
14	<b>EXPENSE</b>				
15	<b>PERSONNEL SERVICES</b>				
16	Wages: Switzer, Gorecki, Kristie	\$ 133,240.00	\$ 156,520.00	\$ 155,059.00	\$ 166,005.00
17	Overtime - Water Testing, on call	\$ 2,574.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
18	Wage (Retirement) Ronnie Switzer	\$ -	\$ -	\$ -	\$ 18,100.00
19	(Vac 338 Hrs; S.L. 210 Hrs \$33.03)				
20	Fica - 6.20%	\$ 7,603.00	\$ 10,014.00	\$ 9,924.00	\$ 11,725.00
21	Medicare - 1.45%	\$ 1,778.00	\$ 2,342.00	\$ 2,321.00	\$ 2,742.00
22	Pension 6%	\$ 8,149.00	\$ 9,691.00	\$ 9,604.00	\$ 10,260.00
23	Insurance: BCBS / LTD	\$ 69,506.00	\$ 82,231.00	\$ 81,328.00	\$ 65,204.00
24	<b>OPERATING EXPENSE</b>				
25	Prof/Sch: Med Ctr;DHHS:Grade Lic	\$ 1,736.00	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00
26	Adm & Dues:Util Sect; Sparq; BOK;	\$ 5,308.00	\$ 4,000.00	\$ 4,400.00	\$ 4,400.00
27	Web Host				
28	Legal Fees:	\$ -	\$ 500.00	\$ -	\$ 500.00
29	Eng Fees: FSA old plans	\$ -	\$ 1,000.00	\$ 239.00	\$ 1,000.00
30	Wire Fee (Bond Pymts) 8x4	\$ 28.00	\$ 32.00	\$ 32.00	\$ 32.00
31	Communication: St NE; One Call	\$ 1,580.00	\$ 2,000.00	\$ 1,620.00	\$ 2,000.00
32	Gas & Oil: Wellfield trees \$1000	\$ 2,433.00	\$ 4,500.00	\$ 3,700.00	\$ 5,500.00
33	Lab Sample	\$ 1,848.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
34	Publish: CCR, Backflow, Frozen Pipes	\$ 526.00	\$ 700.00	\$ 557.00	\$ 700.00
35	Insurance: LARM: Liab; WC; 21.5%	\$ 27,233.00	\$ 27,500.00	\$ 26,381.00	\$ 32,053.00
36	Public Utility (REA)	\$ 14,484.00	\$ 17,000.00	\$ 15,500.00	\$ 17,000.00
37	City Lights	\$ 24,517.00	\$ 24,000.00	\$ 24,172.00	\$ 25,000.00
38	Blackhills Gas	\$ 2,809.00	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00
39	Uniforms: 2 persons	\$ 739.00	\$ 650.00	\$ 747.00	\$ 800.00
40	Water Meter Purch: 80% Mtrs Replace	\$ 12,741.00	\$ 17,300.00	\$ 16,597.00	\$ 17,300.00
41	Utility R&M: brass; valve; dehumid;	\$ 17,752.00	\$ 25,000.00	\$ 23,000.00	\$ 44,000.00
42	Wtr Variable Freq Drive \$19,000				
43	Generator \$2600; Wtr Tower \$3000				
44	Veh. R & M	\$ 403.00	\$ 2,000.00	\$ 1,300.00	\$ 2,000.00
45	(Helzer Truck to Landfill)				
46	Tools:	\$ 1,869.00	\$ 1,500.00	\$ 800.00	\$ 1,500.00
47	Chemicals: (Chlor, Potassium, Mag)	\$ 7,664.00	\$ 6,500.00	\$ 6,500.00	\$ 8,000.00
48	Check Order Fee: 100027	\$ -	\$ -	\$ -	\$ 300.00
49	Computer:Office \$2400,Cyber \$2200,	\$ 4,513.00	\$ 7,200.00	\$ 6,000.00	\$ 7,200.00
50	Itron \$1000, Banyon \$1600				
51	Office Sup: Paper, etc.	\$ 1,246.00	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00
52	Postage- lab, box permit, postage	\$ 2,371.00	\$ 2,500.00	\$ 1,900.00	\$ 2,500.00

53	Acct Fees-Audit 15800,Budget 9000	\$ 6,390.00	\$ 6,493.00	\$ 6,493.00	\$ 7,267.00
54	Build R & M: Copier, Pest Control	\$ 3,524.00	\$ 3,000.00	\$ 2,700.00	\$ 3,000.00
55	<b>CAPITAL OUTLAY</b>				
56	Improve:	\$ 10,505.00	\$ 10,600.00	\$ 511.00	\$ -
57	<b>DEBT SERVICE</b>				
58	Bond Principal	\$ 178,404.00	\$ 181,050.00	\$ 181,050.00	\$ 152,250.00
59	Bond Interest	\$ 26,690.00	\$ 24,629.00	\$ 24,629.00	\$ 11,921.00
60	Equipment Sinking	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
61	Building Sinking	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
62	Trfr Out (Gen for Util Sup)	\$ 18,335.00	\$ 18,710.00	\$ 18,710.00	\$ 19,282.00
63	Trfr Out (US Truck) from (ARP) by Vote	\$ -	\$ 5,000.00	\$ -	ARP
64	<b>TOTAL EXPENDITURES</b>	\$ 620,998.00	\$ 697,012.00	\$ 666,124.00	\$ 682,391.00
65	<b>NET ANNUAL CASH FLOW</b>	\$ 94,849.00	\$ (3,763.00)	\$ 74,299.00	\$ 39,944.00
	<b>M.Mkt 504189 = \$7,402</b>				
	<b>Time CD's = \$32,577</b>				
	<b>ICS (Citizens) = \$251,332</b>				
***	<b>WATER EXEMPT FROM SALES TAX BEGIN OCTOBER 1, 2021 (LB26)</b>				
	<b>2009 Painting of Water Tower</b>				
	<b>Wellfield Lease: Robert Kanter May 15, 2022 to October 14, 2024: \$11,260 Annually</b>				
	Wellfield = Todd Wojtalewicz - Pymt May & October - \$10,812 Expires October 14, 2021				
	5% increase on water rate & maintenance fee - July 1, 2018				
	Water Tower Inspection May 30, 2017 AND Clear Well May 7, 2019				
	2019-2020 Howard Avenue Water - \$54,000				
	Wellfield Trees 19-20				
	July 2020 Water Dehumidifier: Jerry Sheet Metal: \$45,460				
	20-21 80% Meters Switched Out				
	<b>21-22 Wait to do Control Burn at Wellfield</b>				
	<b>April 2022: HOA Solutions Water Radio Upgrade</b>				
	<b>WATER #2</b>				

1	<b>SEWER #3 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Rental Lag. Exp \$4360 Due Nov 1, 2022	\$ 7,000.00	\$ -	\$ 3,500.00	\$ 4,360.00
4	Scrape Iron/Brass	\$ 267.00	\$ -	\$ -	\$ -
5	Interest: 504849; CD; ICS	\$ 4,721.00	\$ 2,000.00	\$ 2,343.00	\$ 1,000.00
6	Assess: Kelly, MAD, Starkey, Goodenb	\$ 1,744.00	\$ 988.00	\$ 988.00	\$ 568.00
7	Assess Int: Kelly Crt, MAD, Good, Starkey	\$ 5,584.00	\$ 2,101.00	\$ 4,124.00	\$ 6,041.00
8	Collections: 1 more increase in March 2023	\$ 372,500.00	\$ 479,000.00	\$ 489,642.00	\$ 540,000.00
9	Shop Sales	\$ 105.00	\$ -	\$ 56.00	\$ -
10	Bond Anticipation: WWTF	\$ -	\$ 3,000,000.00	\$ -	\$ -
11	Reimb: NDEE for WWTF Drawdowns; BOKF	\$ -	\$ -	\$ 2,618,000.00	\$ 3,202,000.00
12	<b>FROM ARP: Flusher \$83,203; Vac \$75,137 = 21-22</b>		\$ -	\$ 158,340.00	\$ 76,000.00
13	<b>22-23: Truck/Box \$60,000; Cam \$16,000 = \$76,000</b>				
14	<b>TOTAL REVENUES</b>	\$ 391,921.00	\$ 3,484,089.00	\$ 3,276,993.00	\$ 3,829,969.00
15	<b>EXPENSE</b>				
16	<b>PERSONNEL SERVICES</b>				
17	Salary/Wage: Operator & Fulltime	\$ 56,223.00	\$ 60,120.00	\$ 55,743.00	\$ 77,107.00
18	Overtime	\$ 863.00	\$ 2,500.00	\$ 800.00	\$ 2,500.00
19	Fica - 6.20%	\$ 3,254.00	\$ 3,883.00	\$ 3,506.00	\$ 4,936.00
20	Medicare - 1.45%	\$ 761.00	\$ 908.00	\$ 820.00	\$ 1,154.00
21	Pension 6%	\$ 3,268.00	\$ 3,757.00	\$ 3,393.00	\$ 4,776.00
22	Insurance: BC/BS & LTD: Wm & new hire	\$ 27,083.00	\$ 29,158.00	\$ 30,995.00	\$ 40,471.00
23	<b>OPERATING EXPENSE</b>				
24	Prof & Sch (Matt, Jeremy, Bill)	\$ 245.00	\$ 1,000.00	\$ 840.00	\$ 1,000.00
25	Adm & Dues:Util Sec; Sparq; NDEE; BOKF	\$ 3,616.00	\$ 2,600.00	\$ 3,125.00	\$ 3,500.00
26	Legal Fee: WWTF Land Title	\$ 277.00	\$ -	\$ 146.00	\$ -
27	Eng Fee: WWTF Construction/ Completion	\$ 282,436.00	\$ 350,000.00	\$ 147,642.15	\$ 131,783.00
28	Wire Bank Fees - \$8 each	\$ 16.00	\$ 24.00	\$ 24.00	\$ 24.00
29	Communication - Diggers	\$ 93.00	\$ 300.00	\$ 250.00	\$ 300.00
30	City Gas & Oil	\$ 2,763.00	\$ 3,000.00	\$ 3,900.00	\$ 4,000.00
31	Lab Sample: Soil, influence, irrigation	\$ 2,544.00	\$ 3,500.00	\$ 3,200.00	\$ 3,500.00
32	Publish / Codif (No Flushing)	\$ 589.00	\$ 600.00	\$ 536.00	\$ 600.00
33	Insurance: LARM: Liab; WC; 21.5%	\$ 5,278.00	\$ 6,687.00	\$ 6,376.00	\$ 7,747.00
34	City Lights: no Air-o-lators 22-23	\$ 30,733.00	\$ 32,000.00	\$ 30,115.00	\$ 32,000.00
35	Uniforms: 2 persons	\$ 324.00	\$ 300.00	\$ 340.00	\$ 800.00
36	Utility R&M: Maint lines; Manhole Rehab	\$ 13,419.00	\$ 30,000.00	\$ 20,000.00	\$ 25,000.00
37	Vehicle R & M: Tires, Transm, etc.	\$ 1,576.00	\$ 2,500.00	\$ 1,500.00	\$ 2,500.00
38	Tools - battery, hammer, drill bit	\$ 304.00	\$ 300.00	\$ 150.00	\$ 300.00
39	Chemicals:Weed Spray, Rodeo, Milfoil	\$ 341.00	\$ 400.00	\$ 400.00	\$ 400.00
40	Check Order Fee: 100027	\$ -	\$ -	\$ -	\$ 300.00
41	Computer: Cyber 2200; Banyon 1400;	\$ 2,686.00	\$ 4,200.00	\$ 3,500.00	\$ 4,200.00
42	Office 365 & Wireless 600				
43	Office Supplies	\$ 765.00	\$ 1,000.00	\$ 700.00	\$ 1,000.00
44	Postage: .58¢	\$ 1,922.00	\$ 2,200.00	\$ 1,900.00	\$ 2,200.00
45	Acct Fees-Audit 15800,Budget 9000	\$ 6,390.00	\$ 6,493.00	\$ 6,493.00	\$ 7,267.00
46	<b>Bldg R &amp; M: Copier;</b>	\$ 738.00	\$ 2,000.00	\$ 1,700.00	\$ 2,000.00
47	<b>CAPITAL OUTLAY</b>				
48	<b>Mach &amp; Equip: Flusher \$83,203; Vac \$75,137 (ARP)</b>	\$ -	\$ 188,000.00	ARP	ARP
49	<b>Truck/Box \$60,000; Crane \$7,500; Cam \$16,000 (ARP)</b>				
50	Improve: WWTF - Mar 2022 to Sept 2022	\$ 18,599.00	\$ 2,618,000.00	\$ 2,618,000.00	\$ 3,202,000.00
51	Lab Equip, desk, chair, file cabinet, etc.	\$ 5,516,845.00			\$ 22,000.00
52	<b>DEBT SERVICE</b>				

53	Bond Princ: Paid Lagoon Cleanout Bond	\$ 66,094.00	\$ 71,300.00	\$ 71,144.00	\$ 35,240.00
54	Bond Interest	\$ 6,403.00	\$ 5,416.00	\$ 5,220.00	\$ 3,911.00
55	Bond Anticip Interest	\$ 551.00	\$ 32,000.00	\$ -	\$ -
56	Equipment Sinking	\$ -	\$ -	\$ -	\$ -
57	Trfr Out (Gen Util Sup)	\$ 18,335.00	\$ 18,710.00	\$ 18,710.00	\$ 19,282.00
58	Trfr Out: Utility Super. Truck (ARP) NEED VOTE	\$ -	\$ 5,000.00	\$ -	ARP
59	<b>TOTAL EXPENDITURES</b>	<b>\$ 6,075,334.00</b>	<b>\$ 3,487,856.00</b>	<b>\$ 3,041,168.15</b>	<b>\$ 3,643,798.00</b>
60	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (5,683,413.00)</b>	<b>\$ (3,767.00)</b>	<b>\$ 235,824.85</b>	<b>\$ 186,171.00</b>
	<b>M. Mkt #504849 = \$19,216</b>				
	<b>Time CD's = \$76,012</b>	<b>NOTE: 2nd Employee 2022-2023; Post In-House / Advertise February 2023</b>			
	<b>ICS (Citizens) = \$452,480</b>				
	Lagoon Note Paid off May 1, 2022				
**	WWTF Bids: Sept. 2021; Construction: March 2022 - Original Contract \$5,516,845				
**	WWTF Note: \$5,820,000; First Payment: December 15, 2023				
	April 2022 HOA Solution Sewer Lift Station Radio Upgrade: \$74,970				
	2022 Sewer Vacuum; Vermeer High Plains - \$75,137; LP 873XDT Diesel Kohler Motor (Adams Marshall)				
	2022 Sewer Jetter: Rose Equipment: \$83,203 - O'Brien 7040-SC; Diesel motor				
	Lagoon Rent: Clark Kosmicki from March 15, 2022 to December 1, 2022 - one growing season (\$4360)				
	Lagoon Cleanout 2015-2016 = Midwest Injection = \$167,500 = INCREASED RATES				
	<b>SEWER RATES:</b>				
	***March 1, 2021: \$2.60 Per 1000 gallons; \$22.50 Monthly Rate				
	***March 1, 2022: \$3.20 Per 1000 gallons; \$30.00 Monthly Rate				
	***March 1, 2023: \$3.80 Per 1000 gallons; \$37.00 Monthly Rate				
	<b>SEWER #3</b>				



1	<b>GENERAL #5 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Property Tax	\$ 134,929.00	\$ 135,000.00	\$ 135,000.00	\$ 135,000.00
4	<b>Muni-Equalization</b>	\$ 117,820.00	\$ 124,471.00	\$ 124,471.00	\$ 132,840.00
5	Franchise Tax: Spectrum (4) / Blackhills (1)	\$ 25,934.00	\$ 27,600.00	\$ 26,410.00	\$ 26,000.00
6	Zoning Permit Fees	\$ 1,205.00	\$ 1,800.00	\$ 1,000.00	\$ 1,000.00
7	Pet Tag Fees	\$ 640.00	\$ 500.00	\$ 550.00	\$ 500.00
8	Fee, Permits; Liquor; Tobacco	\$ 3,416.00	\$ 3,300.00	\$ 4,500.00	\$ 4,000.00
9	Mobile Food Fees	\$ 600.00	\$ 700.00	\$ 600.00	\$ 600.00
10	Int. 100027,411025,504684, 504805,	\$ 25,988.00	\$ 26,000.00	\$ 20,770.00	\$ 20,000.00
11	2 TCD, ICS				
12	Land/Lot Sale (10-410) Amer. Legion	\$ 500.00	\$ -	\$ -	\$ -
13	Trfr In: Lt US Wage \$19,282	\$ 18,335.00	\$ 23,710.00	\$ 18,710.00	\$ 19,282.00
14	Trfr In: Wt US Wage \$19,282	\$ 18,335.00	\$ 23,710.00	\$ 18,710.00	\$ 19,282.00
15	Trfr In: Sw US Wage \$19,282	\$ 18,335.00	\$ 23,710.00	\$ 18,710.00	\$ 19,282.00
16	Trfr In: Str US Wage \$19,282	\$ 18,335.00	\$ 23,710.00	\$ 18,710.00	\$ 19,282.00
17	<b>RESERVES: Land Acquisition = \$50,000</b>	\$ -	\$ -	\$ -	
18	Reimb: ACE 1580; Tasc 250; Med Sup 225	\$ 1,546.00	\$ -	\$ 2,755.00	\$ 1,500.00
19	Reserve: Council Speaker System; Off. Update	\$ -	\$ -	\$ -	
20	<b>\$5,000 / \$30,000 General ICS = \$35,000</b>				
21	<b>TOTAL REVENUES</b>	<b>\$ 385,918.00</b>	<b>\$ 414,211.00</b>	<b>\$ 390,896.00</b>	<b>\$ 398,568.00</b>
22	<b>EXPENSE</b>				
23	<b>PERSONNEL SERVICES</b>				
24	Wage: Clerk; Deputy; US; Council	\$ 197,849.00	\$ 211,865.00	\$ 214,331.00	\$ 219,270.00
25	Overtime: Laura	\$ 1,387.00	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00
26	Fica - 6.20%	\$ 10,911.00	\$ 13,260.00	\$ 13,382.00	\$ 13,719.00
27	Medicare - 1.45%	\$ 2,552.00	\$ 3,101.00	\$ 3,130.00	\$ 3,209.00
28	Pension 6%	\$ 10,924.00	\$ 11,896.00	\$ 12,950.00	\$ 12,340.00
29	Insurance: BCBS / LTD	\$ 72,121.00	\$ 79,188.00	\$ 73,989.00	\$ 49,412.00
30	<b>OPERATING EXPENSE</b>				
31	125 Plan: All Dept Tasc annual fee	\$ 2,075.00	\$ 1,955.00	\$ 1,955.00	\$ 1,955.00
32	Payroll ACH Fees: ALL DEPTS	\$ 344.00	\$ 450.00	\$ 400.00	\$ 450.00
33	Prof/School: NPZA, Conf, Drug, Election Exp	\$ 7,739.00	\$ 5,500.00	\$ 7,225.00	\$ 8,380.00
34	\$5400, Tobacco/Liquor School				
35	Memb & Dues: Pet Tag;Loup Basin;Sparq	\$ 5,273.00	\$ 4,000.00	\$ 3,900.00	\$ 4,000.00
36	Legal Fees:	\$ 9,675.00	\$ 9,000.00	\$ 5,000.00	\$ 9,000.00
37	Record Fee: Register of Deeds	\$ 128.00	\$ 500.00	\$ 200.00	\$ 500.00
38	Comm: Clearly; Spectrum	\$ 1,938.00	\$ 2,200.00	\$ 1,890.00	\$ 2,200.00
39	Publish / Codif.	\$ 6,373.00	\$ 6,500.00	\$ 6,400.00	\$ 6,500.00
40	Insur: LARM: Liab; WC; Bonding E/O: 21.5%	\$ 12,442.00	\$ 11,000.00	\$ 11,422.00	\$ 14,578.00
41	(Plus \$700 Fireworks)				
42	City Lights	\$ 9,805.00	\$ 10,300.00	\$ 9,629.00	\$ 10,300.00
43	Uniforms: 5 persons	\$ 1,640.00	\$ 1,665.00	\$ 1,665.00	\$ 2,000.00
44	Public Maint: - Hilmer / Vacant Lots	\$ 1,040.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
45	Computer: COR,Banyon,Cyber;Off365, Email	\$ 4,540.00	\$ 6,000.00	\$ 4,500.00	\$ 6,000.00
46	Office Supplies	\$ 2,046.00	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00
47	<b>Postage: NUISANCE \$1000</b>	\$ 152.00	\$ 400.00	\$ 200.00	\$ 1,400.00
48	Acct Fees-Audit 15800,Budget 9000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
49	<b>LAND: Acquisition and Fence to Split Property</b>	\$ -	\$ -	\$ -	\$ 50,000.00
50	Bldg R&M:Entech; Copier; Police Copier \$240;	\$ 2,211.00	\$ 2,800.00	\$ 2,500.00	\$ 2,800.00
51	Fire \$540, US 600; HVAC \$700				
52	<b>CAPITAL OUTLAY</b>				

53	Improve: Council Chamber Speaker \$5,000;	\$ 1,260.00	\$ 19,000.00	\$ -	\$ 35,000.00
54	(Off. Update \$30,000)				
55	<b>TOTAL EXPENDITURES</b>	\$ 366,425.00	\$ 408,080.00	\$ 380,668.00	\$ 460,513.00
56	<b>NET ANNUAL CASH FLOW</b>	\$ 19,493.00	\$ 6,131.00	\$ 10,228.00	\$ (61,945.00)
	2022 Dana Cole: Budget \$9,000; Audit \$15,800; Keno \$2,300; Eco. Dev. \$2,000				
	2021 Dana Cole: Budget \$8900; Audit \$13,780; Keno \$2,000, Eco. Dev. \$1,850				
	<b>Time CD's: \$555,891</b>				
	<b>ICS \$1,342,803</b>			GCA Days / Fireworks will be funded by Keno!!!	
	<b>M. Mkt 504-684 = \$15,484</b>				
	<b>M. Mkt 504805 = \$13,256</b>				
	<b>Health Deductible #102482 = \$207,177</b>				
	2015 NETS; 2017 SparqData				
	2016 Office Window - Northup \$1150				
	2017 Office Window - \$1,000				
	2017 Paint \$6158 & Wrap doors \$5900				
	2018 New Copier \$7,824				
	2018 Scarborough Fix Roof \$2,000				
	2018 Council Chamber flooring \$4,500				
	2019 Doors - Northup Siding \$3,800				
	2019 Timecard Module				
	2020 Advance Climate new Rheem \$8800				
	2020 BTS - Ph Sys \$4941 = #504805				
	2022 Server Rack System / Emails to Icloud				
	<b>GENERAL #5</b>				

1	Page #6 August 2, 2022				
2	<b>BUILDING SINKING (11 Code)</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
3	<u>REVENUE</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
4	Interest CD#108798	\$ 473.00	\$ 415.00	\$ 250.00	\$ 200.00
5	<b>TOTAL REVENUES</b>	<b>\$ 473.00</b>	<b>\$ 415.00</b>	<b>\$ 250.00</b>	<b>\$ 200.00</b>
6					
7	<u>EXPENSE</u>				
8	Improvements	\$ -	\$ -	\$ -	\$ -
9	Transfer Out	\$ -	\$ -	\$ -	\$ -
10	<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
11	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 473.00</b>	<b>\$ 415.00</b>	<b>\$ 250.00</b>	<b>\$ 200.00</b>
	*** ICS (Citizens) \$48,125(Building)				
	<b>BUILDING #6</b>				

1 <i>Street August 2, 2022</i>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2 <b>REVENUE</b>	A	B	C	D
3 Motor Veh Tax (Sales Tax)	\$ 62,628.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
4 Prorate-Motor Veh. Tax	\$ 384.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
5 Motor Tax Coll: Co. Treas.	\$ 54,162.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
6 Highway Alloc (Dept. Transp)	\$ 358,562.00	\$ 319,085.00	\$ 319,085.00	\$ 366,581.00
7 Incentive Pymts	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
8 Motor Tax Fee (Hwy Alloc.)	\$ 24,316.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
9 Recording Fee: Tommy-Rene	\$ 20.00	\$ -	\$ 26.00	\$ -
10 Bricks Sold: 21-222	\$ 432.00	\$ -	\$ -	\$ -
11 Curb Grind	\$ 1,885.00	\$ 1,000.00	\$ 1,154.00	\$ 1,000.00
12 Int: 504915; 505014; ICS	\$ 534.00	\$ 300.00	\$ 285.00	\$ 250.00
13 W/D ICS: Ho Ave Project \$127,091				
14 <b>Assess: Ho Ave; Osterman; Hamilton</b>	\$ 192,348.00	\$ 8,628.00	\$ 12,134.00	\$ 8,058.00
15 <b>(TO VP BOND)</b>				
16 <b>Assess Interest</b>	\$ 7,601.00	\$ 3,639.00	\$ 7,376.00	\$ 8,601.00
17 <b>(TO VP BOND)</b>				
18 Land/Lot Sale: Jim Champlin	\$ 5.00	\$ -	\$ -	\$ -
19 Reimb: Paint/Custer Repair	\$ 3,802.00	\$ -	\$ 2,858.00	\$ -
20 <b>TOTAL REVENUES</b>	\$ 709,679.00	\$ 449,652.00	\$ 459,918.00	\$ 501,490.00
21 <b>EXPENSE</b>				
22 <b>PERSONNEL SERVICES</b>				
23 Salary/Wages:	\$ 91,306.00	\$ 118,394.00	\$ 98,862.00	\$ 108,323.00
24 Overtime	\$ 7,148.00	\$ 10,500.00	\$ 2,000.00	\$ 10,500.00
25 Fica - 6.20%	\$ 5,481.00	\$ 7,992.00	\$ 6,254.00	\$ 7,367.00
26 Medicare - 1.45%	\$ 1,282.00	\$ 1,869.00	\$ 1,463.00	\$ 1,723.00
27 Pension 6%	\$ 5,056.00	\$ 6,534.00	\$ 6,052.00	\$ 7,129.00
28 Insurance: BCBS / LTD	\$ 40,288.00	\$ 41,077.00	\$ 42,073.00	\$ 47,143.00
29 <b>OPERATING EXPENSE</b>				
30 Prof. & Sch -Spray Cert.	\$ 72.00	\$ 750.00	\$ 650.00	\$ 750.00
31 Adm&Dues: League, Utility Sec,	\$ 5,419.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
32 Sparq, BOK, Rembolt Atty Antic. Bond				
33 Legal Fees: Jims Champlin	\$ 154.00	\$ -	\$ -	\$ -
34 <b>Eng Fee: 1&amp; 6 \$2000; NBCS 2000</b>	\$ 3,500.00	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00
35 Gas & Oil - Snow Removal	\$ 11,394.00	\$ 14,000.00	\$ 13,000.00	\$ 20,000.00
36 Publish/Code: Snow Emerg;	\$ 460.00	\$ 500.00	\$ 101.00	\$ 500.00
37 Spec Assess; Street Bond				
38 <b>Insurance: LARM: Liab; WC; 21.5%</b>	\$ 13,320.00	\$ 13,500.00	\$ 11,952.00	\$ 14,522.00
39 City Lights	\$ 36,076.00	\$ 39,000.00	\$ 37,310.00	\$ 39,000.00
40 Blackhills Gas	\$ 2,450.00	\$ 3,500.00	\$ 2,300.00	\$ 3,500.00
41 Uniforms: 2 persons	\$ 562.00	\$ 600.00	\$ 664.00	\$ 800.00
42 Util R&M: Pole; Lamp; Rebar; Sign;	\$ 24,036.00	\$ 35,000.00	\$ 27,000.00	\$ 39,000.00
43 <b>Paint; Hose; Public Health \$1,000</b>				
44 Veh R&M: sweeper; tires; repairs;	\$ 19,463.00	\$ 18,000.00	\$ 12,000.00	\$ 18,000.00
45 Tools: pressure washer	\$ 570.00	\$ 1,000.00	\$ 750.00	\$ 1,000.00
46 <b>Public Health Mosq: to Utility R &amp; M</b>	\$ 331.00	\$ 1,000.00	\$ 1,521.00	\$ -
47 <b>Concrete - Cement Repairs</b>	\$ 40,734.00	\$ 25,000.00	\$ 15,000.00	\$ 25,000.00
48 Computer: Cyber 1600	\$ 1,600.00	\$ 2,600.00	\$ 1,600.00	\$ 2,600.00
49 Sand, Gravel & Salt	\$ 1,929.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
50 Survey Fee: Jims Champlin	\$ 800.00	\$ -	\$ -	\$ -
51 Assess. Reimb: Jims Champlin	\$ 1,658.00	\$ -	\$ -	\$ -
52 Bldg R & M: Sanitation	\$ 583.00	\$ 500.00	\$ 380.00	\$ 500.00

53	<b><u>CAPITAL OUTLAY</u></b>				
54	Eq. Rent -curb grinder- L. Poland	\$ 2,944.00	\$ 1,000.00	\$ 1,089.00	\$ 1,000.00
55	(Dal. Meadows; 1532 Indian)				
56	<b>Mach &amp; Eq: Bobcat &amp; Dp Truck 45,000</b>	\$ -	\$ 24,000.00	\$ -	\$ 69,000.00
57	Improvements	\$ 127,327.00	\$ 3,000.00	\$ -	\$ -
58	Equip Sink:	\$ 18,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
59	<b><u>DEBT SERVICE</u></b>				
60	Trfr Out (Gen for US Wage)	\$ 18,335.00	\$ 18,710.00	\$ 18,710.00	\$ 19,282.00
61	Trfr Out (US Truck) from (ARP)	\$ -	\$ 5,000.00	\$ -	ARP
62	Trfr VP: Street Assess.	\$ 191,720.00	\$ 12,267.00	\$ 19,510.00	\$ 16,659.00
63	(21-330, 21-350)				
64	<b>TOTAL EXPENDITURES</b>	\$ 673,998.00	\$ 447,793.00	\$ 362,241.00	\$ 495,798.00
65	<b>NET ANNUAL CASH FLOW</b>	\$ 35,681.00	\$ 1,859.00	\$ 97,677.00	\$ 5,692.00
***	Brick M. Mkt 504-915 = \$2,023				
	Street M. Mkt 505-014 - \$11,907				
	Street ICS = \$80,775				
***	2019 JD Tractor (seasonal) \$41,500 (19-20 \$30,000 then \$11,500 in 20-21)				
***	JD Loader (General) Start in 2013-2014 & terminates in 2017-2018				
***	2018 - Dirt Worx - Crush Concrete \$47,181 (\$30,000 Budget & \$17,181 Keno)				
***	2018 - Paul Street Overlay \$273,000 & O,L,N,Jay Streets \$310,000 Paid by Reserves				
***	Used Dump Truck 2021/2022				
	<b>Judith Samuelson (Annex In) \$108,325 (Still Outstanding)</b>				
***	<b>HELP: TREE TRIMMING AND STREET TARRING</b>				
	<b>STREET #7</b>				



1	<b>POLICE #9 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Property Tax	\$ 259,431.00	\$ 269,000.00	\$ 269,000.00	\$ 269,000.00
4	Accident Report Fee	\$ 72.00	\$ -	\$ 65.00	\$ -
5	Gun Permit; Golf/UTV License	\$ 2,260.00	\$ 1,000.00	\$ 1,250.00	\$ 1,000.00
6	Interest 504860	\$ 208.00	\$ -	\$ 185.00	\$ -
7	Grant: BlackHill Energy \$500	\$ -	\$ -	\$ -	\$ -
8	Reimb: Rawlings; Greeley Co.	\$ 301.00	\$ -	\$ 1,558.00	\$ -
9	<b>Transfer In: Light</b>	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 178,500.00
10	<b>Transfer In: ARP</b>	\$ -	\$ 38,500.00	\$ -	\$ -
11	<b>Transfer from Police ICS = 51,500.00</b>	\$ -	\$ -	\$ -	
12	<b>Reserves: Gen ICS: In-Car Computers</b>			\$ 19,973.00	
13	<b>TOTAL REVENUES</b>	\$ 402,272.00	\$ 448,500.00	\$ 432,031.00	\$ 448,500.00
14	<b>PERSONNEL SERVICES</b>				
15	Wages: 4 Off; 1 PT; 1 PT Sec.	\$ 198,158.00	\$ 231,208.00	\$ 241,773.00	\$ 221,224.00
16	<b>Overtime \$5,000; On-Call \$4,800</b>	\$ 9,643.00	\$ 3,500.00	\$ 7,500.00	\$ 9,800.00
17	Fica 6.20%	\$ 12,335.00	\$ 14,552.00	\$ 15,455.00	\$ 14,634.00
18	Medicare 1.45%	\$ 2,885.00	\$ 3,403.00	\$ 3,615.00	\$ 3,423.00
19	Pension 6%	\$ 9,943.00	\$ 13,081.00	\$ 14,957.00	\$ 13,624.00
20	Insurance: BCBS / LTD	\$ 38,761.00	\$ 52,652.00	\$ 58,440.00	\$ 67,947.00
21	<b>OPERATING EXPENSE</b>				
22	Prof & Sch: CE Hr;POAN;Leadership;	\$ 2,311.00	\$ 6,000.00	\$ 6,771.00	\$ 6,000.00
23	Supervisory; Training, Meals				
24	Adm & Dues: Chief & Officer Assn Dues	\$ 105.00	\$ 250.00	\$ 107.00	\$ 250.00
25	Legal: Dogs, Police Issues, etc	\$ 715.00	\$ -	\$ 919.00	\$ 1,000.00
26	Dispatcher Pay 6%	\$ 33,385.00	\$ 37,477.00	\$ 37,469.00	\$ 39,717.00
27	Animal Control:Facility Fee	\$ 136.00	\$ 500.00	\$ 20.00	\$ 500.00
28	Evidence "Police": supplies	\$ 152.00	\$ -	\$ 9.00	\$ 100.00
29	Comm: Verizon 4800; Clearfly 588;	\$ 2,583.00	\$ 4,000.00	\$ 2,700.00	\$ 8,600.00
30	JDS 1700; Mach1500				
31	Gas & Oil	\$ 7,321.00	\$ 8,600.00	\$ 6,600.00	\$ 16,000.00
32	Publication: Hire Ad	\$ -	\$ -	\$ 190.00	\$ 500.00
33	<b>Insurance: LARM: Liab; WC; 21.5%</b>	\$ 17,038.00	\$ 15,868.00	\$ 15,396.00	\$ 18,706.00
34	Uniforms: Vest; Carriers; etc.	\$ 813.00	\$ 3,000.00	\$ 3,771.00	\$ 2,000.00
35	Veh. R & M: tires, oil, maint.	\$ 7,895.00	\$ 5,000.00	\$ 9,072.00	\$ 5,000.00
36	<b>Tools: Radios \$11,500 from ICS;</b>	\$ 6,238.00	\$ 24,500.00	\$ 18,153.00	\$ 21,500.00
37	Ammo; Duty Gear				
38	Public Relations:Parade; Boo Bash	\$ 90.00	\$ 300.00	\$ 320.00	\$ 450.00
39	<b>Computers: COR 2200; Banyon 1000;</b>	\$ 3,368.00	\$ 24,000.00	\$ 1,754.00	\$ 8,300.00
40	<b>Laptop (In-Car) Security \$4,800</b>				
41	Postage: Nuisance (grass, etc.)	\$ 37.00	\$ -	\$ 798.00	\$ 800.00
42	Office Supplies	\$ 785.00	\$ -	\$ 746.00	\$ 1,000.00
43	<b>CAPITAL OUTLAY</b>				
44	SRT Equipment: 32-50-527	\$ -	\$ -	\$ -	\$ 4,250.00
45	Equip Purch: 32-50-531; Armor Carrier	\$ 205.00	\$ 9,000.00	\$ 287.00	\$ -
46	<b>Veh. Equip Purch: 32-50-554:</b>	\$ -	\$ -	\$ -	\$ 10,200.00
47	Dash Cam, Console, Radar, Controller, Lights, Siren				
48	<b>From ICS \$15,000</b>				
49	Vehicle Purch: 32-50-555: ICS; \$3,662	\$ 23,825.00	\$ -	\$ -	\$ 24,000.00
50	<b>From ICS \$25,000</b>				
51	Equipment Sinking	\$ -	\$ -	\$ -	\$ -
52	<b>TOTAL EXPENDITURES</b>	\$ 378,727.00	\$ 456,891.00	\$ 446,822.00	\$ 499,525.00



1	<b>CEMETERY #10 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Property Tax	\$ 18,983.00	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00
4	Recording Fee	\$ 160.00	\$ 100.00	\$ 160.00	\$ 100.00
5	Donation (Unrestricted)	\$ 810.00	\$ 500.00	\$ 285.00	\$ 250.00
6	<b>Donation (restrict) Kremlacek \$6000</b>	\$ -	\$ -	\$ -	\$ -
7	(to Cemetery Foundation)				
8	Lot Open / Close	\$ 8,725.00	\$ 9,000.00	\$ 11,253.00	\$ 9,000.00
9	Niche O/C: (\$200 x 3)	\$ -	\$ 200.00	\$ 400.00	\$ 200.00
10	Niche Engraving (\$150 x 3)	\$ 150.00	\$ 375.00	\$ 225.00	\$ 225.00
11	Int: 753122; ICS; Cem Found	\$ 493.00	\$ 260.00	\$ 148.00	\$ 125.00
12	Elmwood Bench: cement pad	\$ -	\$ 1,500.00	\$ -	\$ 200.00
13	Perpetual Care	\$ 1,200.00	\$ 1,000.00	\$ 3,500.00	\$ 3,000.00
14	Cemetery Lot Sales	\$ 4,500.00	\$ 3,000.00	\$ 10,850.00	\$ 7,500.00
15	Niche Sales: Szatko & Christensen;	\$ 800.00	\$ 1,600.00	\$ 2,800.00	\$ 800.00
16	Rickertsen \$800				
17	<b>Grant: Miller: Building 40x40</b>	\$ -	\$ 50,000.00	\$ -	\$ -
18	Grounds Conservation	\$ 540.00	\$ 540.00	\$ 540.00	\$ -
19	(terms 2021-2022) 5 years				
20	Reimb: Larm - Wojtalewicz Fence Trees	\$ -	\$ -	\$ 14,908.00	\$ -
21	<b>TOTAL REVENUES</b>	<b>\$ 36,361.00</b>	<b>\$ 93,075.00</b>	<b>\$ 70,069.00</b>	<b>\$ 47,400.00</b>
22	<b>EXPENSE</b>				
23	<b>PERSONNEL SERVICES</b>				
24	Wages: Sext \$4800 & Seasonal	\$ 21,381.00	\$ 23,395.00	\$ 23,551.00	\$ 28,014.00
25	Overtime	\$ 669.00	\$ 1,500.00	\$ 1,400.00	\$ 1,100.00
26	Fica: 6.20%	\$ 1,346.00	\$ 1,544.00	\$ 1,547.00	\$ 1,805.00
27	Medicare : 1.45%	\$ 315.00	\$ 361.00	\$ 362.00	\$ 422.00
28	Pension 6% (Sexton + OT)	\$ 255.00	\$ 306.00	\$ 306.00	\$ 282.00
29	School/Prof: Sec of St Cm Fd	\$ 20.00	\$ 80.00	\$ -	\$ 80.00
30	Legal Fees - Foundation / Land	\$ -	\$ 150.00	\$ -	\$ 150.00
31	Recording Fees	\$ 152.00	\$ 90.00	\$ 160.00	\$ 300.00
32	City Gas - N section mowing	\$ 729.00	\$ 1,500.00	\$ 1,200.00	\$ 1,500.00
33	Publication: flyers, mow notice	\$ -	\$ 300.00	\$ -	\$ 300.00
34	<b>Insurance: LARM: Liab; WC; 21.5%</b>	\$ 681.00	\$ 614.00	\$ 580.00	\$ 705.00
35	Public Utility	\$ 447.00	\$ 500.00	\$ 400.00	\$ 500.00
36	City Lights - N Well Directory	\$ 1,064.00	\$ 1,100.00	\$ 1,070.00	\$ 1,200.00
37	Util. R & M	\$ 245.00	\$ 500.00	\$ 542.00	\$ 500.00
38	Computer: Prop Mgmt Support	\$ 195.00	\$ 195.00	\$ -	\$ 195.00
39	Perpetual Care	\$ 1,200.00	\$ 1,000.00	\$ 3,500.00	\$ 3,000.00
40	Niche Engraving: Engrave; Postage	\$ 265.00	\$ 550.00	\$ 225.00	\$ 225.00
41	Elmwood Bench: cement pad	\$ -	\$ 1,500.00	\$ -	\$ 200.00
42	Bldg R&M:	\$ 32.00	\$ 150.00	\$ -	\$ 150.00
43	Grounds: garb, spray, seed, well \$599	\$ 465.00	\$ 500.00	\$ 711.00	\$ 500.00
44	Cem Stone Repair - East of Circle	\$ 5,000.00	\$ -	\$ -	\$ -
45	Equip Purch:	\$ 6,020.00	\$ 1,200.00	\$ 1,269.00	\$ -
46	<b>CAPITAL OUTLAY</b>				
47	Improve: chains; post	\$ 10,384.00	\$ 56,000.00	\$ 1,785.00	\$ 6,000.00
48	<b>DEBT SERVICE</b>				
49	<b>TOTAL EXPENDITURES</b>	<b>\$ 50,865.00</b>	<b>\$ 93,035.00</b>	<b>\$ 38,608.00</b>	<b>\$ 47,128.00</b>
50	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (14,504.00)</b>	<b>\$ 40.00</b>	<b>\$ 31,461.00</b>	<b>\$ 272.00</b>





1	<b>POOL #12 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Property Tax	\$ 50,621.00	\$ 60,000.00	\$ 60,000.00	\$ 70,000.00
4	Admissions	\$ 26,846.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
5	Pool Start-up	\$ 210.00	\$ -	\$ 210.00	\$ -
6	Interest: 504442; ICS	\$ 221.00	\$ -	\$ 173.00	\$ -
7	Concessions	\$ 6,568.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
8	Swim Lessons	\$ 4,249.00	\$ 3,000.00	\$ 3,065.00	\$ 3,000.00
9	KENO: Cross Net \$9,596; 2021-2022				
10	Transfer In: KENO: Circulating Pump	\$ -	\$ 19,110.00	\$ -	\$ 32,158.00
11	\$32,158.00				
12	Sales Tax	\$ 2,161.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
13	<b>TOTAL REVENUES</b>	<b>\$ 90,876.00</b>	<b>\$ 116,610.00</b>	<b>\$ 97,948.00</b>	<b>\$ 139,658.00</b>
14	<b>EXPENSE</b>				
15	<b>PERSONNEL SERVICES</b>				
16	Salary & Wages	\$ 41,084.00	\$ 44,000.00	\$ 44,000.00	\$ 49,935.00
17	Fica - 6.20%	\$ 2,547.00	\$ 2,728.00	\$ 2,728.00	\$ 3,096.00
18	Medicare - 1.45%	\$ 596.00	\$ 638.00	\$ 638.00	\$ 724.00
19	<b>OPERATING EXPENSE</b>				
20	Prof & Sch: CPR; WSI; Bonus;Boiler 10;	\$ 2,006.00	\$ 2,600.00	\$ 3,000.00	\$ 3,000.00
21	Kari Harman \$1000				
22	Adm & Dues: Permit	\$ 40.00	\$ 100.00	\$ 120.00	\$ 120.00
23	Eng Fees: No slide deck eng.	\$ -	\$ 250.00	\$ -	\$ -
24	Communication: St. of NE	\$ 217.00	\$ 320.00	\$ 225.00	\$ 320.00
25	Publish: Pool Open; Lifeguards	\$ 306.00	\$ 400.00	\$ 310.00	\$ 400.00
26	Insurance: LARM: Liab; WC; 21.5%	\$ 7,484.00	\$ 7,524.00	\$ 7,195.00	\$ 8,742.00
27	City Lights	\$ 4,685.00	\$ 5,200.00	\$ 4,668.00	\$ 5,200.00
28	Blackhills Gas	\$ 2,117.00	\$ 3,500.00	\$ 3,218.00	\$ 3,500.00
29	Uniforms	\$ 710.00	\$ 900.00	\$ 594.00	\$ 900.00
30	Util R & M (Burst pipe,TP, towels)	\$ 6,696.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
31	Tools - clock, pass, tape	\$ -	\$ 100.00	\$ 10.00	\$ 100.00
32	Chemicals: Chlorine; Acid	\$ 7,212.00	\$ 7,750.00	\$ 13,062.00	\$ 14,000.00
33	Petty Cash - Concession Startup	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00
34	Sales Tax: Form 10 (Adm Only)	\$ 2,051.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
35	(41-20-291)				
36	Concessions: 20-21 \$2986	\$ 2,986.00	\$ 4,500.00	\$ 3,640.00	\$ 4,500.00
37	Bldg. R&M -Garb, paint,valve, PEST	\$ 1,176.00	\$ 500.00	\$ 300.00	\$ 500.00
38	<b>CAPITAL OUTLAY</b>				
39	Improve: Circulate Pump \$32,158 Keno;	\$ -	\$ 27,110.00	\$ -	\$ 33,658.00
40	Umbrellas \$500; Benches \$1,000				
41	Pool Equip. Sinking	\$ 6,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
42	<b>DEBT SERVICE</b>				
43	<b>TOTAL EXPENDITURES</b>	<b>\$ 88,123.00</b>	<b>\$ 116,530.00</b>	<b>\$ 90,618.00</b>	<b>\$ 137,105.00</b>
44	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 2,753.00</b>	<b>\$ 80.00</b>	<b>\$ 7,330.00</b>	<b>\$ 2,553.00</b>
***	<b>Pool Savings 504442 = \$13,884</b>				
***	<b>Pool ICS = \$29,504</b>				
***	<b>Pool Heater is \$25,000 + Labor (new in 2002) use only 21/2 mths out of year</b>				
	<b>2014 \$3,060 Keno for Pool Slide finish</b>				
	<b>2015 Carkoski repaired pool leak</b>				
	<b>2016 Carkoski repaired pool deck</b>				

2017 Steele Pool Co. Pool Painting \$69,054 (\$55,000 Pool Budget & \$14,054 Keno Fund)					
2021 Water Heater \$2000					
2021-2022 Slide Deck \$3,748 Keno, Chair Platform \$600					
March 2022: New Wave Pools: Crossing Net \$9,596					
May 2022 Place Motor back in Pool; the purchase won't come in until late July 2022					
2022 Circulating Pump (Keno) \$32,158					
<b>POOL #12</b>					

1	<b>PARK #13 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Property Tax	\$ 56,948.00	\$ 57,000.00	\$ 57,000.00	\$ 60,000.00
4	Batting Cage Key Fob	\$ 540.00	\$ 340.00	\$ 400.00	\$ 340.00
5	Fee, Tennis Crt Meter	\$ 78.00	\$ -	\$ 20.00	\$ -
6	Interest: 505025; CD; ICS	\$ 1,711.00	\$ 1,600.00	\$ 1,355.00	\$ 1,600.00
7	Transfer In from Lights	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00	\$ 66,800.00
8	Transfer in from LANDFILL	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
9	Reimb: Cond; Freight; Chalk; Skate Pk 1351	\$ 7,266.00	\$ 895.00	\$ 2,709.00	\$ 895.00
10	Reserve (ICS): Backstop Legion 610; Pk Shelter steel	\$ -	\$ -	\$ -	\$ -
11	ceiling 1500; Wire Middle field 7825 (1/3 City, School;				
12	Summer Youth Sports \$2609 each) = \$9935				
13	Paint 4000 Pressbox/Concession (From American Legion)				
14	<b>TOTAL REVENUES</b>	<b>\$ 143,343.00</b>	<b>\$ 136,635.00</b>	<b>\$ 138,284.00</b>	<b>\$ 139,635.00</b>
15	<b>EXPENSE</b>				
16	<b>PERSONNEL SERVICES</b>				
17	Salary/Wages - Randy	\$ 47,888.00	\$ 48,818.00	\$ 49,945.00	\$ 51,771.00
18	Overtime (ballfields & GCA Days)	\$ 1,350.00	\$ 2,000.00	\$ 2,600.00	\$ 2,000.00
19	Fica - 6.20%	\$ 2,738.00	\$ 3,151.00	\$ 3,258.00	\$ 3,334.00
20	Medicare - 1.45%	\$ 640.00	\$ 737.00	\$ 762.00	\$ 780.00
21	Pension 6%	\$ 2,954.00	\$ 3,049.00	\$ 3,153.00	\$ 3,226.00
22	Insurance: BCBS / LTD	\$ 29,998.00	\$ 32,923.00	\$ 35,930.00	\$ 23,692.00
23	<b>OPERATING EXPENSE</b>				
24	Batting Cage Key Fob cost \$6	\$ -	\$ 120.00	\$ -	\$ 120.00
25	Prof & Schools - Turf; Chemical; CPR	\$ 296.00	\$ 900.00	\$ 65.00	\$ 900.00
26	Communication: St of NE	\$ 215.00	\$ 286.00	\$ 225.00	\$ 286.00
27	City Gas & Oil:	\$ 2,966.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
28	Insurance: LARM: Liab; WC; 21.5%	\$ 12,017.00	\$ 12,812.00	\$ 12,314.00	\$ 14,962.00
29	City Lights	\$ 6,697.00	\$ 6,500.00	\$ 6,100.00	\$ 6,500.00
30	Uniforms: 1 person	\$ 290.00	\$ 300.00	\$ 275.00	\$ 400.00
31	Util R&M: Loup Valley; Bomg; J Deere; S Welding	\$ 4,724.00	\$ 12,500.00	\$ 9,000.00	\$ 10,000.00
32	(trash, towels, repairs, sprinkler heads)				
33	<b>Reserve: Paint 3000, Shelter 1500; Back Stop 1000</b>				
34	Veh R&M: mower repair	\$ 243.00	\$ 1,200.00	\$ 700.00	\$ 1,200.00
35	Tools:	\$ 280.00	\$ 500.00	\$ 400.00	\$ 500.00
36	Computer: Laptop Timecard 20-21	\$ 550.00	\$ -	\$ -	\$ -
37	Bldg R & M: See Above in Blue	\$ 2,262.00	\$ 2,000.00	\$ 1,000.00	\$ 9,935.00
38	Grounds: Garbage; Fert, Sprinkler, Lava,	\$ 12,442.00	\$ 10,500.00	\$ 12,000.00	\$ 14,500.00
39	Seed , Chemicals 5700, Chalk, Conditioner				
40	<b>CAPITAL OUTLAY</b>				
41	Mach & Equipment	\$ -	\$ -	\$ -	\$ -
42	Improve:	\$ 3,626.00	\$ -	\$ -	\$ -
43	Equipment Sinking	\$ -	\$ -	\$ -	\$ -
44	<b>DEBT SERVICE</b>				
45	<b>TOTAL EXPENDITURES</b>	<b>\$ 132,176.00</b>	<b>\$ 141,796.00</b>	<b>\$ 142,727.00</b>	<b>\$ 149,106.00</b>
46	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 11,167.00</b>	<b>\$ (5,161.00)</b>	<b>\$ (4,443.00)</b>	<b>\$ (9,471.00)</b>
***	<b>Time CD = \$43,435</b>				
	<b>M. Mkt 505025 = \$11,566</b>	2022-2023 - NEW PARK TRUCK!!!			
	<b>ICS = \$126,472</b>				
	<b>Alum Can = \$3,082</b>				

***	Ball Assoc. pays for 1 pallet of turface, 1/2 pallet chalk and 1/2 of freight					
	School pays 1/2 pallet of conditioner & chalk					
	2015-2016 Purchase Seeder with School \$2,000					
	2017 Ranger Polaris Gator Purchased \$5,500					
	2018-2019 Ranger Blade & Canopy \$2350 - Kearney Power Sports					
	2018-2019 Changing Tables in Womens Restroom					
	2020-2021 Park Border: Sterling West: from 772682 AND 21/22 more border					
	August 2021 Skate Park Vandalism					
	PARK #13					

1	RECREATION 13A	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	REVENUE August 2, 2022	43 CODE			
3	Property Tax		\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
4	Rec Registration Fee		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
5	<b>TOTAL REVENUES</b>	\$ -	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
6	<b>EXPENSE</b>				
7	<b>PERSONNEL SERVICES</b>				
8	REC: Salary/Wage		\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
9	REC: Class Instructors	\$ -	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
10	Rec. Trail Exp. - Publ / T-shirts	\$ -	\$ -	\$ -	
11	Engineer Fees - St. Paul Trail	\$ -	\$ -	\$ -	
12	REC: Supplies	\$ -	\$ 1,800.00	\$ -	\$ 1,800.00
13	REC: Publishing	\$ -	\$ 225.00	\$ -	\$ 225.00
14	Close Acct: After School	\$ 3,175.00	\$ -	\$ -	\$ -
15	<b>CAPITAL OUTLAY</b>				
16	Improvements	\$ -	\$ -	\$ -	
17	<b>TOTAL EXPENDITURES</b>	\$ 3,175.00	\$ 11,425.00	\$ 3,200.00	\$ 11,425.00
18	<b>NET ANNUAL FLOW</b>	\$ (3,175.00)	\$ 2,575.00	\$ 10,800.00	\$ 2,575.00
	Recreation Trail 54827 = \$3,441				

1	<b>LIBRARY #15 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	<b>Property Tax</b>	\$ 69,604.00	\$ 72,600.00	\$ 72,600.00	\$ 72,600.00
4	Library State Aid	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
5	Refunds-Larm & School Bills	\$ 11,007.00	\$ 37,759.00	\$ 32,467.00	\$ 39,489.00
6	Int: 504970; ICS	\$ 719.00	\$ 300.00	\$ 524.00	\$ 450.00
7	Maintenance Reserve	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00
8	Grant: St of NE Libr	\$ 1,000.00	\$ -	\$ 4,392.00	\$ -
9	<b>Reserve: Library ICS = \$15,000</b>				
10	Reimb:	\$ 36.00	\$ -	\$ -	\$ -
11	<b>TOTAL REVENUES</b>	<b>\$ 87,330.00</b>	<b>\$ 114,159.00</b>	<b>\$ 114,983.00</b>	<b>\$ 116,039.00</b>
12	<b>EXPENSE</b>				
13	<b>PERSONNEL SERVICES</b>				
14	Salary & Wages 3%	\$ 28,671.00	\$ 33,500.00	\$ 29,000.00	\$ 36,712.00
15	Fica - 6.20%	\$ 1,778.00	\$ 2,077.00	\$ 1,798.00	\$ 2,276.00
16	Medicare - 1.45%	\$ 416.00	\$ 486.00	\$ 421.00	\$ 532.00
17	<b>OPERATING EXPENSE</b>				
18	Janitor / Maintenance	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
19	Prof. & Schools	\$ 10.00	\$ 740.00	\$ -	\$ 740.00
20	Communication	\$ 451.00	\$ 575.00	\$ 465.00	\$ 575.00
21	Mag & Paper: GI Ind; Omaha W	\$ 846.00	\$ 1,800.00	\$ -	\$ 1,800.00
22	Publ: Subscrip / Advertising	\$ 117.00	\$ 75.00	\$ 55.00	\$ 75.00
23	Books / E-Books	\$ 28,378.00	\$ 27,000.00	\$ 25,000.00	\$ 28,000.00
24	Library Mgmt System	\$ -	\$ 2,200.00	\$ 2,300.00	\$ 2,200.00
25	<b>Insurance: LARM: Liab; WC; 21.5%</b>	<b>\$ 8,352.00</b>	<b>\$ 9,518.00</b>	<b>\$ 9,125.00</b>	<b>\$ 11,087.00</b>
26	City Lights	\$ 7,101.00	\$ 8,500.00	\$ 7,600.00	\$ 8,500.00
27	Blackhills Gas	\$ 2,163.00	\$ 3,500.00	\$ 2,100.00	\$ 3,500.00
28	Util. R & M: Adv Climate Agree;	\$ 2,349.00	\$ 2,500.00	\$ 820.00	\$ 2,500.00
29	Computer	\$ 1,043.00	\$ 1,500.00	\$ 1,217.00	\$ 1,500.00
30	Office Supply: copier \$600 yr	\$ 1,655.00	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00
31	Program Expense	\$ 1,333.00	\$ 2,000.00	\$ 1,750.00	\$ 2,000.00
32	Acct Fees-Audit 15800,Budget 9000	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
33	<b>Bldg R &amp; M: Copier; bulbs; ballast</b>	<b>\$ 631.00</b>	<b>\$ 610.00</b>	<b>\$ 1,261.00</b>	<b>\$ 11,500.00</b>
34	<b>CAPITAL OUTLAY</b>				
35	Equip. Reserve (to Savings)	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00
36	Improve:	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
37	<b>TOTAL EXPENDITURES</b>	<b>\$ 100,294.00</b>	<b>\$ 114,081.00</b>	<b>\$ 100,412.00</b>	<b>\$ 130,997.00</b>
38	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (12,964.00)</b>	<b>\$ 78.00</b>	<b>\$ 14,571.00</b>	<b>\$ (14,958.00)</b>
	<b>M. Mkt #504970 = \$5332</b>				
	<b>ICS \$100,209</b>				
***	<b>2016 New Rheem Unit 2016</b>		Line 5 total: add all expenditures except for		
***	<b>2017 New Desk</b>		wages, janitor & equip. reserve.		
***	<b>2017 Spray Roof - 10 Year Warranty</b>				
***	<b>2019 Bistro Tables</b>				
***	<b>School Fiscal Yr = August 1</b>		<b>LIBRARY #15</b>		

1	<b>SALES TAX #18 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
3	LB840 Princ:Payoff U-betcha \$28,129	\$ 148,621.00	\$ 18,829.00	\$ 41,107.00	\$ 24,468.00
4	& L & M Adv \$88,830				
5	LB840 Interest	\$ 6,233.00	\$ 4,475.00	\$ 3,772.00	\$ 5,099.00
6	25% Sales Tax - Infrastructure	\$ 92,174.00	\$ 80,000.00	\$ 89,000.00	\$ 85,000.00
7	Recording Fee	\$ 10.00	\$ -	\$ 10.00	\$ -
8	Int: #300277; #504420 + 2 ICS;	\$ 2,767.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00
9	Infrast #102342; CD#3327564				
10	LB840 Fines	\$ 80.00	\$ -	\$ 80.00	\$ -
11	Reimb: Scedd: Ho Co; Elba; Dannebrog	\$ 775.00	\$ 775.00	\$ 1,125.00	\$ 1,125.00
12	Sales Tax Proceeds	\$ 276,521.00	\$ 245,000.00	\$ 268,000.00	\$ 255,000.00
13	<b>TOTAL REVENUES</b>	<b>\$ 527,181.00</b>	<b>\$ 350,079.00</b>	<b>\$ 405,094.00</b>	<b>\$ 371,692.00</b>
14	<b>OPERATING EXPENSE</b>				
15	Legal: Herv's Transm	\$ 744.00	\$ 500.00	\$ 204.00	\$ 500.00
16	<b>INSURANCE: CIVIC CENTER; 21.5%</b>	\$ -	\$ -	\$ -	<b>\$ 16,684.00</b>
17	Market: Copycat; Brochure Swap	\$ 9,000.00	\$ 9,000.00	\$ 2,293.00	<b>\$ 9,000.00</b>
18	Check Order 300277	\$ -	\$ 30.00	\$ 14.00	\$ 30.00
19	Accounting - Dana Cole	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 2,000.00
20	Reimb: Elstermeier Civ Land Agree.	\$ 16,726.00	\$ 16,726.00	In Improvements	\$ -
21	<b>CAPITAL OUTLAY</b>				
22	Improve: Prop Impr; GWorks;	\$ 108,333.00	\$ 893,644.00	\$ 123,443.00	<b>\$ 708,221.00</b>
23	Elster Land 16,726 (Dec 1, 2022); Scedd 5000				
24	<b>DEBT SERVICE</b>				
25	Trfr Out: Civic Loan to SPDC \$69,653;	\$ 167,209.00	\$ 69,100.00	\$ 64,100.00	<b>\$ 74,653.00</b>
26	Paint \$5000				
27	Transfer Out: 25% Infrastructure	\$ 40,735.00	\$ -	\$ -	\$ -
28	Street Concrete Grind				
29	Economic Development	\$ 120,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
30	<b>TOTAL EXPENDITURES</b>	<b>\$ 464,597.00</b>	<b>\$ 1,130,850.00</b>	<b>\$ 331,904.00</b>	<b>\$ 951,088.00</b>
31	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 62,584.00</b>	<b>\$ (780,771.00)</b>	<b>\$ 73,190.00</b>	<b>\$ (579,396.00)</b>
***	Checking #300277 = \$50,790	<b>Maintain a balance of \$5,000</b>			
	M. Mkt #504420 = \$175,802	<b>Maintain a balance of \$1,000</b>			
	25% Infrast Chk #102-342 = \$56,425				
	Sales Tax ICS = \$50,578				
	25% Infrast ICS = \$105,052				
	Sales Tax CD #109680 = \$82,567				
***	Middle Loup Subd Estimate \$1,662,600				
***	LB840 Loans Open	Outstanding	Pymt Amount		
	L & M Adventures - Barth 2.00%	\$ -		Paid in Full \$88,830	
	Herv's Transmission 2.85%	\$ 103,181.00		Reorganization 10-2020	
	Northup Siding 2.70%	\$ 2,332.00	\$ 116.00		
	Bed Head Coffee 2.75%	\$ 77,020.00	\$ 650.00		
	County Cage - Kucera 2.75%	\$ 49,414.00	\$ 575.00		
	Creative Hands 2.75%	\$ -		Paid in Full 1/6/22 \$24,600	
	U Betcha Auto 2.00%	\$ -		Paid in Full \$28,129	
	Escape Tanning 2.75%	\$ 5,102.00	\$ 230.00		
	Bootlegger (Chance Fousek) 2.75%	\$ 42,948.00	\$ 893.00		

Grand Total	\$ 279,997.00	\$ 2,464.00			
SALES TAX #18					

1	<b>VP BOND #19 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
3	Bond Levy Tax	\$ 199,779.00	\$ 175,000.00	\$ 175,000.00	\$ 160,000.00
4	Trfr In Assess: Street; Med Ctr;	\$ 197,945.00	\$ 12,267.00	\$ 19,510.00	\$ 16,659.00
5	Matelyn; Ho Ave				
6	Bond Issue Cost: St 620,000	\$ -	\$ -	\$ 1,250.00	\$ -
7	Bond Refund Int: St 620,000	\$ -	\$ -	\$ 4,045.00	\$ -
8	BOKF Escrow				
9	Bond Reimb Oct BOKF 2016	\$ -	\$ -	\$ 3,283.00	\$ -
10	Series 2016				
11	<b>TOTAL REVENUES</b>	<b>\$ 397,724.00</b>	<b>\$ 187,267.00</b>	<b>\$ 194,510.00</b>	<b>\$ 176,659.00</b>
12	<b>EXPENSE</b>				
13	Wire Fee	\$ 32.00	\$ 36.00	\$ 36.00	\$ 36.00
14	<b>DEBT SERVICE</b>				
15	Pool (Bond) Principal	\$ 84,000.00	\$ -	\$ -	\$ -
16	Pool (Bond) Interest	\$ 1,260.00	\$ -	\$ -	\$ -
17	Street Bond Principal	\$ 126,502.00	\$ 152,650.00	\$ 153,976.00	\$ 147,510.00
18	Street Bond Interest	\$ 35,888.00	\$ 33,396.00	\$ 26,367.00	\$ 27,664.00
19	Antic. Bond Princ:Howard Ave.	\$ -	\$ -	\$ -	\$ -
20	Antic. Bond Int Howard Ave.	\$ -	\$ -	\$ -	\$ -
21	Street Princ. 2010 Dist.	\$ -	\$ -	\$ -	\$ -
22	Street Interest-Dist 2010	\$ -	\$ -	\$ -	\$ -
23	Street Bond Princ. 2016	\$ -	\$ -	\$ -	\$ -
24	Street Bond Int. 2016	\$ -	\$ -	\$ -	\$ -
25	Street Bond Princ. 2017	\$ -	\$ -	\$ -	\$ -
26	Street Bond Int. 2017	\$ -	\$ -	\$ -	\$ -
27	Street Bond Princ. 2017	\$ -	\$ -	\$ -	\$ -
28	Street Bond Int. 2017	\$ -	\$ -	\$ -	\$ -
29	Street Bond Princ. 2017	\$ -	\$ -	\$ -	\$ -
30	Street Bond Interest 2017	\$ -	\$ -	\$ -	\$ -
31	Street Bond Princ. 2017	\$ -	\$ -	\$ -	\$ -
32	Bond Payoff Princ:	\$ 746,200.00	\$ -	\$ -	\$ -
33	Bond Payoff Int:	\$ 4,223.00	\$ -	\$ -	\$ -
34	To Reduce Budget Cash Res.	\$ -	\$ 300,000.00	\$ -	\$ 1,200,000.00
35	<b>TOTAL EXPENDITURES</b>	<b>\$ 998,105.00</b>	<b>\$ 486,082.00</b>	<b>\$ 180,343.00</b>	<b>\$ 1,375,174.00</b>
36	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (600,381.00)</b>	<b>\$ (298,815.00)</b>	<b>\$ 14,167.00</b>	<b>\$ (1,198,515.00)</b>
	<b>VP BOND #19</b>				

1	<b>KENO #20 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
3	Keno Receipts	\$ 81,205.00	\$ 45,000.00	\$ 80,000.00	\$ 60,000.00
4	Interest - #504409 (may utilize)	\$ 1,229.00	\$ 800.00	\$ 911.00	\$ 800.00
5	Reimb. - Nevriy Keno Audit	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,300.00
6	<b>TOTAL REVENUES</b>	<b>\$ 84,434.00</b>	<b>\$ 47,800.00</b>	<b>\$ 82,911.00</b>	<b>\$ 63,100.00</b>
7	<b>EXPENSE</b>				
8	<b>OPERATING EXPENSE</b>				
9	Adm. & Dues 2% (3500x4)	\$ 19,349.00	\$ 13,250.00	\$ 32,003.00	\$ 21,000.00
10	Insurance (GCA Fireworks to GENERAL)	\$ 700.00	\$ 700.00	\$ -	\$ -
11	Donations: Crisis 1000;Chamber 3000;	\$ 1,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
12	1st Child Adv 1000				
13	Check Order - Keno	\$ -	\$ 60.00	\$ -	\$ 60.00
14	Accounting - Dana Cole	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,300.00
15	Improve: GCA \$3000; Firework \$4000;	\$ 7,234.00	\$ 50,000.00	\$ 15,913.00	\$ 50,000.00
16	Spring Cleanup; 170 Celebration;				
17	<b>DEBT SERVICE</b>				
18	Trfr Out Keno: Pool Circulating Pump	\$ -	\$ 19,110.00	\$ -	\$ 32,158.00
20	<b>TOTAL EXPENDITURES</b>	<b>\$ 30,483.00</b>	<b>\$ 89,320.00</b>	<b>\$ 54,116.00</b>	<b>\$ 109,718.00</b>
21	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 53,951.00</b>	<b>\$ (41,520.00)</b>	<b>\$ 28,795.00</b>	<b>\$ (46,618.00)</b>
	<b>Money Mmkt 504409 = \$73,480</b>				
	<b>ICS (Citizens) \$172,273</b>				
				<b>NEVRIVY TO REIMB. CITY FOR KENO AUDIT: \$2,300 (Invoice Out)</b>	
	2014 Pool Slide Refinish - \$3,060				
	2017 Pool Basin & Bathhouse - \$14,054 - Mongan Painting				
	2017 New Office Server - \$12,875				
	2017 School Signals - \$1,115				
	2018 Crush Concrete - Dirt Worx = \$17,181				
	2018 Recycle Trlr \$12,804				
	21-22 New Wave Pool: Rope \$4,798;				
	Smith Welding \$ 3,748: Slide Platform Repair				
	21-22 GCA Days: Operating \$3,000; Fireworks \$4,000				
	<b>KENO #20</b>				



		<b>2021-2022</b>			
		<b>Civic Center Management to the St. Paul Development Corp</b>			
		Civic Center 300-300-749 = \$5,162			
		Civic Center Sinking 300-505-179 = \$1,828			

1	<b>TIF #22 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	Prairie Fall #8652 - Johnson	\$ 3,197.00	\$ 3,387.00	\$ 3,387.00	\$ 3,387.00
4	Lots 15 & 16				
5	MAD Dev. #8653 - Taylor	\$ 5,728.00	\$ 5,727.00	\$ 6,271.00	\$ 6,271.00
6	Lot 13				
7	MAD Dev. #8654 - Barta	\$ 7,340.00	\$ 5,110.00	\$ 5,547.00	\$ 5,547.00
8	Lot 16				
9	MAD Dev #8655 -Prater	\$ 5,743.00	\$ 6,095.00	\$ 6,358.00	\$ 6,358.00
10	Lot 14				
11	MAD Dev #8656 - Wells, C	\$ 4,583.00	\$ 4,982.00	\$ 5,039.00	\$ 5,039.00
12	Lot 18				
13	Prairie Falls #8657 - Mendez	\$ 4,825.00	\$ 4,772.00	\$ 5,251.00	\$ 5,251.00
14	Lots 13 & 14				
15	MAD Dev. #8658 - Robinson	\$ 6,427.00	\$ 6,426.00	\$ 6,988.00	\$ 6,988.00
16	Lot 4				
17	Prairie Fall #8659 Sok M	\$ 4,114.00	\$ 4,116.00	\$ 4,359.00	\$ 4,359.00
18	Lots 11 & 12				
19	MAD Dev #8660 - Robinson	\$ 4,170.00	\$ 4,207.00	\$ 4,540.00	\$ 4,540.00
20	Lot 3				
21	Bed Head Coffee #8661	\$ 207.00	\$ 4,195.00	\$ 4,295.00	\$ 4,295.00
22	Lot 9-13, Blk 78, O.T.				
23	Prairie Fall #8662 - Larsen	\$ 5,810.00	\$ 5,979.00	\$ 7,037.00	\$ 7,037.00
24	Lot 2, Blk 3, Harris				
25	Prairie Fall #8663 - M. Dvorak	\$ -	\$ -	\$ -	\$ 5,448.00
26	Lots 17 & 18, Prairie				
27	Prairie Fall #8668 - C. Meyer	\$ -	\$ -	\$ -	\$ 913.00
28	Lots 19 & 20, Prairie				
29	Prairie Fall #8669 - Kent Payne	\$ -	\$ -	\$ -	\$ 628.00
30	Lots 21 & 22 Prairie				
31	Prairie Fall & Harris #8670	\$ -	\$ -	\$ -	\$ -
32	Mark Starkey				
33	Lots 1-8 Prairie; Lots 1 & 6, Blk 4	\$ -	\$ -	\$ -	
34	Harris Subd.				
35	<b>Interest #505036</b>	\$ -	\$ -	\$ -	\$ -
36	<b>TOTAL REVENUES</b>	\$ 52,144.00	\$ 54,996.00	\$ 59,072.00	\$ 66,061.00
37	<b>OPERATING EXPENSE</b>				
38	<b>TIF Check Order 68-20-306</b>	\$ 12.00	\$ -	\$ -	\$ -
39	<b>MAD DEV (50/50)</b>	\$ 16,995.00	\$ 16,273.00	\$ 17,371.00	\$ 17,371.00
40	68-20-009				
41	<b>CITY (MAD) (50/50)</b>	\$ 16,995.00	\$ 16,274.00	\$ 17,372.00	\$ 17,372.00
42	68-20-008				
43	Prairie Fall #8652 Johnson	\$ 3,197.00	\$ 3,387.00	\$ 3,387.00	\$ 3,387.00
44	Lots 15 & 16				
45	Prairie Falls #8657 - Mendez	\$ 4,825.00	\$ 4,772.00	\$ 5,251.00	\$ 5,251.00
46	Lots 13 & 14				
47	Prairie Fall #8659 Sok M	\$ 4,114.00	\$ 4,116.00	\$ 4,359.00	\$ 4,359.00
48	Lots 11 & 12				
49	Bed Head Coffee #8661	\$ 207.00	\$ 4,195.00	\$ 4,295.00	\$ 4,295.00
50	Lots 9-13, Blk 78 O.T.				
51	Prairie Fall #8662 - Larsen	\$ 5,810.00	\$ 5,979.00	\$ 7,037.00	\$ 7,037.00
52	Lot 2, Blk 3, Harris				





1	Senior Center #23	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	REVENUE August 2, 2022	A	B	C	D
3	Property tax	\$ 9,491.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
4	Int. 504882 (may utilize)	\$ 313.00	\$ 330.00	\$ 165.00	\$ 173.00
5	Reimb: Fire Suppression Hood	\$ 1,500.00	\$ -	\$ -	\$ -
6	<b>TOTAL REVENUES</b>	<b>\$ 9,804.00</b>	<b>\$ 8,330.00</b>	<b>\$ 8,165.00</b>	<b>\$ 8,173.00</b>
7	<b>EXPENSE</b>				
8	<b>OPERATING EXPENSE</b>				
9	Insurance: LARM: Liab; WC; 21.5%	\$ 2,178.00	\$ 2,200.00	\$ 2,200.00	\$ 2,673.00
10	Bldg R&M: Adv Climate; Amer Fire	\$ 6,089.00	\$ 3,000.00	\$ 600.00	\$ 3,000.00
11	Building Sinking	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00
12	<b>TOTAL EXPENDITURES</b>	<b>\$ 12,267.00</b>	<b>\$ 8,200.00</b>	<b># \$ 5,800.00</b>	<b>\$ 8,173.00</b>
13	<b>NET ANNUAL CASH FLOW</b>	<b>\$ (2,463.00)</b>	<b>\$ 130.00</b>	<b>\$ 2,365.00</b>	<b>\$ -</b>
	<b>M Mkt #504882 = \$8,333</b>				
	<b>Sen Ctr ICS = \$38,176</b>		<b>ARP Funds Perhaps!!!</b>		
***	Opened in 1988				
	2012 Roof Construction				
	2013 Insulated & New Windows in 2013				
	2014 New Furnace / Air Transferred from General 504684 = \$16,136.00				
	2017 Clean / Repair Furnace				
	2021 New Fire Suppression Range Hood \$3500; Emerg. Lighting (power outage) \$100				
	<b>Senior Center #23</b>				

1	<b>REDLG #24 August 2, 2022</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE</b>	A	B	C	D
3	REDLG Loan Princ. 70-032	\$ 76,350.00	\$ 76,300.00	\$ 76,300.00	\$ 91,910.00
4	REDLG Loan Interest 70-033	\$ 1,919.00	\$ 1,884.00	\$ 1,884.00	\$ 3,503.00
5	REDLG Adm. Fee 1%	\$ 1,900.00	\$ 1,300.00	\$ 1,300.00	\$ 700.00
6	REDLG Interest: 301465 & ICS	\$ 608.00	\$ -	\$ 404.00	\$ -
7	REDLG Fine/Penalty	\$ 20.00	\$ -	\$ -	\$ -
8	REDLG - new USDA Loan	\$ -	\$ -	\$ -	\$ -
9	<b>TOTAL REVENUES</b>	<b>\$ 80,797.00</b>	<b>\$ 79,484.00</b>	<b>\$ 79,888.00</b>	<b>\$ 96,113.00</b>
10					
11	<b>EXPENSE</b>				
12	<b>OPERATING EXPENSE</b>				
13	Insurance: (USDA) AIG (new)	\$ 1,707.00	\$ 1,300.00	\$ 1,355.00	\$ 1,646.00
14	(Travelers \$471 - ProRate)				
15	REDLG Impr. (new project)	\$ 80,000.00	\$ 300,000.00	\$ -	\$ 300,000.00
16	Transfer Out	\$ -	\$ 128,000.00	\$ -	\$ 130,000.00
17	<b>TOTAL EXPENDITURES</b>	<b>\$ 80,000.00</b>	<b>\$ 429,300.00</b>	<b># \$ -</b>	<b>\$ 431,646.00</b>
18	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 797.00</b>	<b>\$ (349,816.00)</b>	<b>\$ 79,888.00</b>	<b>\$ (335,533.00)</b>
	<b>Projects</b>	<b>Interest</b>	<b>Original Bal.</b>	<b>Current Bal.</b>	
#1	<b>Ho. Co. Med Center</b>	Zero Interest	\$ 360,000.00	\$ 85,000.00	
#2	<b>Teresa's Floral</b>	2.75%	\$ 18,000.00	\$ 9,357.00	
#3	<b>Vogel Auto Repair</b>	2.75%	\$ 70,000.00	\$ 36,021.00	
#4	<b>Bootlegger (Fousek)</b>	2.75%	\$ 80,000.00	\$ 68,716.00	
			\$ 528,000.00	\$ 199,094.00	
***	REDLG Program #301465 = \$54,976				
***	REDLG ICS: \$82,441				
	<b>REDLG #24</b>				

1	<b>American Rescue Plan (ARP) 25</b>	20-21 Actual	21-22 Budget	21-22 Estimate	22-23 Budget
2	<b>REVENUE August 2, 2022</b>	A	B	C	D
3	ARP Interest	\$4.00	\$0.00	\$20.00	\$0.00
4	ARP Proceeds (72-972)	\$ 206,456.00	\$ -	\$ 412,912.00	\$ -
5	<b>TOTAL REVENUES</b>	<b>\$ 206,456.00</b>	<b>\$ -</b>	<b>\$ 412,912.00</b>	<b>\$ -</b>
6	<b>EXPENSE</b>				
7	<b>OPERATING EXPENSE</b>				
8	ARP Check Order (72-20-306)	\$ 15.00	\$ -	\$ -	\$ -
9	ARP Improvements (72-50-972) = \$412,912)	\$ -	\$ 412,912.00		
	(2021-2022: Flusher \$83,203; Vac \$75,137)			\$ 158,340.00	
	(2022-2023: Truck & Box \$60,000; Camera \$16,000;	\$ -	\$ -		\$ 254,572.00
10	Util. Super. Truck = \$60,000)	\$ -	\$ -	\$ -	\$ -
12	<b>TOTAL EXPENDITURES</b>	<b>\$ 15.00</b>	<b>\$ 412,912.00</b>	<b>\$ 158,340.00</b>	<b>\$ 254,572.00</b>
13	<b>NET ANNUAL CASH FLOW</b>	<b>\$ 206,441.00</b>	<b>\$ (412,912.00)</b>	<b>\$ 254,572.00</b>	<b>\$ (254,572.00)</b>
	<b>ARP Fund 300-303-057 = \$206,458</b>				
***	<b>ARP First Allocation to City: \$206,456.21 on July 14, 2021</b>				
***	<b>ARP Second Allocation to City in July/August 2022</b>				
	<b>Projects</b>	<b>Interest</b>	<b>Original Bal.</b>	<b>Current Bal.</b>	
#1	<b>Wastewater Treatment Plant</b>				
	*Sewer Jetter \$83,203				
	*Sewer Vacuum \$75,137				
	*Sewer Truck/Box \$60,000				
	*Sewer Camera: \$16,000				
	*Sewer Crane: \$7,500				
	*Utilities Superintendent Truck / Box \$60,000				
	<b>American Rescue Plan (ARP) 25</b>				

**CERTIFICATION OF TAXABLE VALUE AND VALUE ATTRIBUTABLE TO GROWTH**

{format for all counties and cities.}

**TAX YEAR 2022**

{certification required on or before August 20th of each year}

TO :

**TAXABLE VALUE LOCATED IN THE COUNTY OF HOWARD**

Name of Political Subdivision	Subdivision Type (County or City)	* Value Attributable to Growth	Total Taxable Value	** Real Growth Value	Prior Year Total Real Property Valuation	*** Real Growth Percentage
ST PAUL CITY	CITY/VILLAGE	337,915	166,888,591	910,938	139,886,604	0.65%

\* Value attributable to growth is determined pursuant to Neb. Rev. Stat. 13-518 which includes real personal property and annexation, if applicable.

\*\* Real Growth Value is determined pursuant to Neb. Rev. Stat. 77-1631 which includes (i) improvements to real property as a result of new construction and additions to existing buildings, (ii) any other improvements to real property which increase the value of such property, (iii) annexation of real property by the political subdivision, and (iv) a change in the use of real property; and (v) the annual increase in the excess value for any tax increment financing project located in the political subdivision, if applicable.

\*\*\* Real Growth Percentage is determined pursuant to Neb. Rev. Stat. 77-1631 and is equal to the political subdivision's Real Growth Value divided by the political subdivision's total real property valuation from prior year.

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. 13-509.

  
 \_\_\_\_\_  
 (signature of county assessor)

8-19-22  
 \_\_\_\_\_  
 (date)

CC: County Clerk, Howard County  
 CC: County Clerk, where district is headquartered, if different county, Howard County

Note to political subdivision: A copy of the Certification of Value must be attached to the budget doc Guideline form provided by Nebraska Depr. of Revenue Property Assessment Division (August 2021)

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8652	16,390	170,012

Johnson

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

8-19-22

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8653	11,657	306,526

*Taylor*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

*8-19-22*

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022

{certification required annually}

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8654	12,001	274,531

*Berta*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8655	29,997	315,323

*Prater*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

*8-19-22*

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8656	29,988	248,184

Wells

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

8-19-22

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8657	7,260	269,710

Mendez

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

8-19-22

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8658	13,250	342,037

*Robinson B.*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

*8-19-22*

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8659	7,260	218,935

*Sok*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

*8-19-22*

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE**  
**FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT**  
**FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE**  
**TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8660	10,567	222,031

*Robinson S.*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
BED HEAD COFFEE 8861	10,846	220,312

*Bed Head Coffee*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE**  
**FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT**  
**FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE**  
**TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8662	20,700	344,207

*Larsen*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE**  
**FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT**  
**FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE**  
**TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8663	7,256	279,999

*Dvorak*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



(signature of county assessor)

*8-19-22*

(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8664	6,663	263,474

*Peterson*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE**  
**FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT**  
**FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE**  
**TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8665	6,758	318,992
_____ <i>Soltko</i>		

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
DALTON MEADOWS 8667	13,796	355,844

*Seaman*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8668	7,655	189,064

*Meyer*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.

  
\_\_\_\_\_  
(signature of county assessor)

*8-19-22*  
\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**CERTIFICATION OF VALUE  
FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT  
FINANCING PROJECTS (TIF) BASE AND EXCESS VALUE  
TAX YEAR 2022**

(certification required annually)

TO City or Community Redevelopment Authority (CRA):

TIF Base & Excess Value located in the City of \_\_\_\_\_, in the County of HOWARD

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
PRAIRE FALLS 8669	32,968	211,280

*Payne*

I Neal Dethlefs, Howard County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149, and 13-509.



\_\_\_\_\_  
(signature of county assessor)

*8-19-22*

\_\_\_\_\_  
(date)

CC: County Clerk, Howard County  
CC: County Treasurer, Howard County

**2022-2023**  
**STATE OF NEBRASKA**  
**CITY/VILLAGE BUDGET FORM**

**City of St. Paul**  
 TO THE COUNTY BOARD AND COUNTY CLERK OF  
 Howard County

**This budget is for the Period October 1, 2022 through September 30, 2023**

**Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:**

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

\$	684,376.00	Property Taxes for Non-Bond Purposes
\$	161,600.00	Principal and Interest on Bonds
\$	845,976.00	<b>Total Personal and Real Property Tax Required</b>

**Projected Outstanding Bonded Indebtedness as of October 1, 2022**  
*(As of the Beginning of the Budget Year)*

Principal	\$	5,823,000.00
Interest	\$	266,729.00
Total Bonded Indebtedness	\$	6,089,729.00

\$ 166,888,591 **Total Certified Valuation (All Counties)**  
*(Certification of Valuation(s) from County Assessor MUST be attached)*

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2021 through June 30, 2022?

YES  NO

*If YES, Please submit Interlocal Agreement Report by September 30th.*

**Report of Trade Names, Corporate Names & Business Names**

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2021 through June 30, 2022?

YES  NO

*If YES, Please submit Trade Name Report by September 30th.*

**County Clerk's Use ONLY**

**APA Contact Information**

Auditor of Public Accounts  
 State Capitol, Suite 2303  
 Lincoln, NE 68509

Telephone: (402) 471-2111      FAX: (402) 471-3301

**Website:** [auditors.nebraska.gov](http://auditors.nebraska.gov)

**Questions - E-Mail:** [Jeff.Schreier@nebraska.gov](mailto:Jeff.Schreier@nebraska.gov)

**Submission Information**

**Budget Due by 9-30-2022**

**Submit budget to:**

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

CITY OF ST. PAUL IN HOWARD COUNTY  
SUMMARY OF SIGNIFICANT FORECAST ASSUMPTIONS  
SEE ACCOUNTANTS' REPORT  
SEPTEMBER 30, 2022 AND 2023

This financial forecast presents to the best of management's knowledge and belief, the City's expected cash receipts and disbursements for the forecast periods. Accordingly, the forecast reflects management's judgement as of the date of this forecast, the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecast. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

**2022 AMOUNTS** – Receipts and disbursements for the year ended September 30, 2022 are based on actual amounts through July 31, 2022, and estimated amounts for the remaining two months determined in most instances by the average monthly historical amount.

**GENERAL** – The budget for the year ended September 30, 2023, was developed based on amounts approved by the governing body as an upper limit on expenditures.

**REVENUES** – Revenues for Equalization Aid and State Highway Allocations are based on estimated amounts provided by the State of Nebraska. Other non-tax sources are based on the prior years amounts.

**DISBURSEMENTS** – Disbursements for the year ended September 30, 2023 are based in general on historical amounts adjusted for a reasonable inflation rate. Debt payments are based on current repayment schedules and early repayment of debt. Expenditures for special projects and capital outlay are based on engineer estimates or amounts approved specifically in the budget by the governing body.

City of St. Paul in Howard County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2020 - 2021 (Column 1)	Actual/Estimated 2021 - 2022 (Column 2)	Adopted Budget 2022 - 2023 (Column 3)
1	Net Cash Balance	\$ 5,588,772.00	\$ 6,355,090.00	\$ 7,613,942.00
2	Investments	\$ 925,874.00	\$ 945,214.00	\$ 950,000.00
3	County Treasurer's Balance	\$ 19,852.00	\$ 30,350.00	\$ 30,000.00
4	Beginning Balance Proprietary Function Funds (Only If Page 6 is Used)			\$ -
5	<b>Subtotal of Beginning Balances (Lines 1 thru 4)</b>	<b>\$ 6,534,498.00</b>	<b>\$ 7,330,654.00</b>	<b>\$ 8,593,942.00</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 745,862.00	\$ 838,600.00	\$ 837,600.00
7	Federal Receipts	\$ 209,276.00	\$ 412,912.00	\$ -
8	State Receipts: Motor Vehicle Pro-Rate	\$ 563.00	\$ 1,000.00	\$ 1,000.00
9				
10	State Receipts: Highway Allocation and Incentives	\$ 361,561.00	\$ 322,085.00	\$ 369,581.00
11	State Receipts: Motor Vehicle Fee	\$ 24,316.00	\$ 23,000.00	\$ 23,000.00
12	State Receipts: State Aid	\$ -	\$ -	
13	State Receipts: Municipal Equalization Aid	\$ 117,820.00	\$ 124,471.00	\$ 132,840.00
14	State Receipts: Other	\$ 9,072.00	\$ -	\$ -
15	State Receipts: Property Tax Credit	\$ 42,208.00	\$ -	
16	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
17	Local Receipts: Motor Vehicle Tax	\$ 51,681.00	\$ 45,000.00	\$ 45,000.00
18	Local Receipts: Local Option Sales Tax	\$ 431,323.00	\$ 402,000.00	\$ 385,000.00
19	Local Receipts: In Lieu of Tax	\$ -	\$ -	\$ -
20	Local Receipts: Other	\$ 5,494,635.00	\$ 7,587,819.00	\$ 8,193,070.00
21	Transfers In of Surplus Fees	\$ 311,009.00	\$ 301,430.00	\$ 303,146.00
22	Transfers In Other Than Surplus Fees	\$ 537,963.00	\$ 112,320.00	\$ 152,752.00
23	Proprietary Function Funds (Only if Page 6 is Used)			\$ -
24	<b>Total Resources Available (Lines 5 thru 23)</b>	<b>\$ 14,871,787.00</b>	<b>\$ 17,501,291.00</b>	<b>\$ 19,036,931.00</b>
25	<b>Total Disbursements &amp; Transfers (Line 22, Pg 3, 4 &amp; 5)</b>	<b>\$ 7,541,133.00</b>	<b>\$ 8,907,349.00</b>	<b>\$ 12,743,292.00</b>
26	<b>Balance Forward/Cash Reserve (Line 24 MINUS Line 25)</b>	<b>\$ 7,330,654.00</b>	<b>\$ 8,593,942.00</b>	<b>\$ 6,293,639.00</b>
27	Cash Reserve Percentage			86%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 837,600.00
		County Treasurer Commission at 1%		\$ 8,376.00
		<b>Total Property Tax Requirement</b>		<b>\$ 845,976.00</b>

City of St. Paul in Howard County

**To Assist the County For Levy Setting Purposes**

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:	Property Tax Request
General Fund	\$ 684,376.00
Bond Fund	\$ 161,600.00
_____ Fund	_____
_____ Fund	_____
<b>Total Tax Request</b>	<b>** \$ 845,976.00</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

**Cash Reserve Funds**

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
Cemetary/Park/Pool/Library Sinking	\$ 279,000.00
Fire/Police/Ambulance Sinking	\$ 483,000.00
Lights/Water/Sewer Sinking	\$ 1,969,800.00
Total Special Reserve Funds	\$ 2,731,800.00
Total Cash Reserve	\$ 6,293,639.00
Remaining Cash Reserve	\$ 3,561,839.00
Remaining Cash Reserve %	48%

**Documentation of Transfers of Surplus Fees:**

*(Only complete if Transfers of Surplus Fees Were Budgeted)*

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Enterprise	General
Amount: \$	303,146.00
Reason: For the support of General Funds	

Transfer From:	Transfer To:
Amount:	
Reason:	

Transfer From:	Transfer To:
Amount:	
Reason:	

City of St. Paul in Howard County

Line No.	2022-2023 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 381,186.00	\$ 87,500.00	\$ -	\$ 140,714.00	\$ -	\$ -	\$ 609,400.00
3	Public Safety - Police and Fire	\$ 508,389.00	\$ -	\$ 48,450.00	\$ -	\$ -	\$ -	\$ 556,839.00
4	Public Safety - Other	\$ 62,221.00	\$ -	\$ 309,000.00	\$ -	\$ -	\$ -	\$ 371,221.00
5	Public Works - Streets	\$ 335,857.00	\$ 25,000.00	\$ 99,000.00	\$ -	\$ -	\$ 35,941.00	\$ 495,798.00
6	Public Works - Other	\$ 41,128.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ 47,128.00
7	Public Health and Social Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Culture and Recreation	\$ 387,775.00	\$ 35,658.00	\$ 5,200.00	\$ -	\$ -	\$ -	\$ 428,633.00
9	Community Development	\$ 599,860.00	\$ 708,221.00	\$ -	\$ -	\$ -	\$ 74,653.00	\$ 1,382,734.00
10	Miscellaneous	\$ 27,560.00	\$ 304,572.00	\$ -	\$ 1,375,174.00	\$ -	\$ 32,158.00	\$ 1,739,464.00
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility	\$ 2,335,822.00	\$ 35,000.00	\$ 6,000.00	\$ -		\$ 264,582.00	\$ 2,641,404.00
16	Solid Waste	\$ 134,482.00	\$ -	\$ -	\$ -		\$ 10,000.00	\$ 144,482.00
17	Transportation							\$ -
18	Wastewater	\$ 361,365.00	\$ 3,202,000.00	\$ 22,000.00	\$ 39,151.00		\$ 19,282.00	\$ 3,643,798.00
19	Water	\$ 454,138.00	\$ 2,500.00	\$ 42,300.00	\$ 164,171.00		\$ 19,282.00	\$ 682,391.00
20	Other							\$ -
21	Proprietary Function Funds (Page 6)					\$ -		\$ -
22	<b>Total Disbursements &amp; Transfers (Lns 2 thru 21)</b>	<b>\$ 5,629,783.00</b>	<b>\$ 4,406,451.00</b>	<b>\$ 531,950.00</b>	<b>\$ 1,719,210.00</b>	<b>\$ -</b>	<b>\$ 455,898.00</b>	<b>\$ 12,743,292.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.
- (F) **Transfers** should include Transfers and Transfers of Surplus Fees

City of St. Paul in Howard County

Line No.	2021-2022 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 383,468.00	\$ 3,000.00	\$ -	\$ 123,172.00	\$ -	\$ -	\$ 509,640.00
3	Public Safety - Police and Fire	\$ 487,931.00	\$ 5,000.00	\$ 9,781.00	\$ -	\$ -	\$ -	\$ 502,712.00
4	Public Safety - Other	\$ 65,361.00	\$ -	\$ 11,525.00	\$ -	\$ -	\$ -	\$ 76,886.00
5	Public Works - Streets	\$ 279,021.00	\$ 4,687.00	\$ 30,000.00	\$ -	\$ -	\$ 38,220.00	\$ 351,928.00
6	Public Works - Other	\$ 35,554.00	\$ 1,785.00	\$ 1,269.00	\$ -	\$ -	\$ -	\$ 38,608.00
7	Public Health and Social Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Culture and Recreation	\$ 335,457.00	\$ -	\$ 7,700.00	\$ -	\$ -	\$ -	\$ 343,157.00
9	Community Development	\$ 145,716.00	\$ 123,443.00	\$ -	\$ -	\$ -	\$ 64,100.00	\$ 333,259.00
10	Miscellaneous	\$ 38,203.00	\$ 174,253.00	\$ -	\$ 184,495.00	\$ -	\$ -	\$ 396,951.00
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility	\$ 2,273,084.00	\$ 5,688.00	\$ 6,000.00	\$ -		\$ 225,510.00	\$ 2,510,282.00
16	Solid Waste	\$ 130,415.00	\$ -	\$ -	\$ -		\$ 10,000.00	\$ 140,415.00
17	Transportation							\$ -
18	Wastewater	\$ 328,094.00	\$ 2,618,000.00	\$ -	\$ 76,849.00		\$ 18,710.00	\$ 3,041,653.00
19	Water	\$ 397,127.00	\$ 3,011.00	\$ 41,597.00	\$ 201,413.00		\$ 18,710.00	\$ 661,858.00
20	Other							\$ -
21	Proprietary Function Funds							\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 4,899,431.00</b>	<b>\$ 2,938,867.00</b>	<b>\$ 107,872.00</b>	<b>\$ 585,929.00</b>	<b>\$ -</b>	<b>\$ 375,250.00</b>	<b>\$ 8,907,349.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.
- (F) **Transfers** should include Transfers and Transfers of Surplus Fees

City of St. Paul in Howard County

Line No.	2020-2021 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 368,994.00					\$ 8,912.00	\$ 377,906.00
3	Public Safety - Police and Fire	\$ 389,234.00		\$ 23,827.00			\$ 16,335.00	\$ 429,396.00
4	Public Safety - Other	\$ 47,414.00						\$ 47,414.00
5	Public Works - Streets	\$ 376,475.00	\$ 127,092.00				\$ 236,492.00	\$ 740,059.00
6	Public Works - Other							\$ -
7	Public Health and Social Services	\$ 37,933.00		\$ 12,966.00				\$ 50,899.00
8	Culture and Recreation	\$ 296,176.00					\$ 4,356.00	\$ 300,532.00
9	Community Development	\$ 441,706.00					\$ 271,868.00	\$ 713,574.00
10	Miscellaneous	\$ 23,323.00		\$ 7,234.00				\$ 30,557.00
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility	\$ 2,259,420.00					\$ 242,559.00	\$ 2,501,979.00
16	Solid Waste	\$ 121,465.00					\$ 10,000.00	\$ 131,465.00
17	Transportation							\$ -
18	Wastewater	\$ 146,694.00	\$ 304,640.00		\$ 224,785.00		\$ 27,047.00	\$ 703,166.00
19	Water	\$ 365,851.00			\$ 1,116,932.00		\$ 31,403.00	\$ 1,514,186.00
20	Other							\$ -
21	Proprietary Function Funds							\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 4,874,685.00</b>	<b>\$ 431,732.00</b>	<b>\$ 44,027.00</b>	<b>\$ 1,341,717.00</b>	<b>\$ -</b>	<b>\$ 848,972.00</b>	<b>\$ 7,541,133.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
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- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.
- (F) **Transfers** should include Transfers and Transfers of Surplus Fees

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>City of St. Paul</b>
ADDRESS	<b>704 6th Street</b>
CITY & ZIP CODE	<b>St. Paul, 68873</b>
TELEPHONE	<b>(308) 754-4483</b>
WEBSITE	

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Joel Bergman	Connie Jo Beck	Gary Hinrichs
TITLE /FIRM NAME	Mayor	Clerk	CPA/Dana F. Cole & Company, LLP
TELEPHONE	(308) 754-4483	(308) 754-4483	(308) 728-3014
EMAIL ADDRESS		cjbeck@cityofstpaulne.ort	hinrichs@danacole.com

For Questions on this form, who should we contact (please  one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

City of St. Paul in Howard County

2022-2023 LID SUPPORTING SCHEDULE

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1)	\$	845,976.00
Motor Vehicle Pro-Rate	(2)	\$	1,000.00
In-Lieu of Tax Payments	(3)	\$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From Prior Year Lid Support, Line (17))		\$	75,000.00
<b>LESS:</b> Amount Spent During 2021-2022	(4)	\$	75,000.00
<b>LESS:</b> Amount Expected to be Spent in Future Budget Years	(5)	\$	-
Amount to be included as Restricted Funds ( <i>Cannot Be A Negative Number</i> )	(6)	\$	-
Motor Vehicle Tax	(7)	\$	45,000.00
Local Option Sales Tax	(8)	\$	385,000.00
Transfers of Surplus Fees	(9)	\$	303,146.00
Highway Allocation and Incentives	(10)	\$	369,581.00
	(11)		
Motor Vehicle Fee	(12)		
Motor Vehicle Fee	(13)	\$	23,000.00
Municipal Equalization Fund	(14)	\$	132,840.00
Insurance Premium Tax	(15)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
<b>TOTAL RESTRICTED FUNDS (A)</b>	<b>(16)</b>	<b>\$</b>	<b>2,105,543.00</b>

**Lid Exceptions**

Capital Improvements (Real Property and Improvements on Real Property)		\$	60,000.00	(17)
<b>LESS:</b> Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year ( <i>cannot exclude same capital improvements from more than one lid calculation.</i> )				
Agrees to Line (6).		\$	-	(18)
Allowable Capital Improvements	(19)	\$	60,000.00	
Bonded Indebtedness	(20)	\$	161,600.00	
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)			
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	416,116.00	
Public Safety Communication Project (Statute 86-416)	(23)			
Benefits Paid Under the Firefighter Cancer Benefits Act	(23a)			
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)			
Judgments	(25)			

*Outside Lid*

City of St. Paul  
IN  
Howard County

**LID COMPUTATION FORM FOR FISCAL YEAR 2022-2023**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

Prior Year Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 1,780,764.81  
Option 1 - (Line 1)

**OPTION 2**

*Only use if a vote was taken at a townhall meeting to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase Less Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken Line (A) times Line (B) -  
Option 2 - (C)

Calculated Prior Year Restricted Funds Authority (Base Amount) Line (A) Plus Line (C) -  
Option 2 - (Line 1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %  
(2)

**2** ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% - %  
(3)

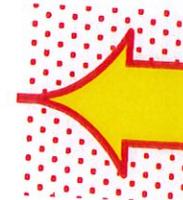
$$\frac{337,915.00}{2022 \text{ Growth per Assessor}} \div \frac{143,430,329.00}{2021 \text{ Valuation}} = \frac{0.24}{\text{Multiply times 100 To get \%}}$$

**3** ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE 1.00 %  
(4)

$$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{4}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

**4** SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %  
(5)



Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 62,326.77  
(7)

**City of St. Paul**  
IN  
**Howard County**

**LID COMPUTATION FORM FOR FISCAL YEAR 2022-2023**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

Prior Year Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 1,780,764.81  
Option 1 - (Line 1)

*21-22 Restricted Fund Auth*

**OPTION 2**

*Only use if a vote was taken at a townhall meeting to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form		Option 2 - (A)
Allowable Percent Increase <b>Less</b> Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5))		Option 2 - (B) %
Dollar Amount of Allowable Increase Excluding the vote taken Line (A) times Line (B)		Option 2 - (C) -
Calculated Prior Year Restricted Funds Authority (Base Amount) Line (A) Plus Line (C)		Option 2 - (Line 1) -

**CURRENT YEAR ALLOWABLE INCREASES**

**1** BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %  
(2)

**2** ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% - %  
(3)

*2022 Attributed growth* *2021 Valuation ok*

337,915.00	/	143,430,329.00	=	0.24	
2022 Growth per Assessor		2021 Valuation		Multiply times 100 To get %	%

**3** ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE 1.00 %  
(4)

4	/	4	=	100.00	
# of Board Members voting "Yes" for Increase		Total # of Members in Governing Body at Meeting		Must be at least 75% (.75) of the Governing Body	%

**ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.**

**4** SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %  
(5)

**Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting**

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 62,326.77

City of St. Paul in Howard County

**2022-2023 CAPITAL IMPROVEMENT LID EXEMPTIONS**

Description of Capital Improvement	Amount Budgeted
General Fund Improvements	\$ 35,000.00
Street Fund Improvements	\$ 25,000.00

# Municipality Levy Limit Form

City of St. Paul in Howard County

**Municipality Levy**

Personal and Real Property Tax Request	(1)		845,976.00	
Judgments (Not Paid by Liability Insurance)	(2)	0.00		
Pre-Existing Lease - Purchase Contracts-7/98	(3)	0.00		
Bonded Indebtedness	(4)	161,600.00		
Interest Free Financing (Public Airports)	(5)	0.00		
Benefits Paid Under Firefighter Cancer Benefits Act	(6)	0.00		
Total Levy Exemptions	(7)		161,600.00	
Tax Request Subject to Levy Limit	(8)		684,376.00	
Valuation	(9)		166,888,591	
Municipality Levy Subject to Levy Authority	(10)		0.410080	
Levy Authority Allocated to Others-				
Airport Authority	(11)		0.000000	
Community Redevelopment Authority	(12)		0.000000	
Transit Authority	(13)		0.000000	
Off Street Parking District Valuation	(14)			
Off Street Parking District Levy (Statute 77-3443(2))	(15)	0.000000	0.000000	
Other	(16)		0.000000	
Total Levy for Compliance Purposes	(17)		0.410080	(A)

**Levy Authority**

Municipality Levy Limit	(18)		0.450000	
Municipality property taxes designated for interlocal agreements	(19)	83,444.30	0.050000	
Total Municipality Levy Authority	(20)		0.500000	(B)
Voter Approved Levy Override	(21)		0.000000	(C)

**Note: (A) must be less than the greater of (B) or (C) to be in compliance with the Statutes**

This Form is to be completed to ensure compliance with the levy limits established in State Statute Section 77-3442. The levy limit applicable to municipalities is 45 cents plus 5 cents for interlocal agreements.

State Statute Section 86-416 allows for a special tax to fund Public Safety Communication projects, the tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included as Bonded Indebtedness on Line 7 above.

City of St. Paul in Howard County

**2022-2023 ALLOWABLE GROWTH PERCENTAGE COMPUTATION FORM**

YES

This budget is for a VILLAGE; therefore the allowable growth provisions of the Property Tax Request Act DO NOT apply.

**CALCULATION OF ALLOWABLE GROWTH PERCENTAGE**

**Prior Year Total Property Tax Request** (1) \$ 846,986.00  
*(Total Personal and Real Property Tax Required from prior year budget - Cover Page)*

**Base Limitation Percentage Increase (2%)** 2.00 % (2)

**Real Growth Percentage Increase**

$$\frac{910,938.00}{2022 \text{ Real Growth Value per Assessor}} \div \frac{139,886,604.00}{\text{Prior Year Total Real Property Valuation per Assessor}} = \underline{0.65} \% (3)$$

*Note: Real Growth Value per Assessor for purposes of the Property Tax Request Act (§77-1631) is different than the growth value for purposes of the Lid on Restricted Funds (§13-518). The County Assessor must provide you with separate growth amounts.*

**Total Allowable Growth Percentage Increase (Line 2 + Line 3)** (4) 2.65 %

**Allowable Dollar Amount of Increase to Property Tax Request (Line 1 x Line 4)** (5) \$ 22,445.13

**TOTAL BASE PROPERTY TAX REQUEST AUTHORITY (Line 1 + Line 5)** (6) \$ 869,431.13

**ACTUAL PROPERTY TAX REQUEST**

**2022-2023 ACTUAL Total Property Tax Request** (7) \$ 845,976.00  
*(Total Personal and Real Property Tax Required from Cover Page)*

**Property Tax Request is within allowable growth percentage. Political subdivision is NOT required to complete postcard notification requirements, or participate in the joint public hearing.**

If line (7) is **greater than** line (6), your political subdivision **is required** to participate in the joint public hearing, and complete the postcard notification requirements of §77-1633. You must provide your proposed property tax request and telephone number to

City of St. Paul  
IN  
Howard County, Nebraska

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 6th day of September 2022, at 7:00 o'clock P.M., at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2020-2021 Actual Disbursements & Transfers	<u>\$ 7,541,133.00</u>
2021-2022 Actual/Estimated Disbursements & Transfers	<u>\$ 8,907,349.00</u>
2022-2023 Proposed Budget of Disbursements & Transfers	<u>\$ 12,743,292.00</u>
2022-2023 Necessary Cash Reserve	<u>\$ 6,293,639.00</u>
2022-2023 Total Resources Available	<u>\$ 19,036,931.00</u>
Total 2022-2023 Personal & Real Property Tax Requirement	<u>\$ 845,976.00</u>
Unused Budget Authority Created For Next Year	<u>\$ 375,264.58</u>

**Breakdown of Property Tax:**

Personal and Real Property Tax Required for Non-Bond Purposes	<u>\$ 684,376.00</u>
Personal and Real Property Tax Required for Bonds	<u>\$ 161,600.00</u>

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 6th day of September 2022, at as an agenda item of the regular board meeting scheduled to begin immediately following the conclusion of the budget hearing , at City Office for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	<u>2021</u>	<u>2022</u>	<u>Change</u>
Operating Budget	11,664,815.00	12,743,292.00	9%
Property Tax Request	<u>\$ 846,986.00</u>	<u>\$ 845,976.00</u>	0%
Valuation	143,430,329	166,888,591	16%
Tax Rate	0.590521	0.506911	-14%
Tax Rate if Prior Tax Request was at Current Valuation	<u>0.507516</u>		



**City of St. Paul  
Total Property Tax Request**

	<b>2021-2022</b>	<b>2022-2023</b>
General	\$ 135,000	\$ 135,000
Street	\$ -	\$ -
Fire	\$ 29,000	\$ 29,000
Police	\$ 269,000	\$ 269,000
Cemetary	\$ 25,000	\$ 26,000
Pool	\$ 60,000	\$ 70,000
Park	\$ 57,000	\$ 60,000
Recreation	\$ 8,000	\$ 8,000
Library	\$ 72,600	\$ 72,600
Senior Center	\$ 8,000	\$ 8,000
Civic Center	\$ -	\$ -
	<u>\$ 663,600</u>	<u>\$ 677,600</u>
Bond Fund	\$ 175,000	\$ 160,000
	<u>\$ 838,600</u>	<u>\$ 837,600</u>

<b>2022-2023 Property Tax Request</b>					
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
<b>General</b>	\$ 140,425.00	\$ 140,000.00	\$ 135,000.00	\$ 135,000.00	\$ 135,000.00
<b>Fire</b>	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
<b>Police</b>	\$ 238,000.00	\$ 238,000.00	\$ 261,252.00	\$ 269,000.00	\$ 269,000.00
<b>Cemetery</b>	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 25,000.00	\$ 26,000.00
<b>Pool</b>	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 60,000.00	\$ 70,000.00
<b>Park</b>	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 57,000.00	\$ 60,000.00
<b>Civic: Recreation</b>	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
<b>Library</b>	\$ 76,000.00	\$ 76,000.00	\$ 70,500.00	\$ 72,600.00	\$ 72,600.00
<b>Senior Center</b>	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
	\$ 625,425.00	\$ 625,000.00	\$ 637,752.00	\$ 663,600.00	\$ 677,600.00
<b>Bond Levy</b>	\$ 220,000.00	\$ 200,000.00	\$ 200,000.00	\$ 175,000.00	\$ 160,000.00
	\$ 845,425.00	\$ 825,000.00	\$ 837,752.00	\$ 838,600.00	\$ 837,600.00
<b>***2018-2019: General: Municipal Equalization down \$23,500.</b> <b>***2019-2020: General: Municipal Equalization up \$19,000.</b> <b>***2020-2021: General: Municipal Equalization up \$11,000</b> <b>***2021-2022: General: Municipal Equalization up \$10,800</b> <b>***2022-2023: General: Municipal Equalization up \$8,369</b>					

City of St. Paul  
Schedule of Transfers

	2021/2022		2022/2023	
	Estimated		Estimated	
	Transfers In	Transfers Out	Transfers In	Transfers Out
<b>General Fund</b>				
General	74,840		77,128	
Police	178,500		178,500	
Fire	-		-	
Ambulance				
Cemetery				
Pool	-		32,158	
Park	76,800	-	76,800	-
Recreation	-		-	
Library	-		-	
Senior Center	-		-	
<b>Special Revenue Funds</b>				
Street	-	38,220	-	35,941
ARP		38,500		-
Sales Tax		64,100		74,653
Keno		-		32,158
TIFF		-		-
Civic Center	64,100		74,653	
<b>Enterprise Funds</b>				
Light		225,510		264,582
Water		18,710		19,282
Sewer	-	18,710	-	19,282
Landfill		10,000		10,000
<b>Bond Fund</b>	19,510		16,659	
<b>Grand Total</b>	<u>413,750</u>	<u>413,750</u>	<u>455,898</u>	<u>455,898</u>
	-		-	

City of St. Paul Transfer Out			2022-2023
Dept.	Expense Code	Amount	Transfer
<b>* When making entries, give a fictitious check # (you will not print checks)</b>			
Light (01)	01-70-160	\$ 178,500.00	Transfer to Police
	01-70-160	\$ 66,800.00	Transfer to Parks
	01-70-160	\$ 19,282.00	Transfer to General for Utility Super Wage
	<b>Total</b>	<b>\$ 264,582.00</b>	
Water (02)	02-70-160	\$ 19,282.00	Transfer to General for Utility Super Wage
Sewer (03)	03-70-160	\$ 19,282.00	Transfer to General for Utility Super Wage
Landfill (04)	04-70-160	\$ 10,000.00	Transfer to Parks for Operating
Street (21)	21-70-160	\$ 19,282.00	Transfer to General for Utility Super Wage/Truck \$5000
	21-70-160	\$ 16,659.00	Transfer to VP Bond for Street Assessments
	<b>Total</b>	<b>\$ 35,941.00</b>	
Keno (62)	62-70-160	\$ 32,158.00	Swim Pool Circulating Pump
Sales Tax (60)	60-70-160	\$ 74,653.00	Transfer to Civic Center: Loan \$69,653 + Paint \$5,000
	<b>TOTAL</b>	<b>\$ 455,898.00</b>	

	A	B	C	D	E
1					
2	<b>City of St. Paul 2022-2023 Transfer In</b>				
3					
4	<b>Dept.</b>	<b>Amount</b>	<b>Rev Code</b>	<b>Transfer In</b>	<b>2022-2023</b>
5					
6	<b>General</b>	<b>\$ 77,128.00</b>	<b>10-420</b>	Lights to General = US Wage	<b>\$ 19,282.00</b>
7			<b>10-420</b>	Water to General = US Wage	<b>\$ 19,282.00</b>
8			<b>10-420</b>	Sewer to General = US Wage	<b>\$ 19,282.00</b>
9			<b>10-420</b>	Street to General = US Wage	<b>\$ 19,282.00</b>
10					
11					<b>\$ 77,128.00</b>
12					
13	<b>Police</b>	<b>\$ 178,500.00</b>	<b>32-420</b>	Lights to Police = Operating Expense	<b>\$ 178,500.00</b>
14					
15	<b>Pool</b>	<b>\$ 32,158.00</b>	<b>41-420</b>	Keno to Pool: Circulating Pump	<b>\$ 32,158.00</b>
16					
17	<b>Park</b>	<b>\$ 66,800.00</b>	<b>42-420</b>	Lights to Park = Operating Expense	<b>\$ 66,800.00</b>
18		<b>\$ 10,000.00</b>	<b>42-420</b>	Landfill to Park = Operating Expense	<b>\$ 10,000.00</b>
19					<b>\$ 76,800.00</b>
20					
21	<b>VP Bond</b>	<b>\$ 16,659.00</b>	<b>61-420</b>	Street to VP Bond = Paving Assess.	<b>\$ 16,659.00</b>
22					
23					
24	<b>Civic Ctr</b>	<b>\$ 74,653.00</b>	<b>66-420</b>	Civic Center from Sales Tax: Loan Pymts	<b>\$ 74,653.00</b>
25					
26					
27					
28	<b>TOTAL</b>	<b>\$ 455,898.00</b>			<b>\$ 455,898.00</b>

<b>2022-2023 Sinking Funds</b>		
Department	Amount	Equipment / Building
Lights	\$ 6,000.00	Equipment
Water	\$ 25,000.00	Equipment
	\$ 2,500.00	Building
Sewer	\$ -	Equipment
	\$ -	New Lagoon Building
General	\$ -	Building
Street	\$ 30,000.00	Equipment
Fire	\$ 3,000.00	Equipment
Police	\$ -	
Cemetery	\$ -	
Ambulance	\$ 9,000.00	Equipment
Pool	\$ 2,700.00	Sinking
Park	\$ -	
Library (City)	\$ 2,500.00	Library Maintenance Reserve
(School)	\$ 2,500.00	(44-511 & 44-50-541)
Civic Center	\$ -	
Senior Center	\$ 2,500.00	Building
<b>Total</b>	<b>\$ 85,700.00</b>	



Budget Year	Property Valuation	Property Tax + Bond Indebtedness	Levy Prop Tax / Bonding	State Aid	Highway Allocation / Incentives	Municipal Equal. Aid	Motor Veh Tax	Motor Veh Fee
2022-2023	\$ 166,888,591.00	\$684,376 + \$161,600 = \$845,976	.410080/.096831 = .506911	No Aid	\$ 366,581.00	\$ 132,840.00	45,000.00	\$ 23,000.00
2021-2022	\$ 143,430,329.00	\$670,236 + \$176,750 = \$846,986	.467290/.123231 = .590521	No Aid	\$ 319,085.00	\$ 124,471.00	45,000.00	\$ 23,000.00
2020-2021	\$ 128,826,029.00	\$644,130 + \$202,000 = \$846,130	.50/.156801 = .6568	No Aid	\$ 291,030.00	\$ 113,658.00	40,000.00	\$ 20,000.00
2019-2020	\$ 127,104,101.00	\$631,250 + \$202,200 = \$833,250	.496640 / .655565	No Aid	\$ 318,245.00	\$ 102,054.00	40,000.00	\$ 20,000.00
2018-2019	\$ 126,335,765.00	\$631,679 + \$222,200 = \$853,879	.50 / .675881	No Aid	\$ 296,916.00	\$ 82,452.00	40,000.00	\$ 20,000.00
2017-2018	\$ 124,181,080.00	\$620,906 + \$295,930 = \$916,836	.50 / .738305	No Aid	\$ 274,189.00	\$ 105,741.00	35,000.00	\$ 20,000.00
2016-2017	\$ 110,987,778.00	\$554,939.33 + \$277,469.67 = \$832,409.00	.50 / .7500	No Aid	\$ 278,979.00	\$ 99,276.00	35,000.00	\$ 20,000.00
2015-2016	\$ 107,167,655.00	\$535,837.98 + \$251,072.82 = \$786,910.80	.50 / .734280	No Aid	\$ 269,145.00	\$ 80,838.00	35,000.00	\$ 20,000.00
2014-2015	\$ 105,150,340.00	\$525,751.37 + \$252,061.43 = \$777,812.80	.50 / .724281	No Aid	\$ 260,000.00	\$ 73,307.00	35,000.00	\$ 30,000.00
2013-2014	\$ 101,699,721.00	\$508,498.12 + \$253,085.68 = \$761,583.80	.50 / .753946	No Aid	\$ 254,631.00	\$ 82,959.00	35,000.00	\$ 20,000.00
2012-2013	\$ 98,437,305.00	\$492,186 + \$225,941.63 = \$718,128.00	.50 / .729528	No Aid	\$ 220,055.00	\$ 101,552.00	35,000.00	\$ 20,000.00
2011-2012	\$ 89,507,416.00	\$447,537.08 + \$227,300.93 = \$674,838.00	.50 / .753946	No Aid	\$ 199,602.00	\$ 98,120.00	35,000.00	\$ 20,000.00
2010-2011	\$ 88,615,413.00	\$440,865.55 + \$268,860.45 = \$709,726.00	.497504/.80	\$ 18,006.80	\$ 193,524.00	\$ 82,378.00	35,000.00	\$ 20,000.00
2009-2010	\$ 87,052,443.00	\$422,198.00 + \$265,000.00 = \$687,198.00	.484993 / .79	\$ 19,342.00	\$ 189,305.00	\$ 85,918.00	30,000.00	\$ 20,000.00
2008 - 2009	\$ 82,880,507.00	\$379,798.00 + \$302,100.00 = \$681,898.00	.458248 / .82	\$ 19,539.00	\$ 203,367.00	\$ 80,414.00	30,000.00	\$ 20,000.00
2007 - 2008	\$ 80,356,966.00	\$388,896.09 + \$277,101.91 = \$665,998.00	.428617 / .82	\$ 19,602.00	\$ 191,983.00	\$ 98,837.00	30,500.00	

2006 - 2007	\$ 73,395,251.00	\$366,976.00 + \$235,000.00 = \$601,976.00	.450 / .770	\$ 19,604.00	\$ 190,230.00	\$ 84,251.00		
2005-2006	\$ 71,582,147.00	\$322,120.00 + \$230,229.00 = \$552,349.00	.450 / .771	\$ 19,612.00	\$ 188,359.00	\$ 86,948.00		
2004 -2005	\$ 67,273,823.00	\$313,095.00 + \$230,229.00 = \$543,324.00	.450 / .780	\$ 19,613.00	\$ 187,704.00	\$ 82,631.00		
2003 - 2004	\$ 67,273,823.00	\$302,732.00 + \$220,000.00 = \$522,732.00	.450 / .777	\$ 19,736.00	\$ 185,399.00	\$ 70,971.00		
2002 - 2003	\$ 66,898,463.00	\$301,040.00 + \$215,000.00 = \$516,040.00	.450 / .772	\$ 21,972.00	\$ 183,876.00	\$ 68,742.00		
2001 - 2002	\$ 64,755,126.00	\$258,955.00 + \$176,265.00 + \$435,220.10	.400 / .672	\$ 29,380.00	\$ 185,100.00	\$ 39,114.00		
2000 - 2001	\$ 63,478,924.00	\$222,175.66 + \$52,164.00 = \$274,339.66	.350 / .432	\$ 28,470.00	\$ 184,812.00	\$ -		
1999 - 2000	\$ 60,062,582.00	\$149,099.00 + \$50,400.00 = \$199,499.42	.250 / .332	\$ 28,773.00	\$ 168,941.00	\$ -		
1998 - 1999	\$ 59,391,611.00	\$123,379.00 + \$69,377.00 + \$192,756.00	.210 / .325	\$ 29,000.00	\$ 170,000.00	\$ -		

City of St. Paul

IN

Howard County

**LID COMPUTATION FORM FOR FISCAL YEAR 2022-2023**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

Prior Year Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 1,780,764.81  
Option 1 - (Line 1)

**OPTION 2**

*Only use if a vote was taken at a townhall meeting to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase Less Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken Line (A) times Line (B) -  
Option 2 - (C)

Calculated Prior Year Restricted Funds Authority (Base Amount) Line (A) Plus Line (C) -  
Option 2 - (Line 1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %  
(2)

**2** ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% - %  
(3)

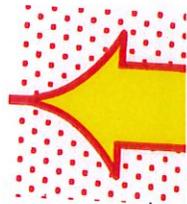
$$\frac{337,915.00}{2022 \text{ Growth per Assessor}} \div \frac{143,430,329.00}{2021 \text{ Valuation}} = \frac{0.24}{\text{Multiply times 100 To get \%}} \%$$

**3** ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE 1.00 %  
(4)

$$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{4}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least 75\% (.75) of the Governing Body}} \%$$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

**4** SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %  
(5)



Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 62,326.77  
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 1,843,091.58  
(8)

Less: Restricted Funds from Lid Supporting Schedule 1,467,827.00  
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) 375,264.58  
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 2022-14

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the City of St. Paul passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the City of St. Paul resolves that:

1. The 2022-2023 property tax request be set at:

General Fund: \$ 684,376.00  
Bond Fund: \$ 161,600.00

General = .410  
Bond = .097

- 2. The total assessed value of property differs from last year's total assessed value by 16.36 percent.
- 3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.507516 per \$100 of assessed value.
- 4. The City of St. Paul proposes to adopt a property tax request that will cause its tax rate to be 0.506911 per \$100 of assessed value.
- 5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of St. Paul will increase (or decrease) last year's budget by 9.25 percent.
- 6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt Resolution # 2022-14.

Voting yes were:

Voting no were:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_



Dated this 6th day of September, 2022

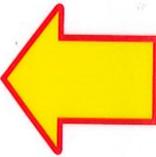
\_\_\_\_\_  
Joel M. Bergman, Mayor

\_\_\_\_\_  
Connie Jo Beck, City Clerk/Deputy Treasurer

September 7, 2022 (Wednesday)

To: Howard County Clerk,  
PO Box 25  
St. Paul, Nebraska 68873

I, the Howard County Clerk acknowledges that I received Resolution 2022- 14 ;  
regarding the City of St. Paul following Nebraska State Statute 77-1601.02 for  
property tax request of the General Fund and Bond Fund.



\_\_\_\_\_  
Howard County Clerk  
Date: September 7, 2022

Time: \_\_\_\_\_

**ORDINANCE #1030**

AN ORDINANCE OF THE "ANNUAL APPROPRIATION BILL" OF MONEY FOR THE OPERATION OF THE GENERAL AND UTILITY FUNDS OF THE CITY OF SAINT PAUL, IN HOWARD COUNTY, NEBRASKA, APPROPRIATING THE SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF OCTOBER, 2022 AND ENDING THE LAST DAY OF SEPTEMBER, 2023.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SAINT PAUL, HOWARD COUNTY, NEBRASKA:

SECTION 1: That after complying with all procedures required by law, the following sums contained in Section Two (2) and Three (3), as set forth in the budget statement, is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

SECTION 2: That the following sums are hereby appropriated to defray the necessary expenses and liabilities of the City of Saint Paul, Nebraska during the fiscal period commencing October 1, 2022 and ending September 30, 2023 to wit:

Operating Expenses	\$ 5,629,783.00
Capital Improvements	\$ 4,406,451.00
Other Capital Outlay	\$ 531,950.00
Debt Service	\$ 1,719,210.00
Other & Transfers	\$ 455,898.00
Total	\$12,743,292.00

of which \$845,976.00 is to be raised by property taxation.

SECTION 3: That the following sums are hereby appropriated to defray the necessary expenses and liabilities of the General Fund of the City of Saint Paul, Nebraska, during the fiscal period commencing October 1, 2022 and ending September 30, 2023 to wit: **\$684,376.00**.

That the following sums are hereby appropriated to defray the necessary expenses and liabilities of the General Bond Fund of the City of Saint Paul, Nebraska, during the fiscal period commencing October 1, 2022 and ending September 30, 2023 to wit: **\$161,600.00**. SECTION 4: All other Ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This Ordinance shall take effect and be in full force and effect from and after its passage, approval and publication or posting according to law.

PASSED AND APPROVED THIS 6th DAY OF SEPTEMBER, 2022.

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Joel M. Bergman, MAYOR

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ATTEST – Connie Jo Beck, CITY CLERK

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, August 15, 2022**

A meeting of the Community Development Agency (CDA) and the City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, August 15, 2022 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers: Jerry Thompson and Chuck Schmid. Absent: Council members Mike Feeken and Katie Kowalski. The Mayor and City Council members followed Nebraska Statute §17-105, due to the absence of two (2) City of St. Paul Council members. NE Statute §17-105 states that when the City Council consists of four (4) members as established by ordinance or home rule charter, the Mayor shall be deemed a member of the City Council for purposes of establishing a quorum when the Mayor's presence is necessary to establish the quorum. Unless a greater vote is required by law, an affirmative vote of at least one-half of the elected members shall be required for the transaction of any business.

Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the Community Development Agency (CDA) meeting at 7:01 p.m., with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

The first item on the agenda was the Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9) per S. Squared Enterprises (Steve Shoemaker).

After Steve Shoemaker gave a brief history of the Prairie Fall Subdivision, Council member Schmid moved to approve the Community Development Agency (CDA) Redevelopment Contract regarding the Prairie Falls Subdivision Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10) in Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska. Council member Thompson seconded the motion. Council members Thompson, Schmid and Mayor Bergman voted aye, nays none. Motion carried 3/0. Mr. Shoemaker stated that the project has been a success in the building of seven (7) new homes and an added valuation to St. Paul in the amount of \$1.5 million.

Mayor Bergman adjourned the Community Development Agency (CDA) meeting at 7:05 p.m.

Mayor Bergman opened the regular City Council meeting at 7:05 p.m.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or has "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Sharon Hueftle, Executive Director of the South Central Economic Development District, Inc. was in attendance to discuss the City of St. Paul Leadership Certification renewal; the certification will terminate December 1, 2022. The Leadership Certification will provide leadership and efforts to promote ongoing economic development opportunities regarding St. Paul. The item was tabled until Tuesday, September 6, 2022, so that a full Council quorum can be present to move the project forward.

Sharon Hueftle was also in attendance to discuss the City of St. Paul's Community Needs Assessment Survey; the last City survey was completed in 2014. The South Central Economic Development District (SCEDD) can conduct the survey for an amount of \$8,000; it was stated that the Nebraska Public Power District (NPPD) could conduct the survey for free, with utilizing only "yes and no" questions via the survey monkey. The survey is open to each household in the community to provide (1) data for the Comprehensive Plan, Strategic Plan and grant applications; (2) feedback on community specific issues; and (3) the combined wants and needs of citizens regarding businesses, education, housing and child care. The item was tabled until Tuesday, September 6, 2022.

Sharon Hueftle was also in attendance to discuss the Dept. of Economic Development ARPA funding for Rural Workforce Housing Fund (RWHF) Land Development program. The program was created from the state's allocation under the federal Coronavirus State and Local Fiscal Recovery Funds to support the response and recovery from the COVID-19 public health emergency. Governor Pete Ricketts and the NE Legislature allocated \$10,000,000 from the federal Coronavirus State Fiscal Recovery Fund, pursuant to the American Rescue Plan Act of 2021 to the NE Dept. of Economic Development (DED) for the creation of the RWHF program. The eligible uses of the Rural Workforce Housing Fund (RWHF) Land Development program includes (1) development of affordable housing; (2) improvements to vacant and abandoned properties, including rehabilitation or maintenance and renovation; or cost to secure a vacant or abandoned properties in disproportionately impacted communities; (3) cost associated with acquiring and securing legal title to vacant or abandoned properties in disproportionately

impacted communities; (4) removal and remediation of environmental contaminants, or hazards from vacant or abandoned properties in disproportionately impacted communities; (5) demolition or deconstruction of vacant or abandoned buildings in disproportionately impacted communities; and (6) costs associated with inspection fees and other administrative costs incurred to ensure compliance with applicable environmental laws and regulations for demolition or other remediation activities in disproportionately impacted communities. Council member Thompson moved to approve proceeding forward with the Rural Workforce Housing Land Development program through the State of Nebraska. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0. On Tuesday, September 6, 2022 a resolution will be considered regarding the program.

Council member Thompson moved to approve the additional funding to the St. Paul Chamber of Commerce in the amount of \$1,253.15. The funds will be disbursed from the sales tax fund regarding promotional and marketing items. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

A brief discussion ensued regarding P G Properties (Todd Padrnos) Economic Development Program project application at 108 Howard Avenue, St. Paul, NE. The concern of the City Council is that the renovation and repairs to the Padrnos apartment building is not an eligible use of the economic development funds. Council member Thompson moved to deny Todd Padrnos's Economic Development application, due to it not meeting the eligible use. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve two (2) St. Paul Development Corp. (SPDC) Property Improvement applications regarding: (1) Rock Hard Blessings (Jessica Murphy) at 602 Howard Avenue - vinyl awning refacing in the amount of \$500; and (2) Howard Greeley County Food Pantry (Sandi Mudloff, Executive Director) at 1104 4th Street - two (2) building signs; tree removal; and replacement of tree in the amount of \$1,014.29. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve Mayor Bergman re-appointing Carol Fanta to the Housing Authority of the City of St. Paul Board of Commissioners for another four (4) years effective October 1, 2022 and continue through September 30, 2026. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Schmid moved to approve the Redevelopment Contract regarding the Prairie Falls Subdivision (S. Squared Enterprises) Redevelopment Project Phase Nine (9), more described as Lots Nine (9) and Ten (10), Prairie Falls Subdivision, City of St. Paul, Howard County, Nebraska. Council member Thompson seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Schmid moved to approve the 2022 Municipal Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standard (NBCS), along with Resolution #2022-10, whereas the governing body authorizes the signing of the Municipal Annual Certification of Program Compliance 2022 by Mayor Joel M. Bergman. Council member Thompson seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Schmid moved to approve Rutjens Construction Inc. Pay Request #6 regarding the St. Paul Wastewater Treatment Facility (WWTF) Project #020-2586 in the amount of \$713,125.79. The work completed for this pay request consists of site and electrical work around the lift station, further work on the control building; rebar placement and concrete preparation work on the SBR basins, and the installation of site piping. Council member Thompson seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve signing Webb & Company Architects, Inc. (Marvin Webb, AIA) Liability Release regarding the St. Paul Wastewater Treatment Facility (WWTF) "Hollow Metal" doors. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve Resolution 2022-12; whereas the Mayor and City Council desire to establish fees for various City permits, services, goods, and use of equipment; with the adopted effective date October 1, 2022. This comes with the stipulation that the Police Department UTV/Golf Cart inspection fee of \$50 be dissolved. Council member Schmid seconded the motion. Council members Thompson & Schmid voted aye, Mayor Bergman voted nay. Motion carried 2/1. On Tuesday, September 6, 2022, the Municipal Code for UTV's and Golf Carts will be up for consideration to be amended.

Council member Thompson moved to approve Resolution No. 2022-13; whereas pursuant to the Nebraska Local Option Revenue Act, proposing and submitting to voters at the 2022 General Election an increase of the Local Sales and Use Tax rate of one-half of one-percent ( $\frac{1}{2}\%$ ) from one percent (1%) to one and one-half percent ( $1\frac{1}{2}\%$ ). The verbiage on the ballot question shall read: Revenues from the increased sales and use tax are available to be utilized for the general purposes of the City. The City Council intends to utilize the revenues from the increased sales and use tax to pay debt service on bonds issued to pay the costs of constructing a Fire Station for the City of St. Paul, a portion of which will be leased to the Rural Fire District. A sunset clause of twenty (20) years will also be placed in the ballot question, along with once the Fire Station bond is paid off, the sales tax will cease. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0. Resolution No. 2022-13 needs to be taken to the Howard County Clerk's office prior to Thursday, September 1, 2022. Bill Peters, Dream Solko and Jerry Woodgate provided a positive opinion regarding the Fire Station ballot question verbiage, along with stating that they favor the sunset clause in the ballot question.

Council member Thompson moved to approve the Consent Agenda Items: (1) July 2022 Treasurer's Report; (2) August 1, 2022 Council minutes (regular) and the August 2, 2022 special

meeting regarding the 2022-2023 Budget Public Input Hearing; and (3) August 15, 2022 disbursements. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

**Disbursements August 15, 2022**

Aurora Cooperative (fuel)	3392.23
Black Hills Energy (natural gas)	798.87
Bound Tree (supplies)	664.50
City Lights (utilities)	11912.75
Clearly (telephone)	195.76
COR Managed Svcs (service)	1200.00
Custer County Recycling (service)	47.20
Eakes Office (contract)	421.01
Elmwood Cemetery (service)	100.00
Entech Pest Mgmt (service)	135.00
GB Auto (service, supplies)	990.67
Hach Company (chemicals)	307.93
Hawkins (chemicals)	1144.78
Heartland Clerks Assoc (dues)	20.00
Heartland Disposal (service)	7179.00
Heritage Bank (Utility Billing ACH Fee)	25.00
Homestead Bank (ACH fee)	33.60
Hometown Market (supplies)	394.63
Howard County Court (fees)	17.00
Howard County Register of Deeds (fees)	10.00
Howard Greeley RPPD (utilities)	170861.78
Hydro Optimization (service)	4340.17
Jim's Champlin (fuel)	3681.33
John Deere Financial (supplies)	241.30
LARM (insurance)	82.48
Levanders Auto (repair)	228.22
Logan Contractors Supply (supplies)	104.58
Loup Valley Supply (supplies)	125.00
Marlow, Annice (education)	1605.00
Menards (supplies)	103.17
Mid-Nebraska Disposal (service)	3695.30
Municipal Supply (supplies)	193.50
NE Dept of Revenue: Form 10 Sales Tax (tax filing)	16141.01
One Call Concepts (service)	32.18
Open Caret (service)	200.00
Overland Ready Mixed (concrete)	964.92
Phonograph Herald (publish)	277.72
S E Smith & Sons (supplies)	244.08

Schaper & White (service)	864.58
Smith Welding (service)	142.59
St Paul Rural Fire	6700.00
US Post Office (postage)	460.00
USA Blue Book (supplies)	74.13
Vermeer High Plains (sewer vac/trailer)	\$75,137.00
<b><u>Non-General Disbursements</u></b>	
Health Deductible (check order)	24.67
Light ICS to Light Npait (transfer)	449653.41
Water ICS to Water Npait (transfer)	148890.04
Sewer ICS to Sewer Npait (transfer)	198791.74
General ICS to General Npait (transfer)	449637.21
Fire ICS to Fire Npait (transfer)	84798.71
Ambulance ICS to Ambulance Npait (transfer)	149878.32
Park ICS to Park Npait (transfer)	90715.83
Library ICS to Library Npait (transfer)	49302.08
Keno ICS to Keno Npait (transfer)	99590.20
Redlg ICS to Redlg Npait (transfer)	49302.59
American Rescue Plan (ARP): Sewer Trailer & Vacuum	75137.00
Sales Tax: Phonograph Herald: GCA Days Advertising	54.00

Council member Thompson moved to approve eliminating the City of St. Paul Covid-19 employee sick-leave effective immediately. Employees will need to utilize their City sick leave if they acquire Covid-19. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve Mayor Bergman appointing Jeremy Gorecki as the City of St. Paul Water Commissioner once he receives his Grade 2 Water license per the Water Commissioner Job description. Once Mr. Gorecki receives his promotion as Water Commissioner, Mr. Gorecki will be placed in a step on the Pay Plan that reflects a minimum of a three percent (3%) wage increase to his current wage. Council member Schmid seconded the motion. Council member Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0. Utilities Superintendent Helzer will take the position as Water Commissioner until Mr. Gorecki receives his Grade 2 water license.

Council member Thompson moved to approve the City of St. Paul advertising internally and externally for one (1) Water Operator and two (2) Sewer Operator's. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Council member Thompson moved to approve transferring 50,000 from the City Sales Tax Money Market account and depositing into the City Sales Tax checking account; both fund accounts are at the Homestead Bank. Council member Schmid seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

There was a brief discussion on the attendance of the League of NE Municipalities 2022 Annual Conference to be held on September 14 - 16, 2022 (Wednesday through Friday) at the Cornhusker Hotel, Lincoln, NE.

Council member Schmid moved to approve City Clerk Beck and Deputy Clerk Berthelsen attending the Heartland Clerk Association meeting on Thursday, August 25, 2022 in Kearney, NE at 11:30 a.m. Council member Thompson seconded the motion. Council members Thompson, Schmid & Mayor Bergman voted aye, nays none. Motion carried 3/0.

Utilities Superintendent Helzer updates: (1) William Gregoski (City Sewer Commissioner) resignation was submitted on Monday, August 8, 2022; last day will be Friday, August 19, 2022; (2) City has possession of the new Sewer Vacuum; funds were utilized from the American Rescue Plan (ARP) fund; (3) Swimming Pool season ended on Sunday, August 14, 2022. There were an average of 119 persons per day at the swimming pool; the swimming pool was opened 11.5 weeks (83 days) and closed a total of seven (7) days; and (4) the swimming pool has a 4 inch (4") water-line break under the deck that soon will be repaired.

Chief of Police Howard updates: (1) grass and weed letters were sent Monday; the Nebraska Central Railroad was contacted to eliminate the weeds along the track (2) nuisance letters will be hand delivered instead of mailing to save on postage; and (3) Police Officer Jade Stethem has passed his physical endurance test at the NE Law Enforcement Training Center (NLETC) and will begin Law Enforcement school on Sunday, August 28, 2022.

Mayor Bergman updates:

(1) City absorbs Grover Cleveland Alexander (GCA) Days event insurance coverage: Per the League Association of Risk Management (LARM), the insurance follows the entity NOT the event itself. LARM would pay to defend the City, but not the Chamber of Commerce. The St. Paul Chamber of Commerce would need to continue to pay the insurance coverage, with the City of St. Paul reimbursing the Chamber of Commerce back if Council approves. Also, the City needs to be named as a "Loss Payee" (this is already being done) on the Chamber of Commerce insurance. Vincent Christensen (Christensen Insurance) stated that the City would pay a much higher premium to possess GCA Day insurance from them; (2) the City Council was given a spreadsheet of the City's NPAIT – US Treasury investments; (3) the 2022-2023 Budget is up for consideration on Tuesday, September 6, 2022; City Clerk Beck has not received the City valuation as of yet. Once the valuation is in from the Howard County Assessor, City Clerk Beck will forward the updated 2022-2023 Budget figures to the Mayor and City Council members; and (4) the Mayor and Council members thanked Sewer Commissioner Bill Gregoski for his dedicated service to the City of St. Paul.

Public Announcements: (1) St. Paul Public School begins on Thursday, August 18, 2022; (2) the Howard County Sheriff's Office, along with the St. Paul Police Department will be working law enforcement together at the St. Paul Public School this year.

Mayor Bergman adjourned the City Council meeting at 8:49 p.m.

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Date

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Joel M. Bergman, Mayor

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Connie Jo Beck, City Clerk/Deputy Treasurer

St. Paul Planning Commission  
August 29, 2022  
Meeting Minutes

A meeting of the St. Paul Planning Commission was convened in open and public session on the 29<sup>th</sup> day of August, 2022 in the Council Chambers at the City office, 704 6<sup>th</sup> Street, St. Paul, Nebraska.

Chairman Jerry Woodgate called the meeting to order at 12:03 p.m. with a statement regarding the Open Meetings Act; which is posted on the west wall of the City Council chambers. The notice of the meeting was published in the Phonograph Herald, a legal newspaper in Howard County, Nebraska. The agenda was sent to the Commission members prior to the meeting, and was posted in four (4) public places. Commission members present: Chairman Jerry Woodgate, Arvilla Jacobs, and Tyler Solko. Commission member absent: Connie Becker, and Tony Walch. Also present Zoning Administrator Matt Helzer, Laura Berthelsen (minutes).

Commission member Jacobs moved to approve the July 11, 2022 meeting minutes. Commission member Solko seconded the motion. Commission members Jacobs, Solko, and Woodgate voted aye, nays none. Motion carried 3/0.

Zoning Administrator Helzer presented the following zoning permit applications:

- (a) 2022-24 Ed Thompson – demolish four outbuildings at 1604 Paul Street
- (b) 2022-25 Kevin & Carol Wagner – install fence at 322 Wallace Street
- (c) 2022-26 Secure Storage / Lowell Poland – construct storage unit addition and structure for Polar Ice sales at 302 Kendall Street
- (d) 2022-27 Alice Osterman – construct attached garage and deck at 1121 2<sup>nd</sup> Street

Commission member Solko moved to approve Zoning Permit applications 2022-24 through 2022-27. Commission member Jacobs seconded the motion. Commission members Jacobs, Solko, and Woodgate voted aye. Nays none. Motion carried 3/0.

Commission member Jacobs moved to approve the Bryan's Addition Replat of Lot 3, in Lot C, Bryan's Addition Administrative Plat. Commission member Solko seconded the motion. Commission members Jacobs, Solko, and Woodgate voted aye. Nays none. Motion carried 3/0. This property will consist of Lots 3A and 3B, and is located on the east side of Grant Street, north of "N" Street.

The next St. Paul Planning Commission meeting date will be held on September 12, 2022 at noon.

Chairman Woodgate adjourned the meeting at 12:15 p.m.

Sincerely,

Matthew T. Helzer  
Zoning Administrator

Jerry Woodgate  
Chairman

Laura Berthelsen  
Planning Secretary

Zoning Classification A5R

PERMIT NUMBER 2022-24  
FEE \$10.00 CASH  CHECK# \_\_\_\_\_  
pd 7/13/22

**APPLICATION FOR A DEMOLITION PERMIT**

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner Edward Thompson Contractor Jim Thompson

Address 1604 Paul Street Address 726 12th Avenue

City, State, Zip St. Paul, NE 68873 Phone Number \_\_\_\_\_

Phone Number 308-750-9205 Cell Phone 308-571-0454

Complete Legal Description of the Property Tract in SW 1/4 33-15-10 7.59 Acres

Address of Demolition Site 1604 Paul

Structure to be demolished 4 Out buildings

Approximately when will demolition Start July 2022 Finish July 2023

Asbestos Inspection Conducted? Yes  No \_\_\_\_\_ **Attach inspection report.**

To Whom Should the Improvements be assessed? \_\_\_\_\_

Contact Utility Superintendent at (308) 754-4483 regarding Inspection. Date of visit Matt Helzer 7-13-22  
(Matt Helzer's signature)

Recommendations needed before approval: \_\_\_\_\_

**MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING – CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED. The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date.**

**The signature also indicates permission granted to the Zoning Administrator to inspect the demolition site in which this permit is granted at any time until completed.**

Signature of Applicant Ed Thompson Date 7-13-22

**Taxes must be paid in full prior to demolishing/removing any structure. Treasurer's certificate of approval to move or demolish the building MUST be attached.**

**For Office Use Only:**

Permit is Approved \_\_\_\_\_ Denied \_\_\_\_\_ Zoning Administrator \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

*Council copy*

2022-24



2022-24



2022-24



2022-24



2022-24

Jim Thomson

6-29-22

1604 <sup>Paul</sup> ~~Paul~~ St  
St Paul, NE 6813

The above listed bldgs are all wooden structure. No asbestos was found therefore they may be destroyed.

Inspector #

# 710

Eldon Kieborg

2022-24

Treasurer's Certificate

Prior to demolishing or removing any building or structure from property within the City limits, all taxes and liens must be paid on the property. The City of St. Paul requires the Howard County Treasurer to certify that all taxes on the property are paid, and that no liens exist on the property.

Type of Structure(s) to be Demolished / Moved 4 Outbuildings

Property Address: 1604 Paul St St Paul

Legal Description of Property: Tract in SW 1/4 SW 1/4 33-15-10

I hereby certify that no taxes are due on the above-described property.

Date: 7-13-22

Howard County Treasurer's Office



By: Jackie Synowski  
Jackie Synowski (Printed Name)

Zoning Classification R-1 Value \$ 300

PERMIT NUMBER 2022-25  
FEE \$25.00 CASH  CHECK# 919 CC pd 8/5/22

APPLICATION FOR A FENCE PERMIT

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner Kevin and Carol Wagner Contractor Self

Address 322 Wallace Street Address \_\_\_\_\_

City, State, Zip St. Paul, NE 68873 Phone Number \_\_\_\_\_

Phone Number 402-910-3102 Cell Phone \_\_\_\_\_

Complete Legal Description of the Property Lot 9 and 10 Block D Santin-Vanhorn Add. St. Paul

Address of Fence Site 322 Wallace Size & Kind 14' x 25' chain link

Replacement or New Fence: Fence for dog kennel

Approximately when will the construction: Start Aug 2022 Finish Oct 2022

To Whom Should the Improvements be assessed? \_\_\_\_\_

Contact Utility Superintendent at (308) 754-4483 regarding Inspection Matt Helzer Date of visit 8-5-22  
(Matt Helzer's signature)

Recommendations needed before approval: \_\_\_\_\_

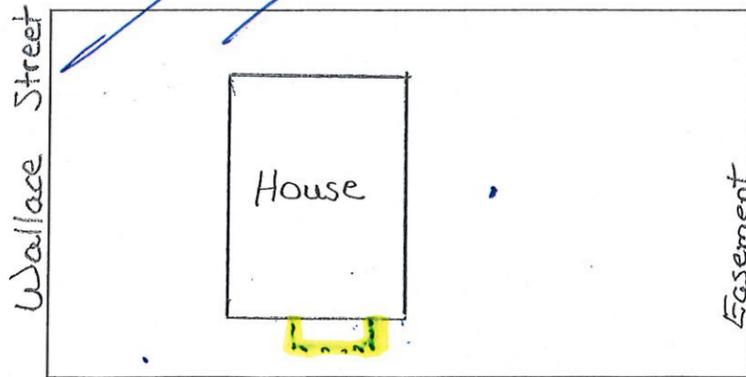
**MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING - CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.** The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date.

**The signature also indicates permission granted to the Zoning Administrator to inspect the site in which this permit is granted at any time until completed.**

Signature of Applicant [Signature] Date 8-5-22

**N**  
**Drawing:**

**W** 34'



**E** 58'

**For Office Use Only:** Permit is Approved  Denied  12' Date \_\_\_\_\_  
Zoning Administrator

Reasons for Denial: \_\_\_\_\_

Paid

Zoning Classification Highway Commercial Value \$ 75,000 PERMIT NUMBER 2022-26  
Please call 811 Diggers Hotline before designing FEE \$100.00 CASH  CHECK# 6342

APPLICATION FOR A COMMERCIAL ZONING PERMIT

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all requirement information is furnished.

Property Owner Secure Storage/Lowell Blvd Contractor Astro Building/SteelFast Builders

Address 335 Wallace St Address NA

City, State, Zip ST PAUL NE 68973 Phone Number 308-750-2161

Phone Number 308-750-2161 Cell Phone \_\_\_\_\_

Complete Legal Description of the Property Secure Storage Second Sub St. Paul

Address of Construction Site 302 Kendall   
(If none, one must be registered with City of St. Paul or the 911 center.) Is property in the Flood Plain? No

Proposed Structure & Use Storage + Polars F&E Sales Dimension of Structure Building 90x100 - 8x13  
will Polars Street

Plans Submitted to Fire Marshall Office Submit

Distance from South Front property line 20 FT Distance from Rear Property Line 10

Distance from East Side Property Line 10 Distance from West Second Side Property Line 10

Is there a utility easement on either the back or side property? City Back Side If so attach a copy of neighbor approval.

Approximately when will construction Start ASAP Finish ASAP Tomorrow Col

Contact Utility Superintendent at (308) 754-4483 regarding Set-Back Inspection. Matt Helzer Date of visit 8-9-22  
(Matt Helzer's signature)

Recommendations needed before approval: \_\_\_\_\_

(One Mile radius outside city limits) If the structure is a residence on less than 10 acres indicate the date this property was platted as a separate parcel \_\_\_\_\_ and the Name of the Lot Split or Subdivision \_\_\_\_\_

For Office Use Only:

Is the proposed use permitted within this zoning district? YES  NO \_\_\_\_\_

Does the proposed use meet all the required setback distances? YES  NO \_\_\_\_\_

Is a conditional use required for the proposed use? YES \_\_\_\_\_ NO

Has a Conditional Use Permit been issued for this proposed use? YES \_\_\_\_\_ NO   
If yes, when does it expire? \_\_\_\_\_

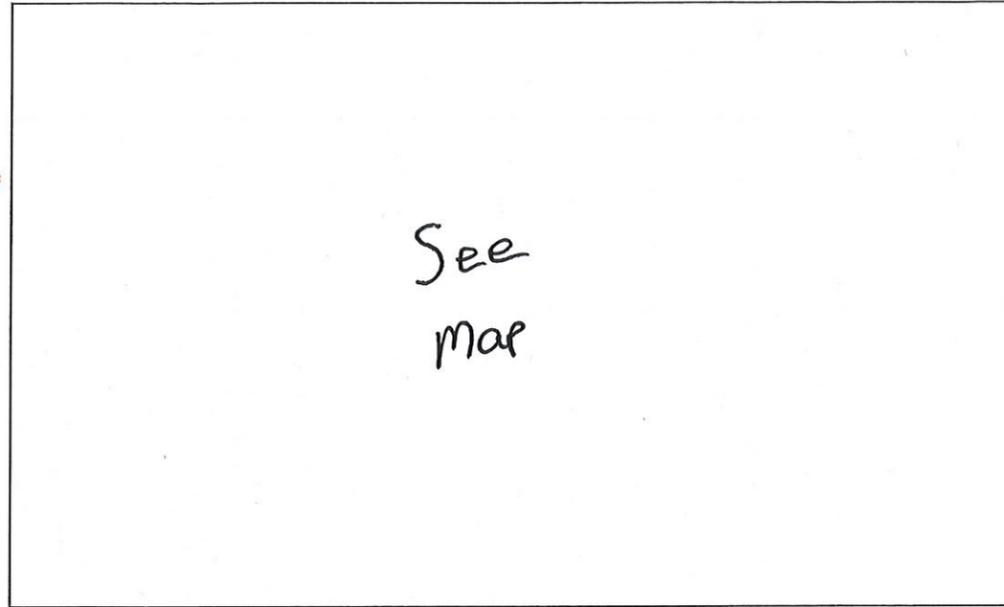
PERMIT NUMBER 2022-26

Site Plan Sketch: \_\_\_\_\_

North Street Name \_\_\_\_\_

West Street Name \_\_\_\_\_

East Street Name \_\_\_\_\_



South Street Name \_\_\_\_\_

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed building and structures and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING – CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED. NEW CONSTRUCTION MUST CALL Electrical Inspector, Kim Farnstrom 308-728-7612**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date and work must be started within the first 6 months.

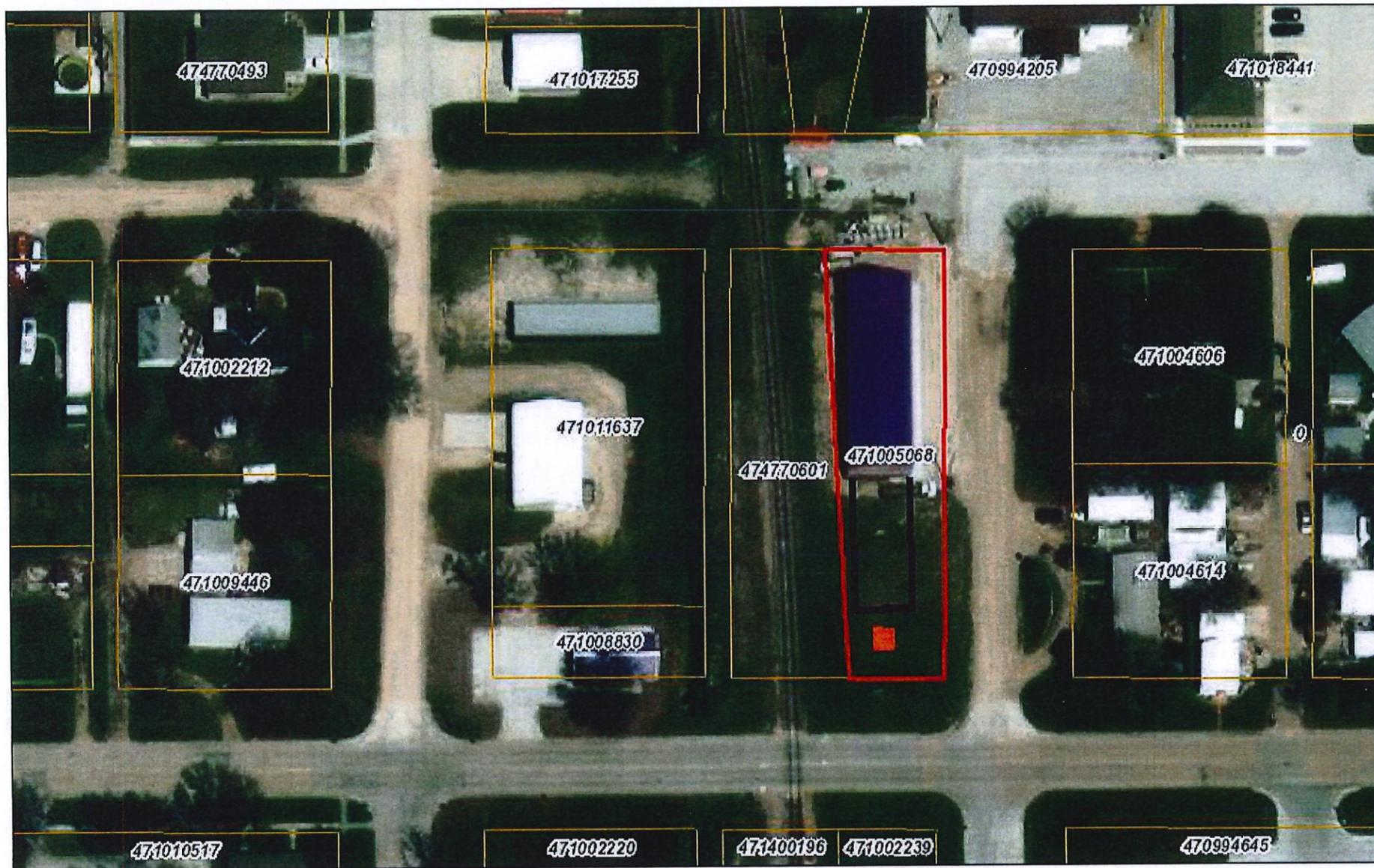
**The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed and a Certificate of Occupancy is issued.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**

Permit is Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
Zoning Administrator Signature \_\_\_\_\_

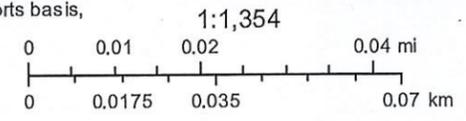
Reasons for Denial: \_\_\_\_\_



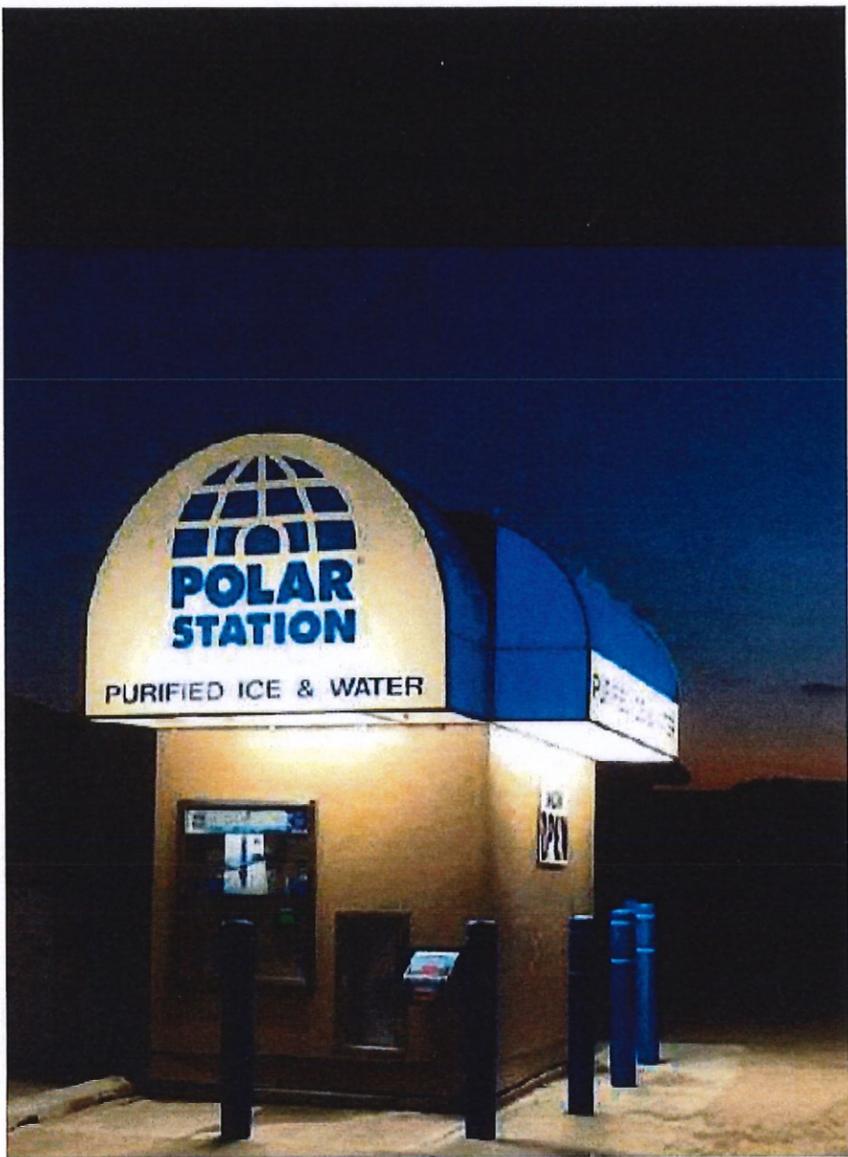
August 9, 2022

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

Parcels



2022-26



 You and 31 others      2 comments • 11 shares

 Like       Comment       Share

 **Carl Schroer**        
Mar 14 · 

2022-26

# OFFICIAL SURVEY RECORD

Part of Block One (1), Original Town of St. Paul,  
Howard County, Nebraska

N-LINE



LAND SURVEYING

P.O. BOX 173  
Central City, NE 68826  
Phone: 308-946-3601

- Legend**
- = Corner Set 1/2" x 24" Rebar w/ Cap #610
  - = Corner Found (See Description)
  - (M) = Measured Distance
  - (P) = Platted Distance
  - (R) = Record Distance

Survey Record Repository RECEIVED

42.50  
SEP 5 2013  
HOWARD  
1137 063



Scale: 1" = 50'

### SURVEY TRACT DESCRIPTION:

**SURVEY TRACT:** A tract of land located in Part of Lot 1, Lot 2, Lot 3, Lot 4, Lot 5 and Lot 6, Block 1, Original Town of St. Paul in the City of St. Paul, Howard County, Nebraska, more particularly described as follows:

Beginning at the Southeast Corner of said Block 1; thence on an assigned bearing North 89°55'41" West on the South line of said Block 1 a distance of 59.08 feet to a point 25 feet East of the Ord Branch of the Union Pacific Railroad Centerline; thence, 25 feet parallel with the said railroad centerline, 265.58 feet on a 5157.55 foot curve to the left with a chord bearing of North 03°11'00" West and a chord distance of 265.55 feet to the North line of said Block 1; thence South 89°54'15" East on said North line a distance of 73.84 feet to the Northeast Corner of said Block 1; thence South 00°00'15" West on the East line of said Block 1 a distance of 265.09 feet to the point of beginning, containing an area of 17316.6 square feet or 0.40 acres, more or less.

### SURVEYOR'S NOTES:

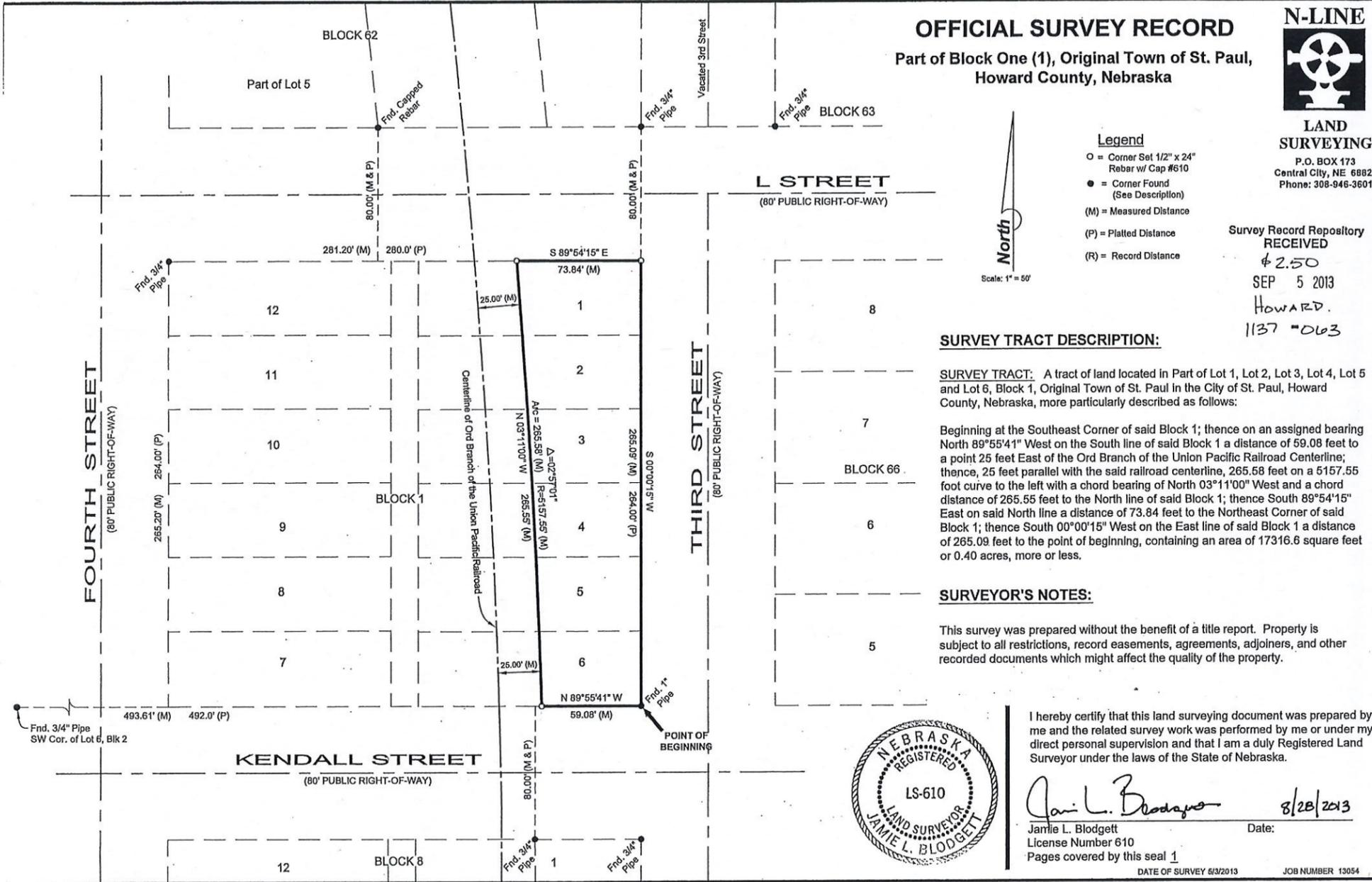
This survey was prepared without the benefit of a title report. Property is subject to all restrictions, record easements, agreements, adjoiners, and other recorded documents which might affect the quality of the property.

I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly Registered Land Surveyor under the laws of the State of Nebraska.

*Jamie L. Blodgett* 8/28/2013  
Date: \_\_\_\_\_

Jamie L. Blodgett  
License Number 610  
Pages covered by this seal 1

DATE OF SURVEY 8/3/2013 JOB NUMBER 13054



Zoning Classification HC Value \$ 35,000 PERMIT NUMBER 2022-27  
 Please call 811 before completing form FEE \$25.00 CASH 4696 CHECK# pd 8/17/22

**APPLICATION FOR A RESIDENTIAL ZONING PERMIT**

**St. Paul, Nebraska:** DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner Alice Osterman, w L/E Dara Mae Johnson Contractor To be determined  
 Address 1121 2nd Street Address \_\_\_\_\_  
 City, State, Zip St. Paul, NE 68873 Phone Number \_\_\_\_\_  
 Phone Number 308-750-5009 Cell Phone \_\_\_\_\_  
 Complete Legal Description of the Property Lots 1 and 2 Block 66 OT St Paul  
 Address of Construction Site 1121 2nd Street St. Paul  
 (If none, one must be registered with City of St. Paul) In the Flood plain? NO

Proposed Structure New 4' Chain link fence Attached garage, wood deck Dimension of Structure 28' x 30', 10' x 25'  
 Distance from Front property line East 36', 52' Distance from Rear Property Line West 58', 52'  
 Distance from Side Property Line South 10', 72' Distance from Second Side Line North 83', 35'

Is there a utility easement on any side of the property? NO  
 Approximately when will construction Start Oct 2022 Finish Oct 2023

Contact Utility Superintendent at (308) 754-4483 regarding Set-Back Inspection. Matt Helzer Date of visit 8-17-22  
 (Matt Helzer's signature)

**Recommendations needed before approval:** Will also move existing chain link fence on south side of property to south property line.

(One Mile radius outside city limits) If the structure is a residence on less than 10 acres indicate the date this property was platted as a separate parcel \_\_\_\_\_ Name of the Lot Split or Subdivision \_\_\_\_\_

**For Office Use Only:**

Is the proposed use permitted within this zoning district? YES  NO \_\_\_\_\_

Does the proposed use meet all the required setback distances? YES  NO \_\_\_\_\_

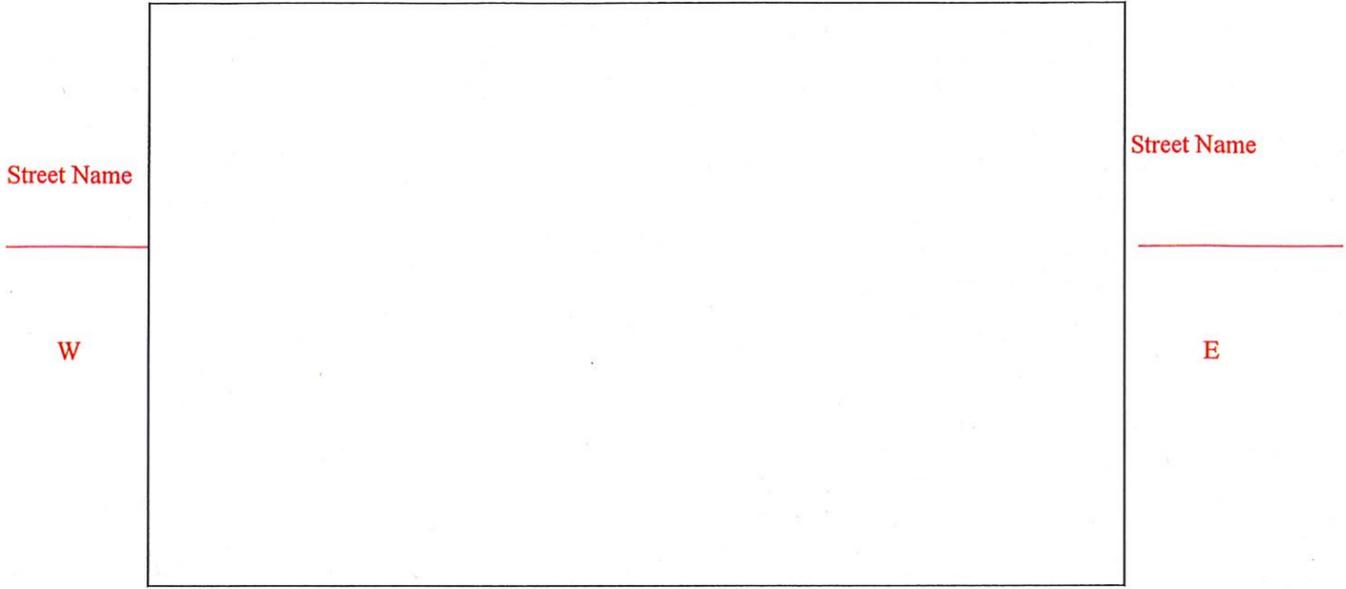
Is a conditional use required for the proposed use? YES \_\_\_\_\_ NO

Has a Conditional Use Permit been issued for this proposed use? YES \_\_\_\_\_ NO

If yes, when does it expire? \_\_\_\_\_

Site Plan Sketch:

North Street Name \_\_\_\_\_



South Street Name \_\_\_\_\_

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed buildings and structures, and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING – CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date and work must be started within the first 6 months.

The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed.

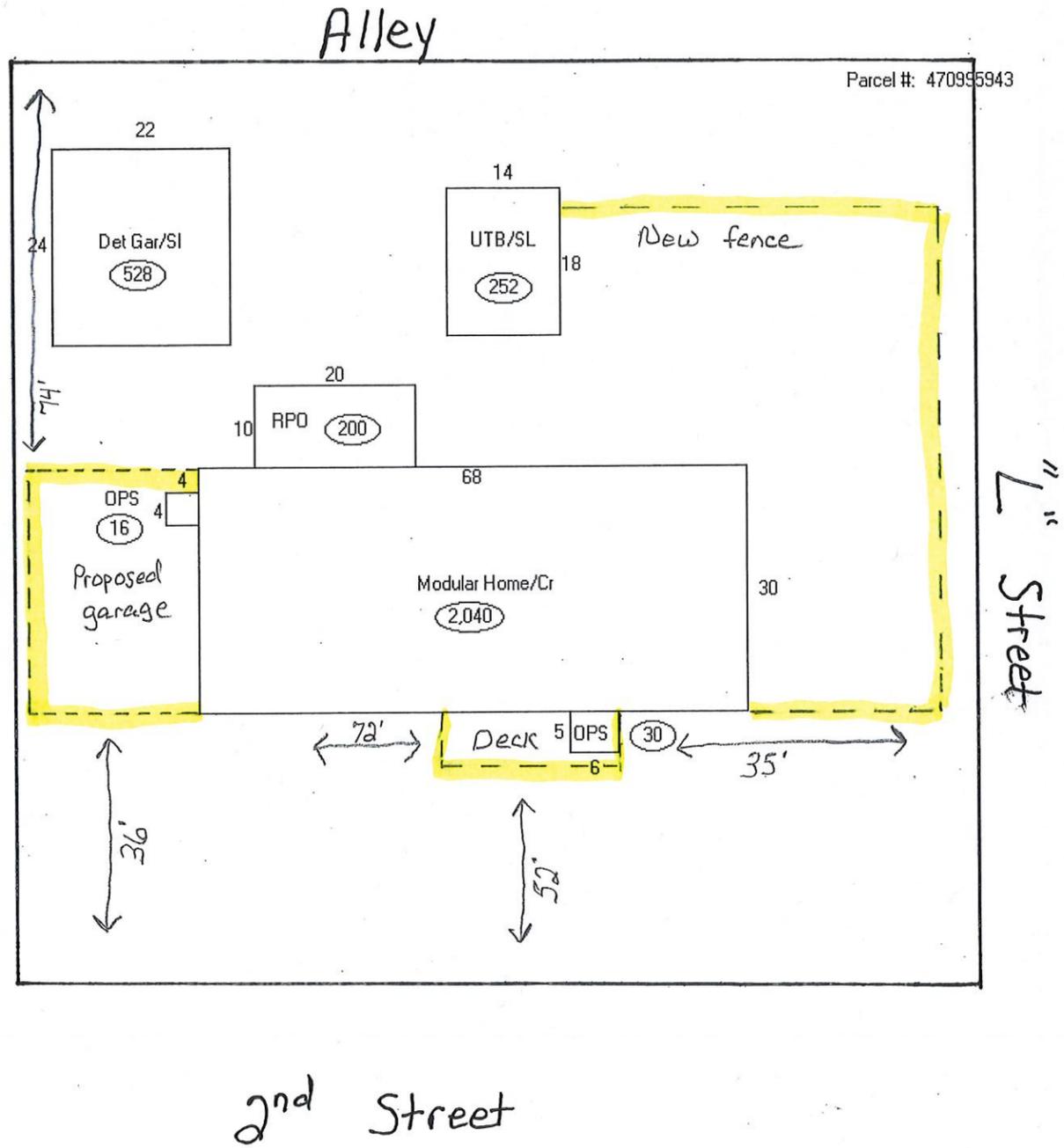
Signature of Applicant Alice Williams Davis Date 8-16-22

**For Office Use Only:**

Permit is Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
Zoning Administrator Signature

Reasons for Denial: \_\_\_\_\_

2022-27



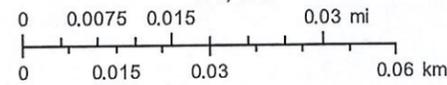


August 17, 2022

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

1:1,162

 Parcels



**September 6, 2022 Disbursements**

Gross Wages - August	107331.35
Advanced Climate Control (repair)	439.57
American Rescue Plan (ARP) (transfer to 300303057 - ARP Acct	206456.21
American Safety Utility Corp (supplies)	713.47
Banyon Data Systems (software)	490.00
Barco Municipal Products (supplies)	371.31
Beck, Connie Jo (supplies, uniforms)	367.91
Berthelsen, Laura (uniforms)	319.75
Blue Cross Blue Shield of NE (insurance)	17314.54
Bomgaars (supplies)	1247.30
Brehm's Pharmacy (supplies)	7.01
BSN Sports (supplies)	202.98
Cardmember Svcs (meals, supplies, postage, training)	1919.94
Charter/Spectrum (service)	239.96
City Health Deductible Savings (insurance)	6171.00
City of St. Paul 125 Plan (insurance)	130.00
COR Managed Services (service, computers)	2893.00
Custer County Recycling (Service)	44.00
Dick's Repair (repair)	90.80
Elstermeier, Emma (reimbursement)	50.00
Fousek, Kris (uniforms)	335.60
GB Auto Service (tires)	86.40
Gorecki, Jeremy (meals)	110.35
Hansen, Trenton (reimbursement)	50.00
Hawkins Inc (chemicals)	3347.45
Heartland Disposal (service)	50.00
Heritage Bank Utility Billing ACH Fee (fee)	25.00
Hometown Market (supplies)	122.37
Howard Co. Register of Deeds (fee)	16.00
Howard Co. Treasurer (Dispatch Fee)	3122.42
HTM Sales (supplies)	437.79
Jarecke Motors (service)	480.94
Killinger Electric (repair)	102.00
Koperski, Olivia (reimbursement)	100.00
League of NE Municipalities (dues)	6025.00
LIGHT ICS: Light PCA (June, July, August 2022) (PCA)	41961.89
Loup Central Landfill (service)	20.59
Madison Nat'l Life (insurance)	180.80
Mid American Research (supplies)	74.93
Mutual of Omaha (insurance)	128.16
Nall, David (reimbursement)	50.00
NE Dept of Envir & Energy (education)	380.00
NE Law Enf Training Cntr (education)	165.00
NE Salt & Grain (supplies)	1841.84
Obermiller, Alex (reimbursement)	50.00
Obermiller, Samantha (reimbursement)	50.00

Olsson (engineering)	14171.37
Overland Ready Mixed (concrete)	959.69
Paulsen, Jonah (reimbursement)	100.00
Quick Med Claims (service)	745.89
Reams Sprinkler (supplies)	281.17
Regional Care (insurance)	77.00
Rutjens Construction Inc.	713125.79
S E Smith & Sons (supplies)	3365.01
Saylor Screenprinting (uniforms)	76.50
Servi-Tech (lab)	144.25
Sherwin Williams (supplies)	330.00
State of NE Central Svcs (telephone)	713.39
T & R Electric Supply (supplies)	423.00
Todd Valley Farms (supplies)	750.00
Utilities Section of LONM (dues)	1414.00
Verizon Wireless (service)	143.73
Wroblewski, Liana (uniforms)	93.86
21-22 Transfer: Light to General (US Wage)	18710.00
21-22 Transfer: Sewer to General (US Wage)	18710.00
21-22 Transfer: Street to General (US Wage)	18710.00
21-22 Transfer: Water to General (US Wage)	18710.00
21-22 Transfer: Light to Park (Operating)	66800.00
21-22 Transfer: Landfill to Park (Operating)	10000.00
21-22 Transfer: Light to Police (Operating)	140000.00
21-22 Transfer: Street to VP Bond (Assessments)	19888.98

**Non-General Disbursements**

TIF: S. Squared Enterprises: #8652 and #8659 TIF Proceeds	2020.76
Sales Tax: Transfer from Money Mkt to Checking (transfer)	50000.00
Sales Tax: St. Paul Chamber of Commerce (Marketing)	1253.15
Sales Tax: Concrete Industries Inc. (storm sewer improve)	15400.80
Sales Tax: Street-Motor Vehicle Tax (Street:Mtr Veh Tax)	7438.33
Sales Tax: 25% Infrastructure (25% Infrastructure)	8823.64

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Sept6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>11100 CHECKING</b>					
68993	09/06/22	ADVANCED CLIMATE CONTROL INC			
E 69-20-520		BLDG/ R & M	\$439.57	8984	Sr Cntr - repairs to HVAC
		Total	\$439.57		
68994	09/06/22	AMERICAN SAFETY UTILITY CORP.			
E 01-20-272		TOOLS	\$713.47	464818	Lgts - crimping tool
		Total	\$713.47		
68995	09/06/22	BANYON DATA SYSTEMS, INC.			
E 01-20-309		COMPUTER	\$195.00	163178	Lgts - UB email bills software support
E 34-20-309		COMPUTER	\$295.00	163178	Cem - software support
		Total	\$490.00		
68996	09/06/22	BARCO MUNICIPAL PRODUCTS INC.			
E 01-20-270		UTILITY R & M	\$371.31	IN-244351	Lgts - signs
		Total	\$371.31		
68997	09/06/22	BECK, CONNIE JO			
E 01-20-310		OFFICE SUPPLIES	\$29.91		Lgts - reimbursement for tea and kleenex
E 10-20-268		Uniforms	\$338.00		Gen - uniform allowance
		Total	\$367.91		
68998	09/06/22	BERTHELSEN, LAURA			
E 10-20-268		Uniforms	\$319.75		Gen - uniform allowance
		Total	\$319.75		
68999	09/06/22	BLUE CROSS BLUE SHIELD OF NE			
E 02-10-130		INSURANCE	\$2,421.44	2509902	Wtr - health insurance
E 10-10-130		INSURANCE	\$3,202.52	2509902	Gen - health insurance
E 01-10-130		INSURANCE	\$3,098.39	2509902	Lgts - health insurance
E 42-10-130		INSURANCE	\$1,510.14	2509902	Park - health insurance
E 32-10-130		INSURANCE	\$2,551.62	2509902	Pol - health insurance
E 21-10-130		INSURANCE	\$3,020.29	2509902	Strs - health insurance
E 03-10-130		INSURANCE	\$1,510.14	2509902	Swr - health insurance
		Total	\$17,314.54		
69000	09/06/22	BOMGAARS SUPPLY INC			
E 31-20-270		UTILITY R & M	\$81.98	43817684	Fire - booster cables
E 41-20-270		UTILITY R & M	\$14.90	43818365	Pool - sprayer
E 01-20-270		UTILITY R & M	\$64.67	43818939	Lgts - wire wheel, brush, spray paint, brush cup, safety glasses
E 32-20-272		TOOLS	\$17.43	43819388	Pol - duplicate keys
E 02-20-272		TOOLS	\$29.84	43819539	Wtr - cutting wheels, duct tape, wonder bar
E 01-20-272		TOOLS	\$13.83	43819576	Lgts - wire wheel
E 21-20-270		UTILITY R & M	\$103.98	43820720	Strs - rake, pitch fork
E 01-20-270		UTILITY R & M	\$28.73	43820984	Lgts - nylon rope
E 42-20-231		CITY GAS & OIL	\$3.99	43822880	Park - oil
E 42-20-521		GROUND / R & M	\$85.98	43823176	Park - oil, amine
E 42-20-272		TOOLS	\$23.27	43823501	Park - broom handle, gloves, potting soil
E 03-20-272		TOOLS	\$21.37	43823604	Swr - electrical tape, batteries, WD-40

**\*Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 02-20-270		UTILITY R & M	\$13.83	43823828	Wtr - paint
E 01-20-272		TOOLS	\$26.61	43824060	Lgts - hammer
E 02-20-272		TOOLS	\$17.03	43824107	Lgts - shovel
E 02-20-270		UTILITY R & M	\$21.27	43824107	Lgts - spray paint, paint brush
E 01-20-272		TOOLS	\$36.33	43824151	Lgts - grinding wheel, bucket, wire wheel
E 01-20-272		TOOLS	(\$17.67)	43824174	Lgts - return grinding wheel
E 01-20-270		UTILITY R & M	\$6.18	43825025	Lgts - handle
E 03-20-270		UTILITY R & M	\$164.32	43825077	Swr - ball & pintle hook, pintle mount
E 42-20-270		UTILITY R & M	\$16.47	43825323	Park - air freshner, toilet bowl cleaner, paper towels
E 02-20-272		TOOLS	\$287.53	43825472	Wtr - battery charger, battery
E 02-20-272		TOOLS	\$26.60	43825665	Wtr - wire wheels
E 21-20-270		UTILITY R & M	\$9.99	43826202	Strs - trash bags
E 02-20-270		UTILITY R & M	\$1.59	43827121	Wtr - sponge
E 41-20-270		UTILITY R & M	\$47.88	43827159	Pool - antifreeze
E 02-20-270		UTILITY R & M	\$49.47	43827249	Wtr - gloves, facial tissues, windex, toilet bowl cleaner, trash bags
E 42-20-270		UTILITY R & M	\$49.90	43827258	Park - grease
		Total	\$1,247.30		
<b>69001</b>	09/06/22	<b>BREHM'S DRUG, INC.</b>			
E 02-20-310		OFFICE SUPPLIES	\$7.01	74541	Wtr - batteries
		Total	\$7.01		
<b>69002</b>	09/06/22	<b>BSN SPORTS INC</b>			
E 42-20-270		UTILITY R & M	\$202.98	917740259	Park - home plates
		Total	\$202.98		
<b>69003</b>	09/06/22	<b>CARDMEMBER SERVICE</b>			
E 01-20-264		ACH FEE Heritage	\$6.77	0253	Lgts - fee to email utility bills
E 32-20-210		PROF&SCHOOLS	\$25.65	0524	Pol - meals during training
E 01-20-310		OFFICE SUPPLIES	\$19.31	0593	Lgts - glass cleaner, air freshners, disinfectant wipes
E 02-20-310		OFFICE SUPPLIES	\$19.30	0593	Wtr - glass cleaner, air freshners, disinfectant wipes
E 32-20-210		PROF&SCHOOLS	\$31.16	1448	Pol - meal during EPC transport
E 01-20-310		OFFICE SUPPLIES	\$36.10	1676	Lgts - pressboard binders
E 10-20-313		POSTAGE	\$4.60	2451	Pol - postage for paperwork to former employee
E 32-20-210		PROF&SCHOOLS	\$114.97	3884	Pol - required clothing for Jade Stethem at LETC training
E 32-20-231		CITY GAS & OIL	\$40.00	4063	Pol - fuel to pick up desk in Hastings
E 32-20-313		POSTAGE	\$23.00	5048	Pol - nuisance letters
E 32-20-313		POSTAGE	\$18.40	5599	Pol - nuisance letters
E 10-20-313		POSTAGE	\$9.25	5685	Gen - keno info to auditors
E 10-20-309		COMPUTER	\$13.95	6515	Gen - wireless mouse for new laptop
E 01-20-310		OFFICE SUPPLIES	\$296.88	7283	Lgts - envelopes
E 02-20-310		OFFICE SUPPLIES	\$296.89	7283	Wtr - envelopes
E 03-20-310		OFFICE SUPPLIES	\$296.88	7283	Swr - envelopes
E 32-20-271		VEHICLE R & M	\$10.00	7770	Pol - car wash
E 32-20-272		TOOLS	\$209.51	7988	Pol - Setina Dodge Charger window armor
E 01-20-310		OFFICE SUPPLIES	\$35.22	8025	Lgts - toilet paper, cups

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 32-20-210		PROF&SCHOOLS	\$37.60	9210	Pol - training gear for Jade Stethem for LETC training
E 03-20-313		POSTAGE	\$14.75	9426	Swr - postage to mail wart hog for repairs
E 32-20-231		CITY GAS & OIL	\$51.18	9441	Pol - #93 fuel to get diploma for LETC eligibility for Jade Stethem
E 01-20-310		OFFICE SUPPLIES	\$308.57	9736	Lgts - file folders, envelopes, expando files, post-its, 3-ring binders
Total			\$1,919.94		
<b>69004</b>	09/06/22	<b>CHARTER/SPECTRUM</b>			
E 10-20-220		COMMUNICATION	\$109.98	3710082522	Gen - internet service
E 31-20-220		COMMUNICATION	\$129.98	3710082522	Fire - internet service
Total			\$239.96		
<b>69005</b>	09/06/22	<b>CITY HEALTH DEDUCTIBLE SAVINGS</b>			
E 42-10-130		INSURANCE	\$363.00		Park - health savings
E 03-10-130		INSURANCE	\$726.00		Swr - health savings
E 01-10-130		INSURANCE	\$1,089.00		Lgts - health savings
E 21-10-130		INSURANCE	\$726.00		Strs - health savings
E 02-10-130		INSURANCE	\$1,089.00		Wtr - health savings
E 10-10-130		INSURANCE	\$726.00		Gen - health savings
E 32-10-130		INSURANCE	\$1,452.00		Pol - health savings
Total			\$6,171.00		
<b>69006</b>	09/06/22	<b>CITY OF ST PAUL 125 PLAN</b>			
E 32-10-130		INSURANCE	\$10.00		Pol - life insurance
E 01-10-130		INSURANCE	\$30.00		Lgts - life insurance
E 02-10-130		INSURANCE	\$20.00		Wtr - life insurance
E 03-10-130		INSURANCE	\$20.00		Swr - life insurance
E 21-10-130		INSURANCE	\$20.00		Strs - life insurance
E 10-10-130		INSURANCE	\$20.00		Gen - life insurance
E 42-10-130		INSURANCE	\$10.00		Park - life insurance
Total			\$130.00		
<b>69007</b>	09/06/22	<b>COR MANAGED SERVICES</b>			
E 01-20-309		COMPUTER	\$1,640.00	48090	Lgts - chromebooks for Council
E 10-20-309		COMPUTER	\$1,128.00	48090	Gen - laptop
E 10-20-309		COMPUTER	\$125.00	48091	Gen - on site service on 8/16/22
Total			\$2,893.00		
<b>69008</b>	09/06/22	<b>CUSTER COUNTY RECYCLING</b>			
E 04-20-325		Recycle Delivery	\$19.50	460	Lndfl - recycling trailer
E 04-20-325		Recycle Delivery	\$24.50	463	Lndfl - recycling trailer
Total			\$44.00		
<b>69009</b>	09/06/22	<b>DICK'S REPAIR INC</b>			
E 02-20-271		VEHICLE R & M	\$90.80	32927	Wtr - #1 oil change
Total			\$90.80		
<b>69010</b>	09/06/22	<b>ELSTERMEIER, EMMA</b>			
E 41-20-210		PROF&SCHOOLS	\$50.00		Pool - lifeguard certification reimbursement

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$50.00		
69011	09/06/22	FOUSEK, KRIS			
E 10-20-268		Uniforms	\$335.60		Gen - uniform allowance
		Total	\$335.60		
69012	09/06/22	GB AUTO SERVICE, INC			
E 21-20-271		VEHICLE R & M	\$86.40	3826	Strs - #48 flat repair
		Total	\$86.40		
69013	09/06/22	GORECKI, JEREMY			
E 02-20-210		PROF&SCHOOLS	\$110.35		Wtr - meals during Water Operator classes (8/22/22-8/26/22)
		Total	\$110.35		
69014	09/06/22	HANSEN, TRENTON			
E 41-20-210		PROF&SCHOOLS	\$50.00		Pool - lifeguard certification reimbursement
		Total	\$50.00		
69015	09/06/22	HAWKINS INC			
E 02-20-274		CHEMICALS	\$3,347.45	6275968	Wtr - chemicals
		Total	\$3,347.45		
69016	09/06/22	HEARTLAND DISPOSAL INC			
E 34-20-521		GROUND / R & M	\$50.00	142464	Cem - sanitation disposal
		Total	\$50.00		
69017	09/06/22	HOMETOWN MARKET			
E 41-20-321		CONCESSIONS	\$75.81	3208	Pool - frozen treats, ice
E 41-20-321		CONCESSIONS	\$30.46	3918	Pool - frozen treats, bottled water
E 42-20-270		UTILITY R & M	\$5.99	5303	Park - paper towels
E 01-20-270		UTILITY R & M	\$10.11	9786	Lgts - Dawn detergent
		Total	\$122.37		
69018	09/06/22	HOWARD CO REGISTER OF DEEDS			
E 10-20-216		RECORDING FEE	\$16.00		Gen - recording fees for CDA (Jensen)
		Total	\$16.00		
69019	09/06/22	HOWARD COUNTY TREASURER (CCCC)			
E 32-20-214		DISPATCHER	\$3,122.42		Pol - dispatcher pay
		Total	\$3,122.42		
69020	09/06/22	HTM SALES INC			
E 03-20-270		UTILITY R & M	\$437.79	22-40491-1	Swr - float switches for lift station
		Total	\$437.79		
69021	09/06/22	JARECKE MOTORS INC			
E 03-20-271		VEHICLE R & M	\$382.04	14145	Swr - #8 water pump replacement
E 32-20-271		VEHICLE R & M	\$98.90	14177	Pol - #97 oil change, rotate tires
		Total	\$480.94		
69022	09/06/22	KILLINGER ELECTRIC			

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Batch: Disb Sept6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 02-20-270		UTILITY R & M	\$102.00		Wtr - repairs to Well 95B
		Total	\$102.00		
<b>69023</b>	09/06/22	<b>KOPERSKI, OLIVIA</b>			
E 41-20-210		PROF&SCHOOLS	\$100.00		Pool - lifeguard certification reimbursement
		Total	\$100.00		
<b>69024</b>	09/06/22	<b>LEAGUE OF NEBRASKA MUNICIPALIT</b>			
E 10-20-211		ADM. & DUES	\$400.00	19211	Gen - membership dues (9/1/22 - 8/31/23)
E 01-20-211		ADM. & DUES	\$2,000.00	19211	Lgts - membership dues (9/1/22 - 8/31/23)
E 02-20-211		ADM. & DUES	\$1,208.34	19211	Wtr - membership dues (9/1/22 - 8/31/23)
E 03-20-211		ADM. & DUES	\$1,208.33	19211	Swr - membership dues (9/1/22 - 8/31/23)
E 21-20-211		ADM. & DUES	\$1,208.33	19211	Strs - membership dues (9/1/22 - 8/31/23)
		Total	\$6,025.00		
<b>69025</b>	09/06/22	<b>LOUP CENTRAL LANDFILL ASSOC.</b>			
E 32-20-520		BLDG/ R & M	\$20.59	143077	Pol - disposal fee for old desk/counter
		Total	\$20.59		
<b>69026</b>	09/06/22	<b>MADISON NATIONAL LIFE</b>			
E 42-10-130		INSURANCE	\$11.30	1515892	Park - life insurance
E 03-10-130		INSURANCE	\$11.30	1515892	Swr - life insurance
E 01-10-130		INSURANCE	\$33.90	1515892	Lgts - life insurance
E 21-10-130		INSURANCE	\$22.60	1515892	Strs - life insurance
E 02-10-130		INSURANCE	\$33.90	1515892	Wtr - life insurance
E 10-10-130		INSURANCE	\$22.60	1515892	Gen - life insurance
E 32-10-130		INSURANCE	\$45.20	1515892	Pol - life insurance
		Total	\$180.80		
<b>69027</b>	09/06/22	<b>MID-AMERICAN RESEARCH CHEMICAL</b>			
E 42-20-270		UTILITY R & M	\$74.93	769343-IN	Park - urinal screens
		Total	\$74.93		
<b>69028</b>	09/06/22	<b>MUTUAL OF OMAHA</b>			
E 42-10-130		INSURANCE	\$7.20	1406842936	Park - life insurance
E 03-10-130		INSURANCE	\$14.40	1406842936	Swr - life insurance
E 01-10-130		INSURANCE	\$16.56	1406842936	Lgts - life insurance
E 21-10-130		INSURANCE	\$14.40	1406842936	Strs - life insurance
E 02-10-130		INSURANCE	\$18.00	1406842936	Wtr - life insurance
E 10-10-130		INSURANCE	\$14.40	1406842936	Gen - life insurance
E 32-10-130		INSURANCE	\$43.20	1406842936	Pol - life insurance
		Total	\$128.16		
<b>69029</b>	09/06/22	<b>NALL, DAVID</b>			
E 41-20-210		PROF&SCHOOLS	\$50.00		Pool - lifeguard certification reimbursement
		Total	\$50.00		
<b>69030</b>	09/06/22	<b>NE DEPT OF ENVIR &amp; ENERGY</b>			
E 02-20-210		PROF&SCHOOLS	\$380.00		Wtr - Grade 2 water operator class for Jeremy Gorecki
		Total	\$380.00		

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Batch: Disb Sept6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
69031	09/06/22	<b>NE LAW ENFORCEMENT TRAINING</b>			
E 32-20-210		PROF&SCHOOLS	\$165.00	11138	Pol - material fee for Jade Stethem for Basic Training Session
		Total	\$165.00		
69032	09/06/22	<b>NEBRASKA SALT AND GRAIN CO.</b>			
E 21-20-340		SAND, GRAVEL, SALT	\$1,841.84	64849	Strs - salt
		Total	\$1,841.84		
69033	09/06/22	<b>OBERMILLER, ALEX</b>			
E 41-20-210		PROF&SCHOOLS	\$50.00		Pool - lifeguard certification reimbursement
		Total	\$50.00		
69034	09/06/22	<b>OBERMILLER, SAMANTHA</b>			
E 41-20-210		PROF&SCHOOLS	\$50.00		Pool - lifeguard certification reimbursement
		Total	\$50.00		
69035	09/06/22	<b>OLSSON</b>			
E 03-20-213		ENGINEER FEES	\$14,171.37	429212	Swr - WWTF improvements
		Total	\$14,171.37		
69036	09/06/22	<b>OVERLAND READY MIXED</b>			
E 21-20-280		Concrete - Streets	\$353.44	TX104432	Strs - storm sewer inlet repair at Grant & Paul Streets
E 21-20-280		Concrete - Streets	\$606.25	TX104693	Strs - alley repair behind County Cage
		Total	\$959.69		
69037	09/06/22	<b>PAULSEN, JONAH</b>			
E 41-20-210		PROF&SCHOOLS	\$100.00		Pool - lifeguard certification reimbursement
		Total	\$100.00		
69038	09/06/22	<b>REAMS SPRINKLER SUPPLY</b>			
E 42-20-521		GROUNDS / R & M	\$281.17	7737936-001	Park - sprinkler heads
		Total	\$281.17		
69039	09/06/22	<b>REGIONAL CARE, INC</b>			
E 42-10-130		INSURANCE	\$5.50	59565	Park - health reimbursement
E 03-10-130		INSURANCE	\$11.00	59565	Swr - health reimbursement
E 01-10-130		INSURANCE	\$22.00	59565	Lgts - health reimbursement
E 21-10-130		INSURANCE	\$11.00	59565	Strs - health reimbursement
E 02-10-130		INSURANCE	\$16.50	59565	Wtr - health reimbursement
E 10-10-130		INSURANCE	\$11.00	59565	Gen - health reimbursement
		Total	\$77.00		
69040	09/06/22	<b>S E SMITH AND SONS</b>			
E 02-20-270		UTILITY R & M	\$4.04	656189	Wtr - paint brush
E 02-20-270		UTILITY R & M	\$84.50	656193	Wtr - paint and materials for fire hydrants
E 02-20-270		UTILITY R & M	\$63.88	656365	Wtr - paint for fire hydrants
E 44-20-520		BLDG/ R & M	\$28.89	656420	Lib - 1/4" underlayment for laser machine
E 34-50-550		IMPROVEMENTS	\$3,183.70	656607	Cem - wood posts for fencing
		Total	\$3,365.01		

CITY OF ST PAUL

08/30/22 10:30 AM

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**\*Check Detail Register©**

Batch: Disb Sept6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
69041	09/06/22	SAYLER SCREENPRINTING			
E 32-20-210		PROF&SCHOOLS	\$76.50	13511	Pol - uniforms for Jade Stethem for LETC training
		Total	\$76.50		
69042	09/06/22	SERVI-TECH INC			
E 03-20-232		LAB SAMPLE	\$144.25	H-984910	Swr - lab sample 4523
		Total	\$144.25		
69043	09/06/22	SHERWIN WILLIAMS			
E 21-20-270		UTILITY R & M	\$330.00	3629-9	Strs - traffic paint
		Total	\$330.00		
69044	09/06/22	STATE OF NEBRASKA CENTRAL SERV			
E 32-50-531		EQUIPMENT PURCHASE	\$528.00	1330827	Pol - VHF trunked radio units, radio ID
E 32-30-310		OFFICE SUPPLIES	\$40.00	1331784	Pol - desk
E 42-20-220		COMMUNICATION	\$8.49	1332834	Park - telephone service
E 41-20-220		COMMUNICATION	\$10.52	1332834	Pool - telephone service
E 02-20-220		COMMUNICATION	\$117.89	1332834	Wtr - DSL telephone service
E 02-20-220		COMMUNICATION	\$8.49	1332834	Wtr - telephone service at WTP
		Total	\$713.39		
69045	09/06/22	T & R ELECTRIC SUPPLY CO			
E 01-20-270		UTILITY R & M	\$423.00	168950	Lgts - transformer parts
		Total	\$423.00		
69046	09/06/22	TODD VALLEY FARMS, INC			
E 42-20-521		GROUNDS / R & M	\$750.00	54804	Park - grass seed for Legion field and parks
		Total	\$750.00		
69047	09/06/22	UTILITIES SECTION OF THE LEAGU			
E 01-20-211		ADM. & DUES	\$353.50	6821	Lgts - membership dues 9/1/22 - 8/31/23
E 02-20-211		ADM. & DUES	\$353.50	6821	Wtr - membership dues 9/1/22 - 8/31/23
E 03-20-211		ADM. & DUES	\$353.50	6821	Swr - membership dues 9/1/22 - 8/31/23
E 21-20-211		ADM. & DUES	\$353.50	6821	Strs - membership dues 9/1/22 - 8/31/23
		Total	\$1,414.00		
69048	09/06/22	VERIZON WIRELESS LLC			
E 32-20-220		COMMUNICATION	\$143.73	9913922865	Pol - cell phones
		Total	\$143.73		
69049	09/06/22	WROBLEWSKI, LIANA			
E 10-20-268		Uniforms	\$93.86		Gen - uniform allowance
		Total	\$93.86		
		11100 CHECKING	\$73,383.15		

**\*Check Detail Register©**

Batch: Disb Sept6

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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**Fund Summary**

<b>11100 CHECKING</b>					
01	LIGHTS		\$10,887.68		
02	WATER		\$10,240.44		
03	SEWER		\$19,487.44		
04	LANDFILL		\$44.00		
10	GENERAL		\$6,890.51		
21	STREETS		\$8,708.02		
31	FIREMEN		\$211.96		
32	POLICE		\$8,876.06		
34	CEMETERY		\$3,528.70		
41	POOL		\$629.57		
42	PARK		\$3,410.31		
44	LIBRARY		\$28.89		
69	SENIOR COMM. CENTER		\$439.57		
			<b>\$73,383.15</b>		

CITY OF SAINT PAUL  
PLANNING & ZONING COMMISSION  
APPLICATION FOR SUBDIVISION REPLAT

Application Fee: \$100.00  
Paid: 8/22/22 Check 7888 Cash \_\_\_\_\_  
Acct: R 10-230

To Be Completed by Applicant

Date Submitted: 8-22-22

Name of Subdivision: BRYAN'S ADDITION

Applicant's Name: DAVID & DEBRA SCHEER

Address: 7620 UPTON GREY LANE LINCOLN NE 68516

Legal Description:  
LOT 3A + 3B OF BRYAN'S ADDITION REPLAT OF LOT 3 IN LOT C  
BRYAN'S ADDITION ADMINISTRATIVE PLAT

Current Number of Lots: 1 Proposed Number of Lots: 2

Present Zoning: R2 Requested Zoning: R2

Name(s) of Current Owner(s): DAVID L + DEBRA D. SCHEER

Name of Proposed Owner(s): Same

Proposed Use of Property: Residential

Within City Limits	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Adjacent to City Limits	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Within 1 Mile Zoning Jurisdiction	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Annexation Requested	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Drainage Plan submitted	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/> (waived by Planning Admin)

  
Applicant's Signature

Note: At the time of application, the Applicant must submit the appropriate application fee, and documents as required in Section 3.08 of the St. Paul City Code.

Following review, the Planning and Zoning Administrator shall refer the application for approval in the following order: City Engineer, Public Works Superintendent, Chairperson of the Planning Commission, and Mayor. If any party rejects the replat of subdivision, approval of such subdivision is denied. Approval shall be denoted by a signed Certificate of Approval which must be filed with the plat with the Register of Deeds of Howard County, Nebraska.

In the case of a denial, the proposed replatted subdivision may proceed through the appropriate review and action for a typical subdivision approval process.

Following approval of the replatted subdivision, the Subdivider must file the plat and Certificate of Approval with the Register of Deeds of Howard County, Nebraska. If the Certificate of Approval and the approved replat are not filed with the Register of Deeds of Howard County within 90 days of approval, such approval shall be null and void.

	<u>APPROVE / DENY</u>		<u>SIGNATURE</u>
City Engineer	Yes <u>X</u>	No _____	<u>Jeff A. Galits</u>
Waive submission of Preliminary & Final Plat	_____	_____	_____
Public Works	Yes <u>X</u>	No _____	<u>Matt Zieper</u>
Superintendent	Yes <u>X</u>	No _____	<u>Matt Zieper</u>
Planning Commission	Yes <u>X</u>	No _____	<u>Jerry Woodruff</u>
Mayor	Yes <u>[Signature]</u>	No _____	<u>[Signature]</u>

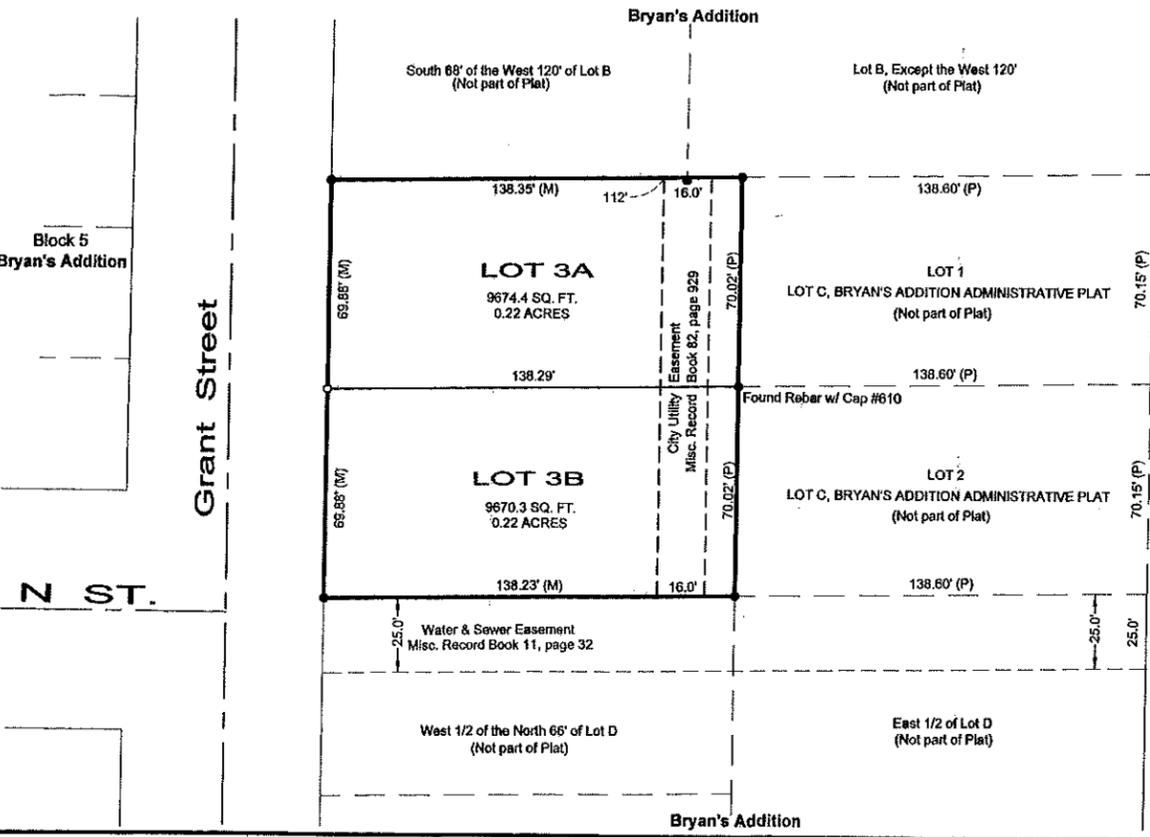


# BRYAN'S ADDITION REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT

A REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION, ST. PAUL, NEBRASKA  
TO THE CITY OF SAINT PAUL, NEBRASKA

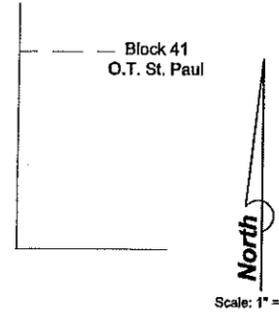
## BRYAN'S ADDITION REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT DESCRIPTION:

All of Lot 3 in Lot C, Bryan's Addition Administrative Plat of Lot C, Bryan's  
Addition to St. Paul, Howard County, Nebraska.



### RECORD DESCRIPTION:

Book 22, page 1072 and 1073: Lot 3 in Lot C, Bryan's Addition Administrative  
Plat of Lot C, Bryan's Addition to St. Paul, Howard County, Nebraska.



### Legend

- = Corner Set 1/2" x 24" Rebar w/ Cap #610
- = Corner Found (5/8" Rebar or See Description)
- (M) = Measured Distance
- (D) = Deeded Distance
- (R) = Record Distance

N STREET

STATE OF NEBRASKA  
HOWARD COUNTY  
FILED FOR RECORD

MO \_\_\_\_\_ DAY 20  
AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. RECORDED  
IN SURVEY BOOK \_\_\_\_\_ OF PAGE \_\_\_\_\_  
COUNTY CLERK  
BY \_\_\_\_\_

# BRYAN'S ADDITION REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT

A REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION, ST. PAUL, NEBRASKA  
TO THE CITY OF SAINT PAUL, NEBRASKA

Sheet 2 of 2



LAND  
SURVEYING

P.O. BOX 173  
Central City, NE 68826  
Phone: 308-946-3601

## DEDICATION OF PLAT

Know to all Men by these presents, David L. Scheer and Debra D. Scheer, husband and wife, as joint tenants, being the owners of Lot 3, in LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT, the land described hereon has caused the same to be Surveyed, Platted and Designated as the:

**BRYAN'S ADDITION REPLAT OF LOT 3,  
IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT**  
to the City of Saint Paul, Nebraska

as shown on the accompanying Plat thereof and that the foregoing subdivided lot is more particularly described in the description hereon as appears on this Plat is made with the free consent and in according with the desires of the undersigned owners.

In witness thereof I have affixed my signature hereto at St. Paul

Nebraska on August 22, 2022

David L. Scheer

David L. Scheer

Debra D. Scheer

Debra D. Scheer,



State of Nebraska }  
County of Howard } SS

Acknowledgment  
of  
Notary

on this 22nd Day of August, 2022

before me, a Notary Public in and for said County and State, came David L. Scheer and Debra D. Scheer, to me personally known to be the same, acknowledged the execution of the same in testimony thereof, I have hereunto set my hand and affixed my Notary Seal the Day and Year above written.

Laura J. Berthelsen  
Notary Public

September 29, 2024  
My Comm. Expires:

## CITY OF SAINT PAUL APPROVAL

This Plat of BRYAN'S ADDITION REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT has been submitted to and approved by the City of Saint Paul on

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## APPROVAL OF PLANNING AND ZONING COMMISSION

This Plat of BRYAN'S ADDITION REPLAT OF LOT 3, IN LOT C, BRYAN'S ADDITION ADMINISTRATIVE PLAT has been submitted to and approved by the City of Saint Paul Planning and Zoning Commission on

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

## HOWARD COUNTY TREASURERS CERTIFICATE

I hereby certify that on this \_\_\_\_\_, 20\_\_\_\_ The record on my office show no taxes due or delinquent upon the property described in the legal description of this plat.

\_\_\_\_\_  
Howard County Treasurer

## SURVEYOR'S NOTES:

This survey was prepared without the benefit of a title report. Property is subject to all restrictions, record easements, agreements, adjoiners, and other recorded documents which might affect the quality of the property.

## SAINT PAUL CITY ENGINEER APPROVAL

The Dedications shown on this plat are accepted by the Saint Paul City Engineer

on August 23<sup>RD</sup>, 2022

Jeff R. Kalich  
SAINT PAUL CITY ENGINEER

## SURVEYOR'S CERTIFICATE

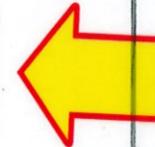
I hereby certify that this Subdivision Survey was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly Registered Land Surveyor under the laws of the State of Nebraska.



Jamie L. Blodgett 8/22/2022  
Date:

Jamie L. Blodgett  
License Number 610  
Pages Covered by this Seal: 1 of 2 and 2 of 2

DATE OF SURVEY 7/11/2022 JOB NUMBER 21194.2



Resolution 2022-17

WHEREAS, the Mayor and City Council desire to establish fees for various City permits, services, goods, and use of equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA that the attached "Fee Schedule" is hereby approved and adopted effective October 1, 2022 for the various City permits, services, goods, and use of equipment.

DATED this 6<sup>th</sup> Day of September, 2022.

---

Joel M. Bergman, Mayor

ATTEST:

---

Connie Jo Beck, City Clerk/Deputy Treasurer

City of St. Paul  
 Fee Schedule  
 Effective 10/1/22

**Animal Permits**

(Permits issued on calendar year basis)

Cat - neutered	\$5.00
Cat - unneutered	\$10.00
Dog - neutered	\$10.00
Dog - unneutered	\$15.00

**Batting Cage**

Annual fee	\$10.00
Key Fob Deposit	\$10.00
Fee for Lost Key Fob	\$25.00

**Bricks (Residents only)**

\$0.20

**Cemetery Fees**

Cemetery Space	\$300.00
Cemetery Lot (4 spaces per lot)	\$1,200.00
Cemetery Space - Section M	\$350.00
Cemetery Lot - Section M (4 spaces per lot)	\$1,400.00
Casket Open/Close Monday-Friday	\$500.00
Casket Open/Close Weekend or Holiday	\$750.00
Urn Open/Close Monday-Friday	\$300.00
Urn Open/Close Weekend or Holiday	\$450.00
Infant/Child (age 5 or under) Open/Close Monday-Friday	\$200.00
Infant/Child (age 5 or under) Open/Close Weekend or Holiday	\$350.00
Disinterment (+ hourly wage beyond 4 hours)	\$600.00
Re-Internment (+ hourly wage beyond 4 hours)	\$600.00
Recording Fee (per page)	\$10.00
Cross Marker	\$250.00
Bench (includes bench, pad, delivery & installation)	\$600.00
Staking Fee for monuments	\$100.00
Niche space (one person)	\$800.00
Niche space (two person)	\$1,200.00
Niche Open/Close Monday-Friday	\$200.00
Niche Open/Close Weekend or Holiday	\$350.00
Niche Door Engraving - 1 person	\$150.00
Niche Door Engraving - 2 person	\$225.00
Niche Vase, Name Plates & Name Etching (City will install)	\$100.00

**Equipment Charge**

\*A minimum charge of one-half hour per unit. An equipment operator charge will be added to the cost of using the equipment.

Double Bucket	\$75.00 per hour
Digger	\$75.00 per hour
Backhoe	\$75.00 per hour
Bucket	\$75.00 per hour
Loader	\$75.00 per hour
Jack Hammer / Bobcat	\$75.00 per hour
Dump Truck	\$75.00 per hour
Flusher	\$50.00 per hour
Compressor	\$40.00 per hour
Piercing Arrow Mole	\$5.00 per foot
Concrete Sawing	\$4.00 per foot
Trencher	1-3 feet at \$0.75 per foot
Trencher	4-6 feet at \$1.00 per foot

**Labor Rates**

Add 40% to hourly wage

**Landfill**

Non-resident Use Fee	\$10 per load or \$48 per year
Landfill key (licensed lawn/tree service only)	\$35.00

**Liquor License Fees**

Class A	\$100.00
Class B	\$100.00
Class C	\$300.00
Class CK	\$300.00
Class D	\$200.00
Class I	\$250.00
Class ZK	\$350.00

**Mobile Food Permit (per calendar year)**

\$100.00

**Miscellaneous Fees**

Photocopies (black & white)	\$0.50
Photocopies (color)	\$0.75
Recording Fees (per page)	\$10.00
Returned Check Fee	\$25.00

**Peddler Permit (per person, per day)**

\$50.00

**Police Department Fees**

Accident Reports		\$8.00
Golf Cart / UTV Inspection Permit	per (Chief Dan Howard)	\$25.00

**Sewer Supplies**

Blue Crystals (+ tax)		\$14.00
RootX (+ tax)		\$40.00
Sewer Line Maintainer (+ tax)		\$8.00

**Shop Supplies**

Add 15% to City cost

<b>Tobacco License Fee</b> (per calendar year)		\$10.00
--	--	---------

**Water** (used by contractors)

\$25.00 hookup fee plus \$2.00  
per 1,000 gallons of water used,  
plus tax on water usage

<b>Water Well Permit</b> (private)		\$25.00
------------------------------------	--	---------

**Zoning**

Residential Construction (new & additions)		\$25.00
Commercial Construction (new & additions)		\$100.00
Fence Permit		\$25.00
Sign Permit		\$50.00
Demolition of Building/Structures		\$10.00
Moving Building/Structures		\$20.00
Subdivision Fee		\$300.00
Administrative Subdivision Fee		\$150.00
Rezoning Fee		\$300.00
Conditional Use Permit		\$300.00
Construction w/o Permit	1% of value of structure up to \$2,000.00	
Variance Fee		\$300.00
Violation of Zoning regulations		\$100.00

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska, was held at the City Hall Council Chambers in said City on the 6th day of September, 2022, at 7:00 o'clock P.M. Present were: Mayor: Bergman (Joel); Council Members: Katie Kowalski, Jerry Thompson, Chuck Schmid and Mike Feeken. Absent: NONE. Notice of the meeting was given in advance thereof by Phonograph Herald, a designated method for giving notice as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. At the beginning of the meeting, the Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Council Member \_\_\_\_\_ introduced Ordinance No. 1031 entitled:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION MUNICIPAL BUILDING BONDS, SERIES 2022, OF THE CITY OF ST. PAUL, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED TWO MILLION FORTY THOUSAND DOLLARS (\$2,040,000) ISSUED FOR THE PURPOSE OF CONSTRUCTING A MUNICIPAL BUILDING IN AND FOR THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE COLLECTION OF TAXES TO PAY SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM

and moved that the statutory rule requiring reading on three different days be suspended. Council Member \_\_\_\_\_ seconded the motion to suspend the rule and upon roll call vote on the motion the following Council Members voted YEA: \_\_\_\_\_

\_\_\_\_\_. The following voted NAY: \_\_\_\_\_. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Council Member \_\_\_\_\_ moved for final passage of the ordinance, which motion was seconded by Council Member \_\_\_\_\_. The Mayor then stated the question was "Shall Ordinance No. 1031 be passed and adopted?" Upon roll call vote, the following Council Members voted YEA: \_\_\_\_\_  
\_\_\_\_\_. The following voted NAY: \_\_\_\_\_. The passage and adoption of said ordinance having been concurred in by three-fourths of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the Ordinance to be published in pamphlet form as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1031

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION MUNICIPAL BUILDING BONDS, SERIES 2022, OF THE CITY OF ST. PAUL, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED TWO MILLION FORTY THOUSAND DOLLARS (\$2,040,000) ISSUED FOR THE PURPOSE OF CONSTRUCTING A MUNICIPAL BUILDING IN AND FOR THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE COLLECTION OF TAXES TO PAY SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ST. PAUL, NEBRASKA:

Section 1. The Mayor and City Council of the City of St. Paul, Nebraska (the “City”), hereby find and determine:

(a) That it is necessary and advisable for the City to construct a municipal building in and for the City, which building shall include facilities necessary to house fire and public safety equipment;

(b) That more than fifty percent (50%) of the combined area of said municipal building will be leased to a political subdivision or subdivisions of the State of Nebraska;

(c) That the cost of constructing said municipal building will not exceed two million dollars (\$2,000,000);

(d) That it is necessary for the City to issue bonds in an amount not to exceed \$2,040,000 for the purpose of constructing said municipal building of the City and that all conditions, acts and things required by law to exist or to be done precedent to the issuance of General Obligation Municipal Building Bonds in the amount of not to exceed \$2,040,000 in pursuance of Sections 17-953 and 17-954, Reissue Revised Statutes of Nebraska, 2012, as amended, do exist and have been done in due form and time as required by law.

Section 2. For the purposes as set out in Section 1 hereof, there shall be and there are hereby ordered issued General Obligation Municipal Building Bonds, Series 2022, dated the date of delivery, in the principal amount of not to exceed \$2,040,000 (the “Bonds”) with the Bonds to become due as set out in the Bond Purchase Agreement (the “Agreement”), *provided* that the Bonds mature in the principal amounts and bear interest at the rates per annum as shall be determined in the Agreement signed by the Mayor or City Clerk (each, an “Authorized Officer”, and together, the “Authorized Officers”) on behalf of the City and which may be agreed to by Piper Sandler & Co. (the “Underwriter”), which Agreement may also determine or modify the principal amount for each maturity of the Bonds, mandatory redemption provisions (if any), and pricing terms, all within the following limitations:

- (a) The aggregate principal amount of the Bonds shall not exceed \$2,040,000;
- (b) The all-inclusive interest cost of the Bonds shall not exceed 5.50%;
- (c) The underwriter's discount shall not exceed 1.50%; and
- (d) The longest maturity of the Bonds shall not be later than December 15, 2043.

The Bonds shall be issued in the denomination of \$5,000 or any integral multiple thereof and shall be numbered from 1 upwards in the order of their issuance. No Bond shall be issued originally or upon transfer or partial redemption having more than one principal maturity. The initial bond numbering and principal amounts for each of the Bonds issued shall be as directed by the initial purchasers thereof. Interest on the Bonds shall be computed on the basis of a three hundred sixty day year consisting of twelve thirty-day months. Interest on the Bonds shall be payable semiannually on such dates as may be designated in the Agreement (each such date, an "Interest Payment Date"). The interest due on each Interest Payment Date shall be payable to the registered owners of record as of the close of business on the fifteenth day (whether or not a business day) immediately preceding the Interest Payment Date (the "Record Date"), subject to the provisions of Section 3 hereof. Payment of interest due on the Bonds prior to maturity or redemption shall be made by the Paying Agent and Registrar, as designated pursuant to Section 3 hereof, by mailing a check in the amount due for such interest on each Interest Payment Date to the registered owner of each Bond, as of the applicable Record Date, to such owner's registered address as shown on the books of registration, as required to be maintained in Section 3 hereof. Payment of principal due at maturity or at any date fixed for redemption, together with any accrued interest then due, shall be made by said Paying Agent and Registrar to the registered owners upon presentation and surrender of the bonds to said Paying Agent and Registrar. In the event bonds of this issue are held in the nominee name of a national clearinghouse or depository, payment of principal or interest shall be made by wire transfer of funds in accordance with any applicable regulations governing "Depository Eligible Securities". The City and said Paying Agent and Registrar may treat the registered owner of any Bond as the absolute owner of such Bond for the purpose of making payments thereon and for all other purposes and neither the City nor the Paying Agent and Registrar shall be affected by any notice or knowledge to the contrary whether such bond or any installment of interest due thereon shall be overdue or not. All payments on account of interest or principal made to the registered owner of any Bond shall be valid and effectual and shall be a discharge of the City and said Paying Agent and Registrar, in respect of the liability upon the bonds or claims for interest to the extent of the sum or sums so paid. If any Bond is not paid upon presentation of the bond at maturity or any interest installment is not paid when due, the delinquent Bond or delinquent interest installment shall bear interest thereafter until paid at a rate equal to the rate assessed against delinquent taxes under Section 45-104.01 R.R.S. Nebraska, 2010, as now existing or as the same may be amended from time to time by the Nebraska Legislature.

Section 3. BOK Financial, N.A., Lincoln, Nebraska, is hereby designated as Paying Agent and Registrar for the Bonds, provided that the Mayor may, in his or her discretion, appoint the City Treasurer or some other bank with trust powers or trust company to serve as Paying Agent and Registrar under the terms of this Ordinance as may be determined from time to time. The Authorized Officers, or either of them, are authorized to sign an agreement with the Paying Agent as may be necessary from time to time to provide for such services. The Paying Agent and Registrar shall keep

and maintain for the City books for the registration and transfer of the Bonds at the office of the Paying Agent and Registrar in Lincoln, Nebraska or the office of any duly-appointed successor, as applicable. The names and registered addresses of the registered owner or owners of the Bonds shall at all times be recorded in such books. Any Bond may be transferred pursuant to its provisions at the office of the Paying Agent and Registrar upon surrender of such Bond for cancellation, accompanied by a written instrument of transfer, in form satisfactory to such Paying Agent and Registrar, duly executed by the registered owner in person or by such owner's duly authorized agent, and thereupon the Paying Agent and Registrar will register such transfer upon said registration books and deliver to the transferee registered owner or owners (or send by registered mail to the transferee owner or owners at such owner's or owners' risk and expense), registered in the name of such transferee owner or owners, a new Bond or Bonds of the same interest rate, aggregate principal amount and maturity. To the extent of the denominations authorized for the Bonds by this ordinance, one Bond may be transferred for several such Bonds of the same interest rate and maturity and for a like aggregate principal amount, and several such Bonds may be transferred for one or several such Bonds, respectively, of the same interest rate and maturity and for a like aggregate principal amount. In every case of transfer of a Bond, the surrendered Bond or Bonds shall be cancelled and destroyed. All Bonds issued upon transfer of the Bonds so surrendered shall be valid obligations of the City evidencing the same obligations as the Bonds surrendered and shall be entitled to all benefits and protection of this ordinance to the same extent as the Bonds upon transfer of which they were delivered. The City and the Paying Agent and Registrar shall not be required to transfer Bonds during any period from any Record Date until its immediately following interest payment. In the event that payments of interest due on the Bonds on an interest payment date are not timely made, such interest shall cease to be payable to the registered owners as of the Record Date for such interest payment date and shall be payable to the registered owners of the Bonds as of a special date of record for payment of such defaulted interest as shall be designated by the Paying Agent and Registrar whenever monies for the purpose of paying such defaulted interest become available.

Section 4. The Bonds shall be subject to redemption, in whole or in part, prior to maturity at any time on or after the fifth anniversary of the date of delivery of such Bonds at a redemption price equal to 100% of the par amount thereof plus accrued interest on the principal amount redeemed to the date fixed for redemption. The City may select the bonds to be redeemed from such optional redemption in its sole discretion, but bonds shall be redeemed only in the amount of \$5,000 or integral multiples thereof. Notice of redemption of any bond called for redemption shall be given at the direction of the Mayor and Council by the Paying Agent and Registrar by mail not less than thirty days prior to the date fixed for redemption, first class postage prepaid, sent to the registered owner of such bond at said owner's registered address. Such notice shall designate the bond or bonds to be redeemed by number and maturity, the date of original issue, the date fixed for redemption and state that such bond or bonds are to be presented for prepayment at the office of the Paying Agent and Registrar. In case of any bond partially redeemed, such notice shall specify the portion of the principal amount of such bond to be redeemed. No defect in the mailing of notice for any bond shall affect the sufficiency of the proceedings of the Mayor and Council designating the bonds called for redemption or the effectiveness of such call for bonds for which notice by mail has been properly given and the Mayor and Council shall have the right to further direct notice of redemption for any such bond for which defective notice has been given.

Section 5. If the date for payment of the principal of or interest on the Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the city where the office of the Paying Agent is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such day shall have the same force and effect as if made on the nominal date of payment.

Section 6. The Bonds shall be executed on behalf of the City by being signed by the Mayor and the City Clerk, both of which signatures may be facsimile signatures, and shall have the City seal impressed on each Bond, which may be a facsimile seal. The City Clerk shall make and certify a transcript of proceedings had and done precedent to the issuance of said Bonds which shall be delivered to the purchaser of said Bonds. After being executed by the Mayor and City Clerk, said Bonds shall be delivered to the Treasurer of the City who shall be responsible therefor under his/her official Bond. Such Treasurer shall maintain a record of information with respect to said Bonds in accordance with the requirements of Section 10-140, R.R.S. Neb. 2012, as amended, and shall cause the same to be filed with the office of the Auditor of Public Accounts of the State of Nebraska. The Paying Agent and Registrar shall register each Bond in the name of its initial registered owner as designated by the initial purchaser. Each Bond shall be authenticated on behalf of the City by the Paying Agent and Registrar. The Bonds shall be issued initially as "book-entry only" bonds using the services of The Depository Trust Company (the "Depository"), with one typewritten Bond per maturity being issued to the Depository. In such connection said officers of the City are authorized to execute and deliver a letter of representations and inducement (the "Letter of Representations") in the form required by the Depository (which may include any "blanket" letter previously executed and delivered), on behalf of the City, which shall thereafter govern matters with respect to registration, transfer, payment and redemption of the Bonds. Upon issuance of the Bonds as "book-entry-only" bonds, the following provisions shall apply:

(a) The City and the Paying Agent and Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds as securities depository (each, a "Bond Participant") or to any person who is an actual purchaser of a Bond from a Bond Participant while the Bonds are in book-entry form (each a "Beneficial Owner") with respect to the following:

(i) the accuracy of the records of the Depository, any nominees of the Depository or any Bond Participant with respect to any ownership interest in the Bonds;

(ii) the delivery to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption; or

(iii) the payment to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the Bonds.

The Paying Agent and Registrar shall make payments with respect to the Bonds only to or upon the order of the Depository or its nominee, and all such payments shall be valid and effective fully to satisfy and discharge the obligations with respect to such Bonds to the extent of the sum or sums so paid. No person other than the Depository shall receive an authenticated Bond, except as provided in (e) below.

(b) Upon receipt by the Paying Agent and Registrar of written notice from the Depository to the effect that the Depository is unable to or unwilling to discharge its responsibilities, the Paying Agent and Registrar shall issue, transfer and exchange Bonds requested by the Depository in appropriate amounts. Whenever the Depository requests the Paying Agent and Registrar to do so, the Paying Agent and Registrar will cooperate with the Depository in taking appropriate action after reasonable notice (i) to arrange, with the prior written consent of the City, for a substitute depository willing and able upon reasonable and customary terms to maintain custody of the Bonds or (ii) to make available Bonds registered in whatever name or names the Beneficial Owners transferring or exchanging such Bonds shall designate.

(c) If the City determines that it is desirable that certificates representing the Bonds be delivered to the ultimate Beneficial Owners of the Bonds and so notifies the Paying Agent and Registrar in writing, the Paying Agent and Registrar shall so notify the Depository, whereupon the Depository will notify the Bond Participants of the availability through the Depository of bond certificates representing the Bonds. In such event, the Paying Agent and Registrar shall issue, transfer and exchange bond certificates representing the Bonds as requested by the Depository in appropriate amounts and in authorized denominations.

(d) Notwithstanding any other provision of this Ordinance to the contrary, so long as any Bond is registered in the name of the Depository or any nominee thereof, all payments with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations.

(e) Registered ownership of the Bonds may be transferred on the books of registration maintained by the Paying Agent and Registrar, and the Bonds may be delivered in physical form to the following:

(i) any successor securities depository or its nominee; or

(ii) any person, upon (A) the resignation of the Depository from its functions as depository or (B) termination of the use of the Depository pursuant to this Section and the terms of the Paying Agent and Registrar's Agreement (if any).

(f) In the event of any partial redemption of a Bond, unless such partially redeemed Bond has been replaced in accordance with this Ordinance, the books and records of the Paying Agent and Registrar shall govern and establish the principal amount of such Bond as is then outstanding and all the Bonds issued to the Depository or its nominee shall contain a legend to such effect.

If for any reason the Depository resigns and is not replaced or upon termination by the City of book-entry-only form, the City shall immediately provide a supply of bond certificates for issuance upon subsequent transfers or in the event of partial redemption. In the event that such supply of certificates shall be insufficient to meet the requirements of the Paying Agent and Registrar for issuance of replacement bond certificates upon transfer or partial redemption, the City agrees to order printed an additional supply of bond certificates and to direct their execution by manual or facsimile signature of its then duly qualified and acting officers. In case any officer whose signature or facsimile thereof shall appear on any Bond shall cease to be such officer before the delivery of such Bond (including any bond certificates delivered to the Paying Agent and Registrar for issuance upon transfer or partial redemption) such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if such officer or officers had remained in office until the delivery of such Bond. The Bonds shall not be valid and binding on the City until authenticated by the Paying Agent and Registrar. The Bonds shall be delivered to the Paying Agent and Registrar for registration and authentication.

Section 7. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF NEBRASKA  
COUNTY OF HOWARD  
CITY OF ST. PAUL

GENERAL OBLIGATION MUNICIPAL BUILDING BOND  
SERIES 2022

Bond No. \_\_\_\_\_ \$ \_\_\_\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
_____ %	_____	_____, 2022	_____

Registered Owner: \_\_\_\_\_

Principal Amount: \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS: That the City of St. Paul, in the County of Howard, in the State of Nebraska (the "City"), hereby acknowledges itself to owe and for value received promises to pay to the registered owner specified above the principal amount specified above in lawful money of the United States of America on the maturity date specified above, with interest thereon from date of original issue specified above or most recent interest payment date to which interest has been paid or provided for, whichever is later, to maturity (or earlier redemption) at the rate per annum specified above. Interest shall be payable semiannually on fifteenth day of \_\_\_\_\_ and \_\_\_\_\_ in each year, starting \_\_\_\_\_, 202\_\_. Interest shall be computed on the basis of a three hundred sixty day year consisting of twelve thirty-day months. If this bond is not paid upon presentation at maturity or any interest installment hereon is not paid when due, the bond or interest installment shall bear interest thereafter until paid at a rate equal to the rate assessed against delinquent taxes under Section 45-104.01 R.R.S. Nebraska 2010, as now existing or as the same may be amended from time to time by the Nebraska Legislature. The interest hereon due prior to maturity shall be paid on each interest payment date by the Paying Agent and Registrar by wire transfer (but only in accordance with the limited terms of the authorizing ordinance), check or draft mailed to the registered owner hereof, as shown on the records of the Paying Agent and Registrar as of the close of business on the fifteenth day (whether or not a business day) immediately preceding the interest payment date, at such owner's registered address as it appears on the books of registration of the City (the "Record Date"). The principal of this bond and the interest due at maturity are payable on presentation and surrender to BOK Financial, N.A., as Paying Agent and Registrar, at the office of the Paying Agent and Registrar in Lincoln, Nebraska or the principal office of any duly-appointed successor, as applicable. Any interest not so timely paid shall cease to be payable to the person entitled thereto as of the Record Date such interest was payable, and shall be payable to the person who is the registered owner of this bond (or of one or more predecessor bonds hereto) on such special record date for payment of such defaulted interest as shall be fixed by the Paying Agent and Registrar whenever monies for such purpose become available. For the prompt payment of this bond, principal and interest as the same become due, the full faith, credit and resources of said City are hereby irrevocably pledged.

The City, however, reserves the right and option of paying bonds of this issue, in whole or in part, on the fifth anniversary of the dated date hereof, or at any time thereafter, at the principal amount thereof plus accrued interest to the date fixed for redemption. Notice of any such redemption shall be given by mail, sent to the registered owner of any bond to be redeemed at said registered owner's address in the manner provided in the ordinance authorizing said bonds. Individual bonds may be redeemed in part but only in the amount of \$5,000 or integral multiples thereof. Any bond redeemed in part only shall be surrendered to the Paying Agent and Registrar in exchange for a new bond or bonds evidencing the unredeemed principal thereof.

This bond is one of an issue of fully registered bonds of the total principal amount of \$2,040,000, of like tenor herewith except as to denomination, date of maturity and rate of interest issued by the City for the purpose of paying the cost of constructing a municipal building, which shall include facilities necessary to house fire and public safety equipment in and for the City and fifty percent or more of which shall be leased to a political subdivision of the State of Nebraska. The issuance of said bonds has been authorized by an ordinance duly passed by the Mayor and Council of said City in strict compliance with Sections 17-953 and 17-954, R.R.S. Neb. 2012, as amended.

This bond is transferable by the registered owner or such owner's attorney duly authorized in writing at the office of the Paying Agent and Registrar upon surrender and cancellation of this bond, and thereupon a new bond or bonds of the same aggregate principal amount, interest rate and maturity will be issued to the transferee as provided in the ordinance authorizing said issue of bonds, subject to the limitations therein prescribed. The City, its Paying Agent and Registrar and any other person may treat the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment hereof and for all purposes and shall not be affected by any notice to the contrary, whether this bond be overdue or not.

AS PROVIDED IN THE ORDINANCE REFERRED TO HEREIN, UNTIL THE TERMINATION OF THE SYSTEM OF BOOK-ENTRY-ONLY TRANSFERS THROUGH THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY APPOINTED PURSUANT TO THE ORDINANCE, "DTC"), AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THE ORDINANCE TO THE CONTRARY, A PORTION OF THE PRINCIPAL AMOUNT OF THIS BOND MAY BE PAID OR REDEEMED WITHOUT SURRENDER HEREOF TO THE PAYING AGENT AND REGISTRAR. DTC OR A NOMINEE, TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID. THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID SHALL FOR ALL PURPOSES BE THE AMOUNT DETERMINED IN THE MANNER PROVIDED IN THE ORDINANCE.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED OFFICER OF DTC (A) TO THE PAYING AGENT AND REGISTRAR FOR REGISTRATION OF TRANSFER OR EXCHANGE OR (B) TO THE PAYING AGENT AND REGISTRAR FOR PAYMENT OF PRINCIPAL, AND ANY BOND ISSUED IN REPLACEMENT HEREOF OR SUBSTITUTION HEREFOR IS REGISTERED IN THE NAME OF DTC AND ANY PAYMENT IS MADE TO DTC

OR ITS NOMINEE, ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL BECAUSE ONLY THE REGISTERED OWNER HEREOF, DTC OR ITS NOMINEE, HAS AN INTEREST HEREIN.

This bond shall not be valid and binding on the City until authenticated by the Paying Agent and Registrar.

IT IS HEREBY CERTIFIED AND WARRANTED that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this bond did exist, did happen and were done and performed in regular and due form and time as required by law, and that the indebtedness of said City, including this bond, does not exceed any limitations imposed by law. The City covenants and agrees that it will cause to be levied and collected annually a tax by valuation on all the taxable property in said City, in addition to all other taxes, sufficient in rate and amount to pay the interest on this bond when and as the same becomes due and to create a sinking fund to pay the principal of this bond when the same becomes due, to the extent not paid from other sources, including revenues generated by the City's local option sales tax.

IN WITNESS WHEREOF, the Mayor and Council of the City of St. Paul, Nebraska, have caused this bond to be executed on behalf of the City by being signed by the Mayor and Clerk of the City, both of which signatures may be facsimile signatures, and by causing the official seal of the City to be affixed hereto which may be a facsimile seal, all as of the date of original issue shown above.

CITY OF ST. PAUL, NEBRASKA

By: \_\_\_\_\_ (Do Not Sign)  
Mayor

ATTEST:

\_\_\_\_\_  
(Do Not Sign)  
City Clerk

(S E A L)

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds authorized by an ordinance passed and approved by the Mayor and Council of the City of St. Paul, Nebraska as described in said bonds.

BOK Financial, N.A., Paying Agent  
and Registrar

By: \_\_\_\_\_ (Do not sign)  
Authorized Officer

(FORM OF ASSIGNMENT)

For value received \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ the within bond and hereby irrevocably constitutes and appoints \_\_\_\_\_, Attorney, to transfer the same on the books of registration in the office of the within mentioned Paying Agent and Registrar with full power of substitution in the premises.

Date: \_\_\_\_\_  
Registered Owner

SIGNATURE GUARANTEED

By: \_\_\_\_\_  
Authorized Officer

Note: The signature(s) of this assignment MUST CORRESPOND with the name as written on the face of the within bond in every particular without alteration, enlargement or any change whatsoever, and must be guaranteed by a commercial bank or a trust company or by a firm having membership on the New York, Midwest or other stock exchange.

Section 8. The Bonds are hereby sold to Piper Sandler & Co. (the "Initial Purchaser") upon the terms set forth in the Agreement approved by the Authorized Officers and the City Treasurer is authorized to deliver the Bonds to the Initial Purchaser upon receipt of the purchase price for the Bonds as set forth in the Agreement plus accrued interest to date of payment. The Bonds are sold to the Initial Purchaser subject to the opinion of Rembolt Ludtke LLP, as Initial Purchaser's bond counsel that the Bonds are lawfully issued; that the Bonds constitute a valid obligation of the City; and that under existing laws and regulations the interest on the Bonds is exempt from both Nebraska state and federal income taxes. Such purchaser and its agents, representatives and counsel (including Initial Purchaser's bond counsel) are hereby authorized to take such actions on behalf of the City as are necessary to effectuate the closing of the issuance and sale of the Bonds, including, without limitation, authorizing the release of the Bonds by the Depository (as defined herein) at closing. The proceeds of the Bonds shall be applied upon receipt for the purposes described in Section 1 hereof. The City may also pay costs of issuance from the proceeds of the Bonds.

Section 9. The City covenants and agrees that it will cause to be levied and collected annually a tax by valuation on all the taxable property in the City, in addition to all other taxes, sufficient in rate and amount to pay the interest on the Bonds herein authorized as the same becomes due and to create a sinking fund to pay the principal of said Bonds when and as such principal becomes due.

Section 10. The City Council hereby authorizes the Mayor and City Clerk, or either of them, to approve and declare final on behalf of the City the preliminary Official Statement prepared with respect to the Bonds and hereby authorizes the Mayor and Clerk or either of them to approve and deliver on behalf of the City a final Official Statement relating to and describing the Bonds. The

officers of the City are further authorized to take any and all actions deemed necessary by them in connection with the carrying out and performance of the terms of this Ordinance.

Section 11. In accordance with the requirements of Rule 15c2-12 of the Securities Exchange Act of 1934 (the “Rule”) promulgated by the Securities and Exchange Commission, the City being the only “obligated persons” other than the City with respect to the Bonds, and being an “obligated person” with respect to no more than \$10,000,000 in aggregate amount of outstanding municipal securities (including the Bonds), agrees that it will provide the following continuing disclosure information to the Municipal Securities Rulemaking Board (the “MSRB”) in an electronic format as prescribed by the MSRB:

- (a) at least annually not later than nine (9) months after the end of the City’s fiscal year, financial information or operating data for the City which is customarily prepared by the City and is publicly available, including the City’s audited financial statements and information of the type included in the audit;
- (b) in a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events with respect to the Bonds:
  - (1) principal and interest payment delinquencies;
  - (2) non-payment related defaults, if material;
  - (3) unscheduled draws on debt service reserves reflecting financial difficulties;
  - (4) unscheduled draws on credit enhancements reflecting financial difficulties;
  - (5) substitution of credit or liquidity providers, or their failure to perform;
  - (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
  - (7) modifications to rights of the holders of the Bonds, if material;
  - (8) bond calls, if material, and tender offers;
  - (9) defeasances;
  - (10) release, substitution, or sale of property securing repayment of the Bonds, if material;
  - (11) rating changes;
  - (12) bankruptcy, insolvency, receivership or similar events of the City (this event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the City in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of

reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City);

- (13) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional Trustee or the change of name of a Trustee, if material.
- (15) incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes subparagraph (15) above, a “financial obligation” means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that “financial obligation” shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

The City has not undertaken to provide notice of the occurrence of any other event, except the events listed above. The City agrees that all documents provided to the MSRB under the terms of this continuing disclosure undertaking shall be in such electronic format and accompanied by such identifying information as shall be prescribed by the MSRB. The City reserves the right to modify from time to time the specific types of information provided or the format of the presentation of such information or the accounting methods in accordance with which such information is presented, to the extent necessary or appropriate in the judgment of the City, consistent with the Rule. The City agrees that such covenants are for the benefit of the registered owners of the Bonds (including Beneficial Owners) and that such covenants may be enforced by any registered owner or Beneficial Owner, provided that any such right to enforcement shall be limited to specific enforcement of such undertaking and any failure shall not constitute an event of default under the Ordinance. The continuing disclosure obligations of the City with regards to the Bonds, as described above, shall cease when none of the Bonds remain outstanding. The foregoing information, data and notices can be obtained from the City Clerk.

Section 12. The City hereby covenants to the purchasers and holders of the Bonds hereby authorized that it will make no use of the proceeds of said Bond issue, including monies held in any sinking fund for the payment of said Bonds, which would cause said Bonds to be arbitrage bonds within the meaning of Sections 103(b) and 148 of the Internal Revenue Code of 1986, as amended (the “Code”) and further covenants to comply with said Sections 103 and 148 and all applicable

regulations thereunder throughout the term of said Bond issue. The City hereby covenants and agrees to take all actions necessary under the Code to maintain the tax-exempt status of interest payable on the Bonds with respect to taxpayers generally but not including insurance companies or corporations subject to the additional minimum tax. The City hereby designates the Bonds as its “qualified tax-exempt obligations” pursuant to Section 265(b)(3)(B)(i)(III) of the Code and covenants and warrants that it does not anticipate issuing tax-exempt obligations in calendar 2022 in an amount in excess of \$10,000,000.

Section 13. In order to promote compliance with certain federal tax and securities laws relating to the bonds herein authorized (as well as other outstanding bonds) the City has previously adopted a Post-Issuance Compliance Policy and Procedures which remain in effect and are applicable to the Bonds.

Section 14. This ordinance shall be published in pamphlet form and take effect as provided by law.

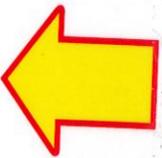
PASSED AND APPROVED this 6th day of September, 2022.

ATTEST:

\_\_\_\_\_  
Mayor  
**Joel M. Bergman**

\_\_\_\_\_  
City Clerk / Deputy Treasurer  
**Connie Jo Beck**

(SEAL)

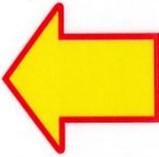


I, the undersigned, City Clerk for the City of St. Paul, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 6, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, publicly announced and posted during such meeting in the room in which such meeting was held.

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City Clerk / Deputy Treasurer  
**Connie Jo Beck**

(SEAL)



## Connie Beck

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**From:** Slaughter, Brad <Bradley.Slaughter@psc.com>  
**Sent:** Wednesday, August 31, 2022 3:12 PM  
**To:** Connie Beck  
**Cc:** Jason White  
**Subject:** Re: Publish Sales Tax Resolution (attached)

Jason,

Thanks for looking at this.

We used the 2025 date simply to list a specific date in which the City could stop collecting the sales tax, due to the bonds being defeased or paid off in escrow.

It seemed as though Joel wanted the city to be able to stop collecting the sales tax as soon as the bonds could be paid off. So we're trying to allow for language for that.

Thanks again you two and stay out of the heat today. Is it fall yet?

### Brad Slaughter

Senior Vice President | Public Finance Investment Banking

### Piper Sandler & Co.

2900 S 70<sup>th</sup> St. Suite 310 Lincoln, NE 68506

D 402 499 3709

E [bradley.slaughter@psc.com](mailto:bradley.slaughter@psc.com)

### [PiperSandler.com](http://PiperSandler.com)

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On Aug 31, 2022, at 2:26 PM, Connie Beck <[cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)> wrote:

Good Afternoon Brad, can you please read City Attorney White's email below; are we ok with the 2025 date RE: Fire Station?

---

**From:** Jason White [<mailto:jason@schaperandwhite.com>]  
**Sent:** Wednesday, August 31, 2022 2:05 PM  
**To:** Connie Beck; Connie Beck  
**Subject:** RE: Publish Sales Tax Resolution (attached)

Connie, not sure you could say it any other way. It's ready for publication. The only thing that struck me is the 2025 date seems pretty short but if not paid going to 20 years should cover it. Good to go. Jason

---

**From:** Connie Beck <[cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org)>  
**Sent:** Wednesday, August 31, 2022 10:47 AM  
**To:** Jason White <[jason@schaperandwhite.com](mailto:jason@schaperandwhite.com)>  
**Subject:** Publish Sales Tax Resolution (attached)  
**Importance:** High

Good morning Attorney White, just a reminder for you to review the attached Resolution for Publication in the Phonograph Herald; will need to know by the end of the day; leaving on vacation tomorrow. Thanks.

*Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6<sup>th</sup> Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286*

---

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**AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR  
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of August 26, 2022 ("Effective Date") between City of St. Paul Fire and Rescue ("Owner") and JEO Consulting Group, Inc. ("Engineer").

Owner's project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Public Information Support for Potential Referendum ("Project").

JEO Project Number: 221674.00

Owner and Engineer further agree as follows:

**ARTICLE 1 - SERVICES OF ENGINEER**

---

**1.01 Scope**

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

**ARTICLE 2 - OWNER'S RESPONSIBILITIES**

---

**2.01 Owner Responsibilities**

- A. Owner responsibilities are outlined in Section 3 of Exhibit B.

**ARTICLE 3 - COMPENSATION**

---

**3.01 Compensation**

- A. Owner shall pay Engineer as set forth in Exhibit A and per the terms in Exhibit B.
- B. **The fee for the Project is: \$5,000 (hourly, not to exceed)**
- C. The Standard Hourly Rates Schedule shall be adjusted annually (as of approximately January 1st) to reflect equitable changes in the compensation payable to Engineer. The current hourly rate schedule can be provided upon request

**SCOPE OF SERVICES**

City of St. Paul Fire and Rescue Public Information Support for Potential Referendum  
**JEO Project Number: 221674.00**

The City of St. Paul is proposing a half-cent local option sales tax increase as part of the funding strategy for constructing a new fire station and associated equipment upgrades. It is anticipated the proposed sales tax increase would appear on the November 2022 ballot. The following scope of work describes the public information and outreach efforts anticipated in support of the potential ballot measure.

**TASKS**

**1. Public Information Support**

The consultant will assist the Fire and Rescue Squad in developing public information materials to help create awareness and understanding of the proposed project and proposed sales tax increase.

- a. **Fact sheets:** The consultant will develop fact sheets that (1) describes the need for the project, (2) details the proposed funding mechanism, and (3) explains the language to appear on the election ballot (i.e., what a “for” vote means and what an “against” vote means).
- b. **Video:** The consultant will develop a short video that serves as a “video tour” of the current fire station. The video will illustrate existing conditions and identify known deficiencies.
- c. **Information boards/posters:** The consultant will develop and provide information boards/posters for use by the city and fire district.

**SERVICES NOT INCLUDED**

- Staff to attend/support public meeting.

**FEE**

The consultant will provide the services described above for an hourly, not-to-exceed amount of \$5,000.

**Hourly Rate Schedule**

Community Engagement Manager	\$160.00
Community Engagement Specialist/Junior Planner	\$100.00
Information and Graphic Designer	\$100.00
Marketing Coordinator (video support)	\$65.00
<i>Note: Cost of telephone calls, travel expenses, mileage, meals, and lodging are included in our hourly rates and fees, and not charged separately.</i>	

**SCHEDULE**

Initiate project tasks	Upon direction from city staff
Project completion	October 7
Early voting begins	20 days prior to election
General Election	November 8, 2022

## Connie Beck

---

**From:** Andrea Gebhart <agebhart@jeo.com>  
**Sent:** Friday, August 26, 2022 10:44 AM  
**To:** Connie Beck  
**Cc:** Andrew Wilshusen; Viv Novotny  
**Subject:** Public Information Support for St Paul Fire and Rescue  
**Attachments:** Agreement for St Paul Fire and Rescue Public Information Support - JEO signed.pdf

Hi Connie,

Andrew followed up with me following your Wednesday evening meeting, and in advance of last night's Fire and Rescue drill and meeting, to give me an idea of what type of public information support St Paul Fire and Rescue would like with the upcoming ballot measure. Please find attached an agreement for your review and signature, pending no revisions.

Let me know if you have any questions. We're looking forward to assisting with this effort!

**Andrea Gebhart, AICP** | *Community Engagement Manager*

o: 402.474.8775 | m: 605.212.0523 | e: agebhart@jeo.com  
JEO Consulting Group | 2000 Q St Ste 500 | Lincoln, NE 68503



ARTICLE 4 - EXHIBITS AND SPECIAL PROVISIONS

4.01 Exhibits

Exhibit A – Scope of Services  
Exhibit B – General Conditions

4.02 Total Agreement

A. This Agreement (consisting of pages 1 to 2 inclusive, together with the Exhibits identified as included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Owner:

Engineer: JEO Consulting Group, Inc.

By: City of St. Paul, NE

Andrea Gebhart

Title: Joel M. Bergman, Mayor

By: Andrea Gebhart

Date Signed: September 6, 2022

Title: Community Engagement Manager

Date Signed: 8/26/2022

Address for giving notices:

Address for giving notices:

704 6th Street

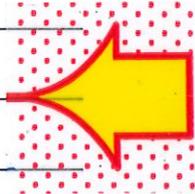
JEO Consulting Group, Inc.

St. Paul, NE 68873

2000 Q Street, Suite 500

Telephone: (308)754-4483

Lincoln, NE 65803



## Connie Beck

---

**From:** Connie Beck  
**Sent:** Friday, August 26, 2022 11:24 AM  
**To:** Becker, Mike; Mark Wilson (MWilson@hcmc.us.com)  
**Cc:** Nate Meyer  
**Subject:** FW: Public Information Support for St Paul Fire and Rescue  
**Attachments:** Agreement for St Paul Fire and Rescue Public Information Support - JEO signed.pdf

**Importance:** High

Good morning Mike, please see the attached JEO Consulting Group, Inc. "Agreement Between Owner and Engineer for Professional Services" RE: Fire Station Public Information Support for Potential Referendum. I will be visiting with Mayor Bergman RE: the signature on this document. Thanks.

---

**From:** Andrea Gebhart [<mailto:agebhart@jeo.com>]  
**Sent:** Friday, August 26, 2022 10:44 AM  
**To:** Connie Beck  
**Cc:** Andrew Wilshusen; Viv Novotny  
**Subject:** Public Information Support for St Paul Fire and Rescue

Hi Connie,

Andrew followed up with me following your Wednesday evening meeting, and in advance of last night's Fire and Rescue drill and meeting, to give me an idea of what type of public information support St Paul Fire and Rescue would like with the upcoming ballot measure. Please find attached an agreement for your review and signature, pending no revisions.

Let me know if you have any questions. We're looking forward to assisting with this effort!

**Andrea Gebhart, AICP** | *Community Engagement Manager*

o: 402.474.8775 | m: 605.212.0523 | e: [agebhart@jeo.com](mailto:agebhart@jeo.com)  
JEO Consulting Group | 2000 Q St Ste 500 | Lincoln, NE 68503



## Connie Beck

---

**From:** L. Lynn Rex <LynnR@lonm.org>  
**Sent:** Thursday, September 1, 2022 6:48 AM  
**To:** Connie Beck  
**Cc:** Brenda Henning; Shirley Riley  
**Subject:** Re: LIGHT Members Meeting: Designation of Voting Member

Thanks again for letting us know the St. Paul City Council will consider an agenda item to designate Mayor Bergman as the representative to vote for St. Paul at the upcoming Members' Meeting of Light ☀️😊. Although Mayor Bergman is a member of the LIGHT Board of Directors, a separate designation is required to vote at the Annual Members' Meeting.

Have a great day!

L. Lynn Rex  
Executive Director  
League of Nebraska Municipalities

On Aug 31, 2022, at 10:41 AM, Connie Beck <cjbeck@cityofstpaulne.org> wrote:

CAUTION: This email originated from outside of the organization.

Lynn, the voting member would be Mayor Joel Bergman for St. Paul, NE according to the LIGHT documents; would this be correct? Thanks.

---

**From:** L. Lynn Rex [mailto:LynnR@lonm.org]  
**Sent:** Wednesday, August 31, 2022 10:21 AM  
**To:** Albion - Andrew Devine; Alicia Koziol (clerk@fortcalhoun.org); Alma; Ashland - Jessica Quady; Auburn; Auburn BPW; Blair - Brenda Wheeler; Chris Shuck (cityofedgar@yahoo.com); Clerk/Treasurer Joan Hultquist (vor68055@gmail.com); Connie Beck; Elmer Armstrong (clerk@scribner-ne.gov); Emerson; Hershey; Joan Lindgren - Village of Ceresco (jlindgren@cerescosne.com); June Went (clerk@cityofhumphrey.com); Kelli Dickes (clerk@madison-NE.com); Kristy Beard (cityclerk@bassettnebr.com); Lisa Schroedl (admin@cityofainsworth.com); Lori Rezny (wilber@diodecom.net); Mark McCoy (laurelca@abbnebraska.com); Pam Vander Veen (wakeclerk@gmail.com); Plattsmouth; Renee Johansen (clerk@cityofosceola.net); Sandy Kruml (skruml@ordne.org); Stephanie James (citywisnersteph@gmail.com); Sutton - Jeff Hofaker; villageofbartley@swnebr.net; Wayne - Betty McGuire; West Point - Tom Goulette  
**Cc:** Michelle Sitorius - Cline Williams; Shirley Riley; Brenda Henning  
**Subject:** LIGHT Members Meeting: Designation of Voting Member

As noted on the League Annual Conference program, the Annual Members Meeting of LIGHT will be from 9:15-10:15 a.m. on Friday, Sept. 16, at the Cornhusker Marriott Hotel in Lincoln.

Pursuant to LIGHT's Bylaws (Article IV, Section 6), each member municipality which executed LIGHT's Interlocal Agreement is entitled to designate a municipal official as a "Voting Member" at the Members Meeting. **"Any such representative entitled to cast the vote for the Voting Member (municipality) shall be designated by a resolution or motion of the respective governing body of the Voting Member (municipality)."**

**Please place the following on an upcoming agenda for your city council/village board to consider so your municipality has a representative entitled to vote at LIGHT's Members Meeting:**

*"Consider approval of a motion to designate \_\_\_\_\_ (name of municipal official) to represent \_\_\_\_\_ (name of municipality) at the Annual Members Meeting of the League Insurance Government Health Team (LIGHT)."*

Thank you so much for placing this item on an upcoming agenda. We look forward to visiting with you at the Annual Conference.

**L. Lynn Rex**

***Ex-Officio, Non-Voting LIGHT Board Member***

**Executive Director of the League of Nebraska Municipalities (LIGHT**

***Administrator)***

1335 L Street

Lincoln, NE 68508

Phone: 402-476-2829

Fax: 402-476-7052

[lynnr@lonm.org](mailto:lynnr@lonm.org)

Vincent Christensen



363 N Elm Street  
Grand Island NE 68801

# Invoice

Date	Invoice #
5/5/2022	42179

Bill To
City of St Paul 609 Howard Ave St Paul, NE 68873

Ship To
City of St Paul 609 Howard Ave St Paul, NE 68873

Project Number	Terms	Rep	Work Date
CS30231	Due on receipt	JB	5/5/2022

Quantity	Item Code	Description	Price Each	Amount
		Manufacture and Install: (2) Double faced illuminated ground monument signs to read: "Welcome to St Paul- Our Big, Little Community". Sign size is 5'6" x 14' @ 8'8' OAH. Cabinet to be made of aluminum skin over angle iron frame with routed aluminum faces with white acrylic attached to back of face. 3M vinyl graphics applied. Hyper blue & Golden Yellow and copy per customers request. LED internal illumination. Includes steel support pole, excavations and concrete for brick pad and columns (by others). Electrical to base of the sign with final hook up by others. \$35,000.00 plus fees		
	Customer Deposit	Customer Deposit	17,500.00	17,500.00
			<b>Subtotal</b>	<b>\$17,500.00</b>

A 3% fee will be added for any credit or debit card payments.

bookkeeping@tricitysign.com  
308-384-6335-P  
308-384-0483-Fax

Payment remit address:  
Tri-City Sign Company  
363 N Elm St  
Grand Island, NE 68801

*Keno*  
*Sches Tax*

<b>Payments/Credits</b>	\$0.00
<b>Sales Tax (6.5%)</b>	\$0.00
<b>Balance Due</b>	<b>\$17,500.00</b>



w/o

PROPOSAL: 12126

363 N. Elm GRAND ISLAND, NE. 68801-4650  
Phone: (308) 384-6335 Fax: (308) 384-0483

DATE: 03/11/2022

**Customer Information**

Name; Address; City, State, Zip

**Job Location**

Or Ship To Address

**Billing Address**

Name; Address; City, State, Zip

City of St. Paul Economic Development 609 Howard Ave. St. Paul, NE 68873		City of St. Paul Economic Development 609 Howard Ave. St. Paul, NE 68873		City of St. Paul Economic Development 609 Howard Ave. St. Paul, NE 68873	
Customer Phone:	402-630-0475	Customer Fax:		Email:	

TRICITY SIGN COMPANY will furnish buyer with one or more hereinafter described signs according to drawing number \_\_\_\_\_ and according to the terms and conditions hereunder.

Per: Welcome to St. Paul – Ground Monuments

- 1) Manufacture and Install (2) double face illuminated Ground Monument signs to read: Welcome to St. Paul – Our Big, Little Community. Sign size: 5'-6" x 14' at 8'-8" over all Height. Cabinet to be Alum skin over angle Iron frame, with Routed alum faces with white acrylic attached to back of face. 3-M vinyl applied graphics. Colors & Copy as per customers specs. LED internal illumination. Includes- Steel Support Pole- Excavation & Concrete for brick pad & columns (by others). Electrical to base of sign, with final hook up by others.

Price for 1.....\$17,500.00  
 Price for 2.....\$35,000.00 + Sales Tax Permit by owner

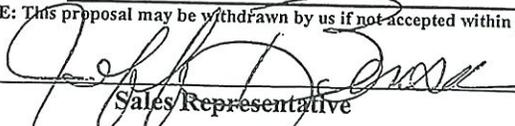
Terms: 1/2 down payment, balance due upon completion

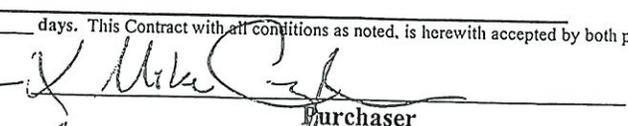
Due June 15, 2022

- A 3% convenience fee for any credit or debit card transactions
- 50% down payment, balance due upon completion
- Final electrical hook up to be completed by others
- Sales Tax Status: Taxable \_\_\_\_\_ Exempt \_\_\_\_\_ Sales Tax # \_\_\_\_\_ State \_\_\_\_\_
  - In the event of excavating the pole sign footing hole, if there is rock, excessive debris and rock, unstable soil that will require additional excavation, hauling and forming for the concrete footing, additional engineering, rebar and concrete, all work will proceed on a time and material basis until the poles are set and footing is poured.

All signs are custom built products and, at the option of seller, require payment in advance with order. Installation price is due upon installation. It is the responsibility of the purchaser to provide electrical power to the sign and to provide the final hookup.

NOTE: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days. This Contract with all conditions as noted, is herewith accepted by both parties.

  
 Sales Representative  
 TRI-CITY SIGN COMPANY

  
 Purchaser  
 By St Paul Development Corp  
 Title Exec. Director  
 Guaranteed By \_\_\_\_\_

By \_\_\_\_\_ Jeff Benson  
 Title \_\_\_\_\_ Sales  
 Acceptance Date \_\_\_\_\_

CITY OF SAINT PAUL, NEBRASKA  
704 6<sup>TH</sup> STREET  
SAINT PAUL, NEBRASKA 68873

RESOLUTION 2022- 19

WHEREAS, the City of Saint Paul, Nebraska is a City of the Second Class recognized by Nebraska Revised Statute, 17-501, as a Municipal Corporation of the State of Nebraska, and

WHEREAS, no historical document exists to establish when the City of Saint Paul, Nebraska was officially incorporated, and

WHEREAS, the City of Saint Paul, Nebraska is an applicant for certain United States Government grants and loans, and

WHEREAS, a condition of said grants and loans require an official document recognizing the date of legal status for the City of Saint Paul's existence, and

WHEREAS, the date of **May 9, 1871** has been recognized by the City of Saint Paul historically as the date of the official incorporation by the City of Saint Paul, Nebraska as a municipal corporation of the State of Nebraska.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL FOR THE CITY OF SAINT PAUL, NEBRASKA, TO WIT:

The date of official incorporation by the City of Saint Paul, Nebraska 704 6<sup>th</sup> Street, Saint Paul, Nebraska 68873 as a municipal corporation of the State of Nebraska is hereby established and recognized as May 9, 1871. The City of Saint Paul, Nebraska is located at 704 6<sup>th</sup> Street, Saint Paul, Nebraska 68873.

---

Joel M. Bergman, Mayor

---

Connie Jo Beck, City Clerk/Deputy Treasurer

(SEAL)

## **17-501. Cities of the second class and villages; powers; board of public trust; members; duties.**

Cities of the second class and villages shall be bodies corporate and politic and shall have power (1) to sue and be sued; (2) to contract or be contracted with; (3) to acquire and hold real and personal property within or without the limits of the city or village, for the use of the city or village, convey property, real or personal, and lease, lease with option to buy, or acquire by gift or devise real or personal property; and (4) to receive and safeguard donations in trust and may, by ordinance, supervise and regulate such property and the principal and income constituting the foundation or community trust property in conformity with the instrument or instruments creating such trust. The city council of any city of the second class or the village board of trustees may elect a board of five members, to be known as a board of public trust, who shall be residents of such city or village and whose duties shall be defined by ordinance and who shall have control and management of such donations in trust, in conformity with such ordinance. At the time of the establishment of the board of public trust, one member shall be elected for a term of one year, one for a term of two years, one for a term of three years, one for a term of four years, and one for a term of five years, and thereafter one member shall be elected each year for a term of five years. Vacancies in the membership of the board of public trust shall be filled in like manner as regular members of the board of public trust are elected.

**Source:** Laws 1879, § 56, p. 206; R.S.1913, § 5080; Laws 1917, c. 100, § 1, p. 264; C.S.1922, § 4252; C.S.1929, § 17-401; Laws 1933, c. 29, § 1, p. 206; Laws 1935, Spec. Sess., c. 10, § 6, p. 75; Laws 1937, c. 30, § 1, p. 153; Laws 1941, c. 25, § 1, p. 120; Laws 1941, c. 130, § 14, p. 498; C.S.Supp.,1941, § 17-401; Laws 1943, c. 34, § 1, p. 152; R.S.1943, § 17-501; Laws 1971, LB 32, § 3; Laws 2005, LB 626, § 3; Laws 2017, LB133, § 117.

### **Annotations**

Right of city to employ special counsel may be implied from power to sue and be sued. *Meeske v. Baumann*, 122 Neb. 786, 241 N.W. 550 (1932), 83 A.L.R. 131 (1932).

Village may bring suit in equity to declare a stockyard a public nuisance and to enjoin the same. *Village of Kenesaw v. Chicago, B. & Q. R. R. Co.*, 91 Neb. 619, 136 N.W. 990 (1912).

Power of city of second class to contract is not made dependent upon its having previously provided funds with which to pay for that which it contracts. *Slocum v. City of North Platte*, 192 F. 252 (8th Cir. 1911).

# **NEBRASKA DATE BOOK**

**INCORPORATED MUNICIPALITIES  
AND CREATED COUNTIES**

**APRIL 2001**

**37<sup>th</sup> state**

**STATEHOOD 01 MAR 1867  
TERRITORY 30 MAY 1854**

**Beginnings of Local Government in Nebraska  
Counties & Municipalities  
Listed Alphabetically by Name  
Chronologically by Date**

**Compiled by**

**GERALD DAVENPORT**

**DAVENPORT GEOGRAPHIC  
INFORMATION SERVICE**

# NEBRASKA DATE BOOK

## **FOREWORD**

**This reference work has been prepared to list the current local governments in Nebraska, which consists of counties, cities and villages authorized by the State. It also shows these governments in the order of their legal "birth" as local governments. These are NOT founding or settlement dates that occurs earlier. This is one of a series of state listings. The purpose of this research is to compare the chronological development of local governments, not only in Nebraska, but also in all the other 49 states. It is also the purpose of this endeavor to make this type of information available in one source for historians, geographers, political scientists, public administrators and for commercial use.**

## **ACKNOWLEDGEMENTS**

**I am indebted to many organizations and individuals for the data listed in this report. Especially noteworthy is Patricia Churray of the Nebraska State Historical Society; the offices of the Nebraska Association of Governments; League of Nebraska Municipalities; county clerks; public libraries and various historical societies. I am also grateful to my wife, Glenda, for helping me in the tedious job of proofing and double-checking.**

## **ERRORS AND OMISSIONS**

**In any endeavor dealing with dates and names, errors will occur due to mistakes by the source, by the transmitter, and by the researcher preparing the document; therefore, I cannot guarantee the accuracy of each date or spelling. Every attempt has been made to present the correct information. There is concern that public agencies wanted to give the founding dates or platted maps dates as their date of incorporation. Most of these were caught; however, some may not have been corrected. Many of the cities were once villages and they may have reported**

## NEBRASKA DATE BOOK

**not the village date but the city incorporation date. I would appreciate any errors be brought to my attention so that subsequent editions may be corrected.**

**Omissions in this publication are either shown as "\_\_\_\_", indicating information not found, or "—" indicating that the local or state agencies were not able to furnish or verify the information. Obviously, I would appreciate being informed, by proper documentation, of this information.**

**Please address corrections or omissions to the address shown on the back page of this document.**

**GERALD DAVENPORT  
Urban Geographer**

**APR 2001**

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<b>Foreword, Acknowledgements, Errors and Omissions</b>	<b>i</b>
<b>Contents</b>	<b>iii</b>
<b>Created Counties</b>	
<b>Alphabetical Order</b>	<b>NECOA 1</b>
Includes the county seat, whether the county seat is incorporated and the date of legal creation of the county.	
<b>Chronological Order</b>	<b>NECOC 1</b>
Shows counties in the order they were legally created, whether they were created by a previous territorial government or by the present state. Includes notes regarding chronological order.	
<b>Incorporated Municipalities</b>	
<b>Alphabetical Order</b>	<b>NEMUA 1</b>
Includes class of municipality, whether it is a county seat and the name of the county in which the municipality is located and the incorporation date.	
<b>Chronological Order</b>	<b>NEMUC 1</b>
Shows municipalities in the order they were incorporated, whether they were created by a previous territorial government or by the present state.	

### NOTES

Maps are not included to hold costs down. Maps showing counties and municipalities are available from the state highway department, auto clubs, or commercial sources. BEWARE! unincorporated communities are also shown on most maps.

NEBRASKA DATE BOOK

INCORPORATED MUNICIPALITIES

ALPHABETICAL ORDER

MUNICIPALITY	CLASS	COUNTY	INCORP.
ABIE	VL	BUTLER	20 MAY 1902
ADAMS	VL	GAGE	10 MAR 1892
AINSWORTH	CS,2C	BROWN	11 DEC 1883
ALBION	CS,2C	BOONE	27 FEB 1882
ALDA	VL	HALL	-- --- 1916
ALEXANDRIA	VL	THAYER	23 JUN 1881
ALLEN	VL	DIXON	16 MAY 1893
ALLIANCE	CS,1C	BOX BUTTE	28 MAR 1888
ALMA	CS,2C	HARLAN	26 JLY 1881
ALVO	VL	CASS	05 JLY 1910
AMHERST	VL	BUFFALO	18 JUN 1894
ANOKA	VL	BOYD	08 MAR 1893
ANSELMO	VL	CUSTER	13 JAN 1887
ANSLEY	VL	CUSTER	09 JUN 1879
ARAPAHOE	2C	FURNAS	03 OCT 1885
ARCADIA	VL	VALLEY	04 APR 1882
ARLINGTON	2C	WASHINGTON	09 FEB 1909
ARNOLD	2C	CUSTER	01 MAR 1944
ARTHUR	CS,VL	ARTHUR	02 FEB 1870
ASHLAND	2C	SAUNDERS	30 MAR 1889
ASHTON	VL	SHERMAN	01 MAY 1884
ATKINSON	2C	HOLT	10 MAR 1908
ATLANTA	VL	PHELPS	06 JUN 1882
AUBURN	CS,2C	NEMAHA	03 JLY 1877
AURORA	CS,2C	HAMILTON	02 SEP 1884
AVOCA	VL	CASS	14 DEC 1885
AKTELL	VL	KEARNEY	01 MAY 1883
AYR	VL	ADAMS	
BANCROFT	VL	CUMING	14 APR 1884
BARADA	VL	RICHARDSON	-- --- 1896
BARNESTON	VL	GAGE	17 MAY 1884
BARTLETT	CS,VL	WHEELER	-- NOV 1885
BARTLEY	VL	RED WILLOW	07 JUN 1887
BASSETT	CS,2C	ROCK	08 FEB 1887
BATTLE CREEK	2C	MADISON	21 FEB 1873
BAYARD	2C	MORRILL	-- JAN 1888
BAZILE MILLS	VL	KNOX	13 JLY 1889
BEATRICE	CS,1C	GAGE	29 OCT 1858
BEAVER CITY	CS,2C	FURNAS	03 MAY 1887
BEAVER CROSSING	VL	SEWARD	15 JUN 1892
BEE	VL	SEWARD	04 JAN 1902
BEEMER	VL	CUMING	29 JLY 1886
BELDEN	VL	CEDAR	01 AUG 1890
BELGRADE	VL	NANCE	04 DEC 1900
BELLEVUE	1C	SARPY	15 MAR 1855
BELLWOOD	VL	BUTLER	05 JUN 1885

## NEBRASKA DATE BOOK

SAINT EDWARD	2C	BOONE	06 OCT 1884
SAINT HELENA	VL	CEDAR	20 OCT 1858
SAINT PAUL	CS, 2C	HOWARD	09 MAY 1871
SALEM	VL	RICHARDSON	10 FEB 1857
SANTEE	VL	KNOX	28 FEB 1974
SARGENT	2C	CUSTER	02 APR 1884
SARONVILLE	VL	CLAY	29 NOV 1882
SCHUYLER	CS, 2C	COLFAX	12 MAY 1873
SCOTIA	VL	GREELEY	11 JUN 1885
SCOTTSBLUFF	1C	SCOTTS BLUFF	19 JUN 1900
SCRIBNER	2C	DODGE	01 APR 1882
SENECA	VL	THOMAS	17 JUN 1918
SEWARD	CS, 1C	SEWARD	05 APR 1870
SHELBY	VL	POLK	27 OCT 1985
SHELTON	VL	BUFFALO	15 DEC 1881
SHICKLEY	VL	FILLMORE	20 MAR 1888
SHOLES	VL	WAYNE	-- --- 1913
SHUBERT	VL	RICHARDSON	14 DEC 1883
SIDNEY	CS, 1C	CHEYENNE	08 OCT 1884
SILVER CREEK	VL	MERRICK	26 MAY 1885
SMITHFIELD	VL	GOSPER	
SNYDER	VL	DODGE	30 JLY 1886
SOUTH BEND	VL	CASS	02 DEC 1885
SOUTH SIOUX CITY	1C	DAKOTA	04 JUN 1887
SPALDING	VL	GREELEY	23 SEP 1875
SPENCER	VL	BOYD	05 APR 1891
SPRAGUE	VL	LANCASTER	25 SEP 1913
SPRINGFIELD	2C	SARPY	26 FEB 1882
SPRINGVIEW	CS, VL	KEYA PAHA	-- --- 1887
STAMFORD	VL	HARLAN	06 AUG 1907
STANTON	CS, 2C	STANTON	14 NOV 1881
STAPLEHURST	VL	SEWARD	22 AUG 1884
STAPLETON	CS, VL	LOGAN	16 JAN 1913
STEELE CITY	VL	JEFFERSON	03 FEB 1879
STEINAUER	VL	PAWNEE	01 JAN 1888
STELLA	VL	RICHARDSON	-- AUG 1881
STERLING	VL	JOHNSON	08 JLY 1876
STOCKHAM	VL	HAMILTON	01 AUG 1887
STOCKVILLE	CS, VL	FRONTIER	26 SEP 1884
STRANG	VL	FILLMORE	03 NOV 1886
STRATTON	VL	HITCHCOCK	17 JLY 1882
STROMSBURG	2C	POLK	27 AUG 1883
STUART	VL	HOLT	12 JAN 1884
SUMNER	VL	DAWSON	12 MAY 1893
SUPERIOR	2C	NUCKOLLS	04 AUG 1879
SURPRISE	VL	BUTLER	07 OCT 1902
SUTHERLAND	VL	LINCOLN	-- APR 1905
SUTTON	2C	CLAY	
SWANTON	VL	SALINE	31 MAY 1887
SYRACUSE	2C	OTOE	21 SEP 1871
TABLE ROCK	VL	PAWNEE	04 JAN 1860
TALMAGE	VL	OTOE	07 MAR 1882
TARNOV	VL	PLATTE	16 JUN 1905
TAYLOR	CS, VL	LOUP	07 FEB 1911
TECUMSEH	CS, 2C	JOHNSON	04 FEB 1867

# NEBRASKA DATE BOOK

## INCORPORATED MUNICIPALITIES

### CHRONOLOGICAL ORDER

INCORP.	MUNICIPALITY	COUNTY
18 JUN 1854	BROWNVILLE	NEMAHA
01 OCT 1854	TEKAMAH	BURT
23 FEB 1855	BELLEVUE	SARPY
02 MAR 1855	NEBRASKA CITY	OTOE
14 MAR 1855	PLATTSMOUTH	CASS
-- JAN 1856	FORT CALHOUN	WASHINGTON
22 JAN 1857	NEMAHA	NEMAHA
02 FEB 1857	OMAHA	DOUGLAS
10 FEB 1857	SALEM	RICHARDSON
13 FEB 1857	LOUISVILLE	CASS
03 MAY 1857	CRAB ORCHARD	JOHNSON
-- --- 1857	BLUE SPRINGS	GAGE
08 JAN 1858	RULO	RICHARDSON
05 APR 1858	DAKOTA CITY	DAKOTA
20 OCT 1858	SAINT HELENA	CEDAR
29 OCT 1858	BEATRICE	GAGE
04 NOV 1858	PAWNEE CITY	PAWNEE
04 JAN 1860	TABLE ROCK	PAWNEE
13 JAN 1860	PERU	NEHAMA
01 MAY 1862	DECATUR	BURT
02 JAN 1864	JACKSON	DAKOTA
11 FEB 1865	COLUMBUS	PLATTE
04 FEB 1867	TECUMSEH	JOHNSON
12 FEB 1867	FALLS CITY	RICHARDSON
25 JUN 1867	ULYSSES	BUTLER
29 JUL 1867	LINCOLN	LANCASTER
17 MAY 1869	WEST POINT	CUMING
07 AUG 1869	BLAIR	WASHINGTON
02 FEB 1870	ASHLAND	SAUNDERS
05 APR 1870	SEWARD	SEWARD
06 DEC 1870	WEeping WATER	CASS
04 APR 1871	PONCA	DIXON
09 MAY 1871	SAINT PAUL	HOWARD
03 JUN 1871	FREMONT	DODGE
10 JUN 1871	UNADILLA	OTOE



**Pete Ricketts**  
Governor

## STATE OF NEBRASKA

OFFICE OF THE GOVERNOR  
P.O. Box 94848 • Lincoln, Nebraska 68509-4848  
Phone: (402) 471-2244 • [pete.ricketts@nebraska.gov](mailto:pete.ricketts@nebraska.gov)

August 17, 2022

Dear Nebraska Stakeholders,

This letter is written in response to your August 10, 2022, correspondence regarding broadband activities in Nebraska. I appreciate your keen interest in this issue. Please be assured that our Broadband Working Group is actively working to ensure that Nebraska best utilizes the available broadband resources provided by the federal government. As well, our lead, Patrick Redmond is working to ensure that all actions taken fit within the guidance provided in the federal Notices of Funding Opportunities (NOFOs) and the federal statutes issued in the Infrastructure Investment and Jobs Act (IIJA).

To clarify, the Broadband Equity Access and Deployment "BEAD" program NOFO does not mandate that states establish a new broadband office. Rather, the federal funding guidance provides that it is a potential eligible use of funds to establish a broadband office that oversees broadband programs and deployment, but not a requirement. In Nebraska, we have chosen to utilize the Broadband Working Group in order to maximize the expertise of the OCIO, Public Service Commission and State Budget Office. You state in your letter that the Middle Mile program mandates applicants coordinate and consult with the Broadband Office. What the Middle Mile NOFO actually mandates is that the prospective non-State and non-Tribal Government applicants must coordinate and consult with the State Broadband Office or *other coordinating body*. In Nebraska, that means coordinating with our Broadband Working Group led by Patrick Redmond.

Attached to this letter please find the timelines that have been established by the Broadband Working Group. These timelines have been developed to ensure proper coordination with stakeholders can occur prior to the September 30, 2022, application deadline.

Consultation with other states has demonstrated that many intend to not create a new Broadband Office and instead utilize existing resources to meet the demands of these new programs. We will continue to update and accept feedback from key stakeholders to ensure these programs are successful.

Patrick and the Broadband Working Group look forward to meeting with you soon to discuss the upcoming Middle Mile program deadlines and other pertinent questions.

Sincerely,

Pete Ricketts  
Governor

# Nebraska IIJA Broadband Timeline

## *External Events*

### Overview

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The three main broadband programs in IIJA are the Broadband Equity, Access, and Deployment (BEAD), the Digital Equity, and the Middle Mile program. Each of these programs operate on independent timelines. It is important to note that all dates mentioned are estimates and dependent on approval and decisions made by National Telecommunications and Information Administration (NTIA).

### Broadband Equity, Access, and Deployment (BEAD)

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The BEAD program will be distributed by the PSC through the existing structure of the Nebraska Broadband Bridge Program. Nebraska's funds will be received once the submitted plan is approved by the federal government. In addition, funding is contingent upon the completion of federal broadband maps, which have been delayed until 2023.

- **2022**
  - Mid October- Mid November
    - Initial planning request approved, and federal funds received;
    - Once the funds are received, we will determine specific dates for external activities.
- **2023**
  - January – June
    - Regional meetings, listening sessions, and other outreach activities will occur.
  - July/August
    - Initial distribution proposal will be submitted.
  - August
    - 5-year action plan will be submitted.
  - Early Fall
    - First BEAD grant cycle will be initiated.

# NEBRASKA IJA BROADBAND TIMELINE

## External Events

### Digital Equity

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The expected award date for the Digital Equity Planning Grant is 9/29/22.

- **2022**
  - August/September
    - Initiate first contact with Stakeholders
    - Tribal outreach calls
  - October/November
    - Outreach to Libraries, Senior Centers, AARP Nebraska, Nebraska Farm Bureau, State Unit on Aging, and other stakeholders as deemed necessary.
  - October - February
    - Listening Sessions with Covered Populations
    - Tribal Consultations
- **2023**
  - May
    - Digital Equity statewide Planning Conference
  - June
    - State/local strategies development completed
  - September 29
    - Digital Equity Plan is finalized and submitted to NTIA

### Middle Mile

---

The Middle Mile Program will be developed by working in close coordination with stakeholders and non-government applicants.

- **2022**
  - August 22 - September 29
    - Work with stakeholders to develop competitive applications
    - Coordinate and consult with prospective non-state and non-tribal government applicants.
  - September 30
    - Applications submitted for federal consideration.
- **2023**
  - February 16
    - Federal review is completed.
  - March 1
    - First available award date.

## Connie Beck

---

**From:** brendah@lonm.org  
**Sent:** Wednesday, August 17, 2022 4:52 PM  
**To:** Connie Beck  
**Subject:** NTIA Funding for Broadband in Nebraska

The Governor's office sent an update on broadband programs following his monthly briefing with League members. [Click here](#) for the update.

### **Lynn Rex, Christy Abraham and Lash Chaffin**

League of Nebraska Municipalities  
1335 L Street  
Lincoln, NE 68508  
Phone: 402-476-2829  
Fax: 402-476-705

This e-mail was sent from League Of Nebraska Municipalities ([brendah@lonm.org](mailto:brendah@lonm.org)) to [cjbeck@cityofstpaulne.org](mailto:cjbeck@cityofstpaulne.org).



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League Of Nebraska Municipalities, 1335 L St. Lincoln NE 68508, Phone Number: (402) 476-2829, Fax Number: (402) 476-7052, Email Address: [EthanN@lonm.org](mailto:EthanN@lonm.org), Website : [www.lonm.org](http://www.lonm.org)

---

**From:** Woltemath, Mary <Mary.Woltemath@nebraska.gov>  
**Sent:** Wednesday, August 17, 2022 2:43 PM  
**To:** brucer@nefb.org; L. Lynn Rex; RexLLR@lonm.org; APollock@remboltlawfirm.com  
**Cc:** Goins, Anthony; Toner, Ed; Watermeier, Dan  
**Subject:** NTIA Funding for Broadband in Nebraska  
**Attachments:** Broadband Stakeholders Letter.pdf; Nebraska IJJA Broadband Timeline - External Events.docx

CAUTION: This email originated from outside of the organization.

Good Afternoon,

The attached letter is being delivered to each of you individually. Please distribute to the other cosigners of the original letter.

Thank you for your assistance,

**Mary Woltemath**

Admin. Assist. to Governor Ricketts

**Office of Governor Pete Ricketts**

OFFICE 402-471-1964

[mary.woltemath@nebraska.gov](mailto:mary.woltemath@nebraska.gov)

[governor.nebraska.gov](http://governor.nebraska.gov) | [Facebook](#) | [Twitter](#)

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# BroadbandUSA

National Telecommunications and Information Administration

Contact Us

[Home](#)

## Broadband Equity, Access, and Deployment (BEAD) Program

The **Broadband Equity, Access, and Deployment (BEAD) Program**, provides \$42.45 billion to expand high-speed internet access by funding planning, infrastructure deployment and adoption programs in all 50 states, Washington D.C., Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

### **Notice of Funding Opportunity (NOFO)**

[Program Application Guidance](#)  
[Program Application Checklist and Packet](#)  
[SAMPLE Application Narrative and Budget Documents](#)  
[NTIA Grants Portal](#)  
[Key Dates](#)

### **Frequently Asked Questions for BEAD program**

Includes frequently asked questions with answers. This resource was developed in response to inquiries from you and will be updated frequently. If you do not see the answer to your question please submit to [internetforall@ntia.gov](mailto:internetforall@ntia.gov). This update was made 6-6-2022.

[Pre-NOFO Technical Assistance](#)

[Program Webinars & Events](#)

## **Pre-NOFO Technical Assistance**

Resources intended to assist prospective applicants prepare grant applications



## Broadband Equity Access and Deployment (BEAD) Grant Program Letter of Intent and Initial Planning Funds Application Templates

*These materials have been compiled to support your work in completing the Letter of Intent and **Initial Planning Funds Grant Application** for NTIA's Broadband Equity Access and Deployment (BEAD) Grant program. All Letters of Intent and Initial Planning Fund application materials must be submitted through the NTIA Grants Portal (<https://grants.ntia.gov>), however Eligible Entities are encouraged to use these forms and templates to prepare their submissions to NTIA. Note that some forms and templates will be uploaded directly in the original file format to the NTIA Grants Portal (NGP) and others will be directly entered into the NGP.*

Prior to being able to submit an application for Initial Planning Funds, the Eligible Entity must submit a Letter of Intent. Once the Letter of Intent is submitted, the Eligible Entity may submit an application for Initial Planning Funds. **You can find a copy of the Letter of Intent Template in the BEAD Initial Planning Funds ZIP folder.** The Initial Planning Funds application must include the following:

### Project Summary

Input into NTIA Grants Portal

- This item will be completed by the applicant, in narrative format, to provide an overview of how the applicant intends to use awarded funds. Applicants are limited to 1000 words for their Project Narrative. Further guidance for developing the Project Narrative can be found in the BEAD Initial Planning Funds Application Guidance.

### SF-424 Application for Federal Assistance

Input into NTIA Grants Portal ([Fillable Form](#))

- This form will be filled out directly in the NTIA Grants Portal. You can find a copy of this form in the BEAD Initial Planning Funds Zip folder and instructions for completing the SF 424 can be found in the BEAD Initial Planning Funds Application Guidance. Applicants are encouraged to complete this form as a DRAFT prior to inputting the form contents in the NTIA Grants Portal.

### SF-424C Budget/Construction Programs

Input into NTIA Grants Portal ([Fillable Form](#))

- This form will be filled out directly in the NTIA Grants Portal. You can find a copy of this form in the BEAD Initial Planning Funds Zip folder and instructions for completion can be found in the BEAD Initial Planning Funds Application Guidance. Applicants are encouraged to complete this form as a DRAFT prior to inputting the form contents in the NTIA Grants Portal.

## Budget Narrative

Upload by Applicant (Template Use Required)

- Applicants will create and submit a budget narrative that adequately describes all proposed activities and costs for their grant-funded project. **Applicants must complete the file template (found in the BEAD Initial Planning Funds ZIP folder) fill in all required information and upload the file.** The file must be uploaded as a Word file, and not converted to a PDF. You can find additional guidance in the BEAD Initial Planning Funds Application Guidance.

## Detailed Budget

Upload by Applicant (Template use Required)

- Applicants are required to submit a Detailed Budget Justification to provide general budget information and detailed project costs. The applicant must use the Microsoft Excel file template (**found in the BEAD Initial Planning Funds ZIP folder**), fill in all required information, and upload the file to the NTIA Grants Portal. Additional instructions for completing the Detailed Budget Justification can be found in Initial Planning Funds Application Guidance.

## CD-511 Certification Regarding Lobbying

Upload by Applicant (Fillable Form Required)

- The applicant must upload a completed form that certifies that the Federal fund *have not* and *will not* be used for lobbying in connection with this request for Federal financial assistance. A fillable Form CD-511 can be found in found in the BEAD Initial Planning Funds ZIP folder.

## Standard Form LLL Disclosure of Lobbying

Upload by Applicant (Fillable Form Required, if Applicable)

- Standard Form-LLL must be completed and submitted for those applicants that need to disclose lobbying activities that have been secured to influence the outcome of a Federal action. A fillable Form SF-LLL can be found in found in the BEAD Initial Planning Funds ZIP folder.

# Broadband Equity, Access & Deployment Program (BEAD)

## Frequently Asked Questions (FAQs)

The Broadband, Equity, Access & Deployment Program (BEAD)<sup>1</sup> provides federal funding to make grants to Eligible Entities for broadband planning, deployment, mapping, equity, and adoption projects and activities. The following Frequently Asked Questions (FAQs) are intended to clarify and provide guidance on information set forth in the Notice of Funding Opportunity (NOFO) on May 13, 2022. NTIA will update this document on a periodic basis as further questions arise. Questions may be submitted to [BEAD@ntia.gov](mailto:BEAD@ntia.gov).

*The below FAQs are for informational purposes only and are intended solely to assist potential applicants in better understanding the NTIA BEAD Program and the application requirements set forth in the Notice of Funding Opportunity (NOFO) for this program. The FAQs do not and are not intended to supersede, modify, or otherwise alter applicable statutory or regulatory requirements, or the specific application requirements set forth in the NOFO. In all cases, statutory and regulatory mandates, and the requirements set forth in the NOFO, shall prevail over any inconsistencies contained in the below FAQs.*

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<sup>1</sup> Authorized by the Infrastructure Investment and Jobs Act of 2021, Division F, Title I, Section 60102, Public Law 117-58, 135 Stat. 429 (November 15, 2021), also known as the Bipartisan Infrastructure Law.

# 1 Program Overview and Eligibility

## 1.1 Who can apply for funding under the BEAD program?

Any State of the U.S., the District of Columbia, Puerto Rico, American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands are considered “Eligible Entities” under the BEAD program and may apply for funding.

## 1.2 Can U.S. territories / the District of Columbia apply for funding under the BEAD program?

Yes, BEAD funds are available for use by U.S. territories and the District of Columbia.

## 1.3 What are the eligible uses of general funds (i.e., funds not including planning funds) for BEAD?

Subject to the prioritization scheme included in the NOFO, BEAD funds may be used for the purposes listed below. A complete list of the eligible uses of funds is included in the NOFO at Sections IV.B.7.a.(ii) and (iii).

1. Deploying and/or upgrading broadband network facilities in connection with an Unserved Service Project or an Underserved Service Project;
2. Deploying and/or upgrading broadband network facilities to provide or improve service to an eligible community anchor institution;
3. Data collection, broadband mapping, and planning to the extent necessary beyond the planning fund allocation to facilitate the goals and deliverables of the BEAD Program;
4. Installing internet and Wi-Fi infrastructure or providing reduced-cost broadband within a multi-family residential building, with priority given to a residential building that has substantial share of unserved households or is in a location in which the percentage of individuals with a household income that is at or below 150 percent of the poverty line<sup>2</sup> applicable to a family of the size involved is higher than the national percentage of such individuals;
5. Broadband adoption, including programs to provide affordable internet-capable devices;
6. Training and workforce development; and
7. Other uses, including other Digital Equity programs not already included above, proposed by Eligible Entities and approved in advance in writing by the Assistant Secretary that support the goals of the Program.<sup>3</sup>

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<sup>2</sup> As determined under Section 673(2) of the Community Services Block Grant Act (42 U.S.C. § 9902(2)).

<sup>3</sup> Requests for approval of uses not listed here should be made in writing to the Assistant Secretary and submitted through the appropriate Federal Program Officer. Eligible Entities should make such requests on a timely basis to facilitate resolution prior to point at which the Eligible Entity seeks to make the expenditure or expenditures at issue.

**1.4 What are the core milestones for the BEAD program and what does an Eligible Entity need to submit by when?**

In creating the BEAD program, the Bipartisan Infrastructure Law created a multi-step, multi-year process. NTIA will work as expeditiously as possible to effectively implement the program. The chart below summarizes the key milestones of the BEAD Program and additional information about program sequencing can be found in Section IV.B. of the NOFO:

Stage	Description
Letter of Intent	<b>July 18, 2022</b> , is the deadline for an Eligible Entity to submit a Letter of Intent to participate in the Program.
Request for Initial Planning Funds	A state, the District of Columbia, or Puerto Rico may request up to \$5,000,000 in Initial Planning Funds. American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands may request up to \$1,250,000. Each Eligible Entity's Initial Planning Funds will be drawn from that Eligible Entity's Minimum Initial Allocation. If the Eligible Entity requests Initial Planning Funds, it must submit an application for Initial Planning Funds by <b>August 15, 2022</b> , and a Five-Year Action Plan within 270 days of receipt of Initial Planning Funds.
Notice of Available Amounts	On or after the date on which the Broadband DATA Maps are made public, the Assistant Secretary will notify each Eligible Entity of the estimated amount of funding that NTIA will make available to the Eligible Entity under the Program (Notice of Available Amounts) and invite the submission of an initial grant proposal (Initial Proposal) and a final grant proposal (Final Proposal).
Initial Proposal	Eligible Entities will have 180 days from receipt of the Notice of Available Amounts to develop and submit an Initial Proposal, which will, among other things, describe the competitive process the Eligible Entity proposes to use to select subgrantees to construct broadband projects. Prior to submission to NTIA, the Initial Proposal must be made available for public comment and must incorporate local coordination feedback for the Assistant Secretary's review.
Challenge Process	After submission of its Initial Proposal and before allocating BEAD funds received for the deployment of broadband networks, an Eligible Entity must conduct a challenge process. Under this process, a unit of local government, nonprofit organization, or broadband service provider can challenge a determination made by the Eligible Entity in the Initial Proposal as to whether a particular location or community anchor institution within the jurisdiction of the Eligible Entity is eligible for the grant funds, including whether a particular location is unserved or underserved, and submit any successful challenges to NTIA for review and approval.
Initial Funding Availability	NTIA will review Initial Proposals as expeditiously as possible. Once an Initial Proposal is approved, NTIA will make available to

	the Eligible Entity not less than 20 percent of the total grant funds allocated to the Eligible Entity.
Subgrantee Selection	An Eligible Entity may initiate its competitive subgrantee selection process upon approval of its Initial Proposal and will have up to one year to conduct additional local coordination, complete the selection process, and submit a Final Proposal to NTIA. The Eligible Entity may, at this point, utilize the funding provided upon approval of the Initial Proposal (not less than 20 percent of the Eligible Entity's total grant funds) to initiate qualifying activities.
Final Proposal	After the Eligible Entity has selected subgrantees and otherwise executed its approved Initial Proposal, it will submit to NTIA a Final Proposal describing how it complied with that Initial Proposal and the results of its processes. NTIA will award the remaining funds allocated to the Eligible Entity upon approval of the Eligible Entity's Final Proposal, and Eligible Entities will initiate their subgrants for the remaining 80 percent of funding and any portion of the original 20 percent that the Eligible Entity has not yet awarded as a subgrant. Prior to submission to NTIA the Final Proposal must be made available for public comment.
Ongoing Monitoring, Reporting, and Performance Management	Throughout the BEAD Program, NTIA will conduct ongoing monitoring of an Eligible Entity's progress against its plans and ensure that the requirements of the Infrastructure Act are met. Eligible Entities will be required to comply with reporting requirements and monitor subgrantee compliance.

### **1.5 How does the BEAD program define an “unserved” location?**

Section I.C.bb. of the NOFO defines unserved locations as locations lacking reliable broadband service or with broadband service offering speeds below 25 megabits per second (Mbps) downstream/3 Mbps upstream at a latency of 100 milliseconds or less. Reliable broadband means broadband service that the Broadband DATA Maps show is accessible to a location via fiber-optic technology; Cable Modem/ Hybrid fiber-coaxial technology; digital subscriber line technology; or terrestrial fixed wireless technology utilizing entirely licensed spectrum or using a hybrid of licensed and unlicensed spectrum. Locations that are served by satellite or purely unlicensed spectrum will also be considered unserved. In determining the number of unserved locations, NTIA will rely on the FCC's forthcoming Broadband DATA Maps. Prior to awarding subgrants for broadband deployment, Eligible Entities must conduct a challenge process that will allow local governments, nonprofits, or broadband service providers to challenge a determination about the broadband service level of a particular location.

### **1.6 How does the BEAD program define an “underserved” location?**

Section I.C.cc. of the NOFO defines underserved locations as locations that are identified as having access to reliable broadband service of at least 25 Mbps downstream/3 Mbps upstream but less than 100 Mbps downstream/20 Mbps upstream at a latency of 100 milliseconds or less. Reliable broadband means broadband service that the Broadband

DATA Maps show is accessible to a location via fiber-optic technology; Cable Modem/ Hybrid fiber-coaxial technology; digital subscriber line technology; or terrestrial fixed wireless technology utilizing entirely licensed spectrum or using a hybrid of licensed and unlicensed spectrum. Prior to awarding subgrants for broadband deployment, Eligible Entities must conduct a challenge process that will allow local governments, nonprofits, or broadband service providers to challenge a determination about the broadband service level of a particular location.

**1.7 How does the BEAD program define a “Community Anchor Institution” (CAI)?**

Section I.C.f. of the NOFO defines “Community Anchor Institution” as an entity such as a school, library, health clinic, health center, hospital or other medical provider, public safety entity, institution of higher education, public housing organization, or community support organization that facilitates greater use of broadband service by vulnerable populations, including, but not limited to, low-income individuals, unemployed individuals, children, the incarcerated, and aged individuals. An Eligible Entity may propose to NTIA that additional types of institutions should qualify as CAIs within the entity’s territory.

**1.8 Which Community Anchor Institutions are eligible to receive broadband access through the BEAD Program?**

A Community Anchor Institution that lacks access to Gigabit-level broadband service is an eligible service location under the BEAD Program.

**1.9 Are BEAD funds only restricted for use on last-mile broadband deployment? May funds be used for middle mile infrastructure?**

As noted in Section IV.B.5.b. of the NOFO an “Unserved Service Project” or “Underserved Service Project” may include Middle Mile Infrastructure in or through any area required to reach interconnection points or otherwise to ensure the technical feasibility and financial sustainability of a project providing service to an unserved location, underserved location, or eligible CAI.

**1.10 How must an Eligible Entity prioritize eligible uses of BEAD funding?**

In general, Eligible Entities must follow the process below in prioritizing eligible uses of BEAD funding as explained in Section IV.B.7.b. of the NOFO:

1. An Eligible Entity must prioritize deploying broadband service to unserved service projects. With respect to those deployments, the Eligible Entity should prioritize projects designed to provide fiber connectivity directly to the end user. The Eligible Entity should also prioritize proposals that provide affordable service to end users, minimize the program subsidy required, and demonstrated record of and plans to follow Federal labor and employment laws, speed of deployment, and speed of the proposed network. Eligible Entities may also consider other factors that align with state and local priorities. This can include deploying Wi-Fi to multiunit buildings that are currently unserved.
2. Once an Eligible Entity certifies that it will reach all unserved locations in its jurisdiction, the Eligible Entity must next prioritize the provision of broadband to underserved service projects, again prioritizing fiber services and the other criteria mentioned above.

3. To the extent an Eligible Entity has funds left over after allocating funds for unserved and underserved areas, it can then use funds to connect and upgrade community anchor institutions such as libraries and community centers that lack a 1 gigabit per second (Gbps) connection or to pursue eligible access-, adoption-, and equity-related uses, as well as any other uses approved by the Assistant Secretary that support the Program's goals.

Please note that these requirements do not impose any temporal requirement as to the order in which BEAD-funded initiatives are undertaken or completed. NTIA recognizes that broadband deployment projects often take months or years to complete, whereas certain other eligible uses of BEAD funds can be implemented more quickly. Thus, if an Eligible Entity has a plan to deploy service to all unserved and underserved locations within its jurisdiction, it may pursue non-deployment initiatives using BEAD funds before or while deployment projects are underway. For example, while an Eligible Entity is only permitted to pursue a device-subsidy program using BEAD funds if it has a plan to deploy service to all unserved and underserved locations within its jurisdiction, an Eligible Entity proposing such a program is both permitted and encouraged to implement it as soon as is feasible once its Initial Proposal has been approved.

**1.11 Who can an Eligible Entity designate to administer the BEAD program?**

An Eligible Entity may designate any entity within the state or territorial government (i.e., state department, agency, or office) to administer the BEAD program, so long as this entity is able to meet program requirements, including administration of a competitive subgrant process. An Eligible Entity may create and designate a new or standalone entity to administer the program if desired.

**1.12 Is an Eligible Entity able to change the administering entity for the BEAD program after initial designation in the LOI?**

Yes. An Eligible Entity may contact its Federal Program Officer or other designated program contact to change the designated administering entity or the point-of-contact. Eligible Entities must provide updates to Federal Program Officers of any personnel changes that result in changes to the designated point-of-contact.

**1.13 Can an Eligible Entity designate more than one entity to administer the program?**

An Eligible Entity must designate a lead entity for BEAD program administration in the LOI, but an Eligible Entity may distribute program administration responsibilities among multiple entities if desired.

**1.14 Must the same entity administer both the Digital Equity Act and the BEAD program?**

No. The same entity is not required to administer both the BEAD Program and the Digital Equity Act Planning and Capacity Grants. However, Eligible Entities are strongly encouraged to ensure collaboration between these initiatives to create a cohesive effort to close the digital divide with the Eligible Entity. This will be important in reducing the burden and confusion on community stakeholders when fulfilling the local coordination requirements in the NOFO and building an inclusive plan for the Eligible Entity.

## **2 Letter of Intent (LOI) Submission and Initial Planning Funds**

### **2.1 When is the LOI due, and where must it be submitted?**

The LOI is due by 11:59 pm EDT on July 18, 2022. The LOI must be submitted through the NTIA Grants Portal at [grants.ntia.gov](https://grants.ntia.gov). Additional information about LOIs can be found in Section IV.B.1. of the NOFO.

### **2.2 Who can an Eligible Entity contact if it is having difficulty navigating the NTIA Grants Portal?**

If an Eligible Entity has questions related to the NTIA Grants Portal, they can contact [ngphelpdesk@ntia.gov](mailto:ngphelpdesk@ntia.gov).

### **2.3 Can an Eligible Entity edit its LOI once it has been submitted?**

Edits may not be made to the LOI after submission. However, if an Eligible Entity needs to change the administering entity or point-of-contact, the Federal Program Officer or other assigned contact can assist in updating this information.

### **2.4 What are the necessary form and contents of the LOI?**

The LOI should be in letter form and signed by the Governor of the Eligible Entity, or an equivalent official (e.g., the Mayor of the District of Columbia). The LOI must include:

1. A statement that the entity intends to participate in the Program;
2. Identification of the agency, department, or office that will serve as the recipient of, and administering agent for, any BEAD Program award for the Eligible Entity and the main point of contact at that agency, department, or office for the purposes of the BEAD Program;

Additionally, if the Eligible Entity wishes to receive planning funds, the LOI can include a request for Initial Planning Funds. The Eligible Entity may also submit a request for Initial Planning Funds and associated documentation later through the NTIA Grants Portal.

For the planning funds to be released, Eligible Entities must complete the planning fund application within the NTIA Grants Portal by August 15, 2022.

Eligible Entities are encouraged to use the provided LOI Template provided with the Application Guidance. Additional information about LOIs can be found in Section IV.B.1. of the NOFO.

### **2.5 Who can be listed as a Point of Contact in the LOI?**

The main "Point of Contact" may be any individual coordinating the implementation of the BEAD program within the administering agency, department, or office of the Eligible Entity. This individual should be the person with line responsibility for programmatic operations.

### **2.6 How do I know if my state has submitted a Letter of Intent?**

Visit [internetforall.gov](https://internetforall.gov) to see which states have submitted a Letter of Intent.

### **2.7 What if an Eligible Entity does not submit a LOI to participate in the BEAD Program?**

As explained in Section IV.B.10. of the NOFO, if an Eligible Entity does not submit an LOI before the deadline (and no extension is granted), then a political subdivision or a consortium of political subdivisions of the Eligible Entity may apply by submitting an LOI instead. In this case, NTIA will publish a public notice inviting political subdivisions to apply. The public notice will include any relevant deadlines and instructions for application submission.

**2.8 If an Eligible Entity submits an LOI, do they automatically receive Initial Planning Funds? If not, how does an Eligible Entity request Initial Planning Funds?**

No, an Eligible Entity will not automatically receive Initial Planning Funds by submitting an LOI. An Eligible Entity must request Initial Planning Funds in the NTIA Grants Portal (NGP) by submitting a planning application. The application can be submitted beginning immediately following submission of the Letter of Intent up until August 15, 2022. As a part of the application, an Eligible Entity will be required to submit the following information:

1. Standard organization information (i.e., AOR, Technical/Program POC);
2. Detail on eligible planning activities that the Eligible Entity plans to fund using the Initial Planning Funds;
3. A brief narrative (1000 words maximum) describing activities to be completed using the planning money;
4. SF 424, (i.e., application for federal assistance);
5. SF 424-C (i.e., budget information for construction programs)
6. SF-LLL (i.e., disclosure of lobbying activities);
7. CD-511 (i.e., certification of lobbying activities);
8. A detailed budget; and
9. A budget narrative.

Further detail and instruction on the above components are available in the [application guidance](#), which can be found on internetforall.gov, and in Section V of the NOFO.

**2.9 If an Eligible Entity chooses not to request Initial Planning Funds in the LOI, are they able to request the Funds at a later date?**

Yes, until August 15, 2022. An Eligible Entity can re-enter the Grants Portal at any time until the deadline to request Initial Planning Funds and submit the required application materials.

**2.10 If an Eligible Entity requests Initial Planning Funds within its LOI, does the Eligible Entity need to submit all the required application materials for the funds at the same time?**

No, an Eligible Entity does not need to submit all application materials at the time of LOI submission. They can re-enter the Grants Portal at any time until August 15, 2022, to submit the required application materials.

**2.11 How much funding can an Eligible Entity request in Initial Planning Funds?**

U.S. States, the District of Columbia, and Puerto Rico may request up to \$5,000,000 in Initial Planning Funds. American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands may request up to \$1,250,000 in Initial Planning Funds.

**2.12 What happens to the Initial Planning Funding designated for an Eligible Entity if that Entity does not request planning funding or requests less than the maximum amount of planning funding?**

Initial Planning Funds are part of the Minimum Total Allocation that each Eligible Entity will receive. If an Eligible Entity does not request planning funds, those funds will be available to the entity upon approval of the Initial and Final Proposals for broadband deployment and other authorized uses. If an Eligible Entity requests less than the maximum amount of planning funds, the remaining funds will be available as part of the Minimum Allocation released upon approval and of the Initial and Final Proposals. Any Eligible Entity that does not request planning funds or requests less than the maximum amount of planning funds will have those funds for implementation. However, Eligible Entities that do not participate in the planning process will not receive access to any funds prior to the approval of the Initial Proposal. Additional information about the funding allocation process can be found in Section IV.B.4.c. of the NOFO.

**2.13 When and how will Initial Planning Funds be released?**

NTIA will review LOI submissions for completeness, evaluate the application for Initial Planning Funds, and award Initial Planning Funds as expeditiously as possible. As explained in Section VI.C. of the NOFO, applications will be reviewed on a rolling basis. Eligible Entities are encouraged to submit their applications as soon as possible.

**2.14 Are there any conditions to receiving Initial Planning Funds?**

Eligible Entities that receive Initial Planning Funds are required to submit a Five-Year Action Plan within 270 days of the receipt of funds. Eligible Entities must also comply with all programmatic and grant requirements included in the NOFO.

**2.15 How may an Eligible Entity use the Initial Planning Funds?**

Initial Planning Funds may be used for the following planning and pre-deployment activities:

1. Research and data collection, including initial identification of unserved locations and underserved locations;
2. The development of a preliminary budget for pre-planning activities;
3. Publications, outreach, and communications support;
4. Providing technical assistance to potential subgrantees, including through workshops and events;
5. Training for employees of the broadband program or office of the Eligible Entity, or employees or political subdivisions of the Eligible Entity, and related staffing capacity or consulting or contract support to effectuate the goals of the BEAD Program;
6. Establishing, operating, or increasing capacity of a broadband office that oversees broadband programs and broadband deployment in an Eligible Entity;

7. Asset mapping across the Eligible Entity to catalogue broadband adoption, affordability, equity, access and deployment activities occurring within the Eligible Entity;
8. Conducting surveys of unserved, underserved, and underrepresented communities to better understand barriers to adoption;
9. Costs associated with meeting the local coordination requirements in Section IV.C.1.c of this NOFO including capacity building at the local and regional levels or contract support;
10. Reasonable post-NOFO, pre-award expenses in an amount not to exceed \$100,000 relating to the preparation of program submissions to NTIA (such as the LOI) or adding additional capacity to state or territorial broadband offices in preparation for the BEAD Program may be reimbursed if they are incurred after the publication date (May 13, 2022) of this NOFO and prior to the date of issuance of the grant award from NTIA, except that lobbying costs and contingency fees are not reimbursable from grant funds. Pre-award expenses should be clearly identified in the proposed project budget. Additionally, pre-award costs are incurred at the sole risk of the applicant and will not be reimbursed by NTIA if the proposed project does not receive an award pursuant to this Program. Pre-award expenses must be approved by NTIA and the Grants Officer in writing to be considered allowable; and
11. Other uses approved in advance writing by the Assistant Secretary (including in response to an Eligible Entity's request) that support the goals of the Program.<sup>4</sup>

If an Eligible Entity requests and receives Initial Planning Funds, it will be required to submit a Five-Year Action Plan. Eligible Entities should reserve enough resources to complete the plan in a timely manner. Additional information about requesting Initial Planning Funds can be found in Section IV.B.2. of the NOFO.

**2.16 Can an Eligible Entity use Initial Planning Funds to hire additional full time employees or increase the capacity of its broadband office or program?**

Yes, these are eligible uses of BEAD funds as noted in Section IV.B.2. of the NOFO.

**2.17 Can an Eligible Entity subgrant planning funds to local governments?**

Yes, an Eligible Entity can make subgrants to local governments to carry out eligible activities for the Initial Planning Funds.

**2.18 How may BEAD Initial Planning Funds be used in conjunction with other federal funding (e.g., Capital Projects Fund, DEA) allocated to an Eligible Entity?**

Designated entities may use funds for eligible purposes as described in Section IV.B.2. of the NOFO, but entities may not seek reimbursement for the same cost from different funding sources. For example, one half of a staff member's salary may be paid for through BEAD and one half may be paid for through DEA, but the full staff member's salary may not be paid

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<sup>4</sup> Requests for approval of uses not listed here should be made in writing to the Assistant Secretary and submitted through the appropriate Federal Program Officer. An Eligible Entity should make such requests on a timely basis to facilitate resolution before the Eligible Entity seeks to make the expenditure or expenditures at issue.

for through BEAD and DEA because then the federal government would be paying for the same cost twice.

**2.19 If an Eligible Entity has incurred planning costs prior to receiving a planning grant, may these costs be reimbursed once Initial Planning Funds are released?**

As described in Section IV.B.2. of the NOFO, BEAD funds may only be used to cover allowable costs incurred during the period of performance, except for reasonable pre-award expenses not exceeding \$100,000 relating to the preparation of program submissions to NTIA (such as the LOI and planning funds application) or adding capacity to a broadband office in preparation for the BEAD Program. Reasonable pre-award expenses must be incurred after the publication date (May 13, 2022) of this NOFO and prior to the date of issuance of the grant award from NTIA.

### **3 Local Coordination**

**3.1 What are the BEAD requirements for local coordination?**

Each Eligible Entity is required to demonstrate coordination and collaboration with local, regional, and Tribal (as applicable) entities (governmental and non-governmental) and diverse stakeholder groups, including political subdivisions and local and community-based organizations, to ensure full representation and inclusion of unserved, underserved, and underrepresented communities throughout the planning and deployment process. This local coordination must begin in the development of the Five-Year Action Plan and continue throughout the entirety of the program. NTIA will evaluate the sufficiency of local coordination efforts to ensure that each Eligible Entity activities include the following as further explained in Section IV.C.1.c. of the NOFO:

1. Full geographic coverage of the Eligible Entity;
2. Meaningful engagement and outreach to diverse stakeholder groups and community organizations;
3. Utilization of multiple awareness and participation mechanisms and different methods to convey information and outreach;
4. Transparency of processes to include the documentation and publication of results and outcomes of coordination and outreach efforts, including related additions or changes to the Initial Proposal and/or Final Proposal (e.g., documentation of responses to comments received from local stakeholders); and
5. Outreach to and direct engagement of unserved and underserved communities to include historically underrepresented and marginalized groups and/or communities.

**3.2 Why is local coordination important?**

Local coordination and stakeholder engagement is critical to the BEAD Program's success, to eliminating barriers to broadband access and adoption, and to rapidly and economically building out new broadband networks. NTIA views strong involvement between Eligible Entities and local communities as key to ensuring that the broadband needs of all unserved and underserved locations and underrepresented communities are accounted for in Initial and Final Plans. Local coordination promotes alignment of priorities between the Eligible

Entity and local officials and helps ensure visibility of local needs and preferences. Robust engagement efforts increase initial adoption rates once the broadband is deployed and stimulate awareness about the programs that can support the local community.

### **3.3 What must an Eligible Entity do to demonstrate that it has met the requisite level of local coordination in its Five-Year Plan and throughout the BEAD program?**

An Eligible Entity is required to document local coordination and outreach activities by providing a detailed description of its efforts to engage local governments, community groups, underrepresented populations, and other stakeholders in the Five-Year Action Plan, Initial Proposal, and Final Proposal, relative to each stage in the BEAD program process. NTIA will consider quantitative measures as well as the quality of the engagements as noted in Section IV.C.1.c. of the NOFO.

### **3.4 How may localities, tribes, and other stakeholders become involved in the BEAD program?**

Localities, tribes, and other stakeholders should reach out to and establish communication with their state broadband offices. Entities may connect with their state office by looking up state contacts through the State Broadband Leaders Network (SBLN) at [this link](#), reaching out to NTIA to make a connection, or reaching out to state and county municipal associations.

Stakeholders may consider assessing previous stakeholder engagement efforts, sharing feedback with states and localities on engagement processes, and communicating opportunities for local involvement and collaboration.

Localities can play a key role in:

- a. Understanding community needs, priorities, and current broadband projects;
- b. Engaging with underrepresented populations to ensure all voices are heard; and
- c. Communicating local insights to the Eligible Entity.

## **4 Mapping and Analytics**

The following content has been developed from publicly available information

### **4.1 What are the FCC Broadband DATA Maps?**

The Broadband DATA Maps<sup>5</sup> refer to the maps created by the Federal Communications Commission (FCC) that will be utilized by NTIA in determining the allocation of funding for each Eligible Entity in the BEAD program. These maps will identify the availability of broadband service at the individual location level as opposed to [previous maps](#) produced by the FCC that provided data at the less granular census block level. Entities may refer to the [FCC's Second Report and Order on Establishing the Digital Opportunity Data Collection](#) for further detail on the FCC maps.

### **4.2 When will the FCC be accepting broadband deployment data and when are FCC DATA Maps expected to be released?**

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<sup>5</sup> Created under Section 802(c)(1) of the Communications Act of 1934 (47 U.S.C. 642(c)(1)).

[FCC Public Notice DA 22-182](#) states that broadband service providers may begin submitting broadband deployment data beginning on June 30, 2022, with all data required to be submitted by September 1, 2022.

#### **4.3 What can an Eligible Entity do now to prepare for the FCC DATA Maps release?**

In preparation for the FCC Broadband DATA Map release and subsequent challenge process, an Eligible Entity may improve their data collection and analysis efforts by identifying existing pertinent data sources (e.g., [NTIA's Broadband Indicators of Need Map](#), the American Community Survey, National Broadband Availability Map), collecting relevant data and information on both infrastructure availability/access and adoption/use, and developing/updating a comprehensive broadband map at the location level. Refer to the [FCC's Third Report and Order \(FCC 21-20\)](#) for further detail on the FCC challenge process.

#### **4.4 Must an Eligible Entity's Five-Year Action Plan and subsequent proposals be based on the FCC's Broadband DATA maps?**

Eligible Entities are encouraged to begin their planning processes prior to the release of the FCC's Broadband DATA maps. In this situation, Eligible Entities may utilize all available sources of existing data such as state level data, existing FCC data, the National Broadband Availability Map, [NTIA's Broadband Indicators of Need Map](#), the American Community Survey, and other sources.

NTIA will use the updated FCC Broadband DATA maps in allocating funds, but an Eligible Entity can incorporate information from its own mapping data and must conduct its own challenge process prior to awarding subgrants for broadband deployment.

#### **4.5 How will the challenge process be run for the FCC DATA Maps?**

Per the Broadband Deployment Accuracy and Technological Availability (DATA) Act requirements, the FCC will design a challenge process through which consumers, State, local, and Tribal governmental entities, and other entities or individuals may submit coverage data to the FCC. The FCC will provide associated technical assistance to stakeholders, including Tribal governments, small service providers, and participants in the challenge process. Refer to the [FCC's Third Report and Order \(FCC 21-20\)](#) for further detail on the challenge process.

## **5 Five-Year Action Plan**

### **5.1 When is the Five-Year Action Plan due?**

As noted in Section IV.B.3.a. of the NOFO, the Five-Year Action Plan is due no later than 270 days after receipt of the Initial Planning Funds. The 270-day period begins when the Initial Planning Funds have been awarded and are accessible by the Eligible Entity.

### **5.2 What is the distinction between the Five-Year Action Plan and the Initial Proposal?**

The purpose of the Five-Year Action Plan is for the Eligible Entity to establish its broadband goals and priorities and serve as a comprehensive needs assessment that will inform Initial Plans.

The Initial Proposal is the required submission for any Eligible Entity to use to apply for BEAD funding. The Initial Proposal should explain the process by which the Eligible Entity will award subgrants to ensure that every resident has access to a reliable, affordable, high-speed broadband connection.

While these are two separate submissions, a well-crafted Five-Year Action Plan is critical to the full and complete development of the Initial Proposal.

### **5.3 What should an Eligible Entity include in its Five-Year Action Plan?**

At a minimum, the Five-Year Action Plan should address an Eligible Entity's goals and approaches to broadband access, affordability, equity, and adoption as addressed below. Additional information about the content of Five-Year Action Plans can be found in Section IV.B.3.b. of the NOFO.

1. Provide details of the existing broadband program or office within the Eligible Entity, including any activities that the program or office currently conducts, any previous entity-wide plans or goals for availability of broadband, and any prior experience awarding broadband deployment grants.
2. Identify the funding that the Eligible Entity currently has available for broadband deployment and other broadband-related activities, including data collection and local planning, and the sources of that funding, including whether the funds are from the Eligible Entity or from the federal government.
3. Identify existing efforts funded by the federal government, including the Universal Service Fund, or an Eligible Entity to deploy broadband and close the digital divide.
4. Identify the current full-time and part-time employees of the Eligible Entity who will assist in implementing and administering the BEAD Program and the duties assigned to those employees, as well as any existing contracted support, and any planned expansion of employees or contractors.
5. Identify known or potential obstacles or barriers to the successful implementation of the BEAD Program and the Eligible Entity's corresponding plans to address them.
6. Include an asset inventory that catalogues broadband adoption, affordability, equity, access, and deployment activities occurring within the Eligible Entity and identifies and provides details regarding any relevant partners, such as community-based organizations and CAIs that may inform broadband deployment and adoption planning.
7. Include a description of the Eligible Entity's external engagement process, demonstrating collaboration with local, regional, and Tribal (as applicable) entities (governmental and non-governmental) and reflective of the local coordination requirements outlined herein, including outreach to underrepresented communities and unions and worker organizations. The engagement required must be undertaken both during the development of the Five-Year Action Plan itself and following submission of the plan, reflecting ongoing collaboration throughout the BEAD Program.
8. Incorporate available federal, Eligible Entity, or local broadband availability and adoption data, including but not limited to Affordable Connectivity Program enrollment data. Other federal broadband federal data sources include the NTIA Internet Use Survey, the NTIA Indicators of Broadband Need Map, and the American Community Survey.

9. Identify local and regional broadband service needs and gaps within the Eligible Entity's boundaries, including unserved or underserved locations and CAIs without gigabit service, and/or any plans to make these determinations where service availability is unclear.

10. Provide a comprehensive, high-level plan for providing reliable, affordable, high-speed internet service throughout the Eligible Entity, including:

- a. The estimated timeline and cost for universal service,
- b. The planned utilization of federal, Eligible Entity, and local funding sources,
- c. Prioritization of areas for federal support,
- d. Any consideration afforded to the use of public-private partnerships or cooperatives in addressing the needs of the Eligible Entity's residents,
- e. Strategies to address affordability issues, including but not limited to strategies to increase enrollment in the Affordable Connectivity Program by eligible households; and
- f. Strategies to ensure an available and highly skilled workforce (including by subgrantees, contractors, and subcontractors) to minimize project disruptions, including any plans to ensure strong labor standards and protections, such as those listed in Section IV.C.1.e; and plans to attract, retain, or transition the skilled workforce needed to achieve the plan's goals, including describing the involvement and partnerships of sub-grantees, contractors, and sub-contractors with existing in-house skills training programs, unions and worker organizations; community colleges and public school districts; supportive services providers; Registered Apprenticeship programs and other labor-management training programs, or other quality workforce training providers.

11. Identify digital equity and inclusion needs, goals, and implementation strategies, including ways in which the Eligible Entity plans to utilize BEAD funding, Digital Equity Act funding and/or other funding streams in concert to remedy inequities and barriers to inclusion. Accordingly, the Five-Year Action Plan should set forth a vision for digital equity, include the results of a needs assessment for underrepresented communities and an asset inventory of ongoing digital equity activities, and detail holistic strategies around affordability, devices, digital skills, technical support, and digital navigation. This requirement may be satisfied by the completion of a State Digital Equity Plan under the Digital Equity Act. Please refer to the Digital Equity Act State Planning Grant Program NOFO for the requirements and deadlines applicable to that program.

12. Detail alignment of the Five-Year Action Plan with other existing and planned economic development, telehealth, workforce development, related connectivity efforts, and other Eligible Entity priorities.

13. Describe technical assistance and additional capacity needed for successful implementation of the BEAD Program.

#### **5.4 If an Eligible Entity has an existing entity-wide broadband plan, may they use this plan as the Five-Year Action Plan?**

If an Eligible Entity has an existing broadband plan that meets the requirements in the NOFO for the Five-Year Action Plan, and that plan has been completed within the 12 months prior to date of receipt of Initial Planning Funds, the Eligible Entity may submit that plan as their Five-Year Action Plan. If the existing plan does not meet all the NOFO requirements, the

Eligible Entity may submit the existing plan along with supplemental materials sufficient to fulfill all requirements. If an Eligible Entity does not use the online template that will be published by NTIA, they must provide an index, cross-walk, or similar document to allow the reader to quickly and efficiently locate relevant content. If an Eligible Entity has an existing plan that was previously completed, Initial Planning Funds must be used for other allowable expenses.

**5.5 Will NTIA release a template for the Five-Year Action Plan? When can we expect these materials to be released?**

Yes, NTIA will release an online Five-Year Action Plan template. The online template will be published on the program website and shared directly with Eligible Entity POCs shortly after release of the NOFO.

**5.6 What happens if an Eligible Entity is unable to complete its Five-Year Action Plan by the deadline? Will NTIA allow extensions for submission of Five-Year Action Plans? How will extensions be granted?**

NTIA may allow extensions for submission of Five-Year Action Plans at the sole discretion of the Assistant Secretary as described in Section II.B.1. of the NOFO. If extenuating circumstances demonstrate that additional time will support the overall goals of the BEAD Program, an Eligible Entity may make a request for an extension in writing to NTIA and explain the need for the extension. The request will be evaluated by NTIA and approved by the Assistant Secretary, if appropriate.

**5.7 What actions will be taken by NTIA if an Eligible Entity fails to submit a Five-Year Action Plan after receiving Initial Planning Funds?**

If an Eligible Entity fails to submit a Five-Year Action Plan, NTIA may pursue all available grant compliance and enforcement mechanisms, as described in Section IX.G.4. of the NOFO, up to and including the clawback of Initial Planning Funds. An Eligible Entity that encounters challenges in the development of its Five-Year Action Plan is encouraged to contact its Federal Program Officer (FPO) or other dedicated program staff for additional assistance.

## **6 Digital Equity**

*Note: NTIA will publish separate FAQs in reference to the Digital Equity Act NOFOs. The questions below include those that are related to BEAD and digital equity generally.*

**6.1 Can the digital equity portion of the Five-Year Action Plan be the same as the plan for the Digital Equity Act?**

Yes, the digital equity components required in the Five-Year Action Plan may be satisfied by completion of the State Digital Equity Plan under the Digital Equity Act. Eligible Entities can and should develop both plans concurrently.

**6.2 What are examples of ways an Eligible Entity can support digital equity through the BEAD Program?**

Examples of ways an Eligible Entity can use BEAD funds to support digital equity activities include but are not limited to:

1. User training with respect to cybersecurity, privacy, and other digital safety matters;
2. Remote learning or telehealth services/facilities;
3. Digital literacy/upskilling (from beginner-level to advanced);
4. Computer science, coding and cybersecurity education programs;
5. Broadband sign-up assistance and programs that provide technology support;
6. Multi-lingual outreach to support adoption and digital literacy;
7. Prisoner education to promote pre-release digital literacy, job skills, and online job-acquisition skills;
8. Digital navigators; and
9. Direct subsidies for use toward broadband subscription, where the Eligible Entity shows the subsidies will improve affordability for the end user population (and to supplement, but not to duplicate or supplant, the subsidies provided by the Affordable Connectivity Program).

An Eligible Entity can only use BEAD funds for these purposes after demonstrating that it will be able to ensure broadband service to all unserved and underserved locations as explained in Section IV.B.7.a.iii. of the NOFO.

## 7 Funding and Allocation Process

### 7.1 When will NTIA determine the allocation of BEAD funds to each Eligible Entity? How will NTIA notify the Eligible Entities as to how much funding they will receive?

On or after the date on which the Federal Communications Commission's Broadband DATA Maps are made public, the Assistant Secretary, in coordination with the Commission, shall issue a "Notice of Available Amounts" to each Eligible Entity that contains the amount of Program funds that will be available to the Eligible Entity as noted in Section I.B.2. of the NOFO.

### 7.2 How will NTIA determine the total funding allocation an Eligible Entity will receive?

Each Eligible Entity's allocation will reflect the share of the nation's unserved locations that exist within the boundaries of each Eligible Entity based on the FCC's Broadband DATA Maps. As described more specifically in Section IV.B.4.c. of the NOFO, each Eligible Entity's Total Allocation will be the sum of the Eligible Entity's (i) Minimum Initial Allocation; (ii) High-Cost Allocation; and (iii) Remaining Funds Allocation, calculated as follows:

1. Minimum Initial Allocation: The "Minimum Initial Allocation" for (i) each State of the United States, the District of Columbia, and Puerto Rico is \$100,000,000, and (ii) for American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands is \$25,000,000.
2. High-Cost Allocation: The "High-Cost Allocation" for each Eligible Entity will be calculated by (i) dividing the number of unserved locations in high-cost areas in the Eligible Entity by the total number of unserved locations in high-cost areas in the United States and (ii) multiplying the quotient obtained by \$4,245,000,000. NTIA will provide further information regarding its designation of high-cost areas.
3. Remaining Funds Allocation: The funds remaining after subtracting each of (i) the total Minimum Initial Allocations; and (ii) the total High-Cost Allocation from \$41,601,000,000 are the "Remaining Funds." Each Eligible Entity's Remaining Funds

Allocation shall be computed by dividing the number of unserved locations in the Eligible Entity by the total number of unserved locations in the United States and multiplying the result by the Remaining Funds.

**7.3 How will NTIA account for currently unserved locations that may be served in the future by projects funded through other government programs such as the Rural Digital Opportunity Fund (RDOF), Coronavirus Aid, Relief, and Economic Security Act (CARES Act), or American Rescue Plan Act (ARPA)?**

Section IV.B.7.a.ii. of the NOFO states that an Eligible Entity may not fund a project covering a location or area already subject to an enforceable federal, state, or local commitment to deploy qualifying broadband unless the Assistant Secretary waives the exclusion of areas with prior enforceable commitments at the request of the Eligible Entity. The waiver may be applied in cases where the Eligible Entity can demonstrate to the satisfaction of the Assistant Secretary that including the area is necessary to achieve the goals of the program.

An enforceable commitment for the deployment of qualifying broadband exists when the commitment to deploy was made as a condition of:

1. Any grant, loan, or loan guarantee provided by an Eligible Entity to the provider of broadband service for the deployment of qualifying broadband service in the proposed service area;
2. Any grant, loan, or loan guarantee with respect to the proposed service area provided by the Secretary of Agriculture under:
  - a. Title VI of the Rural Electrification Act of 1936 (7 U.S.C. 950bb et seq.), including: any program to provide grants, loans, or loan guarantees under Sections 601 through 603 of that Act (7 U.S.C. 950bb et seq.); and the Community Connect Grant Program established under Section 604 of that Act (7 U.S.C. 950bb-3); or
  - b. The broadband loan and grant pilot program known as the "Rural eConnectivity Pilot Program" or the "ReConnect Notice of Funding Opportunity Program" authorized under Section 779 of division A of the Consolidated Appropriations Act, 2018 (Public Law 115-141; 132 Stat. 348);
3. Any high-cost universal service support provided under Section 254 of the Communications Act of 1934 (47 U.S.C. 254), except that in the case of the Rural Digital Opportunity Fund, a location will be considered to have an enforceable commitment for qualifying broadband only (a) after the Federal Communications Commission has authorized RDOF support for the winning bid that includes that location in a Public Notice, and (b) the provider does not rely on satellite technologies to deliver service;
4. Any grant provided under Section 6001 of the American Recovery and Reinvestment Act of 2009 (47 U.S.C. 1305);
5. Amounts made available for the Education Stabilization Fund established under the heading "DEPARTMENT OF EDUCATION" in title VIII of division B of the CARES Act (Public Law 116-136; 134 Stat. 564), and funded under the CARES Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Act), and the American Rescue Plan Act (ARP Act);

6. Amounts made available for the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established under the American Rescue Plan Act of 2021 (Public Law 117–2; 135 Stat. 4) (ARPA);
7. Amounts made available for the Capital Projects Fund established by Section 604 of the Social Security Act, as added by Section 9901 of ARPA; or
8. Any other grant, loan, or loan guarantee provided by, or funded in whole or in part by, the federal government or a state or local government for the provision of broadband service.

**7.4 When will funds (other than Initial Planning Funds) be released?**

The release of BEAD funds is tied to the Eligible Entity's successful submission of its Initial Proposal and its Final Proposal. Eligible Entities will be able to submit Initial Proposals after they are officially notified by NTIA of their total allocation of BEAD funds. The Initial Proposal will be submitted through NTIA's Grants Portal and application guidance specific to submission of the Initial Proposal will be available when allocations are announced. Once an Eligible Entity's Initial Proposal is approved, NTIA will make available to the Eligible Entity 20% of its Total Allocation (or a higher percentage at the discretion the Assistant Secretary). Additional information about the 20% funding release can be found in Section IV.B.8. of the NOFO.

Once an Eligible Entity's Final Proposal is approved, NTIA will make available to the Eligible Entity the remaining Program funds identified in the Eligible Entity's Notice of Available Amounts to be used to implement the Final Proposal.

**7.5 Are there restrictions on the use of the initial 20% funding release?**

Yes. After approval of the Initial Proposal but before awarding subgrants, Eligible Entities must conduct a fair and transparent challenge process in which a unit of local government, nonprofit organization, or broadband service provider can challenge a determination made by the Eligible Entity in the Initial Proposal as to whether a particular location or CAI is eligible for grant funds, including whether the location is unserved or underserved. After completing the challenge process, Eligible Entities must select subgrantees using a fair, open, and competitive process. As described in Section IV.B.8. of the NOFO, after the selection of a subgrantee, the Eligible Entity may use the initial 20% of grant funds released for deployment projects that:

1. Are proposed for project areas consisting of at least 80% unserved locations; and
2. Are in a location in which the percentage of individuals with a household income at or below 150% of the poverty line applicable to a family of the size involved (as determined under Section 673(2) of the Community Services Block Grant Act (42 U.S.C. 9902(2)) that is higher than the national percentage of such individuals.

An Eligible Entity may use the funds for other eligible uses only if the Eligible Entity is able to demonstrate to the satisfaction of the Assistant Secretary that the Eligible Entity will have sufficient BEAD Program funds to meet the unserved and underserved broadband deployment commitments.

**7.6 Does an Eligible Entity need to spend all the 20% funding before receiving the remaining funds?**

No. An Eligible Entity is not required to spend the 20% of funding released after approval of the Initial Proposal before submitting a Final Proposal and receiving access to the remaining funds.

## **8 Initial Proposal**

### **8.1 What is the Initial Proposal?**

The Initial Proposal will detail how an Eligible Entity intends to use BEAD funding, including how it will design both a challenge process and a competitive subgrantee selection process. The Initial Proposal should explain how the Eligible Entity intends to ensure that every resident has access to a reliable, affordable, high-speed broadband connection, utilizing all funding available to be brought to bear to accomplish this goal, including but not limited to BEAD Program funds. The Initial Proposal will also detail actions that the Eligible Entity will take on critical issues such as climate resiliency, fair labor practices, workforce development, minority and women-owned business contracting.

Additional information about the initial proposal can be found in Section IV.B.5. of the NOFO.

### **8.2 When is the Initial Proposal due and how and where must it be submitted?**

The Initial Proposal may be submitted immediately upon issuance of the Notice of Available Amounts and will be due to NTIA no later than 180 days after the notice is issued. It must be submitted through the NTIA Grants Portal at [grants.ntia.gov](https://grants.ntia.gov).

### **8.3 What must be included in the Initial Proposal?**

The Initial Proposal must, at a minimum include the following information detailed in Section IV.B.5.b. of the NOFO:

1. Outline long-term objectives for deploying broadband, closing the digital divide, addressing access, affordability, equity, and adoption issues, and enhancing economic growth and job creation including information developed by the Eligible Entity as part of the Five-Year Action Plan and information from any comparable strategic plan otherwise developed by the Eligible Entity, if applicable.
2. Identify, and outline steps to support, local, Tribal, and regional broadband planning processes or ongoing efforts to deploy broadband or close the digital divide and describe coordination with local and Tribal Governments, along with local, Tribal, and regional broadband planning processes.
3. Identify existing efforts funded by the federal government or an Eligible Entity within the jurisdiction of the Eligible Entity to deploy broadband and close the digital divide, including in Tribal Lands.
4. Certify that the Eligible Entity has conducted coordination, including with Tribal Governments, local community organizations, unions and worker organizations, and other groups, consistent with the requirements set forth in Section IV.C.1.c of the NOFO, describe the coordination conducted, summarize the impact such coordination had on the content of the Initial Proposal, detail ongoing coordination efforts, and set forth the plan for how the Eligible Entity will fulfill the coordination requirements associated with its Final Proposal.

5. Identify each unserved location and underserved location under the jurisdiction of the Eligible Entity, including unserved and underserved locations in applicable Tribal Lands, using the most recently published Broadband DATA Maps as of the date of submission of the Initial Proposal, and identify the date of publication of the Broadband DATA Maps used for such identification.
6. Describe how the Eligible Entity applied the statutory definition of the term “community anchor institution,” identified all eligible CAIs in its jurisdiction, identified all eligible CAIs in applicable Tribal Lands, and assessed the needs of eligible CAIs, including what types of CAIs it intends to serve; which institutions, if any, it considered but declined to classify as CAIs; and, if the Eligible Entity proposes service to one or more CAIs in a category not explicitly cited as a type of CAI in Section 60102(a)(2)(E) of the Infrastructure Act, the basis on which the Eligible Entity determined that such category of CAI facilitates greater use of broadband service by vulnerable populations.
7. Include a detailed plan to conduct a challenge process as described in Section IV.B.6. of the NOFO.
8. Include a detailed plan to competitively award subgrants consistent with Section IV.B.7.a of the NOFO with regard to both last-mile broadband deployment projects and other eligible activities. With respect to last-mile broadband deployment projects, the plan must explain how the Eligible Entity will ensure timely deployment of broadband and minimize the BEAD subsidy required to serve consumers consistent with Section IV.B.7 and the other priorities set out in the NOFO. The Initial Proposal must include identification of, or a detailed process for identifying, an Extremely High Cost Per Location Threshold to be utilized during the subgrantee selection process described in Section IV.B.7 of the NOFO. Each Eligible Entity must establish its Extremely High Cost Per Location Threshold in a manner that maximizes use of the best available technology while ensuring that the program can meet the prioritization and scoring requirements set forth in Section IV.B.7.b of the NOFO. NTIA expects Eligible Entities to set the Extremely High Cost Per Location Threshold as high as possible to help ensure that end-to-end fiber projects are deployed wherever feasible.
9. With respect to non-deployment eligible activities, explain any preferences the Eligible Entity will employ in selecting the type of initiatives it intends to support using BEAD Program funds, the means by which subgrantees for these eligible activities will be selected, how the Eligible Entity expects the initiatives it pursues to address the needs of the Eligible Entity’s residents, the ways in which engagement with localities and stakeholders will inform the selection of eligible activities, and any efforts the Eligible Entity will undertake to determine whether other uses of the funds might be more effective in achieving the BEAD Program’s equity, access, and deployment goals.
10. Describe any initiatives the Eligible Entity proposes to implement as the recipient without making a subgrant, and why it proposes that approach.
11. Detail how the Eligible Entity will ensure that subgrantees, contractors, and subcontractors use strong labor standards and protections, such as those listed in Section IV.C.1.e, and how the Eligible Entity will implement and apply the labor-

related subgrantee selection criteria described below in Section IV.C.1.e of the NOFO.

12. Detail how the Eligible Entity will ensure an available, diverse, and highly skilled workforce consistent with Section IV.C.1.e of the NOFO.
13. Describe the process, strategy, and data tracking method(s) that the Eligible Entity will implement to ensure that minority businesses, women-owned business enterprises, and labor surplus area firms are recruited, used, and retained when possible.
14. Identify steps that the Eligible Entity will take to reduce costs and barriers to deployment, promote the use of existing infrastructure, promote and adopt dig-once policies, streamlined permitting processes and cost-effective access to poles, conduits, easements, and rights of way, including the imposition of reasonable access requirements.
15. Provide an assessment of climate threats within the Eligible Entity and proposed mitigation methods consistent with the requirements of Section IV.C.1.h of the NOFO.
16. Describe the low-cost plan(s) that must be offered by subgrantees consistent with the requirements of Section IV.C.2.c.i of the NOFO.
17. Describe the intended use of the 20 percent of total funding allocation that is made available upon approval of the Initial Proposal consistent with Section IV.B.8 of the NOFO.
18. Disclose (1) whether the Eligible Entity will waive all laws of the Eligible Entity concerning broadband, utility services, or similar subjects, whether they predate or postdate enactment of the Infrastructure Act, that either (a) preclude certain public sector providers from participation in the subgrant competition or (b) impose specific requirements on public sector entities, such as limitations on the sources of financing, the required imputation of costs not actually incurred by the public sector entity, or restrictions on the service a public sector entity can offer; and (2) if it will not waive all such laws for BEAD Program project selection purposes, identify those that it will not waive and describe how they will be applied in connection with the competition for subgrants.
19. Certify the intent of the Eligible Entity to comply with all applicable requirements of the Program, including the reporting requirements, and describe subgrantee accountability procedures.

Additional requirements for the Initial Proposal may be provided to Eligible Entities when the Notice of Available Amounts is released.

#### **8.4 What are the requirements for the challenge process that an Eligible Entity must design?**

Within the Initial Proposal, an Eligible Entity must include a detailed plan to conduct a challenge process before allocating BEAD funds. Under this process, a unit of local government, nonprofit organization, or broadband service provider can challenge a determination made by the Eligible Entity in the Initial Proposal as to whether a particular location or community anchor institution within the jurisdiction of the Eligible Entity is eligible

for the grant funds, including whether a particular location is unserved or underserved. Once the Initial Proposal is approved by NTIA, Eligible Entities must conduct the challenge process. An Eligible Entity must also notify NTIA of any modifications to the Initial Proposal that are necessitated by successful challenges to its initial determinations. After resolving each challenge and at least 60 days before allocating grant funds for network deployment, an Eligible Entity must provide public notice of the final classification of each unserved location, underserved location, or eligible community anchor institution within the jurisdiction of the Eligible Entity.

Information about the challenge process can be found in Section IV.B.6. of the NOFO.

#### **8.5 What oversight will NTIA have in the challenge process?**

The Assistant Secretary may modify determinations made in the challenge as to whether a location is served, unserved, or underserved, and may, pursuant to Section 60102(h)(2)(D)(ii) of the Infrastructure Act, reverse the determination of an Eligible Entity regarding a particular location or CAI for grant funds.

#### **8.6 What technical assistance will NTIA provide Eligible Entities to help them prepare their Initial Proposals? Will NTIA provide a template for the Initial Proposal?**

NTIA will provide iterative feedback on draft Initial Proposals and will support Eligible Entities throughout the development process. NTIA will provide Eligible Entities with a template and detailed application guidance for submission of the Initial Proposal.

#### **8.7 Will an Eligible Entity be provided the opportunity to revise its Initial Proposal upon receiving feedback?**

NTIA may request and accept corrections to the Initial Proposal after submission. If the Initial Proposal is incomplete, or the Assistant Secretary determines that the use of funds proposed in the Initial Proposal does not meet the standards set forth in the NOFO, the Assistant Secretary will notify the Eligible Entity of deficiencies in the proposal, provide the Eligible Entity with an opportunity to resubmit the Initial Proposal, and will establish a deadline for resubmission.

Additional information about the review process for the BEAD Program can be found in Section VI.A. of the NOFO.

#### **8.8 What will the review process entail for the Initial Proposal, and how will Proposals be evaluated?**

NTIA will acknowledge receipt of the Initial Proposals and begin the review process on a rolling basis. As noted in Section IV.B.5.c. of the NOFO, upon determination that the Initial Proposal is complete, NTIA will determine whether the use of funds proposed in the Initial Proposal:

1. Complies with Section 60102(f) of the Infrastructure Investment and Jobs Act;
2. Is in the public interest; and
3. Effectuates the purposes of the Act.

#### **8.9 What percentage of funds will be released upon approval of the Initial Proposal? When will these funds be released?**

Once an Initial Proposal is approved, NTIA will make available to the Eligible Entity not less than 20 percent of the total grant funds allocated to the Eligible Entity.

## **9 Cost Sharing and Matching Guidelines**

### **9.1 What are the matching requirements for BEAD?**

As described in Section III.B.1. of the NOFO, except in certain specific circumstances (i.e., projects in “high-cost areas” and other cases in which NTIA has waived the matching requirement), in the context of subgrants used to fund broadband network infrastructure deployment, each Eligible Entity shall require its subgrantee to provide, or provide in concert with its subgrantee, matching funds of not less than 25 percent of project costs. A matching contribution may be provided by the subgrantee, an Eligible Entity, a unit of local government, a utility company, a cooperative, a nonprofit or philanthropic organization, a for-profit company, regional planning or governmental organization, a federal regional commission or authority, or any combination thereof. While the match may be provided by multiple sources, Eligible Entities are encouraged to the maximum extent possible to require a match from the subgrantee before utilizing other sources of matching funds.<sup>6</sup> Eligible Entities are also required to incentivize matches of greater than 25 percent from subgrantees wherever feasible (especially where expected operational costs and revenues are likely to justify greater investment by the subgrantee) to reduce the federal share of projects and extend the reach of BEAD Program funding.

### **9.2 What is a “high-cost area”?**

Section I.C. of the NOFO defines the term “high-cost area” as an unserved area in which the cost of building out broadband service is higher, as compared with the average cost of building out broadband service in unserved areas in the United States (as determined by the Assistant Secretary, in consultation with the Federal Communications Commission), incorporating factors that include— (I) the remote location of the area; (II) the lack of population density of the area; (III) the unique topography of the area; (IV) a high rate of poverty in the area; or (V) any other factor identified by the Assistant Secretary, in consultation with the Commission, that contributes to the higher cost of deploying broadband service in the area. For purposes of defining “high-cost area,” the term “unserved area” means an area in which not less than 80 percent of broadband-serviceable locations are unserved locations. NTIA will release further information regarding the identification of high-cost areas for purposes of BEAD funding allocations at a later date.

### **9.3 Can federal funds be used as matching funds? (e.g., ARPA Capital Projects Fund)**

Federal funds may not be used as matching funds, except as expressly provided by federal statute. The Infrastructure Act expressly provides that for the BEAD Program matching funds may come from a federal regional commission or authority and from funds that were provided

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<sup>6</sup> Rather than using state or local funds as a match to BEAD projects, Eligible Entities are encouraged to use these funding sources on broadband separately and leverage additional subgrantee match commitments. Eligible Entities also must use BEAD Program funds to supplement, and not supplant, the amounts that the Eligible Entity would otherwise make available for the purposes for which the grant funds may be used.

to an Eligible Entity or a subgrantee for the purpose of deploying broadband service under the following legislation, to the extent permitted by those laws:

- Families First Coronavirus Response Act (Public Law 116-127; 134 Stat. 178);
- CARES Act (Public Law 116-136; 134 Stat. 281)
- Consolidated Appropriations Act, 2021 (Public Law 116-260; 134 Stat. 1182); or
- American Rescue Plan Act of 2021 (Public Law 117-2; 135 Stat. 4).

Eligible Entities are encouraged to consider terms and conditions that may be associated with potential sources of match funds and how those may impact the project overall. For example, if an Eligible Entity utilizes federal regional commission funding as a match, the project will need to comply with all BEAD programmatic requirements and any requirements imposed by the federal regional commission.

Additional information about matches from other federal programs can be found in Section III.B.3. of the NOFO.

#### **9.4 What are circumstances under which NTIA may consider granting a match waiver?**

As explained in Section III.B.5. of the NOFO, in evaluating requests for waiver of the BEAD Program's non-federal match requirement, NTIA will carefully balance the Program's various objectives. It is NTIA's policy to ensure that BEAD funds are used to bring affordable broadband to all Americans. Thus, the Assistant Secretary will generally seek to minimize the BEAD funding outlay on a particular project to extend the Program's reach, and expects to grant waivers only in special circumstances, when waiver is necessary to advance objectives that are critical to the Program's success. In order to be considered for a waiver, an Eligible Entity must submit a request that describes the special circumstances underlying the request and explain how a waiver would serve the public interest and effectuate the purposes of the BEAD Program. The Assistant Secretary retains the discretion to waive any amount of the match, including up to the full 25 percent requirement.

#### **9.5 Can matching funds be provided in any form other than cash? What are allowable in-kind contributions?**

Section III.B.4. of the NOFO states that matching funds may be provided in the form of either cash or in-kind contributions, so long as such contributions are made consistent with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards set forth at 2 C.F.R. Part 200. In-kind contributions, which may include third-party in-kind contributions, are non-cash donations of property, goods or services, which benefit a federally assisted project, and which may count toward satisfying the non-federal matching requirement of a project's total budgeted costs when such contributions meet certain criteria. In-kind contributions must be allowable and allocable project expenses.

The rules governing allowable in-kind contributions are detailed and encompass a wide range of properties and services. NTIA encourages applicants to thoroughly consider potential sources of in-kind contributions that, depending on the particular property or service and the applicable federal cost principles, could include:

- Employee or volunteer services;

- Equipment;
- Supplies;
- Indirect costs;
- Computer hardware and software; and
- Use of facilities.

In the broadband context this could include, consistent with federal cost principles:

- Access to rights of way;
- Pole attachments;
- Conduits;
- Easements; or
- Access to other types of infrastructure.

## **10 Competitive Subgrantee Grants**

### **10.1 What are the requirements for the subgrantee selection process?**

Each Eligible Entity must establish fair, open, and competitive processes for selecting subgrantees. The selection of subgrantees is a critically important process that will determine the providers that will bring service to unserved and underserved locations and CAIs. These processes must be made clear to potential subgrantees and must be described in the Eligible Entity's Initial Proposal and Final Proposal. NTIA recognizes that there may be a variety of competitive processes Eligible Entities might use to select subgrantees and does not mandate any specific approach. NTIA will provide further guidance and technical assistance on approaches to subgrantee selection.

Each Eligible Entity's process must abide by the following principles:

1. An "Unserved Service Project" or "Underserved Service Project" can be as small as a single unserved or underserved location, respectively. This principle will help ensure that isolated unserved and underserved locations that cannot be aggregated in groups that are 80 percent or more unserved or underserved are addressed by the BEAD Program.
2. An "Unserved Service Project" or "Underserved Service Project" may include Middle Mile Infrastructure in or through any area required to reach interconnection points or otherwise to ensure the technical feasibility and financial sustainability of a project providing service to an unserved location, underserved location, or eligible CAI.
3. In identifying an Unserved Service Project or Underserved Service Project, an Eligible Entity may not treat as "unserved" or "underserved" any location that is already subject to an enforceable federal, state, or local commitment to deploy qualifying broadband as of the date that the challenge process described in Section IV.B.6 of this NOFO is concluded. The Assistant Secretary may waive such treatment of locations or areas with prior enforceable commitments at the request of the Eligible Entity in cases where the Eligible Entity can demonstrate to the satisfaction of the Assistant Secretary that such treatment of such locations or areas is necessary to achieve the goals of the program, including where purported commitments do not have the appropriate documentation with respect to Tribal

lands consistent with requirements set out above. For the purposes of the subgrantee selection process, “qualifying broadband” to a location that is not a CAI is Reliable Broadband Service with (i) a speed of not less than 100 Mbps for downloads; and (ii) a speed of not less than 20 Mbps for uploads; and (iii) latency less than or equal to 100 milliseconds; “qualifying broadband” to a CAI is Reliable Broadband Service with (i) a speed of not less than 1 Gbps for downloads and uploads alike and (ii) latency less than or equal to 100 milliseconds.

4. An Eligible Entity must establish a competitive process designed to maximize the public benefits achieved through the subgrant process by increasing subgrantee-provided match and reducing costs to consumers. The type of competitive process selected is at the discretion of the Eligible Entity, subject to the Assistant Secretary’s approval in reviewing the Eligible Entity’s Initial Proposal and to the criteria and other requirements set forth in the NOFO.

5. The Eligible Entity may seek proposals to serve unserved locations, underserved locations, and CAIs collectively or separately, so long as the Eligible Entity awards funding in a manner that prioritizes Unserved Service Projects and once it certifies that it will ensure coverage of all unserved locations within the Eligible Entity, prioritizes Underserved Service Projects.

6. The Eligible Entity may not exclude, as a class, cooperatives, nonprofit organizations, public-private partnerships, private companies, public or private utilities, public utility districts, or local governments from eligibility as a subgrantee.

7. The Eligible Entity may solicit proposals from prospective subgrantees at the geographic level of its choosing—for example, on a per-location basis, per-census block basis, per-town, per-county or another geographic unit. An Eligible Entity may alternatively solicit proposals for project areas it defines or ask prospective subgrantees to define their own proposed project areas. If the Eligible Entity allows prospective subgrantees to define proposed project areas, it must develop a mechanism for de-conflicting overlapping proposals (for example, by de-scoping some locations from a provider’s proposed project area) to allow for like-to-like comparison of competing proposals. Whatever process is selected, the Eligible Entity must ensure it has a plan for serving all unserved and (where it has sufficient funding) underserved locations.

8. Each Eligible Entity must require that each proposal from a prospective subgrantee identify, for each location to be served in the proposal, the amount of BEAD funding the prospective subgrantee is seeking to serve that location.

9. If, after soliciting proposals, the Eligible Entity has received no proposals to serve a location or group of locations that are unserved, underserved, or a combination unserved and underserved, the Eligible Entity may engage with existing providers and/or other prospective subgrantees to find providers willing to expand their existing or proposed service areas. An Eligible Entity may consider inducements such as use of state funding toward the match requirement or benefits during the grant selection process (e.g., points or credits). The Eligible Entity shall, in this circumstance, work to ensure that its approach is as transparent as possible. For the avoidance of doubt, this provider-specific outreach is only appropriate after the Eligible Entity has solicited proposals and failed to obtain one or more proposals to serve the location or locations at issue.

10. As discussed further in Section IV.B.9.b, if an Eligible Entity's Final Proposal includes plans to deploy broadband to Unserved Service Projects or Underserved Service Projects that include any locations on Tribal Lands, the Eligible Entity must submit proof of the Tribal Government's consent to such deployment.

11. Notwithstanding any of the above:

- An Eligible Entity may decline to select a proposal that requires a BEAD subsidy that exceeds the Extremely High Cost Per Location Threshold for any location to be served in the proposal if use of an alternative Reliable Broadband Service technology meeting the BEAD Program's technical requirements would be less expensive. Subject to the overarching requirement to run a fair, open, and competitive process, the Eligible Entity has discretion to design a selection process that allows it to engage with a prospective subgrantee to revise the proposal to ensure that no location requires a subsidy that exceeds the Extremely High Cost Per Location Threshold.
- If no Reliable Broadband Service technology meeting the BEAD Program's technical requirements would be deployable for a subsidy of less than the Extremely High Cost Per Location Threshold at a given location, an Eligible Entity is authorized to select a proposal involving a less costly technology for that location, even if that technology does not meet the definition of Reliable Broadband Service but otherwise satisfies the Program's technical requirements. In this instance, Eligible Entities are directed to seek out the most robust, affordable, and scalable technologies achievable under the circumstances particular to that location.

Additional information about requirements for the subgrantee selection process can be found in Section IV.B.7. of the NOFO.

### **10.2 Will "non-traditional" providers be able to apply as subgrantees?**

Section IV.C.1.a. of the NOFO holds that Eligible Entities may not exclude cooperatives, nonprofit organizations, public-private partnerships, private companies, public or private utilities, public utility districts, or local governments ("potential providers") from eligibility for grant funds. In determining whether to approve an Eligible Entity's Initial or Final Proposal, NTIA will consider whether the Eligible Entity has, after the enactment of the Infrastructure Act, adopted new laws, regulations, policies, procedures or other any other form of rule or restriction that, in the determination of NTIA, seeks to exclude or has the effect of excluding any potential providers from eligibility for its subgrant competition. This could include new laws that have the effect of excluding providers from offering broadband service or rendering them incapable of effectively competing for subgrants.

Some laws of Eligible Entities concerning broadband, utility services, or similar subjects that predate the enactment of the Infrastructure Act may either preclude certain public sector providers from participation in the subgrant competition or may impose specific requirements on public sector entities, such as limitations on the sources of financing, the required imputation of costs not actually incurred by the public sector entity, or restrictions on the service a public sector entity can offer. NTIA encourages Eligible Entities to waive all such laws for purposes of the Program. If an Eligible Entity does not do so, the Eligible Entity must identify all such laws in its Initial Proposal and describe how the laws will be applied in connection with the competition for subgrants. Such Eligible Entity must, in its Final Proposal, disclose each unsuccessful application affected by such laws and describe how those laws impacted the decision to deny the application.

## 11 Final Proposal

### 11.1 When is the Final Proposal due and how and where must it be submitted?

The Final Proposal is due to NTIA no later than one year after approval of the Initial Proposal as explained in Section IV.B.9.a. of the NOFO. It must be submitted through the NTIA Grants Portal at [grants.ntia.gov](https://grants.ntia.gov).

### 11.2 What must be included in the Final Proposal?

Section IV.B.9.b. of the NOFO notes that the Final Proposal must include, at a minimum:

1. A detailed plan that specifies the outcome of the Eligible Entity's subgrantee selection process and how the Eligible Entity will:
  - a. allocate grant funds to subgrantees for the deployment of broadband networks to unserved locations, underserved locations, and (if applicable) CAIs in accordance with the prioritization framework described in Section IV.B.7.b of the NOFO; and
  - b. align the grant funds allocated to the Eligible Entity under the BEAD Program, where practicable, with the use of other funds for broadband that the Eligible Entity receives from the federal government, an Eligible Entity, or any other source.
2. A timeline for implementation of the detailed plan and completion of each project and other eligible activity to be funded;
3. Processes for oversight and accountability to ensure the proper use of the grant funds allocated to the Eligible Entity under the BEAD Program consistent with Section IX.G of the NOFO;
4. Certification that the Eligible Entity has conducted coordination, including with Tribal Governments, local community organizations, and unions and worker organizations, consistent with the requirements set forth in Section IV.C.1.c of the NOFO, a description of the coordination conducted, and a summary of the impact such coordination had on the content of the Final Proposal;
5. Description of the results of the challenge process conducted by the Eligible Entity under Section IV.B.6;
6. Certification that the Eligible Entity will provide service to all unserved and underserved locations, if the Eligible Entity is seeking to use BEAD funding for deployment to CAIs or for other eligible activities;
7. A detailed description of all planned uses of BEAD funding that are not last-mile broadband deployment projects, including the nature of each funded initiative, how those uses are consistent with Section V.K of this NOFO, how the Eligible Entity expects the initiative to address the needs of the Eligible Entity's residents, the ways in which engagement with localities and stakeholders informed the selection of such eligible activities, and any efforts the Eligible Entity undertook to determine whether other uses of the funds might have been more effective in achieving the BEAD Program's equity, access, and deployment goals;

8. The means by which subgrantees for non-deployment eligible activities were selected, if the Eligible Entity pursued those initiatives via subgrant, or, alternatively, how the Eligible Entity determined that it should undertake the initiative itself;
9. A description of efforts undertaken by the Eligible Entity to ensure the participation of non-traditional broadband providers (such as municipalities or political subdivisions, cooperatives, non-profits, Tribal Governments, and utilities), including an explanation for awards to traditional broadband providers when one or more non-traditional providers submitted competing proposals to serve an area consistent with the requirements of Section IV.C.1.a of the NOFO;
10. Implementation status of plans described in the Initial Proposal related to:
  - a. Steps that the Eligible Entity has taken or intends to take to promote streamlined permitting processes and cost-effective access to poles, conduits, easements, and rights of way, including the imposition of reasonable access requirements;
  - b. Labor and workforce activities, including how the Eligible Entity implemented and applied the labor-related subgrantee selection criterion required herein;
  - c. Utilization of minority businesses, women-owned business enterprises, and labor surplus area firms;
  - d. Low-cost plan requirements; and
  - e. Climate change and resilience;
11. Information regarding specific commitments made by provisionally selected subgrantees to warrant a project's treatment as a Priority Broadband Project;
12. Information regarding specific commitments made by provisionally selected subgrantees to warrant benefits in the Eligible Entity's subgrantee selection process (e.g., the primary and secondary criteria);
13. Environmental documentation associated with any construction and/or ground-disturbing activities and a description of how the Eligible Entity will comply with applicable environmental and national historical preservation requirements.
14. To the extent an Eligible Entity's Final Proposal includes plans to deploy broadband to Unserved Service Projects or Underserved Service Projects on Tribal Lands, the Eligible Entity must submit a Resolution of Consent from each Tribal Government, from the Tribal Council or other governing body, upon whose Tribal Lands the infrastructure will be deployed.
15. A description of (1) each unsuccessful application that was affected by laws of the Eligible Entity concerning broadband, utility services, or similar subjects, whether they predate or postdate enactment of the Infrastructure Act, that the Eligible Entity did not waive for purposes of BEAD Program project selection and that either (a) preclude certain public sector providers from participation in the subgrant competition or (b) impose specific requirements on public sector entities, such as limitations on the sources of financing, the required imputation of costs not actually incurred by the public sector entity, or restrictions on the service a public sector entity can offer; and (2) how those laws impacted the decision to deny each such application.

Additional requirements for the Final Proposal may be provided to Eligible Entities when the approval of the Initial Proposal is granted.

**11.3 What technical assistance will NTIA provide Eligible Entities to help them prepare their Final Proposals? Will NTIA provide a template for the Final Proposal?**

NTIA will provide iterative feedback on draft proposals and will support Eligible Entities throughout the development process to ensure that the Final Proposals meet all requirements and goals of the program. NTIA will provide an online template for submission.

**11.4 Are there any formatting instructions for the Final Proposal submission?**

The Final Proposal submission should follow the following formatting instructions:

- Paper, email, and facsimile submissions will not be accepted;
- Figures, graphs, images, and pictures should be of a size that is easily readable or viewable and may be presented in landscape orientation;
- Font should be easy to read (11-point minimum). Smaller type may be used in figures and tables but must be clearly legible;
- Applicants may use single or double spacing;
- Margins should be one inch on the top, bottom, left, and right;
- Page layout should be in portrait orientation except for figures, graphs, images, and pictures. Paragraphs should be clearly separated from each other by double spacing, paragraph formatting, or equivalent;
- Pages should be numbered sequentially;
- Pages must be 8 ½ by 11 inches; and
- The document must be typed.

## **12 Grant Award and Reporting Requirements**

**12.1 What kind of reporting will be required from Eligible Entities? When are the deadlines for reporting?**

Eligible Entities must comply with the reporting requirements included in Section VII.E.1. of the NOFO. This includes the following:

Not later than 90 days after receiving any Program grant funds, for the sole purposes of providing transparency and providing information to inform future federal broadband planning, an Eligible Entity shall submit to the Assistant Secretary an **initial report** that:

1. describes the planned and actual use of funds;
2. describes the planned and actual subgrant process;
3. identifies the establishment of appropriate mechanisms by the Eligible Entity to ensure that all subgrantees of the Eligible Entity comply with the eligible uses prescribed under the BEAD Program; and

4. includes any other information required by the Assistant Secretary.

Not later than one (1) year after receiving grant funds under this Section, and semiannually thereafter until the funds have been expended, an Eligible Entity shall submit to the Assistant Secretary a **semiannual report**, with respect to the 6-month period immediately preceding the report date, that tracks the progress the Eligible Entity is making against its approved plans and:

1. describes how the Eligible Entity expended the grant funds;
2. describes each service provided with the grant funds;
3. describes the number of locations at which broadband service was made available using the grant funds, the number of those locations at which broadband service was utilized, and the comparative demographics of the those served; and
4. certifies that the Eligible Entity complied with the requirements of this Section and with any additional reporting requirements prescribed by the Assistant Secretary.

The semiannual report must also include an SF-425 and a Federal Financial Report, and must meet the requirements described in 2 C.F.R. §§ 200.328 and the [Department of Commerce Financial Assistance Standard Terms and Conditions](#).<sup>7</sup> The semiannual report shall contain information as prescribed in 2 C.F.R. § 200.329.

Not later than one (1) year after an Eligible Entity has expended all grant funds received under this Section, the Eligible Entity shall submit to the Assistant Secretary a final report that:

1. describes how the Eligible Entity expended the funds;
2. describes each service provided with the grant funds;
3. describes the number of locations at which broadband service was made available using the grant funds, the number of those locations at which broadband service was utilized, and the comparative demographics of those served;
4. includes each report that the Eligible Entity received from a subgrantee under Section 60102(j) of the Act; and
5. certifies that the Eligible Entity complied with the requirements of this Section and with any additional reporting requirements prescribed by the Assistant Secretary.

#### **12.2 What kind of reporting will be required from subgrantees? When are the deadlines for reporting?**

Subgrantees must comply with the reporting requirements included in Section VII.E.2. of the NOFO. This includes the following:

The recipient of a subgrant from an Eligible Entity under this Section shall submit to the Eligible Entity a regular reporting, at least semiannually, for the duration of the subgrant to track the effectiveness of the use of funds provided. Each report shall describe each type of project carried out using the subgrant and the duration of the subgrant. Eligible Entities may

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<sup>7</sup> Dated November 12, 2020, Section A.01 for Financial Reports.

add additional reporting requirements or increase the frequency of reporting. In the case of a broadband infrastructure project, the report must, at minimum:

1. include a list of addresses or locations that constitute the service locations that will be served by the broadband infrastructure to be constructed;
2. include an aggregate percentage of customers taking service at new locations served within each project area;
3. identify whether each address or location is residential, commercial, or a community anchor institution;
4. describe the types of facilities that have been constructed and installed;
5. describe the peak and off-peak actual speeds of the broadband service being offered;
6. describe the maximum advertised speed of the broadband service being offered;
7. describe the non-promotional prices, including any associated fees, charged for different tiers of broadband service being offered;
8. list all interconnection agreements that were requested, and their current status;
9. report the number and amount of contracts and subcontracts awarded by the subgrantee disaggregated by recipients of each such contract or subcontracts that are MBEs or WBEs;
10. include any other data that would be required to comply with the data and mapping collection standards of the Commission under Section 1.7004 of title 47, Code of Federal Regulations, or any successor regulation, for broadband infrastructure projects;
11. include an SF-425, Federal Financial Report and meet the requirements described in the [Department of Commerce Financial Assistance Standard Terms and Conditions](#) (dated November 12, 2020), Section A.01 for Financial Reports;
12. for projects over \$5,000,000 (based on expected total cost), provide certifications regarding the laborers and mechanics employed by contractors or subcontractors working on the project; if such certification is not provided, the subgrantee must provide a project employment and local impact report and a project workforce continuity plan; and
13. comply with any other reasonable reporting requirements determined by the Eligible Entity or the Assistant Secretary; and certify that the information in the report is accurate.

### **12.3 What happens if funds are not allocated to an Eligible Entity?**

In this instance, funds that would have otherwise been available to the Eligible Entity may be reallocated to other Eligible Entities. Reallocation will be based on the percentage of unserved locations in each Eligible Entity.

Additional information about the treatment of unallocated funds can be found in Section II.D. of the NOFO.

### **12.4 What happens if an Eligible Entity does not use the full allocation?**

If an Eligible Entity does not use the full allocation by the applicable deadline, the unused amounts may be reallocated by NTIA to other Eligible Entities with approved Final Proposals based on the percentage of unserved locations in each Eligible Entity.

Additional information about the treatment of unused funds can be found in Section II.D. of the NOFO.

## **12.5 Will NTIA grant period of performance extensions? How will these be granted?**

Yes, under certain circumstances. NTIA may grant extensions for both the Eligible Entity and subgrantees under the following circumstances:

Section II.B.1. of the NOFO states that an Eligible Entity may extend the four-year network deployment deadline for subgrantees by not more than one year if:

1. the subgrantee has a specific plan for use of the grant funds, with project completion expected by a specific date not more than one year after the four-year deadline;
2. the construction project is underway; or
3. extenuating circumstances require an extension of time to allow the project to be completed.

Extensions for Eligible Entities for any part of the process may be granted at the sole discretion of the Assistant Secretary when extenuating circumstances demonstrate that additional time will support the overall goals of the BEAD Program.

Section II.B.2. of the NOFO states that each Eligible Entity must develop a process by which subgrantees may request extensions and provide documentation about the qualifying circumstances that warrant the extension.

If an Eligible Entity is seeking an extension for any part of the process with respect to which the Act does not authorize the Eligible Entity itself to grant such extension, it shall make a request in writing to NTIA and explain the need for such an extension. Such requests will then be evaluated by the Assistant Secretary based on the text of the Infrastructure Act and the goals of the BEAD Program.

An official website of the United States government [Here's how you know](#)



# BroadbandUSA

National Telecommunications and Information Administration

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## Digital Equity Programs

Too many communities lack access to high-speed internet. Many more can't afford it or don't know how to use it. The divide between those who have internet access and those who don't is stark. To create an equitable economy, we all need access to reliable and affordable high-speed internet.

The **Digital Equity Act** provides \$2.75 billion to establish three grant programs that promote digital equity and inclusion. They aim to ensure that all people and communities have the skills, technology, and capacity needed to reap the full benefits of our digital economy. The three programs are:

- **State Digital Equity Planning Grant Program:** A \$60 million grant program for states and territories to develop digital equity plans.
- **State Digital Equity Capacity Grant Program:** A \$1.44 billion grant program for states and territories. It will fund an annual grant program for five years in support of digital equity projects and the implementation of digital equity plans.
- **Digital Equity Competitive Grant Program:** A \$1.25 billion grant program. It will fund annual grant programs for five years to implement digital equity projects.

### Digital Equity Planning Grant Program Notice of Funding Opportunity (NOFO)

[Program Application Guidance](#)  
[Program Application Checklist and Packet](#)  
[Digital Equity Planning SAMPLE Application Narrative and Budget Documents](#)  
[NTIA Grants Portal](#)  
[Key Dates](#)

#### Frequently Asked Questions for DE program

Includes frequently asked questions with answers. This resource was developed in response to inquiries from you and will be updated frequently. If you do not see the answer to your question please submit to [internetforall@ntia.gov](mailto:internetforall@ntia.gov). This update was made 6-6-2022.

[Pre-NOFO Technical Assistance](#)

[Program Webinars & Events](#)

# DIGITAL EQUITY ACT PROGRAMS OVERVIEW

FUNDED BY THE BIPARTISAN INFRASTRUCTURE LAW

## Where we are today...

Many Americans lack access to affordable, reliable, high-speed Internet

America runs on high-speed internet. A strong internet connection powers our economy and supports education. It fosters better public health. And, it connects loved ones and strengthens social ties. But not everyone is connected. Too many Americans are cut off from the opportunities that high-speed internet makes possible. That's why we're working to bring high-speed internet to all Americans.



## ... and where we're going

The Digital Equity Act includes \$2.75B to drive digital inclusion and equity

Funded by the Bipartisan Infrastructure Law, the Digital Equity Act Programs are planning and implementation programs that provide funding to promote digital inclusion and advance equity for all. They aim to ensure that all communities can access and use affordable, reliable high-speed internet to meet their needs and improve their lives. The three programs include two state formula programs and one competitive program.

## Select Digital Equity programs details

### Three federal grant programs

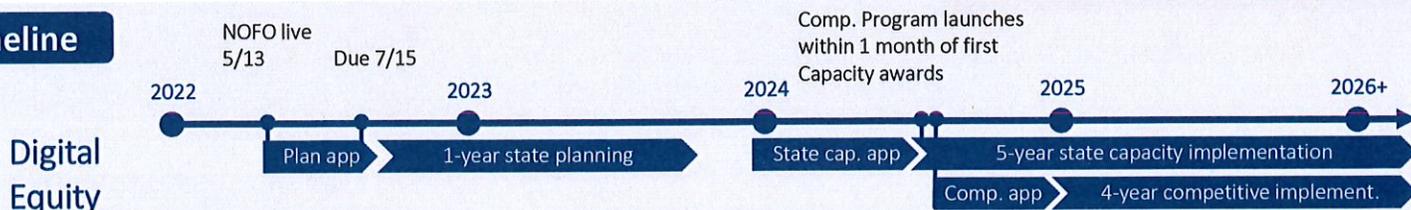
- 1 State Planning Program: A \$60M formula grant program for states, territories, and tribal governments to develop digital equity plans.
- 2 State Capacity Program: A \$1.44 billion formula grant program for states, territories, and tribal governments. It will fund an annual grant program for five years in support of digital equity projects and the implementation of digital equity plans.  
*Note: US territories other than Puerto Rico and Tribal / Native entities have separate funding allocations and different programmatic requirements for the State Planning and Capacity Programs*
- 3 Competitive Program: A \$1.25 billion competitive grant program. It will fund an annual grant programs for five years to implement digital equity projects. Several types of entities can apply for these funds.

### Example eligible uses of funds

- 1 Develop, implement, and oversee digital equity plans
- 2 Make awards to other entities to help in developing digital equity plans
- 3 Improve the online accessibility and inclusivity of public resources
- 4 Implement digital equity plans and digital inclusion activities
- 5 Provide digital literacy and skills education to covered populations
- 6 Facilitate the adoption of high-speed Internet by covered populations

## Timeline

Timeline approximate unless exact date specified



# STATE DIGITAL EQUITY PLANNING GRANT PROGRAM

## Project Narrative Sample

*Applicants should provide a clear and compelling description of the project. For States, the project should align with the statutory purposes described in the State Digital Equity Planning Grant Program Notice of Funding Opportunity (NOFO). Applicants need to provide an overview of the grant project and activities to be funded by the State Digital Equity Planning Grant Program funds and how these activities will support the development of a State Digital Equity Plan, as specified in Section IV of the NOFO. This content will be limited to 7,500 characters, or approximately 1,000 words.*

*This guidance document is for informational purposes only and is intended solely to assist applicants in better understanding the National Telecommunication and Information Administration (NTIA) State Digital Equity Planning Grant Program, and the requirements set forth in the program's NOFO. This guidance does not and is not intended to supersede, modify, or otherwise alter applicable statutory or regulatory requirements, or the specific application requirements set forth in the program's NOFO. In all cases, statutory and regulatory mandates, and the requirements set forth in the program's NOFO, shall prevail over any inconsistencies contained in the guidance below.*

*The narrative detailed below is for illustrative purposes only; actual details will vary by State.*

## OVERVIEW

**[State name]** will create a robust and comprehensive five-year statewide digital equity plan that will serve as a benchmark and a roadmap for achieving digital equity in our state and meet the requirements established by NTIA in the Notice of Funding Opportunity. We will invest the State Digital Equity Planning grant funds in four major activities:

1. Staff recruitment and development
2. Community and stakeholder engagement
3. Data collection and analysis
4. Report development and distribution

First, our state will hire and equip digital equity staff to lead the planning process on behalf of the state. We will issue a request for proposal (RFP) to sub-award to external entities to support community outreach and engagement, plan development, and data collection and analysis. We estimate these sub-awards to total \$221,570. However, internal staff will lead and guide the overall effort. Second, we will robustly engage communities and stakeholders throughout the entire planning process deploying multiple strategies including but not limited to: form a core planning team comprised of a diverse set of stakeholders and partners to lead and advise the plan's development, conduct a series of in-person and virtual public listening sessions throughout the state, provide multiple feedback mechanisms, and ensure all written materials are translated into multiple languages reflecting the communities we serve. Importantly, we intend to

include residents or ‘lived experts’ on the core planning team and compensate them with a stipend, so the perspective of the disconnected can inform the entire planning process.

Third, we will collect and analyze data on the disparate impacts of the digital divide on the covered populations and state residents and collect all local digital equity plans developed by local communities to inform the plan’s recommendations. The data and local plans will inform the plan’s measurable objectives and implementation recommendations. Finally, we will develop, publish, and disseminate the written plan.

## **TIMELINE**

The plan development process will begin after funding is received by the State and will be concluded within 12 months with the delivery of a five-year State Digital Equity Plan. We will develop the plan in accordance with the statute and provide a minimum of 30 days for public comment and will incorporate comments, and responses to comments, prior to submission to NTIA.

## **DELIVERABLES**

Deliverables will include: (1) State Digital Equity Plan printed document; (2) a digital version of the plan hosted on the State’s website; and (3) an open access, downloadable interactive online dashboard and map displaying the data collected to inform the measurable objectives.

## **DEVELOPMENT STRATEGIES**

### **Strategy Overview**

Community and stakeholder engagement and a robust data collection process will be the core strategies driving the plan’s composition. As such, the State will seek input from the community and stakeholders while simultaneously collecting data. Our strategy weaves stakeholder engagement throughout the entire planning process and elevates the voices of those who directly work with or who themselves have direct lived experience of being disconnected. We will employ a mix of strategies, communications channels, and messengers to be effective.

At a minimum we intend to engage with the key stakeholders outlined in the NOFO to provide input to the plan. Additional stakeholders we will deliberately engage include but are not limited to:

- Members of the covered populations and historically disconnected communities (lived experts)
- State cabinet-level agencies
- State corrections department/agency
- State departments of education
- Digital inclusion coalitions in the state
- State and local chambers of commerce or industry associations
- Regional councils of governments
- Economic development authorities
- Higher education institutions
  - State higher education coordinating board or governing board

- Community or Technical College System
- Public and Private Universities
- Historically Black Colleges & Universities
- Tribal Colleges & Universities
- Minority Serving Institutions
- Public housing resident associations and other low-income housing providers
- Labor unions (particularly telecommunications workers' unions)
- Healthcare systems and networks
- Homeless continuum of care providers
- Private and nonprofit multi-family housing developers and owners
- Faith-based institutions (e.g., churches, temples, mosques)
- Entrepreneurs and business owners
- State or local foundations and funders
- Advocacy organizations
- Existing multi-stakeholder groups (e.g., councils on aging)
- Refugee resettlement organizations
- Re-entry organizations
- Organizations serving undocumented residents
- Early intervention coordinators (e.g., those providing in-home therapy for children ages 3 to 5)
- Trade organizations
- Agriculture extension offices
- Cultural organizations
- Local media outlets such as Public, Educational, & Governmental station leaders and Ethnic media

## **Community Outreach and Engagement**

1. Form core planning team:
  - a. Four to ten people representing a diverse set of stakeholders and partners including a member of the team developing the State's BEAD program, community-based organizations with digital inclusion programs, state agency peers (such as State Library, Department of Education, etc.), community-based organizations, community anchor institutions, universities and lived experts.
  - b. The administering entity staff will lead and staff the core planning team meetings.
  - c. The core planning team will serve in an advisory capacity, providing guidance and support throughout the planning process particularly in supporting the development of a community stakeholder engagement plan.
2. Conduct 6-10 regional public listening sessions throughout the state where community members and residents may provide the state with the following:
  - a. Lived experiences being disconnected
  - b. Digital inclusion assets, including current resources, programs and strategies that promote digital equity for each of the covered populations
  - c. Identification of barriers to digital equity
  - d. Priorities for investments
  - e. Ideas for solutions

3. Leverage a diverse array of communications tools to connect and keep community members and stakeholders informed throughout the process. All written materials are translated into multiple languages reflecting the communities we serve. The communication tools we will leverage are:
  - a. State websites
  - b. Social media
  - c. Information sessions
  - d. Radio and print notices
  - e. Flyers
  - f. Sharing information through partner agencies
  - g. Other mechanisms to be determined
4. Incorporate public input into the plan:
  - a. Gather and incorporate existing local Digital Equity Plans
  - b. Publish plan for a minimum of thirty days to gather and incorporate public input

### **Data Collection and Analysis**

1. Identify, review, and compile local digital equity plans and data into the plan.
2. Conduct primary and secondary data analysis to identify and document barriers and resources related to digital equity for covered populations and all state residents including but not limited to the following methods:
  - a. One-on-one interviews and/or focus group interviews with key stakeholders and lived experts
  - b. Scientific surveys
  - c. Analysis of Census and other secondary data sources
  - d. Statewide digital equity asset mapping

### **The Plan**

The plan will contain all the statutory and additional requirements set forth in the NOFO.

### **Delivery**

Upon completion, we will submit the plan to NTIA and distribute to our state's residents through the following mechanisms:

- A public event to unveil the contents of the plan
- A dedicated website related to the plan, with information about its background and online dashboards tracking its implementation progress
- Distribution of the plan to all stakeholders who participated in the planning process

## STATE DIGITAL EQUITY PLANNING GRANT PROGRAM

## Budget Narrative Sample

*This guidance document is for informational purposes only and is intended solely to assist applicants in better understanding the National Telecommunication and Information Administration (NTIA) State Digital Equity Planning Grant Program, and the requirements set forth in the program's Notice of Funding Opportunity (NOFO). This guidance does not and is not intended to supersede, modify, or otherwise alter applicable statutory or regulatory requirements, or the specific application requirements set forth in the program's NOFO. In all cases, statutory and regulatory mandates, and the requirements set forth in the program's NOFO, shall prevail over any inconsistencies contained in the guidance below.*

*Costs detailed below are for illustrative purposes only; actual costs will vary by location, project activity, and project needs. Costs listed below are to illustrate the appropriate level of detail to include in a budget narrative with respect to the information you have available at the time of application. If specific information (name of individual, location of meetings, etc.) is not available at the time of application, please note that in the appropriate section.*

### Sample Budget Narrative for a Project through the State Digital Equity Planning Grant Program

Applicant Name: State of ABC

Applicant Type: State

Period of Performance: 1 Year (12 months) from Date of Award

Total Project Costs: \$1,042,041.60

Total Federal Project Request: \$1,042,041.60

Total Matching Funds: \$0

**Total Federal Funding for Digital Equity Planning Project: \$1,042,041.60**

#### **A. Personnel: \$331,600**

Digital Equity Director (\$130,000)

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#### *Consideration for Personnel*

*Budgets for staff members can be structured a variety of ways, depending on the following factors.*

***Salaried vs. Hourly.** Will they receive an annual salary, or will they be compensated based on an hourly rate?*

***Fully vs. Partly Grant-Funded.** Will they dedicate 100% of their time to activities to support to grant-funded project, or will they spend just a portion of their time supporting the grant-funded project and the rest of their time elsewhere?*

*For example, a state could hire an employee who is partly funded by the State Digital Equity Planning Grant Program and partly funded by the BEAD.*

The digital equity director (DED) position will have a salary of \$130,000 per year and be fully funded (100%) through grant funds. The position has associated fringe benefits (see Fringe). This position is currently unstaffed, and upon receiving the grant award the agency will release an open position on the state website for individuals to submit applications for this position. The position duties will include directing day-to-day project activities to manage the digital inclusion project as well as completion of final project deliverables (the Digital Equity Plan). The DED will coordinate with stakeholders, host meetings with telecom partners, conduct data analysis on digital inclusion metrics, interpret the data, and is responsible for overall program and project evaluation and success.

#### Project Manager (\$80,000)

The project manager (PM) position will be staffed by Sam Smith at an annual salary of \$80,000 and will be fully funded (100%) through grant funds. The position has associated fringe benefits (see Fringe). The PM will support the DED with data requests and managing community outreach and stakeholder activities and events.

#### Data Analyst (\$41,600)

The data analyst (DA) position will work part time on the grant project activities over a period of one year at an hourly rate (not annual salary). At the time of application, this position has not been filled. Upon receiving the grant award, the agency will release an open position on the state website for individuals to submit applications for this position. The hourly rate is anticipated to be \$40.00 per hour. Over the one-year period of performance, the DA will provide no more than 1,040 hours of support to the project, totaling \$41,600. The position has no associated fringe benefits. The DA duties are anticipated to include assessing community-provided data through surveys and meetings, developing a data collection database to be used by the DED and PM, and running reports on the data from the system as requested by the DED and PM. If the duties for this position change after the grant award is made, the agency will notify NTIA of any changes in writing.

#### Community Outreach Coordinator (\$60,000)

The community outreach coordinator (COC) position will spend 100% of the time on grant project activities over a period of one year. The anticipated salary for this position is \$60,000 a year. The position will not have associated fringe benefits. This position is currently vacant. Upon receipt of the grant award, the agency will release an open position on the state website for individuals to submit applications for this position. The duties for this position will be determined after the individual is hired to align with the employee's expertise in community outreach activities. The agency will inform NITA of the position duties once the individual has been hired to support the grant.

#### Grant Manager (\$20,000)

One (1) grant manager (GM) position will be staffed by Jane Doe. This position has an annual salary of \$80,000, however, only 25% of the time will be charging to the grant program, totaling \$20,000 over the period of one year (12 months). The position has associated fringe benefits (see

Fringe). GM responsibilities include completing and submitting grant reports on behalf of, or in coordination with, the PM (as allowable and appropriate); archiving grant-related documents and documentation; preparing for, and supporting, any activities related to grant monitoring, audit or compliance requests; compiling, reconciling, and managing the submission of sub-grantee reports and documents.

### **B. Fringe: \$38,200**

The fringe benefit rate for State of ABC employees is assessed against salaries and wages in two packages, one of which is selected by the employee. One package includes health and dental care (20% fringe benefit rate), and the other does not include these benefits (14% fringe benefit rate). Each employee's fringe benefit selection is noted below.

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#### *Note on Fringe Benefits*

*A state might provide multiple fringe benefit packages for personnel for employees to choose from. If this is the case in your state and/or project, provide detail of the packages and the corresponding fringe benefit rates.*

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Digital Equity Director (DED): \$18,200

The fringe benefit rate for the DED is 14% of the salary charges for one year, totaling \$18,200 (or 14% of \$130,000). Fringe benefits for this position include life insurance, long term disability, retirement, workers compensation, and agency personnel charges.

Project Manager (PM): \$16,000

The fringe benefit rate for the PM position is 20% of the salary charges for one year, totaling \$16,000 (or 20% of \$80,000). Fringe benefits for this position include health and dental care, life insurance, long term disability, retirement, workers compensation, and agency personnel charges.

Grant Manager (GM): \$4,000

The fringe benefit rate for the GM is 20% of the salary charges for one year, totaling \$4,000 (or 20% of \$20,000). Fringe benefits for this position include health and dental, life insurance, long term disability, retirement, workers compensation, and agency personnel charges.

### **C. Travel: \$42,920**

Travel Note: All costs listed below are estimates and subject to change due to increased flight, gas, and other travel costs. Any significant variance in costs will be discussed with NTIA before expending the funds.

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#### *Consideration for Travel*

*At the time of submitting the budget with the application, the state most likely will have to estimate travel costs. If that is the case in your state, clarify that the costs listed in the budget are estimates and are subject to change.*

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Local Travel: \$20,928

Two employees (exact persons will vary depending on the trip) will conduct trips within the state to participate in regional stakeholder engagement

meetings, conduct robust community and stakeholder outreach, collect data, meet directly with stakeholders, and complete project activities. Each employee will take six (6) trips each quarter for four (4) quarters (or 24 trips each, 48 trips total). Each trip will last a total of two days and one night. The total cost per trip is \$436 which includes \$200 for lodging, \$112 for mileage reimbursement (200 miles at \$0.58 per mile), and \$120 per diem (\$60 for 2 days). Entity travel policy has employees use the Federal mileage reimbursement for work trips. The Federal mileage reimbursement for 2022 is \$0.58 per mile. Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Local travel will be across the state to meetings, all of which are 100 miles from the applicant's home city. The estimated hotel cost per night in each meeting location is \$200.

Breakdown per trip:

1 person x 1 trip:

Lodging: \$200 per night x 1 night =	\$200
Mileage: 200 miles x \$0.58 per mile =	\$116
Per Diem: \$60 per day x 2 days =	\$120
Total per trip =	\$436

Domestic Travel (not local): \$11,440

Two (2) employees (exact persons will vary depending on the trip) will each travel to a total of four (4) meetings to meet with digital equity experts and stakeholder groups. The total number of trips is eight (8). The total cost per trip is \$1,330 including \$600 round trip basic airfare, \$500 total lodging for two (2) nights (\$250 per night for two (2) nights), \$150 for car rental, and per diem at \$180 (\$60 per day for three days). Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Travel location is to be determined. The \$600 for round trip coach-class airfare is the average airfare for traveling to Washington, DC; San Diego, CA; and Dallas TX.

The average cost for lodging in Washington, DC, San Diego, and Dallas is \$250 a night. If lodging varies significantly, the applicant will discuss the price variance with the grantor before making any purchases.

The two (2) employees will share a rental car. The car rental is estimated at \$100 a day for three (3) days, totaling \$300 for each trip (\$150 per person for each trip).

1 person x 1 trip:

Airfare: \$600 round trip =	\$600
Lodging: \$200 a night x 2 =	\$500

Car Rental: \$150 per person = \$150

Per Diem: \$60 a day x 3 = \$180

Total = \$1,430

In-State Conference Travel: \$712

Two (2) employees (exact persons will vary depending on conference) will travel to two (2) two-day conferences. The conferences are to attend information sessions on broadband connections as well as to attend trainings on digital equity topics. The total number of trips is four (4). The total cost per trip is \$178. Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Travel location is yet to be determined but will be within 50 miles of the entity office and therefore no air travel or hotel will be needed.

1 person x 1 trip:

Mileage: 100 miles (50 miles each way) x \$0.58 per mile = \$58

Per Diem: \$60 a day x 2 days = \$120

Total = \$178

Unknown Travel: \$9,840

Due to the nature of the digital equity program, it is anticipated that additional travel will be required to meet the project needs and goals. As stakeholder feedback is collected, the project team will gather a better understanding of what additional trips/travel is needed in order to reach the underserved and unserved populations across the state – to which travel is currently unknown at the time of this application. As travel requirements are solidified, NTIA will be notified of the cost breakdown and other necessary information by the recipient. Estimating 12 additional trips over the period of performance.

Estimated travel: 1 person x 1 trip:

Lodging: \$200 a night x 2 nights = \$400

Car Rental: \$100 a day for 3 days = \$300

Per Diem: \$60 a day for 3 days = \$120

Total = \$820

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***Note on Equipment***

*While no equipment is necessary for this sample project, equipment might be necessary for your project. If it is, include details of equipment you plan to purchase, such as make, model, and vendor.*

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**D. Equipment: \$0**

No equipment will be purchased for this program.

**E. Supplies: \$4,750**

Printing – generic stakeholder outreach materials: \$60

Printing of materials for stakeholder outreach activities is estimated at \$5 a month for 12 months, totaling \$60 for one year. Materials will include fact sheets about the planning process, and information sheets on broadband. Printing is estimated at \$0.10 per copy after doing a search for printing costs at FedEx/Kinko's, Costco, and the local library. Note that specialty printing (e.g., large posters for a conference) will be included in the event contract under contractual.

Printing – Discussion Guides: \$3,500

Printing of spiral-bound handbooks (Digital inclusion discussion guides) for stakeholder engagement meetings. Printing is estimated at \$7.00 per book after doing a search for printing costs at FedEx/Kinko's, Costco, and the local library. Estimated \$7 per print (per handbook), and approximately 500 handbooks will be required over the course of the period of performance, totaling \$3,500.

Computer: \$950

One (1) 15" laptop computer for the project manager to carry out grant project activities. An average price for a laptop, based on an online search (Best Buy, Amazon, Staples) is \$950 (tax included). At the time of application, the specific brand of laptop is unknown due to ongoing supply chain issues. The laptop will be used by the project manager to carry out all project management activities, including creating and submitting final deliverables. A laptop is requested as the agency only provides desktop computers. Due to the traveling requirements of the project manager to complete the grant activities, a laptop will allow for working while at stakeholder and outreach events. The laptop will also be used to do presentations and take notes while at events outside the entity office. The laptop comes fully loaded with necessary software, malware protection, and project management functions (e.g., Microsoft Project, Excel, etc.). The laptop will be stored in a locked cabinet in the main office and tagged with a barcode for inventory management.

Office Supplies: \$240

General office supplies for the personnel staff listed in this application to use to support grant activities and reporting requirements. Items include pens, paper, staples, sticky notes, etc. Estimated average \$20 a month for 12 months, totaling \$240.

**F. Contractual: Total Amount \$ 200,000**

Management Consulting Firm (\$200,000)

A management consulting firm will develop an overarching strategy for collecting data from sub-recipients, how to store the data for records retention requirements, and for a high-level strategic plan for addressing the requirements for the digital equity plan. The consulting firm will deliver the strategic plans to the project manager but will not review the actual program data or design stakeholder level project activities. All final products will be owned by the entity, not the consulting firm. The management consulting firm has not been selected at the time of this application. A request for proposals (RFP) will be posted to the State procurement website after the entity receives the award, and the state will run a competitive review process in line with agency procurement policies to award the grant. The procurement process is to obtain a minimum of three (3) quotes for the work. Then a panel of program and administrative staff (at least three [3] persons) will review the quotes and provide feedback on the project timeline, budget, and organizational capability of the organization to meet the needs listed in the RFP. The panel will summarize their findings and submit to the chief procurement officer for final review and selection. A copy of the procurement policy can be found on the agency website at [agencyprocurementwebsite.com](http://agencyprocurementwebsite.com). The anticipated award amount is \$200,000 and will be inclusive of staff, travel, supplies, and all other costs necessary to meet the goals of the contract. The anticipated contract will be sent to NTIA prior to execution to ensure it is allowable, allocable, and reasonable to meet the program goals.

#### **G. Construction: Total Amount \$0**

Construction is not allowable as part of a digital equity planning project.

#### **H. Other: \$380,195.60**

##### Digital Inclusion Asset Mapping Sub-Award (\$125,000)

The State of ABC will sub-award \$125,000 to an eligible sub-recipient to support the state in conducting digital inclusion asset mapping through practitioner surveys, meetings, and outreach across the state. \$125,000 was selected as the estimated amount based on past mapping awards made by the state. The sub-recipient will provide a report on existing digital inclusion programming and expertise. The sub-recipient for this work has not been selected at the time of application. However, the state will post an RFP for the work. The State of ABC will submit to NTIA the selected entity and related budget prior to awarding the sub-award.

##### Veterans of ABC (\$96,570)

The State of ABC has the largest number of underserved veterans in the country. Therefore, the entity will subgrant \$96,570 to Veterans of ABC to conduct outreach, research, and data collection on the following areas as it relates to veterans in the state of ABC: availability,

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#### *Notes on Subawards*

*Any sub-awards granted by the Administering Entity through the State Digital Equity Planning Grant Program must be included in the "Other" category of the budget. The associated costs of the sub-award must be broken down into the standard cost categories (i.e., Personnel, Fringe, Travel, Equipment, Supplies, Contractual) within the sub-award item, as shown by the Veterans of ABC example.*

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affordability, and access to wireless broadband services; the online accessibility and inclusivity of public resources and services; digital literacy; awareness of, and the use of, measures to secure the online privacy of, and cybersecurity with respect to an individual; and the availability and affordability of consumer devices and technical support for those devices. Veterans of ABC will send a report of all findings to the project manager in the form of a final report. The budget items for this sub-grant are as follows:

Personnel: \$95,000

Veterans of ABC director of services, hourly rate of \$25 for 2000 hours = \$50,000

Support Staff, two individuals with hourly rate of \$15 for 3000 hours (combined) = \$45,000

Local travel: \$870

Estimated travel to and from 30 meetings, average distance 25 miles each direction (50 miles total) at a rate of \$0.58 per mile (30 x 50 x 0.58) = \$870

Supplies: \$700

iPads – two iPad to collect data and conduct surveys in the field. Each iPad is \$350 with tax, total \$700

Lived Experts (\$8,625.60)

Six (6) lived experience experts will be paid for time on digital equity panels during stakeholder events, core planning team meetings, and regional public listening sessions. Volunteers will be paid the national volunteer rate \$29.95 per hour and each session/meeting is estimated to be two hours. It is estimated that each individual (6) will attend 2 meetings a month for 12 months totaling 144 meetings.

Stakeholder Engagement and Event Management Firm (\$150,000)

A stakeholder and event management non-profit will provide logistical support for four (4) regional stakeholder events and 10 regional public community listening sessions. The estimated price (\$150,000) was based off of similar work for prior state programs. The non-profit entity will provide facilitation and logistical event support for all events. Facilitation support includes preparing and providing engaging activities to solicit input from stakeholders. Event management support includes obtaining event space, AV equipment, and other facility items (tables, chairs, etc.). Other activities include setting up a method for sending out invitations to the event, tracking RSVPs, and managing the welcome desk at the beginning of the events/meetings. The non-profit entity has not been selected at the time of application. The State of ABC will submit to NTIA the selected entity and related budget prior to awarding the sub-award.

## **I. Indirect Costs: \$44,376**

Indirect Costs: \$44,376

The entity has a negotiated indirect cost rate agreement (NICRA) issued by the Department of Agriculture at a rate of 12%, applicable to all direct salaries and wages including all fringe benefits. The current indirect cost rate agreement is valid through October 2023. The indirect cost rate agreement is attached to the application.

Total direct costs: \$997,665.60

Detailed Budget Template

Budget Categories	Unit Type	Unit Cost	No. of Units	Total Cost	Federal Funds Requested	Cash Match Amount	Contribution	Match Type (Cash/In-Kind/Both)	Match Percentage	Allowable Total	Notes/Comments
Personnel	Other	\$ 130,000.00	100%	\$ 130,000.00	\$ 130,000.00	\$ 0	\$ 0	N/A	0%	\$ 130,000.00	
	Other	\$ 80,000.00	100%	\$ 80,000.00	\$ 80,000.00	\$ 0	\$ 0	N/A	0%	\$ 80,000.00	
	Hour	\$ 40.00	1040	\$ 41,600.00	\$ 41,600.00	\$ 0	\$ 0	N/A	0%	\$ 41,600.00	
Fringe Benefits	Other	\$ 60,000.00	100%	\$ 60,000.00	\$ 60,000.00	\$ 0	\$ 0	N/A	0%	\$ 60,000.00	
	Other	\$ 80,000.00	25%	\$ 20,000.00	\$ 20,000.00	\$ 0	\$ 0	N/A	0%	\$ 20,000.00	
	Other	14%	\$130,000	\$ 18,200.00	\$ 18,200.00	\$ 0	\$ 0	N/A	0%	\$ 18,200.00	
Travel	Other	20%	\$80,000	\$ 16,000.00	\$ 16,000.00	\$ 0	\$ 0	N/A	0%	\$ 16,000.00	
	Other	20%	\$20,000	\$ 4,000.00	\$ 4,000.00	\$ 0	\$ 0	N/A	0%	\$ 4,000.00	
	Other	\$ 436.00	48	\$ 20,928.00	\$ 20,928.00	\$ 0	\$ 0	N/A	0%	\$ 20,928.00	
Equipment	Other	\$ 1,430.00	8	\$ 11,440.00	\$ 11,440.00	\$ 0	\$ 0	N/A	0%	\$ 11,440.00	
	Other	\$ 178.00	4	\$ 712.00	\$ 712.00	\$ 0	\$ 0	N/A	0%	\$ 712.00	
	Other	\$ 820.00	12	\$ 9,840.00	\$ 9,840.00	\$ 0	\$ 0	N/A	0%	\$ 9,840.00	
Supplies	Other	\$ -	0.0	\$ -	\$ -	\$ 0	\$ 0	N/A	0%	\$ -	
	Other	\$ 5.00	12	\$ 60.00	\$ 60.00	\$ 0	\$ 0	N/A	0%	\$ 60.00	
	Other	\$ 7.00	500	\$ 3,500.00	\$ 3,500.00	\$ 0	\$ 0	N/A	0%	\$ 3,500.00	
Contractual	Item	\$ 950.00	1	\$ 950.00	\$ 950.00	\$ 0	\$ 0	N/A	0%	\$ 950.00	
	Other	\$ 20.00	12	\$ 240.00	\$ 240.00	\$ 0	\$ 0	N/A	0%	\$ 240.00	
	Other	\$ 200,000.00	1	\$ 200,000.00	\$ 200,000.00	\$ 0	\$ 0	N/A	0%	\$ 200,000.00	
Other	Other	\$ -	\$ 0	\$ -	\$ -	\$ 0	\$ 0	N/A	0%	\$ -	
	Other	\$ 125,000.00	1	\$ 125,000.00	\$ 125,000.00	\$ 0	\$ 0	N/A	0%	\$ 125,000.00	
	Other	\$ 96,570.00	1	\$ 96,570.00	\$ 96,570.00	\$ 0	\$ 0	N/A	0%	\$ 96,570.00	
Indirect	Other	\$ 29.95	288	\$ 8,625.60	\$ 8,625.60	\$ 0	\$ 0	N/A	0%	\$ 8,625.60	
	Other	\$ 150,000.00	1	\$ 150,000.00	\$ 150,000.00	\$ 0	\$ 0	N/A	0%	\$ 150,000.00	
	Other	12%	\$ 369,800	\$ 44,376.00	\$ 44,376.00	\$ 0	\$ 0	N/A	0%	\$ 150,000.00	
<b>PROJECT TOTAL</b>				<b>\$ 1,042,041.60</b>	<b>\$ 1,042,041.60</b>	<b>\$ 0</b>	<b>\$ 0</b>			<b>\$ 996,313.60</b>	



# BroadbandUSA

National Telecommunications and Information Administration

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## Enabling Middle Mile Broadband Infrastructure Program

Local networks are important for bringing high-speed internet to communities. But local networks aren't enough. They need to connect to robust, high-capacity national and regional networks. Middle mile infrastructure makes this possible. By connecting to major networks, local networks can ensure reliable high-speed internet service for even the most remote communities.

The **Enabling Middle Mile Broadband Infrastructure Program** provides funding for this vital part of our nation's high-speed network. With \$1 billion in funding, the program will reduce the cost of bringing high-speed internet to unserved and underserved communities.

### **Notice of Funding Opportunity (NOFO)**

[NTIA Grants Portal](#)

[Key Dates](#)

See [Middle Mile Application Guidance Package](#) for:

- [Step by Step Application Guidance](#)
- [Application Templates](#)
- [Application Checklist and Form Packet](#)

### **Frequently Asked Questions for Enabling Middle Mile Broadband Infrastructure Program**

Includes frequently asked questions with answers. This resource was developed in response to inquiries from you and will be updated frequently. If you do not see the answer to your question please submit to [internetforall@ntia.gov](mailto:internetforall@ntia.gov). This update was made 8-17-2022.

[Pre-NOFO Technical Assistance](#)

[Program Webinars & Events](#)



## Middle Mile Grant Program Application Checklist

*These materials have been compiled to support your work in completing the **Application for NTIA's Middle Mile Grant (MMG) program**.<sup>1</sup> All materials must be submitted through the NTIA Grants Portal (<https://grants.ntia.gov>), however Eligible Entities are encouraged to use these forms and templates to prepare their submissions to NTIA. Note that some forms and templates will be uploaded directly in the original file format to the NTIA Grants Portal (NGP) and others will be directly entered into the NGP. For additional information, please see the MMG [Notice of Funding Opportunity \(NOFO\)](#).*

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### Middle Mile Application Materials

#### Applicant Information

1. **SF-424**
  - 1.1. **SF-424 (Application for Federal Assistance) – Inputted into NTIA Grants Portal**

This form will be filled out directly in the NTIA Grants Portal. You can find a copy of this form in the MMG Zip folder and instructions for completing the SF-424 can be found in the MMG Application Guidance. Applicants are encouraged to complete this form as a DRAFT prior to inputting the form contents in the NTIA Grants Portal.
2. **Organizational Details & Capacity**
  - 2.1. Type of entity: “(A) a State, political subdivision of a State, Tribal government, technology company, electric utility, utility cooperative, public utility district, telecommunications company, telecommunications cooperative, nonprofit foundation, nonprofit corporation, nonprofit institution, nonprofit association, regional planning council, Native entity, or economic development authority; or (B) a partnership of two (2) or more entities described in (A).”<sup>2</sup>
  - 2.2. Identify “Primary Applicant”
    - 2.2.1. If individual entity, default as primary
    - 2.2.2. If partnership, identify the other entities in the partnership and specify which entity is primary
  - 2.3. **Applicant will check Y/N:** Is parent/owner of applicant a foreign entity?<sup>3</sup> If yes, please identify country.
  - 2.4. **Managerial Capability – Uploaded by Applicant**

Applicants shall submit to the Assistant Secretary one-page resumes for (a) all key management personnel and (b) all key personnel of subcontractors or other entities

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<sup>1</sup> Paperwork Reduction Act (PRA) approved by Office of Management and Budget (OMB) No. 0660-0046, Exp. Date Nov. 30, 2022.

<sup>2</sup> See MMG NOFO at Sec. I.B.4 (May 13, 2022), *available at* <https://broadbandusa.ntia.doc.gov/resources/grant-programs/enabling-middle-mile-broadband-infrastructure-program>.

<sup>3</sup> Ownership shall be reported consistent with the requirements set forth in 47 CFR 1.2112(a)(1)-(7).

that will play substantial roles in building, managing, or operating the middle mile network built using MMG Program funding.

**2.5. Organizational Charts – Uploaded by Applicant**

Each applicant shall submit any necessary organizational chart(s) detailing all of its parent companies, subsidiaries, and affiliates.

**2.6. Open Field: 500 Word Organizational Details Narrative – Inputted into NTIA Grants Portal**

Each applicant must also provide a narrative describing the applicant's readiness to manage a middle mile broadband network. This narrative should describe the experience and qualifications of key management set to undertake this project, the applicant's experience undertaking projects of similar size and scope, recent and upcoming organizational changes including mergers and acquisitions, and relevant organizational policies.

This narrative shall denote who will own the assets at the end of award period.

**3. Required Documents**

**3.1. Form CD-511 (Certification Regarding Lobbying) – Uploaded by Applicant (Fillable Form Required)**

The applicant must upload a completed form that certifies that Federal funds have not and will not be used for lobbying in connection with this request for Federal financial assistance. A fillable Form CD-511 can be found in the MMG ZIP folder.

**3.2. Standard Form-LLL (Disclosure of Lobbying Activities) – Uploaded by Applicant (Fillable Form Required if Applicable)**

Standard Form-LLL must be completed and submitted for those applicants that need to disclose lobbying activities that have been secured to influence the outcome of a Federal action. A fillable Form SF-LLL can be found in the MMG ZIP folder.

**3.3. SAM.gov Registration – Uploaded by Applicant**

Applicants are asked to upload a screenshot of their SAM.gov registration.

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## **Project Information**

**1. Project Details**

**1.1. Open Field: 1000 Word Executive Summary – Inputted into NTIA Grants Portal**

**1.1.1.** Please describe how the applicant's proposal will advance the objectives of the MMG Program, as well as the specific objectives outlined in the Notice of Funding Opportunity (NOFO);

**1.1.2.** An overview of the proposed route or service area(s), including information regarding rurality and socio-economic indicators in the area to be served by the proposed project; and

**1.1.3.** A description of the level of need in the proposed service area(s), including communities considered unserved and/or underserved in the proposed service area(s)

**1.2. Level of Need Narrative – Uploaded by Applicant**

**1.3.** A description of the level of need in the proposed service area(s), including but not limited to communities considered unserved and/or underserved in the proposed service area(s), discussion of the competitive landscape in the area, variations among

service areas if there are any, or the general economic conditions in the proposed funded service area. **Check Y/N:** “NTIA strongly encourages prospective non-state applicants to coordinate and consult with the State Broadband Office or other coordinating body located in the jurisdiction in which the eligible entity proposes to deploy middle mile infrastructure to ensure that the proposal is consistent with the state’s broadband plan and priorities. Please confirm collaboration and consultation.”

**1.4. Open Field: 500 Word Government and Community Involvement – Inputted into NTIA Grants Portal**

Please provide information on the applicant’s coordination with applicable State, Territory, Tribal, and local governments, including their awareness of the proposed project and any potential impact to respective service areas; and Information regarding the applicant’s involvement and coordination with community organizations or other relevant partners in the proposed service area

**1.5. Prioritization**

Each applicant must make a binding commitment to prioritize at least one of the following via the funded middle mile network. The commitment should be described in the Executive Summary.

- 1.5.1. Check Y/N:** Connecting middle mile infrastructure to last mile networks that provide or plan to provide broadband service to households in unserved areas;
- 1.5.2. Check Y/N:** Connecting non-contiguous trust lands; or
  - 1.5.2.1.** If yes, please describe
- 1.5.3. Check Y/N:** The offering of wholesale broadband service at reasonable rates on a carrier-neutral basis.

**1.6. Statutory Purpose**

Each applicant must attest and demonstrate that it will meet at least two of the following five requirements

- 1.6.1. Check Y/N:** The eligible entity adopts fiscally sustainable middle mile strategies.<sup>4</sup> This strategy should be described in the Budget Narrative.
- 1.6.2. Check Y/N:** The eligible entity commits to offering non-discriminatory interconnect to terrestrial and wireless last mile broadband providers and any other party making a bona fide request. This policy will be described in the Interconnect Policy.
- 1.6.3. Check Y/N:** The eligible entity identifies specific terrestrial and wireless last mile broadband providers that have(i) expressed written interest in interconnecting with middle mile infrastructure planned to be deployed by the eligible entity; and ii) demonstrated sustainable business plans or adequate funding sources with respect such interconnection. This may be demonstrated in the Level of Need Narrative.
- 1.6.4. Check Y/N:** The eligible entity has identified supplemental investments or in-kind support (such as waived franchise or permitting fees) that will accelerate the completion of the planned project. Such acceleration may be described in the

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<sup>4</sup> In particular, applicants should submit with their application financial studies, analyses, or other materials demonstrating that reasonably anticipated revenues associated with middle mile projects that are constructed, improved, or acquired using MMG Program funds will be sufficient to allow long-term provision of service in light of reasonably anticipated costs. The required documentation includes organizational historical financials, audited financials, pro-forma financial projections and analysis to substantiate the sustainability of the proposed project, and submission of a letter of credit valued at no less than 25 percent of the requested award amount.



Project Timeline Narrative.

- 1.6.5. Check Y/N:** The eligible entity has demonstrated that the middle mile infrastructure will benefit national security interests of the United States and the Department of Defense. The benefits may be explained in the Benefitting National Security Interests Narrative.

**1.1. Open Field: 200 Word Benefitting National Security Interests Narrative – Inputted into NTIA Grants Portal**

Relevant considerations here include, but are not limited to, whether the funded middle mile infrastructure will increase the redundancy and resiliency of telecommunications networks that support broadband services, other commercial telecommunications services, protection of other critical national infrastructure (e.g., the national power grid and power transmission facilities), border security, or other physical infrastructure sensor and monitoring.

**1.2. Project Timeline**

- 1.2.1.** Drop down “Number of Years” (1, 2, 3, 4, 5)

**1.3. Open Field: 500 Word Project Timeline Narrative – Inputted into NTIA Grants Portal**

This upload is REQUIRED of all MMG Applicants. The narrative requires the Applicant to describe a project with critical path, including key milestones for implementation of the project, preparations, and risk factors; and a capital investment schedule evidencing that the applicant will complete build-out and the initiation of service within five years of the date on which the entity receives the grant and will meet interim buildout requirements set forth herein and in any other binding document.

Eligible entities that receive a middle mile grant shall demonstrate to the satisfaction of the Assistant Secretary that they have completed the buildout of 40 percent of project miles by the end of the second year after the award date, 60 percent of project miles by the end of the third year, 80 percent of project miles by the end of the fourth year, and 100 percent of project miles by the end of the fifth year. For the sake of clarity, the project must be completed, lit, and operating no later than five years after the date of the award.

If the project is able to be accelerated with supplemental investments or in-kind support to meet a statutory purpose, this should be explained.

The Applicant will demonstrate completion objectives. The Applicant should consider such project areas as: a) network design; b) securing all relevant licenses and agreements; c) site preparation; d) inside plant deployment; e) outside plant deployment; f) deployment of business and operational support systems; g) network testing; and f) network operational.

- 1.3.1. Check Y/N: “Is an extension being requested?”**

**1.4. Open Field: 200 Word Extension Narrative – Inputted into NTIA Grants Portal**

An eligible entity may submit a request for an extension, which must include the justification for such an extension and all relevant circumstances. At the request of an

eligible entity, the Assistant Secretary may extend the buildout deadline by not more than one (1) year if the eligible entity certifies that:

- (i) the eligible entity has a plan for use of the grant funds;
- (ii) the project to build out middle mile infrastructure is underway; or
- (iii) extenuating circumstances require an extension of time to allow completion of the project to build out middle mile infrastructure.

## **1.5. Tribal Certification and Supplemental Information**

### **1.5.1. Special Rules for Tribal Governments and Native Entities**

The Infrastructure Investment and Jobs Act permits the Assistant Secretary, in consultation with Tribal governments and Native entities, to waive, or specify alternative requirements, in connection with most directives governing the MMG Program if the Assistant Secretary finds that waiver or modification of the requirement is necessary for (a) the effective delivery and administration of middle mile grants to Tribal governments or (b) the construction, improvement, or acquisition of middle mile infrastructure on trust land.

#### **1.5.1.1. Check Y/N if waiver or alternative requirements are requested**

#### **1.5.1.2. Upload waiver if applicable**

**1.5.2.** A Tribal Government may certify whether an area within its own Tribal Land is unserved or underserved based on criteria of its choosing. Any such Tribal Government must certify that the areas where middle mile service is proposed (including any such areas where a provider offers, or has proposed to offer, last-mile service) are unserved or underserved and provide a statement on Tribal Letterhead explaining how the determination that the area is unserved or underserved was made and additional supporting information if available.

#### **1.5.2.1. Upload Certification, as applicable.**

## **1.6. Program Details**

### **1.6.1. Open Field: 500 Word Fair Labor Narrative – Inputted into NTIA Grants Portal**

Applicants must have a demonstrated record of and plans to be in compliance with federal labor and employment laws. This will help ensure that projects are carried out in accordance with the law, assist NTIA in ensuring that a prospective awardee is capable of carrying out activities funded by an award in a competent manner in compliance with all applicable federal, state, and local laws; and promote the effective and efficient completion of high-quality middle mile broadband infrastructure projects by ensuring a reliable supply of skilled workers and minimizing disruptive and costly delays.

**1.6.1.1.** In order for NTIA to evaluate an applicant's demonstrated record of and plans to be in compliance with federal labor and employment laws, each applicant must provide examples of items described in III.H in the NOFO. Applicants are asked to upload a Certification from an Officer/Director-level employee (or equivalent) of the applicant evidencing consistent past compliance with federal labor and

employment laws by the applicant, as well as contractors and subcontractors.

**1.6.2. Open Field: 500 Word Highly Skilled Workforce Narrative**

To ensure that applicants have the technical and operational capacity to carry out the project, applicants must submit a plan for ensuring that the project workforce will be an appropriately skilled and credentialed workforce (including by the applicant and each of its contractors and subcontractors). The plan for a highly skilled workforce should include the information described in III.I in the NOFO.

**1.6.3. Open Field: 500 Word Advancing Workforce Development Narrative – Inputted into NTIA Grants Portal**

A skilled workforce is critical to meeting infrastructure buildout timelines under the Infrastructure Act and connecting households across the country to reliable, affordable, high-speed broadband. A well-trained workforce will also allow for the safe deployment of sustainable networks. To meet the workforce needs of the MMG Program, applicants must make appropriate investments to develop a skilled, diverse workforce. Each applicant must provide as part of its application examples of items described in III.J in the NOFO.

**1.6.4. Open Field: 500 Word Climate Resiliency Narrative – Inputted into NTIA Grants Portal**

Please demonstrate that the applicant has sufficiently accounted for current and future weather- and climate-related risks to new MMG Program infrastructure projects. In particular, each applicant should clearly demonstrate how it is conducting the items listed in III.K in the NOFO.

**1.6.5. Civil Rights and Nondiscrimination Law Compliance**

- 1.6.5.1.** Check Y/N: “Prior to distributing any MMG Program funding to a prospective awardee, NTIA will require the prospective awardee to agree, by contract or other binding commitment, to abide by the non-discrimination requirements set forth in III.L in the NOFO.”

**2. Technical Capabilities**

**2.1. Certification of Technical Capability – Uploaded by Applicant**

Each applicant must supply a certification attesting that it is technically qualified to complete and operate the proposed project.

**2.2. Open Field: 500 Word Technical Overview Narrative – inputted into NTIA Grants Portal**

Please describe targeted last mile service objectives, including last mile service provider letters of commitment, agreements, or contracts; and a description of the proposed service offerings, including the pricing of the services to be offered over the proposed facility.

- 2.2.1.** Applicants are encouraged to upload supplemental documentation.

**2.3. Open Field: 500 Word Competitive Landscape – Inputted into NTIA Grants Portal**

The Applicant should describe existing middle mile offerings in the area, if any, including competitor data if applicable. This should include a description of the proposed service offerings, including the pricing and technology of the services to be offered over the proposed facility. Where possible, Applicant’s project should be able to demonstrate a decline in

middle mile costs that are likely to flow through to consumer broadband prices.

**2.3.1.** Applicants are encouraged to upload supplemental documentation.

**2.4. Open Field: 500 Word Interconnect Policy – Inputted into NTIA Grants Portal**

The Applicant must describe in detail the nondiscrimination, interconnection, and network management practices that would be adopted for the project facilities. The Applicant should describe how it will comply with nondiscrimination and interconnection obligations, particularly with connectivity to the public Internet and physical interconnection for the exchange of traffic. In addition to describing network management practices, the Applicant should disclose any practices in place to block access to illegal or harmful content.

These nondiscrimination and interconnection requirements apply to components of projects that are funded by MMG. These obligations apply to the grantee, and do not apply to any existing network arrangements or to non-awardees using the network. However, the grantee may negotiate contractual covenants with broadband service providers to deploy or operate the network facilities and pass these conditions through to them. In any case, the grantee must have in place safeguards to ensure that the network nondiscrimination and interconnection obligations are met. The Applicant will include the URL to the publicly available interconnection policy and verify that such policy is to be offered in perpetuity.

**2.5. Menu Selection: Drop Down Type of technology to be used in proposal: Fiber Optic Technology, Wireless, Other**

**2.5.1. Open field to explain other, if applicable**

**2.5.2. If fiber, check Y/N:** Each applicant of an award to build middle mile infrastructure using fiber optic technology shall certify that the proposed project, upon completion, will include direct interconnection facilities that will facilitate the provision of lit broadband service, at speeds not less than 1 Gigabit per second for downloads and 1 Gigabit per second for uploads to anchor institutions located within 1,000 feet of the middle mile infrastructure.

**2.5.2.1. If fiber, upload template “Template Community Anchor Institution”**

**2.5.2.2. Check Y/N:** An eligible entity applying for a middle mile grant may seek, and the Assistant Secretary may grant, a waiver of the requirements set out in the previous paragraph, in full or in part, to the extent the eligible entity demonstrates that the requirement is not technically or economically feasible.

**2.5.3. If wireless or other, allow capability to upload Template CAI.**

## 2.6. Network Route Maps – Uploaded by Applicant

Applicants should provide a physical network map that includes the following (if applicable):

- 2.6.1. The Project Area and those unserved and underserved areas which it will enable.
- 2.6.2. Applicant's pre-existing service area that demonstrates current service levels.
- 2.6.3. The physical path of the network's transmission medium (*e.g.*, backbone and lateral cable routes, microwave links), transmission type, technology, operating bandwidth, capacity (*e.g.*, dark vs. lit strand count), and cable placement (*e.g.*, aerial, burial) should be displayed.
- 2.6.4. Points of interconnection (purely passive and non-environmentally controlled nodes, *e.g.*, splice points are optional):
  - Provider Facilities
  - Collocation Facilities
  - Private Interconnection Points with partnering service provider/private network
- 2.6.5. Wireless towers and associated coverage areas.
- 2.6.6. Anchor institutions within 1,000 feet, if desired.
- 2.6.7. Additionally, the maps should delineate between network and facilities that are:
  - Part of the Applicant's/key partners' existing network;
  - Proposed as part of this project;
  - Leased from a third party;
  - Utilized under some alternative arrangement; or
  - Relevant to interconnection with either Last Mile or Middle Mile service providers.

**PLEASE NOTE: Only ESRI Shapefiles will be accepted and uploaded.**

## 2.7. Data Submission Specification – Uploaded by Applicant (Template Use Required)

There is a template "Upload Template Data Submission Specification" which shall be uploaded. Applicants must complete the table with information for all interconnection points proposed for the network. This table has three required fields: Point Name, Latitude and Longitude. This should accommodate all of the points of interconnection (passive, non-environmentally controlled points of interconnection, *e.g.*, splice points, may be excluded), collocation facilities, central offices, head ends, and other centralized facilities, network access points to Last Mile service providers, Internet peering points, and towers.

## 2.8. Network Logical Diagram – Uploaded by Applicant

The Applicant must provide network diagrams to be uploaded for the project including all of the network elements and the capacity, facilities, and mileage between each element. The diagram must clearly denote which of the network elements already exist. See examples below. The diagrams must also explicitly show:

- 2.8.1. The links between the network nodes. The types of facilities used in connecting all the network elements (fiber, copper, microwave, etc.).



- 2.8.2. Internet peering points, access to local exchange carriers and central offices and cable head ends.
- 2.8.3. The proposed aggregation node facilities that will provide the egress point(s) from the broadband backbone to the networks of the selected service provider(s), Last Mile service providers, and the selected Internet Service Provider(s) and any other value-added services that may be provided in the new infrastructure.
- 2.8.4. The points of interconnection and collocation facilities.

The Applicant should show how traffic originates on the network and flows through the network, delineating which protocols are used on each link, and which technologies and standards are used at each junction. The diagram should include capacity constraints for each network element. The following diagrams illustrate the required level of depth.

**2.9. Open Field: 200 Word Environmental Narrative – Inputted into NTIA Grants Portal with Image Files Uploaded by Applicant**

Any project-related activity that may adversely affect the environment must not be undertaken prior to the completion of the environmental review process prescribed by NTIA. Doing so may jeopardize consideration of the application.

All Applicants for MMG projects must comply with the National Environmental Policy Act, the National Historic Preservation Act, and the Endangered Species Act, and other applicable environmental regulations.

Please provide a service-area environmental description that describes the physical project area and its surroundings (e.g., disturbed or developed land vs. open space; adjacent natural resources, such as rivers, wetlands, or forestlands; and any protected lands or resources in or near the project area), including site photographs and aerial photographs (e.g., Google Earth or Google Maps images), if the project includes construction and/or ground disturbing activities.

**3. Required Project Documents**

**3.1. Negotiated Indirect Cost Rate Agreement – Uploaded by Applicant if Applicable**

This is a document published to reflect an estimate of indirect cost rate negotiated between the Federal Government and a Grantee’s organization which reflects the indirect costs (facilities and administrative costs) and fringe benefit expenses incurred by the organization. This must be completed, if applicable.

**3.2. Template Table of Funded Partners and Unfunded Collaborators – Uploaded by Applicant (Template Use Required)**

List all funded and unfunded project collaborators, including partners, subrecipients, match providers, major contractors/supplies, details on role/scope of work for project. A fillable Template of Funded Partners and Unfunded Collaborators can be found in found in the MMG ZIP folder.

**3.3. Certificate of Operational Capability – Uploaded by Applicant**

Each applicant must supply a certification from an officer-level employee (or individual of comparable rank) attesting to the applicant's operational capability to complete and operate the proposed project.

If the applicant has provided a voice and/or broadband internet access service, it must supply a certification from an officer-level employee (or individual of comparable rank) attesting that it has filed FCC Form 477s and the Broadband DATA Act submission, if applicable, to the extent required during this time period and otherwise complied with the Commission's rules and regulations. Alternatively, the applicant must explain any pending or completed enforcement action, civil litigation, or other matter in which it was alleged to have failed to comply with Commission rules or regulations.

If the applicant has operated only an electric transmission or distribution service, it must submit qualified operating or financial reports that it has filed with the relevant financial institution for the relevant time period along with a certification that the submission is a true and accurate copy of the reports that were provided to the relevant financial institution.

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## **Budget Information**

### **1. Financial Information**

#### **1.1. Certification of Financial Capability – Uploaded by Applicant**

Each applicant must supply a certification from an officer-level employee (or individual of comparable rank) attesting that it is financially qualified to meet the obligations associated with a project, that they will have available funds for all project costs that exceed the amount of the grant, and that they will comply with all MMG Program requirements, including service milestones.

#### **1.2. Letter of Credit – Uploaded by Applicant**

During the application process, each applicant must submit a letter from a bank meeting eligibility requirements consistent with those set forth in 47 C.F.R. § 54.804(c)(2) committing to issue an irrevocable stand-by letter of credit, in the required form, to the applicant. The letter shall at a minimum provide the dollar amount of credit offered and the issuing bank's agreement to follow the terms and conditions of NTIA's model letter of credit. NTIA shall publish on its website a model letter of credit substantially similar to the model letter of credit established by the Federal Communications Commission in connection with the Rural Digital Opportunity Fund (RDOF).<sup>5</sup>

NTIA will ensure, prior to issuing a middle mile grant award, that each eligible entity obtains an acceptable, irrevocable standby letter of credit in a value of no less than 25 percent of the award amount.

Each eligible entity shall provide with its letter of credit an opinion letter from its legal counsel clearly stating, subject only to customary assumptions, limitations, and qualifications, that in a proceeding under Title 11 of the United States Code, 11 U.S.C. §

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<sup>5</sup> *Rural Digital Opportunity Fund Order*, 35 FCC Rcd at 773-77, Appx. C.

101 *et seq.* (the “Bankruptcy Code”), the bankruptcy court would not treat the letter of credit or proceeds of the letter of credit as property of the winning bidder’s bankruptcy estate under Section 541 of the Bankruptcy Code.

**1.3. Audited Financial Statements – Uploaded by Applicant**

Each applicant shall submit financial statements from the three prior fiscal years that are audited by an independent certified public accountant. If the applicant is not audited in the ordinary course of business, in lieu of submitting audited financial statements it must submit unaudited financial statements from the three prior fiscal years and certify that it will provide financial statements from the three prior fiscal years that are audited by an independent certified public accountant by an NTIA specified deadline.

**1.4. Historical Financial Statements – Uploaded by Applicant, if applicable**

**2. SF-424 C (Budget Information- Construction Programs) – Inputted into NTIA Grants Portal**

This form will be filled out directly in the NTIA Grants Portal. You can find a copy of this form in the MMG Application Zip folder and instructions for completion can be found in the MMG Application Guidance. Applicants are encouraged to complete this form as a DRAFT prior to inputting the form contents in the NTIA Grants Portal.

**3. Budget Narrative, Detailed Budget and Related Documents**

**3.1. Budget Narrative – Uploaded by Applicant (Template Use Required)**

Applicants will create and submit a budget narrative that adequately describes all proposed actives and costs for their grant-funded project. **Applicants must complete the file template (found in the MMG ZIP folder) fill in all required information, and upload the file.** The file must be uploaded as a Word file, and not converted to a PDF. You can find additional guidance in the MMG Application Guidance.

**3.2. Template Detailed Budget Justification – Uploaded by Applicant (Template Use Required)**

The Detailed Budget Justification spreadsheet must reflect the cost categories that appear on the SF-424 and SF-424C and include itemized calculations for each cost placed under those categories. A fillable Template Detailed Budget Justification can be found in found in the MMG ZIP folder.

**3.3. Template Pro Forma – Uploaded by Applicant (Template Use Required)**

Pro forma financial projection and analysis related to the project’s sustainability, inclusive of subscriber (e.g., last mile network connections, other wholesale services), across an eight-year forecast period. A fillable Template Pro Forma can be found in found in the MMG ZIP folder.

**3.4. Check Y/N: “Any other funding provided for this project?”**

3.4.1. If yes, Open field: 200 Word Narrative – Inputted into NTIA Grants Portal

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# INTERNET FOR ALL

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## Frequently Asked Questions and Answers Version 3.0

### Enabling Middle Mile Broadband Infrastructure



U.S. Department of Commerce

National Telecommunications and Information Administration

## Note

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The Enabling Middle Mile Broadband Infrastructure Grant Program (Middle Mile Grant Program), authorized by the Infrastructure Investment and Jobs Act of 2021, Division F, Title IV, Section 60401, Public Law 117-58, 135 Stat. 429 (November 15, 2021) (Infrastructure Act or Act) also known as the Bipartisan Infrastructure Law, provides federal funding for grants on a technology-neutral, competitive basis to eligible entities for the construction, improvement, or acquisition of middle mile infrastructure. The following document is the second in a series of FAQ documents intended to clarify and provide guidance on information set forth in the Middle Mile Grant Program Notice of Funding Opportunity (NOFO) on May 13, 2022. Newly added questions from the first FAQ are indicated with an asterisk (\*). Following the release of this document, further questions may be submitted to [middlemile@ntia.gov](mailto:middlemile@ntia.gov) for consideration to include in future FAQ documents.

*The below FAQs are for informational purposes only and are intended solely to assist potential applicants in better understanding the National Telecommunications and Information Administration (NTIA) Enabling Middle Mile Broadband Infrastructure Program and the application requirements set forth in the NOFO for this program. The FAQs do not and are not intended to supersede, modify, or otherwise alter applicable statutory or regulatory requirements, or the specific application requirements set forth in the NOFO. In all cases, statutory and regulatory mandates, and the requirements set forth in the NOFO, shall prevail over any inconsistencies contained in the below FAQs*

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## 1. Overview

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### 1.1. What is middle mile infrastructure?

Middle mile infrastructure means any broadband infrastructure that does not connect directly to an end-user location, including an anchor institution; and includes— (i) leased dark fiber, interoffice transport, backhaul, carrier-neutral internet exchange facilities, carrier-neutral submarine cable landing stations, undersea cables, transport connectivity to data centers, special access transport, and other similar services; and (ii) wired or private wireless broadband infrastructure, including microwave capacity, radio tower access, and other services or infrastructure for a private wireless broadband network, such as towers, fiber, and microwave links (NOFO Section I.B.9).

### 1.2. Why is middle mile infrastructure important, and how does middle mile infrastructure impact broadband services?

Middle mile infrastructure does not reach the end user's location, but typically aggregates large quantities of traffic for carriage between points that can be relatively close together or far apart. Middle mile infrastructure might carry traffic via undersea cable to remote locations such as Hawaii or American territories and possessions elsewhere in the Pacific, may "backhaul" wireless traffic from an antenna mounted on a tower to the provider's wired network, may bring the internet to previously unserved Tribal or Native lands, or may simply connect neighboring towns. Middle mile connections are crucial to broadband connectivity (NOFO Section I.A).

### 1.3. What types of entities offer middle mile services?

Middle mile services might be offered by a wide range of entities, from traditional Internet Service Providers, to large technology companies that do not offer retail broadband at all, or electric utilities that increasingly recognize their capability to transform the communications market (NOFO Section I.A).

### 1.4. What is the Enabling Middle Mile Broadband Infrastructure Program?

The Enabling Middle Mile Broadband Infrastructure Program (Middle Mile Grant Program) provides federal funding for grants on a technology-neutral, competitive basis to eligible entities for the construction, improvement, or acquisition of middle mile infrastructure (NOFO Section I).

### 1.5. Why is the federal government funding middle mile infrastructure?

Too many Americans are cut off from the opportunities that high-speed internet makes possible. Funded by the Bipartisan Infrastructure Law and administered by the Department of Commerce's National Telecommunications and Information Administration (NTIA), the Middle Mile Grant Program is a program to expand middle mile infrastructure and reduce the cost of connecting unserved and underserved areas. Middle mile infrastructure broadly refers to the mid-section of Internet infrastructure that carries large amounts of data at high speeds over long distances. This program will also increase the resilience of internet infrastructure (NOFO Section I.A).

## 1.6. What is “open access” and how is it related to the Middle Mile Grant Program?

“Open access” refers to an arrangement in which the Eligible Entity offers nondiscriminatory access to and use of its network on a wholesale basis to other providers seeking to provide middle mile carriage using the eligible entity’s funded network at just and reasonable wholesale rates. While Middle Mile Grant program applicants are not required to offer open access, their proposals may earn up to 10 points (out of 100) during Merit Review if they do commit to offering open access.

## 1.7. What is the definition of an Anchor Institution?

The term “anchor institution” means a school, library, medical or healthcare provider, community college or other institution of higher education, or other community support organization or entity.

## 1.8. What are the definitions of “unserved” and “underserved” as it relates to the Middle Mile Grant Program?

The term “underserved,” with respect to an area, means an area— (A) that is designated as a Tribally underserved area through the process set forth in Section III.G.2 of the [Middle Mile Grant Program NOFO](#); or (B) that— (i) is of a standard size not larger than a census block, as established by the Commission; (ii) is not an unserved area; and (iii) as determined in accordance with the FCC fixed broadband map, does not have access to broadband service with— (I) except as provided in (II) — (aa) a download speed of not less than 100 megabits per second; and (bb) an upload speed of not less than 20 megabits per second; or (II) minimum download and upload speeds established as benchmarks by the Commission for purposes of the Act after the date of enactment of the Act, if those minimum speeds are higher than the minimum speeds required under (I).

The term “unserved,” with respect to an area, means an area— (A) that is designated as a Tribally underserved area through the process set forth in Section III.G.2 of [Middle Mile Grant Program NOFO](#); or (B) that— (i) is of a standard size not larger than a census block, as established by the Commission; and (ii) as determined in accordance with the FCC fixed broadband map, does not have access to broadband service with— (I) except as provided in (II)— (aa) a download speed of not less than 25 megabits per second; and (bb) an upload speed of not less than 3 megabits per second; or (II) minimum download and upload speeds established as benchmarks by the Commission for purposes of this Act after the date of enactment of this Act, if those minimum speeds are higher than the minimum speeds required under (I).

## 1.9. Will the Middle Mile Funds be received up front or via reimbursement?

Unless otherwise stated in a specific award condition, the advance method of payment will be authorized, and non-Federal entities (NFEs) must time advance payment requests so that Federal funds are on hand for a maximum of 30 calendar days before being disbursed by the NFE for allowable award costs. Payments from Department of Commerce (DOC) to recipients or pass-through entities will be made using the Department of Treasury’s Automated Standard Application for Payment (ASAP) system. Under the ASAP system, payments are made through preauthorized electronic funds transfers directly to the recipient’s bank account (not subrecipients). To receive payments under ASAP, recipients are required to enroll with the Department of Treasury, Financial Management Service, Regional Financial Centers, which

allows them to use the on-line and Voice Response System (VRS) method of withdrawing funds from their ASAP established accounts. Recipient requests payment via ASAP.gov and approved payments can settle as quickly as the same day. Only the prime recipient may directly draw down federal award funds. In this connection, it is the prime recipient's responsibility to review subrecipient and vendor invoices, and to make award payments to subrecipients and vendors.

**1.10. What is the difference between an environmental impact versus climate resilience?**

In the context of the Middle Mile Grant Program application, climate resilience refers to how applicants will account or design for current and future weather and climate risks to the infrastructure. Environmental impact refers to the effect an infrastructure project will have on the physical service area and its surroundings when deployed if the project includes construction or ground disturbing activities.

**1.11. What is the difference between middle mile under the Broadband Equity Access and Deployment (BEAD) program and the Middle Mile Grant Program?**

The BEAD program is a grant that may fund the totality of the broadband network, including middle mile (also called “backhaul”) facilities that are incidental to last-mile deployments. The Middle Mile Grant Program is dedicated exclusively to middle mile projects, which improve the broadband infrastructure that does not connect directly to an end-user.

**1.12. What is the definition of a “Technology Company” and of a “Telecommunications Company/Co-op”?\***

A “Technology Company” is defined as a company that provides hardware, software, or other product or service, including cloud-computing services, primarily intended to fulfill or enable the function of information or data processing, storage, retrieval, or communication by electronic means (including electromagnetic, magnetic, and photonic), including through transmission, storage, or display.

A “Telecommunications Company” provides the transmission, between or among points specified by the user, of information of the user’s choosing, without change in the form or content of the information as sent and received.

A “Telecommunication Co-operative (Co-op)” refers to community-based telecommunication companies that collaborate in operating, deploying, and delivering communications services to their respective areas. They are most common in rural areas. Co-operatives, specifically, are businesses governed on the principle of one member, one vote.

## 2. Eligibility and Program Details

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### 2.1. Who can apply for funding under the Middle Mile Grant Program?

A State, political subdivision of a State, Tribal government, technology company, electric utility, utility cooperative, public utility district, telecommunications company, telecommunications cooperative, nonprofit foundation, nonprofit corporation, nonprofit institution, nonprofit association, regional planning council, Native entity, or economic development authority; or a partnership of two or more entities described above can apply for funding under the Middle Mile Grant Program as an eligible entity (NOFO Section I.B.9).

### 2.2. What is the cost sharing or matching requirement for eligible entities, and what type of matching funds count towards the cost sharing or matching requirement?

The amount of a middle mile grant awarded to an eligible entity may not exceed 70% of the total project costs. This means that there is a 30% match requirement. This is one of the law's threshold eligibility criteria for the Middle Mile Grant Program. Exceptions to matching requirements will not be entertained except for grants made to Tribal Governments and Native entities.

Matching funds may be in the form of either cash or in-kind contributions. In-kind contributions are non-cash donations of property, goods, or services, which benefit a federally assisted project. In-kind contributions could include employee or volunteer services; equipment; supplies; indirect costs; computer hardware and software; and use of facilities (NOFO Section III.C).

### 2.3. What are the requirements for eligible entities related to fair labor practices?

Applicants must have a demonstrated record of and plans to be in compliance with federal labor and employment laws and must provide:

- Information on the record of compliance with federal labor and employment laws for applicant and any other participating entities;
- Certification from Officer / Director-level employee evidencing consistent past compliance with applicable federal labor and employment laws;
- Written disclosure of any instances in which the applicant has been found to have violated applicable laws; and
- Written plan for ensuring compliance with Federal labor and employment laws across applicant and its contractors and subcontracts (NOFO Section III.H).

### 2.4. What are the requirements for eligible entities related to objectives for a highly skilled workforce?

Applicants must make appropriate investments to develop a skilled and diverse workforce, including:

- Description of how applicant will use a highly trained workforce capable of carrying out Middle Mile Grant Program work in a manner that is safe and effective;

- Description of the applicant’s participation in partnerships that provide skills-based training and wrap-around services to support workers;
- Description of how the applicant will ensure job opportunities created by broadband funding programs are available to a diverse pool of workers; and
- Description of other workforce development activities (e.g., Registered Apprenticeships, hiring of local workers, etc.) (NOFO Section III.H).

**2.5. What are the requirements for eligible entities related to climate resilience?**

Applicants must demonstrate that they sufficiently account for current and future weather- and climate-related risks, including:

- Identifying geographic areas for an initial hazard screening and time scales for such screenings;
- Identifying the most important weather and climate hazards in these areas;
- Characterizing risks to new middle mile infrastructure for 20 years following deployment;
- Identifying how the proposed plan will avoid or mitigate the risks identified; and
- Detailing the applicant’s plans for periodically repeating this process over the life of the project (NOFO Section III.K).

**2.6. What are the requirements for connections to Anchor Institutions in the Middle Mile Grant Program?**

Each applicant seeking an award to build middle mile infrastructure using fiber-optic technology must certify that the proposed project, upon completion, will include direct interconnection facilities that will facilitate the provision of broadband service, at speeds not less than 1 Gigabit per second for downloads and 1 Gigabit per second for uploads to Anchor Institutions located within 1,000 feet of the middle mile infrastructure.

**2.7. Can an entity that is still in the information gathering or planning stages apply for a grant?**

All Eligible Entities are encouraged to apply. However, all applications for the Middle Mile Grant Program must be complete, must follow the format described in NTIA’s Application Portal, and must otherwise comply with the Middle Mile Program NOFO.

**2.8. What are in-kind contributions?**

In-kind contributions are non-cash donations of property, goods, or services that benefit a federally assisted project. In-kind contributions could include, consistent with federal cost principles, access to rights of way, pole attachments, conduits, easements, or access to other types of infrastructure. In many circumstances, in-kind contributions can be used to satisfy all or part of a non-federal match requirement. Recipients must comply with 2 C.F.R. § 200.306 cost sharing or matching. It is important to note that federal funds may not be used as non-federal match, except as expressly provided by federal statute.

**2.9. Can states or local governments use funding from the American Rescue Plan Act (either State Fiscal Recovery dollars or Capital Projects Fund dollars) for the Middle Mile Grant Program match?**

No. Federal funds, such as those stemming from the American Rescue Plan Act, may not be used to fulfill a non-federal match requirement except where expressly permitted by law.

(The Infrastructure Act provides that certain federal program funding may be used to satisfy the match requirement for the BEAD Program. The Infrastructure Act does not, however, contain equivalent language allowing such funds to be used toward the non-federal match in the Middle Mile Grant Program.)

**2.10. Are interstate middle-mile builds eligible under the Middle Mile Grant Program?**

Yes.

**2.11. Will NTIA have an income eligibility and connectivity threshold requirements to qualify for a grant for a middle-mile broadband project?**

There is no income requirement or unserved/underserved threshold that an Eligible Entity must meet. However, benefits to low-income communities, unserved areas, and Community Anchor Institutions are among the many factors considered during the review process.

**2.12. Should applicants utilize the FCC Fixed Broadband Map to identify unserved, underserved, and served areas?\***

Yes, the FCC Fixed Broadband Map can be used as a tool to determine whether an area is classified as unserved, underserved, or served. “Unserved” and “underserved” areas can be determined in accordance with the FCC Fixed Broadband Map, as described in the NOFO.

Please note applicants must specify the date upon which they referenced the FCC Fixed Broadband Map in any application. If the updated FCC Fixed Broadband Map is not available, NTIA and the applicants may use the most recent mapping data available as set forth in Section 60401(e)(3)(B)(i) of the Infrastructure Act in connection with the application and review process.

In the case that the FCC Fixed Broadband Map is inaccessible prior to application deadlines, NTIA recommends exploring the respective state’s data compilation on the BroadbandUSA website under [Data & Mapping](#).

**2.13. What is meant by a “census block, as established by the [Federal Communications] Commission”?\***

The quoted language is only a portion of the relevant definitions of the terms “unserved” and “underserved.” Sections 60401(a)(16) and (17) of the Infrastructure Act use the phrase “an area ... that is of a standard size not larger than a census block, as established by the Commission” when defining the terms “unserved” and “underserved.” This language is also used in the Definitions section of the NOFO. Under this language, the unserved or underserved area established by the Commission may not be larger than a census block.

According to the United States Census Bureau, census blocks are statistical areas bounded by visible features, such as streets, roads, streams, and railroad tracks, and by nonvisible boundaries, such as selected property lines and city, township, school district, and county limits and short line-or-sigh extensions of streets and roads. Census blocks are the smallest unit of geography defined by the Census Bureau and are assigned a 15-digit code and can be diverse in size. State counties are made up of census tracts, which are comprised of census blocks.

Below are available resources for determining an area's status per census block:

- [Geographic Terms and Concepts \(census.gov\)](#)
- [2010 Census Blocks by State | Federal Communications Commission \(fcc.gov\)](#)
- [Census Geocoder](#)

**2.14. Will NTIA provide a list of census blocks and their status based on the definitions of served, underserved and unserved that is specific to the download and upload speeds?\***

NTIA provides a list of the [2010 census block codes](#) for each state and territory, as well as extensive data sources on the Broadband USA website that provide instructions on how to download the county, census tract, and census block level data used in the [Indicators of Broadband Need Map](#). The website also provides community reports that can be generated by state and county, providing relevant broadband and socioeconomic metrics for the areas selected. The list of census block codes does not indicate whether the census blocks are served or underserved, but “unserved” and “underserved” areas can be as determined in accordance with the FCC Fixed Broadband Map, as described in the NOFO.

### 3. Uses of Funding

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#### 3.1. How much funding is available under the Middle Mile Grant Program, and how much funding will be awarded per grant?

NTIA will make up to \$980M available for federal assistance under the Middle Mile Grant Program. NTIA retains 2% of the appropriated funds to support the administration of the grant program, from pre-award, through application review, and post award.

NTIA expects to make awards under this program within \$5M to \$100M per grant. This range is not a required minimum or maximum, but eligible entities requesting amounts for projects outside of this range must provide a reasonable explanation for the variance in their project size (NOFO Section II.A and II.C).

#### 3.2. What are the eligible uses of funding for Middle Mile grants?

Grants can be used for the construction, improvement, or acquisition of middle mile infrastructure. Examples of eligible uses of funds include the construction, improvement, and/or acquisition of facilities and telecommunications equipment, engineering design, permitting and work related to environmental, historical and cultural reviews, personnel costs, including salaries and fringe benefits for staff and consultants (e.g., project managers, subject matter experts, financial analysts, accountants, attorneys), select pre-application expenses <\$50,000 incurred after NOFO publication and before to grant award, and other costs necessary to programmatic activities, excluding ineligible costs. This list is not exhaustive (NOFO Section IV.I.1).

#### 3.3. What is the program's period of performance?

The program's period of performance ends five years after funds are made available with a potential 1-year extension if the applicant certifies that:

- The eligible entity has a plan for use of the grant funds;
- The project to build out middle mile infrastructure is underway; or
- Extenuating circumstances require an extension of time to allow completion of the project to build out middle mile infrastructure.
- Requests for extensions will be granted at the sole discretion of the Assistant Secretary (NOFO Section II.B).

#### 3.4. How quickly does the project need to be completed, and what are the buildout milestones during implementation?

The eligible entity must complete 40% of project miles by the end of the 2nd year after the award date, 60% of project miles by the end of the 3rd year after the award date, 80% of project miles by the end of the fourth year after the award date, and 100% of project miles by the end of the fifth year after the award date. If an extension for the period of performance is granted, the Assistant Secretary will modify any milestones as necessary (NOFO Section III.D).

#### 3.5. What are the requirements for materials to be produced in the US?

All funds made available through the Middle Mile Grant Program for broadband infrastructure must comply with the Build America, Buy America Act. The Build America, Buy America Act

requires that all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States unless a waiver is granted (NOFO Section VI.D.6).

### **3.6. What are the reporting requirements related to the use of funds?**

An eligible entity that receives an award shall submit a biannual report that:

- Describes how the eligible entity expended the funds and includes all required financial reporting information;
- Certifies that the eligible entity complied with the requirements of the Infrastructure Act and the Middle Mile Grant Program;
- Describes whether the Project prioritizes local hires;
- Describes whether the Project has a Community Benefit Agreements and includes a description of such agreement if present;
- Identifies each subrecipient that received a subgrant or subcontract from the eligible entity and a description of the specific project for which grant funds were provided;
- Provides technical progress reporting information; and
- For projects over \$5 million in expected total cost, there are additional reporting requirements.

The above biannual report requirements are in addition to (1) reporting requirements found in 2 CFR part 200 and (2) requirements that an applicant that receives a middle mile grant award shall share the location of all middle mile broadband infrastructure constructed, improved, or acquired using such grant with the Assistant Secretary, the Commission, any Tribal government with jurisdiction over the area that will be served by the infrastructure, and the State broadband office for the State in which the area that will be served by the middle mile infrastructure is located, in accordance with and subject to the provisions of Section 60401(e)(3)(B)(ii) of the Infrastructure Act (NOFO Section VI.E).

### **3.7. Can applicants seek funding from the Middle Mile Grant Program exclusively to support a public power electric grid functionality?**

No. The purpose of the grant program is to expand and extend middle mile infrastructure to reduce the cost of connecting areas that are unserved or underserved to the internet backbone. A network that will "exclusively . . . support a public power electric grid functionality" does not meet that purpose and does not fall within the definition of "middle mile infrastructure" (NOFO Section I.B.9).

### **3.8. Can Middle Mile Grant Program funds be used to purchase equipment for consumers?**

No. Eligible uses include the construction, improvement, and/or acquisition of facilities and telecommunications equipment required to deploy middle mile broadband facilities; engineering design, permitting and work related to environmental, historical and cultural reviews; personnel costs, including salaries and fringe benefits for staff and consultants required for the implementation of the Middle Mile Grant Program (such as project managers, program directors, subject matter experts, grant administrators, financial analysts, accountants, and attorneys); reasonable, post-NOFO, pre-application expenses in an amount not to exceed \$50,000; and certain other costs necessary to carrying out programmatic activities of an award.

**3.9. Are Infeasible Right of Use (IRU) costs eligible under the Middle Mile Grant program?\***

IRU costs are eligible under the Middle Mile Grant Program provided they meet the definition of middle mile Infrastructure. Middle mile infrastructure is defined as “ (A) means any broadband infrastructure that does not connect directly to an end-user location, including an anchor institution; and(B) includes— (i) leased dark fiber, interoffice transport, backhaul, carrier-neutral internet exchange facilities, carrier neutral submarine cable landing stations, undersea cables, transport connectivity to data centers, special access transport, and other similar services; and (ii) wired or private wireless broadband infrastructure, including microwave capacity, radio tower access, and other services or infrastructure for a private wireless broadband network, such as towers, fiber, and microwave links” (NOFO Section I.B.9).

**3.10. Is funding for the Middle Mile Grants Program required to be utilized solely for unserved or underserved communities?\***

Funding can be used for two broad purposes: one, to facilitate deployment of high-speed broadband to unserved or underserved areas, or two, to improve affordability in already-served markets (NOFO Section I.A, IV.B.2.a).

**3.11. Would connecting to an existing end-user location, such as a Community Anchor Institution, to serve as Point of Presence qualify as an eligible expense in the Middle Mile Grant program?\***

Yes, the costs associated with establishing a Point of Presence at a Community Anchor Institution would qualify as an eligible expense.

**3.12. Can funds from NTIA be coupled with other federal, state, and local grants?\***

Yes. It is strongly recommended that applicants explain how Middle Mile Grant Program funds will be used to supplement, not supplant, other federal, state, and local grant funds. An associated limitation is that applicants may not duplicate expenses or request funding from NTIA for expenses that are already being paid from another source. Also note that funds from other federal awards may not be used to satisfy the Middle Mile Grant Program’s non-federal matching requirement.

## 4. Review and Scoring Process

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### 4.1. What are the steps in the Middle Mile Grant Program review process?

The key steps in the Middle Mile Grant Program review process include:

- Administrative and Eligibility Review;
- Merit Review; and
- Programmatic Review (NOFO Section V.A)

### 4.2. What is the Administrative and Eligibility Review, and what eligibility criteria are assessed during this step?

During the Administrative and Eligibility Review, NTIA will ensure applicants are eligible by assessing (1) application completeness and (2) the Eligible Entity meets eligibility criteria.

The five eligibility criteria include:

- Demonstrate that it is capable of carrying out a proposed project in a competent manner, including by demonstrating that the eligible entity has the financial, technical and operational capability to carry out the proposed project and operate the resulting middle mile broadband network (detail below);
- Certify that the project will be capable of supporting retail broadband service;
- Commit to non-Federal cost share of no less than 30% of the total project cost; only Tribal governments and Native entities may request a partial or complete waiver;
- Make a binding commitment to prioritize at least one of the following: (1) Connect Middle Mile infrastructure to last mile networks in unserved areas, (2) connect non-contiguous trust lands; or (3) offer wholesale broadband service at reasonable rates on a carrier-neutral basis; and
- Offer interconnection in perpetuity, where technically feasible without exceeding current or reasonably anticipated capacity limitations, on reasonable rates and terms.

In order to demonstrate it can carry out the proposed project in a competent manner and has the capabilities to carry out the proposed project, each eligible entity must demonstrate they meet the following six program application qualifications:

- Financial capability: Certification attesting to financial qualification, a letter of credit, and financial statements for past 3 years;
- Managerial capability: Resumes for key personnel, org chart(s), and a narrative describing managerial readiness;
- Technical capability: Certification and other documentation attesting to and demonstrating technical qualification, a network design diagram, project costs, infrastructure build-out timeline and milestones for implementation, and a capital investment schedule;
- Compliance with laws: Certifications and other documentation attesting to and demonstrating compliance with all applicable federal, State, and local laws;
- Operational capability: Certification and other documentation attesting to and demonstrating operational qualification and additional certifications if applicant has operated select types of services in the past; and

- Ownership: Ownership information, including name address and citizenship of any party with >10% stock in applicant (NOFO Section V.A.1).

#### 4.3. What is the Merit Review, and what criteria is assessed during Merit Review?

During the Merit Review, objective reviewers will evaluate applications across two categories of criteria and calculate the resulting score:

Project purpose and benefits (60 points)

- Deploy to un- or underserved areas or improve affordability in existing markets (20 points)
- Offer non-discriminatory interconnection in perpetuity, where feasible (10 points)
- Offer open access to the funded infrastructure in perpetuity (10 points)
- Provide other benefits (e.g., redundancy, direct interconnect facilities) (10 points)
- Meet community's needs and complete project in two-year period (10 points)

Project sustainability (40 points)

- Organizational capability to complete the specific project proposed (5 points)
- Reasonableness of applicant's proposed budget (10 points)
- Project's fiscal sustainability beyond the award period (10 points)
- Contribute a non-federal cost share >30% based on a sliding scale with 5 points for 30-40%, 10 points for 41-50%, and 15 points for >50% (15 points)

These objective merit reviewers are federal employees or non-federal persons who have demonstrated expertise in the programmatic and technical aspects of the Middle Mile Grant Program (NOFO Section V.A.2).

#### 4.4. What is the prioritization process for applications to proceed from Merit Review to Programmatic Review

Applications will be prioritized for Programmatic Review as follows:

- Applications with score  $\geq 80$  during Merit Review and that meet at least two of the five statutory criteria, per Section 60401(d)(2);
- Other applications with score  $\geq 80$  during Merit Review; and then
- Applications with score  $< 80$  during Merit Review but meet at least two of the five statutory criteria.

The five statutory criteria that impact prioritization of applications after merit review include:

- Fiscal sustainability;
- Non-discriminatory interconnect;
- Identification of last mile providers that have (i) expressed written interest in interconnection; and (ii) sustainable business plans or adequate funding for interconnection;
- Supplemental investments or in-kind support; and
- Benefits to national security interests of the US and the Department of Defense (NOFO Section V.A.3.a).

#### 4.5. What is the Programmatic Review, and what criteria are assessed during Programmatic Review?

The Programmatic Review includes NTIA asking applicants to submit additional information to confirm eligibility or Merit Review score, if applicable. Then, NTIA calculates weighted scores (i.e., multiply Merit Review by 1.0x to 1.8x) to reflect project's ability to:

- Reduce end-user prices;
- Reduce latency in remote or insular areas;
- Benefit priority areas groups;
- Benefit unserved areas or Tribal Lands;
- Connect unserved anchor institutions;
- Comply with select requirements;
- Demonstrate climate resilience; and
- Proposed community benefit agreements (NOFO Section V.A.3.b).

#### 4.6. How does open access impact the scoring process?

Offering open access, in perpetuity, to the funded middle mile infrastructure is worth 10 points out of the total 60 points in the Project Purpose and Benefits portion of the application, or 10 points out of the total 100 points available during the Merit Review phase as a whole.

#### 4.7. When scoring, is there more weight allocated to higher dollar projects over lower dollar projects?

There is no weighting for project size or project value. However, NTIA will consider an appropriate diversity in project sizes and values in the final award slate.

#### 4.8. What weight is given to a phase III SBIR user?

The NOFO does not afford weight to phase III SBIR users.

#### 4.9. What are “anticipated last mile networks” in the Project Purpose and Benefits section of the Merit Review?\*

Last mile networks are networks that connect end users via an area node to a middle mile network. Anticipated last mile networks are those last mile networks that are anticipated to be served by a proposed Middle Mile project. For more information, see the [Broadband Network Deployment Engineering](#) document on the Middle Mile Grants Program page at [BroadbandUSA](#).

#### 4.10. How would leasing a portion of the proposed middle mile infrastructure, and therefore potentially not providing it in perpetuity, impact the scoring process?\*

10 of the total 100 points each application will be evaluated on “Whether the provider commits to offering access to the funded middle mile infrastructure, in perpetuity, on an open access basis.” If the middle mile infrastructure is not offered in perpetuity, applicants may not be awarded the full 10 points.

#### **4.11. How do Tribal Entities request a full or partial waiver of matching funds?\***

A Tribal government or Native entity may request that the Assistant Secretary waive requirements such as matching funds. The Assistant Secretary may grant waivers in cases where a waiver would be necessary for (1) the effective delivery and administration of middle mile grants to Tribal governments or (2) the construction, improvement, or acquisition of middle mile infrastructure on trust land. A Tribal Government may certify that the areas for which middle mile infrastructure is proposed are unserved/underserved. If it chooses to do so, it must provide a statement on Tribal Letterhead validating this claim with supporting information. The Tribal government must also certify that it is not in a legally binding agreement with a broadband service provider committed to providing internet services at speeds of no less than 100 Mbps downstream and 20 Mbps upstream (NOFO Section III.G).

#### **4.12. How would obtaining a waiver for the 30% match requirement impact the scoring process for Tribal Entities?\***

Tribal Entities obtaining a waiver will be scored out of a base of 85 rather than 100 and marked up by a factor of 1.1765 to have a base score of 100 in the Merit Review. This is to ensure that tribes are not penalized for requesting a waiver.

## 5. Application Components and Process

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### 5.1. What are the components of the grant application, and how should eligible entities submit their applications and when are applications due?

NTIA is requesting from applicants key information in the following areas in submitted applications:

- An Executive Summary of the project;
- Project purpose, need, and beneficiaries;
- Proposed project technical details, including a description of planned offerings as well as network maps and diagrams;
- Project financials, e.g., project pro-forma, and organization financial capacity;
- Project implementation team and organizational capacity;
- Government and community involvement;
- A budget narrative and detailed budget justification; and
- Standard documentation such as the SF 424 and SF 424-C, and details on potential Environmental and Historic Preservation impacts.

For full details and other requirements, applicants are encouraged to consult the application packet which will be posted on the NTIA website at <https://grants.ntia.gov/>.

As described in Section IV.C of the NOFO, NTIA will only accept applications submitted electronically via its online application portal, NTIA Grants Portal, no later than 11:59 p.m. EDT on September 30, 2022. The NTIA Grants Portal (<https://grants.ntia.gov/>) will be open to accept Middle Mile applications beginning on June 21, 2022 (NOFO Section IV.B).

### 5.2. Who can I contact for more information?

Please send program questions to [middlemile@ntia.gov](mailto:middlemile@ntia.gov). For any questions or technical support related to the NTIA Grants Portal (application portal), email [ngphelpdesk@ntia.gov](mailto:ngphelpdesk@ntia.gov).

### 5.3. Will NTIA provide Application Guidance for the submission of application materials into the NTIA Grants Portal?

Yes. Application Guidance is accessible on the Internet for All website by visiting the Enabling Middle Mile Broadband Infrastructure Program page at <https://www.internetforall.gov/program/enabling-middle-mile-broadband-infrastructure-program/>.

### 5.4. Will applicants be permitted to assign access roles to employees within their organization to input application data into the portal?

Yes. Organizations can give access to collaborators to help complete the application. However, only the Authorized Organization Representative is authorized to submit applications on behalf of the organization.

### 5.5. Will NTIA manage the awards for the Middle Mile Grant Program?

The National Institute of Standards and Technology (NIST) will service the Middle Mile Grant awards for NTIA. NIST and NTIA will jointly manage the awards with different roles and

responsibilities in grants management. NIST oversees business management and compliance aspects of grants administration and NTIA oversees programmatic technical aspects of the programs/projects.

#### **5.6. What is considered acceptable certification for timely filing of commission form 477?**

If an applicant has provided a voice and/or broadband internet access service, it must supply a certification from an officer-level employee (or individual of comparable rank) attesting to filing FCC Form 477 and the Broadband DATA Act submission, if applicable, to the extent required during this time period and otherwise complied with the Commission's rules and regulations.

If the applicant has operated only an electric transmission or distribution service, it must submit qualified operating or financial reports showing that it has filed with the relevant financial institution for the relevant time period along with a certification that the submission is a true and accurate copy of the reports that were provided to the financial institution.

Applicants will upload the appropriate certification into the NTIA Grants Portal.

#### **5.7. Will NTIA provide a template for the Detailed Budget Justification?**

Yes, a template for the Detailed Budget Justification template is available for download on the Internet for All website by visiting the Enabling Middle Mile Broadband Infrastructure Program page at <https://www.internetforall.gov/program/enabling-middle-mile-broadband-infrastructure-program/>.

#### **5.8. Will NTIA provide a template for the financial pro-forma?**

Yes, a template is available for download on the Internet for All website by visiting the Enabling Middle Mile Broadband Infrastructure Program page at <https://www.internetforall.gov/program/enabling-middle-mile-broadband-infrastructure-program/>.

#### **5.9. Will NTIA provide templates for self-certifications regarding financial and operational experience?**

No. Applicants will need to upload some documents that lack a standardized template. These non-template uploads include:

- Resumes of Key Personnel
- Management Team and Organizational Chart
- Certificate of Operational Capability
- Certification of Technical Capability
- Tribal Certification
- Certification of Financial Capability
- Letter of Credit
- Network Route Map
- Network Logical Diagram
- Negotiated Indirect Cost Rate Agreement
- Financial Statements
- Certification of Compliance with Federal Labor and Employment Laws
- Last Mile Service Provider Letters of Commitment

- Proposed Service Offerings
- SAM.gov Registration

In general, NTIA recommends applicants upload these files in PDF format, and applicants should ensure that their uploaded files are not password protected.

**5.10. What sources will be accepted to define unserved/underserved areas?**

The definitions of unserved and underserved in the statute and in the Middle Mile Grant Program NOFO refer to the FCC’s Broadband DATA Maps, referred to in the statute as the FCC Fixed Broadband Map. NTIA will rely on those maps to the extent that they are available.

If the FCC’s Broadband DATA Maps are not available, NTIA and the applicants may use the most recent mapping data available as set forth in Section 60401(e)(3)(B)(i) of the Infrastructure Act in connection with the application and review process.

**5.11. Can applicants submit tax returns in lieu of audited financial statements?**

No. As described in Section III.B.1.c of the NOFO, each applicant shall submit financial statements from the three prior fiscal years that are audited by an independent certified public accountant. If the applicant is not audited in the ordinary course of business, in lieu of submitting audited financial statements, it must submit unaudited financial statements from the three prior fiscal years and certify that it will provide financial statements from the three prior fiscal years that are audited by an independent certified public accountant by an NTIA specified deadline. The Assistant Secretary will not approve any Middle Mile Grant Program award unless the Assistant Secretary determines that the documents submitted demonstrate the applicant’s financial capability with respect to the proposed project.

**5.12. Can separate applications be submitted in areas that require different partners and collaborators or solutions?**

Yes. Applicants may submit separate applications in the Middle Mile Grant Program to cover different partnerships or multiple areas.

**5.13. Does a narrative addressing climate risks to new middle mile infrastructure meet the application requirements, or are applicants required to include a supplemental report or printout of supporting data?**

Applicants need only to provide information in a narrative form which demonstrates that they have accounted for current and future weather- and climate-related risks to new Middle Mile Grant Program infrastructure projects. The narrative response should clearly demonstrate how the applicant is conducting the items listed in Section III.K of the NOFO.

**5.14. What type of information is required to document government and community involvement (e.g., meeting minutes)?**

To describe all government and local community participation in the proposed project, applicants should:

- Identify organizations from the public, non-profit, and private sectors, with particular attention to community anchor institutions that will be involved in the project
- Outline each organization’s planned role in the project and any financial or equipment contributions

- Clarify any potential benefits that the community participants will receive from the project (e.g., free or discounted access to dark fiber)
- Discuss the project's general approach to involving local communities in the project area

Applicants are encouraged to submit documentation, such as letters of support, from each of the organizations that will be involved in the project as a community stakeholder.

This documentation should be described in the Government and Community Involvement narrative.

#### **5.15. What examples and/or data are required to prove a record of compliance with federal labor and employment laws?**

Applicants should provide information on their record of compliance with federal labor and employment laws, as well as the records of any other entities participating in the project, including contractors and subcontractors. This information must include, at a minimum, information on these entities' compliance with federal labor and employment laws on broadband deployment projects in the last three years.

For example, the applicant should provide data on its historical use of contracting and subcontracting arrangements, including staffing plans, and at least one example of each contractor and subcontractor's past performance in the context of a similar project.

The Fair Labor Practices narrative should describe an Applicant's demonstrated record of and plans to be in compliance with federal labor and employment laws, each Applicant must provide examples of items described below:

- a. A description of how it will incorporate strong labor standards, including but not limited to: incorporating local project labor agreements and community benefit agreements (and respecting any such agreements already in place), offering wages at or above the prevailing wage, and adhering to local hiring provisions.
- b. A description of how it will ensure that its work provides "quality" jobs, as defined by the Economic Development Administration's Good Jobs Challenge.
- c. A description of any prior legal determination by any court, administrative body, or other adjudicator that the Applicant has failed to satisfy governing wage or labor mandates.
- d. A description of how, if at all, it expects to rely on subcontracting arrangements in completing the project.<sup>1</sup>

The plan for fair labor practices should include the information described in III.H in the NOFO.

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<sup>1</sup> A "quality job" is defined as a job that (1) exceeds the local prevailing wage for an industry in the region, includes basic benefits (e.g., paid leave, health insurance, retirement/savings plan), and/or is unionized and (2) helps the employee develop the skills and experiences necessary to advance along a career path. See generally <https://eda.gov/files/arpa/webinars/Good-Jobs-webinar-slides.pdf>

**5.16. In the event that the Assistant Secretary authorizes more aggressive buildout benchmarks, what timeframe would applicants have to make the revisions and determine that there is adequate staffing to meet the required revised benchmarks?**

The establishment and negotiation of new buildout benchmarks will take place after application submission and during programmatic review. Applicants will have five calendar days to respond to requests made during the programmatic review.

**5.17. Do applicants need to begin the bid process for subcontractors or other contracted entities prior to applying for funding in order to secure information from contractors? Or, would a narrative of explanation regarding the intended bid/RFQ process and commitment to obtain said documents suffice for submission of the application?\***

No. Applicants do not need to begin the bid process or select subcontractors prior to applying for Middle Mile Grant Program funding. However, applicants must submit a plan to ensure that the project workforce will be appropriately skilled and credentialed including each of its contractors and subcontractors, and applicants must provide a resume for each key personnel significant to the project's success. The organizational narrative section of the application should describe how the applicant management team is experienced and qualified to undertake the proposed project, and if applicable, should demonstrate relevant experience in past bid or RFQ processes.

**5.18. Are applications subject to Executive Order 12372 (Field 19 of the SF-424)?\***

All State and political subdivisions of state applicants are subject to Executive Order 12372, while Tribal Entities are excluded from Executive Order 12372 "Intergovernmental Review of Federal Program." Applicants should contact their State Single Point of Contact (SPOC) to determine how to complete the Intergovernmental Review process.

**5.19. Will each member of a consortium be required to submit individual financial statements?\***

It is recommended, but not required, that each member of a consortium who plans to operate a proposed broadband network submits its last three fiscal years of financial statements alongside its key partners. However, in the event that partners come together to form a new LLC that will serve as the primary applicant, individual financial statements from each member of the consortium will be accepted, as a newly formed LLC will have none. Applicants are encouraged to consult their accountant or financial advisor in preparing these financial statements for submission.

**5.20. Will applicants need to submit separate applications for projects that are in non-contiguous areas?\***

No, separate applications are not required for non-contiguous areas. However, an applicant could also submit multiple applications for projects in non-contiguous areas if, for example, the projects involved different project partners, different construction firms, etc.

Under Section 60401(e) of the Infrastructure Act, each applicant is required to make a binding commitment to prioritize at least one of the following with Middle Mile Grant funding: (1) connection of middle mile infrastructure to last mile networks that provides or plans to provide

broadband services to households in unserved areas, (2) the connecting non-contiguous trust lands, or (3) the offering of wholesale broadband services at reasonable rates on a carrier-neutral basis.

**5.21. Can public sector entities submit a bond in place of a letter of credit?\***

No, public entities may not submit a bond in lieu of a letter of credit. During the application process, each applicant must submit a letter from a bank meeting eligibility requirements consistent with those set forth in 47 C.F.R. § 54.804(c)(2) committing to issue an irrevocable standby letter of credit, in the required form, to the applicant. The letter shall at a minimum provide the dollar amount of credit offered and the issuing bank’s agreement to follow the terms and conditions of NTIA’s model letter of credit. If an applicant needs assistance or additional clarification as to the required information needed to complete their letter of credit, they are encouraged to submit all questions to [middlemile@ntia.gov](mailto:middlemile@ntia.gov).

**5.22. Can firms which have existing contracts with an applicant manage the network design and construction post-award, or are recipients required to put out a bid for the project post-award?\***

Grant recipients must follow the procurement standards laid out in at 2 CFR 200.318-327 for any procurement under a Federal award or subaward. Generally, grant funds may not be used to pay for contracts signed prior to the issuance of the Federal award.

**5.23. Are partner entities required to submit application materials such as letter(s) of credit, operational capabilities, etc.?\***

No, if the partner entity is applying as part of an informal partnership of two (2) or more of the eligible entities listed in the NOFO, only the primary applicant is required to provide a letter of credit, certification of operational capabilities, financial statements, and a certification of financial capability. However, if partner entities are applying as a newly created LLC, then each partner in the LLC should submit application materials.

NTIA may ask applicants to submit additional information, as appropriate, to clarify or to further substantiate the representations made in their applications.

**5.24. Should the pro-forma financial projection be at the applicant-level or the project-level?\***

The Pro-Forma Financial Projection and Analysis spreadsheet should only reflect the project level information, and not the Applicant’s organizational financial projections. NTIA will use this information to substantiate the sustainability of the proposed project. Only the historical financial statements should reflect the entire organization.

**5.25. If an applicant has no prior record of federal labor and employment law compliance, is it sufficient to provide a plan as to how the applicant intends to adhere to federal labor and employment laws?\***

Applicants must have a demonstrated record of and plans to be in compliance with federal employment laws where applicable. To meet the NOFO requirements, applicants are required to submit the following with their application:

1. Information on their record of compliance with federal labor and employment laws, as well as the records of any other entities participating in the project, including contractors and subcontractors. This information must include, at a minimum, information on these entities' compliance with federal labor and employment laws on broadband deployment projects in the last three years. For example, the applicant should provide data on its historical use of contracting and subcontracting arrangements, including staffing plans, and at least one example of each contractor and subcontractor's past performance in the context of a similar project.
2. A certification from an Officer/Director-level employee (or equivalent) of the applicant evidencing consistent past compliance with federal labor and employment laws by the applicant, as well as contractors and subcontractors.
3. Written disclosure of any instances in which the applicant, contractors, or subcontractors have been found to have violated laws such as the Occupational Safety and Health Act, the Fair Labor Standards Act, or any other applicable labor and employment laws for the preceding three years.
4. A written plan for ensuring compliance with federal labor and employment laws. These plans must address, at a minimum, how the applicant will ensure compliance in its own labor and employment practices, as well as that of its contractors and subcontractors, including (1) information on applicable wage scales and wage and overtime payment practices for each class of employees expected to be involved directly in the physical construction of the broadband network and (2) how the applicant will ensure the implementation of workplace safety committees that are authorized to raise health and safety concerns in connection with the delivery of deployment projects (NOFO Section III.H).

If applicants have no history of compliance with federal labor and employment laws as described in (1), a certification from an Officer/Director-level employee (2) in combination with a written plan for ensuring compliance with federal labor and employment laws (4) will be sufficient.

**5.26. Are application materials that are “Inputted into the NTIA Grants Portal” typed directly into the portal?\***

Yes, application materials that are noted as “Inputted into the NTIA Grants Portal” in the Middle Mile Grant Program Application Checklist must be typed directly into the open field in the NTIA Grants Portal. Fields that require text insertion may have character limits and formatting limitations, therefore it is recommended to compose narrative responses separately, then copy and paste into the open narrative text fields. Applicants should save and archive narrative responses for record keeping purposes.

For additional guidance regarding the submission of application materials, please reference the [Middle Mile Broadband Infrastructure Grant Program Application Guidance](#).

**5.27. If an entity submits multiple applications, does each application require a separate letter of credit, or can a single letter of credit be utilized more than once if all requirements of the letter are met with respect to each application?\***

Each applicant must submit a letter from a bank that meets the eligibility requirements consistent with those set forth in 47 C.F.R. § 54.804(c)(2) committing to issue an irrevocable

standby letter of credit, in the required form. A separate and distinct letter of credit must be provided for each application and should be specific to the individual application; however, the letter of credit could come from the same financial institution. The letter shall at a minimum provide the dollar amount of credit offered and the issuing bank's agreement to follow the terms and conditions of NTIA's model letter of credit.

NTIA will ensure, prior to issuing a middle mile grant award, that each eligible entity obtains an acceptable, irrevocable standby letter of credit in a value of no less than 25 percent of the award amount (NOFO Section III.B.1.b).

**5.28. Are the Audited Financial Statements required to cover three prior fiscal years, or one year?\***

Three prior fiscal years of audited financial statements by an independent certified public accountant are to be submitted in the application. If the applicant is not audited in the ordinary course of business, in lieu of submitting audited financial statements it must submit unaudited financial statements from the three prior fiscal years and certify that it will provide financial statements from the three prior fiscal years that are audited by an independent certified public accountant by an NTIA specified deadline (NOFO Section III.B.1.c.)

**5.29. Is a formal Environmental Assessment/Environmental Narrative document required in addition to the 1,000 character narrative?\***

A formal environmental assessment is not required at the application stage. The Environmental Narrative (1,000 Character Limit) requires a service-area environmental description of the physical project area and its surroundings (e.g., disturbed or developed land vs. open space; adjacent natural resources, such as rivers, wetlands, or forestlands; and any protected lands or resources in or near the project area), including site photographs and aerial photographs (e.g., Google Earth or Google Maps images), if the project includes construction and/or ground disturbing activities.

If NTIA makes an award but additional environmental information is required, NTIA will withhold grant funds under a specific award condition until the recipient submits additional environmental compliance information sufficient for the agency to make an assessment of any impacts that a project may have on the environment.

**5.30. Are applicants required to provide details on funding received from other federal broadband deployment programs even if they are not related to the middle mile project area(s)?\***

Applicants are not required at this point to provide details on other federal funds, but it is strongly recommended that they do so. NTIA may ask for this information in the future, depending on the application, so it is encouraged that the applicant already include that information in their Organizational Details narrative.

## Appendix: \*New Questions & Answers as of Version 3.0

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### What is the definition of a “Technology Company” and of a “Telecommunications Company/Co-op”?

A “Technology Company” is defined as a company that provides hardware, software, or other product or service, including cloud-computing services, primarily intended to fulfill or enable the function of information or data processing, storage, retrieval, or communication by electronic means (including electromagnetic, magnetic, and photonic), including through transmission, storage, or display.

A “Telecommunications Company” provides the transmission, between or among points specified by the user, of information of the user’s choosing, without change in the form or content of the information as sent and received.

A “Telecommunication Co-operative (Co-op)” refers to community-based telecommunication companies that collaborate in operating, deploying, and delivering communications services to their respective areas. They are most common in rural areas. Co-operatives, specifically, are businesses governed on the principle of one member, one vote.

### Should applicants utilize the FCC Fixed Broadband Map to identify unserved, underserved, and served areas?

Yes, the FCC Fixed Broadband Map can be used as a tool to determine whether an area is classified as unserved, underserved, or served. “Unserved” and “underserved” areas can be determined in accordance with the FCC Fixed Broadband Map, as described in the NOFO.

Please note applicants must specify the date upon which they referenced the FCC Fixed Broadband Map in any application. If the updated FCC Fixed Broadband Map is not available, NTIA and the applicants may use the most recent mapping data available as set forth in Section 60401(e)(3)(B)(i) of the Infrastructure Act in connection with the application and review process.

In the case that the FCC Fixed Broadband Map is inaccessible prior to application deadlines, NTIA recommends exploring the respective state’s data compilation on the BroadbandUSA website under [Data & Mapping](#).

### What is meant by a “census block, as established by the [Federal Communications] Commission”?

The quoted language is only a portion of the relevant definitions of the terms “unserved” and “underserved.” Sections 60401(a)(16) and (17) of the Infrastructure Act use the phrase “an area ... that is of a standard size not larger than a census block, as established by the Commission” when defining the terms “unserved” and “underserved.” This language is also used in the Definitions section of the NOFO. Under this language, the unserved or underserved area established by the Commission may not be larger than a census block.

According to the United States Census Bureau, census blocks are statistical areas bounded by visible features, such as streets, roads, streams, and railroad tracks, and by nonvisible boundaries, such as selected property lines and city, township, school district, and county limits and short line-or-sigh extensions of streets and roads. Census blocks are the smallest unit of

# South Central Economic Development District, Inc.

On behalf of Howard County, St. Paul Economic Development will be a dues paying member of the South Central Economic Development District, Inc. for the calendar year 2022. Dues will be paid \_\_\_\_\_ (date).

## 2022 County Representative Designation

St. Paul Economic Development designates the following Representative to serve on the South Central Economic Development District, Inc. Board of Directors in 2022:

Name: Laura Berthelsen  
Address: 704 6th Street  
City, State, Zip: St. Paul, NE 68873  
Email: laurab@cityofstpaulne.org  
Telephone: Day 308-754-4483 Evening \_\_\_\_\_ Cell 308-379-3160  
Elected or Employed Position: Deputy City Clerk or  
Business Owned/Community Position: \_\_\_\_\_

## 2022 Alternate County Representative Designation (optional)

St. Paul Economic Development designates the following Alternate Representative to serve on the South Central Economic Development District, Inc. Board of Directors in 2022:

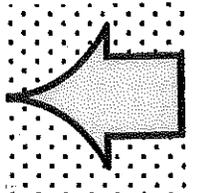
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_  
Elected or Employed Position: \_\_\_\_\_ or  
Business Owned/Community Position: \_\_\_\_\_

Form Completed by: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: 8-22-22



PLACE	31	42285	Roscoe CDP	NE	0	0	0	0	0.00%
PLACE	31	42355	Roseland village	NE	30	90	170	255	35.29%
PLACE	31	42495	Royal village	NE	20	30	75	85	35.29%
PLACE	31	42670	Rulo village	NE	35	100	165	190	52.63%
PLACE	31	42775	Rushville city	NE	250	415	680	835	49.70%
PLACE	31	42810	Ruskin village	NE	45	65	85	115	56.52%
PLACE	31	43055	St. Edward city	NE	215	365	565	740	49.32%
PLACE	31	43090	St. Helena village	NE	10	20	55	85	23.53%
PLACE	31	43160	St. Libory CDP	NE	20	90	120	340	26.47%
PLACE	31	43265	St. Paul city	NE	540	1,085	1,535	2,295	47.28%
PLACE	31	43370	Salem village	NE	45	60	75	90	66.67%
PLACE	31	43475	Santee village	NE	235	340	360	375	90.67%
PLACE	31	43650	Sarben CDP	NE	4	10	10	15	66.67%
PLACE	31	43685	Sargent city	NE	225	330	495	600	55.00%
PLACE	31	43755	Saronville village	NE	10	15	50	85	17.65%
PLACE	31	44035	Schuyler city	NE	1,715	3,435	4,575	6,145	55.90%
PLACE	31	44070	Scotia village	NE	110	205	295	365	56.16%
PLACE	31	44245	Scottsbluff city	NE	5,300	8,200	10,760	14,515	56.49%
PLACE	31	44280	Scribner city	NE	210	375	685	905	41.44%
PLACE	31	44385	Seneca village	NE	30	35	40	50	70.00%

Low to Moderate  
Income