

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
APRIL 11, 2019  
5:30 PM**

**AGENDA**

Notice is hereby given that the School Board of North Branch Area Public Schools will hold a Regular School Board Meeting on Thursday, April 11, 2019 at 5:30 PM in the North Branch Area Education Center Room 126, 38705 Grand Ave, North Branch, MN 55056.

- I. Call to Order
  
- II. Roll Call
  
- III. Pledge of Allegiance
  
- IV. Approval of Agenda
  
- V. School Board Recognition
  - A. Winter Sport Recipients
  
  - B. Mike Selbitschka - Class AA Head Volleyball Coach of the Year
  
  - C. Kyle Kahl - Section 4AA Assistant Wrestling Coach of the Year
  
  - D. Matthew Cottingham - Section 5A Head Hockey Coach of the Year
  
  - E. Aaron Bistram - Section 5A Assistant Hockey Coach of the Year
  
- VI. Superintendent's Report
  
- VII. Removal of Consent Items for Discussion
  
- VIII. Approval of Consent Items
  - A. Minutes of March 7, 2019 Public Hearing

B. Minutes of March 7, 2019 Regular School Board Meeting

C. Authorization of Payments, Transfers, and Investment Activity

D. Personnel

1. Rebecca Goodroad, resignation effective May 1, 2019, as School Age Care Adult Assistant at North Branch Area Education Center
2. Sandra Danner, resignation effective May 31, 2019, as SPED Assistant at North Branch Area High School
3. Jamie Gall, resignation effective the end of the 2018-19 school year, as SPED Teacher at North Branch Area High School
4. Annie McClure, resignation effective the end of the 2018-19 school year, as Speech Language Pathologist at Sunrise River Elementary School
5. Samantha Pfeil, resignation effective the end of the 2018-19 school year, as Speech Language Pathologist at Sunrise River Elementary School
6. Jacqueline Stender, resignation effective the end of the 2018-19 school year, as SPED Teacher at Sunrise River Elementary School
7. Jessica Szymanski Orson, resignation effective the end of the 2018-19 school year, as SPED Teacher at Sunrise River Elementary School
8. Jon Ellerbusch, resignation effective June 30, 2019, as Director of Finance and Human Resources at North Branch Area Public Schools
9. Deb Axling, leave request effective March 18, 2019 through April 1, 2019, as Groundskeeper at North Branch Area Public Schools
10. Patricia Rainer, leave request effective March 21, 2019 through March 29, 2019, as Lunchroom Assistant at North Branch Area Middle School
11. Stacy Fairbanks, extension of leave request effective March 28, 2019 through April 17, 2019, as SPED Assistant at North Branch Area Middle School

12. Nicole Chandler, three (3) year leave of absence beginning with the 2019-20 school year, as FACS Teacher at North Branch Area High School
13. Dawn Follmer, termination effective March 29, 2019, due to a reduction in special education assistant needs, as SPED Assistant at Life Work Center
14. Dawn Follmer, employment effective April 1, 2019 through May 31, 2019, as SPED Assistant at North Branch Area Middle School
15. 2018-19 Extra Curricular Spring Coach Positions
  - a. Rikki Beaver, Class 4, Step 6, as Assistant Coach for Softball
  - b. Mikayla Carlson, Class 4, Step 1, as Assistant Coach for Softball
  - c. Brandon Hartzberg, Class 4, Step 1, as 0.7 FTE Assistant Coach for Baseball
  - d. Norm Nagel, Class 2, Step 7, as Head Coach for Girls Track and Field
  - e. Tom Kingsland, Class 4, Step 6, as 0.5 FTE Assistant Coach for Track and Field

E. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

X. Old Business

XI. New Business

A. Consider Resolution Proposing on Unrequested Leave of Absence the Following Teachers

1. Kyle Maloney - Social Studies Teacher - North Branch Area High School
2. Mari Soma-Ringness - Counselor - North Branch Area High School

B. Consider Resolution Relating to the Termination and Nonrenewal of the Following Probationary Teachers

1. Meghan Hanegraaf - Intervention Teacher - Sunrise River Elementary School
2. Matthew Hentges - Third Grade Teacher - Sunrise River Elementary School
3. Tara Posegate - Reduce from 1.0 to 0.5 FTE Second Grade Teacher - Sunrise River Elementary School
4. Katelyn Schultz - 0.5 FTE Intervention Teacher - Sunrise River Elementary School
5. Stacy Sullivan - Third Grade Teacher - Sunrise River Elementary School
6. Daniel Eliszewski - 0.5 FTE Art Teacher - North Branch Area High School
7. Maggie Jacobson - Spanish Teacher - North Branch Area High School
8. Abriel Schlenker - Physical Education/Health Teacher - North Branch Area High School
9. Karen Pribula - EL Teacher - North Branch Area Public Schools

C. Consider Resolution Releasing the Following Support Staff Due to Budget Reductions

1. Jennifer Abbott - Media Clerk - North Branch Area High School
  2. Kelly Anderson - Health Office Clerk - North Branch Area High School
  3. Traci Besch - Assessment Secretary - North Branch Area Middle School
  4. Deborah Drost - SPED Assistant - North Branch Area Middle School
  5. Katherine Graven - SPED Assistant - Sunrise River Elementary School
  6. Lonnie Hansen - Behavior Technician - North Branch Area Public Schools
  7. Carrie Moffet - Reduce from 1.0 to 0.5 FTE SPED Assistant - North Branch Area Middle School
  8. James Oman - SPED Assistant - North Branch Area Middle School
  9. Amanda Schloer - SPED Assistant - North Branch Area Middle School
  10. Jennifer Seekon - SPED Assistant - Sunrise River Elementary School
  11. Jason Steeves - SPED Assistant - North Branch Area Middle School
- D. Consider Resolution Releasing the Following At-Will Employees Due to Budget Reductions
1. Linda Fricke - Central Printing Operator - North Branch Area Public Schools
- E. Consider Offer on Lot on Grand Avenue
- F. Consider Permission to Request Proposals for Health Insurance Bid
- G. Consider Approval of Amended 2019-20 Calendar and Approval of 2020-2021 and 2021-22 School Calendars
- H. Consider Agreement Between Independent School District No. 138, North Branch, Minnesota and Phoenix Academy of Art and Science Charter School No. 4253 to Facilitate Delivery of Targeted Services

I. Consider Resolution Converting Weather-Related School Cancellations to Instructional Days

J. Consider First Reading of the Following Policies

1. Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student
2. Policy 406 - Public and Private Personnel Data
3. Policy 418 - Drug-Free Workplace/Drug-Free School
4. Policy 423 - Employee-Student Relationships
5. Policy 427 - Workload Limits for Certain Special Education Teachers
6. Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
7. Policy 510 - School Activities
8. Policy 521 - Student Disability Nondiscrimination
9. Policy 524 - Internet Acceptable Use and Safety Policy
10. Policy 603 - Curriculum Development
11. Policy 616 - School District System Accountability

XII. Addendum

A. Consent

1. Rachel Bailey, resignation effective the end of the 2018-19 school year, as SPED Teacher at North Branch Area High School
2. 2018-19 Extra Curricular Spring Coach Positions

- a. Diane Higley, Class 6, Step 1, as Coach for Middle School Softball
- b. John Pilz, Class 4, Step 6, as 0.3 FTE Assistant Coach for Baseball

3. 2018-19 Activity Advisor Positions

- a. Jay Schueller, Class 9, Step 3, as Musical Set Construction Advisor
- b. Jay Schueller, Class 9, Step 4, as 0.5 FTE Musical Tech Booth Advisor (Lights)
- c. Jay Schueller, Class 9, Step 4, as 0.5 FTE Musical Tech Booth Advisor (Sound)
- d. Ellen Hein, Class 9, Step 3, as 0.5 FTE Musical Set Design (Costumes)

XIII. Information

- A. Board & Administrator March and April 2019 Issues

XIV. Board Requests

XV. Committee Reports

- A. SEE (Schools for Equity in Education)
- B. Negotiations
- C. MSBA Update or Report
- D. MSHSL
- E. SCRED Report
- F. Staff Development Report

G. Community Education Advisory Committee Report

H. Policy Committee Report

XVI. Dates to Remember

A. Thursday, April 25, 2019 School Board Work Session, 5:30 pm, North Branch Area Education Center, Room 126

B. Thursday, May 9, 2019 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Room 118

C. Thursday, May 9, 2019 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126

XVII. Adjournment