

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
 NORTH BRANCH AREA EDUCATION CENTER, BOARD ROOM, ROOM C120
 38705 GRAND AVENUE
 NORTH BRANCH, MN 55056
 REGULAR SCHOOL BOARD MEETING
 SEPTEMBER 14, 2023
 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent’s Report 6
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
 - A. Minutes of August 10, 2023 Regular School Board Meeting 17
 - B. Minutes of August 24, 2023 Work Session 22
 - C. Authorization of Payments, Transfers, and Investment Activity 24
 - D. Personnel
 - 1. Dixie Arbogast, retirement effective October 18, 2023, as Buildings and Grounds Secretary/Technology Help Desk Secretary at North Branch Area Public Schools
 - 2. Rachel Curtis, resignation effective August 15, 2023, as Lunchroom/Playground Assistant at Sunrise River Elementary School
 - 3. Renee DeSteno, resignation effective August 15, 2023, as Lunchroom/Playground Assistant at North Branch Area Education Center
 - 4. Kayleigh Nudell, resignation effective August 21, 2023, as SPED Assistant at Sunrise River Elementary School
 - 5. William Negley, resignation effective September 6, 2023, as Schoolkeeper at North Branch Area Public Schools
 - 6. Kelly Haider, resignation effective September 22, 2023, as SPED Assistant at North Branch Area Middle School
 - 7. Sandra Jones, resignation effective September 29, 2023, as Lunchroom/Playground Assistant at North Branch Area Education Center
 - 8. Julie Anderson, leave request effective August 28, 2023 through September 24, 2023, as Office Clerk at North Branch Area High School
 - 9. Ramona Wideen, extension of leave request effective September 7, 2023 through October 8, 2023, as Lead Custodian at Sunrise River Elementary School
 - 10. Kaitlin Turner, leave request approximately January 11, 2024 through April 10, 2024, as Speech Language Pathologist at Sunrise River Elementary School
 - 11. Jennifer Berg, BA+30, Step 3, one-year contract for 2023-24 for a Tier 2 license, as Elementary Teacher at Sunrise River Elementary School

12. Jessica Carlson, beginning with the 2023-24 school year, as Community Education Early Childhood Instructor at North Branch Area Education Center
13. Krista Coddington, MS, Step 8, beginning with the 2023-24 school year, as Elementary Teacher at North Branch Area Education Center
14. Simone Collins-Goodwin, BS+15, Step 1, one-year contract for 2023-24 for a Tier 1 License, as a 0.5 FTE Health Teacher at North Branch Area High School
15. Laurie Erkkila, MA, Step 17, beginning with the 2023-24 school year, as SPED Teacher at North Branch Area High School
16. David Kaiser, BA/BS, Step 14, one-year contract for 2023-24 for a Tier 1 License, as Industrial Tech/Tech Ed Teacher at North Branch Area High School
17. Abigail Maser, BAS, Step 3, beginning with the 2023-24 school year, as SPED Teacher at Sunrise River Elementary School
18. Kristin Mayne, BES, Step 17, position change effective August 23, 2023, from Career Navigator to FACS/Work Based Learning Teacher at North Branch Area High School
19. Stephanie Mohs, MA+45, Step 13, beginning with the 2023-24 school year, as SPED Teacher at North Branch Area Middle School
20. David Pirrie, BA+15, Step 3, beginning with the 2023-24 school year, as 0.83 FTE DLA Teacher at North Branch Area Public Schools
21. Stan Rosen, MEd+60, Step 17, contract change from Semester 1 to 2023-24 School Year as 0.29 Business Teacher at North Branch Area High School
22. Rebecca Whiting, contract change from BS, Step 2 to BS, Step 5, effective September 1, 2023, as Science Teacher at North Branch Area High School
23. Deanna Wilson, position change from a SPED Assistant to BA, Step 2, one-year contract for 2023-24 for a Tier 1 License for English/Intervention Teacher at North Branch Area Middle School
24. Noah Axelsen, employment effective August 8, 2023, as Assessment Support Secretary at North Branch Area Public Schools
25. Sarah Plummer, employment effective August 23, 2023, as Media/Health Clerk at North Branch Area Education Center
26. Matthew Koester, employment effective August 28, 2023, as Schoolkeeper at North Branch Area Public Schools
27. Jacqueline Altier, employment effective August 29, 2023, as SPED Assistant at North Branch Area High School
28. Lori Farrell, employment effective August 29, 2023, as Office Clerk at North Branch Area Education Center
29. Seire Meyer, employment effective August 29, 2023, as SPED Assistant at Life Work Center
30. Kelly Haider, employment effective September 5, 2023, as SPED Assistant at North Branch Area Middle School
31. William Negley, employment effective September 5, 2023, as Schoolkeeper at North Branch Area Public Schools
32. Jennifer Aguirre, position change effective July 5, 2023, from Early Childhood Secretary to Office Clerk at North Branch Area Education Center

33. Dixie Arbogast, position change effective August 14, 2023, from Buildings/Grounds Secretary to Buildings/Grounds Secretary/Technology Help Desk Secretary
34. Kelly Beckwith, position change effective August 14, 2023 from SPED Assistant at Sunrise River Elementary School to School Age Care Senior Adult Assistant at North Branch Area Education Center
35. Heidi Scheffer, position change effective August 14, 2023, from District Office Clerk/Technology Help Desk Secretary to District Office Clerk
36. Kristie Arnold, position change effective August 29, 2023, from SPED Assistant to Building Behavior Technician at North Branch Area High School
37. Rachel Fox-Ledo, position change effective August 29, 2023 from Lunchroom/Playground Assistant to SPED Assistant at Sunrise River Elementary School
38. Tonia Mattson, position change effective August 29, 2023 from Lunchroom/Playground Assistant at Sunrise River Elementary School to SPED Assistant at North Branch Area Education Center
39. Tiffany Nelson, position change effective August 29, 2023 from Office Clerk to Early Childhood Assistant at North Branch Area Education Center
40. Kristin Niemi, position change effective August 29, 2023 from SPED Assistant at North Branch Area High School to SPED Assistant at Life Work Center
41. Becky Wille, position change effective August 29, 2023, from Assessment Support Secretary at North Branch Area Public Schools to Media Clerk at Sunrise River Elementary School
42. Spencer Yang, position change effective August 29, 2023, from SPED Assistant at North Branch Area Middle School to EL Assistant at North Branch Area Public Schools
43. 2023-24 Extra Curricular Fall Coach Positions
 - a. Josh Kopp, Class 2, Step 6, as Head Coach for Girls Soccer
 - b. Tyler Johnson, Class 4, Step 1, as Assistant Coach for Girls Soccer
 - c. Chad Johnson, Class 2, Step 10, as Head Coach for Boys Soccer
 - d. Jessica Audette, Class 4, Step 6, as Assistant Coach for Boys Soccer
 - e. Norm Nagel, Class 2, Step 5, as Head Coach for Cross Country
 - f. Nita Worthley, Class 4, Step 5, as Assistant Coach for Cross Country
 - g. Joel Santjer, Class 3, Step 8, as Head Coach for Girls Tennis
 - h. Kathy Crudo, Class 5, Step 4, as Assistant Coach for Girls Tennis
 - i. Justin Voss, Class 1, Step 6, as Head Coach for Football
 - j. Kyle Groh, Class 3, Step 2, as Assistant Coach for Football
 - k. Dan Johnson, Class 3, Step 9, as Assistant Coach for Football
 - l. Kyle Kahl, Class 3, Step 10, as Assistant Coach for Football
 - m. Joe Lattimore, Class 3, Step 10, as 0.5 FTE Assistant Coach for Football
 - n. Brent Lundgren, Class 3, Step 10, as Assistant Coach for Football
 - o. Ian McWilliams, Class 3, Step 10, as Assistant Coach for Football
 - p. Mason Niederkorn, Class 3, Step 7, as Assistant Coach for Football
 - q. Mike Selbitschka, Class 1, Step 10, as Head Coach for Volleyball
 - r. Madison Hadrava, Class 3, Step 2, as Assistant Coach for Volleyball
 - s. Leah Kent, Class 3, Step 1, as Assistant Coach for Volleyball
 - t. Tammi Minke, Class 3, Step 10, as Assistant Coach for Volleyball
 - u. Galytea Pierce, Class 3, Step 1, as Assistant Coach for Volleyball

- v. Parker Johnson, Class 6, Step 5, as Middle School Boys Soccer Coach
- w. Jim VanEerden, Class 6, Step 10, as Middle School Volleyball Coach
- x. Norm Nagel, Class 9, Step 10, as Weightroom Supervisor (Fall Season)
- y. Andy Spofford - Volunteer Coach for Girls Tennis
- z. Lisa Wurdemann - Volunteer Coach for Girls Tennis
- aa. Alli Greenwaldt - Volunteer Coach for Girls Soccer
- bb. Brittany Pigorsch - Volunteer Coach for Girls Soccer
- cc. Steve Dickhudt - Volunteer Coach for Volleyball
- dd. Max Johnson - Volunteer Coach for Middle School Boys Soccer
- E. Agreement to Provide School Resource Officer (SRO) Services Between the City of North Branch and Independent School District No. 138 (North Branch) for 2023-24
- F. Acceptance of Donations 25
 Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- IX. Old Business 26
 - A. Consider Superintendent's Evaluation Summary
- X. New Business 27
 - A. Consider Certification of Proposed Property Tax Levy 2023 Payable 2024
 - B. Consider Setting December 14, 2023 to Certify the Property Tax Levy 2023 Payable 2024
 - C. Consider Request to Change the November 9, 2023 Regular School Board Meeting to November 2, 2023 and the November 16, 2023 Work Session to November 30, 2023
 - D. Consider Updated Safe Learning Plan (includes Level 5 E-Learning Plan) 34
- XI. Addendum
- XII. Information
- XIII. Board Requests
- XIV. Committee Reports
- XV. Dates to Remember
 - A. Thursday, September 28, 2023, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120

- B. Tuesday, October 3, 2023, Negotiations Committee Meeting, 3:30 pm, North Branch Area Education Center
 - C. Tuesday, October 3, 2023, NBEA Negotiation Session, 4:30 pm, North Branch Area Education Center
 - D. Wednesday, October 11, 2023, Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center
 - E. Wednesday, October 11, 2023, Custodian Negotiation Session, 4:30 pm, North Branch Area Education Center
 - F. Thursday, October 12, 2023 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Conference Room, B122
 - G. Thursday, October 12, 2023, Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
 - H. Monday, October 23, 2023, Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center
 - I. Monday, October 23, 2023, Custodian Negotiation Session, 4:30 pm, North Branch Area Education Center
 - J. Thursday, October 26, 2023, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120
- XVI. Adjournment

Superintendent Update

September 14, 2023





Prepare all learners for success
in school and in life.



Mutual accountability for shared outcomes: *Jumping for the joy of alignment!*



Fall Building Goals presentation _____ Thursday, September 28 at 5:30 pm

School Spotlight Presentations:

January 25, 2024 Middle School
High School

April 25, 2024

February 22, 2024 Sunrise River
Early Learning

May 23, 2024

Marc



Prepare all learners for success in school and in life.



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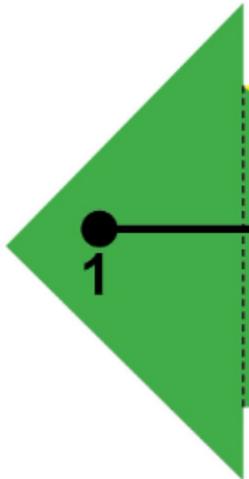
- A pilot project to reduce youth suicides, anxiety, and other mental health needs.
- bhworks, from mdlogix (mdlogix.com), is a comprehensive student mental health software platform already in use across Michigan, Pennsylvania, and Maryland to streamline confidential communications among staff, families, and providers. The tool helps:
 - increase and improve student screenings
 - implement best practices
 - Increase efficiencies to initiate billing, collect real-time data, and track outcomes.





Mutual accountability for shared outcomes.

Level 1- Safe Learning Continuum



Information regarding illness response at Level One [HERE](#).

10

Staff and Students who test positive for COVID may return once they are 24 hours free fever without the use of fever reducing medication, symptoms improving, and feeling well enough to participate at school



Mutual accountability for shared outcomes.

E-Learning Plan

The purpose of Level Five is to maintain instructional momentum when emergencies disrupt the ability to provide in-person instruction through virtual learning rather than extend the school year later into June

Emergencies leading to a temporary shift to Level Five may include:

- Facilities system failures
 - Water main break
 - Power outage
- Significant spread of Influenza-like illnesses:
 - COVID-19
 - Influenza A and B
- Weather related closings (Weather cancellations may be designated as traditional “snow days” with no school in session)
- Safe learning levels adjusted as needed with multiple modes of communication to staff, students, parents, and community members

More detailed **LEVEL 5** information [HERE](#).

Mobilizing Community Engagement.

Save the Dates:

- **Walk and Roll**
 - Thursday, October 5
- **Diamonds and Denim**
 - Saturday, October 14



WALK & ROLL
TO SCHOOL DAY

Wednesday
Oct. 4

St. Gregory's Church
(38725 Forest Blvd.)
Meet at 7:05 am
Walk/bike starts at 7:15 am
Drivers – please limit parking to north lot



Walk and roll to School

- Spend time with friends
- Get exercise
- Have fun!



Presents

Diamonds & Denim
at The Perfect 10

The annual fundraiser to support the
North Branch Area Public Schools ISD-138

Saturday, October 14, 2023
at the
Tibetan American Foundation of Minnesota
1321 Heritage Boulevard NE, Isanti, MN
(formerly Spectacular Events)

5:00 PM
Cocktails and Hors D'oeuvres

5:30 PM
Gaming, Silent Auction
and Raffles Begin

7:00 PM
Live Auction and Fund-A-Dream

8:30 PM
Gaming Closes

Entertainment by:
Las Vegas Tonight!
Performing casino events in Minnesota and the
surrounding five state area for over 37 years.



Tickets on sale now at
WWW.NBAEF.ORG
\$65 each includes \$1,000 gaming money
Purchase deadline October 6th

Mutual accountability for shared outcomes.

Working through legislative changes

We continue to value the role of the School Resource Officer and we are committed to working through statute changes and the complexities associated with implementing these changes.

Tonight's agenda includes approval of our 2023-24 SRO Contract Agreement in which the City of North Branch and our School District shares in the cost of having an SRO.

We continue to emphasize the added value and importance of our partnership and will continue to work through the legislative complexities together as we write this chapter of our partnership.



Thank you, Chief Meyer!



Navigating North Branch students toward success is goal of School Resource Officer Mike Nelson



Prepare all learners for success in school and in life.

Youth Skills Training Grant awarded to NBAHS!

- North Branch Area High School was awarded a 2023 Youth Skills Training (YST) Grant in the amount of \$59,000. This funding will enable North Branch Area High School to partner with local employers to develop and implement safe, healthy and meaningful paid work experiences for students 16 years of age and older in our community in the agricultural industry.
- Kristin Mayne, Career Navigator
- Amanda Cook, Teacher



Teacher,
Amanda Cook



Prepare all learners for success
in school and in life.



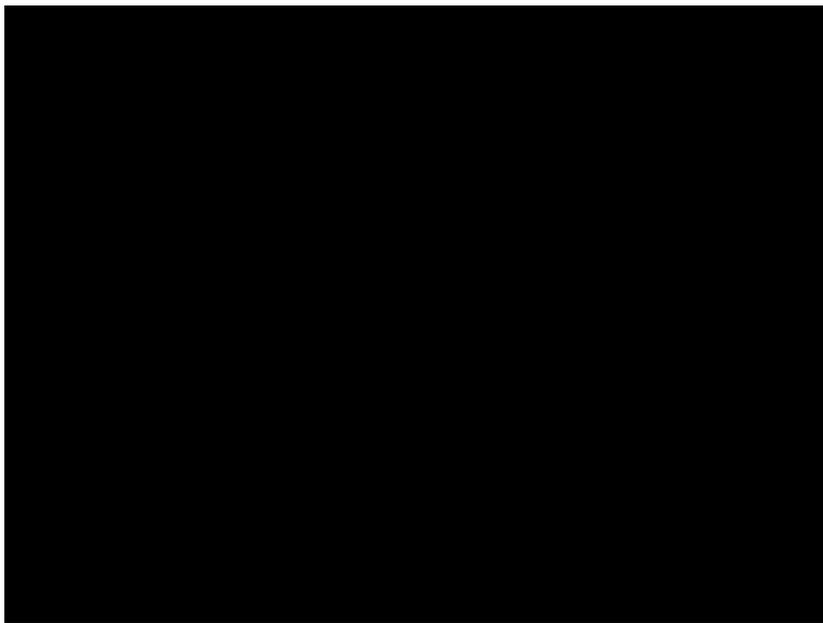
Featuring the following Viking student-athletes:

Ashley Bistodeau, Sarah Hedberg, Ella Kuhlman, Jordan Stumm, Peyton Verdon, Paige Wolfe, and Carson Weber.



Aligning resources to district priorities.

Viking Pride, Kindergarten Style!



**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
REGULAR SCHOOL BOARD MEETING
NORTH BRANCH AREA EDUCATION CENTER, BOARDROOM
AUGUST 10, 2023**

The School Board of Independent School District 138 met in regular session on Thursday, August 10, 2023, at 5:30 p.m. in the Boardroom at the North Branch Area Education Center.

Chair MacMillan called the meeting to order.

Roll Call: Tim MacMillan, Heather Naegele, Jesse LaValla, Adam Trampe, Shelly Johnson, and Superintendent Paul

Absent: Sarah Grovender

Others in Attendance:

Molly Whelan, Denise Martin, John Wagner, David Treichel, Todd Tetzlaff, Pat Tepoorten, and Arle Chambers

The Pledge of Allegiance was said by all.

Approval of Agenda:

Moved by Naegele, seconded by LaValla and carried unanimously to approve the agenda with the following change. Under New Business, the superintendent evaluation summary will be removed and will be put on the September agenda.

SUPERINTENDENT'S REPORT

Superintendent Paul reported that building leadership teams are in the process of setting goals and creating actions plans for the upcoming school year. She also mentioned that NBAPS has been chosen for a Suicide Prevention Pilot. A team will meet with the Minnesota Department of Health and bhWorks staff to review the bhWorks Platform to make final determination of our participation in the pilot.

She reported on Welcome Days that will be held before school starts, honoring Brett Carlson on August 22 at Concerts in the Park, and launching the new website. She also talked about enrollment, policies, and the 2023-24 Parent-Student Handbook.

CONSENT ITEMS

Moved by Trampe, seconded by Naegele and carried unanimously to approve the following consent items.

- A. Minutes of July 13, 2023 Policy Committee Meeting
- B. Minutes of July 13, 2023 Regular School Board Meeting

C. Minutes of July 25, 2023 OPEB Committee Meeting

D. Authorization of Payments, Transfers, and Investment Activity

- Accounts Payable, Bank 07 – \$626,963.48
- Auxiliary, Bank 12 - \$9,318.07
- Payroll, Bank 13 - \$1,626,768.57
- Scholarship, Bank 18 - \$59,827.47
- High School Student Activities, Bank 31 - \$3,773.76
- Middle School Student Activities, Bank 32 - \$0.00

E. Personnel

1. Erin Rainer, resignation effective July 10, 2023, as Lunchroom Assistant at North Branch Area Middle School
2. Jennifer Berg, resignation effective July 19, 2023, as SPED Assistant at Sunrise River Elementary School
3. Caitlin Podratz, resignation effective July 25, 2023, as Community Education Early Childhood Instructor at North Branch Area Education Center
4. Alexis Sheehan, resignation effective July 27, 2023, as SPED Assistant at North Branch Area Middle School
5. Brandon Cardinal, resignation effective August 4, 2023, as School Age Care Senior Adult Assistant at North Branch Area Education Center
6. Tessa Strain-Moritz, request to be released from her contract for the upcoming 2023-24 school year, contingent upon the district hiring a suitable replacement, as English Teacher at ALC/DLA. Contract release granted.
7. Brenda Hughes, extension of leave request effective July 8, 2023 through July 30, 2023, as Schoolkeeper at North Branch Area Public Schools
8. Ramona Wideen, extension of leave request effective July 17, 2023 through September 6, 2023, as Lead Custodian at Sunrise River Elementary School
9. Kimberly House, leave request effective July 25, 2023 through August 14, 2023, as Custodian at North Branch Area High School
10. Samantha Hoffman, leave request effective August 8, 2023 through September 19, 2023, as School Age Care Adult Assistant at North Branch Area Education Center
11. Jodi Johnson, leave request effective August 28, 2023 through September 20, 2023, as Second Grade Teacher at Sunrise River Elementary School

12. Kristi Johnson, leave request effective approximately November 7, 2023 through January 15, 2024, as Kindergarten Teacher at North Branch Area Education Center
13. Daniel Campbell, leave request effective December 2, 2023 through the end of the 2023-24 school year, as Math Teacher at North Branch Area High School
14. Amy Bergman-Valla, MA+60, Step 17, beginning with the 2023-24 school year, as Due Process Lead Teacher (TOSA) at North Branch Area High School
15. Joseph Lattimore, MS+60, Step 15, beginning with the 2023-24 school year, as Due Process Lead Teacher (TOSA) at North Branch Area Middle School
16. Mindy Lattimore, position change from .75 FTE to 1.0 FTE beginning with the 2023-24 school year, as ALC/DLA Teacher at North Branch Area Public Schools
17. Gavin Lien, BS+45, Step 1, beginning with the 2023-24 school year, as Math Teacher at North Branch Area High School
18. Charles Linder, BA, Step 2, one-year contract for 2023-24 for a Tier 1 License, as SPED Teacher at North Branch Area High School
19. Stefan Lund, MA+60, Step 4, one-year contract for 2023-24 for a Tier 2 License, as 0.29 FTE Social Studies Teacher at North Branch Area High School
20. Rebecca Peters, BS+15, Step 8, beginning with the 2023-24 school year, as Elementary Teacher at Sunrise River Elementary School
21. Stan Rosen, MEd+60, Step 17, Semester I of the 2023-24 school year, as 0.29 FTE Business Teacher at North Branch Area High School
22. Marissa Schroeder, BS, Step 6, beginning with the 2023-24 school year, as Elementary Teacher at Sunrise River Elementary School
23. Zachary Berg, employment effective August 21, 2023, as Director of Building and Grounds at North Branch Area Public Schools
24. Miranda Doolittle, MS+15, Step 10, one-year contract for 2023-24 for a Tier 2 License, as SPED Teacher at North Branch Area Education Center
25. Mark Carter, BA/BS, Step 17, one-year contract for 2023-24 for a Tier 1 License, as 0.43 FTE Automotive/Welding Teacher at North Branch Area High School
26. Maxwell Anderson, MA, Step 1, beginning with the 2023-24 school year, as English Teacher at North Branch Area High School

F. Acceptance of Donations

Date	Donation From	Donation To	Amount	Use
7/13/23	Edelstein Family Foundation – St. Paul, MN 55105	NBHS	\$59,827.47	Scholarship Donation
		TOTAL	\$59,827.47	

OPEN MIC

No one signed up for open mic.

OLD BUSINESS

A. Approval of Second Reading of the Following Policies

Moved by Naegele, seconded by LaValla and carried unanimously to approve the following policies:

1. Policy 404-NB - Employment Background Checks (MSBA changes)
2. Policy 614 - School District Testing Plan and Procedure (MSBA changes)

NEW BUSINESS

A. Approval of the Following Policies

Moved by Naegele, seconded by Trampe and carried unanimously to approve the following policies with a single reading.

1. Policy 506-NB - Student Discipline (MSBA changes)
2. Policy 516.5 - Overdose Medication (New MSBA changes since last policy meeting)
3. Policy 722 - Public Data and Data Subject Requests (Annual Review)
4. Policy 806 - Crisis Management Policy (MSBA changes)

B. Approval of 2023-24 Student and Parent Handbook

Moved by Trampe, seconded by LaValla and carried unanimously to approve the 2023-2024 student and parent handbook.

INFORMATION

There was no information to review.

BOARD REQUESTS

None

COMMITTEE REPORTS

There was an update on the OPEB Committee meeting that was held virtually on July 25, 2023.

Board Member Naegele reported that SEE is seeking input on their organization.

Board Member MacMillan reported that Board Member Johnson and he attended Phase I at MSBA on August 7.

DATES TO REMEMBER

- A. August 14, 2023, Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center
- B. August 14, 2023, NBEA Negotiation Session, 4:30 pm, North Branch Area Education Center
- C. August 23, 2023, Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center
- D. August 23, 2023, Custodian Negotiation Session, 4:30 pm, North Branch Area Education Center
- E. August 24, 2023, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120
- F. September 14, 2023 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Conference Room, B122
- G. September 14, 2023, Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
- H. September 28, 2023, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120

Adjournment

Moved by Naegele, seconded by LaValla and carried unanimously to adjourn the regular meeting at 6:10 pm.

Heather Naegele, Clerk
(Unapproved)

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER, BOARDROOM
SCHOOL BOARD WORKING SESSION
August 24, 2023

The School Board of Independent School District 138 met in a Working Session on Thursday, August 24, 2023, at 5:30 p.m. in the Boardroom at the North Branch Area Education Center.

Chair MacMillan called the meeting to order.

Roll Call: Tim MacMillan, Sarah Grovender, Heather Naegele (via remote), Jesse LaValla, Adam Trampe, Shelly Johnson, and Superintendent Paul

Others in Attendance:

Zach Berg, David Treichel, Todd Tetzlaff, Pat Tepoorten, and Arle Chambers

The Pledge of Allegiance was said by all.

Work Session Topics

Superintendent's Report

Superintendent Paul reported on teacher leader training, the Unique Learners Conference, CPI trainings, and new teacher induction. She also mentioned that NBAPS was chosen for a Suicide Prevention Pilot, and two events will be held in October, Walk and Roll that will be held on October 5, and Diamonds and Denim scheduled for October 14.

She reported that first day of school signs are available on the website and that Brett Carlson was honored on August 22 at Concerts in the Park. She also introduced Zach Berg, our new Director of Buildings and Grounds.

Discussion on Draft Board and Superintendent Goals

The school board discussed the draft board and superintendent goals for 2023-24. Board members were asked to review the goals and contact Superintendent Paul or Chair MacMillan with any questions.

Discussion on Draft Questions and Timeline for Family Survey

Superintendent Paul discussed the draft family survey questions and timeline. The survey window will be from September 18-29 and will be shared with the school board at the November 30 Work Session.

Discussion on Draft Questions and Timeline for Staff Survey

Superintendent Paul discussed the draft staff survey questions and timeline. The survey window will be from October 23-November 3 and will be shared with the school board at the November 30 Work Session.

Chair MacMillan adjourned the meeting at 6:26 pm.

Heather Naegele, Clerk
(Unapproved)

**ELECTRONIC FUND TRANSFERS
AUGUST 2023**

Direct Dep Cks		\$715,363.54	
ACHS		<u>\$9,277.60</u>	
		\$724,641.14	
Wells Fargo Debt Service Payment:			8/16/2023 \$71,197.43
Other Electronic Fund Transfers:			8/14/2023 \$50,091.30
Federal/FICA Taxes			8/14/2023 \$72,896.43
(Also reflected in P/R info)			8/28/2023 \$49,035.53
			8/28/2023 <u>\$60,730.26</u>
			\$232,753.52
Minnesota Withholding Taxes			8/1/2023 \$7,639.18
(Also reflected in P/R info)			8/1/2023 \$10,850.44
			8/15/2023 \$7,961.78
			8/15/2023 \$11,160.04
			8/25/2023 \$10,743.31
			8/28/2023 \$547.49
			8/29/2023 <u>\$7,922.20</u>
			\$56,824.44
Economic Service (EBC)			8/14/2023 \$10,863.30
(Also reflected in P/R info)			8/14/2023 \$14,072.41
			8/28/2023 \$14,072.41
			8/28/2023 <u>\$24,766.37</u>
			\$63,774.49
MII LIFE-F S A	PEIP		8/1/2023 \$91.67
	PEIP		8/8/2023 \$3,085.37
	PEIP		8/15/2023 \$91.67
	PEIP		8/21/2023 \$30.00
	PEIP Admin Inv		8/25/2023 \$418.25
	PEIP		8/29/2023 \$91.67
	PEIP		8/29/2023 <u>\$112.90</u>
			\$3,921.53
MII LIFE-M S A			8/14/2023 \$2,155.78
			8/14/2023 \$4,222.14
			8/28/2023 \$2,155.78
			8/28/2023 <u>\$4,222.14</u>
			\$12,755.84
Minnesota Teachers Retirement			8/11/2023 \$9,678.70
			8/11/2023 \$14,873.73
			8/11/2023 \$43,396.01
			8/25/2023 \$2,700.41
			8/25/2023 \$9,599.95
			8/25/2023 <u>\$43,524.53</u>
			\$123,773.33
PERA			8/11/2023 \$21,760.08
			8/25/2023 <u>\$19,106.52</u>
			\$40,866.60
Delta Dental Plan			8/22/2023 \$17,442.23
Neopost Advance			8/23/2023 \$5,000.00

AUGUST 2023

DATE	DONATION FROM	DONATION TO	AMOUNT	USE
8/18/23	Nelnet, 600 P St., Lincoln, NE 68508 (Matching Gift Program-Susan Larson)	NBAPS	\$300.00	District Donation
8/30/23	Lakes Region EMS, 40245 Fletcher Ave., North Branch, MN 55056	NBHS Scholarship A/C	\$1,000.00	Scholarship Donation
8/30/23	Minnco Credit Union, 38807 9th Ave., North Branch, MN 55056	NBHS Scholarship A/C	\$1,000.00	Scholarship Donation
8/30/23	Revive Chiropractic, 6272 Main Street, P.O. Box 94, North Branch, MN 55056	NBHS Athletics	\$50.00	Football Program-Sports Physical Donation
8/30/23	Revive Chiropractic, 6272 Main Street, P.O. Box 94, North Branch, MN 55056	NBHS Athletics	\$50.00	Cross Country Program-Sports Physical Donation
8/30/23	Revive Chiropractic, 6272 Main Street, P.O. Box 94, North Branch, MN 55056	NBHS Athletics	\$100.00	Tennis Program-Sports Physical Donation
8/30/23	Sons of the American Legion, Squadron #85, P.O. Box 87, North Branch, MN 55056	NBHS Scholarship A/C	\$2,000.00	Scholarship Donation
			\$4,500.00	
Aug.	East Central Energy, P.O. Box 39, Braham, MN 55006	Sunrise River Elem.		*Donated school supplies valued at \$3,300.00
Aug.	Minnco Credit Union, 38807 9th Ave., North Branch, MN 55056	Sunrise River Elem.		*Donated school supplies valued at approx. \$450.00
Aug.	North Branch Municipal Liquor Store, 5846 Old Main St., North Branch, MN 55056	NB Ed Center		*Donated School supplies valued at approx. \$400.00

The Superintendent of North Branch Schools, Sara Paul, completed her annual performance evaluation with the full board during the month of August. The School Board members evaluated the Superintendent on her 2022/23 Superintendent goals of Student Learning, Policy Leadership, Mutual Accountability, Mobilizing Community Engagement, Advocacy of Fiscal and Educational needs for our district, and overall performance of each learning center based on our mission. The School Board and the Superintendent are aligned in her and our strategic goals for the district. The Superintendent's performance showed she works to set the bar very high for herself and staff on the following goals: Provide leadership to prepare all learners for success in school and in life, provide leadership to ensure mutual accountability for measurable progress toward shared goals, provide leadership to mobilize community engagement, and Provide leadership to commit resources to district priorities. We especially want to recognize her adaption to the community and her commitment to being present and visual in the numerous community and school events in the North Branch community and surrounding areas. We thank her for her commitment and dedication to the district, community, and families of North Branch!

Board Chair & Vice Chair

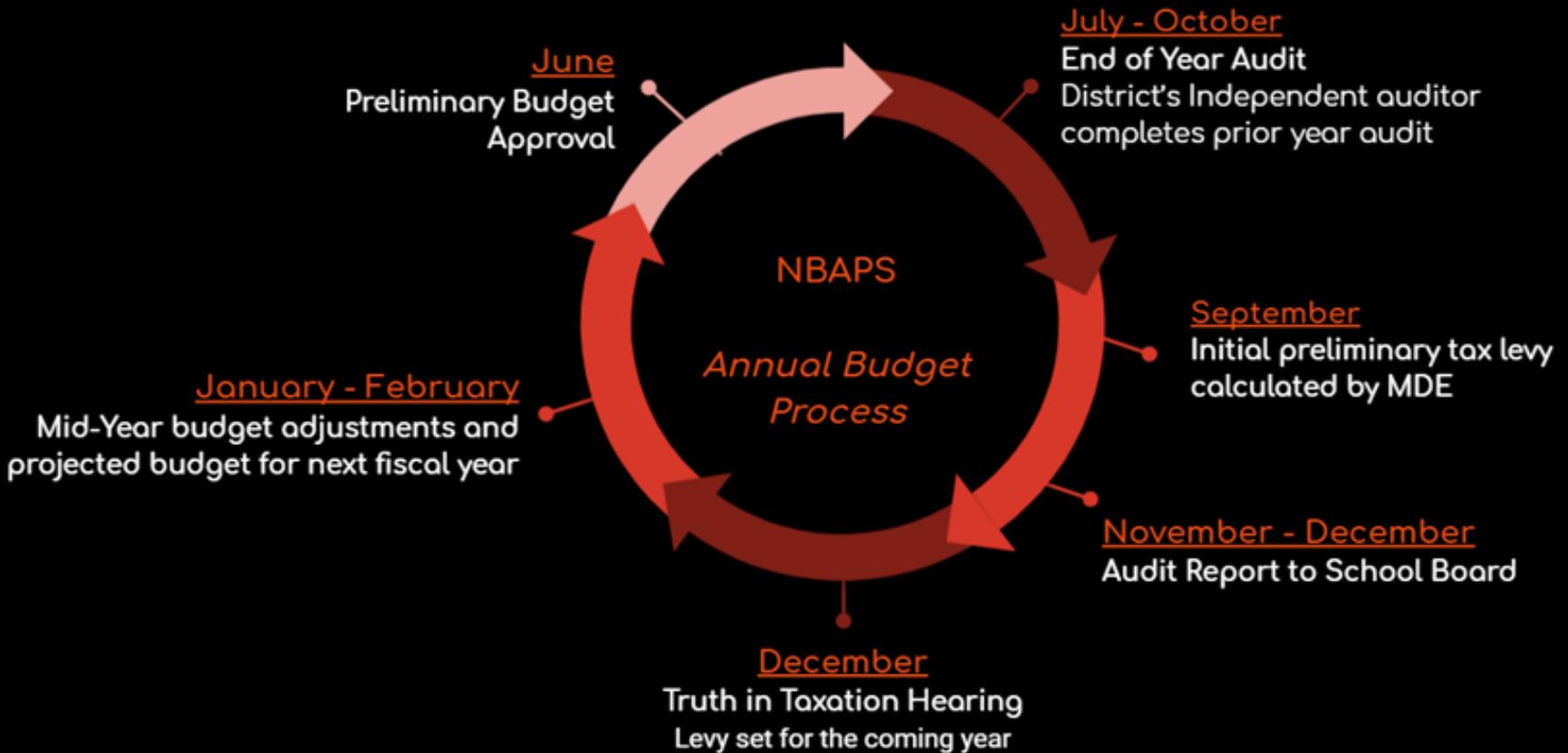


Proposed Property Tax Levy 2024



NORTH BRANCH
AREA PUBLIC SCHOOLS
Inspire Dreams, Build Integrity, Instill Hope

September 14, 2023



Proposed Levy

- Proposed levy will be used in computing tax impact for notices mailed in November
- Proposed levy represents maximum School Board authority
- Levy amounts can be corrected, if needed, if Board certifies “Maximum”

29

Levy Components

- Up to 19 separate levies
 - Formulas established by state legislature
 - Formula changes impact levy amounts
- Adjustments for prior years
- Abatement adjustments
- Tax base changes from 2022 to 2023
 - Equalized levies increase or decrease with tax base
 - Market value versus tax capacity levies

30

Levy Timeline

- September
 - Proposed levy to County Auditor by September 30th
- November
 - Truth in Taxation Notices mailed by County Auditor
- December
 - Tax Hearing and Certification of Levy
 - December 14th School Board Meeting
- May
 - First half tax payments due

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Recommendation

- Certify maximum
 - Permits changes to data by MDE
- Set the date for the Truth in Taxation Hearing and the date to certify the levy
 - December 14th school board meeting
 - Discuss budget and provide time for public comment during the Truth in Taxation Hearing
 - The school board will be asked to certify the levy as part of the business meeting that evening

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Questions

- Are there any questions?
- If members of the public have specific questions about the school levy, please contact:

Todd Tetzlaff
Director of Finance and Human Resources
ttetzlaf@isd138.org
(651) 674-1009

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Safe Learning Continuum E-Learning, Level 5

Updated September 2023

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Vision-What we intend to create

*Inspire dreams,
build integrity and
instill hope*

*in our students, our
staff, our families and
our communities.*



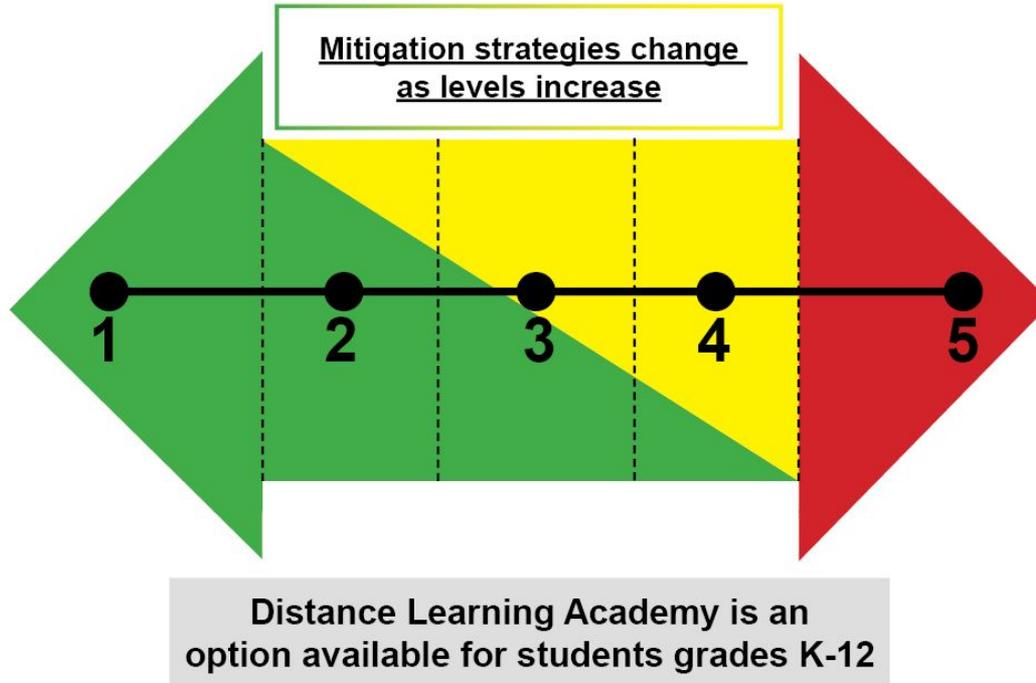
Safe Learning Plan Priorities



Consistent with the NBAPS 2020-21, 2021-22, and 2022-23 Safe Learning Plans, in 2023-24 NBAPS will:

- Value flexibility and choice for families to decide what is best for each child: distance learning or 5-day, in-school option
- Prioritize health and wellness of students and staff
- Follow mutual commitments for procedures/protocols to mitigate risk
- Provide predictability of daily schedule, instructional model and learning environments
- Mobilize community engagement to gain perspectives from students, families, and staff members in a responsive, adaptable, and ongoing planning process
- Collaborate that shared the responsibility to maximize resources

Safe Learning Continuum





When would NBAPS use LEVEL 5

The purpose of Level Five is to maintain instructional momentum when emergencies disrupt the ability to provide in-person instruction through virtual learning rather than extend the school year later into June.

Emergencies leading to a temporary shift to Level Five may include:

- Facilities system failures
 - Water main break
 - Power outage
- Significant spread of Influenza-like illnesses:
 - COVID-19
 - Influenza A and B
- Weather related closings (Weather cancellations may be designated as traditional “snow days” with no school in session)

Safe learning levels adjusted as needed with multiple modes of communication to staff, students, parents, and community members



Staff Availability

Teachers, administrators, and other licensed professionals will be available by email, phone (via voicemail), or through the grade-appropriate digital learning space based on the schedules below. The [NBAPS staff directory](#) includes all district email addresses and voicemail extensions.

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Special Education students can expect to be contacted by their case manager to determine how they can support a successful e-learning day experience.



Student Attendance and Activities

Parents may call the attendance line to notify the school of their student's absence. This absence will follow the same protocols as for an absence when students physically attend school.

40

Student work on e-learning days will follow the building level guidelines. Not all e-learning activities will be graded. Graded activities will be allowed additional time for submission on a case-by-case basis. Students who need additional time because of limited internet access or other family responsibilities should contact their teacher for an extension.



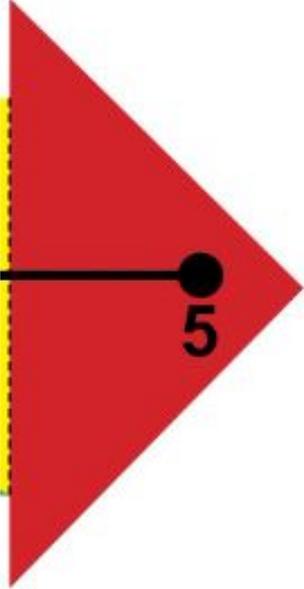
Level 5 Safe Learning Continuum: Overview of What to Expect

All instruction delivered remotely.

If situation persists over multiple days:

- On-site child-care may be offered.
- Some student supports may be offered onsite.
- Decisions regarding Activities will follow guidance from the Minnesota State High School League (MSHSL).

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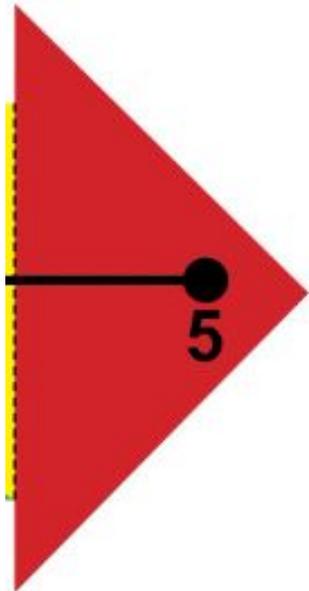


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Level 5 Safe Learning Continuum

What to Expect- Early Learning



[Preschool Choice Board](#)

[Kindergarten Choice Board](#)



Level 5 Safe Learning Continuum

What to Expect- ELEMENTARY

Sunrise River School - eLearning Plans

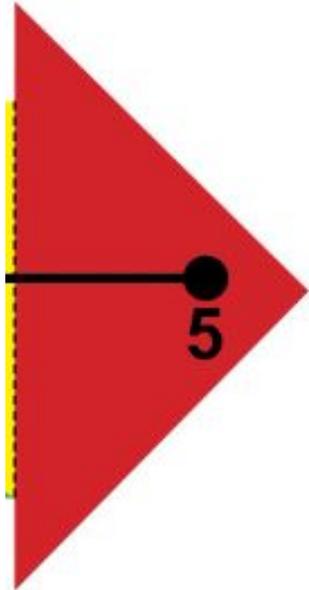
[Grade 1](#)

[Grade 2](#)

[Grade 3](#)

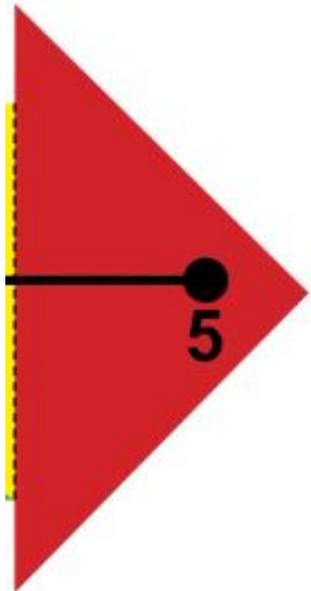
[Grade 4](#)

[Grade 5](#)





Level 5 Safe Learning Continuum What to Expect- MIDDLE SCHOOL



[NBAMS e-Learning Day Plan](#)



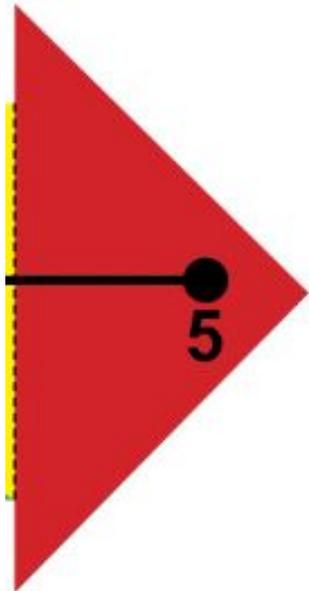
Level 5 Safe Learning Continuum

What to Expect- HIGH SCHOOL

NBAHS E-Learning Plan

- ★ All teachers will post coursework expectations on Google Classroom by 9:00 a.m.
- ★ Teachers will be accessible for questions via email, Google Meet, or phone (via voicemail) during school hours.
- ★ All teachers will have an open Google Meet from 10:00-11:00 am that will be linked on Google Classroom.
- ★ Each course is expected to have a classroom assignment that will take between 15-30 minutes to complete. That assignment will be due within one week of the E-Learning Day. Example: If the assignment is due for Block 1 - White Day, the assignment would be due at the beginning of Block 1 - White Day one week from the E-Learning Day.

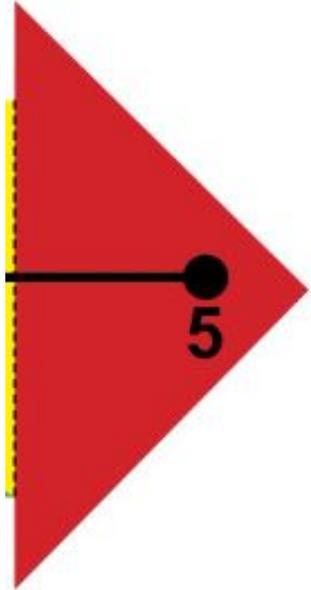
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Level 5 Safe Learning Continuum

What to Expect- Chisago County Schools' Life Work Center



LWC students complete at least one activity from each subject area on the choice board, then reflect on your experience on the “eLearning Day Journal” page. Be prepared to discuss journal entries in class during the next school day.

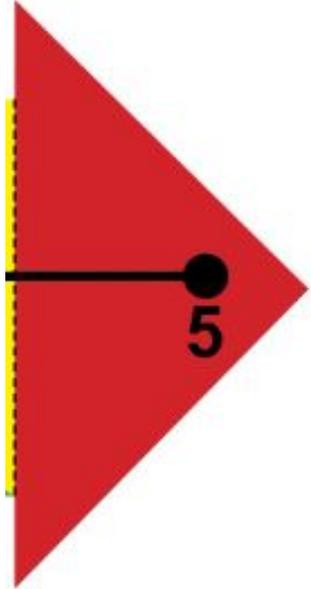
46

[E-Learning Day Choice Board](#)

[E-learning Day Journal](#)



Level 5 Safe Learning Continuum What to Expect- ALC/DLA



ALC students will log into and engage in their Edmentum course work during an E-learning day. Additional instructions, should they be necessary, will be communicated to students and parents by the ALC principal.

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DLA students will have a regular school day.



2023-24 Safe Learning Plan

for

Independent School District 138

North Branch Area Public Schools

- *The Safe Learning Plan was originally drafted in August, 2020.*
- *Building on our Safe Learning Plan was drafted in June of 2021 for the 2021-22 school year. The plan was updated on October 6, 2021 and again on April 14, 2022.*
- *The NBAPS School Board approved the plan on August 11, 2022 in preparation for the 2022-23 school year.*
- *The School Board is set to meet on September 14, 2023 to approve the plan for the 2023-24 school year.*

Safe Return to In-Person Learning Plan and ESSER III Application:

North Branch Area Public Schools (NBAPS) developed its Safe Learning Plan prior to the enactment of the ARP Act that met the statutory requirements of Section 2001(i)(1) and (2) of the ARP Act.

Implementation of the NBAPS 2022-23 Safe Learning Plan continues to be grounded in the following priorities:

- Guided by a value for flexibility and choice for families to decide what is best for each child: distance learning or 5-day, in-school option
- Prioritizing safety and the health and wellness of students and staff
- Establishing mutual commitments for procedures/protocols to mitigate risk
- Providing predictability of daily schedule, instructional model and learning environments
- Mobilizing community engagement to gain perspectives from students, families, and staff members in a responsive, adaptable, and ongoing planning process
- Ongoing collaboration to share the responsibility to maximize resources

The Minnesota Department of Education requires each school district to engage in an ongoing review and revision process. NBAPS has exceeded this expectation. Using a consultative process, revisions have been made twice during the 2021-22 school year, and as part of preparing for the 2022-23 school year. The Safe Learning Plan was again reviewed for the start of the 2023-24 School Year.

The document is written in an understandable and uniform format, and to the extent practicable, in a language that can be understood. If any individual is in need of an alternative format, please contact Pat Tepoorten at 651-674-1018 or ptepoorten@isd138.org.

NBAPS is committed to providing a safe and healthy workplace for all staff, students, guests and visitors. To ensure safe and healthy learning environments, NBAPS has originally developed the [Safe Learning Continuum](#) in response to the COVID-19 pandemic and NBAPS continues to use the Safe Learning Continuum in response to multiple situations that can impact learning environments. NBAPS' goal is to continue to effectively mitigate the potential for transmission of illnesses in workplaces and communities, and it has been successful due to the cooperation among employees and students. Through this cooperative effort NBAPS will maintain the safety and health of all persons in the workplace.

In accordance with state guidance, the NBAPS Safe Learning Plan is administered by the Superintendent, who maintains overall authority and responsibility for the plan. However, all employees are equally responsible for supporting, implementing, complying with and providing recommendations

to further improve all aspects of this Safe Learning Plan. The NBAPS school community is better together, and the NBAPS Safe Learning Team, NBAPS Leadership Team, and district staff will continue to uniformly implement the provisions of this plan.

Safe learning environments for students and staff continues to be the school district's top priority. Public engagement has been essential in developing, and continuously revising our Safe Learning Plan. We value two-way communication; therefore, NBAPS continues to solicit and welcome public input. A [Safe Learning Plan Questions and Input form](#) continues to be available on the district website.

District data will be the main driver of changes to protocols and the Safe Learning Team will continue to monitor new guidance provided by the CDC, MDH, MDE and OSHA standards.

Ensure sick employees and students who are ill, stay home and follow school district protocol.

Employees and students have been informed of and encouraged to self-monitor for signs and symptoms of illness. Procedures described below have been communicated and implemented to assess employee and students' health status.

The MN Department of Health provides guidance to school districts regarding protocols to follow when children are exhibiting symptoms that may require exclusion from school.

Considerations Include:

Illness: Unable to participate in routine activities or needs more care than can be provided by staff.

Fever: A general guideline is a fever of 100 degrees or higher.

Signs: Some signs of illness include; when a child is unusually tired, has uncontrolled coughing, difficulty breathing, wheezing or other unusual signs for the child.

Diarrhea: Exclude for 24 hours after diarrhea stops.

Vomiting: Exclude for 24 hours after the last episode of vomiting.

Eye Drainage: No exclusion.

NBAPS will continue to review local data and refine protocols for identifying, communicating, and supporting students, families, and staff who have been exposed to infectious diseases in accordance with the Minnesota Department of Health.

In addition, NBAPS adheres to all federal and state regulations and laws to protect the privacy of employee and student health status and health information.

Employees

1. Self monitoring for illness is expected of each employee.
2. Employees experiencing symptoms of illness should not report to work.

Accommodations for employees with underlying medical conditions, or those who have household members with underlying health conditions, have been implemented in accordance with the ADA.

Students

1. Self monitoring for illness is expected of each student, by the student, parent or caregiver.
2. Parents should contact their school attendance line to report absences for students who are experiencing illness.
3. Students and families will be notified of confirmed infectious disease exposure in accordance with the Minnesota Department of Health. Notification varies depending on the disease, number

of confirmed cases, and in many circumstances; whether the student was identified as a close contact.

Visitors

1. Self monitoring for illness is expected of each visitor.
2. Visitors who are experiencing an illness should not enter the NBAPS building.

Safe Learning Continuum

NBAPS uses the [Safe Learning Continuum](#); detailed examples are shown for each level on the Safe Learning Continuum.

Workplace building and ventilation protocol

Improving ventilation is an important prevention strategy that can reduce the number of virus particles in the air. Thanks to taxpayer support of a bond referendum, NBAPS has some of the best ventilation systems in the state. In addition, NBAPS uses MERV 13 filters.

- MERV stands for “minimum efficiency reporting value” and a filter receives a MERV rating as determined by the American Society of Heating, Refrigeration, and Air-Conditioning Engineers.
- The higher the MERV number, the smaller the holes and the less that can pass through.
- According to the American Air Filtration Association, most schools use filters with a MERV rating of 1-4. NBAPS uses MERV filters with a rating of 13.

Appropriate Accommodations

Appropriate accommodations for children with disabilities with respect to health and safety policies have been provided. To learn more, parents/guardians should contact their child’s case manager.

Vaccinations

Vaccination information provided by the Minnesota Department of Health and local public health officials will be communicated to families.

Coordination with State / Local Public Health

NBAPS Superintendent, Sara Paul, will lead efforts for shared understanding of mitigation strategies with district, state, and local public health officials.

Communications and training practices and protocol

The Safe Learning Plan, as well as changes to the plan, have been and remain posted on the [NBAPS website](#) for all stakeholders to review and provide feedback. Safe Learning training is continuous and delivered by individual departments based on local data and guidance from the CDC, MDH, FDA and MDE. Additional communication will be ongoing by utilizing the district email system to all employees and students.

ESSER III Application Information and Plan:

The American Rescue Plan (ARP) Act includes money for the Elementary and Secondary School Emergency Relief Fund (ESSER). The third round is known as ESSER III. These funds are used for

such things as efforts to address the academic impact of lost instructional time during the 2020-2021 and 2021-22 school years and for COVID-19 pandemic response purposes.

Part A: Contact Information

District: North Branch Area Public Schools

Name: ISD 138 (NBAPS)

Contact Name: Sara Paul, Superintendent
spaul@isd138.org
651-674-1012

Part B: Identifying Assets and Needs

Section 1: Asset Mapping

NBAPS coordinated numerous meetings throughout the 2020-21 and 2021-22 school years between school district and COVID Advisory members, included representatives from:

- Chisago County
- City of North Branch
- North Branch Chamber of Commerce
- Mental health providers
- Religious representatives
- Vikings Vittles food shelf
- St. Croix River Education District
- Other

During these meetings, the District was able to:

- Identify resources in the community, which supported our NBAPS Safe Learning Plan (e.g. food shelters, internet services, mental health services, etc.);
- Work with City partners to secure additional learning space at a vacant outlet mall;
- Identify and share financial resources to best support students and families (i.e. mental health, access to technology, meals, etc.).

Assets that became available included, but were not limited to:

- Meal service and food opportunities;
- Mental health support (Therapeutic Services Agency and School District);
- Vaccination support (Chisago County);
- Increased access to technology (City of North Branch, Chisago County).

Section 2: Needs Assessment

NBAPS completed an initial inventory of local assets and needs in collaboration with district and community partners (see above) throughout numerous meetings over the 2020-2021 school year. Seeking opportunities for win-win partnerships continued throughout the 2021-22 school year. In addition to the meetings, feedback surveys were conducted, and multiple virtual feedback and input sessions were conducted. Feedback was used to create additional support and options for each family related to academics, learning models, mental health support, and transportation.

District leaders also reviewed existing data including, but not limited to absences, student achievement (grades), mental health referrals, student involvement with law enforcement, and truancy.

Section 2: Findings

Students groups who were disproportionately impacted by the COVID-19 pandemic included, but were not limited to:

- Students living in poverty
- Students who did not have access to internet
- Students identified as needing special education services
- Students who need additional support academically, social-emotional and mental health.
- Certain students in Grade 12 in jeopardy of not graduating

NBAPS Safe Learning Plan (MDE title is Safe Return to In-Person Learning Plan):

NBAPS has followed the Minnesota Safe Learning Plan guidance and included stakeholders in accordance with federal requirements throughout the last two years. NBAPS Safe Learning Plan, and subsequent updates have been posted since inception and are available on the [NBAPS website](#). Evidence of district responsiveness and adjustments includes:

- Providing timely and ongoing communication regarding COVID-19
- Following Minnesota Department of Health guidelines as local data was collected
- Communicating the safety benefits of the high quality air ventilation in our buildings
- Making available a dashboard of confirmed cases throughout the District
- Sending notifications to individuals impacted by COVID-19
- Working with the District's Regional Support Team and getting approval for the District's Plan prior to implementation
- Weekly meetings with Chisago County Public Health Officials
- Including a Chisago County public health official on our Safe Learning Team
- Providing flexibility and choice for families to choose between two quality learning options: Distance Learning Academy, or in-person learning.
- Granting staff accommodations in accordance with state and federal requirements

Part C - ESSER III (Fin 160 & 161) Learning Recovery, Spending and Engagement Plan:

NBAPS remains committed to stakeholder engagement, and has appreciated feedback throughout the last year, which has included opportunities to engage at public board meetings, information shared in district-wide communications, weekly staff updates, weekly community engagement via Superintendent's newspaper column, all staff surveys to monitor and adjust safety protocols, monthly newsletters to families and staff, and a collaboratively driven Strategic Plan involving many stakeholders, to identifies district priorities. Stakeholders will continue to be provided opportunities to share ongoing feedback related to funding district priorities at the August, 2022 Board meeting and through a fillable Google Form that has been available all year on the NBAPS Website.

Overall priorities included, but are not limited to:

- Monitoring class sizes and adjust to target ranges
- Additional Social Emotional and Mental Health support
- Additional access to the Internet
- Additional technology devices (iPads/Chromebooks)
- Additional academic support for students to assist with Learning Recovery
- Maintain online learning opportunities (K-12) via Distance Learning Academy

- Staff training for Professional Learning Communities and Multi-Tiered System of Supports (MTSS) academic, behavioral, social emotional.

Evidenced-Based Interventions	State Education Priority	Brief Description of Activities	LEA Pandemic Response and Related Need
Enrichment and intervention programs	Staffing for interventions or enrichment	Supports will be added based on enrollment and student data for interventionist or credit recovery support	Learning loss
MTSS Support and Implementation	MTSS - Academic; Behavior; Social Emotional	Additional support will be added to build capacity and quality of MTSS academic and behavior supports. MTSS Academic, behavior, and SEL Supports will be provided K-12; staff training will be offered.	Engagement and reduction of disparities
Additional Support programs	Social Emotional and mental health	Additional support will be provided for specific students who have faced significant challenges during the pandemic. Support will include additional services related to mental health, social and emotional well being, and physical health.	Social emotional and mental health
Additional intervention programs	Expand Credit recovery	Specific support will be provided for students who have faced significant challenges during the pandemic. Support will include additional staff and support to students who are behind on credits due to the pandemic.	Learning loss
Maintain Class Sizes while expanding access to learning	MTSS Tier One Supports- Academic; Behavior; Social	NBAPS priority is to provide intervention and accelerations	Learning loss, social, emotional and mental health, engagement and

opportunities in a robust, inclusive classroom environment	Emotional	guided by students data, in an inclusive learning environment	reduction of disparities
Comprehensive induction services	Teacher Mentoring	A teacher mentor program will be provided and will provide additional support for new teachers and for induction activities.	Turnover and teacher shortages; support for new teachers.
Summer and afterschool programming	Enhance summer school, after school opportunities and credit recovery opportunities for students.	Provide additional staffing, transportation, and nutritional services to accelerate academic, behavior, social emotional learning.	Engagement and learning loss.

Section 2: Funding the Learning Recovery Plan

ESSER III funds will be used to fill gaps using FIN 160 and allow for full implementation of the NBAPS Safe Learning Plan.

Part D. Funding Other Needs:

Other spending will be used to address identified needs related to the COVID-19 pandemic. More specifically, funding will:

- Provide technology to enhance learning, MTSS supports, and Social Emotional Learning.
- Provide needed technology for learning recovery, distance learning, and in-person learning.
- Improve access to technology devices and the internet before, during and after school.

Certified by:
Sara Paul
Superintendent of Schools
June 14, 2021

Updated on October 6, 2021
Certified by:
Sara Paul
Superintendent of Schools
October 6, 2021

Updated on April 14, 2021
Certified by:
Sara Paul
Superintendent of Schools
April 14, 2021

Updated on August 11, 2022

Certified by:
Sara Paul
Superintendent of Schools
August 11, 2022

Updated on August 25, 2022
Certified by:
Sara Paul
Superintendent of Schools
August 25, 2022

Updated on January, 2023
Certified by:
Sara Paul
Superintendent of Schools
January 12, 2023

Updated on September 11, 2023
Certified by:
Sara Paul
Superintendent of Schools
September 14, 2023

Appendix A – Guidance for developing a COVID-19 Plan

General

- Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) – www.cdc.gov/coronavirus/2019-nCoV
- Minnesota Department of Health (MDH): Coronavirus – www.health.state.mn.us/diseases/coronavirus
- State of Minnesota: COVID-19 response – <https://mn.gov/covid19>

Businesses

- CDC: Resources for businesses and employers – www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html
- CDC: General business frequently asked questions – www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html
- CDC: Building/business ventilation – www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html
- MDH: Businesses and employers: COVID-19 – www.health.state.mn.us/diseases/coronavirus/businesses.html
- MDH: Health screening checklist – www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf
- MDH: Materials for businesses and employers – www.health.state.mn.us/diseases/coronavirus/materials
- Minnesota Department of Employment and Economic Development (DEED): COVID-19 information and resources – <https://mn.gov/deed/newscenter/covid/>
- Minnesota Department of Labor and Industry (DLI): Updates related to COVID-19 – www.dli.mn.gov/updates
- Federal OSHA – www.osha.gov

Handwashing

- MDH: Handwashing video translated into multiple languages – www.youtube.com/watch?v=LdQuPGVcceg

Respiratory etiquette: Cover your cough or sneeze

- CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html
- CDC: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
- MDH: www.health.state.mn.us/diseases/coronavirus/prevention.html

Social distancing

- CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html
- MDH: www.health.state.mn.us/diseases/coronavirus/businesses.html

Housekeeping

- CDC: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
- CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html
- CDC: www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html
- Environmental Protection Agency (EPA):
www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees exhibiting signs and symptoms of COVID-19

- CDC: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html
- MDH: www.health.state.mn.us/diseases/coronavirus/basics.html
- MDH: www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf
- MDH: www.health.state.mn.us/diseases/coronavirus/returntowork.pdf
- State of Minnesota: <https://mn.gov/covid19/for-minnesotans/if-sick/get-tested/index.jsp>

Training

- CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html
- Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf
- MDH: www.health.state.mn.us/diseases/coronavirus/about.pdf

Revisions

Each time revisions were made, recommendations were determined by the Safe Learning Team, brought to the COVID Advisory Committee, and then the School Board. In addition, bi-weekly meetings were held between the COVID Coordinator and each member of the COVID Advisory to ensure consistent opportunities for feedback and input. [A Safe Learning Questions and Input form](#) continues to be used by families, community members, and staff. In addition, a COVID Update was provided at each School Board Meeting and time was allowed for public comment. These communication practices will continue for the 2021-2022 school year.

- [#1 Posting of plan](#) August, 2020
- [#2 Posting of plan](#) November, 2020
- [#3 Posting of plan](#) June, 2021
- [#4 Posting of plan](#) October, 2021
- [#5 Posting of plan](#) April, 2022
- [#6 Posting of plan](#) August, 2022

NBAPS local data

Local data was collected throughout the 2020-21 and 2021-22 school years. As one of the few districts in the state to provide in-school learning consistently throughout the school year, this data is central to NBAPS' decision making for the 2022-2023 school year.

Example of using local data to inform decisions:

State guidance regarding close contacts on buses created challenges. Original guidance called for all riders to be quarantined if aboard for longer than 30 minutes. State guidance resulted in 168 students removed from educational settings, which represented roughly 1,700 missed school days. No close contacts subsequently tested positive.

NBAPS shared local data with the Minnesota Department of Education. MDE adjusted guidance, which resulted in significantly fewer students missing school.