

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA HIGH SCHOOL, GLASS CLASSROOM
38175 GRAND AVE
NORTH BRANCH, MN 55056
REGULAR SCHOOL BOARD MEETING
JULY 8, 2021
5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call

Board Member Sarah Grovender will be attending the school board meeting remotely at the following address: 2525 Chicago Avenue South, Minneapolis, MN 55404

- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
 - A. Minutes of June 10, 2021 Public Meeting on Student Fees
 - B. Minutes of June 10, 2021 Regular School Board Meeting
 - C. Minutes of June 15, 2021 School Board Retreat
 - D. Authorization of Payments, Transfers, and Investment Activity
 - E. Personnel
 - 1. Karen McCorkle, retirement effective July 30, 2021, as Lead Custodian at the North Branch Area Education Center
 - 2. Becky Wille, rescind resignation letter approved May 13, 2021, as Assessment Support Secretary at North Branch Area Public Schools
 - 3. Taylor Olsen, resignation effective June 14, 2021, as Lunchroom Assistant at North Branch Area Middle School
 - 4. Jared Hollembeak, resignation effective June 15, 2021, as SPED Assistant at North Branch Area Education Center
 - 5. Tonya Barnes, resignation effective the end of the 2020-21 school year, as Vocal Music Teacher at North Branch Area High School
 - 6. Sharon Goeman, resignation effective the end of the 2020-21 school year, as Spanish Teacher at North Branch Area High School
 - 7. Tessa Strain, resignation of 0.5 FTE position as English/Language Arts Teacher to become permanent 0.5 FTE English/Language Arts Teacher at Norse Area Learning Center beginning with the 2021-22 school year
 - 8. Kelly Johnson, extension of leave request effective August 30, 2021, through October 29, 2021, as Second Grade Teacher at Sunrise River Elementary School

- 9. Chantelle Luggar, leave request effective November 29, 2021 through February 21, 2022, as Community Education Office Clerk at North Branch Area Public Schools
- 10. Jolena Jones, termination effective June 14, 2021, as Lunchroom/Playground Assistant at Sunrise River Elementary School

F. Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Sara Paul to act as the Identified Official with Authority (IOwA) and Arle Chambers to act as the IOwA.

G. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business

- A. Consider Acceptance of Bids for Garbage Pickup and Awarding the Contract
- B. Consider Acceptance of Bids for Diesel Fuel and Gasoline and Awarding the Contract
- C. Consider Second Reading of the Following Policies
 - 1. Policy 214-NB - Out-of-State Travel by School Board Members (Recommending removing NB changes - No MSBA changes)
 - 2. Policy 406 - Public and Private Personnel Data (Review only - No MSBA changes)
 - 3. Policy 412 - Expense Reimbursement (Review only - No MSBA changes)
 - 4. Policy 417 - Chemical Use and Abuse (Review only - No MSBA changes; see email from MSBA on CBD)
 - 5. Policy 418 - Drug-Free Workplace/Drug-Free School (Review only - No MSBA changes; see email from MSBA on CBD)

6. Policy 419 - Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction (MSBA changes)
 7. Policy 427 - Workload Limits for Certain Special Education Teachers (Review only - No MSBA changes)
 8. Policy 515 - Protection and Privacy of Pupil Records (MSBA change - This change reflects an update to the reference. The substance of the policy language is not affected.)
- X. New Business
 - A. Consider Renewal of Membership in Minnesota Rural Education Association (MREA) - \$2,500.00
 - B. Consider Approval of Policy 496-NB - Teacher Substitute Pay
 - XI. Addendum
 - XII. Information
 - A. Board & Administrator July 2021 Issue
 - XIII. Board Requests
 - XIV. Committee Reports
 - A. SEE (Schools for Equity in Education)
 - B. Negotiations
 - C. MSBA Update or Report
 - D. MSHSL
 - E. SCRED Report
 - F. Staff Development Report
 - G. Community Education Advisory Committee Report
 - H. Policy Committee Report
 - XV. Dates to Remember
 - A. (Tentative) Thursday, July 15, 2021, OPEB Committee Meeting, 8:00 am, Virtual
 - B. Thursday, July 15, 2021, Negotiations Committee Meeting, 4:00 pm, North Branch Area High School, High School Office Conference Room
 - C. Thursday, July 15, 2021, NBEA Negotiation Session, 4:30 pm, North Branch Area High School, High School Office Conference Room
 - D. Thursday, July 22, 2021, Negotiations Committee Meeting, 4:00 pm, North Branch Area High School, High School Office Conference Room
 - E. Thursday, July 22, 2021, Custodian Negotiation Session, 4:30 pm, North Branch Area High School, High School Office Conference Room
 - F. Thursday, August 12, 2021, Regular School Board Meeting, 5:30 pm, North Branch Area High School, Glass Classroom
 - G. Thursday, August 19, 2021, 4:30 pm, School Board Retreat, Location to be determined
 - H. Thursday, August 26, 2021, Work Session, 5:30 pm, North Branch Area High School, Glass Classroom
 - XVI. Adjournment