

City Council Regular Meeting
Monday, January 20, 2025 6:00 PM
Columbus Community Building/Community Room
2500 14 Street
Columbus, NE 68601

The Mayor and City Council reserve the right to go into closed session as per Section 84-1410 of the Nebraska Revised Statutes. A current agenda is on file at City Hall, 2500 14 Street, Columbus, Nebraska. For more information, call 402-562-4224 or visit our website at www.columbusne.us.

{{Name: Agenda Item Name}}

**1. STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL
CALL**

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Source: Laws 2004, LB 821, § 34.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

Annotations

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2; Laws 2021, LB83, § 11; Laws 2022, LB922, § 12.

Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- Although the Open Meetings Act does not define "subcommittee," a subcommittee is generally defined as a group within a committee to which the committee may refer business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- The Open Meetings Act does not require policymakers to remain ignorant of the issues they must decide until the moment the public is invited to comment on a proposed policy. By excluding nonquorum subgroups from the definition of a public body, the Legislature

has balanced the public's need to be heard on matters of public policy with a practical accommodation for a public body's need for information to conduct business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close

passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92

(1983).

- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body; applicability of section.

(1) Until January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee or the governing body of a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours.

Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public

body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be

provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision, subsection (1) of section 70-1014, subsection (2) of section 70-1014.02, or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at

the meeting and record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

(10) This section does not apply to a meeting of the Nebraska Power Review Board or a public power district, a public power and irrigation district, an electric membership association, an electric cooperative company, a municipality having a generation and distribution system, or a registered group of municipalities if such meeting is subject to section 70-1034.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13; Laws 2024, LB287, § 74; Laws 2024, LB399, § 4; Laws 2024, LB1370, § 8.

Note: The Revisor of Statutes has pursuant to section 49-769 correlated LB287, section 74, with LB399, section 4, and LB1370, section 8, to reflect all amendments.

Note: Changes made by LB287 became operative April 17, 2024. Changes made by LB399 became effective July 19, 2024. Changes made by LB1370 became operative July 19, 2024.

Cross References

- **Emergency Management Act**, see section 81-829.36.
- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.
- **Opioid Prevention and Treatment Act**, see section 71-2485.

Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on

the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing. Except for closed sessions called pursuant to section 84-1410, a public body shall allow members of the public an opportunity to speak at each meeting.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1; Laws 2021, LB83, § 13; Laws 2024, LB43, § 21.

Operative Date: July 19, 2024

Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1; Laws 2021, LB83, § 14; Laws 2022, LB742, § 2.

Annotations

- Under prior law, if a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before

taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).

- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

2. PRAYER

3. NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA - The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

4.A. Minutes of January 6, 2025, City Council meeting.

PROCEEDINGS OF CITY COUNCIL
January 6, 2025

A regular meeting of the mayor and council of the City of Columbus, Nebraska, was convened in open and public session on January 6, 2025, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on January 2, 2025, with a copy of the proof of publication being on file in the office of the city clerk. Notice of this meeting was given simultaneously to the mayor and members of the city council, with a copy of the acknowledgment of receipt of notice being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT:** Mayor Bulkley announced that a copy of the Open Meetings Act is posted in the meeting room. Present were Mayor James Bulkley and Council Members Cynthia Alarcón, Charlie Bahr, Troy Hiemer, Rich Jablonski, Kat Lopez, AJ Palensky, Prent Roth, and Ron Schilling. City staff members included City Administrator Tara Vasicek, City Attorney Neal Valorz, City Clerk Shuraya Choat, City Engineer Rick Bogus, Police Chief Charles Sherer, Project Engineer Braden Labenz, Street Superintendent Clete Borchers, Water Superintendent Jake Wacha, Police Officer Steven Zarate and Communications Manager Matt Lindberg.
2. **PRAYER:** Jablonski led in prayer.
3. **NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE:** The National Anthem was played and the Pledge of Allegiance was recited.
4. **CONSENT AGENDA:** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda. The items on the consent agenda were approved as presented with a motion by Jablonski and a second by Schilling. Alarcón, Bahr, Hiemer, Jablonski, Lopez, Palensky, Roth, and Schilling voted "Aye" and none voted "Nay".
 - 4.A. **Minutes of December 16, 2024, City Council meeting.**
 - 4.B. **Resolution No. R25-01 approving renewal of Maintenance Agreement No. 8 with Nebraska Department of Transportation from January 1, 2025, to December 31, 2025, for maintenance of state highway system in city limits.** Resolution No. R25-01 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING MAINTENANCE AGREEMENT NO. 8 WITH NEBRASKA DEPARTMENT OF TRANSPORTATION FOR THE PERIOD JANUARY 1, 2025, TO DECEMBER 31, 2025, AND SETTING FORTH THE MAINTENANCE RESPONSIBILITIES OF THE CITY AND THE STATE REGARDING THOSE PORTIONS OF THE

STATE HIGHWAY SYSTEM THAT LEAD INTO AND TRAVEL THROUGH THE CITY OF COLUMBUS, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

4.C. Resolution No. R25-02 authorizing payment of various improvement projects. Resolution No. R25-02 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, TO AUTHORIZE AND DIRECT THAT A CHECK BE ISSUED AND MADE PAYABLE TO THE RESPECTIVE CONTRACTOR(S) FOR LABOR, EQUIPMENT, AND MATERIALS FURNISHED FOR IMPROVEMENTS IN THE FOLLOWING DESIGNATED DISTRICTS AND PROJECTS WITHIN THE CITY OF COLUMBUS, ALL AS SET FORTH ON THE ATTACHED CERTIFICATES OF PROGRESS PREPARED BY THE RESPECTIVE SPECIAL ENGINEER TO WIT: GEHRING CONSTRUCTION & READY MIX CO., INC. PAVING AND INFRASTRUCTURE OF VATALITY VILLAGE SUBDIVISION AND COMMUNITY BUILDING SOUTH PARKING LOT, \$61,891.25; SCREED TECH LLC, EIGHT PLACE T-HANGAR AT COLUMBUS MUNICIPAL AIRPORT, \$323,835.11.

4.D. Payroll and bills on file. B=Bond Payments; CP=Capital Projects; E=Expenses; G=Grants; I=Insurance; L=License; M=Membership; P=Payment; R=Refund; S=Service & Supplies; T=Training; 1/17/25 payroll 870,713.00; 120 Water 3,022.74 S; Ace Hrdwr 691.87 S; Adv Auto 45.68 S; Ag Spry Equip 874.05 S; Akrs Equip 1,859.00 S; Alcohol Cntrmsr Sys 134.80 S; Allo 31.06 S; Altec Ind 2,451.96 S; Amrcn Legal 111.15 S; J Anderson 10.85 E; APCO 21.80 S; Arnold Motor 1,021.26 S; ASCAP 445.00 S; Auxiant 239,007.38 I; A Benesch 6,219.81 CP; BGNE 975.26 S; Blue to Gold 225.00 T; Bomgaars 368.38 S; Bnd Tree Med 312.13 S; K Bryant 5.34 R; Capital One-Walmart 440.35 S; Cntr for Mun Sol 2,600.00 S; C Channer 58.57 R; Chesterman 83.76 S; Choppers 325.00 S; Chrome N Steel 1,406.34 S; City of Col 4,990.51 S; Col Chamber 1,200.00 S; Col Area Human Res 125.00 M; CCH 1,308.70 S; Col Cstm Emb 498.00 S; Col Tire 171.00 S; Core & Main 13,776.73 S; Creative Prod 1,374.47 S; D Johnson Trcking 5,081.03 S; DAS St Acc 1,663.99 S; Dohmen Grg Door 205.40 S; Eakes 1,127.00 S; Elctrc Pump 10,346.33 S; Elctrc Eng 4,252.51 S; Fastenal 113.11 S; FNBO 100.00 S; Frontier 89.41 S; Full Throttle 530.00 S; Galls 2,736.84 S; Gehring Const 70,313.98 CP; Gerhold 733.68 S; G Moon & Assoc 765.00 S; Godfathers 87.99 S; Grainger 1,930.76 S; Grt Plns Bldg Supp 23.24 S; Grt Plns Comm 209.95 S; Hach 234.05 S; Hadley-Brthwt 45.95 S; Hawkins 7,537.56 S; HD Spply 157.27 S; Holiday Inn 342.00 S; Hmtwn Lsng 232.93 S; IMS Allnc 40.65 S; Jackson Srvc 2,586.32 S; JEO 1,358.75 CP; J Deere Fin 59.30 S; Jones Grp 88.00 S; T Kapels 50.62 E; K Jones 100.00 R; Keast Ent 1,017.92 S; Kelly Sup 2,197.05 S; Lawson Prod 327.38 S; Legal & Liab Risk Mngmt 200.00 T; Lincoln Wnwtr Wrks 6,513.33 S; S Lloyd Rntls 14.77 R; Loup 215.51 S; Matheson-

PROCEEDINGS OF CITY COUNCIL

January 6, 2025

Page 3

Lnwld 259.63 S; MD Sol 2,085.00 S; Medline Ind 1,107.25 S; Menards 2,142.74 S; MARC 366.00 S; Mid-St Eng 1,610.00 CP; Midwst Tape 47.98 S; Motion Ind 27.24 S; Motorola Sol 77,634.56 CP; Mueller Sprnklr 88.00 S; Napa 430.67 S; NE Assoc of Arprt Offcls 250.00 M; NE Fldpln & Strmwtr 35.00 M; NE Dept of Envrmnt 395.00 T; NE Golf & Trf 219.87 S; NE Pub Hlth 696.00 S; Neighborworks 15,000.00 P; Noswett 3,650.00 S; Occptnl Hlth 55.00 S; O'Reilly 431.47 S; Otis Elev 2,697.00 S; Pete Lien 13,891.73 S; Petty Cash 110.95 S; Pitney Bowes 570.10 S; Platte Cnty Fair Fndtn 25,000.00 P; Platte Cnty Trsr 100.75 P; Platte Vllly Humane Soc 21,000.00 P; Police Chfs Assn of NE 200.00 M; Polk Cnty Shrf 11,591.44 P; Pwr Tech 6,275.00 S; Prestox 65.78 S; Provantage Acctng 2,612.00 S; Psychological Res 150.00 S; Quadiant Fin 1,000.00 S; Quadiant 194.75 S; RR Mngmnt 417.05 S; Restaurant Sup 11,653.92 S; RFCC 3,512.18 CP; Riverside Prtbls 315.00 S; Rowse Auto 500.00 S; Rueter's 161.47 S; Sackett Elec 384.46 S; Scheiffer Sgns 205.00 S; Schwing Bioiset 928.20 S; Screed Tech 323,835.11 CP; Security Equip 3,559.00 S; Servmstr by Shevlin 2,559.00 S; Settje Plmbng 120.00 S; Shevlin Spply 560.33 S; Shirts Are Us 953.00 S; Sirius 4,514.40 S; Snap-On 209.95 S; Sparqdata 4,100.00 S; State of NE Dept of Rev 1,561.59 P; Stericycle 760.57 S; Stryker 288.00 S; Super Svr 82.54 S; SW Firefghtng Foam 2,129.98 S; T-Bone Fuel 7,911.51 S; T-Bone PD 65.98 S; Teleflex 1,100.00 S; Tire Outlet 3,829.50 S; Titan Mach 430.58 S; Tooley Drg 45.64 S; Trane US 1,467.00 S; Trk Cntr 686.44 S; Tube Pro 309.00 S; Turfwerks 3,501.95 S; Ty's Outdoor 165.65 S; USA Blue Bk 261.93 S; Van Diest 594.96 S; Van Wall 3,806.21 S; Vandenburg Elec 9,691.65 CP; S Velasquez 47.36 E; Verizon Wrls 2,716.09 S; Wacha Const 1,928.80 CP; C Wagner 16.00 S; Watts Elec 7,369.00 S; Wemhoff Refrg 293.00 S. TOTAL \$1,882,075.44.

5. **APPROVAL OF MINUTES:** Included in Consent Agenda
6. **SPECIAL PRESENTATIONS:**
 - 6.A. **Introduction of Police Officer Steven Zarate.** Zarate stated he was excited and proud for the opportunity to serve the Columbus Police Department and the residents of Columbus.
7. **PUBLIC HEARINGS:** None
8. **PETITIONS AND COMMUNICATIONS:** None
9. **REPORTS OF CITY OFFICES:** None
10. **REPORTS OF COUNCIL COMMITTEES:** None
11. **REPORTS OF SPECIAL COMMITTEES:** None
12. **REPORTS ON LEGISLATION:** None
13. **NEW BUSINESS:**
 - 13.A. **Application from Balaji Petroleum LLC dba Dual Stop Columbus-14th Street for Savan Patel as manager in conjunction with Class D liquor**

- license located at 3417 14 Street.** No representative was available to answer questions. The application from Balaji Petroleum LLC for Savan Patel as manager was approved with a motion by Bahr and a second by Lopez. Alarcòn, Bahr, Hiemer, Lopez, Palensky, and Schilling voted “Aye” and Jablonski and Roth voted “Nay”.
- 13.B. Appointment of Bonnie McPhillips to the Northeast Nebraska Area Agency on Aging for three-year term.** Schilling thanked Chris Dixon for his service to the board. The mayor’s appointment of Bonnie McPhillips to the Northeast Nebraska Area Agency of Aging was ratified with a motion by Jablonski and a second by Bahr. Alarcòn, Bahr, Hiemer, Jablonski, Lopez, Palensky, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 13.C. Quote from Hustler Turf in the amount of \$16,919 for 72-inch mower with canopy for wastewater treatment plant. CIP #25-**The quote from Hustler Turf for a mower was accepted with a motion by Lopez and a second by Palensky. Alarcòn, Bahr, Hiemer, Jablonski, Lopez, Palensky, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 13.D. Reallocate \$670,000 from CIP #21-81 for lifts and wastewater system updates and \$45,641.46 from CIP #25-23 for tools at central maintenance facility.** Bahr stated he was pleased with the discounted prices of the Snap-On tools. The reallocation of funds for lifts, wastewater system updates, and tools was accepted with a motion by Roth and a second by Schilling. Alarcòn, Bahr, Hiemer, Jablonski, Lopez, Palensky, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 13.E. Comments from mayor and city council members.** There were no comments from the mayor or council members.
- 14. RESOLUTIONS:** None
- 15. ORDINANCES ON FIRST READING:** None
- 16. ORDINANCES ON SECOND READING:** None
- 17. ORDINANCES ON THIRD READING:** None
- 18. CONSIDERATION OF PAYROLL AND BILLS ON FILE:** Included in Consent Agenda.
- 19. UNFINISHED BUSINESS:** None
- 20. ADJOURNMENT:** The meeting adjourned at 6:11 p.m.

Presented and approved this 20th day of January 2025.

OFFICE OF THE CITY CLERK
: Shuraya Choat

4.B. Change the date of the second meeting in February 2025 to Tuesday, February 18, 2025, at 6 p.m. due to President's Day.

4.C. Reappointments of Joe Marksmeier and Melissa Spearman to Downtown Business Improvement Board for three-year term.



City Hall
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: January 15, 2025
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Reappointment

With your permission, I wish to submit the following names to you for reappointment at the January 20, 2025 City Council meeting. Per Council Rules, the two-week waiting period is automatically waived for someone who is reappointed to the same or similar position.

BUSINESS IMPROVEMENT BOARD (3-Year Terms)

Joe Marksmeier
Melissa Spearman

James B. Bulkley, Mayor
City of Columbus

4.D. Resolution No. R25-03 approving request of Antique Tractor and Gas Engines Show to camp overnight in Pawnee Park, Friday and Saturday, June 6 and 7, 2025. (Board of Parks Commissioners recommends approval.)

DRAFT

RESOLUTION NO. R25-03

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING USE OF PAWNEE PARK TO CAMP OVERNIGHT ON JUNE 6 AND 7, 2025, FOR THE ANTIQUE TRACTOR AND GAS ENGINES SHOW.

WHEREAS, the City of Columbus has received a request from Antique Tractor and Gas Engines Show to camp overnight on June 6 and 7, 2025, in Pawnee Park; and

WHEREAS, the Columbus Board of Parks Commissioners have recommended approval of the overnight event as permitted by City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the request of from Antique Tractor and Gas Engines Show to camp overnight on June 6 and 7, 2025, in Pawnee Park is approved.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

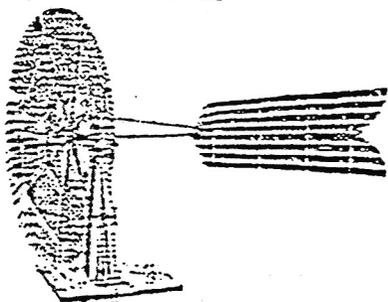
CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

ANNUAL

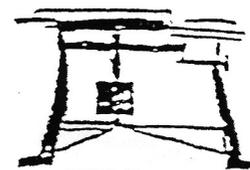
Eclipse Windmill, Type 'F'



Restored by Louie and Larry Michish



See How They Helped Shape
NEBRASKA



1885 Shingle Mill
Owned by Joe Moore

City Park Supervisor:

Doug Moore:

October 7h, 2024

City Board:

The Antique Tractor and Gas Engines Show members would like to reserve the West Pawnee Park area , South side of tennis court and Parking lot , as in past years. For our Annual show, Set up Friday June 6th, 2025 and Show Time Saturday June 7th, and Sunday June 8th, 2025. Also camping out over night Friday and Saturday. Thankyou...

Thank you.

The Antique Tractor and Gas Engines Show Members

Robert & Diane Sliva

14120 S Rd Lot L

Columbus, Nebr 68601

4.E. Resolution No. R25-04 approving Memorandum of Understanding with Columbus Realty Holdings, LLC for coordination of construction improvements and reimbursable costs on 35th Avenue between 25th and 26th Streets for Concrete Paving Improvements 2025 project.

DRAFT

RESOLUTION NO. R25-04

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN COLUMBUS REALTY HOLDINGS LLC, A NEBRASKA LIMITED LIABILITY COMPANY AND THE CITY OF COLUMBUS, NEBRASKA, TO COORDINATE CONSTRUCTION IMPROVEMENTS AND REIMBURSABLE COSTS ON 35TH AVENUE BETWEEN 25TH AND 26TH STREETS FOR THE CONCRETE PAVING IMPROVEMENTS 2025 PROJECT; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, Columbus Realty Holdings, LLC (CRH), is constructing and operating a Super Saver grocery store on Lot 1, Super Saver Subdivision, Columbus, Platte County; and

WHEREAS, the City of Columbus (CITY) has approved Resolution R24-57 dated May 20, 2024, which includes the Super Saver Subdivision final plat, Subdivision Development Agreement, Right-of-Way Use Agreement, and Deed of Dedication; and

WHEREAS, the Super Saver Subdivision Development Agreement, Section I, paragraph C requires CRH to widen 35th Avenue from 25th to 26th Streets and paragraph J requires CRH to construct improvements in the form of a sidewalk along 35th Avenue, all to CITY standards; and

WHEREAS, the CITY intends to bid and reconstruct 25th Street from 35th Avenue to the west as part of their Concrete Paving Improvement Project 2025; and

WHEREAS, the CITY will include the Super Saver Subdivision Development Agreement work on 35th Avenue required to be completed by CRH, subject to CRH agreeing to reimburse said expenses and signing this Memorandum of Understanding; and

WHEREAS, the intention of this Agreement is to set out the intent and purpose of collaboration and reimbursement of expenses between CRH to CITY for Super Saver Subdivision Development Agreement required work on 35th Avenue.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the Memorandum of Understanding between Columbus Realty Holdings LLC, a Nebraska limited liability company and the City of Columbus, Nebraska, to coordinate construction improvements and reimbursable costs on 35th Avenue between 25th and 26th Streets for Concrete Paving Improvements 2025 project, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: January 8, 2025
FROM: Richard J. Bogus, P.E., City Engineer
TO: Tara Vasicek, City Administrator
RE: Columbus Realty Holdings LLC (Super Saver), 35th Avenue
Memorandum of Understanding

RECOMMENDATION:

I recommend approval and signing of the Memorandum of Understanding between the City and Columbus Realty Holdings LLC for 35th Avenue paving improvements.

DISCUSSION:

The Memorandum of Understanding (MOU) defines the partnership between the City and Columbus Realty Holdings LLC (CRH) for improvements required to be completed by CRH on 35th Avenue between 25th and 26th Streets as part of the Super Saver Subdivision Development Agreement.

The City's Concrete Paving Improvements 2025 project is reconstructing a portion of 25th Street from the 35th Avenue intersection to the west. The CRH required 35th Avenue improvements would coordinate better if the City work is done concurrently. Thus, the CRH improvements are incorporated in the City's Concrete Improvements 2025 project with reimbursement by CRH as defined in the MOU.

Construction on 35th Avenue within the City project is anticipated to begin in late March or early April 2025 with substantial completion by July 2025. CRH has indicated they will work and coordinate their construction with this project timeline.

FISCAL IMPACT:

Columbus Realty Holdings, LLC will reimburse the City for improvements on abutting 35th Avenue upon receipt of the final quantities and costs. Estimated pre-construction amount is \$32,000.

ALTERNATIVE:

Do not approve.

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (hereinafter referred to as the “Agreement”), made and entered into, as of the dates indicated below, by and between the City of Columbus Nebraska, a political subdivision of the State of Nebraska (hereinafter referred to as “CITY”), and Columbus Realty Holdings, LLC, a Nebraska limited liability company (hereinafter referred to as “CRH”).

WHEREAS, CRH, is constructing and operating a Super Saver grocery store on Lot 1, Super Subdivision, Columbus, Platte County; and

WHEREAS, the CITY has approved Resolution R24-57 dated May 20, 2024, which includes the Super Saver Subdivision final plat, Subdivision Development Agreement, Right-of-Way Use Agreement and Deed of Dedication; and

WHEREAS, the Super Saver Subdivision Development Agreement, Section I, paragraph C requires CRH to widen 35 Avenue from 25 to 26 Streets and paragraph J requires CRH to construct improvements in the form of sidewalk along 35 Avenue, all to CITY standards; and

WHEREAS, the CITY intends to bid and reconstruct 25 Street from 35 Avenue to the west as part of their 2025 Pavement Improvement Project; and

WHEREAS, the CITY will include the Super Saver Subdivision Development Agreement work on 35 Avenue required to be completed by CRH, subject to CRH agreeing reimburse said expenses and signing this Memorandum of Understanding; and

WHEREAS, the intention of this Agreement is to set out the intent and purpose of collaboration and reimbursement of expenses between CRH to CITY for Super Saver Subdivision Development Agreement required work on 35 Avenue.

NOW, THEREFORE, IT IS AGREEMENT AMONG THE PARTIES AS FOLLOWS:

- 1) **PARTIES CONTRIBUTIONS:** CITY will have constructed that portion of 35th Avenue required to be constructed by CRH pursuant to the approved Super Saver Subdivision Development Agreement. The CITY will serve as the lead coordinator, point of contact, design engineer, and construction phase engineer for the construction of these improvements. CRH shall reimburse CITY for actual quantities of materials used and all costs and expenses for construction of said improvements.
- 2) **BUDGET:** The CITY has estimated the construction cost and expenses prior to bidding the work at \$32,000. CRH acknowledges that this amount is an estimate only, and said costs and expenses could be higher. Upon final construction and measure of quantities of materials, CITY will send an invoice to CRH. CRH agrees to pay CITY in full within 30

calendar days from the date on said invoice.

- 3) **EFFECTIVE DATE:** The effective date of this Agreement shall be the date which all parties have signed and approved this Agreement. The parties understand that the Agreement will need to be taken to the Columbus City Council for approval after receipt of CRH's signature.
- 4) **AGREEMENT AUTHORIZED:** As of the effective date of this Agreement, each party represents and warrants to the others that the execution and performance by it of this Agreement has been duly authorized by all necessary actions and constitutes its valid and legally binding obligation and is legally enforceable.
- 5) **MODIFICATION:** This Agreement may not be modified, altered, changed, or amended except by written instrument executed by all parties hereto.
- 6) **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their heirs, executors, administrators, successors and assigns of the respective parties.
- 7) **ASSIGNABILITY:** Neither this Agreement nor the rights granted hereunder shall be assignable.
- 8) **WAIVER:** No waiver by any party to this Agreement of any default or breach of this Agreement shall operate as a waiver of any other default or of the same default on a future occasion.
- 9) **CHOICE OF LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Nebraska. By signing this Agreement, the parties hereby submit to personal and subject matter jurisdiction of the State of Nebraska in Platte County. To the extent possible the parties waive trial by jury.
- 10) **SINGULARS / PLURALS / CONTEXT:** Whenever required by the context, the singular shall include the plural, the plural the singular, and one gender shall include all genders. When not inconsistent with the context, words used in the present tense include the future. The words "shall" and "will" are mandatory, and the word "may" is permissive.
- 11) **CAPTION HEADINGS:** Caption Headings in this Agreement are for convenience only and are not to be used to interpret or define the provisions of the Agreement.
- 12) **SEVERABILITY:** If it shall be determined by a court or other governmental body of competent jurisdiction that any provision(s) of this Agreement shall be invalid or unenforceable under any applicable law, such invalidity or unenforceability shall not invalidate the entire Agreement and shall not affect the other terms and provisions of this Agreement. To the extent legally possible, any invalid or unenforceable provision will be modified to reflect the parties' original intention.

13) **FULL INTERGRATION:** This is a fully integrated Agreement and supersedes any and all prior Agreements, whether oral or written, between the parties on the subject matter at hand; and, this Agreement and embodies a full and complete understanding of the parties.

14) **FAXED/SCANNED SIGNATURES/MULTIPLE COUNTERPARTS:** This Agreement may be executed in multiple counterparts with faxed or scanned signatures, each of which shall be deemed an original, but all of which shall constitute one and the same instrument

Duly executed this _____ day of _____, 20____, by The City of Columbus, Nebraska:

James B. Bulkley, as Mayor
of The City of Columbus, Nebraska

Attest:

City Clerk

Duly executed this 7th day of January, 2025,

Jane Raybould, Manager
Jane Raybould, Manager
Columbus Realty Holdings, LLC, a Nebraska limited liability company

Attest:

PAT RAYBOULD CHAIRMAN
Title:

Approved as to form:

City Attorney

4.F. Resolution No. R25-05 approving agreement with Mike's Towing for towing services.

RESOLUTION NO. R25-05

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AN AGREEMENT WITH MIKES TOWING FOR TOWING SERVICES FROM FEBRUARY 1, 2025, THROUGH JANUARY 31, 2026, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, from time to time the Columbus Police Department is authorized to have various motor vehicles removed for being in violation of Municipal and State regulations governing; and,

WHEREAS, Mikes Towing is willing to perform towing services as needed for the Columbus Police Department; and

WHEREAS, a copy of the Towing Services Agreement is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the agreement with Mikes Towing for towing services from February 1, 2025, through January 31, 2026, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TOWING SERVICES AGREEMENT

THIS AGREEMENT FOR TOWING SERVICES (herein referred to as the "Agreement") is made as of the dates set forth below, by and between Mikes Towing a business organized in the State of Nebraska (herein referred to as "Contractor") and The City of Columbus, Nebraska, a municipal corporation in the State of Nebraska (herein referred to as "City").

WHEREAS, on streets and other property within the City limits of the City of Columbus there are various motor vehicles which the Columbus Police Department is authorized to remove for being in violation of Municipal and State regulations governing: stopping, standing, or parking; recovery stolen vehicles; vehicles to be held for investigation or safekeeping (except those vehicles held for safekeeping which by been involved in an accident); vehicles illegally parked on private property; and, any other vehicle when it is necessary for the public health and safety and general good order of the City to have said vehicles removed; and

WHEREAS, Contractor represents that it is desirous of and capable of removing such vehicles when so requested by the City.

NOW, THEREFORE, based on the above premises and the mutual covenants hereinafter set forth below, it is agreed between City and Contractor as follows:

1. **Term of Agreement**: This Agreement shall be in effect for twelve (12) calendar months from February 1, 2025, through January 31, 2026.
2. **General Services to be Provided by Contractor**: The Contract shall provide the following services:
 - a. Contractor shall tow vehicles as designated by order of the City. The designated vehicle(s) shall be towed to an authorized vehicle impound facility/lot, pursuant to applicable state statute and/or city ordinance.
 - b. Contractor shall tow vehicles designated by and at the direction of the Columbus Police Department.
 - c. Areas to be serviced:
 - i. Within the City limits; and
 - ii. On occasion, outside the City limits as City may designate.
3. **Contractor's Obligations**: In carrying out the terms of this Agreement, Contractor shall:
 - a. Remove and tow, in a safe and practical manner, all designated vehicles within thirty (30) minutes notification by City.
 - b. Remove, in a safe and practical manner, all debris and fluid spills from the roadway from the damaged vehicles.
 - c. Keep and maintain in a safe and good operating order the following tow trucks:
 - i. A light-duty tow truck; and
 - ii. A medium-duty tow truck / flatbed truck; and
 - iii. A heavy-duty tow truck (capable of servicing a semi-tractor/trailer).
 - d. Provide no later than January 31st of each year proof and paperwork for all tow trucks of a yearly Nebraska Department of Transportation inspection by a certified DOT inspector

(examples of whom are: Freightliner, Kenworth, Nebraska State Patrol, etc.). Copies of the inspection paperwork shall be furnished to the Columbus Police Department.

- e. Require all operators of a light-duty tow truck to be trained and certified, from an accredited training program, as to a two (2) or three (3) wreck master.
- f. Require all operators of a heavy-duty tow truck to:
 - i. Hold a Class A CDL; and
 - ii. Have a current DOT physical card; and
 - iii. From an accredited training program, hold at least a four (4) or five (5) certification.
- g. Require all tow truck operators to wear a Class 2 safety vest when performing the services of the Agreement.
- h. Equip all tow trucks with, at a minimum, the following:
 - i. A power winch; and
 - ii. A two-way communication (either radio or cellular phone); and
 - iii. A ten pound dry powder fire extinguisher; and
 - iv. A motorcycle sling; and
 - v. An air-take to inflate tires.
- i. Have necessary dollies and/or flatbed equipment available when the use of this equipment is necessary to tow or remove a vehicle. Failure to have such equipment will result in loss of turn in rotation and a No-Tow.
- j. Make all tow trucks and equipment available for inspection by an authorized representative of the City with forty-eight (48) hour notice.
- k. Tow all vehicles designated by the City to the appropriate vehicle impound lot, whether that by a City Impound lot or a private impound lot.
- l. Maintain a secure storage lot within the City limits which conforms to City Code and Zoning Regulations.
- m. Collect all fees associated with the towing and storage of the vehicles that are stored to their storage area directly from the car owner. City shall not be held responsible for the collection of said fees and in no way is required to collect such fees on behalf of Contractor.
- n. Carry and maintain at all times the following insurance:
 - i. Motor vehicle liability insurance and commercial general liability insurance in the amount of not less than \$1,000,000 (One Million Dollars) for each instance, combine single limit bodily injury/property damage; \$100,000 (One Hundred Thousand Dollars) for on-hook coverage; with a \$1,000 (One Thousand Dollar) deductible. The commercial general liability insurance shall include completed operations and blank contractual coverages and shall be on the 'occurrence' rather than the 'claims made' form. City shall be listed as an additional insured in the commercial general liability certificate, and evidence of such shall be supplied to the City upon demand at any time. Such insurance policy(ies) shall fully protect City and shall indemnify and hold City harmless for any and all suits, judgments, exaction, executions, and liabilities as to personal injury or property damage, or loss in anyway connected with or relating to or growing out of the performance by the Contractor under the this Agreement.
 - ii. Worker compensation insurance in in the amount of not less than \$100,000 (One Hundred Thousand Dollars) with a maximum deductible of \$1,000 (One Thousand Dollars).
- o. Enroll in the random drug/alcohol screening program at Columbus Community Hospital Occupational Health.
- p. Provide City with a list of all drivers covered under its insurance.

- q. Enroll its drivers into a random drug/alcohol screening program and CCH and provide City evidence of such upon request.
- 4. **No-Tow**: From time to time Contractor will dispatch equipment in response to notification by City and upon its arrival the services of the tow vehicle will not be necessary. If the owner/legal custodian claims the vehicle prior to the arrival of the tow truck, a No Tow will be verified by the police officer at the scene. However, once the vehicle has been attached to the tow truck, a No-Tow cannot be classified, and the vehicle will be towed to the appropriate impound/ storage facility.
- 5. **Vehicle Owner / Legal Custodian's Request**: The Agreement in no way restricts the vehicle's owner/legal custodian for selecting a tow company/service of their own choosing. Any fees arising from the vehicle's owner/legal custodian selection become the responsibility of that person and the tow company selected.
- 6. **Compensation**: Compensation for Contractor shall be as follows:
 - a. Contractor may only charge City for services rendered in connection with the tow-in of vehicles designated by City to the City Impound Lot. Contractor shall provide the on-scene City Police Officer with a copy of the tow bill, and the Contractor will submit an invoice to the Police Department prior to the tenth (10th) day of each month for all vehicles towed during the previous calendar month in accordance with the terms specified herein.
 - i. The invoice shall set forth the following information concerning each tow, the:
 - 1. Date and time of the tow; and
 - 2. Tow origination address; and
 - 3. Make, model, color, and license plate of the vehicle towed; and
 - 4. Name of the officer authorizing the tow; and
 - 5. Tow amount.
 - b. Except as set for in paragraph 6(a), Contractor is responsible for collecting all fees for towing services directly from the owner or operator of the vehicle towed. City shall not be responsible to pay Contractor any additional consideration.
 - c. The Schedule of Rates/Fees shall be as follows (and Contractor will not collect towing fees in excess of those specified herein):
 - i. Passenger Cars, Small Trucks (licensed for four (4) tons or less), Small Trailers (semi-trailers / horse trailers excluded), Motorcycles, and Other Vehicles (snowmobiles, boats on trailers, ATVs, UTVs, etc.): \$150 (One Hundred and Fifty Dollars).
 - ii. Straight Trucks (licensed over four (4) tons): \$350 (Three Hundred and Fifty Dollars).
 - iii. Over-Sized Vehicles: Because of the complexity involved with this type of vehicle, no requirement to provide tow services is placed on the parties of this Agreement.
 - iv. Extraordinary Conditions: Whenever such circumstances exist which to prohibit Contractor from towing any vehicle in the usual and customary fashion, then, upon authorization from the ranking police officer on-scene, Contractor may utilize such additional resources as may be necessary to successfully accomplish the tow without undue damage to either Contractor's equipment or the vehicle being towed; Contractor may charge for extraordinary conditions (which may be in addition to the standard fee for such vehicle) and said amount shall depend upon the additional work involved and resources used.

v. No-Tow: No charge allowed.

7. **Independent Contractor:** Contractor acknowledges and agrees that for the purpose of this Agreement Contractor is considered an independent contractor and is not an employee or agent of the City. Contractor further agrees that neither it nor its employees or agents shall be entitled to receive any fringe benefits of any kind offered by the City. Contractor shall be solely responsible for supervision, compensation, and/or reimbursement of its own employees and agents. Contractor shall be solely responsible and liable for any action or neglect or damages on the part of the Contractor, its employees, or its agents, which operating under the terms of this Agreement, and it shall indemnify and hold the City harmless to the same. Contractor does not have, and shall not hold itself out as having, any authority to enter into any contract or create any obligation or liability on behalf of or in the name of City. Contractor shall indemnify and hold harmless the City and its officials, employees, agents, and representatives from any claims arising from any action taken by Contractor or its employees in regards to this Agreement.
8. **Notices:** The Parties expressly agree for the purposes of notice, including legal service of process during the term of this Agreement and for the period of any applicable statutes of limitations thereafter, for the following named individuals shall be the authorized representatives of the parties:

If sent to City, to:	If sent to Contractor, to:
City of Columbus Attn: Police Chief PO Box 1677 Columbus, NE 68602	Mikes Towing Attn: Ryan Fleming _____ 3333 48 th Street Columbus, NE 68601
and	
City of Columbus Attn: City Administrator PO Box 1677 Columbus, NE 68602	

Or such other representative at such address as either Party may designate from time to time by written notice to the other Party in accordance with this Paragraph.

All notices, requests, demands or other communications under this Agreement shall be in writing and shall be deemed to have been given the date of service if served personally on the party to whom notice is given or on the third (3rd) day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid and properly addressed as shown above.

9. **Termination of Agreement:** Either party may terminate the Agreement upon notice to the other as follows:
- a. **For Cause:** Either party shall have the right to terminate this Agreement, for cause, upon seven (7) days' written notice to the other party. Any such notice shall specify the cause upon which it is based. The alleged breaching party shall have seven (7) days to cure the cause specified in the notice of termination. It is understood and agreed by the parties that

“cause” for termination subject to notice and cure under this paragraph includes material breach by either party of any of its obligations under this Agreement.

- b. **Without Cause:** Either party may terminate the Agreement without cause and for any reason with thirty (30) days' written notice to the other party.
10. **Non-Exclusive Arrangement:** The parties understand and agree that this is not an exclusive arrangement, and that the City may secure and use towing services from other tow companies.
11. **Authorization:** Contractor's execution, delivery, and performance of this Agreement has been duly authorized by all necessary action by the Contractor and does not conflict with, result in a violation of, or constitute a default under any provision of any agreement or other instrument binding upon the Contractor, with any law, regulation, or court order that is applicable to the Contractor in any way.
12. **Waiver:** Waiver of any provision of this Agreement shall not be deemed a waiver of future compliance therewith and such provisions shall remain in full force and effect.
13. **Modification:** No amendment, waiver, change, modification or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by both parties.
14. **Assignment:** The parties hereto agree that neither shall assign this Agreement or the rights or obligations created thereby to any other person or party without the written permission of the other party to this Agreement.
15. **Binding Effect:** This Agreement shall be binding upon and be enforceable against the parties and their respective heirs, successors and assigns. Neither party may assign any of its rights or obligations under this Agreement without the prior written consent of the other party.
16. **Severability:** If any portion or portions of this Agreement shall be for any reason invalid or unenforceable, the remaining portion(s) shall be valid and enforceable and carried into effect unless to do so would clearly violate the present legal and valid intention of the parties hereto.
17. **Governing Law:** This Agreement shall be subject to and governed according to the law of the state of Nebraska.
18. **Singulars / Plurals / Context:** Whenever required by the context, the singular shall include the plural, the plural the singular, and one gender shall include all genders. When not inconsistent with the context, words used in the present tense include the future. The words “shall” and “will” are mandatory, and the word “may” is permissive.
19. **Caption Headings:** Caption Headings in this Agreement are for convenience only and are not to be used to interpret or define the provisions of the Agreement.
20. **Full Integration:** This is a fully integrated Agreement and supersedes any and all prior Agreements, whether oral or written, between the parties; and, this Agreement and embodies a full and complete understanding of the parties.

21. **Faxed/Scanned Signatures/Multiple Counterparts:** This Lease may be executed in multiple counterparts with faxed or scanned signatures, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have signed this Agreement below to be effective as written above:

Executed this _____ day of _____, 2025, by Mikes Towing:

Name: Ryan Fleming
Position: Co-Owner

Executed this _____ day of _____, 2025, by the City of Columbus, Nebraska:

James B. Bulkley
Mayor

APPROVED AS TO FORM:

ATTEST

City Attorney

City Clerk

4.G. Resolution No. R25-06 approving agreement with Behlen Towing LLC for towing services.

DRAFT

RESOLUTION NO. R25-06

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AN AGREEMENT WITH BEHLEN TOWING LLC FOR TOWING SERVICES FROM FEBRUARY 1, 2025, THROUGH JANUARY 31, 2026, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, from time to time the Columbus Police Department is authorized to have various motor vehicles removed for being in violation of Municipal and State regulations governing; and,

WHEREAS, Behlen Towing LLC is willing to perform towing services as needed for the Columbus Police Department; and

WHEREAS, a copy of the Towing Services Agreement is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the agreement with Behlen Towing LLC for towing services from February 1, 2025, through January 31, 2026, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TOWING SERVICES AGREEMENT

THIS AGREEMENT FOR TOWING SERVICES (herein referred to as the "Agreement") is made as of the dates set forth below, by and between Behlen Towing LLC, a limited liability company organized in the State of Nebraska (herein referred to as "Contractor") and The City of Columbus, Nebraska, a municipal corporation in the State of Nebraska (herein referred to as "City").

WHEREAS, on streets and other property within the City limits of the City of Columbus there are various motor vehicles which the Columbus Police Department is authorized to remove for being in violation of Municipal and State regulations governing: stopping, standing, or parking; recovery stolen vehicles; vehicles to be held for investigation or safekeeping (except those vehicles held for safekeeping which by been involved in an accident); vehicles illegally parked on private property; and, any other vehicle when it is necessary for the public health and safety and general good order of the City to have said vehicles removed; and

WHEREAS, Contractor represents that it is desirous of and capable of removing such vehicles when so requested by the City.

NOW, THEREFORE, based on the above premises and the mutual covenants hereinafter set forth below, it is agreed between City and Contractor as follows:

1. **Term of Agreement**: This Agreement shall be in effect for twelve (12) calendar months from February 1, 2025, through January 31, 2026.
2. **General Services to be Provided by Contractor**: The Contract shall provide the following services:
 - a. Contractor shall tow vehicles as designated by order of the City. The designated vehicle(s) shall be towed to an authorized vehicle impound facility/lot, pursuant to applicable state statute and/or city ordinance.
 - b. Contractor shall tow vehicles designated by and at the direction of the Columbus Police Department.
 - c. Areas to be serviced:
 - i. Within the City limits; and
 - ii. On occasion, outside the City limits as City may designate.
3. **Contractor's Obligations**: In carrying out the terms of this Agreement, Contractor shall:
 - a. Remove and tow, in a safe and practical manner, all designated vehicles within thirty (30) minutes notification by City.
 - b. Remove, in a safe and practical manner, all debris and fluid spills from the roadway from the damaged vehicles.
 - c. Keep and maintain in a safe and good operating order the following tow trucks:
 - i. A light-duty tow truck; and
 - ii. A medium-duty tow truck / flatbed truck; and
 - iii. A heavy-duty tow truck (capable of servicing a semi-tractor/trailer).
 - d. Provide no later than January 31st of each year proof and paperwork for all tow trucks of a yearly Nebraska Department of Transportation inspection by a certified DOT inspector

- (examples of whom are: Freightliner, Kenworth, Nebraska State Patrol, etc.). Copies of the inspection paperwork shall be furnished to the Columbus Police Department.
- e. Require all operators of a light-duty tow truck to be trained and certified, from an accredited training program, as to a two (2) or three (3) wreck master.
 - f. Require all operators of a heavy-duty tow truck to:
 - i. Hold a Class A CDL; and
 - ii. Have a current DOT physical card; and
 - iii. From an accredited training program, hold at least a four (4) or five (5) certification.
 - g. Require all tow truck operators to wear a Class 2 safety vest when performing the services of the Agreement.
 - h. Equip all tow trucks with, at a minimum, the following:
 - i. A power winch; and
 - ii. A two-way communication (either radio or cellular phone); and
 - iii. A ten pound dry powder fire extinguisher; and
 - iv. A motorcycle sling; and
 - v. An air-take to inflate tires.
 - i. Have necessary dollies and/or flatbed equipment available when the use of this equipment is necessary to tow or remove a vehicle. Failure to have such equipment will result in loss of turn in rotation and a No-Tow.
 - j. Make all tow trucks and equipment available for inspection by an authorized representative of the City with forty-eight (48) hour notice.
 - k. Tow all vehicles designated by the City to the appropriate vehicle impound lot, whether that by a City Impound lot or a private impound lot.
 - l. Maintain a secure storage lot within the City limits which conforms to City Code and Zoning Regulations.
 - m. Collect all fees associated with the towing and storage of the vehicles that are stored to their storage area directly from the car owner. City shall not be held responsible for the collection of said fees and in no way is required to collect such fees on behalf of Contractor.
 - n. Carry and maintain at all times the following insurance:
 - i. Motor vehicle liability insurance and commercial general liability insurance in the amount of not less than \$1,000,000 (One Million Dollars) for each instance, combine single limit bodily injury/property damage; \$100,000 (One Hundred Thousand Dollars) for on-hook coverage; with a \$1,000 (One Thousand Dollar) deductible. The commercial general liability insurance shall include completed operations and blank contractual coverages and shall be on the 'occurrence' rather than the 'claims made' form. City shall be listed as an additional insured in the commercial general liability certificate, and evidence of such shall be supplied to the City upon demand at any time. Such insurance policy(ies) shall fully protect City and shall indemnify and hold City harmless for any and all suits, judgments, exaction, executions, and liabilities as to personal injury or property damage, or loss in anyway connected with or relating to or growing out of the performance by the Contractor under the this Agreement.
 - ii. Worker compensation insurance in in the amount of not less than \$100,000 (One Hundred Thousand Dollars) with a maximum deductible of \$1,000 (One Thousand Dollars).
 - o. Enroll in the random drug/alcohol screening program at Columbus Community Hospital Occupational Health.
 - p. Provide City with a list of all drivers covered under its insurance.

- q. Enroll its drivers into a random drug/alcohol screening program and CCH and provide City evidence of such upon request.
- 4. **No-Tow**: From time to time Contractor will dispatch equipment in response to notification by City and upon its arrival the services of the tow vehicle will not be necessary. If the owner/legal custodian claims the vehicle prior to the arrival of the tow truck, a No Tow will be verified by the police officer at the scene. However, once the vehicle has been attached to the tow truck, a No-Tow cannot be classified, and the vehicle will be towed to the appropriate impound/ storage facility.
- 5. **Vehicle Owner / Legal Custodian's Request**: The Agreement in no way restricts the vehicle's owner/legal custodian for selecting a tow company/service of their own choosing. Any fees arising from the vehicle's owner/legal custodian selection become the responsibility of that person and the tow company selected.
- 6. **Compensation**: Compensation for Contractor shall be as follows:
 - a. Contractor may only charge City for services rendered in connection with the tow-in of vehicles designated by City to the City Impound Lot. Contractor shall provide the on-scene City Police Officer with a copy of the tow bill, and the Contractor will submit an invoice to the Police Department prior to the tenth (10th) day of each month for all vehicles towed during the previous calendar month in accordance with the terms specified herein.
 - i. The invoice shall set forth the following information concerning each tow, the:
 - 1. Date and time of the tow; and
 - 2. Tow origination address; and
 - 3. Make, model, color, and license plate of the vehicle towed; and
 - 4. Name of the officer authorizing the tow; and
 - 5. Tow amount.
 - b. Except as set for in paragraph 6(a), Contractor is responsible for collecting all fees for towing services directly from the owner or operator of the vehicle towed. City shall not be responsible to pay Contractor any additional consideration.
 - c. The Schedule of Rates/Fees shall be as follows (and Contractor will not collect towing fees in excess of those specified herein):
 - i. Passenger Cars, Small Trucks (licensed for four (4) tons or less), Small Trailers (semi-trailers / horse trailers excluded), Motorcycles, and Other Vehicles (snowmobiles, boats on trailers, ATVs, UTVs, etc.): \$150 (One Hundred and Fifty Dollars).
 - ii. Straight Trucks (licensed over four (4) tons): \$350 (Three Hundred and Fifty Dollars).
 - iii. Over-Sized Vehicles: Because of the complexity involved with this type of vehicle, no requirement to provide tow services is placed on the parties of this Agreement.
 - iv. Extraordinary Conditions: Whenever such circumstances exist which to prohibit Contractor from towing any vehicle in the usual and customary fashion, then, upon authorization from the ranking police officer on-scene, Contractor may utilize such additional resources as may be necessary to successfully accomplish the tow without undue damage to either Contractor's equipment or the vehicle being towed; Contractor may charge for extraordinary conditions (which may be in addition to the standard fee for such vehicle) and said amount shall depend upon the additional work involved and resources used.

v. No-Tow: No charge allowed.

7. **Independent Contractor:** Contractor acknowledges and agrees that for the purpose of this Agreement Contractor is considered an independent contractor and is not an employee or agent of the City. Contractor further agrees that neither it nor its employees or agents shall be entitled to receive any fringe benefits of any kind offered by the City. Contractor shall be solely responsible for supervision, compensation, and/or reimbursement of its own employees and agents. Contractor shall be solely responsible and liable for any action or neglect or damages on the part of the Contractor, its employees, or its agents, which operating under the terms of this Agreement, and it shall indemnify and hold the City harmless to the same. Contractor does not have, and shall not hold itself out as having, any authority to enter into any contract or create any obligation or liability on behalf of or in the name of City. Contractor shall indemnify and hold harmless the City and its officials, employees, agents, and representatives from any claims arising from any action taken by Contractor or its employees in regards to this Agreement.
8. **Notices:** The Parties expressly agree for the purposes of notice, including legal service of process during the term of this Agreement and for the period of any applicable statutes of limitations thereafter, for the following named individuals shall be the authorized representatives of the parties:

If sent to City, to:	If sent to Contractor, to:
City of Columbus Attn: Police Chief PO Box 1677 Columbus, NE 68602	Behlen Towing LLC Attn: _____ 2872 4 th Avenue Columbus, NE 68601
and	
City of Columbus Attn: City Administrator PO Box 1677 Columbus, NE 68602	

Or such other representative at such address as either Party may designate from time to time by written notice to the other Party in accordance with this Paragraph.

All notices, requests, demands or other communications under this Agreement shall be in writing and shall be deemed to have been given the date of service if served personally on the party to whom notice is given or on the third (3rd) day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid and properly addressed as shown above.

9. **Termination of Agreement:** Either party may terminate the Agreement upon notice to the other as follows:
- a. **For Cause:** Either party shall have the right to terminate this Agreement, for cause, upon seven (7) days' written notice to the other party. Any such notice shall specify the cause upon which it is based. The alleged breaching party shall have seven (7) days to cure the cause specified in the notice of termination. It is understood and agreed by the parties that

“cause” for termination subject to notice and cure under this paragraph includes material breach by either party of any of its obligations under this Agreement.

- b. **Without Cause:** Either party may terminate the Agreement without cause and for any reason with thirty (30) days' written notice to the other party.
10. **Non-Exclusive Arrangement:** The parties understand and agree that this is not an exclusive arrangement, and that the City may secure and use towing services from other tow companies.
11. **Authorization:** Contractor's execution, delivery, and performance of this Agreement has been duly authorized by all necessary action by the Contractor and does not conflict with, result in a violation of, or constitute a default under any provision of any agreement or other instrument binding upon the Contractor, with any law, regulation, or court order that is applicable to the Contractor in any way.
12. **Waiver:** Waiver of any provision of this Agreement shall not be deemed a waiver of future compliance therewith and such provisions shall remain in full force and effect.
13. **Modification:** No amendment, waiver, change, modification or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by both parties.
14. **Assignment:** The parties hereto agree that neither shall assign this Agreement or the rights or obligations created thereby to any other person or party without the written permission of the other party to this Agreement.
15. **Binding Effect:** This Agreement shall be binding upon and be enforceable against the parties and their respective heirs, successors and assigns. Neither party may assign any of its rights or obligations under this Agreement without the prior written consent of the other party.
16. **Severability:** If any portion or portions of this Agreement shall be for any reason invalid or unenforceable, the remaining portion(s) shall be valid and enforceable and carried into effect unless to do so would clearly violate the present legal and valid intention of the parties hereto.
17. **Governing Law:** This Agreement shall be subject to and governed according to the law of the state of Nebraska.
18. **Singulars / Plurals / Context:** Whenever required by the context, the singular shall include the plural, the plural the singular, and one gender shall include all genders. When not inconsistent with the context, words used in the present tense include the future. The words “shall” and “will” are mandatory, and the word “may” is permissive.
19. **Caption Headings:** Caption Headings in this Agreement are for convenience only and are not to be used to interpret or define the provisions of the Agreement.
20. **Full Integration:** This is a fully integrated Agreement and supersedes any and all prior Agreements, whether oral or written, between the parties; and, this Agreement and embodies a full and complete understanding of the parties.

21. **Faxed/Scanned Signatures/Multiple Counterparts:** This Lease may be executed in multiple counterparts with faxed or scanned signatures, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have signed this Agreement below to be effective as written above:

Executed this 15 day of Jan, 2025, by Behlen Towing:

Behlen Towing LLC
Name: Mike Simola
Position: Member / Manager
Owner

Executed this _____ day of _____, 2025, by the City of Columbus, Nebraska:

James B. Bulkley
Mayor

APPROVED AS TO FORM:

ATTEST

City Attorney

City Clerk

4.H. Resolution No. R25-07 authorizing payment of various improvement projects.

RESOLUTION NO. R25-07

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, TO AUTHORIZE AND DIRECT THAT A CHECK BE ISSUED AND MADE PAYABLE TO THE RESPECTIVE CONTRACTOR(S) FOR LABOR, EQUIPMENT, AND MATERIALS FURNISHED FOR IMPROVEMENTS IN THE FOLLOWING DESIGNATED DISTRICTS AND PROJECTS WITHIN THE CITY OF COLUMBUS, ALL AS SET FORTH ON THE ATTACHED CERTIFICATES OF PROGRESS PREPARED BY THE RESPECTIVE SPECIAL ENGINEER TO WIT: B-D CONSTRUCTION, INC., VAN BERG GOLF COURSE PRO SHOP RENOVATIONS, \$2,054.10; BIERMAN CONTRACTING, INC., CENTENNIAL PARK RESTROOM AND CONCESSION, \$48,155.40; NEMAHA SPORTS CONSTRUCTION LLC, PAWNEE PARK BASEBALL FIELD TURF PROJECT, \$249,570.00; NEMAHA SPORTS CONSTRUCTION LLC, PAWNEE PARK BASEBALL FIELD TURF PROJECT, \$224,550.00; NEMAHA SPORTS CONSTRUCTION LLC, PAWNEE PARK BASEBALL FIELD TURF PROJECT, \$158,400; WATTS ELECTRIC COMPANY, LOST CREEK PARKWAY TRAFFIC SIGNALS, \$43,437.60.

WHEREAS, the mayor and council of the City of Columbus, Nebraska, hereby find and determine that pursuant to contract, labor, equipment, and materials have been furnished for improvements in the following designated districts and projects within said City, to wit:

B-D Construction, Inc.	Van Berg Golf Course Pro Shop Renovation	\$ 2,054.10
Bierman Contracting, Inc.	Centennial Park RR & Concession	\$ 48,155.40
Nemaha Sports Construction, LLC	Pawnee Park Turf Project	\$249,570.00
Nemaha Sports Construction, LLC	Pawnee Park Turf Project	\$224,550.00
Nemaha Sports Construction, LLC	Pawnee Park Turf Project	\$158,400.00
Watts Electric Company	LCP Traffic Signals	\$ 43,437.60

that the respective special engineer has prepared and filed with the city clerk a certificate of progress respecting said improvements, copies of which are attached and are hereby incorporated herein by reference and made a part hereof as if fully set forth herein; and that pursuant to said contract, the plans, specifications, and said certificate of progress, there is due the respective contractor on account the amount as set forth in the attached.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the said improvements in the aforesaid districts and projects and the respective certificate of progress be and are hereby accepted and adopted; that a check be issued and made payable to the respective contractor in the amount and in the manner as set forth in the respective certificate of progress; that each check shall be drawn on the appropriate and respective fund; that each check shall be redeemed and paid upon collection of special assessments and sale of various purpose bonds at the completion of each of said districts and projects.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2500 14th Street
Suite 3
Columbus, NE 68601

PROJECT: VAN BERG PRO SHOP RENO

APPLICATION NO: 3
PERIOD TO: 12/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): B-D Construction, Inc.
2154 East 32nd Avenue
Columbus, NE 68601

VIA (ARCHITECT): TSP, Inc
677 Cathedral Dr.
Suite 302
Rapid City, SD 57201

ARCHITECT'S PROJECT NO: 07240477

CONTRACT FOR: Van Berg Pro Shop Renovation

CONTRACT DATE: 7/16/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	121,719.00
2. Net Change by Change Orders	\$	-2,770.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$	118,949.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	118,949.00
5. RETAINAGE:		
a. <u>10.00</u> % of Completed Work	\$	11,894.90
b. <u>0.00</u> % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	11,894.90
6. TOTAL EARNED LESS RETAINAGE	\$	107,054.10
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	105,000.00
8. CURRENT PAYMENT DUE	\$	2,054.10
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	11,894.90

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: B-D Construction, Inc.
2154 East 32nd Avenue Columbus, NE 68601

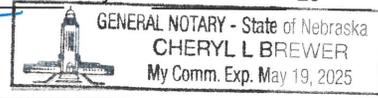
By: Bryan L. Kearney / Project Manager Date: 12.31.24

State of: NE

County of: Platte

Subscribed and Sworn to before me this 31st Day of Dec. 20 24

Notary Public: Cheryl L Brewer
My Commission Expires: May 19, 2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 2,054.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Richard J. Bogue Date: 1 14 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	-2,770.00
TOTALS	0.00	-2,770.00
NET CHANGES by Change Order		-2,770.00

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2500 14th Street
Suite 3
Columbus, NE 68601

PROJECT: VAN BERG PRO SHOP RENO

APPLICATION NO: 3
PERIOD TO: 12/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): B-D Construction, Inc.
2154 East 32nd Avenue
Columbus, NE 68601

VIA (ARCHITECT): TSP, Inc
677 Cathedral Dr.
Suite 302
Rapid City, SD 57201

ARCHITECT'S PROJECT NO: 07240477

CONTRACT FOR: Van Berg Pro Shop Renovation

CONTRACT DATE: 7/16/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	General Conditions	14,538.00	13,436.67	1,101.33	0.00	14,538.00	100.00	0.00	1,453.80
2	Procure	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00	0.00	240.00
3	Demo	9,494.00	9,494.00	0.00	0.00	9,494.00	100.00	0.00	949.40
4	Rough Carpentry	7,690.00	7,690.00	0.00	0.00	7,690.00	100.00	0.00	769.00
5	Finish Carpentry	4,760.00	4,760.00	0.00	0.00	4,760.00	100.00	0.00	476.00
6	Cabinets / Counters	7,875.00	7,875.00	0.00	0.00	7,875.00	100.00	0.00	787.50
7	Doors	3,663.00	3,663.00	0.00	0.00	3,663.00	100.00	0.00	366.30
8	Metal Studs / Drywall	20,675.00	20,675.00	0.00	0.00	20,675.00	100.00	0.00	2,067.50
9	Acoustical Ceilings	1,135.00	1,135.00	0.00	0.00	1,135.00	100.00	0.00	113.50
10	Paint	978.00	978.00	0.00	0.00	978.00	100.00	0.00	97.80
11	Plumbing	5,950.00	5,950.00	0.00	0.00	5,950.00	100.00	0.00	595.00
12	HVAC	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00	0.00	110.00
13	Electrical	12,585.00	12,585.00	0.00	0.00	12,585.00	100.00	0.00	1,258.50
14	Design	9,560.00	9,560.00	0.00	0.00	9,560.00	100.00	0.00	956.00
15	Performance Bond	2,265.00	2,265.00	0.00	0.00	2,265.00	100.00	0.00	226.50
16	Allowance	2,770.00	0.00	2,770.00	0.00	2,770.00	100.00	0.00	277.00
17	Overhead / Profit	14,281.00	13,100.00	1,181.00	0.00	14,281.00	100.00	0.00	1,428.10
18	Unused Discovery Allowance	-2,770.00	0.00	-2,770.00	0.00	-2,770.00	100.00	0.00	-277.00
REPORT TOTALS		\$118,949.00	\$116,666.67	\$2,282.33	\$0.00	\$118,949.00	100.00	\$0.00	\$11,894.90



CITY OF COLUMBUS

FIELD ORDER NO. 1

DATE: 1/2/2025
PROJECT: Van Berg Golf Course Pro Shop Renovations
SUBJECT: Base Bid Amendment to contract
TO: B-D Construction, Inc.

This Field Order amends contract price for unused Discovery Allowance as follows:

Resolution	Base Bid Awarded	Base Bid Amended	Cost Change
R24-89	121,719.00	118,949.00	-2,770.00

APPROVED


CITY ENGINEER

1/2/2025

Date Approved

ACCEPTED


CONTRACTOR (Authorized Signature)

Bryan L. Kearney

Type or Print Name
1.2.25

Date Signed

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 4 PAGES

TO OWNER: PROJECT: *Centennial Park*
City of Columbus RR & Concession
 2500 14th Street Suite 3
 Columbus, NE 68601 **100-150-57200-24030 - 48,155.40**

APPLICATION NO: *December (5)*

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: *December 31, 2024*

PROJECT NOS: *24-016*

FROM CONTRACTOR: VIA ARCHITECT:
Bierman Contracting, Inc Name
PO Box 1887 Address
Columbus, NE 68602 City, State Zip

CONTRACT DATE: *July 24, 2024*

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>640,914.00</u>
2. Net change by Change Orders	\$	<u>8,406.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>649,320.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>550,791.00</u>
5. RETAINAGE:		
a. <u>10</u> % of Completed Work (Column D + E on G703)	\$	<u>55,079.10</u>
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>55,079.10</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>495,711.90</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>447,556.50</u>
8. CURRENT PAYMENT DUE	\$	<u>48,155.40</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>153,608.10</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

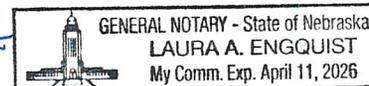
By: *[Signature]*

Date: December 30, 2024

State of: *NEBRASKA* County of: *PLATTE*
 Subscribed and sworn to before me this
 30th Day of December, 2024

Notary Public:

[Signature]



My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 48,155.40

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

[Signature]

1 14 2025

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$7,973.00	\$4,500.00
Total approved this Month	\$4,933.00	\$0.00
TOTALS	\$12,906.00	\$4,500.00
NET CHANGES by Change Order	\$8,406.00	

CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 2 OF 4 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: *December (5)*

Contractor's signed certification is attached.

APPLICATION DATE: *December 30, 2024*

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: *December 31, 2024*

Use Column I on Contracts where variable retainage for line items may apply.

CONTRACTOR'S PROJECT NO: *24-016*

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Design - Included Previous Invoices	\$0.00							
2	General Conditions	\$88,850.00	\$58,850.00	\$12,000.00		\$70,850.00	79.74%	\$18,000.00	\$7,085.00
3	Surveying & Staking	\$1,650.00	\$1,650.00	\$0.00		\$1,650.00	100.00%		\$165.00
4	Misc. Demolition	\$605.00	\$605.00	\$0.00		\$605.00	100.00%		\$60.50
5	Site Work	\$6,050.00	\$6,050.00	\$0.00		\$6,050.00	100.00%		\$605.00
6	Grading	\$2,750.00	\$1,250.00	\$1,000.00		\$2,250.00	81.82%	\$500.00	\$225.00
7	Construction Fence	\$2,024.00	\$2,024.00	\$0.00		\$2,024.00	100.00%		\$202.40
8	Termite Control Treatment	\$1,012.00	\$1,012.00	\$0.00		\$1,012.00	100.00%		\$101.20
9	Hydroseeding	\$5,500.00					0.00%	\$5,500.00	\$0.00
10	Reinforcement - Masonry/CIP Conc.	\$8,869.00	\$8,869.00	\$0.00		\$8,869.00	100.00%		\$886.90
11	Foundations & Stoops	\$28,578.00	\$28,578.00	\$0.00		\$28,578.00	100.00%		\$2,857.80
12	Backfilling	\$1,650.00	\$1,650.00	\$0.00		\$1,650.00	100.00%		\$165.00
13	Slab & Exterior CIP Concrete	\$38,066.00	\$38,066.00	\$0.00		\$38,066.00	100.00%		\$3,806.60
14	Set Trench Drains	\$1,969.00	\$1,969.00	\$0.00		\$1,969.00	100.00%		\$196.90
15	Concrete Counter Seal	\$4,884.00	\$4,884.00	\$0.00		\$4,884.00	100.00%		\$488.40
16	Yard Cleanout Concrete Pad	\$550.00	\$550.00	\$0.00		\$550.00	100.00%		\$55.00
17	Masonry - Material & Labor	\$98,325.00	\$98,325.00	\$0.00		\$98,325.00	100.00%		\$9,832.50
18	Steel Division - Material & Labor	\$3,124.00	\$3,124.00	\$0.00		\$3,124.00	100.00%		\$312.40
19	Rough Carpentry - Material & Labor	\$35,397.00	\$35,397.00	\$0.00		\$35,397.00	100.00%		\$3,539.70
20	Metal Package:	\$34,237.00	\$34,237.00	\$0.00		\$34,237.00	100.00%		\$3,423.70
21	Roof & Wall Panel, Ridge Vent								
22	Gutters & Downs, Soffit Panel								
23	Flat Stock								
24	Joint Sealers								
SUB TOTALS of Page 2		\$364,090.00	\$327,090.00	\$13,000.00	\$0.00	\$340,090.00	93.41%	\$24,000.00	\$34,009.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 3 OF 4 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: *December (5)*

Contractor's signed certification is attached.

APPLICATION DATE: *December 30, 2024*

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: *December 31, 2024*

Use Column I on Contracts where variable retainage for line items may apply.

CONTRACTOR'S PROJECT NO: *24-016*

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Walk Door & Frame - Mat. & Lab.	\$18,423.00	\$18,423.00	\$0.00		\$18,423.00	100.00%		\$1,842.30
2	Sectional Overhead Doors - M&L:	\$23,210.00	\$23,210.00	\$0.00		\$23,210.00	100.00%		\$2,321.00
3	Coiling Counter Doors - M&L								
4	Ceiling Access Door - Mat. & Lab.	\$688.00	\$688.00	\$0.00		\$688.00	100.00%		\$68.80
5	Gypsum Board Assemblies	\$9,636.00	\$9,636.00	\$0.00		\$9,636.00	100.00%		\$963.60
6	Painting	\$7,928.00					0.00%	\$7,928.00	\$0.00
7	Concrete Floor Hardner / Sealer	\$4,224.00					0.00%	\$4,224.00	\$0.00
8	Restroom Signage	\$110.00					0.00%	\$110.00	\$0.00
9	Restroom Partitions	\$8,930.00	\$8,930.00	\$0.00		\$8,930.00	100.00%		\$893.00
10	Restroom Accessory Materials	\$4,608.00	\$4,608.00	\$0.00		\$4,608.00	100.00%		\$460.80
11	Restroom Specialty - Labor	\$3,392.00					0.00%	\$3,392.00	\$0.00
12	Plumbing & Utility Package:	\$78,562.00	\$40,500.00	\$24,000.00		\$64,500.00	82.10%	\$14,062.00	\$6,450.00
13	Plumbing Piping Insulation								
14	Sanitary Sewer Utility								
15	Domestic Water Utility /								
16	Shutoff Manhole								
17	Temporary Water								
18	Trench Drain Material								
19	HVAC Package:	\$10,230.00		\$8,100.00		\$8,100.00	79.18%	\$2,130.00	\$810.00
20	Exhaust Fans								
21	Duct Insulation								
22	Exhaust Louvers								
23	Brick Vents								
24									
SUB TOTALS of Page 1 & 2		\$534,031.00	\$433,085.00	\$45,100.00	\$0.00	\$478,185.00	89.54%	\$55,846.00	\$47,818.50

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 4 OF 4 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: *December (5)*

Contractor's signed certification is attached.

APPLICATION DATE: *December 30, 2024*

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: *December 31, 2024*

Use Column I on Contracts where variable retainage for line items may apply.

CONTRACTOR'S PROJECT NO: *24-016*

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Electrical Package:	\$106,883.00	\$64,200.00	\$0.00		\$64,200.00	60.07%	\$42,683.00	\$6,420.00
2	Electrical								
3	Service Feeders & Meter Socket								
4	Hand Dryers								
5	Temporary Power								
6	Vault for Splicing								
7									
8	Change Orders:								
9	CO#1- Water Heater Deduction	(\$4,500.00)		(\$4,500.00)		(\$4,500.00)	100.00%		(\$450.00)
10	CO#2- Additional 6' Concrete Walk	\$7,973.00		\$7,973.00		\$7,973.00	100.00%		\$797.30
11	North Side 138'								
12	CO#3- Additional 4' Concrete Walk	\$4,933.00		\$4,933.00		\$4,933.00	100.00%		\$493.30
13	West Side 120'								
14	East Side 24' of 6"								
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
GRAND TOTALS		\$649,320.00	\$497,285.00	\$53,506.00	\$0.00	\$550,791.00	84.83%	\$98,529.00	\$55,079.10

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2424 S 14th Street
Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 2
PERIOD TO: 10/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
541 S 1st ST
Lincoln, NE 68508

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

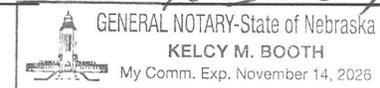
1. ORIGINAL CONTRACT SUM	\$	<u>1,413,000.00</u>
2. Net Change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>1,413,000.00</u>
4. TOTAL COMPLETED AND STORED TO DATE	\$	<u>794,080.00</u>
5. RETAINAGE:		
a. <u>10.00</u> % of Completed Work	\$	<u>79,408.00</u>
b. <u>0.00</u> % of Stored Material	\$	<u>0.00</u>
Total retainage (Line 5a + 5b)	\$	<u>79,408.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>714,672.00</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>465,102.00</u>
8. CURRENT PAYMENT DUE	\$	<u>249,570.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>698,328.00</u>

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Sports Construction LLC
541 S 1st ST Lincoln, NE 68508

By: _____

Date: 10-30-24



State of: NE

County of: Lancaster

Subscribed and Sworn to before me this 30th Day of October 2024

Notary Public: Kelcy M. Booth

My Commission Expires: 11-14-26

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 249,570.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Richard J. Bogue

By: _____

Date: 1 14 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2424 S 14th Street
Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 2
PERIOD TO: 10/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
541 S 1st ST
Lincoln, NE 68508

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Mobilization	20,000.00	10,000.00	5,000.00	0.00	15,000.00	75.00	5,000.00	1,500.00
2	Bonds & Insurance	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00	0.00	1,400.00
3	Survey & Testing	20,000.00	0.00	5,000.00	0.00	5,000.00	25.00	15,000.00	500.00
4	General Conditions	75,000.00	10,000.00	20,000.00	0.00	30,000.00	40.00	45,000.00	3,000.00
5	SWPPP/Access	12,000.00	8,200.00	1,800.00	0.00	10,000.00	83.33	2,000.00	1,000.00
6	Earthwork	75,000.00	25,000.00	50,000.00	0.00	75,000.00	100.00	0.00	7,500.00
7	Laser & Spoils	20,000.00	0.00	20,000.00	0.00	20,000.00	100.00	0.00	2,000.00
8	Subdrainage	142,000.00	0.00	132,000.00	0.00	132,000.00	92.96	10,000.00	13,200.00
9	Aggregate Base & Nailer	298,000.00	0.00	40,000.00	0.00	40,000.00	13.42	258,000.00	4,000.00
10	Curbs	60,000.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0.00
11	Mounds/Athletic Equipment	22,000.00	0.00	2,000.00	0.00	2,000.00	9.09	20,000.00	200.00
12	Synthetic Turf	640,000.00	449,580.00	0.00	0.00	449,580.00	70.25	190,420.00	44,958.00
13	Site Cleaning/Restoration	15,000.00	0.00	1,500.00	0.00	1,500.00	10.00	13,500.00	150.00
REPORT TOTALS		\$1,413,000.00	\$516,780.00	\$277,300.00	\$0.00	\$794,080.00	56.20	\$618,920.00	\$79,408.00

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2424 S 14th Street
Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 3
PERIOD TO: 11/30/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
541 S 1st ST
Lincoln, NE 68508

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

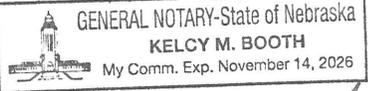
1. ORIGINAL CONTRACT SUM	\$	<u>1,413,000.00</u>
2. Net Change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>1,413,000.00</u>
4. TOTAL COMPLETED AND STORED TO DATE	\$	<u>1,043,580.00</u>
5. RETAINAGE:		
a. <u>10.00</u> % of Completed Work	\$	<u>104,358.00</u>
b. <u>0.00</u> % of Stored Material	\$	<u>0.00</u>
Total retainage (Line 5a + 5b)	\$	<u>104,358.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>939,222.00</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>714,672.00</u>
8. CURRENT PAYMENT DUE	\$	<u>224,550.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>473,778.00</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Sports Construction LLC
541 S 1st ST Lincoln, NE 68508

By: [Signature]

Date: 11/26/2024


State of: NE

County of: Lancaster

Subscribed and Sworn to before me this 26th Day of November 2024

Notary Public: [Signature]
My Commission Expires: 11-14-24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 224,550.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 1 14 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Columbus
 2424 S 14th Street
 Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 3
PERIOD TO: 11/30/2024

DISTRIBUTION
TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
 541 S 1st ST
 Lincoln, NE 68508

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Mobilization	20,000.00	15,000.00	5,000.00	0.00	20,000.00	100.00	0.00	2,000.00
2	Bonds & Insurance	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00	0.00	1,400.00
3	Survey & Testing	20,000.00	5,000.00	10,000.00	0.00	15,000.00	75.00	5,000.00	1,500.00
4	General Conditions	75,000.00	30,000.00	25,000.00	0.00	55,000.00	73.33	20,000.00	5,500.00
5	SWPPP/Access	12,000.00	10,000.00	2,000.00	0.00	12,000.00	100.00	0.00	1,200.00
6	Earthwork	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00	0.00	7,500.00
7	Laser & Spoils	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	2,000.00
8	Subdrainage	142,000.00	132,000.00	10,000.00	0.00	142,000.00	100.00	0.00	14,200.00
9	Aggregate Base & Nailer	298,000.00	40,000.00	158,000.00	0.00	198,000.00	66.44	100,000.00	19,800.00
10	Curbs	60,000.00	0.00	35,000.00	0.00	35,000.00	58.33	25,000.00	3,500.00
11	Mounds/Athletic Equipment	22,000.00	2,000.00	0.00	0.00	2,000.00	9.09	20,000.00	200.00
12	Synthetic Turf	640,000.00	449,580.00	0.00	0.00	449,580.00	70.25	190,420.00	44,958.00
13	Site Cleaning/Restoration	15,000.00	1,500.00	4,500.00	0.00	6,000.00	40.00	9,000.00	600.00
REPORT TOTALS		\$1,413,000.00	\$794,080.00	\$249,500.00	\$0.00	\$1,043,580.00	73.86	\$359,420.00	\$104,358.00

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2424 S 14th Street
Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 4
PERIOD TO: 12/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
541 S 1st ST
Lincoln, NE 68508

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>1,413,000.00</u>
2. Net Change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>1,413,000.00</u>
4. TOTAL COMPLETED AND STORED TO DATE	\$	<u>1,219,580.00</u>
5. RETAINAGE:		
a. <u>10.00</u> % of Completed Work	\$	<u>121,958.00</u>
b. <u>0.00</u> % of Stored Material	\$	<u>0.00</u>
Total retainage (Line 5a + 5b)	\$	<u>121,958.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>1,097,622.00</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	<u>939,222.00</u>
8. CURRENT PAYMENT DUE	\$	<u>158,400.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)	\$	<u>315,378.00</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Sports Construction LLC
541 S 1st ST Lincoln, NE 68508

By: _____

Date: 12/20/2024

State of: NE

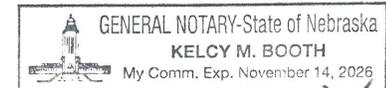
County of: Lancaster

Subscribed and Sworn to before me this 20th

Day of December 2024

Notary Public: Mary Morrow

My Commission Expires: 11/4/20



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 158,400.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Richard J. Bogue

By: _____

Date: 1 14 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): City of Columbus
2424 S 14th Street
Columbus, NE 68602-167

PROJECT: Columbus Pawnee Park Baseball

APPLICATION NO: 4
PERIOD TO: 12/31/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Nemaha Sports Construction LLC
541 S 1st ST
Lincoln, NE 68508

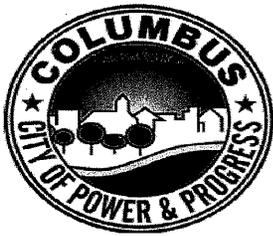
VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Pawnee Park Baseball Field Conversion

CONTRACT DATE: 8/19/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Mobilization	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	2,000.00
2	Bonds & Insurance	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00	0.00	1,400.00
3	Survey & Testing	20,000.00	15,000.00	5,000.00	0.00	20,000.00	100.00	0.00	2,000.00
4	General Conditions	75,000.00	55,000.00	20,000.00	0.00	75,000.00	100.00	0.00	7,500.00
5	SWPPP/Access	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	1,200.00
6	Earthwork	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00	0.00	7,500.00
7	Laser & Spoils	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	2,000.00
8	Subdrainage	142,000.00	142,000.00	0.00	0.00	142,000.00	100.00	0.00	14,200.00
9	Aggregate Base & Nailer	298,000.00	198,000.00	100,000.00	0.00	298,000.00	100.00	0.00	29,800.00
10	Curbs	60,000.00	35,000.00	25,000.00	0.00	60,000.00	100.00	0.00	6,000.00
11	Mounds/Athletic Equipment	22,000.00	2,000.00	20,000.00	0.00	22,000.00	100.00	0.00	2,200.00
12	Synthetic Turf	640,000.00	449,580.00	0.00	0.00	449,580.00	70.25	190,420.00	44,958.00
13	Site Cleaning/Restoration	15,000.00	6,000.00	6,000.00	0.00	12,000.00	80.00	3,000.00	1,200.00
REPORT TOTALS		\$1,413,000.00	\$1,043,580.00	\$176,000.00	\$0.00	\$1,219,580.00	86.31	\$193,420.00	\$121,958.00



Contractor's Application and Certificate of Payment

200-200-57200-23022 - 43,437.60

Contractor's Application for Payment No: 2	
Application Period: (From - to) Thru 1/3/2025	
To: City of Columbus (Owner)	From (Contractor): Watts Electric Company Contractor's Project No.: COLLOCR
Project Name: Lost Creek Parkway Traffic Signals 2024	Via (Consulting Engineer / Architect): City of Columbus
Fiscal Year Budget Number: CIP No. 200-200-57200-23022 (R24-60)	

Application For Payment

Field Order and Change Order Summary

Field (FO#) and Change Orders (CO#) Approved:		
Number	Additions	Deductions
TOTALS	\$ -	\$ -
NET CHANGE	\$ -	

1. ORIGINAL CONTRACT PRICE.....	\$	932,152.58
2. Net change by Field Order and Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	932,152.58
4. TOTAL COMPLETED AND STORED TO DATE (Column H on Progress Estimate).....	\$	368,323.42
5. RETAINAGE: (Capped at 10% at 50% of Line 3) (When line 4 is over 50% of Line 3 do calculation of Line 3 x .5 x .1 to get Retainage)	\$	36,832.34
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5).....	\$	331,491.07
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	288,053.47
8. AMOUNT DUE THIS APPLICATION (Line 6 - Line 7).....	\$	43,437.60
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3- Line 6)..... (To double check Line 9 Take Column I + Line 5 should = Line 9 calculations)	\$	600,661.51

Contractor's Certification

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Jon G. Watts McDonald
 BY: Watts Electric Date: 1/6/2024
 Printed/Typed Name: TONI WATTS-MCDONALD

Payment of: Stored Material, Submittals, Bond and Insurance
 (Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Date) _____
 (Consulting Engineer/Architect)

Payment of: \$ 43,437.60
 (Line 8 or other - attach explanation of the other amount)

is approved by: Richard J. Bogue 1 14 2025
 (City Engineer) (Date)

Approved by: _____ (Date) _____
 Funding Agency (if applicable)

APPLICATION AND CERTIFICATE FOR PAYMENT

Containing Contractor's signed Certification is attached

Project Name: Lost Creek Parkway Traffic Signals 2024				Contractor's Pay Application: 2							
Application Period: (From - To)											
A Item			B	C	D	E	F	G	H		I
Bid Item No.	Description	Unit of Measure	Bid Quantity	Unit Price	Bid Value (B*C)	Estimated Quantity Installed	Value Installed (G*E)	Material Presently Stored	Total Completed and Stored to Date (F+G)	% (F) B (H/F*100)	Balance to Finish (D - H)
1	MOBILIZATION/DEMOBILIZATION	LS	1	41,612.50	\$ 41,612.50		\$ -		\$ 9,670.00	0.0%	\$ 31,942.50
2	CLEARING AND GRUBBING - GENERAL	LS	1	2,637.50	\$ 2,637.50		\$ -		\$ -	0.0%	\$ 2,637.50
3	EMBANKMENT - BORROW	CY	600	40.25	\$ 24,150.00		\$ -		\$ -	0.0%	\$ 24,150.00
4	REMOVE PAVEMENT	SY	10	115.00	\$ 1,150.00		\$ -		\$ -	0.0%	\$ 1,150.00
5	REMOVE PAVEMENT MARKING	LF	2119	0.58	\$ 1,229.02		\$ -		\$ -	0.0%	\$ 1,229.02
6	CONSTRUCT 10" CONCRETE PAVEMENT (TYPE L65)	SY	102	86.25	\$ 8,797.50		\$ -		\$ -	0.0%	\$ 8,797.50
7	SUBGRADE PREPARATION	SY	467	4.60	\$ 2,148.20		\$ -		\$ -	0.0%	\$ 2,148.20
8	CONSTRUCT 6" PCC SIDEWALK	SY	365	69.00	\$ 25,185.00		\$ -		\$ -	0.0%	\$ 25,185.00
9	PERMANENT GROUND IN MARKING - TYPE 4, 4" YELLOW	LF	1076	7.19	\$ 7,736.44		\$ -		\$ -	0.0%	\$ 7,736.44
10	PERMANENT GROUND IN MARKING - TYPE 4, 4" WHITE	LF	1324	7.19	\$ 9,519.56		\$ -		\$ -	0.0%	\$ 9,519.56
11	PERMANENT GROUND IN MARKING - TYPE 4, 24" WHITE	LF	196	51.75	\$ 10,143.00		\$ -		\$ -	0.0%	\$ 10,143.00
12	PERMANENT GROUND IN MARKING - TYPE 4, LEFT TURN ARROW	EA	6	776.25	\$ 4,657.50		\$ -		\$ -	0.0%	\$ 4,657.50
13	CONSTRUCT 24" TYPE RCP PIPE CULVERT	LF	15	345.00	\$ 5,175.00	15.00	\$ 5,175.00		\$ 5,175.00	100.0%	\$ -
14	CONSTRUCT 24" RC FLARED END SECTION	EA	1	2,875.00	\$ 2,875.00	1.00	\$ 2,875.00		\$ 2,875.00	100.0%	\$ -
15	RECONSTRUCT STORM SEWER MANHOLE	VFT	7.6	1,840.00	\$ 13,984.00	7.60	\$ 13,984.00		\$ 13,984.00	100.0%	\$ -
16	TRAFFIC SIGNAL CONTROLLER, CABINET, PAD	EA	2	45,548.75	\$ 91,097.50		\$ -		\$ 66,450.00	0.0%	\$ 24,647.50
17	MAST ARM SIGNAL POLE, TYPE MP-35	EA	1	16,769.00	\$ 16,769.00		\$ -		\$ 10,819.00	0.0%	\$ 5,950.00
18	MAST ARM SIGNAL POLE, TYPE MP -55	EA	1	23,216.00	\$ 23,216.00		\$ -		\$ 17,226.00	0.0%	\$ 5,990.00
19	COMBINATION MAST ARM SIGNAL & LIGHTING POLE, TYPE CMP-55-12	EA	1	26,629.50	\$ 26,629.50		\$ -		\$ 19,144.00	0.0%	\$ 7,485.50
20	COMBINATION MAST ARM SIGNAL & LIGHTING POLE, TYPE CMP-65-12	EA	1	35,365.50	\$ 35,365.50		\$ -		\$ 24,860.00	0.0%	\$ 10,505.50
21	TRAFFIC SIGNAL, TYPE TS-1 W/T36 FACE, BKPLT & MA-5 MTG	EA	10	1,670.00	\$ 16,700.00		\$ -		\$ 5,990.00	0.0%	\$ 10,710.00
22	TRAFFIC SIGNAL, TYPE TS-1A W/T31 FACE & B- 4 ALT. MTG	EA	4	1,630.00	\$ 6,520.00		\$ -		\$ 2,236.00	0.0%	\$ 4,284.00
23	TRAFFIC SIGNAL, TYPE TS-1LFF W/T45 FACE, BKPLT & MA-5 MTG	EA	8	2,276.50	\$ 18,212.00		\$ -		\$ 6,312.00	0.0%	\$ 11,900.00
24	TRAFFIC SIGNAL, TYPE TS-2 W/T25 FACE & MA-5 MTG	EA	4	1,253.00	\$ 5,012.00		\$ -		\$ 2,632.00	0.0%	\$ 2,380.00
25	RELOCATE AND/OR MODIFY TRAFFIC SIGNAL HEAD	EA	2	1,537.50	\$ 3,075.00		\$ -		\$ -	0.0%	\$ 3,075.00
26	SERVICE DISCONNECT PEDESTAL	EA	2	7,353.00	\$ 14,706.00		\$ -		\$ 7,100.00	0.0%	\$ 7,606.00
27	PEDESTRIAN SIGNAL, TYPE PS-1 W/COUNTDOWN FACE & B-4 ALT MTG	EA	4	920.00	\$ 3,680.00		\$ -		\$ 325.00	0.0%	\$ 3,355.00
28	PEDESTRIAN PUSH BUTTON, TYPE PPB	EA	4	3,207.50	\$ 12,830.00		\$ -		\$ 11,640.00	0.0%	\$ 1,190.00
29	PEDESTAL POLE, TYPE PP-10	EA	2	1,816.00	\$ 3,632.00		\$ -		\$ 1,190.00	0.0%	\$ 2,442.00
30	PEDESTAL POLE, TYPE PP-12	EA	2	2,034.50	\$ 4,069.00		\$ -		\$ 1,270.00	0.0%	\$ 2,799.00
31	PULL BOX, TYPE PB-1, GROUNDED LID	EA	11	2,080.00	\$ 22,880.00		\$ -		\$ 8,580.00	0.0%	\$ 14,300.00
32	2" CONDUIT IN TRENCH	LF	1720	6.84	\$ 11,764.80		\$ -		\$ 2,752.00	0.0%	\$ 9,012.80
33	2" CONDUIT UNDER ROADWAY	LF	95	37.34	\$ 3,547.30		\$ -		\$ 93.40	0.0%	\$ 3,453.90

34	3" CONDUIT IN TRENCH	LF	80	12.72	\$ 1,017.60		\$ -	\$ 244.00	0.0%	\$ 773.60
35	3" CONDUIT UNDER ROADWAY	LF	1430	39.08	\$ 55,884.40		\$ -	\$ 3,217.50	0.0%	\$ 52,666.90
36	2/C NO. 14 AWG TRAFFIC SIGNAL CABLE	LF	1045	3.62	\$ 3,782.90		\$ -	\$ -	0.0%	\$ 3,782.90
37	3/C NO. 14 AWG TRAFFIC SIGNAL CABLE	LF	5000	3.71	\$ 18,550.00		\$ -	\$ 1,950.00	0.0%	\$ 16,600.00
38	7/C NO. 14 AWG TRAFFIC SIGNAL CABLE	LF	460	4.95	\$ 2,277.00		\$ -	\$ 369.84	0.0%	\$ 1,907.16
39	12/C NO. 14 AWG TRAFFIC SIGNAL CABLE	LF	1175	7.17	\$ 8,424.75		\$ -	\$ 1,809.50	0.0%	\$ 6,615.25
40	STREET LIGHTING CABLE, NO. 6 USE	LF	710	4.95	\$ 3,514.50		\$ -	\$ 748.63	0.0%	\$ 2,765.88
41	LUMINAIRE, TYPE LED	EA	2	746.25	\$ 1,492.50		\$ -	\$ 591.00	0.0%	\$ 901.50
42	1/C NO. 8 BARE COPPER GROUNDING CONDUCTOR	LF	2650	3.37	\$ 8,930.50		\$ -	\$ 1,502.55	0.0%	\$ 7,427.95
43	SERVICE CABLE	LF	65	4.67	\$ 303.55		\$ -	\$ -	0.0%	\$ 303.55
44	SERVICE ENTRANCE CABLE	LF	730	4.72	\$ 3,445.60		\$ -	\$ -	0.0%	\$ 3,445.60
45	STREET NAME SIGN, ILLUMINATED	EA	12	8,038.56	\$ 96,462.72		\$ -	\$ 34,200.00	0.0%	\$ 62,262.72
46	REPLACEMENT LUMINAIRE, TYPE LED	EA	6	895.00	\$ 5,370.00		\$ -	\$ 1,773.00	0.0%	\$ 3,597.00
47	PROVIDE AND INSTALL RADAR VEHICLE DETECTION SYSTEM - WILDERNESS AVE AVE	LS	1	45,655.50	\$ 45,655.50		\$ -	\$ 25,853.00	0.0%	\$ 19,802.50
48	PROVIDE AND INSTALL RADAR VEHICLE DETECTION SYSTEM - 48TH AVE	LS	1	45,299.50	\$ 45,299.50		\$ -	\$ 25,853.00	0.0%	\$ 19,446.50
49	PROVIDE AND INSTALL ADVANCED RADAR VEHICLE DETECTION SYSTEM - WILDERNESS ROAD	LS	1	22,258.75	\$ 22,258.75		\$ -	\$ 12,926.50	0.0%	\$ 9,332.25
50	ADJUST RADAR VEHICLE DETECTOR	EA	1	1,309.00	\$ 1,309.00		\$ -	\$ -	0.0%	\$ 1,309.00
51	PROVIDE AND INSTALL ADVANCED RADAR VEHICLE DETECTION SYSTEM - 48TH AVE	LS	1	21,325.75	\$ 21,325.75		\$ -	\$ 12,926.50	0.0%	\$ 8,399.25
52	TYPE A SIGN	EA	11	393.14	\$ 4,324.54		\$ -	\$ -	0.0%	\$ 4,324.54
53	RELOCATE SIGN	EA	6	535.50	\$ 3,213.00		\$ -	\$ -	0.0%	\$ 3,213.00
54	REMOVE SIGN	EA	24	148.75	\$ 3,570.00		\$ -	\$ -	0.0%	\$ 3,570.00
55	POLE FOUNDATION DESIGN	EA	4	4,140.00	\$ 16,560.00	4.00	\$ 16,560.00	\$ 16,560.00	100.0%	\$ -
56	CONCRETE FOR FOUNDATION	CY	35	685.52	\$ 23,993.20		\$ -	\$ -	0.0%	\$ 23,993.20
57	REINFORCING STEEL	LB	4000	2.71	\$ 10,840.00		\$ -	\$ -	0.0%	\$ 10,840.00
58	REMOVE STREET LIGHT POLE	EA	2	714.00	\$ 1,428.00		\$ -	\$ -	0.0%	\$ 1,428.00
59	UNINTERRUPTABLE POWER SUPPLY	EA	1	9,557.50	\$ 9,557.50		\$ -	\$ 7,475.00	0.0%	\$ 2,082.50
60	REMOVE TRAFFIC SIGNAL EQUIPMENT - WILDERNESS ROAD	LS	1	2,856.00	\$ 2,856.00		\$ -	\$ -	0.0%	\$ 2,856.00
61	PROVIDE TEMPORARY TRAFFIC CONTROL	LS	1	29,800.00	\$ 29,800.00		\$ -	\$ -	0.0%	\$ 29,800.00
	FIELD ORDER NO. 1			5.00			\$ -	\$ -	#DIV/0!	
					\$ 932,152.58		\$ -	\$ 368,323.42	0.0%	\$ 563,829.17



Invoice

13351 DOVERS STREET
 (402) 786-2270

SOLD TO

CITY OF COLUMBUS
 PO BOX 1677
 COLUMBUS, NE 68602

CUST. NUMBER	CUST P.O. NUMBER	COMMENT	PROJ. NUMBER	PAGE	OF	INVOICE DATE	INVOICE NUMBER
CITCOL	LOST CREEK PKWY SIGNALS	PAY EST 02 THRU 1 3 25	COLLOCR	1	1	1/7/2025	0009209

Description	Qty	Unit Price	Extension
LABOR ONLY	1.000	48,264.000	48,264.00

Net Invoice:	48,264.00
Sales Tax:	0.00
Invoice Total:	48,264.00
Retention Amount:	4,826.40
Remittance Total:	43,437.60

Payment due net 10.
 Finance charge of 1.5% on all past due balances.

Payments received via credit card will be assessed an additional 4% of the invoice total.

4.I. Finance department report.

CASH SUMMARY BY FUND FOR CITY OF COLUMBUS
 FROM 10/01/2024 TO 12/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2024	Total Debits	Total Credits	Ending Balance 12/31/2024
100	GENERAL FUND	10,767,618.35	7,933,905.19	10,932,112.99	7,769,410.55
189	PERPETUAL CARE	85,635.87	843.36	62.80	86,416.43
200	STREETS/ENGINEERING	(624,121.61)	1,382,585.18	1,592,166.06	(833,702.49)
205	AIRPORT	1,218,271.67	410,115.46	325,204.46	1,303,182.67
206	DOWNTOWN BID	77,390.91	28,333.81	21,844.28	83,880.44
210	SALES TAX	4,241,662.99	3,130,814.04	3,620,196.83	3,752,280.20
211	1/2 CENT SALES TAX	(2,922,926.58)	3,794,246.79	136,142.78	735,177.43
212	GAMING TAX	254,413.96	103,495.99	75,186.57	282,723.38
220	COMMUNICATIONS - E911	869,108.66	638,104.41	757,745.50	749,467.57
221	COMMUNICATIONS - WIRELESS E911	194,273.54	38,126.08	29,295.41	203,104.21
225	COMMUNICATIONS-EC-911 EQUIPMENT	(281,627.99)	323,090.14	95,206.42	(53,744.27)
240	HOUSING REHAB & LOANS	173,371.52	62,053.92	9,797.14	225,628.30
260	PROGRESS AND JOBS GROWTH	1,850,758.02	164,661.75	41,357.21	1,974,062.56
270	KENO	625,872.99	153,738.56	198,828.75	580,782.80
400	DEBT SERVICE FUND	(582,544.27)	0.00	253,975.00	(836,519.27)
480	COMMUNITY REDEVL AUTH	610,922.78	145,773.61	590,830.68	165,865.71
500	UTILITY SERVICE	19,813,697.79	2,527,185.89	2,412,360.76	19,928,522.92
520	WATER	13,872,679.91	1,621,770.17	936,185.50	14,558,264.58
530	LOUP DISTRIBUTION	1,745,231.52	1,325,084.19	1,175,624.70	1,894,691.01
560	STORMWATER UTILITY	1,472,990.21	117,094.54	29,450.21	1,560,634.54
570	SOLID WASTE DIVISION	4,054,372.99	703,354.06	497,422.71	4,260,304.34
600	HEALTH INSURANCE	2,798,833.99	289,907.36	249,900.32	2,838,841.03
710	FIRE PENSION	75,028.57	1,105.42	2,252.75	73,881.24
730	LICENSES TO SCHOOLS	4,380.00	9,010.00	3,735.00	9,655.00
740	LIBRARY FOUNDATION	772,305.32	0.00	0.00	772,305.32
745	LIBRARY ENDOWMENT	1,468,727.15	0.00	0.00	1,468,727.15
750	GERRARD PARK TRUST	158,036.82	0.00	0.00	158,036.82
999	PAYROLL CLEARING	64,925.40	2,580,245.36	2,616,286.51	28,884.25
	TOTAL - ALL FUNDS	62,859,290.48	27,484,645.28	26,603,171.34	63,740,764.42

4.J. Payroll and bills on file.

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
02057 01/21/2025	A TO Z MESSAGING INVOICE	19257	ANSWERING SERVICE	130.00	
			Total:	130.00	
			Net of 1 Invoices / 0 Checks	130.00	
00116	ACE HARDWARE & GARDEN CNT				
01/21/2025	INVOICE	209287/5	BAGS 55 GAL	13.99	
01/21/2025	INVOICE	209316/5	FL PPBL CONSCR, BRN DECK PLS, NUTS, BOLTS, :	57.66	
01/21/2025	INVOICE	209339/5	WIRING SUPPLIES, PLUG GROUND	8.55	
01/21/2025	INVOICE	209061/5	NUTS, BOLTS, SCREWS	9.28	
01/21/2025	INVOICE	209067/5	NUTS, BOLTS, SCREWS	5.18	
01/21/2025	INVOICE	209089/5	STORAGE TOTE, RIM SPROCKET KIT	52.98	
01/21/2025	INVOICE	209099/5	10MM COMBO WRENCH	11.99	
01/21/2025	INVOICE	209104/5	SILVER TOOL, TUBE HEAT SHRINK	37.95	
01/21/2025	INVOICE	209107/5	CREDIT - SILVER TOOL	(23.97)	
01/21/2025	INVOICE	209109/5	EMERGENCY FUSES	7.59	
01/21/2025	INVOICE	209156/5	NUTS, BOLTS, SCREWS	7.39	
01/21/2025	INVOICE	209181/5	NUTS, BOLTS, SCREWS	36.86	
01/21/2025	INVOICE	209190/5	ELBOW 90 PVC, ELBOW 45 PVC	7.04	
01/21/2025	INVOICE	209193/5	MICE BAIT STATION BLOCKS, ELEC TAPE	49.63	
01/21/2025	INVOICE	209200/5	NUTS, BOLTS, SCREWS, TAP	28.31	
01/21/2025	INVOICE	209202/5	NUTS, BOLTS, SCREWS	18.75	
01/21/2025	INVOICE	209203/5	AUTO CLEANING CLOTH, NUTS, BOLTS, SCREWS, H	20.16	
01/21/2025	INVOICE	209215/5	NUTS, BOLTS, SCREWS	23.36	
01/21/2025	INVOICE	209220/5	HEX BUSHING	4.59	
01/21/2025	INVOICE	209233/5	ACE IE OB SPRVAR AMBR 1 GAL	10.00	
01/21/2025	INVOICE	209264/5	NUTS, BOLTS, SCREWS	1.79	
01/21/2025	INVOICE	209232/5	SPR URETHANE CLR SMI GLS	59.99	
			Total:	449.07	
			Net of 22 Invoices / 0 Checks	449.07	
00180	ADVANCE AUTO PARTS				
01/21/2025	INVOICE	5606500760820	AIR DOOR ACTUATOR	50.54	
01/21/2025	INVOICE	5606500239532	22" XTRA CLEAR	19.98	
01/21/2025	INVOICE	5606500460764	6G-6MB GATES	15.06	
			Total:	85.58	
			Net of 3 Invoices / 0 Checks	85.58	
00102	AG SPRAY EQUIPMENT				
01/21/2025	INVOICE	921096	CABLE COMPRESSOR 15 FT	21.22	
01/21/2025	INVOICE	921250	BALL VALVE, DUST CAP, CAMLOCK, GASKET, DUST	351.34	
01/21/2025	INVOICE	921246	3500RPM 5HP ELECTRIC MOTOR	2,025.78	
01/21/2025	INVOICE	920570	POLY PIPE TEE, PIPE NIPPLE, MPT ADAPTER	83.55	
01/21/2025	INVOICE	920206	2" POLY PUMP, HB ELBOW, EPDM REPAIR KIT	376.51	
			Total:	2,858.40	
			Net of 5 Invoices / 0 Checks	2,858.40	
11278	ALDAG JASON				
01/21/2025	INVOICE	1.10.2025	MEALS - TRUF CONFERENCE	28.32	
			Total:	28.32	
			Net of 1 Invoices / 0 Checks	28.32	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00133 01/21/2025	AMERICAN LEGAL PUBLISHING CORP INVOICE	39726	ORDS LINKED INCODE	36.00	
			Total:	36.00	
			Net of 1 Invoices / 0 Checks	36.00	
00294 01/21/2025	AMERITAS LIFE INSURANCE CORP INVOICE	20241231122521740A	EMPLOYEES PENSION PLAN 245871	2,620.00	
01/21/2025	INVOICE	20241231122525037A	POLICE OFFICERS 245872	920.00	
01/21/2025	INVOICE	20241231122524666A	FIREFIGHTERS 245873	820.00	
01/21/2025	INVOICE	20241231122526134A	457 DEFERRED COMP PLAN 245874	820.00	
01/21/2025	INVOICE	20241231122525404A	CITY ADMINISTRATOR 414 H PLAN 245879	460.00	
			Total:	5,640.00	
			Net of 5 Invoices / 0 Checks	5,640.00	
10561 01/21/2025	ARNOLD MOTOR SUPPLY INVOICE	78NV132468	AIR FILTER, OIL FILTER	17.61	
01/21/2025	INVOICE	78NV132602	AIR FILTER	32.70	
01/21/2025	INVOICE	78NV132633	HYDRAULIC FILTER	6.90	
01/21/2025	INVOICE	78NV118565	BACK-UP 4IN LAMP, GROMMET RUBBER	8.93	
01/21/2025	INVOICE	78NV119702	HEX NIPPLE	3.19	
01/21/2025	INVOICE	78NV119741	TRANSMISSION FILTER KIT	65.59	
01/21/2025	INVOICE	78NV119076	PM 5W20 SYN, RAVEN NITRILE, OIL FILTER, WINI	81.33	
01/21/2025	INVOICE	78NV120205	PM 5W20 SYN, OIL FILTER	45.43	
01/21/2025	INVOICE	78NV119906	OIL FILTER	29.47	
01/21/2025	INVOICE	78NV124727	2PK LONG LIFE MINI	6.72	
01/21/2025	INVOICE	78NV131960	12 - WINTER POW-R PLUS DSL TREATMENT	121.80	
01/21/2025	INVOICE	78NV132296	F/W SEPARATOR FILTER, FUEL LINE, HOSE CLAMP	36.54	
01/21/2025	INVOICE	78NV132193	3 - 12V HVY DUTY BATTERIES	442.74	
01/21/2025	INVOICE	78NV131937	CABIN AIR FILTER	47.90	
01/21/2025	INVOICE	78NV131834	AIR, OIL, F/W SEPARATOR FILTERS	102.05	
01/21/2025	INVOICE	78NV132178	BATTERY	166.69	
01/21/2025	INVOICE	78NV131962	AIR FILTER	39.45	
01/21/2025	INVOICE	78NV131938	AIR FILTERS	334.65	
01/21/2025	INVOICE	78NV132034	AIR FILTER	39.45	
01/21/2025	INVOICE	78NV132042	AIR FILTERS	430.65	
01/21/2025	INVOICE	78NV131802	BATTERIES	311.58	
01/21/2025	INVOICE	78NV131809	AIR, CABIN,FUEL F/W SEPARATOR FILTERS	144.16	
01/21/2025	INVOICE	78NV129794	SILICONE GASKET MKR	25.99	
01/21/2025	INVOICE	78NV131763	2 - OIL SEALS	19.58	
01/21/2025	INVOICE	78NV131771	16 - TAPER BEARING SETS	173.44	
01/21/2025	INVOICE	78NV131970	BLADE TRAILER END PLASTIC	13.98	
01/21/2025	INVOICE	78NV132008	HT SHRINK BUTT, LAMP RED, CLR/MRK LAMP	104.54	
01/21/2025	INVOICE	78NV131992	MICRO 2 ASST W/PULLER	7.19	
01/21/2025	INVOICE	78NV131966	BREAKAWAY SWITCH	11.32	
01/21/2025	INVOICE	78NV131963	REPLACEMENT LANYARD, WASHER FLUID	12.26	
01/21/2025	INVOICE	78NV131878	OIL SEAL	9.79	
01/21/2025	INVOICE	78NV131876	2 - OIL SEALS	19.58	
01/21/2025	INVOICE	78NV131954	11 - OIL SEALS	107.69	
01/21/2025	INVOICE	78NV131905	SUPER HC NARROW SECTION MOLDED NOTCH V-BELT	18.27	
01/21/2025	INVOICE	78NV132132	RAVEN NITRILE XL, GREASE TUBE	34.21	
			Total:	3,073.37	
			Net of 35 Invoices / 0 Checks	3,073.37	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	1102025HEALTH	HEALTH FUNDING	121,232.76	
01/21/2025	INVOICE	1102025FLEX	FLEX FUNDING	1,705.98	
01/21/2025	INVOICE	1162025HEALTH	HEALTH FUNDING	75,027.96	
01/21/2025	INVOICE	1162025FLEX	FLEX FUNDING	2,008.36	
Total:				199,975.06	
Net of 4 Invoices / 0 Checks				199,975.06	
02344	BAIRD HOLM LLP				
01/21/2025	INVOICE	323636	VITALITY VILLAGE APARTMENTS TIF	1,056.00	
Total:				1,056.00	
Net of 1 Invoices / 0 Checks				1,056.00	
03119	B-D CONSTRUCTION INC				
01/21/2025	INVOICE	3	VAN BERG PRO SHOP RENO	2,054.10	
Total:				2,054.10	
Net of 1 Invoices / 0 Checks				2,054.10	
00461	BEHLEN TOWING LLC				
01/21/2025	INVOICE	32820	TOWING	150.00	
01/21/2025	INVOICE	32989	TOWING	150.00	
01/21/2025	INVOICE	32995	TOWING	150.00	
01/21/2025	INVOICE	34057	TOWING	150.00	
01/21/2025	INVOICE	34059	TOWING	150.00	
01/21/2025	INVOICE	34062	TOWING	150.00	
01/21/2025	INVOICE	34067	TOWING	150.00	
Total:				1,050.00	
Net of 7 Invoices / 0 Checks				1,050.00	
00969	BIERMAN CONTRACTING INC.				
01/21/2025	INVOICE	5	CENTENNIAL PARK RR & CONCESSION	48,155.40	
Total:				48,155.40	
Net of 1 Invoices / 0 Checks				48,155.40	
03256	BLACK HILLS ENERGY				
01/21/2025	INVOICE	6007 1329 48 JAN	2NATURAL GAS	2,112.27	
01/21/2025	INVOICE	8429 6210 02 JAN	2NATURAL GAS	919.56	
01/21/2025	INVOICE	0815 1921 72 JAN	2NATURAL GAS	847.07	
01/21/2025	INVOICE	6310 3990 85 JAN	2NATURAL GAS	550.18	
01/21/2025	INVOICE	7226 0844 98 JAN	2NATURAL GAS	316.31	
01/21/2025	INVOICE	0778 7198 98 JAN	2NATURAL GAS	203.57	
01/21/2025	INVOICE	5431 5180 01 JAN	2NATURAL GAS	178.07	
01/21/2025	INVOICE	4447 5106 07 JAN	2NATURAL GAS	146.92	
01/21/2025	INVOICE	5915 3548 20 JAN	2NATURAL GAS	122.51	
01/21/2025	INVOICE	7504 0422 35 JAN	2NATURAL GAS	106.30	
01/21/2025	INVOICE	5389 9420 88 JAN	2NATURAL GAS	98.28	
01/21/2025	INVOICE	4086 6115 74 JAN	2NATURAL GAS	95.60	
01/21/2025	INVOICE	5048 9157 09 JAN	2NATURAL GAS	85.36	
01/21/2025	INVOICE	6942 7542 63 JAN	2NATURAL GAS	83.02	
01/21/2025	INVOICE	2278 6168 20 JAN	2NATURAL GAS	80.23	
01/21/2025	INVOICE	5317 1214 84 JAN	2NATURAL GAS	77.34	
01/21/2025	INVOICE	3343 6679 78 JAN	2NATURAL GAS	75.13	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	4665 9615 35 JAN	2NATURAL GAS	64.90	
01/21/2025	INVOICE	9767 8260 47 JAN	2NATURAL GAS	61.06	
01/21/2025	INVOICE	1450 5796 12 JAN	2NATURAL GAS	204.11	
Total:				6,427.79	
Net of 20 Invoices / 0 Checks				6,427.79	
01835	BOGUS RICHARD				
01/21/2025	INVOICE	1.07.2025	MILEAGE, MEALS & PARKING - LNM UTILITY CONF	179.76	
Total:				179.76	
Net of 1 Invoices / 0 Checks				179.76	
11105	BURNS & MCDONNELL ENGINEERING CO				
01/21/2025	INVOICE	163183-4	R23-129 TRAFFIC SIGNAL ANALYSIS	4,992.30	
Total:				4,992.30	
Net of 1 Invoices / 0 Checks				4,992.30	
10547	BVH ARCHITECTURE				
01/21/2025	INVOICE	46498	MEMORIAL STADIUM RENOVATION	8,436.46	
Total:				8,436.46	
Net of 1 Invoices / 0 Checks				8,436.46	
00091	CAROLINA SOFTWARE				
01/21/2025	INVOICE	92996	WASTEWORX SOFTWARE SUPPORT-QUARTER ENDING :	600.00	
Total:				600.00	
Net of 1 Invoices / 0 Checks				600.00	
10604	CASEY'S MAIL SERVICE LLC				
01/21/2025	INVOICE	4346	DAILY MAIL, WATER STATEMENTS	5,087.17	
Total:				5,087.17	
Net of 1 Invoices / 0 Checks				5,087.17	
00008	CBS - REPORTING SERVICES				
01/21/2025	INVOICE	2590	CREDIT REPORTING	9.70	
Total:				9.70	
Net of 1 Invoices / 0 Checks				9.70	
10919	CENTRAL PROGRAMS INC				
01/21/2025	INVOICE	PINV145483	BOOKS	1,169.15	
Total:				1,169.15	
Net of 1 Invoices / 0 Checks				1,169.15	
11277	CHICAGO DISTRIBUTION CENTER				
01/21/2025	INVOICE	12577386	BOOKMARKS	44.92	
Total:				44.92	
Net of 1 Invoices / 0 Checks				44.92	
10642	CHROME N' STEEL TRUCK & TRAILER LLC				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	9600	TRANSMISSION/SHIFTER & CONTROLS	232.91	
			Total:	232.91	
			Net of 1 Invoices / 0 Checks	232.91	
11276 01/21/2025	CHURCHICH RECREATION LLC INVOICE	F2024-1505	REPLACEMENT SWING SEATS	2,729.30	
			Total:	2,729.30	
			Net of 1 Invoices / 0 Checks	2,729.30	
00262 01/21/2025	CLUB PROPHET SYSTEMS INVOICE	INV2711910	MONTHLY TEE SHEET, ONLINE RESERVATIONS	500.00	
			Total:	500.00	
			Net of 1 Invoices / 0 Checks	500.00	
02542 01/21/2025	CNC REPAIR LLC INVOICE	11331	REPLACE FRONT BRAKE PADS & ROTORS - VIN #85:	506.48	
01/21/2025	INVOICE	11319	LOF, TPMS SENSORS - VIN # 1810	337.93	
01/21/2025	INVOICE	11305	LOF, AIR FILTER VIN # 1630	62.75	
01/21/2025	INVOICE	11396	LOF, AIR FILTER - VIN # 6325	62.75	
01/21/2025	INVOICE	11417	TRANSMISSION SERVICE - VIN #6648	324.11	
01/21/2025	INVOICE	11440	LOF - VIN #2269	44.15	
01/21/2025	INVOICE	11469	LOF - VIN #7839	45.09	
01/21/2025	INVOICE	11470	LOF, AIR FILTER - VIN #0892	62.75	
01/21/2025	INVOICE	11471	LOF, AIR FILTER - VIN #7979	62.75	
01/21/2025	INVOICE	11481	TRANSMISSION SERVICE - VIN #5403	367.69	
01/21/2025	INVOICE	11506	WINDOW SWITCH, FRONT BRAKE PADS & ROTORS - 1	672.81	
			Total:	2,549.26	
			Net of 11 Invoices / 0 Checks	2,549.26	
03140 01/21/2025	COLUMBUS AREA CHAMBER OF INVOICE	1.21.2025	WORKFORCE DEVELOPEMENT	30,000.00	
			Total:	30,000.00	
			Net of 1 Invoices / 0 Checks	30,000.00	
10768 01/21/2025	COLUMBUS CREDIT SERVICES INVOICE	ACCTY150 DEC 24	DECEMBER COLLECTIONS	141.70	
			Total:	141.70	
			Net of 1 Invoices / 0 Checks	141.70	
00036 01/21/2025	COLUMBUS CUSTOM EMBROIDERY INVOICE	E46512	CLOTHING - LINDSLEY	62.00	
01/21/2025	INVOICE	E46573	CLOTHING - NICKESON	52.00	
			Total:	114.00	
			Net of 2 Invoices / 0 Checks	114.00	
01638 01/21/2025	COLUMBUS FAMILY RESOURCE CTR INVOICE	MONTHLY	MONTHLY LEASE PAYMENT	10,937.84	
			Total:	10,937.84	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	10,937.84	
02718	CORE & MAIN LP				
01/21/2025	INVOICE	W254317	54 - 510M S/POINT M2	10,190.94	
01/21/2025	INVOICE	V994387	4 - OMNI+ 2 R2 100CF	3,884.52	
01/21/2025	INVOICE	W224054	24 - 3/4S IPERL	3,960.42	
			Total:	18,035.88	
			Net of 3 Invoices / 0 Checks	18,035.88	
03147	CORNHUSKER PUBLIC POWER DIST				
01/21/2025	INVOICE	415030001 JAN 25	ELECTRICITY	76.01	
01/21/2025	INVOICE	415030005 JAN 25	ELECTRICITY	39.04	
01/21/2025	INVOICE	415030006 JAN 25	ELECTRICITY	183.95	
01/21/2025	INVOICE	415030008 JAN 25	ELECTRICITY	174.31	
			Total:	473.31	
			Net of 4 Invoices / 0 Checks	473.31	
03149	CULLIGAN OF COLUMBUS				
01/21/2025	INVOICE	290682	EQUIPMENT - POU COOLER	45.00	
01/21/2025	INVOICE	290713	EQUIPMENT - REVERSE OSMOSIS	33.00	
01/21/2025	INVOICE	290717	EQUIPMENT - REVERSE OSMOSIS	66.50	
			Total:	144.50	
			Net of 3 Invoices / 0 Checks	144.50	
11164	DANIELS PRODUCE LLC				
01/21/2025	INVOICE	12.1.2024-12.31.20	YARD WASTE REMOVAL 12/1/2024 - 12/31/2024	818.08	
			Total:	818.08	
			Net of 1 Invoices / 0 Checks	818.08	
03065	DOWNEY DRILLING				
01/21/2025	INVOICE	24-1612	ANNUAL WELL MAINTENANCE- EFFICIENCY TESTS	3,900.00	
			Total:	3,900.00	
			Net of 1 Invoices / 0 Checks	3,900.00	
00374	DUNBAR DOUGLAS				
01/21/2025	INVOICE	1.01.2025	MONTHLY CONTRACT	7,234.86	
01/21/2025	INVOICE	1.01.2025	MONTHLY COMMISSIONS - GREEN FEES & CART REN'	358.78	
			Total:	7,593.64	
			Net of 2 Invoices / 0 Checks	7,593.64	
03158	EAKES OFFICE SOLUTIONS				
01/21/2025	INVOICE	9052411-0	8' TABLES FOR COMMUNITY ROOM -NPF	2,173.37	
01/21/2025	INVOICE	9059294-0	2 - CUSTOM BADGES	28.72	
01/21/2025	INVOICE	9061535-0	3 - CUSTOM STAMPS	89.94	
01/21/2025	INVOICE	9068079-0	MARKERS	14.99	
01/21/2025	INVOICE	INV617376	COPIER CONTRACT	651.91	
01/21/2025	INVOICE	9066726-0	ENVELOPES	3,452.18	
01/21/2025	INVOICE	9068324-0	ENVELOPES	174.58	
			Total:	6,585.69	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 7 Invoices / 0 Checks	6,585.69	
03161 01/21/2025	ELECTRICAL ENGINEERING & INVOICE	8738285-00	1500W T3 CL 240V DBL END HALOGEN	40.80	
			Total:	40.80	
			Net of 1 Invoices / 0 Checks	40.80	
03162 01/21/2025	ELLER HEATING AIR CONDITIONING INVOICE	250106.05	PLEATED FILTERS	189.54	
			Total:	189.54	
			Net of 1 Invoices / 0 Checks	189.54	
00242	FIRST NATIONAL BANK OMAHA				
01/21/2025	INVOICE	319	LEAGUE OF NE MUNICIPALITIES CONFERENCE REGI:	407.00	
01/21/2025	INVOICE	94867722	ARCGIS ONLINE CREDITS	120.00	
01/21/2025	INVOICE	12.17.2024	COLUMBUS TELEGRAM SUBSCRIPTION	24.99	
01/21/2025	INVOICE	3D42	2025 NEBRASKA TURF CONFERENCE	1,100.00	
01/21/2025	INVOICE	67	BURGER KING	7.59	
01/21/2025	INVOICE	471531	CASEY'S - GAS	13.80	
01/21/2025	INVOICE	1032025	BHM WORLD HERALD NEWSPAPER SUBSCRIPTION	34.99	
01/21/2025	INVOICE	101911963	INT'L CODE COUNCIL - RESIDENTIAL BUILDING II	240.00	
01/21/2025	INVOICE	113-8998571-330902	AMAZON - BALLPOINT PENS	15.03	
01/21/2025	INVOICE	113-8287497-731624	AMAZON - RECEIPT BOOK, DVD-R BLANK DISKS	56.46	
01/21/2025	INVOICE	6261316	OFFICE SUPPLY.COM - ENVELOPES, AAA & AA BAT'	96.63	
01/21/2025	INVOICE	1.05.2025	NEBRASKA NOTARY ASSOCIATION BRITTANY WHITE	107.00	
01/21/2025	INVOICE	1049474	VANGUARD INDUSTRIES - RIBBON ATTACHMENTS & I	344.60	
01/21/2025	INVOICE	000284489	INTERNATIONAL ASSOC OF FIRE CHIEFS MEMBERSH:	42.08	
01/21/2025	INVOICE	25960	FIX MY AMBULANCE - DOOR HANDLES	410.80	
01/21/2025	INVOICE	A1853924055F510B	NEBRASKA CONCRETE PAVING REGISTRATION	1,200.00	
01/21/2025	INVOICE	2025LSLKRTCNF5VH00	2025 LES LUKERT CONFERENCE DIANA GOMEZ	280.00	
01/21/2025	INVOICE	2025LSLKRTCNF5VH00	2025 LES LUKERT CONFERENCE - NATALEE PORTER	280.00	
01/21/2025	INVOICE	111-4411563-404266	AMAZON - LOCKING GATE GRAVITY LATCH	26.05	
01/21/2025	INVOICE	111-1882174-189465	AMAZON - DRILL BIT	11.05	
01/21/2025	INVOICE	111-4011388-949223	AMAZON - GATE HINGES	70.70	
01/21/2025	INVOICE	111-6917709-011304	AMAZON - REFLECTIVE GLASS BEADS	24.99	
01/21/2025	INVOICE	111-5724234-812900	AMAZON - FAS-DPD TITRATING 16OZ, REAGENT NO	58.74	
01/21/2025	INVOICE	111-1846933-353143	AMAZON - DPD POWDER	75.00	
01/21/2025	INVOICE	8911341008980077	FACEBOOK - HOLIDAY PARADE	49.55	
01/21/2025	INVOICE	728C72EB-0006	STARFISH AQUATICS SWIMMING BASIC	69.00	
01/21/2025	INVOICE	111-1846629-749461	AMAZON - REAR WIPER ARM BALDE	15.21	
01/21/2025	INVOICE	SO17715779	SWIM OUTLET MEMBERSHIP	4.99	
01/21/2025	INVOICE	112-5907243-350344	AMAZON - USB C CHARGER CORD	9.98	
01/21/2025	INVOICE	112-9143955-421225	AMAZON - WEATHER STRIPPING SEAL	13.99	
01/21/2025	INVOICE	112-5761512-035624	AMAZON - 2 - 12V RECHARGEABLE BATTERY	34.00	
01/21/2025	INVOICE	112-0151355-799622	AMAZON - 3 2025 DESK CALENDARS	37.53	
01/21/2025	INVOICE	112-2086176-219782	AMAZON - DISPLAY RACK	181.59	
01/21/2025	INVOICE	112-8643349-048820	AMAZON - XEROX REPLACEMENT CARTRIDGE	27.69	
01/21/2025	INVOICE	112-9020075-374100	AMAZON - 2025 WALL CALENDAR	43.64	
01/21/2025	INVOICE	112-4917214-352345	AMAZON - MEDIA STORAGE SPINNER	58.03	
01/21/2025	INVOICE	112-4874048-393385	AMAZON - REPLACEMENT FILTER FOR BOTTLE FILL:	221.99	
01/21/2025	INVOICE	112-9634103-601623	AMAZON - FILLER PLATE	23.85	
01/21/2025	INVOICE	112-1621866-980981	AMAZON - ACRYLIC BROCHURE HOLDER	19.78	
01/21/2025	INVOICE	112-2971586-075062	AMAZON - 2025 WALL CALENDAR	16.05	
01/21/2025	INVOICE	112-7775286-130905	AMAZON - MOULDING TRIM	39.99	
01/21/2025	INVOICE	112-8263797-155380	AMAZON - BROTHER LASER PRINTER	410.48	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	112-6555353-234023	AMAZON - TONER CARTRIDGES	424.67	
01/21/2025	INVOICE	112-1443575-919386	AMAZON - TONER CARTRIDGES	479.94	
01/21/2025	INVOICE	112-2249691-539464	AMAZON - TONER CATRIDGES	574.34	
01/21/2025	INVOICE	112-8594292-847221	AMAZON - D SIZE BATTERIES	19.69	
01/21/2025	INVOICE	112-6729220-004023	AMAZON - RECOIL STARTER REPLACEMENT	54.09	
01/21/2025	INVOICE	112-0308994-201786	AMAZON - GLASS SCREEN PROTECTOR	6.99	
01/21/2025	INVOICE	112-5054004-460422	AMAZON - 55 GALLON TRASH BAGS	42.97	
01/21/2025	INVOICE	112-2851511-533786	AMAZON - 2 BROTHER TONER CARTRIDGES	352.98	
01/21/2025	INVOICE	5144390743	GOOGLE WORKSPACE BUSINESS STARTER	12.00	
01/21/2025	INVOICE	112-4662333-443464	AMAZON - ELECTRIC PENCIL SHARPENER	24.00	
01/21/2025	INVOICE	R20240008259	PAESSLER PRTG NETWORK MONITOR 1/02/2025-1/0:	2,807.28	
01/21/2025	INVOICE	112-1876072-391300	AMAZON - AMERICAN FLAG	99.76	
01/21/2025	INVOICE	112-1539658-416263	AMAZON - CABLE MATTERS WALL MOUNT PATCH PANI	62.29	
01/21/2025	INVOICE	112-5615628-654506	AMAZON - LITERATURE ORGANIZER, DESK ORGANIZI	88.91	
01/21/2025	INVOICE	112-7352363-399305	AMAZON - TONER CARTRIDGES	475.56	
01/21/2025	INVOICE	WR24044529	BLAUER - 1/4 ZIP SWEATER, SOCKS - WHITE & B	175.46	
01/21/2025	INVOICE	113-1003698-106105	AMAZON - THE BEAST IS AN ANIMAL	12.26	
01/21/2025	INVOICE	113-1454424-112184	AMAZON - DUMBO	10.96	
01/21/2025	INVOICE	113-5968292-266340	AMAZON - THE COLD IS IN HER BONES	10.29	
01/21/2025	INVOICE	113-7268032-218980	AMAZON - THE ENIGMA GAME	7.99	
01/21/2025	INVOICE	840	UNITED STATE POSTAL SERVICE - STAMPS	146.00	
01/21/2025	INVOICE	112-6553034-615545	AMAZON - BOOKS	47.29	
01/21/2025	INVOICE	114-1193871-584740	AMAZON - FULL HOUSE: THE COMPLETE SERIES	39.99	
01/21/2025	INVOICE	113-8482369-194822	AMAZON - BEAUTY AND THE BEAST	38.98	
01/21/2025	INVOICE	113-8052595-308420	AMAZON - FOOSBALL TABLE RODS	53.99	
01/21/2025	INVOICE	113-0018960-144101	AMAZON - GIANT: THE UNLIKELY ORIGINS	11.48	
01/21/2025	INVOICE	113-5146621-828583	AMAZON - THE BEAST IS AN ANIMAL	13.49	
01/21/2025	INVOICE	113-3041769-392826	AMAZON - TRIALS OF APOLLO	13.82	
01/21/2025	INVOICE	113-3609857-528744	AMAZON - THE WISDOM OF MERLIN	27.92	
01/21/2025	INVOICE	114-9171902-447866	AMAZON - THE WISDOM OF MERLIN	28.00	
01/21/2025	INVOICE	114-8597446-854103	AMAZON - PLATYPUS POLICE SQUAD	21.21	
01/21/2025	INVOICE	113-1149368-420422	AMAZON - BROOKLYN HOUSE MAGICIAN'S MANUAL	17.50	
01/21/2025	INVOICE	114-1344266-407220	AMAZON - PLATYPUS POLICE SQUAD	25.43	
01/21/2025	INVOICE	113-5084926-472661	AMAZON - BOOKS, FOOSBALL BALLS, RENUZIT	108.48	
01/21/2025	INVOICE	113-4673719-720020	AMAZON - BOOKS, SIGN HOLDERS, CALENDARS	268.99	
01/21/2025	INVOICE	113-1268957-157143	AMAZON - BOOKS, PLANNER, SHOPPING CART FOR I	252.56	
01/21/2025	INVOICE	113-0341537-506586	AMAZON - BOOKS, NBA SWITCH, NBA PLAYSTATION	144.77	
01/21/2025	INVOICE	112-7400461-714743	AMAZON - TRIMMER REPLACEMENT CARTRIDGE	25.22	
01/21/2025	INVOICE	112-7050637-012584	AMAZON - MAILING LABELS	10.93	
01/21/2025	INVOICE	112-7094803-108902	AMAZON - LABELS	11.60	
01/21/2025	INVOICE	113-3862454-916665	AMAZON - BOOK	19.38	
01/21/2025	INVOICE	112-5341687-479865	AMAZON - 2 - HP414X BALCK TONER CARTRIDGES	360.74	
01/21/2025	INVOICE	113-2563713-320342	AMAZON - BOOK	17.98	
01/21/2025	INVOICE	112-2680224-831946	AMAZON - SHIPPING BOXES, BOOK, CARRY CASE, :	51.40	
01/21/2025	INVOICE	114-4003139-243306	AMAZON - BOOKS, TAPE, ATARI 50, MAGNETIC DO	125.88	
01/21/2025	INVOICE	111-7399615-701305	AMAZON - BOOK	23.85	
01/21/2025	INVOICE	113-6362237-823226	AMAZON - BOOKS	187.79	
01/21/2025	INVOICE	113-8255308-365222	AMAZON - THE US AIR FORCE	28.13	
01/21/2025	INVOICE	111-6481239-913223	AMAZON - BOOK	40.61	
01/21/2025	INVOICE	114-75788610641811	AMAZON - HP 410X TONER CARTRIDGE	228.67	
01/21/2025	INVOICE	112-7567265-280901	AMAZON - GRIZZLY TRAP	13.73	
01/21/2025	INVOICE	342138	MYSTERY PARTY GAME	41.95	
01/21/2025	INVOICE	112-0317169-430820	AMAZON - PAW PATROL	29.59	
01/21/2025	INVOICE	112-9775283-247461	AMAZON - WHY DO DOGS DROOL	23.32	
01/21/2025	INVOICE	12292024	CONSTANT CONTACT	28.50	
01/21/2025	INVOICE	111-2119585-741944	AMAZON - BISSELL VACUUM, SIGN HOLDER, JUNIE	65.30	
01/21/2025	INVOICE	112-5101856-069542	AMAZON - BUSHFIRE RESCUE	11.39	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	112-4305330-742663	AMAZON - BOOKS, TAPE	186.93	
01/21/2025	INVOICE	04384-57194596	CANVA SUBSCRIPTION	119.40	
01/21/2025	INVOICE	AD02346100000EUS	ADOBE CREATIVE CLOUD ALL APS	34.99	
01/21/2025	INVOICE	D6D46	COMMUNITY PRODUCTS - PUPPET THEATER	856.00	
01/21/2025	INVOICE	113-2980488-053624	AMAZON - INSTAX FILM	74.18	
01/21/2025	INVOICE	1480	VIDEO LIBRARIAN - PREMIUM ACCESS	75.00	
Total:				16,019.63	
Net of 105 Invoices / 0 Checks				16,019.63	
00169	FRONTIER				
01/21/2025	INVOICE	30818802060523942	E911 PHONE CHARGES 12/30/24 TO 01/29/25	89.84	
01/21/2025	INVOICE	30818801750912722	PHONE/INTERNET/FAX LINES	1,774.06	
Total:				1,863.90	
Net of 2 Invoices / 0 Checks				1,863.90	
10766	FUN EXPRESS LLC				
01/21/2025	INVOICE	73543220301	MINI BEACH BALLS, KEYCHAINS, NECKLACE, SQUI	631.04	
Total:				631.04	
Net of 1 Invoices / 0 Checks				631.04	
03172	GALLS LLC				
01/21/2025	INVOICE	029922870	STRYKE PANT - MCCARTY QM	147.39	
01/21/2025	INVOICE	030044774	2 - 5-IN-1 JACKETS	450.42	
01/21/2025	INVOICE	030002683	2 - STINGER DS LED	344.78	
01/21/2025	INVOICE	029893056	5-IN-1 JACKET 2.0	288.99	
Total:				1,231.58	
Net of 4 Invoices / 0 Checks				1,231.58	
01789	GAVER TIRE & AUTO CENTER INC				
01/21/2025	INVOICE	90406	FLAT REPAIR	25.00	
Total:				25.00	
Net of 1 Invoices / 0 Checks				25.00	
03174	GEHRING CONSTRUCTION &				
01/21/2025	INVOICE	81679	2618 19TH STREET	775.50	
01/21/2025	INVOICE	81765	TRASH COMPACTOR	403.26	
01/21/2025	INVOICE	24178	HOT POUR TAR	3,762.00	
01/21/2025	INVOICE	24163	2 PALLETS HOT POUR TAR	3,762.00	
Total:				8,702.76	
Net of 4 Invoices / 0 Checks				8,702.76	
00303	GENE STEFFY FORD				
01/21/2025	INVOICE	223401	REAR TAIL LIGHTS GO OUT WHEN LIGHT BAR IS ON	135.82	
01/21/2025	INVOICE	223445	LUBE, OIL & FILTER VIN #2559	310.21	
Total:				446.03	
Net of 2 Invoices / 0 Checks				446.03	
10401	GOLFNOW				
01/21/2025	INVOICE	INV00099941	WEBSITE/EMAIL HOSTING	196.96	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	196.96	
			Net of 1 Invoices / 0 Checks	196.96	
01373	GRAINGER				
01/21/2025	INVOICE	9364155011	FIRE HOSE ADAPTER	144.38	
01/21/2025	INVOICE	9353999924	ADAPTER, 3-WAY	20.14	
01/21/2025	INVOICE	9354925282	PACKING SEAL	127.98	
			Total:	292.50	
			Net of 3 Invoices / 0 Checks	292.50	
02075	GREAT PLAINS COMMUNICATIONS				
01/21/2025	INVOICE	139461 4025628127	PHONE/INTERNET CHARGES 1/16 - 2/15	1,563.36	
			Total:	1,563.36	
			Net of 1 Invoices / 0 Checks	1,563.36	
02904	GUNSLINGERS LLC				
01/21/2025	INVOICE	26477	MISC - LOZOS QM	490.56	
01/21/2025	INVOICE	26654	P320 X FIVE - MOLCZYK QM	1,049.99	
			Total:	1,540.55	
			Net of 2 Invoices / 0 Checks	1,540.55	
10556	H2 EQUIPMENT LLC				
01/21/2025	INVOICE	INV-5460	ROD SEAL INSTALLATION TOOL	19.28	
			Total:	19.28	
			Net of 1 Invoices / 0 Checks	19.28	
03183	HADLEY-BRAITHWAIT COMPANY				
01/21/2025	INVOICE	235052	2 CASES MULTIFOLD TOWELS	79.90	
			Total:	79.90	
			Net of 1 Invoices / 0 Checks	79.90	
10970	HAVANA STONE LLC				
01/21/2025	INVOICE	208	CREATIVE DISTRICT BANNERS	485.00	
			Total:	485.00	
			Net of 1 Invoices / 0 Checks	485.00	
10271	HD SUPPLY				
01/21/2025	INVOICE	844819581	GERMICIDAL BLEACH	4.37	
01/21/2025	INVOICE	844819573	LINERS	28.21	
01/21/2025	INVOICE	844819565	HAND TOWELS	27.25	
01/21/2025	INVOICE	842726713	FLOOR CLEANER, CENTERPULL TOWELS, LIQIUD DI	82.27	
			Total:	142.10	
			Net of 4 Invoices / 0 Checks	142.10	
01424	HEARTLAND NATURAL GAS LLC				
01/21/2025	INVOICE	146782	NATURAL GAS	1,726.77	
01/21/2025	INVOICE	146775	NATURAL GAS	900.29	
01/21/2025	INVOICE	146768	NATURAL GAS	2,763.84	
01/21/2025	INVOICE	146767	NATURAL GAS	516.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	146774	NATURAL GAS	232.88	
01/21/2025	INVOICE	146773	NATURAL GAS	426.93	
01/21/2025	INVOICE	146780	NATURAL GAS	176.23	
01/21/2025	INVOICE	146771	NATURAL GAS	103.06	
01/21/2025	INVOICE	146772	NATURAL GAS	75.09	
01/21/2025	INVOICE	146777	NATURAL GAS	2,614.94	
01/21/2025	INVOICE	146781	NATURAL GAS	3,017.08	
01/21/2025	INVOICE	146776	NATURAL GAS	3,277.92	
01/21/2025	INVOICE	146769	NATURAL GAS	517.89	
01/21/2025	INVOICE	146770	NATURAL GAS	318.11	
Total:				16,667.03	
Net of 14 Invoices / 0 Checks				16,667.03	
10975	HEARTLAND OFFICE CLEANERS				
01/21/2025	INVOICE	23446	JAN CLEANING	520.00	
Total:				520.00	
Net of 1 Invoices / 0 Checks				520.00	
01122	HOA SOLUTIONS INC				
01/21/2025	INVOICE	12441	SCREEN CONNECT HOSTING 2024	642.00	
Total:				642.00	
Net of 1 Invoices / 0 Checks				642.00	
01724	HOBBY LOBBY				
01/21/2025	INVOICE	136050467	JEWELRY MAKING	4.47	
01/21/2025	INVOICE	136270179	CRAFTS	15.86	
01/21/2025	INVOICE	135477156	CAREGIVER APPRECIATION	33.95	
Total:				54.28	
Net of 3 Invoices / 0 Checks				54.28	
02781	HOTSY EQUIPMENT CO.				
01/21/2025	INVOICE	350217	HOT WATER PRESSURE WASHER	6,295.00	
Total:				6,295.00	
Net of 1 Invoices / 0 Checks				6,295.00	
00403	HOWERTER MD MARK S				
01/21/2025	INVOICE	MONTHLY	EMERGENCY MEDICAL DIRECTOR - JCC	616.00	
01/21/2025	INVOICE	MONTHLY	EMERGENCY MEDICAL DIRECTOR	678.00	
Total:				1,294.00	
Net of 2 Invoices / 0 Checks				1,294.00	
03192	HY-VEE INC				
01/21/2025	INVOICE	5800096670	NAPKINS, PLATES, DORITOS,NACHO CHEESE, LAYS,	78.99	
01/21/2025	INVOICE	5800050262	POPCORN	9.78	
Total:				88.77	
Net of 2 Invoices / 0 Checks				88.77	
00380	IBM CORPORATION				
01/21/2025	INVOICE	4553941	IBM MAAS360 DELUXE SUITE	3,545.90	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	3,545.90	
			Net of 1 Invoices / 0 Checks	3,545.90	
10969 01/21/2025	INDELCO PLASTICS CORPORATION INVOICE	INV501740	WET END KIT	490.60	
			Total:	490.60	
			Net of 1 Invoices / 0 Checks	490.60	
03194	INGRAM LIBRARY SERVICES, INC				
01/21/2025	INVOICE	84951353	MATERIALS	81.52	
01/21/2025	INVOICE	84965373	MATERIALS	504.59	
01/21/2025	INVOICE	84965374	MATERIALS	133.53	
01/21/2025	INVOICE	85006696	MATERIALS	81.13	
01/21/2025	INVOICE	85030801	MATERIALS	16.37	
01/21/2025	INVOICE	85071302	MATERIALS	542.64	
01/21/2025	INVOICE	85090003	MATERIALS	195.10	
01/21/2025	INVOICE	85145559	CREDIT-RETURN	(21.55)	
01/21/2025	INVOICE	85145560	CREDIT-RETURN	(16.37)	
01/21/2025	INVOICE	85288112	MATERIALS	142.80	
01/21/2025	INVOICE	85306475	MATERIALS	462.88	
01/21/2025	INVOICE	85309012	CREDIT-RETURN	(8.77)	
01/21/2025	INVOICE	85318720	MATERIALS	455.22	
01/21/2025	INVOICE	85406069	MATERIALS	55.45	
01/21/2025	INVOICE	85157254	MATERIALS	649.22	
01/21/2025	INVOICE	85514198	MATERIALS	261.53	
01/21/2025	INVOICE	85611691	MATERIALS	108.75	
01/21/2025	INVOICE	85662696	MATERIALS	241.88	
01/21/2025	INVOICE	85746077	MATERIALS	1,168.80	
01/21/2025	INVOICE	85811665	MATERIALS	31.90	
01/21/2025	INVOICE	85765671	MATERIALS	417.91	
01/21/2025	INVOICE	85549939	MATERIALS	588.98	
			Total:	6,093.51	
			Net of 22 Invoices / 0 Checks	6,093.51	
03199	JACKSON SERVICES INC				
01/21/2025	INVOICE	5475855	MATS, MOPS, POLISH TOWEL, WINDSHIELD WIPE, :	135.68	
01/21/2025	INVOICE	5474143	UNIFORMS	252.56	
01/21/2025	INVOICE	5474144	UNIFORMS	139.49	
01/21/2025	INVOICE	5474152	UNIFORMS	95.92	
01/21/2025	INVOICE	5474153	MAT	3.07	
01/21/2025	INVOICE	5474154	UNIFORMS	26.58	
01/21/2025	INVOICE	5475799	UNIFORMS	88.21	
01/21/2025	INVOICE	5453674	PAPER TOWELS	60.55	
01/21/2025	INVOICE	5467192	MATS, MOPS, POLISH TOWELS, WINDSHIELD WIPES,	135.69	
01/21/2025	INVOICE	5467910	MATS	65.11	
01/21/2025	INVOICE	5467916	UNIFORMS	25.58	
01/21/2025	INVOICE	5467917	UNIFORMS	75.52	
01/21/2025	INVOICE	5468858	MATS	43.97	
01/21/2025	INVOICE	5469798	UNIFORMS	139.49	
01/21/2025	INVOICE	5469807	MATS, ROLLER TOWELS, UNIFORMS	127.80	
01/21/2025	INVOICE	5469808	UNIFORMS	95.92	
01/21/2025	INVOICE	5469809	MAT, BAR TOWELS, SHOP TOWELS ORANGE	25.43	
01/21/2025	INVOICE	5469810	UNIFORMS	26.58	
01/21/2025	INVOICE	5469811	MOPS, MATS	60.04	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	5472260	BAR MOPS, MICROFIBER TOWELS, APRONS	54.16	
01/21/2025	INVOICE	5472263	UNIFORMS	25.58	
01/21/2025	INVOICE	5472264	UNIFORMS	75.52	
01/21/2025	INVOICE	5472265	MAT	24.83	
01/21/2025	INVOICE	5469797	SHOP TOWELS ORANGE, UNIFORMS	261.11	
Total:				2,064.39	
Net of 24 Invoices / 0 Checks				2,064.39	
10314	KEAST ENTERPRISES INC.				
01/21/2025	INVOICE	INV33303	SLAT, RIVET	43.97	
Total:				43.97	
Net of 1 Invoices / 0 Checks				43.97	
03202	KELLY SUPPLY COMPANY				
01/21/2025	INVOICE	S12301407-0	V-BELT	26.20	
01/21/2025	INVOICE	S12301356-0	300FT CLEAN MASTER, GATES STEM, STRAIGHT TH	133.25	
01/21/2025	INVOICE	S12301311-0	POLY BUSHING, COUPLER, POLY ADPT	63.89	
01/21/2025	INVOICE	S12301107-0	PIPE FITTINGS HEX E, ADJUSTABLE & O-RING FI	2.42	
Total:				225.76	
Net of 4 Invoices / 0 Checks				225.76	
03205	KIRKHAM MICHAEL & ASSOCIATES				
01/21/2025	INVOICE	97001	CONSTRUCT 8-PLACE T-HANGAR	16,899.23	
Total:				16,899.23	
Net of 1 Invoices / 0 Checks				16,899.23	
10247	LABORDE, ADAM				
01/21/2025	INVOICE	GISLAB-0007	GIS SUPPORT SERVICES - OCT, NOV, DEC 2024	2,175.00	
Total:				2,175.00	
Net of 1 Invoices / 0 Checks				2,175.00	
00012	LAKEVIEW SMALL ENGINE INC				
01/21/2025	INVOICE	055628	23FX 1" ENG, 10W40 OIL	1,955.00	
01/21/2025	INVOICE	055629	PARTS - SEMI PNEU	138.00	
Total:				2,093.00	
Net of 2 Invoices / 0 Checks				2,093.00	
02236	LANGUAGE LINE SERVICES INC				
01/21/2025	INVOICE	11481007	OVER THE PHONE INTERPRETATION	168.22	
01/21/2025	INVOICE	11493347	OVER THE PHONE INTERPRETATION	236.29	
Total:				404.51	
Net of 2 Invoices / 0 Checks				404.51	
02596	LAWSON PRODUCTS				
01/21/2025	INVOICE	9312113769	16 GA RED CROSS LINKK PRIM WIRE	17.21	
01/21/2025	INVOICE	9312130392	CUT-OFF WHEEL, ANCHOR, PUSH CONNCT, HEAT SE	185.52	
Total:				202.73	
Net of 2 Invoices / 0 Checks				202.73	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00103	LINCOLN JOURNAL STAR				
01/21/2025	INVOICE	118-60106294	WEEKLY ADS	203.50	
01/21/2025	INVOICE	118-60003415	HEARINGS, MINUTES	317.00	
			Total:	520.50	
			Net of 2 Invoices / 0 Checks	520.50	
03214	LOUP POWER DISTRICT				
01/21/2025	INVOICE	169004 JAN 25	ELECTRICITY	1,269.64	
01/21/2025	INVOICE	169005 JAN 25	ELECTRICITY	252.98	
01/21/2025	INVOICE	169009 JAN 25	ELECTRICITY	29.53	
01/21/2025	INVOICE	169016 JAN 25	ELECTRICITY	240.06	
01/21/2025	INVOICE	169017 JAN 25	ELECTRICITY	25.00	
01/21/2025	INVOICE	169018 JAN 25	ELECTRICITY	3.08	
01/21/2025	INVOICE	169019 JAN 25	ELECTRICITY	1,204.62	
01/21/2025	INVOICE	169020 JAN 25	ELECTRICITY	5.86	
01/21/2025	INVOICE	169022 JAN 25	ELECTRICITY	25.51	
01/21/2025	INVOICE	169023 JAN 25	ELECTRICITY	215.35	
01/21/2025	INVOICE	169024 JAN 25	ELECTRICITY	43.69	
01/21/2025	INVOICE	169026 JAN 25	ELECTRICITY	121.94	
01/21/2025	INVOICE	169027 JAN 25	ELECTRICITY	12.91	
01/21/2025	INVOICE	169028 JAN 25	ELECTRICITY	433.13	
01/21/2025	INVOICE	169029 JAN 25	ELECTRICITY	625.61	
01/21/2025	INVOICE	169030 JAN 25	ELECTRICITY	252.62	
01/21/2025	INVOICE	169031 JAN 25	ELECTRICITY	21.50	
01/21/2025	INVOICE	169033 JAN 25	ELECTRICITY	36.57	
01/21/2025	INVOICE	169036 JAN 25	ELECTRICITY	137.08	
01/21/2025	INVOICE	169038 JAN 25	ELECTRICITY	2,590.05	
01/21/2025	INVOICE	169039 JAN 25	ELECTRICITY	25.00	
01/21/2025	INVOICE	169041 JAN 25	ELECTRICITY	37.22	
01/21/2025	INVOICE	169043 JAN 25	ELECTRICITY	41.56	
01/21/2025	INVOICE	169044 JAN 25	ELECTRICITY	42.37	
01/21/2025	INVOICE	169048 JAN 25	ELECTRICITY	29.34	
01/21/2025	INVOICE	169050 JAN 25	ELECTRICITY	39.74	
01/21/2025	INVOICE	169051 JAN 25	ELECTRICITY	25.00	
01/21/2025	INVOICE	169053 JAN 25	ELECTRICITY	39.53	
01/21/2025	INVOICE	169055 JAN 25	ELECTRICITY	25.61	
01/21/2025	INVOICE	169056 JAN 25	ELECTRICITY	40.35	
01/21/2025	INVOICE	169058 JAN 25	ELECTRICITY	35.20	
01/21/2025	INVOICE	169061 JAN 25	ELECTRICITY	32.27	
01/21/2025	INVOICE	169062 JAN 25	ELECTRICITY	160.35	
01/21/2025	INVOICE	169064 JAN 25	ELECTRICITY	48.94	
01/21/2025	INVOICE	169065 JAN 25	ELECTRICITY	1,265.22	
01/21/2025	INVOICE	169066 JAN 25	ELECTRICITY	51.06	
01/21/2025	INVOICE	169069 JAN 25	ELECTRICITY	24.94	
01/21/2025	INVOICE	169072 JAN 25	ELECTRICITY	250.00	
01/21/2025	INVOICE	169073 JAN 25	ELECTRICITY	38.74	
01/21/2025	INVOICE	169074 JAN 25	ELECTRICITY	30.66	
01/21/2025	INVOICE	169077 JAN 25	ELECTRICITY	25.81	
01/21/2025	INVOICE	169080 JAN 25	ELECTRICITY	76.57	
01/21/2025	INVOICE	169081 JAN 25	ELECTRICITY	38.23	
01/21/2025	INVOICE	169082 JAN 25	ELECTRICITY	52.24	
01/21/2025	INVOICE	169083 JAN 25	ELECTRICITY	276.81	
01/21/2025	INVOICE	169084 JAN 25	ELECTRICITY	1,692.65	
01/21/2025	INVOICE	169085 JAN 25	ELECTRICITY	1,672.81	
01/21/2025	INVOICE	169086 JAN 25	ELECTRICITY	945.96	
01/21/2025	INVOICE	169087 JAN 25	ELECTRICITY	170.41	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	169089 JAN 25	ELECTRICITY	35.81	
01/21/2025	INVOICE	169090 JAN 25	ELECTRICITY	38.13	
01/21/2025	INVOICE	169091 JAN 25	ELECTRICITY	39.89	
01/21/2025	INVOICE	169092 JAN 25	ELECTRICITY	37.93	
01/21/2025	INVOICE	169093 JAN 25	ELECTRICITY	65.02	
01/21/2025	INVOICE	169094 JAN 25	ELECTRICITY	57.89	
01/21/2025	INVOICE	169096 JAN 25	ELECTRICITY	537.91	
01/21/2025	INVOICE	169097 JAN 25	ELECTRICITY	29.24	
01/21/2025	INVOICE	169098 JAN 25	ELECTRICITY	28.08	
01/21/2025	INVOICE	169107 JAN 25	ELECTRICITY	67.93	
01/21/2025	INVOICE	169112 JAN 25	ELECTRICITY	114.99	
01/21/2025	INVOICE	169116 JAN 25	ELECTRICITY	69.27	
01/21/2025	INVOICE	169118 JAN 25	ELECTRICITY	41.56	
01/21/2025	INVOICE	169120 JAN 25	ELECTRICITY	4,625.26	
01/21/2025	INVOICE	169121 JAN 25	ELECTRICITY	4,587.70	
01/21/2025	INVOICE	169122 JAN 25	ELECTRICITY	2,044.02	
01/21/2025	INVOICE	169123 JAN 25	ELECTRICITY	58.94	
01/21/2025	INVOICE	169124 JAN 25	ELECTRICITY	75.30	
01/21/2025	INVOICE	169125 JAN 25	ELECTRICITY	29.99	
01/21/2025	INVOICE	169126 JAN 25	ELECTRICITY	119.21	
01/21/2025	INVOICE	169127 JAN 25	ELECTRICITY	29.81	
01/21/2025	INVOICE	169130 JAN 25	ELECTRICITY	24.60	
01/21/2025	INVOICE	169131 JAN 25	ELECTRICITY	4.15	
01/21/2025	INVOICE	169132 JAN 25	ELECTRICITY	67.93	
01/21/2025	INVOICE	169133 JAN 25	ELECTRICITY	10,979.34	
01/21/2025	INVOICE	169135 JAN 25	ELECTRICITY	2,700.74	
01/21/2025	INVOICE	169136 JAN 25	ELECTRICITY	123.49	
01/21/2025	INVOICE	169137 JAN 25	ELECTRICITY	114.93	
01/21/2025	INVOICE	169138 JAN 25	ELECTRICITY	81.36	
01/21/2025	INVOICE	169139 JAN 25	ELECTRICITY	214.03	
01/21/2025	INVOICE	169140 JAN 25	ELECTRICITY	46.19	
01/21/2025	INVOICE	169141 JAN 25	ELECTRICITY	66.06	
01/21/2025	INVOICE	400001 JAN 25	ELECTRICITY	699.49	
01/21/2025	INVOICE	400002 JAN 25	ELECTRICITY	183.53	
01/21/2025	INVOICE	400003 JAN 25	ELECTRICITY	122.39	
01/21/2025	INVOICE	400004 JAN 25	ELECTRICITY	345.66	
01/21/2025	INVOICE	400005 JAN 25	ELECTRICITY	27.63	
01/21/2025	INVOICE	400006 JAN 25	ELECTRICITY	25.61	
01/21/2025	INVOICE	400008 JAN 25	ELECTRICITY	25.81	
01/21/2025	INVOICE	400009 JAN 25	ELECTRICITY	42.68	
01/21/2025	INVOICE	400010 JAN 25	ELECTRICITY	37.22	
01/21/2025	INVOICE	400011 JAN 25	ELECTRICITY	27.73	
01/21/2025	INVOICE	400012 JAN 25	ELECTRICITY	29.04	
01/21/2025	INVOICE	400013 JAN 25	ELECTRICITY	35.91	
01/21/2025	INVOICE	400015 JAN 25	ELECTRICITY	633.41	
01/21/2025	INVOICE	400016 JAN 25	ELECTRICITY	33.08	
01/21/2025	INVOICE	400017 JAN 25	ELECTRICITY	45.10	
01/21/2025	INVOICE	400018 JAN 25	ELECTRICITY	42.78	
01/21/2025	INVOICE	400019 JAN 25	ELECTRICITY	128.41	
01/21/2025	INVOICE	400020 JAN 25	ELECTRICITY	344.18	
01/21/2025	INVOICE	400023 JAN 25	ELECTRICITY	552.75	
01/21/2025	INVOICE	400024 JAN 25	ELECTRICITY	38.33	
01/21/2025	INVOICE	400025 JAN 25	ELECTRICITY	263.90	
01/21/2025	INVOICE	400026 JAN 25	ELECTRICITY	25.61	
01/21/2025	INVOICE	400028 JAN 25	ELECTRICITY	43.19	
01/21/2025	INVOICE	400029 JAN 25	ELECTRICITY	49.38	
01/21/2025	INVOICE	400030 JAN 25	ELECTRICITY	30.45	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	400031 JAN 25	ELECTRICITY	130.31	
01/21/2025	INVOICE	400032 JAN 25	ELECTRICITY	76.44	
01/21/2025	INVOICE	400033 JAN 25	ELECTRICITY	163.89	
01/21/2025	INVOICE	400034 JAN 25	ELECTRICITY	25.40	
01/21/2025	INVOICE	400036 JAN 25	ELECTRICITY	769.38	
01/21/2025	INVOICE	400037 JAN 25	ELECTRICITY	51.87	
01/21/2025	INVOICE	400039 JAN 25	ELECTRICITY	41.27	
01/21/2025	INVOICE	400040 JAN 25	ELECTRICITY	27,204.65	
01/21/2025	INVOICE	400041 JAN 25	ELECTRICITY	78.63	
01/21/2025	INVOICE	400042 JAN 25	ELECTRICITY	34.49	
01/21/2025	INVOICE	400044 JAN 25	ELECTRICITY	75.78	
01/21/2025	INVOICE	400046 JAN 25	ELECTRICITY	26.38	
01/21/2025	INVOICE	400047 JAN 25	ELECTRICITY	893.00	
01/21/2025	INVOICE	400048 JAN 25	ELECTRICITY	26.73	
01/21/2025	INVOICE	400049 JAN 25	ELECTRICITY	33.79	
01/21/2025	INVOICE	400051 JAN 25	ELECTRICITY	51.87	
01/21/2025	INVOICE	400052 JAN 25	ELECTRICITY	39.95	
01/21/2025	INVOICE	400055 JAN 25	ELECTRICITY	25.00	
01/21/2025	INVOICE	400057 JAN 25	ELECTRICITY	25.67	
01/21/2025	INVOICE	400059 JAN 25	ELECTRICITY	149.71	
01/21/2025	INVOICE	400060 JAN 25	ELECTRICITY	12,438.40	
01/21/2025	INVOICE	400062 JAN 25	ELECTRICITY	34.29	
01/21/2025	INVOICE	400063 JAN 25	ELECTRICITY	42.47	
01/21/2025	INVOICE	400065 JAN 25	ELECTRICITY	3,429.72	
01/21/2025	INVOICE	400068 JAN 25	ELECTRICITY	63.89	
01/21/2025	INVOICE	400069 JAN 25	ELECTRICITY	36.72	
01/21/2025	INVOICE	400070 JAN 25	ELECTRICITY	1,549.82	
01/21/2025	INVOICE	400071 JAN 25	ELECTRICITY	47.42	
01/21/2025	INVOICE	400072 JAN 25	ELECTRICITY	36.11	
01/21/2025	INVOICE	400073 JAN 25	ELECTRICITY	37.73	
01/21/2025	INVOICE	400075 JAN 25	ELECTRICITY	41.16	
01/21/2025	INVOICE	400076 JAN 25	ELECTRICITY	34.09	
01/21/2025	INVOICE	400077 JAN 25	ELECTRICITY	31.87	
01/21/2025	INVOICE	400079 JAN 25	ELECTRICITY	207.88	
01/21/2025	INVOICE	400081 JAN 25	ELECTRICITY	149.10	
01/21/2025	INVOICE	400083 JAN 25	ELECTRICITY	72.47	
01/21/2025	INVOICE	400084 JAN 25	ELECTRICITY	91.36	
01/21/2025	INVOICE	400085 JAN 25	ELECTRICITY	31.46	
01/21/2025	INVOICE	400088 JAN 25	ELECTRICITY	59.05	
01/21/2025	INVOICE	400089 JAN 25	ELECTRICITY	392.22	
01/21/2025	INVOICE	400090 JAN 25	ELECTRICITY	38.77	
01/21/2025	INVOICE	400091 JAN 25	ELECTRICITY	261.07	
01/21/2025	INVOICE	400092 JAN 25	ELECTRICITY	28.23	
01/21/2025	INVOICE	400093 JAN 25	ELECTRICITY	40.15	
01/21/2025	INVOICE	400094 JAN 25	ELECTRICITY	178.54	
01/21/2025	INVOICE	400095 JAN 25	ELECTRICITY	147.24	
01/21/2025	INVOICE	400096 JAN 25	ELECTRICITY	1,324.98	
01/21/2025	INVOICE	400097 JAN 25	ELECTRICITY	261.61	
01/21/2025	INVOICE	400098 JAN 25	ELECTRICITY	600.87	
01/21/2025	INVOICE	400099 JAN 25	ELECTRICITY	244.26	
01/21/2025	INVOICE	400100 JAN 25	ELECTRICITY	31.93	
01/21/2025	INVOICE	400101 JAN 25	ELECTRICITY	29.85	
01/21/2025	INVOICE	400061 JAN 25	ELECTRICITY	528.71	

Total: 98,238.94
 Net of 159 Invoices / 0 Checks 98,238.94

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
10685 01/21/2025	LOWER LOUP NATURAL RESOURCES DISTRI INVOICE	401084	TREES	200.81	
			Total:	200.81	
			Net of 1 Invoices / 0 Checks	200.81	
03217 01/21/2025	MAILBOX INVOICE	119990	NEBRASKA PUBLIC HEALTH	13.30	
01/21/2025	INVOICE	120040	VH BLACKINTON & CO	14.51	
01/21/2025	INVOICE	120037	NEBRASKA PUBLIC HEALTH	13.28	
01/21/2025	INVOICE	120051	NEBRASKA PUBLIC HEALTH	13.25	
01/21/2025	INVOICE	120121	NEBRASKA PUBLIC HEALTH	13.28	
01/21/2025	INVOICE	120163	NEBRASKA PUBLIC HEALTH	13.28	
01/21/2025	INVOICE	120219	NEBRASKA PUBLIC HEALTH	13.30	
01/21/2025	INVOICE	120241	NEBRASKA PUBLIC HEALTH	17.85	
01/21/2025	INVOICE	120161	NEBRASKA DEPT OF ENVIRONMENT	20.35	
			Total:	132.40	
			Net of 9 Invoices / 0 Checks	132.40	
03212 01/21/2025	MATHESON-LINWELD INVOICE	52446170	MEDICAL OXYGEN	40.83	
			Total:	40.83	
			Net of 1 Invoices / 0 Checks	40.83	
01344 01/21/2025	MCINTIRE MANAGEMENT GROUP INVOICE	INV1007	SSI AQUA-X	281.97	
			Total:	281.97	
			Net of 1 Invoices / 0 Checks	281.97	
00083 01/21/2025	MECHANICAL SALES INC INVOICE	59536	ANNUAL AGREEMENT-SERESCO UNIT	9,720.00	
			Total:	9,720.00	
			Net of 1 Invoices / 0 Checks	9,720.00	
03220 01/21/2025	MENARDS INVOICE	19943	POTHOLE PATCH, PROPANE TORCH, LP TANK	180.92	
01/21/2025	INVOICE	19948	SPADE BIT, PH FL WOOD ZINC, OAK DOWEL, 1X6-1	169.31	
01/21/2025	INVOICE	20103	HEAT SHRINK TUBE, SPRING SNAP	6.68	
01/21/2025	INVOICE	20091	SCOTT TOWELS, OIL DRY	61.93	
01/21/2025	INVOICE	20093	WIUCOVER CLR, CAULK, CLR IG LO-PRO	17.31	
01/21/2025	INVOICE	20041	BUNGEEES, TARP	17.17	
01/21/2025	INVOICE	19654	PLTD PERF TUBE	123.95	
01/21/2025	INVOICE	19624	PLEATED FILTERS	3.96	
01/21/2025	INVOICE	19606	AIR FILTERS	163.80	
01/21/2025	INVOICE	19696	BLEACH, ZEP, TOILET BOWL CLEANER	30.90	
			Total:	775.93	
			Net of 10 Invoices / 0 Checks	775.93	
00048 01/21/2025	MID-STATES ORGANIZED CRIME INVOICE	0251942-IN	2025 MEMBERSHIP	200.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	200.00	
			Net of 1 Invoices / 0 Checks	200.00	
03224	MIDWEST LABORATORIES INC				
01/21/2025	INVOICE	1217805	TESTING & SUPPLIES	109.17	
			Total:	109.17	
			Net of 1 Invoices / 0 Checks	109.17	
03226	MIDWEST SERVICE & SALES CO				
01/21/2025	INVOICE	0036465	CORNER BOLTS, JAM NUTS	125.00	
01/21/2025	INVOICE	0036510	DOUBLE BEVEL CURVE HEAT TREATED CARBIDE	2,273.40	
01/21/2025	INVOICE	0036511	DOUBLE BEVEL CURVE HEAT TREATED CARBIDE	2,273.40	
01/21/2025	INVOICE	0036512	DOUBLE BEVEL CURVE HEAT TREATED CARBIDE	2,273.40	
01/21/2025	INVOICE	0036527	GUIDE MARKER KIT	280.50	
			Total:	7,225.70	
			Net of 5 Invoices / 0 Checks	7,225.70	
00487	MIDWEST TAPE LLC				
01/21/2025	INVOICE	506554922	DIGITAL AUDIOBOOK, BINGEPASS, COMICS, EBOOK,	593.97	
01/21/2025	INVOICE	506561646	DVD	14.99	
			Total:	608.96	
			Net of 2 Invoices / 0 Checks	608.96	
00463	MIKE'S TOWING				
01/21/2025	INVOICE	40427	TOWING	150.00	
01/21/2025	INVOICE	40425	TOWING	150.00	
01/21/2025	INVOICE	40494	TOWING	150.00	
01/21/2025	INVOICE	40432	TOWING	150.00	
01/21/2025	INVOICE	40752	TOWING	150.00	
01/21/2025	INVOICE	40751	TOWING	150.00	
01/21/2025	INVOICE	40753	TOWING	150.00	
01/21/2025	INVOICE	40756	TOWING	150.00	
01/21/2025	INVOICE	40757	TOWING	150.00	
01/21/2025	INVOICE	40762	TOWING	150.00	
			Total:	1,500.00	
			Net of 10 Invoices / 0 Checks	1,500.00	
10752	MOMS & MOPS				
01/21/2025	INVOICE	12.31.2024	CLEANING CENTRL MAINTENANCE	800.00	
			Total:	800.00	
			Net of 1 Invoices / 0 Checks	800.00	
00153	MUELLER SPRINKLERS				
01/21/2025	INVOICE	12.16.2024	UNDERGROUND SPRINKLER SYSTEM	2,978.00	
			Total:	2,978.00	
			Net of 1 Invoices / 0 Checks	2,978.00	
10225	NAPA AUTO PARTS OF COLUMBUS				
01/21/2025	INVOICE	755303	NAC OIL	19.98	
01/21/2025	INVOICE	755301	HI PWR V-BELT	17.04	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	754988	DIESEL FUEL ADDITIVE, AIR BRAKE COND	75.00	
01/21/2025	INVOICE	755058	LRG FABRIC BACK LTHR PALM	30.00	
			Total:	142.02	
			Net of 4 Invoices / 0 Checks	142.02	
00239	NEBRASKA HARVESTORE SYSTEMS				
01/21/2025	INVOICE	23501	SEAL KIT	99.78	
01/21/2025	INVOICE	23528	O-RING, SNAP RING, SEAL	29.17	
01/21/2025	INVOICE	23527	TOOTH: RHT, LFT, STR	346.00	
			Total:	474.95	
			Net of 3 Invoices / 0 Checks	474.95	
03234	NEBRASKA LIBRARY COMMISSION				
01/21/2025	INVOICE	32790	NEW YORL TIMES - ALL ACCESS 12-20-24 TO 12-	582.10	
			Total:	582.10	
			Net of 1 Invoices / 0 Checks	582.10	
11076	NEBRASKA RECREATION & PARK ASSOC				
01/21/2025	INVOICE	820562	NERPA CONFERENCE	250.00	
			Total:	250.00	
			Net of 1 Invoices / 0 Checks	250.00	
00019	NEBRASKA UC FUND				
01/21/2025	INVOICE	1.13.2025	UNEMPLOYMENT	5,730.00	
			Total:	5,730.00	
			Net of 1 Invoices / 0 Checks	5,730.00	
01286	NEMAHA LANDSCAPE CONSTRUCTION INC				
01/21/2025	INVOICE	2	COLUMBUS PAWNEE PARK BASEBALL	249,570.00	
01/21/2025	INVOICE	3	COLUMBUS PAWNEE PARK BASEBALL	224,550.00	
01/21/2025	INVOICE	4	COLUMBUS PAWNEE PARK BASEBALL	158,400.00	
			Total:	632,520.00	
			Net of 3 Invoices / 0 Checks	632,520.00	
03246	NORTHEAST NEBRASKA ECONOMIC				
01/21/2025	INVOICE	4	23-DTR-003	1,552.50	
			Total:	1,552.50	
			Net of 1 Invoices / 0 Checks	1,552.50	
03245	NORTHEAST NEBRASKA SOLID				
01/21/2025	INVOICE	12312024	LANDFILL CHARGES	62,589.82	
			Total:	62,589.82	
			Net of 1 Invoices / 0 Checks	62,589.82	
03249	OCCUPATIONAL HEALTH SERV				
01/21/2025	INVOICE	79346	DRUG SCREEN, ASSESSMENT - PRE-EMPLOYMENT	490.00	
01/21/2025	INVOICE	79347	HEPATITIS B	55.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	545.00	
			Net of 2 Invoices / 0 Checks	545.00	
02852	OLSON'S PEST TECHNICIANS				
01/21/2025	INVOICE	396584	PEST CONTROL	85.00	
01/21/2025	INVOICE	396585	PEST CONTROL	55.00	
01/21/2025	INVOICE	396586	PEST CONTROL	90.00	
01/21/2025	INVOICE	396587	PEST CONTROL	60.00	
01/21/2025	INVOICE	396588	PEST CONTROL	55.00	
01/21/2025	INVOICE	397932	PEST CONTROL	63.00	
01/21/2025	INVOICE	397933	PEST CONTROL	75.00	
			Total:	483.00	
			Net of 7 Invoices / 0 Checks	483.00	
01451	ONE CALL CONCEPTS INC				
01/21/2025	INVOICE	4120124	LOCATE FEES	156.56	
			Total:	156.56	
			Net of 1 Invoices / 0 Checks	156.56	
01307	ONE SOURCE				
01/21/2025	INVOICE	2022169996	BACK GROUND CHECKS	118.00	
			Total:	118.00	
			Net of 1 Invoices / 0 Checks	118.00	
00176	O'REILLY AUTOMOTIVE INC				
01/21/2025	INVOICE	0681-321145	MINI BULB, LED MINI	25.73	
01/21/2025	INVOICE	0681-320438	REFLEX SHOCK, TIE ROD	235.85	
01/21/2025	INVOICE	0681-320399	LUG NUT	5.05	
01/21/2025	INVOICE	0681-320398	CREDIT - LUG NUT	(5.05)	
01/21/2025	INVOICE	0681-320396	LUG NUT	5.05	
01/21/2025	INVOICE	0681-320386	SYN 5-20 MOTOR OIL	36.97	
01/21/2025	INVOICE	0681-320393	SYN 5-20 MOTOR OIL	36.97	
01/21/2025	INVOICE	0681-320547	AIR FILTER	32.70	
01/21/2025	INVOICE	0681-320718	SEALED BEAM	21.00	
01/21/2025	INVOICE	0681-320373	BRAKE ROTORS & PADS	549.15	
01/21/2025	INVOICE	0681-316794	RELAY	9.99	
01/21/2025	INVOICE	0681-316463	ALTR ELEC CN, ALTERNATOR	120.89	
01/21/2025	INVOICE	0681-319696	TOGGLE SWITCH	13.98	
01/21/2025	INVOICE	0681-319669	LED BAR COMB	89.99	
			Total:	1,178.27	
			Net of 14 Invoices / 0 Checks	1,178.27	
11230	OTIS ELEVATOR COMPANY				
01/21/2025	INVOICE	CK15711001	FREIGHT ELEVATOR GETTING STUCK	775.00	
			Total:	775.00	
			Net of 1 Invoices / 0 Checks	775.00	
10411	PAPER TIGER SHREDDING				
01/21/2025	INVOICE	210626	64 GALLON CONTAINER	35.00	
			Total:	35.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	35.00	
00345 01/21/2025	PETE LIEN & SONS INC. INVOICE	CD99259479	QUICKLIME FINES	6,661.68	
			Total: Net of 1 Invoices / 0 Checks	6,661.68 6,661.68	
03258 01/21/2025	PETTY CASH INVOICE	881695	LIENS - 2 FILINGS	20.00	
			Total: Net of 1 Invoices / 0 Checks	20.00 20.00	
02526 01/21/2025	PK SAFETY SUPPLY INVOICE	49804	2 - BW CLIP 2 YEAR SINGLE GAS DETECTOR CO	213.32	
			Total: Net of 1 Invoices / 0 Checks	213.32 213.32	
00155 01/21/2025	PLATTE COUNTY INVOICE	MONTHLY	COUNTY ATTORNEY SERVICES	4,062.00	
			Total: Net of 1 Invoices / 0 Checks	4,062.00 4,062.00	
01077 01/21/2025	PLATTE VALLEY COMMUNICATIONS INVOICE	122400011	SERVICE REQUEST SHADY LAKE TOWER TO OSCEOLA	2,840.50	
			Total: Net of 1 Invoices / 0 Checks	2,840.50 2,840.50	
02926 01/21/2025	POWER TECH LLC INVOICE	76873767	YEARLY SERVICE AGREEMENT	700.00	
			Total: Net of 1 Invoices / 0 Checks	700.00 700.00	
00493 01/21/2025	PSYCHOLOGICAL RESOURCES INVOICE	2501068	4 - PSYCHOLOGICAL EVALUATIONS	600.00	
			Total: Net of 1 Invoices / 0 Checks	600.00 600.00	
10294 01/21/2025	QUICK MED CLAIMS INVOICE	INV40081	CLAIMS	6,626.16	
			Total: Net of 1 Invoices / 0 Checks	6,626.16 6,626.16	
03264 01/21/2025	REARDON LAWN & GARDEN INC INVOICE	13920	.375 .063" RAPID SUPER	62.00	
01/21/2025	INVOICE	13921	WINTER B/C GALLON	26.00	
			Total: Net of 2 Invoices / 0 Checks	88.00 88.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00117 01/21/2025	RIEDMILLER SHAWN INVOICE	1.10.2025	MEALS - TURF CONFERENCE	30.05	
			Total:	30.05	
			Net of 1 Invoices / 0 Checks	30.05	
10872 01/21/2025	RIVERSIDE PORTABLES LLC INVOICE	16674	PORTABLE RESTROOM - FIRE TRAINING TOWER	105.00	
			Total:	105.00	
			Net of 1 Invoices / 0 Checks	105.00	
10265 01/21/2025	ROAD BUILDERS MACHINERY AND SUPPLY INVOICE	E00206	PACKER LOADER	7,485.00	
			Total:	7,485.00	
			Net of 1 Invoices / 0 Checks	7,485.00	
03270 01/21/2025	SAPP BROS COLUMBUS INC INVOICE	IN4612315	DIESEL EXHAUST FLUID	800.00	
01/21/2025	INVOICE	IN4614154	FUEL	769.60	
01/21/2025	INVOICE	IN4624676	FUEL	4,760.00	
01/21/2025	INVOICE	IN4627977	FUEL	8,528.00	
01/21/2025	INVOICE	IN4607112	FUEL	6,708.00	
			Total:	21,565.60	
			Net of 5 Invoices / 0 Checks	21,565.60	
03271 01/21/2025	SCHIEFFER SIGNS INC INVOICE	48755	UNIT #193, UNIT #174	390.00	
			Total:	390.00	
			Net of 1 Invoices / 0 Checks	390.00	
00387 01/21/2025	SCHWING BIOSET INVOICE	61437549	RING, BACK-RING	132.34	
			Total:	132.34	
			Net of 1 Invoices / 0 Checks	132.34	
03275 01/21/2025	SECURITY EQUIPMENT INC INVOICE	906984	SENIOR CENTER CAMERA SYSTEM	3,586.33	
			Total:	3,586.33	
			Net of 1 Invoices / 0 Checks	3,586.33	
11035 01/21/2025	SERC LLC INVOICE	1.14.2025	TIF TAXES DECEMBER 2023-SERC PHASE II	19,988.59	
			Total:	19,988.59	
			Net of 1 Invoices / 0 Checks	19,988.59	
11139 01/21/2025	SHERRILL KIFFIN INVOICE	1.10.2025	MEALS - TURF CONFERENCE	15.85	
			Total:	15.85	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	15.85	
03277 01/21/2025	SIPPLE, HANSEN, EMERSON, INVOICE	1-00M DEC 24	LEGAL SERVICES	2,867.50	
			Total:	2,867.50	
			Net of 1 Invoices / 0 Checks	2,867.50	
11269 01/21/2025	SNAP-ON INDUSTRIAL INVOICE	ARV/63589227	PRO INLINE HOSE NOZZLE	142.84	
			Total:	142.84	
			Net of 1 Invoices / 0 Checks	142.84	
03280 01/21/2025	STATE OF NEBR DEPT OF REVENUE INVOICE	12312024UTILITY	SALES TAX - DECEMBER 2024 UTILITY	45,934.76	
01/21/2025	INVOICE	12312024POOLS	SALES TAX - DECEMBER 2024 POOLS	88.88	
			Total:	46,023.64	
			Net of 2 Invoices / 0 Checks	46,023.64	
00105 01/21/2025	SUPER SAVER INVOICE	127651	GROCERIES	33.46	
01/21/2025	INVOICE	128201	GROCERIES	27.12	
01/21/2025	INVOICE	128241	ZIPLOCK, MILK, GLOVES	8.24	
			Total:	68.82	
			Net of 3 Invoices / 0 Checks	68.82	
00110 01/21/2025	SYSCO LINCOLN INVOICE	661024152	GROCERIES 4OZ CUPS, DETERGENT	2,279.51	
01/21/2025	INVOICE	661036193	GROCERIES	1,852.26	
01/21/2025	INVOICE	661039339	GROCERIES, GLOVES, 8OZ CUPS	413.79	
01/21/2025	INVOICE	661047826	GROCERIES, COFFEE, 4OZ LIDS	3,584.56	
01/21/2025	INVOICE	661059881	GROCERIES, TOWELS	1,917.57	
01/21/2025	INVOICE	661068386	GROCERIES, 4OZ CUPS, COFFEE	1,729.66	
01/21/2025	INVOICE	16182711P	CREDIT - STUFFING MIX	(271.96)	
01/21/2025	INVOICE	16182710P	CREDIT - WHIPPED TOPPING	(50.85)	
01/21/2025	INVOICE	661061890	CREDIT - MIXED FRUIT	(77.55)	
			Total:	11,376.99	
			Net of 9 Invoices / 0 Checks	11,376.99	
11275 01/21/2025	SYSTEMS TECHNOLOGY GROUP INC INVOICE	14352	READSQUARED READING PROGRAM - 1 YEAR SUBSCR:	495.00	
			Total:	495.00	
			Net of 1 Invoices / 0 Checks	495.00	
10997 01/21/2025	T-BONE PD LLC INVOICE	9843	PROPANE	68.98	
			Total:	68.98	
			Net of 1 Invoices / 0 Checks	68.98	
10987	THE GOLF SHOP				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01/21/2025	INVOICE	292	MONTHLY TERMINAL USAGE FEE DECEMBER 2024	396.24	
			Total:	396.24	
			Net of 1 Invoices / 0 Checks	396.24	
03128	TIRE OUTLET INC				
01/21/2025	INVOICE	232386	2 - REPAIRS	70.00	
01/21/2025	INVOICE	232341	4 TIRES	602.00	
01/21/2025	INVOICE	232534	REPAIR	35.00	
01/21/2025	INVOICE	232096	SEALER	60.00	
01/21/2025	INVOICE	232194	USED TIRE	135.00	
01/21/2025	INVOICE	232237	SWAP	25.00	
			Total:	927.00	
			Net of 6 Invoices / 0 Checks	927.00	
10589	TK ELEVATOR CORPORATION				
01/21/2025	INVOICE	1000662504	MAINTENANCE CONTRACT	256.76	
			Total:	256.76	
			Net of 1 Invoices / 0 Checks	256.76	
03283	TRACTOR SUPPLY CREDIT PLAN				
01/21/2025	INVOICE	372586	CNL TOP LINK BUSHING	4.99	
01/21/2025	INVOICE	372314	20 - EXTREME DUTY GREASE	119.80	
			Total:	124.79	
			Net of 2 Invoices / 0 Checks	124.79	
00550	TRUCK CENTER COMPANIES				
01/21/2025	INVOICE	XA111047746:01	POLAR AIR SET, HUBCAP	123.10	
			Total:	123.10	
			Net of 1 Invoices / 0 Checks	123.10	
10298	TY'S OUTDOOR POWER & SERVICE				
01/21/2025	INVOICE	319720	POWER UNIT SOLENOID KIT	66.71	
01/21/2025	INVOICE	319706	SPINNER/SHAFT KIT, PINTLE CHAIN	1,030.47	
			Total:	1,097.18	
			Net of 2 Invoices / 0 Checks	1,097.18	
10486	UNIVERSITY OF NE MEDICAL CENTER				
01/21/2025	INVOICE	3540001117	SEIZED TOXICOLOGY TESTING	163.00	
			Total:	163.00	
			Net of 1 Invoices / 0 Checks	163.00	
10983	UNL PESTICIDE SAFETY EDUCATION				
01/21/2025	INVOICE	2025	PESTICIDE SAFETY EDUCATION PROGRAM - CADE BJ	95.00	
01/21/2025	INVOICE	2025	PESTICIDE SAFETY EDUCATION PROGRAM - JORDAN	95.00	
01/21/2025	INVOICE	2025	PESTICIDE SAFETY EDUCATION PROGRAM - THOMAS	95.00	
			Total:	285.00	
			Net of 3 Invoices / 0 Checks	285.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03294	USA BLUE BOOK				
01/21/2025	INVOICE	INV00589313	THREAD SEALANT	143.25	
01/21/2025	INVOICE	INV00583561	TRANSDUCER	827.53	
			Total:	970.78	
			Net of 2 Invoices / 0 Checks	970.78	
00404	USDA, APHIS				
01/21/2025	INVOICE	3005232662	PERSONNEL COMPENSATION, PROGRAM SUPPORT	1,247.70	
			Total:	1,247.70	
			Net of 1 Invoices / 0 Checks	1,247.70	
00664	UTILITY SERVICE CO INC				
01/21/2025	INVOICE	123014	123015, 123016, 123018 QUARTERLY TANK/TOWER	22,897.08	
			Total:	22,897.08	
			Net of 1 Invoices / 0 Checks	22,897.08	
10948	VAN DYKE CARROLL				
01/21/2025	INVOICE	1.01.2025	OPEN/CLOSE CEMETERY GATES	175.00	
			Total:	175.00	
			Net of 1 Invoices / 0 Checks	175.00	
11146	VANDENBERG ELE & COMMUNICATIONS LLC				
01/21/2025	INVOICE	8820	ADJUST SCREEN DOOR	810.00	
01/21/2025	INVOICE	8869	REPAIR OPERATOR ON NORTHEAST DOOR	234.00	
			Total:	1,044.00	
			Net of 2 Invoices / 0 Checks	1,044.00	
MISC	VELAZQUEZ JOSE DE JESUS				
01/21/2025	INVOICE	01/10/2025	UB refund for account: 200-27900-13	24.28	
			Total:	24.28	
			Net of 1 Invoices / 0 Checks	24.28	
10961	VERIZON				
01/21/2025	INVOICE	316000061713	GPS UNITS	61.83	
			Total:	61.83	
			Net of 1 Invoices / 0 Checks	61.83	
01181	VERIZON WIRELESS				
01/21/2025	INVOICE	6102858264	CELL PHONE DEC 06 - JAN 05	880.22	
			Total:	880.22	
			Net of 1 Invoices / 0 Checks	880.22	
00391	VULCAN INDUSTRIES				
01/21/2025	INVOICE	24662-18797	LOT SPARE PARTS	9,972.00	
			Total:	9,972.00	
			Net of 1 Invoices / 0 Checks	9,972.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
11160	WAGNER CINDY				
01/21/2025	INVOICE	2637-3	PATCHES SEWN ON SHIRTS - WHITE QM	32.00	
01/21/2025	INVOICE	603002	PATCHES SEWN ON SHIRTS-WHITE, LEVANDER, UHL	112.00	
			Total:	144.00	
			Net of 2 Invoices / 0 Checks	144.00	
03154	WASTE CONNECTIONS OF NEBRASKA				
01/21/2025	INVOICE	7169212T054	GARBAGE SERVICE	628.66	
			Total:	628.66	
			Net of 1 Invoices / 0 Checks	628.66	
02659	WATTS ELECTRIC COMPANY				
01/21/2025	INVOICE	2	LOST CREEK PARKWAY TRAFFIC SIGNALS	43,437.60	
			Total:	43,437.60	
			Net of 1 Invoices / 0 Checks	43,437.60	
10542	WINSUPPLY NORFOLK NE CO				
01/21/2025	INVOICE	61764301	3 - BOTTLE FILTERS	352.52	
			Total:	352.52	
			Net of 1 Invoices / 0 Checks	352.52	
03019	WORLD TRADE PRESS				
01/21/2025	INVOICE	INV681500	SUBSCRIPTION BUNDLE	721.41	
			Total:	721.41	
			Net of 1 Invoices / 0 Checks	721.41	
			invoices and 0 checks for 149 vendors:	1,522,114.04	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
108949	ROAD BUILDERS MACHINERY AND SUPPLY	12/31/2024	01/21/2025	7,485.00	7,485.00	Open	N
108976	HOTSY EQUIPMENT CO.	01/03/2025	01/21/2025	6,295.00	6,295.00	Open	N
109084	DUNBAR DOUGLAS	01/01/2025	01/21/2025	7,234.86	7,234.86	Open	N
109097	SAPP BROS COLUMBUS INC	12/26/2024	01/21/2025	8,528.00	8,528.00	Open	N
109098	SAPP BROS COLUMBUS INC	12/04/2024	01/21/2025	6,708.00	6,708.00	Open	N
109448	PETE LIEN & SONS INC.	01/06/2025	01/21/2025	6,661.68	6,661.68	Open	N
109449	CASEY'S MAIL SERVICE LLC	01/07/2025	01/21/2025	5,087.17	5,087.17	Open	N
109469	VULCAN INDUSTRIES	01/06/2025	01/21/2025	9,972.00	9,972.00	Open	N
109497	MECHANICAL SALES INC	01/07/2025	01/21/2025	9,720.00	9,720.00	Open	N
109525	QUICK MED CLAIMS	12/31/2024	01/21/2025	6,626.16	6,626.16	Open	N
109611	NEBRASKA UC FUND	01/13/2025	01/21/2025	5,730.00	5,730.00	Open	N
109621	BVH ARCHITECTURE	01/09/2025	01/21/2025	8,436.46	8,436.46	Open	N

# of Invoices:	12	# Due:	12	Totals:	88,484.33	88,484.33
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					88,484.33	88,484.33

--- TOTALS BY FUND ---

100 - GENERAL FUND	33,885.24	33,885.24
220 - COMMUNICATIONS - E911	3,974.00	3,974.00
500 - UTILITY SERVICE	25,416.39	25,416.39
520 - WATER	2,487.70	2,487.70
570 - SOLID WASTE DIVISION	22,721.00	22,721.00

--- TOTALS BY DEPT/ACTIVITY ---

100 - GENERAL ADMINISTRATION	111.76	111.76
121 - RESCUE	6,626.16	6,626.16
140 - CEMETERY	1,756.00	1,756.00
150 - PARKS	8,436.46	8,436.46
152 - AQUATIC CENTER POOL	9,720.00	9,720.00
155 - VAN BERG GOLF COURSE	2,387.56	2,387.56
156 - QUAIL RUN GOLF COURSE	4,847.30	4,847.30
220 - E911	3,974.00	3,974.00
500 - WASTEWATER COLLECTION	2,487.71	2,487.71
501 - WASTEWATER TREATMENT FAC	22,928.68	22,928.68
520 - WATER	2,487.70	2,487.70
570 - TRANSFER STATION	22,721.00	22,721.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 100 GENERAL ADMINISTRATION					
100-100-53200	PROFESSIONAL SERVICES	AMERICAN LEGAL PUBLISHING	ORDS LINKED INCODE	36.00	
100-100-53200	PROFESSIONAL SERVICES	BAIRD HOLM LLP	VITALITY VILLAGE APARTMENTS TIF	1,056.00	
100-100-53200	PROFESSIONAL SERVICES	SIPPLE, HANSEN, EMERSON,	LEGAL SERVICES	2,867.50	
100-100-53200-CREAT	PROFESSIONAL SERVICES	FIRST NATIONAL BANK OMAHA	GOOGLE WORKSPACE BUSINESS STARTER	6.00	
100-100-53200-CREAT	PROFESSIONAL SERVICES	HAVANA STONE LLC	CREATIVE DISTRICT BANNERS	485.00	
100-100-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	ARCGIS ONLINE CREDITS	2,927.28	
100-100-53400	COMPUTER SUPPORT/MAINT	IBM CORPORATION	IBM MAAS360 DELUXE SUITE	3,545.90	
100-100-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	326.25	
100-100-54310	BUILDING MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - WEATHER STRIPPING SEAL	413.28	
100-100-54310	BUILDING MAINTENANCE	JACKSON SERVICES INC	MATS	65.11	
100-100-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	85.00	
100-100-54310	BUILDING MAINTENANCE	OTIS ELEVATOR COMPANY	FREIGHT ELEVATOR GETTING STUCK	775.00	
100-100-54310	BUILDING MAINTENANCE	POWER TECH LLC	YEARLY SERVICE AGREEMENT	700.00	
100-100-55500	PUBLICATIONS AND NOTICES	LINCOLN JOURNAL STAR	HEARINGS, MINUTES	317.00	
100-100-55900	MISCELLANEOUS	AMERITAS LIFE INSURANCE CO	EMPLOYEES PENSION PLAN 245871	3,440.00	
100-100-55900	MISCELLANEOUS	PETTY CASH	LIENS - 2 FILINGS	20.00	
100-100-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - ACRYLIC BROCHURE HOLDER	19.78	
100-100-56010-CREAT	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - ELECTRIC PENCIL SHARPENER	24.00	
100-100-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	MARKERS	189.57	
100-100-56030	CLEANING SUPPLIES/SERVICE	FIRST NATIONAL BANK OMAHA	AMAZON - 55 GALLON TRASH BAGS	42.97	
100-100-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL, WATER STATEMENTS	111.76	
100-100-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,700.74	
100-100-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	318.95	
100-100-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	161.62	
100-100-56250	REFUSE	PAPER TIGER SHREDDING	64 GALLON CONTAINER	35.00	
100-100-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	136.12	
100-100-56410	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	COLUMBUS TELEGRAM SUBSCRIPTION	59.98	
100-100-56620	EMERGENCY MANAGEMENT	BLACK HILLS ENERGY	NATURAL GAS	122.51	
100-100-56620	EMERGENCY MANAGEMENT	HEARTLAND NATURAL GAS LLC	NATURAL GAS	232.88	
100-100-56620	EMERGENCY MANAGEMENT	LOUP POWER DISTRICT	ELECTRICITY	364.77	
Total For Dept 100 GENERAL ADMINISTRATION				21,585.97	
Dept 102 COLUMBUS AREA TRANSIT					
100-102-54310	BUILDING & GROUNDS MAINT	OLSON'S PEST TECHNICIANS	PEST CONTROL	55.00	
100-102-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	PM 5W20 SYN, RAVEN NITRILE, OIL FILTER,	133.48	
100-102-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT	24.83	
100-102-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	106.30	
100-102-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	176.23	
100-102-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	114.99	
100-102-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	19.00	
100-102-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	34.76	
Total For Dept 102 COLUMBUS AREA TRANSIT				664.59	
Dept 103 COLUMBUS SENIOR CENTER					
100-103-54510-III-B	BUILDING RENTAL/LEASE	COLUMBUS FAMILY RESOURCE	MONTHLY LEASE PAYMENT	7,547.11	
100-103-54510-III-C	BUILDING RENTAL/LEASE	COLUMBUS FAMILY RESOURCE	MONTHLY LEASE PAYMENT	3,390.73	
100-103-55900	MISCELLANEOUS	EAKES OFFICE SOLUTIONS	8' TABLES FOR COMMUNITY ROOM -NPFG	2,173.37	
100-103-55900	MISCELLANEOUS	FIRST NATIONAL BANK OMAHA	AMAZON - DISPLAY RACK	239.62	
100-103-55900	MISCELLANEOUS	SECURITY EQUIPMENT INC	SENIOR CENTER CAMERA SYSTEM	3,586.33	
100-103-55900-III-E	MISCELLANEOUS	HOBBY LOBBY	CAREGIVER APPRECIATION	33.95	
100-103-56010-III-B	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	33.25	
100-103-56010-III-B	SUPPLIES	SYSCO LINCOLN	GROCERIES, GLOVES, 8OZ CUPS	63.99	
100-103-56010-III-C	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	33.25	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 103 COLUMBUS SENIOR CENTER					
100-103-56010-III-C	SUPPLIES	JACKSON SERVICES INC	BAR MOPS, MICROFIBER TOWELS, APRONS	25.61	
100-103-56010-III-C	SUPPLIES	SUPER SAVER	GROCERIES	29.30	
100-103-56010-III-C	SUPPLIES	SYSCO LINCOLN	GROCERIES 4OZ CUPS, DETERGENT	238.14	
100-103-56020-III-B	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - TONER CARTRIDGES	301.53	
100-103-56020-III-C	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - TONER CARTRIDGES	301.54	
100-103-56020-III-E	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - TONER CARTRIDGES	301.54	
100-103-56030-III-C	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	BAR MOPS, MICROFIBER TOWELS, APRONS	28.55	
100-103-56030-III-C	CLEANING SUPPLIES/SERVICE	SYSCO LINCOLN	GROCERIES 4OZ CUPS, DETERGENT	143.25	
100-103-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	30.10	
100-103-56300-III-C	FOOD COSTS	SUPER SAVER	GROCERIES	39.52	
100-103-56300-III-C	FOOD COSTS	SYSCO LINCOLN	GROCERIES 4OZ CUPS, DETERGENT	10,771.03	
100-103-56400-III-B	PROGRAMS	SYSCO LINCOLN	GROCERIES, COFFEE, 4OZ LIDS	160.58	
Total For Dept 103 COLUMBUS SENIOR CENTER				29,472.29	
Dept 104 CITY ADMINISTRATOR					
100-104-55900	MISCELLANEOUS	AMERITAS LIFE INSURANCE	CCITY ADMINISTRATOR 414 H PLAN 245879	460.00	
Total For Dept 104 CITY ADMINISTRATOR				460.00	
Dept 105 FINANCE					
100-105-52710	EMPLOYEE RECRUITMENT/RETENTION	COLUMBUS CUSTOM EMBROIDER\	CLOTHING - LINDSLEY	62.00	
100-105-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - BROTHER LASER PRINTER	410.48	
100-105-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	39.42	
Total For Dept 105 FINANCE				511.90	
Dept 106 CITY CLERK					
100-106-52710	EMPLOYEE RECRUITMENT/RETENTION	COLUMBUS CUSTOM EMBROIDER\	CLOTHING - NICKESON	52.00	
100-106-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	44.80	
Total For Dept 106 CITY CLERK				96.80	
Dept 108 HUMAN RESOURCES					
100-108-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	108.18	
100-108-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	14.69	
Total For Dept 108 HUMAN RESOURCES				122.87	
Dept 110 POLICE					
100-110-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	BURGER KING	114.59	
100-110-52710	EMPLOYEE RECRUITMENT/RETENTION	CBS - REPORTING SERVICES	CREDIT REPORTING	9.70	
100-110-52800	UNIFORMS	GALLS LLC	2 - 5-IN-1 JACKETS	1,084.19	
100-110-52810	UNIFORMS-QUARTERMASTER	FIRST NATIONAL BANK OMAHA	BLAUER - 1/4 ZIP SWEATER, SOCKS - WHITE	175.46	
100-110-52810	UNIFORMS-QUARTERMASTER	GALLS LLC	STRYKE PANT - MCCARTY QM	147.39	
100-110-52810	UNIFORMS-QUARTERMASTER	GUNSLINGERS LLC	MISC - LOZOS QM	1,540.55	
100-110-52810	UNIFORMS-QUARTERMASTER	WAGNER CINDY	PATCHES SEWN ON SHIRTS - WHITE QM	144.00	
100-110-53200	PROFESSIONAL SERVICES	LANGUAGE LINE SERVICES INC	OVER THE PHONE INTERPRETATION	236.29	
100-110-53200	PROFESSIONAL SERVICES	PLATE COUNTY	COUNTY ATTORNEY SERVICES	4,062.00	
100-110-53200	PROFESSIONAL SERVICES	UNIVERSITY OF NE MEDICAL	C SEIZED TOXICOLOGY TESTING	163.00	
100-110-53200	PROFESSIONAL SERVICES	USDA, APHIS	PERSONNEL COMPENSATION, PROGRAM SUPPORT	1,247.70	
100-110-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - USB C CHARGER CORD	9.98	
100-110-54310	BUILDING MAINTENANCE	WINSUPPLY NORFOLK NE CO	3 - BOTTLE FILTERS	352.52	
100-110-54330	VEHICLE MAINTENANCE	CNC REPAIR LLC	REPLACE FRONT BRAKE PADS & ROTORS - VIN	2,549.26	
100-110-54330	VEHICLE MAINTENANCE	GENE STEFFY FORD	REAR TAIL LIGHTS GO OUT WHEN LIGHT BAR	135.82	
100-110-54330	VEHICLE MAINTENANCE	SCHIEFFER SIGNS INC	UNIT #193, UNIT #174	390.00	
100-110-54380	MAINTENANCE AGREEMENTS	OLSON'S PEST TECHNICIANS	PEST CONTROL	90.00	
100-110-54380	MAINTENANCE AGREEMENTS	TK ELEVATOR CORPORATION	MAINTENANCE CONTRACT	256.76	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 110 POLICE					
100-110-54530	VEHICLE TOWING	BEHLEN TOWING LLC	TOWING	1,050.00	
100-110-54530	VEHICLE TOWING	MIKE'S TOWING	TOWING	1,500.00	
100-110-55900	MISCELLANEOUS	AMERITAS LIFE INSURANCE CO	POLICE OFFICERS 245872	920.00	
100-110-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	OFFICE SUPPLY.COM - ENVELOPES, AAA & AF	59.96	
100-110-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BALLPOINT PENS	583.72	
100-110-56040	POSTAGE AND FREIGHT	MAILBOX	VH BLACKINTON & CO	14.51	
100-110-56050	FUEL	FIRST NATIONAL BANK OMAHA	CASEY'S - GAS	13.80	
100-110-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	4,760.00	
100-110-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	351.03	
100-110-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	665.10	
100-110-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	4,811.14	
100-110-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	263.86	
100-110-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	386.12	
100-110-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE DEC 06 - JAN 05	880.22	
100-110-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	44.00	
100-110-56650	MEMBERSHIP DUES	MID-STATES ORGANIZED CRIME	2025 MEMBERSHIP	200.00	
Total For Dept 110 POLICE				29,212.67	
Dept 120 FIRE					
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	HEPATITIS B	55.00	
100-120-52800	UNIFORMS	FIRST NATIONAL BANK OMAHA	VANGUARD INDUSTRIES - RIBBON ATTACHMENT	172.30	
100-120-54310	BUILDING MAINTENANCE	VANDENBERG ELE & COMMUNICATIONS	ADJUST SCREEN DOOR	522.00	
100-120-54310	BUILDING MAINTENANCE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	63.94	
100-120-54330	VEHICLE MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - MOULDING TRIM	39.99	
100-120-55900	MISCELLANEOUS	AMERITAS LIFE INSURANCE CO	FIREFIGHTERS 245873	410.00	
100-120-56030	CLEANING SUPPLIES/SERVICE	ACE HARDWARE & GARDEN CENTER	BAGS 55 GAL	7.00	
100-120-56030	CLEANING SUPPLIES/SERVICE	HD SUPPLY	GERMICIDAL BLEACH	71.07	
100-120-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS, MOPS, POLISH TOWEL, WINDSHIELD WASH	165.71	
100-120-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	525.32	
100-120-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	1,639.92	
100-120-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,337.12	
100-120-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	50.59	
100-120-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	49.46	
100-120-56650	MEMBERSHIP DUES	FIRST NATIONAL BANK OMAHA	INTERNATIONAL ASSOC OF FIRE CHIEFS MEMBERSHIP	42.08	
Total For Dept 120 FIRE				5,151.50	
Dept 121 RESCUE					
100-121-52800	UNIFORMS	FIRST NATIONAL BANK OMAHA	VANGUARD INDUSTRIES - RIBBON ATTACHMENT	172.30	
100-121-53200	PROFESSIONAL SERVICES	HOWERTER MD MARK S	EMERGENCY MEDICAL DIRECTOR	678.00	
100-121-53200	PROFESSIONAL SERVICES	QUICK MED CLAIMS	CLAIMS	6,626.16	
100-121-54310	BUILDING MAINTENANCE	VANDENBERG ELE & COMMUNICATIONS	ADJUST SCREEN DOOR	522.00	
100-121-54310	BUILDING MAINTENANCE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	63.94	
100-121-54330	VEHICLE MAINTENANCE	FIRST NATIONAL BANK OMAHA	FIX MY AMBULANCE - DOOR HANDLES	410.80	
100-121-54330	VEHICLE MAINTENANCE	GENE STEFFY FORD	LUBE, OIL & FILTER VIN #2559	310.21	
100-121-54330	VEHICLE MAINTENANCE	O'REILLY AUTOMOTIVE INC	MINI BULB, LED MINI	25.73	
100-121-55900	MISCELLANEOUS	AMERITAS LIFE INSURANCE CO	FIREFIGHTERS 245873	410.00	
100-121-55930	REFUNDS	COLUMBUS CREDIT SERVICES	DECEMBER COLLECTIONS	141.70	
100-121-56010	SUPPLIES	MATHESON-LINWELD	MEDICAL OXYGEN	40.83	
100-121-56010	SUPPLIES	PK SAFETY SUPPLY	2 - BW CLIP 2 YEAR SINGLE GAS DETECTOR	213.32	
100-121-56030	CLEANING SUPPLIES/SERVICE	ACE HARDWARE & GARDEN CENTER	BAGS 55 GAL	6.99	
100-121-56030	CLEANING SUPPLIES/SERVICE	HD SUPPLY	GERMICIDAL BLEACH	71.03	
100-121-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS, MOPS, POLISH TOWEL, WINDSHIELD WASH	165.70	
100-121-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	525.32	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 121 RESCUE					
100-121-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	1,639.92	
100-121-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,337.11	
100-121-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	50.59	
100-121-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	49.46	
Total For Dept 121 RESCUE				13,461.11	
Dept 125 VOLUNTEER FIRE DEPARTMENT					
100-125-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	2025 LES LUKERT CONFERENCE DIANA GOMEZ	560.00	
100-125-52700	TRAINING AND TUITION	RIVERSIDE PORTABLES LLC	PORTABLE RESTROOM - FIRE TRAINING TOWEF	105.00	
Total For Dept 125 VOLUNTEER FIRE DEPARTMENT				665.00	
Dept 130 LIBRARY					
100-130-52710	EMPLOYEE RECRUITMENT/RETENTION	EAKES OFFICE SOLUTIONS	2 - CUSTOM BADGES	28.72	
100-130-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	DRUG SCREEN, ASSESSMENT - PRE-EMPLOYMEN	490.00	
100-130-52710	EMPLOYEE RECRUITMENT/RETENTION	ONE SOURCE	BACK GROUND CHECKS	19.00	
100-130-53400-PATRN	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	ADOBE CREATIVE CLOUD ALL APS	34.99	
100-130-53400-PCLAB	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - 2 - HP414X BALCK TONER CARTRII	589.41	
100-130-55400	ADVERTISING AND PROMOTION	FIRST NATIONAL BANK OMAHA	CONSTANT CONTACT	147.90	
100-130-55400	ADVERTISING AND PROMOTION	LINCOLN JOURNAL STAR	WEEKLY ADS	203.50	
100-130-56010-BUILD	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BOOKS, FOOSBALL BALLS, RENUZII	9.24	
100-130-56010-MTRLS	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BOOKS, SIGN HOLDERS, CALENDARS	226.84	
100-130-56010-PATRN	SUPPLIES	CHICAGO DISTRIBUTION CENTE	BOOKMARKS	44.92	
100-130-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BOOKS, SIGN HOLDERS, CALENDARS	80.49	
100-130-56030	CLEANING SUPPLIES/SERVICE	FIRST NATIONAL BANK OMAHA	AMAZON - BISSELL VACUUM, SIGN HOLDER, C	32.28	
100-130-56040	POSTAGE AND FREIGHT	FIRST NATIONAL BANK OMAHA	UNITED STATE POSTAL SERVICE - STAMPS	146.00	
100-130-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	10,979.34	
100-130-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	155.53	
100-130-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	136.13	
100-130-56400-ADSRP	PROGRAMS	SYSTEMS TECHNOLOGY GROUP	1 READSQUARED READING PROGRAM - 1 YEAR SU	165.00	
100-130-56400-CHILD	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - BOOKS, PLANNER, SHOPPING CART	905.99	
100-130-56400-CHILD	PROGRAMS	HOBBY LOBBY	JEWELRY MAKING	4.47	
100-130-56400-CHSRP	PROGRAMS	FUN EXPRESS LLC	MINI BEACH BALLS, KEYCHAINS, NECKLACE,	631.04	
100-130-56400-CHSRP	PROGRAMS	SYSTEMS TECHNOLOGY GROUP	1 READSQUARED READING PROGRAM - 1 YEAR SU	165.00	
100-130-56400-YASCH	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - FOOSBALL TABLE RODS	189.06	
100-130-56400-YASCH	PROGRAMS	HOBBY LOBBY	CRAFTS	15.86	
100-130-56400-YASCH	PROGRAMS	HY-VEE INC	POPCORN	9.78	
100-130-56400-YASRP	PROGRAMS	SYSTEMS TECHNOLOGY GROUP	1 READSQUARED READING PROGRAM - 1 YEAR SU	165.00	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	AMAZON - FULL HOUSE: THE COMPLETE SERIE	60.19	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	2,648.66	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	MIDWEST TAPE LLC	DVD	14.99	
100-130-56410-CHILD	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	AMAZON - DUMBO	775.81	
100-130-56410-CHILD	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	2,487.02	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	VIDEO LIBRARIAN - PREMIUM ACCESS	75.00	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	MIDWEST TAPE LLC	DIGITAL AUDIOBOOK, BINGEPASS, COMICS, E	593.97	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	NEBRASKA LIBRARY COMMISSIO	NEW YORL TIMES - ALL ACCESS 12-20-24 TC	582.10	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	WORLD TRADE PRESS	SUBSCRIPTION BUNDLE	721.41	
100-130-56410-YOUNG	BOOKS AND PUBLICATIONS	CENTRAL PROGRAMS INC	BOOKS	1,169.15	
100-130-56410-YOUNG	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	AMAZON - THE BEAST IS AN ANIMAL	720.66	
100-130-56410-YOUNG	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	957.83	
Total For Dept 130 LIBRARY				26,382.28	
Dept 140 CEMETERY					
100-140-52500	UNEMPLOYMENT	NEBRASKA UC FUND	UNEMPLOYMENT	1,756.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 140 CEMETERY					
100-140-53520	CONTRACT SERVICES	VAN DYKE CARROLL	OPEN/CLOSE CEMETERY GATES	175.00	
100-140-54320	EQUIPMENT MAINTENANCE	LAKEVIEW SMALL ENGINE INC	23FX 1" ENG, 10W40 OIL	1,955.00	
100-140-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	322.25	
100-140-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	10.03	
Total For Dept 140 CEMETERY				4,218.28	
Dept 145 COMMUNITY DEVELOPMENT					
100-145-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	INT'L CODE COUNCIL - RESIDENTIAL BUILDI	240.00	
100-145-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	217.50	
100-145-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	34.76	
Total For Dept 145 COMMUNITY DEVELOPMENT				492.26	
Dept 150 PARKS					
100-150-52700	TRAINING AND TUITION	NEBRASKA RECREATION & PARTNER	NERPA CONFERENCE	250.00	
100-150-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	51.16	
100-150-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	217.50	
100-150-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	FL PPBL CONSCR, BRN DECK PLS, NUTS, BOI	188.15	
100-150-54310	BUILDING MAINTENANCE	CULLIGAN OF COLUMBUS	EQUIPMENT - POU COOLER	45.00	
100-150-54310	BUILDING MAINTENANCE	ELECTRICAL ENGINEERING &	1500W T3 CL 240V DBL END HALOGEN	40.80	
100-150-54310	BUILDING MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - LOCKING GATE GRAVITY LATCH	96.75	
100-150-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	SILVER TOOL, TUBE HEAT SHRINK	45.54	
100-150-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	2 - OIL SEALS	513.58	
100-150-54320	EQUIPMENT MAINTENANCE	H2 EQUIPMENT LLC	ROD SEAL INSTALLATION TOOL	19.28	
100-150-54320	EQUIPMENT MAINTENANCE	LAKEVIEW SMALL ENGINE INC	PARTS - SEMI PNEU	138.00	
100-150-54320	EQUIPMENT MAINTENANCE	NEBRASKA HARVESTORE SYSTEM	SEAL KIT	128.95	
100-150-54320	EQUIPMENT MAINTENANCE	REARDON LAWN & GARDEN INC	.375 .063" RAPID SUPER	88.00	
100-150-54330	VEHICLE MAINTENANCE	ACE HARDWARE & GARDEN CNT	CREDIT - SILVER TOOL	27.70	
100-150-54330	VEHICLE MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - REAR WIPER ARM BALDE	15.21	
100-150-54330	VEHICLE MAINTENANCE	MENARDS	HEAT SHRINK TUBE, SPRING SNAP	6.68	
100-150-54520	EQUIPMENT RENTAL/PURCHASE	CHURCHICH RECREATION LLC	REPLACEMENT SWING SEATS	2,729.30	
100-150-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - DRILL BIT	36.04	
100-150-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	77.34	
100-150-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	245.99	
100-150-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	4,752.28	
100-150-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	39.42	
100-150-56400	PROGRAMS	ACE HARDWARE & GARDEN CNT	STORAGE TOTE, RIM SPROCKET KIT	52.98	
100-150-56400	PROGRAMS	FIRST NATIONAL BANK OMAHA	FACEBOOK - HOLIDAY PARADE	49.55	
100-150-56400	PROGRAMS	MENARDS	SPADE BIT, PH FL WOOD ZINC, OAK DOWEL,	169.31	
100-150-57200-23016	CAPITAL-LAND & BUILDINGS	NEMAHA LANDSCAPE CONSTRUCT	COLUMBUS PAWNEE PARK BASEBALL	632,520.00	
100-150-57200-24030	CAPITAL-LAND & BUILDINGS	BIERMAN CONTRACTING INC.	CENTENNIAL PARK RR & CONCESSION	48,155.40	
100-150-57300-23012	CAPITAL-NEW CONSTRUCTION	BVH ARCHITECTURE	MEMORIAL STADIUM RENOVATION	8,436.46	
Total For Dept 150 PARKS				699,136.37	
Dept 151 PAWNEE PLUNGE WATER PARK					
100-151-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	83.02	
100-151-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,549.82	
100-151-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	97.51	
100-151-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	38.71	
100-151-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - DECEMBER 2024 POOLS	18.32	
Total For Dept 151 PAWNEE PLUNGE WATER PARK				1,787.38	
Dept 152 AQUATIC CENTER POOL					
100-152-53200	PROFESSIONAL SERVICES	FIRST NATIONAL BANK OMAHA	SWIM OUTLET MEMBERSHIP	4.99	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 152 AQUATIC CENTER POOL					
100-152-53200	PROFESSIONAL SERVICES	JACKSON SERVICES INC	MATS	43.97	
100-152-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	63.00	
100-152-54310	BUILDING MAINTENANCE	MENARDS	WIUCOVER CLR, CAULK, CLR IG LO-PRO	185.07	
100-152-54320	EQUIPMENT MAINTENANCE	MECHANICAL SALES INC	ANNUAL AGREEMENT-SERESCO UNIT	9,720.00	
100-152-56060	CHEMICALS	FIRST NATIONAL BANK OMAHA	AMAZON - FAS-DPD TITRATING 16OZ, REAGEN	133.74	
100-152-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	919.56	
100-152-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	3,017.08	
100-152-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,590.05	
100-152-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	101.18	
100-152-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	34.76	
100-152-56400	PROGRAMS	FIRST NATIONAL BANK OMAHA	STARFISH AQUATICS SWIMMING BASIC	69.00	
100-152-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - DECEMBER 2024 POOLS	70.56	
Total For Dept 152 AQUATIC CENTER POOL				16,952.96	
Dept 155 VAN BERG GOLF COURSE					
100-155-52700	TRAINING AND TUITION	SHERRILL KIFFIN	MEALS - TURF CONFERENCE	15.85	
100-155-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - CABLE MATTERS WALL MOUNT PATCH	62.29	
100-155-53500	COMMISSION ON CARTS	DUNBAR DOUGLAS	MONTHLY COMMISSIONS - GREEN FEES & CARI	191.25	
100-155-53520	CONTRACT SERVICES	DUNBAR DOUGLAS	MONTHLY CONTRACT	2,387.56	
100-155-53530	COMMISSION ON GREEN FEES	DUNBAR DOUGLAS	MONTHLY COMMISSIONS - GREEN FEES & CARI	167.53	
100-155-54320	EQUIPMENT MAINTENANCE	AG SPRAY EQUIPMENT	CABLE COMPRESSOR 15 FT	21.22	
100-155-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	10MM COMBO WRENCH	11.99	
100-155-56080	PLANTS SOD SEED FLOWERS	LOWER LOUP NATURAL RESOURC	TREES	200.81	
100-155-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	178.07	
100-155-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	426.93	
100-155-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	756.96	
100-155-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	19.35	
100-155-57200-23017	CAPITAL-LAND & BUILDINGS	B-D CONSTRUCTION INC	VAN BERG PRO SHOP RENO	2,054.10	
Total For Dept 155 VAN BERG GOLF COURSE				6,493.91	
Dept 156 QUAIL RUN GOLF COURSE					
100-156-52700	TRAINING AND TUITION	ALDAG JASON	MEALS - TRUF CONFERENCE	28.32	
100-156-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	2025 NEBRASKA TURF CONFERENCE	825.00	
100-156-52700	TRAINING AND TUITION	RIEDMILLER SHAWN	MEALS - TURF CONFERENCE	30.05	
100-156-53400	COMPUTER SUPPORT/MAINT	CLUB PROPHET SYSTEMS	MONTHLY TEE SHEET, ONLINE RESERVATIONS	500.00	
100-156-53400	COMPUTER SUPPORT/MAINT	GOLFNOW	WEBSITE/EMAIL HOSTING	196.96	
100-156-53520	CONTRACT SERVICES	DUNBAR DOUGLAS	MONTHLY CONTRACT	4,847.30	
100-156-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	75.00	
100-156-54320	EQUIPMENT MAINTENANCE	NEBRASKA HARVESTORE SYSTEM	TOOTH: RHT, LFT, STR	346.00	
100-156-54320	EQUIPMENT MAINTENANCE	TRACTOR SUPPLY CREDIT PLAN	CNL TOP LINK BUSHING	4.99	
100-156-55920	MISC FEES	THE GOLF SHOP	MONTHLY TERMINAL USAGE FEE DECEMBER 202	396.24	
100-156-56010	SUPPLIES	JACKSON SERVICES INC	UNIFORMS	53.16	
100-156-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	769.60	
100-156-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	85.36	
100-156-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	103.06	
100-156-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,167.89	
100-156-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	101.18	
100-156-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	38.71	
100-156-56650	MEMBERSHIP DUES	FIRST NATIONAL BANK OMAHA	2025 NEBRASKA TURF CONFERENCE	275.00	
Total For Dept 156 QUAIL RUN GOLF COURSE				9,843.82	
Total For Fund 100 GENERAL FUND				866,711.96	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 200 STREETS/ENGINEERING					
Dept 200 STREETS					
200-200-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	NEBRASKA CONCRETE PAVING REGISTRATION	1,200.00	
200-200-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	513.67	
200-200-53200	PROFESSIONAL SERVICES	MOMS & MOPS	CLEANING CENTRL MAINTENANCE	266.66	
200-200-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	543.75	
200-200-54310	BUILDING MAINTENANCE	KELLY SUPPLY COMPANY	300FT CLEAN MASTER, GATES STEM, STRAIGH	133.25	
200-200-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
200-200-54320	EQUIPMENT MAINTENANCE	AG SPRAY EQUIPMENT	BALL VALVE, DUST CAP, CAMLOCK, GASKET,	2,377.12	
200-200-54320	EQUIPMENT MAINTENANCE	MIDWEST SERVICE & SALES CC	DOUBLE BEVEL CURVE HEAT TREATED CARBIDE	7,100.70	
200-200-54450	STREET MAINTENANCE	GEHRING CONSTRUCTION &	TRASH COMPACTOR	403.26	
200-200-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	WIRING SUPPLIES, PLUG GROUND	27.30	
200-200-56010	SUPPLIES	ARNOLD MOTOR SUPPLY	12 - WINTER POW-R PLUS DSL TREATMENT	121.80	
200-200-56010	SUPPLIES	GEHRING CONSTRUCTION &	HOT POUR TAR	7,524.00	
200-200-56010	SUPPLIES	MENARDS	POTHOLE PATCH, PROPANE TORCH, LP TANK	180.92	
200-200-56010	SUPPLIES	T-BONE PD LLC	PROPANE	68.98	
200-200-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - TONER CATRIDGES	663.25	
200-200-56120	TRAFFIC SIGNS	MENARDS	PLTD PERF TUBE	123.95	
200-200-56120	TRAFFIC SIGNS	MIDWEST SERVICE & SALES CC	CORNER BOLTS, JAM NUTS	125.00	
200-200-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	385.13	
200-200-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	1,208.74	
200-200-56220	ELECTRICITY	CORNHUSKER PUBLIC POWER DI	ELECTRICITY	183.95	
200-200-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	30,750.84	
200-200-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	58.05	
200-200-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	52.53	
200-200-57200-23022	CAPITAL-LAND & BUILDINGS	BURNS & MCDONNELL ENGINEER	R23-129 TRAFFIC SIGNAL ANALYSIS	4,992.30	
200-200-57200-23022	CAPITAL-LAND & BUILDINGS	WATTS ELECTRIC COMPANY	LOST CREEK PARKWAY TRAFFIC SIGNALS	43,437.60	
Total For Dept 200 STREETS				102,462.75	
Dept 202 MECHANICS SHOP					
200-202-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - GLASS SCREEN PROTECTOR	6.99	
200-202-54330	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	6G-6MB GATES	15.06	
200-202-56010	SUPPLIES	LAWSON PRODUCTS	16 GA RED CROSS LINKK PRIM WIRE	202.73	
200-202-56090	SMALL TOOLS	SNAP-ON INDUSTRIAL	PRO INLINE HOSE NOZZLE	142.84	
200-202-56130	SUPPLIES FOR RESALE	ADVANCE AUTO PARTS	AIR DOOR ACTUATOR	70.52	
200-202-56130	SUPPLIES FOR RESALE	AG SPRAY EQUIPMENT	POLY PIPE TEE, PIPE NIPPLE, MPT ADAPTEF	460.06	
200-202-56130	SUPPLIES FOR RESALE	ARNOLD MOTOR SUPPLY	AIR FILTER, OIL FILTER	2,260.25	
200-202-56130	SUPPLIES FOR RESALE	FIRST NATIONAL BANK OMAHA	AMAZON - RECOIL STARTER REPLACEMENT	54.09	
200-202-56130	SUPPLIES FOR RESALE	KELLY SUPPLY COMPANY	V-BELT	28.62	
200-202-56130	SUPPLIES FOR RESALE	NAPA AUTO PARTS OF COLUMBU	NAC OIL	37.02	
200-202-56130	SUPPLIES FOR RESALE	O'REILLY AUTOMOTIVE INC	REFLEX SHOCK, TIE ROD	1,021.66	
200-202-56130	SUPPLIES FOR RESALE	TY'S OUTDOOR POWER & SERV	POWER UNIT SOLENOID KIT	1,097.18	
Total For Dept 202 MECHANICS SHOP				5,397.02	
Total For Fund 200 STREETS/ENGINEERING				107,859.77	
Fund 205 AIRPORT					
Dept 205 AIRPORT					
205-205-56010	SUPPLIES	ELLER HEATING AIR CONDITIO	PLEATED FILTERS	189.54	
205-205-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	JAN CLEANING	260.00	
205-205-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,038.68	
205-205-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	20.07	
205-205-56260	UTILITIES - FSS BUILDING	LOUP POWER DISTRICT	ELECTRICITY	662.49	
205-205-56260	UTILITIES - FSS BUILDING	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	44.00	
205-205-57200-23030	CAPITAL-LAND & BUILDINGS	KIRKHAM MICHAEL & ASSOCIA	CONSTRUCT 8-PLACE T-HANGAR	16,899.23	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 205 AIRPORT					
Dept 205 AIRPORT					
Total For Dept 205 AIRPORT				19,114.01	
Total For Fund 205 AIRPORT				19,114.01	
Fund 206 DOWNTOWN BID					
Dept 206 DOWNTOWN BID					
206-206-53200	PROFESSIONAL SERVICES	FIRST NATIONAL BANK OMAHA	GOOGLE WORKSPACE BUSINESS STARTER	6.00	
Total For Dept 206 DOWNTOWN BID				6.00	
Total For Fund 206 DOWNTOWN BID				6.00	
Fund 220 COMMUNICATIONS - E911					
Dept 220 E911					
220-220-52500	UNEMPLOYMENT	NEBRASKA UC FUND	UNEMPLOYMENT	3,974.00	
220-220-52710	EMPLOYEE RECRUITMENT/RETENTION	ONE SOURCE	BACK GROUND CHECKS	99.00	
220-220-52710	EMPLOYEE RECRUITMENT/RETENTION	PSYCHOLOGICAL RESOURCES	4 - PSYCHOLOGICAL EVALUATIONS	600.00	
220-220-53200	PROFESSIONAL SERVICES	HOWERTER MD MARK S	EMERGENCY MEDICAL DIRECTOR - JCC	616.00	
220-220-53200	PROFESSIONAL SERVICES	LANGUAGE LINE SERVICES INC	OVER THE PHONE INTERPRETATION	168.22	
220-220-56010	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	33.00	
220-220-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	JAN CLEANING	260.00	
220-220-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	662.49	
220-220-56240	TELEPHONE	FRONTIER	E911 PHONE CHARGES 12/30/24 TO 01/29/25	455.83	
220-220-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	86.36	
220-220-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	44.00	
220-220-57510-24028	CAPITAL-EQUIPMENT	PLATTE VALLEY COMMUNICATIONS	SERVICE REQUEST SHADY LAKE TOWER TO OSC	2,840.50	
Total For Dept 220 E911				9,839.40	
Total For Fund 220 COMMUNICATIONS - E911				9,839.40	
Fund 240 HOUSING REHAB & LOANS					
Dept 243 CDBG REVOLVING REHAB LOAN					
240-243-56780	HOUSING LOANS & ADMIN	NORTHEAST NEBRASKA ECONOMIC	DEVELOPMENT DTR-003	1,552.50	
Total For Dept 243 CDBG REVOLVING REHAB LOAN				1,552.50	
Total For Fund 240 HOUSING REHAB & LOANS				1,552.50	
Fund 260 PROGRESS AND JOBS GROWTH					
Dept 260 PROGRESS AND JOBS GROWTH					
260-260-56760	ECONOMIC DEVELOPMENT PLAN	COLUMBUS AREA CHAMBER OF	WORKFORCE DEVELOPEMENT	30,000.00	
Total For Dept 260 PROGRESS AND JOBS GROWTH				30,000.00	
Total For Fund 260 PROGRESS AND JOBS GROWTH				30,000.00	
Fund 480 COMMUNITY REDEVL AUTH					
Dept 499 SERC LLC					
480-499-59010	PRINCIPAL	SERC LLC	TIF TAXES DECEMBER 2023-SERC PHASE II	19,988.59	
Total For Dept 499 SERC LLC				19,988.59	
Total For Fund 480 COMMUNITY REDEVL AUTH				19,988.59	
Fund 500 UTILITY SERVICE					
Dept 000					
500-000-20100	SAM-41	VELAZQUEZ JOSE DE JESUS	UB refund for account: 200-27900-13	9.85	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 500 UTILITY SERVICE					
Dept 000					
Total For Dept 000				9.85	
Dept 500 WASTEWATER COLLECTION					
500-500-52700	TRAINING AND TUITION	ACE HARDWARE & GARDEN CNT	HEX BUSHING	4.59	
500-500-52700	TRAINING AND TUITION	BOGUS RICHARD	MILEAGE, MEALS & PARKING - LNM UTILITY	89.88	
500-500-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	LEAGUE OF NE MUNICIPALITIES CONFERENCE	203.50	
500-500-52700	TRAINING AND TUITION	HY-VEE INC	NAPKINS, PLATES, DORITOS,NACHO CHEESE,	39.50	
500-500-52700	TRAINING AND TUITION	UNL PESTICIDE SAFETY EDUC	PESTICIDE SAFETY EDUCATION PROGRAM - CF	285.00	
500-500-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	278.98	
500-500-53200	PROFESSIONAL SERVICES	MOMS & MOPS	CLEANING CENTRL MAINTENANCE	266.67	
500-500-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	326.25	
500-500-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
500-500-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	AUTO CLEANING CLOTH, NUTS, BOLTS, SCREW	20.16	
500-500-54390	SYSTEM MAINTENANCE	MCINTIRE MANAGEMENT GROUP	SSI AQUA-X	281.97	
500-500-54390	SYSTEM MAINTENANCE	ONE CALL CONCEPTS INC	LOCATE FEES	78.28	
500-500-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - 3 2025 DESK CALENDARS	48.62	
500-500-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	3 - CUSTOM STAMPS	2,097.02	
500-500-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL, WATER STATEMENTS	2,487.71	
500-500-56220	ELECTRICITY	CORNHUSKER PUBLIC POWER DI	ELECTRICITY	289.36	
500-500-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	13,397.80	
500-500-56240	TELEPHONE	A TO Z MESSAGING	ANSWERING SERVICE	65.00	
500-500-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	79.20	
500-500-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	22.00	
500-500-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - DECEMBER 2024 UTILITY	38,849.49	
Total For Dept 500 WASTEWATER COLLECTION				59,230.98	
Dept 501 WASTEWATER TREATMENT FAC					
500-501-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	191.84	
500-501-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	SILICONE GASKET MKR	25.99	
500-501-54320	EQUIPMENT MAINTENANCE	KEAST ENTERPRISES INC.	SLAT, RIVET	43.97	
500-501-54320	EQUIPMENT MAINTENANCE	O'REILLY AUTOMOTIVE INC	RELAY	130.88	
500-501-54320	EQUIPMENT MAINTENANCE	SCHWING BIOSET	RING, BACK-RING	132.34	
500-501-54320	EQUIPMENT MAINTENANCE	TRACTOR SUPPLY CREDIT PLAN	20 - EXTREME DUTY GREASE	119.80	
500-501-54320	EQUIPMENT MAINTENANCE	VULCAN INDUSTRIES	LOT SPARE PARTS	9,972.00	
500-501-55640	COMPLIANCE TESTING	MIDWEST LABORATORIES INC	TESTING & SUPPLIES	109.17	
500-501-56010	SUPPLIES	HADLEY-BRAITHWAIT COMPANY	2 CASES MULTIFOLD TOWELS	79.90	
500-501-56010	SUPPLIES	MENARDS	SCOTT TOWELS, OIL DRY	79.10	
500-501-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT	89.05	
500-501-56060	CHEMICALS	PETE LIEN & SONS INC.	QUICKLIME FINES	6,661.68	
500-501-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	2,112.27	
500-501-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	6,793.15	
500-501-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	17,026.10	
500-501-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	108.18	
500-501-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	24.73	
500-501-56250	REFUSE	NORTHEAST NEBRASKA SOLID	LANDFILL CHARGES	196.72	
500-501-57510-25043	CAPITAL-EQUIPMENT	HOTSY EQUIPMENT CO.	HOT WATER PRESSURE WASHER	6,295.00	
Total For Dept 501 WASTEWATER TREATMENT FAC				50,191.87	
Total For Fund 500 UTILITY SERVICE				109,432.70	
Fund 520 WATER					
Dept 000					
520-000-20100	CWX-1	VELAZQUEZ JOSE DE JESUS	UB refund for account: 200-27900-13	8.21	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 520 WATER					
Dept 000					
Total For Dept 000				8.21	
Dept 520 WATER					
520-520-52700	TRAINING AND TUITION	BOGUS RICHARD	MILEAGE, MEALS & PARKING - LNM UTILITY	89.88	
520-520-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	LEAGUE OF NE MUNICIPALITIES CONFERENCE	203.50	
520-520-52700	TRAINING AND TUITION	HY-VEE INC	NAPKINS, PLATES, DORITOS,NACHO CHEESE,	39.49	
520-520-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	151.04	
520-520-53200	PROFESSIONAL SERVICES	MOMS & MOPS	CLEANING CENTRL MAINTENANCE	266.67	
520-520-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	326.25	
520-520-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	MICE BAIT STATION BLOCKS, ELEC TAPE	49.63	
520-520-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
520-520-54320	EQUIPMENT MAINTENANCE	GRAINGER	FIRE HOSE ADAPTER	272.36	
520-520-54320	EQUIPMENT MAINTENANCE	INDELCO PLASTICS CORPORATI	WET END KIT	490.60	
520-520-54390	SYSTEM MAINTENANCE	ACE HARDWARE & GARDEN CNT	ELBOW 90 PVC, ELBOW 45 PVC	7.04	
520-520-54390	SYSTEM MAINTENANCE	GEHRING CONSTRUCTION &	2618 19TH STREET	775.50	
520-520-54390	SYSTEM MAINTENANCE	GRAINGER	ADAPTER, 3-WAY	20.14	
520-520-54390	SYSTEM MAINTENANCE	HOA SOLUTIONS INC	SCREEN CONNECT HOSTING 2024	642.00	
520-520-54390	SYSTEM MAINTENANCE	KELLY SUPPLY COMPANY	POLY BUSHING, COUPLER, POLY ADPT	63.89	
520-520-54390	SYSTEM MAINTENANCE	ONE CALL CONCEPTS INC	LOCATE FEES	78.28	
520-520-54390	SYSTEM MAINTENANCE	USA BLUE BOOK	THREAD SEALANT	143.25	
520-520-54390	SYSTEM MAINTENANCE	UTILITY SERVICE CO INC	123015, 123016, 123018 QUARTERLY TANK/1	22,897.08	
520-520-54420	WELL MAINTENANCE	DOWNEY DRILLING	ANNUAL WELL MAINTENANCE- EFFICIENCY TES	3,900.00	
520-520-54420	WELL MAINTENANCE	USA BLUE BOOK	TRANSDUCER	827.53	
520-520-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - 3 2025 DESK CALENDARS	48.60	
520-520-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	3 - CUSTOM STAMPS	2,097.01	
520-520-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - XEROX REPLACEMENT CARTRIDGE	27.69	
520-520-56030	CLEANING SUPPLIES/SERVICE	MENARDS	BLEACH, ZEP, TOILET BOWL CLEANER	30.90	
520-520-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL, WATER STATEMENTS	2,487.70	
520-520-56040	POSTAGE AND FREIGHT	MAILBOX	NEBRASKA PUBLIC HEALTH	117.89	
520-520-56130	SUPPLIES FOR RESALE	CORE & MAIN LP	4 - OMNI+ 2 R2 100CF	7,844.94	
520-520-56135	AMR RADIO EXPENSE	CORE & MAIN LP	54 - 510M S/POINT M2	10,190.94	
520-520-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	956.56	
520-520-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	518.03	
520-520-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	650.86	
520-520-56240	TELEPHONE	A TO Z MESSAGING	ANSWERING SERVICE	65.00	
520-520-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	188.85	
520-520-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	83.86	
520-520-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	22.00	
520-520-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVENUE	SALES TAX - DECEMBER 2024 UTILITY	4,989.79	
520-520-57300-21095	CAPITAL-NEW CONSTRUCTION	MUELLER SPRINKLERS	UNDERGROUND SPRINKLER SYSTEM	2,978.00	
Total For Dept 520 WATER				64,562.75	
Total For Fund 520 WATER				64,570.96	
Fund 560 STORMWATER UTILITY					
Dept 000					
560-000-20100	SUF-6	VELAZQUEZ JOSE DE JESUS	UB refund for account: 200-27900-13	3.95	
Total For Dept 000				3.95	
Dept 560 STORMWATER UTILITY					
560-560-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES - OCT, NOV, DEC 20	217.50	
560-560-53400	COMPUTER SUPPORT/MAINT	VERIZON	GPS UNITS	61.83	
560-560-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVENUE	SALES TAX - DECEMBER 2024 UTILITY	2,095.48	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 560	STORMWATER UTILITY				
Dept 560	STORMWATER UTILITY				
		Total For Dept 560	STORMWATER UTILITY	2,374.81	
		Total For Fund 560	STORMWATER UTILITY	2,378.76	
Fund 570	SOLID WASTE DIVISION				
Dept 000					
570-000-20100	SWD-1	VELAZQUEZ JOSE DE JESUS	UB refund for account: 200-27900-13	2.27	
		Total For Dept 000		2.27	
Dept 570	TRANSFER STATION				
570-570-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	216.01	
570-570-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	55.00	
570-570-53400	COMPUTER SUPPORT/MAINT	CAROLINA SOFTWARE	WASTEWORX SOFTWARE SUPPORT-QUARTER ENI	600.00	
570-570-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	SUPER HC NARROW SECTION MOLDED NOTCH V-	18.27	
570-570-54320	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS OF COLUMBU	DIESEL FUEL ADDITIVE, AIR BRAKE COND	75.00	
570-570-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	4 TIRES	662.00	
570-570-54330	VEHICLE MAINTENANCE	CHROME N' STEEL TRUCK & TF	TRANSMISSION/SHIFTER & CONTROLS	232.91	
570-570-54330	VEHICLE MAINTENANCE	GAVER TIRE & AUTO CENTER I	FLAT REPAIR	25.00	
570-570-54330	VEHICLE MAINTENANCE	TIRE OUTLET INC	2 - REPAIRS	265.00	
570-570-54330	VEHICLE MAINTENANCE	TRUCK CENTER COMPANIES	POLAR AIR SET, HUBCAP	123.10	
570-570-54550	LANDFILL DISPOSAL	NORTHEAST NEBRASKA SOLID	LANDFILL CHARGES	62,393.10	
570-570-54580	COMPOSTING	DANIELS PRODUCE LLC	YARD WASTE REMOVAL 12/1/2024 - 12/31/20	818.08	
570-570-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - 2 BROTHER TONER CARTRIDGES	352.98	
570-570-56050	FUEL	SAPP BROS COLUMBUS INC	DIESEL EXHAUST FLUID	16,036.00	
570-570-56190	PERSONAL PROTECTIVE SUPP	NAPA AUTO PARTS OF COLUMBU	LRG FABRIC BACK LTHR PALM	30.00	
570-570-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,265.22	
570-570-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 1/16 - 2/15	29.39	
570-570-57510-25064	CAPITAL-EQUIPMENT	ROAD BUILDERS MACHINERY AN	PACKER LOADER	7,485.00	
		Total For Dept 570	TRANSFER STATION	90,682.06	
		Total For Fund 570	SOLID WASTE DIVISION	90,684.33	
Fund 999	PAYROLL CLEARING				
Dept 000					
999-000-21510	HEALTH ACCOUNT PAYABLE	AUXIANT	HEALTH FUNDING	196,260.72	
999-000-21530	FLEXIBLE SPEND PAYABLE	AUXIANT	FLEX FUNDING	3,714.34	
		Total For Dept 000		199,975.06	
		Total For Fund 999	PAYROLL CLEARING	199,975.06	

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User: LAURA.RUPP
DB: Columbus

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE
EXP CHECK RUN DATES 01/21/2025 - 01/21/2025
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 100 GENERAL FUND	866,711.96
Fund 200 STREETS/ENGINEER	107,859.77
Fund 205 AIRPORT	19,114.01
Fund 206 DOWNTOWN BID	6.00
Fund 220 COMMUNICATIONS	9,839.40
Fund 240 HOUSING REHAB	1,552.50
Fund 260 PROGRESS AND JO	30,000.00
Fund 480 COMMUNITY REDEV	19,988.59
Fund 500 UTILITY SERVICE	109,432.70
Fund 520 WATER	64,570.96
Fund 560 STORMWATER UTILI	2,378.76
Fund 570 SOLID WASTE DIV	90,684.33
Fund 999 PAYROLL CLEARIN	199,975.06

Total For All Funds:	<u>1,522,114.04</u>
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5. APPROVAL OF MINUTES - Included in Consent Agenda

6. SPECIAL PRESENTATIONS

6.A. State of the City address by Mayor Bulkley.

7. PUBLIC HEARINGS

7.A. Public hearing - Citizen's Advisory Review Committee report of activities in accord with the Columbus Economic Development Plan.



The City of **Columbus**

RESPONSIBLE • RESPONSIVE • REPUTABLE

Administration Office (402) 562-4232

Fax (402) 563-1380

memorandum

DATE: January 15, 2025

TO: Mayor and City Council Members

FROM: Tara Vasicek, City Administrator 

RE: Citizens Advisory Review Committee (CARC) semi-annual report

A current fund account balance is attached here.

In the past six months the Citizens Advisory Review Committee has recommended approval of two loans.

The first loan which the CARC voted to recommend approval of to the City Council meeting was for Mad Fitness. The \$25,000 loan was approved at 4% for ten (10) years provided essential capital for the relocation and renovation of a space for their business.

The second loan was to the Platte County Fair Foundation for \$25,000 to support the completion of a feasibility and economic impact analysis to evaluate the sustainability of a new or redeveloped multipurpose fairground facility. The loan is to be repaid three (3) years following disbursement, the interest was approved at 0%.



**Progress and Jobs Growth
Activity Through December 31, 2024**

	9/30/2021	9/30/2022	9/30/2023	9/30/2024	12/31/2024
Revenues:					
Sales Tax	434,947.99	424,999.99	426,283.89	425,073.96	145,337.27
Federal Grants					
Local Grants				45,000.00	
Interest	19,951.84	11,267.91	47,994.54	72,910.31	17,779.77
Miscellaneous Receipts					
Loan Payments					
Blazer LLC	77,101.00	42,638.70	38,010.46	6,331.21	
Columbus Hydraulics, LLC	61,483.42	59,321.23	59,917.18	251,793.50	
DiStar Industries	32,818.57	17,688.77			
	-----	-----	-----	-----	-----
Total Revenues	626,302.82	555,916.60	572,206.07	801,108.98	163,117.04
	-----	-----	-----	-----	-----
Expenditures:					
Blazer, LLC					
Cargill Project					
Marriott					
DiStar Industries, LLC					
Columbus Hydraulics, LLC					
Workforce Housing Matching	750,000.00				
Columbus Area Future Fund	3,000.00				
Habitat for Humanity	103,000.00				
Neighborworks Quail Meadows				390,000.00	
Mad Fitness					25,000.00
Columbus Area Chamber of Commerce					
Col. Area Future Fund Workforce Dev. Grant				45,000.00	15,000.00
RWFH Match			500,000.00		
Regional Workforce Dev. Specialist (\$30k for 3 yrs)			30,000.00		
Retail Strategies		85,000.00	40,000.00		
Audit Entry	(1,003,852.00)	(111,966.88)	97,927.64	48,112.02	
Columbus Area Childcare		225,000.00			
Bad Debt Expense	90,075.00				
	-----	-----	-----	-----	-----
Total Expenditures	(57,777.00)	198,033.12	667,927.64	483,112.02	40,000.00
	-----	-----	-----	-----	-----
Net	684,079.82	357,883.48	(95,721.57)	317,996.96	123,117.04
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Beginning Fund Balance	1,583,481.90	2,267,561.72	2,625,445.20	2,529,723.63	2,847,720.59
	-----	-----	-----	-----	-----
Ending Fund Balance	2,267,561.72	2,625,445.20	2,529,723.63	2,847,720.59	2,970,837.63
	=====	=====	=====	=====	=====
Funds Committed					
2nd Regional Workforce Dev. Specialist @ Chamber					60,000.00
Destination Business Recruitment					425,000.00
Quail Meadows, LLC Infrastructure					800,000.00
					=====
Unassigned Funds					1,685,837.63
					=====

7.B. Public hearing - Application from K Herman Development LLC to rezone property at 4075 33rd Avenue (located east of 33rd Avenue between 40th and 42nd Street) from "R1" (Single-Family Residential District) to "B-2" (General Commercial District) and to amend the Future Land Use Map of the Comprehensive Plan.

NOTICE OF HEARING

You are hereby notified that a public hearing before the mayor and council of the City of Columbus, NE, will be held on Monday, January 20, 2025, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 St, Columbus, NE, on the application to rezone a tract of land located on Part of the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows: Beginning at the Northwest Corner of the SW1/4 of the SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., running thence East 310 feet; thence South 435 feet; thence West 310 feet; thence North 435 feet to the point of beginning, all courses being parallel to the West of the North line of SW1/4, SW1/4,

AND

A tract of land located in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as: Beginning at a point on the North line of the SW1/4, SW1/4 of said Section 7, said point being 310.00 feet East of the Northwest Corner of the SW1/4, SW1/4 of said Section 7; thence South and parallel to the West line of the SW1/4, SW1/4 of said Section 7, a distance of 435.0 feet to a point; thence East and parallel to the North line of the SW1/4, SW1/4 of said Section 7, a distance of 966.17 feet more or less, to a point on the East line of the SW1/4, SW1/4 of said Section 7; thence North on the East line of the SW1/4, SW1/4 of said Section 7, a distance of 435.00 feet to the NE Corner of the SW1/4, SW1/4 of said Section 7; thence West along the North line of the SW1/4, SW1/4 of said Section 7, a distance of 965.53 feet more or less to the point of beginning and containing 9.65 acres, more or less,

TOGETHER WITH

A tract of land in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows:

Beginning at the NE Corner of Lot 16, Block "B", Maple Park 3rd Addition to the City of Columbus; thence North along the East line of the SW1/4, SW1/4, a distance of 300.92 feet; thence SW'y along the North line of Block "B", Maple Park 3rd Addition as extended to the NE Corner of Lot 4 of said Block "B", 296.13 feet; thence SE'y along the East line of said Lot 4 and Lot 5, Block "B", Maple Park 3rd Addition, 132.33 feet; thence SE'y along the East line of Lots 5, 6, and 14 of said Block "B", 172.39 feet to the NW Corner of Lot 15 of said Block "B"; thence SE'y along the North line of said Lot 15, 158.63 feet to the point of beginning, containing 1.5 acres, more or less from "R-1" (Single-Family Residential District) to "B-2" (General Commercial District) (located east of 33rd Ave between 40th and 42nd Street) and amend the Future Land Use Map of the Comprehensive Plan to reflect the same change in zoning for said real estate. At said time and place you may appear and be heard.

City of Columbus
Shuraya Choat, City Clerk

Publish: 01:09:25
Affidavit of Publication

**CITY OF COLUMBUS
MEMORANDUM**

DATE: January 7, 2025
FROM: Andy Woehrer, Chief Building and Code Official
TO: Tara Vasicek, City Administrator
RE: Rezone a tract of land at the address of 4075 33rd Ave from R-1 Single-Family Residential District to B-2 General Commercial District.

RECOMMENDATION:

I recommend approval of the proposed rezoning from R-1 Single Family Residential District to B-2 General Commercial District and to amend the Future Land Use Map accordingly.

DISCUSSION:

We have received a rezoning application for a tract of land located at 4075 33rd Ave. The owner intends to develop the site for a new apartment complex and convenience storage. Rezoning the property to B-2 General Commercial District would better accommodate the proposed development. This rezoning is consistent with the CLDO and is suitable for the surrounding area.

FISCAL IMPACT:

None

ALTERNATIVE:

Deny the Rezoning

SIGNATURE:

By: Andy J. Woehrer

Approved By: [Signature]

REZONING APPLICATION

An application for a rezoning may be filed with the Community Development Office. Any such application will not be deemed submitted until all of the stated information is included. It is the responsibility of the applicant to provide all of the requested information. Incomplete applications WILL NOT be placed on the Planning Commission Agenda until all such missing information is provided. Such completed application shall be submitted to the Community Development Office at least 21 calendar days (including holidays) before the Planning Commission meeting at which time the public hearing on the application will be held.

PROPERTY OWNER NAME: PS Oasis, LLC/JASON B SCHMIDT

APPLICANT: K Herman Development LLC

APPLICANT MAILING ADDRESS: 4407 West Norfolk Ave Norfolk NE 68701

APPLICANT PHONE NUMBER: 402-350-1231

APPLICANT EMAIL ADDRESS: kelbyherman@live.com

ATTORNEY/FIRM: Peetz, Koerwitz & Ladleur, PC LLO Eric Knutson

ATTORNEY PHONE NUMBER: 402-904-3629

ATTORNEY E-MAIL ADDRESS: eknutson@eptlawfirm.com

ADDRESS OF PROPERTY TO BE REZONED: 4075 33RD Ave

LEGAL DESCRIPTION OF PROPERTY:
See attached document

PRESENT ZONING CLASSIFICATION: R1

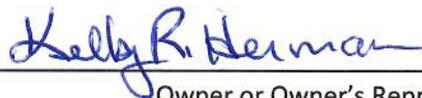
REQUESTED ZONING CLASSIFICATION: B 2

DESCRIPTION OF THE REASON FOR THE REZONING APPLICATION:
Build 100 2 bedroom apartments with detached garages
Build a secure convenience storage facility with upgrade facade, fencing and landscape

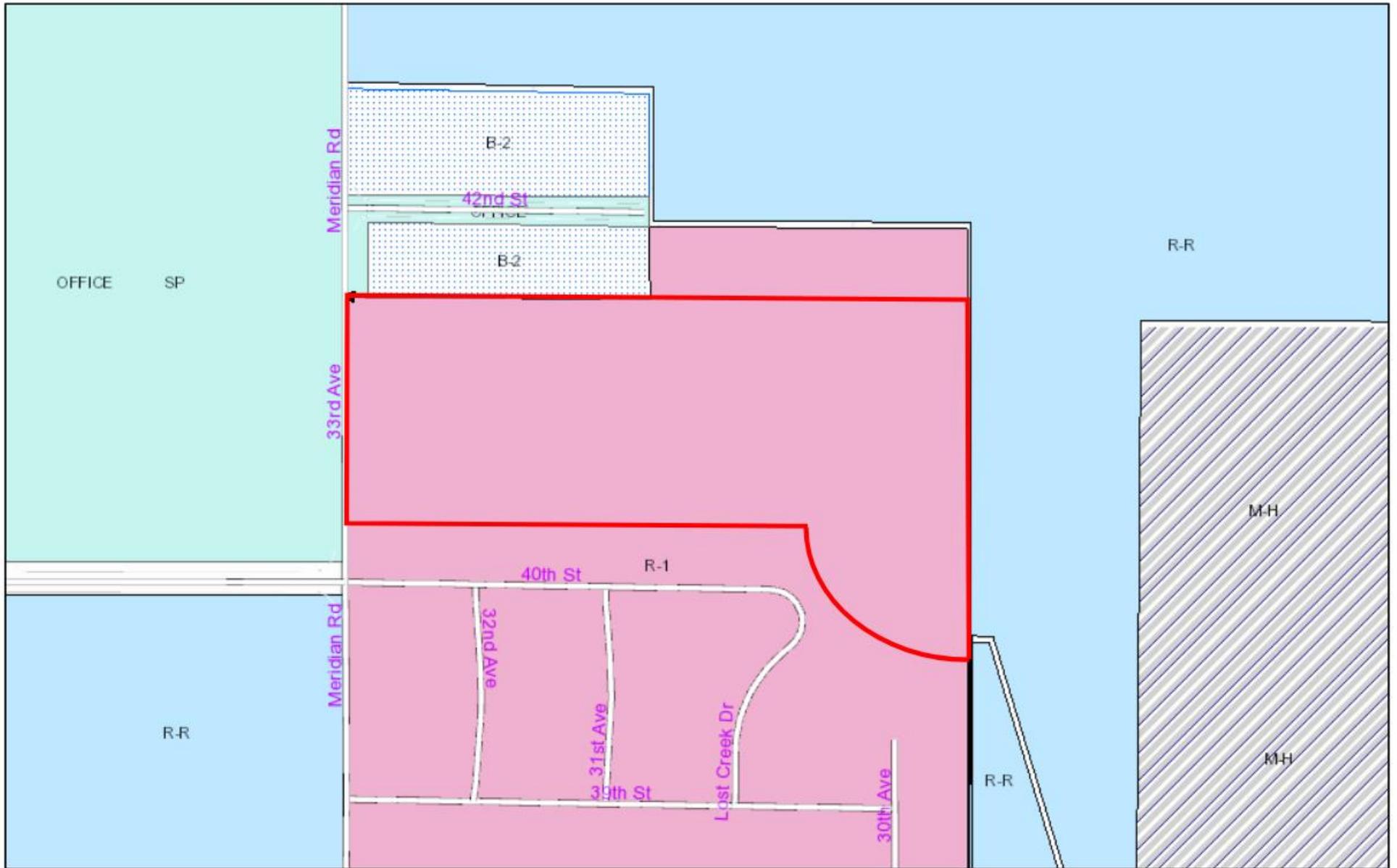
NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: (Include aerial image of proposed development on property and existing surrounding zoning classifications, any graphic information, including site plans, elevations or other drawings, necessary to describe the proposed use)

I hereby apply for a Rezoning Application and have paid the \$500 application fee.

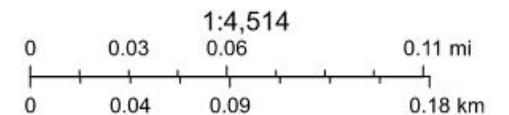
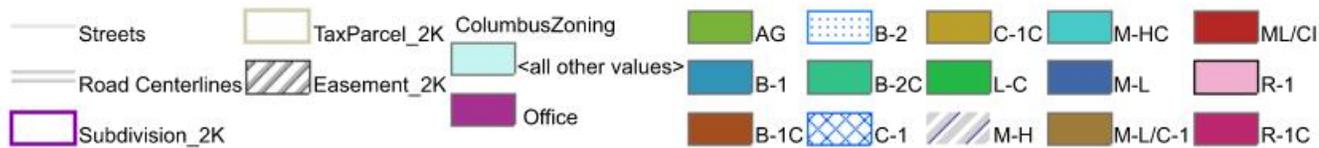
DATED THIS 15 DAY OF November, 2024



Owner or Owner's Representative



1/7/2025



City of Columbus GIS. Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL,

7.B.1. Ordinance No. 25-01 approving rezoning.

DRAFT

ORDINANCE NO. 25-01

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING THE COLUMBUS LAND DEVELOPMENT ORDINANCE FOR THE CITY OF COLUMBUS, ZONING CHAPTER, PASSED AND ADOPTED NOVEMBER 18, 2024, AS THE ZONING CODE FOR THE CITY OF COLUMBUS, NEBRASKA, BY ORDINANCE NO. 24-32, AND AS AMENDED THEREAFTER, TO REZONE AND RECLASSIFY THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT: A TRACT OF LAND LOCATED ON PART OF THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF THE SW1/4 OF THE SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., RUNNING THENCE EAST 310 FEET; THENCE SOUTH 435 FEET; THENCE WEST 310 FEET; THENCE NORTH 435 FEET TO THE POINT OF BEGINNING, ALL COURSES BEING PARALLEL TO THE WEST OF THE NORTH LINE OF SW1/4, SW1/4, AND

A TRACT OF LAND LOCATED IN THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, SAID POINT BEING 310.00 FEET EAST OF THE NORTHWEST CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE SOUTH AND PARALLEL TO THE WEST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.0 FEET TO A POINT; THENCE EAST AND PARALLEL TO THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 966.17 FEET MORE OR LESS, TO A POINT ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE NORTH ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.00 FEET TO THE NE CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE WEST ALONG THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 965.53 FEET MORE OR LESS TO THE POINT OF BEGINNING AND CONTAINING 9.65 ACRES, MORE OR LESS, TOGETHER WITH

A TRACT OF LAND IN THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, DESCRIBED AS FOLLOWS: BEGINNING AT THE NE CORNER OF LOT 16, BLOCK "B", MAPLE PARK 3RD ADDITION TO THE CITY OF COLUMBUS; THENCE NORTH ALONG THE EAST LINE OF THE SW1/4, SW1/4, A DISTANCE OF 300.92 FEET; THENCE SW'LY ALONG THE NORTH LINE OF BLOCK "B", MAPLE PARK 3RD ADDITION AS EXTENDED TO THE NE CORNER OF LOT 4 OF SAID BLOCK "B", 296.13 FEET; THENCE SE'LY ALONG THE EAST LINE OF SAID LOT 4 AND LOT 5, BLOCK "B", MAPLE PARK 3RD ADDITION, 132.33 FEET; THENCE SE'LY ALONG THE EAST LINE OF LOTS 5, 6, AND 14 OF SAID BLOCK "B", 172.39 FEET TO THE NW

CORNER OF LOT 15 OF SAID BLOCK "B"; THENCE SE'LY ALONG THE NORTH LINE OF SAID LOT 15, 158.63 FEET TO THE POINT OF BEGINNING, CONTAINING 1.5 ACRES, MORE OR LESS, FROM THE PRESENT ZONING CLASSIFICATION OF "R-1" (SINGLE-FAMILY RESIDENTIAL) TO "B-2" (GENERAL COMMERCIAL DISTRICT); TO AMEND THE ZONING MAP AND THE FUTURE LAND USE MAP WHICH HAVE BEEN ADOPTED AND MADE A PART OF SAID CITY OF COLUMBUS, NEBRASKA LAND DEVELOPMENT ORDINANCE TO SHOW SAID REZONING AND RECLASSIFICATION; TO REPEAL ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF IN CONFLICT HEREWITH; TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE FOR THE EFFECTIVE DATE.

WHEREAS, it appearing from the record and all of the evidence on file that all parties in interest and citizens of Columbus, Nebraska, have been duly notified of hearings called for the purpose of rezoning and reclassifying the following described real estate, to wit:

a tract of land located on Part of the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows: Beginning at the Northwest Corner of the SW1/4 of the SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., running thence East 310 feet; thence South 435 feet; thence West 310 feet; thence North 435 feet to the point of beginning, all courses being parallel to the West of the North line of SW1/4, SW1/4,

AND

A tract of land located in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as: Beginning at a point on the North line of the SW1/4, SW1/4 of said Section 7, said point being 310.00 feet East of the Northwest Corner of the SW1/4, SW1/4 of said Section 7; thence South and parallel to the West line of the SW1/4, SW1/4 of said Section 7, a distance of 435.0 feet to a point; thence East and parallel to the North line of the SW1/4, SW1/4 of said Section 7, a distance of 966.17 feet more or less, to a point on the East line of the SW1/4, SW1/4 of said Section 7; thence North on the East line of the SW1/4, SW1/4 of said Section 7, a distance of 435.00 feet to the NE Corner of the SW1/4, SW1/4 of said Section 7; thence West along the North line of the SW1/4, SW1/4 of said Section 7, a distance of 965.53 feet more or less to the point of beginning and containing 9.65 acres, more or less,

TOGETHER WITH

A tract of land in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows:

Beginning at the NE Corner of Lot 16, Block "B", Maple Park 3rd Addition to the City of Columbus; thence North along the East line of the SW1/4, SW1/4, a distance of 300.92 feet; thence SW'ly along the North line of Block "B", Maple Park 3rd Addition as extended to the NE Corner of Lot 4 of said

Block "B", 296.13 feet; thence SE'ly along the East line of said Lot 4 and Lot 5, Block "B", Maple Park 3rd Addition, 132.33 feet; thence SE'ly along the East line of Lots 5, 6, and 14 of said Block "B", 172.39 feet to the NW Corner of Lot 15 of said Block "B"; thence SE'ly along the North line of said Lot 15, 158.63 feet to the point of beginning, containing 1.5 acres, more or less

from the present zoning classification of "R-1" (Single-Family Residential) to "B-2" (General Commercial District); and to amend the ZONING MAP and the FUTURE LAND USE MAP which have been adopted and made a part of the CITY OF COLUMBUS LAND DEVELOPMENT ORDINANCE, ZONING CHAPTER, to show said rezoning and reclassification as provided by law, and

WHEREAS, the Planning Commission held a hearing thereon, and has heard all persons appearing at such hearing and in consideration of the evidence and the premises, has voted to recommend approval of the rezoning application; and

WHEREAS, the mayor and city council have held a separate hearing thereon and have heard all persons appearing at such hearing and in consideration of the evidence and the premises hereby find and determine that said rezoning will be for the public good and general welfare and will provide for the proper, appropriate, and best use of said real estate.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA;

Section 1. That the Columbus Land Development Ordinance, Zoning Chapter, passed and adopted November 18, 2024, as the Zoning Code for the City of Columbus by Ordinance No. 24-32 and as amended thereafter, be and the same is hereby amended to show that the following described real estate, to-wit:

A tract of land located on Part of the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows: Beginning at the Northwest Corner of the SW1/4 of the SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., running thence East 310 feet; thence South 435 feet; thence West 310 feet; thence North 435 feet to the point of beginning, all courses being parallel to the West of the North line of SW1/4, SW1/4,

AND

A tract of land located in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as: Beginning at a point on the North line of the SW1/4, SW1/4 of said Section 7, said point being 310.00 feet East of the Northwest Corner of the SW1/4, SW1/4 of said Section 7; thence South and parallel to the West line of the SW1/4, SW1/4 of said Section 7, a distance of 435.0 feet to a point; thence East and parallel to the North line of the SW1/4, SW1/4 of said Section 7, a distance of 966.17 feet more or less, to a point on the East line of the SW1/4, SW1/4 of said Section 7; thence North on the East line of the SW1/4, SW1/4 of said Section 7, a distance of 435.00 feet to the NE Corner of the SW1/4, SW1/4 of said Section 7; thence West

along the North line of the SW1/4, SW1/4 of said Section 7, a distance of 965.53 feet more or less to the point of beginning and containing 9.65 acres, more or less,

TOGETHER WITH

A tract of land in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, described as follows:

Beginning at the NE Corner of Lot 16, Block "B", Maple Park 3rd Addition to the City of Columbus; thence North along the East line of the SW1/4, SW1/4, a distance of 300.92 feet; thence SW'ly along the North line of Block "B", Maple Park 3rd Addition as extended to the NE Corner of Lot 4 of said Block "B", 296.13 feet; thence SE'ly along the East line of said Lot 4 and Lot 5, Block "B", Maple Park 3rd Addition, 132.33 feet; thence SE'ly along the East line of Lots 5, 6, and 14 of said Block "B", 172.39 feet to the NW Corner of Lot 15 of said Block "B"; thence SE'ly along the North line of said Lot 15, 158.63 feet to the point of beginning, containing 1.5 acres, more or less

has been rezoned and reclassified from the present zoning classification of R-1" (Single-Family Residential) to "B-2" (General Commercial District); and that the Future Land Use Map as well as the Zoning Map which have been adopted and made a part of said Columbus Land Development Ordinance, Zoning Chapter, be and the same are hereby amended to show such rezoning and reclassification.

Section 2. That all ordinances and resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. That this ordinance shall become effective immediately upon and be in full force and effect after its passage, adoption, and publication as provided by law. Publication shall be in pamphlet form as authorized by §16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the city offices.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

7.C. Public hearing - Application from K Herman Development LLC for special use permit to allow convenience storage in a "B-2" (General Commercial District) zone located east of 33rd Avenue between 40th and 42nd Street.

NOTICE OF HEARING

You are hereby notified that a public hearing before the mayor and council of the City of Columbus, NE, will be held on Monday, January 20, 2025, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 St, Columbus, NE, on the application for a Special Use Permit to allow convenience storage units on the following described real estate in a "B-2" (General Commercial District) zone: The East 530 feet of a tract of land located in the SW1/4, SW1/4 of Section 7, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as: Beginning at a point on the North line of the SW1/4, SW1/4 of said Section 7, said point being 310.00 feet East of the Northwest Corner of the SW1/4, SW1/4 of said Section 7; thence South and parallel to the West line of the SW1/4, SW1/4 of said Section 7, a distance of 435.0 feet to a point; thence East and parallel to the North line of the SW1/4, SW1/4 of said Section 7, a distance of 966.17 feet more or less, to a point on the East line of the SW1/4, SW1/4 of said Section 7; thence North on the East line of the SW1/4, SW1/4 of said Section 7, a distance of 435.00 feet to the NE Corner of the SW1/4, SW1/4 of said Section 7; thence West along the North line of the SW1/4, SW1/4 of said Section 7, a distance of 965.53 feet more or less to the point of beginning (located east of 33rd Ave between 40th and 42nd Street) and at said time and place you may appear and be heard.

City of Columbus
Shuraya Choat, City Clerk

Publish: 01:09:25
Affidavit of Publication

CITY OF COLUMBUS MEMORANDUM

DATE: January 7, 2025
FROM: Andy Woehrer, Chief Building & Code Official
TO: Tara Vasicek, City Administrator
RE: Special Use Permit to allow the Use Type (**Convenience Storage**) in the B-2 General Commercial District.

RECOMMENDATION:

I recommend approval of the Special Use Permit for a portion of the tract, as described in the attached, be approved to allow the Use Type Convenience Storage in the B-2 General Commercial District.

If approved, the applicant will proceed with the platting and building permit process, during which city officials will ensure the development complies with the Columbus Land Development Ordinance and all other applicable regulations.

DISCUSSION:

We have received an application for a Special Use Permit on the east 530 feet of the tract to allow the Use Type (**Convenience Storage**) in the B-2 General Commercial District. The applicant intends to develop the property for storage units, which fall under the Convenience Storage Use Type. This proposed use is appropriate for the area described, as it would serve as a buffer between future residential development on the remaining portion of the property and the manufacturing use to the east, while complying with the Columbus Land Development Ordinance.

FISCAL IMPACT:

None

ALTERNATIVE:

Deny the Special Use Permit

SIGNATURE:

By: Andy J. Woehrer

Approved By: [Signature]

SPECIAL USE PERMIT APPLICATION

An application for a Special Use Permit may be filed with the Community Development Office. Any such application will not be deemed submitted until all of the stated information is included. It is the responsibility of the applicant to provide all of the requested information. Incomplete applications WILL NOT be place on the Planning Commission Agenda until all such missing information is provided. Such completed application shall be submitted to the Community Development Office at least 21 calendar days (including holidays) before the Planning Commission meeting at which time the public hearing on the application will be held.

PROPERTY OWNER NAME: PS Oasis LLC

APPLICANT: K Herman Development LLC

APPLICANT MAILING ADDRESS: 4407 West Norfolk Ave Norfolk NE 68701

APPLICANT PHONE NUMBER: (402) 350-1231

APPLICANT EMAIL ADDRESS: kelbyherman@live.com

LEGAL REPRESENTATION FIRM/ATTORNEY: Peets, Koerwitz & Lafleur, PC LLO Eric Knutson

ATTORNEY PHONE NUMBER: (402) 904-3629

ATTORNEY E-MAIL ADDRESS: eknutson@eptlawfirm.com

ADDRESS OF PROPERTY: 4075 33rd Ave North 247 feet

LEGAL DESCRIPTION OF PROPERTY:
See attached document

PRESENT ZONING CLASSIFICATION: R1

DESCRIPTION OF THE REASON FOR THE SPECIAL USE PERMIT APPLICATION:
Convience storage facility

Requesting Rezoning to B2 with a Special Use Permit

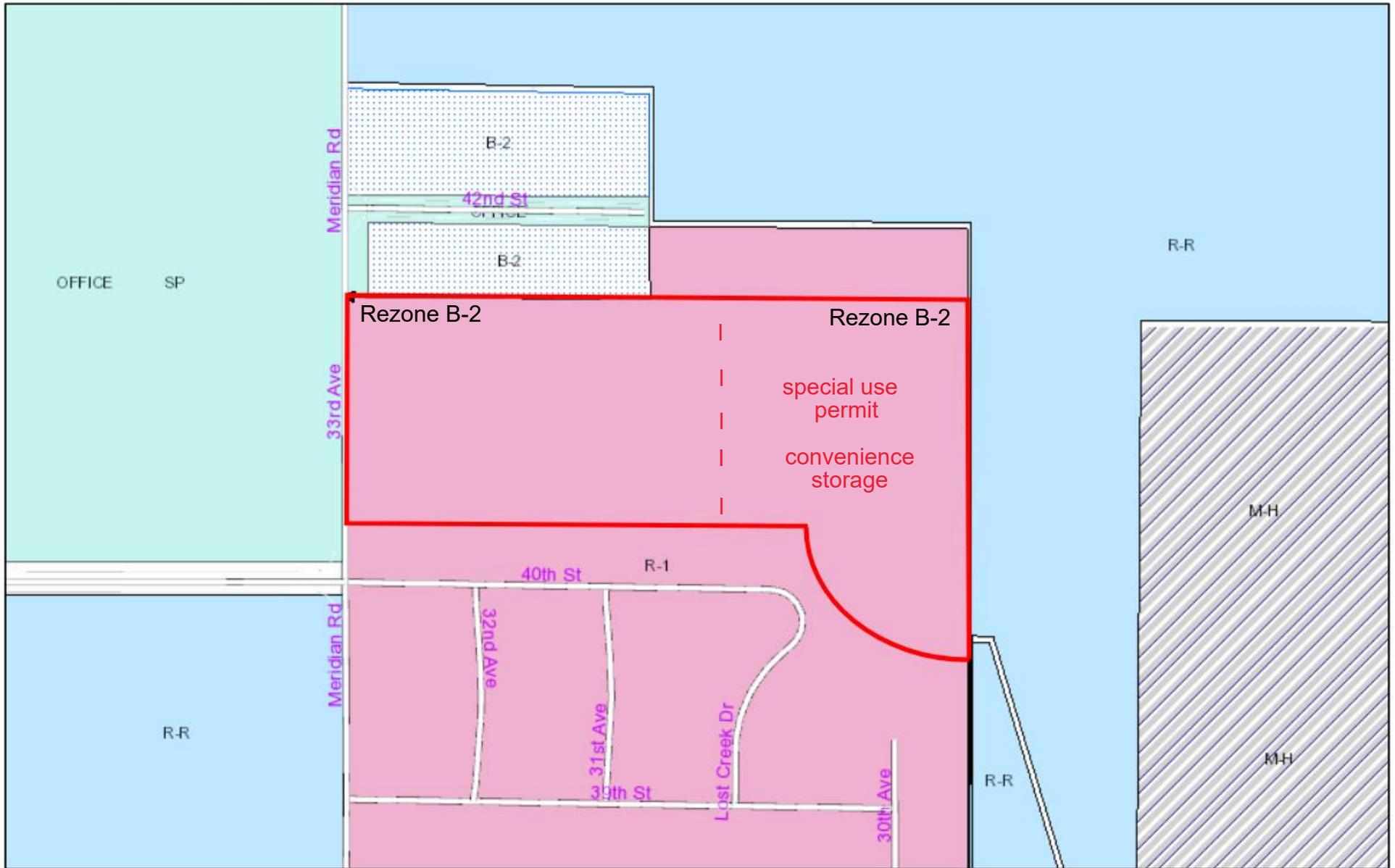
NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: (Include aerial image of proposed development on property and existing surrounding zoning classifications, any graphic information, including site plans, elevations or other drawings, necessary to describe the proposed use)

I hereby apply for a Special Use Permit and have paid the \$500 application fee.

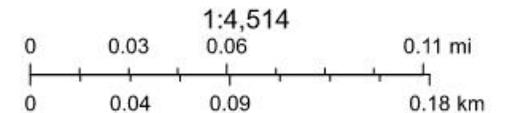
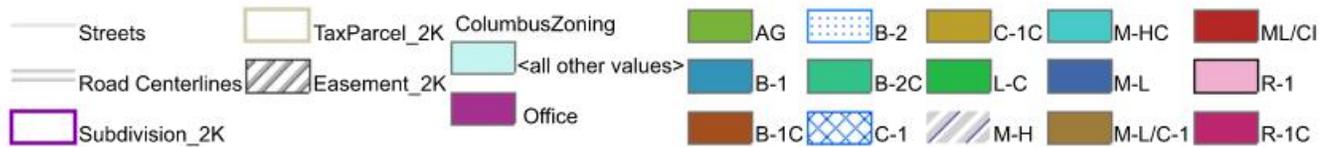
DATED THIS 15 DAY OF November, 2,024



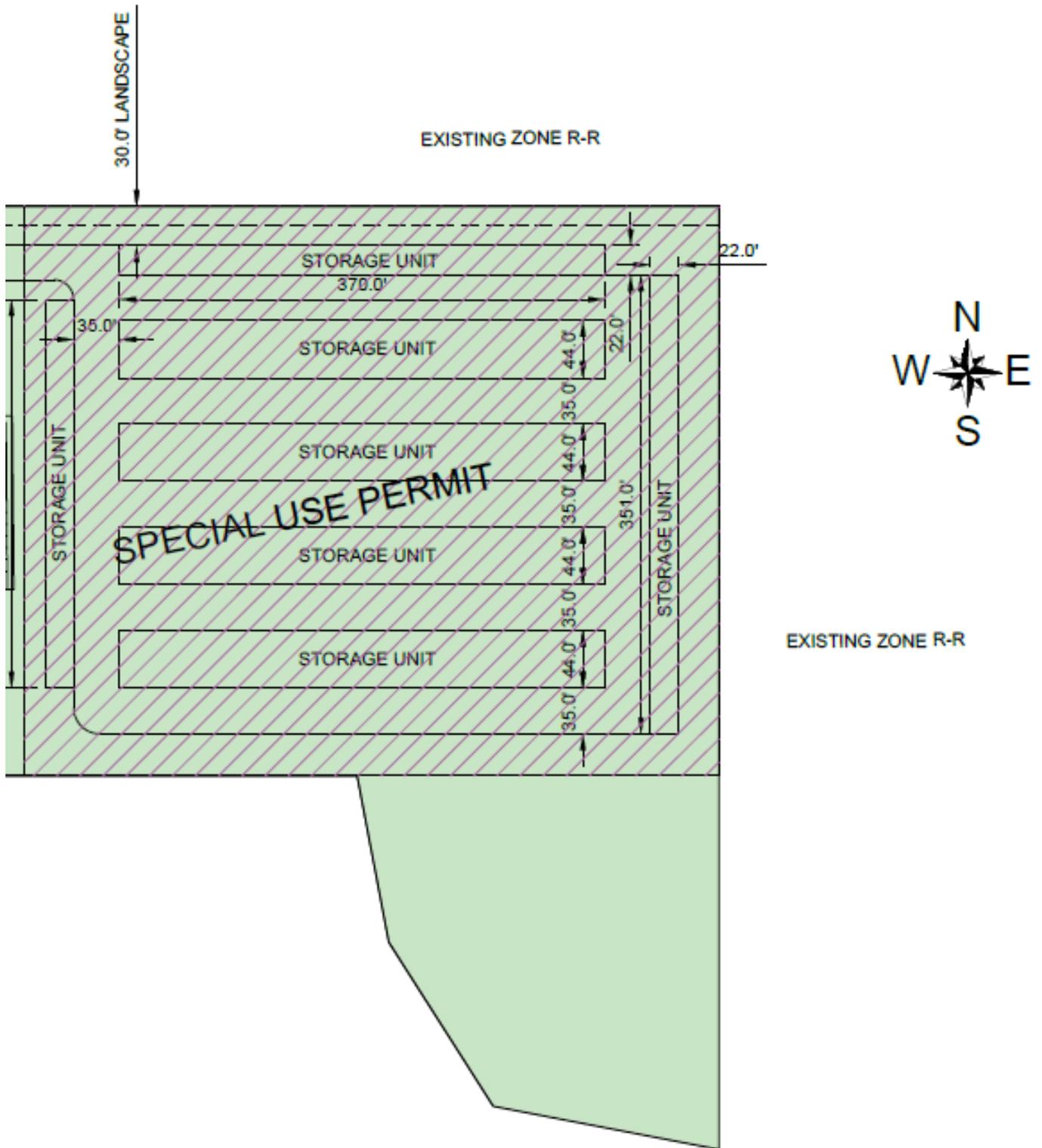
Owner or Owner's Representative



1/7/2025



City of Columbus GIS. Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL,



NOTE: Site layout is for concept purposes and is not an approved plan. Site layout, drainage, easements, setbacks, screening, landscaping and so forth will be reviewed during the platting and building/site plan review.

7.C.1. Ordinance No. 25-02 approving special use permit.

DRAFT
ORDINANCE NO. 25-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA TO ISSUE A SPECIAL USE PERMIT TO ALLOW FOR "CONVENIENCE STORAGE" AS CONTAINED IN TABLE 4-3 OF THE ZONING CODE, ON THE FOLLOWING-DESCRIBED REAL ESTATE IN A "B-2" (GENERAL COMMERCIAL DISTRICT) ZONE: THE EAST 530 FEET OF A TRACT OF LAND LOCATED IN THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, SAID POINT BEING 310.00 FEET EAST OF THE NORTHWEST CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE SOUTH AND PARALLEL TO THE WEST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.0 FEET TO A POINT; THENCE EAST AND PARALLEL TO THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 966.17 FEET MORE OR LESS, TO A POINT ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE NORTH ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.00 FEET TO THE NE CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE WEST ALONG THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 965.53 FEET MORE OR LESS TO THE POINT OF BEGINNING (LOCATED EAST OF 33RD AVE BETWEEN 40TH AND 42ND STREET); TO REPEAL ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF IN CONFLICT HEREWITH; TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE FOR THE EFFECTIVE DATE.

WHEREAS, it appearing from the record and all of the evidence on file that all parties in interest and citizens of Columbus, Nebraska, have been duly notified of the hearings called for the purpose of considering the issuance of a Special Use Permit to allow for "Convenience Storage" as contained in Table 4-3, Zoning District Regulations of the Zoning Code, on the following-described real estate, to wit:

THE EAST 530 FEET OF A TRACT OF LAND LOCATED IN THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, SAID POINT BEING 310.00 FEET EAST OF THE NORTHWEST CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE SOUTH AND PARALLEL TO THE WEST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.0 FEET TO A POINT; THENCE EAST AND PARALLEL TO THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 966.17 FEET MORE OR LESS, TO A POINT ON THE EAST LINE OF THE

SW1/4, SW1/4 OF SAID SECTION 7; THENCE NORTH ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.00 FEET TO THE NE CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE WEST ALONG THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 965.53 FEET MORE OR LESS TO THE POINT OF BEGINNING (LOCATED EAST OF 33RD AVE BETWEEN 40TH AND 42ND STREET);

which is in a "B-2" (General Commercial District) zone; and,

WHEREAS, the Planning Commission and the Mayor and City Council have held separate public hearings, and in consideration of the evidence and premises, hereby find and determine that the issuance of said Special Use Permit will be for the public good and general welfare and will provide for the proper, appropriate and best use of said real estate.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Columbus, Nebraska:

Section 1. That a Special Use Permit has been issued to allow for "Convenience Storage", as contained in table 4-3 of the Zoning Code, on the following-described real estate, to wit:

THE EAST 530 FEET OF A TRACT OF LAND LOCATED IN THE SW1/4, SW1/4 OF SECTION 7, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, SAID POINT BEING 310.00 FEET EAST OF THE NORTHWEST CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE SOUTH AND PARALLEL TO THE WEST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.0 FEET TO A POINT; THENCE EAST AND PARALLEL TO THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 966.17 FEET MORE OR LESS, TO A POINT ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE NORTH ON THE EAST LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 435.00 FEET TO THE NE CORNER OF THE SW1/4, SW1/4 OF SAID SECTION 7; THENCE WEST ALONG THE NORTH LINE OF THE SW1/4, SW1/4 OF SAID SECTION 7, A DISTANCE OF 965.53 FEET MORE OR LESS TO THE POINT OF BEGINNING (LOCATED EAST OF 33RD AVE BETWEEN 40TH AND 42ND STREET);

which is in a "B-2" (General Commercial District) zone.

Section 2. That all ordinances and resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. That this ordinance shall become effective immediately upon and be in full force and effect after its passage, adoption and publication as provided by law. Publication shall be in pamphlet form as authorized by §16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the City offices.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS _____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

8. PETITIONS AND COMMUNICATIONS - None

9. REPORTS OF CITY OFFICES - Finance department report included in Consent Agenda

10. REPORTS OF COUNCIL COMMITTEES

10.A.PUBLIC PROPERTY, SAFETY, AND WORKS COMMITTEE - January 13, 2025

PUBLIC PROPERTY, SAFETY, AND WORKS COMMITTEE
January 13, 2025

A meeting of the Public Property, Safety, and Works Committee of the City of Columbus, Nebraska, was convened in open and public session on January 13, 2025, at 4:00 p.m. in the Columbus Community Building, Community Room, 2500 14th Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on January 9, 2025, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and members of the city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **Statement of Compliance with Open Meetings Act and Roll Call:** Chair Lopez announced that a copy of the Open Meetings Act is posted in the meeting room. Present were the following Public Property, Safety, and Works Committee Members: Council Members Charlie Bahr, Kat Lopez, Prent Roth, and Ron Schilling. City staff members included City Clerk Shuraya Choat, Library Director Jeri Hopkins, City Engineer Rick Bogus, Project Engineer Braden Labenz, Communications Manager Matt Lindberg, Engineering Administrative Specialist Renee Whiting and Account / Human Resource Clerk Karen Bomberger. Also present was Mayor James Bulkley.
2. **Policies and Procedures Manual for Columbus Community Building.** Lindberg stated that the Columbus Stewarts Group was formed to create a policies and procedures manual for the Columbus Community Building for the purpose of improving safety, efficiency and the overall functionality of the building. Bulkley added that the manual could be amended as needed. A recommendation was made to approve the policies and procedures manual with a motion by Schilling and second by Bahr. Bahr, Lopez, and Roth voted "Aye" and none voted "Nay".
3. **Crisis Communications Plan.** Lindberg explained that this plan is intended to ensure that, in the event of a crisis, disaster, or emergency related to the City of Columbus, information is appropriately, accurately, and clearly communicated to the public. This plan outlines the actions needed both internally and externally. A recommendation was made to approve the Crisis Communication Plan with a motion by Roth and a second by Bahr. Bahr, Lopez, and Roth voted "Aye" and none voted "Nay".
4. **Propose change of meeting time.** Bulkley explained that scheduling the meeting at a later time would provide more flexibility for council members with full-time jobs. A recommendation was made to change the meeting time for Public Property, Safety, and Works Committee to 4:30 p.m. with a motion by Bahr and a second by Roth. Bahr, Lopez, and Roth voted "Aye" and none voted "Nay".
5. **Adjournment:** The meeting adjourned at 4:10 p.m.

OFFICE OF THE CITY CLERK
:Shuraya Choat

10.A.1. Policies and Procedures Manual for Columbus Community Building.



City of Columbus
Human Resources / Risk Management
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4243
www.columbusne.us

DATE: December 12, 2024
TO: Tara Vasicek, City Administrator *T.V.*
FROM: Tammy Orender, Human Resource Director *T.O.*
RE: Columbus Community Building Policies & Procedures

RECOMMENDATION:

Approve the Policies and Procedures manual for the Community Building

DISCUSSION:

Over the past year, the Community Building Stewards have convened to implement policies and procedures to ensure the effective management and use of the Community Building. These efforts were aimed at improving safety, efficiency and the overall functionality of the building.

Columbus Community Building Policies & Procedures



Adopted January 2025

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PART 2:

Shared Spaces Policies – Pages 13-17

PART 3:

Building Use Policies – Pages 18-19

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Building Closure Policies – Pages 20-21



STANDARD RESPONSE PROTOCOL OVERVIEW

The safety and security of employees and visitors to the Columbus Community Building is of the utmost importance. The Standard Response Protocol (SRP) provides clear guidance on actions to be taken by all occupants of the facility in the event of a crisis. This is designed to provide consistent, clear, shared language, and a series of actions to be taken by occupants.

*Our Standard Procedure for an Active Shooter, Medical Emergency, Fire/Evacuation, Severe Weather or Lost Child/Unattended Child situation will always be **Hold | Secure | Evacuate | Shelter**. Using this procedure, entities must determine which course is necessary.*

In all instances, it's imperative a representative from the affected area alerts the rest of the building using the PA system to prevent misinformation or panic. Dial ext. 2907, and then wait for the prompt and hit 100# for 1st, 2nd and 3rd floor all at once. We will use color codes to designate the situation and not tip-off any potential threats or cause panic within the building.

When alerting those building-wide of a situation that requires attention, building employee should state:

“Attention, Columbus Community Building employees and patrons, we are currently in a Code [INSERT ACCORDING COLOR]. CCB staff, please act accordingly. We ask members of the public to follow direction of the building staff. Thank you.”

When the situation has been resolved, a designated representative should alert everyone over the intercom saying the following:

“Code (INSERT ACCORDING COLOR) is now clear.”





HOLD | SECURE | LOCKDOWN | EVACUATE | SHELTER

STANDARD RESPONSE PROTOCOL – PUBLIC ADDRESS

Medical emergency	<i>“Code Purple. Hold in your room or area. Clear the halls.”</i>
Threat inside	<i>“Code Blue. Secure! Get inside.</i>
Threat outside	<i>Code Red. Lock outside doors.</i>
Bomb Threat	<i>“Code Green. Please evacuate the building.” (CPD Lobby is official designated safe space)</i>
Fire	<i>“Code Green. Please evacuate the building.”</i>
HAZMAT	<i>“Code Green. Please evacuate the building.”</i>
Tornado/Severe weather	<i>“Code Orange. Shelter in designated safe spaces”</i>

STANDARD RESPONSE PROTOCOL – INTERNAL ACTION

Purple (Hold)	<i>Clear the hallways and remain in area until “All clear” has been announced. Do business as usual.</i>
Blue (Secure)	<i>Bring everyone into secure space, lock doors, increase situational awareness until “All clear” has been announced. Do business as usual.</i>
Red (Lockdown)	<i>Check locks and lights. Get out of sight.</i>
Green (Evacuate)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>
Orange (Shelter)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>



HOLD

Hold is followed by the directive “In your room, office or area.” It’s the protocol to use when hallways need to be kept clear of occupants

Occupants are instructed to:

- *Clear the hallways and remain in your room or area until all clear is announced*
- *Do business as usual*

Staff are instructed to:

- *Close doors in your immediate area*
- *Account for occupants and staff*
- *Do business as usual*



SECURE

Secure is followed by the directive “Get Inside. Lock Outside Doors.” It’s the protocol used to safeguard people within the building.

Occupants are instructed to:

- *Return to inside of building*
- *Do business as usual*

Staff are instructed to:

- *Recover occupants and staff from outside the building*
- *Lock outside doors*
- *Increase situational awareness*
- *Account for occupants and staff*
- *Do business as usual*



LOCKDOWN

“Lockdown” is followed by the directive “Locks, lights and out of sight.” This is the protocol to use to secure individual rooms and keep occupants quiet and in place.

Occupants are instructed to:

- *Move away from sight*
- *Maintain silence*
- *Do not open the door*
- *Prepare to evade or defend*

Staff are instructed to:

- *Lock interior doors*
- *Turn out the lights*
- *Move away from sight*
- *Maintain silence*
- *Do not open doors*
- *Account for occupants and staff*
- *Prepare to evade or defend*



EVACUATE

Evacuate may be followed by indicating a location and is used to move people from one location to a different location in or out of the building. All building staff should make their way safely to the designated exterior safe space (Columbus Police Department lobby, 2330 14th St.).

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Bring a list of employees if available*
- *Lead occupants to evacuation location*
- *Account for occupants and staff*
- *Report injuries or problems to first responders*



SHELTER

Use this to state the hazard and safety strategy for group and self-protection.

All building staff should make their way safely to the designated safe space (nearest internal public restrooms on any of the three floors) during a tornado warning or other incident.

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Lead safety strategy*
- *Account for occupants and staff; notify if there are any injured or missing people*

All building staff should make their way safely to the designated safe spaces (public restroom on all three floors) in the event of a weather event like a tornado warning.)

POSSIBLE SITUATIONS

If a person is reported missing, staff should quickly attempt to get name, age and description of the missing child or adult.

A staff member will dial extension 2907 and press 100 for all floors to announce:

“Your attention please. We are looking for INSERT NAME and AGE.”

- *A designated representative from City Hall, Columbus Public Library, the Water Office and Columbus Children’s Museum should all meet in the first-floor lobby by the front doors within 10 minutes of the announcement after searching their respective areas, including public restrooms.*
- *Library staff should have a person stand at each exit in the facility, including at THE internal Downtown Mug entrance.*
- *Take the parent or responsible party to the Columbus Public Library first floor circulation desk to wait for the return of the missing child.*
- *Staff will need to check east restroom and take the emergency stairs to stand by the East Exit.*
- *Staff needs to check west family restroom and the West emergency stairs.*
- *All building staff not covering exits should immediately stop what they are doing and check all possible areas (restrooms, etc.) within the building starting with the top floor and moving down as a floor is cleared.*
- *Staff covering the exits should stop the child if they are alone, however, they should not try to stop an adult from leaving the building with the child but take note of the description or take photos if possible and immediately notify the parent or responsible person of the description and exit point and call 911.*

ACTIVE SHOOTER SCENARIO

How to respond when an active shooter is in your area.

Quickly determine the most reasonable way to protect your own life. Remember, customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- *Evacuate regardless of whether others agree to follow using the nearest available exit and make your way quickly to the Columbus Police Department lobby, 2330 14th St.*
- *Leave your belongings behind*
- *Help others escape, if possible*
- *Prevent individuals from entering an area where the active shooter may be*
- *Keep your hands visible*
- *Follow the instructions of any police officers*
- *Do not attempt to move wounded people*
- *Call 911 when you are safe*

2. Hide out

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- *Be out of the active shooter’s view*
- *Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)*

- *Do not trap yourself or restrict your options for movement.*

To prevent an active shooter from entering your hiding place:

- *Lock the door*
- *Blockade the door with heavy furniture*

If the active shooter is nearby:

- *Lock the door*
- *Silence your cell phone and/or pager*
- *Turn off any source of noise (i.e., radios, televisions)*
- *Hide behind large items (i.e., cabinets, desks)*
- *Remain quiet*

If evacuation and hiding out are not possible:

- *Remain calm*
- *Dial 911, if possible, to alert police to the active shooter's location*
- *If you cannot speak, leave the line open and allow the dispatcher to listen*

3. Take action against the active shooter

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- *Acting as aggressively as possible against him/her*
- *Throwing items and improvising weapons*
- *Yelling*
- *Committing to your actions*

FIRE

Evacuate and head to Columbus Police Department lobby, 2330 14th St., which has been designated as the gathering space.

If you see smoke or a fire has not been detected/or if the smoke alarm goes off:

- *Remain calm and dial 911*
- *Announce to everyone to evacuate the building and the designated gathering space is the Columbus Police Department lobby.*
- *The elevators are inoperative during a fire alarm. Use the nearest staircase. (See attached map at the end of this document)*

UNATTENDED CHILD

If a child 10 years and younger is left unattended:

- *Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the library intercom using the parent's name or physical appearance.*
 - *If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) There is someone looking for you."*

- *If child does not know parent's name, announce we have a child looking for their parent/guardian.*
- *If a child seems anxious, it is OK to have a staff person take them to the children's area, providing a staff person remains at the desk to wait for the parent/guardian.*
- *When the responsible person is located, staff will explain the library policy in regard to children, and give them a copy of the unattended children policy.*
- *If the responsible person is not located within a half-hour, or if the library is closing within a half-hour, the staff will notify the police to pick up the child. Two staff members will remain with the child in the building until the parent or police arrive.*

SEVERE WEATHER

The Columbus Community Building's designated storm shelters are the bathrooms on all three floors.

If the siren sounds and you have time, make an announcement on the PA system. Be aware hearing-impaired people may not have heard the sirens.

Stay in the shelter until the tornado warning has passed. If there is a severe weather warning, follow the guidelines from local weather agencies.

If there are high winds over 50 mph, staff should ask people to move away from windows for their safety.

SHARED SPACES POLICIES

ADVERTISEMENTS IN THE BUILDING

- *No advertisements or marketing materials of building partners or outside persons/organizations shall be placed in the common shared spaces without approval from the Community Coordinator.*
- *Regular rule of thumb is advertisements and marketing shall not be placed unless under special circumstances in efforts to keep the common shared spaces uncluttered.*
- *Majority of advertisements and marketing materials shall be placed in the designated area determined by the City of Columbus.*

TRASH AREA (INCLUDE CURRENT TRASH SCHEDULE)

- **Break down boxes**
 - *All building partners and their affiliates are required to break down all boxes before throwing them into the recycle bin to make ample space for all other building users.*
- **Ensure lids can close**
 - *When throwing garbage away, all building partners must ensure the receptacles' lids close to prevent the garbage from littering the Community Building and surrounding businesses. If the building partner's trash cannot fit into the receptacle with the lid down, the partner is required to store the garbage until the receptacles are emptied.*
- **No trash outside of receptacles**
 - *Under no circumstance should garbage or recycling ever be placed outside of the provided receptacles. If the desired disposable object does not fit into the receptacles due to size, other arrangements must be made by building partner to dispose of said item.*
- **Current trash/recycling schedule**
 - *Mondays = trash*
 - *Fridays = recycling*

LOADING AND UNLOADING DOCKS (INCLUDE CURRENT TRASH SCHEDULE)

- **Must not leave vehicle for extended times outside of in-process loading/unloading**
 - *All loading / unloading docks may be used by building partners. Designated loading / unloading docks are located on the front / south side of the building and on the east side of the building next to the garbage receptacles.*
 - *Vehicles may not be left at these docks for longer than the immediate loading / unloading process by any building partner.*
- **Include trash / recycle schedule**
 - *When using the east loading / unloading dock by the garbage receptacles, building partners must be mindful of the trash / recycling schedules to ensure the necessary teams can access the area. A sign will be posted in this area indicating the trash pick-up date.*
- **General public must be escorted in secured areas unless otherwise approved**

- *If public affiliates of building partners are using the east loading / unloading dock, affiliates must be escorted by approved internal personnel in ALL secured areas.*
-

WORKSHOP AREA

- *The workshop is accessible to all building partners.*
- *The workshop may be used by INTERNAL PERSONNEL ONLY. Under no circumstance should building partner affiliates or the general public, be allowed to utilize the equipment, supplies, or space of the workshop unless given permission by City Building Maintenance or Chief Building & Code Official.*
- *Under no circumstance should the workshop area be used by building partners for general storage unless previously granted permission by City Building Maintenance or Chief Building & Code Official. If items are left in the workshop area without permission, the City of Columbus retains the right to dispose of or claim said items.*
- *If equipment or supplies are borrowed from the workshop, they must be returned promptly after usage. If a building partner needs to use the equipment or supply for an extended amount of time, they will inform Building Maintenance. No supplies or equipment can be retained for more than 2 days unless given permission by Building Maintenance.*
- *Any heavy or power equipment will require use of Personal Protective Equipment (PPE)*

LOBBY (INCLUDE A DOCUMENT OF THE RENTAL POLICIES AND CLEAN-UP)

- **Must receive approval from Community Coordinator**
-ALL uses of the building lobby by building partners must receive approval from the Community Coordinator.
- **Must notify all other users in the building**
-For any program usage of the lobbies, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.
- **Policies, procedures, clean-up**
*-In the usage of the lobbies, all rental policies and clean-up apply to the building partner.
-As listed in the rental policies, there is not attaching anything to the walls of the lobby.
-Events and programs in the lobby may not under any circumstance involve the serving or consumption of alcohol while any other CCB occupant is open.
-The lobby may be rented by the public only if all CCB entities are closed.
- Alcohol may not exit the building at any time.*
- **Must leave room for general public and staff to function**
-In the case of programming, high expected traffic, or installations, building partner must ensure there is still space for the general public and staff to maneuver and function. All capacities of this area must follow the appointed restrictions to ensure safety during use.

FRONT PORCH

- **Must receive approval from Community Coordinator**
 - *All uses of the Front Porch that may result in large numbers, extensive set up, or may alter the infrastructure of the space must receive approval from the Community Coordinator.*
- **Must notify all other users in the building**
 - *For any program usage of the front porch, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.*
- **Policies, procedures, clean-up**
 - *In the usage of the front porch, all rental policies and clean-up of the other shared space in the building apply to the building partner.*
 - *Events and programs on the front porch may not under any circumstance involve the serving or consumption of alcohol.*
- **Must still leave room for general public and staff to function**
 - *In the case of programming, high expected traffic, or installations, building partner must ensure that there is still space for the general public and staff to maneuver and function.*
 - *Under no circumstance may the building partner do anything that may impede the access to the front doors of the Columbus Community Building.*

- **PETITIONS**

The general public is allowed to solicit petition signings outside of the Columbus Community Building as long as the proposed petitions do not discriminate any persons for reasons including, but not limited to race, sexual orientation, gender identity, national origin, religion, or familial standings.

PLAYGROUND

- **Programming must not hinder the use / accessibility by the general public**
 - *The Community Building playground must remain accessible to the general public at all times. No programming or usage of the playground by a building partner can hinder the use and accessibility of the general public during the duration of their event.*
 - *Under no circumstance may items be adhered or attached to the playground equipment.*
 - *Any program or use of the playground by building partners must not create unsafe conditions in the usage of the playground equipment.*
 - *All building partners must clean-up after themselves following their usage of the playground.*
 - *All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different part of the building or surrounding area.*

MINIMUM AGE TO UTILIZE CCB SERVICES AND AMENITIES ALONE

- **Children are welcome in the Community Building; however, parents and caregivers are responsible for monitoring the activities, regulating the behavior, and the wellbeing of their children while in the CCB.**

- All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different room.
- Caregivers' requirements to stay with children during scheduled building programs is deemed by the building partner hosting/leading the program; however, Community Building partners are not responsible for the supervision and well-being of dropped off children. If the caregiver chooses to leave the building, they will be at the program location when the program is scheduled to conclude. Persons responsible for children who have special needs related to physical or mental ability, disruptive behavior, emotional problems, lack of adequate attention span, incomplete social skills, or children who cannot take themselves to the restroom etc., shall remain with their children at all times.
- Children 11 years and older may use the Community Building unattended, subject to the rules and regulations of this Community Building.
- **If a child 10 years and younger is left unattended:**
 - Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the Community Building intercom using the parent's name or physical appearance.
 - If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) there is someone looking for you."
 - If child does not know parent's name, announce we have a child looking for their parent/guardian.
 - If a child seems anxious, it is OK to have a staff person take them to the Library children's area, providing a staff person remains at the desk to wait for the parent/guardian.
 - When the responsible person is located, staff will explain the Community Building policy in regard to children, and give them a copy of the unattended children policy.
 - If the responsible person is not located within a half-hour, or if the Community Building is closing within a half-hour, the staff will notify the police to pick up the child. Staff will remain with the child in the building until the parent or police arrive.

CHILDREN'S MUSEUM EAST PATIO SPACE

- **Programming must not hinder CCB employees and guests**
 - Any activities happening on the Children's Museum east patio must be contained to the space and not hinder CCB employees or other guests entering or leaving the building.
 - Any activity, that could permanently damage the patio space concrete or the exterior of the building is strictly prohibited. Painting is only permitted if proper protection to the concrete is taken to prevent stains or other damage.
 - Alcohol cannot be served or drank on this space.

CCB OUTDOOR SIDEWALKS

- Any activity happening immediately outside of the CCB must not hinder the public's ability to walk past using the sidewalk. (See 'Front Porch' on page 14 for further details.)

CCB ELEVATORS

- *All who choose to use the public elevators must adhere to weight capacity (5,000 pounds)*
- *No jumping, stomping kicking, hitting or any kind of roughhousing is permitted in the elevators*
- *Any injuries that occur in the elevator must be reported to the City and then shared with Otis (elevator provider)*
- *The elevators are inoperative during a fire alarm and other instances, such as repair. Use the nearest staircase. (See attached map at the end of this document)*

SERVICE ANIMALS

- *Guide dogs or other service animals accompanying individuals with disabilities and especially trained and educated for that purpose shall be admitted on the same terms and conditions as others, and subject to the same regulations, as generally govern the admission of the public to the property. The animals are not permitted to run free or roam in a building or on the property and under the control of the individual at all times while in a building or on the property.*

In situations where it is not obvious that the dog is a service animal, staff may ask the only questions below:

1. *Is the dog a service animal required because of a disability?*
2. *What work or task has the dog been trained to perform?*

BUILDING USE POLICIES

SIGNAGE

No signage of any kind is allowed on the exterior doors of the building.

SMOKING/VAPING

Smoking or vaping of any kind is not permitted anywhere in the interior or immediate exterior of the building, including on the benches or anywhere under the building's awning, or at the community playground.

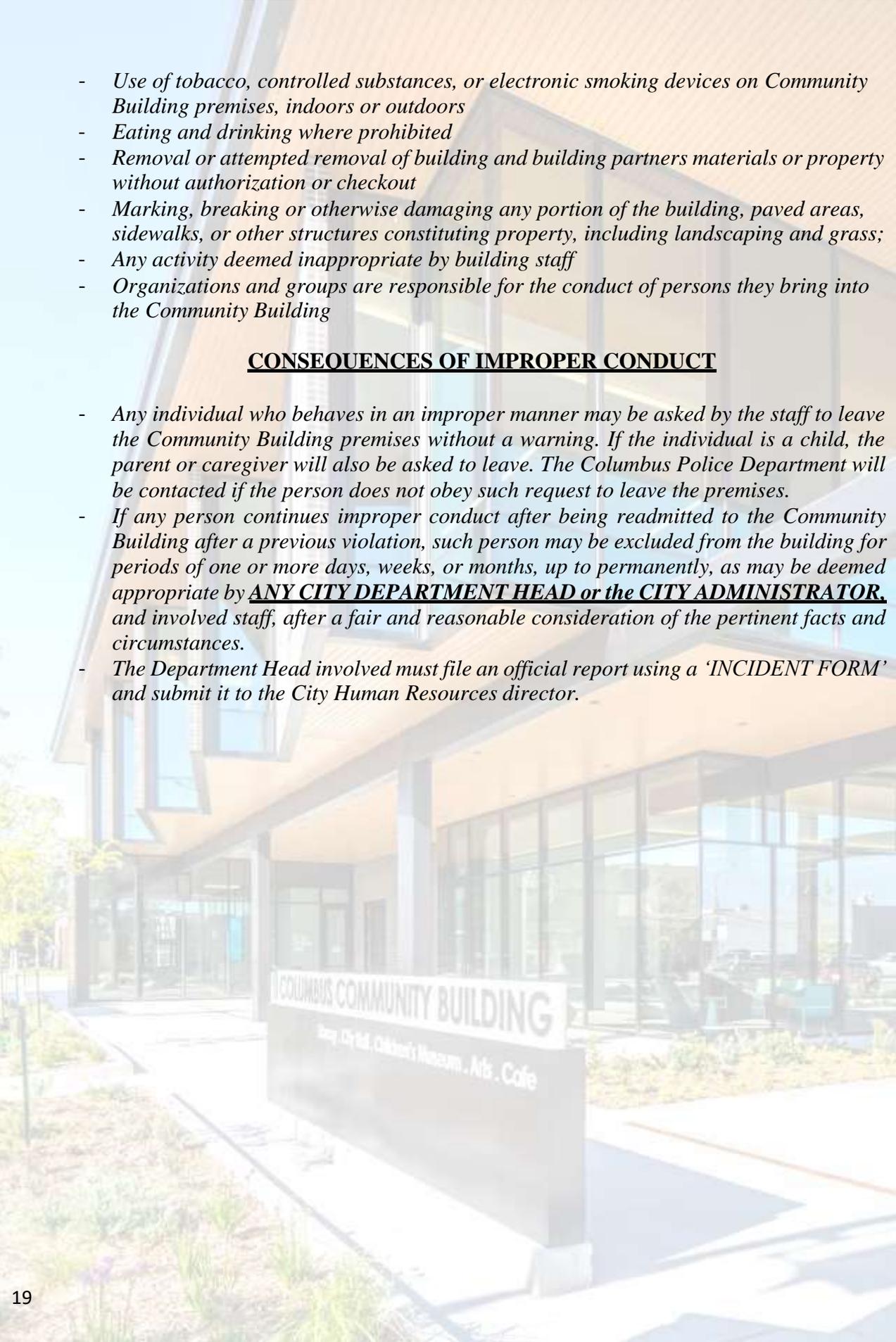
WINDOW PAINTINGS

Planned window paintings will be allowed in specific locations. Building staff must email desired concept and express where the window painting will be displayed at least three weeks ahead of desired painting schedule and receive written approval from a CCB Stewards member to proceed. Painter will also be responsible for cleanup and removal of painting.

IMPROPER CONDUCT

Improper conduct may include, but is not limited to the following:

- *Talking in a voice louder than a normal conversational level*
- *Inappropriate use of cellphones*
- *Failure to wear attire which conforms to the standard of the community for public places, including shoes and shirts*
- *Taking photographs or videos of employees or the public without permission*
- *Unauthorized use of age-specific areas and services*
- *Behaving in a manner which is either physically or verbally abusive to building staff or building people*
- *Running or rushing*
- *The use of skateboards, roller blades and roller boards on Community Building premises, indoors or outdoors*
- *Repeatedly going in and out of spaces, or excessive milling about*
- *Excessive public displays of affection*
- *Swearing / cursing*
- *Gathering in a way that impedes indoor and outdoor traffic areas*
- *Laying down, sleeping, or using bedding (blankets, pillows, etc.)*
- *Unauthorized consumption of alcohol and/or illegal drugs in the building or on the premises*

- 
- *Use of tobacco, controlled substances, or electronic smoking devices on Community Building premises, indoors or outdoors*
 - *Eating and drinking where prohibited*
 - *Removal or attempted removal of building and building partners materials or property without authorization or checkout*
 - *Marking, breaking or otherwise damaging any portion of the building, paved areas, sidewalks, or other structures constituting property, including landscaping and grass;*
 - *Any activity deemed inappropriate by building staff*
 - *Organizations and groups are responsible for the conduct of persons they bring into the Community Building*

CONSEQUENCES OF IMPROPER CONDUCT

- *Any individual who behaves in an improper manner may be asked by the staff to leave the Community Building premises without a warning. If the individual is a child, the parent or caregiver will also be asked to leave. The Columbus Police Department will be contacted if the person does not obey such request to leave the premises.*
- *If any person continues improper conduct after being readmitted to the Community Building after a previous violation, such person may be excluded from the building for periods of one or more days, weeks, or months, up to permanently, as may be deemed appropriate by **ANY CITY DEPARTMENT HEAD or the CITY ADMINISTRATOR,** and involved staff, after a fair and reasonable consideration of the pertinent facts and circumstances.*
- *The Department Head involved must file an official report using a 'INCIDENT FORM' and submit it to the City Human Resources director.*

BUILDING CLOSURE POLICIES

HOLIDAY AND OTHER PLANNED CLOSURES:

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) **will be required to send an email to ccbstewards@columbusne.us with closures for the month ahead by the 20th of each month.**
2. A graphic will be deployed to our Visix monitors in the library and in the building each month announcing closures for all entities within the building. One building, one message.
3. The public communications manager will share graphic about closures within the building on City Government's social media channels (Facebook, Twitter and Instagram) and Columbus Public Library (Facebook and Instagram)
4. No posters or flyers are permitted to be taped to building lobby or any door or window entrance

UNPLANNED CLOSURES

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) will be required to send an email to ccbstewards@columbusne.us to relay any unexpected closures within the building outside of normal holidays

BUILDING CLOSURE PROCEDURES

City Hall

1. A City Hall representative who is sitting/overseeing the front desk at City Hall should walk down the third-floor corridor to the west staircase and make sure there is nobody sitting or standing in the hallway, Community Room and restrooms. Make sure the doors to the staircase are closed.
2. A City Hall representative checks the conference rooms located in the front side of City Hall and the lobby to make sure nobody from the public is still in the building.
3. A City Hall representative makes sure the City Hall entrance doors are locked and closed.

Children's Museum and Library

Main Lobby:

1. Make sure the three main building entrance doors, including the handicap door, are locked.
2. Straighten the furniture, putting it back in its proper place.
3. Pick up any trash in the area.
4. Check the public elevator for individuals still in the building.
 - Press the 2nd and 3rd-floor buttons to ensure the elevator did not go to those floors, if it did, one will need to look for patrons still in those spaces.

5. Check Idea Box for patrons still in the building.
6. Check space around vending machines for individuals still in the building.
7. Check main floor restrooms for individuals still in the building.
8. Make sure the Exit door to the Maintenance Hallway is secured.

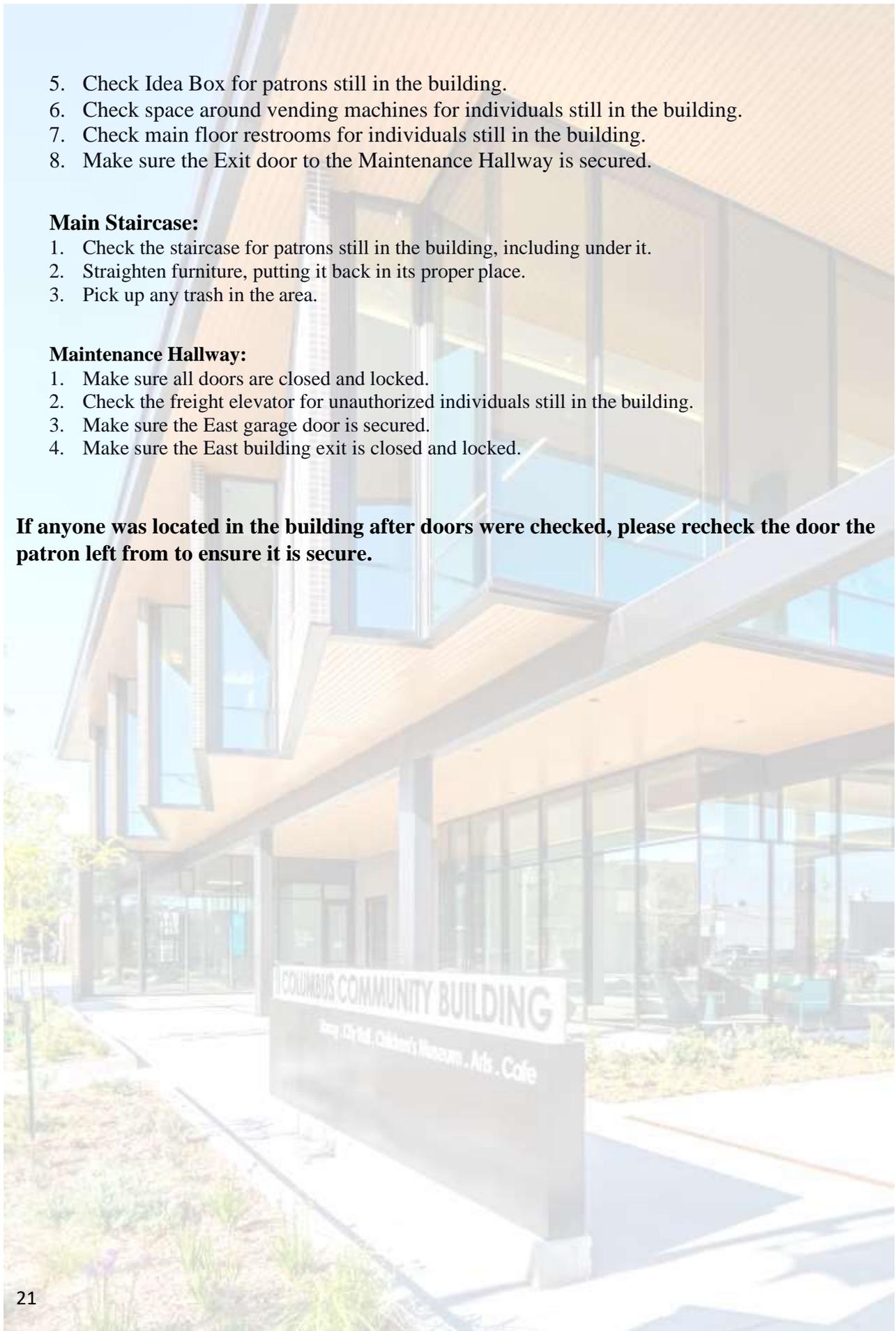
Main Staircase:

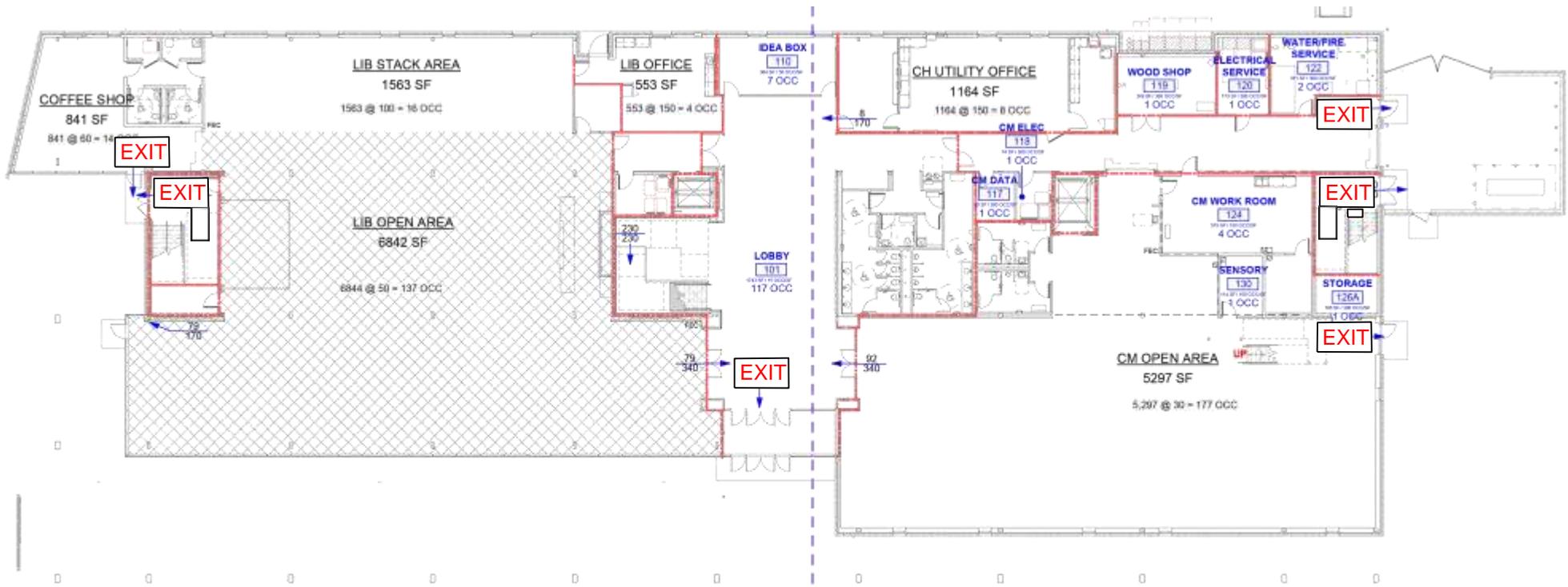
1. Check the staircase for patrons still in the building, including under it.
2. Straighten furniture, putting it back in its proper place.
3. Pick up any trash in the area.

Maintenance Hallway:

1. Make sure all doors are closed and locked.
2. Check the freight elevator for unauthorized individuals still in the building.
3. Make sure the East garage door is secured.
4. Make sure the East building exit is closed and locked.

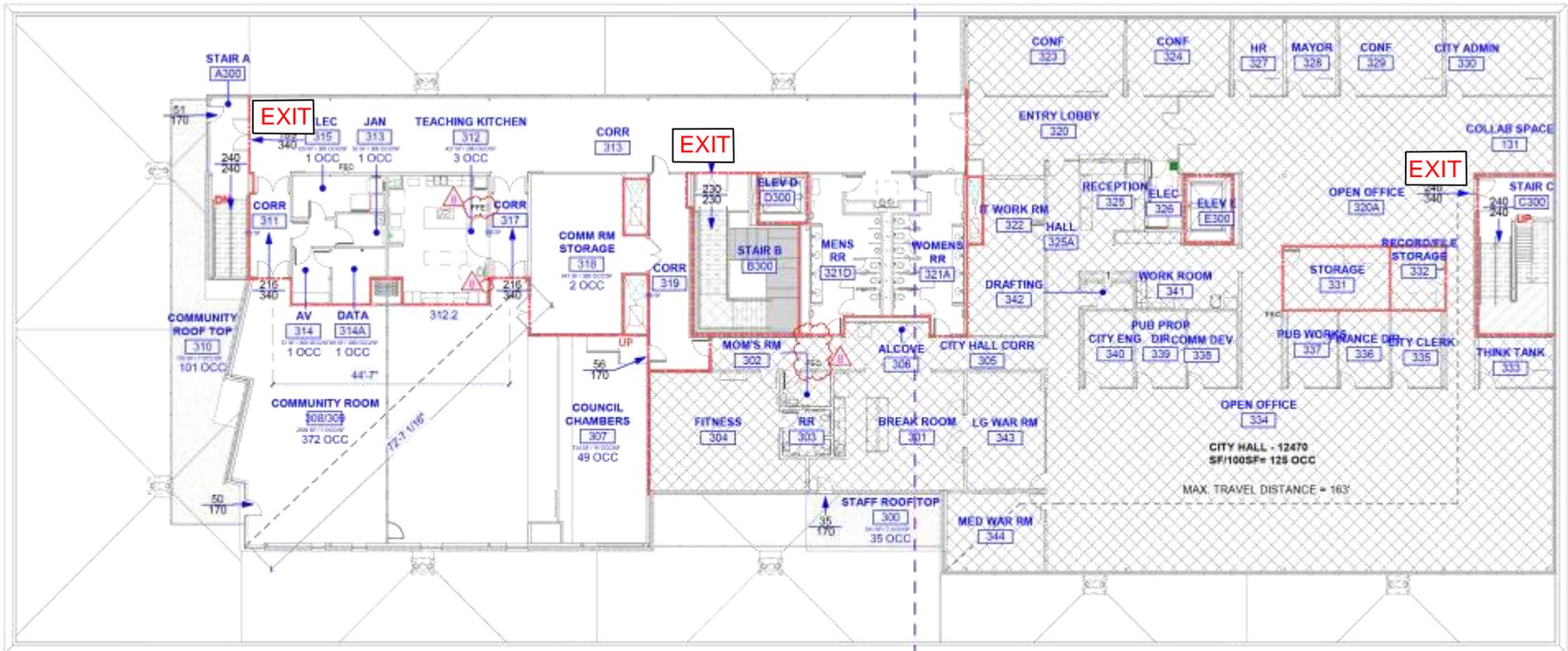
If anyone was located in the building after doors were checked, please recheck the door the patron left from to ensure it is secure.





1 FIRST FLOOR

486 OCCUPANTS @ FIRST FLOOR
 EGRESS IS AT GRADE LEVEL WITH DIRECT ACCESS TO THE EXTERIOR
 3 POINTS OF EGRESS (4883 = 163)
 3 STAIRS (563' . 3) = 49" or 4'-1" provide 77" at stair A, 65" at stair B, 73" at stair C
 3 STAIR DOORS (563' . 2) = 33" however 36" minimum typical, egress directly to the exterior at the East and West stairs



3 THIRD FLOOR

1/16" = 1'-0"

691 OCCUPANTS @ THIRD FLOOR
 3 POINTS OF EGRESS: (691/3 = 231)
 3 STAIRS: 691 x 0.3 : 3 = 70" or 5'-10", provide 77" at stair A, 69" at stair B, 73" at stair C
 3 STAIR DOORS: 691 x 0.2 : 3 = 47" or 3'-11", provide 72" door

ARTS
 STOR.

10.A.2. Crisis Communications Plan.



City Hall
2500 14th St., Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

Memorandum

Date: 01-07-2025

To: Tara Vasicek, City Administrator

From: Matt Lindberg, Public Communications Manager

RE: Crisis Communications Plan

Recommendation:

Have proposed Crisis Communications Plan recommended by the Public Property, Safety and Works Committee, and then adopted by the Columbus City Council.

Discussion:

A crisis communication plan is intended to ensure that, in the event of a crisis, disaster, or emergency related to the City of Columbus, Nebraska Government, information about the crisis and the action being taken is disseminated appropriately, accurately and clearly internally and externally.

Fiscal Impact:

None

Alternative:

The policy is not recommended and subsequently adopted.

Signature:

By: Matt Lindberg

Approved By: *[Signature]*

CITY OF COLUMBUS NE CRISIS COMMUNICATION PLAN

SCOPE OF CRISIS COMMUNICATION PLAN

A crisis communication plan is intended to ensure that, in the event of a crisis, disaster, or emergency related to the City of Columbus, Nebraska Government, information about the crisis and the action being taken is disseminated appropriately, accurately and clearly.

Generally, an issue requiring the use of this plan will fall into one of two categories:

Emergency: Any situation that may involve or threaten to cause loss of life or injury to City staff, elected officials or members of the public. **Examples: Fire, explosions, accidents, tornado. These will be handled in consultation with the city administrator and communications manager.**

Non-emergency: Any situation that threatens the reputation or stature of the City, poses legal ramifications, but does not pose a direct physical threat to employees, elected officials or City property. Crisis communications that are controversial or sensitive in nature but are not emergencies (internal scandal such as negative conduct by City staff or elected officials, negative news coverage, etc..) will be handled under the direction of the city administrator with assistance from the public communications manager.

Both types of crises will make news. Whether a crisis is deemed an emergency or non-emergency does not necessarily reflect the gravity of the situation, particularly in terms of long-term consequences. In all cases, the City needs to provide full disclosure of factual information as quickly as possible, communicate instructions if necessary; and make decision with full regard to individual privacy and legal responsibility.

PURPOSE

Timely and accurate communications to city residents, the surrounding county residents, city employees and their families, visitors, community partners and the news media are essential in the event of any emergency or crisis. The purpose of this plan is to provide a framework for effectively communicating with partners and stakeholders accurately and consistently, utilizing the resources that are available during an incident.

Key Objectives of the Plan

- Provide City leadership with a framework to execute timely and accurate communications activities during a crisis.
- Ensure that employees are aware of their potential role in executing the Crisis Communications Plan.
- Protect the image and reputation of the City.
- Provide guidance on appropriate communications content.
- Identify potential partners to enhance communications efforts.

CITY OF COLUMBUS CRISIS COMMUNICATIONS TEAM

NAME	TITLE	OFFICE	CELL	EMAIL
Tara Vasicek	City Administrator	City Hall	402-363-1610	Tara.vasicek@columbusne.us
Matt Lindberg	Public Communications Manager	City Hall	402-910-9246	Matthew.lindberg@columbusne.us
Tammy Orender	HR Director	City Hall	402-276-1668	Tammy.ordender@columbusne.us
Rachel Pensick	JCC Director	JCC	402-942-5062	Rachel.pensick@columbusne.us
Doug Molczyk	Police Captain	Columbus Police Department	402-276-4033	Douglas.molczyk@columbusne.us
Jim Bulkley	Mayor/Liaison member	City Hall	402-563-4837	Jim.Bulkley@columbusne.us

POTENTIAL THREATS

This list represents an example of the types of threats that may affect the City of Columbus and its residents. It is not meant to be exhaustive, but rather to provide a premise for communications planning. In addition to local events, there may be occasions for City officials to convey a level of reassurance to residents in a national or global crisis.

Public Safety – an incident or circumstance that puts the public in danger

- High Risk Police Event
- Rioting/Violent Public Demonstration
- Missing Persons – children, elderly
- Interruption of Essential Services
- Bombing or Threat of Bombing

Public Health – an incident or circumstance the puts the health of the public at risk

- Public Utility Failure (water or sewer)
- Hazardous Material Spill
- Air Quality
- Pandemic/Virus

Natural Disaster – an extreme event that may occur with or without warning

- Severe Snow Storm
- Wind Storm
- Wildfire
- Tornado
- Flooding

Reputation – an incident that may cause the community to lose confidence in City Leadership

- Cyber Breach
- Incident Resulting in Diminished Public Confidence
- Financial Indiscretion
- Harassment/Discrimination Suit

Transportation – an incident or circumstance that prohibits citizens and businesses from conducting daily business

- Highway 30 Closure
- Unplanned City Street Closures

STAKEHOLDERS AND PARTNERS

Stakeholders are described as persons, groups, or organizations that may be affected by the event, the organization or both.

Partners are described as anyone who may aid in communications during a crisis. A list of contacts for this group will be attached.

All entities are external unless indicated.

Stakeholders

- City of Columbus residents
- Businesses within the City
- Previous and future visitors to the City
- City employees' families
- Labor unions

Partners

(Current contact information is kept for this list of potential partners.)

- City Employees including City Council Members (Internal)
- Other Government Agencies
 - o Columbus Area Chamber of Commerce
 - o State of Nebraska
 - o Federal Government
 - o Nebraska Department of Transportation
 - o The Red Cross
 - o Columbus Community Hospital
 - o Columbus Family YMCA
 - o East Central District Health Department
 - o Assisted Living Facilities in town
- Volunteers
 - o Churches and Faith Based Community
- Media
 - o Local, Regional, and National

-Local: The Columbus Telegram, Alpha Media, Nebraska News Channel

CRISIS MANAGEMENT STRATEGY

When a crisis of any nature has occurred, it is the goal of the City to provide accurate and timely information to the media, employees, stakeholders and partners in the community.

Send a copy of every news release related to a crisis to City Council and City Staff to ensure they have the most current information.

Certain events may dictate that the City Council and Staff be notified prior to any public notification. This determination will be made by the City Administrator with assistance from the Public Communications Manager.

News releases will be released by the Communications staff only. Each release will be approved by the City Administrator (unless delegated to the Department Head), the Department Head responsible for the specific information in the news release, and the Public Communications Manager or their designee.

News Releases will be posted to the City website www.columbusne.us and shared on the City's social media channels (Facebook, X, Instagram).

Initial Phase

Be First – It is important that information is delivered in a timely manner to get ahead of the story.

Be Right – It is critical that information is accurate and truthful. Confirm facts. If all of the answers are not known, explain what the process is to gather the information additional information.

Be Credible – Designate a credible spokesperson and subject matter expert to deliver the key messages. Repeat the key messages three times.

Express Empathy – Recognize the impact of the event on victims and their families.

Promote Action – Tell people what they should be doing to protect themselves and their families during the crisis.

Show Respect – Recognize that people may feel vulnerable in a crisis and always show them respect. This will also help promote cooperation and build relationships.

Maintenance Phase

Provide On-Going Updates – Distribute updated information on a regular basis through news releases, press conferences, community meetings, and social media as appropriate.

Provide Background Support – Provide more in-depth information to the public and the media through fact sheets and website postings.

Address Misinformation – Monitor all media and correct any information that is incorrect or could be misunderstood.

Repeat Actions – Repeat messages that inform the public of meaningful steps they can take to protect themselves, their families, and their communities.

Resolution Phase

Continue Updates – Continue communications with the public and the media regarding recovery efforts.

Educate – Inform the community on ways they can reduce their risk in future events by promoting behaviors that reduce risk and encouraging personal preparation.

Evaluation Phase

Incident – After the crisis, evaluate what went well with communications to each stakeholder group and what can be improved upon.

Tools – Evaluate the documents and tools used to facilitate communications during the crisis and adjust as needed for future event.

Plan – Determine adjustments that need to be made to the Crisis Communications Plan and update the document.

MESSAGING BEST PRACTICES

Do

1. Be empathetic for those affected by the crisis.
2. Be honest. State the facts without dressing them up.
3. Say “I don’t know,” if you don’t know the answer to a question.
4. Assume everything you say to a reporter is “on the record”.
5. Be concise and to the point.
6. Repeat key messages three times throughout the interview.
7. Refer to the organization’s mission and value and tie the message to them if possible.
8. Give yourself time to gather your thoughts.
9. Refer to your notes if needed during an interview.
10. Provide fact sheets when possible.
11. Refer the audience to the City website for up-to-date and in-depth information.

Don’t

1. Don’t say “no comment.” Tell them if you don’t know the answer or cannot release the information at that time and why.
2. Don’t speculate or offer “what ifs.”
3. Don’t blame others.
4. Never joke around. Humor is never appropriate in a crisis.
5. Don’t agree with a reporter’s statement if you don’t know if it is true.
6. Don’t fall into the “pause” trap. Answer the question and stop talking.
7. Don’t get angry. Reporters may push you. Be patient and consistent with your message.

Key Messages Applicable to Most Crisis Situations

1. The safety of our (citizens, employees, police officers, the community...) is our first priority.
2. Our hearts go out to the victims and their families.
3. We are working closely with (organizations i.e., Fire Department, Red Cross, School District) to resolve the problem.
4. We are committed to keeping the public updated as quickly as possible as we learn more.
5. We are utilizing all available resources to resolve/fix the (problem).

THE COMMUNICATIONS TEAM

Internal Team

The Internal Communications Team for the City of Columbus is comprised of:

- Public Communications Manager– Serves as Public Information Officer (PIO)
 - o Works with City Administrator, Incident Commander and Department Heads on crafting and approving all messages. Releases messages.
- IT – Serves as a back-up to the PIO
 - o Helps to gather data, monitors social media and informs PIO of any trends or concerns. Posts approved messages to social media and the website. Helps to disseminate information as necessary.

MESSAGE DEVELOPMENT

It is the role of the Communications Team to provide timely and accurate information to all partners and stakeholders. The Team will:

- Gather Information
- Verify Information
- Develop Key Messages
- Obtain Appropriate Approval
- Release Information through Appropriate Channels

Message Approval

News releases and key messages will be developed by the Public Communications Manager in conjunction with the City Administrator, Incident Command Staff and the Department Head or Subject Matter Expert. All information to be released will be approved by the Incident Commander or the City Administrator, the Department Head or Subject Matter Expert responsible for the technical information, and the PIO or their designee. All news releases will be sent by the Public Communications Manager or Communications Team Member. The Communications Team will release messages to the media, social media, partners, and to other designated departments and volunteers to help with the message delivery.

Designated Spokespersons

In the event of a crisis, the initial message, acknowledging the incident (what happened), expressing empathy and giving high level instructions (boil water, stay in place, stay inside), will be delivered by the following officials based on their availability:

- Public Communications Manager
- City Administrator
- The Mayor

The initial spokesperson will then introduce the Department Head or Subject Matter Expert to give details on what we know, how this happened, what we are doing to resolve the situation, and next steps.

WORKING WITH THE MEDIA

Types of Media

Television – Immediate impact. Assume they know nothing about the organization or the crisis. Conduct a pre-interview if possible. Focus on 8 – 12 second soundbites. Listen to the whole question before responding. Report the key messages and themes. Use written fact sheets to provide background information.

Newspaper and Magazine – Longer deadlines. More in-depth stories. Often have some subject matter knowledge. Use written fact sheets with relevant data to support verbal interviews.

Radio News – Most immediate deadlines. Tone of voice is the sole medium of the message. Vocalize smooth and complete thoughts. Use relatable examples.

Social Media Platforms, Internet News and Blogs – Immediate information to as many people as possible. Use visuals when possible. Be sure messages are consistent with communications to other media and work within the constraints of the platform.

Questions to Expect from the Media

- What happened?
- When did it happen?
- Who is involved?
- Where did it happen?
- Why did it happen?
- Who is in charge?
- What are you doing for the people who are hurt?
- Is the situation under control?
- Can you fix it?
- What can we expect?
- Why wasn't this prevented?
- What else can go wrong?
- When did you begin working on this (were notified of this, determined this?)
- Are there things you aren't telling us?
- What does this data or information mean?
- Did you know ahead of time that this might happen? Why wasn't this kept from happening?
- What should people do or not do now?
- Are those who got hurt getting help and, if so, how?
- Is this crisis contained?
- When can we get more information?

SOCIAL MEDIA

Social Media Strategy

Social media is an important and effective communications tool and should be used as a compliment to traditional media to deliver immediate information to as many stakeholders as possible.

Social Media Staffing

During a crisis situation the primarily role of monitoring and managing social media will fall to the Public Communications Manager or whomever is designated as the back-up. Additional staff members will be brought on to the team as needed to maintain the necessary social media presence.

Advantages of Social Media

- Provides immediate information to a wide audience
- Works in support of a broader communications strategy
- Helps dispel rumors by immediately providing accurate information
- Incorporates website links where media outlets and the public can obtain more detailed information
- Can create rapid connections and build relationships with the public
- Can be utilized to keep a pulse on public emotions and concerns

Disadvantages of Social Media

- Many members of Columbus' population are not active on social media
- Social media is time consuming and must be constantly monitored to dispel rumors
- Some social media platforms are limited in how much information can be included
- Allows everyone to become a reporter
- Some people may post to create controversy or advocate for their side of an issue or event

Social Media Messaging

- Be first – if possible, get out ahead of the story
- Be accurate
- Be consistent in messaging with traditional news releases
- Identify who is providing the information (The Columbus Police Department, The City Public Works Department, etc.)
- Use simple but appropriate hashtags to monitor input
- Correct any misinformation or rumors
- Postpone all previously scheduled posts until the crisis is under control
- Join in the conversation and answer questions
- Post appropriate to the platform
- Utilize visuals or video whenever possible
- Direct readers to the City website for more detailed information

- Link to other relevant websites when appropriate
- Ask partners and stakeholders to help spread the message through their networks
- Do not get into an argument - correct misinformation and let it go

Social Media Accounts

Facebook:

City of Columbus Nebraska Government
Columbus Nebraska Police Department
Columbus Nebraska Fire Department
City of Columbus NE Parks and Recreation
Columbus-Platte County Joint Communications Center

Twitter/X:

@NEColumbus
@Columbus_NE_PD

Instagram:

CityofColumbusNE
ColumbusNePolice
colneparksandrec

10.B.PUBLIC FINANCE, JUDICIARY, AND PERSONNEL COMMITTEE - January 14,
2025.

PUBLIC FINANCE, JUDICIARY, AND PERSONNEL COMMITTEE
January 14, 2025

A meeting of the Public Finance, Judiciary, and Personnel Committee of the City of Columbus, Nebraska, was convened in open and public session on January 14, 2025, at 4 p.m. in the Community Building, Community Room, 2500 14 Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on January 9, 2025, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and members of the city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **Statement of Compliance with Open Meetings Act and Roll Call:** Chair Hiemer announced that a copy of the Open Meetings Act is posted in the meeting room. Present were the following Public Finance, Judiciary, and Personnel Committee members: Council Members Cynthia Alarcòn, Troy Hiemer, Rich Jablonski, and AJ Palensky. City staff members included City Administrator Tara Vasicek, City Clerk Shuraya Choat, Finance Director Heather Lindsley, and Account / Human Resource Clerk Karen Bomberger.
2. **Election of chair and vice chair.** Hiemer called for nominations for chair. Jablonski nominated Hiemer. Hiemer called for further nominations and none were brought forward. The nominations closed with a motion by Palensky and a second by Jablonski. Alarcòn, Hiemer, Jablonski and Palensky voted "Aye" and none voted "Nay". Hiemer called for nominations for vice chair. Jablonski nominated Alarcòn. Hiemer called for further nominations and none were brought forward. The nominations closed with a motion by Jablonski and a second by Palensky. Alarcòn, Hiemer, Jablonski, and Palensky voted "Aye" and none voted "Nay". Hiemer was elected as chair and Alarcòn was elected as vice chair with a motion by Jablonski and a second by Palensky. Alarcòn, Hiemer, Jablonski, and Palensky voted "Aye" and none voted "Nay".
3. **Municipal Recognition Categories.** Vasicek noted that updates to the Municipal Recognition Program include amending the award category requirements for both the Exemplary Service Award and Productivity Award. A recommendation was made to update the Municipal Recognition Categories with a motion by Alarcòn and second by Palensky. Alarcòn, Hiemer, Jablonski, and Palensky voted "Aye" and none voted "Nay".
4. **Strategic Plan 2024-2029.** Vasicek explained that the plan laying out the future goals and priorities of the City of Columbus was established by conducting a SWOT analysis. Once the strength, weaknesses, opportunities, and threats were identified, each department created at least one goal for each of the four strategic priorities and action steps to accomplish the goal. Vasicek clarified that although

the Library listed only one goal per priority for this plan, as an accredited agency they are required to regularly conduct SWOT analyses and develop more dynamic goals and action steps. She noted that additional document is available for council members to review if desired. A recommendation was made to approve the Strategic Plan with a motion by Alarcòn and a second by Jablonski. Alarcòn, Hiemer, Jablonski, and Palensky voted "Aye" and none voted "Nay".

5. Propose change of meeting time. Hiemer mentioned that scheduling the meeting at 4:30 p.m. instead of 4 p.m. would provide more flexibility for council members with full-time jobs. Jablonski proposed moving both Public Finance, Judiciary, and Personnel Committee and Public Property, Safety, and Works Committee meetings to 5:30 p.m. on the 1st and/or 3rd Monday of each month, as needed. A recommendation was made to change the meeting time for Public Finance, Judiciary, and Personnel Committee to 5:30 p.m. on the 1st or 3rd Monday each month, as needed. Alarcòn, Hiemer, Jablonski and Palensky voted "Aye" and none voted "Nay".

6. Adjournment. The meeting adjourned at 4:27 p.m.

OFFICE OF THE CITY CLERK

:Shuraya Choat

10.B.1. Municipal Recognition Categories.



City of Columbus
Human Resources / Risk Management
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4243
www.columbusne.us

DATE: October 21, 2024
TO: Tara Vasicek, City Administrator
FROM: Tammy Orender, Human Resource Director *T.O*
RE: Municipal Recognition Categories

RECOMMENDATION:

Update the Exemplary Service Award and Productivity Award categories.

DISCUSSION:

Attached is a redlined copy of the current Municipal Recognition Categories with a couple changes. I am requesting examples and accomplishments for the Exemplary Service Award and including Department Heads in the Productivity Award.

MUNICIPAL RECOGNITION CATEGORIES

EXTRACTED FROM FULL MUNICIPAL RECOGNITION PROGRAM

The Recognition Program is structured to recognize a wide variety of achievements on the part of individual employees, the team efforts of departments, and the contributions made by citizens to the successful operation of municipal services. The Municipal Recognition Committee will evaluate each nomination based on its merit and stated awards criteria. An award in any category may be given to one or more persons, or to no person in a given year, based upon the determination of the Municipal Recognition Committee.

Persons are eligible to be nominated for and to receive recognition in the following categories:

1. **Citizen Volunteer Service Recognition.** This award may be given to recognize the civic contributions made by a citizen(s) such as a member of an advisory board, committee, commission, or other department operation.

Any citizen or employee may nominate a citizen involved on a City board, committee, or department activity. The award will be in the form of a plaque or similar form of award product. The decision of who receives a Citizen Volunteer Award rests with the Municipal Recognition Committee.

2. **Award of Valor.** An employee(s) who performs an act of heroism in the face of personal injury or risk of life to the employee, whether or not it is performed during his/her normal working hours, may receive this citation.

Any citizen or employee may nominate a City employee for this award. The Department Head who supervises the nominated City employee will also provide a short confirmation statement for the Municipal Recognition Committee, which makes the award decision. The award will be in the form of a plaque or similar award.

3. **Exemplary Service Award.** Awards may be given to those employees who have consistently, over a period of time, demonstrated excellent performance and productivity, loyalty, professional pride and other noteworthy accomplishments. A municipal employee who consistently exemplifies the values and professional standards of this organization in his/her daily performance may be nominated for this award.

Any citizen or employee may nominate a full-time or part-time City employee for this award. The Department Head supervising the nominated employee for this award should also provide a short confirmation statement for the Municipal Recognition Committee which makes the decision.

This award is given to recognize those employees who make significant contributions to the goals of the City by consistently demonstrating work performance clearly above and beyond what is normally required to meet the standards of their positions. **Please include examples and noteworthy accomplishments when nominating the employee.** The award will include a plaque and a monetary award of \$125, which will be added to the employee's taxable income. At the Municipal Recognition Banquet, the employee will receive a plaque and \$100 in Columbus Bucks. The remaining \$25 will be credited towards the employee's taxes.

4. **Productivity Award.** The purpose of this award is to encourage and to recognize productivity improvement of government services by City of Columbus employees.

Entries should be submitted to the immediate supervisor, who will forward them on to the Department Head with appropriate comments. The Department Head will then forward them to the Office of City Administrator.

In order for a suggestion to become eligible for a Productivity Award, it should be of such a nature, when implemented, to result in one or more of the following:

- a. Savings in time or materials.
- b. Improvement in procedures.
- c. Improvement in tools or equipment.
- d. Increased efficiency.
- e. Elimination of hazards to personnel.
- f. Improvements in public service without increased costs.

Any suggestion which falls within any of the following categories, shall not be eligible for an award.

- a. A suggestion that does not pertain to the City of Columbus.
- b. A request for additional equipment of a common nature or for obvious replacements, repairs, and maintenance.
- c. Any suggestion which, in the opinion of the Committee, duplicates or is very similar to any suggestion received previously.
- d. Any suggestion for a change that was already under consideration prior to the receipt of the suggestion.
- e. Any suggestion which fails to offer a constructive solution to any problem.
- f. Petitions or anonymous suggestions.

Up to four (4) entries with a max \$1,000 per entry will be available each year as to the value of the suggestion as determined by the Municipal Recognition Committee.

In the case of duplicate entries, the entry that is received first by the Office of City Administrator will be the only entry considered for an award. The Office of City Administrator will enter the date and time all entries are received.

All employees of the City of Columbus are eligible to receive awards except the following:

- **Department Heads**
- Employee(s) conducting research and/or development or assigned to a job requiring the solution of a specific problem where the suggestion submitted is found.

5. Continuing Education Award. This award will be given to encourage employees to obtain additional education as appropriate for their position.

This recognition will be given to those employees who, after approval by their Department Head, qualify for a state certification or receive a college degree or other significant evidence of advanced training. This recognition will not be given for required training. For those who receive a bachelors or advanced degree, an amount of \$125 will be paid to the employee in the same manner as for the Exemplary Service Award. Final approval must be given by the Municipal Recognition Committee.

10.B.2. Strategic Plan 2024-2029.



The City of Columbus

RESPONSIBLE • RESPONSIVE • REPUTABLE

Administration Office (402) 562-4232

Fax (402) 563-1380

MEMORANDUM

DATE: January 8th, 2025

FROM: Tara Vasicek, City Administrator

TO: Public Finance, Judiciary and Personnel Committee

RE: Strategic Plan

RECOMMENDATION:

Approval of the Strategic Plan to the City Council.

DISCUSSION:

During 2024 elected officials and all City Departments conducted an analysis of their Strengths, Weaknesses, Opportunities and Threats. The findings from those analysis was combined and organized to create four Strategic Priorities for the City of Columbus. Each Department was then asked to create, at least, one goal and action steps for each of the four Strategic Priorities. Those Goals and Action Steps have been compiled into this Strategic Planning document. Staff Leadership will work with their respective teams to accomplish their goals over the next few years.

FISCAL IMPACT:

No fiscal impact.

SIGNATURE:

By:  _____



City of Columbus, NE

STRATEGIC PLAN



2024-2029

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BACKGROUND

Beginning in the Summer of 2024, all elected officials and departments within the city completed an analysis of Strengths, Weaknesses, Opportunities and Threats (SWOT). From that SWOT Analysis, the organization wanted to build an actionable plan for future advancements for each Department.

PURPOSE

The purpose of this strategic plan is to create alignment across all departments towards common strategic priorities and provide guidance for the city's goals and program of work. It will assist with resource allocation and give all departments a tool to measure their contribution towards the progress of the city. Every Department plays a role in the success or failure of the city. "Where do we go from here?" is a question that must be answered as a whole unit. Having goals to work towards ensures we are all maintaining forward momentum, and allows our employees, supervisors, elected officials and members of the community to know what to expect from the city and what the city's current priorities are.



STRATEGIC PRIORITIES

Four Strategic Priorities were identified based on the cumulative Strengths, Weaknesses, Opportunities and Threats of every City Department. Each department then came up with at least 1 goal for each of the strategic priorities.

The Strategic Plan is a master document of those goals.



CITY MISSION

WE AIM TO SAFEGUARD OUR THRIVING AND INCLUSIVE COMMUNITY AND ENHANCE OPPORTUNITIES FOR A HIGH QUALITY OF LIFE, SUSTAINABLE PROGRESS, AND A VIBRANT, SECURE FUTURE FOR ALL.

Workforce

To cultivate a positive and supportive work environment that attracts, develops and retains team members.

Fire and Rescue

GOAL		
Action Items	Ensure proper succession within the department	Timeline
1	Develop an Acting Officer Program	2024
2	Review current hiring process and make changes if necessary to ensure the most qualified candidate is hired.	2025
3	Develop a career progression program for the Reserves.	2025
4	Develop a mentorship program for the Reserves.	2026
5	Develop a Fire Apparatus Operator (FAO) program.	2027
6	Establish development programs for all employee's career progression.	Continuously

GOAL		
Action Items	Maintain a positive and meaningful work environment for all members	Timeline
1	Establish a department-wide communication plan.	2024
2	Establish a formal process that allows fire department personnel to make recommendations for change within the department.	2024
3	Encourage active engagement and participation from all CFD personnel, through empowerment and communication.	Continuously
4	Hold at least one training event/seminar using outside instructors annually.	Annual
5	Implement a leadership training program for command staff, and provide the training quarterly.	Quarterly

Community Development

GOAL		
Action Items	Ensure training and certifications for each individual within the department	Timeline
1	Arrange for personnel from the building department to attend trainings, seminars, and webinars to enhance their knowledge and proficiency in the latest building codes and regulations.	2026
2	Sustain ongoing training efforts to optimize the functionality of the online permitting system.	2027

Engineering

GOAL		
Action Items	Establish an inter-department cross training program for critical work	Timeline
1	Determine what work needs to have cross training	2025
2	Determine which department team members will train on what	2026
3	Create a training and tracking schedule	2027

Workforce

General Administration

GOAL	Develop tools to allow city employees to more efficiently complete their work	
Action Items		Timeline
1	Standard Operating Office Procedure/Policy	1/2026
2	Program internal to City employee users	1/2027
3	Create policy and education on utilization of AI	9/2025

Joint Communications

GOAL	Create a working environment that encourages both employee recruitment and retention	
Action Items		Timeline
1	Promote a positive culture by having open communication. Help employees to feel valued and respected by regularly acknowledging their hard-work and achievements	Continuously
2	Maintain clear and attainable policies and standard operating procedures. Make sure employees always have access to these and they are reviewed on a regular schedule	Continuously
3	Practice strong leadership through transparency, support, guidance, and motivation	Monthly
4	Encourage professional development by providing opportunities for employees to attend in-person training	Quarterly
5	Create an internal mental-health protocol that needs to be followed after critical incidents	2025

Library

GOAL	We will support and train staff, empowering excellent service	
Action Items		Timeline
1	We will have written instructions and a plan for backup person(s) for Cataloging, Finance, Purchasing, Social Media, and Makerspace	2024

Parks and Recreation

GOAL	Create a work environment that helps us retain staff and attract continual seasonal and part-time staff when needed	
Action Items		Timeline
1	Create a marketing plan to attract younger seasonal workers (Aquatics/Parks)	2025
2	Take advantage of learning opportunities presented for Parks and Rec employees	2026
3	Create clear procedures, policies and processes for all divisions of Parks and Recreation	2027
4	Work with Communications Manager to celebrate wins/achievements and to be transparent with the community	2025

Workforce

Public Property

GOAL	Offer training and an environment that challenges staff to improve their skill-level while also developing enjoyment and satisfaction in their work	
Action Items	Timeline	
1	Increase staff as programs and services continue to grow	2026
2	Increase wages for seasonal staff to help retention	2026
3	Provide safe and efficient equipment for staff to use	2025

Police

GOAL	Encourage employee retention and recruitment	
Action Items	Timeline	
1	Test for officer candidates every 45 days until full.	Continuously
2	Continue apprenticeship and internship programs and maintain partnerships with area colleges to keep a feeder program.	Continuously
3	Continue to participate in college and High school job fairs to enhance recruitment opportunities	Continuously
4	Develop and Implement peer support program; train staff and administration	2025
5	Implement program for Professional Licensed Mental Health Provider to engage in mental health awareness for the Department.	2025

Efficient Delivery of City Services

To deliver exceptional services through the strategic use of resources and community engagement to create positive impact.

Fire

GOAL	Provide and maintain quality apparatus, equipment and facilities	DATE
1	Establish a preventative maintenance schedule for apparatus.	2024
2	Establish policies and procedures to ensure personnel are conducting the appropriate and necessary equipment, apparatus, and facility checks.	2025
3	Implement an annual nozzle testing program.	2026
4	Provide all personnel with two full sets of structural turnout gear and a set of hybrid rescue gear.	2027
5	Continue annual testing of hose, ground ladders, pumps, aerial devices, and SCBAs.	Annual
6	Replace outdated equipment through continued analysis of the current state of equipment. This is to be accomplished using budgeted funds.	Continuously

Community Development

GOAL	Develop and sustain educational resources for the general public and licensed contractors	Timeline
1	Create educational handouts to be featured on city website and online permitting portal	2025
2	Provide translated educational handouts in Spanish to facilitate understanding	2026
3	Collaborate closely with high schools/college fostering awareness of careers and job responsibilities within the field of Community Development	Annual

Engineering

GOAL	Update and add all department forms and applications for on-line use	Timeline
1	Identify existing forms which need updating and what new forms need to be created	2025
2	Locate or create sample documents requested in the forms	2025
3	Coordinate, where applicable, with other city departments	2026
4	Work with other city staff and BS&A on processing	2026

Efficient Delivery of City Services

General Administration

GOAL	Develop and maintain informational resources which are easily accessible to the public	
Action Items		Timeline
1	Create a resource that connects community needs with the appropriate contacts and provides information on frequently used services and commonly asked questions.	2/2025
2	Partner with GIS staff to create a searchable location map of cemetery plots, usable on website	8/2027
3	Develop an online based reservation, payment, management system for CCB rentable spaces	2026
4	Implement an automated call answering and sorting technology	3/2025
5	Explore implementing a Spanish version of the City website	2024

Joint Communications

GOAL	Ensure employees have the tools needed to efficiently do their job and promote 911 service	
Action Items		Timeline
1	Provide employees with monthly statistics to ensure they are staying within answering and dispatching parameters.	Monthly
2	Develop a continuity of operation plan	2025
3	Promote public education of 911 via website and in-person engagement.	Continuously
4	Coordinate with Centro Hispano to reach non-English speaking residents on translation services we have available, as well as other emergency services.	2025

Library

GOAL	We will review all policies and procedures, identifying and implementing efficiencies	
Action Items		Timeline
1	We will update and reapportion the To Do List and Progress Tracker in order to better distribute tasks between staff	2024

Parks and Recreation

GOAL	Create a department auditing system that encompasses both maintenance and programming	
Action Items		Timeline
1	Create an equipment replacement schedule and guidelines (maintenance equipment, playgrounds, etc.)	Continuously
2	Create a thorough program auditing system.	Continuously

Efficient Delivery of City Services

Public Property

GOAL	Improve community outreach	
Action Items		Timeline
1	Use social media and other media outlets to promote services	2025
2	Recruit more volunteers to help with expanding services	2025
3	Coordinate services with non-employed staff to reach more groups that currently do not use available city services	2026

Police

GOAL	Enable Department activities to be accessed online	
Action Items		Timeline
1	Make all Police Department forms accessible to the public on the website.	6/2025
2	Investigate and Determine applicability of online reporting for citizens	2026
3	Research new and emerging technology that could impact crime prevention and criminal activity; determine viability and possible implementation	2027

Community Relations

To foster a vibrant and informed community through open communication and engaging events.

Fire

GOAL	Establish a public relations program	
Action Items		Timeline
1	Designate a public outreach officer for the department.	2024
2	Bring back Junior Fire Patrol.	2028
3	Develop a high school program in conjunction with Columbus Public Schools, offering Firefighter and EMS training.	2028
4	Develop a better fire prevention program to consist of pre-planning of target hazards, and fire safety related programs.	2028
5	Conduct and annual open house.	Annual

Community Development

GOAL	Establish and maintain open lines of communication that address the needs and concerns of all residents	
Action Items		Timeline
1	Work with Communications Manager to create posts about community development department to increase public awareness of procedures, regulations and permitting process.	Annual
2	Improve responsiveness to public inquiries and concerns by establishing clear communication channels and response protocols.	Annual

Engineering

GOAL	Continue to improve communication on department projects with the public	
Action Items		Timeline
1	Determine content, volume and timing	2025
2	Establish department staff responsibilities	2026
3	Coordinate with other departments, as needed	Continuously
4	Website and social media coordination with Communications Manager	Continuously

General Administration

GOAL	Be a transparent and informative city by ensuring all residents have the opportunity to participate	
Action Items		Timeline
1	Create a social media campaign plan; update annually	6/2025
2	Develop a periodic newsletter	2027

Community Relations

Joint Communications

GOAL		
		Increase community engagement
Action Items		Timeline
1	Create a more thorough social media plan that includes posting on a regular schedule.	Daily
2	Add monthly information on the JCC website, such as call volume and call for service numbers.	Monthly
3	Take part in more community-based activities.	As Available
4	Continue to visit classrooms and keep our Kid's 911 Safety Patrol going.	Annually

Library

GOAL		
		We will create a sense of belonging and familiarity, engaging all senses
Action Items		Timeline
1	Building community relations through a family-oriented programming plan	2024

Parks and Recreation

GOAL		
		Create a transparent communication plan to the public
Action Items		Timeline
1	Work on transparency with the community and help to identify ways that community members can assist in being park advocates.	Continuously
2	Collaborate with PD on ways to get the community involved in helping to identify issues with vandalism.	2026
3	Create and adopt a "Pack in, Pack Out" policy for trash in the parks.	2026

Public Property

GOAL		
		Promote facilities to individuals that currently do not use them
Action Items		Timeline
1	Work to eliminate the stigma of the Senior Center is only for old people	2025
2	Promote opportunities for citizens to realize Columbus Area Transit can be used by anyone, not just the elderly	2025
3	Establish programs that promote minorities, elderly, and the handicapped to use our facilities	2026

Police

GOAL		
		Enhanced participation in community /public relation events
Action Items		Timeline
1	Utilizing social media to promote PD image and crime prevention message	Quarterly
2	Try to attend/participate in community events; do at least one event a quarter	Quarterly
3	Track and Evaluate events the Department participates in; determine if continued participation is the best use of resources.	2026

Collaboration

To strengthen our city by fostering partnerships between city departments, community organizations, and businesses.

Fire

GOAL	Maintain a strong working relationship with Columbus Community Hospital	
Action Items		Timeline
1	Work with hospital staff and management to determine if a ride-a-long program would be beneficial for ER staff to spend time in the field with CFD.	2026
2	Work with hospital staff and management to determine if a shadow time program would be beneficial for CFD staff to spend time in the ER with staff.	2026
3	Hold monthly continuing education sessions with the Medical Director, with one of those being an evening class geared towards the Reserves.	Monthly

GOAL	Maintain strong working relationship with City Administration	
Action Items		Timeline
1	Establish a reoccurring meeting schedule with the Mayor and City Administrator to meet with CFD staff.	2024
2	Establish an annual meeting with City Council members and CFD staff through small groups.	2024
3	Work to develop excellent working relationships with other city departments through collaboration and resource sharing.	Continuously

GOAL	Develop, maintain, and grow relationships with outside entities	
Action Items		Timeline
1	Strengthen relationship with CPD.	Continuously
2	Work to develop relationships with local businesses.	Continuously
3	Work with mutual aid partners to establish relationships that benefit all parties.	Continuously
4	Work to better our relationship with the Columbus Rural Fire District and streamline operations amongst both departments.	Continuously

Community Development

GOAL	Maintain strong working relationships with all other departments within the city	
Action Items		Timeline
1	Continue to collaborate and share resources with other departments	Annually
2	Share status reports with other departments	Monthly

Engineering

GOAL	Establish an engineering department education program for newly elected officials, appointed officials, and city staff	
Action Items		Timeline
1	Establish a policy for educational meetings	2025
2	Content creation of materials and delivery	2026
3	Create a communication plan with elected and appointed officials	2027

Collaboration

General Administration

GOAL	Increase public engagement opportunities	
Action Items	Timeline	
1	Create Engagement Activity with youth.	8/2025
2	Implement small group table talks.	1/2026

Joint Communication

GOAL	Work with other departments and agencies to establish better means of communication	
Action Items	Timeline	
1	Work with IT to see how departments can share calendars for on-call rotations, vacations, and major activities	2025
2	Have periodic meetings with law and fire agencies to go over successes and failures	Quarterly
3	Encourage agencies to allow dispatch to be part of briefings and de-briefings for planned incidents	As Arise

Library

GOAL	We will be recognized as valuable community members, sharing and growing our skills	
Action Step	Timeline	
1	We will create a document featuring six different community organizations, detailing their functions and services with the goal of identifying future areas of collaboration	2026

Parks and Recreation

GOAL	Increase partnerships between Parks and Rec and other city departments and community organizations who are seeking likewise goals and objectives of parks and recreation	
Action Items	Timeline	
1	Create a functional practice schedule for club teams to get the best use out of park facilities.	2025
2	Work with other departments (ex. Fire, police) in collaborating employee recreational events or for community outreach projects.	Continuously
3	Identify potential partners who have goals aimed in healthy living, youth and social development.	Continuously
4	Work with the Park Foundation to create goals.	2026

Public Property

GOAL	Engage users of facilities to take ownership	
Action Items	Timeline	
1	Provide ideas and suggestions to improve facilities	2025
2	Volunteer to follow thru on any ideas that they may have	2025
3	Recruit other volunteers to help with expansions or improvements	2026
4	Keep an up-to-date list of volunteers	2025

Collaboration

Police

GOAL	Maximize community/Regional/State partnerships in collaborative events to maximize	Timeline
Action Items		
1	Develop a relationship with Nationally recognized training programs to bring training to our department to enhance our work force and invite area law enforcement to participate	2025
2	Collaborate with Fire/EMS and Communications in responding to emergency situations; joint training	2026
3	Develop a response protocol for Mental Health Situations	2026
4	Unified Radios across all first responders	2029
5	Safety Training with Schools to reduce and prevent accidents and increase seat belt usage (Juvenile Services Team)	2026
6	Collaborate with other law enforcement agencies to develop a combined enforcement response plan for high volume areas.	2027

PERFORMANCE MEASURES

Quarterly Staff leadership will complete a status update on the goal(s) and action step(s) they are working on.

The goals and action steps will be tracked through both quantitative and qualitative measures. Performance is monitored using the following:

- **Progress Dashboard:** Each goal and action step is reported with a progress percentage and status (On Track, At Risk, or Delayed), providing a visual and measurable overview of advancements.
- **Target Completion Dates:** Each action step is assigned a specific target date to ensure timely accountability.
- **Narrative Updates:** Detailed explanations offer context for progress, including successes, obstacles, and plans for resolution. When appropriate a summary of challenges and proposed solutions will be provided to ensure transparency and guide continuous improvement.
- **Success Stories:** Highlights of completed initiatives will be covered to emphasize the tangible impacts of the strategic plan.

These performance measures ensure that progress is systematically evaluated, challenges are addressed, and successes are celebrated, keeping stakeholders informed and engaged.

11. **REPORTS OF SPECIAL COMMITTEES - None**

12. **REPORTS ON LEGISLATION - None**

13. **NEW BUSINESS**

13.A.Appointment of Brett Rains to Downtown Business Improvement Board to fill unexpired term of Lindsay Thomson.



City Hall
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: January 6, 2025
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Appointment

With your permission, I wish to submit the following name to you for appointment to the Business Improvement Board at the January 20, 2025, City Council meeting, according to City Council rules.

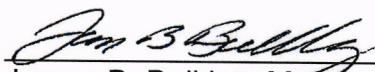
BUSINESS IMPROVEMENT BOARD

Filling unexpired term of Lindsay Thomson until February 2026
Brett Rains, Owner – Columbus Credit Services
1260 27th Ave Suite 104
Columbus, NE

Brett Rains was born and raised in Columbus, NE. He attended Central Community College in Columbus and is a graduate of Leadership Columbus. In 2022, Brett and his wife, Marissa, purchased ARL Credit Services, Inc. from Rich and Donette Jablonski. Located in downtown Columbus, it has been rebranded as Columbus Credit Services. Brett and Marissa are blessed to be the parents of two children, Mia and Maverick. They are members of Immanuel Lutheran Church.

Brett believes in serving his community; whether that is caring for family, friends, neighbors, or community. He believes that Faith, Family, and Service are his core values, and he finds enjoyment and purpose in volunteering and giving to our community. He truly believes it takes a village.

Brett's Community involvement includes: Served as Board Chair for the Board of Christian Education Immanuel Lutheran School, Cub Scout Den and Pack Leader Pack 192, Baseball Coach and Board President for the Columbus Outlaws, Co-Chair Taste of Columbus 2022, Member of Sertoma Club, and Currently Board Chair for the Columbus Area Chamber of Commerce.



James B. Bulkley, Mayor
City of Columbus

13.B. Appointment of Nicole Lindhorst to Downtown Business Improvement Board for three-year term.



City Hall
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: January 14, 2025
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Appointment

With your permission, I wish to submit the following name to you for appointment to the Business Improvement Board at the January 20, 2025, City Council meeting, and ask that the two-week waiting period be waived.

BUSINESS IMPROVEMENT BOARD

3-Year Term

Nicole Lindhorst, Owner – BeYOUtiful Wellness Studio
2507 13th Street, Columbus, NE 68601
Columbus, NE

Nicole Lindhorst was born and raised in Columbus. She graduated from Columbus High, attended CCC, and has stayed here her whole life. She and her husband are members of St. Isidore Church, and their three children attend school at Columbus Scotus.

Nicole and her husband, Mark, are both small business owners, so improving the community is something that is important to both of them. Mark owns and operates ABEL INC., which is an ag retail business. Nicole owns the BeYOUtiful Wellness Studio, formerly BeYOUtiful boutique, and is the owner of the new District Venue, both located in downtown Columbus. She also owns the House of Colour franchise in Columbus and the Sign Gypsies franchise.

Nicole feels it's very important to be a part of improving our downtown Trackside District and bringing more awareness and people to the area, so she looks forward to being a part of the Business Improvement Board!


James B. Bulkley, Mayor
City of Columbus

13.C. Quote from Snap-on Industrial in the amount of \$29,180.02 for tools and equipment for central maintenance facility. CIP #25-23



The City of
Columbus, Nebraska

PUBLIC WORKS DEPARTMENT
• Utility Billing • Water Production • Water/Sewer Utility • Wastewater •
Streets • MSW Transfer Station
Phone: 402-562-4260
Fax: 402-562-4265
www.columbusne.us

MEMORANDUM

DATE: December 30, 2024
TO: City Administrator/Mayor/City Council
FROM: Chuck Sliva, Public Works Director

SUBJECT: Purchase of Snap-On 84" Tool Box, Tooling and Shop Equipment in the amount of \$29,180.02 for Street Central Maintenance Facility (CMF). Reallocated funds from CIP 25-23 are being used for this purchase.

RECOMMENDATION: To accept the following attached Sourcewell (#013020-SNP) quote from Snap-On Industrial, Crystal Lake, IL. The following quote is for the purchase of 1- 84" Loaded Snap-on tool box, 2 Shop Teardown tables and 3- Vises for benches in the amount of \$29,180.02.

DISCUSSION: All Snap-On Items are being purchased using the Cooperative Purchasing Program Sourcewell, this is a competitively solicited cooperative bid process used by local city and state governments nationwide. All items come with lifetime warranty and are of heavy-duty industrial grade.

FISCAL IMPACT:

Funds for this purchase will come from the budgeted \$52,000.00 CIP# 25-23, Reallocated Fund.

SIGNATURE:

By: _____ *Chuck Sliva* _____
Chuck Sliva, Public Works Director

Approved By: _____ *Heather Lindsley* _____
Heather Lindsley, Finance Director

Approved By: _____ *Tara Vasicek* _____
Tara Vasicek, City Administrator





Quote

Submit to Snap-on Industrial
 3011 IL RTE 176, Door 1
 Crystal Lake, IL 60014
 877-740-1900

Quote Number IMP-001398059
Quote Date 1/14/2025
Quote Expiration Date 3/15/2025
Customer Name COLUMBUS, NE - CITY
 OF
Customer BP 201591113
Contact Information:
Name -
E-mail -
Phone Number -
Sales Rep SCHWORER, STEVE
Mobile # 402-661-4526
E-mail Address Steve.Schworer@snapon.com

Ship Via 1 - UPS GROUND
Payment Terms P30 - NET 30 DAYS
Ship to 201591113
 CITY OF COLUMBUS - GENERAL
 MAINT
 4528 19TH ST
 COLUMBUS NE 68601
Bill to 201591110
 DO NOT MAIL
 4528 19TH ST
 AccountsPayable@columbusne.us
 COLUMBUS NE 68601

Line Number	Part Number	Description	Quantity	List Price	Unit Net Price	Line Total
1	PL600ES2FR	6PC PLR/CUTR/CRIMP ES FSET RED	1	\$483.50	\$265.34	\$265.34
2	SGLASA604BR	PICK SET,4PC 6IN HD RED	1	\$89.10	\$48.90	\$48.90
3	SGDTX90BR	9PC TORX INS S/GR RED SD SET	1	\$254.00	\$139.40	\$139.40
4	2101GSS02FR	3/8DR 101PC S/G GSS FSET RED	1	\$4,335.00	\$2,379.05	\$2,379.05
5	195GSS02FR	1/4DR 95PC S/G GSS FSET RED	1	\$3,166.00	\$1,737.50	\$1,737.50
6	103UFTS	3PC UNIVERSAL JOINT SET	1	\$209.25	\$114.84	\$114.84
7	OXI709SBK	9PC 6PT MIDG COMWRSET	1	\$310.90	\$170.62	\$170.62
8	OXIM710B	10PC 12PT MIDG MET COMWRSET	1	\$401.50	\$220.34	\$220.34
9	226FC	3/8DR 26PC O/END C/FTWRSET	1	\$1,326.25	\$727.85	\$727.85
10	216FCOM	3/8DR 16PC O/END MET C/FTWRSET	1	\$647.25	\$355.21	\$355.21
11	PWZ2QA	17IN PLIERS WR-QK ADJ	1	\$126.50	\$69.42	\$69.42
12	PWZ4	28-5/8IN PLIER WRENCH	1	\$312.25	\$171.36	\$171.36
13	CT861K2	14.4V 3/8 IMPACT WR KIT	1	\$626.95	\$416.86	\$416.86
14	CTB8174	14.4v 2.5 Ahr BATTERY BLACK	1	\$117.95	\$78.42	\$78.42
15	49ACF	PLIERS COMBO SLIP JOINT 9IN	2	\$73.50	\$40.34	\$80.68
16	SHLF80A	1/2DR 80T LNG S/G FLX RAT RED	1	\$277.00	\$152.02	\$152.02
17	SPBS704AR	4PC STRIKING PRYBAR SET RED	1	\$263.75	\$144.75	\$144.75
18	GLOVEHOLDERB	LATX GLV DIS RACK	1	\$55.00	\$36.57	\$36.57
19	SGRHT6BR	6PC RADIATOR HOSE PICK SET	1	\$238.00	\$130.61	\$130.61
20	BT4651	TRUCK SLACK ADJ SET	1	\$115.50	\$76.80	\$76.80
21	ASG103BR	3PC TRIM PAD TOOL SET	1	\$134.00	\$73.54	\$73.54
22	SGDX160BFR	SCR DR FOAM SET 16PC COMBO RED	1	\$498.40	\$273.52	\$273.52
23	SOEXFSET1BR	38PC SOEX MASTER FSET BLK/RED	1	\$2,820.25	\$1,547.75	\$1,547.75
24	SOXRRSET1BRA	23PC SOXRR MASTER FSET BLK/RED	1	\$1,311.00	\$719.48	\$719.48
25	HBBD301FR	3PC DB/BP HMR 16 32 56 FST RED	1	\$530.50	\$291.14	\$291.14
26	HBFE301FR	3PC DB/SF HMR16 32 56 FSET RED	1	\$424.00	\$232.69	\$232.69
27	PLAJ600FR	6PC ADJUSTABLE JOINT PLR FSET	1	\$395.75	\$217.19	\$217.19
28	346TSWMFR	1/2D 46PC 6PT S/D MMSKT FSETRD	1	\$2,294.00	\$1,258.95	\$1,258.95
29	338TSWYAFR	1/2D 38PC 6P S/D SAESKT FSETRD	1	\$2,205.00	\$1,210.10	\$1,210.10
30	KETN843C7PBO	3BK RC 84IN RED BLT	1	\$20,855.00	\$11,445.22	\$11,445.22

31	SGHBF500AFR	4PC FILE SET MIXED FSET RED	1	\$210.00	\$115.25	\$115.25
32	BPWKBNCHX	HEAVY DUTY WORKBENCH NO DRAWER	2	\$1,740.00	\$1,156.93	\$2,313.86
33	WV1745A	SNAP-ON VISE 4.5IN	3	\$985.00	\$654.93	\$1,964.79

Total Weight	2,092.21 lbs
Sub Total	\$29,180.02
Shipping	\$0.00
Tax	\$0.00

Grand Total \$29,180.02

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

13.D.Quote from Van Wall Equipment, Inc. in the amount of \$27,870 for two greens brushes and two greens rollers for golf department. CIP #25-13, 14

The City of **Columbus**

MEMORANDUM

DATE: January 9, 2025
TO: Mayor and City Council
FROM: Douglas A. Moore. Public Property Director
SUBJECT: Equipment for Golf Courses

RECOMMENDATION: Staff recommends the City Council approves the purchase of two brushes (\$11,870.00) and two rollers (\$16,000.00) from Van Wall Equipment Inc. (Omaha).

DISCUSSION: These pieces of equipment will be used during top dressing of greens at both courses. We top dress greens multiple times during the year. This will improve play and will make the process more efficient. Elk's Country Club currently has this equipment and allowed us to try them at Quail Run to see if we liked the units. It improved the greens tremendously and staff was impressed with how much quicker they could complete top dressing. The brushes can also be used to straighten the blades of grass on the greens for a more uniform cut when we mow.

FISCAL IMPACT: These pieces of equipment are attachments for equipment we already have so there is only one vender that can provide them. The brushes are CIP100-156-57510-25013 and we have \$12,000.00 in the budget for this item. The rollers are CIP 100-156-57510-25014 and we have \$24,000.00 in the budget for this equipment.

CONCURRENCE: Shawn Riedmiller, Golf Superintendent

Approved By: *Douglas A Moore*
Douglas Moore, Public Property Director

Approved By: *Tara Vasicek*
Tara Vasicek, City Administrator

City of Columbus

Quote Sheet for Purchases

Department: Golf

Charge to Account Number: 100-156-57510-25013

Department Head Approval: *Douglas A Moore*

Finance Director Review: *Heather Lindberg*
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: _____
(For Purchases of \$5,000 to \$40,000)

... Purchases between \$10,000 and \$40,000 need Council approval, also.

Date: 1/9/2025 Time: _____

Vendor Name: Van Wall Equipment

Vendor Employee Name: Ken Kroeger

Telephone: 402-891-1024

Quote For: Dakota TB220 Green Brushes

Quote Includes:	Item Totals:
2 - Dakota TB220 Green Brushes	\$11,870.00
Total:	\$11,870.00

Quote Excludes:

Delivery Date: _____ Shipped By: _____

Shipped F.O.B. (Freight Paid): Yes No

Tax Excluded

City Employee Obtained Quote: Shawn Riedmiller



Quote Summary

Prepared For:

QUAIL RUN GOLF COURSE
327 S 5TH ST
COLUMBUS, NE 68601
Business: 402-564-1313

Prepared By:

Kenneth Kroeger
Van-Wall Equipment, Inc.
13747 Industrial Road
Omaha, NE 68137
Phone: 402-891-1024
Mobile: 402-690-2005
ken.kroeger@vanwall.com

Quote Id: 30293048

Created On: 29 January 2024

Last Modified On: 02 January 2025

Expiration Date: 03 February 2025

Equipment Summary

	Selling Price	Qty	Extended
DAKOTA TB220	\$ 5,935.00 X	1 =	\$ 5,935.00
DAKOTA TB220	\$ 5,935.00 X	1 =	\$ 5,935.00
Equipment Total			\$ 11,870.00

Quote Summary

Equipment Total	\$ 11,870.00
SubTotal	\$ 11,870.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 11,870.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 11,870.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 30293048

Customer: QUAIL RUN GOLF COURSE

DAKOTA TB220					
Hours:		0			
Stock Number:					
					Selling Price
					\$ 5,935.00
Code	Description	Qty	Unit	Extended	
CTB220	TB220 Turf Brush	1	\$ 5,935.00	\$ 5,935.00	
Suggested Price					\$ 5,935.00
Customer Discounts					
Customer Discounts Total			\$ 0.00	\$ 0.00	
Total Selling Price					\$ 5,935.00

DAKOTA TB220					
Hours:		0			
Stock Number:					
					Selling Price
					\$ 5,935.00
Code	Description	Qty	Unit	Extended	
CTB220	TB220 Turf Brush	1	\$ 5,935.00	\$ 5,935.00	
Suggested Price					\$ 5,935.00
Customer Discounts					
Customer Discounts Total			\$ 0.00	\$ 0.00	
Total Selling Price					\$ 5,935.00

City of Columbus

Quote Sheet for Purchases

Department: Golf

Charge to Account Number: 100-156-57510-25014

Department Head Approval: *Douglas A Moore*

Finance Director Review: _____
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: _____
(For Purchases of \$5,000 to \$40,000)

... Purchases between \$10,000 and \$40,000 need Council approval, also.

Date: 1/9/2025 Time: _____

Vendor Name: Van Wall Equipment Inc.

Vendor Employee Name: Ken Kroeger

Telephone: 402-891-1024

Quote For: Tru Turf TR66 Green Rollers

Quote Includes:	Item Totals:
2 Tru Turf TR66 Green Rollers	\$16,000.00
Total:	\$16,000.00

Quote Excludes:

Delivery Date: _____ Shipped By: _____

Shipped F.O.B. (Freight Paid): Yes No

Tax Excluded

City Employee Obtained Quote: Shawn Riedmiller



Quote Summary

Prepared For:
QUAIL RUN GOLF COURSE
327 S 5TH ST
COLUMBUS, NE 68601
Business: 402-564-1313

Prepared By:
Kenneth Kroeger
Van-Wall Equipment, Inc.
13747 Industrial Road
Omaha, NE 68137
Phone: 402-891-1024
Mobile: 402-690-2005
ken.kroeger@vanwall.com

Quote Id: 30293048
Created On: 29 January 2024
Last Modified On: 02 January 2025
Expiration Date: 03 February 2025

Equipment Summary	Selling Price	Qty	Extended
TRU TURF TR66	\$ 8,000.00 X	1 =	\$ 8,000.00
TRU TURF TR66	\$ 8,000.00 X	1 =	\$ 8,000.00
Equipment Total			\$ 16,000.00

Quote Summary	
Equipment Total	\$ 16,000.00
SubTotal	\$ 16,000.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 16,000.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 16,000.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 30293048

Customer: QUAIL RUN GOLF COURSE

TRU TURF TR66				
Hours:		0		
Stock Number:				
				Selling Price
				\$ 8,000.00
Code	Description	Qty	Unit	Extended
TR66	TR66 Triplex Roll 'n' Spike Attaching Smoothing Heads	1	\$ 8,000.00	\$ 8,000.00
Standard Options - Per Unit				
T4070	Jacobsen GK IV, V, VI Brackets	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Suggested Price				\$ 8,000.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 8,000.00

TRU TURF TR66				
Hours:		0		
Stock Number:				
				Selling Price
				\$ 8,000.00
Code	Description	Qty	Unit	Extended
TR66	TR66 Triplex Roll 'n' Spike Attaching Smoothing Heads	1	\$ 8,000.00	\$ 8,000.00
Standard Options - Per Unit				
T4070	Jacobsen GK IV, V, VI Brackets	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Suggested Price				\$ 8,000.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 8,000.00

13.E. Quote from Nelson Systems, Inc. in the amount of \$29,759.90 for voice recorder for joint communications center.



The City of Columbus

RESPONSIBLE • RESPONSIVE • REPUTABLE

Communications (402) 564-3201

Fax (402) 565-0660

MEMORANDUM

DATE: January 13, 2025
TO: Mayor and City Council
FROM: Rachel Pensick, Communications Director
RE: Approval to Purchase NexLog 740 DX Voice Logger

RECOMMENDATION:

It is recommended that the City Council approve the purchase of an Eventide NexLog 740 DX Voice Logger in the amount of \$29,759.90.

DISCUSSION:

The Columbus-Platte County Joint Communications Center (JCC) operates as the Public Service Answering Point (PSAP) for all calls originating in Platte County and Polk Counties in Nebraska. It is common recommended practice that PSAPs record their communications for liability and evidentiary reasons.

The PSAP has been using an Eventide voice recorder since 2009. The recorder was last updated in 2015, and the equipment is due to be refreshed. The current recorder is an NexLog 740, and the new recorder would be a NexLog 740 DX. The DX version represents a newer generation of the recorder with updated software, hardware, and advanced security. The refresh to this equipment will be quite easy using interfaces already established for the existing unit.

There were two quotes received. One quote was from Wahltek, Inc in the amount of \$27,420.00, and the other was from Nelson Systems, Inc in the amount of \$29,759.90. One new aspect for the JCC will be receiving recordings directly from the State Radio System. After reviewing both quotes, and finding some discrepancies in hardware needed to attain this connection, I contacted Wahltek with my concern that I would have to purchase more hardware than what they quoted. They did not respond. Nelson Systems explained clearly how we would receive the recordings from the State, and outlined what equipment was needed. Nelson Systems has also completed this type of project for other PSAP's. Therefore, I have recommended we purchase from Nelson Systems, as I am confident that they have quoted what is needed to attain our goal, and also have the experience in completing the work needed.

FISCAL IMPACT:

The cost for equipment, installation, training, and project management is \$29,759.90. This cost will be covered 100% by set-aside funds, and 0% of tax funding.

CONCURRENCE:

The Joint Communications Committee reviewed and approved the purchase.

SIGNATURE:

By: Rachel Pensick

Rachel Pensick – Communications Director

Approved: Tara Vasicek

Tara Vasicek – City Administrator

Approved: Heather Lindsley

Heather Lindsley – Finance Director





Nelson Systems
I N C O R P O R A T E D

PO Box 21175
Springfield, IL 62708-1175
(800) 851-3348

Office use only

Account Manager	Customer Sales Contact	Date	11/26/24
31	Rachel Pensick rachel.pensick@columbusne.	Phone #	402-561-3201
Cust PO#	Customer Project Coordinator	Cust #	PO #
		Phone #	Zone# 3

Prepared for: Columbus-Platte County JCC
1304 Bill Babka Drive
Columbus, NE 65601

Ship To:

System

Hardware/Software

Product No.	Description	Serial #	Unit Price	Qty	Total Price
NexLog 740 DX Series					
NexLog740DX	NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web-based configuration manager, audio controls & amplified speaker on front panel		\$9,600.00	1	\$9,600.00
DX702	Front Panel without display (use external peripherals)		Standard	1	\$0.00
108233-000	Dual hot-swap power supplies, 120/240 VAC		Standard	1	\$0.00
DX730	Standard NexLog 740 DX-Series Archive: 1 Blu-ray Drive (also supports single-side DVD-RAM media)		Standard	1	\$0.00
DX703	2 x 2TB fixed-mount s/w-RAID1 = 2TB storage		Standard	1	\$0.00
DX754	Dual Port 100/1000 PCIe Network Card		\$660.00	1	\$660.00
Archiving					
271014	Central Archive License		\$1,830.00	1	\$1,830.00
Rack Mount Kits					
324430-DX	Rack Mount Slides - 4 Post, 3U (for NexLog 740)		\$360.00	1	\$360.00
Install Kits					
109033-007	Quick Install Kit (Includes #264242-007 23FT Connector Cable & Punch down Block) STD Telco Pin-Out		\$300.00	1	\$300.00
Analog Telephone/2-way Radio Channel Record Cards					
DXANA24	AnalogTelephone/2-way Radio Channel Record Card - 24 Channels Each		\$7,250.00	1	\$7,250.00
VOIP Recording Licenses					
271052	Internal IP Recorder w/ 8 G.711 Ch. Licenses		\$4,200.00	1	\$4,200.00

DX939	Add-on License Pack (Internal IP Recording Engine) with 8 Channel Licenses for G.711 RTP/RoIP/NG911	\$1,920.00	1	\$1,920.00
PSAP NG911 Call Recording, Metadata and SMS Bundles				
DX914	Motorola CallWorks NG911 Call Recording Bundle (Voice, Metadata and SMS)	\$8,700.00	1	\$8,700.00
Integrations				
271176	RapidSOS Integration for wireless 9-1-1 caller location display (license required for each DX Unit that will connect to RapidSOS); requires ANI/ALI CAD Spill Integration and Geo Search/View option.	\$5,500.00	0	\$0.00
MediaWorks DX - Web Access Playback Licenses				
271083	MediaWorks DX (Web) Concurrent Access for 8 Users	\$1,090.00	1	\$1,090.00
271098	Geo Search/View (requires Lat/Lon, MW PLUS, Google Maps)	\$1,090.00	1	\$1,090.00
271167	Pack and Go Feature Export of Incident Packaged Windows Installable Player	\$590.00	1	\$590.00
Screen Recording, Quality Assurance and Word Factor Prime				
271070	Windows Screen Recording (First 5 PCs on recorder)	\$3,020.00	0	\$0.00
Decorder Units for P25				
324720-DX	DVSI 2-Port USB Decorder Unit for DMR, TRBO and NXDN (Max-8)	\$3,000.00	1	\$3,000.00
Special Instructions/Transferred items do not order				
<p>24 Analog channels-Non-StateWideRadio recording, console radio select/CPE (redundacy), admin POTS. 16 VoIP licenses-7 for admin extentions and 5 for ECW CPE 911 position recording. DVSI for playback of SWR recordings and CAS for moving calls to recorder. Callworks NG911 bundle for IP audio, ani/ali and SMS-911 recording. Rapid SOS and Screen Recording items displayed for optional item cost.</p>				

System Price (Total of Hardware and Software) \$40,590.00

Services				
Services	Description	Rate	Qty	Total Price
	Installation, training, and project management			\$5,000.00
				\$0.00
				\$0.00

Services Price \$5,000.00

Summary		
Solution Components	Price	
System Price	\$40,590.00	
Services Price	\$5,000.00	
Maintenance Price Declined	\$0.00	
Discount	-\$15,830.10	
1 YEAR WARRANTY ON NEW HARDWARE AND SOFTWARE, 90 DAY WARRANTY FOR ADD ONS		
Freight and/or sales tax -- to be added if applicable.	\$0.00	
Total Investment	\$29,759.90	

Price for presentation purposes only, subject to change based on final configuration. Price quotation does not include freight or sales tax -- to be added to invoiced amount as applicable. Lease rates valid upon acceptance by leasing company. Down payment of 50% on any orders over \$5,000 is required. Final invoice to be sent upon delivery. Invoices are net 10 days - 1.5% per mo on past due balances.

Customer Acceptance _____ Date _____

Nelson Systems, Inc. Representative _____ Sales Rep # _____ Date _____

This document becomes a confirmed sales order upon signature of customer and Nelson Systems, Inc. representative

Pricing valid for 60 days.

Possession of Equipment

I have verified that our facility has received all equipment purchased from Nelson Systems, Inc., including CD's, manuals, etc.

Authorized Signature _____ Date _____

13.F. Quotes from Motorola Solutions and Electronic Engineering in the total amount of \$13,973.50 for radio system upgrades for police department. CIP #21-01

**Columbus Police Department
Memorandum
For Record**

DATE: January 9, 2025

TO: City Administrator Tara Vasicek

FROM: Captain Douglas Molczyk

THROUGH: Chief Charles Sherer

SUBJECT: Radio Upgrades in preparation for State Wide Radio System

CIP #100-110-57510-21001

RECOMMENDATION:

We would recommend the City Council Approve the Bid from Motorola Solutions for \$8,871.00 and Electronic Engineering in the amount of \$5,102.50.

DISCUSSION:

With move to the State Wide Radio system the Columbus Police Department budgeted \$70,000 dollars to make the necessary upgrades to our current mobile, repeaters and portable radios for the State Wide Radio System.

As you can see the upgrades are for firmware upgrades to our existing repeater as we purchased equipment in the past that would be compatible with the State Wide Radio System. This bid is for upgrading all our mobile repeaters with the firmware needed to make the switch once the tower project is completed.

The \$8,871 to Motorola Solutions is for the firmware upgrades and \$5102.50 is for Electronic Engineering to install the firmware.

The benefit to being on the State Wide Radio System is it will allow us to communicate with various other agencies with ease in combined multi-agency missions.

FISCAL IMPACT:

This is part of the 2024-2025 budget and will be paid for by Sales Tax revenue. We budgeted \$70,000 and this will be a total of 13973.50 expended from that budgeted item.
CIP #100-110-57510-21001

ALTERNATIVES:

Don't upgrade the firmware and not be able to be on the State Wide Radio System.

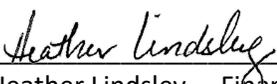
SIGNATURE:

By: 

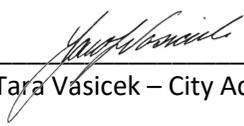
Douglas M. Molczyk – Police Captain

Approved: 

Charles Sherer – Chief of Police

Approved: 

Heather Lindsley – Finance Director

Approved: 

Tara Vasicek – City Administrator



Electronic Engineering
 1106 E 19th Street
 Columbus, NE 68601
 Phone:
 Toll Free:

ORDER
853005543

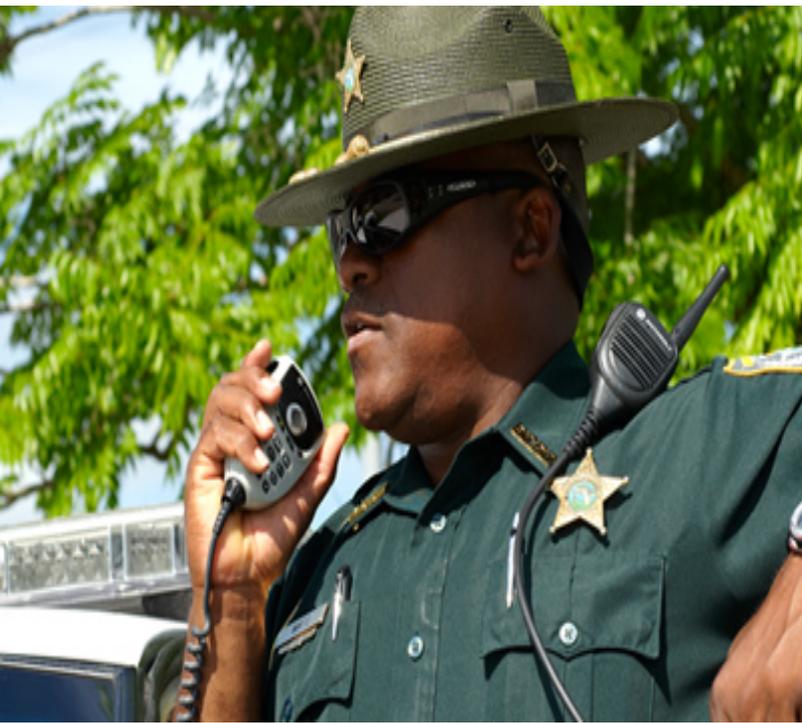
Order Date: 09/11/2024

Bill To:
 Columbus Police Dept (85)
 2330 14th St
 Columbus, NE 68601

Ship To:
 Columbus Police Dept (85)
 2330 14th St
 Columbus, NE 68601

Customer #: 85280		SalesPerson: 805S	PO#:	Terms: Net 30 Days	
Qty	Item	Description	Unit Price	Extended	
73	FLATLBRPROG502	Programming - Outside - Flat Rate Reprogram APX4500 mobile radios and APX8000 portable radios to add new talkgroups.	47.50	\$3,467.50	
6	LBRPROG503	Programming - Outside - Hourly After Hour Programming fee for the night shift vehicles. Two man crew for 3 hours each.	195.00	\$1,170.00	
4	LBRTRVL500	Travel - Local Two man crew round trip travel time for two days.	45.00	\$180.00	

Subtotal:	\$4,817.50
Tax :	\$0.00
Order Total:	\$4,817.50



COLUMBUS POLICE DEPT, CITY OF

01/09/2025

01/09/2025

COLUMBUS POLICE DEPT, CITY OF
2330 14TH ST
COLUMBUS, NE 68601

Dear Douglas Molczyk,

Motorola Solutions is pleased to present COLUMBUS POLICE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide COLUMBUS POLICE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kathie Hansel at khansel@eengineering.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kathie Hansel

Motorola Solutions Manufacturer's Representative

Billing Address:
 COLUMBUS POLICE DEPT, CITY
 OF
 2330 14TH ST
 COLUMBUS, NE 68601
 US

Quote Date:01/09/2025
 Expiration Date:03/10/2025
 Quote Created By:
 Kathie Hansel
 khansel@engineering.com
 4025648497

End Customer:
 COLUMBUS POLICE DEPT, CITY OF
 Douglas Molczyk
 Douglas.molczyk@columbusne.us
 402-564-3201

Contract: 32517 - NEBRASKA ADMIN
 SERVICES CONTRACT #14534 OC

Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	HKVN4989A	TIER 3: P25 ENHANCED TRUNKING*	3	\$2,957.00	\$2,957.00	\$8,871.00
Grand Total					\$8,871.00(USD)	

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



Electronic Engineering
 1106 E 19th Street
 Columbus, NE 68601
 Phone: 402-564-8497
 Toll Free: 866-208-6248

QUOTE
853005668

Prepared For: Columbus Police Dept (85)
 2330 14th St
 Columbus, NE 68601
 Email Invoices

Your Account Representative

Name: Kathie Hansel
 Phone: 402-564-8497
 Fax: 402-564-1421
 Cell: 402-681-0191

elisa.paprocki@columbusne.us

Quantity	Product/Service Name	Unit Price	UOM	Extended
3	Programming - Outside - Flat Rate Install firmware update in APX4500 mobile radios for Units 203, 206, and 207.	47.50	EA	\$142.50
3	Programming - Outside - Flat Rate Install VRX1000 Flashupdates for three (3) units. 19030482 203 19030556 206 18105658 207	47.50	EA	\$142.50

Remark

Total Quote Tangibles :	\$0.00
Total Quote Services :	\$285.00
Total Quote Charges :	\$0.00
Total Quote Discount :	\$0.00
Tax:	\$0.00
Total Quote :	\$285.00

Prices quoted are F.O.B. factory. Quotation good for 30 days.
 Delivery: Receipt of goods are determined by manufacturer lead time.

Quotation Prepared By: Name: _____ Date: 01/09/2025	Accepted By: Name: _____ Date: _____
--	---

13.G.Quote from Jones Automotive in the amount of \$30,258.68 for vehicle equipment and installation for police department. CIP #21-05, 06, 07

**Columbus Police Department
Memorandum
For Record**

DATE: January 8, 2025

TO: City Administrator Tara Vasicek

FROM: Captain Douglas Molczyk

THROUGH: Chief Charles Sherer

SUBJECT: Bid to equip 3 new Patrol Units.

CIP #: CIP 100-110-57520-21005, CIP 100-110-57520-21006, CIP 100-110-57520-21007

RECOMMENDATION:

The Police Department would like to accept the bid from Jones Automotive in the amount of **\$30,258.68**, to equip our new units. That would be \$10,086.23 per unit.

DISCUSSION:

The Columbus Police Department has purchased and is waiting on the delivery of 3 new patrol units. We will be using Jones Automotive for the installation of all our equipment. We had to find a new installer this year because Electronic Engineering has stopped doing the up fitting.

This quote is for purchasing and installing all the cages, mounts and electrics in all three of the patrol cars.

FISCAL IMPACT:

This money has been budgeted in 2024-2025 Capital Expenditure out of sales tax. There is \$75,000 per vehicle budgeted for purchase and equipment, each vehicle cost \$51,574 leaving \$23,426 dollars for equipment and install for each unit. We are asking for \$10,086.23 per unit, which is \$13,339.77 per unit less than budgeted.

CIP Numbers 100-110-57520-21005, 100-110-57520-21006, 100-110-57520-21007

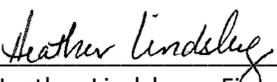
ALTERNATIVES:

Not equipping the new patrol units.

SIGNATURE:

By: 
Douglas M. Molczyk – Police Captain

Approved: 
Charles Sherer – Chief of Police

Approved: 
Heather Lindsley – Finance Director

Approved: 
Tara Vasicek – City Administrator

JONES AUTOMOTIVE

1223 S 20TH ST
 OMAHA, NE 68108-3404
 402-345-8383 M-F 7AM-4PM

* * * * Quote / Estimate * * * *

Quote #: 4539

Date: 01/03/25

Quote Sale: 67

Sold To:

Contact Number:

Unit #:

CITY OF COLUMBUS
 2424 - 14TH STREET
 COLUMBUS NE 68601

Vehicle:
License:
Mileage: 0
Vin#:

Business Phone: 402-564-8584

Description	Product Code	QTY	Parts	Labor	FET	Tax	Ext. Price	Total
LIGHTBARS - REUSE -								
REUSE LIGHTBAR	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
WATERPROOF FITTING	KE007-2004-0	3.00	62.01	0.00	0.00	0.00	186.03	
2020 PIU PURSUIT HOOK KIT	FSHKB-FPIU20-HP	3.00	63.79	0.00	0.00	0.00	191.37	
							Authorized	377.40
PUSHBUMPER - STATE BID OPTIONS -								
PUSHBUMPER FROM STATE BID	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	0.00
PUSHBUMPER SIDE LEDS - STATE BID OPTIONS -								
PB SIDE LIGHTS FROM STATE BID	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	0.00
FRONT PB LIGHTS - FEDERAL SIGNAL -								
18-LED MICROPULSE R/B/W	FSMPS63U-RBW	6.00	158.46	0.00	0.00	0.00	950.76	
MOUNT TO FRONT LIP	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	950.76
UNDERMIRROR LIGHTS - NON -								
NO UNDERMIRROR LIGHTS	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	0.00
3/4 WINDOW LIGHTS - FEDERLA SIGNAL -								
18-LED MICROPULSE R/B/W	FSMPS63U-RBW	6.00	158.46	0.00	0.00	0.00	950.76	
KIT L-BRKT SINGLE H	FSMPSM6-LB	6.00	13.43	0.00	0.00	0.00	80.58	
							Authorized	1,031.34
REAR PLATE LIGHTS - FEDERAL SIGNAL -								
18-LED MICROPULSE R/B/W	FSMPS63U-RBW	6.00	158.46	0.00	0.00	0.00	950.76	
MOUNT HORIZONTAL ON SIDES OF P	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	950.76
REAR INTERIOR ILS - FEDERAL SIGNAL -								
REAR HATCH ILS UTILITY	FSSIFMJH-FPIU20-P:	3.00	1,258.93	0.00	0.00	0.00	3,776.79	
							Authorized	3,776.79
CARGO DOME LIGHT - NONE -								
NO CARGO DOME LIGHT	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
NO UNDER HATCH LIGHTS	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	0.00
SIREN SPEAKER - STATE BID OPTIONS -								
SIREN SPEAKER FROM STATE BID	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00	
							Authorized	0.00
SIREN CONTROLLER - FEDERAL SIGNAL -								
PATHFINDER SIREN	FSPF200S17B	3.00	1,325.00	0.00	0.00	0.00	3,975.00	
25FT OBDII CABLE 2020 PIU	FSOBDCABLE25-2	3.00	154.13	0.00	0.00	0.00	462.39	

JONES AUTOMOTIVE

1223 S 20TH ST
 OMAHA, NE 68108-3404
 402-345-8383 M-F 7AM-4PM

* * * * Quote / Estimate * * * *

Quote #: 4539

Date: 01/03/25

Quote Sale: 67

Sold To:

Contact Number:

Unit #:

CITY OF COLUMBUS
 2424 - 14TH STREET
 COLUMBUS NE 68601

Vehicle:
 License:
 Mileage: 0
 Vin#:

Business Phone: 402-564-8584

Authorized **4,437.39**

EXPANSION MODULE - FEDERAL SIGNAL -

EXPMOD32	PNOSTK	3.00	336.39	0.00	0.00	0.00	1,009.17
79926 6 GANG ATC FUSE HOLDER	CO8028B	3.00	36.87	0.00	0.00	0.00	110.61
							Authorized 1,119.78

CONSOLE KIT - GAMBER JOHNSON -

UTILITY CONSOLE W CUP & REAR A	GJ7170-0734-01	3.00	585.51	0.00	0.00	0.00	1,756.53
MOTOROLA APX/XTL FP	GJ7160-0321	3.00	0.00	0.00	0.00	0.00	0.00
FED SIG SMART SIREN FP	GJ7160-0338	3.00	0.00	0.00	0.00	0.00	0.00
DUAL POWER POINT USB	HC-LP2-USB-BL2	3.00	120.34	0.00	0.00	0.00	361.03
MAGNETIC MIC	MMSU-1	6.00	39.95	0.00	0.00	0.00	239.70
							Authorized 2,357.26

MOBILE DATA EQUIPMENT - REUSE -

REUSE MOBILE DATA EQUIPMENT	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE MODEM AND ANTENNA	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
CAT5 PATCH CABLE 25FT	SW-30094-25	6.00	18.00	0.00	0.00	0.00	108.00
							Authorized 108.00

E-CITATION - REUSE -

REUSE PRINTER	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
BROTHER POWER ADAPTER CHARGER	BROLB3692	3.00	35.43	0.00	0.00	0.00	106.29
USB-A TO USB-C 10FT.	AL71884100	3.00	13.31	0.00	0.00	0.00	39.94
PRINTER MOUNT	HC-PM-1001	3.00	125.15	0.00	0.00	0.00	375.45
REUSE LICENSE SCANNER	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
							Authorized 521.68

SINGLE PRISONER TRNASPORT - SETINA -

REUSE SETINA SPT	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE REAR CARGO BARRIER	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE FULL REPLACEMENT SEAT	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE POLY WINDOW BARS	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE DOOR COVERS	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
							Authorized 0.00

DUAL GUN RACK - REUSE -

REUSE DUAL GUN RACK	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE FORWARD FACING MOUNT	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
							Authorized 0.00

REAR CARGO STORAGE - REUSE -

REUSE REAR CARGO STORAGE	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
REUSE ELECTRONICS TRAY	COMMENT	1.00	0.00	0.00	0.00	0.00	0.00
							Authorized 0.00

POWER MANAGEMENT - JONES -

JONES TIMED POWER MANAGEMENT	JTPM	3.00	0.00	0.00	0.00	0.00	0.00
DUAL OUTPUT TIME DELAY RELAY	CO7616-2001B	3.00	143.43	0.00	0.00	0.00	430.29
DEL 76637 80 AMP RESETABLE CIR BREAKER	WT46691	3.00	23.51	0.00	0.00	0.00	70.54
71263 JUNCTION BLOCK STUD BLACK	WT47211	3.00	7.63	0.00	0.00	0.00	22.89

JONES AUTOMOTIVE

1223 S 20TH ST
 OMAHA, NE 68108-3404
 402-345-8383 M-F 7AM-4PM

* * * * Quote / Estimate * * * *

Quote #: 4539

Date: 01/03/25

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Sold To:

Contact Number:

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CITY OF COLUMBUS
 2424 - 14TH STREET
 COLUMBUS NE 68601

Vehicle:
 License:
 Mileage: 0
 Vin#:

Business Phone: 402-564-8584

FUSE BOX ATO/ATC 24	WT46075	3.00	78.13	0.00	0.00	0.00	0.00	234.39
ABS PLASTIC ENCLOSURE	PODC-46FMBYT-24	3.00	11.69	0.00	0.00	0.00	0.00	35.07
GROMMET 1 3/8" RUBBER	AM4100315	3.00	1.00	0.00	0.00	0.00	0.00	3.00
87200 AMG FUSE 200 AMP	WT46274	3.00	5.31	0.00	0.00	0.00	0.00	15.94
DEL87905 AMG FUSE HOLDER 100/200 AMP	WT45616	3.00	15.00	0.00	0.00	0.00	0.00	45.00
							Authorized	857.11

AUXILIARY BATTERY - HYBRID -

DEL5614805 4GA BATTERY CABLE BLACK	WTWB04-0	54.00	1.68	0.00	0.00	0.00	0.00	90.49
DEL5614101 4GA BATTERY CABLE RED	WTWB04-02	54.00	1.73	0.00	0.00	0.00	0.00	93.19
DEL CITY 76275 120 AMP CIRCUIT BRK PANEL	CO4706-120B	3.00	23.51	0.00	0.00	0.00	0.00	70.54
							Authorized	254.21

LABOR - 30 HOUR/VEHICLE -

LABOR	HO2000E	3.00	0.00	4,050.00	0.00	0.00	0.00	12,150.00
							Authorized	12,150.00

MISCELLANEOUS - -

MISCELLANEOUS SUPPLIES	MISC	3.00	225.00	0.00	0.00	0.00	0.00	675.00
INBOUND SHIPPING AND HANDLING	FRT1	3.00	175.00	0.00	0.00	0.00	0.00	525.00
ANTENNA BASE	TCMB8	6.00	25.00	0.00	0.00	0.00	0.00	150.00
MINI UHF CONNECTOR	TCRFU600-1	6.00	2.70	0.00	0.00	0.00	0.00	16.20
							Authorized	1,366.20

FREIGHT CHARGES MAY VARY AND WILL BE BILLED ACCORDINGLY. A FEE OF 3 TO 4% OF THE TOTAL PAYMENT AMOUNT WILL BE CHARGED IF YOU PAY BY CREDIT CARD. (DOES NOT APPLY TO DEBIT CARDS)

UPON ACCEPTANCE, YOU AGREE TO PAY 50 PERCENT OF THE PARTS TOTAL.

Quote Notes:

QUOTE 4539 FOR UPFIT OF THREE 2025 FORD
 INTERCEPTOR HYBRID UTILITIES TO BE LIKE CURRENT
 UNITS WITH SOME REUSED PARTS

Parts:	18,108.68
Labor:	12,150.00
Shop Supplies	0.00
Subtotal:	30,258.68
Sales Tax:	0.00

Quote expires: 03/04/25 QUOTE MADE FOR 3 VEHICLES

Total: \$30,258.68

13.H.Purchase from InVeris Training Solutions in the amount of \$96,700 for virtual firearms and de-escalation simulator for police department. CIP #25-33

**Columbus Police Department
Memorandum
For Record**

DATE: January 7, 2025

TO: City Administrator Tara Vasicek

FROM: Captain Douglas Molczyk

THROUGH: Chief Charles Sherer

SUBJECT: 2024/2025 budget Virtual Firearms and De-Escalation simulator
CIP 100-110-57510-25033

RECOMMENDATION:

The Columbus Police Department would recommend the purchase of the system from InVeris Training Solutions for \$96,700 dollars.

DISCUSSION:

The Police Department budgeted \$110,000 in CIP 100-110-57510-25033 for a Virtual Firearms and De-Escalation Simulator. This virtual simulator will allow our officers to train in handling an infinite number of scenarios such as domestic violence, suicidal individuals and emotionally disturbed person and so many more situations.

Utilizing this virtual simulator will augment our current training in de-escalation, putting the officers directly into virtual simulations utilizing all the tools that we currently have but in a controlled environment. This virtual system will be utilized in de-escalation training, firearm's training, less lethal training, anti-bias training and a host of other types of training.

The InVeris Virtual Reality system is unique and the only system on the market that allows for such versatility and attached you will find the quote and a sole source letter.

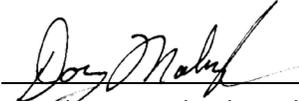
FISCAL IMPACT:

This is part of the CIP budget for 2024/2025 under CIP 100-110-57510-25033. The budgeted amount is \$110,000 and the quote came in at \$96,700. There will be an ongoing cost of \$7,500 per year for updates and warranty after year one.

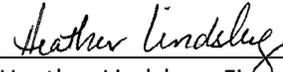
ALTERNATIVES:

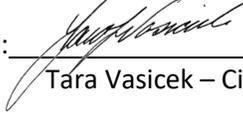
Don't purchase the system.

SIGNATURE:

By: 
Douglas M. Molczyk – Police Captain

Approved: 
Charles Sherer – Chief of Police

Approved: 
Heather Lindsley – Finance Director

Approved: 
Tara Vasicek – City Administrator



DATE: 27-Sep-2024

SUBMITTED TO: **Columbus Police Department**
Attn: Captain Douglas Molczyk
 2339 14th Street
 Columbus, Nebraska 68601
 402.562.3201
douglas.molczyk@columbusne.us

QUOTE NUMBER: **25468-24-USL - Rev 2**
 RE: **VR2, Weapons, and Accessories**
 OFFER TYPE: **FFP OPEN MARKET**

InVeris Training Solutions (InVeris) is pleased to submit the following Firm Fixed Price (FFP) quotation for your consideration. Please contact your InVeris POC listed below with any questions.

BASE QUOTATION						
OPEN MARKET (MKT)	PART NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
MKT	fatsVR-SYS-2TR	fats® VR 2-Trainee System: Includes Instructor Station, Transport Case, and Trainee VR Gear for Two (2) Users. Includes one (1) year warranty on hardware and software (includes system upgrades, enhancements, and support).	1	EA	\$ 53,600.00	\$ 53,600.00
MKT	fatsVR-Glk17	fats® VR Glock 17 Pistol, Recoiling [Based on AirSoft weapon w/Green Gas]	3	EA	\$ 2,200.00	\$ 6,600.00
MKT	fatsVR-M4	fats® VR M4 Rifle, Recoiling [Based on AirSoft weapon w/Green Gas]	3	EA	\$ 3,500.00	\$ 10,500.00
MKT	fatsVR-Headset	Additional Trainee Headset	1	EA	\$ 11,200.00	\$ 11,200.00
MKT	fatsVR-OCSpray	fats® VR OC Spray	3	EA	\$ 1,500.00	\$ 4,500.00
MKT	fatsVR-HapticVest-BH	fats® VR Haptic Vest and Software	3	EA	\$ 1,500.00	\$ 4,500.00
MKT	fatsVR-Flashlight	fats® VR Flashlight	3	EA	\$ 1,100.00	\$ 3,300.00
MKT	fatsVR-Inst&Trng	fats® VR Installation and Training: One (1) day, Single Site, four (4) Hrs. User Training	1	LOT	\$ 2,500.00	\$ 2,500.00
MKT	Freight	Freight and Delivery: shall be C.P.T (Columbus, Nebraska) in accordance with Incoterms® 2020.	1	LOT	INCLUDED	INCLUDED
TOTAL QUOTATION PRICE						\$ 96,700.00
USD						

SPECIAL NOTES:

NOTE 1: Please reference 25468-24-USL-Rev 2 on your Purchase Order to expedite order processing.

NOTE 2: Orders may be faxed or emailed to: 678-288-1515 | ITS-ContractsMailUsers@InVerisTraining.com

NOTE 3: All items listed are Open Market as specified.

NOTE 4: Pricing Includes:

- Freight: Freight & Delivery shall be C.P.T (Columbus, Nebraska) in accordance with Incoterms® 2020.
- Installation & Training: 1 Day. Single Site. 4 hrs. User Training.
- Warranty: 12 Month Warranty

NOTE 5: UID labels are provided for individual items with a unit price of ≥ \$5,000. UID Labels are not provided for line items that are comprised of numerous components such as track kits, projector kits, etc. 1 UID Label is provided per line item. If your UID Label requirements differ, pricing will be adjusted accordingly.

NOTE 6: Quote assumes Buyer is Tax Exempt. Therefore, sales tax is not included.

NOTE 7: COVID-19: Supplier (InVeris) shall not be liable to Purchaser if and for so long as it is unable to deliver because Supplier's (InVeris') production is suspended, or it cannot obtain necessary materials, or it cannot make delivery arrangements, due to the COVID-19 pandemic.

SALES TAX: If your organization is federal or state tax exempt, provide a copy of the tax exemption. InVeris is responsible for collecting sales tax in the following states: CA, CT, FL, MN, GA, IL, KY, VA, NJ, SD, and WA. If work is to be performed in any of these states under a Purchase order issued as a result of this proposal, any applicable sales tax will be added to the final invoice. If your organization is exempt from state sales tax, a copy of the tax exemption certificate will be required. Otherwise, please include the sales tax value on any resulting purchase order.

DELIVERY: Delivery on all items is 120 - 180 days after receipt and acceptance of order; receipt End User Certificate, and any required United States State Dept. or Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) licensing, whichever occurs last, unless otherwise noted.
• Delivery time frame is subject to availability of weapons from the manufacturer.

VALIDITY: For OPEN MARKET items: 120 Days

CONTRACTOR: InVeris Training Solutions (InVeris)
296 Brogdon Road
Suwanee, GA 30024
Tel: 678-288-1090
Fax: 678-288-1515

PAYMENT TERMS: 90% of Total Contract Value shall be paid upon shipment of product(s) and 10% after install, training, and acceptance.

Payment address: InVeris Training Solutions, Inc.
296 Brogdon Road
Suwanee, GA 30024

TERMS AND CONDITIONS: OPEN MARKET: Standard Terms & Conditions [ITSI-DOM-001REV7_08.17.2021] incorporated by reference herein shall apply to all Open Market Items. If the Seller is awarded the contract/purchase order by the Buyer, the Seller presumes that the buying agency has followed all required competition justification. The Terms & Conditions can be provided upon request.

PLEASE SUBMIT PURCHASE ORDERS TO:

EMAIL: ITS-ContractsMailUsers@inveristraining.com

FAX: 678-288-1515

MAIL: Attn: Contracts Dept.
InVeris Training Solutions, Inc.
296 Brogdon Road
Suwanee, GA 30024

VENDOR INFO: **InVeris Training Solutions, Inc.**
Contract Administration Source:
Business Size: Large
DUNS Number: 00-765-5863
CAGE Code: 087W6
TIN: 58-2272995
Unique Entity Identifier (UEI): For DUNs 007655863 is H3BJSKLLEF57
Terms: 100% Net 30 Days
Payment address: InVeris Training Solutions, Inc.

InVeris POC:

InVeris POC: **Christian Carrillo**
Virtual Law Enforcement System Sales
InVeris Training Solutions, Inc.
296 Brogdon Road
Suwanee, GA 30024
470.680.7666
christian.carrillo@inveristraining.com

PREPARED BY: Renee Goldstein
Sr. Proposal Manager

USE & DISCLOSURE OF DATA:

Any and all information and data contained herein is the property of InVeris Training Solutions (InVeris); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this proposal. If, however, a contract is awarded to InVeris as a result of, or in connection with, the submission of this proposal, the recipient (Buyer) shall have the right to duplicate, use, or disclose the information and data contained herein to the extent provided in the resulting contract. These restrictions do not limit Buyer's right to use information or if it is obtained from another, legitimate source without restriction.

DESTINATION CONTROL STATEMENT:

This document contains Technical Data that is subject to the Export Administration Regulations (EAR99). Diversion contrary to U.S. Law is prohibited.

END USER CERTIFICATE:

This product may only be sold to an authorized entity that must be authorized to receive such equipment. The order must be accompanied with an End User Certificate and the end user must be listed on the purchase order/contract.



Sole Source Justification for fats® VR

InVeris Training Solutions, Inc. (IVTS) is pleased to provide this sole source justification letter to Columbus Nebraska Police Department in support of future procurements of InVeris's fats® Virtual Reality (VR) product.

Our discernable market analysis has proven to show the combination of technology, capabilities, and services listed below is only available from InVeris Training Solutions, Inc. We believe that you will find the fats® Virtual Reality product unique and therefore eligible for sole-source procurement.

- Customizable Scenario Platform: Allows instructors to create an essentially infinite number of scenarios, including domestic violence, suicidal individuals, emotionally disturbed persons, and more.
- Unlimited number of actions and verbal responses: Suspect actions and verbal responses can be selected without limitations. Instructors have complete control. The scenario does not end after an arbitrarily set limit of actions.
- 3D After Action Review from any angle: Includes training metrics such as shot placement, and distance from a subject and full audio track. Play, pause, and replay at will, with instructor audio, to assist debriefing through an immersive after-action review.
- Compliance level setting: Patent pending compliance/aggression level setting helps the instructor to optimize the number of available options as per the set compliance level of the characters and simulate the emotional expression of the characters.
- Day time and nighttime scenarios: Allows realistic training in different lighting conditions.
- Scenario Quick Change options: Allows to repeat the scenario with changes to the character (Ethnicity, Gender, Age and compliance level). This is helpful for implicit bias training.
- Distance lines: Distance of the suspects from the trainees displayed on the instructor station during training, to train on threat assessment and reaction.
- After Action Review bookmarks: Mark timestamps of interest to quickly switch back and forth.
- Shot trajectory tracking: Physics system enables tracing lethal and less-lethal projectiles. Shot trajectory can be viewed during scenario playback.
- Full suite of weapons/tools for simultaneous use. Supports 4-5 simultaneously tracked weapons/tools per trainee.
- Recoiling Pistols and Rifles using green gas: Provide realistic shot effects during training.



- Realistic flashlight: Realistically adjusts the surrounding lighting.
- Realistic separate tracked tools for OC Spray, Tasers, and Flashlight instead of a single unrealistic “universal device” for all tools.
- Proprietary networked microphone input tool: Allows instructors to speak directly to all trainees without the trainees needing to remove their headsets. Instructors can also verbalize as suspects in real-time.
- Trainee Body tracking: Renders a virtual avatar for each trainee’s body so trainees can realistically interact with each other in multi-user experiences. Other simulators often only render a floating headset, which is unrealistic for simulating real-life interactions.
- 3D/directional audio: Supports noises such as gunshots during active shooter situations.
- Physics-based animation system: Simulates realistic less-lethal impacts on characters.
- Advanced analytics system: Secure, locally stored, and anonymous. Can be used to track trainees’ progress during live scenarios and over time (e.g. review past scenarios in full 3D -VR mode)
- Intelligent suspect movement system: Allows instructors to click on any location to have a suspect intelligently (e.g. run, walk, strafe) move to that location.
- Hand tracking: Allows trainees to manually handcuff suspects, open doors, etc.
- Outside-in Tracking using Ultimate trackers: Contains no tracking infrastructure setup.
- Small footprint, easily transportable: A two-trainee system including the short weapons is packaged in a single pelican case. Contains no bulky computers or other tracking infrastructure.
- Easy Setup and tear down: Setting up a system out of the box in a short time.
- Supports up to 4 simultaneous users without VR backpacks: FATS VR’s wireless headsets are more robust, easier to troubleshoot, compared to the backpack and other solutions.
- Dual screen (optional): Allows operators to simultaneously control scenarios and view what the trainee sees in their headset.
- Automatic switch to pass through outside the safety boundary: This helps the trainees avoid running into walls, without missing the virtual safety boundary.
- An ever-expanding library of realistic characters of various ethnic backgrounds, age and gender.
- Prop placement system: Allows instructors to place props in various environments.
- Large number of props available: Constantly increasing number: Many ways to customize environments, from backpacks to firearms. Realistic suspect avatars.



Characters are 3D-scanned with various customization options.

- Scenario saving: Allows instructors to save and edit new scenarios for later use.
- Multiple suspect support: Allows instructors to place, customize, and control multiple suspects in a scenario.
- Trainee placement system: Allows instructors to move and rotate trainees within a training environment.
- Optional cloud-enabled software updates: Software and asset library updates for the first year are covered at no additional cost. Updates for additional years can be purchased.
- Optional secure offline updates via encrypted flash drives: No cloud connectivity required if desired by the customer. (Subject to additional costs and update delays.)

Thank you for your time and consideration. We look forward to working with you.

Best,

Ronda L. Butler

Director of Contracts

InVeris Training Solutions, Inc.

404-831-9430

Ronda.butler@inveristraining.com

13.I. Change meeting dates and times for Public Property, Safety, and Works Committee and Public Finance, Judiciary, and Personnel Committee.



City Hall | City Clerk's Office
2500 14th St.
Columbus, NE 68601
402-562-4232
columbusne.us

Memorandum

Date: January 15, 2025

To: Mayor & City Council

From: Shuraya Choat, City Clerk

RE: Changing the meeting time/days for Public Finance & Public Property.

Recommendation: Change the meeting time for Public Finance / Public Property to 4:30 p.m. or change the committee meetings to 5:30 p.m. on the 1st and/or 3rd Monday each month (as needed).

Discussion:

Update -- The Public Property, Safety, and Works Committee met on 1/13/25 and made a recommendation to move the meetings to 4:30 p.m. The Public Finance, Judiciary, and Personnel Committee met on 1/14/25 and recommended moving the committee meetings to 5:30 p.m. on the 1st and/or 3rd Monday each month, before the city council meetings. For both options, meetings would be scheduled as needed. Staff are open to either option, but would prefer the same meeting time for both committees.

Once a decision is made, the city council rules will be amended to include this change and the resolution to approve the changes will be brought forward to the February 3, 2025 city council meeting.

1/8/25

A city council member has proposed changing the meeting time for the Public Finance, Judiciary, and Personnel Committee from 4 p.m. to 4:30 p.m. Staff are open to either option, but would prefer the same meeting time for both committees. This item will be brought forward for discussion at the Public Property, Safety, and Works Committee on 1/13/25 and Public Finance, Judiciary, and Personnel Committee on 1/14/25.

Once a decision is made, I would propose adding the meeting times to the City Council Rules so that it can be reviewed (every other year) and easily amended, if needed.

Fiscal Impact: None

Alternative: Amend or do not approve.

Signature:

By: Shuraya Choat

Approved By: 

13.J. Comments from mayor and city council members.

14. **RESOLUTIONS**

14.A. Resolution No. R25-08 approving renewal of Commercial Operator Agreement with Best Air LLC.

RESOLUTION NO. R25-08

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING A LEASE RENEWAL AGREEMENT WITH COMMERCIAL OPERATOR BEST AIR LLC, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AUTHORIZING THE MAYOR OF THE CITY OF COLUMBUS TO EXECUTE THE SAME; AND, TO REPEAL ALL RESOLUTIONS IN CONFLICT HEREWITH.

WHEREAS, the City and Best Air LLC desire to renew the "Commercial Operator Agreement" entered into by the parties on or about the 21st day of March 2022 for an additional three years.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the Lease Renewal Agreement for Commercial Operator Agreement Dated on or about 21st day of March 2022, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved; and, the Mayor is authorized, directed, and empowered to execute the same on behalf of the City of Columbus, Nebraska.

This Resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: 1-15-2025
FROM: Ross Niedbalski, Airport Manager
TO: Tara Vasicek, City Administrator
RE: Best Air LLC Commercial agreement

RECOMMENDATION:

I recommend the approval of the lease renewal with Commercial operator Best Air LLC.

DISCUSSION:

Best Air LLC has expressed the desire to renew their Commercial Operator Agreement for an additional three years as is their option in their current agreement. This lease/commercial operator agreement shall be for hangar 1412 east at the airport. We have amended the rate for this lease from \$302 per month to \$325 per month, for a total of \$11,700 for the three-year term. This rate amendment was recommended for approval by the Board of Airport Commissioners at their January meeting on 1-14-2025.

SIGNATURE:

By: Ross Niedbalski
Ross Niedbalski, Airport Manager

Approved By: Tara Vasicek
Tara Vasicek, City Administrator

**LEASE RENEWAL AGREEMENT RE:
COMMERCIAL OPERATOR AGREEMENT DATED ON
OR ABOUT MARCH 21, 2022**

WHEREAS, the Columbus Municipal Airport through the City of Columbus, Nebraska, (hereinafter referred to as “City”), and Best Air LLC (hereinafter referred to as “Best Air”), entered into a “Commercial Operator Agreement” on or about the 21st day of March 2022 (herein referred to as the “Underlying Agreement”).

WHEREAS, that Underlying Agreement’s initial term was for three years (April 1, 2022, through March 30, 2025); and

WHEREAS, the Underlying Agreement may be renewed for an additional three-year term upon the agreement of the parties, and said rental fee is subject to modification for any renewal period;

WHEREAS, Best Air has timely requested such a renewal of the Underlying Agreement; and

WHEREAS, the Parties desire to renew the Underlying Agreement for said additional three years at the modified and increased fee described herein.

NOW, THEREFORE, in consideration of the foregoing, and the mutual benefits provided by the Agreement the parties agree to the following:

1. City and Best Air agree to renew the Underlying Agreement for an additional three years, and said renewal term shall begin on April 1, 2025, and end on March 30, 2028.
2. The fee for the renewal period is \$11,700 (Eleven Thousand and 700 Hundred Dollars) and is payable in monthly installments of \$325 (Three Hundred and Twenty-Five Dollars) on or by the first day of each month of the renewal term.
3. This Agreement shall be attached to and shall become a part of the Underlying Agreement.
4. All terms and conditions of the Underlying Agreement not otherwise amended or altered by this Agreement are hereby adopted and incorporated, and they shall remain in full force and effect. Best Air and City shall fully and continuously comply with said terms and condition during the renewal period.
5. This Agreement shall be effective as of the signature date of each Party.

Executed this _____ day of _____, 2025, by Best Air LLC:

Paul Muhle, Member

Frank Cuba, Member

Executed this _____ day of _____, 2025, by the City of Columbus, Nebraska:

James Bulkley, Mayor

Attest:

City Clerk

APPROVED AS TO FORM:

CITY ATTORNEY

14.B. Resolution No. R25-09 approving contract with Gehring Construction and Ready-Mix Co., Inc. in the amount of \$2,540,815.10 and Change Order No. 1 to decrease the total by \$186,152.50 for a revised contract price of \$2,354,662.60 for Concrete Paving Improvements 2025 and 11th Street Sidewalk Improvements CDBG 23-DTR-003.

RESOLUTION NO. R25-09

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AWARDED CONTRACT TO GEHRING CONSTRUCTION AND READY-MIX CO., INC. FOR THE BASE BID AND ADDITIONAL PROJECTS 1 THROUGH 3 IN THE AMOUNT OF \$2,540,815.10 AND APPROVE CHANGE ORDER NO. 1 TO DECREASE THE TOTAL BY \$186,152.50 FOR A REVISED CONTRACT PRICE OF \$2,354,662.60 FOR CONCRETE PAVING IMPROVEMENTS 2025 AND 11TH STREET SIDEWALK IMPROVEMENTS CDBG 23-DTR-003.

WHEREAS, the City of Columbus received bids for Concrete Paving Improvements 2025 and 11th Street Sidewalk Improvements CDBG 23-DTR-003 on December 23, 2024, with Gehring Construction and Ready-Mix Co., Inc. submitting the lowest bid for the base bid and additional projects 1 through 3, in the amount of \$2,540,815.10, as detailed in the bid tabulation; and

WHEREAS, Additional Project No. 4 is not being awarded due to limited budgeted funding; and

WHEREAS, the Base Bid includes Community Development Block Grant (CDBG) 23-DTR-003 project of 11th Street Sidewalk Improvements; and

WHEREAS, subsequent to the bid opening city staff reviewed the Community Development Block Grant (CDBG) project with the Northeast Nebraska Development District and the State of Nebraska Department of Economic Development in regards to federal Housing and Urban Development regulations and CDBG reporting requirements and determined said CDBG project should be removed from the award; and

WHEREAS, city staff and representatives of Gehring Construction and Ready-Mix Co. Inc. discussed and agreed to Change Order No. 1 resulting in a cost reduction in the amount of \$186,152.50; and

WHEREAS, city staff recommends award of the contract for Concrete Paving Improvements 2025, Base Bid and Additional Projects 1 through 3 with the deduction in Change Order No. 1 for a revised total contact price of \$2,354,662.60.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the award of the contract with Gehring Construction and Ready-Mix Co., Inc., with the deduction of Change Order No. 1, for Concrete Paving Improvements 2025 for a total cost of \$2,354,662.60 be accepted and the mayor be authorized to sign contracts and change order for this project.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS _____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of *Columbus*

MEMORANDUM

DATE: January 15, 2025
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: Concrete Paving Improvements 2025 and
11th Street Sidewalk Improvements CDBG 23-DTR-003

ELECTED OFFICIALS: (Master Trail, Project E) Lopez, Alarcon and Bulkley

RECOMMENDATION:

I recommend award of the Base Bid and Additional Projects 1 through 3 with the deduction in Change Order No. 1 for the above-referenced project to Gehring Construction & Ready Mix Co., Inc. of Columbus in the amount of \$2,354,662.60.

DISCUSSION:

Three bids were received and a Bid Tabulation sheet is attached. The maximum amount of combined CIP budget funds, excluding the Community Development Block Grant (CDBG) project was \$2,500,000.

The work includes the projects approved in the 2024-2025 Pavement Management Program Priority List. See the attached project location maps.

Base Bid

Project A: 6th Street and both 17th and 18th Avenues – sidewalk pedestrian nodes

Construction timeline coordinates with school summer break

Project B: 19th Street from 42nd Avenue - paving and storm sewer

Construction timeline coordinates with school summer break

Project C: 25th St. from 35th Ave, west 1,050 feet and 35th Ave from 24th to 25th Streets - paving and storm sewer

Project D: Cottonwood Drive and Robin Lane - paving

Project E: 8th Street Trail from 26th to 33rd Aves and 26th Avenue from 6th to 8th Streets

Additional Project No. 1: 28th Street from 46th to 48th Avenues - paving

Additional Project No. 2: 12th Street and 28th Avenue - sidewalks abutting public parking lot

Additional Project No. 3: 11th Street and 26th Avenue - sidewalks abutting public parking lot

Subsequent to the bid opening city staff reviewed the CDBG Project F, 11th Street Southside Sidewalks from 23rd to 24th Avenues, with the Northeast Nebraska Development District and the State of Nebraska Department of Economic Development in regards to federal Housing and Urban Development regulations and CDBG reporting requirements and determined said CDBG project should be removed from the award. City staff and representatives of Gehring Construction and Ready Mix Co. Inc. discussed and agreed to Change Order No. 1 removing Project F resulting in a cost reduction in the amount of \$186,152.50. The CDBG project will be bid as a separate project.

Additional Project No. 4, 32nd Street from 30th to 33rd Avenues, was not awarded due to limited budget funds.

Design and construction observation services by the Engineering Department.

FISCAL IMPACT:

Combined fiscal year budget 2024-2025 – CIP 20-071 in the amount of \$2,000,000 and CIP 23-046 in the amount of \$500,000. Project will reduce the street department’s maintenance expenses. Remaining funds in the CIPs is for trees purchase and placement in Project E, testing, and construction contingencies. Design and observation by the Engineering Department results in savings of engineering consultant fees in the amount of \$300,000 to \$400,000.

ALTERNATIVE:

Do not approve.

SIGNATURE:

By: Richard J. Bogue

Approved By: [Signature]

**CITY OF COLUMBUS
 BID TABULATION
 CONCRETE PAVING IMPROVEMENTS 2025 AND 11TH STREET SIDEWALK IMPROVEMENTS CDBG 23-DTR-003
 BID OPENING: DECEMBER 23, 2024 AT 2:00 P.M.**

	Contractor: Gehring Construction & Ready Mix Co., Inc. 5424 West Meadow Dr. Columbus, NE 68601 Bid Bond: X	Contractor: CL Construction LLC 1927 County Rd. 1 Wahoo, NE 68066 Bid Bond: X	Contractor: A&R Construction Co. PO Box 121 Plainview, NE 68769-0121 Bid Bond: X
ADDENDUM(S) ACKNOWLEDGED			
Description	Unit Price	Unit Price	Unit Price
Base Bid Project A	96,135.00	83,048.80	164,753.82
Base Bid Project B	680,766.85	978,352.72	829,977.52
Base Bid Project C	573,582.75	631,493.60	727,598.13
Base Bid Project D	75,340.00	85,698.90	110,859.08
Base Bid Project E	349,780.00	367,082.70	358,353.84
Base Bid Project F	186,152.50	173,355.80	231,598.90
Total Base Projects A - F	1,961,757.10	2,319,032.52	2,423,141.29

Description	Unit Price	Unit Price	Unit Price
Additional Project 1	305,436.00	356,588.40	382,428.45
Additional Project 2	143,172.00	153,865.50	189,938.39
Additional Project 3	130,450.00	129,704.70	156,322.60
Additional Project 4	393,539.60	457,672.82	508,552.82
Total Base Additional Projects 1 - 4	972,597.60	1,097,831.42	1,237,242.26

Total Base Projects A - F & Additional Projects 1-4	2,934,354.70	3,416,863.94	3,660,383.55
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PROJECT A START DATE	May 19, 2025	May 19, 2025	May 1, 2025
SUBSTANTIAL COMPLETION DATE	August 1, 2025	May 31, 2025	June 1, 2025
FINAL COMPLETION DATE	August 8, 2025	June 7, 2025	August 1, 2025

PROJECT B START DATE	May 26, 2025	May 26, 2025	May 1, 2025
SUBSTANTIAL COMPLETION DATE	August 8, 2025	August 8, 2025	August 1, 2025
FINAL COMPLETION DATE	August 15, 2025	August 15, 2025	August 1, 2025

PROJECT C START DATE	April 1, 2025	June 17, 2025	July 1, 2025
SUBSTANTIAL COMPLETION DATE	July 1, 2025	September 1, 2025	September 1, 2025
FINAL COMPLETION DATE	October 31, 2025	October 1, 2025	September 1, 2025

PROJECT D START DATE	April 1, 2025	September 3, 2025	July 1, 2025
SUBSTANTIAL COMPLETION DATE	June 1, 2025	September 15, 2025	September 1, 2025
FINAL COMPLETION DATE	October 1, 2025	September 30, 2025	September 1, 2025

PROJECT E START DATE	June 1, 2025	July 15, 2025	July 1, 2025
SUBSTANTIAL COMPLETION DATE	September 1, 2025	September 1, 2025	October 1, 2025
FINAL COMPLETION DATE	October 31, 2025	October 1, 2025	October 1, 2025

PROJECT F START DATE	July 1, 2025	May 19, 2025	July 1, 2025
SUBSTANTIAL COMPLETION DATE	September 8, 2025	June 7, 2025	September 1, 2025
FINAL COMPLETION DATE	September 15, 2025	June 30, 2025	September 1, 2025

ADD'L PROJECT NO. 1 START DATE	April 1, 2025	June 1, 2025	June 1, 2025
SUBSTANTIAL COMPLETION DATE	July 30, 2025	July 15, 2025	August 1, 2025
FINAL COMPLETION DATE	October 31, 2025	August 15, 2025	August 1, 2025

ADD'L PROJECT NO. 2 START DATE	July 1, 2025	July 1, 2025	July 1, 2025
SUBSTANTIAL COMPLETION DATE	September 30, 2025	August 1, 2025	September 1, 2025
FINAL COMPLETION DATE	October 31, 2025	September 1, 2025	September 1, 2025

ADD'L PROJECT NO. 3 START DATE	July 1, 2025	August 1, 2025	August 1, 2025
SUBSTANTIAL COMPLETION DATE	September 30, 2025	September 1, 2025	October 1, 2025
FINAL COMPLETION DATE	October 31, 2025	October 1, 2025	October 1, 2025

ADD'L PROJECT NO. 4 START DATE	April 1, 2025	July 15, 2025	June 1, 2025
SUBSTANTIAL COMPLETION DATE	July 1, 2025	September 1, 2025	August 1, 2025
FINAL COMPLETION DATE	October 31, 2025	October 1, 2025	August 1, 2025

**CITY OF COLUMBUS, NEBRASKA
CHANGE ORDER NO. 1**

DATE: January 15, 2025

ENG. PROJECT NO.:

CONTRACT AWARD: January 20, 2025

PROJECT NAME: Concrete Paving Improvements 2025 &
11th Street Sidewalk Improvements CDBG 23-DTR-003

START DATE: April 1, 2025

CONTRACTOR: Gehring Construction & Ready Mix, Inc.

Description of the changes in the Contract Documents:

Remove Project F: 11th Street Sidewalk Improvements CDBG 23-DTR-003

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: <u>\$ 2,540,815.10</u>	
Net Change from Previous Order No's. ___ to ___: \$	Net Change from previous Change Orders: \$
Contract Price prior to this Change Order: <u>\$ 2,540,815.10</u>	Contract Time prior to this Change Order: _____ <i>(days or dates)</i>
Net (Increase / Decrease) of this Change Order: <u>\$ (186,152.50)</u>	Net (Increase / Decrease) of this Change Order: _____ <i>(calendar days)</i>
Contract Price with approved Change Orders: <u>\$ 2,354,662.60</u>	Contract Time with approved Change Orders: _____ <i>(days or dates)</i>

RECOMMENDED:

APPROVED:

ACCEPTED:

Engineer / Department Head

Owner

Stephen Anderson

Contractor (Authorized Signature)

Date: _____

Date: _____

Date: 1-15-25

2500 14 Street • P. O. Box 1677 • Columbus, NE 68602-1677

PROJECT E

33RD AVENUE

8TH STREET

30TH AVENUE

28TH AVENUE

6TH STREET

BERNE SQUARE

26TH AVENUE

PROJECT F

24TH AVENUE

11TH STREET

SIEDLIK SIGNS

402

GLUR'S TAVERN

23RD AVENUE

REMOVED FROM PLANSET

ADDITIONAL PROJECT NO. 1

48TH AVENUE

47TH AVENUE

28TH STREET

KORBY AVENUE

46TH AVENUE

ADDITIONAL PROJECT NO. 2

12TH STREET

28TH AVENUE

12TH STREET

13TH STREET

27TH AVENUE

ADDENDUM #1



2500 14TH STREET
COLUMBUS, NE 68602-1677
(402)-562-4309

THE CITY OF
COLUMBUS
NEBRASKA
ENGINEERING DEPARTMENT



NO SCALE

CONCRETE PAVING IMPROVEMENTS 2025
AND 11TH STREET SIDEWALK
IMPROVEMENTS CDBG 23-DTR-003

GENERAL SHEET

DRN BY BEL/JML

DATE 12/12/2024

REV No. Addendum #1

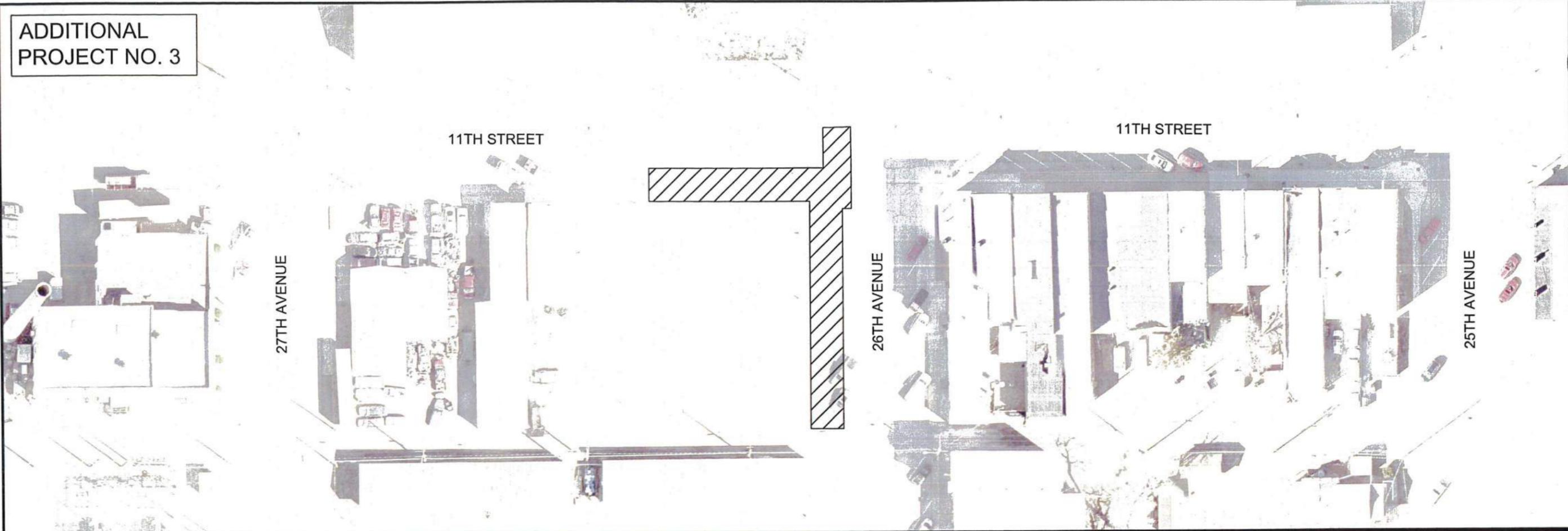


SHEET

G-3

DRAWING LOCATION: I:\A\PROJECTS\STREET PROJ\CGT\CONCRETE PAVING IMPROVEMENTS\2025\DRG\11TH-17TH AVENUES.DWG
LAST SAVED: Tuesday, December 10, 2024 2:58:46 PM
LAST EDITOR: JON LOWELL

ADDITIONAL
PROJECT NO. 3



ADDITIONAL
PROJECT NO. 4



2500 14TH STREET
COLUMBUS, NE 68602-1677
(402) 562-4300

THE CITY OF
COLUMBUS
NEBRASKA
ENGINEERING DEPARTMENT



NO SCALE

CONCRETE PAVING IMPROVEMENTS 2025
AND 11TH STREET SIDEWALK
IMPROVEMENTS CDBG 23-DTR-003
GENERAL SHEET

DRN BY BEL/JML
DATE 12/12/2024
REV No Addendum #1



SHEET
G-4

DRAWING LOCATION: I:\A\PROJECTS\STREET PROJECTS\CONCRETE PAVING IMPROVEMENTS\CADD\16TH-17TH AVENUES.DWG
DATE PLOTTED: 12/12/2024 2:58:49 PM
LAST EDITOR: JON LOVELL

ADDENDUM #1

14.C.Resolution No. R25-10 approving professional services agreement with HDR
Engineering, Inc. in the amount of \$499,998 for Safe Streets and Roads for All project. CIP
#25-24

DRAFT

RESOLUTION NO. R25-10

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AGREEMENT WITH HDR ENGINEERING, INC. IN THE AMOUNT OF \$499,998 FOR COMPREHENSIVE SAFETY ACTION PLAN FOR THE SAFE STREETS AND ROADS FOR ALL 2025 PROJECT, A COPY OF WHICH IS ATTACHED HERETO; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, HDR Engineering, Inc. will provide professional engineering, consultation, and related services in connection with the project, and

WHEREAS, The City's standard Request for Qualifications policy was followed to select HDR Engineering, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that an agreement with HDR Engineering, Inc., in the amount of \$499,998 for Comprehensive Safety Action Plan for the Safe Streets and Roads for All 2025 project, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved and ratified and the Mayor is authorized, directed, and empowered to execute the same on behalf of the City of Columbus, Nebraska.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: January 14, 2025
FROM: Richard J. Bogus, P.E., City Engineer
TO: Tara Vasicek, City Administrator
RE: Safe Streets and Roads for All Study 2025 - Owner and Engineer Agreement for Professional Services with HDR Engineering, Inc.

RECOMMENDATION:

I recommend approval of the Owner and Engineer Agreement for Professional services with HDR Engineering Inc. for Safe Streets and Roads for All Study 2025

DISCUSSION:

The City standard selection process was followed of which four proposals were received, two teams were interviewed, and HDR Engineering was selected.

The project includes the development of a Comprehensive Safety Action Plan (SS4A) for the City of Columbus investigation the safety of citywide roadway system in accordance with the SS4A planning and demonstration grant guidelines and US Department of Transportation. The scope of services includes crash data collection; safety policy and process review; establishing a high priority network; community and stakeholder engagements; traffic volumes and demands; traffic operations; corridor concept development for four areas; and preferred alternatives. There will be two meetings with the committee as a whole. Final deliverable of the Comprehensive Safety Action Plan is early 2026.

The Comprehensive Safety Action Plan provides the evaluation required for the application of SS4A implementation grants.

FISCAL IMPACT:

Fixed fee not to exceed the amount of \$499,998. 2024-2025 Budget CIP 25-024 in the amount of \$500,000. The SS4A grant is an 80 percent grant with 20 percent city matching funds.

ALTERNATIVE:

Do not approve

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

**SHORT FORM AGREEMENT BETWEEN OWNER AND
HDR ENGINEERING, INC. FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made as of this _____ day of _____, 20___, between the City of Columbus (“OWNER”) a municipal corporation, with principal offices at 2500 14th Street, P.O. Box 1677, Columbus, NE 68602-1677, and HDR ENGINEERING, INC., (“ENGINEER” or “CONSULTANT”) for services in connection with the project known as Columbus Safe Streets & Roads For All (SS4A) (“Project”);

WHEREAS, OWNER desires to engage ENGINEER to provide professional engineering, consulting and related services (“Services”) in connection with the Project; and

WHEREAS, ENGINEER desires to render these Services as described in SECTION I, Scope of Services.

NOW, THEREFORE, OWNER and ENGINEER in consideration of the mutual covenants contained herein, agree as follows:

SECTION I. SCOPE OF SERVICES

ENGINEER will provide Services for the Project, which consist of the Scope of Services as outlined on the attached Exhibit A.

SECTION II. TERMS AND CONDITIONS OF ENGINEERING SERVICES

The HDR Engineering, Inc. Terms and Conditions, which are attached hereto in Exhibit B, are incorporated into this Agreement by this reference as if fully set forth herein.

SECTION III. RESPONSIBILITIES OF OWNER

The OWNER shall provide the information set forth in paragraph 6 of the attached “HDR Engineering, Inc. Terms and Conditions for Professional Services.”

SECTION IV. COMPENSATION

Compensation for ENGINEER’S services under this Agreement shall be on the basis of cost plus fixed fee. ENGINEER’S fee will be Four Hundred Ninety-Nine Thousand, Nine Hundred Ninety-Night Dollars (\$499,998). OWNER authorization is required for the ENGINEER compensation to exceed the stated fee of \$499,998. Cost shall be an amount equal to salary cost times a factor of 2.5794. Reimbursable expenses incurred in connection with such services shall be in addition to ENGINEER’S compensation.

Compensation terms are defined as follows:

Direct Labor Cost shall mean salaries and wages, (basic and overtime) paid to all personnel engaged directly on the Project. The Direct Labor Costs and the factor applied to Direct Labor Costs will be adjusted annually as of the first of every year to reflect equitable changes to the compensation payable to Engineer.

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, technology charges, telephone, telex, shipping and express, and other incurred expense. ENGINEER will add ten percent (10%) to invoices received by ENGINEER from subconsultants and subcontractors to cover administrative expenses and vicarious liability.

Cost-Plus-Fixed Fee shall mean Cost plus a Fixed Fee.

Cost, as used in "Cost-Plus-Fixed Fee," shall mean Direct Labor Cost plus Overhead Costs, plus Reimbursable Expense.

Overhead Costs, as used in "Cost-Plus-Fixed Fee," shall mean indirect costs which include payroll and administrative expenses. For this Agreement, overhead costs shall be (One-Hundred Fifty-Seven and ninety-four hundredths) percent (157.94%) of Direct Labor Cost.

Fixed Fee shall mean a fixed amount of fee that is added to the Cost in a Cost-Plus-Fixed Fee basis of payment. The sum of Cost and Fixed Fee shall be the compensation for the Scope of Services. The Costs may vary, but the Fixed Fee shall remain the same provided the Scope of Services does not change.

SECTION V. PERIOD OF SERVICE

Upon receipt of written authorization to proceed, ENGINEER shall perform the services within the time period(s) described in Exhibit A.

Unless otherwise stated in this Agreement, the rates of compensation for ENGINEER'S services have been agreed to in anticipation of the orderly and continuous progress of the project through completion. If any specified dates for the completion of ENGINEER'S services are exceeded through no fault of the ENGINEER, the time for performance of those services shall be automatically extended for a period which may be reasonably required for their completion and all rates, measures and amounts of ENGINEER'S compensation shall be equitably adjusted.

SECTION VI. SPECIAL PROVISIONS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF COLUMBUS, NE

“OWNER”

BY: _____

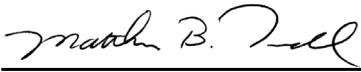
NAME: _____

TITLE: _____

ADDRESS: 2500 14th Street, P.O. Box
1677
Columbus, NE 68602-1677

HDR ENGINEERING, INC.

“ENGINEER”

BY: 

NAME: Matthew B Tondl

TITLE: Sr Vice President

ADDRESS: 1917 S 67th Street
Omaha, NE 68106-2973

EXHIBIT A

SCOPE OF SERVICES

Exhibit A – Scope of Work

Columbus Safe Streets & Roads For All (SS4A) Plan

Project Management and Meetings

1. Project Management and Meetings

- 1.1. **General Project Management:** HDR will provide overall project management, project oversight and administration on the project including internal coordination and development of monthly progress reports and invoices. HDR will also maintain a recurring call with City of Columbus staff to discuss progress and upcoming work (assumed one half hour call each two weeks up to twelve (12) months).
- 1.2. **Project Meetings:** HDR and the City of Columbus staff will meet monthly (up to twelve (12) months) to discuss key project decisions. The first of the monthly meetings will serve as the project kick-off meeting. Meetings are assumed to utilize Teams when virtual or hybrid. Up to three (3) of the monthly meetings are assumed to be held in-person at the City's offices. In-person meetings will be assumed to require four (4) hours of staff time each meeting for up to two (2) HDR staff travel. In addition to time for in-person meeting travel, up to three (3) HDR staff are anticipated to participate in each of the up to twelve (12) monthly progress meetings of up to one (1) hour. Per meeting, meeting agendas, invitations, and meeting notes will be prepared and dispersed to appropriate personnel at appropriate times by HDR.
- 1.3. **Project Management Plan:** HDR will develop a project management plan (PMP) to organize key delivery aspects of the project. The PMP will document a team organization and communication plan, which will clarify team roles and responsibilities, contact information, and project communication formats. The PMP will also include a quality management plan (QMP) establishing quality control and quality assurance activities and procedures. The QMP will denote qualified reviewers and key deliverables for review.

DELIVERABLES:

- Invoices and Progress Reports (up to twelve (12))
- Project Meeting Materials (up to twelve (12) meetings)

Comprehensive Safety Action Plan (CSAP)

2. Safety Analysis

- 2.1. **Data Gathering:** This task involves obtaining and collecting relevant information and data for use during the project. Data gathering will likely include readily available data from either City of Columbus, Platte County or Nebraska DOT. Data gathering data types may include but not limited to; traffic volume data, crash data, multimodal user data, land uses, past study reports, and policies / guidance for transportation projects

within the City (e.g. City approved specifications). HDR will request Nebraska DOT housed crash data for the boundaries of the City of Columbus for the past 7 years. If available, it is assumed the City of Columbus will provide roadway centerline files in GIS format. HDR will collect available socioeconomic and demographic data from the US Census.

- 2.2. **Crash Dashboard Development:** HDR will develop a dashboard allowing review of traffic and safety geospatial data over a map background. Data files gathered previously will be joined through relationships (e.g. crash event ID) or spatially. The dashboard will be utilized in over-the-shoulder or Teams meetings between HDR and the City of Columbus. Access to review the dashboard by City staff independently may require installation of a software viewer – this scope does not imply training or support for use of the dashboard software.
- 2.3. **High Injury Network:** HDR will use the crash dashboard database in a clustering exercise to identify a limited portion of the city’s roadway centerline mileage that has experienced a majority of fatal and serious injury crashes over the past seven (7) years or High Injury Network (HIN). The HIN will be based on crash data history and will form only one portion of the ultimate safety analysis findings.
- 2.4. **Systemic Safety Analysis:** HDR will use the crash dashboard database and associated roadway, traffic, and adjacent development and land use to identify high risk patterns for fatal-and-serious-injury crashes. Multiple characteristics found to be overrepresented in the crash dataset will be proposed as safety emphasis areas. Safety emphasis areas will be checked for consistency with the Nebraska DOT’s Strategic Highway Safety Plan. Geographic features identified as possessing these high-risk features will be mapped in the safety analysis documentation.
- 2.5. **High Priority Network:** A network of key roadway corridors and associated intersections will be identified for priority safety treatment. HDR will develop a draft high priority network using GIS in consideration of historic crash data, high risk features, and contextual and stakeholder information collected on safety concerns in the City of Columbus. It is anticipated that the high priority network will identify four priority corridors or sub-areas for immediate project conceptual development. Prior to proceeding on the initial anticipated four priority corridors, HDR will confirm with City if they are to remain or be revised. Additional corridors and sub-areas beyond the four priority locations will not be the focus of further conceptual development – but will be assigned potential recommendations from the project developed countermeasure toolkit (see Safety Planning Process scope below).

DELIVERABLES:

- Narrative as part of Traffic and Safety Memo
- GIS database file (SHP or GDB format)
- Crash Dashboard (Tableau or Microsoft BI file format)
- Digital Maps (up to six (6); assumed 11x17) – PDF format

3. Safety Planning Process

- 3.1. **Establish Planning Structure:** Recommendations will be developed on key City staff and stakeholders to serve as a project safety committee. City staff will provide potential committee member names and contact information and HDR will supplement through information gathered during engagement plan research. Recommendations will be developed for the frequency, objectives, and measures of effectiveness of identified safety committee activities. It is assumed the safety committee will advise during the development of the comprehensive safety action plan and after completion of the plan development. It is assumed a representative of the City of Columbus will hold the inaugural role of safety committee chair to allow for continuity of meetings after services by HDR conclude. It is assumed the safety committee's actions are merely advisory; final decision authority remains with the City of Columbus or other operating agency as appropriate.
- 3.2. **Leadership Commitment & Goal Setting:** In line with USDOT guidance, a target date for significantly reducing fatality and serious injury crashes will be proposed by HDR. HDR will calculate the current trend in the City of Columbus for fatal and serious injury crashes – identify potential actions, strategies and measurables for reduction – and calculate the future goal year to reach a significant reduction. It is assumed the City of Columbus will present the potential goal to City Council as an informational item early in project development – in addition to the proposed City Council meeting HDR will attend to support plan adoption.
- 3.3. **Policy and Process Review and Recommendations:** In line with USDOT guidance, existing policies and procedures of the City of Columbus that affect transportation project development and public safety operations will be reviewed and assessed. HDR will utilize safety resources from USDOT and FHWA and other industry sources to identify desirable safety practices to assess City practices against. In light of the assessment, HDR will make recommendations for updates to policies and processes that support a Safe System Approach. Recommendations will be made at the planning level; this task does not include effort to revise or update existing City of Columbus documents or manuals.
- 3.4. **Countermeasures Toolbox:** HDR will develop a proposed list of safety infrastructure improvements or countermeasures that can be applied for both proactive and reactive safety improvements. Countermeasures toolbox components will be tailored to the findings of the HIN and Systemic Safety Analysis. HDR will develop the countermeasure toolbox utilizing FHWA guidance on the Safe System Road Design Hierarchy and Proven Safety Countermeasures. The countermeasure toolbox will provide details allowing planning-level application and consideration of potential safety benefits and costs. The countermeasure toolbox will be developed to serve as a reusable tool for City of Columbus staff after the SS4A project.
- 3.5. **Strategies and Projects:** HDR will develop a proposed set of projects and strategies that combines safety analysis identified priorities with proven safety treatment approaches. The development of strategies and projects will be drafted by HDR applying the Task 3.4 Countermeasures Toolbox. A review copy will be provided to City staff and a review workshop will be conducted (effort included in project management and meetings task). Projects and strategies will be defined in a table format and include

rough order of magnitude implementation cost and relative timing of implementation. Projects will also be identified as thick lines in a GIS map format for review and documentation. HDR will make one round of revisions to finalize the strategies and projects list based on City feedback.

- 3.6. **Plan Document (Draft & Final):** HDR will develop a comprehensive safety action plan document for the City of Columbus based on the outcomes of the safety planning process. HDR will document key project developments in an up to twenty-five to thirty (25-30) page, public-friendly report document. HDR will draft a plan layout for City review and approval before proceeding to develop draft plan content. HDR will then develop a draft plan document including sufficient detail to confirm the eight (8) core components of a comprehensive safety action plan have been completed. The draft plan document will be reviewed by the City – a review workshop with HDR will be scheduled (effort included in the project management and meetings task) – and a single set of comments will be provided to HDR for incorporation. HDR will make a single round of updates to resolve City and stakeholder comments and publish a final plan document. The formatted Plan will be in English (see Engagement for Spanish accommodations).
- 3.7. **City Council Meeting:** HDR staff, including the project manager, will be available to present at up to two (2) Columbus City Council meeting during the project. It is anticipated that attendance at one Council meeting will occur in alignment with a mid-point project milestone like the interactive design meetings after corridors have been selected. HDR staff will attend the meetings and answer questions posed by City Council members. HDR will print and bring project fact sheet(s) to distribute to the City Council at the anticipated second meeting (see Engagement scope below).

DELIVERABLES:

- Draft Comprehensive Safety Action Plan Document, including all safety planning process sub-tasks (PDF and Word)
- Final Comprehensive Safety Action Plan Document, including all safety planning process sub-tasks (PDF and Word)
- Projects and strategies table (Excel)
- Projects map (GIS)
- Countermeasures Toolbox (Excel)
- City Council Plan Walkthrough presentation (PPT)

Engagement

4. Engagement

- 4.1. **Engagement Plan:** HDR will partner with City of Columbus to develop a Public Engagement Plan (PEP) that will identify goals, key messages, channels and tactics for communications with key audiences, including disadvantaged communities defined in USDOT's Equitable Transportation Community Explorer. The PEP will also include an initial stakeholder database based on City input and HDR's review and suggested additions. The stakeholder database will include but shall not be limited to elected officials, City staff, advocacy groups, schools, representatives from the Latino

community and other public groups. It is assumed City staff will provide contact info for the initial stakeholder database as available. If appropriate, this stakeholder database will be uploaded into Zoho, a customer relationship management tool, to track comment and contact points with the public and stakeholders. HDR will be responsible for upkeep of the comment database, and all information/data will be shared with the client at the conclusion of the project unless requested prior to project conclusion.

- 4.2. **Comment Database:** HDR will set-up a comment response tracker. HDR staff will develop up to 30 comment responses. Once approved by the City, responses will be sent by HDR to the original commentor. Its assumed up to three comment responses will require translation.
- 4.3. **Web Site Content:** HDR will develop content for a dedicated SS4A webpage on the City's website. The webpage will be created and hosted by the City of Columbus. HDR will write content and create up to 3 graphics, provide links to surveys and online meeting, and other information as needed. The webpage content will be updated up to three (3) times during the course of the project. Its assumed the final web page update will include full text and graphics of the SS4A action plan. Its all web site content will be submitted by HDR in English and the city's web auto-translation service will be utilized.
- 4.4. **Community Needs Online Survey Map:** During the Task 2 Safety Analysis phase, HDR will create an online survey for public and stakeholder engagement. The goal of this survey will be to collect community feedback on safety issues and concerning locations across the City. This survey is anticipated to include basic questions, including multiple choice, ranking and short answer, with online comment mapping tools. The online survey will be translated into Spanish and will be duplicated into a paper survey format.
- 4.5. **Pop-up Events:** Throughout the CSAP development process, HDR will prepare and attend up to three (3) events for pop-up meetings, also called engagement booths. City staff will guide HDR in determining appropriate events, however initial research includes Columbus Days, Lawn Chairs on the Square and Farmer's Markets as the types of events the team should target. Once identified, HDR will be responsible for coordinating directly with event staff to secure a booth. HDR will be responsible for developing up to three (3) boards and up to two (2) interactive activities to facilitate public input. Up to two (2) HDR staff will work the engagement booths for up to three (3) hours.
- 4.6. **Stakeholder Focus Groups:** Focus group meetings will provide the planning team critical insight into how the community perceives specific safety issues. HDR proposes holding up to five (5) meetings, HDR will develop and launch outreach in the form of an email and/or calendar invitation to convene the focus groups. The meetings will be up to one (1) hour each and include a guiding presentation and facilitation plan developed by HDR, designed to engage conversation and solicit input. Up to two (2) HDR staff will attend and facilitate the focus group meetings. It is anticipated all meetings will be in-person, if possible, and multiple meetings will be held on the same day. It is assumed the focus groups will be in English and no interpreting or translation will be needed.
- 4.7. **Interactive Design Meetings (x4):** HDR will lead up to four (4) interactive design meetings of up to two (2) hours each for City of Columbus staff and City-invited stakeholders (e.g. commissioners, business districts). Up to three (3) HDR staff will

attend and facilitate the interactive design meetings. Meetings will be held in a City-provided conference room or the City Hall board room. Meeting content will focus on renderings of potential safety and corridor improvement strategies with each meeting focused around an assumed up to four (4) key study area corridors.

- 4.8. **Public In-Person and Virtual Open House:** HDR will plan and facilitate one (1) public open house during the Draft CSAP phase. There will be one (1) in-person open house, lasting up to three (3) hours, as well as one (1) virtual (online) self-guided meeting. HDR will be responsible for coordinating the logistics of the in-person meeting, including securing a meeting venue and developing a meeting plan that identifies staffing, materials, supplies, etc. Outreach will consist of a press release, legal notice (if applicable), email invitations, social media posts and up to 50 direct mail postcards. HDR will be responsible for developing outreach and related graphics; City will be responsible for launching the press release, legal notice (if applicable), social media posts, and printing/hanging up flyers around town. HDR will be responsible for printing and mailing up to 50 direct mail postcards as well as the email invitations (sent to the stakeholder list). Meeting materials will consist of a presentation (if desired), up to 200 handouts, up to 12 display boards and up to four (4) scroll plots. Collateral materials will include sign-in sheets, nametags, comment forms and wayfinding signage. HDR staff will be at the meetings to provide interactive, non-static visualization of potential treatments included in the draft CSAP. HDR will print and provide all materials. Up to five (5) HDR staff will attend the open house; it is anticipated that City staff will also attend and staff the event. HDR will book up to two (2) Spanish translators to service the event. Fifty (50) of the handouts will be translated into Spanish. A version of the email, press release and handout will be translated into Spanish. The self-guided virtual (online) meeting will be developed and hosted by HDR to mirror the content and activities at the in-person open house and will be accessible in Spanish through Google Translate. Also, a project email account will be created by the HDR team.
- 4.9. **Engagement summary:** At the conclusion of the project, HDR will develop a written engagement summary for the client. This document will include details about all engagement events as well as any relevant data collected during events, meetings and surveys, and the Zoho database. The document will be no more than five (5) pages long.
- 4.10. **Project Fact Sheets (x4):** HDR will create up to four (4) project fact sheets at various stages of the project. These designed sheets will be one 8.5x11" page, front-and-back, printed in color and/or distributed digitally depending on client preference. The fact sheets may be for elected officials, stakeholders or other specific audiences. All fact sheets will be in English and translated into Spanish

DELIVERABLES:

- Engagement Plan (PDF and Word)
- Engagement Materials (Varies)
- Engagement Summary (PDF and Word)
- Project Fact Sheets (up to four (4)) (PDF and Word)

Traffic and Safety Study

5. Traffic and Safety Study.

- 5.1. **Corridor Volume Development:** HDR will organize Miovision traffic counts of up to 30 intersections for up to 8 hours per intersection on the up to four (4) corridors / sub-areas identified as part of the High Priority Network from citywide safety analysis. HDR will organize traffic count data and smooth / balance traffic for an AM and PM peak hour design condition reflecting existing year 2025. HDR will further gather traffic growth information from the Columbus travel demand model or City or NDOT-provided growth rates. Growth information will be applied to develop a future conditions (assumed year 2050) AM and PM peak hour volume set.
- 5.2. **Travel Demand Model Updates:** The Columbus Travel Demand Model (TDM) has a base year of 2017 and future year of 2040. HDR previously acquired the model for the South Mobility Study. HDR will update future year land use in up to 10 TAZs to account for recent development changes in the city. The model results will be used as a datapoint to help develop area or corridor growth rates in the study areas. It is assumed no updates to the network or base year model will be performed.
- 5.3. **Multimodal Traffic Operations Analysis:** HDR will conduct a traffic operations, level of service analysis using Synchro software. Traffic operations analysis will be conducted for the focused, up to four (4) corridors or sub-areas identified in the High Priority Network from citywide safety analysis. Traffic operations analysis will allow for multimodal level of service performance measures to be calculated based on the industry standard Highway Capacity Manual. Traffic operations analysis will be conducted for existing conditions (2025), a future no-build condition, and up to two (2) build conditions [note: it is assumed that only half of the four concepts in the Alternatives Evaluation task will require unique traffic operations analyses]. Additionally, a pedestrian and bicycle level of stress analysis will be conducted using spreadsheet methods. The benefits of potential improvements to pedestrian and bicycle level of stress will be analyzed and reported. The Build condition analyses will be developed and reported at a later stage than the initial existing and future no-build condition analyses to coincide with the Alternatives Evaluation task.
- 5.4. **Traffic and Safety Memo:** HDR will document corridor and sub-area level traffic analyses of both multimodal operations and safety conditions in a Traffic and Safety Memo. The Traffic and Safety Memo will include recommendations for deficiencies or needs of the existing or future no-build conditions. HDR will develop initial recommendations – and provide them to City staff. City staff will provide one-round of consolidated written comments for HDR to address at the Traffic and Safety Memo milestone. A revised traffic and safety memo will be submitted to the City before proceeding with Corridor Concept Development. A final traffic and safety memo will be generated after “Build” condition analysis is completed to document how the proposed corridor or sub-area projects resolve noted deficiencies or needs.

DELIVERABLES:

- Draft Traffic and Safety Memo

- Revised Traffic and Safety Memo
- Final Traffic and Safety Memo
- Synchro files [AM, PM for Existing, No-Build, Build 1, Build 2 (if necessary)]
- Pedestrian and Bicycle Level of Stress spreadsheet (Excel)

Corridor Concept Development

6. Alternatives Evaluation

- 6.1. **Design Criteria and Purpose and Need:** HDR will generate a proposed set of design criteria and a purpose and need statement for the up to four (4) corridor or sub-area safety projects advancing through the concept development milestone during this project. It is assumed the City of Columbus will provide any city standards in addition to common design references that HDR will draw from in proposing design criteria.
- 6.2. **Field Visit:** HDR will visually inspect each of the up to four (4) corridors or sub-areas to gather additional information for the conceptual design process. HDR will plan for up to three (3) staff to travel from Omaha to Columbus and return – each spending up to two (4) days in the field across two trips (one earlier in the project, one in concept design phase). Field photos and notes will be logged and added as digital appendices to an Alternatives Evaluation and Development memo.
- 6.3. **Project Whiteboarding:** HDR will develop up to four (4) initial concepts for each of the up to four (4) corridors or sub-areas identified in the study (a total of up to sixteen (16) initial concepts). These initial concepts will be created using a combination of Beyond Typical, Remix, and “fat-line” drawings over an aerial. It is assumed that the proposed Interactive Design Workshops will lead to one round of revisions for each of up to four (4) concepts up to four (4) corridors or sub-areas (a total of up to sixteen (16) concept updates).
- 6.4. **Environmental Screening:** HDR will assess potential improvements to corridors or sub-areas (up to sixteen concepts) for their impact to environmental resources covered under the NEPA process. Assessments will be based on existing resource databases only; no field work or data collection is assumed in this scope of services. Alternatives under evaluation will denote potential environmental fatal flaws or potential escalations in project determination (e.g. CE to EA).
- 6.5. **Right of Way (ROW) Impacts:** HDR will review project concepts under consideration (up to sixteen concepts) for their potential to require new ROW. It is assumed the City of Columbus will provide ROW information in GIS format to be used in the impact assessment. At this conceptual stage, ROW impacts will be limited to a proposed count of partial acquisitions and proposed count of full acquisitions based on the footprint of the conceptual alternative. Potential ROW easements and more refined limits of construction will not be developed as part of this scope of services.
- 6.6. **Benefits Estimation:** For the development of a benefit/cost analysis, crash benefits will be estimated per USDOT and Nebraska DOT methods. Reports from the traffic operations analysis will be utilized to calculate delay-reduction benefits if appropriate. Benefits allowable for USDOT discretionary grants will be calculated for each of the up to four (4) corridors or sub-areas.

- 6.7. **Preliminary Cost Estimates:** HDR will utilize planning-level sources to estimate rough order of magnitude cost for each of up to four (4) concepts for up to four (4) corridors or sub-areas (up to sixteen (16) concepts total). Cost estimates for preferred alternatives (up to four (4) concepts) will be further refined in the Preferred Alternatives Development task.
- 6.8. **Alternatives Screening Matrix:** HDR will compile information on each conceptual alternative to compare and screen based on project purpose and need, cost, potential benefits, and potential impacts. The alternative screening matrix will be utilized to refine the alternatives for further development. The alternative screening matrix will be developed in spreadsheet format; it will ultimately be documented in the Alternatives Evaluation and Development Memo

DELIVERABLES:

- Safety Project Typical Sections / Spot Renderings (PPT)
- Alternatives Screening Matrix (Excel)

7. Preferred Alternatives Development

7.1. Preferred Alternative Conceptual Design: HDR will advance the one (1) preferred alternative for each of up to four (4) selected corridors or sub-areas into design and drafting software (Civil3D 2022 version or newer). Preferred Alternatives Conceptual Design will target a 10 to 15% level of development focused on approximate footprint and major bid items. Alignments will be 'best fit' and impacts will be limited in comparison to what is provided for ROW / utilities in GIS and/or to Aerial background. Conceptual designs will be published as one scroll plot per corridor or sub-area (up to four (4) total). Conceptual design details / limitations include:

- City of Columbus to provide GIS-level utilities and ROW information
 - HDR to reference GIS-level utilities and ROW information to develop conservative assumptions for potential impacts.
- CAD linework to depict key typical sections and reflect typical sections in plan view.
 - Design will not focus on road profile – HDR will not incorporate or generate a digital terrain model.
- CAD linework to reflect through lanes, auxiliary lanes, and curb cuts.
 - Design will not fully enumerate an MUTCD-compliant signing and striping plan.
- CAD linework to reflect bicycle and pedestrian crossings including treatments to shorten crossing distances or provide median refuge (e.g. depict medians or curb bulb outs).
 - Design will not fully specify or detail a PROWAG-compliant design for pedestrian crossings.
- CAD to reflect conservative footprint for intersection types and representation of traffic control devices.
 - Design at the current-level of development will not reflect traffic signal pole, pedestrian pole, or luminaire placements.
 - Design will not reflect any decorative or landscape architecture elements to roundabouts.

- 7.2. Cost Estimates (15% Development):** The preferred alternative at each location (up to four (4) corridors or sub-areas assumed to be selected) will include an order of magnitude cost estimate. One cost estimate template for major bid items, parametric or percentage-based items, and contingencies will be developed and confirmed with the City for sufficient level of detail. The approved cost estimate template will be utilized with quantities from the design of each corridor or sub-area to develop an estimate covering project development and a conservative construction cost.
- 7.3. Right of Way (ROW) Impacts (15% Development):** HDR will review project concepts advanced for refinement (up to four (4) concepts) for their potential to require new ROW. It is assumed the City of Columbus will provide ROW information in GIS format to be used in the impact assessment. At this conceptual stage, ROW impacts will be limited to a proposed count of partial acquisitions and proposed count of full acquisitions based on the footprint of the conceptual alternative. Potential ROW easements and more refined limits of construction will not be developed as part of this scope of services.
- 7.4. Project Development Schedule:** HDR will propose a project development schedule to complete preliminary and final design, permitting, and construction for each of the up to four (4) selected corridor or sub-area safety projects. Project development schedule to be developed based on City-provided information for availability of local funding.
- 7.5. Funding Options:** HDR will research federal, state, and private sources of funding based on existing transportation legislation. An assessment will be performed to compare project purpose and need, project cost and readiness, and other readily available merit criteria to reasonable grant opportunities for each of the up to four (4) selected corridors or sub-areas.
- 7.6. Alternatives Evaluation and Development Memo:** HDR will develop a memo for City engineering and public works staff to document the alternatives evaluation and development process. The memo is assumed to be technical in nature and will put limited attention to visual storytelling or layout. An assumed up to fifteen pages of new narrative will be developed under this task. The memo will extensively use references to other project generated files rather than importing the contents of those files (e.g. Synchro, Excel tables) to avoid duplicative efforts sizing and re-formatting files that should be reviewed in their native programs. A draft Alternatives Evaluation and Development Memo will be submitted by HDR for City review nearing project completion. City staff will provide one-round of consolidated written comments for HDR to address. A final Alternatives Evaluation and Development memo will be submitted resolving the City's comments.

DELIVERABLES:

- Draft Alternatives Evaluation and Development Memo (PDF)
- Final Alternatives Evaluation and Development Memo (PDF)
- Scroll plots (Up to four (4) PDFs)

Schedule

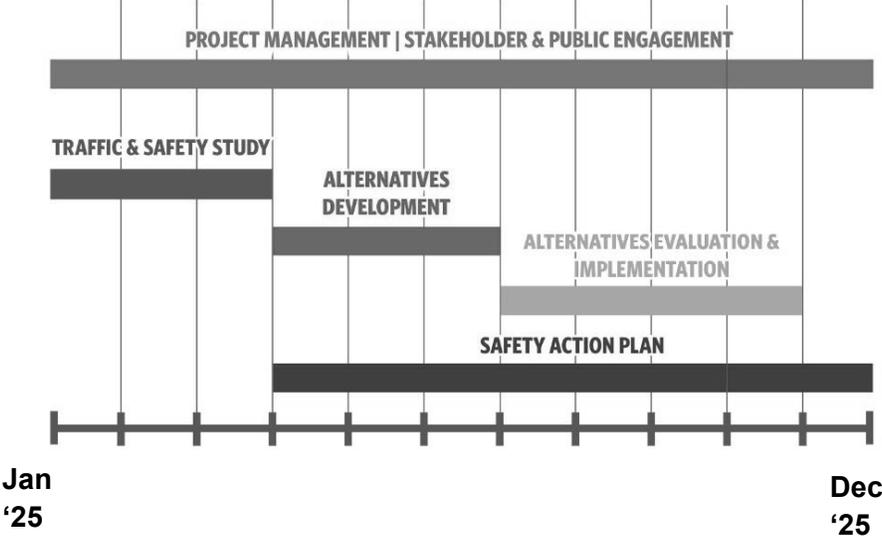


EXHIBIT B

TERMS AND CONDITIONS

HDR Engineering, Inc. Terms and Conditions for Professional Services

1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

2. INSURANCE/INDEMNITY

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability insurance of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. If flying an Unmanned Aerial System (UAS or drone), ENGINEER will procure and maintain aircraft unmanned aerial systems insurance of \$1,000,000 per occurrence. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for third party personal injury and property damage claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; cost of capital; and/or fines or penalties), loss of profits or revenue arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract. The employees of both parties are intended third party beneficiaries of this waiver of consequential damages.

3. OPINIONS OF PROBABLE COST

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be

entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

5. CONTROLLING LAW

This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

6. SERVICES AND INFORMATION

OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. OWNER will also provide copies of any OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

7. SUCCESSORS, ASSIGNS AND BENEFICIARIES

OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other. No third party beneficiaries are intended under this Agreement.

8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees,

arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make payments to ENGINEER within thirty (30) days of OWNER's receipt of ENGINEER's invoice.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) days from the date OWNER receives ENGINEER's invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance

of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and

OWNER, supersedes and controls over all prior written or oral understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE LESSER OF \$1,000,000 OR ITS FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. ENGINEER'S AND SUBCONSULTANTS' EMPLOYEES ARE INTENDED THIRD PARTY BENEFICIARIES OF THIS ALLOCATION OF RISK.

18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

19. NO THIRD PARTY BENEFICIARIES

Except as otherwise provided in this Agreement, no third party beneficiaries are intended under this Agreement. In the event a reliance letter or certification is required under the scope of services, the parties agree to use a form that is mutually acceptable to both parties.

20. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

21. UNMANNED AERIAL SYSTEMS

If operating UAS, ENGINEER will obtain all permits or exemptions required by law to operate any UAS included in the services. ENGINEER's operators have completed the training, certifications and licensure as required by the applicable jurisdiction in which the UAS will be operated. OWNER will obtain any necessary permissions for ENGINEER to operate over private property, and assist, as necessary, with all other necessary permissions for operations.

22. OPERATIONAL TECHNOLOGY SYSTEMS

OWNER agrees that the effectiveness of operational technology systems and features designed, recommended or assessed by ENGINEER (collectively "OT Systems") are dependent upon OWNER's continued operation and maintenance of the OT Systems

in accordance with all standards, best practices, laws, and regulations that govern the operation and maintenance of the OT Systems. OWNER shall be solely responsible for operating and maintaining the OT Systems in accordance with applicable laws, regulations, and industry standards (e.g. ISA, NIST, etc.) and best practices, which generally include but are not limited to, cyber security policies and procedures, documentation and training requirements, continuous monitoring of assets for tampering and intrusion, periodic evaluation for asset vulnerabilities, implementation and update of appropriate technical, physical, and operational standards, and offline testing of all software/firmware patches/updates prior to placing updates into production. Additionally, OWNER recognizes and agrees that OT Systems are subject to internal and external breach, compromise, and similar incidents. Security features designed, recommended or assessed by ENGINEER are intended to reduce the likelihood that OT Systems will be compromised by such incidents. However, ENGINEER does not guarantee that OWNER's OT Systems are impenetrable and OWNER agrees to waive any claims against ENGINEER resulting from any such incidents that relate to or affect OWNER's OT Systems.

23. FORCE MAJEURE

ENGINEER shall not be responsible for delays caused by factors beyond ENGINEER's reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, government ordered industry shutdowns, power or server outages, acts of nature, widespread infectious disease outbreaks (including, but not limited to epidemics and pandemics), failure of any governmental or other regulatory authority to act in a timely manner, failure of the OWNER to furnish timely information or approve or disapprove of ENGINEER's services or work product, or delays caused by faulty performance by the OWNER's or by contractors of any level or any other events or circumstances not within the reasonable control of the party affected, whether similar or dissimilar to any of the foregoing. When such delays beyond ENGINEER's reasonable control occur, the OWNER agrees that ENGINEER shall not be responsible for damages, nor shall ENGINEER be deemed in default of this Agreement, and the parties will negotiate an equitable adjustment to ENGINEER's schedule and/or compensation if impacted by the force majeure event or condition.

24. EMPLOYEE IMMUNITY

The parties to this Agreement acknowledge that an individual employee or agent may not be held individually liable for negligence with regard to services provided under this Agreement. To the maximum extent permitted by law, the parties intend i) that this limitation on the liability of employees and agents shall include directors, officers, employees, agents and representatives of each party and of any entity for whom a party is legally responsible, and ii) that any such employee or agent identified by name in this Agreement shall not be deemed a party. Specifically, in the event that all or a portion of the services is performed in the State of Florida, the following provision shall be applicable:

THE PARTIES ACKNOWLEDGE THAT PURSUANT TO APPLICABLE FLORIDA STATUTES AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE WITH REGARD TO SERVICES PROVIDED UNDER THIS AGREEMENT. To the maximum extent permitted by law, the Parties intend i) that this limitation on the liability of employees

and agents shall include directors, officers, employees, agents and representatives of each Party and of any entity for whom a Party is legally responsible, and ii) that any such employee or agent identified by name in this Agreement shall not be deemed a Party. The Parties further acknowledge that the Florida statutes referred to above include but are not limited to: §558.0035(1)(a)-(e); §471.023(3)(an engineer is personally liable for negligence except as provided in § 558.0035); §472.021(3) (surveyor and mapper); §481.219(11)(architect and interior designer); §481.319(6) (landscape architect); and §492.111(4) (geologist).

14.D.Resolution No. R25-11 adopting the Policies and Procedures Manual for the Columbus Community Building.

DRAFT

RESOLUTION NO. R25-11

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ADOPTING THE "COLUMBUS COMMUNITY BUILDING POLICIES & PROCEDURES"; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, the Columbus Community Building is a mixed-use building that supports a number of activities including, but not limited to: city hall, city library, children's museum, and coffee shop; and

WHEREAS, the City has developed policies and procedures designed to set expectations and govern the uses of the Columbus Community Building by individuals and entities, and the City desires to adopt said policies and procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the "Columbus Community Building Policies & Procedures", a copy of which is attached hereto and incorporated herein by this reference, is hereby adopted.

This resolution shall take force and effect immediately.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Columbus Community Building Policies & Procedures



Adopted January 2025

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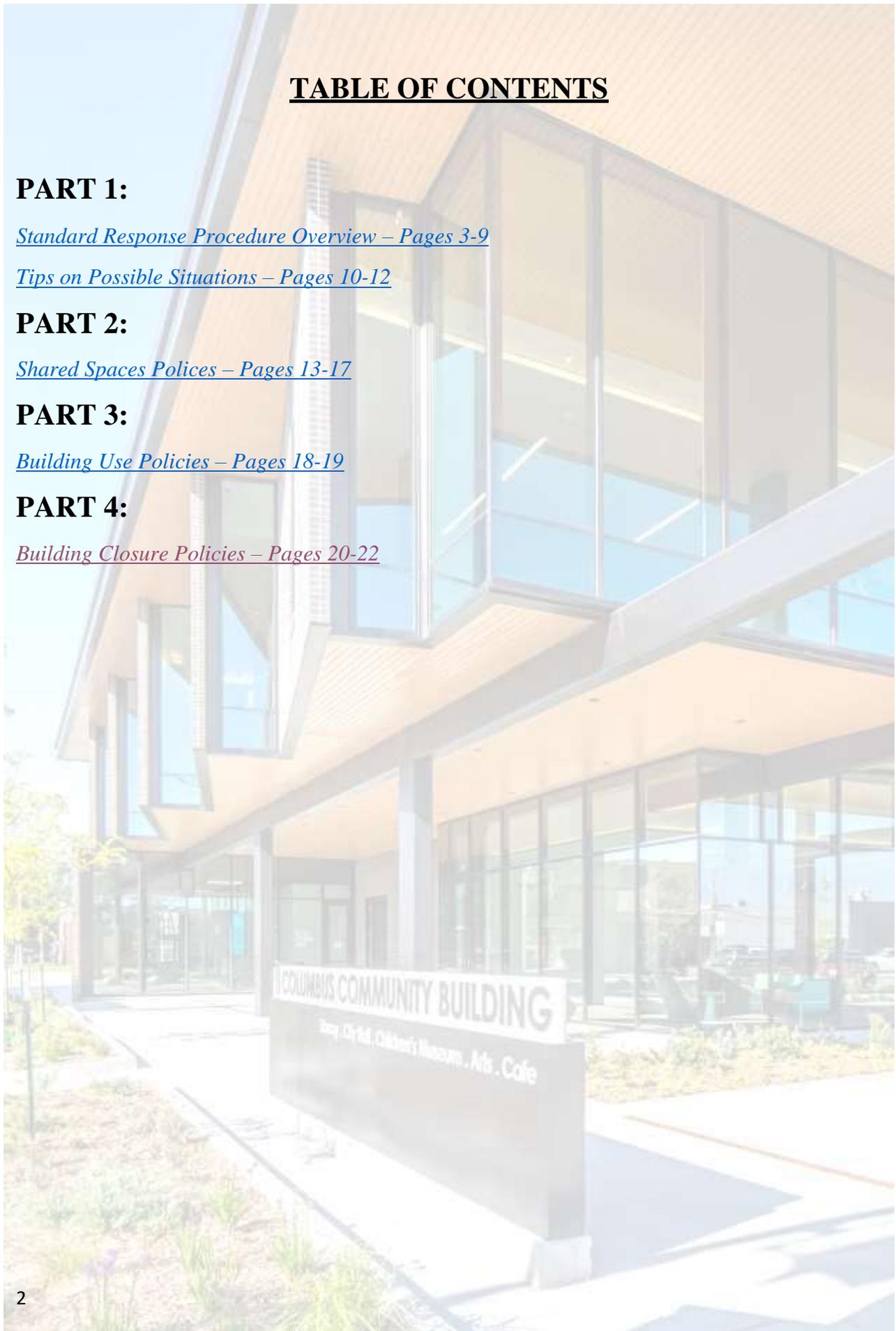
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STANDARD RESPONSE PROTOCOL OVERVIEW

The safety and security of employees and visitors to the Columbus Community Building is of the utmost importance. The Standard Response Protocol (SRP) provides clear guidance on actions to be taken by all occupants of the facility in the event of a crisis. This is designed to provide consistent, clear, shared language, and a series of actions to be taken by occupants.

*Our Standard Procedure for an Active Shooter, Medical Emergency, Fire/Evacuation, Severe Weather or Lost Child/Unattended Child situation will always be **Hold | Secure | Evacuate | Shelter**. Using this procedure, entities must determine which course is necessary.*

In all instances, it's imperative a representative from the affected area alerts the rest of the building using the PA system to prevent misinformation or panic. Dial ext. 2907, and then wait for the prompt and hit 100# for 1st, 2nd and 3rd floor all at once. We will use color codes to designate the situation and not tip-off any potential threats or cause panic within the building.

When alerting those building-wide of a situation that requires attention, building employee should state:

“Attention, Columbus Community Building employees and patrons, we are currently in a Code [INSERT ACCORDING COLOR]. CCB staff, please act accordingly. We ask members of the public to follow direction of the building staff. Thank you.”

When the situation has been resolved, a designated representative should alert everyone over the intercom saying the following:

“Code (INSERT ACCORDING COLOR) is now clear.”





HOLD | SECURE | LOCKDOWN | EVACUATE | SHELTER

STANDARD RESPONSE PROTOCOL – PUBLIC ADDRESS

Medical emergency	<i>“Code Purple. Hold in your room or area. Clear the halls.”</i>
Threat inside	<i>“Code Blue. Secure! Get inside.</i>
Threat outside	<i>Code Red. Lock outside doors.</i>
Bomb Threat	<i>“Code Green. Please evacuate the building.” (CPD Lobby is official designated safe space)</i>
Fire	<i>“Code Green. Please evacuate the building.”</i>
HAZMAT	<i>“Code Green. Please evacuate the building.”</i>
Tornado/Severe weather	<i>“Code Orange. Shelter in designated safe spaces”</i>

STANDARD RESPONSE PROTOCOL – INTERNAL ACTION

Purple (Hold)	<i>Clear the hallways and remain in area until “All clear” has been announced. Do business as usual.</i>
Blue (Secure)	<i>Bring everyone into secure space, lock doors, increase situational awareness until “All clear” has been announced. Do business as usual.</i>
Red (Lockdown)	<i>Check locks and lights. Get out of sight.</i>
Green (Evacuate)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>
Orange (Shelter)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>



HOLD

Hold is followed by the directive “In your room, office or area.” It’s the protocol to use when hallways need to be kept clear of occupants

Occupants are instructed to:

- *Clear the hallways and remain in your room or area until all clear is announced*
- *Do business as usual*

Staff are instructed to:

- *Close doors in your immediate area*
- *Account for occupants and staff*
- *Do business as usual*



SECURE

Secure is followed by the directive “Get Inside. Lock Outside Doors.” It’s the protocol used to safeguard people within the building.

Occupants are instructed to:

- *Return to inside of building*
- *Do business as usual*

Staff are instructed to:

- *Recover occupants and staff from outside the building*
- *Lock outside doors*
- *Increase situational awareness*
- *Account for occupants and staff*
- *Do business as usual*



LOCKDOWN

“Lockdown” is followed by the directive “Locks, lights and out of sight.” This is the protocol to use to secure individual rooms and keep occupants quiet and in place.

Occupants are instructed to:

- *Move away from sight*
- *Maintain silence*
- *Do not open the door*
- *Prepare to evade or defend*

Staff are instructed to:

- *Lock interior doors*
- *Turn out the lights*
- *Move away from sight*
- *Maintain silence*
- *Do not open doors*
- *Account for occupants and staff*
- *Prepare to evade or defend*



EVACUATE

Evacuate may be followed by indicating a location and is used to move people from one location to a different location in or out of the building. All building staff should make their way safely to the designated exterior safe space (Columbus Police Department lobby, 2330 14th St.).

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Bring a list of employees if available*
- *Lead occupants to evacuation location*
- *Account for occupants and staff*
- *Report injuries or problems to first responders*



SHELTER

Use this to state the hazard and safety strategy for group and self-protection.

All building staff should make their way safely to the designated safe space (nearest internal public restrooms on any of the three floors) during a tornado warning or other incident.

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Lead safety strategy*
- *Account for occupants and staff; notify if there are any injured or missing people*

All building staff should make their way safely to the designated safe spaces (public restroom on all three floors) in the event of a weather event like a tornado warning.)

POSSIBLE SITUATIONS

If a person is reported missing, staff should quickly attempt to get name, age and description of the missing child or adult.

A staff member will dial extension 2907 and press 100# for all floors to announce:

“Your attention please. We are looking for INSERT NAME and AGE.”

- *A designated representative from City Hall, Columbus Public Library, the Water Office and Columbus Children’s Museum should all meet in the first-floor lobby by the front doors within 10 minutes of the announcement after searching their respective areas, including public restrooms.*
- *Library staff should have a person stand at each exit in the facility, including at THE internal Downtown Mug entrance.*
- *Take the parent or responsible party to the Columbus Public Library first floor circulation desk to wait for the return of the missing child.*
- *Staff will need to check east restroom and take the emergency stairs to stand by the East Exit.*
- *Staff needs to check west family restroom and the West emergency stairs.*
- *All building staff not covering exits should immediately stop what they are doing and check all possible areas (restrooms, etc.) within the building starting with the top floor and moving down as a floor is cleared.*
- *Staff covering the exits should stop the child if they are alone, however, they should not try to stop an adult from leaving the building with the child but take note of the description or take photos if possible and immediately notify the parent or responsible person of the description and exit point and call 911.*

ACTIVE SHOOTER SCENARIO

How to respond when an active shooter is in your area.

Quickly determine the most reasonable way to protect your own life. Remember, customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- *Evacuate regardless of whether others agree to follow using the nearest available exit and make your way quickly to the Columbus Police Department lobby, 2330 14th St.*
- *Leave your belongings behind*
- *Help others escape, if possible*
- *Prevent individuals from entering an area where the active shooter may be*
- *Keep your hands visible*
- *Follow the instructions of any police officers*
- *Do not attempt to move wounded people*
- *Call 911 when you are safe*

2. Hide out

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- *Be out of the active shooter’s view*
- *Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)*

- *Do not trap yourself or restrict your options for movement.*

To prevent an active shooter from entering your hiding place:

- *Lock the door*
- *Blockade the door with heavy furniture*

If the active shooter is nearby:

- *Lock the door*
- *Silence your cell phone and/or pager*
- *Turn off any source of noise (i.e., radios, televisions)*
- *Hide behind large items (i.e., cabinets, desks)*
- *Remain quiet*

If evacuation and hiding out are not possible:

- *Remain calm*
- *Dial 911, if possible, to alert police to the active shooter's location*
- *If you cannot speak, leave the line open and allow the dispatcher to listen*

3. Take action against the active shooter

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- *Acting as aggressively as possible against him/her*
- *Throwing items and improvising weapons*
- *Yelling*
- *Committing to your actions*

FIRE

Evacuate and head to Columbus Police Department lobby, 2330 14th St., which has been designated as the gathering space.

If you see smoke or a fire has not been detected/or if the smoke alarm goes off:

- *Remain calm and dial 911*
- *Announce to everyone to evacuate the building and the designated gathering space is the Columbus Police Department lobby.*
- *The elevators are inoperative during a fire alarm. Use the nearest staircase. (See attached map at the end of this document)*

UNATTENDED CHILD

If a child 10 years and younger is left unattended:

- *Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the library intercom using the parent's name or physical appearance.*
 - *If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) There is someone looking for you."*

- *If child does not know parent's name, announce we have a child looking for their parent/guardian.*
- *If a child seems anxious, it is OK to have a staff person take them to the children's area, providing a staff person remains at the desk to wait for the parent/guardian.*
- *When the responsible person is located, staff will explain the library policy in regard to children, and give them a copy of the unattended children policy.*
- *If the responsible person is not located within a half-hour, or if the library is closing within a half-hour, the staff will notify the police to pick up the child. Two staff members will remain with the child in the building until the parent or police arrive.*

SEVERE WEATHER

The Columbus Community Building's designated storm shelters are the bathrooms on all three floors.

If the siren sounds and you have time, make an announcement on the PA system. Be aware hearing-impaired people may not have heard the sirens.

Stay in the shelter until the tornado warning has passed. If there is a severe weather warning, follow the guidelines from local weather agencies.

If there are high winds over 50 mph, staff should ask people to move away from windows for their safety.

SHARED SPACES POLICIES

ADVERTISEMENTS IN THE BUILDING

- *No advertisements or marketing materials of building partners or outside persons/organizations shall be placed in the common shared spaces without approval from the Community Coordinator.*
- *Regular rule of thumb is advertisements and marketing shall not be placed unless under special circumstances in efforts to keep the common shared spaces uncluttered.*
- *Majority of advertisements and marketing materials shall be placed in the designated area determined by the City of Columbus.*

TRASH AREA (INCLUDE CURRENT TRASH SCHEDULE)

- **Break down boxes**
 - *All building partners and their affiliates are required to break down all boxes before throwing them into the recycle bin to make ample space for all other building users.*
- **Ensure lids can close**
 - *When throwing garbage away, all building partners must ensure the receptacles' lids close to prevent the garbage from littering the Community Building and surrounding businesses. If the building partner's trash cannot fit into the receptacle with the lid down, the partner is required to store the garbage until the receptacles are emptied.*
- **No trash outside of receptacles**
 - *Under no circumstance should garbage or recycling ever be placed outside of the provided receptacles. If the desired disposable object does not fit into the receptacles due to size, other arrangements must be made by building partner to dispose of said item.*
- **Current trash/recycling schedule**
 - *Mondays = trash*
 - *Fridays = recycling*

LOADING AND UNLOADING DOCKS (INCLUDE CURRENT TRASH SCHEDULE)

- **Must not leave vehicle for extended times outside of in-process loading/unloading**
 - *All loading / unloading docks may be used by building partners. Designated loading / unloading docks are located on the front / south side of the building and on the east side of the building next to the garbage receptacles.*
 - *Vehicles may not be left at these docks for longer than the immediate loading / unloading process by any building partner.*
- **Include trash / recycle schedule**
 - *When using the east loading / unloading dock by the garbage receptacles, building partners must be mindful of the trash / recycling schedules to ensure the necessary teams can access the area. A sign will be posted in this area indicating the trash pick-up date.*
- **General public must be escorted in secured areas unless otherwise approved**

- *If public affiliates of building partners are using the east loading / unloading dock, affiliates must be escorted by approved internal personnel in ALL secured areas.*
-

WORKSHOP AREA

- *The workshop is accessible to all building partners.*
- *The workshop may be used by INTERNAL PERSONNEL ONLY. Under no circumstance should building partner affiliates or the general public, be allowed to utilize the equipment, supplies, or space of the workshop unless given permission by City Building Maintenance or Chief Building & Code Official.*
- *Under no circumstance should the workshop area be used by building partners for general storage unless previously granted permission by City Building Maintenance or Chief Building & Code Official. If items are left in the workshop area without permission, the City of Columbus retains the right to dispose of or claim said items.*
- *If equipment or supplies are borrowed from the workshop, they must be returned promptly after usage. If a building partner needs to use the equipment or supply for an extended amount of time, they will inform Building Maintenance. No supplies or equipment can be retained for more than 2 days unless given permission by Building Maintenance.*
- *Any heavy or power equipment will require use of Personal Protective Equipment (PPE)*

LOBBY (INCLUDE A DOCUMENT OF THE RENTAL POLICIES AND CLEAN-UP)

- **Must receive approval from Community Coordinator**
-ALL uses of the building lobby by building partners must receive approval from the Community Coordinator.
- **Must notify all other users in the building**
-For any program usage of the lobbies, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.
- **Policies, procedures, clean-up**
*-In the usage of the lobbies, all rental policies and clean-up apply to the building partner.
-As listed in the rental policies, there is not attaching anything to the walls of the lobby.
-Events and programs in the lobby may not under any circumstance involve the serving or consumption of alcohol while any other CCB occupant is open.
-The lobby may be rented by the public only if all CCB entities are closed.
- Alcohol may not exit the building at any time.*
- **Must leave room for general public and staff to function**
-In the case of programming, high expected traffic, or installations, building partner must ensure there is still space for the general public and staff to maneuver and function. All capacities of this area must follow the appointed restrictions to ensure safety during use.

FRONT PORCH

- **Must receive approval from Community Coordinator**
 - *All uses of the Front Porch that may result in large numbers, extensive set up, or may alter the infrastructure of the space must receive approval from the Community Coordinator.*
- **Must notify all other users in the building**
 - *For any program usage of the front porch, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.*
- **Policies, procedures, clean-up**
 - *In the usage of the front porch, all rental policies and clean-up of the other shared space in the building apply to the building partner.*
 - *Events and programs on the front porch may not under any circumstance involve the serving or consumption of alcohol.*
- **Must still leave room for general public and staff to function**
 - *In the case of programming, high expected traffic, or installations, building partner must ensure that there is still space for the general public and staff to maneuver and function.*
 - *Under no circumstance may the building partner do anything that may impede the access to the front doors of the Columbus Community Building.*

- **PETITIONS**

The general public is allowed to solicit petition signings outside of the Columbus Community Building as long as the proposed petitions do not discriminate any persons for reasons including, but not limited to race, sexual orientation, gender identity, national origin, religion, or familial standings.

PLAYGROUND

- **Programming must not hinder the use / accessibility by the general public**
 - *The Community Building playground must remain accessible to the general public at all times. No programming or usage of the playground by a building partner can hinder the use and accessibility of the general public during the duration of their event.*
 - *Under no circumstance may items be adhered or attached to the playground equipment.*
 - *Any program or use of the playground by building partners must not create unsafe conditions in the usage of the playground equipment.*
 - *All building partners must clean-up after themselves following their usage of the playground.*
 - *All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different part of the building or surrounding area.*

MINIMUM AGE TO UTILIZE CCB SERVICES AND AMENITIES ALONE

- **Children are welcome in the Community Building; however, parents and caregivers are responsible for monitoring the activities, regulating the behavior, and the wellbeing of their children while in the CCB.**

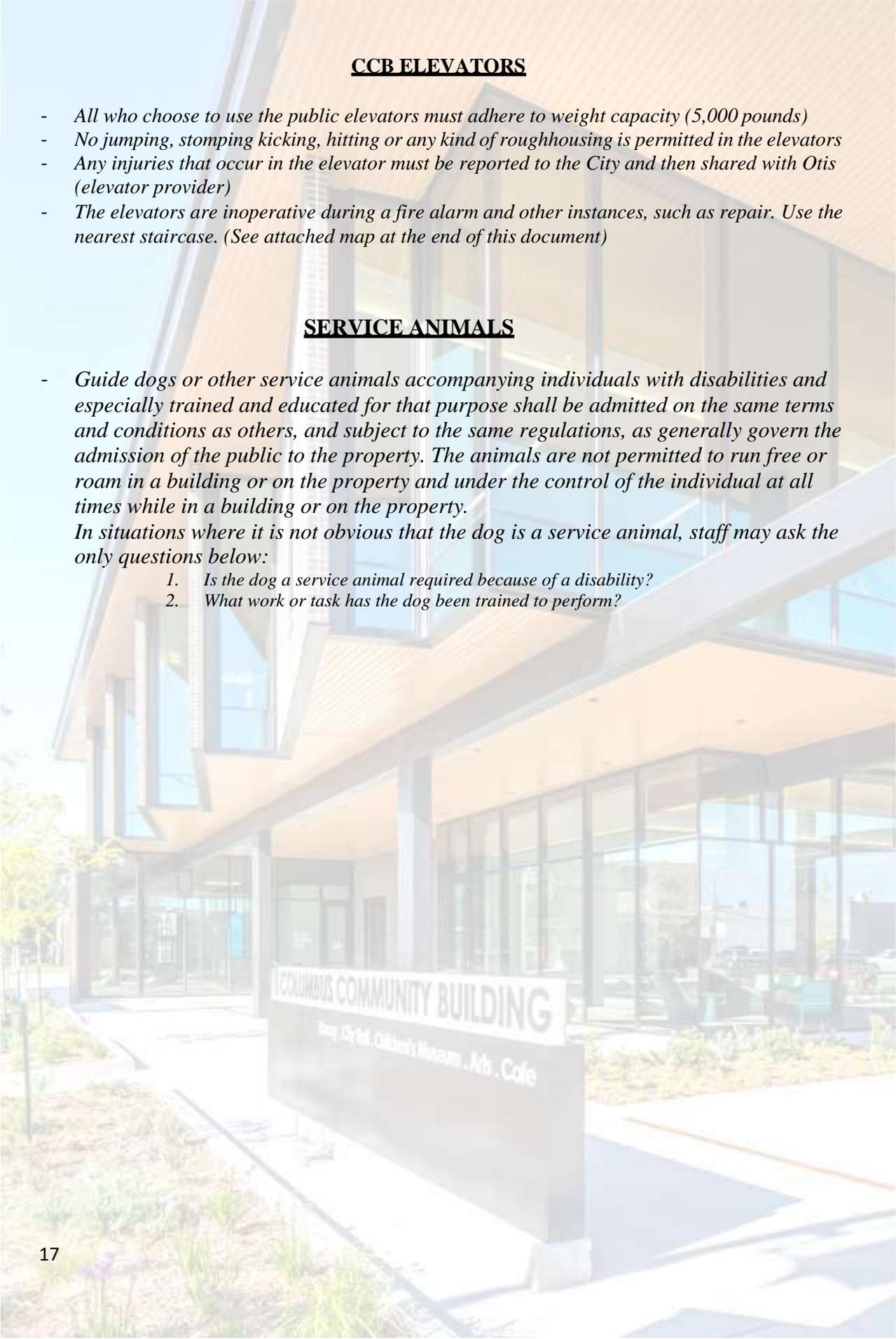
- All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different room.
- Caregivers' requirements to stay with children during scheduled building programs is deemed by the building partner hosting/leading the program; however, Community Building partners are not responsible for the supervision and well-being of dropped off children. If the caregiver chooses to leave the building, they will be at the program location when the program is scheduled to conclude. Persons responsible for children who have special needs related to physical or mental ability, disruptive behavior, emotional problems, lack of adequate attention span, incomplete social skills, or children who cannot take themselves to the restroom etc., shall remain with their children at all times.
- Children 11 years and older may use the Community Building unattended, subject to the rules and regulations of this Community Building.
- **If a child 10 years and younger is left unattended:**
 - Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the Community Building intercom using the parent's name or physical appearance.
 - If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) there is someone looking for you."
 - If child does not know parent's name, announce we have a child looking for their parent/guardian.
 - If a child seems anxious, it is OK to have a staff person take them to the Library children's area, providing a staff person remains at the desk to wait for the parent/guardian.
 - When the responsible person is located, staff will explain the Community Building policy in regard to children, and give them a copy of the unattended children policy.
 - If the responsible person is not located within a half-hour, or if the Community Building is closing within a half-hour, the staff will notify the police to pick up the child. Staff will remain with the child in the building until the parent or police arrive.

CHILDREN'S MUSEUM EAST PATIO SPACE

- **Programming must not hinder CCB employees and guests**
 - Any activities happening on the Children's Museum east patio must be contained to the space and not hinder CCB employees or other guests entering or leaving the building.
 - Any activity, that could permanently damage the patio space concrete or the exterior of the building is strictly prohibited. Painting is only permitted if proper protection to the concrete is taken to prevent stains or other damage.
 - Alcohol cannot be served or drank on this space.

CCB OUTDOOR SIDEWALKS

- Any activity happening immediately outside of the CCB must not hinder the public's ability to walk past using the side walk. (See 'Front Porch' on page 14 for further details.)



CCB ELEVATORS

- *All who choose to use the public elevators must adhere to weight capacity (5,000 pounds)*
- *No jumping, stomping kicking, hitting or any kind of roughhousing is permitted in the elevators*
- *Any injuries that occur in the elevator must be reported to the City and then shared with Otis (elevator provider)*
- *The elevators are inoperative during a fire alarm and other instances, such as repair. Use the nearest staircase. (See attached map at the end of this document)*

SERVICE ANIMALS

- *Guide dogs or other service animals accompanying individuals with disabilities and especially trained and educated for that purpose shall be admitted on the same terms and conditions as others, and subject to the same regulations, as generally govern the admission of the public to the property. The animals are not permitted to run free or roam in a building or on the property and under the control of the individual at all times while in a building or on the property.*

In situations where it is not obvious that the dog is a service animal, staff may ask the only questions below:

1. *Is the dog a service animal required because of a disability?*
2. *What work or task has the dog been trained to perform?*

BUILDING USE POLICIES

SIGNAGE

No signage of any kind is allowed on the exterior doors of the building.

PERSONAL BELONGINGS AND BAG INSPECTIONS

Patrons can have a limited number of personal belongings (1 plastic or paper bag and 1 purse/backpack) in the building for uses related to their activities within the CCB. Anyone who brings more than the allotted amount will be asked and required to leave the building premises

For safety and security purposes, building staff reserves the right to inspect any bags or personal belongings at any time while on the premises. Failure to comply with an inspection request may result in restricted access to the facility or removal from the building premises.

BLANKETS AND PILLOWS

Patrons are never allowed to have or utilize blankets, pillows, laying down, sleeping, resting, etc., on floor or any furniture unless it is part of a CCB program. The Library's blankets are only permitted for use while reading a library book in the library for a maximum of 1 hour and may not leave the area they were found.

SMOKING/VAPING

Smoking or vaping of any kind is not permitted anywhere in the interior or immediate exterior of the building, including on the benches or anywhere under the building's awning, or at the community playground.

PUBLIC RESTROOM USE

Public restrooms are open to all for use, but everyone is required to maintain general proper etiquette to ensure a positive experience for everybody. Restrooms are intended for basic personal needs. Bathing, laundering clothes, or extended use for personal hygiene is not allowed.

Patrons are expected to leave restrooms clean and in good condition. Misuse of facilities is prohibited.

WINDOW PAINTINGS

Planned window paintings will be allowed in specific locations. Building staff must email desired concept and express where the window painting will be displayed at least three weeks ahead of desired painting schedule and receive written approval from a CCB Stewards member to proceed. Painter will also be responsible for cleanup and removal of painting.

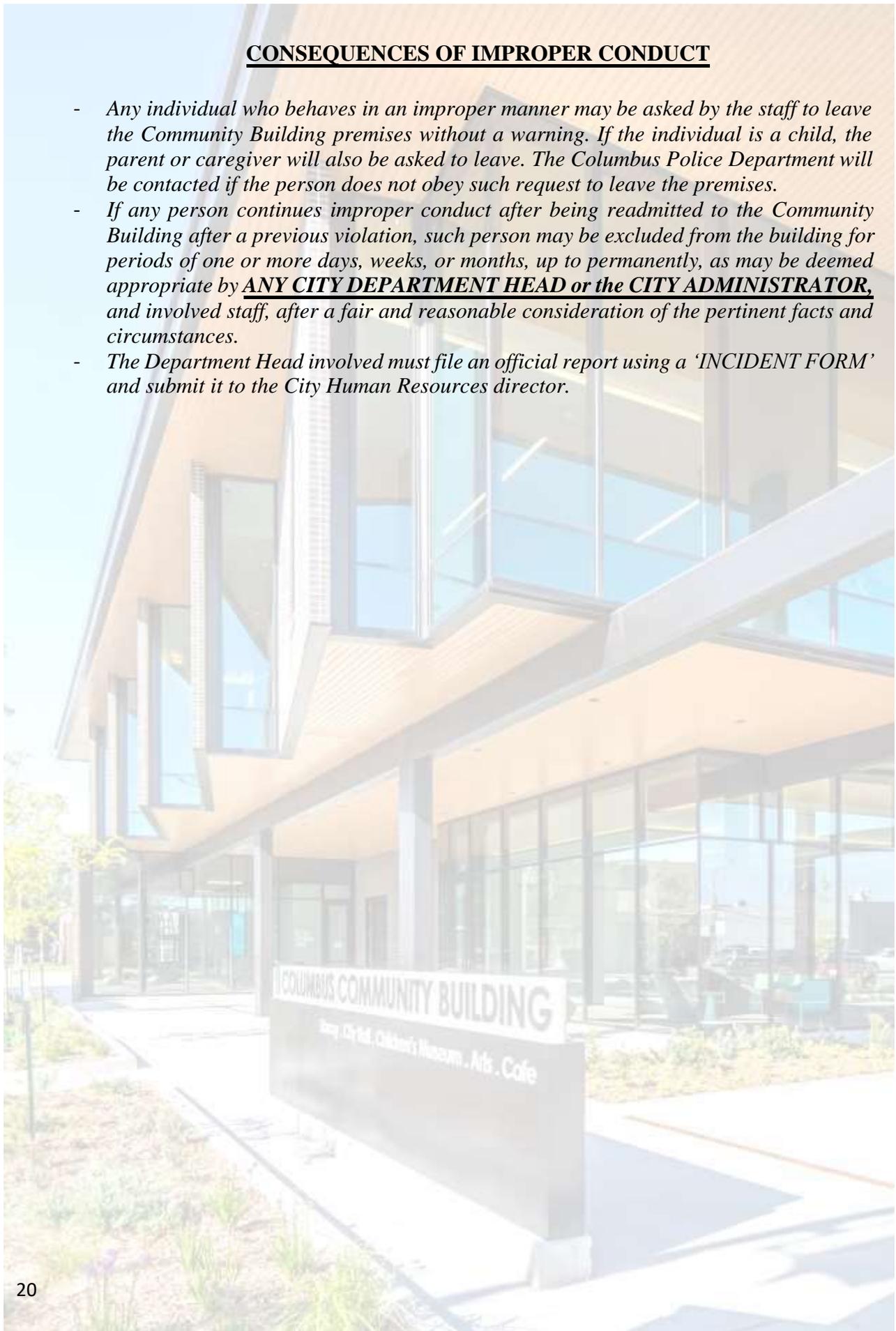
IMPROPER CONDUCT

Improper conduct may include, but is not limited to the following:

- *Talking in a voice louder than a normal conversational level*
- *Inappropriate use of cellphones*
- *Failure to wear attire which conforms to the standard of the community for public places, including shoes and shirts*
- *Taking photographs or videos of employees or the public without permission*
- *Unauthorized use of age-specific areas and services*
- *Behaving in a manner which is either physically or verbally abusive to building staff or building people*
- *Running or rushing*
- *The use of skateboards, roller blades and roller boards on Community Building premises, indoors or outdoors*
- *Repeatedly going in and out of spaces, or excessive milling about*
- *Excessive public displays of affection*
- *Swearing / cursing*
- *Gathering in a way that impedes indoor and outdoor traffic areas*
- *Lying down, sleeping, or using bedding (blankets, pillows, etc.)*
- *Unauthorized consumption of alcohol and/or illegal drugs in the building or on the premises*
- *Use of tobacco, controlled substances, or electronic smoking devices on Community Building premises, indoors or outdoors*
- *Eating and drinking where prohibited*
- *Removal or attempted removal of building and building partners materials or property without authorization or checkout*
- *Marking, breaking or otherwise damaging any portion of the building, paved areas, sidewalks, or other structures constituting property, including landscaping and grass;*
- *Any activity deemed inappropriate by building staff*
- *Organizations and groups are responsible for the conduct of persons they bring into the Community Building*

CONSEQUENCES OF IMPROPER CONDUCT

- *Any individual who behaves in an improper manner may be asked by the staff to leave the Community Building premises without a warning. If the individual is a child, the parent or caregiver will also be asked to leave. The Columbus Police Department will be contacted if the person does not obey such request to leave the premises.*
- *If any person continues improper conduct after being readmitted to the Community Building after a previous violation, such person may be excluded from the building for periods of one or more days, weeks, or months, up to permanently, as may be deemed appropriate by **ANY CITY DEPARTMENT HEAD or the CITY ADMINISTRATOR**, and involved staff, after a fair and reasonable consideration of the pertinent facts and circumstances.*
- *The Department Head involved must file an official report using a 'INCIDENT FORM' and submit it to the City Human Resources director.*



BUILDING CLOSURE POLICIES

HOLIDAY AND OTHER PLANNED CLOSURES:

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) **will be required to send an email to ccbstewards@columbusne.us with closures for the month ahead by the 20th of each month.**
2. A graphic will be deployed to our Visix monitors in the library and in the building each month announcing closures for all entities within the building. One building, one message.
3. The public communications manager will share graphic about closures within the building on City Government's social media channels (Facebook, Twitter and Instagram) and Columbus Public Library (Facebook and Instagram)
4. No posters or flyers are permitted to be taped to building lobby or any door or window entrance

UNPLANNED CLOSURES

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) will be required to send an email to ccbstewards@columbusne.us to relay any unexpected closures within the building outside of normal holidays

BUILDING CLOSURE PROCEDURES

City Hall

1. A City Hall representative who is sitting/overseeing the front desk at City Hall should walk down the third-floor corridor to the west staircase and make sure there is nobody sitting or standing in the hallway, Community Room and restrooms. Make sure the doors to the staircase are closed.
2. A City Hall representative checks the conference rooms located in the front side of City Hall and the lobby to make sure nobody from the public is still in the building.
3. A City Hall representative makes sure the City Hall entrance doors are locked and closed.

Children's Museum and Library

Main Lobby:

1. Make sure the three main building entrance doors, including the handicap door, are locked.
2. Straighten the furniture, putting it back in its proper place.
3. Pick up any trash in the area.
4. Check the public elevator for individuals still in the building.
 - Press the 2nd and 3rd-floor buttons to ensure the elevator did not go to those floors, if it did, one will need to look for patrons still in those spaces.

5. Check Idea Box for patrons still in the building.
6. Check space around vending machines for individuals still in the building.
7. Check main floor restrooms for individuals still in the building.
8. Make sure the Exit door to the Maintenance Hallway is secured.

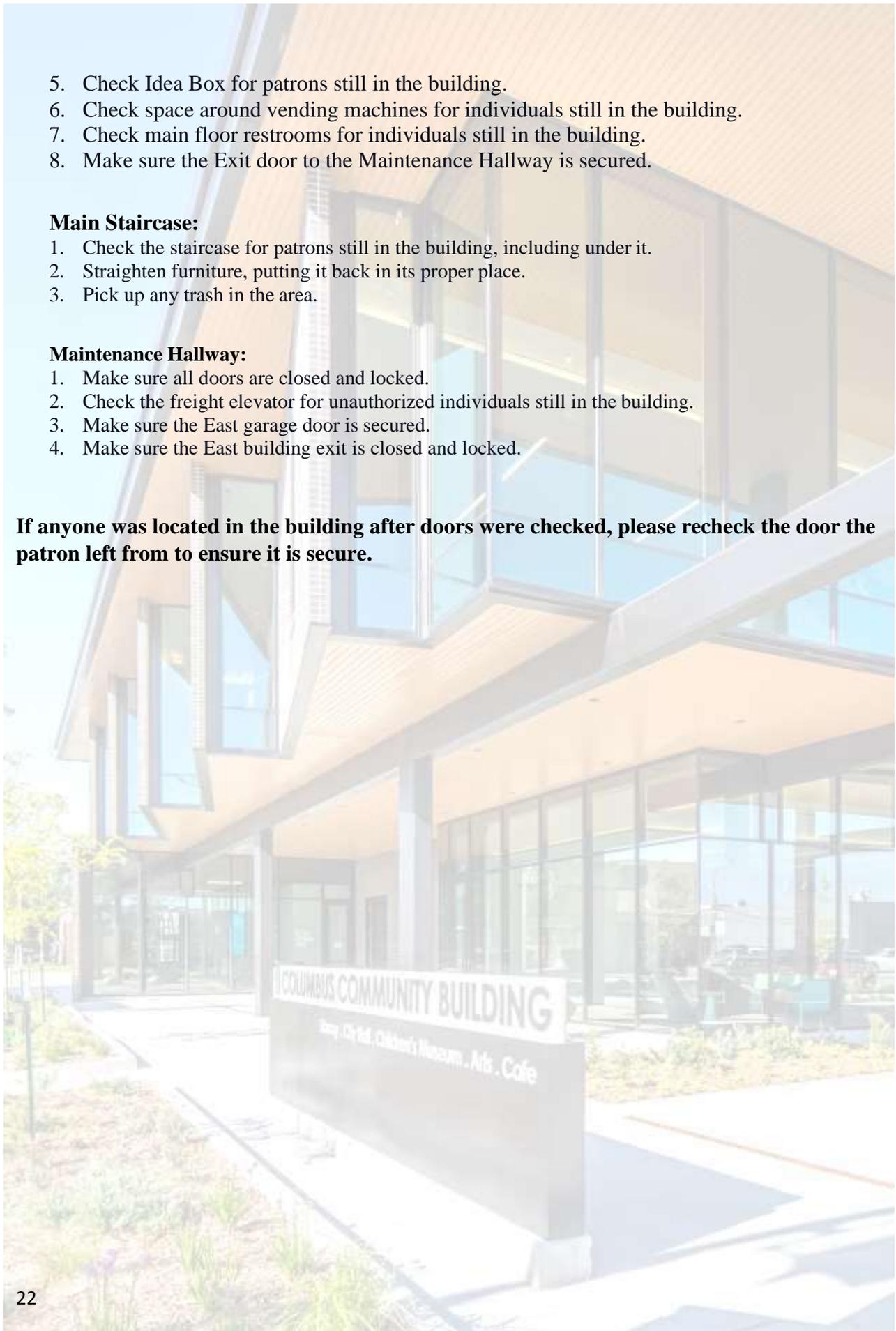
Main Staircase:

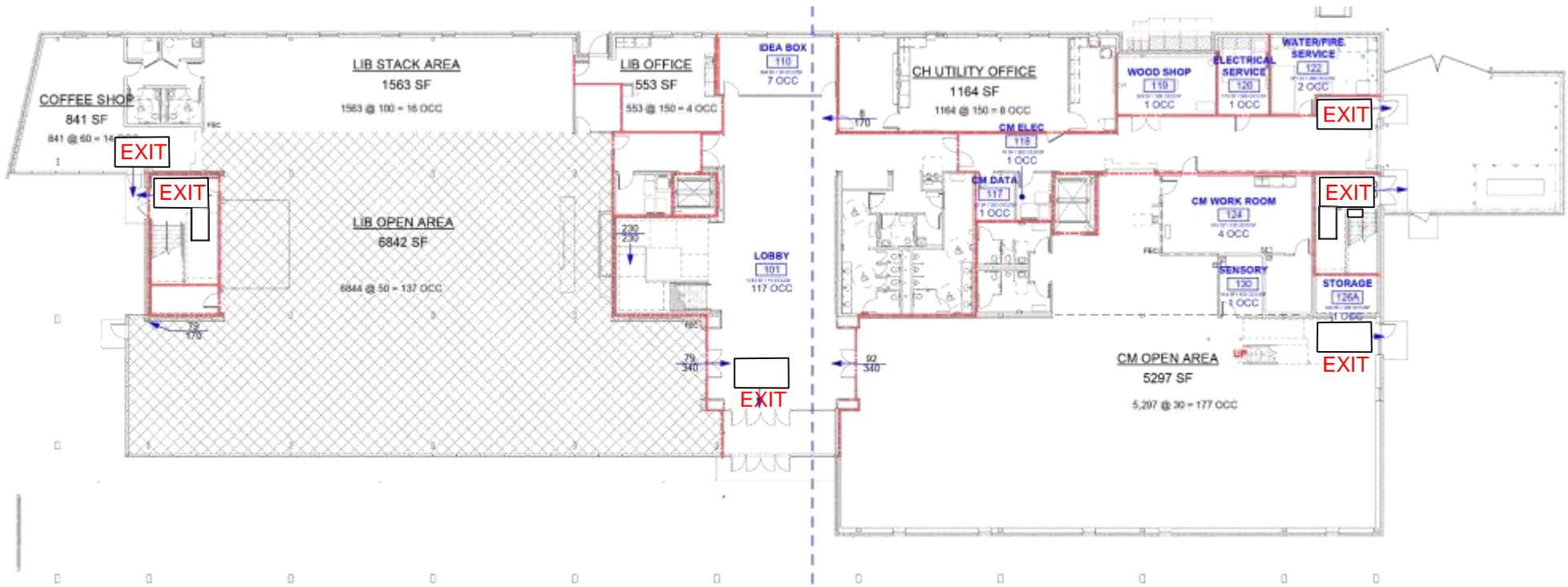
1. Check the staircase for patrons still in the building, including under it.
2. Straighten furniture, putting it back in its proper place.
3. Pick up any trash in the area.

Maintenance Hallway:

1. Make sure all doors are closed and locked.
2. Check the freight elevator for unauthorized individuals still in the building.
3. Make sure the East garage door is secured.
4. Make sure the East building exit is closed and locked.

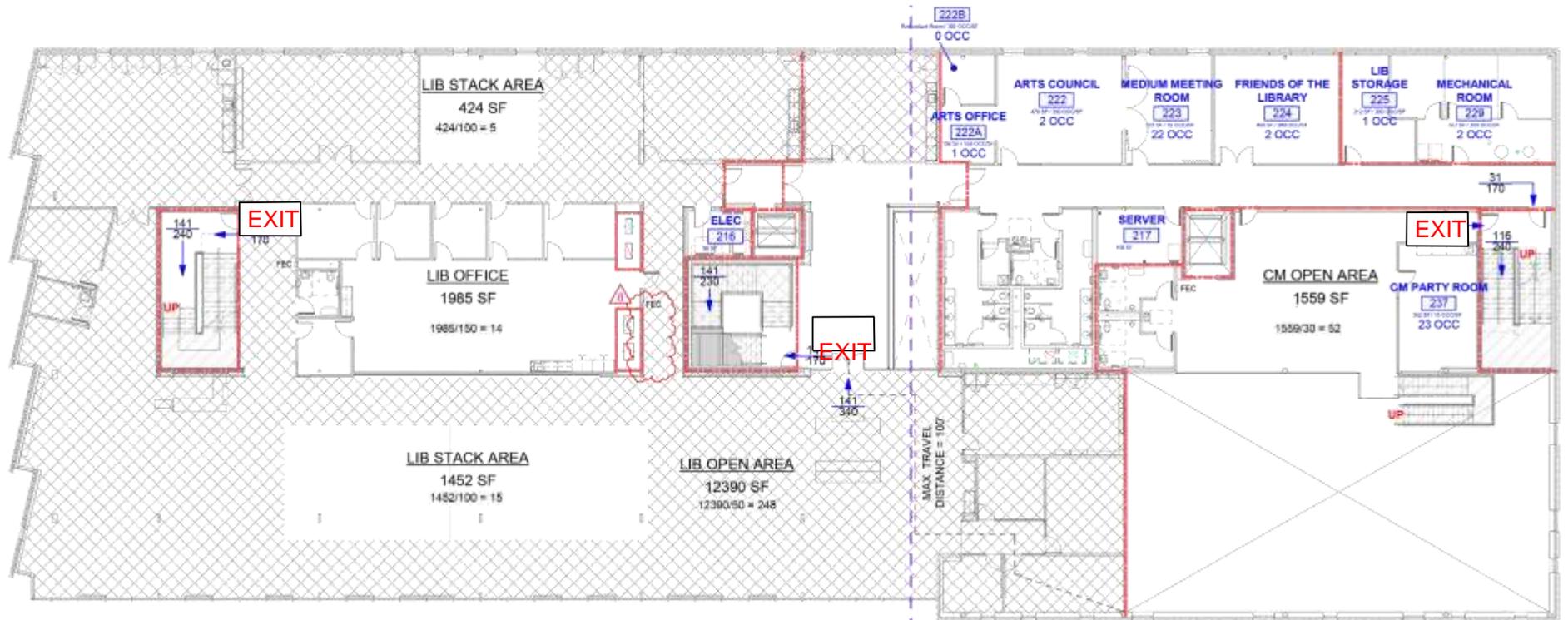
If anyone was located in the building after doors were checked, please recheck the door the patron left from to ensure it is secure.





1 FIRST FLOOR

488 OCCUPANTS @ FIRST FLOOR
 EGRESS IS AT GRADE LEVEL WITH DIRECT ACCESS TO THE EXTERIOR
 3 POINTS OF EGRESS (488/3 = 163)
 3 STAIRS (563' .3) = 49" or 4'-1" provide 77" at stair A, 69" at stair B, 73" at stair C
 3 STAIR DOORS (563' .2) = 33" however 36" minimum typical, egress directly to the exterior at the East and West stairs

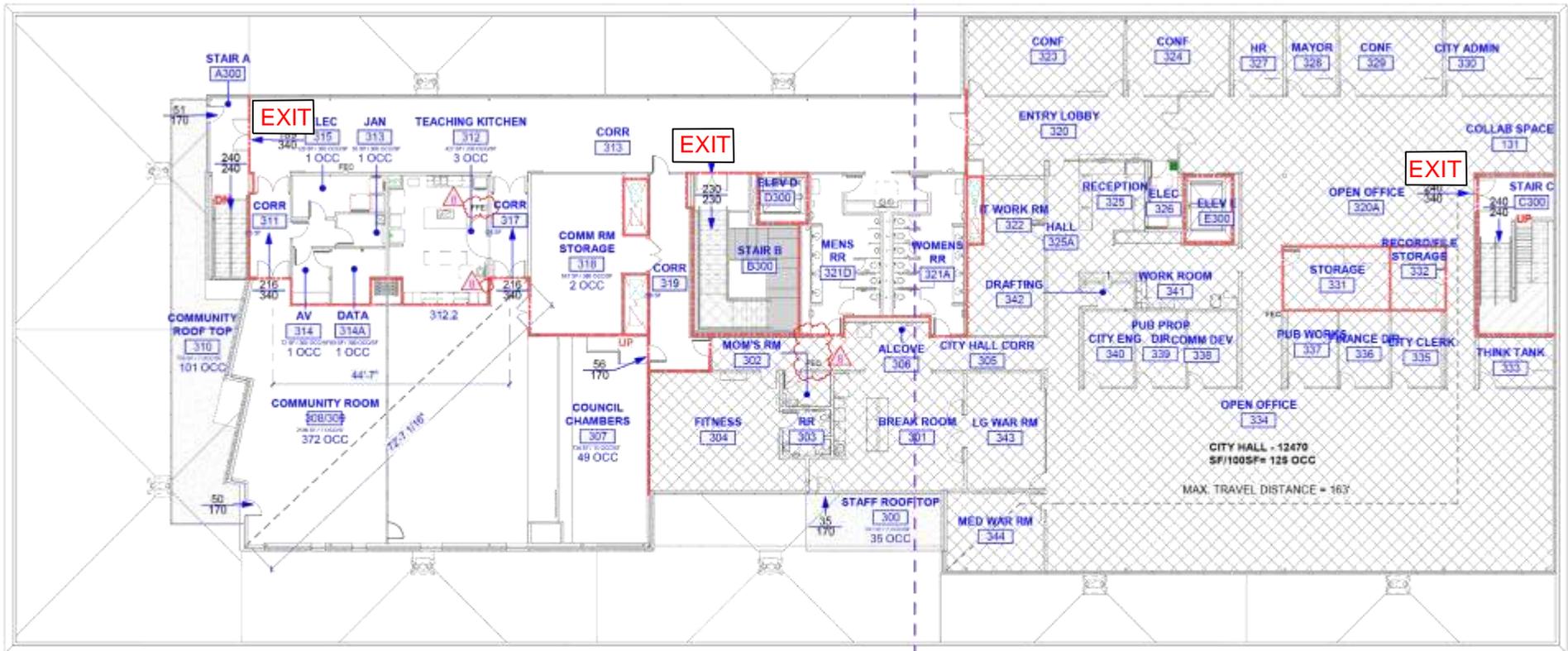


369 OCCUPANTS @ SECOND FLOOR
3 POINTS OF EGRESS (388/3 = 130)
3 STAIRS (130 * .3) = 39" or 3'-3" provide 77" at stair A, 69" at stair B, 73" at stair C
3 STAIR DOORS (130 * .2) = 26" however 36" minimum typical

2 SECOND FLOOR

1/16" = 1'-0"





3 THIRD FLOOR

1/16" = 1'-0"

691 OCCUPANTS @ THIRD FLOOR
 3 POINTS OF EGRESS: (691/3 = 231)
 3 STAIRS: 691 x 0.3 : 3 = 78" or 5'-10", provide 77" at stair A, 69" at stair B, 73" at stair C
 3 STAIR DOORS: 691 x 0.2 : 3 = 47" or 3'-11", provide 72" door

ARTS
 STOR.



City of Columbus
Human Resources / Risk Management
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4243
www.columbusne.us

DATE: December 12, 2024
TO: Tara Vasicek, City Administrator *T.V.*
FROM: Tammy Orender, Human Resource Director *T.O.*
RE: Columbus Community Building Policies & Procedures

RECOMMENDATION:

Approve the Policies and Procedures manual for the Community Building

DISCUSSION:

Over the past year, the Community Building Stewards have convened to implement policies and procedures to ensure the effective management and use of the Community Building. These efforts were aimed at improving safety, efficiency and the overall functionality of the building.

Additional changes have been made to this manual since the Public Property, Safety, and Works Committee recommended approval on 1/13/25. These changes include:

- Personal Belongings and Bag Inspections
- Blankets and Pillows
- Public Restroom Use
- Service Animals

A red-lined and final copy are both attached.

Columbus Community Building Policies & Procedures



Adopted January 2025

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Building Use Policies – Pages 18-19

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Building Closure Policies – Pages 20-21



STANDARD RESPONSE PROTOCOL OVERVIEW

The safety and security of employees and visitors to the Columbus Community Building is of the utmost importance. The Standard Response Protocol (SRP) provides clear guidance on actions to be taken by all occupants of the facility in the event of a crisis. This is designed to provide consistent, clear, shared language, and a series of actions to be taken by occupants.

*Our Standard Procedure for an Active Shooter, Medical Emergency, Fire/Evacuation, Severe Weather or Lost Child/Unattended Child situation will always be **Hold | Secure | Evacuate | Shelter**. Using this procedure, entities must determine which course is necessary.*

In all instances, it's imperative a representative from the affected area alerts the rest of the building using the PA system to prevent misinformation or panic. Dial ext. 2907, and then wait for the prompt and hit 100# for 1st, 2nd and 3rd floor all at once. We will use color codes to designate the situation and not tip-off any potential threats or cause panic within the building.

When alerting those building-wide of a situation that requires attention, building employee should state:

“Attention, Columbus Community Building employees and patrons, we are currently in a Code [INSERT ACCORDING COLOR]. CCB staff, please act accordingly. We ask members of the public to follow direction of the building staff. Thank you.”

When the situation has been resolved, a designated representative should alert everyone over the intercom saying the following:

“Code (INSERT ACCORDING COLOR) is now clear.”





HOLD | SECURE | LOCKDOWN | EVACUATE | SHELTER

STANDARD RESPONSE PROTOCOL – PUBLIC ADDRESS

Medical emergency	<i>“Code Purple. Hold in your room or area. Clear the halls.”</i>
Threat inside	<i>“Code Blue. Secure! Get inside.</i>
Threat outside	<i>Code Red. Lock outside doors.</i>
Bomb Threat	<i>“Code Green. Please evacuate the building.” (CPD Lobby is official designated safe space)</i>
Fire	<i>“Code Green. Please evacuate the building.”</i>
HAZMAT	<i>“Code Green. Please evacuate the building.”</i>
Tornado/Severe weather	<i>“Code Orange. Shelter in designated safe spaces”</i>

STANDARD RESPONSE PROTOCOL – INTERNAL ACTION

Purple (Hold)	<i>Clear the hallways and remain in area until “All clear” has been announced. Do business as usual.</i>
Blue (Secure)	<i>Bring everyone into secure space, lock doors, increase situational awareness until “All clear” has been announced. Do business as usual.</i>
Red (Lockdown)	<i>Check locks and lights. Get out of sight.</i>
Green (Evacuate)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>
Orange (Shelter)	<i>Call 911. Lead public and staff to evacuation location (CPD). Report any injuries to law enforcement.</i>



HOLD

Hold is followed by the directive “In your room, office or area.” It’s the protocol to use when hallways need to be kept clear of occupants

Occupants are instructed to:

- *Clear the hallways and remain in your room or area until all clear is announced*
- *Do business as usual*

Staff are instructed to:

- *Close doors in your immediate area*
- *Account for occupants and staff*
- *Do business as usual*



SECURE

Secure is followed by the directive “Get Inside. Lock Outside Doors.” It’s the protocol used to safeguard people within the building.

Occupants are instructed to:

- *Return to inside of building*
- *Do business as usual*

Staff are instructed to:

- *Recover occupants and staff from outside the building*
- *Lock outside doors*
- *Increase situational awareness*
- *Account for occupants and staff*
- *Do business as usual*



LOCKDOWN

“Lockdown” is followed by the directive “Locks, lights and out of sight.” This is the protocol to use to secure individual rooms and keep occupants quiet and in place.

Occupants are instructed to:

- *Move away from sight*
- *Maintain silence*
- *Do not open the door*
- *Prepare to evade or defend*

Staff are instructed to:

- *Lock interior doors*
- *Turn out the lights*
- *Move away from sight*
- *Maintain silence*
- *Do not open doors*
- *Account for occupants and staff*
- *Prepare to evade or defend*



EVACUATE

Evacuate may be followed by indicating a location and is used to move people from one location to a different location in or out of the building. All building staff should make their way safely to the designated exterior safe space (Columbus Police Department lobby, 2330 14th St.).

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Bring a list of employees if available*
- *Lead occupants to evacuation location*
- *Account for occupants and staff*
- *Report injuries or problems to first responders*



SHELTER

Use this to state the hazard and safety strategy for group and self-protection.

All building staff should make their way safely to the designated safe space (nearest internal public restrooms on any of the three floors) during a tornado warning or other incident.

Occupants are instructed to:

- *Leave stuff behind if required to*
- *If possible, bring a mobile phone*
- *Follow instructions*

Staff are instructed to:

- *Lead safety strategy*
- *Account for occupants and staff; notify if there are any injured or missing people*

All building staff should make their way safely to the designated safe spaces (public restroom on all three floors) in the event of a weather event like a tornado warning.)

POSSIBLE SITUATIONS

If a person is reported missing, staff should quickly attempt to get name, age and description of the missing child or adult.

A staff member will dial extension 2907 and press 100# for all floors to announce:

“Your attention please. We are looking for INSERT NAME and AGE.”

- *A designated representative from City Hall, Columbus Public Library, the Water Office and Columbus Children’s Museum should all meet in the first-floor lobby by the front doors within 10 minutes of the announcement after searching their respective areas, including public restrooms.*
- *Library staff should have a person stand at each exit in the facility, including at THE internal Downtown Mug entrance.*
- *Take the parent or responsible party to the Columbus Public Library first floor circulation desk to wait for the return of the missing child.*
- *Staff will need to check east restroom and take the emergency stairs to stand by the East Exit.*
- *Staff needs to check west family restroom and the West emergency stairs.*
- *All building staff not covering exits should immediately stop what they are doing and check all possible areas (restrooms, etc.) within the building starting with the top floor and moving down as a floor is cleared.*
- *Staff covering the exits should stop the child if they are alone, however, they should not try to stop an adult from leaving the building with the child but take note of the description or take photos if possible and immediately notify the parent or responsible person of the description and exit point and call 911.*

ACTIVE SHOOTER SCENARIO

How to respond when an active shooter is in your area.

Quickly determine the most reasonable way to protect your own life. Remember, customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- *Evacuate regardless of whether others agree to follow using the nearest available exit and make your way quickly to the Columbus Police Department lobby, 2330 14th St.*
- *Leave your belongings behind*
- *Help others escape, if possible*
- *Prevent individuals from entering an area where the active shooter may be*
- *Keep your hands visible*
- *Follow the instructions of any police officers*
- *Do not attempt to move wounded people*
- *Call 911 when you are safe*

2. Hide out

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- *Be out of the active shooter’s view*
- *Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)*

- *Do not trap yourself or restrict your options for movement.*

To prevent an active shooter from entering your hiding place:

- *Lock the door*
- *Blockade the door with heavy furniture*

If the active shooter is nearby:

- *Lock the door*
- *Silence your cell phone and/or pager*
- *Turn off any source of noise (i.e., radios, televisions)*
- *Hide behind large items (i.e., cabinets, desks)*
- *Remain quiet*

If evacuation and hiding out are not possible:

- *Remain calm*
- *Dial 911, if possible, to alert police to the active shooter's location*
- *If you cannot speak, leave the line open and allow the dispatcher to listen*

3. Take action against the active shooter

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- *Acting as aggressively as possible against him/her*
- *Throwing items and improvising weapons*
- *Yelling*
- *Committing to your actions*

FIRE

Evacuate and head to Columbus Police Department lobby, 2330 14th St., which has been designated as the gathering space.

If you see smoke or a fire has not been detected/or if the smoke alarm goes off:

- *Remain calm and dial 911*
- *Announce to everyone to evacuate the building and the designated gathering space is the Columbus Police Department lobby.*
- *The elevators are inoperative during a fire alarm. Use the nearest staircase. (See attached map at the end of this document)*

UNATTENDED CHILD

If a child 10 years and younger is left unattended:

- *Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the library intercom using the parent's name or physical appearance.*
 - *If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) There is someone looking for you."*

- *If child does not know parent's name, announce we have a child looking for their parent/guardian.*
- *If a child seems anxious, it is OK to have a staff person take them to the children's area, providing a staff person remains at the desk to wait for the parent/guardian.*
- *When the responsible person is located, staff will explain the library policy in regard to children, and give them a copy of the unattended children policy.*
- *If the responsible person is not located within a half-hour, or if the library is closing within a half-hour, the staff will notify the police to pick up the child. Two staff members will remain with the child in the building until the parent or police arrive.*

SEVERE WEATHER

The Columbus Community Building's designated storm shelters are the bathrooms on all three floors.

If the siren sounds and you have time, make an announcement on the PA system. Be aware hearing-impaired people may not have heard the sirens.

Stay in the shelter until the tornado warning has passed. If there is a severe weather warning, follow the guidelines from local weather agencies.

If there are high winds over 50 mph, staff should ask people to move away from windows for their safety.

SHARED SPACES POLICIES

ADVERTISEMENTS IN THE BUILDING

- *No advertisements or marketing materials of building partners or outside persons/organizations shall be placed in the common shared spaces without approval from the Community Coordinator.*
- *Regular rule of thumb is advertisements and marketing shall not be placed unless under special circumstances in efforts to keep the common shared spaces uncluttered.*
- *Majority of advertisements and marketing materials shall be placed in the designated area determined by the City of Columbus.*

TRASH AREA (INCLUDE CURRENT TRASH SCHEDULE)

- **Break down boxes**
 - *All building partners and their affiliates are required to break down all boxes before throwing them into the recycle bin to make ample space for all other building users.*
- **Ensure lids can close**
 - *When throwing garbage away, all building partners must ensure the receptacles' lids close to prevent the garbage from littering the Community Building and surrounding businesses. If the building partner's trash cannot fit into the receptacle with the lid down, the partner is required to store the garbage until the receptacles are emptied.*
- **No trash outside of receptacles**
 - *Under no circumstance should garbage or recycling ever be placed outside of the provided receptacles. If the desired disposable object does not fit into the receptacles due to size, other arrangements must be made by building partner to dispose of said item.*
- **Current trash/recycling schedule**
 - *Mondays = trash*
 - *Fridays = recycling*

LOADING AND UNLOADING DOCKS (INCLUDE CURRENT TRASH SCHEDULE)

- **Must not leave vehicle for extended times outside of in-process loading/unloading**
 - *All loading / unloading docks may be used by building partners. Designated loading / unloading docks are located on the front / south side of the building and on the east side of the building next to the garbage receptacles.*
 - *Vehicles may not be left at these docks for longer than the immediate loading / unloading process by any building partner.*
- **Include trash / recycle schedule**
 - *When using the east loading / unloading dock by the garbage receptacles, building partners must be mindful of the trash / recycling schedules to ensure the necessary teams can access the area. A sign will be posted in this area indicating the trash pick-up date.*
- **General public must be escorted in secured areas unless otherwise approved**

- *If public affiliates of building partners are using the east loading / unloading dock, affiliates must be escorted by approved internal personnel in ALL secured areas.*
-

WORKSHOP AREA

- *The workshop is accessible to all building partners.*
- *The workshop may be used by INTERNAL PERSONNEL ONLY. Under no circumstance should building partner affiliates or the general public, be allowed to utilize the equipment, supplies, or space of the workshop unless given permission by City Building Maintenance or Chief Building & Code Official.*
- *Under no circumstance should the workshop area be used by building partners for general storage unless previously granted permission by City Building Maintenance or Chief Building & Code Official. If items are left in the workshop area without permission, the City of Columbus retains the right to dispose of or claim said items.*
- *If equipment or supplies are borrowed from the workshop, they must be returned promptly after usage. If a building partner needs to use the equipment or supply for an extended amount of time, they will inform Building Maintenance. No supplies or equipment can be retained for more than 2 days unless given permission by Building Maintenance.*
- *Any heavy or power equipment will require use of Personal Protective Equipment (PPE)*

LOBBY (INCLUDE A DOCUMENT OF THE RENTAL POLICIES AND CLEAN-UP)

- **Must receive approval from Community Coordinator**
-ALL uses of the building lobby by building partners must receive approval from the Community Coordinator.
- **Must notify all other users in the building**
-For any program usage of the lobbies, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.
- **Policies, procedures, clean-up**
-In the usage of the lobbies, all rental policies and clean-up apply to the building partner.
-As listed in the rental policies, there is not attaching anything to the walls of the lobby.
-Events and programs in the lobby may not under any circumstance involve the serving or consumption of alcohol while any other CCB occupant is open.
-The lobby may be rented by the public only if all CCB entities are closed.
- Alcohol may not exit the building at any time.
- **Must leave room for general public and staff to function**
-In the case of programming, high expected traffic, or installations, building partner must ensure there is still space for the general public and staff to maneuver and function. All capacities of this area must follow the appointed restrictions to ensure safety during use.

FRONT PORCH

- **Must receive approval from Community Coordinator**
 - *All uses of the Front Porch that may result in large numbers, extensive set up, or may alter the infrastructure of the space must receive approval from the Community Coordinator.*
- **Must notify all other users in the building**
 - *For any program usage of the front porch, the host partners must inform all other building partners of the usage of the space so all can be informed and plan accordingly.*
- **Policies, procedures, clean-up**
 - *In the usage of the front porch, all rental policies and clean-up of the other shared space in the building apply to the building partner.*
 - *Events and programs on the front porch may not under any circumstance involve the serving or consumption of alcohol.*
- **Must still leave room for general public and staff to function**
 - *In the case of programming, high expected traffic, or installations, building partner must ensure that there is still space for the general public and staff to maneuver and function.*
 - *Under no circumstance may the building partner do anything that may impede the access to the front doors of the Columbus Community Building.*

- **PETITIONS**

The general public is allowed to solicit petition signings outside of the Columbus Community Building as long as the proposed petitions do not discriminate any persons for reasons including, but not limited to race, sexual orientation, gender identity, national origin, religion, or familial standings.

PLAYGROUND

- **Programming must not hinder the use / accessibility by the general public**
 - *The Community Building playground must remain accessible to the general public at all times. No programming or usage of the playground by a building partner can hinder the use and accessibility of the general public during the duration of their event.*
 - *Under no circumstance may items be adhered or attached to the playground equipment.*
 - *Any program or use of the playground by building partners must not create unsafe conditions in the usage of the playground equipment.*
 - *All building partners must clean-up after themselves following their usage of the playground.*
 - *All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different part of the building or surrounding area.*

MINIMUM AGE TO UTILIZE CCB SERVICES AND AMENITIES ALONE

- **Children are welcome in the Community Building; however, parents and caregivers are responsible for monitoring the activities, regulating the behavior, and the wellbeing of their children while in the CCB.**

- All children aged 10 years and under shall be adequately supervised by a responsible caregiver at all times. Children shall not be considered adequately supervised if their caregiver is participating in a meeting, class, or program held in a different room.
- Caregivers' requirements to stay with children during scheduled building programs is deemed by the building partner hosting/leading the program; however, Community Building partners are not responsible for the supervision and well-being of dropped off children. If the caregiver chooses to leave the building, they will be at the program location when the program is scheduled to conclude. Persons responsible for children who have special needs related to physical or mental ability, disruptive behavior, emotional problems, lack of adequate attention span, incomplete social skills, or children who cannot take themselves to the restroom etc., shall remain with their children at all times.
- Children 11 years and older may use the Community Building unattended, subject to the rules and regulations of this Community Building.
- **If a child 10 years and younger is left unattended:**
 - Staff will notify a supervisor and will stay with the child as they try to locate the responsible person by searching the nearby area or paging on the Community Building intercom using the parent's name or physical appearance.
 - If child knows parent's name, page using parent's name. Say, "Parent's name, please report to the (whichever desk the child is at) there is someone looking for you."
 - If child does not know parent's name, announce we have a child looking for their parent/guardian.
 - If a child seems anxious, it is OK to have a staff person take them to the Library children's area, providing a staff person remains at the desk to wait for the parent/guardian.
 - When the responsible person is located, staff will explain the Community Building policy in regard to children, and give them a copy of the unattended children policy.
 - If the responsible person is not located within a half-hour, or if the Community Building is closing within a half-hour, the staff will notify the police to pick up the child. Staff will remain with the child in the building until the parent or police arrive.

CHILDREN'S MUSEUM EAST PATIO SPACE

- **Programming must not hinder CCB employees and guests**
 - Any activities happening on the Children's Museum east patio must be contained to the space and not hinder CCB employees or other guests entering or leaving the building.
 - Any activity, that could permanently damage the patio space concrete or the exterior of the building is strictly prohibited. Painting is only permitted if proper protection to the concrete is taken to prevent stains or other damage.
 - Alcohol cannot be served or drank on this space.

CCB OUTDOOR SIDEWALKS

- Any activity happening immediately outside of the CCB must not hinder the public's ability to walk past using the side walk. (See 'Front Porch' on page 14 for further details.)

CCB ELEVATORS

- All who choose to use the public elevators must adhere to weight capacity (5,000 pounds)
- No jumping, stomping kicking, hitting or any kind of roughhousing is permitted in the elevators
- Any injuries that occur in the elevator must be reported to the City and then shared with Otis (elevator provider)
- The elevators are inoperative during a fire alarm and other instances, such as repair. Use the nearest staircase. (See attached map at the end of this document)

SERVICE ANIMALS

- Guide dogs or other service animals accompanying individuals with disabilities and especially trained and educated for that purpose shall be admitted on the same terms and conditions as others, and subject to the same regulations, as generally govern the admission of the public to the property. The animals are not permitted to run free or roam in a building or on the property ~~and must be in a guiding harness or on leash~~ and under the control of the individual at all times while in a building or on the property.

~~— Animals without proper certification visible will not be permitted in the CCB or on its premises.~~

In situations where it is not obvious that the dog is a service animal, staff may ask the only questions below:

1. *Is the dog a service animal required because of a disability?*
2. *What work or task has the dog been trained to perform?*

BUILDING USE POLICIES

SIGNAGE

No signage of any kind is allowed on the exterior doors of the building.

PERSONAL BELONGINGS AND BAG INSPECTIONS

Patrons can have a limited number of personal belongings (1 plastic or paper bag and 1 purse/backpack) in the building for uses related to their activities within the CCB. Anyone who brings more than the allotted amount will be asked and required to leave the building premises

For safety and security purposes, building staff reserves the right to inspect any bags or personal belongings at any time while on the premises. Failure to comply with an inspection request may result in restricted access to the facility or removal from the building premises.

BLANKETS AND PILLOWS

Patrons are never allowed to have or utilize blankets, pillows, laying down, sleeping, resting, etc., on floor or any furniture unless it is part of a CCB program. The Library's blankets are only permitted for use while reading a library book in the library for a maximum of 1 hour and may not leave the area they were found.

SMOKING/VAPING

Smoking or vaping of any kind is not permitted anywhere in the interior or immediate exterior of the building, including on the benches or anywhere under the building's awning, or at the community playground.

PUBLIC RESTROOM USE

Public restrooms are open to all for use, but everyone is required to maintain general proper etiquette to ensure a positive experience for everybody. Restrooms are intended for basic personal needs. Bathing, laundering clothes, or extended use for personal hygiene is not allowed.

Patrons are expected to leave restrooms clean and in good condition. Misuse of facilities is prohibited.

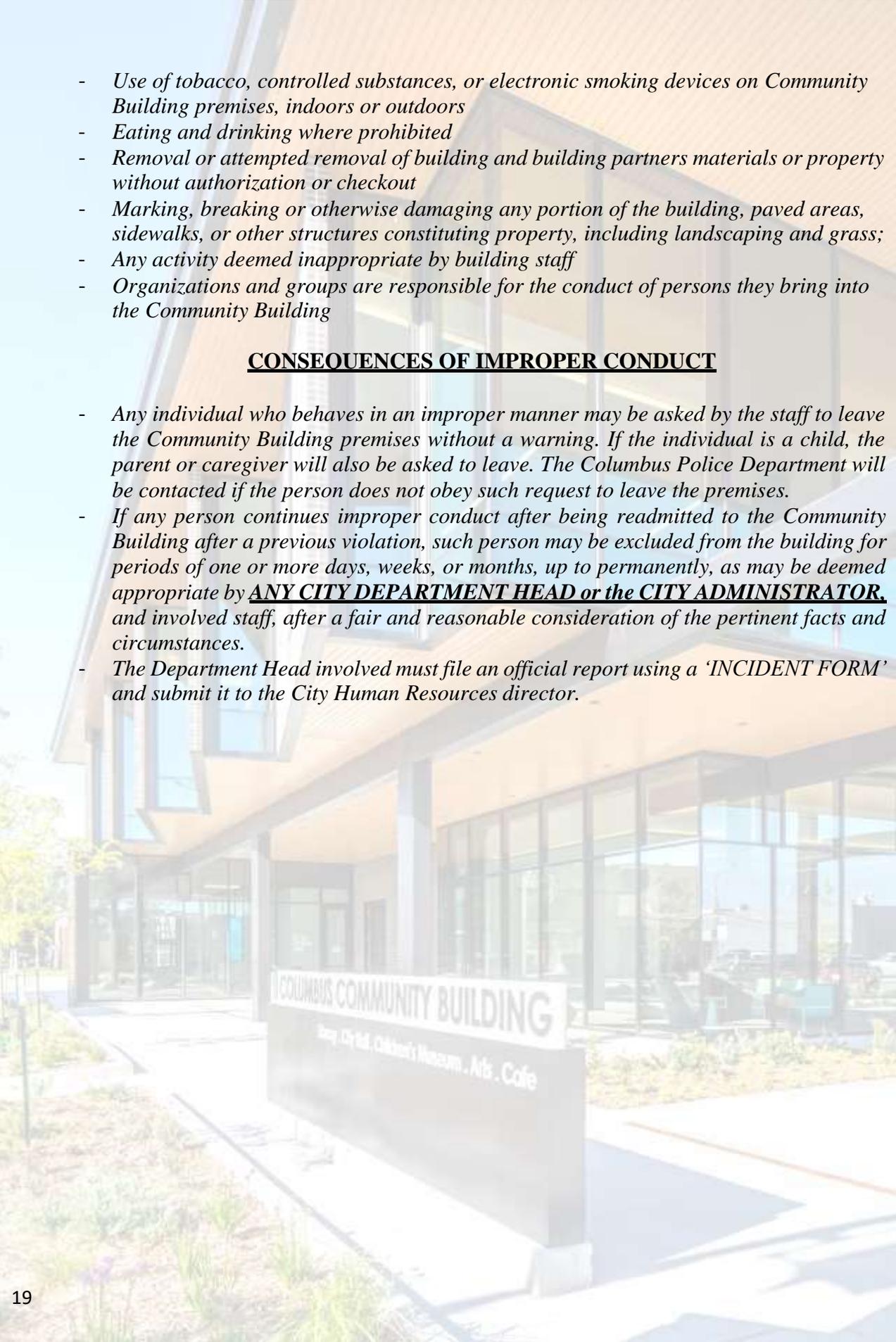
WINDOW PAINTINGS

Planned window paintings will be allowed in specific locations. Building staff must email desired concept and express where the window painting will be displayed at least three weeks ahead of desired painting schedule and receive written approval from a CCB Stewards member to proceed. Painter will also be responsible for cleanup and removal of painting.

IMPROPER CONDUCT

Improper conduct may include, but is not limited to the following:

- *Talking in a voice louder than a normal conversational level*
- *Inappropriate use of cellphones*
- *Failure to wear attire which conforms to the standard of the community for public places, including shoes and shirts*
- *Taking photographs or videos of employees or the public without permission*
- *Unauthorized use of age-specific areas and services*
- *Behaving in a manner which is either physically or verbally abusive to building staff or building people*
- *Running or rushing*
- *The use of skateboards, roller blades and roller boards on Community Building premises, indoors or outdoors*
- *Repeatedly going in and out of spaces, or excessive milling about*
- *Excessive public displays of affection*
- *Swearing / cursing*
- *Gathering in a way that impedes indoor and outdoor traffic areas*
- *Laying down, sleeping, or using bedding (blankets, pillows, etc.)*
- *Unauthorized consumption of alcohol and/or illegal drugs in the building or on the premises*

- 
- *Use of tobacco, controlled substances, or electronic smoking devices on Community Building premises, indoors or outdoors*
 - *Eating and drinking where prohibited*
 - *Removal or attempted removal of building and building partners materials or property without authorization or checkout*
 - *Marking, breaking or otherwise damaging any portion of the building, paved areas, sidewalks, or other structures constituting property, including landscaping and grass;*
 - *Any activity deemed inappropriate by building staff*
 - *Organizations and groups are responsible for the conduct of persons they bring into the Community Building*

CONSEQUENCES OF IMPROPER CONDUCT

- *Any individual who behaves in an improper manner may be asked by the staff to leave the Community Building premises without a warning. If the individual is a child, the parent or caregiver will also be asked to leave. The Columbus Police Department will be contacted if the person does not obey such request to leave the premises.*
- *If any person continues improper conduct after being readmitted to the Community Building after a previous violation, such person may be excluded from the building for periods of one or more days, weeks, or months, up to permanently, as may be deemed appropriate by **ANY CITY DEPARTMENT HEAD or the CITY ADMINISTRATOR,** and involved staff, after a fair and reasonable consideration of the pertinent facts and circumstances.*
- *The Department Head involved must file an official report using a 'INCIDENT FORM' and submit it to the City Human Resources director.*

BUILDING CLOSURE POLICIES

HOLIDAY AND OTHER PLANNED CLOSURES:

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) **will be required to send an email to ccbstewards@columbusne.us with closures for the month ahead by the 20th of each month.**
2. A graphic will be deployed to our Visix monitors in the library and in the building each month announcing closures for all entities within the building. One building, one message.
3. The public communications manager will share graphic about closures within the building on City Government's social media channels (Facebook, Twitter and Instagram) and Columbus Public Library (Facebook and Instagram)
4. No posters or flyers are permitted to be taped to building lobby or any door or window entrance

UNPLANNED CLOSURES

1. All entities within the Columbus Community Building (City Hall, Columbus Public Library, The Downtown Mug, Columbus Area Children's Museum) will be required to send an email to ccbstewards@columbusne.us to relay any unexpected closures within the building outside of normal holidays

BUILDING CLOSURE PROCEDURES

City Hall

1. A City Hall representative who is sitting/overseeing the front desk at City Hall should walk down the third-floor corridor to the west staircase and make sure there is nobody sitting or standing in the hallway, Community Room and restrooms. Make sure the doors to the staircase are closed.
2. A City Hall representative checks the conference rooms located in the front side of City Hall and the lobby to make sure nobody from the public is still in the building.
3. A City Hall representative makes sure the City Hall entrance doors are locked and closed.

Children's Museum and Library

Main Lobby:

1. Make sure the three main building entrance doors, including the handicap door, are locked.
2. Straighten the furniture, putting it back in its proper place.
3. Pick up any trash in the area.
4. Check the public elevator for individuals still in the building.
 - Press the 2nd and 3rd-floor buttons to ensure the elevator did not go to those floors, if it did, one will need to look for patrons still in those spaces.

5. Check Idea Box for patrons still in the building.
6. Check space around vending machines for individuals still in the building.
7. Check main floor restrooms for individuals still in the building.
8. Make sure the Exit door to the Maintenance Hallway is secured.

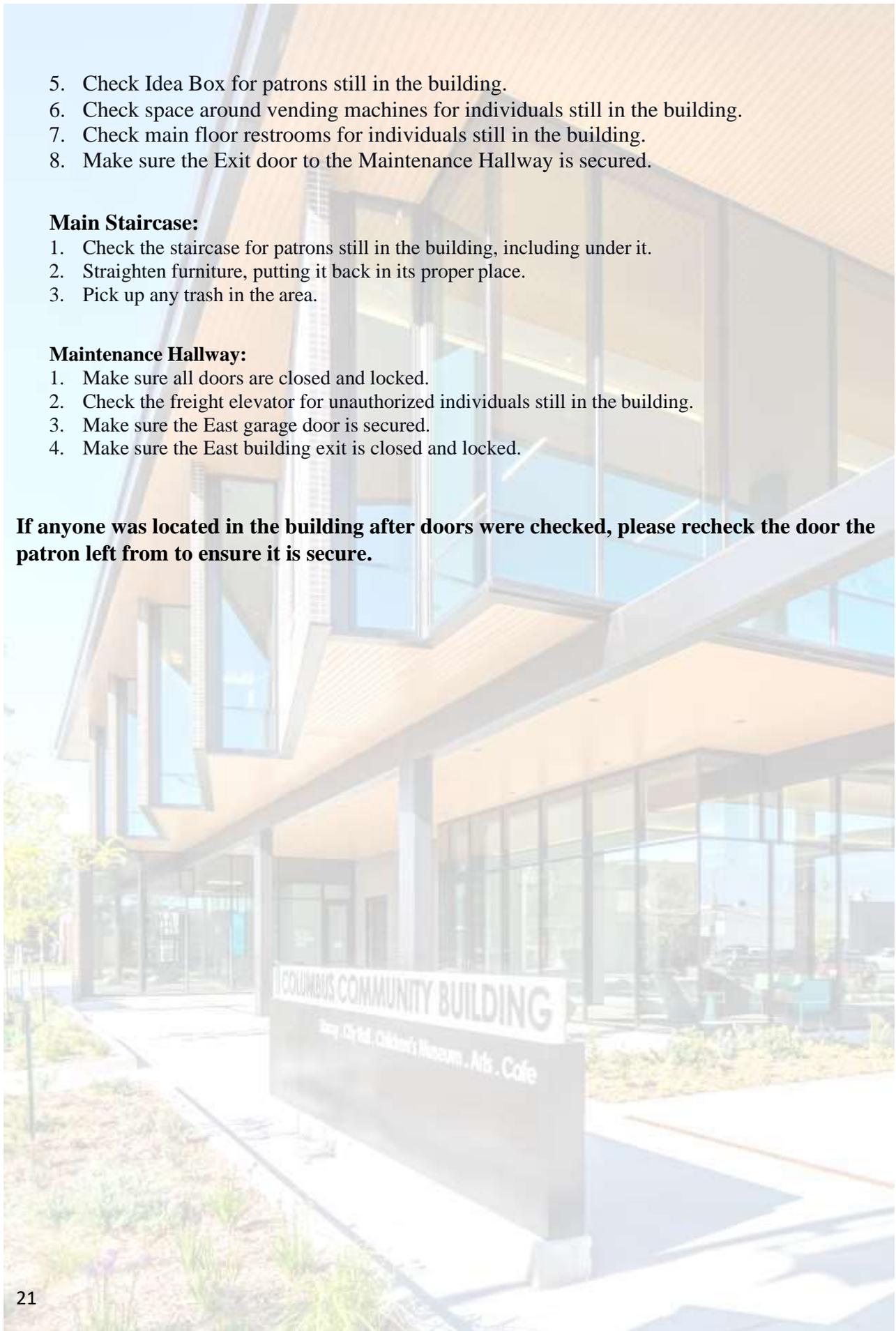
Main Staircase:

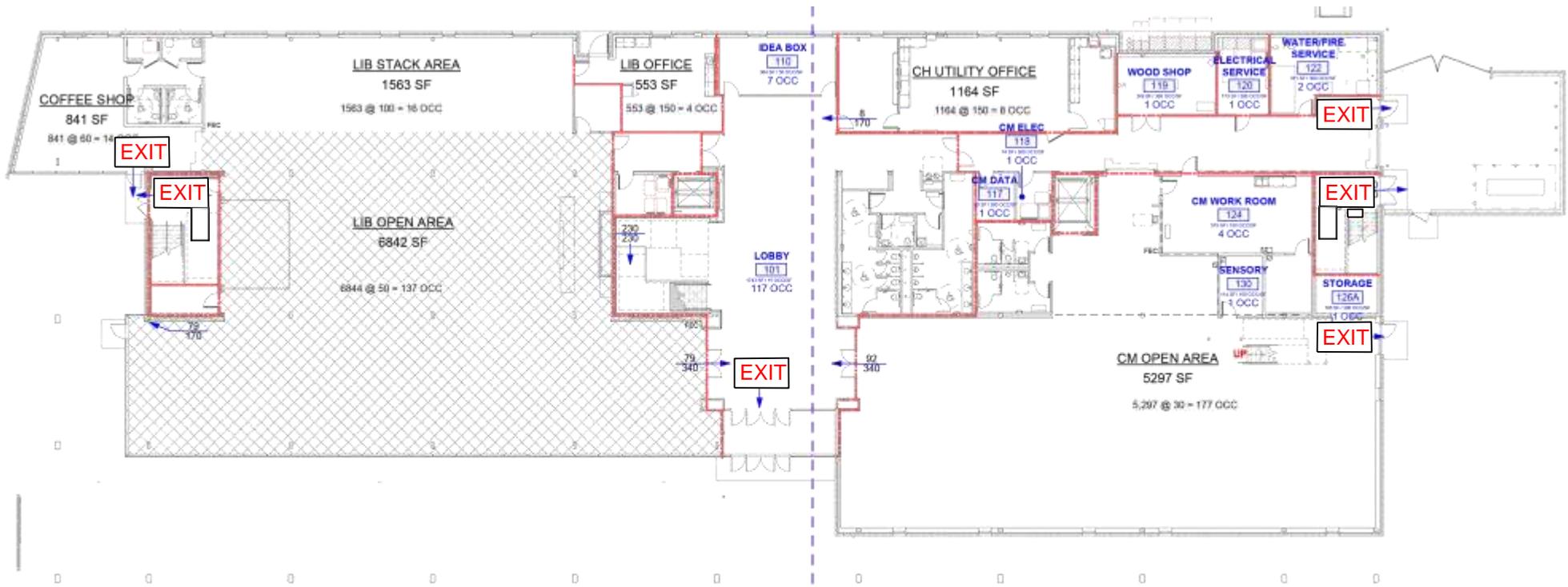
1. Check the staircase for patrons still in the building, including under it.
2. Straighten furniture, putting it back in its proper place.
3. Pick up any trash in the area.

Maintenance Hallway:

1. Make sure all doors are closed and locked.
2. Check the freight elevator for unauthorized individuals still in the building.
3. Make sure the East garage door is secured.
4. Make sure the East building exit is closed and locked.

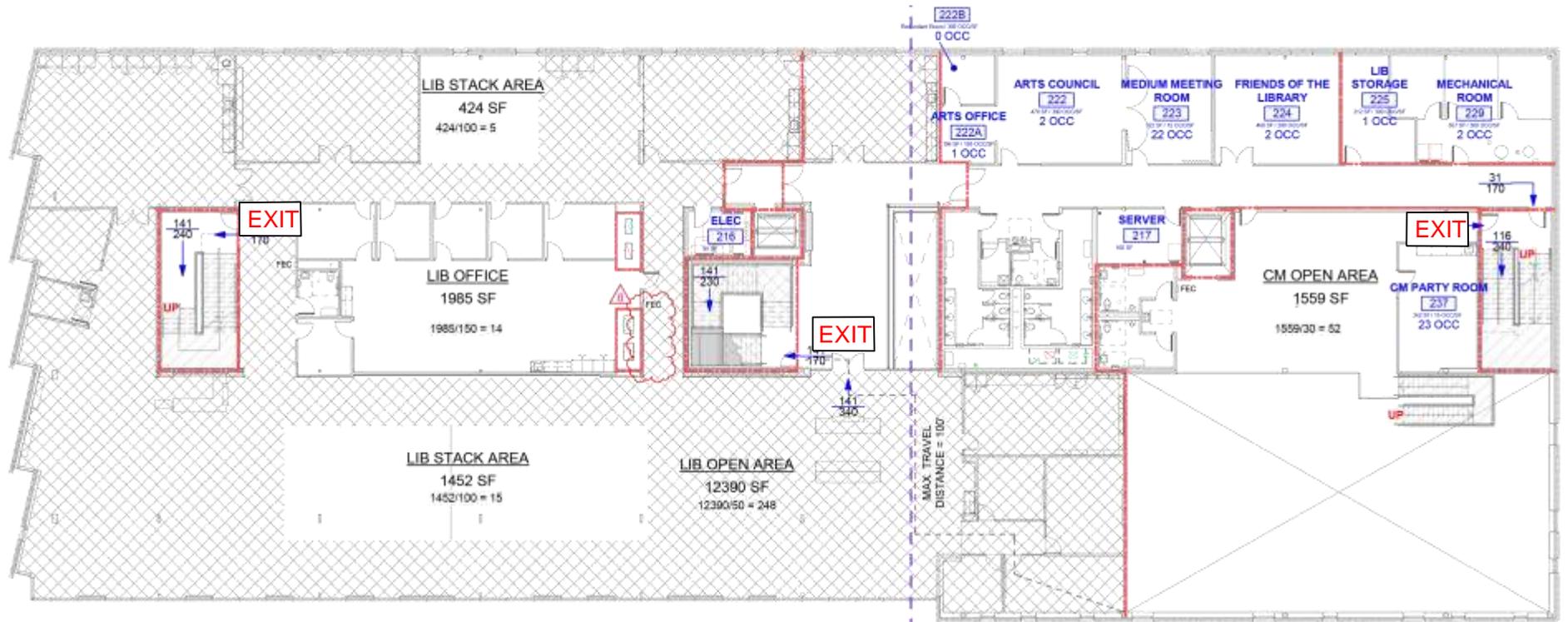
If anyone was located in the building after doors were checked, please recheck the door the patron left from to ensure it is secure.





1 FIRST FLOOR

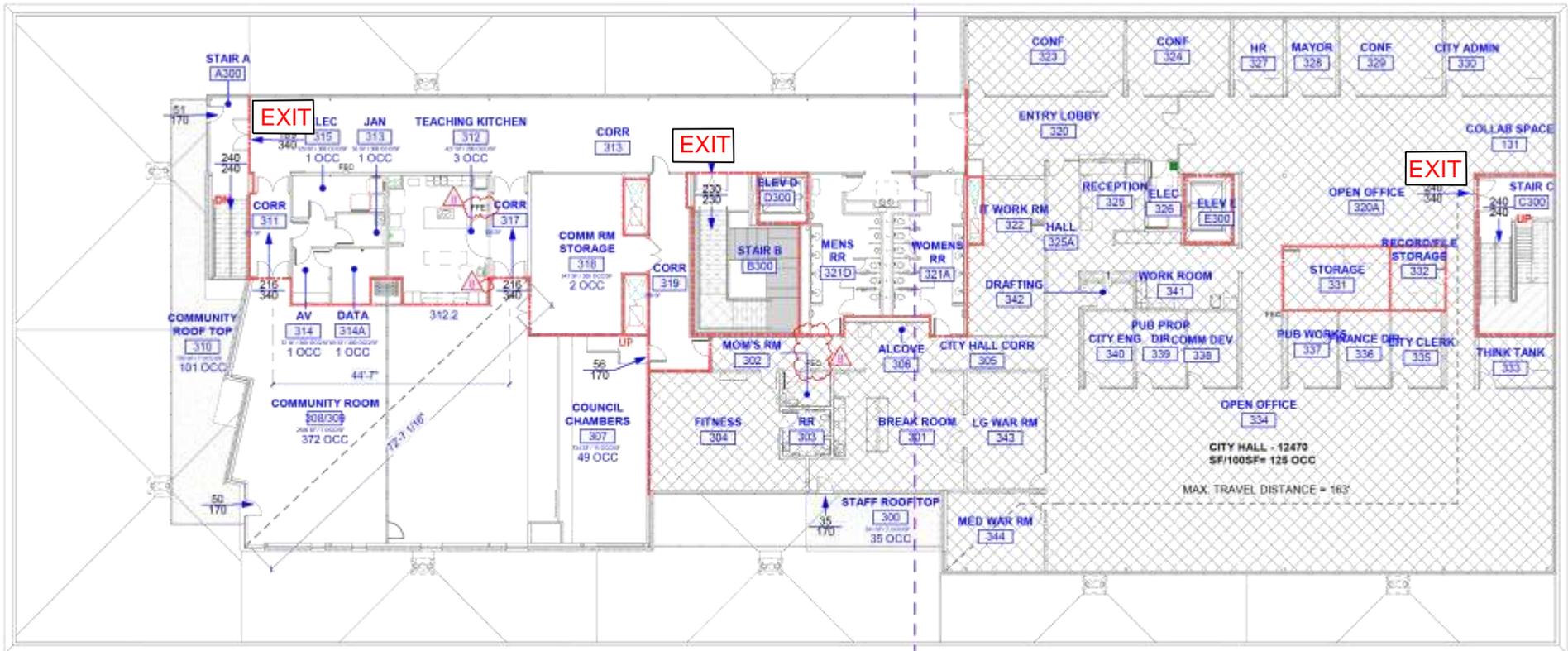
486 OCCUPANTS @ FIRST FLOOR
 EGRESS IS AT GRADE LEVEL WITH DIRECT ACCESS TO THE EXTERIOR
 3 POINTS OF EGRESS (4883 = 163)
 3 STAIRS (563' . 3) = 49" or 4'-1" provide 77" at stair A, 65" at stair B, 73" at stair C
 3 STAIR DOORS (563' . 2) = 33" however 36" minimum typical, egress directly to the exterior at the East and West stairs



369 OCCUPANTS @ SECOND FLOOR
3 POINTS OF EGRESS (388/3 = 130)
3 STAIRS (130 * .3) = 39" or 3'-3" provide 77" at stair A, 69" at stair B, 73" at stair C
3 STAIR DOORS (130 * .2) = 26" however 36" minimum typical

2 SECOND FLOOR
 1/16" = 1'-0"





3 THIRD FLOOR

1/16" = 1'-0"

691 OCCUPANTS @ THIRD FLOOR
 3 POINTS OF EGRESS: (691/3 = 231)
 3 STAIRS: 691 x 0.3 : 3 = 70" or 5'-10", provide 77" at stair A, 69" at stair B, 73" at stair C
 3 STAIR DOORS: 691 x 0.2 : 3 = 47" or 3'-11", provide 72" door

ARTS
 STOR.

14.E. Resolution No. R25-12 adopting the Crisis Communications Plan for the City of Columbus.

DRAFT

RESOLUTION NO. R25-12

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ADOPTING THE "CRISIS COMMUNICATION PLAN"; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, a crisis communication plan is intended to ensure that, in the event of a crisis, disaster, or emergency information about the crisis and the action being taken is disseminated appropriately, accurately, and clearly; and

WHEREAS, the City has developed such a plan and desires to implement it.

NOW, THEREFORE, BE IT RESOLVED BY MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the "Crisis Communication Plan", a copy of which is attached hereto and incorporated herein by this reference, is hereby adopted.

This resolution shall take force and effect immediately.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



City Hall
2500 14th St., Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

Memorandum

Date: 01-07-2025

To: Tara Vasicek, City Administrator

From: Matt Lindberg, Public Communications Manager

RE: Crisis Communications Plan

Recommendation:

Have proposed Crisis Communications Plan recommended by the Public Property, Safety and Works Committee, and then adopted by the Columbus City Council.

Discussion:

A crisis communication plan is intended to ensure that, in the event of a crisis, disaster, or emergency related to the City of Columbus, Nebraska Government, information about the crisis and the action being taken is disseminated appropriately, accurately and clearly internally and externally.

Fiscal Impact:

None

Alternative:

The policy is not recommended and subsequently adopted.

Signature:

By: Matt Lindberg

Approved By: [Signature]

CITY OF COLUMBUS NE CRISIS COMMUNICATION PLAN

SCOPE OF CRISIS COMMUNICATION PLAN

A crisis communication plan is intended to ensure that, in the event of a crisis, disaster, or emergency related to the City of Columbus, Nebraska Government, information about the crisis and the action being taken is disseminated appropriately, accurately and clearly.

Generally, an issue requiring the use of this plan will fall into one of two categories:

Emergency: Any situation that may involve or threaten to cause loss of life or injury to City staff, elected officials or members of the public. **Examples: Fire, explosions, accidents, tornado. These will be handled in consultation with the city administrator and communications manager.**

Non-emergency: Any situation that threatens the reputation or stature of the City, poses legal ramifications, but does not pose a direct physical threat to employees, elected officials or City property. Crisis communications that are controversial or sensitive in nature but are not emergencies (internal scandal such as negative conduct by City staff or elected officials, negative news coverage, etc..) will be handled under the direction of the city administrator with assistance from the public communications manager.

Both types of crises will make news. Whether a crisis is deemed an emergency or non-emergency does not necessarily reflect the gravity of the situation, particularly in terms of long-term consequences. In all cases, the City needs to provide full disclosure of factual information as quickly as possible, communicate instructions if necessary; and make decision with full regard to individual privacy and legal responsibility.

PURPOSE

Timely and accurate communications to city residents, the surrounding county residents, city employees and their families, visitors, community partners and the news media are essential in the event of any emergency or crisis. The purpose of this plan is to provide a framework for effectively communicating with partners and stakeholders accurately and consistently, utilizing the resources that are available during an incident.

Key Objectives of the Plan

- Provide City leadership with a framework to execute timely and accurate communications activities during a crisis.
- Ensure that employees are aware of their potential role in executing the Crisis Communications Plan.
- Protect the image and reputation of the City.
- Provide guidance on appropriate communications content.
- Identify potential partners to enhance communications efforts.

CITY OF COLUMBUS CRISIS COMMUNICATIONS TEAM

NAME	TITLE	OFFICE	CELL	EMAIL
Tara Vasicek	City Administrator	City Hall	402-363-1610	Tara.vasicek@columbusne.us
Matt Lindberg	Public Communications Manager	City Hall	402-910-9246	Matthew.lindberg@columbusne.us
Tammy Orender	HR Director	City Hall	402-276-1668	Tammy.ordender@columbusne.us
Rachel Pensick	JCC Director	JCC	402-942-5062	Rachel.pensick@columbusne.us
Doug Molczyk	Police Captain	Columbus Police Department	402-276-4033	Douglas.molczyk@columbusne.us
Jim Bulkley	Mayor/Liaison member	City Hall	402-563-4837	Jim.Bulkley@columbusne.us

POTENTIAL THREATS

This list represents an example of the types of threats that may affect the City of Columbus and its residents. It is not meant to be exhaustive, but rather to provide a premise for communications planning. In addition to local events, there may be occasions for City officials to convey a level of reassurance to residents in a national or global crisis.

Public Safety – an incident or circumstance that puts the public in danger

- High Risk Police Event
- Rioting/Violent Public Demonstration
- Missing Persons – children, elderly
- Interruption of Essential Services
- Bombing or Threat of Bombing

Public Health – an incident or circumstance the puts the health of the public at risk

- Public Utility Failure (water or sewer)
- Hazardous Material Spill
- Air Quality
- Pandemic/Virus

Natural Disaster – an extreme event that may occur with or without warning

- Severe Snow Storm
- Wind Storm
- Wildfire
- Tornado
- Flooding

Reputation – an incident that may cause the community to lose confidence in City Leadership

- Cyber Breach
- Incident Resulting in Diminished Public Confidence
- Financial Indiscretion
- Harassment/Discrimination Suit

Transportation – an incident or circumstance that prohibits citizens and businesses from conducting daily business

- Highway 30 Closure
- Unplanned City Street Closures

STAKEHOLDERS AND PARTNERS

Stakeholders are described as persons, groups, or organizations that may be affected by the event, the organization or both.

Partners are described as anyone who may aid in communications during a crisis. A list of contacts for this group will be attached.

All entities are external unless indicated.

Stakeholders

- City of Columbus residents
- Businesses within the City
- Previous and future visitors to the City
- City employees' families
- Labor unions

Partners

(Current contact information is kept for this list of potential partners.)

- City Employees including City Council Members (Internal)
- Other Government Agencies
 - o Columbus Area Chamber of Commerce
 - o State of Nebraska
 - o Federal Government
 - o Nebraska Department of Transportation
 - o The Red Cross
 - o Columbus Community Hospital
 - o Columbus Family YMCA
 - o East Central District Health Department
 - o Assisted Living Facilities in town
- Volunteers
 - o Churches and Faith Based Community
- Media
 - o Local, Regional, and National

-Local: The Columbus Telegram, Alpha Media, Nebraska News Channel

CRISIS MANAGEMENT STRATEGY

When a crisis of any nature has occurred, it is the goal of the City to provide accurate and timely information to the media, employees, stakeholders and partners in the community.

Send a copy of every news release related to a crisis to City Council and City Staff to ensure they have the most current information.

Certain events may dictate that the City Council and Staff be notified prior to any public notification. This determination will be made by the City Administrator with assistance from the Public Communications Manager.

News releases will be released by the Communications staff only. Each release will be approved by the City Administrator (unless delegated to the Department Head), the Department Head responsible for the specific information in the news release, and the Public Communications Manager or their designee.

News Releases will be posted to the City website www.columbusne.us and shared on the City's social media channels (Facebook, X, Instagram).

Initial Phase

Be First – It is important that information is delivered in a timely manner to get ahead of the story.

Be Right – It is critical that information is accurate and truthful. Confirm facts. If all of the answers are not known, explain what the process is to gather the information additional information.

Be Credible – Designate a credible spokesperson and subject matter expert to deliver the key messages. Repeat the key messages three times.

Express Empathy – Recognize the impact of the event on victims and their families.

Promote Action – Tell people what they should be doing to protect themselves and their families during the crisis.

Show Respect – Recognize that people may feel vulnerable in a crisis and always show them respect. This will also help promote cooperation and build relationships.

Maintenance Phase

Provide On-Going Updates – Distribute updated information on a regular basis through news releases, press conferences, community meetings, and social media as appropriate.

Provide Background Support – Provide more in-depth information to the public and the media through fact sheets and website postings.

Address Misinformation – Monitor all media and correct any information that is incorrect or could be misunderstood.

Repeat Actions – Repeat messages that inform the public of meaningful steps they can take to protect themselves, their families, and their communities.

Resolution Phase

Continue Updates – Continue communications with the public and the media regarding recovery efforts.

Educate – Inform the community on ways they can reduce their risk in future events by promoting behaviors that reduce risk and encouraging personal preparation.

Evaluation Phase

Incident – After the crisis, evaluate what went well with communications to each stakeholder group and what can be improved upon.

Tools – Evaluate the documents and tools used to facilitate communications during the crisis and adjust as needed for future event.

Plan – Determine adjustments that need to be made to the Crisis Communications Plan and update the document.

MESSAGING BEST PRACTICES

Do

1. Be empathetic for those affected by the crisis.
2. Be honest. State the facts without dressing them up.
3. Say “I don’t know,” if you don’t know the answer to a question.
4. Assume everything you say to a reporter is “on the record”.
5. Be concise and to the point.
6. Repeat key messages three times throughout the interview.
7. Refer to the organization’s mission and value and tie the message to them if possible.
8. Give yourself time to gather your thoughts.
9. Refer to your notes if needed during an interview.
10. Provide fact sheets when possible.
11. Refer the audience to the City website for up-to-date and in-depth information.

Don’t

1. Don’t say “no comment.” Tell them if you don’t know the answer or cannot release the information at that time and why.
2. Don’t speculate or offer “what ifs.”
3. Don’t blame others.
4. Never joke around. Humor is never appropriate in a crisis.
5. Don’t agree with a reporter’s statement if you don’t know if it is true.
6. Don’t fall into the “pause” trap. Answer the question and stop talking.
7. Don’t get angry. Reporters may push you. Be patient and consistent with your message.

Key Messages Applicable to Most Crisis Situations

1. The safety of our (citizens, employees, police officers, the community...) is our first priority.
2. Our hearts go out to the victims and their families.
3. We are working closely with (organizations i.e., Fire Department, Red Cross, School District) to resolve the problem.
4. We are committed to keeping the public updated as quickly as possible as we learn more.
5. We are utilizing all available resources to resolve/fix the (problem).

THE COMMUNICATIONS TEAM

Internal Team

The Internal Communications Team for the City of Columbus is comprised of:

- Public Communications Manager– Serves as Public Information Officer (PIO)
 - o Works with City Administrator, Incident Commander and Department Heads on crafting and approving all messages. Releases messages.
- IT – Serves as a back-up to the PIO
 - o Helps to gather data, monitors social media and informs PIO of any trends or concerns. Posts approved messages to social media and the website. Helps to disseminate information as necessary.

MESSAGE DEVELOPMENT

It is the role of the Communications Team to provide timely and accurate information to all partners and stakeholders. The Team will:

- Gather Information
- Verify Information
- Develop Key Messages
- Obtain Appropriate Approval
- Release Information through Appropriate Channels

Message Approval

News releases and key messages will be developed by the Public Communications Manager in conjunction with the City Administrator, Incident Command Staff and the Department Head or Subject Matter Expert. All information to be released will be approved by the Incident Commander or the City Administrator, the Department Head or Subject Matter Expert responsible for the technical information, and the PIO or their designee. All news releases will be sent by the Public Communications Manager or Communications Team Member. The Communications Team will release messages to the media, social media, partners, and to other designated departments and volunteers to help with the message delivery.

Designated Spokespersons

In the event of a crisis, the initial message, acknowledging the incident (what happened), expressing empathy and giving high level instructions (boil water, stay in place, stay inside), will be delivered by the following officials based on their availability:

- Public Communications Manager
- City Administrator
- The Mayor

The initial spokesperson will then introduce the Department Head or Subject Matter Expert to give details on what we know, how this happened, what we are doing to resolve the situation, and next steps.

WORKING WITH THE MEDIA

Types of Media

Television – Immediate impact. Assume they know nothing about the organization or the crisis. Conduct a pre-interview if possible. Focus on 8 – 12 second soundbites. Listen to the whole question before responding. Report the key messages and themes. Use written fact sheets to provide background information.

Newspaper and Magazine – Longer deadlines. More in-depth stories. Often have some subject matter knowledge. Use written fact sheets with relevant data to support verbal interviews.

Radio News – Most immediate deadlines. Tone of voice is the sole medium of the message. Vocalize smooth and complete thoughts. Use relatable examples.

Social Media Platforms, Internet News and Blogs – Immediate information to as many people as possible. Use visuals when possible. Be sure messages are consistent with communications to other media and work within the constraints of the platform.

Questions to Expect from the Media

- What happened?
- When did it happen?
- Who is involved?
- Where did it happen?
- Why did it happen?
- Who is in charge?
- What are you doing for the people who are hurt?
- Is the situation under control?
- Can you fix it?
- What can we expect?
- Why wasn't this prevented?
- What else can go wrong?
- When did you begin working on this (were notified of this, determined this?)
- Are there things you aren't telling us?
- What does this data or information mean?
- Did you know ahead of time that this might happen? Why wasn't this kept from happening?
- What should people do or not do now?
- Are those who got hurt getting help and, if so, how?
- Is this crisis contained?
- When can we get more information?

SOCIAL MEDIA

Social Media Strategy

Social media is an important and effective communications tool and should be used as a compliment to traditional media to deliver immediate information to as many stakeholders as possible.

Social Media Staffing

During a crisis situation the primarily role of monitoring and managing social media will fall to the Public Communications Manager or whomever is designated as the back-up. Additional staff members will be brought on to the team as needed to maintain the necessary social media presence.

Advantages of Social Media

- Provides immediate information to a wide audience
- Works in support of a broader communications strategy
- Helps dispel rumors by immediately providing accurate information
- Incorporates website links where media outlets and the public can obtain more detailed information
- Can create rapid connections and build relationships with the public
- Can be utilized to keep a pulse on public emotions and concerns

Disadvantages of Social Media

- Many members of Columbus' population are not active on social media
- Social media is time consuming and must be constantly monitored to dispel rumors
- Some social media platforms are limited in how much information can be included
- Allows everyone to become a reporter
- Some people may post to create controversy or advocate for their side of an issue or event

Social Media Messaging

- Be first – if possible, get out ahead of the story
- Be accurate
- Be consistent in messaging with traditional news releases
- Identify who is providing the information (The Columbus Police Department, The City Public Works Department, etc.)
- Use simple but appropriate hashtags to monitor input
- Correct any misinformation or rumors
- Postpone all previously scheduled posts until the crisis is under control
- Join in the conversation and answer questions
- Post appropriate to the platform
- Utilize visuals or video whenever possible
- Direct readers to the City website for more detailed information

- Link to other relevant websites when appropriate
- Ask partners and stakeholders to help spread the message through their networks
- Do not get into an argument - correct misinformation and let it go

Social Media Accounts

Facebook:

City of Columbus Nebraska Government
Columbus Nebraska Police Department
Columbus Nebraska Fire Department
City of Columbus NE Parks and Recreation
Columbus-Platte County Joint Communications Center

Twitter/X:

@NEColumbus
@Columbus_NE_PD

Instagram:

CityofColumbusNE
ColumbusNePolice
colneparksandrec

14.F. Resolution No. R25-13 amending the Municipal Recognition Program for the City of Columbus.

DRAFT

RESOLUTION NO. R25-13

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING THE "MUNICIPAL RECOGNITION PROGRAM"; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, on August 19, 1996 via Resolution No. R96-91, the City adopted a formal policy of recognition for Columbus City employees and volunteers titled "Municipal Recognition Program"; and

WHEREAS, the City desires to amend the requirements for the Exemplary Service Award and Productivity Award.

NOW, THEREFORE, BE IT RESOLVED BY MAYOR AND CITY COUNCIL OF COLUMBUS, NEBRASKA, that the "Municipal Recognition Program", a copy of which is attached hereto and incorporated herein by this reference, is hereby adopted.

This Resolution shall take force and effect immediately.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

MUNICIPAL RECOGNITION PROGRAM

City of Columbus, Nebraska
(updated 1/20/25)

I. SCOPE AND PURPOSE:

The Municipal Recognition Program has been established to recognize those City employees and citizens who have performed or provided a notable act, achievement, or service for the City of Columbus, Nebraska. Any employee (full-time, part-time, or temporary) of the City or any citizen of the City involved in civic affairs may be nominated and may participate in the program.

II. CATEGORIES:

The Recognition Program is structured to recognize a wide variety of achievements on the part of individual employees, the team efforts of departments, and the contributions made by citizens to the successful operation of municipal services. Persons are eligible to be nominated for and to receive recognition in the following categories:

- A. **Citizen Volunteer Service Recognition.** This award may be given to recognize the civic contributions made by a citizen(s) such as a member of an advisory board, committee, commission, or other department operation.
- B. **Award of Valor.** An employee(s) who performs an act of heroism in the face of personal injury or risk of life to the employee, whether or not it is performed during his/her normal working hours, may receive this citation.
- C. **Exemplary Service Award.** Awards may be given to those employees who have consistently, over a period of time, demonstrated excellent performance and productivity, loyalty, professional pride and other noteworthy accomplishments. A municipal employee who consistently exemplifies the values and professional standards of this organization in his/her daily performance may be nominated for this award.
- D. **Productivity Award.** The purpose of this annual award is to encourage and to recognize productivity improvement of government services by City of Columbus employees.
- E. **Recognition of Service.** Employees are recognized for their years of service to the City. Employees receive an award for the following years of completed service: 5, 10, 15, 20, 25, 30, 35, 40, 45, and 50.

- F. **Recognition of Retirement.** An employee retiring from service from the City of Columbus will receive this award.
- G. **Continuing Education Award.** This award will be given to encourage employees to obtain additional education as appropriate for their position.

III. PROCEDURES:

The information on this Municipal Recognition Program will be posted in all departments and will be available from the Department Head or the Human Resources Director, City Hall, 2500 14 Street Suite 3, Columbus, NE 68601.

Department Heads will be responsible for the publicity of the program within their department. It is the responsibility of the Department Heads to ensure that each employee is aware of the program and understands the procedures to be followed in submitting an entry. Department Heads will date each entry as it is received, and forward entries to the Municipal Recognition Committee, in care of the Office of City Administrator, City Hall. Department Heads may be asked to assist the Municipal Recognition Committee in the evaluation of entries.

- A. **Citizen Volunteer:** Nominations will be received on the approved form anytime up to 60 days prior to the annual Municipal Recognition Program. Any citizen or employee may nominate a citizen involved on a City board, committee, or department activity. The award will be in the form of a plaque or similar form of award product. The decision of who receives a Citizen Volunteer Award rests with the Municipal Recognition Committee.
- B. **Award of Valor:** Nominations will be received on the approved form anytime up to 60 days prior to the annual Municipal Recognition Program. Any citizen or employee may nominate a City employee for this award. The Department Head who supervises the nominated City employee will also provide a short confirmation statement for the Municipal Recognition Committee, which makes the award decision. The award will be in the form of a plaque or similar award.
- C. **Exemplary Service Award:** Nomination forms will be received on the approved form anytime up to 60 days prior to the annual Municipal Recognition Program. Any citizen or employee may nominate a full-time or part-time City employee for this award. The Department Head supervising the nominated employee for this award should also provide a short confirmation statement for the Municipal Recognition Committee which makes the decision.

This award is given to recognize those employees who make significant contributions to the goals of the City by consistently demonstrating work performance clearly above and beyond what is normally required to meet the standards of their positions. Please include examples and noteworthy accomplishments when nominating the employee. The award will include a plaque and a monetary award of \$125, which will be added to the employee's taxable income. At the Municipal Recognition Banquet, the employee will receive a plaque and \$100 in Columbus Bucks. The remaining \$25 will be credited towards the employee's taxes.

D. Productivity Award: Applications will be received and reviewed for this award on an annual basis on the approved form.

1. Nomination forms will be received on the approved form anytime up to 60 days prior to the annual Municipal Recognition Program. Entries should be submitted to the immediate supervisor, who will forward them on to the Department Head with appropriate comments. The Department Head will then forward them to the Office of City Administrator.
2. All forms received in the Office of the City Administrator on or before the due date listed on the notice are eligible for the annual awards.
3. In order for a suggestion to become eligible for a Productivity Award, it should be of such a nature, when implemented, to result in one or more of the following:
 - a. Savings in time or materials.
 - b. Improvement in procedures.
 - c. Improvement in tools or equipment.
 - d. Increased efficiency.
 - e. Elimination of hazards to personnel.
 - f. Improvements in public service without increased costs.
4. Any suggestion which falls within any of the following categories, shall not be eligible for an award.
 - a. A suggestion that does not pertain to the City of Columbus.
 - b. A request for additional equipment of a common nature or for obvious replacements, repairs, and maintenance.
 - c. Any suggestion which, in the opinion of the Committee, duplicates or is very similar to any suggestion received previously.

- d. Any suggestion for a change that was already under consideration prior to the receipt of the suggestion.
 - e. Any suggestion which fails to offer a constructive solution to any problem.
 - f. Petitions or anonymous suggestions.
- 5. Up to four (4) entries with a max \$1,000 per entry will be available each year as to the value of the suggestion as determined by the Municipal Recognition Committee.
 - 6. In the case of duplicate entries, the entry that is received first by the Office of City Administrator will be the only entry considered for an award. The Office of City Administrator will enter the date and time all entries are received.
 - 7. The Municipal Recognition Committee will evaluate all entries for annual awards and will make constructive suggestions available to all departments who can implement the suggestion(s). The Municipal Recognition Committee will acknowledge all signed entries.
 - 8. All employees of the City of Columbus are eligible to receive awards except the following:
 - Employee(s) conducting research and/or development or assigned to a job requiring the solution of a specific problem where the suggestion submitted is found.

E. Service Awards shall be based on total years of service computed annually through the end of the calendar year in which the award is given.

No credit shall be given for employment with the City terminated by dismissal. Any employee who is dismissed, and later reemployed with the City, shall not receive credit for previous employment with the City until after five (5) years of continuous reemployment. Employees will be presented with appropriate service awards at the Municipal Recognition Banquet.

F. Retirement Awards will be granted to all employees who are at least age 55 and who retire in good standing with more than ten (10) years of total service. This will include a gift at his/her retirement tea and a plaque at the Municipal Recognition Banquet immediately following retirement.

- G. Continuing Education Recognition** will be given to those employees who, after approval by their Department Head, qualify for a state certification or receive a college degree or other significant evidence of advanced training. This recognition will not be given for required training. For those who receive a bachelors or advanced degree, an amount of \$125 will be paid to the employee in the same manner as for the Exemplary Service Award. Final approval must be given by the Municipal Recognition Committee.

III. MUNICIPAL RECOGNITION COMMITTEE:

The Municipal Recognition Committee shall be appointed annually by the Mayor and will consist of:

- Two City Council Members
- City Administrator
- Five representatives from various City Departments (not more than two shall be Department Heads)
- One citizen at large

It is the responsibility of the Municipal Recognition Committee to review the award nominations and make the final determination as to who will receive the award.

IV. SELECTION PROCESS:

The Municipal Recognition Committee will evaluate each nomination based on its merit and stated awards criteria. An award in any category may be given to one or more persons, or to no person in a given year, based upon the determination of the Municipal Recognition Committee.

V. PUBLICITY:

Award recipients will be announced and awards will be presented at the Municipal Recognition Banquet. Every attempt should be made to publicize the presentation of an award.

Columbus Bucks Awarded For Years Of Service

<u>Years of Service</u>	<u>Current</u>
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MUNICIPAL RECOGNITION PROGRAM

CITY OF COLUMBUS, NEBRASKA

Nomination for Citizen Volunteer Service Recognition

This award may be given to recognize the civic contributions made by a citizen(s) such as a member of an advisory board committee and/or committees.

Nominee's Name: _____

Nominee's Address: _____

Nomination Submitted By: _____

Reason for nominating this person for this award:

Please return this nomination form to the Office of City Administrator, City Hall Building, Columbus, NE 68601.

MUNICIPAL RECOGNITION PROGRAM

CITY OF COLUMBUS, NEBRASKA

Nomination for Award of Valor

This award may be given to an employee(s) who performs an act of heroism in the face of personal injury or risk of life to the employee or another person, whether or not it is performed during his/her normal working hours.

Nominee's Name: _____

Nominee's Address: _____

Nomination Submitted By: _____

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MUNICIPAL RECOGNITION PROGRAM

CITY OF COLUMBUS, NEBRASKA

Application for Productivity Award

This award may be given to an employee(s) who participates constructively in the various departments by providing concepts and ideas, which conceivably would reduce costs, improve work performance, and provide better service to the community.

Nominee's Name: _____

Nominee's Department: _____

Nominee's Address: _____

Nomination Submitted By: _____

This Productivity Award results in which of the following; check appropriate item and detail in narrative.

- Savings in time or materials.
- Improvements in procedures.
- Improvements in tools or equipment.
- Increased efficiency.
- Elimination of hazards to personnel.
- Improvements in public service without increased costs.

How will this concept benefit the City operations and/or its citizens?

Please return this nomination form to the Office of City Administrator, City Hall Building, Columbus, NE 68601.

MUNICIPAL RECOGNITION PROGRAM

CITY OF COLUMBUS, NEBRASKA

Nomination for Exemplary Service Award

This award may be given to those employees who have demonstrated excellent performance and productivity, loyalty, professional pride, and other noteworthy accomplishments. A municipal employee who consistently exemplifies the values and professional standards of the City of Columbus in his/her daily performance may be nominated for this award.

Nominee's Name: _____

Nominee's Address: _____

Nomination Submitted By: _____

Reason for nominating this person for this award: (Please include examples and noteworthy accomplishments when nominating the employee.)

Please return this nomination form to the Office of City Administrator, City Hall Building, Columbus, NE 68601.



City of Columbus
Human Resources / Risk Management
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4243
www.columbusne.us

DATE: October 21, 2024
TO: Tara Vasicek, City Administrator 
FROM: Tammy Orender, Human Resource Director *T.O.*
RE: Municipal Recognition Program

RECOMMENDATION:

Update procedures for the Exemplary Service Award and Productivity Award.

DISCUSSION:

Attached is a redlined copy of the current Municipal Recognition Program with a couple changes. I am requesting examples and accomplishments for the Exemplary Service Award and including Department Heads in the Productivity Award.

MUNICIPAL RECOGNITION PROGRAM

City of Columbus, Nebraska

(updated 1/16/25)

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MUNICIPAL RECOGNITION PROGRAM

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Nomination Submitted By: _____

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- ___ Improvements in procedures.
- ___ Improvements in tools or equipment.
- ___ Increased efficiency.
- ___ Elimination of hazards to personnel.
- ___ Improvements in public service without increased costs.

How will this concept benefit the City operations and/or its citizens?

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Nomination Submitted By: _____

Reason for nominating this person for this award: **(Please include examples and noteworthy accomplishments when nominating the employee.)**

Please return this nomination form to the Office of City Administrator, City Hall Building, Columbus, NE 68601.

15. **ORDINANCES ON FIRST READING - None**
16. **ORDINANCES ON SECOND READING - None**
17. **ORDINANCES ON THIRD READING - None**
18. **CONSIDERATION OF PAYROLL AND BILLS ON FILE - Included in Consent Agenda.**
19. **UNFINISHED BUSINESS - None**
20. **ADJOURNMENT**