

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER, BOARD ROOM, ROOM C120  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
SCHOOL BOARD WORK SESSION  
APRIL 27, 2023  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Work Session Topics
  - A. Superintendent's Report 2
  - B. Early Learning Program Update 12
  - C. School Spotlight: Sunrise River Elementary School 27
  - D. Crisis Management Update 35
- V. Adjournment

# Superintendent Update

April 27, 2023

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# Prepare all learners for success in school and in life.



NBAPS Students of Excellence are:

- Vincent Boeck
- Summer Lor
- Carter Triggs
- Rachel Whiting

Students were honored at a Recognition Ceremony on April 26 at the St. Cloud River's Edge Convention Center.

Students are selected using the following criteria:

- Have achieved a commendable grade point average OR have demonstrated a combination of academic achievement, leadership skills, and school/community involvement
- Are an exemplary, positive role model to fellow students, as well as staff
- Are making a difference every day in the lives of fellow students, staff, and their community



Mutual accountability for shared results.



NBAMS Special Education Teacher Scott Schraufnagel has received an Outstanding Leadership Award from Education Minnesota Central.

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Schraufnagel was nominated by Instructional Coach Michelle Trunk.



# Mobilizing Community Engagement.

Upcoming NBAPS Strategic Plan Advisory Meeting

Wednesday, May 3

5:30-7:30 PM

High School Glass Classroom

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Topic One: Request for input on communications enhancements

Two: Update regarding our school safety plan



# Mobilizing Community Engagement.



NBAHS hosted its first of two Career Fairs yesterday with great success!

- 27 booths of local industries, first responders, and colleges.
  - An additional 4 booths are already reserved for the May 6 event
- Approximately 340 students attend the event
- Thank you to the National Guard!
  - Served lunch to all vendors
  - Helped with set up and take down
  - Supplied tables





# Mobilizing Community Engagement.

American Indian Education is hosting the Indigenous Spring Drum and Dance Cultural Exhibition on

- Friday, May 12, NBAHS 4:30 p.m.
- Grand Entry and tribute dances from 5:30 - 7:30 p.m.
- The spring drum and dance is free and open to the public!
- [See the event flier](#) for further details.





# Mobilizing Community Engagement.



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This year's Spring Bike and Roll to School event is Wednesday, May 3, at 7:05 am. Families, staff, and students will meet at the **North Branch Library**.

District staff is working alongside city and county staff to plan this event.



# Mobilizing Community Engagement.

Staff are hosting a fundraiser at County Market on Saturday, May 13, bagging groceries at County Market to raise funds for student scholarships.

- Event is 10 am to 4 pm





# Committing Resources to District Priorities.

Our May Work Session will focus on the 2023-24 budget:

- Budget Assumptions
- Enrollment Projections
- Ongoing Staffing Adjustments



**FORWARD**

*Together*



Early Learning & Community Education - April 2023 Highlights



# Strategically working to move our mission forward.

## **Vision Statement (where we want to be)**

Inspire dreams, build integrity, and instill hope in our students, our staff, our families and our communities

## **Mission Statement (what we do)**

Partner with families and communities to challenge all students to achieve their greatest potential and become informed citizens.

## **Strategic Directions (what moves us toward our mission)**

**1A: Prepare all learners for success in school and in life by ensuring students meet the educational milestones of the World's Best Workforce statute.**

**1B: Prepare all learners for success in school and in life by committing to the success of every student.**

**2. Ensure mutual accountability for measurable progress toward shared goals.**

**3. Mobilize community engagement**

**4. Commit resources to district priorities**





# Preparing all learners for success in school and life ...

- ECFE (Early Childhood Family Education)
- Youth Connections Child Care
- Preschool Programming
- Kindergarten welcome & transition experience





# Early Childhood Family Education

- Parent/child classes for families with birth - five year old children.
- Current continues to increase
- Strong participation in Tuesday evening Family ECFE class for all ages.
- Partnership is important - Public Health Baby Cafe
- August Back to School Event

**Back to School for Babies & Toddlers**

All families with infants & toddlers are invited to stop in for a mini resource fair! Learn about Early Childhood Family Education programs & Public Health programs.

Please join us!  
Wednesday,  
August 16th  
9:30-11:30 am  
Refreshments & door prizes!

North Branch Area Education Center  
38705 Grand Avenue  
North Branch, 55056  
Phone: 651-213-5235.  
No registration required.

Meet Early Childhood staff, register for fall classes, explore infant/toddler play spaces and visit Baby Cafe. Lactation Consultant available for breastfeeding questions.

    
North Branch Area Public Schools



# Youth Connections & the Child Care Need

- Average daily attendance at YC (school year)
  - Before school K-6 graders = 35
  - PreK (all day/hourly) = 46
  - After school K-6 graders = 72
- Total number currently registered for summer
  - PreK = 59
  - School-age = 130





# Preschool Programming: Growing with room to grow!

- Currently offering 14 sections
  - 2 full day class sections - MWF
  - 3 days per week - 2.5 hours each
  - 2 days per week - 2.5 hours each
- SY23 Enrollment
  - 3's = 74
  - 4's = 136
  - 5 's = 13
- SY24 Enrollment - will offer 15 sections and monitor registration
  - 3 year olds = 40
  - 4 and 5 year olds = 90





# Kindergarten welcome and transition experiences

- Fall “Welcome Days” kicks the year off building positive relationships with families
- Learning how to be at school - teaching, teaching, teaching AND student recognition
- Current enrollment of 189
- Transition of K students to Sunrise River Elementary - June 1st visit!





# Ensure mutual accountability for measurable progress toward shared goals.

- Kindergarten recruitment and enrollment plan
- Kindergarten academic and SEL goals
- Preschool academic and SEL Goals





# Kindergarten Recruitment & Enrollment Plan for Class of 2036

- February 2nd Parent Information Night and Online Registration Open
- Ongoing social media promotions/outreach by mail
- Successful Taste of Kindergarten Event
- Current enrollment = 135
- Efforts continue into the spring/summer with events/outreach



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# Kindergarten Academic Goals

**By June 1, 2023, 80% of kindergarten students will meet grade level expectations in literacy and numeracy skills as measured by formative and summative assessments.**

**Based on the most recent data available in Formative Assessment tracking by the K team, 76% of K students are on target with literacy skills.**

- Based on semester 1 grades, 64% of kindergarten students are at or above grade level in literacy skills.
- Based on semester 1 grades, 74% of kindergarten students are at or above grade level in math skills.
- Based on Winter FAST Early Reading English Composite Benchmark Assessment Data, 61.6 % of kindergarten students are at or above grade level expectations.
- Based on Winter Fast Early Math Composite Benchmark Assessment Data, 53.8% of student are at or above grade level expectations.



# Functional Phonics - Videos

Dictation lesson

Tap-it, map-it, graph-it lesson





# Preschool Academic Goals

**By June of 2023, 80% of the preschool students will meet grade level expectations in the area of language, literacy and mathematics as measured by TS Gold formative and summative assessments.**

- Based on TS Gold checkpoint data in the following objective areas the percentage of preschool students meeting grade level expectations are as follows:
- Objective 10a Engages in conversations - 82.59% meeting expectations
- Objective 15a Notices and discriminates rhyme - 77.61% meeting expectations
- Objective 16a Identifies letters by name - 86.56% meeting expectations
- Objective 20a Counts - 79.60% Meeting expectations



# Building Wide Social Emotional Learning Goal

**By June 1, 2023, 80% of Ed Center students will meet grade level expectations in the area of following limits/expectations and demonstrating self-control as measured by formative and summative assessments.**

- Based on semester 1 grades, 78% of kindergarten students are at or above grade level in social-emotional skills. (Based on two report card objectives of demonstrating self-control and follows classroom rules with few reminders.)
- Based on TS Gold checkpoint data in the following objective areas the percentage of preschool students meeting grade level expectations are as follows:  
Objective 1b Follows limits and expectations. - 91.04% meeting age expectations  
Objective 11a Attends and engages. - 89.05% of prek students meeting age expectations





# Mobilize community engagement

- Recruitment of a members to CEAC
- Community Education Advisory Council efforts to identify needs and opportunities to respond to needs.
- Youth Connections provides a Viking Bridge opportunity
- Food Drive - Cereal box dominos knock down challenge
- Highlight - We Are All the Same Down Syndrome Awareness Dance



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# Commit resources to district priorities

- **Effective Management of Community Education Budget**
  - Operating within budget parameters
  - New programming, like Esports
  - Create expand ECFE/Preschool as enrollment demands change/increase
  - Continue to provide quality child care through Youth Connections
- **Early Learning Scholarships**
  - Pathway I
  - Pathway II
  - School Readiness
- **Student experiences outside of the classroom**
  - Viking Fun Run Fundraiser has offered multiple student experiences this year.



# Sunrise Snapshot

April 27, 2023



# Sunrise River School - Snapshot



## Enrollment Planning

- Next school year will have 4 additional sections:
  - *37 homerooms*
- Ten open positions have been posted and nearly filled.
- Future grade 1 students to tour Sunrise in late May!





# Sunrise River School - Snapshot

By June 1, 2023, when given formative classroom assessments, at least 80% of students will be at grade level standards; students yet to demonstrate evidence of meeting learning goal targets will have a personalized learning path showing growth to proficiency.

## Academic Update

- Based on the completed classroom formative assessments, **72.0%** of students are displaying proficiency on grade level standards.
  - Mid year intervention adjustments
  - Mid year data meetings
  - Mid year classroom adjustments

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# Sunrise River School - Snapshot



By June 1, 2023, 100% of students that measure in the high-risk category on the mySAEBRS assessment will have a follow up plan of action.

## SEL Update

- After completing semester one, 98.9% of at-risk students have an action plan in place. For students without an action plan in place, the following steps are occurring:
  - Communication with families.
  - Collaboration within the teaching team.
  - Adjustments to new information about the student experience.

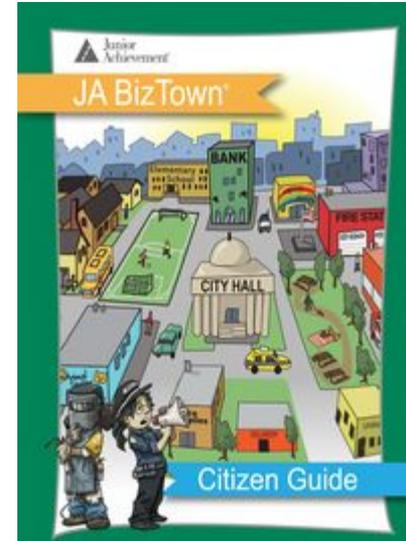


# Sunrise River School - Snapshot



## Biztown - Grade 5

- Junior Achievement Simulation
- Financial Literacy
  - Checking Account
  - Debit Card
  - Job Application Process
  - Basic Economy Structure



# Sunrise River School - Snapshot



## Mystery Science - Grade 1-5

- New science standards
- Phenomena, inquiry based learning
- Scientific Method
- Example engaging lessons:
  - Where can you find whales in a desert?
  - What do fireworks, rubber, and silly putty have in common?
  - If you floated down a river where would you end up?
  - Why do the stars come out at night?



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# Sunrise River School - Snapshot



## Snowshoeing/Animal Tracking Experience

- Grade 2 Field Trip Opportunities
- Wild River State Park
- Partnered with state park staff
- Two-part event
- Outdoor Learning



# Sunrise River School - Snapshot



## Music and Art Performances

- All students had the opportunity to participate in a music/art performance.
- Student art was displayed through the lobby upon entrance.
- Family engagement and attendance was very high!

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### SY23 K-5 PERFORMANCE SCHEDULE

<i>We Honor You</i> 5th Grade	<ul style="list-style-type: none"><li>• November 11th, 2022</li><li>• 10a @H.S Auditorium</li></ul>
<i>'Tis the Season to be Freezin'</i> 3rd/4th Grade	<ul style="list-style-type: none"><li>• February 23, 2023</li><li>• 6:15p &amp; 7:15p @H.S Auditorium</li></ul>
<i>Spring Showcase</i> 1st/2nd Grade	<ul style="list-style-type: none"><li>• April 6th, 2023</li><li>• 6:15p &amp; 7:15p @H.S Auditorium</li></ul>
<i>We're Going to the Farm</i> Kindergarten	<ul style="list-style-type: none"><li>• April 27th, 2023</li><li>• 1:30 p @E.D. Center Cafeteria</li></ul>





**NORTH BRANCH**  
**AREA PUBLIC SCHOOLS**  
**Inspire Dreams, Build Integrity, Instill Hope**

# Crisis Management

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North Branch Area Public Schools

April 27, 2023



# Overview

- Crisis Management Committee
  - Membership
  - Areas of Focus
- “I Love You Guys” Foundation
- Collaboration with Other Organizations
- Standard Response Protocols
- Standard Reunification Methods
- Next Steps





# Crisis Management Committee Membership

District Administration

Building Administration

School Resource Officer

School Nurses

Program Directors including Activities, Transportation, Buildings and Grounds,  
Community Education and Special Services



# Crisis Management Committee Areas of Focus

School Safety Drills

Fire Drills

Severe Weather Preparedness

Crisis Communication Planning

Everyday Safety Protocols

Secure Entrances

Emergency Medications





- Started in 2006 by Ellen and John-Michael Keys following a school shooting that took the life of their daughter, Emily.
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- “Our mission is to restore and protect the joy of youth through educational programs and positive actions in collaboration with families, schools, communities, organizations and government agencies.”



# “I Love U Guys” Foundation

Day 1

Standard Response Protocols

And

Standard Reunification Methods

Day 2

Standard Reunification Methods Practice  
Scenarios



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# “I Love You Guys” Foundation

**“Tactics are  
intel driven.”**

*What we plan is based on what we know.*

**“But the environment  
dictates tactics.”**

*But what we do, is based on where we are.*



# Collaboration with Other Organizations

- In a crisis situation, there will be multiple agencies responding including, police, fire, EMS, and possible special units.
- We are including representation from other emergency agencies in our training efforts.
- NIMS Training for Crisis Management Committee Members

<b>REUNIFICATION UNIFIED COMMANDER - DISTRICT</b>	
<b>PUBLIC INFORMATION OFFICER</b>	
<b>OPERATIONS CHIEF</b>	
<b>PLANNING CHIEF</b>	
<b>LOGISTICS CHIEF</b>	
<b>STAGING AREA MANAGER</b>	42
<b>EXTERIOR OPERATIONS DIRECTOR</b>	
<b>INTERIOR OPERATIONS DIRECTOR</b>	
<b>UNIFIED COMMAND - EMS</b>	
<b>UNIFIED COMMAND - FIRE</b>	
<b>UNIFIED COMMAND - LAW ENFORCEMENT</b>	
<b>LAW ENFORCEMENT SUPERVISOR</b>	



## Collaboration with Other Organizations

**“Cops own the crime.  
Fire owns the flames.  
Schools own the kids.”**

# Standard Response Protocols

Research-based actions/drills designs to prepare students, staff and parents for emergency situations.

Clear, distinct common language and actions among first responders, students and staff

Action-based, flexible and easy to learn

Organizes tactics for responses to weather events, accidents intruders and other threats to personal safety

## IN AN EMERGENCY TAKE ACTION



### **HOLD!** In your room or area. Clear the halls.

#### **STUDENTS**

Clear the hallways and remain in room or area until the "All Clear" is announced  
Do business as usual

#### **ADULTS**

Close and lock the door  
Account for students and adults  
Do business as usual



### **SECURE!** Get inside. Lock outside doors.

#### **STUDENTS**

Return to inside of building  
Do business as usual

#### **ADULTS**

Bring everyone indoors  
Lock outside doors  
Increase situational awareness  
Account for students and adults  
Do business as usual



### **LOCKDOWN!** Locks, lights, out of sight.

#### **STUDENTS**

Move away from sight  
Maintain silence  
Do not open the door

#### **ADULTS**

Recover students from hallway if possible  
Lock the classroom door  
Turn out the lights  
Move away from sight  
Maintain silence  
Do not open the door  
Prepare to evade or defend



### **EVACUATE!** (A location may be specified)

#### **STUDENTS**

Leave stuff behind if required to  
If possible, bring your phone  
Follow instructions

#### **ADULTS**

Lead students to Evacuation location  
Account for students and adults  
Notify if missing, extra or injured students or adults



### **SHELTER!** Hazard and safety strategy.

#### **STUDENTS**

Use appropriate safety strategy for the hazard

<b>Hazard</b>	<b>Safety Strategy</b>
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

#### **ADULTS**

Lead safety strategy  
Account for students and adults  
Notify if missing, extra or injured students or adults



## Standard Reunification Methods

**Recovery starts when the crisis  
begins.  
Reunification is the first step.**

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# Standard Reunification Methods

Crisis recovery starts with the crisis, not after.

Reunifying students with guardians is a critical piece of emergency response

Methods to plan, practice and achieve a successful reunification during what will mostly likely be chaotic and stressful circumstances





# PEACE

It does not mean to be in a place where there is no noise, trouble, or hard work.

It means to be in the midst of those things and still be calm in your heart.



# Next Steps

- I Love U Guys Foundation will return for further training on June 29
  - Training will include a much larger group
  - Will focus on reunification scenarios
    - Training will include an actual reunification process with staff playing the roles of students, parents, and first responders
- Standard Response Protocol will be introduced to all staff as part of back to school professional development in August<sup>48</sup>
- Needed materials for implementation will be printed over the summer
  - Posters for all sites, response materials
  - Purchase and install display mechanism
- NBAPS will announce new practices with families as part of back to school communications in August
  - I Love U Guys materials includes comprehensive communication tools for families