



Jordan School District #717  
Regular Meeting Agenda

Monday, September 11, 2023 at 6:30 PM  
Regular Meeting  
CERC Multi-purpose Room  
500 Sunset Drive; Suite 3  
Jordan, MN 55352

---

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Review of Closed Session held during the regular meeting on 8/14/2023 - Superintendent Evaluation
  
5. Consideration of Agenda
6. Jordan Pride Awards
7. Public Comments 3
8. Consent Agenda
  - 1. Minutes 5
  - 2. Monthly Finance Reports 10
  - 3. Donations 41
  - 4. Policies
  - 5. New Hire - ES Cooks Helper - Maria Meinders 42
  - 6. New Hire - ES Cooks Helper - Lisa Menden 43
  - 7. New Hire - ES Special Education Paraprofessional - Lindsay Whiteis 44
  - 8. New Hire - ES Special Education Paraprofessional - Heather Kerkow 45
  - 9. New Hire - ES Special Education Paraprofessional - RaeAnn Jiryis 46
  - 10. New Hire - ES WIN Paraprofessional - Myah Mollenhoff 47
  - 11. New Hire - MS Special Education Paraprofessional - Ann Efta 48
  - 12. New Hire - MS Licensed School Nurse - Darci Griffiths 49
  - 13. New Hire - MS Science Teacher One Year Assignment - Bridget Vogel 50
  - 14. New Hire - HS Student Support Long Term Substitute - Brian Gustafson
  - 15. Resignation - ES Special Education Paraprofessional - Lisa Turek
  - 16. Resignation - ES Playground Supervisor - Jordan Buddenhagen
  - 17. Resignation - HS Science Teacher - Bryan Aldrich
9. Action / Discussion Items

1. Snow Removal Bid	51
2. New Student Board Representative	58
3. Annual Levy Limitation and Certification	59
10. Board and Administrative Reports	
1. Superintendent's Report	61
2. HS Principal's Report	63
3. MS Principal's Report	65
4. ES Principal's Report	67
5. Director of Teaching and Learning's Report	69
6. Activities Director's Report	72
7. Community Education & Recreation Director's Report	73
8. Communication Director's Report	75
9. Nutritional Services Director's Report	77
10. Special Services Director's Report	79
11. Technology Director's Report	
12. Facilities Director's Report	81
13. School Board Member Reports / Committee Reports	82
11. Adjourn Regular Meeting	



## **Request to Address the School Board**

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent's office must be notified.

Citizens must complete the 'Request to Address the School Board' form, which must be submitted in person or email to the School District Clerk, or other designee, by noon the day of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to [jfremming@isd717.org](mailto:jfremming@isd717.org).

*During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting.*

The following conduct is prohibited during the public comment period:

- *Speakers may not discuss or disclose any private educational data on any current or former student. As a result, speakers may not identify any current or former student during public comment. The only exception is that a parent who is speaking may choose to discuss private educational data on his or her own child.*
- *Speakers may not make allegations, charges or complaints against any student or employee. If a person wishes to make an allegation or to file a charge or complaint against a student or employee, the person should make the allegation, charge, or complaint to the Superintendent in writing or in a private meeting, or to the individual designated in District policy to receive the allegation, charge or complaint.*
- *Speakers may not make comments or gestures that are threatening, profane, lewd, vulgar, obscene, harassing, or abusive.*
- *Speakers may not make personal attacks against others, including, but not limited to, any student, parent, community member, employee, or School Board member.*
- *Speakers may not make comments that are defamatory or that would violate federal or state law, including laws protecting the privacy rights of an individual.*
- *Speakers may not make comments related to pending contract negotiations or to pending litigation to which the District is a party, including grievance proceedings.*
- *Speakers may not campaign for or against a political candidate during any part of a public School Board meeting.*
- *Speakers may not promote or advertise products that are for sale or purchase, unless the Board has invited the speaker to present the product as an agenda item.*



**The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach the form and follow the guidelines for presenting your topic.**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

*\*This will only be used for follow-up to your shared issue/concern.*

Please specify the agenda Item you will be speaking to: \_\_\_\_\_

Please specifically state your purpose for addressing the School Board.

---

---

---

---

**It is highly recommended to first speak to a district employee to discuss your issue/concern.**

Have you previously contacted a School Board member and/or school employee about this issue/concern?      YES      NO

If so, please state name of board member/school employee: \_\_\_\_\_

**If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.**

\_\_\_\_\_  
School District Clerk

\_\_\_\_\_  
Date/Time Received



## Regular Meeting Agenda

Monday, August 14, 2023 at 6:30 PM

Regular Meeting

CERC Multi-purpose Room

500 Sunset Drive; Suite 3

Jordan, MN 55352

### 1. Call to Order

- Deb. Pauly called the meeting to order at 6:30pm

### 2. Pledge of Allegiance

### 3. Jordan Pride Awards

- Community Education Director, Cullen Bahn, and Coach, Jeff Radick honored the success of each of the Trap Team participants and introduced each student. The board awarded each student a Jordan Pride Award.
  - Eli Dold - State Tournament & Nationals
  - Carter Everett - State Tournament
  - Hunter Lenzmeier - State Tournament & Nationals
  - Myles Mahowald - State Tournament & Nationals
  - Nicole Ray - State Tournament & Nationals
  - Thomas Plechaty - State Tournament & Nationals
  - Aaron Schenck - State Tournament & Nationals

### 4. Roll Call

- Present: Deb Pauly, Lauren Pedersen, Sara Lehnen, Molly Monyok, Corinne Hennen, Jenny Kusske  
Absent: Rob Langheim

### 5. Consideration of Agenda

- Deb Pauly made a motion to add action item 7.7 New Hire JHS Choir Director, Stacie Lehman
- Motion to approve the agenda made by Lauren. Pedersen, Seconded by Molly Monyok Passed 6-0

### 6. Public Comments

- None

### 7. Consent Agenda

- 7.1. Minutes

- 7/10/23 Regular Minutes
- 7.2. Monthly Finance Reports
  - Amy Hafemann prepared reports for the board to review.
- 7.3. Donations

<b>Donor</b>	<b>Designated Purpose</b>	<b>Amount/Items</b>
Deb Pauly	Music Program All Schools	\$150.00
Deb Pauly	JHS Band- Uniforms	\$100.00
Deb Pauly	Wolfridge Scholarship Fund	\$50.00
Family of Dorthy Pauly	JES	\$25.00
Penney Family Chiropractic	Run of the Mill Sponsorship '23	\$200.00
Frandsen Bank & Trust	Run of the Mill Sponsorship '23	\$200.00
Radermacher Foods, Inc.	Run of the Mill Sponsorship '23	\$200.00
Quatmann, Inc.	Run of the Mill Sponsorship '23	\$200.00
Hometown Bank	Run of the Mill Sponsorship '23	\$200.00
All In One Delia's Authentic Home Flavor LLC	Run of the Mill Sponsorship '23	\$200.00
Ahlbrecht Masonry, Inc.	Run of the Mill Sponsorship '23	\$200.00
Superior Contracting, Inc.	Run of the Mill Sponsorship '23	\$200.00
Ronald and Elizabeth Malecha	JES Music Department	\$30.00
Diane Hesse - Donna James Memorial	JES Music Department	\$220.00
Anonymous	JES Teachers	\$1,650.00
Clancy's Bar and Pizza Parlor	Run of the Mill Sponsorship '23	\$200.00

- 7.4. Policies
  - 7.4.1. 102 Equal Educational Opportunity
  - 7.4.2. 418 Drug-Free Workplace / Drug-Free School
  - 7.4.3. 419 Tobacco-Free Environment
  - 7.4.4. 424 License Status
  - 7.4.5. 425 Staff Development
  - 7.4.6. 504 Student Dress and Appearance
  - 7.4.7. 507 Corporal PUnishment and Prone Restraint

- 7.4.8. 509 Enrollment of Nonresident Students
- 7.4.9. 513 Student Promotion, Retention and Program Design
- 7.4.10. 514 Bullying Prohibition Policy
- 7.4.11. 524 Internet Acceptable Use Policy
- 7.4.12. 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from school grounds
- 7.4.13. 534 Unpaid Meal Charges
- 7.4.14. 601 School District Curriculum and Instruction Goals
- 7.4.15. 602 Organization of School Calendar and School Day
- 7.4.16. 603 Curriculum Development
- 7.4.17. 604 Instructional Curriculum
- 7.4.18. 613 Graduation Requirements
- 7.4.19. 616 School District System Accountability
- 7.4.20. 618 Assessment of Standard Achievement
- 7.4.21. 620 Credit for Learning
- 7.4.22. 621 Literacy and the Read Act
- 7.4.23. 624 Online Instruction
- 7.4.24. 708 Transportation of Nonpublic School Students
- 7.4.25. 709 Student Transportation Safety Policy
- 7.4.26. 801 Equal Access to School Facilities
- 7.5. New Hire - ES EL Teacher - Kelly Hunter
- 7.6. New Hire - Speech and Language Pathologist - April Orr
- 7.7. New Hire - JHS Choir Teacher - Stacie Lehman
- 7.8. New Hire - JV Cross Country Coach - Laura Theis
- 7.9. New Hire - MS Cross Country Coach - Jennifer Beuch-Bolsen
- 7.10. New Hire -Girls C-Squad Soccer Coach - Anna Pederson
- 7.11. Leave of Absence - MS Special Education Teacher - Lauren Boeckmann
- 7.12. Leave of Absence MS - Special Education Teacher - Chania Ruehling
- 7.13. Leave of Absence - School Psychologist -Iwalani Dela Paz
- 7.14. Resignation - HS Special Education Paraprofessional - Marijo Zietlow
- 7.15. Resignation - ES Cooks Helper - Staci Wenger
  - Motion to approve the consent agenda made by Lauren Pedersen, Seconded by Corinne Hennen Passed 6/0

## 8. Action / Discussion Items

- 8.1. Back to School Updates - Informational
  - Superintendent Ranae Case Evenson discussed the Back to School events happening at JES, JMS, and JHS. She expressed gratitude to staff for their work this summer to prepare for the upcoming school year.
- 8.2. Review and Act: Annual Staff Handbooks Update
  - Melissa Barnett, Ben Bakeberg, and Jeff Vizener presented annual staff handbook updates.
  - Motion to approve the Staff Handbook Updates made by Molly. Monyok, Seconded by Jenny Kusske. Passed 6/0

- 8.3. Review and Act: Annual Parent/Student Handbooks Update
  - Melissa Barnett, Ben Bakeberg, and Jeff Vizener presented Parent/Student handbooks updates in accordance with legislation.
  - Motion to approve the Parent /Student Handbooks made by Corinne Hennen Seconded by Molly Monyok Passed 6-0
- 8.4. Review and Act: Annual Activities Handbook Update
  - John Buteyn presented Activities Handbook updates.
  - Motion to approve the Activities Handbook updates made by Sarah Lehnen, Seconded by Lauren Pedersen Passed 6/0

**9. Board and Administrative Reports**

- 9.1. Superintendent's Report
- 9.2. HS Principal's Report
- 9.3. MS Principal's Report
- 9.4. ES Principal's Report
- 9.5. Teaching and Learning Director's Report
- 9.6. Activities Director's Report
- 9.7. Community Education & Recreation Director's Report
- 9.8. Communications and Marketing Specialist Report
- 9.9. Nutritional Services Director's Report
- 9.10. Special Services Director's Report
- 9.11. Technology Director's Report
- 9.12. Facilities Director's Report
- 9.13. School Board Member Reports / Committee Reports
  - Policy
  - AIPAC
  - Booster Club
  - Educational Foundation
  - Legislative
  - MSHSL
  - SCALE
  - SW Metro

**10. Adjourn Into Closed Session per MN Statute 13D.05, Subd. 3(a)**

- motion to go into closed session according to MN Statute 13D.05 Subd. 3(a) for the purpose of Superintendent Ranae Case Evenson's superintendent evaluation made by Sarah Lehnen at 7:59 p.m. Seconded by Molly Buesgens. Motion carried.
- Motion to come out of closed session at 8:59 p.m. made by Sara Lehnen, seconded by Lauren Pedersen. Motion carried
- Motion to adjourn meeting made by Sarah Lehnen at 9:00pm.

---

School Board Clerk

---

Date



## Workshop Meeting Minutes

Monday, August 28, 2023 at 5:30 PM  
Workshop Meeting  
CERC Multi-purpose Room  
500 Sunset Drive; Suite 3  
Jordan, MN 55352

---

1. KA and ISG Update
  - District Updates
    - Superintendent Ranae Case Evenson discussed Referendum Projects Timeline and process.
  - KA Updates
    - Dustin Kempf with KA discussed Budget Overview and Construction Management Topics.
  - ISG Updates
    - Justin Steffl and Dan Goemann with ISG presented the Engagement Process through the variety committees. Justin and Dan also presented initial designs reviewed and discussed with JES and JHS engagement groups.

---

School Board Clerk

---

Date



District Office  
500 Sunset Drive, Suite #1  
Jordan, Minnesota 55352  
952-492-6200 main | 952-492-4445 fax

**AMY HAFEMANN**  
Director of Finance  
ahafemann@isd717.org

September 5, 2023

Board of Education Meeting

### **Finance Report**

September, 2023 financial reports show activity that has been completed thru August, 2023. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of August.

The Payroll Payment Register is a listing of the payroll liability payments made during the month of August.

The pie chart shows the expenses by object codes in the General Fund that were paid thru August, 2023. Because our fiscal year is just starting, there have not been a lot of payments made; but there are a lot of supplies being ordered at this time.

Now that June 30<sup>th</sup> is past, the year end work will officially begin. I will keep you updated on the district's financial status for fiscal year ending 2022-2023 as the audit draws near.

As always, if there any questions, please feel free to contact me.

**Jordan Public Schools**  
**Detail Payment Register By Vendor**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General Fund	\$225,022.50
02 Food Service Fund	\$9,116.78
04 Community Education	\$20,341.08
06 Building Fund	\$903,430.50
07 Debt Redemption Fund	\$2,000.00
18 Custodial Fund	\$311.04
<b>Report Total</b>	<b>\$1,160,221.90</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
3529	AJM/JMC, LLC				
	0717	001	109059		
		E 04	005 505 321 305 326	Spring 2023 Session-Balance Due	Check
				8/2/2023	
					\$2,340.00
					Paid Amt: \$2,340.00
					Check Amount: \$2,340.00
					Vendor Total: \$2,340.00
2732	ALPHA WIRELESS				
	0717	001	109102		
		E 01	005 810 000 401 000	Trbo battery lilon 2200 MAH	Check
		E 01	005 810 000 401 000	Impress Li-Ion battery	
					\$220.50
					\$1,653.75
					Paid Amt: \$1,874.25
					Check Amount: \$1,874.25
					Vendor Total: \$1,874.25
26895	AMAZON CAPITAL SERVICES				
	0717	001	109103		
		E 04	005 505 321 401 515	B07FKV4SKT PREMIUM PRO TURF 4' x 6' Ba	Check
		E 04	005 505 321 401 515	Amazon Shipping Charge	
					\$129.23
					\$0.00
					\$5.14
					\$9.97
					\$8.23
					\$98.08
					\$69.93
					\$80.73
					\$5.32
					\$5.01
					\$12.60
					\$43.98
					\$39.69
					\$43.92
					\$74.22
					\$4.29
					\$124.72
					\$13.99
					\$39.88
					\$42.94
					\$19.44
					\$47.76
					\$34.49
					Paid Amt: \$129.23



## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>6238 ASSOCIATED MECHANICAL</b>							
		0717	001		<b>109079</b>		
		E 01	300	810	000 350 272	Technician rate	Check
		E 01	300	810	000 350 272	Material	\$596.00
		E 01	300	810	000 350 272	Truck charge	\$41.78
							\$55.00
<b>PO#:</b>	57141	<b>Voucher #:</b>	125830	Invoice	Invoice No: 36776	8/18/2023	<b>Paid Amt: \$692.78</b>
							<b>Check Amount: \$692.78</b>
							<b>Vendor Total: \$692.78</b>
<b>28892 AVIBEN</b>							
		0717	001		<b>109105</b>		
		E 01	005	110	000 305 000	Aug 2023 403b Admin Fee	Check
							\$270.07
<b>PO#:</b>		<b>Voucher #:</b>	125868	Invoice	Invoice No: 29037	8/18/2023	<b>Paid Amt: \$270.07</b>
							<b>Check Amount: \$270.07</b>
							<b>Vendor Total: \$270.07</b>
<b>6251 BISTODEAU, KAREN</b>							
		0717	001		<b>109074</b>		
		E 04	005	570	321 369 000	Kids Co Facepainting Event 8/17/23	Check
							\$470.00
<b>PO#:</b>		<b>Voucher #:</b>	125825	Invoice	Invoice No: 8/17/23	8/17/2023	<b>Paid Amt: \$470.00</b>
							<b>Check Amount: \$470.00</b>
							<b>Vendor Total: \$470.00</b>
<b>11747 BLUE CROSS &amp; BLUE SHIELD</b>							
		0717	001		<b>109106</b>		
		B 01	215	024		Sept 2023 D. Swenson	Check
							\$269.00
<b>PO#:</b>		<b>Voucher #:</b>	125876	Invoice	Invoice No: 230802382885	8/18/2023	<b>Paid Amt: \$269.00</b>
							<b>Check Amount: \$269.00</b>
							<b>Vendor Total: \$269.00</b>
<b>4613 BRIGHTLY SOFTWARE INC</b>							
		0717	001		<b>109062</b>		
		E 01	005	810	000 405 000	Maintenance Direct	Check
		E 01	005	810	000 405 000	MySchoolDude	\$486.36
		E 01	005	630	000 405 000	TechnologyEssentials - Incident	\$486.37
							\$547.16
<b>PO#:</b>	57274	<b>Voucher #:</b>	125690	Invoice	Invoice No: INV-207296	8/10/2023	<b>Paid Amt: \$1,519.89</b>
							<b>Check Amount: \$1,519.89</b>
							<b>Vendor Total: \$1,519.89</b>
<b>5978 BRULE, JACOB</b>							
		0717	001		<b>109107</b>		
		E 04	005	505	321 305 515	MAX Summer Program 6/5/23-7/27/23	Check
							\$1,285.00
<b>PO#:</b>	57365	<b>Voucher #:</b>	125877	Invoice	Invoice No: MAX Program	8/18/2023	<b>Paid Amt: \$1,285.00</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
5978	BRULE, JACOB	0717	109107		
	E 04 005 505 321 305 515			T&F Camp 7/24/23-7/29/23	Check
	PO#: 57455	Voucher #: 125867	Invoice No: T&F Camp	8/18/2023	
					Paid Amt: \$180.00
					Check Amount: \$1,465.00
					Vendor Total: \$1,465.00
1915	BSN SPORTS	0717	109080		
	E 01 300 294 000 401 306			29.5 Basketballs	Check
	E 01 300 294 000 401 306			Basketball Scorebook	
	E 01 300 294 000 401 306			Freight	
	PO#: 57366	Voucher #: 125831	Invoice No: 922069523	8/18/2023	
	E 04 005 505 321 401 515			6/23/23 Soccer t-shirts	
	E 04 005 505 321 401 515			Freight	
	PO#: 56823	Voucher #: 125832	Invoice No: 921831437	8/18/2023	
					Paid Amt: \$535.23
					Check Amount: \$469.68
					Vendor Total: \$1,004.91
1037	CASH	0717	109143		
	R 01 000 000 000 099 000			Ones	Check
	R 01 000 000 000 099 000			Fives	
	R 01 000 000 000 099 000			Tens	
	R 01 000 000 000 099 000			Twentys	
	PO#: 57366	Voucher #: 125926	Invoice No: Athletics Cash FY24	8/24/2023	
					Paid Amt: \$2,000.00
					Check Amount: \$2,000.00
					Vendor Total: \$2,000.00
10873	CENTERPOINT ENERGY	0717	001		
	E 01 100 810 000 330 203			ES	Wire
	E 01 128 810 000 330 203			MS	
	E 01 300 810 000 330 203			HS	
	E 04 005 505 321 330 000			ES Comm Ed	
	E 04 005 505 321 330 550			CERC	
	PO#: 57366	Voucher #: 125632	Invoice No: 8/10/23	8/2/2023	
					Paid Amt: \$4,160.35
					Check Amount: \$4,160.35
					Vendor Total: \$4,160.35
25896	CENTRAL RESTAURANT PRODUCTS	0717	109063		
	E 02 300 770 701 530 000			HS Ice Machine	Check
					\$2,355.00

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:	Vendor Total:
<b>25896</b>								
CENTRAL RESTAURANT PRODUCTS								
	0717	001	109063		Check			
		E 02	100 770 701 530 000			\$170.00		
		E 02	128 770 701 530 000			\$170.00		
		E 02	300 770 701 530 000			\$170.00		
		E 02	100 770 701 530 000			\$19.77		
		E 02	128 770 701 530 000			\$19.77		
		E 02	300 770 701 530 000			\$19.77		
		E 02	300 770 701 530 000			\$200.27		
PO#: 57186	Voucher #:	125691	Invoice	8/10/2023				
			Invoice No: 12091188					
						<b>Paid Amt: \$3,124.58</b>	<b>Check Amount: \$3,124.58</b>	<b>Vendor Total: \$3,124.58</b>
<b>6153</b>								
CHASE ON THE LAKE RESORT & SPA								
	0717	001	109060		Check			
		E 01	300 640 316 366 000			\$308.98		
PO#: 56398	Voucher #:	125634	Invoice	8/2/2023				
			Invoice No: Folio#149382					
						<b>Paid Amt: \$308.98</b>	<b>Check Amount: \$308.98</b>	<b>Vendor Total: \$308.98</b>
<b>3676</b>								
CHOICE ELECTRIC								
	0717	001	109081		Check			
		E 02	100 770 701 350 000			\$540.00		
PO#: 57138	Voucher #:	125833	Invoice	8/18/2023				
			Invoice No: 23211					
						<b>Paid Amt: \$540.00</b>	<b>Check Amount: \$540.00</b>	<b>Vendor Total: \$540.00</b>
<b>10254</b>								
CITY OF JORDAN								
	0717	001	109108		Check			
		E 01	100 810 000 350 272			\$500.00		
		E 01	128 810 000 350 272			\$500.00		
		E 01	300 810 000 350 272			\$500.00		
		E 01	100 810 000 330 204			\$1,350.19		
		E 01	128 810 000 330 204			\$2,123.89		
		E 01	300 810 000 330 204			\$1,618.63		
		E 01	005 810 000 330 204			\$8,301.62		
		E 04	005 505 321 330 000			\$27.55		
		E 04	005 505 321 330 550			\$634.41		
PO#: 57248	Voucher #:	125878	Invoice	8/18/2023				
			Invoice No: 00003155					
						<b>Paid Amt: \$1,500.00</b>		
<b>10254</b>								
CITY OF JORDAN								
	0717	001	109108		Check			
		E 01	100 810 000 350 272			\$500.00		
		E 01	128 810 000 350 272			\$500.00		
		E 01	300 810 000 350 272			\$500.00		
		E 01	100 810 000 330 204			\$1,350.19		
		E 01	128 810 000 330 204			\$2,123.89		
		E 01	300 810 000 330 204			\$1,618.63		
		E 01	005 810 000 330 204			\$8,301.62		
		E 04	005 505 321 330 000			\$27.55		
		E 04	005 505 321 330 550			\$634.41		
PO#: 57248	Voucher #:	125881	Invoice	8/18/2023				
			Invoice No: 8/9/23					
						<b>Paid Amt: \$14,056.29</b>	<b>Check Amount: \$15,556.29</b>	<b>Vendor Total: \$15,556.29</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>2629</b>						
	COMCAST	0717	001	109109		Check
		E 04	005 505 321 320 550		CERC Service 8/4/23-9/3/23	\$2.25
	<b>Voucher #:</b>	125880	Invoice	Invoice No: 7/25/23	8/18/2023	
	<b>PO#:</b>					<b>Paid Amt: \$2.25</b>
						<b>Check Amount: \$2.25</b>
					<b>Vendor Total:</b>	<b>\$2.25</b>
<b>5563</b>						
	<b>COOPERATIVE PURCHASING CONNECTION</b>					
	0717	001	109110			Check
		E 04	005 570 321 401 000		W112-white copy paper-11 pallets-440 cases	\$803.00
		E 01	300 211 000 401 171		W112-white copy paper-11 pallets-440 cases	\$4,818.00
		E 04	005 582 344 401 000		W112-white copy paper-11 pallets-440 cases	\$803.00
		E 01	128 211 000 401 171		W112-white copy paper-11 pallets-440 cases	\$4,818.00
		E 01	100 203 000 401 171		W112-white copy paper-11 pallets-440 cases	\$4,818.00
	<b>Voucher #:</b>	125879	Invoice	Invoice No: OE-QT-73966-1	8/18/2023	
	<b>PO#:</b>	57273				<b>Paid Amt: \$16,060.00</b>
						<b>Check Amount: \$16,060.00</b>
					<b>Vendor Total:</b>	<b>\$16,060.00</b>
<b>5814</b>						
	<b>DAHLEN, KELLEN</b>					
	0717	001	109111			Check
		E 04	005 505 321 305 515		CE Baseball Camp 7/17/23-7/20/23	\$50.00
	<b>Voucher #:</b>	125883	Invoice	Invoice No: Baseball Camp	8/18/2023	
	<b>PO#:</b>	57364				<b>Paid Amt: \$50.00</b>
						<b>Check Amount: \$50.00</b>
					<b>Vendor Total:</b>	<b>\$50.00</b>
<b>28906</b>						
	<b>DISTRIBUTED WEBSITE CORP.</b>					
	0717	001	109112			Check
		E 04	005 505 321 405 000		FY24	\$1,627.50
		B 04	131 000		FY25	\$325.50
	<b>Voucher #:</b>	125882	Invoice	Invoice No: 91386	8/18/2023	
	<b>PO#:</b>	57333				<b>Paid Amt: \$1,953.00</b>
						<b>Check Amount: \$1,953.00</b>
					<b>Vendor Total:</b>	<b>\$1,953.00</b>
<b>27162</b>						
	<b>EVENT SOUND &amp; LIGHTING</b>					
	0717	001	109082			Check
		E 01	300 790 000 849 000		2023 Graduation Tech Needs	\$2,714.50
	<b>Voucher #:</b>	125834	Invoice	Invoice No: 5/27/23	8/18/2023	
	<b>PO#:</b>	57460				<b>Paid Amt: \$2,714.50</b>
						<b>Check Amount: \$2,714.50</b>
					<b>Vendor Total:</b>	<b>\$2,714.50</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4366		FEEDMILL RESTAURANT		0717	001		
				E 01	005 010 000 401 000	FY24 New Employee Breakfast 8/22/23	Check
							\$494.40
		PO#: 57383		Voucher #: 125918	Invoice No: 8/22/23	8/23/2023	
							Paid Amt: \$494.40
							Check Amount: \$494.40
							Vendor Total: \$494.40
6043		FLYNN, JEN		0717	001		
				E 01	005 760 720 360 000	FY23 Non Public Transportation N. Flynn	Check
							\$385.00
		PO#: 57383		Voucher #: 125835	Invoice No: Reimbursement	8/18/2023	
							Paid Amt: \$385.00
							Check Amount: \$385.00
							Vendor Total: \$385.00
2695		GAYLORD AQUATIC CENTER		0717	001		
				E 04	005 570 321 369 000	CREW FT 8/9/23	Check
							\$125.00
		PO#: 57448		Voucher #: 125884	Invoice No: 8/9/23	8/18/2023	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
27120		GOPHER STATE ONE-CALL		0717	001		
				E 01	005 810 000 305 000	July 2023 Emailed Tickets	Check
							\$40.50
		PO#: 57448		Voucher #: 125692	Invoice No: 3071080	8/10/2023	
							Paid Amt: \$40.50
							Check Amount: \$40.50
							Vendor Total: \$40.50
27447		HASTINGS CREAMERY, LLC		0717	001		
				E 01	128 211 150 490 012	July 2023 Milk Summer Programs	Check
							\$254.62
		PO#: 57448		Voucher #: 125885	Invoice No: July 2023	8/18/2023	
							Paid Amt: \$254.62
							Check Amount: \$254.62
							Vendor Total: \$254.62
4523		HIGH POINT NETWORKS		0717	001		
				E 01	005 630 000 455 000	HP USB-C Dock	Check
				E 01	005 630 000 455 000	Shipping	
							\$2,968.95
							\$24.76
		PO#: 57439		Voucher #: 125886	Invoice No: 225515-R	8/18/2023	
							Paid Amt: \$2,993.71
							Check Amount: \$2,993.71
							Vendor Total: \$2,993.71

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type			
5661		HIGH TOUCH HIGH TECH OF THE TWIN CITIES								
		0717	001	109116						
		E 04	005	570	321	369	000	Classroom Concoctions	\$620.00	Check
		E 04	005	570	321	369	000	Plants in Space	\$445.00	Check
	PO#: 57357	Voucher #:	125887	Invoice	No: 2971	8/18/2023				
								<b>Paid Amt:</b>	<b>\$1,065.00</b>	
								<b>Check Amount:</b>	<b>\$1,065.00</b>	
								<b>Vendor Total:</b>	<b>\$1,065.00</b>	
1195		HILLYARD, INC./HUTCHINSON								
		0717	001	109084						
		E 01	128	810	000	401	000	14 in strip pad	\$25.68	Check
		E 01	128	810	000	401	000	Mop bowl deluxe	\$13.32	Check
	PO#: 57148	Voucher #:	125836	Invoice	No: 605150990	8/18/2023				
								<b>Paid Amt:</b>	<b>\$39.00</b>	
	PO#: 57146	Voucher #:	125837	Invoice	No: 605150991	8/18/2023				
								<b>Paid Amt:</b>	<b>\$13.32</b>	
	PO#: 57144	Voucher #:	125838	Invoice	No: 700549683	8/18/2023				
								<b>Paid Amt:</b>	<b>\$123.57</b>	
								<b>Check Amount:</b>	<b>\$175.89</b>	
								<b>Vendor Total:</b>	<b>\$175.89</b>	
6217		I & S GROUP								
		0717	001	109057						
		E 06	100	870	024	305	000	Schematic Design	\$232,500.00	Check
	PO#: 57148	Voucher #:	125625	Invoice	No: 94664	8/2/2023				
								<b>Paid Amt:</b>	<b>\$232,500.00</b>	
								<b>Check Amount:</b>	<b>\$232,500.00</b>	
4628		ILLUMINATE EDUCATION, INC								
		0717	001	109117						
		E 01	100	203	000	461	000	ES	\$4,898.00	Check
		E 01	128	211	000	461	000	MS	\$4,425.25	Check
		E 01	100	640	316	405	000	ES	\$375.00	Check
		E 01	128	640	316	405	000	MS	\$375.00	Check
	PO#: 57458	Voucher #:	125888	Invoice	No: INVIE0101925	8/18/2023				
								<b>Paid Amt:</b>	<b>\$10,073.25</b>	
								<b>Check Amount:</b>	<b>\$186,043.00</b>	
								<b>Vendor Total:</b>	<b>\$418,543.00</b>	

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
3811 INFINITE CAMPUS, INC								
		0717	001		109118			
		E	02	005	770 701 405 000		Check	
						\$4,363.20		
		E	01	100	203 000 405 000			
						\$10,272.00		
		E	01	128	211 000 405 000			
						\$10,272.00		
		E	01	300	211 000 405 000			
						\$10,272.00		
		PO#: 57440 Voucher #: 125889 Invoice No: ANNUAL041641						
						8/18/2023		
		Paid Amt: \$35,179.20						
		Check Amount: \$35,179.20						
		Vendor Total: \$35,179.20						
25958 INNOVATIVE GRAPHICS								
		0717	001		109085			
		E	04	005	505 321 401 515		Check	
						\$1,703.00		
		PO#: 57293 Voucher #: 125839 Invoice No: 53446						
						8/18/2023		
		Paid Amt: \$1,703.00						
		Check Amount: \$1,703.00						
		Vendor Total: \$1,703.00						
2491 INTEGRATED FIRE & SECURITY								
		0717	001		109061			
		E	01	005	810 000 305 000		Check	
						\$588.00		
		PO#: 57286 Voucher #: 125685 Invoice No: 92437						
						8/7/2023		
		E	01	128	865 363 305 000			
						\$503.10		
		B	01	131	000			
						\$167.70		
		PO#: 57276 Voucher #: 125686 Invoice No: 92376						
						8/7/2023		
		Paid Amt: \$670.80						
		Check Amount: \$1,258.80						
		Vendor Total: \$1,258.80						
1920 JORDAN DOLLARS FOR SCHOLARS								
		0717	001		109086			
		R	01	300	211 000 096 276		Check	
						\$20.00		
		R	01	300	211 000 096 276			
						(\$0.80)		
		PO#: 57459 Voucher #: 125840 Invoice No: FY23 Donation						
						8/18/2023		
		Paid Amt: \$19.20						
		Check Amount: \$19.20						
		Vendor Total: \$19.20						
4722 JORDAN ELEMENTARY PTO								
		0717	001		109087			
		E	01	100	203 000 430 234		Check	
						\$100.00		
		PO#: 57368 Voucher #: 125841 Invoice No: Reimbursement						
						8/18/2023		
		Paid Amt: \$100.00						
		Check Amount: \$100.00						
		Vendor Total: \$100.00						

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt Type	Pmt/Void Date	
4931		KIDSCREATE STUDIO						
		0717	001		109065	Check		
		E 04	005	505	321	305	503	Introductory Drawing class 7/10/23 8 students
								\$624.00
		PO#: 57111	Voucher #:	125693	Invoice		Invoice No: 1082 v1	
							8/10/2023	
								Paid Amt: \$624.00
								Check Amount: \$624.00
								Vendor Total: \$624.00
5268		KILGREN, KRISTIN						
		0717	001		109119	Check		
		E 04	005	505	321	401	503	Michaels 7/17/23-Best School Day Ever Camp
								\$33.16
		PO#: 57353	Voucher #:	125893	Invoice		Invoice No: Reimbursement	
							8/18/2023	
								Paid Amt: \$33.16
								Check Amount: \$33.16
								Vendor Total: \$33.16
6248		KLEGSTAD, HOPE						
		0717	001		109120	Check		
		E 04	005	505	321	305	515	T&F Camp 7/24/23-7/29/23
								\$75.00
		PO#: 57454	Voucher #:	125890	Invoice		Invoice No: T&F Camp	
							8/18/2023	
								Paid Amt: \$75.00
								Check Amount: \$75.00
								Vendor Total: \$75.00
5637		KRAUS-ANDERSON CONSTRUCTION COMPANY						
		0717	001		109076	Check		
		E 06	005	870	023	305	000	Project#2310021-01 Abatement Bond July 2023
								\$60,285.40
		PO#: 57454	Voucher #:	125827	Invoice		Invoice No: KA59233	
							8/17/2023	
								Paid Amt: \$60,285.40
								Check Amount: \$60,285.40
								Vendor Total: \$60,285.40
6221		KRAUTKREMER, NICHOLAS						
		0717	001		109122	Check		
		E 04	005	505	321	305	515	CE Baseball Camp 7/17/23-7/20/23
								\$75.00
		PO#: 57363	Voucher #:	125892	Invoice		Invoice No: Baseball Camp	
							8/18/2023	
								Paid Amt: \$75.00
								Check Amount: \$75.00
								Vendor Total: \$75.00

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
5242		KVISTADIKEITH&TERESA						
		0717	001		109088			
		B	02	230	000		Check	
		Lunch Account Refund J. Kvistad FY23					\$840.30	
PO#:		Voucher #:	125062	Invoice	Invoice No: Refund	8/18/2023	Paid Amt: \$840.30	
							Check Amount: \$840.30	
							Vendor Total: \$840.30	
3560		LARSON ENGINEERING, INC.						
		0717	001		109077			
		E	06	005	870	023	Check	
						305		
						000		
							\$2,500.00	
PO#:		Voucher #:	125829	Invoice	Invoice No: 0001432	8/17/2023	Paid Amt: \$2,500.00	
							Check Amount: \$2,500.00	
							Vendor Total: \$2,500.00	
6246		LEHMAN, ASHLEY						
		0717	001		109123			
		E	01	005	610	000	Check	
						305		
						000		
							\$50.00	
PO#:	57330	Voucher #:	125894	Invoice	Invoice No: 7124/23	8/18/2023	Paid Amt: \$50.00	
							Check Amount: \$50.00	
							Vendor Total: \$50.00	
5996		LLOYD, KAREN						
		0717	001		109124			
		E	02	005	770	701	Check	
						366		
						000		
							\$90.00	
PO#:	57351	Voucher #:	125895	Invoice	Invoice No: Reimbursement	8/18/2023	Paid Amt: \$90.00	
							Check Amount: \$90.00	
							Vendor Total: \$90.00	
1919		MASA						
		0717	001		109125			
		E	01	005	020	000	Check	
						366		
						000		
							\$329.00	
PO#:	57451	Voucher #:	125896	Invoice	Invoice No: 21-35263	8/18/2023	Paid Amt: \$329.00	
							Check Amount: \$329.00	
							Vendor Total: \$329.00	
							\$1,330.00	
PO#:	57452	Voucher #:	125897	Invoice	Invoice No: 21-34946	8/18/2023	Paid Amt: \$1,330.00	
							Check Amount: \$1,330.00	
							Vendor Total: \$1,659.00	
23305		MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC						
		0717	001		109126			
		E	01	300	211	302	Check	
						406		
						000		
							\$3,483.00	
							\$175.80	
							\$198.48	
							\$12.90	



## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
<b>10854 MN SCHOOL BOARDS ASSN</b>								
		0717	001		109128			
		E 01	005	010	000	820	000	
		Boardbook Subscription Tier 1					\$2,100.00	Check
	PO#: 56971	Voucher #:	125898	Invoice	Invoice No: INV-04654-Q4Y6T5	8/18/2023		
		Paid Amt: \$9,343.00					Check Amount: \$9,343.00	Vendor Total: \$9,343.00
<b>16835 MN SOUTH CENTRAL SERVICE COOP.</b>								
		0717	001		109068			
		E 18	005	298	301	899	020	
		Masa Region 2 Expense FY24					\$311.04	Check
	PO#: 57334	Voucher #:	125696	Invoice	Invoice No: 21935	8/10/2023		
		Paid Amt: \$311.04					Check Amount: \$311.04	Vendor Total: \$311.04
<b>10879 MN UI FUND</b>								
		0717	001		109090			
		E 01	005	770	000	281	000	
		Food Service					\$2,694.33	Check
		E 01	005	400	000	281	000	
		Paras					\$5,565.06	
		E 01	005	110	000	305	000	
		E. Ritter Credit					(\$53.88)	
	PO#: 57370	Voucher #:	125843	Invoice	Invoice No: Quarter 2	8/18/2023		
		Paid Amt: \$8,205.51					Check Amount: \$8,205.51	Vendor Total: \$8,205.51
<b>6249 MULLENMEISTER, ANDREA</b>								
		0717	001		109091			
		B 02	230	000				
		J. Mullenmeister					\$79.75	Check
	PO#: 57372	Voucher #:	125844	Invoice	Invoice No: Refund	8/18/2023		
		Paid Amt: \$79.75					Check Amount: \$79.75	Vendor Total: \$79.75
<b>5626 NOVAK, HEATHER</b>								
		0717	001		109069			
		E 04	005	505	321	305	503	
		Kids Cooking Intensive July 24-25, 2023					\$1,476.28	Check
	PO#: 57329	Voucher #:	125697	Invoice	Invoice No: Reimbursement	8/10/2023		
		Paid Amt: \$1,476.28					Check Amount: \$1,476.28	Vendor Total: \$1,476.28

# Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
28559		NYLANDER, BEN	0717	001	109070		Check
				E 04	005 505 321 401 515	Radermachers 7/28/23	\$18.68
	PO#: 57321	Voucher #:	125698	Invoice	Invoice No:	Reimbursement	
						8/10/2023	<b>Paid Amt: \$18.68</b>
							<b>Check Amount: \$18.68</b>
							<b>Vendor Total: \$18.68</b>
5340		OFFICE OF MNIT SERVICES					
			0717	001	109092		Check
				E 01	005 420 740 394 000	February 2023 SpEd Phone Interpretation	\$2.10
				E 01	005 211 000 358 000	February 2023 GenEd Phone Interpretation	\$73.50
				E 01	005 211 000 358 000	FY22 Rebate	<b>(\$325.71)</b>
	PO#: 56345	Voucher #:	125845	Invoice	Invoice No:	W23020718	
				E 01	005 211 000 358 000	General Education phone call translation	\$142.80
						8/18/2023	<b>Paid Amt: (\$250.11)</b>
	PO#: 56734	Voucher #:	125846	Invoice	Invoice No:	W23030666	
				E 01	005 211 000 358 000	General Education Phone Calls 4/2023	\$36.75
				E 01	005 420 740 394 000	Special Education Phone Calls 4/2023	\$38.85
	PO#: 56727	Voucher #:	125847	Invoice	Invoice No:	W23040681	
				E 01	005 420 740 394 000	May 2023 Special Education Interpretation phone	\$38.85
						8/18/2023	<b>Paid Amt: \$75.60</b>
	PO#: 57281	Voucher #:	125848	Invoice	Invoice No:	W23050683	
				E 01	005 420 740 394 000	SpEd Parent Phone Calls w/ interpreter June 20	\$44.10
						8/18/2023	<b>Paid Amt: \$38.85</b>
	PO#: 57409	Voucher #:	125849	Invoice	Invoice No:	W23060688	
						8/18/2023	<b>Paid Amt: \$44.10</b>
							<b>Check Amount: \$51.24</b>
							<b>Vendor Total: \$51.24</b>
5573		ORONO SCHOOLS					
			0717	001	109129		Check
				E 01	300 292 000 369 314	Girls Team	\$75.00
				E 01	300 292 000 369 314	Boys Team	\$75.00
	PO#: 57178	Voucher #:	125901	Invoice	Invoice No:	8/30/23	
						8/18/2023	<b>Paid Amt: \$150.00</b>
							<b>Check Amount: \$150.00</b>
							<b>Vendor Total: \$150.00</b>
5765		PB & J LEARNING LAB LLC					
			0717	001	109130		Check
				E 01	005 205 417 303 000	EL Consulting	\$112.50
				E 01	005 205 417 303 000	Travel Time/Mileage	\$169.43
	PO#: 57430	Voucher #:	125903	Invoice	Invoice No:	0066	
						8/18/2023	<b>Paid Amt: \$281.93</b>
							<b>Check Amount: \$281.93</b>
							<b>Vendor Total: \$281.93</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>3668 PMA SECURITIES, INC.</b>							
		0717	001		109131		
		E	07	005	910 000 790 000	Dissemination Agent Fees-2022	Check
							\$2,000.00
		<b>PO#: 57196</b>	<b>Voucher #:</b>	<b>125902</b>	<b>Invoice No:</b>	<b>INV18667</b>	
							<b>Paid Amt: \$2,000.00</b>
							<b>Check Amount: \$2,000.00</b>
							<b>Vendor Total: \$2,000.00</b>
<b>11072 RADERMACHER FOODS INC.</b>							
		0717	001		109132		
		E	04	005	570 321 401 000	Kids Co	Check
							\$97.13
		<b>PO#: 57359</b>	<b>Voucher #:</b>	<b>125905</b>	<b>Invoice No:</b>	<b>Account#26211</b>	
							<b>Paid Amt: \$97.13</b>
							<b>Check Amount: \$26.94</b>
							<b>Vendor Total: \$124.07</b>
<b>4630 RAKERS, KIRSTEN</b>							
		0717	001		109133		
		E	01	005	420 740 366 000	July 2023 Mileage-1/2 Billed to BP	Check
							\$19.91
		<b>PO#: 57359</b>	<b>Voucher #:</b>	<b>125907</b>	<b>Invoice No:</b>	<b>Reimbursement</b>	
							<b>Paid Amt: \$19.91</b>
							<b>Check Amount: \$19.91</b>
							<b>Vendor Total: \$19.91</b>
<b>20698 RATWIK, ROSZAK &amp; MALONEY, PA</b>							
		0717	001		109093		
		E	01	005	160 000 305 000	Professional Fees	Check
							\$150.00
							\$975.00
		<b>PO#: 57341</b>	<b>Voucher #:</b>	<b>125850</b>	<b>Invoice No:</b>	<b>74275</b>	
							<b>Paid Amt: \$1,125.00</b>
							<b>Check Amount: \$1,125.00</b>
							<b>Vendor Total: \$1,125.00</b>
<b>24638 REGION V COMPUTER SERVICES</b>							
		0717	001		109134		
		E	01	005	110 302 316 000	Fee to Oper Capital-FY24 1st Quarter Membersl	Check
							\$1,391.25
							\$5,427.00
		<b>PO#: 57152</b>	<b>Voucher #:</b>	<b>125904</b>	<b>Invoice No:</b>	<b>15955</b>	
							<b>Paid Amt: \$6,818.25</b>
							<b>Check Amount: \$6,818.25</b>
							<b>Vendor Total: \$6,818.25</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>3354 S.M. HENTGES &amp; SONS INC</b>					
	0717	001	109078		Check
	E 06	005 870 023 510 000		Application#3 Abatement Bond July 2023	\$421,702.10
<b>PO#:</b>	<b>Voucher #:</b>	<b>125828 Invoice</b>	<b>Invoice No: 3</b>	<b>8/17/2023</b>	<b>Paid Amt: \$421,702.10</b>
					<b>Check Amount: \$421,702.10</b>
				<b>Vendor Total:</b>	<b>\$421,702.10</b>
<b>2622 SCHOOL NUTRITION ASSOCIATION</b>					
	0717	001	109135		Check
	E 02	100 770 701 820 000		S. Gander SNIM Membership FY24	\$61.50
<b>PO#:</b>	<b>Voucher #:</b>	<b>125908 Invoice</b>	<b>Invoice No: 691725</b>	<b>8/18/2023</b>	<b>Paid Amt: \$61.50</b>
					<b>Check Amount: \$61.50</b>
				<b>Vendor Total:</b>	<b>\$61.50</b>
<b>5898 SCIENCE EXPLORERS INC</b>					
	0717	001	109136		Check
	E 04	005 505 321 305 503		7/14/23 Art Bot Camp Summer 2023 11 student:	\$231.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>125909 Invoice</b>	<b>Invoice No: 4964</b>	<b>8/18/2023</b>	<b>Paid Amt: \$231.00</b>
					<b>Check Amount: \$231.00</b>
				<b>Vendor Total:</b>	<b>\$231.00</b>
<b>6247 SCOTT COUNTY ABSTRACT &amp; TITLE CO, INC</b>					
	0717	001	109058		Check
	E 06	100 870 024 305 000		JES Title Search	\$400.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>125626 Invoice</b>	<b>Invoice No: 69807</b>	<b>8/2/2023</b>	<b>Paid Amt: \$400.00</b>
					<b>Check Amount: \$400.00</b>
				<b>Vendor Total:</b>	<b>\$400.00</b>
<b>1067 SHAKOPEE PUBLIC SCHOOL ISD 720</b>					
	0717	001	109094		Check
	E 01	005 630 000 320 000		FY23 Consortium	\$1,871.97
<b>PO#:</b>	<b>Voucher #:</b>	<b>125851 Invoice</b>	<b>Invoice No: 001230081</b>	<b>8/18/2023</b>	<b>Paid Amt: \$1,871.97</b>
					<b>Check Amount: \$1,871.97</b>
				<b>Vendor Total:</b>	<b>\$1,871.97</b>
<b>2185 SOUTHWEST CHRISTIAN HIGH SCHOOL</b>					
	0717	001	109095		Check
	R 01	300 294 000 052 318		Boys	\$1,550.00
	R 01	300 296 000 052 318		Girls	\$3,410.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>125852 Invoice</b>	<b>Invoice No: FY23 Lacrosse</b>	<b>8/18/2023</b>	<b>Paid Amt: \$4,960.00</b>
					<b>Check Amount: \$4,960.00</b>
				<b>Vendor Total:</b>	<b>\$4,960.00</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>10214</b>							
SOUTHWEST METRO INTERMEDIATE DISTRICT							
		0717	001		109096		
		E 01	998	416	740 394 000	FY23 Homebound Services May 25-June 29, 20	Check
							\$1,403.03
		PO#: 57340		Voucher #:	125853 Invoice	Invoice No: 4725	
						8/18/2023	
							Paid Amt: \$1,403.03
							Check Amount: \$1,403.03
							Vendor Total: \$1,403.03
<b>1863</b>							
ST. MICHAELS, MELISSA							
		0717	001		109097		
		E 01	300	291	000 305 374	HS Spring Musical Accompanist FY23	Check
							\$400.00
		PO#: 57338		Voucher #:	125854 Invoice	Invoice No: HS Spring Musical	
						8/18/2023	
							Paid Amt: \$400.00
							Check Amount: \$400.00
							Vendor Total: \$400.00
<b>28980</b>							
STICHA, MICHAEL							
		0717	001		109071		
		E 04	005	505	321 305 515	7/1/23	Check
							\$90.00
		PO#: 57332		Voucher #:	125699 Invoice	Invoice No: CE July 2023	
						8/10/2023	
							Paid Amt: \$90.00
							Check Amount: \$90.00
							Vendor Total: \$90.00
<b>5604</b>							
STRAUB, MICAH & REBECCA							
		0717	001		109098		
		E 01	005	760	720 360 000	FY23 Non Public Transportation M. Straub	Check
							\$385.00
		PO#: 57384		Voucher #:	125855 Invoice	Invoice No: Reimbursement	
						8/18/2023	
							Paid Amt: \$385.00
							Check Amount: \$385.00
							Vendor Total: \$385.00
<b>14395</b>							
SWNEWSMEDIA.COM							
		0717	001		109099		
		E 01	005	010	000 305 000	4/17/23 Work Session	Check
							\$34.56
							\$34.56
							\$61.44
							\$230.40
							\$322.56
							\$30.72
							\$506.88
		PO#: 57367		Voucher #:	125856 Invoice	Invoice No: Apr&June 2023	
						8/18/2023	
							Paid Amt: \$1,221.12
							Check Amount: \$1,221.12
							Vendor Total: \$1,221.12

## Jordan Public Schools Detail Payment Register By Vendor

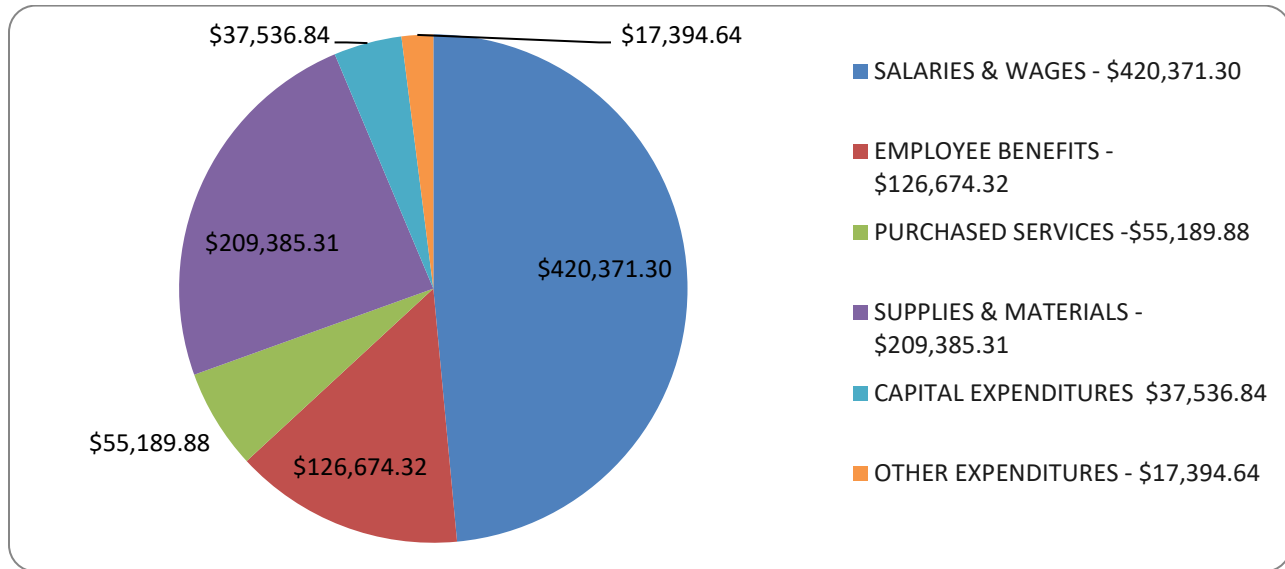
Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:	Vendor Total:
<b>4945</b>								
TECH ACADEMY/COMPUTER EXPLORERS								
	0717	001	109072					
		E 04	005 505 321 305 503	July 2023 Mindcraft Mod Camp 8 students	Check	\$576.00		
		Voucher #:	125700 Invoice	8/10/2023			\$576.00	\$576.00
			Invoice No: 5046					
<hr/>								
<b>6237</b>								
TRUE MECHANICAL								
	0717	001	109100					
		E 01	300 865 383 350 272	JHS boiler repairs - 06/27	Check	\$375.00		
		E 01	300 865 383 350 272	JHS boiler repairs - 06/28		\$250.00		
		Voucher #:	125857 Invoice	8/18/2023			\$625.00	
			Invoice No: 1018					
		E 01	100 810 000 350 272	JES boiler repairs - 06/16		\$187.50		
		E 01	100 810 000 350 272	JES boiler repairs - 06/20		\$312.50		
		E 01	100 810 000 350 272	JES boiler parts - motor and belt		\$320.00		
		Voucher #:	125858 Invoice	8/18/2023			\$820.00	
			Invoice No: 1008					
		E 01	300 865 383 350 272	JHS chiller cleaning - 06/19		\$258.75		
		Voucher #:	125859 Invoice	8/18/2023			\$258.75	
			Invoice No: 1009					
		E 01	300 865 383 350 272	JHS exhaust fan replacement - 06/16		\$187.50		
		E 01	300 865 383 350 272	JHS exhaust fan replacement - 06/21		\$375.00		
		E 01	300 865 383 350 272	JHS motor and trip charge		\$390.00		
		Voucher #:	125860 Invoice	8/18/2023			\$952.50	
			Invoice No: 1007					
		E 01	100 810 000 350 272	JES condenser fan repairs - 06/20		\$250.00		
		E 01	100 810 000 350 272	JES condenser fan repairs - 06/21		\$500.00		
		E 01	100 810 000 350 272	JES condenser fan		\$1,115.83		
		Voucher #:	125861 Invoice	8/18/2023			\$1,865.83	
			Invoice No: 1010					
<hr/>								
<b>26683</b>								
TWIN CITY GARAGE DOOR								
	0717	001	109137					
		E 01	300 865 368 520 000	Supply and install new doors	Check	\$18,180.00		
		Voucher #:	125910 Invoice	8/18/2023			\$18,180.00	
			Invoice No: Z246153					
<hr/>								
<b>1635</b>								
VISTA HIGHER LEARNING								
	0717	001	109138					
		E 01	300 211 302 406 000	Imagina Supersite CE Spanish V	Check	\$999.00		
		Voucher #:	125911 Invoice	8/18/2023			\$999.00	
			Invoice No: S1272487					
<hr/>								



# Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
18746		XCEL ENERGY				
		0717	001			
		E 01	300	810 000 330 201		Wire
		E 01	005	810 000 330 201	\$16,641.23	
		E 04	005	505 321 330 000	\$554.38	
		E 04	005	505 321 330 550	\$246.97	
				Invoice	\$4,011.56	
				125633 Invoice No: 836869719		
<b>PO#:</b>						
Voucher #: 8/2/2023						Paid Amt: \$46,985.81
						Check Amount: \$46,985.81
						Vendor Total: \$46,985.81
						Report Total: \$1,160,221.90

**FUND 01 - EXP GUIDELINE BY OBJECT**  
**SEPTEMBER, 2023**



TOTAL EXPENDITURES – FUND 01 - THROUGH August, 2023 – \$866,552.29

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
24385	AFLAC	0717	001				
			B 01	215 060	American Family/Flex Cancer	Wire	
PO#:	Voucher #:		125802	Invoice	Invoice No: S202324S2	8/31/2023	Paid Amt: \$52.95
PO#:	Voucher #:		B 01	215 060	American Family/Flex Cancer		Paid Amt: \$52.95
			125952	Invoice	Invoice No: S202324S3	8/31/2023	Paid Amt: \$52.95
							Check Amount: \$105.90
							Vendor Total: \$105.90
28892	AVIBEN	0717	001				
			B 01	215 056	American Express	Wire	
PO#:	Voucher #:		125777	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$841.18
PO#:	Voucher #:		B 01	215 053	Fidelity Investment		Paid Amt: \$242.00
PO#:	Voucher #:		125781	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$838.42
PO#:	Voucher #:		B 01	215 064	Franklin Templeton		Paid Amt: \$104.29
PO#:	Voucher #:		B 01	215 068	ING/Aetna		Paid Amt: \$535.28
PO#:	Voucher #:		125782	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$942.71
PO#:	Voucher #:		B 01	215 078	Horace Mann		Paid Amt: \$535.28
PO#:	Voucher #:		125783	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$1,687.32
PO#:	Voucher #:		B 01	215 068	ING/Aetna		Paid Amt: \$266.68
PO#:	Voucher #:		125784	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$1,687.32
PO#:	Voucher #:		B 01	215 057	Thrivent Financial		Paid Amt: \$266.68
PO#:	Voucher #:		125793	Invoice	Invoice No: S2024030	8/15/2023	Paid Amt: \$104.83
PO#:	Voucher #:		B 01	215 077	Modern Woodmen		Paid Amt: \$266.68
PO#:	Voucher #:		125818	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$104.83
PO#:	Voucher #:		B 01	215 057	Thrivent Financial		Paid Amt: \$519.70
PO#:	Voucher #:		125821	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$519.70
PO#:	Voucher #:		B 01	215 067	Valic		Paid Amt: \$479.84
PO#:	Voucher #:		125823	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$612.50
PO#:	Voucher #:		B 01	215 053	Fidelity Investment		Paid Amt: \$479.84
PO#:	Voucher #:		125808	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$612.50
PO#:	Voucher #:		B 01	215 068	ING/Aetna		Paid Amt: \$152.04
PO#:	Voucher #:		B 01	215 080	First Investors Corporation		Paid Amt: \$316.68
PO#:	Voucher #:		125809	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$468.72
PO#:	Voucher #:		B 01	215 064	Franklin Templeton		Paid Amt: \$1,655.35
PO#:	Voucher #:		125810	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$468.72
PO#:	Voucher #:		B 01	215 069	Orchard Trust/Great West		Paid Amt: \$100.00
PO#:	Voucher #:		125811	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$100.00
PO#:	Voucher #:		B 01	215 078	Horace Mann		Paid Amt: \$100.00
PO#:	Voucher #:		125812	Invoice	Invoice No: S202324S2	8/15/2023	Paid Amt: \$2,977.41

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
28892		AVIBEN	0717	001			
	PO#:	Voucher #:		B 01 215 068	ING/Aetna	8/15/2023	Wire
				125813 Invoice	Invoice No: S202324S2		Paid Amt: \$5,701.97
	PO#:	Voucher #:		B 01 215 056	American Express	8/15/2023	Paid Amt: \$1,495.87
				125801 Invoice	Invoice No: S202324S2		Paid Amt: \$2,170.86
	PO#:	Voucher #:		B 01 215 055	Equitable Life	8/15/2023	Paid Amt: \$616.68
				125805 Invoice	Invoice No: S202324S2		Paid Amt: \$616.68
	PO#:	Voucher #:		B 01 215 050	ECONOMIC SERVICES	8/15/2023	Paid Amt: \$616.68
				125806 Invoice	Invoice No: S202324S2		Check Amount: \$21,418.90
				001			Wire
	PO#:	Voucher #:		B 01 215 053	Fidelity Investment	8/31/2023	Paid Amt: \$242.00
				125936 Invoice	Invoice No: S2024040		Paid Amt: \$838.42
	PO#:	Voucher #:		B 01 215 064	Franklin Templeton	8/31/2023	Paid Amt: \$104.29
				125937 Invoice	Invoice No: S2024040		Paid Amt: \$535.28
	PO#:	Voucher #:		B 01 215 078	Horace Mann	8/31/2023	Paid Amt: \$1,687.32
				125938 Invoice	Invoice No: S2024040		Paid Amt: \$841.18
	PO#:	Voucher #:		B 01 215 068	ING/Aetna	8/31/2023	Paid Amt: \$104.91
				125939 Invoice	Invoice No: S2024040		Paid Amt: \$612.50
	PO#:	Voucher #:		B 01 215 056	American Express	8/31/2023	Paid Amt: \$152.05
				125932 Invoice	Invoice No: S2024040		Paid Amt: \$316.36
	PO#:	Voucher #:		B 01 215 077	Modern Woodmen	8/31/2023	Paid Amt: \$1,654.55
				125968 Invoice	Invoice No: S202324S3		Paid Amt: \$100.00
	PO#:	Voucher #:		B 01 215 053	Fidelity Investment	8/31/2023	Paid Amt: \$2,975.73
				125958 Invoice	Invoice No: S202324S3		Paid Amt: \$5,700.69
	PO#:	Voucher #:		B 01 215 068	ING/Aetna	8/31/2023	Paid Amt: \$1,970.38
				125959 Invoice	Invoice No: S202324S3		Paid Amt: \$1,970.38
	PO#:	Voucher #:		B 01 215 080	First Investors Corporation	8/31/2023	Paid Amt: \$1,654.55
				125959 Invoice	Invoice No: S202324S3		Paid Amt: \$100.00
	PO#:	Voucher #:		B 01 215 064	Franklin Templeton	8/31/2023	Paid Amt: \$2,975.73
				125960 Invoice	Invoice No: S202324S3		Paid Amt: \$5,700.69
	PO#:	Voucher #:		B 01 215 069	Orchard Trust/Great West	8/31/2023	Paid Amt: \$1,970.38
				125961 Invoice	Invoice No: S202324S3		Paid Amt: \$1,970.38
	PO#:	Voucher #:		B 01 215 078	Horace Mann	8/31/2023	Paid Amt: \$1,970.38
				125962 Invoice	Invoice No: S202324S3		Paid Amt: \$1,970.38
	PO#:	Voucher #:		B 01 215 068	ING/Aetna	8/31/2023	Paid Amt: \$1,970.38
				125963 Invoice	Invoice No: S202324S3		Paid Amt: \$1,970.38
	PO#:	Voucher #:		B 01 215 055	Equitable Life	8/31/2023	Paid Amt: \$1,970.38
				125955 Invoice	Invoice No: S202324S3		Paid Amt: \$1,970.38

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
28892	AVIBEN	0717	001			
		B 01	215 050		Wire	\$616.36
PO#:	Voucher #:	125956	Invoice	8/31/2023	Paid Amt:	\$616.36
		B 01	215 056			
PO#:	Voucher #:	125951	Invoice	8/31/2023	Paid Amt:	\$1,495.15
		B 01	215 057			
PO#:	Voucher #:	125948	Invoice	8/31/2023	Paid Amt:	\$266.68
		B 01	215 057			
PO#:	Voucher #:	125971	Invoice	8/31/2023	Paid Amt:	\$447.22
		B 01	215 067			
PO#:	Voucher #:	125973	Invoice	8/31/2023	Paid Amt:	\$479.68
					Check Amount:	\$21,140.75
					Vendor Total:	\$42,559.65
11747	BLUE CROSS & BLUE SHIELD	0717	001			
		B 01	215 020		Wire	\$53,049.59
PO#:	Voucher #:	125803	Invoice	8/31/2023	Paid Amt:	\$53,049.59
		B 01	215 020			
PO#:	Voucher #:	125778	Invoice	8/31/2023	Paid Amt:	\$15,657.18
		B 01	215 020			
		B 01	215 020			
		B 01	215 021			
PO#:	Voucher #:	125933	Invoice	8/31/2023	Paid Amt:	\$52,320.76
		B 01	215 020			
PO#:	Voucher #:	125953	Invoice	8/31/2023	Paid Amt:	\$53,049.57
					Check Amount:	\$174,077.10
					Vendor Total:	\$174,077.10
22350	FRANSDEN BANK AND TRUST	0717	001			
		B 01	215 010		Wire	\$44,345.90
PO#:	Voucher #:	125820	Invoice	8/15/2023	Paid Amt:	\$44,345.90
		B 01	215 010			
PO#:	Voucher #:	125815	Invoice	8/15/2023	Paid Amt:	\$10,371.24
		B 01	215 003			
PO#:	Voucher #:	125807	Invoice	8/15/2023	Paid Amt:	\$28,271.51
		B 01	215 003			
PO#:	Voucher #:	125796	Invoice	8/15/2023	Paid Amt:	\$33.48
		B 01	215 010			
PO#:	Voucher #:	125797	Invoice	8/15/2023	Paid Amt:	\$32.28

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
22350	FRANSEN BANK AND TRUST					
	0717		001			
			B 01	215 010		Wire
PO#:	Voucher #:		125791	Invoice	8/15/2023	Paid Amt: \$26,303.22
			B 01	215 010		\$138.00
PO#:	Voucher #:		125799	Invoice	8/15/2023	Paid Amt: \$138.00
			B 01	215 003		\$15,333.77
PO#:	Voucher #:		125780	Invoice	8/15/2023	Paid Amt: \$15,333.77
			B 01	215 010		\$6,151.46
PO#:	Voucher #:		125786	Invoice	8/15/2023	Paid Amt: \$6,151.46
						Check Amount: \$130,980.86
	0717		001			Wire
			B 01	215 002		\$8,912.65
PO#:	Voucher #:		125789	Invoice	8/15/2023	Paid Amt: \$8,912.65
						Check Amount: \$8,912.65
	0717		001			Wire
			B 01	215 002		\$20.19
PO#:	Voucher #:		125798	Invoice	8/15/2023	Paid Amt: \$20.19
						Check Amount: \$20.19
	0717		001			Wire
			B 01	215 002		\$14,206.66
PO#:	Voucher #:		125817	Invoice	8/15/2023	Paid Amt: \$14,206.66
						Check Amount: \$14,206.66
	0717		001			Wire
			B 01	215 010		\$44,345.54
PO#:	Voucher #:		125970	Invoice	8/31/2023	Paid Amt: \$44,345.54
			B 01	215 003		\$225.47
PO#:	Voucher #:		125927	Invoice	8/31/2023	Paid Amt: \$225.47
			B 01	215 010		\$73.00
PO#:	Voucher #:		125928	Invoice	8/31/2023	Paid Amt: \$73.00
			B 01	215 003		\$11,419.93
PO#:	Voucher #:		125935	Invoice	8/31/2023	Paid Amt: \$11,419.93
			B 01	215 010		\$5,329.82
PO#:	Voucher #:		125941	Invoice	8/31/2023	Paid Amt: \$5,329.82
			B 01	215 010		\$312.22
PO#:	Voucher #:		125930	Invoice	8/31/2023	Paid Amt: \$312.22
			B 01	215 010		\$22,789.54
PO#:	Voucher #:		125945	Invoice	8/31/2023	Paid Amt: \$22,789.54
			B 01	215 003		\$28,271.35
PO#:	Voucher #:		125957	Invoice	8/31/2023	Paid Amt: \$28,271.35

### Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
22350		FRANSEN BANK AND TRUST						
		0717	001	B	01 215 010		Wire	
		Voucher #:	125965	Invoice	FICA	8/31/2023	\$10,371.08	
					Invoice No: S202324S3		Paid Amt: \$10,371.08	
							Check Amount: \$123,137.95	
		0717	001	B	01 215 002		Wire	
		Voucher #:	125967	Invoice	State Tax	8/31/2023	\$14,206.51	
					Invoice No: S202324S3		Paid Amt: \$14,206.51	
							Check Amount: \$14,206.51	
		0717	001	B	01 215 002		Wire	
		Voucher #:	125943	Invoice	State Tax	8/31/2023	\$6,834.85	
					Invoice No: S2024040		Paid Amt: \$6,834.85	
							Check Amount: \$6,834.85	
		0717	001	B	01 215 002		Wire	
		Voucher #:	125929	Invoice	State Tax	8/31/2023	\$114.86	
					Invoice No: S202324S40		Paid Amt: \$114.86	
							Check Amount: \$114.86	
							Vendor Total: \$298,414.53	
4689		JORDAN EDUCATION FOUNDATION						
		0717	001	B	01 215 073		Check	
		Voucher #:	125785	Invoice	Jordan Ed Foundation	8/15/2023	\$55.00	
					Invoice No: S2024030		Paid Amt: \$55.00	
					Jordan Ed Foundation		\$7.00	
		Voucher #:	125814	Invoice	Jordan Ed Foundation	8/15/2023	\$7.00	
					Invoice No: S202324S2		Paid Amt: \$7.00	
							Check Amount: \$62.00	
		0717	001	B	01 215 073		Check	
		Voucher #:	125964	Invoice	Jordan Ed Foundation	8/31/2023	\$7.00	
					Invoice No: S202324S3		Paid Amt: \$7.00	
					Jordan Ed Foundation		\$55.00	
		Voucher #:	125940	Invoice	Jordan Ed Foundation	8/31/2023	\$55.00	
					Invoice No: S2024040		Paid Amt: \$55.00	
							Check Amount: \$62.00	
							Vendor Total: \$124.00	
24948		MN CHILD SUPPORT PYMT CENTER						
		0717	001	B	01 215 029		Wire	
		Voucher #:	125816	Invoice	Child Support	8/15/2023	\$189.00	
					Invoice No: S202324S2		Paid Amt: \$189.00	
					Child Support		\$198.08	
		Voucher #:	125787	Invoice	Child Support	8/15/2023	\$198.08	
					Invoice No: S2024030		Paid Amt: \$198.08	
							Check Amount: \$387.08	

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
24948	MN CHILD SUPPORT PYMT CENTER	0717	001			
		B 01	215	029	8/31/2023	Wire
						\$189.00
PO#:	Voucher #:	125966	Invoice	Invoice No: S202324S3		Paid Amt: \$189.00
						Check Amount: \$189.00
						Vendor Total: \$576.08
27742	MN DEPT OF REVENUE	0717	001			
		B 01	215	074	8/15/2023	Wire
						\$72.00
PO#:	Voucher #:	125788	Invoice	Invoice No: S2024030		Paid Amt: \$72.00
						Check Amount: \$72.00
						Vendor Total: \$144.00
23795	NATIONAL INSURANCE SERVICES	0717	001	109186		
		B 01	215	027		Check
		B 01	215	035		\$11.20
		B 01	215	065		\$123.88
						\$394.76
PO#:	Voucher #:	125790	Invoice	Invoice No: S2024030	8/31/2023	Paid Amt: \$529.84
		B 01	215	027		\$9.80
		B 01	215	035		\$896.00
		B 01	215	036		\$1.60
		B 01	215	065		\$1,297.08
PO#:	Voucher #:	125819	Invoice	Invoice No: S202324S2	8/31/2023	Paid Amt: \$2,204.48
		B 01	215	027		\$11.20
		B 01	215	035		\$126.28
		B 01	215	065		\$407.69
PO#:	Voucher #:	125944	Invoice	Invoice No: S2024040	8/31/2023	Paid Amt: \$545.17
		B 01	215	027		\$9.80
		B 01	215	035		\$896.00
		B 01	215	036		\$1.60
		B 01	215	065		\$1,121.91
		B 01	215	026		\$70.00
		B 01	215	035		\$98.24

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
<b>23795 NATIONAL INSURANCE SERVICES</b>								
		0717	001		109186			
		B	01	215	035			
		Disability Ins-adj to actual invoice						
PO#:		Voucher #:	125969	Invoice	Invoice No: S202324S3	8/31/2023		
							Paid Amt: \$2,097.36	
							Check Amount: \$5,376.85	
							Vendor Total: \$5,376.85	
<b>24384 NCPERS MINNESOTA</b>								
		0717	001		109187			
		B	01	215	032			
		PERA Life						
PO#:		Voucher #:	125947	Invoice	Invoice No: S2024040	8/31/2023		
							Paid Amt: \$16.00	
							Check Amount: \$16.00	
							Vendor Total: \$16.00	
<b>21993 PUBLIC EMPLOYEES RETIREMENT ASSN</b>								
		0717	001					
		B	01	215	014			
		PERA						
PO#:		Voucher #:	125792	Invoice	Invoice No: S2024030	8/15/2023		
							Paid Amt: \$11,745.37	
							Check Amount: \$11,745.37	
							Vendor Total: \$11,745.37	
<b>21994 TEACHERS RETIREMENT ASSN</b>								
		0717	001					
		B	01	215	018			
		PERA						
PO#:		Voucher #:	125794	Invoice	Invoice No: S2024030	8/15/2023		
							Paid Amt: \$17,450.98	
							Check Amount: \$17,450.98	
							Vendor Total: \$17,450.98	
PO#:		Voucher #:	125800	Invoice	Invoice No: S202324S30	8/15/2023		
							Paid Amt: \$108.75	
							Check Amount: \$108.75	
							Vendor Total: \$108.75	
PO#:		Voucher #:	125822	Invoice	Invoice No: S202324S2	8/15/2023		
							Paid Amt: \$63,687.37	
							Check Amount: \$63,687.37	
							Vendor Total: \$63,687.37	
<b>21994 TEACHERS RETIREMENT ASSN</b>								
		0717	001					
		B	01	215	018			
		TRA						
PO#:		Voucher #:	125949	Invoice	Invoice No: S2024040	8/31/2023		
							Paid Amt: \$12,868.28	
							Check Amount: \$12,868.28	
							Vendor Total: \$12,868.28	
PO#:		Voucher #:	125931	Invoice	Invoice No: S202324S40	8/31/2023		
							Paid Amt: \$415.48	
							Check Amount: \$415.48	
							Vendor Total: \$415.48	

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
21994	TEACHERS RETIREMENT ASSN				
	0717	001			
	B 01	215	018		Wire
			TRA		
PO#:	Voucher #:	125972	Invoice	8/31/2023	Paid Amt: \$63,686.71
					Check Amount: \$76,970.47
					Vendor Total: \$158,217.57
5942	WEX				
	0717	001			
	B 01	215	028		Wire
	B 01	215	028		\$280.55
			Flex-employee contribution		
	B 01	215	028		\$3,023.83
			Flex-employee contribution		
PO#:	Voucher #:	126024	Invoice	8/31/2023	Paid Amt: \$3,304.38
					Check Amount: \$3,304.38
	0717	001			
	B 01	215	028		Wire
	B 01	215	028		\$280.55
			Flex-employee contribution		
	B 01	215	028		\$3,023.83
			Flex-employee contribution		
PO#:	Voucher #:	126025	Invoice	8/31/2023	Paid Amt: \$3,304.38
					Check Amount: \$3,304.38
	0717	001			
	B 01	215	091		Wire
	B 01	215	092		\$229.18
			Flex-Med Care		
	B 01	215	093		\$1,332.99
			Flex-Dep Care		
	B 01	215	093		\$385.04
			Flex-Med Care		
	B 01	215	091		\$229.18
			Flex-Med Care		
	B 01	215	092		\$1,332.83
			Flex-Dep Care		
	B 01	215	093		\$384.88
			Flex-Med Care		
	B 01	215	092		\$1,387.49
			Plan Year 2023-Flex Dep Care		
	B 01	215	093		(\$769.92)
			Plan year 2023-Flex Med Care		
	B 01	215	091		\$2,479.13
			Plan Year 2024-Flex Med Care		
PO#:	Voucher #:	126026	Invoice	8/31/2023	Paid Amt: \$6,990.80
					Check Amount: \$6,990.80
					Vendor Total: \$13,599.56
					Report Total: \$716,156.27

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

**RESOLUTION ACCEPTING DONATIONS**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

<b>Donor</b>	<b>Designated Purpose</b>	<b>Amount/Items</b>
Siwek Lumber & Millwork	Run of the Mill	\$200.00
Lindy and Benjamin Bakeberg	Run of the Mill	\$200.00
Riverland Bank	Run of the Mill	\$200.00
Jake's Barbershop	Run of the Mill	\$200.00
Travis & Amanda Burton	Angel Fund	\$43.00
Ken Stilen	Scott West Fishing	\$60.00
Hometown Bank	Scoreboard Sponsorship Fee	\$1,000.00
Allen Houdek Agency Inc.	Scoreboard Sponsorship Fee	\$1,000.00
Randy & Gloria Althoff In Memory of Thom Boncher	Baseball	\$50.00

The vote on adoption of the Resolution was as follows:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

Whereupon, said Resolution was declared duly adopted.

\_\_\_\_\_  
School Board Clerk Date



**2023-2024 FOOD SERVICE**  
**NOTICE OF ASSIGNMENT**

**DATE: 8/15/2023**

**NAME: MARIA MEINDERS**

**EMPLOYEE ID: 3900**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Cooks Helper</i>	6	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
2	1	\$18.82	\$0.00	\$18.82

\_\_\_\_\_  
Employee Signature



**2023-2024 FOOD SERVICE**  
**NOTICE OF ASSIGNMENT**

**DATE: 8/25/2023**

**NAME: LISA MENDEN**

**EMPLOYEE ID: 3907**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Cooks Helper</i>	6	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
2	1	\$18.82	\$0.00	\$18.82

\_\_\_\_\_  
Employee Signature



**2023-2024 PARAPROFESSIONAL  
NOTICE OF ASSIGNMENT**

**DATE: 8/17/2023**

**NAME: LINDSAY WHITEIS**

**EMPLOYEE ID: 3903**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Para, Special Education</i>	7.25	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
1	1	\$15.83	\$0.00	\$15.83

\_\_\_\_\_  
Employee Signature



**2023-2024 PARAPROFESSIONAL**  
**NOTICE OF ASSIGNMENT**

**DATE: 8/17/2023**

**NAME: HEATHER KERKOW**

**EMPLOYEE ID: 2770**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

---

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Para, Special Education</i>	7	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
3	4	\$19.21	\$0.00	\$19.21

---

Employee Signature



**2023-2024 PARAPROFESSIONAL  
NOTICE OF ASSIGNMENT**

**DATE: 8/21/2023**

**NAME: RAEANN JIRYIS**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Para, Special Education</i>	7.25	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
1	1	\$15.83	\$0.00	\$15.83

\_\_\_\_\_  
Employee Signature



**2023-2024 PARAPROFESSIONAL  
NOTICE OF ASSIGNMENT**

**DATE: 8/21/2023**

**NAME: MYAH MOLLENHOFF**

**EMPLOYEE ID: 3385**

**LOCATION: ELEMENTARY SCHOOL**

**FROM: DISTRICT OFFICE**

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

Position	Hours/Day	Contract Days
<i>Para, WIN</i>	7.25	181 <i>(Including 6 Paid Holidays)</i>

Grade	Step	Hourly Rate	Differential	Total Hourly Rate
3	2	\$18.64	\$0.00	\$18.64

\_\_\_\_\_  
Employee Signature



**2023-2024 PARAPROFESSIONAL**  
**NOTICE OF ASSIGNMENT**

**DATE: 8/17/2023**

**NAME: ANN EFTA**

**EMPLOYEE ID: 3902**

**LOCATION: MIDDLE SCHOOL**

**FROM: DISTRICT OFFICE**

---

*Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.*

<b>Position</b>	<b>Hours/Day</b>	<b>Contract Days</b>
<i>Para, Special Education</i>	<i>7.25</i>	<b>181</b> <i>(Including 6 Paid Holidays)</i>

<b>Grade</b>	<b>Step</b>	<b>Hourly Rate</b>	<b>Differential</b>	<b>Total Hourly Rate</b>
1	12	\$19.62	\$0.00	\$19.62

---

Employee Signature



**INDEPENDENT SCHOOL DISTRICT #717  
TEACHER CONTRACT**

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Darci Griffiths**, a leagally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2023-2024 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/22/2023** through **5/28/2024**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

**FTE: 1.0**

**Lane: MA**

**Step: 13**

**Days/Year: 186**

**Base Salary: \$71,511**

**Employee Signature:** \_\_\_\_\_

**Board Chair Signature of Receipt:** \_\_\_\_\_

**Board Clerk Signature of Receipt:** \_\_\_\_\_



**INDEPENDENT SCHOOL DISTRICT #717  
TEACHER CONTRACT**

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Bridget Vogel**, a legally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2023-2024 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/22/2023** through **5/28/2024**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

**FTE: 1.0**

**Lane: BA**

**Step: 02**

**Days/Year: 186**

**Base Salary: \$48,661**

**Employee Signature:** \_\_\_\_\_

**Board Chair Signature of Receipt:** \_\_\_\_\_

**Board Clerk Signature of Receipt:** \_\_\_\_\_



District Office  
500 Sunset Drive, Suite #1  
Jordan, Minnesota 55352  
952-492-6200 main | 952-492-4445 fax

**DAN LEHMAN**  
Facilities Director  
dlehman@isd717.org

## **Facilities Executive Summary: Snow Removal Contract**

**Submitted by: Dan Lehman , Facilities Director**

### **Overview**

With the new addition of the CERC parking lot, it was a great time for our snow removal to go out to bid for 2023-2024. This was advertised in the Jordan Independent for two weeks (8/3 and 8/10). The last time this was out for bid was the 2019-2020 season.

We had three companies submit proposals, two of which were competitive: S.M. Hentges & Sons Inc and Snow Pros. We took our average snowfall by storm and created an estimated snow season to calculate the costs out in order to make an informed decision.

S.M. Hentges & Sons Inc came in slightly higher at \$67,775 than Snow Pros at \$65,800. However we know the level of service we will be getting with SM Hentges and the response time is a factor. Additionally, the Snow Pros would have needed to store their equipment on our lots for the winter months and we do not have the capacity to store additional equipment.

### **Recommendation**

It is my recommendation that the board approve the S.M. Hentges & Sons Inc bid to continue with the district's snow removal for the 2023-2024 school year.



**Contract For Snow Removal 2023-2024: S.M. Hentges & Sons Inc**

Jordan Independent School District 717, Jordan Minnesota, snow removal contract for 2023-2024 at five (5) locations. The locations are:

Jordan CERC  
500 Sunset Drive  
Jordan, MN 55352

Jordan Elementary School  
815 Sunset Drive  
Jordan, MN 55352

Jordan Middle School  
500 Sunset Drive  
Jordan, MN 55352

Jordan High School  
600 Sunset Drive  
Jordan, MN 55352

River Valley Education Center  
100 Hope Ave.  
Jordan, MN 55352

## **2023 - 2024 School Year \***

(\* Additional years may be negotiable)

- Remove snow at all five building sites.
- S.M. Hentges & Sons Inc must place a call to Herb Kohout - Grounds Lead 612-508-78882 - Dan Lehman Facilities Director, 651-955-4629 on the day of plowing to confirm snowfall total.
- If an overnight snowfall is at least 1 1/2 inches, S.M. Hentges & Sons Inc should plow the driveways, parking lots and fire lanes. This should automatically be done by S.M. Hentges & Sons Inc. There will be no communication or telephone call from the school district.
- On occasion, the district may want the parking lots, driveways and fire lanes plowed if there is less than 1 inch of snow. This may be authorized by a telephone call from Herb Kohout - Grounds Lead 612-508-78882 - Dan Lehman Facilities Director, 651-955-4629
- S.M. Hentges & Sons Inc will be responsible for salting all driveways and parking lots as needed to maintain safe walking and driving surfaces. There will be no communication or telephone call from the district. If conditions are questionable, and you wish to have a district opinion, please contact Herb Kohout - Grounds Lead 612-508-78882 - Dan Lehman Facilities Director, 651-955-4629
- The school district's maintenance staff will be responsible for all sidewalks unless the district contacts S.M. Hentges & Sons Inc directly for help on a time and equipment charge basis.
- Weekend snow falls will be treated the same as weekday snowfalls. Scheduled events occur on weekends and our sites must be plowed.
- The district will provide S.M. Hentges & Sons Inc with lists of evening and weekend Community Education schedules via e-mail or paper copy.
- The district will notify S.M. Hentges & Sons Inc as soon as possible if school has been closed for the day. Two cell numbers for the company must be given to the district at the start of the contracted season. The company will also have access to two district contacts, currently designated as Herb Kohout - Grounds Lead 612-508-78882 - Dan Lehman Facilities Director, 651-955-4629
- S.M. Hentges & Sons Inc cannot subcontract snow removal to another contractor without written permission from the school district.

- Any damage that is done to the school grounds, signs, sidewalks, curbs, parking lots, etc. must be repaired by S.M. Hentges & Sons Inc in the spring. This repair must take place within 30 days of the district's notice to S.M. Hentges & Sons Inc.
- The district's maintenance staff will use the school's equipment to clear sidewalks.
- Billing will be per lot/per occurrence for plowing or salting.
- Buildings must be cleared of snow by the following times:

Jordan CERC	4:30am
Jordan Elementary	5:00am
Jordan High School	5:30am
Jordan Middle School	6:00am
River Valley Education Center	6:15am

- Lots will be sanded by:

Jordan CERC	5:00am
Jordan Elementary	5:20am
Jordan High School	5:50am
Jordan Middle School	6:20am
River Valley Education Center	6:30am

Jordan CERC 500 Sunset Drive Jordan, MN 55352	<table border="1"> <tbody> <tr> <td style="text-align: right;"><b>\$250</b></td> <td style="text-align: right;">Per 1-1/2" - 3"</td> </tr> <tr> <td style="text-align: right;"><b>\$325</b></td> <td style="text-align: right;">Per 3" - 6"</td> </tr> <tr> <td style="text-align: right;"><b>\$500</b></td> <td style="text-align: right;">Per 6" - 10"</td> </tr> <tr> <td style="text-align: right;"><b>\$600</b></td> <td style="text-align: right;">Over 10"</td> </tr> </tbody> </table>	<b>\$250</b>	Per 1-1/2" - 3"	<b>\$325</b>	Per 3" - 6"	<b>\$500</b>	Per 6" - 10"	<b>\$600</b>	Over 10"
<b>\$250</b>	Per 1-1/2" - 3"								
<b>\$325</b>	Per 3" - 6"								
<b>\$500</b>	Per 6" - 10"								
<b>\$600</b>	Over 10"								
Jordan Elementary 815 Sunset Drive Jordan, MN 55352	<table border="1"> <tbody> <tr> <td style="text-align: right;"><b>\$425</b></td> <td style="text-align: right;">Per 1-1/2" - 3"</td> </tr> <tr> <td style="text-align: right;"><b>\$625</b></td> <td style="text-align: right;">Per 3" - 6"</td> </tr> <tr> <td style="text-align: right;"><b>\$800</b></td> <td style="text-align: right;">Per 6" - 10"</td> </tr> <tr> <td style="text-align: right;"><b>\$1,000</b></td> <td style="text-align: right;">Over 10"</td> </tr> </tbody> </table>	<b>\$425</b>	Per 1-1/2" - 3"	<b>\$625</b>	Per 3" - 6"	<b>\$800</b>	Per 6" - 10"	<b>\$1,000</b>	Over 10"
<b>\$425</b>	Per 1-1/2" - 3"								
<b>\$625</b>	Per 3" - 6"								
<b>\$800</b>	Per 6" - 10"								
<b>\$1,000</b>	Over 10"								
Jordan High School 600 Sunset Drive Jordan, MN 55352	<table border="1"> <tbody> <tr> <td style="text-align: right;"><b>\$750</b></td> <td style="text-align: right;">Per 1-1/2" - 3"</td> </tr> <tr> <td style="text-align: right;"><b>\$975</b></td> <td style="text-align: right;">Per 3" - 6"</td> </tr> <tr> <td style="text-align: right;"><b>\$1,200</b></td> <td style="text-align: right;">Per 6" - 10"</td> </tr> <tr> <td style="text-align: right;"><b>\$1,400</b></td> <td style="text-align: right;">Over 10"</td> </tr> </tbody> </table>	<b>\$750</b>	Per 1-1/2" - 3"	<b>\$975</b>	Per 3" - 6"	<b>\$1,200</b>	Per 6" - 10"	<b>\$1,400</b>	Over 10"
<b>\$750</b>	Per 1-1/2" - 3"								
<b>\$975</b>	Per 3" - 6"								
<b>\$1,200</b>	Per 6" - 10"								
<b>\$1,400</b>	Over 10"								

Jordan Middle School 500 Sunset Drive Jordan, MN 55352	<u>\$550</u> Per 1-1/2" - 3"
	<u>\$775</u> Per 3" - 6"
	<u>\$925</u> Per 6" - 10"
	<u>\$1,100</u> Over 10"
River Valley Education Center 100 Hope Ave. Jordan, MN 55352	<u>\$250</u> Per 1-1/2" - 3"
	<u>\$375</u> Per 3" - 6"
	<u>\$500</u> Per 6" - 10"
	<u>\$700</u> Over 10"

Opening of all five (5) sites if still snowing in morning or end of school day (district will request this on the morning of the snow event)	<u>\$850</u> Per time basis
Salting of all Five lots	<u>\$875</u> Per time
Hauling of snow offsite (2 mile max based on need and/or district request)	<u>\$8.00</u> Per cubic yard
If at any time the district goes into distance learning and not all services are needed, billing will be as indicated. This will include: <ul style="list-style-type: none"> <li>All entrances and exits curb to curb</li> </ul>	<u>Plowing for all Sites: \$1,700</u> For 1-1/2-3" <u>\$2,000</u> For 3-6" <u>Salting for all Sites: \$650</u> Per time

<ul style="list-style-type: none"><li>● Loading Docks - Entirely</li><li>● Fire Lanes - Full Width</li><li>● Minimal Parking Spots<ul style="list-style-type: none"><li>○ At each building as requested</li></ul></li><li>● Salting at all sites as requested</li></ul>	
---	--

S.M. Hentges & Sons Inc

Address:  
13507 Pribyl Pond Lane  
Shakopee, MN, 55379

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Phone:(\_\_\_\_)\_\_\_\_\_

Jordan Public Schools

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



## **Executive Summary: Student School Board Representative Information**

**Submitted by: Jeff Vizenor, High School Principal**

**September 11, 2023**

### **Overview:**

The role of the student board representative was put in place a number of years ago. It was determined that the board would like to continue with this position in the subsequent school years. The high school principal and Superintendent met to discuss board policy regarding the process for finding a student representative.

Requirements included being a current sophomore, junior or senior. The term is one fiscal year, July 1-June 30. (See Policy 299 Student Representative to the School Board for more information.)

A google form was created for students to complete if they were interested. This form and an informational email was sent out to all students in grades 10-12. There were six students that completed the form and were qualified. Once the forms were reviewed, the high school principal met with the top candidate to discuss the position, their level of interest, and determine if it was a good fit for both parties.

### **Recommendation:**

We would like to recommend Daniela Guerrero Garcia as the student school board representative. Daniela is a senior at JHS. She is involved in multiple activities including softball, Equity Leadership Crew, and Jordan Education Foundation. Daniela is enthusiastic and thoughtful. She is excited about the opportunity to serve on this board and share insights from a student point of view.



**Executive Summary: Levy Certification**

**Amy Hafemann, Finance Director**

The 2023 Payable 2024 Levy needs to be Board Certified by September 30th, 2023. This is a process that is completed annually. The MDE's Levy Information System opens in August for districts to enter the following information:

- Health Benefits (OPEB)
- Pupil Transportation
- Elementary Sparsity
- Secondary Sparsity
- Building/Land Lease - current year estimates
- Building/Land Lease - FY2018 actual costs
- Debt Service
- General Community Service

The first Levy Certification Report comes out in early September. Districts have until September 30, 2023 to make any changes/corrections in the Levy System and obtain School Board approval.

The 2023 Payable 2024 Levy as of today shows an overall increase of 5.84% in the General Fund and 8.94% decrease in the Community Service Fund. The Debt Service Fund has an increase of 65.17% for an overall total levy increase of 36.87%. The Debt Service increase is due to the referendum passing in April and debt service payments will begin this coming year. MDE will run new reports daily and/or weekly so these numbers may change before September 30th. As of today, the district's levy amounts are as follows:

	2022 Pay 2023	2023 Pay 2024	Increase/Decrease	% change
General	\$2,623,800.51	\$2,777,019.15	\$ 153,218.64	5.84
Com Ed	\$ 137,229.45	\$ 124,956.73	\$ 12,272.72-	8.94-
Debt Serv	\$3,098,434.53	\$5,117,811.74	\$2,019,377.21	65.17

It is my recommendation that the Board approve the Maximum Levy Authority. This is normal, standard practice for most districts around the state and allows our district to take advantage of the maximum allowable funding through state and local sources.

I. COMPUTATION OF 2023 PAYABLE 2024 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	1,728,582.11	26,195.17-	N/A	N/A	N/A	1,702,386.94
GEN-RMV OTHER-EXEMP	N/A	N/A	N/A	N/A	N/A	N/A
GEN-NTC VOTER-EXEMP	1,082,381.08	N/A	3,206.88	N/A	N/A	1,074,632.21
GEN-NTC OTHER-GENED	2,810,963.19	37,150.92-	3,206.88			2,777,019.15
GEN-NTC OTHER-EXEMP	126,815.86	2,027.05-	167.92			124,956.73
TOTAL GENERAL	4,867,672.55	60,292.87-	4,309.76			4,811,689.44
COM SERV-EXEMP	312,515.00	6,392.70-				306,122.30
DEBT-VOTER-NONEXEMP	5,180,187.55	66,685.57-	4,309.76			5,117,811.74
DEBT-OTHER-NONEXEMP						
TOTAL DEBT SERV						
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	8,117,966.60	105,863.54-	7,684.56			8,019,787.62

II. COMPARISON OF 2022 PAYABLE 2023 LEVY LIMITATION WITH 2023 PAYABLE 2024 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	2022 PAY 2023 LIMITATION	2023 PAY 2024 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	2,623,800.51	2,777,019.15	153,218.64	5.84
COMMUNITY SERVICE	137,229.45	124,956.73	12,272.72-	8.94-
GENERAL DEBT SERVICE	3,098,434.53	5,117,811.74	2,019,377.21	65.17
OPEB DEBT SERVICE				
TOTAL	5,859,464.49	8,019,787.62	2,160,323.13	36.87

III. COMPARISON OF 2022 PAYABLE 2023 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2023 PAYABLE 2024 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2022 PAY 2023 CERTIFIED LEVY + ADJUSTMENTS	2023 PAY 2024 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	2,623,800.51	2,777,019.15	153,218.64	5.84
COMMUNITY SERVICE	137,229.45	124,956.73	12,272.72-	8.94-
GENERAL DEBT SERVICE	3,098,434.53	5,117,811.74	2,019,377.21	65.17
OPEB DEBT SERVICE				
TOTAL AFTER ADJUSTMENTS	5,859,464.49	8,019,787.62	2,160,323.13	36.87

## September 11, 2023 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

## Sharing Our Story

- Back to School!
  - It's the most wonderful time of the year! I love Back to School! Thank you to our staff and families for great Open House events. I think we had record attendance and that makes such a difference for our kids. We are already off and running with Fall Activities and I encourage our community to come to events to cheer on our students! It means so much to the kids and it's a perk to have our delicious popcorn for dinner!
  - A listing of important dates and upcoming events can be found below. All dates can also be found on our district calendar on the Jordan Public Schools website ([HERE](#)) and by using the Jordan Public Schools APP.
- Buildings and Grounds
  - We have a new waste removal system in place to improve our district's impact on our environment. We partnered with Minnesota Waste Wise, Scott County and Demcon to get each building a \$5,000 grant to get this in place at all three schools.
  - We now have trash, recycling and organics at all three buildings. The students will go through the waste line and dump out any remaining milk or other liquids first, then put their cups and silverware on the cart then move on to the sorting table where they toss the recycling, then organics and finally trash into their corresponding bins. We have labeled all the bins by color and by a small poster with pictures of what should go into the bin.
  - This will be a requirement for all districts in Scott County next school year, so we are ahead of schedule on implementation.
- Hall of Fame Induction Ceremony
  - Friday, September 29th- 5pm, Jordan HS Auditorium
  - Please join us in honoring this year's inductees, the 1983 Jordan HS Football Team, our first State Football Champions in school history!

## Referendum Building Project Update

- The design team continues to collaborate with staff on some of the more specific elements of the project. We continue to remain on budget and on schedule within the design process.

- We are on track for the designs to be put through the public bid process with contractors this fall, likely November.

### **Important Dates and Upcoming Events**

- September 25 - Board Workshop Session 5:30pm
- September 28 - Picture day for JES
- September 29 - Homecoming and Hall of Fame Induction Ceremony 5pm
- October 4 - Walk, Bike & Roll to School Day
- October 2 - Regular Board Meeting 6:30pm
- October 16 - JHS Choir Concerts 6:00pm & 7:30pm
- October 17 - Picture Retake Day for JHS and JMS
- October 19 & 20 - No School
- October 23 - JMS Digital Learning Day / Invitation Conferences
- October 23- City School Meeting- City Hall 5:00pm
- October 23 - Board Workshop Session 6:30pm
- October 26 - JHS Invitation Conferences (PM)
- October 27 - JHS Pep Band Concert 7:00pm

### **Enrollment Update**

- As of September 1, 2023: 1819 students - EC through grade 12.



**High School Board Notes  
September 11, 2023**

**Improve Student Achievement, Learning and Career and College Readiness**

- Each day during SNAP (advisory), students will use the 25 minute period to study, get help from teachers, make up tests and quizzes, or meet with specific groups (i.e. SADD, Student Council, etc.) We will continue with the same focus for each day.
  - M--Quiet Study Hall, no passes, work to help students plan for the week
  - T--Ramp Up to Readiness/SEL activities
  - W--Standard Day (meetings)
  - TH--Standard day (meetings)
  - F--Standard Day (meetings)
- We look forward to year seven of the Summit program. Healthcare and Medicine has a new lab with great tools for practice and instruction and will continue the partnership with Oak Terrace. Introduction to Education has field trips coming up soon. Building and trades will put the finishing touches on three camper cabins they built this past year and are on site at Cedar Farm Park. There are great opportunities for our students to learn authentically at JHS.
- We are excited to open the SURGE Program to our first group of students this fall. Ms. Miller has met with parents and it looks like a great opportunity for our students and district.

**Provide a safe and collaborative culture in which to learn and work**

- Teachers updated their emergency folders with current phone numbers, and procedures were reviewed during staff workshop week. We will complete our first fire drill and will work on our Emergency action plan with students in the next two weeks.
- The FOCUS orientation for freshmen is a great opportunity to connect on a more personal level with the 9th grade students. Staff do a great job of welcoming them into the auditorium and participating in community building activities with them. This is always a great day for staff and students.
- We will welcome back Mr. Gustafson in a student support role to assist during Ms. Rydberg's maternity leave. He will focus on assisting students on 504 plans, interpersonal skills, student relationships, and any other areas that could support our student services program.

**Improve Community Connection, Satisfaction, and Engagement**

- Open House was decently attended, our best attendance was at the freshman and sophomore level. Though our three presentations were not well attended, the information given was extremely valuable for those in attendance. Pictures not being taken was a factor in our lower numbers.
- Homecoming will be the week of September 25th. The homecoming parade will be during the day on September 29th with the football game and dance to follow at night. We will create a

schedule that allows for our parade and powder puff game to be in the afternoon on Friday. This is a fun day for students to showcase their Jordan PRIDE.

- We are working with Duck Cup to have a speaker for our students in the month of October.

**Integrate data-informed instruction, assessment and learning as a core competency in every classroom**

- Our academic goals for the year remain the same as last year. We met our goals last year but there is still room for improvement as we move into the 2023-2024 school year.
- Teachers will submit personal professional goals based on growing their Jordan PRIDE.
- Teachers worked hard during workshop week to prepare for the school year. Excellent professional discussion took place to help instruction. The EDU Camp learning that was led by our teachers was outstanding! Much of the time was focused around activities that could improve classroom procedures and building student relationships. Feedback about the extra days of workshop was overwhelmingly positive.
- We are very excited to have our new staff in place and look forward to their contributions.

**Jordan Middle School Board Report  
 September 11<sup>th</sup>, 2023**

**Improve Student Achievement, Learning and Career and College Readiness**

- Successfully started the school year with alternative schedule to focus on:
  - Relationships, connections and community building.
  - Established behavioral expectations for the school year.
  - Established academic expectations for the school year.
- Planned and hosted final flex day training for staff. Focus of the flex days were on building positive relationships with students, family communication, grading and syllabus work.
- JMS will focus on effective Tier 1 instructional strategies and student connectedness throughout the upcoming school year.
- Participated in Minnesota Literacy Learning for Leaders cohort to support literacy across ISD 717.

**Integrate data-informed instruction, assessment, and learning as a core competency in every classroom**

- The Data team met to review student data and adjust accordingly.
  - 80% of students will meet their individual growth goal in reading, as measured on FASTBridge from fall to spring.
  - 80% of students will meet their individual growth goal in math, as measured on FASTBridge from fall to spring.
  - PBIS/Grade level teams will review monthly discipline data and plan instruction to address behaviors.
  - Grade level team will communicate monthly with families in a proactive manner.
- Communicated Parent/Student Handbook for the 2023-2024 school year.
- Communicated Staff Handbook for the 2023-2024 school year.
- JMS will continue to focus on effective Tier 1 instructional strategies.
  - PBIS committee continues planning and implementation of best practice approaches to address student needs.
  - WIN will be utilized for additional reading and math time instructional at the students level.
  - At least once per week students and staff will have a reading time built into Advisory.

**Provide a safe and collaborative culture in which to learn and work**

- The PBIS committee hosted a training session for all staff about Tier 1 behavior strategies.
- Staff welcomed back and continued the theme of "Grow your Jordan PRIDE" to create consistency among all staff.
- Finalizing staffing for the upcoming school year. Below are current changes:

Position	New Staff Member	Previous Experience
Behavior Intervention Teacher	Ashley Hyatt	Jordan Middle School
Special Education	Lauren Boeckmann	Jordan High School
School Nurse	Darcy Griffiths	Western Governors University
8th Grade Science	Bridget Vogel	Prior Lake-Savage High School

**Improve community connections, satisfaction, and engagement**

- JMS website has been reviewed and is updated.
- New Staff workshop was held on August 21st.
- Hosted 5th grade students on September 5th for Jumpstart. Special thanks to the staff involved and our WEB leaders for making the day a huge success!
- Hosted JMS & JHS Family Resources Night (Open House) on Wednesday, August 30th. Special thanks to all involved in the planning of this great night!
- Welcome communication was sent to new families that have registered at this point.
- Provided tours and answered questions of prospective families.
- Held all flex workshop training for the summer and a very successful workshop week.
- Below is the photo of the JMS staff prior to open house night.



## Jordan Elementary School Principal Update September 11, 2023

We have had a wonderful start to the school year! It's been awesome seeing everyone with smiling faces, laughter and joyfulness about being back to school. Our staff has knocked it out of the park by providing a safe and welcoming environment for all of our learners. Our staff is committed to *Growing their Jordan PRIDE*, and have definitely demonstrated that throughout the first week of school.

Below is an executive summary of what we have done in preparation for the start of the school year and the work happening in September to address the JPS Strategic Plan and Building Goals:

### **PRIDE in Student Achievement; PRIDE in Student and Staff Support**

- Collaborated with Amy Hafemann and Erin Hjelmeland on the completion of the Title I and II grants that help fund staffing and instructional needs for programs related to supporting at-risk students in reading and math and are aligned to the Science of Reading and MN READ Act.
- The Instructional Leadership Team will collaborate in the upcoming month to update our MTSS process and plan and share with the rest of the staff in October. This committee will facilitate training sessions for the rest of the teaching staff throughout the year.
- Teachers continue to implement Culturally Responsive Pedagogy and Restorative Practices to ensure we are meeting the diverse academic and social-emotional learning needs of our students.
- Mr. Matt Phillips, JES Behavior Specialist, Mr. Malik Peer, JPS Equity Specialist, and Mr. Mitchell Martin and Ms. Myah Mollenhoff, JES WIN Paras, are working with teachers in developing collaboration contracts in classrooms and reviewing RAC (Recognize, Acknowledge, and Connect) language with students.
- JES staff have committed to three building goals for the upcoming school year, and will be utilizing our district data warehouse, eduClimber, and IM4 to track student progress in academics and behavior. Below are our building goals aligned to the WBWF plan:
  - The District will strive to have at least 90% of resident four and five-year old children complete early childhood screening prior to the start of Kindergarten for fall 2024, as measured by the Developmental Indicators for the Assessment of Learning (DIAL-4th edition).
  - All grade level composite scores will be at or above state and national norms on Reading standardized assessments (MCA, FASTBridge)
  - At least 70% of students will meet or exceed proficiency on the math FastBridge in the Spring of 2024.

- Students in grades K-4 will be completing benchmark assessments in Reading and Math during the month of September. This data will be used to guide instruction as well as inform staff on the potential academic and behavioral programming needs of students.

**PRIDE in a Caring and Committed Culture; PRIDE in Facilities-Indoor/Outdoor Spaces**

- Reviewing arrival/dismissal and breakfast/lunch procedures with building and district staff and collecting feedback on ways to be more efficient.
- Collaborating with our School Resource Officer, LeAnn Demko, in addressing the health and safety needs of our students and planning a walk/bike to school safety presentation for K-4 students.
- Partnering with Benjamin Bus Manager, Eric Burrill, in monitoring the transportation needs of families and well-being of students, as we implement our new start and end times.

**PRIDE in a Caring and Committed Culture; Pride in Communications, Marketing and Outreach**

- Our Back to School Conferences were well attended by families once again this school year. Our overall attendance in grades 1-4 was 94% (K conferences were not completed prior to submission of Board Report), with the following being the breakdown by grade level:
  - **1st Grade: 97%; 2nd Grade: 95%; 3rd Grade: 92%; 4th Grade: 92%**
- We welcomed 117 Kindergarteners to Kick Start this past week. Many of our Ks are saying how much they love being at school which is a testament to the partnerships we have between our staff and families.
- Sent Back to School communications to families to share important information for the start of the school year.
- Provided tours and phone correspondence to new families who have moved to Jordan or are open-enrolling from other districts.
- Working with Scott County Family Resource Center to offer various health and community services and programs to families.

**Executive Summary**  
**Director of Teaching and Learning**  
**September 2023**

**PRIMARY FOCUS = Elevate, Professional Development, Curriculum Materials, and Back-to-School**

**Overarching Framework for Staff Development Goals:** This year's priority is focusing on fostering teaching strategies that support a 21st century curriculum to support our students.

**Improve Student Achievement, Learning, and Career and College Readiness**

**Southwest Metro Online, Elevate**

- Southwest Metro Online, Elevate is Jordan's Virtual Option for the 2023-2024 school year.
  - [Informational Resource](#) that is sent to all interested families (if the families request information).
  - The Jordan [website](#) also houses this information for interested families to learn more about Elevate.
  - Currently, we have approximately 10 students joining Elevate for at least the first semester of the school year.

**Introduction to Education**

- Currently 27 students are enrolled in Introduction to Education. Introduction to Education is actually two college courses combined -- EDUC 1101: Introduction to Education (4 credits) and ENGC 1101: College Writing (4 credits).
  - All students in the course receive the EDUC 110: Introduction to Education credits; however, Normandale requires a certain GPA to qualify for the ENGC 110: College Writing credits. All students will receive high school credit for both these courses.

**Professional Development**

- This year's priority is focusing on fostering teaching strategies that support a 21st century curriculum coinciding with today's reality of COVID learning loss and mental health challenges.
  - **Learning Target - Staff will implement teaching strategies throughout MTSS Tier**

**OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!

**One Instruction that support best practices to meet the various needs of all learners.**

- Feedback from staff regarding this year's Summer Flex Workshop and Back-to-School workshop schedules was great! Teachers appreciated classroom work time and shifting the focus of workshop week to start at the building level and then move to the district level.

**Professional Development Google Classroom Course for Teachers**

- Once again the JPS Professional Development Google Classroom will be available to offer ongoing professional development opportunities to all staff. The purpose of the professional development folder is to house general Professional Development information for teacher use and to offer self-paced learning modules for license renewal and general staff development.
  - **Purpose:** The purpose of the CEU learning modules is to provide ongoing and flexible Professional Development to help teachers continually grow and meet the licensure requirements.
  - **Licensure Requirements:** 125 Hours of Continuing Education is required for re-licensure. Some of these hours are required to come from the following topic areas:
    - Positive Behavior Interventions; Accommodation, Modification, Adaptation of Curriculum, Materials and Strategies; Mental Illness; Suicide Prevention, Reading Preparation; English Language Learning; and Cultural Competency
    - New legislation also now includes a requirement in American Indian History and Culture; however, PELSB has not clearly indicated that rule change in the online materials, yet.

**World's Best Workforce and Achievement & Integration**

- While the full World's Best Workforce (WBWF) plan is a multi-year strategic roadmap, each year, districts develop a WBWF Annual Report, engage in an annual public meeting with stakeholders, and release the annual report publicly on district websites. The annual report and annual public meetings are focused on the strategies and initiatives that the district engaged in to meet the goals and the progress made on those goals in the prior school year.
  - Building teams created specific goals aligned to WBWF requirements during this year's Data Retreat, and I am working to create the progress report based on last year's goals and ultimate attainment of these goals.
  - WBWF will be the topic of the first District Advisory Council meeting to garner that public engagement.

**Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom**

**MCA Results**

- MCA results from the 2022-2023 school year were released at the end of August. Jordan

out performed the state average in all but two areas; and our students also continued showing growth across grade levels.

- In Jordan, our student growth needs and understanding many of the learning *LEAPS* our students made, are a constant focus of district MTSS conversations and practices to make sure we are meeting the needs of all our learners.
- Jordan MCA Results [Summary](#)

**Teacher and Educational Resources --** Curriculum resources are still being purchased (late requests) and updated for the 23-24 school year. These purchases and updates are based on teacher requests and current best practices.

- Additional professional development will be provided for resources as needed to support teachers.

## **Provide a Safe and Collaborative Culture in which to Learn and Work**

### **District Staff Development**

- The first 2023-2024 District Staff Development will take place mid September. The focus of this group is to be a voice for building committees at the district level.
- [Meeting Agenda](#)

## **Improve Community Connection, Satisfaction, and Engagement**

### **District Advisory Committee --**

- Information Available on the Website - [HERE](#)
- Name Change – Due to a legislative change adding language for a District Advisory Committee, we are changing our name! The group formerly known as the Curriculum and Technology Committee, will now be the District Advisory Committee. Beyond a name change, our group was already covering areas like World's Best Workforce that is now called out in legislation, so not much else is changing in the committee.
- There has been more interest in joining the council this year! I am hoping for some insightful and productive conversations! Based on prior attendance, volunteer, and recommendations, and in order to foster new members, I will be using multiple avenues to reach out to people to continue serving on the committee and to garner new members.
- **The first meeting invite will go out mid September**
- All meetings will take place in the Middle School Quotation Lab (enter through the CERC) from 5:00-6:00pm –
  - Monday, October 16, 2023
  - Monday, November 13, 2023
  - Monday, December 18, 2023
  - Monday, February 5, 2024
  - Monday, March 18, 2024
  - Monday, April 15, 2024

## Activities Director's Board Report 9/11/23

- **Upcoming Fundraisers for a Cause**
  - The week of the 11th is Mental Health Awareness week. Our tennis, volleyball, boys and girls soccer, and football teams will be wearing green socks in competition to raise awareness for mental health needs in our community.
  - The boys and girls soccer teams will be traveling to St. Peter on September 23rd. They will be jointly raising funds for the Cystic Fibrosis Foundation along with St. Peter's teams.
  
- **Hosting State Football**
  - Jordan will be a host site for a MSHSL State Quarterfinal football game on November 10th. We will be hosting a 1A game.
  
- **2022 Hall of Fame Induction Class**
  - Induction ceremony scheduled for Friday September 29th at 5pm in the JHS auditorium. This year, we are inducting the 1983 football team, who won the state championship, into the Hall of Fame. We are expecting a great turnout!
  
- **Fall Theater Productions**
  - JMS show is The Dumbest Play Ever by Brian D. Taylor
  - JMS performance dates: Nov 10-11
  - JHS show is Alice in Wonderland by Lewis Carroll
  - JHS performance dates: Nov 17-19
  
- **Captains Council**
  - We are continuing to build the 2023-24 Captains Council group, but met for the first time on Thursday, September 7th. The Council is an opportunity for student-leaders to connect with each other across our athletic teams and to consciously build their leadership skills.



Jordan Community Education and Recreation  
500 Sunset Drive, Suite #3  
Jordan, Minnesota 55352  
952-492-6211 main | 952-492-4494 fax

**CULLEN BAHN**  
Community Education and Recreation Director  
cbahn@isd717.org

## **Director's Message:**

### **Youth Rec**

- Our Fall Volleyball numbers are as strong as they have ever been. We will be offering 5 Jordan teams!
  - 5th Grade: 27 athletes
  - 6th Grade: 17 athletes
- In conjunction with the Jordan High School Volleyball program we will be recognizing our CE Volleyball athletes on September 12th at the home Volleyball match vs Benilde St. Margaret's. Thanks to Sarah Attig and her staff for making this happen!

### **Run of the Mill**

- We are excited for the 2023 Run of the Mill 5k on September 9th! Thanks to all the volunteers coming together to support this event.

### **Scott County Senior Expo**

- Jordan will be the host site to the Scott County Senior expo on October 20th held at Jordan High School. If you are around that day, please stop up to check it out! New this year, we are having a few classic cars line the back loop as we strive to make this an event for all seniors.

### **OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!

### **Wheels Up Wednesday**

- As this program continues to grow, I would like to thank Eric and everyone at Benjamin Bus for supporting our seniors in the area. Wheels Up Wednesday is a program designed to transport seniors from Oak Terrace, Brentwood Court, Brentwood Terrace and the Schule Haus anywhere around Jordan from 10 am - 2 pm every Wednesday.



### **Kids Company:**

- Has started for the school year and we are still looking to add a few additional high school staff to cover the afternoons.

### **Preschool and ECFE:**

- Classes start the week of September 11th. We have a few openings left in both the 3/4s and 4/5s. ECFE classes will start the week of September 18th.



District Office  
500 Sunset Drive, Suite #1  
Jordan, Minnesota 55352  
952-492-6200 main | 952-492-4445 fax

**ELISE PICKLE**  
Communications Director  
epickle@isd717.org

## Communications and Marketing Monthly Summary

### Projects Completed / Highlights:

- Updated signage for Run of the Mill Event.
- Assisted Activities Department with communications and graphics for e-ticketing.
- Created graphics for the Nutritional Services team for the Share Carts, PRIDE Packs, Latte Upgrade Cards and updated the A la Carte Menu for JMS & JHS.
- Created designs for Community Ed/Rec's online store pop up and new merchandise for the School Store.
- Updated and sent the start of school reminder communications including reminders from the School Nurse and reminders from the Technology Department.
- Presented annual communications trainings to New Staff, All District Staff and communications reminder for Coaching Staff

### Events Attended for Photography Needs:

- Jordan Pride Awards at August Regular Board Meeting
- Soccer Meeting with presentation by Wil Trapp
- All District Staff Photo
- JHS & JMS Open Houses

### Sharing Our Story:

- Created Back to School video

### Projects / Events In-Progress:

- Annual website changes between school years.
- Creating Hall of Fame marketing collateral.
- Planning for 2024-2025 academic calendar.
- Assisting with building project meetings with the ISG design team.

### OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

- Refreshing district advertising material collateral.
- Creating an intro to JMS advertising video.
- Creating an ECFE promotional video.
- Planning for athletic complex signage needs.

**Ongoing (Daily/Weekly Activities):**

- Meeting with district leadership to determine upcoming communication needs.
- Craft district messaging.
- Creating communications plans for activities and potential crisis communications scenarios, as needs arise.
- Draft talking points for Superintendent KCHK radio interviews on a monthly basis.
- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#).
- Continual maintenance of District [website](#) and Smartphone App.
- Maintain updated postings for lighted marquee sign.
- Updating school board policies, following policy committee work, on an as needed basis.
- Planning new school store inventory and designs on an as needed basis.

## **Nutritional Services Director's Report**

**9/11/23**

### **Recap on summer projects**

- PRIDE Packs- we are SO excited for our new alternate options this year! Our weekly alternate will be available at all three schools and rotate on a 4 week cycle. The new options are: Chef Salad, Chicken Caesar Salad, Protein Pack and a Brunch Pack! The feedback at the open houses was so great! Check out the Nutritional Services website for pictures!
- Bulk milk at JES! Another exciting update! All students in K-12 now have the option of bulk milk for breakfast and lunch- no more soggy cardboard!
- All Nutritional Services staff were able to get ALL of their required annual training hours in during workshop week! This included a full day of training on "Kitchen Harmony" in Winona, a food allergy training with district nurses and also reimbursable meal training.
- Catering menu is complete and available for in-house groups. Football and boys soccer have already made requests for their fall banquets!
- Our latte program is ready to take off at JHS! This was a grant received by Midwest Dairy in the spring available only to high schools. Each latte includes a full serving of milk, approximately 2 oz of coffee and flavored sugar free syrup

### **Upcoming projects**

- I am working with RVEC and also St Johns to ensure full compliance with some behind the scenes paperwork (production records, temp logs, employee illness log). All is going well and I expect they will catch on very quickly!
- Second chance breakfast at JHS and also breakfast in the commons at JMS will begin in mid September!

### **OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!



District Office  
500 Sunset Drive, Suite #1  
Jordan, Minnesota 55352  
952-492-6200 main | 952-492-4445 fax

**KELLY RASER**  
Nutritional Services Director  
kraser@isd717.org

## **OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!

## **Board Meeting 9.11.23**

### **Jordan School District #0717 Special Services Department Update:**

#### **Improve Student Achievement, Learning and Career and College Readiness:**

- Workshop week went very well! We had great training opportunities for all staff. Our special education teachers, paraprofessionals, and itinerant staff schedules are being worked on and our staff are getting ready for servicing our students when they return!
- Our SOAR students (ages 18 – 21) started on September 5<sup>th</sup> in Belle Plaine! Students are excited to be back in person and are ready to learn!
- Our district completed our Title Applications and were submitted into MDE.

#### **Improve Community Connection, Satisfaction, and Engagement**

- Our American Indian Parent Advisory council met on Thursday, September 7<sup>th</sup> to kick off the school year. We are waiting to get directions from the Minnesota Dept. of Education for this school years IEPP. Our goals are to discuss upcoming events, programming needs, field trips, etc. for our identified American Indian students.

#### **Provide a safe and collaborative culture in which to learn and work**

- All my monthly meetings have been set and agendas have been sent out to the different staff I meet with monthly. My monthly meetings will consist of meeting with ADSIS teachers, SOAR transition staff, paraprofessionals, nurses, OT and PT's, building sped departments, mental health team, and EL staff.
- I attended the Director's Forum at MDE on Friday, September 8<sup>th</sup>, 2023 and received updates from the state on ESSA, legislative, new state policies and procedures, monitoring updates, compliance and assistance, and finance.

## **Be Fiscally Responsible and Maintain Quality Facilities**

- The Title III funding and CEIS application has been approved and set for the 23-24 school year. Title III funding will be used for EL services. CEIS will allow the district to use 15% of our special education federal dollars to cover the salary/benefits of one of our intervention teachers at JES.
- Amy Hafemann and I will be meeting this month to review our special education budget for the 23-24 school year as our district federal dollars have been made accessible the last week in August.

## FACILITIES UPDATE

### Director's message to the board:

Hello all, I am excited to see the halls filled with staff and students again. It has been a busy productive summer. We have added another practice space for soccer, worked with the football coaches to add numbers to the practice/middle school game field. We are working on removing the backstop and baseline fencing on field five as it is no longer usable. We expanded the walk off entry carpet at the middle school. This has been a safety concern for many years as people enter it becomes very slippery. Our waste removal contract was up so we took quotes from three surrounding area companies. We will be adding organic recycling to all of our buildings and will have a new system in place for the kitchen and cafeteria. We received a grant for each school (up to \$5,000 for each building) to help us implement this change. The elementary school got two sorting tables for their cafeterias while we got one for the middle school. This should all be setup and going for the first day of school. Below is the Middle Schools setup. Our snow plowing went out for bids and we had three companies submit proposals. S.M Hentges will be continuing to do this work pending board approval.



### September's focus:

- Continued fall sports, painting fields and keeping up with the grass
- Welcomed students and staff back to the buildings
- We are adding more CERC signage
- Continued meetings with ISG and KA with the referendum design.

## 2023 Board Committee & Liaison Assignments

### Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Lauren Pedersen, Sara Lehnen, Molly Monyok, Rob Langheim, Jenny Kusske, Corinne Hennen
Calendar	Jenny Kusske
City/School	Deb Pauly, Lauren Pedersen, Sara Lehnen
Community Education/Recreation	Lauren Pedersen, Corinne Hennen
Curriculum & Technology Integration Committee	Deb Pauly, Jenny Kusske (Student Board representative)
Facilities	Deb Pauly, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Sara Lehnen
Negotiations	Deb Pauly, Lauren Pedersen (Alternate - Sara Lehnen)
Policy	Deb Pauly, Sara Lehnen, Corinne Hennen

### Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Rob Langheim, Deb Pauly
Booster Club	Sara Lehnen, Rob Langheim (alternate - Lauren Pedersen)
Education Foundation	Molly Monyok, Rob Langheim
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Lauren Pedersen
Special Education Advisory Council (SEAC)	Molly Monyok
SW Metro Intermediate District	Deb Pauly (alternate - Rob Langheim)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.