

SCHOOL DISTRICT NO. 103  
BOARD OF EDUCATION MEETING  
November 18, 2025  
6:00 PM

REGULAR MEETING                      CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS CAFETERIA OF GEORGE WASHINGTON MIDDLE SCHOOL, 8101 OGDEN AVENUE, LYONS, ILLINOIS 60534, AT 6:00 PM.

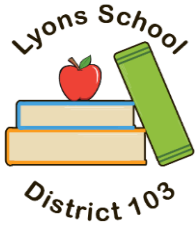
**AGENDA**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Reading of Communications**
- V. **Year-to-Date Financials** **4**
- VI. **Superintendent's Report**
  - A. Board Member Day
- VII. **Closed Session**

The Board will go into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1); and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act, 5 ILCS 120/2(c)(2).
- VIII. **Return to Open Session**
- IX. **Public Comment**
- X. **Consent Agenda**
  - A. Authorize Payment of Monthly Bills for November 2025
    - 1. Board Bills November 2025 5
    - 2. Activity Accounts November 2025 72
  - B. Approval of Minutes
    - 1. Regular Meeting Minutes of October 28, 2025 78
    - 2. Confidential Minutes of October 28, 2025
  - C. Resolution No. 11.18.25 Authorizing and Approving Employment Actions 85
  - D. Reading of Second Policies
    - 1. Press Plus Policy 8:20-E1 - Application and Procedures for Use of School Facilities 87

2. District Policy 8:20-E2 - Rental Rates	90
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A. Press Plus Policy Updates	
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2. Policy 2:150 - Committees	94
3. Policy 2:270 - Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited	96
4. Policy 4:10 - Fiscal and Business Management	99
5. Policy 4:30 - Revenue and Investments	102
6. Policy 4:80 - Accounting and Audits	106
7. Policy 4:140 - Waiver of Student Fees	109
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19. Policy 6:60 - Curriculum Content	137
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26. Policy 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment	149
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28. Policy 7:290 - Suicide and Depression Awareness and Prevention	163
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30. Policy 7:340 - Student Records	168
31. Policy 8:30 - Visitors to and Conduct on School Property	171
32. Policy 7:150 - Agency and Law Enforcement Requests	174
33. Policy 6:280 - Grading and Promotion	178
<b>XII. <u>Action Items</u></b>	
A. Approval of Termination of Employment	
B. Approval of Resolution Determining Estimated Tax Levy for Year 2025	180
C. Approval of Student Teacher Affiliation Agreement Between DePaul University and Lyons School District 103	189

D. Approval of Flood Brothers Agreements for Waste and Recycling Services encompassing all locations in Lyons School District 103	195
E. Approval of Resolution to Regulate Expense Reimbursements	227
<b>XIII. <u>Adjournment</u></b>	



# 2025-26 Monthly Finance Update

**Month: October 2025**

**Educational | O & M | Debt Service | Transportation | IMRF / SS  
 | Capital Projects | Working Cash | Tort | Life Safety**

	Unaudited FY25 Actuals	Tentative FY26 Budget	FYTD Actuals
<b>REVENUE</b>			
Local	\$29,055,912	\$30,943,124	\$1,461,884
State	14,530,983	15,633,966	4,166,269
Federal	4,024,941	2,855,231	69,947
Other	0	0	190,185
<b>TOTAL REVENUE</b>	<b>\$47,611,836</b>	<b>\$49,432,320</b>	<b>\$5,888,286</b>
<b>EXPENDITURES</b>			
Salary and Benefit Costs	\$29,475,059	\$30,340,428	\$8,398,522
Other	19,010,260	19,033,524	6,378,136
<b>TOTAL EXPENDITURES</b>	<b>\$48,485,319</b>	<b>\$49,373,952</b>	<b>\$14,776,659</b>
<b>SURPLUS / DEFICIT</b>	<b>(\$873,483)</b>	<b>\$58,368</b>	<b>(\$8,888,373)</b>

# Lyons School District 103

## Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle:

Pay Period: Start Date: End Date: Pay Date:

Semi-monthly 70 09/16/2025 09/30/2025 10/15/2025

Item	Amount	Match-Amount	Wage Basis	Payee
<b>Bank Account: 163759 OPERATING 103</b>				
GROSS PAY:	930,249.27			
OVERTIME:	4,402.94			
A- Equitable 403b	9,937.23	0.00	209,868.81	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,005.33	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,123.00	0.00	86,180.71	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	2,970.00	0.00	13,431.85	PAYROLL BANK ACCT
D- Direct Deposit 2	50.00	0.00	2,475.51	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	609,332.73	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	70,187.29	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	12,679.49	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,115.04	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,129.40	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,500.73	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	446.76	573.21	54,782.43	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.93	762.90	59,766.32	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	429.42	31,187.34	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,293.98	5,152.91	513,579.06	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	2,487.13	12,954.22	52,793.63	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	20,141.94	65,601.41	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	8,339.93	25,352.25	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	29,822.09	161,002.61	527,709.42	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	116.20	65,879.36	GUARDIAN
I- 24 Pay Life Insurance EE Custodiian	46.66	73.96	55,818.99	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	73.50	30,312.08	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,612.80	635,671.87	GUARDIAN
I- 24 Pay Vision Custodian Pre Tax	79.99	0.00	39,764.40	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision District Admin Pre Tax	81.78	0.00	60,760.73	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	39.49	0.00	22,451.17	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	742.54	0.00	380,889.63	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	42.26	0.00	18,819.93	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	38.40	0.00	22,922.41	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	409.44	0.00	123,525.57	GUARDIAN
I- Excess Life Insurance Admin	0.00	0.00	273.75	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	42.16	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,174.03	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,758.63	843,538.76	GUARDIAN
I- Vol Critical Illness All EE's	409.72	0.00	131,436.19	GUARDIAN
I- Vol Critical Illness Child(s) All EEs	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EEs	62.49	0.00	40,171.08	GUARDIAN
I- Vol HSA	7,733.32	0.00	286,677.15	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	19.79	0.00	76,994.99	GUARDIAN
I- Vol Life Spouse-All EE's	38.63	0.00	68,982.37	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	882.96	0.00	50,661.55	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	18,387.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	795.17	0.00	245,068.04	GUARDIAN
I- Voluntary Transit FSA	17.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	2,727.89	0.00	30,253.04	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,387.73	11,384.16	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	8,127.85	13,889.62	181,884.84	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	563.94	0.00	5,639.36	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	5,916.23	4,403.83	657,305.54	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	59,157.54	3,812.40	657,305.54	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Federal Funds	0.00	2,610.00	25,241.77	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	1,023.90	0.00	34,130.38	TEACHERS RETIREMENT SYSTEM
P- TRS SSP Roth	100.00	0.00	2,205.30	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	66,477.01	0.00	797,644.88	DEPARTMENT OF THE TREASURY
T- FICA Medicare	12,936.76	12,936.76	892,197.80	DEPARTMENT OF THE TREASURY
T- FICA Social Security	11,975.96	11,975.96	193,160.54	DEPARTMENT OF THE TREASURY
T- State Taxes IL	38,923.26	0.00	797,644.88	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	42.00	0.00	38,935.47	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	671.85	0.00	53,166.67	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	15.00	0.00	1,560.60	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	542.27	0.00	40,170.12	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,532.24	0.00	626,817.94	WEST SUBURBAN TEACHERS UNION LOCAL 571
Deductions Total:				
	909,870.30	303,070.66		
Employee Net:				
	24,781.91			
Bank Acct Total:				
	1,237,722.87			

Item

Amount Match-Amount

Wage Basis Payee

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Grand Total: 1,237,722.87

**End of Report**

# Lyons School District 103

## Payroll Journal Totals

Fiscal Year: 2025-2026

Pay Cycle: Semi-monthly      Pay Period: 90    Start Date: 10/16/2025    End Date: 10/31/2025    Pay Date: 11/14/2025

Item	Amount	Match-Amount	Wage Basis	Payee
<b>Bank Account: 163759 OPERATING 103</b>				
GROSS PAY:	952,409.47			
OVERTIME:	1,550.48			
A- Equitable 403b	9,962.23	0.00	210,079.18	OMNI-US
A- Fiduciary Trust Co.NH 403b	75.00	0.00	3,306.69	OMNI-US
A- First Investors/ADM 403b	50.00	0.00	3,979.71	OMNI-US
A- Great American Insurance Group 403b	150.00	0.00	6,383.63	OMNI-US
A- Lincoln Investment Planning 403b	3,005.33	0.00	29,485.53	OMNI-US
A- ROTH Equitable 403b	5,123.00	0.00	86,180.71	OMNI-US
A- ROTH Lincoln Investment 403b	50.00	0.00	2,371.75	OMNI-US
D- Direct Deposit 1	2,970.00	0.00	13,431.85	PAYROLL BANK ACCT
D- Direct Deposit 2	50.00	0.00	2,475.51	PAYROLL BANK ACCT
D- Direct Deposit-Net Pay	623,336.56	0.00	0.00	PAYROLL BANK ACCT
D- Numark Credit Union	4,450.76	0.00	69,398.70	NUMARK CREDIT UNION
G- Chaper 13 T. Hooper	175.00	0.00	3,784.06	THOMAS H. HOOPER
G- IL Child Support	792.30	0.00	10,102.07	EXPERT PAY
I- 19 Pay Dental Aides Pre Tax	213.95	409.29	18,115.04	GUARDIAN
I- 19 Pay Dental Teachers/Nurses Pre Tax	50.30	75.92	6,342.88	GUARDIAN
I- 19 Pay Health Aides Pre Tax	1,972.26	7,267.81	17,129.40	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Health Teachers/Nurse Pre Tax	767.82	4,031.09	10,195.67	BLUE CROSS BLUE SHIELD OF IL
I- 19 Pay Life Insurance Teachers/Aides	0.00	84.90	40,232.23	GUARDIAN
I- 19 Pay Vision Pre Tax Teacher/Aides	68.02	0.00	19,934.25	GUARDIAN
I- 19 Pay Vol- Accident Dis Teacher/Aide	34.86	0.00	7,733.81	GUARDIAN
I- 22 Pay Dental Support Staff Pre Tax	8.19	391.85	11,371.95	GUARDIAN
I- 22 Pay Health Support Staff Pre Tax	0.00	11,717.02	11,371.95	BLUE CROSS BLUE SHIELD OF IL
I- 22 Pay Life Insurance Support Staff	0.00	12.24	12,885.11	GUARDIAN
I- 22 Pay Vision Pre Tax Support Staff	11.38	0.00	5,158.99	GUARDIAN
I- 22 Pay Vol-Accident Dis Support Staff	6.98	0.00	1,622.53	GUARDIAN
I- 24 Pay Dental Aides Pre Tax	85.79	343.48	14,531.26	GUARDIAN
I- 24 Pay Dental Custodian Pre Tax	446.76	573.21	56,223.53	GUARDIAN
I- 24 Pay Dental District Admin Pre Tax	21.02	736.38	56,224.55	GUARDIAN
I- 24 Pay Dental School Admin Pre Tax	10.51	429.42	31,187.34	GUARDIAN
I- 24 Pay Dental Teachers/Nurse Pre Tax	3,356.84	5,176.75	513,579.06	GUARDIAN
I- 24 Pay Health Aides Pre Tax	1,501.61	6,554.87	14,736.60	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Custodian Pre Tax	2,487.13	12,954.22	53,545.43	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health District Admin Pre Tax	0.00	19,458.01	62,059.64	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health School Admin Pre Tax	0.00	8,339.93	25,352.25	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Health Teachers/Nurse Pre Tax	30,147.53	162,716.37	527,771.41	BLUE CROSS BLUE SHIELD OF IL
I- 24 Pay Life Insurance District Admin	0.00	104.30	62,059.64	GUARDIAN
I- 24 Pay Life Insurance EE Custodian	46.66	73.96	57,346.73	GUARDIAN
I- 24 Pay Life Insurance School Admin	0.00	73.50	30,312.08	GUARDIAN
I- 24 Pay Life Insurance Teach/Aide/Nurs	0.00	1,612.80	635,733.87	GUARDIAN
I- 24 Pay Vision Custodian Pre Tax	79.99	0.00	40,556.88	GUARDIAN

Item	Amount	Match-Amount	Wage Basis	Payee
I- 24 Pay Vision District Admin Pre Tax	77.85	0.00	57,218.96	GUARDIAN
I- 24 Pay Vision School Admin Pre Tax	39.49	0.00	22,451.17	GUARDIAN
I- 24 Pay Vision Teach/Aides/Nurse	742.54	0.00	380,951.62	GUARDIAN
I- 24 Pay Vol- Accident Dis Custodian	42.26	0.00	19,173.63	GUARDIAN
I- 24 Pay Vol- Accident Dis Dist. Admin	32.00	0.00	19,380.64	GUARDIAN
I- 24 Pay Vol- Accident Dis School Admin	16.66	0.00	8,023.09	GUARDIAN
I- 24 Pay Vol-Accident Dis Teach/Aide/Nu	409.44	0.00	123,525.57	GUARDIAN
I- Excess Life Insurance Admin	0.00	0.00	210.25	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Custodian	0.00	0.00	42.16	DEPARTMENT OF THE TREASURY
I- Excess Life Insurance Teachers/Nurses	0.00	0.00	1,174.03	DEPARTMENT OF THE TREASURY
I- Group LTD Insurance - All EE's	0.00	1,742.27	840,739.26	GUARDIAN
I- Vol Critical Illness All EE's	533.41	0.00	148,507.87	GUARDIAN
I- Vol Critical Illness Child(s) All EEs	0.00	0.00	2,475.51	GUARDIAN
I- Vol Critical Illness Spouse All EEs	91.29	0.00	50,298.53	GUARDIAN
I- Vol HSA	7,781.05	0.00	286,739.14	FIRST AMERICAN BANK
I- Vol Life Child(ren)-All EE's	21.65	0.00	83,507.62	GUARDIAN
I- Vol Life Spouse-All EE's	50.22	0.00	86,497.39	GUARDIAN
I- Voluntary DC FSA	590.82	0.00	14,164.73	LYONS SCHOOL D103 FLEX
I- Voluntary HC FSA	782.96	0.00	47,119.78	LYONS SCHOOL D103 FLEX
I- Voluntary LEX HC FSA	124.57	0.00	18,387.63	LYONS SCHOOL D103 FLEX
I- Voluntary Life/ADD-All EE's	841.94	0.00	264,237.91	GUARDIAN
I- Voluntary Transit FSA	17.00	0.00	3,386.20	FIRST AMERICAN BANK
P- IMRF Additional Contribution	2,105.66	0.00	26,799.60	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF BDPD	0.00	1,352.25	11,093.11	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF EE/ER Contribution	7,927.50	13,547.28	176,167.79	ILLINOIS MUNICIPAL RETIRMENT FUND
P- IMRF VAC for BDPD EE Only	563.94	0.00	5,639.36	ILLINOIS MUNICIPAL RETIRMENT FUND
P- THIS BDPD	0.00	1,150.92	73,306.09	TEACHERS HEALTH INSURANCE SECURITY
P- THIS EE/ER	6,138.86	4,569.06	682,015.43	TEACHERS HEALTH INSURANCE SECURITY
P- TRS EE 9.0 BDPD	0.00	6,597.55	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS EE/ER	61,381.40	3,955.72	682,015.43	TEACHERS RETIREMENT SYSTEM
P- TRS ER 0.58 BDPD	0.00	425.19	73,306.09	TEACHERS RETIREMENT SYSTEM
P- TRS Federal Funds	0.00	2,610.00	25,241.77	TEACHERS RETIREMENT SYSTEM
P- TRS SSP 457	794.96	0.00	30,517.49	TEACHERS RETIREMENT SYSTEM
P- TRS SSP Roth	100.00	0.00	2,205.30	TEACHERS RETIREMENT SYSTEM
T- Federal Taxes	68,907.86	0.00	814,515.73	DEPARTMENT OF THE TREASURY
T- FICA Medicare	13,210.98	13,210.98	911,097.75	DEPARTMENT OF THE TREASURY
T- FICA Social Security	13,486.07	13,486.07	217,517.25	DEPARTMENT OF THE TREASURY
T- State Taxes IL	39,993.71	0.00	814,515.73	ILLINOIS DEPARTMENT OF REVENUE
U- Custodian COPE	47.00	0.00	41,177.18	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Custodian Union Dues	749.86	0.00	59,516.33	SEIU LOCAL 73 - UNION DUES
U- Paraprofessional COPE	25.00	0.00	3,121.20	SEIU LOCAL 73 - COPE CONTRIBUTIONS
U- Paraprofessional Union Dues	573.02	0.00	42,447.86	SEIU LOCAL 73 - UNION DUES
U- Teacher Union Dues	11,318.68	0.00	615,292.65	WEST SUBURBAN TEACHERS UNION LOCAL 571
<b>Deductions Total:</b>				
	931,027.43	305,784.61		
<b>Employee Net:</b>				
	22,932.52			
<b>Bank Acct Total:</b>				
	1,259,744.56			

Item	Amount	Match-Amount	Wage Basis	Payee
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Grand Total: 1,259,744.56

**End of Report**

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# LYONS SCHOOL DISTRICT 103 VOUCHER

Voucher No: 1115

Voucher Date: 11/18/2025

Prepared By: 

Printed: 11/13/2025 02:42:01 PM

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LYONS SCHOOL DISTRICT 103 is hereby authorized to draw warrants against LYONS SCHOOL DISTRICT 103 funds for the sum of \$1,204,206.33 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



LYONS SCHOOL DISTRICT 103

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<b>Fund</b>		<b>Amount</b>
10	EDUCATION	\$854,835.71
20	OPERATIONS & MAINTENANCE	\$79,471.71
40	TRANSPORTATION	\$172,675.01
60	CAPITAL PROJECTS	\$89,223.90
80	TORT	\$8,000.00
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		<b>\$1,204,206.33</b>

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON CAPITAL SERVICES	845305					
Check Group:						
1000pcs Hook and Loop Dots 3/4 in Diameter Sticky Back Dots Heavy Duty Self Adhesive Dot Tapes for School Classroom(White)		1	260162	1QNR-K6MK-YKK W 11/1/2025	10.5.1275.4100.000.3705	\$12.48
				Check #: 0		
					PO/InvoiceTotal:	\$12.48
Check Group:						
Fun & Function Mounted Table Top Scissors - Adaptive for Kids, Special Needs with Plastic Base - Safety for Classroom - Adapted - Special Needs Essentials		1	260169	1CRW-6G3T-YM CT 11/1/2025	10.5.1275.4100.000.3705	\$41.22
				Check #: 0		
					PO/InvoiceTotal:	\$41.22
Check Group:						
AmazingSpark 85 Pcs Spanish Classroom Calendar Back to School Bulletin Board Set Seasons Weather Days of the Week Chart Bulletin Board Calendar Set for Elementary Preschool Chalkboard Decor (Colorful)		1	260172	1DWD-R99M-YH RY 11/1/2025	10.5.1801.4100.000.4909	\$8.99
				Check #: 0		
					PO/InvoiceTotal:	\$8.99
Check Group:						
Outdoor DC Motor Fan for Air Conditioning 1FA-4-M4A0-217-00 SIC-71FW-D890-2B 1FA-4-M4A0-164-00 SIC-71FW-D890-2A SIC-71FW-D890-1A(SIC-71FW-D890-2A)		1	260176	17F9-NKPX-QKX 3 11/1/2025	20.5.2540.3230.300.0000	\$421.21
				Check #: 0		
					PO/InvoiceTotal:	\$421.21
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
10PCS Technical EV3 Universal Wheel 92911 BB607 Stainles Steel Ball Compatible with Robot EV3 6023956 4610380 99948 MOC Power Functions Building Blocks Accessories		2	260189	1QNR-K6MK-WJ9 Q  11/1/2025	10.5.1110.4100.500.0000	\$38.76
Check #: 0						
PO/InvoiceTotal:						\$38.76
Check Group:						
Coopay 16 Pieces Magnifying Insect Box - Bug Viewer, Critter Insect Cage, Container, Bug Catcher Cage, Jar Collecting Kit for Children, Kids Science Nature Exploration Tools		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$21.77
Reborn Baby Doll Clothes Accessories 18-22 Inch Reborn Dolls Bear Clothes for Girls / Boy Baby Doll Clothing		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$14.99
Woodtoe Toddler Fine Motor Skill Toys, Pineapple Picking Fruit Tree Toy, Magnetic Coconut, Montessori Toys for 3 4 5 6 Year Old, Color Sorting Sensory Toy, Educational Summer Gifts for Kids Boys Girls		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$19.99
Crayola Broad Line Washable Markers - 200ct (8 Colors), Kids Bulk Classroom Art Markers for School, Back to School Essentials, Teacher Classroom Must Haves		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$59.99
Leotarro 12 Rolls Colored Masking Tape, 720 Feet x 1 Inch Masking Tape,Vibrant Colorful Painters Tape, Graphic Artist Craft Tape Roll, Classroom Home Decorations		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$23.74
4pcs Magic Kaleidoscopes Bee Eye Effect Kaleidoscopes Wooden Kids Toy for Children Festival Gift		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$9.99
Woodtoe Toddler Fine Motor Skill Toys, Fall Autumn Apple Picking Magnetic Tree Toy, Montessori Wooden Sensory Toys for Toddlers, Sorting and Matching, Educational Early Learning Activity for Ages 3		1	260193	13JH-7HC4-1NF1  11/1/2025	10.5.1275.4100.000.3705	\$34.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TENDFINE 36 Pack Birthday Crowns for Kids Colorful Paper Party Hats Birthday Crown Set for Teachers Students Classroom		1	260193	13JH-7HC4-1NF1 11/1/2025	10.5.1275.4100.000.3705	\$8.98
Check #: 0						
PO/InvoiceTotal:						\$194.44
Check Group:						
Palace Curriculum ABC Alphabet Poster Chart - LAMINATED 18" x 24" - Double Sided		1	260201	17F9-NKPX-T4R N 11/1/2025	10.5.1205.4100.500.0000	\$8.80
20Packs Clear Plastic Zip Envelopes 9 3/4 x 13 Letter File Document Paper Folder Case		1	260201	17F9-NKPX-T4R N 11/1/2025	10.5.1205.4100.500.0000	\$29.99
POPLAY 60PCS Smile Face Bendable Man, Stretchy Figures Party Favors Goopy Bendy Fidget Toys for Stress Relief, Classroom Exchange Prizes, Birthday Goodie Bag Stuffers		1	260201	17F9-NKPX-T4R N 11/1/2025	10.5.1205.4100.500.0000	\$11.75
Zomiboo 2 Pcs Large Foam Dice for Classroom Stress Balls Soft Jumbo 6 Sided Giant Dice Educational Learning Squeeze Anxiety Relieve Toy Gifts for Adults Kids Board Game(Green,White)		1	260201	17F9-NKPX-T4R N 11/1/2025	10.5.1205.4100.500.0000	\$8.99
Check #: 0						
PO/InvoiceTotal:						\$59.53
Check Group:						
ZERO WASTE USA - Rust Proof Aluminum Mini Dog Waste Station - Free 400 Waste Roll Bags - 10-Year Warranty - Over 500k Sold in USA (Green)		2	260205	1FXQ-3NVP-Y1V F 11/1/2025	10.5.1110.4100.600.0000	\$319.98
Check #: 0						
PO/InvoiceTotal:						\$319.98
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Scotch Heavy Duty Shipping Packaging Tape, 1.88" x 27.7 yd, Great for Packing, Shipping & Moving, Clear, 1 Dispensed Roll (142L)		1	260208	1G3W-JGMX-WV T1 11/1/2025	10.5.3000.3000.000.4909	\$3.48
Sharpie Permanent Markers Variety Pack, Includes Chisel, Fine, and Ultra-Fine Tips, Marker Set, Writing, Coloring, Poster, Office, School Supplies, Black, 6 Count		1	260208	1G3W-JGMX-WV T1 11/1/2025	10.5.3000.3000.000.4909	\$5.66
Desk Calendar 2025-2026, 21 Months Calendar Runs from October 2025 to June 2027 - Large 17" x 12" Desktop/Wall Monthly Calendar for Home School, or Office - Floral Pattern		1	260208	1G3W-JGMX-WV T1 11/1/2025	10.5.3000.3000.000.4909	\$7.98
Just One Itsy Bitsy Little Bite/ Sólo un mordadita chiquitita (English and Spanish Edition)		2	260208	1G3W-JGMX-WV T1 11/1/2025	10.5.3000.3000.000.4909	\$27.64
Check #: 0						
PO/InvoiceTotal:						\$44.76
Check Group:						
Scotch Heavy Duty Shipping Packaging Tape, 6 Rolls with Dispenser, 1.88" x 22.2 yd, 1.5" Core, Great for Packing, Shipping & Moving, Clear (142-6)		1	260224	1VPC-HHGF-VH MW 11/1/2025	10.5.1275.4100.000.3705	\$34.97
Battat – Bubble Dispenser for Kids – Mini Vending Machine Toy – 10 Colorful Number Balls – Numbers & Colours Gumball Machine – Toddlers 12 Months		1	260224	1VPC-HHGF-VH MW 11/1/2025	10.5.1275.4100.000.3705	\$36.87
Check #: 0						
PO/InvoiceTotal:						\$71.84
Check Group:						
JoyCat Life Cycle Learning Education Toys, Insect Caterpillar to Butterfly kit, Ladybug, Bee, Tadpole to Frog Kit Life Cycle Toys for Kids, Preschool Learning Activities for Kids (Animals and Plant)		2	260227	1Y6C-CW6V-WNJ R 11/1/2025	10.5.1275.4100.000.3705	\$69.58
Check #: 0						
PO/InvoiceTotal:						\$69.58

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Auizotl Case for iPad (A16) 11th/10th Generation 2025/2022,360° Rotating Stand iPad Case 10th Generation with Screen Protector Pencil Holder,Heavy Duty Shockproof i Pad 11.0/10.9 Inch Cover,Black		1	260228	17K3-T3XJ-RHJW 11/1/2025	10.5.1205.4100.300.0000	\$37.58
						Check #: 0
						PO/InvoiceTotal: \$37.58
Check Group:						
Sensory Compression Vest for Kids Sensory Processing Disorder Vest Deep Pressure Comfort for Autism, Hyperactivity, Mood Processing Disorders, Breathable, Form-Fitting, Kids (X-Small, Black)		1	260231	179R-1K6N-XC7V 11/1/2025	10.5.1205.4100.000.0000	\$26.99
Loop Scissors for Kids with Safety Shield, Right or Left Handed for Preschools, Schools, Classrooms, Adaptive and Special Needs Children (1)		2	260231	179R-1K6N-XC7V 11/1/2025	10.5.1205.4100.000.0000	\$18.98
						Check #: 0
						PO/InvoiceTotal: \$45.97
Check Group:						
Crayola Triangular Crayon Classpack (256ct), 16 Assorted Toddler Crayons, Anti Roll, Bulk Back to School Essentials, Preschool Teacher Classroom Must Haves		1	260237	1XVP-TWCD-X4 11/1/2025	10.5.3000.4100.000.3706 WP	\$59.39
Scotch Thermal Laminating Pouches, 200 Count, Clear, 3 mil., Ideal Office or School Supplies, Fits Letter Sized Paper (8.9 in. x 11.4 in.)		3	260237	1XVP-TWCD-X4 11/1/2025	10.5.3000.4100.000.3706 WP	\$58.20
Crayola Construction Paper - 480ct (2pck), Bulk Teacher Supplies, Back to School Essentials For Kids, Classroom Must Have, Arts & Crafts Art Paper		2	260237	1XVP-TWCD-X4 11/1/2025	10.5.3000.4100.000.3706 WP	\$23.52
Maped Helix USA - Koopy Spring-Assisted Educational Scissors, 5 Inch - Crafting School Projects - Safe Cutting - Ergonomic Design - Pack of 20		1	260237	1XVP-TWCD-X4 11/1/2025	10.5.3000.4100.000.3706 WP	\$44.17

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Neenah White Index Paper, Mediumweight, 300 Sheets, 199 gsm, 94 Brightness, 8.5" x 11" - MORE SHEETS! (91635)		2	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$31.98
Guirnd 12PCS Colored Masking Tape, Kids Art Supplies, DIY Craft Tape, Colored Tape Rolls, Colored Painters Tape, 1.7cm x 12m (2/3In x 13Yards)		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$6.99
400 Pcs Multicolor Pom Poms for Crafts 1.5 Inch Fuzzy Craft Pompoms Balls for Family Classroom DIY Creative Christmas Decorations		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$25.99
Custom Embroidered Sweatshirts and Hoodie Design Your Own, Personalized Sweatshirts Hoodie For Everyone, Customize Text On Sleeve, Add Your Own Custom Text, Personalized Embroidery Gift, Christmas		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$42.35
HiMo 20 Pack Liquid Pipettes Droppers Silicone 5ml Clear Medicine Eye Dropper for Kids with Bulb Tip & Clean Brush for Candy Mold, Gummy Bear, Gelatin Maker, Oil Science, Crafts Projects		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$9.99
Personalized Embroidered Early Childhood Teacher Sweatshirt, Custom Teachers Name Quarter Zip Sweatshirt Women, Back to School Gift, Teacher Appreciation Gifts, Gifts for Early Childhood Teachers		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$44.85
Personalized Embroidered Early Childhood Teacher Sweatshirt, Custom Teachers Name Quarter Zip Sweatshirt Women, Back to School Gift, Teacher Appreciation Gifts, Gifts for Early Childhood Teachers		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$46.85
Personalized Embroidered Early Childhood Teacher Sweatshirt, Custom Teachers Name Quarter Zip Sweatshirt Women, Back to School Gift, Teacher Appreciation Gifts, Gifts for Early Childhood Teachers		1	260237	1XVP-TWCD-X4 WP  11/1/2025	10.5.3000.4100.000.3706	\$44.85

Check #: 0

PO/InvoiceTotal: \$439.13

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Dia de Los Muertos		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$7.99
Hombre Perro (Dog Man) (1) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$10.39
Pase completo / Daydream Receiver (Jake Maddox novelas gráficas / Jake Maddox Graphic Novels) (Spanish Edition) (Jake Maddox novelas gráficas / Jake Maddox Graphic Novels)		1	260246	1P1J-W4KK-XM3 X  11/1/2025	10.5.1250.4100.000.4300	\$8.99
Hombre Perro: El Despeluzado Escarlata (Dog Man: The Scarlet Shedder) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$11.99
Sillas en Huelga: Un libro infantil divertido, con rimas, para leer en voz alta para preescolar, jardín de infantes, primer grado, segundo grado, ... lectores (On Strike) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X  11/1/2025	10.5.1250.4100.000.4300	\$12.91
Lápices en huelga: Un libro infantil divertido, con rimas, para leer en voz alta para preescolar, jardín de infantes, primer grado, segundo grado, ... lectores (On Strike) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X  11/1/2025	10.5.1250.4100.000.4300	\$12.91
Crayones en Huelga: Un libro infantil divertido, con rimas y leído en voz alta sobre el respeto y la amabilidad por los útiles escolares (On Strike) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X  11/1/2025	10.5.1250.4100.000.4300	\$12.91
Pegamentos en Huelga: Un libro infantil divertido, con rimas, para leer en voz alta para preescolar, jardín de infantes, primer grado, segundo grado, ... lectores (On Strike) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X  11/1/2025	10.5.1250.4100.000.4300	\$12.91
Un renacuajo / Diary of a Wimpy Kid (Diario Del Wimpy Kid) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$13.52

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La cruda realidad / The Ugly Truth (Diario Del Wimpy Kid) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$12.76
¡Sin salida! / Cabin Fever (Diario Del Wimpy Kid) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$12.89
Sin pareja / The Third Wheel (Diario Del Wimpy Kid) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$13.99
¡No quiero leer!: Libro infantil (6 - 7 años). Martín comienza su aventura (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$7.99
Hermanas (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$13.45
¡Sonríe!		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$36.04
Mi Familia: Celebrating the Day of the Dead		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$11.03
Tijeras en Huelga (On Strike) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$12.91
Dragones y tacos (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$7.19
Fiesta secreta de pizza (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.36
La araña muy ocupada (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.99
Dragones y tacos 2: La continuación (Dragones y Tacos / Dragons Love Tacos, 2) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$7.99

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Como van a la escuela los dinosaurios?		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$5.59
De aquí como el coquí (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$13.29
¡Solo Ayuda!: Como construir un mundo mejor (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$12.27
El pulpo se escapa (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$17.66
Fantasmas (Ghosts) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.49
Los tipos malos (The Bad Guys) (1) (tipos malos, Los) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$4.79
Hombre Perro: Historia de dos gatitos (Dog Man: A Tale of Two Kitties) (3) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$10.39
Chancho el campeón (Pig the Winner) (Chancho el pug) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$3.99
Hombre Perro y Supergatito (Dog Man and Cat Kid) (4) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$10.39
Srta. Quinces (Miss Quinces) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$10.39
Pangato: Soy yo		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.36
Agallas (Guts) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pangato #2: Soy yo, dos. (Catwad #2: It's Me, Two.) (2) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.99
La hermanita de las niñeras #1: La bruja de Karen (Karen's Witch) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.89
Sobreviví los ataques de tiburones de 1916 (Graphix) (I Survived the Shark Attacks of 1916) (Sobreviví (Graphix)) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$6.99
La hermanita de las niñeras #2: Los patines de Karen (Karen's Roller Skates) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.83
Hombre Perro: Cumbres maternas (Dog Man: Mothering Heights) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$10.39
Hombre Perro: Veinte mil pulgas de viaje en submarino (Dog Man: Twenty Thousand Fleas Under the Sea) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$11.99
¿Puedo jugar yo también?-An Elephant & Piggie Book, Spanish Edition (An Elephant and Piggie Book)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.55
¡La Paloma encuentra un perro caliente!		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.99
¡No dejes que la Paloma conduzca el autobus! (Pigeon)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$7.99
¡Estamos en un libro!-An Elephant and Piggie Book, Spanish Edition		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.69
¿Debo compartir mi helado?-An Elephant and Piggie Book, Spanish Edition		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.99
¡Tienes un pájaro en la cabeza!-An Elephant and Piggie Book, Spanish Edition		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$9.20

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¡Esperar no es fácil!-An Elephant and Piggie Book, Spanish Edition		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$8.94
Fútbol extremo / Soccer Switch (Jake Maddox novelas gráficas / Jake Maddox Graphic Novels) (Spanish Edition)		1	260246	1P1J-W4KK-XM3 X 11/1/2025	10.5.1250.4100.000.4300	\$6.95
Check #: 0						
PO/InvoiceTotal:						\$502.09
Check Group:						
Spanish Flash Cards for Kids and Toddlers - 101 Cards - 202 Sides - Learn Shapes, Numbers, Colors, Body Parts, Counting, Letters & More - Great Value, Fun Learning and Educational Flashcards		1	260247	1LDK-RJTF-XTQ D  11/1/2025	10.5.1801.4100.000.4909	\$27.99
MAYAPHILOS Wooden Alphabet Puzzle, Learn Spanish for Kids with 27 Spanish Letters, Colorful ABC Shape Puzzles for Kids, Preschool Educational Learning Toys for Girls and Boys		1	260247	1LDK-RJTF-XTQ D  11/1/2025	10.5.1801.4100.000.4909	\$14.98
Amazon Basics Wood-Cased #2 Pencils, Pre-sharpened, HB Lead Bulk Box, 150 Count, Yellow		1	260247	1LDK-RJTF-XTQ D 11/1/2025	10.5.1801.4100.000.4909	\$9.76
Check #: 0						
PO/InvoiceTotal:						\$52.73
Check Group:						
6 Pack Multi-Function Electronic Timer - Magnetic Digital Timers Big LCD Display The Loud/Silent Switch Countdown Timer Extensively Use in Break Time, Cooking,Gym, Meeting, Classroom		1	260250	1JQK-PKDH-XHY J  11/1/2025	10.5.1205.4100.600.0000	\$14.99
WishLotus Replacement Squeakers for Dog Toys, 30mm Toy Noise Maker Plush Toy Repair Reed Insert Airbag Replacement for Dog Cat Toy Repair Round(30mm 10pcs)		1	260250	1JQK-PKDH-XHY J  11/1/2025	10.5.1205.4100.400.0000	\$4.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HappyHapi 10 Pack Clipboard 8.5 x 11 Letter Size Clip Boards Bulk, A4 Wooden Hardboard Office Clipboards Pack for Classroom, Work-Meetings, Brown		1	260250	1JQK-PKDH-XHY J 11/1/2025	10.5.1205.4100.400.0000	\$15.95
Chew Necklaces for Sensory Kids Boys, Chewy Necklace Sensory Toys for Kids Adults with Autism, ADHD, SPD, 2 Pack Silicone Chew Necklace Reduce Chewing Biting Fidgeting		1	260250	1JQK-PKDH-XHY J 11/1/2025	10.5.1205.4100.600.0000	\$16.13
Adjustable iPad Binocular Camera Strap, Comfortable Shoulder Strap Nylon Neck Lanyard for iPad/Samsung Tablet Case,Crossbody Laptop Luggage Bag (Army Green)		1	260250	1JQK-PKDH-XHY J 11/1/2025	10.5.1205.4100.600.0000	\$6.98
Check #: 0						
PO/InvoiceTotal:						\$59.04
Check Group:						
Red Lanyards 100 Pcs Lanyard for Id Badges Flat Lanyard with Badge Clip with J-Hook		1	260254	1PDQ-M9LV-WQ 9R 11/1/2025	10.5.1120.4100.500.0000	\$28.49
Blue Lanyards 100 Pcs Lanyard for Id Badges Flat Lanyard with Badge Clip with J-Hook		1	260254	1PDQ-M9LV-WQ 9R 11/1/2025	10.5.1120.4100.500.0000	\$28.49
Easel Whiteboard - Magnetic Portable Dry Erase 36 x 24 Tripod Height Adjustable, 3' x 2' Flipchart Easel Stand White Board for Office or Teaching at Home & Classroom (36x24 White)		1	260254	1PDQ-M9LV-WQ 9R 11/1/2025	10.5.1120.4100.500.0000	\$56.99
200 Pack Badge Holder, Plastic ID Badge Holder, Clear Waterproof ID Card Holder with Resealable Zip, 2.5" x 3.8" Vertical Name Tag Holder for Nurses and Office, Fits ID Card/Credit Card/Student Card		1	260254	1PDQ-M9LV-WQ 9R 11/1/2025	10.5.1120.4100.500.0000	\$29.97
WOSWEL Dry Erase Markers Bulk, 144 Pack Black Fine Tip Whiteboard Markers, Fine Point, Low Odor Dry Erase Markers for School Office Home		1	260254	1PDQ-M9LV-WQ 9R 11/1/2025	10.5.1120.4100.500.0000	\$27.54

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ouzoustate 1000 PCS 3/4" Red Dot Stickers Round Circle Colored Coding Labels Garage Yard Sale Dot Stickers for Toddlers, Classroom,Office		1	260254	1PDQ-M9LV-WQ 9R  11/1/2025	10.5.1120.4100.500.0000	\$5.90
Ouzoustate 1000 PCS 3/4" Blue Dot Stickers Round Circle Colored Coding Labels Garage Yard Sale Dot Stickers for Toddlers, Classroom,Office (darkblue)		1	260254	1PDQ-M9LV-WQ 9R  11/1/2025	10.5.1120.4100.500.0000	\$5.99
Check #: 0						
PO/InvoiceTotal:						\$183.37
Check Group:						
Post-it Greener Notes, 3x3 in, 24 Pads, America's #1 Favorite Sticky Notes, Sweet Sprinkles Collection, Pastel Colors, Clean Removal, 100% Recycled Material (654R-24CP-AP)		3	260258	134V-HWT1-11X R  11/1/2025	10.5.1120.4100.500.0000	\$47.73
Westcott TrimAir Guillotine Paper Cutter, Paper Trimmer with Sharp and Durable Titanium-Bonded Blade, Maximum Safety Features, 18-Inch, Back to School, School Supplies, Classroom		1	260258	134V-HWT1-11X R  11/1/2025	10.5.1120.4100.500.0012	\$60.59
Poly 8 Pocket Organizer File Folder Letter Legal Document Organizer Perfect for Office, College, School and More (Pack of 6) - by Emraw		10	260258	134V-HWT1-11X R  11/1/2025	10.5.1120.4100.500.0012	\$184.30
Dynta Plastic Clipboards A4/Letter Size 8.5x11 Clear Colored Clip Boards Hanging Hard Board for Outdoors Indoors Painting Note-Taking Writing Pads Document Storage 6 Pack		1	260258	134V-HWT1-11X R  11/1/2025	10.5.1120.4100.500.0000	\$16.99
Check #: 0						
PO/InvoiceTotal:						\$309.61
Check Group:						
iCreek Raincoat Waterproof Long Rain Jacket Lightweight Rainwear Reflective with Packable Hood for Men Women Adults (L, Yellow)		1	260259	1QNR-K6MK-YQ V1  11/1/2025	10.5.1110.4100.300.0000	\$35.99

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iCreek Raincoat Waterproof Long Rain Jacket Lightweight Rainwear Reflective with Packable Hood for Men Women Adults (XXL, Yellow)		2	260259	1QNR-K6MK-YQ V1 11/1/2025	10.5.1110.4100.300.0000	\$79.98
iCreek Raincoat Waterproof Long Rain Jacket Lightweight Rainwear Reflective with Packable Hood for Men Women Adults (XL, Yellow)		1	260259	1QNR-K6MK-YQ V1 11/1/2025	10.5.1110.4100.300.0000	\$35.99
iCreek Raincoat Waterproof Long Rain Jacket Lightweight Rainwear Reflective with Packable Hood for Men Women Adults (XXXL, Yellow)		1	260259	1QNR-K6MK-YQ V1 11/1/2025	10.5.1110.4100.300.0000	\$39.99
Self Adhesive Dots, 1000Pcs(500 Pair) 0.59 Inch Diameter Strong Self Adhesive Dots for Classroom Nylon Sticky Back Hook Loop Strips, Small Circle Dots Stickers Tapes, White		12	260259	1QNR-K6MK-YQ V1 11/1/2025	10.5.1110.4100.300.0000	\$83.88
Check #: 0						
PO/InvoiceTotal:						\$275.83
Check Group:						
Marks-A-Lot Avery Regular Desk-Style Size Chisel Tip, 12 Black Permanent Markers are perfect for signs and posters (07888)		2	260262	1QP3-GX1Q-X1M H 11/1/2025	10.5.1111.4100.100.0000	\$14.34
Scotch Contractor Grade Masking Tape, 1 Inch Wide (0.94 in. x 60.1 Yds) 6 Rolls, 3-Day Interior Clean Removal, Removes Easily Without Leaving Sticky Residue, Interior & Exterior Use (2020-24EP6)		2	260262	1QP3-GX1Q-X1M H 11/1/2025	10.5.1111.4100.100.0000	\$28.84
Sinload 6 Set A-Z 26 Tab Dividers for 3 Ring Binders, 8.5 x 11 Inch Alphabet Binder Divider a to Z Divider with Multicolor Alphabetical Tab Alphabetical File Divider for Page Notebook File		6	260262	1QP3-GX1Q-X1M H 11/1/2025	10.5.1111.4100.100.0000	\$124.68
Check #: 0						
PO/InvoiceTotal:						\$167.86

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sterilite 6-Pack Ultra Latching Box, Storage Bins with Lids, Clear Plastic, 18 Quart - Heavy-Duty Organizing Containers for Closet, Bathroom, and Office		1	260264	1L1N-73JX-VQ36 11/1/2025	10.5.1120.4100.500.0000	\$43.99
The Ove Glove - Superior Heat & Flame Hand Protection - 2 Pack Glove		2	260264	1L1N-73JX-VQ36 11/1/2025	10.5.1120.4100.500.0000	\$49.98
Check #: 0						
PO/InvoiceTotal:						\$93.97
Check Group:						
Amazon Basics Clasp Kraft Envelopes, Gummed Mailing Envelope, 9 x 12 inch, 100-Pack		5	260268	1PLD-HWCN-1M FV 11/1/2025	10.5.1120.4100.500.0000	\$61.40
WOSWEL Dry Erase Markers Bulk, 144 Pack Black Fine Tip Whiteboard Markers, Fine Point, Low Odor Dry Erase Markers for School Office Home		1	260268	1PLD-HWCN-1M FV 11/1/2025	10.5.1120.4100.500.0000	\$27.54
Check #: 0						
PO/InvoiceTotal:						\$88.94
Check Group:						
Swingline Staples, 10 Pack, Standard Staples for Desktop Staplers, 1/4" Length, 210/Strip, 5000/Box (35111)		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$14.29
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", Holiday Green, Pack Of 50		6	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$34.80
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", Turquoise, Pack Of 50		6	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$41.16
Tombow 68720 MONO Original Correction Tape, 10-Pack. Easy To Use Applicator for Instant Corrections, White, 10 Count (Pack of 1)		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$17.99
School Smart Laminating Film Roll, 27 Inches x 500 Feet, 1.5 mil Thickness		4	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$147.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EXPO 81505 Block Eraser Dry Erase Whiteboard Board Eraser, Soft Pile, 5 1/8 W x 1 1/4 H - Pack of 8		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$25.72
Avery Economy View 3 Ring Binders, 1" Round Rings, 12 White Binders (05711)		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$32.96
Tru-Ray® Construction Paper, White, 12" x 18", 50 Sheets Per Pack, 5 Packs		3	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$82.50
Basic 3 Ring Binder -1 or 1/2' Binders with ROUNG Ring Binder, Large 100/200 Sheet Capacity, Fit 8.5" x 11" US Letter Size Paper, 12 Pack White (1' White - 12 Packs)		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$40.99
WOSWEL Dry Erase Markers Bulk, 144 Pack Black Fine Tip Whiteboard Markers, Fine Point, Low Odor Dry Erase Markers for School Office Home		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$27.54
(18 Pads) Pop Up Sticky Notes 3x3 Refills, Strong Adhesive Memo Pad Bulk with 9 Bright Colors, Suitable for Home, Office, School, Clean Removal		1	260269	1FXQ-3NVP-RCP V 11/1/2025	10.5.1110.4100.600.0000	\$8.99
Check #: 0						
						PO/InvoiceTotal: <u>                    </u> \$474.50
Check Group:						
Duck Clean Release Blue Painter's Tape, 2-Inch (1.88-Inch x 60-Yard), Single Roll, 240195		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$25.36
100 WristCo Neon Red Tyvek Wristbands for Events Tamper-Proof Design & Fluorescent Color Prevent Reuse Premium-Grade Bracelets for Hospital & Medical ID, Party & VIP Identification		2	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$10.48
100 WristCo Neon Green Tyvek Wristbands for Events Tamper-Proof Design & Fluorescent Color Prevent Reuse Premium-Grade Bracelets for Hospital & Medical ID, Party & VIP Identification		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$5.24

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Post-it Notes, 3 in x 3 in, 18 Sticky Notes Pads, 100 Sheets per Pad, The Iconic Canary Yellow Note, School Supplies and Office Products		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$12.67
Pyle Megaphone Speaker PA Bullhorn Built-in Siren - Adjustable Volume Control & 1000 Yard Range - for Football, Soccer, Baseball, Hockey & Basketball Cheerleading Fans & Coaches or for Safety Drills		2	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$69.98
Slice 10513 Pen Cutter, 3 Position Manual Blade, Cuts Packages, Cardboard Box, Stays Sharp up to 11x Longer Than Metal Blades		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$10.99
Scissors, iBayam 8" All Purpose Scissors Bulk 3-Pack, Ultra Sharp 2.5mm Thick Blade Shears Comfort-Grip for Office Desk Accessories Sewing Fabric Home Craft Teacher School Supplies, Right/Left Handed		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$9.99
50 Pcs Clear Plastic Vertical Name Badge ID Card Holders		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$10.98
AYKRM red working vest (XS-8XL) (Large, Red)		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$12.98
276PCS First Aid Kit Home Car Camping Hiking Emergency Supplies Small Compact Lovely Bag for School Outdoor, Basic Outdoor Essentials Survival Kit for Travel AMORNING		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$16.14
50 Pack Bulk Lanyard for ID Badge Holder Durable Flat Lanyard with Swivel Hook and Badge Clip (Red)		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$9.98
Timenued Plastic Playing Cards Waterproof Playing Cards 2 Pack,Decks of Poker Cards Set for Adults,Poker Size Regular Index,Suitable for Various Cards Games,Bridge,Pinochle,Cartas		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$9.99

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Ayearparty 36 Pack High Visibility Safety Vest Bulk Reflective Yellow Mesh Security Vest with Silver Strip for Men Women Work Traffic Volunteer Construction Neon		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$49.98
Regetek Waterproof Hard Case, 23 x 17 x 11.5 Inch, Rolling Case with Wheels/Customizable Foam, camera, electronic tool, Equipment Travel Storage, Shockproof, TSA Friendly, Inner 19.6" x 13.5" x 9.2"		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$208.98
Juvealoe Legal Size Wood Clipboard Set 2, 8.5 x 14 Long Clip Board with Low Profile Clip, Suitable for Legal Lawyers and Business, Size 9 x 15.5 in, Office Supply		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$8.54
Small clipboards 6x9 (4 Pack) Mini Clipboards, A5 Clipboard, 6x9 Clipboard with Low Profile Clip, Memo Size Hardboard Clip Board for Nursing, Office, Home or School Supplies - by Enday		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$9.59
Lehueos High Visibility Vest Safety Vest with Pockets and Zipper Meets ANSI/ISEA Standard(5, Orange-Mesh, Large)		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$36.99
10 Pcs Lanyards Green Lanyard for Id Badges Nylon Lanyard Bulk Clip Swivel Hook for Office Id Badges Key Chains (Green)		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$5.99
COMMAND GOBAG™ Reunification Boundary Tape, Caution Tape, Blue, 500', Bold White Print for Reunification Crowd Control 1-Pack		1	260270	14PL-RFCX-RYQ R 11/1/2025	10.5.2320.3900.000.0000	\$19.99

Check #: 0

PO/InvoiceTotal: \$544.84

Check Group:

Jet-Puffed Marshmallows, 12 oz Bag		2	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$2.62
Business Source Rubber Band, Natural (1914LB)		3	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$5.94

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Barilla Spaghetti Pasta, 32 oz. Box - Non-GMO, Made with Durum Wheat Semolina - Kosher Certified		3	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$9.36
Amazon Basics 10 Security-Tinted Self-Seal Business Letter Envelopes, Peel & Seal Adhesive Closure, White, 500-Pack		1	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$17.09
Amazon Basics Heavy Duty Aluminum Foil, 125 Sq Ft (Pack of 1)		1	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$9.53
Amazon Basics Disposable Clear Plastic Spoons, Premium Quality, 100 Count, Large Pack		1	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$8.17
Magnetic Squares with 3M Adhesive Backing(144PCS Each 3/4" x 3/4"),Self Sticky Pre-Cut Magnet Tape Strip for Tolder Family Activities,Peel and Stick for Cards/Picture/Poster (80mil Magnet)		1	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$9.49
Office Chair, Ergonomic Desk Chairs 330LBS Capacity High Back Mesh Computer Chair with Flip-up Armrests, Comfy Work Chair with Adjustable Lumbar Support, Rolling Chair		5	260271	1QDW-1MQP-1H V! 11/1/2025	10.5.1120.4100.500.0000	\$474.75
Check #: 0						
PO/InvoiceTotal:						\$536.95
Check Group:						
Manastin 3.5 Cu.Ft 2 Door Mini Fridge with Freezer, Small Refrigerator, 7 Level Adjustable Thermostat, Compact Fridge for Living Room, Dorm, Office, Kitchen and Apartment (Pearl White)		1	260272	1GKR-TYR6-VV7 Q 11/1/2025	10.5.1120.4100.500.0000	\$199.99
Check #: 0						
PO/InvoiceTotal:						\$199.99
Check Group:						

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Uniclfe Wood Suggestion Box, Wooden Donation Boxes for Fundraising, Prayer Boxes with Chalkboard and 50 Suggestion Cards, Ballot Boxes Tip Drop Box for Wedding Church & Classroom		1	260273	1VKQ-HDR9-1LD H  11/1/2025	10.5.3000.4100.000.3706	\$31.88
Check #: 0						
PO/InvoiceTotal:						\$31.88
Check Group:						
MADE IN USA TONER Compatible Replacement for Kyocera TASKalfa 4054ci, 5054ci, TK-8547K (TK8547K), Black		3	260275	1HWD-J6NN-1HV H  11/1/2025	10.5.1120.4100.500.0000	\$209.97
YOUTOP TK8547 TK-8547 Toner Cartridge TK-8547K TK-8547C TK-8547M TK-8547Y Color Set Replacement for Kyocera TASKalfa 4054ci 5054ci CS4054ci CS5054ci Printers		2	260275	1HWD-J6NN-1HV H  11/1/2025	10.5.1120.4100.500.0000	\$391.98
Check #: 0						
PO/InvoiceTotal:						\$601.95
Check Group:						
Amazon Basics File Folders with Tabs for Filing, 1/3-Cut Tab, Assorted Positions, 8.5x11 inches, Letter Size, Manila, Pack of 100		2	260276	1Y6C-CW6V-VDT J  11/1/2025	10.5.1110.4100.600.0000	\$44.12
Douglas Kelso Moutain Lion Plush Stuffed Animal - 20 Inches Long		1	260276	1Y6C-CW6V-VDT J  11/1/2025	10.5.1110.4100.600.0000	\$36.95
Check #: 0						
PO/InvoiceTotal:						\$81.07
Vendor Total:						\$6,010.09
Benik Corporation						
Check Group:						
WRIST SUPPORT W/STAYS & THUMB PED		2	260225	845054  10/29/2025	10.5.1205.4100.000.0000	\$107.50

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SUPINATOR STRAP *HOT PINK *CUSTOM Left and Right /Measurements 9yrs oldt		2	260225	845054 10/29/2025	10.5.1205.4100.000.0000	\$35.00
freight		1	260225	845054 10/29/2025	10.5.1205.4100.000.0000	\$17.00
Check #: 0						
PO/InvoiceTotal:						\$159.50
Vendor Total:						\$159.50
BLISSFUL OWL-USE STEPHANIE LUKICH R	845389					
Check Group:						
Family Yoga & Movement		1	0	1508 10/25/2025	10.5.2300.3100.000.3706	\$300.00
Check #: 0						
PO/InvoiceTotal:						\$300.00
Vendor Total:						\$300.00
BLUE CROSS BLUE SHIELD OF IL						
Check Group:						
Health Insurance (10.1.25 - 10.3125)		1	0	210866982393 10/31/2025	10.2.0481.0000.000.9944	\$556,858.74
Check #: 0						
PO/InvoiceTotal:						\$556,858.74
Vendor Total:						\$556,858.74
BMO HARRIS COMMERCIAL CARD	845187					
Check Group:						
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2320.4100.000.0000	\$97.46
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2220.4000.000.4400	\$34.99
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2220.4000.000.4400	\$128.59

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Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$641.70
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$431.89
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$158.80
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$65.85
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2320.4100.000.0000	\$22.05
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$20.00
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2320.4100.000.0000	\$29.62
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2510.4100.000.0000	\$296.70
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2310.3900.000.0000	\$203.70
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2642.4100.000.0000	\$37.80
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2310.3120.000.0000	\$2,000.00
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.1251.3140.000.4932	\$430.00
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2642.4100.000.0000	\$23.99
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2642.4100.000.0000	\$299.00
Statement 11.5.25		1	0	1793 11525 11/5/2025	10.5.2320.4100.000.0000	\$34.18

Check #: 0

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$4,956.32</u>
						Vendor Total: <u>\$4,956.32</u>
BOB & JOHN'S MOBIL	800027					
Check Group:						
October 25 Service		1 0		0127734 10/22/2025	20.5.2545.4640.000.0000	\$77.91
November 25 Billing		1 0		0127739 11/3/2025	20.5.2545.4640.000.0000	\$43.27
November 25 Service		1 0		0127741 11/5/2025	20.5.2545.4640.000.0000	\$75.69
						Check #: 0
						PO/InvoiceTotal: <u>\$196.87</u>
						Vendor Total: <u>\$196.87</u>
BRITTEN SCHOOL	802831					
Check Group:						
CG October 25 Tuition		1 0		16690 10/31/2025	10.5.1912.6700.500.0000	\$6,441.15
						Check #: 0
						PO/InvoiceTotal: <u>\$6,441.15</u>
						Vendor Total: <u>\$6,441.15</u>
BROOKES PUBLISHING CO	801076					
Check Group:						
PICCOLO-Parent Interections-with Children-Checklist Of Observation		4	260281	1332399 10/28/2025	10.5.2210.3100.000.3706	\$140.00
Shipping		1	260281	1332399 10/28/2025	10.5.2210.3100.000.3706	\$18.20
						Check #: 0
						PO/InvoiceTotal: <u>\$158.20</u>
						Vendor Total: <u>\$158.20</u>

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Voucher Batch Number: 1115 11/18/2025

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUREAU OF EDUCATION & RESEARCH	803458					
Check Group:						
Registration Fee for Virtual PD Cutting Edge Strategies for Increasing Learning in Fourth Grade attendees Alison Balmer and Molly Conlin		2	260282	5307496 10/29/2025	10.5.1251.3140.000.4932	\$590.00
					Check #: 0	
						PO/InvoiceTotal: \$590.00
						Vendor Total: \$590.00
CASE LOTS INC	803042					
Check Group:						
Robinson - Knit Rag		1	0	4138 10/17/2025	20.5.2540.4100.400.0000	\$26.90
GWMS Supplies		1	0	4301 10/27/2025	20.5.2540.4100.500.0000	\$2,988.60
Edison Supplies		1	0	4327 10/28/2025	20.5.2540.4100.100.0000	\$3,496.30
Lincoln Supplies		1	0	4335 10/28/2025	20.5.2540.4100.300.0000	\$1,288.00
					Check #: 0	
						PO/InvoiceTotal: \$7,799.80
						Vendor Total: \$7,799.80
CIT	845554					
Check Group:						
Docuware November 25		1	0	48064219 10/31/2025	10.5.2520.3900.000.0000	\$3,612.08
					Check #: 0	
						PO/InvoiceTotal: \$3,612.08
						Vendor Total: \$3,612.08
CITY SOCIAL MARKETING SOLUTIONS	845405					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
November 25 - Media and Communication Services		1	0	1421 11/1/2025	10.5.2663.3900.000.0000	\$7,500.00
					Check #: 0	
					PO/InvoiceTotal:	\$7,500.00
					Vendor Total:	\$7,500.00
COMCAST CABLE						
Check Group:						
GWMS		1	0	6742 102225 10/22/2025	20.5.2540.3440.500.0000	\$289.15
					Check #: 0	
					PO/InvoiceTotal:	\$289.15
					Vendor Total:	\$289.15
Compass Health Center Oakbrook PLLC	845637					
Check Group:						
Home/Hospital Tutoring servoces provided from 9.23.25 - 10.24.25		1	0	1635557 11/10/2025	10.5.1120.3140.500.0000	\$1,980.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,980.00
					Vendor Total:	\$1,980.00
Cordogan Clark & Assoc., Inc.	845587					
Check Group:						
Lyons 2025 Summer Roof Replacements		1	0	28017 3/15/2025	60.5.2530.5000.000.0000	\$89,223.90
Lyons 2025 Summer Roof Replacements		1	0	28199 5/15/2025	20.5.2540.5400.000.0000	\$1,664.62
Lyons 2025 Summer Roof Replacements		1	0	28486 10/9/2025	20.5.2540.5400.000.0000	\$6,658.47
					Check #: 0	
					PO/InvoiceTotal:	\$97,546.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
CORRECT MONITORING SERVICES	844312					\$97,546.99
Check Group:						
Monitoring of Fire Alarm Systems		1 0		M12165-26-1 11/15/2025	20.5.2546.3230.000.0000	\$750.00
						Check #: 0
						PO/InvoiceTotal:
						\$750.00
						Vendor Total:
						\$750.00
Cybulski, Christopher						
Check Group:						
Mileage Reimbursement		1 0		CC 11425 11/4/2025	10.5.2330.3320.000.0000	\$187.04
Reimbursement		1 0		CC 82325 11/4/2025	10.5.2330.4100.000.0000	\$179.00
						Check #: 0
						PO/InvoiceTotal:
						\$366.04
						Vendor Total:
						\$366.04
EI US, LLC	845259					
Check Group:						
Hospital Tutoring - AG		1 0		INV272520 10/17/2025	10.5.1912.6700.600.0000	\$576.00
Hospital Tutoring - TL (10.2.25 - 10.14.25)		1 0		INV272521 10/17/2025	10.5.1120.3140.500.0000	\$512.00
Hospital Tutoring - VR		1 0		INV272522 10/17/2025	10.5.1912.6700.500.0000	\$448.00
Hospital Tutoring - AG		1 0		INV273445 10/24/2025	10.5.1912.6700.600.0000	\$320.00
Hospital Tutoring - VR		1 0		INV273446 10/24/2025	10.5.1912.6700.500.0000	\$256.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hospital Tutoring - AG		1	0	INV275193 10/31/2025	10.5.1912.6700.600.0000	\$256.00
Hospital Tutoring - VR		1	0	INV275194 10/31/2025	10.5.1912.6700.500.0000	\$256.00
Check #: 0						
PO/InvoiceTotal:						\$2,624.00
Vendor Total:						\$2,624.00
EMBRACE EDUCATION	845246					
Check Group:						
Direct Service Percentage		1	0	20450 10/30/2025	10.5.1205.3160.000.0000	\$994.71
Check #: 0						
PO/InvoiceTotal:						\$994.71
Vendor Total:						\$994.71
Engie Resources	845837					
Check Group:						
Costello (9.22.25 - 10.22.25)		1	0	10373902 10/27/2025	20.5.2540.4660.600.0000	\$5,039.82
Home (9.23.25 - 10.23.25)		1	0	10376066 10/27/2025	20.5.2540.4660.200.0000	\$6,134.46
Check #: 0						
PO/InvoiceTotal:						\$11,174.28
Vendor Total:						\$11,174.28
Estrellita, Inc.						
Check Group:						
K1 Program		5	260267	R35717 10/28/2025	10.5.1801.4100.000.4909	\$5,535.84
Check #: 0						
PO/InvoiceTotal:						\$5,535.84
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Professional Development K1 DS Interactive		1	260286	R35789 10/29/2025	10.5.2210.3100.000.4909	\$1,499.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,499.00</u>
						Vendor Total: <u>\$7,034.84</u>
EXPANDING EXPRESSION LLC	844378					
Check Group:						
Combo Deal: Expanding Expression Tool Kit + Steppers + 2 Student Strands		1	260011	24414 8/12/2025	10.5.1205.4100.200.0000	\$289.00
Shipping/Handling		1	260011	24414 8/12/2025	10.5.1205.4100.200.0000	\$28.90
					Check #: 0	
						PO/InvoiceTotal: <u>\$317.90</u>
						Vendor Total: <u>\$317.90</u>
FIRST STUDENT HODGKINS	844058					
Check Group:						
Transportation 3.1.21 - 3.31.2021		1	0	11730625 5/17/2021	40.5.2550.3310.000.0000	\$17,530.24
Evac Cost		1	0	11931138 11/3/2023	40.5.2550.1330.000.0000	\$2,394.06
Evac Cost - Home/Costello		1	0	11931155 11/3/2023	40.5.2550.3310.000.0000	\$657.21
Evac Cost - Whole District		1	0	12001854 10/12/2024	40.5.2550.1330.000.0000	\$2,587.50
Field Trip - Lincoln		1	0	440865 5/11/2024	40.5.2550.3321.000.0000	\$688.48
Field Trip - GWMS		1	0	449446 5/27/2024	40.5.2550.3320.500.0000	\$1,552.78
Field Trip - Home		1	0	449447 5/27/2024	40.5.2550.3310.000.0000	\$2,523.05

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Field Trip - Edison		1	0	449459 5/27/2024	40.5.2550.3310.000.0000	\$344.24
Field Trip - Costell		1	0	559971 4/28/2025	40.5.2550.3340.000.0000	\$370.14
Field Trip - Lincoln		1	0	568417 5/9/2025	40.5.2550.3310.000.0000	\$821.35
Field Trip - GWMS		1	0	568495 5/9/2025	40.5.2550.3320.500.0000	\$232.21
Check #: 0						
PO/InvoiceTotal:						\$29,701.26
Vendor Total:						\$29,701.26
FLEXIBLE BENEFITS SERVICE CORPORATI	845292					
Check Group:						
FSA (10.1.25 - 13.31.25)		1	0	161195233595 11/4/2025	10.5.1110.2940.000.0000	\$121.60
Check #: 0						
PO/InvoiceTotal:						\$121.60
Vendor Total:						\$121.60
Flores, Rebecca F						
Check Group:						
RF Mileage Reimbursement		1	0	FR 11325 11/3/2025	10.5.2330.3320.000.0000	\$27.16
Check #: 0						
PO/InvoiceTotal:						\$27.16
Vendor Total:						\$27.16
FOLLETT Content Solutions , LLC.						
Check Group:						
Agallas by Telgemeier, Raina (#1357VX5) Paperback — Graphix, un sello editorial de Scholastic, 2020		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.40

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hombre Perro Churre		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro (Dog Man, Book 1) by Pilkey, Dav (#1175AG2) Hardcover — Graphix, un sello editorial de Scholastic, 2017		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Hombre perro. Cumbres maternas (Dog Man, Book 10) by Pilkey, Dav (#1616GU7) Hardcover — Graphix, un sello editorial de Scholastic, c2022 p2021		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. La pelea de la selva (Dog Man, Book 6) by Pilkey, Dav (#1351NX9) Hardcover — Graphix, un sello editorial de Scholastic, 2020		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Drama by Telgemeier, Raina (#1530ML5) FollettBound Glued — Graphix un sello editorial de Scholastic, 2018		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$21.64
Fantasmas by Telgemeier, Raina (#1075HD4) Paperback — graphix, un sello editorial de Scholastic, 2017		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.40
Guerrera by Tafolla, Carmen (#2675ZC8) Paperback — Vintage Espanol, 2024		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$14.13
Loteria by Valenti, Karla (#2091YD7) FollettBound Glued — Vintage Espanol, 2023		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$23.30
Hombre Perro. Historia de dos gatitos (Dog Man, Book 3) by Pilkey, Dav (#1138NN1) Hardcover — Graphix, un sello editorial de Scholastic, 2018		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. Por quien rueda la pelota (Dog Man, Book 7) by Pilkey, Dav (#1624NG6) Hardcover — Graphix, un sello editorial de Scholastic, 2020		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.99
Hombre perro. Veinte mil pulgas de viaje en submarino (Dog Man, Book 11) by Pilkey, Dav (#2849KC7) Hardcover — Graphix, un sello editorial de Scholastic, 2024		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$14.95

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mexikid en espanol by Martin, Pedro (#2272TD5) FollettBound Glued — Vintage Espanol, 2023		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$29.06
Sonrie by Telgemeier, Raina (#2001KF2) Paperback — Graphix, un sello editorial de Scholastic, 2024		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$12.40
Tumbos by Perez, Celia C (#2467NA2) FollettBound Glued — Vintage Espanol, 2022		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$21.61
Book Processing		1	260230	635236 10/13/2025	10.5.1250.4100.000.4300	\$19.35
El ascenso del rey enano (Tales of the Feathered Serpent, Book 1) by Bowles, David (#1978VT7) Paperback — Vintage Espanol, 2021		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$13.25
Hombre Perro. Atrapa 22 (Dog Man, Book 8) by Pilkey, Dav (#1897TC3) Hardcover — Graphix, un sello editorial de Scholastic, 2021		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. El despeluzado escarlata (Dog Man, Book 12) by Pilkey, Dav (#2266RG5) Hardcover — Graphix un sello editorial de Scholastic, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$14.95
Hombre Perro. El senor de las pulgas (Dog Man, Book 5) by Pilkey, Dav (#1114WV6) Hardcover — Graphix, un sello editorial de Scholastic, 2019		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. Juan el Grande, el comienzo (Dog Man, Book 13) by Pilkey, Dav (#2391WH9) Hardcover — Graphix, un sello editorial de Scholastic, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$14.95
Hombre Perro se desata (Dog Man, Book 2) by Pilkey, Dav (#1497HJ5) Hardcover — Graphix, un sello editorial de Scholastic, 2018		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro y Supergatito (Dog Man, Book 4) by Pilkey, Dav (#1350RR2) Hardcover — Graphix, un sello editorial de Scholastic, 2019		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$12.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hermanas by Telgemeier, Raina (#2128WG8) Paperback — Graphix, un sello editorial de Scholastic, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$12.40
El Nino by Ryan, Pam Munoz (#2129KG7) Hardcover — Scholastic Press, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$18.67
Primos en tiempos de magica by Otheguy, Emma (#2954FG1) Hardcover — Atheneum Books for Young Readers, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$17.74
Todo o nada, Valentina by Arango, Andrea Beatriz (#2754FH0) FollettBound Glued — Vintage Espanol, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$24.43
Fantasma (Track, Book 1) by Reynolds, Jason (#2042EC2) Hardcover — Atheneum Books for Young Readers, 2023		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$17.74
Lu (Track, Book 4) by Reynolds, Jason (#2954BG2) Hardcover — Atheneum Books for Young Readers, 2025		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$17.74
Patina (Track, Book 2) by Reynolds, Jason (#2280ADX) Hardcover — Atheneum Books for Young Readers, 2024		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$17.74
Sunny (Track, Book 3) by Reynolds, Jason (#2219VEX) Hardcover — Atheneum Books for Young Readers, 2024		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$17.74
Book Processing		1	260230	635236F 11/7/2025	10.5.1250.4100.000.4300	\$19.35
Patina (Track, Book 2) by Reynolds, Jason (#2280ADX) Hardcover — Atheneum Books for Young Readers, 2024		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$17.74
Sunny (Track, Book 3) by Reynolds, Jason (#2219VEX) Hardcover — Atheneum Books for Young Readers, 2024		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$17.74
Book Processing		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$19.35

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
El ascenso del rey enano (Tales of the Feathered Serpent, Book 1) by Bowles, David (#1978VT7) Paperback — Vintage Espanol, 2021		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$13.25
Hombre Perro. Atrapa 22 (Dog Man, Book 8) by Pilkey, Dav (#1897TC3) Hardcover — Graphix, un sello editorial de Scholastic, 2021		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. Atrapa 22 (Dog Man, Book 8) by Pilkey, Dav (#1897TC3) Hardcover — Graphix, un sello editorial de Scholastic, 2021		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. El despeluzado escarlata (Dog Man, Book 12) by Pilkey, Dav (#2266RG5) Hardcover — Graphix un sello editorial de Scholastic, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$14.95
Hombre Perro. El senor de las pulgas (Dog Man, Book 5) by Pilkey, Dav (#1114WV6) Hardcover — Graphix, un sello editorial de Scholastic, 2019		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro. Juan el Grande, el comienzo (Dog Man, Book 13) by Pilkey, Dav (#2391WH9) Hardcover — Graphix, un sello editorial de Scholastic, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$14.95
Hombre Perro se desata (Dog Man, Book 2) by Pilkey, Dav (#1497HJ5) Hardcover — Graphix, un sello editorial de Scholastic, 2018		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.99
Hombre Perro y Supergatito (Dog Man, Book 4) by Pilkey, Dav (#1350RR2) Hardcover — Graphix, un sello editorial de Scholastic, 2019		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.99
Hermanas by Telgemeier, Raina (#2128WG8) Paperback — Graphix, un sello editorial de Scholastic, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$12.40
El Nino by Ryan, Pam Munoz (#2129KG7) Hardcover — Scholastic Press, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$18.67

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Primos en tiempos de magica by Otheguy, Emma (#2954FG1) Hardcover — Atheneum Books for Young Readers, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$17.74
Todo o nada, Valentina by Arango, Andrea Beatriz (#2754FH0) FollettBound Glued — Vintage Espanol, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$24.43
Fantasma (Track, Book 1) by Reynolds, Jason (#2042EC2) Hardcover — Atheneum Books for Young Readers, 2023		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$17.74
Lu (Track, Book 4) by Reynolds, Jason (#2954BG2) Hardcover — Atheneum Books for Young Readers, 2025		1	260230	V435750 11/11/2025	10.5.1250.4100.000.4300	\$17.74
Check #: 0						
PO/InvoiceTotal:						\$789.49
Vendor Total:						\$789.49
FULLMER LOCKSMITH SERVICE, INC	810812					
Check Group:						
Edison - Service Call and Labor to check door		1	0	N47572 10/23/2025	20.5.2540.3230.100.0000	\$191.00
Check #: 0						
PO/InvoiceTotal:						\$191.00
Vendor Total:						\$191.00
G & O THERMAL SUPPLY COMPANY	844464					
Check Group:						
GWMS		1	0	1238618-00 10/31/2025	20.5.2540.3230.500.0000	\$76.07
Lincoln		1	0	5111160-00 10/28/2025	20.5.2540.3230.300.0000	\$1,615.10
Costello		1	0	5111169-00 10/28/2025	20.5.2540.3230.600.0000	\$240.27
Check #: 0						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,931.44
						Vendor Total: \$1,931.44
GEORGE WASHINGTON MIDDLE SCHOOL	800430					
Check Group:						
Postage Reimbursement		1 0		11725 11/7/2025	10.5.2400.3400.500.0000	\$12.46
						Check #: 0
						PO/InvoiceTotal: \$12.46
						Vendor Total: \$12.46
GIANT STEPS	844473					
Check Group:						
HH, ED, VN - October 25 Tuition		1 0		103L-1025E 10/31/2025	10.5.1912.6700.500.0000	\$27,364.20
HH October 25 Lunch		1 0		103L-1025EF 10/31/2025	10.5.1912.6700.500.0000	\$143.00
						Check #: 0
						PO/InvoiceTotal: \$27,507.20
						Vendor Total: \$27,507.20
Gill, Donna M						
Check Group:						
Mileage Reimbursement		1 0		DG 111125 11/11/2025	10.5.2330.3320.000.0000	\$168.77
						Check #: 0
						PO/InvoiceTotal: \$168.77
						Vendor Total: \$168.77
GLOBAL WATER TECHNOLOGY						
Check Group:						
November 25 Water Treatment		1 0		170819 11/5/2025	20.5.2540.3230.000.0000	\$382.48
						Check #: 0

Lyons School District 103

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Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$382.48</u>
						Vendor Total: <u>\$382.48</u>
GRAND PRAIRIE TRANSIT	844057					
Check Group:						
October 2025 Transportation		1 0		RTINV1007063 10/31/2025	40.5.2550.3310.000.0000	\$142,808.75
						Check #: 0
						PO/InvoiceTotal: <u>\$142,808.75</u>
						Vendor Total: <u>\$142,808.75</u>
GreatAmerica Financial Services Cor	845718					
Check Group:						
Period Covered 12.1.25 - 12.31.25		1 0		40497085 11/3/2025	10.5.2663.3230.000.0000	\$12,442.15
						Check #: 0
						PO/InvoiceTotal: <u>\$12,442.15</u>
						Vendor Total: <u>\$12,442.15</u>
GROOT, INC. A WASTE CONNECTIONS COM	845121					
Check Group:						
November 25 Billing		1 0		15389312T098 11/1/2025	20.5.2540.3210.000.0000	\$497.99
November 25 Billing		1 0		15391219T098 11/1/2025	20.5.2540.3210.200.0000	\$959.58
November 25 Billing		1 0		15391220T098 11/1/2025	20.5.2540.3210.100.0000	\$1,972.56
November 25 Billing		1 0		15391221T098 11/1/2025	20.5.2540.3210.400.0000	\$1,360.66
November 25 Billing		1 0		15391222T098 11/1/2025	20.5.2540.3210.300.0000	\$1,688.13
November 25 Billing		1 0		15391223T098 11/1/2025	20.5.2540.3210.600.0000	\$1,942.62

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
November 25 Billing		1	0	15391224T098 11/1/2025	20.5.2540.3210.500.0000	\$2,825.82
					Check #: 0	
					PO/InvoiceTotal:	\$11,247.36
					Vendor Total:	\$11,247.36
GUARDIAN -ALTERNATE FUNDED						
Check Group:						
10.1.25 - 10.31.25		1	0	00469383 11425 11/4/2025	10.2.0481.0000.000.9946	\$15,221.82
					Check #: 0	
					PO/InvoiceTotal:	\$15,221.82
					Vendor Total:	\$15,221.82
HARLEM PLUMBING SUPPLY						
	844352					
Check Group:						
Home		1	0	102380 10/27/2025	20.5.2540.3230.200.0000	\$115.12
Home		1	0	102423 10/28/2025	20.5.2540.3230.200.0000	\$24.27
Edison		1	0	102653 11/12/2025	20.5.2540.3230.100.0000	\$945.25
GWMS		1	0	102744 11/12/2025	20.5.2540.3230.500.0000	\$183.16
					Check #: 0	
					PO/InvoiceTotal:	\$1,267.80
					Vendor Total:	\$1,267.80
HAYES MECHANICAL LLC						
	844199					
Check Group:						
Home		1	0	62855 10/29/2025	20.5.2540.3230.200.0000	\$1,232.25

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Robinson		1	0	62860 10/29/2025	20.5.2540.3230.400.0000	\$741.00
Home		1	0	62861 10/29/2025	20.5.2540.3230.200.0000	\$408.00
Robinson		1	0	62864 10/29/2025	20.5.2540.3230.400.0000	\$1,240.50
Home		1	0	62865 10/29/2025	20.5.2540.3230.200.0000	\$907.50
GWMS		1	0	62891 10/29/2025	20.5.2540.3230.500.0000	\$491.25
Lincoln		1	0	62899 10/29/2025	20.5.2540.3230.300.0000	\$907.50
Repairs on Air Compressor		1	0	63162 11/6/2025	20.5.2540.3230.300.0000	\$2,622.23
Boiler Preventative Maintenance Annual Billing for All Buildings		1	0	63382 11/7/2025	20.5.2540.3230.000.0000	\$10,900.00

Check #: 0

PO/InvoiceTotal: \$19,450.23

Vendor Total: \$19,450.23

HEGGERTY/LITERACY RESOURCES, LLC 845296

Check Group:

Conciencia fonologica: Kinder 2022		1	260207	INV-251009-0206 246 10/8/2025	10.5.1110.4100.600.0000	\$89.00
S&H		1	260207	INV-251009-0206 246 10/8/2025	10.5.1110.4100.600.0000	\$12.00

Check #: 0

PO/InvoiceTotal: \$101.00

Vendor Total: \$101.00

Hernandez, Oneida

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group: Reimbursement		1	0	OH 11425 11/4/2025	10.5.2330.4100.000.0000	\$124.39
					Check #: 0	
					PO/InvoiceTotal:	\$124.39
					Vendor Total:	\$124.39
IHLS - OCLC	801853					
Check Group: FY2026 OCLC Service Fee 7.1.25 - 6.30.26		1	0	32625 7/17/2025	10.5.1250.4100.000.4300	\$242.60
					Check #: 0	
					PO/InvoiceTotal:	\$242.60
					Vendor Total:	\$242.60
ISCORP	803983					
Check Group: November 25 Hosting Services		1	0	0750488 11/1/2025	10.5.2663.4700.000.0000	\$1,104.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,104.00
					Vendor Total:	\$1,104.00
J&A Transportation, LLC	845757					
Check Group: Transporation		1	0	103-0017 11/1/2025	40.5.2550.3310.000.0000	\$165.00
					Check #: 0	
					PO/InvoiceTotal:	\$165.00
					Vendor Total:	\$165.00
Jamrose, Christopher						
Check Group:						

Lyons School District 103

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CJ Reimbursement		1	0	CJ 101925 10/19/2025	10.5.2400.3140.600.0000	\$29.88
CJ Mileage Reimbursement		1	0	CJ 102325 10/23/2025	10.5.2330.3320.000.0000	\$203.00
Check #: 0						
PO/InvoiceTotal:						\$232.88
Vendor Total:						\$232.88
KELLY SERVICES, INC.	845299					
Check Group:						
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.600.0000	\$3,651.28
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.100.0000	\$3,194.76
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.200.0000	\$1,616.74
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.300.0000	\$5,337.72
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.400.0000	\$2,181.52
W.E. 10.19.25		1	0	5611826508 10/23/2025	10.5.1110.3140.500.0000	\$9,553.75
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.600.0000	\$5,355.60
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.100.0000	\$3,116.24
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.200.0000	\$1,773.01
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.300.0000	\$5,354.25
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.400.0000	\$2,626.40

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
W.E. 10.26.25		1	0	5612006484 10/30/2025	10.5.1110.3140.500.0000	\$5,355.04
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.600.0000	\$6,214.32
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.100.0000	\$2,966.55
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.200.0000	\$2,224.40
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.300.0000	\$5,568.15
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.400.0000	\$2,324.90
W.E. 11.6.25		1	0	5612215142 11/6/2025	10.5.1110.3140.500.0000	\$7,645.58

Check #: 0

PO/InvoiceTotal:	\$76,060.21
Vendor Total:	\$76,060.21

LAKESHORE LEARNING MATERIALS 804841

Check Group:

Quiet Time Privacy Cube		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$399.00
Insects Prepared Slide Kit		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$10.99
Plants Prepared Slide Kit		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$10.99
My First Microscope		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$27.99
Heavy-Duty Adjustable Square Tables		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$279.00
Classic Birch Space-Saver Storage Tray Center		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$479.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Storage Trays - Set of 12		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$105.00
Trace & Write Alphabet Center		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$29.99
Geoboard Design Center		2	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$59.98
Alphabet Sounds Teaching Tubs		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$199.00
It's a Snap! Simple Addition Center		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$29.99
Launch & Learn Alphabet Game		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$29.99
Magnetic Shapes Maze		2	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$79.98
Tweezer Tongs Color Sorting Kit		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$24.99
Double-Sided Magnetic Letter Tiles		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$59.99
Clear-View Bins - Set of 10		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$97.50
Shipping		1	260226	92289090 10/20/2025	10.5.1275.4100.000.3705	\$288.53
All-In-One Kitchen		1	260226	92296399 10/21/2025	10.5.1275.4100.000.3705	\$1,079.00
Shipping		1	260226	92296399 10/21/2025	10.5.1275.4100.000.3705	\$161.85

Check #: 0

PO/InvoiceTotal: \$3,452.76

Vendor Total: \$3,452.76

Lopez, Betsy  
Check Group:

Lyons School District 103

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RF Reimbursement		1	0	BL 102725 10/27/2025	10.5.3000.4100.000.3706	\$17.00
Mileage Reimbursement		1	0	BL 111125 11/11/2025	10.5.2330.3320.000.0000	\$333.69
				Check #: 0		
					PO/InvoiceTotal:	\$350.69
					Vendor Total:	\$350.69
LYONS POLICE DEPARTMENT	805822					
Check Group:						
Mthly SOR November 25		1	0	LP 11725 11/7/2025	80.5.2365.1000.000.0000	\$8,000.00
				Check #: 0		
					PO/InvoiceTotal:	\$8,000.00
					Vendor Total:	\$8,000.00
MAJOR APPLIANCE SERVICE	801977					
Check Group:						
Cooler Repair		1	0	273826 10/30/2025	20.5.2540.3230.400.0000	\$402.00
Walk in Cooler Repair		1	0	273887 11/3/2025	20.5.2540.3230.400.0000	\$698.68
				Check #: 0		
					PO/InvoiceTotal:	\$1,100.68
					Vendor Total:	\$1,100.68
Matchinis, Maggie						
Check Group:						
Mileage Reimbursement		1	0	MM 11625 11/6/2025	10.5.2330.3320.000.0000	\$12.60
				Check #: 0		
					PO/InvoiceTotal:	\$12.60
					Vendor Total:	\$12.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Matias, Cindy						
Check Group:						
Mileage Reimbursement		1	0	CM 111125 11/11/2025	10.5.2330.3320.000.0000	\$183.40
Reimbursement		1	0	CM 11525 11/5/2025	10.5.3000.4100.000.3705	\$15.00
Check #: 0						
PO/InvoiceTotal:						\$198.40
Vendor Total:						\$198.40
MCGRAW HILL LLC 845236						
Check Group:						
Maravillas Materials		1	260299	138909638001 11/10/2025	10.5.2220.4100.000.0000	\$7,348.14
Leveled Readers		1	260299	138909638001 11/10/2025	10.5.2220.4100.000.0000	\$3,280.74
Check #: 0						
PO/InvoiceTotal:						\$10,628.88
Vendor Total:						\$10,628.88
MENARDS-FRONT END MANAGER 802628						
Check Group:						
Lincoln		1	0	71788 10/28/2025	20.5.2540.4100.300.0000	\$100.28
Check #: 0						
PO/InvoiceTotal:						\$100.28
Vendor Total:						\$100.28
MENTA ACADEMY HILLSIDE 844518						
Check Group:						
WK - October 25 Tuition		1	0	SESINV-053038 10/31/2025	10.5.1912.6700.400.0000	\$7,773.70

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MM October 25 Tuition		1	0	SESINV-053039 10/31/2025	10.5.1912.6700.500.0000	\$3,949.88
					Check #: 0	
						PO/InvoiceTotal: <u>\$11,723.58</u>
						Vendor Total: <u>\$11,723.58</u>
MIDLAND PAPER	800067					
Check Group:						
8.5 x 11 20# white copy paper		80	260301	IN02567297 11/10/2025	10.5.1110.4100.000.0000	\$3,515.20
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,515.20</u>
						Vendor Total: <u>\$3,515.20</u>
MINUTEMAN PRESS OF LYONS	804525					
Check Group:						
School Logo and Address 2,000 #10 Regular Envelopes -- Color		1	260277	48773 10/28/2025	10.5.1120.4100.500.0000	\$567.78
					Check #: 0	
						PO/InvoiceTotal: <u>\$567.78</u>
						Vendor Total: <u>\$567.78</u>
ML PLUMBING LLC	801555					
Check Group:						
Shop		1	0	3558 11/10/2025	20.5.2540.3230.000.0000	\$1,849.32
GWMS		1	0	3559 11/10/2025	20.5.2540.3230.500.0000	\$1,557.32
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,406.64</u>
						Vendor Total: <u>\$3,406.64</u>

National Art Education Association

Lyons School District 103

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Registration Fee for Ruth Mutters to attend 2026 NAEA National Convention March 5-7 2026		1	260204	2168640 10/1/2025	10.5.1251.3140.000.4932	\$225.00
Check #: 0						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$225.00
NCS PEARSON,INC						
Check Group:						
DAL-SCHOOL-MHS ED,2025 SM DIST (CONNERS & ASRS) Digital Assessment - 400 IEPS		400	260280	30252419 10/27/2025	10.5.1205.3160.000.0000	\$440.00
Check #: 0						
PO/InvoiceTotal:						\$440.00
Vendor Total:						\$440.00
NICOR GAS						
Check Group:						
Edison		1	0	41174700009 11625 11/6/2025	20.5.2540.4650.100.0000	\$1,026.95
Lincoln (5.21.25 - 10.21.25)		1	0	41400800003 102325 10/23/2025	20.5.2540.4650.300.0000	\$110.18
Home		1	0	60067700002 11625 11/6/2025	20.5.2540.4650.200.0000	\$589.22
BoE (9.19.25 - 10.21.25)		1	0	72030800006 102325 10/23/2025	20.5.2540.4650.000.0000	\$177.57
Costello (9.23.25 - 10.23.25)		1	0	74981782589 102725 10/27/2025	20.5.2540.4650.600.0000	\$337.37
GWMS (9.23.25 - 10.23.25)		1	0	82030800005 102725 10/27/2025	20.5.2540.4650.500.0000	\$711.68

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Admin (9.23.25 - 10.23.25)		1	0	92030800004 102725 10/27/2025	20.5.2540.4650.000.0000	\$81.30
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,034.27</u>
						Vendor Total: <u>\$3,034.27</u>
ODELSON & STERK, LTD. Check Group:	844061					
October 2025 Services		1	0	797 11/13/2025	10.5.2310.3180.000.0000	\$14,351.25
					Check #: 0	
						PO/InvoiceTotal: <u>\$14,351.25</u>
						Vendor Total: <u>\$14,351.25</u>
Peerless Network, Inc. Check Group:	845454					
10.1.25 - 10.31.25		1	0	85868 11/1/2025	20.5.2540.3440.600.0000	\$81.02
10.1.25 - 10.31.25		1	0	85868 11/1/2025	20.5.2540.3440.200.0000	\$81.02
10.1.25 - 10.31.25		1	0	85868 11/1/2025	20.5.2540.3440.100.0000	\$321.72
10.1.25 - 10.31.25		1	0	85868 11/1/2025	20.5.2540.3440.500.0000	\$81.02
10.1.25 - 10.31.25		1	0	85868 11/1/2025	20.5.2540.3440.000.0000	\$10.97
					Check #: 0	
						PO/InvoiceTotal: <u>\$575.75</u>
						Vendor Total: <u>\$575.75</u>
ProCare Therapy Check Group:	845488					

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
W.E. 10.17.25		1	0	21295469 10/19/2025	10.5.1110.3140.400.0000	\$1,980.00
W.E. 10.10.25		1	0	21296975 10/19/2025	10.5.1110.3140.400.0000	\$3,405.60
W.E. 10.31.25		1	0	21305406 11/2/2025	10.5.1110.3140.400.0000	\$3,405.60
W.E. 10.24.25		1	0	21305614 11/2/2025	10.5.1110.3140.400.0000	\$3,577.50

Check #: 0

PO/InvoiceTotal:	\$12,368.70
Vendor Total:	\$12,368.70

Professional Pest Control, Inc. 845696

Check Group:

October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.100.0000	\$80.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.000.0000	\$60.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.600.0000	\$80.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.500.0000	\$95.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.200.0000	\$75.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.300.0000	\$90.00
October 25 Billing		1	0	19372 10/30/2025	20.5.2540.3230.400.0000	\$80.00

Check #: 0

PO/InvoiceTotal:	\$560.00
Vendor Total:	\$560.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
QUALITY NETWORK SOLUTIONS, INC	845272					
Check Group:						
Desktop/Help Desk/Infrastructure Management/Firewall/Project ManagementSupport		1 0		92378 10/27/2025	10.5.2663.3100.000.0000	\$27,429.51
VOIP Phone Line Charge		1 0		92516 10/27/2025	10.5.2663.3100.000.0000	\$619.00
Cybersecurity		1 0		92615 10/27/2025	10.5.2663.3100.000.0000	\$732.00
					Check #: 0	
						PO/InvoiceTotal: \$28,780.51
Check Group:						
Projector lamps		5	260212	92283 10/31/2025	10.5.2663.3240.000.0000	\$401.80
					Check #: 0	
						PO/InvoiceTotal: \$401.80
Check Group:						
ID printer ribbon		1	260239	92200 10/31/2025	10.5.2663.4100.000.0000	\$67.20
					Check #: 0	
						PO/InvoiceTotal: \$67.20
						Vendor Total: \$29,249.51
QUINLAN & FABISH MUSIC CO	800532					
Check Group:						
Opus One (music)		1 0		17083542 10/15/2025	10.5.1120.4100.500.0012	\$31.50
					Check #: 0	
						PO/InvoiceTotal: \$31.50
Check Group:						

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tuba Repair		1	260283	17032501 10/14/2025	10.5.1120.4100.500.0012	\$22.00
Check #: 0						
PO/InvoiceTotal:						\$22.00
Check Group:						
Sound Innovations Ensemble Development – 1 st Clr		6	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$53.94
Sound Innovations Ensemble Development – 1 st TB		4	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$35.96
Sound Innovations Ensemble Development – Conductor Score		1	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$53.99
Sound Innovations Bk 2 – Conductor Score		1	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$53.99
Sound Innovations Ensemble Development – Baritone TC		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$17.98
Sound Innovations Ensemble Development – Tuba		3	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$26.97
Sound Innovations Ensemble Development – Mallet Percussion		10	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$89.90
Sound Innovations Bk 2 – Trombone		5	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$53.95
Sound Innovations Bk 2 – Baritone BC		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$21.58
Sound Innovations Bk 2 – Tuba		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$21.58
Sound Innovations Bk 2 – Combined Percussion		7	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$107.03
Sound Innovations Bk 1 – Conductor Score		1	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$80.99

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sound Innovations Ensemble Development – Flute		7	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$62.93
Sound Innovations Ensemble Development – 2 nd Clr		6	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$53.94
Sound Innovations Ensemble Development – 1 st AS		3	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$26.97
Sound Innovations Ensemble Development – 2 nd AS		3	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$26.97
Sound Innovations Ensemble Development – TS		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$17.98
Sound Innovations Ensemble Development – BS		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$17.98
Sound Innovations Ensemble Development – F horn		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$17.98
Sound Innovations Ensemble Development – 1 st Trpt		5	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$44.95
Sound Innovations Ensemble Development – 2 nd Trpt		5	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$44.95
Sound Innovations Ensemble Development – 2 nd TB		4	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$35.96
Sound Innovations Ensemble Development – Baritone BC		3	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$26.97
Sound Innovations Ensemble Development – BClr		3	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$26.97
Sound Innovations Bk 2 – Flute		5	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$54.02
Sound Innovations Bk 2 – Clarinet		8	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$86.32
Sound Innovations Bk 2 – Bass Clarinet		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$21.58

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sound Innovations Bk 2 – Alto Saxophone		6	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$64.74
Sound Innovations Bk 2 – Tenor Saxophone		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$21.58
Sound Innovations Bk 2 – Baritone Saxophone		2	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$21.58
Sound Innovations Bk 2 – Trumpet		4	260287	17097769 10/20/2025	10.5.1120.4100.500.0012	\$43.16

Check #: 0

PO/InvoiceTotal:	\$1,335.39
Vendor Total:	\$1,388.89

SAM'S CLUB DIRECT

Check Group:

Statement 10.20.25		1	0	437979636 102025 10/20/2025	10.5.1274.4100.000.3705	\$928.72
Statement 10.20.25		1	0	437979636 102025 10/20/2025	10.5.2310.3900.000.0000	\$155.00
Statement 10.20.25		1	0	437979636 102025 10/20/2025	10.5.2510.4100.000.0000	\$37.94
Statement 10.20.25		1	0	437979636 102025 10/20/2025	10.5.1250.4100.000.4300	\$149.30
Statement 10.20.25		1	0	437979636 102025 10/20/2025	10.5.2510.4100.000.0000	\$438.16

Check #: 0

PO/InvoiceTotal:	\$1,709.12
Vendor Total:	\$1,709.12

SCHINDLER ELEVATOR CORPORATION

801536

Check Group:

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Costello - Preventative Maintenance		1	0	4607281803 11/1/2025	20.5.2540.3200.600.0000	\$973.59
Edison - Repair		1	0	4626218904 10/16/2025	20.5.2540.3230.100.0000	\$1,209.40
Check #: 0						
PO/InvoiceTotal:						\$2,182.99
Vendor Total:						\$2,182.99
SCHOLASTIC INC						
Check Group:						
Magazines		1	0	M7671809 10/21/2025	10.5.1250.4100.000.4300	\$103.13
Check #: 0						
PO/InvoiceTotal:						\$103.13
Vendor Total:						\$103.13
SCHOOL NURSE SUPPLY INC						
805299						
Check Group:						
Kleenex Comfort Touch Facial Tissues - 48 Boxes Per Case		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$122.55
Safetec Pomegranate Lip Balm Foil Packs - 144 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$13.78
Medikoff Drops: Compares To Halls - 600 Bulk Case		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$80.76
Petroleum Jelly: 13 OZ Jar		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$6.60
Therma-Kool Reusable Hot/Cold Gel Packs - 3" X 5" - 125 Per Case		3	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$396.15
Disposable Hot/Cold Pack Cover - 5" X 7" - 100 Per Package		3	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$78.39

Lyons School District 103

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Voucher Batch Number: 1115

11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Degree Men's Dry Protection Deodorant - Cool Rush - 0.5 OZ		5	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$13.25
Degree Women's Invisible Solid Deodorant - Shower Clean - 0.5 OZ		5	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$13.25
5 Quart Wall Mount Sharps Holder - Complete Set		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$37.29
Aaa Alkaline Batteries - 24 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$20.89
Aa Alkaline Batteries - 24 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$28.45
Contact Storage Case		3	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$7.38
Economy 5 OZ Clear Plastic Cup - 100 Cups Per Tube		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$90.25
Nasal Med Trainer - 5 Pack		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$23.75
Epi Pen Trainer		3	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$22.65
Ziploc Heavy Duty Freezer Bags - Gallon - 28 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$8.54
Ziploc Heavy Duty Freezer Bags - Pint - 20 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$5.69
Mr Thrifty Skeleton		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$61.75
Transcend Glucose Gel - Orange, 15 Grams - 3 Per Package		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$6.60
General Purpose Lancets - 100 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$12.11
EvenCare G2 Glucose Test Strips - 50 Per Box		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$18.00

Lyons School District 103

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EvenCare G2 Glucose Control Solution - Hi/Low Solution		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$12.30
EvenCare G2 Blood Glucose Monitoring System		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$31.35
RedDrop Emergency Underwear - Large		4	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$8.32
RedDrop Emergency Underwear - Medium		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$4.16
12 OZ Paper Hot Cups - 50 Cups Per Tube		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$10.92
Isopropyl Alcohol 70% - 16 OZ Bottle		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$3.13
Cotton Swabs - 500 Per Package		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$5.46
Relialight Led Flashlight - Black		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$16.86
Fluoride Toothpaste - 0.85 OZ Tube		5	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$5.65
Regal Fine Sea Salt - 16 Oz Bottle		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$3.75
Sterile Saline Solution - 100 ML Bottle		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$3.98
Speedy Cleanz Fluid Absorbent - 1 LB Shaker Bottle		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$10.73
Economy Floor Lamp - Chrome Plated Gooseneck		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$122.55
Tourniquet - 1 X 18" - Blue		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$1.24
Replacement Sharps Container - 5 Qt		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$16.14

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Voucher Batch Number: 1115

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Optional Glove Dispenser Attachment For 5 Qt Wall Mount Sharps Holder		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$33.73
Wall Mount For SureTemp For 690/692		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$52.25
Foreverfresh Disposable Bikini Underwear - Large, 46" Waist - 12 Per Package		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$17.05
Hygea Flushable Wipes - 48 Wipes Per Package		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$37.92
Soft Peppermint Candy - 350 Per Tub		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$78.86
Economy Self-Adherent Wrap - 1" X 5 Yds		22	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$28.16
Tylenol Extra Strength Caplets Foil Packs - 100 Per Box (50 X 2/Pkg)		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$20.85
Metalite li Reusable Penlight - Royal Blue		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$8.56
Listerine Antiseptic Mouthwash - Cool Mint - 16.9 OZ Bottle		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$9.45
Treasure Chest Tooth Box - 144 Per Package		1	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$9.45
Non-Sterile Cotton Rolls - 50 Per Roll		2	260005	INV1061510 8/12/2025	10.5.2130.4100.500.0000	\$1.70

Check #: 0

PO/InvoiceTotal: \$1,622.60

Vendor Total: \$1,622.60

SCHOOL SPECIALTY, INC.

Check Group:

Prang Refillable Oval Watercolor Trays, Oval Pan, White, Pack of 12		4	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$26.40
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Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115

11/18/2025

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mod Podge Sealer and Finish, 1 Quart Jar		4	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$67.00
Sax Heavy Body Acrylic Paint, 1/2 Gallon, Titanium White		2	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$38.60
Sax Heavy Body Acrylic Paint, Half Gallons, Assorted Colors, Set of 6		2	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$206.46
AMACO Air-Dry Modeling Clay, 25 Pounds, Gray		2	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$56.92
Elmer's Liquid School Glue, 1 Gallon, White		2	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$35.68
Prismacolor Premier Soft Core Colored Pencil, Magenta 930, Each		36	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$61.20
Sax Watercolor Pad, 90 lb, 9 x 12 Inches, White, 24 Sheets		10	260203	208136456304 10/6/2025	10.5.1110.4100.600.0000	\$47.50

Check #: 0

PO/InvoiceTotal: \$539.76  
Vendor Total: \$539.76

SEAL SOUTH, INC

Check Group:

Tuition October 25 - DF		1	0	10475 10/31/2025	10.5.1912.6700.400.0000	\$6,167.04
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Check #: 0

PO/InvoiceTotal: \$6,167.04  
Vendor Total: \$6,167.04

SOARING EAGLE ACADEMY

Check Group:

KM October 25 Tuition		1	0	23928 10/31/2025	10.5.1912.6700.400.0000	\$11,051.26
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Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
KM - Rate Change - Aug, Sept, Oct. 25 Tuition		1	0	23978 11/10/2025	10.5.1912.6700.400.0000	\$999.44
					Check #: 0	
						PO/InvoiceTotal: \$12,050.70
						Vendor Total: \$12,050.70
Sunbelt Staffing, LLC	845719					
Check Group:						
W.E. 10.18.25		1	0	21295624 10/19/2025	10.5.2642.3900.000.0000	\$2,491.20
W.E. 10.25.25		1	0	21301444 10/26/2025	10.5.2642.3900.000.0000	\$3,150.00
W.E. 11.1.25		1	0	21306504 11/2/2025	10.5.2642.3900.000.0000	\$3,150.00
					Check #: 0	
						PO/InvoiceTotal: \$8,791.20
						Vendor Total: \$8,791.20
T-MOBILE	845341					
Check Group:						
9.21.25 - 10.20.25		1	0	972033599 102125 10/21/2025	20.5.2540.3440.000.0000	\$150.00
					Check #: 0	
						PO/InvoiceTotal: \$150.00
						Vendor Total: \$150.00
THOMSON REUTERS - WEST	845302					
Check Group:						
October 25 Online/Software Subscription		1	0	852787548 11/1/2025	10.5.1205.3160.000.0000	\$761.20
					Check #: 0	
						PO/InvoiceTotal: \$761.20

Lyons School District 103

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Voucher Batch Number: 1115 11/18/2025

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
Vander Ploeg, Guadalupe						\$761.20
Check Group:						
GVP Reimbursement		1	0	GVP 11125 11/1/2025	10.5.2330.3320.000.0000	\$378.37
						Check #: 0
						PO/InvoiceTotal:
						\$378.37
						Vendor Total:
						\$378.37
VERIZON WIRELESS						
Check Group:						
Billing 9.24.25 - 10.23.25		1	0	6126763471 10/23/2025	20.5.2540.3440.000.0000	\$977.80
						Check #: 0
						PO/InvoiceTotal:
						\$977.80
						Vendor Total:
						\$977.80
VILLAGE OF BROOKFIELD	843997					
Check Group:						
Lincoln Reading 10.31.25		1	0	400067-001 11425 11/4/2025	20.5.2540.3700.300.0000	\$775.59
						Check #: 0
						PO/InvoiceTotal:
						\$775.59
						Vendor Total:
						\$775.59
VILLAGE OF LYONS WATER DEPARTMENT	800597					
Check Group:						
Robinson 8.16.25 - 10.15.25		1	0	010999 103125 10/31/2025	20.5.2540.3700.400.0000	\$890.00
Admin 8.16.25 - 10.15.25		1	0	011801 103125 10/31/2025	20.5.2540.3700.000.0000	\$176.00

Lyons School District 103

Voucher Detail Listing

Voucher Batch Number: 1115 11/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Annex 8.16.25 - 10.15.25		1	0	011802 103125 10/31/2025	20.5.2540.3700.000.0000	\$64.00
GWMS 8.16.25 - 10.15.25		1	0	011803 103125 10/31/2025	20.5.2540.3700.500.0000	\$1,688.00
Shop 8.16.25 - 10.15.25		1	0	011804 103125 10/31/2025	20.5.2540.3700.000.0000	\$365.00
Check #: 0						
PO/InvoiceTotal:						\$3,183.00
Vendor Total:						\$3,183.00
WEST 40 INTERMEDIATE SERVICE CENTER	804568					
Check Group:						
IL Performance Evaluation Retraining: Student Growth for BB		1	0	2600386 11/5/2025	10.5.1251.3140.000.4932	\$225.00
Check #: 0						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$225.00
West, Kimberly K						
Check Group:						
Mileage Reimbursement		1	0	KW 111225 11/12/2025	10.5.2330.3320.000.0000	\$376.26
Check #: 0						
PO/InvoiceTotal:						\$376.26
Vendor Total:						\$376.26
Grand Total:						\$1,204,206.33

End of Report

GENERAL FUND		Totals for All Accounts			
		Costello Elementary School			
		Account #			
					\$8,031.35
10/8/2025		Deposit (spiritwear)		1375	\$9,406.35
10/24/2025	1435	Big Wolf Ranch (wildlife assembly)	450		\$8,956.35
11/4/2025	1436	Jamrose(reim pizza for diadelosmuertos LT)	76.26		\$8,880.09

## **HOME SCHOOL GENERAL LEDGER November 2025**

<b>Date</b>	<b>Ck.#</b>	<b>Description</b>	<b>Disbursements</b>	<b>Receipts</b>	<b>Balance</b>
10/17/2025	1200	Dave DiNaso Traveling world of Reptiles - PBS Assembly	\$300.00		<b>\$ 3,375.11</b>
10/22/2025	1201	Follett Content Solutions - Library Books	\$349.38		<b>\$ 3,045.73</b>
10/27/2025	1202	Dave DiNaso World of Reptiles - Additional payment	\$50.00		<b>\$ 2,995.73</b>
10/29/2025	1203	Follett Content Solutions - Library Books	\$532.97		<b>\$ 1,462.76</b>
10/29/2025	1204	Follett Content Solutions - Library Books	\$162.50		<b>\$ 2,300.26</b>
10/29/2025		Deposit - money for recorders for 3rd grade music class		\$149.00	<b>\$ 2,449.26</b>
10/29/2025	1205	West Music - recorders for 3rd grade music class	\$145.75		<b>\$ 2,303.51</b>
11/3/2025	1206	Burbank Sports - 3 basketball uniforms	\$360.00		<b>\$ 1,943.51</b>

## EDISON ACTIVITY ACCOUNT - 2025-2026

<b>October 2025</b>					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$22,760.92
10/6/25	1386	Deborah Klein (Supplies)	222.50		\$22,538.42
10/21/25	1387	T&M Sports (PF/Spirit)	168.00		\$22,370.42
10/27/25		DEPOSIT (PF/Spirit)		2,166.48	\$24,536.90
10/27/25		DEPOSIT (Social Committee)		56.00	\$24,592.90
10/27/25		DEPOSIT (Teachers Fund)		2,700.00	\$27,292.90
<b>November 2025</b>					
Date	Check Number	Transaction	Debit	Credit	Total
		Balance Brought Forward			\$27,292.90
					\$27,292.90
					\$27,292.90



**Date**      **Check Number**

**Transaction**

Debit	Credit	Total
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# Robinson

**Balance forward**

\$14,832.00

## Oct-Nov 2025

Date	Check	Transaction	Debit	Credit	Total
10/23/2025	1324	Paisans Pizza(parent-teacher conference)	190.00		\$14,642.00
10/30/2025	1325	Sam's club )winners of attendance)	35.62		\$14,606.38
11/7/2025	1326	maricela mendoza(pizza party)PBIS W	\$66.56		\$14,539.82
11/12/2025	1327	maricela mendoza( popcorn for students)	68.50		\$14,471.32

General fund		Totals for all accounts			
		GWMS			
Date	Check #	Description	Disbursements	Receipts	Balance
22-Oct	1987	Taylor Koc- PTC Sams Club	67.96		\$28,285.31
23-Oct	1988	Angelique Albino- Student Council Fundraiser	30.35		\$28,254.96
23-Oct	1989	Yolanda Sanchez- Aldi PTC	36.06		\$28,218.90
3-Nov	1990	Elizabeth Webster- Student Council	114.77		\$28,104.13
3-Nov	1991	Angelique Albino- Student Council Fundraiser	160.64		\$27,943.49
3-Nov	1992	Daina Welsh- PBIS Halloween Exploratory activities	125.25		\$27,818.24
3-Nov	1993	Kwanza Sanders- PBIS Halloween Exploratory activities	32.28		\$27,785.96
4-Nov	1994	Chris Cybulski- PBIS Kahoot subscription	47.88		\$27,738.08
5-Nov	1995	Cristina Lareau- PBIS Donut party	36.6		\$27,701.48
6-Nov	1997	Paisans- PBIS Trivia Priza	60.54		\$27,640.94
7-Nov	1998	Paisans- PBIS Trivia Priza	74		\$27,566.94
7-Nov	1999	USPS- Records	12.46		\$27,554.48
7-Nov	2000	Taylor Koc- Paisans PBIS	38.32		\$27,516.16
7-Nov	Deposit	GWMS/Sports/Student Council/Postage		1764.26	\$29,280.42

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
LYONS ELEMENTARY SCHOOL DISTRICT 103  
George Washington Middle School, Cafeteria  
8101 Ogden Avenue, Lyons, Il 60534 at 6:00 P.M.  
Tuesday, October 28, 2025

**I. Call to Order**

The regular meeting of the Board of Education was called to order at 6:00 p.m. by Vice President Winifred Rodriguez.

**II. Roll Call**

Members Physically Present:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Absent:	Jorge Torres
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**III. Reading of Communications**

Superintendent Rivera reported that two FOIA requests were received in October, 2025 of which both were completed.

**IV. Year-to-Date Financials**

Board Vice President Rodriguez stated the financials are attached to the agenda for the public to view.

**V. Superintendent Report**

Superintendent Rivera acknowledged October as Principal Appreciation Month, noting that the previous Friday was Principal Appreciation Day. He reported that lunches were delivered to each school principal to express gratitude for their hard work.

**VI. Closed Session**

Olivia Quintero moved seconded by Sara Andres to go into Closed Executive Session at 6:02 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1); and collective negotiating

matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act, 5 ILCS 120/2(c)(2).

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**VII. Return to Open Session**

Nancy Miller moved seconded by Mario Ramirez to return to Open Session at 6:12 p.m.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**VIII. Public Comment**

None

**IX. Consent Agenda**

Olivia Quintero moved seconded by Mario Ramirez to approve the Consent Agenda, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
Nays:	None
Absent:	Jorge Torres

Motion carried

- A. Authorize Payment of Monthly Bills for October 2025
  - 1. Board Bills October 2025
  - 2. Activity Accounts October 2025
- B. Approval of Minutes
  - 1. Regular Meeting Minutes of September 23, 2025
  - 2. Confidential Minutes of September 23, 2025
- C. Resolution No. 10.28.25 Authorizing and Approving Employment Actions

**X. Board Reports**

There are policy updates on the agenda for a first reading. Please reach out to the Superintendent should you have any questions on these policies.

**XI. Board Reports**

The Board Members had a discussion regarding the IASB Resolutions Committee Report and the new 2025 recommendations. The Board reviewed the suggested Resolutions and agreed with the Committee Report.

**XII. Action Items**

**Approval of Resolution No. 10.28.25-2 to Accept Federal School Violence Protection Grant Award and Authorize Execution of Grant Documents**

Olivia Quintero moved seconded by Slagiana Aleksikj to accept Resolution No. 10.28.25-2 to accept Federal School Violence Protection Grant Award and Authorize Execution of Grant Documents.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Approval of Organization Chart**

Olivia Quintero moved seconded by Sara Andreas to approve the Organizational Chart for the 2025-2026 school year, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Approval of E-Learning Plan for SY 2025-26**

Mario Ramirez moved seconded by Olivia Quintero to approve the E-Learning Plan for SY 2025-26.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Approval of Early Release and Late Start for SY 2025-26**

Olivia Quintero moved seconded by Slagiana Aleksikj to approve the Early Release and Late Start for School Year 2025-26.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Approval of Adoption of Infinite Campus as the Next Student Information System (SIS)**

Olivia Quintero moved seconded by Sara Andreas to approve the order and pricing for Infinite Campus in the amount of \$105,000 for license services, software support, and professional services for two years.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Appointment of 2025 IASB Delegate and Alternate Delegate**

Sara Andreas moved seconded by Slagiana Aleksikj to approve the appointment of Olivia Quintero as the 2025 IASB Delegate and Winifred Rodriguez as the 2025 IASB Alternate Delegate to the 2025 IASB Delegate Assembly on behalf of Lyons School District 103.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**Approval of Directive for IASB Delegates**

Sara Andreas moved seconded by Slagiana Aleksikj to approve that Olivia Quintero or Alternate Delegate, Winifred Rodriguez, be granted the authority to vote on the IASB Resolutions and Constitutional Amendments at the 2025 IASB Delegate Assembly with their independent discretion based on the consensus of the Lyons 103 Board of Education on October 28, 2025 and any discussions had

on the resolution and constitutional amendments at the 2025 IASB Delegate Assembly.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Nancy Miller Olivia Quintero Mario Ramirez Winifred Rodriguez
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Nays:	None
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Absent:	Jorge Torres
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Motion carried

**XIII. Adjournment**

Olivia Quintero moved seconded by Mario Ramirez to adjourn at 6:27 p.m.

Upon Voice Vote there were 6 Ayes, 0 Nays, 1 Absent

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Sara Andreas, Secretary

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Jorge Torres, President

**LYONS SCHOOL DISTRICT 103 BOARD RESOLUTION NO. 11.18.25  
RESOLUTION AUTHORIZING AND APPROVING EMPLOYMENT ACTIONS**

**WHEREAS**, the Superintendent has submitted to the Board of Education of Lyons School District 103 a list of employment actions; and

**WHEREAS**, the Board of Education has reviewed the proposed employment actions for the month, as set forth in **Exhibit A** attached hereto,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of Lyons School District 103, County of Cook, State of Illinois, as follows:

1. The Board hereby approves the employment actions set forth in **Exhibit A**, as submitted by the Superintendent.
2. The Superintendent is authorized and directed to take all necessary actions to implement the approved employment actions in accordance with applicable laws, board policies, and employment contracts.

**ADOPTED** this 18<sup>th</sup> day of November, 2025, by the following roll call vote:

<b>BOARD MEMBER</b>	<b>AYES</b>	<b>NAYES</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Jorge Torres, President				
Winifred Rodriguez, Vice President				
Sara Andreas, Secretary				
Slagiana Aleksikj				
Nancy Miller				
Mario Ramirez				
Olivia Quintero				

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

**EXHIBIT A**

**EMPLOYMENT ACTIONS  
Lyons School District 103 Board of Education  
November 18, 2025**

**APPROVAL OF SUPPORT STAFF EMPLOYMENT**

<b>NAME</b>	<b>SCHOOL</b>	<b>POSITION</b>	<b>START DATE</b>	<b>WAGES</b>
Agustin Padilla	Costello	Boys Basketball Coach	ASAP	\$1,625.00
Denise Molina	Edison	Cheerleading Coach	ASAP	\$1,625.00
Phyllis Barber	Edison/Robinson	Long-Term Sub Nurse	11/05/2025-05/29/2026	\$348.08/daily rate

**APPROVAL OF RESIGNATIONS**

<b>NAME</b>	<b>SCHOOL</b>	<b>POSITION</b>	<b>DATE</b>
Nicole Aiello	Home	PM Custodian	11/07/2025
Brenda Lopez	Edison	School Nurse	11/05/2025

Dated: November 18, 2025

**Community Relations**

**Exhibit - Application and Procedures for Use of School Facilities**

**To be submitted to the Superintendent.**

**This application must be approved before a non-school related group is allowed to use school facilities.** School organizations, school-sponsored programs, and organizations whose primary purpose is to provide financial assistance to the school are all considered, for the purpose of this application, to be school-related. Use of school facilities for school purposes has precedence over all other uses.

<b>Organization name</b>	<b>Requested school facility</b>
<b>Supervisor from organization</b> <i>(must be 21 years of age or older)</i>	<b>Phone/email address</b>
<b>Program/activity</b>	<b>Date(s) and start/end time(s)</b>
<b>Equipment needed</b>	<b>Materials to be brought into facility</b>
<b>Room arrangement, including decorations</b>	<b>Food service required</b>

**1. All non-school related groups must supply adequate supervision to ensure proper care and use of school facilities.**

- The non-school related group is responsible to the Board for the use and care of the school facility. All adult supervisors must have cell phones with them at all times.
- Sufficient, competent adult supervision must be provided and the adult supervisor must ensure that no minor is left alone after the activity.
- Only the cafeteria, auditorium, gymnasium, and athletic field, along with needed hallways and parking areas, are available for community use. Entering any room or area not in use by the group is prohibited. The adult supervisor will vacate the facility at the scheduled end time. Use of the school facility is not permitted past the agreed end time.
- No furniture or equipment may be moved without prior approval from the Building Principal.
- Signs, displays, or materials may not be attached, nailed, or otherwise affixed to walls.

\_\_\_\_\_ *Initial here if this is agreeable*

**2. All non-school related groups must agree to:**

- Indemnify and hold harmless the Board and its agents and employees for and from any and all loss including attorneys' fees, damages, expense, and liability arising out of its use of school property.
- Pay any damages to school facilities, furniture, or equipment arising out of its use of school property whether such damage was accidental or deliberate. The cost of damages will be based on the repair or replacement cost, the choice of which is at the Board's discretion.
- Supply proof of insurance naming *[insert name of the District]* as an additional insured and verifying that the group maintains adequate insurance coverage against personal injury and/or property loss:

\_\_\_\_\_ Insurance provider name and contact number  
\_\_\_\_\_ *Initial here if this is agreeable*

**3. All non-school related groups must pay the following fees:**

Rental charge (unless waived by Board policy): \_\_\_\_\_

Meal and beverage service (cost as determined by the cafeteria supervisor): \_\_\_\_\_

\_\_\_\_\_ *Initial here if this is agreeable*

**4. Payment Method:**     Check             Money Order             Credit Card

If payment is by check, please make check payable to: \_\_\_\_\_ *[insert name of District]*

If payment by credit card, please indicate the following:     Visa     Master Card     Am Ex

Expiration date: \_\_\_\_\_ Credit Card No.: \_\_\_\_\_ CVV: \_\_\_\_\_ Today's date: \_\_\_\_\_

Authorized amount: \_\_\_\_\_ Authorized signature: \_\_\_\_\_

**5. All non-school related groups must agree to use appropriate emergency procedures including calling 9-1-1 for medical emergencies and whenever an Automatic External Defibrillator (AED) is used.**

\_\_\_\_\_ *Initial here if this is agreeable*

**6. All non-school related groups must agree to follow the District's Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED, 4:170-AP6.**

**Important:** The District will not supervise the activity nor will it supply trained AED users to act as emergency responders at any time, including during staffed business hours.

Activity being proposed is not in a physical fitness facility.

\_\_\_\_\_ *Initial here if this is agreeable*

Copy of the District's *Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED* has been provided. 77 Ill.Admin.Code §§527.400(a) and 527.800(c). **Important:** State law encourages all non-District coaches, instructors, judges, referees, or other similarly situated non-District anticipated rescuers who use the physical fitness facility in conjunction with the supervision of physical fitness activities to complete a course of instruction that would qualify them as a trained AED user under Ill. law. 410 ILCS 4/10; 77 Ill.Admin.Code §527.100.

\_\_\_\_\_ *Initial here that a copy of the Plan was received and that the Applicant has read and understands the above note.*

**7. If the request involves a physical fitness facility, the non-school related group must:**

- Designate at least one adult supervisor who agrees to be an emergency responder. All emergency responders are encouraged to be trained in CPR and trained AED users.
- Give a copy of the District's plan for responding to medical emergencies to each designated emergency responder.
- Require that 9-1-1 be called for medical emergencies and whenever an AED is used.
- Ensure that each designated emergency responder knows the location of first aid equipment and any AED.
- Ensure that only trained AED users operate an AED, unless the circumstances do not allow time for a trained AED user to arrive.
- Arrange for at least one emergency responder to have a tour of the facility before the activity.
- Ensure that if an AED is used, the Superintendent is informed and all appropriate forms are completed.

\_\_\_\_\_ *Initial here if this is agreeable*

**I certify that I am authorized to act for the above-named organization. I understand that: (1) the granting of this request does not constitute recognition of my organization as a school-related group or activity, and (2) my organization may not represent itself or any of its activities as school-related.**

**I agree to: (1) abide by the conditions stated in this application, and (2) adhere to all Board policies and administrative procedures applicable to this use of the school's facility.**

_____ Applicant name <i>(please print)</i>	_____ Telephone number
_____ Address	_____ Email address
_____ Applicant signature	_____ Date

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The Superintendent or designee will base his or her decision on the information being provided in this application as well as other criteria deemed important. *(Note to Superintendent or designee: After approving or denying this application, return a copy of it to the person making the request, keep the original in the central office, and send a copy to the appropriate Building Principal.)*

**Approved**                       **Denied**

_____ Superintendent or designee	_____ Date
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**Exhibit: Rental Rates****Usage Categories**

For the purpose of scheduling and charging rental, organizations requesting use of school facilities shall be assigned to one of the following categories:

**Category 1** – Organizations conducting functions to support District-sponsored activities (i.e., PTA, PTO, PTSA.)

**Category 2** – Government (i.e., Police Department, Cook County or Federal Officials) or educational units (i.e., Morton College) serving the District’s community which offer an equitable exchange of services and/or facilities.

**Category 3a** – Non-profit, social, civic, religious or educational organizations solely serving District students. (i.e. Boy Scouts and Girl Scouts of America troops and Little League)

**Category 3b** – Non-profit, social, civic, religious or educational organizations primarily serving District residents.

**Category 3c** – Any Non-profit, social, civic, religious or educational organizations not primarily serving District residents.

**Category 4** – Any organization not included in Categories 1, 2, or 3.

Activities sponsored by the District shall have priority over the activities of any other organization. Confirmation of community use of facilities shall be withheld until such time as the school activity calendars are complete. However, once use of a facility by a community organization is confirmed, the District will not thereafter terminate or modify such use in favor of a District-sponsored activity without good cause.

**Facility Charges**

**Category 1** – No charge. Parent-teacher associations requiring use of District facilities in excess of 2 weekend days will be charged at the **Category 3(b)** rates according to the pricing schedule below (plus Personnel Charges below).

**Category 2, 3a** – No charge. Exception: If in the judgment of school personnel, staff not normally on duty are needed for supervision and/or cleanup, the cost will be passed on to the user.

**Category 3b** – See pricing schedule below.

**Category 3c, 4** – See pricing schedule below.

**Pricing Schedule**

	<b>Category 1</b>	<b>Category 2</b>	<b>Category 3a</b>	<b>Category 3b</b>	<b>Category 3c, 4</b>
Classroom	\$0/hr	\$0/hr	\$0/hr	\$20/hr	\$60/hr
Auditorium, gymnasium	\$0/hr	\$0/hr	\$0/hr	\$30/hr	\$90/hr
Playground, practice fields, baseball diamond	\$0/hr	\$0/hr	\$0/hr	\$20/hr	\$60/hr

**Personnel Charges**

The above fees do not include any personnel charges. Personnel needed beyond the normal workday to setup, clean, and/or breakdown the facility will be determined by the building principal and charges will be made accordingly. These charges will be based on the cost to perform these duties by District personnel and applied to all Usage Categories.

**Personnel Charges for the 2025-26 School Year are as follows:**

\$32.83/hr                      Regular Working Hours

\$49.25/hr                      Overtime

\$65.66/hr                      Sunday/Holiday

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:120 Board Member Development**

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

#### **Mandatory Board Member Training**

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, fiduciary responsibilities, and trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. **This dismissal process is available after the District's PERA implementation date.** [PRESSPlus1](#)

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

#### **Professional Development; Adverse Consequences of School Exclusion; Student Behavior**

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

#### **Board Self-Evaluation**

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

## New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

## Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#), Open Meetings Act.

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

Adopted: February 20, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:150 Committees**

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

#### Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

#### Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Parent-Teacher Advisory Committee. This committee assists in the development of student discipline policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal and civil [PRESSPlus1](#) offenses committed by students, student behavior, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
3. Behavioral Interventions Committee. This committee, coordinated by the Executive Director of the Special Education Cooperative, develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*. Committee reports and recommendations are made to the Board upon its request.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: February 20, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430. **Issue 120, October 2025**

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

## **2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited**

**NEW**

Discrimination and harassment on the basis of race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

### Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

### Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidents [see PRESSPlus1](#) of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

## Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

## Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

## Policy Posting and Distribution

This policy shall be posted on the District's website. The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website and including an age-appropriate summary of the policy in the student handbook(s).

## Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

## Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

105 ILCS 5/22-95 ~~(final citation pending)~~.

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: June 25, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:10 Fiscal and Business Management**

The Superintendent is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it by ~~before~~ [PRESSPlus1](#) December 1 as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Networks*.

#### Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board, during a regular Board meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

#### Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

#### Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

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The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the

meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

### Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

### Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) *et seq.*, Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

(Access to Electronic Networks)

Adopted: February 20, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-17, amended by P.A. 104-261, eff. 1-1-26. No later than December 1 each year, a school board must make its statement of affairs available to the public by posting it on the district's website and publishing it in a newspaper of general circulation. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 120, October 2025**

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:30 Revenue and Investments**

##### Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

##### Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

##### Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

##### Authorized Investments

The Chief Investment Officer may invest District funds in any investment as authorized in [30 ILCS 235/2](#), and Acts amendatory thereto.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, [30](#)

### Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District shall consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the CRA;
2. For financial institutions subject to the Ill. Community Reinvestment Act (ICRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ICRA.[PRESSPlus1](#)
3. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
4. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
5. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
6. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA. The District may not deposit public funds in a financial institution subject to the ICRA unless either: (1) the institution has a current rating of satisfactory under the ICRA at the time of deposit; or (2) the Ill. Dept. of Financial and Professional Regulation has not yet completed its initial examination of the institution under the ICRA. The District may not withdraw public funds from a financial institution prior to the date of maturity solely on the basis of a less than satisfactory rating under the ICRA. When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA and the ICRA.

### Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be

collateralized in accordance with the Public Funds Investment Act, [30 ILCS 235/](#). The Superintendent or designee shall keep the Board informed of collateral agreements.

#### Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

#### Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

#### Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or
3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

#### LEGAL REF.:

[30 ILCS 235/](#), Public Funds Investment Act.

[30 ILCS 238/](#), Ill. Sustainable Investing Act.

[105 ILCS 5/8-7](#), [5/10-22.44](#), [5/17-1](#), and [5/17-11](#).

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: December 17, 2024

PRESSPlus 1. Updated in response to the Public Funds Investment Act, 30 ILCS 235/8, amended by P.A. 104-92, eff. 1-1-26. **Issue 120, October 2025**

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

##### Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit ~~an original and~~ one copy of the audit to the appropriate Intermediate Service Center Executive Director. The Superintendent shall also ensure the District's auditing firm files the District's audit with ISBE annually on or before October 15. [PRESSPlus1](#)

##### Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report (AFR) on a timely basis using the form adopted by ~~the~~ ISBE. The Superintendent shall review and discuss the ~~Annual Financial Report~~ AFR with the Board before it is submitted, and submit one copy of the AFR to the appropriate Intermediate Service Center Executive Director annually on or before October 15. The Superintendent shall also ensure the District's auditing firm files the District's AFR with ISBE annually on or before October 15. [PRESSPlus2](#)

##### Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

##### Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$10,000 and have an estimated useful life greater than one year.

##### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$3,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

### Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.

8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

30 ILCS 708/, Grant Accountability and Transparency Act, ~~implemented by~~ 44 Ill.Admin.Code 7000 *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#) and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: June 24, 2025

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### **PRESSPlus Comments**

PRESSPlus 1. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 2. Optional. Inclusion of this sentence supports the auditor's compliance with its filing requirement under 105 ILCS 5/3-7, amended by P.A. 104-261, eff. 1-1-26. **Issue 120, October 2025**

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:140 Waiver of Student Fees**

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

All school student fees and fines as defined by the Ill. State Board of Education (ISBE) are waived for students who meet the eligibility criteria for a fee waiver contained in this policy.

##### Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

##### Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act ([42 U.S.C. §11434a](#)).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

##### Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

##### Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

[42 U.S.C. §11434a](#), McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, ~~and 5/27-24.2815~~, ~~and 5/28-19.2~~. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.245](#) [*may contain unenforceable provisions*].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

Adopted: January 24, 2023

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### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:190 Targeted School Violence Prevention**

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

#### LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/22-1107-23.7. [PRESSPlus1](#)

[105 ILCS 128/](#), School Safety Drill Act.

[745 ILCS 10/](#), Local Governmental and Governmental Employees Tort Immunity Act.

[29 Ill.Admin.Code Part 1500.](#)

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child

Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: June 25, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

# Document Status: Draft Update

## General Personnel

### 5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence, [PRESSPlus1](#) genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

**Nondiscrimination Coordinator  
(Employee-Related)**

**Nondiscrimination Coordinator  
(Student-Related):**

Stephanie Keenan  
5:10

Kim West

Stephanie Koenig  
(708) 783-4100 x 1006  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

**Title IX Coordinator (Primary):**

Stephanie Koenig **(Employee-Related)**

(708) 783-4100 x 1006  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

**Complaint Manager (Employee-Related)**

Stephanie Koenig  
(708) 783-4100 x 1006  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

Kim West  
(708) 783-4100 x 1005  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

**Title IX Coordinator (Secondary):**

Kim West **(Student-Related)**

(708) 783-4100 x 1005  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

**Complaint Manager (Student-Related)**

Kim West  
(708) 783-4100 x 1005  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
Lyons, IL 60534

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[III. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

820 ILCS 180/30 [and 180/33](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year),

5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: June 24, 2025

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/33, added by P.A. 104-171, eff. 1-1-26. **Issue 120, October 2025**

# Document Status: Draft Update

## General Personnel

### 5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material ~~pornography~~ PRESSPlus1 on electronic and information technology equipment, as defined in 325 ILCS 5/4.5(a), shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at [report.cybertip.org/](http://report.cybertip.org/) or [www.missingkids.org](http://www.missingkids.org). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.

3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

### Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

### Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCR or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the appropriate Intermediate Service Center Executive Director in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

### Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCR, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCR's requirements concerning the reporting of child abuse.

[5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and [Law Enforcement Requests](#) ~~Police Interviews~~)

Adopted: December 17, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 325 ILCS 5/4.5, amended by P.A. 104-245, eff. 1-1-26. **Issue 120, October 2025**

## Document Status: Draft Update

### General Personnel

#### 5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

#### Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

#### In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
  - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
  - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
  - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.

2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to

everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in [105 ILCS 5/3-11](#).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
  - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS [110/3.105/27-240](#) [PRESSPlus1](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
  - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
  - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
  - a. Teacher-student conduct;
  - b. School employee-student conduct; and
  - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-[11523.4](#) [PRESSPlus2](#) (violence prevention and conflict resolution education).

### Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of [105 ILCS 5/10-22.6](#) and [5/10-20.14](#), the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in [105 ILCS 5/3-11\(b\)](#), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
4. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
5. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
6. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
7. For all District staff, annual sexual harassment prevention training.
8. Title IX requirements for training in accordance with [34 C.F.R. Part 106](#) (see Board policy 2:265, *Title IX Grievance Procedure*).
9. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
10. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
11. Training in accordance with [105 ILCS 5/26A](#) for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of [105 ILCS 5/26A](#) (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

#### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#), [5/22-115](#), [5/24-5](#), and [5/26A](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20, 226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: June 24, 2025

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-240, added by P.A. 104-391, replacing the citation to 105 ILCS 110/3.10, repealed by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-115, renumbered by P.A. 104-391. **Issue 120, October 2025**

# Document Status: Draft Update

## Professional Personnel

### 5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
  - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
  - b. Provide the District Office with a complete official transcript of credits earned in institutions of higher education.
  - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with an official transcript of any credits earned since the date the last transcript was filed.
  - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), [5/21B-120](#), [PRESSPlus1](#) and [5/24-23](#).

[23 Ill.Admin.Code §1.610 et seq.](#), [§1.705 et seq.](#), and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

Adopted: February 20, 2024

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### PRESSPlus Comments

establishing a short-term approval credential for teachers in accordance with rules developed by ISBE. **Issue 120, October 2025**

# Document Status: Draft Update

## Professional Personnel

### 5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day, Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

**Please refer to the applicable collective bargaining agreement(s).**

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

Nursing Mothers

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breastmilk<sup>PRESSPlus1</sup> according to provisions in State and federal law.

LEGAL REF.:

[29 U.S.C. §218\(d\)](#), [Pub. L. 117-328](#), Pump for Nursing Mothers Act.

[42 U.S.C. §2000gg](#) *et seq.*, [Pub. L. 117-328](#), Pregnant Workers Fairness Act.

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22-96](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: September 24, 2024

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

# *Document Status: Draft Update*

## Professional Personnel

### **5:220 Substitute Teachers**

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the appropriate Intermediate Service Center Executive Director has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

### Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

### Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Intermediate Service Center (ISC) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ISC for a 30-calendar-day extension and the extension is granted by the ISC.

Internal Substitution

**Please refer to the applicable collective bargaining agreement(s).**

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[105 ILCS 128/22, School Safety Drill Act.](#) [PRESSPlus1](#)

[40 ILCS 5/16-118](#), Ill. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: February 20, 2024

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**PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to P.A. 104-198, eff. 1-1-26, requiring districts to provide all substitute personnel with: (1) training on school evacuation drills and law enforcement lockdown drills, and (2) support that includes, at a minimum, the information packet given to employees with district-approved materials outlining evacuation and lockdown procedures. Maps indicating all school exits must also be prominently displayed in every classroom. **Issue 120, October 2025**

# Document Status: Draft Update

## Educational Support Personnel

### 5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

#### Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Ill. State Board of Education (ISBE).

Paraprofessionals and teacher aides are noncertificated personnel with supervised instructional duties; the terms are synonymous. Service as a paraprofessional or teacher aide requires a *statement of approval* issued by the Illinois State Board of Education (ISBE), unless the individual holds any certificate indicative of completion of at least a bachelor's degree or a provisional vocational certificate, is completing an approved clinical experience, and/or is student teaching.

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

#### Nonlicensed Personnel Working with Students and Performing Non-Instructional Duties

Nonlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a nonlicensed person from serving as a guest lecturer or resource person under a ~~certificated~~licensed [PRESSPlus1](#) teacher's direction and with the administration's approval.

#### Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is

knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

### Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder who is a service member [PRESSPlus2](#) has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

Adopted: January 24, 2023

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### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. *Service member* means a member of the Armed Services or reserve forces of the United States or a member of the Ill. National Guard. 625 ILCS 5/6-106.1(j). **Issue 120, October 2025**

# Document Status: Draft Update

## Educational Support Personnel

### 5:300 Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

#### Breaks

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday. The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breastmilk [PRESSPlus1](#) according to State and federal law.

#### LEGAL REF.:

[29 U.S.C. §§207](#) and [218d](#), Fair Labor Standards Act.

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

Adopted: June 25, 2024

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26. **Issue 120, October 2025**

# Document Status: Draft Update

## INSTRUCTION

### 6:20 School Year Calendar and Day

#### School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

#### Commemorative Holidays

The teachers and students shall ~~may~~ <sup>PRESSPlus1</sup> devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

#### School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

#### LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.46, 5/10-20.56, ~~5/10-20.46~~, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-~~5103~~, ~~5/27-18~~, ~~5/27-19~~, ~~5/27-20~~ and 5/27-~~1025~~ <sup>20.1</sup>, and ~~5/27-20.2~~.

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

*Metzl v. Leininger*, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

Adopted: January 24, 2023

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe and moving the last Friday in April (Arbor and Bird Day), October 9 (Leif Erikson Day), and the day immediately after Thanksgiving (Native American Heritage

Day) to commemorative holidays. In addition, 105 ILCS 5/27-20 and 105 ILCS 5/27-20.2, both repealed by P.A. 104-391, removed American Indian Day and Just Say No Day, respectively, from the list of commemorative holidays. **Issue 120, October 2025**

# Document Status: Draft Update

## INSTRUCTION

### 6:40 Curriculum Development

#### Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

#### Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

#### Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. At least every two years, PRESSPlus1 The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, (2) it is substantially related to the achievement of the important objective for the class or activity, and (3) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

#### Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments,

student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

#### Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

#### LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, ~~implemented by~~ 34 C.F.R. Part 106.

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: September 24, 2024

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#### **PRESSPlus Comments**

PRESSPlus 1. Districts are required to evaluate single-sex classes and extracurricular activities at least every two years. 34 C.F.R. §106.34(b)(4)(ii). See also an FAQ from the U.S. Dept. of Education's Office of Civil Rights at: [www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf](http://www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf). Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single-sex classes. This subhead may be removed if a district will not offer single-gender classes or activities. **Issue 120, October 2025**

# Document Status: Draft Update

## INSTRUCTION

### 6:40 Curriculum Development

#### Adoption

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

#### Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

#### Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. At least every two years, PRESSPlus1 The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, (2) it is substantially related to the achievement of the important objective for the class or activity, and (3) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

#### Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments,

student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

### Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

#### LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, ~~implemented by~~ 34 C.F.R. Part 106.

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: September 24, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Districts are required to evaluate single-sex classes and extracurricular activities at least every two years. 34 C.F.R. §106.34(b)(4)(ii). See also an FAQ from the U.S. Dept. of Education's Office of Civil Rights at: [www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf](http://www.ed.gov/sites/ed/files/about/offices/list/ocr/docs/faqs-title-ix-single-sex-201412.pdf). Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single-sex classes. This subhead may be removed if a district will not offer single-gender classes or activities. **Issue 120, October 2025**

# Document Status: Draft Update

## INSTRUCTION

### 6:130 Program for the Gifted

The Superintendent or designee shall implement an education program for gifted and talented learners that will challenge and motivate academically advanced learners and engage them in appropriately differentiated learning experiences to develop their unique abilities. This program will be responsive to student needs and within the budget parameters as set by the Board. ~~If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education the Superintendent or designee shall inform the Board concerning the feasibility and advisability of developing a “plan for gifted education” that would qualify for State funding.~~ [PRESSPlus1](#)

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student’s identification as gifted or talented learner.

The Board of Education will monitor this program’s performance by meeting periodically with the Superintendent or designee to determine and/or review the indicators and data that evidence whether the educational program for gifted and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.

LEGAL REF.:

[105 ILCS 5/14A.](#)

~~23 Ill.Admin.Code Part 227.~~

CROSS REF.: 6:135 (Accelerated Placement Program)

Adopted: February 20, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/14A, amended by P.A. 104-129, eff. 1-1-26, removing references to State funding for gifted programs and related requirements. **Issue 120, October 2025**

# Document Status: Draft Update

## INSTRUCTION

### 6:160 English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English language proficiency.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation, (6) specific exit requirements of the program, (7) how the program will meet their child's individualized education program, if applicable, and (8) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

#### Parent/Guardian Involvement [PRESSPlus1](#)

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

#### LEGAL REF.:

[20 U.S.C. §§6312, 6314, 6315](#), and [6318](#).

[20 U.S.C. §6801](#) *et seq.*

[34 C.F.R. Part 200](#).

[105 ILCS 5/14C-1](#) *et seq.*

[23 Ill.Admin.Code Part 228.](#)

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

Adopted: October 26, 2021

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## **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

## Document Status: Draft Update

### INSTRUCTION

#### **6:260 Complaints About Curriculum, Instructional Materials, and Programs**

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Parents/guardians, employees, and community members with other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

[Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#), [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

Adopted: January 24, 2023

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to [Mahmoud v. Taylor, 145 S.Ct. 2332 \(2025\)](#). holding that classroom instruction will likely burden parents' free exercise rights if it requires their children to submit to instruction "that poses 'a very real threat of undermining' the religious beliefs and practices that the parents wish to instill." Unless otherwise required by law, it is unclear from Mahmoud whether a district would ever need to give advance notice to all parents/guardians of the use of certain curriculum or instructional materials that could trigger religious objections. Doing so could present discrimination concerns. Given the many unsettled legal issues in this area and the fact-dependent nature of the analysis involved, boards should consult with the board attorney regarding any curriculum objections. **Issue 120, October 2025**

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:315 High School Credit for Students in Grade 7 or 8**

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-615~~22.10~~. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.460](#).

**CROSS REF.: 6:135 (Accelerated Placement Program)**

DATED : March 23, 2021

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 120, October 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:10 Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

#### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the appropriate Intermediate Service Center (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

#### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Plyler v. Doe, 457 U.S. 202 \(1982\)](#), [PRESSPlus1](#) 144

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, 5/22-105, 5/26A, and 5/27-1.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Law Enforcement Requests), 7:160 (Student Appearance), 7:165 (School Uniforms), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: June 24, 2025

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-105(c)(1-3), added by P.A. 104-288, eff. 1-1-26, codifying Plyler v. Doe, 457 U.S. 202 (1982), prohibiting districts from taking any action that would deny a child free public education based on the child's or their parent's/guardian's actual or perceived citizenship or immigration status, and requiring districts to establish a policy and procedures regarding agency and law enforcement requests, to ensure this right is preserved. See policy 7:150, *Agency and Law Enforcement Requests*, and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).  
**Issue 120, October 2025**

# *Document Status: Draft Update*

## STUDENTS

### **7:70 Attendance and Truancy**

#### Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 8 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

#### Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 8 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant

minors as defined in [105 ILCS 5/26-2a](#).

6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, and information about available community services relevant to such students' needs. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
  - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
  - b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to all school personnel, Board members, and school resource officers on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Intermediate Service Center, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Intermediate Service Center, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. [An approval process for students to attend activities allowed under 105 ILCS 5/10-19.05\(k\), including provisions for making up missed coursework that do not penalize students.](#) [PRESSPlus1](#)

### Updating

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

### LEGAL REF.:

105 ILCS [5/10-19.05\(k\)](#), [5/22-92](#), and [5/26-1](#) through [5/26-3](#), [5/26-5](#) through [5/26-16](#), [5/26-18](#), and [5/26A](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), <sup>147</sup>6:110 (Programs for Students At Risk of

Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records)

Adopted: June 24, 2025

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-19.05(k), amended by P.A. 104-250, eff. 1-1-26, requiring an approval process for students to attend allowable activities by the beginning of the 2026-2027 school year. Allowable activities are: (1) instruction in a college course where the student is dually enrolled for both high school and college credit, (2) participation in a Supervised Career Development Experience in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, (3) participation in any work-based learning experience in which student participation and learning outcomes are approved by an educator who holds an Educator License with Stipulations with a career and technical educator endorsement and a work-based learning designation, (4) participation in a youth apprenticeship in which student participation and learning outcomes are approved by an educator licensed under 105 ILCS 5/21B for assessment of competencies, and (5) participation in a blended learning program approved by the district in which course content, student evaluation, and instructional methods are supervised by an educator licensed under 105 ILCS 5/21B. **Issue 120, October 2025**

# Document Status: Draft Update

## STUDENTS

### 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/22-110~~27-23.7~~ [PRESSPlus1](#)

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. Artificial intelligence includes generative artificial intelligence.

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, posting or distributing sexually explicit images, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*. [PRESSPlus2](#)

*Digital replica* means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

*Unauthorized digital replica* means the use of a digital replica of an individual without the consent of the depicted individual.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

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1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District’s bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

**Nondiscrimination Coordinator  
(Employee-Related)**

Stephanie Koenig  
  
(708) 783-4100 x 1006  
  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

**Title IX Coordinator (Primary):**

Stephanie Koenig (**Employee-Related**)  
  
(708) 783-4100 x 1006  
  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

**Complaint Manager (Employee-Related)**

Stephanie Koenig  
  
(708) 783-4100 x 1006  
  
[koenig@lyons103.org](mailto:koenig@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

**Nondiscrimination Coordinator  
(Student-Related):**

Kim West  
  
(708) 783-4100 x 1005  
  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

**Title IX Coordinator (Secondary):**

Kim West (**Student-Related**)  
  
(708) 783-4100 x 1005  
  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

**Complaint Manager (Student-Related)**

Kim West  
  
(708) 783-4100 x 1005  
  
[westk@lyons103.org](mailto:westk@lyons103.org)

4100 Joliet Avenue,  
  
Lyons, IL 60534

parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
- a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date specifying the date of adoption (indicated by month, date, and year) [PRESSPlus3](#) included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
  - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
  - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a

legitimate business use.

- g. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- j. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), [5/22-110](#), and [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

Adopted: June 24, 2025

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## PRESSPlus Comments

PRESSPlus 1. All definitions are directly from 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391, or any other statutes it incorporates by reference. **Issue 120, October 2025**

PRESSPlus 2. This sentence is required beginning with the 2026-27 school year. 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 3. Including the month, date, and year that an updated policy was adopted is required by 23 Ill. Admin.Code §1.295(c)(2). **Issue 120, October 2025**

# Document Status: Draft Update

## STUDENTS

### 7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions*, as defined in State law.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a

staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student

who has been expelled may also be restricted from being on school grounds and at school activities.

13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by [105 ILCS 5/10-20.33](#).

#### Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), Ill. State Board of Education (ISBE) rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

#### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on ~~or around~~ school grounds, becomes aware of any person in possession of a firearm on school grounds, or becomes aware of any threat of gun violence on school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. If the report of (1), above, pertains to a threat of firearm violence made by a student, the Building Principal or designee shall attempt to notify the student's parent/guardian as soon as possible and shall further attempt to contact the parent/guardian to ensure that the student does not have access to a firearm. [PRESSPlus1](#) In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to ISBE through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by [105 ILCS 5/10-20.33](#). Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

### Student Handbook

rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2004.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/22-100](#), [5/22-110](#), [5/24-24](#), [5/26-12](#), [5/27-240](#)~~27-23.7~~, and 5/31-3.

~~105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.~~

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and [Law Enforcement Requests](#)~~Police Interviews~~), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: June 24, 2025

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-27.1A(b), amended by P.A. 104-174. **Issue 120, October 2025**

# Document Status: Draft Update

## STUDENTS

### 7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

#### Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
  - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements ~~105 ILCS 5/2-3.139 and 105 ILCS 5/27-215 7~~ (requiring education for students on mental health and illness ~~to develop a sound mind and a healthy body~~). [PRESSPlus1](#)
  - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
  - a. The training required by [105 ILCS 5/10-22.39](#) for all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
  - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
  - a. 6:65, *Student Social and Emotional Development*,<sup>163</sup> implementing the goals and

benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);

- b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
  - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
  - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
  - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
  - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
  - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
  - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
  5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
  6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

### Illinois Suicide Prevention Alliance

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Alliance, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Alliance into the District's Suicide Prevention and Depression Awareness Program.

### Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

### Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student and staff [PRESSPlus2](#) identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

## Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

### LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, ~~105 ILCS 5/2-3.139~~, 5/3-14.8, ~~5/10-20.76~~, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 *et seq.*, 5/14-7.02, ~~and 5/14-7.02b~~, ~~and 5/27-2157~~.

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Adopted: February 20, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-215, added by P.A. 104-391. **Issue 120, October 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-20.81, amended by P.A. 104-264, eff. 1-1-26, requiring districts to insert the same contact information for suicide prevention helplines required for student ID cards on employee ID cards for employees serving any of grades 6 through 12. **Issue 120, October 2025**

# Document Status: Draft Update

## STUDENTS

### 7:310 Restrictions on Publications; Elementary Schools

#### School-Sponsored Publications and Websites

School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

#### Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or ~~166~~ citation to such sources as long as the material to be distributed or accessed is primarily prepared by students.

Accessing or distributing “on-campus” includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

#### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

#### Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

#### LEGAL REF.:

105 ILCS 5/22-1107-23.7. [PRESSPlus1](#)

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: June 24, 2025

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

# Document Status: Draft Update

## STUDENTS

### 7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement professionals ~~officers~~ [PRESSPlus1](#) working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement professionals ~~officials~~, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

#### Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique

behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18<sup>th</sup> birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

#### LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act; [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), [5/14-1.01](#) *et seq.*, and [5/26A-30](#).

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

[Chicago Tribune Co. v. Chicago Bd. of Ed.](#), 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: June 24, 2025

PRESSPlus 1. Revised in #2 and #4 to match the text of the Illinois School Student Records Act (ISSRA). **Issue 120, October 2025**

## *Document Status: Draft Update*

### COMMUNITY RELATIONS

#### **8:30 Visitors to and Conduct on School Property**

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the main office and receive permission to remain on school property. All visitors must have valid identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he, or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.

11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

### Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed certified [PRESSPlus1](#) employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

### Exclusive Bargaining Representative Agent

**Please refer to the applicable collective bargaining agreement(s).**

**For employees whose collective bargaining agreement does not address this subject:**

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

### Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

## Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

### LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2001.

[Nuding v. Cerro Gordo Community Unit School Dist.](#), 313 Ill. App.3d 344 (4th Dist. 2000).

[105 ILCS 5/10-20.5](#), [10-20.5b](#), [5/10-22.10](#), [5/22-33](#), [5/22-110](#), and [5/24-25](#), and [5/27-23.7\(a\)](#). [PRESSPlus2](#)

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[720 ILCS 5/11-9.3](#), [5/21-1](#), [5/21-1.2](#), [5/21-3](#), [5/21-5](#), [5/21-5.5](#), [5/21-9](#), and [5/21-11](#).

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: February 20, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

# Document Status: Draft Update - Rewritten

## STUDENTS

### 7:150 Agency and Law Enforcement Requests

*Title has been updated. Original Title: Agency and Police Interviews*

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board policy 7:10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement authority requests occur at school. [PRESSPlus1](#)

#### Federal and State Law Requirements Regarding Citizenship and Immigration Status in Schools [PRESSPlus2](#)

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent(s)/guardian(s) from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge of the student's or associated person's actual citizenship or immigration status, subject to the requirements in 105 ILCS 5/22-105(c)(3). [PRESSPlus3](#)
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

State law does not prohibit or restrict the District from sending or receiving information about the citizenship or immigration status of an individual to or from the U.S. Dept. of Homeland Security or any other governmental entity under 8 U.S.C. §§1373 and 1644.

#### Responding to Agency and Law Enforcement Requests [PRESSPlus4](#)

The Superintendent shall develop procedures to manage requests by government agencies or law enforcement authorities regarding students at school. Procedures will:

1. Recognize individual student rights and privacy.

2. Recognize the potential impact the release of information or an interview may have on an individual student.
3. Minimize potential disruption.
4. Foster a cooperative relationship with government agencies and law enforcement authorities.
5. Maintain discipline and recognize that school employees stand in the relationship of the parents/guardians to the students during the school day.
6. Comply with State law including, but not limited to, ensuring that before a law enforcement agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will: [PRESSPlus5](#)
  - a. Notify or attempt to notify the student's parent(s)/guardian(s) and document the time and manner in writing;
  - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
  - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer [PRESSPlus6](#) to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c) (4). [PRESSPlus7](#)

LEGAL REF.:

U.S. Constitution, Amend. IV.

8 U.S.C. §1373 and §1644.

Plyler v. Doe, 457 U.S. 202 (1982).

Ill. Constitution, Art. I, §6.

105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 et seq., Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2:160 (Board Attorney), 2:260 (Uniform Grievance Procedure), and 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

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**PRESSPlus Comments**

PRESSPlus 1. This policy is renamed and rewritten in response to 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, requiring districts to establish a policy by 7-1-26 regarding agency and law enforcement requests at school, and for continuous improvement. See the footnotes of this sample policy for more information, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).

By 7-1-26, districts are also required to develop procedures for reviewing and authorizing requests from *lawenforcement agents* attempting to enter a school or school facility. 105 ILCS 5/22-105(b), added by P.A. 104-288, eff. 1-1-26, defines *lawenforcement agent* as "an agent of federal, State, or local law enforcement authorized with the power to arrest or detain individuals or manage the custody of detained individuals for a law enforcement purpose, including civil immigration enforcement." *Law enforcement agent* does not include a school resource officer as defined in 105 ILCS 5/10-20.68. Id. See sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*. **Issue 120, October 2025**

PRESSPlus 2. Required by 105 ILCS 5/22-105(d), added by P.A. 104-288, eff. 1-1-26. **Issue 120, October 2025**

PRESSPlus 3. Districts must also still comply with federal and State laws, e.g., FERPA and the Ill. School Student Records Act, governing the disclosure of student records or information. **Consult the board attorney regarding legal requirements when requests are received from federal law enforcement agencies. Issue 120, October 2025**

PRESSPlus 4. With the exception of items #6 and #7, the listed standards for procedures are at the local school board's discretion and may be omitted. For procedures addressing #1-6, refer to the *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (ICSA *Guidelines*) at: [www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/](http://www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/) in consultation with the board attorney. For procedures addressing the items listed in #7, refer to sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), in consultation with the board attorney. Procedures covering item #7 are required by 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, and must be implemented by 7-1-26. **Issue 120, October 2025**

PRESSPlus 5. 105 ILCS 5/22-88. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview. See the *ICSA Guidelines* for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 120, October 2025**

PRESSPlus 6. A *trained lawenforcement officer* is someone who: (1) received training in youth investigations approved or certified by his/her law enforcement agency or under 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). 105 ILCS 5/22-88(b)(4). **Issue 120, October 2025**

PRESSPlus 7. 105 ILCS 5/22-105(c)(4), added by P.A. 104-288, eff. 1-1-26, requires a district to

develop procedures that: (1) designate authorized personnel at the school and the superintendent's office or school administrative office who may contact the board attorney, (2) require the designated authorized person and board attorney to work together to review requests from law enforcement agents to enter a school or school facility, including under judicial warrants, nonjudicial warrants, and subpoenas, (3) require the designated authorized personnel to monitor or accompany and to document all interactions with law enforcement agents while on the school's premises, and (4) require the designated authorized person to notify and seek consent from a student's parent/guardian, or from the student if the student is 18 years old or older or emancipated, if a law enforcement agent requests access to a student for immigration enforcement purposes, unless such access is in compliance with a judicial warrant or subpoena that restricts the disclosure of the information to the student's parent/guardian.

Regarding requirement #2 in the paragraph immediately above, ensure that the superintendent's authority to designate others to contact the board attorney aligns with policy 2:160, *Board Attorney*. The superintendent will need to work with the board attorney to create a list of administrators authorized to consult directly with the board attorney if any agency or law enforcement request is received. Factors to consider when drafting this list include: the type of request received, the type of agency or law enforcement unit making the request, whether or not a warrant is presented, and whether or not exigent circumstances are claimed. **Issue 120, October 2025**

# Document Status: Review and Monitoring

## INSTRUCTION

### 6:280 Grading and Promotion

The Superintendent shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill. State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted. [PRESSPlus1](#)

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/10-20.9a](#), [5/10-21.8](#), and [5/27-27](#).

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: August 25, 2020

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 120, October 2025**

**A RESOLUTION DETERMINING ESTIMATED TAXY LEVY FOR YEAR  
2025**

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**WHEREAS**, the Board of Education of Lyons School District 103 ("District") is a unit of local government operating pursuant to the Illinois School Code (the "School Code"); and

**WHEREAS**, the District is subject to the Illinois Truth in Taxation Law, 35 ILCS 200/18-55, *et seq.* (the "Truth in Taxation Law"), which law requires taxing districts to disclose by publication and to hold a public hearing on their intention to adopt an aggregate levy in an amount more than 105% of the amount of property taxes extended or estimated to be extended, plus any amount abated by the taxing district prior to such extension, upon the final aggregate levy of the preceding year; and

**WHEREAS**, the Truth in Taxation Law requires that not less than 20 days prior to the adoption of its aggregate levy, the corporate authority of each district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and

**WHEREAS**, the Board of Education of Lyons School District 103 examined the projected financial needs of the District for the 2026 calendar year; and

**WHEREAS**, based upon the examination referred to above, the Board of Education of Lyons School District have determined the estimated amount to be levied for the District.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of Lyons School District 103, Cook County, Illinois as follows:

**Section 1:** The findings set forth in the Preambles hereof are true and correct and are hereby incorporated by motion.

**Section 2:** The amount of money estimated to be levied for the Year 2025 is **\$26,532,186**, exclusive of levies for bond and interest and included estimated levies for specific purposes as attached hereto and incorporated herein as "**Exhibit A**".

**Section 3:** The amount of said Estimated Levy for said Tax Year is an amount **less** than 105% of the property taxes extended, or estimated to be extended, plus any amount abated by the taxing district prior to such extension, upon the final aggregate from the preceding year.

**Section 4:** That this Resolution shall be in full force and effect from and after its passage as provided by law.

Member \_\_\_\_\_ moved the adoption of the Resolution, and  
Member \_\_\_\_\_ seconded the motion.

Upon a roll call vote being taken, the members voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Jorge Torres, President, Board of Education

ATTEST:

\_\_\_\_\_  
Sara Andreas, Secretary, Board of Education

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF COOK )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Lyons School District 103, Cook County, Illinois, and that as such official I am the keeper of the records and files of the Board of Education.

I further certify that the foregoing constitutes a full, true and complete copy of resolution entitled:

**A RESOLUTION DETERMINING ESTIMATED TAXY LEVY  
FOR YEAR 2025**

As adopted by the Board of Education at its meeting held on the 18<sup>th</sup> day of November 2025.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

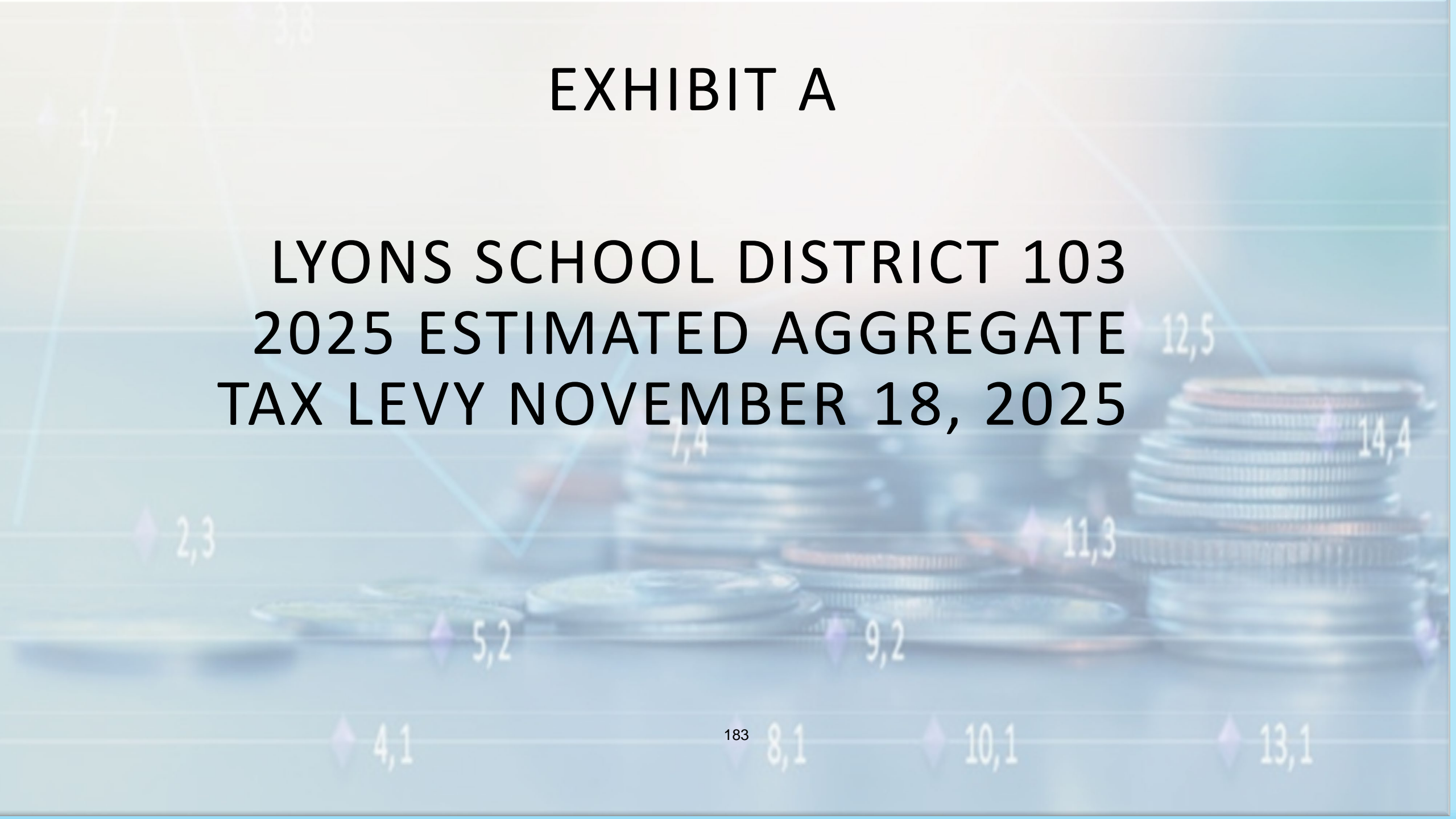
IN WITNESS WHEREOF, I hereunto affix my official signature, this 18<sup>th</sup> day of November 2025.

\_\_\_\_\_  
Secretary, Board of Education

A

# EXHIBIT A

## LYONS SCHOOL DISTRICT 103 2025 ESTIMATED AGGREGATE TAX LEVY NOVEMBER 18, 2025



# Illinois Property Tax

- Property tax limitation extension law (PTEL)
  - Enacted in Cook County in 1994
  - Regulates how Illinois property taxes are collected
- School funding is still based primarily on local property values. The more local property value, the less state funding

# Illinois Property Tax and Inflation

- Illinois Property Tax law allows for annual inflation increases in the levy.
  - Each year a District can levy the same amount as last year plus increase the levy by whatever inflation (CPI) rate is or a maximum of 5%. For this year we are proposing 2.9% (CPI) increase from existing taxpayers.
  - After the new tax rate is calculated for the year, any new property is then taxed for the first time, generating new revenue as well. The new property in our district will generate additional 0.74%.
  - We expect the new property will contribute 0.74% additional revenues over and above the revenue growth of 2.9%

A School District's Levy will change each year based on 3 variables:

1) CPI: Increases to keep pace with inflation  
For Levy 2025 CPI rate is 2.9%

2) Additional taxes of 0.74% from new Property Owners to fund education

3) Any changes to the district's annual debt schedule

**Anticipated Increase in Operating Funds  
Property Taxes is \$930,950**

FUND	LEVY 2025	LEVY 2024	DIFFERENCE IN DOLLARS	DIFFERENCE AS PERCENTAGE
EDUCATION	\$20,578,000.00	\$19,697,172.00	\$880,828.00	4.47%
O & M	\$2,900,000.00	\$2,952,032.00	-\$52,032.00	-1.76%
TRANSPORTATION	\$157,978.00	\$152,693.00	\$5,285.00	3.35%
IMRF & SOCIAL SECURITY	\$526,586.00	\$508,974.00	\$17,612.00	3.46%
WORKING CASH	\$184,302.00	\$178,137.00	\$6,165.00	3.35%
TORT	\$421,264.00	\$407,174.00	\$14,090.00	3.34%
LIFE SAFETY	\$26,331.00	\$25,450.00	\$881.00	3.34%
SPECIAL EDUCATION	\$1,737,725.00	\$1,679,604.00	\$58,121.00	3.46%
<b>TOTAL CAPPED FUNDS</b>	<b>\$ 26,532,186.00</b>	<b>\$ 25,601,236.00</b>	<b>\$ 930,950 .00</b>	<b>3.64%</b>

# **Tax Levy 2025 Calendar**

**November 2025, Prepare Tax Levy Estimate based on Prior Year Tax Extension times CPI rate increase plus estimated New Construction that is still unknown for 2025**

**November 18, 2025, Present Estimated 2025 Tax Levy to the School Board**

**December 16, 2025, Adoption of 2025 Tax Levy**

**December 30, 2025 Levy Submission Deadline**

## STUDENT TEACHER AFFILIATION AGREEMENT

This Agreement (the “Agreement”) is entered into by and between DePaul University, an Illinois not-for-profit corporation (“DePaul”) and Lyons School District No. 103(the “Facility”) (collectively the “Parties”).

### Recitals

A. This Agreement shall supersede and shall terminate any previous Field Placement Agreement between DePaul upon the Facility upon execution.

B. DePaul’s College of Education desires to obtain student teaching experiences (“Teaching Experience”) for the students enrolled in educational programs (“Student Teachers”), and the Facility desires to aid in the educational development of Student Teachers and is willing to make its premises and faculty available for such purposes in accordance with the Illinois School Code, 105 5/21B and the companion administrative rules, 23 Ill. Adm. Code, part 25.

Therefore, it is understood and agreed upon by the Parties hereto as follows:

### **Definitions:**

1. “Student Teacher” shall mean a DePaul College teacher candidate who has been admitted into the licensure program and assigned by the College to teach at the School District, as part of their preparation for entering the teaching profession.
2. “Participant” shall mean a teacher candidate enrolled in an education course at an assigned School with less than full responsibility for instruction or instruction-related activities.
3. “Cooperating Teacher” shall mean a teacher in the School District whom a Participant or group of Participants is assigned for student teaching experiences.
4. “College Field Supervisor” or “Course Instructor” shall mean the College official who is in charge of the course of study or specific experience for which the student is assigned to the School.

### **Facility Responsibilities**

1. The Facility shall facilitate the Student Teacher’s professional growth through educational assignments, and shall provide adequate space, equipment and supplies to meet the objectives of training.
2. The Facility will assign and designate a Cooperating Teacher who is to be responsible for planning, administering, and overseeing the Student Teacher’s experience. The Cooperating Teacher must: (a) be licensed in Illinois; (b) have a minimum of three years of teaching experience; (c) be in good standing within the educational community; and (d) have received evaluations within the past three (3) years that are above satisfactory.

The Facility shall submit in writing to DePaul the name and credentials of the Cooperating Teacher.

3. The Facility will supervise the Student Teacher at all times. Student Teachers are unlicensed and should not be left unattended. Student Teachers may not serve as substitute teachers.
4. The Facility agrees to obtain DePaul's prior approval before utilizing a Student Teacher in any unusual manner.
5. Student Teachers are to remain subject to the authority, policies, and regulations imposed by DePaul and, during the Teaching Experience, Student Teachers will be subject to all applicable rules and regulations of the Facility. The Facility shall provide the Student Teachers and DePaul with the Facility's applicable administrative policies, standards, and practices relevant to the Teaching Experience.
6. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and the Illinois Student Records Act and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the Student Teachers who train at the Facility pursuant to this agreement.
7. The Facility represents that it will comply with all applicable laws during the program.

### **DePaul Responsibilities**

8. DePaul shall be responsible for selecting only qualified students to participant in the placement of the School District. DePaul will advise Student Teacher and Participant of their obligation to complete background checks as required by the School and 105 ILCS 5/10-21.9. The college will provide a College Field Supervisor to ensure that all Student Teachers and Participants have completed academic assignments and requirements toward the completion of their performance assessment.
9. DePaul shall require all prospective Student Teachers to undergo a standard, fingerprint-based background check. At the Facility's request, DePaul shall provide a copy of the results of the background check performed on the Student Teacher assigned to the Facility. DePaul does not independently verify background checks and, therefore, makes no representation as to their completeness or accuracy.

### **Miscellaneous**

10. **Term.** The term of this Agreement shall be for three (3) years to commence on the date last signed by the Parties. The Agreement may only be renewed by mutual written agreement of the Parties. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, Student Teachers who are participating in a Teaching Experience at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

11. **Determination of Instructional Period.** The Teaching Experience will cover a period of time as arranged between DePaul and the Facility. The beginning dates and length of experience shall be mutually agreed upon by DePaul and the Facility.
12. **Determination of Number of Participating Students.** The number of students eligible to participate in the Teaching Experience will be determined by mutual agreement of the Parties.
13. **Removal of Students.** DePaul has the right to remove a Student Teacher from a Teaching Experience. DePaul shall notify the Facility of such removal in writing.

The Facility may immediately remove a Student Teacher from a Teaching Experience from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its students, staff members, visitors, or operations. In such event, the Facility shall notify DePaul in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a Student Teacher for any other reason, then it shall notify DePaul in writing of the reasons for the removal and shall consult with DePaul before removing the Student Teacher.

14. **Insurance.** During the term of this Agreement, each party shall, at its sole cost and expense, shall carry and maintain the following insurance:
  - a. Comprehensive general liability and property damage insurance, insuring against all liability related to this Agreement, with a minimum combined single limit of One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000) general aggregate;
  - b. Automobile liability Insurance with a combined single limit of One Million Dollars (\$1,000,000);
  - c. Cyber liability/ insurance with a combined limit of Five Million Dollars (\$5,000,000);
  - d. Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for each Parties respective employees;
  - e. Umbrella liability insurance with a minimum combined single limit of Five Million dollars (\$5,000,000.00) per occurrence and Five Million Dollars (\$5,000,000) general aggregate.

All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, and umbrella liability insurance policy shall name each Parties, Directors, Officers, employees, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation. Each party shall provide the other with certificates of insurance and/or copies of policies reasonably acceptable evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement.

DePaul's insurance shall provide coverage for Candidates while performing their duties as a DePaul Student-Teacher Candidate within the District. However, DePaul's insurance shall not extend to Candidates who are directly employed by the District in a separate capacity, including but not limited to roles such as substitutes, coaches, or other positions. If the District employs a Candidate in a capacity outside the scope of this Agreement, the District's insurance shall be responsible for providing coverage for that Candidate.

15. **Stipulations As To Liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.
16. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.
17. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
18. **Non-Discrimination.** The Parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
19. **Employment Status.** No Student Employee, DePaul employee or agent of DePaul under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such Student Employee, DePaul employee or agent be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
20. **Work Stoppages.** In the case of work stoppage action at the School District, the College Field Supervisor will encourage Student-Teacher/Participants to assume the role of a neutral person and maintain an uninvolved status with respect to the work stoppage. The School District shall notify the College Field Supervisor and all Student-Teacher/Participants to refrain from reporting to the School District. If the work stoppage continues for a week or more, DePaul may arrange for an extended experience at the School District, an alternate placement at another school district, or an appropriate substitute experience.
11. **No Authority over School District.** DePaul understands and agrees that it shall exercise no authority over the School programs, procedures, or policies; and that the only control

functions to be exercised by DePaul shall be through its meetings with the cooperating teachers, its requirements for proper and appropriate reports to be made by such cooperating teachers concerning the work of their field experience students/student teachers, and through its selection of cooperating teachers with the advice and consent of the School chief administrative officer or her/his designated representative.

20. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of DePaul, by notifying the Facility, and in the case of the Facility, by notifying DePaul:

If to DePaul:

DePaul University  
College of Education  
1 E. Jackson Blvd.  
Chicago, IL 60604  
Attn: Director of the Office of  
Community Partnerships and  
Student Internship

With a copy to:

DePaul University  
Office of the General Counsel  
1 E. Jackson Blvd.  
Chicago, IL 60604  
Attn: Kathryn Stieber  
Vice President, General  
Counsel and Secretary  
Email: [kstieber@depaul.edu](mailto:kstieber@depaul.edu)

If to the Facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

With a copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

or to such other addresses as the Parties may specify in writing from time to time.

21. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
22. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
23. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

- 24. **Agreement binding on Parties Successors and Assigns.** This Agreement shall be binding upon DePaul and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
- 25. **Captions for Reference Only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.
- 26. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
- 27. **Form of Signature.** This Agreement may be executed by the Parties manually or by facsimile/PDF and in one or more counterparts, each of which shall be deemed to be an original, and all of which, when taken together, shall constitute one and the same instrument. Any copy of this Agreement bearing a signature of a party to this Agreement and sent by facsimile/PDF to any other party or Parties shall be deemed a manually executed original of this Agreement and is sufficient to bind such signing party.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement and warrant that they are officially authorized to so execute for their respective Parties to the contract.

**FOR FACILITY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**FOR DEPAUL UNIVERSITY**

*Jennifer Mueller*  
\_\_\_\_\_  
Signature

Jennifer Mueller  
\_\_\_\_\_  
Print or type name

Dean, College of Education  
\_\_\_\_\_  
Title

11/6/2025  
\_\_\_\_\_  
Date



# AGREEMENT

№ EM 964

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • floodbrothersdisposal.com

Consumer's Name Costello School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 4631 Clyde Avenue  
 City, Town Lyons County Cook IL Zip Code 60534  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address ( same as Service Address) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

Container Size & Quantity	Compacted		Number Of Pickups Per Week
<input checked="" type="checkbox"/> Garbage: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input checked="" type="checkbox"/> Recycling: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<input checked="" type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b>	Garbage: \$ <u>400.00</u> Recycling: \$ <u>60.00</u> Rental: \$ _____ TOTAL: \$ <u>460.00</u>		
Extra Pick-Up Per Yard \$ <u>35.00</u> ( <del>\$55.00</del> /yard)	Ticket Stop \$ _____ per yard	Delivery <del>\$105.00</del> (1x Fee) <u>100.00</u>	
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fees</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year During Summer service will goto 1x per week \$200.00 per month.

CONSUMER SIGNATURE	COMPANY SIGNATURE
X _____	Flood Representative <u>Edward McCormick</u>
Print _____	Print <u>Edward J. McCormick</u>
Title _____	Title <u>Account and Municipal Representaive</u>
Date _____	Date <u>11-12-2025</u>

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.

IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## TERMS AND CONDITIONS

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non-hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (JBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at Costello School, No. EM 964, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by ~~strikethrough~~.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** Board of Education Lyons School District 103-Costello School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers **and approval of the Customer.** Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5)., ~~unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ **This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education.** ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company’s prior written consent, which Company shall not unreasonably withhold. Company may **not** assign this Agreement without Customer’s consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# AGREEMENT

No EM 962

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • [floodbrothersdisposal.com](http://floodbrothersdisposal.com)

Consumer's Name Edison School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 4100 Scoville  
 City, Town Stickney County Cook IL Zip Code 60402  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address (  same as Service Address ) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025 - \_\_\_\_\_

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

<b>Container Size &amp; Quantity</b> <input checked="" type="checkbox"/> <b>Garbage:</b> <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1½ _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input checked="" type="checkbox"/> <b>Recycling:</b> <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1½ _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input checked="" type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b> Garbage: \$ <u>400.00</u> Recycling: \$ <u>60.00</u> Rental: \$ _____    TOTAL: \$ <u>460.00</u>			
Extra Pick-Up Per Yard \$ <u>35.00</u> ( <del>\$55.00</del> /yard)    Ticket Stop \$ _____ per yard    Delivery <del>\$105.00</del> (1x Fee) <u>100.00</u>			
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fee</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year During Summer service will goto 1x per week \$200.00 per month.

CONSUMER SIGNATURE	COMPANY SIGNATURE
X _____ Print _____ Title _____ Date _____	Flood Representative <u>Edward McCormick</u> Print <u>Edward J. McCormick</u> Title <u>Account and Municipal Representaive</u> Date <u>11-12-2025</u>

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.  
 THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.  
 IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## TERMS AND CONDITIONS

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non- hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers)) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due it pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at Edison School, No. EM 962, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by ~~strikethrough~~.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** Board of Education Lyons School District 103-Edison School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers **and approval of the Customer.** Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), ~~unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ **This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education.** ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

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**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# AGREEMENT

№ EM 963

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • [floodbrothersdisposal.com](http://floodbrothersdisposal.com)

Consumer's Name Home School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 4400 Home Avenue  
 City, Town Stickney County Cook IL Zip Code 60402  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address ( same as Service Address) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025 - \_\_\_\_\_

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

<b>Container Size &amp; Quantity</b> <input checked="" type="checkbox"/> Garbage: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1½ _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input checked="" type="checkbox"/> Recycling: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1½ _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input checked="" type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b> Garbage: \$ <u>400.00</u> Recycling: \$ <u>60.00</u> Rental: \$ _____    TOTAL: \$ <u>460.00</u>			
Extra Pick-Up Per Yard \$ <u>35.00</u> ( <del>\$55.00</del> /yard)    Ticket Stop \$ _____ per yard    Delivery <del>\$105.00</del> (1x Fee) <u>100.00</u>			
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fees</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year During Summer service will goto 1x per week \$200.00 per month.

CONSUMER SIGNATURE	COMPANY SIGNATURE
X _____ Print _____ Title _____ Date _____	Flood Representative <u>Edward McCormick</u> Print <u>Edward J. McCormick</u> Title <u>Account and Municipal Representative</u> Date <u>11-12-2025</u>

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.  
 THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.  
 IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## TERMS AND CONDITIONS

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non-hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers)) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due it pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at Home School, No. EM 963, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by ~~strikethrough~~.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** Board of Education Lyons School District 103-Home School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers **and approval of the Customer**. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5)., ~~unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ **This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education.** ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company’s prior written consent, which Company shall not unreasonably withhold. Company may **not** assign this Agreement without Customer’s consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# AGREEMENT

№ EM 961

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • [floodbrothersdisposal.com](http://floodbrothersdisposal.com)

Consumer's Name Lincoln School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 4300 Grove Avenue  
 City, Town Brookfield County Cook IL Zip Code 60513  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address ( same as Service Address) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

Container Size & Quantity	Compacted		Number Of Pickups Per Week
<input checked="" type="checkbox"/> Garbage: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input type="checkbox"/> Recycling: <input type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<input type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b>	Garbage: \$ <u>400.00</u>	Recycling: \$ _____	Rental: \$ _____
TOTAL: \$ <u>400.00</u>			
Extra Pick-Up Per Yard \$ <u>35.00</u>	<del>(\$55.00/yard)</del>	Ticket Stop \$ _____ per yard	Delivery <del>\$405.00</del> (1x Fee) <u>100.00</u>
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fees</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year During Summer service will goto 1x per week \$200.00 per month.

CONSUMER SIGNATURE	COMPANY SIGNATURE
X _____	Flood Representative <u>Edward McCormick</u>
Print _____	Print <u>Edward J. McCormick</u>
Title _____	Title <u>Account and Municipal Representaative</u>
Date _____	Date <u>11-12-2025</u>

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.

IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## T E R M S   A N D   C O N D I T I O N S

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non-hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers)) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

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**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at Lincoln School, No. EM 961, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by ~~strikethrough~~.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** Board of Education Lyons School District 103-Lincoln School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers and approval of the Customer. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5)., ~~unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education. ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company’s prior written consent, which Company shall not unreasonably withhold. Company may **not** assign this Agreement without Customer’s consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p style="text-align: center;"><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# AGREEMENT

№ EM 965

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • floodbrothersdisposal.com

Consumer's Name Robinson School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 4431 Gage Avenue  
 City, Town Lyons County Cook IL Zip Code 60534  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address ( same as Service Address) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025 . \_\_\_\_\_

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

<b>Container Size &amp; Quantity</b> <input checked="" type="checkbox"/> <b>Garbage:</b> <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input type="checkbox"/> <b>Recycling:</b> <input type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b> Garbage: \$ <u>400.00</u> Recycling: \$ _____    Rental: \$ _____    TOTAL: \$ <u>400.00</u>			
<b>Extra Pick-Up Per Yard</b> \$ <u>35.00</u> ( <del>\$55.00</del> /yard)    Ticket Stop \$ _____ per yard    Delivery <del>\$405.00</del> (1x Fee) <u>100.00</u>			
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fee</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year During Summer service will goto 1x per week \$200.00 per month.

### CONSUMER SIGNATURE

### COMPANY SIGNATURE

X \_\_\_\_\_  
 Print \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

Flood Representative Edward McCormick  
 Print Edward J. McCormick  
 Title Account and Municipal Representiave  
 Date 11-12-2025

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.  
 THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.  
 IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## T E R M S   A N D   C O N D I T I O N S

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non-hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers)) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due it pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at Robinson School, No. EM 965, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by **strikethrough**.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** Board of Education Lyons School District 103-Robinson School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers **and approval of the Customer**. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be ~~for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ **This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education.** ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company’s prior written consent, which Company shall not unreasonably withhold. Company may **not** assign this Agreement without Customer’s consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# AGREEMENT

№ EM 966

17W609 14TH STREET, OAKBROOK TERRACE, IL 60181-3718  
630.261.0400 • floodbrothersdisposal.com

Consumer's Name George Washington School  
 Type of Business School  
 Manager/Owner Ryan Grace  
 Service Address 8101 Ogden Avenue  
 City, Town Lyons County Cook IL Zip Code 60534  
 Phone Number 1-708708-783-4100 Alternate Phone 1-  
 Billing Address ( same as Service Address) Lyons School District 103  
 City of Chicago  Other 4100 S. Joliet Avenue  
 Zip Code Lyons IL. 60534 Paperless eBill  Yes  No  
 Email gracer@lyons103.org  
 Legal Business Name (if different) \_\_\_\_\_  
 Terms of Agreement Dates 12 / 29 / 2025

New Account  
 New Owner  
 Increase  
 Account Change  
 Post Date  
 Decrease

Lock & Cable(s)  
 \$20.00 each per bill  
 ADD: Lock/Chain/Cable

## EQUIPMENT, SERVICE AND SCHEDULE OF CHARGES

<b>Container Size &amp; Quantity</b> <input checked="" type="checkbox"/> Garbage: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ Other _____	<b>Number Of Pickups Per Week</b> <input type="checkbox"/> 1X <input checked="" type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<input checked="" type="checkbox"/> Recycling: <input checked="" type="checkbox"/> Rear <input type="checkbox"/> Front <input type="checkbox"/> Dock	<b>Compacted</b> 2 _____ 6 _____	1 _____ 1 1/2 _____ 2 _____ 3 _____ 4 _____ 6 _____ 8 _____ 10 _____ 95 _____ 6 _____ Other _____	<b>Number Of Pickups Per Week</b> <input checked="" type="checkbox"/> 1X <input type="checkbox"/> 2X <input type="checkbox"/> 3X <input type="checkbox"/> 4X <input type="checkbox"/> 5X <input type="checkbox"/> 6X <input type="checkbox"/> 7X
<b>Service Charge Per Billing Period (plus fees)</b> Garbage: \$ <u>500.00</u> Recycling: \$ <u>110.00</u> Rental: \$ _____    TOTAL: \$ <u>610.00</u>			
Extra Pick-Up Per Yard \$ <u>35.00</u> ( <del>\$55.00</del> /yard)    Ticket Stop \$ _____ per yard    Delivery <del>\$105.00</del> (1x Fee) <u>100.00</u>			
<del>Chicago Permit Fee</del>	<del>Environmental &amp; Regulatory Charge</del>	<del>Container Service Fee</del>	<del>Processing Fees</del>

NOTES Price Firm For One Year Price includes all fees 5% raises Every year after first year

CONSUMER SIGNATURE		COMPANY SIGNATURE	
X _____	Flood Representative <u>Edward McCormick</u>	Print <u>Edward J. McCormick</u>	Title <u>Account and Municipal Representative</u>
Print _____	Title _____	Date <u>11-12-2025</u>	

THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER/CUSTOMER.

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE. YOU AGREE THAT AN EMAIL OR FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL. CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.

**IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT. THIS IS AN AUTOMATIC RENEWABLE CONTRACT.**

# EXCLUSIVE NON-HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## T E R M S   A N D   C O N D I T I O N S

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non- hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material (UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers)) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and also access to the containers. If Customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in Them. Customer shall not make any alterations or improvements without written consent of Company to do so. Company is not responsible to repair any customer owned containers unless Company is reimbursed for cost of repair and transportation of container(s). Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 06/25. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the Customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the Customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any additional addendums, riders, or exhibits to this agreement shall only be valid if signed or initialed by the president or management level representative of Flood Brothers. Without signature or initial of company president or management representative, agreement reverts back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment. Customers requesting a vacation hold for services must provide prior written notice to Flood Brothers Disposal Co. Vacation holds are subject to a 30-day minimum and a 90-day maximum. If an account hold exceeds 90 days, the customer must post-date the agreement with the estimated restart date. This will extend the current agreement term by the duration of the hold period. During the vacation hold period, containers remain the property of Flood Brothers Disposal Co. If the container is removed from the service site during the hold period, a \$195 delivery fee will apply upon reactivation of services. Any attempt to use the vacation hold policy to terminate services without proper notification or without adhering to the terms of this agreement will be considered a breach of contract, subject to applicable penalties.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term. Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration.

**CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other Customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer. Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any Customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due it pursuant to this Agreement (which includes, but is not limited to; a Customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

## RIDER TO AGREEMENT

This Rider (“Rider”) is made and entered into as of November 18, 2025, by and between Flood Brothers (“Company”) and Board of Education of Lyons School District 103 (“Customer”) collectively the “Parties,” and supplements the Agreement for Waste Removal Services at George Washington School, No. EM 966, (the “Original Contract”), signed by the Company on November 12, 2025.

### 1. Purpose of Rider

This Rider modifies certain terms of the Original Contract and clarifies provisions to be effective upon execution of both the Original Contract and this Rider.

### 2. Method of Amendment

In this Rider:

- Text that is removed from the Original Contract is indicated by **strikethrough**.
- Text that is added to the Original Contract is indicated by **bold and underlined** formatting.

### 3. Amendments to Original Contract

The Original Contract is hereby modified as follows:

**Consumer’s Name:** **Board of Education Lyons School District 103**-George Washington School

#### Terms and Conditions:

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, merchant processing fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by Customer that is an insufficient funds check or returned dishonored and Environmental & Regulatory Charge in the amount shown on each of Company’s invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. ~~Payments shall be made 10 days after receipt of the invoice by the Customer.~~ **Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, . 50 ILCS 505/3.** ~~Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person.~~ **Late payments shall accrue interest only as permitted by the Illinois Local Government Prompt Payment Act. 50 ILCS 505/4.** No other late penalties or fees shall apply. If Customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from Customer is not paid within 60 days after date of invoice. Company may without notice

suspend or terminate services until Customer pays all monies owed including a \$55 reinstatement fee. Company may impose a \$55 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase. Any price increase percentage agreed upon is only binding during the initial term of this agreement. For an understanding of all fees and charges, please visit [www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com) under Billing FAQ.

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**TERM.** This agreement including any agreed changes shall be for a ~~minimum of five years (5), unless stated otherwise on the 1st page, and shall be automatically renewed for successive five (5) year periods unless either~~ **This Agreement shall not be extended or renewed except by a written amendment approved by the Board of Education.** ~~Either party shall give written notice of termination by U.S. Certified or registered mail, postage pre-paid, and return receipt requested, to the other party at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the expiration of the initial term or any renewal term.~~ Any such notice shall be sent to the other party's address set forth on the first page of this agreement, or any change of address communicated in writing by the other party during the term of the agreement. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event Customer wishes to terminate this agreement for any other reason, Customer may do so provided that Customer provides Company 90 day written notice as stated above and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing

period invoices (while receiving regular services) during the existence of this service agreement. There is a \$195 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event Customer has another agreement with another vendor at the time agreement was executed, Customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the Customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**ASSIGNMENT/BINDING EFFECT:** Customer may not assign this Agreement without Company’s prior written consent, which Company shall not unreasonably withhold. Company may **not** assign this Agreement without Customer’s consent. This agreement is a legally binding contract on the part of the Contractor and Customer and their respective heirs, representatives, successors and assigned in accordance with the terms and conditions set out herein. If any term or provision of this contract is declared invalid or unenforceable, all other terms and provisions shall remain in full force and effect to the fullest extent permitted by law.

**4. No Other Modifications**

Except as expressly modified by this Rider, all other terms and conditions of the Original Contract remain in full force and effect.

**5. Entire Agreement**

This Rider, together with the Original Contract, constitutes the entire agreement between the Parties regarding the matters addressed herein.

**IN WITNESS WHEREOF**, the Parties have executed this Rider concurrently with the Original Contract as of the date first above written.

<p>For the Company:</p> <p>On behalf of Flood Brothers:</p> <p style="text-align: center;"><i>Edward McCormick</i></p> <hr/> <p>Edward J. McCormick Account and Municipal Representative</p> <p>Date: November 18, 2025</p>	<p>For the Customer:</p> <p>On behalf of Board of Education of Lyons School District 103</p> <hr/> <p>Jorge Torres, Board President</p> <p>Attest:</p> <hr/> <p>Sara Andreas, Board Secretary</p> <p>Date: November 18, 2025</p>
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# Flood Brothers

## ROLLOFF AGREEMENT

17W609 14th Street  
Oakbrook Terrace, IL 60181  
630.261.0400 • 773.626.5800

No R EM 960

[floodbrothersdisposal.com](http://floodbrothersdisposal.com)

New Account     New Site     Increase     Decrease     Renewal

Service Name Lyons School District 103 Office	
Owner/Manager Name Ryan Grace	
Service Address 4100 S. Joilet Road	Billing Name <input checked="" type="checkbox"/> same as Service
City Lyons	Billing Address
State IL.	City
Zip Code 60534	State
Phone Number 708-783-4100	Zip Code
Alt. Number	Billing Number
Email gracer@lyons103.org	Billing Email

### EQUIPMENT & SERVICE

Terms of Agreement Dates 12 / 29 / 2025

<input checked="" type="checkbox"/> Open Box (Top): Mark "X" & Size	<input checked="" type="checkbox"/> 30 yd.	<input type="checkbox"/> 25 yd.	<input type="checkbox"/> 20 yd.	<input type="checkbox"/> 15 yd.	<input type="checkbox"/> 10 yd.	<input type="checkbox"/> Trailer Size _____	<input type="checkbox"/> Other				
<input type="checkbox"/> Compacted Box: Mark "X" & Size	<input type="checkbox"/> 42 yd.	<input type="checkbox"/> 40 yd.	<input type="checkbox"/> 35 yd.	<input type="checkbox"/> 30 yd.	<input type="checkbox"/> 30 yd.	<input type="checkbox"/> 25 yd.	<input type="checkbox"/> 20 yd.	<input type="checkbox"/> 17 yd.	<input type="checkbox"/> 15 yd.	<input type="checkbox"/> 10 yd.	<input type="checkbox"/> Other
Style:	<input type="checkbox"/> Stationary	<input type="checkbox"/> Self-Contained					<input type="checkbox"/> LEED Certified Project (Graded)				
	<input type="checkbox"/> Flood Bros own	<input type="checkbox"/> Customer own	<input type="checkbox"/> Other _____								
Service	<input type="checkbox"/> 1X Week	<input type="checkbox"/> 2x	<input type="checkbox"/> 3x	<input type="checkbox"/> 4x	<input type="checkbox"/> 5x	<input type="checkbox"/> 6x	<input type="checkbox"/> 7x	<input checked="" type="checkbox"/> On Call (Minimum One Pickup per Month)	<input type="checkbox"/> Other		
Material	<input checked="" type="checkbox"/> MSW	<input type="checkbox"/> Recyclables	<input type="checkbox"/> Landscape	<input type="checkbox"/> Clean Dirt	<input type="checkbox"/> Concrete (Clean)	<input type="checkbox"/> Other _____					

### SCHEDULE OF CHARGES

<input type="checkbox"/> Transportation (Per Haul) Fee Per Ton Fee	\$	/Haul /Ton
<input checked="" type="checkbox"/> Flat Fee per Haul/Switch Service includes Max <sup>4</sup> _____ tons/haul	\$ 440.00	/Haul
<input type="checkbox"/> Flat Fee per Haul/Switch —No additional tonnage billed	\$ 70.00	/Tons thereafter
<input type="checkbox"/> Equipment Usage Fee	\$	/Mo.
<input type="checkbox"/> Lease		
<input type="checkbox"/> Rental		

#### NOTES

Price Firm For One Year  
Price includes all fees 5% raises  
Every year after first year.  
Can goes behind building next to  
garage.

\* Service will include a minimum tip fee of 3 tons per haul to be included at site.

Mixed concrete, tires, trees, dirt, sand, clay, asphalt, gravel, tile, glass, sod, white goods, mixed yardwaste, machinery, mattresses, etc may add extra handling fees.  
An environmental cost recovery fee calculated as a percentage of charge(s) may be included on your invoice.

### CONSUMER SIGNATURE

Authorized Signature \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_  
Date    /    / 202  

### CONTRACTOR SIGNATURE

Flood Brothers Edward McCormick  
Print Edward J. McCormick  
Title Account and Municipal Representaive  
Date 11 / 12 / 2025

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT. PLEASE READ THE REVERSE SIDE AND ACKNOWLEDGE ACCEPTANCE.

YOU AGREE THAT A FACSIMILE COPY OF THIS AGREEMENT BEARING SIGNATURES MAY BE TREATED AS ORIGINAL.

CUSTOMER ACKNOWLEDGES THAT THEY DO NOT HAVE A CONTRACT WITH ANOTHER SOLID WASTE VENDOR.

IF CUSTOMER HAS PREVIOUS AGREEMENT WITH VENDOR, CUSTOMER WILL BUYOUT AGREEMENT OR SIGN FUTURE SERVICE AGREEMENT.

**THIS IS AN AUTOMATIC RENEWABLE CONTRACT.**

Pay on-line at:

[www.floodbrothersdisposal.com](http://www.floodbrothersdisposal.com)

# EXCLUSIVE NON- HAZARDOUS WASTE REMOVAL/ ORGANIC, RECYCLING AND ENERGY RELATED SERVICES AGREEMENT

## T E R M S   A N D   C O N D I T I O N S

**COMPANY'S DUTIES.** Customer grants to Company the exclusive right to collect, transport, and dispose of All of the Customer's non-hazardous solid waste materials and commodities (including all garbage, trash, c&d, other solid waste, materials to be used as energy, all compostable material, organic (includes food waste), and recyclable material {UBC, cardboard (loose and baled), ferrous metal cans, mixed office paper, newspaper, any shredded paper and plastic containers}) collectively, "Waste Materials." Company agrees to furnish such services as permitted by Applicable Laws at the current service address and all relocation addresses within the Company's service area.

**CUSTOMERS DUTIES.** The containers or trailers shall be in possession and control of the Customer. Customer shall be responsible for the cleanliness and safekeeping of the containers and trailers and also access to the containers and trailers. If customer containers or equipment require outside contractor cleaning, company shall be exclusive provider of cleaning services with an additional service fee. Access includes keeping the path and corral openings free of snow and ice and blocked vehicles. All containers furnished by the Company shall remain the property of the Company and the Customer shall have no right, title or interest in them. Customer shall not make any alterations or improvements without written consent of Company to do so. Customer warrants that the equipment shall be level filled and not overloaded by weight (more than 100 lbs./yard) or volume. 04/21. Customer shall not overload the containers and shall be liable to Company for loss or damage in excess of reasonable wear and tear. Customer shall not load containers with any yard waste nor any tires. Customer agrees not to enter into any agreement with brokers, competitors, associations or individual to control rates or limit competition. Company is not responsible for damage to any corral, fence, barricade, which enclose the containers within 10 feet of the containers. Company shall not be responsible to carry keys, gate openers to access containers. Company shall not be responsible for gates left open, damage to or loss of gate openers or keys. Company shall not be responsible for any damages to Customer's pavement, curbing, walkway or other driving surfaces resulting from Company providing service at Customer's location. Customer is responsible to separate compostable, energy related, organic, and recyclables at the service location as per Company's need and/or municipal requirement. Customer agrees to pay for any extra waste collected in the immediate area of the equipment and any construction debris including any wood and wood pallets at the extra yardage fee in effect. Company at its sole discretion may determine if a container or load is contaminated and may reject to collect and may charge the customer additional costs. Company acquires title to the materials when loaded into Company's vehicles provided however, that title to and liability for the waste materials excluded from this agreement shall remain with the customer.

**PRICE AND PAYMENT.** Customer shall pay Company for each billing period (four week period) or upon service for the services and equipment furnished by Company at the rates provided in this agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real estate taxes). Customer must pay such fees as the Company may impose from time to time by notice to the Customer (including late fees, administrative fees, container service fees, environmental fees and accounts on hold and vacation reinstatement fees), with Company to determine the amounts of such fees in discretion up to the maximum amount allowed by applicable law. Customer shall pay Company a fee of \$50 (which Company may increase at any time without notice) for each check submitted by customer that is an insufficient funds check or returned dishonored and environmental/fuel recovery fees in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Payments shall be made 10 days after receipt of the invoice by the Customer. Company may impose a 1½% late fee for all past due payments and an additional \$50 fee if an employee of Company must collect money in person. If customer continues to be late on payments Company shall request Customer pays one month in advance to continue services, if any amount due from customer is not paid within 60 days after date of invoice. Company may without notice suspend (\$45 reinstatement fee) or terminate services until customer pays all monies owed. Company may impose a \$40 reinstatement fee to any Customer that puts their service on hold. Company may from time to time by simple notice to Customer, increase the rates for any increase to disposal rates, transportation costs, CPI, weight of a cubic yard of Customer's waste materials above the number of pounds per cubic yard upon which the rates provided in this agreement are based: weather, recycling, sorting, processing and related costs, costs related to changes in applicable laws and contamination of recyclable material. Company may increase rates for any other reason, including Sunday and holiday service, which may be evidenced verbally, in writing or by the parties' actions and practices.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type frequency of service, and the rates by agreement of the parties, verbally, in writing as evidenced by the actions and practices of the parties. Any and all amendments or riders to this agreement may only be modified with the signature of the president of Flood Brothers. Without signature of contractor president, agreement shall revert back to its original two sided format. Rolloff accounts with an on call basis shall receive a once per bill pull fee. Any removal of compactor and enclosures will pay company fee prior to removal of any and all equipment.

**TERM.** This agreement including any agreed changes shall be for a minimum of five years (5) and shall be automatically renewed for successive five (5) year periods unless either party shall give written notice of termination to the other which must be received, not more than 180 days, and not less than 90 days prior to the termination date by certified mail. Customer may terminate this agreement upon written notice to the Company as stated in the above sentence upon payment of all amounts due to the Company. In the event customer wishes to terminate this agreement for any other reason, customer may do so provided that customer provides Company 90 day written certified mail notice and pays Company nine months, or nine billing periods service charges as a cancellation fee to be determined on the basis of the latest nine month billing period invoices (while receiving regular services) during the existence of this service agreement. There is a \$125 fee for each container that is removed upon termination (this includes non-payment of monies due). This agreement is not cancelable or terminable in any other manner other than provided herein, unless by separate agreement signed by both parties. In the event customer has another agreement with another vendor at the time agreement was executed, customer shall provide said agreement and the start date of service with Company shall be at the termination of current period remaining with other vendor without allowance for any renewals thereof. If the customer does not wish to post-date this agreement, due to previous hauler service contract, Company may impose a \$1,500 fee made payable to Flood Bros.

**EXCUSABLE DELAY:** Except for payment obligations, performances by either party shall be excused or postponed when delays arise out of a cause beyond the control, fault or negligence of the party whose performance is being excused or postponed. Such causes may include, but are not limited to, acts of God or the public enemy, government action or failure to act, fires, floods, earthquakes, epidemics, pandemics, quarantine restrictions, strikes, wars, civil disturbances, power failures, laws, regulations, ordinances and other acts of unusually severe weather.

**ASSIGNMENT.** Customer may not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without customer's consent.

**DISPUTE RESOLUTION-ARBITRATION AGREEMENT AND CLASS ACTION WAIVER, BINDING ARBITRATION.** Except for those claims expressly excluded below (EXCLUDED CLAIMS), Customer and Company agree that ANY and all existing or future controversy or claim between them arising out of or related to this Agreement or any prior agreements between the parties, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement or any other agreements, shall be resolved by mandatory binding arbitration. **CLASS ACTION WAIVER.** Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may customer bring any claim against the Company, or allow any claim that the Customer may have against the Company to be asserted, as part of a class action, on a consolidated representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other customers of the Company. **EXCLUDED CLAIMS.** The following are not subject to mandatory binding arbitration: (A) either party's claims against the other in connection with bodily injury or real property damage and for environmental indemnification; and (B) Company's claims against amounts due or payable to the Company by the Customer and Company may mutually agree to arbitrate any Excluded Claims. In the event of any customer default of this agreement, Company shall be entitled to reasonable attorney fees and all costs in addition to any other amounts due it pursuant to this Agreement (which includes, but is not limited to; a customer's attempt to terminate, or failure to pay).

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, related expenses, and court or other costs incurred in such litigation or proceeding, in addition to such other relief as the court may award, its reasonable attorney's fees, expert witness fees, litigation.

—Flood Brothers Disposal and Recycling Service.

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## **A RESOLUTION TO REGULATE EXPENSE REIMBURSEMENTS**

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WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/) provides that the School Board shall by resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported with minimum documentation;

WHEREAS, the Board regulates the types of expenses that are allowed in Board Policies 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*;

WHEREAS, based upon the School District's budget and other financial considerations, the Superintendent has recommended to the Board a maximum allowable reimbursement amount of \$300.00 for Board members and District staff;

WHEREAS, the Board requires submission of appropriate standardized expense forms supported with required written minimum documentation (50 ILCS 150/10 and 20);

WHEREAS, submitted expenses that exceed the Board's maximum allowable reimbursement amount may be approved by a roll call vote at an open meeting of the Board when an emergency or other extraordinary circumstance exists (50 ILCS 150/10 and 15);

WHEREAS, all Board member expenses must be approved by a roll call vote at an open meeting of the Board (50 ILCS 150/15);

THEREFORE, BE IT RESOLVED, that the Board hereby:

1. Defines and sets the types of allowable expenses through Board policies 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*.
2. Sets the maximum allowable reimbursement for travel, meal, and lodging expenses to an amount not to exceed \$300.00, effective on November 18, 2025 until the Resolution is rescinded or replaced by the Board.
3. Supersedes its previously adopted *Resolution to Regulate Expense Reimbursements* as of the effective date in paragraph two above.
4. Requires use of Board exhibits 2:125-E1, *Board Member Expense Reimbursement Form*; 2:125-E2, *Board Member Estimated Expense Approval Form*; 5:60-E1, *Employee Expense Reimbursement Form*; and 5:60-E2, *Employee Estimated Expense Approval Form*.

- 5. May approve expenses that exceed the Board's maximum allowable reimbursement amount by a roll call vote at an open meeting when an emergency or other extraordinary circumstance exists.
- 6. Must approve its members' expenses by a roll call vote at an open meeting.

Member \_\_\_\_\_ moved the adoption of the Resolution, and

Member \_\_\_\_\_ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Jorge Torres,  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Sara Andreas,  
Secretary, Board of Education