

**Agenda of Meeting**  
**Midlothian ISD**  
**Board of Trustees Regular Meeting**

L.A. Mills Administration Building  
100 Walter Stephenson Road  
Midlothian, Texas 76065

**Tuesday, January 21, 2025 – 5:30 PM**

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A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Tuesday, January 21, 2025, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District’s website.

**PUBLIC COMMENT** – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

**I. FIRST ORDER OF BUSINESS**

A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

**II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

A. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues

1. Discussion Regarding Superintendent Contract and Evaluation, Pursuant to Texas Govt Code 551.074.

B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072

1.	Discuss Authorizing the Sale of Property	
C.	Students, Texas Government Code 551.082, 551.0821	
1.	Discipline Issues	
2.	Non-Discipline Issues	
D.	Safety and Security	
III.	<b>RECONVENE TO OPEN SESSION</b>	
IV.	<b>INTRODUCTION OF MEETING</b>	
A.	Invocation	
B.	Pledges of Allegiance	
V.	<b>SUPERINTENDENT REPORT</b>	<b>4</b>
VI.	<b>TRUSTEE GOOD THINGS</b>	<b>5</b>
VII.	<b>PRESENTATIONS / RECOGNITIONS</b>	
A.	MISD Mission, Vision, and Cultural Tenets	6
B.	MISD Board Pledge	8
C.	Recognition: Board Member Appreciation	10
VIII.	<b>PUBLIC COMMENT - <i>for Items on the Agenda:</i> Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.</b>	
IX.	<b>CONSENT AGENDA</b>	
A.	Consider Meeting Minutes	
1.	December 16, 2024 Regular Meeting Minutes	11
B.	Quarterly Investment Report	15
C.	Consider Approval of Gifts and/or Donations	18
D.	Consider Approving 2024-2025 Application for Remote Conferencing or Remote Homebound Waiver	20
E.	Consider Approving the Order of Election for the May 3, 2025, Trustee General Election	22
F.	Consider a Board Resolution Regarding Approval of Employee Pay during the District Closure Due to Winter Weather Storm	24
G.	Consider Approving Resolution Approving Facilities Renovation for Ellis County Appraisal District	27
X.	<b>INFORMATION ONLY</b>	
A.	Receive Monthly Financial Report	32
XI.	<b>DISCUSSION / ACTION ITEMS</b>	
XII.	<b>Action, if any, on Items Discussed in Closed Session</b>	
A.	Consider Superintendent Contract, Pursuant to Texas Govt Code 551.074.	33
B.	Discuss, consider, and take possible action authorizing the sale of real property located off of Highway 287 and Mount Zion Road as further described as 464 B F HAWKINS 4.042 ACRES (Ellis CAD Property No. 215999), including possible resolution to authorize the sale and delegate authority to Superintendent related to same	
XIII.	<b>PUBLIC COMMENT <i>for non-agenda items</i></b>	
XIV.	<b>ADJOURNMENT OF MEETING</b>	

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Private consultation with the board's attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Discussing personally identifiable information about a public school student.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups.
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.



**Midlothian ISD  
BOARDBOOK TEMPLATE**


<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Superintendent Good Things	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<b>WHY:</b> As we open each meeting, the Superintendent's Good Things provides an opportunity to recognize specific students, staff, and community members.	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority: (Secondary - if needed)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Secondary - if needed)</b>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>		
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	David Belding, Ed.D.	
	Superintendent	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Trustee Good Things	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>	Presentation	
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, Trustees have an opportunity to share "Good Things" recognizing specific students, staff, and community members.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority: (Secondary - if needed)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Secondary - if needed)</b>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	No action required.	
<b>Presenter:</b>	Gary Vineyard	
	Board President	



Midlothian ISD  
BOARDBOOK TEMPLATE

<b>Board Meeting Date:</b>	January 21, 2025
<b>Agenda Item:</b>	MISD Mission, Vision, and Cultural Tenets
<b>Requires Board Action:</b>	NO
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS
<b>Template Attachments:</b>	No
<b>If yes, then select what applies:</b>	
<b>Link to the presentation:</b>	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Mission, Vision, and Cultural Tenets with everyone.</p> <p><b>Mission:</b> The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.</p> <p><b>Vision:</b> Inspiring excellence today to change the world tomorrow</p> <p><b>MISD Cultural Tenets:</b></p>
	 <p>The graphic displays six cultural tenets in colored boxes around the Midlothian ISD logo. The top row includes: 'WE ARE FAMILY' (green), 'CELEBRATE THE POWER OF DIVERSITY' (teal), and 'HONOR RELATIONSHIPS' (red). The bottom row includes: 'UNLIMITED POTENTIAL' (orange-red), 'EXCELLENCE THROUGH PURPOSE' (orange), and 'WE ARE MIDLOTHIAN STRONG' (blue). The logo in the center reads 'MIDLOTHIAN ISD INSPIRING EXCELLENCE'.</p>
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success
<b>Performance Objective: (Primary)</b>	1.1 Multiple Pathways for All Students to Belong
<b>Strategic Priority: (Secondary - if needed)</b>	
<b>Performance Objective: (Secondary - if needed)</b>	
<b>Legal Reference: (1) / (2)</b>	

<b>Policy Reference: (1) / (2)</b>	AE-Educational Philosophy	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Gary Vineyard	
	Board President	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Board Pledge	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Board Pledge with all participants.</p> <p><b>WHAT:</b> <i>Pledge is attached to read for the audience.</i></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	BBF-BOARD MEMBERS - ETHICS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	MISD Board of Trustees	

# Board Pledge

## 2024-2025

<p><b>Mike Dillow</b></p>	<p><i>As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:</i></p> <p><b>Student Focused</b></p> <ul style="list-style-type: none"> <li>• <i>I will be continuously guided by what is best for all students of the District.</i></li> </ul>
<p><b>Ed Harrison</b></p>	<p><b>Trustworthiness in Stewardship</b></p> <ul style="list-style-type: none"> <li>• <i>I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.</i></li> <li>• <i>I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns:</i></li> <li>• <i>I will work to ensure prudent and accountable use of district resources.</i></li> <li>• <i>I will make no personal promise or take private action that may compromise my performance or my responsibilities.</i></li> </ul>
<p>Tami Tobey</p>	<p><b>Commitment in Service</b></p> <ul style="list-style-type: none"> <li>• <i>I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policy making, and evaluation.</i></li> <li>• <i>I will diligently prepare for and attend Board meetings.</i></li> <li>• <i>I will avoid personal involvement in activities the board has delegated to the superintendent.</i></li> <li>• <i>I will seek continuing education that will enhance my ability to fulfill my duties effectively.</i></li> </ul>
<p><b>Jessica Ward</b></p>	<p><i>Equity in Attitude</i></p> <ul style="list-style-type: none"> <li>• <i>I will be fair, just and impartial in all my decisions and actions.</i></li> <li>• <i>I will accord others the respect I wish for myself. I will encourage expressions of different opinions and listen with an open mind to others’ ideas.</i></li> </ul>
<p><b>Richard Pena</b></p>	<ul style="list-style-type: none"> <li>• <b>Honor in Conduct</b></li> <li>• <i>I will tell the truth.</i></li> <li>• <i>I will share my views while working for consensus.</i></li> <li>• <i>I will respect the majority decisions as the decision of the Board.</i></li> <li>• <i>I will base my decisions on fact rather than supposition, opinion, or public favor.</i></li> </ul>
<p><b>Ryan Timm</b></p>	<p><b>Integrity in Character</b></p> <ul style="list-style-type: none"> <li>• <i>I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.</i></li> <li>• <i>I will consistently uphold all applicable laws, rules, policies and governance procedures.</i></li> <li>• <i>I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.</i></li> </ul>

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	01/21/2025
<b>Agenda Item:</b>	Recognition: School Board Appreciation Month
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS
<b>Template Attachments:</b>	No
<b>If yes, then select what applies:</b>	
<b>Link to the presentation:</b>	
<b>Background Information</b>	<p><b>Why:</b> MISD strives to honor the cultural tenets of "We Are Family" and "Honor Relationships." The Board gives so much time and effort to our district, we want to take this opportunity to thank them.</p> <p><b>What:</b> January is School Board Appreciation Month and MISD will join school district's across Texas as we take the opportunity to express appreciation to our Trustees. This year's appreciation month theme is Leadership for Tomorrow's Texas. District leadership, staff, students and parents are encouraged to #ThankASchoolBoardMember for all they do to serve the MISD community and demonstrate our appreciation for their service and collaboration to support student success.</p>
<b>Strategic Priority: (Primary)</b>	Priority 3: Culture, Climate and Safety
<b>Performance Objective: (Primary)</b>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being
<b>Strategic Priority: (Secondary - if needed)</b>	
<b>Performance Objective: (Secondary - if needed)</b>	
<b>Legal Reference: (1) / (2)</b>	
<b>Fiscal Impact/Budget Function Code:</b>	N/A
<b>Administration Recommendation</b>	Presentation only
<b>Motion:</b>	N/A
<b>Presenter:</b>	Tammy Kuykendall
	Executive Director of Communications

**Minutes of Regular Meeting  
MISD Board of Trustees  
December 16, 2024 / 5:30 pm**

**Board Members Present:** Mike Dillow, Ryan Timm, Ed Harrison, Richard Pena, Tami Tobey, Gary Vineyard, Jessica Ward

**Administration Present:** David Belding, Shelle Blaylock, Tammy Kuykendall, Rebecca Metzger, and Aaron Williams

**I. FIRST ORDER OF BUSINESS**

- A.** Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551  
The meeting was called to order at 5:30 pm.

The Board moved out of open session at 5:31 pm and into closed session at 5:34 pm.

**II. CLOSED SESSION as authorized by the Texas Open meetings Act, Texas Government Code Chapter 551.**

- A.** Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues  
**B.** Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072  
**C.** Students, Texas Government Code 551.082, 551.0821
1. Discipline Issues
  2. Non-Discipline Issues

The Board moved out of closed session at 6:33 pm.

**III. RECONVENE TO OPEN SESSION**

The Board reconvened into open session at 6:40 pm.

**IV. INTRODUCTION OF MEETING**

- A.** Invocation  
The invocation was given by Tami Tobey.
- B.** Pledges of Allegiance were led by Vitovsky Elementary Honor Council.

**V. SUPERINTENDENT REPORT**

- Dr. Belding shared about the awesome experience in awarding the Teacher of the Year Awards.
- He talked about the amazing All City Choir Concert and the MHS and Heritage HS choirs incredible performances.

**VI. TRUSTEE GOOD THINGS**

- Mike Dillow spoke about the fantastic experience in recognizing the Teacher of the Year Recipients.
- Jessica Ward spoke about the cherished opportunity to recognize the Teacher of the Year recipients and wished staff and students a great Christmas break.
- Tami Tobey thanked the many parent groups and volunteers that support the MISD staff throughout the year.

- Richard Pena talked about his recent visit to Longbranch Elementary and the great opportunity to visit with elementary students.
- Ryan Timm spoke about this campus visit to Frank Seale Middle School and the wonderful experience watching teachers share their knowledge with students.
- Ed Harrison shared about his campus visit at MHS with Dr. Rodgers and touring the Ag facility where he spoke with welding students building their trailer.
- Gary Vineyard recognized a previous student, Jacob Candanoza, who passed away in a tragic accident the previous week.

**VII. PRESENTATIONS / RECOGNITIONS**

**A. MISD Mission and Vision and Cultural Tenets**

Gary Vineyard read the Mission, Vision, and Cultural Tenets.

**B. MISD Board Pledge**

The Board read the Board pledge into the record.

**C. Recognition: Cross Country State Qualifier**

Eva Jacobsen, Heritage High School Senior, was recognized for qualifying to compete at the UIL 5A State Cross Country Championship.

**D. Recognition: Texas Thespian State Festival Awards and National Thespian Qualifiers**

Midlothian High School and Heritage High School Theatre students attended the Texas State Festival. The 18 MISD Thespian National Qualifiers include:

**Duet Acting:** Pearson Urquhart and Chloe Turk (Perfect Score), HHS

**Stage Management:** Lainey Wolf, HHS

**Duet Musical:** Allison Finan and Haylee Hodges (Perfect Score), HHS;  
John Fehler and Kate Phillips, HHS

**Monologue:** Rylan Crowder, HHS; Norah Pacheco, HHS; Tristan Garcia, MHS

**Solo Musical:** Sophia Manna (Perfect Score), HHS; Madeline Nabinger, HHS; Nicholas May, HHS;  
Keiona Anthony, MHS; Olivia Leath (Perfect Score), MHS; Katie Parker (Perfect Score); MHS Emma Scott, MHS; Joshua Wilkins, MHS

**E. Recognition: FFA State Qualifiers**

Seven students from Midlothian and Heritage High School FFA Programs qualified to advance to the State FFA competition in Leadership Development Events. Students participating include the following:

**Senior Creed Speaking:** Norah Pacheco, HHS

**Senior Skills:** Cale Anderson, MHS; Macie Griffin, MHS; London Day, MHS

**Junior Skills:** Rebekah Lindsey, MHS; Olivia Graves, MHS; Cam Anderson, MHS

**F. Recognitions: Life-Saving Actions - Coach Haltom and Coach Tennison**

Jennifer Haltom and Amy Tennison were recognized for heroic, life-saving actions at a recent athletic event for one of our community members.

**VIII. PUBLIC COMMENT - *for Items on the Agenda*** Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.

There was no public comment for this meeting.

**IX. CONSENT AGENDA**

- A. Consider Approving Meeting Minutes
  - 1. November 18, 2024 - Special Meeting Minutes
  - 2. November 18, 2024 - Regular Meeting Minutes
- B. Consider Approval of Gifts and/or Donations
- C. Consider Authorization to Hire
- D. Consider Approval of Memorandum of Understanding (MOU) with Maypearl ISD for Bus Driver Training
- E. Consider Approval of Interlocal Agreement with Midway ISD for CDL Skills Testing

Jessica Ward made a motion, seconded by Tami Tobey, to approve the consent agenda as presented. The motion passed with a vote of 7-0.

**X. INFORMATION ONLY**

- A. Campus Spotlight -The MILE  
Dr. Shannon Blake, principal of The MILE, shared about the student experience, campus events, academic performance and campus highlights.
- B. Campus Spotlight - Vitovsky Elementary School  
Vitovsky Principal, Napoleon Leiva, provided information related to the 24-25 campus goals and action steps being taken to help students meet their goals.
- C. Receive Monthly Financial Report  
Rebecca Metzger presented monthly financial reports to the Board.

**XI. DISCUSSION / ACTION ITEMS**

- A. Consider Architect RFQ and Selection(s)
  - 1. Discuss, Consider and Possible Approval of Architectural Firms to be a Part of MISD's Pool of Architects  
Jessica Ward made a motion, seconded by Tami Tobey, to approve the administrative recommendation of architectural firms as presented for MISD's pool of architects. The motion passed with a vote of 7-0.

Note: RFQ 2425-02 Architectural Services (Pool of Qualified Firms) included:

- Corgan Associates, Inc.
  - FMG Architects Inc. (FMGA)
  - HKS, Inc.
  - Huckabee & Associates, Inc.
  - Orcutt-Winslow
  - PBK Architects Inc.
  - Pfluger Architects, Inc.
  - Stantec Architecture Inc.
  - VLK Architects, Inc.
  - WRA Architects, Inc.
- 2. Discuss and Consider the Ranking of Architectural Firms for Facility and Bond Planning Services  
Jessica Ward made a motion, seconded by Tami Tobey, to designate the Superintendent to negotiate a contract, upon direction by the board, with the highest ranked firm, Huckabee & Associates, Inc.

\*If a successful agreement cannot be reached with the top ranked firm, Huckabee & Associates, Inc., the district reserves the right to initiate negotiations with the next highest-ranked firm, PBK Architects, and so forth, with Corgan then VLK. This process will follow the same steps as the initial negotiation and proceed until a successful agreement is reached or all firm negotiations have been exhausted.

The motion passed with a vote of 6-1. Ed Harrison voted against the motion.

**XII. Action, if any, on Items Discussed in Closed Session**

N/A

**XIII. PUBLIC COMMENT *for non-agenda items***

There was no public comment for this portion for the meeting.

**XIV. ADJOURNMENT OF MEETING**

The meeting was adjourned at 8:30 pm.

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Board Secretary**

**December 16, 2024**

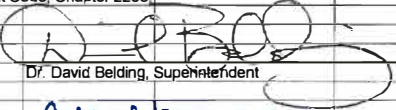

\_\_\_\_\_  
**Date**

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Quarterly Investment Report	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Board Policy CDA (LEGAL) requires the District investment officer to prepare a written report of investment transactions for all funds covered under the Public Funds Investment Act. This report shall be presented to the Board and Superintendent not less than quarterly, within a reasonable time after the end of the period.</p> <p><b>WHAT:</b></p> <ul style="list-style-type: none"> <li>• Total Cash Balances increased from last quarter by \$46,072,246.80 due the collection of local property taxes and state funding at this time of the year.</li> <li>• Total Interest earned this quarter was \$550,477.49 which is less than the prior quarter by \$21,168.23. Interest rates have decreased this quarter. The decrease in interest rates are as follows- Lone Star rates decreased from 5.273% to 4.714%, TexPool rates decreased from 5.260% to 4.735% ,the First Financial money market decreased from 5.283% to 4.754% and the First Financial Checking account interest rate stayed the same at 1.75%.</li> </ul> <p>A detailed report is presented covering the quarter beginning October 1, 2024 and ending December 31, 2024.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A

<b>Policy Reference: (1) / (2)</b>	CDA-OTHER REVENUES - INVESTMENTS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I move that the quarterly investment report be approved as presented."	
<b>Presenter:</b>	Dr. David Belding	Dr. Rebecca Metzger
	Superintendent	District Leadership

**Midlothian ISD Investments**  
10/01/24-12/31/24

	Balance at 10/01/24	Deposits	Withdrawals	Interest	Balance at 12/31/24	Fund Totals	First Financial Checking & MMA	First Financial - General Operating MMA	Lone Star	TexPool	Total
<b>Fund 163 Payroll</b>											
Checking Account-FFB	31,021.63	21,865,180.59	(21,847,869.53)	3,956.40	52,289.09	52,289.09	52,289.09				
<b>Fund 199 General Fund</b>											
First Financial Bank-Money Market	7,302,414.75	0.00	0.00	87,492.68	7,389,907.43			7,389,907.43			
Worker Comp Checking Account-FFB	68.13	100.00	(116.00)	0.27	52.40		52.40				
Lone Star Investment Pool	254,605.46	23,664,795.42	0.00	47,950.16	23,967,351.04				23,967,351.04		
TexPool	13,690,644.21	22,190,429.14	(22,558,623.07)	159,632.15	13,482,082.43	44,839,393.30				13,482,082.43	
<b>Fund 240 Food Service</b>											
Money Market account-FFB	584,503.92	872,762.84	(160,714.71)	4,641.11	1,301,193.16		1,301,193.16				
TexPool	2,156,558.47	5,500.79	(1,232,598.56)	18,241.58	947,702.28	2,248,895.44				947,702.28	
<b>Fund 461 Campus Activity</b>											
TexPool	1,028,707.93	104,188.87	(17,208.93)	12,475.95	1,128,163.82	1,128,163.82				1,128,163.82	
<b>Fund 499 Child Care</b>											
TexPool	214,032.61	27,492.20	0.00	2,652.23	244,177.04	244,177.04				244,177.04	
<b>Fund 599 Interest &amp; Sinking (Debt Service)</b>											
Lone Star Investment Pool	7,539,082.56	19,374,350.28	0.00	129,284.04	27,042,716.88				27,042,716.88		
TexPool	3,016,130.56	3,722,891.00	(1,650.00)	52,459.58	6,789,831.14	33,832,548.02				6,789,831.14	
<b>Fund 694 Construction</b>											
2017 Bonds Retainage	107,511.75	0.00	(1,163.97)	1,279.57	107,627.35						
2020 Series	2,255,194.50	1,163.97	(4,530.00)	27,009.25	2,278,837.72	2,386,465.07				2,386,465.07	
<b>Multi-fund Checking Account</b>											
First Financial	717,701.39	28,477,053.08	(28,959,664.10)	3,402.52	238,492.89	238,492.89	238,492.89				
<b>TOTALS</b>	<b>38,898,177.87</b>	<b>120,305,908.18</b>	<b>(74,784,138.87)</b>	<b>550,477.49</b>	<b>84,970,424.67</b>	<b>84,970,424.67</b>	<b>1,592,027.54</b>	<b>7,389,907.43</b>	<b>51,010,067.92</b>	<b>24,978,421.78</b>	<b>84,970,424.67</b>
							1.750%	4.754%	4.714%	4.735%	
<p>The investments listed above comply with the District's investment policy as defined in CDA (Local) and with relevant provisions of the Government Code, Chapter 2256.</p>											
<p>Prepared by:  Dr. David Belding, Superintendent</p>											
<p> Dr. Rebecca Metzger, Asst. Superintendent of Business &amp; Operations</p>											

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Consider Approval of Gifts and/or Donations	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY: Based upon local policy:</b> The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District</p> <p><b>WHAT:</b> Each month the Board is provided an update of gifts and donations to be accepted. NOTE: A running annual total is provided for tracking purposes.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective: (Primary)</b>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority: (Secondary - if needed)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Secondary - if needed)</b>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS	
<b>Fiscal Impact/Budget Function Code:</b>	Varies each month based upon the value of donations and gifts received.	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	This is a consent agenda item: however, if needed a motion might be, "I move to approve the Gifts and Donations as presented."	
<b>Presenter:</b>	David Belding, Ed.D.	
	Superintendent	

# JANUARY 2025 GIFTS AND DONATIONS

Running Total: \$137,070.65

Heritage Girls Soccer	\$1,500 monetary donation for travel costs to Dripping Springs tournament	HHS Girls Soccer Boosters	\$1,500.00
Heritage Baseball	\$2,2661.10 monetary donation for hotel for baseball players at Whitehouse tournament.	HHS Baseball Boosters	\$2,261.10
Heritage Theatre	\$1,989 monetary donation for SAF to cover the additional insurance cost for the Newsie.	HHS Theatre Boosters	\$1,989.00
MHS Football	\$9,000.00 monetary donation for football supplies to benefit players and professional development.	MHS Football Boosters	\$9,000.00
Heritage Football	Monetary donation of \$11,000.00 for program enhancements.	HHS Football Boosters	\$11,000.00
MHS Baseball	\$1,876 monetary donation to MHS Baseball program	Kolby Lane Designs	\$1,876.00
MHS Swim Team	\$248.95 monetary donation for swimmer's championship tech suit	Ryan G. Friesenhahn	\$ 248.49



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Consideration to Approve 2024-2025 Application for Remote Conferencing or Remote Homebound Waiver	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>	No presentation for this item.	Waiver Application
<b>Background Information</b>	<p><b>WHY:</b> In accordance with TEC 29.014 and 2024-25 TEA Waviers applications, the district can apply for a waiver to serve a student through remote homebound services under specific conditions. Remote homebound instruction means instruction in which a student receiving services with an instructional setting code of 01 Homebound receives instruction except for in-person instruction from the homebound teacher.</p> <p><b>WHAT:</b> For this individual waiver application, remote homebound instruction will be provided to "Student B", a Heritage High School general education student. With the approval of a waiver request, the student can be counted in attendance for funding purposes provided that all requirements of the homebound program are met except for face-to-face instruction from the homebound teacher. "Student B" is unable to attend public school due to treatment for an ongoing heart condition until May 23, 2025.</p> <p>To meet FERPA requirements, the student's identity has been protected through use of a label of "Student B".</p> <p>Midlothian ISD will provide a certified teacher to provide homebound instruction to Student B according to the specified health orders.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		

<b>Fiscal Impact/Budget Function Code:</b>		
<b>Administration Recommendation</b>	MISD Administration recommends that the Board approve the waiver as presented.	
<b>Motion:</b>	Presented as a consent agenda item. If necessary a motion might be, "I make a motion to approve the TEA Remote Conferencing and Remote Homebound Waiver as presented and authorize Dr. David Belding, the authority to approve this waiver."	
<b>Presenter:</b>	Shelle Blaylock	Shannon Thompson (D)
	District Leadership	Executive Director of Specialized Learning

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Consider Approving the Order of Election for the May 3, 2025 Trustee General Election	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> This year's general trustee election will be Saturday, May 3rd and by law must be a joint election with the city or the county. Administration's desire is to contract with Ellis County Elections Administration as previously done for the administration of the election. This has proved to be quite advantageous to the voters.</p> <p><b>WHAT:</b> Eventhough, MISD will partner with Ellis Co Elections office to handle our election, it is still the responsibility of the governmental entity (MISD) to execute, approve and publish the Order of Election for the May 3, 2025 Election.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.3 Commitment to Financial Stewardship	
<b>Legal Reference: (1) / (2)</b>	Texas Election Code	
<b>Policy Reference: (1) / (2)</b>	BBB-BOARD MEMBERS - ELECTIONS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	It is the administration's recommendation to approve the Order as presented.	
<b>Motion:</b>	A motion might be, "I make a motion to approve the Order of Election for the May 3, 2025 Trustee General Election as presented."	
<b>Presenter:</b>	David Belding, Ed.D.	
	Superintendent	

**ORDER OF ELECTION for May 3, 2025 GENERAL ELECTION**  
*ORDEN DE ELECCIÓN para la ELECCIÓN GENERAL del 3 de mayo de 2025*

**An election is hereby ordered to be held on May 3, 2025 for the purpose of voting on: Election of two (2) Board Trustees for Midlothian ISD**  
*Por la presente se ordena que se celebre una eleccion el 3 de mayo de 2025 con el proposito de votar: Eleccion de dos (2) Fideicomisarios de Midlothian ISD*

**The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before May 3, 2025. A voter may vote at any of the Early Voting Vote Centers for the General and Special Elections.**  
*Las ubicaciones para centros de votacion anticipada que se enumeran a continuacion se estableceran para cualquier votante calificada con una fecha efectiva de registro en o antes del 03 de mayo de 2025. Un votante puede votar en cualquiera de los lugares de votacion anticipada para las Elecciones General y Especial Conjunta.*

**Early Voting Location Dates and Times**  
*Fechas y horarios de ubicación de la votación anticipada*

1	Ellis County Woman’s Building (Main Early Voting Location) 407 W. Jefferson Street (Davis Hall) Waxahachie, TX 75165
2	Midlothian Conference Center (Lobby) 1 Community Circle Drive, Midlothian, Texas 76065
3	Palmer ISD Annex Bldg. (Portable Bldg.) 303 Bulldog Way, Palmer, Texas 75152
4	Ellis County Sub-Courthouse (Conf. Rm) 207 S Sonoma Trail, Ennis, Texas 75119
5	Red Oak Municipal Center (Evelyn Pitts Rm) 200 Lakeview Pkwy, Red Oak, Texas 75154

<i>*Monday, April 21, 2025</i>	<i>NO VOTING – San Jacinto Day</i>		
Tuesday, April 22, 2025 <i>lunes, 22 de abril de 2025</i>	through <i>hasta</i>	Friday, April 25, 2025 <i>viernes, 25 de abril de 2025</i>	8:00 AM – 5:00 PM <i>8:00 AM – 5:00 PM</i>
Saturday, April 26, 2025 <i>sabado, 26 de abril de 2025</i>			8:00 AM – 4:00 PM <i>8:00 AM – 4:00 PM</i>
Monday, April 28, 2025 <i>lunes, 28 de abril de 2025</i>	and <i>y</i>	Tuesday, April 29, 2025 <i>martes, 29 de abril de 2025</i>	7:00 AM – 7:00 PM <i>7:00 AM – 7:00 PM</i>

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 03, 2025.  
*Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 03 de abril de 2025*

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 22, 2025.  
*El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es: martes, 22 de abril de 2025.*

**Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:**  
**Early Voting Clerk, 204 E. Jefferson Street, Waxahachie, Texas 75165**  
**Or email a scanned copy of signed application to [elections@co.ellis.tx.us](mailto:elections@co.ellis.tx.us)**  
**Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application by mail within 4 days)**

*Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:*  
*Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165*  
*O por correo eletronico una copia e su aplicación firmada a [elections@co.ellis.tx.us](mailto:elections@co.ellis.tx.us)*  
*O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)*

Issued this the 21<sup>st</sup> day of January, 2025 (Publicado el día 21 de enero de 2025.)

Presiding Officer	Member	Member
Member	Member	
Member	Member	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Consideration and Action on a Board Resolution Regarding Approval of Employee Pay during the District Closure Due to Winter Weather Storm	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	<a href="#">Resolution</a>
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Due to the most recent winter weather storm, the decision was made to cancel all school activities and classes for January 9 through January 10, 2025.</p> <p><b>WHAT:</b> Without a resolution from the Board, Staff would be required to make up the days or be docked. The board has the authority to approve a resolution to pay employees and staff who would then, not be required to make-up the day; a district may pay employees even if it is not legally-obligated to do so with the appropriate steps. DEA (LOCAL) provides that a district may authorize such payment by resolution or other board action. Administration is recommending doing so by resolution.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	N/A	N/A
<b>Fiscal Impact/Budget Function Code:</b>	No additional funds required. Pay is budgeted.	
<b>Administration Recommendation</b>	Administration recommends the approval of the resolution as presented.	
<b>Motion:</b>	A motion might be, "I moved that the Board approve the Resolution as presented."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	

RESOLUTION  
MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

WHEREAS, the recent winter storm of 2025 resulted in the closure of certain schools and facilities in the Midlothian Independent School District (Midlothian ISD) on January 9 through January 10, 2025, for the safety of students and staff and the community as a whole; and

WHEREAS, Midlothian ISD was required and/or advised by local and state authorities, including the Ellis County Emergency Management Dept., to close certain schools and facilities; and

WHEREAS, Midlothian ISD closed these certain schools and facilities because it must act in the best interests of, and for the health and safety of, its students and staff and community; and

WHEREAS, through circumstances completely beyond their control, Midlothian ISD employees were forced to miss work days because the schools were closed; and

WHEREAS, there is a public purpose served and a benefit to Midlothian ISD to demonstrate support of its employees, enhance employee morale and support the retention of employees; and

WHEREAS, some Midlothian ISD employees' work schedules have been affected by these closures; and

WHEREAS, the Board believes that a public purpose exists for forgiving or excusing the absences of these employees due to this winter weather event; and

WHEREAS, this resolution is not meant to excuse the failure to report to duty on these days by any employees who were instructed by the administration to do so or who were required by contract or job description to report for duty, and who are emergency services personnel or whose presence is necessary to provide for the safety and well-being of the general public; and

WHEREAS, Midlothian ISD Board policy DEA (LOCAL) includes provisions for pay to employees who are prevented from working during an emergency closure, and further provides for premium pay, as defined in policy, to nonexempt employees who are required to work during such closure.

Now therefore, be it resolved by the Board that:

1. All the above-referenced paragraphs are incorporated into and made a part of this resolution; and
2. The Board determines that none of the days missed due to school closure during this winter weather event will be made up by Midlothian ISD employees through either instruction of students or performance of other duties; and
3. Employees of the District who are prevented from working due to the school closure during the winter weather event shall be paid in accordance with each employee's normal pay rate for the employee's regular duty schedule which falls within the period of school closure; and
4. The Board finds that payments for such days are necessary in the conduct of the public schools as provided by Texas Education Code §45.105 (c); and

5. The Board finds that a public purpose and a benefit to the Midlothian ISD exists to excuse and/or forgive the absences by District employees due to school closure during the recent winter weather event; and
6. The Board hereby authorizes the Superintendent of Schools to excuse the days of absence of District employees for school closure necessitated by the winter weather storm, and to pay each employees' normal pay rate for the employee's regular duty schedule for these days; and
7. The Board further confirms that nonexempt employees who are required to work during the emergency closure shall receive premium pay in accordance with Board Policy DEA (LOCAL).

Approved this 21<sup>st</sup> day of January, 2025.

By: \_\_\_\_\_ Gary Vineyard, Board President

Attest: \_\_\_\_\_ Jessica Ward, Board Secretary



Midlothian ISD  
BOARDBOOK TEMPLATE

<b>Board Meeting Date:</b>	January 21, 2025
<b>Agenda Item:</b>	Consider Approving Resolution Authorizing Ellis County Appraisal District Facilities Renovation
<b>Requires Board Action:</b>	YES
<b>Agenda Location:</b>	CONSENT
<b>Template Attachments:</b>	Yes
<b>If yes, then select what applies:</b>	
<b>Link to the presentation:</b>	No presentation for this item.
<b>Background Information</b>	<p><b>WHY:</b> In a communication from the Chief Appraiser of the Ellis Appraisal District, Kathy Rodrigue, from Dec. 12, 2024, information was shared regarding a request to renovate the ECAD facilities. Kathy explained that with the population increase in Ellis County, there has been an escalation in the number of property protests.</p> <p>Currently, there is enough room for the 22 member ARB to accommodate an average of 28 hearings per day. With minor alterations to two to three large panel rooms, creation of an additional four to six panel rooms could be accomplished allowing space for an additional 56-84 hearings per day.</p> <p><b>WHAT:</b> Section 6.051(b) of the Property Tax Code requires that three-fourths of the taxing units entitled to vote on the appointment of board members must approve this action within 30 days of receiving this letter. (Staff has communicated with the Chief Appraiser for Ellis Appraisal District regarding the 30 day deadline. Since this information was not received until Dec 13th and materials for the Dec. 16th meeting had already been shared with trustees, this item was listed for the January 21st meeting; which was acceptable to the Chief Appraiser.)</p>
<b>Strategic Priority: (Primary)</b>	Priority 3: Culture, Climate and Safety
<b>Performance Objective: (Primary)</b>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement
<b>Strategic Priority: (Secondary - if needed)</b>	
<b>Performance Objective: (Secondary - if needed)</b>	

<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	This is a consent agenda item. If pulled for discussion, a motion might be, "I move to approve the resolution for facility renovations at the Ellis Appraisal District as presented."	
<b>Presenter:</b>	Rebecca Metzger	
	Asst. Supt. for Finance & Operations	



**ELLIS APPRAISAL DISTRICT**  
400 Ferris Ave \* PO Box 878  
Waxahachie, Texas 75168  
972-937-3552 \* Toll Free 1-866-348-3552  
ecad@elliscad.com

**Board of Directors**  
T. Walter Erwin, Chairman  
Richard Keeler, Vice-Chairman  
Diana B. Muckleroy, Secretary  
Members  
Rusty Ballard            Paula Baucum  
David Hurst              George Ricks  
Richard Rozier          Jennifer Zarate  
  
Kathy Rodrigue, Chief Appraiser

Date: December 12, 2024  
To: Ellis Appraisal District County, School District and City Taxing Units  
Re: Proposed Minor Renovation of the Ellis Appraisal District Office

Dear Presiding Officer and Governing Body:

With the population increase in Ellis County, Ellis Appraisal District has seen an escalation in property owner protests. This challenge presents a need for more Appraisal Review Board (ARB) panel meeting rooms.

The twenty-two member ARB meets in panels of three members. Each panel can usually accommodate an average of 28 hearings per day. There are two to three large ARB panel rooms at the front of the District office, that with minor alterations can be divided into four to six panel rooms. This additional space would make room for 56 to 84 additional hearings per day. The District has the funds in reserve to cover the cost of this renovation, so no additional funding from the taxing unit or financing will be necessary to accomplish this solution.

The alternative to making this change would be to lease offsite space that would require annual rent. The Appraisal Review Board and appraisal staff would be split between multiple locations. This alternative would present challenges in managing the ARB hearings process and likely have an annual cost equal to the one-time cost of the proposed alterations.

Attached is the Ellis Appraisal District Board of Directors **Resolution Proposing the Minor Renovation of the District Office** for your review. Also attached is a sample resolution for your taxing units considered action.

Section 6.051(b) of the Property Tax Code requires that three-fourths of the taxing units entitled to vote on the appointment of board members must approve this action within 30 days of receiving this letter. **Please list this action item on your next agenda and notify the chief appraiser of the meeting date and time.**

We look forward to continuing to serve all property owners and taxing units in Ellis County with excellent service as our County and your Taxing Unit continue to grow. Please contact me at [kathy@elliscad.com](mailto:kathy@elliscad.com) or 972-937-3218 if you have any questions.

Sincerely,

Kathy Rodrigue, RPA  
Chief Appraiser of the Ellis Appraisal District

**RESOLUTION OF THE BOARD OF DIRECTORS  
FOR THE ELLIS APPRAISAL DISTRICT  
PROPOSING THE MINOR RENOVATION TO THE DISTRICT OFFICE**

**DECEMBER 12, 2024**

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**WHEREAS**, the Board of Directors:

Recognizes the need to make minor alterations to the appraisal district office to accommodate the current needs and effective management of the Appraisal Review Board process; and

Assures, the District has adequate reserve funds to cover the cost of the proposed minor renovation; and

Is seeking to provide adequate facilities to accommodate property owner needs, provide for additional Appraisal Review Board hearings, and further secure and accomplish the responsibilities of the appraisal office.

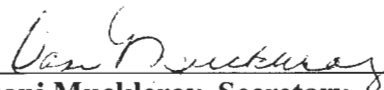
**WHEREAS**, TEXAS PROPERTY TAX CODE, SECTION 6.051(a) allows for the purchase, lease and construction of improvements as necessary to establish and operate the appraisal office and SECTION 6.051(b) states that this action must be approved by the governing bodies of three-fourths of the taxing units entitled to vote on the appointment of board members;

**NOW THEREFORE BE IT RESOLVED** by the Ellis Appraisal District Board of Directors that the renovation of the appraisal office be proposed to the taxing units for approval.


**ADOPTED** this the 12<sup>th</sup> day of December, 2024.

  
\_\_\_\_\_  
**Walter Erwin, Chairman**

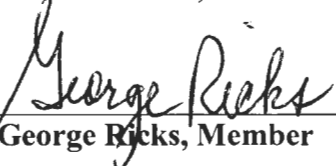
  
\_\_\_\_\_  
**Rick Keeler, Vice-Chairman**

  
\_\_\_\_\_  
**Dani Muckleroy, Secretary**

**Rusty Ballard, Member**

  
\_\_\_\_\_  
**Paula Baucum, Member**

  
\_\_\_\_\_  
**David Hurst, Member**

  
\_\_\_\_\_  
**George Ricks, Member**

\_\_\_\_\_  
**Jennifer Zarate, Member**

Taxing Unit: Midlothian ISD

RESOLUTION  
FOR THE  
ELLIS APPRAISAL DISTRICT  
FACILITIES RENOVATION

WHEREAS, Section 6.051(b) of the Texas Property Tax Code, requires that each taxing unit entitled to vote on the appointment of board members has receive the Ellis Appraisal District Board’s resolution, together with information showing alternatives to the proposal and on or before the 30<sup>th</sup> day after receiving the notice of proposal, the governing body may approve or disapprove the proposal.

THEREFORE, the Midlothian ISD submits their

Approval of the Ellis Appraisal District facilities renovation proposal.

Governing Body Presiding Officer Signature: \_\_\_\_\_

Printed Name: Gary Vineyard

Date: January 21, 2025

Attested By: \_\_\_\_\_  
Jessica Ward, Secretary

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025	
<b>Agenda Item:</b>	Financial Reports	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	Yes. See link in the box to the right.	
<b>Background Information</b>	<p>The cash flow report illustrates a cash basis financial report that will help with monitoring cash balances and ensuring that we have sufficient resources to meet obligations.</p> <p>The fund financial reports illustrate where we are with our financial statements at this point in the year. These provide a year to date comparison with the previous year through the same month as well as where we are in comparison to our annual budget. We have also provided a few visualizations of the same data.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective: (Primary)</b>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority: (Secondary - if needed)</b>	N/A	
<b>Performance Objective: (Secondary - if needed)</b>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	CE-ANNUAL OPERATING BUDGET	
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	No motion needed.	
<b>Presenter:</b>	Dr. Rebecca Metzger	
	District Leadership	



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	January 21, 2025
<b>Agenda Item:</b>	Consider Approving Superintendent Contract, Pursuant to Texas Govt Code 551.074.
<b>Requires Board Action:</b>	YES
<b>Agenda Location:</b>	DISCUSSION/ACTION
<b>Template Attachments:</b>	Yes
<b>If yes, then select what applies:</b>	
<b>Link to the presentation:</b>	No presentation for this item.
<b>Background Information</b>	<p><b>WHY:</b> Each year the Board reviews the Superintendent performance and discusses any contract extensions, pay increases, etc. as it relates to the Superintendent.</p> <p><b>WHAT:</b> This agenda item gives to the Board the opportunity to vote on approving the a one-year extension to the Superintendent's contract and to authorize the Board President to finalize and execute a new contract reflecting any changes as discussed in closed session.</p>
<b>Strategic Priority: (Primary)</b>	Priority 2: Capacity Building and Effective Leadership
<b>Performance Objective: (Primary)</b>	2.1 Recruit and Retain High-potential Talent
<b>Strategic Priority: (Secondary - if needed)</b>	
<b>Performance Objective: (Secondary - if needed)</b>	
<b>Legal Reference: (1) / (2)</b>	
<b>Policy Reference: (1) / (2)</b>	BJCD-Superintendent: Evaluation
<b>Fiscal Impact/Budget Function Code:</b>	
<b>Administration Recommendation</b>	This is a Board decision.

<b>Motion:</b>	A motion might be, "I move to approve a one-year extension to the Superintendent's contract as well as the other changes discussed by the Board in closed session, and to authorize the Board President to finalize and execute a new contract reflecting these changes."	
<b>Presenter:</b>	Gary Vineyard	
	Board President	