

**ARGO COMMUNITY HIGH SCHOOL  
DISTRICT 217  
BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA**

**December 12, 2016**

**6:30 PM - Charles E. Wingo Historical Room**

Holiday Gathering Superintendent's Office 6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Approval of Minutes
  - A. November 7, 2016 - Regular Minutes
  - B. November 7, 2016 - Executive Session Minutes
6. Audiences:

Persons wishing to address the Board of Education are expected to follow School Board Policy 2:230
7. Presentation - Susan Birkenmaier, Ed.D.
  - A. Lyons Township Treasurer's Office
8. President's Report – Mr. Pappas
  - A. Discussion/Action - Approve Board meeting dates for 2018
  - B. Discussion/Action - Approve Mission Statement as presented
  - C. Information - Board members key card access - November
9. Discussion/Action - Consent Agenda
  - A. Request approval to accept the irrevocable retirement notice from Anna Salazar effective at the end of the 2016-2017 school year.
  - B. Request approval to accept the irrevocable retirement notice from Christina Wojtasik effective at the end of the 2016-2017 school year.
  - C. Request approval to accept the resignation of Adam Tinken from the position as Assistant Boys Volleyball Coach effective for the 2016-2017 school year.
  - D. Request approval to hire Ryan Skendzel for the position as Head Boys Volleyball Coach for the 2016-2017 school year. Mr. Skendzel will be paid \$17% of BA-Step 6 (\$59,886) or \$10,181 based on the Collectively Bargained Agreement.
  - E. Request approval to hire the following individuals as instructors for the College Entrance Exam Program for the 2016-2017 school year. They will be paid the excess time rate pay of \$36.09 per the

Collectively Bargained Agreement:

1. Brett Lettiere, Matt Levan, Janel Kallemeyn, Lindsay Murray, Nick Borowicz, Robert Powers, Kiera Vizza-Milligan, Timothy Coklas and Stacey Fitzgerald.
  - F. Request approval to hire Allison Hornung for the position of Substitute Physical Education teacher for the second semester of the 2016-2017 school year pending successful completion of employment requirements. Ms. Hornung will be replacing Ms. Eliadis beginning on or around January 9, 2017 to on or around April 10, 2017 while she is on a Board approved Family Medical Leave of Absence (FMLA.) Ms. Hornung will be paid \$22 per period.
  - G. Request approval to hire Libia Perez for the position as part-time Utility Clerk for the 2016-2017 school year pending successful completion of employment requirements. Ms. Perez will work two (2) hours per day at the rate of \$17.40 per hour based on the Collectively Bargained Agreement.
  - H. Request approval to hire the following individuals as Pro-Techs to be objective music audition judges pending successful completion of employment requirements. These expenses have been budgeted for in the 2016-2017 school year:
    1. Guadalupe Garcia \$125
    2. Julius Adams \$100
    3. Natalie Morawa \$75
  - I. Request approval to add a course overload for Zachary Collins, English teacher, for the second semester of the 2016-2017 school year due to increased enrollment. Mr. Collins will be paid an additional amount of \$4,302.48 (15% of BA - Step 1) based on the Collectively Bargained Agreement.
  - J. Request approval to move David Cook, Third Shift Custodian, from probationary status to regular full-time status with full vested rights in all programs based on the Collectively Bargained Agreement.
  - K. Request approval to extend the Family Medical Leave of Absence (FMLA) for Lauren Evoy through the end of the 2016-2017 school year. Mrs. Evoy intends to return at the beginning of the 2017-2018 school year.
  - L. Request approval for Megan Fitzgerald to take a Family Medical Leave of Absence (FMLA) beginning on or around April 16, 2017 with a return on or around October 26, 2017.
  - M. Request approval to contract with Bulldog Solution Inc. for the second (2nd) semester of the 2016-2017 school year. The cost of the program for second semester is \$9,216.20. The program will be funded through the Title 1 Grant.
  - N. Request approval for the Chicago Fire to use the Frank Stout Field House (C and S courts) on January 12th, 19th and 26th; February 2nd, 9th, 16th and 23rd and March 9, 2017 from 6:00 p.m. until 9:00 p.m. The organization will be charged a rental fee of \$100 per hour for twenty-four (24) hours or \$2400. A current certificate of insurance will be required prior to use.
  - O. Request approval for Tri-Town Little League Baseball to use the Frank Stout Field House (courts C and S) on Sundays from January 15, 2017 to April 9, 2017 from 4:00 p.m. until 6:00 p.m. to practice their baseball skills. The recommendation is no charge to the group for use of the facilities pending a roster of participants verifying 75% residency prior to use. A current certificate of insurance, which expires 5/5/17, is on file in the Activities Office.
10. Superintendent's Report - Dr. O'Mara
- A. Discussion/Action - Approval to adjourn to Executive Session for the purposes of discussing:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

## B. Discussion/Action - PRESS Policies

### 1. Board of Education

- a. SBP 2:120 - Board Member Development  
Recommendation: Approve update
- b. SBP 2:125 - Board Member Compensation; Expenses  
Recommendation: Approve as rewritten by Franczek Radelet P.C.
  1. Approve Policy/Personnel Committee's recommendation to eliminate Per Diem
  2. Approve Policy/Personnel Committee's recommendation to limit attendance to one (1) in-state and one (1) out-of-state conference per fiscal year. Conference attendance exceeding two (2) per fiscal year will require board approval.
- c. SBP 2:200 - Types of Board of Education Meetings  
Recommendation: Approve as required by statute
- d. SBP 2:220 - Board of Education Meeting Procedure  
Recommendation: Approve as required by statute

### 2. Operational Services

- a. SBP 4:60 - Purchases and Contracts  
Recommendation: Approve as required by statute.
- b. SBP 4:110 - Transportation  
Recommendation: Approve as required by federal law
- c. SBP 4:175 - Convicted Child Sex Offender: Screening Notifications  
Recommendation: Approve as required by statute

### 3. General Personnel

- a. SBP 5:10 - Equal Employment Opportunity and Minority Recruitment  
Recommendation: Approve legal reference update
- b. SBP 5:60 - Expenses  
Recommendation: Approve as rewritten by Franczek Radelet P.C.
- c. SBP 5:100 - Staff Development Program  
Recommendation: Approve as required by statute
- d. SBP 5:185 - Family and Medical Leave  
Recommendation: Approve new federal regulation

### 4. Professional Personnel

- a. SBP 5:190 - Teacher Qualifications  
Recommendation: Approve new federal regulation
- b. SBP 5:250 - Leaves of Absence  
Recommendation: Approve as required by statute
- c. SBP 5:260 - Student Teachers

Recommendation: Approve as required by statute

5. Educational Support Personnel

- a. SBP 5:280 - Duties and Qualifications

Recommendation: Approve update of legal references

6. Instruction

- a. SBP 6:15 - School Accountability

Recommendation: Approve as updated by federal law

- b. SBP 6:50 - School Wellness

Recommendation: Approve as updated by federal law

- c. SBP 6:60 - Curriculum Content

Recommendation: Approve as required by statute

- d. SBP 6:145 - Migrant Students

Recommendation: Approve as required by federal law

- e. SBP 6:160 - English Learners

Recommendation: Approve new federal statute

- f. SBP 6:170 - Title I Programs

Recommendation: Approve new federal statute

- g. SBP 6:310 - High School Credit for Non-District Experiences: Course Substitutions; Re-Entering Students

Recommendation: Approve new federal statute

- h. SBP 6:340 - Student Testing and Assessment Program

Recommendation: Approve new federal statute

7. Students

- a. SBP 7:50 - School Admissions and Student Transfers to and From Non-District Schools

Recommendation: Approve as required by statute

- b. SBP 7:60 - Residence

Recommendation: Approve as required by statute

- c. SBP 7:70 - Attendance and Truancy

Recommendation: Approve as required by statute and for clarity

- d. SBP 7:250 - Student Support Services

Recommendation: Approve new federal regulation

- e. SBP 7:260 - Exempt from Physical Education

Recommendation: Approve as required by statute

- f. SBP 7:305 - Student Athlete Concussions and Head Injuries

Recommendation: Approve as required by statute

- g. SBP 7:310 - Restrictions on Publications: Elementary Schools

Recommendation: High schools should delete this policy and adopt new policy 7:315

- h. SBP 7:315 - Restrictions on Publications: High Schools

Recommendation: Approve as recommended by PRESS

- 8. Community Relations
  - a. SBP 8:70 - Accommodating Individuals with Disabilities  
Recommendation: Approve for clarity
- C. Discussion/Action - Adopt Resolution #16-17-R06 regarding the following school board policies:
  - 1. SBP 2:125 - Board Member Compensation; Expense
  - 2. SBP 5:60 - Regulation of Employee Expenses
- D. Information - FOIA
  - 1. Nathan Mihelich  
Illinois Retired Teachers Association
- E. Information - Board Committee Minutes
  - 1. Policy/Personnel - December 7, 2016
  - 2. Academic - November 7, 2016
  - 3. Finance - November 7, 2016
- 11. Principal's Report – Dr. Covino
  - A. Information - Upcoming Events
    - 1. Final Exams - December 21st, 22nd and 23rd
    - 2. Holiday Staff Luncheon: December 23rd at noon – Harry Stone Library
    - 3. Last Day of 1st Semester - December 23rd
    - 4. Winter Break - December 24, 2016 through January 9, 2017
      - a. Winter Break Holiday Observance - The school will be closed Monday, December 26th and Tuesday, December 27th in observance of Christmas Eve and Christmas Day, respectively. The school will be closed on Friday, December 30th and Monday, January 2nd in observance of New Year's Eve and New Year's Day, respectively.
    - 5. Faculty Institute Day – Monday, January 9, 2017
    - 6. First day of second semester - Tuesday, January 10, 2017
    - 7. Alumni Night - Friday, January 20, 2017 Alumni Basketball 5:00 p.m. Swanson Gymnasium; Varsity Girls Basketball - 5:30 p.m. Swanson Gymnasium; Varsity Boys Basketball - 7:30 p.m. Swanson Gymnasium. Toyota Park - after the boys Varsity game
    - 8. Dr. Martin Luther King, Jr. Day - Monday, January 16, 2017 - No School
- 12. Assistant Principal - Mr. Toullos
  - A. Information - Monthly Attendance/Suspension
  - B. Information - Monthly Outplacements
- 13. Business Manager – Mr. Murphy
  - A. Discussion/Action – Approve the 2016 Property Tax Levy per Resolution #16-17-R05
  - B. Discussion/Action - Approve awarding the base bid only of Trade Package 11a for Theatrical Equipment to the lowest and most responsive bidder, Grand Stage in the amount of \$460,000.
  - C. Discussion/Action – Approve renewal of Workers' Compensation Insurance

- D. Discussion/Action - Approve Financial Report and Monthly Payroll
  - E. Discussion/Action - Approve Accounts Payable/IMPREST
  - F. Information - Richard and Sharon Portillo Performing Arts Center update - DLA/IHC Representative
  - G. Information - Student Activity Fund
14. Correspondence
- A. Notes from superintendent candidates
15. Information
- A. Argo Facebook
    - 1. Argo Speech Team
    - 2. Varsity & JV Sailorettes
    - 3. College visit - Dominican University
    - 4. Argo Orchestra at Symphony Center
    - 5. Ofrenda, El Dia de los Muertos
    - 6. GO CUBS GO!
    - 7. Deandre Givands
    - 8. Chess Team
    - 9. Congrats Taylor Lupo
  - 10. Jazz Concert
  - 11. Congrats to students selected to ILMEA
  - 12. Argo Ship Awards
  - 13. Congrats Wrestlers
  - 14. Happy Veterans Day
  - B. "Argo to host 'Polar Express' "
    - Desplaines Valley News*, Thursday, December 1, 2016
  - C. "Argonaut signs to play softball at Morton College"
    - Desplaines Valley News*, Thursday, December 1, 2016
  - D. "Argo trying to remedy student parking woes"
    - Desplaines Valley News*, Thursday, November 17, 2016
16. Unfinished Business
17. New Business
18. Adjournment