

# Notice of Meeting

The Regular DAOES September 20, 2012 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, September 20, 2012.

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

#### I. Minutes

##### A. Regular August 2, 2012 Meeting Minutes

*Motion to approve minutes of the regular August 2, 2012 meeting.*

##### B. August 2, 2012 Closed Session Minutes

*Motion to approve minutes of the August 2, 2012 Closed Session.*

#### II. Public Comments

#### III. Correspondence

#### IV. Recognition

##### A. Student Recognition

1. Mike Swanson, Downers Grove South High School

##### B. Perfect Attendance

1. Anthony Ragano-Glenbard North High School

2. John Brennan-Glenbard North High School

3. Ashley Wyatt-Glenbard South High School

4. Ashley Aparicio-Community High School District 94

5. Jerry Koshy-Downers Grove South High School

6. Elena Orozco-Downers Grove South High School

7. Amanda Chipchase-Lake Park West High School

8. Timothy Gulvas-Wheaton Warrenville South High School

9. James Lanute-Wheaton Warrenville South High School

10. Benjamin Kitchen-Wheaton Warrenville South High School

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

11. Jacob Noble-Wheaton North High School
12. Christina Ellingsen-Wheaton North High School
13. Margaret Stricker-Waubonsie Valley High School
14. Kai Pavlick-Matea Valley High School

#### C. Introductions

1. Introduction of New Staff
  - a. Principal, Steve Carr
  - b. Early Childhood Education and Care Instructor, Nancy Awdziejczyk
  - c. HVAC & Refrigeration and Residential Wiring and Home Technology Instructor, Steve Cervenka
  - d. Culinary, Pastry Arts and Hospitality Management Instructor, Kyle Neuner
  - e. Full-time Cosmetology Instructor, Samantha Rebmann
  - f. Data Entry Occupations & Office Systems Technology Instructor, Christine Sassone
  - g. Part-time Cosmetology Instructor, Jeanna Tenuta
  - h. Student Services Assistant, Amy Carta
  - i. Student Services Assistant, Carole Danillo
  - j. Student Services Assistant, Emily Vincent
  - k. Student Services Assistant, Roseann Wolf
2. DuPage Leadership Team

#### V. President's Report

- A. Welcome New Members

#### VI. Information Reports

- A. TCD Program Informational Report
  1. PLTW: IED/POE/CEA/EDD
  2. Electronics & Digital Electronics

#### VII. Financial Information

***The Board acknowledges the receipt of the Statement of Cash & Investments and Revenue & Expenditure Reports for July and August 2012.***

- A. Statement of Cash & Investments
  1. July 2012
  2. August 2012

B. Revenue & Expenditure Reports

1. Revenue
  - a. July 2012
  - b. August 2012
2. Expenditures
  - a. July 2012
  - b. August 2012

VIII. Action Items - Consent Agenda

***Motion to approve September 20, 2012, Consent Agenda Items A-E.***

A. Financial Reports

1. Treasurer's Report
  - a. July 2012
  - b. August 2012
2. Payment of Invoices
  - a. Imprest
    - (1) July 2012
    - (2) August 2012
  - b. Ratification
    - (1) July 2012
    - (2) August 2012
  - c. Approval
    - (1) August 2012
  - d. Payment of Bills

B. Personnel

1. Appointments
  - a. Educational Support Personnel-Instructional

C. Activity Funds

D. Advisory Committee Rosters

E. Donations

IX. Action Items - Director's Recommendations

A. Personnel

1. New Position- Maintenance Foreman

***Motion to approve the job description for Maintenance Foreman, as presented.***

2. Appointments

a. Administration

***Motion to approve the employment contract between the DAOES Board of Directors and Assistant Principal for Operations, effective October 2, 2012.***

b. Educational Support Personnel-Non-Instructional

***Motion to appoint William A. Stefani to the position of Maintenance Foreman, effective September 20, 2012.***

X. Committee Reports

A. Committee Assignments

B. Finance Committee

C. Personnel Committee

D. Policy Committee

XI. Reports

A. Information

1. Cosmetology Summer School Report

B. Leadership Team Reports

1. Assistant Principal for Student Services

2. Assistant Principal for Curriculum and Instruction

3. Principal

4. Director

XII. New Business

XIII. Closed Session

Request a closed session for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Request a closed session for the purpose of considering information regarding collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

XIV. Adjournment

