



## Jordan School District #717 School Board Meeting Agenda

Monday, May 23, 2016 at 6:30 PM  
Workshop Meeting  
CERC Multi-purpose Room

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1. 2016 Retiree Recognition

*Our district will be recognizing 4 retirees this school year. They are Middle School Principal Lance Chambers, Kindergarten Teacher Mary Clawson, 5th Grade Teacher Joan Dresow, and High School Principal Barb McNulty.*

2. Monthly Finance Reports

3. BoardBook Updates

*There are two updates that have been made to Boardbook. The first is an expanded list of files which can be converted and uploaded as PDF's. The second is a training section on the website. However, this is not available in Minnesota yet. Beginning in June 2016, BoardBook will be teaming up with an iPad programmer to develop a BoardBook iPad App. They are looking for board members who would be interested in providing ideas and feedback during the process. If you are interested, please contact Tim Curtis at [Tim.Curtis@BoardBook.org](mailto:Tim.Curtis@BoardBook.org).*

4. Proposed Administrative Assignments and Adjustments

**Overview:**

*Discussion on proposed job descriptions for the AD/MS AP or Dean position and Curriculum and Testing Coordinator/Elementary AP positions. The proposed job descriptions would allow for re-distribution of job duties and some title adjustments. I would propose paying the AD/MS AP and Curriculum and Testing Coordinator/AP the same amount.*

**Benefits would include the following:**

*1. Consistent coverage and support at all three buildings, especially when the principals may be out of the buildings*

*2. Increased ability to observe certified teaching staff members and improving our Teacher Development and Evaluation model compliance*

*3. Ability to remove supervision and attendance duties from counselors and social workers, thus allowing more time to be spent serving kids with mental health issues*

*4. Improved accountability of programs such as truancy diversion and PBIS support*

5. Chemical Dependency Counselor

*Discuss the job description and our financial commitment in cooperation with New Prague. We have \$27,000 allocated from Scott Family Net for this position.*

6. 2016-17 Budget Updates

*Matt Helgerson will update the board on project costs and final funding sources.*

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.