



Business Meeting
Wednesday, May 22, 2024 7:00 PM

Diamond Lake School Sparkle Center
25807 Diamond Lake Road
Mundelein, IL 60060

- I. Call to Order / Roll Call
- II. Pledge of Allegiance
- III. Public Comments (Agenda Items Only)
- IV. Presentations
 - IV.A. "Stepping Stones" Community Cuddles Appreciation: DLS Students
 - IV.B. First Year D76 Educator Recognition:
 - 1. Barbara Padour
 - 2. Griffin Hill
 - 3. Riley Housinger
 - 4. Grace Schwandner
 - 5. Brianna Gehant
 - 6. Courtney Sliozis
 - 7. Lauren Cashman
 - 8. *Christine McGowan*
 - 9. *Will Carr*
- V. Business Agenda
 - V.A. Administrative: Approve Omnibus Vote Agenda **ACTION**
 - V.B. Personnel: Approve Personnel Items **ACTION**
 - V.B.1. New Hire(s):
 - Madison Guerrieri; WOIS; 5th Grade Teacher
 - Jemimah Kim; WOMS; Instructional Coach
 - V.B.2. Resignation(s):
 - Aziz Shakoor; District; IT Network Manager
 - Riley Housinger; WOIS; 5th Grade Teacher
 - V.C. Administrative: Approve 24-25 Treasurer's Bond **ACTION**
 - V.D. Administrative: Approve 24-25 Food Service Joint Contract with Arbor **ACTION**
 - V.E. Administrative: Approve Student Meal Prices **ACTION**
 - V.F. Administrative: Approve Lease with American Capital Financial Services, Inc **ACTION**
 - V.G. Administrative: Approve 24-25 Classified Employees Salary and Bonus Proposal **ACTION**

- V.H. Administrative: Review 2024-2025 Insurance Rates *REVIEW*
- V.I. Administrative: Resolution to Designate Interest Earnings for the Fiscal Year 2023-2024 *REVIEW*
- VI. Board Discussion
- VII. Freedom of Information Requests (0)
- VIII. Notices and Communications
 - VIII.A. D76 Highlight(s):
- IX. Public Comments and Petitions (Non-Agenda Items)
- X. Others:
 - 10. Triple I Conference Dates (November 22nd - November 24). Confirm attendance with Hiram by May 31st.
 - 11. June 4th, 5:30-7:00 pm, Board of Education Meeting (Year End Review Dinner and Retreat)
 - 12. July 23rd, 6:00 pm, Closed Session Availability
 - 13. August 15th: Saddle Up and SparkleOn Back to School Institute Day: 12:00-3:00 pm Lunch/Keynote
- XI. Executive Session:
 - 14. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
 - 15. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- XII. Adjournment



BOARD OF EDUCATION
BUSINESS MEETING
Wednesday, May 22nd, 2024

The resolution is being submitted for approval at the Business Meeting on May 22nd, 2024.

AGENDA ITEM V-A

Administrative: Approve Omnibus Vote Agenda ACTION

Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one Board member, staff, administrator, or citizen wishes to have a separate vote on any item or items, that item or items will be pulled from the Omnibus Vote Agenda and voted on separately.

BE IT RESOLVED, that the Diamond Lake 76 Board of Education accepts and approves the Omnibus Vote Agenda, Items A thru D as listed:

A. Approval of Minutes	
Business Meeting	04.23.24
Committee of the Whole Meeting	05.07.24
B. Approval of Payrolls	5.30.2024, 06.15.2024*
C. Approval of Current Bills:	
May 6th, 2024	
Education Fund	\$ 5,963.00
West Oak Inter Activity Fund	\$ 1,038.82
Operations & Maintenance Fund	\$ 1,925.08
May 22nd, 2024:	
Education Fund	\$ 371,940.57
Diamond Lake Activity Fund	\$ 348.32
West Oak Inter Activity Fund	\$ 253.5
West Oak Middle Activity Fund	\$ 3,086.40
Operations & Maintenance Fund	\$ 44,848.96
Transportation Fund	\$ 200,766.61
Capital Outlay	\$ 67,163.51

*Pre-approval of Payrolls not to exceed \$400,000.00 each.



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AGENDA ITEM V-B

Personnel: Approve Resolution for Personnel Items ACTION

BE IT RESOLVED, the Diamond Lake 76 Board of Education accepts and approves the Personnel Items as depicted on the Agenda:

1. New Hire(s):

Employee	School	Position
Madison Guerrieri	WOIS	5 th Grade Teacher
Jemimah Kim	WOMS	Instructional Coach

2. Resignation(s):

Employee	School	Position
Aziz Shakoor	District	IT Network Manager
Riley Housinger	WOIS	5 th Grade Teacher



Diamond Lake School District 76

Embrace Empower Excel Each Child Each Day

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AGENDA ITEM V-D

Administrative: Approve 24-25 Food Service Joint Contract with Arbor *ACTION*

BE IT RESOLVED, that the Diamond Lake 76 Board of Education accepts and approves the 24-25 Food Service Joint Contract with Arbor as presented.



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AGENDA ITEM V-E

Administrative: Approve Student Meal Prices *ACTION*

BE IT RESOLVED, the Diamond Lake School District 76 Board of Education approves the following meal rates for the 24-25 School Year:

Breakfast: No Charge
Lunch: \$3.65 (full price) \$.40 (reduced price)
Milk: \$.30



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AGENDA ITEM V-F

Administrative: Approve Lease with American Capital Financial Services, Inc

ACTION

BE IT RESOLVED, the Diamond Lake District 76 Board of Education accepts and approves the lease with American Capital Financial Services, Inc. for computers, in the amount of \$348,638.76, as presented.



**Diamond Lake
School District 76**
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AGENDA ITEM V-G

Administrative: Approve Classified Staff Salary Raises *ACTION*

BE IT RESOLVED, that the Diamond Lake 76 Board of Education accepts and approves the Classified Staff Salary Raises as presented.



Diamond Lake School District 76

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TO: Dr. Bhavna Sharma-Lewis
FROM: Eric Rogers
RE: FY25 Health Insurance Rates

The Insurance Committee met on April 14, 2024 to discuss the financial status of health/dental insurance plan for the FY24 school year, as well as to review the FY25 insurance rate recommendation from our consultant, Horton. In attendance was Eric Rogers, Deanna Fischer, Jessica Rosales, Diana Enriquez, and Carly Sklar.

Because we are self-insured, the insurance rates are primarily a product of the actual claims the district experiences year to year. The cooperative uses the Blue Cross/Blue Shield network which has some of the most aggressive discounts as compared to other networks.

As part of the underwriting, the claims experience from the current year and last year were blended in order to estimate a projected claims experience for next year. The district currently has an 82% loss ratio YTD compared to a 102% from the prior year. The District has experienced a good claims history compared to the prior year, but RX costs are on the rise. Because of this, the insurance committee has recommended a 2.0% increase to insurance premiums and a 2.0% increase to dental premiums to bring the district insurance reserves back above a 90 day level.

Affordable Care Act Fees (PCORI and Transitional Reinsurance) are included as a part of the estimated costs for FY25. The rates recommended below take into consideration these fees for FY25.

The recommendation from the insurance committee is on the following page:



Diamond Lake School District 76

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	BCBS Effective 7-1-23 – 6-30-24 Monthly 23-24	BCBS Effective 7-1-23 - 6-30-24 Annual 23-24	BCBS Effective July 1, 2024 Monthly 24-25	BCBS Effective July 1, 2024 Annual 24-25
Regular PPO Plan				
Single	755.61	9,067.32	770.74	9,248.88
Single+Child(ren)	1,624.22	19,490.64	1,656.75	19,881.00
Single+Spouse	1,720.71	20,648.52	1,755.17	21,062.04
Family	2,171.11	26,053.32	2,214.59	26,575.08
High Option PPO Plan				
Single	916.46	10,997.52	934.82	11,217.84
Single+Child(ren)	1,888.11	22,657.32	1,925.92	23,111.04
Single+Spouse	2,122.87	25,474.44	2,165.38	25,984.56
Family	2,685.85	32,230.20	2,739.64	32,875.68
Dental				
Single	52.10	625.20	53.14	637.70
Single+Child(ren)	96.39	1,156.68	98.31	1,179.81
Single+Spouse	96.39	1,156.68	98.31	1,179.81
Family	162.45	1,949.40	165.69	1,988.39

The committee is recommending that the board approve the above rates for the plan year beginning July 1, 2024.



Diamond Lake School District 76

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AGENDA ITEM V-I

Administrative: Resolution to Designate Interest Earnings for the Fiscal Year 2023-2024 *REVIEW*

BE IT RESOLVED, that the Diamond Lake 76 Board of Education accepts and approves the Designation of Interest Earnings for the Fiscal Year 2023-2024 as recommended.



Diamond Lake School District 76
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May 23, 2024

TO: Board of Education
FROM: Eric Rogers
SUBJECT: Resolution to Designate Interest Earnings for the Fiscal Year 2023-2024

Due to a high amount of interest accrued during the 2023-24 fiscal year, the District would like the option of repurposing monies from fund to fund if necessary. Once all property tax revenue is accounted for, a final tabulation of any interfund transfer will be reported to the Board, but the attached resolution gives the authority to make any necessary transfers.

As of the April 2024 Treasurer's Report, the District has received \$297,625.66 in interest revenue in the Education Fund vs. \$227,585.69 in the prior fiscal year.

This resolution will be presented for action at the June 4, 2024 BOE meeting.

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

www.sedol.us

Valerie M. Donnan, Ed.D.

Superintendent

NOTICE:

A Public Hearing to receive comment regarding an interfund transfer will be held on Thursday, May 23, 2024, at 9:20 a.m.

The hearing will be held in the Bay Room at the SEDOL district office.

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, May 23, 2024

TIME: 9:30 AM

LOCATION: SEDOL Office Bay Room

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Move acceptance of the agenda as presented.

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, if included, as presented.

4.1 Minutes

Public and closed session minutes of the regular meeting of April 25, 2024.

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

***BUSINESS DOCS- ADD**

[FY24 May Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 04-30-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 05-15-24.pdf](#) 

[Paid AP Check Run 05-23-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 05-23-24.pdf](#) 

[Paid AP Manual Checks 04-19,26,30-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 04-19,26,30-24.pdf](#) 

[Fund Balance Report 05.14.2024.pdf](#) 

4.3 Closed Session Minutes/Recordings

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed.

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings.

[Closed Session Minutes:Recordings Dates.pdf](#) 

4.4 Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented.

[Combined Policies.pdf](#) 

4.5 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[May 23, 2024 Personnel Recommendations & Vacancies.pdf](#) 

[Recommendation for Re-Employment.pdf](#) 

5. RECOGNITION (Dr. Donnan)

5.1 STARS Students

The Board will recognize a student from Ms. Carol Link's classroom at Fairhaven School as the May STARS Student.

5.2 Employee of the Month

The Board will recognize Steven Perez, Cyd Lash Academy, Office Intervention Paraprofessional, as the May Employee of the Month.

6. PUBLIC COMMENT (Dr. Lind)

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

7. OLD BUSINESS

7.1 FY23 Audit Update - INFORMATIONAL (Ms. Peterson)

Eccezion Consulting and Lauterbach & Amen, LLP will provide an update to the FY23 audit.

7.2 Resolution Authorizing Interfund Transfer - ACTION NEEDED (Ms. Peterson)

Administration recommends adoption of the attached resolution authorizing an interfund transfer of \$1,500,000.00 from the Education

Fund to the Operations and Maintenance Fund.

[Resolution Authorize Inter Fund Transfer.pdf](#) 

Motion to Adopt Resolution - ROLL CALL VOTE

Move adoption of the Resolution Authorizing an interfund transfer in the amount of \$1,500,000.00 as presented.

7.3 Local Government Property Transfer Resolution South School - ACTION NEEDED (Ms. Peterson)

SEDOL Administration will discuss the Local Government Property Transfer Resolution regarding the sale of South School, 330 N Ridgemoor Ave, Mundelein, IL. This resolution is part of the sale of South School from SEDOL to Mundelein Elementary District 75 and requires SEDOL Governing Board approval.

Motion to Approve the Recommendation of the Local Government Property Transfer Resolution for the SEDOL Executive Board and recommendation to the SEDOL Governing Board to approve Resolution of Local Government Property Transfer Resolution for South School at the August 7, 2024 meeting - ROLL CALL VOTE

Move approval of the Recommendation of the Local Government Property Transfer Resolution by the Executive Board and to recommend approval at the SEDOL Governing Board meeting on August 7, 2024 meeting as presented.

7.4 Seymour Lease Extension - ACTION NEEDED (Ms. Peterson)

Administration recommends approval of the one-year lease extension between Marling Management and SEDOL for the purpose of housing the SEDOL Transition Program. This property is located at 31 S Seymour, Units A Grayslake, IL 60030. Lease dates will extend from August 1, 2024 – July 31, 2025 in the amount of \$3075/month.

Motion to Approve Extension - ROLL CALL VOTE

Move approval of the Seymour Lease Extension between Marling Management and SEDOL in the amount of \$3075/month as presented.

7.5 Time Management Update - INFORMATIONAL (Ms. Peterson/Dr. Wojcik)

Administration will provide an update regarding improvements and continued improvements to the systems and practices within the SEDOL Business and Human Resource Offices

7.6 Organizational Chart - ACTION NEEDED (Dr. Donnan)

Administration recommends approval of the 2024-25 Organizational

Chart.

[2024-25 Proposed SEDOL Organizational Chart.pdf](#) 

Motion to Approve Organizational Chart - VOICE VOTE

Move approval of the 2024-25 Organizational Chart as presented.

7.7 SEDOL Fiscal Forecast Update - INFORMATIONAL (Mr. Crowley)

Administration will provide an overview of the current SEDOL Fiscal Subcommittee's work regarding SEDOL tuition and discuss the next steps.

7.8 TrueNorth Arrangement - ACTION NEEDED (Dr. Donnan)
SEDOL and TrueNorth Educational Cooperative 804 will engage in a pilot shared services arrangement for the 2024-2025 fiscal year. At the end of the 2024-25 fiscal year, SEDOL and TrueNorth will assess the beneficial fiscal and programmatic impacts of this agreement.

[TrueNorth:SEDOL Statement of Shared Services Cooperation Between.pdf](#) 

Motion to Approve Arrangement - VOICE VOTE

Move approval of the arrangement between SEDOL and TrueNorth for the 2024-25 fiscal year as presented.

8. NEW BUSINESS

8.1 Appointment of Authorization Agent - ACTION NEEDED (Dr. Lind)

Administration recommends that Suzana Peterson, Assistant Superintendent of Finance, continue as the IMRF agent and TRS representative for the 2024-25 fiscal year.

Motion to Approve Authorized Agent - VOICE VOTE

Move Suzana Peterson continue as the IMRF agent and TRS representative for FY25.

8.2 Policy Revisions 1st Reading - INFORMATIONAL (Dr. Wojcik)
Proposed revisions to the following policies have been reviewed by the Policy Committee and will be included on the June agenda for 2nd reading and requested approval.

[2230 Public Participation June 27 2024.doc](#) 

[2270 Discrimination Jun 27 2024.doc](#) 

[5120 Employee Ethics Jun 27 2024.doc](#) 

8.3 Community Partnership Grant Update - INFORMATIONAL (Mr. Crowley)

Administration will provide a presentation regarding the collective work of the Project ESP District Leadership Team. Their focus is on building interconnected partnerships with community agencies to provide multi-tiered support for students attending Cyd Lash Academy, Gages Lake School, and John Powers Center.

9. CLOSED SESSION - ACTION NEEDED (Dr. Lind)

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

10. OTHER BUSINESS

10.1 Possible Termination - ACTION NEEDED (Dr. Wojcik)

Administration recommends termination of support staff member employee #05232024-1 for job abandonment.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of employee #05232024-1 as recommended.

10.2 Possible Termination - ACTION NEEDED (Dr. Wojcik)

Administration recommends termination of support staff member employee #05232024-2 for job abandonment.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of employee #05232024-2 as recommended.

11. COMMITTEE REPORTS

The Policy Committee met on May 9th.

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. With support from the SEDOL Foundation, Laremont School hosted a fun night of Trivia on May 4th. Money was raised to purchase gross motor equipment for the classrooms and facilities at Laremont.
2. Alex Letto was the recipient of the Regional Office of Education Educator of the Year award. Nominees included: Selena Burton, Sarah Carey, Alex Letto, Samantha Kozlowski, Karen Schreck. Special recognition went to Kevin Saum.
3. Alex Letto continues to be highlighted for his exceptional service at SEDOL. Alex was selected from trainers across the country to become a Ukeru Spotlight.
4. SEDOL's annual Unified Sports Day was held May 10th with sector students from Spaulding participating. Also this year were students from John Powers Center and Fairhaven School.
5. On May 3rd, Laremont hosted prom for Laremont, Fairhaven, and Gages Lake students.
6. John Powers Center had fun during the Proud to be Me celebration!
7. Laremont, John Powers Center, and Cyd Lash Academy students, along with SEDOL Administrators, participated May 17th in the Special Olympics Cop on a Roof fundraiser at Dunkin locations in Grayslake and Gages Lake.

12.2 2023-24 Retirees

Staff:	Position:	Hire Date:
Scott Adolphs	Paraprofessional	9/10/2012
Judith Assmann	Director Special Services	8/25/1987
Amy Byrne	School Social Worker	11/19/2003
Nancy Caravello-Dybul	School Social Worker	8/18/1997
Ann Dehmlow	Registered Nurse	8/24/1998
Valerie Donnan	Superintendent	8/25/2003

Christi Hale	Teacher	8/21/2002
Khristine Haydock	HR Admin Asst	12/10/2007
Michael Jeffries	Custodian	4/10/2000
Karin Kaply	Social Worker	2/3/1998
Carol Link	Teacher	8/17/2001
Jill Murphy	Paraprofessional	8/22/2011
Vickie Pecoraro	Teacher	8/26/1985
Jeanne Pitcher	Registered Nurse	8/21/2000
Joanne Ramirez Polifka	Nurse	8/28/2002
Michelle Rappaport	School Social Worker	8/20/2007
Eddie Rodriguez	Receptionist	8/15/2013
Jill Schwarz	Teacher	2/22/1988
Kelly Simonson	Teacher	8/17/2001
Donna Solorzano	School Social Worker	11/15/1993
Pamela Winters	Teacher/VI	8/21/1995
Jean Zegar	HV Tech	8/15/1994

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

14. ADJOURNMENT (Dr. Lind)

2023-24 Executive Board Meeting Schedule - *Cyd Lash Academy (Multi-purpose Room)*

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule - *Gages Lake School Community Room*

Wednesday, June 5, 2024 – 7:00 p.m.



DLS



WOIS



WOMS

SPARKLE SPOTLIGHT

NURTURE

MAY



MAY
MOMENT
OF THE MONTH

#SparkleOn