

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER, BOARD ROOM, ROOM C120  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
REGULAR SCHOOL BOARD MEETING  
NOVEMBER 10, 2021  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
  - A. Minutes of October 14, 2021 Regular School Board Meeting
  - B. Minutes of October 28, 2021 Policy Committee Meeting
  - C. Minutes of October 28, 2021 Work Session
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Personnel
    - 1. Scott Miller, retirement effective the end of the 2021-22 school year, as English/Language Arts Teacher at North Branch Area High School
    - 2. Toni Thuringer, resignation effective October 14, 2021, as SPED Assistant at Life Work Center
    - 3. Sheri Rodlund, resignation effective November 18, 2021, as Lead Secretary at North Branch Area High School
    - 4. Elana Umland, leave request effective September 27, 2021 through November 5, 2021, as Office Clerk at North Branch Area High School
    - 5. Lisa Delougherty, leave request effective December 2, 2021 through January 2, 2022, as SPED Assistant at North Branch Area Middle School
    - 6. Cristina Funke, extension of leave request effective December 6, 2021 through the end of the 2021-22 school year, as First Grade Teacher at Sunrise River Elementary School. She will return for the 2022-23 school year.
    - 7. Lori Lavin, leave request effective December 20, 2021 through January 17, 2022, as SPED Teacher at North Branch Area Middle School
    - 8. Mary Colvin, five (5) year leave request beginning with the 2022-23 school year as Art Teacher at North Branch Area Middle School
    - 9. Jessica Klima, BS, Step 1, LTS for Kirstin Perales, from October 18, 2021 through December 2, 2021, as Fourth Grade Teacher at Sunrise River Elementary School
    - 10. Jessica Richter, position change from SPED Assistant at North Branch Area Middle School to SPED Office Clerk at North Branch Area Public Schools effective October 14, 2021

11. Julie Demo, position change from Custodian to Lead Custodian effective October 25, 2021 at North Branch Area Public Schools
  12. Kindra Helin, position change from Activities Secretary to Activities Director effective November 1, 2021 at North Branch Area Public Schools
  13. Stacy Fairbanks, position change from SPED Assistant at North Branch Area Middle School to SPED Assistant at Life Work Center effective November 15, 2021
  14. Tiffany Nelson, employment effective October 18, 2021, as Lunchroom/Playground Assistant at North Branch Area Education Center
  15. Christine Lundberg, employment effective October 19, 2021, as Office Clerk at Distance Learning Academy
  16. Bridgette Cain, employment effective October 26, 2021, as SPED Assistant at North Branch Area Education Center
  17. Valerie Kordosky, employment effective October 26, 2021, as SPED Assistant at North Branch Area High School
  18. 2021-22 Extra Curricular Fall Coach Position
    - a. Norm Nagel, Class 9, Step 10, as Weightroom Supervisor for Trimester 1 for the 2021-22 school year
  19. 2021-22 Extra Curricular Winter Coach Positions
    - a. Roberta Disrud, Class 3, Step 8, as Head Coach for Dance
    - b. Gina Scott, Class 5, Step 4, as Assistant Coach for Dance
    - c. Ryan Minke, Class 3, Step 8, as Assistant Coach for Boys Basketball
    - d. Alison Trampe, Class 1, Step 4, as Head Coach for Girls Basketball
    - e. Kyle Kahl, Class 3, Step 8, as Assistant Coach for Wrestling
    - f. Steven Christensen, Class 6, Step 10, as Coach for Middle School Girls Basketball
    - g. Jim VanEerden, Class 6, Step 10, as Coach for Middle School Girls Basketball
    - h. Jim VanEerden, Class 6, Step 10, as Coach for Middle School Boys Basketball
    - i. Joel Santjer, Class 9, Step 10, as Weightroom Supervisor for Trimester 2 for the 2021-22 school year
    - j. Annie Gladitsch - Volunteer Coach for Gymnastics
    - k. Justin Baker - Volunteer Coach for Wrestling
    - l. Lucas Nadeau - Volunteer Coach for Wrestling
    - m. Ed Oehlers - Volunteer Coach for Wrestling
    - n. Justin Pinna - Volunteer Coach for Wrestling
  20. 2021-22 Activity Advisor Position
    - a. Chas Bettendorf, Class 8, Step 10, as Knowledge Bowl Advisor
- F. Acceptance of Donations  
 Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138

that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- IX. Old Business
- A. Consider Second Reading of the Following Policies
1. Policy 520 - Student Surveys (Review only - No MSBA changes)
  2. Policy 521 - Student Disability Nondiscrimination (Review only - No MSBA changes)
  3. Policy 531 - The Pledge of Allegiance (Review only - No MSBA changes)
  4. Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds (Review only - No MSBA changes)
  5. Policy 533 - Wellness (Review only - No MSBA changes)
  6. Policy 612.1 - Development of Parent Involvement Policies for Title I Programs (Review only - No MSBA changes)
  7. Policy 722 - Public Data Requests (Review only - No MSBA changes; contact information needs to be changed)
  8. Policy 903 - Visitors to School District Buildings and Sites (Review only - No MSBA changes)
- X. New Business
- A. Preliminary Financial Statement Report
- B. Consider Resolution Canvassing Returns of Votes of School District General Election
- C. Consider Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties
- D. Consider Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election
- E. Consider First Reading of the Following Policies
1. Policy 410 - Family and Medical Leave Policy (Annual review - No MSBA changes)
  2. Policy 413 - Harassment and Violence and FORM (Annual review - MSBA changes)
  3. Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse and FORM (Annual review - No MSBA changes)
  4. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults (Annual review - No MSBA changes)
  5. Policy 506-NB - Student Discipline (Annual review - No MSBA changes)
  6. Policy 514 - Bullying Prohibition Policy (Annual review - No MSBA changes)
  7. Policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process (Annual review - No MSBA changes)
  8. Policy 524-NB - Internet Acceptable Use and Safety Policy (Annual review - MSBA changes)

- 9. Policy 616 - School District System Accountability (Annual review - MSBA changes)
- 10. Policy 806 - Crisis Management Policy (Annual review - No MSBA changes)
- XI. Addendum
- XII. Information
  - A. Board & Administrator November 2021 Issue
  - B. Fundraising Reports from May 1, 2021 through October 31, 2021
- XIII. Board Requests
- XIV. Committee Reports
  - A. SEE (Schools for Equity in Education)
  - B. Negotiations
  - C. MSBA Update or Report
  - D. MSHSL
  - E. SCRED Report
  - F. Staff Development Report
  - G. Community Education Advisory Committee Report
  - H. Policy Committee Report
- XV. Dates to Remember
  - A. Thursday, November 18, 2021, Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
  - B. Thursday, December 9, 2021, Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
- XVI. Motion to Close Meeting for a Closed Session on Negotiations
 

The School Board will close the meeting pursuant Minn. Stat. § 13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals concerning the custodian contract.
- XVII. Motion to Reopen Regular Meeting
- XVIII. Adjournment