

**ARGO COMMUNITY HIGH SCHOOL
DISTRICT 217
BOARD OF EDUCATION
REGULAR MEETING
AGENDA**

July 16, 2018

6:30 PM - Charles E. Wingo Historical Room

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Approval of Minutes
 - A. June 18, 2018 - Regular Minutes
 - B. June 18, 2018 - Executive Session Minutes
6. Audiences:

Persons wishing to address the Board of Education are expected to follow School Board Policy 2:230
7. President's Report - Mr. Pappas
8. Discussion/Action - Consent Agenda
 - A. Request approval to accept the notice of resignation from Ms. Vernita Miracle-Pond from the position of 3rd Shift Custodian effective June 20, 2018.
 - B. Request approval to hire Ms. Kelly Romero for the position of 3rd Shift Custodian pending successful completion of pre-employment requirements. This position is available due to the resignation of Ms. Vernita Miracle-Pond. Ms. Romero will be paid \$16.91 per hour, plus a third shift differential adjustment of \$0.55 per hour for a total hourly rate of \$17.46 per the Collectively Bargained Agreement.
 - C. Request approval to hire Ms. Anna Willis for the position of Confidential Secretary to the Assistant Principal of Teaching and Learning for the 2018-19 school year pending successful completion of pre-employment requirements. This position is open due to the retirement of Ms. Pamela Mercer. Ms. Willis will work 37 1/2 hours per week at a rate of \$30.00 per hour.
 - D. Request approval to hire Ms. Eva Luna for the position of Student Supervisor for the 2018-19 school year. Ms. Luna has successfully completed all pre-employment requirements. This position is available due to the retirement of Ms. Pamela McDonald. Ms. Luna will begin working on or around August 6, 2018 and will be paid \$22.69 per hour per the Collectively Bargained Agreement.
 - E. Request approval to hire Ms. Luna Hilal for the position of substitute English Teacher from August 13, 2018 through October 1, 2018 pending successful completion of pre-employment requirements.. This position is available due to the approved FMLA leave of Dr. Laura Jervis. Ms. Hilal will be paid \$22.00

per hour per the Collectively Bargained Agreement.

- F. Request approval to hire Ms. Tara Usrey for the position of ESS Instructional Assistant for the 2018-19 school year pending successful completion of pre-employment requirements. Ms. Usrey is replacing Ms. Alexa Havlicek who resigned at the end of the 2017-18 school year. Ms. Usrey will be paid \$24.92 per hour based on the Collectively Bargained Agreement.
- G. Request approval to hire Ms. Shannon Sundberg for the position of Science Resource Teacher for the 2018-19 school year. Ms. Sundberg is a current employee and all pre-employment records are on file. Ms. Sundberg will be paid the excess time pay rate of \$37.10 per hour per the Collectively Bargained Agreement. The Science Resource Program is funded through the Title I Grant.
- H. Request approval to hire Ms. Carla Murray for the position of Head Girls Swim Coach for the 2018-19 school year pending successful completion of pre-employment requirements. This position is available due to the resignation of the previous coach, Ms. Theresa Kelsey. Ms. Murray will be paid \$10,643.00 (18.00% of BA Step 1 - \$59,125, Year 1) for the fall season per the Collectively Bargained Agreement.
- I. Request approval to hire the following Freshman Mentors for the 2018-19 school year. All are current teachers and have successfully completed pre-employment requirements. They will work during student study halls for two (2) hours per week during their lunch periods. They will be paid at the excess time pay rate of \$37.10 per the Collectively Bargained Agreement. The salaries will be funded through the Title I Grant.
 - 1. Mike Cognetti
 - 2. Nicolette D'Amico
 - 3. Grace Drobny
 - 4. Alexa Edwards
 - 5. Allison Feeney
 - 6. Lisa Garrett
 - 7. Aimee Guildin
 - 8. Kate Hutchinson
 - 9. Jennifer Julius
 - 10. Janel Kallemeyn
 - 11. Jim Kantzavelos
 - 12. Jon Leonard
 - 13. Milosh Lukovic
 - 14. Pat Maietta
 - 15. Bernice Schopf
 - 16. Erica Sobanski
 - 17. Erin Walsh
 - 18. Stacey Ziccardi
- J. Request approval to hire the following Will Not Resource Teachers for the 2018-19 school year. All are current teachers and have successfully completed pre-employment requirements. They will work as resource teachers for any student failing four (4) or more classes. The teachers will work five days (5)

per week, during their lunch periods. They will be paid at the excess time rate of pay of \$37.10 per the Collectively Bargained Agreement. The salaries will be funded through the Title I Grant.

1. Jennifer Allison
2. Michelle Coleman
3. Brian Todd Evans
4. Christopher Hills
5. Kristopher Kowalski
6. Tom McEntee
7. Bob Powers
8. Emily Sawyer
9. Jennifer Turn
10. Beth Whittinghill

K. Request approval to hire Mr. Rosendo Gutierrez for the Business Teacher position pending successful completion of pre-employment requirements for the 2018-19 school year. Mr. Gutierrez will be replacing Mr. Frank Capodanno and will be paid MA Step 1, \$63,124 per the Collectively Bargained Agreement.

L. Request approval to move Ms. Sylvia Kowal, Confidential Secretary/Payroll from probationary status to regular status with all the responsibilities and benefits of a full-time employee as of June 25, 2018.

M. Request approval for Junior Argonauts Basketball to use the Swanson Gym/Field House on the following dates/days: September 11, 2018 through July 31, 2019 on Mondays and Wednesday from 6:00 p.m. to 9:00 p.m. The recommendation is no charge to the organization pending 75% residency. A current certificate of insurance is required prior to use of facilities.

N. Request approval for Gremio Soccer Club to use Memorial Stadium/Soccer Field on the following dates/days: August 5, 2018 through November 11, 2018 on Saturday's from 7:00 p.m. to 9:00 p.m. and Sunday's from 12:00 p.m. to 6:00 p.m. The recommendation is no charge to the organization pending 75% residency. Custodial and security fees will apply to event dates. A current certificate of insurance will be required prior to use of facilities.

9. Superintendent's Report - Dr. Kingsfield

A. Discussion/Action - Approval to adjourn to Executive Session for the purposes of discussing:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

B. Discussion/Action - Approve the Moraine Valley Community College Data Sharing Agreement for the 2018-19 school year.

C. Discussion/Action - PRESS Policies - 1st reading - Approve as presented by PRESS/reviewed by Franczek Radelet, P.C.

1. Board of Education
 - a. 2:105 - Ethics and Gift Ban

b. 2:170 - Procurement of Architectural, Engineering, and Land Surveying Services

2. Operational Services

a. 4:20 - Fund Balance (Revised by Franczek Radelet)

b. 4:80 - Accounting and Audits

c. 4:140 - Waiver of Student Fees

3. Instruction

a. 6:10 - Educational Philosophy and Objectives

b. 6:30 - Organization of Instruction

c. 6:120 - Education of Children with Disabilities

d. 6:135 - Accelerated Placement Program

e. 6:190 - Extracurricular and Co-Curricular Activities

f. 6:220 - Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

g. 6:230 - Library Media Program

h. 6:240 - Field Trips

i. 6:250 - Community Resource Persons and Volunteers

4. Students

a. 7:50 - School Admissions and Student Transfers To and From Non-District Schools

b. 7:340 - Student Records

5. Community Relations

a. 8:25 - Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

D. Discussion/Action - Request approval for non-union and administrative salaries for the 2018-19 school year.

E. Information - FOIA

1. Ms. Bethany Simpson, Data Acquisition Specialist - July 10, 2018

a. Purchasing records from 1/1/13 to current date.

2. Mr. Jim Cupples - June 12, 2018

a. Who is the current superintendent?

b. When does the current superintendent's contract end?

c. What is the length of the current superintendent's contract, using terms of years?

F. Information - Board Committee Minutes

1. Dr. Kingsfield reported the following committee minutes:

a. Policy/Personnel Committee - July 2, 2018

b. Finance Committee - June 18, 2018

10. Principal's Report - Dr. Covino

- A. Information - IHSA overnight student travel for the 2018-19 school year.
- B. Information - Upcoming Events
 - 1. Registration - Online available during June and July for all students whose residency has been verified.
 - 2. In-person registration dates:
 - a. Monday, August 6th, 2018 - 12:00 p.m. - 6:00 p.m.
 - b. Tuesday, August 7th, 2018 - 12:00 p.m. - 6:00 p.m.
 - c. Wednesday, August 8th, 2018 - 12:00 p.m. - 6:00 p.m.
 - d. Thursday, August 9th, 2018 - 12:00 p.m. - 6:00 p.m.
 - 3. Faculty Institute
 - a. Monday, August 13, 2018 - 8:00 a.m. - 1:00 p.m.
 - b. Tuesday, August 14, 2018 - 8:00 a.m. - 1:00 p.m.
 - 4. Freshman/Transfer Student 1st Day
 - a. Wednesday - August 15, 2018 - 8:00 a.m. - 1:30 p.m.
 - 5. School Begins - All Students - Thursday, August 16, 2018 - 9:00 a.m. start.
 - 6. Maroon & White Night - Friday, August 17, 2018 - 5:00 p.m. - 9:00 p.m.
 - 7. Back to School Night - Thursday, August 30, 2018 - 6:30 p.m. - 8:00 p.m.
- 11. Business Manager - Mr. Murphy
 - A. Discussion/Action - Request approval to adopt the IRS standard mileage rate of \$0.545 per mile for 2018-2019.
 - B. Discussion/Action - Request approval of the MS Surface Pro Lease/Purchase (Staff)
 - C. Discussion/Action - Request approval of the Benefits Broker/Consulting Service Contract.
 - D. Discussion/Action - Request approval of the change order for the swimming pool.
 - E. Discussion/Action - Request approval of the Financial Report and Monthly Payroll
 - F. Discussion/Action - Request approval of Accounts Payable /Imprest
 - 1. Final - FY18 (June) bills
 - 2. First - FY19 (July) bills
 - G. Discussion/Action - Request approval of the solar panel proposal/installation building G.
 - H. Informational - Richard and Sharon Portillo Performing Arts Center Close-Out
 - I. Informational - 2018 Summer Construction Projects Update
 - J. Informational - Maintenance of Effort for Special Education
 - K. Informational - State Categorical Receivables as of 6/30/18
 - L. Informational - Student Activity Fund (June)
- 12. Correspondence
 - A. Thank you letter from the Argo Special Olympics Team and Coaches

B. Thank you email from Mrs. Mary Bilek

13. Information

A. Argo Facebook

1. Who's excited for Argo football?
2. 2018-19 Maroon staff!
3. Argo Special Olympics
4. Stress Less Freshman Boot Camp
5. Class of 1968 50th Class Reunion!

B. "UIC students awarded Gilman study abroad scholarships - Jacqueline Alexander, Class of 2015"

UIC Today, Wednesday, June 13, 2018

14. Unfinished Business

15. New Business

16. Adjournment