

Agenda

1. A meeting of the St. Paul Planning Commission was convened in open and public session on the 28th day of September, 2020 at 5:00 p.m. held in the City Council Chambers, 704 6th Street, St. Paul, Nebraska.
2. Chairman Charles Schmid called the meeting to order at ___ p.m. with a statement regarding the Open Meeting Act, which is posted on the west wall of the City Council Chambers. Member roll call: Chairman Chuck Schmid, Connie Becker, Arvilla Jacobs, Wilber Medbery, and Tony Walch, along with Zoning Administrator Matt Helzer and Laura Berthelsen (minutes). The agenda was sent to the Board members prior to the meeting and posted in four (4) public places.
3. Discuss - Approve / Deny the September 14, 2020 minutes.
4. Chairman Schmid presented the following zoning permit applications:
 - (a) 2020- 59 Travis & Rebecca Sydzyik - Construct shed at 922 Custer Street
 - (b) 2020-60 County of Howard - Install historical marker sign at 612 Indian Street
 - (c) 2020-61 Susan Muller - Reconstruct and enclose porch at 823 Sherman Street
5. Discussion / Reports
6. Chairman Schmid announces the next Planning Commission meeting.
7. Public Comments
8. Zoning Administrator Helzer Report
9. Adjournment

St. Paul Planning Commission
September 14, 2020
Meeting Minutes

A meeting of the St. Paul Planning Commission was convened in open and public session on the 14th day of September, 2020 in the City Council Chambers, 704 6th Street, St. Paul, Nebraska.

Chairman Chuck Schmid called the meeting to order at 5:00 p.m. with a statement regarding the Open Meeting Act, which is posted on the west wall of the City Council Chambers. Notice of the meeting was posted in four (4) public places. The agenda was sent to the Commission members prior to the meeting, and was posted in four (4) public places. Commission members present: Chairman Chuck Schmid, Connie Becker, and Arvilla Jacobs. Commission members absent: Wilber Medbery and Tony Walch. Also present Zoning Administrator Matt Helzer, Laura Berthelsen (minutes).

Commission member Jacobs moved to approve the August 31, 2020 meeting minutes. Commission member Becker seconded the motion. Commission members Becker, Jacobs, and Schmid voted aye, nays none. Motion carried 3/0.

Chairman Schmid presented the following zoning permits:

- (a) 2020-58 Kent & Machell Naylor – Construct single car attached garage at 10 Cougar Lane

Commission member Jacobs moved to approve Zoning Permit application 2020-58. Commission member Becker seconded the motion. Commission members Becker, Jacobs, and Schmid voted aye, nays none. Motion carried 3/0.

The next St. Paul Planning Commission meeting will be on Monday, September 28, 2020 at 5:00 p.m.

Chairman Schmid adjourned the meeting at 5:04 p.m.

Sincerely,

Matthew T. Helzer
Zoning Administrator

Charles M. Schmid
Chairman

Laura Berthelsen
Planning Secretary

Zoning Classification R-2

Value \$ 400.00

PERMIT NUMBER 2020-59
FEE \$25.00 CASH CHECK# _____

APPLICATION FOR A RESIDENTIAL ZONING PERMIT

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner TRAVIS + REBECCA STOZYK Contractor Self

Address 922 CUSTER ST Address _____

City, State, Zip ST PAUL NE 68873 Phone Number _____

Phone Number 308-389-1856 Cell Phone _____

Complete Legal Description of the Property W 75' of Lot 3 Block 5 Dornalls Add St. Paul

Address of Construction Site 922 CUSTER ST
(If none, one must be registered with the City of St. Paul) In the Flood Plain? NO

Proposed Structure 10x12 SHED / STEEL Dimension of Structure 10x12

Distance from Front property line 111' ^{South} Rear property line 57' ^{West}

Distance from Side property line 8' ^{East} Second Side property line 9' ^{North}

Is there a utility easement on either the back or side property? YES

Approximately when will construction Start 18SEP2020 Finish 30SEP2020

Contact Utility Superintendent at (308) 754-4483 regarding Inspection. Matt Helzer Date of visit 9-21-20
(Matt Helzer's signature)

Recommendations needed before approval: _____

For Office Use Only:

Is the proposed use permitted within this zoning district? YES NO

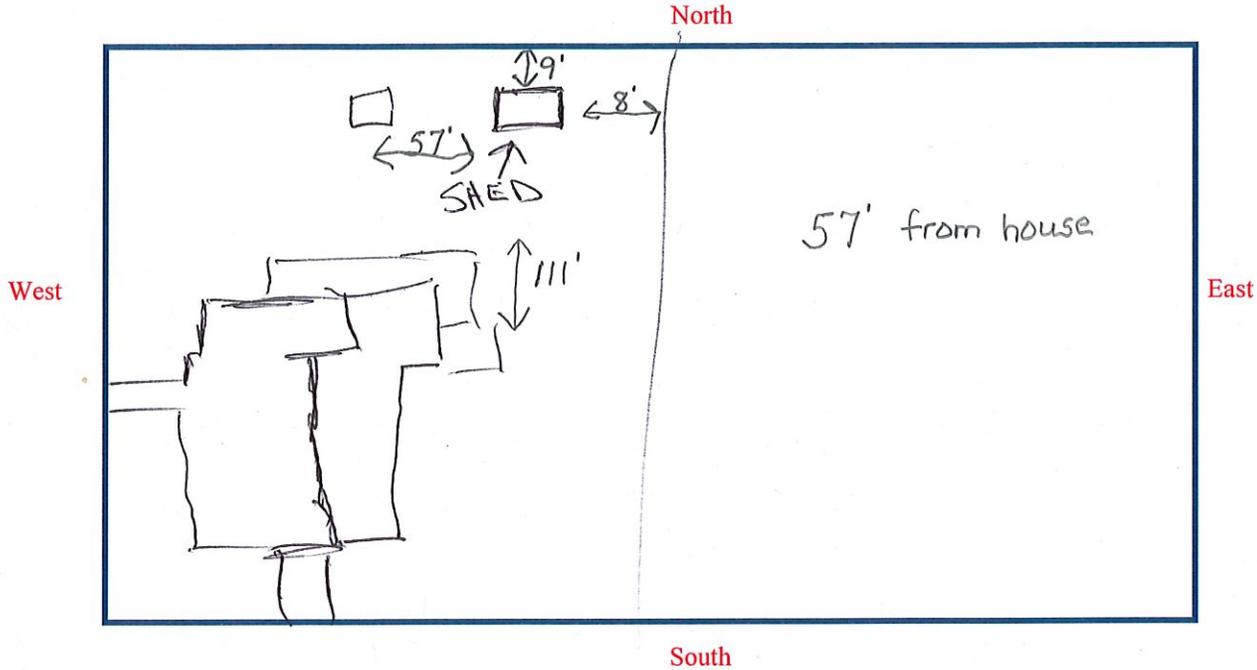
Does the proposed use meet all the required setback distances? YES NO

Is a conditional use required for the proposed use? YES NO

Has a Conditional Use Permit been issued for this proposed use? YES NO
If yes, when does it expire? _____

(One Mile radius outside city limits) If the structure is a residence on less than 10 acres, indicate the date this property was platted as a separate parcel _____ Name of the Lot Split or Subdivision _____

Site Plan Sketch:



Street Name: North boundary N/A South boundary CLUSTER
 Street Name: West boundary GRANT East boundary N/A

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed building and structures and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING - CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date and work must be started within the first 6 months.

The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed.

Signature of Applicant *Janice Duffell* Date 9-21-20

For Office Use Only:

Permit is Approved Denied Date _____
 Zoning Administrator

Reasons for Denial: _____

Zoning Classification B-1

Value \$ 500⁰⁰

PERMIT NUMBER 2020-60
FEE \$50.00 CASH CHECK#
- no chg

APPLICATION FOR A SIGN PERMIT

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Business Owner/Applicant County of Howard Property Owner County of Howard

Address 612 Indian Street Address 612 Indian

City, State, Zip St. Paul, NE 68873 Phone Number 308-754-4343

Phone Number 308-754-4343 County Clerk Cell Phone

Complete Legal Description of the Property All of Block 12 OT St. Paul

Address of Business 612 Indian Street

Size of Proposed Sign 5' x 8'

Type of Sign Historical Marker Sign

Sign Construction/Material Metal

Where will sign be located on the property SE Corner of property

Distance from South Front property line 13' Rear property line 251

Distance from East Side property line 13' Second Side property line West 267'

Is there a utility easement on either the back or side property? NO

Approximately when will construction Start Sept 2020 Finish Oct 2020

To Whom Should the Improvements be assessed? County of Howard

Contact Utility Superintendent at (308) 754-4483 regarding Inspection. Matt Helzer Date of visit 9-21-20
(Matt Helzer's signature)

Recommendations needed before approval: _____

For Office Use Only:

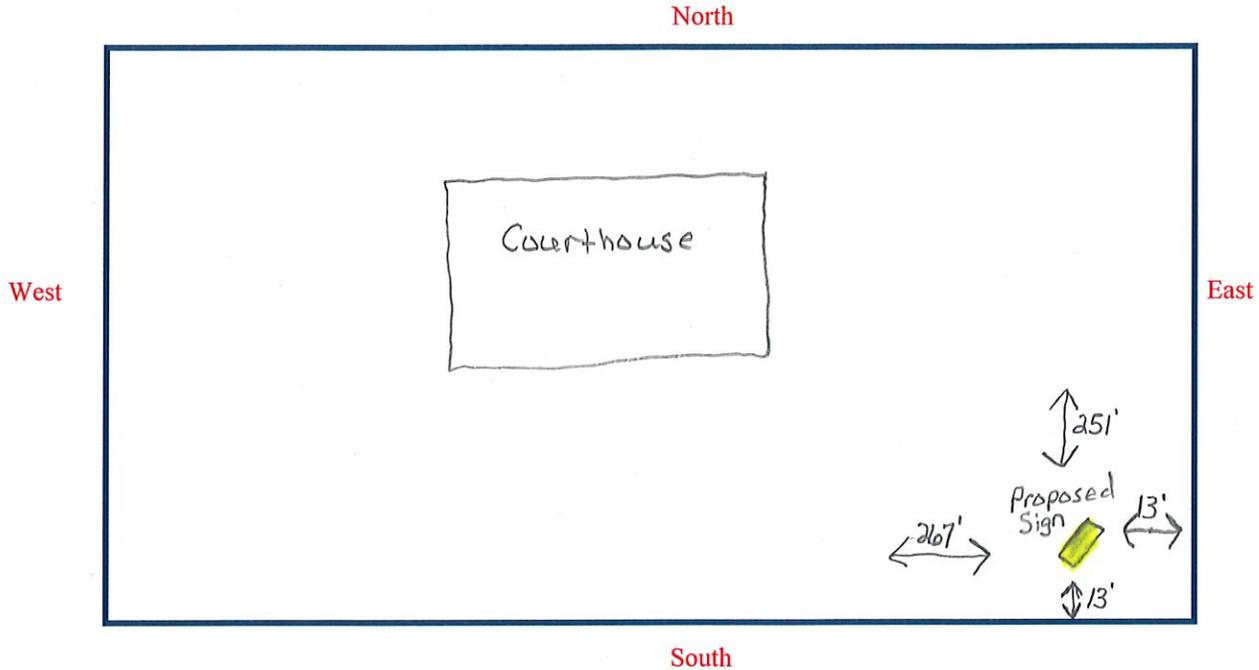
Is the proposed use permitted within this zoning district? ✓ YES NO

Does the proposed use meet all the required setback distances? ✓ YES NO

Is a conditional use required for the proposed use? YES ✓ NO

Has a Conditional Use Permit been issued for this proposed use? YES ✓ NO
If yes, when does it expire? _____

Site Plan Sketch:



Street Name: North boundary _____ South boundary Indian
 Street Name: West boundary 17th East boundary 6th

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed building and structures and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING – CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date and work must be started within the first 6 months.

The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed.

Signature of Applicant [Signature] Date 9-21-20

For Office Use Only:

Permit is Approved _____ Denied _____ Date _____
 Zoning Administrator

Reasons for Denial: _____

Zoning Classification R-2

Value \$ 5,000

Paid

PERMIT NUMBER 2020-61
FEE \$25.00 CASH CHECK# 1068

APPLICATION FOR A RESIDENTIAL ZONING PERMIT

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner Susan Muller Contractor Casey Denhardt

Address 823 Sherman St. Address _____

City, State, Zip St. Paul, NE 68873 Phone Number _____

Phone Number 308-750-3434 Cell Phone 308-383-6212

Complete Legal Description of the Property Lots 1 + 2, Block 3, Bartlett's Addn St. Paul

Address of Construction Site 823 Sherman Street
(If none, one must be registered with the City of St. Paul) In the Flood Plain? NO

Proposed Structure Reconstruct front porch and enclose 8' x 12' area Dimension of Structure 8' x 12'

Distance from Front property line 20' (East) Rear property line 95' (South)

Distance from Side property line 25' (North) Second Side property line 60' (West)

Is there a utility easement on either the back or side property? Yes

Approximately when will construction Start Oct 2020 Finish Oct 2021

Contact Utility Superintendent at (308) 754-4483 regarding Inspection. Matt Helzer Date of visit 9-24-20
(Matt Helzer's signature)

Recommendations needed before approval: _____

For Office Use Only:

Is the proposed use permitted within this zoning district? _____ YES _____ NO

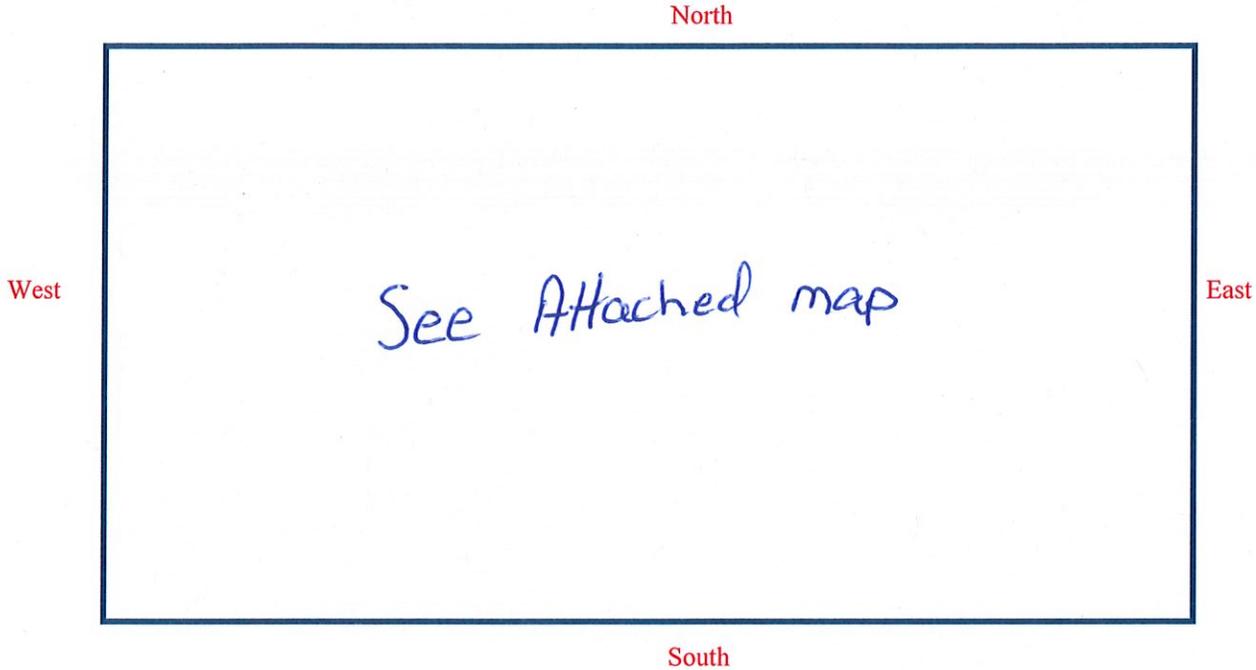
Does the proposed use meet all the required setback distances? _____ YES _____ NO

Is a conditional use required for the proposed use? _____ YES _____ NO

Has a Conditional Use Permit been issued for this proposed use? _____ YES _____ NO
If yes, when does it expire? _____

(One Mile radius outside city limits) If the structure is a residence on less than 10 acres, indicate the date this property was platted as a separate parcel _____ Name of the Lot Split or Subdivision _____

Site Plan Sketch:



Street Name: North boundary _____ South boundary _____
 Street Name: West boundary _____ East boundary _____

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed building and structures and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING – CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. This permit is valid for one (1) year from approval date and work must be started within the first 6 months.

The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed.

Signature of Applicant Susan Muller Date 9-24-2020

For Office Use Only:

Permit is Approved _____ Denied _____ Zoning Administrator _____ Date _____

Reasons for Denial: _____

