



Jordan School District #717
 Regular Meeting Agenda

Monday, March 14, 2022 at 6:30 PM
 Regular Meeting
 CERC Multi-purpose Room
 500 Sunset Drive; Suite 3
 Jordan, MN 55352

1. Call to Order	
2. Pledge of Allegiance	
3. Roll Call	
4. Consideration of Agenda	
5. Public Comments	3
6. Jordan Pride Awards	
7. Consent Agenda	
1. Minutes	4
2. Monthly Finance Reports	7
3. Donations	41
4. New Hire - CERC Administrative Assistant - Annie Mattson	42
5. New Hire - HS Paraprofessional - Andrew Buckner	44
6. New Hire - ES Paraprofessional - Rebecca Steinborn	46
7. New Hire - MS Softball Coach - Alexandra Hillman	48
8. New Hire - MS Softball Coach - Molly Huss	50
9. New Hire - MS Golf Coach - Jeffrey Schipull	52
10. Retirement - HS Paraprofessional - Mary Pieper	
11. Resignation - HS Custodian - Jessica Rollins	
8. Action / Discussion Items	
1. Review and Act on Resolution Discontinuing Programming and Reducing Educational Programs and Positions	54
2. Review and Act on Resolution Relating to the Termination and Non-Renewal of the Teaching Contract - Employee #1	55
3. Review and Act on Resolution Relating to the Termination and Non-Renewal of the Teaching Contract - Employee #2	57
4. EDIAM Board Resolution	59
5. Terms and Conditions Building Nurse	60
6. Terms and Conditions Building Administrative Assistants	70

7. Review and Act on the AIPAC Annual Compliance Overview and Resolution	81
8. Review and Act on FY22 Achievement and Integration Budget	89
9. Board and Administrative Reports	
1. Superintendent's Report	91
2. HS Principal's Report	93
3. MS Principal's Report	94
4. ES Principal's Report	96
5. Director of Teaching and Learning Report	98
6. Activities Director's Report	102
7. Community Education & Recreation Director's Report	103
8. Communication Specialist's Report	104
9. Nutritional Services Director's Report	106
10. Special Services Director's Report	108
11. Facilities Director's Report	109
12. School Board Member Reports / Committee Reports	110
10. Adjourn Regular Meeting	



Request to Address the School Board

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent’s office must be notified. For all other purposes, citizens must complete the ‘Request to Address the School Board’ form, which must be submitted in person or email to the School District Clerk, or other designee, any time up to ten (10) minutes prior to the start of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to jfremming@isd717.org.

‘During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. This is a time of "listening" by the school board. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting. NO PERSONAL ATTACKS WILL BE ALLOWED. The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach the form and follow the guidelines for presenting your topic.’

Name: _____

Residence (city only): _____

Date: _____

Phone Number: _____

**This will only be used for follow-up to your shared issue/concern.*

Please specifically state your purpose for addressing the School Board.

It is highly recommended to first speak to a district employee. Have you previously contacted a School Board member and/or school employee about this issue/concern? YES NO

If so, please state name of board member/school employee: _____

If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.

School District Clerk

Date



Regular / Organizational Meeting

Monday, February 14, 2022 at 6:30 PM
Regular / Organizational Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order
 1. D. Pauly called the meeting to order at 6:33pm.
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Molly Monyok, Cailin Friary (Student Rep)
 - Absent: Sarah Lehnen
4. Consideration of Agenda
 - Sandy Burke requested to remove the 1/3/22 Regular/Organizational Minutes from consent. Item was moved to action item 8.5.
 - Motion to approve the agenda made by S. Burke, Seconded L. Pedersen Passed 6-0
5. Jordan Pride Awards
 - 5.1 School Board Recognition Week
 - MSBA has designated February 21-25 as school board recognition week. Superintendent Ranae Case Evenson thanked our board members for their time and commitment to the public and school district.
 - 5.2 General Mills - Trayblazers Certificate of Achievement
 - Kelly Raser has received the General Mills TrayBlazer Award for going above and beyond to serve students. Kelly shared her appreciation for her exceptional team. Superintendent Ranae Case Evenson thanked Kelly for her leadership and extra efforts of the team to engage our students with healthy meals.
6. Public Comments
7. Consent Agenda
 - 7.1 Minutes
 - 1/3/22 – Regular/Organizational
 - 1/10/22 – Special
 - 1/24/22 – Workshop
 - 7.2 Monthly Financial Reports
 - Amy Hafemann prepared reports for the board to review.
 - 7.3 Donations
 - Scott and Kristin Parrott JHS Band \$1000.00
 - Scott and Kristin Parrott JHS Drama \$1000.00

- | | | | |
|---|----------------------------|-----------------------------|-----------|
| • | Chelsey Meyer | JHS Band | \$10.00 |
| • | Clifford and Mary Klehr | In memory of Sheila Stahler | \$25.00 |
| • | Fish Lake Sportsmen's Club | Clay Trap Team | \$1060.00 |
| • | Tom and Carol Bockhaus | In memory of Amy Schmitz | \$40.00 |
| • | Joe and Emily Spillman | CERC – Basketballs | \$1330.87 |
| • | Connie Hennen | Summit Academy | \$500.00 |
| • | Anonymous | Early Learning – Legos/Toys | \$500.00 |
- 7.4 Teacher Seniority List
- 7.5 New Hire – Long Term Substitute Special Education Teacher - Pauline Sohler
- 7.6 New Hire – Long Term Substitute Business Teacher – Chania Ruehling
- 7.7 New Hire – Special Education Paraprofessional - Julie Lowry
- 7.8 New Hire – Special Education Paraprofessional – Alyshia Angileno
- 7.9 New Hire – Special Education Paraprofessional – Cassidy Hartman
- 7.10 New Hire – Building Administrative Assistant – Annie Mattson
- 7.11 Resignation – Spring Play Assistant – Jessica Barnd
- 7.12 Resignation – Special Education Paraprofessional – Chania Ruehling
- 7.13 Resignation – Baseball Coach – Drew Sinke
- Motion to approve the consent agenda made by S. Burke, Seconded M. Monyok Passed 6-0
8. Action / Discussion Items
- 8.1 Review and Act on Special Event Uniforms
- Activities Director Joe Perkl presented an option for teams and activities to request a special jersey, noting a maintained commitment to our Jordan branding guidelines. This option would not be district funded and must be in alignment with MSHSL and NFHL guidelines. Approval from both the AD and Superintendent would be required.
 - Motion to approve the Review and Act on Special Uniforms made by L. Pedersen, Seconded C. Hennen Passed 6-0
- 8.2 Federal Covid Funds Update
- Amy Hafemann presented an update of Federal Funds related to Covid-19.
- 8.3 PreK Programs Update
- Director of Early Learning Services Jenna Wendorff gave an update for the staffing and enrollment timeline of 22-23 Early Learning / Preschool programs.
- 8.4 Review and Act on Harmonix Field Trip Form
- Jeff Vizenor presented an Out of state Travel Request for the Harmonix a capella group. They qualified for the semi-finals in Milwaukee, Wisconsin.
 - o Motion to approve Harmonix Field Trip Form made by S. Burke, Seconded M. Monyok Passed 6-0
- 8.5 Amendment of 1/3/22 Minutes
- Update Consent Agenda tally vote on minutes from 1/3/22 – Regular/Organizational meeting.
 - Motion to approve Amendment of 1/3/22 minutes made by S. Burke, Seconded R. Dahnert Passed 6-0

9. Board and Administrative Reports
 - Superintendent's Report
 - HS Principal's Report
 - MS Principal's Report
 - ES Principal's Report
 - Director of Teaching and Learning's Report
 - Activities Director's Report
 - Community Education and Recreation Director's Report
 - Communications Specialist's Report
 - Nutritional Services Director's Report
 - Special Services Director's Report
 - School Board Member Reports / Committee Reports
 - 2/7/22: Community Education and Recreation
 - 2/1/22: Negotiations
 - 1/31/22: AIPAC
 - 1/19/22: Booster Club
 - 1/18/22: Education Foundation
 - Legislative
10. Adjourn Regular Meeting
 - Motion to adjourn the meeting at 8:10pm made by R. Dahnert

School Board Clerk

Date



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

March 7, 2022

Board of Education Meeting

Finance Report

March financial reports show activity that has been completed for FY2021-2022 thru February, 2022. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of February.

The pie chart shows the expenses by object codes in the General Fund that were paid thru February, 2022. This chart is as current as can be at this time and is for the current year – FY2021-2022.

I am still working on applications in the SERVS system for the summer programming \$. MDE has a lot of applications and budgets to go through, so this is a process that sometimes takes a while. There is still negotiations happening, but work on the revised budget has been started. I am hoping to bring a revised budget to the board in April.

As always, if there any questions, please feel free to contact me.

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
24385		AFLAC							
			0717	001			Wire		
				B 01 215 060	American Family/Flex Cancer		\$52.95		
PO#:		Voucher #:	118419	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$52.95
								Check Amount:	\$52.95
<hr/>									
			0717	001			Wire		
				B 01 215 060	American Family/Flex Cancer		\$52.95		
PO#:		Voucher #:	118590	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$52.95
								Check Amount:	\$52.95
								Vendor Total:	\$105.90
<hr/>									
28892		AVIBEN							
			0717	001			Wire		
				B 01 215 056	American Express		\$2,989.21		
PO#:		Voucher #:	118418	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$2,989.21
				B 01 215 055	Equitable Life		\$1,904.19		
PO#:		Voucher #:	118422	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$1,904.19
				B 01 215 050	ECONOMIC SERVICES		\$637.51		
PO#:		Voucher #:	118423	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$637.51
				B 01 215 053	Fidelity Investment		\$578.81		
PO#:		Voucher #:	118425	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$578.81
				B 01 215 068	ING/Aetna		\$146.78		
				B 01 215 080	First Investors Corporation		\$316.68		
PO#:		Voucher #:	118426	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$463.46
				B 01 215 064	Franklin Templeton		\$1,874.05		
				B 01 215 068	ING/Aetna		\$95.09		
PO#:		Voucher #:	118427	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$1,969.14
				B 01 215 069	Orchard Trust/Great West		\$130.00		
PO#:		Voucher #:	118428	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$130.00
				B 01 215 078	Horace Mann		\$4,310.30		
PO#:		Voucher #:	118429	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$4,310.30
				B 01 215 068	ING/Aetna		\$6,915.48		
PO#:		Voucher #:	118430	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$6,915.48
				B 01 215 077	Modern Woodmen		\$271.51		
PO#:		Voucher #:	118437	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$271.51
				B 01 215 061	New York Life		\$191.67		
PO#:		Voucher #:	118439	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$191.67
				B 01 215 057	Thrivent Financial		\$951.66		
PO#:		Voucher #:	118443	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$951.66
				B 01 215 067	Valic	8	\$813.18		
PO#:		Voucher #:	118445	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$813.18
								Check Amount:	\$22,126.12

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
28892		AVIBEN							
			0717	001			Wire		
				B 01 215 056	American Express	\$2,989.21			
PO#:	Voucher #:	118589	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$2,989.21		
				B 01 215 055	Equitable Life	\$1,904.19			
PO#:	Voucher #:	118593	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$1,904.19		
				B 01 215 050	ECONOMIC SERVICES	\$637.51			
PO#:	Voucher #:	118594	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$637.51		
				B 01 215 053	Fidelity Investment	\$578.81			
PO#:	Voucher #:	118596	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$578.81		
				B 01 215 068	ING/Aetna	\$146.78			
				B 01 215 080	First Investors Corporation	\$316.68			
PO#:	Voucher #:	118597	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$463.46		
				B 01 215 064	Franklin Templeton	\$1,874.05			
				B 01 215 068	ING/Aetna	\$95.09			
PO#:	Voucher #:	118598	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$1,969.14		
				B 01 215 069	Orchard Trust/Great West	\$130.00			
PO#:	Voucher #:	118599	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$130.00		
				B 01 215 078	Horace Mann	\$4,244.82			
PO#:	Voucher #:	118600	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$4,244.82		
				B 01 215 068	ING/Aetna	\$6,871.88			
PO#:	Voucher #:	118601	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$6,871.88		
				B 01 215 077	Modern Woodmen	\$271.51			
PO#:	Voucher #:	118606	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$271.51		
				B 01 215 061	New York Life	\$191.67			
PO#:	Voucher #:	118608	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$191.67		
				B 01 215 057	Thrivent Financial	\$951.66			
PO#:	Voucher #:	118613	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$951.66		
				B 01 215 067	Valic	\$813.18			
PO#:	Voucher #:	118615	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$813.18		
							Check Amount:	\$22,017.04	
							Vendor Total:	\$44,143.16	
11747		BLUE CROSS & BLUE SHIELD							
			0717	001			Wire		
				B 01 215 020	Health Ins	\$77,553.23			
PO#:	Voucher #:	118420	Invoice	Invoice No: S2022150	2/28/2022	Paid Amt:	\$77,553.23		
				B 01 215 020	Health Ins	\$76,858.75			
PO#:	Voucher #:	118591	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$76,858.75		
				B 01 215 020	Health Ins 9	\$654.48			
				B 01 215 020	Health Ins-adj to premium	(\$15,346.59)			

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
11747		BLUE CROSS & BLUE SHIELD							
			0717	001			Wire		
				B 01 215 024	Health Ins-retiree			\$11,482.45	
PO#:		Voucher #:	118616	Invoice	Invoice No: S202216S0	2/28/2022		Paid Amt:	(\$3,209.66)
								Check Amount:	\$151,202.32
								Vendor Total:	\$151,202.32
24229		EDUCATION MINNESOTA - JORDAN							
			0717	001	106782		Check		
				B 01 215 039	Jea			\$12,306.70	
PO#:		Voucher #:	118431	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$12,306.70
								Check Amount:	\$12,306.70
								Vendor Total:	\$12,306.70
22350		FRANDSEN BANK AND TRUST							
			0717	001			Wire		
				B 01 215 003	Fed Tax			\$40,497.87	
PO#:		Voucher #:	118424	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$40,497.87
				B 01 215 010	FICA			\$15,873.32	
PO#:		Voucher #:	118434	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$15,873.32
				B 01 215 010	FICA			\$67,873.46	
PO#:		Voucher #:	118440	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$67,873.46
								Check Amount:	\$124,244.65
			0717	001			Wire		
				B 01 215 002	State Tax			\$21,122.42	
PO#:		Voucher #:	118436	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$21,122.42
								Check Amount:	\$21,122.42
			0717	001			Wire		
				B 01 215 003	Fed Tax			\$40,097.85	
PO#:		Voucher #:	118595	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$40,097.85
				B 01 215 010	FICA			\$15,833.02	
PO#:		Voucher #:	118603	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$15,833.02
				B 01 215 010	FICA			\$67,699.42	
PO#:		Voucher #:	118609	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$67,699.42
				B 01 215 003	Fed Tax			\$17.79	
PO#:		Voucher #:	118617	Invoice	Invoice No: S202216S0	2/28/2022		Paid Amt:	\$17.79
				B 01 215 010	FICA			\$23.10	
PO#:		Voucher #:	118618	Invoice	Invoice No: S202216S0	2/28/2022		Paid Amt:	\$23.10
				B 01 215 010	FICA			\$98.78	
PO#:		Voucher #:	118621	Invoice	Invoice No: S202216S0	10 2/28/2022		Paid Amt:	\$98.78
								Check Amount:	\$123,769.96

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
22350		FRANDSEN BANK AND TRUST							
			0717	001			Wire		
				B 01 215 002	State Tax			\$20,929.03	
PO#:		Voucher #:	118605	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$20,929.03
								Check Amount:	\$20,929.03
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			0717	001			Wire		
				B 01 215 002	State Tax			\$10.74	
PO#:		Voucher #:	118619	Invoice	Invoice No: S202216S0	2/28/2022		Paid Amt:	\$10.74
								Check Amount:	\$10.74
								Vendor Total:	\$290,076.80
<hr/>									
4689		JORDAN EDUCATION FOUNDATION							
			0717	001	106783		Check		
				B 01 215 020	Health Ins			\$50.00	
PO#:		Voucher #:	118432	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$50.00
								Check Amount:	\$50.00
<hr/>									
			0717	001	106859		Check		
				B 01 215 020	Health Ins			\$50.00	
PO#:		Voucher #:	118602	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$50.00
								Check Amount:	\$50.00
								Vendor Total:	\$100.00
<hr/>									
26288		LOCAL 284							
			0717	001	106784		Check		
				B 01 215 071	Local 284 Dues			\$854.98	
PO#:		Voucher #:	118433	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$854.98
								Check Amount:	\$854.98
								Vendor Total:	\$854.98
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24948		MN CHILD SUPPORT PYMT CENTER							
			0717	001			Wire		
				B 01 215 029	Child Support			\$778.90	
PO#:		Voucher #:	118435	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$778.90
								Check Amount:	\$778.90
<hr/>									
			0717	001			Wire		
				B 01 215 029	Child Support			\$778.90	
PO#:		Voucher #:	118604	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$778.90
								Check Amount:	\$778.90
								Vendor Total:	\$1,557.80

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
23795		NATIONAL INSURANCE SERVICES							
		0717	001		106860		Check		
				B 01	215 036	Accident	\$1.60		
PO#:		Voucher #:	118417	Invoice	Invoice No: S2022150	2/28/2022		Paid Amt:	\$1.60
				B 01	215 027	Supplemental Life Ins	\$25.21		
				B 01	215 035	Life	\$986.31		
				B 01	215 065	Disability	\$1,680.52		
PO#:		Voucher #:	118438	Invoice	Invoice No: S2022150	2/28/2022		Paid Amt:	\$2,692.04
				B 01	215 036	Accident	\$1.60		
PO#:		Voucher #:	118588	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$1.60
				B 01	215 027	Supplemental Life Ins	\$25.21		
				B 01	215 027	Supplemental Life Ins-adj to actual	(\$5.62)		
				B 01	215 035	Life	\$985.51		
				B 01	215 035	Life Ins-adj to actual	(\$219.62)		
				B 01	215 026	Life Ins-retiree	\$48.00		
				B 01	215 065	Disability	\$1,669.44		
				B 01	215 065	Disability-adj to actual	\$206.81		
PO#:		Voucher #:	118607	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$2,709.73
				B 01	215 035	Life	\$0.80		
				B 01	215 065	Disability	\$4.12		
PO#:		Voucher #:	118620	Invoice	Invoice No: S202216S0	2/28/2022		Paid Amt:	\$4.92
								Check Amount:	\$5,409.89
								Vendor Total:	\$5,409.89
24384		NCPERS MINNESOTA							
		0717	001		106861		Check		
				B 01	215 032	PERA Life	\$32.00		
PO#:		Voucher #:	118611	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$32.00
								Check Amount:	\$32.00
								Vendor Total:	\$32.00
21993		PUBLIC EMPLOYEES RETIREMENT ASSN							
		0717	001				Wire		
				B 01	215 014	PERA	\$20,649.09		
PO#:		Voucher #:	118441	Invoice	Invoice No: S2022150	2/15/2022		Paid Amt:	\$20,649.09
								Check Amount:	\$20,649.09
		0717	001				Wire		
				B 01	215 014	PERA	\$22,042.00		
PO#:		Voucher #:	118610	Invoice	Invoice No: S2022160	2/28/2022		Paid Amt:	\$22,042.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
21993		PUBLIC EMPLOYEES RETIREMENT ASSN							
			0717	001			Wire		
				B 01	215 014	PERA		\$165.81	
PO#:		Voucher #:	118622	Invoice	Invoice No: S202216S0	2/28/2022	Paid Amt:	\$165.81	
							Check Amount:	\$22,207.81	
							Vendor Total:	\$42,856.90	
26971		SELECT/MII LIFE							
			0717	001			Wire		
				B 01	215 090	Flex-dep care		\$4,721.91	
				B 01	215 091	Flex-med care		\$702.10	
PO#:		Voucher #:	118624	Invoice	Invoice No: S2022150	2/28/2022	Paid Amt:	\$5,424.01	
				B 01	215 090	Flex-dep care		\$4,721.91	
				B 01	215 090	Flex-dep care-adj to claimes		(\$1,304.55)	
				B 01	215 091	Flex-med care		\$702.10	
				B 01	215 091	Flex-med care-adj to claims		(\$1,354.20)	
PO#:		Voucher #:	118626	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$2,765.26	
							Check Amount:	\$8,189.27	
			0717	001			Wire		
				B 01	215 028	Flex-Employee contributions		\$3,105.01	
PO#:		Voucher #:	118623	Invoice	Invoice No: S2022150	2/28/2022	Paid Amt:	\$3,105.01	
							Check Amount:	\$3,105.01	
			0717	001			Wire		
				B 01	215 028	Flex-Employee contributions		\$3,105.01	
PO#:		Voucher #:	118625	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$3,105.01	
							Check Amount:	\$3,105.01	
							Vendor Total:	\$14,399.29	
21994		TEACHERS RETIREMENT ASSN							
			0717	001			Wire		
				B 01	215 018	TRA		\$68,797.46	
PO#:		Voucher #:	118444	Invoice	Invoice No: S2022150	2/15/2022	Paid Amt:	\$68,797.46	
							Check Amount:	\$68,797.46	
			0717	001			Wire		
				B 01	215 018	TRA		\$67,109.96	
PO#:		Voucher #:	118614	Invoice	Invoice No: S2022160	2/28/2022	Paid Amt:	\$67,109.96	
							Check Amount:	\$67,109.96	
							Vendor Total:	\$135,907.42	
							Report Total:	\$698,953.16	

Jordan Public Schools
Detail Payment Register By Vendor
Fund Summary

Fund	Description	Total
01	General Fund	\$134,692.76
02	Food Service Fund	\$9,264.61
04	Community Education	\$5,926.89
27	Student Activity Accounts	\$66,109.93
Report Total		\$215,994.19

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No					Pmt/Void Date	Pmt Type	
5178		A & K REPAIR										
			0717	001	106785							Check
				E 01	300 810 000 350 274	AD109OK motors				\$590.00		
				E 01	300 810 000 350 274	AU9608K motors				\$578.00		
				E 01	128 810 000 350 274	EM3211T				\$739.00		
				E 01	128 810 000 350 274	Bearing				\$16.95		
				E 01	128 810 000 350 274	Bearing				\$19.95		
				E 01	128 810 000 350 274	Labor				\$56.00		
	PO#: 53167	Voucher #:		118454	Invoice	Invoice No: 51103			2/18/2022		Paid Amt: \$1,999.90	
											Check Amount: \$1,999.90	
											Vendor Total: \$1,999.90	
5670		A+ DRIVING SCHOOL										
			0717	001	106786							Check
				E 04	005 505 321 305 507	C. Kinkeade/K. Suda				\$510.00		
	PO#: 53186	Voucher #:		118455	Invoice	Invoice No: Nov 2021			2/18/2022		Paid Amt: \$510.00	
											Check Amount: \$510.00	
											Vendor Total: \$510.00	
5801		AGYEPONG, KWABENA										
			0717	001	106826							Check
				R 04	000 505 321 040 503	ESports Winter 2022 Cancellation				\$150.00		
	PO#: 53124	Voucher #:		118389	Invoice	Invoice No: Refund			2/18/2022		Paid Amt: \$150.00	
											Check Amount: \$150.00	
											Vendor Total: \$150.00	
26895		AMAZON CAPITAL SERVICES										
			0717	001	106734							Check
				E 01	300 630 000 455 000	B01N9E98D4 Industrial Performance 500PS35/				\$128.30		
				E 01	300 630 000 455 000	B003DIEAZM OSRAM SYLVANIA BVT (54690)				\$144.40		
				E 01	300 630 000 455 000	B01EAXUANY Osram 54689 BTR Halogen Bull				\$165.90		
	PO#: 52873	Voucher #:		118336	Invoice	Invoice No: 1FPT-HKLX-G6VL			2/4/2022		Paid Amt: \$438.60	
											Check Amount: \$438.60	
			0717	001	106757							Check
				E 01	300 260 000 430 000	B01NBXZTWR Battat Mini Monster Trucks – Se				\$9.99		
				E 01	300 260 000 430 000	Amazon Shipping Charge				\$0.00		
	PO#: 52958	Voucher #:		118388	Invoice	Invoice No: 1DNN-JFQ4-1K6C			2/11/2022		Paid Amt: \$9.99	
											Check Amount: \$9.99	
			0717	001	106787							Check
				E 02	005 770 701 401 000	B09DGD2VMF 3 Pack Stretch Tablecloth Spanc				\$68.99		

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26895		AMAZON CAPITAL SERVICES					
			0717	001	106787		Check
				E 02	005 770 701 401 000	Amazon Shipping Charge	\$0.00
PO#:	52966	Voucher #:	118450	Invoice	Invoice No: 1DNN-JFQ4-JRDR	2/18/2022	Paid Amt: \$68.99
							Check Amount: \$68.99
							Vendor Total: \$517.58
5112		ANDREWS, GUY					
			0717	001	106829		Check
				E 01	300 294 000 305 306	1/31/22	\$125.00
				E 01	300 294 000 305 306	2/24/22	\$125.00
PO#:		Voucher #:	118555	Invoice	Invoice No: BBB Official	2/25/2022	Paid Amt: \$250.00
							Check Amount: \$250.00
							Vendor Total: \$250.00
5787		ARNOLD, JUSTIN					
			0717	001	106788		Check
				E 01	300 294 000 305 306	GBB Official 2/5/22	\$36.00
PO#:		Voucher #:	118452	Invoice	Invoice No: GBB Official	2/18/2022	Paid Amt: \$36.00
							Check Amount: \$36.00
			0717	001	106830		Check
				E 01	300 296 000 305 306	GBB Official 2/18/22	\$36.00
PO#:		Voucher #:	118553	Invoice	Invoice No: GBB Official	2/25/2022	Paid Amt: \$36.00
							Check Amount: \$36.00
							Vendor Total: \$72.00
5749		ARNOLD, MICHAEL					
			0717	001	106789		Check
				E 01	300 294 000 305 306	BBB 1/10/22	\$36.00
				E 01	300 296 000 305 306	GBB 1/17/22	\$36.00
				E 01	300 294 000 305 306	BBB 1/18/22	\$36.00
				E 01	300 296 000 305 306	GBB 1/28/22	\$36.00
				E 01	300 294 000 305 306	BBB 1/31/22	\$36.00
				E 01	300 296 000 305 306	GBB 2/5/22	\$36.00
				E 01	300 294 000 305 306	BBB 2/8/22	\$36.00
				E 01	300 294 000 305 306	BBB 2/10/22	\$36.00
PO#:		Voucher #:	118453	Invoice	Invoice No: BB Timer	2/18/2022	Paid Amt: \$288.00
							Check Amount: \$288.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5749		ARNOLD, MICHAEL					
			0717	001	106831		Check
				E 01	300 294 000 305 306	BBB Official 2/14/22	\$36.00
PO#:		Voucher #:	118554	Invoice	Invoice No: BBB Official	2/25/2022	
							Paid Amt: \$36.00
							Check Amount: \$36.00
							Vendor Total: \$324.00
4272		ASL INTERPRETING SERVICES, INC.					
			0717	001	106790		Check
				E 01	100 203 000 357 000	JES Copnference M. Huss Cancelled w/i 48 hou	\$128.00
PO#: 53040		Voucher #:	118451	Invoice	Invoice No: 22.00818	2/18/2022	
							Paid Amt: \$128.00
							Check Amount: \$128.00
							Vendor Total: \$128.00
5735		AVI SYSTEMS, INC					
			0717	001	106735		Check
				E 01	005 630 000 315 000	10/21/21 Trp Charge	\$170.00
				E 01	005 630 000 315 000	10/21/21 Service	\$480.00
				E 01	005 630 000 315 000	Past Due Charge	\$9.75
PO#: 53062		Voucher #:	118337	Invoice	Invoice No: 88761979	2/4/2022	
							Paid Amt: \$659.75
							Check Amount: \$659.75
							Vendor Total: \$659.75
28892		AVIBEN					
			0717	001	106832		Check
				E 01	005 110 000 305 000	403b Admin Fee Feb 2022	\$249.60
PO#:		Voucher #:	118562	Invoice	Invoice No: 22135	2/25/2022	
							Paid Amt: \$249.60
							Check Amount: \$249.60
							Vendor Total: \$249.60
5553		BACKLUND, JULIA					
			0717	001	106758		Check
				E 01	005 960 340 898 000	2021 Pitschneider Scholaship	\$500.00
PO#: 53144		Voucher #:	118390	Invoice	Invoice No: 2021 Pitschneider	2/11/2022	
							Paid Amt: \$500.00
							Check Amount: \$500.00
							Vendor Total: \$500.00
5802		BARBEIN, BRIAN					
			0717	001	106759		Check
				E 01	300 296 000 305 306	GBB Official 2/5/22	\$125.00
PO#:		Voucher #:	118391	Invoice	Invoice No: GBB Official	2/11/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5600		BARTH, MACKENNA					
			0717	001	106833		Check
				E 04	005 505 321 305 515	6th Grade BBB Official	\$60.00
PO#: 53254	Voucher #:	118557	Invoice	Invoice No:	BBB Official	2/25/2022	
							Paid Amt: \$60.00
							Check Amount: \$60.00
							Vendor Total: \$60.00
5630		BLOOMINGTON JEFFERSON HIGH SCHOOL					
			0717	001	106791		Check
				E 01	300 292 000 302 000	JV volleyball tournament	\$195.00
PO#: 53048	Voucher #:	118456	Invoice	Invoice No:	10/16/21	2/18/2022	
							Paid Amt: \$195.00
							Check Amount: \$195.00
							Vendor Total: \$195.00
11747		BLUE CROSS & BLUE SHIELD					
			0717	001	106792		Check
				B 01	215 024	D. Swenson March 2022	\$254.00
PO#:	Voucher #:	118457	Invoice	Invoice No:	220202233530	2/18/2022	
							Paid Amt: \$254.00
							Check Amount: \$254.00
							Vendor Total: \$254.00
5790		BROWN, CHRIS					
			0717	001	106834		Check
				E 01	300 294 000 305 306	BBB Official 1/31/22	\$125.00
PO#:	Voucher #:	118558	Invoice	Invoice No:	BBB Official	2/25/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
5803		CF ADVERTISING					
			0717	STUD	1902		Check
				E 27	300 298 301 401 957	Fundraiser for Coffee Fundraiser 218 bags	\$2,289.00
				E 27	300 298 301 401 957	shipping fee	\$10.00
PO#: 53136	Voucher #:	118415	Invoice	Invoice No:	026	2/11/2022	
							Paid Amt: \$2,299.00
							Check Amount: \$2,299.00
							Vendor Total: \$2,299.00
3676		CHOICE ELECTRIC					
			0717	001	106793		Check
				E 02	300 770 701 350 000	Remove Steam Kettle for Portable	\$173.50
PO#: 53190	Voucher #:	118461	Invoice	Invoice No:	21263	2/18/2022	
				E 02	300 770 701 350 000	Portable Warmer Hook Up	\$1,390.61
PO#: 53190	Voucher #:	118462	Invoice	Invoice No:	21264	18 2/18/2022	
							Paid Amt: \$1,390.61
							Check Amount: \$1,564.11
							Vendor Total: \$1,564.11

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No					Pmt/Void Date	Pmt Type		
10254		CITY OF JORDAN											
			0717	001	106835							Check	
				E 01	100 810 000 330 204				ES		\$1,858.29		
				E 01	128 810 000 330 204				MS		\$1,991.17		
				E 01	300 810 000 330 204				HS		\$2,340.85		
				E 01	005 810 000 330 204				Athletic Complex		\$499.41		
				E 04	005 505 321 330 000				ES CE		\$42.23		
				E 04	005 505 321 330 000				CE		\$85.34		
				E 04	005 582 344 330 000				School Readiness		\$126.70		
				E 02	100 770 701 330 000				ES Food Service		\$84.47		
				E 02	128 770 701 330 000				MS Food Service		\$113.78		
				E 02	300 770 701 330 000				HS Food Service		\$149.42		
				E 04	005 505 321 330 550				CERC		\$654.24		
PO#:		Voucher #:		118560	Invoice		Invoice No:	2/8/22		2/25/2022		Paid Amt:	\$7,945.90
												Check Amount:	\$7,945.90
												Vendor Total:	\$7,945.90
1343		CLEVELAND SCHOOLS											
			0717	001	106779							Check	
				E 01	300 298 000 369 373				3 Teams for Feb. 18 Knowledge Bowl Meet		\$45.00		
PO#:	53172	Voucher #:		118446	Invoice		Invoice No:	2/18/22		2/17/2022		Paid Amt:	\$45.00
												Check Amount:	\$45.00
												Vendor Total:	\$45.00
4087		COLLEGE ENTRANCE EXAMINATION BOARD											
			0717	001	106794							Check	
				E 01	300 211 000 461 000				PSAT/NMSQT Oct 2021 Exams-School Code 2		\$306.00		
PO#:	53191	Voucher #:		118460	Invoice		Invoice No:	382203072A		2/18/2022		Paid Amt:	\$306.00
												Check Amount:	\$306.00
												Vendor Total:	\$306.00
5609		COLLINS, BRIAN											
			0717	001	106733							Check	
				E 01	300 211 000 305 000				Pay#2 of Contract		\$150.00		
PO#:		Voucher #:		118320	Invoice		Invoice No:	1/28/22		2/2/2022		Paid Amt:	\$150.00
												Check Amount:	\$150.00
												Vendor Total:	\$150.00
			0717	001	106795							Check	
				E 01	300 211 000 305 000				DJ for Prom payment #3 contract		\$500.00		
PO#:	53160	Voucher #:		118458	Invoice		Invoice No:	Payment #3		2/18/2022		Paid Amt:	\$500.00
												Check Amount:	\$500.00
												Vendor Total:	\$650.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
2629		COMCAST							
			0717	001	106796		Check		
				E 04	005 505 321 320 550	CERC Service 2/4/22 to 3/3/22		\$2.25	
PO#:		Voucher #:		118459	Invoice	Invoice No: 1/25/22		2/18/2022	
								Paid Amt:	\$2.25
								Check Amount:	\$2.25
<hr/>									
			0717	001	106836		Check		
				E 04	005 505 321 320 550	CERC Service 2/18/22 to 3/17/22		\$2.25	
PO#:		Voucher #:		118559	Invoice	Invoice No: 2/8/22		2/25/2022	
								Paid Amt:	\$2.25
								Check Amount:	\$2.25
								Vendor Total:	\$4.50
<hr/>									
5814		DAHLEN, KELLEN							
			0717	001	106837		Check		
				E 04	005 505 321 305 515	6th Grade BBB Official		\$60.00	
PO#:	53255	Voucher #:		118561	Invoice	Invoice No: BBB Official		2/25/2022	
								Paid Amt:	\$60.00
								Check Amount:	\$60.00
								Vendor Total:	\$60.00
<hr/>									
5812		DEUTSCH, DUANE							
			0717	001	106797		Check		
				R 04	005 507 321 050 000	Smart Driver Course Refund		\$70.00	
PO#:	53197	Voucher #:		118463	Invoice	Invoice No: Refund		2/18/2022	
								Paid Amt:	\$70.00
								Check Amount:	\$70.00
								Vendor Total:	\$70.00
<hr/>									
1866		DOORWORKS							
			0717	001	106736		Check		
				E 01	005 850 000 350 000	Belt		\$450.00	
				E 01	005 850 000 350 000	Extra Transmitter		\$35.00	
				E 01	005 850 000 350 000	Key Pad		\$85.00	
PO#:	53049	Voucher #:		118339	Invoice	Invoice No: 4514		2/4/2022	
								Paid Amt:	\$570.00
								Check Amount:	\$570.00
								Vendor Total:	\$570.00
<hr/>									
23828		DRIVER & VEHICLE SERVICES							
			0717	001	106754		Check		
				E 01	005 810 000 350 200	Plate#188847 Enclosed Trailer		\$19.25	
				E 01	005 810 000 350 200	Plate#937450 Old Van		\$19.25	
				E 01	005 810 000 350 200	Plate#937448 Green Truck		\$19.25	
				E 01	005 810 000 350 200	Plate#183121 Sm Enclosed Trailer		\$19.25	
				E 01	005 810 000 350 200	Plate#910870 Bus 020		\$19.25	
				E 01	005 810 000 350 200	Plate#956584 New Van		\$19.25	
				E 01	005 810 000 350 200	Plate#956581 White Car		\$19.25	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
23828		DRIVER & VEHICLE SERVICES					
			0717	001	106754		Check
				E 01	005 810 000 350 200	Plate#968229 Black Car	\$19.25
PO#: 53127	Voucher #:	118386	Invoice	Invoice No:	FY22 Renewals	2/9/2022	
							Paid Amt: \$154.00
							Check Amount: \$154.00
							Vendor Total: \$154.00
28840		DUGUAY, TAMMY					
			0717	001	106737		Check
				E 02	128 770 701 401 000	1/2/22 Fleet Farm-Cooks Clothing Allowance FY	\$51.99
				E 02	128 770 701 401 000	1/2/22 Walmart-Cooks Clothing Allowance FY22	\$12.96
PO#: 53098	Voucher #:	118338	Invoice	Invoice No:	Reimbursement	2/4/2022	
							Paid Amt: \$64.95
							Check Amount: \$64.95
							Vendor Total: \$64.95
5786		EICHACKER, ERIC					
			0717	001	106798		Check
				E 01	300 294 000 305 306	BBB 2/14/22	\$125.00
				E 01	300 296 000 305 306	GBB 1/17/22	\$125.00
PO#:	Voucher #:	118464	Invoice	Invoice No:	BB Official	2/18/2022	
							Paid Amt: \$250.00
							Check Amount: \$250.00
							Vendor Total: \$250.00
5805		ELLIOTT, MATTHEW					
			0717	001	106760		Check
				E 01	300 294 000 305 306	BBB Official 2/8/22	\$125.00
PO#:	Voucher #:	118392	Invoice	Invoice No:	BBB Official	2/11/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
4184		FARMINGTON SPEECH					
			0717	001	106780		Check
				E 01	300 291 000 369 372	Speech entry fee	\$224.00
PO#: 52959	Voucher #:	118447	Invoice	Invoice No:	2/19/22	2/17/2022	
							Paid Amt: \$224.00
							Check Amount: \$224.00
							Vendor Total: \$224.00
25785		FERTIMIX, INC.					
			0717	001	106738		Check
				E 01	100 810 000 305 299	ES	\$78.75
				E 01	128 810 000 305 299	MS	\$78.75
				E 01	300 810 000 305 299	HS	\$78.75
				E 04	005 505 321 305 550	CERC	\$78.75
				E 01	100 810 000 305 299	ES	\$78.75

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No					Pmt/Void Date	Pmt Type			
25785		FERTIMIX, INC.												
			0717	001	106738							Check		
				E 01	128 810 000	305 299		MS			\$78.75			
				E 01	300 810 000	305 299		HS			\$78.75			
				E 04	005 505 321	305 550		CERC			\$78.75			
	PO#: 53023	Voucher #:		118340	Invoice			Invoice No: 20473/20448		2/4/2022		Paid Amt:	\$630.00	
												Check Amount:	\$630.00	
			0717	001	106838							Check		
				E 01	100 810 000	305 299		50 lb melt-mor professional deicer			\$78.75			
				E 01	128 810 000	305 299		50 lb melt-mor professional deicer			\$78.75			
				E 01	300 810 000	305 299		50 lb melt-mor professional deicer			\$78.75			
				E 04	005 505 321	350 550		50 lb melt-mor professional deicer			\$78.75			
	PO#: 53216	Voucher #:		118563	Invoice			Invoice No: 20513		2/25/2022		Paid Amt:	\$315.00	
												Check Amount:	\$315.00	
												Vendor Total:	\$945.00	
5818		FREMMING, LLEYTON												
			0717	001	106839							Check		
				E 04	005 505 321	305 515		6th Grade BBB Official			\$60.00			
	PO#: 53259	Voucher #:		118564	Invoice			Invoice No: BBB Official		2/25/2022		Paid Amt:	\$60.00	
												Check Amount:	\$60.00	
												Vendor Total:	\$60.00	
5555		FURINGTON CONSULTING LLC												
			0717	001	106799							Check		
				E 01	300 296 000	305 306		GBB 1/18/22			\$65.00			
				E 01	128 294 000	305 306		BBB 1/31/22			\$70.00			
				E 01	128 294 000	305 306		BBB 2/10/22			\$35.00			
	PO#:	Voucher #:		118465	Invoice			Invoice No: MS BB Official		2/18/2022		Paid Amt:	\$170.00	
												Check Amount:	\$170.00	
												Vendor Total:	\$170.00	
5667		GANDER, STACIE												
			0717	001	106739							Check		
				E 02	005 770 701	366 000		ServSafe Class-FY22 Cooks Education Allowan			\$179.00			
	PO#: 53108	Voucher #:		118355	Invoice			Invoice No: Reimbursement		2/4/2022		Paid Amt:	\$179.00	
												Check Amount:	\$179.00	
			0717	001	106761							Check		
				E 02	100 770 701	401 000		2/5/22 Duluth Trading Co-FY22 Clothing Allowar			\$59.60			
	PO#: 53134	Voucher #:		118393	Invoice			Invoice No: Reimbursement		22 2/11/2022		Paid Amt:	\$59.60	
												Check Amount:	\$59.60	
												Vendor Total:	\$238.60	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5460		GENERATION GENIUS					
			0717	001	106740		Check
				E 01	100 203 302 406 000	Generation Genius JES License	\$695.00
PO#: 53042	Voucher #:	118341	Invoice	Invoice No:	GG117552	2/4/2022	
							Paid Amt: \$695.00
							Check Amount: \$695.00
							Vendor Total: \$695.00
4735		GERAGHTY, PAT					
			0717	001	106800		Check
				E 01	300 420 740 394 000	JHS Psych Service Jan 2022	\$6,720.00
PO#: 53123	Voucher #:	118466	Invoice	Invoice No:	Jan 2022	2/18/2022	
							Paid Amt: \$6,720.00
							Check Amount: \$6,720.00
							Vendor Total: \$6,720.00
10242		GROTH MUSIC					
			0717	001	106840		Check
				E 01	128 258 000 430 000	Moongel	\$14.50
PO#: 52658	Voucher #:	118565	Invoice	Invoice No:	3217852	2/25/2022	
				E 01	128 258 000 430 000	drum head	\$17.50
PO#: 52658	Voucher #:	118566	Invoice	Invoice No:	3227361	2/25/2022	
							Paid Amt: \$17.50
							Check Amount: \$32.00
							Vendor Total: \$32.00
5816		HALVORSON, OWEN					
			0717	001	106841		Check
				E 04	005 505 321 305 515	3rd Grade BBB Official	\$75.00
PO#: 53257	Voucher #:	118567	Invoice	Invoice No:	BBB Official	2/25/2022	
							Paid Amt: \$75.00
							Check Amount: \$75.00
							Vendor Total: \$75.00
17791		HAMANN, RON					
			0717	001	106801		Check
				E 01	300 294 000 305 306	BBB Official 2/14/22	\$125.00
PO#:	Voucher #:	118467	Invoice	Invoice No:	BBB Official	2/18/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
28106		HARRIS, DENNIS					
			0717	001	106741		Check
				E 01	300 294 000 305 306	BBB Official 1/6/22	\$125.00
PO#:	Voucher #:	117958	Invoice	Invoice No:	BBB Official	2/4/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
27447		HASTINGS CREAMERY, LLC					
		0717	001		106802		Check
				E 02	300 770 701 495 000	JHS	\$1,272.08
				E 02	128 770 701 495 000	JMS	\$1,375.91
				E 02	100 770 701 495 000	JES	\$3,245.32
				E 02	300 770 701 495 000	SWMEC1	\$246.68
				E 02	300 770 701 495 000	St John's	\$596.16
PO#:		Voucher #:	118468	Invoice	Invoice No: Jan 2021	2/18/2022	Paid Amt: \$6,736.15
							Check Amount: \$6,736.15
							Vendor Total: \$6,736.15
4829		HENTGES, JEREMY					
		0717	001		106803		Check
				E 01	998 810 000 305 299	1/6/22 RVEC 1-3" snow plow	\$150.00
				E 01	998 810 000 305 299	1/14/22 RVEC 3-6" snow plow	\$225.00
				E 01	998 810 000 305 299	1/24/22 RVEC 3-6" snow plow	\$225.00
				E 01	100 810 000 305 299	1/6/22 JES 1-3" snow plow	\$350.00
				E 01	100 810 000 305 299	1/14/22 JES 3-6" snow plow	\$475.00
				E 01	100 810 000 305 299	1/24/22 JES 3-6" snow plow	\$475.00
				E 01	128 810 000 305 299	1/6/22 JMS 1-3" snow plow	\$475.00
				E 01	128 810 000 305 299	1/14/22 JMS 3-6" snow plow	\$575.00
				E 01	128 810 000 305 299	1/24/22 JMS 3-6" snow plow	\$575.00
				E 01	300 810 000 305 299	1/6/22 JHS 1-3" snow plow	\$575.00
				E 01	300 810 000 305 299	1/14/22 JHS 3-6" snow plow	\$775.00
				E 01	300 810 000 305 299	1/24/22 JHS 3-6" snow plow	\$775.00
PO#:	53163	Voucher #:	118469	Invoice	Invoice No: Jan 2022	2/18/2022	Paid Amt: \$5,650.00
							Check Amount: \$5,650.00
							Vendor Total: \$5,650.00
26998		HULL, NORMAN					
		0717	001		106742		Check
				E 01	128 810 000 401 000	Dick's Sporting Goods 1/8/22	\$150.00
PO#:	53054	Voucher #:	118342	Invoice	Invoice No: Reimbursement	2/4/2022	Paid Amt: \$150.00
							Check Amount: \$150.00
							Vendor Total: \$150.00
1947		IMPACT APPLICATIONS INC.					
		0717	001		106804		Check
				E 01	300 292 302 530 000	200 baseline test + 10 post injust test	\$462.00
PO#:	52963	Voucher #:	118470	Invoice	Invoice No: 20217742	24 2/18/2022	Paid Amt: \$462.00
							Check Amount: \$462.00
							Vendor Total: \$462.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5795		INTELLIGERE					
			0717	001	106762		Check
				E 04	005 583 354 358 000	PreK Screening Russian 1/7/2022 R. Vollbrecht	\$50.00
PO#: 53072	Voucher #:	118394	Invoice	Invoice No:	413067	2/11/2022	Paid Amt: \$50.00
							Check Amount: \$50.00
							Vendor Total: \$50.00
1680		INTERACT TRAVEL					
			0717	STUD	1901		Check
				E 27	300 298 301 401 963	Second Peru Trip Payemnt for 30 studetns and	\$54,250.00
PO#: 53059	Voucher #:	118321	Invoice	Invoice No:	Peru Pay#2	2/2/2022	Paid Amt: \$54,250.00
							Check Amount: \$54,250.00
							Vendor Total: \$56,000.00
			0717	STUD	1905		Check
				E 27	300 298 301 401 963	Perue Chaperone payment	\$1,750.00
PO#: 53251	Voucher #:	118587	Invoice	Invoice No:	Missed Pymnt	2/25/2022	Paid Amt: \$1,750.00
							Check Amount: \$1,750.00
							Vendor Total: \$56,000.00
24970		JORDAN ACE HARDWARE					
			0717	001	106763		Check
				E 01	300 810 000 350 274	HS In House Repairs	\$83.55
				E 01	005 810 000 350 274	District In House Repairs	\$16.99
				E 01	300 258 000 430 000	HS Band Supplies	\$67.98
				E 01	300 255 000 430 000	Ind Tech Supplies	\$38.74
PO#:	Voucher #:	118395	Invoice	Invoice No:	Nov 2021	2/11/2022	Paid Amt: \$207.26
				E 01	300 292 000 401 300	Complex	\$42.96
				E 01	005 110 000 401 000	District Office	\$97.91
				E 01	100 810 000 350 274	ES In House Repairs	\$30.73
				E 01	300 810 000 350 274	HS In House Repairs	\$76.97
				E 01	128 810 000 350 274	MS In House Repairs	\$20.79
				E 01	005 810 000 350 274	District In House Repairs	\$79.99
				E 01	300 255 000 401 000	Ind Tech Supplies	\$150.72
				E 04	005 505 321 350 550	CERC	\$5.52
PO#:	Voucher #:	118396	Invoice	Invoice No:	Dec 2021	2/11/2022	Paid Amt: \$505.59
							Check Amount: \$712.85
							Vendor Total: \$712.85
28607		JORDAN AREA LIONS CLUB					
			0717	001	106842		Check
				E 01	005 960 340 898 000	2016 Lions CD Interest	\$523.39

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
28607		JORDAN AREA LIONS CLUB					
			0717	001	106842		Check
				E 01	005 960 340 898 000	2021 Lions CD Interest	\$523.24
PO#: 53241	Voucher #:	118568	Invoice	Invoice No:	Interest Payment	2/25/2022	
							Paid Amt: \$1,046.63
							Check Amount: \$1,046.63
							Vendor Total: \$1,046.63
3513		JORDAN BOOSTER CLUB					
			0717	001	106805		Check
				E 04	005 505 321 305 515	GBB 1/29/22-2/5/22	\$720.00
				E 04	005 505 321 305 515	BBB 1/29/22-2/5/22	\$720.00
PO#: 53193	Voucher #:	118471	Invoice	Invoice No:	B&G 2nd BB	2/18/2022	
							Paid Amt: \$1,440.00
							Check Amount: \$1,440.00
							Vendor Total: \$1,440.00
25144		JORDAN INDEPENDENT					
			0717	001	106743		Check
				E 01	005 110 000 489 000	FY22 Subscription Renewal	\$55.00
PO#: 52907	Voucher #:	118343	Invoice	Invoice No:	Renewal	2/4/2022	
							Paid Amt: \$55.00
							Check Amount: \$55.00
							Vendor Total: \$55.00
5796		KELM, ANTHONY					
			0717	001	106843		Check
				E 01	300 294 000 305 306	BBB Official 1/31/22	\$125.00
PO#:	Voucher #:	118569	Invoice	Invoice No:	BBB Official	2/25/2022	
							Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
3137		KOHOUT, HERB					
			0717	001	106764		Check
				E 01	005 865 352 305 000	DOT Health Card FY22	\$114.00
PO#: 53131	Voucher #:	118398	Invoice	Invoice No:	Reimbursement	2/11/2022	
							Paid Amt: \$114.00
							Check Amount: \$114.00
							Vendor Total: \$114.00
5678		KROELLS, TESSA					
			0717	001	106765		Check
				E 04	005 505 321 305 550	Tae Kwon Do W/Inter 2 1/5/22-2/9/22	\$323.40
PO#: 53147	Voucher #:	118397	Invoice	Invoice No:	Winter 2	2/11/2022	
							Paid Amt: \$323.40
							Check Amount: \$323.40
							Vendor Total: \$323.40

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type			
5819		LAMBERSON, JAKE								
			0717	001	106844		Check			
				E 04	005 505 321 305 515	6th Grade BBB Official		\$40.00		
	PO#: 53260	Voucher #:	118570	Invoice	Invoice No: BBB Official	2/25/2022			Paid Amt: \$40.00	
									Check Amount: \$40.00	
									Vendor Total: \$40.00	
01372		LEHNEN, BARB								
			0717	001	106744		Check			
				E 02	100 770 701 401 000	Shoes 1/21/22		\$69.99		
				E 02	100 770 701 401 000	Shoes 12/4/21		\$74.00		
	PO#: 53065	Voucher #:	118344	Invoice	Invoice No: Reimbursement	2/4/2022			Paid Amt: \$143.99	
									Check Amount: \$143.99	
									Vendor Total: \$143.99	
4905		LENNOX, JANICE								
			0717	001	106766		Check			
				E 01	128 291 000 401 375	11/13/21Walmart		\$53.93		
				E 01	128 291 000 401 375	10/19/21 Ace		\$10.58		
				E 01	128 291 000 401 375	10/15/21 Ace		\$58.64		
				E 01	128 291 000 401 375	11/10/21 Ace		\$14.97		
				E 01	128 291 000 401 375	10/29/21 Goodwill		\$13.98		
				E 01	128 291 000 401 375	10/27/21 Joanne's		\$35.96		
				E 01	128 291 000 401 375	10/20/21 Joanne's		\$55.02		
	PO#: 53142	Voucher #:	118400	Invoice	Invoice No: Reimbursement	2/11/2022			Paid Amt: \$243.08	
									Check Amount: \$243.08	
									Vendor Total: \$243.08	
5383		LUCAS/AUDREY								
			0717	001	106767		Check			
				E 04	005 508 321 305 000	Mox Fitness Session 1 12/13/21-2/3/22		\$862.50		
	PO#: 53146	Voucher #:	118399	Invoice	Invoice No: Mox Session 1	2/11/2022			Paid Amt: \$862.50	
									Check Amount: \$862.50	
									Vendor Total: \$862.50	
25176		MANKATO EAST HIGH SCHOOL								
			0717	001	106745		Check			
				E 01	300 296 000 369 306	C-squad girls basketball		\$150.00		
	PO#: 52877	Voucher #:	118345	Invoice	Invoice No: 2/12/22	2/4/2022			Paid Amt: \$150.00	
									Check Amount: \$150.00	
									Vendor Total: \$150.00	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
5176		MANKATO EAST SPEECH							
			0717	001	106845		Check		
				E 01	300 291 000 369 372	Speech entry fee		\$259.00	
	PO#: 52960	Voucher #:		118575	Invoice	Invoice No: 2/26/22	2/25/2022	Paid Amt:	\$259.00
								Check Amount:	\$259.00
								Vendor Total:	\$259.00
28878		MEDICARE BLUE RX							
			0717	001	106846		Check		
				B 01	215 024	D. Swenson Mar 2022 Ins		\$178.00	
	PO#:	Voucher #:		118556	Invoice	Invoice No: 220390168203	2/25/2022	Paid Amt:	\$178.00
								Check Amount:	\$178.00
								Vendor Total:	\$178.00
5463		MEYER, RYAN							
			0717	001	106768		Check		
				E 01	300 296 000 305 306	GBB Official 2/3/22		\$125.00	
	PO#:	Voucher #:		118401	Invoice	Invoice No: GBB Official	2/11/2022	Paid Amt:	\$125.00
								Check Amount:	\$125.00
								Vendor Total:	\$125.00
4997		MN COMMUNITY ED ASSN							
			0717	001	106847		Check		
				E 04	005 505 321 305 000	CERC Administrative Asst Posting		\$45.00	
	PO#: 53100	Voucher #:		118571	Invoice	Invoice No: 00006515	2/25/2022	Paid Amt:	\$45.00
								Check Amount:	\$45.00
								Vendor Total:	\$45.00
16835		MN SOUTH CENTRAL SERVICE COOP.							
			0717	001	106806		Check		
				E 01	005 865 352 305 000	EMS-Dec 2021 IEA		\$696.35	
	PO#: 53078	Voucher #:		118473	Invoice	Invoice No: 20866	2/18/2022	Paid Amt:	\$696.35
								Check Amount:	\$696.35
								Vendor Total:	\$696.35
3967		MN VALLEY ELECTRIC COOPERATIVE							
			0717	001	106848		Check		
				E 01	005 810 000 330 201	Ballfield Lights		\$10.74	
	PO#:	Voucher #:		118572	Invoice	Invoice No: 2/7/22	2/25/2022	Paid Amt:	\$10.74
								Check Amount:	\$10.74
								Vendor Total:	\$10.74
25244		MOUNTAIN STREAM SPORTS/APPAREL							
			0717	001	106807		Check		
				E 01	300 296 000 401 333	Balls - 2 dozen		\$48.00	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
25244		MOUNTAIN STREAM SPORTS/APPAREL					
			0717	001	106807		Check
				E 01	300 296 000 401 333	White ball pail w/covers	\$8.00
				E 01	300 296 000 401 333	Bases	\$49.00
				E 01	300 296 000 401 333	Bat grips	\$10.00
				E 01	300 296 000 401 333	Waffles bottom bases	\$15.00
				E 01	300 296 000 401 333	White pants - XL	\$10.00
				E 01	300 296 000 401 333	White pants - M	\$4.00
				E 01	300 296 000 401 333	White pants - L	\$4.00
				E 01	300 296 000 401 333	White pants - I	\$4.00
				E 01	300 296 000 401 333	Shipping	\$38.55
PO#: 53106	Voucher #:	118472	Invoice	Invoice No: 11221	2/18/2022		Paid Amt: \$190.55 Check Amount: \$190.55
							Vendor Total: \$190.55
4138		MSOPA					
			0717	001	106808		Check
				E 01	005 020 000 366 000	MSOPA Conference 4/28-4/29/22 Jamie Fremm	\$450.00
PO#: 53209	Voucher #:	118475	Invoice	Invoice No: Registration	2/18/2022		Paid Amt: \$450.00 Check Amount: \$450.00
							Vendor Total: \$450.00
5799		MURLOWSKI, SCOTT					
			0717	001	106746		Check
				E 01	300 296 000 305 306	GBB Official 2/3/22	\$125.00
PO#:	Voucher #:	118354	Invoice	Invoice No: GBB Official	2/4/2022		Paid Amt: \$125.00 Check Amount: \$125.00
							Vendor Total: \$125.00
26451		MUSIC MART					
			0717	001	106769		Check
				E 01	128 258 000 350 000	Clarinet repair	\$86.48
PO#: 53101	Voucher #:	118402	Invoice	Invoice No: 1361394	2/11/2022		Paid Amt: \$86.48
				E 01	128 258 000 350 000	Flute repair	\$60.00
PO#: 53101	Voucher #:	118403	Invoice	Invoice No: 1361396	2/11/2022		Paid Amt: \$60.00
				E 01	128 258 000 401 000	Mi T Mist	\$20.40
PO#: 53101	Voucher #:	118404	Invoice	Invoice No: 1358252	2/11/2022		Paid Amt: \$20.40 Check Amount: \$166.88
			0717	001	106809		Check
				E 01	128 258 000 530 000	Conga Stand	\$187.50
PO#: 52365	Voucher #:	118474	Invoice	Invoice No: 1340359	2/18/2022	29	Paid Amt: \$187.50 Check Amount: \$187.50

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
26451		MUSIC MART							
			0717	001	106849		Check		
				E 01	300 291 000 401 389	Trombone/Trumpet Mouthpieces	\$109.93		
PO#: 53243		Voucher #:		118573	Invoice	Invoice No: 1344004	2/25/2022	Paid Amt:	\$109.93
				E 01	300 291 000 401 389	Light-Up Drum Sticks	\$119.76		
PO#: 53243		Voucher #:		118574	Invoice	Invoice No: 1344110	2/25/2022	Paid Amt:	\$119.76
								Check Amount:	\$229.69
								Vendor Total:	\$584.07
10919		NASCO							
			0717	001	106810		Check		
				E 01	300 212 000 430 000	#9739263 Faber-Castell Kneaded Erasers - Fis	\$52.84		
PO#: 51862		Voucher #:		118476	Invoice	Invoice No: 216195	2/18/2022	Paid Amt:	\$52.84
								Check Amount:	\$52.84
								Vendor Total:	\$52.84
5811		NASH, EARL							
			0717	001	106811		Check		
				R 04	005 507 321 050 000	Smart Driver Course Refund	\$35.00		
PO#: 53196		Voucher #:		118478	Invoice	Invoice No: Refund	2/18/2022	Paid Amt:	\$35.00
								Check Amount:	\$35.00
								Vendor Total:	\$35.00
28751		NEW PRAGUE AREA SCHOOLS							
			0717	001	106755		Check		
				E 01	300 291 000 369 372	Speech entry fee	\$49.00		
PO#: 52956		Voucher #:		118387	Invoice	Invoice No: 2/10/22	2/9/2022	Paid Amt:	\$49.00
								Check Amount:	\$49.00
								Vendor Total:	\$49.00
26419		NEW ULM PUBLIC SCHOOLS							
			0717	001	106828		Check		
				E 01	300 298 000 369 373	Entry fee for Knowledge bowl competition	\$45.00		
PO#: 53220		Voucher #:		118545	Invoice	Invoice No: 2/24/22	2/23/2022	Paid Amt:	\$45.00
								Check Amount:	\$45.00
								Vendor Total:	\$45.00
26428		NORTHFIELD LINES, INC.							
			0717	STUD	1904		Check		
				E 27	128 298 301 360 807	^th Gr. Wolf Ridge Trip - final payment	\$7,706.43		
PO#: 53102		Voucher #:		118449	Invoice	Invoice No: #121748	2/18/2022	Paid Amt:	\$7,706.43
								Check Amount:	\$7,706.43
								Vendor Total:	\$7,706.43

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
5626		NOVAK, HEATHER							
			0717	001	106770		Check		
				E 04	005 507 321 305 000	Supplies		\$117.00	
				E 04	005 507 321 305 000	Instructor Pay		\$75.60	
	PO#: 53145	Voucher #:	118405	Invoice	Invoice No: CE Instructor	2/11/2022		Paid Amt:	\$192.60
								Check Amount:	\$192.60
								Vendor Total:	\$192.60
5775		NOYES, DOUGLAS							
			0717	001	106812		Check		
				E 01	300 294 000 305 306	BBB Official 1/10/22		\$36.00	
	PO#:	Voucher #:	118477	Invoice	Invoice No: BBB Official	2/18/2022		Paid Amt:	\$36.00
								Check Amount:	\$36.00
			0717	001	106850		Check		
				E 01	300 294 000 305 306	BBB Official 2/14/22		\$36.00	
	PO#:	Voucher #:	118576	Invoice	Invoice No: BBB Official	2/25/2022		Paid Amt:	\$36.00
								Check Amount:	\$36.00
								Vendor Total:	\$72.00
5340		OFFICE OF MNIT SERVICES							
			0717	001	106771		Check		
				E 01	005 211 000 358 000	General Education Translation Services Decemk		\$70.35	
				E 01	005 420 740 394 000	Special Education Translation December 2021		\$90.30	
	PO#: 52970	Voucher #:	118406	Invoice	Invoice No: W21120680	2/11/2022		Paid Amt:	\$160.65
								Check Amount:	\$160.65
								Vendor Total:	\$160.65
10987		OWENS COMPANIES, INC.							
			0717	001	106813		Check		
				E 01	300 810 000 350 272	Boiler repair (1/3 labor)		\$422.93	
				E 01	300 810 000 350 272	Boiler repair (1/3 material)		\$51.93	
				E 01	300 810 000 350 272	Bolier repair (1/3 trip charge)		\$44.88	
				E 01	100 810 000 350 272	Boiler repair (2/3 labor)		\$858.67	
				E 01	100 810 000 350 272	Boiler repair (2/3 material)		\$105.43	
				E 01	100 810 000 350 272	Boiler repair (2/3 trip charge)		\$91.12	
	PO#: 53166	Voucher #:	118479	Invoice	Invoice No: 96935	2/18/2022		Paid Amt:	\$1,574.96
								Check Amount:	\$1,574.96
								Vendor Total:	\$1,574.96

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
5807		PAUL, RYAN							
			0717	001	106814		Check		
				E 01	300 296 000 305 306	GBB Official 2/5/22		\$125.00	
PO#:		Voucher #:	118480	Invoice	Invoice No:	GBB Official	2/18/2022	Paid Amt:	\$125.00
								Check Amount:	\$125.00
								Vendor Total:	\$125.00
5817		PEDERSEN, LANDON							
			0717	001	106851		Check		
				E 04	005 505 321 305 515	6th Grade BBB Official		\$60.00	
PO#: 53258		Voucher #:	118577	Invoice	Invoice No:	BBB Official	2/25/2022	Paid Amt:	\$60.00
								Check Amount:	\$60.00
								Vendor Total:	\$60.00
27434		PETERS, AMY							
			0717	STUD	1906		Check		
				E 27	300 298 301 401 963	Speaker for Class - Music and remib. for postag		\$46.94	
PO#: 53219		Voucher #:	118586	Invoice	Invoice No:	Reimbursement	2/25/2022	Paid Amt:	\$46.94
								Check Amount:	\$46.94
								Vendor Total:	\$46.94
5810		PIEPER, ETHEL							
			0717	001	106815		Check		
				R 04	005 507 321 050 000	Smart Driver Course Refund		\$35.00	
PO#: 53195		Voucher #:	118481	Invoice	Invoice No:	Refund	2/18/2022	Paid Amt:	\$35.00
								Check Amount:	\$35.00
								Vendor Total:	\$35.00
25684		PRIOR LAKE HIGH SCHOOL SPEECH							
			0717	001	106729		Check		
				E 01	300 291 000 369 372	Speech entry fee		\$196.00	
PO#: 52955		Voucher #:	118315	Invoice	Invoice No:	2/5/22	2/2/2022	Paid Amt:	\$196.00
								Check Amount:	\$196.00
								Vendor Total:	\$196.00
11072		RADERMACHER FOODS INC.							
			0717	001	106772		Check		
				E 04	005 582 344 401 000	Preschool		\$9.83	
PO#:		Voucher #:	118407	Invoice	Invoice No:	Acct#23233	2/11/2022	Paid Amt:	\$9.83
				E 01	005 211 313 401 000	A & I-PL Billed 1/2		\$522.16	
				E 01	128 211 320 401 000	AIPAC		\$19.16	
				E 01	300 212 000 430 000	HS Art	32	\$48.27	
				E 01	300 331 830 433 000	HS FACS		\$51.49	
				E 01	300 260 000 430 000	HS Science		\$22.03	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
11072		RADERMACHER FOODS INC.					
		0717	001		106772		Check
				E 01	128 250 000 490 000	JMS FACS Food	\$35.67
				E 01	128 258 000 401 000	MS Band	\$114.86
				E 01	300 403 740 433 000	SPED HS	\$29.66
				E 01	005 865 352 401 000	LTFM Health & Safety	\$6.29
PO#:		Voucher #:	118408	Invoice	Invoice No: Acct#26200	2/11/2022	Paid Amt: \$849.59 Check Amount: \$859.42
		0717	001		106852		Check
				E 04	005 580 325 401 000	ECFE	\$14.28
				E 04	005 582 344 401 000	EE	\$115.02
PO#:		Voucher #:	118578	Invoice	Invoice No: Acct#23233	2/25/2022	Paid Amt: \$129.30
				E 04	005 570 321 401 000	Kids Co	\$28.31
				E 04	005 505 321 401 000	CE	\$21.10
PO#:		Voucher #:	118579	Invoice	Invoice No: Acct#26211	2/25/2022	Paid Amt: \$49.41 Check Amount: \$178.71
		0717	STUD		1903		Check
				E 27	300 298 301 401 963	SA Spanish	\$33.75
				E 27	300 298 301 401 964	Sa Speech	\$23.81
PO#:		Voucher #:	118416	Invoice	Invoice No: Acct#26200	2/11/2022	Paid Amt: \$57.56 Check Amount: \$57.56
							Vendor Total: \$1,095.69
4630		RAKERS, KIIRSTEN					
		0717	001		106773		Check
				E 01	005 420 740 366 000	Jan 2022 Mileage-BP Billed 1/2	\$47.50
PO#:	53130	Voucher #:	118409	Invoice	Invoice No: Reimbursement	2/11/2022	Paid Amt: \$47.50 Check Amount: \$47.50
							Vendor Total: \$47.50
5162		RASER, KELLY					
		0717	001		106816		Check
				E 02	005 770 701 366 000	2/9/22 Mileage Commodity Showcase-2/9/22	\$100.15
PO#:	53201	Voucher #:	118483	Invoice	Invoice No: Reimbursement	2/18/2022	Paid Amt: \$100.15 Check Amount: \$100.15
							Vendor Total: \$100.15
20698		RATWIK, ROSZAK & MALONEY, PA					
		0717	001		106747		Check
				E 01	005 160 000 305 000	Misc	\$1,598.00
				E 01	005 160 000 305 000	Kitchen Staff	\$1,551.00
							33

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
20698		RATWIK, ROSZAK & MALONEY, PA					
			0717	001	106747		Check
				E 01 005 160 000 305 000	Teacher Complaint	\$3,807.00	
PO#: 53085	Voucher #:	118347	Invoice	Invoice No: 70365	2/4/2022		Paid Amt: \$6,956.00
							Check Amount: \$6,956.00
							Vendor Total: \$6,956.00
24638		REGION V COMPUTER SERVICES					
			0717	001	106748		Check
				E 01 005 110 302 316 000	Fee to Oper Capital	\$1,391.25	
				E 01 005 110 000 316 000	User Fee	\$5,555.00	
PO#: 52977	Voucher #:	118346	Invoice	Invoice No: 14665	2/4/2022		Paid Amt: \$6,946.25
							Check Amount: \$6,946.25
							Vendor Total: \$7,015.25
			0717	001	106817		Check
				E 01 005 110 000 401 000	W-2/1095/1099 Envelopes FY22	\$69.00	
PO#: 53090	Voucher #:	118482	Invoice	Invoice No: 14800	2/18/2022		Paid Amt: \$69.00
							Check Amount: \$69.00
							Vendor Total: \$7,015.25
3399		SANDERS, JASON					
			0717	001	106853		Check
				E 01 300 296 000 305 306	GBB Official 1/28/22	\$125.00	
PO#:	Voucher #:	118582	Invoice	Invoice No: GBB Official	2/25/2022		Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
5647		SCHULER & SHOOK, INC					
			0717	001	106818		Check
				E 01 300 865 370 305 000	LTFM Auditorium Lighting Consultant	\$1,573.60	
PO#: 51800	Voucher #:	118486	Invoice	Invoice No: 35895	2/18/2022		Paid Amt: \$1,573.60
							Check Amount: \$1,573.60
							Vendor Total: \$1,573.60
25338		SCOTT COUNTY TREASURER					
			0717	001	106749		Check
				E 01 005 730 155 379 011	ESSER II-4th Quarter 2021 Non-Billable Therap	\$3,680.73	
PO#: 53068	Voucher #:	118348	Invoice	Invoice No: 22394-12	2/4/2022		Paid Amt: \$3,680.73
							Check Amount: \$3,680.73
							Vendor Total: \$3,680.73

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
2028		SHAKOPEE PARKS AND REC							
			0717	001	106774		Check		
				R 04	000 506 321 050 000	B. Will AOA Field Trip 2/15/22		\$70.00	
PO#:	53148	Voucher #:	118410	Invoice	Invoice No: 35407177	2/11/2022		Paid Amt:	\$70.00
								Check Amount:	\$70.00
								Vendor Total:	\$70.00
25302		SIBLEY EAST HIGH SCHOOL							
			0717	001	106827		Check		
				E 01	300 291 000 401 388	Meals for Choir students		\$200.00	
PO#:	53221	Voucher #:	118535	Invoice	Invoice No: 2/23/22	2/22/2022		Paid Amt:	\$200.00
								Check Amount:	\$200.00
								Vendor Total:	\$200.00
5145		SIERRA, AMBER							
			0717	001	106775		Check		
				E 01	300 296 000 305 306	GBB Official 2/5/22		\$125.00	
PO#:		Voucher #:	118411	Invoice	Invoice No: GBB Official	2/11/2022		Paid Amt:	\$125.00
								Check Amount:	\$125.00
								Vendor Total:	\$125.00
2203		SONNEBURG, GARY							
			0717	001	106819		Check		
				E 01	300 294 000 305 306	BBB Official 2/14/22		\$125.00	
PO#:		Voucher #:	118492	Invoice	Invoice No: BBB Official	2/18/2022		Paid Amt:	\$125.00
								Check Amount:	\$125.00
								Vendor Total:	\$125.00
3749		SOUTH SAINT PAUL SCHOOLS							
			0717	001	106730		Check		
				E 01	300 291 000 369 372	Speech entry fee		\$115.50	
PO#:	52954	Voucher #:	118317	Invoice	Invoice No: 2/3/22	2/2/2022		Paid Amt:	\$115.50
								Check Amount:	\$115.50
								Vendor Total:	\$115.50
10214		SOUTHWEST METRO INTERMEDIATE DISTRICT							
			0717	001	106750		Check		
				E 01	005 010 000 305 000	Rental Space 1/22/22		\$100.00	
				E 01	005 010 000 305 000	Receptionst Coverage 1/22/22		\$312.16	
PO#:	53079	Voucher #:	118349	Invoice	Invoice No: 3368	2/4/2022		Paid Amt:	\$412.16
								Check Amount:	\$412.16
			0717	001	106820		Check		
				E 01	998 203 160 303 011	FY22 1st Quarter SEE Tuition		\$18,997.68	
				E 01	998 203 160 304 011	FY22 1st Quarter SEE Tuition		\$10,378.60	

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
10214 SOUTHWEST METRO INTERMEDIATE DISTRICT									
			0717	001	106820		Check		
				E 01	998 211 160 304 011	FY22 1st Quarter SEE Tuition		\$26,130.00	
PO#:	53126	Voucher #:		118484	Invoice	Invoice No: 3344	2/18/2022	Paid Amt:	\$55,506.28
				E 01	998 203 160 303 011	A. Hunter-FY22 Homebound Services-SEE		\$3,002.32	
PO#:	53125	Voucher #:		118485	Invoice	Invoice No: 3372	2/18/2022	Paid Amt:	\$3,002.32
				E 01	998 408 740 394 000	BCBA Services		\$419.82	
				E 01	998 408 740 394 000	Mileage		\$30.58	
PO#:	53179	Voucher #:		118491	Invoice	Invoice No: 3376	2/18/2022	Paid Amt:	\$450.40
								Check Amount:	\$58,959.00
								Vendor Total:	\$59,371.16
25711 STAR GROUP, LLC/NAPA AUTO PARTS									
			0717	001	106821		Check		
				E 01	128 810 000 350 274	Tri-Power V-Belt		\$17.29	
PO#:	53192	Voucher #:		118488	Invoice	Invoice No: 824720	2/18/2022	Paid Amt:	\$17.29
				E 01	128 810 000 350 274	Tri-Power V-Belt/Hi Pwr V-Belt		\$31.48	
PO#:	53192	Voucher #:		118489	Invoice	Invoice No: 824269	2/18/2022	Paid Amt:	\$31.48
				E 01	005 810 000 350 274	Tool Cat Wiper Blades		\$40.98	
PO#:	53192	Voucher #:		118490	Invoice	Invoice No: 823620	2/18/2022	Paid Amt:	\$40.98
								Check Amount:	\$89.75
			0717	001	106854		Check		
				E 01	005 810 000 350 200	Windshield Wash		\$17.94	
PO#:	53240	Voucher #:		118581	Invoice	Invoice No: 824835	2/25/2022	Paid Amt:	\$17.94
								Check Amount:	\$17.94
								Vendor Total:	\$107.69
26824 STATE OF MINNESOTA									
			0717	001	106855		Check		
				E 01	005 865 349 305 000	Hazardous chemical inventory fee		\$25.00	
PO#:	53204	Voucher #:		118580	Invoice	Invoice No: 7005500162021	2/25/2022	Paid Amt:	\$25.00
								Check Amount:	\$25.00
								Vendor Total:	\$25.00
26284 STEINHOFF, KAREN									
			0717	001	106822		Check		
				E 01	300 291 000 305 371	One Act Play Emcee/Timer 1/29/22		\$65.00	
PO#:		Voucher #:		118487	Invoice	Invoice No: One Act Play	2/18/2022	Paid Amt:	\$65.00
								Check Amount:	\$65.00
								Vendor Total:	\$65.00

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
28567		SULLIVAN, OWEN T.					
			0717	001	106776		Check
				E 04	005 508 321 305 000	Power Co-Ed VB Jan 4,11,18,25 & Feb 1 2022	\$226.80
PO#: 53129	Voucher #:	118412	Invoice	Invoice No:	Power Co-Ed VB	2/11/2022	Paid Amt: \$226.80
							Check Amount: \$226.80
							Vendor Total: \$226.80
4922		T MOBILE					
			0717	001	106823		Check
				E 01	005 630 155 320 011	Student Hot Spots 12/21/21-1/20/22	\$2,805.00
PO#: 53088	Voucher #:	118493	Invoice	Invoice No:	963842030	2/18/2022	Paid Amt: \$2,805.00
							Check Amount: \$2,805.00
							Vendor Total: \$2,805.00
4700		TEACHERS ON CALL					
			0717	001	106751		Check
				E 01	100 203 000 394 999	ES	\$1,941.94
				E 01	100 408 740 307 999	ES SPED Para	\$230.98
				E 01	300 211 000 394 999	HS	\$176.54
				E 01	128 211 000 394 999	MS	\$706.16
				E 01	128 407 740 307 999	MS SPED Para	\$132.60
PO#: 53082	Voucher #:	118350	Invoice	Invoice No:	132325	2/4/2022	Paid Amt: \$3,188.22
				E 01	100 203 000 394 999	ES	\$1,235.78
				E 01	100 400 000 307 999	ES SPED Non Licensed	\$529.62
				E 01	128 211 000 394 999	MS	\$529.62
				E 01	128 400 000 307 999	MS SPED Non Licensed	\$529.62
				E 01	300 211 000 394 999	HS	\$529.62
				E 01	300 400 000 307 999	HS SPED Non Licensed	\$353.08
PO#: 53081	Voucher #:	118351	Invoice	Invoice No:	132080	2/4/2022	Paid Amt: \$3,707.34
							Check Amount: \$6,895.56
			0717	001	106824		Check
				E 01	100 203 000 394 999	JES	\$1,235.78
				E 01	100 400 000 307 999	JES SPED Non Licensed	\$794.43
				E 01	300 400 000 307 999	JHS SPED Non Licensed	\$353.08
				E 01	128 211 000 394 999	JMS	\$882.70
PO#: 53189	Voucher #:	118494	Invoice	Invoice No:	132833	2/18/2022	Paid Amt: \$3,265.99
				E 04	005 582 344 394 999	Preschool	\$88.27
				E 01	100 203 000 394 999	JES	\$353.08
				E 01	100 400 000 307 999	JES SPED Non Licensed	\$353.08
				E 01	300 400 000 307 999	JHS SPED Non Licensed	\$882.70
				E 01	300 211 000 394 999	JHS	\$176.54

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4700		TEACHERS ON CALL					
			0717	001	106824		Check
				E 01	128 402 740 307 999	JMS SPED Para	\$68.44
				E 01	128 400 000 307 999	JMS SPED Non Licensed	\$176.54
				E 01	128 211 000 394 999	JMS	\$882.70
PO#: 53188	Voucher #:	118495	Invoice	Invoice No: 132576	2/18/2022		Paid Amt: \$2,981.35
							Check Amount: \$6,247.34
							Vendor Total: \$13,142.90
4478		VINKEMEIER, JEFFERY					
			0717	001	106777		Check
				E 01	300 294 000 305 306	BBB Official 2/10/22	\$125.00
PO#:	Voucher #:	118413	Invoice	Invoice No: BBB Official	2/11/2022		Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
23145		VIRCO					
			0717	001	106856		Check
				E 01	128 416 740 433 000	Virco Chair SE418A blue K. Rakers	\$129.60
PO#: 52791	Voucher #:	118583	Invoice	Invoice No: 91972072	2/25/2022		Paid Amt: \$129.60
							Check Amount: \$129.60
							Vendor Total: \$129.60
2330		VOGEL, CORY					
			0717	001	106857		Check
				E 01	300 296 000 305 306	GBB Official 1/28/22	\$125.00
PO#:	Voucher #:	118585	Invoice	Invoice No: GBB Official	2/25/2022		Paid Amt: \$125.00
							Check Amount: \$125.00
							Vendor Total: \$125.00
5815		VOGEL, LUKE					
			0717	001	106858		Check
				E 04	005 505 321 305 515	3rd Grade BBB Official	\$60.00
PO#: 53256	Voucher #:	118584	Invoice	Invoice No: BBB Official	2/25/2022		Paid Amt: \$60.00
							Check Amount: \$60.00
							Vendor Total: \$60.00
2378		WATERTOWN-MAYER SCHOOLS					
			0717	001	106781		Check
				E 01	300 291 000 369 372	Speech meet fee	\$42.00
PO#: 52957	Voucher #:	118448	Invoice	Invoice No: 2/17/22	2/17/2022		Paid Amt: \$42.00
							Check Amount: \$42.00
							Vendor Total: \$42.00

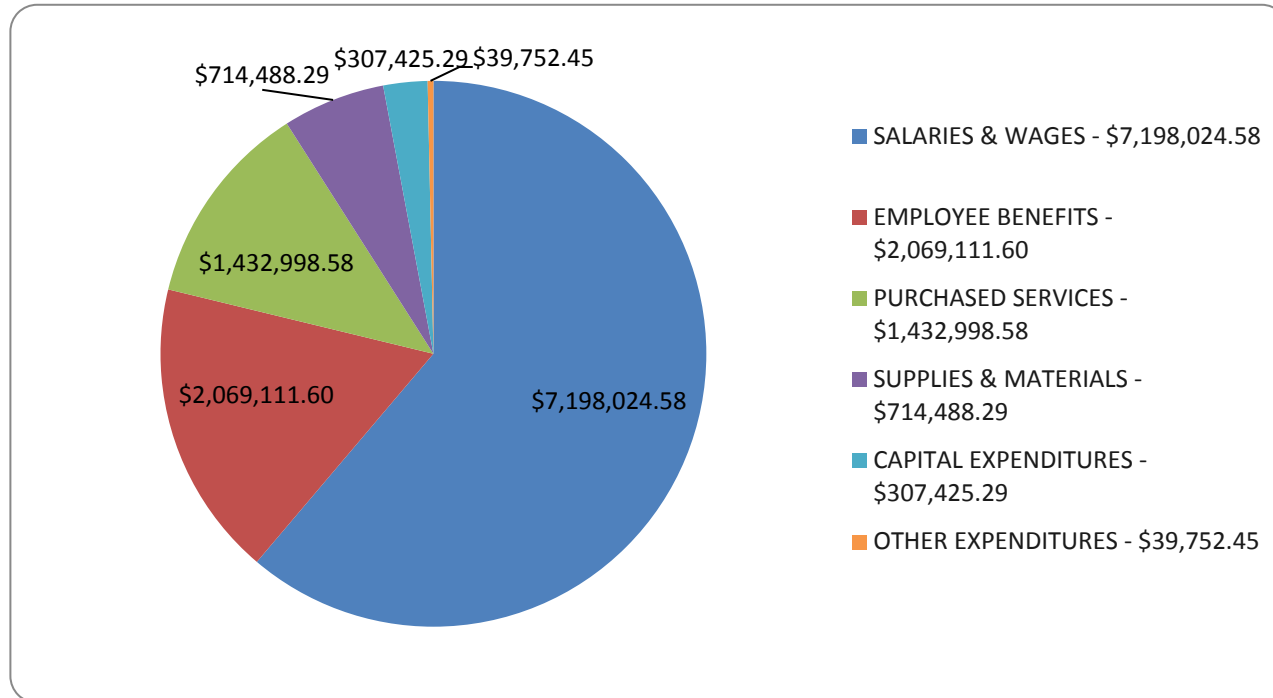
Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4624		WAYNE DAUWALTER PLUMBING					
			0717	001	106752		Check
				E 01	100 810 000 350 272	12/21/21-ES Cold Water Fittings Replaced	\$469.00
PO#: 53050	Voucher #:	118353	Invoice	Invoice No:	7389	2/4/2022	
							Paid Amt: \$469.00
							Check Amount: \$469.00
							Vendor Total: \$469.00
5809		WEIERK, JAMES					
			0717	001	106825		Check
				R 04	005 507 321 050 000	Smart Driver Course Refund	\$70.00
PO#: 53194	Voucher #:	118496	Invoice	Invoice No:	Refund	2/18/2022	
							Paid Amt: \$70.00
							Check Amount: \$70.00
							Vendor Total: \$70.00
5806		WEINZIERL, RON					
			0717	001	106778		Check
				E 01	128 258 000 530 000	Buescher Aristocrat Alto Saxophone	\$400.00
				E 01	128 258 000 530 000	Evette Schaeffer Auto Saxophone	\$350.00
				E 01	128 258 000 530 000	Holton Baritone Horn	\$250.00
PO#: 53149	Voucher #:	118414	Invoice	Invoice No:	1/21/22	2/11/2022	
							Paid Amt: \$1,000.00
							Check Amount: \$1,000.00
							Vendor Total: \$1,000.00
4668		WILLIAMS, CHAD					
			0717	001	106753		Check
				E 01	005 790 733 440 000	Wrestling Van Gas-BP Billed	\$43.00
PO#: 53063	Voucher #:	118352	Invoice	Invoice No:	Reimbursement	2/4/2022	
							Paid Amt: \$43.00
							Check Amount: \$43.00
							Vendor Total: \$43.00
							Report Total: \$215,994.19



FUND 01 - EXP GUIDELINE BY OBJECT

MARCH, 2022



TOTAL EXPENDITURES – FUND 01 - THRU FEBRUARY, 2022 - \$11,761,800.79

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount / Item(s)
Char Senske	Media Center	2 books -Diary of a Young Naturalist
Fastsigns	Nutritional Services	\$763.47
ECMC Foundation	Jordan Elementary School	\$10,000
Girl Scouts River Valley	CERC-outside bench	\$909.00

The vote on adoption of the Resolution was as follows:

Aye: _____

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted.

School Board Clerk

Date



EMPLOYEE DATA SHEET

Employee:	Annie Mattson	Date Offer Accepted:	2/7/2022
Job Title:	Building Administrative Assistant, 12 Month	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Steven Jensen	Location:	CERC

PERSONNEL ACTION

New Hire	X	Replacement For	Jamie Fremming	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
MN State Mankato	Mankato, MN	Recreation, Parks and Leisure services, and leisure planning management	BS 2007	2003-2007

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Stitch Fix	Stylist	customer service	9/20-8/21
Te well chiropractic	Chiropractic Assistant	admin assistant	2/17-10/19
City of Eden Prairie	Community Center Support Coordinator	customer service and facility management	6/18-3/19

<u>Beginning Contract Date:</u>	2/14/2022	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Annie has 10 years of experience in customer service.



2021-2022 BUILDING ADMINISTRATIVE ASSISTANT
NOTICE OF ASSIGNMENT

DATE: 2/11/2022

NAME: MATTSON, ANNIE

EMPLOYEE ID: 3803

LOCATION: COMMUNITY EDUCATION AND RECREATION CENTER

FROM: DISTRICT OFFICE

Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Hours/Day	Contract Days	Grade	Step	Hourly Rate
<i>Building Admin Asst</i>	8	260 <i>(Including 11 Paid Holidays)</i>	2	5	\$18.22

Employee Signature



EMPLOYEE DATA SHEET

Employee:	Andrew Buckner	Date Offer Accepted:	2/2/2022
Job Title:	Paraprofessional, WIN Room	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Jeff Vizenor	Location:	High School

PERSONNEL ACTION

New Hire	X	Replacement For	New position	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Inver Hills Community College	Inver Grove Heights, MN	General Studies		August 2016-May 2017

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Side by Side Ministries	Youth Missionary	Lead outreach groups	May 2017 to present

<u>Beginning Contract Date:</u>	2/16/2022	<u>Ending Contract Date:</u>	
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Note: Fill need for more student support

Brief Description of Previous Experience: Andrew has worked with teens in his current role and he could make a positive impact on students at JHS.



2021-2022 PARAPROFESSIONAL
NOTICE OF ASSIGNMENT

DATE: 2/17/2022

NAME: BUCKNER, ANDREW

EMPLOYEE ID: 3804

LOCATION: HIGH SCHOOL

FROM: DISTRICT OFFICE

Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Hours/Day	Contract Days	Grade	Step	Hourly Rate
<i>Paraprofessional</i>	6.5	180 <i>(Including 5 Paid Holidays)</i>	1	2	\$17.27

Employee Signature



EMPLOYEE DATA SHEET

Employee:	Rebecca Steinborn	Date Offer Accepted:	2/25/2022
Job Title:	Paraprofessional, Special Education	Indicate: Full-time/Part-time/ Seasonal/Temporary	Part-time
Hiring Supervisor:	Jenna Wendorff	Location:	Elementary School

PERSONNEL ACTION

New Hire	X	Replacement For	Alexandra Kaiser	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Central High School	Norwood Young America	High School	High School Diploma	

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
Para Pro			

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Belle Plaine School District	Paraprofessional	assisting the classroom teacher, assisting in meeting the needs of all students	2016-current

<u>Beginning Contract Date:</u>	3/14/2022	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Paraprofessional for Belle Plaine school district.



**2021-2022 PARAPROFESSIONAL
NOTICE OF ASSIGNMENT**

DATE: 3/8/2022

NAME: STEINBORN, REBECCA

EMPLOYEE ID: 3805

LOCATION: ELEMENTARY SCHOOL

FROM: DISTRICT OFFICE

Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Hours/Day	Contract Days
<i>Para, Special Education</i>	6.5	180 <i>(Including 5 Paid Holidays)</i>

Grade	Step	Hourly Rate	Longevity	CEU Stipend	Total Hourly Rate
2	4	\$17.83	\$0.00	\$0.00	\$17.83

Employee Signature



EMPLOYEE DATA SHEET

Employee:	Alexandrea Hillman	Date Offer Accepted:	2/25/2022
Job Title:	Coach, Softball	Indicate: Full-time/Part-time/ Seasonal/Temporary	Seasonal
Hiring Supervisor:	Joe Perkl	Location:	Middle School

PERSONNEL ACTION

New Hire		Replacement For	Brooklyn Bedney	Change		Additional Assignment	X
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>

<u>Beginning Contract Date:</u>	4/4/2022	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Alexandrea was a former softball player.



**Extra-Curricular Assignment
2021-2022**

To: Hillman, Alexandra

You have been assigned the following extra-curricular assignment:

Assignment: 7th Grade Softball

Group: 6

Year Started: 2022

Longevity: 0 years

Location: JMS

Stipend Paid: \$1,805.00

Longevity: \$0.00

Total Stipend to be paid: \$1,805.00

In consideration thereof, the School Board agrees to pay said employee a fixed stipend based on the information above. Payments will begin with the 3/15/2022 payroll and will end with the 05/15/2022 payroll. If the season is canceled due to COVID payroll payments will be stopped immediately.

Employee Signature: _____ Date: _____

Activities Director Signature: _____ Date: _____



EMPLOYEE DATA SHEET

Employee:	Molly Huss	Date Offer Accepted:	2/21/2022
Job Title:	Coach, Softball	Indicate: Full-time/Part-time/ Seasonal/Temporary	Seasonal
Hiring Supervisor:	Joe Perkl	Location:	Middle School

PERSONNEL ACTION

New Hire		Replacement For	Dennis Yunke	Change		Additional Assignment	X
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>

<u>Beginning Contract Date:</u>	4/4/2022	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Molly is currently a teacher at the elementary school and has experience playing softball.



**Extra-Curricular Assignment
2021-2022**

To: Huss, Molly

You have been assigned the following extra-curricular assignment:

Assignment: 8th Grade Softball

Group: 6

Year Started: 2022

Longevity: 0 years

Location: JMS

Stipend Paid: \$1,805.00

Longevity: \$0.00

Total Stipend to be paid: \$1,805.00

In consideration thereof, the School Board agrees to pay said employee a fixed stipend based on the information above. Payments will begin with the 3/15/2022 payroll and will end with the 05/15/2022 payroll. If the season is canceled due to COVID payroll payments will be stopped immediately.

Employee Signature: _____ Date: _____

Activities Director Signature: _____ Date: _____



EMPLOYEE DATA SHEET

Employee:	Jeffrey Schipull	Date Offer Accepted:	2/28/2022
Job Title:	Coach, Golf	Indicate: Full-time/Part-time/ Seasonal/Temporary	Seasonal
Hiring Supervisor:	Joe Perkl	Location:	Middle School

PERSONNEL ACTION

New Hire	X	Replacement For	Kevin Gutzmer	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
New Prague Golf Course	Golf Shop Assistant	Assist with golf shop activities, tee times, customer service, etc.	8/2015-3/2022

<u>Beginning Contract Date:</u>	4/4/2022	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Played golf in high school and has worked at multiple golf courses providing lessons.



**Extra-Curricular Assignment
2021-2022**

To: Schipull, Jeffrey

You have been assigned the following extra-curricular assignment:

Assignment: 7th/8th Golf

Group: 6

Year Started: 2022

Longevity: 0 years

Location: JMS

Stipend Paid: \$1,580.00

Longevity: \$0.00

Total Stipend to be paid: \$1,580.00

In consideration thereof, the School Board agrees to pay said employee a fixed stipend based on the information above. Payments will begin with the 3/15/2022 payroll and will end with the 05/15/2022 payroll. If the season is canceled due to COVID payroll payments will be stopped immediately.

Employee Signature: _____ Date: _____

Activities Director Signature: _____ Date: _____

**RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 717, Jordan Public School District adopted a resolution on March 14, 2022, directing the administration to make recommendations for reductions in programs and positions; and

WHEREAS, said recommendations have been received and considered by the School Board.

BE IT RESOLVED, by the School Board of Independent School District No. 717, Jordan Public School District, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. 1.0 Industrial Technology Teacher Position
2. 1.0 Business Teacher Position

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF LEO WILLAERT,
A PROBATIONARY TEACHER**

WHEREAS, Leo Willaert is a probationary teacher in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Leo Willaert, a probationary teacher in Independent School District No. 717, is hereby terminated at the close of the current 2021 - 2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Leo Willaert
10100 250th Street East
Lakeville, MN 55044

Dear Leo Willaert,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on March 14th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022 – 2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF PAUL GARLOCK,
A PROBATIONARY TEACHER**

WHEREAS, Paul Garlock is a probationary teacher in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Paul Garlock, a probationary teacher in Independent School District No. 717, is hereby terminated at the close of the current 2021 - 2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Paul Garlock
10519 Thomas Avenue S
Bloomington, MN55431

Dear Paul Garlock,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on March 14th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022 – 2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board



Education Identity & Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local education agency or organization (the Superintendent or Director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity Access Management

Organization Name: Jordan Public School District

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 0717-01

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: Ranae Case Evenson

Title: Superintendent

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and send it to: useraccess.mde@state.mn.us



TERMS AND CONDITIONS

between

Independent School District No. 717
Jordan, Minnesota

And

Building Nurse

July 1, 2021 - June 30, 2023

AGREEMENT

This agreement is entered into between the Jordan School District and the employees serving as Building Nurse.

ARTICLE I DEFINITIONS

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" means the hours of employment, the compensation therefore including fringe benefits except retirement contributions or benefits, the employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

Section 2. School District:

For purposes of administering this Agreement, the term "school district" shall mean the School Board or its designated representative.

Section 3. Benefits Eligibility:

Eligibility for benefits: To qualify for benefits employees must be employed for 20 hours weekly for 35 weeks yearly. Benefits will be prorated off of 2080 hours yearly, unless specifically stated otherwise in a particular benefit. All benefits that require carrier approval must meet the carrier criteria.

Section 4. Contract Days:

The Facilities Director shall perform the basic services throughout the term of this contract and on those legal holidays on which the school district is authorized to conduct school if the school board so determines. The work year is 180 days.

Section 5. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the PELRA.

ARTICLE II COMPENSATION

Section 1. Wage Schedule:

Subd. 1. The Building Nurse shall be paid based on an hourly rate. The Board of Directors of the school district shall set the hourly rate for the two-year period of this agreement. Rates of pay shall be effective July 1st of each year and shall be paid in accordance to the rate scale in Attachment A. Should the district not set the hourly rate prior to an employee commencing work for the particular school year, the employee shall work at the previous year's hourly rate until an agreement is reached on the present year's hourly rate. The employee would receive retro pay once the rate is set.

Subd. 2. Overtime: Overtime rate shall be paid when an employee works more than 40 hours per week. The overtime calculation shall be based on the employee's hourly rate. Overtime must be approved in advance, in writing, by the employee's immediate supervisor.

Subd. 3. Overtime shall be at 1.5 times the employee's regular pay.

Subd. 4. Each contract year Building Nurses will be allowed a continuing ed stipend of \$100.00 to be used for training. Training must be pre-approved by the employee's immediate supervisor.

ARTICLE III
GROUP INSURANCE

Section 1. Selection of Carrier:

The selection of the insurance carrier and policy shall be made by the school district as provided by law.

Section 2. Claims Against the School District:

It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the school district as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contribution:

An employee is eligible for school district contribution as provided in this Article as long as the employee is employed by the school district. Upon termination of employment, all district contributions shall cease.

Section 4. Health, Hospitalization and Dental Insurance:

All qualifying Building Nurse will be offered a district insurance contribution in the amount listed below, to be applied directly toward the premium of the approved and applicable health, hospital, and dental policies provided by the district. Building Nurse who elect to take insurance through the district will pay the remaining portion of the premium through payroll deduction. This is not a prorated benefit for all benefit eligible employees.

2021-2022		2022-2023	
Single	\$5,100	Single	\$5,600
Family	\$5,100	Family	\$7,500

Section 5. Long Term Disability Insurance:

The district shall provide LTD insurance for eligible employees as long as the district employs them. The LTD plan will be the one used by Education Minnesota-Jordan.

Section 6. Term life Insurance:

The district shall provide term life insurance, using the same plan the district used with the EMJ. The amount of insurance shall be according to the following formula based off 2080 hours yearly:

76-100% of 2080 hours equals \$20,000 insurance.

50-74% of 2080 hours equals \$10,000 insurance.

33-49% of 2080 hours equals \$5,000 insurance.

ARTICLE IV
LEAVES OF ABSENCE

Section 1. Sick Leave Benefits; Care of Relatives

Subd. 1. Employees shall receive 12 days of sick leave yearly, prorated according to Sec. 3 of Art. I.

Subd. 2. Unused sick leave days may accumulate to a maximum of 1,000 hours, prorated.

Subd. 3. Sick leave with pay shall be allowed whenever an employee's absence is found to have been due to illness and/or disability of the employee which prevented the attendance and performance of duties on that day or days.

Subd. 4. An employee may use personal sick leave benefits provided by the employer for absences due to an illness or injury to the employee's child, as defined in Minnesota State Statute 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This subdivision applies only to personal sick leave benefits payable to the employee from the employer's general assets.

Subd. 5. The district may limit the use of personal sick leave benefits provided by the district for absences due to an illness or injury to the employee's adult child, spouse, sibling, parent, grandparent, or stepparent to no less than 160 hours in any 12 month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Minnesota State Statute 181.940, subdivision 4.

Subd. 6. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.

Subd. 7. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

Subd. 8. Sick leave shall be deducted from the accrued sick leave hours earned by the employee. An employee, who has exhausted their sick leave days, will have any additional days missed deducted from their pay at their hourly rate. Days used for sick leave, above that eligible for, must be approved in advance by the superintendent. The decision of the superintendent to grant additional days is final.

Subd. 9. Wellness Payment: Employees using 5 days or less of sick leave may, at the end of the school year for school year employees and at the end of the fiscal year for 12 month employees, request to sell back those days at their daily rate of pay not to exceed \$110.00 daily. Days sold back will be deducted from the employee's accumulated sick leave as specified in Article IV, Sec. 1, Subd. 2.

Section 2. Personal Leave:

Each employee shall be granted two (2) days of paid personal leave yearly and one (1) day of unpaid leave.

Subd.1. Personal days may only be taken in half-day or full day increments. If employees working during the student day elect to use their leave in half-day increments, one must be in the A.M. and one in the P.M.

Subd. 2. Personal day requests must be made at least 3 days in advance, except in case of an emergency.

Section 3. Family Illness Leave/Bereavement Leave:

Subd.1. Five days per year, non-accumulative, shall be available to each employee for a combination of family illness leave and bereavement leave. Family illness leave may be used because of the serious illness of an employee's spouse, parent or adult child, or the illness of a minor child. Bereavement leave may be used because of the death of an employee's spouse, child, sibling, spouse's parent, parent, or others who may have a particularly close relationship to the employee.

Subd. 2. An employee shall provide as much prior notice of intent to use family illness leave or bereavement leave, as possible.

Subd. 3. Additional days of family illness leave or bereavement leave may be granted at the discretion of the superintendent. These additional days will be deducted from the employee's accumulated sick leave bank, or if the bank is exhausted, granted with no pay.

Section 4. Worker's Compensation:

Subd. 1. Upon the request of an employee who is absent from work as a result of a compensable injury under the provisions of the Workers Compensation Act, the School District will pay the difference between the compensation received pursuant to the Workers Compensation Act by the employee's earned accrual of sick leave.

Subd. 2. A deduction shall be made from the employee's accumulated sick leave accrual time according to the pro-rata portions of days of sick leave time, which is used to supplement worker's compensation.

Subd. 3. Such payment shall be paid by the School District to the employee only during the period of disability.

Subd. 4. In no event shall the additional compensation paid to the employee by virtue of sick-leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the normal compensation of the employee.

Subd. 5. An employee who is absent from work as a result of an injury compensable under the Worker's Compensation Act, and who elects to receive sick-leave pay pursuant to this policy, shall submit his/her Worker's Compensation check, endorsed to the School District, prior to receiving payment from the School District for his/her absence.

Section 5. General Leave:

Subd. 1. An employee in the School District may apply for an unpaid leave of absence subject to the provisions of this section. The granting of such leave shall be at the discretion of the School District.

Subd. 2. The employee shall not accrue seniority or experience credit for the period of this leave.

Subd. 3. Applications for general leave shall be submitted in writing to the School District as soon as possible.

Section 6. Administration of Leaves:

When the school district has reason to believe that a pattern of conduct suggests that any leaves are being abused, investigation may be necessary for the benefit of all concerned. As part of such investigation, the district may prospectively require a doctor-signed certificate of any employee claiming sick leave.

ARTICLE V
HOLIDAYS & VACATIONS

Section 1. Holidays:

Subd. 1. Employees working less than 52 weeks will receive 5 paid holidays:

Thanksgiving Day
Christmas Day
Christmas Eve
New Year's Day
New Year's Eve
Memorial Day

Subd. 3. Should it be necessary for the school to hold school on any of the designated holidays, another day will be substituted by the district.

Subd. 4. Holidays that fall on weekends will be observed on a day established by the school district.

Subd. 5. Payment for holidays will be made on the subsequent pay period following the holiday.

ARTICLE VI
HOURS OF SERVICE

Section 1. Building Hours:

The assignment of hours may vary from building to building. The superintendent or his/her designee will set hours.

Section 2. Break Time:

For every hour worked an employee will earn 4 minutes of break time, to be taken in minimums of 15 minutes each. A maximum of two breaks will be allowed in a work day. An employee must work a minimum of three hours to qualify for break time. A non-paid 30 minute lunch break will be provided for employees working five or more hours.

Section 3. Emergency School Closing:

Subd. 1. Each employee shall receive one (1) paid day when school is not in session due to inclement weather or other unscheduled closing.

Subd. 2. If more than one (1) day of work is lost due to inclement weather or other unscheduled closing, the employee will have the option of making the day up either that day or at a later day, using a personal day, or receiving no pay. If the day is made up the work will either be in their own area, or if this is not possible, other work in the district will be assigned.

Section 4. Summer School On-Call:

On-call building nurses will have 30 minutes to report to the district after receiving a phone call

**ARTICLE VII
DEFERRED COMPENSATION & SEVERANCE**

Section 1. Deferred Compensation:

Subd. 1. Matched deferred compensation is available to all benefit eligible employees beginning their second (2nd) year of employment in the District.

Subd. 2. Employees must use the deferred compensation election during the election period or wait until the next eligible enrollment period. The District shall pay its share of FICA taxes on the matching amount. The District shall match employee contributions as follows:

0-1 years of service in district 717	No Match
2-5 years of service in district 717	\$500
6-10 years of service in district 717	\$750
11-20 years of service in district 717	\$1,000
21-26 years of service in district 717	\$1,250

Subd. 3. District cap: \$18,000

Subd. 4. All deferred compensation costs to the district during the period of this contract shall be costed in to the settlement package in the subsequent agreement between the parties.

Subd. 5. After ten years of service with the district, the employee will be eligible for up to \$1,500 in payment for unused sick leave. This will be paid at a rate of \$2.00 per hour for each unused hour. After 15 years of service the employee will be eligible for up to \$1,750 in payment at the rate of \$2.25 per hour. After 20 years of service the employee will be eligible for up to \$2,000 in payment at the rate of \$2.50 per hour. These payments will be made upon the employee's resignation or retirement from the district.

**ARTICLE IX
ACTIVITY PASSES**

Section 1. Activity Pass Benefit

All employees and one adult guest will receive an activity pass to be used for home events, excluding MSHSL tournament events.

**ARTICLE X
SENIORITY/LAYOFF/RECALL**

Section. 1. Seniority:

The district will recognize seniority rights as to order of layoff and recall. As long as evaluations are satisfactory or above.

Section 2. Layoff:

An employee whose position is being abolished may displace the employee with the least continuous service within the same category. The employee must have the necessary skills and abilities to meet the conditions of employment for the new position, as determined by the district.

Section 3. Recall:

Employees on layoff shall retain their recall for a period of one year. Call back by categories will be based on seniority. A laid off employee will have ten working days after being recalled to work to elect to do so, failing to do so within the ten-day will forfeit their rights of recall.

ARTICLE XI
DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

Section 1. Probationary Period:

An employee under the provisions of this Agreement shall serve a probationary period of six (6) months of continuous service in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse, insofar as suspension, discharge or other discipline is concerned. The district may extend the probationary period up to an additional six (6) months with notification to the employee.

Section 2. Completion of Probationary Period:

An employee who has completed the probationary period may be disciplined or discharged only for cause. The termination of an employee will normally follow the progressive discipline steps of:

1. Formal verbal warning
2. Written warning
3. Suspension without pay
4. Termination

If a supervisor meets with an employee to discuss verbal warning, written warning, suspension without pay or termination, the employee has the right to have representation from another employee present.

ATTACHMENT A:

Step	CNA	LPN	RN
1	\$20.75	\$21.81	\$22.81
2	\$21.38	\$22.43	\$23.43
3	\$22.02	\$23.08	\$24.08
4	\$22.69	\$23.75	\$24.75
5	\$23.37	\$24.43	\$25.43
6	\$24.01	\$25.07	\$26.07
7	\$24.65	\$25.71	\$26.71
8	\$25.29	\$26.35	\$27.35

Step	CNA	LPN	RN
1	\$20.96	\$22.02	\$23.03
2	\$21.59	\$22.66	\$23.67
3	\$22.24	\$23.31	\$24.32
4	\$22.92	\$23.98	\$24.99
5	\$23.61	\$24.68	\$25.69
6	\$24.25	\$25.32	\$26.33
7	\$24.90	\$25.97	\$26.98
8	\$25.55	\$26.62	\$27.63

Summer School On-Call Rate: \$12.50

This contract is effective July 1, 2021- June 30, 2023.

Kristina Stresnak, Building Nurse

Deb Pauly, Chairperson

Jennifer Passe, Building Nurse

Sandy Burke, Clerk



TERMS AND CONDITIONS

between

Independent School District No. 717
Jordan, Minnesota

And

Building Administrative Assistants

July 1, 2021 – June 30, 2023

AGREEMENT

This agreement is entered into between the Jordan School District and the employees serving as Building Administrative Assistants.

ARTICLE I **DEFINITIONS**

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" means the hours of employment, the compensation therefore including fringe benefits except retirement contributions or benefits, the employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

Section 2. School District:

For purposes of administering this Agreement, the term "school district" shall mean the School Board or its designated representative.

Section 3. Benefits Eligibility:

Eligibility for benefits: To qualify for benefits employees must be employed for 20 hours weekly for 35 weeks yearly. Benefits will be prorated off of 2080 hours yearly, unless specifically stated otherwise in a particular benefit. All benefits that require carrier approval must meet the carrier criteria.

Section 4. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the PELRA.

ARTICLE II **COMPENSATION**

Section 1. Wage Schedule:

Subd. 1. Rate of Pay: The salaries of all employees shall be on an hourly rate. The Board of Directors of the school district shall set the hourly rate for each position for the two-year period of this agreement. Rates of pay shall be effective July 1st of each year and shall be paid in accordance to the rate scale in Attachment A. Should the district not set the salary prior to an employee commencing work for the particular school year, the employee shall work at the previous year's hourly rate until an agreement is reached on the present year's hourly rate. The employee would receive retro pay once the rate is set.

Subd. 2. Overtime: Overtime rate shall be paid when an employee works more than 40 hours per week. The overtime calculation shall be based on the employee's hourly rate. Overtime must be approved in advance, in writing, by the employee's immediate supervisor.

Subd. 3. Overtime shall be at 1.5 times the employee's regular pay.

Subd. 4. Comp Time An employee may request to take comp time at 1.5 times the employee's extra hours worked in lieu of overtime pay, subject to the superintendent's or his/her designee's approval.

Section 2. Cell Phone Allowance:

All 12 Month Building Administrative Assistants will receive a cell phone allowance of \$35.00 per month.

ARTICLE III
GROUP INSURANCE

Section 1. Selection of Carrier:

The selection of the insurance carrier and policy shall be made by the school district as provided by law.

Section 2. Claims Against the School District:

It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the school district as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contribution:

An employee is eligible for school district contribution as provided in this Article as long as the employee is employed by the school district. Upon termination of employment, all district contributions shall cease.

Section 4. Health, Hospitalization and Dental Insurance:

All qualifying Building Administrative Assistants will be offered a district insurance contribution, as listed below, to be applied directly toward the premium of the approved and applicable health, hospital, and dental policies provided by the district. Building Administrative Assistants who elect to take insurance through the district will pay the remaining portion of the premium through payroll deduction. This is not a prorated benefit.

2021-2022		2022-2023	
12 Month	\$5,800	12 Month	\$6,000
10 Month	\$4,850	10 Month	\$5,050

Section 5. Long Term Disability Insurance:

The district shall provide LTD insurance for eligible employees as long as the district employs them. The LTD plan will be the one used by JEA.

Section 6. Term life Insurance:

The district shall provide term life insurance, using the same plan the district used with JEA. The amount of insurance shall be according to the following formula based off 2080 hours yearly:

76-100% of 2080 hours equals \$20,000 insurance.

50-74% of 2080 hours equals \$10,000 insurance.

33-49% of 2080 hours equals \$5,000 insurance.

ARTICLE IV
LEAVES OF ABSENCE

Section 1. Sick Leave:

Subd. 1. Employees shall receive 12 days of sick leave yearly, prorated according to Sec. 3 of Art.I.

Subd. 2. Unused sick leave days may accumulate to a maximum of 1,000 hours, prorated.

Subd. 3. Sick leave with pay shall be allowed whenever an employee's absence is found to have been due to illness and/or disability of the employee which prevented the attendance and performance of duties on that day or days.

Subd. 4. An employee may use personal sick leave benefits provided by the employer for absences due to an illness or injury to the employee's child, as defined in Minnesota State Statute 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This subdivision applies only to personal sick leave benefits payable to the employee from the employer's general assets.

Subd. 5. The district may limit the use of personal sick leave benefits provided by the district for absences due to an illness or injury to the employee's adult child, spouse, sibling, parent, grandparent, or stepparent to no less than 160 hours in any 12 month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Minnesota State Statute 181.940, subdivision 4.

Subd. 6. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.

Subd. 7. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

Subd. 8. Sick leave shall be deducted from the accrued sick leave hours earned by the employee. An employee, who has exhausted their sick leave days, will have any additional days missed deducted from their pay at their hourly rate. Days used for sick leave, above that eligible for, must be approved in advance by the superintendent. The decision of the superintendent to grant additional days is final.

Subd. 9. Wellness Payment: Employees using 5 days or less of sick leave may, at the end of the school year for school year employees and at the end of the fiscal year for 12 month employees, request to sell back those days at their daily rate, not to exceed \$110.00 daily. Days sold back will be deducted from the

employee's accumulated sick leave as specified in Article IV, Sec. 1, Subd. 2. The wellness payment will be prorated for part time employees.

Section 2. Personal Leave:

Subd. 1. Each employee shall be granted two (2) days of paid personal leave yearly and one day of unpaid leave. Personal days may only be taken in half-day or full day increments during the school year they were earned. If employees working during the student day elect to use their leave in half-day increments, one must be in the A.M. and one in the P.M.

Subd. 2. Limitations:

No more than one secretary in each building may use a personal day on the same day. Personal days may not be taken on the first or last day of school. The superintendent or his designee must approve all personal days.

Subd. 3. Personal day requests must be made at least 3 days in advance, except in case of an emergency.

Section 3. Family Illness Leave/Bereavement Leave:

Subd. 1. Five days per year, non-accumulative (prorated for part time employees), shall be available to each employee for a combination of family illness leave and bereavement leave. Family illness leave may be used because of the serious illness of an employee's spouse, parent or adult child, or the illness of a minor child. Bereavement leave may be used because of the death of an employee's spouse, child, sibling, spouse's parent, parent, or others who may have a particularly close relationship to the employee.

Subd. 2. An employee shall provide as much prior notice of intent to use family illness leave or bereavement leave, as possible.

Subd. 3. Additional days of family illness leave or bereavement leave may be granted at the discretion of the superintendent. These additional days will be deducted from the employee's accumulated sick leave bank, or if the bank is exhausted, granted with no pay.

Section 4. Worker's Compensation:

Subd. 1. Upon the request of an employee who is absent from work as a result of a compensable injury under the provisions of the Workers Compensation Act, the School District will pay the difference between the compensation received pursuant to the Workers Compensation Act by the employee's earned accrual of sick leave.

Subd. 2. A deduction shall be made from the employee's accumulated sick leave accrual time according to the pro-rata portions of days of sick leave time, which is used to supplement worker's compensation.

Subd. 3. Such payment shall be paid by the School District to the employee only during the period of disability.

Subd. 4. In no event shall the additional compensation paid to the employee by virtue of sick-leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the normal compensation of the employee.

Subd. 5. An employee who is absent from work as a result of an injury compensable under the Worker's Compensation Act, and who elects to receive sick-leave pay pursuant to this policy, shall submit his/her Worker's Compensation check, endorsed to the School District, prior to receiving payment from the School District for his/her absence.

Section 5. General Leave:

Subd. 1. An employee in the School District may apply for an unpaid leave of absence subject to the provisions of this section. The granting of such leave shall be at the discretion of the School District.

Subd. 2. The employee shall not accrue seniority or experience credit for the period of this leave.

Subd. 3. Applications for general leave shall be submitted in writing to the School District as soon as possible.

Section 6. Administration of Leaves:

When the school district has reason to believe that a pattern of conduct suggests that any leaves are being abused, investigation may be necessary for the benefit of all concerned. As part of such investigation, the district may prospectively require a doctor-signed certificate of any employee claiming sick leave.

ARTICLE V **HOURS OF SERVICE**

Section 1. Building Hours:

The assignment of hours may vary from building to building. The superintendent or his/her designee will set hours.

Section 2. Break/Lunch:

A non-paid 30 minute lunch break will be provided for employees working five or more hours. For every hour worked an employee will earn 4 minutes of break time, to be taken in minimums of 15 minutes each. A maximum of two breaks will be allowed in a work day. An employee must work a minimum of three hours to qualify for break time

Section 3. Emergency School Closing:

Subd. 1. Employees will be expected to work on days school is closed, unless the superintendent grants permission otherwise. If a day of work is lost due to school closing, the employee will have the option of making the day up either that day or at a later day, or receiving no pay. If the day is made up the work will either be in their own area, or if this is not possible, other work in the district will be assigned.

Subd. 2. If a secretary chooses to come to work on a day school is closed due to inclement weather or other unscheduled closing, the employee will receive one (1) paid personal day to use during the summer months or breaks when school is not in session.

ARTICLE VI
HOLIDAYS & VACATIONS

Section 1. Holidays:

Subd. 1. 12 month employees will have 11 paid holidays:

New Year's Day	Thanksgiving Day
New Year's Eve	Day after Thanksgiving
Good Friday	Christmas Eve
Memorial Day	Christmas Day
4th of July	Floating Holiday
Labor Day	

The Floating Holiday must have the prior approval of the supervisor.

Employees working less than 52 weeks will receive 6 paid holidays:

Thanksgiving Day
Christmas Day
Christmas Eve
New Year's Day
New Year's Eve
Memorial Day

Subd. 2. Should it be necessary for the school to hold school on any of the designated holidays, another day will be substituted by the district.

Section 2. Vacation:

Subd. 1. Employees who interact with students as an integral part of their job may take only 5 vacation days on student attendance or teacher workshop days.

Subd. 2. All vacation days must be approved in advance by the superintendent. The decision of the superintendent is final.

Subd. 3. Vacation earned in one fiscal year, must be used within 6 months of the year earned, or it will be forfeited.

Subd. 4. Vacation Schedule for 5 day, 52 week employees. Days will be pro-rated based on 2080 hours:

10 days beginning 1st year of employment
12 days beginning 8th year of employment
15 days beginning 11th year of employment
20 days beginning 16th year of employment

Subd. 5. Employees working 10 months will receive 5 vacation days. Days will be prorated from 1,680 hours for any employee not working full-time.

July 1 will be the anniversary date by which an employee's days of vacation shall be computed, based upon hire date.

Vacation is based off 2080 hours, yearly. Any employee using their vacation during the year, but who terminates their employment prior to completion of the 2080 hours will have their used, but unearned vacation deducted from their final paycheck, pro-rated from 2080 hours.

ARTICLE VII
DEFERRED COMPENSATION & SEVERANCE

Section 1. Deferred Compensation:

Subd. 1. Matched deferred compensation is available to all beginning their second (2nd) year of employment in the District. Matching deferred compensation will be pro-rated off 2,080 hours.

Subd. 2. Employees must use the deferred compensation election during the election period or lose it. The District shall pay its share of FICA taxes on the matching amount. The District shall match employee contributions as follows:

0-1 years of service in district 717	No Match
2-5 years of service in district 717	\$500
6-10 years of service in district 717	\$750
11-20 years of service in district 717	\$1,000
21-26 years of service in district 717	\$1,250

Subd. 3. District cap: \$18,000

Subd. 4. All deferred compensation costs to the district during the period of this contract shall be costed in to the settlement package in the subsequent agreement between the parties.

Subd. 5. After ten years of service with the district, the employee will be eligible for up to \$2,000 in payment for unused sick leave. This will be paid at a rate of \$2.00 per hour for each unused hour. After 15 years of service the employee will be eligible for up to \$2,250 in payment at the rate of \$2.25 per hour. After 20 years of service the employee will be eligible for up to \$3,000 in payment at the rate of \$3.00 per hour.

ARTICLE VIII
ACTIVITY PASSES

Section 1. Activity Pass Benefit:

All employees and one adult guest will receive an activity pass to be used for home events, excluding MSHSL tournament events.

ARTICLE IX
SENIORITY/LAYOFF/RECALL

Section 1. Seniority:

The district will recognize seniority rights as to order of layoff and recall.

Section 2. Layoff:

An employee whose position is being abolished may displace the employee with the least continuous service within the same category. The employee must have the necessary skills and abilities to meet the conditions of employment for the new position, as determined by the district.

Section 3. Recall:

Employees on layoff shall retain their recall for a period of one year. Call back by categories will be based on seniority. A laid off employee will have ten working days after being recalled to work to elect to do so, failing to do so within the ten-day will forfeit their rights of recall.

ARTICLE X
DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

Section 1. Probationary Period:

An employee under the provisions of this Agreement shall serve a probationary period of six (6) months of continuous service in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse, insofar as suspension, discharge or other discipline is concerned. The district may extend the probationary period up to an additional six (6) months with notification to the employee.

Section 2. Completion of Probationary Period:

An employee who has completed the probationary period may be disciplined or discharged only for cause. The termination of an employee will normally follow the progressive discipline steps of:

1. Formal verbal warning
2. Written warning
3. Suspension without pay
4. Termination

This contract is effective July 1, 2021 – June 30, 2023, subject to re-opening of negotiations to address provisions of the ACA.

Renee Hentges

Date

Deb Pauly, Chairperson

Date

Sandy Burke, Clerk

Date

Attachment A:

		2021-2022				2022-2023	
		Grade 1	Grade 2			Grade 1	Grade 2
Step	1	\$17.98	\$18.32	Step	1	\$18.52	\$18.87
	2	\$18.44	\$18.77		2	\$18.99	\$19.33
	3	\$18.87	\$19.21		3	\$19.44	\$19.79
	4	\$19.25	\$19.65		4	\$19.83	\$20.24
	5	\$19.73	\$20.10		5	\$20.33	\$20.70
	6	\$20.20	\$20.55		6	\$20.80	\$21.16
	7	\$20.92	\$20.98		7	\$21.55	\$21.61
	8	\$21.38	\$21.42		8	\$22.02	\$22.07
	9	\$21.73	\$22.01		9	\$22.38	\$22.67
	10	\$22.18	\$22.47		10	\$22.84	\$23.15
	11	\$22.61	\$22.87		11	\$23.29	\$23.55
	12	\$23.06	\$23.13		12	\$23.75	\$23.83
	13	\$23.41	\$23.58		13	\$24.11	\$24.28
	14	\$23.87	\$24.02		14	\$24.58	\$24.74
	15	\$24.30	\$24.46		15	\$25.03	\$25.20
	16	\$25.19	\$25.36		16	\$25.95	\$26.12
	17	\$25.64	\$25.80		17	\$26.41	\$26.57
	18	\$26.08	\$26.24		18	\$26.86	\$27.03
	19	\$26.53	\$26.69		19	\$27.33	\$27.49
	20	\$26.98	\$27.14		20	\$27.79	\$27.95
	21	\$27.43	\$27.59		21	\$28.25	\$28.42

Grade 1: 10 Month Secretary
 Grade 2: 12 Month Secretary

Annual Compliance Overview

[Minnesota Statutes, section 124D.78](#) requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the statute cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

To be compliant with this statutory requirement, districts, charters, and tribal schools are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for American Indian Parent Advisory Committee members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

The Vote and Resolution

If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. This vote is formally reflected on the annual compliance documents. Members of the AIPAC must present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to the OAIE.

Completing and Submitting the Documents

The following items are required when submitting annual compliance:

- ✓ The annual compliance/vote of concurrence or nonconcurrence document
- ✓ The AIPAC resolution document
- ✓ The AIPAC roster and district employee sign-in sheet (available to download on the OAIE webpage)

All items are fillable PDF forms. When completing, remember to:

- Include the district or school name and identifying number.
- Place a check mark next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required. **Digital signatures are accepted.*
- Use the drop-down menu in the roster to select the appropriate committee member options.

The District or School Does Not Have an AIPAC:

Districts or schools that do not have an AIPAC are still required to complete this paperwork.

- Place a check mark next to “Does Not Have an AIPAC”.
- Obtain the signature of the superintendent or charter/tribal school director and the school board chair. The resolution page is not required.

Submission Deadline:

Email all three required items **by March 1** to: MDE.AnnualCompliance@state.mn.us.

Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name:

The American Indian Parent Advisory Committee Vote

The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote:

Date the AIPAC presented to the school board:

The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote:

Date the AIPAC presented to the school board:


Date the written response from the school board is due:

The District/School Does Not Have an AIPAC

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

Required signatures

**Digital signatures are accepted*

 School Board Chairperson	<input type="text" value="2/22/2022"/> Date
 Superintendent or Charter/Tribal School Director	<input type="text" value="2/23/22"/> Date
 AIPAC Chairperson	<input type="text" value="2/28/22"/> Date

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or,**

We, the American Indian Parent Advisory Committee, issue a Vote of Nonconcurrence. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.


AIPAC Chairperson Printed Name and Signature

7-28-2022
Date



The American Indian Parent Advisory Committee (AIPAC)

About Membership

Per [Minnesota Statutes, section 124D.78, subdivision 3](#), *The American Indian education parent advisory committee must be composed of parents of children eligible to be enrolled in American Indian education programs; secondary students eligible to be served; American Indian language and culture education teachers and paraprofessionals; American Indian teachers; counselors; adult American Indian people enrolled in educational programs; and representatives from community groups. A majority of each committee must be parents of children enrolled or eligible to be enrolled in the programs. The number of parents of American Indian and non-American Indian children shall reflect approximately the proportion of children of those groups enrolled in the programs.*

About the Roster and Sign-in Sheet

⁰⁸ The AIPAC roster is for committee members only. This form is electronic and fillable. Please type the committee member's name, email, and phone in the first column. Subsequent columns contain a drop-down menu option. Select the best option for each particular committee member.

The sign-in sheet is for district employees is also fillable. District employees often participate in committee meetings and serve as a bridge between the committee and the district, helping to navigate district processes while furthering the goals and initiatives of the committee members. Employee participation levels vary depending on the district. If an employee identifies as American Indian, they are eligible to serve as a voting committee member and may be included on the roster, rather than the district sign-in sheet.

Submission

Fall: For districts participating in the American Indian Education Aid program: MDE-AIEA@state.mn.us

March 1: As part of the AIPAC and district Annual Compliance process: MDE-AnnualCompliance@state.mn.us

American Indian Parent Advisory Committee Member Roster

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
Ann Hiegel annahiegel@gmail.com 952-261-4479	Yes	Chair/Co-chair	Parent/Guardian of an American Indian Student
Allen Houdek AHOUDE1@amfam.com 952-492-2502	Yes	Vice Chair	Parent/Guardian of an American Indian Student
Jeff Vizenor jvizenor@isd717.org 952-492-4401	No	General Member	American Indian District Employee
Richard Smith r.smith729@hotmail.com	Yes	General Member	Parent/Guardian of an American Indian Student
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

District Employee Sign-in Sheet

Employee Name, Email, and Phone	Employee Title
Chad Williams cwilliams@isd717.org 952-492-4230	Director of Special Services Supervisor of AIPAC
Sarah Miller smiller@isd717.org 952-492-4305	AIPAC Coordinator
Sandy Burke sburke@isd717.org 952-492-6200	School Board Member
Ranae Case Evenson revenson@isd717.org 952-492-4226	Jordan Public Schools Superintendent

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

Achievement and Integration
Presented March 14, 2022 on the 2020-2023 Plan Cycle
Updated Budget Summary for FY23

Achievement and Integration Overview

The purpose of the *Achievement and Integration for Minnesota* (A&I) program is to pursue racial and economic integration, increase student achievement, create equitable educational opportunities, and reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds in Minnesota public schools. Jordan Public Schools is a part of the Minnesota River Valley Cooperative, along with Shakopee Public Schools and Prior Lake-Savage Public Schools. An aspect of the A&I three year plan must include opportunities for students from all three districts to work together on a common initiative.

Goals outlined in the *Achievement and Integration* plan also support and reinforce goals outlined in the district's *World's Best Workforce* plan.

A&I 2020-2023 Plan Goals

Minnesota River Valley Cooperative: Combined Goal with Shakopee, Prior Lake-Savage, and Jordan

- Students in grades 6-12 who participate in Caring and Committed Conversations will self-report an increase in their level of comfort with initiating and maintaining positive relationships with students different from themselves (racially/ethnically diverse, socioeconomically) from baseline data in 2020 to an average comfort level of 4 out of 5 on a 5-point likert scale by the end of the 2022-23 school year.

Jordan Public Schools: Specific Goals

- Integrate MTSS Tier One Instruction focused on best practices that honor diversity, promote integration skills, and support academic achievement from novice level in 2020 to 70% of teachers self-reporting *proficient* measured by a developed proficiency scale in 2023.

- Hire and retain a K-12 Equity Specialist of color from one FTE in 2020 to continue 1 FTE through 2023.
- Hire and retain a K-12 CRP specialist with professional development focus across the district from zero FTEs in 2020 to .5 FTE through 2023.
- Implement elective guided study halls (REACH) grades 7-12 focused on academic achievement and social emotional learning from zero REACH offerings in 2020 to five offerings in grades 7-12 by 2023.

Specific Plan Interventions to Support Goals

- Jordan Public Schools will hire and retain REACH teacher(s) in grades 7-12 who will provide academic support coinciding with social and emotional instruction for all students.
- Jordan Public Schools will hire and retain a 1.0 FTE Equity Specialist to serve as a bridge between students to other students, to school, to family, and to community. The focus will be on family engagement, intervention time, and collaborative training time.
- Jordan Public Schools will hire and retain a .5 FTE Culturally Responsive Pedagogy specialist to embed CRP best practices throughout the district. The CRP specialist will focus on professional development, community development, and school development to support students, staff, and families.
- Jordan Public Schools will focus on supporting MTSS Tier One instruction K-12 to support diversity and meet the needs of all students in the classroom.
- Each district in the collaborative will identify student leadership groups that will engage in leadership development and training focused on diversity and equity within schools.

Achievement and Integration Budget

The budget available for these goals and interventions for the **2022-2023 (FY23) school year is \$171,039.** The budget is divided into specific spending categories:

- **Direct Student Services**
 - 97% of the total spending falls in this category. Expenditures such as curriculum, staff positions, and materials come out of this category.
- **Improvement Funding**
 - This category is set to specifically work on goals not achieved in previous A&I cycles.
- **Professional Development**
 - This category goes to making sure our staff has the background and learning opportunities needed to serve all students.

March 14, 2022 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

Legislative Update

- Over the past two weeks, several Jordan Leadership team members met with Representative Tony Albright and Senator Eric Pratt in sessions organized by Schools for Equity in Education (SEE).
- As you can imagine there is much communication regarding the state surplus and legislative issues regarding education.
- Both Representative Albright and Senator Pratt continue to be great supporters of our school district and the Jordan Community.
- We discussed several bills including bills providing tax reform to support our community and also increase the Local Option Revenue.
- Additionally we were able to share the impact of Special Education Cross-Subsidy. We spent \$4,341,743 on Special Education in 2021-22. Of that, \$1,689,665 (cross subsidy) comes out of our general budget as special education is not fully funded. Additionally Senator Pratt shared his advocacy for removing unnecessary paperwork burdens as a part of the special education mandates.
- We also shared our advocacy for streamlining the pathway to get licensed through PELSB to be a substitute teacher and also discussed the challenges of qualification processes for educational benefits.
- We are so fortunate to have Representative Albright and Senator Pratt's time and continued support.
- MSBA Virtual Day at the Capitol for Board Members is from 1 p.m. to 2:30 p.m. Thursday, March 17, and Virtual Lobby Day on Thursday, March 24.

Celebrate Jordan

- April 3, 2022 is our 35th annual Celebrate Jordan event at the CERC.
- This event will highlight all the great opportunities and businesses the Jordan area has to offer to the community. We are excited to bring this event back indoors, and open to the community after two years.
- The event will run from 1:00-4:00pm and is free to attend.

- For those interested in attending or having a booth, more information is available on our Community Education website or call our Community Education Office at 952-492-6211.

Important Dates and Upcoming Events

- All District Choir Concert (Grades 5-12) - Monday, March 14, at 7:00pm
- Jordan Elementary School (Grades 3 & 4)- Music Concert - Tuesday, March 15, at 5pm (Grade 3) and 6:30pm (Grade 4)
- Jordan Middle School Conferences - Thursday, March 17
- All District Band Concert (Grades 5-12) - Monday, March 21, at 7:00pm
- Speech Showcase- Monday, March 21, at 5:00pm
- No School (Spring Break) - March 25 - April 1
- Celebrate Jordan - Sunday, April 3, 1:00-4:00pm

Enrollment Update

- As of March 1, 2021:
- 21-22 [EC-12 monthly enrollment](#) was 1828 students.



Jordan High School Board Report for March 14, 2022

Improve Student Achievement, Learning and Career and College Readiness

- Teachers have begun working more specifically on test preparation for the MCA Science, Math, Reading, and the ACT tests.
- We have finalized the registration process and begun the process of assigning FTE to staff. We will look to start the master schedule work in April.
- Parents were invited to attend a registration information evening in February. We had around 20 families come to the virtual presentation. They were encouraged to use the results of their students' EXPLORE, Pre-ACT, and ASVAB tests as well as activities students have completed through the Ramp Up to Readiness program to guide their course choices.

Provide a safe and collaborative culture in which to learn and work

- The PBIS Team continues to meet and discuss ways to improve building culture.
- We will be holding our next PBIS Reward and Intervention day on March 18.
- Our PBIS team and Data team will be meeting to discuss a possible intervention that was shared with us from South St. Paul HS. It looks like a great way to engage and motivate students in our new post pandemic learning school environment.

Improve Community Connection, Satisfaction, and Engagement

- The Jordan Dollars for Scholars Chapter will host the annual telethon on March 19-20. . We hope to raise the most money ever for scholarships for the seniors.
- Parent-teacher conferences will be held on March 10 at JHS.
- The A Capella group Harmonix will be heading to Milwaukee to compete in the ACHSA semifinals on March 12.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- Last week we hosted our staff meeting in a different format. Teachers had the opportunity to work together in a fun and interactive environment.
- We continue to have great "Think Tank" sessions with staff looking at building culture, grading, interventions, and other ways to support students.

**Jordan Middle School Board Report
March 14th, 2022**

Improve Student Achievement, Learning and Career and College Readiness

- JMS will continue to focus on effective Tier 1 instructional strategies.
 - Staff development committee surveyed staff and are modeling effective tier one strategies to support student learning.
 - This month focused on application of Accommodations, Differentiation, Interventions, and Modifications, Google Accomodations, Non-Verbal Communication, and language learners training.
- The MTSS team meets to review student data and adjust accordingly.
 - Staff review progress monitoring data for reading/math and adjust student support as needed.

Integrate data-informed instruction, assessment, and learning as a core competency in every classroom

- Grade level teams are preparing students for MCA testing.
- Grade level teams continue to review academic and behavioral data to support students.
- Building goals are finalized and implemented.
 - 80% of students will meet their individual growth goal in reading and math, as measured on FASTBridge from fall to spring.
 - PBIS/Grade level teams will review monthly discipline data and plan instruction to address behaviors.
 - Grade level teams will communicate monthly with families in a proactive manner.

Provide a safe and collaborative culture in which to learn and work

- Abusive language expectations continue to be reviewed with students as needed.
 - This provides clear expectations about how we treat each other at JMS.
- PBIS committee continues to review data and share schoolwide data with staff.
- February building-wide theme was decision making and 2022-2023 registration.
 - Grade level advisory focus was teaching what this looks like at JMS.
 - March is focused on resiliency.
- We continue to look for candidate for the following position:
 - WIN Room paraprofessional

Improve community connections, satisfaction, and engagement

- Interviewed for our open special education position.
- Met with Representative Albright and Senator Pratt to advocate for needs of ISD 717.
- Hosted the Student of the Month celebration on February 11th.
- Invitation conferences were held on February 22nd and Open House conferences will be held on March 17th.
- Registration for the 2022-2023 school year is completed.
- The 6th grade students had an amazing trip to Wolf Ridge Environmental Learning Center. See photos below.



Jordan Elementary School Principal Update March 14, 2022

We had a very busy month of February at JES, with March also having its fair share of upcoming events. Students and staff were excited to celebrate "I Love to Read" month in February where special guest readers came to share the joy of reading. The month ended with the Read Across America week where students celebrated Dr. Suess' birthday on March 2nd, along with a celebration of our fundraising efforts for the PTO Read-a-Thon. We will also be participating in the annual Pennies for Patients campaign the week of March 18th-25th. Last year we raised over \$9000.00 and are hoping to have another successful year in supporting such a great cause.

We have just over ninety Kindergarten students registered for the 2022-2023 school year. On February 24th we hosted Kindergarten Round Up and welcomed the class of 2035 to JES. We will continue with our Countdown to Kindergarten messaging from now into the summer months to inform our new and returning families what to expect for the fall.

Below is an executive summary of what we have done in February and the work coming up in March to address the JPS Strategic Plan and JES Building Goals:

JPS Strategic Plan Goals:

- **Improve student achievement, learning and career and college readiness**
- **Integrate data-informed instruction, assessment and learning as a core competency in every classroom**
 - Teachers continue to implement culturally responsive teaching practices, such as READO and lessons related to Black History month, to ensure we are meeting the diverse academic and social-emotional learning needs of our students. Plans for lessons related to Women in History month are well underway in 4th grade classrooms.
 - Teachers continue to meet in PLCs to analyze data and evaluate effective teaching practices. Our MTSS behavior and academic processes continue to challenge teachers to reflect on Tier I instruction and how to best support the needs of all students.
 - Chad Williams, Jenna Wendorff and I are wrapping up teacher evaluations for the year, and have really enjoyed seeing teachers in action and providing feedback to help them grow as professionals.
- **Provide a safe and collaborative culture in which to learn and work**
- **Improve community connections, satisfaction, and engagement**
 - Our JES students and staff just completed the PTO Read-a-Thon and raised over \$26,000 for future field trips, classroom resources and other enrichment

opportunities for students. Thanks to the PTO for all of their hard work and efforts with this event, as well as the teaching staff for promoting reading and even taking a pie in the face for meeting our fundraising goals!

- We will be inviting families in for Spring Conferences on Thursday, March 24th, and Friday, March 25th. We're excited to meet with families (either virtually or in person) to review students' academic and social-emotional goals and the progress they have made thus far this school year.
- JES is the recipient of the ECMC Foundation grant in the amount of \$10,000. We have met as a building leadership team to determine what resources we'd like to purchase to continue to support the innovative and inspiring teaching and learning happening in our school and district.

Executive Summary
Director of Teaching and Learning
March 2022

PRIMARY FOCUS = Federal Testing, Professional Development, Program Development, Equity Education, and MTSS

Improve Student Achievement, Learning, and Career and College Readiness

- **Science Content Area** - Although full approval of the new [Minnesota Science Standards](#) has been slightly stalled due to MDE COVID related delays (still), I created an implementation plan focused on how these new standards will be phased into the curriculum last year. As a part of this 3-year implementation plan teachers are vetting resources to support learning that are aligned to these new standards.
 - Elementary and Middle School teachers are reviewing resources such as Generation Genius, Savvas Learning Resource, etc.
 - The issue is that there are not many resources available that are aligned to the new Minnesota Science Standards; resources for the Next Generation Science Standards (national) are plentiful, but although Minnesota served as a consulting state on the development of NGSS, Minnesota did not adopt the NGSS.
 - I am meeting with the MDE Science Specialist on Tuesday to discuss this lack of aligned resources issue more in order to support the science department.
- **Professional Development** - The end of quarter 3 professional development on March 25, 2022, will focus on building specific goals. The elementary school has conferences during this time; the middle and high school will focus on building-specific needs.
 - **Summer Planning – Planning** for summer FLEX WORKSHOP dates, additional WONDERS training, and potential eduCLIMBER and FastBridge training is in full swing in order to allow time for teachers to plan accordingly as needed.
 - **STILL AVAILABLE – Google Classroom Professional Development Learning Modules** – This [email](#) from the fall explains the modules and Google Classroom opportunities that will be available to teachers through the end of the year. Asynchronous modules in the PELSB required areas include:
 - Accommodations, Modifications, and Adaptations of the Curriculum
 - EL Best Practices

- Culturally Responsive Pedagogy
- Suicide Prevention
- Mental Illness Awareness
- PBIS
- Reading Preparation

Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom

- **Federal Accountability Tests (MCA, MTAS, and ACCESS)** - Spring signals the beginning of standardized testing season in public schools around the State of Minnesota and the nation. Minnesota public schools are bound by state and federal guidelines to administer the MCA and/or MTAS standardized tests and the ACCESS test for English Language Learners.
 - **Federal Testing Overview** - The Minnesota Comprehensive Assessment (MCA) and Minnesota Test of Academic Skills (MTAS) are reading, mathematics, and science standards-based assessments used to meet federal and state legislative requirements. These assessments measure achievement of the Minnesota Academic Standards. Most students take the MCA, but students who receive special education services and meet the MTAS eligibility requirements may instead take the MTAS. MCAs/MTAS are administered for reading to students in grade 3-8 and grade 10; MCAs/MTAS for mathematics in grades 3-8 and grade 11; and MCAs/MTAS for science in grades 5, 8, and grade 10. Additional information regarding Jordan's MCA testing can be found here - [Overview, Timeline, and Training: MCA and MTAS Testing](#).
 - MCA and MTAS results provide information about how well students have mastered concepts and skills from the academic standards. Educators and schools can use the results to plan instruction and evaluate their curriculum. Moreover, school- and district-level test results are used in federal and state accountability measurements.
 - The [Testing Calendar](#) is updated on the website.
 - SW Metro's SEE Students – Jordan is responsible for testing our students currently attending virtually through SEE. These tests must be taken on-site and administered by approved proctors.
 - **Testing Refusals** – Parents/guardians have a right to not have their student participate in state-required standardized assessments. However, it is important to note that test refusals are considered a “not proficient” score impacting the district's overall passing percentage.
 - *Additional note* – Last year opt outs were not counted against school districts due to the COVID pandemic; however, that waiver has not been granted this year. With SEE students having to come on-site to test and more families choosing to opt out last year with no consequences, there is a concern that more families will again choose to refuse testing, which would negatively impact district results.

- WIDA -- The ACCESS testing window opened on January 24, 2022; currently the EL teachers are working to administer those tests to individual students. Additional information regarding Jordan's ACCESS testing can be found here – [Overview and Training: ACCESS Test for EL Students](#).
- **Curriculum Materials and Software Overview**
 - Continuously work to improve, expand, and assess current resources. Current Focuses --
 - Piloting science materials to align with the new science standards.
 - Assess -- What current licenses do we have that are not being utilized fully? What is available that would support our students that we currently aren't using?
 - Future planning – teacher PD time to review resources and request additional needs.

Provide a Safe and Collaborative Culture in which to Learn and Work.

- **Collaborative Culture --**
 - **District Staff Development --** The quarter three district staff development meeting took place on Wednesday, February 33, at 3:15pm.
 - Meeting [Agenda and Minutes](#)
 - **Equity Education Team --**
 - I meet with the CRP Specialist and Equity Outreach Specialist weekly to discuss objectives and outcomes.
 - The first meeting of the month also includes the principles and special services director to discuss objectives, planning, and outcomes.
 - The March full Educational Equity Team and Directors / Principal meeting took place on Wednesday, March 2, 2022. The focus of this meeting primarily focused on transparency and communication regarding district efforts coinciding with continual program development.
 - Discussion questions – how do we bring people together? How do we best communicate to families? What are other schools doing who are having “success” in dealing with equity topics, issues, and behavior incidents? How do we develop more student leaders?

Improve Community Connection, Satisfaction, and Engagement.

- **Curriculum and Technology Integration Advisory Council --**
 - Information Available on the [Website](#)
 - If board members have specific topics for discussion, please email them to me at ehjelmeland@isd717.org. I will add those ideas to future agenda items.
 - Meeting Dates:

- Monday, March 21 at 5pm in the CERC Multipurpose Room
 - Topic: Title One Parent Involvement Plan Overview



Jordan High School
600 Sunset Drive
Jordan, Minnesota 55352
952-492-4400 main | 952-492-4425 fax

JOE PERKL
Activities Director
jperkl@isd717.org

Activities Director Report 3/14/22

- **Speech Update** - Jordan placed 1st in the Wright County Conference meet! This is the first overall conference championship for Jordan in the new Wright County Conference! We had FIVE conference champions:
 - Kay Arntson - Discussion
 - Hartley Bounds - Drama
 - Tyler Sherette - Extemporaneous Speaking
 - Alissa Permaul - Great Speeches
 - Dorian Burke - Storytelling
- **Nordic Ski Update** - Scott West Nordic has a very successful second season of building skill and competing in the Twin Cities Nordic Conference. Both boys and girls finished most conference meets somewhere in the middle, and in sections the boys placed 8th of 10 and girls 9th of 10 schools. That's really great for a 2nd year program. The highlight for me to watch this season was the Boys Sprint Relay race at sections where the Panthers outskied Edina to make the finals.
- **Lacrosse Update** - Jordan has 27 total students registered for lacrosse this spring. 14 girls and 13 boys will be a part of the first ever Jordan lacrosse co-op with our partners at SW Christain HS. We will be providing transportation to and from practice, and a one way drop on game days. Season officially starts April 4th.
- **Wrestling Update** - Scott West sent 3 total wrestlers to state. Belle Plaine's Zach Tracy placed 4th overall in his senior season. Jordan sophomore Matt Randolph wrestled at 120lbs and lost a hard fought 2-1 state final, finishing 2nd. Most importantly, Scott West wrestling was awarded the MN Coaches Association GOLD academic award for having a team GPA above 3.560.
- **Basketball Update**- The Jaguars had their season come to an end on March 1st with a 1st round loss to Marshall. I am very proud of how hard they battled and fought through adversity this season. The Hubmen will have hopefully played 2 playoff games by the time of the board meeting. They open the playoffs March 8th vs. Marshall at home.
- **Athena Award** - The Jordan Athena Award Committee reviewed our top 2 candidates, and voted Abby Vogel as our 2022 Athena Award Winner. Abby is a soccer, basketball and track athlete. We are very proud of her! The Athena award was created in 1972 and this is Jordan's third year involved in this prestigious award program. Madi Kes was our first, and Abby Vizenor was our recipient last year. This will be the first in person award banquet our Jordan Athena winner will be able to attend in person!

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

COMMUNITY EDUCATION 3/14/2022 BOARD REPORT

Director's Message:

This is a very exciting time of year as the Spring/Summer Brochure will be in homes this week. This is one of our largest brochures we have ever done. There are so many opportunities for everyone through August, with many new offerings as well. For example we have a new tumbling/gymnastics program starting with our little ones and a new oil painting class for our adults.

Our Daddy daughter dance was a big highlight this past month with more than 100 dads and daughters attending. We had so much success we have decided to offer a SuperHero Mother and son activity night. This will be happening on April 23, 2022 with a registration deadline of April 8.

Celebrate Jordan: We have been busy planning for Celebrate Jordan. Our registration for Vendors is out (<https://www.jordan.k12.mn.us/domain/360>). The event will take place on April 3 from 1-4 pm. If you are interested in volunteering at the event, or to help with setup and tear down, please send an email to me, Steven Jensen at sjensen@isd717.org. This is going to be a great event for the community with a few new twists. We will have a new kids area for families with games and activities, along with all the vendors to showcase Jordan.

Early Childhood and Kids Co.:

We currently have 102 students registered for all preschool classes next year. We have our remaining two licensed teaching staff registered for the 3 day S.M.A.R.T workshop. Ranae Milawski, a former presenter for this program presented to one of our ECFE classes. It was well received by parents and they expressed wanting to learn more as they know our students engage in the SMART room daily.

Our graduation date has been set for Tuesday, May 31 for our 4/5s classes. This will be a great time to celebrate them and their accomplishments with their families.

Kids Company:

Summer Kids Co company registration will go live on March 21. We've fielded a lot of phone calls and emails regarding this and are expecting a larger number of students to participate. We will post for additional staff once we get a handle on the registration numbers. Similar to the school year, families will register by month the days they need care. We have field trips planned each week in addition to a fun activity that will come to us on campus.



Communications and Marketing Monthly Summary

Elise Pickle

Projects Completed / Highlights:

- Drafted and sent family Covid-19 update communications regarding masks/face coverings on buses.
- Wrote talking points for February KCHK interview.
- Created Spring/Summer Community Ed/Rec brochure - should deliver to homes the week of March 14, 2022.
- Created signage for JMS kitchen cart and snack cart - to be installed during Spring Break.
- Drafted and sent a Spring Activities registration communication to families with students in grades 6-12.
- Presented to JHS Creative Communications class on Social Media Communications.

Events Attended for Photography Needs:

- JES I Love to Read Month - Guest Readers in classrooms
- National School Breakfast Week advertising photos
- JMS Jump Rope for Heart
- JMS Technology classes - guest presentation by Scott County Sheriff and Digital Forensic Examiner
- JHS Harmonix group performance
- Junior High Speech Team meet
- JHS Choir Concert

Projects / Events In-Progress:

- Planning for 2022-2023 countdown to Kindergarten monthly summer communications.
- Creating a new families section on JMS website.
- Creating an intro to JMS advertising video.

- Working with RTI Specialists at JES to create an MTSS video for a Title 1 compliance requirement.
- Creating communications plans for athletics, and potential crisis communications scenarios.
- Updating outdated signage throughout JES.
- Designing signage for JHS Office and JMS Front Entry.
- Creating signage for the Activities Department.
- Assist Special Services with updates for the SEAC brochure and adding resources to the website.

Ongoing (Daily/Weekly Activities):

- Meeting with district leadership to determine upcoming communication needs.
- Send any required COVID communication on behalf of the district nurses and Chad Williams.
- Craft district messaging.
- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#) as well as the [Staff Development Twitter](#) account.
- Continual maintenance of District [website](#) and Smartphone App.
- Maintain updated postings for lighted marquee sign.

Nutritional Services Director's Report

3/7/22

February Highlights

- JHS (and JMS) snack carts transitioned to using Pepsi products, which will be delivered directly to the schools. Their products seem to be consistent and in stock! This is a huge win! We also have the benefit of a brand new cooler to use while we purchase their products. There were a few updates made to the JHS snack cart room with a couple of new fixtures and displays. A little change has made a huge impact!
- Planning for NSBW was in full swing! I worked closely with our communications specialist to create an awesome poster. Planning included strategically ordering our supplies to obtain them during the current situation we are in with our supply chain, a photo shoot with the menu items, and staff training.
- I had the opportunity to provide and serve freshly baked (and still warm!) chocolate chip cookies and milk for Kindergarten Round-up! What a FUN event!!!
- I held many virtual meetings with a couple of different software companies to look into options for next year. The goals are to improve our budget, have a closer eye on our inventory and follow all USDA guidelines.

Upcoming projects

- We are excited to be participating in Celebrate Jordan this year!!
- Planning has begun for summer meals! We will be looking to increase meal participation, improve the quality of the meals and use less staff in the process.
- I am currently weighing the options of switching to bulk milk at JHS next school year. There are many benefits to this option including better taste, more participation, and less waste. I will be looking into the logistics of whether or not this is feasible.

February flew by! It was a very busy and great month. We have seen an increase in our participation in breakfast and lunch at all three locations vs January numbers! We will keep on keeping on and finish the year strong.

Nutritional Services Director's Report

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Board Meeting 3.14.22

Jordan School District #0717 Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness:

- Extended School Year (ESY) planning is happening as we speak! Dates scheduled for ESY will be **Monday through Thursday, June 13th through June 30th**. Times will be from **8:15 AM to 11:30 AM**. Primary location will be the Jordan Middle School.
- As we are preparing for the end of the school year, we will be working on programming and services for our students for the 2022-2023 school year.

Improve Community Connection, Satisfaction, and Engagement

- The American Indian Parent Advisory Council met on Tuesday, March 1, 2022. The council met to review the District and School Self-Assessment Rubric. Overall, the district has been making great progress on our district plan with the Minnesota Dept. of Education.

Provide a safe and collaborative culture in which to learn and work

- I have been holding my monthly special education department meetings, EL meetings, nurse meetings, and mental health meetings. We will be starting to discuss the preparation of next school year, programming/services, curricular resources, and current workloads.
- On February 28th through March 3rd, 2022 it was MASE Day at the Capital. There we had area Directors of Special Education meet with local law makers on how we can 1) Increase Educational Efficiency, 2) Qualified Special Education Workforce, 3) Mental Health Supports for ALL and 4) Provide Equitable and Sustainable Funding Systems (see link) <https://www.mnase.org/uploads/4/7/7/9/47793163/2022-mase-legislative-platform.pdf>

Be Fiscally Responsible and Maintain Quality Facilities

- Amy Hafemann and I will be meeting to review our special education budget to ensure we are on track with our budgeted federal and state dollars.

Facilities and Grounds Director Report 3-14-2022

Hiring

- We filled the open second shift cleaning position at the High school
Sandy Bode started on March 8th
- We will post again for a maintenance /lead custodian for the High school

Spring time

- Lots of setups for concerts
- Getting batting cages up at high school multipurpose space
- Moving track stuff to Cerc
- Getting ready for spring time

Updates

- A new bench has been placed out between the Cerc and high school it was a donation from a girl scout troop

2022 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnen, Molly Monyok
Calendar	Lauren Pedersen
City/School	Deb Pauly, Ryan Dahnert, Lauren Pedersen
Communications	Sandy Burke, Lauren Pedersen
Community Education/Recreation/Joint Powers	Lauren Pedersen, Sara Lehnen
Curriculum & Technology Integration Committee	Deb Pauly, Connie Hennen, Sandy Burke (Student Board representative)
Facilities	Deb Pauly, Ryan Dahnert, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Ryan Dahnert (alternate - Connie Hennen)
Negotiations	Deb Pauly, Ryan Dahnert (Alternate - Lauren Pedersen)
Policy	Deb Pauly, Sandy Burke, Sara Lehnen

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Sandy Burke (alternate - Deb Pauly)
Booster Club	Sara Lehnen (alternate - Lauren Pedersen)
Education Foundation	Connie Hennen, Molly Monyok
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Ryan Dahnert (alternate - Deb Pauly)
SCSC/Metro ECSU	Lauren Pedersen (alternate - Sandy Burke)
Special Education Advisory Council (SEAC)	Connie Hennen
SW Metro Intermediate District	110 Deb Pauly (alternate - Molly Monyok)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.