

City Council Regular Meeting  
Monday, October 7, 2024 6:00 PM  
Columbus Community Building/Community Room  
2500 14 Street  
Columbus, NE 68601

The Mayor and City Council reserve the right to go into closed session as per Section 84-1410 of the Nebraska Revised Statutes. A current agenda is on file at City Hall, 2500 14 Street, Columbus, Nebraska. For more information, call 402-562-4224 or visit our website at [www.columbusne.us](http://www.columbusne.us).

{{Name: Agenda Item Name}}

**1. STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL  
CALL**

## **84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**Source:** Laws 2004, LB 821, § 34.

## **84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**Source:** Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

## **Annotations**

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

## **84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

**Source:** Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2; Laws 2021, LB83, § 11; Laws 2022, LB922, § 12.

## Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- Although the Open Meetings Act does not define "subcommittee," a subcommittee is generally defined as a group within a committee to which the committee may refer business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- The Open Meetings Act does not require policymakers to remain ignorant of the issues they must decide until the moment the public is invited to comment on a proposed policy. By excluding nonquorum subgroups from the definition of a public body, the Legislature

has balanced the public's need to be heard on matters of public policy with a practical accommodation for a public body's need for information to conduct business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close

passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Source:** Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

## Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92

(1983).

- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body; applicability of section.**

(1) Until January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee or the governing body of a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours.

Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public

body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be

provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision, subsection (1) of section 70-1014, subsection (2) of section 70-1014.02, or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at

the meeting and record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

(10) This section does not apply to a meeting of the Nebraska Power Review Board or a public power district, a public power and irrigation district, an electric membership association, an electric cooperative company, a municipality having a generation and distribution system, or a registered group of municipalities if such meeting is subject to section 70-1034.

**Source:** Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13; Laws 2024, LB287, § 74; Laws 2024, LB399, § 4; Laws 2024, LB1370, § 8.

**Note:** The Revisor of Statutes has pursuant to section 49-769 correlated LB287, section 74, with LB399, section 4, and LB1370, section 8, to reflect all amendments.

**Note:** Changes made by LB287 became operative April 17, 2024. Changes made by LB399 became effective July 19, 2024. Changes made by LB1370 became operative July 19, 2024.

## Cross References

- **Emergency Management Act**, see section 81-829.36.
- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.
- **Opioid Prevention and Treatment Act**, see section 71-2485.

## Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on

the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

#### **84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing. Except for closed sessions called pursuant to section 84-1410, a public body shall allow members of the public an opportunity to speak at each meeting.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Source:** Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1; Laws 2021, LB83, § 13; Laws 2024, LB43, § 21.

**Operative Date: July 19, 2024**

## Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

### **84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

**Source:** Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1; Laws 2021, LB83, § 14; Laws 2022, LB742, § 2.

## Annotations

- Under prior law, if a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before

taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).

- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Source:** Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

## Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

**2. PRAYER**

**3. NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE**

**4. CONSENT AGENDA - The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.**

4.A. Minutes of September 16, 2024, Board of Equalization meeting.

PROCEEDINGS OF BOARD OF EQUALIZATION  
September 16, 2024

A statutory meeting of the mayor and city council of the City of Columbus, Nebraska, was convened in open and public session on September 16, 2024, at 5:30 p.m. in the Columbus Community Building, Community Room, 2500 14 Street, Columbus, Nebraska, to sit as a Board of Equalization for the purpose of considering, equalizing, and levying special assessments necessary to defray the costs of improvements included in Business Improvement District No. 3. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on August 29, September 5, and September 12, 2024, with a copy of the proof of publications being on file in the office of the city clerk. Notice of this meeting was given simultaneously to the mayor and members of the city council, with a copy of the acknowledgment of receipt of notice being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL CALL:** Mayor Bulkley announced that a copy of the Open Meetings Act is posted in the meeting room. Present were Mayor James Bulkley and Council Members Cynthia Alarcón, Charlie Bahr, Hope Freshour, Troy Hiemer, Rich Jablonski, Prent Roth, and Ron Schilling. Council Member Kat Lopez was absent. City staff members included City Administrator Tara Vasicek, City Clerk Shuraya Choat, City Engineer Rick Bogus, Police Chief Chuck Sherer, Planning & Economic Development Director Jean Van Iperen, and Public Communications Manager Matt Lindberg.
  
2. **Proposed assessments in Business Improvement District No. 3 (general vicinity from alley south of 22nd Street to alley north of 14th Street between 23rd Avenue and 33rd Avenue and Evans House, 2204 14 Street).** Van Iperen confirmed that notices were sent out to all the property owners in the district and it was published in the Telegram three times as required by state statute. Betty Early, property owner of 2920 12 Street and 1253/1257 30 Ave, expressed her concerns as to whether her rental properties should be included in the improvement district as she has not seen the benefits. Additionally, she noted issues in the area along the railroad tracks, which is adjacent to her properties. Joshua Johnson, chair of the Downtown Business Improvement Board, explained that the goal of the board is to improve the district as a whole and that these improvements would take some time to implement. He noted that the board intends to continue efforts to clean up the area, improve properties, add more parking, and overall beautification of the district. Bulkley mentioned that Union Pacific seems open to discussing clean-up options, which could potentially include future fencing solutions to improve the appearance along the railroad tracks. Vasicek clarified that the city council added an additional \$125,000 to the capital improvement plan to address parking and lighting concerns throughout the city. However, she emphasized that the council ultimately determines the priority of these projects.

PROCEEDINGS OF BOARD OF EQUALIZATION

September 16, 2023

Page 2

Kat Lopez arrived at 5:38 p.m.

- 2.A. Resolution No. R24-99 equalizing and levying special assessments for improvements in Business Improvement District No. 3.** Resolution No. R24-99 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, SITTING AS A BOARD OF EQUALIZATION, TO EQUALIZE AND LEVY SPECIAL ASSESSMENTS FOR IMPROVEMENTS IN BUSINESS IMPROVEMENT DISTRICT NO. 3 was adopted with a motion by Hiemer and a second by Roth. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 3. ADJOURNMENT:** The meeting adjourned at 5:50 p.m.

Presented and approved this 7 day of October 2024.

OFFICE OF THE CITY CLERK

:Shuraya Choat

4.B. Minutes of September 16, 2024, City Council meeting.

PROCEEDINGS OF CITY COUNCIL  
September 16, 2024

A regular meeting of the mayor and council of the City of Columbus, Nebraska, was convened in open and public session on September 16, 2024, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on August 28, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Notice of this meeting was given simultaneously to the mayor and members of the city council, with a copy of the acknowledgment of receipt of notice being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL CALL:** Mayor Bulkley announced that a copy of the Open Meetings Act is posted in the meeting room. Present were Mayor James Bulkley and Council Members Cynthia Alarcòn, Charlie Bahr, Hope Freshour, Troy Hiemer, Rich Jablonski, Kat Lopez, Prent Roth, and Ron Schilling. City staff members included City Attorney Neal Valorz, City Administrator Tara Vasicek, City Engineer Rick Bogus, City Clerk Shuraya Choat, Police Chief Charles Sherer, Finance Director Heather Lindsley, Human Resources Director Tammy Orender, Building and Code Official Andy Woehrer, Parks and Recreation Director Betsy Eckhardt, Planning & Economic Development Coordinator Jean Van Iperen, and Communications Manager Matt Lindberg.
2. **PRAYER:** Jablonski led in prayer.
3. **NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE:** The National Anthem was played and the Pledge of Allegiance was recited.
4. **CONSENT AGENDA:** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda. The items on the consent agenda were approved as presented with a motion by Jablonski and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
  - 4.A. **Minutes of September 3, 2024, budget hearing.**
  - 4.B. **Minutes of September 3, 2024, City Council meeting.**
  - 4.C. **Minutes of September 3, 2024, Community Development Agency meeting.**
  - 4.D. **Resolution No. R24-100 authorizing mayor to sign the Municipal Annual Certification of Program Compliance 2024 to the Nebraska Board of Public Roads Classifications and Standards.** Resolution No. R24-100 is entitled: A RESOLUTION OF THE MAYOR AND

COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AUTHORIZING THE MAYOR TO SIGN THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2024 TO THE NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS AND STANDARDS, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith.

**4.E. Resolution No. R24-101 approving agreement with GISLab in an amount not to exceed \$24,500 for geographical information system support services.** Resolution No. R24-101 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AN AGREEMENT WITH GISLAB IN AN AMOUNT NOT TO EXCEED \$24,500 FOR A ONE-YEAR SERVICE AGREEMENT PROVIDING SUPPORT SERVICES FOR GEOGRAPHICAL INFORMATION SYSTEM AND APPLICATIONS, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith.

**4.F. Resolution No. R24-102 renaming a portion of Progress Drive located in the 700 & 800 block running east/west in Vitality Village Subdivision to Vitality Drive. (Planning Commission recommends approval.)** Resolution No. R24-102 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, RENAMING A PORTION OF PROGRESS DRIVE LOCATED IN THE 700 AND 800 BLOCK RUNNING EAST/WEST IN VITALITY VILLAGE SUBDIVISION TO "VITALITY DRIVE" AND TO REPEAL ALL RESOLUTIONS IN CONFLICT HERewith.

**4.G. Resolution No. R24-103 authorizing payment of various improvement projects.** Resolution No. R24-103 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, TO AUTHORIZE AND DIRECT THAT A CHECK BE ISSUED AND MADE PAYABLE TO THE RESPECTIVE CONTRACTOR(S) FOR LABOR, EQUIPMENT, AND MATERIALS FURNISHED FOR IMPROVEMENTS IN THE FOLLOWING DESIGNATED DISTRICTS AND PROJECTS WITHIN THE CITY OF COLUMBUS, ALL AS SET FORTH ON THE ATTACHED CERTIFICATES OF PROGRESS PREPARED BY THE RESPECTIVE SPECIAL ENGINEER TO WIT: GEHRING CONSTRUCTION AND READY MIX CO., INC., VITALITY VILLAGE SUBDIVISION AND COMMUNITY BUILDING SOUTH PARKING LOT, \$591,451.15; GEHRING CONSTRUCTION AND READY MIX CO., INC., STORM DRAINAGE AND CONCRETE IMPROVEMENTS 2024, \$73,851.75.

**4.H. Finance department report.**

**4.I. Payroll and bills on file.** B=Bnd Pymnts; CP=Capt'l Proj; E=Expns; G=Grnts; I=Insrnc; L=Lic; M=Mbrshp; P=Pynt; R=Rfnd; RT=Rent; S=Srvc & Supp; T=Trng; 9/27/24 Payroll \$811,730.68; A to Z Msgng 130.00 S; Ace Hdwr 402.67 S; Adv Auto 86.82 S; Alphmedia 375.00 S; Aqua-Chem 622.80 S; Aqua-Pure 14,490.09 S; Arnold Mtr Sup 217.13 S; Auxiant 96,468.38 I; Baldwin Sprnklr 160.00 S; Bauer Blt Trs 4,780.00 S; Bauer Undrgrnd 324,569.26 CP; Behlen Twng 1,610.00 S; D Belt 23.28 R; A Benesch & Co 7,774.76 CP; Blk Hills Enrgy 1,874.90 S; BMI 435.00 S; Bomgaars 1,316.74 S; Bnd Tree Med 3,112.81 S; C Brunken 600.00 S; Casey's Mail Serv 5,128.61 S; Ctr Point Lg Prnt 98.28 S; CCC 225.00 T; Century Lnk 930.00 S; Chesterman Co 1,067.39 S; S Choat 107.20 S; Chrome N' Steel 572.00 S; City of Col 12,167.52 S; Club Prpht 500.00 S; CNC Rpr 3,424.06 S; Col Cstm Emrddy 278.00 S; Col Fam Rsrc Ctr 10,937.84 RT; Cnsltd Mngt 348.25 S; Crnhskr Pub Pwr 902.59 S; CP Hsptlty 85.00 S; Culligan 1,129.77 S; D & K Prod 600.00 S; D Johnson Trckng 6,523.41 S; Daniels Prod 7,632.64 S; B Davidson 200.00 R; Des Moines Stmp 46.00 S; Downey Drllng 32,400.00 S; D Dunbar 33,205.79 P; Eakes 28.11 S; Elect Pump 1,907.61 S; Eltrcl Eng 84.43 S; Elctrc Eng 264.50 S; Fastenal 326.45 S; 5th Season 186.75 S; First Imprssns 731.00 S; First Natl Bnk of Omaha 19,748.39 S; Frontier 2,291.34 S; Galls 214.10 S; Gaver Tr 8,962.14 S; Gehring Constr 667,245.62 CP; Gen Trffc Ctrl 975.00 S; Gerhold Cncrt 175.17 S; Golfnow 191.22 S; Grt Plns Bldg Sup 13.57 S; Grt Plns Comm 1,407.90 S; Gunslingers 637.00 S; Hadley-Braitwait 99.90 S; Hawkins 6,443.81 S; HD Sup 206.23 S; HDR Eng 1,925.53 S; Hrtlnd Ntrl Gas 2,145.42 S; Hrtlnd Offc Clnrs 500.00 S; Hobby Lobby 59.99 S; Hmtwn Leasing 232.93 S; Hotsy Equip 271.57 S; M Howerter MD 1,271.00 S; Hy-Vee 46.64 S; Jackson Serv 2,033.93 S; JEO 3,627.50 CP; K Jones 89.00 R; Kelly Sup 291.08 S; K Keyes 111.89 E; Kirkham Michael 7,075.19 CP; LaQuinta Inn 282.00 S; Lakeview Sm Eng 58.39 S; Language Ln Svc 244.12 S; Lawson Prod 60.20 S; Lncln Jrnl Star 430.69 S; Lncln Winwater Wrks 3,234.42 S; C Loseke 100.00 R; Loup 130,649.45 S; Macqueen Equip 147.55 S; Mailbox 396.34 S; Mchncl SlS 15,326.40 CP; Medline Ind 280.52 S; Menards 1,058.72 S; MARC 220.25 S; Mdwst Lab 1,535.72 S; Mdwst Rdy Mix 99.00 S; Mdwst Tape 1,009.15 S; Mdwst Turf 1,166.11 S; Mike's Twng 1,650.00 S; Moms & Mops 300.00 S; Motion Ind 4,237.51 S; Motorola Sol 37,059.12 S; N Mousel 12.30 E; NAPA Auto 1,796.51 S; NECO 2,243.67 R; Newman Sgn 3,644.86 S; Noble Sup 9,182.40 S; NE Comm Col 5,604.00 T; NE NE Solid Wst 71,306.41 S; Novicki Fire Prev 906.00 S; Obrist 170.00 S; Occptl Hlth 1,254.00 S; Olsson Pest 558.00 S; One Call 362.08 S; One Src 155.50 S; O'Reilly 426.58 S; Otte Elec 14,247.44 S; Paper Tiger 35.00 S; D Pehrson 125.00 R; Pete Lien 6,963.07 S; Pioneer Mfg 197.05 S; Platter Cnty 4,062.00 S; Platte Vly Comm 18,200.85 CP; Port A Johns 450.00 S; Prcsn Tree Svc 3,500.00 S; Readon Lawn 64.98 S; Rehab Syst 47,330.00 CP; Rensenhous 44.54 S; RVW 12,557.00 CP; Sapp Bros 56,893.14 S; Schemmer Assoc 1,717.20 CP; Schieffer Sgn 2,775.00 S; G Sealock 300.00 S; Seiler Instrmnt 3,500.00 S; Srvcmstr by Shevlin 13,315.00 S; Settje Plmbng 101.87 S; Shane's Rpr 553.80 S; Sherwin Wllm 757.58 S;

Shevlin Sup 692.06 S; Sipple, Hansen, Emerson 7,581.30 S; Sirchie 281.50 S; Solid Wst Assoc of NE 290.00 M; SE Lbry Syst 90.00 T; St of NE Dept of Rev 63,370.44 P; Stryker 35,333.47 CP; Spr Svr 125.42 S; Sysco 16,258.87 S; The Golf Shop 3,716.01 S; Tire Outlet 546.00 S; TK Elevator 248.20 S; Tooley Drug 66.38 S; Trctr Supp 2,827.42 S; Trittech Sftwr 180.00 S; Truck Ctr 2,239.55 S; True Ag 1,021.10 S; Trfwrks 73.53 S; Twin Rvr Vet 267.60 S; Ty's Outdr Pwr 299.44 S; UPRR 2,097.69 S; USA Blue Bk 2,942.26 S; Van Diest 5,475.00 S; C Van Dyke 146.50 S; J Van Iperen 276.78 E; Vandenberg Elec 1,002.00 S; Verizon 52.55 S; Verizon Wrks 3,633.25 S; Vessco 236.34 S; Waste Conn 628.66 S; Water Env Fed 150.00 M; Watts Elec 10,691.50 S; Wellness Prtnrs 10.00 S; M Wolberg 600.00 S; Zimco 5,934.00 S. Total \$2,775,354.89.

5. **APPROVAL OF MINUTES:** Included in Consent Agenda

6. **SPECIAL PRESENTATIONS:** None

7. **PUBLIC HEARINGS:**

7.A. **Public hearing - Application from Bucher Saloon LLC dba Bucher Saloon for retail Class C liquor license located at 2301 11 Street and Marcus Collins as manager.** Marcus Collins was available to answer questions. No public testimony was heard. The public hearing closed with a motion by Schilling and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay". A recommendation was made to the Nebraska Liquor Control Commission to approve the application from Bucher Saloon LLC for a retail Class C liquor license and Marcus Collins as manager with a motion by Bahr and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

7.B. **(Not a public hearing) - Application from Loup River Public Power District for preliminary plat of Energy Triangle Fourth Subdivision (southwest corner of 10th Avenue and 45th Street). (Planning Commission recommends approval.)** The preliminary plat of Energy Triangle Fourth Subdivision was approved with a motion by Jablonski and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

7.C. **Public hearing - Application from Loup River Public Power District for final plat and development agreement of Energy Triangle Fourth Subdivision (southwest corner of 10th Avenue and 45th Street). (Planning Commission recommends approval.)** Dustyn Curran, Ryan Companies US, Inc., on behalf of the applicant, explained that the subdivision consists of three lots and once approved, lot 1 will be sold and used for the development of a 50,000 sq. ft. warehouse and logistics facility. He noted that all regulations regarding landscaping and screening from the adjacent properties would meet or exceed city requirements. The public hearing closed with a motion by Jablonski and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**7.C.1. Resolution No. R24-104 approving final plat and development agreement.**

Resolution No. R24-104 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ACCEPTING THE DEED OF DEDICATION TO A PARCEL OF LAND LEGALLY DESCRIBED AS: ALL OF LOT 2, ENERGY TRIANGLE THIRD SUBDIVISION, A PLATTED AND RECORDED SUBDIVISION IN THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA AND A PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 8, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M. IN PLATTE COUNTY, NEBRASKA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER (CENTER) OF SECTION 8; THENCE ON THE EAST LINE OF SAID SOUTHWEST QUARTER ON AN ASSUMED BEARING OF S01°35'08"E, 536.28 FEET TO THE NORTHEAST CORNER OF SAID LOT 2, SAID CORNER ALSO BEING THE POINT OF BEGINNING; THENCE N85°19'41"E, 40.06 FEET; THENCE S01°34'54"E, 603.94 FEET; THENCE S88°25'09"W, 40.00 FEET TO A POINT ON SAID EAST LINE OF THE SOUTHWEST QUARTER; THENCE ON SAID EAST LINE OF THE SOUTHWEST QUARTER S01°34'54"E, 1520.14 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE ON THE SOUTH LINE OF SAID LOT 2 S87°51'35"W, 621.24 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2, THENCE ON THE SOUTHWESTERLY LINE OF SAID LOT 2 FOR THE FOLLOWING THREE (3) DESCRIBED COURSES: (1) N54°08'53"W, 1007.54 FEET; (2) N31°55'21"W, 818.70 FEET; (3) N31°55'54"W, 483.03 FEET TO THE NORTHWEST CORNER OF SAID LOT 2, SAID CORNER ALSO BEING THE SOUTHWEST CORNER OF LOT 1, ENERGY TRIANGLE SECOND SUBDIVISION, A PLATTED AND RECORDED ADDITION TO SAID PLATTE COUNTY, NEBRASKA; THENCE ON THE NORTH LINE OF SAID LOT 2 FOR THE FOLLOWING SEVEN (7) DESCRIBED COURSES: (1) N87°58'59"E, 698.67 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1, ENERGY TRIANGLE SECOND SUBDIVISION; (2) ALSO BEING THE EAST LINE OF SAID LOT 1, ENERGY TRIANGLE SECOND SUBDIVISION N02°01'47"W, 228.16 FEET TO THE SOUTHWEST CORNER OF LOT 1, ENERGY TRIANGLE THIRD SUBDIVISION; (3) ALSO BEING THE SOUTH LINE OF SAID LOT 1, ENERGY TRIANGLE THIRD SUBDIVISION N87°58'48"E, 390.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1, ENERGY TRIANGLE THIRD SUBDIVISION; (4) ALSO BEING THE EAST LINE OF SAID LOT 1, ENERGY TRIANGLE THIRD SUBDIVISION N02°04'43"W, 156.87 FEET TO THE NORTHEAST CORNER OF SAID LOT 1, ENERGY TRIANGLE THIRD SUBDIVISION, SAID POINT ALSO BEING ON THE SOUTH RIGHT-OF-WAY LINE OF 45TH STREET; (5) ALSO ON SAID SOUTH RIGHT-OF-WAY LINE OF 45TH STREET S82°30'23"E 137.79 FEET TO A POINT OF CURVATURE; (6) ALSO CONTINUING ON SAID SOUTH RIGHT-OF-WAY LINE OF 45TH STREET ON A 1070.00 FOOT RADIUS CURVE TO THE LEFT, AN ARC LENGTH OF 224.60 FEET (LONG CHORD BEARS S88°30'44"E, 224.19 FEET); (7) CONTINUING ON SAID SOUTH RIGHT-OF-WAY LINE OF 45TH STREET N85°28'28"E, 634.30 FEET TO THE POINT OF BEGINNING,

HEREAFTER TO BE KNOWN AS ENERGY TRIANGLE FOURTH SUBDIVISION TO THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA; APPROVING THE PLAT THEREOF; APPROVING AND ACCEPTING ENERGY TRIANGLE FOURTH SUBDIVISION DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF COLUMBUS, NEBRASKA, A MUNICIPAL CORPORATION, AND RYAN COMPANIES, WHICH SETS FORTH THE AGREEMENT BETWEEN THE PARTIES SETTING FORTH THE DUTIES AND RESPONSIBILITIES OF THE OWNER/DEVELOPER WITH RESPECT TO SAID SUBDIVISION; AND AUTHORIZING THE MAYOR TO SIGN THE DEVELOPMENT AGREEMENT PROVIDING FOR PUBLIC IMPROVEMENTS TO SERVE THE PROPERTY was adopted with a motion by Roth and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**7.d. Public hearing - Application from Ryan Companies US, Inc. for special use permit to allow Truck Terminals in a "B-2" (General Commercial District) zone located at 10th Avenue and 45th Street. (Planning Commission recommends approval.)** Dustyn Curran, Ryan Companies US, Inc. on behalf of the applicant, explained the special use permit would allow for truck terminals in a "B2" (General Commercial District) zone, which would be used in conjunction with the warehouse and logistics facility. No public testimony was heard. The public hearing closed with a motion by Schilling and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**7.D.1. Ordinance No. 24-22 approving special use permit.** The rules were suspended and Ordinance No. 24-22 entitled: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA TO ISSUE A SPECIAL USE PERMIT TO ALLOW "TRUCK TERMINALS" AS CONTAINED IN APPENDIX B OF CHAPTER 151, COLUMBUS LAND DEVELOPMENT ZONING CODE, ON THE FOLLOWING-DESCRIBED REAL ESTATE IN A B-2 ZONE: A TRACT OF LAND BEING A PART OF LOT 2, ENERGY TRIANGLE THIRD SUBDIVISION, A PLATTED AND RECORDED SUBDIVISION IN THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER (CENTER) OF SECTION 8; THENCE ON THE EAST LINE OF SAID SOUTHWEST QUARTER ON AN ASSUMED BEARING OF S01°34'54"E, 536.23 FEET; THENCE S85°28'28"W, 40.05 FEET TO THE POINT OF BEGINNING; THENCE S01°34'54"E, 599.73 FEET; THENCE S88°25'09"W, 780.76 FEET; THENCE N01°34'51"W, 576.00 FEET TO A POINT OF NON-TANGENT CURVATURE; THENCE ON A 1070.00 FOOT RADIUS CURVE TO THE LEFT, AN ARC LENGTH OF 187.65 FEET (LONG CHORD BEARS S89°30'05"E, 187.41 FEET); THENCE N85°28'28"E, 594.25 FEET TO THE POINT OF BEGINNING; SAID TRACT OF LAND CONTAINS A CALCULATED AREA OF 453,586.24 SQ. FT. OR 10.413 ACRES MORE OR LESS; TO REPEAL ALL ORDINANCES AND RESOLUTIONS OR PARTS

THEREOF IN CONFLICT HEREWITH; TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE FOR THE EFFECTIVE DATE was read by number only with a motion by Lopez and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay". Ordinance No. 24-22 was adopted with a motion by Lopez and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**7.E. Public hearing - Application from RJ House Moving, on behalf of Randy Johnson, for permit to move a house from 26751 280 Avenue, Platte Center, NE to 6236 53 Street. (Planning Commission recommends approval.)** Randy Johnson, 1904 55 Street, was available to answer questions. No public testimony was heard. The public hearing closed with a motion by Hiemer and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay". The application from RJ House Moving to move a house from 26751 280 Ave, Platte Center, NE to 6236 53 Street was approved with a motion by Hiemer and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**7.F. Public hearing - Property tax request for 2024-2025.** Vasicek confirmed the property tax request amount of \$7,062,703.76 and that the city's levy rate would be decreasing for the second consecutive year, noting that Columbus is one of lowest levied first-class cities in Nebraska. Bulkley explained that property taxes cover approximately five percent of the city's total budget. No public testimony was heard. The public hearing closed with a motion by Roth and a second by Freshour. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**8. PETITIONS AND COMMUNICATIONS:** None

**9. REPORTS OF CITY OFFICES:** Finance department report included in Consent Agenda

**10. REPORTS OF COUNCIL COMMITTEES:**

**10.A. COMMITTEE OF THE WHOLE:** September 3, 2024

**10.A.1. Fiscal Year 2024-2025.**

**10.A.1.a. One percent restricted funds authority increase.** The Committee of the Whole recommended the restricted funds authority be increased by an additional one percent for Fiscal Year 2024-2025. The report was adopted with a motion by Jablonski and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**10.A.1.b. Fee schedule.** The Committee of the Whole recommended approval of the fee schedule for Fiscal Year 2024-2025. The report was adopted with a motion by

Jablonski and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**10.A.1.c. Pay plan.** The Committee of the Whole recommended approval of the pay plan for Fiscal Year 2024-2025. The report was adopted with a motion by Jablonski and a second by Lopez. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**10.A.1.d. Capital improvement plan.** The Committee of the Whole recommended approval of the capital improvement plan for Fiscal Year 2024-2025. The report was adopted with a motion by Jablonski and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**10.A.1.e. Budget.** The Committee of the Whole recommended approval of the budget for Fiscal Year 2024-2025. The report was adopted with a motion by Jablonski and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**11. REPORTS OF SPECIAL COMMITTEES:** None

**12. REPORTS ON LEGISLATION:** None

**13. NEW BUSINESS:**

**13.A. Application from Barrel House for special designated liquor license at 2311 14 Street from 1 p.m. October 12, 2024, to 1 a.m., October 13, 2024, for a fundraiser.** Nicole Saalfeld, 2311 14 Street, explained that Barrel House will be hosting the Taste of Columbus annual fundraiser. The application from Barrel House for a special designated liquor license was approved with a motion by Schilling and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**13.B. Application from Niobrara Valley Vineyards LLC for special designated liquor license at 2311 14 Street from 3 p.m. to 7 p.m., October 12, 2024, for a fundraiser.** Scott Mueller, 2204 14 Street on behalf of the applicant, was available to answer questions. The application from Niobrara Valley Vineyards LLC for a special designated liquor license was approved with a motion by Lopez and a second by Freshour. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**13.C. Implement RxAlly & International Sourcing on all health plans, excluding orphan drug coverage from the non-grandfathered plan, effective January 1, 2025.** RxAlly & International Sourcing was added to all health plans, excluding orphan drug coverage from the non-grandfathered plan, effective January 1, 2025, with a motion by Bahr and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

**13.D. Purchase of three vehicles from Anderson Auto Group in the total amount of \$154,722 for police department. CIP #21-05, 06, 07** The purchase of three

police vehicles from Anderson Auto Group was approved with a motion by Jablonski and a second by Alarcòn. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**13.E. Comments from mayor and city council members.** There were no comments from the mayor or council members.

**14. RESOLUTIONS:**

**14.A. Resolution No. R24-105 setting the property tax request at \$7,062,703.76.** Resolution No. R24-105 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, SETTING THE 2024-2025 PROPERTY TAX REQUEST AT \$7,062,703.76 was adopted with a motion by Bahr and a second by Freshour. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**14.B. Resolution No. R24-106 adopting Schedule of Fees for Fiscal Year 2024-2025.** Resolution No. R24-106 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ADOPTING THE SCHEDULE OF FEES FOR FISCAL YEAR 2024-2025, EFFECTIVE OCTOBER 1, 2024, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith was adopted with a motion by Roth and a second by Lopez. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**14.C. Resolution No. R24-107 approving Memorandum of Understanding with Mariners Youth Baseball Association for construction, cost sharing, and in-kind services in conjunction with the Pawnee Park Baseball Field Turf project.** Resolution No. R24-107 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE MEMORANDUM OF UNDERSTANDING WITH MARINERS YOUTH BASEBALL ASSOCIATION OF COLUMBUS, NEBRASKA WITH THE CITY OF COLUMBUS, NEBRASKA TO DEVELOP A SHARED VISION AND COST SHARING FOR THE PAWNEE PARK BASEBALL FIELD TURF PROJECT; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA was adopted with a motion by Schilling and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**14.D. Resolution No. R24-108 approving Standard Design-Build Agreement and General Conditions Between Owner and Design Builder with Nemaha Sports Construction LLC in the amount of \$74,205 for grading and earthwork for the Pawnee Park Baseball Field Turf project.** Resolution No. R24-108 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE STANDARD DESIGN-

BUILD AGREEMENT AND GENERAL CONDITIONS BETWEEN OWNER AND DESIGN-BUILDER WITH NEMAHA SPORTS CONSTRUCTION LLC IN THE AMOUNT OF \$74,205 FOR GRADING AND EARTHWORK FOR THE PAWNEE PARK BASEBALL FIELD TURF PROJECT; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH was adopted with a motion by Alarcòn and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**14.E. Resolution No. R24-109 awarding Community Development Block Grant funds to Kiara Ziemba for downtown revitalization.** Resolution No. R24-109 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE AWARD OF PROCEEDS IN THE AMOUNT OF \$3,532 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT NO. 19-DTR-101 AND 23-DTR-003 TO KIARA ZIEMBA AS RECOMMENDED BY THE BUSINESS IMPROVEMENT BOARD, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY was adopted with a motion by Freshour and a second by Lopez. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**15. ORDINANCES ON FIRST READING:**

**15.A. Ordinance No. 24-23 adopting 2024-2025 Pay Plan.** The rules were suspended and Ordinance No. 24-23 entitled: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND HOURLY SALARY RANGES FOR EACH INDIVIDUAL CLASSIFICATION was read by number only with a motion by Hiemer and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay". Ordinance No. 24-23 was adopted with a motion by Hiemer and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

**15.B. Ordinance No. 24-24 adopting 2024-2025 Budget.** The rules were suspended and Ordinance No. 24-24 entitled: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ADOPTING THE BUDGET STATEMENT FOR FISCAL YEAR 2024-2025 TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE FOR THE EFFECTIVE DATE was read by number only with a motion by Jablonski and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer,

PROCEEDINGS OF CITY COUNCIL

September 16, 2024

Page 11

Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”. Ordinance No. 24-24 was adopted with a motion by Jablonski and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

16. **ORDINANCES ON SECOND READING:** None
17. **ORDINANCES ON THIRD READING:** None
18. **CONSIDERATION OF PAYROLL AND BILLS ON FILE:** Included in Consent Agenda.
19. **UNFINISHED BUSINESS:** None
20. **ADJOURNMENT:** The meeting adjourned at 6:39 p.m.

Presented and approved this 7th day of October 2024.

OFFICE OF THE CITY CLERK

: Shuraya Choat

4.C. Reappointment of Sheri Boucher to Senior Center Advisory Board for three-year term.



City Hall  
2500 14<sup>th</sup> St. Suite 3  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## MEMORANDUM

**DATE:** September 17, 2024  
**TO:** City Council Members  
**FROM:** James B. Bulkley, Mayor  
**SUBJECT:** Reappointment

With your permission, I wish to submit the following names to you for reappointment at the October 7, 2024, City Council meeting. Per Council Rules, the two-week waiting period is automatically waived for someone who is reappointed to the same or similar position.

### SENIOR CENTER ADVISORY BOARD (3-Year Term)

Sheri Boucher

  
James B. Bulkley, Mayor

4.D. Reappointment of Anne Kinnison to Columbus Housing Authority for five-year term.



City Hall  
2500 14<sup>th</sup> St. Suite 3  
Columbus, NE 68601  
402-562-4232  
columbusne.us

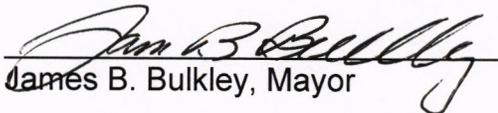
## MEMORANDUM

**DATE:** October 2, 2024  
**TO:** City Council Members  
**FROM:** James B. Bulkley, Mayor  
**SUBJECT:** Reappointment

With your permission, I wish to submit the following name to you for reappointment at the October 7, 2024, City Council meeting. Per Council Rules, the two-week waiting period is automatically waived for someone who is reappointed to the same or similar position.

### COLUMBUS HOUSING AUTHORITY (Five-Year Term)

Anne Kinnison

  
James B. Bulkley, Mayor

4.E. Resolution No. R24-110 renaming the portion of Progress Drive abutting Lots 1 and 2, Block A and Lots 1 and 2, Block B in Vitality Village Subdivision to Vitality Drive.  
(Planning Commission recommends approval.)

DRAFT

**RESOLUTION NO. R24-110**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, RENAMING A PORTION OF PROGRESS DRIVE ABUTTING LOTS 1 AND 2, BLOCK A AND LOTS 1 AND 2, BLOCK B, VITALITY VILLAGE SUBDIVISION TO "VITALITY DRIVE" AND TO REPEAL ALL RESOLUTIONS IN CONFLICT HEREWITH.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the portion of Progress Drive abutting Lots 1 and 2, Block A and Lots 1 and 2, Block B, Vitality Village Subdivision be renamed as "Vitality Drive".

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

The City of **Columbus**

**MEMORANDUM**

**DATE:** September 30, 2024  
**FROM:** Richard J. Bogus, P.E.  
**TO:** Tara Vasicek, City Administrator  
**RE:** Vitality Village Subdivision – Street Name Change

**RECOMMENDATION:**

I recommend changing the name of Progress Drive abutting Lots 1 and 2, Block A and Lots 1 and 2, Block B, Vitality Village Subdivision to Vitality Drive.

**DISCUSSION:**

The naming was approved in Resolution R-24-102 at the September 16<sup>th</sup> city council meeting. The Platte County Assessor’s office is requesting further verification on the location of renaming by referencing abutting legal descriptions.

The current layout is causing addressing conflicts due to the density of the units and distinguishing between different blocks and avenues. It is proposed to rename the northern street in the 700 and 800 block running east/west to Vitality Drive, while retaining the name Progress Drive for the north/south road on the east side of the subdivision. The City is the property on both sides of the roadway.

E911/Joint Communications will be notified of the requested change.

**FISCAL IMPACT:**

None

**ALTERNATIVE:**

Do not approve

**SIGNATURE:**

By: Richard J. Bogus

Approved By: [Signature]

This plat was prepared at the request of the City of Columbus, Columbus NE

FIELD NOTES

SW Corner SE1/4 Sec. 20 T17N R1E: Found 5/8" iron bar with aluminum cap in monument well in 8th Street as recorded on survey by Thomas A. Tremel, LS #455, dated August 20, 1996.

SW Corner SE1/4 SE1/4 Sec. 20 T17N R1E: Found star drill hole in concrete on the northeast side of monument well as recorded on survey by Joseph J. Vetick, LS #500, dated August 22, 1998.

SE Corner SE1/4 Sec. 20 T17N R1E: Found aluminum cap in concrete as recorded on survey by Thomas A. Tremel, L.S. #455 dated February 27, 2007.

At "A" found 1" iron pipe as recorded on survey by Joseph J. Vetick, LS #500, dated August 22, 1998. At "B", "E", "F", "G", "H", "J", "K", "L", "M", "N", "O", "R", and "S" found 5/8" iron bar with survey cap as recorded on the final plat of Vitality Village Addition by myself, Brian D. Benck, LS #536, dated April 5th, 2024.

LEGAL DESCRIPTION

Lots 8-11, Block A, and Lots 1-12, Block B, and Lots 9-13, Block C, and Lots 1 and 2 Block D, all in Vitality Village Addition to the City of Columbus, Platte County, Nebraska, along with that part of 9th Street and Progress Drive abutting said Lots, all of which is more particularly described as follows:

Beginning at the Southwest corner Lot 13, Block C, Vitality Village Addition to the City of Columbus, Platte County, Nebraska and assuming the West line of said Lot 13 to have a bearing of N 01°23'12" W, thence N 01°23'12" W, and on said West line 158.30 feet, to the Northwest corner said Lot 13; thence N 88°27'07" E, and on the North line said Lot 13, 0.24 feet to the Southwest corner Lot 9, said Block C; thence N 01°32'03" W, and on the West line said Lot 9, 103.00 feet to the Northwest corner said Lot 9, said point also being on the South line 9th Street; thence N 88°27'07" E, and on the South line 9th Street, 180.31 feet, thence N 01°32'03" W, 60.00 feet to a point on the North line 9th Street; thence S 88°27'07" W, and on the North line 9th Street, 531.31 feet; thence N 46°32'27" W, 14.14 feet to a point on the East line 9th Avenue; thence N 01°32'03" W, and on said East line 9th Avenue, 197.94 feet; thence N 43°33'49" E, 14.12 feet to a point on the South line Progress Drive; thence N 88°39'42" E, and on the South line said Progress Drive, 513.31 feet; thence N 01°32'03" W, 60.00 feet, to a point on the North line Progress Drive; thence S 88°39'42" W, and on the North line said Progress Drive, 583.30 feet to a point on the West line 9th Avenue; thence S 01°32'03" E, and on West line said 9th Avenue, 32.00 feet to the Northeast corner Lot 7, Block A, said Addition; thence S 88°39'42" W, and on the North line said Lot 7, 110.00 feet to the Northwest corner said Lot 7, said point also being on the West line SW1/4 SE1/4 Section 20, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska; thence N 01°32'03" W, and on said West line, 125.00 feet; thence N 88°39'42" E, 1080.22 feet to a point on the Southwesterly Right of Way Line of the Abandoned C.B. & Q. RR; thence S 61°14'47" E, and on said Southwesterly line, 947.08 feet to the Northwest corner Lot 1, Eighth Street Fire Station Subdivision to the City of Columbus, Platte County, Nebraska; thence S 01°29'33" E, and on the West line said Lot 1, 212.17 feet to a point on the North line 8th Street, said point being 40.00 feet north of the South line SE1/4 SE1/4 said Section 20; thence S 88°30'21" W, and on said North line 572.87 feet; thence S 88°29'35" W, and on said North line 812.65 feet to the Point of Beginning, containing 19.84 acres more or less.

FINAL PLAT

VITALITY VILLAGE SUBDIVISION

A Subdivision of Lots 8-11, Block A, and Lots 1-12, Block B, and Lots 9-13, Block C, and Lots 1 and 2 Block D, all in Vitality Village Addition to the City of Columbus, Platte County, Nebraska, along with that part of 9th Street and Progress Drive abutting said Lots.

PLANNING COMMISSION

STATE OF NEBRASKA )
COUNTY OF PLATTE ) SS
CITY OF COLUMBUS )

This plat of VITALITY VILLAGE SUBDIVISION to the City of Columbus, Platte County, Nebraska, approved by the Planning Commission this \_\_\_ day of \_\_\_, 2024.

Chairman

CITY COUNCIL

STATE OF NEBRASKA )
COUNTY OF PLATTE ) SS
CITY OF COLUMBUS )

The foregoing plat approved by the City Council of Columbus, Nebraska, by Resolution No. \_\_\_ duly passed by the City Council on the \_\_\_ day of \_\_\_, 2024.

Attest:

City Clerk

Mayor

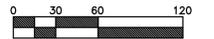
SCHOOL DISTRICT

STATE OF NEBRASKA )
COUNTY OF PLATTE ) SS

The above plat approved by Columbus School District No. 71-0001, Platte County, Nebraska

Attest:

School Superintendent



LEGEND

- - Monument Found
○ - Set 5/8" x 30" I.B. with Survey Cap
□ - Calculated Point (See Note Below)
R - Recorded Distance
M - Measured Distance
--- - Easement Line

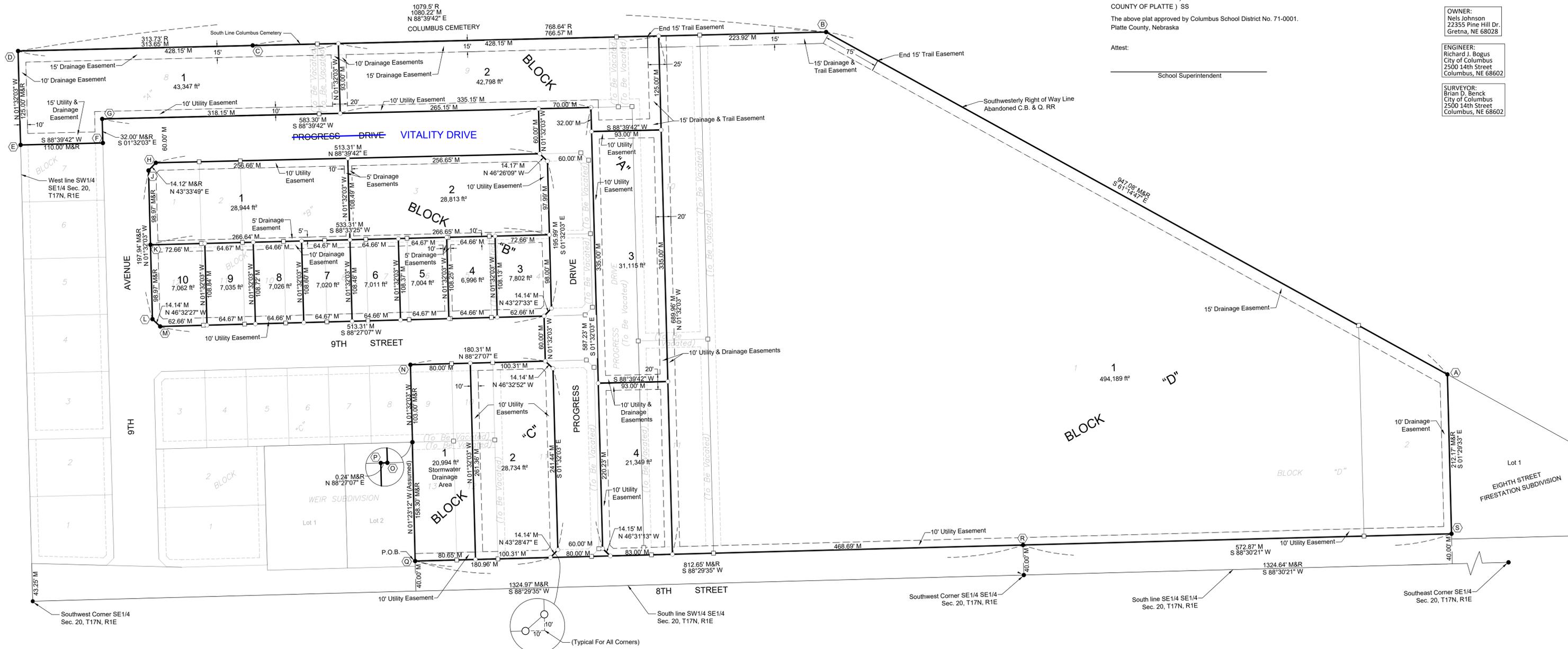
\*\*NOTE:\*\* Property corners from Vitality Village Addition had not been set at the time of this survey; therefore, the calculated corners on this plat will not be set as referenced on the Final Plat of Vitality Addition



OWNER: Nels Johnson
22355 Pine Hill Dr.
Gretna, NE 68028

ENGINEER: Richard J. Bogus
City of Columbus
2500 14th Street
Columbus, NE 68602

SURVEYOR: Brian D. Benck
City of Columbus
2500 14th Street
Columbus, NE 68602



Southwest Corner SE1/4 Sec. 20, T17N, R1E

South line SW1/4 SE1/4 Sec. 20, T17N, R1E

South line SE1/4 SE1/4 Sec. 20, T17N, R1E

Southeast Corner SE1/4 Sec. 20, T17N, R1E



4.F. Resolution No. R24-111 authorizing payment of various improvement projects.

**RESOLUTION NO. R24-111**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, TO AUTHORIZE AND DIRECT THAT A CHECK BE ISSUED AND MADE PAYABLE TO THE RESPECTIVE CONTRACTOR(S) FOR LABOR, EQUIPMENT, AND MATERIALS FURNISHED FOR IMPROVEMENTS IN THE FOLLOWING DESIGNATED DISTRICTS AND PROJECTS WITHIN THE CITY OF COLUMBUS, ALL AS SET FORTH ON THE ATTACHED CERTIFICATES OF PROGRESS PREPARED BY THE RESPECTIVE SPECIAL ENGINEER TO WIT: B-D CONSTRUCTION, INC., VAN BERG GOLF COURSE PRO SHOP RENOVATIONS, \$30,842.10; B-D CONSTRUCTION, INC., VAN BERG GOLF COURSE PRO SHOP RENOVATIONS, \$74,157.90; BIERMAN CONTRACTING, INC., CENTENNIAL PARK RESTROOM AND CONCESSION BUILDING, \$106,554.60; BIERMAN CONTRACTING, INC., CENTENNIAL PARK RESTROOM AND CONCESSION BUILDING, \$161,954.10; BOYD JONES CONSTRUCTION CO., COMMUNITY BUILDING, \$41,985.10; GEHRING CONSTRUCTION AND READY MIX CO., INC., PAVING AND INFRASTRUCTURE OF VITALITY VILLAGE SUBDIVISION AND COMMUNITY BUILDING SOUTH PARKING LOT, \$221,979.00; NEMAHA SPORTS CONSTRUCTION LLC, PAWNEE PARK BASEBALL FIELD TURF, \$31,780.00; NEMAHA SPORTS CONSTRUCTION LLC, PAWNEE PARK BASEBALL FIELD TURF, \$465,102.00; WATTS ELECTRIC COMPANY, LOST CREEK PARKWAY TRAFFIC SIGNALS 2024, \$292,502.76.

WHEREAS, the mayor and council of the City of Columbus, Nebraska, hereby find and determine that pursuant to contract, labor, equipment, and materials have been furnished for improvements in the following designated districts and projects within said City, to wit:

B-D Construction, Inc.	Van Berg Pro Shop Reno	\$ 30,842.10
B-D Construction, Inc.	Van Berg Pro Shop Reno	\$ 74,157.90
Bierman Contracting, Inc.	Centennial Park RR & Concession Bldg	\$ 106,554.60
Bierman Contracting, Inc.	Centennial Park RR & Concession Bldg	\$ 161,954.10
Boyd Jones Construction Co.	Community Building	\$ 41,985.10
Gehring Const & Ready Mix Co., Inc.	Vitality Village Sub & Comm Bldg South Parking Lot	\$ 221,979.00
Nemaha Sports Construction LLC	Pawnee Park Baseball Field Turf	\$ 31,780.00
Nemaha Sports Construction LLC	Pawnee Park Baseball Field Turf	\$ 465,102.00
Watts Electric Company	Lost Creek Parkway Traffic Signals 2024	\$ 292,502.76

that the respective special engineer has prepared and filed with the city clerk a certificate of progress respecting said improvements, copies of which are attached and are hereby incorporated herein by reference and made a part hereof as if fully set forth herein; and

that pursuant to said contract, the plans, specifications, and said certificate of progress, there is due the respective contractor on account the amount as set forth in the attached.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the said improvements in the aforesaid districts and projects and the respective certificate of progress be and are hereby accepted and adopted; that a check be issued and made payable to the respective contractor in the amount and in the manner as set forth in the respective certificate of progress; that each check shall be drawn on the appropriate and respective fund; that each check shall be redeemed and paid upon collection of special assessments and sale of various purpose bonds at the completion of each of said districts and projects.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**AIA Type Document  
Application and Certification for Payment**

**TO (OWNER):** City of Columbus  
2500 14th Street  
Suite 3  
Columbus, NE 68601

**PROJECT:** VAN BERG PRO SHOP RENO

**APPLICATION NO:** 1  
**PERIOD TO:** 9/30/2024

**DISTRIBUTION TO:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM (CONTRACTOR):** B-D Construction, Inc.  
2154 East 32nd Avenue  
Columbus, NE 68601

**VIA (ARCHITECT):** TSP, Inc  
677 Cathedral Dr.  
Suite 302  
Rapid City, SD 57201

**ARCHITECT'S PROJECT NO:** 07240477

**CONTRACT FOR:** Van Berg Pro Shop Renovation

**CONTRACT DATE:** 7/16/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	121,719.00
2. Net Change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	121,719.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	34,269.00
<b>5. RETAINAGE:</b>		
a. 10.00 % of Completed Work	\$	3,426.90
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	3,426.90
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	30,842.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	30,842.10
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	90,876.90

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

**CONTRACTOR:** B-D Construction, Inc.  
2154 East 32nd Avenue Columbus, NE 68601

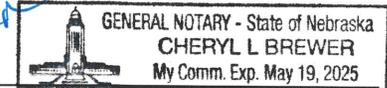
By: Bryan L. Kearney Date: 9.30.24  
Bryan L. Kearney / Project Manager

State of: NE

County of: Platte

Subscribed and Sworn to before me this 30th Day of Sept. 2024

Notary Public: Cheryl L Brewer  
My Commission Expires : May 19, 2025



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 30,842.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

**ARCHITECT:** Richard J. Bogue Date: 9-30-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA Type Document  
Application and Certification for Payment**

**TO (OWNER):** City of Columbus  
2500 14th Street  
Suite 3  
Columbus, NE 68601

**PROJECT:** VAN BERG PRO SHOP RENO

**APPLICATION NO:** 2  
**PERIOD TO:** 9/30/2024

**DISTRIBUTION TO:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM (CONTRACTOR):** B-D Construction, Inc.  
2154 East 32nd Avenue  
Columbus, NE 68601

**VIA (ARCHITECT):** TSP, Inc  
677 Cathedral Dr.  
Suite 302  
Rapid City, SD 57201

**ARCHITECT'S PROJECT NO:** 07240477

**CONTRACT FOR:** Van Berg Pro Shop Renovation

**CONTRACT DATE:** 7/16/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	121,719.00
2. Net Change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	121,719.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	116,666.67
<b>5. RETAINAGE:</b>		
a. 10.00 % of Completed Work	\$	11,666.67
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	11,666.67
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	105,000.00
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)		
	\$	30,842.10
8. CURRENT PAYMENT DUE	\$	74,157.90
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 3 less Line 6)		
	\$	16,719.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	0.00	0.00
NET CHANGES by Change Order	0.00	

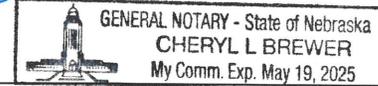
The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

**CONTRACTOR:** B-D Construction, Inc.  
2154 East 32nd Avenue Columbus, NE 68601

By: Bryan L. Kearney / Project Manager Date: 9.30.24

State of: NE  
County of: Platte  
Subscribed and Sworn to before me this 30th Day of Sept. 2024

Notary Public: Cheryl L Brewer  
My Commission Expires : May 19, 2025



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 74,157.90

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

**ARCHITECT:** Richard J. Bogue Date: 9-30-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 4 PAGES

TO OWNER:  
**City of Columbus**  
 2500 14th Street Suite 3  
 Columbus, NE 68601

PROJECT: **Centennial Park**  
**RR & Concession**

100-150-57200-24030 - 106,554.60

APPLICATION NO: **Two (2)**

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: **September 27, 2024**

PROJECT NOS: **24-016**

FROM CONTRACTOR:  
**Bierman Contracting, Inc**  
 PO Box 1887  
 Columbus, NE 68602

VIA ARCHITECT:  
 Name  
 Address  
 City, State Zip

CONTRACT DATE: **July 24, 2024**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	640,914.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	640,914.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	170,096.00
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	17,009.60
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	17,009.60
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	153,086.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	46,531.80
8. CURRENT PAYMENT DUE	\$	106,554.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	487,827.60

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]

Date: September 27, 2024

State of: NEBRASKA County of: PLATTE  
 Subscribed and sworn to before me this  
 27th Day of September, 2024

Notary Public:

[Signature: Traci L. Cerny]



My Commission expires: 3/24/2025

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 4 PAGES

TO OWNER:  
 City of Columbus  
 2500 14th Street Suite 3  
 Columbus, NE 68601

PROJECT: *Centennial Park  
 RR & Concession*

100-150-57200-24030 - 161,954.10

APPLICATION NO: *Three (3)*

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: *September 27, 2024*

FROM CONTRACTOR:  
 Bierman Contracting, Inc  
 PO Box 1887  
 Columbus, NE 68602

VIA ARCHITECT:  
 Name  
 Address  
 City, State Zip

PROJECT NOS: *24-016*

CONTRACT FOR:

CONTRACT DATE: *July 24, 2024*

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>640,914.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>640,914.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>350,045.00</u>
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	<u>35,004.50</u>
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>35,004.50</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>315,040.50</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>153,086.40</u>
8. CURRENT PAYMENT DUE	\$	<u>161,954.10</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>325,873.50</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

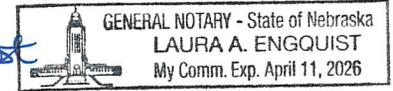
By: *[Signature]*

Date: September 27, 2024

State of: *NEBRASKA* County of: *PLATTE*  
 Subscribed and sworn to before me this  
 27th Day of September, 2024

Notary Public:

*[Signature]*



My Commission expires:

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF

PAGES

**TO OWNER:**

City of Columbus, NE  
PO Box 1677  
Columbus, NE 68602-1677

**PROJECT:**

Library / Cultural Arts Facility

APPLICATION NO: 33A Pay App 38

**Distribution to:**

OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM CONTRACTOR:**

Boyd Jones Construction Co.  
950 S. 10th St., STE 100  
Omaha, NE 68108  
CONTRACT FOR:

**VIA ARCHITECT:**

PERIOD TO: 7/31/24  
Start: 5/1/24  
Finish: 7/31/24  
PROJECT NOS: 16-026

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	26,201,578.00
2. Net change by Change Orders	\$	522,184.75
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	26,723,762.75
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	26,718,504.50
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	0.00
b. % of Stored Material	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	26,718,504.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	26,676,519.40
8. CURRENT PAYMENT DUE	\$	41,985.10
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	5,258.25

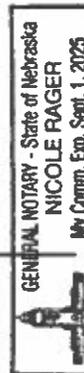
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$522,184.75	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$522,184.75</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$522,184.75</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:**

By: [Signature] Date: 7/31/2024

State of: Nebraska County of: Douglas  
Subscribed and sworn to before me this 31 day of July  
Notary Public: Nicole Rager  
My Commission expires: 9-1-2025



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ 41,985.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  
By: [Signature] Date: 9/23/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Richard J. Bogus



## Contractor's Application and Certificate of Payment

100-100-57200-24029 - 175,779.00  
 200-200-57300-20075 - 46,200.00

		Contractor's Application for Payment No: <span style="float: right;">7</span>	
		Application Period: (From - to) <span style="float: right;">9/4/24 to 9/30/24</span>	
To: City of Columbus (Owner)	From (Contractor): GEHRING CONSTRUCTION & READY MIX CO., INC.	Contractor's Project No.:	
Project Name: VITALITY VILLAGE SUBDIVISION AND COMMUNITY BUILDING SOUTH PARKING LOT	Via ( Consulting Engineer / Architect): City of Columbus		
Fiscal Year Budget Number: SEE PROJECT SECTIONS			

### Application For Payment

#### Field Order and Change Order Summary

Field (FO#) and Change Orders (CO#) Approved:		
Number	Additions	Deductions
FO3	\$ 3,850.00	
TOTALS	\$ 3,850.00	\$ -
NET CHANGE	\$ 3,850.00	

1. ORIGINAL CONTRACT PRICE.....	\$	2,119,661.00
2. Net change by Field Order and Change Orders.....	\$	3,850.00
3. Current Contract Price (Line 1 + 2).....	\$	2,123,511.00
4. TOTAL COMPLETED AND STORED TO DATE (Column H on Progress Estimate).....	\$	1,343,458.00
5. RETAINAGE: (Capped at 10% at 50% of Line 3) (When line 4 is over 50% of Line 3 do calculation of Line 3 x .5 x .1 to get Retainage)	\$	106,175.55
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5).....	\$	1,237,282.45
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	1,015,303.45
8. AMOUNT DUE THIS APPLICATION (Line 6 - Line 7).....	\$	221,979.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3- Line 6).....	\$	886,228.55

(To double check Line 9 Take Column 1 + Line 5 should = Line 9 calculations)

Contractor's Certification	
<p>The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.</p>	
<p>Contractor: Gehring Construction &amp; Ready Mix Co., Inc.</p>	
<p>By: <i>Stephen Anderson</i></p>	<p>Date: <i>9-30-24</i></p>
<p>Printed/Typed Name: Stephen Anderson</p>	

Payment of:		
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:		
	(Consulting Engineer/Architect)	(Date)
Payment of:	\$	221,979.00
	(Line 8 or other - attach explanation of the other amount)	
is approved by:	<i>Richard J. Bogue</i>	9-27-2024
	(City Engineer)	(Date)
Approved by:		
	Funding Agency (if applicable)	(Date)

**AIA Type Document  
Application and Certification for Payment**

**TO (OWNER):** City of Columbus  
2424 14th St.  
Columbus, NE 68602

**PROJECT:** Columbus Pawnee B-Ball Design

**APPLICATION NO:** 1  
**PERIOD TO:** 9/30/2024

**DISTRIBUTION TO:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM (CONTRACTOR):** Nemaha Sports Construction LLC  
541 S 1st ST  
Lincoln, NE 68508

**VIA (ARCHITECT):**

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:** Design- Pawnee Park Baseball

**CONTRACT DATE:** 5/29/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

<b>1. ORIGINAL CONTRACT SUM</b> .....	\$	<u>31,780.00</u>
<b>2. Net Change by Change Orders</b> .....	\$	<u>0.00</u>
<b>3. CONTRACT SUM TO DATE (Line 1 + 2)</b> .....	\$	<u>31,780.00</u>
<b>4. TOTAL COMPLETED AND STORED TO DATE</b> .....	\$	<u>31,780.00</u>
<b>5. RETAINAGE:</b>		
a. <u>0.00</u> % of Completed Work	\$	<u>0.00</u>
b. <u>0.00</u> % of Stored Material	\$	<u>0.00</u>
Total retainage (Line 5a + 5b) .....	\$	<u>0.00</u>
<b>6. TOTAL EARNED LESS RETAINAGE</b> .....	\$	<u>31,780.00</u>
(Line 4 less Line 5 Total)		
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate) .....	\$	<u>0.00</u>
<b>8. CURRENT PAYMENT DUE</b> .....	\$	<u>31,780.00</u>
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 3 less Line 6)	\$	<u>0.00</u>

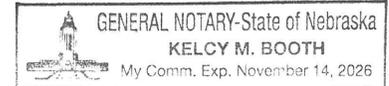
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>
<b>NET CHANGES by Change Order</b>	<b>0.00</b>	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

**CONTRACTOR:** Nemaha Sports Construction LLC  
541 S 1st ST Lincoln, NE 68508

By: [Signature] Date: 9/24/2024

State of: NE  
County of: Lancaster  
Subscribed and Sworn to before me this 24th Day of September 2024  
Notary Public: [Signature]  
My Commission Expires 11-14-24



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 31,780.00

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

**ARCHITECT:**  
By: Richard J. Bogue Date: 9-28-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA Type Document  
Application and Certification for Payment**

**TO (OWNER):** City of Columbus  
2424 S 14th Street  
Columbus, NE 68602-167

**PROJECT:** Columbus Pawnee Park Baseball

**APPLICATION NO:** 1  
**PERIOD TO:** 9/30/2024

**DISTRIBUTION TO:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM (CONTRACTOR):** Nemaha Sports Construction LLC  
541 S 1st ST  
Lincoln, NE 68508

**VIA (ARCHITECT):**

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:** Pawnee Park Baseball Field Conversion

**CONTRACT DATE:** 8/19/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM .....	\$	<u>1,413,000.00</u>
2. Net Change by Change Orders .....	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2) .....	\$	<u>1,413,000.00</u>
4. TOTAL COMPLETED AND STORED TO DATE .....	\$	<u>516,780.00</u>
<b>5. RETAINAGE:</b>		
a. <u>10.00</u> % of Completed Work	\$	<u>51,678.00</u>
b. <u>0.00</u> % of Stored Material	\$	<u>0.00</u>
Total retainage (Line 5a + 5b) .....	\$	<u>51,678.00</u>
6. TOTAL EARNED LESS RETAINAGE .....	\$	<u>465,102.00</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .....	\$	<u>0.00</u>
8. CURRENT PAYMENT DUE .....	\$	<u>465,102.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>947,898.00</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Sports Construction LLC  
541 S 1st ST Lincoln, NE 68508

By: [Signature]

Date: 10/1/2024

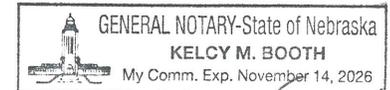
State of: NE

County of: Lancaster

Subscribed and Sworn to before me this 1st

Notary Public: [Signature]

My Commission Expires: 11-14-24



Day of October 2024

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 465,102.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Richard J. Bogue

Date: 10-1-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



## Contractor's Application and Certificate of Payment

Contractor's Application for Payment No: <b>1</b>		
Application Period: (From - to) <b>Thru 9/30/2024</b>		
To: City of Columbus (Owner)	From (Contractor): <b>Watts Electric Company</b>	Contractor's Project No.: COLLOCR
Project Name: <b>Lost Creek Parkway Traffic Signals 2024</b>		Via ( Consulting Engineer / Architect): City of Columbus
Fiscal Year Budget Number: CIP No. 200-200-57200-23022 (R24-60)		

### Application For Payment

#### Field Order and Change Order Summary

Field (FO#) and Change Orders (CO#) Approved:		
Number	Additions	Deductions
<b>TOTALS</b>	\$ -	\$ -
<b>NET CHANGE</b>	\$ -	

1. ORIGINAL CONTRACT PRICE.....	\$	932,152.58
2. Net change by Field Order and Change Orders.....	\$	-
3. Current Contract Price (Line 1 ± 2).....	\$	932,152.58
4. TOTAL COMPLETED AND STORED TO DATE (Column H on Progress Estimate).....	\$	325,003.06
5. RETAINAGE: (Capped at 10% at 50% of Line 3) (When line 4 is over 50% of Line 3 do calculation of Line 3 x .5 x .1 to get Retainage)	\$	32,500.31
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5).....	\$	292,502.76
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....		
8. AMOUNT DUE THIS APPLICATION (Line 6 - Line 7).....	\$	292,502.76
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3- Line 6).....	\$	639,649.82

(To double check Line 9 Take Column I + Line 5 should = Line 9 calculations)

#### Contractor's Certification

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: <b>Watts Electric Company</b>	
By: <i>Toni Watts</i>	Date: 9/30/24
Printed/Typed Name: <b>Toni Watts-McDonald</b>	

Payment of:	<b>Materials</b>	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:	_____	_____
	(Consulting Engineer/Architect)	(Date)
Payment of:	\$	292,502.76
	(Line 8 or other - attach explanation of the other amount)	
is approved by:	<i>Richard J. Bogue</i>	9-30-2024
	(City Engineer)	(Date)
Approved by:	_____	_____
	Funding Agency (if applicable)	(Date)

4.G. Payroll and bills on file.

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
02359	911 CUSTOM LLC				
09/30/2024	INVOICE	57681	SURVIVAL ARMOR - WIELGUS	874.00	
09/30/2024	INVOICE	57683	BLACKINTON RHODIUM BADGE #42	246.00	
			Total:	1,120.00	
			Net of 2 Invoices / 0 Checks	1,120.00	
00116	ACE HARDWARE & GARDEN CNT				
09/30/2024	INVOICE	206799/5	NUTS, BOLTS, SCREWS	0.36	
09/30/2024	INVOICE	206829/5	SWIVEL MNT LIGHT CONTROL	14.99	
09/30/2024	INVOICE	206844/5	SPRAY PAINT	10.00	
09/30/2024	INVOICE	206643/5	GFCI ST OUTLET	47.97	
09/30/2024	INVOICE	206753/5	NUTS, BOLTS, SCREWS	5.56	
09/30/2024	INVOICE	206751/5	SPRAY PAINT	10.00	
09/30/2024	INVOICE	206740/5	OIL 2 CYCLE	27.95	
09/30/2024	INVOICE	206690/5	KEY SCHLAGE	7.18	
09/30/2024	INVOICE	206685/5	ADAPTER, PVC PIPE 2"X10'	21.58	
09/30/2024	INVOICE	206680/5	RV/MARINE ANTIFREEZE, WEED OUT	368.99	
09/30/2024	INVOICE	206651/5	FILE MILL, MLW SOCKET ADAPTER	27.98	
09/30/2024	INVOICE	206769/5	NUTS, BOLTS, SCREWS	4.14	
09/30/2024	INVOICE	206762/5	COUPLE INSERT POLY 1"	9.54	
09/30/2024	INVOICE	206902/5	SCREW HOOK, NUTS, BOLTS, SCREWS	121.13	
09/30/2024	INVOICE	206929/5	SPRINKLER SPIKE	42.99	
09/30/2024	INVOICE	206936/5	CONCRETE SELF LEVEL	47.96	
09/30/2024	INVOICE	206944/5	NUTS, BLTS, SCREWS, KEY YALE	12.74	
09/30/2024	INVOICE	206953/5	PAPER KEY TAGS	7.99	
09/30/2024	INVOICE	206935/5	3 - FERTILIZER LAWN STEP 4	206.97	
09/30/2024	INVOICE	206936/5	REFUND - DEPOSIT	(15.00)	
09/30/2024	INVOICE	206937/5	RENTAL - STAND ON AERATOR	110.00	
09/30/2024	INVOICE	206961/5	PHILIP PN SMS, RIB ANC, SHELF BRACKET	21.03	
09/30/2024	INVOICE	206954/5	PAPER TOWELS	5.18	
09/30/2024	INVOICE	206970/5	KEY MASTER, KEY ID TAG	19.54	
09/30/2024	INVOICE	207016/5	WEED OUT	50.99	
09/30/2024	INVOICE	207033/5	SLIP JOINT PLIERS, CLAW HAMMER	29.98	
			Total:	1,217.74	
			Net of 26 Invoices / 0 Checks	1,217.74	
00180	ADVANCE AUTO PARTS				
09/30/2024	INVOICE	5606426413980	AIR FILTERS	35.86	
09/30/2024	INVOICE	5606425468113	TOOL SET	245.63	
09/30/2024	INVOICE	5606425068028	AIR FILTERS	126.72	
09/30/2024	INVOICE	5606424867991	BRAKE PADS	94.85	
09/30/2024	INVOICE	5606423467718	AIR FILTER	18.56	
09/30/2024	INVOICE	5606423467725	OIL & AIR FILTERS	79.11	
09/30/2024	INVOICE	5606423567748	OIL FILTER	5.30	
09/30/2024	INVOICE	5606423667770	AIR & OIL FILTERS	51.24	
			Total:	657.27	
			Net of 8 Invoices / 0 Checks	657.27	
11185	ALLO COMMUNICATONS				
09/30/2024	INVOICE	2034309	TELEPHONE - SOUTH FIRE STATION 9/24 - 10/23	31.10	
			Total:	31.10	
			Net of 1 Invoices / 0 Checks	31.10	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00587 09/30/2024	AQUA-PURE INC INVOICE	COLNE2410	MONTHLY SERVICE CONTRACT- NORTH & SOUTH WEL:	14,946.69	
			Total:	14,946.69	
			Net of 1 Invoices / 0 Checks	14,946.69	
10561	ARNOLD MOTOR SUPPLY				
09/30/2024	INVOICE	78NV121942	80Z TUBELESS SEALANT	7.79	
09/30/2024	INVOICE	78NV122016	GAL TIRE SEALANT	36.99	
09/30/2024	INVOICE	78NV122079	GAL TIRE SEALANT	36.99	
09/30/2024	INVOICE	78NV122213	BRAKE HYDRAULIC HOSE	20.27	
09/30/2024	INVOICE	78NV122265	BATTERY CABLES, 50/EA STRTR CBL, RAVEN NITR:	28.92	
09/30/2024	INVOICE	78NV119592	12V BATTERY, KT PACK, BATTERY CLIPS	71.49	
09/30/2024	INVOICE	78NV120457	12V JUMP STARTER	409.99	
09/30/2024	INVOICE	78NV120310	2 PM 5W20 SYN	53.74	
09/30/2024	INVOICE	78NV120484	OIL FILTER, PNEUMATIC/HYDRAULIC SLNT	66.59	
09/30/2024	INVOICE	78NV120601	POWERARED FHP MED HP V-BELT	30.10	
09/30/2024	INVOICE	78NV120716	12 - PM DEX/,ERC 12/1 QT	45.48	
09/30/2024	INVOICE	78NV121815	6GE-6FFORX, WIRE BRAID HOSE	78.49	
09/30/2024	INVOICE	78NV121180	HI-POWER II V-BELT	21.15	
09/30/2024	INVOICE	78NV121242	OIL FILTER	13.89	
09/30/2024	INVOICE	78NV121247	OIL FILTER	9.28	
09/30/2024	INVOICE	78NV121240	OIL FILTER	13.89	
09/30/2024	INVOICE	78NV121838	8G-10MJ, WIRE BRAID HOSE	71.05	
			Total:	1,016.10	
			Net of 17 Invoices / 0 Checks	1,016.10	
10663	AUXIANT				
09/30/2024	INVOICE	9232024FLEX	FLEX FUNDING	1,819.19	
09/30/2024	INVOICE	9262024HEALTH	HEALTH FUNDING	42,087.50	
09/30/2024	INVOICE	9262024FLEX	FLEX FUNDING	379.59	
10/08/2024	INVOICE	9142024	STOPLOSS, FEES	58,657.47	
10/08/2024	INVOICE	10032024FLEX	FLEX FUNDING	4,527.42	
10/08/2024	INVOICE	10032024HEALTH	HEALTH FUNDING	59,131.92	
			Total:	166,603.09	
			Net of 6 Invoices / 0 Checks	166,603.09	
00278	AWARDS & ENGRAVING				
09/30/2024	INVOICE	13700	ANNIVERSARY PLAQUES & CERTIFICATIONS	163.25	
			Total:	163.25	
			Net of 1 Invoices / 0 Checks	163.25	
01657	BARCEL LANDSCAPE PRODUCTS INC				
09/30/2024	INVOICE	12985	CUSTOM GRINDING	2,475.00	
			Total:	2,475.00	
			Net of 1 Invoices / 0 Checks	2,475.00	
03119	B-D CONSTRUCTION INC				
09/30/2024	INVOICE	2	VAN BERG PRO SHOP RENOVATION	74,157.90	
09/30/2024	INVOICE	1	VAN BERG PRO SHOP RENOVATION	30,842.10	
			Total:	105,000.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 2 Invoices / 0 Checks	105,000.00	
01315 09/30/2024	BENESCH ALFRED & COMPANY INVOICE	296058	LIFT STATON DESIGN	9,156.94	
			Total:	9,156.94	
			Net of 1 Invoices / 0 Checks	9,156.94	
00969 09/30/2024 09/30/2024	BIERMAN CONTRACTING INC. INVOICE INVOICE	2 3	CENTENNIAL PARK RR & CONCESSION CENTENNIAL PARK RR & CONCESSIONS	106,554.60 161,954.10	
			Total:	268,508.70	
			Net of 2 Invoices / 0 Checks	268,508.70	
11109 09/30/2024	BIRDDOG ELECTRIC LLC INVOICE	64	FRANKFURT SQUARE RV PEDESTALS X3	12,783.85	
			Total:	12,783.85	
			Net of 1 Invoices / 0 Checks	12,783.85	
00917 09/30/2024 09/30/2024	BLACKSTONE PUBLISHING INVOICE INVOICE	2166762 2169807	CD'S CD	231.91 41.63	
			Total:	273.54	
			Net of 2 Invoices / 0 Checks	273.54	
01147 09/30/2024 09/30/2024	BLACKSTRAP INC INVOICE INVOICE	150501 150470	ROAD SALT ROAD SALT	1,724.41 1,735.09	
			Total:	3,459.50	
			Net of 2 Invoices / 0 Checks	3,459.50	
10651 09/30/2024	BLUE VALLEY PUBLIC SAFETY INC. INVOICE	18370	MAINTENANCE ON OUTDOOR WARNING SIREN 25TH A'	555.00	
			Total:	555.00	
			Net of 1 Invoices / 0 Checks	555.00	
00337 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024	BOMGAARS INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	35403623 35402834 35402836 35397173 35399910 35397607	STRAP, DOG TOY, FITTED TARP, DOG FOOD WIPER BLADES, SIMPLE GREEN CLEANER, POWER S' PIKSTIKS EQUIPMENT ENAMEL, PAINT BRUSH SET NIPPLE, TEE, COUPLER, ADAPTER WATER	192.91 262.20 74.97 215.02 69.53 8.40	
			Total:	823.03	
			Net of 6 Invoices / 0 Checks	823.03	
02485 09/30/2024	BOYD JONES CONSTRUCTION CO INVOICE	38	LIBRARY/CULTURAL ARTS FACILITY	41,985.10	
			Total:	41,985.10	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	41,985.10	
00452 09/30/2024	BULLSEYE FIRE SPRINKLER INC INVOICE	96026	REPLACED AIR REGULATOR	721.83	
			Total:	721.83	
			Net of 1 Invoices / 0 Checks	721.83	
10547 09/30/2024	BVH ARCHITECTURE INVOICE	46311	MEMORIAL STADIUM RENOVATION	149,336.13	
			Total:	149,336.13	
			Net of 1 Invoices / 0 Checks	149,336.13	
10842 09/30/2024	CALICO QUILT CLUB INVOICE	105	QUILT PROGRAM - SEPT 28	200.00	
			Total:	200.00	
			Net of 1 Invoices / 0 Checks	200.00	
10626 09/30/2024	CAPITAL ONE - WALMART INVOICE	302973	CLEANING KIT, REM OIL	96.66	
09/30/2024	INVOICE	881195	HDMI CABLE	10.88	
09/30/2024	INVOICE	531172	COMMAND STRIPS, FROSTING, POCKY, SPRINKLES,	192.63	
09/30/2024	INVOICE	154699	BOUNTY, KLEENEX, NEXGEN ZIP	99.70	
09/30/2024	INVOICE	544389	RIBBON, STREAMER, ANKLE WEIGHTS	36.79	
09/30/2024	INVOICE	076822	WHT FB 20X30, 20CT MP GMAS, BKD POP, SNACKCI	78.34	
			Total:	515.00	
			Net of 6 Invoices / 0 Checks	515.00	
10604 09/30/2024	CASEY'S MAIL SERVICE LLC INVOICE	4034	LIBRARY/MEDIA MAIL	752.86	
			Total:	752.86	
			Net of 1 Invoices / 0 Checks	752.86	
02551 09/30/2024	CENTER FOR MUNICIPAL SOLUTIONS INVOICE	49928-004	COLUMBUS NE VERIZON 1314 17TH ST MOD	1,098.28	
09/30/2024	INVOICE	58774-003	CORNHUSKER PUBLIC POWER 23169 235TH AVE	1,750.00	
09/30/2024	INVOICE	63399-002	T-MOBILE - 2453 39TH AVE MOD	1,900.00	
			Total:	4,748.28	
			Net of 3 Invoices / 0 Checks	4,748.28	
01209 09/30/2024	CENTER POINT LARGE PRINT INVOICE	2115557	MATERIALS	171.99	
			Total:	171.99	
			Net of 1 Invoices / 0 Checks	171.99	
10795 09/30/2024	CHESTERMAN COMPANY INVOICE	11567278	PEACE TEA, PIBB	42.44	
			Total:	42.44	
			Net of 1 Invoices / 0 Checks	42.44	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
10642	CHROME N' STEEL TRUCK & TRAILER LLC				
09/30/2024	INVOICE	8931	BRAKE CLUTCH	42.00	
09/30/2024	INVOICE	8919	OUTPUT OIL SEAL, OIL FILTER, AIR FILTER	402.00	
			Total:	444.00	
			Net of 2 Invoices / 0 Checks	444.00	
10532	CHS SPORTS BOOSERS				
09/30/2024	INVOICE	9.13.2024	GOLD SPONSOR	250.00	
			Total:	250.00	
			Net of 1 Invoices / 0 Checks	250.00	
00567	CITY OF COLUMBUS				
09/30/2024	INVOICE	300-54059-00	OCT 2WATER & SEWER	435.83	
09/30/2024	INVOICE	200-37998-00	OCT 2WATER & SEWER	523.88	
09/30/2024	INVOICE	300-57935-00	OCT 2WATER & SEWER	972.02	
09/30/2024	INVOICE	300-57936-00	OCT 2WATER & SEWER	213.41	
09/30/2024	INVOICE	200-21960-05	OCT 2WATER & SEWER	124.74	
09/30/2024	INVOICE	300-49615-00	OCT 2WATER & SEWER	42.83	
09/30/2024	INVOICE	300-47515-00	OCT 2WATER & SEWER	1,094.40	
09/30/2024	INVOICE	300-47514-00	OCT 2WATER & SEWER	83.29	
09/30/2024	INVOICE	300-62155-00	OCT 2WATER & SEWER	177.92	
09/30/2024	INVOICE	300-62105-00	OCT 2WATER & SEWER	32.72	
09/30/2024	INVOICE	200-39771-00	OCT 2WATER & SEWER	88.90	
09/30/2024	INVOICE	200-39575-00	OCT 2WATER & SEWER	28.76	
09/30/2024	INVOICE	300-50035-00	OCT 2WATER & SEWER	86.77	
09/30/2024	INVOICE	300-47518-00	OCT 2WATER & SEWER	57.80	
09/30/2024	INVOICE	100-13650-01	OCT 2WATER & SEWER	161.78	
09/30/2024	INVOICE	200-44032-00	OCT 2WATER & SEWER	95.27	
09/30/2024	INVOICE	300-45762-00	OCT 2WATER & SEWER	30.10	
09/30/2024	INVOICE	300-45761-00	OCT 2WATER & SEWER	25.48	
09/30/2024	INVOICE	300-44985-02	OCT 2WATER & SEWER	28.43	
09/30/2024	INVOICE	300-44986-00	OCT 2WATER & SEWER	121.01	
09/30/2024	INVOICE	300-57938-00	OCT 2WATER & SEWER	99.89	
09/30/2024	INVOICE	400-70005-01	OCT 2WATER & SEWER	232.52	
09/30/2024	INVOICE	300-57937-00	OCT 2WATER & SEWER	254.70	
09/30/2024	INVOICE	400-81020-00	OCT 2WATER & SEWER	869.09	
09/30/2024	INVOICE	200-41055-00	OCT 2WATER & SEWER	27.44	
09/30/2024	INVOICE	300-44995-00	OCT 2WATER & SEWER	99.23	
09/30/2024	INVOICE	400-65101-00	OCT 2WATER & SEWER	1,965.05	
09/30/2024	INVOICE	300-61005-00	OCT 2WATER & SEWER	84.09	
09/30/2024	INVOICE	200-28755-00	OCT 2WATER & SEWER	46.15	
09/30/2024	INVOICE	300-47517-00	OCT 2WATER & SEWER	682.01	
09/30/2024	INVOICE	300-57934-00	OCT 2WATER & SEWER	275.06	
09/30/2024	INVOICE	300-49665-00	OCT 2WATER & SEWER	46.15	
09/30/2024	INVOICE	200-21982-00	OCT 2WATER & SEWER	288.44	
09/30/2024	INVOICE	200-39615-01	OCT 2WATER & SEWER	89.10	
			Total:	9,484.26	
			Net of 34 Invoices / 0 Checks	9,484.26	
01114	CIVIC PLUS				
10/08/2024	INVOICE	314024	ARCHIVE SOCIAL STANDARD 10/1/2024 - 9/30/20:	7,547.40	
			Total:	7,547.40	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	7,547.40	
00306 10/08/2024	CLIA LABORATORY PROGRAM INVOICE	28D0979913	FINAL CERTIFICATE FEE	248.00	
			Total:	248.00	
			Net of 1 Invoices / 0 Checks	248.00	
00262 09/30/2024	CLUB PROPHET SYSTEMS INVOICE	INV2500291	MONTHLY TEE SHEET, ONLINE RESERVATIONS	500.00	
			Total:	500.00	
			Net of 1 Invoices / 0 Checks	500.00	
03140 09/30/2024	COLUMBUS AREA CHAMBER OF INVOICE	HEALTH	COLUMBUS BUCKS-PACE PROGRAM	1,340.00	
			Total:	1,340.00	
			Net of 1 Invoices / 0 Checks	1,340.00	
03141 09/30/2024 09/30/2024	COLUMBUS COMMUNITY HOSPITAL INVOICE INVOICE	10002274 10964555-0001	CLIENT BILLING - FIRE DEPARTMENT JASON ZYWIEC	747.75 1,301.04	
			Total:	2,048.79	
			Net of 2 Invoices / 0 Checks	2,048.79	
00036 09/30/2024	COLUMBUS CUSTOM EMBROIDERY INVOICE	E45727	CLOTHING - ADAME	74.00	
			Total:	74.00	
			Net of 1 Invoices / 0 Checks	74.00	
01374 09/30/2024	COLUMBUS MUSIC INVOICE	38446	ADAPTER	13.00	
			Total:	13.00	
			Net of 1 Invoices / 0 Checks	13.00	
03139 09/30/2024 09/30/2024	COLUMBUS PLUMBING COMPANY INVOICE INVOICE	0006037 0006038	SLOAN REPAIR KIT 2 - SLOAN ORINGS, SLOAN REPAIR KIT	36.00 39.90	
			Total:	75.90	
			Net of 2 Invoices / 0 Checks	75.90	
03143 09/30/2024	COLUMBUS TIRE & SERVICE INVOICE	1-31421	3 TIRE REPAIRS	84.00	
			Total:	84.00	
			Net of 1 Invoices / 0 Checks	84.00	
11032 09/30/2024 09/30/2024	COMFORT SPECIALISTS INVOICE INVOICE	275020 846970	SERVICE CALL VANBERG GOLF COURSE SERVICE CALL	285.00 545.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	830.00	
			Net of 2 Invoices / 0 Checks	830.00	
01250 09/30/2024	COMMONWEALTH ELECTRIC COMPANY INVOICE	74928	CONDUIT ACCESS, ADDITIONAL OUTLET COFFEE SH	966.00	
			Total:	966.00	
			Net of 1 Invoices / 0 Checks	966.00	
01081 09/30/2024 09/30/2024 09/30/2024	CONSOLIDATED MANAGEMENT CO INVOICE INVOICE INVOICE	 CMC-INV-2403423 CMC-INV-2403349 CMC-INV-2403504	MELAS - KLEE & WIELGUS MEALS - KLEE & WIELGUS MEALS - KLEE & WIELGUS	266.30 260.50 249.15	
			Total:	775.95	
			Net of 3 Invoices / 0 Checks	775.95	
02718 09/30/2024	CORE & MAIN LP INVOICE	V153300	1" 10 GAL IPERL 12YR	279.14	
			Total:	279.14	
			Net of 1 Invoices / 0 Checks	279.14	
02207 10/08/2024	CUES, INC. INVOICE	970029769	SOFTWARE BASIC SUPPORT	1,030.00	
			Total:	1,030.00	
			Net of 1 Invoices / 0 Checks	1,030.00	
03149 09/30/2024	CULLIGAN OF COLUMBUS INVOICE	287641	SALT PELLET DELIVERED 50#	52.00	
			Total:	52.00	
			Net of 1 Invoices / 0 Checks	52.00	
01539 09/30/2024 09/30/2024	D & K PRODUCTS INVOICE INVOICE	82889IN 83326IN	IGNITION IRON PLUS, IGNITIOM 18-3-6 IGNITION RYEGRASS, HAMMERDOWN HERBICIDE	690.00 617.50	
			Total:	1,307.50	
			Net of 2 Invoices / 0 Checks	1,307.50	
11164 09/30/2024	DANIELS PRODUCE LLC INVOICE	9.01.2024-9.30.2024	YARD WASTE REMOVAL 9/1/2024 - 9/30/2024	4,480.00	
			Total:	4,480.00	
			Net of 1 Invoices / 0 Checks	4,480.00	
00270 09/30/2024	DANKO EMERGENCY EQUIPMENT INVOICE	137510	FREIGHT	89.32	
			Total:	89.32	
			Net of 1 Invoices / 0 Checks	89.32	
03279 09/30/2024	DAS STATE ACCOUNTING INVOICE	1448100	MONTHLY NETWORK CHARGES	1,356.79	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	1448049	MONTHLY NETWORK CHARGES	307.20	
			Total:	1,663.99	
			Net of 2 Invoices / 0 Checks	1,663.99	
03152 09/30/2024	DEMCO INC INVOICE	7532875	BOOKMARKS	131.97	
			Total:	131.97	
			Net of 1 Invoices / 0 Checks	131.97	
03153 09/30/2024	DIAMOND VOGEL PAINT CENTER INVOICE	501533290	YELLOW & WHITE PAINT	3,564.00	
			Total:	3,564.00	
			Net of 1 Invoices / 0 Checks	3,564.00	
03158 09/30/2024	EAKES OFFICE SOLUTIONS INVOICE	9004988-0	2 - BINDERS	33.84	
09/30/2024	INVOICE	9003233-1	CLIP, BULLDG, MAG	11.16	
09/30/2024	INVOICE	9003367-0	PAPER	141.30	
09/30/2024	INVOICE	9003233-0	SHREDDER LUBRICANT, CORRECTION TAPE, TONER (	415.95	
09/30/2024	INVOICE	9007989-0	PAPER	36.84	
09/30/2024	INVOICE	9007990-0	BATH TISSUE	79.96	
09/30/2024	INVOICE	9010455-0	PAPER	235.50	
09/30/2024	INVOICE	9007990-1	CENTERPULL TOWELS	125.88	
09/30/2024	INVOICE	INV588335	COPIER CONTRACT	245.58	
09/30/2024	INVOICE	9011354-0	DESK CALENDARS, WALL CALENDARS	61.11	
09/30/2024	INVOICE	9007990-2	LINERS	141.40	
09/30/2024	INVOICE	9012454-0	CLIPBOARDS, POP-UP NOTES	32.95	
09/30/2024	INVOICE	INV589031	COPIER CONTRACT	77.12	
			Total:	1,638.59	
			Net of 13 Invoices / 0 Checks	1,638.59	
02762 09/30/2024	EDISON LIGHTING SUPPLY & INVOICE	44744	24 - 4FT-18W-AB	503.80	
			Total:	503.80	
			Net of 1 Invoices / 0 Checks	503.80	
00191 09/30/2024	ELECTRIC PUMP INC INVOICE	026186	REPAIR FLYGT	7,285.35	
09/30/2024	INVOICE	025852	CRANE, PUMP	6,701.50	
09/30/2024	INVOICE	025930	REPAIR BARNES 4SE2824L	2,450.29	
			Total:	16,437.14	
			Net of 3 Invoices / 0 Checks	16,437.14	
03161 09/30/2024	ELECTRICAL ENGINEERING & INVOICE	8673117-00	WHT CEILING SENSOR, TEST LEAD SET	133.14	
09/30/2024	INVOICE	8663215-00	8 - 1500W DBL END HALOGEN	54.40	
			Total:	187.54	
			Net of 2 Invoices / 0 Checks	187.54	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
02639 09/30/2024	FIRST NATIONAL BANK OF OMAHA INVOICE	2024402	COLUMBUS BRANCH TRAFFIC ACCIDENT-EXTERIOR V:	50.00	
			Total:	50.00	
			Net of 1 Invoices / 0 Checks	50.00	
11212 09/30/2024 09/30/2024	FORCE AMERICA DISTRIBUTING LLC INVOICE INVOICE	S0001-2004331 S0001-2004301	HOIST/PLOW TRUCK-PUMP OVERRIDE KIT, TEMP/LE' HOT SHIFT PTO	2,523.00 3,048.00	
			Total:	5,571.00	
			Net of 2 Invoices / 0 Checks	5,571.00	
00169 10/08/2024	FRONTIER INVOICE	40256277850209002	NWP 9/30/24 TO 10/29/24	89.10	
			Total:	89.10	
			Net of 1 Invoices / 0 Checks	89.10	
00459 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024	GALE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	85010043 84762333 84770544 84775940 84789452 84858465 84871374 84892160 85063501	MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS	872.49 65.58 32.79 87.97 100.80 82.37 54.73 22.39 43.19	
			Total:	1,362.31	
			Net of 9 Invoices / 0 Checks	1,362.31	
03172 09/30/2024 09/30/2024 09/30/2024 09/30/2024	GALLS LLC INVOICE INVOICE INVOICE INVOICE	028997976 029022869 028966787 029052685	STRYKE PANT - BALESTERI QM REFUND - BALESTERI QM WOMEN'S STRYKE PANT - LOPEZ STRYKE PANT	180.99 (33.60) 110.00 160.83	
			Total:	418.22	
			Net of 4 Invoices / 0 Checks	418.22	
01789 09/30/2024 09/30/2024	GAVER TIRE & AUTO CENTER INC INVOICE INVOICE	87858 87699	2 - MICHELIN X SNOPLUS 4 - HERCULES TERRA TRAC VIN #4437	2,756.87 921.87	
			Total:	3,678.74	
			Net of 2 Invoices / 0 Checks	3,678.74	
03174 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024	GEHRING CONSTRUCTION & INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	79614 79695 79475 79432 79566 7	38TH STREET & 26TH AVE 1/2" X 5" NOMAFLEX EXPANSION BAG MIX, HALF MOON STAKES BAG MIX, NOMAFLEX EXPANSION 38TH ST & 26TH AVE VITALITY VILLAGE SUBDIVISION & COMM BLDING :	308.88 48.10 1,122.88 1,131.96 425.38 221,979.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	225,016.20	
			Net of 6 Invoices / 0 Checks	225,016.20	
03177	GENERAL TRAFFIC CONTROLS INC				
09/30/2024	INVOICE	25257	HEAD, VISOR	370.00	
09/30/2024	INVOICE	25243	BASE, COLLAR ASSEM, LWR & UPR ARM,SUPPORT TI	1,345.00	
09/30/2024	INVOICE	25177	SIGN BRAC	1,145.00	
			Total:	2,860.00	
			Net of 3 Invoices / 0 Checks	2,860.00	
03178	GERHOLD CONCRETE COMPANY				
09/30/2024	INVOICE	483901	26TH AVE AND 38TH ST	735.73	
09/30/2024	INVOICE	481141	26TH AVE & 38TH ST	210.22	
09/30/2024	INVOICE	485120	36TH AVE & 37TH ST	802.54	
			Total:	1,748.49	
			Net of 3 Invoices / 0 Checks	1,748.49	
10214	GRAYBAR ELECTRIC COMPANY				
09/30/2024	INVOICE	9339034355	10 - PA1-002-AZB-EZB	97.11	
			Total:	97.11	
			Net of 1 Invoices / 0 Checks	97.11	
02594	GREAT PLAINS BUILDING SUPPLY				
09/30/2024	INVOICE	2409-532269	2 - 4X8 ORIENTED STRAND BOARD	40.70	
			Total:	40.70	
			Net of 1 Invoices / 0 Checks	40.70	
02075	GREAT PLAINS COMMUNICATIONS				
10/08/2024	INVOICE	125755 996-426-002	INTERNET 10/01 - 10/31	209.95	
			Total:	209.95	
			Net of 1 Invoices / 0 Checks	209.95	
03183	HADLEY-BRAITHWAIT COMPANY				
09/30/2024	INVOICE	232504	CASE JUMBO TP, CASE CENTER PULL TOWELS	97.90	
09/30/2024	INVOICE	232213	2 - CASES WAGON WHEEL TISSUE	135.90	
			Total:	233.80	
			Net of 2 Invoices / 0 Checks	233.80	
00272	HAWKINS INC				
09/30/2024	INVOICE	6854953	CHEMICALS	8,559.66	
09/30/2024	INVOICE	6860414	CHEMICALS	6,442.74	
09/30/2024	INVOICE	6867619	CHEMICALS	4,304.42	
			Total:	19,306.82	
			Net of 3 Invoices / 0 Checks	19,306.82	
03185	HDR ENGINEERING INC				
09/30/2024	INVOICE	1200655970	DESIGN & CONSTRUCTION PHASE SERVICES LOST CI	4,442.79	
09/30/2024	INVOICE	1200655969	LOST CREEK PARKWAY SEWER PROJECT	6,032.72	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	10,475.51	
			Net of 2 Invoices / 0 Checks	10,475.51	
10975 10/08/2024	HEARTLAND OFFICE CLEANERS INVOICE	22976	OCT CLEANING SERVICE	500.00	
			Total:	500.00	
			Net of 1 Invoices / 0 Checks	500.00	
00150 10/08/2024	HOMETOWN LEASING INVOICE	2	COPIER LEASE PAYMENT	232.93	
			Total:	232.93	
			Net of 1 Invoices / 0 Checks	232.93	
00480 09/30/2024	IMAGETREND INC INVOICE	PS-INV107745	ELITE RESCUE, CAD DISTRIBUTION ANNUAL FEE	7,845.92	
			Total:	7,845.92	
			Net of 1 Invoices / 0 Checks	7,845.92	
03194 09/30/2024	INGRAM LIBRARY SERVICES, INC INVOICE	83807782	MATERIALS	1,220.94	
09/30/2024	INVOICE	83880317	MATERIALS	410.08	
09/30/2024	INVOICE	83596524	MATERIALS	600.31	
09/30/2024	INVOICE	83286361	MATERIALS	1,007.34	
09/30/2024	INVOICE	83274032	MATERIALS	184.52	
09/30/2024	INVOICE	83344776	MATERIALS	40.99	
09/30/2024	INVOICE	83344777	MATERIALS	33.39	
09/30/2024	INVOICE	83357819	MATERIALS	137.63	
09/30/2024	INVOICE	83375054	MATERIALS	154.75	
09/30/2024	INVOICE	83381925	MATERIALS	59.55	
09/30/2024	INVOICE	83455349	MATERIALS	28.50	
09/30/2024	INVOICE	83545506	MATERIALS	48.06	
09/30/2024	INVOICE	83580349	MATERIALS	132.18	
09/30/2024	INVOICE	83708869	MATERIALS	35.96	
			Total:	4,094.20	
			Net of 14 Invoices / 0 Checks	4,094.20	
00981 09/30/2024	INTERSTATE ALL BATTERY CENTER INVOICE	1905899025347	2 - SLA1105 BATTERIES	95.40	
			Total:	95.40	
			Net of 1 Invoices / 0 Checks	95.40	
02554 09/30/2024	INTERSTATE BATTERY SYSTEM INVOICE	360003745	BATTERY	154.95	
09/30/2024	INVOICE	360003596	BATTERIES	303.90	
			Total:	458.85	
			Net of 2 Invoices / 0 Checks	458.85	
03199 09/30/2024	JACKSON SERVICES INC INVOICE	5377410	MATS, MOPS, POLISH TOWELS, WINDSHIELD WIPES,	139.62	
09/30/2024	INVOICE	5391856	MAT	25.07	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	5391855	UNIFORMS	75.78	
09/30/2024	INVOICE	5391854	UNIFORMS	25.82	
09/30/2024	INVOICE	5391851	BAR MOPS, MICROFIBER TOWEL, APRONS	54.40	
09/30/2024	INVOICE	5389384	SHOP TOWELS ORANGE, UNIFORMS	238.36	
09/30/2024	INVOICE	5389394	MATS, ROLLER TOWELS, UNIFORMS	131.18	
09/30/2024	INVOICE	5389385	UNIFORMS	139.73	
09/30/2024	INVOICE	5389397	UNIFORMS	26.82	
09/30/2024	INVOICE	5389396	MAT, BAR TOWELS, SHOP TOWELS ORANGE	25.43	
09/30/2024	INVOICE	5389395	UNIFORMS	96.16	
09/30/2024	INVOICE	5393746	UNIFORMS	26.82	
09/30/2024	INVOICE	5393745	MAT	3.07	
09/30/2024	INVOICE	5393744	UNIFORMS	96.16	
09/30/2024	INVOICE	5393743	UNIFORMS, ROLLER TOWEL	95.09	
09/30/2024	INVOICE	5393736	UNIFORMS	139.73	
09/30/2024	INVOICE	5396228	MATS	65.35	
09/30/2024	INVOICE	5396237	UNIFORMS	75.78	
09/30/2024	INVOICE	5396236	UNIFORMS	25.82	
09/30/2024	INVOICE	5393735	UNIFORMS	229.81	
09/30/2024	INVOICE	5395532	MATS, MOPS, POLISH TOWEL, WINDSJIELD WIPES,	139.60	
09/30/2024	INVOICE	5398149	MOPS, MATS, POLISH TOWEL	56.63	
09/30/2024	INVOICE	5398148	UNIFORMS	26.82	
09/30/2024	INVOICE	5398147	MATS, BAR TOWELS, SHOP TOWELS ORANGE	35.59	
09/30/2024	INVOICE	5398146	UNIFORMS	96.16	
09/30/2024	INVOICE	5398145	MATS, ROLLER TOWELS, UNIFORMS	131.18	
09/30/2024	INVOICE	5398138	UNIFORMS	139.73	
09/30/2024	INVOICE	5398137	MATS, SHOP TOWELS ORANGE, UNIFORMS	275.70	
Total:				2,637.41	
Net of 28 Invoices / 0 Checks				2,637.41	
00532	JEO CONSULTING GROUP INC				
09/30/2024	INVOICE	154556	STORM WATER FACILITY BANK STUDY 2023	3,240.00	
Total:				3,240.00	
Net of 1 Invoices / 0 Checks				3,240.00	
00523	JOHN DEERE FINANCIAL				
09/30/2024	INVOICE	300462	PLATTE VALLEY EQUIPMENT-PARTS	567.55	
Total:				567.55	
Net of 1 Invoices / 0 Checks				567.55	
03202	KELLY SUPPLY COMPANY				
09/30/2024	INVOICE	S12298473-0	3/8X1/2 HOSE X FEMALE BRASS HOSE BARB, CLAM:	7.95	
09/30/2024	INVOICE	S12298357-0	MALE ADAPTER, BRASS HOSE BARB, TEE BRS BAR,	27.86	
09/30/2024	INVOICE	S12298334-0	LARGE KNEELING PAD	117.48	
09/30/2024	INVOICE	S12298740-0	PVC DWV 90 ELL, 45 ELL, COUP	22.22	
Total:				175.51	
Net of 4 Invoices / 0 Checks				175.51	
10417	KIDWELL INC.				
09/30/2024	INVOICE	253906	PHONES & LICENSES COMMUNITY BLDG	10,509.00	
Total:				10,509.00	
Net of 1 Invoices / 0 Checks				10,509.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03205 09/30/2024	KIRKHAM MICHAEL & ASSOCIATES INVOICE	96507	CONSTRUCT 8-PLACE T-HANGER	9,472.85	
			Total:	9,472.85	
			Net of 1 Invoices / 0 Checks	9,472.85	
10247 09/30/2024	LABORDE, ADAM INVOICE	GISLAB-0006	GIS SUPPORT SERVICES	2,225.00	
			Total:	2,225.00	
			Net of 1 Invoices / 0 Checks	2,225.00	
01183 09/30/2024	LARM (LEAGUE ASSOCIATION OF INVOICE	0471	SANITARY SEWER BACKUP LIABILITY DEDUCTIBLE	25,000.00	
09/30/2024	INVOICE	9624	LIQUOR LIABILTY POLICY VAN BERG/QUAIL RUN 10/19/24 - 10/19/25	1,757.00	
10/08/2024	INVOICE	91924	AVIATION POLICY 10/19/24 - 10/19/25	3,231.00	
10/08/2024	INVOICE	111034	ENDORSEMENT #28	15.94	
10/08/2024	INVOICE	111036	ENDORSEMENT #1	196.46	
10/08/2024	INVOICE	110787	RENEWAL 10/01/2024 - 10/01/2025	880,497.00	
			Total:	910,697.40	
			Net of 6 Invoices / 0 Checks	910,697.40	
02177 09/30/2024	LASKA PATTY INVOICE	9.25.2024	MILEAGE -NENAAA MGRS MTG NORFOLK, MOVIE REN'	84.92	
			Total:	84.92	
			Net of 1 Invoices / 0 Checks	84.92	
01262 09/30/2024	LIFEGUARD MD INVOICE	17820	DEFIBRILLATION PADS	72.00	
			Total:	72.00	
			Net of 1 Invoices / 0 Checks	72.00	
00822 09/30/2024	LINCOLN WINWATER WORKS INVOICE	10564001	2'0 HYD EXT	723.55	
09/30/2024	INVOICE	10563801	MACRO 2-BOLT CPLG	4,513.95	
			Total:	5,237.50	
			Net of 2 Invoices / 0 Checks	5,237.50	
MISC 09/30/2024	LINGENFELTER KYLE INVOICE	09/23/2024	UB refund for account: 400-64710-05	71.61	
			Total:	71.61	
			Net of 1 Invoices / 0 Checks	71.61	
03214 09/30/2024	LOUP POWER DISTRICT INVOICE	400067	REPLACE 2 LIGHT POLES-23RD ST & E WALMART EI	4,095.24	
			Total:	4,095.24	
			Net of 1 Invoices / 0 Checks	4,095.24	
03217 09/30/2024	MAILBOX INVOICE	119573	STANDARD & ASSOCIATES	13.80	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	119638	NEBRASKA PUBLIC HEALTH	13.24	
09/30/2024	INVOICE	119655	NEBRASKA PUBLIC HEALTH	13.24	
09/30/2024	INVOICE	119532	NEBRASKA PUBLIC HEALTH	13.28	
09/30/2024	INVOICE	119576	NEBRASKA PUBLIC HEALTH	13.25	
09/30/2024	INVOICE	119623	NEBRASKA PUBLIC HEALTH	26.49	
			Total:	93.30	
			Net of 6 Invoices / 0 Checks	93.30	
03212	MATHESON-LINWELD				
09/30/2024	INVOICE	0030308160	PINNACLE 70S-6 035 44LB	148.50	
			Total:	148.50	
			Net of 1 Invoices / 0 Checks	148.50	
03220	MENARDS				
09/30/2024	INVOICE	13200	MOUSE GLUE TRAP, LEVEL, GROOVE J PLIER, RAI	66.75	
09/30/2024	INVOICE	13068	CABLE 300V	27.45	
09/30/2024	INVOICE	13188	8 - 25LB BAGS OIL DRI	63.92	
09/30/2024	INVOICE	13552	LATCH BOX, PVC ENCLOSURE, HEX BOLT, SPRAY P	62.98	
09/30/2024	INVOICE	13536	GRUB CONTROL	14.99	
09/30/2024	INVOICE	13888	HWH/DRILL, GLASS CLEANER, BRAWNY, WIREGARD,	45.54	
09/30/2024	INVOICE	13860	22 PINT DEHUMIDIFIER, SEALANT, GLASS SCRAPEI	186.95	
09/30/2024	INVOICE	13999	10PC SINGLE EDGE RAZOR, 1-3/4" KEYED ALIKE	37.48	
09/30/2024	INVOICE	14288	PAINT	176.96	
09/30/2024	INVOICE	14366	JANITOR SUPPLIES	59.92	
09/30/2024	INVOICE	13869	HEX SHANK ADPT SET, LAG SCREW, BIT SKT STAR	46.26	
09/30/2024	INVOICE	13934	TOILET & URINAL PARTS REPAIR KITS, MF-SKT 3.	69.96	
09/30/2024	INVOICE	14598	AA 8PK ENERGIZER LITHIUM	45.94	
09/30/2024	INVOICE	14178	PAINT, ROLLERS FOR SHE SHED/LIBRARY RENOVAT	31.14	
09/30/2024	INVOICE	14484	CLEANING & PROTECTANT WIPES, MULTI CLEANER,	15.70	
09/30/2024	INVOICE	14493	TERRY TOWELS, MICROFIBER CLOTH, BLEACH, MOP	83.15	
			Total:	1,035.09	
			Net of 16 Invoices / 0 Checks	1,035.09	
03222	MID-AMERICAN RESEARCH				
09/30/2024	INVOICE	0829959-IN	URINAL SCREENS	63.00	
09/30/2024	INVOICE	0829411-IN	BOWL CLEANER	150.00	
			Total:	213.00	
			Net of 2 Invoices / 0 Checks	213.00	
00205	MID-STATE ENGINEERING & TESTING				
09/30/2024	INVOICE	1833-0	VITALITY SUBDIVISION - CONSTRUCTION TESTING	1,260.00	
			Total:	1,260.00	
			Net of 1 Invoices / 0 Checks	1,260.00	
11213	MIDWEST AUTOMATIC FIRE SPRINKLER				
09/30/2024	INVOICE	31761	ANNUAL INSPECTION	380.00	
			Total:	380.00	
			Net of 1 Invoices / 0 Checks	380.00	
00192	MIDWEST MACHINE & TOOL INC				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	51390	TAPPED HOLES TO HOUSING	320.00	
			Total:	320.00	
			Net of 1 Invoices / 0 Checks	320.00	
03226 09/30/2024	MIDWEST SERVICE & SALES CO INVOICE	0036000	4 - SIGN STANDS	720.00	
			Total:	720.00	
			Net of 1 Invoices / 0 Checks	720.00	
00487 09/30/2024	MIDWEST TAPE LLC INVOICE	506042826	DVD'S	125.94	
09/30/2024	INVOICE	506076653	DVD'S	355.36	
09/30/2024	INVOICE	506109732	DVD'S	237.62	
09/30/2024	INVOICE	506126703	DIGITAL AUDIOBOOK, BINGEPASS, COMICS, EBOOK	799.56	
			Total:	1,518.48	
			Net of 4 Invoices / 0 Checks	1,518.48	
03230 09/30/2024	MOTION INDUSTRIES INC INVOICE	NE07-00514278	ORANGE NITRILE GLOVES	162.80	
09/30/2024	INVOICE	NE07-00515164	15 INCH OCTAGONAL LED MINI LIGHT	1,078.34	
09/30/2024	INVOICE	NE07-00507985	CREDIT RETURN - HAND DRYER	(1,635.16)	
09/30/2024	INVOICE	NE07-00508047	RIGHT STUFF SEALANT/THREAD LOCK	58.04	
09/30/2024	INVOICE	NE07-00510405	LENS WIPES, NEMISIS BLACK FRAME	59.23	
			Total:	(276.75)	
			Net of 5 Invoices / 0 Checks		276.75
02622 09/30/2024	MOTOROLA SOLUTIONS INC. INVOICE	1187131792	800 MHZ STATE RADIO PROJECT	352,200.00	
09/30/2024	INVOICE	1187131768	MILESTONE 3 & 4	45,665.29	
09/30/2024	INVOICE	1187132000	HALL, COLUMBUS, BOONE, BUTLER, JCC, CUSTER,	49,541.13	
			Total:	447,406.42	
			Net of 3 Invoices / 0 Checks	447,406.42	
10225 09/30/2024	NAPA AUTO PARTS OF COLUMBUS INVOICE	750838	CABIN AIR FILTER	101.29	
10/08/2024	INVOICE	751466	RED THREAD LOCKER, ALUM ANTI-SEIZE	50.18	
			Total:	151.47	
			Net of 2 Invoices / 0 Checks	151.47	
01898 09/30/2024	NEBRASKA APCO/NENA INVOICE	9.24.2024	2024 NE APCO/NENA CONFERENCE CINDY WIESE & :	380.00	
			Total:	380.00	
			Net of 1 Invoices / 0 Checks	380.00	
00140 09/30/2024	NEBRASKA GOLF & TURF INC INVOICE	02-167713	20 - RENTALS-TOURNAMENT 8-12-24	1,020.00	
			Total:	1,020.00	
			Net of 1 Invoices / 0 Checks	1,020.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00444 09/30/2024	NEBRASKA PUBLIC HEALTH INVOICE	582513	TESTING	536.00	
			Total:	536.00	
			Net of 1 Invoices / 0 Checks	536.00	
01286 09/30/2024 09/30/2024	NEMAHA LANDSCAPE CONSTRUCTION INC INVOICE INVOICE	1 1	DESIGN - PAWNEE PARK BASEBALL PAWNEE PARK BASEBALL FIELD CONVERSION	31,780.00 465,102.00	
			Total:	496,882.00	
			Net of 2 Invoices / 0 Checks	496,882.00	
00350 09/30/2024 09/30/2024	NOSWETT FENCING INC INVOICE INVOICE	15727 15690	REPAIR SOUTH GATE REPAIR CHAIN LINK FENCE	450.00 4,275.00	
			Total:	4,725.00	
			Net of 2 Invoices / 0 Checks	4,725.00	
03248 09/30/2024 09/30/2024 09/30/2024	NOVICKI FIRE PREVENTION SERVC INVOICE INVOICE INVOICE	170-24 169-24 168-24	NEW FIRE EXTINGUISHERS YEARLY INSPECTION REPAIR OF EXTINGUISHERS YEARLY INSPECTION REAPIR OF EXTINGUISHERS	598.50 18.00 124.00	
			Total:	740.50	
			Net of 3 Invoices / 0 Checks	740.50	
00220 10/08/2024 10/08/2024	NWEA INVOICE INVOICE	2024 2024	2024 JOINT FALL CONFERENCE -BRANDEN ZAKRZEW: 2024 JOINT FALL CONFERENCE	235.00 1,650.00	
			Total:	1,885.00	
			Net of 2 Invoices / 0 Checks	1,885.00	
03249 09/30/2024 09/30/2024	OCCUPATIONAL HEALTH SERV INVOICE INVOICE	78423 78422	HEPATITIS B VACCINATIONS DRUG SCREEN, NURSE ASSESSMENT	190.00 245.00	
			Total:	435.00	
			Net of 2 Invoices / 0 Checks	435.00	
02852 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024 09/30/2024	OLSON'S PEST TECHNICIANS INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	379649 379650 379651 379652 379653 381389 381387 381388	PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL	85.00 55.00 90.00 60.00 55.00 75.00 63.00 75.00	
			Total:	558.00	
			Net of 8 Invoices / 0 Checks	558.00	
02001	OPTIMIST CLUB OF COLUMBUS				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	9.17.2024	GRANT - MAINTENANCE COLUMBUS ENTRANCE SIGNS	3,000.00	
			Total:	3,000.00	
			Net of 1 Invoices / 0 Checks	3,000.00	
00176	O'REILLY AUTOMOTIVE INC				
09/30/2024	INVOICE	0681-303992	CREDIT - STARTER	(132.74)	
09/30/2024	INVOICE	0681-303155	STARTER	132.74	
09/30/2024	INVOICE	0681-303005	COPPER PLUG	3.70	
09/30/2024	INVOICE	0681-302820	INT DOOR HANDLE	88.34	
09/30/2024	INVOICE	0681-302853	SUPER GLUE, DOOR LATCH CABLE	63.65	
09/30/2024	INVOICE	0681-302974	RETURN - DOOR LATCH CABLE	(4.50)	
09/30/2024	INVOICE	0681-302691	ADD-A-CIRCUIT	53.94	
			Total:	205.13	
			Net of 7 Invoices / 0 Checks	205.13	
01350	OTTE ELECTRIC				
09/30/2024	INVOICE	12934	INSTALL LIGHTS IN SALT BUILDING	985.84	
			Total:	985.84	
			Net of 1 Invoices / 0 Checks	985.84	
01651	OVERDRIVE INC				
09/30/2024	INVOICE	CD0141924268901	DEPOSIT ON ACCOUNT FOR CONTENT PURCHASES	3,000.00	
			Total:	3,000.00	
			Net of 1 Invoices / 0 Checks	3,000.00	
10411	PAPER TIGER SHREDDING				
09/30/2024	INVOICE	206003	64 GALLON CONTAINER	35.00	
			Total:	35.00	
			Net of 1 Invoices / 0 Checks	35.00	
00455	PAYROLLORG				
10/08/2024	INVOICE	353533	MEMBERSHIP	299.00	
			Total:	299.00	
			Net of 1 Invoices / 0 Checks	299.00	
00345	PETE LIEN & SONS INC.				
09/30/2024	INVOICE	CD99220739	QUICKLIME FINES	6,641.10	
			Total:	6,641.10	
			Net of 1 Invoices / 0 Checks	6,641.10	
03258	PETTY CASH				
09/30/2024	INVOICE	881686	RECORDING FEES - PROPERTY LIENS	40.00	
09/30/2024	INVOICE	9.27.2024	PETTY CASH	83.39	
			Total:	123.39	
			Net of 2 Invoices / 0 Checks	123.39	
10413	PICTOMETRY INTERNATIONAL CORP.				
10/08/2024	INVOICE	US442582	TRUE TOUCH, CERTIFIED ORTHO, REVEAL ESSENTI	18,150.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	18,150.00	
			Net of 1 Invoices / 0 Checks	18,150.00	
00478 10/08/2024	PLATTE VALLEY HUMANE SOCIETY INVOICE	09/18/2024	QUARTERLY PAYMENT PER AGREEMENT	21,000.00	
			Total:	21,000.00	
			Net of 1 Invoices / 0 Checks	21,000.00	
01010 09/30/2024	PLATTE VALLEY PRINTING INVOICE	12649	DOOR HANGERS	139.03	
			Total:	139.03	
			Net of 1 Invoices / 0 Checks	139.03	
00193 09/30/2024 09/30/2024	POWER PLAN INVOICE INVOICE	2316939 2317090	MURPHY TRACTOR - ALTERNATOR MURPHY TRACTOR - V-BELT	916.50 66.48	
			Total:	982.98	
			Net of 2 Invoices / 0 Checks	982.98	
02432 10/08/2024 10/08/2024	PROFESSIONAL SURVEYORS ASSOCIATION INVOICE INVOICE	10.08.2024 10.08.2024	DUES - JONATHAN LOVELL DUES - BRIAN D BENCK	75.00 175.00	
			Total:	250.00	
			Net of 2 Invoices / 0 Checks	250.00	
00493 09/30/2024	PSYCHOLOGICAL RESOURCES INVOICE	2407075	PSYCHOLOGICAL EVALUATION	150.00	
			Total:	150.00	
			Net of 1 Invoices / 0 Checks	150.00	
10361 09/30/2024	QUADIENT FINANCE USA, INC. INVOICE	9.24.2024	POSTAGE	1,000.00	
			Total:	1,000.00	
			Net of 1 Invoices / 0 Checks	1,000.00	
10294 09/30/2024	QUICK MED CLAIMS INVOICE	INV38108	CLAIMS	5,419.38	
			Total:	5,419.38	
			Net of 1 Invoices / 0 Checks	5,419.38	
03263 09/30/2024	QUILL CORPORATION INVOICE	40580088	UACCEPT RECEIPT PAPER - 12 ROLLS	34.84	
			Total:	34.84	
			Net of 1 Invoices / 0 Checks	34.84	
03264 09/30/2024	REARDON LAWN & GARDEN INC INVOICE	12788	BELT	5.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	12786	BELT	54.99	
09/30/2024	INVOICE	12599	WOODCUTTER GALLON, SHARPENED 2 CHAINS	82.14	
			Total:	142.13	
			Net of 3 Invoices / 0 Checks	142.13	
10984	RFCC				
09/30/2024	INVOICE	9.16.2024	CONSULTING FEE-PUBLIC SAFETY RADIO SYSTEM PI	625.00	
			Total:	625.00	
			Net of 1 Invoices / 0 Checks	625.00	
10872	RIVERSIDE PORTABLES LLC				
09/30/2024	INVOICE	15798	PORTABLE RESTROOM - FIRE TRAINING TOWER	105.00	
			Total:	105.00	
			Net of 1 Invoices / 0 Checks	105.00	
10643	RUTT'S HEATING & A/C INC				
09/30/2024	INVOICE	12778	CONDENSER FAN MOTOR, CAPACITOR	252.33	
			Total:	252.33	
			Net of 1 Invoices / 0 Checks	252.33	
03270	SAPP BROS COLUMBUS INC				
09/30/2024	INVOICE	IN4543964	FUEL	1,872.00	
09/30/2024	INVOICE	IN4539329	FUEL	786.83	
09/30/2024	INVOICE	IN4544615	FUEL	4,080.00	
09/30/2024	INVOICE	IN4547267	FUEL	4,352.00	
09/30/2024	INVOICE	CP0109771	FUEL, DIESEL EXHAUST FLUID	69.64	
			Total:	11,160.47	
			Net of 5 Invoices / 0 Checks	11,160.47	
03271	SCHIEFFER SIGNS INC				
09/30/2024	INVOICE	48272	LETTERING FOR STUDY/CONFERENCE ROOMS	3,892.00	
09/30/2024	INVOICE	48281	POLICE FACE CUT OUT SIGN	216.00	
			Total:	4,108.00	
			Net of 2 Invoices / 0 Checks	4,108.00	
03273	SCHOOL DISTRICT #1				
09/30/2024	INVOICE	9.30.2024	LIQUOR AND TOBACCO REVENUE PAYMENT 5/01/24-	3,735.00	
			Total:	3,735.00	
			Net of 1 Invoices / 0 Checks	3,735.00	
00156	SEALOCK GREG				
09/30/2024	INVOICE	9.26.2024	POLYGRAPH EXAMINATION	150.00	
			Total:	150.00	
			Net of 1 Invoices / 0 Checks	150.00	
03275	SECURITY EQUIPMENT INC				
09/30/2024	INVOICE	828341	PROXIMITY KEYFOBS	84.50	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	84.50	
			Net of 1 Invoices / 0 Checks	84.50	
00465	SERVICEMASTER BY SHEVLIN				
10/08/2024	INVOICE	11339	MONTHLY JANITORIAL	2,485.00	
			Total:	2,485.00	
			Net of 1 Invoices / 0 Checks	2,485.00	
11139	SHERRILL KIFFIN				
09/30/2024	INVOICE	9.24.2024	CDL LICENSE	31.00	
			Total:	31.00	
			Net of 1 Invoices / 0 Checks	31.00	
03276	SHERWIN-WILLIAMS CO				
09/30/2024	INVOICE	1231-2	GLASS BEADS	1,306.00	
			Total:	1,306.00	
			Net of 1 Invoices / 0 Checks	1,306.00	
01090	SHEVLIN SUPPLY				
09/30/2024	INVOICE	7723	HAND SOAP PINK	21.72	
09/30/2024	INVOICE	7725	EMPRESS KITCHEN ROLL TOWEL	36.94	
09/30/2024	INVOICE	7724	HAND SOAP	21.72	
09/30/2024	INVOICE	7731	TOILET TISSUE	366.20	
09/30/2024	INVOICE	7735	MULTI FOLD TOWEL	60.50	
09/30/2024	INVOICE	7734	MULTI FOLD TOWELS	60.50	
			Total:	567.58	
			Net of 6 Invoices / 0 Checks	567.58	
11194	SLOUP ROSS				
09/30/2024	INVOICE	9.23.2024STREET	CDL	31.00	
			Total:	31.00	
			Net of 1 Invoices / 0 Checks	31.00	
10595	STANARD & ASSOCIATES INC.				
09/30/2024	INVOICE	SA000059091	ENTRY LEVEL FIREFIGHTER SELECTION TEST	233.28	
			Total:	233.28	
			Net of 1 Invoices / 0 Checks	233.28	
03280	STATE OF NEBR DEPT OF REVENUE				
09/30/2024	INVOICE	9302024POOLS	SALES TAX - SEPTEMBER 2024 POOLS	142.86	
09/30/2024	INVOICE	9302024UTILITY	SALES TAX - SEPTEMBER 2024 UTILITY	52,590.88	
09/30/2024	INVOICE	9302024GOLF	SALES TAX - SEPTEMBER 2024 GOLF	6,175.18	
			Total:	58,908.92	
			Net of 3 Invoices / 0 Checks	58,908.92	
00930	STATE TREASURER OF NEBRASKA				
09/30/2024	INVOICE	10.01.2024	DOG & CAT LICENSES SOLD-10/01/2023 - 9/30-21	794.22	
			Total:	794.22	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	794.22	
00244 10/08/2024	STERICYCLE INC INVOICE	8008403872	STERI-SAFE BUDGET SUBSCRIPTION	760.57	
			Total:	760.57	
			Net of 1 Invoices / 0 Checks	760.57	
MISC 09/30/2024	STEVE LLOYD RENTALS INVOICE	09/17/2024	UB refund for account: 100-07461-00	30.92	
			Total:	30.92	
			Net of 1 Invoices / 0 Checks	30.92	
02204 09/30/2024	STRYKER SALES LLC INVOICE	9207293587	ELECTRODE-EDGE, PED	39.21	
			Total:	39.21	
			Net of 1 Invoices / 0 Checks	39.21	
00105 09/30/2024 09/30/2024	SUPER SAVER INVOICE INVOICE	127237 126862	GROCERIES GROCERIES, SHARPIE MARKERS	28.20 49.34	
			Total:	77.54	
			Net of 2 Invoices / 0 Checks	77.54	
00110 09/30/2024 09/30/2024 09/30/2024	SYSCO LINCOLN INVOICE INVOICE INVOICE	561906731 561893356 561880883	GROCERIES, TOGO CONTAINERS, LIDS GROCERIES, CUPS, COFFEE GROCERIES, SUPPLIES	2,120.88 2,228.73 3,088.26	
			Total:	7,437.87	
			Net of 3 Invoices / 0 Checks	7,437.87	
10997 10/08/2024	T-BONE PD LLC INVOICE	5919	LP GAS	47.98	
			Total:	47.98	
			Net of 1 Invoices / 0 Checks	47.98	
03095 09/30/2024	THE FILTER SHOP INVOICE	232547	FILTERS	1,662.20	
			Total:	1,662.20	
			Net of 1 Invoices / 0 Checks	1,662.20	
10987 09/30/2024	THE GOLF SHOP INVOICE	277	QUAIL RUN GOLF OUTING FEE NERPA	722.00	
			Total:	722.00	
			Net of 1 Invoices / 0 Checks	722.00	
03128 09/30/2024 09/30/2024	TIRE OUTLET INC INVOICE INVOICE	227936 227744	REPAIR 2358516 FIRESTONE	10.00 203.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
09/30/2024	INVOICE	227965	TUBE	15.00	
09/30/2024	INVOICE	227977	5 - USED TRUCK TIRES	650.00	
09/30/2024	INVOICE	228047	REPAIR	35.00	
09/30/2024	INVOICE	228448	4 - FIRESTONE A/S	704.00	
09/30/2024	INVOICE	228445	USED TRUCK TIRE	180.00	
09/30/2024	INVOICE	228705	2 - REPAIRS	73.50	
09/30/2024	INVOICE	228436	5 - REPAIRS, USED TIRE	325.00	
09/30/2024	INVOICE	228799	4 - USED TIRES, REPAIR	578.50	
09/30/2024	INVOICE	228306	CARLISLE	43.00	
09/30/2024	INVOICE	228787	REPAIR	15.00	
Total:				2,832.00	
Net of 12 Invoices / 0 Checks				2,832.00	
10588	TOO FAST SUPPLY				
09/30/2024	INVOICE	462480	AA INDUSTRIAL BATTERY 24PK	130.56	
09/30/2024	INVOICE	466173	QUICK SHOT CARTRIDGE, SPLINE, WASHER, NUT, !	91.37	
Total:				221.93	
Net of 2 Invoices / 0 Checks				221.93	
10412	TRITECH SOFTWARE SYSTEMS				
09/30/2024	INVOICE	420136	PS PRO-APCO INTELLICON INTERFACE	4,095.00	
10/08/2024	INVOICE	413256	FIELD OPS SUBSCRIPTION 11/29/2024 - 11/28/20	694.60	
Total:				4,789.60	
Net of 2 Invoices / 0 Checks				4,789.60	
00550	TRUCK CENTER COMPANIES				
09/30/2024	INVOICE	RA111006335:01	MEDIC #2 - ASSESSMENT TURBO FAILED	146.63	
09/30/2024	INVOICE	XA111044174:01	AIR SPRING, FITTING	91.27	
09/30/2024	INVOICE	XA111044277:01	VALVE-AIR BAG LEVELING SUSPENS	42.36	
09/30/2024	INVOICE	XA111044263:01	LEVELING VALVE - CAB MOUNT	48.49	
09/30/2024	INVOICE	XA111044481:01	U-JOINT KIT	139.62	
Total:				468.37	
Net of 5 Invoices / 0 Checks				468.37	
11068	TRUE AG & TURF LLC				
09/30/2024	INVOICE	P02350	HYDRAULIC HOSE, FUEL HOSE	95.42	
09/30/2024	INVOICE	P02411	SWITCH	135.00	
Total:				230.42	
Net of 2 Invoices / 0 Checks				230.42	
00357	TURFWERKS				
09/30/2024	INVOICE	EI19916	O-RING FILT	41.21	
Total:				41.21	
Net of 1 Invoices / 0 Checks				41.21	
00349	TWEET'S SPORT SHOP				
09/30/2024	INVOICE	14680	2 - BASKET BALL NETS	25.98	
Total:				25.98	
Net of 1 Invoices / 0 Checks				25.98	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
10884 10/08/2024	UNL-PIERCE COUNTY EXTENSION INVOICE	<a href="#">SERVSAFE</a>	SERVSAFE CLASS - NOAH AERTS	150.00	
			Total:	150.00	
			Net of 1 Invoices / 0 Checks	150.00	
03294 09/30/2024	USA BLUE BOOK INVOICE	<a href="#">INV00464585</a>	PH ELECTRODE	196.99	
			Total:	196.99	
			Net of 1 Invoices / 0 Checks	196.99	
02045 09/30/2024	VAN WALL EQUIPMENT INC INVOICE	<a href="#">6354643</a>	MOWER BLADE	125.54	
			Total:	125.54	
			Net of 1 Invoices / 0 Checks	125.54	
01181 09/30/2024	VERIZON WIRELESS INVOICE	<a href="#">9974905319</a>	CELL PHONE AUG 27 - SEP 26	1,998.64	
09/30/2024	INVOICE	<a href="#">9974905320</a>	CELL PHONE AUG 27 - SEP 26 - ELLEY COFFIN	42.93	
09/30/2024	INVOICE	<a href="#">9974905321</a>	CELL PHONE AUG 27 - SEP 26	80.02	
09/30/2024	INVOICE	<a href="#">9974854360</a>	CELL PHONE AUG 27 - SEP 26	710.48	
			Total:	2,832.07	
			Net of 4 Invoices / 0 Checks	2,832.07	
03296 09/30/2024	VESSCO INC INVOICE	<a href="#">095305</a>	4 - W MARLOW, INTERFACE TUBING	1,163.35	
			Total:	1,163.35	
			Net of 1 Invoices / 0 Checks	1,163.35	
11089 09/30/2024	WAMPLER SHANE INVOICE	<a href="#">102</a>	9/18/24 CPO CLASS	1,400.00	
			Total:	1,400.00	
			Net of 1 Invoices / 0 Checks	1,400.00	
02659 09/30/2024	WATTS ELECTRIC COMPANY INVOICE	<a href="#">1</a>	LOST CREEK PARKWAY TRAFFIC SIGNALS 2024	292,502.76	
			Total:	292,502.76	
			Net of 1 Invoices / 0 Checks	292,502.76	
02708 10/08/2024	WELLNESS PARTNERS LLC INVOICE	<a href="#">5403</a>	MONTHLY NEWSLETTER	10.00	
			Total:	10.00	
			Net of 1 Invoices / 0 Checks	10.00	
			invoices and 0 checks for 165 vendors:	3,500,816.60	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
105474	PETE LIEN & SONS INC.	09/16/2024	10/08/2024	6,641.10	6,641.10	Open	N
105492	HAWKINS INC	09/05/2024	10/08/2024	8,559.66	8,559.66	Open	N
105542	ELECTRIC PUMP INC	09/10/2024	10/08/2024	6,701.50	6,701.50	Open	N
105555	CIVIC PLUS	10/01/2024	10/08/2024	7,547.40	7,547.40	Open	N
105643	HAWKINS INC	09/12/2024	10/08/2024	6,442.74	6,442.74	Open	N
105659	IMAGETREND INC	04/26/2024	10/08/2024	7,845.92	7,845.92	Open	N
105727	QUICK MED CLAIMS	08/31/2024	10/08/2024	5,419.38	5,419.38	Open	N
105732	HDR ENGINEERING INC	09/20/2024	10/08/2024	6,032.72	6,032.72	Open	N
105733	KIRKHAM MICHAEL & ASSOCIATES	09/30/2024	10/08/2024	9,472.85	9,472.85	Open	N
105854	BENESCH ALFRED & COMPANY	09/27/2024	10/08/2024	9,156.94	9,156.94	Open	N
105875	ELECTRIC PUMP INC	09/24/2024	10/08/2024	7,285.35	7,285.35	Open	N
105917	STATE OF NEBR DEPT OF REVENUE	09/30/2024	10/08/2024	6,175.18	6,175.18	Open	N
# of Invoices: 12 # Due: 12				Totals:	87,280.74	87,280.74	
# of Credit Memos: 0 # Due: 0				Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					87,280.74	87,280.74	

--- TOTALS BY FUND ---

100 - GENERAL FUND	26,987.88	26,987.88
205 - AIRPORT	9,472.85	9,472.85
500 - UTILITY SERVICE	35,817.61	35,817.61
520 - WATER	15,002.40	15,002.40

--- TOTALS BY DEPT/ACTIVITY ---

100 - GENERAL ADMINISTRATION	7,547.40	7,547.40
120 - FIRE	3,922.96	3,922.96
121 - RESCUE	9,342.34	9,342.34
155 - VAN BERG GOLF COURSE	1,353.52	1,353.52
156 - QUAIL RUN GOLF COURSE	4,821.66	4,821.66
205 - AIRPORT	9,472.85	9,472.85
500 - WASTEWATER COLLECTION	29,176.51	29,176.51
501 - WASTEWATER TREATMENT FAC	6,641.10	6,641.10
520 - WATER	15,002.40	15,002.40

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 100 GENERAL ADMINISTRATION					
100-100-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
100-100-53400	COMPUTER SUPPORT/MAINT	CIVIC PLUS	ARCHIVE SOCIAL STANDARD 10/1/2024 - 9/3	7,547.40	
100-100-53400	COMPUTER SUPPORT/MAINT	GRAYBAR ELECTRIC COMPANY	10 - PA1-002-AZB-EZB	97.11	
100-100-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	333.75	
100-100-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	NUTS, BLTS, SCREWS, KEY YALE	20.73	
100-100-54310	BUILDING MAINTENANCE	MENARDS	GRUB CONTROL	14.99	
100-100-54310	BUILDING MAINTENANCE	MIDWEST AUTOMATIC FIRE SPF	ANNUAL INSPECTION	380.00	
100-100-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	85.00	
100-100-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (	RENEWAL 10/01/2024 - 10/01/2025	57,881.64	
100-100-55900	MISCELLANEOUS	OPTIMIST CLUB OF COLUMBUS	GRANT - MAINTENANCE COLUMBUS ENTRANCE S	3,000.00	
100-100-55900	MISCELLANEOUS	PETTY CASH	RECORDING FEES - PROPERTY LIENS	40.00	
100-100-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	FILE MILL, MLW SOCKET ADAPTER	27.98	
100-100-56010	SUPPLIES	MENARDS	LATCH BOX, PVC ENCLOSURE, HEX BOLT, SPF	206.05	
100-100-56010	SUPPLIES	SHEVLIN SUPPLY	HAND SOAP	82.22	
100-100-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	PAPER	69.79	
100-100-56040	POSTAGE AND FREIGHT	QUADIENT FINANCE USA, INC.	POSTAGE	1,000.00	
100-100-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	144.22	
100-100-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	331.04	
100-100-56250	REFUSE	PAPER TIGER SHREDDING	64 GALLON CONTAINER	35.00	
100-100-56410	BOOKS AND PUBLICATIONS	WELLNESS PARTNERS LLC	MONTHLY NEWSLETTER	10.00	
100-100-56650	MEMBERSHIP DUES	PROFESSIONAL SURVEYORS ASS	DUES - JONATHAN LOVELL	250.00	
100-100-57200-21092	CAPITAL-LAND & BUILDINGS	COMMONWEALTH ELECTRIC COME	CONDUIT ACCESS, ADDITIONAL OUTLET COFFE	966.00	
100-100-57200-21092	CAPITAL-LAND & BUILDINGS	KIDWELL INC.	PHONES & LICENSES COMMUNITY BLDG	5,254.50	
100-100-57200-23001	CAPITAL-LAND & BUILDINGS	BIRDDOG ELECTRIC LLC	FRANKFURT SQUARE RV PEDESTALS X3	12,783.85	
100-100-57200-24002	CAPITAL-LAND & BUILDINGS	BOYD JONES CONSTRUCTION CO	LIBRARY/CULTURAL ARTS FACILITY	41,985.10	
100-100-57200-24029	CAPITAL-LAND & BUILDINGS	GEHRING CONSTRUCTION &	VITALITY VILLAGE SUBDIVISION & COMM BLD	175,779.00	
100-100-57200-24029	CAPITAL-LAND & BUILDINGS	MID-STATE ENGINEERING & TE	VITALITY SUBDIVISION - CONSTRUCTION TES	1,260.00	
100-100-57510-20006	CAPITAL-EQUIPMENT	PICTOMETRY INTERNATIONAL (	TRUE TOUCH, CERTIFIED ORTHO, REVEAL ESS	18,150.00	
Total For Dept 100 GENERAL ADMINISTRATION				327,738.62	
Dept 102 COLUMBUS AREA TRANSIT					
100-102-54310	BUILDING & GROUNDS MAINT	NOVICKI FIRE PREVENTION SE	YEARLY INSPECTION REAPIR OF EXTINGUISHE	124.00	
100-102-54310	BUILDING & GROUNDS MAINT	OLSON'S PEST TECHNICIANS	PEST CONTROL	55.00	
100-102-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	2 PM 5W20 SYN	53.74	
100-102-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (	RENEWAL 10/01/2024 - 10/01/2025	8,302.40	
100-102-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT	25.07	
100-102-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	99.23	
100-102-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	42.93	
Total For Dept 102 COLUMBUS AREA TRANSIT				8,702.37	
Dept 103 COLUMBUS SENIOR CENTER					
100-103-52700-III-B	TRAINING AND TUITION	LASKA PATTY	MILEAGE -NENAAA MGRS MTG NORFOLK, MOVIE	31.84	
100-103-52700-III-C	TRAINING AND TUITION	LASKA PATTY	MILEAGE -NENAAA MGRS MTG NORFOLK, MOVIE	31.83	
100-103-52700-III-C	TRAINING AND TUITION	UNL-PIERCE COUNTY EXTENSIO	SERVSAFE CLASS - NOAH AERTS	150.00	
100-103-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (	RENEWAL 10/01/2024 - 10/01/2025	650.74	
100-103-55900	MISCELLANEOUS	MENARDS	PAINT, ROLLERS FOR SHE SHED/LIBRARY REN	31.14	
100-103-56010-III-B	SUPPLIES	SYSCO LINCOLN	GROCERIES, CUPS, COFFEE	18.99	
100-103-56010-III-C	SUPPLIES	JACKSON SERVICES INC	BAR MOPS, MICROFIBER TOWEL, APRONS	25.73	
100-103-56010-III-C	SUPPLIES	SUPER SAVER	GROCERIES, SHARPIE MARKERS	5.96	
100-103-56010-III-C	SUPPLIES	SYSCO LINCOLN	GROCERIES, TOGO CONTAINERS, LIDS	111.25	
100-103-56020-III-B	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	COPIER CONTRACT	38.56	
100-103-56020-III-C	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	COPIER CONTRACT	38.56	
100-103-56030-III-C	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	BAR MOPS, MICROFIBER TOWEL, APRONS	28.67	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 103 COLUMBUS SENIOR CENTER					
100-103-56300-III-C	FOOD COSTS	SUPER SAVER	GROCERIES	71.58	
100-103-56300-III-C	FOOD COSTS	SYSCO LINCOLN	GROCERIES, TOGO CONTAINERS, LIDS	7,233.01	
100-103-56400-III-B	PROGRAMS	LASKA PATTY	MILEAGE -NENAAA MGRS MTG NORFOLK, MOVIE	21.25	
100-103-56400-III-B	PROGRAMS	SYSCO LINCOLN	GROCERIES, CUPS, COFFEE	74.62	
Total For Dept 103 COLUMBUS SENIOR CENTER				8,563.73	
Dept 105 FINANCE					
100-105-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
100-105-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	85.86	
100-105-56650	MEMBERSHIP DUES	PAYROLLORG	MEMBERSHIP	299.00	
Total For Dept 105 FINANCE				388.11	
Dept 106 CITY CLERK					
100-106-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	28.00	
Total For Dept 106 CITY CLERK				28.00	
Dept 110 POLICE					
100-110-52700	TRAINING AND TUITION	CONSOLIDATED MANAGEMENT CO	MEALS - KLEE & WIELGUS	775.95	
100-110-52700	TRAINING AND TUITION	PETTY CASH	PETTY CASH	33.87	
100-110-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	16.25	
100-110-52800	UNIFORMS	911 CUSTOM LLC	BLACKINTON RHODIUM BADGE #42	246.00	
100-110-52800	UNIFORMS	GALLS LLC	WOMEN'S STRYKE PANT - LOPEZ	270.83	
100-110-52810	UNIFORMS-QUARTERMASTER	GALLS LLC	STRYKE PANT - BALESTERI QM	147.39	
100-110-53200	PROFESSIONAL SERVICES	COLUMBUS COMMUNITY HOSPITAL	JASON ZYWIEC	1,301.04	
100-110-53200	PROFESSIONAL SERVICES	FIRST NATIONAL BANK OF OHIO	COLUMBUS BRANCH TRAFFIC ACCIDENT-EXTERI	50.00	
100-110-53200	PROFESSIONAL SERVICES	PSYCHOLOGICAL RESOURCES	PSYCHOLOGICAL EVALUATION	150.00	
100-110-53200	PROFESSIONAL SERVICES	SEALOCK GREG	POLYGRAPH EXAMINATION	150.00	
100-110-53520	CONTRACT SERVICES	PLATTE VALLEY HUMANE SOCIETY	QUARTERLY PAYMENT PER AGREEMENT	21,000.00	
100-110-54310	BUILDING MAINTENANCE	MENARDS	8 - 25LB BAGS OIL DRI	71.68	
100-110-54310	BUILDING MAINTENANCE	SECURITY EQUIPMENT INC	PROXIMITY KEYFOBS	84.50	
100-110-54320	EQUIPMENT MAINTENANCE	EAKES OFFICE SOLUTIONS	PAPER	481.08	
100-110-54330	VEHICLE MAINTENANCE	MENARDS	CLEANING & PROTECTANT WIPES, MULTI CLEF	7.94	
100-110-54380	MAINTENANCE AGREEMENTS	DAS STATE ACCOUNTING	MONTHLY NETWORK CHARGES	307.20	
100-110-54380	MAINTENANCE AGREEMENTS	OLSON'S PEST TECHNICIANS	PEST CONTROL	90.00	
100-110-55200	INSURANCE	LARM (LEAGUE ASSOCIATION COUNCIL)	RENEWAL 10/01/2024 - 10/01/2025	148,480.61	
100-110-56010	SUPPLIES	CAPITAL ONE - WALMART	CLEANING KIT, REM OIL	196.36	
100-110-56020	OFFICE SUPPLIES	CAPITAL ONE - WALMART	HDMI CABLE	10.88	
100-110-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	DESK CALENDARS, WALL CALENDARS	61.11	
100-110-56020	OFFICE SUPPLIES	PETTY CASH	PETTY CASH	36.53	
100-110-56030	CLEANING SUPPLIES/SERVICE	SERVICEMASTER BY SHEVLIN	MONTHLY JANITORIAL	2,485.00	
100-110-56040	POSTAGE AND FREIGHT	PETTY CASH	PETTY CASH	12.99	
100-110-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	4,352.00	
100-110-56165	K9 PROGRAM	BOMGAARS	STRAP, DOG TOY, FITTED TARP, DOG FOOD	192.91	
100-110-56190-20015	PERSONAL PROTECTIVE SUPP	911 CUSTOM LLC	SURVIVAL ARMOR - WIELGUS	874.00	
100-110-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	150.22	
100-110-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	85.86	
100-110-56280	KIDS & COPS EXPENSES	SCHIEFFER SIGNS INC	POLICE FACE CUT OUT SIGN	216.00	
100-110-56680	LICENSE TAX REMITTANCE	STATE TREASURER OF NEBRASKA	DOG & CAT LICENSES SOLD-10/01/2023 - 9/	794.22	
Total For Dept 110 POLICE				183,132.42	
Dept 120 FIRE					
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	13.00	
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	MAILBOX	STANDARD & ASSOCIATES	13.80	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 120 FIRE					
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	HEPATITIS B VACCINATIONS	190.00	
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	STANARD & ASSOCIATES INC.	ENTRY LEVEL FIREFIGHTER SELECTION TEST	233.28	
100-120-53400	COMPUTER SUPPORT/MAINT	IMAGETREND INC	ELITE RESCUE, CAD DISTRIBUTION ANNUAL E	3,922.96	
100-120-53400	COMPUTER SUPPORT/MAINT	TRITECH SOFTWARE SYSTEMS	FIELD OPS SUBSCRIPTION 11/29/2024 - 11/	347.30	
100-120-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (RENEWAL 10/01/2024 - 10/01/2025		49,129.81	
100-120-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	NUTS, BOLTS, SCREWS	4.14	
100-120-56010	SUPPLIES	MENARDS	AA 8PK ENERGIZER LITHIUM	45.94	
100-120-56010	SUPPLIES	TOO FAST SUPPLY	AA INDUSTRIAL BATTERY 24PK	130.56	
100-120-56020	OFFICE SUPPLIES	HOMETOWN LEASING	COPIER LEASE PAYMENT	116.47	
100-120-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS, MOPS, POLISH TOWELS, WINDSHIELD W	167.93	
100-120-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL, DIESEL EXHAUST FLUID	69.64	
100-120-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	334.18	
100-120-56240	TELEPHONE	ALLO COMMUNICATONS	TELEPHONE - SOUTH FIRE STATION 9/24 - 1	15.55	
100-120-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	355.24	
100-120-57510-20022	CAPITAL-EQUIPMENT	DANKO EMERGENCY EQUIPMENT	FREIGHT	89.32	
Total For Dept 120 FIRE				55,179.12	
Dept 121 RESCUE					
100-121-53200	PROFESSIONAL SERVICES	QUICK MED CLAIMS	CLAIMS	5,419.38	
100-121-53210	EQUIPMENT RECERT PROGRAM	CLIA LABORATORY PROGRAM	FINAL CERTIFICATE FEE	248.00	
100-121-53400	COMPUTER SUPPORT/MAINT	IMAGETREND INC	ELITE RESCUE, CAD DISTRIBUTION ANNUAL E	3,922.96	
100-121-53400	COMPUTER SUPPORT/MAINT	TRITECH SOFTWARE SYSTEMS	FIELD OPS SUBSCRIPTION 11/29/2024 - 11/	347.30	
100-121-54330	VEHICLE MAINTENANCE	TRUCK CENTER COMPANIES	MEDIC #2 - ASSESSMENT TURBO FAILED	146.63	
100-121-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (RENEWAL 10/01/2024 - 10/01/2025		42,930.82	
100-121-56010	SUPPLIES	COLUMBUS COMMUNITY HOSPIT	CLIENT BILLING - FIRE DEPARTMENT	747.75	
100-121-56010	SUPPLIES	STRYKER SALES LLC	ELECTRODE-EDGE, PED	39.21	
100-121-56020	OFFICE SUPPLIES	HOMETOWN LEASING	COPIER LEASE PAYMENT	116.46	
100-121-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS, MOPS, POLISH TOWELS, WINDSHIELD W	167.92	
100-121-56030	CLEANING SUPPLIES/SERVICE	STERICYCLE INC	STERI-SAFE BUDGET SUBSCRIPTION	760.57	
100-121-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	334.17	
100-121-56240	TELEPHONE	ALLO COMMUNICATONS	TELEPHONE - SOUTH FIRE STATION 9/24 - 1	15.55	
100-121-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	355.24	
Total For Dept 121 RESCUE				55,551.96	
Dept 125 VOLUNTEER FIRE DEPARTMENT					
100-125-52700	TRAINING AND TUITION	RIVERSIDE PORTABLES LLC	PORTABLE RESTROOM - FIRE TRAINING TOWEF	105.00	
100-125-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (RENEWAL 10/01/2024 - 10/01/2025		4,209.63	
Total For Dept 125 VOLUNTEER FIRE DEPARTMENT				4,314.63	
Dept 130 LIBRARY					
100-130-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	6.50	
100-130-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (RENEWAL 10/01/2024 - 10/01/2025		42,622.02	
100-130-55900	MISCELLANEOUS	SCHIEFFER SIGNS INC	LETTERING FOR STUDY/CONFERENCE ROOMS	3,892.00	
100-130-56010-BUILD	SUPPLIES	SHEVLIN SUPPLY	HAND SOAP PINK	82.22	
100-130-56010-PATRN	SUPPLIES	QUILL CORPORATION	UACCEPT RECEIPT PAPER - 12 ROLLS	34.84	
100-130-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	PAPER	141.30	
100-130-56040-ILILO	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	LIBRARY/MEDIA MAIL	752.86	
100-130-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	144.22	
100-130-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	42.93	
100-130-56240-PATRN	TELEPHONE	GREAT PLAINS COMMUNICATION	INTERNET 10/01 - 10/31	209.95	
100-130-56400-ADULT	PROGRAMS	CALICO QUILT CLUB	QUILT PROGRAM - SEPT 28	200.00	
100-130-56400-CHSRP	PROGRAMS	CAPITAL ONE - WALMART	COMMAND STRIPS, FROSTING, POCKY, SPRINK	192.63	
100-130-56400-CHSRP	PROGRAMS	DEMCO INC	BOOKMARKS	131.97	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 130 LIBRARY					
100-130-56400-CHSRP	PROGRAMS	MIDWEST TAPE LLC	DVD'S	262.34	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	BLACKSTONE PUBLISHING	CD	273.54	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	CENTER POINT LARGE PRINT	MATERIALS	171.99	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	GALE	MATERIALS	1,362.31	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	2,728.03	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	MIDWEST TAPE LLC	DVD'S	456.58	
100-130-56410-CHILD	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	1,192.67	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	MIDWEST TAPE LLC	DIGITAL AUDIOBOOK, BINGEPASS, COMICS, E	799.56	
100-130-56410-SUBSC	BOOKS AND PUBLICATIONS	OVERDRIVE INC	DEPOSIT ON ACCOUNT FOR CONTENT PURCHASE	3,000.00	
100-130-56410-YOUNG	BOOKS AND PUBLICATIONS	INGRAM LIBRARY SERVICES, I	MATERIALS	173.50	
100-130-57200-20030	CAPITAL-LAND & BUILDINGS	KIDWELL INC.	PHONES & LICENSES COMMUNITY BLDG	5,254.50	
Total For Dept 130 LIBRARY				64,128.46	
Dept 140 CEMETERY					
100-140-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
100-140-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	12V BATTERY, KT PACK, BATTERY CLIPS	71.49	
100-140-54330	VEHICLE MAINTENANCE	GAVER TIRE & AUTO CENTER 14	- HERCULES TERRA TRAC VIN #4437	921.87	
100-140-54330	VEHICLE MAINTENANCE	O'REILLY AUTOMOTIVE INC	INT DOOR HANDLE	147.49	
100-140-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	5,006.28	
100-140-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	OIL 2 CYCLE	27.95	
100-140-56010	SUPPLIES	BOMGAARS	WATER	8.40	
100-140-56010	SUPPLIES	D & K PRODUCTS	IGNITION RYEGRASS, HAMMERDOWN HERBICIDE	412.50	
100-140-56080	PLANTS SOD SEED FLOWERS	D & K PRODUCTS	IGNITION RYEGRASS, HAMMERDOWN HERBICIDE	205.00	
100-140-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	27.44	
100-140-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	42.93	
Total For Dept 140 CEMETERY				6,874.60	
Dept 145 COMMUNITY DEVELOPMENT					
100-145-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
100-145-52710	EMPLOYEE RECRUITMENT/RETENTION	COLUMBUS CUSTOM EMBROIDERY	CLOTHING - ADAME	74.00	
100-145-53200	PROFESSIONAL SERVICES	CENTER FOR MUNICIPAL SOLU	COLUMBUS NE VERIZON 1314 17TH ST MOD	4,748.28	
100-145-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	222.50	
100-145-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	4,712.79	
100-145-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	2 - BINDERS	33.84	
100-145-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	264.64	
Total For Dept 145 COMMUNITY DEVELOPMENT				10,059.30	
Dept 150 PARKS					
100-150-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	9.75	
100-150-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	51.64	
100-150-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	222.50	
100-150-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	GFCI ST OUTLET	55.15	
100-150-54310	BUILDING MAINTENANCE	ELECTRICAL ENGINEERING &	WHT CEILING SENSOR, TEST LEAD SET	187.54	
100-150-54310	BUILDING MAINTENANCE	MENARDS	10PC SINGLE EDGE RAZOR, 1-3/4" KEYED AI	107.44	
100-150-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	OIL FILTER, PNEUMATIC/HYDRAULIC SLNT	137.64	
100-150-54320	EQUIPMENT MAINTENANCE	TRUE AG & TURF LLC	SWITCH	135.00	
100-150-54320	EQUIPMENT MAINTENANCE	TURFWERKS	O-RING FILT	41.21	
100-150-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	BRAKE HYDRAULIC HOSE	57.33	
100-150-54330	VEHICLE MAINTENANCE	TIRE OUTLET INC	REPAIR	10.00	
100-150-54490	IRRIGATION MAINTENANCE	ACE HARDWARE & GARDEN CNT	COUPLE INSERT POLY 1"	9.54	
100-150-54520	EQUIPMENT RENTAL/PURCHASE	COLUMBUS MUSIC	ADAPTER	13.00	
100-150-54520	EQUIPMENT RENTAL/PURCHASE	TWEET'S SPORT SHOP	2 - BASKET BALL NETS	25.98	
100-150-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	111,961.71	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 150 PARKS					
100-150-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	KEY MASTER, KEY ID TAG	19.54	
100-150-56010	SUPPLIES	ARNOLD MOTOR SUPPLY	BATTERY CABLES, 50/EA STRTR CBL, RAVEN	74.40	
100-150-56010	SUPPLIES	HADLEY-BRAITHWAIT COMPANY	2 - CASES WAGON WHEEL TISSUE	135.90	
100-150-56010	SUPPLIES	MID-AMERICAN RESEARCH	BOWL CLEANER	150.00	
100-150-56010	SUPPLIES	SHEVLIN SUPPLY	TOILET TISSUE	366.20	
100-150-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	4,030.72	
100-150-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	198.95	
100-150-56400	PROGRAMS	CAPITAL ONE - WALMART	WHT FB 20X30, 20CT MP GMAS, BKD POP, SN	78.34	
100-150-56400	PROGRAMS	THE GOLF SHOP	QUAIL RUN GOLF OUTING FEE NERPA	722.00	
100-150-56400	PROGRAMS	WAMPLER SHANE	9/18/24 CPO CLASS	1,400.00	
100-150-57200-23016	CAPITAL-LAND & BUILDINGS	NEMAHA LANDSCAPE CONSTRUCT	DESIGN - PAWNEE PARK BASEBALL	496,882.00	
100-150-57200-24030	CAPITAL-LAND & BUILDINGS	BIERMAN CONTRACTING INC.	CENTENNIAL PARK RR & CONCESSION	268,508.70	
100-150-57300-23012	CAPITAL-NEW CONSTRUCTION	BVH ARCHITECTURE	MEMORIAL STADIUM RENOVATION	149,336.13	
Total For Dept 150 PARKS				1,034,928.31	
Dept 151 PAWNEE PLUNGE WATER PARK					
100-151-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	75.00	
100-151-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	SWIVEL MNT LIGHT CONTROL	695.46	
100-151-54310	BUILDING MAINTENANCE	COLUMBUS PLUMBING COMPANY	SLOAN REPAIR KIT	75.90	
100-151-54310	BUILDING MAINTENANCE	MENARDS	22 PINT DEHUMIDIFIER, SEALANT, GLASS SC	186.95	
100-151-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	NUTS, BOLTS, SCREWS	0.36	
100-151-54320	EQUIPMENT MAINTENANCE	REARDON LAWN & GARDEN INC	BELT	59.99	
100-151-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	14,929.19	
100-151-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	1,094.40	
100-151-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 POOLS	115.19	
Total For Dept 151 PAWNEE PLUNGE WATER PARK				17,232.44	
Dept 152 AQUATIC CENTER POOL					
100-152-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	63.00	
100-152-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	14,280.95	
100-152-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS	65.35	
100-152-56030	CLEANING SUPPLIES/SERVICE	SHEVLIN SUPPLY	EMPRESS KITCHEN ROLL TOWEL	36.94	
100-152-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	523.88	
100-152-56300	FOOD COSTS	CHESTERMAN COMPANY	PEACE TEA, PIBB	42.44	
100-152-56400	PROGRAMS	CAPITAL ONE - WALMART	RIBBON, STREAMER, ANKLE WEIGHTS	36.79	
100-152-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 POOLS	27.67	
Total For Dept 152 AQUATIC CENTER POOL				15,077.02	
Dept 155 VAN BERG GOLF COURSE					
100-155-54310	BUILDING MAINTENANCE	COMFORT SPECIALISTS	SERVICE CALL VANBERG GOLF COURSE	830.00	
100-155-54320	EQUIPMENT MAINTENANCE	MENARDS	CABLE 300V	27.45	
100-155-54490	IRRIGATION MAINTENANCE	KELLY SUPPLY COMPANY	MALE ADAPTER, BRASS HOSE BARB, TEE BRS	27.86	
100-155-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	2,129.84	
100-155-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	SPRAY PAINT	25.18	
100-155-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	786.83	
100-155-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	57.80	
100-155-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 GOLF	1,353.52	
100-155-57200-23017	CAPITAL-LAND & BUILDINGS	B-D CONSTRUCTION INC	VAN BERG PRO SHOP RENOVATION	82,925.00	
Total For Dept 155 VAN BERG GOLF COURSE				88,163.48	
Dept 156 QUAIL RUN GOLF COURSE					
100-156-52700	TRAINING AND TUITION	SHERRILL KIFFIN	CDL LICENSE	31.00	
100-156-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 156 QUAIL RUN GOLF COURSE					
100-156-53400	COMPUTER SUPPORT/MAINT	CLUB PROPHET SYSTEMS	MONTHLY TEE SHEET, ONLINE RESERVATIONS	500.00	
100-156-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	75.00	
100-156-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	6GE-6FFORX, WIRE BRAID HOSE	99.64	
100-156-54320	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS OF COLUMBUS	RED THREAD LOCKER, ALUM ANTI-SEIZE	50.18	
100-156-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	2358516 FIRESTONE	203.00	
100-156-54320	EQUIPMENT MAINTENANCE	VAN WALL EQUIPMENT INC	MOWER BLADE	125.54	
100-156-54520	EQUIPMENT RENTAL/PURCHASE	NEBRASKA GOLF & TURF INC	20 - RENTALS-TOURNAMENT 8-12-24	1,020.00	
100-156-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	15,275.20	
100-156-55400	ADVERTISING AND PROMOTION	CHS SPORTS BOOSERS	GOLD SPONSOR	250.00	
100-156-56010	SUPPLIES	JACKSON SERVICES INC	UNIFORMS	80.46	
100-156-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	1,872.00	
100-156-56070	FERTILIZER	D & K PRODUCTS	IGNITION IRON PLUS, IGNITIOM 18-3-6	690.00	
100-156-56110	PRO-SHOP SUPPLIES	CULLIGAN OF COLUMBUS	SALT PELLET DELIVERED 50#	52.00	
100-156-56110	PRO-SHOP SUPPLIES	HADLEY-BRAITHWAIT COMPANY	CASE JUMBO TP, CASE CENTER PULL TOWELS	97.90	
100-156-56110	PRO-SHOP SUPPLIES	LIFEGUARD MD	DEFIBRILLATION PADS	72.00	
100-156-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	210.64	
100-156-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	101.13	
100-156-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 GOLF	4,821.66	
Total For Dept 156 QUAIL RUN GOLF COURSE				25,630.60	
Total For Fund 100 GENERAL FUND				1,905,693.17	
Fund 200 STREETS/ENGINEERING					
Dept 200 STREETS					
200-200-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	13.00	
200-200-52710	EMPLOYEE RECRUITMENT/RETENTION	SLOUP ROSS	CDL	31.00	
200-200-52800	UNIFORMS	JACKSON SERVICES INC	SHOP TOWELS ORANGE, UNIFORMS	638.84	
200-200-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	556.25	
200-200-54310	BUILDING MAINTENANCE	ARNOLD MOTOR SUPPLY	POWERARED FHP MED HP V-BELT	30.10	
200-200-54310	BUILDING MAINTENANCE	BULLSEYE FIRE SPRINKLER IN	REPLACED AIR REGULATOR	240.61	
200-200-54310	BUILDING MAINTENANCE	GEHRING CONSTRUCTION &	BAG MIX, HALF MOON STAKES	2,254.84	
200-200-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
200-200-54310	BUILDING MAINTENANCE	OTTE ELECTRIC	INSTALL LIGHTS IN SALT BUILDING	985.84	
200-200-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	TUBE	15.00	
200-200-54330	VEHICLE MAINTENANCE	FORCE AMERICA DISTRIBUTING	HOIST/PLOW TRUCK-PUMP OVERRIDE KIT, TEN	5,571.00	
200-200-54330	VEHICLE MAINTENANCE	GAVER TIRE & AUTO CENTER 12	- MICHELIN X SNOPLUS	2,756.87	
200-200-54330	VEHICLE MAINTENANCE	TIRE OUTLET INC	REPAIR	15.00	
200-200-54450	STREET MAINTENANCE	BLUE VALLEY PUBLIC SAFETY	MAINTENANCE ON OUTDOOR WARNING SIREN 25	555.00	
200-200-54450	STREET MAINTENANCE	GEHRING CONSTRUCTION &	38TH STREET & 26TH AVE	782.36	
200-200-54450	STREET MAINTENANCE	GERHOLD CONCRETE COMPANY	26TH AVE AND 38TH ST	1,748.49	
200-200-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	79,691.41	
200-200-55210	CLAIMS AND SETTLEMENTS	GENERAL TRAFFIC CONTROLS 1	BASE, COLLAR ASSEM, LWR & UPR ARM,SUPPC	1,345.00	
200-200-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	SCREW HOOK, NUTS, BOLTS, SCREWS	121.13	
200-200-56010	SUPPLIES	BLACKSTRAP INC	ROAD SALT	3,459.50	
200-200-56010	SUPPLIES	DIAMOND VOGEL PAINT CENTEF	YELLOW & WHITE PAINT	3,564.00	
200-200-56010	SUPPLIES	EAKES OFFICE SOLUTIONS	BATH TISSUE	115.74	
200-200-56010	SUPPLIES	GREAT PLAINS BUILDING SUPE	2 - 4X8 ORIENTED STRAND BOARD	40.70	
200-200-56010	SUPPLIES	MENARDS	PAINT	176.96	
200-200-56010	SUPPLIES	REARDON LAWN & GARDEN INC	WOODCUTTER GALLON, SHARPENED 2 CHAINS	82.14	
200-200-56010	SUPPLIES	SHERWIN-WILLIAMS CO	GLASS BEADS	1,306.00	
200-200-56010	SUPPLIES	T-BONE PD LLC	LP GAS	47.98	
200-200-56010	SUPPLIES	TOO FAST SUPPLY	QUICK SHOT CARTRIDGE, SPLINE, WASHER, N	91.37	
200-200-56090	SMALL TOOLS	ACE HARDWARE & GARDEN CNT	SLIP JOINT PLIERS, CLAW HAMMER	29.98	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 200 STREETS/ENGINEERING					
Dept 200 STREETS					
200-200-56120	TRAFFIC SIGNS	GENERAL TRAFFIC CONTROLS	HEAD, VISOR	1,515.00	
200-200-56120	TRAFFIC SIGNS	MIDWEST SERVICE & SALES	CC4 - SIGN STANDS	720.00	
200-200-56220	ELECTRICITY	LOUP POWER DISTRICT	REPLACE 2 LIGHT POLES-23RD ST & E WALMF	4,095.24	
200-200-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	121.34	
200-200-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	144.06	
200-200-57200-23022	CAPITAL-LAND & BUILDINGS	WATTS ELECTRIC COMPANY	LOST CREEK PARKWAY TRAFFIC SIGNALS 2024	210,138.60	
200-200-57300-20070	CAPITAL-NEW CONSTRUCTION	B-D CONSTRUCTION INC	VAN BERG PRO SHOP RENOVATION	22,075.00	
200-200-57300-20070	CAPITAL-NEW CONSTRUCTION	WATTS ELECTRIC COMPANY	LOST CREEK PARKWAY TRAFFIC SIGNALS 2024	82,364.16	
200-200-57300-20075	CAPITAL-NEW CONSTRUCTION	GEHRING CONSTRUCTION &	VITALITY VILLAGE SUBDIVISION & COMM BLDG	46,200.00	
Total For Dept 200 STREETS				473,659.51	
Dept 202 MECHANICS SHOP					
200-202-52800	UNIFORMS	JACKSON SERVICES INC	SHOP TOWELS ORANGE, UNIFORMS	105.03	
200-202-56090	SMALL TOOLS	ADVANCE AUTO PARTS	TOOL SET	245.63	
200-202-56090	SMALL TOOLS	ARNOLD MOTOR SUPPLY	12V JUMP STARTER	409.99	
200-202-56090	SMALL TOOLS	KELLY SUPPLY COMPANY	LARGE KNEELING PAD	117.48	
200-202-56130	SUPPLIES FOR RESALE	ADVANCE AUTO PARTS	AIR FILTERS	411.64	
200-202-56130	SUPPLIES FOR RESALE	BOMGAARS	NIPPLE, TEE, COUPLER, ADAPTER	69.53	
200-202-56130	SUPPLIES FOR RESALE	CHROME N' STEEL TRUCK & TRUCK	BRAKE CLUTCH	444.00	
200-202-56130	SUPPLIES FOR RESALE	INTERSTATE ALL BATTERY	CEN2 - SLA1105 BATTERIES	95.40	
200-202-56130	SUPPLIES FOR RESALE	INTERSTATE BATTERY SYSTEM	BATTERY	458.85	
200-202-56130	SUPPLIES FOR RESALE	JOHN DEERE FINANCIAL	PLATTE VALLEY EQUIPMENT-PARTS	567.55	
200-202-56130	SUPPLIES FOR RESALE	O'REILLY AUTOMOTIVE INC	ADD-A-CIRCUIT	53.94	
200-202-56130	SUPPLIES FOR RESALE	POWER PLAN	MURPHY TRACTOR - ALTERNATOR	982.98	
200-202-56130	SUPPLIES FOR RESALE	TRUCK CENTER COMPANIES	U-JOINT KIT	139.62	
200-202-56130	SUPPLIES FOR RESALE	TRUE AG & TURF LLC	HYDRAULIC HOSE, FUEL HOSE	95.42	
Total For Dept 202 MECHANICS SHOP				4,197.06	
Total For Fund 200 STREETS/ENGINEERING				477,856.57	
Fund 205 AIRPORT					
Dept 205 AIRPORT					
205-205-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
205-205-54440	RUNWAY MAINTENANCE	NOSWETT FENCING INC	REPAIR SOUTH GATE	450.00	
205-205-55200	INSURANCE	LARM (LEAGUE ASSOCIATION)	RENEWAL 10/01/2024 - 10/01/2025	30,681.37	
205-205-55210	CLAIMS AND SETTLEMENTS	NOSWETT FENCING INC	REPAIR CHAIN LINK FENCE	4,275.00	
205-205-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	OCT CLEANING SERVICE	250.00	
205-205-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	28.76	
205-205-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	85.86	
205-205-56260	UTILITIES - FSS BUILDING	CITY OF COLUMBUS	WATER & SEWER	44.55	
205-205-57200-23030	CAPITAL-LAND & BUILDINGS	KIRKHAM MICHAEL & ASSOCIATES	CONSTRUCT 8-PLACE T-HANGER	9,472.85	
Total For Dept 205 AIRPORT				45,291.64	
Total For Fund 205 AIRPORT				45,291.64	
Fund 220 COMMUNICATIONS - E911					
Dept 220 E911					
220-220-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	DRUG SCREEN, NURSE ASSESSMENT	245.00	
220-220-53400	COMPUTER SUPPORT/MAINT	EAKES OFFICE SOLUTIONS	SHREDDER LUBRICANT, CORRECTION TAPE, TC	376.47	
220-220-54380	MAINTENANCE AGREEMENTS	TRITECH SOFTWARE SYSTEMS	PS PRO-APCO INTELLICON INTERFACE	4,095.00	
220-220-55200	INSURANCE	LARM (LEAGUE ASSOCIATION)	RENEWAL 10/01/2024 - 10/01/2025	7,408.44	
220-220-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CLIP, BULLDG, MAG	50.64	
220-220-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	OCT CLEANING SERVICE	250.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 220 COMMUNICATIONS - E911					
Dept 220 E911					
220-220-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	44.55	
220-220-56240	TELEPHONE	DAS STATE ACCOUNTING	MONTHLY NETWORK CHARGES	1,356.79	
220-220-56240	TELEPHONE	NEBRASKA APCO/NENA	2024 NE APCO/NENA CONFERENCE CINDY WIES	380.00	
220-220-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	122.95	
220-220-57510-24028	CAPITAL-EQUIPMENT	MOTOROLA SOLUTIONS INC.	800 MHZ STATE RADIO PROJECT	352,200.00	
220-220-57510-24028	CAPITAL-EQUIPMENT	RFCC	CONSULTING FEE-PUBLIC SAFETY RADIO SYST	625.00	
Total For Dept 220 E911				367,154.84	
Total For Fund 220 COMMUNICATIONS - E911				367,154.84	
Fund 225 COMMUNICATIONS-EC-911 EQUIPMENT SHARING					
Dept 225 EC-911 EQUIPMENT SHARING					
225-225-57510-22033	CAPITAL-EQUIPMENT	MOTOROLA SOLUTIONS INC.	MILESTONE 3 & 4	95,206.42	
Total For Dept 225 EC-911 EQUIPMENT SHARING				95,206.42	
Total For Fund 225 COMMUNICATIONS-EC-911 EQUIPMENT SHAI				95,206.42	
Fund 500 UTILITY SERVICE					
Dept 000					
500-000-20100	CREDIT	LINGENFELTER KYLE	UB refund for account: 400-64710-05	77.49	
Total For Dept 000				77.49	
Dept 500 WASTEWATER COLLECTION					
500-500-52700	TRAINING AND TUITION	NWEA	2024 JOINT FALL CONFERENCE	1,650.00	
500-500-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	6.50	
500-500-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	419.19	
500-500-53100	ENGINEERING SERVICES	ACE HARDWARE & GARDEN CNT	REFUND - DEPOSIT	(15.00)	
500-500-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	333.75	
500-500-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	RENTAL - STAND ON AERATOR	55.00	
500-500-54310	BUILDING MAINTENANCE	BULLSEYE FIRE SPRINKLER IN	REPLACED AIR REGULATOR	240.61	
500-500-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
500-500-54320	EQUIPMENT MAINTENANCE	ELECTRIC PUMP INC	REPAIR FLYGT	9,735.64	
500-500-54320	EQUIPMENT MAINTENANCE	O'REILLY AUTOMOTIVE INC	COPPER PLUG	3.70	
500-500-54330	VEHICLE MAINTENANCE	TIRE OUTLET INC	4 - FIRESTONE A/S	704.00	
500-500-54390	SYSTEM MAINTENANCE	CUES, INC.	SOFTWARE BASIC SUPPORT	1,030.00	
500-500-54390	SYSTEM MAINTENANCE	ELECTRIC PUMP INC	CRANE, PUMP	6,701.50	
500-500-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	57,966.92	
500-500-55210	CLAIMS AND SETTLEMENTS	LARM (LEAGUE ASSOCIATION C	SANITARY SEWER BACKUP LIABILITY DEDUCTI	25,000.00	
500-500-56010	SUPPLIES	EAKES OFFICE SOLUTIONS	BATH TISSUE	115.74	
500-500-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	20.22	
500-500-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	155.99	
500-500-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 UTILITY	42,545.61	
500-500-57300-20091	CAPITAL-NEW CONSTRUCTION	HDR ENGINEERING INC	LOST CREEK PARKWAY SEWER PROJECT	6,032.72	
500-500-57300-20093	CAPITAL-NEW CONSTRUCTION	BENESCH ALFRED & COMPANY	LIFT STATON DESIGN	9,156.94	
Total For Dept 500 WASTEWATER COLLECTION				161,879.03	
Dept 501 WASTEWATER TREATMENT FAC					
500-501-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	3.25	
500-501-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	288.48	
500-501-54320	EQUIPMENT MAINTENANCE	MIDWEST MACHINE & TOOL INC	TAPPED HOLES TO HOUSING	320.00	
500-501-54320	EQUIPMENT MAINTENANCE	O'REILLY AUTOMOTIVE INC	CREDIT - STARTER	0.00	
500-501-54320	EQUIPMENT MAINTENANCE	THE FILTER SHOP	FILTERS	1,662.20	
500-501-54320	EQUIPMENT MAINTENANCE	USA BLUE BOOK	PH ELECTRODE	196.99	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 500 UTILITY SERVICE					
Dept 501 WASTEWATER TREATMENT FAC					
500-501-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (	RENEWAL 10/01/2024 - 10/01/2025	97,663.37	
500-501-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	ADAPTER, PVC PIPE 2"X10'	21.58	
500-501-56010	SUPPLIES	ARNOLD MOTOR SUPPLY	8OZ TUBELESS SEALANT	81.77	
500-501-56010	SUPPLIES	EDISON LIGHTING SUPPLY &	24 - 4FT-18W-AB	503.80	
500-501-56010	SUPPLIES	MENARDS	HEX SHANK ADPT SET, LAG SCREW, BIT SKT	77.04	
500-501-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT, BAR TOWELS, SHOP TOWELS ORANGE	64.09	
500-501-56060	CHEMICALS	PETE LIEN & SONS INC.	QUICKLIME FINES	6,641.10	
500-501-56090	SMALL TOOLS	MENARDS	MOUSE GLUE TRAP, LEVEL, GROOVE J PLIER,	35.97	
500-501-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	1,540.02	
500-501-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	85.86	
Total For Dept 501 WASTEWATER TREATMENT FAC				109,185.52	
Total For Fund 500 UTILITY SERVICE				271,142.04	
Fund 520 WATER					
Dept 000					
520-000-20100	SWX-1	STEVE LLOYD RENTALS	UB refund for account: 100-07461-00	21.72	
Total For Dept 000				21.72	
Dept 520 WATER					
520-520-52700	TRAINING AND TUITION	NWEA	2024 JOINT FALL CONFERENCE -BRANDEN ZAF	235.00	
520-520-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	9.75	
520-520-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	151.56	
520-520-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	333.75	
520-520-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	RENTAL - STAND ON AERATOR	55.00	
520-520-54310	BUILDING MAINTENANCE	BULLSEYE FIRE SPRINKLER IN	REPLACED AIR REGULATOR	240.61	
520-520-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	20.00	
520-520-54310	BUILDING MAINTENANCE	RUTT'S HEATING & A/C INC	CONDENSER FAN MOTOR, CAPACITOR	252.33	
520-520-54320	EQUIPMENT MAINTENANCE	BOMGAARS	EQUIPMENT ENAMEL, PAINT BRUSH SET	215.02	
520-520-54320	EQUIPMENT MAINTENANCE	KELLY SUPPLY COMPANY	PVC DWV 90 ELL, 45 ELL, COUP	22.22	
520-520-54320	EQUIPMENT MAINTENANCE	VESSCO INC	4 - W MARLOW, INTERFACE TUBING	1,163.35	
520-520-54390	SYSTEM MAINTENANCE	ACE HARDWARE & GARDEN CNT	SPRINKLER SPIKE	64.02	
520-520-54390	SYSTEM MAINTENANCE	LINCOLN WINWATER WORKS	2'0 HYD EXT	5,237.50	
520-520-54390	SYSTEM MAINTENANCE	PLATTE VALLEY PRINTING	DOOR HANGERS	139.03	
520-520-55200	INSURANCE	LARM (LEAGUE ASSOCIATION (	RENEWAL 10/01/2024 - 10/01/2025	62,263.94	
520-520-55640	COMPLIANCE TESTING	NEBRASKA PUBLIC HEALTH	TESTING	536.00	
520-520-56010	SUPPLIES	EAKES OFFICE SOLUTIONS	BATH TISSUE	115.76	
520-520-56030	CLEANING SUPPLIES/SERVICE	MID-AMERICAN RESEARCH	URINAL SCREENS	63.00	
520-520-56040	POSTAGE AND FREIGHT	MAILBOX	NEBRASKA PUBLIC HEALTH	79.50	
520-520-56060	CHEMICALS	AQUA-PURE INC	MONTHLY SERVICE CONTRACT- NORTH & SOUTH	14,946.69	
520-520-56060	CHEMICALS	HAWKINS INC	CHEMICALS	19,306.82	
520-520-56130	SUPPLIES FOR RESALE	CORE & MAIN LP	1" 10 GAL IPERL 12YR	279.14	
520-520-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	212.49	
520-520-56240	TELEPHONE	FRONTIER	NWP 9/30/24 TO 10/29/24	89.10	
520-520-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	287.67	
520-520-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REV	SALES TAX - SEPTEMBER 2024 UTILITY	7,953.46	
520-520-57200-22031	CAPITAL-LAND & BUILDINGS	HDR ENGINEERING INC	DESIGN & CONSTRUCTION PHASE SERVICES LC	4,442.79	
Total For Dept 520 WATER				118,715.50	
Total For Fund 520 WATER				118,737.22	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 560 STORMWATER UTILITY					
Dept 000					
560-000-20100	SUF-6	STEVE LLOYD RENTALS	UB refund for account: 100-07461-00	2.11	
Total For Dept 000				2.11	
Dept 560 STORMWATER UTILITY					
560-560-53400	COMPUTER SUPPORT/MAINT	LABORDE, ADAM	GIS SUPPORT SERVICES	222.50	
560-560-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	46.15	
560-560-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - SEPTEMBER 2024 UTILITY	2,091.81	
560-560-57200-24037	CAPITAL-LAND & BUILDINGS	JEO CONSULTING GROUP INC	STORM WATER FACILITY BANK STUDY 2023	3,240.00	
Total For Dept 560 STORMWATER UTILITY				5,600.46	
Total For Fund 560 STORMWATER UTILITY				5,602.57	
Fund 570 SOLID WASTE DIVISION					
Dept 000					
570-000-20100	SWD-1	STEVE LLOYD RENTALS	UB refund for account: 100-07461-00	1.21	
Total For Dept 000				1.21	
Dept 570 TRANSFER STATION					
570-570-52710	EMPLOYEE RECRUITMENT/RETENTION	AWARDS & ENGRAVING	ANNIVERSARY PLAQUES & CERTIFICATIONS	37.75	
570-570-52800	UNIFORMS	JACKSON SERVICES INC	MATS, ROLLER TOWELS, UNIFORMS	357.45	
570-570-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	55.00	
570-570-54310	BUILDING MAINTENANCE	BOMGAARS	PIKSTIKS	74.97	
570-570-54310	BUILDING MAINTENANCE	MATHESON-LINWELD	PINNACLE 70S-6 035 44LB	148.50	
570-570-54310	BUILDING MAINTENANCE	MENARDS	HHW/DRILL, GLASS CLEANER, BRAWNY, WIREC	45.54	
570-570-54310	BUILDING MAINTENANCE	NOVICKI FIRE PREVENTION SF	NEW FIRE EXTINGUISHERS	616.50	
570-570-54320	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS OF COLUMBU	CABIN AIR FILTER	101.29	
570-570-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	CARLISLE	43.00	
570-570-54330	VEHICLE MAINTENANCE	BOMGAARS	WIPER BLADES, SIMPLE GREEN CLEANER, POW	262.20	
570-570-54330	VEHICLE MAINTENANCE	COLUMBUS TIRE & SERVICE	3 TIRE REPAIRS	84.00	
570-570-54330	VEHICLE MAINTENANCE	KELLY SUPPLY COMPANY	3/8X1/2 HOSE X FEMALE BRASS HOSE BARB,	7.95	
570-570-54330	VEHICLE MAINTENANCE	TIRE OUTLET INC	5 - USED TRUCK TIRES	1,842.00	
570-570-54330	VEHICLE MAINTENANCE	TRUCK CENTER COMPANIES	AIR SPRING, FITTING	182.12	
570-570-54580	COMPOSTING	DANIELS PRODUCE LLC	YARD WASTE REMOVAL 9/1/2024 - 9/30/2024	4,480.00	
570-570-54610	WOOD WASTE DISPOSAL	BARCEL LANDSCAPE PRODUCTS	CUSTOM GRINDING	2,475.00	
570-570-55200	INSURANCE	LARM (LEAGUE ASSOCIATION C	RENEWAL 10/01/2024 - 10/01/2025	27,518.32	
570-570-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	4,080.00	
570-570-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	275.06	
570-570-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE AUG 27 - SEP 26	42.93	
Total For Dept 570 TRANSFER STATION				42,729.58	
Total For Fund 570 SOLID WASTE DIVISION				42,730.79	
Fund 600 HEALTH INSURANCE					
Dept 000					
600-000-10113	PETTY CASH WELLNESS	COLUMBUS AREA CHAMBER OF	COLUMBUS BUCKS-PACE PROGRAM	1,340.00	
Total For Dept 000				1,340.00	
Dept 600 HEALTH INSURANCE					
600-600-53600	HEALTH ADMINISTRATION	AUXIANT	STOPLOSS, FEES	58,657.47	
Total For Dept 600 HEALTH INSURANCE				58,657.47	
Total For Fund 600 HEALTH INSURANCE				59,997.47	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 730	LICENSES TO SCHOOLS				
Dept 730	LICENSES TO SCHOOLS				
730-730-56710	SCHOOL DISTRICT	SCHOOL DISTRICT #1	LIQUOR AND TOBACCO REVENUE PAYMENT 5/01	3,735.00	
		Total For Dept 730	LICENSES TO SCHOOLS	3,735.00	
		Total For Fund 730	LICENSES TO SCHOOLS	3,735.00	
Fund 999	PAYROLL CLEARING				
Dept 000					
999-000-21510	HEALTH ACCOUNT PAYABLE	AUXIANT	HEALTH FUNDING	101,219.42	
999-000-21530	FLEXIBLE SPEND PAYABLE	AUXIANT	FLEX FUNDING	6,726.20	
		Total For Dept 000		107,945.62	
		Total For Fund 999	PAYROLL CLEARING	107,945.62	

10/07/2024 09:20 AM  
User: LAURA.RUPP  
DB: Columbus

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE  
EXP CHECK RUN DATES 09/30/2024 - 10/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

---

Fund Totals:

Fund 100 GENERAL FUND	1,905,693.17
Fund 200 STREETS/ENGINEE	477,856.57
Fund 205 AIRPORT	45,291.64
Fund 220 COMMUNICATIONS	367,154.84
Fund 225 COMMUNICATIONS-	95,206.42
Fund 500 UTILITY SERVICE	271,142.04
Fund 520 WATER	118,737.22
Fund 560 STORMWATER UTII	5,602.57
Fund 570 SOLID WASTE DIV	42,730.79
Fund 600 HEALTH INSURANC	59,997.47
Fund 730 LICENSES TO SCI	3,735.00
Fund 999 PAYROLL CLEARIN	107,945.62

Total For All Funds:	<u>3,501,093.35</u>
----------------------	---------------------

**5. APPROVAL OF MINUTES - Included in Consent Agenda**

**6. SPECIAL PRESENTATIONS - None**

**7. PUBLIC HEARINGS - None**

**8. PETITIONS AND COMMUNICATIONS - None**

**9. REPORTS OF CITY OFFICES - None**

**10. REPORTS OF COUNCIL COMMITTEES - None**

**11. REPORTS OF SPECIAL COMMITTEES - None**

**12. REPORTS ON LEGISLATION - None**

**13. NEW BUSINESS**

13.A. Application from Big 10 Sports LLC for special designated license at 4471 41 Ave from 8 a.m., October 19, 2024, to 1 a.m., October 20, 2024, for a 5k marathon and concert.

# SDL – LOCAL RECOMMENDATION

NEBRASKA LIQUOR CONTROL COMMISSION

301 CENTENNIAL MALL SOUTH

PO BOX 95046

LINCOLN, NE 68509-5046

PHONE: (402) 471-2571

FAX: (402) 471-2814

EMAIL: [lcc.sdl.licensing@nebraska.gov](mailto:lcc.sdl.licensing@nebraska.gov)

WEBSITE: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

**152344**

**Big 10 Sports LLC**

License #

Licensee Name/Non-Profit Organization

Event location name: **KW ELITE**

Event address/location: **4471 41st Ave Suite 202 Columbus NE 68601**

Event Type: **5k Marathon, concert to follow**

Event date(s): **10/19/2024**

Event start time(s): **8am**

Event end time(s): **1am**

Indoor area to be licensed in length & width: ~~30~~ **N/A** X **N/A**

Outdoor area to be licensed in length & width: **260** X **140** (Must submit a diagram)

Estimated number of attendees: **500**

Alternate dates/times: \_\_\_\_\_

Alternate location name/location: \_\_\_\_\_

Type of alcohol to be served: Beer **XX** Wine **XX** Distilled Spirits **XX**

Event contact name: **Cory Schaefer** Event contact phone number: **402-270-0856**

Event contact Email: **cory@floorstorene.com**

\*Signature Authorized Representative: \_\_\_\_\_

Local Governing Body completes below:

The local governing body for the City of **Columbus**

County of \_\_\_\_\_

**OR**

requested above.

approves the issuance of a Special Designated License as

\_\_\_\_\_  
Local Governing Body Authorized Signature

\_\_\_\_\_  
Date

# SDL – OUTDOOR AREA DIAGRAM

NEBRASKA LIQUOR CONTROL COMMISSION

301 CENTENNIAL MALL SOUTH

PO BOX 95046

LINCOLN, NE 68509-5046

PHONE: (402) 471-2571

FAX: (402) 471-2814

EMAIL: [lcc.sdl.licensing@nebraska.gov](mailto:lcc.sdl.licensing@nebraska.gov)

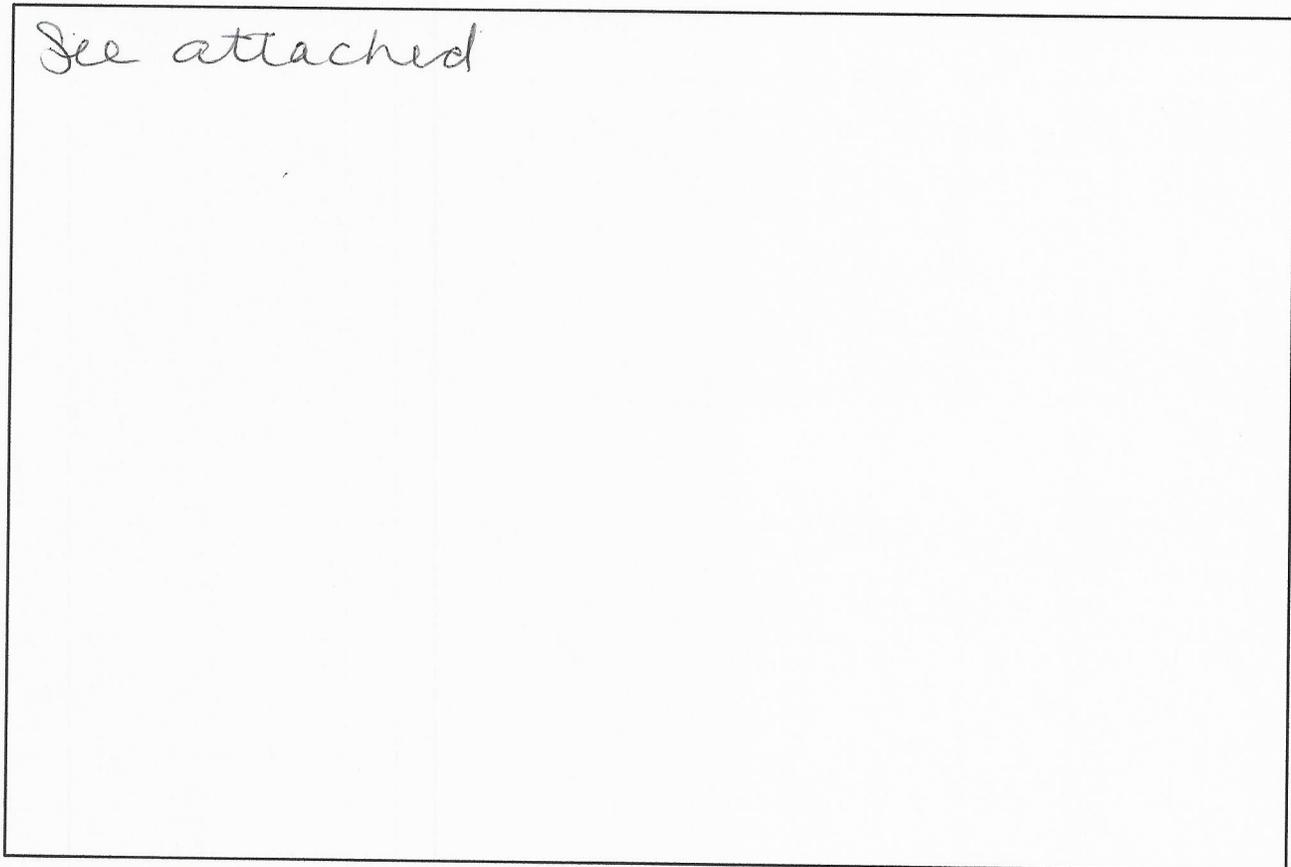
WEBSITE: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

- IF APPLICABLE, OUTDOOR AREA MUST BE CONNECTED TO INDOOR AREA IF INDOOR AREA IS LICENSED
- MEASUREMENT OF OUTER WALLS OF AREA TO BE LICENSED MUST INCLUDED LENGTH & WIDTH IN FEET

HOW AREA WILL BE PATROLLED: Hired security

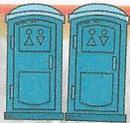
---

## DIAGRAM OF PROPOSED AREA:



Stage

140'



60'

260'

75'

All Makes  
Office furniture store

VRLY Foundation

Big Apple Bagels



Food Trucks

Concert Entry/Wrist Bands

70'



140'



# COLUMBUS POLICE DEPARTMENT

2330 14th Street • Columbus, Nebraska 68601 • Phone (402) 564-3201 • Fax (402) 562-7325

TO: HONORABLE MAYOR AND CITY COUNCIL  
CITY OF COLUMBUS, NEBRASKA

FROM: CHARLES L SHERER, CHIEF OF POLICE 

DATE: October 1, 2024

SUBJECT: LIQUOR LICENSE  
APPLICATION FOR SPECIAL DESIGNATED LICENSE  
BIG 10 SPORTS/KW ELITE – POST-MARATHON CONCERT  
4471 41<sup>ST</sup> AVENUE  
COLUMBUS, NEBRASKA  
CORY SCHAEFER, EVENT SUPERVISOR

This application for special designated license is for the purpose of selling bottled beer, wine, and distilled spirits to attendees of an event on October 19<sup>th</sup>, 2024 from 8:00 A.M until 1:00 A.M on October 20<sup>th</sup>, 2024. This will be in a fenced-in area around the KW Elite building located at 4471 41<sup>st</sup> Avenue. The fenced-in area will be approximately 260 feet by 140 feet. There will be a single entry point and they will be checking IDs. All servers will also be 19 years or older. They will also have security present. The event will be supervised by Cory Schaefer.

This report will serve as notice that local law enforcement has been informed in advance of this event.

13.B. Appointment of Donna Epley to Senior Center Advisory Board for three-year term.



City Hall  
2500 14<sup>th</sup> St. Suite 3  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## MEMORANDUM

**DATE:** October 1, 2024  
**TO:** City Council Members  
**FROM:** James B. Bulkley, Mayor  
**SUBJECT:** Appointments

With your permission, I wish to submit the following name to you for appointment to the Senior Center Advisory Board at the October 7, 2024, City Council meeting, and ask that the two-week waiting period be waived.

### SENIOR CENTER ADVISORY BOARD

**Donna Epley – Three-Year Term**  
**3904 53<sup>rd</sup> Street, Columbus, NE**

Donna Epley has lived in Columbus for over 46 years. She taught preschool for many years and served as the Director of the Platte County Food Pantry before her retirement.

Donna and her husband, Joel, have four children and eight grandchildren. She and Joel currently volunteer delivering meals served by the Columbus Senior Center, and stay busy following the activities of their grandchildren.

  
James B. Bulkley, Mayor  
City of Columbus

---

13.C.Appointment of Bill Podraza to Senior Center Advisory Board for three-year term.



City Hall  
2500 14<sup>th</sup> St. Suite 3  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## MEMORANDUM

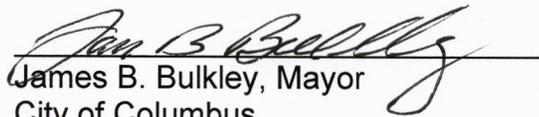
**DATE:** October 1, 2024  
**TO:** City Council Members  
**FROM:** James B. Bulkley, Mayor  
**SUBJECT:** Appointments

With your permission, I wish to submit the following name to you for appointment to the Senior Center Advisory Board at the October 7, 2024, City Council meeting, and ask that the two-week waiting period be waived.

### SENIOR CENTER ADVISORY BOARD

**Bill Podraza – Three-Year Term  
2661 37<sup>th</sup> Avenue, Columbus, NE**

Bill Podraza is a Columbus resident. He holds a PhD in Counseling from the University of Wyoming. He has served as a Client Relations Manager at Miller & Associates, and as Vice President at NPPD. He has also previously served as Assistant City Manager in Alliance, NE and as City Manager in Lexington, NE. Bill and his wife, Bernie, have 4 children, 7 grandchildren and 1 great grandchild. He currently is a volunteer teacher for immigrants.

  
James B. Bulkley, Mayor  
City of Columbus

---

13.D. Quote from Kucera Painting, Inc. in the amount of \$65,333 for painting of the lazy river and swirl bowl and zero entry pools at Pawnee Plunge. CIP #25-11



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: 9/23/2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Accept Quote for Pool Painting

### Recommendation:

To accept the quote from Kucera Painting Inc. to paint the Lazy River, Zero Entry and Swirl Bowl pools at the Plunge in the amount of \$65,333.00. This is CIP number 100-151-57200-25011 and approved for the amount of \$66,000.

### Discussion:

We got 2 Nebraska quotes and one denial to quote to paint the Pawnee Plunge. Kucera is a smaller operation and will be able to get 3 pools painted at the Plunge. Miller painting will only be able to accomplish 2 pools within the budget. Schreiber Brothers, here in Columbus, do not do pool painting therefore did not submit a quote. The pools need to be on a painting rotation to prevent cracks, increased maintenance issues and injury to participants.

**Fiscal Impact:** Funds are CIP approved in the 2024/25 budget.

**Concurrence:** Heather Lindsley, Finance Director

By: Heather Lindsley

**Signature:** Betsy Eckhardt, Park and Recreation Director

By: Betsy Eckhardt

**Approved:** Tara Vasicek, City Administrator

By: Tara Vasicek

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Rec Aquatics

Charge to Account Number: 100-151-57200-25011

Department Head Approval: *Betsy Eckhardt*

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 11:46 AM

Vendor Name: Kucera Painting Inc

Vendor Employee Name: Ross Kucera

Telephone: 308-893-2075

Quote For: Painting of Lazy River, Swirl Bowl Pool, Family zero depth pool

Quote Includes:	Item Totals:
3 pool areas to be power-washed and painted: Labor & materials included	\$65,333.00
<b>Total:</b>	<b>\$65,333.00</b>

Quote Excludes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: \_\_\_\_\_ Shipped By: \_\_\_\_\_

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: Joe Krepel

Proposal

KUCERA PAINTING INC  
1511 EAST 11TH STREET  
KEARNEY, NE 68847  
308-893-2075 or 402-461-1907  
kucerapainting@gmail.com

Proposal submitted to  
Address :

City of Columbus

JOB 3 Pools  
Lazy River and Pool  
Ticket Booth  
Family Pool Holiday Pool

Proposal #

Proposal valid till date #

Number of pages

We hereby submit specifications and details for:

prep power wash and coats with Finemec 161  
all Labor and Material

We hereby propose to furnish material and labor to complete the job as per the above specifications for a sum of:

US\$ \_\_\_\_\_ (In figures) US\$ 65,933.00

With the terms of payments as follows: \_\_\_\_\_

Please revert for any clarification / further details.

Authorized Signatory: Name \_\_\_\_\_

Signature: [Signature]

Acceptance of Proposal

I/We have reviewed your proposal and hereby indicate our acceptance of the same, as per the details, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

Authorized Signatory: Name \_\_\_\_\_

Signature: \_\_\_\_\_

Date \_\_\_\_\_

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation: Aquatics

Charge to Account Number: 100-151-57200-25011

Department Head Approval: \_\_\_\_\_

Finance Director Review: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 11:58 AM

Vendor Name: Miller Painting and Decorating

Vendor Employee Name: Randy Thoene

Telephone: 402-254-6328

Quote For: Pawnee Plunge Pool Painting

Quote Includes:	Item Totals:
2 pools Lazy river and swirl pool	\$64,578.00
<b>Total:</b>	<b>\$64,578.00</b>

Quote Excludes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Delivery Date: \_\_\_\_\_ Shipped By: \_\_\_\_\_

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: Joe Krepel

**Miller**  
**Painting & Decorating, Inc.**  
COMMERCIAL PAINTING AND CAULKING

401 E. Felber St.  
Box 183  
Hartington, Ne 68739

Phone: 402-254-6328  
Fax: 402-254-6326  
e-mail: [millerpainting@hartel.net](mailto:millerpainting@hartel.net)

JOB: Pawnee Plunge Pool  
Columbus NE

9-20-2023

ATTN:

Proposal

The undersigned proposes to furnish all materials and perform all labor necessary to complete the Following:

Sandblast paint and recaulk.	
#1 Lazy river and plunge pool.	Total: \$64,578.00
#2 Lap pool.	Total: \$54,054.00
#3 Zero entry pool.	Total: \$69,720.00

All of the above work to be completed in a substantial and workmanlike manner for the sum of Dollars.

Payments to be made each \_\_\_\_\_ as the work progresses to the value of \_\_\_\_\_ ( \_\_\_\_\_ %) per cent of all work completed. The entire amount of contract to be paid within \_\_\_\_\_ days after completion.

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

The contractor agrees to carry Workmen's Compensation and Public Liability Insurance, also to pay all Sales Taxes, Old Age Benefit and Unemployment Compensation Taxes upon the material and labor furnished under this contract, as required by the United States Government and the State in which this work is performed.

Respectfully submitted, Randy Thoene  
Contractor

\_\_\_\_\_  
MILLER PAINTING INC.

By:

**ACCEPTANCE**

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof.

Date \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**From:** [Krepel, Joe](#)  
**To:** [Eckhardt, Betsy](#)  
**Subject:** FW: Plunge Pool Painting  
**Date:** Thursday, September 5, 2024 11:06:15 AM

---

This is the email from Schreiber Bros saying they don't do pools.

Joe Krepel  
Aquatics Coordinator  
Columbus Parks & Recreation  
402-563-3222  
<https://columbusne.us/769/Parks-Recreation>

---

**From:** SCHREIBER BROS. INC <schreiber@neb.rr.com>  
**Sent:** Monday, August 19, 2024 12:58 PM  
**To:** Krepel, Joe <Joe.Krepel@columbusne.us>  
**Subject:** RE: Plunge Pool Painting

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is SAFE.

Thank you for the opportunity, but we don't paint pools

Greg

-----  
From: "Krepel, Joe"  
To: "[schreiber@neb.rr.com](mailto:schreiber@neb.rr.com)"  
Cc: "Aquatics Maintenance"  
Sent: Friday August 16 2024 10:25:16AM  
Subject: Plunge Pool Painting

I know you have done painting at the Aquatic Center in the past. I didn't know if you do pool painting as well.

If so, I would like to get a quote to paint a couple of the pools at the Plunge this Fall.

Joe Krepel  
Aquatic Coordinator  
Columbus Parks & Rec  
Web page: <https://columbusne.us/571/Parks-Recreation>

13.E. Quote from Mueller Sprinklers in the amount of \$22,079 for 72 inch mower for park department. CIP #25-10



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: 09/26/2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Purchase of 6ft (72") mower

### Recommendation:

Accept the quote from Mueller Sprinklers for a 72" mower in the amount of \$22,079.00. This is CIP Number 100-150-57510-25010. The budget amount is \$25,000.

### Discussion:

Attached you will find quotes for a 72" mowers. This is the low bid. This machine will replace an existing Exmarx mower that we will retire. Mowers of this size are used from trim mowing in all the parks and facilities.

**Fiscal Impact:** Funds are CIP approved in the 2024/25 budget.

**Concurrence:** Heather Lindsley, Finance Director

By: Heather Lindsley

**Signature:** Betsy Eckhardt, Park and Recreation Director

By: Betsy Eckhardt

**Approved:** Tara Vasicek, City Administrator

By: Tara Vasicek

---

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57510-25010

Department Head Approval: *Betsy Eckhardt*

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/26/2024 Time: 1:14 PM

Vendor Name: Mueller Sprinklers

Vendor Employee Name: Mark Mueller

Telephone: 4025645980

Quote For: 72" Mower

Quote Includes:	Item Totals:
LZS80TDYM724W0, Lazer Z Diesel, Yamar, 72" Ultra Cut Series 4 Deck, Susp Seat	\$22,079.00
<b>Total:</b>	<b>\$22,079.00</b>

Quote Excludes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Mueller Sprinklers

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: Greg Mundil



# QUOTE

P.O. Box 353  
 Columbus, NE 68601  
 Phone (402) 564-5980  
 Fax (402) 564-4226

DATE: September 25, 2024

**BILL TO:**  
 Columbus City Parks Dept.

Columbus, NE. 68601  
 Phone

**SHIP TO:**  
 Name  
 Address  
 City, State, Zip Code  
 Phone

QTY	DESCRIPTION	PRICE	AMOUNT
1	LZS80TDYM724W0, Lazer Z Diesel, Yamar, 72" UltraCut Series 4 deck, Susp Seat, \$15 Semi Pneum		22,079.00
SUBTOTAL			\$ 22,079.00
TAX RATE			
SALES TAX			
OTHER			
TOTAL			\$ 22,079.00

ALL PRICES ARE SUBJECT TO CHANGE WITHIN 30 DAYS.

*Thank you for the opportunity to provide you an estimate!*

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57510-25010

Department Head Approval: \_\_\_\_\_

Finance Director Review: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/26/2024 Time: 1:14 PM

Vendor Name: Midwest Turf & Irrigation

Vendor Employee Name: Adam Boston

Telephone: 402-290-9268

Quote For: 72" Mower

Quote Includes:	Item Totals:
Groundmaster 7200 No Deck	\$23,209.68
72 Inch Base Deck	\$3,901.56
72 inch guardian recycler completion kit	\$569.40
Setup/Delivery	\$276.81
<b>Total:</b>	<b>\$27,957.45</b>

Quote Excludes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Midwest Turf & Irrigation

Shipped F.O.B. (Freight Paid): Yes  No

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt



14201 Chalco Valley Parkway  
 Omaha, NE 68138  
 Adam Boston  
 402-290-9268



City of Columbus

Betsy Eckhardt

9/12/2024

Qty	Model Number	Description	MSRP	Sourcewell
1	30495	Groundsmaster 7200 No Deck	\$29,756.00	\$23,209.68
1	30353	72 Inch Base Deck	\$5,002.00	\$3,901.56
1	30304	72 Inch Guardian Recycler Completion Kit Setup/Delivery	\$730.00	\$569.40 \$276.81
<b>TOTAL</b>				<b>\$27,957.45</b>

All Toro Equipment comes with a 2 year, 1500 hour warranty  
 Due to the current Econimc Climate, Pricing may be subject to change.  
 Thank you for the opportunity to quote you on the equipment listed above.  
 The equipment pricing includes all set up and delivery.

Please feel free to call me with any questions.  
 Kind Regards,

Sourcewell Contract Number- #031121-TTC

Adam Boston  
 Western Territory Commercial Sales



# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57510-25010

Department Head Approval: \_\_\_\_\_

Finance Director Review: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/26/2024 Time: 1:14 PM

Vendor Name: TurfWerks

Vendor Employee Name: Joe Garcia

Telephone: 402-734-2994

Quote For: 72" Mower

Quote Includes:	Item Totals:
HR380, 37.5 hp Kubota Diesel	\$69,584.00
Quick Coupler kit machine side for front (factory fit)	\$0.00
rear discharge deck 72" w/ liftarm	\$0.00
Quick Coupler hose set for deck	\$0.00
Omnia National Partner Discount	(\$17,396.00)
<b>Total:</b>	<b>\$52,188.00</b>

Quote Excludes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Turfwerx

Shipped F.O.B. (Freight Paid): Yes  No

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt

# TurfWerks

PARTNERS IN GROWTH

A division of Davis Equipment Companies  
Trust is our legacy since 1964.....

# QUOTATION

**TO:** City of Columbus Parks  
**ADDRESS:** Columbus NE

Authorized Signer & Title

**DATE:** 9/16/2024  
**CONTACT:** Betsy Eckhardt  
**MOBILE:** 402-937-5643  
**EMAIL:** [Betsy.Eckhardt@columbusne.us](mailto:Betsy.Eckhardt@columbusne.us)

Prices quoted are those in effect at the time of quotation. Pricing subject to change

SALESPERSON	PO	DELIVERY	PAYMENT TERMS
Joe Garcia			

QTY.	ITEM	DESCRIPTION	PRICE	EXTENDED
1	10007167E	HR380, 37.5 hp Kubota Diesel	\$69,584.00	\$69,584.00
1	10031935	Quick Coupler Kit Machine Side for Multiple Front Attachments (Factory fit)	Included	\$0.00
1	10033370	Rear Discharge Deck (72") complete with liftarms	Included	\$0.00
1	10024813	Quick coupler hose set for deck	Included	\$0.00
		List		\$69,584.00
		OMNIA National Partner Discount		-\$17,396.00
				\$52,188.00
		<b>**Pricing is utilizing the National Omnia Partners Cooperative Contract 20470 - 25% off List</b>		
	Notes:	Pricing guaranteed with signed order Pricing includes delivery and setup Sales tax not included		

**SPECIAL NOTES:**

<b>SUBTOTAL</b>	
<b>TAX RATE</b>	0.00%
<b>SALES TAX</b>	\$0.00
<b>TOTAL</b>	\$0.00

BY: Josh Shull - 515-577-5642  
jshull@turfwerks.com



To accept this quotation, sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_



13.F. Quote from Midwest Turf and Irrigation in the amount of \$88,142.22 for 11 ft mower for park department. CIP #25-09



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: 9/23/2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Purchase of 11ft Mower

### Recommendation:

To accept the quote from Midwest Turf and Irrigation in the amount of \$88,142.22. This is CIP Number 100-150-57510-25009. The CIP amount approved is \$96,000.00

### Discussion:

Attached you will find a quote for an 11ft Groundmaster 4000. This is using Sourcewell pricing, contract number #031121-TTC. Sourcewell fulfills the bid requirements. The purpose of the machine is to mow soccer and ball fields, as this is lighter than a 16ft and won't leave ruts in the grass and turf that can cause injury to players and will allow us to retire our 2<sup>nd</sup> 16ft mower that requires extra maintenance.

**Fiscal Impact:** Funds are CIP approved in the 2024/25 budget.

**Concurrence:** Heather Lindsley, Finance Director

By: Heather Lindsley

**Signature:** Betsy Eckhardt, Park and Recreation Director

By: Betsy Eckhardt

**Approved:** Tara Vasicek, City Administrator

By: Tara Vasicek

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57510-25009

Department Head Approval: *Betsy Eckhardt*

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 3:10pm

Vendor Name: Midwest Turf and Irrigation

Vendor Employee Name: Adam Boston

Telephone: 402-290-9268

Quote For: Toro 11ft Mower: Groundmaster 4000

Quote Includes:	Item Totals:
30609: Groundmaster 4000 D (T4)	\$87,269.52
Setup/Delivery	\$872.70
Sourcewell Contract Number: #0314121-TTC	
<b>Total:</b>	<b>\$88,142.22</b>

Quote Excludes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Midwest Turf and Irrigation

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt



14201 Chalco Valley Parkway  
 Omaha, NE 68138  
 Adam Boston  
 402-290-9268



City of Columbus

Betsy Eckhardt

9/12/2024

Qty	Model Number	Description	MSRP	Sourcewell
1	30609	Groundsmaster 4000-D (T4) Setup/Delivery	\$111,884.00	\$87,269.52 \$872.70
			<b>TOTAL</b>	<b>\$88,142.22</b>

Sourcewell Contract Number- #031121-TTC

All Toro Equipment comes with a 2 year, 1500 hour warranty  
 Due to the current Econimc Climate, Pricing may be subject to change.  
 Thank you for the opportunity to quote you on the equipment listed above.  
 The equipment pricing includes all set up and delivery.

Please feel free to call me with any questions.  
 Kind Regards,

Adam Boston  
 Western Territory Commercial Sales



13.G.Quote from Refuse, Inc. in the amount of \$174,605 for garbage truck for park department. CIP #25-07



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: 9/23/2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Purchase of Garbage Truck

**Recommendation:**

Accept the low Quote from Refuse Inc. of Adams, Ne in the amount of \$174,605.00. This is budgeted CIP item # 100-150-57520-25007. Budgeted amount was \$175,000.00

**Discussion:**

Attached you will find quotes related to the purchase of a Garbage truck, 11 cu yards. This truck will replace the current garbage truck that is becoming too costly to repair due to its age and conditions.

**Fiscal Impact:** Funds are CIP approved in the 2024/25 budget.

**Concurrence:** Heather Lindsley, Finance Director

By: Heather Lindsley

**Signature:** Betsy Eckhardt, Park and Recreation Director

By: Betsy Eckhardt

**Approved:** Tara Vasicek, City Administrator

By: Tara Vasicek

---

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57520-25007

Department Head Approval: *Betsy Eckhardt*

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: *[Signature]*  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 10:04 AM

Vendor Name: Refuse, INC.

Vendor Employee Name: Jeff Ketelsen

Telephone: 402-560-1311

Quote For: 2025 Hino L7 Single Axle Chassis with Curbtender 11yard Quantum Rearloader Garbage Tr

Quote Includes:	Item Totals:
2025 Hino L7 single axle chassis, Vin #5PVNV7AJ9RNT50059	\$98,164.00
Curbtender 11 yard Quantum rearloader	\$87,941.00
Remove drum winch and residential cart tipper	(\$4,000.00)
Trade in GMC VIN#1G0M7H1C2XJ507325	(\$7,500.00)
<b>Total:</b>	<b>\$174,605.00</b>

Quote Excludes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Refuse, INC

Shipped F.O.B. (Freight Paid): Yes  No

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt

**Refuse, Inc.**

9479 East Birch Road  
Adams, NE 68301 US  
+1 4025601311  
rtsjeffk@gmail.com



**Estimate**

ADDRESS  
City of Columbus Parks And Recreation  
PO Box 1677  
Columbus, NE 68601 USA

SHIP TO  
City of Columbus Parks And Recreation  
2500 14th Street, Suite 3  
Columbus, NE 68601 USA

ESTIMATE 1211  
DATE 09/17/2024

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Hino L7	In Stock Now  2025 Hino L 7 single axle chassis, VIN# 5PVNV7AJ9RNT50059, GVW 25950, Cummins B6.7, 250 hp, Allison 3000RDS Transmission, 10k Front axle, 23,000lb rear axle, spring suspension, 5.38 ratio, Locking Rear Differential, Air Brakes, 70-gallon fuel tank, electric windows and locks, power and heated mirrors, Aluminum rims. Truck in Picture I sent you	1	98,164.00	98,164.00
QT 11IX	Curbtender 11 yard Quantum rearloader, 8,000 lb winch, Kick Bar, Perkins 6220 lifter, LED stop /turn/ taillights, work lights, Strobe front center, Reverse flood lights, Access Door, Side door ladder, Shovel holder, Dual PTO shut off, 7' Color camera system, sn# C21302	1	87,941.00	87,941.00
Discount	Remove Drum winch and residential cart tipper	1	-4,000.00	-4,000.00
Trade in	2003 GMC, VIN#1G0M7H1C2XJ507325, Diesel, Automatic, 123349 miles, 16 yard Mcnealius Metro Pak.	1	-7,500.00	-7,500.00

---

SUBTOTAL	174,605.00
TAX	0.00
<hr/>	
TOTAL	<b>\$174,605.00</b>

Accepted By

Accepted Date

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57520-25007

Department Head Approval: \_\_\_\_\_

Finance Director Review: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_

(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 10:44am

Vendor Name: Elliot Equipment Co.

Vendor Employee Name: Corey Schultz

Telephone: 515-986-4840

Quote For: 2025 Freightliner M2Plus

Quote Includes:	Item Totals:
2025 Freightliner M2Plus, 11cu yard New Way Viper rear loader	\$178,750.00
<b>Total:</b>	<b>\$178,750.00</b>

Quote Excludes:  
A trade in option

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Delivery Date: 11/1/2024 Shipped By: Elliot Equipment

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: \_\_\_\_\_



3100 West 76th Street  
 Davenport, IA 52806  
 Ph: 563-391-4840

Elliott Sanitation Equip. Co.  
 1245 Dawes Avenue  
 Lincoln, NE 68521  
 Ph: 402-474-4840

# Quote

Date	Quote #
9/18/2024	21687
Proposed Shipping Date	
Terms	
Due on receipt	
Rep	
CRS	

4000 SE Beisser Drive  
 Grimes, IA 50111  
 Ph: 515-986-4840  
 Fx: 515-986-9530

14219 Norby Road  
 Grandview, MO 64030  
 Ph: 816-761-4840

4400 E 60th Ave  
 Commerce City, CO 80022  
 Ph: 303-853-4840

Columbus City of Parks and Recreation  
 Betsy Eckhardt  
 2500 14th St Suite 3  
 Columbus, NE 68601

**Here is our quotation on the goods named, subject to the conditions noted:**

*CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control.*

*Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production. Quoted Prices are good for 60 days.*

*Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.*

*TERMS: Equipment is due on receipt. Carts, Containers, Parts & service are Net 30 unless otherwise noted on your account. Balances over 30 days from the date of invoice are subject to finance charges up to 1.5% per month.*

Qty	Item	Description	Price	Total
1	11934E	2025 Freightliner M2 Plus, Cummins B6.7 250 HP diesel, Allison 3500RDS automatic transmission, single axle, 11 cu yd New Way Viper rear loader, drum winch, kick bar, hydraulic tubing and extended loadsill for future cart tipper if needed, color camera system, work lights, strobe lights, in cab controls for tailgate and eject.  This quote is per New Way Sourewell contract number 110223-NWY  VIN:3ALACWFC7SDVK9864 SN:25922V Job: 168991-1-3	178,750.00	178,750.00
		Customers Exempt From Sales Tax	0.00%	0.00

**Total** \$178,750.00

TO CONFIRM ORDER, SIGN AND RETURN

X \_\_\_\_\_

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57520-25007

Department Head Approval: \_\_\_\_\_

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/23/2024 Time: 10:55am

Vendor Name: Elliot Equipment Co.

Vendor Employee Name: Corey Schultz

Telephone: 515-986-4840

Quote For: 2025 International MV607 11cu yard New Way Viper rear loader

Quote Includes:	Item Totals:
2025 International MV607 11cu yard New Way Viper rear loader	\$176,200.00
<b>Total:</b>	<b>\$176,200.00</b>

Quote Excludes:  
 Trade in option

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: \_\_\_\_\_ Shipped By: \_\_\_\_\_

Shipped F.O.B. (Freight Paid): Yes \_\_\_\_\_ No \_\_\_\_\_

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt



3100 West 76th Street  
 Davenport, IA 52806  
 Ph: 563-391-4840

Elliott Sanitation Equip. Co.  
 1245 Dawes Avenue  
 Lincoln, NE 68521  
 Ph: 402-474-4840

# Quote

Date	Quote #
9/18/2024	21688
Proposed Shipping Date	
Terms	
Due on receipt	
Rep	
CRS	

4000 SE Beisser Drive  
 Grimes, IA 50111  
 Ph: 515-986-4840  
 Fx: 515-986-9530

14219 Norby Road  
 Grandview, MO 64030  
 Ph: 816-761-4840

4400 E 60th Ave  
 Commerce City, CO 80022  
 Ph: 303-853-4840

Columbus City of Parks and Recreation  
 Betsy Eckhardt  
 2500 14th St Suite 3  
 Columbus, NE 68601

**Here is our quotation on the goods named, subject to the conditions noted:**

*CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control.*

*Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production. Quoted Prices are good for 60 days.*

*Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.*

*TERMS: Equipment is due on receipt. Carts, Containers, Parts & service are Net 30 unless otherwise noted on your account. Balances over 30 days from the date of invoice are subject to finance charges up to 1.5% per month.*

Qty	Item	Description	Price	Total
1	11789E	2025 International MV607, Cummins B6.7L 250 HP diesel, Allison 3500RDS automatic, single axle, 11 cu yd New Way Viper rear loader with drum winch, kicker bar, color camera system, work lights, strobe lights, hydraulic tubing and extended load sill for future cart tipper if needed.  This quote is per New Way Sourcewell contract number 110223-NWY  VIN: 1HTEUMMLXSS628860 SN: 25920V Job 168991-1-1	176,200.00	176,200.00T
		Customers Exempt From Sales Tax	0.00%	0.00

**Total** \$176,200.00

TO CONFIRM ORDER, SIGN AND RETURN

X \_\_\_\_\_

13.H. Quote from Churchich Recreation in the amount of \$18,774.71 to replace damaged pieces of playground equipment at Air Vista, Pawnee, Bradshaw, and Glur parks. CIP #24-14



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: 9/24/2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Purchase of replacement playground parts

### Recommendation:

Accept the quote from Churchich Recreation in the amount of \$18,774.71 for replacement parts to our Miracle Equipment. This is CIP Number 100-150-57510-24014. The budget amount is \$25,000.

### Discussion:

Attached you will find a quote from Churchich Recreation to replace damaged and vandalized pieces of playground equipment. It is just a single quote as Churchich is the supplier of Miracle Equipment and had installed these playgrounds. The quote from Churchich Recreation in the amount of \$18,774.71 for replacement parts to our Miracle Equipment. This is CIP Number 100-150-57510-24014. The budget amount is \$25,000.

**Fiscal Impact:** Funds are CIP approved in the 2024/25 budget.

**Concurrence:** Heather Lindsley, Finance Director

By: Heather Lindsley

**Signature:** Betsy Eckhardt, Park and Recreation Director

By: Betsy Eckhardt

**Approved:** Tara Vasicek, City Administrator

By: Tara Vasicek

# City of Columbus

## Quote Sheet for Purchases

Department: Parks and Recreation

Charge to Account Number: 100-150-57510-24014

Department Head Approval: Betsy Eckhardt

Finance Director Review: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

City Administrator Approval: \_\_\_\_\_  
(For Purchases of \$5,000 to \$40,000)

**... Purchases between \$10,000 and \$40,000 need Council approval, also.**

Date: 9/24/2024 Time: 9:13 AM

Vendor Name: Churchich Recreation

Vendor Employee Name: Amber Hildebrand-Singleton

Telephone: 720-899-6644

Quote For: Replacement parts for playgrounds at Air Vista, Pawnee Park, Bradshaw Park, Glur Park

Quote Includes:	Item Totals:
Please see attached	\$17,683.72
Freight	\$1,090.99
<b>Total:</b>	<b>\$18,774.71</b>

Quote Excludes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Delivery Date: 1/1/2025 Shipped By: Miracle Playgrounds/Churchich Recreation

Shipped F.O.B. (Freight Paid): Yes  No

Tax Excluded

City Employee Obtained Quote: Betsy Eckhardt

**Job Number:** 24-5331  
**Job:** Multiple Park Sites - Parts Replacement  
**Quote Name:** Q-08862-20240913-1311  
**Quote Number:** Q-08862



**Prepared by:**  
 Cory Sevening  
 cory@churchichrecreation.net

**Terms:** Equipment With Install: 50% due upon order. Installation: 25% deposit required at the time of equipment order, remainder due net 30 days after completion  
**Remit to:** Churchich Recreation  
 1312 17th St. PMB 71810  
 Denver, CO 80202

**Sub Total:** \$17,683.72  
**Freight:** \$1,090.99  
**Estimated Tax:**  
**Total:** \$18,774.71

Miracle

REFERENCE EO #R0010227150

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK • NUT #10-24 PROPEL X 5/16 BARREL 18-8 SS • PART NO. 104498	8	\$2.29	\$18.32	
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK • BOLT #10-24 X 1/2 BHCS SKT 18-8 SS • PART NO. 104499	8	\$1.14	\$9.12	
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK • BUBBLE -CLEAR POLYCARB. 26 1/2"DIA • PART NO. 112592	1	\$298.00	\$298.00	

Multiple Park Sites - Parts Replacement  
 CHURCHICH RECREATION – PO BOX 1174 NIWOT, CO 80544 – (303) 530-4414

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK <ul style="list-style-type: none"> <li>• WASH #12 X 9/16 SEAL-NEO.BOND 18-8 SS</li> <li>• PART NO. 117049</li> </ul>	8	\$1.14	\$9.12	
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK <ul style="list-style-type: none"> <li>• CABIN DOORWAY PANEL - BIG TIMBER</li> <li>• PART NO. 9881884BRG</li> </ul>	1	\$667.00	\$667.00	
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK <ul style="list-style-type: none"> <li>• SLIDE/CLIMBER - BIG TIMBER</li> <li>• PART NO. 988185BRG</li> </ul>	1	\$1,069.00	\$1,069.00	
MREC EQUIP	MIRACLE EQUIPMENT - ARAVISTA PARK <ul style="list-style-type: none"> <li>• PARTS CARTON 714-966-1S &amp; 1C BT SL/CL</li> <li>• PART NO. 988610</li> </ul>	1	\$40.00	\$40.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• SCREW #10 X 1 ONE WAY SLOT 18-8 SS</li> <li>• PART NO. 104357</li> </ul>	8	\$1.14	\$9.12	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• BUBBLE -CLEAR POLYCARB. 26 1/2"DIA</li> <li>• PART NO. 112592</li> </ul>	1	\$298.00	\$298.00	

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• WASHER 1/4 FLAT 18-8 SS MS15795-811</li> <li>• PART NO. 117001</li> </ul>	8	\$1.14	\$9.12	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• WASHER RUBBER REINFORCED 90131A103</li> <li>• PART NO. 200083257</li> </ul>	8	\$1.02	\$8.16	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• CLIMBER ASSY , WEB 5' DK</li> <li>• PART NO. 711865</li> </ul>	1	\$3,733.00	\$3,733.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• PARTS CARTON 8' CRAWL TUBES</li> <li>• PART NO. 713013FRG</li> </ul>	1	\$125.00	\$125.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• PARTS CARTON 8' CRAWL TUBES</li> <li>• PART NO. 713248</li> </ul>	1	\$41.00	\$41.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• PARTS CARTON WEB CLMBRS</li> <li>• PART NO.713459</li> </ul>	1	\$49.00	\$49.00	

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• TRSFR PT, SGL STEP CLSD HR (5' DK) *BOLT DOWN</li> <li>• PART NO. 71496559CBD</li> </ul>	1	\$6,893.00	\$6,893.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• CARGO CLIMBER ANCHOR, PAINTED</li> <li>• PART NO. 983146FRG</li> </ul>	1	\$153.00	\$153.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• PARTS CARTON 7149951</li> <li>• PART NO. 983148</li> </ul>	1	\$25.00	\$25.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• CRAWL TUBE ASSY 4' STRT</li> <li>• PART NO. 983745FRG</li> </ul>	1	\$2,034.00	\$2,034.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• CARGO NET W/RUNGS 4'DK PVC HG</li> <li>• PART NO. 986365HG</li> </ul>	1	\$735.00	\$735.00	
MREC EQUIP	MIRACLE EQUIPMENT - HIGGINS PARK <ul style="list-style-type: none"> <li>• STAIR, 24" STD ACCESS FPS HUN</li> <li>• PART NO. 987168HG</li> </ul>	1	\$586.00	\$586.00	

Multiple Park Sites - Parts Replacement  
 CHURCHICH RECREATION – PO BOX 1174 NIWOT, CO 80544 – (303) 530-4414

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - BRADSHAW PARK <ul style="list-style-type: none"> <li>• BT FENCE POST PANEL</li> <li>• PART NO. 7149663</li> </ul>	2	\$875.00	\$1,750.00	
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• 1 1/4" PIPE PLUG FOR 1 7/16" ID PIPE</li> <li>• PART NO. 103529</li> </ul>	1	\$1.14	\$1.14	
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• SPACER THREADED 1/2" DIA. X 7/8 18-8 SS</li> <li>• PART NO. 104523</li> </ul>	1	\$7.95	\$7.95	
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• BOLT 3/8-16 X 5 BHCS 6 LOBE 18-8 SS</li> <li>• PART NO. 104546</li> </ul>	1	\$9.09	\$9.09	
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• NUT 3/8-16 HEX NYLOK 18-8 SS</li> <li>• PART NO. 110030</li> </ul>	1	\$1.14	\$1.14	
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• PLASTIC SOLID STEERING WHEEL</li> <li>• PART NO. 112596</li> </ul>	1	\$34.00	\$34.00	

Multiple Park Sites - Parts Replacement  
 CHURCHICH RECREATION – PO BOX 1174 NIWOT, CO 80544 – (303) 530-4414

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
MREC EQUIP	MIRACLE EQUIPMENT - GLUR PARK <ul style="list-style-type: none"> <li>• WASHER 3/8 X 1 O.D. FLAT 18-8 SS</li> <li>• PART NO. 117005</li> </ul>	2	\$1.14	\$2.28	
MREC EQUIP	MIRACLE EQUIPMENT - DISCOUNT	1	-\$930.84	-\$930.84	

**Sub Total:** \$17,683.72  
**Freight:** \$1,090.99  
**Total Estimated Tax:**  
**Grand Total:** \$18,774.71

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please confirm or edit order information below.**

<p><b>End User Company:</b> City Of Columbus</p> <p><b>End User Contact:</b></p> <p><b>End User Email:</b></p> <p><b>Delivery Contact:</b> Betsy Eckhardt</p> <p><b>Delivery Email:</b> betsy.eckhardt@columbusne.us</p> <p><b>Delivery Phone:</b></p> <p><b>Delivery Address:</b> 2424 14th Street Columbus NE 68602</p> <p><b>Site Address:</b> 2424 14th Street Columbus</p>	<p><b>Bill To Email:</b></p> <p><b>Bill To:</b> , , , ,</p> <p><b>Customer Reference #:</b></p>
---	---

Multiple Park Sites - Parts Replacement  
 CHURCHICH RECREATION – PO BOX 1174 NIWOT, CO 80544 – (303) 530-4414

**This quotation and attached terms and conditions must be attached and included as an exhibit to any contract, which is entered into as a result of this quotation. Failure to do so will result in such contract being returned unsigned until these items have been included, thus delaying the processing of your order.**

**Equipment orders with Installation service:**

Continuous access will be provided to the installation crew for heavy equipment traffic without obstruction for installation of equipment, safety surfacing and any other materials or furnishings provided on this quotation throughout the installation. It is required that the site will be free of utilities and that excessive rock excavation will not be required and that the proper site grade has been completed prior to the arrival of the installation crew. Site photos will be required prior to dispatch of installation crew to jobsite. Confirmation of play pit dimensions per plans also required. Additional mobilization cost will be charged at a rate of \$2,850 per occurrence if site is not ready for the installation of the equipment. Core drilling or saw cutting of existing or new concrete or asphalt is not included unless specifically stated on the quotation and the installation of all furnishings and equipment not indicated as surface mount or portable should be scheduled for installation prior to concrete or asphalt construction or blocked out for in concrete forms.

**Owner/Contractor site preparation and installation notes and instructions:**

**WHERE RELEVANT, DO NOT INSTALL ANY SUBDRAINAGE OR BASE-PREP FOR UNITARY SURFACING UNTIL INSTALLATION OF ALL PLAYGROUND EQUIPMENT IS COMPLETE.**

Owner/Contractor will provide temporary safety/security fencing. *(6' Chain link security fencing can be provided upon request at an additional cost.)*

**Owner/Contractor delivery and receipt of shipment:**

- The Owner/Contractor will be notified 24 hours prior to delivery whenever possible.
- It is assumed that all materials can be delivered to the jobsite, and the Owner/Contractor will provide a secure location to store the equipment prior to installation. Installation price does not include transportation of materials from a secondary secure delivery location to job site. *(Secure storage can be provided upon request at an additional cost.)*
- Delivery does not include lift-gate service, unless otherwise indicated on the quotation.
- Our installers will provide receipt and unloading of equipment whenever possible, when installation of said equipment is part of the contract.
- Lead-times vary by manufacturer and are subject to change without notice. Please provide firm shipment schedules at time of order, delivery dates requested beyond 180 days are subject price increases from suppliers for materials and freight.

**Insurance:**

This proposal contains standard General Liability and Workers Compensation coverage. Professional Liability insurance is not applicable, and subsequently not available. Any waivers of subrogation and primary no-contributory endorsement requirements require additional premium to the provider. Any additional such charges to our policies as a result of the awarding of a contract based upon this proposal will be passed through to you at your additional expense.

**Quotation does NOT include the following**

:  
taxes, prevailing wages, permits, state or local approvals, performance/payment bond, engineering seals, testing, site preparation (to include demo/disposal of existing equipment & surfacing etc.), flatwork, crusher fines, or storage of equipment, security, fencing, or landscaping! Unless specifically stated on the quotation.

**Order and Payment Terms:**

Please make all orders payable to:

**Churchich Recreation, LLC.**

All orders require tax-exempt certificate. All applicable tax will be added to final invoice.

Multiple Park Sites - Parts Replacement  
CHURCHICH RECREATION – PO BOX 1174 NIWOT, CO 80544 – (303) 530-4414

Payment terms: Standard terms (on approved credit), unless otherwise noted are Equipment: 50% due upon order, 50% due net 30 days after ship date, subject to approval by Miracle Playsystems Credit Manager. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Installation Services: 25% deposit is required at the time of equipment order, balance of the installation will be billed upon completion, due net 30 days. Retainage not accepted. Should any changes be required to the products after order is placed, modifications or changes will be at client/customers expense. Miracle Playsystems maintains a no return policy and asks all clients to determine feature, layout and color selection prior to ordering. Should any order be cancelled after production has started a 30% restocking fee will be charged to client. Credit card convenience fee is 3.5% which will be added to all credit card charges.

Quotation is valid for 30 days unless otherwise noted.

**Failure to comply with these terms and conditions will result in additional charges or contract change orders. Please contact our office with any questions concerning the attached quotation or terms and conditions, or if any additional services are required for your Project. Thank you for the opportunity to provide this quotation.**

I hereby authorize Churchich Recreation, LLC. to ship the equipment listed above, and complete the specified tasks, for which I agree to pay the total amount specified. I acknowledge that I have read and agreed to the Terms and Conditions. Payment terms are 50% Deposit, Balance Net-30 days from invoice date with approved credit. RETAINAGE WILL NOT BE ALLOWED. Non-taxable customers must provide a proper tax exemption certificate to Churchich Recreation at the time of order or tax will be added to the final invoice. Purchase orders and contracts should be made to the order of Churchich Recreation, LLC, PO Box 1174, Niwot, CO, 80544. All Payment should be mailed to Churchich Recreation, LLC, 1312 17th St. PMB 71810, Denver, CO 80202.

13.I. Quote from Electronic Engineering in the amount of \$638,434.74 for radio communications equipment for fire department. CIP #25-01, 02

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 7 October 2024  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** Radios and Repeaters (CIP #25-001 & #25-002)

**RECOMMENDATIONS:**

Approve the sole source purchase of radio communications equipment from Electronic Engineering for \$638,434.74.

**DISCUSSION:**

For quite some time the fire department has been faced with significant issues pertaining to our radio communications system. We have many examples of our radio communications failing us during emergency incidents. The City and County have been working to transition to the Statewide Radio System (SRS) for several years. Progress is being made with that project, and for the fire department to utilize this system, we must upgrade our end-user equipment to ensure compatibility.

This quote contains 46 hand-held radios with remote speakers, 30 spare batteries, 7 bank chargers, 20 mobile radios, 6 in-vehicle repeaters, and the necessary warranty and programming provisions. This cost also includes the installation of the mobile radios and in-vehicle repeaters.

The fire department has twice unsuccessfully applied for the FEMA Assistance to Firefighters Grant. This purchase will allow us to upgrade our system to a digital system and modernize our currently outdated and non-supported system.

**FISCAL IMPACT:**

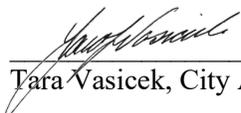
This is a budgeted purchase, CIP #25-001 & CIP #25-002. The total budgeted amount is \$650,000.

**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

**SIGNATURES:**

  
\_\_\_\_\_  
Ryan Gray, Fire Chief

  
\_\_\_\_\_  
Tara Vasicek, City Administrator



COLUMBUS FIRE DEPT, CITY OF

09/04/2024

09/04/2024

COLUMBUS FIRE DEPT, CITY OF  
1459 26TH AVE  
COLUMBUS, NE 68601

Dear Chief Ryan Gray,

Motorola Solutions is pleased to present COLUMBUS FIRE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide COLUMBUS FIRE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kathie Hansel at [khansel@engineering.com](mailto:khansel@engineering.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kathie Hansel

Motorola Solutions Manufacturer's Representative

Billing Address:  
 COLUMBUS FIRE DEPT, CITY OF  
 1459 26TH AVE  
 COLUMBUS, NE 68601  
 US

Quote Date:09/04/2024  
 Expiration Date:11/03/2024  
 Quote Created By:  
 Kathie Hansel  
 khansel@engineering.com

End Customer:  
 COLUMBUS FIRE DEPT, CITY OF  
 Chief Ryan Gray  
 Ryan.gray@columbusne.us  
 402-564-8127

Contract: 32517 - NEBRASKA ADMIN  
 SERVICES CONTRACT #14534 OC  
 Payment Terms:30 NET

### Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
1	M25KSS9PW1BN	APX6500 ENHANCED VHF MOBILE	14		\$3,383.12	\$2,368.18	\$33,154.52
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	14		\$6.00	\$4.20	\$58.80
1b	G996AS	ENH: OVER THE AIR PROVISIONING	14		\$110.00	\$77.00	\$1,078.00
1c	GA00580AA	ADD: TDMA OPERATION	14		\$495.00	\$346.50	\$4,851.00
1d	G201AA	ADD: GREEN COLORED HOUSING (O2 CH)	14		\$28.00	\$19.60	\$274.40
1e	G67DQ	ADD: REMOTE MOUNT O2 APXM	14		\$327.00	\$228.90	\$3,204.60
1f	G51AU	ENH: SMARTZONE OPERATION APX6500	14		\$1,320.00	\$924.00	\$12,936.00
1g	G78AT	ENH: 3 YEAR ESSENTIAL SVC	14		\$288.00	\$288.00	\$4,032.00
1h	GA01606AA	ADD: NO BLUETOOTH/WIFI/GPS ANTENNA NEEDED	14		\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1i	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	14		\$814.00	\$569.80	\$7,977.20
1j	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	14		\$66.00	\$46.20	\$646.80
1k	G843AH	ADD: AES ENCRYPTION AND ADP	14		\$523.00	\$366.10	\$5,125.40
1l	GA00804AB	ADD: APX O2 CH (IMPACT GREEN)	14		\$541.00	\$378.70	\$5,301.80
1m	G444AH	ADD: APX CONTROL HEAD SOFTWARE	14		\$0.00	\$0.00	\$0.00
1n	G806BL	ENH: ASTRO DIGITAL CAI OP APX	14		\$567.00	\$396.90	\$5,556.60
1o	W22BA	ADD: STD PALM MICROPHONE APX	14		\$79.00	\$55.30	\$774.20
1p	QA09113AB	ADD: BASELINE RELEASE SW	14		\$0.00	\$0.00	\$0.00
1q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	14		\$330.00	\$231.00	\$3,234.00
1r	G792AB	ADD:VHF ANT WIDEBAND 136-174 MHZ	14		\$83.00	\$58.10	\$813.40
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
2	M25KSS9PW1BN	APX6500 ENHANCED VHF MOBILE	6		\$3,383.12	\$2,368.18	\$14,209.08
2a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	6		\$6.00	\$4.20	\$25.20
2b	G996AS	ENH: OVER THE AIR PROVISIONING	6		\$110.00	\$77.00	\$462.00
2c	GA00580AA	ADD: TDMA OPERATION	6		\$495.00	\$346.50	\$2,079.00
2d	GA00631AA	ADD: DVRS MSU ACTIVATION	6		\$275.00	\$192.50	\$1,155.00
2e	G201AA	ADD: GREEN COLORED HOUSING (O2 CH)	6		\$28.00	\$19.60	\$117.60
2f	G67DQ	ADD: REMOTE MOUNT O2 APXM	6		\$327.00	\$228.90	\$1,373.40
2g	G51AU	ENH: SMARTZONE OPERATION APX6500	6		\$1,320.00	\$924.00	\$5,544.00
2h	G78AT	ENH: 3 YEAR ESSENTIAL SVC	6		\$288.00	\$288.00	\$1,728.00



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
2i	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	6		\$0.00	\$0.00	\$0.00
2j	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	6		\$814.00	\$569.80	\$3,418.80
2k	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	6		\$66.00	\$46.20	\$277.20
2l	G843AH	ADD: AES ENCRYPTION AND ADP	6		\$523.00	\$366.10	\$2,196.60
2m	GA00804AB	ADD: APX O2 CH (IMPACT GREEN)	6		\$541.00	\$378.70	\$2,272.20
2n	G444AH	ADD: APX CONTROL HEAD SOFTWARE	6		\$0.00	\$0.00	\$0.00
2o	G806BL	ENH: ASTRO DIGITAL CAI OP APX	6		\$567.00	\$396.90	\$2,381.40
2p	W22BA	ADD: STD PALM MICROPHONE APX	6		\$79.00	\$55.30	\$331.80
2q	QA09113AB	ADD: BASELINE RELEASE SW	6		\$0.00	\$0.00	\$0.00
2r	G361AH	ENH: P25 TRUNKING SOFTWARE APX	6		\$330.00	\$231.00	\$1,386.00
2s	G792AB	ADD:VHF ANT WIDEBAND 136-174 MHZ	6		\$83.00	\$58.10	\$348.60
	VRX1000						
3	M87USS9PW1AN	VRX1000 700/800MHZ	6		\$3,684.00	\$3,352.44	\$20,114.64
3a	QA09561AA	ADD: VRX1000 TO MOBILE RADIO CABLE 3FT	6		\$0.00	\$0.00	\$0.00
3b	QA09567AA	ENH: VRX1000 PSU CONVENTIONAL SCAN	6		\$166.00	\$151.06	\$906.36
3c	QA09566AA	ENH: VRX1000 RM-OTAP	6		\$166.00	\$151.06	\$906.36
3d	QA09635AA	ENH: TIER 3: P25 ENHANCED TRUNKING	6		\$2,385.00	\$2,170.35	\$13,022.10
3e	QA09576AA	ADD: FOR USE WITH SINGLE BAND APX MOBILE	6		\$0.00	\$0.00	\$0.00
3f	QA09634AA	ENH: TIER 2: P25 DIGITAL CONV&ENCRYPTION	6		\$2,385.00	\$2,170.35	\$13,022.10
3g	QA09633AA	ENH: TIER 1: ANALOG OPERATION	6		\$0.00	\$0.00	\$0.00



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
4	LSV01S04106A	VRX ESSENTIAL WARRANTY (3/5/7 YR)	6	3 YEARS	\$468.00	\$468.00	\$2,808.00
5	HAF4016A	UNITY GAIN ANTENNA QUARTERWAVE 762-870MHZ - ROOF MOUNT	6		\$29.00	\$20.30	\$121.80

**Grand Total**
**\$179,225.96(USD)**


## Pricing Summary

		Payment Term	Upfront Sale Price	
<b>Upfront Costs*</b>				
			\$176,417.96	
<b>Upfront Subscription Fee</b>				
	VRX1000	Annually	\$936.00	
<b>Sub Total:</b>			<b>\$177,353.96</b>	
		Payment Term	Sale Price	Annual Sale Price
<b>Year 2 Subscription Fee</b>				
	VRX1000	Annually	\$936.00	\$936.00
<b>Year 3 Subscription Fee</b>				
	VRX1000	Annually	\$936.00	\$936.00
<b>Sub Total:</b>			<b>\$1,872.00</b>	
<b>Grand Total System Price (Inclusive of Upfront and Annual Costs)</b>				<b>\$179,225.96</b>

\*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

### Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
**(PO will not be processed without this)**

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



## COLUMBUS FIRE DEPT, CITY OF

09/04/2024

09/04/2024

COLUMBUS FIRE DEPT, CITY OF  
1459 26TH AVE  
COLUMBUS, NE 68601

Dear Chief Ryan Gray,

Motorola Solutions is pleased to present COLUMBUS FIRE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide COLUMBUS FIRE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kathie Hansel at [khansel@engineering.com](mailto:khansel@engineering.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kathie Hansel

Motorola Solutions Manufacturer's Representative

Billing Address:  
 COLUMBUS FIRE DEPT, CITY OF  
 1459 26TH AVE  
 COLUMBUS, NE 68601  
 US

Quote Date:09/04/2024  
 Expiration Date:11/03/2024  
 Quote Created By:  
 Kathie Hansel  
 khansel@engineering.com  
 4025648497

End Customer:  
 COLUMBUS FIRE DEPT, CITY OF  
 Chief Ryan Gray  
 Ryan.gray@columbusne.us  
 402-564-8127

Contract: 32517 - NEBRASKA ADMIN  
 SERVICES CONTRACT #14534 OC  
 Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE				
1	H91TGD9PW7AN	APX 8000 ALL BAND PORTABLE MODEL 3.5	46	\$7,774.00	\$5,441.80	\$250,322.80
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	46	\$6.00	\$4.20	\$193.20
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	46	\$567.00	\$396.90	\$18,257.40
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	46	\$330.00	\$231.00	\$10,626.00
1d	QA02006AC	ENH: APX8000XE RUGGED RADIO	46	\$880.00	\$616.00	\$28,336.00
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	46	\$184.00	\$184.00	\$8,464.00
1f	QA05509AA	DEL: DELETE UHF BAND	46	-\$800.00	-\$560.00	-\$25,760.00
1g	QA00631AB	ADD: DVRS PSU ACTIVATION	46	\$110.00	\$77.00	\$3,542.00
1h	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY	46	\$814.00	\$569.80	\$26,210.80
1i	H842AZ	ADD: APX6000XE/APX8000XE SINGLE UNIT PKG	46	\$0.00	\$0.00	\$0.00
1j	H38BS	ADD: SMARTZONE OPERATION	46	\$1,650.00	\$1,155.00	\$53,130.00
1k	QA09113AB	ADD: BASELINE RELEASE SW	46	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1l	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	46	\$110.00	\$77.00	\$3,542.00
1m	Q629AH	ENH: AES ENCRYPTION AND ADP	46	\$523.00	\$366.10	\$16,840.60
1n	QA01427AG	ALT: APX8000/XE HOUSING GREEN	46	\$28.00	\$19.60	\$901.60
1o	QA00580AA	ADD: TDMA OPERATION	46	\$495.00	\$346.50	\$15,939.00
2	NNTN8844B	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	7	\$1,705.20	\$1,193.64	\$8,355.48
3	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	30	\$188.27	\$131.79	\$3,953.70
4	PMMN4106D	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,XE500 REMOTE SPKR MIC WITH CHANNEL KNOB, HIGH IMPACT GREEN	46	\$665.28	\$465.70	\$21,422.20

**Grand Total**
**\$444,276.78(USD)**
**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
**(PO will not be processed without this)**

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



Electronic Engineering  
 1106 E 19th Street  
 Columbus, NE 68601  
 Phone:  
 Toll Free:

**QUOTE**  
**853005133**

**Prepared For:** Columbus Fire Department  
 Ryan Gray  
 4630 Howard Blvd  
 Columbus, NE 68601  
 Ryan Gray  
 402-564-8127

**Your Account Representative**

Name: Kathie Hansel  
 Phone: 402-564-8497  
 Fax: 402-564-1421  
 Cell: 402-681-0191

ryan.gray@columbusne.us

Quantity	Product/Service Name	Unit Price	UOM	Extended
81	Programming - Inside - Flat Rate Create code plug for 20 APX4500 mobile radios. Create code plug for 46 APX8000 portable radios. Create code plug for 6 VRX1000 vehicle repeaters. Program 9 APX radios that were purchased in 2022. Program new 81 Motorola radios.	36.00	EA	\$2,916.00
26	2 Way Radios-Repair/Labor-O/S-Flat Rate Install 20 APX4500 mobile radios into fire vehicles. Install 6 VRX1000 vehicle repeaters into fire vehicles.  State Contract Pricing.  If specialized vehicle mounts are needed that are not supplied with the Motorola radios, those will be added to the final invoice.	350.00	EA	\$9,100.00
81	Programming - Outside - Flat Rate If needed Reprogram 81 radios once the new 800 site is finished with the State talkgroups.	36.00	EA	\$2,916.00

Remark

<b>Total Quote Tangibles :</b>	\$0.00
<b>Total Quote Services :</b>	\$14,932.00
<b>Total Quote Charges :</b>	\$0.00
<b>Total Quote Discount :</b>	\$0.00
<b>Tax:</b>	\$0.00
<b>Total Quote :</b>	\$14,932.00

Prices quoted are F.O.B. factory. Quotation good for 30 days.  
 Delivery: Receipt of goods are determined by manufacturer lead time.

<b>Quotation Prepared By:</b>	<b>Accepted By:</b>
Name: _____	Name: _____
Date: 10/17/2023	Date: _____

13.J. Quote from Stryker in the amount of \$199,626.90 for five cardiac monitors and accessories for fire department. CIP #25-03

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 7 October 2024

**TO:** Tara Vasicek, City Administrator

**FROM:** Ryan Gray, Fire Chief

**RE:** Cardiac Monitor Purchase (CIP #25-003)

**RECOMMENDATIONS:**

Approve the sole source purchase of five (5) LifePak 35 cardiac monitors from Stryker for \$199,626.90.

**DISCUSSION:**

This purchase will outfit the remainder of our fleet to ensure equipment and patient care consistency. Our staff selected this cardiac monitor after conducting product demonstrations with multiple manufacturers.

This purchase will allow us to operate the same cardiac monitors on all four of our ambulances and our two front-line fire apparatus, which have advanced life support capabilities.

**FISCAL IMPACT:**

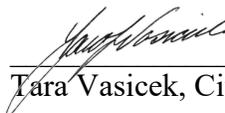
This is a budgeted purchase, CIP #25-003. The budgeted amount is \$200,000.

**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

**SIGNATURES:**

  
\_\_\_\_\_  
Ryan Gray, Fire Chief

  
\_\_\_\_\_  
Tara Vasicek, City Administrator

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. for the following products:

- New LIFEPAK® 35 monitor/defibrillators
- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK CR2 automated external defibrillators
- New LIFEPAK CR2 cellular automated external defibrillators
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- LIFELINKcentral™ Government Campus Solution
- MultiTech 4G and Titan III gateways
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs.

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Vice President, Americas Sales

Copyright © 2024 Stryker

EC-GSNPS-COMM-1157704\_REV-1\_en\_us

Stryker or its affiliated entities own, use, or have applied for the following trademarks or services marks: LIFELINKcentral, LIFEPAK, LUCAS, CODE-STAT, RELI, LIFENET, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.



## Quick Quote 9/5/2024 9:57 AM

Quote Number: 10982419

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: COLUMBUS FIRE DEPT  
Attn:

Rep: Scott Pufahl  
Email: scott.pufahl@stryker.com  
Phone Number: (913) 530-0195

Quote Date: 09/11/2024

Expiration Date: 12/10/2024

### Delivery Address

Name: COLUMBUS FIRE DEPT

Account #: 20003929

Address: 4630 HOWARD BLVD

COLUMBUS

Nebraska 68602-2158

### Sold To - Shipping

Name: COLUMBUS FIRE DEPT

Account #: 20003929

Address: 4630 HOWARD BLVD

COLUMBUS

Nebraska 68602-2158

### Bill To Account

Name: COLUMBUS FIRE DEPT

Account #: 20159336

Address:

### Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	PCE	3	\$40,143.40	\$120,430.20
2.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	PCE	2	\$44,255.40	\$88,510.80
3.0	41335-000001	LIFEPAK 35 AC Power Adapter Kit	PCE	5	\$1,375.00	\$6,875.00
4.0	11140-000131	AC Power Cord (North America, hospital grade)	PCE	5	\$59.40	\$297.00
5.0	11996-000519	LNCS-II Reusable rainbow 8-wavelength Direct Connect Adult Sensor	PCE	5	\$472.45	\$2,362.25
6.0	11335-000005	LIFEPAK Printer Kit	PCE	5	\$1,650.00	\$8,250.00
7.0	11260-000073	Shoulder Strap	PCE	5	\$41.25	\$206.25
8.0	11335-000008	LIFEPAK 35 Storage Bag Kit	PCE	5	\$330.00	\$1,650.00
10.0	11150-000020	LIFEPAK35 4G Cell Only, MultiTech Modem	PCE	6	\$825.00	\$4,950.00
Equipment Total:						\$233,531.50

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-ZX-LP35	TRADE IN ZOLL X-SERIES FOR LP35	5	-\$7,500.00	-\$37,500.00



## Quick Quote 9/5/2024 9:57 AM

Quote Number: 10982419

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: COLUMBUS FIRE DEPT  
Attn:

Rep: Scott Pufahl  
Email: scott.pufahl@stryker.com  
Phone Number: (913) 530-0195

Quote Date: 09/11/2024

Expiration Date: 12/10/2024

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$3,595.40
Grand Total:	\$199,626.90

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

# Purchase Order Form



**Account Manager :** Scott Pufahl  
**Cell Phone :** (913) 530-0195

**Purchase Order Date :** 09-11-2024 11:24:00 -0400  
**Expected Delivery Date :**  
**Stryker Quote Number :** 10982419  
**Customer PO Number :**

Bill To	Customer # : 20159336
Company Name :	COLUMBUS FIRE DEPT
Contact or Department :	
Street Address :	
Add'l Address Line :	
City, ST, ZIP :	, ,
Phone :	

Sold To / End User	Customer # : 20003929
Company Name :	COLUMBUS FIRE DEPT
Contact or Department :	
Street Address :	4630 HOWARD BLVD
Add'l Address Line :	
City, ST, ZIP :	COLUMBUS, Nebraska, 68602-2158
Phone :	

Deliver To	Customer # : 20003929
Company Name :	COLUMBUS FIRE DEPT
Contact or Department :	
Street Address :	4630 HOWARD BLVD
Add'l Address Line :	
City, ST, ZIP :	COLUMBUS, Nebraska , 68602-2158
Phone :	

**Authorized Customer Initials** \_\_\_\_\_

**Authorized Customer Initials** \_\_\_\_\_

**Authorized Customer Initials** \_\_\_\_\_

Description	Total
	\$199,626.90

**Total : \$199,626.90**

# Purchase Order Form



## Accounts Payable Contact Information

Name :

Email :

Phone :

## Authorized Customer Signature

Name :

Title :

Signature :

---

Date :

---

13.K.Quote from Galls in the amount of \$20,940.54 for 20 ballistic vests for fire department.  
CIP #25-04

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 7 October 2024  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** Ballistic Vests for Fire Department CIP #25-04

**RECOMMENDATIONS:**

Approve the sole source quote from Galls for ballistic vests for the fire department for \$20,940.54

**DISCUSSION:**

With the events going on throughout the country involving active threat situations, the fire department wishes to provide ballistic vests for our personnel for use during violent events. This has become a common practice for fire departments, and we feel that this is the first step to having our employees protected as much as possible when entering the warm zone of these events.

The fire department in conjunction with the police department has begun the process of training for these events and will continue to improve our processes to allow for warm zone entry to triage, treat, and remove patients from active threat events.

**FISCAL IMPACT:**

This project is CIP # 25-04 with an overall project budget of \$60,000. The remaining funds will be used for active threat response kits, and will be presented at a later date.

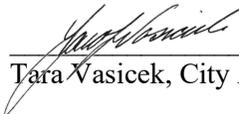
**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

**SIGNATURES:**



\_\_\_\_\_  
Ryan Gray, Fire Chief



\_\_\_\_\_  
Tara Vasicek, City Administrator



Ryan Nelson  
Territory Representative IA, KS, MO, NE  
100 N. Cedar ST, Hooper, NE 68031  
(954) 728-0646  
[rnelson@pbearmor.com](mailto:rnelson@pbearmor.com)



2102 SW 2<sup>nd</sup> Street  
Pompano Beach, FL 33069  
Local: 954.630.0900  
Toll Free: 800.413.5155  
Fax: 954.656.6659  
[www.pointblankenterprises.com](http://www.pointblankenterprises.com)

Chief Ryan Gray  
Columbus Fire Department  
4630 Howard Blvd.  
Columbus, NE 68601  
402-564-8127

Chief Gray,

I want to thank you for considering the purchase of Point Blank products through our distributor, Galls. Specifically the FRK-720 Increased Coverage Vest and Steel555 Rifle plates.

Please accept this letter as verification that Point Blank Ent., Inc. is the sole manufacturer of these products and that Galls is the only authorized distributor of these Products with the price structure to match the OFD contract pricing, and located within your service area.

Please feel free to contact me with any questions or concerns. I can be reached on my cell phone at (954) 728-0646, or via email at: [rnelson@pbearmor.com](mailto:rnelson@pbearmor.com).

Respectfully,

A handwritten signature in black ink, appearing to read "Ryan Nelson", written over a series of horizontal lines.

Ryan Nelson  
Manufacturer's Representative, IA, KS, MO, NE  
09/23/2024



13.L. Reallocate \$15,000 from CIP #25-04 (Ballistic Vests) to the CIP general fund and approve the quote from Truck Center Companies in the amount of \$11,879.50 for ambulance repairs.

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 1 October 2024  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** Repair of Medic Unit

**RECOMMENDATIONS:**

Reallocate \$15,000 of capital funds from CIP #25-004 (Ballistic Vests), and approve the quotes from Truck Center Companies for \$11,879.50 for the replacement of a turbo and repair of the rear gear housing seal. I am requesting an additional \$3,120.50 be approved for any other issues that may arise during the repair process for a total of \$15,000.

**DISCUSSION:**

The department's 2012 Freightliner Ambulance, which is the primary ambulance out of the Charlie Louis Fire Station, requires substantial repairs to remain operational. Crews had noticed an intermittent loss of power when operating the unit and leaking oil. We had the unit taken to Truck Center for diagnostics to be completed, and they provided us with the included quotes.

I have discussed this with the City Administrator and Finance Director and I have been advised that since these repairs will extend the life of the ambulance, we can use capital funds to make the needed repairs.

**FISCAL IMPACT:**

Currently, in CIP #25-004 (Ballistic Vests) we have \$60,000 budgeted for the project. When we were planning this project, we included funds to purchase ballistic vests, helmets, and tactical response kits. After meeting with the distributor and discussing operations in other departments, our members decided against the purchase of helmets. This leaves us with enough funds to reallocate to apparatus maintenance.

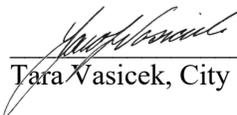
**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

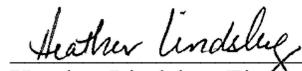
**SIGNATURES:**



\_\_\_\_\_  
Ryan Gray, Fire Chief



\_\_\_\_\_  
Tara Vasicek, City Administrator



\_\_\_\_\_  
Heather Lindsley, Finance Director

# Truck Center Companies

2357 East 29th Ave  
Columbus, NE 68601  
(402) 564-7060

## COL FD - MEDIC #2

Aug 27, 2024 02:58 PM

Home:

YMMS: 2012 Freightliner M2 Series - M2-106

Mobile:

Engine: Cummins ISB6.7 CM2250 6 CYL

Work:

License:

Email:

VIN:

Odometer:

TYPE	DESCRIPTION	QTY	PRICE	LINE TOTAL
Labor	RESEAL REAR GEAR HOUSING COVER- REQUIRES TRANSMISSION TO BE REMOVED- SHOULD BE DONE WHEN A PM NEEDS TO BE COMPLETED SINCE OIL PAN HAS TO BE REMOVED	-	-	\$3,230.00
Parts	REAR MAIN SEAL	1.0	\$31.00	\$31.00
Parts	OIL PAN GASKET	1.0	\$105.00	\$105.00
Parts	TRANSMISSION FLUID & FILTERS	1.0	\$200.00	\$200.00
Parts	DRIVELINE HARDWARE	1.0	\$15.00	\$15.00
Parts	CUMMINS SEALANT	1.0	\$205.00	\$205.00
Parts	MISC PARTS AS NEEDED	1.0	\$500.00	\$500.00

Labor:	\$3,230.00
Parts:	\$1,056.00
Shop Supplies:	\$300.00
Hazardous Materials:	\$0.00
Labor Taxes:	\$0.00
Parts Taxes:	\$0.00
<b>TOTAL:</b>	<b>\$4,586.00</b>

Thank you for your business

# Truck Center Companies

2357 East 29th Ave  
Columbus, NE 68601  
(402) 564-7060

**CITY OF COL- MEDIC #2**

Sep 20, 2024 10:39 AM

Home:

YMMS: 2012 Freightliner M2 Series - M2-106

Mobile:

Engine: Cummins ISB6.7 CM2250 6 CYL

Work:

License:

Email:

VIN: 1FVACWDU0CHBU0428

Odometer:

TYPE	DESCRIPTION	QTY	PRICE	LINE TOTAL
Labor	CHECK AND ADVISE CEL IS ON AND LOW ON POWER	-	-	\$170.00
Labor	REPLACE TURBO ASSEMBLY	-	-	\$1,360.00
Parts	TURBO & ACUTUATOR	1.0	\$5,308.00	\$5,308.00
Parts	HARDWARE	1.0	\$126.00	\$126.00
Parts	MISC AS NEEDED	1.0	\$100.00	\$100.00

Labor:	\$1,530.00
Parts:	\$5,534.00
Shop Supplies:	\$229.50
Hazardous Materials:	\$0.00
Labor Taxes:	\$0.00
Parts Taxes:	\$0.00
<b>TOTAL:</b>	<b>\$7,293.50</b>

Thank you for your business

13.M. Quote from Sherwin Williams in the amount of \$15,210 for paint machine for street department. CIP #25-15





**SHERWIN  
WILLIAMS®**

# Post Traffic Show Striping Quote

**COLUMBUS-  
OFFICES \*CITY OF**

*October 02, 2024*

Quote ID: 7254221  
Quote Date: 4/23/2024  
Quote Expiration: 10/31/2024

SHERWIN-WILLIAMS  
2008 23RD ST  
COLUMBUS, NE 68601 3428  
(402) 564-2969

Dear Cletus Borchers:

Thank you for considering Sherwin-Williams products for the Post Traffic Show Striping Quote project. Included is the Sherwin-Williams price quote.

Should you require assistance or have any questions or concerns, please contact me at or e-mail me at [Jonathon.W.Gettert@sherwin.com](mailto:Jonathon.W.Gettert@sherwin.com).

**Jonathon Gettert**  
**SALES- Sales Representative PC Residential Repaint**  
[Jonathon.W.Gettert@sherwin.com](mailto:Jonathon.W.Gettert@sherwin.com)



ACCOUNT # 6610-0200-6  
 Post Traffic Show Striping Quote  
 QUOTE # 7254221  
 VALID FROM: SEP 30, 2024 - OCT 31, 2024

**PROJECT: Post Traffic Show Striping Quote**

Purchase Type: Single Purchase

Description	Sales #	Rex #	Size	Gallons / Units	Price Per Gallon/ Unit	Extended Price
LLV200HSHPPREF2AUTGUN	100664903	100664903	EACH	1	\$15,210.00	\$15,210.00
<b>Comments:</b> Price has been updated after the traffic show in Lincoln. I was told by the Graco Sales Representative that this price can be held until city budgets go through.						

**Total Price: \$15,210.00**

***All prices are per gallon/unit***

We thank you for consideration of Sherwin-Williams products and look forward to supplying these products to you.

NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by Sherwin-Williams. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. The pricing and recommendations detailed in this proposal represent confidential information provided by Sherwin-Williams. We request that it not to be copied or shared with others outside your firm. Please refer to product data pages for surface prep, mixing and application instructions.

Square footage amounts were estimated or given. Coverage of materials are estimated and actual coverages may differ. These guidelines should not be used as absolutes. Sherwin-Williams cannot assume responsibility for job site conditions.

The purchase of the products set forth in this price quote is subject to The Sherwin-Williams Company Terms and Conditions of Sale, which are incorporated in full by this reference and are available at <https://www.sherwin-williams.com/terms-and-conditions>. Sherwin-Williams limits acceptance of the price quote to these Terms and Conditions of Sale, and objects to any different terms in any purchase order, issuance of which indicates purchaser's acceptance of such Terms and Conditions of Sale.

## Sliva, Chuck

---

**From:** Borchers, Cletus  
**Sent:** Tuesday, October 1, 2024 3:41 PM  
**To:** Sliva, Chuck  
**Subject:** FW: <EXT>Xerox Scan\_10012024140500 (002).pdf

Thanks,

Clete

**From:** Kitzing, Adam J <AKitzing@ppg.com>  
**Sent:** Tuesday, October 1, 2024 2:54 PM  
**To:** Borchers, Cletus <Cletus.Borchers@columbusne.us>  
**Subject:** Re: <EXT>Xerox Scan\_10012024140500 (002).pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is SAFE.

Cletus,  
Your price for the Linelazer 200HS will be \$18,200. Please reach out with any questions.  
Thank you,

Adam Kitzing  
Account Development Manager  
PPG Paints  
[AKitzing@ppg.com](mailto:AKitzing@ppg.com)  
(402)314-3764

---

**From:** Borchers, Cletus <[Cletus.Borchers@columbusne.us](mailto:Cletus.Borchers@columbusne.us)>  
**Sent:** Tuesday, October 1, 2024 2:18:20 PM  
**To:** Kitzing, Adam J <[AKitzing@ppg.com](mailto:AKitzing@ppg.com)>  
**Subject:** <EXT>Xerox Scan\_10012024140500 (002).pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is the machine we need a quote on. Thanks Cletus If you have any questions call me at 402-910-2724



City of Columbus

DATE: 10/2/2024

CUSTOMER: columbus st dept

POS NO. 52200670

REQUESTED BY: Jay Jarecke  
SALESPERSON: Curt Vacha

JOB NAME: line striper  
START DATE: 10/2/2024  
END DATE: 12/2/2024

**Note:**

**Product**

**Description**

**part number**

**17H465**

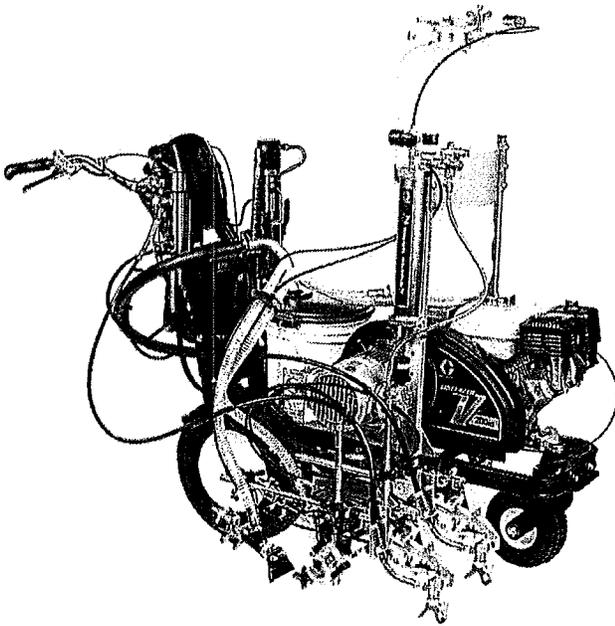
LineLazer V200 HS HP Reflective  
Series Gas Hydraulic Line Striper  
2 Auto Guns

price 20,353.56

Clete we would have one in stock in  
Minneapolis Store which we could have  
down to Omaha through our Diamond Vogel  
truck line which would mean no freight  
charges would take a week 2 at the most

Jay Jarecke  
Curt Vacha

We reserve the right to review prices  
and you will be notify of any price increase



LINELAZER V 200HS

## LineLazer V 200HS HP Reflective Series Gas Hydraulic Airless Line Striper, 2 Auto Guns

Part Number: 17H465

★★★★★ (0) Write a review Ask a question

With high production features and bead capability, the LineLazer V 200HS HP Reflective Series is a true workhorse designed for high performance striping on the most demanding jobs like large parking lots, airports, and city jobs that require precise lines and reflective beads.

FIND A DISTRIBUTOR

CONTACT SALES

### Questions About this Product?

If you're not finding the information you need, ask one of our experts.

ASK AN EXPERT

## Features

PRODUCT BROCHURE 

English

With high production features and bead capability, the LineLazer V 200HS HP Reflective Series is a true workhorse designed for high performance striping on the most demanding jobs like large parking lots, airports, and city jobs that require precise lines and reflective beads.

The HP Reflective Series adds superior bead application capability to the HP Automatic Series feature set, which includes automatic line production capability, including skip-lines, as well as real-time job performance data for proof-of-job requirements.

- **Pressurized EZ Bead System**
  - Superior Bead Application Performance
  - Ensures proper bead flow and paint penetration
  - Dual bead tanks hold up to 120 lbs each
- **Automatic Paint Gun System**
  - Automatically Stripe Skip-Lines
  - Reduce operator fatigue — push button line production
  - Quality solenoid driven system
- **Auto-Layout II**
  - Simplify Parking Lot Layout
  - SmartControl measures while you walk and puts down pre-marks
  - No need for measuring tape, string lines or aerosol cans
  - Cuts your layout time in half
- **LiveLook Display with SmartControl**
  - Striping Information At-A-Glance
  - Track, measure and control every aspect of your job
  - Accessible proof-of-job data from the J-Log System with USB Download
  - Consistent spraying pressure for perfect lines

- **J-Log System with USB Download**
  - Valuable Job Information
  - Proof of Job = More striping opportunities.
  - USB download capability allows you to capture and save all job data
- **Honda® GX Engine**
  - Reliable, Easy-to-Start Power
  - Contractor-preferred — excellent power and proven reliability
  - Oil Alert shuts down engine to prevent damage if oil level drops too low
- **EasyMark Gun Adjustment System**
  - Easy Gun Adjustments
  - Perfect gun alignment every time with easy-to-use guide mark system
  - 2-gun capability with QuikSelect gun selector
- **EZ Align Wheel System**
  - Perfect Striper Tracking
  - Simple front wheel alignment, no special tools needed
- **DualComfort Handlebar System**
  - Easy Handlebar Adjustment
- **Additional Features**
  - Endurance Chromex Pump
  - High-Efficiency Hydraulic Motor
  - High-Capacity Cooling System
  - QuikSelect Gun Selector
  - Easy Out Pump Filter
  - LazerGuide 1700 Start/Stop Laser

PRODUCT BROCHURE 

ENGLISH

## Specifications & Documents

### Technical Specifications

CONVERT TO METRIC

### Product Manuals

Attachments	LazerGuide 1700
Bead System	Pressurized Bead System
Bead Tank Size (lb)	120
Compatible Material	Road-Marking Paint
Compatible Surfaces	Pavement, Turf
Engine Brand	Honda
Engine Model	GX200
Features	Air Valves, Bead Embedment, Bead Pressurized System, Bead Tank
Fuel Tank Capacity (gal)	0,95
Gun Activation	2 Automatic

-  [3A3426H, LineLazer™ V 200HS & 200DC Airless Line Stripers Standard Series and High Production \(HP\) Series, Operation, English \(26 MB\) English ▾](#)
-  [3A3390G, Manual, LineLazer V 200HS/200DC Airless Line Stripers, Parts, English \(5 MB\) English ▾](#)
-  [3A3428B, LineLazer V 3900, 5900 Airless Line Stripers, Operation, English \(9 MB\) English ▾](#)
-  [332230T, Manual, Complete Pressurized Bead System for LineLazer 200HS/DC/MMA and LineLazer 250SPS/DC/MMA, Installation, Operation, Parts, English \(6 MB\) English ▾](#)
-  [311254N, Manual, Silver and Flex Plus Airless Spray Guns, Instructions, English \(2 MB\) English ▾](#)
-  [308612N, Manual, Single Acting and Double Acting Bead Spray Guns for RoadLazer™ RoadPak™ Line Striping System, Operation, English \(1 MB\) English ▾](#)
-  [309277ZAJ, Manual, Displacement Pump, Instruction-Parts List, English \(4 MB\) English ▾](#)

13.N.Quote from Logan Contractors Supply in the amount of \$58,080 for crack sealer for street department. CIP #25-20



Thanks,

Kevin



Kevin Walsh  
Omaha Sales Coordinator  
Office: (402) 339-3900  
Email:  
[kevin@logancontractors.com](mailto:kevin@logancontractors.com)  
6544 L Street Omaha, NE 68117  
[logancontractors.com](http://logancontractors.com)



**From:** Kevin Walsh  
**Sent:** Tuesday, September 10, 2024 1:24 PM  
**To:** [cletus.borchers@columbusne.us](mailto:cletus.borchers@columbusne.us)  
**Subject:** FW: CrafcO Melter Applicator Quote

(1) New, CRAFCO SS125D Melter Applicator, Single Axle...Sale Price - \$ 55,405.00 f.o.b. Columbus, NE Includes, Heated Hose, Engine Cover, & 2 5/16" Ball Hitch.

Optional Extra Parts:

(1) # 52405 18' Heated Hose.....Sale Price - \$ 2,675.00

Lead Time: a.r.o. approx: 4 to 6 weeks

Info Sheets attached.

If you have any questions, please give me a call.

Thanks,

Kevin



Kevin Walsh  
Omaha Sales Coordinator  
Office: (402) 339-3900  
Email:  
[kevin@logancontractors.com](mailto:kevin@logancontractors.com)  
6544 L Street Omaha, NE 68117  
[logancontractors.com](http://logancontractors.com)



LOW  
\$ 58,080.00

**From:** [loganscans@logancontractors.com](mailto:loganscans@logancontractors.com) <[loganscans@logancontractors.com](mailto:loganscans@logancontractors.com)>  
**Sent:** Tuesday, September 10, 2024 11:14 AM  
**To:** Kevin Walsh <[Kevin@logancontractors.com](mailto:Kevin@logancontractors.com)>  
**Subject:**

**Borchers, Cletus**

---

**From:** Kevin Walsh <Kevin@logancontractors.com>  
**Sent:** Wednesday, September 11, 2024 4:12 PM  
**To:** Borchers, Cletus  
**Subject:** SOURCEWELL CRAFCO MELTER APPLICATOR QUOTE

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is SAFE.

SOURCEWELL CONTRACT # 080521-CFC

(1) New, CRAFCO SS125D Melter Applicator, Single Axle...Sourcewell Price - \$ 66,936.00 delivered to Columbus, NE. Includes, Heated Hose, Engine Cover, & 3" Pintle Hitch.

(1) New, CRAFCO EZ1000EB Melter Applicator.....Sourcewell Price - \$ 87,757.00 delivered to Columbus, NE. Includes, Heated Hose, Engine Cover, & 3" Pintle Hitch.

Lead Time: a.r.o. approx.: 4 to 6 weeks.

If you have any questions, please give me a call.

Thanks,

Kevin



Kevin Walsh  
Omaha Sales Coordinator  
Office: (402) 339-3900  
Email:  
kevin@logancontractors.com  
6544 L Street Omaha, NE 68117  
logancontractors.com



13.O.Quote from Titan Machinery in the amount of \$123,811.36 for backhoe for street department. CIP #25-21



# TITAN MACHINERY

3501 PLATTE RIVER RD, FREMONT, NE | 402-727-4200

Quote Date: 9/16/2024

Quote Valid Until:

ETHAN PETERSEN 402-936-6954

**CUSTOMER:** CITY OF COLUMBUS  
4528 19TH ST  
PO BOX 1677  
COLUMBUS NE 68602-1677

**Telephone:** 402-564-8584  
**Cell Phone:** -

## PURCHASED EQUIPMENT:

(1) NEW	E00425357	CASE 580SNWT, Serial # KRC782555	\$184,438.00
		SOURCEWELL DISCOUNT: 28%	\$51,642.64

**PRICE: \$132,795.36**

DELIVERY:	\$600.00
PDI:	\$1,300.00
FREIGHT:	\$1,500.00
THUMB:	\$4,500.00
THUMB INSTALL:	\$2,500.00
36" BUCKET:	\$2,416.00

**TOTAL ADDITIONS: \$12,816.00**

**EQUIPMENT TOTAL: \$145,611.36**

**EXTENDED WARRANTY: 84MONTH/2000HOUR PPP: \$3,200.00**

**TOTAL: \$148,811.36**

<b>TRADE EQUIPMENT:</b> 2008	CASE 580 SM II SERIAL# N7C428970	<b>TRADE VALUE:</b>	<b>\$25,000.00</b>
------------------------------	-------------------------------------	---------------------	--------------------

**Total Balance Due: \$123,811.36**

13.P. Comments from mayor and city council members.

14. **RESOLUTIONS**

14.A. Resolution No. R24-112 amending the Constitution and By-Laws of the Columbus Reserve Firefighters.

**RESOLUTION NO. R24-112**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE AMENDED AND REVISED CONSTITUTION AND BY-LAWS OF THE COLUMBUS RESERVE FIREFIGHTERS, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, via Resolution No. R22-96 the City adopted the Constitution and By-Laws of the Columbus Reserve Firefighters; and

WHEREAS, the City and members of the Reserve's committed are seeking a series of changes to the Constitution and By-Laws of the Columbus Reserve Firefighters; and

WHEREAS, as copy of the Amended and Revised Constitution and By-Laws of the Columbus Reserve Firefighters and attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the Amended and Revised Constitution and By-Laws of the Columbus Reserve Firefighters, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 7 October 2024  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** Update to Columbus Reserve Firefighter By-Laws

**RECOMMENDATIONS:**

Approve the updates to the By-Laws of the Columbus Reserve Firefighters.

**DISCUSSION:**

With the Reserve program being in place for some time now, the fire department administration in conjunction with a committee of Reserve members has brought forth recommended changes to the Reserve By-Laws.

We wish to have these changes approved prior to beginning our next Reserve academy, which is tentatively scheduled for the first quarter of 2025.

A red-line and clean copy are attached.

**FISCAL IMPACT:**

N/A

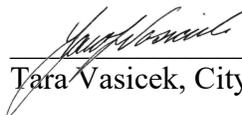
**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

**SIGNATURES:**



\_\_\_\_\_  
Ryan Gray, Fire Chief



\_\_\_\_\_  
Tara Vasicek, City Administrator



# Columbus Fire Department

4630 Howard Blvd, Columbus, NE 68601

402-564-8127

Fax 402-563-3180



**Revised 10/07/2024**

## Constitution and By-Laws

Of The

## Columbus Reserve Firefighters

### *Article 1*

#### *Section 1:*

The name of this organization shall be the Columbus Reserve Firefighters, hereby referred to as "Reserves". The Reserves are an organization created and managed by the City of Columbus.

#### *Section 2:*

This department is formed for the purpose of protecting life and property from damage or destruction by fire or other emergencies which may befall the citizens and guests of the City of Columbus; to engage in such other civic or charitable enterprises that may be deemed necessary by the members of the department and its command staff; the general welfare and protection of the community shall supersede any one member or group of members interests.

### *Article 2*

#### *Section 1:*

The Executive Board of this division shall consist of the President, Vice-President, Secretary/Treasurer and 2 members at large. Elections shall be held at the July meeting of each year by a simple majority of the members present at the meeting and shall hold office for a period of two years, or until their successor is elected and qualified. They shall be elected on a staggered schedule to afford continuity to the division. The President, Secretary/Treasurer and 1 Member at Large shall be elected in even years. The Vice President and 1 Member at Large shall be elected in odd years. If positions are left vacant, the Fire Chief shall appoint a member to fill the vacancy.

### *Article 3*

#### *Section 1:*

It shall be the duty of the President to preside at all meetings and elections, to call special meetings (With Fire Chief or Designed Approval) or elections, to appoint all committees, to have general supervision of all Administrative affairs, and to act as direct liaison between this Reserves and the Columbus Fire Chief or designee.

***Section 2:***

It shall be the duty of the Vice-President to preside at all meetings and carry on the duties of the President in his or her absence. The Vice-President shall act in place of the Secretary/Treasurer in their absence. If the Vice-President has to preside of the meeting, a member at Large will be appointed to act in place of the Secretary/Treasurer.

***Section 3:***

It shall be the duty of the Secretary/Treasurer to keep a full, true, and accurate record of all meeting minutes and to make a report of the same when requested. All records of the Reserves shall be considered records of the City of Columbus and the Columbus Fire Department, and will be provided to the Fire Chief within 48 hours of the meeting's conclusion. The Fire Chief will maintain all records and minutes of the Reserves.

***Section 4:***

It shall be the duty of the Secretary/Treasurer to keep a full, true and accurate record of all receipts and disbursements of monies received by him/her and provide said records to the Fire Chief. The Fire Chief will maintain all financial records of the Reserves. All drafts or orders drawn by him shall be signed by him/her or the President.

***Section 5:***

It shall be the duty of the members-at-large to review the by-laws annually and suggest updates to the Fire Chief for consideration. Any such changes the Fire Chief recommends approval of must be approved by the City Council. Also to perform an annual audit of the Reserve's checking account, and solicit new candidates for elected positions. Members-at-large will also preside over special committee's for projects within the reserves. They will also review any scenarios requiring disciplinary actions and make a recommendation to the President, Vice-President, and Secretary/Treasurer.

***Section 6:***

The Reserves shall have two Captains who shall be appointed by the Fire Chief. The term shall be open ended until relieved by the Fire Chief. The Reserve Captain will possess Officer I within one year of appointment otherwise the position will be forfeited. The minimum years of service shall be 3 years to be considered for a Captain position. The Captains shall participate in command staff meetings, coordinate and organize on scene efforts at the discretion of the IC, have delegated collateral duties to assist in the operation of the reserve program, and other duties assigned by the Fire Chief or designee. The Captains shall maintain ISO compliant officer training requirements of 12 hours annually.

## *Article 4*

### *Section 1:*

The Mayor and City Council shall dictate the number of members allowed in the Reserves. The Reserve member shall reside within 30 miles of a Columbus Fire Department station.

### *Section 2:*

Physical requirements shall be established by the Columbus Fire Department. The Columbus Fire Department retains the right, at its discretion, to require a physical exam or statement from a medical doctor, attesting to the fitness, suitability and capability of the candidate for admission to the Reserves or for the retention of a member of the Reserves. The City of Columbus shall cover the costs of any required physicals whether yearly or fit for duty physicals.

### *Section 3:*

Members of the Reserves will be held to all applicable policies, procedures, guidelines and directives of the Columbus Fire Department. Members shall be responsible for reviewing and acknowledging all policies, procedures, and guidelines of the Columbus Fire Department prior to being appointed to the position of Reserve Firefighter. Policies, procedures, and guidelines shall be made available to all members via online or paper at request. All new policies shall be viewed and signed upon receipt to ensure understanding of the policy, procedure, or guideline.

### *Section 4:*

The membership requirements for Reserve Firefighters will be set by administrative policy subject to change with proper notice and notification to the membership.

### *Section 5:*

The Columbus Fire Department shall set the minimum requirement for Level I Firefighters at a Firefighter 1 certification level, at the recommendation of NFPA 1001. This certification can be obtained through the in-house academy or an outside agency such as the Nebraska State Fire Marshal Training Division or any other ProBoard or IFSAC accredited program.

### *Section 6:*

The Columbus Fire Department shall allow no more than 20 percent of the Reserve roster to be considered Exterior Only. These are classified as members who do not wish to participate in interior firefighting or are awaiting a Firefighter 1 class or certification results. exterior Firefighters shall not be allowed to enter IDLH zones or hot zones at incidents but will be utilized as secondary and tertiary personnel at scenes. Tasks shall include but not be limited to water supply, asset allocation, EMS response if properly licensed, rehab, accountability, cleanup and restocking of apparatus, traffic control, and other duties tasked by the Incident Commander. The 20% maximum can be waived by order of the Fire Chief to allow for more members to participate in a Firefighter 1 course.

## ***Article 5***

### ***Section 1:***

Each member shall use their full ability in the discharge of any duties assigned to them.

## ***Article 6***

### ***Section 1:***

The Reserves shall meet as necessary but no less than quarterly, to conduct its business and affairs. These meetings will be held at a time and place designated by the President or designee. Most meetings will be held on the first Monday of January, April, July, and October at 1900. The meeting shall be coordinated through the Columbus Fire Chief or designee. When applicable, a 72-hour notice shall be given in the event of a meeting being moved due to holidays, scheduled events, funerals, and other events as deemed necessary by the Fire Chief and President. In the instance where call volume or call severity supersedes the holding of a meeting, the meeting will be scheduled on the next appropriate day as coordinated by the Fire Chief or Designee and President.

### ***Section 2:***

The Reserves shall meet twice a month to conduct regular training and drills. Training and Drills will typically be held on the second and third Monday of each month at 1900. Reserve Firefighters are required to attend one department sponsored fire training per month. EMS only personnel shall attend 50 percent of monthly Columbus Fire Department sponsored Reserve EMS training. Meals will not be provided at the expense of the Columbus Fire Department.

## ***Article 7***

### ***Section 1:***

It shall be the duty of the individual member of the Reserves to ensure that they are credited when called for duty. The Columbus Fire Department Assistant Chief will make available a quarterly listing of the date, location, time of call and time credited for each member responding, so that each member receives proper credit and compensation.

## ***Article 8***

### ***Section 1:***

This Constitution and By-Laws may be amended or altered by the following process:

- Members shall be notified of a proposed change no less than 30 days prior to the meeting.
- Amendment or alteration presented to the membership by any member, at any meeting.
- A vote of two-thirds of the membership present to have the amendment or alteration presented to the Fire Chief for approval.
- The President will provide in writing to the Fire Chief a description of the change, actual language of the proposed change, and justification of the change.

- The Fire Chief will then approve or deny the request and make the changes in this document, and present to City Council.
- City Council will then approve or deny the proposed amendment.

No proxy votes shall be allowed.

### ***Article 9***

#### ***Section 1:***

To fund the activities and functions of the Reserves, the sum of \$25.00 per calendar quarter shall be withheld from each member and deposited into the checking account of the Reserves.

#### ***Section 2:***

All money dispersed from the trust fund or checking account must be approved by a majority vote of the Executive Board with a 50%+1 majority rule.

### ***Article 10***

#### ***Section 1:***

All Firefighters shall accrue a minimum of 24 hours per year of hands-on training. These hours can be obtained via in-person department sponsored training, outside training that meets the ISO training requirement, or any other training as approved by the Columbus Fire Chief or designee.

EMS-only Reserves shall attend 50 percent of the department-sponsored EMS training. EMS only Reserves are required to maintain their licensure hours to maintain their status as a Reserve.

#### ***Section 4:***

If an EMS-only personnel possesses a Firefighter I certification level or higher they may participate in firefighting operations provided they meet the same training requirements as firefighting personnel. These personnel shall be compensated at their EMS only rate.

### ***Article 11***

#### ***Section 1:***

Any member being absent from three consecutive regular drills, training, or meetings without just cause or reasonable excuse shall be placed on probation. Probation will result in being removed from the paging list. Member must regularly attend training and meetings during the probationary period to have probation lifted.

#### ***Section 3:***

Any member willfully disobeying the orders or direction of a superior officer or person in charge shall be suspended. The suspension shall last until removed by the Columbus Fire Chief or designee.

***Section 4:***

Any member appearing at the location of a response or in a capacity representing the Columbus Fire Department in an intoxicated or incapacitated condition or otherwise conducting himself/herself in an unprofessional manner shall be suspended immediately. The suspension shall last until removed by the Columbus Fire Chief or designee, the member is put on probation or, the member is terminated from the Reserves.

***Section 5:***

Any member who knowingly solicits or accepts money, goods, gifts, services, or other contributions of monetary value, without the full consent, knowledge, and approval of the membership and in particular Columbus Fire Chief shall automatically be expelled from the reserves without recourse.

***Section 6:***

Any member of the Reserves feeling himself/herself aggrieved for any reason may appeal to the grievance committee, which shall consist of three elected officers of the Reserves, or their designees in case of a conflict of interest. The grievance committee will then make a recommendation to the Columbus Fire Chief, who will be the final decision-making authority in regard to the grievance.

***Section 7:***

Roberts Rules of Order (most recent edition) shall govern meetings held by the Reserves.

***Section 8:***

A Quorum for the Reserves shall be a simple majority of the membership (50% + 1). The President shall not vote unless his/her vote is needed to break a tie vote.

***Section 9:***

When a member of the Reserves or a member of his/her immediate family dies, marries, or has any other significant event of note, the Reserves will send or provide a card, gift, or memorial as deemed proper by the membership. The amount of such "gift" shall not exceed \$75.00. Immediate family is defined as spouse, child, or stepchild, parents, father/mother-in-law. Additionally, the membership may vote to accord the same privileges to past members of the Reserves. Any "gift" shall be paid for from Reserve funds only, no city funds shall be used for this purpose.

***Section 10:***

Members who reach 10 years of service, or more, will receive a plaque of appreciation for his/her service at the time of departure from the Reserves. This plaque will be paid for out of Reserve Funds. After 10 years of service, a member shall receive a grave marker on their headstone in memorial to their service to the community. This memorial shall be paid for by the funds from the Reserves.

Members who reach the 20-year mark of active membership are entitled to a retirement party upon their departure from the Reserves. The party shall be planned and paid for by the members of the Reserves. Members with 20 years of service or more will also be entitled to an axe, flag, and shadow box, to be provided by current members at the time of retirement for that individual.

### *Article 12*

#### *Section 1:*

The Reserve Officers (with all three officer's approval) have the discretionary power to spend Reserve funds. Expenditures must be for the good of the Reserves. Examples are equipment, donations to charitable organizations, and gifts to members of the Reserves, past or present. Any request to spend city money shall be submitted to the Fire Chief for approval, prior to purchasing any item(s).

#### *Section 2:*

Pay rates will be determined by the City of Columbus and reviewed when deemed necessary.

### *Article 14*

#### *Section 1:*

The Reserves shall create committees to oversee the collateral duties of the fire department. These committees shall include; training tower, funeral duty, and fundraiser. These committees shall meet as often as necessary and after approval by the Fire Chief or designee. These committees will be on a rotating basis established by the President with one chair appointed to oversee and call the meetings, organize functions, and communicate the status of the committee to the Fire Chief. The head of each committee shall ensure adequate and fair participation by those committee members under their charge.

### *Article 15*

#### *Section 1:*

The Fire Chief has the right to suspend or remove any member of the Reserves at any time.

#### *Section 2:*

Reasons for expulsion may include but not limited to; insubordination, failure to respond, theft, forgery, embezzlement, improperly solicited funds, improperly dispersed donated funds, failure to provide documentation upon request, defamation of character not consistent with the code of ethics, consistent or malicious policy violations, malicious intent towards another firefighter or citizen, any other action requiring suspension or termination deemed necessary by the Reserve Executive Board, the Fire Chief, or Designee.

#### *Section 3:*

Disciplinary requirements shall follow the current City of Columbus Personnel Manual.

***Article 16***

***Section 1:***

The City of Columbus shall extend the same rights and privileges of the Employee Assistance Program afforded to full-time employees. The Employee Assistance Program shall follow the guidelines set forth in the current edition of the city personnel manual.

***Article 17***

***Section 1:***

The Reserves shall be divided into two groups to maintain the span of control for each Captain. The Reserves shall report to their assigned Captain with concerns or issues which will then be communicated up. Each Captain shall carry the weight of the title, an order from one Captain is like an order from the assigned Captain.

***Article 18***

***Section 1:***

After the inception, new members to the Reserves will have one year to become certified to the Firefighter I level or possess an EMT license or they will be terminated from the Reserves.

***Article 19***

***Section 1:***

Reinstatements shall be handled on a case-by-case basis via the membership committee.

***Article 20***

***Section 1:***

The Reserve Firefighters shall have a minimum age of 18 years with parental consent or 19 years of age.

***Section 2:***

The Reserve Firefighters shall have a mandatory retirement age of 65 years old.

***Article 21***

***Section 1:***

A member may submit a request for a leave of absence to the Fire Chief. The request must contain the reason for the leave, the duration of the leave, and a signature or acknowledgment from the Captain. The letter will then be signed by the Fire Chief with the status of the request.

## *Article 22*

### *Section 1:*

An ongoing list of interested applicants will be collected and when a sufficient number of applicants have been gathered in accordance with SFMTD testing policy, an academy will be held.

### *Section 2:*

Application for membership in the reserves shall be submitted in writing at the office of the Fire Chief. All eligible applicants will be contacted for an oral review before one paid Captain, President of the Reserves, Assistant Fire Chief, and the Fire Chief, with any three of the four constituting a quorum. Candidates will be rated on oral, interpersonal, and decision-making skills.

## Article 23

### *Section 1:*

A reserve member shall be allowed to accrue 8 hours of duty time per month. These hours shall be voluntary in nature and shall be coordinated with the on-shift Captain with sufficient notice of 72 hours. Should emergency staffing vacancies occur, these hours will be modified in accordance with staffing needs.



## Columbus Fire Department

4630 Howard Blvd, Columbus, NE 68601

402-564-8127  
Fax 402-563-3180



# Constitution and By-Laws Of The Columbus Reserve Firefighters

## *Article 1*

### *Section 1:*

The name of this organization shall be the Columbus Reserve Firefighters, hereby referred to as "Reserves". The Reserves are an organization created and managed by the City of Columbus.

### *Section 2:*

This department is formed for the purpose of protecting life and property from damage or destruction by fire or other emergencies which may befall the citizens and guests of the City of Columbus; to engage in such other civic or charitable enterprises that may be deemed necessary by the members of the department and its command staff; the general welfare and protection of the community shall supersede any one member or group of members interests.

## *Article 2*

### *Section 1:*

The ~~Executive Board~~ Officers of this division shall consist of the President, Vice-President, Secretary/Treasurer and 2 members at large. Elections shall be held at the July meeting of each year by a simple majority of the members present at the meeting and shall hold office for a period of two years, or until their successor is elected and qualified. They shall be elected on a staggered schedule to afford continuity to the division. The President, Secretary/Treasurer and 1 Member at Large shall be elected in even years. The Vice President and 1 Member at Large shall be elected in odd years. If positions are left vacant, the Fire Chief shall appoint a member to fill the vacancy.

## *Article 3*

### *Section 1:*

It shall be the duty of the President to preside at all meetings and elections, to call special meetings (With Fire Chief or Designed Approval) or elections, to appoint all committees, to have general supervision of all Administrative affairs, and to act as direct liaison between this Reserves and the Columbus Fire Chief or designee.

**Section 2:**

It shall be the duty of the Vice-President to preside at all meetings and carry on the duties of the President in his or her absence. The Vice-President shall act in place of the Secretary/Treasurer in their absence. If the Vice-President has to preside of the meeting, a member at Large will be appointed to act in place of the Secretary/Treasurer.

**Section 3:**

It shall be the duty of the Secretary/Treasurer to keep a full, true, and accurate record of all meeting minutes and to make a report of the same when requested. All records of the Reserves shall be considered records of the City of Columbus and the Columbus Fire Department, and will be provided to the Fire Chief within 48 hours of the meeting's conclusion. The Fire Chief will maintain all records and minutes of the Reserves.

**Section 4:**

It shall be the duty of the Secretary/Treasurer to keep a full, true and accurate record of all receipts and disbursements of monies received by him/her and provide said records to the Fire Chief. The Fire Chief will maintain all financial records of the Reserves. All drafts or orders drawn by him shall be signed by him/her or the President.

**Section 5:**

It shall be the duty of the members-at-large to review the by-laws annually and suggest updates to the Fire Chief for consideration. Any such changes the Fire Chief recommends approval of must be approved by the City Council. Also to perform an annual audit of the Reserve's checking account, and solicit new candidates for elected positions. Members-at-large will also preside over special committee's for projects within the reserves. They will also review any scenarios requiring disciplinary actions and make a recommendation to the President, Vice-President, and Secretary/Treasurer.

**Section 6:**

The Reserves shall have two Captains who shall be appointed by the Fire Chief. The term shall be open ended until relieved by the Fire Chief. The Reserve Captain will possess Officer I within one year of appointment otherwise the position will be forfeited. The minimum years of service shall be 3 years to be considered for a Captain position. The Captains shall participate in command staff meetings, coordinate and organize on scene efforts at the discretion of the IC, have delegated collateral duties to assist in the operation of the reserve program, and other duties assigned by the Fire Chief or designee. The Captains shall maintain ISO compliant officer training requirements of 12 hours annually.

**Article 4**

**Section 1:**

The Mayor and City Council shall dictate the number of members allowed in the Reserves. The Reserve member shall reside within 30 miles of a Columbus Fire Department station.

**Section 2:**

Physical requirements shall be established by the Columbus Fire Department. The Columbus Fire Department ~~retains reserves~~ the right, at its discretion, to require a physical exam or statement from a medical doctor, attesting to the fitness, suitability and capability of the candidate for admission to the Reserves or for the retention of a member of the Reserves. The City of Columbus shall cover the costs of any required physicals whether yearly or fit for duty physicals.

**Section 3:**

Members of the Reserves will be held to all applicable policies, procedures, guidelines and directives of the Columbus Fire Department. Members shall be responsible for reviewing and acknowledging all policies, procedures, and guidelines of the Columbus Fire Department prior to being appointed to the position of Reserve Firefighter. Policies, procedures, and guidelines shall be made available to all members via online or paper at request. All new policies shall be viewed and signed upon receipt to ensure understanding of the policy, procedure, or guideline.

**Section 4:**

~~The members of the Reserves will be split into three levels of membership:~~

- ~~• Level I Firefighter I~~
- ~~• Level II No Firefighter I~~
- ~~• Level III EMS only~~

~~The membership requirements for Reserve Firefighters will be set by administrative policy subject to change with proper notice and notification to the membership.~~

Formatted: Normal, No bullets or numbering  
Formatted: Font: (Default) Times New Roman, 12 pt

**Section 5:**

The Columbus Fire Department shall set the minimum requirement for Level I Firefighters at a Firefighter 1 certification level, at the recommendation of NFPA 1001. This certification can be obtained through the in-house academy or an outside agency such as the Nebraska State Fire Marshal Training Division or any other ProBoard or IFSAC accredited program.

**Section 6:**

The Columbus Fire Department shall allow no more than 20 percent of the Reserve roster to be considered ~~-Exterior Only Level II~~. These are classified as members who do not wish to participate in interior firefighting or are awaiting a Firefighter 1 class or certification results. ~~Level II exterior~~ Firefighters shall not be allowed to enter IDLH zones or hot zones at incidents but will be utilized as secondary and tertiary personnel at scenes. Tasks shall include but not be limited to water supply, asset allocation, EMS response if properly licensed, rehab, accountability, cleanup and restocking of apparatus, traffic control, and other duties tasked by the Incident Commander. The

20% maximum can be waived by order of the Fire Chief to allow for more members to participate in a Firefighter 1 course.

#### *Article 5*

##### *Section 1:*

Each member shall use their full ability in the discharge of any duties assigned to them.

#### *Article 6*

##### *Section 1:*

The Reserves shall meet as necessary but no less than quarterly, to conduct its business and affairs. These meetings will be held at a time and place designated by the President or designee. Most meetings will be held on the first Monday of January, April, July, and October at 1900. The meeting shall be coordinated through the Columbus Fire Chief or designee. When applicable, a 72-hour notice shall be given in the event of a meeting being moved due to holidays, scheduled events, funerals, and other events as deemed necessary by the Fire Chief and President. In the instance where call volume or call severity supersedes the holding of a meeting, the meeting will be scheduled on the next appropriate day as coordinated by the Fire Chief or Designee and President.

##### *Section 2:*

The Reserves shall meet twice a month to conduct regular training and drills. Training and Drills will typically be held on the second and third Monday of each month at 1900. Reserve Firefighters are required to attend one department sponsored fire training per month. EMS only personnel shall attend ~~5075~~ percent of ~~monthly~~ ~~quarterly~~ Columbus Fire Department sponsored Reserve EMS training. Meals will not be provided at the expense of the Columbus Fire Department.

#### *Article 7*

##### *Section 1:*

It shall be the duty of the individual member of the Reserves to ensure that they are credited when called for duty. The Columbus Fire Department Assistant Chief will make available a quarterly listing of the date, location, time of call and time credited for each member responding, so that each member receives proper credit and compensation.

#### *Article 8*

##### *Section 1:*

This Constitution and By-Laws may be amended or altered by the following process:

- Members shall be notified of a proposed change no less than 30 days prior to the meeting.
- Amendment or alteration presented to the membership by any member, at any meeting.

- A vote of two-thirds of the membership present to have the amendment or alteration presented to the Fire Chief for approval.
- The President will provide in writing to the Fire Chief a description of the change, actual language of the proposed change, and justification of the change.
- The Fire Chief will then approve or deny the request and make the changes in this document, and present to City Council.
- City Council will then approve or deny the proposed amendment.

No proxy votes shall be allowed.

### *Article 9*

**Section 1:**

To fund the activities and functions of the Reserves, the sum of \$25.00 per calendar quarter shall be withheld from each member and deposited into the checking account of the Reserves.

**Section 2:**

~~All money dispersed from the trust fund or checking account must be approved by a majority vote of the Executive Board with a 50%+1 majority rule. The Columbus Reserve Firefighters shall be organized exclusively for charitable, educational, and scientific purposes under sections 501(c)(3) of the Internal Revenue Code, or corresponding section of any future tax code.~~

Formatted: Not Highlight

**Section 3:**

~~Upon the dissolution of the Columbus Reserve Firefighters, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.~~

### *Article 10*

**Section 1:**

~~All Level I and Level II members must attend a minimum of 20% of all Task Force Alarms during each calendar year. Just cause and reasonable excuse shall be determined by the Columbus Fire Chief or designee. Reserve Firefighters shall be allowed to accrue hours to supplement low task force percentage per policy.~~

**Section 2:**

~~All Firefighters~~Members of the Reserves at Level I and II shall accrue a minimum of 24 hours per year of hands on training. These hours can be obtained via in-person department sponsored training, outside training that meets the ISO training requirement, or any other training as approved by the Columbus Fire Chief or designee.

EMS only Reserves shall attend 50 percent of the department sponsored EMS trainings. EMS only Reserves are required to maintain their licensure hours to maintain status as a Reserve.

~~Members of the Reserves at Level III shall attend 75 percent of the department sponsored EMS trainings. Level III are required to maintain their licensure hours to maintain status at a Level III Reserve.~~

***Section 3:***

~~EMS only members shall keep all relevant certifications up to date through continuing education or other approved educational programs. EMS only personnel shall participate in 75% of department sponsored EMS trainings.~~

***Section 4:***

~~If an EMS only personnel possesses a Firefighter I certification level or higher they may participate in firefighting operations provided they meet the same training requirements as firefighting Level I personnel. These personnel shall be compensated at their EMS only Level III rate.~~

***Section 5:***

~~EMS only personnel are required to accumulate 65 hours per quarter of station duty, standby events, public education events, or other allotted time as approved by the Columbus Fire Chief or designee. Level III shall respond to structure fires to provide patient transport and rehabilitation service to suppression personnel. Each call responded shall count as two hours of credit unless there are consecutive calls responded to in the two hour time frame. Standbys and events shall count hour for hour credit towards the requirement. If the call goes over the two hours, the time will be counted towards the requirement.~~

***Article 11***

***Section 1:***

Any member being absent from three consecutive regular drills, training or meetings without just cause or reasonable excuse shall be placed on probation. Probation will result in being removed from paging list. Member must regularly attend trainings and meetings during probationary period to have probation lifted.

***Section 2:***

~~Any member not meeting the 20% response to all Task Force alarms at the end of the calendar year shall be placed on a 6 month probation. During the probation period, the member shall respond to 20% of all Task Force alarms, and meet all training and meeting attendance requirements, if the member fails to do so, he/she will be terminated from the Reserves.~~

***Section 3:***

Any member willfully disobeying the orders or direction of a superior officer or person in charge shall be suspended. The suspension shall last until removed by the Columbus Fire Chief or designee.

**Section 4:**

Any member appearing at the location of a response or in a capacity representing the Columbus Fire Department in an intoxicated or incapacitated condition or otherwise conducting himself/herself in an unprofessional manner shall be suspended immediately. The suspension shall last until removed by the Columbus Fire Chief or designee, the member is put on probation or, the member is terminated from the Reserves.

**Section 5:**

Any member who knowingly solicits or accepts money, goods, gifts, or services or other contributions of monetary value, without the full consent, knowledge and approval of the membership and in particular Columbus Fire Chief shall automatically be expelled from the reserves without recourse.

**Section 6:**

Any member of the Reserves feeling himself/herself aggrieved for any reason may appeal to the grievance committee, which shall consist of three elected officers of the Reserves, or their designees in case of a conflict of interest. The grievance committee will then make a recommendation to the Columbus Fire Chief, who will be the final decision-making authority in regard to the grievance.

**Section 7:**

Roberts Rules of Order (most recent edition) shall govern meetings held by the Reserves.

**Section 8:**

A Quorum for the Reserves shall be a simple majority of the membership (50% + 1). The President shall not vote unless his/her vote is needed to break a tie vote.

**Section 9:**

When a member of the Reserves or a member of his/her immediate family dies, marries, or has any other significant event of note, the Reserves will send or provide a card, gift, or memorial as deemed proper by the membership. The amount of such "gift" shall not exceed \$75.00. Immediate family is defined as spouse, child, or stepchild, parents, father/mother-in-law. Additionally, the membership may vote to accord the same privileges to past members of the Reserves. Any "gift" shall be paid for from Reserve funds only, no city funds shall be used for this purpose.

**Section 10:**

Members who reach 10 years of service, or more, will receive a plaque of appreciation for his/her service at the time of departure from the Reserves. This plaque will be paid for out of Reserve Funds. After 10 years of service, a member shall receive a grave marker on their headstone in

memorial to their service to the community. This memorial shall be paid for by the funds from the Reserves.

Members who reach the 20-year mark of active membership are entitled to a retirement party upon their departure from the Reserves. Party shall be planned and paid for by the members of the Reserves. Members with 20 years of service, or more will also be entitled to an axe, flag, and shadow box, to be provided by current members at the time of retirement for that individual.

#### *Article 12*

##### *Section 1:*

The Reserve Officers (with all three officer's approval) have the discretionary power to spend Reserve funds. Expenditures must be for the good of the Reserves. Examples being equipment, donations to charitable organizations, gifts to member of the Reserves, past or present. Any request to spend city money, shall be submitted to the Fire Chief for approval, prior to purchasing of any item(s).

##### *Section 2:*

Pay rates will be determined by the City of Columbus and reviewed when deemed necessary.

#### *Article 13*

##### *Section 1:*

~~The Columbus Reserve Firefighters may create a Columbus Reserve Firefighters Auxiliary to assist in rehabilitative services on scenes at the request of a Chief Officer or Officer in Charge (OIC). The Columbus Reserve Firefighters Auxiliary may assist in special function at the request of the Fire Chief.~~

##### *Section 2:*

~~The Columbus Reserve Auxiliary shall be a separate entity that is not funded by the City of Columbus but allowed to operate under the discretion and direction of the Columbus Fire Department.~~

#### *Article 14*

##### *Section 1:*

The Reserves shall create committees to oversee the collateral duties of the fire department. These committees shall include; training tower, funeral duty, and fundraiser. These committees shall

meet as often as necessary and after approval by the Fire Chief or designee. These committees will be on a rotating basis established by the President with one chair appointed to oversee and call the meetings, organize functions, and communicate the status of the committee to the Fire Chief. The head of each committee shall ensure adequate and fair participation by those committee members under their charge.

**Article 15**

**Section 1:**

The Fire Chief has the right to suspend or remove any member of the Reserves at any time.

**Section 2:**

Reasons for expulsion may include but not limited to; insubordination, failure to respond, theft, forgery, embezzlement, improperly solicited funds, improperly dispersed donated funds, failure to provide documentation upon request, defamation of character not consistent with the code of ethics, consistent or malicious policy violations, malicious intent towards another firefighter or citizen, any other action requiring suspension or termination deemed necessary by the Reserve Executive Board, the Fire Chief, or Designee.

**Section 3:**

Disciplinary requirements shall follow the current City of Columbus Personnel Manual.

**Article 16**

**Section 1:**

The City of Columbus shall extend the same rights and privileges of the Employee Assistance Program afforded to full time employees. The Employee Assistance Program shall follow the guidelines set forth in the current edition of the city personnel manual.

**Article 17**

**Section 1:**

The Reserves shall be divided in to two groups to maintain span of control for each Captain. The Reserves shall report to their assigned Captain with concerns or issues which will then be communicated up. Each Captain shall carry the weight of the title, an order from one Captain is like an order from the assigned Captain.

**Article 18**

**Section 1:**

After the inception, new members to the Reserves will have one year to become certified to the Firefighter I level or possess EMT license or they will be terminated from the Reserves.

***Article 19***

***Section 1:***

Reinstatements shall be handled on a case by case basis via the membership committee.

***Article 20***

***Section 1:***

The Reserve Firefighters shall have a minimum age of 18 years with parental consent or 19 years of age.

***Section 2:***

The Reserve Firefighters shall have a mandatory retirement age of 65 years old.

***Article 21***

***Section 1:***

A member may submit a request for a leave of absence to the Fire Chief. The request must contain the reason for the leave, the duration of the leave, and a signature or acknowledgement from the Captain. The letter will then be signed by the Fire Chief with the status of the request.

***Article 22***

***Section 1:***

An ongoing list of interested applicants will be collected and when a sufficient number of applicants have been gathered with accordance to SFMTD testing policy, an academy will be held.

***Section 2:***

Application for membership in the reserves shall be submitted in writing at the office of the Fire Chief. All eligible applicants will be contacted for an oral review before one paid Captain, President of the Reserves, Assistant Fire Chief and the Fire Chief, with any three of the four constituting a quorum. Candidates will be rated on oral, interpersonal and decision-making skills.

***Article 23***

***Section 1:***

A reserve member shall be allowed to accrue 8 hours of duty time per month. These hours shall be voluntary in nature and shall be coordinated with the on-shift Captain with sufficient notice of 72

Formatted: Not Highlight

hours. Should emergency staffing vacancies occur, these hours will be modified in accordance with staffing needs.

DRAFT

14.B. Resolution No. R24-113 amending Standard Operating Guidelines for the fire department.

**RESOLUTION NO. R24-113**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE UPDATED ADMINISTRATIVE POLICIES & STANDARD OPERATING GUIDELINES FOR THE FIRE DEPARTMENT, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, the City of Columbus Fire Department is seeking to update its Administrative Policies & Standard Operating Guidelines; and

WHEREAS, a copy of the updated Administrative Policies & Standard Operating Guidelines for the fire department is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the updated Administrative Policies & Standard Operating Guidelines, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**Columbus Fire Department  
Memorandum  
For Record**

**DATE:** 7 October 2024  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** New Standard Operating Guidelines-Fire Department

**RECOMMENDATIONS:**

Approve the attached Standard Operating Guidelines (SOGs) for the fire department.

**DISCUSSION:**

As part of the fire department's commitment to ensuring our policies and procedures reflect the daily operations and expectations of the administration and community, we wish to implement three new policies and update one existing policy.

The new policies include Body Armor, Fireground Operations, and a Reserve Firefighter's Points System.

The policy requiring updates is our driving policy. The changes and additions relate to apparatus backing to reduce backing incidents.

**FISCAL IMPACT:**

N/A

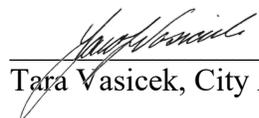
**ALTERNATIVES:**

The fire department is not recommending any other alternatives at this time.

**SIGNATURES:**



\_\_\_\_\_  
Ryan Gray, Fire Chief



\_\_\_\_\_  
Tara Vasicek, City Administrator



# Columbus Fire Department

Administrative Policies & Standard Operating Guidelines



*Columbus Fire Department  
4630 Howard Blvd. Columbus, NE 68601*

## **Table of Contents**

### *Administrative Policies*

- AP 1-Department Organization
- AP 2-Document Control
- AP 3-Appearance and Grooming
- AP 4-Accident Investigation Procedures
- AP 5-EMS Quality Assurance/Quality Improvement
- AP 6-Reassignments
- AP 7-Timesheets
- AP 8-Training and Travel
- AP 9-Uniforms
- AP 10- Reserve Points

### *Standard Operating Guidelines*

- SOG 1-Emergency Vehicle Operations
- SOG 2-Acting Officer
- SOG 3-Entry Firefighter
- SOG 4-Gear Washing
- SOG 5-I Am Responding Application
- SOG 6-On-Scene Decontamination
- SOG 7-After-Incident Decontamination
- SOG 8-MAYDAY
- SOG 9-Rapid Intervention Team
- SOG 10-MDT Usage
- SOG 11-Minimum Staffing
- SOG 12-Personal Protective Equipment
- SOG 13-Personally Owned Vehicles
- SOG 14-Probationary Training
- SOG 15-Personnel Accountability System

SOG 16-Reserve Deployment

SOG 17-Solar Panel/ESS Fires

SOG 18-Station Standby

SOG 19-Traffic Vest Usage

SOG 20-Turnout Gear Storage

SOG 21-Body Armor

SOG 22-Fireground Operations

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Department Organization
	<b>Approved</b>	R.S. Gray, Fire Chief
	AP #: 1	Date: 03/18/2024

***Background***

The fire service is historically a para-military organization relying on information to travel up and down the chain of command in order to incidents to run safely and effectively.

***Purpose***

The purpose of this guideline is to outline the structure of the Columbus Fire Department (CFD). Each member must be aware of where they fit within the organizational structure. Such information helps to provide for the member’s safety as well as the efficiency and effectiveness of the department.

***Applicability***

This guideline applies to all CFD personnel.

***Definitions***

**Chain of Command:** The hierarchical orderly line of authority in command, control, executive, or management positions within the CFD.

**Unity of Command:** Every member has a specific supervisor. The supervisor is responsible to ensure that the employee is aware of situations, conditions, and standards that affect the performance of their duties. Likewise, it is the employee’s responsibility to assure that their supervisor is aware of conditions and concerns about the workplace.

**Span of Control:** The CFD is organized in a manner so that each supervisor is responsible for a specific number of units. This is done to assure that the work is performed in a timely and efficient manner.

**Division of Labor:** Work within the department is assigned to units and members, to minimize duplication of effort. Work assignments are made with consideration to several factors. Additionally, the concept of division of labor allows for the assignment of responsibility and recognition of achievement.

Discipline: Discipline within the organization is maintained by each employee working to improve the organization, by recognizing obstacles to good service, and quickly forwarding identified problems to those individuals best able to handle the situation.

### ***Policy***

It is the policy of the CFD to organize its' structure in a fashion that will allow for optimal efficiency and effectiveness in service delivery to the community.

The Fire Chief reserves the right to change the structure as needed to adapt to the city government, fire service, and the community needs.

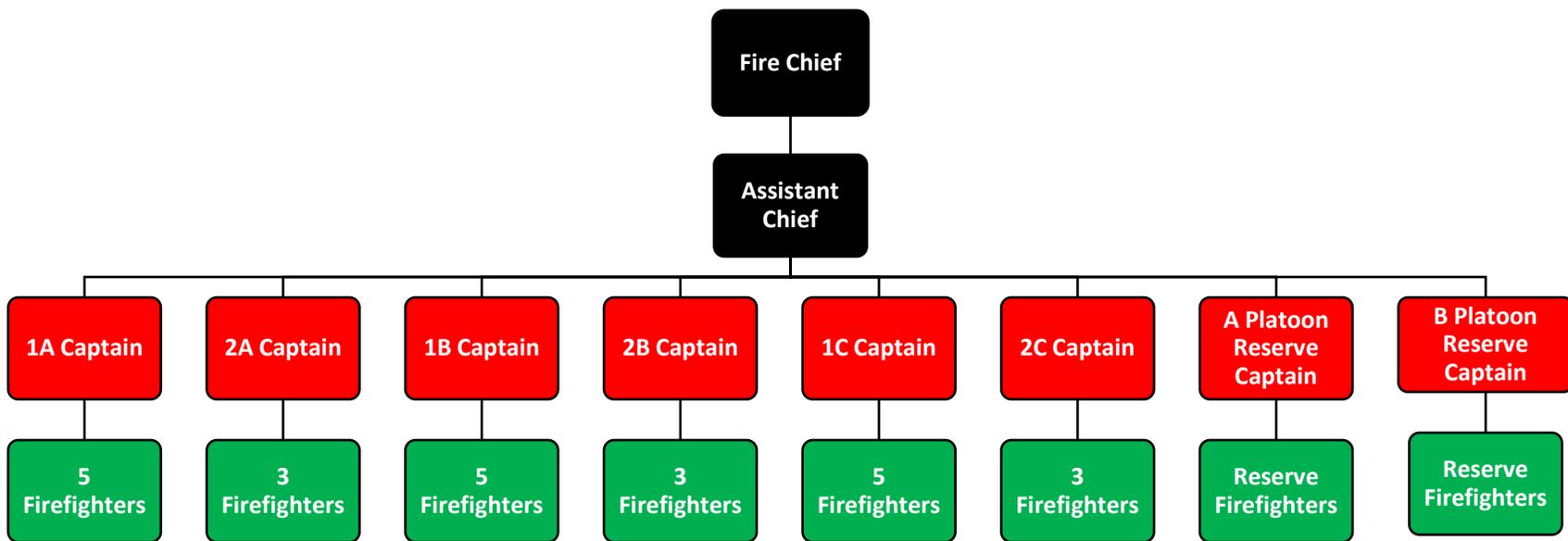
The department will be organized in a manner where supervisors are responsible for a number of units/personnel that allow for an acceptable span of control and to ensure that work is performed in a timely and efficient manner in accordance with the complexity and/or the number of duties and responsibilities.

### ***Responsibilities***

All members are responsible for knowing the organizational structure and for working within its confines, unless special circumstances necessitate the need to work outside of the organizational structure.

### ***Procedures***

The organization is headed by the Office of the Fire Chief. The organization is further divided down to one Assistant Chief who assists the Fire Chief in overall operations of the fire department. Three Captains will be assigned to oversee a shift of 6 personnel and are responsible for the day to day activities within the department including but not limited to: response to emergency calls, station cleanliness, apparatus maintenance and readiness, and other duties as assigned. Firefighters, Firefighter/EMTs, and Firefighter/Paramedics may be assigned duties as seen necessary by their Captain or a Chief Officer.



	Columbus Fire Department	
	Subject	Document Control
	Approved	R.S. Gray, Fire Chief
	AP #: 2	Date: 03/18/2024

***Background***

This Standard Operating Guideline (SOG) defines and identifies official Columbus Fire Department (CFD) documents. This SOG establishes processes for the development, review and implementation of official department documents.

***Purpose***

Establish an approved process for drafting, reviewing, approving, implementing, replacing, and/or rescinding official department documents.

Increase the department’s accountability and transparency with drafting, reviewing, approving, implementing, replacing, and/or rescinding official department documents.

***Applicability***

This SOG applies to all CFD personnel.

***Definitions***

Official Department documents: A document containing official department information that is required to be read by department personnel. These documents are:

- Standard Operating Guidelines (Black)
- General Orders (Green)
- Information Bulletins (Yellow)
- Safety Bulletins (Red)
- Training Bulletins (Blue)
- Official Memoranda (Orange)

Document Control Officer (DCO): The department employee assigned by the Fire Chief with the responsibility for publishing and distributing documents through the Document Control Process.

Electronic Mail (E-mail): An electronic means or conduit to communicate. A document may be attached to an E-mail and will be considered an official form of communication.

Electronic Document Control Board: Web-based version of the Document Control Board.

Policies and Guidelines Manual: The Policies and Guidelines Manual is a comprehensive collection of all active General Orders and Standard Department Policies made available to all department employees at stations and facilities.

Standard Operating Guideline (SOG): A published directive that is originated by the Fire Chief or an Executive Team member. SOGs shall be maintained in the Policies and Guidelines Manual until rescinded, updated or replaced.

General Order (GO): A written document issued by the Fire Chief detailing all steps and activities of a department process or Guideline that is in effect for one year or less. GOs remain valid until their expiration date or one year from their issue. GOs will be kept in the Policies and Guidelines Manual until they expire.

Information Bulletin (IB): A document approved by the Fire Chief to inform department employees of a matter of importance. Information Bulletins shall be archived electronically on the Fire Drive.

Safety Bulletin (SB): A document issued by the Health and Safety Unit to inform department employees of urgent matters regarding worker health and safety. Safety Bulletins shall be archived electronically on the Fire Drive.

Training Bulletin (TB): A document issued by the Assistant Chief to inform department employees of training opportunities. A Training Bulletin shall be archived electronically on the Fire Drive.

Official Memoranda: Memoranda in standard format, normally issued by a Command Staff member, to provide information to the department or to other City departments or agencies. OMs shall be archived on the Fire Drive.

### ***Policy***

It is the policy of the CFD to provide clear and concise information to personnel through the use of official department documents.

It is the policy of the CFD to provide each department employee the opportunity to provide feedback on draft SOGs when possible. The Fire Chief or their designee, reserves the right to issue any policy without employee feedback. The other official documents do not have to follow a review process, however the author may choose to do so if warranted.

### ***Responsibilities***

All Department personnel are responsible for:

Reading and maintaining a continuous awareness of the content of official department documents.

Adhering to the approved process for providing feedback on draft SOGs.

Supervisory Personnel are responsible for:

Ensuring that subordinate personnel read and comply with official policies and Guidelines outlined in department documents.

Ensuring that subordinate personnel are familiar with the approved process for providing feedback on draft SOGs.

Captains are responsible for:

Ensuring that documents in the Policies and Guidelines Manual are current and correct.

The Document Control Officer is responsible for:

Assigning document numbers to official department documents.

Maintaining master files (electronic and paper) of official department documents.

Collecting, processing, and forwarding personnel feedback relating to the proposed SOGs to the appropriate subject matter experts.

Posting documents onto the Fire Drive.

Maintaining the document index.

### ***Procedures***

All official Department documents must be typed utilizing Times New Roman, font size 12.

All draft documents submitted for consideration as official department documentation shall:

Be on the correct template.

Be submitted electronically to the Fire Chief through the chain of command for review and approval.

Standard Operating Guidelines (SOG) must be:

Be submitted on the correct template and formatted accurately

Numbered by category, subcategory and SOG number. Example: SOG 200 for an SOG that is issued in the Operations category.

Maintained in the Department Policies and Guidelines Manual until replaced, rescinded, or revised.

General Orders (GO) must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and General Order number. Example: GO 17-010 for a GO that was issued in 2017 and is the tenth GO (regardless of category) issued that year by the DCO.

Maintained in the Fire Drive and in the Policies and Guidelines Manual and valid until rescinded, updated, or converted to an SOG.

Removed from the Fire Drive, and Policies and Guidelines Manual at the time of expiration or one year from issuance.

Information Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Information Bulletin number of that year. Example: IB 16-003 for an Information Bulletin that was issued in 2016 and is the third IB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Safety Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Safety Bulletin number. Example: SB 17-006 for a Safety Bulletin that was issued in 2017 and is the sixth SB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Training Bulletins must be:

Submitted on the correct template and formatted accurately.

Safety Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Safety Bulletin number. Example: SB 17-006 for a Safety Bulletin that was issued in 2017 and is the sixth SB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Training Bulletins must be:

Submitted on the correct template and formatted accurately

Numbered sequentially by year and Training Bulletin Number. Example: TB 13-009 for a Training Bulletin that was issued in 2013 and is the ninth TB issued that year by the DCO.

Posted on the Fire Drive until the training that is being advertised has been completed.

Distribution of a new or revised document automatically cancels the existing issue of the same document or page and is identified by a new issue date and a cancellation section.

Development and revision of SOGs must be completed according to the department's approved process.

When necessary, changes to draft SOGs and GOs will be made according to recommendations received from the appropriate subject matter expert.

The preparation of draft documents may be assigned to any personnel that may be subject matter experts in the policy area being developed.

### **Preparation of Official Department Documents**

Official department documents must be prepared in accordance with the format and standards contained in this SOG. The originator must submit approval from a Shift Commander or Assistant Chief, along with the electronic draft documents for SOGs, GOs and IBs to the DCO via email to the Fire Chief. Safety Bulletins and Training Bulletins coming from the Assistant Chief or the Training Officer respectively do not require approval by a Section Chief or the Fire Chief.

### **SOG Review/Feedback Process**

If it is determined that a SOG or GO will go through the feedback process, the Fire Chief will post the draft document electronically on the Fire Drive. The Fire Chief will send an email to all employees notifying them of the new draft document.

Department employees interested in providing feedback to modify a draft SOG should submit feedback on the internal SOG/GO Review/Feedback form via email

The Document Control Officer will collect all feedback and route it to the subject matter expert for a response.

Draft SOGs will have a period of thirty (30) calendar days from date of issuance to be reviewed and for receipt of feedback. Once the thirty (30) day review period expires, the draft SOG along with the comments will be returned to the originator for disposition.

After completion of the review/feedback process, the DCO or designee will review the draft SOG and prepare a clean copy for final review and feedback. The DCO will incorporate the Fire Chief's final changes, and prepare a clean copy for the Fire Chief's signature. Once the Fire Chief signs the document, it is considered finalized and approved.

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Personal Appearance and Grooming
	<b>Approved</b>	R.S. Gray, Fire Chief
	AP #: 3	Date: 03/18/2024

***Background***

The fire service is a profession steeped in tradition that holds the utmost respect from the public. To protect this trust, firefighters must appear in a professional manner whenever dealing with the public.

***Purpose***

The purpose of this policy is to accommodate safe performance of duties, a professional public image, reasonable flexibility and neat appearance in uniform.

***Applicability***

This policy applies to all personnel of the Columbus Fire Department.

***Policy***

All personnel shall be in presentable condition while representing the Columbus Fire Department.

***Responsibilities***

All officers have the responsibility to ensure department personnel adhere to the provisions of the policy.

The Fire Chief shall have final authority over what constitutes vulgar or offensive language, symbols, or any violation of the City of Columbus’s Anti-Discrimination policy in any body art, clothing, body modifications, or any other situation in which poor favor will fall on the public image of the Fire Service. The Fire Chief shall have the final authority of what is accepted by the Columbus Fire Department in regards to personal and professional appearance.

***Procedures***

**Personal Care Hygiene**

- Any hair style, facial hair, body modification, or anything impeding the fit of the SCBA mask will not be allowed.
- Although firefighters can be involved in all forms of tasks and duties that often get them extremely dirty, uniform appearance should return back to achievable standard as soon as possible.

## **Hair**

- Hair is to be neatly groomed and clean and shall not present ragged, neglected, or unkempt appearance. It shall be cut, styled and worn in a professional matter.
- Any hair touching the shoulders shall be kept in a bun, ponytail, or braided to prevent the hair from getting caught in equipment or contaminated.
- The bulk or length of the hair should not interfere with the proper wearing of any PPE.
- Hair pins, hair ties and barrettes may be worn to meet the requirement of this standard, but should not interfere with the proper wearing of any PPE and be made of a material that will not melt when subjected to heat. Ribbons, feathers or other flammable ornamentation may not be worn in the hair.
- Hair Coloring must be of a natural color. Unnatural hair coloring, such as green, purple, blue, bright red, etc. are not permitted. Hair pins, hair ties, or barrettes must be neutral in color.

## **Wigs and Hair Pieces**

- Wigs, Hair Pieces and similar devices may be worn while on duty. If a wig or hair piece is worn it must conform to this policy for natural hair and must not cause a safety hazard. Items used to hold hair in place must be concealed as much as reasonably possible. Wigs or hair pieces shall be natural in makeup and not synthetic.

## **Facial Hair**

- Personnel shall be clean-shaven when reporting for duty or representing the department. No personnel shall report to work or be on duty with facial hair of sufficient length to potentially interfere with an individuals' ability to maintain a safe SCBA face piece seal.
- Side burns must be cut and maintained so they do not contact the SCBA face-piece seal and must be completely covered by the protective hood.
- Mustaches may be worn, but must be cut neatly groomed, and maintained so they don't interfere with the SCBA face piece seal. A small patch of beard, shaped, centered and allowed to grow under the lower lip is permissible.

## **Jewelry**

- A limited amount of jewelry may be worn while in uniform provided the items are discrete, do not expose the wearer to undue risk or hazard, and comply with this policy.
- Jewelry in the nose, eyebrow, lip or any other place than in the ear lobes are not permitted.
- Ear jewelry is limited to no more than two post style earrings worn in the ear lobe. Post style earrings shall be simple without any dangles or exhibiting offensive emblems.
- Necklaces or chains worn about the neck are permitted as long as they are concealed beneath an approved uniform shirt or jacket. No more than one necklace will be allowed while on duty. Pendants shall be small in nature, no larger than a fifty-cent piece.
- Hand Jewelry (rings) which are loose or protrudes and may catch in machinery or equipment may not be worn while on duty. Silicon rings should be considered for wear while on duty to prevent de-gloving incidents. Wedding bands or rings are approved for wear at the wearer's discretion.

## **Tattoos**

- Tattoos that depict explicit content or other offensive implications must be covered at all times while on duty. This includes tattoos, body art or brandings on the body that are visible outside the uniform. Any tattoo, branding, or body art above the collar of the shirt is not permitted.

**General Hygiene**

- Body and breath shall be kept free of odor. The use of deodorant, frequent showering, and regular brushing of teeth will help control any undesirable odors that could be emitted for fire department personnel. Uniforms shall be laundered in a timely manner to prevent bacteria and contamination from entering clothing. Workout clothes shall be laundered to prevent unwanted smells in the locker rooms.

**Fingernails**

- Fingernails shall be kept clean and neatly trimmed. Decorative nails or nail accoutrements are not allowed. Fingernails shall not extend more than 1/8 inch past the tip of the finger. Fingernail polish shall be kept to conservative colors and designs.

**Eyeglasses and Contact Lenses**

- Eyeglasses shall be of a simple, conservative construction. Elaborate or ornate frames shall not be permitted. Contact lens must be clear in nature or of a natural eye color.

**Cosmetics**

- Cosmetics shall be simple and conservative so that colors blend in with the natural skin tone. Any exaggerated or faddish designs are not permitted while on duty. Lip stick shall be of a conservative natural color and conservative application.

	Columbus Fire Department	
	Subject	Accident Investigation (non-injury)
	Approved	R.S. Gray, Fire Chief
	AP #: 4	Date: 03/18/2024

***Background***

When an accident occurs, it is always a time of confusion of what forms to fill out and who to call. This document should help streamline the process and answer those questions. Obviously, the goal is to remain accident free and we strive for that at the Columbus Fire Department.

***Purpose***

The purpose of this policy is to guide personnel through the forms and processes needed after an accident occurs whether it is vehicle or property.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

LARM- League Association of Risk Management

***Policy***

All forms and notifications shall be made per this document.

***Responsibilities***

- It is the responsibility of the firefighters to report the incident to the Captain.
- It is the responsibility of the Captain to begin the process, fill out the forms, notify the Duty Chief, and ensure all forms are submitted before the end of the shift.
- It is the responsibility of the Duty Chief to ensure all forms are found and the policy is followed.
- It is the responsibility to the Fire Chief to submit the forms to HR within 12 hours of the next business day.

## *Procedures*

- An accident must immediately be reported to the Captain or Acting Captain.
- After an accident occurs, once feasible to do so, the Duty Chief shall be contacted and advised of the situation.
- Pictures of the damage shall be sent to the Duty Chief as soon as possible.
- Occupational Health shall be contacted as soon as feasible to schedule a drug and alcohol test and the employee shall be driven there by the Duty Chief or the Captain.
- The LARM Automobile Claim Form, the Accident Investigation Report, and the Accident Reporting Analysis Process Form shall be completed. These documents shall be copied from the Fire Drive under Organizational Forms, Accident and Injury Forms and the masters shall not be altered.
- If the accident involves property and not a vehicle, the LARM Property Claim Form will replace the LARM Automotive Claim Form in the document set.
- All forms shall be submitted to the Fire Chief before the end of the shift.
- All witnesses shall provide a written statement of the events which will be submitted in the document packet.

	Columbus Fire Department	
	Subject	EMS QA/QI
	Approved	R.S. Gray, Fire Chief
	AP #: 5	Date: 03/18/2024

***Background***

Ensuring proper documentation and patient care delivery are imperative to any service. This is done by continuing to master the craft and hone skills utilized in patient care. Periodic review is necessary to ensure the highest quality delivery to patients.

***Purpose***

The purpose of this guideline is to improve patient care and reporting/documentation of patient care.

***Applicability***

This SOG pertains to all Emergency Medical Services (EMS) personnel.

***Definitions***

PMD: Physician Medical Director

QA/QI Officer: Designated Captain responsible for QA/QI

***Policy***

According to the State of Nebraska Title 172, Chapter 12, Section 004.10B, Subsection V, All EMS services are required to implement a quality assurance program. The quality assurance program must include:

1. An annual review of protocols and standing orders.
2. Medical care audits as needed; and
3. Continuing medical education for the emergency medical services personnel

This policy will cover the monthly review of patient care reports.

***Responsibilities***

It is the responsibility of the QA/QI Officer is to ensure that the process is done in a timely manner.

## ***Procedures***

1. On a monthly basis, the QA/QI Officer shall select 4 EMS calls per provider (if available) to review, focusing on higher acuity calls (strokes, chest pains, traumas, cardiac arrests) along with lower acuity calls to ensure legal obligation is met with refusals and documentation.
2. When reviewing an EMS call, the Officer will utilize the QA form. Once completed, the form will be emailed to the appropriate Shift Captain for forwarding to the appropriate provider.
3. If there is a call that triggers a PMD review, a copy of that call and QA form will be given to the PMD.
4. Quarterly the QA/ QI Officer will conduct a CME highlighting teachable calls from the past 3 months.
5. If a provider has a concern about a particular call, they can submit the call number to the QA/QI Officer for a focused review.

	Columbus Fire Department	
	Subject	Reassignments
	Approved	R.S. Gray, Fire Chief
	AP #: 6	Date: 03/18/2024

***Purpose***

To have in place a mechanism for moving personnel throughout the department to support the service delivery system. These assignments can be long-term or short-term, voluntary or involuntary.

***Applicability***

This policy applies to all career members of the Columbus Fire Department.

***Policy***

The Fire Chief assigns and reassigns personnel under the authority granted by the City Code § 33.02. Reassignments fall into two (2) categories, voluntary and involuntary.

**Voluntary**

- Consideration will be given to personnel who request reassignments for various reasons.
- Personnel may request reassignments in writing and/or via email. Personnel must follow their chain-of-command with comments from every level attached to the request.

**Involuntary**

- The Fire Chief makes involuntary assignments or reassignments for various reasons:
- To balance the strength of personnel.
- To balance qualified drivers, pump operators, officers and acting officers.
- For the good of the Department.
- For the growth and development of personnel.

***Procedures***

- Submit a letter, addressed to the Fire Chief stating your request(s) and reasons for request. Forward through the chain-of-command via intercity mail.
- Requests may not be refused at any level other than the Fire Chief.
- Some reassignments must be made immediately for various reasons but every attempt will be made to give adequate notice of reassignment.

	Columbus Fire Department	
	Subject	Timesheets
	Approved	R.S. Gray, Fire Chief
	AP #: 7	Date: 03/18/2024

***Background***

Payroll is always a unique skill to learn when changing careers or software changes as time goes on. This policy will help outline requirements for timesheets.

***Purpose***

The purpose of this policy is to help guide personnel on completing accurate timesheets to avoid confusion and missed compensation.

***Applicability***

This policy applies to all members of the Columbus Fire Department

***Definitions***

Abbreviations: S/L=Sick Leave, VAC=vacation, MIL=Military Leave, O/S=Overshift, B/U=Backup, S/S=Short Shift, FS/L=Family Sick Leave

***Policy***

Personnel timesheets must be completed by 10:00 am the Sunday after the pay cycle ends.

Captains must approve all timesheets by 12:00 pm (noon) the Sunday after the pay cycle ends.

Any additional hours will need to have a description associated with them. Descriptions will vary due to the reason for the additional hours. Below are examples to utilize.

- **Backups:** Incident #, Time of call, Time you clocked out, B/U # 750 @ 09:20 – 10:15
- **Short Shift:** Time you clocked in, Time you clocked out, Reason, S/S 0800 – 2000, DS Class, KL Vacation
- **Regular additional** (for approved training, meeting, committee, presentations, etc.): Reason, start time, Time you clocked out, CME: 0800 – 0900. Any shifts that go over predesignated stop time shall be documented in regular additional with justification. (OS 08:00-09:00, call number, and reasoning).

**Regular additional:** Any hours outside the following categories of regular hours, emergency callback, and short shift shall be placed in this category if pay is desired.

**Fire call back/ Overtime:** This would be backups and emergency call backs and upstaffing in unique situations.

**Over shift:** Over shift occurs when a call is received before shift change and the call extends into the oncoming shift. Regular additional time will be paid from the end of the shift to the time that you complete your report or other associated tasks. Please note that if an emergency call occurs during the middle of the night and you elect to finish that report in the morning, regular additional time will not be granted.

**Daylight Savings:** Daylight savings time is logged as actual hours worked e.g.: if you work in the spring on daylight savings you will be compensated for 23 hours.

**Personal Holiday:** Personal holiday is able to be used at any time in the calendar year. If the hours are not used they are forfeited. When the hours are used in comp, finance needs a notification to move the hours from the bank to comp. Personal holidays are placed in the comp time- straight rate category if comp is desired.

### ***Responsibilities***

It is the responsibility of all personnel to ensure their timesheets are completed on time and to the best of their abilities. It is the responsibility of the Captains to ensure timesheets are correct before submission to administration. It is the responsibility of administration to ensure the final check is complete and the timesheet is accurate before submission to finance.

	Columbus Fire Department	
	Subject	Training/Travel Requests
	Approved	R.S. Gray, Fire Chief
	AP #: 8	Date: 03/18/2024

***Background***

Training is integral to the success of the fire department. Prior to personnel being allowed to leave for training, some administrative actions need to take place to ensure personnel accountability while away.

***Purpose***

The purpose of the policy is to outline timelines and requirements for training outside of the department.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

Detached Duty- Detached duty is allowing a person time off from their shifts without penalizing their leave banks for training.

Training Request- Located on the Fire Drive, a training request gives a summary of the training to be received and where the training will be conducted.

Travel Request- Located on the Fire Drive, a travel request signifies a person leaving the city for training at another location along with travel plans.

***Policy***

All requests shall be submitted to the Fire Chief per the requirements listed before personnel are allowed to go to training outside of the department.

***Responsibilities***

It is the Fire Chiefs responsibility to ensure all requests are handled in a timely manner and forwarded on to the City Administrator for approval.

It is the responsibility of the Captain to ensure all forms are filled out correctly to expedite the processing of the request.

It is the responsibility of the firefighter to ensure all forms are filled out completely before the deadline.

***Procedures***

1. Training requests shall be submitted as soon as a training of interest becomes available but no later than 30 days prior to the training.
2. A travel request is required for travel outside the City of Columbus. A travel request form must be submitted to the Fire Chief no later than 30 days before the training. The travel request form must also indicate meals requested, anticipated mileage, airfare, car rental, lodging, and travel plan for the trip.
3. A department vehicle will be provided for travel if available, however, if one is not available personnel may submit for mileage reimbursement.
4. Meal and fuel reimbursements will reflect the current reimbursement rates as identified by the city.
5. All other questions on expense reimbursement can be found in the city personnel manual sec. 9
6. Courses outlined as required in the employee's current job description that do not end in licensure i.e. paramedic, shall be deemed compensable.
7. Any other courses or training, the compensability shall be determined by the Fire Chief.

	Columbus Fire Department	
	Subject	CFD Duty Uniform Policy
	Approved	R.S. Gray, Fire Chief
	AP #: 9	Date: 03/18/2024

***Purpose***

To provide uniformity in dress and ensure a neat, professional appearance of all Columbus Fire Department personnel at all times, to instill a degree of personal discipline and pride among members, and to ensure that clothing will not be detrimental to safety or job performance.

***Applicability***

The following policy shall apply to all fire department personnel.

***Policy***

- ***Footwear:*** Shoes and boots shall be black in color. All visible portions of socks shall be black or navy blue for all shoes that do not rise above the ankles. Shoes shall be cleaned and shined when wearing the uniform. Footwear may not be worn in an untied or unzipped fashion.
- ***Pants:*** Pants shall be navy blue uniform pants as approved by the “uniform committee”. Quantity of pants is determined by collective bargaining agreement for career staff and the Fire Chief shall designate an appropriate number of pants for Reserve staff.
- ***Belts:*** Belts shall be black in color. Hardware shall of neutral colors such as black, silver, or gold. No ostentatious buckles shall be allowed.
- ***Shirts:***
  - Department personnel will wear navy blue shirts with the appropriate design/color of print, depending on rank.
  - Crew neck sweatshirts and hoodie sweatshirts may be worn on duty, as long as they meet the department’s uniform design requirements. These items are not covered under collective bargaining contact and must be paid for by the employee through the uniform committee shirt order.
  - Duty shirts will have “COLUMBUS FIRE DEPT.” screen printed on the back, red “CFD” uniform logo over left chest, and name and job title over right chest.

Note: t-shirts currently only have job title. Job titles are limited to “FIREFIGHTER”, “FF/EMT”, “FF/MEDIC”, “CAPTAIN”, “ASST CHIEF”, or “FIRE CHIEF”.

- Special occasion shirts may be worn at the discretion of fire chief. Example being breast cancer awareness month and its associated “pink” t-shirt.
- **Jackets:**
  - A ¼ zip job shirt will be provided.
  - One additional cold weather coat will be provided. Either Carhartt traditional quilt lined coat or Condor Phantom softshell jacket.
  - Jackets will have name and title embroidered over right chest, department patch on left shoulder and American flag patch on right should. Flag will be white outlined and stars facing forward for Firefighters and Gold outline with stars facing forward for officers.
- **Hats:** A navy blue baseball type hat and/or stocking caps with the red “CFD” cursive logo on front will be allowed as supplement to duty uniform. Hats will be purchased by the individual. Items are not covered in the collective bargaining agreement.

### ***Wearing the Uniform:***

- All members are expected to maintain a neat and clean appearance at all times.
- Personnel shall be in the appropriate uniform by the beginning of their duty shift and remain so for the entire shift unless special circumstances arise such as exercising, special assignments delegated by the Captain, or after hours.
- Uniform shirts and T-shirts shall remain tucked in at all times unless a job shirt or other outer covering is in place.
- The Class A uniform will be worn only on special occasions as designated by the Fire Chief.
- All uniform items shall be kept and laundered at station; this should prevent unnecessary exposures.
- Reserve Firefighters shall be in uniform for trainings, public events, duty time, and any other circumstance set forth by the Fire Chief or his designee.

***Uniform Condition:*** Damaged or excessively faded uniform items shall be turned in to the Fire Chief for replacement. The Fire Chief has the discretion to direct personnel to replace footwear due to excessive wear.

### ***Responsibilities***

It is the responsibility of the shift supervisor to assure his/her crew maintains appropriate amounts and quality of uniforms.

## ***Procedures***

Uniform Committee will be comprised of 1 member from each shift. The committee will be responsible for ordering uniform items when needed.

## ***Uniform Classes***

### **Class A Uniform (Full Dress):**

- Dress Jacket and Pants
- White Dress Shirt
- Black Tie
- Dress Belt
- Dress shoes
- Hat (Hats shall be worn when ***outdoors*** in full Class A, without exception)
- Appropriate uniform hardware based on rank.

Class A uniforms will be worn at all formal events, by order of the Fire Chief.

### **Class B Uniform (Half Dress):**

- White Dress Shirt
- Tie (Based on event type and directive from the Fire Chief. Language will be “Class B with Tie, or Class B without Tie)
- Dress Pants
- Dress Shoes
- Dress Belt
- Appropriate uniform hardware based on rank.

### **Class C Uniform:**

- Navy blue Polo
- Duty Pants
- Duty Belt
- Duty Boots/Shoes
- Approved outerwear as outlined above

### **Class D Uniform (Duty Dress):**

- Navy blue tee shirt (short or long sleeve)
- Duty Pants
- Duty Belt
- Duty Boots/Shoes
- Approved outerwear as outlined above

	Columbus Fire Department	
	Subject	Reserve Point System
	Approved	R.S. Gray, Fire Chief
	AP #: 10	Date: 10/07/2024

***Background***

Having active and engaged membership is imperative to the success of any organization. Having attainable goals is essential to having active, engaged membership. From time to time these requirements need to be adjusted due to the demands of the department and the demands on the members.

***Purpose***

The purpose of this policy is to outline the membership requirements to be and maintain status as a Reserve Firefighter.

***Applicability***

This policy applies to all Reserve Firefighters in the Columbus Fire Department.

***Policy***

All Reserve Firefighters shall maintain adequate points to remain employed as a Reserve Firefighter.

***Responsibilities***

It is the responsibility of the Reserve Captains to ensure they personnel are keeping up with their points.

It is the responsibility of the Reserve Firefighter to ensure their points are up to date and enough are gained throughout the year to maintain status.

***Procedures***

**Fire Training**

24 hours per year

**EMS Training**

24 hours per year, all holding an EMT or above license must attend a minimum of 12 hours of department-sponsored EMS training.

**Quarterly Meetings**

25 pts per meeting must accumulate 75 of 100 points per year

**Operations Points 200 pts**

-Call Response

5 pts per call

-Event Standby and PR Events

2 pts per hour

-Duty Hours

1 pt per hour

-Instruction of academy or other training (with valid instructor credentials)

1 pt per hour

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Emergency Vehicle Operations
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 1	Date: 10/27/2024

***Background***

The driving skills needed to properly operate an emergency vehicle can be acquired with training, experience, and the application of sound safety habits.

Emergency vehicles, by law, are granted the “right-of-way” when responding to a fire or other emergency only when the right away is granted from other motorists. Operators of emergency vehicles are permitted to abstain from certain traffic laws and regulations in order to get emergency personnel and equipment to an incident in the shortest possible time. This privilege places a burden of responsibility on the emergency vehicle operator “to drive with due regard for the safety of other motorists and pedestrians.”

If motorists do not recognize the vehicle as partaking in emergency response, they cannot yield the right away to the responding apparatus. Sound defensive driving skills are imperative to the safety of the responders and general public.

***Purpose***

This guideline is designed to advise Fire Department personnel on the proper driving techniques and safety procedures while responding in an emergency vehicle.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Policy***

All drivers of fire department vehicles shall adhere to the provisions of this document.

***Responsibilities***

It is the responsibility of the firefighters to understand the limitations and special driving characteristics of the emergency vehicle.

It is the responsibility of the Captain to ensure all firefighters are operating emergency vehicles in a safe, responsible manner and immediately stop any unsafe action.

## ***Procedures***

### **1. General Guidelines**

- a. All personnel that will be driving a fire department vehicle must maintain a valid Nebraska state driver's license and maintain a current emergency vehicle operator course certificate along with the necessary continuing education requirements set forth by the AHJ.
- b. The driver of the apparatus is responsible to operate the vehicle in a safe manner, clearing the intersection of potential traffic hazards, and ensuring that traffic has yielded prior to proceeding through an intersection. Whenever feasible the officer shall control all emergency signals (lights, sirens, and air horns) on the apparatus.
- c. When apparatus is in motion, all occupants must have safety restraints in place.
  - i) Personnel providing care to patients in the patient compartment of the ambulance are exempt from the mandatory seat belt requirement in accordance with Nebraska Revised Statute 60-6,270 subsection C. However, each attendant will attempt to fasten their seat belts dictated by the patient care being rendered.
  - ii) With the approval of the OIC, a member of the Patient's family may ride in the ambulance. Family members must be seat belted in at all times. Family members may be allowed to ride in the patient compartment during extenuating circumstances such as the ability to translate for the EMS crew however, it is preferred that family members ride in the front passenger seat of the ambulance.
- d. It is the responsibility of the OIC to determine the most appropriate response mode and resources needed for all incidents. The response mode can be upgraded or downgraded at the discretion of the OIC.

### **2. Response**

- a. The driver of an emergency vehicle will not set the vehicle in motion until:
  - i) A 360-degree check around the assigned vehicle has been conducted.
  - ii) All personnel responding on the vehicle are accounted for and seated with seat belts secured.
- b. If an emergent response is deemed necessary, lights and sirens shall be used in conjunction with each other to give the maximum warning notification to other drivers.
- c. Response route should be the most direct possible. However, traffic patterns, traffic control devices, time of day, and other factors should be considered.

### **3. Nebraska Revised Statute 60-6,114**

Authorized emergency vehicles; privileges; conditions.

(1) Subject to the conditions stated in the Nebraska Rules of the Road, the driver of an authorized emergency vehicle, when responding to an emergency call, when pursuing an actual or suspected violator of the law, or when responding to but not when returning from a fire alarm, may:

(a) Stop, park, or stand, irrespective of the provisions of the rules, and disregard regulations governing direction of movement or turning in specified directions; and

(b) Except for wreckers towing disabled vehicles and highway maintenance vehicles and equipment:

(i) Proceed past a steady red indication, a flashing red indication, or a stop sign but only after slowing down as may be necessary for safe operation; and

(ii) Exceed the maximum speed limits so long as he or she does not endanger life, limb, or property.

(2) Except when operated as a police vehicle, the exemptions granted in subsection (1) of this section shall apply only when the driver of such vehicle, while in motion, sounds an audible signal by bell, siren, or exhaust whistle as may be reasonably necessary and when such vehicle is equipped with at least one lighted light displaying a red light visible under normal atmospheric conditions from a distance of five hundred feet to the front of such vehicle.

(3) The exemptions granted in subsection (1) of this section shall not relieve the driver from the duty to drive with due regard for the safety of all persons, nor shall such provisions protect such driver from the consequences of his or her reckless disregard for the safety of others.

(4) Authorized emergency vehicles operated by police and fire departments shall not be subject to the size and weight limitations of sections [60-6,288](#) to [60-6,290](#) and [60-6,294](#).

#### **4. Scene Operations**

a. Emergency warning lights will be used when parked unless circumstances dictate otherwise such as standoff incidents, non-emergent response, discretion of the OIC.

b. Traffic directional arrows on the vehicles will be utilized.

c. The IC will ensure proper blocking procedures are in place to protect personnel working on roadways.

d. The IC will consider the use of traffic cones, especially on a longer duration or high-speed roadway incidents.

#### **5. Backing up of Fire Department Vehicles**

a. Avoid backing when possible. Where backing is unavoidable, use guides to direct traffic and/or assist the driver in avoiding accidents. The use of a spotter (or multiple spotters) shall be in place at all times when any apparatus is backing. Multiple spotters should be considered when negotiating curves or tight areas while backing up. Multiple spotters will be considered with longer apparatus such as trucks and vehicles connected to trailers.

b. When on scene, overhead lights should be activated to warn drivers of the vehicle actions.

- c. Spotters shall wear approved DOT safety vests while assisting in the backing operation.
- d. The use of exaggerated hand signals will be utilized to ensure the driver is able to see the signals from the spotter.
  - i) Stop- the spotter shall cross their arms over their head in an X shape
  - ii) Turn- the spotter shall point with the arm in the direction they wish the driver to go while motioning back with the other arm. Example: if you would like the apparatus to go left, point straight armed out to the left while motioning backwards with the right.
  - iii) Closing Distance- the spotter will give a visual indicator with the hands being used as a measuring device to show relative proximity to the obstruction behind the vehicle keeping a safe buffer between the apparatus and the obstruction. When the apparatus is closed enough, the driver shall signal stop as indicated above.
  - iv) Backup- the spotter will extend arms straight in front of them and motion the vehicle backwards by bending at the elbows palms facing backwards.
- e. The spotter shall always be in view through a side mirror. If visual of the spotter is lost, the driver will stop the apparatus until the spotter is relocated in the mirror. If the spotters hand signals or directions confuse the driver, the driver will immediately stop and clarify the instructions before proceeding.
- f. Spotters shall have a portable radio or wireless headsets on in order to communicate with the operator in cases when visibility is low, and to better be able to immediately communicate emergency instructions such as “Stop”.
- g. Passenger sized vehicles (i.e., Chief’s vehicles, utility vehicles, etc.) do not require the use of a spotter.
- h. The use of headsets (Fire Com’s) is required if available to ensure good communication of all personnel in the cab of the apparatus.
- i. The driver shall have the window rolled down to ensure a better line of sight to the spotter.
- j. The driver and spotter(s) shall switch to a TAC channel on the radio to provide instant communication and reduce the risk of being “walked over” when the use of radios is necessary.
- k. Should the ambulance be without the engine, and a patient is in the apparatus, a spotter may be forgone with the use of extreme caution.

## **6. Other Apparatus Safety Procedures**

- a. Drivers shall always attempt to pass any vehicle on the left side. Avoid passing any vehicle on the right side while using emergency lights and sirens.
- b. Should your siren or warning lights fail during an emergency response, proceed non-emergent and comply with all traffic laws. Notify the dispatcher of your situation.

- c. Due to the size, weight, and center of gravity of fire apparatus, take consideration to adverse road conditions, and confined routes of travel such as alleys and parking lots, and adjust the operation of the vehicle as appropriate. When able to do so, apparatus shall use an alternate route of travel in an effort to minimize the risk of an accident in these cases.
- d. If it is deemed necessary for an apparatus to pass another, communication between both vehicles needs to occur before passing.
- e. While driving with lights and sirens all music shall be turned off.
- f. No sirens or horns shall be used inside of the apparatus bay.

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Acting Officer
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 2	Date: 03/18/2024

***Background***

In past years, the Acting Officer (A/O) was based upon seniority and Fire Chief’s discretion. This policy will define minimum requirements and selection criteria for the A/O.

***Purpose***

The purposes of this policy is to identify and establish the requirements and guidelines for acting out of rank in the absence of an officer.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

A/O- Acting Officers are personnel who fill a Captain’s position with all the delegated authority and responsibility of such.

Officer- A shift Captain who resides in a promoted position.

***Policy***

For a person to act out of rank they must have completed their Acting Officer task book. In the instance where no personnel have completed their task book, the Captain, Assistant Chief, or Fire Chief shall assign an A/O to fill the vacancy.

Those serving as an A/O shall be compensated at the rate set forth by the collective bargaining contract.

Those interested in serving as an A/O shall have completed their probationary task book and be off probation before being allowed to start on the A/O task book.

Those interested in an A/O role shall be certified to the Firefighter II level with Officer I being preferred.

### ***Responsibilities***

It is the responsibility of the shift Captain to assign a person to fill the A/O position. If the Captain is unable to fulfill this duty, the duty shall fall on the daily Duty Chief to assign the A/O.

The A/O is responsible for and expected to complete all daily activities required of the company officer. This includes but is not limited to:

- Staffing assignments
- Oversee apparatus checks and report discrepancies and deficiencies
- Complete additional assigned tasks
- Complete all scheduled tasks
- Oversee company training
- Complete daily reports and ensure accuracy in these reports

Roles and responsibilities may change based upon the length of the assignment to include:

- Performance appraisals
- Budgetary requests
- Managing shift collateral duties
- Disciplinary issues

### ***Procedures***

Individuals interested in the A/O position shall request the task through their company officer and shall complete the task book within one calendar year.

After task book completion, the Captain shall request a meeting with the Fire Chief and/or Assistant Chief along with the aspiring A/O to discuss expectations and review the selected tasks within the task book to ensure competency.

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Entry Firefighter Policy
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 3	Date: 03/18/2024

***Background***

Firefighting is a fluid and changing environment. Specialized training not only aids in keeping personnel safe but also helps remove liability from the department.

***Purpose***

The purpose of this policy is to guide personnel on their capabilities and limitations based on their training level.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

IDLH- Immediately Dangerous to Life and Health

***Policy***

Only firefighters possessing Firefighter I (FFI) or higher-level certifications will be allowed in IDLH environments.

***Responsibilities***

It is the responsibility of Incident Commanders to ensure only personnel possessing appropriate certifications are allowed in IDLH environments.

Captains or Acting Captains are responsible for ensuring their personnel meet the minimum requirements of their personnel to enter an IDLH environment.

It is the responsibility of firefighters to ensure they are operating within the scope of their credentials.

***Procedures***

1. Any personnel not having the minimum requirement shall disclose this to the Incident Commander to ensure proper task assignment and personnel allocation.

	Columbus Fire Department	
	Subject	Gear Washing
	Approved	R.S. Gray, Fire Chief
	SOG #: 4	Date: 03/18/2024

***Background***

Cancer mitigation and prevention is the culmination of years of discipline and actively reducing the exposure to cancer.

***Purpose***

The purpose of this policy is to help reduce the chronic exposure to carcinogenic substances that are present in higher levels in today’s fires. Carcinogens are released at a high rate during the combustion of synthetic materials. The more a firefighter is exposed to these carcinogens, the more likely the development of occupational cancer. The goal of this policy is to reduce the risk of exposure through removal of the contaminants through the cleaning of PPE.

***Applicability***

This applies to all members of the Columbus Fire Department

***Policy***

Gear will be maintained in a clean state at all times outside of operations on the fireground or training ground. At a minimum, gear is to be washed thoroughly quarterly. This policy reflects all aspects of the PPE; gloves, helmet, protective hoods, boots, SCBA masks, and all other PPE used in firefighting and technical rescue that is housed in the Columbus Fire Department and furnished by the entity.

***Responsibilities***

It is the responsibility of all members of the Columbus Fire Department to ensure their gear is clean and serviceable. It is the responsibility of all members to ensure that their gear is not contaminating other personnel’s gear while it is in the locker rooms, increasing the risk to others as well as increasing the risk to themselves. Company Officers and Chief Officers have the ultimate responsibility through inspection and enforcement to ensure this policy is being followed. Clean gear is the new badge of honor in the fire service.

## *Procedures*

- Any PPE subjected to an IDLH atmosphere will be washed when returning to quarters and let to air dry and reassembled as soon as feasible.
- The shell will be removed from the liner and will be inspected for signs of excessive wear and degradation that may require replacing of the garment.
- All closures will be secured including Velcro to reduce wear on the garment and reduce debris in the Velcro improving its life expectancy and performance.
- The liner of the gear will be turned inside out to protect the moisture barrier of the liner. This practice also allows for quicker dry time on the liner when it is air dried.
- No PPE will be placed in the dryers. All PPE will be air dried in the designated gear rooms based on the station assignment.
- Helmets will be kept clean and free of smoke particles paying special attention to the liner of the helmet that contacts the skin directly.
- Hoods and ear flaps of the helmet will be washed with the shells of the turnout gear.
- Special attention will be paid to the gloves and boots of the ensembles as they retain the most contamination.
- Liners and shells will always be washed separately to help reduce the risk of cross contamination between the garments.
- SCBA masks will be kept clean and routinely disinfected to reduce the risk of bacterial growth. The mask should be broken down and the components cleaned thoroughly before reassembly. Only approved mask cleaner and microfiber towels shall be used on SCBA masks.
- The lens of the SCBA mask will be inspected for signs of thermal degradation and damage.
- Any garment that comes in contact with blood or bodily fluids will be washed upon returning to quarters.
- If a garment is found damaged, it must be reported up the chain of command for replacement.
- When inspecting gear, pay close attention to the expiration dates on the garment as NFPA only recommends 10 years on structural firefighting PPE before it needs replaced. If a garment is found to be over the 10-year threshold, report it up the chain of command.

	Columbus Fire Department	
	Subject	I Am Responding
	Approved	R.S. Gray, Fire Chief
	SOG #: 5	Date: 03/18/2024

***Background***

I Am Responding (IAR) is a response platform used by the department to aid in resource allocation and knowing what personnel are enroute to the station. This program is a huge benefit to incident commanders knowing how many personnel they will have at their disposal should a large alarm or multiple calls come in at the same time.

***Purpose***

The purpose of this policy is to aid in the use of IAR and when it is applicable.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Policy***

Whenever feasible, personnel not on duty will mark themselves enroute to the call and subsequently mark the apparatus enroute once the apparatus is sufficiently staffed. This allows the incident commander to see how far out the apparatus is from scene and assign tasks appropriately.

***Responsibilities***

It is the responsibility of the Captain (Acting Captain) to ensure staffing is in IAR and to notify the Duty Chief if staffing falls below the minimum.

It is the responsibility of the firefighters to mark themselves enroute to calls while not on duty and to mark the apparatus enroute once it is sufficiently staffed.

***Procedures***

Captains (Acting Captains)- It is the responsibility of the Captain/ Acting Captain to log in to IAR to update staffing and apparatus assignments of their crew. This allows the Duty Chief to see how many personnel are on duty for the day. Should staffing fall below the minimum number, a phone call shall be made to the Duty Chief so they are away of the deficit.

Should any apparatus be moved stations or taken out of service, the apparatus shall be noted as such in IAR as soon as possible so response can be adjusted based on the move or lack of the apparatus. A reason as to the moving or taking the apparatus out of service shall be noted in the notes section of the prompt.

When scheduling any events, a point of contact, an address, a phone number to reach the point of contact, a brief summary of the request, and the person entering the request shall be in the notes section of the event to eliminate confusion.

Maintenance requests or appointments shall be placed into IAR so apparatus can be moved in a timely fashion to fill the gap.

	Columbus Fire Department	
	Subject	On Scene Fire Decon
	Approved	R.S. Gray, Fire Chief
	SOG #: 6	Date: 03/18/2024

***Background***

Cancer through chronic exposures to carcinogens has come to light in the past decade. With this new insight, cancer prevention and removal of carcinogens has come to the forefront in the health and well being of first responders. This policy will lay out some decon techniques to aid in the reduction of exposure to carcinogens.

***Purpose***

The purpose of this policy is to guide responders in on-scene decontamination techniques.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Policy***

Given the specific weather conditions and hazards present, the Incident Commander will choose the appropriate and applicable decontamination procedure to ensure the safety and well-being of the responders on scene.

***Responsibilities***

All uniformed personnel exposed to the products of combustion are responsible for ensuring they complete on scene decontamination as directed by the incident commander (IC) or his/her designee after completing all operational assignments. This includes returning to the station for showers, and changing clothing/uniform.

**Incident commanders are responsible for:**

- Determining when on scene decontamination is required, must consider weather conditions.
- Determine the level of firefighting decontamination appropriate for personnel.
- Announcing the location of where decontamination will occur.
- Ensuring personnel are compliant with directive.

**All officers are responsible for:**

- Monitoring their personnel for exposure to the products of combustion and ensuring decontamination of PPEs and skin occurs on scene.
- Ensuring their unit is made available for responses as soon as feasible after personnel and equipment are clean.
- First arriving pump engineer, or other unit(s) assigned by the IC, are responsible for:
  - Identify the location of on scene decontamination and informing the chain-of-command.
  - Preparing the on-scene decontamination area.
  - Performing on scene decontamination.
  - Preparing PPE doffing area.
  - Assist with PPE doffing.

***Procedures***

- On scene decontamination of PPE shall be performed on incidents where personnel are exposed to the products of combustion and when the IC determines it is required.
- An on-scene decontamination area shall be upwind from the operational area at a distance where no additional exposure may be possible. The green DECON bucket will be placed at this location. The contents of green DECON bucket are as follows:
  - Two plastic scrub brushes
  - Liquid dish soap
  - ¾ inch flex garden hose (25')
  - Garden type spray nozzle
  - 1 ½ to garden hose reducer
- On scene decontamination requires personnel being decontaminated to remain in full PPE with facepiece donned and breathing bottle air in an attempt to limit respiratory exposure. Personnel performing the decontamination should also be in full PPE with facepiece and breathing bottle air. It is preferred that a "buddy" type decon is performed amongst the contaminated persons in an attempt to limit unnecessary contamination to "clean" individuals.
- On scene decontamination is a head to toe, and front and back, cleaning of the PPE.
- All tools that are used on a fire scene should go through the decon process as well
- Three variations of on-scene decon can be considered based on weather and exposure level. The type of decon will be determined by the IC.

**Cold weather decons** (below freezing temps): will be a Dry brush technique only, NO water

**Light Exposure:** Exposure to dry products of combustion for a short duration.

- Decontamination requirements – Simple water rinse used to remove loose dry contaminants. See procedures below.

**Moderate to Heavy Exposure:** Exposure to interior firefighting or exterior operations while working in close proximity to the fire for longer durations.

- Decontamination requirements –Initial water pre-rinse, water and soap mixture scrub followed with water spray rinse. See procedure below.

PPE doffing shall take place next to and upwind from the decontamination area. The white

Doffing bucket will be placed at this location. Contents of the doffing bucket are as follows

- One box of EMS gloves (size XL)
- Plethora of Hero wipes
- One box of respiratory protection masks (N95)
- Roll of disposable paper towels
- Roll of large black plastic trash bags for PPE
- Roll of smaller white trash bags for soiled hero wipes and disposable towels.
- Roll of tape and a marker.
- Engine 44, engine 45, and engine 23 will be equipped with Decon and Doffing buckets.

**IC shall:**

- Recognize hazards and determine if dry decon or soap/water decon is required.
- 2. Assign personnel to be responsible for on-scene Decon and Doffing zones

**Decon zone personnel shall:**

- Locate and prepare the area upwind from the incident and downwind from the rehab/medical treatment area. Personnel decontaminating others shall don full PPE, facepiece and SCBA, ems gloves may be worn instead of structural gloves. Use “buddy” type decon whenever possible.

**For Cold Weather dry Decon:**

- Ready dry brushes
- Begin decon at head and brush in a downward fashion until entire body has been brushed.

**For simple rinse decon: Light exposure**

- Attach ¾ inch garden hose line to truck outlet with Decon reducer and slightly open valve to charge line.
- Initiate rinse to remove large contaminants in a head to toe, front to back manner. Caution must be taken not to cause contamination spread due to high nozzle pressures.

**For soap/water decon: Moderate to heavy exposure**

- Attach ¾ inch garden hose line to truck outlet with Decon reducer and slightly open valve to charge line.

- Prepare soap mixture with three-ounce dish soap and three gallons water mixed in Green five-gallon bucket and ready brushes.
- Initiate pre-rinse to remove large contaminants in a head to toe, front to back manner. Caution must be taken not to cause contamination spread due to high nozzle pressures.
- Soap solution should be applied with scrub brush. Starting at the helmet, scrubbing in a top to bottom, front to back fashion. This includes SCBA.
- Rinse with water in same head to toe, front to back manner.

**Personnel to be Decontaminated shall:**

- Enter decontamination area after completing all operational assignments while in full PPE and breathing bottle air.
- Close all PPE pockets and open storm flaps exposing zipper.
- The individual being decontaminated stands upright with arms extended away from body at 90 degrees and feet shoulder width apart.
- After Decon has been performed proceed to Doffing area.

**Doffing zone personnel shall:**

- Locate doffing zone upwind from both decon zone and incident. Location should also be in close proximity and downwind from any rehab/medical treatment areas. Position White Doffing bucket in this area. Personnel assisting with doffing of PPE shall don appropriate PPE; ems gloves and N95 mask at minimum.
- Ready one white garbage bag for trash (for used hero wipes and used paper towels)
- Ready one large black garbage bag per decon'd person (for gear containment)
- 4. Assist personnel with the doffing of gear

**Personnel doffing gear post decon shall:**

- Proceed to doffing zone indicated by the presence of white bucket.
- Personnel should be positioned near large black plastic bag used for containment of PPE. Place items in bag as removed.
- Remove helmet and place on ground
- Remove structure gloves. Avoid skin contact with exterior of glove.
- Use hero wipes to clean hands. Place all soiled wipe/towels in white trash bag.
- Dry hands with clean disposable paper towel.
- Don impermeable ems gloves to limit skin contact with PPE and contaminants.
- Remove hood over facepiece to limit neck contamination. Disconnect from air once hood is off, and place hood in black bag.
- Remove facepiece and SCBA and continue to work toward the feet. Place all PPE in bag.
- Seal plastic bag with knot or tape if available.
- Remove impermeable gloves and discard.
- Use hero wipes to clean skin areas susceptible to exposure of contaminants. These areas include but are not limited to: face, ears, neck, arms, wrists, and legs.

**Post decon/doffing concerns:**

- Transport “gear bag” in a compartment where exposure is minimized, yet should be transported in the same vehicle as the individual in case of back to back calls.
- If gear is transported in a separate vehicle, the vehicle will accompany the primary apparatus to the scene of the next alarm.
- Once returned to station, PPE should be cleaned per CFD policies and procedures.
- All decon’d personnel should shower as soon as possible post incident for a more thorough washing of the skin. New clothing (duty uniform) should be changed into.
- Be sure to label bag to ensure accountability and identification of gear should a second fire/emergency arise.

**Post call procedures:**

- Assure Decon and Doffing buckets are fully restocked
- Assure brushes are rinsed, clean and in good condition
- Assure buckets are rinsed, clean and in good condition
- Allow buckets and contents to air dry with lid removed prior to being placed back on engine. Can rotate buckets from backup engine onto front line engines.
- Once buckets and contents are dry, reseal lid and place back on engine.

Elements of this policy may not apply when emergency incidents require immediate engagement of personnel and equipment.

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Post Fire Equipment/Personnel Decon
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 7	Date: 03/18/2024

***Background***

Removing carcinogens and returning apparatus to service is the primary goal of returning to service after an incident, primarily a fire. Quick and effective cleaning and restocking of both the personnel and apparatus is the cornerstone to rapid deployment should a second call come forth. While the process may be tedious and monotonous, it will pay off in dividends at the end of a career if the firefighter is able to leave in a healthy state.

***Purpose***

To provide Columbus Fire Department policy and procedures regarding decontamination of persons and equipment upon returning from an incident.

***Applicability***

All uniformed personnel exposed to the products of combustion are responsible to ensure they complete the post scene decontamination as directed by the company officer after completing essential equipment replenishment. This includes cleaning of apparatus compartments, showering, cleaning of PPE, and cleaning of uniforms.

***Policy***

Returning apparatus to service is the primary responsibility once returning to quarters. The likelihood of additional and immediate calls is too high to leave the apparatus cannibalized while other duties are performed.

The cleaning of porous materials in apparatus will reduce likelihood of constant exposure to carcinogens. All surfaces in the apparatus shall be wiped down and vacuumed to ensure the highest reduction of carcinogens.

Air paks shall be washed down and decontaminated including bottles and the harnesses as they remain in contact with the firefighters throughout most of the day.

Once the apparatus is cleaned and returned to service, all reports shall be put on hold until after the officer has showered and put on a clean uniform. Utilizing furniture with contaminated clothing will lead to the spread of carcinogens and increase the chronic exposure to these contaminants.

Showering is imperative to the removal of skin contaminants, post incident scene decontamination is not sufficient enough to provide complete removal of these carcinogens. Special attention should be paid to the neck, hands, groin, and face. Complete showering with soap and shampoo is suggested to clean the skin and hair completely.

A fresh uniform shall be donned after the shower and the dirty uniform shall be laundered in the decontamination room. The new uniform includes under garments.

### ***Responsibilities***

Company officers are responsible for:

1. Ensuring all apparatus are outfitted with supplies utilized during operations including hose, water, foam, decontamination supplies, and SCBA bottles.
2. Ensuring the cabs of apparatus are cleaned and vacuumed out to remove as many contaminants as possible.
3. Ensure all contaminated personnel are directed to shower as soon as practical to remove contaminants from skin.
4. Ensure all uniforms worn are laundered promptly.
5. Ensure all PPE is laundered as per manufacturer instructions.
6. Ensure that personnel are not allowed to contact the furniture with contaminated uniforms.

Firefighters are responsible for:

1. Ensuring their personally assigned gear is ready for decontamination and if applicable, a backup set is ready for use.
2. All activities are completed before their departure unless permission is specifically granted.
3. The state of their gear and location of contaminated gear is relayed to the on-duty shift.
4. Apparatus are gone through and are ready for the inevitable next call.

## ***Procedures***

1. Apparatus are restocked with water, foam, air bottles, decontamination equipment, and any other supplies utilized during suppression activities.
2. The cab of the apparatus is cleaned and vacuumed out to avoid the spread of carcinogens.
3. PPE is removed from the apparatus and remains in their decontamination bags until they are laundered.
4. SCBA are cleaned and replaced on the apparatus.
5. Spare turnout gear is placed in service while primary set is being laundered.
6. Personnel are directed to shower to remove skin contaminants
7. Personnel shall don a clean uniform.
8. Personnel shall launder uniforms to remove contaminants.
9. Personnel shall launder PPE per manufacturer instructions including helmets and SCBA masks. Gloves and N95 masks shall be worn during the cleaning process.

	Columbus Fire Department	
	Subject	Mayday
	Approved	R.S. Gray, Fire Chief
	SOG #: 8	Date: 03/18/2024

***Purpose***

All Fire Department personnel operating on an emergency scene will know the proper technique to request emergency assistance.

***Applicability***

This procedure applies to all Columbus Fire Department Personnel.

***Procedures***

**MAYDAY Decision Parameters**

Any member who is in need of immediate assistance shall make a MAYDAY declaration. A MAYDAY should be declared as soon as a member recognizes the need for assistance.

Declaring a MAYDAY should not be delayed. The following situations are parameters for declaring a MAYDAY:

- Entangled, pinned or stuck and unable to self-extricate.
- Falling through a roof, floor or other structural component and unable to self-extricate.
- Caught in a flashover.
- Disoriented and/or lost, no contact with the hose or search-line, and/or unable to find an exit.
- Primary exit blocked by fire or structural collapse and unable to find a secondary exit.
- Low-air alarm sounding and unable to find exit.
- Out of air or SCBA failure in an IDLH atmosphere.
- Any injury or illness preventing self-extrication from an IDLH atmosphere.
- Any situation in which a member believes they need immediate assistance to reduce the likelihood of significant injury or death.
- If a firefighter witnesses or has confirmed that another firefighter is lost or in trouble.

Note: Once a MAYDAY has been declared, the incident strategy must change to a High Priority Rescue effort for the firefighter or team that made the MAYDAY declaration while still maintaining fire suppression efforts and incident stabilization.

## Calling a MAYDAY

A call for MAYDAY is initiated by the words, “**MAYDAY, MAYDAY, MAYDAY...**” And, if possible, should be repeated until the Incident Commander (IC) acknowledges it.

Personnel who declare a MAYDAY shall identify themselves by name, current assignment, and the names of any other team members with them. This may aid in locating the distressed personnel. Any member who declares a MAYDAY should be prepared to transmit the following information using the “LUNAR” format.

**L = Location:** The location of the member within the IDLH atmosphere. This should include the floor/division and geographic position (A, B, C, D side).

**U = Unit:** Unit Assignment/Designation

**N = Name:** Name(s) of the Firefighter(s)

**A = Air Supply/Assignment:** The member in distress shall inform the IC of the status of their air supply and remaining cylinder pressure and actions they were performing.

**R = Resources Needed:** Reason for the MAYDAY (e.g., lost, trapped, etc.) and equipment/resources needed for rescue.

## Actions of Firefighter Declaring a MAYDAY

Manually activate the PASS device. If it interferes with radio communications, it may be turned off during those transmissions. Once the messages are completed the device is to be manually re-activated. The PASS shall remain on until rescued.

Follow a hose line or search rope to the exterior or look for a secondary means of egress to include a safe haven with a window inside of the structure. Notify the IC of your actions/movements.

Remember, the male hose coupling lugs run the length of the coupling and lead back to the pump panel of the apparatus (*Smooth, Bump, Bump to the Pump*).

Attempt to find an exterior wall. Once a wall is found, a door, window, or hallway can usually be found. **If needed, walls can be breached for escape or for fresh air.**

If the firefighter cannot find a way out, he/she should seek a safe refuge. There may be another room or floor. Any change in location shall be relayed to the IC.

The firefighter should make a conscious effort to limit air usage by controlling breathing and limiting physical activity as much as possible but, always attempt self-rescue or betterment of the situation if possible.

If the firefighter cannot exit, he/she should assume a horizontal position on the floor that maximizes the audible effects of the pass device/radio use. Firefighters should attempt to position themselves near a wall, doorway, or hallway.

If assuming a position to await rescuers, the firefighter should direct his/her flashlight towards the ceiling. Also, the firefighter should attempt tapping noises (e.g., striking tools against the floor, walls, etc.) to assist rescuers in locating the firefighter.

As the situation changes, the firefighter is to advise the IC promptly. Should the firefighter correct the situation, the IC is to be informed.

**Note: If the initiator of the MAYDAY self-extricates and/or exits that structure they must notify their company officer and the IC.**

### **Responsibilities and Actions of Company Officers in Declaring a Mayday**

Company officers are responsible for knowing the location and assignment of all members operating under their command at all times.

When a company officer cannot locate a firefighter or crew assigned to his/her command, the company officer must immediately notify the IC and declare a Mayday for the missing member.

The company officer will announce the name(s) of the firefighter(s), their last known location, last known assignment, and any actions taken or being taken to locate the missing members. Company officers will ensure that firefighting positions are not abandoned during the rescue effort and that free-lancing is controlled.

### **Duties of the Incident Commander (IC) During a MAYDAY**

Rapid, concise decisions and actions must be taken to increase survivability. The following is a list of actions to be taken by the IC for a reported missing or trapped firefighter. These guidelines do not need to be accomplished in the order listed but the first four should be accomplished rapidly.

1. Deploy the RIT to initiate a search and rescue operations and setup an additional RIT(s) for the same.
2. Immediately upon report of a missing/trapped firefighter or a MAYDAY, the IC will initiate Emergency Traffic radio communications.

3. Conduct a PAR for all companies operating on the incident scene. An accurate count will assist in determining the number of firefighters missing, their identities, their last known work area, and which companies are affected. When a member, unit, company, group, or team fails to answer the radio when called, the IC shall take the following actions:

- Attempt to contact the member, unit, company, group, or team on the assigned TAC channel two (2) additional times.
- Change the operations plan to a high-priority rescue effort and expand the Incident Management System (IMS) to meet the needs of the rescue.
- IC Should immediately establish a Rescue Branch/Group under the IMS make the decision to stay the IC or transfer command of the incident to another individual. The IC should not be in command of the Rescue Branch/Group and the Fire Ground operations simultaneously.
- Have incoming units report to a designated staging area.
- Have all companies not directly involved in the rescue effort move to a different TAC channel.

4. Mutual Aid from the two closest departments shall be requested with the request for personnel and ambulances.

5. Firefighting efforts should be concentrated on reinforcing existing positions, keeping the fire out of the rescue area, and providing adequate ventilation and lighting. **Do not abandon firefighting positions.**

6. Assure that a medical treatment and transport group is established to receive injured firefighters.

7. Verify that all doors are unlocked and opened, at least in the immediate area of the rescue. Doors should be secured open unless doing so will have negative effects on the fire.

8. Aggressively ventilate and provide interior and exterior lighting.

9. The IC should continuously monitor the stability and safety of the operation.

### **Deployment of the Rapid Intervention Team**

Refer to Rapid Intervention Team SOG for the roles and responsibilities of RIT.

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Rapid Intervention Team
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 9	Date: 03/18/2024

***Purpose***

To provide for an orderly and timely rescue of Fire Department personnel operating at emergency scene.

***Applicability***

This procedure shall apply to all members of the Columbus Fire Department when operating in environments that are Immediately Dangerous to Life and Health (IDLH), at confined space incidents, during trench rescue operations, or any incident where the Incident Commander determines a RIT is needed.

***Responsibilities***

- After reporting to the IC and receiving an assignment(s), the RIT shall take the following actions:
- Maintain verbal and/or radio communications with the IC or other supervisor in the command structure to which the RIT is assigned.
- Conduct a 360-degree incident scene survey to become familiar with the layout of the structure and to identify any of the following:
  - Construction Type
  - Extent of fire travel.
  - Changing fire conditions.
  - Presence of exposures.
  - Possible ingress and egress routes (Primary/Alternate)
  - Presence of basement.
  - Obvious safety hazards (e.g., unstable walls, downed power lines, security bars on windows, basements, and construction types).

- Immediately report to the IC any safety hazards, evidence of fire extension or threat to exposures found during the incident scene survey. Note: A 360-degree incident survey may not be practical at incidents that involve large structures. Multiple RIT Teams may be used and assigned under a Division Supervisor.
- Closely monitor all radio transmissions and maintain awareness of incident conditions and the location of companies operating on the scene at all times.
- Ensure that at least one (1) secondary egress route has been established for the area(s) in which members are working. The RIT team should announce the secondary egress location to the interior units. This may include:
  - Placing a ladder to an upper floor, an upper porch, a porch roof, or the roof of the structure.
  - Opening or forcing an exterior door or window while maintaining flow path control.
  - Cutting or removing security bars from the window.
  - Cutting or removing a plywood door or window covering at a vacant structure.
- Note: If any of these tasks will be time consuming or exhausting for the RIT, the IC shall assign another unit/company to complete the task.
- When available, and if the situation allows, review any available pre-fire plans on the structure involved.
- At times it may be necessary to assign various tasks to the RIT to support incident scene operations. The RIT may be assigned to complete tasks, provided the tasks do not:
  - Require the RIT to enter into any area that is IDLH.
  - Prevent the RIT from immediately deploying to rescue a downed or trapped member.
  - Prevent the company officer of the RIT from monitoring all radio transmissions and maintaining
  - constant awareness of incident conditions and scene operations at all times.

**Ideally, the RIT is a committed company it is not an on-deck company.** The RIT shall not be used to provide relief for operating units/companies until the incident has been stabilized and it has been confirmed by atmospheric monitoring that IDLH environments no longer exist. It shall be the responsibility of the IC to maintain an adequate number of companies in reserve to provide relief, based on the magnitude of the incident and the weather conditions. However, given unique situations with staffing, weather, or specialized incident hazards, the RIT company may be deployed to perform other functions and replaced with a fresh company after a full briefing.

## *Procedures*

### **Establishing a RIT**

- RIT shall be established and identified by the Incident Commander only.
- The company(s) assigned to RIT will assume the radio designation “RIT” and not as their company designation, for radio communications. The assigned Division and RIT will be used should more than one RIT be required (e.g., Division C RIT, Division 7 RIT).
- All members assigned to the RIT will be minimally equipped with:
  - Full turnout gear
  - Self-Contained Breathing Apparatus (SCBA)
  - Portable radio
  - Hand light
  - Thermal Camera
- The following equipment shall be assembled by the RIT and staged at a location that will not impede on-going emergency operations:
  - Basic forcible entry/exit tools (e.g., flat-headed axe and Halligan bar, pike poles)
  - Search rope
  - RIT Rescue Air-Supply bag
  - Specialty RIT equipment – (e.g., reciprocating saw, Rabbit tool, Cable Cutter, Bolt Cutters)
- The RIT shall always remain together as a team and shall maintain a constant state of readiness and awareness.
- The location of the RIT will be determined by the RIT officer and announced to the Incident Commander (IC) by radio communication. The location should be in an area that allows ready access but does not impede the on-going operations. The RIT Officer should continually evaluate the RIT location for optimum effectiveness and notify the IC of any needed change in location.
- At incidents involving special hazards (e.g., high rise fires, industrial emergencies, etc.), the RIT will stand-by in a designated staging area. In instances where firefighters have the potential to become easily trapped (e.g., large commercial occupancies) and affecting a rescue may be potentially difficult or lengthy in duration, the IC should expand the size of the RIT by requesting additional companies to respond to the scene.
- In the event of an incident in which members are operating in multiple IDLH environments at remote locations (e.g., fire in a large commercial structure, large aircraft crash and a fire in a residential neighborhood, etc.) the IC should consider establishing a RIT for each location.
- In the event the RIT is activated to search for missing and/or rescue trapped members, the IC shall establish additional RIT(s). Additionally, rescue operations will prove to be resource and manpower demanding, thus the IC should consider requesting additional resources whenever a RIT is activated.

## **Discontinuing the Use of a RIT**

- RIT operations will be discontinued at the discretion of the IC only.
- Prior to discontinuing the use of the RIT the IC shall give consideration that the following conditions have been met:
  - “Fire Under Control” or “Incident Under Control” has been declared.
  - Ongoing operations no longer pose a risk to members – including salvage and overhaul operations.
  - IDLH environment(s) no longer exist. The IC should direct a Company to perform atmospheric monitoring after the incident has been stabilized and the structure has been sufficiently ventilated.
  - All members operating inside the structure shall continue to wear SCBA until the carbon monoxide (CO) levels have dropped below 35 parts per million and hydrogen cyanide (HCN) has dropped below 4 parts per million. Only when CO and HCN levels have dropped below these thresholds may members remove their SCBA.

	Columbus Fire Department	
	Subject	MDT Use
	Approved	R.S. Gray, Fire Chief
	SOG #: 10	Date: 03/18/2024

***Background***

MDT's (Mobile Data Terminals) are apparatus mounted computers or tablets that contain programs to allow responding personnel to have information about the call such as mapping, hydrant locations, preplans, and a myriad of other information available to make tactical decisions while still en-route to the scene.

***Purpose***

The purpose of this policy is to help guide the personnel on proper use of the MDT to allow the safest response possible.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Policy***

MDT's shall not be used by the operator of the vehicle while the vehicle is in motion.

***Responsibilities***

It is the responsibility of all personnel to ensure that vehicles are operated in the safest manner possible. It is the responsibility of the officer of the apparatus to have a thorough understanding in the operation and usage of the MDT to ensure the proper address is located in a quick and efficient manner and begin locating special hazards and water supply while en-route to the call.

***Procedures***

1. Before going en-route, the officer and driver shall ensure they have the correct address and have the most efficient route selected.
2. If no officer is available, all mapping shall be entered prior to the apparatus going in motion.
3. The officer shall select the closest appropriate hydrant if applicable and communicate this information to other responding apparatus.
4. If preplans are available, they should be accessed en-route to give a basic layout of the structure and possible hazards that may be involved in the incident.

5. Once in the vehicle and the vehicle is ready to respond, respond now will be selected on I Am Responding to give the IC an approximately location and estimated arrival time of the apparatus to begin making tactical decisions based upon the apparatus's proximity to the incident.

	Columbus Fire Department	
	Subject	Minimum Staffing
	Approved	R.S. Gray, Fire Chief
	SOG #: 11	Date: 03/18/2024

***Background***

The fire service requires a certain amount of people to accomplish tasks safely and effectively. This can be a challenge for even the most well-staffed departments in the country. The goal is to reduce the times that staffing falls below a preset number to assist in operations and implementation of resources on scenes.

***Purpose***

The purpose of this policy is to inform Captains and Acting Captains on the minimum staffing for the Columbus Fire Department.

***Applicability***

This policy is applicable to all members of the Columbus Fire Department.

***Policy***

The minimum staffing for the Columbus Fire Department will be 9 (5-Station 1, 4-Station 2) personnel in aggregate of Career personnel and if needed this number can be supplemented by Reserve personnel.

***Responsibilities***

It is the responsibility of the Captain to ensure this number is achieved.

It is the responsibility of the Duty Chief to assist in reaching the minimum staffing.

***Procedures***

1. Minimum staffing shall be maintained whenever possible to maintain a safe and sufficient number of personnel.
2. Vacation will only be allowed to one personnel at a time to maintain the minimum staffing of six.
3. Training requests should be reviewed and time should be taken in to consideration to not allow on duty personnel to fall below 9.
4. If staffing falls to 8, contact off duty career personnel to fill the vacancy. If the vacancy cannot be filled in a reasonable time, contact level I Reserve personnel (preferably with

EMT) to fill the vacancy. If no Level I personnel responds, level III personnel shall be contacted to fill the vacancy.

5. Reserve implementation is at the discretion of the Captain or designee to fill the roles they are most suited for in the riding assignments.
6. If staffing falls to 8 personnel, the Duty Chief will be contacted via phone call.

	Columbus Fire Department	
	Subject	Personal Protective Equipment
	Approved	R.S. Gray, Fire Chief
	SOG #: 12	Date: 03/18/2024

***Background***

With the awareness of PFAS gear coming to light, new ways of approaching PPE and needed protection to reduce PFAS exposure have become important. Reducing chronic exposures can help keep responders safe however appropriate PPE must still be utilized during certain call types.

***Purpose***

- For the physical safety of department personnel, members are provided with personal protective equipment. This policy addresses at a minimum the selection, care, maintenance, inspection, cleaning, storage, and record keeping along with generalized usage policies designed to provide protection to operating members. Members/users of Personal Protective Equipment (PPE) need to be cognizant that all PPE has limitations and will not protect members from all incidents of injury or health concerns.
- This standard operating guideline addresses personal protective equipment. The primary objective is to reduce the safety and health risks associated with improper selection, poor maintenance, inadequate care, excess wear and improper use of PPE consistent with NFPA 1851.

***Applicability***

This policy applies to all members of the Columbus Fire Department

***Definitions***

**Advanced Cleaning:** The thorough cleaning of ensembles or elements by washing with cleaning agents.

**Drag Rescue Device (DRD):** A component integrated within the protective coat element to aid in the rescue of an incapacitated fire fighter.

**Ensemble Elements:** The compliant products that provide protection to the upper and lower torso, arms, legs, head, hands and feet.

**Hazardous Materials (HazMat):** Substances that when released are capable of creating harm to people, the environment, and property.

**Independent Service Provider:** A service provider verified by a third-party certification organization to conduct any one or a combination of advanced inspection, advanced cleaning, basic repair, or advanced repair service.

**Routine Cleaning:** The light cleaning of ensembles or ensemble elements performed by the end user without taking the elements out of service.

**Service Life:** The period for which compliant product can be useful before retirement.

**Structural Fire Fighting:** The activities of rescue, fire suppression, and property conservation in buildings, enclosed structures, vehicles, marine vessels, or like properties that are involved in a fire or emergency.

**Structural Fire Fighting Protective Ensemble:** Multiple elements of compliant protective clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations.

**Shall:** Indicates a mandatory requirement.

**Should:** Indicates a recommendation or that which is advised but not required.

### *Policy*

PPE shall be cared for in the appropriate manner and utilized in the appropriate manner laid out in this policy.

### *Responsibilities*

- Company Officers or Acting Officers shall be responsible for training the members of their crew(s) in the care, use, inspection, maintenance, and limitations of assigned personal protective equipment (PPE). Company Officers and Incident Commanders shall be responsible for ensuring that all personnel under their command adhere to these policies and appropriate levels of protection are utilized given the specific hazards of the incident.
- Individuals are responsible for the upkeep and cleanliness of their issued PPE along with reporting of any issues with issued PPE. The individuals are required to keep track of all of their assigned gear and report any missing gear to the Quartermaster.
- The Quartermaster is charged with care and maintenance of gear in storage along with issuing and tracking of PPE assigned to members.

### *Procedures*

#### **Selection of Department PPE**

- Prior to procurement a committee will meet to analyze purposed PPE with considerations given to the following:
  - PPE performance expectations to include thermal and physiological effects.
  - Style and design for user comfort and wear performance.
  - Construction for quality, durability and garment service life.
  - Manufacturer capabilities to meet department performance demands, technical information, service, warranty and customer support.

## Training

- New fire fighters will receive training on the care, use and maintenance of their assigned PPE before being allowed to participate in training or operations including live fire training.
- Whenever ensembles or ensemble components are replaced, changed or improved all department members shall receive additional training in the care, use and maintenance of their assigned PPE.

## Protective Ensemble

- The mission of PPE is to provide the user an envelope of protection from multiple hazards and repeated exposures. A protective ensemble is clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations. A present-day protective ensemble consists of a helmet, hood, jacket, trousers, gloves, eye protection, and footwear.
- Types and definitions of approved Department Protective Ensembles:
  - **Structural Turnout Gear:** Helmet, hood, fire coat, gloves, fire pants with boots and self-contained breathing apparatus (SCBA).
  - **Hybrid Turnout Gear:** Helmet, hood, technical rescue coat, extrication gloves, technical rescue pants with boots.
  - **Work Uniform / Station Wear:** As specified by Incident Command when limited to no risk exists.
  - **Hazardous Materials (HazMat) Gear:** Appropriate level of protection will be determined by the HazMat Safety Officer and/or the Incident Commander.

## Usage

- All personnel, except Chief Officers, shall don the required PPE for the emergency prior to boarding the apparatus. Chief Officers shall don the required and situational PPE prior to reporting to the Incident Command Post.
- All personnel who are directly engaged in emergency operations or can reasonably anticipate that they may become involved on short notice, shall be attired in a PPE ensemble specific to the incident type detailed in the PPE Chart of Required Personal Protective Equipment.
- If a response is dispatched while the apparatus is in motion, the engineer, when safe to do so, shall pull to a safe location and allow personnel to don their PPE. At no time shall personnel remove seatbelts to don PPE or wear structural firefighting helmets while the apparatus is in motion.
- Any Department personnel performing testing or training shall wear a level of PPE that is appropriate for the testing or training scenario.
- All fire apparatus engineers, when out of the driver's seat and working on or around the apparatus at an emergency incident, shall be attired in the level of PPE required of other firefighters for the incident type. A SCBA does not have to be worn but must be

immediately available for use if required. A combination of structural and hybrid gear can be worn by engineers operating apparatus at the discretion of the Incident Commander.

- Personnel who are directly involved in providing patient care shall don the required PPE prior to contacting the patient.
- If Hybrid Turnout Gear is the required PPE for an incident response, structural turnout gear shall accompany personnel.
- Hybrid turnout gear may be left at the station should the incident require only structural turnout gear i.e. structural fires. Upon return to the fire station hybrid gear shall be returned to a ready state.
- Minimum PPE requirements for different incident types can be found in this document.

### **Routine Inspections**

- Individual members shall conduct a routine inspection of their protective ensembles and individual ensemble elements after each use for the following:
  - Soiling
  - Contamination
  - Physical damage such as rips, tears, and cuts
  - Damaged or missing hardware and components
  - Thermal damage such as charring, burn holes, melting, discoloration
  - Damaged or missing reflective trim
  - Loss of seam integrity and broken or missing stitches
  - Correct assembly of the shell, liner and DRD device
  - Loss of face opening adjustment on fire hoods
  - Shrinkage, loss of flexibility, and inverted liners for gloves
  - Exposed protective toe, mid-sole or shank for boots
  - Loss of water resistance for boots
- DRD components shall be inspected for the following:
  - Correct installation in the garment.
  - Soiling
  - Contamination
  - Physical damage such as cuts, tears, punctures, cracking or splitting
  - Thermal damage such as charring, burn holes, melting, discoloration
  - Loss of seam integrity and broken or missing stitches

### **Advanced Inspections**

- Advanced inspections shall be conducted when routine inspections indicate that a problem could exist and shall be performed by the equipment manufacturer or a verified independent service provider.
- Advanced inspections shall be documented electronically in VECTOR Software® and records kept for the service life of the protective ensemble.

### **Monthly Inspections**

- Company Officers shall conduct a routine inspection of their subordinates' protective ensembles and individual ensemble elements the first Sunday of each month.
- Monthly Inspections shall be documented electronically in VECTOR Software®.

### **Gross Decontamination**

- Gross decontamination shall take place when turnout gear becomes contaminated or soiled after usage and should take place before members enter their vehicle to return to quarters to minimize contamination of the interior cab area.
- Fire fighters are encouraged to always bring their duty shoes/boots along with them to the incident for purposes of wearing back to the station after they remove their gear.
- Procedure for on-scene gross decontamination:
  - Crew assembles in an area free of traffic or other hazards.
  - The crew shall remain in their PPE, including SCBA and go through a very simple decontamination using a stiff bristled brush and a fresh water rinse. Heavy scrubbing or spraying with high velocity water jets, such as a power washer or pressurized hose line, shall not be used.
  - After the member has been washed and rinsed from head to toe, the member should doff the PPE.
  - Heavily soiled or contaminated gear shall be removed after gross contamination, placed into a plastic bag, and transported using a utility vehicle or placed in an outside apparatus compartment.
  - Decontamination wipes shall then be used to clean the face, head and neck area as well as the hands.
- See On Scene Decontamination Policy for more detailed instructions.
- Members should shower and don clean uniforms/clothes as soon as possible upon return to quarters.
- Fire fighters shall switch to their second set of structural turnout gear, including second protective hood and gloves, or advise their company officer to arrange for a spare set to be used from the quartermaster cache.
- Gross decontaminated gear shall be removed from the plastic bags and timely laundering completed.

### **Routine Cleaning and Laundering**

- Each fire fighter shall be responsible for the routine laundering of their issued PPE using department provided specialized equipment used to wash and decontaminate turnout gear according to manufacturer's recommendations.
- Chlorine bleach or chlorinated solvents shall not be used to clean or decontaminate PPE ensembles.
- Soiled or contaminated PPE ensembles shall not be brought home, washed in home laundries or washed in public laundries unless specified to handle firefighting protective clothing. Commercial dryers shall not be used.
- All PPE Ensembles shall be cleaned and decontaminated at a minimum quarterly. Ensembles shall be washed when soiled with by-products of combustion, human bodily fluids or hazardous material exposure.
- Protective hood and gloves shall not be worn without first being laundered.

- Shells and liners shall be separated, and machine washed with similar layers to avoid cross contamination.
- The DRD shall be removed prior to coat cleaning and inspected. If the DRD requires cleaning it shall be placed in a separate mesh bag for washing.
- All closures shall be fastened prior to placing gear in washer.
- Gear shall be hung to dry and shall not be placed in dryers.
- Documentation of turnout gear laundering shall be documented using VECTOR Software®.
- See Gear Washing Policy for a more detailed description of washing procedure.

### **Repair of PPE Ensembles**

- Structural Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located. The effected fire fighter shall move into their second set of Structural Turnout Gear. If the fire fighter does not have a second set of Structural Turnout Gear, they will be given a temporary replacement from the quartermaster cache.
- Hybrid Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located. The fire fighter will be given a temporary Hybrid Turnout Gear replacement from the quartermaster cache. If no replacement Hybrid Turnout Gear is available, the fire fighter will wear Structural Turnout Gear for all responses that Hybrid Turnout Gear would be the required PPE until his/her set of Hybrid Turnout Gear is repaired and placed back into service.
- Any time a PPE Ensemble is removed from service the Department Quartermaster shall be notified so they can inspect the gear and take the appropriate action to schedule repair. Documentation shall also be made in VECTOR Software®.

### **Storage of PPE Ensembles**

- Structural and Hybrid Turnout Gear shall not be stored in direct sunlight or exposed to direct sunlight when not being worn. When placing gear ensembles in storage areas they shall be clean and dry before storage.
- Structural and Hybrid Turnout gear shall not be stored in living areas or in contact with hydraulic fluids, solvents, hydrocarbons, vapors, or other contaminants.

### **Retirement of PPE**

- The Department shall retire PPE ensembles and elements that are worn, damaged or contaminated to the extent the Department deems it not possible or cost effective to repair. Ensembles and elements that are no longer serviceable to the Department for emergency operations and any ensembles and elements that are not in compliance with the NFPA standard at the date of their manufacture shall be retired.
- Turnout gear shall be removed from service ten (10) years after the date of manufacture and either destroyed or disposed of to prevent any potential use for firefighting or emergency activities, including live fire training.

## **Severe Injury and Fatality Procedures**

- Following a severe injury or fatality to a firefighter, company officers shall immediately remove the PPE from service and preserve all components of the turnout gear ensemble including SCBA used by the injured or deceased fire fighter.
- The turnout gear ensemble, including SCBA, shall not be laundered. All PPE is to be kept in the exact condition in which it is confiscated.
- Turnout gear and SCBA shall be non-destructively tagged and secured at a location with controlled, documented access where proper chain of custody will be maintained by the Fire Chief or his/her designee. In the case of a fatality this may include utilization of Columbus Police Department Evidence Technicians. The affected turnout gear and SCBA shall be stored in a paper or cardboard container to prevent further damage. Plastic containers shall not be used.
- The affected PPE and SCBA shall be made available to qualified members of the Department or outside experts as approved by the Fire Chief, to determine the condition thereof.
- Retention time for the custody of the PPE shall be determined by the Fire Chief.

## **Recordkeeping**

- The department shall maintain records on all PPE ensembles and elements. Electronic documentation in VECTOR Software® shall include the following:
  - To whom equipment was issued including date and condition.
  - Manufacturer's model name, design, identification number, lot number, and serial number, year and month of manufacture.
  - All dates of cleaning and monthly PPE inspections.
  - All dates of advanced, specialized cleaning or decontamination, including who performed them.
  - All date(s) of repairs, including who performed repair, and brief description of the repair performed.
  - Date of retirement and method(s) of disposal.

**Columbus Fire Department  
Chart of Required Personal Protective Equipment**

*These PPE requirements are for initial response and operations. Company Officers and/or the Incident Commander may add or reduce PPE based on current or expected scene conditions.*

<i>Response Type</i>	<i>Minimum Required PPE</i>	<i>Situational PPE</i>
<ul style="list-style-type: none"> <li>• Structure Fire</li> <li>• Vehicle Fire</li> <li>• Rubbish/dumpster fire</li> <li>• Outside fire w/exposure</li> <li>• Vehicle accident w/fire</li> <li>• Inside smoke investigation</li> <li>• Activated fire alarm</li> <li>• Alarm investigations</li> <li>• Inside odor investigation</li> <li>• Inside gas leak</li> <li>• Live fire training</li> </ul>	<ul style="list-style-type: none"> <li>• Full Turnout Gear including SCBA</li> </ul>	<ul style="list-style-type: none"> <li>• Hearing Protection</li> <li>• Eye Protection</li> <li>• High Visibility Safety Vest</li> </ul>
<ul style="list-style-type: none"> <li>• Vehicle accident-no fire</li> <li>• Vehicle accident w/ extrication</li> <li>• Grass/brush fire</li> <li>• Outside smoke investigation</li> <li>• Outside odor investigation</li> <li>• Carbon monoxide alarm</li> <li>• Generalized investigations</li> <li>• Fuel spills</li> <li>• Flooding</li> <li>• Wire down or arcing</li> </ul>	<ul style="list-style-type: none"> <li>• Hybrid Turnout Gear</li> </ul>	<ul style="list-style-type: none"> <li>• SCBA</li> <li>• Full Turnout Gear</li> <li>• Hearing protection</li> <li>• Eye protection</li> <li>• High visibility safety vest</li> <li>• Work uniform/Station wear</li> <li>• Gloves</li> </ul>
<ul style="list-style-type: none"> <li>• Medical emergencies</li> </ul>	<ul style="list-style-type: none"> <li>• Work Uniform / Station Wear</li> <li>• Medical Gloves</li> <li>• Safety Glasses</li> </ul>	<ul style="list-style-type: none"> <li>• Hybrid Turnout Gear</li> <li>• Face Shield</li> <li>• HEPA Mask</li> <li>• Disposable Gown</li> <li>• Hearing Protection</li> </ul>
<ul style="list-style-type: none"> <li>• Water rescue (shore operations)</li> </ul>	<ul style="list-style-type: none"> <li>• Work Uniform/Station Wear</li> <li>• Personal Flotation Device (PFD)</li> </ul>	<ul style="list-style-type: none"> <li>• Hybrid Turnout Gear</li> <li>• Determined Incident Commander</li> </ul>
<ul style="list-style-type: none"> <li>• Stuck elevator</li> <li>• Lock out to building</li> </ul>	<ul style="list-style-type: none"> <li>• Work Uniform/Station Wear</li> <li>• Helmet</li> <li>• Gloves</li> </ul>	<ul style="list-style-type: none"> <li>• Hybrid Turnout Gear</li> </ul>
<ul style="list-style-type: none"> <li>• Specialty incidents (dive, water, swift water, trench, vertical, hazardous materials)</li> </ul>	<ul style="list-style-type: none"> <li>• Determined by specialty team Safety Officer and/or Incident Commander</li> </ul>	<ul style="list-style-type: none"> <li>• Determined by specialty team Safety Officer and/or Incident Commander</li> </ul>

SCBAs are required to be worn and in use anytime you enter a potential IDLH atmosphere and will continue to be worn until the Company Officer or Incident Commander determines that they are no longer required.

	Columbus Fire Department	
	Subject	POV Response
	Approved	R.S. Gray, Fire Chief
	SOG #: 13	Date: 03/18/2024

***Background***

POV response has been a hot topic in the fire service where personnel drive their personal vehicles to fire and other emergency scenes. POV response can create a challenge with adherence to crew integrity and resource allocation as the unknown factor is very high. Personnel also arrive on scenes without personal protective equipment and rely on the first due company to provide this equipment, which may not be available, rendering the personnel unable to be used tactically.

***Purpose***

The purpose of the policy is to clarify when personal vehicle response is acceptable and the conditions herein

***Applicability***

This policy is applicable to all personnel of the Columbus Fire Department.

***Policy***

Unless dire circumstances arise, no POV response shall be allowed to any structure fires, personal injury collisions, grass/brush fires, or technical rescues unless in a supervisory role and properly equipped for the expected role.

***Responsibilities***

It is the responsibility of all personnel of the Columbus Fire Department that good judgment is utilized and the policy is followed. It is the responsibility of the Company Officers and Chief Officers to ensure adherence to the policy and correct any action in violation.

***Procedures***

1. POV response shall be allowed during medical calls pending a medic unit is on scene, manpower is requested, or the personnel are properly equipped with the minimum personal protective equipment.
2. No hazards or flashing lights of any color shall be utilized to the response.
3. All traffic laws must be obeyed by the driver of the vehicle.
4. Chief Officers or OIC shall amend this policy as the situation dictates.

	Columbus Fire Department	
	Subject	Probationary Training
	Approved	R.S. Gray, Fire Chief
	SOG #: 14	Date: 03/18/2024

***Background***

Regardless of previous training, every Probationary Firefighter needs to be brought up to speed on the operations of the Columbus Fire Department. Certain skills may need refreshed on to ensure competency and equipment familiarization.

***Purpose***

The purpose of this policy is to guide in the training of new hires and new reserve Probationary Firefighters.

***Applicability***

This policy applies to all personnel in the Columbus Fire Department.

***Policy***

All Probationary Firefighters in the Columbus Fire Department shall complete their assigned Probationary Firefighter books within 6 months of starting. Failure to complete the assigned task books may result in removal from the Columbus Fire Department.

***Responsibilities***

It is the responsibility of the Assistant Fire Chief to ensure all components of the Probationary Firefighter books are completed before the 6-month deadline.

It is the responsibility of the assigned Captain to ensure task orientation and that the book is being completed by the Probationary Firefighter.

It is the responsibility of the Probationary Firefighter to ensure their book is completed before the deadline.

***Procedures***

During the first year of employment, Probationary Firefighters must attain 240 hours of training including FFI and Hazmat Operations hours. These hours count to the ISO requirement for new hire training.

	Columbus Fire Department	
	Subject	PAR System
	Approved	R.S. Gray, Fire Chief
	SOG #: 15	Date: 03/18/2024

***Background***

Accountability is always a challenge as incidents become larger and scaled up. Having accountability on scenes directly correlates to having a safer scene for all personnel.

***Purpose***

The personnel accountability system is designed to provide a safe, accurate, and efficient system of accounting for all personnel during an emergency incident. This system is designed to complement and work within the Columbus Fire Department Incident Management System.

***Applicability***

This procedure applies to all Columbus Fire Department Personnel

***Definitions***

***Policy***

All personnel shall abide by the PAR system requirements set forth in this policy.

***Responsibilities***

It is the responsibility of the firefighters to ensure their tags reach the Passports.

It is the responsibility of the Captain to ensure all Passports are filled out and given to the IC.

It is the responsibility of the IC to ensure the PAR system is used when applicable.

***Procedures***

The Columbus Fire Department shall utilize a system of helmet identification tags designating apparatus assignments, nametags, passports, and status boards to assist every supervisor in accounting for all units and personnel while operating at emergency incidents.

Officers will remain responsible for the units and personnel assigned to them.

Incident Command shall remain responsible for the units and personnel assigned to the incident.

The system shall:

- Allow all personnel assigned to an incident to know to whom they report, and who reports to them.
- Restrict freelancing.
- Allow for the dynamic use of personnel to meet changing staffing needs.
- The Accountability Officer shall be charged with collection of the Passports from the apparatus. Should no Accountability Officer be appointed, the collection point will be the passenger seat of the Incident Commanders vehicle.

### **System Components**

The Accountability System uses helmet ID tags, Passport tags, and status boards to account for and identify companies and individuals on the incident. All personnel are responsible for ensuring that the helmet ID tags and passports always remain current (up-to-the-minute) and intact. Makeup kits will be with the IC for Mutual Aid companies and will be the responsibility of the IC or Accountability Officer to obtain apparatus numbers and names from Mutual Aid companies for tracking in the system.

### **Helmet ID Tags**

Each helmet shall be equipped with a Velcro strips permanently attached to the underside of the helmet. Attached should be a Velcro backed reflective helmet ID tag, which identifies everyone's present assignment of the day.

Noncertified Firefighters- **Orange** icons with white letters

Certified Firefighters- **Green** icons with white letters

Captains- **Red** icons with white letters

EMS Only- **Blue** icons with white letters

Chief Officers- **Black** icons with white letters

Individuals are responsible for their issued icons.

All members of the Columbus Fire Department shall be issued three (3) plastic tags (2" X 1/2") with Velcro backing which shall contain their last name. The PAR tag shall be placed on the passport of the unit that the member is currently assigned. Personnel leaving a unit shall remove their PAR tag from the unit passport and place it under the helmet brim with their spare PAR tag(s).

Any Firefighter/Paramedic or EMT, to included Company Officers and Chief Officers who are also Paramedics or EMT's, will have their certification level engraved on their appropriately colored PAR tag to signify "EMS" provider.

	Columbus Fire Department	
	Subject	Reserve Deployment
	Approved	R.S. Gray, Fire Chief
	SOG #: 16	Date: 03/18/2024

***Background***

The Columbus Fire Department Reserve Firefighters are a group of personnel that are deployed to supplement emergency response when the need arises.

***Purpose***

The purpose of this policy is to clearly define the deployment of the Columbus Fire Department Reserve Firefighters. No policy can cover every instance where the need for more personnel will arise but this document should give a baseline for most situations.

***Applicability***

This policy is applicable to all personnel of the Columbus Fire Department

***Definitions***

Level I- Certified interior firefighters possessing a minimum of Firefighter I certification.

Level II- Non-Certified firefighters who act in a support role at the scene.

Level III- EMS only assisting in EMS calls and Rehabilitative roles and patient transport on the fireground.

OIC- Officer in Charge

JCC- Joint Communication Center

***Policy***

The Reserve Firefighters shall be deployed based upon nature of call, call volume, or at the discretion of a Captain, Chief Officer, or OIC.

***Responsibilities***

It is the responsibility of the Captain or Chief Officers to deploy the Reserve Firefighter based up the needs of the incident if the alarm did not initially deploy the Reserves. It is the responsibility of the Captain or Chief Officers to deploy the Reserve Firefighters based upon call volume that is not able to be handled efficiently by on duty personnel

## ***Procedures***

1. All task force calls will automatically deploy all reserve firefighters including Level III personnel.
2. Any additional medical calls not covered by on duty personnel will allow for 3 reserves to respond to the call for compensation unless additional personnel are requested by the OIC. The Reserves shall be deployed at the receipt of the second call for compensation. If a third call arises, three more reserves will be allowed to come in for compensation.
3. A minimum of one EMT must be present before an ambulance staffed with Reserves can respond. The exception to this is if the engine has diverted, this is a request for additional personnel on scene, or the OIC or Chief communicated the need for the ambulance if they are on scene.
4. Any shift falling below 5 personnel will allow for Level I or III Reserves to be deployed to reach the minimum staffing of 5 personnel
5. Level III personnel are allowed to complete hours via station staffing time through coordination with the on-duty Captain.
6. Reserve personnel are to respond to their designated station unless directed to the scene or another station by the OIC or Chief Officer at the time of dispatch.
7. Reserve personnel shall dictate an OIC of the apparatus they are responding on and this person shall ride in the officer seat and be deemed the group leader of the assignment upon arrival on scene by the IC. The OIC shall bring the accountability tag system to the IC or Accountability Officer upon arrival at the command post and an assignment shall be given to the crew.
8. If sufficient Level I personnel arrive at the station to deploy an apparatus, Level II personnel will take an additional apparatus such as Rescue 1 or Utility 1 based on the needs of the incident.
9. Level II personnel shall not be allowed in any IDLH zone of an incident. Level II personnel may operate in the warm zone of an incident or assist in command components of an incident as dictated by the IC.

	Columbus Fire Department	
	Subject	Solar and ESS Fires
	Approved	R.S. Gray, Fire Chief
	SOG #: 17	Date: 03/18/2024

***Background:***

Photovoltaic panels (PV), commonly known as solar panels, are an alternative electrical generation system which converts solar energy to electricity. This system consists of photovoltaic solar panels and other electrical components used to capture solar energy and convert it to electrical power. Many systems are roof mounted, and present hazards to firefighting operations. Strings of photovoltaic modules are wired together to form an array, which can produce up to 600 volts commonly in a residential system. Photovoltaic modules are commonly mounted above existing roof surfaces. These modules and arrays can be powered by **sunlight** and by **artificial light** that could be produced from street lights and fire department scene lighting. These modules/arrays are then wired to an inverter that is used to convert the power generated by the PV modules from direct current to alternating current.

***Purpose:***

These provisions are promulgated and designed to provide a structured approach for the safe response to and operation on the scene of incidents involving Photovoltaic Panels (Solar Panels).

***Definitions***

**Thermal runaway:** is the process where self-heating occurs faster than can be dissipated, resulting in vaporized electrolyte, fire and/or explosions

**ESS:** energy storage systems

***Procedures***

**Complete a 360 to locate PV and ESS:**

- The first arriving member should complete a 360-walkaround of the building to locate any solar panels and or energy storage systems (ESS) present. Many such systems will be located outside, in a garage or basement.
- Look for placards that are usually placed on the electrical utilities box on the exterior of the house or on the system itself if it is located outside.
- Contact utilities and PV installer. The local electrical utility companies are only responsible for the connection to the house from their utility lines and may not be able to help with PV and ESS.
- Consider VEIS and/or defensive tactics with heavy fire involvement of PV roof systems and ESS systems within structure.

**Turn off all systems:**

- Turn off the main breaker from the grid utility.
- Turn off the DC/AC disconnect from the solar and storage. Turning off only the main utility breaker will activate the backup battery to the home, so it is imperative to turn off all the systems to eliminate the possibility of the interior firefighters receiving an electric shock.

**Roof Ventilation:**

- If a roof is discovered to have multiple solar panels covering the majority of it, the IC should immediately consider hydraulic, natural, or PPV horizontal ventilation in addition to the increased dead load to the roof structure.
- Solar panels create electricity day and night that travels through conduit, do not cut, damage or touch any part of the system. Conduit may be hidden. Locate stable part of the roof that is clear of solar panels and conduit if vertical ventilation is to be attempted.

**Commence fire attack – from a distance:**

- Apply a straight stream from a minimum of 20 feet away or use a fog pattern, 30 degrees or greater, from 5 feet away. Copious amounts of water is the most effective tool to extinguish the ESS. The back of the solar panels are made of combustible material and can burn very easily. If the roof is involved consider foam or consider defensive procedures.

**Battery fire:**

- If a battery is burning within confined space apply the same fire flow principles as the solar panel fire. Ventilate the area, then approach it by flowing water at a minimum distance of 20 feet with a straight stream switching to a fog pattern, 30 degrees or greater, as you progress closer. Aim to apply water directly to burning cells.
- A note on temperature: When actively burning, batteries can produce temperatures in excess of 1,200 degrees F, and reach thermal runaway temperature between 300 to 400 degrees F. The batteries can start degrading at temperatures as low as 200 degrees, causing them to produce combustible toxic gases that will need to be aggressively ventilated. If the battery is stored in a confined area and has been exposed to temperatures above 150 degrees F, it is critical that firefighters adequately ventilate the area first before making entry to reduce high concentrations of combustible gases.

**Perform overhaul:**

- Firefighters shall wear full PPE and SCBA.
- Solar panels need to be evaluated by a certified electrician after every structure fire. Firefighters should not touch any part of the system until this has been accomplished.
- Firefighters shall consider covering the panels without coming in direct contact with either the panels or conduit. Black plastic sheeting at least 3-mm thick or traditional canvas tarps are effective for completing this overhaul technique. \*\*PV systems exposed to light are always energized\*\*
- After a battery has been extinguished, firefighters shall keep flowing copious amounts of water on the battery to cool it to ambient air temperature. If the cells are not sufficiently cooled, temperatures could rise and lead to thermal runaway. Burn tests with lithium-ion Batteries have shown that damaged battery cells can create enough heat to cause a fire even

72 hours after being extinguished. Do not touch the battery, and wait for a certified electrician to evaluate its state of charge and supervise its removal from the structure if necessary. The IC should explain all of this to the owner (if they are on scene) and recommend that they immediately contact their installer or a qualified electrician.

	Columbus Fire Department	
	Subject	Station Standby
	Approved	R.S. Gray, Fire Chief
	SOG #: 18	Date: 03/18/2024

***Background***

Station standbys (backups) are a great way to replenish resources during day-to-day operations. Voluntary response to backups is always greatly appreciated and helps keep apparatus staffed in the event another call should occur.

***Purpose***

The purpose of this policy is to give general guidelines of what to do during a backup.

***Applicability***

This policy applies to all member of the Columbus Fire Department.

***Definitions***

Backup- a voluntary callback to the station to provide station “backup” in the event of another call.

***Policy***

All apparatus will be returned to the in-service state prior to anyone being released from a backup unless otherwise directed by the on-duty Captain.

***Procedures***

- When coming in for backup, ensure your readiness for the next call. See what apparatus are available and make a plan for multiple incidents that could come in such as a fire or another ems call.
- Announce on the radio that the station is staffed and which station is staffed.
- Ensure PPE is in a state of readiness.
- Fill out the callbook ensuring all calls for service are accounted for in numerical order to prevent misnumbering of the call.
- Answer any phone calls and take messages to forward on to the Captain if you are unable to answer the callers request.
- When apparatus return from the call, gather necessary supplies to expedite restocking and return to service time.

- Once apparatus are fully stocked and the Captain has given the ok, you will be released.
- If a Captain or Incident Commander has not released you and you leave, you will not get credit or compensation for the call.

	Columbus Fire Department	
	Subject	Traffic Vest Use
	Approved	R.S. Gray, Fire Chief
	SOG #: 19	Date: 03/18/2024

***Background***

Traffic vests are implemented per DOT and MUTCD regulations to add an additional layer of protection when working on roadways as firefighting PPE does not meet the needed visibility.

***Purpose***

The purpose of this policy is to prevent personnel injury while operating on a roadway.

***Applicability***

This policy applies to all personnel of the Columbus Fire Department

***Definitions***

***Policy***

Any personnel operating in a roadway will don a traffic vest unless there is confirmed fire involvement.

***Responsibilities***

It is the responsibility of all personnel of the Columbus Fire Department to ensure they comply with the traffic vest policy. It is the responsibility of the IC to ensure that all personnel on scenes are wearing traffic vests and that they are worn appropriately.

***Procedures***

1. Upon exiting the apparatus, the personnel will immediately don an approved traffic safety vest if not already donned.
2. If confirmed or highly suspect of fire, the vest shall be discarded as they have a low ignition temperature and are not considered in the NFPA 1971 certification for a firefighting ensemble.

	Columbus Fire Department	
	Subject	Turnout Gear Storage
	Approved	R.S. Gray, Fire Chief
	SOG #: 20	Date: 03/18/2024

***Background***

Storing PPE in a vehicle is a common practice that must be analyzed as new science comes out. Storing PPE inside of a vehicle allows for the PPE to off gas and fill the occupant compartment with harmful carcinogens. The practice of storing PPE in a vehicle also allows for increased difficulty in maintaining accountability of the PPE as well as the increased risk of theft of the PPE. Proper PPE storage techniques will allow for prolonged life of the PPE.

***Purpose***

The purpose of this policy is to outline correct and proper storage of turnout gear and other PPE supplied by the Columbus Fire Department.

***Applicability***

This policy applies to all personnel of the Columbus Fire Department.

***Definitions***

PPE-All protective turnout gear issued by the Columbus Fire Department to include, helmet, gloves, flash hood, boots, jacket, and pants.

***Policy***

PPE will only be allowed to be transported in vehicles for training purposes. Only at the discretion of the IC shall PPE be allowed in vehicles for scene response per the POV policy.

***Responsibilities***

It is the responsibility of all Columbus Fire Department personnel to understand the risks of transporting contaminated PPE in the vehicles in which they transport their families and themselves. It is the responsibility of all Columbus Fire Department personnel to ensure their gear is stored properly while at their designated station.

## ***Procedures***

1. Gear shall be allowed in POV's as long as it is cleaned and utilized for training at which point it will be returned to the personnel's designated station upon completion of training. Training involving IDLH environments will constitute bagging and separation of gear from occupant compartment if possible.
2. No PPE (structural or wildland) shall be permanently stored in personnel's POV for scene response.
3. Turnout gear shall be stored in the gear rooms of the designated station in the appropriate cubicle assigned to the firefighter.
4. Gear shall be kept in a clean manner while stored in the gear room to prevent off gassing and contamination of other PPE
5. Wet turnout gear shall be hung to dry before putting back into the assigned locker to prevent damage to the PPE.
6. Helmets shall be stored upside down or on a device to suspend helmet from the suspension system
7. PPE shall be initialed to ensure they are returned to the proper personnel upon washing
8. Second sets of PPE shall be in a ready state for quick deployment should the primary set require laundering.

	Columbus Fire Department	
	Subject	Body Armor
	Approved	R.S. Gray, Fire Chief
	SOG #: 21	Date: 10/07/2024

***Background***

With the increasing frequency of violent calls EMS is asked to respond to, responder safety must take a front seat on these calls to ensure the reduction of responders becoming secondary targets.

***Purpose***

The purpose of this policy is to guide responders in the choice of armor during potentially violent calls.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

***Policy***

Any call involving weapons or the threat of violence, body armor will be highly considered by the incident commander.

***Responsibilities***

It is the responsibility of all personnel to understand the uses and applications of body armor.

It is the responsibility of the incident commanders to understand the limitations, applications, uses, and drawbacks/benefits of body armor in certain call types.

***Procedures***

Department members shall be provided with ballistic protection while on duty. Ballistic protection is assigned to each riding position. All members are responsible for their individual ballistic protection. All members will ensure that it is always properly sized and available while on duty.

The ballistic protection shall meet the standard set forth by NFPA 3000, Standard for an Active Shooter/Hostile Event Response (ASHER) Program.

Ballistic protection consists of:

1. Level IIIA soft vest with stab protection.

2. Safety glasses and medical gloves.

Proper use:

1. The helmet should be worn with the chin strap secured and the ratchet adjusted to ensure a secure fit.

2. The vest should be adjusted to place the top of the vest at the sternal notch. All straps should be adjusted to ensure a secure fit.

Ballistic protection shall be worn at the discretion of the individual and/or at the direction of the incident commander when a potential threat exists, and for the following types of incidents:

1. Hostile events.

b. Both the ballistic protection and ballistic helmet shall be worn at these types of incidents.

2. Violent injuries and domestic disturbances involving weapons.

c. The ballistic helmet is not required but may be worn at the discretion of the individual and/or incident commander.

3. SWAT/Warrant standby's

a. The ballistic helmet is not required but may be worn at the discretion of the individual and/or captain.

4. Any incident in which units' stage for law enforcement a. The ballistic helmet is not required but may be worn at the discretion of the individual and/or incident commander.

The use of ballistic protection does not change the strategic and tactical approach to incidents.

1. Companies shall stage, and entry into the scene should not be made until cleared by law enforcement.

2.

2. Once entry into the scene is made, department members should operate with the protection of law enforcement.

When all crew members are not equipped with the ensemble, those with the ensemble should wear it per this procedure. The operations of those without the ensemble are unchanged.

Department members shall follow the manufacturer's recommendations for proper care and maintenance of their ballistic protection.

1. All ballistic protection shall be inspected at the beginning of each shift and after each use.

2. All ballistic protection shall be dry and free of any moisture when storing.

3. The ballistic vest should be stored flat and in its assigned bag. Avoid storing in areas where it may be exposed to high temperatures.

	Columbus Fire Department	
	Subject	Fireground Operations
	Approved	R.S. Gray, Fire Chief
	SOG #: 22	Date: 10/07/2024

***Background***

***Purpose***

The purpose of this policy is to give a basic and generalized approach to fireground operations with the understanding every situation is different and fluid.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

**Investigation Mode-** This is a situation where there is no obvious fire or heavy smoke showing and the first arriving unit needs to investigate in order to determine the size and nature of the emergency.

**Offensive Mode-** This is a situation where an aggressive interior/exterior attack will be performed to extinguish and contain a fire.

**Rescue Mode-** This is a situation where obvious rescue may be made and suppression efforts may be delayed.

**Defensive Mode-** Risk analysis has deemed the structure or situation beyond the capabilities of on scene crews thus putting them at an undo risk. The situation will be stabilized from the exterior until more resources arrive on scene or the situation is stabilized to the point a different mode can be selected.

**Control Time-** This time is marked by the IC when the fire is brought under control and this event is time stamped with dispatch for future reporting.

**Level I Staging (On Scene Staging)-** Apparatus shall be positioned in a manner that allows the ability to be deployed quickly. All personnel shall stay with their apparatus until requested by the IC in a ready position in full PPE.

**Level II Staging-** Apparatus shall be positioned approximately 3-5 minutes (2-3 blocks) from the scene in a ready position. A staging officer will be designated to manage the staging area and inform the Incident Commander or Designee of available resources.

**Group-** A task-based designation used within the incident command system eg. Vent Group, Search Group, Suppression Group. The leader for the Group shall be designated the Group Supervisor.

**Division-** A geographic based designation used within the incident command system eg. Alpha Division, Charlie Division, Division I, Division II. The leader for the Division shall be designated the Division Supervisor.

**CAN Report-** A CAN report is used by command to gauge progress and needs of crews. Interchangeable with a status report.

*Conditions-* What is currently being seen.

*Actions-* What is currently being done.

*Needs-* What is needed to accomplish the assignment.

**PAR Report-** A PAR report (Personnel Accountability Report) is used by command for accountability purposes during incident benchmarks and at period intervals to ensure complete scene accountability. All supervisors must have eyes on their personnel when confirming them on the PAR Report.

### ***Policy***

### ***Responsibilities***

### ***Procedures***

**Size-up Report-** The size-up report is the first line of the command process and shall be completed in the following manner. The size-up report is to be completed by the officer on the first apparatus arriving to the scene. If a higher level of officer is seconds behind the first arriving unit, establishment of command and initial size-up can be deferred to the higher-ranking officer or command can be deferred to another officer if the initial officer is task saturated ie Engine 2 will be differing command to Squad 1 Captain.

- Unit identification with on-scene declaration.
- Type of occupancy, number of floors, and building construction type.
- Conditions on arrival.
- Initial actions of on-scene apparatus.
- Primary and secondary hydrant locations.
- Resources requested or actions of enroute apparatus.
- Establishment of command including the Incident Commander designation eg: Chief 1 is establishing command, Engine 1 Captain is establishing command.

## **360 Report**

The initial incident commander shall perform a 360 to confirm building construction, occupancy, specific scene hazards, and flow path of fire along with flow path control along with a radio report of completion of the 360. A 360 shall be completed by each incident commander if command is transferred. An updated radio report shall be given after 360 if new information is gathered and modes are changed to include communication of hazards.

**Initial Command of the Incident-** The initial Incident Commander shall choose the command mode he or she will be operating in, traditional vs. working. In traditional command, Chief officers, at their discretion, may choose to assume command or take another command position and leave the initial incident commander in command. In working command, the next in officer will assume the role of the incident commander and designate the initial incident commander to another role at the scene such as a division or group supervisor.

**Transfer of Command-** Command can be transferred at the discretion of the Incident Commander. Command should only be transferred when the officer can improve the command structure or incident operations. Transfer of command is preferably done face to face to include initial actions in progress, resources requested and assignments of resources enroute, specific scene hazards, and additional information gathered upon the 360.

**Water Supply-** Water supply shall be a high priority on every fire response. The Company Officer may, at their discretion, bypass initial water supply during certain situations such as imminent rescue. The Incident Commander will use their best judgement and available information to make the appropriate determination on water supply priority. As a general practice, the first arriving engine will lay their supply line in the street, preferably as close to the curb as possible, at the closest hydrant and proceed to the scene, notifying the second engine of its location. The second engine will establish water supply to the initial engine and proceed to the scene. Medic units can also accomplish this task if delegated to by the IC/Company officer.

**Initial Fire Attack-** Initial hose line size shall be determined by the needs of the incident, large structures with heavy fire showing may justify the use of a 2.5-inch handline. Standpipe operations will also justify the use of a 2.5-inch handline for initial attack due to the pressures that may be associated with standpipes. Company Officer discretion will guide the use of initial handlines, always err towards the larger hose lines for a quicker, more effective knockdown, especially with limited personnel.

Fire attack with a deck gun should be used sparingly as a deck gun does not get the proper angle to have effective water mapping and total room coverage. A deck gun may be used on an exterior lit structure including an apartment building to slow the fire progression upward on the decks. A deck gun should only be used with an established water supply to a hydrant.

Upon the second medic unit's arrival, they will bring their stretcher and equipment compliment to include a cardiac monitor to the front yard once they don their PPE unless directed otherwise.

*Transitional Attack-* If fire is showing from a window with an opportunity to apply water from the exterior, it should be heavily considered as a primary attack. Understanding rebound theory

will happen, a sustained water flow and water mapping to the fire room will allow for a safer stretch inside the building. If the fire is not showing and is vent limited, venting the fire to allow for a transitional attack shall not be done. If the initial team is performing the transitional attack, they shall be masked up and on air. If a second line is available, additional personnel can be utilized to flow the transitional attack line as the entry crew makes the push to the fire room.

**Search and Rescue-** Search and rescue will always be a high priority on the fireground. Suppression tactics should be focused on aiding in search and rescue, suppression being the priority to aid in better tenability for crews and victims. A primary search shall be conducted as soon as possible as deemed by the Incident Commander. A secondary search shall be done as soon as feasible at the discretion of the Incident Commander. If multiple floors are encountered, it may be beneficial to assign multiple primary search teams to conduct a quick and thorough search effectively.

*VEIS (Vent, Enter, Isolate, and Search)-* VEIS is a tactic used when a primary means of ingress/egress is blocked or not feasible to conduct a traditional search due to fire conditions. VEIS targets high probability areas including bedrooms, hallways, and egress pathways. Ladders will be used to gain entry to upper floors. The highest priority in VEIS is securing the room to ensure flow path is controlled and fire/smoke does not extend into the room and smoke in the room is allowed to clear via the broken window. Should a victim be encountered in the hallway, they will be dragged into a safe haven such a room that is already searched and controlled remembering to secure the door once the victim is in the room and the victim will be extricated via the window. The victim may be taken out an entry door if it is a clearer path and the fire is controlled between the victim and the doorway. If personnel allow, have one personnel search the room and one personnel on the ladder monitoring conditions and searching personnel with a thermal imaging device, this person is also now in position to aid in removing the victim down the ladder or assisting the personnel inside the structure.

*Traditional Search-* A traditional search pattern is used when conditions are feasible to enter the structure and time allows for a more global search of the building. Traditionally done in a right-handed or left-handed pattern. Maintaining building orientation is a must with a traditional search style. This pattern can be broken down to an oriented man style search if deemed necessary by the search team company officer. Air levels and building progression must be monitored in the event the original search crew runs low on air and the search must be resumed by a different crew, thus eliminating a duplication of efforts.

### **Additional Considerations**

**Securing of Utilities-** Utilities should be controlled and secured on every working fire. Gas may be controlled by fire personnel by turning the gas off at the gas meter. Electrical meters should be controlled by the electric company. Water department should be contacted to control water to the structure. Confirm with dispatch that the appropriate utility departments have been contacted and are enroute.

Secondary and tertiary egresses- Secondary and tertiary egresses should be established at all working fires, this includes softening locked doors in the structure through forcible entry, if necessary, while not disturbing and altering flow path. Ladders shall be thrown to the upper floors and their locations announced on the radio to alert personnel of their location should the need arise.

	Columbus Fire Department	
	Subject	Body Armor
	Approved	R.S. Gray, Fire Chief
	SOG #: ***	Date: **/**/****

***Background***

With the increasing frequency of violent calls EMS is asked to respond to, responder safety must take a front seat on these calls to ensure the reduction of responders becoming secondary targets.

***Purpose***

The purpose of this policy is to guide responders in the choice of armor during potentially violent calls.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

***Policy***

Any call involving weapons or the threat of violence, body armor will be highly considered by the incident commander.

***Responsibilities***

It is the responsibility of all personnel to understand the uses and applications of body armor.

It is the responsibility of the incident commanders to understand the limitations, applications, uses, and drawbacks/benefits of body armor in certain call types.

***Procedures***

Department members shall be provided with ballistic protection while on duty. Ballistic protection is assigned to each riding position. All members are responsible for their individual ballistic protection. All members will ensure that it is always properly sized and available while on duty.

The ballistic protection shall meet the standard set forth by NFPA 3000, Standard for an Active Shooter/Hostile Event Response (ASHER) Program.

Ballistic protection consists of:

1. Level IIIA soft vest with stab protection.

2. Safety glasses and medical gloves.

Proper use:

1. The helmet should be worn with the chin strap secured and the ratchet adjusted to ensure a secure fit.

2. The vest should be adjusted to place the top of the vest at the sternal notch. All straps should be adjusted to ensure a secure fit.

Ballistic protection shall be worn at the discretion of the individual and/or at the direction of the incident commander when a potential threat exists, and for the following types of incidents:

1. Hostile events.

b. Both the ballistic protection and ballistic helmet shall be worn at these types of incidents.

2. Violent injuries and domestic disturbances involving weapons.

c. The ballistic helmet is not required but may be worn at the discretion of the individual and/or incident commander.

3. SWAT/Warrant standby's

a. The ballistic helmet is not required but may be worn at the discretion of the individual and/or captain.

4. Any incident in which units' stage for law enforcement a. The ballistic helmet is not required but may be worn at the discretion of the individual and/or incident commander.

The use of ballistic protection does not change the strategic and tactical approach to incidents.

1. Companies shall stage, and entry into the scene should not be made until cleared by law enforcement.

2.

2. Once entry into the scene is made, department members should operate with the protection of law enforcement.

When all crew members are not equipped with the ensemble, those with the ensemble should wear it per this procedure. The operations of those without the ensemble are unchanged.

Department members shall follow the manufacturer's recommendations for proper care and maintenance of their ballistic protection.

1. All ballistic protection shall be inspected at the beginning of each shift and after each use.

2. All ballistic protection shall be dry and free of any moisture when storing.

3. The ballistic vest should be stored flat and in its assigned bag. Avoid storing in areas where it may be exposed to high temperatures.

	Columbus Fire Department	
	Subject	Fireground Operations
	Approved	R.S. Gray, Fire Chief
	SOG #: ***	Date: **/**/****

***Background***

***Purpose***

The purpose of this policy is to give a basic and generalized approach to fireground operations with the understanding every situation is different and fluid.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Definitions***

**Investigation Mode-** This is a situation where there is no obvious fire or heavy smoke showing and the first arriving unit needs to investigate in order to determine the size and nature of the emergency.

**Offensive Mode-** This is a situation where an aggressive interior/exterior attack will be performed to extinguish and contain a fire.

**Rescue Mode-** This is a situation where obvious rescue may be made and suppression efforts may be delayed.

**Defensive Mode-** Risk analysis has deemed the structure or situation beyond the capabilities of on scene crews thus putting them at an undo risk. The situation will be stabilized from the exterior until more resources arrive on scene or the situation is stabilized to the point a different mode can be selected.

**Control Time-** This time is marked by the IC when the fire is brought under control and this event is time stamped with dispatch for future reporting.

**Level I Staging (On Scene Staging)-** Apparatus shall be positioned in a manner that allows the ability to be deployed quickly. All personnel shall stay with their apparatus until requested by the IC in a ready position in full PPE.

**Level II Staging-** Apparatus shall be positioned approximately 3-5 minutes (2-3 blocks) from the scene in a ready position. A staging officer will be designated to manage the staging area and inform the Incident Commander or Designee of available resources.

**Group-** A task-based designation used within the incident command system eg. Vent Group, Search Group, Suppression Group. The leader for the Group shall be designated the Group Supervisor.

**Division-** A geographic based designation used within the incident command system eg. Alpha Division, Charlie Division, Division I, Division II. The leader for the Division shall be designated the Division Supervisor.

**CAN Report-** A CAN report is used by command to gauge progress and needs of crews. Interchangeable with a status report.

*Conditions-* What is currently being seen.

*Actions-* What is currently being done.

*Needs-* What is needed to accomplish the assignment.

**PAR Report-** A PAR report (Personnel Accountability Report) is used by command for accountability purposes during incident benchmarks and at period intervals to ensure complete scene accountability. All supervisors must have eyes on their personnel when confirming them on the PAR Report.

### ***Policy***

### ***Responsibilities***

### ***Procedures***

**Size-up Report-** The size-up report is the first line of the command process and shall be completed in the following manner. The size-up report is to be completed by the officer on the first apparatus arriving to the scene. If a higher level of officer is seconds behind the first arriving unit, establishment of command and initial size-up can be deferred to the higher-ranking officer or command can be deferred to another officer if the initial officer is task saturated ie Engine 2 will be differing command to Squad 1 Captain.

- Unit identification with on-scene declaration.
- Type of occupancy, number of floors, and building construction type.
- Conditions on arrival.
- Initial actions of on-scene apparatus.
- Primary and secondary hydrant locations.
- Resources requested or actions of enroute apparatus.
- Establishment of command including the Incident Commander designation eg: Chief 1 is establishing command, Engine 1 Captain is establishing command.

## **360 Report**

The initial incident commander shall perform a 360 to confirm building construction, occupancy, specific scene hazards, and flow path of fire along with flow path control along with a radio report of completion of the 360. A 360 shall be completed by each incident commander if command is transferred. An updated radio report shall be given after 360 if new information is gathered and modes are changed to include communication of hazards.

**Initial Command of the Incident-** The initial Incident Commander shall choose the command mode he or she will be operating in, traditional vs. working. In traditional command, Chief officers, at their discretion, may choose to assume command or take another command position and leave the initial incident commander in command. In working command, the next in officer will assume the role of the incident commander and designate the initial incident commander to another role at the scene such as a division or group supervisor.

**Transfer of Command-** Command can be transferred at the discretion of the Incident Commander. Command should only be transferred when the officer can improve the command structure or incident operations. Transfer of command is preferably done face to face to include initial actions in progress, resources requested and assignments of resources enroute, specific scene hazards, and additional information gathered upon the 360.

**Water Supply-** Water supply shall be a high priority on every fire response. The Company Officer may, at their discretion, bypass initial water supply during certain situations such as imminent rescue. The Incident Commander will use their best judgement and available information to make the appropriate determination on water supply priority. As a general practice, the first arriving engine will lay their supply line in the street, preferably as close to the curb as possible, at the closest hydrant and proceed to the scene, notifying the second engine of its location. The second engine will establish water supply to the initial engine and proceed to the scene. Medic units can also accomplish this task if delegated to by the IC/Company officer.

**Initial Fire Attack-** Initial hose line size shall be determined by the needs of the incident, large structures with heavy fire showing may justify the use of a 2.5-inch handline. Standpipe operations will also justify the use of a 2.5-inch handline for initial attack due to the pressures that may be associated with standpipes. Company Officer discretion will guide the use of initial handlines, always err towards the larger hose lines for a quicker, more effective knockdown, especially with limited personnel.

Fire attack with a deck gun should be used sparingly as a deck gun does not get the proper angle to have effective water mapping and total room coverage. A deck gun may be used on an exterior lit structure including an apartment building to slow the fire progression upward on the decks. A deck gun should only be used with an established water supply to a hydrant.

Upon the second medic unit's arrival, they will bring their stretcher and equipment compliment to include a cardiac monitor to the front yard once they don their PPE unless directed otherwise.

*Transitional Attack-* If fire is showing from a window with an opportunity to apply water from the exterior, it should be heavily considered as a primary attack. Understanding rebound theory

will happen, a sustained water flow and water mapping to the fire room will allow for a safer stretch inside the building. If the fire is not showing and is vent limited, venting the fire to allow for a transitional attack shall not be done. If the initial team is performing the transitional attack, they shall be masked up and on air. If a second line is available, additional personnel can be utilized to flow the transitional attack line as the entry crew makes the push to the fire room.

**Search and Rescue-** Search and rescue will always be a high priority on the fireground. Suppression tactics should be focused on aiding in search and rescue, suppression being the priority to aid in better tenability for crews and victims. A primary search shall be conducted as soon as possible as deemed by the Incident Commander. A secondary search shall be done as soon as feasible at the discretion of the Incident Commander. If multiple floors are encountered, it may be beneficial to assign multiple primary search teams to conduct a quick and thorough search effectively.

*VEIS (Vent, Enter, Isolate, and Search)-* VEIS is a tactic used when a primary means of ingress/egress is blocked or not feasible to conduct a traditional search due to fire conditions. VEIS targets high probability areas including bedrooms, hallways, and egress pathways. Ladders will be used to gain entry to upper floors. The highest priority in VEIS is securing the room to ensure flow path is controlled and fire/smoke does not extend into the room and smoke in the room is allowed to clear via the broken window. Should a victim be encountered in the hallway, they will be dragged into a safe haven such a room that is already searched and controlled remembering to secure the door once the victim is in the room and the victim will be extricated via the window. The victim may be taken out an entry door if it is a clearer path and the fire is controlled between the victim and the doorway. If personnel allow, have one personnel search the room and one personnel on the ladder monitoring conditions and searching personnel with a thermal imaging device, this person is also now in position to aid in removing the victim down the ladder or assisting the personnel inside the structure.

*Traditional Search-* A traditional search pattern is used when conditions are feasible to enter the structure and time allows for a more global search of the building. Traditionally done in a right-handed or left-handed pattern. Maintaining building orientation is a must with a traditional search style. This pattern can be broken down to an oriented man style search if deemed necessary by the search team company officer. Air levels and building progression must be monitored in the event the original search crew runs low on air and the search must be resumed by a different crew, thus eliminating a duplication of efforts.

### **Additional Considerations**

**Securing of Utilities-** Utilities should be controlled and secured on every working fire. Gas may be controlled by fire personnel by turning the gas off at the gas meter. Electrical meters should be controlled by the electric company. Water department should be contacted to control water to the structure. Confirm with dispatch that the appropriate utility departments have been contacted and are enroute.

Secondary and tertiary egresses- Secondary and tertiary egresses should be established at all working fires, this includes softening locked doors in the structure through forcible entry, if necessary, while not disturbing and altering flow path. Ladders shall be thrown to the upper floors and their locations announced on the radio to alert personnel of their location should the need arise.

	Columbus Fire Department	
	Subject	Reserve Point System
	Approved	R.S. Gray, Fire Chief
	SOG #: ***	Date: **/**/****

***Background***

Having active and engaged membership is imperative to the success of any organization. Having attainable goals is essential to having active, engaged membership. From time to time these requirements need to be adjusted due to the demands of the department and the demands on the members.

***Purpose***

The purpose of this policy is to outline the membership requirements to be and maintain status as a Reserve Firefighter.

***Applicability***

This policy applies to all Reserve Firefighters in the Columbus Fire Department.

***Policy***

All Reserve Firefighters shall maintain adequate points to remain employed as a Reserve Firefighter.

***Responsibilities***

It is the responsibility of the Reserve Captains to ensure they personnel are keeping up with their points.

It is the responsibility of the Reserve Firefighter to ensure their points are up to date and enough are gained throughout the year to maintain status.

***Procedures***

**Fire Training**

24 hours per year

**EMS Training**

24 hours per year, all holding an EMT or above license must attend a minimum of 12 hours of department sponsored EMS training.

**Quarterly Meetings**

25 pts per meeting must accumulate 75 of 100 points per year

**Operations Points 200 pts**

-Call Response

5 pts per call

-Event Standby and PR Events

2 pts per hour

-Duty Hours

1 pt per hour

-Instruction of academy or other training (with valid instructor credentials)

1 pt per hour

	<b>Columbus Fire Department</b>	
	<b>Subject</b>	Emergency Vehicle Operations
	<b>Approved</b>	R.S. Gray, Fire Chief
	SOG #: 1	Date: **/**/****

***Background***

The driving skills needed to properly operate an emergency vehicle can be acquired with training, experience, and the application of sound safety habits.

Emergency vehicles, by law, are granted the “right-of-way” when responding to a fire or other emergency only when the right away is granted from other motorists. Operators of emergency vehicles are permitted to abstain from certain traffic laws and regulations in order to get emergency personnel and equipment to an incident in the shortest possible time. This privilege places a burden of responsibility on the emergency vehicle operator “to drive with due regard for the safety of other motorists and pedestrians.”

If motorists do not recognize the vehicle as partaking in emergency response, they cannot yield the right away to the responding apparatus. Sound defensive driving skills are imperative to the safety of the responders and general public.

***Purpose***

This guideline is designed to advise Fire Department personnel on the proper driving techniques and safety procedures while responding in an emergency vehicle.

***Applicability***

This policy applies to all members of the Columbus Fire Department.

***Policy***

All drivers of fire department vehicles shall adhere to the provisions of this document.

***Responsibilities***

It is the responsibility of the firefighters to understand the limitations and special driving characteristics of the emergency vehicle.

It is the responsibility of the Captain to ensure all firefighters are operating emergency vehicles in a safe, responsible manner and immediately stop any unsafe action.

## ***Procedures***

### **1. General Guidelines**

- a. All personnel that will be driving a fire department vehicle must maintain a valid Nebraska state driver's license and maintain a current emergency vehicle operator course certificate along with the necessary continuing education requirements set forth by the AHJ.
- b. The driver of the apparatus is responsible to operate the vehicle in a safe manner, clearing the intersection of potential traffic hazards, and ensuring that traffic has yielded prior to proceeding through an intersection. Whenever feasible the officer shall control all emergency signals (lights, sirens, and air horns) on the apparatus.
- c. When apparatus is in motion, all occupants must have safety restraints in place.
  - i) Personnel providing care to patients in the patient compartment of the ambulance are exempt from the mandatory seat belt requirement in accordance with Nebraska Revised Statute 60-6,270 subsection C. However, each attendant will attempt to fasten their seat belts dictated by the patient care being rendered.
  - ii) With the approval of the OIC, a member of the Patient's family may ride in the ambulance. Family members must be seat belted in at all times. Family members may be allowed to ride in the patient compartment during extenuating circumstances such as the ability to translate for the EMS crew however, it is preferred that family members ride in the front passenger seat of the ambulance.
- d. It is the responsibility of the OIC to determine the most appropriate response mode and resources needed for all incidents. The response mode can be upgraded or downgraded at the discretion of the OIC.

### **2. Response**

- a. The driver of an emergency vehicle will not set the vehicle in motion until:
  - i) A 360-degree check around the assigned vehicle has been conducted.
  - ii) All personnel responding on the vehicle are accounted for and seated with seat belts secured.
- b. If an emergent response is deemed necessary, lights and sirens shall be used in conjunction with each other to give the maximum warning notification to other drivers.
- c. Response route should be the most direct possible. However, traffic patterns, traffic control devices, time of day, and other factors should be considered.

### **3. Nebraska Revised Statute 60-6,114**

Authorized emergency vehicles; privileges; conditions.

(1) Subject to the conditions stated in the Nebraska Rules of the Road, the driver of an authorized emergency vehicle, when responding to an emergency call, when pursuing an actual or suspected violator of the law, or when responding to but not when returning from a fire alarm, may:

(a) Stop, park, or stand, irrespective of the provisions of the rules, and disregard regulations governing direction of movement or turning in specified directions; and

(b) Except for wreckers towing disabled vehicles and highway maintenance vehicles and equipment:

(i) Proceed past a steady red indication, a flashing red indication, or a stop sign but only after slowing down as may be necessary for safe operation; and

(ii) Exceed the maximum speed limits so long as he or she does not endanger life, limb, or property.

(2) Except when operated as a police vehicle, the exemptions granted in subsection (1) of this section shall apply only when the driver of such vehicle, while in motion, sounds an audible signal by bell, siren, or exhaust whistle as may be reasonably necessary and when such vehicle is equipped with at least one lighted light displaying a red light visible under normal atmospheric conditions from a distance of five hundred feet to the front of such vehicle.

(3) The exemptions granted in subsection (1) of this section shall not relieve the driver from the duty to drive with due regard for the safety of all persons, nor shall such provisions protect such driver from the consequences of his or her reckless disregard for the safety of others.

(4) Authorized emergency vehicles operated by police and fire departments shall not be subject to the size and weight limitations of sections [60-6.288](#) to [60-6.290](#) and [60-6.294](#).

#### 4. Scene Operations

- a. Emergency warning lights will be used when parked unless circumstances dictate otherwise such as standoff incidents, non-emergent response, discretion of the OIC.
- b. Traffic directional arrows on the vehicles will be utilized.
- c. The IC will ensure proper blocking procedures are in place to protect personnel working on roadways.
- d. The IC will consider the use of traffic cones, especially on a longer duration or high-speed roadway incidents.

#### 5. Backing up of Fire Department Vehicles

- a. Avoid backing when possible. Where backing is unavoidable, use guides to direct traffic and/or assist the driver in avoiding accidents. The use of a spotter (or multiple spotters) shall be in place at all times when any apparatus is backing. Multiple spotters should be considered when negotiating curves or tight areas while backing up. Multiple spotters will be considered with longer apparatus such as trucks and vehicles connected to trailers.

~~b.~~ A spotter(s) is necessary in other cases such as blind driveways, low light, excessive traffic, and other unique hazards that make backing or maneuvering difficult.

~~e.b.~~ When on scene, overhead lights should be activated to warn drivers of the vehicle actions.

~~c.~~ Spotters shall wear approved DOT safety vests while assisting in the backing operation.

~~d.~~ The use of exaggerated hand signals will be utilized to ensure the driver is able to see the signals from the spotter.

~~i)~~ Stop- the spotter shall cross their arms over their head in an X shape

~~ii)~~ Turn- the spotter shall point with the arm in the direction they wish the driver to go while motioning back with the other arm. Example: if you would like the apparatus to go left, point straight armed out to the left while motioning backwards with the right.

~~iii)~~ Closing Distance- the spotter will give a visual indicator with the hands being used as a measuring device to show relative proximity to the obstruction behind the vehicle keeping a safe buffer between the apparatus and the obstruction. When the apparatus is closed enough, the driver shall signal stop as indicated above.

~~iv)~~ Backup- the spotter will extend arms straight in front of them and motion the vehicle backwards by bending at the elbows palms facing backwards.

~~e.c.~~ The spotter shall always be in view through a side mirror. If visual of the spotter is lost, the driver will stop the apparatus until the spotter is relocated in the mirror. If the spotters hand signals or directions confuse the driver, the driver will immediately stop and clarify the instructions before proceeding.

~~e.f.~~ Spotters shall have a portable radio or wireless headsets on in order to communicate with the operator in cases when visibility is low, and to better be able to immediately communicate emergency instructions such as “Stop”.

~~f.g.~~ Passenger sized vehicles (i.e., Chief’s vehicles, utility vehicles, etc.) do not require the use of a spotter.

~~h.~~ The use of headsets (Fire Com’s) is required if available to ensure good communication of all personnel in the cab of the apparatus.

~~i.~~ The driver shall have the window rolled down to ensure a better line of sight to the spotter.

~~j.~~ The driver and spotter(s) shall switch to a TAC channel on the radio to provide instant communication and reduce the risk of being “walked over” when the use of radios is necessary.

~~e.k.~~ Should the ambulance be without the engine, and a patient is in the apparatus, a spotter may be forgone with the use of extreme caution.

## 6. Other Apparatus Safety Procedures

- a. Drivers shall always attempt to pass any vehicle on the left side. Avoid passing any vehicle on the right side while using emergency lights and sirens.
- b. Should your siren or warning lights fail during an emergency response, proceed non-emergent and comply with all traffic laws. Notify the dispatcher of your situation.
- c. Due to the size, weight, and center of gravity of fire apparatus, take consideration to adverse road conditions, and confined routes of travel such as alleys and parking lots, and adjust the operation of the vehicle as appropriate. When able to do so, apparatus shall use an alternate route of travel in an effort to minimize the risk of an accident in these cases.
- d. If it is deemed necessary for an apparatus to pass another, communication between both vehicles needs to occur before passing.
- e. While driving with lights and sirens all music shall be turned off.
- f. No sirens or horns shall be used inside of the apparatus bay.

14.C.Resolution No. R24-114 amending Collective Bargaining Agreement with the International Association of Firefighters, Local No. 1575, to include a wage adjustment.

DRAFT

**RESOLUTION NO. R24-114**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AN AMENDMENT TO THE 2023-2027 COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL NO. 1575, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

WHEREAS, the City of Columbus and the International Association of Fire Fighters, Local No. 1575, entered into a Collective Bargaining Agreement for the years 2023-2027; and

WHEREAS, that Collective Bargaining Agreement was approved via Resolution No. R23-149; and

WHEREAS, the City and the International Association of Fire Fighters, Local No. 1575, wish to amend said collective bargaining agreement; and

WHEREAS, said amendment is necessary as the Collective Bargaining Agreement adopted a wage increase based on the same percentage that would be used by the City for an across the board COLA for all its employees; however, the City is not providing a COLA this upcoming fiscal year 2024-2025.

WHEREAS, said First Amendment is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the First Amendment to the 2023-2027 Collective Bargaining Agreement with the International Association of Fire Fighters, Local No. 1575, a copy of which is attached hereto and incorporated herein by this reference, is approved; and, the Mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**FIRST AMENDMENT TO:  
THE 2023-2027 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY  
OF COLUMBUS AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS  
LOCAL NO. 1575**

THIS FIRST AMENDEMENT to the 2023-2027 Collective Bargaining Agreement between the City of Columbus (hereinafter referred to as “Employer”) and the International Association of Firefighters Local No. 1575 (hereinafter referred to as “Union”) is entered into by the parties.

WHEREAS, Union and Employer entered into the 2023-2027 Collective Bargaining Agreement dated on or about November 6, 2024 (hereinafter referred to as “Underlying Agreement”); and

WHEREAS, Union and Employer desire to amend the terms of the Underlying Agreement as more particularly set forth herein; and

WHEREAS, said amendment is necessary as Underlying Agreement adopted a wage increase based on the same the percentage that would be used by Employer for an across-the-board COLA for all its employees, however, Employer is not providing a COLA for the fiscal year of 2024-2025.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree and stipulate as follows:

1. That ARTICLE 13 WAGES, Section 1-Wage Increases, of the Underlying Agreement is hereby amended, revised, and replaced, and shall now state and read as follows:

Section 1-Wage Increases: The Employer will adopt the following wage increases:

2023-2024	City COLA increase.
2024-2025	2.5% increase for the following positions only: Firefighter/EMT, Firefighter/Paramedic, Lieutenant/EMT, and Lieutenant/Paramedic. There will be no increase for the following positions: Captain/EMT, and Captain/Paramedic.
2025-2026	City COLA increase.
2026-2027	City COLA increase.

For 2027-2028 of the contracts, a wage study will be performed, and a pay scale will be negotiated for Firefighters, Lieutenants, and Captains. Cities included in wage study will be the cities of Beatrice, Freemont, Norfolk, Hastings, and North Platte.

Employees covered by this Agreement will be paid via direct deposit to the financial institution(s), up to three institutions, of their choice.

2. That any and all other terms and conditions of the Underlying Agreement, which are not expressly altered or amended as provided for in this First Amendment, shall remain in full force and effect and be applicable to the parties.

AGREED TO AND EXECUTED ON THE 7th DAY OF October, 2024, BY THE CITY OF COLUMBUS, NEBRASKA:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

AGREED TO AND EXECUTED ON THE 1st DAY OF October, 2024, BY THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL NO. 1575:

  
\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE  
TITLE: President IAFF Local 1575

14.D.Resolution No. R24-115 approving Amendment No. 1 to design-build agreement with Nemaha Sports Construction LLC in the amount of \$1,338,795 for Pawnee Park Baseball Field Turf project. CIP #23-16

DRAFT

**RESOLUTION NO. R24-115**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AMENDMENT NO. 1 TO THE DESIGN-BUILD AGREEMENT AND GENERAL CONDITIONS BETWEEN OWNER AND DESIGN BUILDER WITH NEMAHA SPORTS CONSTRUCTION LLC IN THE AMOUNT OF \$1,338,795 FOR THE PAWNEE PARK BASEBALL FIELD TURF PROJECT AND A GUARANTEED MAXIMUM PRICE FOR SAID PROJECT IN THE AMOUNT OF \$1,444,780; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, via Resolution No. R24-108 the City approved the Design-Build Agreement and General Conditions between Owner and Design-Builder with Nemaha Sports Construction LLC for grading and earthwork; and

WHEREAS, via Resolution No. R24-107 the City approved the Memorandum of Understanding with Mariners Youth Baseball Association of Columbus, Nebraska; and

WHEREAS, the Design-Build Agreement Amendment includes the remaining materials and construction of the baseball field turf improvements in accordance with the Memorandum of Understanding; and

WHEREAS, the Design-Build Agreement Amendment establishes a guaranteed maximum price, substantial completion date, and final completion date.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that Amendment No. 1 to the Design-Build Agreement and General Conditions Between Owner and Design Builder with Nemaha Sports Construction LLC in the amount of \$1,338,795 for the Pawnee Park Baseball Field Turf project and a guaranteed maximum price for said project in the amount of \$1,444,780, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved and the mayor is authorized, directed, and empowered to execute the same on behalf of the City of Columbus.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

---

CITY CLERK

APPROVED AS TO FORM:

---

CITY ATTORNEY

**MEMORANDUM**

---

---

**DATE:** October 2, 2024  
**FROM:** Richard J. Bogus, P.E., City Engineer  
**TO:** Tara Vasicek, City Administrator  
**RE:** Pawnee Park Baseball Field Turf Project, Amendment No. 1 to Design-Build Agreement and General Conditions between Owner and Design-Builder with Nemaha Sports Construction LLC

**RECOMMENDATION:**

I recommend approval of the authorization of the Mayor to sign Amendment No. 1 to the Design-Build Agreement and General Conditions between Owner and Design-Builder for the Pawnee Park Baseball Field Turf project and establishing the Guaranteed Maximum Price (GMP), with Nemaha Sports Construction LLC.

**DISCUSSION:**

The Design-Build Agreement was for grading and earthwork construction. Amendment No. 1 is for remaining materials and construction in accordance with the Memorandum of Understanding (MOU) with the Mariners Youth Baseball Association (Mariners). Work and services include the field subdrain system, discharge piping to city facility, removal and reset of fencing, infield and outfield artificial synthetic turf, warning tracks, pitching mound, bases, warm up pitching pens with mounds, perimeter curbing and related work and services.

The Mariners are providing in-kind construction services, including removal and construction of internal fencing and construction of the field underdrain system discharge piping from 10-feet outside the south baseball field fence to the Pawnee Park lagoon. Outside of the MOU and the project, the Mariners are designing and constructing the two dugouts.

The substantial completion date is December 20, 2024, and final completion date is March 1, 2025.

**FISCAL IMPACT:**

Design-Build Amendment to the Agreement in the amount of \$1,338,795 and establishing a GMP in the amount of \$1,444,780 using 2023-2024 Budget CIP 23-016 in the amount of \$500,000 and 2024-2025 Budget CIP 23-016 in the amount of \$150,000 which was DCIP sponsor reallocated from the Memorial Stadium renovation project. The remaining costs of the GMP will be the responsibility of the Mariners from donations, bank loans, and related methods in accordance with the MOU.

**ALTERNATIVE:**

Do not approve.

**CONCURRENCE:**

By: Betsy Eckhardt

**SIGNATURE:**

By: Richard J. Bogue

Approved By: *[Signature]*

AMENDMENT NO. 1 TO ConsensusDocs® 415

STANDARD DESIGN-BUILD AGREEMENT AND GENERAL CONDITIONS BETWEEN  
OWNER AND DESIGN BUILDER

(Where the Basis of Payment is a Guaranteed Maximum Price with an Option for  
Preconstruction Services)

Dated: 10/1/2024

Pursuant to the Standard Design-Build Agreement and General Conditions Between Owner and Design  
Builder, Resolution R24-108, dated September 16, 2024, establishment of Amendment No. 1 and the  
Guaranteed Maximum Price (GMP) for the work described in the Exhibit A to this document.

**ARTICLE 1: AMENDMENT AND NOTICE TO PROCEED**

The Owner hereby grants the Design-Builder Notice to Proceed for work to be performed as defined in  
Exhibit A. The amount of Amendment No. 1 to the Standard Design-Build Agreement and General  
Conditions Between Owner and Design Builder, Resolution R24-108, dated September 16, 2024, is One  
million, Three hundred and thirty-eight thousand, Seven hundred and ninety-five dollars (\$1,338,795).

**ARTICLE 2: GUARANTEED MAXIMUM PRICE**

The Design-Builder Notice's GMP for the work as defined in Exhibit A. The amount of the GMP shall be  
One million, Four hundred and forty-four thousand, Seven hundred and eighty dollars (\$1,444,780) as  
defined in Exhibit A (dated October 1, 2024, 1 page). GMP includes the design phase services,  
Resolution 24-66, dated June 3, 2024, in the amount of \$31,780 and includes the Standard Design-Build  
Agreement and General Conditions Between Owner and Design Builder, Resolution R24-108, dated  
September 16, 2024, in the amount of \$74,205.

**ARTICLE 3: DATE OF SUBSTANTIAL COMPLETION**

The date of Substantial Completion of the GMP work under this Amendment 1 is December 20, 2024.

**ARTICLE 4: DATE OF FINAL COMPLETION**

The date of Final Completion of the GMP work under this Amendment 1 is March 1, 2025,  
subject to adjustments as provided for in the Contract Documents.

This Amendment is entered into as of \_\_\_\_\_, 2024.

WITNESS: \_\_\_\_\_

OWNER: City of Columbus, Nebraska

**BY:** \_\_\_\_\_

PRINT NAME: James Bulkley

PRINT TITLE: Mayor

WITNESS: \_\_\_\_\_

Design-Builder: Nemaha Sports Construction, LLC

**BY:**  \_\_\_\_\_

PRINT NAME: Kyle King

PRINT TITLE: Vice President



**Exhibit A**

October 1, 2024

This price is based on:

- Design-Build plans and specifications
- Mariner's Youth Baseball Association and Owner selected synthetic turf (AstroTurf), colors and patterns

**Amendment 1 = \$1,338,795**  
**Guaranteed Maximum Price = \$1,444,780**

**Inclusions (GMP):**

• Mobilization	\$20,000
• Bonds & insurance	\$14,000
• Survey & testing	\$20,000
• General conditions	\$75,000
• SWPPP/Access	\$12,000
• Earthwork and grading	\$75,000
• Laser grading and spoils	\$20,000
• Subdrainage	\$142,000
• Aggregate base and nailer	\$298,000
• Curbs	\$60,000
• Mounds & athletic equipment	\$22,000
• Synthetic turf	\$640,000
• Site cleaning and restoration	\$15,000
<b>CONSTRUCTION SUBTOTAL</b>	<b>\$1,413,000</b>
• Design phase services	\$31,780
<b>GMP TOTAL</b>	<b>\$1,444,780</b>

**Exclusions:**

- Hazardous material abatement, if any.
- Removal and construction of interior chain link fence (by Mariners Youth Baseball Association). Removal and construction of exterior fence (fence to remain).
- Removal and construction of dugouts (by Mariners Youth Baseball Association)
- Construction of underdrain discharge storm sewer system from 10-feet outside of the south fence of the baseball stadium to the Pawnee Park lagoon.
- Construction of paving removal and replacement of the parking lot and Pawnee Park Drive for the construction of the underdrain discharge system noted above.
- Material sales tax.
- Additional design services.

14.E. Resolution No. R24-116 accepting an Inflation Reduction Act Urban and Community Forestry Program grant in the amount of \$140,000 to create a community forestry program.

DRAFT

**RESOLUTION NO. R24-116**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ACCEPTING AN INFLATION REDUCTION ACT URBAN & COMMUNITY FORESTRY PROGRAM GRANT IN THE AMOUNT OF \$140,000 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE THROUGH THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA, TO PROVIDE A COMMUNITY FORESTRY PLAN, COMPLETE A TREE INVENTORY, PLANT TREES IN PUBLIC AREAS, AND CREATE AN EDUCATIONAL PROGRAM ON TREE CARE; A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, the City of Columbus, Nebraska (“the Grantee”), intends to accept an Inflation Reduction Act Urban & Community Forestry Program Grant in the amount of one hundred forty thousand dollars (\$140,000) from the United States Department of Agriculture, acting through the Board of Regents of the University of Nebraska (“the Agency”), for the purpose of providing a community forestry plan, complete a tree inventory, plant trees in public areas, and create an educational program on tree care in the Columbus, Nebraska area (“the Facility”); and

WHEREAS, as a condition to and in consideration of receiving financial assistance in the form of an Inflation Reduction Act Urban & Community Forestry Program grant from the Agency, this Resolution is being adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF CITY OF COLUMBUS, NEBRASKA, that the Grantee agrees as follows:

- (1) The Grantee hereby accepts an Inflation Reduction Act Urban & Community Forestry Program grant in an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000) in accordance with the terms specified in the Cost Reimbursement Research Subaward Agreement which has been provided.
- (2) The Mayor is hereby authorized and directed to accept and take all actions necessary to obtain and complete the requirements of the Inflation Reduction Act Urban & Community Forestry Program grant under the terms offered by the Agency.

This resolution shall take force and effect immediately and shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

The voting was Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



City Hall | Parks and Rec  
2500 14<sup>th</sup> St.  
Columbus, NE 68601  
402-562-4232  
columbusne.us

## Memorandum

Date: October 1, 2024

To: Tara Vasicek, City Administrator

From: Betsy Eckhardt, Parks and Recreation Director

RE: Acceptance

### Recommendation:

Approval of the Resolution approving and accepting the USDA Inflation Reduction Act Urban & Community Forestry Program Grant in the amount of \$140,000 and authorizing the Mayor to execute all documents related to the grant. The grant will be used to develop a community forestry plan, complete a tree inventory, plant trees in public spaces, and start an educational program on tree care in Columbus.

### Discussion:

The City was awarded the Inflation Reduction Act Urban & Community Forestry Program Grant through the USDA to develop a community tree program, complete a tree inventory, plant trees in public spaces, and start educational programs on tree care with the community of Columbus. The grant starts in 2024 and runs through 2026 with all objectives to be completed by the end of fiscal year 2026.

### Fiscal Impact:

None: Grant is for \$140,000, match is 25 trees that is already in the park regular maintenance budget.

**Alternative:** Do not approve

### Concurrence:

By: Douglas A Moore

### Signature:

By: Betsy Eckhardt

Approved By: [Signature]

# Cost Reimbursement Research Subaward Agreement

Federal Awarding Agency: Department of Agriculture (USDA)

**Pass-Through Entity (PTE):**

**Subrecipient:**

Brd. of Regents of the Univ. of Nebraska on behalf of the Univ. of Nebraska-Lincoln

City of Columbus

PTE PI: John Erixson

Sub PI: Tara Vasicek

PTE Federal Award No: 23-DG-11021600-051

Subaward No: 25-6553-0115-004

Project Title: Nebraska Inflation Reduction Act (IRA)

**Subaward Period of Performance (Budget Period):**

Start: 10/01/2024 End: 09/30/2025

Amount Funded This Action (USD): \$ 76,000.00

**Estimated Project Period (if incrementally funded):**

Start: 10/01/2024 End: 09/30/2026

Incrementally Estimated Total (USD): \$ 140,000.00

### Terms and Conditions

1. PTE hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), Subaward number, and certification. Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than 60 days after the Project Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to each party's Administrative Contact, as shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Period of Performance and budget Bilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under this Subaward, as applicable.
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this Subaward to comply with all applicable laws, regulations and requirements.

By an Authorized Official of Pass-through Entity:

By an Authorized Official of Subrecipient:

Name: Suzan Lund

Date

Title: Associate Director, Office of Sponsored Programs

Name:

Date

Title:



**Attachment 1**  
**Certifications and Assurances**

Subaward Number:  
25-6553-0115-004

**Certification Regarding Lobbying**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

---

**Debarment, Suspension, and Other Responsibility Matters**

To the extent allowed by law, by signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

---

**Audit and Access to Records**

Subrecipient certifies that it will provide notice of any adverse findings which impact this Subaward and will provide access to records as required. If Subrecipient is not subject to the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and provide access to such audits upon request.

---

**Program for Enhancement of Contractor Employee Protections**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the pilot program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

---

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

**Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.



**Attachment 2**  
**Federal Award Terms and Conditions**

Subaward Number  
25-6553-0115-004

**Required Data Elements**

The data elements required by Uniform Guidance are incorporated in the attached Federal Award.

Federal Award Issue Date    FAIN    CFDA No.  
08/10/23    23-DG-11021600-051    10.727

**This Subaward Is:**

Research & Development     Subject to FFATA

CFDA Title  
Inflation Reduction Act Urban & Community Forestry Program  
Key Personnel Per NOA

**General Terms and Conditions**

By signing this Subaward, Subrecipient agrees to the following:

1. To abide by the conditions on activities and restrictions on expenditure of federal funds in appropriations acts that are applicable to this Subaward to the extent those restrictions are pertinent. This includes any recent legislation noted on the Federal Awarding Agency's website:  
<http://nifa.usda.gov/resource/nifa-federal-assistance-policy-guide>
2. Reserved and 2 CFR 400
3. The Federal Awarding Agency's grants policy guidance, including addenda in effect as of the beginning date of the period of performance or as amended found at:  
<https://nifa.usda.gov/regulations-and-guidelines>
4. Research Terms and Conditions, including any Federal Awarding Agency's Specific Requirements found at:  
<https://www.nsf.gov/awards/managing/rtc.jsp> except for the following :
  - a. No-cost extensions require the written approval of the PTE. Any requests for a no-cost extension shall be directed to the Financial Contact shown in Attachment 3A, not less than 30 days prior to the desired effective date of the requested change.
  - b. Any payment mechanisms and financial reporting requirements described in the applicable Federal Awarding Agency Terms and Conditions and Agency-Specific Requirements are replaced with Terms and Conditions (1) through (4) of this Subaward; and
  - c. Any prior approvals are to be sought from the PTE and not the Federal Awarding Agency.
  - d. Title to equipment that is purchased or fabricated with research funds or Subrecipient cost sharing funds, as direct costs of the project or program, shall vest in the Subrecipient subject to the conditions specified in the Subaward.
  - e. Prior approval must be sought for a change in Subrecipient PI or change in Key Personnel (defined as listed on the NOA).
5. Treatment of program income: Additive

This section intentionally left blank

**Special Terms and Conditions:**

**Copyrights:**

Subrecipient Shall Grant to PTE an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Subrecipient grants to PTE the right to use any written progress reports and deliverables created under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its Federal Award.

**Data Rights:**

Subrecipient grants to PTE the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

**Data Sharing and Access** (Check if applicable):

Subrecipient agrees to comply with the Federal Awarding Agency's data sharing and access requirements as reflected in the NOA (or in the special terms below) and the Data Management/Sharing Plan submitted to the Federal Awarding Agency and attached.

**Promoting Objectivity in Research (COI):**

Subrecipient must designate herein which entity's Financial Conflicts of Interest policy (COI) will apply:

If applying its own COI policy, by execution of this Subaward, Subrecipient certifies that its policy complies with the requirements of the relevant Federal Awarding Agency as identified herein:

Subrecipient shall report any financial conflict of interest to PTE's Administrative Representative or COI contact, as designated on Attachment 3A. Any financial conflicts of interest identified shall, when applicable, subsequently be reported to Federal Awarding Agency. Such report shall be made before expenditure of funds authorized in this Subaward and within 45 days of any subsequently identified COI.

---

**Work Involving Human or Vertebrate Animals** (Select Applicable Options)

No Human or Vertebrate Animals

This section left intentionally blank.

---

**Human Subjects Data** (Select One)

This section left intentionally blank

---

**Additional Terms**



**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:  
25-6553-0115-004

**PTE Information**

Entity Name:

Legal Address:

Website:

**PTE Contacts**

Central Email:

Principal Investigator Name:

Email:  Telephone Number:

Administrative Contact Name:

Email:  Telephone Number:

COI Contact email (if different to above):

Financial Contact Name:

Email:  Telephone Number:

Email invoices?  Yes  No Invoice email (if different):

Authorized Official Name:

Email:  Telephone Number:

**PI Address:**

102F Forestry Hall (FORS)  
1800 N 37th Street  
Lincoln NE 68583-0815

**Administrative Address:**

151 Prem S. Paul Research Center at Whittier School  
2200 Vine Street  
Lincoln NE 68583-0861

**Invoice Address:**

151 Prem S. Paul Research Center at Whittier School  
2200 Vine Street  
Lincoln NE 68583-0861



**Attachment 3B**  
**Subrecipient Contacts**

Subaward Number:  
25-6553-0115-004

**Subrecipient Information for FFATA reporting**

Entity's UEI Name:

EIN No.:  Institution Type:

UEI:  Currently registered in SAM.gov:  Yes  No

Parent UEI:  Exempt from reporting executive compensation:  Yes  No *(if no, complete 3Bpg2)*

Place of Performance Address **This section for U.S. Entities:** Zip Code [Look-up](#)

Congressional District:  Zip Code+4:

**Subrecipient Contacts**

Central Email:

Website:

Principal Investigator Name:

Email:  Telephone Number:

Administrative Contact Name:

Email:  Telephone Number:

Financial Contact Name:

Email:  Telephone Number:

Invoice/Payment Email:

Authorized Official Name:

Email:  Telephone Number:

**Legal Address:**

**Administrative Address:**

**Payment Address:**



**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:  
25-6553-0115-004

**Subrecipient:**

Institution Name:

PI Name:

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:



**Attachment 4**  
**Reporting and Prior Approval Terms**

Subaward Number:

25-6553-0115-004

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

**Technical Reports:**

- Monthly technical/progress reports will be submitted to the PTE's [ ] within [ ] days of of the end of the month.
- Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's [ ]
- Annual technical / progress reports will be submitted within [ ] days prior to the end of each budget period to the PTE's [ ]. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- A Final technical/progress report will be submitted to the PTE's [ ] within [ ] days of the end of the Project Period or after termination of this award, whichever comes first.
- Technical/progress reports on the project as may be required by PTE's [Principal Investigator] in order for the PTE to satisfy its reporting obligations to the Federal Awarding Agency.

**Prior Approvals:**

Carryover:  
Carryover is automatic

**Other Reports:**

- In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's [ ] [ ] days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's [ ] within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.  
A negative report is required: [ ]
- Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Other Special Reporting Requirements:**

1. INVOICES
  - A. Email invoices and detail to the financial contact as per Attachment 3A
  - B. Included with the invoice shall be a detailed itemization of expenditures produced from Subrecipient's accounting system. The itemization shall include, at a minimum, names/amounts of persons paid from this award, vendor payee name, date of payment, item description and amount.
  - C. Personnel detail must be provided either from Subrecipient's Accounting System or via the attached Personnel Cost Template
  - D. D. Include Uniform Guidance Certification Statement with Signature
2. CLOSE-OUT
  - A. Complete attached Subaward Agreement Close-Out form and email to financial contact



**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget**

Subaward Number:

25-6553-0115-004

**Statement of Work**

Below  Attached,  pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

**Budget Information**

<b>Indirect Information</b> Indirect Cost Rate (IDC) Applied <input style="width: 50px; text-align: center;" type="text" value="0"/> % Rate Type: <input style="width: 150px;" type="text"/>	<b>Cost Sharing</b> <input style="width: 100px;" type="text" value="No"/> If Yes, include Amount: \$ <input style="width: 80px;" type="text"/>
---	---

**Budget Details**  Below  Attached,  pages

**Budget Totals**

Direct Costs	\$	<input style="width: 90%; text-align: right;" type="text" value="76,000.00"/>
Indirect Costs	\$	<input style="width: 90%; text-align: right;" type="text" value="0.00"/>
Total Costs	\$	<input style="width: 90%; text-align: right;" type="text" value="76,000.00"/>

*All amounts are in United States Dollars*



## Attachment 6

### Notice of Award (NOA) and any additional documents



The following pages include the NOA and if applicable any additional documentation referenced throughout this Subaward.



~~Not incorporating the NOA or any additional documentation to this Subaward.~~

# Subaward Agreement Close-Out Requirements

The University of Nebraska-Lincoln requires subrecipients to submit a list of equipment purchased, a copy of your invention disclosure report, final invoice for the agreement and a signed copy of this form. Final invoice will not be processed for payment until all close-out documentation has been received.

Subaward agreement #: \_\_\_\_\_

Subrecipient: \_\_\_\_\_

Please check all that apply:

Final invoice has been emailed including a system generated report as back-up documentation.

There are NO outstanding claims against this subaward agreement. (No further claims will be honored after this block has been checked and this form has been signed and returned to the University of Nebraska-Lincoln.)

Only the amount included in the Final Invoice \$ \_\_\_\_\_ is due. When the FINAL invoice is paid by the University of Nebraska-Lincoln, there will be no further claims against this subaward agreement.

Required cost share has been met and reported

Patents and/or inventions are pending. Please see attached documentation.

NO patents or inventions to report under this subaward agreement.

Technical report completed and mailed to UNL-PI on this date: \_\_\_\_\_

Neither government furnished equipment nor equipment purchased with money from this subaward agreement to be reported. (*University's definition of Equipment is an article of nonexpendable tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit*)

Equipment purchased: (Please attach additional sheet if necessary)

Include Description, S/N, Acquisition Date, Location, Condition and Cost.

---

---

---

I hereby certify the above information is correct and in accordance with the terms of the subaward agreement. Subrecipient does hereby remise, release, and discharge the University, its officers, agents and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said subaward agreement.

\_\_\_\_\_  
Signature (Subrecipient's Authorized Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Please email the completed form to the financial contact per Attachment 3A included with the subaward agreement.**

**FEDERAL FINANCIAL ASSISTANCE  
AWARD OF DOMESTIC GRANT 23-DG-11021600-051  
Between  
BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA  
And The  
USDA, FOREST SERVICE  
ROCKY MOUNTAIN REGION  
STATE, PRIVATE, AND TRIBAL FORESTRY**

Project Title: 2023 Inflation Reduction Act Urban & Community Forestry

Upon execution of this document, an award to Board of Regents of the University of Nebraska, hereinafter referred to as “UNL,” in the amount of **\$1,875,000.00**, is made under the authority of Cooperative Forestry Assistance Act, P.L. 95-313 as amended, 16 USC 2105 and Public Law 117-169, Subtitle D, Section 23003(a). The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.727, Inflation Reduction Act Urban & Community Forestry. UNL accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 06/13/2023, and the attached Forest Service provisions, ‘Forest Service Award Provisions,’ are incorporated into this letter and made a part of this award.

This authority requires a 1:1 match, however match has been waived under the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Cooperator that 100% of the work and funding will be directed to disadvantaged communities.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: [www.ecfr.gov](http://www.ecfr.gov). If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at [sm.fs.R2sptfgrants@usda.gov](mailto:sm.fs.R2sptfgrants@usda.gov).

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. UNL shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.



- B. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this award.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Christina Hoyt 101D Forestry Hall Lincoln, NE 68583-0861 Telephone: 402-472-5049 Email: <a href="mailto:choyt2@unl.edu">choyt2@unl.edu</a>	Katie Reinmiller, Finance/Grants University of Nebraska-Lincoln Natural Resources Business Center 3310 Holdrege St., 237F HARH Lincoln, NE 68583-0972 Telephone: 402-472-8734 Email: <a href="mailto:kreinmiller2@unl.edu">kreinmiller2@unl.edu</a>

**Principal Forest Service Contacts:**

<b>Forest Service Program Manager Contact</b>	<b>Forest Service Administrative Contact</b>
Sherry Fountain 1617 Cole Boulevard, Building 17 Lakewood, CO 80401-3305 Email: <a href="mailto:sherry.fountain@usda.gov">sherry.fountain@usda.gov</a>	Ryan Elikan 1617 Cole Boulevard, Building 17 Lakewood, CO 80401-3305 Email: <a href="mailto:Ryan.elikan@usda.gov">Ryan.elikan@usda.gov</a>

- C. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). UNL shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or award term(s). Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).

D. ADVANCED AND REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE.

Advanced and reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance

payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods:	Send a copy to:
EMAIL (preferred): <a href="mailto:SM.FS.asc_ga@usda.gov">SM.FS.asc_ga@usda.gov</a> FAX: 877-687-4894 POSTAL: Albuquerque Service Center Payments – Grants & Agreements 101B Sun Ave NE Albuquerque, NM 87109	US Forest Service program contacts listed above and <a href="mailto:sm.fs.r2sptfgrants@usda.gov">sm.fs.r2sptfgrants@usda.gov</a>

- E. INDIRECT COST RATES. UNL has elected to not assess indirect against this award
- F. PRIOR WRITTEN APPROVAL. UNL shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- G. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- H. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature.

The end date, or expiration date is **06/30/2028** This instrument may be extended by a properly executed modification. *See Modification Provision above.*

- I. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.



08/02/23 | 14:31 CDT

---

MICHAEL ZELENY, Vice Chancellor  
Business and Finance  
University of Nebraska-Lincoln

Date

---

SYLVIA BIERMAN, Director  
State, Private, and Tribal Forestry  
U.S. Forest Service, Rocky Mountain Region

Date

The authority and the format of this award have been reviewed and approved for signature.

**LYNNE SHOLTY**

Digitally signed by LYNNE  
SHOLTY  
Date: 2023.08.02 09:27:11 -06'00'

---

LYNNE SHOLTY  
Forest Service Grants Management Specialist

Date

## **ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS**

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, UNL a may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to UNL for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by UNL or any third party.
- C. NOTICES. Any notice given by the Forest Service or UNL will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To UNL, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at [fsrs.gov](https://fsrs.gov) in compliance with 2 CFR 170. See Attachment B for full text.

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted semi-annually. These reports are due 30 days after the reporting period ending June 30<sup>th</sup> and December 31<sup>st</sup>. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later

than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. PROGRAM PERFORMANCE REPORTS. The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

UNL shall submit semi-annual performance reports. These reports are due 30 days after the reporting period ending June 30<sup>th</sup> and December 31<sup>st</sup>. The final performance report shall be submitted either with UNL's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- G. NOTIFICATION. UNL shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- H. CHANGES IN KEY PERSONNEL. Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.
- I. USE OF FOREST SERVICE INSIGNIA. In order for UNL to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify UNL when permission is granted.
- J. FUNDING EQUIPMENT. Federal funding under this award is not available for reimbursement of UNL's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment.

- K. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. UNL is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

UNL may call on Forest Service's Office of Communication for advice regarding public notices. UNL is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- L. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. UNL shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.

- M. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. UNL shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

*In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; o*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:  
***“This institution is an equal opportunity provider.”***

N. DISPUTES.

1. Any dispute under this award shall be decided by the Signatory Official. The Signatory Official shall furnish UNL a written copy of the decision.
2. Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, UNL appeal(s) the decision to the Forest Service's Director, State, Private, and Tribal Forestry (SPTF). Any appeal made under this provision shall be in writing and addressed to the Director, SPTF, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Signatory Official.
3. In order to facilitate review on the record by the Director, SPTF, UNL shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, SPTF is final.
5. The final decision by the Director, SPTF does not preclude UNL from pursuing remedies available under the law.

O. AWARD CLOSEOUT. UNL must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to UNL must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

P. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.

Q. DEBARMENT AND SUSPENSION. UNL shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should UNL or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the

exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

R. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.

S. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
  - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procure a commercial sex act during the period of time that the award is in effect; or
  - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
  - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
  - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
    - i. Associated with performance under this award; or
    - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:

- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

- b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
  - (1) Associated with performance under this award; or
  - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
- 3. Provisions applicable to any recipient.
  - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
  - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
    - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
    - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
  - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
- 4. Definitions. For purposes of this award term:
  - a. “Employee” means either:
    - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
    - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
  - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
  - c. “Private entity”:
    - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
    - (2) Includes:
      - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
      - ii. A for-profit organization.
  - d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

T. DRUG-FREE WORKPLACE.

1. UNL agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
  - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
  - b. Specify the actions UNL will take against employees for violating that prohibition; and
  - c. Let each employee know that, as a condition of employment under any award, the employee:
    - (1) Shall abide by the terms of the statement, and
    - (2) Shall notify UNL in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. UNL agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
  - a. The dangers of drug abuse in the workplace;
  - b. The established policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation and employee assistance programs; and
  - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. UNL agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after UNL learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, UNL must either
  - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
  - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

U. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
  - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
  - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

V. ELIGIBLE WORKERS. UNL shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). UNL shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

W. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

X. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs

when driving while on official Government business or when performing any work for or on behalf of the Government.

- Y. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
  2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
  3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.
- Z. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

## ATTACHMENT B: 2 CFR PART 170

### Appendix A to Part 170—Award Term

#### I. Reporting Subawards and Executive Compensation

##### a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
  - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
  - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

##### b. *Reporting total compensation of recipient executives for non-Federal entities.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
  - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
  - ii. in the preceding fiscal year, you received—
    - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
  - i. As part of your registration profile at <https://www.sam.gov>.
  - ii. By the end of the month following the month in which this award is made, and annually thereafter.

##### c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
    - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
  - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
  - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.*  
If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
  - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
  2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
    - i. A Governmental organization, which is a State, local government, or Indian tribe;
    - ii. A foreign public entity;
    - iii. A domestic or foreign nonprofit organization; and,
    - iv. A domestic or foreign for-profit organization
  3. *Executive* means officers, managing partners, or any other employees in management positions.
  4. *Subaward:*
    - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
    - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
    - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
  - i. Receives a subaward from you (the recipient) under this award; and
  - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

## **ATTACHMENT C: WHISTLEBLOWER NOTICE**

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute. Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at [OIGWPC@oig.usda.gov](mailto:OIGWPC@oig.usda.gov).

**Certificate Of Completion**

Envelope Id: 2D80E33087CA47D1B0E4B1C354D37407

Status: Completed

Subject: Complete with DocuSign: 23-DG-11021600-051 Award Letter for sigs.pdf

Source Envelope:

Document Pages: 18

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Aurora Kenworthy

AutoNav: Enabled

1400 R St.

Enveloped Stamping: Disabled

Lincoln, NE 68588

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

aurora.kenworthy@unl.edu

IP Address: 129.93.161.221

**Record Tracking**

Status: Original

Holder: Aurora Kenworthy

Location: DocuSign

8/2/2023 12:32:11 PM

aurora.kenworthy@unl.edu

**Signer Events****Signature****Timestamp**

Michael Zeleny

MIKE.ZELENY@UNL.EDU

Vice Chancellor for Business and Finance

University of Nebraska - Lincoln

Security Level: Email, Account Authentication  
(Optional)

Sent: 8/2/2023 12:33:33 PM

Viewed: 8/2/2023 2:14:52 PM

Signed: 8/2/2023 2:31:40 PM

Signature Adoption: Uploaded Signature Image

Using IP Address: 129.93.161.208

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

8/2/2023 12:33:33 PM

Certified Delivered

Security Checked

8/2/2023 2:14:52 PM

Signing Complete

Security Checked

8/2/2023 2:31:40 PM

Completed

Security Checked

8/2/2023 2:31:40 PM

**Payment Events****Status****Timestamps**



## IRA Supplemental Agreement

### For their part, the project sponsor agrees to the following conditions:

1. The project application and all associated notifications from NFS are hereby considered a part of this agreement.
2. No match is required and a match waived under this grant will be passed on to sub-recipients.
3. The project shall be implemented according to the scope of work and budget submitted to and approved in advance by NFS prior to the execution of this agreement. Changes to the scope of work and/or budget must be approved in advance by NFS and NFS will approve the change in writing.
  - a. Communities will address management needs appropriate to their local situation within their scope of work. Allowable activities under IRA include:
    - i. Inventories and management plans
    - ii. Address the backlog of the over-mature canopy, at-risk trees, and ash trees through removals.
      1. Remove dead and diseased or structurally unsound trees on Public ROW and parks.
      2. Low-moderate income at-risk tree removal programs (private property)
      3. Wood waste grinding and stump removal from removal activities
    - iii. Plant the next generation of trees to replace the canopy and mitigate heat.
    - iv. Replace trees removed on a one-to-one ratio in the same or nearby locations and plant new trees throughout the community.
    - v. Young-tree establishment and structural pruning
    - vi. Improve the care of existing trees to preserve the canopy.
    - vii. Pruning programs to help retain the benefits of existing trees
    - viii. EAB treatments carried out under an EAB Response Plan
    - ix. Create space in highly paved areas and plant trees to improve environmental and human health.
    - x. Targeted area depaving and tree planting activities annually in areas that are currently lacking greenspace and where heat and human health are factors
    - xi. Address urban wood utilization
    - xii. Create urban food forests
    - xiii. Build capacity to carry out the above activities.
4. IRA will require bi-annual reporting. Please take photos of your project and track metrics. **All work and expenditures must be tracked to the level of designated disadvantaged tracts.**
5. Signage: No outdoor signs will be required; however, USFS will provide a QR code to download a sign to be placed within a public building.
6. **100% of the work funded out of this grant will serve disadvantaged/partially disadvantaged communities.**
7. **Compliance for Determining Disadvantage Communities:**
  - a. USFS has provided the following guidelines for determining disadvantaged communities.



- the watering of trees, outreach expenses, or an item under 5k in value (for one item or parts to create an item) such as a water tank.
- b. Cost of trees
  - c. Contracting costs for tree planting, tree care, tree removal, tree inspection, tree pruning, inventory, or management plan development.
  - d. Equipment rental to perform project objectives.
  - e. Salary/benefits for staff that are directly performing project work to carry out project activities.
  - f. Minor pavement removals (example: expand the size of a tree pit.)
  - g. Other expenses as pre-approved in writing by NFS to ensure federal program compliance.
  - h. Community administrative costs will not exceed 20% of their subaward.
  - i. **Types of costs that are unallowable** (never allowed): Equipment; Construction; In-ground irrigation systems for watering turf/non-tree components or major plumbing expenses; Food and Alcoholic beverages; Bad debts; Contingencies; Contributions and donations; Entertainment; Fines and penalties; Compensation for property destroyed or damaged; Fundraising; Interest and other financing costs; Loan for promised work not yet completed.
11. If planning to work on private property, you must maximize the likelihood of tree establishment and long-term survival of any trees planted, ensure landowners are aware of and give permission/access for work on their property, and include a statement that releases the federal government, the University of Nebraska and the Nebraska Forest Service from any liability associated with work completed on private property. No payments can be made from the Project Sponsor directly to a private landowner. Project Sponsors may pay vendors directly for services provided to the private landowner (for example, tree removal or the purchase of a tree). The Project Sponsor is responsible for ensuring and certifying that the work was completed.
- a. Tree giveaway programs should limit planting to the front yard (not the back yard) or ROW.
  - b. Work done on private property should follow the guidelines for removals and tree planting within this document.
  - c. If the private property work includes the removal of a hazard tree or ash tree, then the tree planting can take place any place on the property so that tree benefits are replaced.
12. All projects are expected to comply with local bidding ordinances and requirements (ordinances or requirements of the governmental unit or sponsoring authority responsible for the project). However, it is not the intent of the NFS that the lowest bid be automatically accepted, but rather that the lowest responsible bid is accepted. Bids shall be carefully evaluated considering nursery standards, arboriculture standards, project specifications, and plant material requirements. Suppose the local governmental unit or sponsoring authority is required to accept only the lowest bid. In that case, NFS shall be allowed to review all bids to determine whether the lowest bid is responsible and acceptable. If such a bid is unacceptable, the bidding process will be redone. All contracting must follow local, state, and federal law as applicable.
13. The Project Sponsor agrees to ongoing project maintenance for at least ten years from the end of the grant.
14. The project will follow all design, purchasing, planting, and care guidelines in the *Project Design, Planting, and Care Requirements*.

15. Tree planting is allowed under the program:
- a. Nurseries contracted as part of the project must be licensed by the Nebraska Department of Agriculture. <https://nda.nebraska.gov/plant/entomology/nursery/index.html>
  - b. It is suggested that all plant material planted on public property be guaranteed for at least one year from the planting date.
  - c. Plant lists shall be submitted to NFS for approval and No plant substitutions shall be allowed without the permission and approval of NFS.
  - d. Plant material can be obtained from more than one plant contractor.
  - e. The size of plant material allowed is as follows:
    - i. Deciduous Trees Specifications: ½" to 1 ½" trunk caliper measured at 12" above the ground.
    - ii. Evergreen Trees Specifications: 3 to 6 feet tall.
    - iii. Spade dug tree specifications: at least 24" of spade width is required for each 1" of trunk caliper.
    - iv. Balled and burlapped (B&B) specifications: at least 18" of soil ball is required for each 1" caliper of trunk. All baskets and burlap must be removed entirely before planting or to a depth of at least 12" in the hole after planting.
    - v. Bare root trees must be stored and transported correctly to avoid drying out their roots.
  - f. Ineligible species:
    - i. Because of the threat of emerald ash borer, native ash species including green ash (*Fraxinus pennsylvanica*), white ash (*F. americana*), black ash (*F. nigra*) and blue ash (*F. quadrangulata*) shall not be planted in the project.
    - ii. Because of the invasive nature of callery pear (*Pyrus calleryana*, including, but not limited to Cleveland select and Chanticleer varieties), it shall not be planted in the project.
    - iii. Because of the spread of pine wilt disease, Scotch pines (*Pinus sylvestris*) shall not be planted in the project.
    - iv. Siberian elm, Amur maple, Russian olive, tamarack, Freeman maple, including 'Autumn Blaze' maple are not allowed.
  - g. NFS retains the right to reject overused or other problematic species or cultivars proposed for use in the grant project.
  - h. Planting may not occur during July and August unless NFS grants written permission.
  - i. All plants installed in the project shall follow the specifications detailed in the American Standard Nursery Stock ANSI Z60. 1, including height, caliper, and volume measurements as applicable.
  - j. All newly planted trees should be watered regularly for the first three years. Reasonable costs for drip irrigation, watering bags, and water tanks are allowable costs and should be employed.
16. Removal of Hazard or At-Risk Trees is allowed under the program.
- a. Hazard or At-Risk trees for removal must be designated by 1) qualified employees of the local government (holding Nebraska Arborist Association (NAA) or International Society Arboriculture (ISA) certification) OR 2) NFS TRAQ Qualified staff OR 3) an independent ISA

TRAQ Qualified arborist that is not performing the contracted tree removal work. *A list of tree removal locations must be provided to NFS.*

- b. Ash trees may be removed under the program in communities within 15 miles of confirmed EAB finds. If a community does not have an EAB response plan the community should develop an EAB Response Plan (template available from NFS) before embarking on ash tree removals. It is suggested that EAB removals are spread out over time to reduce the impact of tree removal.
- c. Tree removals (when approved as a part of the project) shall be done by qualified commercial arborists (Nebraska Arborist Association, International Society of Arboriculture certified or licensed by the municipality where the project resides). Commercial arborists shall provide proof of current liability insurance, including workers' compensation, to the project sponsor. Commercial arborists shall also meet all requirements provided for by local ordinances.
- d. Replacement Trees must be planted in the area or nearby area where the tree was removed. A minimum 1:1 replacement is required. *A list of tree replacement locations must be provided to NFS.*
- e. All contractors providing tree removal work must follow ANSI A300 standards and ANSI Z133 Safety Standards.
- f. Tree removals must follow federal law regarding migratory birds and endangered species. It is highly recommended removals are avoided between April 1<sup>st</sup> and July 31<sup>st</sup> unless the tree is deemed hazardous.

17. Tree pruning work is allowed under the program:

- a. All contractors providing pruning and removal work must follow ANSI A300 standards and ANSI Z133 Safety Standard.
- b. All contractors providing pruning work must have a Nebraska Arborist Association certification or International Society of Arboriculture certification. Arborists shall provide proof of current liability insurance, including workers' compensation, to the project sponsor. Commercial arborists shall also meet all requirements provided for by local ordinances.
- c. Pruning should follow ANSI 300 and ANSI Z133 Safety Standard. Pruning should be performed with a clear objective of safety and tree health. Pruning should improve the structure of the tree (young tree training), and for mature trees removing dead, diseased, or compromised branches. Low-level dead could be left to benefit wildlife, particularly in low-target areas.
  - i. Do not remove more the 20 percent of live branches from the crown at one time.
  - ii. Pruning cuts shall not damage branch bark and branch collars.
  - iii. If raising is a pruning objective for public safety, at least 2/3 of the live crown should remain.
  - iv. In general, pruning cuts are made at a lateral branch that is one-third the diameter of the stem being removed.
- d. Topping and lion-tailing are not approved tree pruning practices.

18. Inventory work and management plan development is allowed under the program:

- a. Inventory and Management Plans can be funded with IRA funds if these activities feature robust engagement, participation, and leadership from disadvantaged areas of communities. Management plan goals and benefits must include a focus on disadvantaged communities. Management plans may address the entire community.
  - b. Inventories must include species, location, DBH, and condition class. It is recommended that inventories utilize GIS-based software. Inventories may include the entire community.
  - c. Communities must follow local, state, and federal bidding requirements and NFS may review the bids for reasonable costs.
19. Select green infrastructure practices are eligible under the program.
- a. Examples include pavement removal to expand tree planting areas, suspended pavement (for trees), rain gardens (for tree planting). All green infrastructure practices and expenses should be approved by NFS before implementation or bids. Not all expenses may be eligible for reimbursement.

**Your assigned forester for technical assistance /inspections/approvals:**

**Name:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

## **Project Design, Planting, and Care Requirements**

The Nebraska Statewide Arboretum (NSA) has developed the following specifications and guidelines to help grant-funded and other partnership projects achieve success and establish healthy landscapes. **The Nebraska Forest Service (NFS) has adopted these requirements for all NFS IRA grants.**

### **PROJECT DESIGN AND IMPLEMENTATION**

In general, design plans should emphasize sustainable landscape practices including wise species selection and placement that help reduce the need for costly inputs of supplemental water, fertilizers, pesticides, and difficult maintenance practices. NFS will review design plans and/or species lists and offer suggestions for changes.

### **PLANTING PRACTICES**

**IRA note:** Tree demands over the next five years will be high due to the national implementation of IRA funds. We highly recommend engaging a nursery or arborist at the beginning of the project to make them aware of your needs. Most local nurseries can obtain stock from regional growers or national growers according to your specifications. In addition, you can contract grow with a Nebraska or regional grower or order in bare-root stock.

Landscape planting is most successful when good stock and proper planting methods are used. The following are specifications and guidelines required by the NFS for purchasing and planting the most common types of landscape plant material (trees, shrubs, and herbaceous plants).

### **Plant Quality Standards**

Minimum quality specifications for all nursery grown plants shall be the specifications contained in *American Standard for Nursery Stock*, specifically ANSI Z60.1, as adopted by the American Association of Nurserymen. All plants shall be free of diseases, noxious weeds, and damaging insects. All plants shall be subject to the laws and regulations of the State of Nebraska and shall be identified by plant names approved by NFS.

Projects are strongly encouraged to investigate the source of nursery stock. Stock grown in Nebraska may be best adapted to Nebraska sites. Species selected for planting shall be adaptable to Nebraska, and the NFS reserves the right to approve species selections and sizes. NFS highly recommends that trees originate from nurseries in the north central part of the United States as indicated by Figure 1. All plants shall be packed and shipped from the supplier in a manner that protects the plant against drying, freezing, breaking or other injury.

Bare-root plants shall be packed in moist packing material and bundled to ensure against heat or mold damage. Plants shall be protected against the elements while in transit and shall be thoroughly inspected before acceptance. The project coordinator or individual(s) responsible for ordering plant material shall contact the nursery supplying the order to ensure compliance with these standards.



Figure 1 - Recommended nursery source zone.

**Planting Seasons:** Spring and fall are the best times to plant most landscape plants in Nebraska. Planting can occur into winter if the ground is workable and plants are properly protected. **Planting should not occur and will not be approved without permission for any time during July and August.** Weather conditions can vary greatly from day-to-day and from year-to-year across Nebraska. Consequently, those coordinating planting projects shall be cognizant of recent weather patterns and be prepared to take the steps necessary to ensure successful transplanting. It is especially important that irrigation be available if the post-planting period is dry. Dry periods are common throughout the growing season in Nebraska, especially during mid to late summer. Planting during extremely wet periods can also be problematic if the planting area cannot be prepared properly, or if water stands around the root zone of transplanted plants for extended periods of time.

**Pavement Cut-out Plantings:** Trees planted in pavement cut-outs in downtowns, parking lots and medians are exposed to harsh and stressful growing conditions. They are subject to construction soils, compaction, temperature extremes, decreased horizontal root space, and decreased gas exchange and moisture to roots. It has been the experience of the NFS that these plantings have greatly reduced life spans. Any plantings in sites such as those mentioned will require approval. Approval will be based on recommendations for minimum open soil space and will require the use of species that have been shown to be more tolerant of these areas. An engineering plan may be required before approval of any planting in these areas. Planting strips are less stressful than individual cut-outs because they create a larger open space. At least 3 feet of good soil should be added to planting areas after construction and before planting.

**Preparing the Planting Site:** Before any planting begins, confirm that the soil is suitable for growing the selected plants. For questionable soils, a soil test would be helpful. If the soil is heavy clay or very compacted, the soil should also be tested to ensure that there is adequate drainage. If drainage is poor and the area seasonally wet, wet-tolerant species such as maple, sycamore, baldcypress, and swamp white oak should be considered.

For most soils, amendments to the planting area are not necessary. New construction sites shall have at least 8 inches of top soil present or applied after construction. If soils are heavy clay or very compacted, consider replacing the soil with a good loam soil and/or incorporating composted organic materials to a depth of several inches.

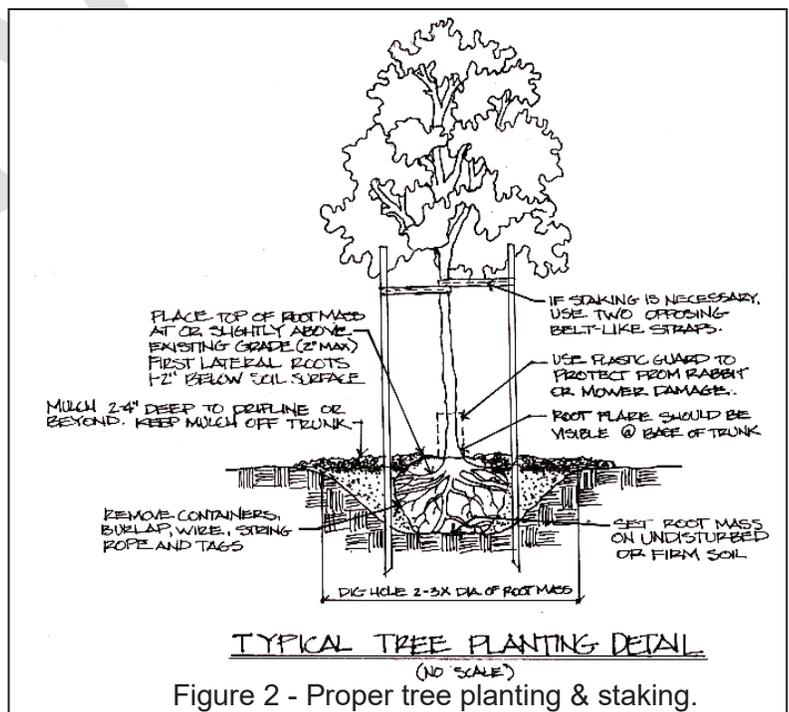
**Tree and Shrub Planting:** Protect landscape plants when transplanting them by holding and lifting them by the container, basket or ball, not by the trunk. Keep the roots moist but not saturated. If you are not able to plant your tree or shrub immediately after purchase, place them in a cool, shaded area.

**Note:** Locate all underground utilities before digging.

**Planting depth is of critical importance in the long-term health and vigor of a tree.** All trees shall be planted at a depth such that the uppermost structural roots are located within the top two inches of the soil surface (see figure 2 – proper tree planting). The root flare (or trunk flare) is the area between the vertical transition of the tree stem and the structural roots and should be visible above grade upon planting. While root flare is somewhat difficult to detect in some young trees, the objective is to ensure that the uppermost two or more structural roots of the young tree are located near the soil surface.

If planting balled and burlapped stock, the wire basket shall be cut, and basket completely removed before planting. Remove burlap and all twine or similar material. Use care in handling the root ball. Part of the burlap can be left on to facilitate lifting the plant into the hole. After the plant is in the hole, the burlap should be cut away to the bottom of the planting hole, or as deep as possible. Shipping labels, wire, tags, wrapping, and staking material shall be removed from the trunk and branches.

For container-grown or containerized plants, examine the roots after removing the pot. Plants shall not be pot bound. Plants with masses of circling roots are not acceptable for planting. Minimally encircled roots shall be straightened out in the planting hole as much as possible. For plants grown in fabric bags, the bag should be cut away and completely removed before planting.



The planting hole should be significantly wider than the root system or root ball and no deeper than the depth of the root system. Score the sides of the hole with shovel, especially in clay soils. Once the plant is in place, use the soil removed from the hole as the back-fill around the roots. When back-filling, water occasionally to remove air pockets. Be careful not to tamp or compact the soil, this can lead to excessive soil compaction and possible root damage. Do not incorporate organic matter, sand, or other material into the back-fill since differences in soil-pore sizes are created which can restrict water movement and root growth between the root ball, planting hole, and surrounding soil.

**Mulching:** Research has shown that wood chip mulch contributes to the healthy establishment of landscape plants. Mulching conserves moisture, reduces weed competition, insulates roots from heat and cold extremes, helps prevent mower and trimmer damage, and aids in long-term development of good soil structure. Mulching should be considered an ongoing practice that is a part of each year's maintenance routine. Depending on the type of mulch used and weather conditions, most tree and shrub beds shall need to be re-mulched every two to three years. Later applications should not increase the total mulch depth.

Mulch trees and shrubs with a 2-3" deep layer over the root zone. A tree of 1 1/2" caliper should have a mulch ring of 5' diameter or greater. Evergreens should be mulched to beyond the spread of the lowest branches. Mulch shall not be piled up against tree trunks and shall be kept a few inches from the base of the trunk. Mulch plants in massed groupings when possible. Avoid deep layers of mulch which could result in the tree being planted too deep.

Wood chips, shredded or chipped, serve as the best mulches. Be careful with lighter materials such as bark nuggets since they have a tendency to float out of the chip bed during heavy rains. Avoid cypress mulch as it tends to form dense mats and poor growing conditions, and is often harvested from endangered trees. Do not use rock mulches. Rock does not insulate against temperature extremes, and rock absorbs and radiates heat, which can lead to plant desiccation. Do not use black plastic or landscape fabric under the mulch layer. They inhibit proper air and water exchange by the roots.

**Staking and Guying of Trees:** The purpose of most staking and guying is to prevent a newly planted tree from tipping over in the wind. In Nebraska this practice is often necessary. Excessive movement can dislodge the small, fibrous roots in the soil before they are firmly established. However, many trees are lost because guying materials are not removed or are improperly installed.

Staking is especially important on open, windy, and exposed sites, and sites with high use by people. Staking and guying materials shall be strong enough to provide support, but flexible enough to allow some movement. Guying materials shall have a broad surface at the point of contact with the tree to prevent damage from rubbing. Commercial tree ties and cloth or canvas webbing or straps that are at least 1.5" wide are examples of good guying materials. **Do not use garden hose.** All staking and guying shall be monitored and adjusted as needed to prevent tree damage and girdling. **It shall be removed within one year of installation.** Stakes without guying may be left in the place longer in high use areas if needed to prevent damage from humans, mowers, and other equipment or vehicles.

**Wraps and Guards:** Tree wraps can be used to protect the tree from damage while it is being transported and planted. Otherwise, trunks should not be wrapped during the growing season. Trunk wrapping may

be desirable on some thin-barked trees such as red maple to prevent winter injury. Consult with NFS staff for recommendations.

Tree trunk damage from rodents, deer, mowers, and weed trimmers can be prevented by using plastic trunk guards. Guards should be monitored regularly and removed before rubbing or girdling problems occur. It is preferable to use guards that allow for air movement. A variety of wire mesh/netting cages can be used to protect shrubs from rabbits in winter.

**Watering:** All plants should be thoroughly watered at the time of planting. This shall be done by the nursery contracted to do the installation. Supplemental watering is often needed for 1-2 years or more after planting. The amount of watering required will vary with the type of plant, type of soil, time of year, and weather conditions. Avoid over-watering, especially in poorly drained soils.

Newly planted trees and shrubs should receive the equivalent of one inch of rainfall per week during the growing season. It is best to water trees thoroughly and slowly with enough water to fully moisten the root ball. In general, container and B&B plantings require more water at application than do bare root plantings. If rainfall is adequate during the growing season (1 inch per week) supplemental water is not required.

Newly perennials should receive the equivalent of one inch of rainfall per week during the growing season; during the first several weeks after planting watering may be required more frequently. Small perennials have a smaller root space than trees and shrubs and are best established by watering directly at the plant's base. This may be done by hand with a watering wand or by soaker hose. Sprinklers are less effective at delivering the required water to the roots of each plant; if using a sprinkler be diligent about observing plants for signs of stress.

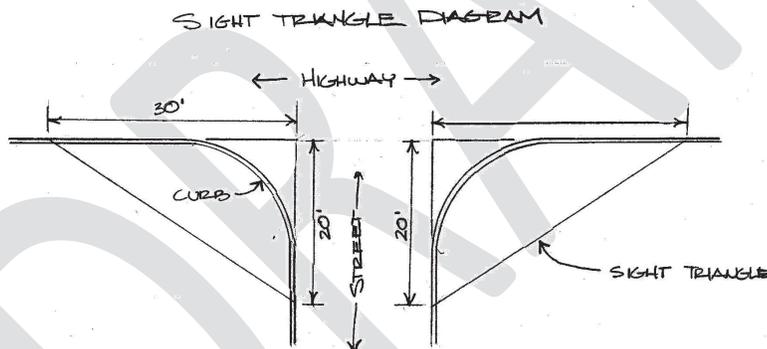
**Fertilizing:** Most topsoils contain sufficient levels of available nutrients to supply the requirements of newly planted landscape plants, thus fertilization is not needed. Planting species that are tolerant of existing soil conditions will provide the greatest success. In situations where construction has altered the soil, the addition of good topsoil and organic material such as compost may be necessary. Future determination of additional nutrient needs shall be made based on the condition and vitality of the plants and soil sample analysis. The addition of compost to perennial beds, rather than fertilizer, is also best.

### **Roadside Planting Considerations:**

Permission from the proper authority is required before any plant material can be placed on a highway or street right-of-way. The Nebraska Department of Roads recommends that the following general rules be considered when planting along roadways.

1. A lateral obstacle clearance, or clear zone, exists along all roadways. No woody plants or fixed objects can be located in this zone. The clear zone varies depending on the road design and speed limit. Setbacks for some common situations are:
  - Highway in town with curb, speed limit 40 mph or below - all woody plants shall be at least 6 feet from back of curb.
  - Highways in town without curb; speed limit of 40 mph or below - all woody plants shall be at least 10 feet from edge of driving lane.

- Rural highways without curb; any speed limit - all woody plants shall be at least 30 feet from edge of driving lanes.
2. All tree and shrub planting shall allow 10 feet on either side of fire hydrants.
  3. Allow 15 feet from trunk of shade trees to light poles (10 feet for ornamentals).
  4. Trees shall be located at least 20 feet on either side of any overhead utility line unless their natural habit shall keep them under the line.
  5. Shade trees shall be at least 5 feet and ornamentals 10 feet from either side of drives.
  6. Shade trees shall be pruned up to at least 8 feet over sidewalks, more over roadways.
  7. Trees with an appropriate habit shall be selected to reduce branching in driving and walking areas.
  8. Locate all above and below ground utilities before planting. Stay away from buried utility lines.  
When planting where storm sewers are located, verify that there is enough depth above the sewer to allow successful planting over them.
  9. Plants shall not interfere with the visibility of any signs.
  10. Shrubs and herbaceous perennials shall be less than 30 inches tall in medians.
  11. Sight triangles, in which nothing over 30 inches tall can be planted, exist at all roadway intersections (including major driveways - see diagram below). The area of the site triangle varies depending on the adjacent highway speed. The diagram below shows a street intersecting a 30 mph highway. Shade trees can be planted with the trunks at the outside edge of the triangle. Ornamental trees shall be planted so no branching extends into the site triangle. Other plant material can be planted in this area but shall be less than 30 inches tall. In general, trees at most street/roadway intersections are to be located 25-30 feet from the adjacent street/ roadway edge (contact your local, county or state governmental agency for specific guidelines).





## IRA Statement of Work Template (Proposal)—2-page limit

### CITY NAME:

Columbus

### POPULATION:

24,195

### Are you a Tree City USA community?

No, was a Tree City for 30 years but haven't been since the pandemic.

### Community Tree Data/Planning Assessment:

Does your city have a current tree inventory (within the last 5 years)?

No, Last tree inventory was completed 20 years ago

Does your city have an Emerald Ash Borer Response plan?

No

Does your city have a Community Forestry Management plan?

No

### OBJECTIVES:

- Develop a residential tree program
- Hire a firm to develop Community Forestry Management Plan, including a tree inventory
- Engage the underserved communities of Columbus through the planning process.
- Start a tree planting program and with a goal of planting trees on public property annually
- Work with UNL extension/Platte County on educational programs and guidelines for proper planting, diversity, and caring of the city tree resource
- Work with local nurseries to diversify their inventories and partner with the city on the tree planting program along with providing educational materials for customers
- Develop a plan to properly trim trees on public property, trim approximately 800 trees annually
- Make recommendations to the City Council to update the city tree ordinance and approve changes that would be beneficial to the cities tree resources

### DELIVERABLES: (These are the metrics that support the objectives and the budget. Ex: 500 s

- Update City tree ordinance
- Community Forestry Plan
- Complete tree inventory
- Plant a minimum of 100 trees on public property throughout community
- Start educational programs on tree care. Work with the UNL Extension program and Kelly Feehan on educational materials to provide tree owners. Have these publications in both English and Spanish to serve the demographics of our community.

## OUTCOMES:

- Improve the cities tree resources
- Establish a plan to maintain cities tree resources
- Provide a wider scope of tree education to both our English and Spanish speaking residents.

## UNDERSERVED COMMUNITIES:

The City of Columbus will help ensure equitable investment across the community. The NFS IRA tool will be utilized to determine where work takes place.

<https://experience.arcgis.com/experience/c8b2cc1eb34e4a67a343cf3f214fae97/>

In addition, the residents from underserved communities will be engaged in the management plan development. We will do this through neighborhood meetings, engaging residents from these neighborhoods in educational resources they can manage, and to do follow up engagement in these communities after their trees are planted for additional questions or concerns. We will enlist the help of the UNL Extension office here in Columbus to help us with the educational materials and to host classes and meeting for these areas.

## PLAN OF OPERATION:

The City Department(s) will complete the work. This includes the Park Department and the Street Department. Parks and Recreation will establish a plan for park spaces and right of ways. We currently have bucket trucks, pickups, water truck along with tree care hand tools to complete the tasks. All coordination of IRA funding including invoices, reimbursements and reporting will be done by the city finance department and the city clerks office.

## PARTNERSHIPS:

- Local Nurseries
- Board of Park Commissioners
- The Columbus Park Foundation
- Local schools and Central Community College
- Service clubs
- UNL extension (Platte County)

## LEVERAGED DOLLARS:

All staff will be paid by city funds. Would also ask for additional funds in the city budget for tree planting and maintenance.

Detailed Budget Items by Object Class Categories	Federal \$					Year 5	TOTAL
	Year 1	Year 2	Year 3	Year 4	Year 5		
a. Personnel							\$ -
b. Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
c. Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
d. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
e. Supplies	\$ 36,000	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ 100,000
f. Contractual	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
g. Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
h. Administrative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
i. Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>i. Total Direct Charges</b> <i>(sum of a-i)</i>	\$ 76,000	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ 140,000

## IRA Budget Justification Template

### Community Name

Columbus

#### a. Personnel

Click or tap here to enter text.

#### b. Fringe Benefits

#### c. Travel

None

#### d. Equipment

#### e. Supplies

Start tree planting program for city right-of-way, parks and cemeteries. Start a residential tree program. Programs would be administered by City Departments. Trees would be purchased from local nurseries every year for 3 years with approximately \$33,000 for first year, \$32,000 year 2 and \$32,000 year 3, estimating approximately \$200 per tree for 165 trees while putting an additional \$5,000 in city budget for another 25 trees. Pick up with water tank needs to revamp so it can be used to water trees also need to remove any decals regarding an emergency vehicle and replace with Park and Recreations decals \$3,000.

#### f. Contractual

\$40,000 to hire a firm to do a Forestry Management Plan/Tree Inventory.

#### g. Construction—NOT ALLOWABLE

#### h. Administrative—20% MAX on your total request

None

#### i. Other



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
 Lower Tier Covered Transactions**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.*

***(Read instructions on page two before completing certification.)***

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

### *Instructions for Certification*

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**15. ORDINANCES ON FIRST READING:**

15.A. Ordinance No. 24-25 amending city code section 70.022 to amend the requirement of illuminated rear license plates to plainly visual display of rear license plates.

DRAFT

**ORDINANCE NO. 24-25**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING SECTION 70.022 OF CHAPTER 70 OF TITLE VII OF ORDINANCE NO. 24-01 (COLUMBUS CITY CODE) TO AMEND THE REQUIREMENT OF ILLUMINATED REAR LICENSE PLATES TO PLAINLY VISUAL DISPLAYMENT OF REAR LICENSE PLATES; REPEALING ALL ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

WHEREAS, concerning license plates, it has been determined that the current language of City Code Section § 70.022, may create a greater criminal liability than what is set forth in Neb. Rev. Stat. § 60-399; and

WHEREAS, the City desires to amend its City Code Section § 70.022 to be in conformity with Neb. Rev. Stat. § 60-399 to clarify the requirements for displaying rear license plates.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA:

**Section 1.** That Section 70.022 of Chapter 70 of Title VII of the Columbus City Code be amended and revised to read as follows:

**§ 70.022 REAR LICENSE PLATE TO BE PLAINLY VISUAL, DISPLAYED, AND SECURED.**

The rear license plate shall be plainly visual, displayed, and secured in such a manner as is required by the Nebraska Motor Vehicle Registration Act (as such Act may be amended from time to time).

**Section 2.** This Ordinance shall repeal all Ordinances or portions thereof and in conflict herewith.

**Section 3.** This Ordinance shall be in full force and effect after its passage, approval, and publication according to law. Publication shall be in pamphlet form as authorized by § 16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the City offices.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

# Memo

**To:** Tara Vasicek, City Administrator 

**From:** Charles Sherer; Chief of Police

**CC:** 9/30/2024

**Date:** City Ordinance 70.022

**Re:**

---

Recommendation: I would recommend re-writing city ordinance #70.022 with respects to rear license plate display. Our current city ordinance mandates that the rear license plate be illuminated; State Statute does not require this. A recent court case indicated the current city ordinance as written was more restrictive then state statute, thus it was invalidated.

Discussion: Our current city ordinance mandates that the rear license plate be illuminated; State Statute does not require this. A recent court case indicated the current city ordinance as written was more restrictive then state statute, thus it was invalidated. The Platte County Attorney's office recommends we revise our city ordinance to be commensurate with State Statute. The current State Statute only requires that the license be clean and visible; does not have to be illuminated. The changes in the ordinance will bring the ordinance in line with current State Statute.

Fiscal Impact: None

Alternatives: Not enforce the rear license plate ordinance if it is not changed.

ORDINANCE NO. 24-\_\_\_\_\_

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING SECTION 70.022 OF CHAPTER 70 OF TITLE VII OF ORDINANCE NO. 24-01 (COLUMBUS CITY CODE) TO AMEND THE REQUIREMENT OF ILLUMINATED REAR LICENSE PLATES TO PLAINLY VISUAL DISPLAYMENT OF REAR LICENSE PLATES; REPEALING ALL ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

WHEREAS, concerning license plates, it has been determined that the current language of City Code Section § 70.022, may create a greater criminal liability than what is set forth in Neb. Rev. Stat. § 60-399; and

WHEREAS, the City desires to amend its City Code Section § 70.022 to be in conformity with Neb. Rev. Stat. § 60-399 to clarify the requirements for displaying rear license plates.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA:

**Section 1.** That Section 70.022 of Chapter 70 of Title VII of the Columbus City Code be amended and revised to read as follows:

**§ 70.022 REAR LICENSE PLATE ~~ILLUMINATED~~ TO BE PLAINLY VISUAL, DISPLAYED, AND SECURED.**

The rear license plate shall be ~~illuminated during such time as lights are required to be lighted upon a vehicle~~ plainly visual, displayed, and secured in such a manner as is required by the Nebraska Motor Vehicle Registration Act (as such Act may be amended from time to time).

**Section 2.** This Ordinance shall repeal all Ordinances or portions thereof and in conflict herewith.

**Section 3.** This Ordinance shall be in full force and effect after its passage, approval, and publication according to law. Publication shall be in pamphlet form as authorized by § 16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the City office.

INTRODUCED BY COUNCIL MEMBER\_\_\_\_\_.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

15.B. Ordinance No. 24-26 removing Title IX, Chapter 90, Sections 90.060 through 90.067, "Wild or Exotic Animals", from Columbus City Code.

DRAFT

**ORDINANCE NO. 24-26**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, REPEALING THE “WILD OR EXOTIC ANIMALS” SECTIONS OF TITLE IX, CHAPTER 90, SECTIONS 90.060 THROUGH 90.067 OF THE COLUMBUS CODE OF ORDINANCES; REPEALING ALL ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

WHEREAS, the City desires to repeal the “Wild or Exotic Animals” sections of the Columbus Code of Ordinances, which can be found in Title IX, Chapter 90, Sections 90.060 through 90.067 of said Code; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA:

**Section 1.** That the “Wild or Exotic Animals” portion of the Columbus Code of Ordinances, which can be found in Title IX, Chapter 90, Sections 90.060 through 90.067 of said Code, is hereby repealed and voided. That all other portions Columbus Code of Ordinances not specifically amended or repealed by this Ordinance shall remain in full force and effect.

**Section 2.** That Title IX, Chapter 90, Sections 90.060 through 90.067 of Columbus Code of Ordinances is hereby reserved for future use by the City.

**Section 3.** This Ordinance shall repeal all Ordinances or portions thereof and in conflict herewith.

**Section 3.** This Ordinance shall be in full force and effect after its passage, approval, and publication according to law. Publication shall be in pamphlet form as authorized by § 16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the City office.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

# Memo

**To:** Tara Vasicek, City Administrator

**From:** Charles Sherer; Chief of Police

**CC:**  
10/3/2024

**Date:**

**Re:** City Ordinance sections 90.060 through 90.067(Exotic Animal Permits)

---

**Recommendation:** I would recommend repealing the following sections of city code; 90.060 through 90.067 with respect to Exotic Animal permits. Our current city ordinance mandates that all residents that have exotic animals as defined by the ordinance, have to apply for permits to possession them. This ordinance also bans the sale of the same unless the establish has a permit and the person obtaining the animal has a permit. As of now, residents can go to other vendors in other communities and bring back exotic animals. We have no knowledge as to who has them or how many there are. Current Nebraska Game & Parks legislation can be relied upon to prohibit certain animals & species.

**Discussion:** Our current city ordinance mandates that the all residents are required to permit these animals. We don't know who has these animals unless they post something on Facebook or are reported by another party. Our city ordinance is like putting our finger in the hole of dike. A check of other communities our size revealed that either they don't have City ordinances with respect to Exotic animals or they fall back on Nebraska Game & Parks legislation; N.R.S. 37-477 that prohibits certain animals & species that are kept privately.

Our city ordinance restricts commercial vendors from exercising sales conducted by competing vendors in other communities; inhibiting their opportunity to compete regionally. Our ordinance is archaic and we have backup state legislation to fall back on if needed.

**Fiscal Impact:** None

**Alternatives:** Continue to enforce the Exotic Animal ordinances and the permit process.

## **§ 90.060 PERMIT REQUIRED.**

(A) It shall be unlawful for any person within the corporate limits of the city to own, to allow to be in or upon any premises occupied by that person or under that person's charge or control or otherwise keep, hold, maintain or bring into the city any wild or exotic animal without first obtaining a permit issued by the Exotic Animal Permit Review Committee. No household shall be allowed to have more than two wild or exotic animals at any one time even with a permit. This section shall not apply:

- (1) To any city, state or federal zoo, park, refuge or wildlife area which is open to the public;
- (2) To any bona fide circus or traveling animal exhibit;
- (3) To any animal hospitals operated by duly licensed veterinarians; or
- (4) To any licensed educational institutions or licensed animal research facilities.

(B) The Exotic Animal Permit Review Committee is hereby created and shall consist of the City Administrator and the Chief of Police or designee.

(Prior Code, § 90.060) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004; Ord. 07-22, passed 11-19-2007; Ord. 13-02, passed 3-4-2013) Penalty, see § [90.999](#)

## **§ 90.061 PERMIT APPLICATION.**

The procedures for obtaining a wild or exotic animal permit are listed as follows.

(A) The person desiring a permit must file an application with an animal control officer and pay an application and administrative fee as set by resolution.

(B) An administrative hearing before the Exotic Animal Permit Review Committee is scheduled by the City Clerk's office.

(C) (1) Notice of administrative hearing on the application is published at least one week prior to the meeting of the Exotic Animal Permit Review Committee during which the application will be heard. The publication costs will be paid by the applicant prior to receiving a permit.

(2) At least ten days prior to the date of the hearing, notice of the application and the time and date of the administrative hearing shall be given by the applicant to occupants of residences and managers of multi-family dwellings within 300 feet of the location for which the permit is requested. Prior to the administrative hearing, each applicant shall file in the City Clerk's office a written statement declaring that proper notices have been given as required in this section.

(D) If it appears to a majority of the Exotic Animal Permit Review Committee following an administrative hearing that the following conditions are met, then in such event the Exotic Animal Permit Review Committee shall grant a permit to the applicant:

- (1) Granting of the permit would not create a nuisance or cause for public safety or concern;
- (2) The applicant is a fit and proper person or entity to maintain, keep and hold the wild or exotic animal(s) which the applicant seeks to own or possess; and
- (3) The premises of the applicant are such as to safely maintain the wild or exotic animal(s).

(E) Any applicant, or any person opposed to the granting of a permit, may appeal the decision of the Exotic Animal Permit Review Committee to the City Council. The City Council shall conduct a hearing on the permit and after such hearing shall either confirm or reverse the decision of the Exotic Animal Permit Review Committee. The hearing before the City Council shall not require further publication or notice other than as a regular Council agenda item.

(Prior Code, § 90.061) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004; Ord. 05-10, passed 3-7-2005; Ord. 07-22, passed 11-19-2007)

## **§ 90.062 PUBLIC HEARING.**

During the public hearing, the following must occur.

(A) The applicant must, at minimum, explain the purpose for seeking the application, declare the number of animals to be kept under the permit and demonstrate how the wild or exotic animal(s) will be maintained, kept, held and controlled.

(B) Members of the public shall be allowed to object and show cause why the application should not be granted.

(Prior Code, § 90.062) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004)

### **§ 90.063 DURATION OF PERMIT; RENEWAL.**

(A) Permits may be granted for any duration not exceeding one year. To obtain a renewal permit, a person must file an application for the renewal with an animal control officer. The lead animal control officer shall determine, without an administrative hearing, whether or not a renewal permit should be granted.

(B) In the event a renewal application is denied, the applicant may appeal that decision to the Exotic Animal Permit Review Committee which will utilize the hearing procedures set forth in § [90.061](#) of this code.

(Prior Code, § 90.063) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004; Ord. 07-22, passed 11-19-2007)

### **§ 90.064 PERMITS NONTRANSFERABLE.**

Permits may not be transferred under any circumstances.

(Prior Code, § 90.064) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004) Penalty, see § [90.999](#)

### **§ 90.065 INSPECTION OF PREMISES.**

(A) It shall be a condition of the issuance of a permit that the city or any of its agents shall be permitted to inspect the premises and all animals thereon which are kept under the permit, without notice between 7:00 a.m. and 9:00 p.m. on any day. Refusal to allow an inspection by an authorized agent of the city shall be grounds for revocation or suspension of the permit.

(B) If, on inspection, it is found that the holder of the permit, or his, her or its employees, have failed to adequately hold or control the animal(s) held under the permit or to properly care for the animal(s) as set forth in this chapter, the lead animal control officer or designee who has performed the inspection shall report those findings to the Exotic Animal Permit Review Committee.

(Prior Code, § 90.065) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004; Ord. 07-22, passed 11-19-2007)

### **§ 90.066 PERMIT REVOCATION; SUSPENSION.**

(A) The Exotic Animal Permit Review Committee may, after proper notice and hearing, revoke or suspend such permit for one or more of the following causes:

(1) Refusal by the permit holder to allow the city to inspect the premises or examine the animal(s) thereon which are kept under the permit;

(2) The conviction of the permit holder or any of the household members for the offense of cruelty to animals as set forth in § [90.036](#) of this code, whether or not said conviction is based upon the treatment of animals maintained, held or kept under the permit;

(3) The conviction of the permit holder or any of the household members for the offense of running at large as set forth in § [90.032](#) of this code or owner's duties as set forth in § [90.030](#) of this code, whether or not said conviction is based upon the treatment of animals maintained, held or kept under the permit; or

(4) A reasonable showing that the health and safety of the public (**PUBLIC** shall include the members of the household where the subject animal(s) are maintained, held or kept under the permit) are endangered by the maintaining, holding or keeping of any of the animal(s) under the permit.

(B) Any decision of the Exotic Animal Permit Review Committee made pursuant to this section may be appealed to the City Council utilizing the hearing procedures set forth in § [90.061](#) of this code.

(Prior Code, § 90.066) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004; Ord. 05-21, passed 3-21-2005; Ord. 07-22, passed 11-19-2007)

**§ 90.067 IMPOUNDMENT OF ANIMALS.**

(A) Following revocation or expiration of a permit, or if no permit has ever been obtained, or if the owner fails to remove the animal(s) maintained, held or kept under the permit from the corporate limits of the city within 48 hours of the revocation, the lead animal control officer, the officer's assistants or police officers shall be authorized to impound and hold the animal(s) until such time as the owner is able to remove the animal(s) from the corporate limits of the city, which shall under no circumstances be longer than 72 hours.

(B) (1) The owner shall be responsible for payment of any shelter fees as set by the City Council which are incurred as a result of the impoundment.

(2) If the owner fails to claim or redeem the impounded animal(s) within 72 hours, the city shall have the right to destroy or sell the animals, with the proceeds from the sale used to maintain the city shelter.

(Prior Code, § 90.067) (Ord. 97-16, passed 8-4-1997; Ord. 01-42, passed 8-2-2001; Ord. 04-03, passed 1-5-2004)

15.C.Ordinance No. 24-27 amending 2024-2025 Pay Plan.

**ORDINANCE NO. 24-27**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND HOURLY SALARY RANGES FOR EACH INDIVIDUAL CLASSIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the following pay plan for all classifications within the city be established:

2024-2025  
PAY SCALE TABLE

GRADE A7 \$15.51 - \$20.45

\*Library Assistant  
Program Assistant

GRADE A9 \$16.62 - \$21.89

Community Building Janitor

GRADE B2 \$17.53 - \$23.68

Customer Service Account Clerk

GRADE B3 \$18.61 - \$25.15

\*Area Transit Driver  
Library Assistant II

GRADE B4 \$19.26 - \$26.00

\*Area Transit Supervisor  
Police Apprenticeship  
Transfer Station Scale Clerk

GRADE B5 \$19.94 - \$26.92

Library Assistant III  
\*Office Associate  
Police Records Clerk

GRADE B6 \$20.63 - \$27.89

\*Building Maintenance  
Customer Service Clerk  
Office Associate II  
Pool/Water Park Maintenance Technician

GRADE B7 \$21.34 - \$28.81

Account/Human Resource Clerk  
Code Enforcement Technician  
\*Communications Specialist (911 Dispatcher)  
Community Service Technician  
Equipment Operator  
\*Parks Maintenance Worker  
Parks Recreational Maintenance Worker

GRADE B8 \$22.11 - \$29.84

Account Clerk  
Administrative Assistant  
Customer Service Supervisor  
\*Equipment Operator II  
Head Cook  
\*Police Records Clerk Lead

GRADE B9 \$22.93 - \$30.93

\*Equipment Operator III  
\*Finance Account Clerk II  
Golf Course Crew Leader

GRADE B10 \$23.75 - \$32.08

\*Assistant City Clerk  
\*Mechanic  
Public Property Maintenance Mechanic  
Senior Office Associate II  
\*Street Dispatcher  
Transfer Station Operator  
Wastewater Treatment Facility Operator

GRADE B11 \$24.65 - \$33.28

Community Coordinator  
\*Parks Crew Leader  
\*Water Production Operator  
Water Utility Maintenance Worker

GRADE B12 \$25.56 - \$34.53

Engineering Administrative Specialist  
\*Lead Communications Specialist  
Mechanic II

GRADE B13 \$26.50 - \$35.80  
Accounting Specialist  
Librarian  
Park & Rec Coordinator  
Park & Rec Coordinator (Aquatics)  
Public Communications Manager  
\*Senior Center Manager  
Transfer Station Supervisor  
\*Wastewater Treatment Facility Operator II  
\*Wastewater Treatment Facility Laboratory Technician  
\*Water Production Operator II  
Youth Librarian

GRADE B14 \$27.49 - \$37.12  
Street Crew Leader  
Water Utility Maintenance Worker II

GRADE B15 \$28.50 - \$38.49  
Cemetery Supervisor  
Water Production Crew Leader  
\*Water Utility Crew Leader

GRADE B16 \$29.56 - \$39.91  
Building Inspector  
Computer Technician  
Engineering Designer/Surveyor

GRADE B17 \$30.65 - \$41.40  
GIS Supervisor

GRADE B18 \$31.81 - \$42.94  
\*Computer/Network Technician  
Engineering Project Manager

GRADE C1 \$32.04 - \$44.86  
Airport Manager

GRADE C2 \$33.64 - \$47.09  
City Clerk  
Golf Course Superintendent  
Parks Superintendent  
\*Planning & Economic Development Coordinator  
\*Street Superintendent  
\*Surveyor/Construction Observer

GRADE C3 \$35.50 - \$49.69  
Chief Building & Code Official  
Library Director  
\*Wastewater Treatment Facility Superintendent  
\*Water Superintendent

GRADE C4 \$37.62 - \$52.68  
Assistant Fire Chief  
Project Engineer  
\*Public Property Director

GRADE C5 \$40.07 - \$56.09  
Police Captain

GRADE C6 \$42.87 - \$60.03  
Community Development Director  
\*Fire Chief  
Park & Recreation Director

GRADE C7 \$46.08 - \$64.52  
Communications Director  
Human Resources Director  
\*Police Chief

GRADE C8 \$50.00 - \$69.99  
\*Public Works Director

GRADE C9 \$54.49 - \$76.30  
City Engineer  
Finance Director

OTHER POSITIONS

City Administrator per Resolution R20-140	\$233,604 annual
Prosecuting Attorney (through 3/4/25)	\$ 4,062 per month
City Attorney	\$ 185 per hour
City Emergency Management Director	\$ 10,000 per year
Mayor per Resolution R06-107	\$ 11,838 per year
Council per Resolution R06-107	\$ 7,381 per year

\*Step 7 has been increased by 2.5% for these positions effective 10/1/2024.

This ordinance shall repeal all ordinances or portions thereof in conflict herewith. This ordinance shall be published as required by law and shall become effective October 1, 2024.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

DRAFT

**ORDINANCE NO. 24-\_\_**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND HOURLY SALARY RANGES FOR EACH INDIVIDUAL CLASSIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the following pay plan for all classifications within the city be established:

2024-2025  
PAY SCALE TABLE

GRADE A7 \$15.51 - \$20.45

~~Lead Lifeguard /Program Coordinator~~

\*Library Assistant

Program Assistant

GRADE A9 \$16.62 - \$21.89

Community Building Janitor

GRADE B2 \$17.53 - \$23.68

Customer Service Account Clerk

GRADE B3 \$18.61 - \$25.15

\*Area Transit Driver

Library Assistant II

~~Library Maintenance Worker~~

GRADE B4 \$19.26 - \$26.00

\*Area Transit Supervisor

Police Apprenticeship

Transfer Station Scale Clerk

GRADE B5 \$19.94 - \$26.92

Library Assistant III

\*Office Associate

Police Records Clerk

GRADE B6 \$20.63 - \$27.89

\*Building Maintenance

Customer Service Clerk

~~Finance Account Clerk~~

~~Library Assistant IV~~

Office Associate II

Pool/Water Park Maintenance Technician

GRADE B7 \$21.34 - \$28.81

Account/Human Resource Clerk  
Code Enforcement Technician  
\*Communications Specialist (911 Dispatcher)  
Community Service Technician  
~~Customer Service Clerk II~~  
Equipment Operator  
\*Parks Maintenance Worker  
Parks Recreational Maintenance Worker

GRADE B8 \$22.11 - \$29.84

Account Clerk  
Administrative Assistant  
~~Aquatics Supervisor~~  
Customer Service Supervisor  
Equipment Operator II  
Head Cook  
Police Records Clerk Lead  
~~Senior Office Associate~~

GRADE B9 \$22.93 - \$30.93

\*Equipment Operator III  
\*Finance Account Clerk II  
Golf Course Crew Leader

GRADE B10 \$23.75 - \$32.08

~~Account Clerk III~~  
\*Assistant City Clerk  
\*Mechanic  
Public Property Maintenance Mechanic  
Senior Office Associate II  
\*Street Dispatcher  
Transfer Station Operator  
Wastewater Treatment Facility Operator

GRADE B11 \$24.65 - \$33.28

Community Coordinator  
\*Parks Crew Leader  
\*Water Production Operator  
Water Utility Maintenance Worker

GRADE B12 \$25.56 - \$34.53

Engineering Administrative Specialist  
\*Lead Communications Specialist  
Mechanic II

GRADE B13 \$26.50 - \$35.80

Accounting Specialist  
Librarian  
Park & Rec Coordinator

Park & Rec Coordinator (Aquatics)  
Public Communications Manager  
Senior Center Manager  
Transfer Station Supervisor  
Wastewater Treatment Facility Operator II  
Wastewater Treatment Facility Laboratory Technician  
Water Production Operator II  
Youth Librarian

GRADE B14 \$27.49 - \$37.12

Street Crew Leader  
Water Utility Maintenance Worker II

GRADE B15 \$28.50 - \$38.49

Cemetery Supervisor  
Water Production Crew Leader  
\*Water Utility Crew Leader

GRADE B16 \$29.56 - \$39.91

Building Inspector  
\*Computer Technician  
Engineering Drafter/Aide  
Engineering Designer/Surveyor

GRADE B17 \$30.65 - \$41.40

GIS Supervisor

GRADE B18 \$31.81 - \$42.94

\*Computer/Network Technician  
Engineering Project Manager

GRADE C1 \$32.04 - \$44.86

Airport Manager

GRADE C2 \$33.64 - \$47.09

City Clerk  
Golf Course Superintendent  
Parks Superintendent  
\*Planning & Economic Development Coordinator  
\*Street Superintendent  
\*Surveyor/Construction Observer

GRADE C3 \$35.50 - \$49.69

Chief Building & Code Official  
Library Director  
\*Wastewater Treatment Facility Superintendent  
\*Water Superintendent

GRADE C4 \$37.62 - \$52.68

Assistant Fire Chief  
Project Engineer  
\*Public Property Director

GRADE C5 \$40.07 - \$56.09

Police Captain

GRADE C6 \$42.87 - \$60.03

Community Development Director  
\*Fire Chief  
Park & Recreation Director

GRADE C7 \$46.08 - \$64.52

Communications Director  
Human Resources Director  
\*Police Chief

GRADE C8 \$50.00 - \$69.99

\*Public Works Director

GRADE C9 \$54.49 - \$76.30

City Engineer  
Finance Director

OTHER POSITIONS

City Administrator per Resolution R20-140	\$233,604 annual
Prosecuting Attorney (through 3/4/25)	<del>\$ 4,062</del> <del>\$ 3,940.00</del> per month
City Attorney	\$ 185 per hour
City Emergency Mgmt Director	\$10,000 per year
Mayor per Resolution R06-107	\$11,838 per year
Council per Resolution R06-107	\$ 7,381 per year

\*Step 7 has been increased by 2.5% for these positions effective 10/1/2024.

This ordinance shall repeal all ordinances or portions thereof in conflict herewith. This ordinance shall be published as required by law and shall become effective October 1, 2024.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

16. **ORDINANCES ON SECOND READING - None**
17. **ORDINANCES ON THIRD READING - None**
18. **CONSIDERATION OF PAYROLL AND BILLS ON FILE - Included in Consent Agenda.**
19. **UNFINISHED BUSINESS - None**
20. **ADJOURNMENT**