

# Notice of Meeting

**The Regular DAOES August 22, 2019 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, August 22, 2019.**

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

- I. Public Comments
- II. Correspondence
- III. President's Report
  - A. Welcome New Members
  - B. DAOES Oath of Office
  - C. Committee Assignments
- IV. Recognition
  - A. New Administrative Staff Member, Avelira Gonzalez, Assistant Principal for Student Services
- V. Information Report
- VI. Financial Information

***The Board acknowledges receipt of the Statement of Cash & Investments and Revenue and Expenditure Reports for June 2019 and July 2019.***

  - A. Statement of Cash & Investments
    1. June 2019
    2. July 2019
  - B. Revenue and Expenditure Reports
    1. Revenue
      - a. June 2019
      - b. July 2019
    2. Expenditures
      - a. June 2019

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

b. July 2019

VII. Action Items - Consent Agenda

*Motion to approve August 22, 2019 Consent Agenda Items A-C.*

A. Minutes

1. Regular
2. Closed Session

B. Financial Reports

1. Treasurer's Reports
  - a. June 2019
  - b. July 2019
2. Payment of Invoices
  - a. Imprest
    - (1) June 2019
    - (2) July 2019
  - b. Ratification
    - (1) June 2019
    - (2) July 2019
  - c. Approval
    - (1) June 2019
    - (2) August 2019
  - d. Payment of Bills

C. Personnel

1. Appointment
  - a. Certified Staff
    - (1) Career Counselor
    - (2) Emergency Medical Technician Program Instructor (Part-Time)
    - (3) Emergency Medical Technician Program Instructor (Part-Time)
    - (4) Automotive Technology Program Instructor
    - (5) Automotive Technology Program Instructor
    - (6) Cosmetology Program Instructor (Part-Time)
    - (7) Medical Terminology and Healthcare Careers Program Instructor
    - (8) Nursing Assistant Training Program Instructor

(9) Construction Trades Program Instructor

b. Support Staff

(1) Student Services Secretary

(2) Early Childhood Education and Care Program Lab Supervisor

(3) Student Services Assistant

(4) Student Services Assistant

c. At Will

(1) CNA Clinical Onsite Supervisor

2. Resignation

a. Certified Staff

(1) Automotive Technology Program Instructor

(2) Nursing Assistant Training Program Instructor

b. Support Staff

(1) Student Services Secretary

(2) Emergency First Aid Provider

(3) Nursing Assistant Training Program Lab Supervisor

VIII. Committee Reports

A. Finance Committee

B. Personnel Committee

C. Policy Committee

IX. Action Items-Director's Recommendation

A. FY 2020 Budget Adoption

***Motion to adopt the FY 2020 DAOES Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020.***

B. Part-Time Administrator Contract Proposal

C. Adoption of Policy

X. Reports

A. Leadership Team Reports

1. Assistant Principal for Student Services

2. Principal

3. Director

XI. Future Agenda Items

## XII. Adjournment