

Agenda

1. Mayor Bergman calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement"
2. Submittal of Request for Future Agenda Items
3. Reserve time to Speak on an Agenda Item
4. **Consent Agenda Items: Discuss - Approve / Deny**
 - (1) Council Minutes - Monday, December 21, 2020;
 - (2) Disbursements - Monday, January 4, 2021;
 - (3) Zoning minutes - Monday, December 28, 2020;
 - (4) NE Dept. of Transportation "Certificate of Compliance" regarding Maintenance Agreement No. 47; whereas all roadway snow removal and/or surface maintenance has been accomplished as per the terms of the agreement. The amount due to the State of NE for snow removal is 4.12 lane miles x \$665 per lane mile = \$2,739.80 (December 7, 2020, Maintenance Agreement No. 47 was Council approved)
5. Discuss Covid-19 leave expiring (possible action) - Mayor Bergman
6. **REMINDER: The City of St. Paul's 2nd Council meeting of the month is scheduled for Tuesday, January 19, 2021, due to the Martin Luther King Jr. holiday.**
7. Discuss - Approve / Deny purchasing a snow-blade to be utilized by a City truck.
 - a. Discuss - Approve / Deny bid letting
8. Utility Superintendent Helzer updates
9. City Police Officer updates:
10. City Council member updates
11. Mayor Bergman updates:
 - (1) City received a reimbursement check of \$2,000 from St. Paul Keno LLC - Mike Nevriy regarding the 19-20 Keno audit; and
 - (2) HireRight LLC - Dallas TX - "Discontinuation of Service" letter sent via email on December 21, 2020 regarding the City of St. Paul employee random drug /alcohol testing; the Howard County Medical Center will perform the service for the City; charges will consist of a no annual fee, urinalysis test \$31 and alcohol swab test \$35.
12. Public Comment Period - restricted to items on the agenda
13. Public Announcements
14. Closed Session: Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual
15. Mayor Bergman adjourns City Council meeting
16. Informational Items:
17. ***This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.***

City of St. Paul Regular Meeting
704 6th Street
St. Paul, NE 68873

Monday, December 21, 2020

NOTICE OF THE REGULAR CITY OF ST. PAUL COUNCIL MEETING HELD ON MONDAY, DECEMBER 21, 2020 AT 7:00 P.M., WHICH MEETING WAS ACCORDING TO GOVERNOR RICKETTS EXECUTIVE ORDER NO. 20-34: CORONAVIRUS - PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER FOR ALTERNATIVE PARTICIPATION FOR ELECTED OFFICIALS AND EXECUTIVE ORDER NO. 20-36 - CORONAVIRUS - PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER.

The City of St. Paul encourages those who want to participate in the City Council meeting due to Covid-19 can utilize the Telephone Number and Access Code below to attend it by conference call.

- Join the meeting from your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/843834357> or
- Dial in using your phone: United States (Toll Free): 1-866-899-4679 with Access Code: 843-834-357

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, December 21, 2020, at 7:00 p.m. Present were Mayor Joel M. Bergman and Council members: Katie Kowalski, Jerry Thompson, Chuck Schmid & Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of this meeting was also posted in four (4) places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m., thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law; this was followed by the "Pledge of Allegiance."

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office or on the City website. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

City Utility Superintendent Helzer and JoAnn Urbanski owner of Jim's Champlin Inc. were present to explain and discuss the land purchase process; the assessment in Street Improvement District #2014-3 in the amount of \$1,658; and the Stevens Land Surveying LLC fee of \$1,600 regarding the City property of Lots One (1); Two (2), Three (3), Four (4), Seven (7) and Eight (8), Block Forty-Seven (47), Original Town. Todd Wicken, Property Management Supervisor of the NE Dept. of Transportation stated that the Department will not ask to be paid back for their portion of the costs, as the Department name is not on the deed and has no record of the transaction. The Department does request that there is enough right-of-way to be retained for the functionality of US Hwy 281. Council member Kowalski moved to approve the City paying Mrs. Urbanski the street assessment of \$1,658 and half (1/2) of the survey cost, which is \$800 through the street money market fund. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Thompson introduced Ordinance 1015; directing and authorizing the sale of all that portion of Lots One (1); Two (2), Three (3), Four (4), Seven (7) and Eight (8), Block Forty-Seven (47), Original Town, St. Paul, Howard County, NE. See ordinance regarding the detailed property description. Council member Kowalski waived the three (3) readings of Ordinance 1015 at three (3) different occasions. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Council member Kowalski moved for final passage of Ordinance 1015. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve Mayor Bergman signing the Municipal Corporation Special Deed regarding Jim's Champlin Inc. (JoAnn Urbanski) purchasing the land in Block Forty-Seven (47), Original Town, St. Paul, NE; City Clerk Beck will deposit the funds of \$5.00 in the City Street fund account. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. JoAnn Urbanski (Jim Champlin) signed the "Release and Waiver of all Claims" form regarding Block 47, Original Town property.

Brian Friedrichsen with Olsson's provided a narrative of the equipment bid letting that was held on Tuesday, December 15, 2020 at 2:00 p.m. regarding the Wastewater Treatment Facility (WWTF). The City received one (1) equipment bid by Aqua-Aerobic Systems Inc. on Friday, December 11, 2020; two other bids came in on Tuesday, December 15, 2020 at 3:06 p.m.; these were late deliveries by Fed-Ex and were not opened due to Council discussion on Monday, December 21, 2020. Mr. Friedrichsen discussed the two (2) bids with City Attorney White concerning the late deliveries; Attorney White stated that the City has two (2) options: (1) reject the late bids or (2) reject all bids and rebid the project. Council member Kowalski wanted to know if there would be a project hold up if the Council wanted to rebid the WWTF equipment. Mr. Friedrichsen stated that this would be a minimal delay and that there could be a chance that bids could go up. Council member Schmid moved to approve awarding the equipment bid to Aqua-Aerobic Systems Inc. regarding the St. Paul Wastewater Treatment Facility (WWTF) in the amount of \$361,935; the engineer cost estimate was \$350,000 to

\$400,000. Council member Thompson seconded the motion. Council members Thompson, Schmid & Feeken voted aye, Council member Kowalski voted nay. Motion carried 3/1. The 30% WWTF design memorandum will be completed the middle of January 2021; Olsson will meet with Mayor and Council in February 2021.

Council member Schmid moved to approve the "Consent Agenda" items that consist of: **(1)** Treasurer's Report regarding November 2020; **(2)** Minutes December 7, 2020; **(3)** Disbursement December 21, 2020; **(4)** Mayor Bergman's Planning Commission 2020-2021 appointment of Tyler Solko; Wilber Medberry submitted his resignation to the Planning Commission effective December 31, 2020. Mayor Bergman extended a thank you to Mr. Medberry for his dedicated service to the City and thanked Mr. Solko for taking a seat on the Planning Commission Board; **(5)** St. Paul Planning Commission zoning permits; **(6)** Updating the Certificate of Corporate Limits map; this map updates the corporate limits as a result of the annexation of the Middle Loup Subdivision. The Planning Commission approved it on Monday, December 14, 2020; and **(7)** STS Construction (Tyler Solko) Property Improvement application in the amount of \$2,305 regarding business signage at 103 Grand Street; funds will be disbursed from the City sales tax fund. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Cargo containers east on Grand Street and US Hwy 281 were also discussed; Utility Superintendent Helzer will place this item on the agenda for the Planning Commission on Monday, December 28, 2020.

December 21, 2020 Disbursements

Aurora Co-Op (Fuel)	836.50
Black Hills Energy (Utilities)	1304.96
Bluetarp Financial (Supplies)	15.49
Border States Industries (Supplies)	88.56
City of St. Paul Lights (Utilities)	9382.92
Consumer Deposit to 102415 Ck#67062	250.00
COR Managed Services (Service)	800.00
Custer County Recycling (Service)	30.30
Dana F Cole & Co (Audit)	10206.00
Dept of HHS (License)	115.00
Dept of Revenue (Tax)	13141.12
Filter Care (Repair)	63.70
Graham Tire (Repair)	139.49
Hach Company (Service)	565.52
Heartland Disposal (Service)	5397.83
Homestead Bank (ACH fees)	22.60
Homestead Bank (BOKF Wire Fee)	8.00
Hometown Market (Supplies)	6.93
Howard County Medical Center (Lab)	93.00
Howard Greeley RPPD (Utilities)	132795.84
Itron (Computer)	264.60
Jim's Champlin (Fuel)	693.98

Johnny's Lock & Key (Supplies)	22.50
Jorgensen Electric (Service)	150.00
Mid Nebraska Disposal (Service)	3627.26
OfficeNet (Supplies & Service)	212.90
Olsson (Engineering)	13496.82
Poland Construction (Rental)	1145.50
Qisoft (Computer)	72.00
Rembolt Ludtke (Service)	2000.00
Servi-Tech (Service)	125.60
Smith Welding (Service)	33.95
Tommy Rene Printing (Supplies)	36.95
United Healthcare (Insurance)	25666.23
US Postal Service (Permit)	240.00
US Postal Service (Postage)	460.00
Heritage Bank UB ACH (Fee)	25.00
Advanced Climate Control - Ck# 67065 Voided; Ck#66877 Reissued for \$1660.00	1660.00
City of St. Paul Transfer from Heritage checking to City Homestead Bank Checking	145000.00

Non-General Disbursements

Civic Center: Charter Spectrum (Service)	166.96	#17E
Civic Center: Midwest Alarm (Service)	69.23	#1394
Civic Center: Dana Cole & Co (Audit)	200.00	#1396
Civic Center: Lisa Wilson (Refund)	900.00	#1397
Civic Center: City of St. Paul (Utilities)	958.78	#1398
Civic Center: Sydney Roepker (Refund)	1200.00	#1399
Civic Center: Lisa Maresh (Refund)	1200.00	#1400
Civic Center: Cardmember Service (Supplies)	7.19	#1401
Sales Tax: Dana F. Cole (Annual Audit)	1850.00	#1179
Keno: Dana F. Cole (Annual Audit)	1600.00	#264
Keno: Dana F. Cole (Annual Audit)	400.00	#265

There was a brief discussion regarding nuisance abatement; parking of unlicensed vehicles and trailers; and abandoned automobiles. Council member Schmid stated that this needs to be addressed and enforced continually; Council member Feeken stated that you cannot pick and choose who's vehicle your enforcing the Municipal Code on; all persons need to be treated the same and fairly. The Mayor and Council members were all in agreement to place a notice in the paper regarding the Municipal Code on nuisances and vehicles.

Council member Feeken moved to approve disbursing a check to the St. Paul Development Corp. from the City sales tax fund in the amount of \$30,000 regarding the operating budget

allotment. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Thompson moved to approve BTS Communications "Unlimited Remote Support" Agreement regarding Wildex telephone system fee of \$19 per month for a period of one (1) year. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Chuck Schmid has volunteered numerous years and hours in recycling aluminum cans for the City of St. Paul at the City Water Tower, along with 4th and Jay Streets; the gazebo and borders around the park equipment are park improvements that the can proceeds paid for. Mr. Schmid is requesting the City take on the project of recycling the cans. Utility Superintendent Helzer stated that he will continue to do the task until he can find an organization that will take the project on for the City of St. Paul.

Police Sergeant updates include: purchasing a vest for Police Officer Sharman; increasing street patrol and taking care of the Police Dept. telephone issues with CenturyLink.

Council member Schmid reported on the City Wastewater Treatment Facility (WWTF) in comparing cities that utilize the Aqua-Aerobics System.

Council member Thompson reported that the City will possibly be developing quarterly town hall meetings.

Mayor Bergman updates include: (1) St. Paul Keno Lottery Compliance Procedures Report (see City Office); (2) St. Paul Police Department overtime pay and the utilization of a part-time Police Officer will provide additional coverage; 3) Citizens Bank & Trust will be adjusting all Insured Cash Sweep (ICS) accounts from 1.40% to .85%, this is due to the current interest rate environment; the rates will be review on an annual basis to ensure that the City is receiving a competitive interest rate; (4) see City Clerk Beck in viewing the St. Paul Development Corps General Ledger from August 2020 to December 9, 2020; and (5) the Nance County Sheriff's Dept. is offering the City two (2) armor plate carrier vest in the amount of \$50 each; an invoice will be in the Monday, January 4, 2021 disbursements.

For Public Comment, John Thiel voiced "what are you going to do about the Chief". Mayor Bergman stated that the City will be looking to hire a Chief of Police.

Mayor Bergman voiced that a Closed Session was necessary for the prevention of needless injury to the reputation of an individual (Ed Thompson) at 8:04 p.m. Council member Kowalski seconded the motion. A motion has been made and seconded to go into Closed Session for the prevention of needless injury to the reputation of an individual. There was no discussion. The pending motion is to go into Closed Session for the prevention of needless injury to the reputation of an individual. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Mayor Bergman adjourned the close session and went into open session at 8:09 p.m. Action taken: Council member Kowalski moved to approve Electrical Commissioner Ed Thompson extending his used vacation to the end of March 2021, due to extenuating circumstances. Council member Feeken seconded the motion. Council

members Kowalski, Thompson & Schmid voted aye, Council member Thompson abstained from the motion due to the family relationship. Motion carried 3/0.

Mayor Bergman adjourned the City Council meeting at 8:11 p.m.

Date

Joel M. Bergman, Mayor

Connie Jo Beck, City Clerk/Deputy Treasurer

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*Claim Register©

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JANUARY 20-21

Claim Type	direct					
Claim#	1 AMERICAN FENCE COMPANY, INC. Ck# 067101 1/4/2021					
Cash Payment	E 34-50-550 IMPROVEMENTS		Cem - white fencing			\$6,946.00
	Invoice 17179					
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total	\$6,946.00
Claim#	2 BOMGAARS SUPPLY INC Ck# 067102 1/4/2021					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - shop extension cords			\$14.25
	Invoice 43625167					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - composite ruler			\$51.09
	Invoice 43626744					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - cleaning wipes, motor treatment			\$15.27
	Invoice 43627098					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - splice connectors/fasteners			\$8.06
	Invoice 43628893					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - duct and masking tape			\$18.49
	Invoice 43629369					
Cash Payment	E 02-20-270 UTILITY R & M		Wtr - sheet metal screws, sponges, handsoap, lime away			\$39.18
	Invoice 43629715					
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - trash bags, handsoap, Febreze, paper towels			\$63.27
	Invoice 43632743					
Cash Payment	E 01-20-272 TOOLS		Lgts - screwdriver set			\$42.59
	Invoice 43633054					
Cash Payment	E 03-20-270 UTILITY R & M		Swr - antifreeze for generator			\$7.99
	Invoice 43624428					
Cash Payment	E 21-20-270 UTILITY R & M		Strs - wire for snow fence			\$21.99
	Invoice 43624499					
Cash Payment	E 03-20-272 TOOLS		Swr - gloves			\$18.99
	Invoice 43624930					
Cash Payment	E 42-20-270 UTILITY R & M		Park - fasteners			\$3.28
	Invoice 43626134					
Cash Payment	E 21-20-270 UTILITY R & M		Strs - shop towels			\$10.99
	Invoice 43626382					
Cash Payment	E 21-20-270 UTILITY R & M		Strs - ice melt			\$33.98
	Invoice 43626609					
Cash Payment	E 21-20-270 UTILITY R & M		Strs - ground connectors			\$4.79
	Invoice 43628522					
Cash Payment	E 21-20-268 Uniforms		Strs - jeans for J. Klanecky			\$50.97
	Invoice 43628958					
Cash Payment	E 21-20-270 UTILITY R & M		Strs - paint			\$33.37
	Invoice 43628793					
Cash Payment	E 42-20-520 BLDG/ R & M		Park - fasteners for Batting Cage			\$11.92
	Invoice 43629527					
Cash Payment	E 42-20-520 BLDG/ R & M		Prk - fasteners for Batting Cage			\$6.80
	Invoice 43629536					
Cash Payment	E 32-20-271 VEHICLE R & M		Pol - snowbrush for #95			\$4.49
	Invoice 43630692					
Cash Payment	E 21-20-271 VEHICLE R & M		Strs - power steering fluid for #10			\$3.99
	Invoice 43630754					

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JANUARY 20-21

Cash Payment	E 42-20-520 BLDG/ R & M		Park - steel wool, shop towels, fasteners for Batting Cage	\$53.12
	Invoice 43631807			
Cash Payment	E 31-20-520 BLDG/ R & M		Fire - new lights for powder room	\$55.35
	Invoice 43632812			
Cash Payment	E 31-20-520 BLDG/ R & M		Fire - lights for powder room	\$4.28
	Invoice 43632896			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$578.50
Claim#	3 BORDER STATES INDUSTRIES, INC		Ck# 067103 1/4/2021	
Cash Payment	E 01-20-270 UTILITY R & M		Lgts - guy wire markers	\$9.84
	Invoice 921256568			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$9.84
Claim#	4 CHRISTENSEN INSURANCE		Ck# 067105 1/4/2021	
Cash Payment	E 10-20-250 CITY INSURANCE		Gen - 3-year Fidelity Bond	\$595.00
	Invoice 1848			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$595.00
Claim#	5 ELMWOOD CEMETERY		Ck# 067109 1/4/2021	
Cash Payment	E 34-20-315 CEMETERY PERPETUAL		Cem - T. Samuelson perpetual care	\$100.00
	Invoice			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$100.00
Claim#	6 ENTECH PEST MANAGEMENT, INC		Ck# 067110 1/4/2021	
Cash Payment	E 02-20-520 BLDG/ R & M		Wtr - Pest control for December	\$40.00
	Invoice 17323			
Cash Payment	E 10-20-520 BLDG/ R & M		Gen - Pest control for December	\$45.00
	Invoice 17320			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$85.00
Claim#	7 HANSEN INTERNATIONAL TRUCK I		Ck# 067111 1/4/2021	
Cash Payment	E 01-20-271 VEHICLE R & M		Lgts - drain valve for #12W	\$69.92
	Invoice 01P2359			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$69.92
Claim#	8 HOMESTEAD BANK		Ck# 067114 1/4/2021	
Cash Payment	E 36-20-210 PROF&SCHOOLS		EMS - safe deposit box rental	\$10.00
	Invoice			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$10.00
Claim#	9 HOWARD COUNTY CLERK		Ck# 067116 1/4/2021	
Cash Payment	E 10-20-210 PROF&SCHOOLS		Gen - 2020 General Election costs	\$463.96
	Invoice			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$463.96
Claim#	10 HOWARD CO. MEDICAL CENTER		Ck# 067115 1/4/2021	
Cash Payment	E 42-20-210 PROF&SCHOOLS		Park - drug testing R. Jerabek	\$31.00
	Invoice			
Cash Payment	E 02-20-210 PROF&SCHOOLS		Wtr - drug testing J. Gorecki	\$31.00
	Invoice			
Transaction Date	1/4/2021	Due 0	CHECKING 11100	Total \$62.00
Claim#	11 LOUP VALLEY SUPPLY, INC.		Ck# 067118 1/4/2021	

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JANUARY 20-21

Cash Payment	E 42-20-520 BLDG/ R & M		Park - metal screws for Batting Cage		\$3.00
	Invoice 65933				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$3.00
Claim#	12 <i>NANCE COUNTY SHERIFF</i>		Ck# 067120	1/4/2021	
Cash Payment	E 32-20-272 TOOLS		Pol - armor plate carriers (2)		\$100.00
	Invoice				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$100.00
Claim#	13 <i>REGIONAL CARE, INC</i>		Ck# 067124	1/4/2021	
Cash Payment	E 42-10-130 INSURANCE		Park - health reimbursement		\$5.50
	Invoice				
Cash Payment	E 03-10-130 INSURANCE		Swr - health reimbursement		\$11.00
	Invoice				
Cash Payment	E 01-10-130 INSURANCE		Lgts - health reimbursement		\$22.00
	Invoice				
Cash Payment	E 21-10-130 INSURANCE		Strs - health reimbursement		\$11.00
	Invoice				
Cash Payment	E 02-10-130 INSURANCE		Wtr - health reimbursement		\$16.50
	Invoice				
Cash Payment	E 10-10-130 INSURANCE		Gen - health reimbursement		\$11.00
	Invoice				
Cash Payment	E 32-10-130 INSURANCE		Pol - health reimbursement		\$22.00
	Invoice				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$99.00
Claim#	14 <i>S E SMITH AND SONS</i>		Ck# 067125	1/4/2021	
Cash Payment	E 01-20-272 TOOLS		Lgts - lag shields and tapcon bits		\$5.70
	Invoice 644548				
Cash Payment	E 34-50-550 IMPROVEMENTS		Cem - hook screws for new fencing		\$14.75
	Invoice 644594				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$20.45
Claim#	15 <i>STATE OF NEBRASKA CENTRAL S</i>		Ck# 067126	1/4/2021	
Cash Payment	E 42-20-220 COMMUNICATION		Park - phone service		\$17.93
	Invoice				
Cash Payment	E 41-20-220 COMMUNICATION		Pool - phone service		\$17.93
	Invoice				
Cash Payment	E 02-20-220 COMMUNICATION		Wtr - DSL phone service		\$106.07
	Invoice				
Cash Payment	E 02-20-220 COMMUNICATION		Wtr - phone service		\$17.93
	Invoice				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$159.86
Claim#	16 <i>CITY OF ST PAUL 125 PLAN</i>		Ck# 067107	1/4/2021	
Cash Payment	E 32-10-130 INSURANCE		Pol - Life insurance		\$40.00
	Invoice				
Cash Payment	E 01-10-130 INSURANCE		Lgts - Life insurance		\$40.00
	Invoice				
Cash Payment	E 02-10-130 INSURANCE		Wtr - Life insurance		\$20.00
	Invoice				
Cash Payment	E 03-10-130 INSURANCE		Swr - Life insurance		\$20.00
	Invoice				

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Cash Payment Invoice	E 21-10-110 SALARY & WAGES		Strs - Life insurance		\$20.00
Cash Payment Invoice	E 10-10-130 INSURANCE		Gen - Life insurance		\$20.00
Cash Payment Invoice	E 42-10-130 INSURANCE		Park - Life insurance		\$10.00
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$170.00
Claim#	17 CITY HEALTH DEDUCTIBLE SAVING		Ck# 067106	1/4/2021	
Cash Payment Invoice	E 42-10-130 INSURANCE		Park - Health savings		\$363.00
Cash Payment Invoice	E 03-10-130 INSURANCE		Swr - Health savings		\$726.00
Cash Payment Invoice	E 01-10-130 INSURANCE		Lgts - Health savings		\$1,452.00
Cash Payment Invoice	E 21-10-130 INSURANCE		Strs - Health savings		\$726.00
Cash Payment Invoice	E 02-10-130 INSURANCE		Wtr - Health savings		\$1,089.00
Cash Payment Invoice	E 10-10-130 INSURANCE		Gen - Health savings		\$726.00
Cash Payment Invoice	E 32-10-130 INSURANCE		Pol - Health savings		\$1,089.00
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$6,171.00
Claim#	18 CUSTER COUNTY RECYCLING		Ck# 067108	1/4/2021	
Cash Payment Invoice 289	E 04-20-325 Recycle Delivery		Lndfl - Recycling trailer		\$21.70
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$21.70
Claim#	19 CHARTER/SPECTRUM		Ck# 067104	1/4/2021	
Cash Payment Invoice 3710122520	E 10-20-220 COMMUNICATION		Gen - Internet service		\$94.98
Cash Payment Invoice 3710122520	E 31-20-220 COMMUNICATION		Fire - Internet service		\$114.98
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$209.96
Claim#	20 HOWARD COUNTY TREASURER (C		Ck# 067117	1/4/2021	
Cash Payment Invoice	E 32-20-214 DISPATCHER		Police dispatcher pay		\$2,782.05
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$2,782.05
Claim#	21 MADISON NATIONAL LIFE		Ck# 067119	1/4/2021	
Cash Payment Invoice	E 42-10-130 INSURANCE		Park - Life insurance		\$10.74
Cash Payment Invoice	E 03-10-130 INSURANCE		Swr - Life insurance		\$21.48
Cash Payment Invoice	E 01-10-130 INSURANCE		Lgts - Life insurance		\$42.96
Cash Payment Invoice	E 21-10-130 INSURANCE		Strs - Life insurance		\$21.48
Cash Payment Invoice	E 02-10-130 INSURANCE		Wtr - Life insurance		\$32.22

CITY OF ST PAUL

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*Claim Register©

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JANUARY 20-21

Cash Payment	E 10-10-130 INSURANCE	Gen - Life insurance			\$21.48
Invoice					
Cash Payment	E 32-10-130 INSURANCE	Pol - Life insurance			\$32.22
Invoice					
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$182.58
Claim#	22 <i>PETTY CASH, CITY OF ST PAUL</i>	Ck#	067123	1/4/2021	
Cash Payment	E 10-20-313 POSTAGE	Gen - postage for auditor material			\$7.50
Invoice					
Cash Payment	E 01-20-310 OFFICE SUPPLIES	Lgts - coffee			\$7.93
Invoice					
Cash Payment	E 10-20-313 POSTAGE	Gen - postage			\$6.95
Invoice					
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$22.38
Claim#	23 <i>TASC</i>	Ck#	067127	1/4/2021	
Cash Payment	E 10-20-122 125PLAN	Gen - Cobra Admin & Renewal Fee			\$554.00
Invoice	IN1929888				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$554.00
Claim#	24 <i>PARTS BIN, INC.</i>	Ck#	067122	1/4/2021	
Cash Payment	E 32-20-271 VEHICLE R & M	Pol - headlights for #97			\$25.65
Invoice	897952				
Cash Payment	E 01-20-271 VEHICLE R & M	Lgts - fitting for #12W			\$13.09
Invoice	896272				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$38.74
Claim#	25 <i>HEARTLAND DISPOSAL INC.</i>	Ck#	067112	1/4/2021	
Cash Payment	E 31-20-520 BLDG/ R & M	Fire - sanitation hauling			\$43.00
Invoice	79672				
Cash Payment	E 04-20-521 GROUNDS / R & M	Lndfl - City sanitation hauling			\$40.00
Invoice	79672				
Cash Payment	E 21-20-520 BLDG/ R & M	Strs - Northyard sanitation hauling			\$30.00
Invoice	79762				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$113.00
Claim#	26 <i>NEBRASKA RURAL WATER ASSOC.</i>	Ck#	067121	1/4/2021	
Cash Payment	E 02-20-211 ADM. & DUES	Wtr - annual membership renewal			\$200.00
Invoice					
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$200.00
Claim#	27 <i>VERIZON WIRELESSLLC</i>	Ck#	067128	1/4/2021	
Cash Payment	E 36-20-220 COMMUNICATION	EMT - Cell phone			\$52.06
Invoice					
Cash Payment	E 32-20-220 COMMUNICATION	Pol - Cell phones			\$197.85
Invoice					
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$249.91
Claim#	28 <i>HIRERIGHT LLC</i>	Ck#	067113	1/4/2021	
Cash Payment	E 03-20-210 PROF&SCHOOLS	Swr - drug testing B Gregoski			\$35.70
Invoice	P1002672				
Cash Payment	E 10-20-210 PROF&SCHOOLS	Gen - drug testing C Beck			\$35.70
Invoice	P1002672				
Transaction Date	1/4/2021	Due 0	CHECKING	11100	Total \$71.40

CITY OF ST PAUL

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***Claim Register©**

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JANUARY 20-21

Claim Type	direct	Tota	\$20,089.25
Pre-Written Check		\$20,089.25	
Checks to be Generated by the Compute		\$0.00	
Total		\$20,089.25	

January 4, 2021

American Fence Company (Supplies)	6946.00
Bomgaars (Supplies)	578.50
Border States Industries (Supplies)	9.84
Charter/Spectrum (Service)	209.96
Christensen Insurance (Bond)	595.00
City Health Deductible Savings (Insurance)	6171.00
City of St. Paul 125 Plan (Insurance)	170.00
Custer County Recycling (Service)	21.70
Elmwood Cemetery (Cemetery)	100.00
Entech Pest Mgmt (Service)	85.00
Hansen International Truck (Supplies)	69.92
Heartland Disposal (Service)	113.00
Hireright LLC (Service)	71.40
Homestead Bank (Safe Dep)	10.00
Howard County Medical Center (Lab)	62.00
Howard County Clerk (Election)	463.96
Howard County Treasurer (Dispatch)	2782.05
Loup Valley Supply (Supplies)	3.00
Madison Nat'l Life (Insurance)	182.58
Nance County Sheriff (Supplies)	100.00
Nebraska Rural Water Assn (Membership)	200.00
Parts Bin (Supplies)	38.74
Petty Cash (Postage, Supplies)	22.38
Regional Care (Insurance)	99.00
S E Smith & Sons (Supplies)	20.45
State of Nebraska Central Svcs (Telephone)	159.86
TASC (Insurance)	554.00
Verizon Wireless (Telephone)	249.91
Heritage Bank UB ACH (Fee)	25.00
Gross Wages - December	86637.20

Non-General Disbursements

Sales Tax (VOID)	#389	0.00
Sales Tax : STS Construction: Prop. Improve.	#390	2305.00
Sales Tax: St. Paul Dev. Corp. Oper. Budget	#391	30000.00
Civic: Crescent Electric (supplies)	#1402	289.21
Civic: Midwest Alarm (service)	#1403	281.16
Civic: Entech Pest Management (Service)	#1404	85.00
Street Mmkt: Urbanski, JoAnn (Reimb Assess)	#2104	1658.00
Street Mmkt: Urbanski, JoAnn (Reimb 1/2 Street Assessment)	#2105	800.00

St. Paul Planning Commission
December 28, 2020
Meeting Minutes

A meeting of the St. Paul Planning Commission was convened in open and public session on the 28th day of December, 2020 in the City Council Chambers, 704 6th Street, St. Paul, Nebraska.

Zoning Administrator Matt Helzer called the meeting to order at 12:05 p.m. with a statement regarding the Open Meeting Act, which is posted on the west wall of the City Council Chambers. The Notice of Meeting was posted in four (4) public places. The agenda was sent to the Commission members prior to the meeting, and was posted in four (4) public places. Commission members present: Connie Becker, Wilbur Medbery, and Jerry Woodgate. Commission members absent: Arvilla Jacobs and Tony Walch. Also present was Zoning Administrator Matt Helzer and Laura Berthelsen (minutes).

Commission member Arvilla Jacobs joined the meeting at 12:06 p.m.

The Chairperson position on the Planning Commission is vacant. Commission member Becker motioned for Jerry Woodgate to become the Chairperson. Commission member Medbery seconded the motion. Commission members Becker, Jacobs, Medbery, and Woodgate voted aye, nays none. Motion carried 4/0.

Commission member Medbery moved to approve the December 14, 2020 meeting minutes. Commission member Becker seconded the motion. Commission members Becker, Jacobs, Medbery, and Woodgate voted aye, nays none. Motion carried 4/0.

A lengthy discussion was had regarding updates to the Zoning regulations. A continuation of such discussions will continue at the next meeting.

The next St. Paul Planning Commission meeting will be on Monday, January 11, 2021 at 12:00 p.m. (noon)

Chairperson Woodgate adjourned the meeting at 1:24 p.m.

Sincerely,

Matthew T. Helzer
Zoning Administrator

Laura Berthelsen
Planning Secretary

Jerry Woodgate
Planning Chairman

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

November 5, 2020



Pete Ricketts, Governor

Connie Jo Beck
City Clerk
704 6th Street
St Paul, NE 68873-2021

RE: Maintenance Agreement No. 47/QE1650 for 2021
Certificate of Compliance No. 47 for 2020

1-4-21

12-7-20
Council

Enclosed please find two (2) Agreement Renewal copies for the Maintenance Agreement between the Nebraska Department of Transportation and your city or county for services *to be performed in the calendar year 2021*.

Please sign and return to District 4 NDOT as soon as possible. We will then forward them to Lincoln Operations for agreement processing.

1/4/21
Council

Also enclosed are two (2) Certificate of Compliances for *services performed in calendar year 2020*. Please sign after January 1, 2021 (to ensure all work was done in 2020) and return to District 4 NDOT as well. Upon receiving them, we will forward to Lincoln Controller for payment or billing processing.

We will return one fully signed copy of each document to you, when we receive the processed copies back from Lincoln in February/March 2021.

Thank you!

Sincerely,

Wesley Wahlgren
District Engineer

WW/hv
Enclosure

Kyle Schneweis, P.E., Director
Department of Transportation
District 4 Headquarters
211 North Tilden Street
PO Box 1488
Grand Island, NE 68802-1488
dot.nebraska.gov

OFFICE 308-385-6265 FAX 308-385-6269
NDOT.ContactUs@nebraska.gov

CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 47-for 2020 Services QE 1650 Supp 3-2020
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of ST. PAUL
Municipal Extensions in ST. PAUL

We hereby certify that all roadway snow removal and/or surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Wesley W. Wahlgren, Department of Transportation, Grand Island, Nebraska.

ATTEST: 4th day of January, 2021.



City Clerk

Mayor/Designee
Joel M. Bergman, Mayor

I hereby certify that all roadway snow removal and/or surface maintenance was performed as per the above listed agreement and payment for the same should be made.

District Engineer, Department of Transportation

For Office Use Only	
Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: ST. PAUL

Date: 1/1/20

Surface Maintenance

From Attachment "C", it is determined that the City's responsibility for surface maintenance within the City limits is _____ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the City agrees to pay to the City the sum of \$ _____ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

_____ lane miles x \$ _____ per lane mile = \$ _____.

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$665.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

4.12 lane miles x \$665.00 per lane mile = \$2,739.80

Other (Explain)

**ATTACHMENT C
CITY OF ST PAUL—2020**

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

NEB. REV. STAT. 39-1339
and NEB. REV. STAT. 39-21-1

DESCRIPTION	HWY NO.	REF POST		LENGTH IN MILES	TOTAL DRIVING LANES	TOTAL LANE MILES	RESPONSIBILITY	
		FROM	TO				STATE	CITY
CORPORATE LIMITS TO EAST CORPOR- ATE LIMITS	92	349.32	349.50	0.18	2	0.36	0.36	
SOUTH CITY LIMITS TO NO CITY LIMITS	281	92.78	93.72	0.94	4	3.76	1.88	1.88
TOTAL LANE MILES				1.12		4.12	2.24	1.88