



Jordan School District #717
Regular Meeting Agenda

Monday, July 12, 2021 at 6:30 PM
Regular Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order	
2. Pledge of Allegiance	
3. Roll Call	
4. Consideration of Agenda	
5. Public Comments	4
6. Retirement Recognition	
7. Consent Agenda	
1. Minutes	5
2. Monthly Finance Reports	10
3. Donations	51
4. Declaration of Surplus Items - Athletic Uniforms & Equipment	52
5. Policies	
1. 410 Family and Medical Leave Policy - 1st and Final Reading	53
2. 413 Harassment and Violence - 1st and Final Reading	63
3. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse - 1st and Final Reading	75
4. 415 Mandated Reporting of Maltreatment of Vulnerable Adults - 1st and Final Reading	85
5. 506 Student Discipline - 1st and Final Reading	89
6. 514 Bullying Prohibition Policy	110
7. 516 Student Medication - 1st and Final Reading	126
8. 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure, and Process - 1st and Final Reading	132
9. 524 Internet Acceptable Use and Safety Policy - 1st and Final Reading	150
10. 524.1 Social Media Policy and Staff Guidelines - 1st and Final Reading	164
11. 533 Wellness - 1st and Final Reading	175

12. 616 School District System Accountability - 1st and Final Reading	186
13. 714 Fund Balances - 1st and Final Reading	192
14. 722 Public Data Requests - 1st and Final Reading	195
15. 806 Crisis Management Policy - 1st and Final Reading	203
16. 213 School Board Committees - 1st and Final Reading	239
17. 510 School Activities - 1st and Final Reading	242
18. 624 Online Learning Options - 1st and Final Reading	244
19. 904 Distribution of Materials on School District Property by Nonschool Persons - 1st and Final Reading	249
6. New Hire - Kindergarten Teacher - Rhea Carlson	254
7. New Hire - Media Teacher - Kevin Sayers	256
8. New Hire - Business Teacher - Paul Garlock	259
9. New Hire - Special Education Teacher - Lauren Stier	261
10. New Hire - Preschool Teacher - Sarah Lund	263
11. New Hire - Building Administrative Assistant - Ashley Glynn	265
12. Resignation - MS Golf Coach - Kevin Gutzmer	
13. Resignation - ES Cooks Helper - Rebecca Symanitz	
14. Contract Renewal - Baseball Head Coach - Brent Goracke	
15. Contract Renewal - Baseball JV Coach - Alex Beckman	
16. Contract Renewal - Baseball C Squad Coach - Drew Sinke	
17. Contract Renewal - Softball Head Coach - Bryan Martin	
18. Contract Renewal - Softball JV Coach - Kelsey Pekarna-Dabu	
19. Contract Renewal - Softball C Squad Coach - Jenny Kusske	
20. Contract Renewal - Softball MS Coach - Dennis Yunke	
21. Contract Renewal - Softball MS Coach - Brooklyn Bedney	
22. Contract Renewal - Track Varsity Boys Head Coach - Ben Nylander	
23. Contract Renewal - Track Varsity Girls Head Coach - Kelley Walerius	
24. Contract Renewal - Track JV Coach - Shane Peters	
25. Contract Renewal - Track JV Coach - Mike Coddington	
26. Contract Renewal - Track JV Coach - Hollie Penney	
27. Contract Renewal - Track MS Coach - Nate Kucera	
28. Contract Renewal - Track MS Coach - Heather Davis	
29. Contract Renewal - Track MS Coach - Makena Wiescamp	
30. Contract Renewal - Track MS Coach - Katie Fisher	
31. Contract Renewal - Girls Golf Head Coach - Ozzie Sand	
32. Contract Renewal - Golf JV Coach - Nate Steele	
33. Contract Renewal - Knowledge Bowl Coach- Jerry Langsweirdt	
34. Contract Renewal - Spring Play Director - Josh Barnd	
35. Contract Renewal - Spring Play HS Assistant Director - Jess Barnd	
36. Contract Renewal - Spring Play MS Director - Marie Wignall	
37. Contract Renewal - Spring Play MS Assistant Director - Janice Lennox	
38. Contract Renewal - Spring Weight Room Supervisor - Chris Olson	
8. Action / Discussion Items	
1. Review and Act on 2023 Spanish Club Trip	267
2. Kraus-Anderson Assessment Discussion	272
3. Review and Act on Long-Term Facility Maintenance (LTFM) 10 Year Revenue and Expenditure Plan	292
4. Review and Act on 21-22 Metro ECSU Membership	544

9. Board and Administrative Reports	
1. Superintendent's Report	552
2. HS Principal's Report	553
3. MS Principal's Report	555
4. ES Principal's Report	556
5. Teaching and Learning Director's Report	558
6. Activities Director's Report	561
7. Community Education & Recreation Director's Report	564
8. Communication Specialist's Report	566
9. Nutritional Services Director's Report	568
10. Special Services Director's Report	569
11. Facilities Director's Report	570
12. School Board Member Reports / Committee Reports	571
10. Adjourn Regular Meeting	



Request to Address the School Board

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent's office must be notified. For all other purposes, citizens must complete the 'Request to Address the School Board' form, which must be submitted in person or email to the School District Clerk, or other designee, any time up to ten (10) minutes prior to the start of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to hmack@isd717.org.

'During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. This is a time of "listening" by the school board. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting. NO PERSONAL ATTACKS WILL BE ALLOWED. The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach form and follow the guidelines for presenting your topic.'

Name: _____

Residence (city only): _____

Date: _____

Phone Number: _____

**This will only be used for follow-up to your shared issue/concern.*

Please specifically state your purpose for addressing the School Board.

It is highly recommended to first speak to a district employee. Have you previously contacted a School Board member and/or school employee about this issue/concern? YES NO

If so, please state name of board member/school employee: _____

If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.



Regular Meeting Minutes

Monday, June 14, 2021 at 6:30 PM
Regular Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order
 - D. Pauly called the meeting to order at 6:30 pm.
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnert, and Molly Monyok
 - Absent: Olivia Rausch (Student Rep.)
4. Consideration of Agenda
 - Motion to approve the agenda made by L. Pedersen, Seconded M. Monyok; Passed 7-0
5. Public Comments
 - None
6. Consent Agenda
 - 6.1. Minutes
 - 6.2. Monthly Finance Reports
 - 6.3. Donations
 - 6.4. Policies
 - 6.4.1. 535 Service Animals in Schools & Form - 3rd & Final Reading
 - 6.5. New Hire - ES Custodian - Dominic Lehnert
 - 6.6. Resignation - ES SPED Paraprofessional - Heather Fry
 - 6.7. Resignation - ES SPED Paraprofessional - Heather Tessin
 - 6.8. Resignation - MS SPED Paraprofessional - Kevin Way
 - 6.9. Resignation - HS Special Education Teacher - Chase Buthe
 - 6.10. Resignation - C-Squad Football Coach - Chase Buthe
 - 6.11. Resignation - Head Boys Golf Coach - Adam Larson
 - 6.12. Resignation - HS Teacher - Craig Albers
 - 6.13. Resignation - One-Act Play Director - Anthony Rydberg
 - 6.14. Resignation - Fall Play Director - Anthony Rydberg
 - 6.15. Resignation - Assistant Dance Coach - Kaitlin O'Neill
 - 6.16. Retirement - HS Cooks Helper - Dianne Reid
 - 6.17. FMLA Request - Nicole Dietz

- Motion to approve the consent agenda made by S. Burke, Seconded C. Hennen; Passed 7-0
- 7. Action / Discussion Items
 - 7.1. Review and Act on 21-22 Potential Lacrosse Co-op
 - Joe Perkl stated that while the Jordan School District does not currently have the numbers to support a stand alone lacrosse program, he has received an offer from Southwest Christian High School in Chaska to enter into a cooperative sponsorship with them. This would be a minimum of a 2 year partnership beginning with the 21-22 school year. SW Christian would be the host school and the team name would be the SW Christian / Jordan Stars.
 - Motion to approve the cooperative made by C. Hennen, Seconded S. Lehnert; Passed 7-0
 - 7.2. Review and Act on Notice of Termination and Non-Renewal - Adya Markham
 - This non-renewal is in response to budget reductions.
 - Motion to approve made by R. Dahnert, Seconded S. Burke
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnert – Aye, M. Monyok – Aye; Passed 7-0
 - 7.3. Review and Act on Tenure of Non-Tenured Teachers
 - A list was compiled for board review of the teachers who are eligible for tenure.
 - Motion to approve made by S. Burke, Seconded M. Monyok; Passed 7-0
 - 7.4. Review and Act on 21-22 Resolution for Membership in the MSHSL
 - This is an annual renewal of the district's membership in the MSHSL.
 - Motion to approve made by S. Burke, Seconded S. Lehnert
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnert – Aye, M. Monyok – Aye; Passed 7-0
 - 7.5. Review and Act on 21-22 MSBA Membership
 - This is an annual renewal for association dues, a subscription to BoardBook, and access to policy services.
 - Motion to approve made by L. Pedersen, Seconded C. Hennen; Passed 7-0
 - 7.6. Review and Act on 21-22 SEE Membership
 - This is an annual membership renewal for Schools for Equity in Education.
 - Motion to approve made by S. Burke, Seconded R. Dahnert; Passed 7-0,
 - 7.7. Review and Act on Resolution Approving SW Metro's 21-22 LTFM Program Budget
 - As a member district of SW Metro, we are able to levy funding to cover our portion of LTFM spending. Jordan's amount Pay 2022 for FY 22-23 is \$3,879.68.
 - Motion to approve made by M. Monyok, Seconded C. Hennen
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnert – Aye, M. Monyok – Aye; Passed 7-0

- 7.8. Review and Act on Resolution Approving SW Metro's 22-23 Safe School Program
 - As a member district of SW Metro, we are able to levy funding to cover our portion of Safe Schools spending. Jordan's amount Pay 2022 for FY 22-23 is \$11,196.71.
 - Motion to approve made by R. Dahnert, Seconded S. Burke
 - Roll Call Vote: D. Pauly – Aye, R. Dahnert – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, S. Lehnert – Aye, M. Monyok – Aye; Passed 7-0
- 7.9. Review and Act on 21-22 Proposed Adopted Budget
 - Amy Hafemann presented the 21-22 Proposed Adopted Budget and answered questions about it from the board. The general fund, not including LTFM and Capital funds, projected revenue is \$19,771,229 and projected expenses are \$19,655,344. This leaves a projected surplus of \$115,885.
 - Motion to approve made by R. Dahnert, Seconded S. Burke; Passed 7-0
- 7.10. Discussion on FY2022 LTFM and Capital Projects
 - Amy Hafemann reviewed the list of LTFM projects which was compiled by members of the Administrative Team.
- 7.11. Review and Act on 21-22 Property / Casual and Workers' Compensation Insurance Proposals
 - The district's agent from Choice Insurance gathered quotes for 21-22. Upon review of them, it was determined it was appropriate to renew with our current agencies EMC and RAS.
 - Motion to approve made by R. Dahnert, Seconded C. Hennen Passed 7-0
- 7.12. Review and Act on 7/1/21-6/30/23 Teachers on Call Contract Renewal
 - Amy Hafemann recommend renewal of the contract with a 1.85% markup from our current contract.
 - Motion to approve made by R. Dahnert, Seconded S. Lehnert Passed 7-0
- 8. Board and Administrative Reports**
 - 1. Superintendent's Report**
 - 2. HS Principal's Report**
 - 3. MS Principal's Report**
 - 4. ES Principal's Report**
 - 5. Director of Teaching and Learning's Report**
 - 6. Activities Director's Report**
 - 7. Community Education & Recreation Director's Report**
 - 8. Communication Specialist's Report**
 - 9. Nutritional Services Director's Report**
 - 10. Special Services Director's Report**
 - 11. Technology Director's Report**
 - 12. School Board Member Reports / Committee Reports**
 - 5/14/21 & 6/11/21: SCALE
 - 5/18/21: Health & Safety Meeting
 - 5/26/21: Booster Club
 - 6/8/21: Joint Powers

- 6/14/21: AIPAC
 - 6/14/21: Policy Committee
 - 8/5/21: MSBA Summer Seminar - Register by June 30th
- 9.** Adjourn into Closed Session per MN Statute 13D.05, Subd. 3(a)
- D. Pauly adjourned into a closed meeting at 8:34 pm to discuss the board evaluation of Superintendent Ranae Case Evenson.
- 10.** Re-Open Regular Meeting
- Motion to re-open the regular meeting at 9:32 pm made by S. Burke; Seconded L. Pedersen; Passed 7-0
 - Board Chair Pauly will provide a summary of the closed session at the 6/28/21 board workshop meeting.
- 11.** Adjourn Regular Meeting
- Motion to adjourn the regular meeting at 9:38 pm made by L. Pedersen, Seconded R. Dahnert; Passed 7-0

School Board Clerk

Date



**Jordan School District #717
Workshop Meeting Minutes
Non Board Approved**

Monday, June 28, 2021 at 6:30 PM
Workshop Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Summary of 6/14/21 Closed Meeting on 20-21 Superintendent Board Evaluation
 - Board Chair Deb Pauly provided a summary of the annual evaluation of Superintendent Ranae Case Evenson. All board members participated in the evaluation. It was based on the job description and the district's strategic plan and goals. Areas of the evaluation were leadership, communication, supervision, public relations, and finance. On a scale of 1 to 5, Superintendent Case Evenson was given a positive score of 4.37. She was commended on her work to lead the district during an extremely difficult year.
2. Middle School Wolf Ridge Alternatives Discussion
 - Ben Bakeberg and Aaron Gorath led a discussion on the annual 6th grade field trip to Wolf Ridge. Over the years, financial, liability/safety, and participation concerns have arisen. As an alternative to Wolf Ridge, day trips to local venues were proposed. The board provided feedback and asked clarifying questions. Mr. Bakeberg & Mr. Gorath will meet with the 6th grade team to discuss the feedback.
3. Federal COVID Funding Update
 - Amy Hafemann provided an update on the district's ESSER, CRF and ARA federal funding. She listed amounts that have been / will be received and how they will be utilized.
4. Cyber Security Insurance Policy
 - After receiving direction at the 6/14/21 board meeting, Stephen Damlo and Amy Hafemann researched cyber security insurance policies. They recommend purchasing a one year, \$1,000,000 policy through At Bay – HSB Specialty Insurance Company.

School Board Clerk

Date



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

July 12, 2021

Board of Education Meeting

Finance Report

July financial reports show activity that has been completed thru June, 2021. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of June. The Payroll voucher register shows the payroll liability payments that were made in the month of June.

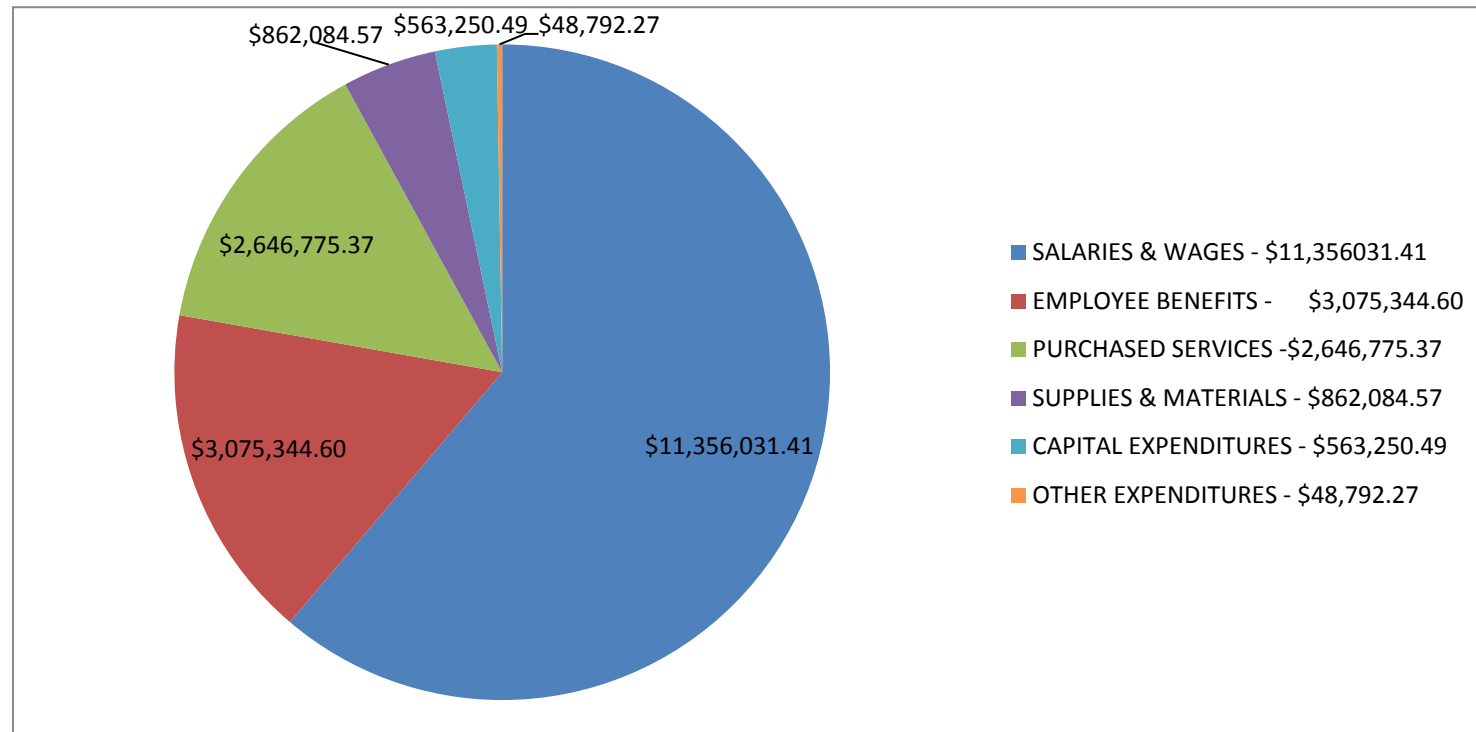
The pie chart shows the expenses by object codes in the General Fund that were paid thru June, 2021. This chart is as current as can be at this time, and will change in the next months due to payroll and invoices that still need to be paid out of fiscal year 2020-2021.

I am continuing to look into the ESSER Funds the district will be receiving and the specifics on how these funds can be used; and also utilizing the new funding available.



FUND 01 - EXP GUIDELINE BY OBJECT

JULY 2021



Page 1 of 5
6/29/2021
11:23:35

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date		Pmt Type
28892		AVIBEN	0717	001					
				B 01	215 067				Wire
PO#:		Voucher #:		115802	Invoice	Valic	6/29/2021	\$480.05	Paid Amt: \$480.05
PO#:		Voucher #:		B 01	215 077	Modern Woodmen	6/29/2021	\$334.02	Paid Amt: \$334.02
PO#:		Voucher #:		B 01	215 057	Thrivent Financial	6/29/2021	\$1,130.13	Paid Amt: \$1,130.13
PO#:		Voucher #:		B 01	215 053	Fidelity Investment	6/29/2021	\$299.46	Paid Amt: \$299.46
				B 01	215 068	ING/Aetna		\$134.31	
				B 01	215 080	First Investors Corporation		\$316.68	
PO#:		Voucher #:		115786	Invoice	Franklin Templeton	6/29/2021	\$1,386.59	Paid Amt: \$450.99
PO#:		Voucher #:		B 01	215 064		6/29/2021	\$130.00	Paid Amt: \$1,386.59
PO#:		Voucher #:		B 01	215 069	Orchard Trust/Great West	6/29/2021	\$4,302.65	Paid Amt: \$130.00
PO#:		Voucher #:		B 01	215 078	Horace Mann	6/29/2021	\$5,424.51	Paid Amt: \$4,302.65
PO#:		Voucher #:		B 01	215 068	ING/Aetna	6/29/2021	\$2,432.34	Paid Amt: \$5,424.51
PO#:		Voucher #:		B 01	215 055	Equitable Life	6/29/2021	\$537.52	Paid Amt: \$2,432.34
PO#:		Voucher #:		B 01	215 050	ECONOMIC SERVICES	6/29/2021	\$2,443.39	Paid Amt: \$537.52
PO#:		Voucher #:		B 01	215 056	American Express	6/29/2021		Paid Amt: \$2,443.39
PO#:		Voucher #:		115778	Invoice		6/29/2021		Paid Amt: \$2,443.39
								Check Amount:	\$19,351.65
								Vendor Total:	\$40,231.31
11747		BLUE CROSS & BLUE SHIELD	0717	001					
				B 01	215 020	Health Ins		\$84,016.21	Wire
PO#:		Voucher #:		115570	Invoice	Health Ins	6/29/2021	\$76,096.50	Paid Amt: \$84,016.21
				B 01	215 020	Health Ins		\$8,317.82	
				B 01	215 024	Retiree Health Ins		\$10,741.08	
PO#:		Voucher #:		B 01	215 020	Health Ins-adj to premium	6/29/2021		Paid Amt: \$95,155.40
				115780	Invoice				Check Amount: \$179,171.61
								Vendor Total:	\$179,171.61

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
23795		NATIONAL INSURANCE SERVICES	0717	001	105854			
				B	01 215 027	Supplemental Life Ins		Check
				B	01 215 035	Life	\$15.87	
				B	01 215 065	Disability	\$1,001.11	
PO#:		Voucher #:		115585	Invoice	Invoice No: S2021230	\$1,652.13	
				B	01 215 036	Accident		Paid Amt: \$2,669.11
PO#:		Voucher #:		115777	Invoice	Invoice No: S2021240	\$1.60	
				B	01 215 027	Supplemental Life Ins		Paid Amt: \$1.60
				B	01 215 027	Supplemental Life Ins-adj to premium	\$15.87	
				B	01 215 035	Life	\$13.06	
				B	01 215 035	Life Ins-adj to premium	\$999.90	
				B	01 215 035	Life	(\$138.81)	
				B	01 215 026	Retiree Life Ins	\$48.00	
				B	01 215 065	Disability	\$1,649.90	
				B	01 215 065	Disability-adj to premium	\$441.25	
PO#:		Voucher #:		115795	Invoice	Invoice No: S2021240		Paid Amt: \$3,029.17
								Check Amount: \$5,701.48
								Vendor Total: \$5,701.48
24384		NCPERS MINNESOTA	0717	001	105855			
				B	01 215 032	PERA Life	\$32.00	Check
PO#:		Voucher #:		115798	Invoice	Invoice No: S2021240		Paid Amt: \$32.00
								Check Amount: \$32.00
								Vendor Total: \$32.00
21993		PUBLIC EMPLOYEES RETIREMENT ASSN	0717	001				
				B	01 215 014	PERA	\$20,187.77	Wire
PO#:		Voucher #:		115588	Invoice	Invoice No: S2021230		Paid Amt: \$20,187.77
								Check Amount: \$20,187.77
								Vendor Total: \$20,187.77
								Wire
PO#:		Voucher #:		115797	Invoice	Invoice No: S2021240	\$13,915.57	Paid Amt: \$13,915.57
								Check Amount: \$13,915.57
								Vendor Total: \$34,103.34
26971		SELECT/MIL LIFE	0717	001				
				B	01 215 093	Flex-Med Care	\$691.78	Wire
				B	01 215 092	Flex-Dep Care	\$2,419.77	
PO#:		Voucher #:		115840	Invoice	Invoice No: S2021230		Paid Amt: \$3,111.55

16
21994

Jordan Public Schools
Detail Payment Register By Vendor
Fund Summary

Fund	Description	Total
01	General Fund	\$444,216.10
02	Food Service Fund	\$7,343.57
04	Community Education	\$46,724.55
Report Total		\$498,284.22

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
3525		2ND WIND EXERCISE INC.	0717	001	105856		
			E	04	005 505 321 530 550	3 treadmills for cardio room delivery	Check
			E	04	005 505 321 530 550		\$12,210.00
							\$380.00
PO#: 51138		Voucher #:	115822	Invoice	Invoice No: 22-036550	6/29/2021	
							Paid Amt: \$12,590.00
							Check Amount: \$12,590.00
							Vendor Total: \$12,590.00
5178		A & K REPAIR	0717	001	105857		
			E	01	300 810 000 350 272	HS Air Handling Motor Brush	Check
			E	01	300 810 000 350 272	Labor-HS Air Handling Motor Brush	\$345.00
							\$45.00
PO#: 51570		Voucher #:	115850	Invoice	Invoice No: 50256	6/29/2021	
							Paid Amt: \$390.00
							Check Amount: \$390.00
							Vendor Total: \$390.00
1063		ABRAKADOODLE	0717	001	105795		
			E	04	005 505 321 305 503	Abakadoodle-spring 2021 art class crafts, clay	Check
							\$675.80
PO#: 51286		Voucher #:	115563	Invoice	Invoice No: 2278	6/4/2021	
							Paid Amt: \$675.80
							Check Amount: \$675.80
							Vendor Total: \$675.80
26733		ACT	0717	001	105858		
			E	01	300 211 000 461 000	ACT Plus Writing Test FY21	Check
							\$6,188.00
PO#: 51485		Voucher #:	115805	Invoice	Invoice No: 14008	6/29/2021	
							Paid Amt: \$6,188.00
							Check Amount: \$6,188.00
							Vendor Total: \$6,188.00
4220		ADVANCED IMAGING SOLUTIONS	0717	001	105798		
			E	01	100 203 302 370 000	ES Lease	Check
			E	01	100 203 000 335 000	ES Maintenance	\$149.81
			E	04	005 505 321 370 000	CE Lease	\$255.01
			E	04	005 505 321 335 000	CE Maintenance	\$149.81
			E	01	128 211 302 370 000	MS Lease	\$254.99
			E	01	128 211 000 335 000	MS Maintenance	\$149.81
			E	04	005 582 344 370 000	ELS Lease	\$254.99
			E	04	005 582 344 335 000	ELS Maintenance	\$149.80
			E	01	005 110 302 370 000	DO Lease	\$254.99
			E	01	005 170 000 335 000	DO Maintenance	\$149.81
			E	01	300 211 302 370 000	HS Lease	\$254.99
							\$149.81

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4220		ADVANCED IMAGING SOLUTIONS					
		0717		001	105798		Check
				E 01 300 211 000 335 000	HS Maintenance	\$254.99	
				E 01 100 203 302 370 000	ES Staff Lease	\$149.80	
				E 01 100 203 000 335 000	ES Staff Maintenance	\$254.99	
				E 01 128 211 302 370 000	MS Staff Lease	\$149.80	
				E 01 128 211 000 335 000	MS Staff Maintenance	\$254.99	
				E 01 300 211 302 370 000	HS Staff Lease	\$149.81	
				E 01 300 211 000 335 000	HS Staff Maintenance	\$254.99	
				E 01 100 203 302 370 000	ES Front Desk Lease	\$149.80	
				E 01 100 203 000 335 000	ES Front Desk Maintenance	\$254.99	
				E 01 005 110 302 370 000	DO Nicky Lease	\$149.80	
				E 01 005 170 000 335 000	DO Nicky Maintenance	\$254.99	
				E 01 100 203 000 335 000	ES Overage	\$150.62	
				E 04 005 505 321 335 000	CE Overage	\$13.29	
				E 01 128 211 000 335 000	MS Overage	\$79.74	
				E 04 005 582 344 335 000	EE Overage	\$8.86	
				E 01 005 170 000 335 000	DO Overage	\$57.59	
				E 01 300 211 000 335 000	HS Overage	\$132.88	
PO#: 51363		Voucher #:		115596	Invoice	6/17/2021	Paid Amt: \$4,895.75 Check Amount: \$4,895.75
		0717		001	105838		Check
				E 01 005 420 419 405 000	Software-Global Captue	\$407.48	
PO#: 51446		Voucher #:		115681	Invoice	6/24/2021	Paid Amt: \$407.48 Check Amount: \$407.48
		0717		001	105859		Check
				B 01 131 000	FY22-Student Record Scanning Software	\$2,068.98	
				E 01 005 630 302 405 000	FY21-Student Record Scanning Software	\$188.09	
PO#: 51443		Voucher #:		115858	Invoice	6/29/2021	Paid Amt: \$2,257.07 Check Amount: \$2,257.07
					Invoice No: 4/21/21		Vendor Total: \$7,560.30
3529		AJMJMC, LLC					
		0717		001	105799		Check
				E 04 005 505 321 305 515	Spring 2021 Soccer Shots	\$3,168.00	
PO#: 51437		Voucher #:		115597	Invoice	6/17/2021	Paid Amt: \$3,168.00 Check Amount: \$3,168.00
					Invoice No: J2021.07.06		Vendor Total: \$3,168.00

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
3157		ALL FLAGS, LLC						
		0717		001	105800			Check
				E 01	100 810 000 401 000	ES		\$75.12
				E 01	128 810 000 401 000	MS		\$75.12
				E 01	300 810 000 401 000	HS		\$75.11
PO#: 51483		Voucher #:		115598	Invoice	Invoice No: 968725	6/17/2021	Paid Amt: \$225.35 Check Amount: \$225.35
2732		ALPHA WIRELESS						Vendor Total: \$225.35
		0717		001	105768			Check
				E 01	300 715 342 530 000	XPR Single Unit Impress Charger R. Hertges		\$76.00
PO#: 51270		Voucher #:		115537	Invoice	Invoice No: 11794	6/4/2021	Paid Amt: \$76.00
				E 01	005 810 000 401 000	CP/PR Single Unity Charger T. Bisek		\$57.75
PO#: 51258		Voucher #:		115538	Invoice	Invoice No: 11701	6/4/2021	Paid Amt: \$57.75 Check Amount: \$133.75
26895		AMAZON CAPITAL SERVICES						Vendor Total: \$133.75
		0717		001	105769			Check
				E 01	300 790 000 849 000	B015OPVOBO Geographics Flourish Certificate		\$118.35
				E 01	300 790 000 849 000	B006MNHQY Southworth Foil Enhanced Pretr		\$66.32
				E 01	300 790 000 849 000	Amazon Shipping Charge		\$0.00
PO#: 51218		Voucher #:		115535	Invoice	Invoice No: AXCFUOP219P0	6/4/2021	Paid Amt: \$184.67 Check Amount: \$184.67
		0717		001	105801			Check
				E 01	300 050 000 401 000	B07SVX8TY5 300pcs 6 Colors Plain Name tag		\$6.99
				E 01	300 050 000 401 000	B006P1ER8O Neenah Exact Vellum Bristol, 8.5		\$15.98
				E 01	300 050 000 401 000	Amazon Shipping Charge		\$0.00
PO#: 51307		Voucher #:		115599	Invoice	Invoice No: 1L7D-KQJ7-96LF	6/17/2021	Paid Amt: \$22.97 Check Amount: \$22.97
		0717		001	105839			Check
				E 01	100 203 000 401 164	B06XPT1LJQ Westcott Right- & Left-Handed S		\$6.20
				E 01	100 203 000 401 164	B00N7CD4BK Brain Flakes 500 Piece Interlocki		\$14.99
				E 01	100 203 000 401 164	B07FBSF1SX 50 White Crayons Bulk - Single C		\$12.99
				E 01	100 203 000 401 164	B002VPDKTA Scotch Long Lasting Storage Pac		\$15.48
				E 01	100 203 000 401 164	B07QQ3L753 Neenah Cardstock - Heavyweight		\$13.99
				E 01	100 203 000 401 164	B07PGJC7ZD Purple Paper 2 Pocket Folders w		\$19.99
				E 01	100 203 000 401 164	B07944WSN5 50 Black Crayons Bulk - Single C		\$12.99
				E 01	100 203 000 401 164	B08G7KKR2J Straw Constructor Building Toy 1		\$22.09
				E 01	100 203 000 401 164	B0012GV1HM Melissa & Doug Abby and Emm		\$13.53

	Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
26895	AMAZON CAPITAL SERVICES									
		0717	001	105839						
		E	01	100	203	000	401	164	B073ZF61L8 Elongdi 130 Pieces - Magnetic Bu	
		E	01	100	203	000	401	164	B08LQWG5WG Crayola Bulk Crayon Set, Color	
		E	01	100	203	000	401	164	B004R7O0I0 6 Pack Sharpie 30101 Sharpie Fin	
		E	01	100	203	000	401	164	Amazon Shipping Charge	
	PO#: 51308	Voucher #:	115680	Invoice	Invoice No: 1GV6-6WLM-1LCX		6/24/2021	Paid Amt: \$169.63 Check Amount:	\$169.63	
		0717	001	105860						
		E	01	300	292	000	401	300	B07YZ41SVJ SEYMAC stock Case Compatible	
		E	01	300	292	000	401	300	Amazon Shipping Charge	
26895	PO#: 51535	Voucher #:	115803	Invoice	Invoice No: 1X7K-NC9L-MYC4		6/29/2021	Paid Amt: \$62.37 Check Amount:	\$62.37	
		0717	001	105861						
		E	01	128	050	000	401	000	1951600061 Next-Level Teaching: Empowering	
		E	01	128	050	000	401	000	111976629X Row the Boat: A Never-Give-Up Ap	
		E	01	128	050	000	401	000	Amazon Shipping Charge	
	PO#: 51554	Voucher #:	115804	Invoice	Invoice No: 1knp-mlcx-16rq		6/29/2021	Paid Amt: \$39.48 Check Amount:	\$39.48	
	Vendor Total:								\$479.12	
	10083	APPLE COMPUTER INC								
			0717	001	105802					
			E	01	300	865	370	520	000	Updated Sound Board-IPad for HS Auditorium==
PO#: 51504		Voucher #:	115600	Invoice	Invoice No: AF03366838		6/17/2021	Paid Amt: \$299.00 Check Amount:	\$299.00	
Vendor Total:								\$299.00		
5582		ASANO, AZIEL								
			0717	001	105770					
			E	04	005	505	321	305	515	Spring Soccer 2021 Coach
		PO#: 51371	Voucher #:	115557	Invoice	Invoice No: Soccer Coach		6/4/2021	Paid Amt: \$210.00 Check Amount:	\$210.00
		Vendor Total:								\$210.00
	4272	ASL INTERPRETING SERVICES, INC.								
			0717	001	105771					
			E	01	128	211	000	357	000	Interpreting Service at JMS Virtual New Family F
		PO#: 51250	Voucher #:	115536	Invoice	Invoice No: 21.05859		6/4/2021	Paid Amt: \$128.00 Check Amount:	\$128.00
		Vendor Total:								\$128.00

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
3763		ASUS COMPUTER INTERNATIONAL	0717	001	105862		Check
				E	01 005 630 000 315 450	Main Board	\$1,192.40
				E	01 005 630 000 315 450	Shipping Fee	\$20.00
				E	01 005 630 000 315 450	Batt/Atl	\$750.00
				E	01 005 630 000 315 450	Module/AS	\$1,125.00
				E	01 005 630 000 315 450	3A LCD	\$139.00
				E	01 005 630 000 315 450	3A LCD Cover	\$112.20
				E	01 005 630 000 315 450	2A Hinge Cap	\$250.00
				E	01 005 630 000 315 450	3A Clickpad Mylar	\$10.00
				E	01 005 630 000 315 450	Module AS	\$750.00
				E	01 005 630 000 315 450	2A LCD Cover	\$2,200.00
				E	01 005 630 000 315 450	2A LCD Bezel	\$155.65
				E	01 005 630 000 315 450	Speaker Modile	\$132.00
				E	01 005 630 000 315 450	Camera HD Fix	\$212.50
				E	01 005 630 000 315 450	AC power Cord	\$1,800.00
				E	01 005 630 000 315 450	Shipping Fee	\$20.00
				E	01 005 630 000 315 450	Screw	\$100.00
				E	01 005 630 000 315 450	Hinge L	\$10.10
				E	01 005 630 000 315 450	Hinge R	\$10.10
				E	01 005 630 000 315 450	C204MA IO BD	\$375.00
				E	01 005 630 000 315 450	C204MA IO FFC	\$6.00
				E	01 005 630 000 315 450	C204MA TP FFC	\$30.00
				E	01 005 630 000 315 450	C204MA WIFI	\$62.50
				E	01 005 630 000 315 450	C214MA TH MOD	\$71.30
				E	01 005 630 000 315 450	C204MA 1A EDP	\$195.00
				E	01 005 630 000 315 450	Adapter 45W	\$2,000.00
				E	01 005 630 000 315 450	C204MA Touchpad	\$375.00
PO#:	51544	Voucher #:		115806	Invoice	Invoice No: 21210063951/3954	Paid Amt: \$12,103.75 Check Amount: \$12,103.75
						6/29/2021	Vendor Total: \$12,103.75
28892		AVIBEN	0717	001	105772		Check
				E	01 005 110 000 311 000	403b Admin Fee May 2021	\$236.81
PO#:		Voucher #:		115543	Invoice	Invoice No: 18784	Paid Amt: \$236.81 Check Amount: \$236.81
						6/4/2021	

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
28892		AVIBEN	0717	001	105863			
				E 01	005 110 000 311 000	June 2021 403b Admin Fee		Check
							\$236.81	
PO#:	51370	Voucher #:		115812	Invoice	Invoice No: 19165	6/29/2021	Paid Amt: \$236.81 Check Amount: \$236.81
Vendor Total:								\$473.62
5553		BACKLUND, JULIA	0717	001	105803			
				E 04	005 505 321 305 515	Spring Soccer Coach	\$252.00	Check
PO#:	51370	Voucher #:		115601	Invoice	Invoice No: Soccer Coach	6/17/2021	Paid Amt: \$252.00 Check Amount: \$252.00
Vendor Total:								\$252.00
3342		BAN-KOE	0717	001	105864			
				E 01	128 865 369 520 000	JMS Temp PA, Intercom Upgrade,Add Ons-Balc	\$8,916.12	Check
PO#:	51146	Voucher #:		115859	Invoice	Invoice No: Balance Due	6/29/2021	Paid Amt: \$8,916.12 Check Amount: \$8,916.12
Vendor Total:								\$8,916.12
1503		BARES, ZACH	0717	001	105804			
				E 04	005 505 321 530 515	3 Dozen Baseballs	\$206.85	Check
				E 04	005 505 321 530 515	Shipping	\$39.95	
PO#:	51431	Voucher #:		115602	Invoice	Invoice No: Reimbursement	6/17/2021	Paid Amt: \$246.80 Check Amount: \$246.80
Vendor Total:								\$246.80
5600		BARTH, MACKENNA	0717	001	105907			
				E 04	005 505 321 305 515	Coach-2021 Jaguar Basketball Camp	\$75.00	Check
PO#:	51612	Voucher #:		115882	Invoice	Invoice No: Coach	6/29/2021	Paid Amt: \$75.00 Check Amount: \$75.00
Vendor Total:								\$75.00
11220		BENJAMIN BUS	0717	001	105773			
				E 01	005 760 720 360 000	April 2021	\$68,031.84	Check
				E 01	005 760 720 360 000	May 2021	\$68,031.84	
PO#:		Voucher #:		115539	Invoice	Invoice No: Apr/May 2021	6/4/2021	Paid Amt: \$136,063.68
				E 01	005 760 723 360 000	In District SPED	\$11,143.12	
				E 01	005 760 728 360 000	Care & Treatment	\$7,890.18	
				E 01	005 760 723 360 000	SPED	\$17,536.23	

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
11220		BENJAMIN BUS	0717	001	105773		Check
				E 01	300 292 733 360 000	Adapted Softball	\$765.05
				E 01	300 294 733 360 315	HS Baseball	\$3,683.04
				E 01	128 294 733 360 315	MS Baseball	\$985.74
				E 01	300 292 733 360 313	HS Golf	\$2,610.98
				E 01	128 292 733 360 313	MS Golf	\$608.12
				E 01	128 296 733 360 333	MS Softball	\$1,520.30
				E 01	300 296 733 360 333	HS Softball	\$1,765.50
				E 01	128 292 733 360 320	MS Track	\$1,147.59
				E 01	300 292 733 360 320	HS Track	\$5,394.54
				E 01	128 211 320 360 000	Am Indian Tutor	\$941.60
PO#: 51281	Voucher #:			115540	Invoice	6/4/2021	Paid Amt: \$55,991.99 Check Amount: \$192,055.67
				0717	105865		Check
				E 01	005 810 000 350 200	Fuse-Van Repair	\$6.31
				E 01	005 810 000 350 200	Battery Cable-Van Repair	\$8.58
				E 01	005 810 000 350 200	Tow to Garage-Van Repair	\$112.75
				E 01	005 810 000 350 200	Fuel Pump Assembly-Van Repair	\$411.41
PO#: 51569	Voucher #:			115808	Invoice	6/29/2021	Paid Amt: \$539.05
				E 01	300 292 733 360 000	Adapted Softball	\$647.35
				E 01	300 294 733 360 315	HS Baseball	\$2,354.98
				E 01	128 294 733 360 315	MS Baseball	\$1,265.28
				E 01	300 292 733 360 313	HS Golf	\$3,496.66
				E 01	128 292 733 360 313	MS Golf	\$578.70
				E 01	300 296 733 360 333	HS Softball	\$3,511.38
				E 01	128 296 733 360 333	MS Softball	\$966.12
				E 01	300 292 733 360 320	HS Track	\$3,045.48
				E 01	128 292 733 360 320	MS Track	\$2,638.45
				E 01	128 211 320 360 000	Tutoring	\$647.35
				E 01	005 760 723 360 000	In District SPED	\$11,729.60
				E 01	005 760 728 360 000	Care & Treatment	\$9,658.89
				E 01	005 760 723 360 000	SPED	\$17,051.52
PO#: 51534	Voucher #:			115809	Invoice	6/29/2021	Paid Amt: \$57,591.76 Check Amount: \$58,130.81
							Vendor Total: \$250,186.48
26156		BIFFS, INC.	0717	001	105866		Check
				E 01	300 292 000 370 300	Softball	\$174.00

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26156		BIFFS, INC.	0717	001	105866		
				E 01	300 292 000 370 300	Baseball	Check
PO#: 51532		Voucher #:		115807	Invoice	6/29/2021	
					Invoice No: W815452/W815453		
							Paid Amt: \$348.00
							Check Amount: \$348.00
							Vendor Total: \$348.00
2657		BJERKE, JEFF	0717	001	105867		
				E 01	300 294 000 305 315	4/29/01	Check
				E 01	300 294 000 305 315	5/10/21	\$90.00
							\$90.00
PO#: 51548		Voucher #:		115848	Invoice	6/29/2021	
					Invoice No: Baseball Official		
							Paid Amt: \$180.00
							Check Amount: \$180.00
							Vendor Total: \$180.00
5602		BOROWICZ, SAVANNAH	0717	001	105908		
				E 04	005 505 321 305 515	Coach-2021 Jaguar Basketball Camp	Check
PO#: 51611		Voucher #:		115881	Invoice	6/29/2021	
					Invoice No: Coach		
							Paid Amt: \$60.00
							Check Amount: \$60.00
							Vendor Total: \$60.00
4571		BRULE, MADISON	0717	001	105805		
				E 01	300 211 000 305 000	Senior Video	Check
PO#: 51444		Voucher #:		115638	Invoice	6/17/2021	
					Invoice No: Grad 2021 Video		
							Paid Amt: \$250.00
							Check Amount: \$250.00
							Vendor Total: \$250.00
1915		BSN SPORTS	0717	001	105868		
				E 01	300 294 000 401 303	Dry Eraser Board	Check
				E 01	300 294 000 530 303	Knee Pads	\$180.00
				E 01	300 294 000 401 303	Spalding Alpha full footballs	\$411.75
				E 01	300 294 000 530 303	Five-padded football girdles - Small	\$839.88
				E 01	300 294 000 530 303	Five-padded football girdles - Med	\$39.80
				E 01	300 294 000 530 303	Five-padded football girdles - Large	\$79.96
				E 01	300 294 000 530 303	Five-padded football girdles - XL	\$39.98
				E 01	300 294 000 530 303	Dummy Arms	\$39.98
				E 01	300 294 000 530 303	Club Arm Shields - Red	\$239.97
				E 01	300 294 000 401 303	Mouthguards w/straps	\$199.99
							\$74.95

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1915		BSN SPORTS					
		0717		001	105868		Check
				E 01 300 294 000 530 303	Freight	\$29.77	
	PO#: 50827	Voucher #:		115810	Invoice	6/29/2021 Invoice No: 913013403	Paid Amt: \$2,176.03 Check Amount: \$2,176.03
		0717		001	105909		Check
				E 04 005 505 321 401 515	Summer 2021 Volleyball Camp t shirts	\$396.78	
	PO#: 51520	Voucher #:		115886	Invoice	6/29/2021 Invoice No: 913053625	Paid Amt: \$396.78 Check Amount: \$396.78
						Vendor Total:	\$2,572.81
5588		CEPLECHA, MAX					
		0717		001	105774		Check
				E 01 300 292 000 305 320	True Team Track Clerk 5/18/21	\$50.00	
	PO#: 51375	Voucher #:		115541	Invoice	6/4/2021 Invoice No: Track Official	Paid Amt: \$50.00 Check Amount: \$50.00
						Vendor Total:	\$50.00
3676		CHOICE ELECTRIC					
		0717		001	105806		Check
				E 01 005 810 000 350 272	Irrigation Locating Assistance	\$212.50	
	PO#: 51346	Voucher #:		115604	Invoice	6/17/2021 Invoice No: 20169	Paid Amt: \$212.50
				E 01 128 810 000 350 272	MS Popcorn Machine Electrical	\$1,011.15	
	PO#: 51479	Voucher #:		115606	Invoice	6/17/2021 Invoice No: 20235	Paid Amt: \$1,011.15 Check Amount: \$1,223.65
						Vendor Total:	\$1,223.65
5583		CHRISTENSEN, OLIVIA					
		0717		001	105775		Check
				E 04 005 505 321 305 515	Spring Soccer 2021 Coach	\$42.00	
	PO#: 51374	Voucher #:		115542	Invoice	6/4/2021 Invoice No: Soccer Coach	Paid Amt: \$42.00 Check Amount: \$42.00
						Vendor Total:	\$42.00
10254		CITY OF JORDAN					
		0717		001	105840		Check
				E 01 100 810 000 330 204	ES	\$1,762.97	
				E 01 128 810 000 330 204	MS	\$1,514.21	
				E 01 300 810 000 330 204	HS	\$2,406.18	
				E 01 300 810 000 330 204	Athletic Complex	\$519.60	
				E 04 005 505 321 330 000	ES CE	\$40.07	
				E 04 005 505 321 330 000	CE	\$64.89	
				E 04 005 582 344 330 000	School Readiness	\$120.20	

27

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
25313		DRAHEIM, MARY	0717	001	105842			
		B	02	230	000	Lunch Account Refund N. Draheim	\$115.55	Check
PO#: 51552	Voucher #:	115683	Invoice	Invoice No:	Refund	6/24/2021		Paid Amt: \$115.55 Check Amount: \$115.55
Vendor Total: \$115.55								
5599		DUIS, TRAVIS	0717	001	105810			
		E	01	300	211	000	461	000
		E	01	300	211	000	461	000
		E	01	300	211	000	461	000
PO#: 51475	Voucher #:	115608	Invoice	Invoice No:	Reimbursement	6/17/2021		Paid Amt: \$70.00 Check Amount: \$70.00
Vendor Total: \$70.00								
25785		FERTIMIX, INC.	0717	001	105870			
		E	01	005	810	000	350	274
		E	01	005	810	000	350	274
PO# 51576	Voucher #:	115856	Invoice	Invoice No:	20042	6/29/2021		Paid Amt: \$60.00 Check Amount: \$60.00
Vendor Total: \$60.00								
4784		FIMON, ROBERT	0717	001	105811			
		E	01	100	810	000	401	000
		E	01	100	810	000	401	000
		E	01	100	810	000	401	000
PO#: 51482	Voucher #:	115610	Invoice	Invoice No:	Reimbursement	6/17/2021		Paid Amt: \$107.98 Check Amount: \$107.98
Vendor Total: \$107.98								
4666		FREMMING, JAMIE	0717	001	105871			
		E	04	005	505	321	401	550
		E	04	005	505	321	401	550
PO#: 51567	Voucher #:	115813	Invoice	Invoice No:	Reimbursement	6/29/2021		Paid Amt: \$32.34 Check Amount: \$32.34
Vendor Total: \$32.34								
4267		FULTON, LISA	0717	001	105776			
		E	01	005	211	320	305	000
		E	01	005	211	320	305	000
PO#: 51081	Voucher #:	115544	Invoice	Invoice No:	Horse Camp 2021	6/4/2021		Paid Amt: \$7,000.00 Check Amount: \$7,000.00
Vendor Total: \$7,000.00								

5598 GRADSMN

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Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
5591		HENDERSON, EMILY	0717	001	105816			
				E	04 005 505 321 305 515	Spring Tennis Camp FY21		
PO#: 51434		Voucher #:		115613	Invoice	Invoice No: Tennis Coach	6/17/2021	Check \$1,260.70
					Paid Amt: \$1,260.70		Check Amount: \$1,260.70	
					Vendor Total:		\$1,260.70	
3498		HENTGES, HANK	0717	001	105780			
				E	01 300 294 000 305 315	Baseball Official 5/25/21		Check \$90.00
PO#:		Voucher #:		115548	Invoice	Invoice No: Baseball Official	6/4/2021	Paid Amt: \$90.00 Check Amount: \$90.00
					Vendor Total:		\$90.00	
1195		HILLYARD, INC./HUTCHINSON	0717	001	105875			
				E	01 100 810 000 401 000	Polish Pad		Check \$3.63
				E	01 100 810 000 401 000	Screen Disc		\$54.20
PO#: 51575		Voucher #:		115853	Invoice	Invoice No: 604368562	6/29/2021	Paid Amt: \$57.83
				E	01 128 810 000 401 000	Polish Pad		\$3.63
				E	01 128 810 000 401 000	Screen Disc		\$54.20
PO#: 51575		Voucher #:		115854	Invoice	Invoice No: 604368563	6/29/2021	Paid Amt: \$57.83
				E	01 128 810 000 401 000	Polish Pad		\$7.26
PO#: 51575		Voucher #:		115855	Invoice	Invoice No: 604368564	6/29/2021	Paid Amt: \$7.26
				E	01 100 810 000 401 000	Telescoping Handle		\$5.83
PO#: 51578		Voucher #:		115857	Invoice	Invoice No: 604361849	6/29/2021	Paid Amt: \$5.83
				E	01 128 810 000 401 000	Stain Treat laundry		\$87.77
PO#: 51582		Voucher #:		115868	Invoice	Invoice No: 604366097	6/29/2021	Paid Amt: \$87.77
				E	01 128 810 000 401 000	Door Brush Release		\$58.20
				E	01 128 810 000 401 000	Cap Brush Door Hinge Rear		\$10.00
				E	01 128 810 000 401 000	Cap Brush Door Hinge Front		\$10.00
				E	01 128 810 000 401 000	Shipping		\$7.84
PO#: 51582		Voucher #:		115869	Invoice	Invoice No: 700466639	6/29/2021	Paid Amt: \$86.04
				E	01 128 810 000 401 000	Handle Mop Wood		\$13.32
				E	01 128 810 000 401 000	Handle MF Alum		\$5.83
PO#: 51582		Voucher #:		115870	Invoice	Invoice No: 604361848	6/29/2021	Paid Amt: \$19.15
				E	01 300 810 000 401 000	Scouring Pad		(\$233.28)
PO#:		Voucher #:		115871	Invoice	Invoice No: 800532330	6/29/2021	Paid Amt: (\$233.28) Check Amount: \$88.43
					Vendor Total:		\$88.43	

[illegible]

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
27791		JACQUES DRAIN CLEANING	0717	001	105877		
			E	02	128 770 709 350 000	6/25/21-MS Kitchen Grease Trap Clean Out	Check
PO#:	51581	Voucher #:	115867	Invoice	No: 6/26/21	6/29/2021	
							Paid Amt: \$350.00 Check Amount: \$350.00
							Vendor Total: \$350.00
26302		JANS, ANNE	0717	001	105878		
			E	01	300 331 830 433 000	Walmart 5/1/21	Check
			E	01	300 331 830 433 000	Walmart 5/26/21	\$38.89 \$73.70
			E	01	300 331 830 433 000	Walmart 5/12/21	\$106.73
			E	01	300 331 830 433 000	Kwik Trip 5/12/21	\$36.00
PO#:		Voucher #:	115865	Invoice	No: Reimbursement	6/29/2021	
							Paid Amt: \$255.32 Check Amount: \$255.32
							Vendor Total: \$255.32
27822		JENSEN, RANDY	0717	001	105782		
			E	01	300 296 000 305 333	Softball Official 5/4/21	Check
PO#:		Voucher #:	115550	Invoice	No: Softball Official	6/4/2021	
							Paid Amt: \$85.00 Check Amount: \$85.00
							Vendor Total: \$85.00
28855		JOE & SON'S SHEET METAL, INC.	0717	001	105817		
			E	01	300 255 000 430 000	4x10 - 24 ga sheet metal	Check
PO#:	51233	Voucher #:	115639	Invoice	No: 29467	6/17/2021	
							Paid Amt: \$67.00 Check Amount: \$67.00
							Vendor Total: \$67.00
24970		JORDAN ACE HARDWARE	0717	001	105843		
			E	01	100 810 000 350 274	ES In House Repairs	Check
			E	01	300 810 000 350 274	HS In House Repairs	\$36.75 \$32.44
			E	01	005 810 000 350 274	Dist In House Repairs	\$119.57
			E	01	300 810 000 401 000	HS Maintenance Supplies	\$35.99
			E	01	300 260 000 430 000	HS Science Supplies	\$81.50
			E	01	128 255 000 430 000	MS Ind Tech Supplies	\$13.98
			E	01	300 255 000 430 000	HS Ind Tech Supplies	\$49.95
PO#:		Voucher #:	115684	Invoice	No: May 2021	6/24/2021	
							Paid Amt: \$370.18 Check Amount: \$370.18

JORDAN DOLLARS FOR SCHOLARS

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
1920		JORDAN DOLLARS FOR SCHOLARS						
		0717	001	R	01 300 211 000 096 276	105818		Check
								(\$1.40)
	PO#: 51502	Voucher #:	115617	Invoice	Invoice No: Donation		6/17/2021	Paid Amt: \$28.60 Check Amount: \$73.60
							Vendor Total:	\$73.60
10692		JOSTENS INC						
		0717	001	E	01 300 790 000 849 000	105819		Check
								\$13.10
	PO#: 51164	Voucher #:	115618	Invoice	Invoice No: 26658972 Diploma for Brooke Olsen		6/17/2021	Paid Amt: \$13.10 Check Amount: \$13.10
							Vendor Total:	\$13.10
5586		KAUFMANN, DAVID						
		0717	001	E	01 300 294 000 305 315	105783		Check
								\$35.00
	PO#: 51540	Voucher #:	115551	Invoice	Invoice No: Baseball Official		6/4/2021	Paid Amt: \$35.00 Check Amount: \$35.00
							Vendor Total:	\$35.00
2877		KEISER, KURT						
		0717	001	E	01 300 292 000 369 320	105881		Check
								\$12.43
	PO#: 51540	Voucher #:	115864	Invoice	Invoice No: Reimbursement State track ticket-coach		6/29/2021	Paid Amt: \$12.43 Check Amount: \$12.43
							Vendor Total:	\$12.43
5613		KEISER, SOPHIA						
		0717	001	E	04 005 505 321 305 515	105912		Check
								\$60.00
	PO#: 51610	Voucher #:	115880	Invoice	Invoice No: Coach Coach-2021 Hubman Basketball Camp		6/29/2021	Paid Amt: \$60.00 Check Amount: \$60.00
							Vendor Total:	\$60.00
4931		KIDSCREATE STUDIO						
		0717	001	E	04 005 505 321 305 503	105820		Check
								\$630.00
	PO#: 51509	Voucher #:	115619	Invoice	Invoice No: 10736203 Pikachu & His Pokemon Pals 6/10/21		6/17/2021	Paid Amt: \$630.00 Check Amount: \$630.00

	Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date		Pmt Type
4931			KIDSCREATE STUDIO							
			0717	001		105882				Check
			E	04	005	505	321	305	503	Art Camp 6/2021 Puppies & Pals, Mega Mess
			PO#: 51522	Voucher #:	115823	Invoice	Invoice No:	10803560	6/29/2021	
										Paid Amt: \$945.00 Check Amount: \$945.00 Vendor Total: \$1,575.00
5615			KING, KAMRYN							
			0717	001		105913				Check
			E	04	005	505	321	305	515	-2021 Jaguar Basketball Camp
			PO#: 51614	Voucher #:	115884	Invoice	Invoice No:	Coach	6/29/2021	
										Paid Amt: \$75.00 Check Amount: \$75.00 Vendor Total: \$75.00
5360			KOCH/AFTON							
			0717	001		105883				Check
			E	04	005	505	321	305	515	2021 Hubman Basketball Camp-Coach
			PO#: 51562	Voucher #:	115824	Invoice	Invoice No:	Bsaketball Coach	6/29/2021	
										Paid Amt: \$115.00 Check Amount: \$115.00 Vendor Total: \$115.00
1148			KOTEK, MARK							
			0717	001		105784				Check
			E	01	300	294	000	305	315	Baseball Official 4/29/21
			PO#:	Voucher #:	115239	Invoice	Invoice No:	Baseball Official	6/4/2021	
			E	01	300	294	000	305	315	Baseball Official 5/13/21
		PO#:	Voucher #:	115374	Invoice	Invoice No:	Baseball Official	6/4/2021		
		E	01	300	294	000	305	315	Baseball Official 5/20/21	
		PO#:	Voucher #:	115455	Invoice	Invoice No:	Baseball Official	6/4/2021		
										Paid Amt: \$90.00 Check Amount: \$270.00 Vendor Total: \$270.00
27337			LARGERGREN, MARK							
			0717	001		105785				Check
			E	01	300	292	000	305	320	Track Meet Official 5/3/21
			PO#:	Voucher #:	115552	Invoice	Invoice No:	Track Official	6/4/2021	
										Paid Amt: \$175.00 Check Amount: \$175.00 Vendor Total: \$175.00

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type					
5623		LANGHEIM, AIDEN	0717	001	105914								
			E	04	005	505	321	305	515	Coach-2021 Hubman Basketball Camp	\$350.00	Check	
	PO#: 51608	Voucher #:	115878	Invoice	Invoice No:	Coach	6/29/2021						
										Paid Amt:	\$350.00	Check Amount:	\$350.00
										Vendor Total:	\$350.00		\$350.00
00041		LANGSWEIRDT GERALD C	0717	001	105821								
			E	01	300	790	000	849	000	Reimburse for flowers for Graduation (Kennicott	\$877.61	Check	
	PO#: 51350	Voucher #:	115620	Invoice	Invoice No:	Reimbursement	6/17/2021						
										Paid Amt:	\$877.61	Check Amount:	\$877.61
										Vendor Total:	\$877.61		\$877.61
5383		LUCAS/AUDREY	0717	001	105915								
			E	04	005	508	321	305	000	Ring the Bell Session 11 Instructor	\$710.45	Check	
	PO#: 51606	Voucher #:	115876	Invoice	Invoice No:	Instructor	6/29/2021						
										Paid Amt:	\$710.45	Check Amount:	\$710.45
										Vendor Total:	\$710.45		\$710.45
5577		LUSSIER, GARY	0717	001	105786								
			E	01	300	211	320	305	000	Blessing/Song	\$150.00	Check	
	PO#: 51334	Voucher #:	115553	Invoice	Invoice No:	ALPAC Banquet	6/4/2021						
										Paid Amt:	\$150.00	Check Amount:	\$150.00
										Vendor Total:	\$150.00		\$150.00
5564		MAKE IT WORK PRODUCTIONS	0717	001	105884								
			E	01	128	259	000	305	000	Professional Video editing for Concerts/per Song	\$800.00	Check	
			E	01	128	259	000	305	000	Professional Video editing for Concerts/song/vid	\$200.00		
	PO#: 51269	Voucher #:	115825	Invoice	Invoice No:	MIW0080721JMS01	6/29/2021						
										Paid Amt:	\$1,000.00	Check Amount:	\$1,000.00
										Vendor Total:	\$1,000.00		\$1,000.00
5612		MANNING, MELISSA	0717	001	105845								
			R	04	000	505	321	050	515	Dance Camp Refund T. Manning	\$50.00	Check	
	PO#: 51547	Voucher #:	115686	Invoice	Invoice No:	Refund	6/24/2021						
										Paid Amt:	\$50.00	Check Amount:	\$50.00
										Vendor Total:	\$50.00		\$50.00

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
5253		MARTINEZ, TRINA						
		0717	001		105822			Check
			E 01	300	211 320 305 000	AIPAC Graduation Feathers-Supplies, Travel, Sc		\$200.00
			E 01	300	211 320 305 000	AIPAC Graduation Feathers-Craftsmanship		\$300.00
	PO#: 51435	Voucher #:	115622	Invoice	Invoice No: 100		6/17/2021	
								Paid Amt: \$500.00 Check Amount: \$500.00
								Vendor Total: \$500.00
5603		MAUER, MARK						
		0717	001		105823			Check
			E 01	300	294 000 305 303	Football Official 10/16/20		\$89.00
		PO#:	Voucher #:	115624	Invoice	Invoice No: Football Official		6/17/2021
								Paid Amt: \$89.00 Check Amount: \$89.00
								Vendor Total: \$89.00
4713		MCCLELLAN, STEPHEN						
		0717	001		105885			Check
			E 01	300	255 000 530 000	Bandsaw Blades-Ind Tech Supplies		\$126.43
		PO#: 51566	Voucher #:	115826	Invoice	Invoice No: Reimbursement		6/29/2021
								Paid Amt: \$126.43 Check Amount: \$126.43
								Vendor Total: \$126.43
25781		MEYER, JANENE						
		0717	001		105824			Check
			E 01	300	292 000 305 320	5/18/21-True Team Track Meet-Triple Jump		\$50.00
		PO#: 51436	Voucher #:	115623	Invoice	Invoice No: Track Official		6/17/2021
								Paid Amt: \$50.00 Check Amount: \$50.00
								Vendor Total: \$50.00
26865		MID COUNTY FABRICATING INC.						
		0717	001		105825			Check
			E 01	005	810 000 350 200	Mower Deck Fix		\$432.00
		PO#: 51344	Voucher #:	115621	Invoice	Invoice No: 38418		6/17/2021
								Paid Amt: \$432.00 Check Amount: \$432.00
								Vendor Total: \$432.00
16835		MN SOUTH CENTRAL SERVICE COOP.						
		0717	001		105787			Check
			E 01	005	865 352 305 000	EMS-April 2021 IEA		\$399.88
		PO#: 51276	Voucher #:	115554	Invoice	Invoice No: 20321		6/4/2021
								Paid Amt: \$399.88 Check Amount: \$399.88

	Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date		Pmt Type
16835	MN SOUTH CENTRAL SERVICE COOP.	0717	001	105886					
	E	01	005	865	352	305	000	EMS-May 2021 IEA	Check
	\$444.30								
	PO#: 51503	Voucher #:	115828	Invoice	Invoice No: 20380		6/29/2021		Paid Amt: \$444.30
	Check Amount:								\$444.30
	Vendor Total:								\$844.18
3967	MN VALLEY ELECTRIC COOPERATIVE	0717	001	105887					
	E	01	005	810	000	330	201	Service 4/30/21 to 6/1/21	Check
	\$10.74								
	PO#:	Voucher #:	115827	Invoice	Invoice No: 6/7/21		6/29/2021		Paid Amt: \$10.74
	Check Amount:								\$10.74
	Vendor Total:								\$10.74
3746	MN YOUTH SOCCER ASSN	0717	001	105796					
	E	04	005	505	321	305	326	RVU 2021 basic registration fee admin/coaches	Check
	\$19.00								
	PO#: 51304	Voucher #:	115564	Invoice	Invoice No: 44133		6/4/2021		Paid Amt: \$19.00
	Check Amount:								\$19.00
	Vendor Total:								\$19.00
5066	MONTGOMERY SPORTSMEN'S CLUB	0717	001	105888					
	E	04	005	505	321	305	326	River Valley United spring 2021 membership fee	Check
	\$1,376.00								
	PO#: 51526	Voucher #:	115872	Invoice	Invoice No: 44004/44099/44100		6/29/2021		Paid Amt: \$1,376.00
	Check Amount:								\$1,376.00
	Vendor Total:								\$1,395.00
26451	MUSIC MART	0717	001	105889					
	E	01	128	258	000	401	000	reeds	Check
	\$34.94								
	PO#: 51469	Voucher #:	115829	Invoice	Invoice No: 1257155		6/29/2021		Paid Amt: \$34.94
	MI T Mist invoice								\$15.40
	PO#: 51469	Voucher #:	115830	Invoice	Invoice No: 1270643		6/29/2021		Paid Amt: \$15.40

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
26451		MUSIC MART	0717	001	105889			
				E 01	128 258 000 350 000	trombone repair		Check
							\$42.50	
PO#:	51469	Voucher #:		115831	Invoice	Invoice No: 1252542	6/29/2021	
								Paid Amt: \$42.50
								Check Amount: \$92.84
							Vendor Total:	\$92.84
5621		NATIONAL FLAG FOOTBALL						
			0717	001	105890			
				R 04	000 505 321 050 515	Check Sent in Error May 2021	\$3,600.00	Check
PO#:		Voucher #:		115860	Invoice	Invoice No: Refund	6/29/2021	
								Paid Amt: \$3,600.00
								Check Amount: \$3,600.00
							Vendor Total:	\$3,600.00
5581		NGENO, TYLER						
			0717	001	105826			
				E 04	005 505 321 305 515	Spring Soccer 2021 Coach	\$210.00	Check
PO#:	51372	Voucher #:		115625	Invoice	Invoice No: Soccer Coach	6/17/2021	
								Paid Amt: \$210.00
								Check Amount: \$210.00
							Vendor Total:	\$210.00
25063		NORTHEAST METRO DISTRICT #916						
			0717	001	105916			
				E 01	998 211 000 390 000	Jan-Jun 2021	\$13,391.10	Check
PO#:	51590	Voucher #:		115875	Invoice	Invoice No: 35138	6/29/2021	
								Paid Amt: \$13,391.10
								Check Amount: \$13,391.10
							Vendor Total:	\$13,391.10
5626		NOVAK, HEATHER						
			0717	001	105917			
				E 04	005 505 321 305 503	Grow A Creature 6/9/21	\$77.93	Check
				E 04	005 505 321 305 503	Unicorn Tea Party 3/23/21	\$229.06	
PO#:	51615	Voucher #:		115885	Invoice	Invoice No: Instructor	6/29/2021	
								Paid Amt: \$306.99
								Check Amount: \$306.99
							Vendor Total:	\$306.99
5340		OFFICE OF MNIT SERVICES						
			0717	001	105827			
				E 01	005 211 000 358 000	April 2021 General Education Translation	\$297.46	Check
				E 01	005 420 740 394 000	April 2021 Special Education Translation	\$52.82	
PO#:	51282	Voucher #:		115626	Invoice	Invoice No: W21040700	6/17/2021	
								Paid Amt: \$350.28
								Check Amount: \$350.28
			0717	001	105891			
				E 01	005 211 000 358 000	General Education Translation	\$104.25	Check

41

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
4595		PETERSON AV CONSULTING, INC						
		0717	001	E	01 300 865 370 305 000	105893	Construction Administration	Check
								\$500.00
	PO#: 51527	Voucher #:	115833	Invoice	Invoice No: 6/10/21		6/29/2021	
								Paid Amt: \$500.00
								Check Amount: \$500.00
								Vendor Total: \$500.00
3668		PMA SECURITIES, INC.						
		0717	001	E	01 005 110 000 305 000	105918	Dissemination Agent Fees FY21	Check
								\$2,000.00
	PO#: 51588	Voucher #:	115873	Invoice	Invoice No: INV12957		6/29/2021	
								Paid Amt: \$2,000.00
								Check Amount: \$2,000.00
								Vendor Total: \$2,000.00
5071		QUADIENT FINANCE USA, INC						
		0717	001	E	01 128 211 000 329 000	105894	MS 6/14/21	Check
								\$400.00
				E	01 300 211 000 329 000		HS 6/1/21 & 6/10/21	\$600.00
				E	01 100 203 000 329 000		ES 6/9/21	\$400.00
	PO#: 51531	Voucher #:	115834	Invoice	Invoice No: 6/15/21		6/29/2021	
								Paid Amt: \$1,400.00
								Check Amount: \$1,400.00
								Vendor Total: \$1,400.00
11072		RADERMACHER FOODS INC.						
		0717	001	E	04 005 570 321 401 000	105895	Kids CO	Check
								\$49.14
				E	04 005 505 321 401 000		CE	\$11.94
	PO#: 51583	Voucher #:	115835	Invoice	Invoice No: Acct#26211		6/29/2021	
								Paid Amt: \$61.08
								Check Amount: \$61.08
								Vendor Total: \$61.08
4630		RAKERS, KIRSTEN						
		0717	001	E	01 005 420 740 366 000	105828	May 2021 Mileage	Check
								\$81.14
	PO#: 51433	Voucher #:	115627	Invoice	Invoice No: Reimbursement		6/17/2021	
								Paid Amt: \$81.14
								Check Amount: \$81.14
								Vendor Total: \$81.14
20698		RATWIK, ROSZAK & MALONEY, PA						
		0717	001	E	01 005 160 000 311 000	105788	Misc	Check
								\$728.50
				E	01 005 400 000 306 000		SPED	\$70.50

43

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type				
1192		RIVER BOTTOM PRODUCTIONS LLC										
		0717	001		105830							
			E	01	300	259	000	305	325	Roll Black gaff tape	\$20.00	Check
			E	01	300	259	000	305	325	Case AA batteries (144)	\$87.00	
			E	01	300	259	000	305	325	Flat Black paint	\$45.00	
			E	01	300	259	000	305	325	2 x 4's	\$120.00	
PO#: 51312		Voucher #:	115629	Invoice			6/17/2021			Paid Amt:	\$2,682.00	
										Check Amount:	\$2,682.00	
										Vendor Total:	\$2,682.00	
5578		RUNGE, CARTER										
		0717	001		105897							
			E	04	005	505	321	305	515	2021 Hubman Basketball Camp-Coach	\$25.00	Check
PO#: 51563		Voucher #:	115838	Invoice			6/29/2021			Paid Amt:	\$25.00	
										Check Amount:	\$25.00	
										Vendor Total:	\$25.00	
5624		SCHMIDT, MACK										
	44	0717	001		105920							
			E	04	005	505	321	305	515	Coach-2021 Hubman Basketball Camp	\$140.00	Check
PO#: 51609		Voucher #:	115879	Invoice			6/29/2021			Paid Amt:	\$140.00	
										Check Amount:	\$140.00	
										Vendor Total:	\$140.00	
5594		SCHUBERT, JENNIFER										
		0717	001		105831							
			E	01	300	211	000	461	000	ACT Test-ACT Test Reimbursement-Brody	\$55.00	Check
			E	01	300	211	000	461	000	Writing-ACT Test Reimbursement-Brody	\$15.00	
PO#: 51432		Voucher #:	115630	Invoice			6/17/2021			Paid Amt:	\$70.00	
										Check Amount:	\$70.00	
										Vendor Total:	\$70.00	
28518		SCOTT CTY HISTORICAL SOCIETY										
		0717	001		105849							
			E	04	005	570	321	305	000	Pieces of the Past-Kids Co Trunk Pick Up 6/21/;	\$15.00	Check
			E	04	005	570	321	305	000	What's for Dinner-Kids Co Trunk Pick Up 6/21/2	\$15.00	
PO#: 51548		Voucher #:	115692	Invoice			6/24/2021			Paid Amt:	\$30.00	
										Check Amount:	\$30.00	
										Vendor Total:	\$30.00	

Page 28 of 33
6/30/2021
14:02:44Page 28 of 33
6/30/2021
14:02:44

Code	Rcd	Vendor	Co	Bank	Check No		Pmt/Void Date	Pmt Type
25711		STAR GROUP, LLC/NAPA AUTO PARTS						
		0717	001	105790				Check
			E 01	005 810 000 350 200	15W40			\$41.98
			E 01	005 810 000 350 200	Windshield Wash			\$5.98
			E 01	005 810 000 350 200	10W40			\$9.16
			E 01	005 810 000 350 200	Gold Oil Filter			\$35.99
			E 01	005 810 000 350 200	EP Grease Cart			\$22.90
PO#: 51340		Voucher #:	115556	Invoice	Invoice No: 801405		6/4/2021	Paid Amt: \$116.01 Check Amount: \$116.01
		0717	001	105834				Check
			E 01	005 810 000 350 200	FHP Powered Belt-Toro Maintenance Items			\$23.49
PO#: 51476		Voucher #:	115632	Invoice	Invoice No: 803654		6/17/2021	Paid Amt: \$23.49 Check Amount: \$23.49
		0717	001	105899				Check
			E 01	100 810 000 350 274	Tri-Power Ind V-Belt			\$237.93
			E 01	100 810 000 350 274	Belt-Alternator			\$33.99
PO#: 51568		Voucher #:	115841	Invoice	Invoice No: 802477/802958		6/29/2021	Paid Amt: \$271.92 Check Amount: \$271.92
								Vendor Total: \$411.44
4083		STIER TRANSPORTATION SERVICES						Check
		0717	001	105900				
			E 01	005 760 723 360 000	May 2021 SPED Transportation J. Jones			\$2,151.00
PO#: 51546		Voucher #:	115843	Invoice	Invoice No: 1704		6/29/2021	Paid Amt: \$2,151.00 Check Amount: \$2,151.00
								Vendor Total: \$2,151.00
4790		STREEFLAND, JOY						Check
		0717	001	105850				
			E 01	128 411 740 433 250	Walgreens			\$88.86
			E 01	128 411 740 433 250	Ace			\$10.99
PO#: 51512		Voucher #:	115691	Invoice	Invoice No: Reimbursement		6/24/2021	Paid Amt: \$99.85 Check Amount: \$99.85
								Vendor Total: \$99.85
4922		T MOBILE						Check
		0717	001	105835				
			E 01	005 630 153 320 011	Hot Spot Service 4/21/21-5/20/21			\$2,805.00
PO#: 51368		Voucher #:	115634	Invoice	Invoice No: 963842030		6/17/2021	Paid Amt: \$2,805.00 Check Amount: \$2,805.00

	Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
4922	T MOBILE								
			0717		001	105901		Check	
				E	01	005 630 153 320 011	Hot Spot Service 5/21/21-6/20/21		\$2,805.00
	PO#:		Voucher #:		115862	Invoice	Invoice No: 963842030	6/29/2021	Paid Amt: \$2,805.00 Check Amount: \$2,805.00
Vendor Total: \$5,610.00									
5546	TATE, PAUL								
			0717		001	105851		Check	
				E	01	300 294 000 305 315	Baseball Official 5/4/21-Double Header Missed		\$90.00
	PO#:		Voucher #:		115893	Invoice	Invoice No: Baseball Official	6/24/2021	Paid Amt: \$90.00 Check Amount: \$90.00
Vendor Total: \$90.00									
4700	TEACHERS ON CALL								
			0717		001	105791		Check	
				E	04	005 582 344 394 999	Preschool		\$870.75
				E	01	100 203 000 394 999	ES		\$1,131.99
				E	01	300 211 000 394 999	HS		\$348.30
				E	01	300 408 740 307 999	HS EBD SPED		\$174.15
				E	01	128 640 316 305 999	MS Staff Dev		\$348.30
				E	01	128 407 740 307 999	MS SPED		\$174.15
				E	01	128 211 000 394 999	MS		\$348.30
	PO#:	51365	Voucher #:		115559	Invoice	Invoice No: 125807	6/4/2021	Paid Amt: \$3,395.94 Check Amount: \$3,395.94
	Check								
			0717		001	105836			
				E	01	100 203 000 394 999	ES		\$348.30
				E	01	128 211 000 394 999	MS		\$174.15
PO#:	51473	Voucher #:		115636	Invoice	Invoice No: 126233	6/17/2021	Paid Amt: \$522.45	
			E	01	100 203 000 394 999	ES		\$348.30	
			E	01	300 211 000 394 999	HS		\$609.53	
			E	01	300 640 316 305 999	HS Staff Dev		\$87.08	
			E	01	128 211 000 394 999	MS		\$957.83	
			E	01	128 640 316 305 999	MS Staff Dev		\$174.15	
			E	01	128 400 000 307 999	MS Non Licensed SPED		\$87.08	
PO#:	51472	Voucher #:		115637	Invoice	Invoice No: 126061	6/17/2021	Paid Amt: \$2,263.97 Check Amount: \$2,786.42	
Vendor Total: \$6,182.36									

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4945		TECH ACADEMY/COMPUTER EXPLORERS					
		0717	001	E	04 005 505 321 305 503	105902	
					Java Minecraft/Robo Wars Camp 6/2021		Check
							\$1,788.00
PO#:	51517	Voucher #:	115845	Invoice	Invoice No: 4087	6/29/2021	
							Paid Amt: \$1,788.00
							Check Amount: \$1,788.00
							Vendor Total: \$1,788.00
5537		THE BASS FEDERATION					
		0717	001	E	04 005 505 321 305 518	105837	
					Scott West Fishing Membership 2021 16 studer		Check
							\$475.00
PO#:	51090	Voucher #:	115835	Invoice	Invoice No: 2021 Membership	6/17/2021	
							Paid Amt: \$475.00
							Check Amount: \$475.00
							Vendor Total: \$475.00
2901		THOMPSON, ERROL					
		0717	001	E	01 300 296 000 305 333	105903	
					Softball Official 5/4/21		Check
							\$160.00
PO#:		Voucher #:	115849	Invoice	Invoice No: Softball Official	6/29/2021	
							Paid Amt: \$160.00
							Check Amount: \$160.00
							Vendor Total: \$160.00
5549		TUTSCH, KYLE					
		0717	001	E	01 300 296 000 305 333	105792	
					Softball Official 4/22/21		Check
							\$85.00
PO#:		Voucher #:	115560	Invoice	Invoice No: Softball Official	6/4/2021	
							Paid Amt: \$85.00
							Check Amount: \$85.00
							Vendor Total: \$85.00
26683		TWIN CITY GARAGE DOOR					
		0717	001	E	01 300 865 363 305 000	105904	
					Replacement Switch-HS Fire Door Test 6/17/21		Check
							\$393.75
					Shop Supply/Energy Charge-HS Fire Door Test		\$25.00
PO#:	51573	Voucher #:	115851	Invoice	Invoice No: Z181839	6/29/2021	
							Paid Amt: \$418.75
							Check Amount: \$418.75
							Vendor Total: \$418.75
5453		VIDEO SERVICES INC					
		0717	001	E	01 300 865 370 520 000	105793	
					LTFM-Stage Audio Inputs		Check
							\$6,450.00
					LTFM-Audio Mixer Upgrade -only section to inclu		\$13,840.00
					LTFM-Audio DSP upgrade		\$4,030.00
					LTFM-Left & right loudspeaker upgrade		\$9,570.00
					LTFM-Center Loudspeaker Upgrade		\$4,060.00
					LTFM-subwoofer upgrade		\$5,080.00

[illegible]

Jordan Public Schools
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5608		YLINIEMI, JULIE	0717	001	105853		
				E 01 005 211 320 305 000	Flat Rate-Native American Culture/Ed Event	\$1,500.00	Check
				E 01 005 211 320 305 000	Hotel-Native American Culture/Ed Event	\$175.00	
				E 01 005 211 320 305 000	Mileage-Native American Culture/Ed Event	\$257.60	
PO#: 51529		Voucher #:		115694 Invoice	Invoice No: 2021	6/24/2021	
				Paid Amt:	\$1,932.60	Check Amount:	\$1,932.60
				Vendor Total:	\$1,932.60	Report Total:	\$498,284.22

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount / Item(s)
MVEC	Backpack Program	\$500.00
Jordan Pride Booster Club	Booster Supported Coaches	\$12,300.00
Herman's Landscape	HS Industrial Tech	Bandsaw & Dust Collector

The vote on adoption of the Resolution was as follows:

Aye: _____

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted.

School Board Clerk

Date



Jordan High School
600 Sunset Drive
Jordan, Minnesota 55352
952-492-4400 main | 952-492-4425 fax

JOE PERKL
Activities Director
jperkl@isd717.org

July 7th, 2021

Dear Jordan School Board,

We are in the process of clearing out uniforms and equipment that are out of circulation and/or in a condition that we would never use again within our athletic offerings. In doing so, we will open up storage space for newer equipment.

We intend to include some surplus items in a garage sale style event at JHS this summer for community members to purchase from the district at a discounted price. Other items will be purged as needed.

Sincerely,

Joe Perkl

JORDAN PUBLIC SCHOOLS POLICY

Adopted: July 9, 2012

Revised: July 12th, 2021

410 FAMILY AND MEDICAL LEAVE POLICY

I. PURPOSE

The purpose of this policy is to provide for family and medical leave to school district employees in accordance with the Family and Medical Leave Act of 1993 (FMLA) and also with parenting leave under state law.

II. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding family and medical leave are adopted by the school district, pursuant to the requirements of the FMLA and consistent with the requirements of the Minnesota parenting leave laws.

III. DEFINITIONS

A. “Covered active duty” means:

1. in the case of a member of a regular component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country; and
2. in the case of a member of a reserve component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country under a call or order to active duty under a provision of law referred to in 10 U.S.C. § 101(a)(13)(B).

B. “Covered servicemember” means:

1. a member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or
2. a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, and was discharged or released under conditions other than dishonorable, at any time during the period of five years preceding the first date the eligible employee takes FMLA leave to care for the covered veteran.

- C. “Eligible employee” means an employee who has been employed by the school district for a total of at least 12 months and who has been employed for at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave. An employee returning from fulfilling his or her Uniformed Services Employment and Reemployment Rights Act (USERRA)-covered service obligation shall be credited with the hours of service that would have been performed but for the period of absence from work due to or necessitated by USERRA-covered service. In determining whether the employee met the hours of service requirement, and to determine the hours that would have been worked during the period of absence from work due to or necessitated by USERRA-covered service, the employee’s pre-service work schedule can generally be used for calculations. While the 12 months of employment need not be consecutive, employment periods prior to a break in service of seven years or more may not be counted unless the break is occasioned by the employee’s fulfillment of his or her USERRA-covered service obligation or a written agreement, including a collective bargaining agreement, exists concerning the school district’s intention to rehire the employee after the break in service.
- D. “Military caregiver leave” means leave taken to care for a covered servicemember with a serious injury or illness.
- E. “Next of kin of a covered servicemember” means the nearest blood relative other than the covered servicemember’s spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember’s next of kin, and the employee may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember’s only next of kin.
- F. “Outpatient status” means, with respect to a covered servicemember who is a current member of the Armed Forces, the status of a member of the Armed Forces assigned to:
1. a military medical treatment facility as an outpatient; or
 2. a unit established for the purpose of providing command and control of members of the Armed Forces receiving care as outpatients.
- G. “Qualifying exigency” means a situation where the eligible employee seeks leave for one or more of the following reasons:

1. to address any issues that arise from a short-notice deployment (seven calendar days or less) of a covered military member;
 2. to attend military events and related activities of a covered military member;
 3. to address issues related to childcare and school activities of a covered military member's child;
 4. to address financial and legal arrangements for a covered military member;
 5. to attend counseling provided by someone other than a health care provider for oneself, a covered military member, or his/her child;
 6. to spend up to 15 calendar days with a covered military member who is on short-term, temporary rest and recuperation leave during a period of deployment;
 7. to attend post-deployment activities related to a covered military member;
 8. to address parental care needs; and
 9. to address other events related to a covered military member that both the employee and school district agree is a qualifying exigency.
- H. "Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves:
1. inpatient care in a hospital, hospice, or residential medical care facility; or
 2. continuing treatment by a health care provider.
- I. "Spouse" means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under state law for purposes of marriage in the state in which the marriage was entered into or, in the case of a marriage entered into outside of any state, if the marriage is valid in the place where entered into and could have been entered into in at least one state. This definition includes an individual in a same-sex or common law marriage that either: (1) was entered into in a state that recognizes such marriages; or (2) if entered into outside of any state, is valid in the place where entered into and could have been entered into in at least one state.
- J. "Veteran" has the meaning given in 38 U.S.C. § 101.

IV. LEAVE ENTITLEMENT

A. Twelve-week Leave under Federal Law

1. Eligible employees are entitled to a total of 12 work weeks of unpaid family or medical leave during the applicable 12-month period as defined below, plus any additional leave as required by law. Leave may be taken for one or more of the following reasons in accordance with applicable law:
 - a. birth of the employee's child and to care for such child;
 - b. placement of an adopted or foster child with the employee;
 - c. to care for the employee's spouse, son, daughter, or parent with a serious health condition;
 - d. the employee's serious health condition makes the employee unable to perform the functions of the employee's job; and/or
 - e. any qualifying exigency arising from the employee's spouse, son, daughter, or parent being on covered active duty, or notified of an impending call or order to covered active duty in the Armed Forces.
2. For the purposes of this policy, "year" is defined as a rolling 12-month period measured backward from the date an employee's leave is to commence.
3. An employee's entitlement to FMLA leave for the birth, adoption, or foster care of a child expires at the end of the 12-month period beginning on the date of the birth or placement.
4. A "serious health condition" typically requires either inpatient care or continuing treatment by or under the supervision of a health care provider, as defined by applicable law. Family and medical leave generally is not intended to cover short-term conditions for which treatment and recovery are very brief.
5. A "serious injury or illness," in the case of a member of the Armed Forces, including a member of the National Guard or Reserves, means:
 - a. injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces and that may render the member medically unfit to perform the duties of the member's office, grade, rank, or rating; and

- b. in the case of a covered veteran who was a member of the Armed Forces, including a member of the National Guard or Reserves, at any time, during the period of five years preceding the date on which the veteran undergoes the medical treatment, recuperation, or therapy, means a qualifying injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty in the Armed Forces and that manifested itself before or after the member became a veteran, and is:
 - (1) a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember's office, grade, rank, or rating; or
 - (2) a physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability (VASRD) rating of 50 percent or greater and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 - (3) a physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or
 - (4) an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.
- 6. Eligible spouses employed by the school district are limited to an aggregate of 12 weeks of leave during any 12-month period for the birth and care of a newborn child or adoption of a child, the placement of a child for foster care, or to care for a parent. This limitation for spouses employed by the school district does not apply to leave taken: by one spouse to care for the other spouse who is seriously ill; to care for a child with a serious health condition; because of the employee's own serious health condition; or pursuant to Paragraph IV.A.1.e. above.
- 7. Depending on the type of leave, intermittent or reduced schedule leave may be granted in the discretion of the school district or when medically necessary. However, part-time employees are only eligible for a pro-rata

portion of leave to be used on an intermittent or reduced schedule basis, based on their average hours worked per week. Where an intermittent or reduced schedule leave is foreseeable based on planned medical treatment, the school district may transfer the employee temporarily to an available alternative position for which the employee is qualified and which better accommodates recurring periods of leave than does the employee's regular position, and which has equivalent pay and benefits.

8. If an employee requests a leave for the serious health condition of the employee or the employee's spouse, child, or parent, the employee will be required to submit sufficient medical certification. In such a case, the employee must submit the medical certification within 15 days from the date of the request or as soon as practicable under the circumstances.
9. If the school district has reason to doubt the validity of a health care provider's certification, it may require a second opinion at the school district's expense. If the opinions of the first and second health care providers differ, the school district may require certification from a third health care provider at the school district's expense. An employee may also be required to present a certification from a health care provider indicating that the employee is able to return to work.
10. Requests for leave shall be made to the school district. When leave relates to an employee's spouse, son, daughter, parent, or covered servicemember being on covered active duty, or notified of an impending call or order to covered active duty pursuant to Paragraph IV.A.1.e. above, and such leave is foreseeable, the employee shall provide reasonable and practical notice to the school district of the need for leave. For all other leaves, employees must give 30 days' written notice of a leave of absence where practicable. The failure to provide the required notice may result in a delay of the requested leave. Employees are expected to make a reasonable effort to schedule leaves resulting from planned medical treatment so as not to disrupt unduly the operations of the school district, subject to and in coordination with the health care provider.
11. The school district may require that a request for leave under Paragraph IV.A.1.e. above be supported by a copy of the covered military member's active duty orders or other documentation issued by the military indicating active duty or a call to active duty status and the dates of active duty service. In addition, the school district may require the employee to provide sufficient certification supporting the qualifying exigency for which leave is requested.
12. During the period of a leave permitted under this policy, the school district will provide health insurance under its group health plan under the same conditions coverage would have been provided had the employee not taken the leave. The employee will be responsible for payment of the employee contribution to continue group health insurance coverage during

the leave. An employee's failure to make necessary and timely contributions may result in termination of coverage. An employee who does not return to work after the leave may be required, in some situations, to reimburse the school district for the cost of the health plan premiums paid by it.

13. The school district may request or require the employee to substitute accrued paid leave for any part of the 12-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in the administrative directives and guidelines established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave. The superintendent shall be responsible to develop directives and guidelines as necessary to implement this policy. Such directives and guidelines shall be submitted to the school board for annual review.

The school district shall comply with written notice requirements as set forth in federal regulations.

14. Employees returning from a leave permitted under this policy are eligible for reinstatement in the same or an equivalent position as provided by law. However, the employee has no greater right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during the leave.

B. Twelve-week Leave under State Law

An employee who does not qualify for parenting leave under Paragraphs IV.A.1.a. or IV.A.1.b. above may qualify for a 12-week unpaid leave which is available to a biological or adoptive parent in conjunction with the birth or adoption of a child, or to a female employee for prenatal care or incapacity due to pregnancy, childbirth, or related health conditions. The length of the leave shall be determined by the employee but must not exceed 12 weeks unless agreed by the employer. The employee may qualify if he or she has worked for the school district for at least 12 months and has worked an average number of hours per week equal to one-half of the full time equivalent during the 12-month period immediately preceding the leave. This leave is separate and exclusive of the family and medical leave described in the preceding paragraphs but may be reduced by any period of paid parental, disability, personal, or medical, or sick leave, or accrued vacation provided by the employer so that the total leave does not exceed 12 weeks, unless agreed by the employer, or leave taken for the same purpose under the FMLA. The leave taken under this section shall begin at a time requested by the employee. An employee who plans to take leave under this section must give the employer reasonable notice of the date the leave shall commence and the estimated duration of the leave. For leave taken by a biological or adoptive parent in conjunction with the birth or adoption of a child, the leave must begin within 12 months of the birth or adoption; except that, in the

case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital.

C. Twenty-six-week Servicemember Family Military Leave

1. An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember shall be entitled to a total of 26 work weeks of leave during a 12-month period to care for the servicemember. The leave described in this paragraph shall be available only during a single 12-month period. For purposes of this leave, the need to care for a servicemember includes both physical and psychological care.
2. During a single 12-month period, an employee shall be entitled to a combined total of 26 work weeks of leave under Paragraphs IV.A. and IV.C. above.
3. The 12-month period referred to in this section begins on the first day the eligible employee takes leave to care for a covered servicemember and ends 12 months after that date.
4. Eligible spouses employed by the school district are limited to an aggregate of 26 weeks of leave during any 12-month period if leave is taken for birth of the employee's child or to care for the child after birth; for placement of a child with the employee for adoption or foster care or to care for the child after placement; to care for the employee's parent with a serious health condition; or to care for a covered servicemember with a serious injury or illness.
5. The school district may request or require the employee to substitute accrued paid leave for any part of the 26-week period. Employees may be allowed to substitute paid leave for unpaid leave by meeting the requirements set out in the administrative directives and guidelines established for the implementation of this policy, if any. Employees eligible for leave must comply with the family and medical leave directives and guidelines prior to starting leave.
6. An employee will be required to submit sufficient medical certification issued by the health care provider of the covered servicemember and other information in support of requested leave and eligibility for such leave under this section within 15 days from the date of the request or as soon as practicable under the circumstances.
7. The provisions of Paragraphs IV.A.7., IV.A.10., IV.A.12., IV.A.13., and IV.A.14. above shall apply to leaves under this section.

V. SPECIAL RULES FOR INSTRUCTIONAL EMPLOYEES

- A. An instructional employee is one whose principal function is to teach and instruct

students in a class, a small group, or an individual setting. This includes, but is not limited to, teachers, coaches, driver's education instructors, and special education assistants.

- B. Instructional employees who request foreseeable medically necessary intermittent or reduced work schedule leave greater than 20 percent of the work days in the leave period may be required to:
 - 1. take leave for the entire period or periods of the planned medical treatment; or
 - 2. move to an available alternative position for which the employee is qualified, and which provides equivalent pay and benefits, but not necessarily equivalent duties.
- C. Instructional employees who request continuous leave near the end of a semester may be required to extend the leave through the end of the semester. The number of weeks remaining before the end of a semester does not include scheduled school breaks, such as summer, winter, or spring break.
 - 1. If an instructional employee begins leave for any purpose more than five weeks before the end of a semester and it is likely the leave will last at least three weeks, the school district may require that the leave be continued until the end of the semester.
 - 2. If the employee begins leave for a purpose other than the employee's own serious health condition during the last five weeks of a semester, the school district may require that the leave be continued until the end of the semester if the leave will last more than two weeks or if the employee's return from leave would occur during the last two weeks of the semester.
 - 3. If the employee begins leave for a purpose other than the employee's own serious health condition during the last three weeks of the semester and the leave will last more than five working days, school district may require the employee to continue taking leave until the end of the semester.
- D. The entire period of leave taken under the special rules will be counted as leave. The school district will continue to fulfill the school district's leave responsibilities and obligations, including the obligation to continue the employee's health insurance and other benefits, if an instructional employee's leave entitlement ends before the involuntary leave period expires.

VI. OTHER

- A. The provisions of this policy are intended to comply with applicable law, including the FMLA and applicable regulations. Any terms used from the FMLA will have the same meaning as defined by the FMLA and/or applicable regulations. To the extent that this policy is ambiguous or contradicts applicable

law, the language of the applicable law will prevail.

- B. The requirements stated in the collective bargaining agreement between employees in a certified collective bargaining unit and the school district regarding family and medical leaves (if any) shall be followed.

VII. DISSEMINATION OF POLICY

- A. This policy shall be conspicuously posted in each school district building in areas accessible to employees.
- B. This policy will be reviewed at least annually for compliance with state and federal law.

Legal References: Minn. Stat. §§ 181.940-181.944 (Parenting Leave)
10 U.S.C. § 101 *et seq.* (Armed Forces General Military Law)
29 U.S.C. § 2601 *et seq.* (Family and Medical Leave Act)
38 U.S.C. § 101 (Definitions)
29 C.F.R. Part 825 (Family and Medical Leave Act)

Cross References: MSBA Service Manual, Chapter 13, School Law Bulletin “M” (Statutory Provisions Which Grant Leaves to Licensed as well as Non-Licensed School District Employees – Family and Medical Leave Act Summary)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: October 8, 2012

Revised: July 12th, 2021

413 HARASSMENT AND VIOLENCE

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. The school district prohibits any form of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.
- B. A violation of this policy occurs when any student, teacher, administrator, or other school district personnel harasses a student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel through conduct or communication based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, as defined by this policy. (For purposes of this policy, school district personnel includes school board members, school employees, agents, volunteers, contractors, or persons subject to the supervision and control of the district.)
- C. A violation of this policy occurs when any student, teacher, administrator, or other school district personnel inflicts, threatens to inflict, or attempts to inflict violence upon any student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.
- D. The school district will act to investigate all complaints, either formal or informal,

verbal or written, of harassment or violence based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability, and to discipline or take appropriate action against any student, teacher, administrator, or other school district personnel who is found to have violated this policy.

III. DEFINITIONS

- A. "Assault" is:
1. an act done with intent to cause fear in another of immediate bodily harm or death;
 2. the intentional infliction of or attempt to inflict bodily harm upon another; or
 3. the threat to do bodily harm to another with present ability to carry out the threat.
- B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability when the conduct:
1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 3. otherwise adversely affects an individual's employment or academic opportunities.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. Protected Classifications; Definitions
1. "Disability" means any condition or characteristic that renders a person a disabled person. A disabled person is any person who:
 - a. has a physical, sensory, or mental impairment which materially limits one or more major life activities;
 - b. has a record of such an impairment; or

- c. is regarded as having such an impairment.
 - 2. “Familial status” means the condition of one or more minors being domiciled with:
 - a. their parent or parents or the minor’s legal guardian; or
 - b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.
 - 3. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
 - 4. “National origin” means the place of birth of an individual or of any of the individual’s lineal ancestors.
 - 5. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.
 - 6. “Sexual orientation” means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation” does not include a physical or sexual attachment to children by an adult.
 - 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment; Definition
- 1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining employment or an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile, or offensive employment or educational environment.
2. Sexual harassment may include, but is not limited to:
- a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated, or inappropriate patting, pinching, or physical contact, other than necessary restraint of student(s) by teachers, administrators, or other school district personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
 - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
 - f. unwelcome behavior or words directed at an individual because of sexual orientation, including gender identity or expression,.

G. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks, or breast, as well as the clothing covering these areas.
- 2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;

- b. coercing, forcing, or attempting to coerce or force the touching of anyone's intimate parts;
- c. coercing, forcing, or attempting to coerce or force sexual intercourse or a sexual act on another; or
- d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

H. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to, race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability by a student, teacher, administrator, or other school district personnel, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel should report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report conduct which may constitute harassment or violence anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.
- C. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. In Each School Building. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving oral or written reports of harassment or violence

prohibited by this policy at the building level. Any adult school district personnel who receives a report of harassment or violence prohibited by this policy shall inform the building report taker immediately. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- E. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include acts of harassment or violence. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute harassment or violence shall make reasonable efforts to address and resolve the harassment or violence and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.
- F. Upon receipt of a report, the building report taker must notify the school district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the building report taker to the human rights officer. If the report was given verbally, the building report taker shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any harassment or violence report or complaint as provided herein may result in disciplinary action against the building report taker.
- G. In the District. The school board hereby designates the Payroll and Benefits Specialist as the school district human rights officer(s) to receive reports or complaints of harassment or violence prohibited by this policy. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.¹
- H. The school district shall conspicuously post the name of the human rights officer(s), including mailing addresses and telephone numbers.
- I. Submission of a good faith complaint or report of harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- J. Use of formal reporting forms is not mandatory.

¹ In some school districts the superintendent may be the human rights officer. If so, an alternative individual should be designated by the school board.

- K. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- L. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.
- M. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
- N. False accusations or reports of violence or harassment against another person are prohibited.
- O. A person who engages in an act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, or are a party to, prohibited acts of violence or harassment or who engage in reprisal or intentional false reporting may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate violence or harassment or engage in an act of reprisal or intentional false reporting of violence or harassment may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

V. INVESTIGATION

- A. By authority of the school district, the human rights officer, within three (3) days of the receipt of a report or complaint alleging harassment or violence prohibited by this policy, shall undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the school district may take immediate steps, at its discretion, to protect the target or victim, the complainant, and students, teachers, administrators, or other school district personnel pending completion of an investigation of alleged harassment or violence prohibited by this policy.
- E. The alleged perpetrator of the act(s) of harassment or violence shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- F. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

VI. SCHOOL DISTRICT ACTION

- A. Upon completion of an investigation that determines a violation of this policy has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and applicable school district policies and regulations.
- B. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of targets or victims of harassment or violence and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident of the remedial or disciplinary action taken, to the extent permitted by law.
- C. In order to prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to

address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

VII. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, or other school district personnel who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged harassment or violence prohibited by this policy, who testifies, assists, or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists, or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence shall be tailored to the particular incident and nature of the conduct.

VIII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action, or seeking redress under state criminal statutes and/or federal law.

IX. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minn. Stat. § 626.556 may be applicable.
- B. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence, or abuse.

X. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to students and staff members.
- B. This policy shall be given to each school district employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- C. This policy shall appear in the student handbook.
- D. The school district will develop a method of discussing this policy with students and employees.
- E. The school district may implement violence prevention and character

development education programs to prevent and reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, resourcefulness, and/or sexual abuse prevention.

- F. This policy shall be reviewed at least annually for compliance with state and federal law.

Legal References: Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 401 (Equal Employment Opportunity)
MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

INDEPENDENT SCHOOL DISTRICT NO. 717
HARASSMENT AND VIOLENCE REPORT FORM

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 717 maintains a firm policy prohibiting all forms of discrimination. Harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability is strictly prohibited. All persons are to be treated with respect and dignity. Harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability by any pupil, teacher, administrator, or other school personnel, which create an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant _____
Home Address _____
Work Address _____
Home Phone _____ Work Phone _____

Date of Alleged Incident(s) _____

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation \ gender identity or expression \ disability

Name of person you believe harassed or was violent toward you or another person or group.

If the alleged harassment or violence was toward another person or group, identify that person or group. _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.) _____

Where and when did the incident(s) occur? _____

List any witnesses that were present _____

This complaint is filed based on my honest belief that _____ has harassed or has been violent to me or to another person or group. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by _____

(Date)

**JORDAN PUBLIC SCHOOLS
POLICY**

Adopted: July 9, 2012

Revised: July 12th, 2021

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

III. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event which:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection) and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.

- D. “Mandated reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical care, or other care required for the child’s physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, or medical effects or developmental delays during the child’s first year of life that medically indicate prenatal exposure to a controlled substance or the presence of a fetal alcohol spectrum disorder;
 6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 4 6, Clause (5);
 7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child’s basic needs and safety; or
 8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child’s behavior, emotional response, or cognition that is not within the normal range for the child’s age and stage of development, with due regard to the child’s culture.

Neglect does not include spiritual means or prayer for treatment or care of disease

where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- F. "Nonmaltreatment mistake" means: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.
- G. "Physical abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. “Report” means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes neglect or physical or sexual abuse of a child and contains sufficient content to identify the child and any person believed to be responsible for the neglect or abuse, if known.
- I. “School personnel” means professional employee or professional’s delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.
- J. “Sexual abuse” means the subjection of a child by a person responsible for the child’s care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd. 15), or by a person in a current or recent position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation which requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).
- K. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.
- L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years, to the local welfare agency, police department, county sheriff, tribal social services, or tribal police department. The reporter will include his or her name and address in the report.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false

report may result in discipline. The court may also award attorney's fees.

V. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any other person with knowledge of the abuse or neglect for the purpose of gathering the facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the

requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd. 6, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment)

Minn. Stat. § 609.02, Subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)



Confidential Student Maltreatment Reporting Form

Date submitted: _____ SMP File # _____ (MDE staff use only)

REPORTER (Reporter is confidential under Minnesota Statutes, section 260E.)

Name: _____ Title: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Mandated Reporter: ☐ Yes ☐ No

SCHOOL INFORMATION (Current Enrollment Location of Alleged Victim)

ISD#: _____ School District: _____ School/ Program Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Principal/Director: _____ Phone: _____

Email: _____

Transportation Company Contact: _____ Phone: _____

Email: _____

ALLEGED VICTIM

Name: _____ Address: _____ City: _____ State: _____ Zip: _____

Male ☐ Female ☐ DOB: _____ Grade: _____ Race/Ethnicity: _____

Receives Special Education Services: ☐ Yes ☐ No Primary Disability Category: _____

Alleged Victim is over the age of 18: ☐ Yes ☐ No (If over 18, please provide the following contact information)

Alleged Victim Phone: _____ Alleged Victim Email: _____

Alleged Victim has a legal guardian: ☐ Yes ☐ No

Parent/Guardian 1: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Parent/Guardian 2: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Minnesota Department of Education
Student Maltreatment Program
1500 Highway 36 West, Roseville, MN 55113-4266
Reporting Line: 651-582-8546
Fax: 651-797-1601
Email: mde.student-maltreatment@state.mn.us

November, 2020

ALLEGED OFFENDERName: _____ Position: _____ DOB: _____ Male ☐ Female ☐

Home Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Race/Ethnicity: _____ Phone: _____ Alternate Phone: _____

Licensed: ☐ Yes ☐ No

If licensed, name of licensing board(s): _____ License/Folder # _____

INCIDENT

Date: _____ Time: _____ Setting (i.e. Bus, Classroom): _____

Location and Address (if different than enrolled school): _____

Witness _____ Phone: _____

Witness _____ Phone: _____

Police Notified: ☐ Yes ☐ No Police Department: _____

Police Contact: _____ Phone: _____ Case #: _____

Alleged Maltreatment: Physical Abuse ☐ Sexual Abuse ☐ Neglect ☐ Unknown ☐Injury: ☐ Yes ☐ No**Description of Incident and Injury:** (please attach additional documentation, if needed)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: July 9, 2012

Revised: July 12th, 2021

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. § 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

- A. “Mandated Reporters” means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.
- B. “Maltreatment” means the neglect, abuse, or financial exploitation of a vulnerable adult.
- C. “Neglect” means the failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care, or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult’s physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct. Neglect also includes the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult’s health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically

excluded by Minn. Stat. § 626.5572, Subd. 17.

- D. “Abuse” means: (a) An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction. (b) Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under section 245.825. (c) Any sexual contact or penetration as defined in section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility. (d) The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult’s will to perform services for the advantage of another. Abuse does not include actions specifically excluded by Minn. Stat. § 626.5572, Subd. 2.
- E. “Financial Exploitation” means a breach of a fiduciary duty by an actor’s unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor’s failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult’s funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion, or enticement to cause a vulnerable adult to perform services against the vulnerable adult’s will for the profit or advantage of another.
- F. “Vulnerable Adult” means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed under Minn. Stat. Ch. 245A, except as excluded under Minn. Stat. § 626.5572, Subd. 21(a)(2); (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or

type of service received possesses a physical or mental infirmity or other physical, mental, or emotional dysfunction that impairs the individual's ability to adequately provide the person's own care without assistance or supervision and, because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individual's self from maltreatment.

- G. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.
- H. "School Personnel" means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement, or other caretaking services of vulnerable adults.
- I. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point responsible for receiving reports.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The reporter shall to the extent possible identify the vulnerable adult, the caregiver, the nature and extent of the suspected maltreatment, any evidence of previous maltreatment, the name and address of the reporter, the time, date, and location of the incident, and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose not public data as defined under Minn. Stat. § 13.02 to the extent necessary to comply with the above reporting requirements.
- D. A person mandated to report suspected maltreatment of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting, or who intentionally fails to provide all the material circumstances surrounding the reported incident may be guilty of a misdemeanor.
- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against vulnerable adult who is named in a report is prohibited.

- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks where appropriate.
- B. The school district will develop a method of discussing this policy with employees where appropriate.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 13.02 (Collection, Security, and Dissemination of Records; Definitions)
Minn. Stat. § 245.825 (Aversive and Deprivation Procedures; Licensed Facilities and Services)
Minn. Stat. §§ 609.221-609.224 (Assault)
Minn. Stat. § 609.234 (Crimes Against the Person)
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. §§ 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: July 9, 2012

Revised: July 12th, 2021

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

In view of the foregoing and in accordance with Minn. Stat. § 121A.55, the school board, with the participation of school district administrators, teachers, employees, students,

parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.

- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.

IV. STUDENT RIGHTS

All students have the right to an education and the right to learn.

V. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school

district policy;

- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VI. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 - 4. Violation of the school district's Hazing Prohibition Policy;
 - 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 - 6. Violation of the school district's Student Attendance Policy;

7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances, or look-alike substances, except as prescribed by a physician, including one student sharing prescription medication with another student;
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority,

cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Possession of nuisance devices or objects which cause distractions and may facilitate cheating including, but not limited to, pagers, radios, and phones, including picture phones;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;

34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or

operations of the school district or the safety or welfare of students or employees.

VII. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate

authorities;

- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

VIII. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

- 1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
- 2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
- 3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
- 4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. “Assault” is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student’s tenth removal from class and make reasonable attempts to convene a meeting with the student’s parent or guardian to discuss the problem that is causing the student to be removed from class.

C. *Procedures for Removal of a Student From a Class.*

1. Each teacher has the discretion to remove a student for inappropriate behavior as determined by the teacher. Upon asking the student to leave the classroom and report to the office, the teacher will notify the main office of the name of the student removed.
2. Disciplinary action may be taken as a result of any behavior which is disruptive of the education processes or which violates the rights of others. The acts set forth in the disciplinary policy are unacceptable and subject to disciplinary action in school buildings, on the school buses, school grounds and at school sponsored activities.
3. Teachers will contact the administration and/or complete appropriate behavior referral form in a timely manner.

D. *Responsibility for and Custody of a Student Removed From Class.*

1. Each teacher has the discretion to determine how to deal with inappropriate behavior by a student. The teacher may instruct the student to a designated supervised area or the office. When they are sent to the office, the teacher will notify the office staff of the name of the student reporting to the office. When appropriate or necessary, the teacher will contact the office to request an escort.
2. Administrators have broad discretion to determine the consequences based on the minimum and maximum consequences established in the student handbooks. In unusual situations administrators may impose discipline less than the minimum. In the event the student has engaged in the same or similar behavior in the past or has engaged in persistent violation of school rules, the maximum penalties may be increased.

E. Procedures for Return of a Student to a Class From Which the Student Was Removed.

1. Administrators will take appropriate action for each student removed from class on a case-by-case basis. Such action may include, but is not limited to, warning, student conference, parent conference, detention, or suspension.

F. Procedures for Notification.

Parents will be notified of consequences when students are dismissed from class. Notification may be in the form of a phone call, written communication, or conference.

G. Disabled Students; Special Provisions.

1. Consideration of whether there is a need for further assessment will be determined by the Individual Education Plan (IEP) team members.
2. Consideration of whether there is a need for a review of the adequacy of the current Individual Education Plan (IEP) of a disabled student who is removed from class or disciplined will be determined by the IEP team members.

H. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.

1. A chemical abuse pre-assessment team will be established pursuant to Minn. Stat. 121A.26;
2. Any teacher or school district employee who knows or has reason to believe that a student is using, possessing, or transferring alcohol or a controlled-substance while on school premises or involved in school, shall immediately notify the building principal.

I. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.

Nothing in this policy shall prohibit the School District from taking immediate action to protect individuals and property from harm. Nor shall this policy be construed to prohibit the School District from expelling students from behavior not specifically set forth if such conduct:

1. Materially and substantially disrupts the rights of others to an education;
or
2. Endangers the student, other students or individuals or property of the school.

All violations of the Code of Student Conduct will be handled on a case-by-case basis.

J. Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.

School district personnel may respond to student misbehavior in a variety of ways in which to involve parents or guardians. They include, but are not limited to, communication of concerns, parent conferences, and mediation.

K. Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.

School district personnel may respond to behavioral problems in a variety of ways in attempts to modify the behavior. They include, but are not limited to, verbal warning, one-to-one interaction, written communication to parent, parent conference, detention, referral to administrator, and suspension.

IX. DISMISSAL

A. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to provide alternative educational services before dismissal proceedings, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of

the school.

C. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. If a student’s total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student’s parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian’s expense. The purpose of this meeting is to attempt to determine the pupil’s need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
3. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
4. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child’s IEP team,

including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.

5. The school administration shall implement alternative educational services when the suspension exceeds five (5) days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minn. Stat. § 123A.05 selected to allow the pupil to progress toward meeting graduation standards under Minn. Stat. § 120B.02, although in a different setting.
6. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
7. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minn. Stat. Ch. 260C.
8. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, shall be personally served upon the student at or before the time

the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)

9. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
10. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
11. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) days.

D. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; describe alternative educational services accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of

their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE).

6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.

14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minn. Stat. § 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

X. ADMISSION OR READMISSION PLAN

A school administrator shall prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan may include measures to improve the student's behavior, including completing a character education program consistent with Minn. Stat. § 120B.232, Subd. 1, and require parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XI. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each physical assault of a school district employee by a student within thirty (30) days of the assault. This report must include a statement of the alternative educational services or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

XII. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

XIII. DISABLED STUDENTS

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject

to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XIV. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. § 124D.03) or Enrollment in Nonresident District (Minn. Stat. § 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XV. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XVI. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)

Minn. Stat. § 121A.582 (Reasonable Force)
 Minn. Stat. §§ 121A.60-121A.61 (Removal From Class)
 Minn. Stat. § 122A.42 (General Control of Schools)
 Minn. Stat. § 123A.05 (Area Learning Center Organization)
 Minn. Stat. § 124D.03 (Enrollment Options Program)
 Minn. Stat. § 124D.08 (Enrollment in Nonresident District)
 Minn. Stat. Ch.125A (Students With Disabilities)
 Minn. Stat. Ch. 260A (Truancy)
 Minn. Stat. Ch. 260C (Juvenile Court Act)
 20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004)
 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
 34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
 MSBA/MASA Model Policy 501 (School Weapons)
 MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
 MSBA/MASA Model Policy 503 (Student Attendance)
 MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
 MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
 MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
 MSBA/MASA Model Policy 525 (Violence Prevention)
 MSBA/MASA Model Policy 526 (Hazing Prohibition)
 MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)
 MSBA/MASA Model Policy 610 (Field Trips)
 MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
 MSBA/MASA Model Policy 711 (Video Recording on School Buses)
 MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Jordan Public Schools
Suspension Notice

Student Name:	Grade: Choose Grade	School: Choose School
Name of Referring Staff:	Date:	

TO: Parent/Guardian Name:

Phone:

Address:

This is notification that your child _____ has been suspended. The suspension will begin on the following date: _____ at _____ o'clock. This suspension is for _____ days.

The student **must** return to my office on _____ at _____ with **or** without a parent or guardian.

Signature of Administrator:

Phone Number:

Grounds for Suspension: ☐ Violation of school regulations
☐ Conduct that disrupted the education of others
☐ Conduct that endangered the student, other students, or school property

Statement of Facts Leading to Suspension (if incident involved a "dangerous weapon," description of the weapon required.)

Statement of Student: ☐ Student agrees with the above statement of facts.
☐ Student does not agree with the above statement of facts, and his/her statement follows

Student Signature: _____ Date: _____

☐ Student sent home without a conference because of an immediate or substantial danger.

Readmission Plan:

**** Student is NOT allowed on any school district property during the suspension****

For All Students: Including this suspension, the total days of suspension during this school year: _____
If the total number of days exceeds **10**, the school will assist the parent(s) in accessing a **Mental Health Screening**.

For Students with IEP's: If the total number of days is **5 or more or exceeds 10 cumulative for the year**, a **Manifestation Determination Review** has been scheduled as a part of this suspension.
Date of Meeting: _____

For all Students: Total number of days of in-school suspension in addition to these day: _____

As required by the Minnesota Pupil Fair Dismissal Act, a summary of the Act is enclosed for your review.

(2011)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: July 9, 2012

Reviewed: July 12th, 2021

514 BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.

- C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- E. False accusations or reports of bullying against another student are prohibited.
- F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. “Bullying” means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student’s educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, “bullying,” specifically includes cyberbullying as defined in this policy.

- B. “Cyberbullying” means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Intimidating, threatening, abusive, or harming conduct” means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student’s property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student’s reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 3. Is directed at any student or students, including those based on a person’s actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

- E. “On school premises, on school district property, at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- F. “Prohibited conduct” means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
- G. “Remedial response” means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- H. “Student” means a student enrolled in a public school or a charter school.
- I. For further clarification, the PBIS Committee and District Administration has defined working definitions that will include, but are not limited to, teasing, harassment, conflict, and bullying.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.
- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.

- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the

particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 - 4. The incidence and nature of cyberbullying; and
 - 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if

adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.
- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. Ch. 124E (Charter School)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 423 (Employee-Student Relationships)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Jordan Elementary School - Bullying/Incident Report Form

At the Jordan School District - safety, tolerance, and respect are important behaviors in our schools. We expect it of all students and staff. Please use this form to share your concern. This report will be reviewed by a school social worker or principal within 24 hours.

* Required

1. Date of incident: *

Example: December 15, 2012

2. Time of incident (for example, after 2nd hour): *

3. Location of incident: *

Mark only one oval.

- ☐ Bathroom
- ☐ Bus
- ☐ Bus Stop
- ☐ Classroom
- ☐ Gym
- ☐ Hallway
- ☐ Library
- ☐ Lunchroom
- ☐ Online
- ☐ Playground
- ☐ Other

4. If other, please explain:

5. Names of people involved:

6. Please report the details of the incident: *

7. This incident can be described the following way: *

Mark only one oval.

- ☐ Bullying
- ☐ Cyberbullying
- ☐ General concern

8. This is the Bullying Reporting Site. However this site is only monitored on school calendar days. This is not a crisis line. If you have immediate safety concerns involving a physical threat, suicidal thoughts or threats, or concerns about a weapon or anyone's immediate physical safety, please call 911. *

Check all that apply.

- ☐ Please check the box to show that you have read the above statement.

Powered by



Jordan Middle School - Bullying/Incident Report Form

At the Jordan School District - safety, tolerance, and respect are important behaviors in our schools. We expect it of all students and staff. Please use this form to share your concern. This report will be review by a school counselor or principal within 24 hours.

* Required

1. Date of incident: *

Example: December 15, 2012

2. Time of incident (for example, after 2nd hour): *

3. Location of incident: *

Mark only one oval.

- ☐ 5th and 6th Grade Pod
- ☐ 7th and 8th Grade Pod
- ☐ Bathroom
- ☐ Bus
- ☐ Bus Stop
- ☐ Classroom
- ☐ Commons and/or lunchroom area
- ☐ Industrial Tech Hallway
- ☐ Locker Room
- ☐ Media Center/Library
- ☐ Online
- ☐ Playground
- ☐ Other

4. If other, please explain:

5. Names of people involved:

6. Please report the details of the incident: *

7. This incident can be described the following way: *

Mark only one oval.

- ☐ Bullying
- ☐ Cyberbullying
- ☐ General concern

8. This is the Bullying Reporting Site. However this site is only monitored on school calendar days. This is not a crisis line. If you have immediate safety concerns involving a physical threat, suicidal thoughts or threats, or concerns about a weapon or anyone's immediate physical safety, please call 911. *

Check all that apply.

- ☐ Please check the box to show that you have read the above statement.

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Google Forms

Jordan High School - Bullying/Incident Report Form

At the Jordan School District - safety, tolerance, and respect are important behaviors in our schools. We expect it of all students and staff. Please use this form to share your concern. This report will be reviewed by a school counselor or principal within 24 hours.

* Required

1. Date of incident: *

Example: December 15, 2012

2. Time of incident (for example, after 2nd hour): *

3. Location of incident: *

Mark only one oval.

- ☐ Freshman Hall
- ☐ Sophomore Hall
- ☐ Junior Hall
- ☐ Senior Hall
- ☐ Bathroom
- ☐ Bus
- ☐ Classroom
- ☐ Commons
- ☐ Gym
- ☐ Library
- ☐ Locker Room
- ☐ Multi-Purpose Room
- ☐ Online
- ☐ Outside
- ☐ Weight Room
- ☐ Other

4. If other, please explain:

5. Names of people involved:

6. Please report the details of the incident: *

7. This incident can be described the following way: *

Mark only one oval.

- ☐ Bullying
- ☐ Cyberbullying
- ☐ General concern

8. This is the Bullying Reporting Site. However this site is only monitored on school calendar days. This is not a crisis line. If you have immediate safety concerns involving a physical threat, suicidal thoughts or threats, or concerns about a weapon or anyone's immediate physical safety, please call 911. *

Check all that apply.

- ☐ Please check the box to show that you have read the above statement.

**JORDAN PUBLIC SCHOOLS
POLICY**

Adopted: September 12, 2007

Revised: July 12th, 2021

516 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

III. REQUIREMENTS

- A. The administration of prescription medication or drugs at school requires a completed signed request from the student's parent. An oral request must be reduced to writing within two school days, provided that the school district may rely on an oral request until a written request is received.
- B. An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.
- C. Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.
- D. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- E. Prescription medications are not to be carried by the student, but will be left with the appropriate school district personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Part J.5. below), and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (individualized education program), Section 504 plan, or IHP (individual health plan).

- F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new pharmacy instructions shall be required immediately as well.
- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- H. The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the school district under Minn. Stat. § 121A.21). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.
- J. If the administration of a drug or medication described in this section requires the school district to store the drug or medication, the parent or legal guardian must inform the school if the drug or medication is a controlled substance. For a drug or medication that is not a controlled substance, the request must include a provision designating the school district as an authorized entity to transport the drug or medication for the purpose of destruction if any unused drug or medication remains in the possession of school personnel. For a drug or medication that is a controlled substance, the request must specify that the parent or legal guardian is required to retrieve the drug or controlled substance when requested by the school.
- K. Specific Exceptions:
 - 1. Special health treatments and health functions such as catheterization, tracheostomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine;
 - 2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy;
 - 3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
 - 4. Drugs or medicines used at school in connection with services for which a

minor may give effective consent are not governed by this policy;

5. Drugs or medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:
 - a. the school district has received a written authorization from the pupil's parent permitting the student to self-administer the medication;
 - b. the inhaler is properly labeled for that student; and
 - c. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. In a school that does not have a school nurse or school nursing services, the student's parent or guardian must submit written verification from the prescribing professional which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

If the school district employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers;

6. Medications:
 - a. that are used off school grounds;
 - b. that are used in connection with athletics or extracurricular activities; or
 - c. that are used in connection with activities that occur before or after the regular school day are not governed by this policy.
7. Nonprescription Medication. A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain

relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.

8. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan for a student who is prescribed epinephrine auto-injectors that enables the student to:
 - a. possess epinephrine auto-injectors; or
 - b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's § 504 plan.

9. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

L. "Parent" for students 18 years old or older is the student.

M. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply of epinephrine auto-injectors.

N. Procedure regarding Unclaimed drugs or medications.

1. The school district has adopted the following procedure for the collection and transport of any unclaimed or abandoned prescription drugs or medications remaining in the possession of school personnel in accordance with this policy. Before the transportation of any prescription drug or medication under this policy, the school district shall make a reasonable attempt to return the unused prescription drug or medication to the student's parent or legal guardian. Transportation of unclaimed or unused prescription drugs or medications will occur at least annually, but may occur more frequently at the discretion of the school district.
2. If the unclaimed or abandoned prescription drug is not a controlled substance as defined under Minnesota Statutes § 152.01, subdivision 4, or is an over-the-counter medication, the school district will either designate an individual who shall be responsible for transporting the drug or medication to a designated drop-off box or collection site or request that a law enforcement agency transport the drug or medication to a drop-off box or collection site on behalf of the school district.
3. If the unclaimed or abandoned prescription drug is a controlled substance as defined in Minnesota Statutes § 152.01, subdivision 4, the school district or school personnel is prohibited from transporting the prescription drug to a drop-off box or collection site for prescription drugs identified under this paragraph. The school district must request that a law enforcement agency transport the prescription drug or medication to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the agency's procedure for transporting drugs.

Legal References:

Minn. Stat. § 13.32 (Student Health Data)
Minn. Stat. § 121A.21 (Hiring of Health Personnel)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)
Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine Auto-Injectors; Model Policy)
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)
Minn. Stat. § 121A.223 (Possession and use of Sunscreen)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education

Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

Cross References: MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: October 8th, 2012

Reviewed: July 12th, 2021

522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

I. GENERAL STATEMENT OF POLICY

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

Primary:

Joe Perkl
Activities Director
952-492-4399
jperkl@isd717.org

Jordan Public Schools
600 Sunset Drive
Jordan, MN 55352

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

II. DEFINITIONS

- A. “Actual knowledge” means notice of sexual harassment or allegations of sexual harassment to the school district’s Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- B. “Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- A. “Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- B. “Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- C. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
 - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
 - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate

in, an education program or activity of the school district with which the formal complaint is filed.

- D. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- E. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.
- F. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- G. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- H. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
 - 1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
 - 2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
 - 3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- I. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to

ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.

- J. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
 2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
 3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
 4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
 5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal

resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS

A. Equitable Treatment

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

B. Objective and Unbiased Evaluation of Complaints

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

- C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

D. Confidentiality

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family

Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for

language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

IV. REPORTING PROHIBITED CONDUCT

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
 - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
 - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;

5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
6. A copy of this policy.

VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT

A. Emergency Removal of a Student

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
 - a. The school district undertakes an individualized safety and risk analysis;
 - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
 - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

B. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

VIII. DISMISSAL OF A FORMAL COMPLAINT

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
 - 1. Would not meet the definition of sexual harassment, even if proven;
 - 2. Did not occur in the school district's education program or activity; or
 - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
 - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
 - 2. The respondent is no longer enrolled or employed by the school district; or

3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

IX. INVESTIGATION OF A FORMAL COMPLAINT

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

X. DETERMINATION REGARDING RESPONSIBILITY

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
 - 1. Identification of the allegations potentially constituting sexual harassment;
 - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 - 3. Findings of fact supporting the determination;
 - 4. Conclusions regarding the application of the school district's code of conduct to the facts;
 - 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
 - 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.

- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

XI. APPEALS

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
 - 1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
 - 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
 - 3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

XII. RETALIATION PROHIBITED

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

XIII. TRAINING

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
 - 1. The Title IX definition of sexual harassment;
 - 2. The scope of the school district's education program or activity;
 - 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 - 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and

6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

XIV. DISSEMINATION OF POLICY

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:
 1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
 2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
 3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
 4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

XV. RECORDKEEPING

- A. The school district must create, and maintain for a period of seven calendar years,

records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:

1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.

B. The school district must also maintain for a period of seven calendar years records of:

1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Personnel.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C. § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and
Campus Crime Statistics Act (“Clery Act”))

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital
Status Nondiscrimination)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: July 9, 2012

Revised: July 12th, 2021

524 INTERNET ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of

employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information

about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or

another individual on social networks, including, but not limited to, social networks such as “Facebook”, “Twitter”, “Instagram”, “Snapchat”, “Tick Tock”, “Reddit”, and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an

appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

School districts which receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy which contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate

based on viewpoint.

- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review,

disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).

- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher or district representative. The Internet Use Agreement form for employees must be signed by the employee. The signed staff and student forms must then be filed at the school office.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives,

or servers.

- b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
- 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 - 6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.
 - 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 - 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access.

This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 121A.0695 (School Board Policy; Prohibiting Intimidation and Bullying)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56

L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff'd* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 565 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Non-school Persons)

JORDAN PUBLIC SCHOOLS

DISTRICT 717

TECHNOLOGY ACCEPTABLE USE POLICY FORM

FORM I

Our goal in providing the use of technology (Internet, computers, network and other equipment) to staff and students is to promote educational excellence in the Jordan Public Schools by facilitating research, resource sharing, innovation, and communication. In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals and objectives. Electronic information research skills are now fundamental to the preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

Students and employees are expected to use Internet access through the school system to further educational and personal goals consistent with the mission of the school district and school policies. The school district, however, cannot prevent the possibility that some users may access material that is not consistent with the educational mission, goals, and policies of the school district. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.

Rules for Technology Use:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute: pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors; obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language; materials that use language or images that are inappropriate in the education setting or disruptive to the educational process; information or materials that could cause damage or danger of disruption to the educational process; and materials that use language or images that advocate violence or discrimination toward other people or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

JORDAN PUBLIC SCHOOLS

DISTRICT 717

TECHNOLOGY ACCEPTABLE USE POLICY FORM

6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who send the message.
7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize the works they find on the Internet.
9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

Possible consequences for misuse are:

Students or employees may be subject to disciplinary action for misuse, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet; and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

It is understood that the use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

The Jordan Public Schools do not discriminate on the basis of race, color, national origin, age, religion, marital status, sex or handicap in employment, educational programs, or activities.

JORDAN PUBLIC SCHOOLS

DISTRICT 717

TECHNOLOGY ACCEPTABLE USE POLICY FORM

Jordan Public Schools are pleased to offer the staff and students access to the District's technology resources. To gain access to any technology, all students 18 years of age and under must obtain parental permission. A "Technology Acceptable Use Agreement" must be signed and returned to the school district before access to technologies will be granted. Students over the age of 18 may sign their own forms.

PARENT/S or GUARDIAN/S

I have read the Terms and Conditions for Technology Acceptable Use and I understand that the access is designed for educational purposes and the Jordan Public Schools have made access available for this purpose. I recognize that it is impossible for the Jordan Public Schools to completely restrict access to controversial material, and I will not hold them responsible for the materials this student may acquire through the use of these technologies. Furthermore, I understand that should my child commit any violation of the Terms and Conditions for Technology Acceptable Use, his/her access privileges may be revoked, school disciplinary action taken, and/or appropriate legal action initiated.

☐ **I have watched and understand the Digital Device Guideline and Instruction videos found on the district website at www.bit.ly/jpschromeguides**

Parent/s or Guardian/s Name (print name here) _____

Parent/s or Guardian/s Signature _____

Date _____ Phone _____

STUDENT

I have read the Terms and Conditions for Technology Acceptable Use and agree to abide by the stated Terms and Conditions. I understand that if I commit any violation of the Terms and Conditions for Technology Acceptable Use, my access privileges may be revoked, school disciplinary action taken, and/or appropriate legal action initiated.

☐ **I have watched and understand the Digital Device Guideline and Instruction videos found on the district website at www.bit.ly/jpschromeguides**

Student Name (print name here) _____

Student Signature _____

Date _____ Grade _____

The Jordan Public School makes no warranties of any kind, whether expressed or implied, for the services it is providing. The Jordan Public School System will not be responsible for any damages a user may suffer, including loss of data. The District will not be responsible for the accuracy or quality of information obtained through the Internet connection.

JORDAN PUBLIC SCHOOLS
DISTRICT 717
DIGITAL DEVICE INSURANCE AGREEMENT

FORM I-1

Jordan Public Schools recognizes that with the implementation of the **PLANIT JORDAN Learning Initiative** there is a need to protect the digital device investment by both the district and their families. The 1:1 Device (Chromebook) Insurance Cost is \$20 per device and will be due within two weeks of receipt of your student's 1:1 device. The insurance costs will be capped at \$60 for families with multiple students in Grades 5-12 attending school within the district. The district will cover 50% of the cost of insurance (\$10) for families that qualify for the free and reduced lunch program. Please return the 'Waiver of Confidentiality' (Form K-1) to the District Office to be eligible for the fee reduction.

Families who have purchased the insurance will have a reduced incident fee for device repair. The district will charge families \$30 for the first covered incident, \$60 for the second covered incident and \$90 for the third covered incident per student with no family cap on costs. The district will cover 50% of the cost of repair for families with insurance that qualify for the free and reduced lunch program. The 1:1 Device Insurance Cost will provide insurance coverage for accidental damage including screen repairs and liquid damage to the Chromebook, hardware failure, theft, and repair. Lost or damaged charging cables, replacement of a lost device or damage that is deliberate or negligent is NOT covered with this insurance plan. The annual coverage begins upon receipt of the payment and ends at the conclusion of each school year.

INTENTIONAL DAMAGE: Students/parents are responsible for full payment of intentional damages to the digital devices. The District Insurance Plan DOES NOT cover intentional damage of the 1:1 device.

All insurance claims must be reported to Stephen Damlo, Director of Technology. In cases of theft or other criminal acts, a police report MUST be filed by the student or parent. A copy of the police report must be provided to the Technology Department. In the case of loss of the device, students/parents are responsible for replacement costs of the device.

Families who decline the district provided protection plan will be responsible for the full cost of fixing or replacement of the Chromebook.

☐	<i>I have read all the insurance information and agree to pay the \$20 fee.</i>		
☐	<i>I have read all the insurance information and will decline the district plan. I will cover the full cost of any damage to the device.</i>		
Parent/Guardian Printed Name: _____			
Parent/Guardian Signature: _____			
Student Name: _____		Grade: _____	
Date: _____	Paid with:	☐ Campus Portal	☐ Cash ☐ Check #: _____

JORDAN PUBLIC SCHOOLS POLICY

Adopted: April 9th, 2018

Revised: July 12th, 2021

524.1 SOCIAL MEDIA POLICY

I. PURPOSE

The school board recognizes the value of staff inquiry, investigation, and innovation using new technology tools to enhance the learning experience and interpersonal communication. The District also recognizes its obligation to teach and ensure responsible and safe use of these technologies.

This policy addresses employees' use of private and district-connected internet content including: websites, blogs, wikis, social networks (Facebook, Twitter, Instagram, Snapchat, Reddit, etc), online forums, and any other social media.

II. GENERAL STATEMENT OF POLICY

- III. The District recognizes the importance of online social media networks as a communication and learning tool. Toward that end, the District provides district- approved social media tools and technologies for e-learning and encourages use of District tools for collaboration by employees. However, public social media networks, outside of those sponsored by the District, may not be used for classroom instruction or school-sponsored activities without the prior authorization of the Superintendent (or designee) and parental consent for student participation on social networks.

IV. DEFINITIONS

A Public social media networks are defined to include: websites, blogs, wikis, social networks, online forums, and any other social media generally available to the public or consumers that do not fall within the District's electronic technologies network. Examples of public social media networks are Facebook, Twitter, LinkedIn, Flickr, YouTube, blog sites, Instagram, SnapChat, Reddit, etc. This would not include internal only networks like Schoology.

B District approved social media tools are those that fall within the District's electronic technologies network (outlined in the social media guidelines) or which the District has approved for educational use. District approved social media tools include Facebook, Twitter, and Instagram.

V. REQUIREMENTS

Individual sites and departments or even teachers may choose to establish an official presence on public online social media sites with prior administrative approval (see social media guidelines for details). Once approved, this presence will be included in the definition of “district approved social media tools” as noted above. For any district-approved social media account, a district employee shall be designated as the site manager. Any security, login credentials, or passwords for such accounts must be created by the communications department. Passwords should not be shared without approval by the communications department.

Because readers of social media networks may view the employee as a representative of the schools and the District, the District requires employees to observe the following rules on any district approved social media tools:

1. An employee’s use of these district approved networks and an employee’s postings, displays, or communications must comply with all state and federal laws and any applicable District policies, including responsibilities for mandated reporting.
2. On district-approved social media accounts, employees and the public must be respectful and professional in all communications (by word, image or other means). Obscene, profane or vulgar language; communications or conduct that is harassing, threatening, bullying, libelous, or defamatory; personal attacks of any kind; offensive terms that target any specific race, ethnicity, color, creed, immigration status, religion, national origin, sexual orientation including gender identity and expression, marital status, familial status, socioeconomic status, physical appearance, status with regard to public assistance, disability, age, family care leave status or veteran status, or academic status related to student performance; terms that incite violence; election campaigning for a political office or ballot proposition; communication that discusses or encourages any illegal activity or the inappropriate use of alcohol; or sexual harassment; will be removed from district social media pages and, for employees, may result in further disciplinary actions. Comments or posts will also be removed if they violate the Terms of Use of the social media platform, are spam, are clearly 'off topic,' divulge personal student or staff information or promote services or products.
3. Employees should not use their District email address for communications or registration on public social media networks that have not been approved by the District. Employees may not act as a spokesperson for the District or post comments as a representative of the District, except as authorized by the Superintendent or the Superintendent’s designee.
4. Employees may not disclose information on any social media network that is confidential or proprietary to the District, its students, or employees or that is protected by data privacy laws.
5. Employees may not post images of coworkers without the coworker’s consent.
6. Images of students may be posted on official district social media accounts if the student has a consent to release educational data form on file that has been signed

by a parent or guardian. Images of students taken in the public arena, such as at sporting events or fine arts public performances, are exceptions to this rule.

7. Employees may not post any private or confidential images of the District premises and property, including floor plans.
8. When a social media account is used to communicate with students or colleagues, even when said communications are private, those personal social media pages, often in their entirety, could become subject to investigation in the event of a legal inquiry, requested under FERPA or the Minnesota Data Practices Act, or requested as part of a Freedom of Information 5 U.S.C. § 552 request.

VI. PERSONAL SOCIAL MEDIA

An employee's use of social media for personal reasons during the workday that are not related to one's job duties should be kept to a minimum and must not interfere with one's work responsibilities.

While the District does not actively monitor or restrict an employee's personal use of public online social media, it may take appropriate responsive action when it becomes aware of, or reasonably suspects, conduct or communication on a public online media site that creates an unlawful disruption or violates applicable district policies, professional codes of ethics or other laws. An employee who is responsible for a social media network posting that fails to comply with the rules set forth in district policy may be subject to discipline as outlined in respective policies. Employees will be held responsible for the disclosure, whether purposeful or inadvertent, of confidential or private information on any public forum or website.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 121A.0695 (School Board Policy; Prohibiting Intimidation and Bullying)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
Layshock v. Hermitage Sch. Dist., 412 F.Supp. 2d 502 (W.D. Pa. 2006)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Policy 506 (Student Discipline)
Policy 514 (Bullying Prohibition Policy)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 519 (Interviews of Students by Outside Agencies) Policy 521 (Student Disability Nondiscrimination) Policy 522 (Student Sex Nondiscrimination)
Policy 606 (Textbooks and Instructional Materials)
Policy 806 (Crisis Management Policy)
Policy 904 (Distribution of Materials on School District Property by Nonschool Person)



SOCIAL MEDIA GUIDELINES FOR STAFF

The line between professional and personal relationships is blurred within a social media context. While these guidelines are in no way intended to limit or infringe upon your rights to comment upon the workplace, it remains good practice to never post anything that would embarrass you or the Jordan Public Schools, or would call your professional reputation into question. Use common sense when posting online.

SOCIAL MEDIA TYPES OF ACCOUNTS AND ACCOUNT USE

The **first step to establishing a social media presence is to determine which kind of account fits your needs and desired purpose**. Consider your role in education and how social media can support and enhance your daily work and professional goals. Before you set up your account, please keep in mind that social media accounts require time and maintenance in order to be successful.

Types of social media accounts

	Personal Account	Personal/Professional Account	Program/District Level Account
Account Owner	Owned by individual	Owned by individual	Owned by a district staff member as a representative of the district
Account Purpose	Used for personal purposes	Used for purposes such as professional development and establishing a professional learning network (PLN)	Used for purposes such as family/student/team engagement, community outreach, and/or establishing a professional learning network (PLN)
Naming Requirement	No naming requirement	No naming requirement (the name should not reflect a whole department (i.e. Jordan Science) since this is an individual account)	Must be assigned by the Jordan Communications Department and follow the ISD717 naming conventions when possible (i.e. @jordandance717, @jordansummit717)
Email Requirement	Must be created with a personal email account (you should not use a district email address for a personal social media account)	Can be created with district assigned email address	Must be created with an email assigned from the Jordan Communications Department (do not use your personal school email account or secondary gmail account)
Notes	Account holder is responsible for reviewing district	Account holder is responsible for adhering to all applicable district policies/guidelines	Account must be requested from and approved by the Jordan Communications Department

	guidelines as they relate to personal accounts	since this account may have professional ties to ISD717	
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Do not create any social media account, blog, or website intended to represent the Jordan Public Schools without prior approval from the Jordan Communications Department.

Personal Social Media Account: *Owned by an individual and used for personal purposes.*

- You are personally responsible for the content you publish online or choose to share or repost.
- Special care should be taken when posting personal photographs. Remember your social network site is an extension of your personality and professional reputation. Even with privacy settings in place, your content could be seen by students or parents or find its way into the public realm.
- While the Jordan School District respects the rights of its employees to exercise their rights, employees should not make any derogatory statements about colleagues or students on social media.
- Do not post photos or videos that contain identifying information concerning any students, on your personal media, without prior parental consent.

Personal/“Professional” Account: *Owned by an individual and used for purposes such as professional development and establishing a professional learning network (PLN).*

- You are personally responsible for the content you publish online or choose to share or repost.
- Because you may be referring to Jordan Public Schools on this “professional” account, keep your posts positive and do not engage in negative or critical conversations online.
- Remember your social network site is an extension of your personality and professional reputation.

Program/District Level Social Media Account: *Owned by a district staff member as a representative of the district and used for purposes such as family/student/team engagement, community outreach, and/or establishing a professional learning network (PLN).*

- We encourage our staff to be innovative with the use of social media in their classrooms and programs and welcome new social media channels to be set up when appropriate. You must have approval to start a new district channel.
- Successful social media requires maintenance and regular monitoring. Consider this before requesting a channel.

- Passwords should not be shared, even with other Jordan staff, without prior approval from the Jordan Communications Department.

Employee-Student Relations: *The district recognizes the role that communication and collaboration between employees and students plays in the educational process and experience. The district further recognizes that the advancement of electronic communication and social media technologies create greater opportunity for interactions between employees and students. **These additional guidelines are for your own and our students' protection.***

- Employees must exercise great care in connecting with students on any social media channels (personal or professional). It would be the District's recommendation that you do not send permission-based friend or follower requests to students from your personal social media, for example Facebook friend requests. It is the District's recommendation that employees wait until students reach graduation before accepting friend requests on their personal social media accounts (this does not apply to an account that is professional or program/district in nature).
- Any employee-student communications or relationships via social media should be of an appropriate professional nature. Employees are responsible for immediately reporting to the district any inappropriate communication received from a student; this is as much for your protection as the students.

Safety and Confidentiality: *Safety is the overriding concern with regard to information posted online. Always respect the privacy and confidentiality of student information.*

- Confidential student or personnel information should not be posted online. Keeping student educational designation confidential is important (i.e. a student should never be identified in a photo as a special needs or English Learner (EL) student). Be sure not to violate any provision of the Family Education Rights and Privacy Act (FERPA). Consult the district "no media" list from the Communications Department. If a student is on the "no media" list, no photos or names can be shared without parental permission. Please include the Jordan Communications Department on parental permissions.
- Just like in the classroom, you have a responsibility for addressing inappropriate student behavior or activity witnessed on these social networks, including legal requirements for mandated reporting.

Professionalism: *District approved social media accounts are seen as extensions of the district and must reflect the mission, vision, and values of Jordan Public Schools.*

- Maintain professional boundaries. All online dialogue and interactions with students on social media pages should be for educational purposes only.

- Keep your posts positive and do not engage in negative or critical conversations online. The district recommends that you do not discuss students, co-workers, or District policies and procedures in a social media forum.
- Retweets, likes, and favorites are perceived as endorsements. These interactions should be done with care.
- At times, students or members of the public may create social media pages (not managed by the district) that represent student groups within the district (i.e. @JHSthemes). When employees, including coaches or advisors, choose to join or engage with these social networking groups, they do so as an employee of the District.
- Employees may not act as a spokesperson for the District or post comments as a representative of the District, except as authorized by the Superintendent or the Superintendent's designee.

HOW TO GET APPROVAL FOR A NEW DISTRICT SOCIAL MEDIA CHANNEL(S)

***Do not create a Program/District level social media account prior to following these steps.**

Remember: Successful social media requires maintenance and regular monitoring. Consider this before requesting a channel.

1. Fill out the "[Jordan Public Schools Social Media Channel Approval Form](#)" found on the District website under STAFF. You will be asked to provide:
 - a. Name of group/team/department and/or project requesting the channel
 - b. Desired name of social media channel (this may be different than the page handle)
 - c. Purpose of account and targeted audience
 - d. Who will be responsible for monitoring and updating channel content
 - e. How often the channel content will be updated
2. The Jordan Communications Department will review and respond within 72 hours.
3. Once approved, you are considered a channel manager. Your channel will be set up by the Jordan Communications Department and the login and password will be sent to you. Password changes should be requested through the Jordan Communications Department.

HOW A CHANNEL MUST BE MAINTAINED

This set of guidelines outlines expectations of all participants of any ISD717 social media channel. With questions, contact the Jordan Communications Department.

Profile/About:

- All District channels should be identified as part of Jordan Public Schools.

- Include a link to the district website homepage or to corresponding website page (i.e. basketball social media should link to the district basketball website).

Cover photos and avatars (profile picture):

- Pick a cover and avatar (profile picture) that will help users visualize what your page is about and that are also reflective of the ISD717 community. Most often, you will be provided, by the Jordan Communications Department, a profile picture that reflects the branding of the district.
- Be sure to update the cover photo as needed.
- If a graphic or logo is needed, please contact the Jordan Communications Department.

Posting Photos and videos:

- You may only post photos of students who have permission through our Family Education Rights and Privacy Act (FERPA) form. A confidential list of “no media” students is shared to all certified staff via the Jordan Communications Department. Do not publicly single out students on the no media list. For unique ways to include all students in a photo while maintaining “no media” status, contact the Jordan Communications Department.
- Keeping student educational designation confidential is important (i.e. a student should never be identified in a photo as a special needs or English Learner (EL) student).
- When referring to students, use first names only (exceptions can be made at the high school level or consent of the Jordan Communications Department).
- Only Jordan Public School staff members approved to be page managers may post photos and videos on school social media channels.
- Settings should be set so followers do not have the ability to “tag” photos posted by the school.

Maintenance:

- Program/district-level accounts may be maintained by one or more staff members. When multiple staff members are responsible, please work together to ensure a consistent voice.
- Only staff members/coaches are allowed to manage district approved social media. Management and access to district accounts should not be given to students or parents. Any exceptions must be approved by the Communications and Marketing Department.
- At a minimum, keep your accounts fresh by posting once per week. However, multiple posts per week is recommended.
- After posting, reload the page and review the post and test all links, etc. to ensure they are working properly. Always review grammar and punctuation.

Monitoring and responding to criticism:

- To build your social media community you may need to interact with your followers when appropriate and positive.
- Regular monitoring is required so that you can address or remove any inappropriate posts/comments in a timely manner.
- Remember that not every comment needs either a response or acknowledgement.
- Use restraint when responding to negative or inaccurate comments.
- Try pointing to existing information found online in your answers when correcting people.
- If negativity on your Facebook page breaks the social media guidelines established by the Jordan Public Schools, you can delete the comment. Other things to consider:
 - It's okay to let a negative comment sit without a response (as long as it doesn't violate guidelines). Do not immediately delete a negative comment as it can cause your community to get upset.
 - If needed, you may choose to "hide" a comment on Facebook. This means only the person who posted the comment and their friends can see it. Once hidden, you can seek assistance from the Jordan Communications and Marketing Department.
 - When needed, negative comments should be addressed offline.
 - To take a comment offline you can respond to the person with a simple statement such as, "We would be happy to discuss this with you, please message your phone number or email address to continue the discussion".
 - Remember emails can be shared online so it's best to address the person on the phone when possible.
 - Contact the Jordan Communications Department for help if you are ever unsure of a response or have an extremely upset or negative person posting on your page.

No endorsements or advertisements:

- Ethically, Jordan Public Schools' representatives cannot promote products, ~~or~~ businesses, or political figures/organizations through official district channels.
 - The exception is when a student group is participating in a fundraiser or event at a business (i.e. Pizza Ranch Fundraiser),—a third party is involved with the event (ie. third party run Community Ed events).
- Do not follow or like other political or potentially controversial social media users (i.e. political parties, politicians or corporations) as this could be seen as an endorsement of that organization and their ideology.

ANNUAL ACCOUNT MAINTENANCE

This set of guidelines is based on social media best practices for organizations where more than one individual may have access to social media account(s).

- Passwords for all Program/District level accounts will be updated on an annual basis by the Jordan Communications Department. Account passwords may be changed outside of the annual update as requested to the Jordan Communications Department (ie. when a staff member with access leaves, when an account gets locked, etc.)
- All staff requiring access to a Program/District level account will be required to request access on an annual basis.
- As a reminder, passwords should not be shared, even with other Jordan staff, without prior approval from the Jordan Communications Department.

JORDAN PUBLIC SCHOOLS POLICY

Adopted: September 11, 2006

Revised: July 12th, 2021

533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion. Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health; and is designed to provide students with the knowledge and skills necessary to promote and protect their health.
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity/Physical Education

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television. The District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs when needed.
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and quality physical education will be used as

the foundation for physical activity before, during and after school. Schools will ensure that these varied physical activity opportunities are in addition to, and not a substitute for, physical education classes. Elementary schools shall provide at least 20 minutes of active daily recess to all elementary school students each day. Outdoor recess will be offered when weather is feasible for outdoor play. In the event that the school or district must conduct indoor recess, teachers and staff will follow the indoor recess guidelines that promote physical activity for students. Recess will complement, not substitute for physical education classes.

3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate. Students will be offered periodic opportunities to be active or to stretch throughout the day on all or most days during a typical school week.
4. The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts. The physical education curriculum for grades K-12 will be aligned with established state physical education standards.
5. The District will supply adequate time for physical education. Elementary schools should provide 60-89 minutes per week of physical education instruction. Secondary students (middle and high school) are required to take the equivalent of one academic year of physical education. Physical education for grades K-12 are required to be taught by certified/licensed teachers who are endorsed to teach physical education. All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary. Unless otherwise exempted, all students will be required to engage in the Districts physical education program.
6. Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) **will not be withheld** as punishment for any reason. District teachers and other school personnel **will not** use physical activity (e.g., running laps, push ups) as punishment.
7. The District will support **Active Transport** to and from school, such as walking or biking. By designating safe or preferred routes to school, promote activities such as participating in International Walk to School

Week and/or Walk or Bike to school day. Secure storage facilities for bicycles at each school and use crossing guards.

C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams trans-fat per serving (nutritional label or manufacturer's specifications); and to meeting the nutrition needs of school children within their calorie requirements.

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations. The district shall operate under USDA regulations for National School Lunch and/or Breakfast programs. All schools will provide breakfast through the USDA School Breakfast Program.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.

5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
11. The school district will accommodate students with food allergies and intolerances on a case-by-case basis through individual plans.

Water

To promote hydration; free, safe, drinking water will be available to all students throughout the school day and throughout every school building. The District will make drinking water available where school meals are served during mealtimes.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA Professional Standards for Child Nutrition professionals. These school nutrition personnel will refer to the USDA's Professional Standards for School Nutrition Standards website to search for training that meets

their learning needs and/or will attend training in person at various workshops or conferences.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered “competitive foods.” Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district’s nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.

***USDA Healthy Party Resources for Families and Districts:
https://healthymeals.fns.usda.gov/hsmrs/Connecticut/CT%20Healthy_Celebrations.pdf***

- b. Classroom snacks brought by parents. The school district will provide parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.

See attached sample list of suggested foods and beverages that meet Smart Snacks nutrition standards.

2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student’s individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas. Smart Snack nutrition standards apply to all foods and beverages sold to students through district-sponsored fundraisers, unless an exemption applies. Each school will be allowed to hold 3 exempt fundraisers per school year during which any food or beverage may be sold. It is recommended that schools avoid participation in fundraising or corporate incentive programs that promote a message inconsistent with our goals for a healthy school community.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy, such as Smart Snack items.
2. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written or graphic statements made for promoting the sale of foods and beverage products made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. Specifically prohibits advertising such as school signs, banners, scoreboards, busses, building exteriors, and on and around school property.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy. The District is committed to

being responsive to community input, which begins with awareness of the wellness policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplish through means similar to other ways that the district and individual schools are communicating important school information to parents.

2. The Wellness Coordinator will hold meetings four times a year for the purpose of establishing goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district. The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities and includes information about specific goals and objectives for nutrition standards for all foods, beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and

- c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy)
 42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
 42 U.S.C. § 1758b (Local School Wellness Policy)
 42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
 7 C.F.R. § 210.10 (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
 Minnesota Department of Health, www.health.state.mn.us
 County Health Departments
 Action for Healthy Kids Minnesota, www.actionforhealthykids.org
 United States Department of Agriculture, www.fns.usda.gov

ATTACHMENT A



LEADING THE WAY FOR CHILDREN'S HEALTH
HealthierGeneration.org

Healthy Snack & Beverage Ideas*

- Water
- 100% fruit juice with no added sugar
- Fat-free or low fat milk
- Fruit smoothies (made with frozen fruit with no added sugar and fat-free or low fat yogurt)
- 100% fruit juice slushes with no added sugar
- Fresh fruit – trays, salads or kabobs
- Fresh vegetables – trays, salads or kabobs
- Fat-free or low fat yogurt (alone or as dip for fruits or vegetables)
- Yogurt parfaits (fat-free or low fat yogurt, fruit and whole grain cereal or granola as topping)
- Canned fruit or fruit cups (in water, 100% fruit juice or light syrup)
- Frozen fruit or fruit cups (in water, 100% fruit juice or light syrup)
- Frosty fruits – freeze your own fruit (frozen grapes make a great summer treat!)
- Dried fruit with no added sugar
- Nut or seed butter (serve with fruit or whole grain crackers)
- Nuts or seeds
- Trail mix made of nuts or seeds and dried fruit with no added sugar
- Whole grain crackers
- Low-fat cheese (serve with fruit or whole grain crackers)
- Hummus (serve with vegetables or whole grain crackers)
- Small whole grain waffles or pancakes topped with fruit or nut or seed butter
- Whole grain pretzels (soft or crunchy)
- Low-fat or air-popped popcorn (no added butter or salt)
- Graham crackers
- Nut or seed butter and jelly sandwiches on whole grain bread
- Small whole grain bagels or English muffins with nut or seed butter or jelly
- Pizza (on whole grain crust with low fat cheese and lean protein or vegetable toppings)
- Roll-ups on whole grain tortillas (fill with a lean protein such as ham or turkey, low fat cheese, hummus, nut or seed butter and jelly or vegetables)
- Fat-free or low fat pudding
- Bean quesadillas or burritos made with whole grain tortillas with salsa
- Whole grain cereal bars
- Baked whole grain tortilla chips with salsa or bean dip
- Baked chips (small portions)

*Check ingredient statements and nutrition information to ensure items meet the USDA Smart Snacks in School nutrition standards. Ensure food allergies of any participants are known before serving any food item.

Pair foods together for an afternoon snack to power youth up for their activities, whether that is physical activity or educational activities. Combine a lean protein with a fruit or vegetable, such as sunflower seeds dried raisins. Or a low-fat dairy food and whole-grain rich choice, like string cheese and whole grain crackers. Try low-fat dairy and fruit – yogurt and strawberries. Pair a whole-grain rich food with a lean protein by spreading hummus on a whole grain tortilla. Or serve a whole-grain rich food and vegetable, such as a whole grain cereal bar and cherry tomatoes. Get creative!

For more information on healthy snacking or finding healthy snacks and beverages, contact Stephanie Joyce, National Nutrition Advisor at the Alliance for a Healthier Generation, at stephanie.joyce@healthiergeneration.org.

ATTACHMENT B

HEALTHY FUNDRAISING SOLUTIONS CONTINUED

CREATIVE FUNDRAISING IDEAS

There are many examples of creative fundraisers that support your school or afterschool program while also supporting a healthy environment for kids. Here are a few of our favorites:



GET KIDS MOVING

Host a walk-, run-, bike-, dance-, skate-a-thon or a 5K color run

Organize a Zumba, dance or yoga night

Visit an ice skating rink

Hold a jump rope or hula hoop competition

Create a team sports tournament for youth and their families

Hold a field day at school and encourage youth and families to form teams and compete



SPARK CREATIVITY

Host a talent show

Hold a yard sale or auction where youth, staff and parents donate items

Ask local businesses to donate:

- a portion of sales of healthy menu items
- products or services to an auction
- event tickets to a raffle

Sell school-branded promotional items such as t-shirts or water bottles

Organize a student art or craft fair

Hold a coin drive competition between classrooms



SUPPORT HEALTHY EATING

Hold a "Taste of Your Town" event and invite local chefs to donate healthy dishes

Sell cookbooks with healthy recipes donated from parents, students and staff

Host a healthy cooking class and ask a local chef to donate his/her time

Sell healthy snacks made by youth after school*

Create a healthy family night and invite parents to attend and enjoy a healthy meal with their children and school or program staff

Hold a youth healthy cooking competition and ask local grocery stores to donate food to keep costs down

*Foods or beverages sold as fundraisers should meet the USDA's Smart Snacks in School nutrition standards. Consider reaching out to your School Nutrition Program to set up cooperative purchasing of Smart Snacks compliant products.

For more information, contact Stephanie Joyce, MS, RD/LD, SNS, National Nutrition Advisor at the Alliance for a Healthier Generation, at stephanie.joyce@healthiergeneration.org



JORDAN PUBLIC SCHOOLS POLICY

Adopted: September 12, 2007

Revised: July 12th, 2021

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and federal law will require a new level of accountability for the school district. The school district will establish a system to transition to the graduation requirements of the Minnesota Academic Standards. The school district also will establish a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and locally adopted content standards or Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district's Curriculum and Technology Advisory Committee (Advisory Committee).
2. The Advisory Committee will be established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
3. The school district-wide improvement goals should address recommendations identified through the Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.

The Jordan School District has established a continuous curriculum review process that includes yearly documentation of current curricular materials and future needs.

C. Implementation of Graduation Requirements

1. The Advisory Committee shall also advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the Advisory Committee shall be published annually to the community. The school board shall receive public input and comment and shall adopt or update this policy at least annually.

2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. Comprehensive Continuous Improvement of Student Achievement

1. By November 1st of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
2. The Advisory Committee, working in cooperation with other committees of the school district will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota Academic Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Advising the school board about development of the annual budget.

3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the school board on school district-wide standards, assessments, and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.
4. The Advisory Committee shall, when possible, be comprised of at least two-thirds community representatives and shall reflect the diversity of the community. To the extent possible, the Advisory Committee shall reflect the diversity of the school district and its school sites and included teachers, parents, support staff, students, and other community residents. Included in its membership should be:
 - a. The Director of Curriculum (or similar educational leader)
 - b. Principal
 - c. School Board Member
 - d. Student Representative
 - e. One teacher from each building or instructional level
 - f. Two parents from each building or instructional level
 - g. Two residents without school-aged children, non-representative of local business or industry
 - h. Two residents representative of local business or industry

- i. District Assessment Coordinator (if different from “a.” above)
- 5. Translation services should be provided to the extent appropriate and practicable.
- 6. The Advisory Committee shall meet the following timeline each year:
 - Fall: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.
 - Fall/Ongoing: Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.
 - Fall/Ongoing: Review evaluation results and prepare recommendations.
 - Fall/Ongoing: Present recommendations to the school board for its input and approval.
- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. This plan shall annually be approved by the school board.
- F. Reporting.
 - 1. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world’s best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.

2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 619 (Staff Development for Standards)
MSBA/MASA Model Policy 620 (Credit for Learning)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: April 10, 2006

Revised: July 12th, 2021

714 FUND BALANCES

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

- A. “Assigned” fund balance amounts are comprised of unrestricted funds constrained by the school district’s intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district’s intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.
- B. “Committed” fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.
- C. “Enabling legislation” means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.

- D. “Fund balance” means the arithmetic difference between the assets and liabilities reported in a school district fund.
- E. “Nonspendable” fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.
- F. “Restricted” fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.
- G. “Unassigned” fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.
- H. “Unrestricted” fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of 12 percent of the annual budget.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: MSBA Service Manual, Chapter 7, Education Funding

JORDAN DISTRICT SCHOOLS POLICY

Adopted: March 11th, 2019

Revised: July 12th, 2021

722 PUBLIC DATA REQUESTS

I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 (MGDPA), and Minn. Rules Parts 1205.0100-1205.2000 in responding to requests for public data.

III. DEFINITIONS

A. Government Data

“Government data” means all recorded information that the school district has, including paper, email, flash drives, CDs, DVDs, photographs, etc.

B. Inspection

“Inspection” means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

C. Public Data

“Public data” means all government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

D. Responsible Authority

“Responsible authority” means the individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

E. Summary Data

“Summary data” means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable.

IV. REQUESTS FOR PUBLIC DATA

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:
 - a. Date the request is made;
 - b. A clear description of the data requested;
 - c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - d. Method to contact the requestor (such as phone number, address, or email address).
2. A requestor is not required to explain the reason for the data request.
3. The identity of the requestor is public, if provided, but cannot be required by the government entity.
4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

B. The responsible authority will respond to a data request at reasonable times and places as follows:

1. The responsible authority will notify the requestor in writing as follows:
 - a. The requested data does not exist; or

- b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or
 - (1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.
 - (2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
 - c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.
- 2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.
 - 3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.
 - 4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.
 - 5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

V. REQUEST FOR SUMMARY DATA

- A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.
 - 1. A request for the preparation of summary data must include the following information:
 - a. Date the request is made;
 - b. A clear description of the data requested;
 - c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - d. Method to contact requestor (phone number, address, or email address).
- B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
 - 1. The estimated costs of preparing the summary data, if any; and
 - 2. The summary data requested; or
 - 3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or
 - 4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

VI. COSTS

- A. Public Data
 - 1. The school district will charge for copies provided as follows:
 - a. 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.

- b. More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.
 - (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).
 - (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.
- 2. All charges must be paid for in cash in advance of receiving the copies.

B. Summary Data

- 1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.
- 2. The school district may assess costs associated with the preparation of summary data as follows:
 - a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;
 - b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

Data Practices Contacts

Responsible Authority:

Interim Superintendent
500 Sunset Drive; Suite 1; Jordan, MN 55352
952-492-6200; revenson@isd717.org

Data Practices Compliance Official:

Payroll and Benefits Specialist
500 Sunset Drive; Suite 1; Jordan, MN 55352
952-492-6200; kdamlo@isd717.org

Data Practices Designee(s):

Finance Director

500 Sunset Drive; Suite 1; Jordan, MN 55352

952-492-6200; ahafemann@isd717.org

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Attachment A

Data Request Form -Requests for Public Data

Date of request: _____

Method of Access to Data:

(Note: inspection is free but there is a charge for copies)

Inspection ☐

Copies ☐

Both (inspection and copies) ☐

Description of Requested Information:

Note: Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form or additional pages.

Contact Information:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

You do not have to provide any of the above contact information. However, if you want the school district to mail or e-mail you copies of data, the school district will need some contact information. In addition, failure to provide contact information could delay the processing of your request. If the school district does not understand your request and needs to get clarification from you, without contact information, the school district may not be able to process all, or a portion of, your request until you contact the school district again.

INDEPENDENT SCHOOL DISTRICT NO. ____
PUBLIC DATA REQUEST FORM

TO BE COMPLETED BY THE REQUESTOR

REQUESTOR NAME (NOT REQUIRED):	PHONE NUMBER:*
ADDRESS:*	EMAIL ADDRESS:*
DATE OF REQUEST:	
DESCRIPTION OF THE INFORMATION REQUESTED: (attach additional page if necessary)	
MANNER IN WHICH RESPONSIVE DATA IS TO BE PROVIDED:	
INSPECTION ONLY _____ COPIES ONLY** _____ BOTH INSPECTION AND COPIES _____ **	
**Inspection is free, but there is a charge for copies. Payment must be received before copies will be provided.	

FOR OFFICE USE ONLY

DATE REQUEST RECEIVED:	REQUEST RECEIVED BY:
DATE OF RESPONSE:	RESPONSE PROVIDED BY:

* Requestor's name is optional. However, contact information is necessary to mail/email the data. Also, contact information is needed if the school district does not understand the request. We will not work on such a request until clarified.

JORDAN PUBLIC SCHOOLS POLICY

Adopted: September 12, 2007

Revised: July 12th, 2021

806 CRISIS MANAGEMENT POLICY

I. PURPOSE

The purpose of this Model Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district. For purposes of this Policy, the term, “school districts,” shall include charter schools. The step-by-step procedures suggested by this Policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation. Each school district should develop tailored building-specific crisis management plans for each school building in the school district, and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with emergency responders and other relevant community organizations. The school district will ensure that relevant emergency responders in the community have access to their building-specific crisis management plans and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

II. GENERAL INFORMATION

A. The Policy and Plans

The school district’s Crisis Management Policy, also known as the Emergency Action Plan, has been created in consultation with local community response agencies and other appropriate individuals and groups that would likely be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building-specific crisis management plan to meet that building’s specific situation and needs.

The school district’s administration and/or the administration of each building shall present tailored building-specific crisis management plans to the school board for review and approval. The building-specific crisis management plans will include general crisis procedures and crisis-specific procedures. Upon approval by the school board, such crisis management plans shall be an addendum

to this Crisis Management Policy. This Policy and the plans will be maintained and updated on an annual basis.

B. Elements of the District Crisis Management Policy

1. General Crisis Procedures. The Crisis Management Policy includes general crisis procedures for securing buildings, classroom evacuation, building evacuation, campus evacuation, and sheltering. The Policy designates the individual(s) who will determine when these actions will be taken. These district-wide procedures may be modified by building administrators when creating their building-specific crisis management plans. A communication system will be in place to enable the designated individual to be contacted at all times in the event of a potential crisis, setting forth the method to contact the designated individual, the provision of at least two designees when the contact person is unavailable, and the method to convey contact information to the appropriate staff persons. The alternative designees may include members of the emergency first responder response team. A secondary method of communication should be included in the plan for use when the primary method of communication is inoperable. Each building in the school district will have access to a copy of the Comprehensive School Safety Guide (2011 Edition) to assist in the development of building-specific crisis management plans.

All general crisis procedures will address specific procedures for the safe evacuation of children and employees with special needs such as physical, sensory, motor, developmental, and mental health challenges.

- a. Lock-Down Procedures. Lock-down procedures will be used in situations where harm may result to persons inside the school building, such as a shooting, hostage incident, intruder, trespass, disturbance, or when determined to be necessary by the building administrator or his or her designee. The building administrator or designee will announce the lock-down over the public address system or other designated system. Code words will not be used. Provisions for emergency evacuation will be maintained even in the event of a lock-down. Each building administrator will submit lock-down procedures for their building as part of the building-specific crisis management plan.
- b. Evacuation Procedures. Evacuations of classrooms and buildings shall be implemented at the discretion of the building administrator or his or her designee. Each building's crisis management plan will include procedures for transporting students and staff a safe distance from harm to a designated safe area until released by the building administrator or designee. Safe areas may change based

upon the specific emergency situation. The evacuation procedures should include specific procedures for children with special needs, including children with limited mobility (wheelchairs, braces, crutches, etc.), visual impairments, hearing impairments, and other sensory, developmental, or mental health needs. The evacuation procedures should also address transporting necessary medications for students that take medications during the school day.

- c. Sheltering Procedures. Sheltering provides refuge for students, staff, and visitors within the school building during an emergency. Shelters are safe areas that maximize the safety of inhabitants. Safe areas may change based upon the specific emergency. The building administrator or his or her designee will announce the need for sheltering over the public address system or other designated system. Each building administrator will submit sheltering procedures for his or her building as part of the building-specific crisis management plan.

- 2. Crisis-Specific Procedures. The Crisis Management Policy includes crisis-specific procedures for crisis situations that may occur during the school day or at school-sponsored events and functions. These district-wide procedures are designed to enable building administrators to tailor response procedures when creating building-specific crisis management plans.

- 3. School Emergency Response Teams

- a. Composition. The building administrator in each school building will select a school emergency response team that will be trained to respond to emergency situations. All school emergency response team members will receive on-going training to carry out the building's crisis management plans and will have knowledge of procedures, evacuation routes, and safe areas. For purposes of student safety and accountability, to the extent possible, school emergency response team members will not have direct responsibility for the supervision of students. Team members must be willing to be actively involved in the resolution of crises and be available to assist in any crisis situation as deemed necessary by the building administrator. Each building will maintain a current list of school emergency response team members which will be updated annually. The building administrator, and his or her alternative designees, will know the location of that list in the event of a school emergency. A copy of the list will be kept on file in the school district office, or in a secondary location in single building school districts.

- b. Leaders. The building administrator or his or her designee will serve as the leader of the school emergency response team and will be the primary contact for emergency response officials. In the event the primary designee is unavailable, the designee list should include more than one alternative designee and may include members of the emergency response team. When emergency response officials are present, they may elect to take command and control of the crisis. It is critical in this situation that school officials assume a resource role and be available as necessary to emergency response officials.

III. PREPARATION BEFORE AN EMERGENCY

A. Communication

1. District Employees. Teachers generally have the most direct contact with students on a day-to-day basis. As a result, they must be aware of their role in responding to crisis situations. This also applies to non-teaching school personnel who have direct contact with students. All staff shall be aware of the school district's Crisis Management Policy and their own building's crisis management plan. Each school's building-specific crisis management plan shall include the method and dates of dissemination of the plan to its staff. Employees will receive a copy of the relevant building-specific crisis management plans and shall receive periodic training on plan implementation.
2. Students and Parents. Students and parents shall be made aware of the school district's Crisis Management Policy and relevant tailored crisis management plans for each school building. Each school district's building-specific crisis management plan shall set forth how students and parents are made aware of the district and school-specific plans. Students shall receive specific instruction on plan implementation and shall participate in a required number of drills and practice sessions throughout the school year.

B. Planning and Preparing for Fire

1. Designate a safe area at least 50 feet away from the building to enable students and staff to evacuate. The safe area should not interfere with emergency responders or responding vehicles and should not be in an area where evacuated persons are exposed to any products of combustion. (Depending on the wind direction, where the building on fire is located, the direction from which the fire is arriving, and the location of fire equipment, the distance may need to be extended.)

2. Each building's facility diagram and site plan shall be available in appropriate areas of the building and shall identify the most direct evacuation routes to the designated safe areas both inside and outside of the building. The facility diagram and site plan must identify the location of the fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs.
3. Teachers and staff will receive training on the location of the primary emergency evacuation routes and alternate routes from various points in the building. During fire drills, students and staff will practice evacuations using primary evacuation routes and alternate routes.
4. Certain employees, such as those who work in hazardous areas in the building, will receive training on the locations and proper use of fire extinguishers and protective clothing and equipment.
5. Fire drills will be conducted periodically without warning at various times of the day and under different circumstances, e.g., lunchtime, recess, and during assemblies. State law requires a minimum of five fire drills each school year, consistent with Minn. Stat. § 299F.30. See Minn. Stat. § 121A.035.
6. A record of fire drills conducted at the building will be maintained in the building administrator's office.
7. The school district will have prearranged sites for emergency sheltering and transportation as needed.
8. The school district will determine which staff will remain in the building to perform essential functions if safe to do so (e.g., switchboard, building engineer, etc.). The school district also will designate an administrator or his or her designee to meet local fire or law enforcement agents upon their arrival.

C. Facility Diagrams and Site Plans

All school buildings will have a facility diagram and site plan that includes the location of primary and secondary evacuation routes, exits, designated safe areas inside and outside of the building, and the location of fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs. All facility diagrams and site plans will be updated regularly and whenever a major change is made to a building. Facility diagrams and site plans will be maintained by the building administrator and will be easily accessible and on file in the school district office. Facility diagrams and site plans will be provided to first responders, such as fire and law enforcement personnel.

D. Emergency Telephone Numbers

207

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Each building will maintain a current list of emergency telephone numbers and the names and addresses of local, county, and state personnel who may be involved in a crisis situation. The list will include telephone numbers for local police, fire, ambulance, hospital, the Poison Control Center, county and state emergency management agencies, local public works departments, local utility companies, the public health nurse, mental health/suicide hotlines, and the county welfare agency. A copy of this list will be kept on file in the school district office, or at a secondary location for single building school districts, and updated annually.

School district employees will receive training on how to make emergency contacts, including 911 calls, when the school district's main telephone number and location is electronically conveyed to emergency personnel instead of the specific building in need of emergency services.

School district plans will set forth a process to internally communicate an emergency, using telephones in classrooms, intercom systems, or two-way radios, as well as the procedure to enable the staff to rapidly convey emergency information to a building designee. Each plan will identify a primary and secondary method of communication for both internal and secondary use. It is recommended that the plan include several methods of communication because computers, intercoms, telephones, and cell phones may not be operational or may be dangerous to use during an emergency.

E. Warning and Notification Systems

The school district shall maintain a warning system designed to inform students, staff, and visitors of a crisis or emergency. This system shall be maintained on a regular basis under the maintenance plan for all school buildings. The school district should consider an alternate notification system to address the needs of staff and students with special needs, such as vision or hearing.

The building administrator shall be responsible for informing students and employees of the warning system and the means by which the system is used to identify a specific crisis or emergency situation. Each school's building-specific crisis management plan will include the method and frequency of dissemination of the warning system information to students and employees.

F. Early School Closure Procedures

The superintendent will make decisions about closing school or buildings as early in the day as possible. The early school closure procedures will set forth the criteria for early school closure (e.g., weather-related, utility failure, or a crisis situation), will specify how closure decisions will be communicated to staff, students, families, and the school community (designated broadcast media, local authorities, e-mail, or district or school building web sites), and will discuss the factors to be considered in closing and reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

G. Media Procedures

The superintendent has the authority and discretion to notify parents or guardians and the school community in the event of a crisis or early school closure. The superintendent will designate a spokesperson who will notify the media in the event of a crisis or early school closure. The spokesperson shall receive training to ensure that the district is in strict compliance with federal and state law relative to the release of private data when conveying information to the media.

H. Behavioral Health Crisis Intervention Procedures

Short-term behavioral health crisis intervention procedures will set forth the procedure for initiating behavioral health crisis intervention plans. The procedures will utilize available resources including the school psychologist, counselor, community behavioral health crisis intervention, or others in the community. Counseling procedures will be used whenever the superintendent or the building administrator determines it to be necessary, such as after an assault, a hostage situation, shooting, or suicide. The behavioral health crisis intervention procedures shall include the following steps:

1. Administrator will meet with relevant persons, including school psychologists and counselors, to determine the level of intervention needed for students and staff.
2. Designate specific rooms as private counseling areas.
3. Escort siblings and close friends of any victims as well as others in need of emotional support to the counseling areas.
4. Prohibit media from interviewing or questioning students or staff.
5. Provide follow-up services to students and staff who receive counseling.
6. Resume normal school routines as soon as possible.

I. Long-Term Recovery Intervention Procedures

Long-term recovery intervention procedures may involve both short-term and long-term recovery planning:

1. Physical/structural recovery.
2. Fiscal recovery.

3. Academic recovery.
4. Social/emotional recovery.

IV. SAMPLE PROCEDURES INCLUDED IN THIS POLICY

Sample procedures for the various hazards/emergencies listed below are attached to this Policy for use when drafting specific crisis management plans. Additional sample procedures may be found in the Response section of the Comprehensive School Safety Guide (2011 Edition). After approval by the school board, an adopted procedure will become an addendum to the Crisis Management Policy.

- A. Fire
- B. Hazardous Materials
- C. Severe Weather: Tornado/Severe Thunderstorm/Flooding
- D. Medical Emergency
- E. Fight/Disturbance
- F. Assault
- G. Intruder
- H. Weapons
- I. Shooting
- J. Hostage
- K. Bomb Threat
- L. Chemical or Biological Threat
- M. Checklist for Telephone Threats
- N. Demonstration
- O. Suicide
- P. Lock-down Procedures
- Q. Shelter-In-Place Procedures

- R. Evacuation/Relocation
- S. Media Procedures
- T. Post-Crisis Procedures
- U. School Emergency Response Team
- V. Emergency Phone Numbers
- W. Highly Contagious Serious Illness or Pandemic Flu

V. MISCELLANEOUS PROCEDURES

A. Chemical Accidents

Procedures for reporting chemical accidents shall be posted at key locations such as chemistry labs, art rooms, swimming pool areas, and janitorial closets.

B. Visitors

The school district shall implement procedures mandating visitor sign in and visitors in school buildings. See MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites).

The school district shall implement procedures to minimize outside entry into school buildings except at designated check-in points and assure that all doors are locked prior to and after regular building hours.

C. Student Victims of Criminal Offenses at or on School Property

The school district shall establish procedures allowing student victims of criminal offenses on school property the opportunity to transfer to another school within the school district.

Legal References: Minn. Stat. Ch. 12 (Emergency Management)
Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. § 299F.30 (Fire Drill in School)
Minn. Stat. § 326B.02, Subd. 6 (Powers)
Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)
Minn. Rules Ch. 7511 (Fire Safety)
20 U.S.C. § 1681, *et seq.* (Title IX)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)
20 U.S.C. § 7912 (Unsafe School Choice Option)
42 U.S.C. § 5121 *et seq.* (Disaster Relief and Emergency Assistance)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
<https://dps.mn.gov/divisions/sfm/documents/2011comprehensiveschoolsafetyguide.pdf>

FOR ASSISTANCE IN DRAFTING A CRISIS MANAGEMENT PLAN

Resources are available to assist school districts in drafting a Crisis Management Policy and/or building-specific crisis management plans. Please contact any of the organizations listed below for assistance:

A. Minnesota Department of Education

Division of Compliance and Assistance

1500 Highway 36 West

Roseville, MN 55113-4266

651-582-8705

FAX: 651-582-8725

www.education.state.mn.us

Division of Safe and Healthy Learners

1500 Highway 36 West

Roseville, MN 55113-4266

651-582-8309

FAX: 651-582-8725

www.education.state.mn.us/mde/Learning_Support/Safe_and_Healthy_Learners/index.html

B. Minnesota Department of Public Safety

Division of Homeland Security and Emergency Management

444 Cedar Street, Suite 223

St. Paul, MN 55101-6223

651-296-2233 FAX: 651-296-0459

www.hsem.state.mn.us

C. Minnesota Department of Public Safety

State Fire Marshall Division

444 Cedar Street, Suite 145

St. Paul, MN 55101-5145

651-282-6555

FAX: 651-215-0525

D. Minnesota School Boards Association

1900 West Jefferson Avenue

St. Peter, MN 56082-3015

800-324-4459

FAX: 507-931-1515

507-934-2450

www.mnmsba.org

E. Knutson, Flynn & Deans

MSBA/MASA Policy Services Legal Counsel

1155 Centre Pointe Drive, Suite 10

St. Paul, MN 55120-1268

651-222-2811

FAX: 651-225-0600

www.kfdmn.com

OTHER RESOURCES/PUBLICATIONS:

U.S. Department of Education
www2.ed.gov/emergencyplan

The site includes crisis planning resources, including Practical Information on Crisis Planning – A Guide for Schools and Communities, January 2007; and A Bomb Threat Assessment Guide which is available on CD-Rom.

Information on school security equipment and technology, including a link to The Appropriate and Effective Use of Security Technologies in U.S. Schools, September 1999, National Institute of Justice.

www.schoolsecurity.org/resources/security-equipment.html

Threat Assessment in Schools: A Guide to Managing Threatening Situations and To Creating Safe School Climates (U.S. Department of Education, May 2002)

www2.ed.gov/admins/lead/safety/threatassessmentguide.doc

The Final Report and Findings of the Safe School Initiative: Implications for the Prevention of School Attacks in the United States (U.S. Department of Education, May 2002)

www2.ed.gov/admins/lead/safety/preventingattacksreport.doc

For support, advice, and assistance for coordination of outside mental health resources, consult with the Minnesota Department of Education, Division of Safe and Healthy Learners. Phone: 651-582-8352

www.education.state.mn.us

A school safety guide is available through the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management.

www.hsem.state.mn.us

Additional Web Sites:

www.ready.gov

www.fema.gov/kids

www.redcross.org/services/disaster

www.nasponline.org

Your local emergency response agencies (law enforcement, fire, emergency management) can also assess your building and situation, suggest changes, and assist in drafting building-specific crisis management/emergency plans.

FIRE

In the event of a fire, smoke from a fire or detection of a gas odor:

- Pull fire alarm and notify building occupants by means of

 - Evacuate students and staff to the designated areas.
 - These areas should be a safe distance away from emergency personnel.
 - Be aware of the arrival of emergency responders. See map of evacuation routes and assembly areas located

(or included in this manual on next page)
 - Follow primary fire drill route whenever possible. Follow alternate route if primary route is blocked or dangerous. See map, located

- (or included in this manual on next page)
- Teachers take class roster.
 - Teachers take attendance after evacuation.
 - Teachers report missing students to building administrator immediately.
- If trapped by fire, go to **Shelter-in-Place Procedures**.

Building administrator:

- Building administrator notifies fire department (call **911**) and superintendent.
- Building administrator or designee meets with emergency officials as soon as possible.
- After consulting with appropriate official, building administrator may move students to primary relocation center at _____ if weather is inclement or building is damaged.
- **Do not** reenter buildings until they are declared safe by fire or law enforcement personnel.
- Building administrator notifies staff and students of termination of emergency.

*Fire drills should be held at varied times during the school day.
Practice both primary and alternate routes.*

Extra staffing is necessary for students with special medical or physical needs.

HAZARDOUS MATERIALS

Incident occurs in school:

- Notify building administrator/office.
- Call **911**. If the type and/or location of hazardous material is known, report that information to 911.
- Evacuate to an upwind location, taking class roster. Teachers take attendance after evacuation.
- Seal off area of leak/spill. Close doors.
- Fire officer in charge will determine additional shelter-in-place or evacuation actions.
- Shut off heating, cooling, and ventilation systems in contaminated area to reduce the spread of contamination.
- Building administrator notifies superintendent.
- Notify parents/guardians if students are evacuated, according to district policy and/or guidance.
- Resume normal operations when fire officials approve.

Incident occurs near school property:

- Fire or law enforcement will notify school officials.
- Consider closing outside air intake, evacuating students to a safe area, or sheltering students inside the building until emergency passes or relocation is necessary.
- Fire officer in charge of scene will instruct school officials on the need for sheltering or evacuation.
- Follow procedures for sheltering or evacuation.
- If evacuating, teachers take class rosters and take attendance after evacuation.
- If evacuation is not ordered, be aware of and remain alert for any change in health conditions of students and staff, especially respiratory problems. Seek medical attention if necessary.
- Notify parents/guardians if students are evacuated, according to district policy and/or guidance.
- Resume normal operations when fire officials approve.

Extra staffing is necessary for students with special medical and/or physical needs.

SEVERE WEATHER TORNADO/SEVERE THUNDERSTORM/FLOODING

Tornado/severe thunderstorm WATCH has been issued in an area near school:

- Monitor NOAA Weather Radio All Hazards (National Weather Service) or emergency alert radio stations.
- Bring all persons inside building(s).
- Close windows.
- Review tornado drill procedures and location of safe areas.

Tornado safe areas are interior hallways or rooms away from exterior walls and windows and away from large rooms with long-span ceilings.

- Review “drop and tuck” procedures with students.

Tornado/severe thunderstorm WARNING has been issued in an area near school, or a tornado has been spotted near school:

- Move students and staff to safe areas.
- Close classroom doors.
- Teachers take class rosters.
- Ensure that students are in “tuck” positions.
- Teachers take attendance.
- Remain in safe area until warning expires or emergency personnel have issued an all-clear signal.

Post diagrams in each classroom showing routes to areas. Attach a building diagram showing safe areas.

Flooding:

- Monitor NOAA Weather Radio All Hazards and emergency alert radio stations. Stay in contact with emergency management officials.
- Review evacuation procedures with staff.
- Check relocation centers. Find an alternate relocation center if primary and secondary centers would also be flooded.
- Check transportation resources.
- If district officials and emergency responders advise evacuation, do so immediately.
- Teachers take class rosters.
- Teachers take attendance.
- Notify parents/guardians according to district policy.

Refer to Severe Weather Awareness Week postings at www.hsem.state.mn.us for further information on severe weather safety.

MEDICAL EMERGENCY

Life-threatening injury or illness, or death:

- Notify office staff/building administrator to make emergency calls. If unable to reach office immediately, call **911**. **Work as a team.**
- Give full attention to the victim(s).
- Do not attempt to move a person who is ill or injured unless he/she is in immediate danger of further injury.
- If possible, isolate the affected student/staff member. Disperse onlookers and keep others from congregating in the area.
- Check breathing. Is the airway clear? Is the victim in a position to facilitate breathing?
- Help stop bleeding.
 - Applying pressure on wound or elevating wound may help stop or slow bleeding.
 - Protect yourself from body fluids. Use gloves if available.
- Check for vital signs. Initiate first aid, if you are trained.
- Comfort the victim(s) and offer reassurance that medical attention is on the way.
- After immediate medical needs have been cared for, remain to assist emergency medical services personnel with pertinent information about the incident.

Non-life-threatening injury or illness:

- For all non-life-threatening illnesses and injuries, call the office/nurse.

Administrator:

- In case of traumatic medical emergency or death at school:
 - Notify superintendent.
 - Notify victim's parents, guardians, or family.
 - Activate post-crisis procedures, if necessary.
- In all other medical emergencies, assess individual's need for post-crisis intervention.

FIGHT/DISTURBANCE

- Ensure the safety of students and staff first.
- Notify building administrator/security/law enforcement. **Work as a team**, especially when separating participants.
- Don't let a crowd incite participants. Disperse onlookers and keep others from congregating in the area.
- When participants are separated, do not allow further visual or verbal contact.
- Document all activities witnessed by staff.
- Deal with event according to school's discipline policy.
- Building administrator notifies parents/guardians of students involved in fight. Superintendent and police may be notified as necessary, or as indicated by school policy.
- Assess counseling needs of participants and witnesses. Implement post-crisis procedures as needed.

*For fights or disturbances that elevate to possible assault level, refer to **Assault** guidance.*

ASSAULT

- Ensure the safety of students and staff first.
- Notify building administrator. **Work as a team.**
- Notify law enforcement if circumstances lead you to believe that criminal activity is involved, e.g., if a weapon is used, if there has been a sexual assault or there is a physical injury that causes substantial pain.
- Seal off area to preserve evidence and disperse onlookers.
- If victim requires medical attention, follow **Medical Emergency** procedures.
- **Do not leave the victim alone.**
- Notify parents/guardians and superintendent per district policy.
- Document all activities witnessed by staff.
- Assess counseling needs and implement post-crisis procedures as needed.

INTRUDER

Intruder – an unauthorized person who enters school property:

Minn. Stat. § 609.605, Subd. 4, gives a school building administrator authority to have persons removed from school property as trespassers if they are not authorized to be there.

- Politely greet intruder and identify yourself.
 - Consider asking another staff person to accompany you before approaching intruder.
- Inform intruder that all visitors must register at the main office.
 - Ask intruder the purpose of his/her visit. If possible, attempt to identify the individual and/or vehicle.
- If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.
- Notify building administrator or law enforcement.

If intruder refuses to leave:

- Notify building administrator and law enforcement if intruder refuses to leave. Give law enforcement full description of intruder.
- Back away from intruder if he/she indicates a potential for violence. Allow an avenue of escape. To the extent possible, maintain visual contact.
 - Be aware of intruder's actions at this time (where he/she is located in school building, whether he/she is carrying a weapon or package, etc.).
 - Maintaining visual contact and knowing the location of the intruder is less disruptive than doing a building-wide search later.

Should the situation escalate quickly, the building administrator may decide at any time to initiate lockdown procedures.

Note: *To assist staff members who interact with a stranger at school, use the "I CAN" rule.*

Intercept

Contact

Ask

Notify

WEAPONS

Staff or students who are aware of a weapon brought to school:

- Immediately notify building administrator, teacher or law enforcement.
 - Give the following information:
 - Name of person suspected of bringing the weapon.
 - Location of the weapon.
 - Whether the suspect has threatened anyone.
 - Any other details that may prevent the suspect from hurting someone or himself/herself.
- Teachers who suspect that a weapon is in the classroom: STAY CALM.
 - Do not call attention to the weapon.
 - Notify the building administrator, the school resource officer or a neighboring teacher as soon as possible.
 - Teacher should not leave the classroom.

Building administrator:

- Call law enforcement to report that a weapon is suspected in school.
- Ask another administrator or a law enforcement officer to participate in questioning the suspected student or staff member.
 - Consider the best time and place to approach the person, taking into account these factors if possible:
 - Need for assistance from law enforcement.
 - Type of weapon.
 - Safety of persons in the area.
 - State of mind of the suspected person.
 - Accessibility of the weapon.
- Separate student/staff member from weapon, if possible.
- If the suspect threatens you with the weapon, DO NOT try to disarm him/her. Back away with your hands up. STAY CALM.
- Follow district procedures if you need to conduct a weapons search.
- Document all activities related to a weapons incident according to reporting requirements of the district and Minnesota Statutes.
- If the suspect is a student, notify parent(s)/guardian(s) according to district policy.

SHOOTING

If a person displays a firearm or begins shooting:

- Move to or seek safe shelter. Go to lockdown procedures.
- Notify building administrator/law enforcement.
- Call **911**.

If you hear gunshots:

- If possible, determine where shooting is taking place.
- Seek safe shelter.
 - If outside, stay as low to the ground as possible, and find any kind of cover.
 - If inside, go to lockdown procedures.
- Teachers take attendance and notify the building administrator of missing students or staff as soon as it is safe to do so.

Building administrator/school resource officer/security/law enforcement:

- Building administrator may order lockdown procedures.
- Assess the situation as to:
 - The shooter's location.
 - Injuries.
 - Potential for additional shooting.
- Call **911** and give as much detail as possible about the situation.
- Secure the school, if appropriate.
- Help students and staff find safe shelter.
- Care for the injured *if it is safe to do so* until emergency responders arrive. Do not add to the victim list by exposing yourself to danger.
- Notify superintendent's office.
- Refer media to district spokesperson per media procedures.
- Initiate post-crisis procedures.

Work with local law enforcement to identify their response methods and capabilities. Provide them with updated building diagrams.

HOSTAGE

Witness to a hostage situation:

If the hostage-taker is unaware of your presence, DO NOT INTERVENE!

- Notify building administrator. Building administrator may wish to initiate lockdown procedures or evacuation.
- Call **911**. Give dispatcher details of situation.
- Seal off area near hostage scene.
- Police will take control of hostage scene; building administrator coordinates with police for safety and welfare of students and staff.
- Document all activities.

If taken hostage:

- Cooperate with hostage-taker to the fullest extent possible.
- Try not to panic. Calm students if they are present.
- Treat the hostage-taker as normally as possible.
- Be respectful to the hostage-taker.
- Ask permission to speak; do not argue or make suggestions.

BOMB THREAT

Critical information:

- Schools are responsible for assessing bomb threats to determine credibility.
- All bomb threats must be taken seriously until they are assessed.
- The decision whether or not to evacuate rests with the **school**, not the responding agencies, unless a device is located.

Procedures upon receiving a bomb threat:

By phone call

- Complete the *Checklist for Telephone Threats*.

By written note

- Preserve evidence.
- Place note in plastic bag, if available.
- Photograph words written on walls.
- Notify building administrator or designee.
- Notify law enforcement.
- Building administrator orders evacuation or other actions according to threat assessment and school policy.

Caution: Overreacting may encourage additional threats.

Scanning process considerations:

- Scan classrooms and common areas for suspicious items. Scans should be made by people who are familiar with the building. Assign staff to certain areas of the building. Keep in mind that a bomb could be placed *anywhere* on school property – inside or outside.
- Any suspicious devices, packages, etc., should be pointed out to emergency responders. **Do not touch.**
- Once a device is located, emergency responders take responsibility for it.

Evacuation considerations:

- If a decision is made to evacuate, notify staff via phone system, hardwired PA system or by messenger. **Do not use cell phones, radios or fire alarm system** because of risk of activating a device.
- While notification is being made, other staff should survey the grounds to clear exits and areas where students and staff will be going. Exit routes should be altered accordingly if the location of the device is known.
- When evacuating, leave everything as-is. Leave room doors unlocked. Teachers take class roster.

*Bomb squads generally will **not** search a building unless a suspicious package has been located.*

CHEMICAL OR BIOLOGICAL THREAT

If a telephone threat references a chemical or biological device or package, complete the *Checklist for Telephone Threats* procedures and refer to safety procedures in *Bomb Threat* and *Hazardous Materials* sections.

This page addresses receiving, by mail or delivery service, a suspicious letter or package that might be a chemical or biological threat.

When sorting mail or receiving delivered packages:

- Look for characteristics that make you suspicious of the content.
 - excessive postage, excessive weight
 - misspellings of common words
 - oily stains, discolorations, odor
 - no return address or showing a city or state in the postmark that does not match the return address
 - package not anticipated by someone in the school or not sent by a known school vendor

If a letter/package is opened and contains a written threat by no suspicious substance:

- Notify building administrator and law enforcement.
- Limit access to the area in which the letter/package was opened to minimize the number of people who might directly handle it. It is considered criminal evidence.
- Ask the person who discovered/opened the letter or package to place it into another container, such as a plastic bag.
- Turn the letter/package over to law enforcement. Document all activities.

If a letter or package is opened and contains some type of suspicious substance:

- Notify building administrator and law enforcement.
- Isolate the people who have been exposed to the substance. The goal here is to prevent/minimize spreading contamination.
- Limit access to the area in which the letter/package was opened.
- Ask the person who discovered/opened the letter/package to place it into another container, such as a clear plastic zip-lock bag. Handle with gloves if possible.
- Emergency officials will determine the need for decontamination of the area and the people exposed to the substance.

Building administrator:

- Building administrator and emergency officials determine whether evacuation is necessary.
- Building administrator notifies superintendent. Notification is made to parents/guardians, according to district policies.
- Implement post-crisis procedures as necessary.

Consider having gloves and zip-lock bags available at mail sorting areas.

CHECKLIST FOR TELEPHONE THREATS

If you receive a telephone threat (bomb/chemical/other):

- **Remain calm**
- **Do not hang up. Keep the caller on the line as long as possible and listen carefully.**

Ask the following questions:

- Where is the bomb/chemical or other hazard?
- When will it explode/be activated?
- What does it look like?
- What kind of bomb/hazard is it?
- What will cause it to explode/activate?
- What is your name?
- Did you place the bomb/hazard? WHY?
- Where are you?

Exact wording of the threat: _____

If voice is familiar, who did it sound like? _____

Caller ID information:

male	female	adult	juvenile	age
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Call origin:

local	long distance	internal	cell phone
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Caller's voice: Note pattern of speech, type of voice, tone. Check all that apply.

Calm	Excited	Loud	Soft	Deep	Nasal
Raspy	Distinct	Slurred	Normal	Crying	Laughter
Slow	Rapid	Disguised	Accent	Lisp	Stutter
Drunken	Familiar	Incoherent	Deep breathing		

Background sounds: Check all that apply.

Voices	Airplanes	Street noises	Trains	Quiet	Bells
Clear	Static	Animals	Party	Vehicles	
Horns	House noises	PA system	Music	Factory machines	
Motor	Phone booth	Other:			

Threat language: Check all that apply.

Well-spoken (educated)	Foul	Taped	Incoherent	Irrational	Message read from script
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Did caller indicate knowledge of the building? Give specifics: _____

Person receiving call: _____ Phone number where call received: _____

LEAVE YOUR PHONE OFF THE HOOK. DO NOT HANG UP AFTER CALLER HANGS UP.

DEMONSTRATION

If demonstrators are near but not on school property:

- Building administrator notifies staff and superintendent's office.
- Monitor situation. Notify law enforcement if necessary.

If demonstrators are on school property:

- Ensure safety of students and staff, particularly safe entry into and exit from the building.
- Building administrator notifies staff and superintendent's office.
- Building administrator asks demonstrators to leave school property. Warn them that they are violating the state trespass statute. Notify law enforcement if necessary.
 - *If demonstrators leave*, continue to monitor the situation.
 - *If demonstrators do not leave*, notify law enforcement. Building administrator may initiate "lockdown with warning." **(See Lockdown Procedures)**

SUICIDE

Suicide threat:

- Consider any student reference to suicide as serious.
- Do not leave the student alone.
- Notify the school counselor, social worker, psychologist, or building administrator immediately.
- Stay with the student until suicide intervention staff arrives.
- Do not allow the student to leave school without parent, guardian, or other appropriate adult supervision.

Suicide attempt in school:

- Notify building administrator, school nurse, or other appropriate professional staff.
- Call **911** if the person needs medical attention, has a weapon, needs to be restrained, or parent/guardian cannot be reached.
- Try to calm the suicidal person.
- Stay with the suicidal person until suicide intervention staff arrives.
- Isolate the suicidal person or the area, if possible.
- Initiate first aid.
- Do not allow the student to leave school without parent, guardian, or other appropriate adult supervision.

Building administrator:

- Call parent(s) or guardian(s) if the suicidal person is a student.
- Call family or emergency contact if suicidal person is a staff member.
- Notify superintendent or appropriate district level administrator.
- Work with district public information officer.
- Implement post-crisis procedures.

LOCKDOWN PROCEDURES

One means of securing the school is to implement lockdown procedures. These procedures may be called for in the following instances:

- 1) **Lockdown with warning** – The threat is outside of the school building. The school may have been notified of a potential threat outside of the building.
- 2) **Lockdown with intruder** – The threat/intruder is inside the building.

Lockdown with warning procedures:

- Building administrator will order and announce “lockdown with warning” procedures. Repeat announcement several times. Be direct. Code words lead to confusion.
- Bring people inside.
- Lock exterior doors.
- Clear hallways, restrooms, and other rooms that cannot be secured.
- Pull shades. Keep students away from windows.
- Control all movement, but continue classes. Disable bells. Move on announcement only.
- Building administrator will announce “all clear.”

Lockdown with intruder procedures (these actions happen rapidly):

- Building administrator will order and announce “lockdown with intruder.” Repeat announcement several times. Be direct. Code words lead to confusion.
- Immediately direct all students, staff and visitors into nearest classroom or secured space. Classes that are outside of the building SHOULD NOT enter the building. Move outside classes to primary evacuation site.
- Lock classroom doors.
- DO NOT lock exterior doors.
- Move people away from windows and doors. Turn off lights.
- DO NOT respond to anyone at the door until “all clear” is announced.
- Keep out of sight.
- Building administrator will announce “all clear.”

Some other threats may override lockdown, i.e., confirmed fire, intruder in classroom, etc. Consider making an action plan for people in large common areas, i.e., cafeteria, gymnasium.

Lockdown may be initiated in non-threatening circumstances to keep people away from areas where there may be a medical emergency or disturbance.

SHELTER-IN-PLACE PROCEDURES

Sheltering in place provides refuge for students, staff and the public inside the school building during an emergency. Shelters are located in areas of the building that maximize the safety of inhabitants.

Sheltering in place is used when evacuation would put people at risk (i.e., tornado, environmental hazard, blocked evacuation route).

Shelter areas may change depending on the emergency:

- Identify safe areas in each school building.
- Building administrator announces that students and staff must go to shelter areas.
- Bring all persons inside building(s).
- Teachers take class rosters.
- Close all exterior doors and windows, if appropriate.
- Turn off ventilation leading outdoors, if appropriate.
- Teachers account for all students after arriving in shelter area.
- All persons remain in shelter areas until a building administrator or emergency responder declares that it is safe to leave.

If all evacuation routes are blocked:

- Stay in room and close door.
- Keep air as clean as possible.
 - Seal door.
 - Open or close windows as appropriate.
 - Limit movement and talking in room.
- Communicate your situation to administration or emergency officials by whatever means possible.

EVACUATION/RELOCATION

Evacuation:

- Building administrator initiates evacuation procedures.
- Evacuation routes may be specified according to the type of emergency. They may need to be changed for safety reasons.
 - Bombs: Building administrator notifies staff of evacuation route dictated by known or suspected location of device.
 - Fire: Follow primary routes unless blocked by smoke or fire. Know the alternate route.
 - Chemical spill: Total avoidance of hazardous materials is necessary as fumes can overcome people in seconds. Plan route accordingly.
- Teachers take class rosters.
- Do not lock classroom doors when leaving.
- When outside the building, account for all students. Immediately inform building administrator of any missing student(s).

Relocation:

- Building administrator determines whether students and staff should be evacuated to a relocation center.
- Building administrator or school emergency response team designee notifies relocation center.
- If necessary, a school emergency response team designee coordinates transportation to relocation center.
- Teachers stay with class en route to the relocation center and take attendance upon arriving at the center.
- Use student release forms for students who are picked up from a relocation center.
- Notify superintendent's office and district public information office of relocation center address.

Relocation centers:

List primary and secondary student relocation centers. The primary site is usually located close to the school. The secondary site is usually located farther away. Include maps and written directions to centers for staff reference.

Primary Relocation Center:_____	Secondary Relocation Center:_____
Address:_____	Address:_____
Phone:_____	Phone:_____

MEDIA PROCEDURES

All staff must refer media contacts to district spokesperson. The school district, in coordination with assisting agencies, assumes responsibility for issuing public statements during an emergency.

- Superintendent serves as district spokesperson unless he/she designates a spokesperson. If spokesperson is unavailable, an alternate assumes responsibilities.

District spokesperson: _____
Name Contact number(s)

Alternate spokesperson: _____
Name Contact number(s)

Consider pre-designating site spokespersons.

- District Public Information (PI) person helps district spokesperson coordinate media communications.

District PI: _____
Name Contact number

Alternate PI: _____
Name Contact number

Media checklist:

- Building administrator relays all factual information to superintendent and public information person.
- Establish a media information center away from the affected area. Consider:
 - Media need timely and accurate information. However, protect the privacy of staff and students when necessary and justified.
 - Media will want to be close enough to shoot video footage and photographs, but they should not be allowed to hinder responders.
- Before holding a news conference, brief the participants and coordinate information.
 - Determine the message you want to convey. Create key messages for target audiences: parents, students, and the community.
 - Emphasize the safety of students and staff.
 - Engage media to help distribute important public information. Explain how the emergency is being handled.
 - Respect privacy of victims and families of victims. Do not release names to media.
- Update media regularly. DO NOT say “No comment.” Ask other agencies to assist with media.
- Maintain log of all telephone inquiries for future use.

POST-CRISIS INTERVENTION PROCEDURES

- Assess the situation to determine the need for post-crisis interventions for staff, students, and families.
- Provide post-crisis briefings for staff, students, and families as appropriate.
- Re-establish school and classroom routine as quickly as possible.
- Consider interventions:
 - Defusing – Provide defusing sessions for students and staff as quickly as possible after the emergency.
Defusings are brief conversations with individuals or small groups held soon after an incident to help people better understand and cope with the effects of the incident. **Defusing should be conducted by trained individuals.**
 - Debriefing – Conduct critical-incident stress debriefing (CISD) three to four days after the emergency.
CISD is a formal group discussion designed to help people understand their reactions to the stress of an event and to give referral information. It must be modified for student's development level. **CISD should only be conducted by trained professionals.**
 - Counseling – Provide grief counseling.
- Provide on-going support as necessary for staff, students and families.
 - Monitor and support staff.
 - Provide ongoing opportunities for children to talk about their fears and concerns. They may have more questions as time passes.
 - Identify and monitor at-risk students.
 - Provide individual crisis or grief counseling, if necessary.
 - Conduct outreach to homes.
 - Provide follow-up referral for assessment and treatment, if necessary.

The district should identify a 24-hour contact person or agency responsible for post-crisis assessment and interventions.

In the event of a tragic, highly publicized event, mental health professionals from federal, state and non-government agencies may respond to offer post-crisis aid. Effective coordination is critical. Consult with the Minnesota Department of Education for support, advice and assistance in coordinating the activities of outside entities.

SCHOOL EMERGENCY RESPONSE TEAM

Build the school's emergency response team with people who can perform the functions identified below. Backup personnel should be assigned to each function, and key personnel should be cross-trained in critical requirements of the functions. Staff members who are not responsible for students should fill as many of the functions as possible. **Depending on the emergency, one person may be able to perform multiple assignments.**

See next page for descriptions of emergency response team functions.

Function	Staff Assigned	Backup Staff
Incident Commander (person in charge)		
Safety		
Public Information		
Liaison		
Operations Chief		
Medical		
(attach list of qualified first-aid/CPR responders in building)		
Site Security/ Facility Check		
Student Release Coordinator		
Logistics Chief		
Communications		
Transportation		
Planning Chief		
Financial/ Recordkeeping		
<i>These functions mirror the National Incident Management System (NIMS) used by emergency responders.</i>		

SCHOOL RESPONSE TEAM FUNCTIONS

The National Incident Management System (NIMS) was adopted by the U.S. Department of Homeland Security and is intended for use by all state and federal agencies when responding to emergencies. The system provides integrated and coordinated management guidelines for all types of disasters and emergencies.

Most functions necessary for emergency response in the community are also necessary for emergencies within the schools. Incident management functions below are described in the context of a school setting.

Incident Commander (person in charge)	Activates school's emergency response plan; assesses the threat; orders protective measures such as lockdown, evacuation or shelter-in-place; notifies district authorities and provides situation updates; requests resources.
Safety	Responsible for safety and security of the site; stops operations if conditions become unsafe.
Public Information	May be designated site spokesperson; cooperates with the district and other agencies on joint news releases; coordinates media briefings as necessary.
Liaison	Contact person for outside agencies; may represent school/district at city emergency operations center or at emergency responders' on-scene command post.
Operations Chief	Directs actions, i.e., lockdown, evacuation, site security, release of students to parents/guardians, first aid or medical care, cleanup, control of utilities.
Medical	Provides for first aid or other medical care; coordinates with emergency medical services personnel as necessary; activates school's first aid/CPR responders.
Site Security/Facility Check	Responsible for seeing that the school building and grounds are visually inspected and secured.
Student Release Coordinator	Responsible for implementing school's plan for release of students to parents/guardians from relocation site; takes necessary documents to relocation site.
Logistics Chief	Estimates logistical needs; gets personnel, facilities (relocation sites), services, and materials to support operations.
Communications	Responsible for emergency communications systems and equipment; may act as lead or hub for internal communications response.
Transportation	Responsible for arranging transportation for emergency relocations and early dismissal of school; keeps current contact list of transportation providers.
Planning Chief	Assists in assessing emergencies; establishes priorities, identifies issues and prepares an action plan with incident commander.
Financial/Recordkeeping	Manages financial aspects of an emergency; compiles record of expenditures; tracks injuries and lost or damaged property; coordinates with district for insurance; initiates business recovery efforts.

EMERGENCY PHONE NUMBERS

Fire/Ambulance/Police

Emergency-911

Dispatch Center:

(for local police, fire and emergency medical services)

Public Utilities

Electricity: Company _____
 Contact person _____
 24-hour emergency number(s) _____

Gas: Company _____
 Contact person _____
 24-hour emergency number(s) _____

Water: Company _____
 Contact person _____
 24-hour emergency number(s) _____

Emergency Management Agencies

Local emergency management director:

 Name _____
 Telephone _____

County emergency management director:

 Name _____
 Telephone _____

Referrals

Hazardous Materials: Report hazardous materials leaks or spills to Minnesota Duty Officer
24-hour numbers Statewide (800) 422-0798 Metro area (651) 649-5451

Poison Control Center _____

Crime Victim Services _____

Post-Crisis Intervention/Mental Health Hotline _____

HIGHLY CONTAGIOUS SERIOUS ILLNESS OR PANDEMIC FLU

- The school district may provide information on the proper methods for hand washing, covering coughs, and social distancing. Reminders of these methods may be placed throughout the school district's buildings.
- Children and staff should be asked to wash their hands thoroughly and frequently. All classroom surfaces should be disinfected according to guidance from health officials.
- If a case of highly contagious serious illness is suspected, the sick student, employee, or visitor should be immediately sent home. If that is not possible, the person should be isolated, as much as possible, until arrangements can be made for the person to leave the school.
- If a serious illness is confirmed, the local health agency should be notified and communication efforts initiated. See ***Emergency Phone Numbers*** and ***Media Procedures***.
- In the absence of a school closure order from a state agency, the superintendent, in consultation with the school board, will determine when to close school due to significant risk of spreading the illness. See ***Early School Closure Procedures, Part III.F.***, especially if school is closed before the end of a school day.
- If an extended school closure is ordered, the school district may make online learning or other at home learning options available to the extent feasible.
- Any closed school buildings should be disinfected according to guidance from health officials before reopening.

**JORDAN DISTRICT SCHOOLS
POLICY**

Adopted: Sept. 12, 2007

Revised: July 12th, 2021

213 SCHOOL BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:

1. Budget / Finance / Audit Committee
 2. Calendar Committee
 3. City - School Committee
 4. Communications Committee
 5. Community Education / Recreation / Joint Powers
 6. Curriculum & Technology Integration Committee
 7. Facilities Committee
 8. Meet & Confer / Continuing Education / Staff Development
 9. Negotiations Committee
 10. Personnel Committee
 11. Policy Committee
 12. SCALE
 13. SW Metro / Intermediate District Representative
- B. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.
- C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.

- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

Cross References: MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board –
Governing Rules)
MSBA Service Manual, Chapter 13, School Law Bulletin “C”
(Minnesota’s Open Meeting Law)

JORDAN DISTRICT SCHOOLS POLICY

Adopted: September 12, 2007

Revised: July 12th, 2021

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

- F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.
- G. Because students in leadership roles are role models for other students and are likely to have greater visibility than other team members, the School District holds them to a higher standard of conduct.
 - a. Captains: Upon confirmation of a first MSHSL violation, a captain will lose their captaincy for the current season OR the next season participated in following the violation. If a second MSHSL violation occurs, the student will NOT be eligible for captaincy for remainder of high school career in any activity.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

JORDAN PUBLIC SCHOOLS POLICY

Adopted: September 12, 2007

Revised: July 12th, 2021

624 ONLINE LEARNING OPTIONS

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district. An online learning provider must assist an online learning student whose family qualifies for education tax credit to acquire computer hardware and educational software for online learning purposes.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

III. DEFINITIONS

- A. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- B. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.

- C. “Enrolling district” means the school district or charter school in which a student is enrolled under Minn. Stat. § 120A.22, Subd. 4, for purposes of compulsory education.
- D. “Full-time online learning provider” means an enrolling school authorized by the Minnesota Department of Education (MDE) to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- E. “Online learning course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online learning course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student-to-teacher communications, and the academic support available to the online learning student.
- F. “Online learning” is a form of digital learning delivered by an approved online learning provider under Paragraph III.H.
- G. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.
- I. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with Minn. Stat. §§ 120A.22 and 120A.24.
- J. “Supplemental online learning” means an online learning course taken in place of a course period at a local district school.

IV. PROCEDURES

A. Dissemination and Receipt of Information

- 1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
- 2. The school district will receive and maintain information provided to it by online learning providers.
- 3. The online learning provider must report or make available information on an individual student’s progress and accumulated credit to the student, the

student's parent, and the enrolling district in a manner specified by the Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.

4. The enrolling district must designate a contact person to help facilitate and monitor the student's academic progress and accumulated credits toward graduation.

B. Student Enrollment

1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. The student and the student's parents must submit an application to the online learning provider and identify the student's reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student's parent must notify the online learning provider of the student's intent to enroll in online learning within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.
3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online learning course or program. An online learning provider must make available the supplemental online learning course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the enrolling district must notify the online learning provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.
4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online learning course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's

parent, and the online learning provider; and the online learning provider may make available a response to the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.

5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.
7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.
2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.
4. The online learning provider, other than a digital learning provider offering digital learning to its enrolled students only under Minn. Stat. § 124D.095, Subd. 4(d), must give the Commissioner written assurance that all courses meet state academic standards and the online learning

curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online learning course syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.
5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.
6. Weighted grades will also be applicable if the school district has adopted a policy to offer weighted grades.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 123B.42, Subd. 1a (Curriculum; Electronic Components)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 620 (Credit for Learning)

**JORDAN PUBLIC SCHOOLS
POLICY**

Adopted: September 12, 2007

Revised: July 12th, 2021

**904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY
NONSCHOOL PERSONS**

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by non-staff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and non-disruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. “Distribution” means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. “Materials” includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. “Nonschool person” means any person who is not currently enrolled as a student in or employed by the school district.
- D. “Obscene to minors” means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of

minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

E. “Minor” means any person under the age of eighteen (18).

F. “Material and substantial disruption” of a normal school activity means:

1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- G. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.
- H. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower him or her in the esteem of the community.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.

B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:

1. is obscene to minors;
2. is libelous;
3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
4. advertises any product or service not permitted to minors by law;
5. advocates violence or other illegal conduct;
6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, or ethnic origin);
7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
6. whether distribution would require that nonschool persons be present on

the school grounds;

7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.
- E. The following disclaimer shall be included on all posted documents:
'Not a school sponsored event. This has been reviewed by a school administrator and is in accordance with Policy 904. _____' (signature of school administrator)

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)



EMPLOYEE DATA SHEET

Employee:	<u>Rhea Carlson</u>	Date Offer Accepted:	<u>6/22/2021</u>
Job Title:	<u>Teacher, Kindergarten</u>	Indicate: Full-time/Part-time/ Seasonal/Temporary	<u>Full-time</u>
Hiring Supervisor:	<u>Melissa Barnett</u>	Location:	<u>Elementary School</u>

PERSONNEL ACTION

New Hire	X	Replacement For	Joe Klatt	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
U of M	Twin Cities, MN	Family Education	Master of Education	6/19-5/21
Upper Iowa University	Fayette, IA	Early Childhood Education with Special Education	Bachelor of Arts	7/13-12/15
Kirkwood Community College		Education	Associate of Arts	1/06-5/12

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
Birth-Grade 3, ECSE, Reading K-12	PELSB	3/2017	6/30/2023

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Blooming Prairie Schools	Kindergarten teacher	Duties related to meeting the academic and SEL	8/16-6/21

Previous Lane:	MA	Previous Step:	5
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Beginning Contract Date:	8/21/2021	Ending Contract Date:	
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Brief Description of Previous Experience: Rhea has 5 years of early childhood and kindergarten teaching experience in the general education classroom as well as servicing early childhood and elementary students with special needs.



Inspire a caring
community to
ignite learning,
innovation, and
success for all.

INDEPENDENT SCHOOL DISTRICT #717 TEACHER CONTRACT

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Rhea Carlson**, a leagally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2021-2022 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/19/2021** through **6/3/2022**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: MA

Step: 02

Days/Year: 186

Base Salary: \$50,117

Employee Signature:

Rhea Carlson

Board Chair Signature of Receipt:

Board Clerk Signature of Receipt:



EMPLOYEE DATA SHEET

Employee:	Kevin Sayers	Date Offer Accepted:	6/18/2021
Job Title:	Teacher, Media Specialist	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Melissa Barnett	Location:	Elementary School

PERSONNEL ACTION

New Hire	X	Replacement For	Diane Hesse	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
St. Mary's University	Minneapolis, MN	K-12 Administration	Administrative Specialist	9/01-6/03
University of Wisconsin	LaCrosse, WI	Educational Technology	Masters	8/95-12/97
Springfield College	Springfield, MA	Health Education 5-12	Bachelors	8/91-5/95

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
Health	PELSB	5/2021	6/30/2026
Keyboarding for Computer Applications	PELSB	5/2021	6/30/2026
Principal	PELSB	5/2021	6/30/2022

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Shakopee Public Schools	Digital Learning Coordinator	Taught technology units, supervised Media Center and support staff, and lead PD for staff in the areas of technology and Project Lead the Way.	7/18-6/21
Burnsville Eagan Savage Schools	Technology Integration Specialist	Implemented 6th and 7th grade computer and engineering technology curriculum and lead PD for staff.	7/16-6/17

Lakeville Public Schools	MS Technology Coordinator/Teacher	Taught technology and STEM units to middle school students, SAC (School Assessment Coordinator), and lead PD for staff.	7/06-6/14
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<u>Previous Lane:</u>	MA+40	<u>Previous Step:</u>	21
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<u>Beginning Contract Date:</u>	8/20/2021	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Was a digital technology coordinator and teacher for K-8 students and helped supervise and organize the Media Center and its staff.



INDEPENDENT SCHOOL DISTRICT #717 TEACHER CONTRACT

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Kevin Sayers**, a leagally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2021-2022 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/19/2021** through **6/3/2022**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: MA+40

Step: 14

Days/Year: 186

Base Salary: \$79,090

Employee Signature:

Board Chair Signature of Receipt:

Board Clerk Signature of Receipt:



EMPLOYEE DATA SHEET

Employee:	Paul Garlock	Date Offer Accepted:	6/28/2021
Job Title:	Teacher, Business	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Ben Bakeberg & Jeff Vizenor	Location:	Middle & High School

PERSONNEL ACTION

New Hire	X	Replacement For	Craig Albers	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
St. Cloud State University	St. Cloud, MN	General Studies		09/1984-06/1987
Augsburg College	Minneapolis, MN	Business and Economics	Masters	09/1991-08/2012
Minnesota State University	Mankato, MN	Education	Masters Pending	08/2012-05/2014

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
Social Studies Education	PELSB	05/2014	06/30/2025

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Bloomington Public Schools	Long Term Substitute	Taught social studies	08/2020-06/2021
Shakopee Public Schools	Long term sub	Social Studies teacher	11/2019-06/2020
Bloomington Public Schools	Social studies teacher	teaching social studies	02/2018-06/2019

Beginning Contract Date:	8/23/2021	Ending Contract Date:	
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Brief Description of Previous Experience: Paul has been a long term sub in a number of positions and came to teaching after 20 years in the private business sector.

INDEPENDENT SCHOOL DISTRICT #717 TEACHER CONTRACT

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Paul Garlock**, a leagally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2021-2022 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/19/2021** through **6/3/2022**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: BA+20

Step: 01

Days/Year: 186

Base Salary: \$46,482

Employee Signature:



Board Chair Signature of Receipt:

Board Clerk Signature of Receipt:



EMPLOYEE DATA SHEET

Employee:	Lauren Stier	Date Offer Accepted:	6/10/2021
Job Title:	Teacher, Special Education	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Chad Williams	Location:	High School

PERSONNEL ACTION

New Hire	X	Replacement For	Chase Buthe	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Minnesota State University	Mankato, MN	Special Education	BA	9/14 - 5/19

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
ABS License	PELSB	5/2019	6/2022

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Le Sueur_Henderson Schools	Special Education Teacher	Provide IEP services to students on IEPs. Provided academic instruction (reading, writing, math) and social skills	8/2019 - 6/2021

<u>Beginning Contract Date:</u>	8/19/2021	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Lauren has been a special education teacher for the past two years working with students with disabilities providing them support based on their IEP.

INDEPENDENT SCHOOL DISTRICT #717
TEACHER CONTRACT

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Lauren Stier**, a leagally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2021-2022 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/19/2021** through **6/3/2022**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: BA

Step: 02

Days/Year: 186

Base Salary: \$47,002

Employee Signature:

Lauren Stier

Board Chair Signature of Receipt:

Board Clerk Signature of Receipt:



EMPLOYEE DATA SHEET

Employee:	Sarah Lund	Date Offer Accepted:	4/28/2021
Job Title:	Teacher, Preschool	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Jenna Wendorff	Location:	Early Learning Services

PERSONNEL ACTION

New Hire	X	Replacement For	Shelby Thiner	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
University of Wisconsin-Stout	Menomonie, WI	Early Childhood	Bachelor 05/2001	1996-2001

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Lund's Learning Preschool	Child Care Owner/Director	Provided home child care services for 8-12 children 5 days a week.	08/2010-Current
St. Bartholomew School	Preschool Teacher/Director	Prepared age-appropriate lessons and curriculum for 3, 4 & 5 year olds.	09/2001-06/2010

<u>Beginning Contract Date:</u>	8/20/2021	<u>Ending Contract Date:</u>	
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Brief Description of Previous Experience: Daycare owner, preschool teacher/director

INDEPENDENT SCHOOL DISTRICT #717 TEACHER CONTRACT

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Sarah Lund**, a legally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the 2021-2022 school year.

1. **Basic Services:** Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. **Duration:** This contract covers the time period of **8/19/2021** through **6/3/2022**. Dates of assignment are approximate and may change due to licensure requirements and potential changes.

3. **Duty Year:** Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. **Additional Assignments:** The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. **Salary:** In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: BA

Step: 5

Days/Year: 186

Base Salary: \$29.19/hour

Employee Signature: _____



Board Chair Signature of Receipt: _____

Board Clerk Signature of Receipt: _____



EMPLOYEE DATA SHEET

Employee:	Ashley Glynn	Date Offer Accepted:	6/24/2021
Job Title:	Building Administrative Assistant	Indicate: Full-time/Part-time/ Seasonal/Temporary	Full-time
Hiring Supervisor:	Melissa Barnett	Location:	Elementary School

PERSONNEL ACTION

New Hire	X	Replacement For	Terri Oakes	Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Minnesota School of Business	Shakopee, MN	Medical Administrative Assistant	September 2008	1/07-9/08

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Ridgeview Medical Center	Managed Care Specialist	Make appointments for patients, verify insurance coverage	5/17-6/21
Metropolitan Pediatrics	Receptionist	Answer phones, schedule appointments, sort mail and send faxes	5/10-5/17

<u>Beginning Contract Date:</u>	7/8/2021	<u>Ending Contract Date:</u>	
--	----------	-------------------------------------	--

Brief Description of Previous Experience: Ashley has extensive knowledge of duties in an office setting including use of computer software, confidentiality, and interpersonal relations.



2021-2022 BUILDING ADMINISTRATIVE ASSISTANT NOTICE OF ASSIGNMENT

Date: 07/06/2021

Name: Ashley Glynn

ID: 3759

From: District Office

Please carefully review the information below and electronically apply your signature. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Location	Hours / Day	Cont Days	Grade Sched	Step	Hourly Rate
Building Administrative Asst.	Elementary School	8	260	GRADE 2	07	\$19.08
Note:						

* The Contract Days above include 11 paid holidays.

Employee Signature:

A handwritten signature in blue ink, appearing to read "Ashley Glynn", is written over the printed name.



FIELD TRIP REQUEST FORM

☐ Day Field Trip
(Submit 30 days in advance)

☒ Overnight/Extended Field Trip (Requires Board Approval)
(Submit 60 days in advance)

Day Trip Procedures:

- ☐ Check with the main office to confirm the date of the trip
- ☐ Complete this form, include an itinerary, and submit to principal for approval
- ☐ Arrange appropriate transportation
- ☐ Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- ☐ Have chaperones complete a volunteer background check
- ☐ Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- ☐ Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- ☐ Check with the main office to confirm the date of the trip
- ☐ Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- ☐ Arrange appropriate transportation/lodging **(do not book until board approval is given)**
- ☐ Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- ☐ Have chaperones complete a background check
- ☐ Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- ☐ Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: JHS Spanish Club	Date of trip: June 2023
Destination: Spain and France or Peru or Ecuador	Amount charged to students: Approximately \$4000
Trip Supervisor: Amy M. Peters	Cell phone #: 952-393-8989
Number of Adults: TBD, based on students participating, usually 1:6 adult to student ratio.	Number of Students: TBD
Depart from School: June 2023	Estimated time of return: June 2023
Transportation Type: Bus to airport, flights to Spain, bus and train in Spain and France	Lodging: Homestays and Hotels
Transportation Cost Total: Included in the cost of the trip	Field Trip Cost Total: Approximately \$3600-\$4000 per participant

- Learning Objectives / Educational Purposes:

The purpose of this trip is to bring the Spanish language and culture to life for our Spanish students.

- Outcomes students will gain from this trip:

Students will improve their Spanish language proficiency.

Students will learn first hand about the nuances of the Spanish and French culture.

Students will visit popular and historical locations in Spain and France to further their knowledge of the country.

Bagging groceries at Cub Foods
 Gift card sales
 Candy bar sales
 Chipotle Restaurant % back on sales
 Picking up garbage at the stadium
 Picking up garbage at Heimetfest
 Working concessions
 Fall flower sales
 Heimetfest Brownie Sundae sales
 Heimetfest Gates
 Pizza Ranch bussing tables
 Cookie sales at the fall craft sales event

• Describe how funds will be collected.

Parents will have the option to pay on Infinite Campus, with cash or check and to use their fundraising money. We will request a check for each payment made from our Spanish Club fundraising account.

• Adults accompanying students on the trip:

Name:

TBD

Status: Teacher, parent/guardian, etc.

TBD

Administrator Signature

Date

Superintendent Signature

Date

School Board Signature

Date



DAY ONE - FLIGHT TO PARIS

Overnight flight to Paris.

DAY TWO - PARIS

Welcome to Paris, the romantic capital of France. Meet your courier in the airport lobby and transfer to your hotel. Tonight, cruise along the Seine to see the sights of Paris illuminated.

DAY THREE - PARIS

Panoramic city tour along the Arc de Triomphe, Champs Elysees, and the majestic Eiffel Tower. Your morning sightseeing ends with a tour of Notre Dame Cathedral, famous for its flying buttresses and intricately carved gargoyles. Later, visit inside the Louvre Museum to see da Vinci's Mona Lisa.

DAY FOUR - PARIS & MADRID ✈

Free day. Optional visit to the Loire Valley. Experience the inside of the magnificent and vast chateau of Chambord. Next stop is the charming chateau of Chenonceau. Later, board your flight to Madrid.

DAY FIVE - MADRID

Recall Spain's 16th century as you tour the capital. Stroll through El Retiro and visit the Prado to admire the works of renowned European artists. Tonight, enjoy an orientation walk through Old Madrid.

DAY SIX - TOLEDO

Take a tour of the Palacio Real, once the seat of the most powerful court in the world. Then, drive to the ancient capital of Toledo. Visit the 12th century synagogue, Santo Tome, and view the treasures of the Gothic cathedral. Conclude your tour with a visit to a damascene workshop and learn the intricacies of this Muslim craft.

DAY SEVEN - MADRID & TRAIN 🚂

Enjoy a free day in Madrid or sign up for an optional half-day tour to El Escorial and the somber Valley of the Fallen. Evening overnight train to Barcelona.

DAY EIGHT - BARCELONA

Enjoy a full day in Barcelona. Ride to the top of Montjuic Hill for a spectacular view of the harbor. Then visit Gaudi's La Sagrada Familia and Casa Mila, commonly known as La Pedrera. Later, stroll through Parque Guell, one of the most intriguing parks in the world. The pavilions and main staircase, designed by Gaudi, look like they belong in a fairy tale. Conclude with a stroll down Las Ramblas and the Gothic Quarter before your transfer to your hotel along the Costa Brava.

DAY NINE - COSTA BRAVA

Enjoy your day at the beach.

DAY TEN - DEPARTURE

Board your Barcelona flight for your return to the United States.



DEPARTURES
10 days/9 nights



NIGHTS
(1 overnight flight)
Paris 2
Madrid 3
Train 1
Costa Brava 2



MEALS
Daily continental breakfast and dinner.

Quito & Playa



PLAYA



QUITO
BAÑOS

Day 1 - Arrival Quito / Homestay 4 nights

Arrive Quito, only a stone's throw south of the equator. Greeting by homestay staff in airport lobby. Transfer to the meeting point where you'll be introduced to your host families. The first thing you'll notice is the pleasant weather and, in daylight, its natural beauty. Quito sits at the base of the Pichincha Volcano, surrounded by striking dark-green mountains - a fabulous backdrop for memorable photos!

Day 2 - Centro Historico / Mitad del Mundo / Teleferico

Start your day with a short drive to Mitad del Mundo and explore the Museo de Sitio Intiñan, where you can balance an egg on a nail, walk on the equator line, and witness the infamous plughole test, which is conducted using a portable steel basin. Return to the city for your Centro Historico guided tour of its cobbled streets, plazas, baroque architecture and more than thirty colonial churches - many of them 500 years old - that will dazzle your senses. Finally, experience the popular teleférico cable car, the best way to appreciate the beauty of the city, valleys and snow-capped mountains.

Day 3 - Otavalo Indigenous Market

Otavalo is famous for its colorful handicrafts, beautiful lakes and amazing scenery. Browse the colorful Otavalo market, one of the largest indigenous markets in Latin America. Hundreds of merchants gather here to sell their products daily, including colorful tapestries, embroidered blouses, beautiful paintings, and skillfully carved figures. This market is your opportunity to find that incredible souvenir. After a box lunch, continue to spectacular turquoise Cuicocha Lake, that rests in the crater of an active volcano. Time permitting, you'll also stop in Cotacachi, well-known for its leather goods.

Day 4 - SOMOS Humanitarian/Cultural *InterACT* long

Visit a "super" where you'll purchase items most-in-need. Please budget a minimum of \$15. Continue to the orphanage or school where you'll interact with the children while playing games. Tonight have fun either learning to salsa or participate in a cooking class, featuring cuy and papas with mani.

Day 5 - Baños Hot Springs Overnight

On your drive, witness the landscape turning into a lush green forest. After arrival, explore this picturesque little town. Visit the stunning cathedral, purchase some famous 'Melcocha' sugar cane candy, and relax in one of the natural hot springs.

Day 6 - Waterfalls / Cable-Car / Quito

After breakfast, explore the waterfall route, including the Agoyan and Manto de la Novia. At each waterfall, you will experience a cable-car ride across the valleys. You'll be amazed when you see one of the biggest waterfalls of the area; the Pailon del Diablo. Hike down to the suspension bridge for an amazing view of this impressive waterfall. Return to Quito and host families or overnight in a Quito hotel.

Day 7 - Pacific Coast Resort 2 Nights

Esmeralda's coastline boasts some of the coast's most stunning beaches. Your hotel is located along Playa Atacames-Tonsupa, popular with natives and international tourists. It is characterized by clean sand, beautiful waves, and memorable sunsets. Optional water sports are available.

Day 8 - Isla de Los Pajaros / Marimba Show

Enjoy a motorboat excursion to nearby "Isla de Los Pajaros" and later, a Marimba show. Balance of activities are teacher-led or teacher-approved for groups of three or more.

Day 9 - Return to Quito or Overnight Flight

Transfer to Quito. Lunch & dinner are on your own. *Depending upon your flight departure time, transfer either directly to the airport for your flight or spend an overnight in a Quito hotel.*

Day 10 - Departure to USA

Transfer to the airport. Flight to USA.



10 DAYS



9 NIGHTS

Quito Homestay	4
Baños Hotel	1
Quito Hotel or Homestay	1
Playa Resort	2
Overnight Flight/Quito Hotel	1

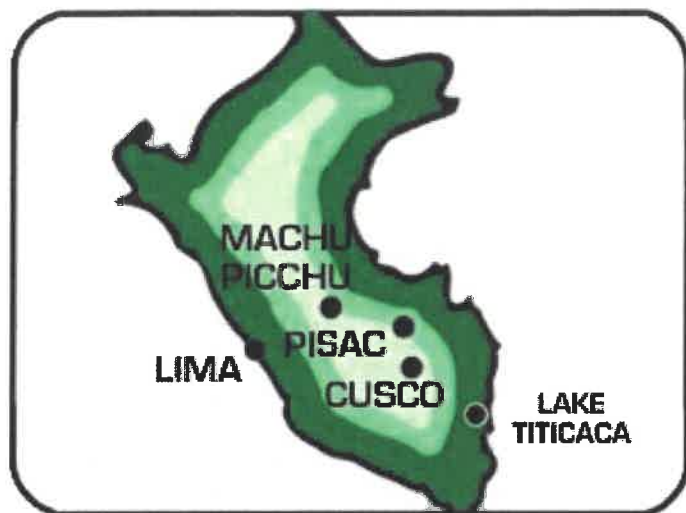


INCLUDED MEALS

Quito-Baños: All meals

Playa: Daily breakfast

Peruvian Gold



DAY ONE - International Flight to Peru

International flights arrive in the evening. Interact's Foreign Representative will greet you in the airport lobby. Transfer to your Lima-Miraflores hotel.

DAY TWO - ✈️ Cusco Homestay / Stargazing

Flight to Cusco, the archaeological capital of South America. The Incas called this place "the Navel of the World." It's a picturesque location with all homes bearing red-tiled roofs by law. Meet your host families. Later, explore the vibrant Plaza de Armas, surrounded by historical landmarks, shops, and restaurants. Conclude with a fascinating evening visit to the unique planetarium, where you'll learn how the Inca interpreted the stars and southern skies constellations. Weather permitting, conclude with an amazing stargazing experience through professional telescopes.

CUSCO HOMESTAY: live with host families who live in middle class residential neighborhoods, approximately two miles from the Centro Historico. Homes are American-style and are more comfortable than most can imagine. Host families are interviewed, carefully selected and monitored by our resident director. Everyone speaks Spanish in the homes. Students share with one to three other group members of the same general language ability.

DAY THREE - Cusco City & Surroundings

Your Cusco City Tour visits the most important sites in and around Cusco. Explore Koricancha, the Temple of the Sun, the most important building in Cusco during Inca rule. Then, visit the Cathedral, home to over 300 paintings from the colonial era. Next, drive to the fortress of Sacsayhuaman overlooking the city. Here you have the opportunity to take some great pictures of the city and valley below. Continue to the smaller sites of Tambomachay, Qenq'o and Puka Pukara. Conclude with a visit to an artisan shop with artwork, handmade Alpaca sweaters, blankets and typical souvenirs.

DAY FOUR - Sacred Valley

The Sacred Valley traces its winding, astonishingly beautiful course to the northwest of Cusco. It's easy to see why the Incas considered the valley as a special place. In the upper sector, the stupendous ruins of Pisac dominate the broad alluvial valley floor. Stroll through its famous native market before continuing to Ollantaytambo, a magnificent little town overwhelmed by a great temple-fortress that clings to the sheer cliffs across the river valley.

DAY FIVE - MachuPicchu

Experience a fascinating train experience from Cusco to Machu Picchu. Your early morning rail trip and zig-zag bus ride up the mountain brings you to the wondrous outpost of MachuPicchu, a remote fortress city abandoned by the Inca. Machu was reclaimed by the jungle and hidden from view until it was rediscovered in 1911. With altars, temples, staircases, and terraces, this is one of the world's most extraordinary sacred sites.

DAY SIX - Cusco/ SOMOS humanitarian *interAction*

Participate in our exclusive **SOMOS** humanitarian total experience. You'll receive a list of the most needed items and visit a local "super", where you'll have an opportunity to purchase those supplies (budget \$15 each). Complete your SOMOS experience as you interact with the children while painting, gardening, etc.

DAY SEVEN - Shopping / Options

Bargain for your favorite souvenirs and have fun with Interact's exclusive online Guided Adventures. Optional (additional fee) full group excursions include rafting (\$95) or a ½ day visit to Choco Museo (\$35), where you'll make your own chocolate.

DAY EIGHT - Pre-Inca Ruins / Arrival Puno 2 Nights

Farewell to your host family. Early morning transfer to the MER Terminal to catch your tour bus to Puno. During the trip you will have lunch and visit many archeological ruins on the scenic drive, such as the pre-Inca Pukara and Raqchi as well as the colonial church of Andahuaylillas. Dinner is in your hotel.

DAY NINE - Lake Titicaca

Early morning boat ride on Lake Titicaca. Visit the Uros Floating Islands. Upon arrival, you will witness a demonstration of how the islands were built as well as interact with the locals and view cultural traditions. Continue to the Island of Taquile, where you will meet weavers and knitters. After lunch, take a short walk to the lookout point, where you can appreciate the beautiful views of the lake and the surrounding mountains. On your return to Puno, your guide will explain some interesting facts about the lake and recount stories of the lake's history.

DAY TEN - ✈️ LIMA / ✈️ USA

Depart Puno/Juliaca for your connecting flight in Lima. Lunch and dinner are on your own today. The airport food court is always open. Later, board your overnight international flight to the USA, arriving on day eleven.



11 Days / 10 Nights

Lima	1
Cusco Homestay	6
Puno Hotel	2
Overnight flight	1



GROUP MEALS

All meals are included from breakfast on Day Two through breakfast on Day Ten.

Building Enduring Relationships and Strong Communities



KRAUS-ANDERSON®



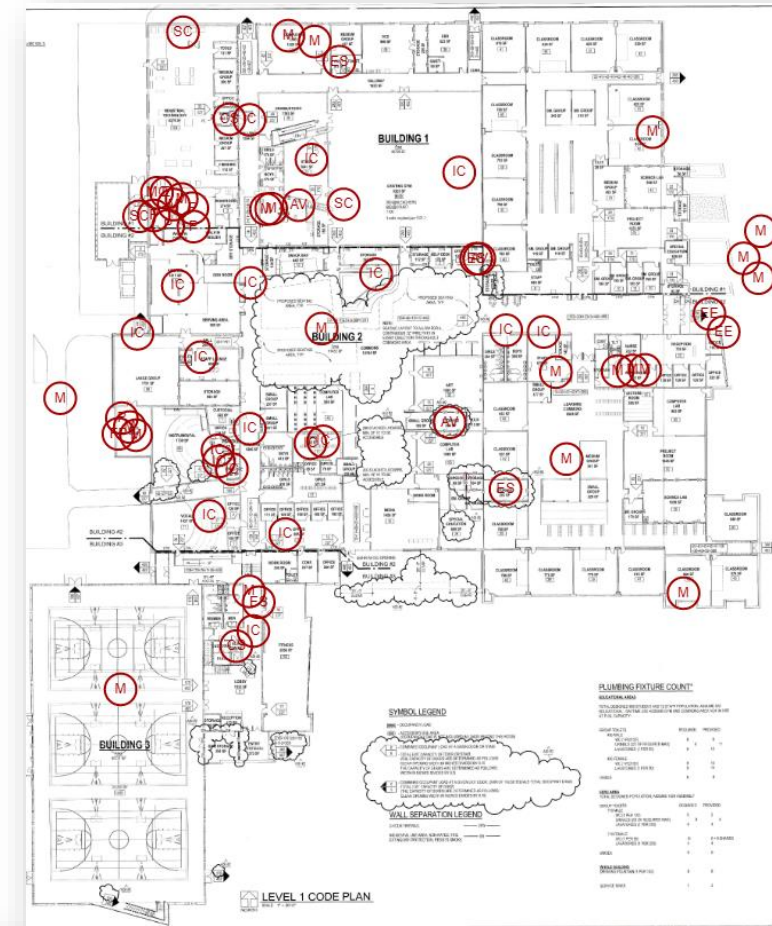
Facility Condition Assessment: Jordan Public School District

Executive Summary

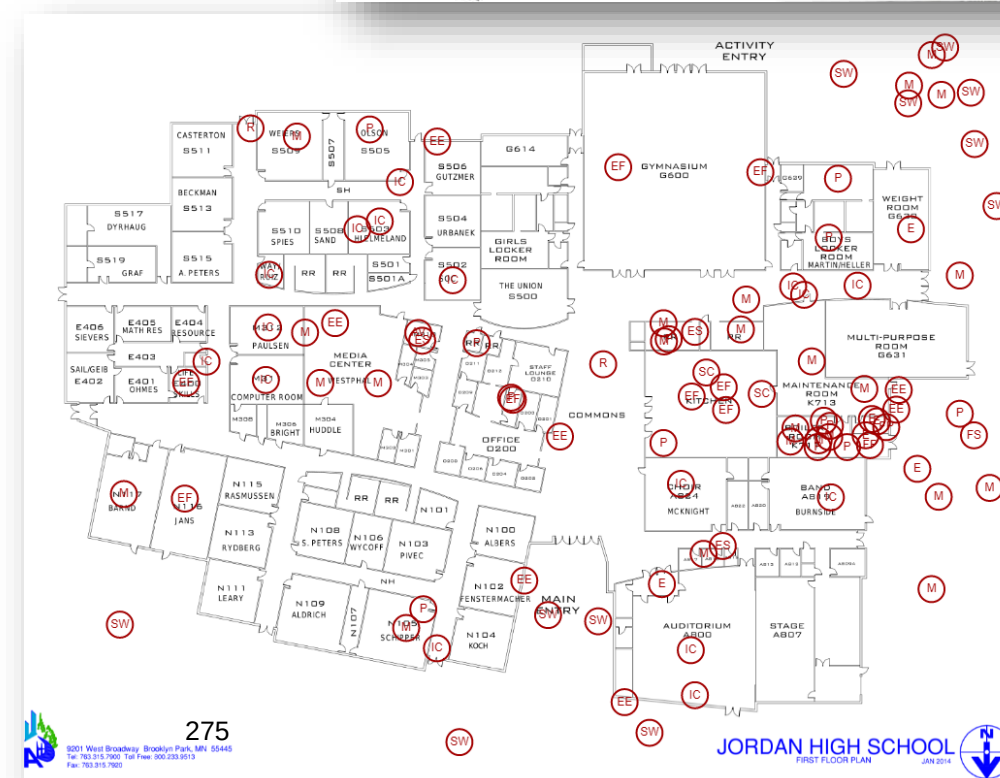
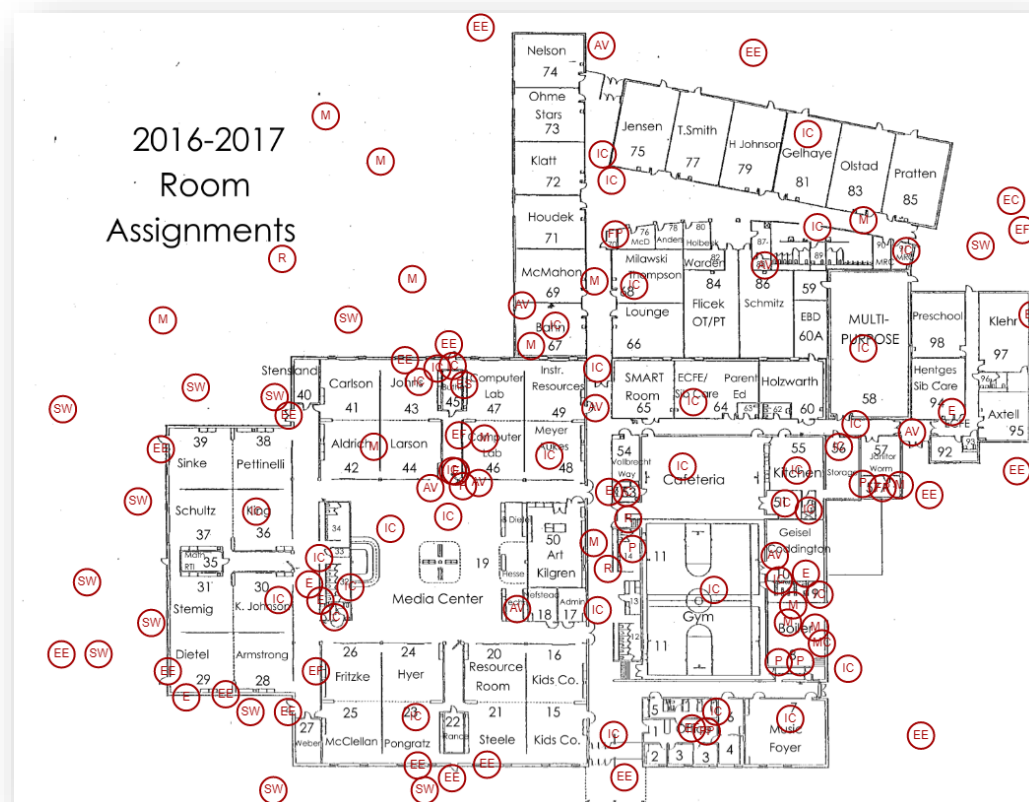
- Complete a Facility Condition Assessmentt (FCA) for the Jordan School District
 - *Reviewed the following sites:*
 - Jordan Elementary School
 - Jordan Middle School- including the CERC
 - Jordan High School- including the Athletic Fields and complex
 - *Digitally documented issues and equipment*
 - *Interviewed key facility personnel*
- Developed 10-year deferred maintenance (LTFM) plan for all properties
- Major findings:
 - *Was able to develop a plan to live within the LTFM provisions for 2022, 2023, 2024*
 - *Elementary School will require major infrastructure upgrades within the next five-years*
 - *Jordan High School will be reaching a critical milestone within 10-year plan, will require some major reinvestments*
 - *Jordan School District will need to determine educational adequacy needs which will help determine approximate needs for the district on top of the growing deferred maintenance needs*

Facility Condition Assessment- Process

- FCA analysis included the following facilities:
 - Jordan High School and Athletic Complex
 - Jordan Middle School and CERC
 - Jordan Elementary School
- Information gathered through FCA
 - Digitized site report (450+ page report) complete with images and location of issues
 - Compiled and analyzed Deferred maintenance estimate list



EC	01-Existing Conditions
SW	02-Sitework/Building Earthwork
FS	03-Foundation/Slab on Grade
BS	04-Building Structure
EE	05-Exterior Enclosure
R	06-Roof
IC	07-Interior Construction
EF	08-Equipment Furniture
SC	09-Special Construction
CS	10-Conveying System
FP	11-Fire Protection
P	12-Plumbing
M	13-HVAC
MC	14-Mechanical Controls/Integrated Automati
E	15-Electrical
AV	16-Audio/Visual
ES	17-Electronic Safety and Security



Facility Condition Assessment- Process

- Identified de



Jordan Elementary									
Enrollment 480									
Size (SF)						0-5 years	5-8 years	8+ years	
CATEGORY Funding: Ref = Rele									
Item #	Quantity	Unit of Measure	Unit Price	Cost (Hard & Soft Costs)	Priority 1 thru 3	Total Priority #1	Total Priority #2	Total Priority #3	Year suggested to do work
256	1	EA	\$ 1,500.00	\$ 1,875	1	\$ 1,875	\$ -	\$ -	2022
281	20	YD	\$ 50.00	\$ 1,250	1	\$ 1,250	\$ -	\$ -	2025
291	1	EA	\$ 800.00	\$ 825	1	\$ 825	\$ -	\$ -	2022
282, 294, 299, 303, 306, 311, 293, 312	1,240	SF	\$ 20.00	\$ 31,000	1	\$ 31,000	\$ -	\$ -	2022
280	55,000	SF	\$ 0.50	\$ 34,375	1	\$ 34,375	\$ -	\$ -	2024
301	500	LF	\$ 50.00	\$ 31,250	1	\$ 31,250	\$ -	\$ -	2022
309, 305, 308	16,000	SF	\$ 10.00	\$ 200,000	1	\$ 200,000	\$ -	\$ -	2022
300	340	LF	\$ 75.00	\$ 31,875	3				2031
SV	2	EA	\$ 1,400.00	\$ 3,500	1	\$ 3,500	\$ -	\$ -	2022
SV, 241, 254, 258, 274, 283, 293, 295	17	EA	\$ 7,000.00	\$ 148,750	1	\$ 148,750	\$ -	\$ -	2023
239, 271, 285	1	Allowance	\$ 10,000.00	\$ 12,500	1	\$ 12,500	\$ -	\$ -	2025
286	27	EA	\$ 4,500.00	\$ 151,875	1	\$ 151,875	\$ -	\$ -	2025
298				\$ -	1	\$ -	\$ -	\$ -	
312	1	Allowance	\$ 10,000.00	\$ 12,500	3	\$ -	\$ -	\$ 12,500	2031
206	5	EA	\$ 2,500.00	\$ 15,625	1	\$ 15,625	\$ -	\$ -	2022
SV	1	Lot	\$ 1,500.00	\$ 1,875	1	\$ 1,875	\$ -	\$ -	2022
209	1	Allowance	\$ 1,500.00	\$ 1,875	1	\$ 1,875	\$ -	\$ -	2022
209	1	Allowance	\$ 20,000.00	\$ 25,000	1	\$ 25,000	\$ -	\$ -	2022
213	1	Allowance	\$ 25,000.00	\$ 31,250	1	\$ 31,250	\$ -	\$ -	2024
238	68,000	SF	\$ 20.00	\$ 1,700,000	1	\$ 1,700,000	\$ -	\$ -	2025
	36,000	SF	\$ 20.00	\$ 800,000	1	\$ 800,000	\$ -	\$ -	2025

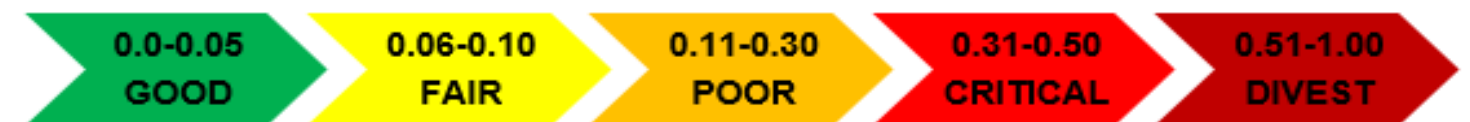
Jordan FCA Summary



- FCA analysis included the following facilities:
 - Jordan Elementary
 - Jordan Middle School and CERC
 - Jordan High School
- Elementary school has multiple deferred maintenance needs over the next 5 years
- High School will be hitting a critical tipping point in +8 years
- Jordan Middle School has minor needs over next 10 years
- Next phase of assessment- Educational Adequacy planning



$$FCI = \frac{\text{Deferred Maintenance Deficiencies}}{\text{Building Replacement Costs}}$$



	Priority #1s Only (0 to 5 years)	FCI	SF	Replacement Estimate
	<u>Deferred Maintenance</u>	<u>Def Maint/ Replacement Costs</u>	-	<u>\$/SF</u>
Jordan Elementary	\$ 11,898,938	0.4415	98,000	\$ 275.00
Jordan Middle	\$ 796,589	0.0193	150,000	\$ 275.00
Jordan High School	\$ 1,978,063	0.0553	130,000	\$ 275.00
Subtotal	\$ 14,673,589	0.1412	378,000	\$ 275.00

	Priority #2s (5 to 8 years)	FCI- Cumulative	SF	Replacement Estimate
	<u>Deferred Maintenance</u>	<u>Def Maint/ Replacement Costs</u>	-	<u>\$/SF</u>
Jordan Elementary	\$ 138,000	0.4466	98,000	\$ 275.00
Jordan Middle	\$ 9,375	0.0195	150,000	\$ 275.00
Jordan High School	\$ 1,810,219	0.1060	130,000	\$ 275.00
Subtotal	\$ 1,957,594	0.1600	378,000	\$ 275.00

	Priority #3s (+8 years)	FCI- Cumulative	SF	Replacement Estimate
	<u>Deferred Maintenance</u>	<u>Def Maint/ Replacement Costs</u>	-	<u>\$/SF</u>
Jordan Elementary	\$ 274,000	0.4568	98,000	\$ 275.00
Jordan Middle	\$ 1,405,000	0.0536	150,000	\$ 275.00
Jordan High School	\$ 8,145,125	0.3338	130,000	\$ 275.00
277 Subtotal	\$ 9,824,125	0.2545	378,000	\$ 275.00

Jordan Elementary School: FCA Results

• General Information

- Built in 1976, Addition in 2003
- 98,000 SF
- Grades Served: Pre K – 4th
- Enrollment: 600 (K-4th)
- Est. \$12M DM needs over next 10 years



Major Deferred Maintenance

- **Roof**
 - Replace roof - around 2025
- **Electrical**
 - Several Electrical issues- needs to replace electrical gear, panels, wiring throughout older portion of building
 - Lighting upgrade throughout school- move to LED
- **Interior Construction**
 - Refurbish bathrooms
 - Classroom improvements (casework, partitions, ceiling tile)- within 3-7 years
 - Hallways improvements - within 3-5 years
- **HVAC**
 - Replacement of EOL equipment- 2025
- **Plumbing**
 - Original Plumbing – replace upon failure/with bathroom refurb.
 - Drainage issues – frequent clogs
- **Site Work**
 - Site drainage inadequate – freezing across sidewalks, ponding in rear of school
- **Exterior Enclosure**
 - Replace exterior doors/windows- within next 3 years
- **AV**
 - PA/Bell System – with the next 3 years

Jordan Elementary School



Sidewalk Repair



Exterior Door
Entry- 3" lip



Roof patches



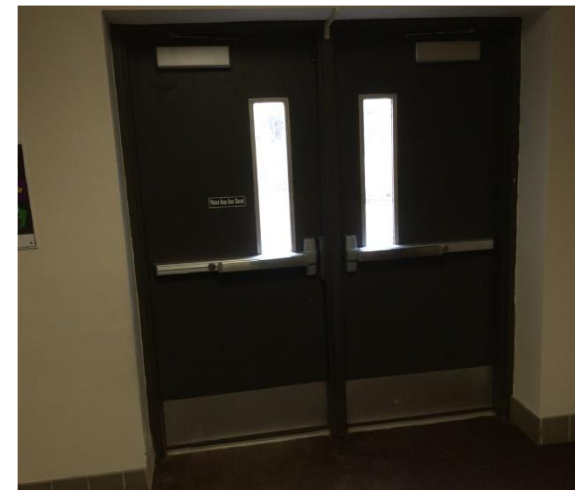
End-of-life HVAC



Classroom sink



Media Center
Hallway

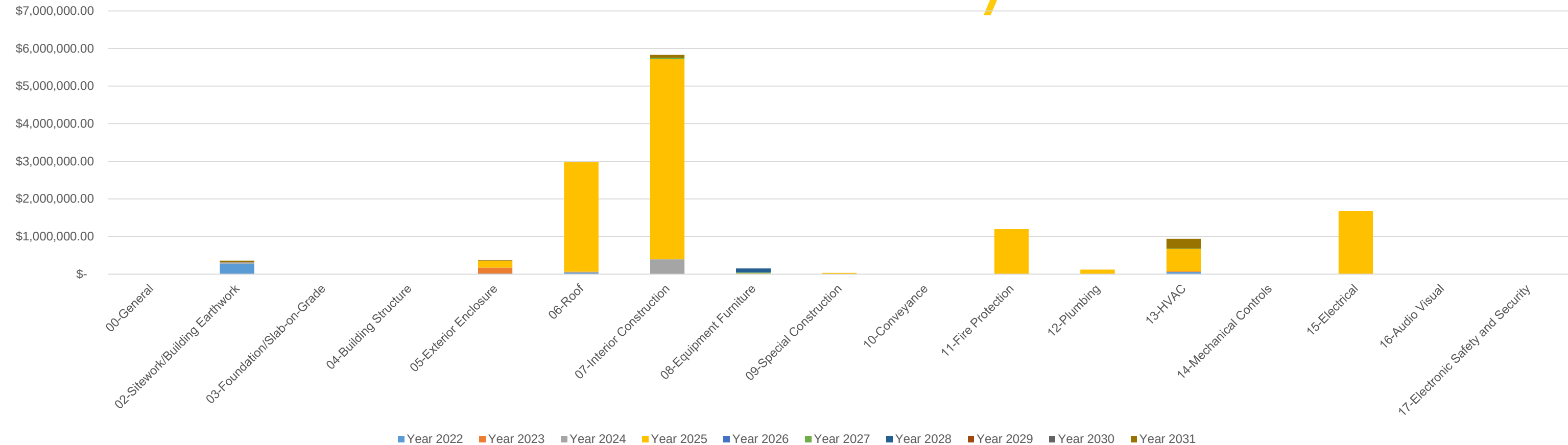


Exterior door and
closures



Drainage-
Southeast side

Jordan Elementary School



	Jordan Elementary									
	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
00-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02-Sitework/Building Earthwork	\$ 276,297.50	\$ -	\$ 37,468.75	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,437.50
03-Foundation/Slab-on-Grade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-Building Structure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05-Exterior Enclosure	\$ 16,093.75	\$ 157,675.00	\$ -	\$ 184,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,250.00
06-Roof	\$ 29,612.50	\$ -	\$ 34,062.50	\$ 2,912,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-Interior Construction	\$ -	\$ -	\$ 392,400.00	\$ 5,324,550.00	\$ -	\$ 34,515.00	\$ -	\$ -	\$ -	\$ 79,950.00
08-Equipment Furniture	\$ -	\$ -	\$ -	\$ 21,000.00	\$ -	\$ 14,750.00	\$ 108,900.00	\$ -	\$ -	\$ -
09-Special Construction	\$ -	\$ -	\$ -	\$ 30,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-Conveyance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11-Fire Protection	\$ -	\$ -	\$ -	\$ 1,197,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12-Plumbing	\$ 1,802.50	\$ -	\$ -	\$ 119,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13-HVAC	\$ 55,233.75	\$ 19,875.00	\$ -	\$ 597,800.00	\$ -	\$ 7,375.00	\$ -	\$ -	\$ -	\$ 260,000.00
14-Mechanical Controls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15-Electrical	\$ -	\$ -	\$ -	\$ 1,677,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16-Audio Visual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17-Electronic Safety and Security	\$ -	\$ -	\$ -	\$ -	\$ 280	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 379,040.00	\$ 177,550.00	\$ 463,931.25	\$ 12,064,850.00	\$ -	\$ 56,640.00	\$ 108,900.00	\$ -	\$ -	\$ 397,637.50

Jordan Middle School and CERC: FCA Results

- **General Information**

- Built in 1965, 1975, Major remodel 2015
- 150,000 SF
- Grades Served: 5 – 8th
- Enrollment: 600
- Est. \$2M DM needs over next 10 years



Major Deferred Maintenance

- **Site Work**

- Athletic areas will require some work (Tennis Courts/Field drainage) in 10-year plan
- Parking lot maintenance

- **Exterior Enclosure**

- Control joints/expansion joints/building sealant- 2025
- Metal panel gaskets (currently being handled by installing contractor)

- **Interior Construction**

- Addition of Wainscoting throughout school to protect walls
- Flooring replacement- 2031

- **Electrical**

- Lighting upgrade throughout school- move to LED

- **HVAC**

- Addition of valves through facility
- Addition of destrat fans in community gym and main lobby areas

Jordan Middle School and CERC



Wainscot Addition



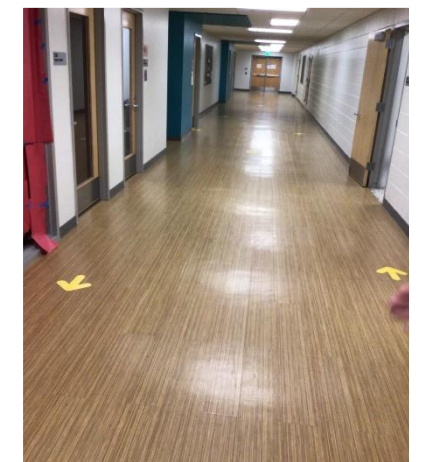
Tennis Courts



Wainscot Addition



Receiving doors-
Adequacy



Flooring
replacement



Flooring issues



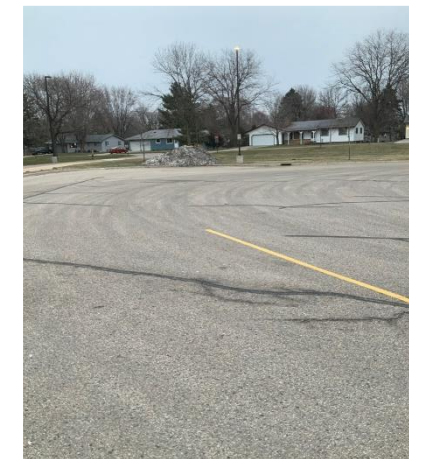
Flooring Issues



Entrance
storefront

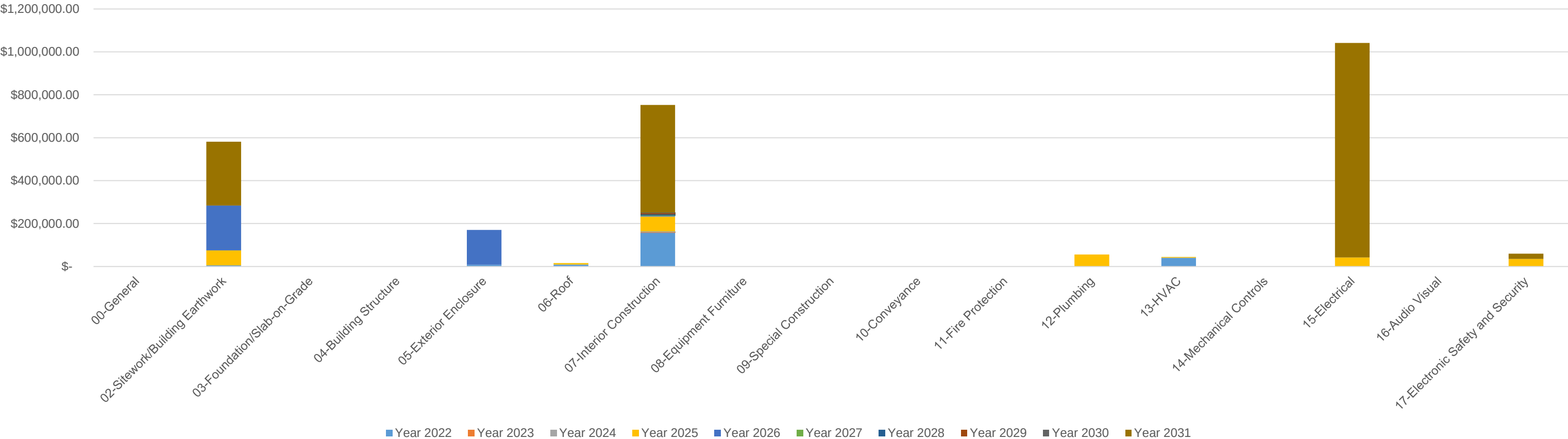


Metal façade



Parking lot repair

Jordan Middle School and CERC



	Jordan Middle									
	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
00-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02-Sitework/Building Earthwork	\$ 5,150.00	\$ -	\$ -	\$ 70,000.00	\$ 208,437.50	\$ -	\$ -	\$ -	\$ -	\$ 297,375.00
03-Foundation/Slab-on-Grade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-Building Structure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05-Exterior Enclosure	\$ 8,368.75	\$ -	\$ -	\$ -	\$ 161,718.75	\$ -	\$ -	\$ -	\$ -	\$ -
06-Roof	\$ 9,012.50	\$ -	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-Interior Construction	\$ 156,780.81	\$ 3,312.50	\$ 3,406.25	\$ 68,600.00	\$ 3,593.75	\$ 3,687.50	\$ 3,781.25	\$ 3,875.00	\$ 3,968.75	\$ 501,312.50
08-Equipment Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
09-Special Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-Conveyance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11-Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12-Plumbing	\$ -	\$ -	\$ -	\$ 56,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13-HVAC	\$ 40,556.25	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14-Mechanical Controls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15-Electrical	\$ -	\$ -	\$ -	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 999,375.00
16-Audio Visual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17-Electronic Safety and Security	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 283	\$ -	\$ -	\$ -	\$ -	\$ 24,375.00
TOTAL	\$ 219,868.31	\$ 3,312.50	\$ 3,406.25	\$ 282,100.00	\$ 373,750.00	\$ 3,687.50	\$ 3,781.25	\$ 3,875.00	\$ 3,968.75	\$ 1,822,437.50

Jordan High School: FCA Results

- **General Information**

- Built in 2002
- 130,000 SF
- Grades Served: 9-12th
- Enrollment: 630
- Est. \$12M DM needs over next 10 years



Major Deferred Maintenance

- **Site Work**
 - Athletic fields and bleachers
 - Concession stand upgrades needed or replacement
 - Turf field replacement
 - Track resurface
 - Updates to field lighting
 - Parking lot maintenance
- **Roof**
 - Roof replacement upcoming
- **Interior Construction**
 - Typical finishes upgrades throughout school, carpet, ceiling, etc.
- **Fire Protection**
 - Upgrade to integrated PA panel and replacement of existing system
- **HVAC**
 - Replacement of existing 200 Ton Chiller
 - AHU upgrades throughout school
- **Electrical**
 - Upgrade to LED Lighting throughout school

Jordan High School



EFIS Repair



Track Repair



Stadium locker
rooms



Grandstand



Sidewalk Repair



Rusted frames on
exterior



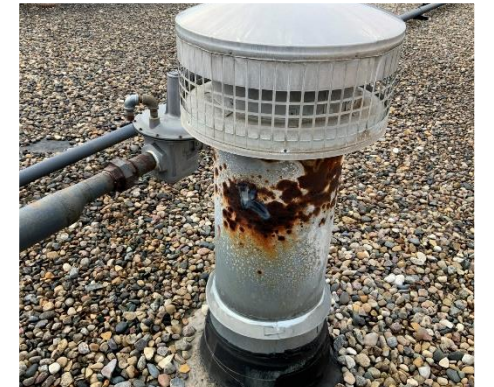
Roof replacement



Air Cooled Chiller

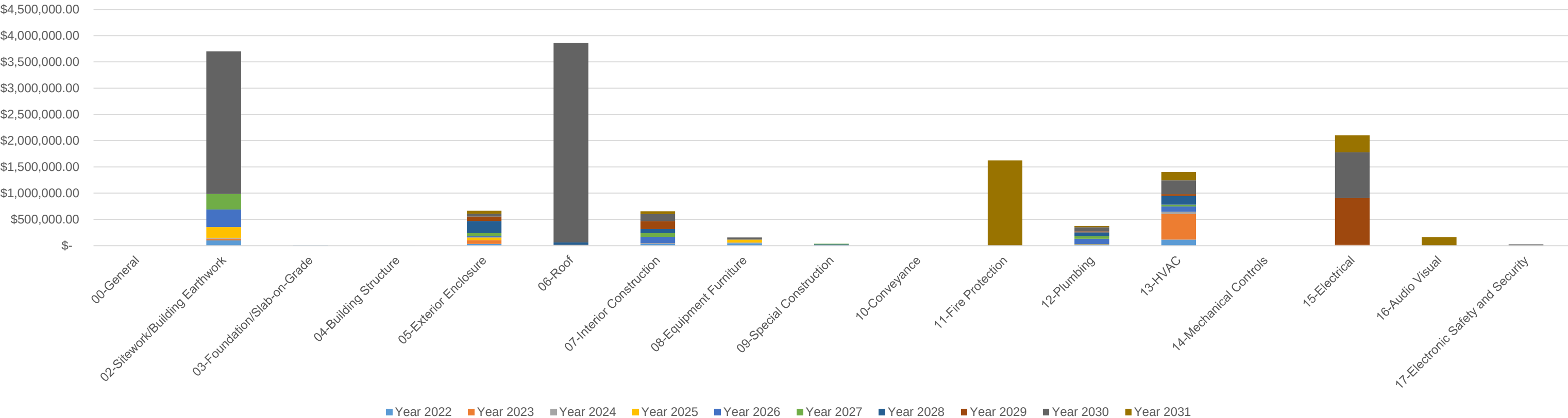


Fire Panel



Flue repair

Jordan High School



Jordan High School										
	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
00-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02-Sitework/Building Earthwork	\$ 100,296.25	\$ 33,787.50	\$ 16,350.00	\$ 203,000.00	\$ 336,375.00	\$ 295,000.00	\$ -	\$ -	\$ 2,717,641.25	\$ -
03-Foundation/Slab-on-Grade	\$ 5,793.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-Building Structure	\$ 386.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05-Exterior Enclosure	\$ 33,475.00	\$ 72,875.00	\$ -	\$ 49,700.00	\$ 25,156.25	\$ 55,312.50	\$ 232,546.88	\$ 83,700.00	\$ 55,562.50	\$ 56,875.00
06-Roof	\$ 9,012.50	\$ 6,625.00	\$ -	\$ -	\$ -	\$ -	\$ 46,131.25	\$ -	\$ 3,800,475.00	\$ -
07-Interior Construction	\$ 33,475.00	\$ 3,312.50	\$ 3,406.25	\$ 3,500.00	\$ 124,343.75	\$ 69,140.63	\$ 76,986.25	\$ 150,970.00	\$ 137,477.50	\$ 52,975.00
08-Equipment Furniture	\$ 45,062.50	\$ -	\$ 13,625.00	\$ 56,000.00	\$ -	\$ -	\$ -	\$ -	\$ 39,687.50	\$ -
09-Special Construction	\$ -	\$ -	\$ -	\$ -	\$ 21,562.50	\$ 14,750.00	\$ -	\$ -	\$ -	\$ -
10-Conveyance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11-Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,625,000.00
12-Plumbing	\$ 14,162.50	\$ -	\$ -	\$ 10,500.00	\$ 106,015.63	\$ 49,781.25	\$ 72,600.00	\$ 18,600.00	\$ 79,375.00	\$ 24,375.00
13-HVAC	\$ 113,943.75	\$ 488,925.00	\$ 40,875.00	\$ -	\$ 100,625.00	\$ 36,875.00	\$ 166,375.00	\$ 32,550.00	\$ 263,525.00	\$ 162,500.00
14-Mechanical Controls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15-Electrical	\$ -	\$ 13,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 891,250.00	\$ 873,125.00	\$ 325,000.00
16-Audio Visual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,500.00
17-Electronic Safety and Security	\$ -	\$ -	\$ -	\$ -	\$ 286	\$ -	\$ -	\$ -	\$ 23,812.50	\$ -
TOTAL	\$ 355,607.50	\$ 618,775.00	\$ 74,256.25	\$ 322,700.00	\$ 714,078.13	\$ 520,859.38	\$ 594,639.38	\$ 1,177,070.00	\$ 7,990,681.25	\$ 2,409,225.00

Jordan FCA Summary

• Major Needs through District

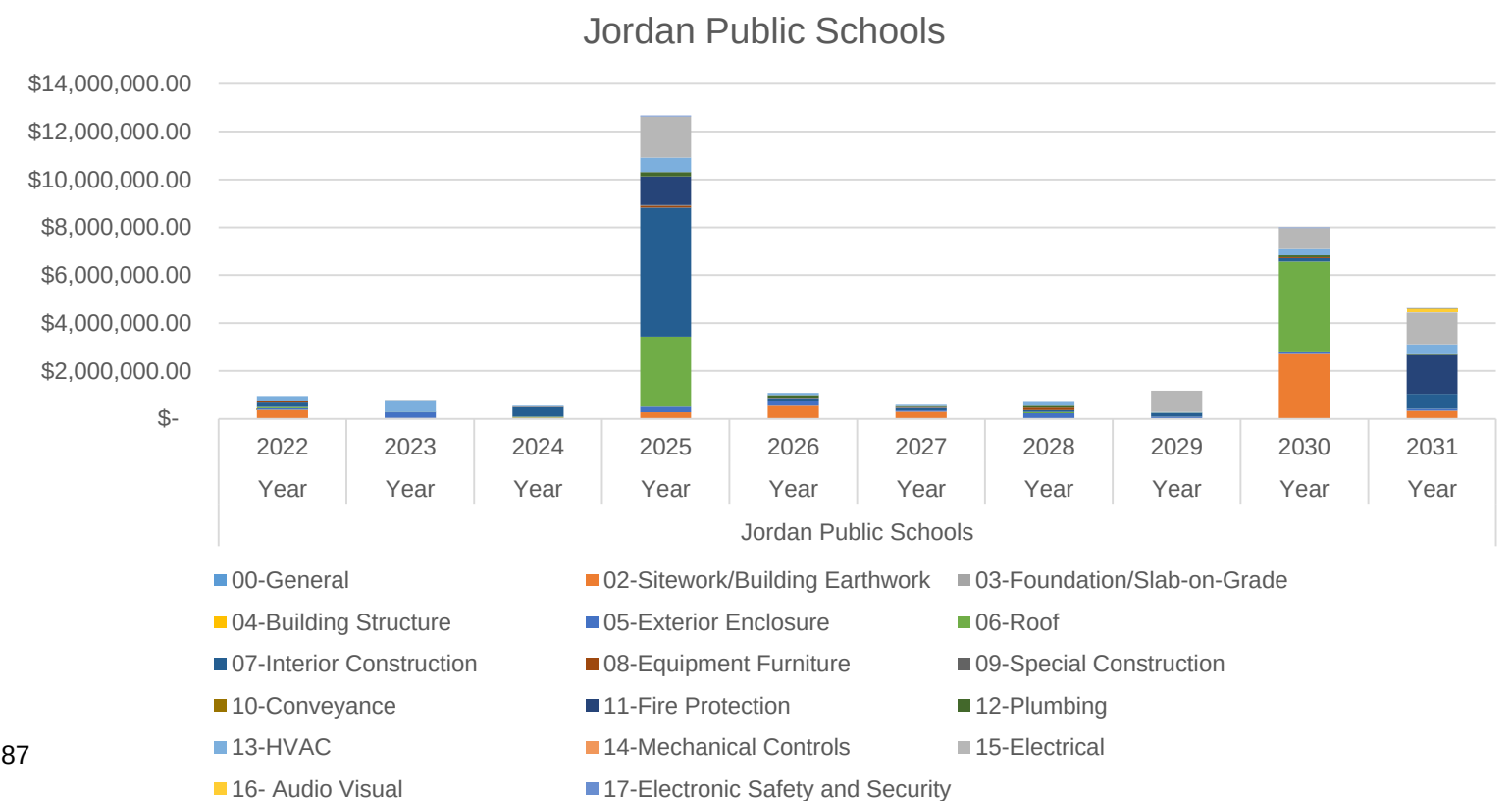
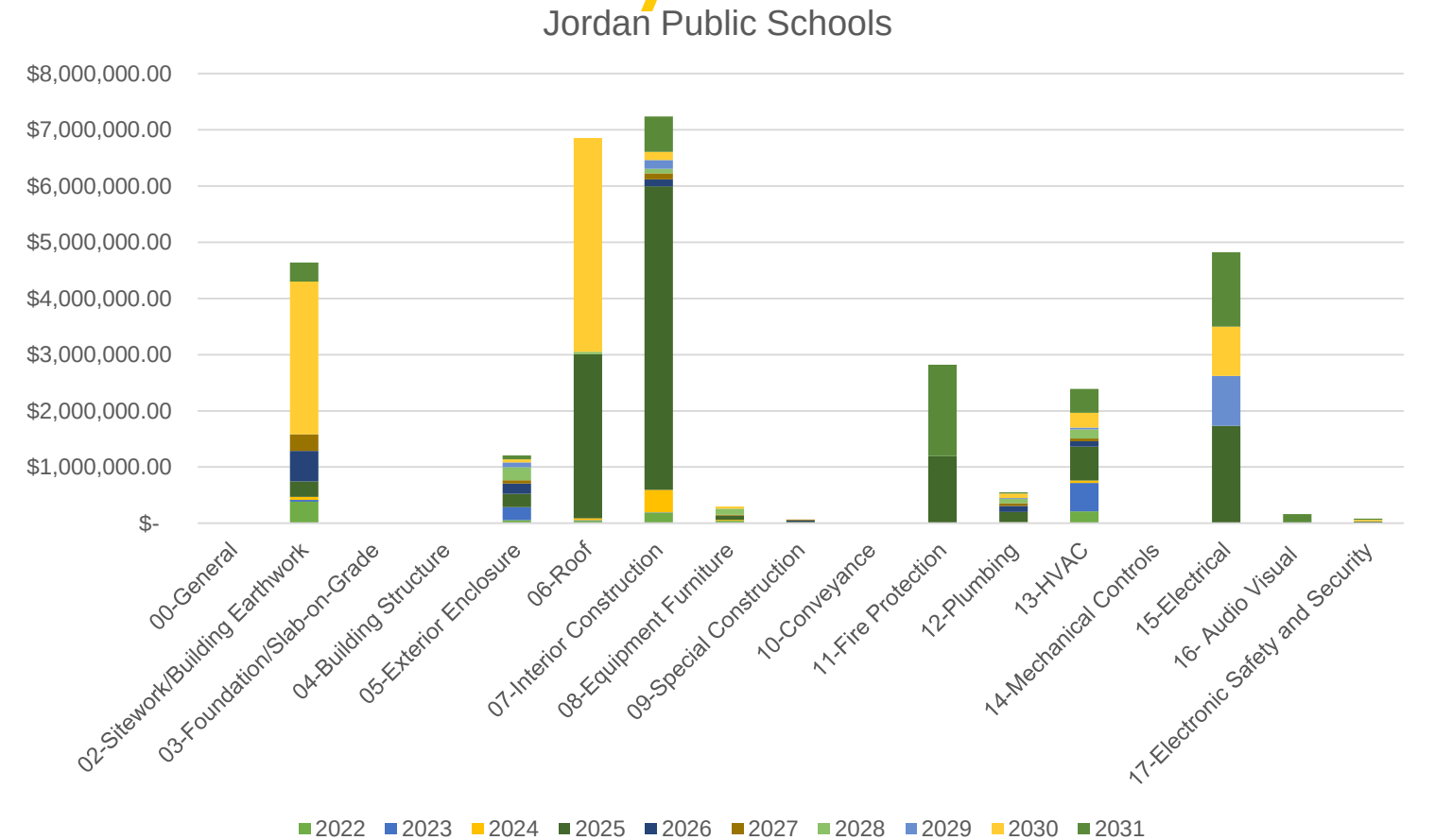
- Elementary School at key inflection point
- Jordan High School- reaching 20 year life, beginning to see first major round of equipment replace
- Middle school- holding up very well
- Site work (Athletic field improvements), Electrical, roofs, Interior construction, HVAC replacement

• Funding Mechanisms

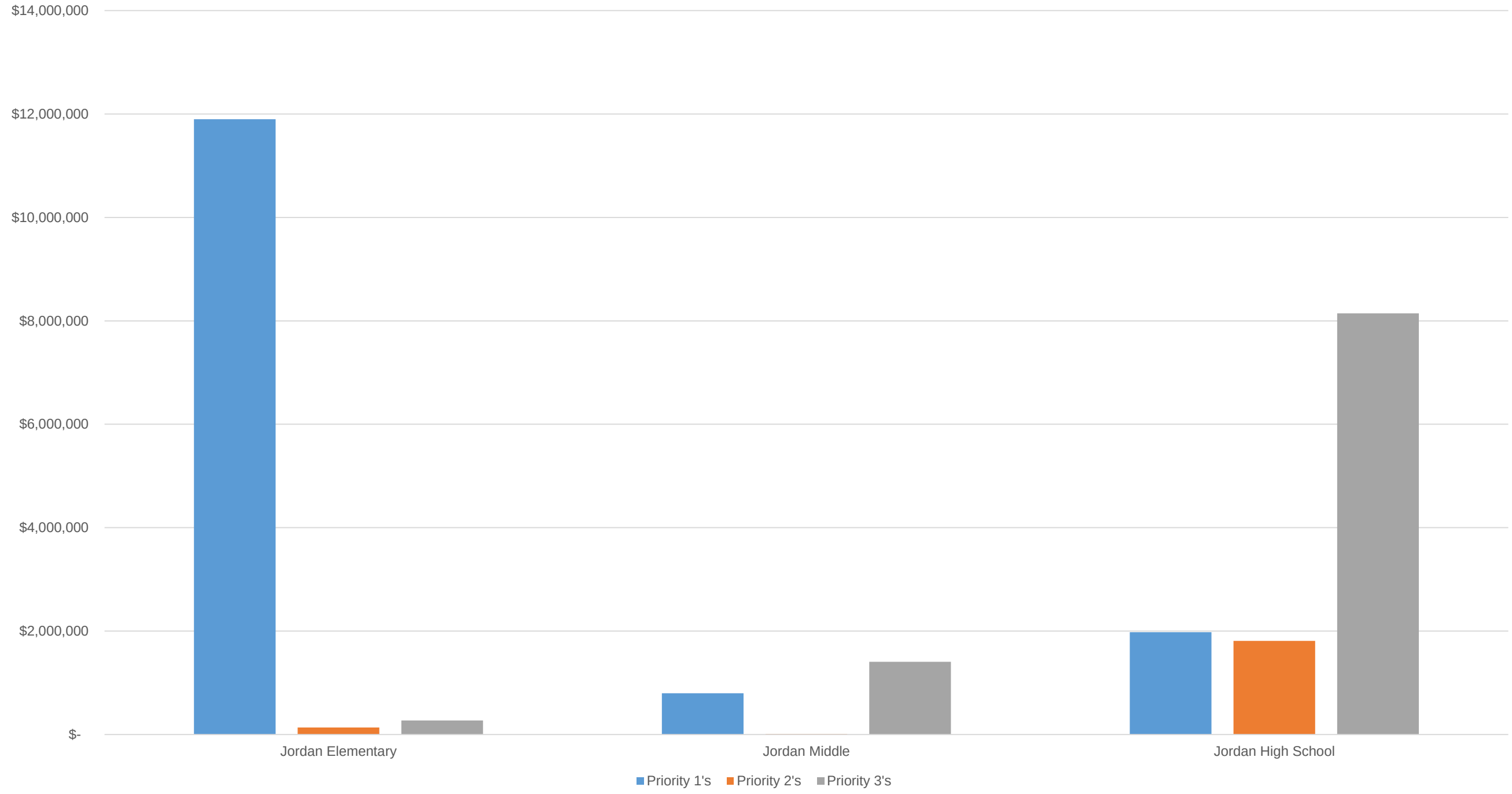
- LTFM
- Operating
- Food Service
- Tech (Includes Erate)
- Referendum

• Aiming to 2025

- Able to balance the LTFM budget until 2025
- 2024 Referendum can help take care of \$20M- solve big spends upcoming for district



Priority Totals per School (in Present Day Dollars)



	Priority 1's	Priority 2's	Priority 3's	Total
Jordan Elementary	\$ 11,898,938	\$ 138,000	\$ 274,000	\$ 12,310,938
Jordan Middle	\$ 796,589	\$ 9,375	\$ 1,405,000	\$ 2,210,964
Jordan High School	\$ 1,978,063	\$ 1,810,219	\$ 8,145,125	\$ 11,933,406
Subtotal	\$ 14,673,589	\$ 1,957,594	\$ 9,824,125	\$ 26,455,308

Jordan FCA- Next Steps

- Approve LTFM for 2023
- Engage in discussions on next steps regarding:
 - Deferred maintenance plans
 - Educational Adequacy
 - Financing Methods



Jordan FCI Summary



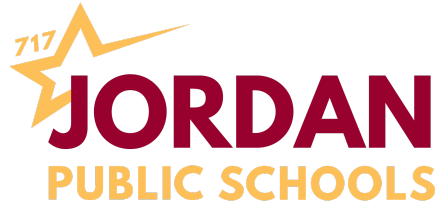
$$\text{FCI} = \frac{\text{Deferred Maintenance Deficiencies}}{\text{Building Replacement Costs}}$$



	Priority #1s Only (0 to 5 years)	FCI	SF	Replacement Estimate
	<u>Deferred Maintenance</u>	<u>Def Maint/ Replacement Costs</u>	-	<u>\$/SF</u>
Jordan Elementary	\$ 11,898,938	0.4415	98,000	\$ 275.00
Jordan Middle	\$ 796,589	0.0193	150,000	\$ 275.00
Jordan High School	\$ 1,978,063	0.0553	130,000	\$ 275.00
Subtotal	\$ 14,673,589	0.1412	378,000	\$ 275.00



Thank You Questions?



Executive Summary: FY 2023 Application for LTFM Revenue Statement of Assurances

Amy Hafemann, Finance Director

Attached are the following:

- Ten-year Expenditure Excel Spreadsheet
- Ten-year Revenue Excel Spreadsheet
- Statement of Assurances
- Board Resolution - approving ten-year plan

These documents show the district's ten-year plan on the projected LTFM Revenue and also a listing of the estimated expenditures by Finance code.

On the ten-year expenditure Excel spreadsheet, the data for 2023 has been updated to be as current as possible at this time and 2022 has been updated based on the projects that we estimate to be completed by 06/30/2022. The remaining years are estimated \$s on projects that we are anticipating in future years based on the Facilities Assessment that was presented by Kraus-Anderson.

- Projects for FY2022 include some of the following:
 - JHS - Finish Trane System
 - Auditorium Curtain Replacement
 - JHS-JMS-wrestling room wall mats
 - JMS - Tile Walls in Common Spaces
 - JES - Carpet Next Phase of Classrooms
 - Parking Lot Repairs - JES - JMS - JHS

The ten-year revenue provides the projected LTFM revenue for the next 10 years. These estimates are based on the district's APU's (adjusted pupil units) and also the age of our buildings.

The school board resolution is the requirement necessary for approving the ten-year plan.

I recommend that the board approve the District's LTFM Ten-year Revenue & Expenditure Plan.



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM)

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards

District Info.	Enter Information	District Info.	Enter Information				
District Name:	Jordan Public Schools	Date:	7/12/2021				
District Number:	0717	Email:	ahafemann@isd717.org				
District Contact Name:	Amy Hafemann						
Contact Phone #	952-492-4373						

Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code	Category (1)						
347	Physical Hazards	\$5,713	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
349	Other Hazardous Materials	\$459	\$5,800	\$5,800	\$5,000	\$5,000	\$5,000
352	Environmental Health and Safety Management	\$29,664	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
358	Asbestos Removal and Encapsulation	\$659	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
363	Fire Safety	\$20,255	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects	\$56,750	\$93,800	\$93,800	\$93,000	\$93,000	\$93,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code	Category (2)						
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code	Category (3)						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility							
Finance Code	Category (4)						
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0
	Total Accessibility Projects	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects							
Finance Code	Category (5)						
368	Building Envelope	\$0	\$6,000	\$58,324	\$230,550	\$0	\$44,375
369	Building Hardware and Equipment	\$17,832	\$0	\$45,063	\$0	\$13,625	\$0
370	Electrical	\$103,310	\$25,000	\$0	\$13,250	\$0	\$0
379	Interior Surfaces	\$17,396	\$147,000	\$190,256	\$6,625	\$399,213	\$10,000
380	Mechanical Systems	\$155,922	\$67,000	\$209,734	\$508,800	\$40,875	\$0
381	Plumbing	\$0	\$0	\$15,965	\$0	\$0	\$60,000
382	Professional Services and Salary	\$0	\$0	\$15,000	\$15,000	\$15,000	\$15,000
383	Roof Systems	\$0	\$0	\$47,638	\$6,625	\$34,063	\$6,250
384	Site Projects	\$27,358	\$32,500	\$387,538	\$33,788	\$53,819	\$250,000
	Total Deferred Capital Expense and Maintenance	\$321,818	\$277,500	\$969,516	\$814,638	\$556,594	\$385,625
Total Annual 10-Year Plan Expenditures		\$378,567	\$371,300	\$1,063,316	\$907,638	\$649,594	\$478,625

 DEPARTMENT OF EDUCATION	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Fund 01 and Fund 06 Projects Only					ED - 02478-07
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) and by fiscal year in the cells provided.							
District Info.		Enter Information					
District Name:	Jordan Public Schools						
District Number:	0717						
District Contact Name:	Amy Hafemann						
Contact Phone #	952-492-4373						
Expenditure Categories							
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code	Category (1)	2027	2028	2029	2030	2031	
347	Physical Hazards	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	
349	Other Hazardous Materials	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
352	Environmental Health and Safety Management	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	
358	Asbestos Removal and Encapsulation	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
363	Fire Safety	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects		\$93,000	\$93,000	\$93,000	\$93,000	\$93,000	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code	Category (2)						
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code	Category (3)						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	
Accessibility							
Finance Code	Category (4)						
367	Accessibility	\$0	\$0	\$0	\$0	\$0	
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects							
Finance Code	Category (5)						
368	Building Envelope	\$186,875	\$55,313	\$232,547	\$83,700	\$0	
369	Building Hardware and Equipment	\$21,563	\$29,500	\$108,900	\$0	\$0	
370	Electrical	\$0	\$0	\$0	\$0	\$0	
379	Interior Surfaces	\$127,938	\$107,343	\$80,768	\$154,845	\$40,000	
380	Mechanical Systems	\$100,625	\$44,250	\$166,375	\$32,550	\$62,500	
381	Plumbing	\$106,016	\$49,781	\$72,600	\$18,600	\$0	
382	Professional Services and Salary	\$15,000	\$15,000	\$15,000	\$0	\$0	
383	Roof Systems	\$0	\$0	\$46,131	\$0	\$400,000	
384	Site Projects	\$294,813	\$295,000	\$0	\$750,000	\$177,375	
Total Deferred Capital Expense and Maintenance		\$1,102,828	\$596,187	\$722,321	\$1,039,695	\$679,875	
Total Annual 10-Year Plan Expenditures		\$1,195,828	\$689,187	\$815,321	\$1,132,695	\$772,875	

Long-Term Facilities Maintenance Expenditure Categories used in the Excel Spreadsheet Template

Category 1: Health and Safety Expenditures by Uniform Financial and Accounting Reporting Standards (UFARS) Finance Codes 347, 349, 352, 358, 363 and 366 (this section excludes project costs of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366).

projects for Fiscal Year (FY) 2022 and FY 2023. The later years can be a rough estimate. Fiscal 2021 is an estimate of what the **final** UFARS expenditures will be. Once the FY 2021 audited financial data is complete and final UFARS data has been submitted, enter the actual FY 2021 Health and Safety (H&S) expenditures on the Health and Safety Data Submission System Category 1 excludes projects costing \$100,000 or more for asbestos removal or encapsulation fire safety, and indoor air quality as they are entered under Category 2 as listed below. Also enter FY 2021, FY 2022 and FY 2023 totals per finance code in the Health and Safety Data Submission on the Minnesota Department of Education (MDE) website (MDE homepage > Districts, Schools and Educators > Business and Finance > Data Submissions, then select the Health and Safety category) so hold harmless revenue calculates properly on the levy.

Category 2: Health and Safety Expenditures by UFARS Finance Code for Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Quality projects costing \$100,000 or more per Project, per Site, per Year.

A district enters totals by finance code for individual projects that cost \$100,000 or more per site, per year for asbestos removal and encapsulation, fire safety, or indoor air quality as they generate additional revenue. Also, enter FY 2021, FY 2022 and FY 2023 H&S projects costing \$100,000 or more **on a separate line** in the Health and Safety Data Submission System on the MDE website (the project description should include the site name and whether it is financed by “pay-as-you-go” or bonded dollars).

Category 3: Remodeling for Approved Voluntary Prekindergarten (VPK) Program

If the district has an approved VPK program include planned expenditures for remodeling projects.

Category 4: Americans with Disabilities Act (ADA) Accessibility Projects

Enter approved project costs to increase accessibility to school facilities. The project shall conform to both the district’s ADA/Section 504 disabled access transition plan and the current ADA Accessibility Guidelines for Buildings and Facilities, as well as applicable state and local building and fire codes.

Category 5: Deferred Maintenance Projects by UFARS Finance Code.

Facility deferred maintenance projects are broken into nine finance codes. Each code represents a component grouping of a building designed to ease assignment of a project into the proper code. The code breakdown is also meaningful for comparison of costs among school districts and to the Minnesota legislature to assess school facility costs and the ongoing need for facility funding.

Additional Documentation

Category 2 Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Projects \$100,000 or over per Project, per Site, per Year

For districts with asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year for FY 2022 or FY 2023 the ten-year plan includes a narrative describing the scope and cost of the project in greater detail. Individual project approval is required as these projects generate additional revenue.

- a. For **asbestos removal and encapsulation projects**, give a description of the type and amount of asbestos and the scope of the project including an engineer or contractor estimate of the cost - ***narrative from contractor/professional engineer.***
- b. For **fire safety projects**, include a project description and an estimate of the cost ***from the professional engineer.*** If a building permit has been pulled for other school construction projects, the building inspector has jurisdiction over the review of the fire suppression rework, but the State Fire Marshal should be contacted for final review and approval; otherwise, the fire suppression rework requires an order from the state fire marshal, schools division. If replacing a fire alarm system which is inoperable, ***submit State Fire Marshal orders to substantiate.***
- c. For **indoor air quality projects**, describe which American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Indoor Air Quality (IAQ) standards are not being met and indicate how the project will result in meeting ASHRAE standards and include an estimate of cost from the project engineer. Also, include a floor plan to reflect classrooms affected and a report listing cubic feet per minute (CFM) ratings - ***narrative from professional engineer.***

Category 3 Approved Voluntary Prekindergarten (VPK) Program - Remodeling Costs

For districts with an approved voluntary prekindergarten program under section 124D.151, a narrative describing the project to remodel existing instructional space to accommodate kindergarten instruction. In the narrative, describe the square footage and use of the existing instructional space, changes to be made to the facility, and the final square footage and features of the prekindergarten instructional space, for example, bathroom space, play area, and small group instruction space. This narrative may be the same narrative submitted to MDE as part of the application to obtain approval for the voluntary prekindergarten program under section 124D.151.

Category 5 Deferred Maintenance Projects costing \$2,000,000 per Project, per Site, per Year

For districts with deferred maintenance projects for FY 2022 or FY 2023 costing \$2,000,000 or more per project, per site, per year, a narrative describing each project in greater detail is required. In the narrative, discuss the deferred capital and maintenance criteria that make the project eligible for Long-Term facilities maintenance revenue and the work necessary to prevent further erosion of facilities. Describe the scope of work in sufficient detail to indicate the change in condition of the facility and provide an indication of the improvement to useful life. Indicate the level of deferred maintenance work needed for the facility before and after the project will be completed. Include an architect or consultant cost estimate detailing categories of work and associated cost including an estimate of fees - ***narrative from professional engineer/architect.***

Updating the Health and Safety Database

The Minnesota Department of Education (MDE) will continue to use the existing Health and Safety (H&S) database (located on the MDE website under MDE > Districts, Schools and Educators > Business and Finance > Data Submissions, select Health and Safety) to drive levy processing for fall levies. Districts enter summary data by finance code, consistent with the summary data for Fiscal Year (FY) 2021, FY 2022 and FY 2023 included on the district's ten-year plan expenditure spreadsheet. Detailed information by project will still be required for asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year since those generate additional revenue over and above the Long-Term Facilities Maintenance (LTFM) formula allowance. Do not enter information for deferred maintenance or accessibility finance codes. The Health and Safety amounts provide an accurate calculation of the hold harmless revenue estimate on the levy and aid entitlement reports, and either add to revenue or show complete information for persons who seek levy information.

When comfortable with data and assumptions, a district should **enter the total health and safety cost from the expenditure spreadsheet in the hold harmless section of the revenue spreadsheet and the Health and Safety Data Submission System**. Hold harmless revenue depends on the year's H&S costs plus deferred maintenance revenue for districts that did not qualify for alternative facilities revenue. Hold harmless for an alternative facilities school district is health and safety plus an amount to fund the other ten-year plan projects. For FY 2021 and later, MDE is asking school districts to enter **totals by finance code** from the expenditure spreadsheet in the **Health and Safety Data Submission System** (instructions on how to enter H&S data on the data submissions website may be found on the LTFM webpage under MDE > Districts, Schools and Educators > Business and Finance > School Finance > Facilities and Technology > Long-Term Facilities Maintenance, then select "Health and Safety Website Instructions" (these instructions may also be found on the Health and Safety Data Submission System). MDE uses the submission system to load the prior law calculation H&S amount into the Levy Limitation and Certification system and LTFM Aid Entitlement system. Without this step, the levy shows zero in the health and safety line under the old law revenue and the calculation is inaccurate. An alternative facilities school district should not include the amount in both the Health and Safety Data Submission System and in the revenue amount entered for deferred maintenance ten-year plan projects levy as the H&S levy will be doubled. In the Health and Safety Data Submission System, enter the H&S finance totals, six in all (if all are included in the ten-year planned projects) from the expenditure spreadsheet plus separately enter each individual project (asbestos removal and encapsulation, fire safety or indoor air quality) costing \$100,000 or

Note: School Districts should continue to update H&S expenditures in the Health and Safety Data Submission system on a regular basis to accurately cost estimate decreases or increases for applicable fiscal years.

Make sure to update the system for final, audited UFARS H&S financial data (reference the 20-21 UFARS Turnaround Report titled **Expenditure by Finance Code Report** on the Minnesota Funding Reports (MFR) webpage located at Data Center > Data Reports and Analytics, locate the School Finance Reports section, select Minnesota Funding Reports (MFR). Enter your school name, view all reports, select UFARS Turnaround Reports category, select 20-21 school year, under Report select "All" and then List Reports.

Long-Term Facilities Maintenance

Scenario	Project Description
A - Fund 01	Project(s) between \$100,000 to \$1,999,999 per site for finance codes 358, 363 and 366 funded on a pay as you go basis with excess funds remaining.
B - Fund 06	Project(s) \$2 million or more per site for Finance Codes 358, 363 and 366, funded with pay as you go (no debt issued) project is completed with excess funds remaining.
C - Fund 06	Project(s) between \$100,000 to \$1,999,999 per site for Finance Codes 358, 363 and 366, funded with debt, with excess funds remaining.

D - Fund 06	Project(s) \$2,000,000 or more per site for Finance Codes 358, 363 and 366, funded with debt with excess funds remaining.
E - Fund 01	Funding in Fund 01 has accumulated over time providing for a project over \$2 million per site.
F - Fund 06	Project(s) \$2 million or more per site funded with pay as you go (no debt issued), project is completed with excess funds remaining.

G - Fund 06	Project(s) under \$2 million per site funded with debt issued, project is completed with excess funds remaining.
H - Fund 06	Project(s) \$2 million or more per site funded with debt, project is completed with excess funds remaining.
Long-Term Facilities Maintenance Guide for Transfers	
end of worksheet	

ce (LTFM) Fund Transfers as of 12/29/16

Conclusion	Minnesota Statutes	Funds
No fund transfer required. MDE will adjust revenues based on the lesser of actual expenditures or approved costs.	123B.595 (reserve)	
Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the project. At the completion of the project any amount that was transferred in excess of expenditures must be returned to Fund 01. MDE will adjust revenues in the general fund based on the lesser of final expenditures or approved costs.	123B.595 (reserve)	1 to 6 to 1
At the conclusion of the project, if the district does not have further approved LTFM projects in Finance Codes 358, 363, and 366 that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects in Finance Codes 358, 363 or 366 that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue for Finance Codes 358, 363 and 366. LTFM revenue is computed based on actual debt service payments.	475.61 (transfer)	6 to 7

At the conclusion of the project, if the district does not have further approved LTFM projects in finance codes 358, 363, and 366 that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects in finance codes 358, 363 or 366 that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved 467 Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue for finance codes 358, 363 and 366. LTFM revenue is computed based on actual debt service payments.	475.61 (transfer)	6 to 7
Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the projects. At the completion of the project any amount that was transferred in excess of final expenditures must be returned to Fund 01.	123B.595 (reserve)	1 to 6 to 1
Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the projects. At the completion of the project any amount that was transferred in excess of final expenditures must be returned to Fund 01.	123B.595 or MN Laws 2015, 1st SS, Ch 3, Art 7, Sec 19	1 to 6 to 1

At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.	123B.595 (reserve) or 475.61 (transfer), 475.65	6 to 7
At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.	123B.595 (reserve) or 475.61 (transfer), 475.65	6 to 7

RESTRICTED GRID CODES			
Program Code(s)	Finance Codes	Object Code	Source Code
865 and 867	358, 363 and 366	910	649
866	358, 363 & 366	910	649

867	358, 363 and 366	910	649
Fund 01-865 867	Fund 06- All Finance Codes, except 358, 363 and 366	910	649
867	All Finance Codes, except 358, 363 and 366	910	649

865	All Finance Codes, except 358, 363 and 366	910	649
867	All Finance Codes, except 358, 363 and 366	910	649

Journal Entry	
No Entry Required	
Entry 1: Debit Expense 01-005-865-3XX-910-000 Credit Revenue 06-005-867-000-649-000 Correcting Entry to Return Funds: Debit Revenue 06-005-867-000-649-000 Credit Expense 01-005-865-3XX-910-000	
Debit Expense 06-005-866-3XX-910-000 Credit Revenue 07-005-000-000-649-000	

Debit Expense 06-005-867-3XX-910-000
Credit Revenue 07-005-000-000-649-000

Entry 1:

Debit Expense 01-005-865-3XX-910-000
Credit Revenue 06-005-867-000-649-000

Correcting Entry to Return Funds:

Debit Revenue 06-005-867-000-649-000
Credit Expense 01-005-865-3XX-910-000

Entry 1:

Debit Expense 01-005-865-3XX-910-000
Credit Revenue 06-005-867-000-649-000

Correcting Entry to Return Funds:

Debit Revenue 06-005-867-000-649-000
Credit Expense 01-005-865-3XX-910-000

Debit Expense	06-005-865-3XX-910-000
Credit Revenue	07-005-000-000-649-000

Debit Expense	06-005-865-3XX-910-000
Credit Revenue	07-005-000-000-649-000

FY 23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/12/2021									
717	<= Type in School District Number												
	JORDAN PUBLIC SCHOOL DISTRICT												
			Change on requiring LLC Certification	Payable 2021									
Calculations for Ten Year Projection				Pay 21	Current Estimate								
	LLC #	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
1	Type your district number in cell A2 (Minneapolis = 1.2)												
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b												
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33												
4	Look-up data from following tabs												
5	Initial Formula Revenue												
6	Current year APU	57	2,052.80	2,058.44	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)												
6b	Total Adjusted Pupil Units = (6) + (6a)			2,058.44	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90
7	District average building age (uncapped)	451	32.42	32.42	33.42	34.42	35.42	36.42	37.42	38.42	39.42	40.42	41.42
8	Formula allowance			\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)			0.92629	0.95486	0.98343	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)			722,562	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163
11	Added revenue for Eligible H&S Projects > \$100,000 / site												
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess			702	-	-	-	-	-	-	-	-	-
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)			756	-	-	-	-	-	-	-	-	-
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)			701	-	-	-	-	-	-	-	-	-
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)			755	-	-	-	-	-	-	-	-	-
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab				-	-	-	-	-	-	-	-	-
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue				-	-	-	-	-	-	-	-	-
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)			767	-	-	-	-	-	-	-	-	-
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site			455	-	-	-	-	-	-	-	-	-
19	Total additional revenue for eligible H&S projects > \$100,000 / site (12) - (13) + (14) - (15) + (17) + (18)			456	-	-	-	-	-	-	-	-	-
	Added revenue for Pre-K remodeling (for VPK approvals only)												
20a	Net debt service for bonds approved for Pre-K remodeling			768	-	-	-	-	-	-	-	-	-
20b	Pay as you go for projects approved for Pre-K remodeling			457	-	-	-	-	-	-	-	-	-
20c	Total Pre-K revenue				-	-	-	-	-	-	-	-	-
20d	Total New Law Revenue (10) + (19) + (20c)			458	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163

FY 23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/12/2021										
717	<= Type in School District Number													
	JORDAN PUBLIC SCHOOL DISTRICT													
			Change on requiring L	Payable 2021										
Calculations for Ten Year Projection				Current Estimate										
	Pay 21	LLC #	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
	LLC #													
	Old Formula revenue													
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)													
	459			-	-	-	-	-	-	-	-	-	-	-
22	Old formula alt facilities debt revenue (1A) - gross before debt excess													
	701			-	-	-	-	-	-	-	-	-	-	-
23	Debt Excess allocated to line 22													
				-	-	-	-	-	-	-	-	-	-	-
24	Old formula alt facilities debt revenue (1A) - debt excess													
	765			-	-	-	-	-	-	-	-	-	-	-
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)													
	766			-	-	-	-	-	-	-	-	-	-	-
26	Old formula alt facilities pay as you go revenue (1A)													
	460			-	-	-	-	-	-	-	-	-	-	-
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)													
	463			-	-	-	-	-	-	-	-	-	-	-
27a	LTFM "H&S >100K per site" bonds													
	767			-	-	-	-	-	-	-	-	-	-	-
27b	LTFM "other" bonds for 1A hold harmless													
	769			-	-	-	-	-	-	-	-	-	-	-
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))													
	466			122,029	124,660	128,390	130,554	130,554	130,554	130,554	130,554	130,554	130,554	130,554
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)													
	467			121,695	122,029	124,660	128,390	130,554	130,554	130,554	130,554	130,554	130,554	130,554
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]													
	468			722,562	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163	775,163
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number													
	469			-	-	-	-	-	-	-	-	-	-	-
32	District LTFM Revenue (30) - (31)													
	470			722,562	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163	775,163
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)													
	471			15,288	-	-	-	-	-	-	-	-	-	-
34	Grand Total LTFM Revenue (32) + (33)													
	472			737,850	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163	775,163
	Aid and Levy Shares of Total Revenue													
35	For ANTC & APU, three year prior date			2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
36	Three year prior Ag Modified ANTC			33	15,425,215	15,425,215	15,786,568	16,418,031	17,074,752	17,757,743	18,468,052	19,206,774	19,975,045	20,774,047
37	Three year prior Adjusted PU (New Weights)			54	2,088.29	2,088.29	2,077.97	2,055.48	2,058.44	2,039.90	2,039.90	2,039.90	2,039.90	2,039.90
38	ANTC / APU = (36) / (37)			474	7,386.53	7,386.54	7,597.10	7,987.46	8,295.00	8,705.19	9,053.40	9,415.54	9,792.16	10,183.85
39	State average ANTC / APU with ag value adjustment			475	9,105.95	9,105.95	9,556.02	10,153.52	10,452.22	10,870.00	11,305.00	11,757.00	12,227.00	12,716.00
40	Equalizing Factor = 123% of (39)			476	11,200.32	11,200.32	11,753.90	12,488.83	12,856.23	13,370.10	13,905.15	14,461.11	15,039.21	15,640.68
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))			477	65.95%	65.95%	64.63%	63.96%	64.52%	65.11%	65.11%	65.11%	65.11%	65.11%
42	State (aid) share of Equalized Revenue (1 - (41))			478	34.05%	34.05%	35.37%	36.04%	35.48%	34.89%	34.89%	34.89%	34.89%	34.89%
43	Equalized Revenue (lesser of (34) or (6) * (8))			473	722,562	724,547	740,170	762,317	775,163	775,163	775,163	775,163	775,163	775,163
44	Initial LTFM State Aid (42) * (43)			479	246,038	246,713	261,763	274,763	275,018	270,459	270,468	270,459	270,448	270,444
45	Old formula Grandfathered Alternative Facilities Aid			481	-	-	-	-	-	-	-	-	-	-
46	Total LTFM State Aid (Greater of (44) or (45))			482	246,038	246,713	261,763	274,763	275,018	270,459	270,468	270,459	270,448	270,444
47	Total LTFM Levy (34) - (46) (including coop/intermediate)			485	491,813	477,834	478,407	487,554	500,145	504,704	504,695	504,704	504,715	504,719
48	Debt Service Portion of Revenue (non-grandfather districts)													
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (20a) + (24)			765+766+ 767+768	-	-	-	-	-	-	-	-	-	-
50	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab			769	-	-	-	-	-	-	-	-	-	-
50b	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05													
					-	-	-	-	-	-	-	-	-	-
51	Total Debt Service Revenue = (49) + (50) + (50b)			770	-	-	-	-	-	-	-	-	-	-
52	Equalized debt Service Revenue (lesser of (43) or (51))			486	-	-	-	-	-	-	-	-	-	-
53	Debt Service Aid = (52) * (42)			488	-	-	-	-	-	-	-	-	-	-
54	Equalized Debt Service Levy = (52) - (53)			489	-	-	-	-	-	-	-	-	-	-

FY 23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/12/2021									
717 <= Type in School District Number													
JORDAN PUBLIC SCHOOL DISTRICT													
<i>Calculations for Ten Year Projection</i>				Pay 21 LLC #	Change on requiring LLC Certification	Payable 2021	Current Estimate						
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	490											
56	General Fund Portion of Revenue (non-grandfather districts)												
57	Total General Fund Revenue = (34) - (51)	491											
58	General Fund Equalized Revenue = (43) - (52)	492											
59	Total General Fund Aid = (46) - (53)	493											
60	General Fund Equalized Levy = (58) * (41)	494											
61	General Fund Unequalized levy = (57) - (58)	495											
62	Total General Fund Levy = (60) + (61)	496											
Notes:													
1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.													
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.													
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.													

Detail Line Instructions for Ten Year Revenue Projection Spreadsheet

Note: Column "D" for FY 2021 is blank, and blue shaded cells should only be filled in for changes requiring prior year levy adjustments on the Levy Limitation and Certification system.

1 Type your district number in cell A2

example: 6 for South St. Paul (Minneapolis = 1.2)

Initial Formula Revenue

6 Current year APU

Adjusted Pupil Units: out year data held constant. ADMWE data for FY 2022 & FY 2023

6a Additional Pre-K Pupil Units (line 19 of Pre-K application)

Add data from the "FY 2019 Site Application for Voluntary Pre-kindergarten Program" form.

7 District average building age (uncapped)

Average Building Age data as of January 2021 plus 1: out years = previous year plus one.

Enter changes on this line, not in the ave age tab.

Added revenue for Eligible H&S Projects > \$100,000 / site
(1A = 27 largest districts, 1B remaining districts)

11 Eligible projects include Indoor Air Quality, Fire prevention and suppression, and Asbestos Abatement (IAQFAA)

12 Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess

1B existing debt schedules as of May 3, 2021

13 Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)

Step 1: The pay 22 total debt excess =
June 30, 2020 UFARS fund 7-464 balance

- Pay 20 debt excess
- Pay 21 Debt excess
- 5% of pay 22 debt service levy

Step 2: Alt Facilities portion of the pay 22 debt excess = pay 22 total debt excess * alt facilities debt service levy / total debt service levy.

14 Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)	If a portion of the existing 1A debt schedules fund H&S Projects > \$100,000, enter that amount here. Unless 1A districts anticipate more revenue under the new program than the hold harmless, this entry can be skipped. MDE makes no assumption for the split so assumes 0%.
15 Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)	see debt excess calculation in line 13
16b New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue	new projects portion that is being levied above initial revenue
18 Pay as you go revenue for eligible new H&S projects > \$100,000 / site	new projects portion
20a Net debt service for bonds approved for Pre-K remodeling	2016 legislation permits bonding for Voluntary Pre-k to be included in the LTFM program (VPK approvals only, School Readiness Plus is not included)
20b Pay as you go for projects approved for Pre-K remodeling	2016 legislation permits annual levies for Voluntary Pre-k to be included in the LTFM program (VPK approvals only, School Readiness Plus is not included.)
Old Formula revenue	"Hold harmless" section
21 Old formula H&S revenue (estimated annual costs for all eligible projects < \$500,000)	regular Health and Safety MS 123B.57
22 Old formula alt facilities debt revenue (1A) - gross before debt excess	1A debt schedules as of May 3, 2021
23 Debt Excess allocated to line 22	see debt excess calculation in line 13
25 Old formula alt facilities debt revenue (1B) = (12) - (13)	line 12 minus line 13 from above
26 Old formula alt facilities pay as you go revenue (1A)	
27 Old formula alt facilities pay as you go revenue (1B) > \$500,000	If there are no bonds, lines 21 plus 27 should equal the sum of the first 9 items on the ten year expenditure spreadsheet.

30 **Total LTFM Revenue for Individual District Projects**
= (Greater of [(10) + (19)] or (29))

formula

31 District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System

Optional revenue reduction (under-levy) amount expressed as positive number. **To include on your payable 2022 levy, enter this amount into the Levy Information System, General and Community Service screen, line 8.**

32 **District LTFM Revenue (30) - (31)**

formula

33 LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)

Additional amount for intermediate/cooperative districts. Special spreadsheet for Intermediate/Cooperative districts.

34 **Grand Total LTFM Revenue (32) + (33)**

Formula. Revenue to new reserved account. Account balance may be negative or positive and carried forward.

Aid and Levy Shares of Total Revenue

36 Three year prior Ag Modified ANTC

FY 2020 estimated ANTC data from DOR. Out years plus 4% annually

37 Three year prior Adjusted PU (New Weights)

FY 2020-24 3YP is EDRS data. Out years no growth

lines 38-47 formulae

Debt Service Portion of Revenue

50b New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05

UFARS fund 7 separation

New bonds (other than Indoor Air Quality, Fire, and Asbestos Abatement greater than \$100,000 per site)

lines 51-55 formulae

Equalization aid applied to LTFM debt service levies before applying to general fund levies

General Fund Portion of Revenue

UFARS fund 1 separation

lines 57-62 formulae

4 to 7 pieces to submit for LTFM as detailed in the Long-Term Facilities Maintenance Revenue Memo dated July 10, 2015.

- 1 Ten year expenditure projection spreadsheet
- 2 Ten year revenue projection spreadsheet
- 3 statement of assurances
- 4 board resolution
- 5 detail of projects > \$100,000
- 6 detail of projects > \$2,000,000
- 7 bond schedule

Special email address for above submission: MDE.facilities@state.mn.us

Data must be submitted through the Health and Safety Data Submission System, and new bond schedules submitted through the Levy Information System in addition to the above.

Levy Information System memo to Superintendents email

End of Worksheet

Convert MPLS to 1.2

Certified data in yellow background

2910 additive

876,775.50

col1 district	col2	col3	col4 APU	col5 Bldg Ave Age
1			1,200.00	52.12
1.2			33,499.40	58.35
2			276.60	32.90
4			490.40	49.05
6			3,389.20	48.92
11			42,505.00	44.01
12			7,167.80	41.24
13			3,662.20	54.61
14			3,026.20	55.52
15			4,383.80	40.53
16			6,724.40	35.73
22			3,267.00	45.65
23			898.40	40.72
25			65.60	20.00
31			5,538.00	33.95
32			630.60	43.59
36			325.20	29.82
38			1,725.20	28.14
47			4,757.60	34.98
51			2,100.00	28.88
75			753.60	39.27
77			9,797.60	50.73
81			137.60	51.66
84			596.60	50.81
85			609.00	43.17
88			2,349.20	38.79
91			756.80	39.76
93			398.60	63.87
94			3,085.70	37.75
95			337.20	31.55
97			650.60	7.39
99			1,375.80	43.20
100			398.00	42.65
108			1,039.00	45.60
110			4,538.00	23.76
111			1,734.80	37.57
112			10,571.20	27.37
113			798.20	46.89
115			1,386.00	34.92
116			1,310.20	28.72
118			356.20	28.53

129	1,788.80	48.84
138	2,919.60	31.15
139	923.40	31.96
146	973.40	53.55
150	1,093.00	35.58
152	7,865.60	29.44
162	1,052.20	37.89
166	505.00	38.71
173	534.20	72.73
177	1,221.80	45.98
181	7,078.60	48.00
182	1,096.60	37.66
186	1,980.80	31.51
191	8,472.60	46.13
192	7,832.20	28.36
194	12,910.20	31.91
195	768.40	35.90
196	32,400.60	36.07
197	5,684.00	46.54
199	3,794.20	41.42
200	4,690.60	38.87
203	739.00	43.69
204	2,463.20	23.52
206	4,653.60	24.00
213	910.20	37.66
227	957.00	34.16
229	403.40	47.22
238	263.60	70.47
239	736.60	5.00
241	3,814.40	47.27
242	492.20	38.08
252	1,206.80	39.36
253	774.00	52.98
255	1,514.20	33.68
256	2,870.80	39.60
261	333.80	32.12
264	108.60	85.59
270	7,393.60	51.55
271	11,165.40	51.65
272	9,444.20	36.59
273	9,180.60	46.66
276	12,186.60	46.21
277	2,681.40	47.10
278	3,273.80	41.97
279	23,289.60	40.38
280	4,374.00	61.80
281	12,451.75	51.91

282	1,957.20	52.83
283	4,954.60	62.02
284	14,330.60	35.38
286	2,494.60	36.88
294	2,068.65	68.45
297	383.60	73.46
299	791.00	33.00
300	1,188.80	45.66
306	354.60	33.95
308	669.60	32.25
309	1,800.80	36.58
314	808.80	39.96
316	1,148.60	78.22
317	1,003.80	37.86
318	4,292.20	37.76
319	594.40	90.12
323	30.80	2.00
330	279.00	52.99
332	1,735.80	36.05
333	523.40	30.55
345	1,661.20	32.74
347	4,604.20	40.45
356	217.20	58.29
361	1,038.00	56.68
362	317.20	29.22
363	319.00	41.57
378	597.60	46.32
381	1,466.20	39.96
390	495.60	28.03
391	602.40	55.18
402	147.80	70.37
403	154.20	82.88
404	199.60	56.83
413	2,800.20	31.37
414	456.60	54.76
415	208.60	69.69
423	2,950.60	40.53
424	504.20	48.95
432	660.60	43.96
435	782.60	35.12
441	484.60	41.55
447	152.40	50.84
458	250.60	67.78
463	1,030.40	42.86
465	1,705.00	50.35
466	2,374.80	43.59
473	404.80	36.65

477	3,415.00	32.20
480	684.40	38.19
482	2,555.00	50.71
484	1,363.80	33.20
485	1,020.60	29.00
486	357.00	42.74
487	388.00	33.52
492	5,284.00	62.92
495	494.20	15.33
497	328.20	30.42
499	277.60	53.39
500	428.40	58.08
505	395.40	69.69
507	408.00	28.79
508	2,419.20	35.34
511	603.20	43.86
514	155.00	74.10
518	3,796.20	35.22
531	2,529.80	28.41
533	1,254.00	35.00
534	2,294.80	39.22
535	19,534.40	46.96
542	445.00	35.95
544	3,275.00	46.50
545	373.20	42.35
547	564.80	53.32
548	945.40	43.49
549	1,779.20	29.63
550	614.60	34.95
553	821.40	36.20
561	252.60	68.28
564	2,143.00	47.79
577	466.40	36.66
578	1,703.40	42.49
581	434.80	54.24
592	238.20	54.20
593	1,203.00	41.88
595	2,118.40	30.53
599	514.40	50.84
600	270.20	35.16
601	657.60	46.60
621	13,001.20	48.07
622	11,484.00	44.64
623	8,248.60	50.84
624	9,169.20	52.50
625	37,229.60	55.03
630	418.80	41.99

635	86.20	58.93
640	446.40	33.54
656	3,709.20	40.62
659	4,323.80	38.64
671	406.20	39.13
676	231.60	45.85
682	1,265.20	38.18
690	1,110.40	29.30
695	791.60	95.90
696	616.40	96.30
698	209.80	34.58
700	2,306.40	26.14
701	2,479.60	78.00
704	1,995.80	35.85
706	-	-
707	84.40	28.72
709	8,921.80	46.56
712	597.60	44.35
716	1,730.00	39.43
717	2,052.80	32.42
719	9,796.00	29.64
720	9,201.60	24.62
721	4,723.00	30.31
726	3,167.60	31.25
727	3,331.60	28.54
728	14,761.80	30.88
738	1,167.40	38.31
739	804.40	40.35
740	1,349.60	39.41
741	986.60	44.32
742	10,583.00	36.10
743	1,116.40	41.56
745	1,957.80	26.95
748	4,336.20	24.21
750	2,600.40	39.48
756	855.80	50.97
761	5,213.40	51.09
763	956.80	19.00
768	425.20	51.74
771	169.60	65.32
775	838.40	39.11
777	813.40	62.85
786	492.40	54.10
787	590.00	45.93
801	183.40	60.95
803	400.80	53.03
811	494.20	40.09

813	1,284.60	55.66
815	1.00	2.00
818	585.00	40.16
820	521.20	45.22
821	1,063.50	26.09
829	2,027.60	53.07
831	6,363.00	36.60
832	3,634.20	33.20
833	20,893.00	33.48
834	9,369.20	39.31
836	233.80	80.20
837	626.80	50.87
840	1,124.80	47.05
846	702.40	61.77
850	323.20	12.20
852	140.20	70.83
857	786.20	48.47
858	1,166.40	59.87
861	2,840.00	49.00
876	2,148.00	29.03
877	6,268.90	35.54
879	2,607.80	33.59
881	863.60	36.06
882	4,652.80	36.07
883	1,783.20	32.39
885	7,169.40	21.55
891	642.40	54.96
911	5,525.20	41.17
912	1,848.40	39.21
914	313.20	31.99
2071	1,045.60	21.33
2125	1,169.40	26.79
2134	768.80	9.20
2135	947.00	59.88
2137	618.20	49.85
2142	2,125.40	36.14
2143	831.80	57.42
2144	3,665.60	31.75
2149	1,396.60	39.36
2154	-	-
2155	1,154.00	36.76
2159	521.80	68.25
2164	1,758.00	42.71
2165	1,033.80	43.73
2167	686.40	17.63
2168	933.00	48.95
2169	800.60	65.52

2170	1,132.40	51.22
2171	249.20	39.74
2172	800.20	38.43
2174	1,026.60	43.02
2176	590.40	59.68
2180	693.80	55.51
2184	1,308.40	48.82
2190	732.80	69.64
2198	660.60	56.11
2215	284.40	50.65
2310	1,215.80	22.25
2311	491.80	19.00
2342	881.80	44.05
2358	215.60	60.19
2364	680.00	42.03
2365	714.80	56.29
2396	900.60	42.71
2397	1,012.20	57.65
2448	734.40	61.18
2527	223.00	69.10
2534	684.80	65.49
2536	314.00	50.84
2580	779.40	17.87
2609	490.60	20.68
2683	276.40	64.71
2687	1,386.80	21.78
2689	1,184.60	28.17
2711	990.80	46.25
2752	1,866.40	47.71
2753	1,052.60	36.43
2754	446.60	50.05
2759	-	-
2769	1,211.00	34.15
2805	1,450.20	52.41
2835	723.20	40.79
2853	838.00	47.42
2854	592.40	27.76
2856	316.40	75.49
2859	1,631.20	38.87
2860	1,126.60	53.47
2884	440.00	74.44
2886	328.00	58.25
2888	336.40	59.30
2889	804.40	26.03
2890	610.60	71.16
2895	1,260.80	48.39
2897	1,199.40	32.74

2898	461.20	64.51
2899	1,591.00	56.00
2902	598.40	79.01
2903	526.40	52.45
2904	685.60	47.23
2905	1,979.60	36.96
2906	421.20	62.12
2907	469.40	71.01
2908	545.00	59.92
2909	2,724.40	79.84
2910	815.40	41.89

DAT_YER	DST_NUM	DST_TYE	LVY_ADJ_PUN_EST_2	DST_AVE_AGE_EST
21-22	1	1	1200	52.12
21-22	1.2	3	33499.4	58.35
21-22	2	1	276.6	32.9
21-22	4	1	490.4	49.05
21-22	6	3	3389.2	48.92
21-22	11	1	42505	44.01
21-22	12	1	7167.8	41.24
21-22	13	1	3662.2	54.61
21-22	14	1	3026.2	55.52
21-22	15	1	4383.8	40.53
21-22	16	1	6724.4	35.73
21-22	21	1	0	0
21-22	22	1	3267	45.65
21-22	23	1	898.4	40.72
21-22	24	1	0	0
21-22	25	1	65.6	20
21-22	31	1	5538	33.95
21-22	32	1	630.6	43.59
21-22	36	1	325.2	29.82
21-22	38	1	1725.2	28.14
21-22	47	1	4757.6	34.98
21-22	51	1	2100	28.88
21-22	55	1	0	0
21-22	57	1	0	0
21-22	58	1	0	0
21-22	60	1	0	0
21-22	62	1	0	0
21-22	70	1	0	0
21-22	72	1	0	0
21-22	75	1	753.6	39.27

21-22	77	1	9797.6	50.73
21-22	78	1	0	0
21-22	79	1	0	0
21-22	81	1	137.6	51.66
21-22	84	1	596.6	50.81
21-22	85	1	609	43.17
21-22	88	1	2349.2	38.79
21-22	91	1	756.8	39.76
21-22	93	1	398.6	63.87
21-22	94	1	3085.7	37.75
21-22	95	1	337.2	31.55
21-22	97	1	650.6	7.39
21-22	99	1	1375.8	43.2
21-22	100	1	398	42.65
21-22	108	1	1039	45.6
21-22	110	1	4538	23.76
21-22	111	1	1734.8	37.57
21-22	112	1	10571.2	27.37
21-22	113	1	798.2	46.89
21-22	114	1	0	0
21-22	115	1	1386	34.92
21-22	116	1	1310.2	28.72
21-22	117	1	0	0
21-22	118	1	356.2	28.53
21-22	119	1	0	0
21-22	126	1	0	0
21-22	127	1	0	0
21-22	128	1	0	0
21-22	129	1	1788.8	48.84
21-22	138	1	2919.6	31.15
21-22	139	1	923.4	31.96
21-22	140	1	0	0
21-22	141	1	0	0
21-22	145	1	0	0
21-22	146	1	973.4	53.55
21-22	147	1	0	0
21-22	150	1	1093	35.58
21-22	152	1	7865.6	29.44
21-22	158	1	0	0
21-22	160	70	0	0
21-22	161	1	0	0
21-22	162	1	1052.2	37.89
21-22	166	1	505	38.71
21-22	173	1	534.2	72.73
21-22	175	1	0	0
21-22	177	1	1221.8	45.98
21-22	178	1	0	0

21-22	181	1	7078.6	48
21-22	182	1	1096.6	37.66
21-22	186	1	1980.8	31.51
21-22	191	1	8472.6	46.13
21-22	192	1	7832.2	28.36
21-22	194	1	12910.2	31.91
21-22	195	1	768.4	35.9
21-22	196	1	32400.6	36.07
21-22	197	1	5684	46.54
21-22	199	1	3794.2	41.42
21-22	200	1	4690.6	38.87
21-22	201	1	0	0
21-22	202	1	0	0
21-22	203	1	739	43.69
21-22	204	1	2463.2	23.52
21-22	205	1	0	0
21-22	206	1	4653.6	24
21-22	207	1	0	0
21-22	208	1	0	0
21-22	209	1	0	0
21-22	213	1	910.2	37.66
21-22	217	1	0	0
21-22	218	1	0	0
21-22	219	1	0	0
21-22	222	1	0	0
21-22	223	1	0	0
21-22	224	1	0	0
21-22	225	1	0	0
21-22	227	1	957	34.16
21-22	228	1	0	0
21-22	229	1	403.4	47.22
21-22	232	1	0	0
21-22	233	1	0	0
21-22	234	1	0	0
21-22	236	1	0	0
21-22	237	1	0	0
21-22	238	1	263.6	70.47
21-22	239	1	736.6	5
21-22	240	1	0	0
21-22	241	1	3814.4	47.27
21-22	242	1	492.2	38.08
21-22	243	1	0	0
21-22	244	1	0	0
21-22	245	1	0	0
21-22	252	1	1206.8	39.36
21-22	253	1	774	52.98
21-22	254	1	0	0

21-22	255	1	1514.2	33.68
21-22	256	1	2870.8	39.6
21-22	258	1	0	0
21-22	260	1	0	0
21-22	261	1	333.8	32.12
21-22	262	1	0	0
21-22	263	1	0	0
21-22	264	1	108.6	85.59
21-22	265	1	0	0
21-22	270	1	7393.6	51.55
21-22	271	1	11165.4	51.65
21-22	272	1	9444.2	36.59
21-22	273	1	9180.6	46.66
21-22	276	1	12186.6	46.21
21-22	277	1	2681.4	47.1
21-22	278	1	3273.8	41.97
21-22	279	1	23289.6	40.38
21-22	280	1	4374	61.8
21-22	281	1	12451.75	51.91
21-22	282	1	1957.2	52.83
21-22	283	1	4954.6	62.02
21-22	284	1	14330.6	35.38
21-22	286	1	2494.6	36.88
21-22	287	6	0	0
21-22	288	6	0	0
21-22	294	1	2068.65	68.45
21-22	297	1	383.6	73.46
21-22	299	1	791	33
21-22	300	1	1188.8	45.66
21-22	301	1	0	0
21-22	306	1	354.6	33.95
21-22	308	1	669.6	32.25
21-22	309	1	1800.8	36.58
21-22	314	1	808.8	39.96
21-22	316	1	1148.6	78.22
21-22	317	1	1003.8	37.86
21-22	318	1	4292.2	37.76
21-22	319	1	594.4	90.12
21-22	323	2	30.8	2
21-22	324	1	0	0
21-22	325	1	0	0
21-22	328	1	0	0
21-22	330	1	279	52.99
21-22	332	1	1735.8	36.05
21-22	333	1	523.4	30.55
21-22	341	1	0	0
21-22	345	1	1661.2	32.74

21-22	346	1	0	0
21-22	347	1	4604.2	40.45
21-22	351	1	0	0
21-22	352	1	0	0
21-22	353	1	0	0
21-22	354	1	0	0
21-22	356	1	217.2	58.29
21-22	361	1	1038	56.68
21-22	362	1	317.2	29.22
21-22	363	1	319	41.57
21-22	371	1	0	0
21-22	376	1	0	0
21-22	377	1	0	0
21-22	378	1	597.6	46.32
21-22	381	1	1466.2	39.96
21-22	390	1	495.6	28.03
21-22	391	1	602.4	55.18
21-22	392	1	0	0
21-22	393	1	0	0
21-22	394	1	0	0
21-22	395	1	0	0
21-22	397	52	0	0
21-22	398	52	0	0
21-22	402	1	147.8	70.37
21-22	403	1	154.2	82.88
21-22	404	1	199.6	56.83
21-22	408	1	0	0
21-22	409	1	0	0
21-22	411	1	0	0
21-22	412	1	0	0
21-22	413	1	2800.2	31.37
21-22	414	1	456.6	54.76
21-22	415	1	208.6	69.69
21-22	417	1	0	0
21-22	418	1	0	0
21-22	421	1	0	0
21-22	422	1	0	0
21-22	423	1	2950.6	40.53
21-22	424	1	504.2	48.95
21-22	425	1	0	0
21-22	426	1	0	0
21-22	427	1	0	0
21-22	432	1	660.6	43.96
21-22	435	1	782.6	35.12
21-22	436	1	0	0
21-22	437	1	0	0
21-22	440	1	0	0

21-22	441	1	484.6	41.55
21-22	442	1	0	0
21-22	443	1	0	0
21-22	444	1	0	0
21-22	446	1	0	0
21-22	447	1	152.4	50.84
21-22	451	1	0	0
21-22	453	1	0	0
21-22	454	1	0	0
21-22	456	1	0	0
21-22	457	1	0	0
21-22	458	1	250.6	67.78
21-22	459	1	0	0
21-22	460	1	0	0
21-22	461	1	0	0
21-22	463	1	1030.4	42.86
21-22	464	1	0	0
21-22	465	1	1705	50.35
21-22	466	1	2374.8	43.59
21-22	473	1	404.8	36.65
21-22	477	1	3415	32.2
21-22	480	1	684.4	38.19
21-22	482	1	2555	50.71
21-22	483	1	0	0
21-22	484	1	1363.8	33.2
21-22	485	1	1020.6	29
21-22	486	1	357	42.74
21-22	487	1	388	33.52
21-22	492	1	5284	62.92
21-22	495	1	494.2	15.33
21-22	497	1	328.2	30.42
21-22	499	1	277.6	53.39
21-22	500	1	428.4	58.08
21-22	504	1	0	0
21-22	505	1	395.4	69.69
21-22	507	1	408	28.79
21-22	508	1	2419.2	35.34
21-22	511	1	603.2	43.86
21-22	513	1	0	0
21-22	514	1	155	74.1
21-22	516	1	0	0
21-22	518	1	3796.2	35.22
21-22	521	1	0	0
21-22	522	1	0	0
21-22	523	1	0	0
21-22	524	1	0	0
21-22	525	1	0	0

21-22	526	1	0	0
21-22	531	1	2529.8	28.41
21-22	533	1	1254	35
21-22	534	1	2294.8	39.22
21-22	535	1	19534.4	46.96
21-22	542	1	445	35.95
21-22	543	1	0	0
21-22	544	1	3275	46.5
21-22	545	1	373.2	42.35
21-22	547	1	564.8	53.32
21-22	548	1	945.4	43.49
21-22	549	1	1779.2	29.63
21-22	550	1	614.6	34.95
21-22	553	1	821.4	36.2
21-22	561	1	252.6	68.28
21-22	564	1	2143	47.79
21-22	566	1	0	0
21-22	570	1	0	0
21-22	573	1	0	0
21-22	576	1	0	0
21-22	577	1	466.4	36.66
21-22	578	1	1703.4	42.49
21-22	581	1	434.8	54.24
21-22	582	1	0	0
21-22	583	1	0	0
21-22	584	1	0	0
21-22	592	1	238.2	54.2
21-22	593	1	1203	41.88
21-22	595	1	2118.4	30.53
21-22	597	1	0	0
21-22	599	1	514.4	50.84
21-22	600	1	270.2	35.16
21-22	601	1	657.6	46.6
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21-22	615	1	0	0
21-22	621	1	13001.2	48.07
21-22	622	1	11484	44.64
21-22	623	1	8248.6	50.84
21-22	624	1	9169.2	52.5
21-22	625	1	37229.6	55.03
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21-22	630	1	418.8	41.99

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21-22	656	1	3709.2	40.62
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21-22	659	1	4323.8	38.64
21-22	669	1	0	0
21-22	670	1	0	0
21-22	671	1	406.2	39.13
21-22	676	1	231.6	45.85
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21-22	698	1	209.8	34.58
21-22	699	1	0	0
21-22	700	1	2306.4	26.14
21-22	701	1	2479.6	78
21-22	704	1	1995.8	35.85
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21-22	707	1	84.4	28.72
21-22	708	1	0	0
21-22	709	1	8921.8	46.56
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21-22	712	1	597.6	44.35
21-22	716	1	1730	39.43
21-22	717	1	2052.8	32.42

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21-22	720	1	9201.6	24.62
21-22	721	1	4723	30.31
21-22	726	1	3167.6	31.25
21-22	727	1	3331.6	28.54
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21-22	739	1	804.4	40.35
21-22	740	1	1349.6	39.41
21-22	741	1	986.6	44.32
21-22	742	1	10583	36.1
21-22	743	1	1116.4	41.56
21-22	745	1	1957.8	26.95
21-22	748	1	4336.2	24.21
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21-22	777	1	813.4	62.85
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21-22	786	1	492.4	54.1
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21-22	792	1	0	0
21-22	793	1	0	0
21-22	801	1	183.4	60.95
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21-22	810	1	0	0
21-22	811	1	494.2	40.09
21-22	813	1	1284.6	55.66
21-22	815	2	1	2

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21-22	820	1	521.2	45.22
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21-22	829	1	2027.6	53.07
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21-22	831	1	6363	36.6
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21-22	833	1	20893	33.48
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21-22	837	1	626.8	50.87
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21-22	846	1	702.4	61.77
21-22	850	1	323.2	12.2
21-22	852	1	140.2	70.83
21-22	857	1	786.2	48.47
21-22	858	1	1166.4	59.87
21-22	861	1	2840	49
21-22	876	1	2148	29.03
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21-22	2358	1	215.6	60.19
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21-22	2448	1	734.4	61.18
21-22	2527	1	223	69.1
21-22	2534	1	684.8	65.49
21-22	2536	1	314	50.84
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21-22	6383	61	0	0
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end of worksheet				

319,559,748.03	72,732,387.09	47,156,660.60	435,156,703.77
col6	col7	col8	col9
Initial Revenue	Added Revenue	Old Law H&S	Total Old
456,000.00	-	-	76,800.00
12,729,772.00	-	3,345,461.00	32,097,082.11
98,801.52	-	-	16,640.26
186,352.00	-	-	31,385.60
1,287,896.00	-	-	216,908.80
16,151,900.00	-	2,362,500.00	2,362,500.00
2,723,764.00	-	-	458,739.20
1,391,636.00	-	-	234,380.80
1,149,956.00	1,852,458.50	-	2,046,135.30
1,665,844.00	781,169.28	23,659.00	1,085,391.48
2,555,272.00	586,199.73	323,552.82	1,340,114.15
1,241,460.00	-	108,453.00	317,541.00
341,392.00	166,632.84	-	224,130.44
14,244.57	-	9,499.00	11,898.09
2,041,306.80	-	423,000.00	766,799.04
239,628.00	173,850.52	93,821.00	308,029.92
105,286.75	-	-	17,732.51
527,083.10	-	-	88,771.89
1,806,854.92	-	-	304,312.41
658,464.00	-	112,000.00	222,899.20
286,368.00	-	-	48,230.40
3,723,088.00	1,095,197.57	680,450.00	5,168,722.67
52,288.00	-	-	8,806.40
226,708.00	220,576.03	43,000.00	301,758.43
231,420.00	-	-	38,976.00
892,696.00	546,647.96	193,350.00	890,346.76
287,584.00	100,323.18	24,365.00	173,123.38
151,468.00	605,063.00	-	630,573.40
1,172,566.00	747,443.00	-	944,927.80
115,505.45	-	-	19,453.55
52,200.43	-	-	8,791.65
522,804.00	126,191.29	66,500.00	280,742.49
151,240.00	303,931.91	-	329,403.91
394,820.00	-	-	66,496.00
1,170,648.41	882,718.86	188,500.00	1,268,380.70
659,224.00	124,582.10	84,248.00	319,857.30
3,141,337.79	-	708,020.00	6,741,853.72
303,316.00	277,053.49	32,467.00	360,605.29
525,476.16	63,422.94	-	151,924.19
408,542.82	-	-	68,807.21
110,334.48	-	13,900.00	32,482.65

679,744.00	1,194,684.22	-	1,309,167.42
987,408.72	-	96,235.00	262,535.42
320,414.52	-	-	53,964.55
369,892.00	-	-	62,297.60
415,340.00	56,857.50	-	126,809.50
2,514,115.45	-	-	423,429.97
399,836.00	441,929.12	29,134.00	538,403.92
191,900.00	415,332.37	59,000.00	506,652.37
202,996.00	82,950.00	-	117,138.80
464,284.00	-	76,330.00	154,525.20
2,689,868.00	2,125,040.79	-	2,578,071.19
416,708.00	-	194,306.00	264,488.40
677,648.66	-	-	114,130.30
3,219,588.00	-	409,780.00	9,084,268.07
2,411,601.50	189,954.83	-	596,119.29
4,472,757.25	-	1,040,000.00	4,759,886.69
291,992.00	73,603.15	27,200.00	149,980.75
12,312,228.00	-	925,000.00	925,000.00
2,159,920.00	-	586,941.00	950,717.00
1,441,796.00	522,750.30	-	765,579.10
1,782,428.00	348,430.72	151,778.00	800,407.12
280,820.00	471,473.55	17,100.00	535,869.55
629,002.75	135,514.35	-	241,451.66
1,212,595.21	129,797.87	-	334,024.43
345,876.00	-	-	58,252.80
354,932.16	133,611.26	55,220.00	248,609.31
153,292.00	-	-	25,817.60
100,168.00	-	-	16,870.40
39,986.86	-	34,900.00	41,634.63
1,449,472.00	2,650,911.78	183,010.00	3,078,043.38
187,036.00	518,026.94	-	549,527.74
458,584.00	235,031.59	-	312,266.79
294,120.00	-	-	49,536.00
553,695.35	-	-	93,253.95
1,090,904.00	78,902.60	-	262,633.80
116,406.55	-	-	19,605.31
41,268.00	-	26,000.00	32,950.40
2,809,568.00	494,984.25	-	14,198,063.91
4,242,852.00	-	1,015,000.00	7,237,892.00
3,588,796.00	-	578,000.00	10,420,475.15
3,488,628.00	-	391,530.00	12,074,873.78
4,630,908.00	-	535,149.00	6,747,561.39
1,018,932.00	-	-	171,609.60
1,244,044.00	41,790.00	-	251,313.20
8,850,048.00	-	1,584,609.00	24,751,063.62
1,662,120.00	3,885,345.36	432,350.00	4,597,631.36
4,731,665.00	-	-	14,020,911.55

743,736.00	895,975.94	87,675.00	1,108,911.74
1,882,748.00	1,723,448.31	-	2,040,542.71
5,445,628.00	-	700,000.00	15,910,710.47
947,948.00	-	-	159,654.40
786,087.00	347,591.01	-	479,984.61
145,768.00	-	-	24,550.40
283,404.00	-	-	47,731.20
451,744.00	-	45,300.00	121,383.20
130,705.56	-	-	22,013.57
234,455.66	-	-	39,487.27
684,304.00	318,493.48	-	433,744.68
307,344.00	655,617.14	51,000.00	758,380.34
436,468.00	795,543.68	46,000.00	915,054.08
381,444.00	539,258.43	-	603,501.63
1,631,036.00	-	-	274,700.80
225,872.00	-	-	38,041.60
668.80	-	-	112.64
106,020.00	-	-	17,856.00
659,604.00	-	-	111,091.20
173,604.30	298,135.15	26,400.00	353,773.77
590,494.90	-	-	99,451.77
1,749,596.00	-	-	294,668.80
82,536.00	-	12,160.00	26,060.80
394,440.00	330,215.70	29,800.00	426,447.70
100,630.34	-	-	16,948.27
121,220.00	-	15,000.00	35,416.00
227,088.00	-	-	38,246.40
557,156.00	47,900.03	-	141,736.83
150,823.82	-	-	25,401.91
228,912.00	133,875.00	95,904.00	268,332.60
56,164.00	188,443.00	-	197,902.20
58,596.00	-	-	9,868.80
75,848.00	-	-	12,774.40
953,716.11	271,110.00	-	431,735.87
173,508.00	551,587.86	-	580,810.26
79,268.00	-	-	13,350.40
1,121,228.00	454,120.24	376,500.00	769,458.64
191,596.00	198,673.13	-	230,941.93
251,028.00	465,710.73	-	507,989.13
297,388.00	-	29,150.00	79,236.40
184,148.00	-	-	31,014.40
57,912.00	-	-	9,753.60
95,228.00	-	41,000.00	57,038.40
391,552.00	563,253.60	-	629,199.20
647,900.00	-	-	109,120.00
902,424.00	-	-	151,987.20
153,824.00	-	-	25,907.20

1,193,884.00	663,554.62	-	864,629.82
260,072.00	-	-	43,801.60
970,900.00	805,106.53	31,650.00	1,000,276.53
491,591.45	-	-	82,794.35
321,343.20	-	-	54,120.96
135,660.00	-	-	22,848.00
141,205.39	-	15,850.00	39,631.96
2,007,920.00	1,154,454.76	382,696.00	1,875,326.76
82,254.65	-	-	13,853.41
108,396.02	-	12,675.00	30,931.17
105,488.00	-	-	17,766.40
162,792.00	153,510.00	28,550.00	209,477.60
150,252.00	-	-	25,305.60
127,531.47	-	-	21,478.98
919,296.00	-	-	154,828.80
229,216.00	-	-	38,604.80
58,900.00	-	-	9,920.00
1,442,556.00	483,845.77	-	726,802.57
780,320.43	-	-	131,422.39
476,520.00	-	-	80,256.00
872,024.00	329,854.77	140,668.00	617,389.97
7,423,072.00	1,623,180.34	834,692.00	12,957,484.49
169,100.00	-	27,450.00	55,930.00
1,244,500.00	-	-	209,600.00
141,816.00	-	-	23,884.80
214,624.00	-	-	36,147.20
359,252.00	523,370.17	-	583,875.77
572,363.56	-	-	96,398.07
233,214.36	-	17,725.00	57,003.21
312,132.00	340,791.00	-	393,360.60
95,988.00	-	-	16,166.40
814,340.00	-	-	137,152.00
177,232.00	350,015.14	-	379,864.74
647,292.00	727,373.21	-	836,390.81
165,224.00	-	-	27,827.20
90,516.00	-	-	15,244.80
457,140.00	495,183.25	-	572,175.25
702,183.02	411,658.65	-	529,921.05
195,472.00	350,381.00	-	383,302.60
102,676.00	-	21,300.00	38,592.80
249,888.00	648,987.00	-	691,073.40
4,940,456.00	-	460,000.00	7,817,756.00
4,363,920.00	-	703,420.00	14,031,400.76
3,134,468.00	-	925,105.00	6,195,095.51
3,484,296.00	-	725,000.00	12,203,681.00
14,147,248.00	1,888,667.00	10,948,768.00	58,494,029.79
159,144.00	138,758.00	-	165,561.20

32,756.00	-	-	5,516.80
162,555.92	-	-	27,377.84
1,409,496.00	-	301,000.00	538,388.80
1,643,044.00	1,022,646.02	194,500.00	1,493,869.22
154,356.00	-	-	25,996.80
88,008.00	-	18,853.00	33,675.40
480,776.00	-	-	80,972.80
353,234.10	-	43,000.00	102,492.06
300,808.00	96,816.60	166,300.00	313,779.00
234,232.00	-	-	39,449.60
78,767.31	-	-	13,266.07
654,569.50	-	-	110,243.28
942,248.00	573,834.04	-	732,528.44
758,404.00	-	-	127,731.20
-	-	-	-
26,317.37	-	8,442.00	12,874.40
3,390,284.00	147,696.06	400,000.00	9,909,226.76
227,088.00	-	-	38,246.40
657,400.00	269,130.23	140,595.00	520,445.23
722,562.14	-	-	121,694.68
3,152,408.77	846,766.55	475,108.83	1,852,807.38
2,459,613.97	-	291,300.00	705,550.77
1,554,244.84	-	128,500.00	390,267.55
1,074,721.43	201,504.59	198,675.00	581,185.30
1,032,339.09	-	148,525.00	322,392.64
4,949,167.57	-	800,000.00	9,493,566.71
443,612.00	546,777.65	60,000.00	681,491.25
305,672.00	753,949.76	38,683.00	844,114.36
512,848.00	671,166.00	-	757,540.40
374,908.00	-	23,918.00	87,060.40
4,021,540.00	-	824,850.00	10,119,946.97
424,232.00	-	33,570.00	105,019.60
572,852.28	327,355.26	73,030.00	496,865.64
1,139,776.37	-	-	191,962.34
988,152.00	435,429.69	-	601,855.29
325,204.00	142,960.40	38,500.00	236,231.60
1,981,092.00	1,027,800.00	1,548,950.00	1,882,607.60
197,374.17	-	-	33,241.97
161,576.00	-	-	27,212.80
64,448.00	-	16,750.00	27,604.40
318,592.00	-	35,925.00	89,582.60
309,092.00	247,816.00	-	299,873.60
187,112.00	-	-	31,513.60
224,200.00	418,780.00	-	456,540.00
69,692.00	-	-	11,737.60
152,304.00	573,831.00	-	599,482.20
187,796.00	304,082.49	-	335,711.29

488,148.00	987,042.72	-	1,069,257.12
21.71	-	-	3.66
222,300.00	-	-	37,440.00
198,056.00	-	23,150.00	56,506.80
301,250.05	435,434.53	-	486,171.38
770,488.00	234,050.53	237,390.00	601,206.93
2,417,940.00	1,854,133.06	1,622,030.00	2,348,395.06
1,309,973.35	-	160,000.00	380,627.09
7,594,545.82	-	1,175,000.00	12,393,496.25
3,560,296.00	-	715,000.00	8,098,234.54
88,844.00	-	16,500.00	31,463.20
238,184.00	737,799.00	-	777,914.20
427,424.00	262,581.08	70,000.00	497,979.45
266,912.00	367,470.43	33,000.00	445,424.03
42,810.15	-	15,200.00	22,410.13
53,276.00	208,609.28	-	217,582.08
298,756.00	444,719.59	-	495,036.39
443,232.00	142,724.72	-	217,374.32
1,079,200.00	-	429,825.00	611,585.00
677,012.78	-	-	114,023.21
2,382,182.00	209,591.82	-	610,801.42
951,042.31	387,800.19	126,000.00	673,975.74
328,168.00	-	72,015.00	127,285.40
1,768,064.00	373,329.62	391,523.00	1,062,631.82
627,085.21	-	-	105,614.35
1,677,434.77	-	340,000.00	622,515.33
244,112.00	601,584.70	-	642,698.30
2,099,576.00	936,024.62	-	1,289,637.42
702,392.00	325,553.00	-	443,850.60
108,780.62	28,555.40	-	46,876.35
242,143.03	151,708.54	45,000.00	237,490.52
340,135.02	219,099.66	-	276,385.56
76,792.14	-	-	12,933.41
359,860.00	-	71,440.00	132,048.00
234,916.00	567,797.65	36,650.00	644,012.45
807,652.00	85,988.61	159,500.00	399,391.80
316,084.00	-	-	53,235.20
1,263,584.69	-	-	212,814.26
530,708.00	761,368.60	-	850,751.00
-	-	-	-
438,520.00	428,723.52	-	502,579.52
198,284.00	-	-	33,395.20
668,040.00	282,509.67	47,750.00	442,771.67
392,844.00	756,909.57	-	823,072.77
131,384.81	-	-	22,127.97
354,540.00	286,948.67	54,500.00	401,160.67
304,228.00	-	-	51,238.40

430,312.00	357,263.00	-	429,736.60
94,696.00	-	-	15,948.80
304,076.00	109,463.00	-	160,675.80
390,108.00	-	22,500.00	88,202.40
224,352.00	223,913.00	-	261,698.60
263,644.00	610,300.00	-	654,703.20
497,192.00	755,152.51	-	838,890.11
278,464.00	655,876.42	41,900.00	744,675.62
251,028.00	453,558.07	-	495,836.47
108,072.00	-	-	18,201.60
293,702.54	-	52,000.00	101,465.69
101,451.31	-	39,083.00	56,169.54
335,084.00	74,906.90	-	131,342.10
81,928.00	96,752.74	-	110,551.14
258,400.00	-	25,623.00	69,143.00
271,624.00	-	-	45,747.20
342,228.00	268,800.75	-	326,439.15
384,636.00	-	71,484.00	136,264.80
279,072.00	514,761.68	90,000.00	651,763.28
84,740.00	-	-	14,272.00
260,224.00	-	-	43,827.20
119,320.00	-	-	20,096.00
151,216.96	-	23,800.00	49,268.12
110,152.31	-	24,908.25	43,460.22
105,032.00	60,627.40	9,203.00	87,520.00
327,934.61	-	-	55,231.09
362,304.83	-	26,950.00	87,969.76
376,504.00	370,847.12	42,303.00	476,561.32
709,232.00	964,265.74	-	1,083,715.34
399,988.00	-	65,000.00	132,366.40
169,708.00	152,695.02	-	181,277.42
-	-	-	-
449,004.20	130,104.08	97,470.70	303,196.54
551,076.00	971,786.99	-	1,064,599.79
274,816.00	-	-	46,284.80
318,440.00	88,909.19	32,250.00	174,791.19
178,545.98	134,156.00	-	164,226.90
120,232.00	127,344.00	35,000.00	182,593.60
619,856.00	-	73,000.00	177,396.80
428,108.00	408,392.89	-	480,495.29
167,200.00	-	-	28,160.00
124,640.00	-	-	20,992.00
127,832.00	-	-	21,529.60
227,332.63	-	-	38,287.60
232,028.00	372,738.44	-	411,816.84
479,104.00	-	78,000.00	158,691.20
426,342.15	-	-	71,804.99

175,256.00	-	-	29,516.80
604,580.00	407,746.53	124,750.00	634,320.53
227,392.00	-	-	38,297.60
200,032.00	183,862.08	34,732.00	252,283.68
260,528.00	-	-	43,878.40
752,248.00	-	140,000.00	266,694.40
160,056.00	300,175.03	-	327,131.83
178,372.00	-	-	30,041.60
207,100.00	503,559.00	39,500.00	577,939.00
1,035,272.00	-	-	174,361.60
263,285.98	134,156.00	-	178,498.90

LTM_INI_REV	LTM_INI_REV_ADD	CEX_HZD_CUM_CST	LTM_HLD_OLD_TOT
456000	0	0	76800
12729772	0	3345461	32097082.11
98801.52	0	0	16640.26
186352	0	0	31385.6
1287896	0	0	216908.8
16151900	0	2362500	2362500
2723764	0	0	458739.2
1391636	0	0	234380.8
1149956	1852458.5	0	2046135.3
1665844	781169.28	23659	1085391.48
2555272	586199.73	323552.82	1340114.15
0	0	0	0
1241460	0	108453	317541
341392	166632.84	0	224130.44
0	0	0	0
14244.57	0	9499	11898.09
2041306.8	0	423000	766799.04
239628	173850.52	93821	308029.92
105286.75	0	0	17732.51
527083.1	0	0	88771.89
1806854.92	0	0	304312.41
658464	0	112000	222899.2
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
286368	0	0	48230.4

3723088	1095197.57	680450	5168722.67
0	0	0	0
0	0	0	0
52288	0	0	8806.4
226708	220576.03	43000	301758.43
231420	0	0	38976
892696	546647.96	193350	890346.76
287584	100323.18	24365	173123.38
151468	605063	0	630573.4
1172566	747443	0	944927.8
115505.45	0	0	19453.55
52200.43	0	0	8791.65
522804	126191.29	66500	280742.49
151240	303931.91	0	329403.91
394820	0	0	66496
1170648.41	882718.86	188500	1268380.7
659224	124582.1	84248	319857.3
3141337.79	0	708020	6741853.72
303316	277053.49	32467	360605.29
0	0	0	0
525476.16	63422.94	0	151924.19
408542.82	0	0	68807.21
0	0	0	0
110334.48	0	13900	32482.65
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
679744	1194684.22	0	1309167.42
987408.72	0	96235	262535.42
320414.52	0	0	53964.55
0	0	0	0
0	0	0	0
0	0	0	0
369892	0	0	62297.6
0	0	0	0
415340	56857.5	0	126809.5
2514115.45	0	0	423429.97
0	0	0	0
0	0	0	0
0	0	0	0
399836	441929.12	29134	538403.92
191900	415332.37	59000	506652.37
202996	82950	0	117138.8
0	0	0	0
464284	0	76330	154525.2
0	0	0	0

2689868	2125040.79	0	2578071.19
416708	0	194306	264488.4
677648.66	0	0	114130.3
3219588	0	409780	9084268.07
2411601.5	189954.83	0	596119.29
4472757.25	0	1040000	4759886.69
291992	73603.15	27200	149980.75
12312228	0	925000	925000
2159920	0	586941	950717
1441796	522750.3	0	765579.1
1782428	348430.72	151778	800407.12
0	0	0	0
0	0	0	0
280820	471473.55	17100	535869.55
629002.75	135514.35	0	241451.66
0	0	0	0
1212595.21	129797.87	0	334024.43
0	0	0	0
0	0	0	0
0	0	0	0
345876	0	0	58252.8
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
354932.16	133611.26	55220	248609.31
0	0	0	0
153292	0	0	25817.6
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
100168	0	0	16870.4
39986.86	0	34900	41634.63
0	0	0	0
1449472	2650911.78	183010	3078043.38
187036	518026.94	0	549527.74
0	0	0	0
0	0	0	0
0	0	0	0
458584	235031.59	0	312266.79
294120	0	0	49536
0	0	0	0

553695.35	0	0	93253.95
1090904	78902.6	0	262633.8
0	0	0	0
0	0	0	0
116406.55	0	0	19605.31
0	0	0	0
0	0	0	0
41268	0	26000	32950.4
0	0	0	0
2809568	494984.25	0	14198063.91
4242852	0	1015000	7237892
3588796	0	578000	10420475.15
3488628	0	391530	12074873.78
4630908	0	535149	6747561.39
1018932	0	0	171609.6
1244044	41790	0	251313.2
8850048	0	1584609	24751063.62
1662120	3885345.36	432350	4597631.36
4731665	0	0	14020911.55
743736	895975.94	87675	1108911.74
1882748	1723448.31	0	2040542.71
5445628	0	700000	15910710.47
947948	0	0	159654.4
0	0	0	0
0	0	0	0
786087	347591.01	0	479984.61
145768	0	0	24550.4
283404	0	0	47731.2
451744	0	45300	121383.2
0	0	0	0
130705.56	0	0	22013.57
234455.66	0	0	39487.27
684304	318493.48	0	433744.68
307344	655617.14	51000	758380.34
436468	795543.68	46000	915054.08
381444	539258.43	0	603501.63
1631036	0	0	274700.8
225872	0	0	38041.6
668.8	0	0	112.64
0	0	0	0
0	0	0	0
0	0	0	0
106020	0	0	17856
659604	0	0	111091.2
173604.3	298135.15	26400	353773.77
0	0	0	0
590494.9	0	0	99451.77

0	0	0	0
1749596	0	0	294668.8
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
82536	0	12160	26060.8
394440	330215.7	29800	426447.7
100630.34	0	0	16948.27
121220	0	15000	35416
0	0	0	0
0	0	0	0
0	0	0	0
227088	0	0	38246.4
557156	47900.03	0	141736.83
150823.82	0	0	25401.91
228912	133875	95904	268332.6
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
56164	188443	0	197902.2
58596	0	0	9868.8
75848	0	0	12774.4
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
953716.11	271110	0	431735.87
173508	551587.86	0	580810.26
79268	0	0	13350.4
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
1121228	454120.24	376500	769458.64
191596	198673.13	0	230941.93
0	0	0	0
0	0	0	0
0	0	0	0
251028	465710.73	0	507989.13
297388	0	29150	79236.4
0	0	0	0
0	0	0	0
0	0	0	0

184148	0	0	31014.4
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
57912	0	0	9753.6
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
95228	0	41000	57038.4
0	0	0	0
0	0	0	0
0	0	0	0
391552	563253.6	0	629199.2
0	0	0	0
647900	0	0	109120
902424	0	0	151987.2
153824	0	0	25907.2
1193884	663554.62	0	864629.82
260072	0	0	43801.6
970900	805106.53	31650	1000276.53
0	0	0	0
491591.45	0	0	82794.35
321343.2	0	0	54120.96
135660	0	0	22848
141205.39	0	15850	39631.96
2007920	1154454.76	382696	1875326.76
82254.65	0	0	13853.41
108396.02	0	12675	30931.17
105488	0	0	17766.4
162792	153510	28550	209477.6
0	0	0	0
150252	0	0	25305.6
127531.47	0	0	21478.98
919296	0	0	154828.8
229216	0	0	38604.8
0	0	0	0
58900	0	0	9920
0	0	0	0
1442556	483845.77	0	726802.57
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

0	0	0	0
780320.43	0	0	131422.39
476520	0	0	80256
872024	329854.77	140668	617389.97
7423072	1623180.34	834692	12957484.49
169100	0	27450	55930
0	0	0	0
1244500	0	0	209600
141816	0	0	23884.8
214624	0	0	36147.2
359252	523370.17	0	583875.77
572363.56	0	0	96398.07
233214.36	0	17725	57003.21
312132	340791	0	393360.6
95988	0	0	16166.4
814340	0	0	137152
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
177232	350015.14	0	379864.74
647292	727373.21	0	836390.81
165224	0	0	27827.2
0	0	0	0
0	0	0	0
0	0	0	0
90516	0	0	15244.8
457140	495183.25	0	572175.25
702183.02	411658.65	0	529921.05
0	0	0	0
195472	350381	0	383302.6
102676	0	21300	38592.8
249888	648987	0	691073.4
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
4940456	0	460000	7817756
4363920	0	703420	14031400.76
3134468	0	925105	6195095.51
3484296	0	725000	12203681
14147248	1888667	10948768	58494029.79
0	0	0	0
0	0	0	0
159144	138758	0	165561.2

0	0	0	0
0	0	0	0
32756	0	0	5516.8
0	0	0	0
0	0	0	0
0	0	0	0
162555.92	0	0	27377.84
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0	0	0	0
0	0	0	0
1409496	0	301000	538388.8
0	0	0	0
1643044	1022646.02	194500	1493869.22
0	0	0	0
0	0	0	0
154356	0	0	25996.8
88008	0	18853	33675.4
0	0	0	0
480776	0	0	80972.8
353234.1	0	43000	102492.06
0	0	0	0
0	0	0	0
0	0	0	0
300808	96816.6	166300	313779
234232	0	0	39449.6
0	0	0	0
78767.31	0	0	13266.07
0	0	0	0
654569.5	0	0	110243.28
942248	573834.04	0	732528.44
758404	0	0	127731.2
0	0	0	0
26317.37	0	8442	12874.4
0	0	0	0
3390284	147696.06	400000	9909226.76
0	0	0	0
227088	0	0	38246.4
657400	269130.23	140595	520445.23
722562.14	0	0	121694.68

3152408.77	846766.55	475108.83	1852807.38
2459613.97	0	291300	705550.77
1554244.84	0	128500	390267.55
1074721.43	201504.59	198675	581185.3
1032339.09	0	148525	322392.64
4949167.57	0	800000	9493566.71
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
443612	546777.65	60000	681491.25
305672	753949.76	38683	844114.36
512848	671166	0	757540.4
374908	0	23918	87060.4
4021540	0	824850	10119946.97
424232	0	33570	105019.6
572852.28	327355.26	73030	496865.64
1139776.37	0	0	191962.34
988152	435429.69	0	601855.29
325204	142960.4	38500	236231.6
1981092	1027800	1548950	1882607.6
0	0	0	0
197374.17	0	0	33241.97
161576	0	0	27212.8
0	0	0	0
64448	0	16750	27604.4
318592	0	35925	89582.6
309092	247816	0	299873.6
0	0	0	0
187112	0	0	31513.6
224200	418780	0	456540
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
69692	0	0	11737.6
152304	573831	0	599482.2
0	0	0	0
0	0	0	0
0	0	0	0
187796	304082.49	0	335711.29
488148	987042.72	0	1069257.12
21.71	0	0	3.66

[illegible]

242143.03	151708.54	45000	237490.52
340135.02	219099.66	0	276385.56
76792.14	0	0	12933.41
359860	0	71440	132048
234916	567797.65	36650	644012.45
807652	85988.61	159500	399391.8
316084	0	0	53235.2
1263584.69	0	0	212814.26
0	0	0	0
530708	761368.6	0	850751
0	0	0	0
0	0	0	0
438520	428723.52	0	502579.52
198284	0	0	33395.2
0	0	0	0
668040	282509.67	47750	442771.67
392844	756909.57	0	823072.77
131384.81	0	0	22127.97
354540	286948.67	54500	401160.67
304228	0	0	51238.4
430312	357263	0	429736.6
94696	0	0	15948.8
304076	109463	0	160675.8
390108	0	22500	88202.4
224352	223913	0	261698.6
263644	610300	0	654703.2
0	0	0	0
497192	755152.51	0	838890.11
278464	655876.42	41900	744675.62
251028	453558.07	0	495836.47
108072	0	0	18201.6
293702.54	0	52000	101465.69
101451.31	0	39083	56169.54
335084	74906.9	0	131342.1
81928	96752.74	0	110551.14
0	0	0	0
258400	0	25623	69143
271624	0	0	45747.2
342228	268800.75	0	326439.15
384636	0	71484	136264.8
279072	514761.68	90000	651763.28
84740	0	0	14272
260224	0	0	43827.2
119320	0	0	20096
151216.96	0	23800	49268.12
110152.31	0	24908.25	43460.22
105032	60627.4	9203	87520

[illegible]

[illegible]

[illegible]

[illegible]

585,998,700.91	18,017,276.00	567,992,509.91	1,701,958.66
col10	col11	col12	col13
Sum District	Revenue Reduction	Subtotal	COOP
456,000.00	-	456,000.00	-
32,097,082.11	-	32,097,082.11	-
98,801.52	-	98,801.52	-
186,352.00	-	186,352.00	-
1,287,896.00	-	1,287,896.00	1,249.85
16,151,900.00	-	16,151,900.00	-
2,723,764.00	-	2,723,764.00	9,340.44
1,391,636.00	-	1,391,636.00	12,372.75
3,002,414.50	-	3,002,414.50	4,822.28
2,447,013.28	-	2,447,013.28	2,165.93
3,141,471.73	-	3,141,471.73	17,141.16
1,241,460.00	-	1,241,460.00	-
508,024.84	-	508,024.84	-
14,244.57	-	14,244.57	-
2,041,306.80	-	2,041,306.80	-
413,478.52	-	413,478.52	-
105,286.75	-	105,286.75	-
527,083.10	-	527,083.10	-
1,806,854.92	-	1,806,854.92	-
658,464.00	-	658,464.00	-
286,368.00	-	286,368.00	-
5,168,722.67	-	5,168,722.67	-
52,288.00	-	52,288.00	-
447,284.03	-	447,284.03	-
231,420.00	-	231,420.00	-
1,439,343.96	-	1,439,343.96	-
387,907.18	-	387,907.18	-
756,531.00	-	756,531.00	-
1,920,009.00	-	1,920,009.00	-
115,505.45	-	115,505.45	-
52,200.43	-	52,200.43	-
648,995.29	-	648,995.29	-
455,171.91	-	455,171.91	-
394,820.00	-	394,820.00	13,134.00
2,053,367.27	-	2,053,367.27	21,639.00
783,806.10	-	783,806.10	7,173.00
6,741,853.72	-	6,741,853.72	49,029.00
580,369.49	-	580,369.49	-
588,899.10	-	588,899.10	-
408,542.82	-	408,542.82	-
110,334.48	-	110,334.48	-
		363	

1,874,428.22	-	1,874,428.22	-
987,408.72	-	987,408.72	-
320,414.52	-	320,414.52	-
369,892.00	-	369,892.00	-
472,197.50	-	472,197.50	-
2,514,115.45	-	2,514,115.45	-
841,765.12	-	841,765.12	-
607,232.37	-	607,232.37	-
285,946.00	-	285,946.00	-
464,284.00	-	464,284.00	-
4,814,908.79	-	4,814,908.79	-
416,708.00	-	416,708.00	-
677,648.66	-	677,648.66	-
9,084,268.07	-	9,084,268.07	4,212.15
2,601,556.33	-	2,601,556.33	2,705.30
4,759,886.69	-	4,759,886.69	5,085.96
365,595.15	-	365,595.15	305.70
12,312,228.00	-	12,312,228.00	-
2,159,920.00	-	2,159,920.00	3,205.78
1,964,546.30	-	1,964,546.30	1,774.68
2,130,858.72	-	2,130,858.72	2,053.32
752,293.55	-	752,293.55	-
764,517.10	-	764,517.10	-
1,342,393.08	-	1,342,393.08	-
345,876.00	-	345,876.00	-
488,543.42	-	488,543.42	-
153,292.00	-	153,292.00	-
100,168.00	-	100,168.00	-
41,634.63	-	41,634.63	-
4,100,383.78	-	4,100,383.78	-
705,062.94	-	705,062.94	-
693,615.59	-	693,615.59	17,340.69
294,120.00	-	294,120.00	11,046.20
553,695.35	-	553,695.35	-
1,169,806.60	-	1,169,806.60	39,880.63
116,406.55	-	116,406.55	-
41,268.00	-	41,268.00	-
14,198,063.91	-	14,198,063.91	99,738.11
7,237,892.00	-	7,237,892.00	6,460.26
10,420,475.15	-	10,420,475.15	100,477.73
12,074,873.78	-	12,074,873.78	53,639.08
6,747,561.39	-	6,747,561.39	-
1,018,932.00	-	1,018,932.00	40,537.71
1,285,834.00	-	1,285,834.00	21,819.11
24,751,063.62	-	24,751,063.62	194,945.96
5,547,465.36	-	5,547,465.36	53,651.00
14,020,911.55	-	14,020,911.55	141,489.27

1,639,711.94	-	1,639,711.94	1,458.92
3,606,196.31	-	3,606,196.31	39,571.72
15,910,710.47	-	15,910,710.47	140,505.87
947,948.00	-	947,948.00	30,124.44
1,133,678.01	347,591.00	786,087.01	-
145,768.00	-	145,768.00	-
283,404.00	-	283,404.00	-
451,744.00	-	451,744.00	-
130,705.56	-	130,705.56	-
234,455.66	-	234,455.66	-
1,002,797.48	-	1,002,797.48	-
962,961.14	-	962,961.14	-
1,232,011.68	-	1,232,011.68	-
920,702.43	-	920,702.43	-
1,631,036.00	-	1,631,036.00	-
225,872.00	-	225,872.00	-
668.80	-	668.80	-
106,020.00	-	106,020.00	-
659,604.00	-	659,604.00	-
471,739.45	-	471,739.45	-
590,494.90	-	590,494.90	-
1,749,596.00	-	1,749,596.00	-
82,536.00	-	82,536.00	-
724,655.70	-	724,655.70	-
100,630.34	-	100,630.34	-
121,220.00	-	121,220.00	-
227,088.00	-	227,088.00	-
605,056.03	-	605,056.03	-
150,823.82	-	150,823.82	-
362,787.00	-	362,787.00	-
244,607.00	-	244,607.00	-
58,596.00	-	58,596.00	-
75,848.00	-	75,848.00	-
1,224,826.11	-	1,224,826.11	-
725,095.86	-	725,095.86	-
79,268.00	-	79,268.00	-
1,575,348.24	-	1,575,348.24	-
390,269.13	-	390,269.13	-
716,738.73	-	716,738.73	-
297,388.00	-	297,388.00	-
184,148.00	-	184,148.00	-
57,912.00	-	57,912.00	-
95,228.00	-	95,228.00	-
954,805.60	-	954,805.60	-
647,900.00	-	647,900.00	-
902,424.00	-	902,424.00	-
153,824.00	-	153,824.00	-

1,857,438.62	-	1,857,438.62	-
260,072.00	-	260,072.00	-
1,776,006.53	-	1,776,006.53	-
491,591.45	-	491,591.45	-
321,343.20	-	321,343.20	-
135,660.00	-	135,660.00	-
141,205.39	-	141,205.39	-
3,162,374.76	-	3,162,374.76	-
82,254.65	-	82,254.65	-
108,396.02	-	108,396.02	-
105,488.00	-	105,488.00	-
316,302.00	-	316,302.00	-
150,252.00	-	150,252.00	-
127,531.47	-	127,531.47	-
919,296.00	-	919,296.00	-
229,216.00	-	229,216.00	-
58,900.00	-	58,900.00	-
1,926,401.77	-	1,926,401.77	-
780,320.43	-	780,320.43	-
476,520.00	-	476,520.00	-
1,201,878.77	-	1,201,878.77	-
12,957,484.49	-	12,957,484.49	-
169,100.00	180,185.00	-	-
1,244,500.00	-	1,244,500.00	-
141,816.00	-	141,816.00	-
214,624.00	-	214,624.00	-
882,622.17	-	882,622.17	-
572,363.56	-	572,363.56	-
233,214.36	-	233,214.36	-
652,923.00	-	652,923.00	-
95,988.00	-	95,988.00	-
814,340.00	-	814,340.00	-
527,247.14	-	527,247.14	-
1,374,665.21	-	1,374,665.21	-
165,224.00	-	165,224.00	-
90,516.00	-	90,516.00	-
952,323.25	-	952,323.25	-
1,113,841.67	-	1,113,841.67	-
545,853.00	-	545,853.00	-
102,676.00	-	102,676.00	-
898,875.00	-	898,875.00	-
7,817,756.00	-	7,817,756.00	14,054.99
14,031,400.76	-	14,031,400.76	31,022.20
6,195,095.51	-	6,195,095.51	17,654.03
12,203,681.00	-	12,203,681.00	10,058.68
58,494,029.79	17,489,500.00	41,004,529.79	-
297,902.00	-	297,902.00	-

32,756.00	-	32,756.00	-
162,555.92	-	162,555.92	-
1,409,496.00	-	1,409,496.00	-
2,665,690.02	-	2,665,690.02	-
154,356.00	-	154,356.00	-
88,008.00	-	88,008.00	-
480,776.00	-	480,776.00	-
353,234.10	-	353,234.10	-
397,624.60	-	397,624.60	-
234,232.00	-	234,232.00	-
78,767.31	-	78,767.31	-
654,569.50	-	654,569.50	-
1,516,082.04	-	1,516,082.04	-
758,404.00	-	758,404.00	-
-	-	-	-
26,317.37	-	26,317.37	-
9,909,226.76	-	9,909,226.76	-
227,088.00	-	227,088.00	-
926,530.23	-	926,530.23	14,571.00
722,562.14	-	722,562.14	15,288.00
3,999,175.32	-	3,999,175.32	37,797.00
2,459,613.97	-	2,459,613.97	72,513.00
1,554,244.84	-	1,554,244.84	14,355.00
1,276,226.02	-	1,276,226.02	-
1,032,339.09	-	1,032,339.09	17,768.80
9,493,566.71	-	9,493,566.71	-
990,389.65	-	990,389.65	-
1,059,621.76	-	1,059,621.76	-
1,184,014.00	-	1,184,014.00	-
374,908.00	-	374,908.00	-
10,119,946.97	-	10,119,946.97	-
424,232.00	-	424,232.00	-
900,207.54	-	900,207.54	-
1,139,776.37	-	1,139,776.37	-
1,423,581.69	-	1,423,581.69	-
468,164.40	-	468,164.40	-
3,008,892.00	-	3,008,892.00	-
197,374.17	-	197,374.17	-
161,576.00	-	161,576.00	-
64,448.00	-	64,448.00	-
318,592.00	-	318,592.00	-
556,908.00	-	556,908.00	-
187,112.00	-	187,112.00	-
642,980.00	-	642,980.00	-
69,692.00	-	69,692.00	-
726,135.00	-	726,135.00	-
491,878.49	-	491,878.49	-

1,475,190.72	-	1,475,190.72	18,112.08
21.71	-	21.71	-
222,300.00	-	222,300.00	-
198,056.00	-	198,056.00	-
736,684.58	-	736,684.58	-
1,004,538.53	-	1,004,538.53	-
4,272,073.06	-	4,272,073.06	4,087.21
1,309,973.35	-	1,309,973.35	7,359.68
12,393,496.25	-	12,393,496.25	30,602.48
8,098,234.54	-	8,098,234.54	11,459.24
88,844.00	-	88,844.00	-
975,983.00	-	975,983.00	-
783,416.25	-	783,416.25	-
634,382.43	-	634,382.43	-
42,810.15	-	42,810.15	-
261,885.28	-	261,885.28	-
743,475.59	-	743,475.59	-
585,956.72	-	585,956.72	-
1,079,200.00	-	1,079,200.00	-
677,012.78	-	677,012.78	12,441.50
2,591,773.82	-	2,591,773.82	84,579.40
1,338,842.50	-	1,338,842.50	13,226.40
328,168.00	-	328,168.00	8,967.90
2,141,393.62	-	2,141,393.62	23,446.80
627,085.21	-	627,085.21	-
1,677,434.77	-	1,677,434.77	35,470.70
845,696.70	-	845,696.70	-
3,035,600.62	-	3,035,600.62	-
1,027,945.00	-	1,027,945.00	-
137,336.02	-	137,336.02	-
393,851.57	-	393,851.57	-
559,234.68	-	559,234.68	-
76,792.14	-	76,792.14	-
359,860.00	-	359,860.00	-
802,713.65	-	802,713.65	-
911,518.20	-	911,518.20	-
316,084.00	-	316,084.00	-
1,263,584.69	-	1,263,584.69	-
1,292,076.60	-	1,292,076.60	-
-	-	-	-
867,243.52	-	867,243.52	-
198,284.00	-	198,284.00	-
950,549.67	-	950,549.67	-
1,149,753.57	-	1,149,753.57	-
131,384.81	-	131,384.81	-
641,488.67	-	641,488.67	-
304,228.00	-	304,228.00	-

787,575.00	-	787,575.00	-
94,696.00	-	94,696.00	-
413,539.00	-	413,539.00	11,385.60
390,108.00	-	390,108.00	-
448,265.00	-	448,265.00	-
873,944.00	-	873,944.00	-
1,252,344.51	-	1,252,344.51	-
934,340.42	-	934,340.42	-
704,586.07	-	704,586.07	-
108,072.00	-	108,072.00	-
293,702.54	-	293,702.54	-
101,451.31	-	101,451.31	-
409,990.90	-	409,990.90	-
178,680.74	-	178,680.74	-
258,400.00	-	258,400.00	-
271,624.00	-	271,624.00	-
611,028.75	-	611,028.75	-
384,636.00	-	384,636.00	-
793,833.68	-	793,833.68	-
84,740.00	-	84,740.00	-
260,224.00	-	260,224.00	-
119,320.00	-	119,320.00	-
151,216.96	-	151,216.96	-
110,152.31	-	110,152.31	-
165,659.40	-	165,659.40	-
327,934.61	-	327,934.61	5,043.40
362,304.83	-	362,304.83	-
747,351.12	-	747,351.12	-
1,673,497.74	-	1,673,497.74	-
399,988.00	-	399,988.00	-
322,403.02	-	322,403.02	-
-	-	-	-
579,108.28	-	579,108.28	-
1,522,862.99	-	1,522,862.99	20,040.57
274,816.00	-	274,816.00	-
407,349.19	-	407,349.19	-
312,701.98	-	312,701.98	-
247,576.00	-	247,576.00	-
619,856.00	-	619,856.00	-
836,500.89	-	836,500.89	-
167,200.00	-	167,200.00	-
124,640.00	-	124,640.00	-
127,832.00	-	127,832.00	-
227,332.63	-	227,332.63	-
604,766.44	-	604,766.44	-
479,104.00	-	479,104.00	-
426,342.15	-	426,342.15	-

175,256.00	-	175,256.00	-
1,012,326.53	-	1,012,326.53	-
227,392.00	-	227,392.00	-
383,894.08	-	383,894.08	-
260,528.00	-	260,528.00	-
752,248.00	-	752,248.00	20,556.00
460,231.03	-	460,231.03	-
178,372.00	-	178,372.00	-
710,659.00	-	710,659.00	-
1,035,272.00	-	1,035,272.00	-
397,441.98	-	397,441.98	-

LTM_MAX_REV_DST	LTM_REV_RED_RRQ	LTM_MAX_REV	LTM_MAX_REV_COP
456000	0	456000	0
32097082.11	0	32097082.11	0
98801.52	0	98801.52	0
186352	0	186352	0
1287896	0	1287896	1249.85
16151900	0	16151900	0
2723764	0	2723764	9340.44
1391636	0	1391636	12372.75
3002414.5	0	3002414.5	4822.28
2447013.28	0	2447013.28	2165.93
3141471.73	0	3141471.73	17141.16
0	0	0	0
1241460	0	1241460	0
508024.84	0	508024.84	0
0	0	0	0
14244.57	0	14244.57	0
2041306.8	0	2041306.8	0
413478.52	0	413478.52	0
105286.75	0	105286.75	0
527083.1	0	527083.1	0
1806854.92	0	1806854.92	0
658464	0	658464	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
286368	0	286368	0

5168722.67	0	5168722.67	0
0	0	0	0
0	0	0	0
52288	0	52288	0
447284.03	0	447284.03	0
231420	0	231420	0
1439343.96	0	1439343.96	0
387907.18	0	387907.18	0
756531	0	756531	0
1920009	0	1920009	0
115505.45	0	115505.45	0
52200.43	0	52200.43	0
648995.29	0	648995.29	0
455171.91	0	455171.91	0
394820	0	394820	13134
2053367.27	0	2053367.27	21639
783806.1	0	783806.1	7173
6741853.72	0	6741853.72	49029
580369.49	0	580369.49	0
0	0	0	0
588899.1	0	588899.1	0
408542.82	0	408542.82	0
0	0	0	0
110334.48	0	110334.48	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
1874428.22	0	1874428.22	0
987408.72	0	987408.72	0
320414.52	0	320414.52	0
0	0	0	0
0	0	0	0
0	0	0	0
369892	0	369892	0
0	0	0	0
472197.5	0	472197.5	0
2514115.45	0	2514115.45	0
0	0	0	0
0	0	0	0
0	0	0	0
841765.12	0	841765.12	0
607232.37	0	607232.37	0
285946	0	285946	0
0	0	0	0
464284	0	464284	0
0	0	0	0

4814908.79	0	4814908.79	0
416708	0	416708	0
677648.66	0	677648.66	0
9084268.07	0	9084268.07	4212.15
2601556.33	0	2601556.33	2705.3
4759886.69	0	4759886.69	5085.96
365595.15	0	365595.15	305.7
12312228	0	12312228	0
2159920	0	2159920	3205.78
1964546.3	0	1964546.3	1774.68
2130858.72	0	2130858.72	2053.32
0	0	0	0
0	0	0	0
752293.55	0	752293.55	0
764517.1	0	764517.1	0
0	0	0	0
1342393.08	0	1342393.08	0
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345876	0	345876	0
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0	0	0	0
0	0	0	0
488543.42	0	488543.42	0
0	0	0	0
153292	0	153292	0
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0	0	0	0
100168	0	100168	0
41634.63	0	41634.63	0
0	0	0	0
4100383.78	0	4100383.78	0
705062.94	0	705062.94	0
0	0	0	0
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0	0	0	0
693615.59	0	693615.59	17340.69
294120	0	294120	11046.2
0	0	0	0

553695.35	0	553695.35	0
1169806.6	0	1169806.6	39880.63
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0	0	0	0
116406.55	0	116406.55	0
0	0	0	0
0	0	0	0
41268	0	41268	0
0	0	0	0
14198063.91	0	14198063.91	99738.11
7237892	0	7237892	6460.26
10420475.15	0	10420475.15	100477.73
12074873.78	0	12074873.78	53639.08
6747561.39	0	6747561.39	0
1018932	0	1018932	40537.71
1285834	0	1285834	21819.11
24751063.62	0	24751063.62	194945.96
5547465.36	0	5547465.36	53651
14020911.55	0	14020911.55	141489.27
1639711.94	0	1639711.94	1458.92
3606196.31	0	3606196.31	39571.72
15910710.47	0	15910710.47	140505.87
947948	0	947948	30124.44
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1133678.01	347591	786087.01	0
145768	0	145768	0
283404	0	283404	0
451744	0	451744	0
0	0	0	0
130705.56	0	130705.56	0
234455.66	0	234455.66	0
1002797.48	0	1002797.48	0
962961.14	0	962961.14	0
1232011.68	0	1232011.68	0
920702.43	0	920702.43	0
1631036	0	1631036	0
225872	0	225872	0
668.8	0	668.8	0
0	0	0	0
0	0	0	0
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106020	0	106020	0
659604	0	659604	0
471739.45	0	471739.45	0
0	0	0	0
590494.9	0	590494.9	0

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1749596	0	1749596	0
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0	0	0	0
0	0	0	0
82536	0	82536	0
724655.7	0	724655.7	0
100630.34	0	100630.34	0
121220	0	121220	0
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0	0	0	0
0	0	0	0
227088	0	227088	0
605056.03	0	605056.03	0
150823.82	0	150823.82	0
362787	0	362787	0
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244607	0	244607	0
58596	0	58596	0
75848	0	75848	0
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0	0	0	0
0	0	0	0
1224826.11	0	1224826.11	0
725095.86	0	725095.86	0
79268	0	79268	0
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0	0	0	0
0	0	0	0
0	0	0	0
1575348.24	0	1575348.24	0
390269.13	0	390269.13	0
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0	0	0	0
0	0	0	0
716738.73	0	716738.73	0
297388	0	297388	0
0	0	0	0
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184148	0	184148	0
0	0	0	0
0	0	0	0
0	0	0	0
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57912	0	57912	0
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0	0	0	0
0	0	0	0
95228	0	95228	0
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0	0	0	0
0	0	0	0
954805.6	0	954805.6	0
0	0	0	0
647900	0	647900	0
902424	0	902424	0
153824	0	153824	0
1857438.62	0	1857438.62	0
260072	0	260072	0
1776006.53	0	1776006.53	0
0	0	0	0
491591.45	0	491591.45	0
321343.2	0	321343.2	0
135660	0	135660	0
141205.39	0	141205.39	0
3162374.76	0	3162374.76	0
82254.65	0	82254.65	0
108396.02	0	108396.02	0
105488	0	105488	0
316302	0	316302	0
0	0	0	0
150252	0	150252	0
127531.47	0	127531.47	0
919296	0	919296	0
229216	0	229216	0
0	0	0	0
58900	0	58900	0
0	0	0	0
1926401.77	0	1926401.77	0
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780320.43	0	780320.43	0
476520	0	476520	0
1201878.77	0	1201878.77	0
12957484.49	0	12957484.49	0
169100	180185	0	0
0	0	0	0
1244500	0	1244500	0
141816	0	141816	0
214624	0	214624	0
882622.17	0	882622.17	0
572363.56	0	572363.56	0
233214.36	0	233214.36	0
652923	0	652923	0
95988	0	95988	0
814340	0	814340	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
527247.14	0	527247.14	0
1374665.21	0	1374665.21	0
165224	0	165224	0
0	0	0	0
0	0	0	0
0	0	0	0
90516	0	90516	0
952323.25	0	952323.25	0
1113841.67	0	1113841.67	0
0	0	0	0
545853	0	545853	0
102676	0	102676	0
898875	0	898875	0
0	0	0	0
0	0	0	0
0	0	0	0
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0	0	0	0
0	0	0	0
7817756	0	7817756	14054.99
14031400.76	0	14031400.76	31022.2
6195095.51	0	6195095.51	17654.03
12203681	0	12203681	10058.68
58494029.79	17489500	41004529.79	0
0	0	0	0
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297902	0	297902	0

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32756	0	32756	0
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0	0	0	0
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162555.92	0	162555.92	0
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0	0	0	0
1409496	0	1409496	0
0	0	0	0
2665690.02	0	2665690.02	0
0	0	0	0
0	0	0	0
154356	0	154356	0
88008	0	88008	0
0	0	0	0
480776	0	480776	0
353234.1	0	353234.1	0
0	0	0	0
0	0	0	0
397624.6	0	397624.6	0
234232	0	234232	0
0	0	0	0
78767.31	0	78767.31	0
0	0	0	0
654569.5	0	654569.5	0
1516082.04	0	1516082.04	0
758404	0	758404	0
0	0	0	0
26317.37	0	26317.37	0
0	0	0	0
9909226.76	0	9909226.76	0
0	0	0	0
227088	0	227088	0
926530.23	0	926530.23	14571
722562.14	0	722562.14	15288

3999175.32	0	3999175.32	37797
2459613.97	0	2459613.97	72513
1554244.84	0	1554244.84	14355
1276226.02	0	1276226.02	0
1032339.09	0	1032339.09	17768.8
9493566.71	0	9493566.71	0
0	0	0	0
0	0	0	0
0	0	0	0
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0	0	0	0
0	0	0	0
0	0	0	0
990389.65	0	990389.65	0
1059621.76	0	1059621.76	0
1184014	0	1184014	0
374908	0	374908	0
10119946.97	0	10119946.97	0
424232	0	424232	0
900207.54	0	900207.54	0
1139776.37	0	1139776.37	0
1423581.69	0	1423581.69	0
468164.4	0	468164.4	0
3008892	0	3008892	0
0	0	0	0
197374.17	0	197374.17	0
161576	0	161576	0
0	0	0	0
64448	0	64448	0
318592	0	318592	0
556908	0	556908	0
0	0	0	0
187112	0	187112	0
642980	0	642980	0
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0	0	0	0
69692	0	69692	0
726135	0	726135	0
0	0	0	0
0	0	0	0
0	0	0	0
491878.49	0	491878.49	0
1475190.72	0	1475190.72	18112.08
21.71	0	21.71	0

[illegible]

393851.57	0	393851.57	0
559234.68	0	559234.68	0
76792.14	0	76792.14	0
359860	0	359860	0
802713.65	0	802713.65	0
911518.2	0	911518.2	0
316084	0	316084	0
1263584.69	0	1263584.69	0
0	0	0	0
1292076.6	0	1292076.6	0
0	0	0	0
0	0	0	0
867243.52	0	867243.52	0
198284	0	198284	0
0	0	0	0
950549.67	0	950549.67	0
1149753.57	0	1149753.57	0
131384.81	0	131384.81	0
641488.67	0	641488.67	0
304228	0	304228	0
787575	0	787575	0
94696	0	94696	0
413539	0	413539	11385.6
390108	0	390108	0
448265	0	448265	0
873944	0	873944	0
0	0	0	0
1252344.51	0	1252344.51	0
934340.42	0	934340.42	0
704586.07	0	704586.07	0
108072	0	108072	0
293702.54	0	293702.54	0
101451.31	0	101451.31	0
409990.9	0	409990.9	0
178680.74	0	178680.74	0
0	0	0	0
258400	0	258400	0
271624	0	271624	0
611028.75	0	611028.75	0
384636	0	384636	0
793833.68	0	793833.68	0
84740	0	84740	0
260224	0	260224	0
119320	0	119320	0
151216.96	0	151216.96	0
110152.31	0	110152.31	0
165659.4	0	165659.4	0

[illegible]

[illegible]

569,694,468.57	324,258,390.83	83,871,525.04	98,649,771.24		
col14	col15	col16	col17	col18	col19
Total Revenue	Equalized Revenue	Initial Aid	Total Aid		
456,000.00	456,000.00	-	-		
32,097,082.11	12,729,772.00	-	11,000,000.00		
98,801.52	98,801.52	53,729.29	53,729.29		
186,352.00	186,352.00	-	-		
1,289,145.85	1,287,896.00	560,009.48	560,009.48		
16,151,900.00	16,151,900.00	5,680,691.71	5,680,691.71		
2,733,104.44	2,723,764.00	1,220,269.78	1,220,269.78		
1,404,008.75	1,391,636.00	437,644.60	437,644.60		
3,007,236.78	1,149,956.00	518,843.27	518,843.27		
2,449,179.21	1,665,844.00	438,538.75	438,538.75		
3,158,612.89	2,555,272.00	668,442.34	668,442.34		
1,241,460.00	1,241,460.00	203,795.35	203,795.35		
508,024.84	341,392.00	60,061.02	60,061.02		
14,244.57	14,244.57	14,244.57	14,244.57		
2,041,306.80	2,041,306.80	728,253.67	728,253.67		
413,478.52	239,628.00	138,340.57	138,340.57		
105,286.75	105,286.75	68,897.87	68,897.87		
527,083.10	527,083.10	526,636.03	526,636.03		
1,806,854.92	1,806,854.92	1,051,627.27	1,051,627.27		
658,464.00	658,464.00	452,734.57	452,734.57		
286,368.00	286,368.00	154,423.11	154,423.11		
5,168,722.67	3,723,088.00	979,792.37	979,792.37		
52,288.00	52,288.00	-	-		
447,284.03	226,708.00	39,724.18	39,724.18		
231,420.00	231,420.00	98,352.55	98,352.55		
1,439,343.96	892,696.00	230,516.22	230,516.22		
387,907.18	287,584.00	172,934.72	172,934.72		
756,531.00	151,468.00	4,223.54	4,223.54		
1,920,009.00	1,172,566.00	756,352.56	756,352.56		
115,505.45	115,505.45	55,914.28	55,914.28		
52,200.43	52,200.43	18,192.54	18,192.54		
648,995.29	522,804.00	305,789.13	305,789.13		
455,171.91	151,240.00	33,895.70	33,895.70		
407,954.00	394,820.00	30,902.60	30,902.60		
2,075,006.27	1,724,440.00	528,205.51	528,205.51		
790,979.10	659,224.00	160,189.80	160,189.80		
6,790,882.72	4,017,056.00	579,587.23	579,587.23		
580,369.49	303,316.00	-	-		
588,899.10	526,680.00	199,741.92	199,741.92		
408,542.82	408,542.82	55,796.24	55,796.24		
110,334.48	110,334.48	-	-		
		386			

1,874,428.22	679,744.00	449,708.21	449,708.21
987,408.72	987,408.72	364,288.75	364,288.75
320,414.52	320,414.52	134,390.03	134,390.03
369,892.00	369,892.00	151,722.39	151,722.39
472,197.50	415,340.00	236,112.93	236,112.93
2,514,115.45	2,514,115.45	1,203,219.02	1,203,219.02
841,765.12	399,836.00	222,145.75	222,145.75
607,232.37	191,900.00	-	-
285,946.00	202,996.00	64,115.90	64,115.90
464,284.00	464,284.00	197,014.53	197,014.53
4,814,908.79	2,689,868.00	528,594.41	528,594.41
416,708.00	416,708.00	-	-
677,648.66	677,648.66	-	-
9,088,480.22	3,219,588.00	170,058.38	170,058.38
2,604,261.63	2,601,556.33	1,358,589.14	1,358,589.14
4,764,972.65	4,759,886.69	1,254,793.52	1,254,793.52
365,900.85	291,992.00	118,182.21	118,182.21
12,312,228.00	12,312,228.00	4,206,495.47	4,206,495.47
2,163,125.78	2,159,920.00	-	-
1,966,320.98	1,441,796.00	124,592.08	124,592.08
2,132,912.04	1,782,428.00	343,855.55	343,855.55
752,293.55	280,820.00	67,024.80	67,024.80
764,517.10	764,517.10	467,926.38	467,926.38
1,342,393.08	1,342,393.08	660.39	660.39
345,876.00	345,876.00	186,520.97	186,520.97
488,543.42	363,660.00	138,428.42	138,428.42
153,292.00	153,292.00	54,862.32	54,862.32
100,168.00	100,168.00	15,204.08	15,204.08
41,634.63	41,634.63	18,064.86	18,064.86
4,100,383.78	1,449,472.00	792,464.52	792,464.52
705,062.94	187,036.00	128,048.70	128,048.70
710,956.28	458,584.00	113,630.18	113,630.18
305,166.20	294,120.00	155,132.84	155,132.84
553,695.35	553,695.35	280,582.54	280,582.54
1,209,687.23	1,090,904.00	-	-
116,406.55	116,406.55	39,252.21	39,252.21
41,268.00	41,268.00	-	-
14,297,802.02	2,809,568.00	-	-
7,244,352.26	4,242,852.00	-	1,691,323.00
10,520,952.88	3,588,796.00	-	-
12,128,512.86	3,488,628.00	-	-
6,747,561.39	4,630,908.00	758,736.07	758,736.07
1,059,469.71	1,018,932.00	-	-
1,307,653.11	1,244,044.00	-	-
24,946,009.58	8,850,048.00	1,000,034.71	1,000,034.71
5,601,116.36	1,662,120.00	-	-
14,162,400.82	4,731,665.00	527,616.28	900,000.00

1,641,170.86	743,736.00	290,730.72	290,730.72
3,645,768.03	1,882,748.00	-	-
16,051,216.34	5,445,628.00	-	-
978,072.44	947,948.00	635,590.28	635,590.28
786,087.01	786,087.00	684,921.90	684,921.90
145,768.00	145,768.00	78,391.14	78,391.14
283,404.00	283,404.00	114,368.72	114,368.72
451,744.00	451,744.00	155,219.24	155,219.24
130,705.56	130,705.56	26,277.48	26,277.48
234,455.66	234,455.66	13,878.54	13,878.54
1,002,797.48	684,304.00	-	-
962,961.14	307,344.00	144,381.42	144,381.42
1,232,011.68	436,468.00	183,331.98	183,331.98
920,702.43	381,444.00	100,950.70	100,950.70
1,631,036.00	1,631,036.00	183,375.63	183,375.63
225,872.00	225,872.00	104,372.87	104,372.87
668.80	668.80	9.37	9.37
106,020.00	106,020.00	2,487.80	2,487.80
659,604.00	659,604.00	365,369.54	365,369.54
471,739.45	198,892.00	115,563.43	115,563.43
590,494.90	590,494.90	100,518.34	100,518.34
1,749,596.00	1,749,596.00	931,522.35	931,522.35
82,536.00	82,536.00	32,922.67	32,922.67
724,655.70	394,440.00	112,776.33	112,776.33
100,630.34	100,630.34	64,654.94	64,654.94
121,220.00	121,220.00	66,516.38	66,516.38
227,088.00	227,088.00	86,636.87	86,636.87
605,056.03	557,156.00	-	-
150,823.82	150,823.82	5,589.48	5,589.48
362,787.00	228,912.00	37,683.15	37,683.15
244,607.00	56,164.00	-	-
58,596.00	58,596.00	-	-
75,848.00	75,848.00	-	-
1,224,826.11	1,064,076.00	464,146.20	464,146.20
725,095.86	173,508.00	64,891.07	64,891.07
79,268.00	79,268.00	23,720.84	23,720.84
1,575,348.24	1,121,228.00	511,539.66	511,539.66
390,269.13	191,596.00	91,279.20	91,279.20
716,738.73	251,028.00	155,573.97	155,573.97
297,388.00	297,388.00	100,427.71	100,427.71
184,148.00	184,148.00	52,623.72	52,623.72
57,912.00	57,912.00	21,387.95	21,387.95
95,228.00	95,228.00	-	-
954,805.60	391,552.00	199,924.58	199,924.58
647,900.00	647,900.00	233,220.56	233,220.56
902,424.00	902,424.00	522,345.96	522,345.96
153,824.00	153,824.00	-	-

1,857,438.62	1,297,700.00	662,436.06	662,436.06
260,072.00	260,072.00	-	-
1,776,006.53	970,900.00	504,335.20	504,335.20
491,591.45	491,591.45	330,805.70	330,805.70
321,343.20	321,343.20	214,096.82	214,096.82
135,660.00	135,660.00	55,961.30	55,961.30
141,205.39	141,205.39	93,237.27	93,237.27
3,162,374.76	2,007,920.00	1,422,068.70	1,422,068.70
82,254.65	82,254.65	34,821.88	34,821.88
108,396.02	108,396.02	61,953.14	61,953.14
105,488.00	105,488.00	6,576.71	6,576.71
316,302.00	162,792.00	-	-
150,252.00	150,252.00	-	-
127,531.47	127,531.47	19,469.06	19,469.06
919,296.00	919,296.00	477,636.14	477,636.14
229,216.00	229,216.00	65,744.02	65,744.02
58,900.00	58,900.00	-	-
1,926,401.77	1,442,556.00	888,853.14	888,853.14
780,320.43	780,320.43	448,894.37	448,894.37
476,520.00	476,520.00	306,346.38	306,346.38
1,201,878.77	872,024.00	532,314.96	532,314.96
12,957,484.49	7,423,072.00	704,661.39	704,661.39
-	-	-	-
1,244,500.00	1,244,500.00	489,624.53	489,624.53
141,816.00	141,816.00	-	-
214,624.00	214,624.00	87,145.39	87,145.39
882,622.17	359,252.00	-	-
572,363.56	572,363.56	-	-
233,214.36	233,214.36	118,198.41	118,198.41
652,923.00	312,132.00	196,234.57	196,234.57
95,988.00	95,988.00	55,263.94	55,263.94
814,340.00	814,340.00	410,641.75	410,641.75
527,247.14	177,232.00	39,032.97	39,032.97
1,374,665.21	647,292.00	290,865.64	290,865.64
165,224.00	165,224.00	55,908.58	55,908.58
90,516.00	90,516.00	36,540.35	36,540.35
952,323.25	457,140.00	154,171.37	154,171.37
1,113,841.67	804,992.00	394,808.54	394,808.54
545,853.00	195,472.00	25,793.71	25,793.71
102,676.00	102,676.00	30,551.29	30,551.29
898,875.00	249,888.00	130,043.80	130,043.80
7,831,810.99	4,940,456.00	685,971.55	685,971.55
14,062,422.96	4,363,920.00	632,941.25	632,941.25
6,212,749.54	3,134,468.00	379,525.65	379,525.65
12,213,739.68	3,484,296.00	165,776.18	165,776.18
41,004,529.79	14,147,248.00	2,715,183.55	3,732,577.00
297,902.00	159,144.00	104,669.57	104,669.57

32,756.00	32,756.00	-	-
162,555.92	162,555.92	-	-
1,409,496.00	1,409,496.00	354,591.38	354,591.38
2,665,690.02	1,643,044.00	573,485.19	573,485.19
154,356.00	154,356.00	13,812.54	13,812.54
88,008.00	88,008.00	63,644.39	63,644.39
480,776.00	480,776.00	302,103.28	302,103.28
353,234.10	353,234.10	195,447.67	195,447.67
397,624.60	300,808.00	195,349.34	195,349.34
234,232.00	234,232.00	-	-
78,767.31	78,767.31	-	-
654,569.50	654,569.50	159,373.77	159,373.77
1,516,082.04	942,248.00	551,819.34	551,819.34
758,404.00	758,404.00	258,523.73	258,523.73
-	-	-	-
26,317.37	26,317.37	23,361.99	23,361.99
9,909,226.76	3,390,284.00	79,917.61	777,063.64
227,088.00	227,088.00	74,826.60	74,826.60
941,101.23	657,400.00	228,997.57	228,997.57
737,850.14	722,562.14	246,037.64	246,037.64
4,036,972.32	3,722,480.00	1,187,500.34	1,187,500.34
2,532,126.97	2,459,613.97	729,243.71	729,243.71
1,568,599.84	1,554,244.84	721,018.56	721,018.56
1,276,226.02	1,203,688.00	302,718.88	302,718.88
1,050,107.89	1,032,339.09	495,909.55	495,909.55
9,493,566.71	5,609,484.00	2,155,838.41	2,155,838.41
990,389.65	443,612.00	291,148.10	291,148.10
1,059,621.76	305,672.00	120,769.47	120,769.47
1,184,014.00	512,848.00	219,774.27	219,774.27
374,908.00	374,908.00	110,098.30	110,098.30
10,119,946.97	4,021,540.00	895,966.34	895,966.34
424,232.00	424,232.00	115,823.77	115,823.77
900,207.54	743,964.00	389,280.00	389,280.00
1,139,776.37	1,139,776.37	676,289.38	676,289.38
1,423,581.69	988,152.00	344,934.59	344,934.59
468,164.40	325,204.00	136,761.80	136,761.80
3,008,892.00	1,981,092.00	969,587.71	969,587.71
197,374.17	197,374.17	127,789.43	127,789.43
161,576.00	161,576.00	90,225.36	90,225.36
64,448.00	64,448.00	-	-
318,592.00	318,592.00	129,449.33	129,449.33
556,908.00	309,092.00	18,439.85	18,439.85
187,112.00	187,112.00	127,462.57	127,462.57
642,980.00	224,200.00	137,267.93	137,267.93
69,692.00	69,692.00	29,104.60	29,104.60
726,135.00	152,304.00	-	-
491,878.49	187,796.00	-	-

1,493,302.80	488,148.00	111,538.20	111,538.20
21.71	21.71	-	-
222,300.00	222,300.00	175,628.85	175,628.85
198,056.00	198,056.00	109,566.58	109,566.58
736,684.58	404,130.00	285,954.22	285,954.22
1,004,538.53	770,488.00	419,709.28	419,709.28
4,276,160.27	2,417,940.00	176,662.17	176,662.17
1,317,333.03	1,309,973.35	410,443.86	410,443.86
12,424,098.73	7,939,340.00	2,886,789.12	2,886,789.12
8,109,693.78	3,560,296.00	-	-
88,844.00	88,844.00	9,004.32	9,004.32
975,983.00	238,184.00	103,534.14	103,534.14
783,416.25	427,424.00	213,965.01	213,965.01
634,382.43	266,912.00	39,146.77	39,146.77
42,810.15	42,810.15	16,800.48	16,800.48
261,885.28	53,276.00	-	-
743,475.59	298,756.00	144,644.72	144,644.72
585,956.72	443,232.00	216,918.67	216,918.67
1,079,200.00	1,079,200.00	-	-
689,454.28	677,012.78	124,409.64	124,409.64
2,676,353.22	2,382,182.00	1,029,260.40	1,029,260.40
1,352,068.90	990,964.00	409,003.40	409,003.40
337,135.90	328,168.00	118,028.99	118,028.99
2,164,840.42	1,768,064.00	309,377.09	309,377.09
627,085.21	627,085.21	197,353.20	197,353.20
1,712,905.47	1,677,434.77	1,117,656.34	1,117,656.34
845,696.70	244,112.00	78,348.78	78,348.78
3,035,600.62	2,099,576.00	1,129,738.32	1,129,738.32
1,027,945.00	702,392.00	427,955.22	427,955.22
137,336.02	119,016.00	26,480.73	26,480.73
393,851.57	393,851.57	74,800.48	74,800.48
559,234.68	444,372.00	126,234.54	126,234.54
76,792.14	76,792.14	5,288.50	5,288.50
359,860.00	359,860.00	68,099.95	68,099.95
802,713.65	234,916.00	34,606.75	34,606.75
911,518.20	807,652.00	-	-
316,084.00	316,084.00	13,908.43	13,908.43
1,263,584.69	1,263,584.69	438,836.06	438,836.06
1,292,076.60	530,708.00	29,777.08	29,777.08
-	-	-	-
867,243.52	438,520.00	268,599.14	268,599.14
198,284.00	198,284.00	-	-
950,549.67	668,040.00	388,664.71	388,664.71
1,149,753.57	392,844.00	121,084.39	121,084.39
131,384.81	131,384.81	50,289.50	50,289.50
641,488.67	354,540.00	108,510.83	108,510.83
304,228.00	304,228.00	36,293.09	36,293.09

787,575.00	430,312.00	65,210.38	65,210.38
94,696.00	94,696.00	-	-
424,924.60	304,076.00	52,240.12	52,240.12
390,108.00	390,108.00	-	-
448,265.00	224,352.00	-	-
873,944.00	263,644.00	14,796.13	14,796.13
1,252,344.51	497,192.00	134,563.39	134,563.39
934,340.42	278,464.00	-	-
704,586.07	251,028.00	31,513.87	31,513.87
108,072.00	108,072.00	16,129.57	16,129.57
293,702.54	293,702.54	96,874.49	96,874.49
101,451.31	101,451.31	-	-
409,990.90	335,084.00	41,234.20	41,234.20
178,680.74	81,928.00	-	-
258,400.00	258,400.00	77,866.85	77,866.85
271,624.00	271,624.00	-	-
611,028.75	342,228.00	29,466.21	29,466.21
384,636.00	384,636.00	92,661.32	92,661.32
793,833.68	279,072.00	-	-
84,740.00	84,740.00	-	-
260,224.00	260,224.00	26,161.52	26,161.52
119,320.00	119,320.00	-	-
151,216.96	151,216.96	48,236.70	48,236.70
110,152.31	110,152.31	9,321.87	9,321.87
165,659.40	105,032.00	32,051.85	32,051.85
332,978.01	327,934.61	117,350.10	117,350.10
362,304.83	362,304.83	41,941.08	41,941.08
747,351.12	376,504.00	145,325.38	145,325.38
1,673,497.74	709,232.00	240,838.80	240,838.80
399,988.00	399,988.00	152,194.66	152,194.66
322,403.02	169,708.00	35,635.09	35,635.09
-	-	-	-
579,108.28	460,180.00	158,497.90	158,497.90
1,542,903.56	551,076.00	216,474.18	216,474.18
274,816.00	274,816.00	35,503.25	35,503.25
407,349.19	318,440.00	-	-
312,701.98	225,112.00	94,197.03	94,197.03
247,576.00	120,232.00	-	-
619,856.00	619,856.00	206,077.41	206,077.41
836,500.89	428,108.00	17,121.54	17,121.54
167,200.00	167,200.00	-	-
124,640.00	124,640.00	-	-
127,832.00	127,832.00	-	-
227,332.63	227,332.63	-	-
604,766.44	232,028.00	-	-
479,104.00	479,104.00	52,953.17	52,953.17
426,342.15	426,342.15	149,351.76	149,351.76

175,256.00	175,256.00	-	-
1,012,326.53	604,580.00	289,039.28	289,039.28
227,392.00	227,392.00	50,432.48	50,432.48
383,894.08	200,032.00	61,587.74	61,587.74
260,528.00	260,528.00	-	-
772,804.00	752,248.00	272,195.85	272,195.85
460,231.03	160,056.00	8,403.13	8,403.13
178,372.00	178,372.00	28,201.24	28,201.24
710,659.00	207,100.00	7,408.98	7,408.98
1,035,272.00	1,035,272.00	618,269.88	618,269.88
397,441.98	-	-	-

LTM_TOT_REV	LTM_EQL_REV_INI	LTM_INI_AID	LTM_TOT_AID	DAT_YER
456000	456000	0	0	20-21
32097082.11	12729772	0	11000000	20-21
98801.52	98801.52	53729.29	53729.29	20-21
186352	186352	0	0	20-21
1289145.85	1287896	560009.48	560009.48	20-21
16151900	16151900	5680691.71	5680691.71	20-21
2733104.44	2723764	1220269.78	1220269.78	20-21
1404008.75	1391636	437644.6	437644.6	20-21
3007236.78	1149956	518843.27	518843.27	20-21
2449179.21	1665844	438538.75	438538.75	20-21
3158612.89	2555272	668442.34	668442.34	20-21
0	0	0	0	20-21
1241460	1241460	203795.35	203795.35	20-21
508024.84	341392	60061.02	60061.02	20-21
0	0	0	0	20-21
14244.57	14244.57	14244.57	14244.57	20-21
2041306.8	2041306.8	728253.67	728253.67	20-21
413478.52	239628	138340.57	138340.57	20-21
105286.75	105286.75	68897.87	68897.87	20-21
527083.1	527083.1	526636.03	526636.03	20-21
1806854.92	1806854.92	1051627.27	1051627.27	20-21
658464	658464	452734.57	452734.57	20-21
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0	0	0	0	20-21
0	0	0	0	20-21
286368	286368	154423.11	154423.11	20-21

5168722.67	3723088	979792.37	979792.37	20-21
0	0	0	0	20-21
0	0	0	0	20-21
52288	52288	0	0	20-21
447284.03	226708	39724.18	39724.18	20-21
231420	231420	98352.55	98352.55	20-21
1439343.96	892696	230516.22	230516.22	20-21
387907.18	287584	172934.72	172934.72	20-21
756531	151468	4223.54	4223.54	20-21
1920009	1172566	756352.56	756352.56	20-21
115505.45	115505.45	55914.28	55914.28	20-21
52200.43	52200.43	18192.54	18192.54	20-21
648995.29	522804	305789.13	305789.13	20-21
455171.91	151240	33895.7	33895.7	20-21
407954	394820	30902.6	30902.6	20-21
2075006.27	1724440	528205.51	528205.51	20-21
790979.1	659224	160189.8	160189.8	20-21
6790882.72	4017056	579587.23	579587.23	20-21
580369.49	303316	0	0	20-21
0	0	0	0	20-21
588899.1	526680	199741.92	199741.92	20-21
408542.82	408542.82	55796.24	55796.24	20-21
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110334.48	110334.48	0	0	20-21
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1874428.22	679744	449708.21	449708.21	20-21
987408.72	987408.72	364288.75	364288.75	20-21
320414.52	320414.52	134390.03	134390.03	20-21
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369892	369892	151722.39	151722.39	20-21
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472197.5	415340	236112.93	236112.93	20-21
2514115.45	2514115.45	1203219.02	1203219.02	20-21
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841765.12	399836	222145.75	222145.75	20-21
607232.37	191900	0	0	20-21
285946	202996	64115.9	64115.9	20-21
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464284	464284	197014.53	197014.53	20-21
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4814908.79	2689868	528594.41	528594.41	20-21
416708	416708	0	0	20-21
677648.66	677648.66	0	0	20-21
9088480.22	3219588	170058.38	170058.38	20-21
2604261.63	2601556.33	1358589.14	1358589.14	20-21
4764972.65	4759886.69	1254793.52	1254793.52	20-21
365900.85	291992	118182.21	118182.21	20-21
12312228	12312228	4206495.47	4206495.47	20-21
2163125.78	2159920	0	0	20-21
1966320.98	1441796	124592.08	124592.08	20-21
2132912.04	1782428	343855.55	343855.55	20-21
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752293.55	280820	67024.8	67024.8	20-21
764517.1	764517.1	467926.38	467926.38	20-21
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1342393.08	1342393.08	660.39	660.39	20-21
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345876	345876	186520.97	186520.97	20-21
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0	0	0	0	20-21
488543.42	363660	138428.42	138428.42	20-21
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153292	153292	54862.32	54862.32	20-21
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0	0	0	0	20-21
100168	100168	15204.08	15204.08	20-21
41634.63	41634.63	18064.86	18064.86	20-21
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4100383.78	1449472	792464.52	792464.52	20-21
705062.94	187036	128048.7	128048.7	20-21
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710956.28	458584	113630.18	113630.18	20-21
305166.2	294120	155132.84	155132.84	20-21
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553695.35	553695.35	280582.54	280582.54	20-21
1209687.23	1090904	0	0	20-21
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116406.55	116406.55	39252.21	39252.21	20-21
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41268	41268	0	0	20-21
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14297802.02	2809568	0	0	20-21
7244352.26	4242852	0	1691323	20-21
10520952.88	3588796	0	0	20-21
12128512.86	3488628	0	0	20-21
6747561.39	4630908	758736.07	758736.07	20-21
1059469.71	1018932	0	0	20-21
1307653.11	1244044	0	0	20-21
24946009.58	8850048	1000034.71	1000034.71	20-21
5601116.36	1662120	0	0	20-21
14162400.82	4731665	527616.28	900000	20-21
1641170.86	743736	290730.72	290730.72	20-21
3645768.03	1882748	0	0	20-21
16051216.34	5445628	0	0	20-21
978072.44	947948	635590.28	635590.28	20-21
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0	0	0	0	20-21
786087.01	786087	684921.9	684921.9	20-21
145768	145768	78391.14	78391.14	20-21
283404	283404	114368.72	114368.72	20-21
451744	451744	155219.24	155219.24	20-21
0	0	0	0	20-21
130705.56	130705.56	26277.48	26277.48	20-21
234455.66	234455.66	13878.54	13878.54	20-21
1002797.48	684304	0	0	20-21
962961.14	307344	144381.42	144381.42	20-21
1232011.68	436468	183331.98	183331.98	20-21
920702.43	381444	100950.7	100950.7	20-21
1631036	1631036	183375.63	183375.63	20-21
225872	225872	104372.87	104372.87	20-21
668.8	668.8	9.37	9.37	20-21
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106020	106020	2487.8	2487.8	20-21
659604	659604	365369.54	365369.54	20-21
471739.45	198892	115563.43	115563.43	20-21
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590494.9	590494.9	100518.34	100518.34	20-21

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1749596	1749596	931522.35	931522.35	20-21
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82536	82536	32922.67	32922.67	20-21
724655.7	394440	112776.33	112776.33	20-21
100630.34	100630.34	64654.94	64654.94	20-21
121220	121220	66516.38	66516.38	20-21
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227088	227088	86636.87	86636.87	20-21
605056.03	557156	0	0	20-21
150823.82	150823.82	5589.48	5589.48	20-21
362787	228912	37683.15	37683.15	20-21
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244607	56164	0	0	20-21
58596	58596	0	0	20-21
75848	75848	0	0	20-21
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1224826.11	1064076	464146.2	464146.2	20-21
725095.86	173508	64891.07	64891.07	20-21
79268	79268	23720.84	23720.84	20-21
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1575348.24	1121228	511539.66	511539.66	20-21
390269.13	191596	91279.2	91279.2	20-21
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716738.73	251028	155573.97	155573.97	20-21
297388	297388	100427.71	100427.71	20-21
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184148	184148	52623.72	52623.72	20-21
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57912	57912	21387.95	21387.95	20-21
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95228	95228	0	0	20-21
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954805.6	391552	199924.58	199924.58	20-21
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647900	647900	233220.56	233220.56	20-21
902424	902424	522345.96	522345.96	20-21
153824	153824	0	0	20-21
1857438.62	1297700	662436.06	662436.06	20-21
260072	260072	0	0	20-21
1776006.53	970900	504335.2	504335.2	20-21
0	0	0	0	20-21
491591.45	491591.45	330805.7	330805.7	20-21
321343.2	321343.2	214096.82	214096.82	20-21
135660	135660	55961.3	55961.3	20-21
141205.39	141205.39	93237.27	93237.27	20-21
3162374.76	2007920	1422068.7	1422068.7	20-21
82254.65	82254.65	34821.88	34821.88	20-21
108396.02	108396.02	61953.14	61953.14	20-21
105488	105488	6576.71	6576.71	20-21
316302	162792	0	0	20-21
0	0	0	0	20-21
150252	150252	0	0	20-21
127531.47	127531.47	19469.06	19469.06	20-21
919296	919296	477636.14	477636.14	20-21
229216	229216	65744.02	65744.02	20-21
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58900	58900	0	0	20-21
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1926401.77	1442556	888853.14	888853.14	20-21
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780320.43	780320.43	448894.37	448894.37	20-21
476520	476520	306346.38	306346.38	20-21
1201878.77	872024	532314.96	532314.96	20-21
12957484.49	7423072	704661.39	704661.39	20-21
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1244500	1244500	489624.53	489624.53	20-21
141816	141816	0	0	20-21
214624	214624	87145.39	87145.39	20-21
882622.17	359252	0	0	20-21
572363.56	572363.56	0	0	20-21
233214.36	233214.36	118198.41	118198.41	20-21
652923	312132	196234.57	196234.57	20-21
95988	95988	55263.94	55263.94	20-21
814340	814340	410641.75	410641.75	20-21
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527247.14	177232	39032.97	39032.97	20-21
1374665.21	647292	290865.64	290865.64	20-21
165224	165224	55908.58	55908.58	20-21
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90516	90516	36540.35	36540.35	20-21
952323.25	457140	154171.37	154171.37	20-21
1113841.67	804992	394808.54	394808.54	20-21
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545853	195472	25793.71	25793.71	20-21
102676	102676	30551.29	30551.29	20-21
898875	249888	130043.8	130043.8	20-21
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7831810.99	4940456	685971.55	685971.55	20-21
14062422.96	4363920	632941.25	632941.25	20-21
6212749.54	3134468	379525.65	379525.65	20-21
12213739.68	3484296	165776.18	165776.18	20-21
41004529.79	14147248	2715183.55	3732577	20-21
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297902	159144	104669.57	104669.57	20-21

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32756	32756	0	0	20-21
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162555.92	162555.92	0	0	20-21
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0	0	0	0	20-21
1409496	1409496	354591.38	354591.38	20-21
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2665690.02	1643044	573485.19	573485.19	20-21
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0	0	0	0	20-21
154356	154356	13812.54	13812.54	20-21
88008	88008	63644.39	63644.39	20-21
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480776	480776	302103.28	302103.28	20-21
353234.1	353234.1	195447.67	195447.67	20-21
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397624.6	300808	195349.34	195349.34	20-21
234232	234232	0	0	20-21
0	0	0	0	20-21
78767.31	78767.31	0	0	20-21
0	0	0	0	20-21
654569.5	654569.5	159373.77	159373.77	20-21
1516082.04	942248	551819.34	551819.34	20-21
758404	758404	258523.73	258523.73	20-21
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26317.37	26317.37	23361.99	23361.99	20-21
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9909226.76	3390284	79917.61	777063.64	20-21
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227088	227088	74826.6	74826.6	20-21
941101.23	657400	228997.57	228997.57	20-21
737850.14	722562.14	246037.64	246037.64	20-21

4036972.32	3722480	1187500.34	1187500.34	20-21
2532126.97	2459613.97	729243.71	729243.71	20-21
1568599.84	1554244.84	721018.56	721018.56	20-21
1276226.02	1203688	302718.88	302718.88	20-21
1050107.89	1032339.09	495909.55	495909.55	20-21
9493566.71	5609484	2155838.41	2155838.41	20-21
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0	0	0	0	20-21
990389.65	443612	291148.1	291148.1	20-21
1059621.76	305672	120769.47	120769.47	20-21
1184014	512848	219774.27	219774.27	20-21
374908	374908	110098.3	110098.3	20-21
10119946.97	4021540	895966.34	895966.34	20-21
424232	424232	115823.77	115823.77	20-21
900207.54	743964	389280	389280	20-21
1139776.37	1139776.37	676289.38	676289.38	20-21
1423581.69	988152	344934.59	344934.59	20-21
468164.4	325204	136761.8	136761.8	20-21
3008892	1981092	969587.71	969587.71	20-21
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197374.17	197374.17	127789.43	127789.43	20-21
161576	161576	90225.36	90225.36	20-21
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64448	64448	0	0	20-21
318592	318592	129449.33	129449.33	20-21
556908	309092	18439.85	18439.85	20-21
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187112	187112	127462.57	127462.57	20-21
642980	224200	137267.93	137267.93	20-21
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0	0	0	0	20-21
0	0	0	0	20-21
0	0	0	0	20-21
69692	69692	29104.6	29104.6	20-21
726135	152304	0	0	20-21
0	0	0	0	20-21
0	0	0	0	20-21
0	0	0	0	20-21
491878.49	187796	0	0	20-21
1493302.8	488148	111538.2	111538.2	20-21
21.71	21.71	0	0	20-21

[illegible]

393851.57	393851.57	74800.48	74800.48	20-21
559234.68	444372	126234.54	126234.54	20-21
76792.14	76792.14	5288.5	5288.5	20-21
359860	359860	68099.95	68099.95	20-21
802713.65	234916	34606.75	34606.75	20-21
911518.2	807652	0	0	20-21
316084	316084	13908.43	13908.43	20-21
1263584.69	1263584.69	438836.06	438836.06	20-21
0	0	0	0	20-21
1292076.6	530708	29777.08	29777.08	20-21
0	0	0	0	20-21
0	0	0	0	20-21
867243.52	438520	268599.14	268599.14	20-21
198284	198284	0	0	20-21
0	0	0	0	20-21
950549.67	668040	388664.71	388664.71	20-21
1149753.57	392844	121084.39	121084.39	20-21
131384.81	131384.81	50289.5	50289.5	20-21
641488.67	354540	108510.83	108510.83	20-21
304228	304228	36293.09	36293.09	20-21
787575	430312	65210.38	65210.38	20-21
94696	94696	0	0	20-21
424924.6	304076	52240.12	52240.12	20-21
390108	390108	0	0	20-21
448265	224352	0	0	20-21
873944	263644	14796.13	14796.13	20-21
0	0	0	0	20-21
1252344.51	497192	134563.39	134563.39	20-21
934340.42	278464	0	0	20-21
704586.07	251028	31513.87	31513.87	20-21
108072	108072	16129.57	16129.57	20-21
293702.54	293702.54	96874.49	96874.49	20-21
101451.31	101451.31	0	0	20-21
409990.9	335084	41234.2	41234.2	20-21
178680.74	81928	0	0	20-21
0	0	0	0	20-21
258400	258400	77866.85	77866.85	20-21
271624	271624	0	0	20-21
611028.75	342228	29466.21	29466.21	20-21
384636	384636	92661.32	92661.32	20-21
793833.68	279072	0	0	20-21
84740	84740	0	0	20-21
260224	260224	26161.52	26161.52	20-21
119320	119320	0	0	20-21
151216.96	151216.96	48236.7	48236.7	20-21
110152.31	110152.31	9321.87	9321.87	20-21
165659.4	105032	32051.85	32051.85	20-21

		3,598,384.81		
col20	col21	col22	col23	col24
		ANTC/APU	levy ratio	aid ratio
		14,229.29	1.00	-
		18,665.69	1.00	-
		5,109.47	0.46	0.54
		19,119.34	1.00	-
		6,330.14	0.57	0.43
		7,261.12	0.65	0.35
		6,182.48	0.55	0.45
		7,678.02	0.69	0.31
		6,146.90	0.55	0.45
		8,251.80	0.74	0.26
		8,270.39	0.74	0.26
		9,361.70	0.84	0.16
		9,229.85	0.82	0.18
		-	-	1.00
		7,204.51	0.64	0.36
		4,734.22	0.42	0.58
		3,871.02	0.35	0.65
		9.50	0.00	1.00
		4,681.50	0.42	0.58
		3,499.41	0.31	0.69
		5,160.58	0.46	0.54
		8,252.77	0.74	0.26
		14,118.36	1.00	-
		9,237.78	0.82	0.18
		6,440.23	0.58	0.42
		8,308.12	0.74	0.26
		4,465.16	0.40	0.60
		10,888.01	0.97	0.03
		3,975.66	0.35	0.65
		5,778.43	0.52	0.48
		7,296.86	0.65	0.35
		4,649.23	0.42	0.58
		8,690.12	0.78	0.22
		10,323.67	0.92	0.08
		7,769.60	0.69	0.31
		8,478.67	0.76	0.24
		9,584.32	0.86	0.14
		27,257.91	1.00	-
		6,952.63	0.62	0.38
		9,670.65	0.86	0.14
		49,715.36	1.00	-
			409	

3,790.36	0.34	0.66
7,068.14	0.63	0.37
6,502.62	0.58	0.42
6,606.17	0.59	0.41
4,833.15	0.43	0.57
5,840.01	0.52	0.48
4,977.51	0.44	0.56
36,504.24	1.00	-
7,662.72	0.68	0.32
6,447.57	0.58	0.42
8,999.31	0.80	0.20
20,885.13	1.00	-
20,021.91	1.00	-
10,608.72	0.95	0.05
5,351.27	0.48	0.52
8,247.71	0.74	0.26
6,667.05	0.60	0.40
7,373.71	0.66	0.34
15,994.73	1.00	-
10,232.45	0.91	0.09
9,039.62	0.81	0.19
8,527.08	0.76	0.24
4,345.11	0.39	0.61
11,194.81	1.00	0.00
5,160.31	0.46	0.54
6,936.88	0.62	0.38
7,191.79	0.64	0.36
9,500.27	0.85	0.15
6,340.61	0.57	0.43
5,076.81	0.45	0.55
3,532.35	0.32	0.68
8,425.05	0.75	0.25
5,292.74	0.47	0.53
5,524.61	0.49	0.51
12,868.83	1.00	-
7,423.58	0.66	0.34
26,857.22	1.00	-
19,494.81	1.00	-
14,457.90	1.00	-
12,907.52	1.00	-
13,297.83	1.00	-
9,365.24	0.84	0.16
18,164.88	1.00	-
14,507.09	1.00	-
9,934.71	0.89	0.11
13,506.16	1.00	-
9,951.40	0.89	0.11

6,822.05	0.61	0.39
16,306.41	1.00	-
13,394.99	1.00	-
3,690.61	0.33	0.67
1,441.42	0.13	0.87
5,177.01	0.46	0.54
6,680.39	0.60	0.40
7,351.89	0.66	0.34
8,948.57	0.80	0.20
10,537.32	0.94	0.06
12,902.99	1.00	-
5,938.73	0.53	0.47
6,495.79	0.58	0.42
8,236.11	0.74	0.26
9,941.08	0.89	0.11
6,024.78	0.54	0.46
11,043.37	0.99	0.01
10,937.50	0.98	0.02
4,996.21	0.45	0.55
4,692.53	0.42	0.58
9,293.72	0.83	0.17
5,237.03	0.47	0.53
6,732.64	0.60	0.40
7,997.98	0.71	0.29
4,004.12	0.36	0.64
5,054.43	0.45	0.55
6,927.26	0.62	0.38
16,500.61	1.00	-
10,785.24	0.96	0.04
9,356.54	0.84	0.16
11,887.08	1.00	-
16,687.19	1.00	-
16,777.52	1.00	-
6,314.78	0.56	0.44
7,011.46	0.63	0.37
7,848.64	0.70	0.30
6,090.38	0.54	0.46
5,864.32	0.52	0.48
4,258.95	0.38	0.62
7,417.98	0.66	0.34
7,999.62	0.71	0.29
7,063.84	0.63	0.37
15,922.14	1.00	-
5,481.49	0.49	0.51
7,168.61	0.64	0.36
4,717.29	0.42	0.58
12,926.66	1.00	-

5,482.90	0.49	0.51
11,759.24	1.00	-
5,382.30	0.48	0.52
3,663.31	0.33	0.67
3,738.04	0.33	0.67
6,580.06	0.59	0.41
3,804.80	0.34	0.66
3,267.92	0.29	0.71
6,458.75	0.58	0.42
4,798.84	0.43	0.57
10,502.03	0.94	0.06
12,659.11	1.00	-
12,730.52	1.00	-
9,490.47	0.85	0.15
5,381.00	0.48	0.52
7,987.83	0.71	0.29
13,561.56	1.00	-
4,299.07	0.38	0.62
4,757.12	0.42	0.58
3,999.83	0.36	0.64
4,363.24	0.39	0.61
10,137.09	0.91	0.09
30,304.30	1.00	-
6,793.77	0.61	0.39
11,701.51	1.00	-
6,652.57	0.59	0.41
20,715.31	1.00	-
14,145.67	1.00	-
5,523.74	0.49	0.51
4,158.78	0.37	0.63
4,751.87	0.42	0.58
5,552.41	0.50	0.50
8,733.60	0.78	0.22
6,167.37	0.55	0.45
7,410.35	0.66	0.34
6,678.87	0.60	0.40
7,422.99	0.66	0.34
5,707.12	0.51	0.49
9,722.37	0.87	0.13
7,867.66	0.70	0.30
5,371.58	0.48	0.52
9,645.18	0.86	0.14
9,575.83	0.85	0.15
9,844.17	0.88	0.12
10,667.43	0.95	0.05
9,050.72	0.81	0.19
3,833.83	0.34	0.66

22,937.32	1.00	-
11,329.77	1.00	-
8,382.62	0.75	0.25
7,290.98	0.65	0.35
10,198.06	0.91	0.09
3,100.63	0.28	0.72
4,162.42	0.37	0.63
5,003.08	0.45	0.55
3,926.66	0.35	0.65
11,893.74	1.00	-
19,665.41	1.00	-
8,473.28	0.76	0.24
4,640.95	0.41	0.59
7,382.37	0.66	0.34
-	-	-
1,257.77	0.11	0.89
10,936.30	0.98	0.02
7,509.76	0.67	0.33
7,298.82	0.65	0.35
7,386.53	0.66	0.34
7,627.33	0.68	0.32
7,879.57	0.70	0.30
6,004.46	0.54	0.46
8,383.52	0.75	0.25
5,819.97	0.52	0.48
6,895.81	0.62	0.38
3,849.41	0.34	0.66
6,775.13	0.60	0.40
6,400.57	0.57	0.43
7,911.15	0.71	0.29
8,704.98	0.78	0.22
8,142.41	0.73	0.27
5,339.74	0.48	0.52
4,554.58	0.41	0.59
7,290.62	0.65	0.35
6,490.12	0.58	0.42
5,718.65	0.51	0.49
3,948.70	0.35	0.65
4,945.97	0.44	0.56
20,216.41	1.00	-
6,649.44	0.59	0.41
10,532.13	0.94	0.06
3,570.55	0.32	0.68
4,342.85	0.39	0.61
6,522.87	0.58	0.42
13,275.83	1.00	-
12,565.06	1.00	-

8,641.13	0.77	0.23
624,439.26	1.00	-
2,351.47	0.21	0.79
5,004.19	0.45	0.55
3,275.20	0.29	0.71
5,099.15	0.46	0.54
10,381.99	0.93	0.07
7,691.01	0.69	0.31
7,127.82	0.64	0.36
13,107.16	1.00	-
10,065.17	0.90	0.10
6,331.75	0.57	0.43
5,593.53	0.50	0.50
9,557.62	0.85	0.15
6,804.85	0.61	0.39
28,918.74	1.00	-
5,777.61	0.52	0.48
5,718.86	0.51	0.49
11,464.12	1.00	-
9,142.12	0.82	0.18
6,361.04	0.57	0.43
6,577.58	0.59	0.41
7,172.01	0.64	0.36
9,240.48	0.83	0.17
7,675.41	0.69	0.31
3,737.67	0.33	0.67
7,605.53	0.68	0.32
5,173.66	0.46	0.54
4,376.16	0.39	0.61
8,708.28	0.78	0.22
9,073.15	0.81	0.19
8,018.60	0.72	0.28
10,428.98	0.93	0.07
9,080.77	0.81	0.19
9,550.34	0.85	0.15
16,604.06	1.00	-
10,707.48	0.96	0.04
7,310.51	0.65	0.35
10,571.89	0.94	0.06
-	-	-
4,339.98	0.39	0.61
13,489.02	1.00	-
4,683.99	0.42	0.58
7,748.10	0.69	0.31
6,913.23	0.62	0.38
7,772.34	0.69	0.31
9,864.17	0.88	0.12

9,503.00	0.85	0.15
29,051.54	1.00	-
9,276.11	0.83	0.17
17,004.91	1.00	-
12,245.54	1.00	-
10,571.74	0.94	0.06
8,168.99	0.73	0.27
13,220.05	1.00	-
9,794.24	0.87	0.13
9,528.69	0.85	0.15
7,506.02	0.67	0.33
16,438.81	1.00	-
9,822.05	0.88	0.12
11,252.53	1.00	-
7,825.19	0.70	0.30
13,537.45	1.00	-
10,235.96	0.91	0.09
8,502.09	0.76	0.24
11,954.42	1.00	-
12,607.13	1.00	-
10,074.30	0.90	0.10
13,641.06	1.00	-
7,627.53	0.68	0.32
10,252.47	0.92	0.08
7,782.40	0.69	0.31
7,192.33	0.64	0.36
9,903.75	0.88	0.12
6,877.15	0.61	0.39
7,396.95	0.66	0.34
6,938.62	0.62	0.38
8,848.49	0.79	0.21
-	-	-
7,342.64	0.66	0.34
6,800.60	0.61	0.39
9,753.36	0.87	0.13
12,117.00	1.00	-
6,513.60	0.58	0.42
18,185.90	1.00	-
7,476.66	0.67	0.33
10,752.38	0.96	0.04
15,957.71	1.00	-
11,516.33	1.00	-
19,421.85	1.00	-
17,790.76	1.00	-
11,927.45	1.00	-
9,962.40	0.89	0.11
7,276.74	0.65	0.35

14,241.45	1.00	-
5,845.64	0.52	0.48
8,716.24	0.78	0.22
7,751.86	0.69	0.31
11,559.37	1.00	-
7,147.56	0.64	0.36
10,612.29	0.95	0.05
9,429.51	0.84	0.16
10,799.63	0.96	0.04
4,511.43	0.40	0.60
-	-	-

DST_NUM	DST_TYE	LTM_VLU_PER_PUN	LTM_LVY_RTO	LTM_AID_RTO
1	1	14229.29	1	0
1.2	3	18665.69	1	0
2	1	5109.47	0.45618964	0.54381036
4	1	19119.34	1	0
6	3	6330.14	0.56517492	0.43482508
11	1	7261.12	0.64829576	0.35170424
12	1	6182.48	0.55199137	0.44800863
13	1	7678.02	0.68551791	0.31448209
14	1	6146.9	0.54881468	0.45118532
15	1	8251.8	0.73674681	0.26325319
16	1	8270.39	0.73840658	0.26159342
21	1	0	0	0
22	1	9361.7	0.83584219	0.16415781
23	1	9229.85	0.82407021	0.17592979
24	1	0	0	0
25	1	0	0	1
31	1	7204.51	0.64324144	0.35675856
32	1	4734.22	0.42268614	0.57731386
36	1	3871.02	0.34561691	0.65438309
38	1	9.5	0.00084819	0.99915181
47	1	4681.5	0.41797913	0.58202087
51	1	3499.41	0.31243839	0.68756161
55	1	0	0	0
57	1	0	0	0
58	1	0	0	0
60	1	0	0	0
62	1	0	0	0
70	1	0	0	0
72	1	0	0	0
75	1	5160.58	0.46075291	0.53924709

77	1	8252.77	0.73683341	0.26316659
78	1	0	0	0
79	1	0	0	0
81	1	14118.36	1	0
84	1	9237.78	0.82477822	0.17522178
85	1	6440.23	0.57500411	0.42499589
88	1	8308.12	0.74177523	0.25822477
91	1	4465.16	0.39866361	0.60133639
93	1	10888.01	0.97211598	0.02788402
94	1	3975.66	0.3549595	0.6450405
95	1	5778.43	0.51591651	0.48408349
97	1	7296.86	0.65148674	0.34851326
99	1	4649.23	0.41509796	0.58490204
100	1	8690.12	0.7758814	0.2241186
108	1	10323.67	0.92172991	0.07827009
110	1	7769.6	0.69369447	0.30630553
111	1	8478.67	0.75700248	0.24299752
112	1	9584.32	0.85571841	0.14428159
113	1	27257.91	1	0
114	1	0	0	0
115	1	6952.63	0.6207528	0.3792472
116	1	9670.65	0.86342622	0.13657378
117	1	0	0	0
118	1	49715.36	1	0
119	1	0	0	0
126	1	0	0	0
127	1	0	0	0
128	1	0	0	0
129	1	3790.36	0.33841533	0.66158467
138	1	7068.14	0.6310659	0.3689341
139	1	6502.62	0.58057448	0.41942552
140	1	0	0	0
141	1	0	0	0
145	1	0	0	0
146	1	6606.17	0.58981976	0.41018024
147	1	0	0	0
150	1	4833.15	0.43151892	0.56848108
152	1	5840.01	0.52141457	0.47858543
158	1	0	0	0
161	1	0	0	0
162	1	4977.51	0.44440784	0.55559216
166	1	36504.24	1	0
173	1	7662.72	0.68415188	0.31584812
175	1	0	0	0
177	1	6447.57	0.57565945	0.42434055
178	1	0	0	0
181	1	8999.31	0.80348686	0.19651314

182	1	20885.13	1	0
186	1	20021.91	1	0
191	1	10608.72	0.94718008	0.05281992
192	1	5351.27	0.47777831	0.52222169
194	1	8247.71	0.73638164	0.26361836
195	1	6667.05	0.59525531	0.40474469
196	1	7373.71	0.65834815	0.34165185
197	1	15994.73	1	0
199	1	10232.45	0.9135855	0.0864145
200	1	9039.62	0.80708587	0.19291413
201	1	0	0	0
202	1	0	0	0
203	1	8527.08	0.76132468	0.23867532
204	1	4345.11	0.38794517	0.61205483
205	1	0	0	0
206	1	11194.81	0.99950805	0.00049195
207	1	0	0	0
208	1	0	0	0
209	1	0	0	0
213	1	5160.31	0.4607288	0.5392712
217	1	0	0	0
218	1	0	0	0
219	1	0	0	0
222	1	0	0	0
223	1	0	0	0
224	1	0	0	0
225	1	0	0	0
227	1	6936.88	0.61934659	0.38065341
228	1	0	0	0
229	1	7191.79	0.64210576	0.35789424
232	1	0	0	0
233	1	0	0	0
234	1	0	0	0
236	1	0	0	0
237	1	0	0	0
238	1	9500.27	0.84821416	0.15178584
239	1	6340.61	0.56610972	0.43389028
240	1	0	0	0
241	1	5076.81	0.45327366	0.54672634
242	1	3532.35	0.31537938	0.68462062
243	1	0	0	0
244	1	0	0	0
245	1	0	0	0
252	1	8425.05	0.75221512	0.24778488
253	1	5292.74	0.47255257	0.52744743
254	1	0	0	0
255	1	5524.61	0.49325466	0.50674534

256	1	12868.83	1	0
258	1	0	0	0
260	1	0	0	0
261	1	7423.58	0.66280071	0.33719929
262	1	0	0	0
263	1	0	0	0
264	1	26857.22	1	0
265	1	0	0	0
270	1	19494.81	1	0
271	1	14457.9	1	0
272	1	12907.52	1	0
273	1	13297.83	1	0
276	1	9365.24	0.83615825	0.16384175
277	1	18164.88	1	0
278	1	14507.09	1	0
279	1	9934.71	0.88700234	0.11299766
280	1	13506.16	1	0
281	1	9951.4	0.88849247	0.11150753
282	1	6822.05	0.6090942	0.3909058
283	1	16306.41	1	0
284	1	13394.99	1	0
286	1	3690.61	0.32950934	0.67049066
294	1	1441.42	0.12869454	0.87130546
297	1	5177.01	0.46221983	0.53778017
299	1	6680.39	0.59644635	0.40355365
300	1	7351.89	0.6564	0.3436
301	1	0	0	0
306	1	8948.57	0.79895664	0.20104336
308	1	10537.32	0.94080526	0.05919474
309	1	12902.99	1	0
314	1	5938.73	0.5302286	0.4697714
316	1	6495.79	0.57996468	0.42003532
317	1	8236.11	0.73534595	0.26465405
318	1	9941.08	0.88757107	0.11242893
319	1	6024.78	0.53791142	0.46208858
323	2	11043.37	0.98598701	0.01401299
324	1	0	0	0
325	1	0	0	0
328	1	0	0	0
330	1	10937.5	0.9765346	0.0234654
332	1	4996.21	0.44607743	0.55392257
333	1	4692.53	0.41896392	0.58103608
341	1	0	0	0
345	1	9293.72	0.82977272	0.17022728
346	1	0	0	0
347	1	5237.03	0.4675786	0.5324214
351	1	0	0	0

352	1	0	0	0
353	1	0	0	0
354	1	0	0	0
356	1	6732.64	0.6011114	0.3988886
361	1	7997.98	0.71408495	0.28591505
362	1	4004.12	0.3575005	0.6424995
363	1	5054.43	0.4512755	0.5487245
371	1	0	0	0
376	1	0	0	0
377	1	0	0	0
378	1	6927.26	0.61848769	0.38151231
381	1	16500.61	1	0
390	1	10785.24	0.96294034	0.03705966
391	1	9356.54	0.83538149	0.16461851
392	1	0	0	0
393	1	0	0	0
394	1	0	0	0
395	1	0	0	0
402	1	11887.08	1	0
403	1	16687.19	1	0
404	1	16777.52	1	0
408	1	0	0	0
409	1	0	0	0
411	1	0	0	0
412	1	0	0	0
413	1	6314.78	0.56380353	0.43619647
414	1	7011.46	0.62600533	0.37399467
415	1	7848.64	0.70075141	0.29924859
417	1	0	0	0
418	1	0	0	0
421	1	0	0	0
422	1	0	0	0
423	1	6090.38	0.54376839	0.45623161
424	1	5864.32	0.52358504	0.47641496
425	1	0	0	0
426	1	0	0	0
427	1	0	0	0
432	1	4258.95	0.38025253	0.61974747
435	1	7417.98	0.66230072	0.33769928
436	1	0	0	0
437	1	0	0	0
440	1	0	0	0
441	1	7999.62	0.71423138	0.28576862
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444	1	0	0	0
446	1	0	0	0

447	1	7063.84	0.63068198	0.36931802
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458	1	15922.14	1	0
459	1	0	0	0
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461	1	0	0	0
463	1	5481.49	0.48940477	0.51059523
464	1	0	0	0
465	1	7168.61	0.64003618	0.35996382
466	1	4717.29	0.42117457	0.57882543
473	1	12926.66	1	0
477	1	5482.9	0.48953066	0.51046934
480	1	11759.24	1	0
482	1	5382.3	0.48054877	0.51945123
483	1	0	0	0
484	1	3663.31	0.32707191	0.67292809
485	1	3738.04	0.33374404	0.66625596
486	1	6580.06	0.58748857	0.41251143
487	1	3804.8	0.33970458	0.66029542
492	1	3267.92	0.29177024	0.70822976
495	1	6458.75	0.57665763	0.42334237
497	1	4798.84	0.42845562	0.57154438
499	1	10502.03	0.93765446	0.06234554
500	1	12659.11	1	0
504	1	0	0	0
505	1	12730.52	1	0
507	1	9490.47	0.84733918	0.15266082
508	1	5381	0.4804327	0.5195673
511	1	7987.83	0.71317873	0.28682127
513	1	0	0	0
514	1	13561.56	1	0
516	1	0	0	0
518	1	4299.07	0.38383457	0.61616543
521	1	0	0	0
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524	1	0	0	0
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526	1	0	0	0
531	1	4757.12	0.42473072	0.57526928
533	1	3999.83	0.35711748	0.64288252
534	1	4363.24	0.38956387	0.61043613
535	1	10137.09	0.90507146	0.09492854

542	1	30304.3	1	0
543	1	0	0	0
544	1	6793.77	0.60656928	0.39343072
545	1	11701.51	1	0
547	1	6652.57	0.59396249	0.40603751
548	1	20715.31	1	0
549	1	14145.67	1	0
550	1	5523.74	0.49317698	0.50682302
553	1	4158.78	0.37130903	0.62869097
561	1	4751.87	0.42426199	0.57573801
564	1	5552.41	0.49573673	0.50426327
566	1	0	0	0
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573	1	0	0	0
576	1	0	0	0
577	1	8733.6	0.77976344	0.22023656
578	1	6167.37	0.5506423	0.4493577
581	1	7410.35	0.66161949	0.33838051
582	1	0	0	0
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584	1	0	0	0
592	1	6678.87	0.59631064	0.40368936
593	1	7422.99	0.66274803	0.33725197
595	1	5707.12	0.50954973	0.49045027
597	1	0	0	0
599	1	9722.37	0.86804395	0.13195605
600	1	7867.66	0.70244957	0.29755043
601	1	5371.58	0.47959165	0.52040835
603	1	0	0	0
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621	1	9645.18	0.86115218	0.13884782
622	1	9575.83	0.85496039	0.14503961
623	1	9844.17	0.87891864	0.12108136
624	1	10667.43	0.9524219	0.0475781
625	1	9050.72	0.80807691	0.19192309
627	1	0	0	0
628	1	0	0	0
630	1	3833.83	0.34229647	0.65770353
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633	1	0	0	0
635	1	22937.32	1	0
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640	1	11329.77	1	0
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656	1	8382.62	0.74842683	0.25157317
657	1	0	0	0
659	1	7290.98	0.65096176	0.34903824
669	1	0	0	0
670	1	0	0	0
671	1	10198.06	0.91051506	0.08948494
676	1	3100.63	0.27683405	0.72316595
678	1	0	0	0
682	1	4162.42	0.37163402	0.62836598
690	1	5003.08	0.44669081	0.55330919
691	1	0	0	0
692	1	0	0	0
693	1	0	0	0
695	1	3926.66	0.35058463	0.64941537
696	1	11893.74	1	0
697	1	0	0	0
698	1	19665.41	1	0
699	1	0	0	0
700	1	8473.28	0.75652124	0.24347876
701	1	4640.95	0.4143587	0.5856413
704	1	7382.37	0.65912135	0.34087865
706	1	0	0	0
707	1	1257.77	0.11229768	0.88770232
708	1	0	0	0
709	1	10936.3	0.97642746	0.02357254
710	1	0	0	0
712	1	7509.76	0.67049513	0.32950487
716	1	7298.82	0.65166174	0.34833826
717	1	7386.53	0.65949276	0.34050724
719	1	7627.33	0.68099215	0.31900785
720	1	7879.57	0.70351294	0.29648706
721	1	6004.46	0.53609718	0.46390282
726	1	8383.52	0.74850719	0.25149281
727	1	5819.97	0.51962533	0.48037467

728	1	6895.81	0.61567973	0.38432027
731	1	0	0	0
732	1	0	0	0
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735	1	0	0	0
736	1	0	0	0
737	1	0	0	0
738	1	3849.41	0.3436875	0.6563125
739	1	6775.13	0.60490504	0.39509496
740	1	6400.57	0.57146314	0.42853686
741	1	7911.15	0.7063325	0.2936675
742	1	8704.98	0.77720815	0.22279185
743	1	8142.41	0.72698012	0.27301988
745	1	5339.74	0.47674888	0.52325112
748	1	4554.58	0.40664731	0.59335269
750	1	7290.62	0.65092962	0.34907038
756	1	6490.12	0.57945844	0.42054156
761	1	5718.65	0.51057916	0.48942084
762	1	0	0	0
763	1	3948.7	0.35255243	0.64744757
768	1	4945.97	0.44159185	0.55840815
769	1	0	0	0
771	1	20216.41	1	0
775	1	6649.44	0.59368304	0.40631696
777	1	10532.13	0.94034188	0.05965812
784	1	0	0	0
786	1	3570.55	0.31879	0.68121
787	1	4342.85	0.38774339	0.61225661
789	1	0	0	0
790	1	0	0	0
791	1	0	0	0
792	1	0	0	0
793	1	0	0	0
801	1	6522.87	0.58238247	0.41761753
803	1	13275.83	1	0
806	1	0	0	0
809	1	0	0	0
810	1	0	0	0
811	1	12565.06	1	0
813	1	8641.13	0.77150742	0.22849258
815	2	624439.26	1	0
818	1	2351.47	0.20994668	0.79005332
819	1	0	0	0
820	1	5004.19	0.44678991	0.55321009
821	1	3275.2	0.29242022	0.70757978
827	1	0	0	0

829	1	5099.15	0.45526824	0.54473176
830	1	0	0	0
831	1	10381.99	0.92693691	0.07306309
832	1	7691.01	0.6866777	0.3133223
833	1	7127.82	0.63639432	0.36360568
834	1	13107.16	1	0
836	1	10065.17	0.89865022	0.10134978
837	1	6331.75	0.56531867	0.43468133
840	1	5593.53	0.49940805	0.50059195
846	1	9557.62	0.85333455	0.14666545
850	1	6804.85	0.60755853	0.39244147
852	1	28918.74	1	0
857	1	5777.61	0.5158433	0.4841567
858	1	5718.86	0.51059791	0.48940209
861	1	11464.12	1	0
876	1	9142.12	0.81623739	0.18376261
877	1	6361.04	0.56793377	0.43206623
879	1	6577.58	0.58726715	0.41273285
880	1	0	0	0
881	1	7172.01	0.64033974	0.35966026
882	1	9240.48	0.82501929	0.17498071
883	1	7675.41	0.68528488	0.31471512
885	1	3737.67	0.333711	0.666289
891	1	7605.53	0.67904578	0.32095422
892	1	0	0	0
893	1	0	0	0
894	1	0	0	0
896	1	0	0	0
911	1	5173.66	0.46192073	0.53807927
912	1	4376.16	0.39071741	0.60928259
913	1	0	0	0
914	1	8708.28	0.77750279	0.22249721
918	1	0	0	0
2071	1	9073.15	0.81007953	0.18992047
2125	1	8018.6	0.71592597	0.28407403
2134	1	10428.98	0.93113232	0.06886768
2135	1	9080.77	0.81075987	0.18924013
2137	1	9550.34	0.85268457	0.14731543
2142	1	16604.06	1	0
2143	1	10707.48	0.95599769	0.04400231
2144	1	7310.51	0.65270546	0.34729454
2148	1	0	0	0
2149	1	10571.89	0.94389178	0.05610822
2153	1	0	0	0
2154	1	0	0	0
2155	1	4339.98	0.38748714	0.61251286
2159	1	13489.02	1	0

2163	1	0	0	0
2164	1	4683.99	0.41820144	0.58179856
2165	1	7748.1	0.69177488	0.30822512
2167	1	6913.23	0.61723504	0.38276496
2168	1	7772.34	0.6939391	0.3060609
2169	1	9864.17	0.8807043	0.1192957
2170	1	9503	0.8484579	0.1515421
2171	1	29051.54	1	0
2172	1	9276.11	0.82820044	0.17179956
2174	1	17004.91	1	0
2176	1	12245.54	1	0
2180	1	10571.74	0.94387839	0.05612161
2183	1	0	0	0
2184	1	8168.99	0.72935327	0.27064673
2190	1	13220.05	1	0
2198	1	9794.24	0.87446073	0.12553927
2215	1	9528.69	0.85075159	0.14924841
2310	1	7506.02	0.67016121	0.32983879
2311	1	16438.81	1	0
2342	1	9822.05	0.87694369	0.12305631
2358	1	11252.53	1	0
2359	1	0	0	0
2364	1	7825.19	0.69865772	0.30134228
2365	1	13537.45	1	0
2396	1	10235.96	0.91389889	0.08610111
2397	1	8502.09	0.75909349	0.24090651
2448	1	11954.42	1	0
2527	1	12607.13	1	0
2534	1	10074.3	0.89946537	0.10053463
2536	1	13641.06	1	0
2580	1	7627.53	0.68101001	0.31898999
2609	1	10252.47	0.91537295	0.08462705
2683	1	7782.4	0.69483729	0.30516271
2687	1	7192.33	0.64215397	0.35784603
2689	1	9903.75	0.88423813	0.11576187
2711	1	6877.15	0.61401371	0.38598629
2752	1	7396.95	0.6604231	0.3395769
2753	1	6938.62	0.61950194	0.38049806
2754	1	8848.49	0.79002118	0.20997882
2758	1	0	0	0
2759	1	0	0	0
2769	1	7342.64	0.65557413	0.34442587
2805	1	6800.6	0.60717908	0.39282092
2835	1	9753.36	0.87081083	0.12918917
2853	1	12117	1	0
2854	1	6513.6	0.58155481	0.41844519
2856	1	18185.9	1	0

2859	1	7476.66	0.66753986	0.33246014
2860	1	10752.38	0.9600065	0.0399935
2862	1	0	0	0
2884	1	15957.71	1	0
2886	1	11516.33	1	0
2887	1	0	0	0
2888	1	19421.85	1	0
2889	1	17790.76	1	0
2890	1	11927.45	1	0
2895	1	9962.4	0.88947459	0.11052541
2897	1	7276.74	0.64969037	0.35030963
2898	1	14241.45	1	0
2899	1	5845.64	0.52191723	0.47808277
2902	1	8716.24	0.77821348	0.22178652
2903	1	7751.86	0.69211058	0.30788942
2904	1	11559.37	1	0
2905	1	7147.56	0.63815677	0.36184323
2906	1	10612.29	0.94749882	0.05250118
2907	1	9429.51	0.84189648	0.15810352
2908	1	10799.63	0.96422513	0.03577487
2909	1	4511.43	0.40279474	0.59720526

471,044,697.33

8,063,971,046.00

col25	ol2i	col27	col28	col29	col30	col31	col32
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456,000.00					18,356,784.00		
21,097,082.11					690,306,651.00		
45,072.23					1,481,798.00		
186,352.00					9,641,884.00		
729,136.37					23,570,160.00		
10,471,208.29					303,692,214.00		
1,512,834.66					44,454,811.00		
966,364.15					29,099,544.00		
2,488,393.51					19,505,286.00		
2,010,640.46					39,398,473.00		
2,490,170.55					53,690,368.00		
1,037,664.65					30,638,770.00		
447,963.82					9,202,714.00		
-					-		
1,313,053.13					39,488,330.00		
275,137.95					3,388,567.00		
36,388.88					1,163,279.00		
447.07					14,919.00		
755,227.65					23,031,605.00		
205,729.43					7,403,762.00		
131,944.89					3,737,754.00		
4,188,930.30					77,514,733.00		
52,288.00					2,314,564.00		
407,559.85					5,810,564.00		
133,067.45					3,919,589.00		
1,208,827.74					19,416,325.00		
214,972.46					3,463,354.00		
752,307.46					5,157,652.00		
1,163,656.44					11,942,286.00		
59,591.17					2,066,365.00		
34,007.89					5,049,205.00		
343,206.16					6,353,086.00		
421,276.21					3,465,793.00		
377,051.40					10,815,075.00		
1,546,800.76					34,483,292.00		
630,789.30					14,253,656.00		
6,211,295.49					101,507,252.00		
580,369.49					22,760,355.00		
389,157.18					8,727,360.00		
352,746.58					12,231,637.00		
110,334.48					17,619,621.00		

1,424,720.01	6,535,220.00
623,119.97	20,943,238.00
186,024.49	6,034,433.00
218,169.61	6,340,802.00
236,084.57	5,206,706.00
1,310,896.43	43,423,927.00
619,619.37	5,356,349.00
607,232.37	18,720,468.00
221,830.10	4,278,634.00
267,269.47	7,573,448.00
4,286,314.38	64,647,449.00
416,708.00	23,823,038.00
677,648.66	38,089,272.00
8,918,421.84	100,438,379.00
1,245,672.49	42,635,420.00
3,510,179.13	100,557,516.00
247,718.64	4,915,818.00
8,105,732.53	230,223,334.00
2,163,125.78	89,894,049.00
1,841,728.90	40,154,083.00
1,789,056.49	43,204,145.00
685,268.75	6,630,743.00
296,590.72	10,531,757.00
1,341,732.69	51,469,127.00
159,355.03	4,763,950.00
350,115.00	6,565,961.00
98,429.68	2,780,202.00
84,963.92	2,640,601.00
23,569.77	4,791,158.00
3,307,919.26	19,324,515.00
577,014.24	1,936,753.00
597,326.10	10,640,834.00
150,033.36	3,945,629.00
273,112.81	8,150,123.00
1,209,687.23	38,334,954.00
77,154.34	2,301,383.00
41,268.00	2,841,225.00
14,297,802.02	146,531,763.00
5,553,029.26	166,011,852.00
10,520,952.88	126,431,011.00
12,128,512.86	122,579,794.00
5,988,825.32	111,682,508.00
1,059,469.71	48,652,639.00
1,307,653.11	45,832,676.00
23,945,974.87	228,713,332.00
5,601,116.36	62,100,516.00
13,262,400.82	133,080,913.00

1,350,440.14	13,682,378.00
3,645,768.03	82,179,559.00
16,051,216.34	173,966,458.00
342,482.16	10,166,490.00
101,165.11	3,100,832.00
67,376.86	2,053,204.00
169,035.28	5,274,031.00
296,524.76	8,969,014.00
104,428.08	3,125,558.00
220,577.12	6,779,502.00
1,002,797.48	23,376,865.00
818,579.72	4,783,233.00
1,048,679.70	7,422,615.00
819,751.73	8,203,408.00
1,447,660.37	43,525,533.00
121,499.13	3,863,146.00
659.43	324,123.00
103,532.20	3,342,939.00
294,234.46	8,833,456.00
356,176.02	2,595,487.00
489,976.56	15,568,751.00
818,073.65	24,362,476.00
49,613.33	1,179,625.00
611,879.37	8,755,305.00
35,975.40	1,412,414.00
54,703.62	1,607,966.00
140,451.13	4,276,474.00
605,056.03	24,973,018.00
145,234.34	5,415,915.00
325,103.85	5,249,115.00
244,607.00	1,837,030.00
58,596.00	2,525,273.00
75,848.00	3,492,577.00
760,679.91	17,408,148.00
660,204.79	3,691,253.00
55,547.16	1,783,132.00
1,063,808.58	18,884,810.00
298,989.93	2,986,111.00
561,164.76	2,825,899.00
196,960.29	5,258,678.00
131,524.28	3,724,465.00
36,524.05	1,165,745.00
95,228.00	3,614,484.00
754,881.02	5,761,651.00
414,679.44	12,214,087.00
380,078.04	11,395,548.00
153,824.00	5,891,066.00

1,195,002.56	19,993,714.00
260,072.00	7,619,873.00
1,271,671.33	14,552,229.00
160,785.75	4,724,570.00
107,246.38	3,881,095.00
79,698.70	2,223,993.00
47,968.12	1,589,609.00
1,740,306.06	17,955,735.00
47,432.77	3,108,207.00
46,442.88	1,525,696.00
98,911.29	3,049,475.00
316,302.00	5,647,357.00
150,252.00	4,756,124.00
108,062.41	4,019,689.00
441,659.86	13,077,554.00
163,471.98	5,013,482.00
58,900.00	2,115,197.00
1,037,548.63	18,133,654.00
331,426.06	11,043,042.00
170,173.62	4,891,587.00
669,563.81	9,921,473.00
12,252,823.10	194,516,907.00
-	14,358,176.00
754,875.47	21,697,958.00
141,816.00	4,796,565.00
127,478.61	3,989,349.00
882,622.17	19,774,003.00
572,363.56	23,597,955.00
115,015.95	3,375,392.00
456,688.43	3,335,594.00
40,724.06	1,186,448.00
403,698.25	11,949,060.00
488,214.17	3,968,636.00
1,083,799.57	10,732,333.00
109,315.42	3,277,600.00
53,975.65	1,591,775.00
798,151.88	9,116,317.00
719,033.13	11,850,498.00
520,059.29	5,074,495.00
72,124.71	2,324,186.00
768,831.20	3,629,793.00
7,145,839.44	122,793,561.00
13,429,481.71	111,787,956.00
5,833,223.89	81,453,482.00
12,047,963.50	100,872,862.00
37,271,952.79	353,215,731.00
193,232.43	1,538,863.00

32,756.00	2,033,393.00
162,555.92	5,112,786.00
1,054,904.62	32,717,359.00
2,092,204.83	32,520,603.00
140,543.46	4,088,809.00
24,363.61	754,849.00
178,672.72	5,278,026.00
157,786.43	5,440,094.00
202,275.26	3,112,464.00
234,232.00	7,332,731.00
78,767.31	4,500,429.00
495,195.73	19,246,707.00
964,262.70	12,042,292.00
499,880.27	14,421,605.00
-	6,891,706.00
2,955.38	131,173.00
9,132,163.12	98,276,033.00
152,261.40	4,249,100.00
712,103.66	12,725,643.00
491,812.50	15,425,215.00
2,849,471.98	73,652,966.00
1,802,883.26	71,410,347.00
847,581.28	27,755,212.00
973,507.14	26,257,422.00
554,198.34	19,214,408.00
7,337,728.30	100,459,890.00
699,241.55	4,431,484.00
938,852.29	5,641,316.00
964,239.73	9,514,964.00
264,809.70	8,091,686.00
9,223,980.63	94,843,664.00
308,408.23	9,807,212.00
510,927.54	10,227,628.00
463,486.99	20,048,622.00
1,078,647.10	17,135,653.00
331,402.60	5,373,107.00
2,039,304.29	30,874,772.00
69,584.74	3,818,553.00
71,350.64	1,937,434.00
64,448.00	3,471,562.00
189,142.67	5,276,197.00
538,468.15	9,051,100.00
59,649.43	1,910,422.00
505,712.07	2,659,347.00
40,587.40	1,074,252.00
726,135.00	5,317,370.00
491,878.49	7,237,726.00

1,381,764.60	11,692,919.00
21.71	1,017,836.00
46,671.15	1,463,223.00
88,489.42	2,743,246.00
450,730.36	3,673,461.00
584,829.25	10,442,916.00
4,099,498.10	69,127,101.00
906,889.17	28,065,253.00
9,537,309.61	144,355,063.00
8,109,693.78	121,590,171.00
79,839.68	2,261,242.00
872,448.86	4,098,792.00
569,451.24	6,276,610.00
595,235.66	6,682,016.00
26,009.67	2,136,177.00
261,885.28	4,099,231.00
598,830.87	4,661,434.00
369,038.05	6,173,511.00
1,079,200.00	35,000,418.00
565,044.64	19,422,620.00
1,647,092.82	40,471,056.00
943,065.50	17,878,201.00
219,106.91	6,669,902.00
1,855,463.33	41,786,562.00
429,732.01	13,733,073.00
595,249.13	26,328,551.00
767,347.92	4,723,032.00
1,905,862.30	28,069,373.00
599,989.78	8,399,210.00
110,855.29	2,895,850.00
319,051.09	9,192,185.00
433,000.14	9,682,618.00
71,503.64	7,963,775.00
291,760.05	8,949,102.00
768,106.90	5,868,590.00
911,518.20	35,924,214.00
302,175.57	9,056,490.00
824,748.63	27,441,902.00
1,262,299.52	14,322,904.00
-	6,012,572.00
598,644.38	4,928,530.00
198,284.00	7,470,626.00
561,884.96	8,142,083.00
1,028,669.18	8,086,152.00
81,095.31	4,784,233.00
532,977.84	7,487,947.00
267,934.91	7,926,944.00

722,364.62	11,742,002.00
94,696.00	7,358,465.00
372,684.48	7,870,319.00
390,108.00	16,764,289.00
448,265.00	6,352,740.00
859,147.87	8,361,508.00
1,117,781.12	11,065,055.00
934,340.42	10,057,550.00
673,072.20	6,563,709.00
91,942.43	2,739,022.00
196,828.05	9,467,573.00
101,451.31	8,303,899.00
368,756.70	8,396,872.00
178,680.74	2,315,434.00
180,533.15	5,417,770.00
271,624.00	10,594,412.00
581,562.54	9,250,438.00
291,974.68	9,585,597.00
793,833.68	9,462,519.00
84,740.00	2,483,605.00
234,062.48	7,321,092.00
119,320.00	4,626,366.00
102,980.26	6,172,271.00
100,830.44	5,257,568.00
133,607.55	2,465,465.00
215,627.91	9,795,599.00
320,363.75	12,462,284.00
602,025.74	7,153,202.00
1,432,658.94	13,946,651.00
247,793.34	7,263,630.00
286,767.93	4,638,381.00
-	-
420,610.38	8,345,933.00
1,326,429.38	8,933,135.00
239,312.75	7,243,526.00
407,349.19	10,412,142.00
218,504.95	4,041,561.00
247,576.00	5,827,672.00
413,778.59	13,127,677.00
819,379.35	12,330,404.00
167,200.00	7,581,988.00
124,640.00	3,679,698.00
127,832.00	6,722,289.00
227,332.63	14,180,482.00
604,766.44	7,364,722.00
426,150.83	12,886,561.00
276,990.39	8,955,191.00

175,256.00	5,549,607.00
723,287.25	9,456,321.00
176,959.52	5,574,731.00
322,306.34	4,299,490.00
260,528.00	9,016,310.00
500,608.15	14,461,233.00
451,827.90	4,478,281.00
150,170.76	3,880,905.00
703,250.02	5,608,786.00
417,002.12	12,904,083.00
303,244.95	6,525,166.00

LTM_TOT_LVY	DAT_YER	DST_NUM	DST_TYE	NET_CPC_ADJ_FAC	DAT_YER
456000	19-20	1	1	18356784	18-19
21097082.11	19-20	1.2	3	690306651	18-19
45072.23	19-20	2	1	1481798	18-19
186352	19-20	4	1	9641884	18-19
729136.37	19-20	6	3	23570160	18-19
10471208.29	19-20	11	1	303692214	18-19
1512834.66	19-20	12	1	44454811	18-19
966364.15	19-20	13	1	29099544	18-19
2488393.51	19-20	14	1	19505286	18-19
2010640.46	19-20	15	1	39398473	18-19
2490170.55	19-20	16	1	53690368	18-19
0	19-20	21	1	0	18-19
1037664.65	19-20	22	1	30638770	18-19
447963.82	19-20	23	1	9202714	18-19
0	19-20	24	1	0	18-19
0	19-20	25	1	0	18-19
1313053.13	19-20	31	1	39488330	18-19
275137.95	19-20	32	1	3388567	18-19
36388.88	19-20	36	1	1163279	18-19
447.07	19-20	38	1	14919	18-19
755227.65	19-20	47	1	23031605	18-19
205729.43	19-20	51	1	7403762	18-19
0	19-20	55	1	0	18-19
0	19-20	57	1	0	18-19
0	19-20	58	1	0	18-19
0	19-20	60	1	0	18-19
0	19-20	62	1	0	18-19
0	19-20	70	1	0	18-19
0	19-20	72	1	0	18-19
131944.89	19-20	75	1	3737754	18-19

4188930.3	19-20	77	1	77514733	18-19
0	19-20	78	1	0	18-19
0	19-20	79	1	0	18-19
52288	19-20	81	1	2314564	18-19
407559.85	19-20	84	1	5810564	18-19
133067.45	19-20	85	1	3919589	18-19
1208827.74	19-20	88	1	19416325	18-19
214972.46	19-20	91	1	3463354	18-19
752307.46	19-20	93	1	5157652	18-19
1163656.44	19-20	94	1	11942286	18-19
59591.17	19-20	95	1	2066365	18-19
34007.89	19-20	97	1	5049205	18-19
343206.16	19-20	99	1	6353086	18-19
421276.21	19-20	100	1	3465793	18-19
377051.4	19-20	108	1	10815075	18-19
1546800.76	19-20	110	1	34483292	18-19
630789.3	19-20	111	1	14253656	18-19
6211295.49	19-20	112	1	101507252	18-19
580369.49	19-20	113	1	22760355	18-19
0	19-20	114	1	0	18-19
389157.18	19-20	115	1	8727360	18-19
352746.58	19-20	116	1	12231637	18-19
0	19-20	117	1	0	18-19
110334.48	19-20	118	1	17619621	18-19
0	19-20	119	1	0	18-19
0	19-20	126	1	0	18-19
0	19-20	127	1	0	18-19
0	19-20	128	1	0	18-19
1424720.01	19-20	129	1	6535220	18-19
623119.97	19-20	138	1	20943238	18-19
186024.49	19-20	139	1	6034433	18-19
0	19-20	140	1	0	18-19
0	19-20	141	1	0	18-19
0	19-20	145	1	0	18-19
218169.61	19-20	146	1	6340802	18-19
0	19-20	147	1	0	18-19
236084.57	19-20	150	1	5206706	18-19
1310896.43	19-20	152	1	43423927	18-19
0	19-20	158	1	0	18-19
0	19-20	161	1	0	18-19
619619.37	19-20	162	1	5356349	18-19
607232.37	19-20	166	1	18720468	18-19
221830.1	19-20	173	1	4278634	18-19
0	19-20	175	1	0	18-19
267269.47	19-20	177	1	7573448	18-19
0	19-20	178	1	0	18-19
4286314.38	19-20	181	1	64647449	18-19

416708	19-20	182	1	23823038	18-19
677648.66	19-20	186	1	38089272	18-19
8918421.84	19-20	191	1	100438379	18-19
1245672.49	19-20	192	1	42635420	18-19
3510179.13	19-20	194	1	100557516	18-19
247718.64	19-20	195	1	4915818	18-19
8105732.53	19-20	196	1	230223334	18-19
2163125.78	19-20	197	1	89894049	18-19
1841728.9	19-20	199	1	40154083	18-19
1789056.49	19-20	200	1	43204145	18-19
0	19-20	201	1	0	18-19
0	19-20	202	1	0	18-19
685268.75	19-20	203	1	6630743	18-19
296590.72	19-20	204	1	10531757	18-19
0	19-20	205	1	0	18-19
1341732.69	19-20	206	1	51469127	18-19
0	19-20	207	1	0	18-19
0	19-20	208	1	0	18-19
0	19-20	209	1	0	18-19
159355.03	19-20	213	1	4763950	18-19
0	19-20	217	1	0	18-19
0	19-20	218	1	0	18-19
0	19-20	219	1	0	18-19
0	19-20	222	1	0	18-19
0	19-20	223	1	0	18-19
0	19-20	224	1	0	18-19
0	19-20	225	1	0	18-19
350115	19-20	227	1	6565961	18-19
0	19-20	228	1	0	18-19
98429.68	19-20	229	1	2780202	18-19
0	19-20	232	1	0	18-19
0	19-20	233	1	0	18-19
0	19-20	234	1	0	18-19
0	19-20	236	1	0	18-19
0	19-20	237	1	0	18-19
84963.92	19-20	238	1	2640601	18-19
23569.77	19-20	239	1	4791158	18-19
0	19-20	240	1	0	18-19
3307919.26	19-20	241	1	19324515	18-19
577014.24	19-20	242	1	1936753	18-19
0	19-20	243	1	0	18-19
0	19-20	244	1	0	18-19
0	19-20	245	1	0	18-19
597326.1	19-20	252	1	10640834	18-19
150033.36	19-20	253	1	3945629	18-19
0	19-20	254	1	0	18-19
273112.81	19-20	255	1	8150123	18-19

1209687.23	19-20	256	1	38334954	18-19
0	19-20	258	1	0	18-19
0	19-20	260	1	0	18-19
77154.34	19-20	261	1	2301383	18-19
0	19-20	262	1	0	18-19
0	19-20	263	1	0	18-19
41268	19-20	264	1	2841225	18-19
0	19-20	265	1	0	18-19
14297802.02	19-20	270	1	146531763	18-19
5553029.26	19-20	271	1	166011852	18-19
10520952.88	19-20	272	1	126431011	18-19
12128512.86	19-20	273	1	122579794	18-19
5988825.32	19-20	276	1	111682508	18-19
1059469.71	19-20	277	1	48652639	18-19
1307653.11	19-20	278	1	45832676	18-19
23945974.87	19-20	279	1	228713332	18-19
5601116.36	19-20	280	1	62100516	18-19
13262400.82	19-20	281	1	133080913	18-19
1350440.14	19-20	282	1	13682378	18-19
3645768.03	19-20	283	1	82179559	18-19
16051216.34	19-20	284	1	173966458	18-19
342482.16	19-20	286	1	10166490	18-19
101165.11	19-20	294	1	3100832	18-19
67376.86	19-20	297	1	2053204	18-19
169035.28	19-20	299	1	5274031	18-19
296524.76	19-20	300	1	8969014	18-19
0	19-20	301	1	0	18-19
104428.08	19-20	306	1	3125558	18-19
220577.12	19-20	308	1	6779502	18-19
1002797.48	19-20	309	1	23376865	18-19
818579.72	19-20	314	1	4783233	18-19
1048679.7	19-20	316	1	7422615	18-19
819751.73	19-20	317	1	8203408	18-19
1447660.37	19-20	318	1	43525533	18-19
121499.13	19-20	319	1	3863146	18-19
659.43	19-20	323	2	324123	18-19
0	19-20	324	1	0	18-19
0	19-20	325	1	0	18-19
0	19-20	328	1	0	18-19
103532.2	19-20	330	1	3342939	18-19
294234.46	19-20	332	1	8833456	18-19
356176.02	19-20	333	1	2595487	18-19
0	19-20	341	1	0	18-19
489976.56	19-20	345	1	15568751	18-19
0	19-20	346	1	0	18-19
818073.65	19-20	347	1	24362476	18-19
0	19-20	351	1	0	18-19

0	19-20	352	1	0	18-19
0	19-20	353	1	0	18-19
0	19-20	354	1	0	18-19
49613.33	19-20	356	1	1179625	18-19
611879.37	19-20	361	1	8755305	18-19
35975.4	19-20	362	1	1412414	18-19
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15	1	4774.53
16	1	6491.88
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22	1	3272.78
23	1	997.06
24	1	0
25	1	64.18
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62	1	0
70	1	0
72	1	0
75	1	724.29

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79	1	0
81	1	163.94
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85	1	608.61
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91	1	775.64
93	1	473.7
94	1	3003.85
95	1	357.6
97	1	691.97
99	1	1366.48
100	1	398.82
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110	1	4438.23
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112	1	10590.97
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115	1	1255.26
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118	1	354.41
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128	1	0
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209	1	0
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793	1	0
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2888	1	346.12
2889	1	797.07
2890	1	617.46
2895	1	1293.52
2897	1	1230.66
2898	1	389.68
2899	1	1617.67
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2903	1	554.64
2904	1	780
2905	1	2023.24
2906	1	421.99
2907	1	411.57
2908	1	519.35
2909	1	0

Alternative Facilities Bond Lookup Data as of May 3, 2021

Bond_flag	Dist_Num	FY2022_sum	FY2023_sum	FY2024_sum	FY2025_sum	FY2026_sum	FY2027_sum	FY2028_sum	FY2029_sum	FY2030_sum	FY2031_sum
1	1.2	11,582,786.25	11,576,118.75	11,430,011.25	11,430,483.75	11,431,113.75	11,430,313.13	11,424,196.88	11,360,002.50	11,359,897.50	7,284,676.88
1	112	1,102,500.00	-	-	-	-	-	-	-	-	-
1	191	6,544,827.82	6,500,219.25	6,533,819.25	6,553,401.75	6,560,226.75	6,562,064.25	6,617,047.50	6,592,582.50	7,744,222.50	2,969,872.50
1	194	868,796.25	2,593,316.25	1,802,666.25	12,100,593.75	7,445,156.25	-	-	-	-	-
1	270	10,341,006.49	13,599,193.13	11,452,100.63	10,932,613.13	11,309,458.13	11,244,200.63	11,386,226.25	8,809,500.00	4,336,500.00	-
1	271	1,489,083.75	1,489,083.75	1,489,083.75	1,489,083.75	2,607,333.75	2,546,853.75	2,414,028.75	2,609,696.25	2,814,341.25	3,022,241.25
1	272	6,890,666.20	5,255,565.00	5,154,975.00	5,187,945.00	5,077,905.00	5,075,962.50	2,422,560.00	-	-	-
1	273	922,812.40	874,846.88	739,711.88	4,939,606.88	4,795,756.88	203,896.88	203,896.88	203,896.88	203,896.88	1,379,896.88
1	276	5,408,537.75	5,452,225.30	5,011,571.80	7,728,470.42	7,757,081.60	7,771,330.10	7,642,276.70	4,081,493.07	4,073,184.95	3,815,102.82
1	279	10,275,769.52	12,092,193.75	7,399,612.50	1,861,912.50	-	-	-	-	-	-
1	281	10,707,690.00	10,347,435.00	8,618,610.00	10,635,870.00	10,203,532.50	3,131,572.50	2,203,740.00	1,380,540.00	721,087.50	725,025.00
1	284	3,128,124.93	5,082,728.45	5,542,890.95	2,586,720.95	2,596,170.95	2,571,180.95	2,570,760.95	2,756,610.95	2,764,170.95	2,781,561.57
1	535	4,902,712.50	4,723,249.13	4,701,490.50	4,700,065.13	4,708,948.13	4,704,931.88	4,653,298.13	2,383,723.13	1,112,908.13	1,112,068.13
1	621	3,996,195.00	3,916,500.00	3,959,287.50	3,963,487.50	-	-	-	-	-	-
1	622	5,946,314.60	5,507,047.10	4,905,475.32	4,397,899.28	3,442,936.88	3,459,750.00	2,228,730.00	1,401,540.00	940,170.00	453,180.00
1	624	4,823,625.19	6,917,325.19	6,614,137.69	6,622,065.19	6,632,252.82	-	-	-	-	-
1	625	1,483,608.00	1,476,982.50	2,175,290.25	2,160,852.75	2,165,210.25	2,166,627.75	2,164,947.75	2,166,732.75	2,175,710.25	2,188,116.00
1	709	5,548,830.00	5,544,892.50	5,546,205.00	5,551,875.00	5,560,275.00	5,558,437.50	5,553,502.50	-	-	-
1	728	1,189,755.00	2,320,080.00	2,329,110.00	2,314,042.50	3,672,217.50	3,700,830.00	3,727,447.50	3,722,880.00	784,087.50	-
1	742	2,783,622.20	2,783,832.20	2,777,217.20	2,775,077.82	2,769,565.32	2,758,540.32	2,909,950.32	2,910,370.32	2,912,470.32	2,910,790.32
1	833	1,404,703.65	1,379,923.65	12,315,778.65	12,095,803.65	10,683,291.15	10,295,158.65	10,095,907.50	-	-	-
1	834	587,986.35	-	-	-	-	-	-	-	-	-

101,929,953.84	109,432,757.75	110,499,045.35	120,027,870.68	109,418,432.59	83,181,650.77	78,218,517.59	50,379,568.34	41,942,647.72	28,642,531.34
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End of Worksheet

Health and Safety Bond Lookup Data as of May 3, 2021

Bond_flag	Dist_Num	FY2022_sum	FY2023_sum	FY2024_sum	FY2025_sum	FY2026_sum	FY2027_sum	FY2028_sum	FY2029_sum	FY2030_sum	FY2031_sum
2	14	1,970,272.50	1,960,560.00	1,947,960.00	1,953,472.50	2,028,547.50	2,999,010.00	2,871,960.00	-	-	-
2	15	815,640.00	815,535.00	814,800.00	818,685.00	816,532.50	-	-	-	-	-
2	16	630,420.00	633,360.00	-	-	-	-	-	-	-	-
2	32	196,822.50	193,830.00	190,837.50	277,095.00	281,925.00	281,190.00	279,785.63	278,210.63	281,715.00	283,749.38
2	88	578,301.15	566,133.75	569,717.40	-	-	-	-	-	-	-
2	91	105,498.75	108,858.75	106,863.75	104,868.75	107,625.00	-	-	-	-	-
2	94	747,442.50	1,436,505.00	277,305.00	285,652.50	272,527.50	259,560.00	-	-	-	-
2	111	130,357.50	192,218.25	189,966.00	187,577.25	179,733.75	287,358.75	287,537.25	287,358.75	286,812.75	291,138.75
2	113	229,945.17	230,302.17	230,582.31	229,735.59	229,881.23	-	-	-	-	-
2	129	1,250,067.00	1,127,742.00	1,127,398.13	1,140,982.50	-	-	-	-	-	-
2	162	469,247.63	428,713.43	432,566.93	435,766.80	438,370.80	440,248.20	441,496.65	436,574.78	441,562.28	445,796.40
2	166	451,080.00	453,495.00	456,802.50	459,637.50	-	-	-	-	-	-
2	181	44,520.00	44,520.00	2,270,520.00	-	-	-	-	-	-	-
2	192	198,587.82	200,477.82	202,046.25	203,280.00	204,165.95	204,690.95	199,591.88	-	-	-
2	199	555,712.50	554,925.00	553,087.50	550,200.00	556,762.50	-	-	-	-	-
2	200	377,041.88	374,025.75	376,136.25	-	-	-	-	-	-	-
2	206	132,615.00	130,620.00	132,877.50	129,727.50	131,827.50	133,770.00	130,305.00	132,090.00	133,717.50	129,937.50
2	207	-	-	-	-	-	-	-	-	-	-
2	227	139,991.25	137,038.65	128,835.00	-	-	-	-	-	-	-
2	241	2,700,064.78	2,725,012.50	2,718,379.77	2,711,057.27	1,987,262.45	273,000.00	273,000.00	273,000.00	257,250.00	-
2	256	82,950.00	85,995.00	83,632.50	86,520.00	-	-	-	-	-	-
2	280	3,022,005.00	3,027,255.00	3,033,607.50	3,029,827.50	-	-	-	-	-	-
2	282	956,011.88	955,696.88	960,316.88	964,516.88	968,296.88	975,804.38	976,368.75	979,387.50	-	-
2	283	813,750.00	808,605.00	-	-	-	-	-	-	-	-
2	294	151,725.00	150,412.50	148,837.50	-	-	-	-	-	-	-
2	309	342,019.65	344,266.65	330,689.10	333,010.65	2,755,507.65	1,069,320.00	1,075,830.00	1,092,315.00	1,087,065.00	-
2	314	698,040.00	687,960.00	-	-	-	-	-	-	-	-
2	316	650,304.38	653,144.63	649,913.78	654,045.00	652,443.75	653,073.75	646,773.75	650,553.75	653,703.75	656,158.65
2	317	330,100.30	324,010.30	328,420.30	327,055.32	-	-	-	-	-	-
2	361	168,735.00	163,065.00	167,895.00	167,055.00	166,005.00	-	-	-	-	-
2	381	51,240.00	54,600.00	53,550.00	-	-	-	-	-	-	-
2	402	188,442.20	195,713.45	197,445.95	198,180.95	193,455.95	158,110.32	160,367.82	162,467.82	164,410.32	166,195.32
2	413	271,110.00	271,110.00	271,110.00	2,014,110.00	2,075,850.00	1,756,650.00	-	-	-	-
2	414	260,316.00	258,851.25	475,755.00	477,645.00	479,325.00	486,045.00	481,950.00	-	-	-
2	424	198,673.13	197,820.00	199,710.00	201,495.00	203,175.00	204,750.00	200,970.00	207,690.00	210,945.00	208,897.50
2	432	309,802.50	156,817.50	-	-	-	-	-	-	-	-
2	463	594,775.65	592,814.25	590,607.15	582,902.25	580,324.50	-	-	-	-	-
2	477	707,700.00	710,115.00	712,215.00	-	-	-	-	-	-	-
2	482	830,300.10	825,111.00	825,099.45	824,950.35	824,664.75	-	-	-	-	-
2	492	1,233,692.05	1,228,105.60	1,248,768.16	1,263,392.21	1,272,135.27	382,554.38	369,744.38	362,341.88	375,939.38	367,906.88

2	518	501,204.38	503,409.38	510,654.38	507,084.38	503,409.38	504,879.38	504,984.38	504,853.13	499,235.63	-
2	534	349,440.00	353,745.00	352,590.00	356,580.00	355,110.00	358,785.00	-	-	-	-
2	548	523,370.17	524,895.00	526,155.00	521,955.00	528,150.00	534,030.00	550,095.00	198,135.00	-	-
2	578	773,605.88	768,867.75	768,789.00	778,575.00	779,940.00	780,990.00	776,475.00	-	-	-
2	593	523,131.00	518,301.00	518,563.50	518,511.00	518,143.50	522,711.00	521,167.50	518,700.00	523,320.00	521,850.00
2	595	431,655.00	433,545.00	440,055.00	440,475.00	440,265.00	442,470.00	444,465.00	-	-	-
2	627	156,056.25	-	-	-	-	-	-	-	-	-
2	628	153,242.25	154,938.00	150,969.00	-	-	-	-	-	-	-
2	659	1,091,262.81	1,136,100.00	1,176,787.50	1,328,512.50	-	-	-	-	-	-
2	700	-	-	-	72,746.10	72,746.10	72,746.10	72,746.10	72,746.10	72,746.10	72,746.10
2	701	602,437.50	602,437.50	602,437.50	602,437.50	602,437.50	-	-	-	-	-
2	716	289,065.00	292,792.50	290,955.00	294,210.00	291,900.00	386,505.00	384,615.00	387,870.00	390,915.00	-
2	719	887,512.50	1,161,037.50	3,941,070.00	4,174,747.50	4,461,187.50	-	-	-	-	-
2	726	210,564.38	207,204.38	209,094.38	210,879.38	207,309.38	208,989.38	205,314.38	206,889.38	208,359.38	209,238.75
2	738	559,125.00	561,225.00	556,762.50	-	-	-	-	-	-	-
2	740	671,165.25	668,857.35	666,487.50	669,305.70	-	-	-	-	-	-
2	745	343,665.00	342,930.00	347,340.00	341,040.00	334,740.00	344,190.00	348,075.00	-	-	-
2	750	451,906.88	243,495.00	244,335.00	245,070.00	245,700.00	240,975.00	-	-	-	-
2	811	327,075.00	332,325.00	332,115.00	331,800.00	331,380.00	330,855.00	330,225.00	327,993.75	330,881.25	328,256.25
2	813	1,032,097.50	1,077,510.00	1,113,735.00	1,162,035.00	1,216,372.50	1,260,472.50	1,310,347.50	1,363,372.50	1,413,720.00	-
2	821	455,175.00	-	-	-	-	-	-	-	-	-
2	837	737,798.25	736,013.25	739,268.25	742,208.25	743,520.75	748,728.75	757,653.75	749,453.25	-	-
2	840	269,818.50	267,298.50	269,818.50	268,768.50	267,561.00	271,446.00	269,535.00	267,225.00	269,755.50	271,687.50
2	846	363,234.64	363,601.88	521,311.88	521,889.38	523,858.13	519,435.00	519,225.00	523,950.00	519,120.00	519,120.00
2	852	221,333.73	223,537.13	228,682.13	228,262.13	227,684.63	226,949.63	226,057.13	219,757.13	228,157.13	220,481.63
2	857	366,975.00	378,262.50	388,237.50	396,900.00	-	-	-	-	-	-
2	877	223,203.75	215,355.00	2,265,165.00	-	-	-	-	-	-	-
2	879	405,457.50	405,877.50	405,982.50	405,772.50	405,247.50	408,187.50	408,975.00	-	-	-
2	891	525,000.00	546,000.00	551,250.00	561,750.00	572,250.00	577,500.00	588,000.00	598,500.00	-	-
2	911	1,020,122.25	1,018,912.13	354,642.75	-	-	-	-	-	-	-
2	912	325,552.50	322,402.50	323,452.50	1,358,542.50	1,354,552.50	1,359,382.50	1,353,555.00	1,357,282.50	-	-
2	2071	158,983.13	157,211.25	160,335.00	158,130.00	160,440.00	152,145.00	112,455.00	-	-	-
2	2125	142,511.25	144,742.50	141,592.50	138,127.50	144,847.50	146,002.50	-	-	-	-
2	2149	820,785.00	827,505.00	823,305.00	824,145.00	824,670.00	824,880.00	830,025.00	-	-	-
2	2164	85,890.00	1,046,640.00	1,020,390.00	941,640.00	946,890.00	-	-	-	-	-
2	2165	777,630.00	784,560.00	791,070.00	791,910.00	787,185.00	-	-	-	-	-
2	2168	294,840.00	289,170.00	-	-	-	-	-	-	-	-
2	2172	109,462.50	980,962.50	981,067.50	980,385.00	984,165.00	-	-	-	-	-
2	2176	223,912.50	227,587.50	225,487.50	228,375.00	225,487.50	227,587.50	229,162.50	224,962.50	225,750.00	226,012.50
2	2180	610,299.38	612,609.38	609,511.88	612,622.50	611,047.50	-	-	-	-	-
2	2190	685,182.75	688,112.25	696,024.00	603,750.00	798,000.00	-	-	-	-	-
2	2198	486,599.40	485,407.65	483,551.25	491,657.25	482,994.75	481,860.75	485,514.75	482,527.50	483,603.75	-

2	2358	104,433.00	101,493.00	103,803.00	100,411.50	102,270.00	103,740.00	-	-	-	-
2	2448	645,034.70	645,822.20	644,562.20	647,922.20	645,192.20	643,748.45	644,850.95	645,480.95	645,638.45	645,323.45
2	2683	63,840.00	62,685.00	66,780.00	65,520.00	64,260.00	-	-	-	-	-
2	2711	395,430.00	394,747.50	-	-	-	-	-	-	-	-
2	2752	996,587.81	998,162.81	997,427.81	996,062.81	999,317.81	999,212.81	998,792.81	997,027.50	999,127.50	999,547.50
2	2754	144,020.63	146,435.63	143,443.13	140,450.63	142,708.13	144,808.13	141,500.63	143,443.13	145,228.13	141,605.63
2	2769	136,539.38	134,439.38	137,589.38	140,634.38	138,324.38	140,109.38	136,486.88	138,114.38	128,769.38	130,095.00
2	2805	1,009,837.50	1,008,262.50	1,011,622.50	1,009,312.50	1,006,687.50	1,009,575.00	1,017,056.25	-	-	-
2	2854	134,155.88	131,115.60	130,527.60	166,574.10	170,760.98	169,408.58	167,820.98	165,909.98	169,072.58	166,773.60
2	2856	127,344.00	134,274.00	130,284.00	126,294.00	127,554.00	133,854.00	129,234.00	129,864.00	130,284.00	128,142.00
2	2860	427,822.50	426,772.50	430,552.50	428,452.50	425,932.50	428,242.50	429,922.50	425,722.50	430,132.50	428,820.00
2	2890	398,538.00	397,803.00	402,213.00	405,783.00	408,796.50	400,732.50	395,902.50	396,165.00	396,112.50	400,995.00
2	2899	413,280.00	405,930.00	409,080.00	406,770.00	409,605.00	406,980.00	-	-	-	-
2	2906	309,288.00	154,938.00	150,969.00	-	-	-	-	-	-	-
2	2910	134,155.88	131,115.60	130,527.60	166,574.10	170,760.98	169,408.58	167,820.98	165,909.98	169,072.58	166,773.60

48,212,976.76	49,884,722.53	52,622,677.62	48,224,005.53	43,167,707.97	27,247,659.11	23,853,737.53	16,073,845.22	12,272,122.30	8,127,248.87
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End of Worksheet

New Indoor Air Quality, Fire, Asbestos Abatement LTFM Bond Lookup Data as of May 3, 2021

Bond_flag	Dist_Num	FY2022_sum	FY2023_sum	FY2024_sum	FY2025_sum	FY2026_sum
3	23	173,250.00	174,720.00	175,980.00	177,030.00	172,620.00
3	77	1,174,049.63	1,171,905.00	1,170,225.00	1,172,325.00	1,172,850.00
3	84	241,969.88	161,697.38	162,303.75	-	-
3	93	605,062.50	634,252.50	630,315.00	294,525.00	283,027.50
3	99	140,595.00	142,065.00	139,440.00	142,065.00	144,585.00
3	100	312,004.88	646,534.88	673,624.88	672,784.88	671,314.88
3	110	905,520.00	789,390.00	769,755.00	928,725.00	569,730.00
3	113	52,500.00	47,092.50	47,092.50	47,092.50	740,092.50
3	115	65,835.00	65,835.00	65,835.00	65,835.00	65,835.00
3	150	56,857.50	60,427.50	58,537.50	56,647.50	60,007.50
3	173	82,950.00	85,995.00	83,632.50	86,520.00	-
3	181	2,170,692.81	1,795,198.13	1,823,023.13	2,256,883.13	2,263,550.63
3	195	76,755.00	76,046.25	75,337.50	74,445.00	73,552.50
3	203	521,984.40	521,984.40	521,984.40	521,984.40	521,984.40
3	204	142,957.50	145,057.50	147,000.00	143,535.00	145,320.00
3	242	527,543.37	528,488.37	529,149.87	529,527.87	531,181.62
3	252	249,926.25	248,508.75	241,841.25	240,581.25	239,323.35
3	270	509,617.50	648,112.50	648,112.50	648,112.50	648,112.50
3	278	41,790.00	45,465.00	43,627.50	47,040.00	45,360.00
3	280	1,175,251.88	1,175,251.88	1,175,251.88	1,175,251.88	2,970,751.88
3	283	920,167.50	1,150,117.50	1,299,480.00	1,319,167.50	1,309,717.50
3	294	231,328.13	231,223.13	230,960.63	262,040.63	255,268.13
3	316	178,500.00	173,250.00	178,500.00	173,250.00	1,774,500.00
3	317	219,975.00	220,500.00	-	-	-
3	333	298,135.15	292,356.75	286,350.75	298,425.75	294,435.75
3	361	163,485.00	158,865.00	164,745.00	164,955.00	164,955.00
3	391	133,875.00	-	-	-	-
3	413	-	17,403.75	13,471.92	82,503.75	91,901.25
3	414	317,992.50	310,327.50	318,412.50	320,722.50	318,255.00
3	423	210,577.50	209,947.50	235,357.50	238,507.50	241,237.50
3	432	169,207.50	330,172.50	502,845.00	503,842.50	504,630.00
3	500	153,510.00	158,760.00	158,235.00	157,447.50	156,397.50
3	507	-	-	-	-	-
3	535	1,652,483.44	3,716,829.39	2,435,251.89	2,303,476.89	2,826,376.89
3	553	340,790.63	327,350.63	340,580.63	914,930.63	909,680.63
3	577	362,649.00	360,654.00	363,751.50	361,284.00	358,659.00
3	599	350,380.46	350,742.19	348,888.32	346,898.81	349,295.27
3	601	648,986.14	648,418.60	647,661.45	650,499.59	652,391.40
3	630	138,757.50	142,222.50	139,387.50	141,802.50	138,810.00
3	695	105,000.00	131,250.00	136,500.00	136,500.00	876,750.00
3	696	-	29,641.50	29,326.50	34,261.50	33,789.00
3	709	151,410.00	-	-	-	-
3	720	-	-	-	-	-
3	727	-	88,370.63	237,260.63	793,760.63	1,078,520.63

3	739	761,010.78	756,317.63	754,007.63	389,237.63	372,752.63
3	756	151,593.75	149,493.75	147,393.75	145,136.25	142,878.75
3	777	247,815.75	257,265.75	271,335.75	268,815.75	266,085.75
3	787	418,779.38	418,569.38	565,149.38	566,829.38	559,899.38
3	803	573,830.25	577,295.25	580,130.25	571,835.25	578,870.25
3	829	254,782.50	254,520.00	254,100.00	258,772.50	257,880.00
3	831	323,389.50	446,869.50	491,599.50	513,019.50	506,719.50
3	846	28,835.63	28,310.63	27,785.63	27,260.63	32,051.25
3	857	94,526.25	94,526.25	94,526.25	94,526.25	283,526.25
3	858	142,763.25	725,513.25	718,530.75	716,483.25	719,213.25
3	882	390,075.00	385,035.00	400,785.00	394,485.00	396,165.00
3	891	103,509.00	102,868.50	103,259.63	102,564.00	-
3	914	29,728.13	113,728.13	117,298.13	115,513.13	124,228.13
3	2125	76,280.27	70,649.25	74,796.75	78,786.75	66,869.25
3	2137	756,210.00	751,222.50	740,460.00	734,685.00	744,135.00
3	2142	87,370.50	86,740.50	70,360.50	259,360.50	262,300.50
3	2155	437,692.50	437,377.50	436,957.50	436,432.50	435,802.50
3	2164	220,007.82	220,007.82	219,797.82	219,377.82	218,747.82
3	2165	62,947.50	62,947.50	62,947.50	62,947.50	62,947.50
3	2170	357,262.50	353,325.00	369,862.50	369,075.00	110,250.00
3	2184	808,867.50	806,347.50	808,237.50	809,077.50	808,867.50
3	2396	273,304.50	231,619.50	243,799.50	244,849.50	308,689.50
3	2754	14,628.39	14,311.92	13,995.45	14,728.98	14,383.74
3	2853	88,909.19	90,510.00	87,622.50	89,985.00	92,085.00
3	2903	182,484.75	182,805.00	178,710.00	179,865.00	182,280.00
3	2908	503,559.00	501,669.00	499,359.00	501,879.00	503,769.00

23,364,487.11	26,332,276.56	25,581,844.00	26,650,716.61	31,706,167.11
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End of Worksheet

FY2027_sum	FY2028_sum	FY2029_sum	FY2030_sum	FY2031_sum
173,460.00	174,090.00	174,510.00	175,980.00	177,292.50
1,171,800.00	1,174,425.00	1,171,905.00	1,173,585.00	1,174,005.00
-	-	-	-	-
282,135.00	281,085.00	279,877.50	283,762.50	282,082.50
-	-	-	-	-
674,464.88	671,524.88	673,204.88	673,624.88	673,191.75
338,310.00	321,300.00	-	-	-
903,052.50	-	-	-	-
65,835.00	65,835.00	464,835.00	484,365.00	481,950.00
57,907.50	55,807.50	59,482.50	-	-
-	-	-	-	-
2,261,818.13	2,241,448.13	2,974,978.13	2,739,358.13	3,011,570.63
508,410.00	530,145.00	-	-	-
521,984.40	521,984.40	521,984.40	521,984.40	521,984.40
146,947.50	143,167.50	128,887.50	109,672.50	96,180.00
585,099.12	583,051.62	580,720.62	580,295.37	584,642.37
232,811.25	231,892.50	1,921,473.75	1,988,542.50	1,989,855.00
648,112.50	648,112.50	3,341,362.50	2,519,632.50	6,241,462.50
43,680.00	-	-	-	-
2,529,226.88	3,900,789.38	3,934,914.38	3,881,364.38	3,859,891.88
1,314,442.50	1,311,555.00	1,311,817.50	1,314,967.50	1,315,387.50
256,003.13	261,883.13	257,053.13	257,473.13	263,038.13
1,774,500.00	1,779,750.00	1,779,750.00	1,769,250.00	1,281,000.00
-	-	-	-	-
290,445.75	296,955.75	298,005.75	414,450.75	420,918.75
172,725.00	169,785.00	502,845.00	519,435.00	-
-	-	-	-	-
69,483.75	399,446.25	336,236.25	338,441.25	335,343.75
312,165.00	316,128.75	313,884.38	316,758.75	318,845.63
238,297.50	235,147.50	237,037.50	-	-
505,155.00	505,417.50	400,470.00	403,410.00	364,140.00
155,085.00	153,510.00	158,340.00	-	-
-	582,750.00	582,750.00	582,750.00	582,750.00
2,193,069.39	2,216,904.39	3,098,983.14	4,055,808.76	3,028,856.26
914,090.63	911,990.63	908,840.63	912,253.13	912,253.13
361,126.50	360,811.50	360,391.50	359,866.50	359,236.50
351,420.43	348,752.68	350,470.89	347,396.19	353,229.08
644,824.15	646,432.20	647,472.69	487,141.61	-
141,067.50	143,167.50	139,860.00	141,802.50	138,337.50
876,750.00	687,750.00	-	-	-
122,566.50	114,166.50	116,424.00	115,374.00	114,271.50
-	-	-	-	-
6,993,000.00	6,987,750.00	6,987,750.00	6,987,750.00	-
967,955.63	970,370.63	987,275.63	980,870.63	984,755.63

372,227.63	371,597.63	370,862.63	373,067.63	374,910.38
139,728.75	120,828.75	123,401.25	125,816.25	122,823.75
268,395.75	265,035.75	266,715.75	267,345.75	267,870.75
747,009.38	747,481.88	747,481.88	741,759.38	746,221.88
571,835.25	579,342.75	580,812.75	581,127.75	578,607.75
256,830.00	255,622.50	254,257.50	257,985.00	256,147.50
510,499.50	508,189.50	510,499.50	316,984.50	310,894.50
-	-	-	-	-
283,106.25	282,528.75	287,043.75	285,993.75	284,786.25
716,063.25	713,648.25	716,273.25	718,247.25	713,960.63
397,530.00	393,330.00	394,222.50	384,300.00	390,127.50
-	-	-	-	-
121,983.75	124,740.00	121,852.50	123,952.50	120,645.00
71,016.75	216,756.75	216,336.75	215,759.25	213,764.25
741,772.50	1,792,402.50	1,792,402.50	1,789,357.50	1,790,302.50
75,820.50	64,753.50	53,970.00	53,970.00	374,220.00
435,067.50	436,432.50	437,482.50	438,217.50	438,637.50
217,907.82	218,432.82	218,800.32	220,690.32	217,225.32
593,197.50	614,040.00	30,030.00	30,030.00	30,030.00
-	-	-	-	-
807,607.50	810,547.50	809,182.50	807,187.50	-
306,694.50	307,295.63	260,413.13	255,530.63	255,898.13
14,038.50	13,693.26	14,398.02	14,024.01	-
88,672.50	90,510.00	92,085.00	90,510.00	88,935.00
179,340.00	181,650.00	178,605.00	180,810.00	177,660.00
499,779.00	504,346.50	503,191.50	500,461.50	502,876.50

38,215,352.06	40,558,289.99	44,984,114.58	44,210,494.79	38,123,016.94
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New "Other" LTFM Bond Lookup Data as of May 3, 2021

Bond_flag	Dist_Num	FY2022_sum	FY2023_sum	FY2024_sum	FY2025_sum
4	1	269,167.50	268,747.50	268,170.00	267,435.00
4	1.2	16,443,052.50	16,308,390.00	16,175,827.50	16,039,327.50
4	4	108,011.75	150,570.00	147,840.00	150,360.00
4	15	1,072,207.50	1,260,787.50	1,078,297.50	1,095,727.50
4	22	101,535.00	101,535.00	395,535.00	394,905.00
4	47	493,290.00	275,100.00	322,350.00	383,250.00
4	77	334,260.94	338,362.50	342,352.50	338,940.00
4	93	45,780.00	44,100.00	-	-
4	94	935,550.00	930,300.00	935,497.50	-
4	99	383,302.50	430,815.00	428,085.00	420,000.00
4	100	12,268.12	79,666.13	78,406.13	77,146.13
4	110	649,477.50	651,840.00	654,360.00	650,370.00
4	113	140,017.50	141,960.00	143,745.00	140,122.50
4	115	217,980.00	218,505.00	218,872.50	219,082.50
4	138	784,875.00	787,290.00	783,825.00	785,137.50
4	139	143,745.00	140,122.50	141,750.00	143,220.00
4	146	193,252.50	193,777.50	194,145.00	189,105.00
4	150	159,691.88	160,741.88	161,581.88	156,961.88
4	173	136,815.00	138,915.00	135,607.50	137,550.00
4	177	183,750.00	185,220.00	186,532.50	184,957.50
4	181	1,076,250.00	1,105,912.50	1,122,450.00	1,142,137.50
4	192	660,765.00	733,740.00	781,252.50	825,352.50
4	194	992,088.06	1,300,267.50	1,300,267.50	3,069,517.50
4	204	108,885.00	105,892.50	108,150.00	-
4	227	247,485.00	247,380.00	247,117.50	246,697.50
4	229	107,572.50	104,160.00	105,997.50	102,322.50
4	242	60,270.00	58,695.00	62,370.00	60,637.50
4	252	115,500.00	112,507.50	114,765.00	116,865.00
4	255	370,597.50	375,217.50	373,957.50	372,277.50
4	270	633,570.00	817,425.00	817,425.00	817,425.00
4	271	1,848,446.25	2,353,463.45	2,720,963.45	6,063,113.45
4	272	711,775.32	1,124,924.07	944,744.07	944,744.07
exist		1,340,246.25	1,340,246.25	1,340,246.25	1,340,246.25
2021A		-	268,695.00	268,695.00	1,602,195.00
4	273	1,340,246.25	1,608,941.25	1,608,941.25	2,942,441.25
4	276	1,374,853.96	1,375,093.13	1,371,470.63	1,350,024.38
4	278	335,055.00	332,692.50	335,055.00	336,630.00
4	279	3,520,433.45	4,330,580.65	3,915,620.65	8,309,870.65
4	281	4,226,124.00	4,520,381.25	6,299,973.75	7,612,526.25
4	283	832,335.00	831,022.50	865,410.00	865,410.00
4	294	141,487.50	143,430.00	145,215.00	146,842.50
4	297	90,982.50	89,512.50	93,292.50	91,717.50
4	300	142,117.50	153,142.50	152,880.00	152,355.00
4	308	33,707.10	33,003.60	37,550.10	36,705.90

4	316	205,117.50	205,747.50	206,167.50	206,377.50
4	317	277,357.50	276,675.00	70,717.50	68,827.50
4	318	398,737.50	402,412.50	400,050.00	397,162.50
4	319	185,220.00	181,860.00	183,750.00	180,285.00
4	330	51,124.50	50,536.50	49,780.50	49,024.50
4	333	63,805.75	68,491.50	68,281.50	67,231.50
4	345	131,040.00	128,520.00	-	-
4	361	45,255.00	49,035.00	42,105.00	40,635.00
4	378	115,258.50	114,877.88	-	-
4	390	46,662.00	46,116.00	45,570.00	44,730.00
4	413	447,037.50	445,725.00	446,512.50	-
4	423	405,142.50	403,882.50	402,202.50	405,352.50
4	432	261,607.50	262,867.50	261,975.00	260,925.00
4	465	207,991.88	209,435.63	210,748.13	211,522.50
4	466	178,851.23	177,192.75	175,491.75	178,969.88
4	477	626,587.50	655,987.50	656,512.50	650,475.00
4	482	469,461.57	463,844.07	468,569.07	463,739.07
4	484	302,925.00	303,712.50	303,975.00	303,712.50
4	485	166,892.25	168,362.25	169,674.75	170,829.75
4	500	127,661.63	125,293.88	122,926.13	125,808.38
4	505	77,964.08	76,364.40	80,014.73	78,269.63
4	507	57,709.62	55,529.25	60,548.25	60,288.38
4	531	204,723.75	206,823.75	203,568.75	205,563.75
4	535	1,275,480.95	1,841,115.95	2,822,183.45	3,063,158.45
4	548	166,855.50	169,375.50	166,540.50	168,955.50
4	553	234,150.00	233,310.00	235,935.00	232,785.00
4	577	109,782.75	112,512.75	109,835.25	107,157.75
4	578	179,550.00	176,295.00	178,290.00	180,180.00
4	595	317,836.05	333,039.00	346,794.00	354,669.00
4	599	194,827.50	196,717.50	196,770.00	196,665.00
4	601	71,418.86	71,356.40	71,273.13	71,585.41
4	622	4,912,484.07	4,167,771.57	4,675,709.07	4,810,896.57
4	623	854,560.88	782,950.88	797,860.88	748,930.88
4	624	503,055.00	503,055.00	503,055.00	839,055.00
4	630	113,557.50	112,087.50	115,132.50	112,770.00
4	635	25,282.25	22,660.05	22,370.78	22,081.50
4	659	162,960.00	164,115.00	165,112.50	160,702.50
4	690	281,531.25	298,016.25	298,331.25	298,541.25
4	695	205,412.82	202,262.82	204,362.82	206,305.32
4	696	-	132,756.75	135,014.25	137,114.25
4	698	35,799.75	35,201.25	34,555.50	33,862.50
4	701	190,470.00	192,465.00	189,105.00	189,315.00
4	709	665,122.50	-	-	-
4	716	101,062.50	99,382.50	97,702.50	100,432.50
4	719	943,254.38	997,224.38	1,058,544.38	1,121,544.38
4	720	998,300.63	1,000,138.13	1,000,400.63	999,088.13
4	721	550,777.50	555,502.50	553,665.00	565,582.50

4	727	760,383.75	794,771.25	858,138.75	940,353.75
4	728	1,079,137.50	2,302,054.13	2,863,384.13	3,421,774.13
4	738	152,460.00	154,402.50	150,937.50	152,722.50
4	739	184,902.38	187,049.63	194,341.88	190,879.50
4	740	256,003.13	257,158.13	258,208.13	253,903.13
4	743	155,242.50	157,342.50	159,285.00	155,820.00
4	745	225,540.00	246,960.00	267,330.00	339,150.00
4	750	327,075.00	328,125.00	328,650.00	328,650.00
4	763	159,067.13	167,879.25	176,347.50	184,416.75
4	786	127,050.00	129,622.50	126,787.50	123,952.50
4	787	131,551.88	127,981.88	129,661.88	126,826.88
4	803	132,825.00	130,935.00	129,045.00	132,405.00
4	820	100,642.50	98,453.25	101,514.00	99,178.80
4	821	189,000.00	198,975.00	213,412.50	221,550.00
4	829	171,832.50	174,667.50	176,137.50	177,450.00
4	831	960,911.45	962,223.95	961,961.45	960,123.95
4	833	2,222,469.38	2,322,219.38	2,322,219.38	2,322,219.38
4	836	22,383.90	21,974.40	21,564.90	22,205.40
4	840	143,814.09	143,892.84	142,889.25	142,919.49
4	846	200,130.00	201,705.00	197,925.00	199,395.00
4	857	49,612.50	48,877.50	48,142.50	47,407.50
4	858	307,908.87	294,803.25	297,270.75	294,120.75
4	881	166,110.00	165,585.00	164,797.50	168,997.50
4	882	956,392.50	957,442.50	952,927.50	958,702.50
4	912	540,907.50	536,602.50	532,192.50	531,457.50
4	914	48,995.63	48,491.63	47,861.63	47,231.63
4	2071	79,159.50	82,614.00	80,668.88	78,723.75
4	2125	163,143.49	160,608.00	162,235.50	158,455.50
4	2137	149,415.00	149,415.00	149,152.50	148,627.50
4	2142	456,183.00	456,393.00	456,183.00	455,553.00
4	2144	483,598.50	489,793.50	485,068.50	490,686.00
4	2155	256,725.00	258,720.00	260,610.00	257,145.00
4	2164	571,600.32	571,180.32	575,380.32	573,490.32
4	2165	317,714.25	317,000.25	321,205.50	319,845.75
4	2172	173,460.00	173,880.00	170,100.00	171,570.00
4	2174	193,764.38	195,759.38	192,386.25	193,935.00
4	2342	289,537.50	288,960.00	291,637.50	289,537.50
4	2396	125,199.38	122,836.88	120,211.88	122,836.88
4	2609	88,620.00	86,100.00	83,580.00	86,310.00
4	2687	98,584.50	107,924.25	111,678.00	125,832.00
4	2711	128,625.00	125,475.00	122,325.00	124,425.00
4	2752	219,712.50	217,875.00	221,025.00	218,400.00
4	2754	64,914.36	63,504.63	62,094.90	59,635.17
4	2805	243,764.07	248,174.07	246,914.07	245,444.07
4	2835	153,195.00	150,045.00	152,145.00	148,837.50
4	2853	217,935.52	222,337.50	220,500.00	223,650.00
4	2856	81,637.50	85,312.50	83,580.00	81,847.50

4	2860	186,165.00	185,745.00	185,115.00	184,275.00
4	2899	283,739.03	281,759.63	284,594.63	282,127.13
4	2903	197,328.25	195,090.00	200,077.50	
4	2905	120,645.00	122,587.50	124,372.50	-
4	2907	88,764.38	91,126.88	89,236.88	87,346.88
4	2908	116,130.00	117,390.00	118,440.00	98,280.00

76,588,099.65	80,479,478.88	83,927,726.96	96,983,390.85
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End of Worksheet

FY2026_sum	FY2027_sum	FY2028_sum	FY2029_sum	FY2030_sum
266,542.50	270,742.50	269,377.50	267,855.00	266,175.00
15,898,365.00	15,762,022.50	15,635,340.00	15,496,057.50	15,354,360.00
147,525.00	149,940.00	-	-	-
852,600.00	852,180.00	851,130.00	854,700.00	852,232.50
398,685.00	396,585.00	394,065.00	397,845.00	396,165.00
441,420.00	491,610.00	497,280.00	496,860.00	494,760.00
340,515.00	341,565.00	342,090.00	338,940.00	340,830.00
-	-	-	-	-
-	-	-	-	-
390,915.00	-	-	-	-
76,453.13	75,760.13	75,067.13	79,624.13	78,702.75
651,630.00	652,050.00	651,840.00	651,210.00	650,107.50
141,750.00	143,220.00	139,282.50	140,595.00	-
213,885.00	219,187.50	218,925.00	218,505.00	217,927.50
785,820.00	785,872.50	785,295.00	784,087.50	-
139,282.50	140,595.00	-	-	-
189,315.00	189,367.50	189,262.50	-	-
157,591.88	158,011.88	158,221.88	159,534.38	160,689.38
134,085.00	135,870.00	137,497.50	133,717.50	135,187.50
188,370.00	186,007.50	188,632.50	183,592.50	183,802.50
1,154,212.50	1,153,687.50	1,156,837.50	1,152,900.00	1,152,637.50
860,790.00	903,577.50	942,690.00	977,602.50	979,282.50
3,982,440.00	7,633,132.50	7,269,412.50	6,031,830.00	6,236,055.00
-	-	-	-	-
251,370.00	250,477.50	249,427.50	248,220.00	246,855.00
105,367.50	102,217.50	103,530.00	106,260.00	103,582.50
59,193.75	-	-	-	-
113,557.50	-	-	-	-
370,177.50	372,907.50	373,170.00	373,117.50	-
817,425.00	817,425.00	817,425.00	1,085,175.00	1,998,465.00
8,214,773.45	7,481,190.95	7,899,510.95	7,480,770.95	7,530,855.95
944,744.07	944,744.07	1,936,994.07	3,876,554.07	3,951,944.07
3,371,996.25	5,636,452.50	5,911,867.50	5,989,095.00	5,994,450.00
2,129,190.00	1,578,675.00	1,615,215.00	2,178,750.00	2,126,670.00
5,501,186.25	7,215,127.50	7,527,082.50	8,167,845.00	8,121,120.00
1,354,513.13	1,359,395.63	1,349,079.38	1,346,034.38	1,344,157.50
335,160.00	338,520.00	-	-	-
11,184,350.65	11,680,423.15	12,430,858.15	10,293,583.15	10,496,915.65
9,891,026.25	14,488,398.75	15,375,491.25	16,147,608.75	16,757,291.25
869,347.50	866,460.00	867,510.00	866,985.00	864,885.00
148,312.50	150,937.50	148,207.50	150,727.50	147,892.50
90,142.50	88,567.50	92,242.50	90,562.50	93,712.50
151,567.50	150,517.50	149,205.00	152,880.00	-
35,861.70	35,017.50	34,173.30	33,329.10	37,734.90

206,377.50	206,167.50	205,747.50	205,117.50	209,527.50
66,937.50	70,297.50	-	-	-
399,000.00	400,050.00	400,312.50	401,047.50	401,467.50
182,070.00	-	-	-	-
48,268.50	47,512.50	51,502.50	50,085.00	48,667.50
66,181.50	65,131.50	69,331.50	68,176.50	67,021.50
-	-	-	-	-
44,415.00	43,575.00	37,485.00	-	-
-	-	-	-	-
49,140.00	48,195.00	-	-	-
-	-	-	-	-
392,122.50	405,142.50	401,362.50	402,412.50	394,747.50
259,717.50	263,602.50	261,922.50	218,085.00	217,350.00
206,902.50	207,112.50	207,165.00	207,060.00	206,797.50
177,058.88	180,250.88	177,967.13	175,531.13	178,192.88
653,887.50	650,475.00	-	-	-
462,426.57	464,841.57	468,149.07	470,039.07	476,969.07
302,190.00	305,760.00	303,765.00	306,862.50	304,395.00
171,827.25	167,417.25	169,727.25	166,682.25	168,658.88
128,583.00	-	-	-	-
76,524.53	80,029.43	78,138.90	76,248.38	79,607.85
70,386.75	69,895.88	69,405.00	73,500.00	72,240.00
207,033.75	203,135.63	204,487.50	204,828.75	205,025.63
2,983,883.45	2,965,875.95	2,835,675.95	2,824,178.45	3,659,880.01
166,015.50	168,325.50	165,280.50	167,485.50	169,585.50
232,837.50	232,732.50	232,470.00	232,050.00	231,472.50
109,730.25	106,895.25	110,255.25	108,260.25	111,515.25
176,715.00	-	-	-	-
367,321.50	363,594.00	364,959.00	366,009.00	361,494.00
196,402.50	59,482.50	-	-	-
71,793.60	70,960.85	71,137.80	71,252.31	53,608.39
5,918,909.07	5,950,409.07	8,001,321.57	8,345,091.57	8,673,636.57
743,680.88	2,339,680.88	2,343,880.88	2,350,390.88	2,357,215.88
1,217,475.00	2,844,240.00	2,909,550.00	2,907,765.00	2,903,775.00
115,657.50	113,137.50	115,867.50	113,190.00	115,762.50
21,792.23	22,552.95	22,248.45	21,943.95	22,689.45
161,542.50	162,225.00	-	-	-
303,896.25	298,541.25	303,686.25	308,621.25	308,096.25
202,840.32	204,625.32	206,252.82	201,212.82	201,422.82
133,806.75	135,749.25	137,534.25	133,911.75	137,954.25
33,122.25	32,334.75	-	-	-
189,367.50	189,262.50	-	-	-
-	-	-	-	-
97,755.00	100,327.50	102,742.50	-	-
1,180,764.38	1,230,954.38	1,280,475.00	1,320,243.75	1,365,787.50
996,200.63	996,988.13	1,001,188.13	998,038.13	996,148.13
550,777.50	551,407.50	551,565.00	-	-

974,268.75	1,009,076.25	1,047,558.75	979,413.75	980,805.00
3,289,106.63	3,688,736.63	4,058,441.63	4,409,089.13	7,266,611.63
154,350.00	150,570.00	152,040.00	153,352.50	149,257.50
192,667.13	189,099.75	190,782.38	192,031.88	193,131.75
254,848.13	255,688.13	256,423.13	257,053.13	262,828.13
157,605.00	159,232.50	155,452.50	156,922.50	158,235.00
339,570.00	339,570.00	339,150.00	338,730.00	343,455.00
328,125.00	327,075.00	325,500.00	328,650.00	325,762.50
197,350.13	204,789.38	210,833.45	216,562.50	232,522.50
121,117.50	118,282.50	115,447.50	112,612.50	109,777.50
128,296.88	129,556.88	126,406.88	128,506.88	130,449.38
130,410.00	133,665.00	130,515.00	132,615.00	128,756.25
102,093.60	99,612.45	102,381.30	99,754.20	97,127.10
234,150.00	250,950.00	261,187.50	275,625.00	-
173,355.00	174,510.00	175,507.50	176,347.50	177,030.00
961,961.45	961,961.45	960,123.95	956,868.95	895,233.95
2,322,219.38	2,322,219.38	8,585,469.38	12,435,556.88	12,046,741.88
21,768.60	22,381.80	21,917.70	22,503.60	22,012.20
142,917.39	143,932.95	-	-	-
101,495.63	-	-	-	-
46,672.50	45,570.00	49,717.50	48,457.50	47,197.50
306,930.75	300,368.25	296,273.25	297,218.25	296,535.75
167,422.50	165,585.00	166,425.00	167,107.50	167,632.50
958,807.50	955,801.88	958,597.50	954,397.50	960,067.50
530,407.50	534,292.50	537,652.50	537,022.50	539,831.25
46,601.63	51,142.88	50,224.13	49,213.50	48,111.00
82,028.63	79,933.88	77,839.13	80,994.38	-
159,925.50	161,238.00	162,393.00	158,140.50	159,138.00
147,840.00	152,040.00	151,830.00	151,410.00	-
454,503.00	453,033.00	455,169.75	457,023.00	458,592.75
485,383.50	490,423.50	484,543.50	483,756.00	487,903.50
258,930.00	260,610.00	260,347.50	254,677.50	254,257.50
576,220.32	572,860.32	573,805.32	574,277.82	574,277.82
323,463.00	321,562.50	318,937.50	316,155.00	313,215.00
172,882.50	174,037.50	175,035.00	170,625.00	171,465.00
195,352.50	191,388.75	192,320.63	193,108.13	193,751.25
292,162.50	-	-	-	-
120,080.63	122,298.75	124,372.50	-	-
83,580.00	86,100.00	88,410.00	85,260.00	87,360.00
128,937.38	137,179.88	144,850.13	147,013.13	154,035.00
126,367.50	128,152.50	129,780.00	-	-
220,762.50	217,350.00	220,710.00	218,400.00	215,880.00
63,504.21	61,979.40	60,454.59	63,129.78	61,489.89
243,764.07	247,124.07	244,814.07	247,544.07	244,604.07
150,780.00	152,565.00	148,942.50	150,570.00	152,040.00
221,025.00	223,387.50	219,975.00	221,550.00	223,020.00
85,365.00	83,475.00	86,835.00	84,787.50	82,740.00

177,975.00	189,000.00	183,802.50	183,855.00	-
279,659.63	282,442.13	279,922.13	282,652.13	280,079.63
-	-	-	-	-
90,706.88	88,659.38	91,861.88	89,656.88	87,268.13
-	-	-	-	-

111,220,511.03	124,827,845.75	134,796,775.80	138,488,472.99	141,796,389.02
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FY2031_sum

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854,385.00

394,380.00

496,650.00

342,300.00

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653,782.50

-

217,192.50

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-

161,686.88

-

183,855.00

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974,925.00

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6,815,130.00

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868,245.00

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91,481.25

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-

208,267.50
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401,572.50
-
-
66,328.50
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-
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112,192.50
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130,147.50
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177,555.00
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157,668.00
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465,129.00
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194,092.50
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224,385.00
85,942.50

-
282,757.13

-
90,129.38
-

130,258,872.03

New VPK LTFM Bond Lookup Data as of May 3, 2021

Bond_flag	Dist_Num	FY2022_sum	FY2023_sum	FY2024_sum	FY2025_sum	FY2026_sum
5	1.2	131,670.00	133,245.00	129,307.50	130,620.00	131,670.00
5	840	95,985.75	94,221.75	92,457.75	90,525.75	93,843.75
5	2142	18,165.00	18,165.00	18,165.00	18,165.00	18,165.00
		245,820.75	245,631.75	239,930.25	239,310.75	243,678.75

End of Worksheet

FY2027_sum	FY2028_sum	FY2029_sum	FY2030_sum	FY2031_sum
133,350.00	129,570.00	131,040.00	132,300.00	128,100.00
96,862.50	-	-	-	-
18,165.00	18,165.00	18,165.00	18,165.00	128,415.00
248,377.50	147,735.00	149,205.00	150,465.00	256,515.00

Grandfathered Alternative Facilities Aid as of July 1, 2015

	PAYGO Aid	Debt Aid	Total
1.2 Minneapolis		11,000,000.00	11,000,000
11 Anoka	610,294.59	-	610,295
271 Bloomington	576,663.00	1,114,660.00	1,691,323
281 Robbinsdale	900,000.00	-	900,000
535 Rochester	574,805.41	-	574,805
625 St Paul	-	3,732,577.00	3,732,577
709 Duluth	168,063.64	609,000.00	777,064
	2,829,826.64	16,456,237.00	19,286,064
End of Worksheet			

Adjusted Pupil Unit Lookup Data

stNum	Type	District Name	FY19 February, 2021	FY20 Forecast	FY21
1	1	AITKIN PUBLIC SCHOOL DISTRICT	1,290.07	1,264.28	1,254.06
1.2	3	MINNEAPOLIS PUBLIC SCHOOL DIST.	36,982.65	36,015.10	34,646.96
2	1	HILL CITY PUBLIC SCHOOL DISTRICT	290.00	281.87	266.40
4	1	MCGREGOR PUBLIC SCHOOL DISTRICT	504.29	511.41	479.56
6	3	SOUTH ST. PAUL PUBLIC SCHOOL DIST.	3,723.47	3,586.98	3,428.67
11	1	ANOKA-HENNEPIN PUBLIC SCHOOL DIST.	41,823.24	42,081.00	41,267.00
12	1	CENTENNIAL PUBLIC SCHOOL DISTRICT	7,190.49	7,273.83	7,097.43
13	1	COLUMBIA HEIGHTS PUBLIC SCHOOL DIST	3,789.99	3,713.44	3,550.32
14	1	FRIDLEY PUBLIC SCHOOL DISTRICT	3,173.18	3,186.67	3,131.53
15	1	ST. FRANCIS PUBLIC SCHOOL DISTRICT	4,774.54	4,669.55	4,476.60
16	1	SPRING LAKE PARK PUBLIC SCHOOLS	6,491.91	6,594.96	6,607.46
22	1	DETROIT LAKES PUBLIC SCHOOL DIST.	3,272.78	3,234.63	3,030.68
23	1	FRAZEE-VERGAS PUBLIC SCHOOL DIST.	997.08	951.20	946.07
25	1	PINE POINT PUBLIC SCHOOL DISTRICT	64.18	72.93	63.29
31	1	BEMIDJI PUBLIC SCHOOL DISTRICT	5,481.07	5,570.73	5,302.93
32	1	BLACKDUCK PUBLIC SCHOOL DISTRICT	715.75	706.35	696.48
36	1	KELLIHER PUBLIC SCHOOL DISTRICT	300.53	316.31	318.84
38	1	RED LAKE PUBLIC SCHOOL DISTRICT	1,570.88	1,563.04	1,695.25
47	1	SAUK RAPIDS-RICE PUBLIC SCHOOLS	4,919.70	4,857.41	4,839.24
51	1	FOLEY PUBLIC SCHOOL DISTRICT	2,115.71	2,111.57	2,059.70
75	1	ST. CLAIR PUBLIC SCHOOL DISTRICT	724.29	745.18	787.76
77	1	MANKATO PUBLIC SCHOOL DISTRICT	9,392.58	9,579.09	9,354.33
81	1	COMFREY PUBLIC SCHOOL DISTRICT	163.93	147.09	152.69
84	1	SLEEPY EYE PUBLIC SCHOOL DISTRICT	629.00	622.27	619.19
85	1	SPRINGFIELD PUBLIC SCHOOL DISTRICT	608.61	618.18	622.81
88	1	NEW ULM PUBLIC SCHOOL DISTRICT	2,337.01	2,353.39	2,336.55
91	1	BARNUM PUBLIC SCHOOL DISTRICT	775.63	791.21	771.88
93	1	CARLTON PUBLIC SCHOOL DISTRICT	473.69	461.09	424.31
94	1	CLOQUET PUBLIC SCHOOL DISTRICT	3,003.84	3,028.45	3,047.10
95	1	CROMWELL-WRIGHT PUBLIC SCHOOLS	357.58	363.59	325.47
97	1	MOOSE LAKE PUBLIC SCHOOL DISTRICT	691.98	663.86	624.42
99	1	ESKO PUBLIC SCHOOL DISTRICT	1,366.47	1,390.06	1,368.38
100	1	WRENSHALL PUBLIC SCHOOL DISTRICT	398.81	399.34	402.42
108	1	CENTRAL PUBLIC SCHOOL DISTRICT	1,047.60	1,052.32	1,024.02
110	1	WACONIA PUBLIC SCHOOL DISTRICT	4,438.21	4,463.40	4,478.81
111	1	WATERTOWN-MAYER PUBLIC SCHOOL DIST.	1,681.10	1,710.06	1,688.02
112	1	EASTERN CARVER COUNTY PUBLIC SCHOOL	10,590.97	10,557.61	10,340.27
113	1	WALKER-HACKENSACK-AKELEY SCHL. DIST	835.02	803.80	801.62
115	1	CASS LAKE-BENA PUBLIC SCHOOLS	1,255.25	1,239.47	1,263.90
116	1	PILLAGER PUBLIC SCHOOL DISTRICT	1,264.83	1,270.93	1,269.33
118	1	NORTHLAND COMMUNITY SCHOOLS	354.40	351.76	347.77
129	1	MONTEVIDEO PUBLIC SCHOOL DISTRICT	1,724.16	1,672.22	1,732.02
138	1	NORTH BRANCH PUBLIC SCHOOLS	2,963.05	2,877.31	2,790.19
139	1	RUSH CITY PUBLIC SCHOOL DISTRICT	928.00	940.31	944.86

146	1 BARNESVILLE PUBLIC SCHOOL DIST.	959.85	964.66	957.72
150	1 HAWLEY PUBLIC SCHOOL DISTRICT	1,077.27	1,091.88	1,091.33
152	1 MOORHEAD PUBLIC SCHOOL DISTRICT	7,435.59	7,591.72	7,523.96
162	1 BAGLEY PUBLIC SCHOOL DISTRICT	1,076.12	1,055.69	1,052.62
166	1 COOK COUNTY PUBLIC SCHOOLS	512.83	500.46	458.27
173	1 MOUNTAIN LAKE PUBLIC SCHOOLS	558.37	549.29	548.27
177	1 WINDOM PUBLIC SCHOOL DISTRICT	1,174.63	1,214.12	1,247.63
181	1 BRAINERD PUBLIC SCHOOL DISTRICT	7,183.59	7,135.38	6,842.04
182	1 CROSBY-IRONTON PUBLIC SCHOOL DIST.	1,140.69	1,118.51	1,097.15
186	1 PEQUOT LAKES PUBLIC SCHOOLS	1,902.39	1,943.30	1,915.24
191	1 BURNSVILLE PUBLIC SCHOOL DISTRICT	9,467.53	9,131.37	8,791.69
192	1 FARMINGTON PUBLIC SCHOOL DISTRICT	7,967.33	7,974.91	7,726.47
194	1 LAKEVILLE PUBLIC SCHOOL DISTRICT	12,192.18	12,470.41	12,707.75
195	1 RANDOLPH PUBLIC SCHOOL DISTRICT	737.34	737.93	779.12
196	1 ROSEMOUNT-APPLE VALLEY-EAGAN	31,222.19	31,738.43	31,650.04
197	1 WEST ST. PAUL-MENDOTA HTS.-EAGAN	5,620.24	5,690.80	5,517.50
199	1 INVER GROVE HEIGHTS SCHOOLS	3,924.19	3,904.84	3,765.22
200	1 HASTINGS PUBLIC SCHOOL DISTRICT	4,779.40	4,738.71	4,668.47
203	1 HAYFIELD PUBLIC SCHOOL DISTRICT	777.61	770.96	732.71
204	1 KASSON-MANTORVILLE SCHOOL DISTRICT	2,423.81	2,457.85	2,442.22
206	1 ALEXANDRIA PUBLIC SCHOOL DISTRICT	4,597.60	4,629.90	4,516.78
213	1 OSAKIS PUBLIC SCHOOL DISTRICT	923.19	934.74	916.34
227	1 CHATFIELD PUBLIC SCHOOLS	946.54	958.70	959.93
229	1 LANESBORO PUBLIC SCHOOL DISTRICT	386.59	383.90	413.67
238	1 MABEL-CANTON PUBLIC SCHOOL DIST.	277.95	278.20	277.25
239	1 RUSHFORD-PETERSON PUBLIC SCHOOLS	755.63	753.87	723.26
241	1 ALBERT LEA PUBLIC SCHOOL DISTRICT	3,806.43	3,809.85	3,722.80
242	1 ALDEN-CONGER PUBLIC SCHOOL DISTRICT	548.27	524.38	519.54
252	1 CANNON FALLS PUBLIC SCHOOL DISTRICT	1,263.01	1,273.90	1,245.02
253	1 GOODHUE PUBLIC SCHOOL DISTRICT	745.48	770.77	786.15
255	1 PINE ISLAND PUBLIC SCHOOL DIST.	1,475.22	1,496.62	1,511.22
256	1 RED WING PUBLIC SCHOOL DISTRICT	2,978.92	2,960.20	2,798.43
261	1 ASHBY PUBLIC SCHOOL DISTRICT	310.02	327.73	346.76
264	1 HERMAN-NORCROSS SCHOOL DISTRICT	105.79	101.94	101.46
270	1 HOPKINS PUBLIC SCHOOL DISTRICT	7,516.46	7,591.05	7,486.99
271	1 BLOOMINGTON PUBLIC SCHOOL DISTRICT	11,482.44	11,370.39	11,076.35
272	1 EDEN PRAIRIE PUBLIC SCHOOL DISTRICT	9,795.14	9,701.83	9,518.36
273	1 EDINA PUBLIC SCHOOL DISTRICT	9,218.02	9,159.65	9,131.41
276	1 MINNETONKA PUBLIC SCHOOL DISTRICT	11,925.20	12,113.16	12,175.35
277	1 WESTONKA PUBLIC SCHOOL DISTRICT	2,678.38	2,723.04	2,696.57
278	1 ORONO PUBLIC SCHOOL DISTRICT	3,159.32	3,141.10	3,132.14
279	1 OSSEO PUBLIC SCHOOL DISTRICT	23,022.77	22,976.50	22,638.97
280	1 RICHFIELD PUBLIC SCHOOL DISTRICT	4,597.94	4,575.18	4,497.16
281	1 ROBBINSDALE PUBLIC SCHOOL DISTRICT	13,371.94	13,291.28	12,737.49
282	1 ST. ANTHONY-NEW BRIGHTON SCHOOLS	2,005.62	1,997.95	1,964.67
283	1 ST. LOUIS PARK PUBLIC SCHOOL DIST.	5,039.72	5,032.91	4,932.26
284	1 WAYZATA PUBLIC SCHOOL DISTRICT	12,987.43	13,231.56	13,128.65

286	1 BROOKLYN CENTER SCHOOL DISTRICT	2,754.68	2,688.47	2,649.36
294	1 HOUSTON PUBLIC SCHOOL DISTRICT	2,151.24	2,102.96	2,997.68
297	1 SPRING GROVE SCHOOL DISTRICT	396.60	411.33	388.75
299	1 CALEDONIA PUBLIC SCHOOL DISTRICT	789.48	788.95	792.78
300	1 LA CRESCENT-HOKAH SCHOOL DISTRICT	1,219.96	1,194.04	1,202.63
306	1 LAPORTE PUBLIC SCHOOL DISTRICT	349.29	357.87	347.82
308	1 NEVIS PUBLIC SCHOOL DISTRICT	643.39	649.73	643.91
309	1 PARK RAPIDS PUBLIC SCHOOL DISTRICT	1,811.74	1,785.97	1,786.31
314	1 BRAHAM PUBLIC SCHOOL DISTRICT	805.43	819.02	805.23
316	1 GREENWAY PUBLIC SCHOOL DISTRICT	1,142.68	1,147.04	1,132.11
317	1 DEER RIVER PUBLIC SCHOOL DISTRICT	996.04	982.65	991.68
318	1 GRAND RAPIDS PUBLIC SCHOOL DISTRICT	4,378.35	4,347.23	4,240.74
319	1 NASHWAUK-KEEWATIN SCHOOL DISTRICT	641.19	643.99	626.23
323	2 FRANCONIA PUBLIC SCHOOL DISTRICT	29.35	29.74	30.34
330	1 HERON LAKE-OKABENA SCHOOL DISTRICT	305.64	307.89	299.45
332	1 MORA PUBLIC SCHOOL DISTRICT	1,768.03	1,770.24	1,721.77
333	1 OGILVIE PUBLIC SCHOOL DISTRICT	553.10	527.34	544.06
345	1 NEW LONDON-SPICER SCHOOL DISTRICT	1,675.19	1,695.12	1,651.25
347	1 WILLMAR PUBLIC SCHOOL DISTRICT	4,651.96	4,653.47	4,471.18
356	1 LANCASTER PUBLIC SCHOOL DISTRICT	175.21	181.22	209.34
361	1 INTERNATIONAL FALLS SCHOOL DISTRICT	1,094.69	1,079.51	1,037.88
362	1 LITTLEFORK-BIG FALLS SCHOOL DIST.	352.73	343.52	335.51
363	1 SOUTH KOOCHICHING SCHOOL DISTRICT	318.13	311.18	320.24
378	1 DAWSON-BOYD PUBLIC SCHOOL DISTRICT	617.34	623.22	622.81
381	1 LAKE SUPERIOR PUBLIC SCHOOL DIST.	1,513.47	1,498.45	1,484.90
390	1 LAKE OF THE WOODS SCHOOL DISTRICT	502.17	513.13	485.39
391	1 CLEVELAND PUBLIC SCHOOL DISTRICT	561.03	552.28	568.16
402	1 HENDRICKS PUBLIC SCHOOL DISTRICT	154.56	153.97	116.53
403	1 IVANHOE PUBLIC SCHOOL DISTRICT	151.32	148.13	153.29
404	1 LAKE BENTON PUBLIC SCHOOL DISTRICT	208.17	216.75	219.59
413	1 MARSHALL PUBLIC SCHOOL DISTRICT	2,756.76	2,765.25	2,797.99
414	1 MINNEOTA PUBLIC SCHOOL DISTRICT	526.49	530.59	509.10
415	1 LYND PUBLIC SCHOOL DISTRICT	227.20	223.98	204.52
423	1 HUTCHINSON PUBLIC SCHOOL DISTRICT	3,100.76	3,059.48	2,873.77
424	1 LESTER PRAIRIE PUBLIC SCHOOL DIST.	509.19	524.97	543.85
432	1 MAHNOMEN PUBLIC SCHOOL DISTRICT	663.50	721.99	668.42
435	1 WAUBUN-OGEMA-WHITE EARTH PUBLIC SCH	708.91	747.36	691.92
441	1 MARSHALL COUNTY CENTRAL SCHOOLS	465.57	473.28	476.55
447	1 GRYGLA PUBLIC SCHOOL DISTRICT	165.03	155.56	160.12
458	1 TRUMAN PUBLIC SCHOOL DISTRICT	227.02	239.74	252.74
463	1 EDEN VALLEY-WATKINS SCHOOL DISTRICT	1,051.13	1,054.99	1,028.24
465	1 LITCHFIELD PUBLIC SCHOOL DISTRICT	1,703.84	1,708.00	1,670.54
466	1 DASSEL-COKATO PUBLIC SCHOOL DIST.	2,415.71	2,399.24	2,219.01
473	1 ISLE PUBLIC SCHOOL DISTRICT	455.73	447.47	454.03
477	1 PRINCETON PUBLIC SCHOOL DISTRICT	3,646.56	3,579.26	3,467.45
480	1 ONAMIA PUBLIC SCHOOL DISTRICT	647.97	625.09	694.74
482	1 LITTLE FALLS PUBLIC SCHOOL DISTRICT	2,703.70	2,616.06	2,538.66

484	1 PIERZ PUBLIC SCHOOL DISTRICT	1,289.71	1,320.51	1,336.23
485	1 ROYALTON PUBLIC SCHOOL DISTRICT	1,038.29	1,042.92	1,023.82
486	1 SWANVILLE PUBLIC SCHOOL DISTRICT	337.99	356.31	357.33
487	1 UPSALA PUBLIC SCHOOL DISTRICT	417.79	422.37	402.22
492	1 AUSTIN PUBLIC SCHOOL DISTRICT	5,494.54	5,488.40	5,345.77
495	1 GRAND MEADOW PUBLIC SCHOOL DISTRICT	481.26	492.84	487.60
497	1 LYLE PUBLIC SCHOOL DISTRICT	317.94	331.13	330.87
499	1 LEROY-OSTRANDER PUBLIC SCHOOLS	290.37	285.38	284.89
500	1 SOUTHLAND PUBLIC SCHOOL DISTRICT	446.09	426.49	446.01
505	1 FULDA PUBLIC SCHOOL DISTRICT	373.61	387.50	397.19
507	1 NICOLLET PUBLIC SCHOOL DISTRICT	423.55	414.52	406.43
508	1 ST. PETER PUBLIC SCHOOL DISTRICT	2,430.32	2,459.09	2,432.58
511	1 ADRIAN PUBLIC SCHOOL DISTRICT	627.65	611.19	613.97
514	1 ELLSWORTH PUBLIC SCHOOL DISTRICT	155.96	163.72	160.32
518	1 WORTHINGTON PUBLIC SCHOOL DISTRICT	4,218.05	3,963.49	3,648.31
531	1 BYRON PUBLIC SCHOOL DISTRICT	2,321.35	2,419.59	2,493.85
533	1 DOVER-EYOTA PUBLIC SCHOOL DISTRICT	1,222.96	1,218.54	1,315.34
534	1 STEWARTVILLE PUBLIC SCHOOL DISTRICT	2,273.86	2,339.21	2,299.98
535	1 ROCHESTER PUBLIC SCHOOL DISTRICT	19,188.66	19,317.84	18,784.56
542	1 BATTLE LAKE PUBLIC SCHOOL DISTRICT	473.80	461.78	456.66
544	1 FERGUS FALLS PUBLIC SCHOOL DISTRICT	3,193.79	3,318.02	3,284.82
545	1 HENNING PUBLIC SCHOOL DISTRICT	409.92	415.51	378.31
547	1 PARKERS PRAIRIE PUBLIC SCHOOL DIST.	599.66	610.13	583.63
548	1 PELICAN RAPIDS PUBLIC SCHOOL DIST.	954.58	966.31	965.76
549	1 PERHAM-DENT PUBLIC SCHOOL DISTRICT	1,668.20	1,699.78	1,663.91
550	1 UNDERWOOD PUBLIC SCHOOL DISTRICT	611.07	637.25	617.19
553	1 NEW YORK MILLS PUBLIC SCHOOL DIST.	802.06	846.31	816.48
561	1 GOODRIDGE PUBLIC SCHOOL DISTRICT	249.69	254.75	258.21
564	1 THIEF RIVER FALLS SCHOOL DISTRICT	2,152.06	2,150.30	2,095.06
577	1 WILLOW RIVER PUBLIC SCHOOL DISTRICT	454.42	475.00	452.64
578	1 PINE CITY PUBLIC SCHOOL DISTRICT	1,740.19	1,727.03	1,697.26
581	1 EDGERTON PUBLIC SCHOOL DISTRICT	442.29	451.32	458.27
592	1 CLIMAX-SHELLY PUBLIC SCHOOLS	238.32	202.69	215.37
593	1 CROOKSTON PUBLIC SCHOOL DISTRICT	1,228.11	1,287.22	1,249.24
595	1 EAST GRAND FORKS PUBLIC SCHOOL DIST	2,076.43	2,097.64	2,148.70
599	1 FERTILE-BELTRAMI SCHOOL DISTRICT	521.94	515.95	502.87
600	1 FISHER PUBLIC SCHOOL DISTRICT	295.40	269.28	253.14
601	1 FOSSTON PUBLIC SCHOOL DISTRICT	675.75	667.00	640.89
621	1 MOUNDS VIEW PUBLIC SCHOOL DISTRICT	12,731.07	12,803.00	12,860.39
622	1 NORTH ST PAUL-MAPLEWOOD OAKDALE DIS	11,674.51	11,600.60	11,465.92
623	1 ROSEVILLE PUBLIC SCHOOL DISTRICT	8,274.28	8,280.26	8,298.26
624	1 WHITE BEAR LAKE SCHOOL DISTRICT	9,456.15	9,466.50	9,306.50
625	1 ST. PAUL PUBLIC SCHOOL DISTRICT	39,026.28	38,052.96	37,683.47
630	1 RED LAKE FALLS PUBLIC SCHOOL DIST.	401.40	412.24	419.49
635	1 MILROY PUBLIC SCHOOL DISTRICT	88.65	89.96	91.01
640	1 WABASSO PUBLIC SCHOOL DISTRICT	451.28	471.67	455.66
656	1 FARIBAULT PUBLIC SCHOOL DISTRICT	3,903.02	3,770.13	3,723.66

659	1 NORTHFIELD PUBLIC SCHOOL DISTRICT	4,460.40	4,434.22	4,335.37
671	1 HILLS-BEAVER CREEK SCHOOL DISTRICT	400.94	414.50	420.70
676	1 BADGER PUBLIC SCHOOL DISTRICT	243.44	256.69	239.88
682	1 ROSEAU PUBLIC SCHOOL DISTRICT	1,268.01	1,282.99	1,299.46
690	1 WARROAD PUBLIC SCHOOL DISTRICT	1,087.35	1,071.83	1,118.45
695	1 CHISHOLM PUBLIC SCHOOL DISTRICT	792.66	803.25	785.34
696	1 ELY PUBLIC SCHOOL DISTRICT	616.54	625.67	619.19
698	1 FLOODWOOD PUBLIC SCHOOL DISTRICT	228.85	214.15	185.28
700	1 HERMANTOWN PUBLIC SCHOOL DISTRICT	2,271.43	2,297.70	2,325.90
701	1 HIBBING PUBLIC SCHOOL DISTRICT	2,594.80	2,487.26	2,448.25
704	1 PROCTOR PUBLIC SCHOOL DISTRICT	1,953.54	1,980.20	1,994.60
706	1 VIRGINIA PUBLIC SCHOOL DISTRICT	1,882.92	1,939.83	0.00
707	1 NETT LAKE PUBLIC SCHOOL DISTRICT	104.28	88.54	100.45
709	1 DULUTH PUBLIC SCHOOL DISTRICT	8,986.22	9,144.97	8,683.15
712	1 MOUNTAIN IRON-BUHL SCHOOL DISTRICT	565.83	630.47	584.64
716	1 BELLE PLAINE PUBLIC SCHOOL DISTRICT	1,743.50	1,736.43	1,710.92
717	1 JORDAN PUBLIC SCHOOL DISTRICT	2,088.29	2,077.97	2,055.48
719	1 PRIOR LAKE-SAVAGE AREA SCHOOLS	9,656.47	9,730.90	11,173.43
720	1 SHAKOPEE PUBLIC SCHOOL DISTRICT	9,062.71	9,017.67	9,006.45
721	1 NEW PRAGUE AREA SCHOOLS	4,622.43	4,653.00	4,524.82
726	1 BECKER PUBLIC SCHOOL DISTRICT	3,132.03	3,166.08	3,078.09
727	1 BIG LAKE PUBLIC SCHOOL DISTRICT	3,301.47	3,375.52	3,325.61
728	1 ELK RIVER PUBLIC SCHOOL DISTRICT	14,568.25	14,794.74	14,345.14
738	1 HOLDINGFORD PUBLIC SCHOOL DISTRICT	1,151.21	1,170.74	1,163.05
739	1 KIMBALL PUBLIC SCHOOL DISTRICT	832.64	826.16	771.28
740	1 MELROSE PUBLIC SCHOOL DISTRICT	1,486.58	1,459.07	1,396.90
741	1 PAYNESVILLE PUBLIC SCHOOL DISTRICT	1,022.81	1,043.06	1,006.94
742	1 ST. CLOUD PUBLIC SCHOOL DISTRICT	10,895.34	10,658.43	10,606.51
743	1 SAUK CENTRE PUBLIC SCHOOL DISTRICT	1,204.47	1,184.81	1,144.57
745	1 ALBANY PUBLIC SCHOOL DISTRICT	1,915.38	1,948.35	1,947.19
748	1 SARTELL-ST. STEPHEN SCHOOL DISTRICT	4,401.84	4,473.94	4,505.33
750	1 ROCORI PUBLIC SCHOOL DISTRICT	2,350.37	2,464.20	2,528.41
756	1 BLOOMING PRAIRIE PUBLIC SCHOOL DIST	827.91	863.27	873.54
761	1 OWATONNA PUBLIC SCHOOL DISTRICT	5,398.97	5,342.46	5,275.81
763	1 MEDFORD PUBLIC SCHOOL DISTRICT	967.05	1,000.37	979.42
768	1 HANCOCK PUBLIC SCHOOL DISTRICT	391.72	408.36	434.76
771	1 CHOKIO-ALBERTA PUBLIC SCHOOL DIST.	171.72	171.36	178.61
775	1 KERKHOVEN-MURDOCK-SUNBURG	793.48	803.72	818.09
777	1 BENSON PUBLIC SCHOOL DISTRICT	859.38	873.51	849.35
786	1 BERTHA-HEWITT PUBLIC SCHOOL DIST.	535.05	562.77	553.50
787	1 BROWERVILLE PUBLIC SCHOOL DISTRICT	612.34	584.96	574.39
801	1 BROWNS VALLEY PUBLIC SCHOOL DIST.	164.69	182.83	198.09
803	1 WHEATON AREA PUBLIC SCHOOL DISTRICT	400.54	395.14	410.85
811	1 WABASHA-KELLOGG PUBLIC SCHOOL DIST.	576.01	703.58	1,148.78
813	1 LAKE CITY PUBLIC SCHOOL DISTRICT	1,353.17	1,338.02	1,292.63
815	2 PRINSBURG PUBLIC SCHOOL DISTRICT	1.63	2.76	0.00
818	1 VERNDALE PUBLIC SCHOOL DISTRICT	622.25	617.71	575.40

820	1 SEBEKA PUBLIC SCHOOL DISTRICT	548.19	541.52	499.05
821	1 MENAHGA PUBLIC SCHOOL DISTRICT	1,121.60	1,139.41	932.31
829	1 WASECA PUBLIC SCHOOL DISTRICT	2,047.96	2,022.86	1,997.82
831	1 FOREST LAKE PUBLIC SCHOOL DISTRICT	6,658.37	6,501.49	6,542.53
832	1 MAHTOMEDI PUBLIC SCHOOL DISTRICT	3,649.11	3,640.97	3,604.27
833	1 SOUTH WASHINGTON COUNTY SCHOOL DIST	20,252.31	20,475.11	20,372.94
834	1 STILLWATER AREA PUBLIC SCHOOL DIST.	9,276.77	9,280.86	9,095.45
836	1 BUTTERFIELD PUBLIC SCHOOL DISTRICT	224.66	235.90	228.23
837	1 MADELIA PUBLIC SCHOOL DISTRICT	647.34	662.62	664.00
840	1 ST. JAMES PUBLIC SCHOOL DISTRICT	1,122.11	1,103.99	1,109.21
846	1 BRECKENRIDGE PUBLIC SCHOOL DISTRICT	699.14	686.94	692.32
850	1 ROTHSA Y PUBLIC SCHOOL DISTRICT	313.92	308.51	322.25
852	1 CAMPBELL-TINTAH PUBLIC SCHOOL DIST.	141.75	139.85	141.14
857	1 LEWISTON-ALTURA PUBLIC SCHOOL DIST.	806.82	783.69	800.61
858	1 ST. CHARLES PUBLIC SCHOOL DISTRICT	1,079.52	1,086.40	1,155.41
861	1 WINONA AREA PUBLIC SCHOOL DISTRICT	3,053.03	2,903.60	2,891.90
876	1 ANNANDALE PUBLIC SCHOOL DISTRICT	2,124.54	2,171.71	2,147.09
877	1 BUFFALO-HANOVER-MONTROSE PUBLIC SCH	6,362.34	6,275.07	5,969.24
879	1 DELANO PUBLIC SCHOOL DISTRICT	2,718.05	2,694.82	2,649.16
881	1 MAPLE LAKE PUBLIC SCHOOL DISTRICT	929.99	912.16	852.05
882	1 MONTICELLO PUBLIC SCHOOL DISTRICT	4,522.11	4,593.17	4,467.16
883	1 ROCKFORD PUBLIC SCHOOL DISTRICT	1,789.23	1,803.48	1,702.89
885	1 ST. MICHAEL-ALBERTVILLE SCHOOL DIST	7,044.08	7,062.56	6,837.66
891	1 CANBY PUBLIC SCHOOL DISTRICT	621.00	635.48	618.39
911	1 CAMBRIDGE-ISANTI PUBLIC SCHOOL DIST	5,425.47	5,495.24	5,249.29
912	1 MILACA PUBLIC SCHOOL DISTRICT	1,919.31	1,902.55	1,877.67
914	1 ULEN-HITTERDAL PUBLIC SCHOOL DIST	332.55	324.78	333.71
2071	1 LAKE CRYSTAL-WELLCOME MEMORIAL	1,013.11	1,034.70	993.48
2125	1 TRITON SCHOOL DISTRICT	1,207.52	1,157.12	1,206.24
2134	1 UNITED SOUTH CENTRAL SCHOOL DIST.	763.63	787.15	803.83
2135	1 MAPLE RIVER SCHOOL DISTRICT	985.48	960.68	956.12
2137	1 KINGSLAND PUBLIC SCHOOL DISTRICT	614.49	625.26	596.49
2142	1 ST. LOUIS COUNTY SCHOOL DISTRICT	2,163.59	2,201.49	2,086.82
2143	1 WATERVILLE-ELYSIAN-MORRISTOWN	845.79	859.00	832.16
2144	1 CHISAGO LAKES SCHOOL DISTRICT	3,753.76	3,746.79	3,694.47
2149	1 MINNEWASKA SCHOOL DISTRICT	1,354.80	1,389.78	1,408.56
2154	1 EVELETH-GILBERT SCHOOL DISTRICT	977.41	928.96	0.00
2155	1 WADENA-DEER CREEK SCHOOL DISTRICT	1,135.62	1,177.24	1,152.80
2159	1 BUFFALO LK-HECTOR-STEWART PUBLIC SC	553.84	552.00	553.30
2164	1 DILWORTH-GLYNDON-FELTON	1,738.26	1,733.13	1,755.92
2165	1 HINCKLEY-FINLAYSON SCHOOL DISTRICT	1,043.65	1,053.69	1,047.49
2167	1 LAKEVIEW SCHOOL DISTRICT	692.04	702.40	654.35
2168	1 NRHEG SCHOOL DISTRICT	963.43	960.71	946.87
2169	1 MURRAY COUNTY CENTRAL SCHOOL DIST.	803.62	799.46	774.09
2170	1 STAPLES-MOTLEY SCHOOL DISTRICT	1,235.63	1,143.01	1,122.87
2171	1 KITTS ON CENTRAL SCHOOL DISTRICT	253.29	256.90	241.29
2172	1 KENYON-WANAMINGO SCHOOL DISTRICT	848.45	814.19	818.09

2174	1 PINE RIVER-BACKUS SCHOOL DISTRICT	985.85	1,015.62	966.66
2176	1 WARREN-ALVARADO-OSLO SCHOOL DIST.	518.79	548.13	576.20
2180	1 M.A.C.C.R.A.Y. SCHOOL DISTRICT	790.93	816.39	811.06
2184	1 LUVERNE PUBLIC SCHOOL DISTRICT	1,354.52	1,329.79	1,258.68
2190	1 YELLOW MEDICINE EAST	760.77	740.87	717.84
2198	1 FILLMORE CENTRAL	670.17	673.84	637.88
2215	1 NORMAN COUNTY EAST SCHOOL DISTRICT	287.45	283.79	291.30
2310	1 SIBLEY EAST SCHOOL DISTRICT	1,261.34	1,229.02	1,204.23
2311	1 CLEARBROOK-GONVICK SCHOOL DISTRICT	505.15	483.98	505.68
2342	1 WEST CENTRAL AREA	854.89	899.39	863.70
2358	1 TRI-COUNTY SCHOOL DISTRICT	205.75	213.19	219.38
2364	1 BELGRADE-BROOTEN-ELROSA SCHOOL DIST	692.36	691.84	709.60
2365	1 G.F.W.	782.60	778.00	728.09
2396	1 A.C.G.C. PUBLIC SCHOOL DISTRICT	903.73	951.07	944.26
2397	1 LE SUEUR-HENDERSON SCHOOL DISTRICT	1,127.44	1,083.77	1,036.48
2448	1 MARTIN COUNTY WEST SCHOOL DISTRICT	791.55	758.45	732.51
2527	1 NORMAN COUNTY WEST SCHOOL DISTRICT	197.01	187.69	233.05
2534	1 BIRD ISLAND-OLIVIA-LAKE LILLIAN	726.69	733.89	677.26
2536	1 GRANADA HUNTLEY-EAST CHAIN	339.15	320.56	323.26
2580	1 EAST CENTRAL SCHOOL DISTRICT	809.22	830.58	772.08
2609	1 WIN-E-MAC SCHOOL DISTRICT	512.81	512.60	484.19
2683	1 GREENBUSH-MIDDLE RIVER SCHOOL DIST.	316.80	291.00	290.91
2687	1 HOWARD LAKE-WAVERLY-WINSTED	1,361.95	1,383.40	1,327.39
2689	1 PIPESTONE AREA SCHOOL DISTRICT	1,258.33	1,241.59	1,166.06
2711	1 MESABI EAST SCHOOL DISTRICT	1,040.13	1,033.15	1,012.57
2752	1 FAIRMONT AREA SCHOOL DISTRICT	1,885.47	1,931.11	1,881.41
2753	1 LONG PRAIRIE-GREY EAGLE SCHOOL DIST	1,046.85	1,070.22	1,016.99
2754	1 CEDAR MOUNTAIN SCHOOL DISTRICT	524.20	463.18	474.54
2759	1 EAGLE VALLEY PUBLIC SCHOOL DISTRICT			
2769	1 MORRIS AREA PUBLIC SCHOOLS	1,136.64	1,191.64	1,179.52
2805	1 ZUMBROTA-MAZEPPA SCHOOL DISTRICT	1,313.56	1,344.82	1,366.37
2835	1 JANESVILLE-WALDORF-PEMBERTON	742.68	724.41	716.63
2853	1 LAC QUI PARLE VALLEY SCHOOL DIST.	859.30	847.14	854.66
2854	1 ADA-BORUP PUBLIC SCHOOL DISTRICT	620.46	587.98	551.09
2856	1 STEPHEN-ARGYLE CENTRAL SCHOOLS	320.46	313.32	326.07
2859	1 GLENCOE-SILVER LAKE SCHOOL DISTRICT	1,755.81	1,710.08	1,666.92
2860	1 BLUE EARTH AREA PUBLIC SCHOOL	1,146.77	1,160.42	1,154.71
2884	1 RED ROCK CENTRAL SCHOOL DISTRICT	475.11	454.64	440.39
2886	1 GLENVILLE-EMMONS SCHOOL DISTRICT	319.51	330.69	345.96
2888	1 CLINTON-GRACEVILLE-BEARDSLEY	346.12	333.75	364.04
2889	1 LAKE PARK AUDUBON SCHOOL DISTRICT	797.07	811.24	808.05
2890	1 RENVILLE COUNTY WEST SCHOOL DIST.	617.47	593.88	583.03
2895	1 JACKSON COUNTY CENTRAL SCHOOL DIST.	1,293.52	1,296.36	1,247.83
2897	1 REDWOOD AREA SCHOOL DISTRICT	1,230.66	1,233.80	1,189.77
2898	1 WESTBROOK-WALNUT GROVE SCHOOLS	389.68	428.13	451.24
2899	1 PLAINVIEW-ELGIN-MILLVILLE	1,617.67	1,609.29	1,613.28
2902	1 RTR PUBLIC SCHOOLS	639.59	645.29	618.39

2903	1 ORTONVILLE PUBLIC SCHOOLS	554.66	553.25	527.38
2904	1 TRACY AREA PUBLIC SCHOOL DISTRICT	778.47	742.47	736.62
2905	1 TRI-CITY UNITED SCHOOL DISTRICT	2,023.25	2,039.33	2,039.00
2906	1 RED LAKE COUNTY CENTRAL PUBLIC SCH	421.99	429.87	423.51
2907	1 ROUND LAKE-BREWSTER PUBLIC SCHOOLS	411.58	441.94	473.34
2908	1 BRANDON-EVANSVILLE PUBLIC SCHOOLS	519.36	538.83	538.83
2909	1 ROCK RIDGE PUBLIC SCHOOLS	2,860.33	2,868.79	2,804.27
2910	1 ADA-BORUP-WEST PUBLIC SCHOOL DISTRICT	817.47	775.67	784.14
		884,154.08	883,846.38	871,762.76

End of Worksheet

FY22	FY23
1,196.02	1,137.31
33,975.85	32,925.83
279.46	271.86
471.42	447.43
3,424.20	3,360.71
42,504.01	43,299.49
7,117.75	7,011.68
3,676.37	3,640.05
3,057.45	2,991.94
4,349.25	4,270.33
6,685.93	6,656.46
3,221.12	3,334.65
928.49	920.86
66.28	67.52
5,595.19	5,833.31
637.11	580.71
331.99	330.13
1,709.47	1,799.61
4,806.73	4,730.38
2,082.08	2,098.12
795.73	793.48
9,469.58	9,312.21
148.32	134.65
602.76	602.22
615.29	626.09
2,373.46	2,361.28
764.61	750.14
402.72	390.29
3,117.56	3,136.75
319.87	308.17
636.30	628.62
1,381.72	1,365.14
402.11	407.32
982.85	955.73
4,561.62	4,575.56
1,721.80	1,744.94
10,307.75	10,158.83
806.44	828.82
1,400.31	1,569.39
1,323.73	1,387.79
356.85	366.36
1,791.31	1,808.06
2,949.75	3,085.88
950.31	954.05

962.84	976.75
1,104.29	1,103.93
7,946.82	8,302.70
1,063.07	1,070.25
487.18	521.38
539.72	521.60
1,262.50	1,268.12
6,853.45	6,740.85
1,107.92	1,112.41
2,001.25	2,049.32
8,412.99	8,033.32
7,777.29	7,765.85
13,043.51	13,221.54
776.33	796.51
32,735.17	33,418.62
5,600.24	5,541.49
3,722.85	3,602.62
4,739.04	4,754.02
721.57	717.22
2,475.10	2,456.23
4,575.16	4,514.04
919.60	921.43
966.88	963.10
407.57	405.38
266.32	272.89
741.98	754.52
3,735.98	3,660.47
500.11	502.86
1,219.26	1,180.25
781.99	767.89
1,529.84	1,509.57
2,821.84	2,770.04
337.25	338.08
110.73	107.42
7,469.95	7,432.64
11,177.64	11,166.24
9,541.72	9,486.54
9,275.40	9,364.10
12,312.44	12,348.63
2,709.09	2,671.85
3,245.98	3,314.72
23,530.09	24,004.65
4,419.17	4,350.94
12,407.21	11,931.77
1,977.21	1,965.03
4,912.81	4,837.92
14,478.58	15,647.25

2,520.36	2,356.43
2,090.01	1,525.07
385.34	386.16
799.17	783.39
1,201.08	1,170.07
358.26	370.95
676.51	687.08
1,817.98	1,812.21
817.15	817.64
1,149.75	1,156.44
1,014.17	1,039.49
4,336.52	4,305.16
586.80	581.99
31.12	28.82
281.88	253.09
1,726.85	1,696.81
543.35	520.59
1,673.30	1,681.03
4,651.74	4,789.01
220.66	226.34
1,012.55	994.73
320.48	322.80
318.05	320.21
610.24	603.43
1,481.34	1,470.11
481.12	454.24
544.77	544.40
159.23	205.45
155.79	152.97
218.03	220.94
2,829.12	2,881.93
510.62	504.75
204.09	200.09
2,792.74	2,728.03
526.99	516.16
667.42	672.96
790.68	870.22
478.29	473.86
158.62	152.77
253.19	245.69
1,041.04	1,042.94
1,717.55	1,722.04
2,399.32	2,532.02
432.62	421.63
3,450.26	3,512.06
691.47	695.73
2,536.12	2,504.60

1,377.88	1,387.51
1,031.14	1,037.95
356.04	369.84
391.00	381.32
5,377.56	5,359.02
499.30	512.52
331.59	331.14
284.71	286.32
450.61	457.42
409.59	422.24
412.21	431.34
2,443.17	2,402.80
609.43	611.05
163.27	162.02
3,827.32	3,913.77
2,555.92	2,528.79
1,266.95	1,257.71
2,318.50	2,325.06
19,736.11	20,667.06
448.38	444.24
3,308.82	3,300.31
377.05	383.14
562.55	541.15
955.16	946.04
1,714.73	1,683.31
620.34	609.88
829.88	839.23
255.21	264.43
2,165.13	2,215.65
460.10	455.21
1,720.99	1,730.45
439.29	443.72
214.80	216.01
1,248.76	1,235.28
2,201.70	2,218.73
511.43	487.34
251.98	237.15
636.91	629.43
12,954.60	12,983.09
11,602.58	11,705.73
8,333.78	8,327.87
9,289.54	9,366.01
37,614.04	37,816.97
419.49	421.43
84.67	78.78
459.90	466.96
3,633.13	3,549.09

4,368.45	4,341.45
411.40	389.62
223.08	210.82
1,278.26	1,256.84
1,121.87	1,116.32
799.77	804.21
622.77	621.16
193.58	192.83
2,330.22	2,311.58
2,472.87	2,488.48
2,000.45	2,003.54
0.00	0.00
104.06	96.61
8,720.33	8,697.89
603.77	614.34
1,744.83	1,801.92
2,058.44	2,039.90
9,897.15	9,339.20
9,058.38	9,035.08
4,771.77	4,891.40
3,200.31	3,277.08
3,379.34	3,412.48
14,314.91	14,179.68
1,179.45	1,202.16
809.68	819.80
1,363.54	1,334.71
996.79	974.00
10,692.28	10,584.43
1,127.93	1,142.64
1,978.02	2,009.74
4,554.75	4,495.81
2,627.25	2,726.51
858.78	861.55
5,202.17	5,037.92
966.68	940.12
433.63	444.27
171.35	144.19
847.06	875.91
821.80	798.17
533.05	516.99
596.09	602.27
196.61	205.78
404.94	394.22
1,343.33	1,485.20
1,320.09	1,282.43
1.01	1.01
591.04	580.67

526.58	559.55
1,111.66	1,272.54
2,017.82	2,001.16
6,428.70	6,297.29
3,671.73	3,730.76
20,548.82	20,600.84
9,465.95	9,632.05
236.21	240.58
635.90	631.66
1,125.91	1,131.88
709.65	725.32
324.11	329.73
141.65	134.83
794.72	741.02
1,166.52	1,175.11
2,869.33	2,755.21
2,177.45	2,168.72
6,040.44	6,067.27
2,697.57	2,749.94
872.52	868.21
4,671.34	4,820.39
1,787.47	1,867.39
7,243.43	7,467.36
649.03	636.11
5,582.25	5,802.09
1,867.49	1,846.08
317.04	312.80
1,056.40	1,088.98
1,181.48	1,135.31
794.92	782.02
956.78	976.25
588.82	569.84
2,048.74	2,023.79
840.39	834.60
3,703.45	3,642.21
1,423.55	1,417.92
0.00	0.00
1,165.92	1,168.21
527.19	494.87
1,776.15	1,813.69
1,044.48	1,038.63
693.49	727.30
942.63	941.54
808.87	844.25
1,115.20	1,097.07
246.72	253.14
808.46	795.50

1,037.20	1,111.73
596.50	610.48
818.97	814.69
1,321.91	1,385.41
719.35	703.74
633.07	639.20
287.34	280.75
1,228.35	1,253.85
496.88	493.10
855.75	869.87
227.12	229.07
707.63	701.38
722.18	720.38
909.90	847.40
1,022.65	990.83
730.26	720.52
225.30	248.10
691.87	707.99
329.97	327.51
787.45	844.68
495.67	526.45
279.25	274.30
1,353.03	1,371.08
1,168.95	1,165.64
1,003.05	971.05
1,885.67	1,861.94
1,063.47	1,084.66
451.21	430.35
1,211.38	1,199.62
1,465.17	1,551.47
730.67	715.42
846.65	855.56
567.80	562.46
322.29	314.36
1,648.04	1,599.17
1,121.87	1,096.19
444.54	442.28
331.39	319.05
339.87	320.92
812.71	810.62
596.70	599.87
1,252.20	1,246.52
1,211.79	1,205.70
471.42	488.95
1,607.43	1,593.66
604.58	585.69

534.66	547.20
692.68	638.48
2,118.05	2,113.03
423.93	420.63
492.84	505.73
549.62	552.03
2,752.53	2,735.37
793.11	810.56
880,723.83	882,721.16

District Average Building Age, 1-26-21 upload

Dist	Type	20-21 age	21-22 age
1	1	51.12	52.12
1.2	3	57.35	58.35
2	1	31.90	32.90
4	1	48.05	49.05
6	3	47.96	48.96
11	1	43.01	44.01
12	1	38.70	39.70
13	1	52.20	53.20
14	1	54.52	55.52
15	1	39.53	40.53
16	1	34.73	35.73
22	1	40.16	41.16
23	1	39.72	40.72
25	1	19.00	20.00
31	1	29.74	30.74
32	1	42.59	43.59
36	1	28.82	29.82
38	1	25.89	26.89
47	1	33.98	34.98
51	1	27.88	28.88
75	1	38.27	39.27
77	1	49.73	50.73
81	1	50.66	51.66
84	1	49.81	50.81
85	1	42.17	43.17
88	1	37.79	38.79
91	1	38.76	39.76
93	1	62.87	63.87
94	1	36.75	37.75
95	1	30.55	31.55
97	1	6.39	7.39
99	1	40.32	41.32
100	1	41.65	42.65
108	1	44.60	45.60
110	1	22.76	23.76
111	1	36.57	37.57
112	1	26.37	27.37
113	1	45.89	46.89
115	1	33.92	34.92
116	1	27.83	28.83
118	1	27.53	28.53
129	1	47.84	48.84
138	1	29.85	30.85
139	1	30.96	31.96

146	1	52.55	53.55
150	1	34.58	35.58
152	1	26.49	27.49
162	1	36.89	37.89
166	1	37.71	38.71
173	1	57.61	58.61
177	1	35.55	36.55
181	1	47.00	48.00
182	1	36.66	37.66
186	1	30.51	31.51
191	1	45.13	46.13
192	1	27.36	28.36
194	1	30.91	31.91
195	1	30.02	31.02
196	1	35.07	36.07
197	1	44.12	45.12
199	1	39.80	40.80
200	1	37.87	38.87
203	1	42.69	43.69
204	1	22.52	23.52
206	1	23.00	24.00
213	1	36.66	37.66
227	1	33.16	34.16
229	1	46.22	47.22
238	1	69.47	70.47
239	1	4.00	5.00
241	1	46.27	47.27
242	1	37.08	38.08
252	1	38.36	39.36
253	1	51.98	52.98
255	1	25.74	26.74
256	1	38.60	39.60
261	1	31.12	32.12
264	1	84.59	85.59
270	1	50.55	51.55
271	1	50.65	51.65
272	1	35.59	36.59
273	1	45.66	46.66
276	1	45.05	46.05
277	1	46.10	47.10
278	1	40.97	41.97
279	1	39.38	40.38
280	1	60.80	61.80
281	1	50.91	51.91
282	1	51.83	52.83
283	1	61.02	62.02
284	1	33.12	34.12

286	1	35.88	36.88
294	1	67.45	68.45
297	1	72.46	73.46
299	1	32.00	33.00
300	1	44.66	45.66
306	1	32.95	33.95
308	1	31.25	32.25
309	1	35.58	36.58
314	1	38.96	39.96
316	1	77.22	78.22
317	1	36.86	37.86
318	1	34.55	35.55
319	1	89.12	90.12
323	2	-	
330	1	51.99	52.99
332	1	35.05	36.05
333	1	29.55	30.55
345	1	31.74	32.74
347	1	39.45	40.45
356	1	57.29	58.29
361	1	55.68	56.68
362	1	33.89	34.89
363	1	40.57	41.57
378	1	45.32	46.32
381	1	38.96	39.96
390	1	27.03	28.03
391	1	54.18	55.18
402	1	69.37	70.37
403	1	81.88	82.88
404	1	55.83	56.83
413	1	37.10	38.10
414	1	53.76	54.76
415	1	68.69	69.69
423	1	39.53	40.53
424	1	47.95	48.95
432	1	42.96	43.96
435	1	34.12	35.12
441	1	40.55	41.55
447	1	49.84	50.84
458	1	66.78	67.78
463	1	41.86	42.86
465	1	49.35	50.35
466	1	42.59	43.59
473	1	35.65	36.65
477	1	31.20	32.20
480	1	37.19	38.19
482	1	49.71	50.71

484	1	32.20	33.20
485	1	28.00	29.00
486	1	41.74	42.74
487	1	32.52	33.52
492	1	61.92	62.92
495	1	14.33	15.33
497	1	29.42	30.42
499	1	52.39	53.39
500	1	57.08	58.08
505	1	68.69	69.69
507	1	27.79	28.79
508	1	34.34	35.34
511	1	42.86	43.86
514	1	73.10	74.10
518	1	34.22	35.22
531	1	27.41	28.41
533	1	34.00	35.00
534	1	38.22	39.22
535	1	45.96	46.96
542	1	34.95	35.95
544	1	45.50	46.50
545	1	41.35	42.35
547	1	49.87	50.87
548	1	42.49	43.49
549	1	28.63	29.63
550	1	33.95	34.95
553	1	35.20	36.20
561	1	67.28	68.28
564	1	46.79	47.79
577	1	35.66	36.66
578	1	41.49	42.49
581	1	53.24	54.24
592	1	53.20	54.20
593	1	40.88	41.88
595	1	29.53	30.53
599	1	49.84	50.84
600	1	34.16	35.16
601	1	45.60	46.60
621	1	47.07	48.07
622	1	43.64	44.64
623	1	48.84	49.84
624	1	51.50	52.50
625	1	53.63	54.63
630	1	40.99	41.99
635	1	57.93	58.93
640	1	30.63	31.63
656	1	39.62	40.62

659	1	33.23	34.23
671	1	38.13	39.13
676	1	44.85	45.85
682	1	37.18	38.18
690	1	28.30	29.30
695	1	94.90	95.90
696	1	95.30	96.30
698	1	33.58	34.58
700	1	25.14	26.14
701	1	77.00	78.00
704	1	34.85	35.85
706	1	-	1.00
707	1	27.72	28.72
709	1	45.56	46.56
712	1	43.35	44.35
716	1	38.43	39.43
717	1	31.42	32.42
719	1	23.42	24.42
720	1	23.39	24.39
721	1	29.31	30.31
726	1	30.25	31.25
727	1	27.54	28.54
728	1	29.88	30.88
738	1	37.31	38.31
739	1	39.35	40.35
740	1	38.41	39.41
741	1	43.32	44.32
742	1	35.10	36.10
743	1	40.56	41.56
745	1	25.95	26.95
748	1	23.21	24.21
750	1	38.48	39.48
756	1	49.97	50.97
761	1	49.42	50.42
763	1	18.00	19.00
768	1	50.74	51.74
771	1	64.32	65.32
775	1	38.11	39.11
777	1	37.63	38.63
786	1	53.10	54.10
787	1	44.93	45.93
801	1	59.95	60.95
803	1	52.03	53.03
811	1	39.09	40.09
813	1	54.66	55.66
815	2	-	
818	1	39.16	40.16

820	1	38.60	39.60
821	1	25.09	26.09
829	1	52.07	53.07
831	1	35.60	36.60
832	1	32.20	33.20
833	1	32.85	33.85
834	1	38.31	39.31
836	1	79.20	80.20
837	1	49.87	50.87
840	1	46.05	47.05
846	1	60.77	61.77
850	1	11.20	12.20
852	1	69.83	70.83
857	1	47.47	48.47
858	1	58.87	59.87
861	1	48.00	49.00
876	1	28.03	29.03
877	1	34.54	35.54
879	1	32.59	33.59
881	1	35.06	36.06
882	1	35.07	36.07
883	1	31.39	32.39
885	1	20.55	21.55
891	1	53.96	54.96
911	1	40.17	41.17
912	1	38.21	39.21
914	1	30.99	31.99
2071	1	20.33	21.33
2125	1	25.79	26.79
2134	1	8.20	9.20
2135	1	55.79	56.79
2137	1	48.85	49.85
2142	1	35.14	36.14
2143	1	56.42	57.42
2144	1	30.75	31.75
2149	1	38.36	39.36
2154	1	-	1.00
2155	1	35.76	36.76
2159	1	67.25	68.25
2164	1	41.71	42.71
2165	1	38.76	39.76
2167	1	16.63	17.63
2168	1	47.95	48.95
2169	1	64.52	65.52
2170	1	50.22	51.22
2171	1	38.74	39.74
2172	1	37.43	38.43

2174	1	42.02	43.02
2176	1	58.68	59.68
2180	1	54.51	55.51
2184	1	47.19	48.19
2190	1	65.36	66.36
2198	1	54.57	55.57
2215	1	49.65	50.65
2310	1	21.25	22.25
2311	1	18.00	19.00
2342	1	43.05	44.05
2358	1	59.19	60.19
2364	1	41.03	42.03
2365	1	55.29	56.29
2396	1	39.57	40.57
2397	1	56.65	57.65
2448	1	60.18	61.18
2527	1	68.10	69.10
2534	1	64.49	65.49
2536	1	49.84	50.84
2580	1	16.87	17.87
2609	1	19.69	20.69
2683	1	63.71	64.71
2687	1	20.78	21.78
2689	1	27.17	28.17
2711	1	45.25	46.25
2752	1	46.71	47.71
2753	1	35.43	36.43
2754	1	49.05	50.05
2759	1	-	
2769	1	33.15	34.15
2805	1	51.41	52.41
2835	1	39.79	40.79
2853	1	46.42	47.42
2854	1	26.76	27.76
2856	1	74.49	75.49
2859	1	37.87	38.87
2860	1	52.47	53.47
2884	1	73.44	74.44
2886	1	57.25	58.25
2888	1	58.30	59.30
2889	1	25.03	26.03
2890	1	68.28	69.28
2895	1	47.39	48.39
2897	1	31.74	32.74
2898	1	63.51	64.51
2899	1	55.00	56.00
2902	1	78.01	79.01

2903	1	51.45	52.45
2904	1	46.23	47.23
2905	1	35.96	36.96
2906	1	61.12	62.12
2907	1	56.72	57.72
2908	1	58.92	59.92
2909	1	78.84	79.84
2910	1	41.89	42.89

22-23 = 20-21 plus 2

End of Worksheet

2020 Est ANTC from Department of Revenue files. February, 2021 Forecast

2910 additi

MDE	School District		Ag Modified 2020 Est. ANTC
1	Aitkin		20,426,884
1.2	Minneapolis Special School District #1		731,348,441
2	Hill City		1,520,327
4	McGregor		10,095,746
6	South St. Paul Special School District #6		19,981,575
11	Anoka		322,559,728
12	Centennial		49,250,014
13	Columbia Heights		30,999,661
14	Fridley		20,479,765
15	Saint Francis		43,120,188
16	Spring Lake Park		55,839,209
22	Detroit Lakes		32,831,808
23	Frazee-Vergas		9,389,401
25	Pine Point		-
31	Bemidji		42,997,154
32	Blackduck		3,667,021
36	Kelliher		1,233,795
38	Red Lake		17,754
47	Sauk Rapids		24,213,473
51	Foley		7,915,300
75	St. Clair		3,760,029
77	Mankato		83,154,956
81	Comfrey		2,358,612
84	Sleepy Eye		6,000,220
85	Springfield		4,022,880
88	New Ulm-Hanska		20,098,106
91	Barnum		3,792,162
93	Carlton		5,576,832
94	Cloquet		12,884,161
95	Cromwell		2,246,741
97	Moose Lake		5,318,851
99	Esko		7,082,960
100	Wrenshall		3,833,460
108	Norwood-Young America		9,666,230
110	Waconia		31,995,301
111	Watertown-Mayer		12,907,083
112	Chaska		97,661,134
113	Walker-Akeley		22,810,853
115	Cass Lake		8,838,040
116	Pillager		12,488,006
118	Remer		17,872,713
129	Montevideo		7,003,159

138	North Branch		22,999,850
139	Rush City		6,325,385
146	Barnesville		6,984,088
150	Hawley		5,611,215
152	Moorhead		44,862,538
162	Bagley		5,521,464
166	Cook County		19,067,205
173	Mountain Lake		4,682,802
177	Windom		7,994,125
181	Brainerd		69,141,514
182	Crosby-Ironton		25,216,164
186	Pequot Lakes		40,008,347
191	Burnsville		98,201,720
192	Farmington		40,126,216
194	Lakeville		97,206,625
195	Randolph		5,201,894
196	Rosemount		220,422,440
197	West Saint Paul		88,256,864
199	Inver Grove-Pine Bend		39,211,542
200	Hastings		40,682,348
203	Hayfield		7,163,840
204	Kasson-Mantorville		11,091,144
206	Alexandria		54,632,575
213	Osakis		4,939,055
227	Chatfield		6,053,019
229	Lanesboro		2,493,015
238	Mabel-Canton		2,691,315
239	Rushford-Peterson		4,788,425
241	Albert Lea		20,302,971
242	Alden		1,995,027
252	Cannon Falls		12,247,709
253	Goodhue		4,259,512
255	Pine Island		8,695,455
256	Red Wing		40,918,672
261	Ashby		2,391,366
264	Herman		3,175,496
270	Hopkins		156,080,594
271	Bloomington		170,129,190
272	Eden Prairie		131,814,659
273	Edina		124,868,087
276	Minnnetonka		116,310,925
277	Westonka		53,818,865
278	Orono		48,457,439
279	Osseo		242,748,462
280	Richfield		64,246,863
281	Robbinsdale		140,893,173
282	St. Anthony-New Brighton		14,559,461

283	St. Louis Park		89,237,457
284	Wayzata		182,872,157
286	Brooklyn Center		10,518,856
294	Houston		3,392,957
297	Spring Grove		2,226,004
299	Caledonia		6,041,819
300	La Crescent		8,888,528
306	Laporte		3,168,293
308	Nevis		7,039,700
309	Park Rapids		24,369,669
314	Braham		5,194,166
316	Coleraine		7,666,639
317	Deer River		8,605,082
318	Grand Rapids		46,760,638
319	Nashwauk-Keewatin		3,761,191
323	Franconia Common School District #323		375,625
330	Heron-Lake-Okabena		3,978,097
332	Mora		9,657,617
333	Ogilvie		2,782,248
345	New London-Spicer		15,760,880
347	Willmar		24,518,463
356	Lancaster		1,150,847
361	International Falls		8,886,713
362	Little Fork-Big Falls		1,543,382
363	South Koochiching		1,626,886
378	Dawson-Boyd		4,362,790
381	Lake Superior		27,294,823
390	Lake of The Woods		5,849,629
391	Cleveland		5,326,530
402	Hendricks		1,639,181
403	Ivanhoe		2,086,357
404	Lake Benton		3,049,751
413	Marshall		17,287,145
414	Minneota		3,673,560
415	Lynd		1,737,953
423	Hutchinson		19,785,423
424	Lester Prairie		3,064,539
432	Mahnomen		3,362,820
435	Waubun		5,416,906
441	Newfolden		4,003,246
447	Grygla-Gatzke		1,320,664
458	Truman		3,832,685
463	Eden Valley-Watkins		6,121,499
465	Litchfield		13,324,052
466	Dassel-Cokato		11,906,879
473	Isle		6,268,528
477	Princeton		21,994,971

480	Onamia		8,648,923
482	Little Falls		15,065,576
484	Pierz		4,934,539
485	Royalton		4,190,636
486	Swanville		2,420,295
487	Upsala		1,635,484
492	Austin		19,602,178
495	Grand Meadow		3,235,952
497	Lyle		1,717,558
499	LeRoy-Ostrander		3,291,254
500	Southland		5,624,368
505	Fulda		4,909,938
507	Nicollet		3,895,128
508	St. Peter		13,151,771
511	Adrian		5,292,657
514	Ellsworth		2,063,650
518	Worthington		19,422,413
531	Byron		12,410,662
533	Dover-Eyota		5,074,156
534	Stewartville		11,421,972
535	Rochester		213,042,006
542	Battle Lake		15,616,707
544	Fergus Falls		22,765,887
545	Henning		5,228,797
547	Parkers Prairie		4,398,874
548	Pelican Rapids		21,433,339
549	Perham		25,909,629
550	Underwood		3,713,970
553	New York Mills		3,705,275
561	Goodridge		1,192,207
564	Thief River Falls		13,136,096
577	Willow River		4,249,536
578	Pine City		11,616,690
581	Edgerton		3,357,175
592	Climax		1,720,958
593	Crookston		9,690,477
595	East Grand Forks		12,580,287
599	Fertile-Beltrami		5,146,022
600	Fisher		2,596,594
601	Fosston		3,969,352
621	Mounds View		131,184,104
622	North Saint Paul-Maplewood		118,293,908
623	Roseville		91,013,578
624	White Bear Lake		107,607,211
625	St. Paul		385,545,594
630	Red Lake Falls		1,657,857
635	Milroy		1,869,449

640	Wabasso		5,150,644
656	Faribault		33,798,166
659	Northfield		33,901,955
671	Hills-Beaver Creek		3,785,712
676	Badger		824,769
682	Roseau		5,917,863
690	Warroad		6,473,712
695	Chisholm		3,048,933
696	Ely		7,596,163
698	Floodwood		4,989,946
700	Hermantown		20,019,894
701	Hibbing		12,088,619
704	Proctor		15,031,720
706	Virginia		-
707	Nett Lake		135,627
709	Duluth		104,484,589
712	Buhl-Mount Iron		4,489,806
716	Belle Plaine		13,316,647
717	Jordan		15,786,568
719	Prior Lake		78,078,001
720	Shakopee		77,883,087
721	New Prague		28,855,716
726	Becker		27,910,199
727	Big Lake		20,270,447
728	Elk River		106,591,344
738	Holdingford		4,750,025
739	Kimball		5,835,915
740	Melrose		10,407,032
741	Paynesville		8,620,163
742	St. Cloud		101,706,571
743	Sauk Centre		10,615,716
745	Albany		11,312,643
748	Sartell		21,477,826
750	Cold Spring		17,567,621
756	Blooming Prairie		5,506,871
761	Owatonna		32,985,297
763	Medford		4,030,814
768	Hancock		2,058,911
771	Chokio-Alberta		3,477,893
775	Kerkhoven-Murdock-Sunburg		5,362,140
777	Benson		8,856,369
786	Bertha-Hewitt		2,273,402
787	Browerville		3,026,983
801	Browns Valley		1,056,208
803	Wheaton		5,061,049
811	Wabasha		7,489,573
813	Lake City		12,296,052

815	Prinsburg Common School District #815		993,934
818	Verndale		1,623,234
820	Sebek		3,012,543
821	Menahga		3,840,134
829	Waseca		11,020,415
831	Forest Lake		73,728,487
832	Mahtomedi		29,335,626
833	South Washington County		153,886,459
834	Stillwater		126,155,839
836	Butterfield		2,279,670
837	Madelia		4,260,866
840	St. James		6,380,241
846	Breckenridge		7,045,714
850	Rothsay		2,390,797
852	Campbell-Tintah		4,323,343
857	Lewiston		4,582,826
858	St. Charles		6,301,116
861	Winona		36,531,633
876	Annandale		20,595,555
877	Buffalo		43,723,380
879	Delano		19,036,325
881	Maple Lake		7,040,785
882	Monticello		44,402,497
883	Rockford		14,610,699
885	St. Michael-Albertville		28,042,493
891	Canby		4,814,328
911	Cambridge		31,310,026
912	Milaca		9,726,867
914	Ulen-Hitterdal		3,004,600
2071	Lake Crystal-Welcome Memorial		9,451,936
2125	Triton		10,024,688
2134	United South Central		8,438,783
2135	Maple River		8,622,749
2137	Kingsland		5,738,350
2142	St. Louis County		37,432,187
2143	Waterville-Elysian-Morristown		9,327,657
2144	Chisago Lakes		29,362,468
2149	Minnewaska		15,911,185
2154	Eveleth-Gilbert		-
2155	Wadena-Deer Creek		5,381,954
2159	Buffalo Lake-Hector		7,470,295
2164	Dilworth-Glyndon-Felton		8,405,125
2165	Hinckley-Finlayson		8,577,240
2167	Lakeview		4,912,206
2168	NRHEG		8,568,626
2169	Murray County		8,449,744
2170	Staples-Motley		11,666,880

2171	Kittson Central		8,311,563
2172	Kenyon-Wanamingo		7,795,535
2174	Pine River-Backus		17,490,959
2176	Warren-Alvarado-Olso		6,514,068
2180	MacCray		8,438,312
2184	Luverne-Magnolia		11,247,231
2190	Yellow Medicine East		10,511,146
2198	Fillmore Central		6,136,710
2215	Norman County East		2,561,362
2310	Sibley East		9,076,331
2311	Clearbrook-Gonvick		8,748,522
2342	West Central Area		9,005,222
2358	Karlstad-Strandquist		2,363,014
2364	Belgrade-Brooten-Elrosa		5,928,134
2365	Gibbon-Fairfax-Winthrop		9,880,140
2396	A.C.G.C.		10,277,980
2397	Le Sueur-Henderson		9,278,516
2448	Martin County West		11,022,861
2527	Halstad-Hendrum		2,687,481
2534	Bird Island-Olivia Lake Lillian		7,380,034
2536	Granada-Huntley-East Chain		5,253,304
2580	East Central		6,666,733
2609	Win-E-Mac		5,297,958
2683	Greenbush-Middle River		2,497,729
2687	Howard Lake-Waverly-Winsted		10,459,374
2689	Pipestone-Jasper		12,379,005
2711	Mesabi East Schools		7,436,648
2752	Fairmont Area		14,322,759
2753	Long Prairie-Grey Eagle		7,715,943
2754	Cedar Mountain		4,668,028
2759	Eagle Valley		
2769	Morris Area		8,228,044
2805	Zumbrota-Mazeppa		9,623,873
2835	Janesville-Waldorf-Pember		7,096,988
2853	Lac Qui Parle Valley		10,786,943
2854	Ada-Borup		4,250,432
2856	Stephen-Argyle Central		6,155,161
2859	Glencoe-Silver Lake		13,716,945
2860	Blue Earth Area		12,919,316
2884	Red Rock Central		7,544,523
2886	Glenville-Emmons		4,378,841
2888	Clinton-Graceville-Beardsley		7,005,132
2889	Lake Park-Audubon		15,025,515
2890	Renville County West		7,327,558
2895	Jackson County Central		14,661,549
2897	Redwood Falls Area		9,396,626
2898	Westbrook-Walnut Grove		5,626,396

2899	Plainview-Elgin-Milville		9,842,912
2902	Russell-Tyler-Ruthton		5,373,614
2903	Ortonville Area		4,650,542
2904	Tracy Area		9,133,971
2905	Tri-City United		14,395,445
2906	Red Lake County Central		4,738,166
2907	Round Lake-Brewster		4,115,212
2908	Brandon-Evansville		5,716,825
2909	Rock Ridge		13,305,752
2910	Ada-Borup-West		6,937,912

Total

8,452,989,423

End of Worksheet

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Statewide ANTC / PU calculations

Revenue Year	FY 2020	FY 2021	FY 2022
3 YP Data Year	2017	2018	2019
Three year prior Ag. Modified ANTC	7,124,855,434	7,557,989,411	8,051,066,776
Three year prior APU	876,965.94	882,567.00	884,154.08
State average ANTC / APU	8,124.44	8,563.63	9,105.95
Percent change		5.4%	6.3%
End of worksheet			

FY 2023 2020	FY 2024 2021	FY 2025 2022	FY 2026 2023	FY 2027 2024	FY 2028 2025
8,446,051,511	8,851,461,984	9,205,520,463	9,573,741,282	9,956,690,933	10,354,958,570
883,846.38	871,762.76	880,723.83	-	-	-
9,556.02	10,153.52	10,452.22	10,870.00	11,305.00	11,757.00
4.9%	6.3%	2.9%	0	0	0

FY 2029	FY 2030	FY 2031
2026	2027	2028
10,769,156,913	11,199,923,189	11,647,920,117
-	-	-
12,227.00	12,716.00	13,225.00
0	0	0

FY 2023 Data

End of Worksheet

Version List

date	version	tab
March 11, 2021	test	all
May 3, 2021	V1	all
May 12, 2021	V2	all
May 13, 2021	V3	FM Other Bonds
May 24, 2021	V4	FM Other Bonds IAQFAA Bonds

End of Worksheet

notes

ISD 1, 2909, 1.2, 625, 11, 622, 831 checked.

Updated bond information as of May 5, 2020

Updated ANTC, APU, and building age information as of
February, 2021 Forecast

Certified LLC data for taxes payable 2021

2910 Ada-Borup-West Consolidation

273 Edina new bond added.

2903 Ortonville new bond added.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT # 0717
JORDAN
STATE OF MINNESOTA

Pursuant to due call and notice thereof, School Board meeting of School District No. 0717, State of Minnesota, was held on July 12th, 2021 at 6:30 pm, for the purpose, in part, of approving and authorizing the Long-Term Facility Maintenance Ten-year Revenue and Expenditure Plans.

Director _____ introduced the following resolution and moved its adoption:

RESOLUTION TO APPROVE AND AUTHORIZE JORDAN PUBLIC SCHOOL DISTRICT NO. 717'S LONG-TERM FACILITY MAINTENANCE TEN-YEAR REVENUE AND EXPENDITURE PLANS AS SHOWN IN DOCUMENTS PROVIDED.

BE IT RESOLVED by the School Board of District No. 0717, State of Minnesota, as follows:

1. The School Board of Jordan Public Schools District 717 has approved a long-term facility maintenance program budget for its facilities for the 2021-2022 school year in the amount of \$578,500. The various components of the program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved (Exhibit A)

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote taken thereon, the following voted in favor thereof:

And the following voted against the same: _____

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of School District No. 0717, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 0717, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a FULL, TRUE AND COMPLETE TRANSCRIPT INsofar AS THE SAME RELATES TO THE APPROVAL OF Jordan Public School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this 12th day of July, 2021.



DATE: June 17, 2021
TO: Metro ECSU Member District Superintendents
FROM: Julie M. Frame, Executive Director
RE: General Services Fee for Membership – 2021-2022

We made it through the last school year, congratulations to all!

In 2021/22 Metro ECSU will continue to serve your district with quality, cost-effective programs and services, while developing new and exciting programs customized to meet the needs of administrators, educators, staff and students. Your district's membership is important. It not only ensures the following services will be available when needed; it also greatly reduces their costs (by approximately 45%). Membership in Metro ECSU offers many benefits including:

- Networks – including *Bicultural Liaison, Homeschool Liaison, English Language Learner Program Coordinators, Friday Forum, Affinity Group-Staff of Color, CLEAR Training (Cultural, Linguistic Learning, Equitable, Achievement, Responsive), Book Studies*
- Contracted Program Development & Coordination
- Cooperative Purchasing Options – *extensive savings on a wide variety products and services*
- Early Childhood Special Education Support
- Center for English Language Learning and Achievement (ELL Professional Development Programming and Written Plan of Services Assistance)
- Praxis ParaPro Administration Site – *ensuring compliance for current or prospective paraprofessionals*
- District Leadership Cohorts
- Professional Development for Teaching & Administrative Staff – *services delivered regionally or to your site*
- Resources/Libraries
- Low Incidence Special Education Professional Development – *including areas such as autism spectrum disorder, DeafBlindness, traumatic brain injury, physical impairment and others*
- Student Enrichment Programs – including Young Authors Conference, Knowledge Bowl MH and SH, The Creatives
- Environmental Health and Safety

A commitment to providing quality services in keeping with the cost containment challenges districts face allows Metro ECSU to maintain a general service fee of \$700 base plus \$.90 per pupil, not to exceed \$10,000. An invoice requesting payment for the 2021-2022 general service membership fee is enclosed.

Participation data for year 2020-2021 is included with this letter.

We always welcome input from our members to ensure that their needs are met. Please contact me at any time for information or questions about membership. I can be reached at 612-638-1508 or via email at julie.frame@metroecsu.org.

All of us at Metro ECSU are dedicated to serving your district, schools, staff and students. We look forward to working together to create yet another outstanding year of facilitating cost-effective collaboration among metro area educators!

encs.

Programs & Services



Metro ECSU supports districts and schools by building capacity, maximizing systems, fostering innovation and cultivating partnerships.



Administrative Services & Publications

Administration for grants and contracts, project management, and multi-organizational programs. Publications include an Annual Class Size Study and *edNews* quarterly e-newsletter. Partnerships with Minnesota Service Cooperatives Cyber Insurance Program, ICS, and Rapp Strategies.

Center for English Language Learners & Achievement (CELLA)

Workshops, guided trainings, and programming support focus on unique classroom systems and structures to maximize instructional support for English Language Learners.

Cooperative Purchasing Connection

Vendor partners offer schools and districts discounted pricing on a wide variety of products and services. Purchasing from our partnered vendors satisfies Minnesota competitive bidding requirements.

Environmental Health & Safety/ Building Management Assistance

Supports schools in complying with safety requirements as well as monitoring and identifying concerns to ensure a healthy learning environment.

E-12 Professional Development & Customized Services

Innovative, job-embedded professional development in a wide variety of topics including Book Studies and CLEAR Training. Customized services can be delivered on site.

Greater MN Psychological Assessments for Deaf, Hard of Hearing & DeafBlind Students

GM Launch PAD provides culturally affirmative psychological assessments to Greater Minnesota Deaf, Hard of Hearing and DeafBlind students (ages 0 - 21) who attend a public school. Funded by a grant from Minnesota Department of Human Services Deaf/ Hard of Hearing Services division.

E-12 Networks

Network communities share experiences, including: ELL Program Coordinators, Friday Forum - Gifted Coordinators, Home School Liaisons, Bicultural Liaisons, Affinity Group - Staff of Color.

District Leadership Cohort

Transform relationships between district/central office and principals into synergistic partnerships in order to achieve district goals. Current district goals with an underlying focus on equity are used to individualize this work for each participating district. District Leadership Cohort works with CEL/Center for Ed Leadership from the University of WA.

ParaPro Assessment Exam

Metro ECSU serves as a test site and proctor for the ParaPro Assessment Exam. Exams are administered on an individual daily appointment basis.

Positive Behavioral Interventions & Supports (PBIS)

Metro ECSU and nonprofit partners offer training on the PBIS systems approach to preventing and responding to discipline problems.

Special Education Programs/ Communities of Practice

Training and networking opportunities for staff in low incidence special education and related services for: DeafBlindness, Deaf & Hard of Hearing, Blind/Visually Impaired, Physical Impairment, Other Health Disability, Traumatic Brain Injury, Developmental Cognitive Disabilities, Autism Spectrum Disorders, Centers of Excellence, Region 11 IEC Project.

Spelling Bee

Metro ECSU sponsors the Scripps Regional Spelling Bee for grades 4-8. This year, 11 million students across the U.S. will join in the experience with the hope of making it to the Scripps National Spelling Bee in WA DC.

Student Enrichment Programs

Success Beyond the Classroom programs link classroom learning to achievement in the world beyond through: Future City Competition, Middle & High School Knowledge Bowl, STEMLink, Creative Con, Creativity Festival, Young Authors Conference.

Sampling of Opportunities 2021-2022

Metro ECSU supports districts and schools by building capacity, maximizing systems, fostering innovation and cultivating partnerships.

District Level PD for Innovative System Change

District Leadership Cohort: Transform relationships between district/central office and principals into synergistic partnerships in order to achieve district goals. Current district goals with an underlying focus on equity are used to individualize this work for each participating district. District Leadership Cohort works with CEL/Center for Ed Leadership from the University of WA.

All Education Leaders Learning Opportunities

Assistant Superintendent Network: Address middle management issues and discuss strategies for doing current work more efficiently and effectively.

Individualized Learning

For all educators. Explore strategies for blended and proficiency/competency-based learning that support work in individualizing learning.

Book Studies

Book Study: *Culturally Responsive Teaching & The Brain*, Zaretta Hammond, 2015. Our book study is more than a book study! Process and apply learning from each chapter and walk away with real tools to apply learning and leading with your colleagues.

CLEAR Training

Today's students are increasingly more diverse in their cultures, languages, abilities, interests and learning styles. As educators we must create classroom environments where student differences are supported and celebrated so that all students have the best opportunity to learn. This training is anchored in Culturally Responsive Teaching and Learning.

Networks / Communities of Practice

Collaborate with colleagues across the 7-county metro area to enhance effective teaching and flexible learning strategies to promote student success and engagement.

Multilingual Learners

Co-Teaching Basic and Advanced. Academic language development and achievement for culturally and linguistically diverse learners. Includes EL program set-up, high quality instruction, assessment, research, and professional learning for educators and leaders.

Perennial Learning

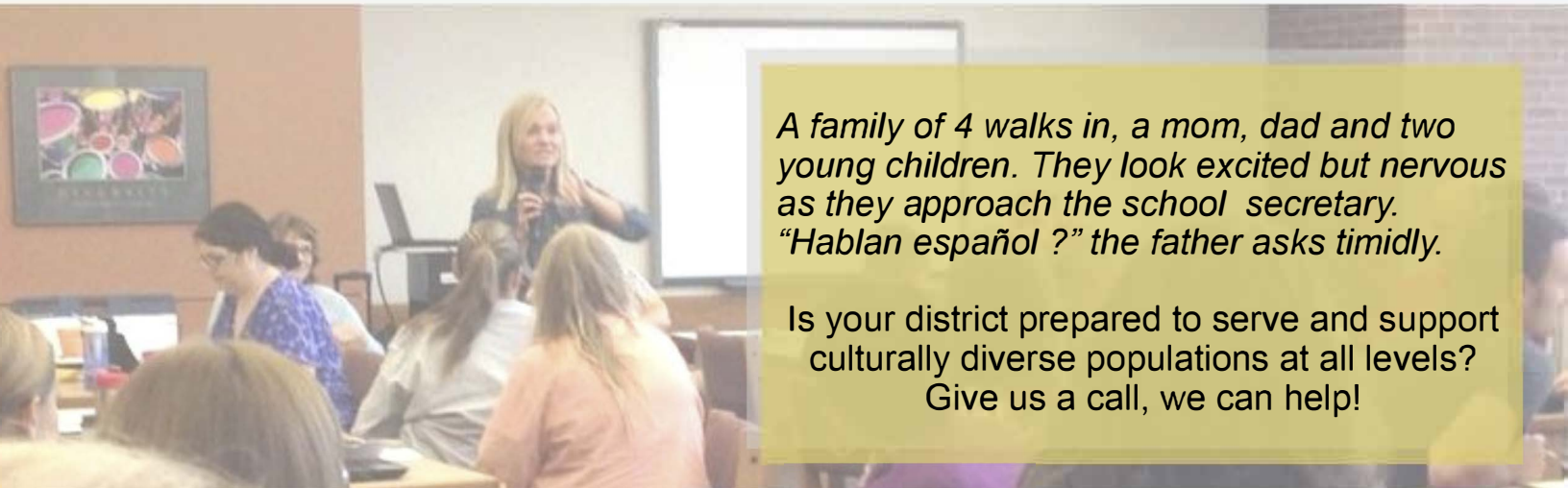
Designed to support educators, no matter the season of their educational career. Live webinars and short courses for every level of Minnesota's new tiered licensure systems.



Regional | Flexible | Relevant

Center for English Language Learners & Achievement

English Language Learner Services



A family of 4 walks in, a mom, dad and two young children. They look excited but nervous as they approach the school secretary. "Hablan español ?" the father asks timidly.

**Is your district prepared to serve and support culturally diverse populations at all levels?
Give us a call, we can help!**

Intake Assessments & Identification for ELLs

Support enrollment processes including: establishing systems, implementing and applying the WIDA Screener.

Bicultural Liaison System Set Up & Support

Professional development and system implementation to empower liaisons to support district staff and families.

Co-Teaching for the Whole Child

A holistic approach to co-teaching training with different sessions for teachers of different experience levels.

English Language Learner Program Evaluation

A complete and systemic approach to evaluation of current program strengths and areas for improvement.

ELD Professional Development Services

Professional Development and strategies on best practices for ELLs. Available for classroom, specialist and support staff.

Program Setup & Support for Emerging Bilinguals in the Early Childhood Classroom

Professional guidance for our youngest, and most diverse population regarding bilingualism.

Professional Networks for:

- Bicultural Liaison
- ELL Teacher & Support Staff
- ELL Program Coordinators

Don't see something listed here? Our services are customizable to fit your needs, give us a call!

Center for English Language Learners & Achievement (CELLA)

Contact:

Angela.Skrade@metroecs.org | 612.638.1528



General Membership

Since 1976, **Metro ECSU** has been a service provider to educators and students throughout the seven-county metropolitan area of Minneapolis and St. Paul, Minnesota. Membership is open to school districts, private schools, cities, counties, municipalities, and other nonprofits within the region. **Metro ECSU** is committed to providing high-quality services in the most cost-effective way.

Joining our cooperative not only ensures that valuable services will be available when needed, but also means direct savings when services are accessed (by 45% for most services). A wide variety of benefits and services are offered with membership including:

- Administrative Services
- Cooperative Purchasing Services
- School and District Improvement Professional Development
- Center for English Language Learners and Achievement
- Low Incidence Special Education
- Student Enrichment Programs
- Contracted Program Planning/Professional Development Activities
- Professional Staff

General Membership fees for school districts are calculated on a \$700 base fee plus \$.90 per pupil (based on enrollment figures for the previous year) up to a maximum fee of \$10,000. Membership renews annually.

For further information about membership, contact:

Julie Frame, **Metro ECSU** Executive Director

612-638-1508

julie.frame@metroecsuo.org

Metro ECSU

2 Pine Tree Drive | Suite 101 | Arden Hills, MN | 55112
Ph: 612.638.1500 | FAX: 612.706.0811 | TTY: 612.706.0808
<http://www.metroecsuo.org>



Celebrating
our
45th Year
in
2021

History

Metro ECSU is a membership-based organization and one of nine regional agencies formed in 1976 by the Legislature of the State of Minnesota. **Metro ECSU** focuses primarily on coordinating and facilitating a broad range of educational programs and services to assist school administrators, educators, and students in Region 11, the metropolitan area of Minneapolis and St. Paul. This area encompasses the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington and includes 48 school districts as well as public, charter, and nonpublic schools with a combined student population of over 400,000.

Until 1995, staff development funding for schools and districts was channeled through the regional cooperatives and then on to the districts. New legislation in that year mandated that funding be directed back to the schools and districts, resulting in changes for the service cooperatives.

While this mandate reduced existing revenue streams, it also opened up new opportunities by expanding the potential for membership to include cities, counties and other governmental and nonprofit agencies and enhanced existing insurance and cooperative purchasing programs.

Organizational Governance

Metro ECSU is governed by a Representative Assembly comprised of one school board member from each of its member school districts. From within the Representative Assembly, four school board members are elected by their peers to sit on an Executive Committee. The Executive Committee meets regularly during the year to oversee the general business practices of the organization. Three superintendents and up to three citizen members serve as appointed members of the Executive Committee.

Mission

The mission of **Metro ECSU** is to provide members with educational services and cooperative purchasing opportunities best delivered through a regional agency.

Membership

Membership has two tiers: 1) General Membership—for school districts. 2) Associate Membership—for private and public schools, charter schools, cities, counties, municipalities and other nonprofit organization. Membership not only ensures services will be available when needed; it also greatly reduces their costs (by approximately 45%).

Products/Services

Metro ECSU focuses on offering staff development opportunities in the form of workshops, seminars, conferences and networks, including those in the field of special education. Student enrichment programs are coordinated through our 501c3 organization, *Success Beyond the Classroom*. While the primary focus of **Metro ECSU** involves providing services to member school districts, it is also working to increase the scope of its services to others.

Partnerships/Collaborations

Today, **Metro ECSU** continues to work in partnership with the nine other regional agencies based throughout Minnesota in forming the Minnesota Service Cooperatives (MSC). MSC offers a regional delivery system for school districts, governmental agencies and nonprofits in Minnesota. **Metro ECSU** also collaborates with the Minnesota Department of Education, metro area Intermediate districts, as well as other similar agencies in the metro region in an effort to maximize services.



Organizational Governance

METRO ECSU, A NONPROFIT EDUCATIONAL COOPERATIVE, WAS ESTABLISHED IN 1976 BY THE MINNESOTA LEGISLATURE TO PROVIDE COST-EFFECTIVE, HIGH-QUALITY EDUCATION-BASED PROGRAMS & SERVICES TO SCHOOL DISTRICTS, PUBLIC & PRIVATE SCHOOLS AS WELL AS OTHER NONPROFITS IN THE SEVEN COUNTY TWIN CITIES METROPOLITAN REGION. THE ORGANIZATION IS GOVERNED BY THE REPRESENTATIVE ASSEMBLY & AN EXECUTIVE COMMITTEE.

rev 7/2020

THE REPRESENTATIVE ASSEMBLY

The Representative Assembly (RA) consists of one current School Board member from each member school district who has been appointed by their Board to the Assembly. As a unit, the Representative Assembly is the governing body of Metro ECSU and regulated by laws applicable to independent school districts in Minnesota.

DUTIES AND POWERS:

- Serve as liaison from their district to Metro ECSU.
- Elect an Executive Committee to oversee the workings of the organization.*
- Grant final approval to the annual budget.**
- Grant final approval to Bylaw changes.**
- Meet once each year (See Annual Meeting).

*Mail-in ballots are sent when a vacancy occurs.

**Sent by email to each Representative Assembly member.

ANNUAL MEETINGS: An Annual Meeting is held in conjunction with a regularly-scheduled meeting of the Executive Committee. Representative Assembly members are invited to attend; attendance is not mandatory.

MEMBER REPRESENTATION:

Four Electoral Districts are determined by the quadrants: I-35W (north/south) and I-94 extending into I-394 & Highway 12 (east/west). District office location determines placement.

Electoral District 1 (Mahtomedi, White Bear Lake)

Electoral District 2 (Anoka-Hennepin, Columbia Heights, Fridley, Orono, St. Anthony/New Brighton, St. Francis, Spring Lake Park)

Electoral District 3 (Farmington, Hastings, Inver Grove Heights, Richfield, Rosemount/Apple Valley/Eagan, South Washington County)

Electoral District 4 (Eastern Carver County, Eden Prairie, Prior Lake/Savage, Shakopee, Wayzata, Westonka)

THE EXECUTIVE COMMITTEE

The Executive Committee consists of four Representative Assembly members who have been elected to serve by their peers from other member school districts in their Electoral District. Three appointed member district administrators and up to three appointed citizen representatives also serve.

DUTIES AND POWERS:

- Approve expenditures within the approved budget.
- Review the annual budget for final approval by the Representative Assembly.
- Review recommended Bylaw changes for final approval by the Representative Assembly.
- Approve or review contracts, when required.
- Ensure adequate facilities and equipment are in place.
- Identify and provide mechanisms for inter-agency liaison and for multidistrict cooperation.
- Provide support to the Executive Director and oversee performance reviews.
- Select and/or appoint an Executive Director when a vacancy occurs.

TERMS OF OFFICE: Members serve two consecutive three-year terms with an option to continue, pending review.

MEETING SCHEDULE: Fourth Wednesday in August, October, January, April and June. Changes, however, may occur.

EXECUTIVE COMMITTEE MEMBERS:

- David Anderson (Treasurer)—Citizen Representative
- Carol Bomben—Citizen Representative
- Kim Chapman (Vice Chair)—Representative Assembly member, White Bear Lake School Board, representing Electoral District 1
- Andrea Cuene—Representative Assembly member, Wayzata School Board, representing Electoral District 4
- Patricia Driscoll—Representative Assembly member, South Washington County School Board, representing Electoral District 3
- Barbara Duffrin (Chair)—Mahtomedi School District Superintendent
- Bill Harvey (Clerk)—Representative Assembly member, Anoka-Hennepin School Board, representing Electoral District 2
- Zena Stenvik—Columbia Heights School District Superintendent
- Steven Unowsky—Richfield School District Superintendent

METRO ECSU
 METRO ECSU
 2 PINE TREE DRIVE, STE 101
 ARDEN HILLS, MN 55112-3840

 PHONE: 651-638-1500x

INVOICE: INV0001079 **Page** 1
Date: Jun 11, 2021 **of** 1

Service: INVOICE
Customer PO:
Customer Ph:
Terms:

Due Date: Jul 31, 2021

Customer Number: 0717-0

Service Address:

JORDAN PUBLIC SCHOOL DISTRICT #717
 ATTN: ACCOUNTS PAYABLE
 500 SUNSET DRIVE
 JORDAN, MN 55352

JORDAN PUBLIC SCHOOL DISTRICT #717
 ATTN: ACCOUNTS PAYABLE
 500 SUNSET DRIVE
 JORDAN, MN 55352

Description	Qty	Unit Price	Total Price	Tax
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GENERAL SERVICE FEE OF THE
 METRO ECSU IS BASED OFF A
 FLAT RATE: \$700 + \$.90 PER PUPIL
 ENROLLMENT COUNT WITH MAX \$10,000
 FY2021 MDE STUDENT COUNT= 1868

MBRSHIP FEE FLAT RATE FY 21-22	1.00	700.00	700.00	N
MEMBERSHIP FEE PER STUDENT FY2122	1,868.00	0.90	1,681.20	N

CONTACT: SUSAN FRAME
 SUSAN.FRAME@METROECSU.ORG

REMIT TO:
 METRO ECSU
 2 PINE TREE DRIVE, STE 101
 ARDEN HILLS, MN 55112-3840

Total Charges:	2,381.20
Total Tax:	0.00

Total Invoice:	2,381.20
Payments:	0.00
Adjustments:	0.00
55Total Due:	2,381.20

July 12, 2021 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

Fall Planning Updates:

- Public Comment: Health and Safety Planning Fall 2021
 - Communication was shared with families last week regarding our public comment form located on our website to inform our planning for Fall.
 - We have had good participation this past week with around 170 responses.
 - Highlights so far confirm high priority in the following areas:
 - Continued enhanced sanitizing practices
 - Continued self- symptom check for staff and students daily
 - Specific comments are split in relation to other protocols
 - This seems to support our current protocols of recommendations, not requirements, with families and staff making choices about masks etc.
- Back to School Preparations
 - Our leadership team is busily making preparations for the school year.
 - Buildings are being cleaned and prepped for the new school year, refreshed signage and organization of spaces and summer projects are underway.
 - As a follow up from the May Work Session Site Tour, we are proceeding with the updates to the food service equipment (Student Serving Line) in our elementary school. This work should be completed by the start of the school year. We are excited about the additional safety benefits and also the flexibility and efficiency this offers to our lunchroom.
 - We will be finalizing the planning for Back to School Workshops, Open Houses and other special events that mark the start of the school year. Families and staff will be receiving communication in late July and early August.
 - We are mindful of the public comment feedback in relation to Health and Safety, as well as potential guidance from MDE/MDH that could additionally inform planning.
 - At this time we anticipate students and staff in-person, students eating in lunchrooms, students playing with other students on our playgrounds, volunteers on campus and the opportunity to participate in traditional activities that have been limited in previous years.

Enrollment Update

- As of July 1, 2021 our 21-22 [EC-12 monthly enrollment](#) was 1833 students.

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**High School Board Notes
July 12, 2021**

Improve Student Achievement, Learning and Career and College Readiness

- The second session of summer school starts on July 12th. Numbers look to be strong again for this session. The first session saw over 40 students earn a credit. We look to improve upon that number this session.
- We are looking at ways to improve the Freshman FOCUS program and how we can extend that into the school year to improve student performance for our 9th grade students. We are looking at a way to enhance Freshman Academy with added features throughout the year. Chris Olson will be leading the charge this year as he works on his internship hours for an administrative license.
- The master schedule has been completed. I will be working with Ms. Whiteside and Ms. Rydberg to plan for college and career readiness opportunities for the upcoming year.
- We will be attending a few conferences virtually in July that will focus on many aspects in education. Many of the sessions will probably be built around returning to an in person learning model.

Provide a safe and collaborative culture in which to learn and work

- The building is getting cleaned and organized for the beginning of the school year. The custodians have made great progress and summer cleaning is looking good.
- I am continuing to look at books and concepts to tie in our district mission and school goals to create a unified message for staff, students, and families. I have enjoyed reading books this summer on building relationships with all stakeholders..
- During summer teacher flex days we will work on the staff and student handbooks. We are looking to make some adjustments based on the past year of hybrid and distance learning and ideas we have developed based on that experience.

Improve Community Connection, Satisfaction, and Engagement

- We are working on the back to school letter for parents and students. We are only about seven weeks from welcoming students back!
- We have been working on communication tools and strategies to improve the experience for our families at JHS. We will continue to develop our parent education model that was started during the 2019-2020 school year. We will have a mix of in person and virtual opportunities for parents to learn about JHS, college and career readiness, and raising teens in 2021.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- The administrative team will be meeting in July to map out a plan for the 2021-2022 school year using data from the past year.
- We will look at ways to improve our PBIS/Intervention day and add additional times within the framework of our current schedule.
 - We will try to incorporate more “Just in time” interventions for students to assist their academic growth.
 - I am looking at concepts and ideas on creating a “Saturday School” to work in conjunction with credit recovery and whatever learning model we have for the upcoming school year. This past year we used this concept at the end of first semester with some success.

**Jordan Middle School Board Report
July 12th, 2021**

Improve Student Achievement, Learning and Career and College Readiness

- Planning for "normal" return to school. Year will focus on back to basics and researched based teaching and learning practices.
 - Staff continue to plan based on student needs.
 - We are mindful of budget considerations.

Integrate data-informed instruction, assessment, and learning as a core competency in every classroom

- Completed end of year DIRS report to MDE.
- Updating Parent/Student Handbook and Staff Handbook for the 2021-2022 school year.
- JMS will continue to focus on effective Tier 1 instructional strategies across all content areas regardless of model of school in the fall.
 - Culturally responsive teaching methods continue to be modeled to equip staff to reach all learners at all tiers of instruction.
 - PBIS committee continues planning and implementation of best practice approaches to address student needs.
 - MTSS committee continues to plan for identifying, intervening with struggling students.

Provide a safe and collaborative culture in which to learn and work

- Interviewed and hired a new business teacher for JMS and JHS.
- The team completed the 2021-2022 master schedule.
- The Positive Behavior Intervention Support (PBIS) team completed COHORT 15 training. Team continues to meet to address areas of improvement for JMS and is developing a plan moving forward.

Improve community connections, satisfaction, and engagement

- Met with the 6th grade team following the feedback from the June 28th workshop meeting. Below is the plan moving forward.
 - Wolf Ridge will continue as it has in previous years with plans to address the concerns outlined such as bringing a nurse.
 - Current 7th grade students will attend Sand Creek Adventures and use the money they fundraised as 5th graders.
- Hosted summer school for students showing a need based on teacher recommendation, grades, assessment data and/or learning loss. Dates for summer school were below:
 - June 14-17
 - June 21-24
 - June 28-July 1
- Reviewed JMS website for updates and edits.
- Planning for open house, August 25th, is being finalized.
- Worked at the MSHSL AAA state baseball tournament held in Jordan.

Jordan Elementary School Principal Summary for July, 2021

Summer is a great time to refresh, reimagine and reflect on the previous school year to plan and prepare for the upcoming fall. Below is a summary of work completed from June through mid-July for the year ahead.

Improve student achievement, learning and career and college readiness

- We are excited to see what our new Media/Tech Specialist, Kevin Sayers, will bring to our students, families and staff. He comes with an extensive background in technology and facilitating professional development for the adult learners in the building and district.
 - Our students will gain more experiences in STEAM (science, technology, engineering, arts and math) by participating in Mr. Sayers' makerbot stations and benefit from more inquiry-based learning through our Project Lead the Way curriculum, where he is certified as a lead teacher and trainer.
- Many of our K-4 teachers are diving into the newly updated Wonders Reading curriculum this summer that will be incorporated into the classroom this fall. Teachers will be utilizing this resource with fidelity to ensure a more effective K-4 scope and sequence for literacy instruction, to focus more on the science of reading and how it impacts teaching and learning, as well as a way to authentically integrate Science and Social Studies into reading and writing.
- Our K-4 summer school programs just finished and we once again had great attendance and success with supporting our at-risk students in the areas of academics and social-emotional learning. Thanks to Ms. Sarah Miller, Targeted Services Coordinator, and her summer school staff for providing a wonderful teaching and learning environment for students.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- In June, our MTSS Leadership Team attended the MTSS Summer Institute facilitated by Kim Gibbons, Ph.D., and Associate Director of the Center for Applied Research and Educational Improvement at the University of Minnesota. We are excited to refine and revise our current MTSS Academic and Behavior models using the information gleaned from this workshop and collaborate with other staff members to increase the effectiveness of Tier I, II, and III instruction.

- We are excited to be the recipient of a K-12 ADSIS grant to best support the academic and behavioral needs of students. Our Reading, Math and Behavior Specialists will work closely with classroom teachers to support students through a data-driven decision making process that utilizes researched based interventions to support their unique needs.

Provide a safe and collaborative culture in which to learn and work

- Our custodial staff has been doing a tremendous job relocating furniture, instructional resources, and other items to their original, pre-COVID classrooms. Not only are they moving items back to old/new locations, but they are still cleaning areas and repairing items that are usually done and taken care of over the summer months. This means they are often moving things 2-3 times in and out of spaces instead of just once, while managing to do so while Kids' Co. and other programs are running in the building. Kudos to them for their commitment to creating a wonderful and safe place to learn and work!
- Ashley Glynn, new administrative assistant, joined the office on July 8th, and is off to the races with getting to know our school and district systems, procedures, and processes. She's been collaborating and learning from DO and building staff to get acclimated to her new role and is excited to be at JES.

Improve community connections, satisfaction, and engagement

- Elise and I have met to plan and send out our Countdown to Kindergarten communication for the summer. Our first message went out to families at the end of June, with at least two more to be sent in the upcoming months. As of today, we have 118 Kindergarteners registered for the fall.
- Elise and I also met to reimagine the front entryway of the building to make it more welcoming for families and visitors. We will be adding new directional signage throughout the building that will assist people with where to go for different events and activities, as well as rebranding some of the older PBIS posters and banners in the school.

Executive Summary
Director of Teaching and Learning
July 2021

PRIMARY FOCUS = Fall 2021 Planning and Professional Development

Improve Student Achievement, Learning, and Career and College Readiness

- **SW Metro e-Learning Enterprise**

- Working with various members of the leadership team at Jordan, I have been taking an active role in planning for SW Metro's e-Learning Enterprise scheduled to start Fall 2021.
 - **Quick Summary:** SW Metro's e-Learning Enterprise, which is currently being referred to as SEE, is still in the planning phase but will be fully operational this fall. SEE will offer full-time accredited K-12 classes, electives, and Career Technical Education (CTE) approved by and fulfilling standards of the Minnesota Department of Education. As a part of this program, Jordan students will be able to supplement regular coursework by taking these online course offerings (primarily at the high school level), or if students and families want full time virtual learning, SEE is a viable option for full online learning K-12.
 - *See more information in Superintendent Case Evenson's update.*

- **Professional Development Plan**

- Summer Flex Workshop
 - Dates: July 27, August 4, and August 20
 - Teachers must attend ONE of these sessions.
 - Agendas Include --
 - Elementary: Updated WONDERS 2020 Training
 - Middle and High School: Building Specific Procedures, Planning, and Training
- Back to School Workshop
 - This workshop will be solidified after the July admin retreat.
- New Teacher Workshop Thursday, August 19

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- Agenda Includes:
 - Welcome to Jordan!
 - Mentor Mentee Work Time
 - Jordan Overview: Procedures, Building Specific Work, Goals, etc.
- **OPTIONAL Summer Professional Development**
 - Once again the LEARNERS FIRST workshop is virtual. A district license was purchased through staff development (at a reduced cost due to yearly attendance). These sessions will be used during the FLEX WORKSHOP sessions, back-to-school workshop, and individually for growth.
 - THE LEARNER FIRST: VIRTUAL SUMMIT
 - **Conference Agenda**
 - July 20-21, 2021 -- Live Conference
 - Access for Teachers to the recorded sessions through October 1, 2021
 - *A district license was purchased for this conference, which was cheaper than the traditional cost of sending approximately 10 staff members to this conference in past years.*

Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom

- **Data Retreat --** The Data Retreat is scheduled for Thursday, August 5, 2021.
 - Data Team members from each building will attend this meeting with the purpose of understanding the district's overall data picture, create building and district goals based on this data, and set the 2021-2022 testing schedule.
 - **Rough Agenda**
- **MTSS Bootcamp --** The **OPTIONAL** MTSS Bootcamp is scheduled for Monday, August 3 and Tuesday, August 4, 2021.
 - The purpose of this optional training is to provide background on MTSS (Multi Tiered Systems of Support) in general, create a vertically aligned MTSS process across the district, and to continue the focus on Tier 1 instruction.
 - A focus on TIER ONE instruction will be the focus of this 2021-2022 School Year to make sure we are continually meeting the needs of all students.
- **Teacher and Educational Resources --** The Curriculum Request process was updated this year to help make the process a bit smoother while ensuring technology, curriculum, administration, and teachers were all on the same page.
 - Each teacher / team filled out a building specific Curriculum Request Form, which was then reviewed by the building principal; Director of Technology, Stephen Damlo; and the Director of Teaching and Learning, Erin Hjelmeland.
 - After July 1, 2021, I will complete the approved purchases and curriculum requests to make sure we are ready for fall.

Provide a Safe and Collaborative Culture in which to Learn and Work

- **SEL --** An ongoing focus throughout the 2021-2022 School Year (and beyond) is Social and Emotional Learning. This focus is important at any time, but it is especially important in the current atmosphere as we anticipate the numbers of students needing additional support increasing.
 - Working with the SEL Team and Jordan, we are developing a SEL District Plan and Overview to solidify SEL practices and procedures across the district.
 - Next Meeting is on Monday, August 16, 2021, to keep working on the District Overview and plan for the 2021-2022 School Year.
 - **A Glimpse at the Plan:**
 - **Vision:** All students will practice social emotional skills to foster equitable care for others in their schools and communities.
 - **Core Competencies:** Based on the CASEL framework, the five social and emotional learning competencies at the foundation of Jordan's SEL work include:
 - Relationship Skills Competency
 - Self-Awareness Competency
 - Self-Management Competency
 - Social Awareness Competency
 - Responsible Decision Making Competency.

Improve Community Connection, Satisfaction, and Engagement

- **Curriculum and Technology Integration Advisory Council --**
 - Information Available on the Website - <https://www.jordan.k12.mn.us/domain/60>
 - The council meetings will resume in October of the 2021-2022 School Year.

Activities Director Update 7/12/21

- Fall activity registration opens July 7th. We always appreciate early registration so there is an idea how many participants we may have for each activity.
 - We are hopeful to add a 4th high school volleyball team this fall for the first time. The teams would be: Varsity, JV (varsity reserves), B team, C, team, and however many middle school teams we could have.
 - Both soccer programs hope to have a full 3 levels. Last year we struggled with the C team to fill our lineup.
 - Tennis will hopefully have 3 levels by adding a true middle school team this fall.
 - Football should have the traditional 3 HS teams and MS program. We may need to bring some 8th graders up to fill the C team.
 - Cross Country remains the same
 - This will not be a musical year, however, we will have a fall play!
- The Jordan Hall of Fame committee met in early May and created the 2021 hall of fame ballot. The results from the vote have 5 individuals and our first team being inducted. [Click here for a brief bio on all nominees.](#) Ceremony will be Friday October 1st, 5pm in the JHS Auditorium.
- Current Coaching vacancies:
 - Head Boys Golf Coach
 - MS Basketball (boys & girls)
 - MS Baseball
 - HS Fall Theater Director
 - HS One Act Play Director
 - Wrestling Asst Coach
 - MS Volleyball
 - Asst Dance
 - MS Golf



Jordan High School
600 Sunset Drive
Jordan, Minnesota 55352
952-492-4400 main | 952-492-4425 fax

JOE PERKL
Activities Director / Dean of Students
jperkl@isd717.org

2021 Spring Coach Renewals

Baseball:

Brent Goracke - HC
Alex Beckman - JV coach
Drew Sinke - C Coach

Notes:

Renewed Steve Beckman - Var Asst (booster funded)
Renewed Jeremy Heitkamp - Var Asst (booster funded)
Nick Dahlen- MS Coach - will not be coaching anymore as his son moves into HS

Softball:

Bryan Martin - Varsity Head Coach
Kelsey Pekarna-Dabu - JV coach
Jenny Kusske - C Coach
Dennis Yunke - MS Coach
Brooklyn Bedney - MS Coach

Notes:

Renewed Kelsey Monson - asst coach (booster funded)
Renewed Dwayne Read - asst coach (booster funded)
Renewed Mitchell Martin - asst coach (booster funded)
Renew Molly Huss - Volunteer MS coach

Track:

Ben Nylander - Varsity Boys head coach
Kelley Walerius - Varsity Girls head coach
Shane Peters - JV Track
Mike Coddington - JV Track
Hollie Penney - JV Track
Nate Kucera - MS Track
Heather Davis - MS Track
Makena Wiescamp - MS Track
Katie Fisher - MS Track

Notes:

Kelly Hyer renewed as booster funded coach - MS track rate
Kurt Keiser renewed as volunteer coach

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Golf:

Ozzie Sand - Girls HC
Nate Steele - JV coach

Notes:

Adam Larson - Boys HC (resignation approved 6/14/21)
Kevin Gutzmer - MS Coach (resignation on 7/12/21 agenda)

Knowledge Bowl: Jerry Langsweirdt

Spring Play:

Josh Barnd - Director
Jess Barnd - HS asst director
Marie Wignall - MS Director
Janice Lennox - Asst MS Director

Weight room Supervisor:**Monday-Thursday 3:15pm-4:30pm**

Chris Olson - change hours from 3:20-4:30 to 3:20-4pm. Not enough activity after 4pm to continue with those hours of operation. Stipend will reflect this change. This is for the Spring weight room supervisor only. Fall/Winter hours will remain 3:20-4:30pm.

COMMUNITY EDUCATION 7/12/2021 BOARD REPORT

Director's Message:

Community Ed has had a busy summer filled with a variety of activities. It has been so great to see all of the kids coming to participate in activities and also having the great opportunity of leaving with meals. Activities this summer have included summer ball, varsity coach camps, and a variety of enrichment opportunities.

We have 17 teams for our summer ball season, with 4 teams playing in our newly added Pre K team ball (3 & 4-year-olds) this year. We have had numerous varsity coach camps with great attendance this summer: Girls Basketball, Boys Basketball, Volleyball, Tennis (great turnout with 34 kids participating), Boys Soccer Camps, and Dance Camp. Two of our biggest camps will be happening later this month, football currently at 124 kids registered and Track and Field has 160 kids registered. We have also had numerous enrichment camps with great attendance this summer and several classes have met the max number of participants allowed.

We are currently in the planning stages of our Fall brochure and it is exciting to be planning for a typical fall in Community Education. We are bringing some programs back that had been canceled the past year. One in particular is the Coffee Talks for our elderly community members. This is a monthly meeting where we bring in a speaker or talent for our older community. We have partnered with the Jordan Senior Citizens Club at the Schule Haus to create these activities.

Run of the Mill:

We have started planning for Run of the Mill that will be happening on September 11, 2021. We are planning for the 5k and a family fun run again this year. It will be great to get this event back up and running.

Early Learning:

Next week will be our last week of preschool summer school. They are attending the Children's Museum of Southern MN on July 9 and Sea Life on July 14. The students have enjoyed this fun opportunity.

We have created an additional preschool class for our 3/4s. This is an afternoon option that we hope to fill which could create more hours for our part time opening. We continue to keep the posting open and will continue to interview as well for that job.



Jordan Community Education and Recreation
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STEVEN JENSEN

Director of Community Education and Recreation
sjensen@isd717.org

Kids Co:

Fall Kids Co. registration will start on July 12. It will all be done online similar to this summer which has gone well. We have had a few glitches with the system, but parents have been patient and supportive with this change.

PreK - grade 3 have transitioned back to JES for the remainder of summer with the Crew still at the middle school.



Communications and Marketing Monthly Summary (07/06/2021)

Elise Pickle

Projects Completed / Highlights:

- Updated Health and Safety sandwich boards district-wide.
- Drafted communications for summer meals sign-ups.
- Created materials and communications for June JES Countdown to Kindergarten messaging.
- Wrote talking points for June KCHK interview.
- Drafted messaging for Public Comment on the 2021-2022 Safe Learning Plan and updated website accordingly.
- Created materials for Jumpstart to JMS.
- Attended Adobe trainings for professional development.
- Designed replacement vinyl banner for JES exterior.

Events Attended for Photography Needs:

- State Baseball Tournament

Projects / Events In-Progress:

- Assist JES with Countdown to Kindergarten communications.
- Updating website with changes for 2021-2022 school year.
- Assist Special Services with updates for the SEAC brochure and adding resources to the website.
- Creating the Fall/Winter Community Ed & Rec brochure. This should arrive at homes during the week of August 9.
- Creating materials for JHS, JMS and JES Fall Open Houses.

Ongoing (Daily/Weekly Activities):

- Meeting with district leadership to determine upcoming communication needs.
- Send any required COVID communication on behalf of the district nurses and Chad Williams.
- Craft district messaging.

- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#) as well as the [Staff Development Twitter](#) account.
- Continual maintenance of District [website](#) and Smartphone App.
- Maintain updated postings for lighted marquee sign.



Jordan High School
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ANDREA SCHAAK
Nutritional Services Director
aschaak@isd717.org

Nutritional Services School Board Report
Andrea Schaak
Jul 9, 2021

I can't believe how fast the summer is going! We have already successfully provided summer meals in the month of June. Summer meals are going very well. We have been averaging 1,300 breakfasts and 1,350 lunches per week. The week of July 4th was much smaller with only a few programs running. Starting next week, July 12th, we are up and running again with 10 onsite and Community Ed programming. Curb-side meals have also been going well. We send out the form each week for families to sign up for meal pick up. We have been averaging 75 meals a day.

We are excited to be getting a new serving line for our Elementary School kitchen! Tim Bisek was able to help us use some Facility dollars that will be covering costs. We are hoping to have it installed before school starts, but will not be taking out the current serving counter until we have all equipment delivered onsite. The upgrade will provide two hot holding movable units along with some counter space. All units will have sneeze guards and tray ledges. This will greatly improve our food quality and student and staff safety. When the work is complete, I will let you know and invite you to come see our new serving line!

Have a great July!
Andrea Schaak

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952-492-6200 main | 952-492-4445 fax

CHAD WILLIAMS
Director of Special Services
cwilliams@isd717.org

Board Meeting 07.12.21

Jordan School District #0717 Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness:

- Summer School and Extended School Year wrapped up on Thursday, July 1, 2021. Our staff did an excellent job in providing quality services this summer and everything ran as smoothly as expected.
- In the months of July and August, I will be meeting with our JMS and JHS special education departments with groupings and class schedules.

Improve Community Connection, Satisfaction, and Engagement

- On June 16th, 17th and 18th the American Indian Parent Advisory Council held its annual Horse Camp for American Indian students. Students participated in healing (spiritual, physical and emotional and mental) through horse nation cultural values while participating in a Native American horse mask ceremony. Students were taught the Seven Teachings of the Ojibwe Anishinaabe and Dakota values.
- Elise and I are working on a new Special Education Parent Advisory Council brochure. A new logo will be sent out to SEAC members to review and provide feedback on.

Provide a safe and collaborative culture in which to learn and work

- This coming month, Erin Hjelmeland and I will be meeting to discuss the New Teacher Workshop day in August. The Jordan Public Schools Union President will be involved to discuss our workshop day and activities for both new teachers and their mentors.
- The Jordan Special Services Department completed its first MDE File Review and our district is in compliance with due process paperwork and procedures.

Be Fiscally Responsible and Maintain Quality Facilities

- Amy Hafemann and I continue to communicate and develop our 21-22 special education budget to ensure we are utilizing our federal dollars appropriately.

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TIM BISEK
Facilities and Grounds Director
tbisek@isd717.org

Facilities and Grounds Director Report 7-12-2021

LTFM

- Finalized findings from Kraus-Anderson's evaluation of the district's buildings and grounds

Summertime cleaning

- JES and JMS gyms have been sanded and recoated
- Deep cleaning is moving along nicely at all sites

Rental house

- New renter moved in June 1st, transition went well

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2021 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Ryan Dahnert, Sandy Burke, Connie Hennen, Lauren Pedersen, Sara Lehnert, Molly Monyok
Calendar	Lauren Pedersen
City/School	Deb Pauly, Ryan Dahnert, Lauren Pedersen
Communications	Sandy Burke, Lauren Pedersen
Community Education/Recreation/Joint Powers	Lauren Pedersen, Sara Lehnert
Curriculum & Technology Integration Committee	Deb Pauly, Connie Hennen, Sandy Burke (Student Board representative)
Facilities	Deb Pauly, Ryan Dahnert, Molly Monyok
Meet and Confer/Continuing Education/Staff Development/Personnel	Deb Pauly, Ryan Dahnert (alternate - Connie Hennen)
Negotiations	Deb Pauly, Ryan Dahnert (Alternate - Lauren Pedersen)
Policy	Deb Pauly, Sandy Burke, Sara Lehnert

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Sandy Burke (alternate - Deb Pauly)
Booster Club	Sara Lehnert (alternate - Lauren Pedersen)
Education Foundation	Connie Hennen, Molly Monyok
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Ryan Dahnert (alternate - Deb Pauly)
SCSC/Metro ECSU	Lauren Pedersen (alternate - Sandy Burke)
Special Education Advisory Council (SEAC)	Connie Hennen
SW Metro Intermediate District	Deb Pauly (alternate - Molly Monyok)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.