

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER, BOARD ROOM, ROOM C120
38705 GRAND AVENUE
NORTH BRANCH, MN 55056
REGULAR SCHOOL BOARD MEETING
MAY 12, 2022
5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
 - A. Minutes of April 14, 2022 Regular School Board Meeting
 - B. Minutes of April 28, 2022 Work Session
 - C. Authorization of Payments, Transfers, and Investment Activity
 - D. Personnel
 - 1. Mary Rock, retirement effective April 29, 2022, as Special Education Secretary at North Branch Area Public Schools
 - 2. Kristi Sampson, retirement effective June 10, 2022, as SPED Assistant at North Branch Area Middle School
 - 3. Debra Huberty, resignation effective April 29, 2022, as Art Teacher at North Branch Area Middle School
 - 4. Taylor Essen, resignation effective at the end of the 2021-22 school year, as Science Teacher at North Branch Area High School
 - 5. Kaiya Carlson, resignation effective at the end of the 2021-22 school year, as SPED Teacher at Sunrise River Elementary School
 - 6. Rebecca Hilber, leave request effective April 19, 2022 through June 13, 2022, as Second Grade Teacher at Sunrise River Elementary School. She will be returning for the 2022-23 school year.
 - 7. Lisa Delougherty, leave request effective May 6, 2022 through May 22, 2022, as SPED Assistant at North Branch Area Middle School
 - 8. Carleen Matosky, BA, Step 1, LTS for Rebecca Hilber, from April 19, 2022 through June 13, 2022, as Second Grade Teacher at Sunrise River Elementary School
 - 9. Lee Ann Falen, MA, Step 17, beginning with the 2022-23 school year, as Art Teacher at North Branch Area Middle School
 - 10. Morgan Foster, MA, Step 5, beginning with the 2022-23 school year, as Elementary Teacher at Sunrise River Elementary School
 - 11. Abigail Krause, BS, Step 6, beginning with the 2022-23 school year, as Licensed School Nurse at North Branch Area Public Schools

12. Kristen Swalboski, BS, Step 17, beginning with the 2022-23 school year, as Licensed School Nurse at North Branch Area Public Schools
13. Renee Williams, employment effective May 2, 2022, as Schoolkeeper at North Branch Area Public Schools
14. Dena Norring, employment effective May 9, 2022, as SPED Assistant at Sunrise River Elementary School
15. Stephanie Wendel, employment effective May 11, 2022, as Bookkeeper at North Branch Area Public Schools
16. Christine Lundberg, position change effective May 9, 2022, from Office Clerk at Distance Learning Academy to Bookkeeper at North Branch Area Public Schools
17. Katie Soule, position change effective May 9, 2022, from Office Clerk at North Branch Area Middle School to Special Education Secretary at North Branch Area Public Schools
18. Joan Bense, position change effective the beginning of the 2022-23 school year, from Elementary Teacher to Instructional Strategies Coach at Sunrise River Elementary School
19. Melissa Kleschult, position change effective the beginning of the 2022-23 school year, from Elementary Teacher to Technology Integration/Intervention Teacher at Sunrise River Elementary School
20. Michelle Tabor, position change effective the beginning of the 2022-23 school year, from English Language Arts Teacher at ALC/DLA to English Language Arts Teacher at North Branch Area Middle School
21. James VanEerden, position change effective the beginning of the 2022-23 school year, from Phy Ed/DAPE Teacher at Sunrise River Elementary School to Phy Ed Teacher at North Branch Area Middle School
22. Justin Voss, position change effective the beginning of the 2022-23 school year, from SPED Teacher at North Branch Area High School to Elementary Teacher at Sunrise River Elementary School
23. Lynne Wilzbacher, position change effective the beginning of the 2022-23 school year, from Instructional Strategies Coach to Elementary Teacher at Sunrise River Elementary School
24. Vicki Kristo, position reduced for 2022-23 school year, as Elementary Teacher at Sunrise River Elementary School
25. Erin Vorpahl, position reduced for the 2022-23 school year, as DLA Teacher at North Branch Area Public Schools
26. Jamie Dary, non-renew for the 2022-23 school year, as Elementary Teacher at Sunrise River Elementary School
27. Stephanie Olson, end of assignment effective June 13, 2022 (Out-of-Field Permission for 21-22 School Year), as English Language Arts Teacher at North Branch Area Middle School
28. Alan Grund, end of one-year contract effective June 13, 2022, as Elementary Teacher at Sunrise River Elementary School
29. Kyle Maloney, reinstatement rights terminated effective April 1, 2022, as Social Studies Teacher at North Branch Area High School
30. Tenure of the Following Teachers
 - a. Rachel Bailey - SPED Teacher - North Branch Area High School
 - b. Jake Harren - Elementary Teacher - Sunrise River Elementary School
 - c. Amy Kahl - Elementary Teacher - North Branch Area Education Center

- d. Thomas McCarthy - Academic Dean for Student Success - North Branch Area High School
 - e. Rochelle Molde - SPED Teacher - Sunrise River Elementary School
 - f. LeAnn Moore - SPED Teacher - Sunrise River Elementary School
 - g. Benjamin Paro - Instrumental Music Teacher - North Branch Area Middle School
 - h. Lorie Petrik - Community Education Early Childhood Teacher - North Branch Area Education Center
 - i. Jennifer Seekon - SPED Teacher - Sunrise River Elementary Teacher
 - j. Andrew Timmer - SPED Teacher - North Branch Area High School
 - k. Kaitlin Turner - Speech Language Pathologist - Sunrise River Elementary Teacher
31. 2021-22 Extra Curricular Spring Coach Position
- a. Jessica Audette, Class 6, Step 2, as Middle School Softball Coach

E. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- IX. Old Business
 - A. Consider Extending Student Transportation Services Agreement for July 1, 2022 through June 30, 2028
 - B. Discussion on Printing Services Agreement for July 1, 2022 - June 30, 2027
- X. New Business
 - A. Consider Ratification of the Contract between SEIU, Local 284 and North Branch Independent School District for July 1, 2021 through June 30, 2023
 - B. Consider Authorizing the Issuance of Purchase Orders for Fiscal Year 2022-23 in an Amount not to Exceed 80 Percent of the Adopted 2021-22 Budget for Supplies and Services
 - C. Consider Setting June 9, 2022 at 5:30 p.m. for Public Hearing on Student Fees
 - D. Consider Delegation of Authority to Make Electronic Funds Transfers on Behalf of the School District. Current designees are: Todd Tetzlaff, Paula Vaughn, Jennifer Thompson, and Susan Shockley. Add Christine Lundberg and Stephanie Wendel. Inactivate Susan Shockley on June 30, 2022.
- XI. Addendum
- XII. Information
 - A. Fundraising Reports from November 1, 2021 through April 30, 2022

- B. Board & Administrator May 2022 Issue
- XIII. Board Requests
- XIV. Committee Reports
 - A. SEE (Schools for Equity in Education)
 - B. Negotiations
 - C. MSBA Update or Report
 - D. MSHSL
 - E. SCRED Report
 - F. Staff Development Report
 - G. Community Education Advisory Committee Report
 - H. Policy Committee Report
- XV. Dates to Remember
 - A. Thursday, May 26, 2022, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120
 - B. Tuesday, May 31, 2022 Negotiations Committee Meeting, 4:00 pm; North Branch Area Education Center
 - C. Tuesday, May 31, 2022 NBSSA Negotiations Session, 4:30 pm, North Branch Area Education Center
 - D. Thursday, June 2, 2022, Life Work Center Graduation and Awards Ceremony, 6:00 pm, North Branch High School Edelstein Auditorium
 - E. Thursday, June 9, 2022, Public Hearing on Student Fees, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
 - F. Thursday, June 9, 2022, Regular School Board Meeting, beginning immediately after the Public Hearing, North Branch Area Education Center, Boardroom, Room C120
 - G. Friday, June 10, 2022, Last Day of School for Students
 - H. Sunday, June 12, 2022, Graduation of the Class of 2022, 2:00 pm, North Branch Area High School. Board members should be there at 1:30 pm.
 - I. Monday, June 13, 2022, End of Year Staff Breakfast, North Branch Area High School, Commons Area, Coffee at 7:15 am; Recognition Program at 7:30 am
 - J. Monday, June 20, 2022, OPEB Committee Meeting, 10:00 am, Virtual
 - K. Monday, June 20, 2022 Negotiations Committee Meeting, 4:00 pm; North Branch Area Education Center
 - L. Monday, June 20, 2022 NBSSA Negotiations Session, 4:30 pm, North Branch Area Education Center
- XVI. Adjournment