

Due to the public access to the public hearing being remote, public comment shall be by email and written correspondence or Google Meets. Persons interested in making written public comment must email their public comment to latronicac@lyons103.org or deliver written public comment to the District Office by March 23, 2021 at 4:00 p.m. Emailed and written public comments are limited to 200 words and will be read aloud during the Public Comment portion of the meeting.

VIII. Consent Agenda

A. Approval of Minutes	
1. Minutes of February 23, 2021	34
B. Authorize Payment of Monthly Bills for March, 2021	
1. Board Bills March, 2021	40
2. Activity Funds March, 2021	65
C. Approval of Employment	
1. Certified Personnel	
a. Jenna Kull, Instructional Coach, Lincoln, \$51,985.32, SY2021-2022	
2. Support Personnel	
a. Cindy Rendon, Parent Liaison, Robinson, \$15.00/hr, 03/24/21	
3. Leave of Personnel	
a. Courtney Garcia, Costello, 2nd Grade Teacher, 4/12/21-10/4/21	
b. Lisa Kesman, Home, Building Secretary, 2/2/21-3/8/21 (extension from 3/1/21-3/8/21)	
c. Anna Strizak, Home, Math Interventionist, 02/23/21-3/18/21	
4. Approval of Retirement	
a. Trina Hermanson, Bilingual/ESL Teacher, Lincoln, 5/22/21	
D. First Reading of Policy	
1. Policy 7:100 - Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	71
E. Second Reading of Policies	
1. Press Plus Draft Updates	
a. Policy 7:100 - Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	75
b. Policy 3:40 - Superintendent	77
c. Exhibit 3.40-E - Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process	78
d. Policy 4.80 - Accounting and Audits	86
e. Policy 4:90 - Activity Funds	88
f. Policy 6:20 - School Year Calendar and Day	89
g. Policy 6.340 - Student Testing and Assessment Program	90
h. Policy 7:140 - Search and Seizure	91
i. Policy 7:300 - Extracurricular Athletics	93
2. Press Plus Five-Year-Review Policies	
a. Policy 5:270 - Employment At-Will, Compensation, and Assignment	94
b. Policy 6.315 - High School Credit for Students in Grade 7 or 8	95

IX. Action Items

A. Approval of Johnson Controls Change Order - Home/Edison Schools	
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B. Termination of Non-Contractual Employee	
C. Approval of Stipend for Gary Wheaton	
D. Approval of Memorandums of Understanding Between the Board of Education of Lyons Elementary School District 103 and Full-Time Aides of the District 103 Unit of Local 73, SEIU Regarding Paid Leave for COVID-19 Qualified Reasons; Paid Leave for COVID-19 Vaccination(s); and, Hazard Pay During COVID-19 Pandemic	
1. Memorandum of Understanding - Paid Leave for COVID-19 Qualified Reasons	96
2. Memorandum of Understanding - Paid Leave for COVID-19 Vaccination(s)	98
3. Memorandum of Understanding - Hazard Pay During COVID-19 Pandemic	100
E. Approval of Memorandums of Understanding Between the Board of Education of Lyons Elementary School District 103 and the Custodial/Maintenance Union of Local 73, SEIU, Regarding Paid Leave for COVID-19 Qualified Reasons and Paid Leave for COVID-19 Vaccination(s)	
1. Memorandum of Understanding - Paid Leave for COVID-19 Qualified Reasons	102
2. Memorandum of Understanding - Paid Leave for COVID-19 Vaccination(s)	104
F. Approval of Memorandum of Understanding Between the Board of Education of Lyons Elementary School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571 IFT-AFT, Regarding Access Testing Safety	106
G. Approval of Resolution to Amend the Lyons School District 103 Cafeteria Plan with Dependent Care Flexible Spending Arrangement	108
H. Approval of Resolution to Amend the Lyons School District 103 Cafeteria Plan with Health Flexible Spending Arrangement	112
X. <u>Adjournment</u>	

FOIA Report
February

February 24, 2021 – Joanne Schaeffer – A request for copies under the Illinois Freedom of Information Act for the below:

“Percentage results for on-line attendance for district 103 12-1-20 thru 2-19-21. If percentages are available per school, I am requesting that also” and “a copy of the current Baker “Tilley’s audit for 103.”

February 3, 2021 – Bill Meyer – A request for copies under the Illinois Freedom of Information Act for the below:

“All current/active agreements and or contacts with vendors doing business with the School District 103 for fire alarm services, (inspections and maintenance/service plans), burglar alarms services (monitoring, inspections and maintenance/service plans,) and cctv/camera systems installation or maintenance/service plans.

February 2, 2021 – Nathan Mihelich, Illinois Retired Teachers Association – A narrowed request for copies under the Illinois Freedom of Information Act for the below:

“The name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.”

Lyons Elementary School District 103
June 30, 2020 Financial Statement and Single Audit Results

PRIMARY ENGAGEMENT TEAM MEMBERS

Nick Cavaliere CPA, CFE

Partner

Amy Hausmann CPA

Manager

Ryan Moran

Associate

Fiscal Year 2020 Audit Procedures are complete and our reports on the District's audited financial statements and federal compliance audit (Single Audit) were issued on December 10, 2020.

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

SCOPE OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Management Responsibility - Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility - Our responsibility is to express opinions on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

SCOPE OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Auditors' Responsibility - An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control over financial reporting relevant to District 's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District 's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

SCOPE OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

- Annual Financial Statements
- Schedule of Expenditures of Federal Awards (SEFA)
- Consolidated Year End Financial Report (CYEFR)
- Annual Financial Report (ISBE AFR)
- Single Audit of District 's Major Federal Programs in Accordance with the Uniform Guidance
- Report on Internal Control Over Financial Reporting and Other Matters Based on Audit Conducted in Accordance with Government Auditing Standards

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Unmodified Audit Opinion – Clean Opinion

- Annual Financial Statements

Unmodified Audit Opinion – In-Relation to the Basic Financial Statements

- Schedule of Expenditures of Federal Awards (SEFA)
- Consolidated Year End Financial Report (CYEFR)
- Annual Financial Report (ISBE AFR)

LYONS ELEMENTARY SCHOOL DISTRICT 103

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2020
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2019

	OPERATIONS AND MAINTENANCE			MUNICIPAL
	GENERAL FUND	FUND	TRANSPORTATION FUND	RETIREMENT/SOCIAL SECURITY FUND
Revenues				
Property taxes	\$ 15,980,575	\$ 1,983,448	\$ 1,335,288	\$ 821,696
Corporate personal property replacement taxes	2,193,996	-	-	180,000
State aid	17,110,811	1,000,000	960,843	-
Federal aid	2,618,409	-	-	-
Investment income	152,547	44,370	52,070	35,589
Other	370,730	62,571	16,472	-
Total revenues	38,427,068	3,090,389	2,364,673	1,037,285
Expenditures				
Current:				
Instruction:				
Regular programs	12,037,394	-	-	139,674
Special programs	5,188,384	-	-	185,312
Other instructional programs	2,389,395	-	-	62,630
State retirement contributions	7,101,293	-	-	-
Support Services:				
Pupils	1,536,453	-	30,841	38,729
Instructional staff	600,904	-	-	12,220
General administration	1,242,123	-	-	23,887
School administration	1,537,898	-	-	62,910
Business	1,474,008	-	-	91,113
Transportation	-	-	1,566,781	429
Operations and maintenance	-	2,897,715	-	232,277
Central	1,106,739	-	-	78,208
Community services	190,970	-	-	27,462
Payments to other districts and gov't units	3,016,942	-	-	-
Debt Service:				
Principal	-	-	-	-
Interest and other	-	-	-	-
Capital outlay	277,551	432,277	-	-
Total expenditures	37,700,054	3,329,992	1,597,622	954,851
Excess (deficiency) of revenues over expenditures	727,014	(239,603)	767,051	82,434
Other financing sources (uses)				
Transfers in	1,200,000	-	-	-
Transfers (out)	-	(600,000)	(600,000)	-
Transfer from tort immunity account	-	600,000	-	-
Capital lease proceeds	264,297	-	-	-
Transfer to operations and maintenance fund	(600,000)	-	-	-
Total other financing sources (uses)	864,297	-	(600,000)	-
Net change in fund balance	1,591,311	(239,603)	167,051	82,434
Fund balance, beginning of year	6,807,934	1,757,734	2,112,047	1,520,634
Fund balance, end of year	\$ 8,399,245	\$ 1,518,131	\$ 2,279,098	\$ 1,603,068

	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	FIRE PREVENTION AND LIFE SAFETY FUND	TOTAL	
				2020	2019
	\$ 1,005,107	\$ -	\$ 212,465	\$ 21,338,579	\$ 20,627,958
	-	-	-	2,373,996	2,195,534
	55,515	-	50,000	19,177,169	17,186,351
	-	-	-	2,618,409	2,262,547
	16,276	9	20,636	321,497	307,940
	-	-	-	449,773	975,441
	1,076,898	9	283,101	46,279,423	43,555,771
	-	-	-	12,177,068	11,234,263
	-	-	-	5,373,696	6,000,336
	-	-	-	2,452,025	2,213,376
	-	-	-	7,101,293	6,512,626
	-	-	-	1,606,023	1,470,357
	-	-	-	613,124	528,137
	-	-	-	1,266,010	1,410,218
	-	-	-	1,600,808	1,728,628
	-	-	-	1,565,121	1,469,032
	-	-	-	1,567,210	1,823,623
	-	-	46,033	3,176,025	3,353,208
	-	-	-	1,184,947	1,284,832
	-	-	-	218,432	230,797
	-	-	-	3,016,942	2,760,726
	894,106	-	-	894,106	906,214
	156,909	-	-	156,909	148,969
	-	-	-	709,828	692,043
	1,051,015	-	46,033	44,679,567	43,767,385
	25,883	9	237,068	1,599,856	(211,614)
	-	-	-	1,200,000	800,000
	-	-	-	(1,200,000)	(800,000)
	-	-	-	600,000	-
	-	-	-	264,297	-
	-	-	-	(600,000)	-
	-	-	-	264,297	-
	10	9	237,068	1,864,153	(211,614)
	825,071	438	888,871	13,912,729	14,124,343
	\$ 850,954	\$ 447	\$ 1,125,939	\$ 15,776,882	\$ 13,912,729



Lyons Elementary School District 103 FY 2020 Financial Statement Results



	A	B	C	D	E	F	G	H	I	K	L	M	N	O	Q	R
1	ESTIMATED FINANCIAL PROFILE SUMMARY															
2	(Go to the following website for reference to the Financial Profile)															
3	https://www.isbe.net/Pages/School-District-Financial-Profile.aspx															
4																
5																
6																
7	District Name:		Lyons Elementary School District 103													
8	District Code:		06-016-1030-02													
9	County Name:		Cook													
10																
11	1. Fund Balance to Revenue Ratio:															
12	Total Sum of Fund Balance (P8, Cells C81, D81, F81 & I81)		Funds 10, 20, 40, 70 + (50 & 80 if negative)		Total		Ratio		Score		4					
13	Total Sum of Direct Revenues (P7, Cell C8, D8, F8 & I8)		Funds 10, 20, 40, & 70,		11,913,540.00		0.326		Weight		0.35					
14	Less: Operating Debt Pledged to Other Funds (P8, Cell C54 thru D74)		Minus Funds 10 & 20		36,525,328.00				Value		1.40					
15	(Excluding C:D57, C:D61, C:D65, C:D69 and C:D73)				0.00											
16	2. Expenditures to Revenue Ratio:															
17	Total Sum of Direct Expenditures (P7, Cell C17, D17, F17, I17)		Funds 10, 20 & 40		Total		Ratio		Score		4					
18	Total Sum of Direct Revenues (P7, Cell C8, D8, F8, & I8)		Funds 10, 20, 40 & 70,		35,288,107.00		0.966		Adjustment		0					
19	Less: Operating Debt Pledged to Other Funds (P8, Cell C54 thru D74)		Minus Funds 10 & 20		36,525,328.00				Weight		0.35					
20	(Excluding C:D57, C:D61, C:D65, C:D69 and C:D73)				0.00				Value		1.40					
21	Possible Adjustment:															
22																
23	3. Days Cash on Hand:															
24	Total Sum of Cash & Investments (P5, Cell C4, D4, F4, I4 & C5, D5, F5 & I5)		Funds 10, 20 40 & 70		Total		Days		Score		3					
25	Total Sum of Direct Expenditures (P7, Cell C17, D17, F17 & I17)		Funds 10, 20, 40 divided by 360		11,142,732.00		113.67		Weight		0.10					
26					98,022.52				Value		0.30					
27	4. Percent of Short-Term Borrowing Maximum Remaining:															
28	Tax Anticipation Warrants Borrowed (P24, Cell F6-7 & F11)		Funds 10, 20 & 40		Total		Percent		Score		4					
29	EAV x 85% x Combined Tax Rates (P3, Cell J7 and J10)		(.85 x EAV) x Sum of Combined Tax Rates		0.00		100.00		Weight		0.10					
30					15,758,823.09				Value		0.40					
31	5. Percent of Long-Term Debt Margin Remaining:															
32	Long-Term Debt Outstanding (P3, Cell H37)				Total		Percent		Score		3					
33	Total Long-Term Debt Allowed (P3, Cell H31)				8,074,981.00		70.84		Weight		0.10					
34					27,701,291.45				Value		0.30					
35																
36																
37																
38																
39																
40																
41																
42																
													Total Profile Score:		3.80 *	
													Estimated 2021 Financial Profile Designation:		<u>RECOGNITION</u>	
* Total Profile Score may change based on data provided on the Financial Profile Information, page 3 and by the timing of mandated categorical payments. Final score will be calculated by ISBE.																

Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT FISCAL YEAR 2020 SINGLE AUDIT

Single Audit of the District's Major Federal Programs in Accordance with Uniform Guidance

2 Major Programs Audited

- Title I Grants to Local Education Agencies - \$764,697
- Child Nutrition Cluster - \$1,051,184

- Total expenditures of federal awards in fiscal year 2020 - \$2,457,712

- 73.89% of federal awards tested (40% coverage required)

Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Single Audit of the District's Major Federal Program in Accordance with Uniform Guidance

Report on Compliance over the Major Program

- Compliance matter reported over Reporting

Report on Internal Control over Compliance

- Material weakness reported for internal controls over Reporting

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT



Lyons Elementary District 103

Serving the communities of Brookfield, Forest View, Lyons, McCook and Stickney

Working Together to Expand Student Opportunities

Sheila Johnson
Business Manager, CSBO

Lyons Elementary School District 103

06-016-1030-02

CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS²¹

Year Ending June 30, 2020

Corrective Action Plan

Finding No.: 2020-003

Condition:

The District's accounting system has not been effectively designed to allow for proper functional classification of expenditures in the general ledger. As a result, certain functions did not match the functions that were reported to ISBE for drawing down Title I funds creating misstatements in the District's Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances.

Plan:

The Business Department has started the process of updating the chart of accounts, reviewing account numbers and classification of expenditures to begin the process of correctly coding expenditures. By hiring more staff, we will be able to evaluate the system, generate reports, and code expenditures accordingly. In addition, we will generate quarterly reports for review to compare to grants to ensure proper coding prior to submitting grants expenditure reports.

Anticipated Date of

Completion: 6/30/2021

Name of Contact

Person: Sheila Johnson, Business Manager

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Report on Internal Control Over Financial Reporting and Other Matters Based on Audit Conducted in Accordance with Government Auditing Standards

- A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
- 1 Material Weakness and 1 Significant Deficiency reported

Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Report on Internal Control Over Financial Reporting and Other Matters Based on Audit Conducted in Accordance with Government Auditing Standards

- Material Weaknesses identified – External Financial Reporting (Consistent with Prior Years)
- Significant Deficiency identified – Segregation of Duties within Accounts Payable and Payroll Process (Consistent with Prior Years)



Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Report on Internal Control Over Financial Reporting and Other Matters Based on Audit Conducted in Accordance with Government Auditing Standards

- No compliance matters identified

Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing our audit.

DISAGREEMENTS WITH MANAGEMENT

Professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Lyons Elementary School District 103 Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

Accounting changes relevant to the District

Future accounting standards updates

GASB Statement Number	Description	Potentially Impacts you	Effective Date
84	Fiduciary Activities	✓	6/30/21*
87	Leases	✓	6/30/22*
89	Accounting for Interest Incurred before the End of a Construction Period		6/30/22*
90	Majority Equity Interests and amendment of GASB Statements No. 14 and No. 61		6/30/21*
91	Conduit Debt		6/30/23
92	Omnibus 2020		6/30/22*
93	Replacement of <u>Interfund</u> Bank Offered Rates		6/30/22*
94	Public-Private and Public-Public Partnerships and Availability Payment Arrangements		6/30/23
96	Subscription-Based Information Technology Arrangements		6/30/23
97	Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans		6/30/22

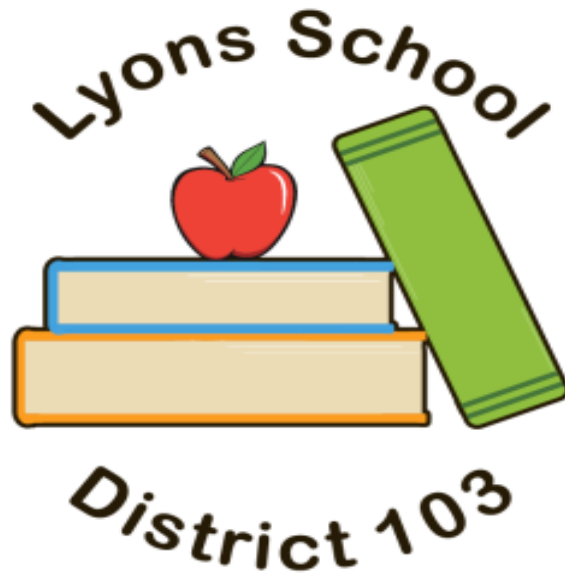
* These statements had their required effective dates postponed by one year with the issuance of Statement No. 95, *Postponement of Effective Dates of Certain Authoritative Guidance*, with the exception of Statement No. 87 which was postponed by one and a half years. The effective date reflected above is the required revised implementation date.

Further information on upcoming [GASB pronouncements](#)

Lyons Elementary School District 103
Fiscal Year 2020 Audit Results

RESULTS OF DISTRICT 'S FISCAL YEAR 2020 AUDIT

- Questions regarding the fiscal year 2020 audit?
- Thank you for your time and for allowing us to serve the District .



Working Together to Expand Student Opportunities

Serving the communities of Brookfield, Forest View, Lyons,
McCook and Stickney.

February YTD Financials

Fiscal Year 2021

Presented to BOE
3/23/2021

**Lyons School District 103
EDUCATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	YTD as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 15,701,034	50.7%	\$ 1,438,389	\$ 8,949,968	57.0%
Corporate Per. Prop. Replacement Taxes	\$ 1,970,401	6.4%	\$ -	\$ 1,198,164	60.8%
State Evidence Based Funding (EBF)	\$ 8,367,060	27.0%	\$ 851,550	\$ 5,960,850	71.2%
Categorical State Aid	\$ 833,737	2.7%		\$ 650,426	78.0%
State Early Childhood Block Grant	\$ 704,343	2.3%		\$ 258,737	36.7%
Federal Nutrition Program	\$ 871,807	2.8%	\$ 22,848	\$ 506,387	58.1%
Federal Title 1	\$ 834,679	2.7%	\$ 357,478	\$ 521,687	62.5%
Other Federal	\$ 1,355,944	4.4%	\$ 24,289	\$ 959,455	70.8%
Earnings on Investments	\$ 83,030	0.3%		\$ 59,038	71.1%
Food Service	\$ 67,546	0.2%		\$ 2,111	3.1%
Fees	\$ 31,902	0.1%		\$ 14,564	45.7%
Before School Care & Camps	\$ 123,108	0.4%		\$ -	0.0%
Other Revenue	\$ 3,500	0.0%	\$ 0	\$ 6,949	198.5%
Total Revenue	\$ 30,948,091	100.0%	\$ 2,694,554	\$ 19,088,336	61.7%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	YTD as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 18,033,536	58.8%	\$ 1,505,124	\$ 10,029,795	55.6%
Benefits	\$ 5,092,350	16.6%	\$ 329,363	\$ 2,570,380	50.5%
Purchased Services	\$ 3,716,447	12.1%	\$ 148,743	\$ 2,599,060	69.9%
Supplies	\$ 1,065,873	3.5%	\$ 28,750	\$ 512,241	48.1%
Capital Outlay	\$ 161,140	0.5%		\$ -	0.0%
Special Ed Tuition	\$ 2,532,048	8.3%	\$ 25,618	\$ 1,322,822	52.2%
Dues&Fees/Tuition/Contingency	\$ 82,840	0.3%	\$ -	\$ 65,377	78.9%
Total Expenditures	30,684,234	100.0%	2,037,598	17,099,675	55.7%

Surplus/(Deficit)	263,857		656,956	1,988,661	
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**Lyons School District 103
OPERATIONS AND MAINTENANCE FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 1,995,385	66.0%	\$ 184,251	\$ 1,122,401	56.2%
General State Aid	\$ 1,000,000	33.1%		\$ -	0.0%
Federal Aid	\$ -	0.0%		\$ -	0.0%
Earnings on Investments	\$ 26,729	0.9%		\$ 11,595	43.4%
Rentals	\$ -	0.0%		\$ 450	0.0%
Maintenance Grant	\$ -	0.0%		\$ -	0.0%
Other Revenue Sources	\$ -	0.0%		\$ -	0.0%
Total Revenue	\$ 3,022,114	100.0%	\$ 184,251	\$ 1,134,446	37.5%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 1,009,035	29.7%	\$ 125,144	\$ 785,284	77.8%
Benefits	\$ 339,218	10.0%	\$ 22,409	\$ 179,197	52.8%
Purchased Services	\$ 1,190,202	35.0%	\$ 24,229	\$ 466,876	39.2%
Supplies	\$ 630,159	18.5%	\$ 17,307	\$ 348,724	55.3%
Capital Outlay	\$ 219,917	6.5%	\$ 375	\$ 78,707	35.8%
Dues&Fees/Contingency	\$ 9,836	0.3%		\$ 22,666	230.4%
Total Expenditures	\$ 3,398,367	100.0%	\$ 189,463	\$ 1,881,454	55.4%

Surplus/(Deficit)	(376,253)		\$ (5,212)	(747,008)	
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Lyons School District 103
IMRF/SS/Medicare
Y-T-D REVENUE and EXPENSE by SOURCE

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 803,704	80.0%	\$ 49,178	\$ 483,987	60.2%
Corp. Pers. Property Repl. Tax	\$ 180,000	17.9%		\$ -	0.0%
Earnings on Investments	\$ 21,285	2.1%		\$ 12,458	58.5%
Other Revenue	\$ -	0.0%	\$ -	\$ -	0.0%
Total Revenue	\$ 1,004,989	100.0%	\$ 49,178	\$ 496,445	49.4%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Benefits	\$ 999,297	100.0%	\$ 87,641	\$ 572,932	57.3%
Purchased Services	\$ -	0.0%	\$ -	\$ -	0.0%
Total Expenditures	\$ 999,297	100.0%	\$ 87,641	\$ 572,932	57.3%

Surplus/(Deficit)	5,692		(38,462)	(76,487)	
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**Lyons School District 103
TORT
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 235,569	96.0%	\$ 25,666	\$ 134,413	57.1%
Earnings on Investments	\$ 9,920	4.0%		\$ 1,364	13.8%
Other Revenue	\$ -	0.0%	\$ -	\$ -	0.0%
Total Revenue	\$ 245,489	100.0%	\$ 25,666	\$ 135,777	55.3%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 70,000	0.0%		\$ -	0.0%
Purchase Services	\$ 245,312	100.0%	\$ 24,875	\$ 325,928	132.9%
Total Expenditures	\$ 315,312	100.0%	\$ 24,875	\$ 325,928	103.4%

Surplus/(Deficit)	(69,823)		791	(190,151)	
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**Lyons School District 103
TRANSPORTATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 1,216,761	62.4%	\$ 105,450	\$ 659,316	54.2%
Categorical State Aid	\$ 701,984	36.0%		\$ 698,941	99.6%
Earnings on Investments	\$ 30,866	1.6%		\$ 19,986	64.8%
Other Revenue	\$ -	0.0%		\$ -	0.0%
Total Revenue	\$ 1,949,611	100.0%	\$ 105,450	\$ 1,378,243	70.7%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 31,322	1.6%		\$ 5,745	18.3%
Benefits	\$ 7,910	0.4%	\$ -	\$ -	0.0%
Purchased Services	\$ 1,896,290	98.0%	\$ 23,673	\$ 112,562	5.9%
Supplies	\$ -	0.0%		\$ -	0.0%
Capital Outlay	\$ -	0.0%		\$ -	0.0%
Dues&Fees/Contingency	\$ -	0.0%		\$ -	0.0%
Total Expenditures	\$ 1,935,522	100.0%	\$ 23,673	\$ 118,307	6.1%

Surplus/(Deficit)	14,089		81,778	1,259,936	
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**Lyons School District 103
WORKING CASH FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 114,850	86.9%	\$ 7,007	\$ 44,018	38.3%
Earnings on Investments	\$ 17,285	13.1%		\$ 10,640	61.6%
Total Revenue	\$ 132,135	100.0%	\$ 7,007	\$ 54,658	41.4%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Interfund Transfer	\$ -	0.0%	\$ -	\$ -	0.0%
Total Expenditures	\$ -	0.0%	\$ -	\$ -	0.0%

Surplus/(Deficit)	132,135		7,007	54,658	
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Lyons School District 103
Total Operating Funds
Y-T-D REVENUE and EXPENSE by SOURCE

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 20,067,303	53.8%	\$ 1,809,942	\$ 11,394,103	56.8%
Corporate Pers. Prop. Replacement Taxes	2,150,401	5.8%	\$ -	\$ 1,203,793	56.0%
General State Aid	9,367,060	25.1%	851,550	5,960,850	63.6%
Categorical State Aid	1,535,721	4.1%	-	1,349,367	87.9%
State Early Childhood Block Grant	704,343	1.9%	-	258,737	36.7%
Federal Nutrition Program	871,807	2.3%	22,848	506,387	58.1%
Federal Title 1	834,679	2.2%	357,478.00	521,687	62.5%
Other Federal	1,355,944	3.6%	24,289	959,455	70.8%
Earnings on Investments	189,115	0.5%	0	115,081	60.9%
Food Service	67,546	0.2%	-	2,111	3.1%
Fees	31,902	0.1%	-	14,564	45.7%
Before School Care, Camps	123,108	0.3%	-	-	0.0%
Rentals	-	0.0%	-	450	0.0%
Maintenance Grants	-	0.0%	-	-	0.0%
Other Revenue	3,500	0.0%	0	6,949	198.5%
Total Revenue	\$ 37,302,429	100.0%	\$ 3,066,106	\$ 22,293,534	59.8%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 19,143,893	51.3%	\$ 1,630,268	\$ 10,820,824	56.5%
Benefits	5,439,478	14.6%	351,772	2,749,577	50.5%
IMRF/FICA/SS/Medicare	999,297	2.7%	87,641	572,932	57.3%
Purchased Services	7,048,251	18.9%	221,519	3,504,426	49.7%
Supplies	1,696,032	4.5%	46,057	860,965	50.8%
Capital Outlay	381,057	1.0%	375	78,707	20.7%
Special Ed Tuition	2,532,048	6.8%	25,618	1,322,822	52.2%
Dues&Fees/Contingency	92,676	0.2%	-	88,043	95.0%
Total Expenditures	\$ 37,332,732	100.0%	\$ 2,363,250	\$ 19,998,296	53.6%

Surplus/(Deficit)	\$ (30,303)		\$ 702,857	\$ 2,295,238	
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**Lyons School District 103
DEBT SERVICE FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 981,699	99.1%	\$ 85,817	\$ 556,364	56.7%
Earnings on Investments	\$ 9,274	0.9%		\$ 7,501	80.9%
Total Revenue	\$ 990,973	100.0%	\$ 85,817	\$ 563,865	56.9%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Debt Service	\$ 1,043,175	100.0%	\$ 2,000	\$ 923,750	88.6%
Total Expenditures	\$ 1,043,175	100.0%	\$ 2,000	\$ 923,750	88.6%

Surplus/(Deficit)	(52,202)		83,817	(359,885)	
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**Lyons School District 103
CAPITAL PROJECTS FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Earnings on Investments	\$ 5	100.0%	\$ -	\$ 8	160.0%
Total Revenue	\$ 5	100.0%	\$ -	\$ 8	160.0%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Capital Outlay	\$ -	0.0%	\$ -	\$ -	0.0%
Total Expenditures	\$ -	0.0%	\$ -	\$ -	0.0%

Surplus/(Deficit)	5		-	8	
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**Lyons School District 103
LIFE SAFETY FUND
Y-T-D REVENUE and EXPENSE by SOURCE**

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 206,051	76.9%	\$ 23,090	\$ 151,037	73.3%
Earnings on Investments	\$ 11,862	4.4%		\$ 8,303	70.0%
Other Revenue	\$ 50,000	18.7%		\$ -	0.0%
Total Revenue	\$ 267,913	81.3%	\$ 23,090	\$ 159,340	59.5%
EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Purchased Services	\$ 159,740	100.0%	\$ -	\$ 137,528	86.1%
Total Expenditures	\$ 159,740	100.0%	\$ -	\$ 137,528	86.1%
Surplus/(Deficit)	108,173		23,090	21,812	

Lyons School District 103
Total All Funds
Y-T-D REVENUE and EXPENSE by SOURCE

28-Feb-21

REVENUES	Budget FY2021	% Of Total Revenue	Monthly February	Actual as of 2/28/2021	Percent of Budget Realized
Property Taxes	\$ 21,255,058	55.1%	\$ 1,918,849	\$ 12,101,504	56.9%
Corporate Pers. Prop. Replacement Taxes	2,150,401	5.6%	\$ -	1,198,164	55.7%
General State Aid	9,367,060	24.3%	851,550	5,960,850	63.6%
Categorical State Aid	1,535,721	4.0%	-	1,349,367	87.9%
State Early Childhood Block Grant	704,343	1.8%	-	258,737	36.7%
Federal Nutrition Program	871,807	2.3%	22,848	506,387	58.1%
Federal Title 1	834,679	2.2%	357,478	521,687	62.5%
Other Federal	1,355,944	3.5%	24,289	959,455	70.8%
Earnings on Investments	210,251	0.5%	-	130,885	62.3%
Food Service	67,546	0.2%	-	2,111	3.1%
Fees	31,902	0.1%	-	14,564	45.7%
Before School Care, Camps	123,108	0.3%	-	-	0.0%
Rentals	-	0.0%	-	450	0.0%
Maintenance Grants	-	0.0%	-	-	0.0%
Other Revenue	53,500	0.1%	0	6,949	13.0%
Total Revenue	\$ 38,561,320	100.0%	\$ 3,175,014	\$ 23,011,110	59.7%

EXPENDITURES	Budget FY2021	% Of Total Expense	Monthly February	Actual as of 2/28/2021	Percent of Budget Expended
Salaries	\$ 19,143,893	49.7%	\$ 1,630,268	\$ 10,820,824	56.5%
Benefits	5,439,478	14.1%	351,772	2,749,577	50.5%
IMRF/FICA/SS/Medicare Fund	999,297	2.6%	87,641	572,932	57.3%
Debt Service Fund	1,043,175	2.7%	2,000	923,750	88.6%
Life Safety Fund	159,740	0.4%	-	137,528	86.1%
Purchased Services	7,048,251	18.3%	221,519	3,504,426	49.7%
Supplies	1,696,032	4.4%	46,057	860,965	50.8%
Capital Outlay	381,057	1.0%	375	78,707	20.7%
Special Ed Tuition	2,532,048	6.6%	25,618	1,322,822	52.2%
Dues&Fees/Contingency	92,676	0.2%	-	88,043	95.0%
Total Expenditures	\$ 38,535,647	100.0%	\$ 2,365,250	\$ 21,059,574	54.6%

Surplus/(Deficit)	\$ 25,673		\$ 809,764	\$ 1,951,536	
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Lyons Elementary School District 103
Fiscal Year 2020-2021 Fund Balance
 Source: Lyons Elementary School District 103 Monthly Reports

Fiscal Year 2020-2021												
Fund	July	August	September	October	November	December	January	February	March	April	May	June
Education	\$ 6,015,153.39	\$ 10,228,559.96	\$ 9,496,466.19	\$ 9,461,611.39	\$ 8,040,299.96	\$ 6,918,400.11	\$ 6,791,689.99	\$ 7,448,645.80				
Operations & Maintenance	1,841,036.12	1,990,330.91	1,813,871.19	1,623,378.55	1,462,710.68	1,248,242.33	1,037,106.68	1,031,894.58				
Debt Service	982,057.69	1,237,599.00	1,249,929.62	1,295,221.42	1,295,233.86	375,769.13	381,004.28	464,821.19				
Transportation	2,240,054.53	2,779,066.21	2,792,445.15	3,073,900.75	3,011,878.47	3,011,632.95	3,204,108.37	3,285,885.93				
IMRF/SS/Medicare	1,809,065.98	1,902,493.62	1,834,310.02	1,781,670.81	1,706,962.33	1,620,766.60	1,553,309.97	1,514,847.52				
Capital Projects	447.00	447.00	447.00	448.41	448.41	448.41	450.13	450.13				
Working Cash	1,488,478.82	1,508,684.76	1,509,664.91	1,517,760.99	1,517,773.39	1,517,961.45	1,523,908.63	1,530,915.68				
Tort	243,833.69	275,028.65	249,570.75	231,768.34	107,355.57	85,688.29	86,559.34	87,350.24				
Life Safety	1,171,422.41	1,190,206.46	1,166,147.39	1,180,902.89	1,181,148.07	1,181,970.00	1,160,951.12	1,184,041.37				
Total	\$ 15,791,549.63	\$ 21,112,416.57	\$ 20,112,852.22	\$ 20,166,663.55	\$ 18,323,810.74	\$ 15,960,879.27	\$ 15,739,088.51	\$ 16,548,852.44	\$ -	\$ -	\$ -	\$ -



MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
LYONS ELEMENTARY SCHOOL DISTRICT 103
George Washington Middle School, Room 130
8101 Ogden Avenue, Lyons, Il 60534 at 7:00 P.M.
Tuesday, February 23, 2021

I. Call to Order

The regular meeting of the Board of Education was called to order at 7:01 p.m. by President Jorge Torres.

II. Roll Call

Members Physically Present:	Sharon Anderson Vito Campanile Marge Hubacek (Remote) Shannon Johnson Olivia Quintero Winifred Rodriguez Jorge Torres
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Absent:	None
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III. Reading of Communications

Board President Torres stated there are no communications other than the FOIA report which is included in the packet for the public to view.

(Superintendent Rivera shared a moment of silence for Valerie Poulos followed by a few words of recognition from Principal Silva. Board Member Hubacek stated she had the pleasure of working with Valerie and that she had a big heart and worked well with children with needs and that our district was blessed to have her.

Superintendent Rivera stated we have partnered with Morton High School for our staff to be vaccinated. He stated the first round of vaccinations should be completed at the very latest by March 10, 2021 and that the second round of vaccinations will be completed either 17 or 21 days after the first round. Superintendent Rivera stated we will be able to vaccinate all of our staff on the same day for the second round since that is how the first round is being organized. He stated it takes about 7 to 10 days after the second vaccination for it to be in full effect. Superintendent Rivera stated this could mean that all of our staff will have had the opportunity to be vaccinated fully by the middle of April and we will discuss new variables of the vaccination with the union groups in consideration of a return to in-person learning.

Supervenient Rivera stated there are new variables to bring to the table regarding bargaining dynamics on a return to school which will include an agreement on the metrics and an agreement on safety parameters. He stated we are reviewing our safety mitigation plan to ensure a safe return when the time comes.)

(The Board had a brief discussion regarding the return to school and whether the teachers will stagger their arrival.)

IV. Public Comment

Tom Weiner, Costello Parent, commented that he along with every parent in the district would like to know if the district has a plan in place to have the students in class next school year as Covid is on the decline and vaccines proceeding slowly but moving in the right direction. He commented that everybody should be in class for next school year and that everyone can agree that the children should be in class for in person learning as they need to be around other children for the social interaction and get better instructions from the teachers. He thanked all of the teachers in the district and commented they are all heroes.

Joanne Schaeffer, Taxpayer, commented on the meeting being closed to the public and that she cannot hear the meeting. She inquired about an audit presentation taking place as well as damage on one of the snow plows. Ms. Schaeffer inquired as to if there is a possibility that there will be a return to school on April 7, 2021 and if the last day of school is May 21, 2021. She inquired as to if board meetings will be held in the GW café and commented on the Covid stats on the website. Ms. Schaeffer also inquired as to if temperature machines have been installed in every building.

Joanne Schaeffer, Taxpayer, commented on the Covid metrics and whether they were posted.

Tom Weiner, Costello Parent, commented on the School Resource Officer making \$65,000 and inquired as to when he will start. He commented that the IGA does not favor the District.

Earl Johnson, Taxpayer, inquired as to who the officer will be and if it will be for GWMS or for all of the schools and whether all of the schools were asked and if they were interested and if not, why. He inquired as to if there will be overtime and commented that it could really add up. Mr. Johnson inquired as to why the board meetings are still closed.

V. Year-to-Date Financials

Board President Torres stated the financials are attached to the agenda for the public to view.

VI. Consent Agenda

Vito Campanile moved seconded by Olivia Quintero to approve the Consent Agenda as presented.

Upon Roll Call:

Ayes:	Sharon Anderson Vito Campanile Marge Hubacek Olivia Quintero Winifred Rodriguez Jorge Torres
Nays:	None
Abstain:	Shannon Johnson
Absent:	None

Motion carried

- A. Approval of Minutes
 - 1. Minutes of January 26, 2021
- B. Authorize Payment of Monthly Bills for February, 2021
 - 1. Board Bills February, 2021
 - 2. Activity Funds February, 2021
- C. Approval of Employment
 - 1. Support Personnel
 - a. Heather Nieves, Special Education Aide, Lincoln, \$13.00, 2/8/21
 - 2. Leave of Personnel
 - a. Chrysa Dillon, Robinson, Music Teacher, 4/28/21-end of SY2021
 - b. Courtney Garcia, Costello, 2nd Grade Teacher, 4/12/21-10/4/21
- C. 3. Approval of Resignations
 - a. Nancy Albavera, Special Education Aide, Lincoln, 2/17/21

VII. Action Items

Approval of Memorandum of Agreement Between Lyons Elementary School District 103 and Service Employees International Union Local 73 Regarding Collective Bargaining Agreement Retirement Stipend

Vito Campanile moved seconded by Olivia Quintero to approve the Memorandum of Agreement Between Lyons Elementary School District 103 and Service Employees International Union Local # 73 approving a retirement stipend of \$500 for Cynthia Slechta, who retired in Lieu of Layoff, which is provided for in the Collective Bargaining Agreement, Section 11.5.

Upon Roll Call:

Ayes:	Sharon Anderson Vito Campanile Marge Hubacek Shannon Johnson Olivia Quintero Winifred Rodriguez Jorge Torres
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Nays:	None
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Absent:	None
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Motion carried

Approval of Memorandum of Understanding Between the Board of Education of Lyons School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571, Regarding Paid Leave for COVID-19 Vaccination(s)

Shannon Johnson moved seconded by Vito Campanile to approve the Memorandum of Agreement Between the Board of Education of Lyons School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571, Regarding Paid Leave for COVID-19 Vaccination(s).

Upon Roll Call:

Ayes:	Sharon Anderson Vito Campanile Marge Hubacek Shannon Johnson Olivia Quintero Winifred Rodriguez Jorge Torres
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Nays:	None
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Absent:	None
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Motion carried

Approval of Approval of Memorandum of Understanding Between the Board of Education of Lyons School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571, Regarding Paid Leave for COVID-19 Qualified Reasons

Winifred Rodriguez moved seconded by Olivia Quintero to approve the Memorandum of Agreement Between the Board of Education of Lyons School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571, Regarding Paid Leave for COVID-19 Qualified Reasons

Upon Roll Call:

Ayes:	Sharon Anderson Vito Campanile Marge Hubacek Shannon Johnson Olivia Quintero Winifred Rodriguez Jorge Torres
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Nays:	None
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Absent:	None
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Motion carried

Approval of an Intergovernmental Agreement Between Lyons Elementary School District No. 103 and the Village of Lyons Concerning the Engagement of a School Resource Officer

Winifred Rodriguez moved seconded by Vito Campanile to approve the Intergovernmental Agreement between Lyons Elementary School District #103 and the Village of Lyons Concerning the Engagement of a School Resource Officer as presented.

Upon Roll Call:

Ayes:	Vito Campanile Olivia Quintero Winifred Rodriguez Jorge Torres
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Nays:	Marge Hubacek Shannon Johnson
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Abstain: Sharon Anderson

Absent: None

Motion carried

VIII. Adjournment

Winifred Rodriguez moved seconded by Vito Campanile to adjourn at 7:49 p.m.

Upon Roll Call:

Ayes: Sharon Anderson
Vito Campanile
Marge Hubacek
Shannon Johnson
Olivia Quintero
Winifred Rodriguez
Jorge Torres

Nays: None

Absent: None

Motion carried

Vito Campanile, Secretary

Jorge Torres, President

To Township Treasurer: The following payments were approved by the Board of Education, at a meeting held on March 23, 2021
 Checks for the amount shown are hereby requested:

PAYEE	DATE PAID	AMOUNT
Net Salaries	02/01/2021 - 02/15/2021	\$ 554,219.95
Bank One	Soc. Sec. & Medicare Employees' Portion 02/01/2021 - 02/15/2021	\$ 23,081.79
Bank One	Soc. Sec. & Medicare Employer's Portion 02/01/2021 - 02/15/2021	\$ 23,081.79
Bank One	Federal Withholding Employees' Portion 02/01/2021 - 02/15/2021	\$ 73,908.83
NuMark Credit Union	Credit Union Deductions 02/01/2021 - 02/15/2021	\$ 7,695.76
Illinois Department of Revenue	State Withholding 02/01/2021 - 02/15/2021	\$ 34,361.60
Illinois Municipal Retirement Fund	Employees' Portion 02/01/2021 - 02/15/2021	\$ 11,039.21
Illinois Municipal Retirement Fund	Employer's Portion 02/01/2021 - 02/15/2021	\$ 21,238.93
Teachers' Retirement System State of Illinois	TRS EMPLOYEE PAID 02/01/2021 - 02/15/2021 Employee 9%	\$ 50,256.00
Teachers' Retirement System State of Illinois	THIS Board Paid 0.92% "THIS" 02/01/2021 - 02/15/2021	\$ 6,547.52
Teachers' Retirement System State of Illinois	THIS Employee Paid 1.24% Health "THIS" 02/01/2021 - 02/15/2021	\$ 6,924.06
Teachers' Retirement System State of Illinois	TRS Board Paid .0058 Add On & 02/01/2021 - 02/15/2021	\$ 11,867.53
West Suburban Teachers' Unions #571	Teacher Union Dues 02/01/2021 - 02/15/2021	\$ 11,085.80
AIG VALIC	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$ 375.00

AXA Equitable Life	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$	11,328.49
AXA Equitable Life 457(b)	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$	1,083.33
First Investors Group	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$	100.00
Great American Financial Resources	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$	855.00
Lincoln Investment Planning	Tax Shelter Annuity - 02/01/2021 - 02/15/2021	\$	1,772.50
Waddell & Reed, Inc.	Tax Shelter Annuity 02/01/2021 - 02/15/2021	\$	75.00
AXA Equitable Life - Roth	02/01/2021 - 02/15/2021	\$	3,569.00
SEIU Local 73 COPE	02/01/2021 - 02/15/2021	\$	38.00
Service Employees International Union Local 73	Aides/Custodians Union Dues 02/01/2021 - 02/15/2021	\$	981.26
Teachers' Health Insurance Security State of Illinois	Retiree Insurance January, 2020	\$	1,729.15
First American Bank / Inland Bank H S A	Employee Deduction Board Contribution	\$ \$	3,225.97 750.00
State Disbursement Unit	02/01/2021 - 02/15/2021 Child Support	\$	805.00
CoreSource - Flex Unreimbursed	02/01/2021 - 02/15/2021	\$	800.56
Net Salaries	02/16/2021 - 02/29/2021	\$	554,214.77
Bank One	Soc. Sec. & Medicare Employees' Portion 02/16/2021 - 02/29/2021	\$	22,758.49
Bank One	Soc. Sec. & Medicare Employer's Portion 02/16/2021 - 02/29/2021	\$	22,758.49
Bank One	Federal Withholding Employees' Portion 02/16/2021 - 02/29/2021	\$	73,524.07
NuMark Credit Union	Credit Union Deductions 02/16/2021 - 02/29/2021	\$	7,445.76
Illinois Department of Revenue	State Withholding 02/16/2021 - 02/29/2021	\$	34,372.04

Illinois Municipal Retirement Fund	Employees' Portion 02/16/2021 - 02/29/2021	\$	10,716.65
Illinois Municipal Retirement Fund	Employer's Portion 02/16/2021 - 02/29/2021	\$	20,561.50
Teachers' Retirement System State of Illinois	TRS Employees' Paid 02/16/2021 - 02/29/2021 9.00%	\$	50,628.51
Teachers' Retirement System State of Illinois	THIS Board Paid Health "THIS" 02/16/2021 - 02/29/2021	\$	6,585.60
Teachers' Retirement System State of Illinois	TRS Employee Paid 1/2 of 1% Health "THIS" 02/16/2021 - 02/29/2021	\$	6,975.41
Teachers' Retirement System State of Illinois	TRS Board Paid .0058 % 02/16/2021 - 02/29/2021	\$	12,001.84
West Suburban Teachers' Union #571	Teacher Union Dues 02/16/2021 - 02/29/2021	\$	11,136.19
AXA VALIC	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	375.00
AXA Equitable Life	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	10,375.16
AXA Equitable Life (457(b))	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	2,036.66
First Investors Corp.	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	100.00
Great American Financial Resources	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	855.00
Lincoln Investment Planning	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	1,772.50
Waddell & Reed, Inc.	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	75.00
AXA Equitable Life - Roth	Tax Shelter Annuity 02/16/2021 - 02/29/2021	\$	3,569.00
SEIU Local 73 COPE	02/16/2021 - 02/29/2021	\$	38.00
Service Employees International Union Local 73	Union Dues Aides 02/16/2021 - 02/29/2021	\$	994.76

First American Bank / Inland Bank H S A	Employee Deduction	\$	3,225.97
	Board Contribution	\$	-
State Disbursement Unit	02/16/2021 - 02/29/2021	\$	805.00
CoreSource - Flex Unreimbursed	02/16/2021 - 02/29/2021	\$	696.39
Dennis Krubl	Medicare Supplement February, 2020	\$	180.00

PAYEE	DATE PAID	AMOUNT
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Board President

Board Secretary

Ara Liza de Souza - 3-18-21
Prepared by

J. Williams 3-18-21
Business Manager

Superintendent

Salaries/Benefits	\$	1,721,774.79
Special voucher requests	\$	-

Pages 1 - 20	\$ 1,654,614.49	
Total Bill List Paid in Month		\$ 3,376,389.28

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
91351	ABLENET INC.	03/18/2021	C1208338	BIGmack button for student Kai Walter to assess computer	7022100030	135.00	135.00
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		135.00	
91352	ACCOUNTemps	03/18/2021	57189785	W/E - 2/19/21	0	2,021.64	8,264.94
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		2,021.64	
			57229503	W/E - 2/26/21	0	1,843.26	
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		1,843.26	
			57268283	W/E - 3/5/21	0	2,229.75	
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		2,229.75	
			57322961	W/E - 03/12/21	0	2,170.29	
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		2,170.29	
91353	ADA SPORTS AND RACKETS, LLC	03/18/2021	K1793	Badminton Supplies for PE	5002100028	433.07	433.07
10E500	1120 4100 50 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MIDDLE-JUNIOR HIGH/S		433.07	
91354	ALGOR PLUMBING AND HEATING SUP	03/18/2021	193815	ADMIN BLDG - OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE	0	34.50	34.50
20E000	2540 4100 00 000000					34.50	
91355	AMAZON CAPITAL SERVICES	03/18/2021	17FL-YHTT-YCR4	SNEEZE GUARD DESK SHIELD/CLEAR ACRYLIC PLEXIGLASS	7022100036	200.09	1,899.57
10E000	2330 4100 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		189.07	
10E100	1205 4100 00 000000			EDUCATION/EDISON ELEMENTARY/LEARNING DISABLED/SUPPLIES		11.02	
			17FL-YHTT-YW3X	Gymboss Timer Arvavr 6 digital tally clicker Secura 60-minute visual timer	7022100041	80.92	
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		80.92	
			1HW6-F7PY-1R3P	Plexiglass for round tables, desks	7022100035	752.76	
10E000	2330 4100 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		752.76	
			1HW6-F7PY-77MT	Desk Shields	7022100038	98.49	
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		98.49	
			1KDW-J7L3-1T7P	DRY ERASER BOARD SUPPLIES - ORDER PER CHAR	7002100069	78.64	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	2310 4100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S		78.64	
			1P1N-6YF1-YVWC	Tape for floors	6002100017	159.96	
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		159.96	
			1TFH-1TYG-1GFY	MARKING TAPE FOR PE	3002100041	220.05	
10E300	1111 4120 00 000000			EDUCATION/LINCOLN ELEMENTARY/PHYSICAL EDUCATION		220.05	
			1TFH-1TYG-379F	3 DRAWER STORAGE CART FOR ZUCKER REPLACEMENT FOR CANCELLED ORDER	3002100039	28.37	
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		28.37	
			1TFH-1TYG-3PPW	Amazon order for supply closet	6002100016	121.22	
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		121.22	
			1YQH-11YF-41F3	SPED - FACE SHIELD - KIDS / TRAMPOLINE	7022100034	159.07	
10E000	1275 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE		19.08	
10E000	2130 4100 00 000000			EDUCATION/DISTRICT OFFICE/HEALTH SERVICES/SUPPLIES		139.99	
91356	AMPLIFIED IT, LLC	03/18/2021	28932	G Suite for Education 2020 Pricing (50% off) Full domain staff One year license	7032100060	247.10	247.10
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		247.10	
91357	AT&T	03/18/2021	708Z99260102-021621	A/C#708 Z99-2601 169 6 MONTHLY SRVC - 2/16/21 - 3/15/21	0	63.55	63.55
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		63.55	
91358	AT&T	03/18/2021	S661185185-21063	bill # 217 s66-1185 185 - npa nnx lines	0	2,430.33	2,430.33
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		2,430.33	
91359	AT&T GLOBAL SERVICES	03/18/2021	SB203928	COSTELLO - CONTRACT#: EB16162563 - BILLING PD: 3/6/21 - 4/5/21	0	156.55	1,132.60
20E600	2540 3440 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		156.55	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			SB203929	HOME - CONTRACT#: EB16162566 BILLING PD: 3/6/21 - 4/5/21	0	117.35	
20E200	2540 3440 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		117.35	
			SB203930	GWMS - CONTRACT#: EB16162568 - BILLING PD: 3/6/21 - 4/5/21	0	378.09	
20E500	2540 3440 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		378.09	
			SB203931	ROBINSON - CONTRACT#: EB16162575 - BILLING PD: 3/6/21 - 4/5/21	0	156.55	
20E400	2540 3440 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		156.55	
			SB203932	LINCOLN - CONTRACT#: EB16163292 - BILLING PD: 3/6/21 - 4/5/21	0	156.55	
20E300	2540 3440 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		156.55	
			SB203933	EDISON - CONTRACT#: EB16163295 - BILLING PD: 3/6/21 - 4/5/21	0	167.51	
20E100	2540 3440 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		167.51	
91360	BLUE CROSS BLUE SHIELD OF IL	03/18/2021	01062010002-022621	STMT PERIOD: 02/1/21-2/28/21	0	301,914.19	301,914.19
10L000	4867 0000 00 000000			EDUCATION/DISTRICT OFFICE/BCBS PPO Flex/.		301,914.19	
91361	BMO HARRIS COMMERCIAL CARD	03/18/2021	031793-030521	FEB'21 CHARGES	0	2,566.43	2,566.43
10E000	2130 4100 00 000000			EDUCATION/DISTRICT OFFICE/HEALTH SERVICES/SUPPLIES		351.43	
10E000	2310 6400 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/D		1,525.00	
10E000	2320 6400 00 000000			EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV		299.00	
10E000	1274 6400 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/DUES & FE		391.00	
91362	BOB & JOHN'S MOBIL	03/18/2021	031121	TRANSACTION DATES: 2/12/21-311/2021	0	397.87	397.87
20E000	2545 4640 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/VEHICLE SERVICING AND MAI		397.87	
91363	CALL ONE	03/18/2021	381757	PERIOD: 3/15/21-4/14/21	0	4,283.81	4,283.81

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E100	2540 3440 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		601.94	
20E200	2540 3440 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		551.71	
20E300	2540 3440 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		365.16	
20E400	2540 3440 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		489.69	
20E500	2540 3440 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		290.77	
20E600	2540 3440 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		423.72	
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,560.82	
91364	CANDOR HEALTH EDUCATION	03/18/2021	2021304	TITLE 1 - MATERIALS - ALL SCHOOLS	7032100061	2,508.00	2,508.00
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		2,508.00	
91365	CARRERA, VASTI	03/18/2021	TUITION REIMB-120920	TUITION REIMB-TESL 402 - 3 CREDIT HRS	0	525.00	525.00
10E200	1110 2300 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/TUITION REIMBURSEM		525.00	
91366	CHILDHOOD VICTORIES, INC.	03/18/2021	1295	Online Be seen and heard 2.0 Curriculum K-8 One year school License	7032100026	7,800.00	7,800.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		7,800.00	
91367	CITYMEDIA	03/18/2021	1054	SOCIAL MEDIA MGT/GRAPHIC DESIGN	0	2,000.00	2,000.00
10E000	2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH		2,000.00	
91368	CLARITY ENROLLMENT SOLUTIONS	03/18/2021	324	EASE - BENEFITS ADMINISTRATION & ENROLLMENT TECHNOLOGY	0	334.00	334.00
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		334.00	
91369	COMCAST CABLE	03/18/2021	0006742-022221	SERVICES FROM - 3/1/21 - 3/31/21	0	254.17	254.17
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		254.17	
91370	COMMITTEE FOR CHILDREN	03/18/2021	2017292	SECOND STEP EARLY LEARNING CLASSROOM KIT	3002100035	1,836.00	1,836.00
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		1,836.00	
91371	CORRECT MONITORING SERVICES	03/18/2021	M12165-21-2	FIRE ALARM MONITORING - 4/1/21 - 6/30/21	0	675.00	675.00
20E400	2546 3230 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/SECURITY SERVICES/REP		135.00	
20E500	2546 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/SECURITY SERVICE		270.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E600	2546 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/SECURITY SERVICES/REP		135.00	
20E000	2546 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/SECURITY SERVICES/REPAIR		135.00	
91372	DIRECT ENERGY SERVICES	03/18/2021	21026004584297	SERVICE PERIOD: 12/18/20 - 1/21/21	0	20,071.67	38,601.54
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		2,031.82	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		2,315.46	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,447.97	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,965.22	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		7,354.16	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		2,708.59	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		248.45	
			210540044856668	SERVICE PERIOD: 01/21/21 - 2/18/21	0	18,529.87	
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		1,880.16	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		2,131.84	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,521.89	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,437.31	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		6,611.91	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		2,471.30	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		475.46	
91373	FIRST STUDENT HODGKINS	03/18/2021	11716730	DATES OF SERVICE - 2/1/21 - 2/28/21	0	2,120.01	2,120.01
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		2,120.01	
91374	FLEXIBLE BENEFITS SERVICE CORP	03/18/2021	494644804065	FSA - 8 EMPLOYEES	0	50.00	50.00
10E000	1110 2940 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY		50.00	
91375	FLOCABULARY, INC.	03/18/2021	INV35634	Digital Site license to Flocabulary and the Week in Rap for all teachers and students	7032100029	2,500.00	2,500.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		2,500.00	
91376	GARVEY'S OFFICE PRODUCTS	03/18/2021	PINV2048982	FINANCE - PAYROLL BOXES RE-CLASS TO 10E000 2520 4100	7002100071	59.00	59.00
10E000	2520 4100 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/SUPPLIES		59.00	
91377	GLOBAL WATER TECHNOLOGY	03/18/2021	56344	WATER TREATMENT AND SERVICE RENEWAL	7012100033	310.50	310.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E000	2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		310.50	
91378	GRAND PRAIRIE TRANSIT	03/18/2021	RTINV1005422	FEB'21 TRANSPORT - PARA COST/COVID CLEANING	0	35,928.20	35,928.20
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		35,928.20	
91379	GROOT, INC. A WASTE CONNECTION	03/18/2021	6753729	A/C#3098-2354412-H OME-BILLING PD:MAR'21	0	505.56	3,673.13
20E200	2540 3210 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		505.56	
			6753730	A/C#3098-2362472-E DISON-BILLING PD:MAR'21	0	723.42	
20E100	2540 3210 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		723.42	
			6753731	A/C#3098-371263-RO BINSON-BILLING PD:MAR'21	0	498.44	
20E400	2540 3210 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		498.44	
			6753732	A/C#3098-287893- LINCOLN-BILLING PD:MAR'21	0	610.87	
20E300	2540 3210 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		610.87	
			6753733	A/C#3098-364545-CO STELLO-BILLING PD:MAR'21	0	591.84	
20E600	2540 3210 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		591.84	
			6753734	A/C#3098-406023-GW MS-BILLING PD:MAR'21	0	743.00	
20E500	2540 1120 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		743.00	
91380	GUARDIAN - ALTERNATE FUNDED	03/18/2021	00469383-030221	INV MONTH - FEB'21	0	13,143.24	13,143.24
10L000	4865 0000 00 000000			EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.		13,143.24	
91381	GUARDIAN -BILL ID 0001094522	03/18/2021	0001094522-021921	FOR PERIOD ENDING - 02/28/21	0	14,382.08	14,382.08
10E000	1110 2210 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/INSTRUCTION LIFE I		8,411.52	
10L000	4865 0000 00 000000			EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.		4,842.15	
20L000	4865 0000 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/Guardian Flex Dental/.		912.81	
10L000	4990 0000 00 000000			EDUCATION/DISTRICT OFFICE/OTHER CURRENT LIABILITIES/.		215.60	
91382	HARLEM PLUMBING SUPPLY	03/18/2021	42563	GWMS	0	48.37	48.37
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		48.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
91383	HARTGROVE HOSPITAL	03/18/2021	HGH20210203	GWMS - TUITION REIMB - B.N. -17 DAYS - 1/5/21-2/1/21	0	850.00	850.00
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		850.00	
91384	HAYES MECHANICAL LLC	03/18/2021	476532	GWMS	0	1,202.00	19,118.00
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		1,202.00	
20E300	2540 3230 00 000000		476653	LINCOLN	0	323.00	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		323.00	
20E100	2540 3230 00 000000		476662	EDISON	0	457.00	
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		457.00	
20E100	2540 3230 00 000000		476836	YEAR 2 HVAC/BOILER MAINTENANCE & SERVICE FOR ALL SCHOOLS FEB 1, 2021 THRU JAN 31, 2022	7012100069	17,136.00	
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		2,448.00	
20E200	2540 3230 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		2,448.00	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,448.00	
20E400	2540 3230 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,448.00	
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		4,896.00	
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		2,448.00	
91385	HELPING HAND CENTER	03/18/2021	13012	GWMS - TUITION - FEB'21 - I.V.	0	6,657.98	6,657.98
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		6,657.98	
91386	HOME DEPOT CREDIT SERVICES	03/18/2021	3448825-022121	DISTRICT - SALT & FILTER	0	651.32	651.32
20E000	2540 4100 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		651.32	
91387	HOME DEPOT PRO	03/18/2021	597666254	GWMS - Nurse's Office	7012100064	43.14	785.24
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		43.14	
20E100	2540 4100 00 000000		598425270	EDISON	0	360.10	
20E100	2540 4100 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		360.10	
20E000	2543 3230 00 000000		599509007	DE-ICING ROCK SALT Quote#30132773	7012100065	382.00	
20E000	2543 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/CARE AND UPKEEP OF GROUND		382.00	
91388	IL COUNTIES RISK MGMT TRUST	03/18/2021	RCB000000024885	WORKER'S COMP	0	13,438.13	28,313.01

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
80E000	2362 3800 00 000000			PREMIUM TORT FUND/DISTRICT OFFICE/WORKERS COMP/INSURANCE		13,438.13	
			RCB000000025038-0620	WORKER'S COMP - PAY BACK ERRONEOUS DEDUCTION	0	6,136.88	
80E000	2371 3800 00 000000			TORT FUND/DISTRICT OFFICE/PROP & LIAB INS/INSURANCE		6,136.88	
			rcb000000025038-1020	2019-2020 - SCHOOLS - WORKER'S COMPENSATION - P2-1000533-1920-01 -AUDIT	0	8,738.00	
80E000	2362 3800 00 000000			TORT FUND/DISTRICT OFFICE/WORKERS COMP/INSURANCE		8,738.00	
91389	IL OFFICE OF THE STATE FIRE MA	03/18/2021	9641962	GWMS - BOILER CERTIFICATE/INSPEC TION FEE	0	395.00	395.00
20E500	2540 3260 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		395.00	
91390	ILLINOIS PRINCIPAL ASSOCIATION	03/18/2021	4487991	Title IX Training Requirements- June 14, 2021	7032100062	717.00	717.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		717.00	
91391	ILLINOIS STATE POLICE/BUREAU O	03/18/2021	IL016103S-03121	FINGERPRINT-P.H. AND H.S.	0	56.50	56.50
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		56.50	
91392	IMPERIAL SURVEILLANCE INC.	03/18/2021	INV-011436	QTRLY SRVC AGREEMENT - 3/18/21 - 6/17/21	0	1,611.18	1,611.18
10E000	2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH		1,611.18	
91393	INFOBASE LEARNING	03/18/2021	INV412782	LEARN 360 RENEWAL FY2021-2022 (7/1/21 - 6/30/22)	7042100020	4,065.46	4,065.46
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		4,065.46	
91394	INSTRUCTIONAL COACHING GROUP	03/18/2021	10440-030221	1-day Workshop:Coaching in times of Chaos	7032100064	2,250.00	2,250.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		2,250.00	
91395	INTERSTATE ELECTRONICS COMPANY	03/18/2021	80723	EDISON - SERVICE CLOCK SYSTEM	0	837.00	837.00
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		837.00	

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91396	ISCORP	03/18/2021	0714043	STUDENT DATA SUBSCRIPTION FEE - APR'21	0	660.00	960.00
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		660.00	
			0714088	FINANCE DATA SUBSCRIPTION FEE-APR'21	0	300.00	
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		300.00	
91397	JOHNSON CONTROLS FIRE PROTECTI	03/18/2021	22108502	HOME-FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY	0	2,396.00	50,517.04
20E200	2546 3230 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/SECURITY SERVICES/REPAIR		2,396.00	
			22108508	GWMS - FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY KITCHEN HOOD TEST & INSPECT SPRINKLER TEST & INSPECT	0	7,560.00	
20E500	2546 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/SECURITY SERVICE		7,560.00	
			22108528	COSTELLO-FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY	0	3,705.00	
20E600	2546 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/SECURITY SERVICES/REP		3,705.00	
			22108534	EDISON -FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY SPRINKLER TEST & INSPECT	0	3,057.00	
20E100	2546 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/SECURITY SERVICES/REPAI		3,057.00	
			22108575	ROBINSON -FIRE ALARM TEST & INSPECT MAINT - 12/1/20 -	0	3,485.00	

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20E400	2546 3230 00 000000			11/30/21 PANEL LABOR ONLY			
			OP, BLDG,MAIN/ROBINSON	ELEMENTARY/SECURITY SERVICES/REP		3,485.00	
			22108578	LINCOLN -FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY	0	2,588.00	
20E300	2546 3230 00 000000			OP, BLDG,MAIN/LINCOLN		2,588.00	
			22108581	ADMIN BLDG -FIRE ALARM TEST & INSPECT MAINT - 12/1/20 - 11/30/21 PANEL LABOR ONLY	0	1,204.00	
20E000	2546 3230 00 000000			OP, BLDG,MAIN/DISTRICT		1,204.00	
			41438641	Contract 031517 SGL	1002000016	26,522.04	
90E100	2540 3100 00 000000			LIFE SAFETY/EDISON		26,522.04	
91398	JOSEPHINE KEARNS, INC.	03/18/2021	031521-GENDER CONSUL	Gender Consulting Professional Development	7032100068	2,500.00	2,500.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT		2,500.00	
91399	KAMI	03/18/2021	208924	Building Plan, 12 mc	7032100032	3,000.00	3,000.00
10E000	1250 4100 00 430000			EDUCATION/DISTRICT		3,000.00	
91400	KELLY SERVICES, INC.	03/18/2021	384995	WEEK ENDING - 1/10/21	0	10,171.27	49,906.33
10E000	2642 3900 00 000000			EDUCATION/DISTRICT		10,171.27	
			401306	WEEK ENDING - 2/14/21	0	10,994.70	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT		10,994.70	
			404432	WEEK ENDING - 2/21/21	0	8,362.94	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT		8,362.94	
			407575	WEEK ENDING - 2/21/21	0	10,957.22	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT		10,957.22	
			410850	WEEKS ENDING -	0	9,420.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				3/7/21			
10E000	2642 3900 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS		9,420.20	
91401	Koenig, Stephanie	03/18/2021	EXP REIMB-030821-IRC	IRC JOB FAIR FOR ESL	0	215.00	215.00
10E000	2642 3140 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/PROFESSIONAL		215.00	
91402	KONICA MINOLTA PREMIER FINANCE	03/18/2021	437738560	PERIOD: 2/28/21 - 3/29/21	0	8,725.00	8,725.00
10E000	2663 3230 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/REP		8,725.00	
91403	LADSE-LAGRANGE AREA DEPT OF SP	03/18/2021	FY21-300-1031IDEA	FY'21 SERVICE PRE BILL - OT/PT/PSYCHOLOGIST	0	446,770.85	780,685.78
10E000	4120 3040 00 000000			EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		446,770.85	
			FY21-453-103	EBD TUITION	0	333,914.93	
10E000	4221 6700 00 000000			EDUCATION/DISTRICT OFFICE/SPED-COOP/TUITION		333,914.93	
91404	LAPPAY, BEATRIZ S	03/18/2021	EXP REIMB-022621	EXP REIMB - 02/26/21	0	62.70	62.70
10E000	1275 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE		62.70	
91405	LEARNING A-Z	03/18/2021	3378988	READING A-Z FOR IRENE AUDIFFRED	3002100042	88.50	88.50
10E000	1110 4210 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY		88.50	
91406	LOUIS F. CAINKAR, LTD.	03/18/2021	021221	SERVICES - 12/1/2020 - 1/31/2021	0	881.50	881.50
10E000	2310 3180 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/L		881.50	
91407	MARKLUND	03/18/2021	13426-030121	BILLING PD: FEB'2021 GWMS - J.T.	0	7,849.66	7,849.66
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		7,849.66	
91408	MAXIM STAFFING SOLUTIONS	03/18/2021	E2594380366	LINCOLN - PERIOD END - 2/20/21 - A.RUGGIO	0	1,540.00	4,620.00
10E300	2130 3900 00 000000			EDUCATION/LINCOLN ELEMENTARY/HEALTH SERVICES/OTHER PURC		1,540.00	
			E2612270366	LINCOLN - PERIOD END: 2/27/21 - A.RUGGIO	0	1,925.00	
10E300	2130 3900 00 000000			EDUCATION/LINCOLN ELEMENTARY/HEALTH SERVICES/OTHER PURC		1,925.00	
			E2663320366	PERIOD END: 3/6/21 - RUGGIO, A.	0	1,155.00	

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10E300	2130 3900 00 000000			EDUCATION/LINCOLN ELEMENTARY/HEALTH SERVICES/OTHER PURC		1,155.00	
91409	MENARDS-FRONT END MANAGER	03/18/2021	66966	GWMS	0	207.61	207.61
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		207.61	
91410	MIGALA, MELISSA G	03/18/2021	EXP REIMB-030121	SCOTY GIFT CARD	0	25.00	25.00
10E600	1110 4100 00 000000			REIMB EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		25.00	
91411	MLPLUMBING,LLC dbaDELL PLUMBIN	03/18/2021	002795	ADMIN BLDG	0	250.00	250.00
20E000	2540 3230 00 000000			-LEAKING CEILING OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		250.00	
91412	NAPERVILLE PSYCHIATRIC VENTURE	03/18/2021	103-14	GWMS - TUTORING -	0	561.60	873.60
10E500	1912 6700 00 000000			JAN'21 - N.H.C EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		561.60	
10E500	1912 6700 00 000000			103-15 GWMS - TUITION -	0	312.00	
10E500	1912 6700 00 000000			FEB'21 - N.H.C. EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		312.00	
91413	NCS PEARSON,INC	03/18/2021	13340605	Clinical	7022100031	237.97	237.97
10E000	1205 4100 00 000000			Assessment Ordering Comprehensive Assessment of Spoken Language Goldman-Fristoe Test of Articulation EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		237.97	
91414	NICOR GAS	03/18/2021	9203080004-022321	BILL PERIOD:	0	172.03	172.03
20E500	2540 4650 00 000000			1/25/21 - 2/23/21 OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		172.03	
91415	NWEA	03/18/2021	49431	MAP Skills MAP	7032100067	30,187.50	30,187.50
10E000	2230 3100 00 430000			Growth K-12 EDUCATION/DISTRICT OFFICE/ASSESSMENT AND TESTING/PROFES		30,187.50	
91416	PARKLAND PREPARATORY ACADEMY S	03/18/2021	2191	ROBINSON-TUITION-H	0	3,664.62	3,664.62
10E400	1912 6700 00 000000			.S.-FEB'21 EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		3,664.62	
91417	PREFERRED MEAL SYSTEMS, INC.	03/18/2021	CDCN/0033896	CREDIT FOR	0	-2,068.57	14,829.29
10E100	2560 3150 00 000000			COMMODITY RECEIPTS - FEB'2021 EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		-344.76	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		-344.76	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		-344.76	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		-344.76	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		-344.76	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		-344.77	
			CDIM/1153319	DELIVERY DATES - 2/2/21 - 2/4/21	0	5,913.81	
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		1,032.57	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		750.96	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		1,877.40	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		938.70	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		657.09	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		657.09	
			CDIM/1156407	DELIVERY DATES - 2/18/21 - 2/18/21	0	2,816.10	
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		469.35	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		375.48	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		844.83	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		375.48	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		375.48	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		375.48	
			CDIM/1156506	DELIVERY DATES - 2/9/21 - 2/11/21	0	3,699.74	
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		281.61	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		563.22	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		1,689.66	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		375.48	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		414.29	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		375.48	
			CSIM/1158471	DELIVERY DATES - 2/23/21 - 2/25/21	0	4,468.21	
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		750.96	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		469.35	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		1,408.05	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		1,126.44	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		337.93	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		375.48	
91418	QUALITY NETWORK SOLUTIONS, INC	03/18/2021	50647ADD	SHORTPAID REIMB - INV#50647	0	40.00	117,595.60
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		40.00	
			50651	MONTHLY CONTRACT SERVICES	0	24,740.00	
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		24,740.00	
			54541	IT -	7002100010	20.15	

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10E000	2663 4100 00 000000			Miscellaneous Cost EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		20.15	
			54566	IT - Miscellaneous Cost	7002100010	61.59	
10E000	2663 4100 00 000000			Miscellaneous Cost EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		61.59	
			54692	IT - Miscellaneous Cost	7002100010	62.10	
10E000	2663 4100 00 000000			Miscellaneous Cost EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		62.10	
			54734	Chromebook Purchase	7032100000	69,921.00	
10E000	1110 4100 00 499800			EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES/ESSER CAR		69,921.00	
			54780	IT - Miscellaneous Cost	7002100010	74.00	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		74.00	
			54835	Acer Chromebox (Lyons School District 103 Robinson Office)	4002100013	302.39	
10E400	1110 4100 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES		302.39	
			54855	PRINTER FOR KIM WEST - QUOTE#28108	7042100019	144.37	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		144.37	
			54858	DESKTOP EDUCATION - QUOTE #28226	7042100021	22,230.00	
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		22,230.00	
91419	QUINLAN & FABISH MUSIC CO	03/18/2021	11151124	GWMS - ERIC RAUCH APPROVED	0	114.00	1,063.91
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		108.00	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		6.00	
			11264300	GWMS - ERIC RAUCH APPROVED	0	138.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		136.00	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		2.00	
			12504958	Tuba Repair	5002100029	112.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		112.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			9566586	GWMS - ERIC RAUCH APPROVED	0	156.96	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		156.96	
			9595388	GWMS - ERIC RAUCH APPROVED	0	205.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		166.00	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		39.00	
			9607256	GWMS - ERIC RAUCH APPROVED	0	258.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		234.00	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		24.00	
			9615797	GWMS - ERIC RAUCH APPROVED	0	79.95	
10E500	1590 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/S		79.95	
91420	SAM'S CLUB DIRECT	03/18/2021	437979636-022021	PURCHASE DATE: 1/20/21-2/8/21	0	1,994.72	1,994.72
10E000	1225 4110 00 000000			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD - ECE - SPED/		1,387.20	
10E000	1275 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE		353.34	
10E000	2310 4100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S		174.68	
10E000	1201 4100 00 000000			EDUCATION/DISTRICT OFFICE/SEVERE/PROFOUND MENTALLY HAND		79.50	
91421	SCHINDLER ELEVATOR CORPORATION	03/18/2021	7100448600	GWMS - HOISTWAY ACCESS	0	958.80	1,711.11
20E500	2540 3200 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		958.80	
			8105568512	GWMS - MONITORING ELEVATOR - QTRLY BILLING - 3/1/21-5/31/21	0	752.31	
20E500	2540 3200 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		752.31	
91422	SCHOOL SPECIALTY, INC.	03/18/2021	308103709020	Pre K order Hansen & Ukrin	3002100040	324.97	693.39
10E000	1275 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD PRE K/SUPPLIE		324.97	
			308103714820	ART SUPPLY ORDER FOR MIKE RINCHIUSO	3002100048	434.58	
10E300	1110 4100 02 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES/ART		434.58	
			308103714820CM	4 CARDSTOCK DAMAGED - RETURNED	0	-66.16	
10E300	1110 4100 02 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES/ART		-66.16	
91423	SKYWARD	03/18/2021	208982	SKYLERT RENEWAL	7042100024	4,431.00	4,431.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				03/26/21-03/25/22 12 month license - 2,532 Students			
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		4,431.00	
91424	SMITHEREEN PEST MANAGEMENT SER	03/18/2021	2414343	REGULARLY SCHEDULED PC SERVICE	0	90.00	90.00
20E000	2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		90.00	
91425	SMITH, KRISTEN	03/18/2021	EXP REIMB-030821	STUDENT PBS REWARDS - EXP REIMB	0	314.55	397.09
10E200	1110 4110 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES		314.55	
			EXP REIMB-031021	EXP REIMB - TEACHER'S SUPPLIES	0	82.54	
10E200	1110 4100 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES		82.54	
91426	SOARING EAGLE ACADEMY	03/18/2021	20785	ROBINSON-TUITION - MAR'21-P.J.	0	8,058.60	8,058.60
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		8,058.60	
91427	SYMMETRY ENERGY SOLUTIONS LLC	03/18/2021	9635334	UTILITY CYCLE - 1/1/21 - 2/1/21	0	11,962.41	25,813.63
20E100	2540 4650 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		1,948.07	
20E200	2540 4650 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		959.29	
20E300	2540 4650 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,127.85	
20E400	2540 4650 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		1,150.80	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		3,684.12	
20E600	2540 4650 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		1,216.86	
20E000	2540 4650 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		875.42	
			9749744	BILLING PD: 2/1/21-3/1/21	0	13,851.22	
20E100	2540 4650 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		2,207.18	
20E200	2540 4650 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		1,198.08	
20E300	2540 4650 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,369.23	
20E400	2540 4650 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		1,402.47	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		3,874.40	
20E600	2540 4650 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		1,446.12	
20E000	2540 4650 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,353.74	
91428	T-MOBILE	03/18/2021	972033599-022121	HOTSPOTS - SERVICE DATE - 1/21/21-2/20/21	0	3,490.56	3,490.56
10E000	1110 3100 98 499802			EDUCATION/DISTRICT OFFICE/ELEMENTARY/PROFESSIONAL AND T		3,490.56	
91429	THOMSON REUTERS - WEST	03/18/2021	843974607	WEST INFORMATION	0	550.40	550.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	1205 3160 00 000000			CHGS - FEB'21 - RESIDENCY VERIFICATION EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		550.40	
91430	TOOL STORE GO-KART SHOP	03/18/2021	5188	COSTELLO	0	85.00	584.00
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		85.00	
20E300	2540 3230 00 000000		5191	LINCOLN	0	499.00	
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		499.00	
91431	TRUJILLO, YESENIA LESLIE	03/18/2021	EXP REIMB-030121	GWMS - SCHOOL NURSING - TEXTBOOK REIMB - IEP COURSE	0	51.12	51.12
10E500	2130 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/HEALTH SERVICES/SUPP		51.12	
91432	TUTTEO, INC.	03/18/2021	INV-38186	Flat for Education - 1 Quarter, Seat Licenses for all band and orchestra students	5002100022	110.00	110.00
10E500	1590 3900 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/O		110.00	
91433	UNIFIRST CORPORATION	03/18/2021	1347832	HOME	0	154.70	1,044.31
20E200	2540 4100 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		154.70	
20E300	2540 4100 00 000000		1347833	LINCOLN	0	129.97	
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		129.97	
20E500	2540 4100 00 000000		1349473	GWMS	0	322.48	
20E500	2540 4100 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		322.48	
20E100	2540 4100 00 000000		1349474	EDISON	0	152.49	
20E100	2540 4100 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		152.49	
20E200	2540 4100 00 000000		1351095	HOME	0	154.70	
20E200	2540 4100 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		154.70	
20E300	2540 4100 00 000000		1351096	LINCOLN	0	129.97	
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		129.97	
91434	UNIQUE PRODUCTS	03/18/2021	406305	EDISON	0	159.00	5,668.00
20E100	2540 4100 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		159.00	
10E000	1205 4100 00 000000		406508	STUDENT DESKTOP PARTITION	7022100037	29.00	
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		29.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			408609	ADMIN - HANDHELD ELECTROSTATIC Quote #408609	7012100070	5,480.00	
20E000	2540 4100 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		5,480.00	
91435	USI EDUCATION & GOVERNMENT SAL	03/18/2021	0392722401016	laminating film	4002100014	537.75	537.75
10E400	1110 4100 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES		537.75	
91436	VERIZON WIRELESS	03/18/2021	9874023622	BILLING PD: 02/24/21-3/23/21	0	1,606.40	1,606.40
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,606.40	
91437	VILLAGE OF LYONS WATER DEPARTM	03/18/2021	010999-000-022821	ROBINSON - SERVICE PD: 12/16/20 - 2/15/21	0	185.80	902.40
20E400	2540 3700 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		185.80	
			011801-000-022821	GWMS ANNEX - SERVICE PD: 12/16/20 - 2/15/21	0	156.60	
20E500	2540 3700 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		156.60	
			011802-000-022821	ADMIN BLDG - SERVICE PD: 12/16/20 - 2/15/21	0	42.40	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		42.40	
			011803-000-022821	GWMS - SERVICE PD: 12/16/20 - 2/15/21	0	302.60	
20E500	2540 3700 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		302.60	
			011804-000-022821	ADMIN SHOP - SERVICE PD: 12/16/20 - 2/15/21	0	215.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		215.00	
91438	VILLAGE OF STICKNEY WATER DEPT	03/18/2021	101878-021121	HOME - DATE OF SERVICE - 1/12/21-2/11/21	0	78.48	141.48
20E200	2540 3700 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		78.48	
			101884-021121	EDISON - DATE OF SERVICE - 1/12/21 - 2/11/21	0	63.00	
20E100	2540 3700 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		63.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
91439	VILLAGE OF BROOKFIELD	03/18/2021	400067-001-030421	READING DATE:1/31/21 - 2/28/21	0	77.26	77.26
20E300	2540 3700 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		77.26	
91440	WEST MUSIC	03/18/2021	SI1985665	supplies for music teacher	4002100015	475.79	625.74
10E400	1110 4100 12 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES/MUSIC		475.79	
			SI1986559	supplies for music teacher	4002100015	149.95	
10E400	1110 4100 12 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES/MUSIC		149.95	
91441	WILSON LANGUAGE	03/18/2021	1846374	Student Workbook 1A Student Workbook 2A For Cheryl Ludwig	7022100042	58.00	58.00
10E000	1205 4100 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES		58.00	
			91	Computer	Check(s) For a Total of		1,654,614.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	91	Computer	Checks For a Total of	1,654,614.49
Total For	91	Manual, Wire Tran, ACH & Computer Checks		1,654,614.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,654,614.49

GENERAL FUND

Totals for All Accounts

Costello Elementary School

Account #

Date	Check#	Description	Receipts	Disburse Balance
8/28/2020		Deposit (VanGogh, TreeRing)	244.02	13764.66
9/1/2020	1088	Migala(reim-dry erase boards)		\$14,008.68
9/1/2020	1089	Balmer(reim-dry erase boards)		55 \$13,953.68
9/1/2020	1090	Zalewski(reim-dry erase boards)		50 \$13,903.68
9/1/2020	1091	Flores(reim-dry erase boards)		30 \$13,873.68
9/1/2020	1092	Antkiewicz(reim-dry erase boards)		35 \$13,838.68
10/2/2020	1093	Bahena(reim ck#1065 never cashed)	102.08	\$13,728.68
11/5/2020		Deposit (postage 50%)	450	\$13,626.60
11/6/2020	1065	Voided Check-Lost Check	102.08	\$14,076.60
1/27/2021	1094	Antkiewicz(reim-g.c. parent survey)		\$14,178.68
2/4/2021	1095	Antkiewicz(reim-gift card spirit week)		30 \$14,148.68
2/10/2021	1096	Antkiewicz(reim-g.c. spirit week)		100 \$14,048.68
3/1/2021	1097	Migala (reim teacher g.c./yearbook)		125 \$13,923.68
			50	\$13,873.68

EDISON ACTIVITY ACCOUNT - 2020-2021

MARCH 2021						
Date	Check Number	Transaction	Debit	Credit	Total	
3/9/21	1208	Balance Brought Forward			\$31,620.76	
		Janice Bernard (Teachers' Fund)	140.00		\$31,480.76	

HOME SCHOOL GENERAL LEDGER March 2021

Date	Ck.#	Description	Disbursements	Receipts	Balance
1/12/2021	1093	Kristen Smith - Reimbursement for Hot Spot Distribution Volunteer Lunch	\$52.64		\$4,189.00
1/28/2021	1094	Suzanne Smith - Reimbursement for student supply bags	\$11.66		\$4,177.34
2/1/2021	1095	Kristen Smith - Math Madness Rewards reimbursement	\$65.59		\$4,111.75
3/8/2021	1096	Abby Spankroy - Classroom treat reimbursement	\$39.39		\$4,072.36
3/15/2021	1097	Kristen Smith - Reimbursement for student equipment/supplies	\$256.77		\$3,815.59
3/25/2021	1098	Kristen Smith - Reimbursement for postage	\$66.00		\$3,749.59

2020-2021

ROBINSON

	Feb			\$4,561.77
	no activity			
	March			
3/9/2021	1140	Lyons PO (GSP)	161.40	\$4,400.37

GENERAL FUND FOR BOARD

		George Washington Middle School				
		Account # 8760054107				
Date	Check #	Description	Disbursements	Receipts	Balance	
25-Feb	1515	VOID	\$0.00		\$10,005.34	
25-Feb	1516	Gary Wheaton - Ukuleles for Music	\$210.00		\$9,795.34	
25-Feb	Deposit	Ukuleles		\$60.00	\$9,855.34	
1-Mar	1517	Daina Welsh Ukuleles - Guitar Center	\$469.90		\$9,385.44	
1-Mar	1518	Danielle Berger - Food Supplies for Life Skills	\$64.92		\$9,320.52	
8-Mar	1519	Sams Club - Membership & Office Supplies	\$120.89		\$9,199.63	
8-Mar	1520	Lydia Santiago - Refund for Medieval Times FT	\$40.00		\$9,159.63	

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students¹

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth ~~and ninth~~ grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 ~~and 12~~.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice **registered** nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. ~~Beginning with the 2017-2018 school year~~ An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning.

5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

As required by District 103: TB Test

Unless an exemption or extension applies, the failure to comply with the above requirements by ~~the first day of school~~ **October 15** of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register ~~after the first day of school~~ **after October 15 of the current school year** shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by ~~the first day of school~~ **October 15**, the student must present, by ~~the first day of school~~ **October 15**, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice **registered** nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by ~~the first day of school~~ **October 15** may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 ~~of the current school year~~ that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by ~~the first day of school~~, **October 15**, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after ~~the first~~

day of school. **October 15**. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced registered practice **registered** nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. **School** Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#) and [315/2e](#).

[23 Ill.Admin.Code §1.530](#).

[77 Ill.Admin.Code Part 665](#).

[77 Ill.Admin.Code Part 690](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

~~Adopted: July 10, 2019~~

Policy last updated - November 2020

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 6.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice **registered** **PRESSPlus1** nurse ~~who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations~~, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. ~~Beginning with the 2017-2018 school year, a~~ An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parent(s)/guardian(s) information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).

As required by District 103: TB Test

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of school of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after the first day of school shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice **registered** nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed

to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by the first day of school, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after the first day of school. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced registered practice nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#) and [315/2e](#).

[23 Ill.Admin.Code §1.530](#).

[77 Ill.Admin.Code Part 665](#).

[77 Ill.Admin.Code Part 690](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: July 10, 2019

PRESSPlus Comments

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 106, November 2020**

Document Status: Draft Update

GENERAL SCHOOL ADMINISTRATION

3:40 Superintendent

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-20.47](#), [5/10-21.4](#), [5/10-23.8](#), [5/21B-20](#), [5/21B-25](#), [5/24-11](#), and [5/24A-3](#).

23 Ill.Admin.Code §§1.310, 1.705, and ~~29.130~~ [25.355](#). [PRESSPlus1](#)

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives)

~~ADOPTED: September 24, 2015~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to the repeal of 23 Ill.Admin.Code §29.130. **Issue 106, November 2020**

Superintendent

3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process

The School Board hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See [105 ILCS 5/10-21.4](#) and [105 ILCS 5/10-16.7](#). As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: www.iasb.com/pdf/found_prin.pdf.

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at: www.iasb.com/pdf/found_prin.pdf.

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process (Checklist)* provides a column entitled **Superintendent Contract Term Considerations for the Board**. It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent's respective roles, responsibilities, and expectations. **Important:** This *Checklist* is a resource for contract formation; it is not a list of *must have* items for a superintendent's employment contract or a basis for a board to re-open contracts currently in effect.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

Many attorneys agree and best practices suggest that boards and successful superintendent candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

Board Attorney. Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. **Note:** Boards should view a successful superintendent candidate retaining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

Power and Duties of the Superintendent

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	<p>Does the Board enumerate the duties of the Superintendent in the employment contract?</p> <ol style="list-style-type: none"> 1. Are the statutory duties of the Superintendent listed? 2. Has the Board incorporated policy references to the other duties related to the Superintendent's employment? <p>See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.</p>
Full-time, Attention and Energy Clause	<p>How will the Board address outside activities of the Superintendent?</p> <ol style="list-style-type: none"> 1. How will the Board define <i>outside activities</i>? 2. Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract? 78 3. Will the Board require approval/notification before the Superintendent engages in outside

	activities?
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Employment and Compensation

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duration of Contract	<p>A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure.</p> <p>No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8.</p> <p>If the duration is one year or less, then the contract need not reference goals or suspension of tenure.</p>
Salary	<p>Special Considerations for the Board may include:</p> <ol style="list-style-type: none"> 1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent (40 ILCS 5/15-155(g)), amended by P.A. 101-10) prior to retirement? 2. What is the <i>cost shift</i> implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary of \$177,412 (P.A. 100-23 now makes school districts responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds \$177,412)? 3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)? <p>Items the Board may see the successful superintendent candidate request of it:</p> <ol style="list-style-type: none"> 1. A fixed salary for each year of the contract. 2. A guaranteed minimum salary. 3. Compensation increases.
Severance Agreements	<p>The Government Severance Pay Act (GSPA), 5 ILCS 415/10, added by P.A. 100-895, requires the following contract provisions:</p> <ol style="list-style-type: none"> 1. A restriction to an amount not exceeding 20 weeks of compensation; and 2. A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. See the <i>Severance Pay</i> row under the Changes to the Superintendent's Employment Contract subhead below for a definition of what misconduct means in the context of this law.
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	<p>How does the Board want to address:</p> <ol style="list-style-type: none"> 1. Pension contributions (TRS-THIS)? 2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation? 3. Unforeseen pension reform issues?

Conditions of Employment

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Administrative License	Does the Board want to require the successful superintendent candidate to guarantee that as the future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout the employment contract?
Criminal Background Check Law	105 ILCS 5/10-21.9 , amended by P.A. 101-531. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> and the subhead entitled Fingerprint-based Criminal History Records Information Check in administrative procedure 5:30-AP2, <i>Investigations</i> .
	Does the Board want to require additional background inquiries beyond the fingerprint-based criminal

Other Background Check Laws	<p>history records information check required by 105 ILCS 5/10-21.9, amended by P.A. 101-531, and discussed above? If yes, consult the Board Attorney and consider the following laws:</p> <p>15 U.S.C. § 1681 <i>et seq.</i>, Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party <i>consumer reporting agencies</i>, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice requirements when gathering information from a consumer.</p> <p>820 ILCS 75/, Ill. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (<i>a/k/a ban the box law</i>).</p> <p>820 ILCS 55/, Ill. Right to Privacy in the Workplace Act (RPWA), prohibits employers from:</p> <ol style="list-style-type: none"> 1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account; 2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online account; and 3. Taking an adverse employment action against an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco, cannabis, or alcohol. (Note: RPWA allows employers to regulate employees' use of those lawful products that impair an employee's ability to perform the employee's assigned duties. See policy 5:50, <i>Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition</i>, and its f/ns). <p>820 ILCS 70/, Ill. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a <i>bona fide occupational requirement</i>, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than \$100; and (3) involve having access to confidential and financial information. Note: Any one of these grounds alone is sufficient.</p>
Medical Examination	<p>105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases.</p> <p>The Americans with Disabilities Act allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. Part 1630.2(r).</p> <p>See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i>, specifically f/ns 18 and 19.</p>
Tenure	<p>Suspension of Tenure</p> <p>With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost.</p> <p>Continued Tenure</p> <p>Superintendents serving multiple one year contracts may still accrue service toward and acquire tenure.</p> <p>See 105 ILCS 5/10-23.8 and the <i>Duration of Contract</i> row in the Employment and Compensation checkbox, above.</p>

Evaluations and Goals

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
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[105 ILCS 5/10-23.8](#) requires each performance-based contract to include the goals and indicators of

Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent

student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine.

Regarding its goals and indicators, has the Board:

1. At minimum, addressed student performance and academic achievement ([105 ILCS 5/10-23.8](#) states “and other information as the Board may determine”)?
2. Included them in the body of the employment contract? Or as an exhibit to it?
3. Set them to be:
 - a. Measurable and achievable, i.e., are they within the Superintendent’s control?
 - b. Objective, subjective or a combination of both?
4. Set a timeline for achievement, and if so is it on an:
 - a. Annual basis?
 - b. Prior to completion of the employment contract?
5. Set them as procedural, substantive, or a combination of both?

For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see:

IASB’s *Field Services Catalog* at: www.iasb.com/conference-training-and-events/training/training-resources/.

Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for boards to hold their superintendents accountable for district performance, including academic achievement:

Setting District Goals and Direction (leads a board and superintendent to develop their own district-language for specific measurable, and attainable goals and indicators)

The Superintendent Evaluation Process (describes an effective method of holding the superintendent accountable)

The Board and its Superintendent (workshop assisting a board in developing an effective relationship with its superintendent).

Superintendent Evaluation

Once the Board has developed its goals and indicators (as discussed immediately above), [105 ILCS 5/10-20](#), [5/10-23](#), and [5/10-23.8](#) require the Board to:

1. “Direct, through policy, its superintendent in his or her charge of the administration of the school district;” and
2. Evaluate the superintendent in his or her “administration of school board policies and his or her stewardship of the assets of the district.”

How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators?

Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? **Note:** Some districts do not consider the superintendent evaluation to be a *one-time event* and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime.

Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent’s evaluation process?

What evaluation instrument will be used? How will the evaluation be documented?

Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?

Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine?

For more information about best practices when planning for and evaluating the Superintendent, see:

The Superintendent Evaluation Process at: www.iasb.com/training/superintendent-evaluation-process.pdf;

IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: www.iasb.com/principles.cfm; stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy".

Expenses and Benefits

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Expenses	<p>How will the Board address expenses in its employment contract negotiations with the successful superintendent candidate?</p> <p>Business</p> <ol style="list-style-type: none"> 1. What standard will the Board use, e.g., reasonable, itemized, etc.? 2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses? <p>Transportation</p> <p>Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include:</p> <ol style="list-style-type: none"> 1. Vehicle insurance reimbursement(s) 2. Vehicle repair reimbursement(s) 3. A travel allowance only at either a set amount or the District's per mile rate 4. A vehicle 5. Out-of-district travel
Insurance	<p>Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate?</p> <p>Some items successful superintendent candidates request include:</p> <ol style="list-style-type: none"> 1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums. 2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.
Vacation	<p>Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many days? 2. Will vacation days accumulate? And, if so, how? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process. 4. Will the Board address reimbursement for unused days?
Sick Leave/Days	<p>Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. Will sick leave be limited to annual sick leave days in the District's teachers' contract? 2. How will sick day accumulation be addressed? 3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.

Will the Board address memberships in professional activities/organizations and/or community

Professional Activities and Organizations Memberships in Community Organizations	<p>Will the Board address memberships in professional activities organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> 1. How many organizations will the Board allow the Superintendent to join? 2. Which organizations will be allowed? 3. What is the Board's limit for the cost of dues to professional organizations?
Retirement	<p>Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then:</p> <ol style="list-style-type: none"> 1. Has the Board thoroughly examined and addressed: <ol style="list-style-type: none"> a. Any consequences or other penalties to it? b. The impact of any prior salary increases? c. Potential pension reform issues? 2. Often, a successful superintendent candidate's attorney has interest in the following issues: <ol style="list-style-type: none"> a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc. b. Whether a potential retirement payment will be properly creditable for TRS purposes. Note: Ultimately, only TRS has the authority to determine creditability.
Annuities and Other Deferred Compensation	<p>Will the Board address any type of annuities and other deferred compensation issues? If yes, then:</p> <ol style="list-style-type: none"> 1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary? 2. Will it contribute creditable earnings for TRS purposes?

Changes to the Superintendent's Employment Contract

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Non-Renewal at End of Contract	<p>How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it?</p> <ol style="list-style-type: none"> 1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable? 2. Will the Board require the Superintendent to remind it of the non-renewal date? 3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification? 4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?
Renewal at End of Contract	<p>Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then:</p> <ol style="list-style-type: none"> 1. What date would be the earliest that the Board could renew its employment contract with the Superintendent? 2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.
Contract Extensions	<p>Will the Board agree to allow for an extension of its employment contract during its term? If yes, then:</p> <ol style="list-style-type: none"> 1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required? 2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet any goals? <p>See 105 ILCS 5/10-23.8.</p>
	<p>If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the</p>

Terminations	<p>Superintendent's employment during the contract's term?</p> <ol style="list-style-type: none"> 1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement? 2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent? 3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other? 4. Will the Board terminate the employment contract for permanent disability of the Superintendent? <ol style="list-style-type: none"> a. How will the Board define permanent disability in the contract? b. Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or c. Will the Board consider duration of absence; e.g., 90-days or exhaustion of sick leave, whichever is greater? <p>See PRESS sample policy 5:180, <i>Temporary Illness or Temporary Incapacity</i>.</p> <ol style="list-style-type: none"> 5. What standard will the Board use to terminate the employment contract for cause? Items to consider include: <ol style="list-style-type: none"> a. Any conduct detrimental/prejudicial to the District;* b. Just cause; c. Sufficient to dismiss a tenured teacher; d. Material breach of contract; or e. Not arbitrary and capricious. <p>*50 ILCS 205/3c, amended by P.A. 100-1040, requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964. See Severance Pay row directly below.</p> 6. Will the Board agree to provisions for hearing and due process for the Superintendent? 7. How will the Board address death of its Superintendent during the duration of the employment contract?
Severance Pay	<p>Any renewal or renegotiation that adds a condition of severance pay must include the following provisions of GSPA, 5 ILCS 415/10(a)(1), added by P.A. 100-895:</p> <ol style="list-style-type: none"> 1. A restriction to an amount not exceeding 20 weeks of compensation; and 2. A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. This law defines misconduct to include sexual harassment and/or discrimination. But 50 ILCS 205/3c, amended by P.A. 100-1040, limits sexual harassment or discrimination to instances when an employee is "found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964." For more discussion about these laws, see f/n 6 in policy 2:260, <i>Uniform Grievance Procedure</i>.
Liquidated Damages	<p>Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?</p> <ol style="list-style-type: none"> 1. Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys? 2. If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?
Amendments	<p>How will the Board and Superintendent agree to allow for amendments to the employment contract?</p>

What technical clauses need to be in the Superintendent's employment contract?

Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Technical clauses (common in contracts)	<p>If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent's attorney reviewed them?</p> <ol style="list-style-type: none"> 1. Notice 2. Applicable law 3. Headings and numbers 4. Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract? 5. Counterparts 6. Effect of Policy Amendments 7. Severability 8. Advice of Counsel

Miscellaneous Issues

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Board Obligations Under the Employment Contract	<p>Do all members of the Board understand the District's obligations under the employment contract and what not complying with them will mean to the District?</p> <p>Specifically, are Board members aware of the Board's specific obligations regarding:</p> <ol style="list-style-type: none"> 1. The Superintendent Evaluation 2. Goal setting 3. Required notifications/actions by each party prior to termination of the employment contract
Ongoing Monitoring of Each Party's Compliance with the Contract	<p>Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?</p>
Legislative Issues	<p>How might pending pension reform legislation or other trending legislation affect the employment contract?</p>

DATED : August 25, 2020

Lyons Elementary School District 103

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the appropriate Intermediate Service Center.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$3,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to

reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from an accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians. [PRESSPlus1](#)

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.
8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill. Adm. Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#) and [5/17-1](#) *et seq.*

[23 Ill. Admin. Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: January 28, 2020

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate 23 Ill. Admin. Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). See policy 4:90, *Student Activity and Fiduciary Funds*, for more information about a board's responsibilities for *student activity funds* and *fiduciary funds*. **Issue 106, November 2020**

OPERATIONAL SERVICES

4:90 Activity Funds

The Board of Education, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.

LEGAL REF.:

[105 ILCS 5/8-2](#) and [5/10-20.19](#).

[23 Ill.Admin.Code §§100.20](#) and [100.80](#).

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

Adopted: November 26, 2019

Lyons Elementary School District 103

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, [5/10-20.56](#), 5/10-24.46, [5/10-30](#), 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1. [PRESSPlus1](#)

[10 ILCS 5/11-4.1](#).

[23 Ill.Admin.Code §1.420\(f\)](#).

Metz v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), [4:180 \(Pandemic Preparedness; Management; and Recovery\)](#), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

Adopted: January 28, 2020

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

Document Status: Draft Update

INSTRUCTION

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students the State assessment system, known as the *Illinois Assessment of Readiness (IAR)*, all standardized assessments required by the Ill. State Board of Education (ISBE), to all students and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests. [PRESSPlus1](#)
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

[105 ILCS 5/2-3.63](#), [5/2-3.64a-5](#), [5/10-17a](#), [5/22-82](#), and [5/27-1](#).

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

Adopted: November 26, 2019

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate continuous improvement changes suggested by the **PRESS** Advisory Board. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:140 Search and Seizure

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, [105 ILCS 75/](#):

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6](#), and [5/10-22.10a](#).

Right to Privacy in the School Setting Act, [105 ILCS 75/](#).

[Cornfield v. Consolidated High School Dist. No. 230](#), 991 F.2d 691 (7th Cir. 1993). [PRESSPlus1](#)

People v. Dilworth, 169 Ill.2d 195, 661 N.E.2d 310 (Ill., 1996), *cert. denied*, 116 S.Ct. 1692 (1996).

People v. Pruitt, 278 Ill.App.3d 194, 662 N.E. 2d 540 (Ill.App.1st Dist., 1996), *app. denied*, 667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, 405 S.Ct. 733, 469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, 415 S.Ct. 2386, 515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, 429 S. Ct. 2633, 557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

ADOPTED: January 25, 2016

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to a five-year review. **Issue 106, November 2020**

Document Status: Draft Update

STUDENTS

7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered [PRESSPlus1](#) nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.:

[105 ILCS 5/10-20.30](#), [5/10-20.54](#), [5/22-80](#), and [25/2](#).

[23 Ill.Admin.Code §1.530\(b\)](#).

CROSS REF.: 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), [7:20 \(Harassment of Students Prohibited\)](#), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

[ADOPTED: January 25, 2016](#)

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 106, November 2020**

Document Status: 5-Year-Review - Needs Review

Educational Support Personnel

5:270 Employment At-Will, Compensation , and Assignment

Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

[105 ILCS 5/10-22.34](#) and [5/10-23.5](#).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel - Employment Termination and Suspensions), 5:310 (Educational Support Personnel - Compensatory Time-Off)

ADOPTED: January 25, 2016

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

LEGAL REF.:

[105 ILCS 5/10-22.43](#) and [5/27-22.10](#).

[23 Ill.Admin.Code §1.460](#).

ADOPTED: January 25, 2016

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
FULL-TIME AIDES OF THE DISTRICT 103 UNIT OF LOCAL 73, SEIU

Paid Leave for COVID-19 Qualified Reasons

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and Full-Time Aides of the District 103 Unit of Local 73, SEIU, regarding the ability for members to take paid-time-off for specific COVID-19 qualified reasons in the 2020-2021 school year. The current collective bargaining agreement remains intact.

This MOU temporarily allows members to utilize up to 10 days of paid-time-off for COVID-19 qualified reasons. Any previously utilized paid time off for COVID-19 qualified reasons under the Families First Coronavirus Response Act (FFCRA) will be deducted from the 10 days of paid time off as previously utilized days. This MOU also defines procedures that must be followed by both parties. Members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system. Direct Supervisors require notification to obtain proper coverage for the member's job function. Documentation is necessary to ensure paid-time-off is appropriately recorded.

Unused paid time off associated with this MOU will not roll over into the next school year and is not qualified to be received as service credit at retirement. Time off must be taken in full or half-day increments.

Qualifying Reasons for Leave

An employee is qualified for leave if the employee is unable to work (or telework) due to a need for leave because the employee is:

1. Subject to Federal, State, or local quarantine order related to COVID-19;
2. Advised by health care provider to self-quarantine related to COVID-19;
3. Experiencing COVID-19 symptoms and seeking medical diagnosis;
4. Caring for individual subject to (1) or (2);
5. Caring for a child(ren) whose school or place of care is closed (or child care provider is unavailable) related to COVID-19.

For reasons 1 through 4, members should submit a Department of Public Health or physician's statement to Human Resources, certifying the medical basis for the employee's absence. For reason 5, members should submit documentation supporting the school/care closure or provider unavailability related to COVID-19.

If a member had used sick time for the above COVID-19 situations prior to this agreement, they may submit a Department of Public Health or physician's statement along with a request in writing to Human Resources (an email will suffice) to convert the used sick time to paid COVID-19 leave. Human Resources will notify employees when the conversion is completed, but no later than ten (10) business days after the initial request.

The parties understand that this is a one-time non-precedential agreement that shall not in any way be constructed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public public health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

Full-Time Aides of the District 103 Unit of Local 73, SEIU

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
FULL-TIME AIDES OF THE DISTRICT 103 UNIT OF LOCAL 73, SEIU

Paid Leave for COVID-19 Vaccination(s)

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and Full-Time Aides of the District 103 Unit of Local 73, SEIU, regarding the ability for members to take paid-time-off to receive COVID-19 vaccination(s) in the 2020-2021 school year. The current collective bargaining agreement remains intact.

This MOU temporarily allows members to utilize up to two (2) days of paid-time-off to receive vaccination(s) for COVID-19. This MOU also defines procedures that must be followed by both parties. Members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system. Direct Supervisors require notification to obtain proper coverage for the member's job function. Documentation is necessary to ensure paid-time-off is appropriately recorded. Upon return, members should submit a Department of Public Health or physician's statement to Human Resources, certifying the medical basis for the employee's absence.

Members that have adverse reactions to vaccination(s) may request up to (2) additional days of paid-time-off to recover. If this additional paid-time-off is required, members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system.

Unused paid time off associated with this MOU will not roll over into the next school year and is not qualified to be received as service credit at retirement.

If a member had used sick time to receive vaccination(s) prior to this agreement, they may submit a Department of Public Health or physician's statement along with a request in writing to Human Resources (an email will suffice) to convert the used sick time to paid vaccination leave. Human Resources will notify employees when the conversion is completed, but no later than ten (10) business days after the initial request. Paid time off for vaccination(s) will not count against perfect attendance.

The parties understand that this is a one-time non-precedential agreement that shall not in any way be constructed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public Health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

Full-Time Aides of the District 103 Unit of Local 73, SEIU

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
FULL-TIME AIDES OF THE DISTRICT 103 UNIT OF LOCAL 73, SEIU

Program Aide Hazard Pay During COVID-19 Pandemic

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and the Full-Time Aides of the District 103 Unit of Local 73, SEIU, regarding the ability for members to receive hazard pay during the 2020-2021 school year as a result of the COVID-19 pandemic. The current collective bargaining agreement remains intact.

This MOU temporarily extends the MOU *Program Aide Choice in Temporary Work Location During COVID-19 Pandemic* which allows members that are required to work directly with students in-person to receive hazard pay. Hazard pay is defined as .5 in addition to the regular rate.

The MOU will be extended until the weekly community COVID-19 Test Positivity Rate metrics for each zip code are in the **MINIMAL** category for seven (7) days and/or the temporary work location agreement ends.

Test Positivity Rate

The testing data represents data reported to IDPH through Electronic Laboratory Reporting (ELR) only. It is based on the date results are reported into the ELR. It excludes testing data that are received from sites that have not implemented ELR. This excludes 3-5% of test data.

Weekly test positivity = [County positive tests for 7 days] / [County total tests for same 7 days] x 100

- Minimal: Test positivity is near <5%
- Moderate: Test positivity is >5% and <8%
- Substantial: Test positivity is >8%

The parties understand that this is a one-time non-precedential agreement that shall not in any way be constructed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public Health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

Full-Time Aides of the District 103 Unit of Local 73, SEIU

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
THE CUSTODIAL/MAINTENANCE UNION OF LOCAL 7S, SEIU

Paid Leave for COVID-19 Qualified Reasons

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and the Custodial/Maintenance Union of Local 73, SEIU, regarding the ability for members to take paid-time-off for specific COVID-19 qualified reasons in the 2020-2021 school year. The current collective bargaining agreement remains intact.

This MOU temporarily allows members to utilize up to 10 days of paid-time-off for COVID-19 qualified reasons. Any previously utilized paid time off for COVID-19 qualified reasons under the Families First Coronavirus Response Act (FFCRA) will be deducted from the 10 days of paid time off as previously utilized days. This MOU also defines procedures that must be followed by both parties. Members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system. Direct Supervisors require notification to obtain proper coverage for the member's job function. Documentation is necessary to ensure paid-time-off is appropriately recorded.

Unused paid time off associated with this MOU will not roll over into the next school year and is not qualified to be received as service credit at retirement. Time off must be taken in full or half-day increments.

Qualifying Reasons for Leave

An employee is qualified for leave if the employee is unable to work (or telework) due to a need for leave because the employee is:

1. Subject to Federal, State, or local quarantine order related to COVID-19;
2. Advised by health care provider to self-quarantine related to COVID-19;
3. Experiencing COVID-19 symptoms and seeking medical diagnosis;
4. Caring for individual subject to (1) or (2);
5. Caring for a child(ren) whose school or place of care is closed (or child care provider is unavailable) related to COVID-19.

For reasons 1 through 4, members should submit a Department of Public Health or physician's statement to Human Resources, certifying the medical basis for the employee's absence. For reason 5, members should submit documentation supporting the school/care closure or provider unavailability related to COVID-19.

If a member had used sick time for the above COVID-19 situations prior to this agreement, they may submit a Department of Public Health or physician's statement along with a request in writing to Human Resources (an email will suffice) to convert the used sick time to paid COVID-19 leave. Human Resources will notify employees when the conversion is completed, but no later than ten (10) business days after the initial request.

The parties understand that this is a one-time non-precedential agreement that shall not in any way be constructed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public public health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

The Custodial/Maintenance Union of Local 73, SEIU

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
THE CUSTODIAL/MAINTENANCE UNION OF LOCAL 73
SEIU

Paid Leave for COVID-19 Vaccination(s)

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and the Custodial/Maintenance Union of Local 73, SEIU, regarding the ability for members to take paid-time-off to receive COVID-19 vaccination(s) in the 2020-2021 school year. The current collective bargaining agreement remains intact.

This MOU temporarily allows members to utilize up to two (2) days of paid-time-off to receive vaccination(s) for COVID-19. This MOU also defines procedures that must be followed by both parties. Members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system. Direct Supervisors require notification to obtain proper coverage for the member's job function. Documentation is necessary to ensure paid-time-off is appropriately recorded. Upon return, members should submit a Department of Public Health or physician's statement to Human Resources, certifying the medical basis for the employee's absence.

Members that have adverse reactions to vaccination(s) may request up to (2) additional days of paid-time-off to recover. If this additional paid-time-off is required, members should notify a direct Supervisor of the need for time-off and enter the time-off in the Frontline system.

Unused paid time off associated with this MOU will not roll over into the next school year and is not qualified to be received as service credit at retirement.

If a member had used sick time to receive vaccination(s) prior to this agreement, they may submit a Department of Public Health or physician's statement along with a request in writing to Human Resources (an email will suffice) to convert the used sick time to paid vaccination leave. Human Resources will notify employees when the conversion is completed, but no later than ten (10) business days after the initial request. Paid time off for vaccination(s) will not count against perfect attendance.

The parties understand that this is a one-time non-precedential agreement that shall not in any way be constructed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public Health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

The Custodial/Maintenance Union of Local 73, SEIU

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF EDUCATION OF LYONS ELEMENTARY SCHOOL DISTRICT 103
AND
LYONS COUNCIL TEACHERS UNION OF THE WEST SUBURBAN TEACHERS UNION,
LOCAL 571, IFT-AFT

Access Testing Safety

This Memorandum of Understanding (MOU) shall memorialize the agreement between the Board of Education of the Lyons Elementary School District 103 and Lyons Council Teachers Union of the West Suburban Teachers Union, Local 571 regarding school safety plans for members during ACCESS testing in the 2020-2021 school year. The current collective bargaining agreement remains intact.

This MOU agrees to adhere to the [ACCESS Testing Safety Plans](#). The plans, which were developed in collaboration between the District and Union, outline the safety and working conditions for members during ACCESS testing.

Members that participate in ACCESS testing on a weekday will receive a stipend of thirty-six (\$36.00) dollars per hour for attendance. Members that participate in ACCESS testing on a Saturday will receive a stipend of fifty-four (\$54.00) dollars per hour for attendance.

Members will sign-in at the start of their testing day and sign-out at the end of their testing day with the Building Principal or his/her designee. Documentation is necessary for both building security and to ensure stipends are appropriately recorded for payroll.

The parties understand that this is a one-time non-precedential agreement that shall not in any way be construed as establishing a new policy or practice and shall not be used as evidence of such. This MOU shall not in any way modify the parties' Collective Bargaining Agreement.

The parties also recognize that the pandemic may lead to periodic changes or updates to guidance provided by the Governor's Office, the Illinois Department of Public Health, or the Illinois State Board of Education. If any changes or updates lead to required changes, the Union shall be afforded the opportunity to submit a demand to bargain over those conditions.

Agreed to by the parties:

The Board of Education of Lyons Elementary School District 103

By: _____

Date: _____

Lyons Council of West Suburban Teachers Union Local 571, IFT-AFT

By: _____

Date: _____

**RESOLUTION TO ADOPT THE AMENDMENT TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH DEPENDENT CARE
FLEXIBLE SPENDING ARRANGEMENT**

WHEREAS, the Board of Education of Lyons School District 103 (the “Board”), hereby adopts the following Resolution and direct that this Consent Resolution be entered in the minute books of the Employer.

WHEREAS, the Board of Education previously adopted a Code Section 125 plan, also known as the Cafeteria Plan, (the “Plan”);

WHEREAS, effective immediately, the Consolidated Appropriations Act, 2021, (the “Act”) temporarily modified certain Cafeteria Plan and Dependent Care Flexible Spending Arrangement (DC FSA) regulations;

WHEREAS, Prop. Treas. Reg. §1.125-6(a)(4)(v) permanently permits post-termination spend-down of unused contributions or benefits under the DC FSA program;

WHEREAS, the Board of Education desires to amend the Plan as set forth in the attached Amendment (Exhibit 1) and Summary of Material Modifications (Exhibit 2);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Lyons School District 103 has hereby reviewed the attached Amendment and Summary of Material Modifications and does hereby approve the adoption of the Amendment as set forth therein;

BE IT FURTHER RESOLVED that Lyons School District 103 is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103
COUNTY OF COOK, STATE OF ILLINOS

BY: _____
Jorge Torres, Board President

DATE: _____

ATTEST:

BY: _____
Vito Campanile, Board Secretary

DATE: _____

**AMENDMENT TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH DEPENDENT
CARE FLEXIBLE SPENDING ARRANGEMENT**

THIS AMENDMENT TO THE LYONS SCHOOL DISTRICT 103 CAFETERIA PLAN (the “Plan”) is adopted by the Board of Education of Lyons School District 103, effective as of the dates set forth herein.

NOW, THEREFORE, effective and/or applicable as set forth below, the Plan is amended as follows:

A. Pursuant to the Consolidated Appropriations Act, 2021, the Dependent Care Flexible Spending Arrangement (DC FSA) offered under the Plan is hereby amended to allow for the following:

i. GRACE PERIOD

a. For the plan year which ends in 2021, an extended grace period of twelve months has been incorporated into the plan, allowing for eligible expenses to continue to be incurred and reimbursed for twelve months after the conclusion of the plan year.

ii. ELECTION CHANGES

a. For the plan year which ends in 2021, election changes may be made prospectively by participants without a qualifying event. For the avoidance of doubt, election changes cannot be reduced by a participant below the amount that has already been contributed or reimbursed, whichever is greater.

iii. ELIGIBLE DEPENDENT

a. For the last plan year which had a regular enrollment period on or before January 31, 2020, the maximum age of an eligible dependent child has been increased from age 12 to age 13 for any dependent child(ren) who aged out of eligibility during the plan year, and any unused funds can be carried over to the following plan year and used for eligible expenses for the child(ren) who are now age 13.

B. Pursuant to Prop. Treas. Reg. §1.125-6(a)(4)(v), the Dependent Care Flexible Spending Arrangement (DC FSA) offered under the Plan is hereby permanently amended to allow for the following:

i. POST TERMINATION SPEND-DOWN OF UNUSED BALANCE

- a. A participant who ceases participation in the plan in any current or future plan year may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103

BY: _____
Jorge Torres, Board President

ATTEST:

Vito Campanile, Board Secretary

“EXHIBIT 1”

**SUMMARY OF MATERIAL MODIFICATIONS TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH DEPENDENT
CARE FLEXIBLE SPENDING ARRANGEMENT**

This document summarizes important changes to your Cafeteria Plan (the “Plan”) and Dependent Care Flexible Spending Arrangement. If you have any questions regarding the changes outlined in this Summary of Material Modifications (“SMM”), you should contact Stephanie Koenig. Keep a copy of this SMM with your Summary Plan Description for future reference.

Changes to Dependent Care Flexible Spending Arrangement (“DC FSA”)

Effective and applicable as described below, the following Plan changes will be temporarily incorporated to the Dependent Care FSA:

1) GRACE PERIOD

- a. An extended grace period of twelve months has been incorporated into the plan, allowing for eligible expenses to continue to be incurred and reimbursed for twelve months after the conclusion of the plan year which ends in 2021.

2) ELECTION CHANGES

- a. Election changes may be made prospectively by participants without a qualifying event through the plan year which ends in 2021. For the avoidance of doubt, election changes cannot be reduced by a participant below the amount that has already been contributed or reimbursed, whichever is greater.

3) POST-TERMINATION REIMBURSEMENTS

- a. A participant who ceases participation in the plan in any current or future plan year may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan.

4) ELIGIBLE DEPENDENT

- a. Only for the last plan year which had a regular enrollment period on or before January 31, 2020, the maximum age of an eligible dependent child has been increased from age 12 to age 13 for any dependent child(ren) who aged out of eligibility during the plan year, and any unused funds can be carried over to the following plan year and used for eligible expenses for the child(ren) who are now age 13.

**RESOLUTION TO ADOPT THE AMENDMENT TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH HEALTH FLEXIBLE SPENDING ARRANGEMENT**

WHEREAS, the Board of Education of Lyons School District 103 (the "Board"), hereby adopts the following Resolution and direct that this Consent Resolution be entered in the minute books of the Employer.

WHEREAS, the Board of Education previously adopted a Code Section 125 plan, also known as the Cafeteria Plan, (the "Plan");

WHEREAS, effective immediately, the Consolidated Appropriations Act, 2021, (the "Act") temporarily modified certain Cafeteria Plan and Health Flexible Spending Arrangement (FSA) regulations;

WHEREAS, the Board of Education desires to amend the Plan as set forth in the attached Amendment (Exhibit 1) and Summary of Material Modifications (Exhibit 2);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Lyons School District 103 has hereby reviewed the attached Amendment and Summary of Material Modifications and does hereby approve the adoption of the Amendment as set forth therein;

BE IT FURTHER RESOLVED that Lyons School District 103 is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103
COUNTY OF COOK, STATE OF ILLINOS

BY: _____
Jorge Torres, Board President

DATE: _____

ATTEST:

BY: _____
Vito Campanile, Board Secretary

DATE: _____

**AMENDMENT TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH HEALTH
FLEXIBLE SPENDING ARRANGEMENT**

THIS AMENDMENT TO THE LYONS SCHOOL DISTRICT 103 CAFETERIA PLAN (the “Plan”) is adopted by the Board of Education of Lyons School District 103, effective as of the dates set forth herein.

NOW, THEREFORE, effective and/or applicable as set forth below, the Plan is amended as follows:

A. Pursuant to the Consolidated Appropriations Act, 2021, the Health Flexible Spending Arrangement (FSA) offered under the Plan is hereby amended to allow for the following:

i. GRACE PERIOD

a. For the plan year which ends in 2021, an extended grace period of twelve months has been incorporated into the plan, allowing for eligible expenses to continue to be incurred and reimbursed for twelve months after the conclusion of the plan year.

ii. ELECTION CHANGES

a. For the plan year which ends in 2021, election changes may be made prospectively by participants without a qualifying event. For the avoidance of doubt, election changes cannot be reduced by a participant below the amount that has already been contributed or reimbursed, whichever is greater.

iii. POST-TERMINATION SPEND-DOWN OF UNUSED BALANCE

- a. A participant who ceases participation in the plan in calendar year 2020 may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan \
- b. A participant who ceases participation in the plan in calendar year 2021 may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan

BOARD OF EDUCATION
LYONS SCHOOL DISTRICT 103

BY: _____
Jorge Torres, Board President

ATTEST:

Vito Campanile, Board Secretary

**SUMMARY OF MATERIAL MODIFICATIONS TO THE
LYONS SCHOOL DISTRICT 103
CAFETERIA PLAN WITH HEALTH
FLEXIBLE SPENDING ARRANGEMENT**

This document summarizes important changes to your Cafeteria Plan (the “Plan”) and Health Flexible Spending Arrangement. If you have any questions regarding the changes outlined in this Summary of Material Modifications (“SMM”), you should contact Stephanie Koenig. Keep a copy of this SMM with your Summary Plan Description for future reference.

Changes to the Plan’s Health Flexible Spending Arrangement (“FSA”)

Effective and applicable as described below, the following Plan changes will be temporarily incorporated to the FSA:

1) GRACE PERIOD

- a. An extended grace period of twelve months has been incorporated into the plan, allowing for eligible expenses to continue to be incurred and reimbursed for twelve months after the conclusion of the plan year which ends in 2021.

2) ELECTION CHANGES

- a. Election changes may be made prospectively by participants without a qualifying event through the plan year which ends in 2021. For the avoidance of doubt, election changes cannot be reduced by a participant below the amount that has already been contributed or reimbursed, whichever is greater.

3) POST-TERMINATION REIMBURSEMENTS

- a. An employee who ceases participation in the plan in calendar year 2020 may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan.
- b. An employee who ceases participation in the plan in calendar year 2021 may continue to incur expenses and receive reimbursements for unused contributions or benefits through the end of the plan year (plus any extended grace period, if applicable) in which such participant ceased participation in the plan.

“Exhibit 2”