

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA MIDDLE SCHOOL, MEDIA CENTER  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
REGULAR SCHOOL BOARD MEETING  
MARCH 11, 2021  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Oath of Office for New School Board Member
- III. Roll Call
- IV. Pledge of Allegiance
- V. Approval of Agenda
- VI. School Board Recognition
  - A. District COVID Response Team
- VII. Superintendent's Report
- VIII. Removal of Consent Items for Discussion
- IX. Approval of Consent Items
  - A. Minutes of February 11, 2021 Work Session
  - B. Minutes of February 11, 2021 Regular School Board Meeting
  - C. Minutes of February 25, 2021 Policy Committee Meeting
  - D. Minutes of February 25, 2021 Work Session
  - E. Authorization of Payments, Transfers, and Investment Activity
  - F. Personnel
    - 1. Alexis Meskill, resignation effective the end of the 2020-21 school year, as SPED Teacher at North Branch Area High School
    - 2. Sonja Mueller, resignation effective the end of the 2020-21 school year, as SPED Teacher at North Branch Area High School
    - 3. Barb Swenson, resignation effective June 30, 2021, as DL/ALC Teacher at North Branch Area Public Schools
    - 4. Taylor Essen, leave request effective March 4, 2021 through March 21, 2021, as Science Teacher at North Branch Area High School
    - 5. Tammy Siedlecki, leave request effective March 22, 2021 through May 3, 2021, as Schoolkeeper at North Branch Area High School
    - 6. Amanda Glaser, leave request effective May 23, 2021 through the end of the 2020-21 school year, as SPED Assistant at North Branch Area Middle School
    - 7. Andrew Spofford, leave request for the 2021-22 school year, as Social Studies Teacher at North Branch Area High School
    - 8. Nina Lopez, employment effective September 28, 2020, as SPED Assistant at North Branch Area Education Center
    - 9. Jolena Jones, employment effective January 19, 2021, as Lunchroom/Playground Assistant, at Sunrise River Elementary School

10. Kari Erion, employment effective February 16, 2021, as SPED Assistant at Life Work Center
11. Jamie Olson, employment effective February 16, 2021, as Lunchroom/Playground Assistant at North Branch Education Center
12. Melissa Anderson, temporary employment effective for the 2020-21 school year through June 30, 2021, as Scanning Clerk at North Branch Area Public Schools
13. Vicki Kristo, BS, Step 2, LTS for Allison Mantel, from March 11, 2021 through April 30, 2021, as Intervention Teacher at Sunrise River Elementary School
14. Kristin Mayne, non-renew for the 2021-22 school year, as Title I Assistant at Distance Learning Academy
15. Shelly Vixayvong, non-renew for the 2021-22 school year, as Distance Learning Teacher/Coordinator at North Branch Area Public Schools
16. Gretchen Christensen, non-renew for the 2021-22 school year, as Elementary Distance Learning Teacher at North Branch Area Public Schools
17. Cindy Jutz, Title I Assistant position reduced at the end of the 2020-21 school year; re-assigned as Lunchroom/Playground Assistant for the 2021-22 school year at Sunrise River Elementary School with recall rights
18. Julie Pilz, Title I Assistant position reduced at the end of the 2020-21 school year; re-assigned as SPED Assistant for the 2021-22 school year at North Branch Area Middle School with recall rights
19. Amanda Glaser, re-assigned from SPED Assistant to Lunchroom Assistant for the 2021-22 school year at North Branch Area Middle School with recall rights
20. 2020-21 Extra Curricular Spring Coach Positions
  - a. Steve Christensen, Class 2, Step 10, as Head Coach for Baseball
  - b. Chad Carlson, Class 4, Step 6, as Assistant Coach for Baseball
  - c. Katherine Crudo, Class 2, Step 5, as Head Coach for Softball
  - d. Brent Lundgren, Class 2, Step 5, as Head Coach for Boys Track & Field
  - e. Adam Wilson, Class 4, Step 6, as Assistant Coach for Boys Track & Field
  - f. Abby Moon, Class 4, Step 4, as Assistant Coach for Track & Field
  - g. Ryan Minke, Class 3, Step 9, as Head Coach for Boys Golf
  - h. Jerome Huselid, Class 3, Step 7, as Head Coach for Girls Golf
  - i. Justin Voss, Class 5, Step 2, as Assistant Coach for Golf
  - j. Joel Santjer, Class 3, Step 5, as Head Coach for Boys Tennis
  - k. Andy Spofford, Class 5, Step 5, as Assistant Coach for Boys Tennis
  - l. Christine Lund, Class 9, Step 1, as Coach for Adaptive Bowling
  - m. Josh Reistad, Class 6, Step 7, as Coach for Middle School Track
  - n. Kyle Kahl, Class 6, Step 9, as Coach for Middle School Baseball
  - o. Jim VanEerden, Class 6, Step 7, as Coach for Middle School Baseball
  - p. Cindy Berg, Class 6, Step 10, as Coach for Middle School Softball
  - q. Brandon Korkowski as Volunteer Soccer Coach
  - r. Jenel Korkowski as Volunteer Soccer Coach
  - s. Don Mattson as Volunteer Soccer Coach
  - t. Todd Dufault as Volunteer Basketball Coach

- u. Justin Baker as Volunteer Wrestling Coach
- v. Lucas Nadeau as Volunteer Wrestling Coach
- w. Ed Oehlers as Volunteer Wrestling Coach
- x. Justin Pinna as Volunteer Wrestling Coach
- y. Ron Thomsen as Volunteer Baseball Coach
- z. Chad Bistodeau as Volunteer Golf Coach
- 21. 2020-21 Activity Advisor Positions
  - a. Tomy Cummings, Class 6, Step 1, as FRC Robotics Coach (part-time)
  - b. Kevin Grote, Class 6, Step 4, as Advisor for Clay Target
  - c. Lisa Moeller, Class 6, Step 2, as Advisor for Clay Target
  - d. Tonya Barnes, Class 7, Step 7, as Assistant Musical Director (vocals)
  - e. Cindy Dworshak, Class 9, Step 2, as 0.5 FTE Musical Accompanist (performances)
  - f. James Pope, Class 7, Step 9, as Assistant Musical Director (band)
  - g. Thomas Chaklos as Robotics Volunteer Coach
  - h. Ken Cummings as Robotics Volunteer Coach
  - i. Adrienne Hard as Robotics Volunteer Coach
  - j. Justin Sawyer as Robotics Volunteer Coach
  - k. Angela Tveit as Robotics Volunteer Coach
- G. Scoreboard Advertising Agreement Between North Branch Area Public Schools and the Following Businesses
  - 1. Bulrush Golf Club
  - 2. Midcontinent Communications
- H. Acceptance of Donations
 

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- X. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- XI. Old Business
- XII. New Business
  - A. Consider First Reading of the Following Policies
    - 1. Policy 410 - Family and Medical Leave Policy (Review only - No MSBA changes)
    - 2. Policy 413 - Harassment and Violence (Review only - No MSBA changes)
    - 3. Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse (Review only - No MSBA changes)

4. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults (Review only - No MSBA changes)
  5. Policy 514 - Bullying Prohibition Policy (Review only - No MSBA changes)
  6. Policy 524-NB - Internet Acceptable Use and Safety Policy (Review only - No MSBA changes)
  7. Policy 616-NB - School District System Accountability (MSBA changes; recommending removing NB changes)
  8. Policy 806 - Crisis Management Policy (Review only - No MSBA changes)
- XIII. Addendum
- A. Consent
    1. Herman (Neil) Heinecke, resignation effective the 2020-21 school year, as SPED Teacher at North Branch Area High School
- XIV. Information
- A. Board & Administrator March 2021 Issue
- XV. Board Requests
- XVI. Committee Reports
- A. SEE (Schools for Equity in Education)
  - B. Negotiations
    1. Principals
  - C. MSBA Update or Report
  - D. MSHSL
  - E. SCRED Report
  - F. Staff Development Report
  - G. Community Education Advisory Committee Report
  - H. Policy Committee Report
- XVII. Dates to Remember
- A. Thursday, March 25, 2021, Work Session, 5:30 pm, North Branch Area Middle School, Media Center
  - B. Wednesday, April 7, 2021, Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center
  - C. Wednesday, April 7, 2021, Principal Negotiation Session, 4:30 pm, North Branch Area Education Center
  - D. Thursday, April 8, 2021, Regular School Board Meeting, 5:30 pm, North Branch Area Middle School, Media Center
  - E. Thursday, April 22, 2021, Work Session, 5:30 pm, North Branch Area Middle School, Media Center
- XVIII. Adjournment