

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA MIDDLE SCHOOL, MEDIA CENTER  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
REGULAR SCHOOL BOARD MEETING  
SEPTEMBER 10, 2020  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. School Board Recognition
  - A. Lisa Nowak - Education Minnesota Central Outstanding Leader Award
- VI. Superintendent's Report
- VII. Removal of Consent Items for Discussion
- VIII. Approval of Consent Items
  - A. Minutes of August 6, 2020 Special School Board Meeting
  - B. Minutes of August 13, 2020 Regular School Board Meeting
  - C. Minutes of August 27, 2020 Special School Board Meeting
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Personnel
    - 1. Myrna Hoffa, retirement effective August 10, 2020, as Early Childhood Assistant at North Branch Area Education Center
    - 2. Cheryl Perrault, retirement effective September 4, 2020, as Health Clerk at North Branch Area Middle School
    - 3. Kathryn Amunrud, resignation effective August 24, 2020, as SPED Teacher at Sunrise River Elementary School
    - 4. Sheila Balzar, resignation effective August 25, 2020, as Early Childhood Assistant at North Branch Area Education Center
    - 5. Maggie Vadnais, resignation effective August 25, 2020, as SPED Assistant at Sunrise River Elementary School
    - 6. Katherine Graven, resignation effective August 26, 2020, as SPED Assistant at Sunrise River Elementary School
    - 7. Anne Sandstrom, resignation effective August 27, 2020, as Lunchroom/Playground Assistant at Sunrise River Elementary School
    - 8. Michelle Scheiblaue, resignation effective August 27, 2020, as SPED Assistant at North Branch Area High School
    - 9. Kimberly Ulberg-Rustan, resignation effective August 27, 2020, as Early Childhood SPED Assistant at North Branch Area Education Center
    - 10. Xiu Lan Connett, resignation effective September 2, 2020, as SPED Assistant at North Branch Area High School
    - 11. Rebecca Reich, position change beginning with the 2020-21 school year, from Lunchroom Assistant at North Branch Area Middle School to Health Office Clerk at North Branch Area Middle School

12. Samantha Bartz, rescind leave request from the July 9, 2020 board agenda and approve new leave request effective September 16, 2020 to December 18, 2020, as Second Grade Teacher at Sunrise River Elementary School
  13. Dena Vieth-Loher, leave request effective September 28, 2020 through October 23, 2020, as Music Teacher at Sunrise River Elementary School
  14. Katie Chambers Erickson, termination effective August 18, 2020, as School Age Care Adult Assistant at North Branch Area Education Center
  15. Ryan Kirkland, BS, Step 3, beginning with the 2020-21 school year, as ALC/Distance Learning Math Teacher at North Branch Area Public Schools
  16. Jacob Sayre, BS, Step 1, change from LTS contract to regular teacher contract beginning with the 2020-21 school year, as SPED Teacher at Sunrise River Elementary School
  17. Gretchen Christensen, BS, Step 4, beginning with the 2020-21 school year, as Elementary Distance Learning Teacher at North Branch Area Public Schools
  18. Sarah Izzo, BS, Step 1, beginning with the 2020-21 school year, as Distance Learning Teacher at North Branch Area Public Schools
  19. Allison Mantel, BS, Step 1, beginning with the 2020-21 school year, as Elementary Teacher at Sunrise River Elementary School
  20. Shelly Vixayvong, MA+45, Step 17, beginning with the 2020-21 school year, as Distance Learning Teacher/Coordinator at North Branch Area Public Schools
  21. Cassandra Cosgrove, employment effective September 2, 2020, as SPED Assistant at North Branch Area Education Center
  22. Kate Gillis, employment effective September 2, 2020, as SPED Assistant at Life Work Center
  23. Nicholas Hosch, temporary employment as SPED Assistant at School Age Care effective August 10, 2020
  24. Alexandra Graves, temporary employment during the 2020-21 school year, as JROTC Assistant at North Branch Area High School
  25. Christine Jenkins, employment effective September 2, 2020, as SPED Assistant at North Branch Area Education Center
  26. Yvette Peters-Hutchins, employment effective September 2, 2020, as SPED Assistant at Sunrise River Elementary School
  27. Thomas Terhaar, employment effective September 2, 2020, as SPED Assistant at North Branch Area High School
  28. 2020-21 Extra Curricular Fall Coach Positions
    - a. Jake Borash, Class 2, Step 5, as Head Coach for Boys Soccer
    - b. Chad Johnson, Class 4, Step 8, as Assistant Coach for Boys Soccer
    - c. Josh Kopp, Class 2, Step 3, as Head Coach for Girls Soccer
    - d. Norm Nagel, Class 2, Step 2, as Head Coach for Cross Country
    - e. Parker Johnson, Class 6, Step 2, as Coach for Middle School Boys Soccer
    - f. Logan Delmont, Class 6, Step 1, as Coach for Middle School Girls Soccer
  29. Scoreboard Advertising Agreement Between North Branch Area Public Schools and the Following Business
    - a. Prism Design
- F. Contract Between Independent School District No. 138, North Branch and Therapeutic Services Agency, Inc. (TSA)
- G. Acceptance of Donations  
 Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same

to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- X. Old Business
  - A. 2020-21 Student Handbook
    - 1. Public Health Addendum
- XI. New Business
  - A. Consider Certification of Proposed Property Tax Levy 2020 Payable 2021
  - B. Consider Setting December 10, 2020 to Certify the Property Tax Levy 2020 Payable 2021
- XII. Addendum
  - A. Consent
    - 1. Scoreboard Advertising Agreement Between North Branch Area Public Schools and the Following Businesses
      - a. D and G Electric, Inc.
      - b. Neighborhood National Bank
- XIII. Information
  - A. Board & Administrator September 2020 Issue
- XIV. Board Requests
- XV. Committee Reports
  - A. SEE (Schools for Equity in Education)
  - B. Negotiations
  - C. MSBA Update or Report
  - D. MSHSL
  - E. SCRED Report
  - F. Staff Development Report
  - G. Community Education Advisory Committee Report
  - H. Policy Committee Report
- XVI. Dates to Remember
  - A. Thursday, September 24, 2020, Work Session, 5:30 pm, North Branch Area Middle School, Media Center
  - B. Thursday, October 8, 2020, School Board Retreat, 4:00 pm, North Branch Area Middle School, Media Center
  - C. Thursday, October 8, 2020, Regular School Board Meeting, 5:30 pm, North Branch Area Middle School, Media Center
  - D. Thursday, October 22, 2020, Work Session, 5:30 pm, North Branch Area Middle School, Media Center
- XVII. Adjournment